

Spokane Neighborhoods Community Assembly

“Provide a vehicle to empower Neighborhood Councils’ participation in government”

Meeting Agenda for Thursday December 1, 2016

5:30 to 6:50pm – West Central Community Center, 1603 N Belt

6:50 – Annual CA Awards Banquet



Proposed Agenda Subject to Change

Please bring the following items:

*Community Assembly Minutes: November 2016

AGENDA ITEM	Presenter	Time	Action	Page No.
Introductions	Facilitator	3 min–5:30		
Proposed Agenda (incl. Core Values, Purpose and CA Calendar)	Facilitator	2 min–5:33	Approve	1
Approve/Amend Minutes ▪ November 2016	Facilitator	5 min–5:35	Approve	10
OPEN FORUM				
Reports/Updates/Announcements	Please Sign Up to Speak!	5 min–5:40		
LEGISLATIVE AGENDA				
City Council ▪ Update	Councilmember	5 min–5:45	Oral Report	
Admin ▪ November Joint CA/CC Wrap Up	Admin Committee	5 min–5:50	Oral & Written Report	17
Retreat ▪ Calendar	Jay Cousins	10 min–5:55	Oral Report/ Vote	
ONS/Code Enforcement ▪ Update ▪ Housing Quality Task Force Steering Committee Reps	Heather Trautman	10 min–6:05	Oral Report	
Liaison Committee ▪ DRB Liaison	Paul Kropp	10 min–6:15	Oral & Written Report/ Vote	19
Budget ▪ Final Budget Appropriations	Kathryn Alexander	15 min–6:25	Oral & Written Report/ Vote	25
CA Roundtable	CA Reps	10 min–6:40	Discussion	
OTHER WRITTEN REPORTS				
Pedestrian, Transportation & Traffic (PeTT)	Paul Kropp		Written Report	31
Design Review Board Liaison	Colleen Gardner		Written Report	37
Land Use	Teresa Kafentzis		Written Report	39
CA/Community Development	Kathryn Alexander		Written Report	44
Plan Commission Liaison	Greg Francis		Written Report	45

*** IF YOU CAN'T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE!!!! ***

UPCOMING IMPORTANT MEETING DATES

- *December 6: CA/CD, West Central Community Center, 1603 N Belt, 5:30pm*
- *December 13: Public Safety, YMCA Corporate Office, 1126 N Monroe, 3:30pm*
- *December 15: Land Use, West Central Community Center, 1603 N Belt, 5:30pm*
 - *December 22: Budget, Fire Station 4, 1515 W. First, 6pm*
- *December 27: CA Administrative Committee (agenda item requests due. Please submit all written material to be included in packets two days prior to CA meeting date), ONS Office, 6th Floor, City Hall, 4:30pm*
 - *January 5: Community Assembly, West Central Community Center, 1603 N Belt, 5:30pm*

MEETING TIMETABLE PROTOCOL

In response to a growing concern for time constraints the Administrative Committee has agreed upon the following meeting guidelines as a means of adhering to the Agenda Timetable:

1. When a presenter has one minute left in the time allotted the facilitator will raise a yellow pennant and indicate a verbal notice.
 - a. Should any Neighborhood Representative wish to extend the time of the presentation or comment/question period they may immediately “Move to extend the time by (1) to (5) minutes”.
 - b. An immediate call will be made for a show of hands in support of the extension of time. If a majority of 50% plus 1 is presented the time will be reset by the amount of time requested.
 - c. Extensions will be limited to (2) two or until a request fails to show a majority approval. After (2) two extensions, 1) if a motion is on the table, the facilitator will call for a vote on the open motion to either a) approve or not approve, or b) to table the discussion; 2) if there is no motion on the table, a request may be made to either (1) reschedule presenter to a later meeting, or (2) ask presenter to stay and finish at the end of the agenda.
2. When the allotted time has expired, a red pennant and verbal notice will be issued.

Administrative Committee

COMMUNITY ASSEMBLY LIAISONS & REPS (Draft)

Citizens Transportation Advisory Board (PeTT): Jim Bakke, 466-4285, jfbakke@q.com

Community, Housing, & Human Services Board: Fran Papenleur, 326-2502, papenleurf@yahoo.com

Design Review Board: Colleen Gardner, 535-5052, chiefgarryparknc@gmail.com

Plan Commission: Greg Francis, gfrancis1965@yahoo.com

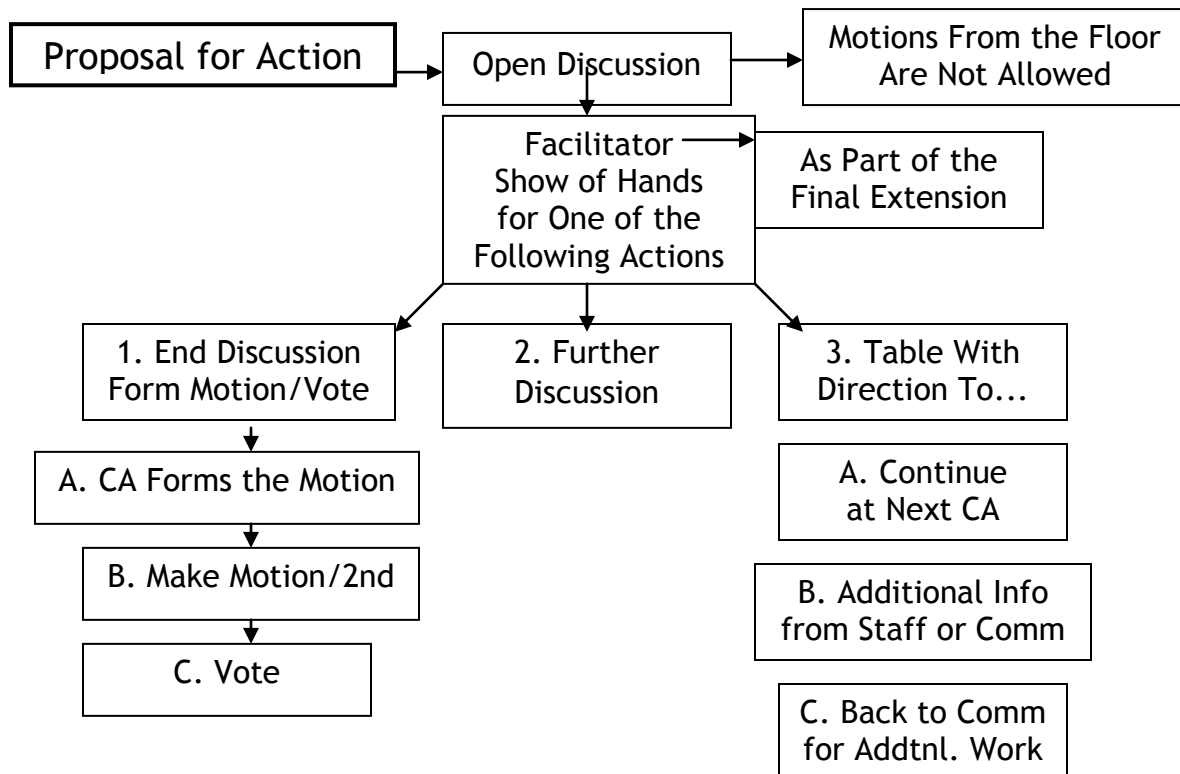
Plan Commission Transportation Advisory Committee (PeTT): Kathy Miotke, 467-2760,

zaromiotke@yahoo.com and Charles Hansen (alternate), 487-8462, charles_hansen@prodigy.net

Urban Forestry: Carol Bryan, 466-1390, cbryan16@comcast.net

a. CA Rules of Order:

- i. To speak at a meeting, a person must be recognized by the facilitator only one person can be recognized at a time. Each speaker has one minute. When all who wish to speak have been allowed their time, the rotation may begin again.
- ii. When a proposal for action is made, open discussion will occur before a motion is formed by the group
- iii. As part of the final time extension request, the Facilitator will request a show of hands by the representatives at the table to indicate which of the following actions the group wants to take.
 1. End discussion and move into forming the motion and voting.
 2. Further Discussion
 3. Table discussion with direction
 - a. Request time to continue discussion at next CA meeting.
 - b. Request additional information from staff or CA Committee
 - c. Send back to CA Committee for additional work



Community Assembly Core Values and Purpose

CORE PURPOSE:

Provide a vehicle to empower neighborhood councils' participation in government.

BHAG:

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

CORE VALUES:

Common Good: Working towards mutual solutions based on diverse and unique perspectives.

Alignment: Bringing together the independent neighborhood councils to act collectively.

Initiative: Being proactive in taking timely, practical action.

Balance of Power: Being a transparent, representative body giving power to citizens' voices.

VIVID DESCRIPTION:

The Community Assembly fulfills its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.



Community Assembly Master Calendar

This calendar includes the Community Assembly and all standing committees.

This calendar may not be definitive. Please send any corrections or changes//additions to the Admin Committee.

Community Assembly (CA) Calendar

January:	Awards Committee formed
February:	Retreat Formulate next year's goals
March:	Select NUSA Reps
April:	
May:	Retreat Follow-up
June:	NUSA Report
July:	
August:	CA Picnic
September:	Create Nominating Committee for Admin
October:	Present Slate for Admin Set CA/CC meeting dates
November:	Vote on Admin slate Policy & Procedures committee selected
December:	Standing committee goals accepted and approved

CA Award Dinner and Celebration

Administrative Committee Calendar

January:	Set CA Calendar
	Retreat on CA agenda
February:	Budget on CA agenda
March:	Retreat report on CA agenda
April:	
May:	Retreat follow-up on CA agenda
June:	
July:	
August:	
September:	
October:	Formulate next year's goals
	Submit any website changes
November:	Goal acceptance/approval on CA agenda
December:	New officers take over

Budget Committee Calendar

January:	Report to CA/CC on the NC achievements/challenges
	Elects officers
February:	RFPs open to NCs

March:	CA Budget request to CC
April:	NC RFP soft deadline
May:	
June:	
July:	NC RFP hard deadline
August:	
September:	Final budget spending plan
October:	Formulate next year's goals – Set Calendar Submit any website changes New member nominations
November:	Officer nominations
December:	Officers elected

Building Stronger Neighborhoods (BSN) Calendar

October:	Formulate next year's goals Set next year's Calendar Submit any website changes
Dec:	Officer elections

Community Assembly/Community Development (CA/CD) (Block Grant) Calendar

October:	Formulate next year's goals Set next year's Calendar
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Submit any website changes

Land Use Calendar

October: Formulate next year's goals
Set next year's Calendar
Submit any website changes

Dec: Officers elections

Liaison Calendar

October: Formulate next year's goals
Set next year's Calendar
Submit any website changes

Dec: Officer elections

Pedestrian, Transportation and Traffic (PeTT) Calendar

October: Formulate next year's goals
Set next year's Calendar
Submit any website changes

Public Safety Committee Calendar

October: Formulate next year's goals
Set next year's Calendar
Submit any website changes

Retreat Committee Calendar

January:

February: Retreat

March:

April:

May: Retreat follow-up

June:

July:

August: Initial retreat planning

Facilitator RFP sent out

September:

October: Formulate next year's goals

Set next year's Calendar

Submit any website changes

November: Facilitator selected/contracted

December: First facilitator planning meeting

Community Assembly Meeting Minutes

November 3, 2016

1. Proposed Agenda

- a. Approved

2. Approve/Amend Minutes

- a. Approve as amended
 - i. Amend the incorrect spelling of Christy Jeffers (Nevada Heights) name under the land use report in the October minutes.

3. Reports/Updates/Announcements

- a. Sandy Gill, North Hill
 - i. Report on the comp plan amendments and Neighborhood Council reports
- b. Katie Myers, ONS
 - i. West Central Cleanup Report
 - 1. New pilot cleanup program out of ONS
 - 2. Mirrors Cleaning from the Corridor but located in different neighborhoods each year in the fall.
 - 3. Removed over 57 tons of trash in the West Central Neighborhood
 - 4. Successful event – excited to work with neighborhoods on this for years to come!
- c. Fran Papenleur, Audubon/Downriver
 - i. Update from the RFP/Evaluation Committee re: this year's Combined Grant Program:
 - 1. A total of 71 project applications from 39 Agencies were received. Total funding available is \$8.8 million, and total requests come to \$10.9 million.
 - 2. Requests break down as: Temporary Housing (14), Permanent Housing (10), Other Homeless Services (3), Public Services (34), Capital Projects (9), and Economic Development (1).

4. City Council Update

- a. Karen Stratton, Councilmember District 3
 - i. Update on survey results on the use of School Radar revenue.
 - 1. Most favored the Neighborhood Resource Officer (NRO) concept, traffic informant in school zones, school safety, and improving sidewalks for safe routes to school.
 - 2. This survey feedback was very helpful on how Council drafts a structure for these funds.
 - 3. Councilmember Stratton will keep everyone posted going forward on the discussion around school safety.
 - ii. 24/7 shelters are open as of November 1.

1. <https://my.spokanecity.org/news/stories/2016/11/01/city-of-spokane-announces-24-7-shelter-system/>
- iii. Spokane Arts is asking for public input art two public forums. They are seeking ideas and feedback from those who want to help shape they story of the arts in Spokane. Please RSVP this is not just a walk in the door – limited seating – no cost.
 1. https://static1.squarespace.com/static/55773e58e4b06d2deccba84f/t/58139433ff7c50531fe51d7f/1477678131418/Event+SAGA+Press+Release_v2.pdf
- iv. Reminder: with the upcoming time change, it is a good time to change the batteries in your smoke alarms.

5. Admin

- a. Tina Luerssen, Grandview/Thorpe
 - i. Agenda ideas for the November CACC, Nov. 30th meeting at the West Central Community Center.
 1. Topics: Neighborhood Planning and Comp Plan updates
 - ii. Discussed at admin to request to go bimonthly for CACC.
 1. Councilmember Karen Stratton: need to have a Study session with the entire Council for bimonthly CACC meetings.
 2. Do not have this study session scheduled – very busy time of year for Council.
 3. No tentative proposals from City Council to meet with CACC on the 5th Thursday of each quarter.
 4. Councilmember Stratton will come back with more information soon.

Motion: Joint CA/CC meetings in 2017 to be quarterly on the fifth Thursday of the months on March 30, June 29, August 31, and November 30 at 5:30 p.m. at locations to be determined.

Approve: 21

Abstention: 1

6. Retreat

- a. Jay Cousins, Emerson Garfield
 - i. February for the 1st part of the two part retreat/seminar
 1. First part is envisioned to be a 6 hour retreat.
 2. Dawn Kinder to talk about CDBG funding and how to find out what does and does not quality and talk questions (two hours).
 3. One hour for Heather Trautman to talk about collaboration and 3 hours for a facilitated exercise about collaboration. This is tentatively planned for a Saturday but open to suggestions - looking at the first two weeks of February.

4. Retreat committee will come back to the next meeting with dates in December.
5. Anticipate around \$2500 total for the retreat facilitator. Want to know if this is acceptable?
6. Community Centers – look in to the opportunity of working with the Community Centers to see if they would provide a space for this retreat at no cost.
7. Retreat committee will bring this back in December.

7. Open Public Meetings Act (OPMA)

a. Mike Piccolo, Office of the City Attorney

- i. <https://static.spokanecity.org/documents/neighborhoods/getinvolved/agendas/2016/11/community-assembly-agenda-packet-2016-11-03-revised-2016-11-09.pdf>
- ii. The Open Public Meetings Act (OPMA) keeps coming up in the terms of whether or not Neighborhood Councils are subject to the OPMA.
- iii. Neighborhood Councils are not subject to OPMA.
OPMA applies to government agencies, for example: STA, City and Sub agencies: Library Board, part of the government, also applies to committees that are to perform on behalf of the City.
 1. City Council established the Neighborhood Council Program under Article VIII of the City Charter and Chapter 4.27 of the SMC which established the Department of Office of Neighborhood Services (ONS) to provide assistance to individual independent neighborhood councils recognized by the Neighborhood Council Program and to function as a liaison between the neighborhood councils and the City's legislative and executive branches. SMC 4.27.040.
 2. Neighborhood Councils are independent associations that may participate in the Neighborhood Council Program once recognized by the City Council when certain minimum requirements are met relating to boundaries and democratic deliberative and voting procedures. The City itself does not create neighborhood councils but instead recognizes the neighborhood council in order for the neighborhood council to participate in the Neighborhood Council Program.
 3. Neighborhood Councils are not departments or agencies of the City but are independent associations that elect their own officials, adopt their own bylaws and determine their own course of conduct. Neighborhood councils do not act on behalf of the City or conduct hearings or take testimony or public comment for the City. Furthermore, neighborhood councils do not create or execute City laws or regulations.

4. The City Council has recognized neighborhood councils as on par with parties of interest in certain land use application procedures. SMC 17G.060.090 and 17G.060.120. Of greater significance is the fact that the City Council has taken legislative action to grant standing to neighborhood councils to appeal certain administrative decisions of City officials to the Hearing Examiner. Ordinance No. C-35299 amending SMC 17G.050.310 B. This action recognizes the independent nature of neighborhood councils in that they can take positions separate and independent of the City including the ability to take legal action in opposition to the City.
 5. As independent associations, neighborhood councils have greater discretion, based on their bylaws, to engage in constitutionally protected expressive activities.
 6. The Community Assembly is a coalition of independent neighborhood councils that serves in part as the primary means of communication between individual neighborhood councils. SMC 4.27.030
- iv. RCW 42.30.030 Meetings declared open and public.
1. All meetings of the governing body of a public agency shall be open and public and all persons shall be permitted to attend any meeting of the governing body of a public agency, except as otherwise provided in this chapter.
- v. RCW 42.30.020 Definitions
1. As used in this chapter unless the context indicates otherwise:
 - (1) "Public agency" means:
 - (b) Any county, city, school district, special purpose district, or other municipal corporation or political subdivision of the state of Washington;
 - (c) Any subagency of a public agency which is created by or pursuant to statute, ordinance, or other legislative act, including but not limited to planning commissions, library or park boards, commissions, and agencies;
 - (2) "Governing body" means the multimember board, commission, committee, council, or other policy or rule-making body of a public agency, or any committee thereof when the committee acts on behalf of the governing body, conducts hearings, or takes testimony or public comment.
 - (3) "Action" means the transaction of the official business of a public agency by a governing body including but not limited to receipt of public testimony, deliberations, discussions, considerations, reviews, evaluations, and final actions. "Final action" means a collective positive or negative decision, or an actual vote by a majority of the

members of a governing body when sitting as a body or entity, upon a motion, proposal, resolution, order, or ordinance.

8. Nominations – Admin Committee

- a. Ballots were distributed to the group to cast a vote for the Admin committee.
 - i. Colleen Gardner, Chief Garry Park, distributed ballots.

9. Mayors Housing Quality Task Force

- a. Alicia Ayers, Community Programs Coordinator, ONS
 - i. Mayor's Housing Quality Task Force presentation
 - 1. <https://static.spokanecity.org/documents/neighborhoods/getinvolved/agendas/2016/11/community-assembly-agenda-packet-2016-11-03-revised-2016-11-09.pdf>

10. ONS/Code

- a. Heather Trautman, Director of ONS, Code Enforcement & Parking Services
 - i. District Model
 - 1. <https://static.spokanecity.org/documents/neighborhoods/getinvolved/agendas/2016/11/community-assembly-agenda-packet-2016-11-03-revised-2016-11-09.pdf>

11. Liaison Committee

- a. Paul Kropp, PeTT Committee Chair & Liaison Committee Chair
 - i. Report from the Liaison committee
 - 1. Met last Friday as to DRB liaison position.
 - 2. Deadline in December.
 - 3. Committee decided that they are going to interview candidates as they come.
 - 4. Not going to hold interviews at City Hall.
 - 5. Mayor Condon appointed Ted Teske of the Southgate neighborhood for the DRB citizen at large position.
 - ii. 2 open positions with the Urban Forestry Citizen Advisory Committee.
 - 1. Not currently on the City's Website.
 - 2. Meets at the Finch Arboretum at 3pm the first Tuesday of each month.

12. Policy and Procedures

- a. Valena Arguello, East Central
 - i. Vote on Policy and Procedures
 - 1. Remove the OPMA section of the updated Policy and Procedures and then vote.

Motion:

- 1. Approve the CA policies and procedures draft with removal of the OPMA reference in paragraph 12 and removal of the committee calendar in the addendum.

Approve: 21

Abstention: 1

2. Recommend removal of the calendar in the policy and procedures for committees and add to a future CA agenda by the Admin Committee for discussion.

Approve: 17

Opposed: 4

Abstention: 1

13. Budget

- a. Kathryn Alexander, Bemiss
 - i. Nominations for 3 committee slots
 1. No nomination - all slots have been filled.
 - ii. Possible December guest speaker
 1. <https://static.spokanecity.org/documents/neighborhoods/getinvolved/agendas/2016/11/community-assembly-agenda-packet-2016-11-03-revised-2016-11-09.pdf>
 2. This guest speaker would work with the CA to learn how to increase neighborhood collaboration. This is good timing because the CACD committee has been talking about how to collaborate across neighborhood boundaries.
 3. Guest Speaker, Charles Wolfe – author of *Seeing a Better City*, gives techniques to residents to look at their Neighborhood differently. If we were really interested in talking about collaboration it would be nice to hear from Wolfe.
 4. Wolf lives in Seattle, please visit his website and see what he has put out.
 5. Cost - \$2500 to get him over to Spokane and come speak to the group.

Discussion: Having Wolfe at the December meeting is not enough time to take this information back to each Neighborhood Council and get feedback. Some feel this is a lot of money to spend for a December meeting. This is a good idea but needs to be at a future meeting at a different venue where Neighborhood Councils can be invited and possibly City Council. This could be taken to a CACC meeting and be its own separate item to maximize participation. Some think it would be beneficial to see Wolfe come speak in coordination with the release of his book in early spring. Plan this out and choose the right time and location and possibly visit the district concept prior to this coming to the CA.

Motion:

1. CA wants to commit to create an open venue that CA, Neighborhood Councils, City Council, University or other community participants for Mr. Wolf to come speak in 2017 and the Ad Hoc Committee bring

back dates and locations for the CA, and for the Budget Committee to meet with him in 2016 to prepare for this and would encumber 2016 funds for up to \$2,500.00.

Rollcall Vote:

Approve: Bemiss, Cliff/Cannon, Peaceful Valley

Oppose: Browne's Addition, East Central, Emerson/Garfield, Grandview/Thorpe, Lincoln Heights, Manito/Cannon Hill, North Hill, Rockwood, Southgate, West Central, and Whitman, Chief Garry Park

Abstention: Comstock

2. CA wants to commit to \$2,000.00 to \$2,500 to fund Jason Swain as a speaker and other retreat expenses at the February 2017 retreat from 2016 funds.

Rollcall Vote:

Approve: Bemiss, Browne's Addition, Chief Gary Park, Cliff/Cannon, East Central, Emerson/Garfield, Manito/Cannon Hill, Minnehaha, North Hill, North Indian Trail, Peaceful Valley, Shiloh Hills, Southgate, West Central, and Whitman

Oppose: Grandview/Thorpe, Nevada Heights.

Abstained: Comstock, Lincoln Heights, Rockwood

14. Nominations

- a. Jay Cousins, Emerson/Garfield
 - i. Admin Committee Vote Results
 - 1. Results: 2017 Admin Committee: Patrick Rooks, Andy Hoye, Kelly Lotze, Seth Knutson, and Tina Luerssen.

15. CA roundtable

- a. Budget Committee minutes for October
 - i. Participants for budget committee need to be reflected in minutes as: first and last names, identify neighborhood and show City staff as non-committee members.

23 Members present

In attendance: North Indian Trail, Riverside, Chief Garry Park, Grandview Thorpe, Lincoln Heights, North Hill, Logan, Emerson/Garfield, Bemiss, Southgate, West Central, Comstock, Whitman, Cliff Cannon, Manito Cannon Hill, Audubon Downriver, Nevada Heights, Rockwood, Peaceful Valley, Browne's Addition, East Central, West Hills, Minnehaha, Shiloh Hills

Not in Attendance: Balboa/SIT, Five Mile Prairie, Hillyard, Latah/Hangman, Northwest

Minutes for the meeting of November 22nd, 2016

Community Assembly Administrative Committee

Attendees: Committee members Andy Hoye, Seth Knutson, Tina Luerssen, Kelly Lotze, Patrick Rooks. City Staff Heather Trautman, Rod Minarik. City Councilmember Karen Stratton. Guests Kathryn Alexander (Bemiss), Fran Papenleur (Audubon/Downriver).

December 1st CA Meeting Agenda:

City Council: 5 minute placeholder. Karen will check with Councilmembers to verify CA/CC meeting dates on 5th Thursdays at 5:30pm.

Admin: 5 minutes, Seth will present a wrap-up of the November 30th CA/CC meeting, and remind standing committees to submit their Goals for 2017.

Retreat: 10 minutes, Jay will present dates & locations for 2017 Retreats.

ONS/Code: 10 minutes, Heather will give a quick update on 2017 ONS Staffing updates and Neighborhood Council requests. Also discussion on Mayors Housing Quality Taskforce Steering Committee representatives.

Liaison: 10 minutes, Paul will present the committee's recommendation for DRB Liaison.

Budget: 15 minutes, Kathryn will present options for the final 2016 budget appropriation.

Roundtable: 10 minutes if needed, otherwise we will begin our Annual CA Awards Banquet.

Topics for January CA: Parks Department; Infill Housing status update; Comp Plan review; Library Levy Lid Lift; Abandoned Houses; Budget Committee—Speaker Proposal; Standing Committee Engagement discussion.

Other business discussed:

2017 Admin Officers were elected: Seth Knutson will be Chair; Andy Hoye Vice Chair; Tina Luerssen Secretary.

Fran Papenleur suggested we use CA Budget funds to purchase new NC placards for the CA table. Heather Trautman offered to purchase these with ONS funds.

Fran Papenleur requested CA Agenda time to discuss Standing Committees, and how they interact with the CA. Perhaps Admin hold a separate meeting with Committee Chairs to discuss options. Tina Luerssen suggested putting 1 or 2 Standing Committees on the CA Agenda each month to allow a 30-minute discussion/interaction with each committee. We will revisit this topic for January.

November 30th CA/CC Meeting Agenda:

25 Minutes for Community Assembly topics: Comprehensive Plan Update and Land Use (topic brought forward by Colleen Gardner); Neighborhood Planning Updates—Timing/Funding (topic brought forward by Mark Davies).

25 Minutes for City Council topics: 2017 City Budget (topic brought forward by Amber Waldref); Quality Housing Update (topic brought forward by Karen Stratton); Council Priorities 2017.

Other discussion: Breann Beggs brought forward a request to discuss the OPMA and to engage with NCs which might want to edit their bylaws to align with OPMA. While we just had discussion at CA and a legal opinion that NCs are not subject to OPMA, we believe that this topic could be confusing at this time. We may revisit for a possible future CA/CC meeting.

Adam (Council President Stuckart's assistant) will publish this CA/CC meeting notice, to comply with OPMA.

Next Admin meeting: Tuesday December 27th, 4:30pm at ONS.

Date: November 17, 2016

To: Community Assembly Neighborhood Council Representatives

From: Liaison Committee

Susan Burns (Peaceful Valley)

Paul Kropp, chair (Southgate)

Bonnie McInnis (West Central)

Re: Nomination for Design Review Board Liaison Member

Liaison Committee has selected Kathy Lang of the West Hills Neighborhood Council and resident of the River Run area for nomination as the Community Assembly's Design Review Board liaison member and requests the Community Assembly forward her nomination to the mayor and city council using the suggested text below.

On November 11 the members of the Liaison Committee met with the two candidates who had submitted applications for the Design Review Board position to date. The chair met with one of them separately the next day. During the subsequent early week, the chair consulted with both the other Liaison Committee members and Colleen Gardner about next steps. It was concluded by unanimous consent that there was no further benefit in keeping the application period open and, as there was a well-qualified candidate in hand who meets all requirements and could be in place by the end of the year, to seek her agreement to be nominated.

The Liaison Committee met with Kathy Lang on November 17 and gained her consent to take her name and application material to the Community Assembly at its meeting on December 1. She will attend the December meeting to be introduced during the abbreviated business session.

Subsequently the chair informed Julie Neff, urban design planning staff assigned to the Design Review Board, and Jonathan Mallahan, Neighborhood and Business Services division head, of the impending nomination in order to ensure an interview with the mayor for the Community Assembly's nominee can be arranged and city council consent to the nomination can be scheduled by the end of the year.

The chair has also submitted a request to the Administrative Committee for sufficient time on the January 5, 2017, Community Assembly agenda for Kathy Lang to introduce herself more fully.

Suggested text for the Administrative Committee transmittal:

Mayor Condon and President Stuckart: The Community Assembly is pleased to forward the name of Kathy Lang, member of the West Hills Neighborhood Council, as its recommended nominee for the Community Assembly designated liaison member position on the Design Review Board per SMC 04.13.030. The application material reviewed by the Community Assembly's Liaison Committee is herewith included, both the city's application form and the Community Assembly's specific application.

COMMUNITY ASSEMBLY

Design Review Board Liaison Position Application

Mail completed application to: Office of Neighborhood Services
Attention: CA Liaison Committee
808 W. Spokane Falls Blvd, Spokane WA 99201
or email application to: ckline@spokanecity.org

APPLICATION DEADLINE: OCTOBER 17, 2016

PLEASE TYPE OR USE BLACK INK AND ATTACH ADDITIONAL SHEETS IF NECESSARY

Name: Kathy M Lang

Residence Address: 1606 North Sand Brook Street, Spokane, WA

Zip Code: 99224

Best Contact Phone: 719-338-1632 Email: klang0132@gmail.com

Educational Background

Higher Education: Major(s) and Degree(s): I am currently completing my BA at the University of Washington. I am enrolled in UW's College of Arts & Sciences' Integrated Social Sciences program. Prior to transferring to UW, I completed the majority of my credits at Whitworth University in their School of Continuing Studies' Organizational Management program.

Other Education: Various technology and securities (investments) training for past and present employment.

Experience and Employment History

Present Employer: Nollette Investments

Employment positions held and skills used or gained that relate to this position:
PAML, Business Analyst; Sterling Savings Bank, Executive Assistant; Spokane Public Schools, Literacy Training Liaison. Each of these positions required the ability to provide concise and clear communication. Throughout my professional experiences, I have effectively served as liaison between teams, departments, and members of the community. As a Business Analyst (PAML), I was able to fine tune my communication skills for the benefit of a stated goal and for the sake of the involved community.

Civic and Organization Experience

List any community project, and/or community, civic, trade or professional organization in which you have been active.

Organization(s), and any skills or experiences gained that relate to this position:

Fundraiser Chair, 2003 Mayoral Campaign. Member, West Hills Neighborhood Council. Member, River Run Homeowners Association. President, Campus Park (CA) Homeowners Association. From each of these experiences, I have increased my interest in my city's structure and improved my abilities to gather credible information that I can then pass to others with the goal of increasing understanding.

Community project(s), and any skills or experiences gained that relate to this position:

Community Fitness Club Spokane. My husband and I lead a no-cost fitness group that is open to anyone interested in improving their health. Over the past five years, we have been fortunate to welcome more than 300 people into this group. I have witnessed the power of community within this atmosphere. I can attest to the benefit of fostering opportunities for people to gather and create positive change.

Skills and Special Interests

Skills, interests and/or any other experiences gained that relate to this position:

From my personal interest, I have met with leaders of the Spokane Riverkeeper program, Spokane County Regional Water Reclamation Facility, Catholic Charities' Father Bach Haven, and the Rising Strong Program. Through these conversations, I have gained awareness of some of Spokane's environmental and social goals, which I have communicated to my neighbors. My hope is to increase understanding and eventually create committed connections with neighboring communities.

Neighborhood Council Connection

Which neighborhood council do you relate to? West Hills Neighborhood Council

Do you maintain voting member status in this neighborhood council? Yes X No

Please supply a neighborhood council reference.

Name: Patrick Rooks

Phone: 509-499-2244

Email: prooks12@gmail.com

Affirmation

I am aware of the role and responsibilities of a member of the City of Spokane's Design Review Board, of the time commitment required, and of the particular duty to serve as a liaison both to and for residents and businesses affected by development proposals subject to the city's design review process to ensure all voices are heard.

Signature: 

Date: 10.17.2016



Application For Committees/Boards/Commissions

The information provided on this questionnaire will be used by the Mayor and City Council in considering your appointment.

Please complete each section, if applicable.

Date Stamp

POSITION APPLYING FOR: Community Assembly Design Review Board Liaison

Applicant's Name: Kathleen M Lang (Kathy)

Residence Address: 1606 North Sand Brook Street, Spokane, WA 99224

Mailing Address: 1606 North Sand Brook Street, Spokane, WA 99224

Email: klang0132@gmail.com Home Phone: 719-338-1632 Cell Phone: 719-338-1632

How long have you been a continuous resident of the City of Spokane? 24 Y

Are you registered to vote in the City of Spokane? yes

Have you ever used or been known by any other name? Kathleen Engh, Kathleen Childre

EDUCATIONAL HISTORY

High School: Simi Valley High School Diploma Earned: General

Address: 5400 Cochran, Simi Valley, CA 93063

College/University: University of Washington (currently working on degree) Degree Earned: BA

Address: College of Arts and Science, Seattle, WA 98195-5852

EMPLOYMENT HISTORY

Present or Last Employer: Nollette Investments Position: Sales Assistant Dates: 2014-2016

Address: 28 West Indiana, Spokane, WA 99205 Phone: 509-279-0585

Previous Employer: PAML Position: Business Analyst Dates: 2008-2014

Address: 611 North Perry, Spokane, WA 99202 Phone: 509-755-8600

REFERENCES

The following individuals are qualified to comment on my capabilities. Please identify one personal and one professional reference.

Name: Sonny Varadan Relationship: Manager at PAML Phone: 509-939-1611

Name: Gary Price Relationship: Neighbor Phone: 509-951-0302



Application For Committees/Boards/Commissions

The information provided on this questionnaire will be used by the Mayor and City Council in considering your appointment.
Please complete each section, if applicable.

BACKGROUND INFORMATION

Describe your civic involvement in the Spokane community. Grant Elementary volunteer, committee member,

Poverty One speaker; St Mark's Lutheran Church education committee member; 2003 Mayoral

campaign Fundraising Coordinator; West Hills Neighborhood Council member; River Run HOA

member; Ironman CDA volunteer; Bloomsday volunteer; river clean-up volunteer; Community

Fitness Club Spokane volunteer; Spokane Mountaineers member; Big Brothers Big Sisters mentor

Describe why you are interested in serving on this Committee/Board/Commission. First and foremost, I would like to
serve my community in a voluntary yet committed and ideally long-term role. I see this role as

one that would benefit from a person who is personable, organized, and willing to delve in and learn;
these traits describe me well. I am interested in Spokane's past, current, and future development.

Describe how your specific experience makes you qualified for this particular Committee/Board/Commission. I believe my
greatest qualification for this role is my ability to engage, communicate, and build relationships.

I have not been trained in design, but I do have an innate eye. I am highly analytical, which I
believe will lend itself well to understanding and applying codes and regulatory requirements.

UNDERSTANDING OF APPLICATION

Kathy M Lang

I, Kathy M Lang, certify that I have read and understand all questions and statements contained in this application, further, that all statements I have made herein are true and correct to the best of my knowledge and belief.

I understand that if selected for a position to serve on a Committee, Board, or Commission, that I will be required to attend a majority of the meetings held.

I understand that if selected for a position to serve, that I will be subject to the City's Code of Ethics set forth in Chapter 1.04 of the Spokane Municipal Code.

I understand that applications are subject to the Washington State Public Records Act, which provides an exemption from public inspection and copying of certain personal information as set forth in the Act.

I understand this application authorizes a reference check and hereby authorize any individual, company, or institution with whom I have been associated to furnish the City of Spokane any pertinent information concerning my employability which they may have on record or otherwise. I do hereby release the individual, company, or institution and all individuals connected therewith from all liability for any damages whatsoever incurred in furnishing such information.

NOTE: Information contrary to State laws against discrimination is not sought or utilized.

SIGNATURE OF APPLICANT: Kathy M Lang

DATE: 10.19.2016

PLEASE RETURN A HARD COPY OF THIS FORM TO THE MY SPOKANE SERVICE DESK



Application For Committees/Boards/Commissions

The information provided on this questionnaire will be used by the Mayor and City Council in considering your appointment.
Please complete each section, if applicable.

EQUAL EMPLOYMENT OPPORTUNITY INFORMATION

(This information is voluntary and in no way affects the outcome of your application.)

POSITION APPLYING FOR: <u>Community Assembly Design Review Board Liaison</u>	
Applicant's Name: <u>Kathy M Lang</u>	
Sex: <input checked="" type="checkbox"/> Female <input type="checkbox"/> Male	Date of Birth: <u>08/20/1965</u>

Ethnic Origin (please select one of the following):
<input type="checkbox"/> Hispanic / Latino (Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race)
<input checked="" type="checkbox"/> White (having origins in any of the original peoples of Europe, the Middle East, or North Africa)
<input type="checkbox"/> Black / African American (having origins in any of the black racial groups of Africa)
<input type="checkbox"/> Native Hawaiian / Other Pacific Islander (having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands)
<input type="checkbox"/> Asian (having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam)
<input type="checkbox"/> American Indian / Alaska Native (having origins in any of the original peoples of North, Central, and South America, and who maintain tribal affiliation or community attachment)
<input type="checkbox"/> Two or More Races (all persons who identify with more than one of the above)

Veteran Status:	
<input checked="" type="checkbox"/> Not a veteran	<input type="checkbox"/> Vietnam-era veteran
<input type="checkbox"/> Disabled veteran	<input type="checkbox"/> Any other veteran

Disability Status:	
<input type="checkbox"/> Disabled	<input checked="" type="checkbox"/> Non-Disabled

Minutes
Community Assembly Budget Committee
November 21, 2016 @ Forza 7pm-8pm

Present:

Mary Carr (Manito)
Andy Hoyer (Southgate)
Mark Davies (North Indian Trail)
Kathryn Alexander (Bemiss)
Arielle Anderson (West Central)
Melissa Wittstruck (ONS City Staff)

Submitted by : Arielle Anderson

E.J. Iannelli, with Emerson/Garfield Neighborhood Council (EGNC) submitted receipts for cell phone, payment of license for what we think allows the Council to accept food assistance for farmer market/food assistance via online app and shirts and canopy/chairs. However, upon pulling up his initial Grant Application, he does not list the Canopy/Shirts/Chairs as items they would like to purchase, which is problematic. He says he will fix his application, assuming we can pay for these items, but it looks like we should be able to. However, the License and cell phone bill (used for taking payments of EBT) will likely not be acceptable. There was a lot of confusion regarding the receipts that E.J. submitted. Kathryn called E.J. and we as the committee had an opportunity to chat with him via phone. Melissa Wittstruck will check with ONS to see whether we can pay for the items submitted. The primary source of confusion is the EGNC relationship with Project Hope. Project Hope partners with the EGNC in their Farmers Market events since EGNC is not a 501(c)(3) (state or federal). This is not unusual in and of itself, but we have to make sure that the Grant money is NOT being reimbursed to Project Hope, since this is not what the grant is supposed to be for. EGNC has asked for \$1,000 in total but has NOT been given any of the Grant money to date. We will have clarity once Melissa is able to speak with Heather Trautman at ONS.

We decided on the 4th Thursday of every month as a permanent meeting time.
For the next meeting prior to the CA Meeting we decided on November 28, 2016 at Andy's place of business.

Everyone agreed with these meeting times. Melissa expressed concern for meetings held on the weekend b/c NO City Staff will attend. We agreed as a Committee that it would be good if City was present in the event there are questions or clarifications needed immediately, we should work to hold our meetings during the week.

Minutes for past two meetings: Approved with amendment to October Minutes (see below)

The October minutes reflect that Jonathan Mallahan meant to convey that if we were unable to spend out the entirety of the grant money, the following years opportunity for a continuing grant would not impacted. There were a few of us on the Committee that misinterpreted this to mean that the funds would in fact “Rollover”. Jonathan asked that we amend/fix the October Minutes to reflect that what he said was that the funds WOULD be restricted to 2016. A motion was made to accept these changes and it was agreed upon, with one abstention.

Attachments

Melissa submitted to the group a packet of expenses showing each category of expenses.

Minutes from September and October 2016.

Agenda for November meeting.

CA Budget Committee Grant Feedback Survey – November, 2016

Thanks for participating in our first year of distribution of neighborhood allocations from the Community Assembly Budget. Your answers will help us validate that the city funds made a difference in stimulating neighborhood engagement and help ensure that the CA continues to get funding. Please help us to improve the process by completing this survey.

1. Approximate number of people impacted by what you did:
 - a. Approximate number in attendance at funded events (please list individually, if you can)
 - b. Approximate number of printed materials you handed out (please list individually, if you can, i.e. brochures, magnets, etc.)
2. What is your regular meeting attendance?
3. Have you seen an increase in meeting attendance or interest in attending meetings (phone calls etc.) after your efforts?
 - a. How many more people are now attending?
4. Have you acquired more sponsors because of your funded activities? How many?
5. Have you seen an increase in capacity? i.e. are more people volunteering or participating even though they not attend meetings?
6. What specific suggestions do you have to improve the application procedures?
7. If you could only change one thing in the overall concept and process, what would it be?
8. Anything else you would like to share?

Thank you for answering these questions!!!! Your input will make this a stronger and more effective program. Please return by Dec. 31 to your liaison, or Kathryn Alexander (bemissneighborhood@gmail.com) or Charles Kline (ckline@spokanecity.org)

Inland Audio Public Address System

\$210 + tax

This includes:

- Mixer
- Equalizer
- Amp
- Speaker
- 2 speakers with stands
- Cabling

\$50+ tax

- Up to 5 microphones (hand held or wireless)

We are looking into the cost of upgrades.

We are recommending the purchase of at least 3, at this time.

BLACK FRIDAY DEALS START NOW + FREE SHIPPING ON QUALIFYING ORDERS \$49 OR MORE



Opens at 6AM tomorrow!
Spokane Valley Lowe's

Prices, promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and to correct any errors, inaccuracies or omissions including after an order has been submitted.

Garden Treasures 8-ft W x 10-ft L Rectangular Blue Steel Pop-Up Canopy

Item # 609523 Model # TSF-810-BLUE

★★★★★☆☆ (7 Reviews)



In-use/lifestyle image - accessories not included

\$96.00



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↗ SHARE



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✗ Unavailable for Pickup at Spokane Valley Lowe's

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\$299 Minimum purchase required. Subject to credit approval. Offers cannot be combined.

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Folding Table 8' Portable Plastic Indoor Outdoor Picnic Party Camp Tables

11 reviews



1 / 5

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Reduced Price

Special Buy

Sold & Shipped by **Best Choice Products**

Quantity: 1

Add to Cart

Shipping

Pickup

Add to List

Add to Registry

FREE shipping

Pickup not available from this seller

Customers also considered

CA PeTT Committee Meeting Notes

October, 2016

West Central Community Center – 1603 N. Belt Street

6:00 – 7:30 PM

Committee Roster

Michael Harves – Browne's Addition
Trudy Lockhart – Chief Garry Park
Carlie Hoffman – Emerson/Garfield
William Meers – Grandview/Thorpe
Alexandra Stoddard – Nevada Heights
Jim Bakke – North Indian Trail
Brian Thomas – West Central
Charles Hansen – Whitman
Bob Turner – City of Spokane Street Dep.

Neighborhood Services Support

Katie Myers – Community Programs Coordinator

Presentation & Discussion

- What CTAB is and what it does.
 - Andy Schenk – City of Spokane Streets Dep.
 - The group had many questions and this took up about an hour of the meeting.

Briefing

- 2016 traffic calming project construction update
 - ONS -- Katie Myers
 - Brief discussion on what specific reasons traffic calming cycle 5 (2015 applications) went over budget.
- Brainstorm PeTT focus areas for 2017 -- examples:
 - Comp plan transportation chapter re-write - review and comment
 - Street standards update - review and comment
 - Crosswalk priorities
 - 20mph local access (neighborhood) street speed limit
 - This topic generated the most discussion. Bob Turner from Street was in attendance to let the group know that a neighborhood wide 20mph local access would be against state law. The group was interested in the specifics around this.

Next Meeting

The group would like to discuss and finalize the PeTT committee 2017 goals.



PEDESTRIAN, TRAFFIC AND TRANSPORTATION (PeTT) COMMITTEE

* A Committee of the Community Assembly of Spokane Neighborhood Councils *

November 29, 2016

West Central Community Center – 1603 N. Belt Street

6:00 – 7:30 PM

CALL TO ORDER AND INTRODUCTIONS

OPEN FORUM ITEMS

- Any neighborhood council member in attendance may request an Open Form topic to be discussed after the items of the published agenda, time permitting.

AGENDA REVIEW

OCTOBER MEETING NOTES REVIEW

REPORTS

- Chair – Paul Kropp
- Plan Commission Transportation Subcommittee – Kathy Miotke and Charles Hansen
- Citizens Transportation Advisory Board – Jim Bakke
- Street Department – Bob Turner

PRESENTATION AND DISCUSSION

- STA Moving Forward project delivery – 2016 and beyond
Kathleen Weinand/STA
- School sidewalk priority – A mandate to neighborhood councils?
Candace Mumm/City Council District 2

BRIEFING

- Traffic calming project selection and construction update – Katie Myers/ONS

2017 COMMITTEE FOCUS AREA SUGGESTIONS

- 20 MPH speed limit designation for local access streets
- Transportation chapter comprehensive plan update
- Revised street standards
- Bicycle master plan update
- What else?

OPEN FORUM

NEXT MEETING

- January 24, 2017 (no December meeting)

ADJOURN

Appendix B:

Detailed Project Table

Targeted Year for Project Completion		STA Moving Forward Project Description
		<ul style="list-style-type: none"> ✍ Projects to be delivered earlier than original plan 🕒 Projects that are more than 18 months delayed from the original plan
2017	May	<ul style="list-style-type: none"> Extend Saturday night service past 11 pm Add better weekend service on Wellesley Avenue in North Spokane ✍ Add service on Indiana Avenue between Spokane Valley Mall and Greenacres Phase I – Weekdays only ✍ Add more trips and buses to Airway Heights during busy travel times Phase I – Weekends
	September	<ul style="list-style-type: none"> Add new Sunday service on North Nevada Improve reliability for bus service on Division and Sprague ✍ Use larger buses, provide more sheltered stops and sidewalks as part of HPT “Lite” on North Division and begin design for future full HPT improvements Phase I – Sidewalks and shelters ✍ Upgrade to HPT “Lite” service along I-90 between Spokane and Liberty Lake via Spokane Valley including new night and weekend service Phase I – Introduce more mid-day weekday trips
2018		<ul style="list-style-type: none"> Add service on Indiana Avenue between Spokane Valley Mall and Greenacres Phase 2 – Nights and weekends Add new night and weekend service to Indian Trail Expand and upgrade maintenance facilities to meet existing and projected growth requirements Construct the West Plains Transit Center at Exit 272 on I-90, and provide a Park & Ride for commuters
2019		<ul style="list-style-type: none"> 🕒 Construct the Moran Prairie Park & Ride for bus layover and passengers from South Spokane County 🕒 Create a frequent HPT “Lite” bus line from North Monroe to South Regal with more sheltered stops 🕒 Create a new south commuter express from the Moran Prairie Park & Ride Construct an expanded Upriver-Transit Center at Spokane Community College to allow for additional service growth in Spokane
2020		<ul style="list-style-type: none"> 🕒 Construct the West Plains Transit Center at Exit 272 on I-90, and provide a Park & Ride for commuters Phase 2– Interchange-related improvements 🕒 Add direct service between Airway Heights and Medical Lake via the West Plains Transit Center Improve West Plains Rural Highway Stops

Targeted Year for Project Completion	STA Moving Forward Project Description ✂ Projects to be delivered earlier than original plan ⌚ Projects that are more than 18 months delayed from the original plan
2021	<ul style="list-style-type: none"> ⌚ Implement Cheney HPT service to expand capacity, quality and reliability ⌚ Use larger buses, provide more sheltered stops and sidewalks as part of HPT “Lite” on North Division and begin design for future full HPT improvements Phase 2 – Larger buses Add more trips and buses to Airway Heights during busy travel times Phase2 – Weekdays Implement frequent and convenient HPT service on the Central City Line and change how bus loading occurs at the STA Plaza Improve routes and frequency to Hillyard / Northeast Spokane Add direct service between the Logan and Lincoln Heights neighborhoods Add and improve service in West Central Spokane
2022	<ul style="list-style-type: none"> Construct a new Mirabeau Transit Center with expanded passenger and vehicle capacity to allow for continued service growth in the City of Spokane Valley
2023	<ul style="list-style-type: none"> Relocate and expand the Liberty Lake Park & Ride, providing over 300 parking stalls for commuters Provide improved amenities and infrastructure for a reliable HPT “Lite” bus line on East Sprague Avenue Provide direct, non-stop service between Liberty Lake and Spokane during peak hours
2024	<ul style="list-style-type: none"> Upgrade to HPT “Lite” service along I-90 between Spokane and Liberty Lake via Spokane Valley including new night and weekend service Phase 2 – Nights and weekend service
2025	<ul style="list-style-type: none"> Create an extension of HPT “Lite” service on I-90 East to Post Falls and Coeur d’Alene on a pilot basis
2026	<ul style="list-style-type: none"> Continue operations of new facilities and services
2027	<ul style="list-style-type: none"> Continue operations of new facilities and services
2028	<ul style="list-style-type: none"> Continue operations of new facilities and services

Additional System Improvements

- Expand Paratransit service as the bus service area grows
- Improve waiting areas, provide more shelters and install short-term rentable bike lockers
- Expand bus fleet in line with increased service levels
- Replace buses and vans at the end of their useful life
- System-wide optimization in response to continuing customer feedback

CENTRAL CITY LINE

The Spokane region's first installment of Bus Rapid Transit (BRT)



Image for illustrative purposes only

PROJECT DESCRIPTION

The Central City Line (CCL) will be a new six-mile route between Browne's Addition and Spokane Community College, connecting through Downtown Spokane, the University District and Gonzaga University. The project is the Spokane community's response to its desire for a transit circulator in the urban core. The vehicle will be modern, rubber-tired, and battery electric with zero-emissions, rechargeable through inductive or conductive technology. It will combine speed and efficiency with the cost effectiveness and flexibility of environmentally responsible buses.

ECONOMIC IMPACT

The CCL will be scaled appropriately to meet the needs of Spokane's regional population which is projected to grow by nearly 165,000 by 2040. Approximately 68,000 new jobs are expected for the region in the same time frame.*

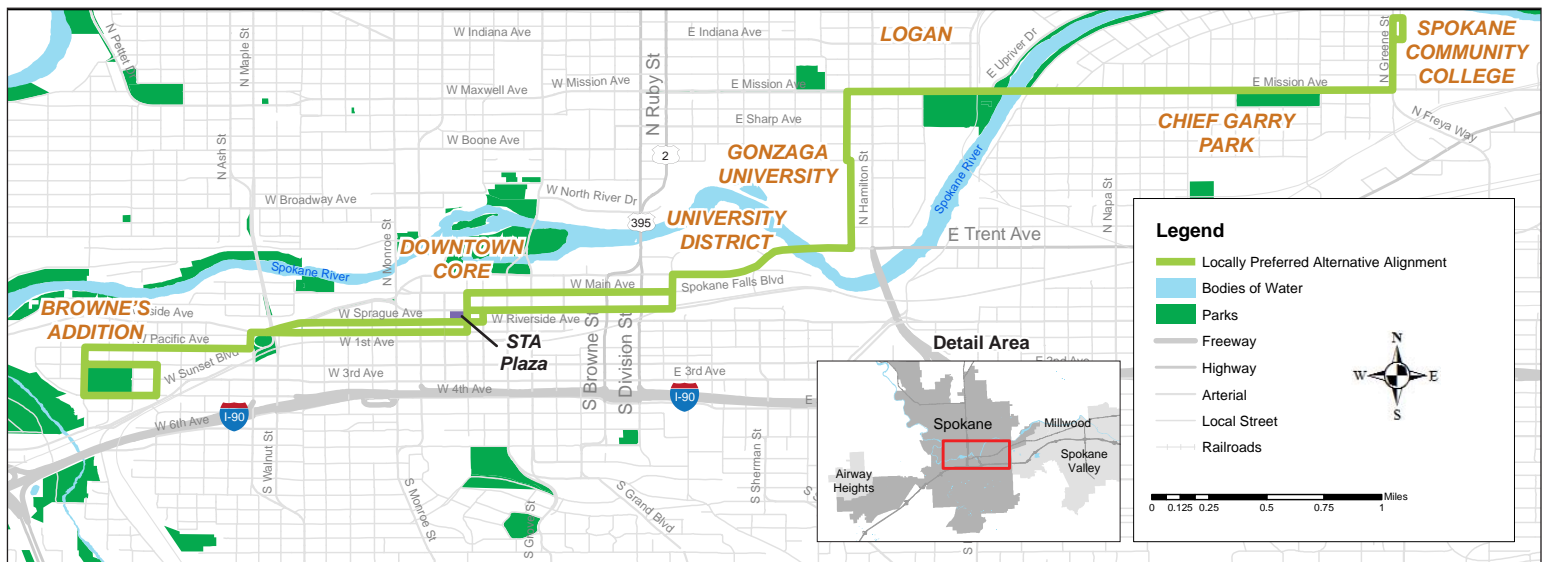


Image for illustrative purposes only

The CCL will improve mobility by connecting urban neighborhoods to major destinations and moving more people without more cars. It will serve as a model standard for transit service quality, frequency and ease of use in the region's busiest corridors.

The CCL will have many of the economic development benefits associated with rail, but at a significantly lower cost. Over a 20-year period, it is projected to increase surrounding land and improvement value by \$175 million.**

CENTRAL CITY LINE ROUTE



ADDITIONAL BENEFITS

In addition to the growth in ridership and a positive economic impact, the CCL will include other benefits like significant streetscape and road improvements, distinctly branded and permanent stations, and innovative electric charging infrastructure. Combined, these elements provide a sense of permanence that indicates a long-term commitment to mobility and economic development along the corridor. Additionally, the CCL's zero emissions propulsion system will provide an ongoing environmental benefit through cleaner air and quieter buses.

Conceptual Central City Line Shelter

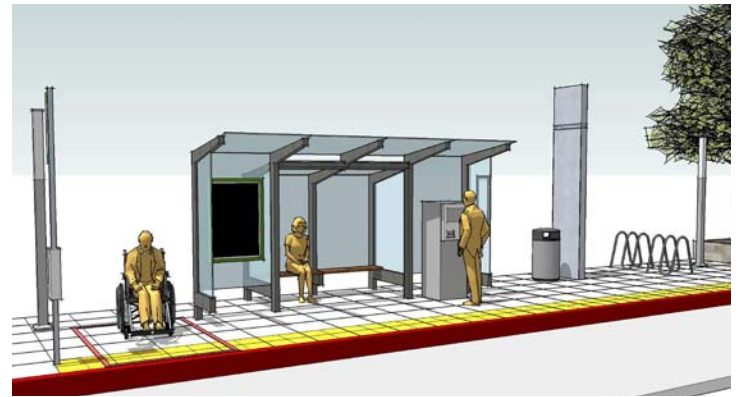


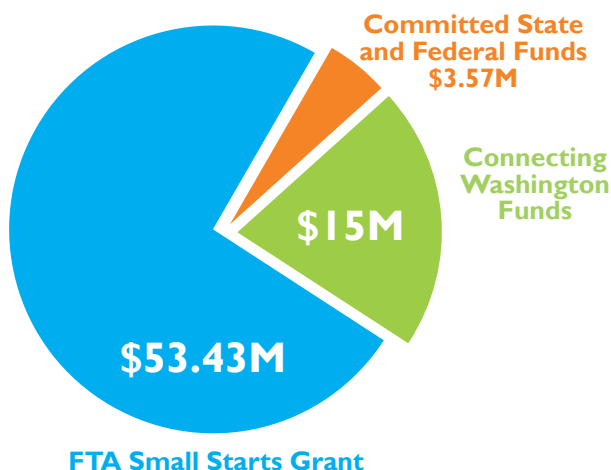
Image for illustrative purposes only

PROJECT PHASES AND FUNDING RECEIVED

Downtown Plan	Streetcar Feasibility Study	Alternatives Analysis	Locally Preferred Alternative	Project Definition Refinement	Route Extension	Economic Impact Study	Project Development	FTA Small Starts Grant	2021
1999	2005	March 2010 - June 2011	2011	July 2012 - Present	2014	2014	2015	As early as 2018	
Identified the need for a streetcar circulator	Study indicated the need for an alternatives analysis	\$369,000 in state and federal funding	Approved by: STA Board Spokane City Council SRTC GSI DSP PFD	\$575,000 in local funding for: • Extension analysis • Electrification alternatives • Cost estimation	The Board approved extending the route from GU to SCC to total 6 miles.	ECONorthwest projected an increase of surrounding land and improvement value by \$175M	\$3.57M in state and federal funding for: • Preliminary engineering • Environmental Review • Alignment	Grant application as early as March 2017	Service Begins Construction to begin as early as 2019

BUDGET/FUNDING STRATEGY

\$72M
ESTIMATED CAPITAL COST



FTA'S SMALL STARTS GRANT PROGRAM

STA will apply for about 75% (\$53.43M) funding through the FTA's Small Starts grant program for capital projects.

- Small Starts is a competitive grant program for major transit projects below \$250 million
- Eligibility includes corridor-based Bus Rapid Transit systems like the CCL
- The CCL will demonstrate a substantial corridor investment, and will include well-defined stations, frequent service and convenient pre-board ticketing

The STA Board is considering revenue options to cover annual operating cost estimated to be \$4.1 Million.



DRB Report
Dec 1, 2016
Colleen Gardner

Due to the lack of quorum and the Thanksgiving Day Holiday the regular scheduled reviews for November were cancelled.

The Macy's review is scheduled for November 30th and will post the results of that meeting later.

Have not received any information as to the meetings in December if there are review held I will send out the results after said meetings.

Since I will be finishing up my term on this board at the end of 2016 I want to thank the Ca for their support and encouragement over the past 8 yrs.

It has been an honor and a privilege too serve you on this very important board and hopefully I met your expectations as too my role as your representative.

I will help the new representative in any capacity I can over the next few months.

Thank you for allowing me too represent the CA with this amazing opportunity.

I will continue to look for ways I can serve the CA and the Neighborhood Councils in the future



Preliminary discussion regarding DRB for Neighborhoods

Meeting held Nov 8, 2016

In attendance: Colleen Gardner (current DRB CA liaison) Greg Francis (current Plan Commission CA liaison), Lisa Key (City Planning Director)

- Current atmosphere does not allow for Planning resources to initiate any further explorations of this issue at this time
- Task to great to undertake trying to establish a workable DRB for 29 neighborhoods
- One size does not fit all
- Resources not available to enforce
- Already have in place rules that govern design with respect to Shoreline, Public spaces ,Downtown, Centers/Corridors, and Departures
- Most codes currently in place would address concerns of Neighborhoods
- Explore other options by working with Colleen, Greg, Planning and CA Standing Committee (s)
- Colleen and Greg will do a full presentation on options at the January CA meeting
- Lisa will also be available at the January meeting to assist with questions/concerns

Land Use Council

November 17, 2016

Minutes

Present:

- Greg Francis – Rockwood, PC Liaison
- JoAnne Wright – City of Spokane Planning
- Barbara Biles – Emerson/Garfield
- Melissa Wittstruck – City ONS
- Teresa Kafentzis – Southgate
- Margaret Jones – Rockwood
- Lisa Key – City Planning Director
- Patrick Rooks – West Hills
- Taylor Phillips – Emerson-Garfield

Facilitator – Margaret Jones

Secretary – Teresa Kafentzis

Introductions done.

Agenda accepted as written.

Email Discussion– defer as Patricia not in attendance

Comprehensive Plan Update Draft Review– JoAnne Wright (JW) and Lisa Key (LK) available to answer any questions that LUC may have.

- Mostly a “clean up” process for clarification and streamlining.
- Input came from focus groups
- All chapters have been reviewed the Plan Commission with minor changes
- Workshops will start in January with City Council
- Plan Commission hearing in February at second meeting
- June 30 is the state deadline for adoption
- Big changes:
 - Link Spokane chapter – draft is on line
 - Pulled out and identified implementation strategies in each chapter
 - Citizens have asked to streamlined the document
 - Others are overwhelmed and need in-depth information to understand the CP
- Discussion:
 - Who is the intended audience for the Comp Plan?
 - “Road map for the city for Spokane” that guides our decisions, ordinances should align with CP (LK)
 - I doubt that you will get many people from the general public to look at the CP unless they are highly motivated. (LK)

- The CP is definitely for the general public to use as well (JW)
 - Expect professionals in the city and the city council to use to make determinations but wonder about the accessibility and approachability of the CP for the general public and neighborhoods to use.
 - Concern about removing descriptive script “because it is self-explanatory.” If the term is unknown to the public, it will be difficult to understand and find more about the topic
 - Request for cross-references for related policies and goals rather than eliminating entire descriptions (don’t refer to code numbers, should be stating what the section name is)
 - Develop an in-depth, inclusive index that is searchable especially when the document is electronic
 - Have developed matrices to reference
 - Neighborhood planning process – removed because it has changed so much since 2002 and is also written in several other places. Didn’t make sense to leave in the policy because it is a process and not a policy.
 - Generally, the draft updates seem very small and make sense.
- **Matrices review – LK & JW**
 - Matrix for each chapter – work in progress
 - Lots of work on implementation examples need to be completed
 - Plan is to complete as much as possible by January 2017
 - Not sure where the matrices will be contained; in Chapter 2, Implementation or in an appendix
 - Intent is that the role of long-range planning is about implementing the comprehensive plan to keep focused on established policy. Work programs should be consistent with implementing the CP. Want to start goal setting and strategies and establish targets.
 - Suggestion – electronic matrices should be able to include all chapters that are related to topic being searched
 - Question: are matrices a living document where active progression can be tracked. Expect to have a working version but it won’t be a public document—LK
 - What if there was a separate table to keep things current as WACs change? Not enough staff to complete – LK
- **Follow up comments:** don’t see that anything now on this draft to move forward to the CA. If there is something we are concerned about we can discuss at the next meeting. There may be changes to this draft before the final version is done. Council study sessions open to public at 3:30 p.m. on the last three Thursdays in January and first in February.
- **Comments can be sent on the website.**

Design Review for Neighborhoods – Greg

Colleen Gardner asked Lisa Key about. Answer is no.

What sort of things can we do? Neighborhoods working with developers?

To be continued with CA.

December 15 meeting – do we want to meet? Discuss via email and determine. Can we determine who the executive committee is on line.

Meeting adjourned at 7:35 p.m.

Submitted by Teresa Kafentzis

2016 Land Use Committee Goals Review

Goals were reviewed at the LUC meeting on November 17, 2016

The Land Use Committee seeks opportunities to interact with Neighborhood Councils, citizen groups and individuals within the boundaries of the City of Spokane to serve as a resource to land use resolutions: to propose changes to policies, regulations, actions and plans to the Community Assembly.

1. Increase participation in Land Use by providing outreach and recruitment in neighborhoods not currently participating. *(Ongoing from 2015)*
 - a. *Progress:* Increase in number of new participants.
 - b. *Discontinue as a goal*
2. Solicit quarterly involvement in land use from Planning and Development Department *(Ongoing from 2015)*
 - a. *Progress:* Goal met, will continue into future.
 - b. *Discontinue as a goal*
3. Develop time line chart of development process to guide a neighborhood on how to get involved in development process.
 - a. *Progress:* Beyond the scope of LUC. New neighborhood notification has alleviated the need. Remove.
 - b. *Remove as a goal.*

2017 Land Use Committee Goals

The Land Use Committee seeks opportunities to interact with Neighborhood Councils, citizen groups and individuals within the boundaries of the City of Spokane to serve as a resource to land use resolutions: to propose changes to policies, regulations, actions and plans to the Community Assembly.

1. Follow the comprehensive plan chapter update process through to adoption in June 2016.
2. Follow comprehensive plan potential appeal on Morningside Comprehensive Plan Amendment through the CA-LUC for 2016 to completion.
3. Follow 2016 Comprehensive Plan Amendments passed (Queen Bee and Avista) through the development stages to learn about outcomes and neighborhood experiences.
4. Follow up with neighborhoods o have completed the neighborhood planning process through a survey to learn about their processes, successes, failures, etc. Feedback to be used for future neighborhood planning projects.
5. Track the Monroe Street project through completion to learn about outcome and neighborhood experience.

Submitted by Teresa Kafentzis for the Land Use Committee
November 17, 2016

CA/CD Committee of the Community Assembly Minutes

Date: Tuesday, November 1st from 5:30-7:00 p.m.

Location: at the West Central Community Center, in the Newton Room

Present: Tim Musser (Emerson Garfield), Jessie Norris (West Central), Kathryn Alexander (Bemiss), Charles Hansen (Whitman), Fran Papenleur (Audubon Downriver), Bill Forman (Peaceful Valley), Bonnie McInnis (West Central), Patricia Rose Matisse (West Central), Donna Fagan (Bemiss)

CHHS: Nikki Graham-Brown, her daughter

Absent: Valena Arguello (East Central)

Welcome and Introductions

Meeting Minutes: Minutes for July, September, October were approved with minor spelling changes Bill Forman moved and Jessie Norris seconded.

CHHS Changes

Nikki handed out a one page by Dawn Kinder detailing the changes, and minutes of the meeting with Dawn's comments were sent out by Rod. In general folks were pleased with the changes. Tim Musser moved and Bill Forman seconded that the recommendations be brought to the CA in January.

2017 CA/CD Goals

The committee accepted two goals for 2017:

- The committee will recommend option for collaboration to the neighborhoods, possibly by district
- The committee will educate the neighborhoods on the possibilities and limitations for using CDBG funds.

HUD Meeting

A HUD representative will be available on Nov 3, from 2:30 – 3:30 to answer questions. The meeting will be held in the room in City Hall. The meeting was as the suggestion of Jay Cousins. Nikki asked for others to attend and Patricia Rose Matisse, Bill Forman, Bonnie McInnis, and Kathryn Alexander said they would attend.

Nominations for the CA/CD Executive Committee

Chair – Fran Papenleur

Vice Chair – Donna Fagan

Recorder – Kathryn Alexander

The vote will at December meeting.

Valena was not there, so these nominations will be reconsidered if she wishes to be considered.

Submitted by Kathryn Alexander

Plan Commission Liaison Report

December 1, 2016

Greg Francis – gfrancis1965@yahoo.com

The Plan Commission provides advice and makes recommendations on broad planning goals, policies, and other matters as requested by the City Council. It meets the second and fourth Wednesday of each month at 2pm in the Council Briefing Center in city hall with hearings typically starting at 4pm if there are any scheduled for that session. All Plan Commission meetings are open to the public.

Hearings

Animal Keeping Code Revisions – This is a relatively minor update to the animal keeping code for the city and pertains to animal-related noise issues within the city limits. Dog noises would remain covered by the county code. The Plan Commission recommended approval of the changes by a vote of 6-0.

West Hills Neighborhood Plan – The West Hills Neighborhood Plan focuses on changes along Fort George Wright Drive near SFCC and was done in cooperation with both SFCC and STA. There was a fair amount of public testimony from residents of the nearby River Run development with concerns expressed about potential changes to Fort George Wright Drive. Recognizing that this plan only identifies potential changes to the area, the Plan Commission recommended adopting the plan by a vote of 6-0. The draft plan is available at <https://my.spokanecity.org/projects/west-hills-neighborhood/>.

Workshops

Targeted Investment Program (TIP) Update – The Plan Commission received an update on the six target investment areas within the city. These areas are Downtown, West Plains (around the airport), The Yard (in Hillyard), Kendall Yards/Northbank, the University District, and East Sprague. Discussion points included what tools the city is using to encourage revitalization and development in these specific areas along with counts of permits in these areas with their expected values.

The Yard Wide Area Plan – We received a deeper brief on efforts in The Yard (in the Hillyard area) including a history of revitalization efforts in that area along with specific challenges they face in the area, including issues with ground contamination and infrastructure issues such as numerous unpaved streets and poor stormwater infrastructure. Strategies for increasing occupancy rates as well as new construction are being evaluated and implemented.

Upcoming Hearings (Known)

Hearings begin at 4pm in the City Council chambers. November hearings are:

December 14th:

Lincoln Heights Master Plan (Tentative)

Other

Joint CA/CC Meeting – The Plan Commission and City Council will hold their quarterly joint meeting in the Council Briefing Center from 3:30pm-5:00pm on 12/1/16. Specific topics of discussion are the Planning Department work program and Infill Development Report recommendations prioritization.

Comprehensive Plan Chapter Updates – The virtual open house for the Comp Plan Chapter Update process is still open and they have extended submitting comments until 12/31/16. If you haven't done so, I encourage you to view the open house contents and submit your comments at <https://my.spokanecity.org/shapingspokane/>.