Spokane Neighborhoods Community Assembly

"Provide a vehicle to empower Neighborhood Councils' participation in government"

Meeting Agenda for Thursday June 3, 2016

5:30 to ***8:05p.m.*** *–* **West Central Community Center**, 1603 N Belt

Proposed Agenda Subject to Change
Please bring the following items:
*Community Assembly Minutes: May 2016

AGENDA ITEM	Presenter	Time	Action	Page No.
Introductions	Facilitator	3 min–5:30		
Proposed Agenda (incl. Core Values and Purpose)	Facilitator	2 min–5:33	Approve	1
Approve/Amend Minutes ▪ May 2016	Facilitator	5 min–5:35	Approve	5
OPEN FORUM				
Reports/Updates/Announcements	Please Sign Up to Speak!	5 min-5:40		
LEGISLATIVE AGENDA				
City Council ▪ Update	Councilmember	5 min-5:45	Oral Report	
Admin ▪ Update ▪ Fill Vacant Committee Position	Jay Cousins	5 min-5:50	Oral & Written Report	11
ONS/Code Enforcement ▪ Update	Heather Trautman	15 min-5:55	Presentation/ Q&A	
Comp Plan Amendments ▪ Amendments and Process for Engagement	Lisa Key	30 min-6:10	Presentation/ Q&A	
PeTT ▪ Sidewalk Discussion	Paul Kropp	10 min-6:40	Oral & Written Report	13
CA/CD ▪ 2017 Application Packet, Timeline and Allocation	Valena Arguello	15 min-6:50	Oral & Written Report	25
BSN ▪ Recap of Community Minded Enterprises Presentation ▪ Upcoming events	EJ Iannelli	10 min-7:05	Oral & Written Report	42
Liaison ▪ City-established Positions Related to the CA	Paul Kropp	5 min-7:15	Oral & Written Report	44
Budget ▪ Membership	Kathryn Alexander	10 min-7:20	Oral & Written Report/Vote	45
STA ▪ Feedback on Preliminary Fare Increase	Kathleen Weinland	20 min-7:30	Presentation/ Q&A	
CA Roundtable	CA Reps	15 min-7:50	Discussion	
OTHER WRITTEN REPORTS				
Design Review Board Liaison	Colleen Gardner		Written Report	48
Plan Commission Liaison	Greg Francis		Written Report	51

** IF YOU CAN'T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE!!!! **

UPCOMING IMPORTANT MEETING DATES

- ***June 3: Liaison, Tom Sawyer Country Coffee, 608 N Maple St, 1pm***
- ***June 7: CA/CD, West Central Community Center, 1603 N Belt, 5:30pm***
- ***June 13: Town Hall Meeting, West Central Community Ctr, 6pm. Neighborhoods includes: Audubon/Downriver, Balboa/South Indian Trail, Emerson/Garfield, Five Mile Prairie, North Hill, North Indian Trail, Northwest, West Central.***
- ***June 14: Public Safety, YMCA Corporate Office, Boone and Monroe, 3:30pm***
- ***June 16: Land Use, West Central Community Center, 1603 N Belt, 5pm***
- ***June 27: Building Stronger Neighborhoods, Sinto Senior Center, 1124 W Sinto, 12pm***
- ***June 28: CA Administrative Committee (agenda item requests due. Please submit all written material to be included in packets two days prior to CA meeting date), ONS Office, 6Th Floor, City Hall, 4:45pm***
- ***June 28: Pedestrian, Transportation & Traffic (PeTT), West Central Comm. Ctr, 1603 N Belt, 6pm***
- ***July 8: Community Assembly, West Central Community Center, 1603 N Belt, 5:30pm***

MEETING TIMETABLE PROTOCOL

In response to a growing concern for time constraints the Administrative Committee has agreed upon the following meeting guidelines as a means of adhering to the Agenda Timetable:

1. When a presenter has one minute left in the time allotted the facilitator will raise a yellow pennant and indicate a verbal notice.
    a. Should ***any*** Neighborhood Representative wish to extend the time of the presentation or comment/question period they may ***immediately*** "Move to extend the time by (1) to (5) minutes".
    b. An immediate call will be made for a show of hands in support of the extension of time. If a majority of 50% plus 1 is presented the time will be reset by the amount of time requested.
    c. Extensions will be limited to (2) two or until a request fails to show a majority approval. After (2) two extensions, 1) if a motion is on the table, the facilitator will call for a vote on the open motion to either a) approve or not approve, or b) to table the discussion; 2) if there is no motion on the table, a request may be made to either (1) reschedule presenter to a later meeting, or (2) ask presenter to stay and finish at the end of the agenda.
2. When the allotted time has expired, a red pennant and verbal notice will be issued.

Administrative Committee

COMMUNITY ASSEMBLY LIAISONS & REPS (Draft)

Citizens Transportation Advisory Board (PeTT): Jim Bakke, 466-4285, jfbakke@q.com
Community, Housing, & Human Services Board: Fran Papenleur, 326-2502, fran_papenleur@waeb.uscourts.gov
Design Review Board: Colleen Gardner, 535-5052, chiefgarryparknc@gmail.com
Plan Commission: Greg Francis, gfrancis1965@yahoo.com
Plan Commission Transportation Advisory Committee (PeTT): Kathy Miotke, 467-2760, zaromiotke@yahoo.com and Charles Hansen (alternate), 487-8462, charles_hansen@prodigy.net
Urban Forestry: Carol Bryan, 466-1390, cbryan16@comcast.net

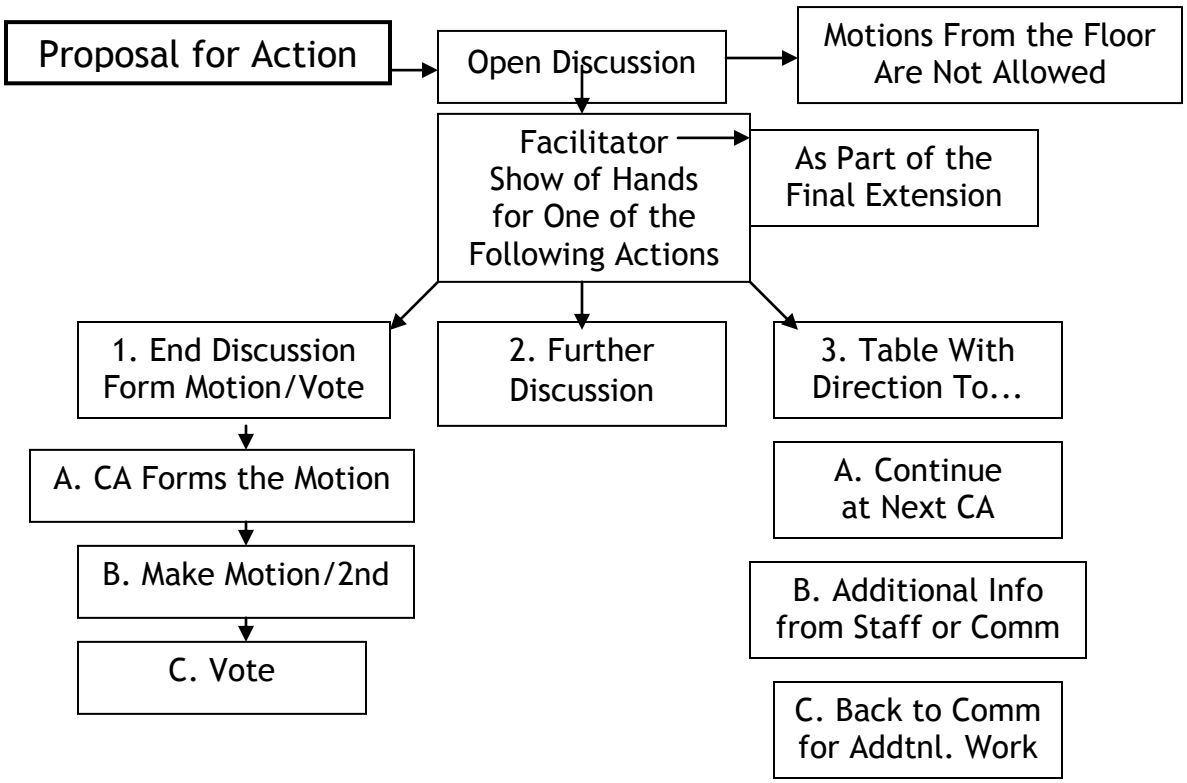
a. CA Rules of Order:

i. To speak at a meeting, a person must be recognized by the facilitator only one person can be recognized at a time. Each speaker has one minute. When all who wish to speak have been allowed their time, the rotation may begin again.

ii. When a proposal for action is made, open discussion will occur before a motion is formed by the group

iii. As part of the final time extension request, the Facilitator will request a show of hands by the representatives at the table to indicate which of the following actions the group wants to take.

1. End discussion and move into forming the motion and voting.
2. Further Discussion
3. Table discussion with direction
    a. Request time to continue discussion at next CA meeting.
    b. Request additional information from staff or CA Committee
    c. Send back to CA Committee for additional work



Community Assembly Core Values and Purpose

CORE PURPOSE:

Provide a vehicle to empower neighborhood councils' participation in government.

BHAG:

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

CORE VALUES:

Common Good: Working towards mutual solutions based on diverse and unique perspectives.

Alignment: Bringing together the independent neighborhood councils to act collectively.

Initiative: Being proactive in taking timely, practical action.

Balance of Power: Being a transparent, representative body giving power to citizens' voices.

VIVID DESCRIPTION:

The Community Assembly fulfils its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

Community Assembly Minutes

May 5, 2016

1. Proposed Agenda

a. Proposed amendment, (Gerry Rolland – Riverside) Affordable Housing Committee - Report on the home repair program.
    i. moved – approved

2. Approve/Amend April Minutes

a. Approved

3. Open Forum

a. Rick Biggerstaff, Browne's Addition – Art for The Park Event - May 21st.
    i. Kick off for Corbin Park - raising capital dollars for park improvements.
b. Fran Papenleur, Audubon/Downriver – Drumheller Springs Park – Dedication ceremony.
    i. 3 concerts working with Northwest in Audubon Park and 2 at Shadle-coming soon.
    ii. CHHS Board executive team working w council and mayor
        1. Executive CHHS team working with council and mayor to improve coordination and communication around top priorities - June 4th (12-5pm - lunch provided) at SNAP.
c. Paul Kropp, PeTT Committee - liaison committee started the process about getting a replacement for the Design Review Board (DRB).
    i. Colleen Gardner- current liaison to the DRB leaving Dec 2016.
        1. Need to find person and sit on every meeting year round.
d. Garry Pollard, Riverside - Affordable housing committee recommendations - home repair program.
    i. Approved $100,000 going to the sewer pipe replacement.
        1. 4 applications for home repair (disabled families, mental handicap, etc.)
        2. One request denied, one unit made for larger families
        3. 12 units added all together.

4. Admin Committee

a. Jay Cousins, Emerson/Garfield – Who is supposed to be at the CA table.
    i. Questions regarding who is and isn't a CA rep for each Neighborhood?
    ii. Neighborhood reps to be valid and need notification to ONS before one sit at the table.
        1. Need to be appointed by the neighborhood council and not just walk in.
        2. Need to check that your name and contact info is on the website by neighborhood, you may not vote if you're not officially the neighborhood representative.
        3. North Indian Trial and Latah have new Reps for the CA at the meeting.
        4. Make sure ONS has correct info for CA representative, so all can stay properly informed.

DRAFT

5. ONS Code Enforcement Update

a. Heather Trautman, Director of ONS & Code
    i. https://static.spokanecity.org/documents/neighborhoods/getinvolved/agendas/2016/05/community-assembly-agenda-packet-2016-05-05.pdf

6. Land Use/Planning

a. Lisa Keys, Director of City Planning – Infill Development Project
    i. Project Overview:
    https://static.spokanecity.org/documents/neighborhoods/getinvolved/agendas/2016/05/community-assembly-agenda-packet-2016-05-05.pdf
        1. New policy adopted - address quality housing and affordable housing.
        2. Want to create a dialog to educate the community to build a foundation to understand why it's not working and what the opportunities are.
        3. Promote development tools to help meet the density objectives, meet the comp plan policies, and visions that have been adopted by the neighborhood.
        4. Project Goals: increase clarity; evaluate further changes to effectively promote what is compatible w neighborhood vision, monitor performance.
    ii. What is Infill Development:
        1. No single technique: detached ADU
        2. Detached ADU over Accessory Building
        3. Pocket residential
        4. Townhouse style units
        5. Cottage housing
        6. Single family compact zoning small lot
        7. Attached dwelling, etc.
    iii. Public Participation Program:
        1. Key elements
            a. Rep to sit on steering committee,
            b. Stakeholder focus groups
            c. Outreach to organizations
            d. Public notices,
            e. Project website
            f. Comment tracking log
            g. Find common ground
            h. Where there are solutions and where to balance
            i. Sort by the issue, sort by geography
    iv. Project Steering Committee:
        1. Plan Commission members
        2. City Council Members
        3. Finance/real Estate
        4. Development (non-profit)

DRAFT

5. Community Organizations/Neighborhoods

v. Focus Group Meetings/Draft Meetings:
    1. Timeline
        a. Finance/Real Estate –Tuesday, May 17th
        b. Architecture/Development (for profit – Tuesday, May 17th/nonprofit – week of May 23rd.
        c. Tiny Housing – week of May 23rd.
        d. Workshop 1 – mid June
        e. Workshop 2 – Early July
        f. Public open house – mid July
        g. Recommendation meeting early August
        h. Full plan commission workshop August 24th
        i. Plan commission public hearing sept 24th

vi. Engaging Neighborhoods:
    1. 2-3 neighborhood council representatives from each City Council District.
    2. Identify the participants by May 19th. May 30-June 1st.
    3. Focus Group Meeting to be held on June 7th.

vii. Requested Neighborhood Council Actions
    1. Conduct a "kickoff Conversation" on infill development with your Neighborhood Council or Subcommittee.
    2. Meeting kit includes discussion guide, infill tool description, and public participation plan.
    3. By June 16th, provide summary of your meeting to: ngwinn@spokanecity.org

Push discussion to the round table at the end.

7. PeTT-Sidewalk Discussion

a. Paul Kropp, PeTT Committee – Comprehensive Sidewalk Program
    i. Neighborhood Council Poll
        1. Request to put a question to the neighborhood councils in order to inform the continuing dialog at PeTT's meeting on May 24th, and to shape a subsequent report to the Community Assembly on June 2nd on this topic.
        2. Neighborhood Council Poll - send comments to Heather and Paul.

8. CA/CD – 2017 Applications and Timeline

a. Valena Arguello, East Central
    i. Community Development Block Grant 2017 Application Materials
        1. Goal of the committee is to furthering education to Neighborhood on the program.
            a. CBBG can be used for so much; further long term goals, creating communication between neighborhoods to enhance program.
            b. CHHS announcing 2 workshops for CDBG 101- May and June.
        2. Discussed the basic one page application, supplementation application for agencies and non-profits that request funding from neighborhoods

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i.e. -SAM (system of award management, same application that agencies currently fill out for CHHS, menu project and ideas for menu ideas).

3. Proposed timeline for 2017 application cycle moves to September 1st through December 31st.
4. Beginning of the application cycle in September would include 2 workshops proposed: for training on filling out CDBG application and program overview - open to public and organizations.
5. Landlord tenant education: many opportunities that lie within this. Cross collaboration, think big - example: community gardens.
6. Menu: request to ask for non-profits to participate in menu development. Can ask CHHS to solicit from proposed non-profits by contacting George Dahl. Deadline in July.
7. This year (2016) Sidewalk construction timeline has changed (bumped back) from this summer – 2016 sidewalk - to spring of 2017 to align funding occurring in July of each year and to align with city expenditure of those funds.

9. Budget Committee – Applications and Disbursements

a. Kathryn Alexander, Bemiss
   i. CA Budget
      1. 18 Neighborhoods submitted and approved, 3 waiting. Report in package coming out next month – creative use of funds.
      2. Hard deadline of July 1st to turn in your application.
   ii. Signage: the current code does not provide for the type of signage neighborhoods would like to request. The sign code is up for evaluation next year, opportunity to possibly make recommendations to change the code.
   iii. Committees with expenses, (binders, awards, and other expenses)
      1. Should we have an application for committees that they can fill out online?
      2. Do we set aside $6000 for the unknown expenses?
      3. Calendar: plan in advance - could help cover expected expenses. Need Feedback from Committees.
      4. Recommendation: CA not to exceed $1000 for each standing committee.
      5. Motion, to allow the budget committee the approval of requests not to exceed $1000 for standing committees' usage to use as petty cash.
      6. Revisit at next CA meeting

Roll Call Vote: 19 Yes - Audubon/Downriver, Bemiss, Browne's Addition, Cliff/Cannon, Comstock, East Central, Emerson/Garfield, Grandview/Thorpe, Hillyard, Latah/Hangman, Manito/Cannon Hill, Minnehaha, North Hill, Northwest, Rockwood, Southgate, West Central, West Hills, Whitman

2 Abstentions: Nevada/Lidgerwood, Peaceful Valley

10. Retreat

a. Tina Luerssen - Grandview/Thorpe.
   i. Report on Training
      1. Wanting to increase communication to be more effective.

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a. Pre and post training questions - feedback was performed at the end: more communication from one neighborhood to the next is Key.

ii. Make the retreat committee a standing committee
a. Retreat committee should be around to plan future retreats.

11. Policy and Procedures

a. Valena, East Central
i. Edits to Policies and Procedures.
1. Purpose: who it actually encompasses, added- decision making process, created more clarity.
2. Remove voting status
3. Created parallel terms-labeling committees vs sub-committees
4. Standing committees: new timeline on editing and submitting timeline
5. Adopt CA decision making process, defined membership requirements, Chair, vice chair specifications and admin.
ii. Standing grievance committee: should/shouldn't be a standing committee.
iii. Next steps: get feedback, rework and bring back next month. Put on next CA agenda.
iv. Take under further discussion on whether or not Non CA rep and CA rep alternative (chair) can vote on behalf of the CA rep.

12. CA Roundtable:

a. Lisa Keys
i. In-fill Development Project:
1. This is phase one, the intent of this discussion is to look at the future outcomes and challenges.
a. Build a strategic plan to move forward
b. Create next steps to define the problem
2. Timeline concerns
a. Have a CA rep on the steering committee
b. Open houses in near future (mini surveys, quality input).
c. Extending schedule for one month

Do you want to have a voting member on the steering committee – straw poll yes

Discussion about choosing a CA representative for the Steering Committee, Patrick Rooks volunteered and the CA voted to appointment him.

Lisa requesting time on June and July agendas for additional public engagement opportunities for the comprehensive plan and comprehensive plan annual amendments.

<u>In Attendance:</u>

24 Representatives present

Audubon/Downriver, Bemiss, Browne's Addition, Cliff/Cannon, Comstock, East Central, Emerson/Garfield, Grandview/Thorpe, Hillyard, Latah/Hangman, Logan, Manito/Cannon Hill, Minnehaha,

DRAFT

Nevada/Lidgerwood, North Hill, North Indian Trail, Northwest, Peaceful Valley, Riverside, Rockwood, Southgate, West Central, West Hills, Whitman.

Not in Attendance:

Five Mile, Balboa/South Indian Trial, Lincoln Heights, Chief Garry Park.

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Minutes for the meeting of May 24th, 2016

Community Assembly Administrative Committee

Attendees: Committee members Jay Cousins, Seth Knutson, Tina Luerssen (Absent: Kathryn Alexander). City Staff Heather Trautman.

June 3rd CA Meeting Agenda:

City Council: 5 minute placeholder

Admin: 5 minutes, discussion on replacement procedure for Melody's vacancy. Suggest appointment rather than elections process. There is nothing in our current P&P to outline a process for mid-term replacement. Also discuss the possibility of a CA BBQ this summer, ask for a volunteer to organize.

ONS/Code: 15 minutes update

Comp Plan Amendments: 30 minutes for Lisa to discuss the 3 active amendments. The affected Neighborhoods should have the opportunity to speak to the CA.

PeTT: 10 minutes for a brief Sidewalk discussion

CA/CD: 15 minutes Application, Allocation and Timeline

BSN: 10 minutes to recap the Community Minded Enterprises presentation, outlined in the packet in BSN minutes. Also upcoming events

Liaison: 5 minutes about liaisons for City established positions

Budget: 10 minutes to discuss replacing Melody's vacancy on the committee

STA: 20 minutes, asking for feedback on preliminary fare increase

Roundtable: 15 minutes

Pushed back to July agenda:

CA Website

NUSA report

Comp Plan Update, opportunities for engagement

P&P

Other business discussed:

Survey sent out by ONS regarding the new CA meeting location were generally positive. 17 responses were received. The biggest concern was rearranging the room so the facilitator has better visibility. This will be attempted at the next meeting.

Attendance: after notification last month, we saw Latah, Northwest and Whitman in attendance for the May meeting. Balboa/SIT and Five Mile are still not attending. Chief Garry Park has been absent for the past 2 meetings, however Colleen Gardner did email to acknowledge their absence so the NC is aware and will send someone hopefully to the next meeting. No other NCs are due for notification.

Jay discussed Parks fees. Heather informed us that each NC gets 1 free event in a city park, and NCs can "donate" their free event pass to another NC if they do not intend to use it. ONS has started a conversation with Parks about allowing all NC-sponsored events to be free.

Heather discussed an ONS pilot project regarding Community Engagement. They are working to make this more accessible and meaningful to the process, to feed development of projects/policies, rather than coming in after all of the decisions have been made. The Monroe corridor is part of this pilot project.

Next Admin meeting: Tuesday June 28th, 4:30pm at ONS.

Date: Mon, 30 May 2016
From: [Sandy Gill]

Hope you can still use this. Here is what came from the North Hill nghd mtg where we discussed the sidewalk program.
Sandy

North Hill Response: Citywide Sidewalk Repair Program

Should the city council & the mayor's admin. commit time & resources in an attempt to develop a comprehensive sidewalk program ….all with the understanding that such a program would require additional feeds or taxes for property owners?

Thumbs UP -- Continue the investigation

Opinions :

This is important. There are trip hazards throughout the city. Prioritizing is important.

Where trees cause sidewalk damage, look for solutions that protect the health of the trees. Don't just cut down a tree or remove an essential root. Involve someone who knows trees.

Insights :

Doing something throughout the city is better than the current piecemeal approach. It's currently fragmented & hard to use CDBG funds to resolve (changing & complicated requirements).

There are problems with homeowner responsibility. Many are not aware that they're responsible. Should this solely be the responsibility of the homeowner.

Conditions :

* Prioritize areas of greatest need – near/to & from schools, parks, etc. Key pathways in a neighborhood.
* Should have the same people assessing the whole city with consistent criteria.
* Create a strategy that addresses whole areas at the same time (more cost effective) rather than a fragmented approach that will drive up the cost.

Sent: Tuesday, April 12, 2016 10:03 AM
To: Neighborhood Council Chairs and Vice Chairs
Community Assembly Representatives and Alternates
CA Committee Chairs
From: Pedestrian, Traffic and Transportation Committee (PeTT)
Request: Neighborhood Council Poll

Subject: Citywide Sidewalk Repair and Gap Program
Support? Yes / No / Challenges?

Based on an extensive discussion at its March meeting among PeTT members and members of the city council, this is a request by the PeTT Committee, endorsed by the Community Assembly this date, to put a question to the neighborhood councils in order to inform the continuing dialogue at PeTT's meeting on May 24th, and to shape a subsequent report to the Community Assembly on June 2nd on this topic.

That question is:

Should the city council and the mayor's administration commit time and resources in an attempt to develop a comprehensive sidewalk program to assure that sidewalks over the entire city are repaired according to deficiencies in their condition, and that sidewalk gaps are filled in -- for example, walking routes to transit stops and key locations within pedestrian priority areas documented by the city's recently adopted pedestrian plan – all with the understanding that such a program would require additional fees or taxes for property owners.

Feedback on this idea will be taken up at PeTT's meeting on May 24 in the West Central Community Center, 6 PM.

The conversation at PeTT in May will depend on neighborhood council advice provided from neighborhood council meetings in April and May.

So, neighborhood council leaders and CA representatives: Make sure PeTT hears your neighborhood council's opinions and insights. Thumbs up? Thumbs down? Conditions? Provisos? Please report the level of support for continuing an investigation into the opportunities and challenges of a city-wide sidewalk repair and infill program. And, please itemize the concerns and critical provisions your neighborhood council feels such a program would need to address.

Individual neighborhood council reports should be sent by e-mail with a subject line of "All-City Sidewalks" to Heather Trautman at ONS and Paul Kropp, PeTT chair.

htrautman@spokanecity.org pkropp@fastmail.fm

Request: Neighborhood Council Poll (continued)

PeTT chair comments:
(1) This idea is not meant as a substitute for, or a delay of, the ongoing effort to provide a mechanism using discretionary city resources to support property owners with limited means to repair their sidewalks when subject to a code violation.
(2) In general a citywide program would recognize the shared responsibility of property owners and the city itself for safe sidewalks and equity in pedestrian mobility.
(3) As in previous citywide street improvement projects, such a program would involve in all likelihood a limited term of years and a citizen advisory body to establish priorities and determine the annual sequence of repairs and infill.

Victor Frazier [**Audubon/Downriver NC**]
April 12, 2016 at 10:14 AM

More information is needed.

What is the cost of such a program, and how much of a tax increase is required.

I assume this would be a property tax increase, but that is not clear either.

Also, I'm not in favor of sidewalk installation in outlying areas of the city that were developed in the last 30 years by developers that didn't build in sidewalks.

In the urban core that is dated and older, yes, but not in "new suburbs." That's my immediate two cents on this and any clarification that you could provide to Fran [Papenluer] copied on this for discussion with our neighborhood council would be appreciated.

Our board will discuss Thursday and present to the general membership for discussion next Thursday.

4/13/2016 at 4:40 PM

The **Cliff Cannon Neighborhood Council** Executive Committee voted last night to support the question with the following suggested change in red [underline]:

Should the city council and the mayor's administration commit time and resources in an attempt to develop a comprehensive sidewalk program to assure that sidewalks over the entire city are repaired according to deficiencies in their condition, and that sidewalk gaps are filled in -- for example, walking routes to transit stops and key locations within pedestrian priority areas documented by the city's recently adopted pedestrian plan – all with the understanding that such a program may require <u>a bond or bond measures</u>.

Sincerely,
Judy Gardner, Planning Liaison
Cliff Cannon Neighborhood Council

4/26/2016, 4:29 PM

Hello Heather, Paul, and PeTT Committee members,

The **Northwest Neighborhood Council** discussed all-city sidewalks at our April 20th meeting and by majority vote decided "Yes", we do want the city council and mayor's administration to commit time and resources to attempt a comprehensive sidewalk program.

One person voted in opposition to this vote but was actually in agreement with the majority in as far as there are many unanswered questions that the original question raised. Among those unanswered questions are "How much will it cost?" and that question was asked about several key point: How much will it cost to do the study/studies, if any? How much will it cost in staff resources? How much will the overall costs be pre- & post program development? Are there any estimates at this point in the process?

We are aware this is likely to be a very lengthy process but a comprehensive sidewalk program has been, for now, deemed a worthy pursuit.

J. Douglas Prendergast, Chair, NWNC

5/5/16, 7:12 PM

The **Manito/Cannon Hill Neighborhood Council** discussed the question posed by the PeTT Committee. There were eleven folks present at our meeting (the most since we have "reconstituted" the council), and eight were in favor of pursuing a comprehensive sidewalk program. Three were not. One wanted no new taxes.....for anything.....and two wanted any additional money levied to go to more police to focus on property crime. (That couple has had their house broken into 4 times in the last year.)

So, as a whole, our neighborhood was in favor of pursuing a comprehensive program. We have many, many sidewalks in need of repair, and are ineligible for CDBG dollars, so, at this point, without a more comprehensive look at repairs and gaps, we have no way to "fix" our problem areas. Thanks,

Mary M. Carr, Interim Chair, Manito/Cannon Hill Neighborhood Council

May 5, 2016, at 8:57 PM

I am emailing to say **Nevada Lidgerwood** approved the PeTT committee request to examine the sidewalk issue on a comprehensive basis. I told Paul but did not email as instructed. Please forward this to Paul if you don't have a record of our neighborhoods response to his request in April letter sent to the council. Thanks, Christy Jeffers

5/6/16, 12:35 PM

The topic from the April 7th document titled Citywide Sidewalk Repair and Gap Program was brought up at our NC meetings in April and May, as well as our Executive Committee meeting.

Conversation was lively with comments ranging from, “The city holding property owners responsible for sidewalks is unconstitutional!” to “Everyone likes sidewalks, but not taxes.”

Questions were raised such as, “What about enforcing existing ordinances?” to wondering what a “general citywide program recognizing the shared responsibility of property owners and the city itself for safe sidewalks and equity in pedestrian mobility” would look like.

We finally arrived at this statement: The **Rockwood Neighborhood Council** unanimously supports creating accountability with City Council and the Mayor to implement the existing pedestrian plan.

Thank you for bringing this to the neighborhoods for consideration, Julie Banks

5/6/16, 6:23 PM

We do have a rep on the PETT committee but just wanted to make sure you get the info for CGP. At our last meeting we vote over whelming to support the proposal from the PETT Committee

Colleen Gardner, Co-Chair **Chief Garry Park Neighborhood Council**

5/12/2016, 6:47 AM

I wanted to let you know that the **West Central Council** supports PeTT's commitment in having a conversation regarding a comprehensive sidewalk plan.

Just as an aside, I also polled the Neighborhood about this last Fall and they seemed to be amicable to the notion of having such a plan especially in light of the CDBG Committee's request to use more HUD funding to repair sidewalks. We look forward to seeing what the Committee comes up with for a viable and long term solution!

Arielle Anderson

5/12/16, 4:50 PM

This issue was presented and discussed at 2 meetings in Comstock.
. . .
The response from those attending were in favor of some method to fund sidewalk repair and infill. We discussed briefly three possible methods: raise the tab fees, sidewalk levy, or sidewalk bond. No Preferences were cited but all thought about the possible means to fund our sidewalk situation. We discussed sidewalks at almost every meeting and this was just to reinforce what we had discussed previously. Comstock attendees favored some measure for sidewalk funding.
. . .
[Our] residents understand that all neighborhoods need sidewalk repair and some neighborhoods (Lower South Hill for example) has even more need then some of the Comstock sidewalks for repair.
. . .
The bottom line is Yes that Comstock recognizes there is a need for sidewalk funding- several options are there and the city should work on this aspect of infrastructure to benefit everyone.

The consensus for Comstock is to move forward to find a funding source to repair sidewalks first then infill as needed. We understand it is easier to obtain federal funding or state funding for infill then for repair. Choices could be CTAB increase, sidewalk levy, or sidewalk bond. Comstock voiced no preference at this time just find funding to solve the problem.

Elaine Thorne **Comstock Neighborhood Council** Chair

Jim Bakke, **North Indian Trail Neighborhood Council**, 5/16/16, 9:18 AM

There was little interest in the city taking a comprehensive approach such as the proposal envisions, especially if it involved a city-wide fee or tax. No one was in favor of using a higher percentage of the TBD funds or of increasing the present $30 fee to provide additional sidewalk funding. Also no one was in favor of any increase in any other tax. The only option that was supported was the possibility of using the LID process.

Factors in the lack of support include:
1. The Indian Trail Neighborhood is relatively newly developed compared to much of the city, so that the existing sidewalks are in relatively good condition although there are random locations where some of the sidewalk is damaged.
2. Another factor is that while there are extensive areas developed when sidewalks were not required, the areas developed since approximately the mid 1980s do have sidewalks on at least one side of the street.
3. The street and cul-de-sac layout of our neighborhood does not facilitate short point-to-point sidewalk routes and there are few "destinations", such as schools, churches, and centers.
4. The two sidewalk demand maps show that our neighborhood rates from "very low" to "moderate", so the perception is that we would see little benefit from paying taxes or fees for sidewalk improvements, even when walking in areas where improvements were made.

Paul Kropp, Southgate Neighborhood Council

A poll at the May Southgate meeting unanimously supported the initiative to explore a comprehensive sidewalk repair and infill program that would cover the entire city.

Neighborhood Council Attendance (12 of 28)

May 24, 2016, West Central Community Center

01 Audubon/Downriver**	
02 Balboa/South Indian Trail	
03 Bemiss**	
04 Browne's Addition	*Michael Harves*
05 Chief Garry Park**	*Trudy Lockhart*
06 Cliff/Cannon**	*Seth Knutson*
07 Comstock**	*Elaine Thorne*
08 East Central	
09 Emerson/Garfield**	*Carlie Hoffman*
10 Five Mile Prairie**	*Kathy Miotke*
11 Grandview/Thorpe	
12 Hillyard	
13 Latah/Hangman Valley	
14 Lincoln Heights	
15 Logan	
16 Manito/Cannon Hill**	*Mary Carr*
17 Minnehaha	*Dave Bentz (sub)*
18 Nevada/Lidgerwood**	
19 North Hill**	
20 North Indian Trail**	*Mark Davies (sub)*
21 Northwest**	
22 Peaceful Valley	*[Jessie Norris]*
23 Riverside	
24 Rockwood**	
25 Southgate**	*Paul Kropp*
26 West Central**	*Jake Miller (sub) [Bonnie McInnis, Ken Cruz]*
27 West Hills	
28 Whitman**	*Charles Hansen [Don Sundahl]*

** [provisional] Neighborhood Council Agenda Item or Discussion in April, May and June (16 of 28)

Sidewalk Funding Proposal

The Problem

A sidewalk inventory conducted in 2008-09 estimated that the City of Spokane has 1,280.75 miles of sidewalk. The poor condition of many sidewalks in the City of Spokane often substantially limits access to crucial public services and goods and creates significant hazards (and thus liability) for trip and fall injuries. While some funding is available for repair through Community Development Block Grant funding, the amount available does not come close to meeting the need for repair: In the past 5 years, the program has allocated $1.529 million for sidewalk repair.[1] There are also other programs that offer funding for pedestrian improvements, but they don't come close to addressing the actual needs, especially in residential neighborhoods outside the arterials.

The Proposal

Ask voters to approve a sidewalk levy that would raise a fixed amount of money over ten years. The funds would be divided equally among four geographic areas: the downtown core, and Council Districts 1, 2 (excluding the downtown core), and 3.

[1] See second page for sidewalk funding from other programs and sources. The funding amounts listed do not reflect the total amount of city money spent on sidewalks, as integrated street projects include construction of new sidewalks.

The funding would also be divided by purpose: 75% of funds raised via the levy would be used for sidewalk repair, and 25% would be used for the construction of new sidewalks or pedestrian upgrades. The funds could not be used to replace existing plans to repair or install sidewalks via the street levy, CDBG funds, traffic calming funds or TBD funds- thus preserving those existing funding streams, especially the current street levy funds being used to repair and improve sidewalks on arterials.

Criteria for project funding would be similar to what is used in the Pedestrian Plan, with projects in high pedestrian traffic and critical mobility areas (schools, parks, bus routes, libraries, etc.) receiving priority.

Integrated Capital Management reports that they could substantially leverage the levy funds to double or potentially even triple the dollars available for repairs over the life of the levy.

The Cost (Estimated)

The cost of the overall initiative would depend on the political will of the stakeholders but would likely range from $5 million to $10 million per year at an estimated corresponding cost of $50-$100/$100,000 of assessed property value. Assuming a current median home value of $150,000, a typical assessment would range from $75 to $150 per year. At the end of ten years, there would still be more work to accomplish and the voters could renew the program at a scale of accomplishment and taxation that seems appropriate.

Next Steps

If sufficient key stakeholders agree to pursue the sidewalk levy option, staff would be asked to propose an initial high level scope of work for a low, medium and higher spending plan ($50-$100 million over ten years in addition to grant funding). Council and staff would then work with stakeholders to propose a specific levy amount for consideration on the November 2017 ballot.

Appendix - Past Sidewalk Funding

Traffic Calming Fund[2]

Year	Funding Amount
2010	$153,146.14
2012	$55,370
2013	$328,055
2014	$179,700
2015[3]	$186,900
Total	***$903,171.14***

CDBG Funds

Year	Funding Amount
2011	$132,224
2012	$250,000
2013	$240,537
2014	$454,736
2015	$451,830
Total	***$1,529,327***

TBD Funds

Year	Funding Amount
2012	$79,878
2013	$294,674
2014	$365,223
2015	$114,147
Total	***$853,922***

[2] Traffic Calming Funds are generally used for infill or construction of new sidewalks.
[3] No applications were accepted in 2011 for traffic calming funds.

Date: April 7, 2016

To: Neighborhood Council Leadership
Community Assembly Representatives
CA Committee Chairs

From: Pedestrian, Traffic and Transportation Committee (PeTT)

Request: Neighborhood Council Poll

Subject: Citywide Sidewalk Repair and Gap Program
Support? Yes / No / Challenges?

Based on an extensive discussion at its March meeting among PeTT members and members of the city council, this is a request by the PeTT Committee, endorsed by the Community Assembly this date, to put a question to the neighborhood councils in order to inform the continuing dialogue at PeTT's meeting on May 24th, and to shape a subsequent report to the Community Assembly on June 2nd on this topic.

That question is:

> *Should the city council and the mayor's administration commit time and resources in an attempt to develop a comprehensive sidewalk program to assure that sidewalks over the entire city are repaired according to deficiencies in their condition, and that sidewalk gaps are filled in -- for example, walking routes to transit stops and key locations within pedestrian priority areas documented by the city's recently adopted pedestrian plan – all with the understanding that such a program would require additional fees or taxes for property owners.*
>
> Feedback on this idea will be taken up at PeTT's meeting on May 24 in the West Central Community Center, 6 PM.
>
> The conversation at PeTT in May will depend on neighborhood council advice provided from neighborhood council meetings in April and May.

So, neighborhood council leaders and CA representatives: Make sure PeTT hears your neighborhood council's opinions and insights. Thumbs up? Thumbs down? Conditions? Provisos? Please report the level of support for continuing an investigation into the opportunities and challenges of a city-wide sidewalk repair and infill program. And, please itemize the concerns and critical provisions your neighborhood council feels such a program would need to address..

Individual neighborhood council reports should be sent by e-mail with a subject line of "All-City Sidewalks" to Heather Trautman at ONS and Paul Kropp, PeTT chair.
htrautman@spokanecity.org pkropp@fastmail.fm

PeTT chair comments:

(1) This idea is not meant as a substitute for, or a delay of, the ongoing effort to provide a mechanism using discretionary city resources to support property owners with limited means to repair their sidewalks when subject to a code violation.

(2) In general a citywide program would recognize the shared responsibility of property owners and the city itself for safe sidewalks and equity in pedestrian mobility.

(3) As in previous citywide street improvement projects, such a program would involve in all likelihood a limited term of years and a citizen advisory body to establish priorities and determine the annual sequence of repairs and infill.

2017 Community Development Block Grant (CDBG)

NEIGHBORHOOD APPLICATION

Application **Due**: Friday, December 30, 2016 at 5:00pm

EQUAL HOUSING OPPORTUNITY

Neighborhood Council: _____

- Date application was approved by neighborhood council: _____

NEIGHBORHOOD CHAIR CONTACT INFORMATION

- **Name**:____ _____ **Phone**: _____
- **Address**: _____
- **Email**: _____

Applicant Information:

- **Agency Name:** _____
- **Mission Statement**:

_____

_____

_____

- **Describe how this proposal aligns with the above Mission Statement**:

_____

_____

_____

- **Describe the role of your organizations Board/Governing Body**:

_____

_____

_____

- **Describe the Board's contribution to this proposal**:

_____

_____

_____

- **TIN/EIN #:** _____ **DUNS #:** _____
- **SAM Registration** *(please attach a screenshot)*: ☐ **Yes** ☐ **No** **Expiration Date:** ____/____/_____
- **Experience managing public funds/grants:** ☐ **Yes** ☐ **No**

Explain:_____

_____

_____

DRAFT

- **Changes in key organizational staff (executive, finance, program, etc.) in the past 12 months: ☐Yes ☐No**

If yes, Explain:

_____
_____
_____

- **Policies and procedures for the following:**
  - Procurement: ☐Yes ☐No
    - *Explain*:_____
      _____
      _____
  - Drug Free Workplace: ☐Yes ☐No
    - *Explain*:_____
      _____
      _____
  - Conflict of Interest: ☐Yes ☐No
    - *Explain*:_____
      _____
      _____
  - Financial Management: ☐Yes ☐No
    - *Explain*:_____
      _____
      _____
  - Property/Equipment Management and Disposition: ☐Yes ☐No
    - *Explain*:_____
      _____
      _____
  - Record Retention: ☐Yes ☐No
    - *Explain*:_____
      _____
      _____
  - Equal/Civil Rights: ☐Yes ☐No
    - *Explain*:_____
      _____
      _____

- **Organization/agency expended >$750,000.00 in federal grants funds over the past 12 months: ☐Yes ☐No**

Explain:_____
_____
_____

DRAFT

- **Has your organization/agency had an audit in the past 12 months: ☐Yes ☐No – Findings? ☐Yes ☐No**

Explain:_____

_____

_____

- **When was your agency last monitored by the City of Spokane CHHS Department: ____/____/_____**

**Please attach a copy of most recent monitoring summary letter*

- **Does your agency have an existing accounting system to segregate expenditures by funding source: ☐Yes ☐No**

If Yes, what type of system:

_____

_____

_____

- **Does the accounting system produce a budget vs. expenditure report: ☐Yes ☐No**
- **Does your agency maintain central files for grants, loans, or other types of financial assistance: ☐Yes ☐No**
- **Does your agency have a system for tracking employee time and effort distributions specifically by cost objective/activity: ☐Yes ☐No**
- **Has your agency been awarded other grants, loans, or other types of financial assistance during the past 12 months: ☐Yes ☐No**

If yes, identify awarding entity and award amount:

_____

_____

_____

Project Scope *(work to be performed)*:

- **Project Name**: _____
- **Project Location(s)**: _____
- **Who holds the title for this property**:_____
- **What actions have been taken to secure site control**:

  _____

  _____

  _____
- **Requested Amount ($)**: _____

Scope of Work to be Performed:

_____

_____

_____

_____

_____

_____

DRAFT

_____

_____

Consolidated Plan *(local)* Needs and Goals:

- **Local Needs and Goals**:
  1. Safe Affordable Housing Choice ☐
     - *a. Preserve and expand quality, safe, affordable housing choices* ☐
  2. Need to reduce homelessness and provide for basic needs ☐
     - *a. Prevent and reduce homelessness* ☐
     - *b. Provide opportunities to improve quality of life* ☐
  3. Need for Community Development, Infrastructure and Economic Opportunities ☐
     - *a. Support vibrant neighborhoods* ☐
     - b. *Expand economic opportunities* ☐

Community Development Block Grant: National Objective and Eligible Activity

		National Objective				
Matrix Code	**Activity**	**LMA**	**LMC**	**LMH**	**LMJ**	**SBS**
01	Acquisition of Real Property	☐	☐	☐	☐	☐
03A	Senior Centers	■	☐	■	☐	☐
03B	Handicapped Centers	■	☐	■	☐	☐
03C	Homeless Facilities (not operating costs)	■	☐	■	☐	☐
03D	Youth Centers	■	☐	■	☐	☐
03E	Neighborhood Facilities	☐	☐	■	☐	☐
03F	Parks, Recreational Facilities	☐	☐	■	■	☐
03I	Flood Drainage Improvements	☐	☐	☐	☐	☐
03J	Water/Sewer Improvements	☐	☐	☐	☐	☐
03K	Street Improvements	☐	☐	☐	☐	☐
03L	Sidewalks	☐	☐	☐	☐	☐
03M	Child Care Centers	■	☐	■	☐	☐
03P	Health Facilities	☐	☐	■	☐	☐
03Q	Facilities for Abused and Neglected Children	■	☐	■	☐	☐
03S	Facilities for AIDS Patients (not operating costs)	■	☐	■	☐	☐
03	Other Public Facilities and Improvements	☐	☐	☐	☐	☐
04	Clearance and Demolition	☐	☐	☐	☐	☐
14A	Rehab: Single-Unit Residential	■	■	☐	■	☐
14B	Rehab: Multi-Unit Residential	■	■	☐	■	☐

National Objective Key: Low and Moderate Income Area Benefit (**LMA**): 24 CFR 570.208(a)(1), Low and Moderate Income Limited Clientele (**LMC**): 24 CFR 570.208(a)(2), Low and Moderate Income Housing (**LMH**): 24 CFR 570.208(a)(3), Low and Moderate Income Job Creation or Retention (**LMJ**): 24 CFR 570.208(a)(4), Slum and Blight Spot (**SBS**): 24 CFR 570.208(b)(2)

DRAFT

HUD *(federal)* Goal Outcome Indicators:

Goal Outcome Indicator	Unit of Measure	Total
Public Facility or Infrastructure Activities other than Low/Mod Income Housing Benefit	# of Persons Assisted	
Public Facility or Infrastructure Activities for Low/Mod Income Housing Benefit	# of Households Assisted	
Rental Units Rehabilitated	# of Household Housing Units	
Homeowner Housing Rehabilitated	# of Household Housing Units	
Homeless Person Overnight Shelter	# of Persons Assisted	
Overnight/Emergency Shelter/Transitional Housing Beds Added	# of Beds	
Jobs Created/Retained	# of Jobs	
Housing for Homeless Added	# of Household Housing Units	
Housing for People with HIV/AIDS Added	# of Household Housing Units	
Buildings Demolished	# of Buildings	

- **Describe the method that will be used to track (*unduplicated*) project performance based on the appropriate unit of measure identified above**:

  _____
  _____
  _____

Project Timeline:

- **Anticipate Completion Date *(attach copy of project timeline)***:

  _____
  _____
  _____

- **Project Milestones (7/1/2017 – 12/31/2018)**:

  _____
  _____
  _____

- **Identify lead staff person(s) and their experience managing a project of this scope**:

  _____
  _____
  _____

Project Budget Narrative:

- **How was the project budget developed? Identify individuals (by title) involved in the budget development**:

  _____
  _____
  _____

DRAFT

- **What contingencies have been built into this budget**:

  _____
  _____
  _____

- **Identify other funding sources that will be used as leverage to support this project**:

  _____
  _____
  _____

- **What arrangements have been made to sustain/maintain this project once complete**:

  _____
  _____
  _____

- **What arrangements have been made to address costs that exceed the proposed budget**:

  _____
  _____
  _____

- **Funds are awarded on a reimbursement basis, how will this proposal address potential delays in the reimbursement process**:

  _____
  _____
  _____

- **Describe your agencies financial plan if this application is funded in part, or not at all**:

  _____
  _____
  _____

DRAFT

Line Item Budget:

Project Activity	CDBG Funds (request)	Matching Funds/Leverage	Total
Capital Improvements	$.00	$.00	$.00
Public Facilities	$.00	$.00	$.00
Demolition	$.00	$.00	$.00
Total Project Activity	$.00	$.00	$.00

Project Delivery	CDBG Funds (request)	Matching Funds/Leverage	Total
Salaries	$.00	$.00	$.00
Staff A	$.00	$.00	$.00
Staff B	$.00	$.00	$.00
Staff C	$.00	$.00	$.00
Other:	$.00	$.00	$.00
Total Project Delivery	$.00	$.00	$.00

*Professional Services	CDBG Funds (request)	Matching Funds/Leverage	Total
Architectural	$.00	$.00	$.00
Engineering	$.00	$.00	$.00
Legal	$.00	$.00	$.00
Accounting	$.00	$.00	$.00
Construction Management	$.00	$.00	$.00
Other:	$.00	$.00	$.00
Total Professional Services	$.00	$.00	$.00
Total Project Budget (Project Activity + Project Delivery + Professional Services)	$.00	$.00	$.00

**Professional services are subject to federal procurement standards 2 CFR 200 (Subpart D)*

DRAFT

Required Attachments:

- ☐ Project Budget
- ☐ Project Timeline
- ☐ Organization Policies and Procedures
- ☐ Current Board of Directors listing (include affiliations with other agencies or organizations)
- ☐ Copy of most recent organization audit
- ☐ Copy of most recently approved (Board) agency budget
- ☐ Organization Chart
- ☐ Articles of Incorporation/Bylaws
- ☐ IRS Tax Exemption Determination Letter
- ☐ Washington Secretary of State letter certifying charitable organization status
- ☐ Federal Tax Form 990
- ☐ Conflict of Interest Certification
- ☐ Copy of lease agreement (if applicable), or plan to obtain site control

DRAFT

2017 Community Development Block Grant (CDBG)

NEIGHBORHOOD ***PRE-*** APPLICATION

This pre-application is not sufficient to determine final CDBG allocations. Neighborhoods pursuing a new project will be required to submit an approved final application to make their final CDBG allocations.

Neighborhood Council: _____

NEIGHBORHOOD CHAIR CONTACT INFORMATION

Name: _____ **Phone**: _____

Address:_____

Email:_____

SCOPE *(in coordination with implementing department/agency)*

- **Agency Name**:_____
- **Mission Statement**:

  _____

  _____

  _____
- **TIN/EIN #**:_____ **DUNS #**:_____
- **SAM Registration**: ☐ Yes ☐ No **Expiration Date**: ____ / ____ / _____
- **Project Name**:_____
- **Project Location**(s):_____
- **Requested Amount** ($): _____
- **Other Funding Sources** (leverage):_____
- **Describe the scope of this project and how it will benefit low/mod income individuals in our community**?

7/1/2017 - 6/30/2018 CDBG Program Year		
Neighborhood	**PY 2017 Estimates**	
Audubon/Downriver	$	11,000.00
Bemiss	$	45,000.00
Browne's Addition	$	3,000.00
Chief Garry Park	$	48,000.00
Cliff\Cannon	$	39,000.00
East Central	$	77,000.00
Emerson\Garfield	$	56,000.00
Hillyard	$	56,000.00
Latah/Hangman Valley	$	10,000.00
Lincoln Heights	$	26,000.00
Logan	$	37,000.00
Minnehaha	$	14,000.00
Nevada North	$	52,000.00
Nevada South	$	61,000.00
North Hill	$	28,000.00
Northwest	$	10,000.00
Peaceful Valley	$	9,000.00
Riverside	$	17,000.00
Rockwood	$	12,000.00
Southgate	$	2,000.00
West Central	$	64,000.00
West Hills	$	9,000.00
Whitman	$	11,000.00

All totals are estimates and subject to change depending on final CDBG allocation from HUD.

2017 Community Development Block Grant (CDBG)

NEIGHBORHOOD PROJECT MENU

Application **Due**: Friday, December 30, 2016 at 5:00pm

EQUAL HOUSING OPPORTUNITY

Neighborhood Council: _____

- Date application was approved by neighborhood council: _____

NEIGHBORHOOD CHAIR CONTACT INFORMATION

Name: _____ Phone: _____

Address: _____

Email: _____

Please identify the project(s) your Neighborhood Council wishes to support with their CDBG allocation. Place a checkmark next to the project and identify the total amount of funds your Neighborhood wishes to allocate to that project(s). *Remember, the minimum allocation to any project is $10,000.* Questions regarding how to complete the Neighborhood Project Menu should be directed to George Dahl (gdahl@spokanecity.org or 625-6036) in the Community, Housing and Human Services Department.

(01) **ACQUISITION OF REAL PROPERTY**: Acquisition of real property that will be developed for a public purpose

Zone project in NE spokane to acquire property and use youth to rehab and then sell for next house acquisition

Tribal Salish School acquisition of site/building

(03A) **SENIOR CENTERS**: Acquisition, construction, or rehabilitation of facilities (except permanent housing) for seniors

(03B) **HANDICAPPED CENTERS**: Acquisition, construction, or rehabilitation of centers, group homes, and other facilities (except permanent housing) for the handicapped

(03C) **HOMELESS FACILITIES** (not operating costs): Acquisition, construction, or rehabilitation of temporary shelters and transitional housing for the homeless, including battered spouses, disaster victims, runaway children, drug offenders, and parolees

(03D**) YOUTH CENTERS**: Acquisition, construction, or rehabilitation of facilities intended primarily for young people age 13 to 19. These include playground and recreational facilities that are part of a youth center

Northeast youth center

(03E) **NEIGHBORHOOD FACILITIES**: Acquisition, construction, or rehabilitation of facilities that are principally designed to serve a neighborhood and that will be used for social services or for multiple purposes (including recreation). Such facilities may include libraries and community centers

(03F) **PARKS, RECREATION FACILITIES**: Development of open space areas or facilities intended primarily for recreational use

Park and trail projects – i.e. PV trail or south gorge trail

13? eligable parks

(03K) **STREET IMPROVEMENTS**: Installation or repair of streets, street drains, storm drains, curbs and gutters, tunnels, bridges, and traffic lights/signs

(03L) **SIDEWALKS**: Improvements to sidewalks

Safe routes to school sidewalk projects

Safe routes sidewalks for the walking school bus

Sidewalks next to el. Parks

ADA ramps

(03M) **CHILD CARE CENTERS**: Acquisition, construction, or rehabilitation of facilities intended primarily for children age 12 and under. Examples are daycare centers and Head Start preschool centers

For each neighborhood potential projects

(03P) **HEALTH FACILITIES**: Acquisition, construction, or rehabilitation of physical or mental health facilities. Examples of such facilities include neighborhood clinics, hospitals, nursing homes, and convalescent homes

(03Q) **FACILITIES FOR ABUSED AND NEGLECTED CHILDREN**: Acquisition, construction, or rehabilitation of daycare centers, treatment facilities, or temporary housing for abused and neglected children

(04) **CLEARANCE AND DEMOLITION**: Clearance or demolition of buildings/improvements

(14A) **REHAB/SINGLE-UNIT RESIDENTIAL**: Rehabilitation of privately owned, single-unit homes

Rebuilding Togeather

List of organizations that provide these types of services/projects

(14B) **REHAB/MULTI-UNIT RESIDENTIAL**: Rehabilitation of privately owned buildings with two or more permanent residential units

List of organizations that provide these types of service/projects

Add Façade improvement program?

Add Community Gardens free to community as well as greenhouse

Reach out to include project hope for potential projects

Contact neighborhoods about the change in sidewalk construction so affected blocks will know

Supplemental application discuss lease vs ownership

List of non-profits for NC to reach out to

Eligible Activities

CDBG funds may be used for activities which include, but are not limited to:

- Acquisition of real property
- Relocation and demolition
- Rehabilitation of residential and non-residential structures
- Construction of public facilities and improvements, such as water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes
- Activities relating to energy conservation and renewable energy resources
- Provision of assistance to profit-motivated businesses to carry out economic development and job creation/retention activities

Each activity must meet one of the following national objectives for the program:

1. benefit low- and moderate-income persons,
2. prevention or elimination of slums or blight, or
3. address community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.

Guide to National Objectives and Eligible Activities for CDBG Entitlement Communities

https://www.hudexchange.info/resource/89/community-development-block-grant-program-cdbg-guide-to-national-objectives-and-eligible-activities-for-entitlement-communities/

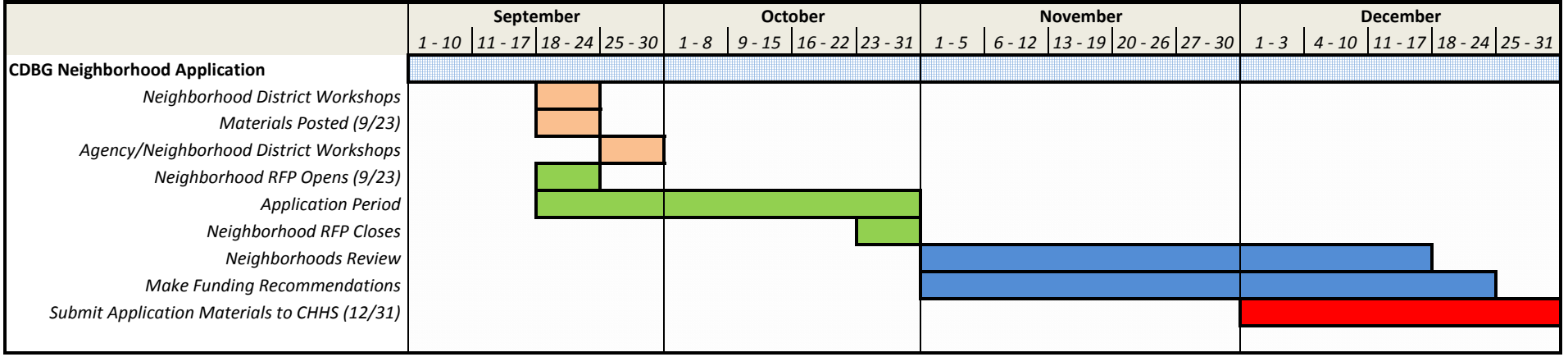
FY 2017 CDBG Neighborhood Sidewalk Application: Example

July 1, 2017 - December 31, 2018

Tract	Block Group	% LMI	Address	Existing Condition	Description	Length of Repair	Obstacles
30	1	81.2%	1234 E. Somewhere Ave.	Dangerous	2" lift in sidewalk caused by tree	25'	Tree, Fence, Storm Drain & Stop Sign
19	2	64.2%	1234 W. Sidewalk St.	Poor	Surface of concrete deteriorating	10'	None
15	5	75.4%	1234 N. Hazard Ave.	Dangerous	Sidewalk heaved and broken by tree roots	15'	Fence & Tree
40	4	63.9%	1234 S. Trip St.	Poor	Sidewalk broken/cracked in multiple places, no heave	8'	None

FY 2017 CDBG Neighborhood Application Timeline

September 1, 2016 - December 31, 2016



Building Stronger Neighborhoods
5/23/2016 12:00PM
Sinto Senior Center

Members present: EJ Iannelli (Emerson/Garfield), Elaine Thorne (Comstock), Tina Luerssen (Grandview/Thorpe), Mary Carr (Manito/Cannon Hill)
ONS staff liaison: Katie Myers
Guests: Ben Cabildo, Ray White: Community Minded Enterprises

- Housekeeping
    - Minutes were approved unanimously
- Committee Business
    - Katie Myers is our ONS Liaison for this committee. Katie introduced herself with some background; her title is Community Programs Coordinator. She is handling the Traffic Calming program, and sees this and the Clean-Up program as good opportunities for NC outreach and involvement.
- Education & Outreach
    - Guest Speakers:
        - Ray spoke about the Community Living Connections program through CME. This is a helpline for aging and disabled citizens in Spokane County, helping to keep people in their homes. The call center refers people to resources and will follow-up with phone calls. They also do some home visits to assist people. The website is spokanehelpline.org, which is often used by family members who are trying to help keep their parents in their homes.
        - Ben spoke about Community Media Center and television broadcasting on Comcast channel 14. There is a $10 charge to broadcast your group's video on Channel 14. CME can help with video development, including recording/editing/creating DVDs. There is no charge to use their high-quality video equipment, but there is a technician charge for $100/hr to video/edit. However, they provide training to CME members ($350/year for nonprofit organization, $75/year for individuals) for video recording and editing. With membership, you can take advantage of free training and also get 3 free PSAs on Channel 14. Many businesses will sponsor a membership, to get their logo on the video. CME holds "Say What? Spokane", held every 2nd & 4th Thursday from noon-2pm at the CMTV14 Studio, 25 W Main Ave, Ste 310. This is a free open mic TV program where anybody can speak about any issues. The show is broadcast on Channel 14, 7 times throughout the week. Ben also produces the TV show Successful Aging in the Northwest, focusing on education and information for ages 55+.

        - Anybody interested in further information about either of these programs can contact Ben Cabildo at 509-209-2634, benc@community-minded.org.
    - Summer Parkways, Tues June 21st 6-9pm. Manito/Cannon Hill and Comstock Neighborhoods.
        - Manito/Cannon Hill and Comstock NCs both will have booths at the event. ONS will provide the big map outlining the Spokane Neighborhoods. Tina offered to help out at the Comstock booth and share information about the CA and Neighborhoods program
    - Next ONS/BSN Neighborhood Training
        - Social Media. EJ will help lead this training on using Facebook, Twitter and NextDoor. Shoot for end of September to hold this training.
        - Decided against holding a Postcard training; Elaine has volunteered to help any NCs which are struggling with a Postcard. She has a template they can use.
- Announcements & Upcoming Events
    - July 16th: Perry Street Fair. No interest in this committee to hold a generic booth.
    - BSN Chair absence: EJ will not be in town on the day of the next scheduled BSN meeting. The group voted to not meet in June, and reconvene in July for our regular meeting on July 25th.

Next meeting: JUNE MEETING IS CANCELLED. Next regular meeting will be on Monday, July 25th. 12pm at Sinto Senior Center

CA Liaison Committee Meeting Notes
May 13, 2016
Paul Kropp, Chair

Committee Roster

Susan Burns - Peaceful Valley NC
susaniburns@comcast.net / 509.701.0888
Paul Kropp - Southgate NC
pkropp@fastmail.fm / 509.638.5854
Bonnie McInnis - West Central NC
bonniemci@comcast.net / 509.327.0369

Neighborhood Services Support

Charlie Kline - Neighborhood and Housing Specialist
ckline@spokanecity.org / 509.625.6858

ONS

Charlie Kline let us know he is now the committee's single ONS staffer. He will be attending all our regular monthly meetings.

City-established Positions Related to the Community Assembly

The group spent the entire session reviewing the basis for each of the positions related to the Community Assembly in the city's code established by ordinance and otherwise by city council resolution. Here is the entire list:

Membership positions for the Community Assembly established by city ordinance:

- Community Housing and Human Services Board / SMC 04.34
  1 voting member
- Design Review Board / SMC 04.13
  1 voting member (termed "liaison")
- Urban Forestry Citizen Tree Advisory Committee / SMC 04.28
  2 voting members

Liaison position for the Community Assembly established by city ordinance:

- Plan Commission / SMC 04.12
  1 liaison (with voice but not vote)

Membership position for the CA PeTT Committee established by Transportation Benefit District resolution:

- Citizens Transportation Advisory Board (CTAB) / TBD Res. 2010-0002
  1 voting member

Membership position for the CA PeTT Committee established by City Council resolution:

- Plan Commission Transportation Subcommittee / CC Res. 2014-0078
  1 voting member

Next Meeting

The group will work to complete its review of the committee's meeting rules and liaison/representative support procedures at its next meeting.

June Meeting Date, Time and Place

Friday, June 13, 1 PM, Tom Sawyer Country Coffee, 608 N Maple St.

CA Budget Committee Meeting

March 15, 2016
5:00 PM – 6:00 PM
City Hall ONS

Minutes submitted by Kathryn Alexander

Present Neighborhoods:
Kathryn Alexander, Chair (Bemiss)
Andrew Hoye (Southgate)
Tim Finneran (Brown's Addition)

Present City Staff:
Heather Trautman

Absent Neighborhoods:
Melody Dunn-Huston (North Indian Trail)
Arielle Anderson (West Central)

Application Process:
We received two applications, one from North Indian Trail and one from Chief Garry Park.

The North Indian Trail application was approved, but with changes. We granted them $350 in printing costs, and $150 in temporary signage. We suggest that they look at the cost of print cartridges and paper as a better use of the money. Getting estimates (call Jackie Caro or Heather Trautman) will give a more precise estimate. This way there may be other uses the saved money can be put to.

Arielle was charged with calling them to explain the changes. They are welcome to resubmit their application, if they wish to do something else.

The Chief Garry Park application was also approved. Kathryn was charged with explaining that receipts will need to be submitted to the city to get reimbursed for door prizes.

Heather shared that another neighborhood is contemplating doing outdoor movie nights. Facility rental was another suggestion we heard about. We were excited about this creative thinking!

The April deadline is a 'soft' deadline, but July 1 will be a 'hard' deadline, so that we have time to create another project to ensure all the money is used well.

Heather will send out a reminder to the neighborhoods about the deadline.

Everyone agreed to call each of their neighborhoods to encourage submitting their application, answer questions, etc.

Tim suggested we make a change to the application instructing applicants about where to submit the completed application. Adding a donation option will also be done.

The 'straw survey' with the CA was inconclusive. More discussion will be needed.

Concerns were shared about Melody's continued absence.

Next CA Budget Meeting April 19, 2016

CA Budget Committee Meeting

April 19, 2016
5:00 PM – 6:00 PM
City Hall ONS

Present Neighborhoods:
Kathryn Alexander, Chair (Bemiss)
Andrew Hoye (Southgate)
Tim Finneran (Brown's Addition)
Melody Dunn-Huston (North Indian Trail)

Present City Staff:
Heather Trautman

Absent Neighborhoods:
Arielle Anderson (West Central)

Application Process:
North Indian Trail, Chief Garry Park, Bemiss, Audubon Downriver, and Northwest have been submitted and approved. Comstock, Manito/Cannon Hill are still in process. We will continue to approve the applications as they come in by email. Liaisons are encouraged to call their neighborhoods to facilitate timely application.

Because Melody has moved she traded her current neighborhood (Northwest) to Andy Hoyt for Brown's Addition, and Andy agreed to work with Northwest.

We discussed asking the CA for clarification and approval of a 'process' for allocating CA budget funds to CA committees directly. The Retreat Committee has already had an expense for binders used in the trainings. It is likely that other committees will have similar and even unplanned expenses (Awards, Holiday Celebration, etc.) so having a process in place is necessary. Kathryn will put this in to the Admin committee for the May agenda.

CA 2017 Budget:

Mike Fagan suggested that our budget request to the City Council should have been submitted last Friday. As this is the first notice we have had, Kathryn has composed a letter of request that will be sent to all City Council members with corrections and additions from this committee. The letter will be sent by Monday.

Next CA Budget Meeting May 26, 2016

DRB report
Report 6/2/2016
Colleen Gardner

You will find attached the motions for the two reviews held since the last CA meeting.

1. Franklin Park School
2. Larry H Miller downtown

The review scheduled for May 25th, the 1400 Tower has been moved too June 8th. There were not reviews held on May 25th.

As always I am available to do a DRB presentation at your NC meeting or to meet with representatives of the NC prior to any review scheduled that impacts your Neighborhood.

Any question on the reviews mentioned please let me know

FILE NO.DRB 1615_CW

DESIGN REVIEW BOARD

FRANKLIN ELEMENTARY SCHOOL

1 - Program Review/Collaborative Workshop

May 11, 2016

From: **Design Review Board** Austin Dickey, Chair c/o Omar Akkari Urban Designer Planning & Development 808 W. Spokane Falls Blvd. Spokane, WA 99201	**To:** Consultant: ALSC Architects, Jodi Kittel Owner: Spokane Public Schools, Greg Forsyth	**CC:** Julie Neff, DRB Secretary Lisa Key, Planning Director Tami Palmquist, Associate Planner

Based on review of the materials submitted by the applicant and discussion during the May 11, 2016 Collaborative Workshop the Design Review Board recommends the following:

1. Applicant shall consider additional articulation of the façade to better define the base middle top concept on the south side of the building and investigate means of detailing, additional materials, colors etc. to better celebrate the historic character of the existing 1909 school.

2. Applicant shall consider mitigating the bulk of the building's new addition through architectural treatments.

Austin Dickey, Chair, Design Review Board

Note: Supplementary information, audio tape and meeting summary are on file with City of Spokane Design Review Board.

FILE NO.DRB 1616_1609

DESIGN REVIEW BOARD

Larry H. Miller Downtown Honda

2 - Recommendation Meeting

May 13, 2016

From: **Design Review Board** Austin Dickey, Chair c/o Julie Neff, DRB Secretary Planning & Development 808 W. Spokane Falls Blvd. Spokane, WA 99201	**To:** Miller Family Real Estate 9350 S. 150 E., Suite 1000 Sandy, UT 84070 c/o Jennifer Smithey John Mahoney Architect, LLC 850 W. Elliot Rd., Suite 108 Tempe, AZ 85284	**CC:** Nathan Gwinn, Assistant Planner Tami Palmquist, Associate Planner Lisa Key, Planning Director

Based on review of the materials submitted by the applicant and discussion during the May 11, 2016 Recommendation Meeting, the Design Review Board recommends approval of the project, conditional on the following recommendations:

1. Applicant to further develop the façade of the carwash to provide decorative lighting and use green screen along the north or west elevations as used in other areas of the project to create a more pedestrian friendly environment.

2. Applicant to create a bolder visual statement at the corner of Adams and 3rd, reflecting the historic nature of the district and the relationship of the site to the West Downtown Historic Transportation Corridor National Historic District.

Austin Dickey, Chair, Design Review Board

Note: Supplementary information, audio tape and meeting summary are on file with City of Spokane Design Review Board.

Plan Commission Liaison Report

June 2, 2016

Greg Francis – gfrancis1965@yahoo.com

The Plan Commission provides advice and makes recommendations on broad planning goals, policies, and other matters as requested by the City Council. It meets the second and fourth Wednesday of each month at 2pm in the Council Briefing Center in city hall with hearings typically starting at 4pm if there are any scheduled for that session. All Plan Commission meetings are open to the public.

Hearings

Six Year Transportation Program Update Consistency Review – This is a review to ensure that the updated Six Year Transportation Program is consistent with the transportation goals in city's Comprehensive Plan. The update was recommended for approval by a unanimous vote at the 5/25/16 Plan Commission Hearing.

Workshops

West Hills Neighborhood Plan – The West Hills neighborhood voted to combine their planning efforts with STA and SFCC and focus on the neighborhood center near SFCC. Some ideas in the plan including traffic calming and streetscape improvements on Fort George Wright, creating a transit station on the SFCC campus, and encouraging mixed-use retail development in the area. An additional factor in the planning is that Catholic Charities is planning to develop housing for 300 low-income and seniors on the Holy Names property.

STA Central City Line Strategic Overlay Plan – This workshop was focused on land use, economic and housing development, and transportation strategies on and near the proposed path for the future Central City Line corridor that will tentatively run from Browne's Addition to SCC. The plan is to encourage economic development around the transit area while also maintaining the existing quantity of affordable housing in the area.

Comprehensive Plan Amendment – Queen B Radio/South Regal – The public comment period for this update is open from 5/10/16 to 7/11/16. There were no substantive comments during the department/agency review period. This proposed update would convert the land near the intersection of Regal and the Palouse Highway from RSF to CC2 zoning. The land is currently owned by the city but would be purchased by Queen B Radio if the zone change occurs, adding it to the existing property that KXLY owns just to the south. The conceptual master plan shows both retail and parking, with the parking supporting both the retail and the sports complex next to it. It's important to remember that the conceptual master plan is non-binding and is not part of the amendment.

Comprehensive Plan Amendment – Avista – The public comment period for this update is open from 5/10/16 to 7/11/16. There were no substantive comments during the department/agency review period. This proposed amendment would convert fourteen lots

owned by Avista just northeast of their main offices in the Logan Neighborhood from RMF to LI (light industrial). All homes have already been removed from the lots. The intended purpose is to expand Avista's existing outdoor storage facilities. Avista has been working with the adjoining Riverview Retirement Community to make the change beneficial to both parties, including a land swap that would allow a proposed new road to separate the Avista property from the adjoining retirement community.

2017 Comprehensive Plan Updates – Neighborhood Chapter and Neighborhood Profiles – In 2014, a Shaping Spokane project began the review of the Neighborhood chapter of the Comprehensive Plan and included a focus group comprised of neighborhood representatives. The result was a draft update to the chapter that simplified it, resulting in a reduction from nineteen pages down to about twelve pages. The draft changes will be available soon at **https://my.spokanecity.org/shapingspokane/** and they will be taking comments at **shapingspokane@spokanecity.org**. All neighborhood profiles are on the web site as well. The hearing for these updates won't be until January 2017 and there will be an open house between now and then.

Upcoming Hearings (Known)

STA Central City Line Strategic Overlay Plan – This hearing is tentatively scheduled for July 13th at 4pm

Comprehensive Plan Amendments – The three 2015/2016 Comprehensive Plan amendments will have hearings on 8/24/16 and 9/14/16. The hearings are being split between these two dates in anticipation of substantial public comment at the hearings.

Other

Comprehensive Plan Amendment – Morningside Workshop – The first workshop for this proposed comp plan amendment is scheduled for June 8th. Workshops begin at 2pm and no public comment is allowed during the workshop. For the other two proposed comp plan amendments, a representative from the developer requesting the amendment provided information to the Plan Commission on their tentative land use plans, so I anticipate that someone representing Morningside will be at this workshop.

Planning Conference – I will be attending a planning conference on June 2nd and 3rd so I will be unable to attend the Community Assembly meeting on June 2nd.

Infill Development Project

The Plan Commission has not worked directly with infill housing in the past month but there have been four focus groups that city staff hosted and both the Infill Development Steering Committee members and Plan Commission members were invited to attend. The four focus groups were focused on Finance and Real Estate, Architects and For-Profit

Developers, Non-Profit Developers, and Tiny Homes. I have attended all four of these focus group sessions and have compiled a list of comments independently from city staff.

Two additional focus groups remain to be done: they are Community Organizations on 6/7/16 from 4-6pm and Neighborhood Council Representatives on 6/30/16 from 5:30-7:30pm. Both focus group sessions will be in the City Council Briefing Chambers. Each neighborhood council may identify a single representative to participate in the focus group on June 30th. The focus group is open to the public and there will be a public comment period if anyone else would like to say anything during the focus group meeting.

In addition to the neighborhood focus group meeting on June 30th, neighborhood councils are encouraged to discuss infill development at neighborhood council meetings and submit any resulting comments/concerns to Nathan Gwinn at **ngwinn@spokanecity.org** no later than 7/14/16. It is requested that a single set of comments be submitted by each neighborhood. Please include both Patrick Rooks at **prooks12@gmail.com** and Greg Francis at **gfrancis1965@yahoo.com** when submitting neighborhood comments so we can more effectively represent all neighborhoods as members of the Infill Development Steering Committee.

The project timeline was extended by a month to give neighborhoods more time to provide feedback to both city staff and the Infill Development Steering Committee. I would like to encourage all neighborhoods to take advantage of this timeline extension and provide both their positive thoughts as well as their concerns about infill development in in your local neighborhood as well as the city in general.

See **https://my.spokanecity.org/projects/infill-housing-strategies-infill-development/** for all project documentation.

Community Assembly

June 2, 2016

Guest Login

- Wi-Fi Options : **Mason3**
- Password: **wcccguest1603**

Upcoming Events

- **Monday, June 13th, Town Hall** NW Neighborhoods (Five Mile, North Indian Trail, Balboa/S.Indian Trail, North Hill, West Central, Emmerson/Garfield, Audubon/Downriver, & Northwest), West Central Community Center, 1603 N Belt.
- **Wednesday, June 15th, CDBG 101 Training**, 5:30-7:30 p.m., City Council Briefing Center, Spokane City Hall, 808 W. Spokane Falls Blvd.

www.spokaneneigborhoods.org

select "Meetings and Events" tile to view Google Calendar

New: Events Added to ONS website! Do you have an event you want let the community know about? www.spokaneneighborhoods.org

What's New

• • •

Citizen Engagement Pilots

- Online Citizen Engagement Program research - an effort to create improved two way communication between the City of Spokane and the citizens of Spokane. Allowing for citizen input on policies and projects as well as helping the City of Spokane to prioritize work based on citizen input.
- Implementing Online engagement is not meant to be used in solitary but to be combined with traditional methods of communication or outreach, whether it is a neighborhood council meeting, town hall, public open house or committee meeting.

Citizen Engagement Pilots Cont'd

- Mayor's Housing Task Force-Example of using engagement to assist in developing policy
- North Monroe Corridor Improvements – Example of using engagement to assist in project development

Methods:

- Community questionnaire's on preferences and experience
- On line visualization tools combined w/ comment opportunities
- Use online tools to allow people to comment where they feel most comfortable and when
- Visual preference survey's
- Expand tools we use on social media

Updates

...

2016 Programs

...

2016 Proposed Program Application Dates

- January 7th to March 7th : Traffic Calming Applications
- January 7th to March 7th : Mobile Speed Feedback
- **February 18th to June 6th : Clean-Up Application**
- September 1st-October 15th : Forrest Spokane - Residential Tree Program

2015/2016 Comprehensive Plan Amendments

Community Assembly Briefing

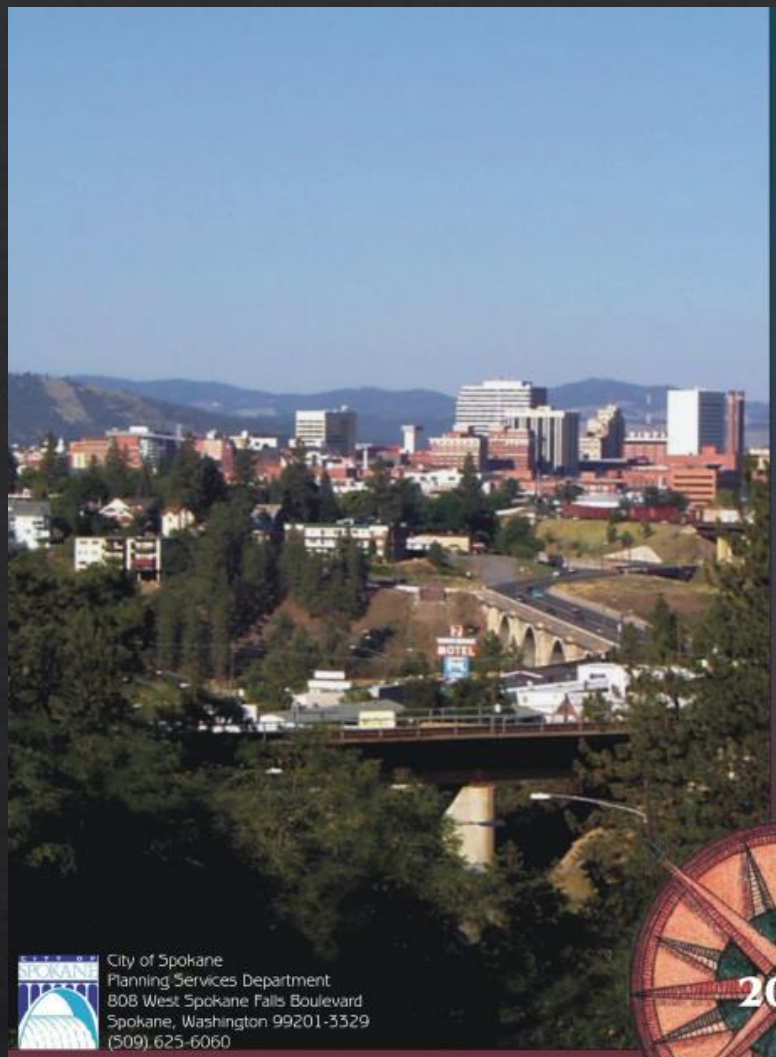
June 2, 2016

www.spokanecity.org/projects

City of Spokane Planning & Development

Comprehensive Plan

- Adopted by the City, mandated by GMA RCW 36.70A
- Goal & Policy Guidance for decision making
- Fourteen Chapters
- On-line under “services” www.spokanecity.org
- Also on-line under “documents” is Volume 2, EIS for the comp plan and supporting documents

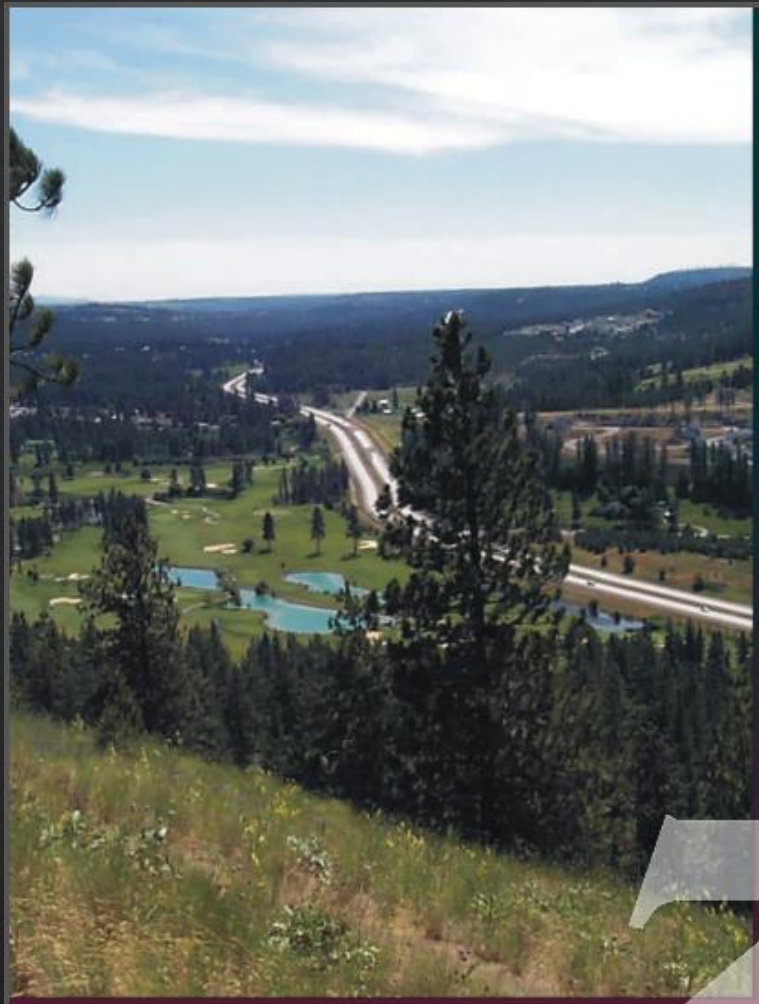


City of Spokane
Planning Services Department
808 West Spokane Falls Boulevard
Spokane, Washington 99201-3329
(509) 625-6060

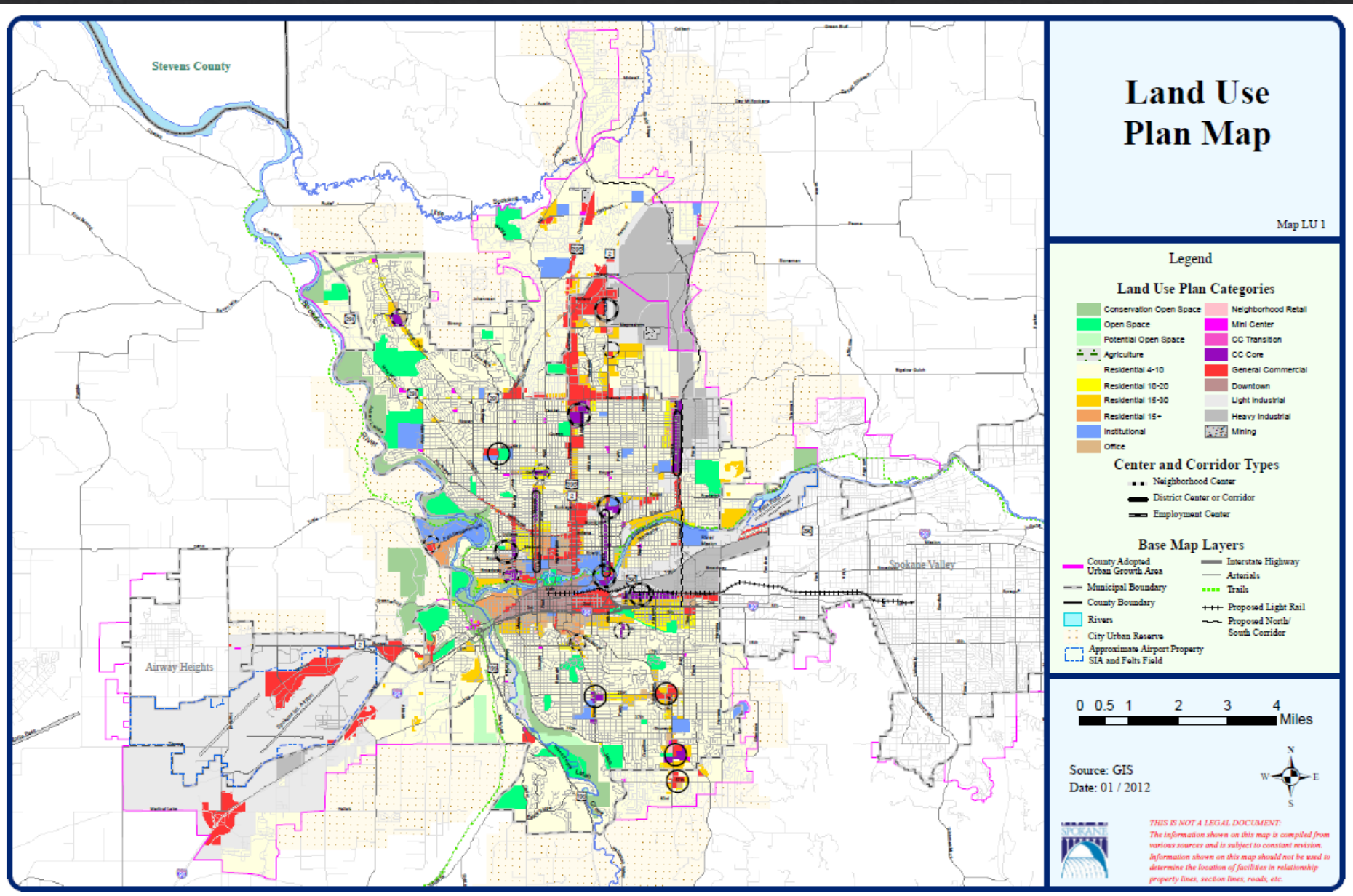
2012

City of Spokane's Comprehensive Plan

* Revised Edition January 2012*



3 Land Use


Stevens County
Airway Heights
Spokane Valley
Land Use Plan Map
Map LU 1
Legend
Land Use Plan Categories
Conservation Open Space
Open Space
Potential Open Space
Agriculture
Residential 4-10
Residential 10-20
Residential 15-30
Residential 15+
Institutional
Office
Neighborhood Retail
Mini Center
CC Transition
CC Core
General Commercial
Downtown
Light Industrial
Heavy Industrial
Mining
Center and Corridor Types
Neighborhood Center
District Center or Corridor
Employment Center
Base Map Layers
County Adopted Urban Growth Area
Municipal Boundary
County Boundary
Rivers
City Urban Reserve
Approximate Airport Property SIA and Felts Field
Interstate Highway
Arterials
Trails
Proposed Light Rail
Proposed North/ South Corridor
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Source: GIS
Date: 01 / 2012
THIS IS NOT A LEGAL DOCUMENT:
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Comprehensive Plan Amendments

- City of Spokane takes applications yearly
- May be text or map amendments (or both)
- Reviewed concurrently

- Spokane Municipal Code (SMC) 17G.020 outlines the amendment procedures & decision criteria
- Chapter 365-196 WAC, GMA procedural criteria

- www.spokanecity.org/projects for documents, code links

Milestones in the Process:

- Application Reviewed - Counter complete
- Agency & Departmental Review
- Notice of Application & Public Comment Period (60 Days)
- Plan Commission substantive workshops during 60-day period
- SEPA Determination & Staff Report
- Plan Commission Public Hearing
- City Council Public Hearing

Decision Criteria outlined in SMC Section 17G.020.030

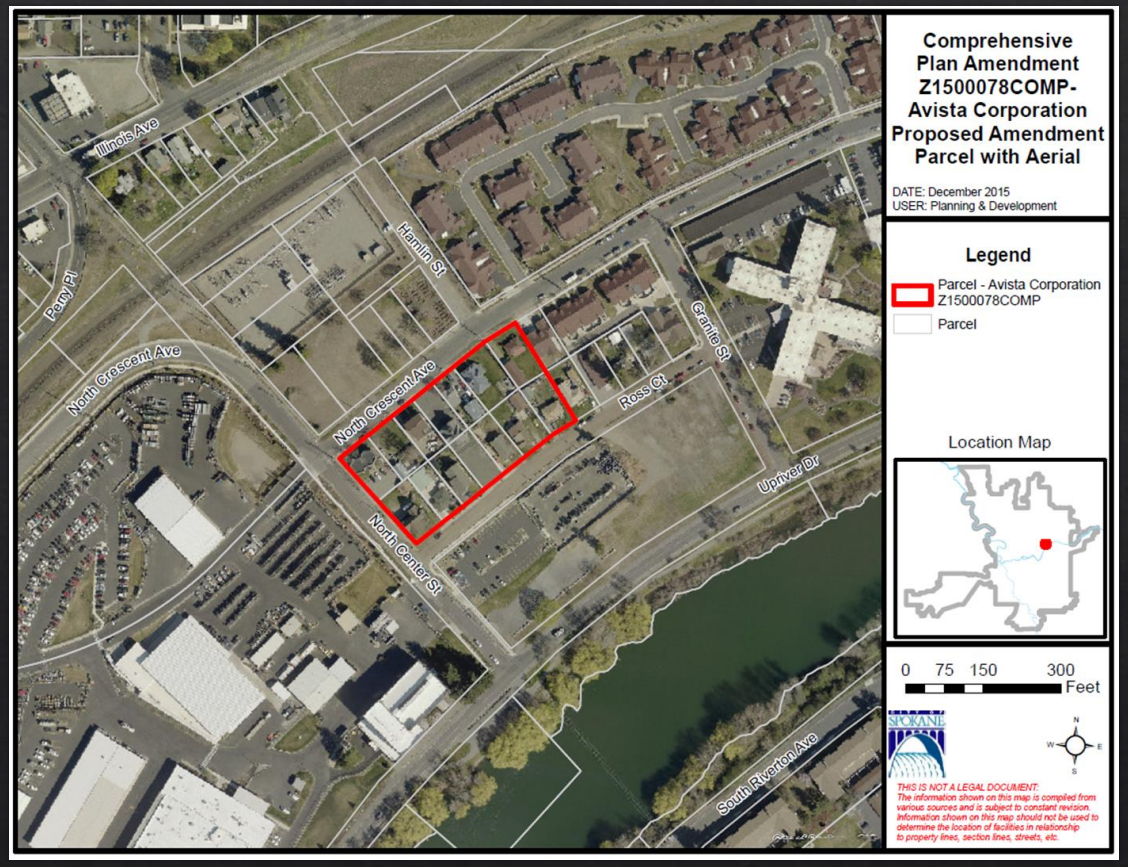
Criteria Include:

- *Regulatory Changes, GMA ,*
- *Financing, Funding Shortfall,*
- *Internal Consistency,*
- *Regional Consistency,*
- *Cumulative Effect, SEPA,*
- *Adequate Public Facilities, UGA,*
- *Consistent / Inconsistent Amendments*

Three Amendment Requests

- Avista Corporation Z1500078COMP
- Morningside Investments Z1500084COMP
- QueenB Radio Inc. Z1500085COMP

Avista


Comprehensive Plan Amendment Z1500078COMP- Avista Corporation Proposed Amendment Parcel with Aerial
DATE: December 2015
USER: Planning & Development
Legend
Parcel - Avista Corporation Z1500078COMP
Parcel
Location Map
0 75 150 300
Feet
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Illinois Ave
Perry Pl
North Crescent Ave
Hamlin St
North Crescent Ave
Ross Ct
Granite St
Upriver Dr
North Center St
South Riverton Ave

Z1500078-COMP

Applicant	**Avista Corporation**
Agent	Robin Bekkedahl, Avista
General Location	East of existing Avista Campus
Requested Change of Land Use Plan Map	Residential 15-30 units per acre to Light Industrial
Requested Zoning Change	RMF (Residential Multi Family) to LI (Light Industrial)
Size	14 Parcels 2.12 Acres
Neighborhood Council Boundary	Logan

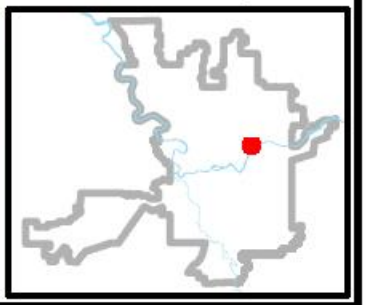
Comprehensive Plan Amendment Z1500078COMP- Avista Corporation Proposed Amendment Parcel with Aerial

DATE: December 2015
USER: Planning & Development

Legend

- Parcel - Avista Corporation Z1500078COMP
- Parcel

Location Map



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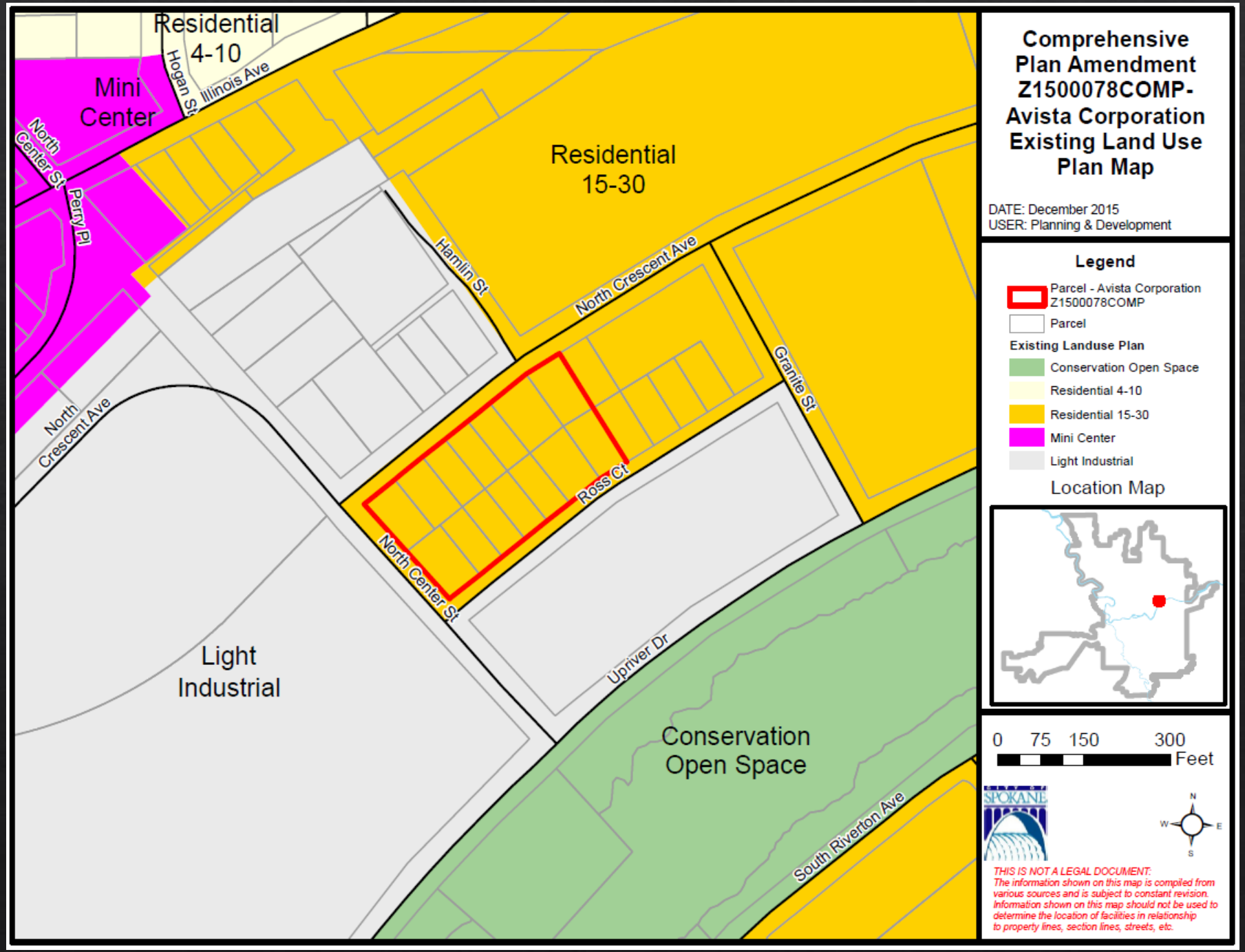
Residential
4-10
Mini
Center
Hogan St
Illinois Ave
North
Center St
Perry Pl
Residential
15-30
Hamlin St
North Crescent Ave
Granite St
Ross Ct
North Center St
North
Crescent Ave
Light
Industrial
Upriver Dr
Conservation
Open Space
South Riverton Ave
Comprehensive
Plan Amendment
Z1500078COMP-
Avista Corporation
Existing Land Use
Plan Map
DATE: December 2015
USER: Planning & Development
Legend
Parcel - Avista Corporation
Z1500078COMP
Parcel
Existing Landuse Plan
Conservation Open Space
Residential 4-10
Residential 15-30
Mini Center
Light Industrial
Location Map
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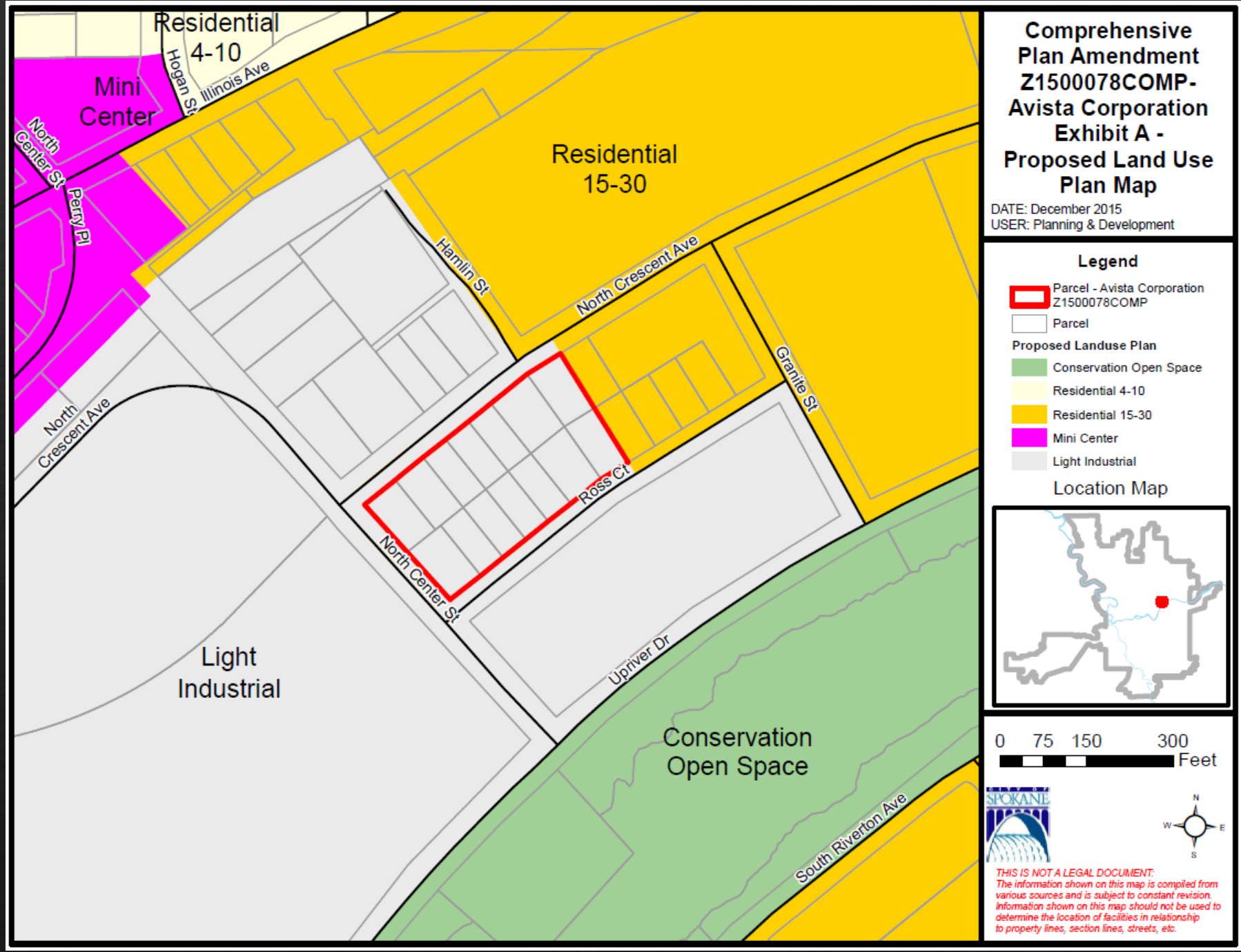

Comprehensive Plan Amendment Z1500078COMP- Avista Corporation Exhibit A - Proposed Land Use Plan Map

DATE: December 2015
USER: Planning & Development

Legend

- Parcel - Avista Corporation Z1500078COMP
- Parcel

Proposed Landuse Plan

- Conservation Open Space
- Residential 4-10
- Residential 15-30
- Mini Center
- Light Industrial

Location Map

0 75 150 300 Feet

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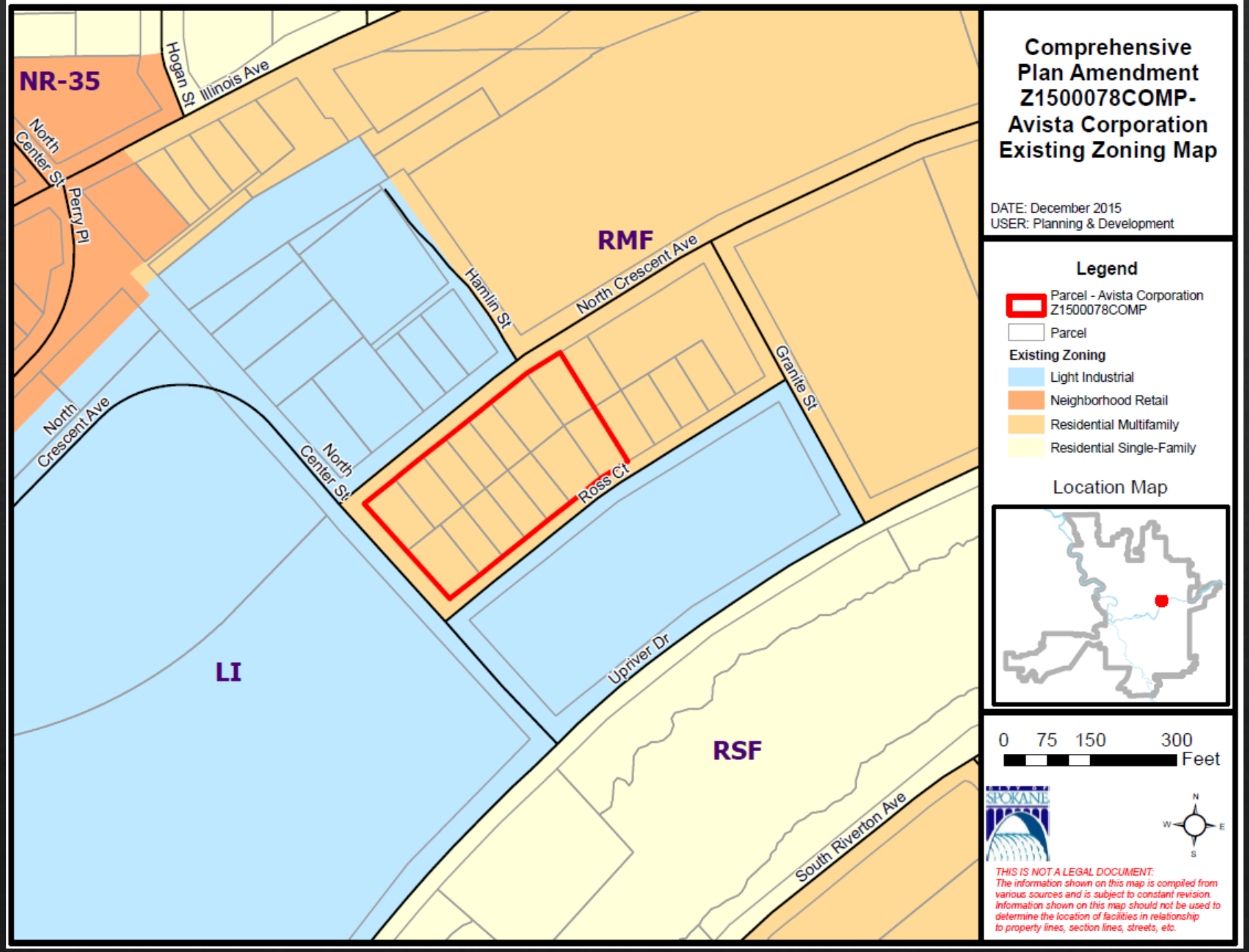

Comprehensive Plan Amendment Z1500078COMP- Avista Corporation Existing Zoning Map

DATE: December 2015
USER: Planning & Development

Legend

- Parcel - Avista Corporation Z1500078COMP
- Parcel

Existing Zoning

- Light Industrial
- Neighborhood Retail
- Residential Multifamily
- Residential Single-Family

Location Map

0 75 150 300 Feet

SPOKANE

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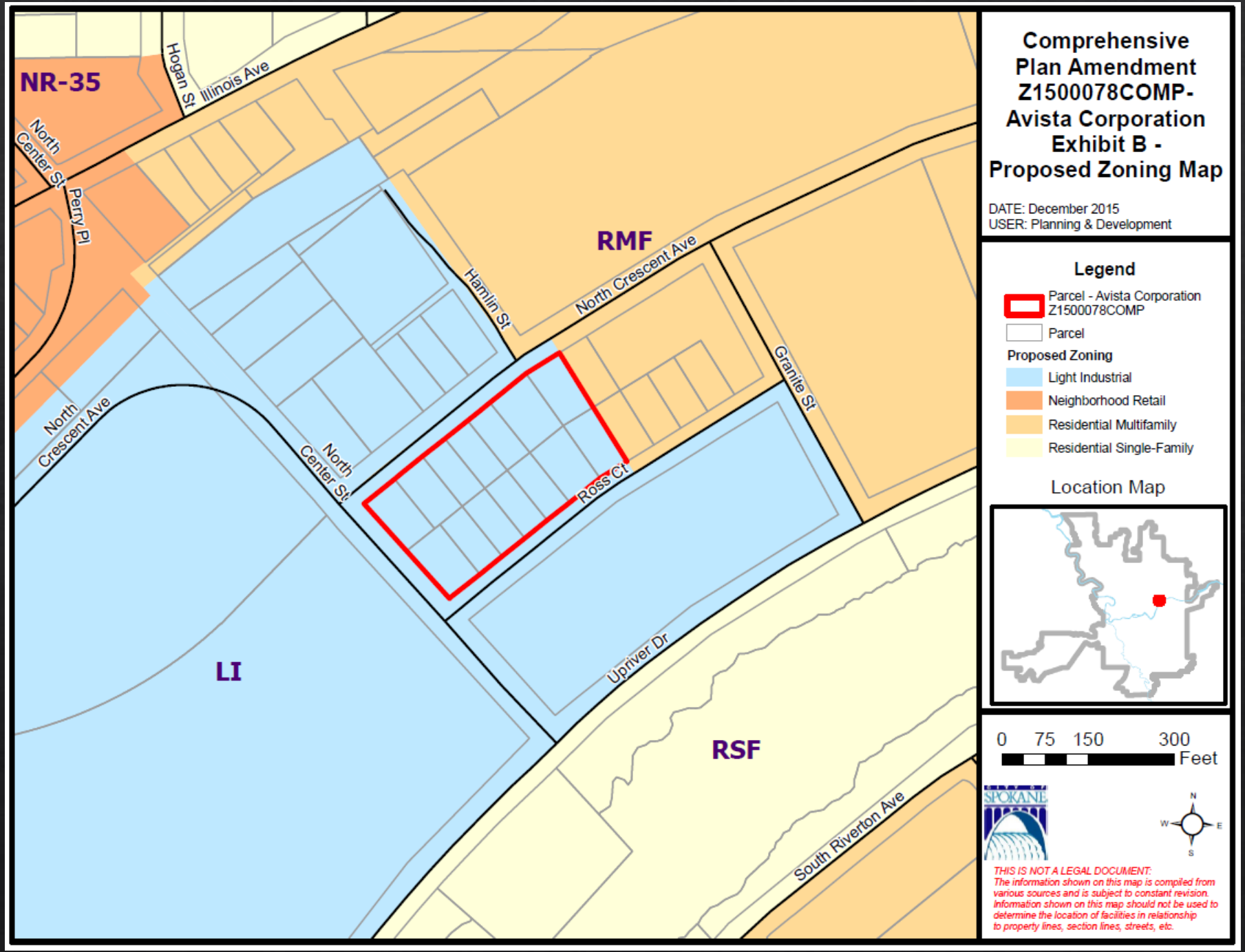

Comprehensive Plan Amendment Z1500078COMP- Avista Corporation Exhibit B - Proposed Zoning Map

DATE: December 2015
USER: Planning & Development

Legend

- Parcel - Avista Corporation Z1500078COMP
- Parcel

Proposed Zoning

- Light Industrial
- Neighborhood Retail
- Residential Multifamily
- Residential Single-Family

Location Map

0 75 150 300 Feet

N W E S

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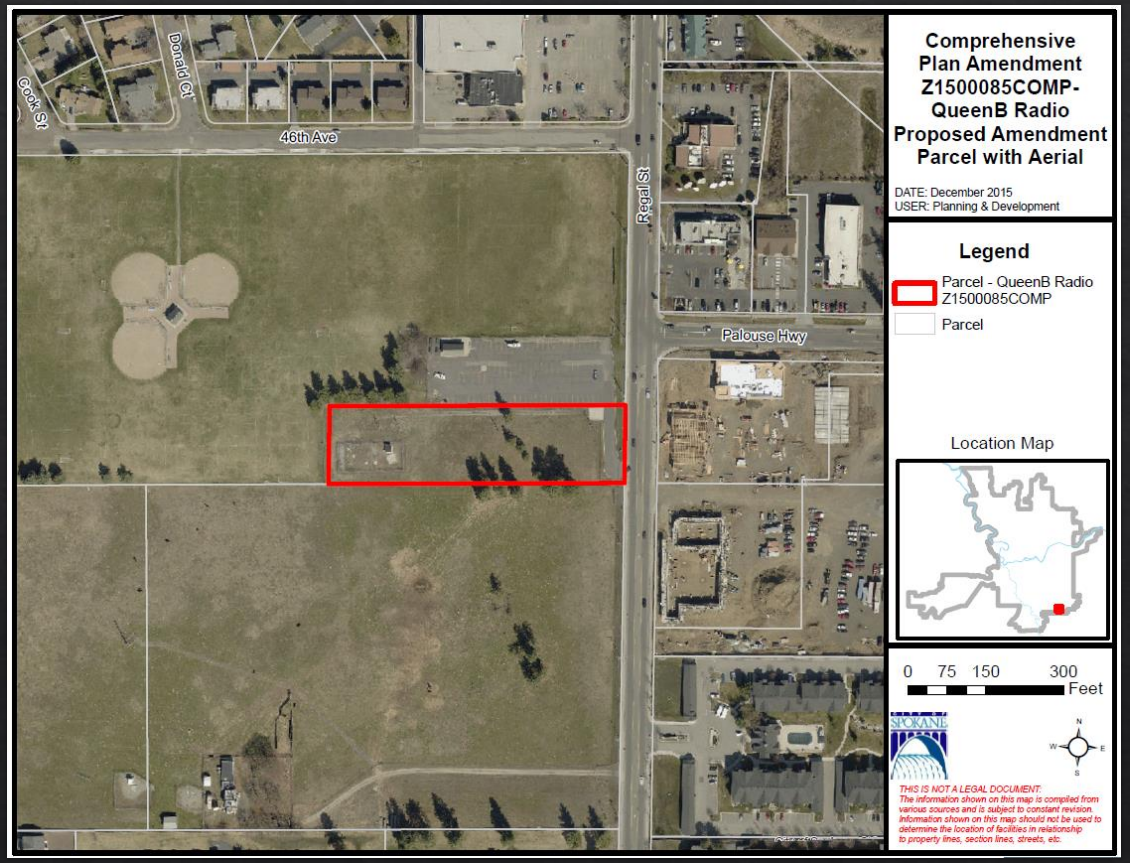
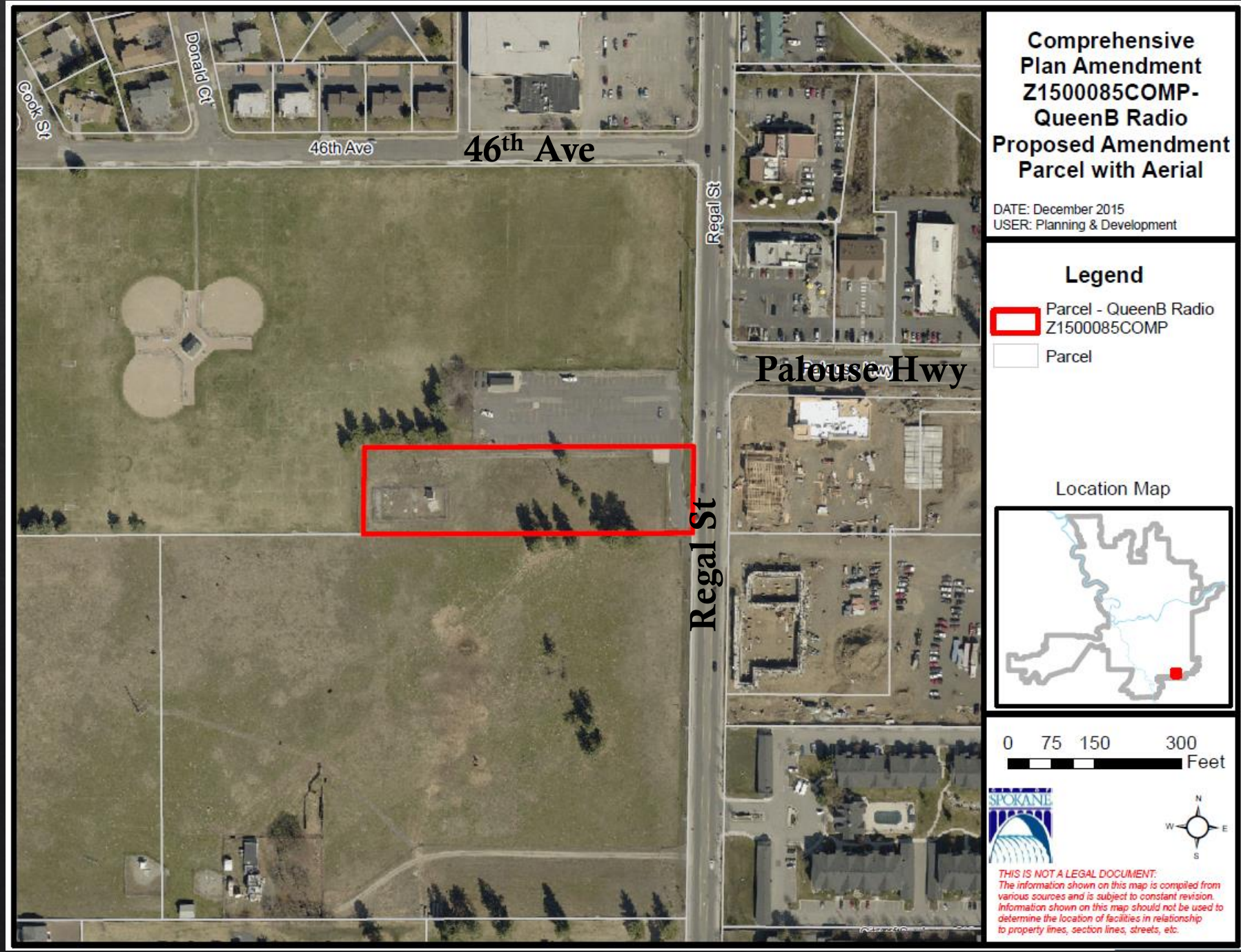
QueenB Radio, Inc.



Z1500085-COMP

Applicant	**QueenB Radio, Inc.**
Agent	Stanley Schwartz, Attorney at Law Witherspoon Kelley
General Location	SW of Intersection of S Regal and Palouse Highway Adjacent to Southeast Sports Complex
Requested Change of Land Use Plan Map	Open Space to Centers & Corridors Core
Requested Zoning Change	RSF (Residential Single Family) to CC2-DC (Centers & Corridors – District Center)
Size	1 Parcel 1.96 Acres
Neighborhood Council Boundary	Southgate



Comprehensive Plan Amendment Z1500085COMP- QueenB Radio Proposed Amendment Parcel with Aerial

DATE: December 2015
USER: Planning & Development

Legend

- Parcel - QueenB Radio Z1500085COMP
- Parcel

Location Map

0 75 150 300 Feet

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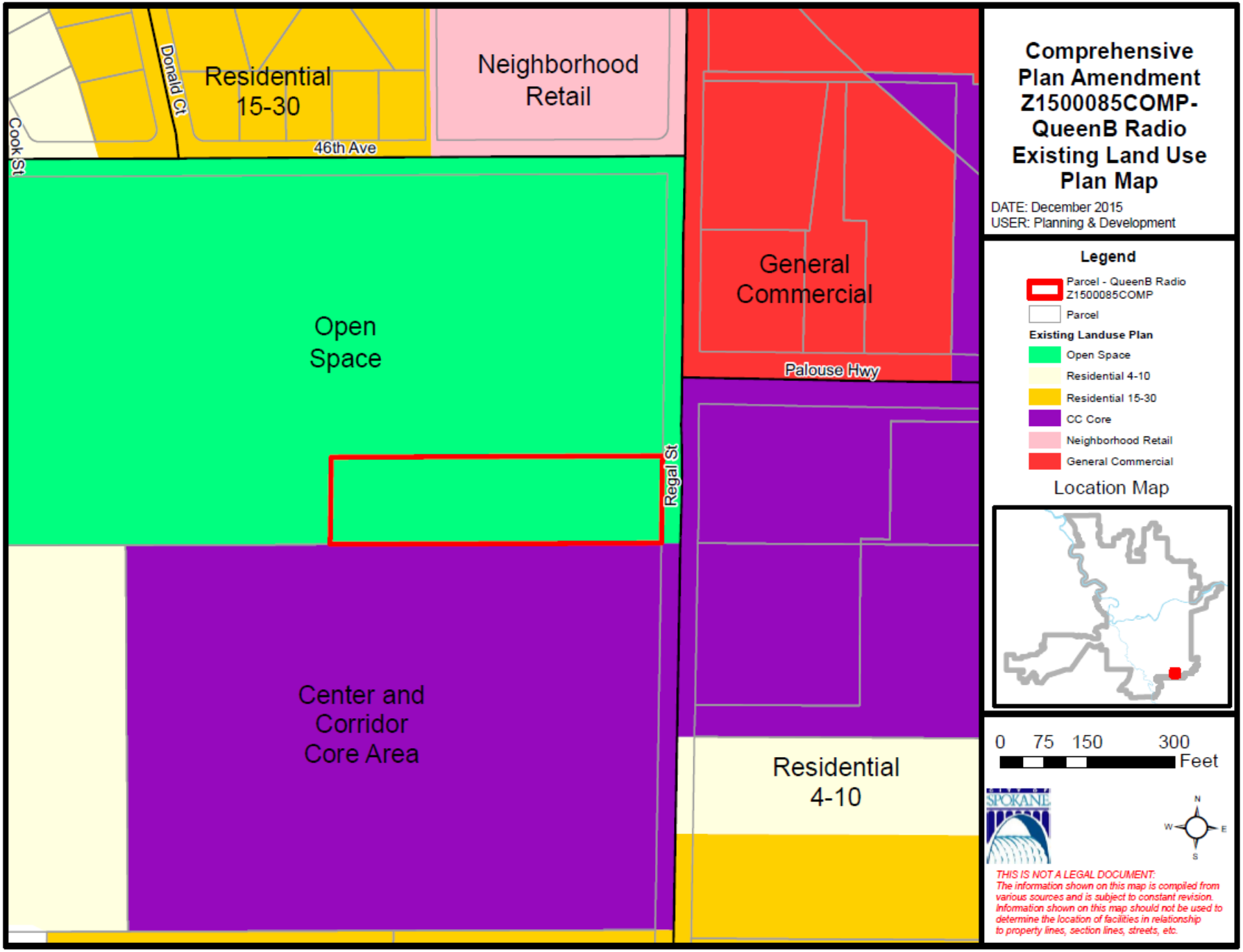
Residential
15-30
Donald Ct
Neighborhood
Retail
Cook St
46th Ave
Open
Space
General
Commercial
Palouse Hwy
Regal St
Center and
Corridor
Core Area
Residential
4-10
Comprehensive
Plan Amendment
Z1500085COMP-
QueenB Radio
Existing Land Use
Plan Map
DATE: December 2015
USER: Planning & Development
Legend
Parcel - QueenB Radio
Z1500085COMP
Parcel
Existing Landuse Plan
Open Space
Residential 4-10
Residential 15-30
CC Core
Neighborhood Retail
General Commercial
Location Map
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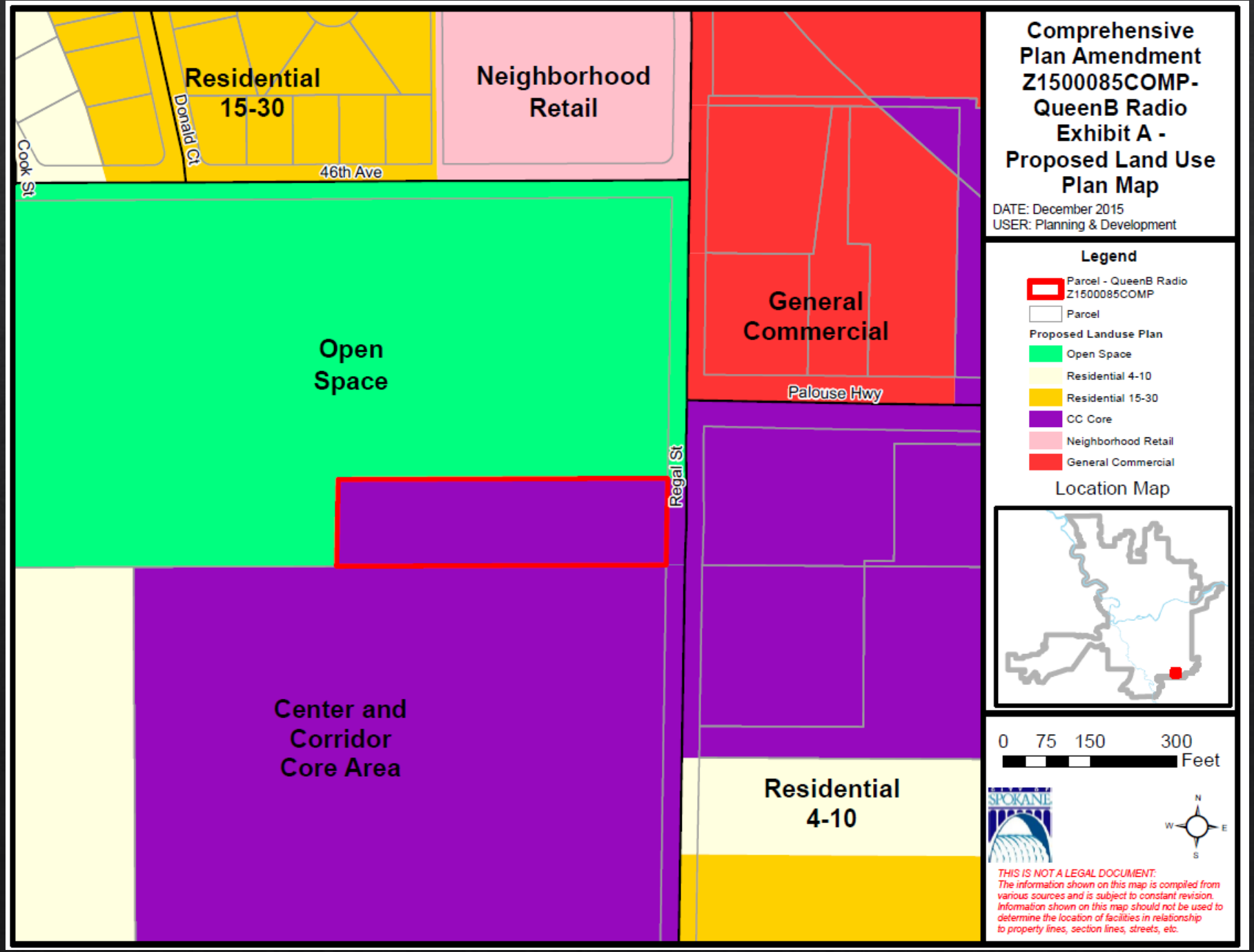
Residential
15-30
Neighborhood
Retail
Donald Ct
Cook St
46th Ave
Open
Space
General
Commercial
Palouse Hwy
Regal St
Center and
Corridor
Core Area
Residential
4-10
Comprehensive
Plan Amendment
Z1500085COMP-
QueenB Radio
Exhibit A -
Proposed Land Use
Plan Map
DATE: December 2015
USER: Planning & Development
Legend
Parcel - QueenB Radio
Z1500085COMP
Parcel
Proposed Landuse Plan
Open Space
Residential 4-10
Residential 15-30
CC Core
Neighborhood Retail
General Commercial
Location Map
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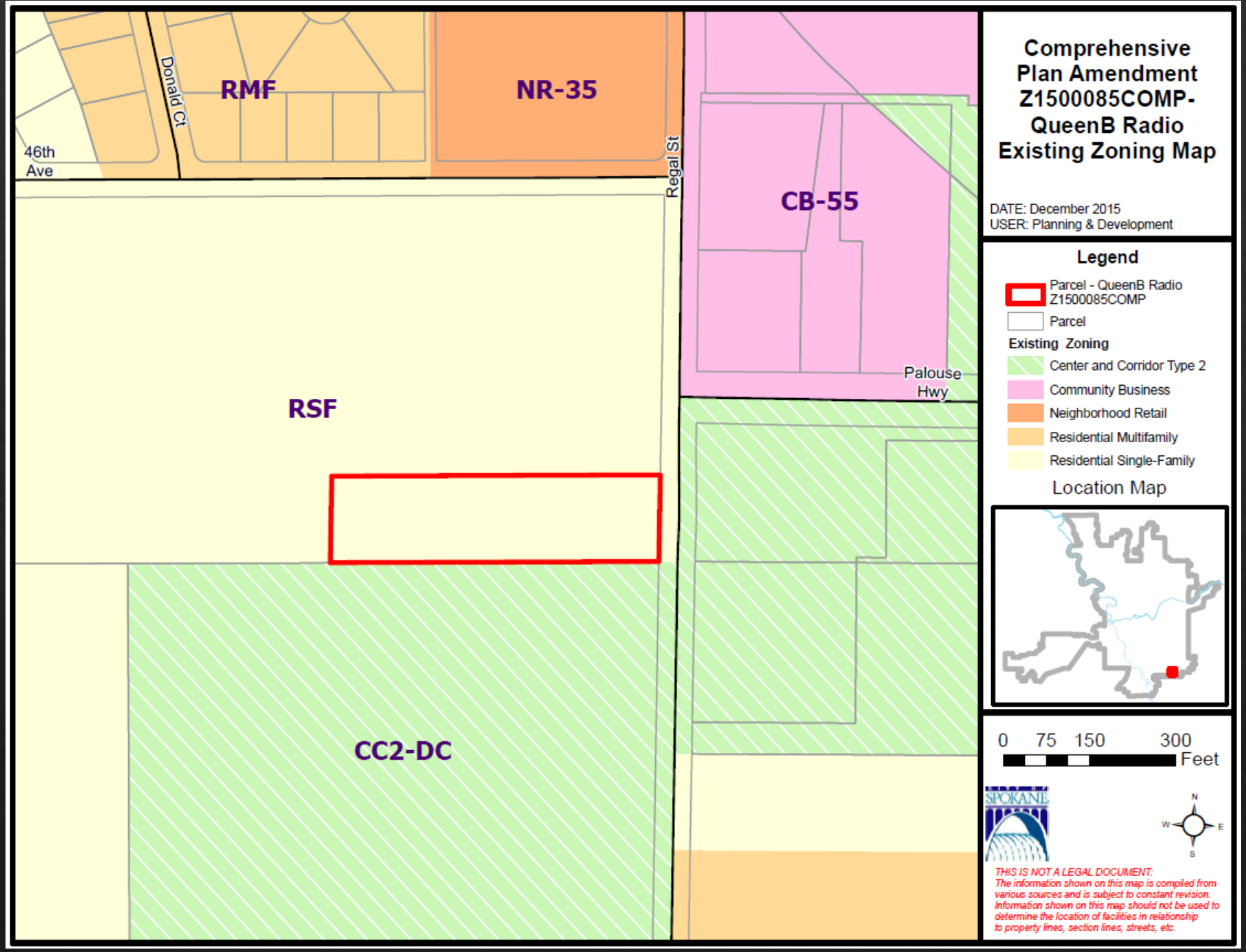

Comprehensive Plan Amendment Z1500085COMP- QueenB Radio Existing Zoning Map

DATE: December 2015
USER: Planning & Development

Legend

- Parcel - QueenB Radio Z1500085COMP
- Parcel

Existing Zoning

- Center and Corridor Type 2
- Community Business
- Neighborhood Retail
- Residential Multifamily
- Residential Single-Family

Location Map

0 75 150 300 Feet

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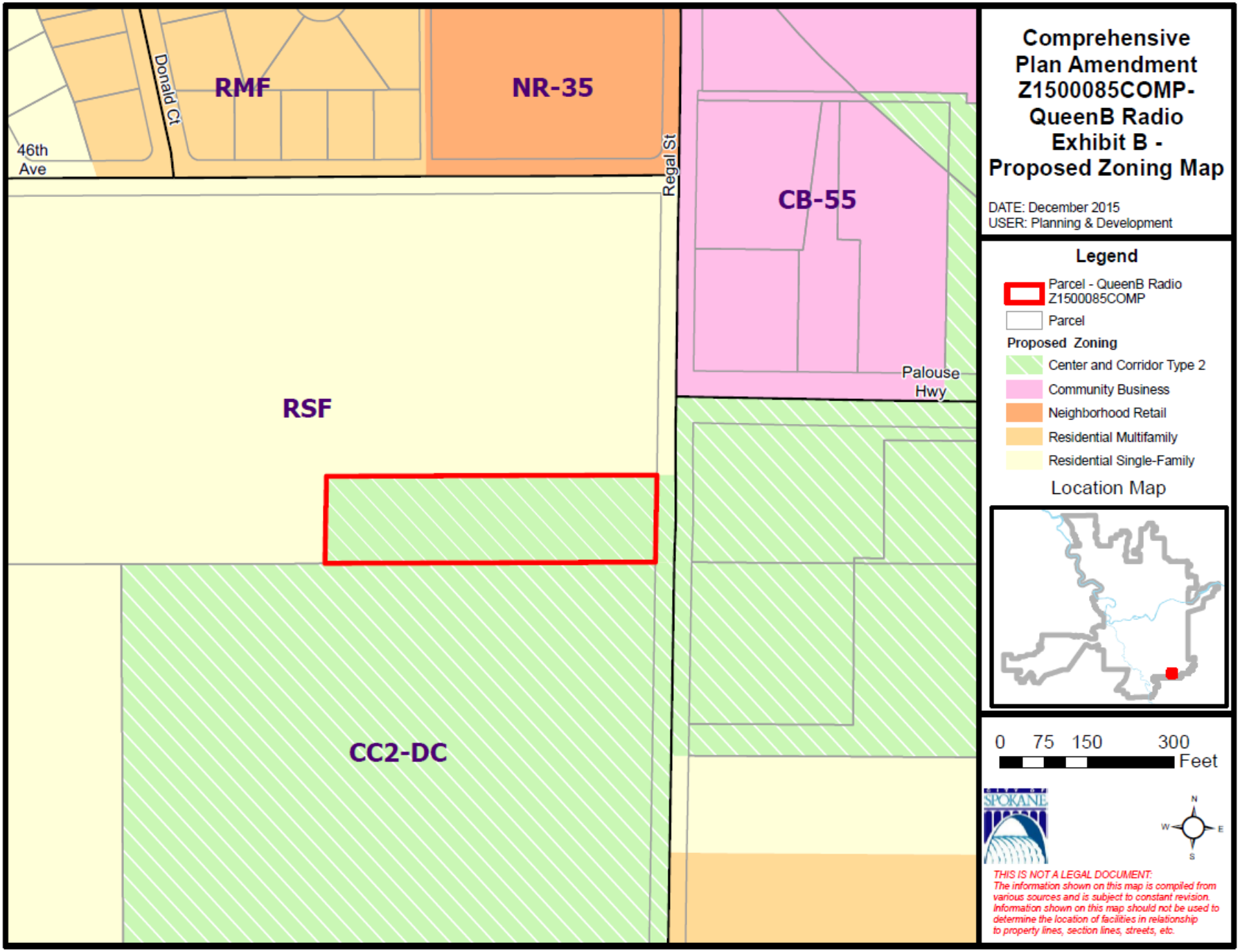

Comprehensive Plan Amendment Z1500085COMP- QueenB Radio Exhibit B - Proposed Zoning Map

DATE: December 2015
USER: Planning & Development

Legend

- Parcel - QueenB Radio Z1500085COMP
- Parcel

Proposed Zoning

- Center and Corridor Type 2
- Community Business
- Neighborhood Retail
- Residential Multifamily
- Residential Single-Family

Location Map

0 75 150 300 Feet

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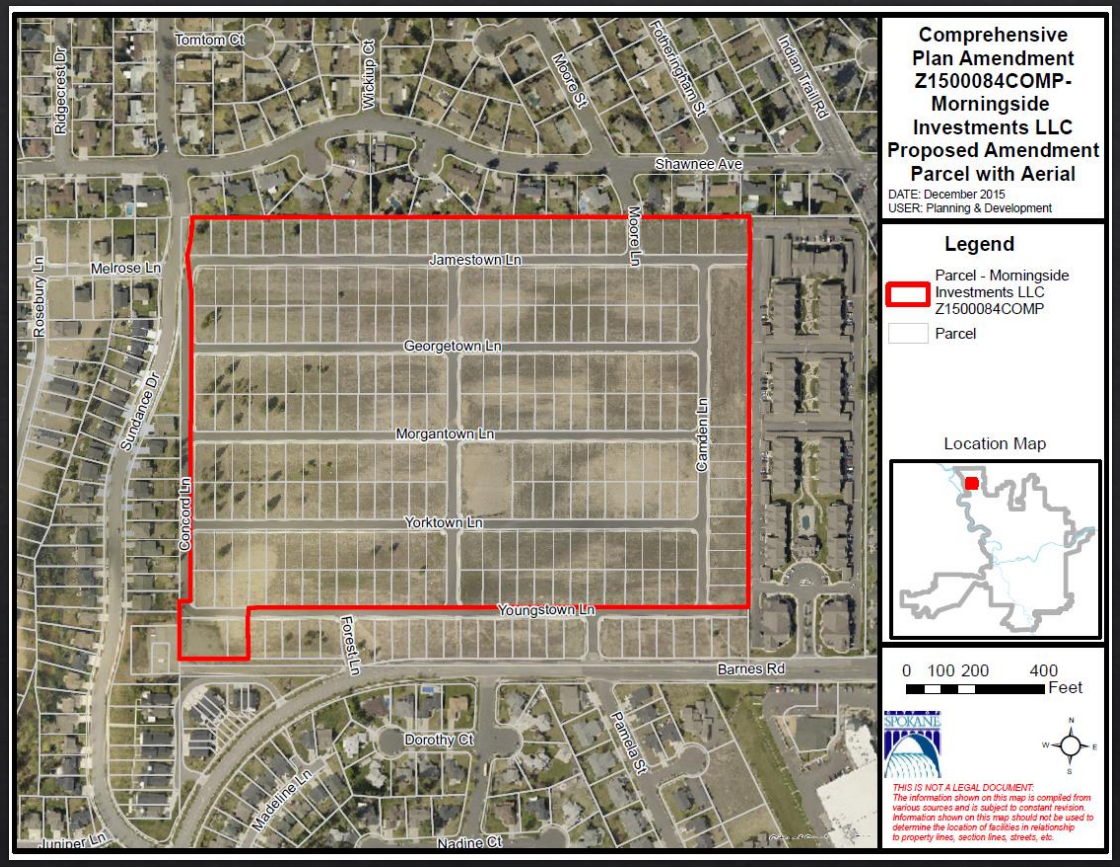
Morningside Investments LLC



Z1500084-COMP

Applicant	**Morningside Investments LLC**
Agent	Jay Bonnett, J R Bonnett Engineering
General Location	North of Indian Trail Shopping Center North of Barnes Road aka Windhaven 1st Addition PUD & Plat
Requested Change of Land Use Plan Map	Residential 4-10 units per acre to Residential 10-20 units per acre & Residential 15-30 units per acre
Requested Zoning Change	RSF (Residential Single Family) to RTF (Residential Two Family) & RMF (Residential Multifamily)
Size	45.5 acres total 3.87 acres to R10-20 & 41.63 acres to R15-30
Neighborhood Council Boundary	North Indian Trail

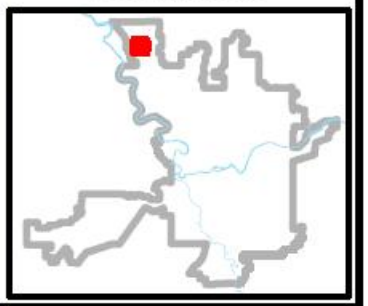
Comprehensive Plan Amendment Z1500084COMP- Morningside Investments LLC Proposed Amendment Parcel with Aerial

DATE: December 2015
USER: Planning & Development

Legend

- Parcel - Morningside Investments LLC Z1500084COMP
- Parcel

Location Map



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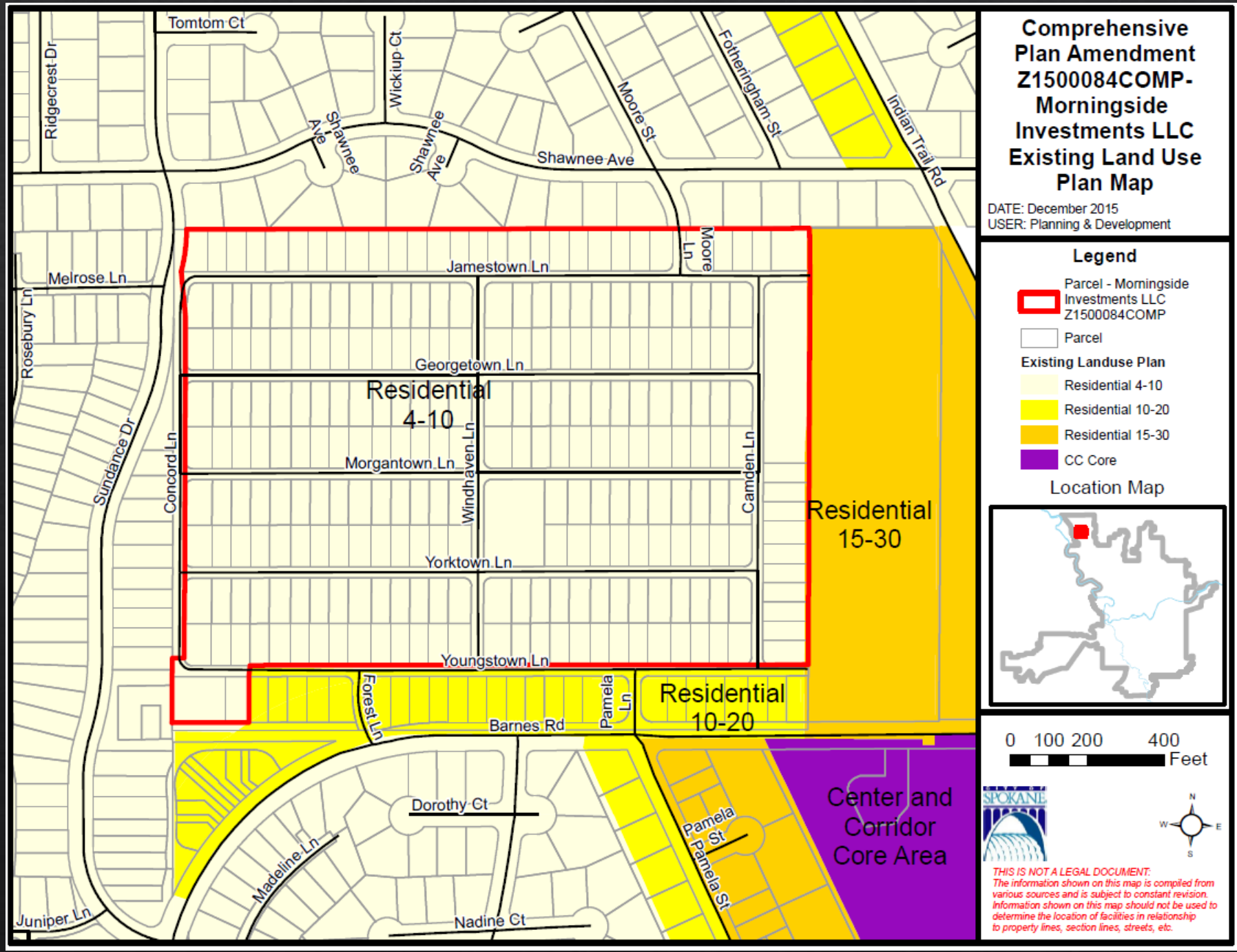
Tomtom Ct
Ridgecrest Dr
Wickiup Ct
Shawnee Ave
Shawnee Ave
Shawnee Ave
Moore St
Fotheringham St
Indian Trail Rd
Moore Ln
Jamestown Ln
Melrose Ln
Rosebury Ln
Georgetown Ln
Residential 4-10
Sundance Dr
Concord Ln
Morgantown Ln
Windhaven Ln
Camden Ln
Residential 15-30
Yorktown Ln
Youngstown Ln
Forest Ln
Pamela Ln
Residential 10-20
Barnes Rd
Dorothy Ct
Pamela St
Pamela St
Center and Corridor Core Area
Madeline Ln
Juniper Ln
Nadine Ct
Comprehensive Plan Amendment Z1500084COMP- Morningside Investments LLC Existing Land Use Plan Map
DATE: December 2015
USER: Planning & Development
Legend
Parcel - Morningside Investments LLC Z1500084COMP
Parcel
Existing Landuse Plan
Residential 4-10
Residential 10-20
Residential 15-30
CC Core
Location Map
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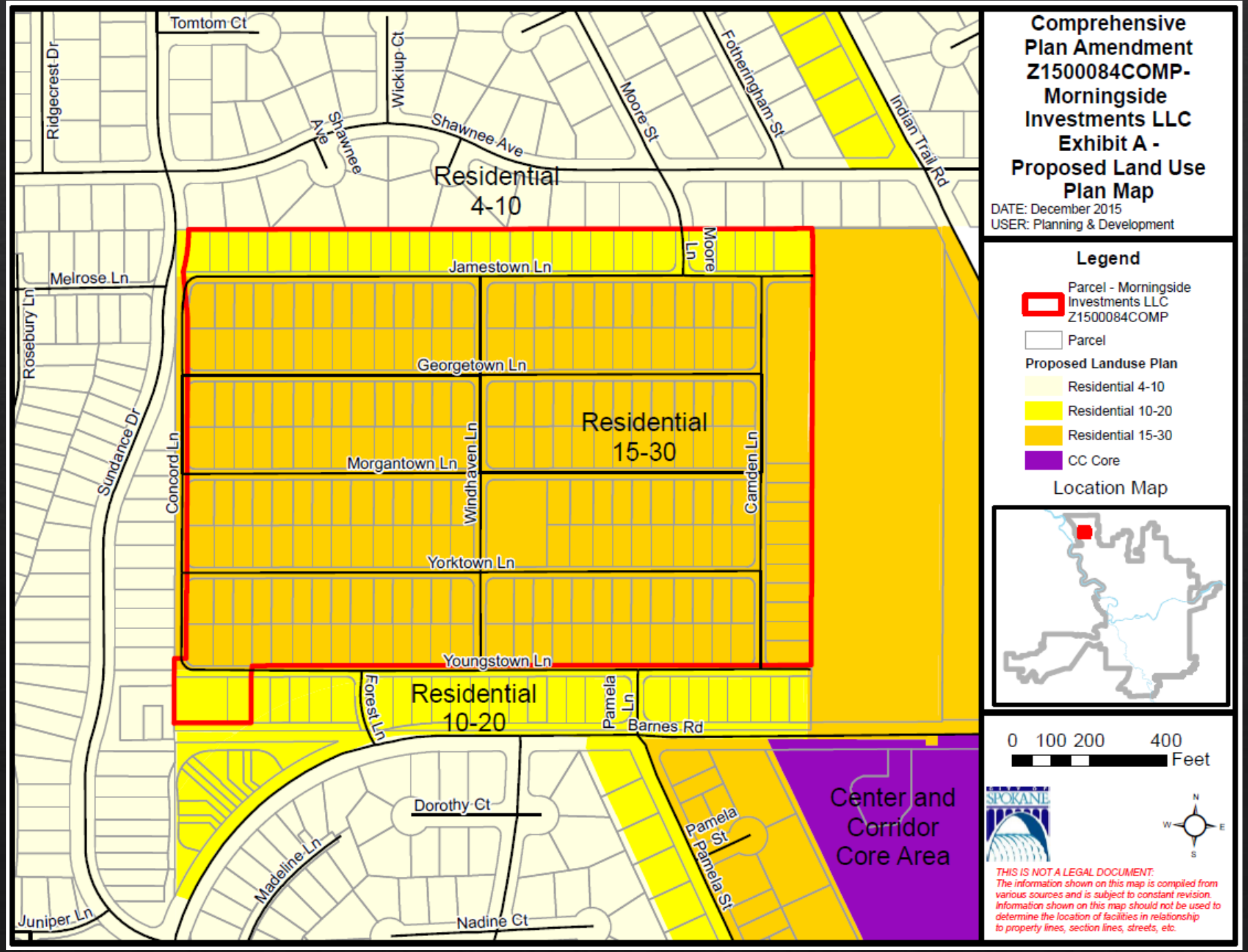
Comprehensive Plan Amendment Z1500084COMP- Morningside Investments LLC Exhibit A - Proposed Land Use Plan Map
DATE: December 2015
USER: Planning & Development
Legend
Parcel - Morningside Investments LLC Z1500084COMP
Parcel
Proposed Landuse Plan
Residential 4-10
Residential 10-20
Residential 15-30
CC Core
Location Map
0 100 200 400
Feet
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Residential 4-10
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Moore Ln
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Youngstown Ln
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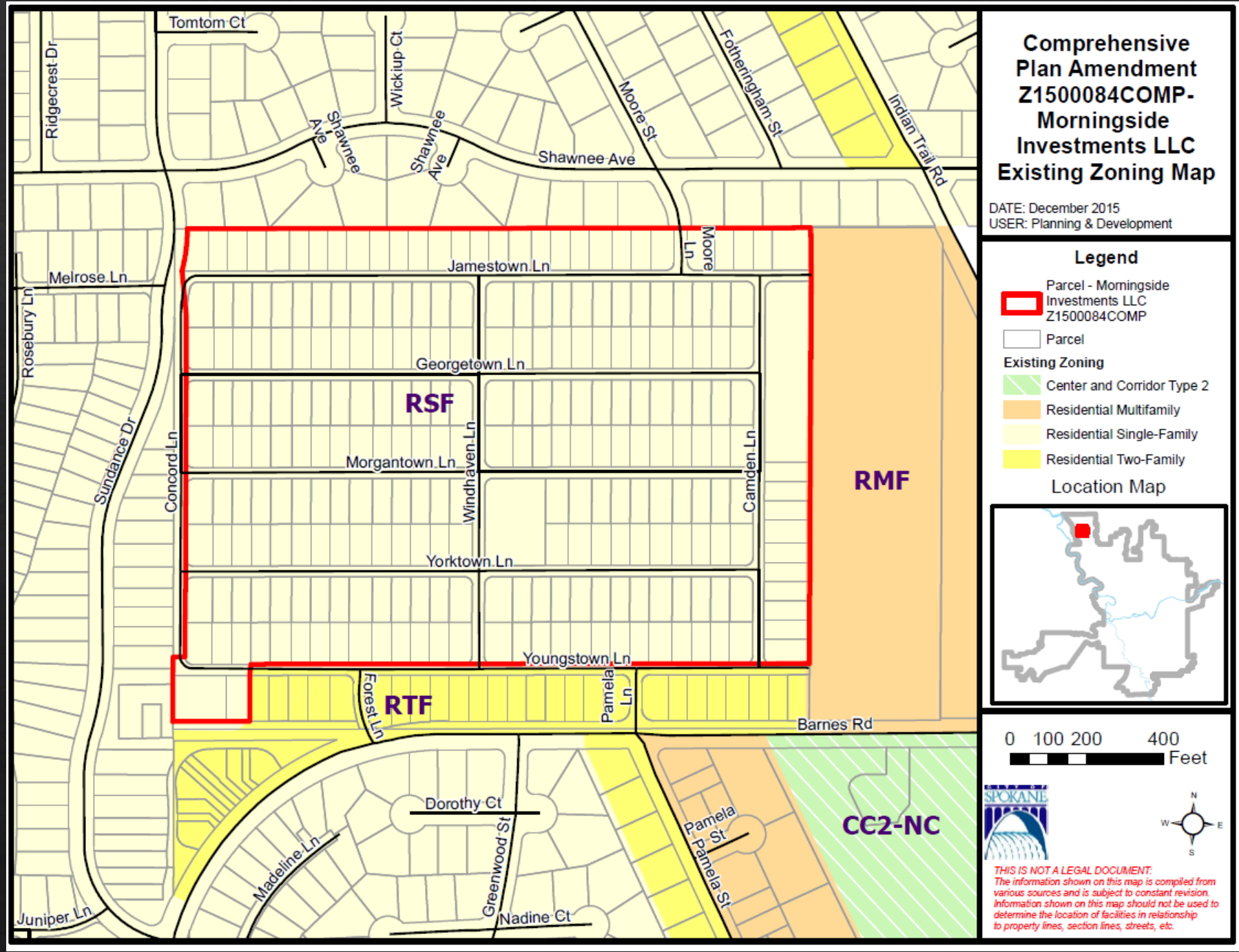
Comprehensive Plan Amendment Z1500084COMP- Morningside Investments LLC Existing Zoning Map
DATE: December 2015
USER: Planning & Development
Legend
Parcel - Morningside Investments LLC Z1500084COMP
Parcel
Existing Zoning
Center and Corridor Type 2
Residential Multifamily
Residential Single-Family
Residential Two-Family
Location Map
0 100 200 400
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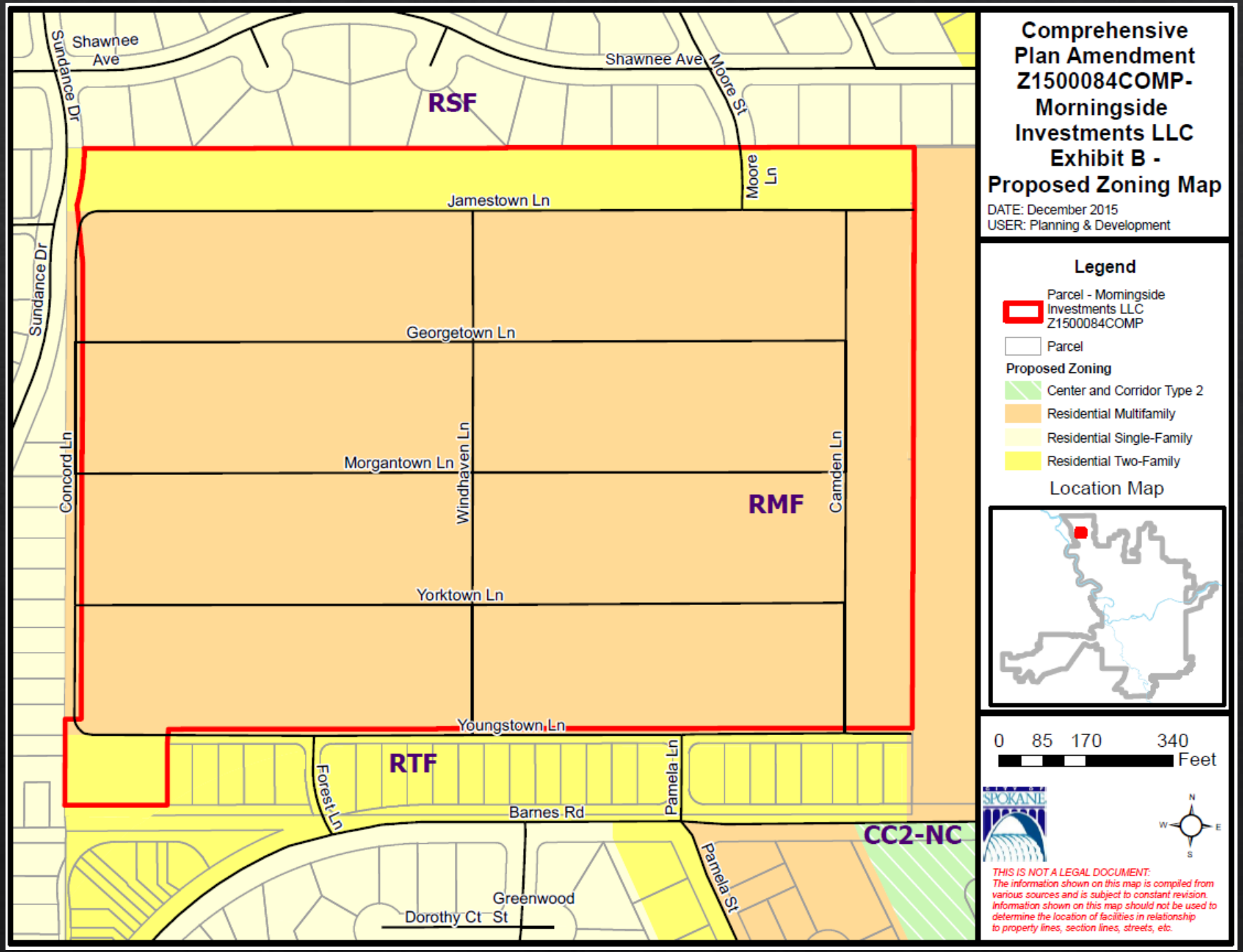
Melrose Ln
Rosebury Ln
Georgetown Ln
RSF
Sundance Dr
Concord Ln
Windhaven Ln
Camden Ln
RMF
Morgantown Ln
Yorktown Ln
Youngstown Ln
Forest Ln
RTF
Pamela Ln
Barnes Rd
Dorothy Ct
Madeline Ln
Greenwood St
Pamela St
Pamela St
CC2-NC
Juniper Ln
Nadine Ct


Shawnee Ave
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RSF
Moore Ln
Jamestown Ln
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Morgantown Ln
RMF
Camden Ln
Yorktown Ln
Youngstown Ln
RTF
Forest Ln
Pamela Ln
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Pamela St
Greenwood
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Legend
Parcel - Morningside Investments LLC Z1500084COMP
Parcel
Proposed Zoning
Center and Corridor Type 2
Residential Multifamily
Residential Single-Family
Residential Two-Family
Location Map
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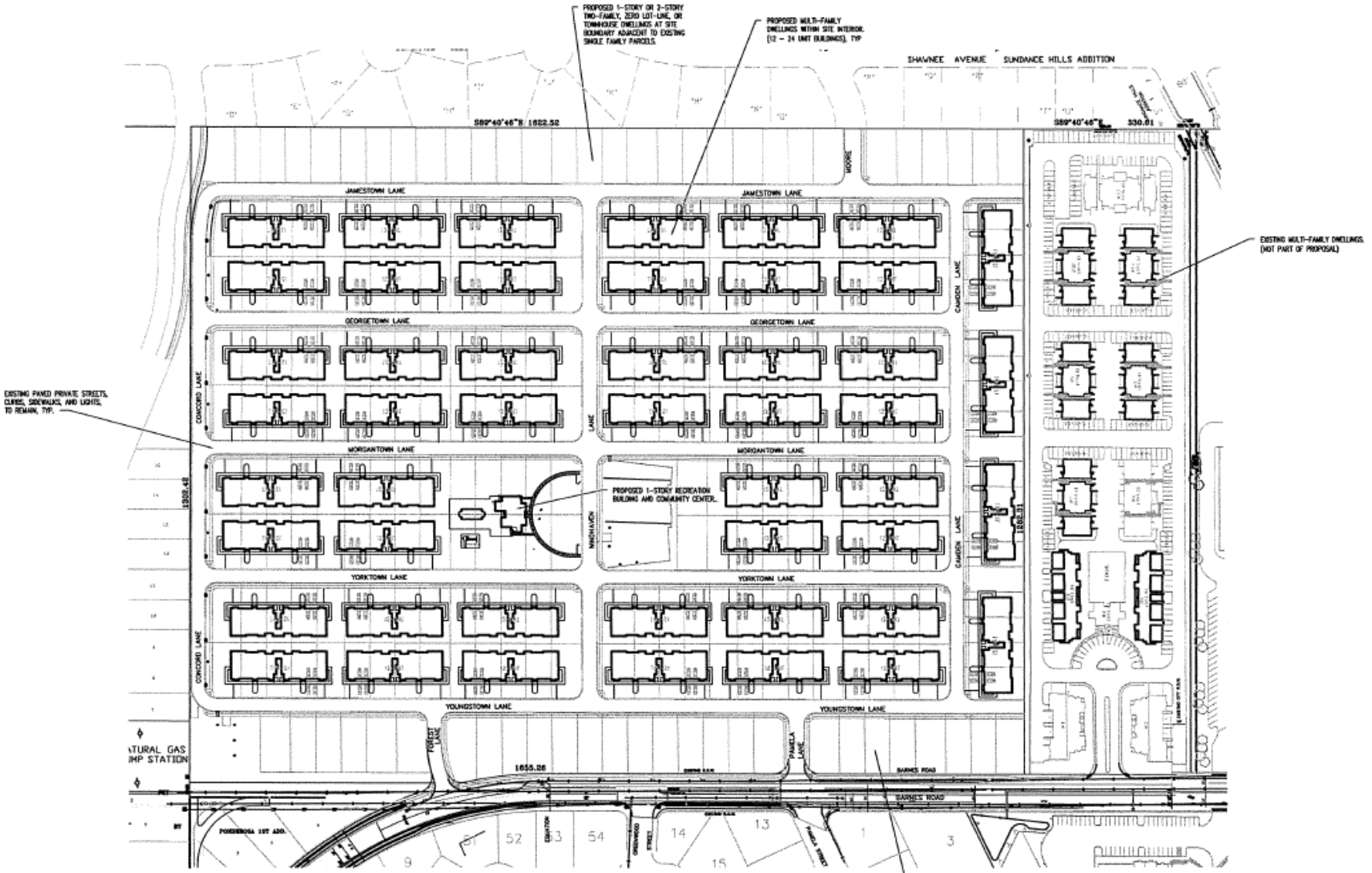
Looking northwest from Barnes Road; Lusitano Apartments

Looking west on Barnes Road

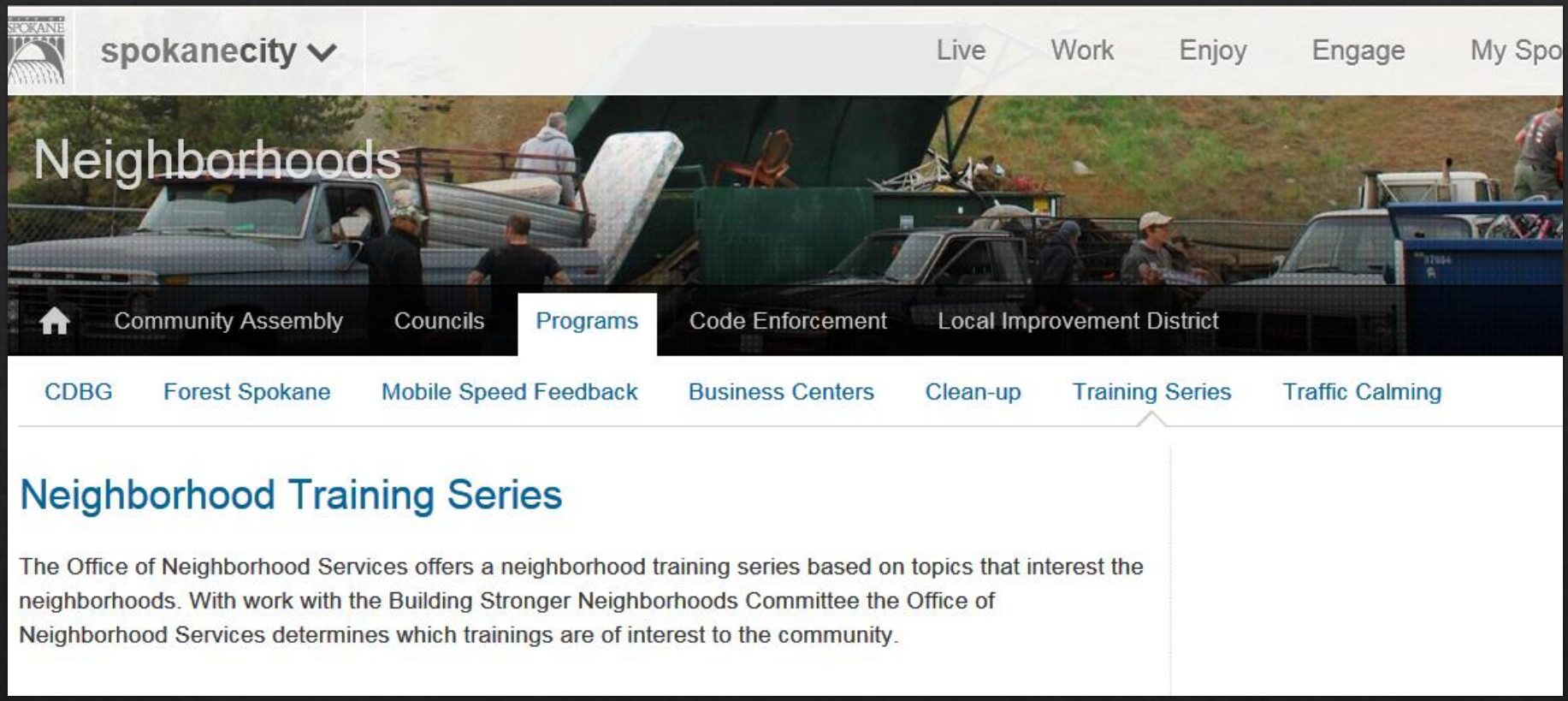
Looking South near Shawnee Ave on Moore Street



CONCEPTUAL SITE PLAN

SCALE: 1" = 100'

Office of Neighborhood Services Training



What's Happening Now?

- Traffic Study completed and available for review at start of public comment period.
- Public Comment Period May 10 to July 11, 2016
- Plan Commission Workshops (no public comment)
  - Queen B , May 11 (Southgate)
  - Avista, May 25 (Logan)
  - Morningside, June 8 (North Indian Trail)
- Plan Commission Public Hearing likely late August meeting, continuing to September (TENTATIVE)

Public Input Opportunities

- Add your name (via email) to Planning's "interested persons" list for the application(s) that you are interested in.
- Attend the Plan Commission workshops when they occur for the application that you are interested in.
- Read the Spokane Municipal Code SMC 17G.020 if you'd like to learn more about the Decision Criteria
- Read the City's Comprehensive Plan
- Written comment is most useful when it is factual and addresses the Decision Criteria or items discussed in the SEPA Checklist.

Planning Staff & More Info

Tirrell Black, Associate Planner

tblack@spokanecity.org

509-625-6185

Kevin Freibott, Assistant Planner

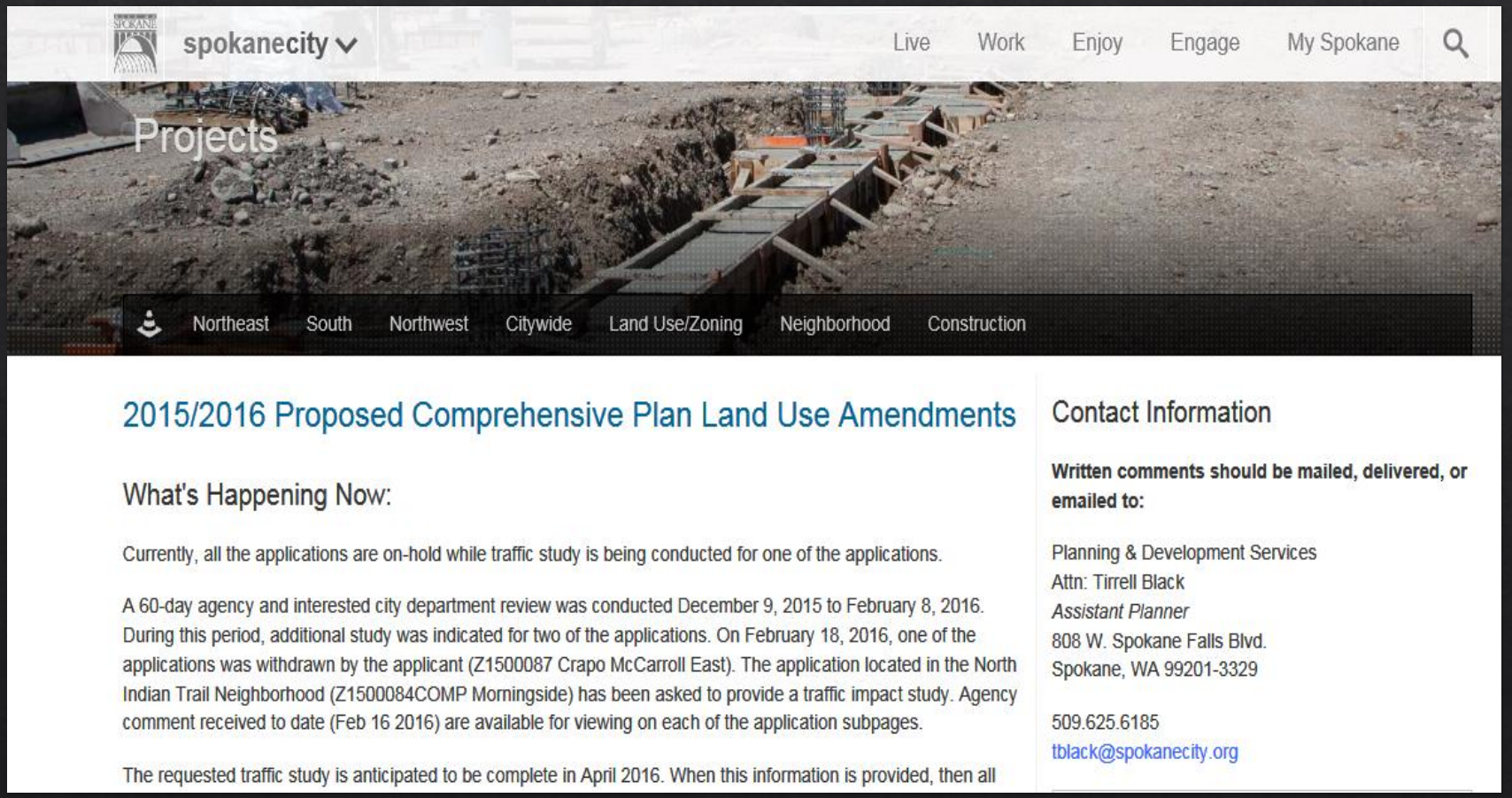
kfreibott@spokanecity.org

509-625-6184

Documents 2015/2016 Comprehensive Plan Amendments

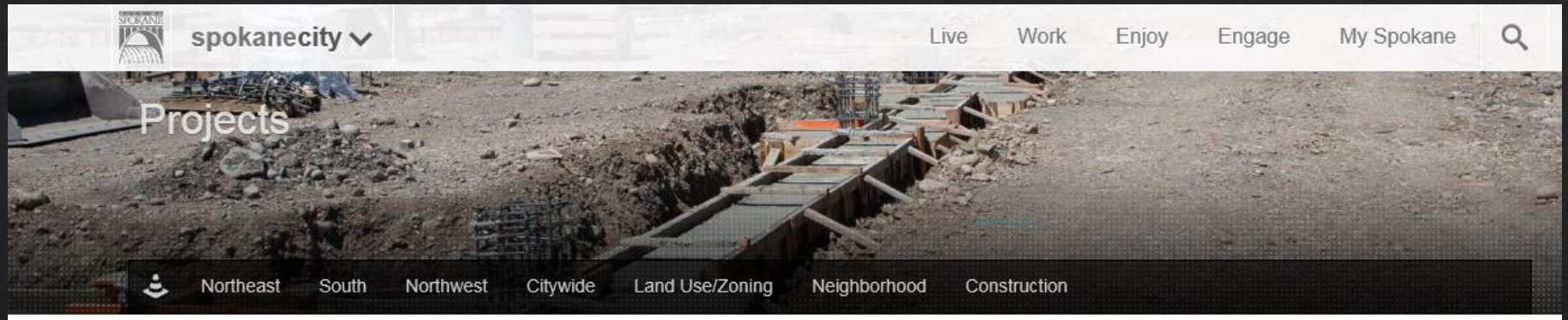
www.spokanecity.org/projects

Questions?


spokanecity
Live
Work
Enjoy
Engage
My Spokane
Projects
Northeast
South
Northwest
Citywide
Land Use/Zoning
Neighborhood
Construction
2015/2016 Proposed Comprehensive Plan Land Use Amendments
What's Happening Now:
Currently, all the applications are on-hold while traffic study is being conducted for one of the applications.
A 60-day agency and interested city department review was conducted December 9, 2015 to February 8, 2016. During this period, additional study was indicated for two of the applications. On February 18, 2016, one of the applications was withdrawn by the applicant (Z1500087 Crapo McCarroll East). The application located in the North Indian Trail Neighborhood (Z1500084COMP Morningside) has been asked to provide a traffic impact study. Agency comment received to date (Feb 16 2016) are available for viewing on each of the application subpages.
The requested traffic study is anticipated to be complete in April 2016. When this information is provided, then all
Contact Information
Written comments should be mailed, delivered, or emailed to:
Planning & Development Services
Attn: Tirrell Black
Assistant Planner
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3329
509.625.6185
tblack@spokanecity.org

Spokanecity.org/projects

- 2015/2016 Comprehensive Plan Amendments Proposed
  - Application Materials, SEPA Checklist & Maps
  - Agency Comments



2015/2016 Proposed Comprehensive Plan Land Use Amendments

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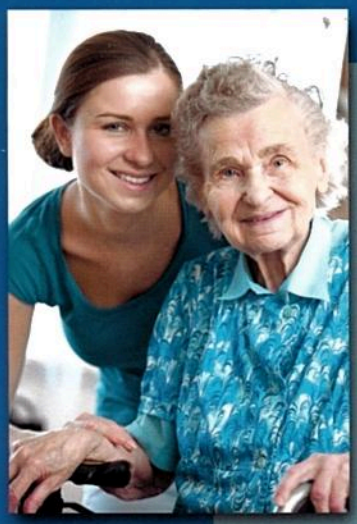
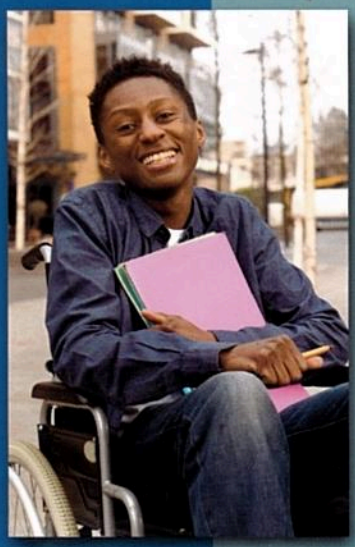
COMMUNITY LIVING CONNECTIONS
LINKING YOU TO
Personalized Care & Support Options

Spokane's Aging & Disabilities Helpline



My mother is becoming more frail. Where do I go for help?



We are committed to helping people with disabilities and older adults live safely and independently in their homes as long as possible.

Free, impartial solutions

(509) 960-7281
www.spokanehelpline.org

REFERRALS AND INFORMATION FOR OLDER ADULTS OR PEOPLE WITH DISABILITIES NEEDING:

- Housing
- In-home care-personal assistance
- Transportation-medical or other
- Caregiver support or relief
- Assisted living
- Prepared meals or food assistance
- Health insurance
- Mental health
- Long-term care
- Assistive devices
- Legal support and advocacy
- Options counseling

WHO CAN CALL? YOU CAN!

We receive calls from:
Clients, guardians, advocates, caregivers, family members, neighbors, friends, health care providers, law enforcement and community partners

WHAT CAN I EXPECT?

Your call will be answered by a Spokane-based representative from 8 a.m. – 5 p.m. (M-F).
Home visits are also available.
All services are free and confidential.

Contact us at:
(509) 960-7281
CLCinformation@community-minded.org
www.spokanehelpline.org
222 W. Mission, Suite 120
Spokane, WA 99201

A Project of:
community-minded
ENTERPRISES

Preliminary Fare Increase Proposal
Spokane Transit Authority

Public Outreach – April –June 2016

City of Spokane Community Assembly, June 2, 2016

STA's Fare Philosophy

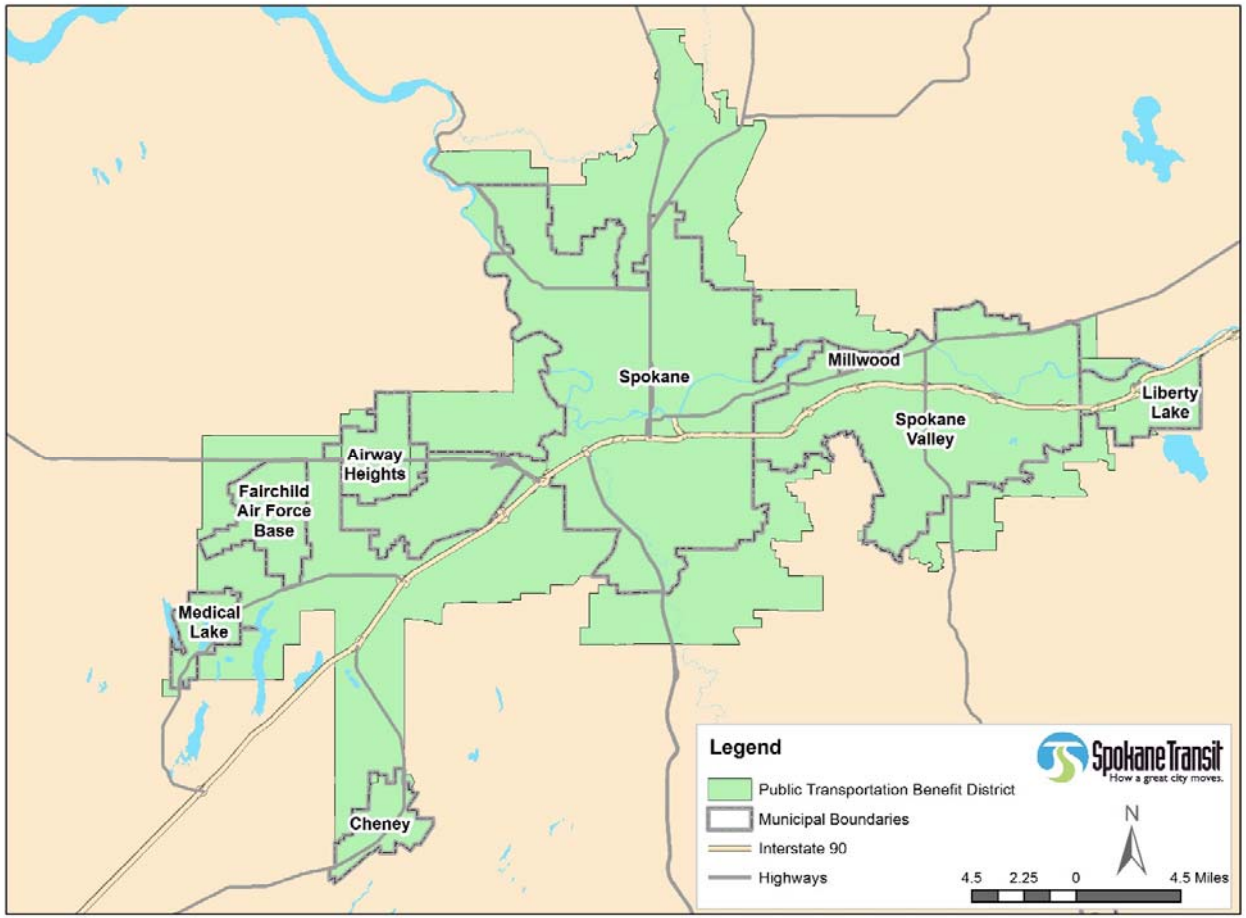
Encourage increased ridership by providing convenient and easonably priced method for citizens to enjoy the advantages of public transportation.

- Cost Effective
- Easy to Use
- Reduce Cash Use
- No Zone Differences
- Minimum 20% Fare Return

BACKGROUND

- STA has completed an evaluation of its fares and fare structure and is proposing changes to the amount and types of fares.
- Public Outreach will be conducted to seek public input on the proposal through May 2016, concluding with a Public Hearing at the June 16 STA Board of Directors meeting.
- The Board is scheduled to take action on this proposal at the July 21 Board of Directors meeting.
- STA's last fare increase occurred in phases between 2010 and 2012.
- If implemented in 2017, it will have been 5 years since an increase.

About STA - PTBA



Spokane County's Public Transportation Benefit Area (PTBA)
– Estimated population 413, 045

About STA - Governance

- STA Board of Directors – elected officials appointed by their respective jurisdictions and one non-voting labor representative

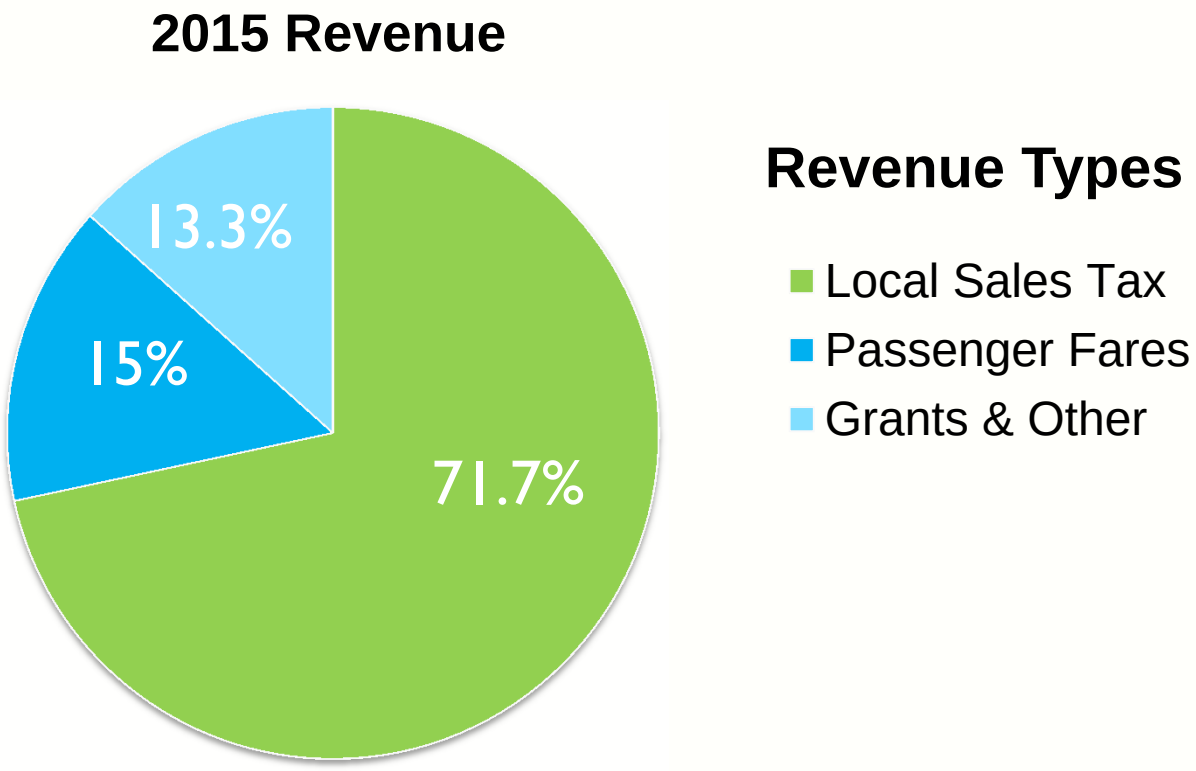
  - Chair – Al French, Spokane County Commissioner
  - Chair Pro Tempore – TBD, Spokane Valley Council Member
  - Member – Amber Waldref, Spokane Council Member
  - Member – Candace Mumm, Spokane Council Member
  - Member – Keith Kopelson, Liberty Lake Council Member
  - Member – Ed Pace, Spokane Valley Council Member
  - Member – Shelley O'Quinn, Spokane County Commissioner
  - Member – Aspen Monteleone, Airway Heights Council Member
  - Member – Tom Trulove, Cheney Mayor
  - Non-Voting Labor Representative – Rhonda Bowers
  - Ex-Officio Member – Kevin Freeman, Millwood Mayor
  - Ex-Officio Member – John Higgins, Medical Lake Mayor

About STA - Service

- **Regular Fixed-Route Bus**
  - 34 Routes throughout the region
  - 134 coaches (combination of 60', 40', 35', and 29' buses)
  - Approximately 112 coaches in service during 'peak' hours
  - 10.8 million rides in 2015
- **Paratransit Vans**
  - 110 Vans
  - Nearly 465,000 rides in 2015
  - Surplus Van Grant program
- **Vanpool**
  - Approximately 90-95 vans
  - Estimated 1,000 participants
  - Approximately 250,000 trips per year

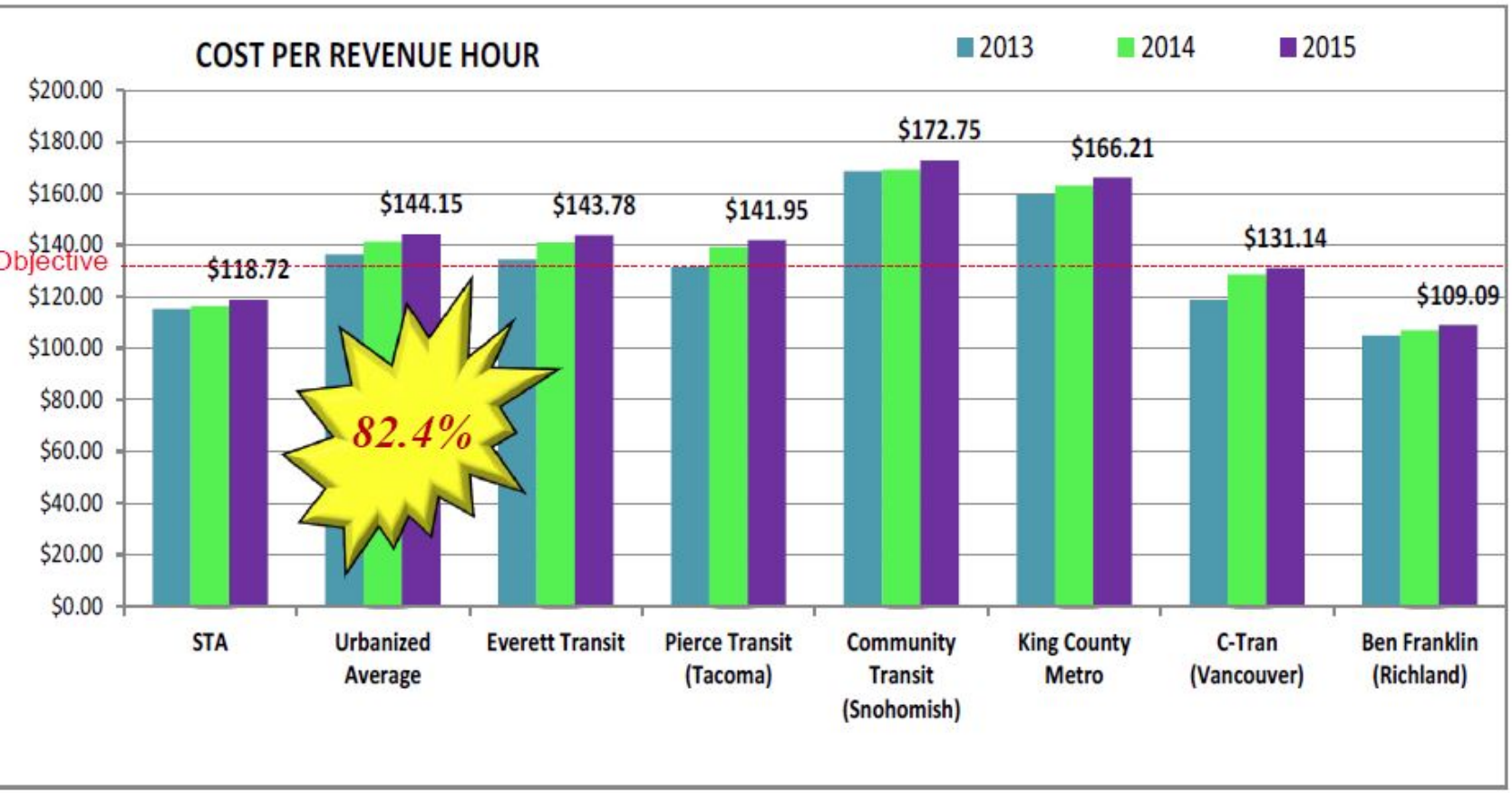
About STA - Revenue

STA Revenue is from three sources



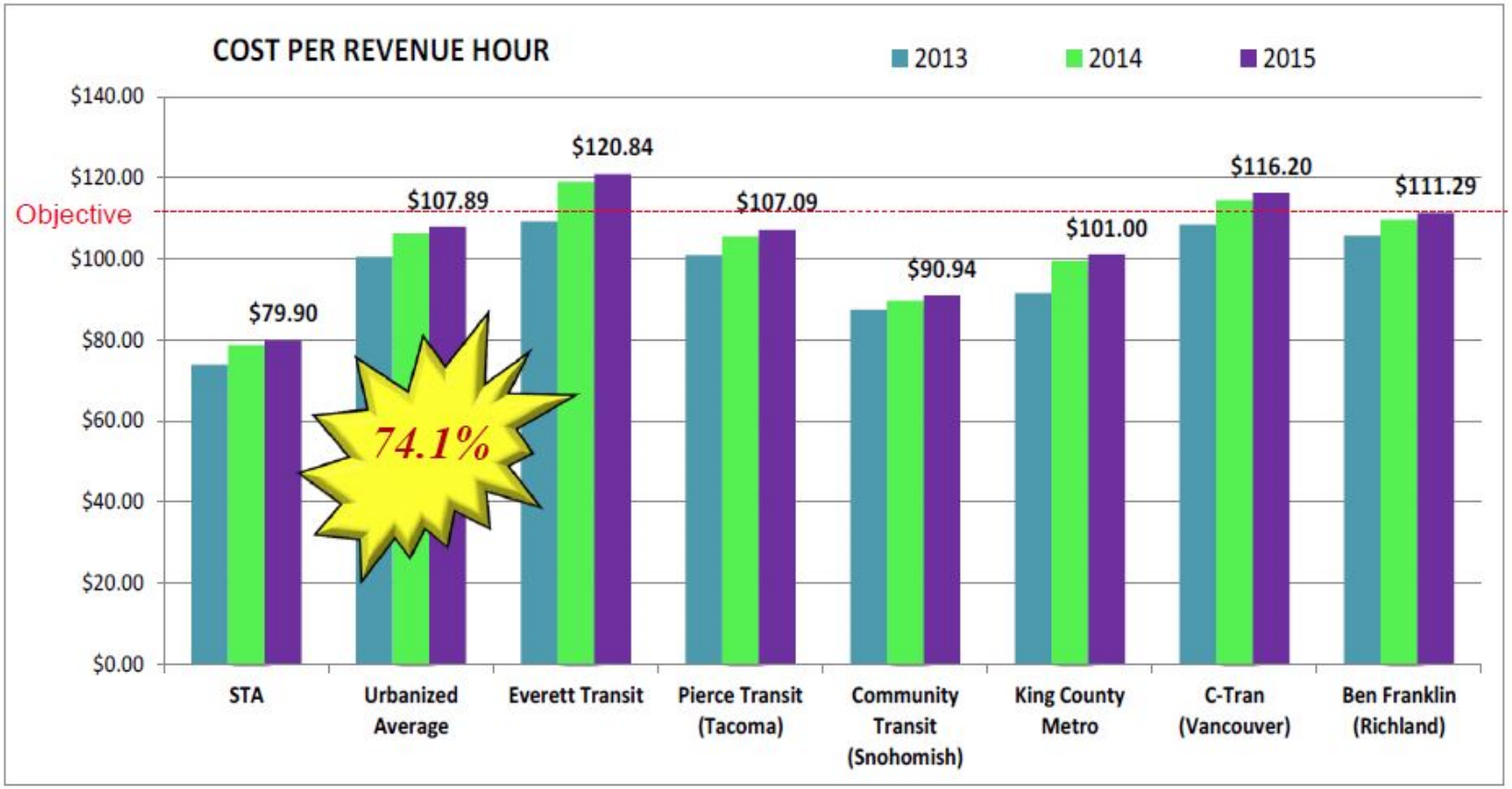
About STA – Operating Cost Comparisons

STA Fixed Route operating costs per hour are 17.6% lower than urban average



About STA – Operating Cost Comparisons

STA Paratransit operating costs per hour are 25.9% lower than the urban average

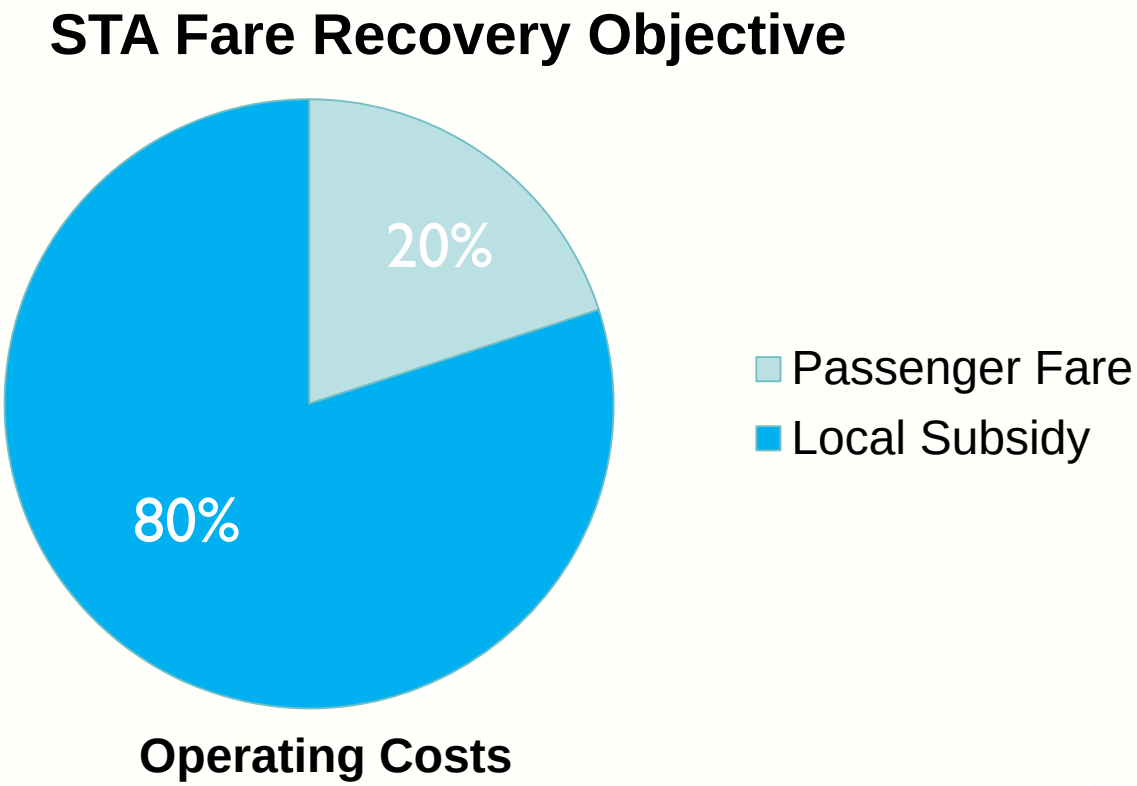


Preliminary Fare Increase Proposal

- What is the right amount for passenger fares?

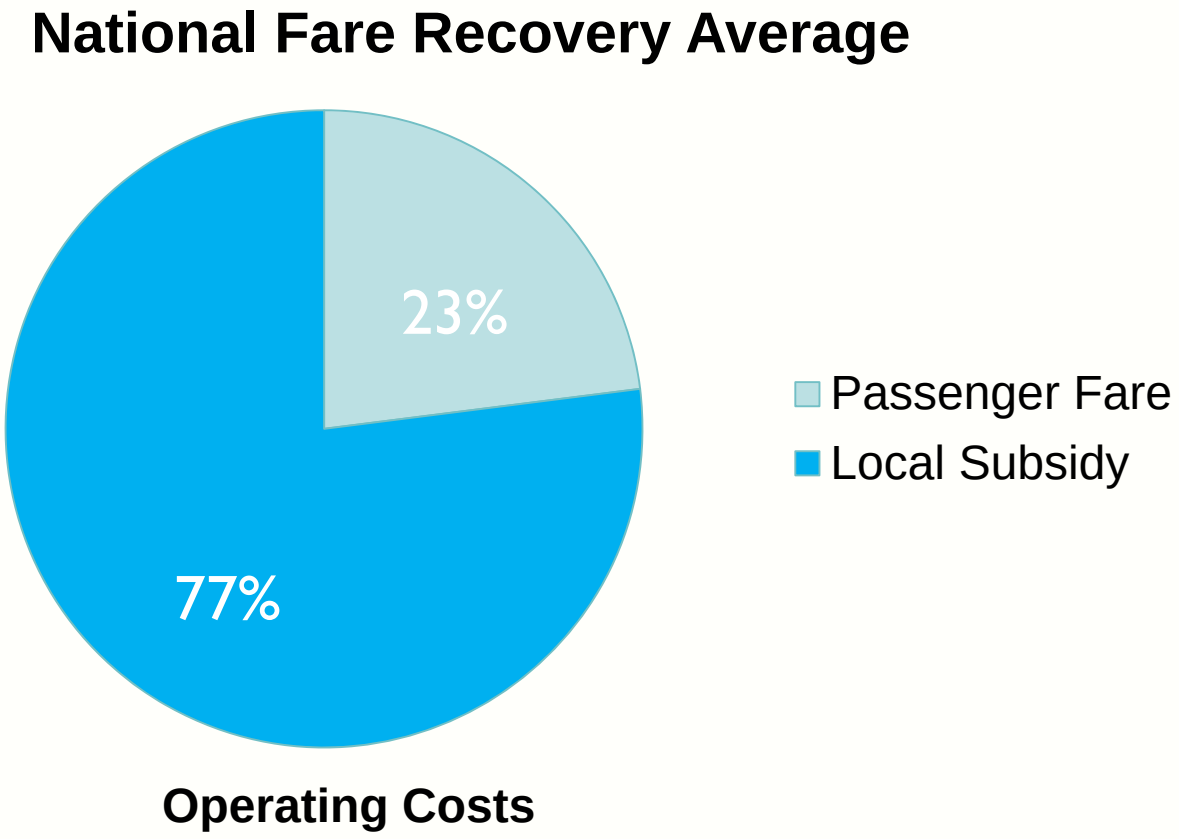
STA Fare Policy

STA Fare Policy – A fixed route passenger fare return objective of 20% (minimum) of the operating costs of the service is maintained.



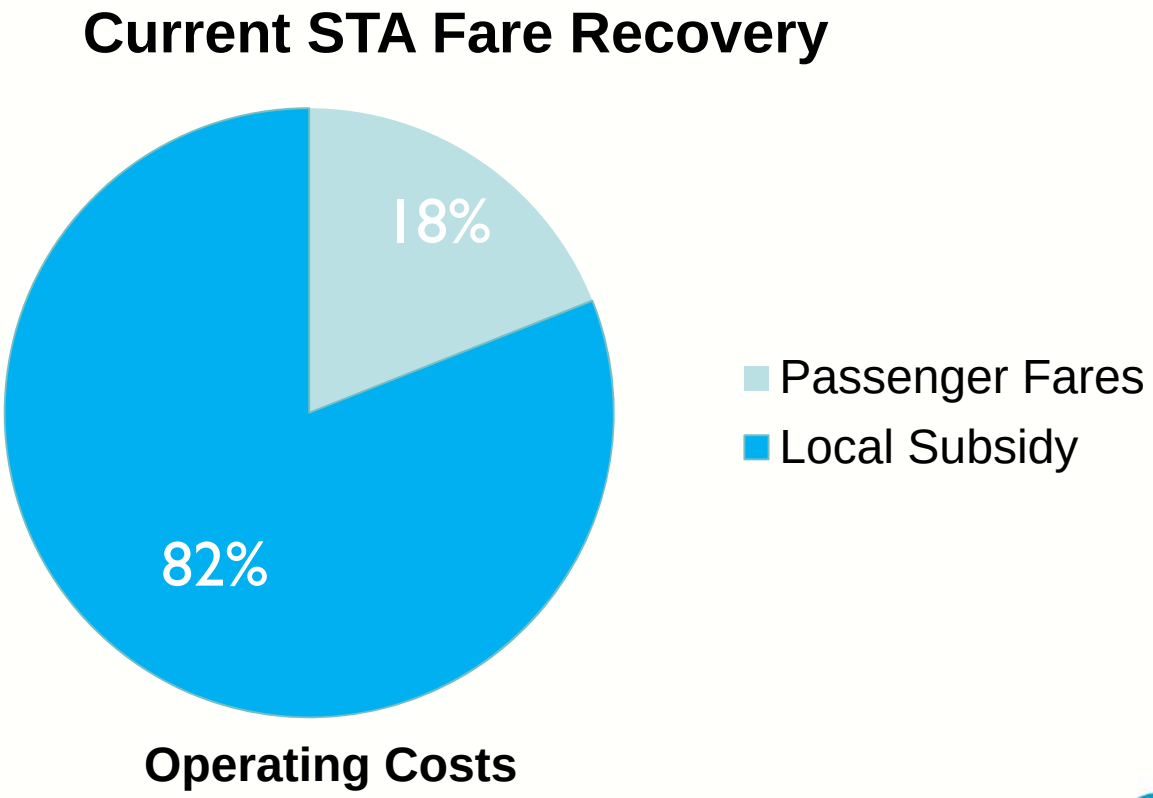
National Fare Average

National Fare Average – Passenger fares account for approximately 23% of operating costs (ABBG and NTD information)



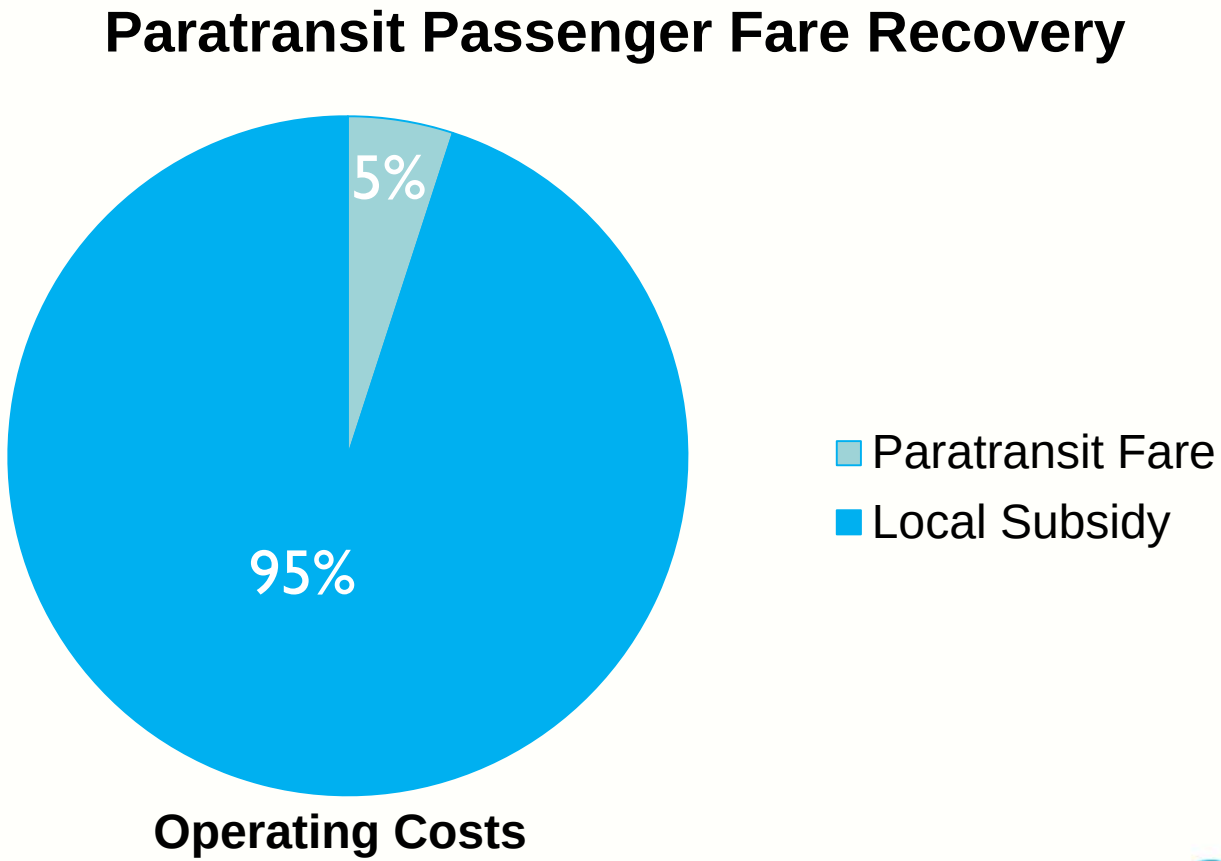
STA Fare Policy

Current Passenger Fare below policy – In recent years, revenue from local passenger fares has dropped below the minimum 20% recovery rate to 18%.



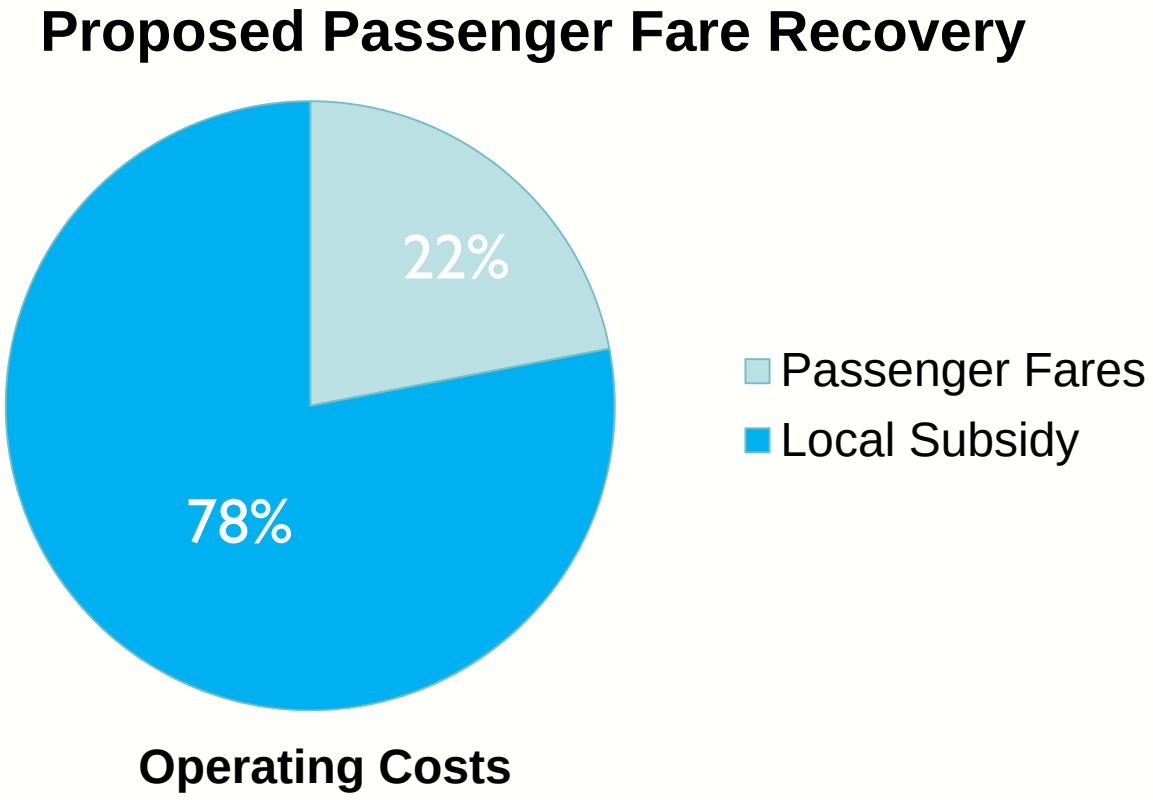
STA Fare Policy

Current Paratransit Fare – Paratransit service is essential for those whose disabilities prevent them from using the regular fixed route system. Paratransit passenger fare recovery objective is 5%.



STA Fare Policy

Preliminary Fare Proposal – If increased, passenger fares would increase STA's estimated recovery rate to approximately 22% in the first year.



Fare Increase Proposal

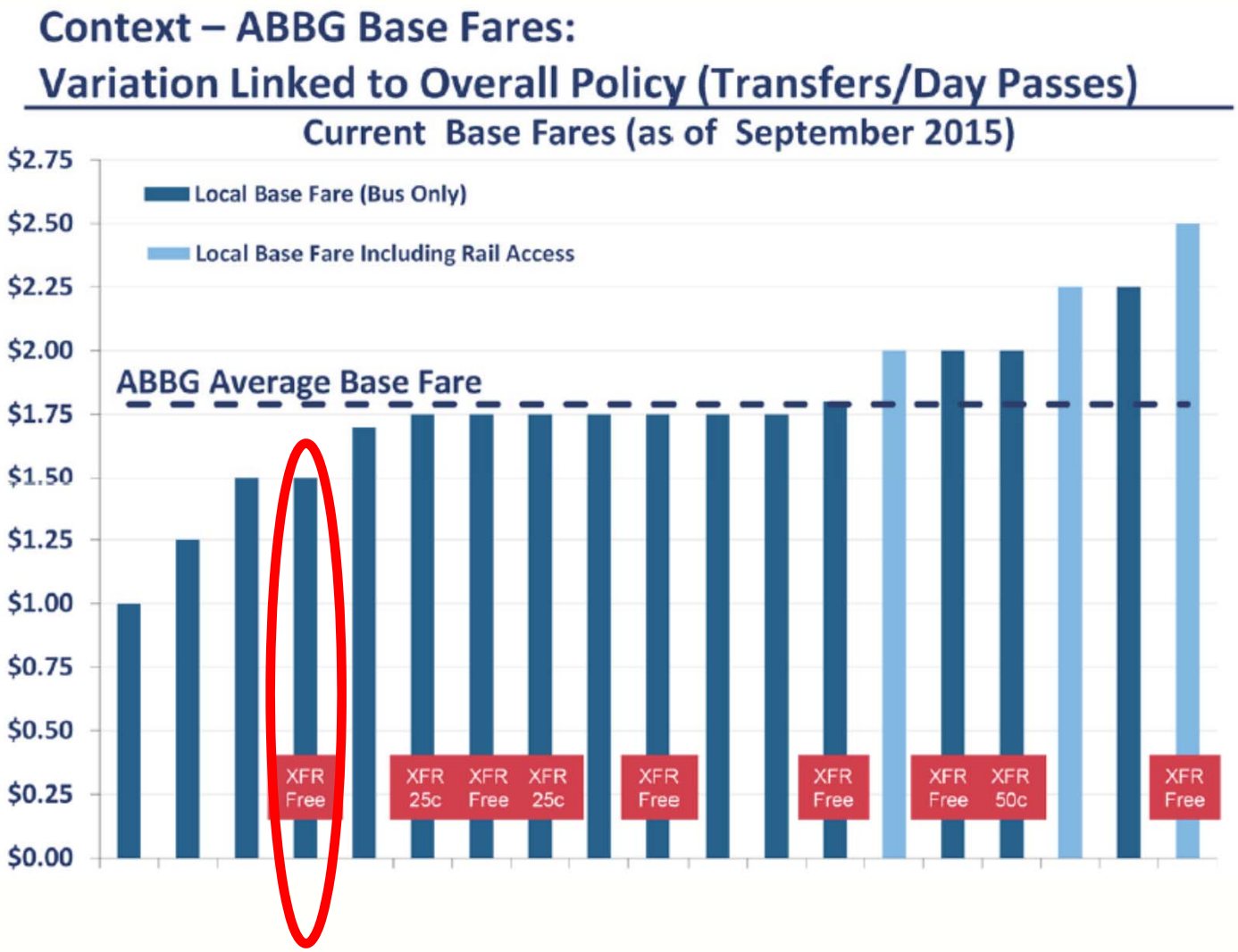
- How would STA's increase compare to other transit agency fares?

STA Comparisons

Transit Agency	Location	Trip	Pass
Spokane Transit	Spokane, WA	$2.00*	$60
Community Transit	Snohomish, WA	$2.25	$81
Pierce Transit	Tacoma, WA	$2.00	$72
C-Tran	Vancouver, WA	$2.50	$100
Kitsap Transit	Kitsap, WA	$2.00	$50
Metro Transit	**Madison, WI**	**$2.00**	**$58**
RTC	**Reno, NV**	**$2.00**	**$65**
Mountain Metro Transit	**Colorado Springs, CO**	**$1.75**	**$63**
Utah Transit Authority	**Salt Lake City, UT**	**$2.50**	**$83.75**

* Preliminary Proposal

STA and National Comparisons



Preliminary Fare Increase Proposal

- What are the specific changes being proposed?

Preliminary Fare Increase Proposal

	Current Fare	Preliminary Proposal
ategory	as of 2012	7/1/2017
ixed Route		
ash Fare	$1.50	$2.00
-Hour Pass	$1.50	$2.00
ay Pass	$3.50	$4.00
1-Day Rolling Pass	$45.00	$60.00
ity Ticket (Shuttle Service)	$30.00	$40.00
-Day Rolling Pass (New)		$17.00
-Day Rolling Pass (New)		$12.00
educed Fare		
ash Fare	$0.75	$1.00
-Hour Pass	$0.75	$1.00
1-Day Rolling Pass	$22.50	$30.00
tudent Pass	$37.00	Discontinue
outh		
ash Fare	$1.50	$2.00
ay Pass	$3.50	$4.00
1-Day Rolling Pass	$30.00	$40.00
outh Summer	$45.00	Discontinue
aratransit		
ash Fare	$1.50	$2.00
	$1.50	$2.00

Example Fare Changes

- Regular Fixed-Route Bus
  - 2-Hour Pass increase $0.50
  - 31-Day Rolling Pass increase ($15) about $0.50 per day
  - Reduced Fare 2-Hour Pass increase $0.25
  - Reduced Fare 31-Day Rolling Pass increase ($7.50) about $0.25 per day
- Paratransit Vans
  - Cash fare increase $0.50
  - Monthly Pass increase ($15) about $0.50 per day
- Vanpool – No Change
  - Passengers already pay 100% operating and administrative costs

Your Feedback

- Question to consider:
  - Is it good for STA's Fare Policy to be similar to the national average?
  - Is the proposed increase reasonable?
  - Is a full year enough time for customers to prepare for the change?
  - How will the change affect you?
  - Is STA's Smart Card or new 7-day/4-day pass a way to help budget for travel?
  - Do you have another idea STA should consider?

2016 Public Outreach – Next Steps

- Public Outreach Continues through May 2016
- Public Hearing at June 16, 2016 Board Meeting
- Decision to be made at July 21, 2016 Board Meeting
- If approved, increase could be implemented July 1, 2017

Thank You

Questions or Feedback?

- Visit www.spokanetransit.com for more information
- Contact Brandon Rapez-Betty at **brapez-betty@spokanetransit.com** to schedule a presentation or for additional information
- Click here to take a brief survey (or visit the website above)

An open mic TV program for community members to speak your mind on issues affecting your family, neighborhood, community, the World.

When: Every 2nd & 4th Thursday • Noon to 2PM
First Come, First Served
You have up to 10 minutes to speak your mind

Where: CMTV14 TV Studio
25 W. Main Ave. Ste. 310 • 3rd Floor of the Saranac Building

Say What Spokane on Comcast Channel 14
Show Time:
Tuesday 6AM • 12:30PM • 7PM
Thursday 10AM • 6PM
Saturday 12 NOON • 6PM

14 CMTV

For more information: Call Ben Cabildo at 509-209-2634
or email benc@community-minded.org