

Spokane Neighborhoods Community Assembly

“Provide a vehicle to empower Neighborhood Councils’ participation in government”

Meeting Agenda for December 4, 2015

COUNCIL BRIEFING CENTER, *Basement, City Hall*

4:00-5:25p.m. – Business Meeting

Award Ceremony/Party begins at 5:25pm



Proposed Agenda Subject to Change

Please bring the following items:

***Community Assembly Minutes: November 2015**

AGENDA ITEM	Presenter	Time	Action	Page No.
Introductions	Facilitator	3 min–4:00		
Proposed Agenda (incl. Core Values and Purpose)	Facilitator	2 min–4:03	Approve	1
Approve/Amend Minutes ▪ November 2015	Facilitator	5 min–4:05	Approve	5
OPEN FORUM				
Reports/Updates/Announcements	Please Sign Up to Speak!	5 min-4:10		
LEGISLATIVE AGENDA				
Nominations ▪ Elections	Andy Hoye	10 min-4:15	Vote	
City Council ▪ Update	City Council	5 min-4:25	Oral Report	
Admin ▪ Update	Jay Cousins	5 min-4:30	Oral & Written Reports	8
Retreat ▪ Update	Committee Members	15 min-4:35	Oral & Written Reports	9
Budget ▪ Update	Kathryn Alexander	5 min-4:50	Oral & Written Reports	31
ONS ▪ Year-End Reports	Staff	30 min-4:55	Oral Report	
PRESENTATIONS/SPECIAL ISSUES				
OTHER WRITTEN REPORTS				
Plan Commission Liaison	Greg Francis		Written Report	37
Design Review Board Liaison	Colleen Gardner		Written Report	38

*** IF YOU CAN'T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE!!!! ***

UPCOMING IMPORTANT MEETING DATES

- *December 15: Pedestrian, Transportation & Traffic (PeTT), West Central Comm. Ctr, 1603 N Belt, 6pm*
 - *December 17: Land Use, West Central Community Center, 1603 N Belt, 5pm*
 - *December 28: Building Stronger Neighborhoods, Sinto Senior Center, 1124 W Sinto, 12pm*
- *December 29: CA Administrative Committee (agenda item requests due. Please submit all written material to be included in packets two days prior to CA meeting date), ONS Office, 6th Floor, City Hall, 4:45pm*
 - *January 5: CA/CD, West Central Community Center, 1603 N Belt, 5:30pm*
 - *January 7: Community Assembly, Council Briefing Center, City Hall, 5:30pm*

MEETING TIMETABLE PROTOCOL

In response to a growing concern for time constraints the Administrative Committee has agreed upon the following meeting guidelines as a means of adhering to the Agenda Timetable:

1. When a presenter has one minute left in the time allotted the facilitator will raise a yellow pennant and indicate a verbal notice.
 - a. Should any Neighborhood Representative wish to extend the time of the presentation or comment/question period they may immediately “Move to extend the time by (1) to (5) minutes”.
 - b. An immediate call will be made for a show of hands in support of the extension of time. If a majority of 50% plus 1 is presented the time will be reset by the amount of time requested.
 - c. Extensions will be limited to (2) two or until a request fails to show a majority approval. After (2) two extensions, 1) if a motion is on the table, the facilitator will call for a vote on the open motion to either a) approve or not approve, or b) to table the discussion; 2) if there is no motion on the table, a request may be made to either (1) reschedule presenter to a later meeting, or (2) ask presenter to stay and finish at the end of the agenda.
2. When the allotted time has expired, a red pennant and verbal notice will be issued.

Administrative Committee

COMMUNITY ASSEMBLY LIAISONS & REPS (Draft)

Citizens Transportation Advisory Board (PeTT): Jim Bakke, 466-4285, jfbakke@q.com

Community, Housing, & Human Services Board: Fran Papenleur, 326-2502,

fran_papenleur@waeb.uscourts.gov

Design Review Board: Colleen Gardner, 535-5052, chiefgarryparknc@gmail.com

Plan Commission: Greg Francis, gfrancis1965@yahoo.com

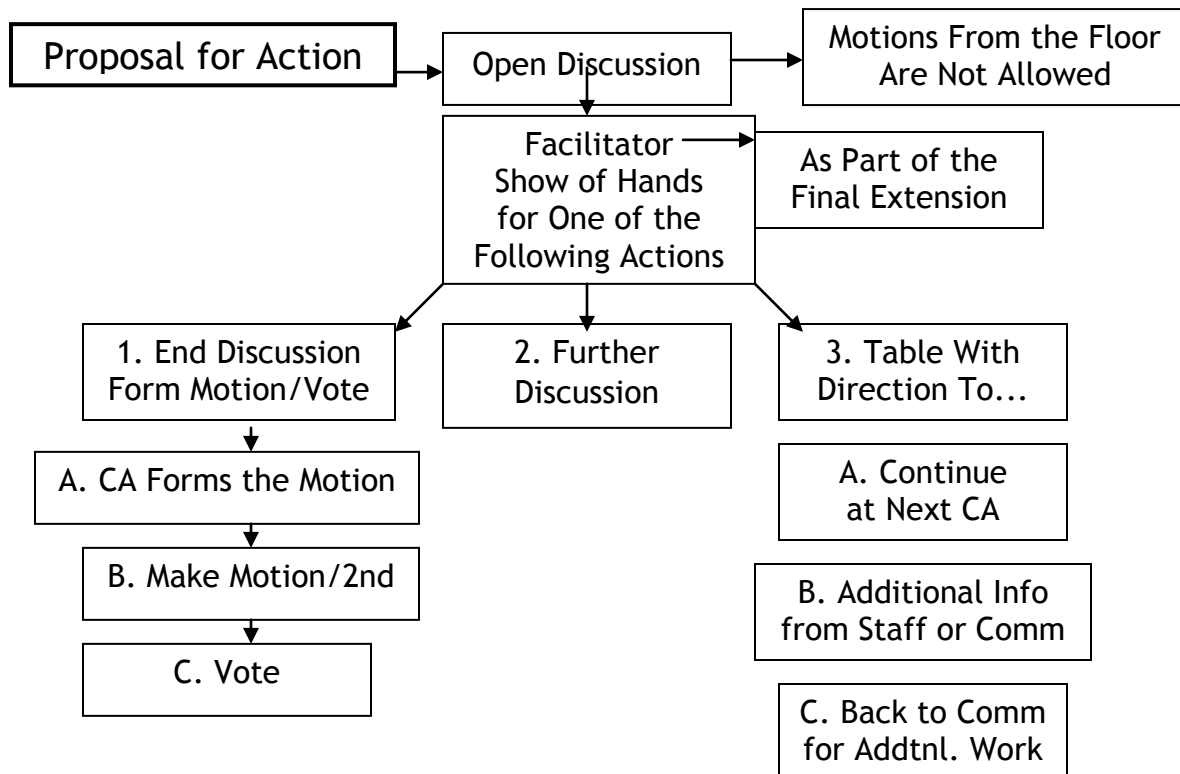
Plan Commission Transportation Advisory Committee (PeTT): Kathy Miotke, 467-2760,

zaromiotke@yahoo.com and Charles Hansen (alternate), 487-8462, charles_hansen@prodigy.net

Urban Forestry: Carol Bryan, 466-1390, cbryan16@comcast.net

a. CA Rules of Order:

- i. To speak at a meeting, a person must be recognized by the facilitator only one person can be recognized at a time. Each speaker has one minute. When all who wish to speak have been allowed their time, the rotation may begin again.
- ii. When a proposal for action is made, open discussion will occur before a motion is formed by the group
- iii. As part of the final time extension request, the Facilitator will request a show of hands by the representatives at the table to indicate which of the following actions the group wants to take.
 1. End discussion and move into forming the motion and voting.
 2. Further Discussion
 3. Table discussion with direction
 - a. Request time to continue discussion at next CA meeting.
 - b. Request additional information from staff or CA Committee
 - c. Send back to CA Committee for additional work



Community Assembly Core Values and Purpose

CORE PURPOSE:

Provide a vehicle to empower neighborhood councils' participation in government.

BHAG:

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

CORE VALUES:

Common Good: Working towards mutual solutions based on diverse and unique perspectives.

Alignment: Bringing together the independent neighborhood councils to act collectively.

Initiative: Being proactive in taking timely, practical action.

Balance of Power: Being a transparent, representative body giving power to citizens' voices.

VIVID DESCRIPTION:

The Community Assembly fulfills its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

Community Assembly Minutes

November 6th, 2015

Meeting minutes from October 2015 CA were approved. Agenda was approved as is.

1. Open Forum:

a. Fran Papenluer

- i. CDBG RFP Committee, handout provided at CA meeting.

2. Mayor's Office

a. Jonathan Mallahan, CHHS

- i. Budget Handout provided at CA meeting. The two handouts, [2016 Budget Highlights](#) and the [2015 State of the City](#).

3. City Council:

a. Karen Stratton, City Council District 3

- i. Councilwoman Stratton and Mumm are adding additional Traffic Calming projects. Councilwoman Stratton has a list of projects by neighborhood where these dollars will be utilized.
- ii. A developer purchased several homes in the West Central neighborhood and is planning on building a car wash. The developer is evicting the residents at the newly purchased homes, Councilwoman Stratton has funding available for residents who may be displaced and services to connect them to. The developer will attend the next West Central neighborhood council meeting.
- iii. Transitions (transitional housing) are holding a community meeting with Northwest and the Audubon/Downriver neighborhoods on Tuesday, November 10th from 6:30pm-7:30pm.
- iv. Councilwoman Waldref will be presenting on the Abandon Property Registry at the Plan Commission Hearing on Wednesday, November 11th at 4pm, the meeting will be held at City Hall in the City Council Chambers.

4. Admin Committee

a. Jay Cousins, Emerson Garfield Neighborhood

- i. Subcommittee Goals 2016. The Community Assembly needs to identify the 2016 goals that align with their core purpose and values. The CA agreed that their goals should aim to increased resident participation and communication with their council. The CA has tabled the identification of the CA goals until December and January.
- ii. December CA Meeting. The CA agreed to hold a short business meeting and closing the meeting with a celebration that includes food. People can donate (\$5) to Arielle Anderson or Nancy Sonduck for food. Arielle and Nancy will organize the celebration and food. Neighborhood Services will present on their yearend summaries for the department. The announcement of the Jeannette Harris Volunteer of the Year Award will be announced in December. Nancy and Arielle to work on process for the award to reoccur on an annual basis.
- iii. Kathryn Alexander sent out the survey to all Neighborhood Chairs to distribute to their neighborhood directories.

5. Retreat Committee

a. Jay Cousins, Emerson-Garfield Neighborhood

i. 2016 Retreat will be on Friday, February 19th at Finch Arboretum from 9AM-1PM.

- 1. Topic for the retreat; CA structure and how to continue the work that achieves the BHAG. Improve the communication between the CA and the Neighborhood Councils. Discussion will include how the CA will utilize their budget.
- ii. CA voted to ask for Jason Swain to be the facilitator at their next retreat.

b. Luke Tolley, Hillyard Neighborhood

- i. Luke Tolley and Tina Luerssen working with Social media outlets. They are looking for people with computer skills who can utilize social media tools like Facebook, Twitter, and Linkden to get information out to the community. If you are computer literate and would like to volunteer to help post social media material contact Luke Tolley at luke.tolley@gmail.com or Tina Luerssen at macluerssen@gmail.com.

6. Community Assembly/Community Development

a. George Dahl, CHHS

- i. Roland Lamarche, Chair, CA/CD Committee
 1. [Presentation can be found here.](#)
 2. Gave the presentation regarding the new process for utilizing CDBG Sidewalk funding meant to help the City of Spokane community as a whole and help people who are sited with a sidewalk violation.
 3. Roland would like to ask that the CA to approve the new CD Sidewalk process by December so that they can begin their timeline immediately. George and Roland ran out of time to get approval of the new program from the CA and will be visiting the CA again in December see presentation in packet for specifics on proposal.

7. Pedestrian Traffic and Transportation Committee

- a. Paul Kropp, Southgate neighborhood & PeTT Chair
 - i. Requested that everyone log onto the [Spokane Regional Transportation Council web site to take the survey](#) which asks people to prioritize where and how the transportation funds should be utilized in the City of Spokane.
 - ii. [See page 17 of the packet to read Spokane Regional Transportation Council \(SRTC\) press release.](#)
 - iii. Requested more participation at the PeTT meetings, meetings are held the 4th Tuesday of the month at 6:00pm at the West Central Community Center.

8. Nominations Committee

- a. Andy Hoyer, Southgate
 - i. Looking to elect members for the Nomination Committee.
 - ii. Contact Andy Hoyer (ahoyer@comcast.net) if you would like to attend or nominate someone to sit on the committee. Volunteers to sit on the committee include Kathryn, Seth, and.....

9. Liaison Committee

- a. Colleen Gardner, Chief Garry Park
 - i. Committee is looking for additional liaisons to be on this committee. Contact Rod Minarik in Neighborhood Services Office at rminarik@spokanecity.org or 625-6737 if you would like to participate in this committee.
 - ii. Review page 19 of the CA Packet to see the [2016 goals of the Liaison Committee.](#)

10. Budget Committee

- a. Kathryn Alexander, Bemiss
 - i. Policies, procedures, and goals are in place for the Budget Committee.

11. Neighborhood Notification

- a. Melissa Wittstruck,
 - i. Neighborhood Notification Ordinance came into effect on November 4th, 2015.
 - ii. ONS will work on developing training for the Neighborhoods with regards to Council process, complying with by-laws, notice and comment.

In attendance:

Audubon/Downriver	Bemiss	North Indian Trail
Chief Garry Park	Comstock	
Cliff Cannon	Peaceful Valley	
East Central	Emerson Garfield	
Lincoln Heights	Minnehaha	
North Hill	Riverside	
Rockwood	Southgate	
West Central	Logan	
Northwest	Whitman	
Latah/Hangman	Hillyard	
Manito/Cannon Hill		

Not in attendance:

Browne's Addition
Balboa/SIT
Grandview/Thorpe
Nevada/Lidgerwood
West Hills
Five Mile Prairie

DRAFT

CA Administrative Committee Meeting

November 24, 2015

4:45-6:10 p.m.

City Hall, ONS

Present:

Fran Papenleur (Audubon-Downriver)

Gary Pollard (Riverside)

Jay Cousins, Chair (Emerson-Garfield)

Kathryn Alexander (Bemiss)

Seth Knutson (Cliff-Cannon)

Others Present:

Heather Trautman, City Staff/ONS

Rod Minarik, City Staff/ONS

CC:

Karen Stratton, City Council Liaison

I. Today's Agenda/Items to address:

- Draft Agenda for December 4th Community Assembly meeting
- New Business

II. December CA Agenda - Topics, speakers and/or reports were reviewed.

- A. Balloting for Volunteer Awards – (5 minutes)
- B. Nominations/Election for CA Admin Committee – Andy Hoye (10 minutes)
- C. City Council – (5 minutes)
- D. CA Admin Committee – Jay (5 minutes)
- E. Retreat Committee – Kathryn – Survey results (15 minutes)
- F. CA Budget – Kathryn – follow up (5 minutes)

III. ONS Year-End Report – Heather

IV. Celebratory Dinner

V. Follow Up/January CA Agenda Topics

- In-depth discussion regarding CA process for decision-making/recommendations
- CD Committee's Proposed Sidewalk Program

VI. Meeting was adjourned at 6:10 pm. Next CA Admin Committee meeting will be Tuesday, December 29th, 4:45 p.m. City Hall/ONS.

Community Assembly 2015 Survey Report

The purpose of this survey was to better understand the health of the relationship between the CA and the Neighborhood councils. The survey was emailed to all 28 NC Chairs, a link was put in the Friday Update sent out by ONS, and all the chairs received a link to put on their website, FaceBook page and to send out to members and NC attendees.

We received 58 responses. The following 12 neighborhoods responded: Bemiss, Down River, Riverside, Whitman, East Central, Logan, Northwest, Lincoln Heights, Brown's Addition, Southgate, North Indian Trail, Hillyard.

Responded by weblink: 46, by invite 12

Claimed at NC connection: 48 – (84%), Claimed a Sub-committee connection: 2 – (4%)

Other = 3 claimed both of the above and 4 were residents

*By the number of comments it seems that people really care and by the amount of bitterness expressed for being shut out of the process, these are a very caring and dedicated group of folks. The feelings of exclusion point out how the structures of the NCs can foster inclusion or exclusion.

Question #2 – What does the CA do and how well does it do it?

Don't know with a range of 14-5

Ranking was mostly at 3

Question #3 – Is the CA an Effective Partner?

26% ranked us at 3, 42% didn't know, but only 2% ranked us at 1

Question #4 – Are the NCs Well Informed?

45% ranked us at 5, 4% at 1, and 16% didn't know, 80% are marginally satisfied.

Question #5 – If There Was a Need Would They Participate?

90% yes, 33% maybe, 12% no

Question #6 – What Need Would Prompt Participation?

69% a big project, 63% a neighborhood crisis, 44% a resident concern, and 41% an action by City Hall.

Question #7 – Respondents have Participated In....

24% CA/CD, 22% Building Stronger Neighborhoods, 19% Pett, 18% Land Use, but a range from 63-90% had never participated in any sub-committee. Many respondents wondered what the sub-committees were and felt that better information might increase participation.

Question #8 – Need to be a Member of the CA to be on a Committee?

92% false

Question #9 – Have the Ncs gotten Useful Info from the CA?

42% ranked us at 5, 2% at 1 and 16% didn't know so at least 72% are marginally happy.

Question #10 – What could the CA do to improve.

Communicate, communicate, communicate by internet, email and visits.

Increase the opportunities for participation: Ask for and give feedback, make time for discussion, visit the NCs.

If they stopped allowing presentations at the CA meeting that should be delivered directly to NCs. And stopped having businesses use them for advertising under the guise of "Community Benefit" of the business. If the CA would add "OF NEIGHBORHOOD COUNCILS" to the logo and every other place the words Community Assembly appear.

I suggest that the order of CA meetings INCLUDE up coming hearings (plan commission) and ordinances) rather than a report on all the things the City is doing for the neighborhoods.

CA 2015 Survey Responses

Official Report

Nov, 2015

53 responses, 41 by Web link, 10 by Invite: 18 NCs may not have responded

45 (86.5%) had a NC connection. 2 (3.9%) had a sub committee connection

2 were both and 3 were residents

2. The Community Assembly has stated that our Purpose is "To provide a vehicle to empower Neighborhood Councils' participation in government". Following are a list of ways in which the CA works to fulfill its' purpose. Please rate, on a scale of 1 (very poorly/not at all) to 5 (very well), how well you believe the CA is currently working. Use the Comments box for specific information.

	one	Two	Three	Four	Five	I don't know	total	Weighted Average
Draft policies to City Council for consideration Comments (9)	13.46% 7	7.69% 4	23.08% 12	23.08% 12	5.77% 3	26.92% 14	52	3.00
Facilitate issues between 2 or more Neighborhood Councils Comments (8)	14.00% 7	20.00% 10	18.00% 9	14.00% 7	8.00% 4	26.00% 13	50	2.76
Facilitate issues between Neighborhood Councils and the City Comments (6)	9.80% 5	11.76% 6	25.49% 13	23.53% 12	9.80% 5	19.61% 10	51	3.15
Share information between Neighborhood Councils Comments (6)	6.12% 3	12.24% 6	24.49% 12	26.53% 13	14.29% 7	16.33% 8	49	3.37
Encourage Neighborhood Councils to better engage citizens Comments (5)	11.76% 6	23.53% 12	23.53% 12	15.69% 8	11.76% 6	13.73% 7	51	2.91
Share information from the City to Neighborhood Councils/Citizens Comments (8)	8.00% 4	4.00% 2	24.00% 12	24.00% 12	30.00% 15	10.00% 5	50	3.71
Make recommendations to the City on behalf of all Neighborhood Councils Comments (8)	14.29% 7	12.24% 6	20.41% 10	16.33% 8	14.29% 7	22.45% 11	49	3.05
Advocate for the best interests of the Neighborhood Councils Comments (5)	8.16% 4	10.20% 5	28.57% 14	16.33% 8	20.41% 10	16.33% 8	49	3.37

Feedback



CA 2015 Survey Responses

the group size has possibly doubled in recent months, they need time to get used to how things work, or rework it.

11/12/2015 11:41 PM [View respondent's answers](#)

I was not aware of the Neighborhood Council.

11/11/2015 4:08 PM [View respondent's answers](#)

I have received very little info from this group

11/10/2015 7:15 AM [View respondent's answers](#)

Development decisions favor to the developers rather than the home owners in the neighborhoods
Developers are not required to lay in infrastructure to support the increased demand.

11/9/2015 7:37 AM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

Pedestrian Plan Draft was approved by City Council on 2 NOV AS WAS CELL TOWER ORDINANCE

11/5/2015 1:08 AM [View respondent's answers](#)

I can't think of any policies the CA has drafted to bring to the council. I have had our CA rep bring city ordinances and policies they want input on to our meetings.

11/3/2015 1:29 PM [View respondent's answers](#)

Seems like a couple people monopolize the agenda. Slow process on getting anything done.

11/3/2015 1:01 PM [View respondent's answers](#)

the only ones I'm aware of are the graffiti issue, outdoor storage, including vehicles that have have been initiated through CA

10/2/2015 10:34 AM [View respondent's answers](#)

Same

11/10/2015 7:15 AM [View respondent's answers](#)

I have never seen an issue decision in favor of the neighborhood residents' desire.

11/9/2015 7:37 AM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

I'm aware this has happened in the past, but I can't cite any examples off the top of my head.

11/5/2015 11:57 AM [View respondent's answers](#)

Comments are added during CA discussion from CA reps for their neighborhood

11/5/2015 1:08 AM [View respondent's answers](#)

I have seen the CA provide responses to the city on issues on behalf of all neighborhoods

11/3/2015 1:29 PM [View respondent's answers](#)

CA 2015 Survey Responses

I would say this is still our strongest area

11/12/2015 11:41 PM [View respondent's answers](#)

Same

11/10/2015 7:15 AM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

I'm assuming this takes place, but I haven't witnessed it at the NC level. Mostly we see NCs speaking directly with NCs.

11/5/2015 11:57 AM [View respondent's answers](#)

Nextdoor web site doing a better job and the Friday updates from Neighborhood Services

11/5/2015 1:08 AM [View respondent's answers](#)

It happens, but usually outside any facilitation by the CA

we are encouraged, and are expanding the tools we use to do so.

11/12/2015 11:41 PM [View respondent's answers](#)

Same

11/10/2015 7:15 AM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

The BSN subcommittee is actively doing this and has several initiatives either accomplished or in the works, but participation from CA and NCs is dismal.

11/5/2015 11:57 AM [View respondent's answers](#)

They encourage it, but I don't know what they are doing to really support it.

11/3/2015 1:29 PM [View respondent's answers](#)

Showing 8 responses

I can't speak for everyone, but I know that I do my best to and that others sound as if they do too

11/12/2015 11:41 PM [View respondent's answers](#)

Same

11/10/2015 7:15 AM [View respondent's answers](#)

The city government controls that.

11/9/2015 7:37 AM [View respondent's answers](#)

In the past configuration it was excellent.

11/8/2015 10:44 AM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

Our CA liaison has been MIA and we have had very little feedback other than the dauntingly massive CA packets e-mailed by Rod Minarik.

CA 2015 Survey Responses

Much is being done at the subcommittee level of CA with neighborhoods

11/5/2015 1:08 AM [View respondent's answers](#)

I get tons of emails from the ONS city liaisons about upcoming city meetings

Showing 8 responses

I'm hoping to see how this happens

11/12/2015 11:41 PM [View respondent's answers](#)

Samesame

11/10/2015 7:15 AM [View respondent's answers](#)

Appears to be ineffective based on results.

11/9/2015 7:37 AM [View respondent's answers](#)

I don't know.

11/8/2015 10:44 AM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

Again, I've not seen any recent or memorable examples of this.

11/5/2015 11:57 AM [View respondent's answers](#)

Often not enough time at meetings to discuss neighborhood issues

11/5/2015 1:08 AM [View respondent's answers](#)

The CA seems to understand this role and how to run this part of their business.

11/3/2015 1:29 PM [View respondent's answers](#)

Showing 5 responses

I believe we all attempt to do our best at that.

11/12/2015 11:41 PM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

Mixed feelings on this issue. I wouldn't say the CA is wholly self-regarding, but I don't have a strong sense of its NC advocacy.

11/5/2015 11:57 AM [View respondent's answers](#)

CA must consider the best interest for the whole city sometimes at the expense of the neighborhood for example richer neighborhoods donated CDBG funds to poorer neighborhoods

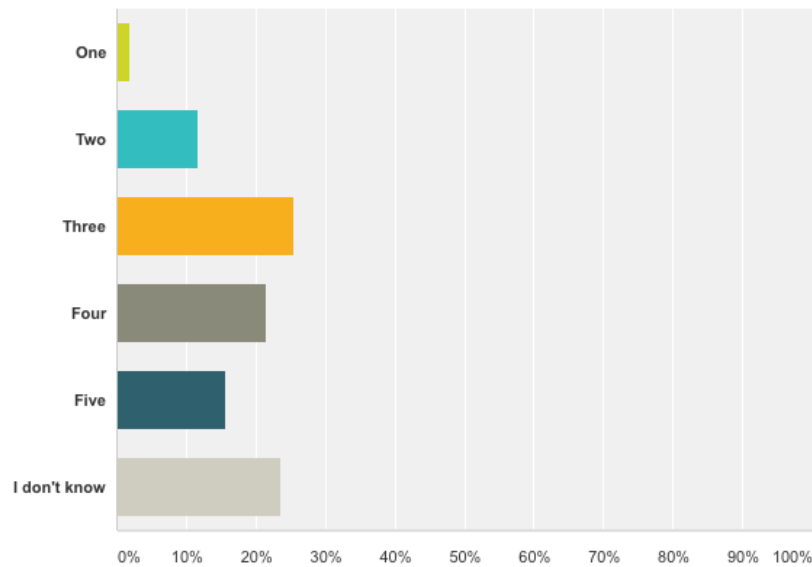
11/5/2015 1:08 AM [View respondent's answers](#)

This is a hard one to do well on because sometimes the best interests of one neighborhood can be a bad idea for another.

11/3/2015 1:29 PM [View respondent's answers](#)

CA 2015 Survey Responses

3. The neighborhood council I belong to feels they have an effective partner in the CA?



Answer Choices	Responses
One	1.96% 1
Two	11.76% 6
Three	25.49% 13
Four	21.57% 11
Five	15.69% 8
I don't know	23.53% 12
Total	51

[Comments \(7\)](#)

Showing 7 responses

Our member reports on the information provided

11/9/2015 7:37 AM [View respondent's answers](#)

My involvement with the new division of NW neighborhoods to judge.

11/8/2015 10:44 AM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

I believe this is true, though I'm not sure they understand the depth and breadth of the Community Assembly.

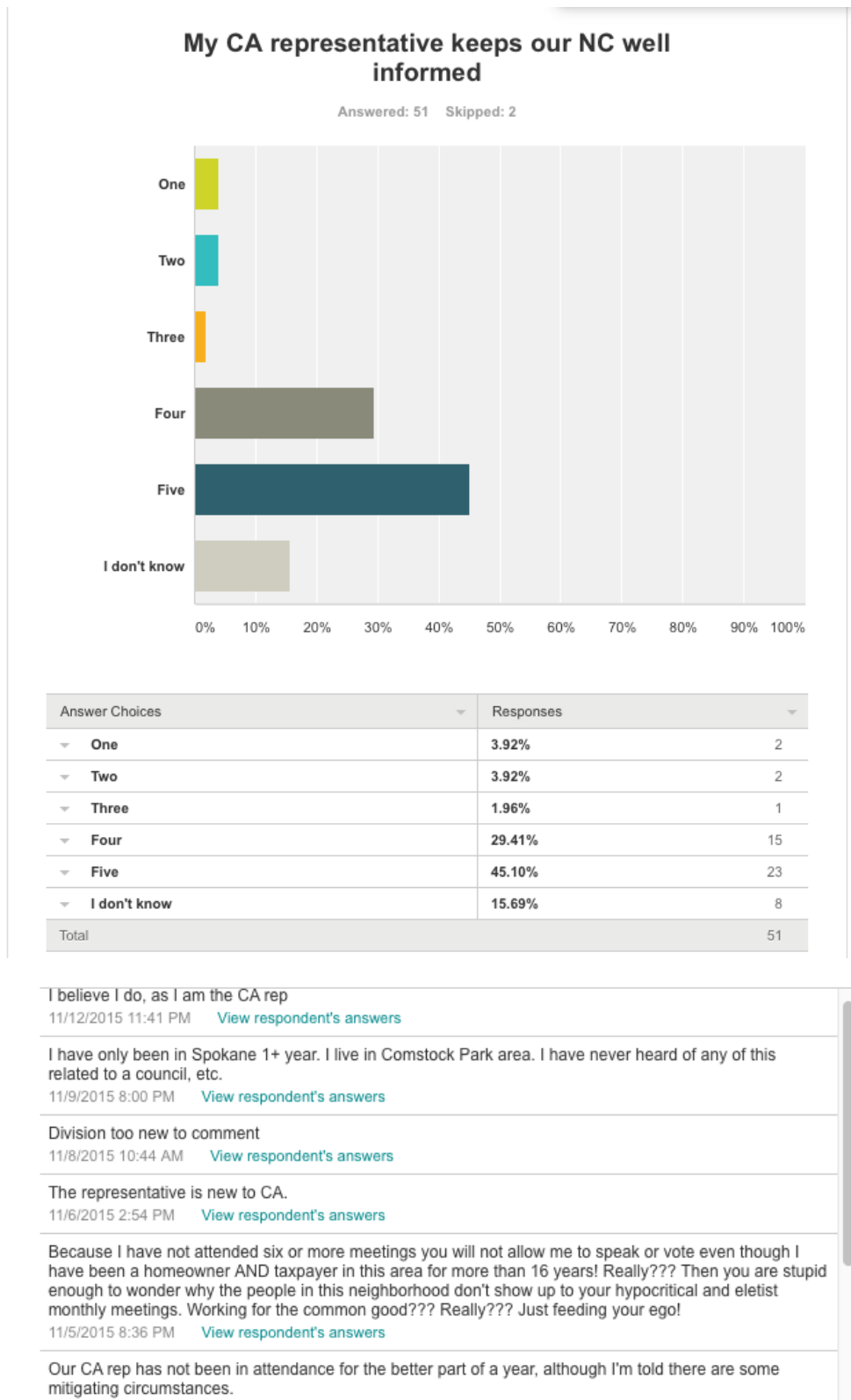
11/5/2015 2:42 PM [View respondent's answers](#)

Hate to speak for others, but my rough guess is, no, the NC isn't aware of what the CA is doing and therefore doesn't believe it to be an effective partner.

11/5/2015 11:57 AM [View respondent's answers](#)

CA 2015 Survey Responses

4. My CA representative keeps our NC well informed



CA 2015 Survey Responses

Word from CA meetings and Friday updates goes out to neighborhood

11/5/2015 1:08 AM [View respondent's answers](#)

Our CA and alternatives dutifully attend and report on the CA meetings to our NC.

11/3/2015 1:29 PM [View respondent's answers](#)

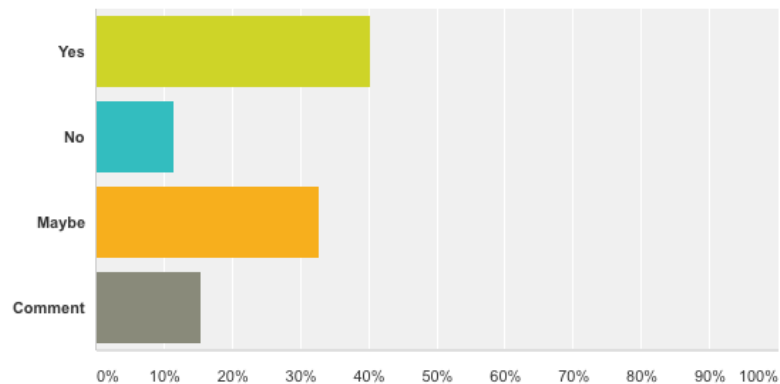
Since that is me, I can't judge how I am perceived by others. I do my best.

10/2/2015 10:34 AM [View respondent's answers](#)

5.If there was a need I would participate.

If there was a need I would participate.

Answered: 52 Skipped: 1



Answer Choices	Responses
Yes	40.38% 21
No	11.54% 6
Maybe	32.69% 17
Comment	15.38% 8
Total	52

Showing 8 responses

I would likely participate if I believed in the cause and process.

11/9/2015 8:00 PM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

Yes

11/5/2015 6:42 PM [View respondent's answers](#)

I currently participate in the CA. Not sure I understand the question.

11/5/2015 2:42 PM [View respondent's answers](#)

If I had the time and felt as though my limited skills would be of use.

11/5/2015 11:57 AM [View respondent's answers](#)

I am already participating

11/5/2015 1:08 AM [View respondent's answers](#)

CA 2015 Survey Responses

N/A as I do participate

11/3/2015 3:27 PM [View respondent's answers](#)

I'm not sure what this means.

10/2/2015 10:34 AM [View respondent's answers](#)

6. That need would look like:

Q6

Export ▾

That need would look like:

Answered: 32 Skipped: 21

Answer Choices ▾	Responses ▾
Crisis in the neighborhood Responses	62.50% 20
Big project in our neighborhood Responses	68.75% 22
Pressing concern from a resident Responses	43.75% 14
Action taken by City Hall Responses	40.63% 13
Other (Please provide more information in the comment box. Responses	18.75% 6

Crisis in the neighborhood

Showing 20 responses

yes

11/18/2015 10:56 AM [View respondent's answers](#)

or possibly crisis in another nghd

11/17/2015 7:41 AM [View respondent's answers](#)

Safty

11/13/2015 8:27 PM [View respondent's answers](#)

fire- evacuation

11/12/2015 11:41 PM [View respondent's answers](#)

property crime

11/11/2015 12:16 PM [View respondent's answers](#)

possibly

11/9/2015 8:00 PM [View respondent's answers](#)

Maybe

11/8/2015 10:44 AM [View respondent's answers](#)

CA 2015 Survey Responses

Increased traffic was not addressed in surroundin

11/7/2015 5:59 PM [View respondent's answers](#)

Yes

11/6/2015 10:35 AM [View respondent's answers](#)

sidewalks along Freya Street

11/6/2015 9:47 AM [View respondent's answers](#)

x

11/6/2015 9:04 AM [View respondent's answers](#)

Because I have not attended six or more meeting
have been a homeowner AND taxpayer in this are
enough to wonder why the people in this neighbor
monthly meetings. Working for the common good

11/5/2015 8:36 PM [View respondent's answers](#)

drugs

11/5/2015 6:08 PM [View respondent's answers](#)

Probably not, would work at the City Council level

11/5/2015 2:42 PM [View respondent's answers](#)

There are potholes everywhere.

11/5/2015 12:26 PM [View respondent's answers](#)

;

11/5/2015 1:08 AM [View respondent's answers](#)

yes

11/4/2015 10:47 PM [View respondent's answers](#)

Drugs

11/3/2015 3:27 PM [View respondent's answers](#)

Zoning variance, increase crime

11/3/2015 2:10 PM [View respondent's answers](#)

Can these be a selection

10/3/2015 11:16 AM [View respondent's answers](#)

CA 2015 Survey Responses

Big project in our neighborhood

Showing 22 responses

yes

11/18/2015 10:56 AM [View respondent's answers](#)

particularly housing, traffic or public safety project

11/17/2015 7:41 AM [View respondent's answers](#)

Traffic calming

11/13/2015 8:27 PM [View respondent's answers](#)

building a park

11/13/2015 6:47 PM [View respondent's answers](#)

yard sale

11/12/2015 11:41 PM [View respondent's answers](#)

roads/safety of travel and peds

11/11/2015 12:16 PM [View respondent's answers](#)

Yes, if my skills are a match

11/8/2015 10:44 AM [View respondent's answers](#)

Planning for Lincoln Heights Business District

11/6/2015 2:54 PM [View respondent's answers](#)

Zoning and development

11/6/2015 11:41 AM [View respondent's answers](#)

Yes

11/6/2015 10:35 AM [View respondent's answers](#)

x

11/6/2015 9:04 AM [View respondent's answers](#)

Land use

11/5/2015 8:40 PM [View respondent's answers](#)

Because I have not attended six or more meeting have been a homeowner AND taxpayer in this ar enough to wonder why the people in this neighbc monthly meetings. Working for the common gooc

11/5/2015 8:36 PM [View respondent's answers](#)

yes

11/5/2015 4:41 PM [View respondent's answers](#)

Depends of the nature of the project, but would probably work with City Staff directly as we have in the past

11/5/2015 2:42 PM [View respondent's answers](#)

All the sidewalks need repair

11/5/2015 12:26 PM [View respondent's answers](#)

Yes

11/5/2015 10:45 AM [View respondent's answers](#)

yes

11/4/2015 10:47 PM [View respondent's answers](#)

New park, housing development, or business

11/3/2015 2:10 PM [View respondent's answers](#)

Continued major development in Centers and Corridors that may not conform to city code or comp plan

11/3/2015 1:29 PM [View respondent's answers](#)

CA 2015 Survey Responses

Pressing concern from a resident

Showing 14 responses

yes

11/18/2015 10:56 AM [View respondent's answers](#)

Need to listen to all residents & act if necessary

11/17/2015 7:41 AM [View respondent's answers](#)

Vacant houses

11/13/2015 8:27 PM [View respondent's answers](#)

abandoned houses and possible squatters

11/12/2015 11:41 PM [View respondent's answers](#)

code enforcement actions

11/11/2015 12:16 PM [View respondent's answers](#)

Maybe

11/6/2015 10:35 AM [View respondent's answers](#)

x

11/6/2015 9:04 AM [View respondent's answers](#)

enough to wonder why the people in this neighborhood don't show up
monthly meetings. Working for the common good??? Really??? Just

11/5/2015 8:36 PM [View respondent's answers](#)

Likely true if it was one that was applicable to other neighborhoods

11/5/2015 2:42 PM [View respondent's answers](#)

None of the neighbors water their lawn!

11/5/2015 12:26 PM [View respondent's answers](#)

permits

11/5/2015 1:08 AM [View respondent's answers](#)

yes

11/4/2015 10:47 PM [View respondent's answers](#)

Civil rights, public safety, traffic

11/3/2015 2:10 PM [View respondent's answers](#)

this one for sure

11/3/2015 1:41 PM [View respondent's answers](#)

CA 2015 Survey Responses

Action taken by City Hall

Showing 13 responses

yes

11/18/2015 10:56 AM [View respondent's answers](#)

traffic calming measured

11/12/2015 11:41 PM [View respondent's answers](#)

like fighting a big development

11/10/2015 9:50 AM [View respondent's answers](#)

probably

11/9/2015 8:00 PM [View respondent's answers](#)

Maybe

11/6/2015 10:35 AM [View respondent's answers](#)

x

11/6/2015 9:04 AM [View respondent's answers](#)

Because I have not attended six or more meetings y
have been a homeowner AND taxpayer in this area I
enough to wonder why the people in this neighborho

Maybe

11/5/2015 2:42 PM [View respondent's answers](#)

City hall wastes millions of dollars in taxes

11/5/2015 12:26 PM [View respondent's answers](#)

Yes

11/5/2015 10:45 AM [View respondent's answers](#)

Ordinance enforcement

11/5/2015 1:08 AM [View respondent's answers](#)

yes

11/4/2015 10:47 PM [View respondent's answers](#)

Policies that were not properly taken to community groups

11/3/2015 8:57 PM [View respondent's answers](#)

CA 2015 Survey Responses

Other

Showing 6 responses

pass out flyers of a neighborhood event

11/13/2015 6:47 PM [View respondent's answers](#)

Broad based agenda

11/10/2015 7:36 AM [View respondent's answers](#)

Because I have not attended six or more meetings y
been a homeowner AND taxpayer in this area for mo
to wonder why the people in this neighborhood don't
meetings. Working for the common good??? Really?

11/5/2015 8:36 PM [View respondent's answers](#)

This is also a waste of my taxes

11/5/2015 12:26 PM [View respondent's answers](#)

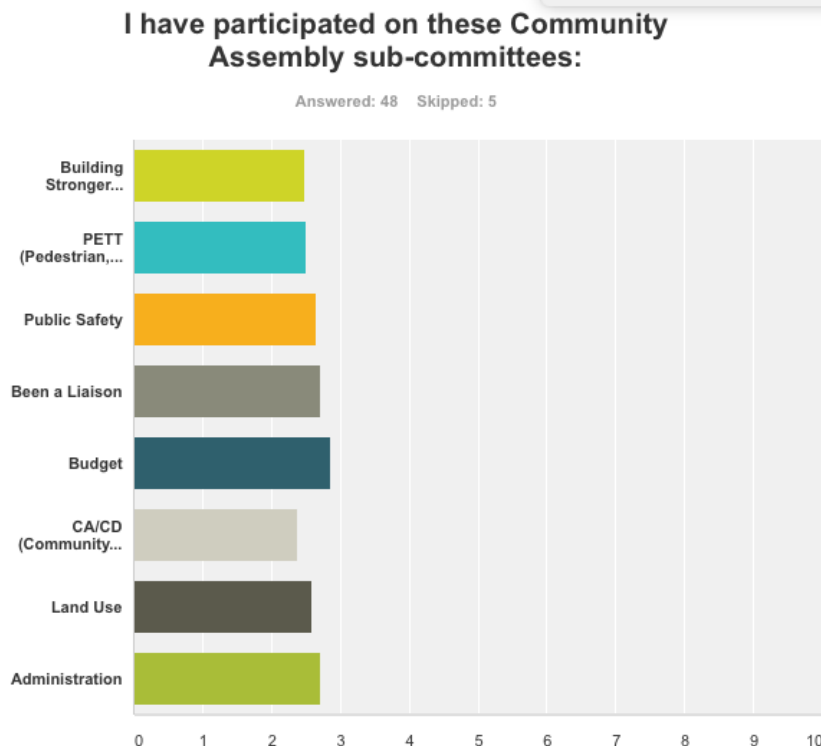
All of the above.

11/5/2015 11:57 AM [View respondent's answers](#)

Upcoming Side walk ordnance draft

11/5/2015 1:08 AM [View respondent's answers](#)

7. I have participated on these Community Assembly sub-committees:



CA 2015 Survey Responses

	Past	Currently	Never	Total	Weighted Average
Building Stronger Neighborhoods Comments (6)	22.22% 10	6.67% 3	71.11% 32	45	2.49
PETT (Pedestrian, Transportation & Traffic) Comments (4)	19.05% 8	11.90% 5	69.05% 29	42	2.50
Public Safety Comments (3)	13.51% 5	8.11% 3	78.38% 29	37	2.65
Been a Liaison Comments (6)	10.53% 4	7.89% 3	81.58% 31	38	2.71
Budget Comments (3)	2.56% 1	7.69% 3	89.74% 35	39	2.87
CA/CD (Community Assembly/Community Development) Comments (3)	24.39% 10	12.20% 5	63.41% 26	41	2.39
Land Use Comments (3)	18.42% 7	5.26% 2	76.32% 29	38	2.58
Administration Comments (4)	11.43% 4	5.71% 2	82.86% 29	35	2.71

Building Stronger Neighborhoods

Showing 6 responses

Spokane Alliance through St Augustine parish
11/10/2015 7:36 AM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

2-3 times
11/5/2015 2:42 PM [View respondent's answers](#)

Worthless committee
11/5/2015 11:45 AM [View respondent's answers](#)

We have a rep that attends and made a recent brochure
11/5/2015 1:08 AM [View respondent's answers](#)

Perhaps a detailed explanation of what this committee does, along with it's accomplishments, might be a way to inspire participation?

11/3/2015 3:40 PM [View respondent's answers](#)

CA 2015 Survey Responses

PETT (Pedestrian, Transportation & Traffic)

Showing 4 responses

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

2-3 times

11/5/2015 2:42 PM [View respondent's answers](#)

PeTT Committee chair has helped Comstock get an amendment to Pedestrian Plan passed at City Council

11/5/2015 1:08 AM [View respondent's answers](#)

Perhaps a detailed explanation of what this committee does, along with it's accomplishments, might be a way to inspire participation?

11/3/2015 2:10 PM [View respondent's answers](#)

Public Safety

Showing 3 responses

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

Comstock is not a current stake holder only stake holders have a current voice

11/5/2015 1:08 AM [View respondent's answers](#)

Perhaps a detailed explanation of what this committee does, along with it's accomplishments, might be a way to inspire participation?

11/3/2015 2:10 PM [View respondent's answers](#)

Been a Liaison

Showing 6 responses

I am considering joining at this time

11/12/2015 11:41 PM [View respondent's answers](#)

Citizens Advisory Committee to UFTC

11/6/2015 2:54 PM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

The meeting time is difficult.

11/5/2015 11:45 AM [View respondent's answers](#)

Perhaps a detailed explanation of what this position does, along with it's accomplishments, might be a way to inspire participation?

11/3/2015 2:10 PM [View respondent's answers](#)

Co liaison for Transportation Sub Committee

11/3/2015 1:41 PM [View respondent's answers](#)

CA 2015 Survey Responses

Budget

Showing 3 responses

Not much \$\$\$

11/6/2015 9:04 AM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

Perhaps a detailed explanation of what this committee does, along with its accomplishments, might be a way to inspire participation?

11/3/2015 2:10 PM [View respondent's answers](#)

CA/CD (Community Assembly/Community Development)

Showing 3 responses

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

attended training in 2015

11/5/2015 1:08 AM [View respondent's answers](#)

Perhaps a detailed explanation of what this committee does, along with its accomplishments, might be a way to inspire participation?

11/3/2015 2:10 PM [View respondent's answers](#)

Land Use

Showing 3 responses

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

Various times, spun off into CANPAC

11/5/2015 2:42 PM [View respondent's answers](#)

Perhaps a detailed explanation of what this committee does, along with its accomplishments, might be a way to inspire participation?

11/3/2015 2:10 PM [View respondent's answers](#)

CA 2015 Survey Responses

Administration

Showing 4 responses

I am joining next year if I'm voted on

11/12/2015 11:41 PM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

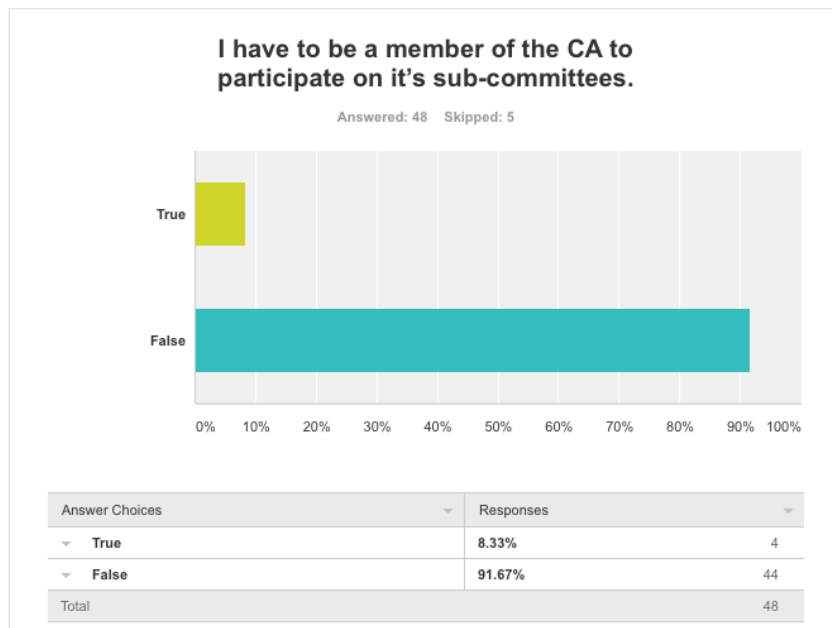
Termed out, twice

11/5/2015 2:42 PM [View respondent's answers](#)

Perhaps a detailed explanation of what this committee does, along with its accomplishments, might be a way to inspire participation?

11/3/2015 2:10 PM [View respondent's answers](#)

8. I have to be a member of the CA to participate on its sub-committees.



Showing 5 responses

but didn't know that for a long time

11/17/2015 7:41 AM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

Any one can attend meetings

11/5/2015 1:08 AM [View respondent's answers](#)

I believe the neighborhood councils should be able to nominate/appoint anyone from their council to serve on a committee/sub-committee.

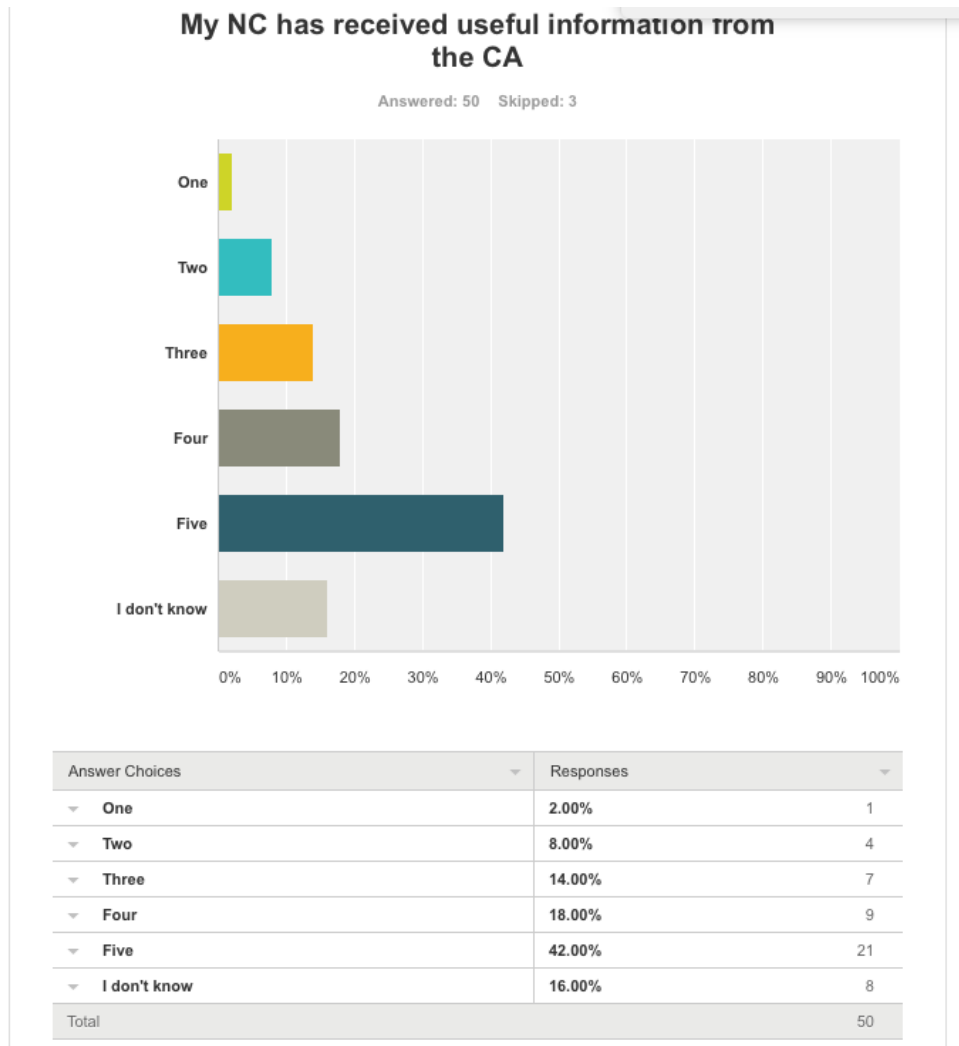
11/3/2015 2:10 PM [View respondent's answers](#)

People just have to approved to serve by the CA if I recall

11/3/2015 1:29 PM [View respondent's answers](#)

CA 2015 Survey Responses

9. My NC has received useful information from the CA



Showing 4 responses

Often times so much info given from CA Rep that it is difficult to absorb everything and/or interest wanes due to seemingly too much to accomplish or understand

11/17/2015 7:41 AM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

Our CA rep has been MIA for several months. Allowing that situation to go unremedied is partly our fault.

11/5/2015 11:57 AM [View respondent's answers](#)

We do get good info on city projects from the CA, but it often lacks enough time to respond with comments or lacks any kind of call to action

11/3/2015 1:29 PM [View respondent's answers](#)

CA 2015 Survey Responses

10. What improvements in the CA would make it more beneficial to your NC?

Showing 28 responses

Keep us informed about what other NCs are facing

11/18/2015 10:56 AM [View respondent's answers](#)

There are likely others who could answer this better than I, but it seems the agenda of the CA is not always made clear to the NC even with a regular report. NC's already have so much to accomplish in each of their own nghds wish there were more ability for CA to get NC's together who are or may be working on the same things to avoid repeat of mistakes in projects/programs/planning, etc. The idea of the CA is a good one, but don't know that it has met it's goal of really assisting NC's in working together better/sharing resources, etc While NC's are doing that better & more often than in the past can't say that I believe it is because of the CA, but do not want to disavow their assistance if others believe that is the body responsible for better cooperation between nghds rather than each seemingly having a need to be competitors.

11/17/2015 7:41 AM [View respondent's answers](#)

can't think of any.

11/13/2015 6:47 PM [View respondent's answers](#)

more Internet friendly

11/12/2015 11:41 PM [View respondent's answers](#)

communicate better what types of issues are appropriate for the neighborhood to bring to the CA and how that would get to the city (versus going directly to the city)

11/11/2015 12:16 PM [View respondent's answers](#)

Need to make information about CA more available outside the neighborhood councils. As displayed by my answers, i really have no idea what CA is doing because i cannot attend NC meetings (work conflict).

11/10/2015 9:50 AM [View respondent's answers](#)

Implement all of the above

11/10/2015 7:25 AM [View respondent's answers](#)

Provide email info about their issues; ask for input via email

11/10/2015 7:15 AM [View respondent's answers](#)

Evidently education is needed here. I have no idea of what the groups are or what they do or when they meet.

11/9/2015 8:00 PM [View respondent's answers](#)

Shouldn't the City Council represent the people? If it did, would we need a CA?

11/9/2015 7:37 AM [View respondent's answers](#)

Haven't had that much exposure to the CA yet.

Not rushing things: seems everything needs action yesterday. There should be reasonable timelines for feedback from NC to CA to city.

11/5/2015 8:40 PM [View respondent's answers](#)

Because I have not attended six or more meetings you will not allow me to speak or vote even though I have been a homeowner AND taxpayer in this area for more than 16 years! Really??? Then you are stupid enough to wonder why the people in this neighborhood don't show up to your hypocritical and elitist monthly meetings. Working for the common good??? Really??? Just feeding your ego!

11/5/2015 8:36 PM [View respondent's answers](#)

Lengthen deadlines for dicussions so NCs can provide feedback.

11/5/2015 6:42 PM [View respondent's answers](#)

we need some sort of leverage to make home owners fix sidewalks that are a safety hazard.

11/5/2015 6:08 PM [View respondent's answers](#)

Meet more frequently, share best practices and foster neighborhood cooperation more

11/5/2015 2:42 PM [View respondent's answers](#)

Stop being so snobby.

CA 2015 Survey Responses

Regular succinct updates that describe in practical terms how specifically the CA is working on the NCs behalf.

11/5/2015 11:57 AM [View respondent's answers](#)

Let neighborhoods give a one minute optional report

11/5/2015 11:45 AM [View respondent's answers](#)

More time to discuss neighborhood needs at meetings

11/5/2015 1:08 AM [View respondent's answers](#)

Time for CA rep to bring questions and issues back to Council for discussion and vote.

11/4/2015 6:10 PM [View respondent's answers](#)

More digital communication for those with full jobs and families who cannot participate in the subcommittees. Also, the CA should be more proactive informing council on when their policies have not been properly vetted

11/3/2015 8:57 PM [View respondent's answers](#)

Consolidate meetings into one or two. There are too many meetings offered by the city throughout the month for any NC to attend.

11/3/2015 6:33 PM [View respondent's answers](#)

Cut the chatter and get on with things

11/3/2015 3:27 PM [View respondent's answers](#)

Not meet on a Friday night

11/3/2015 1:41 PM [View respondent's answers](#)

Have the CA come out to the NCs once in awhile. Better promote how NCs can bring issues of concern to the CA.

11/3/2015 1:29 PM [View respondent's answers](#)

Open up the forum to all the neighborhoods.

11/3/2015 1:01 PM [View respondent's answers](#)

Demonstrate more accomplishments, which encourages participation because people see progress!

10/3/2015 11:16 AM [View respondent's answers](#)

GOALS OF COMMUNITY ASSEMBLY BUDGET COMMITTEE FOR FY 2016

1. Promote and support Capacity Building of all Neighborhood Councils.
 - i. *Capacity building, in this context, simply means to increase their membership. Perhaps for one neighborhood this means to send out mailings to each household in their area; and for another, it's to attend neighborhood specific events to gain membership, which may require signage, and/or other material for outreach.*
2. Provide Councils with a user-friendly application to access & apply for funds.
3. Create a follow up survey/request/report form that Neighborhoods will complete upon the use of grant funds. This will ensure that:
 - a. the money is being used as stated in the grant,
 - b. the money was used in a timely manner,
 - c. and to act as our way of learning how to improve.
4. The neighborhood council chair is responsible for sending a report within 2 weeks of the last day in October deadline. If this report is not submitted within that deadline, that neighborhood is prevented from applying for funds the following year.
5. Create a process/procedure that will allow neighborhoods that do not have a need for funding to give their money to another neighborhood of their choice. All money not used disappears.
6. Create a process of how the grants will be approved.
7. Evaluate these processes with an eye to continuous improvement.

Community Assembly Budget Committee Policy and Procedures – Final

Our Mission: To assist Neighborhood councils financially to support and develop themselves to better serve their neighborhoods.

Duties:

- 1) Establish and maintain publicly-sourced budget fund accounts for each neighborhood. This duty and these accounts shall be limited to review of proposals, receipt, management and distribution of funds received from formal public sources such as the Spokane Office of Neighborhood Services, or other public entity that have specific spending guidelines.
- 2) Encourage independent neighborhood funding of all Neighborhood Council activities. However, the Budget Committee shall not be responsible for independently funded programs wholly generated within a neighborhood.
- 3) The Committee shall research, plan and write grants for continued and future funding from any and all sources, and shall review this effort at every meeting.
- 4) Each neighborhood shall be assigned to a Committee member for direct oversight. Each Committee member shall be assigned no fewer than five neighborhoods. Oversight shall include monitoring the budget-related activities of each neighborhood. Every neighborhood shall be discussed briefly, or reported on by absent committee members, at each meeting.
- 5) The Committee can counsel neighborhoods, but final approval or rejection of all proposals for funding shall reside with the funding source or agency, not with the Committee.

Membership:

(From the CA Policies & Procedures for Standing Committees) The Committee shall maintain a minimum of three members who are members of different Neighborhood Councils with maintained voting status on the Community Assembly. Membership of committees shall be open to all interested citizens and representatives of agencies, businesses, government, institutions and property owners, in addition to Community Assembly Representatives and Alternates.

Operationally, the Committee will have five members, each representing a different neighborhood, and each of the five members shall have one vote. Proxies are not allowed -- members must be present to vote. Three members shall constitute a quorum. Consensus is not required for action in the Committee – a simple majority is sufficient for action. For actions resulting in a tie with no abstentions (if only four members are present), the vote of the fifth member shall be solicited by phone. If an abstention or other event (such as a resignation and unfilled position) results in a tie, the unresolved action shall be taken to the next CA meeting for action. Actions taken between meetings shall be avoided; however, for actions required to be taken between scheduled meetings, an effort shall be made by the Chair to contact all members and achieve a majority. Any interim actions shall be ratified at the next meeting and included in the minutes.

Officers and Terms:

Three officers shall be determined by vote or consensus or appointment by the Chair. These shall be Chair, Secretary and Treasurer. Duties of the Treasurer shall be to review and certify all distributions, working closely with the ONS and the assigned oversight committee member. Duties of the Secretary shall be to take notes at meetings and prepare the minutes so that committee members have them *before* the next meeting, in time to review. Approved minutes are to be submitted to ONS for inclusion in the Budget Committee binder. The Secretary also submits the sign in sheet and the agenda with the minutes. The duties of the Chair consist of sending out the agenda for each meeting in a timely manner. They can be submitted by email to NeighborhoodAgendas@spokanecity.org. Elections of officers shall occur annually in December for terms beginning the following year.

The term of office as a member of the Committee shall be two years, with a maximum of two consecutive terms. Terms shall be staggered which means that two of the five membership terms shall expire one year after the inception of the Committee in January, 2016, thereby assuring that at least two members from the previous year are present at the beginning of each year.

Meeting Schedule: The Committee shall meet monthly, or as needed, but no fewer than three times per year, including one January meeting to elect officers.

Reports:

Written reports: The Secretary shall provide to the ONS (as detailed above), and to the members of this Committee, the minutes from the most recent meeting within one week.

A report limited to the account status of each individual neighborhood will be sent to the Chair of that neighborhood, monthly by the committee member having oversight for that neighborhood.

A yearly summary of the budget committee activities, along with the goals for the coming year will be submitted to the Community Assembly in December.

Oral reports: The Committee shall approve presentations and presenters reporting on behalf of the Committee to the CA or other forum.

ONS Staff Support: Heather Trautman

2016 Community ASSEMBLY BUDGET COMMITTEE REQUEST



Application **Due:** Friday, April 30, 2016 at 5:00pm

Neighborhood Council: _____

➤ Date application was approved by neighborhood council: _____

NEIGHBORHOOD CHAIR CONTACT INFORMATION

Name: _____ Phone: _____

Address: _____

Email: _____

Questions regarding how to complete the Budget Request should be directed to the Budget Committee member working with you. Please identify the project(s) your Neighborhood Council wishes to support with this request. Place a checkmark next to the project and identify the total amount of funds your Neighborhood wishes to request for that project(s). *Remember, the maximum allocation for all projects combined is \$500.00 per Neighborhood Council.*

Remember: No money can be used for food. All vendors need to be vetted through the City with three bids. Finally, all printing is done by the city, so list them for cost analysis.

Category – Education

- o Temporary Signage – Clean Up Day, Neighborhood Meeting times, Events - \$ _____
- o Mailings – postage or postcards - \$ _____
- o Printing – brochures or flyers - \$ _____
- o Training – For residents - \$ _____
- o Newsletters – \$ _____

Category- Capacity Building (Neighborhood Council membership & participation)

- o Child Care – must be licensed and insured for activity - \$ _____
- o Printing – brochures or flyers - \$ _____
- o Training – For Council members - \$ _____
- o Newsletters – \$ _____

Category – Event (Community Building or Improvement)

- o Temporary Signage – Clean Up Day, Neighborhood Meeting times, Events - \$ _____
- o Space Rental - \$ _____
- o Neighborhood Clean Up – examples dump passes or dumpster rental - \$ _____
- o Special Event or Block Party Permit Fees - \$ _____
- o Entertainment for a Special Event or Block Party (examples – movie rental for outdoor movie or band/performer) - \$ _____
- o Safety or Security For Special Event or Block Party – barricades, fencing rentals - \$ _____
- o Equipment Rental – sound system, tents, bouncy castle - \$ _____

Neighborhood: _____

Date: _____

Category – Materials

○ Craft supplies - \$ _____

○ Office Supplies - \$ _____

Use this space to explain in some detail:

(a) The exact nature of your project.

(b) Exactly how these funds will be spent.

DRAFT

(c) How will your project impact your neighborhood in a positive way.

Neighborhood: _____

Date: _____

(d) Please provide a list of potential vendors, including the City.

DRAFT

Plan Commission Liaison Report

December 4, 2015

Greg Francis

This month's report is brief due to the cancellation of the 11/18/15 Plan Commission meeting due to the windstorm and a light agenda at the 11/11/15 meeting.

Hearings

City Six-Year Capital Program – After a brief overview of the six-year citywide capital program, the Plan Commission recommended that this portion of the city budget move forward to the city council.

Annual Code Cleanup – With the removal of the slightly contentious proposed plat extension changes, the annual updates to the unified development codes were fairly straightforward. Most of the changes were corrections to position or department titles that had changed, removing redundant language, updates to the “clear view triangle” language, and some updates to the sidewalk café language to make them easier to maintain. All changes were recommended for approval by the Plan Commission.

Foreclosure Property Registry Ordinance – This set of revisions to the abandoned property ordinance is intended to improve the code by removing potential loopholes, start the process earlier (when a foreclosure notice is issued versus when a property is abandoned), and provide clearer language for when a property can be removed from the registry. The Plan Commission unanimously recommended the changes for approval.

Workshops

Peaceful Valley Neighborhood Plan – Jan Loux and Bill Forman from the Peaceful Valley Neighborhood Council gave a presentation on their proposed neighborhood plan. The plan was well received by the Plan Commission, which recommended that the plan move forward to the city council. A hearing is not required for neighborhood plans.

Spokane Housing Ventures Annexation – This is a proposed annexation of county land on the south hill between 53rd and 55th and Regal and the Palouse Highway, which is a mixture of apartment buildings, single residential land, a storage unit facility, and some undeveloped commercial property. There was continued discussion about how the areas should be zoned along with concerns expressed about how this proposed annexation does nothing to reduce the issue of sprawl in Spokane.

Other

Planning Director Hiring Process – On 11/19/15, I participated in the interview of six potential candidates for the position of Planning Director. After the interviews were complete, the seven interviewers discussed all of the candidates and recommended that three of the six candidates move on to the next round of interviews, which should occur sometime in December.



DRB Report
Colleen Gardner

We had a 2nd review of the purposed Howard Street Bridge in Riverfront Park. This will be the 1st phase of the renovation to the Park.

We will have a 3rd meeting to review the comments made and the changes that the DRB requested that the applicant look at too enhance the project and add more visual dynamics to the project. The board suggested the purposed outlooks along the bridge be look at to add to the effect of being closer to the waters as will as enhance the views up and down the river.

A complete version of the review can be found by contacting the Planning Department as the meetings are recorded. Additionally minutes from all the meetings are posted on the planning website, go to Boards/Commissions, Design Review Board and the minutes are listed at the bottom of the page, if you still have questions please let me know



Community Assembly

Friday, December 4, 2015



User log in and password

...

Username: COS Guest

Password: WjW65Z9d

After 5 Password: d5haKdXv



Upcoming Events

- Friday, December 25th, City Hall **Closed** Due to Holiday
- New: Events Added to ONS website! Do you have an event you want let the community know about?
www.spokaneneighborhoods.org
- www.spokaneneighborhoods.org select “Meetings and Events” tile to view Google Calendar



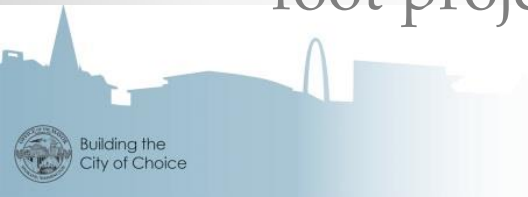
What's New

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Neighborhood Notification

- November 4th - Neighborhood Notification takes affect
- Here are some changes:
 - Notices will now come directly from the applicable department
 - Notices will include the requirements of SMC 17G.060 and
 - Right of Way Vacations
 - SEPA for other land use actions (i.e. – CSO)
 - Open Houses and Public Meetings
 - Notices sent to NC Chair and CA Representative and 600 foot around project
 - Notices will include next NC when within the 600 foot project boundary



Neighborhood Notification Assistance

- Training on Public Process and Opportunities for Input
 - Combined training from ONS and Building and Developer Services (BDS)
 - Proposed Date: Monday, December 28th @ 5:30 p.m, West Central Community Center
 - Please RSVP to Jackie Caro at jcaro@spokanecity.org or call 625-6733
- By-Law Review Resource
 - Rick Eichstaedt, Center for Justice, contact:
 - rick@cforjustice.org or call 464-7607
 - Volunteered to provide individual review of neighborhood bylaws for language on standing for appeals



2015 Programs

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Year End Reports



CDBG Program

...



CDBG

2016 Application Summary

- 40 project applications
- 21 Neighborhood Councils participated
- \$674,564.00 in Neighborhood Projects
- \$50,794.00 in SNAP Essential Home Repair Program

Forest Spokane

...



Forest Spokane Initiative

- **2014-2015 Initiative Totals**

Total Trees by Program

- Greening Grants 383
- Residential Tree Program 2,000
- Other Projects 3,967
(Capital Improvement Projects, Community Events, CDBG, CSO, City Property)

Total Perennial Shrubs & Grasses by Program

- Greening Grants 1,204
- Other Projects 285

Total Trees 6,350

Total Perennials 1,489

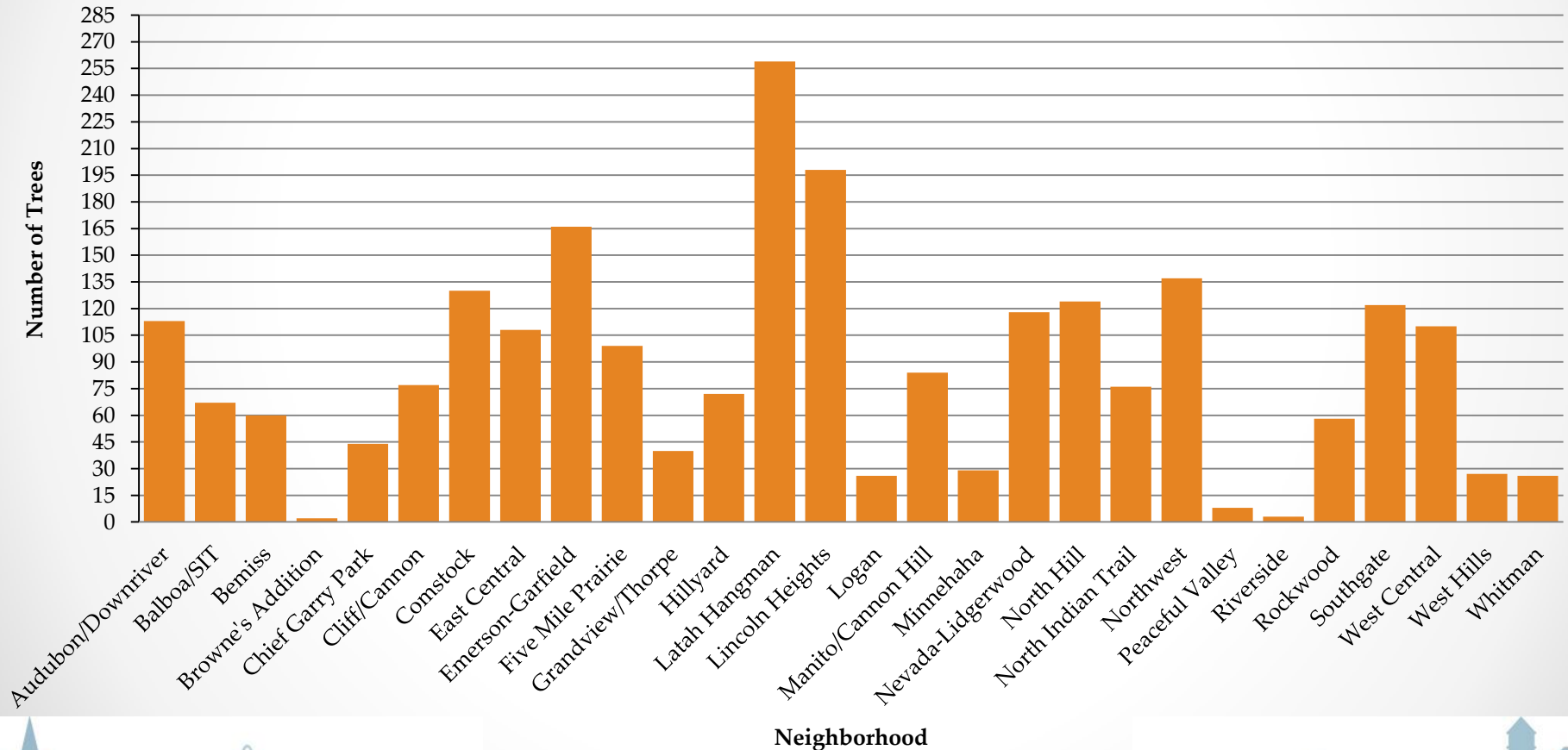


- **Forest Spokane Tree Map:**

<https://my.spokanecity.org/neighborhoods/programs/forest-spokane/>

Forest Spokane Initiative

Tree Totals for Neighborhood Programs Residential Tree Program & Neighborhood Greening Grant



Forest Spokane Initiative

- 2016 Programs
 - Residential Tree Program
 - Registration February/March/April
 - Event Date TBD
 - Spokane River Gorge Project
 - Community Planting Event in April



Questions please contact Alicia Powell,
apowell@spokanecity.org or 625-6780

Neighborhood Clean Up

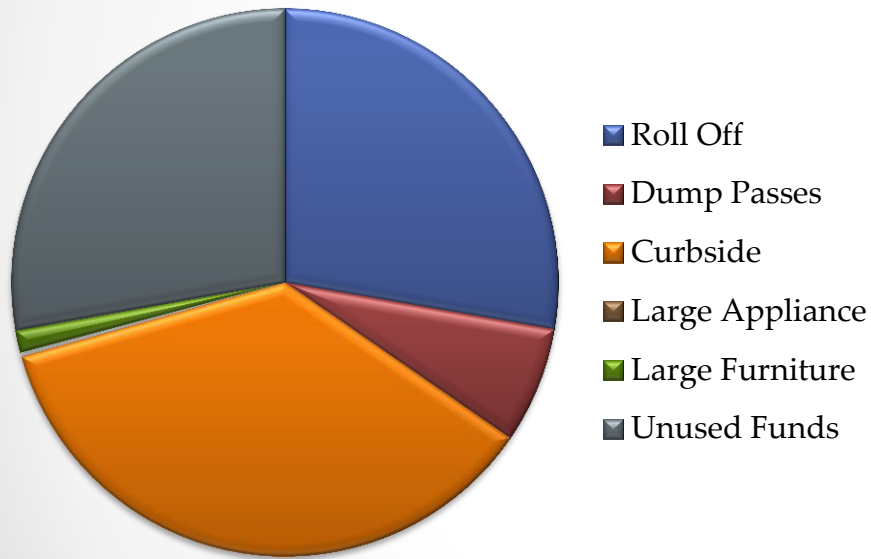
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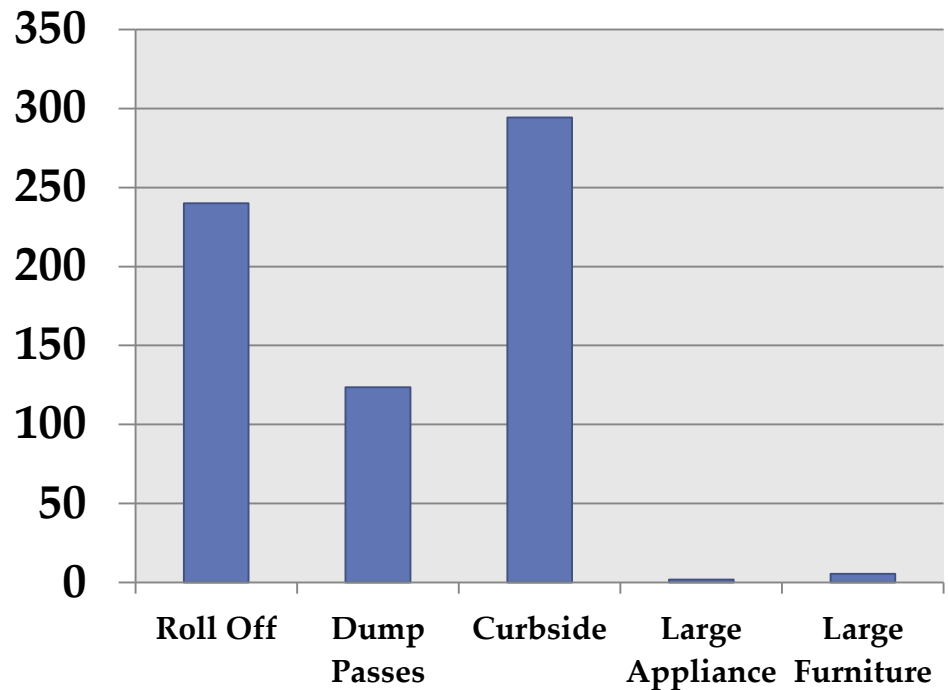
2015 Clean Up Totals

- 678.78 tons
- \$126,348.11 Funds Used

Funds Spent Per Event Type



Tonnage by Event



Traffic Calming

...



Cycle 4 Projects (project built in 2015)

- **New map of all traffic calming project locations:**
<https://my.spokanecity.org/neighborhoods/programs/traffic-calming/>
- **Total Project Costs \$538,580**
 - **District 1: \$40,000**
 - **District 2: \$195,680**
 - **District 3: \$302,900**



District 1

Chief Garry Park

- Fund the design of a full light to be installed at Greene St. and Ermina

District 2

Comstock

- Install sidewalk on the east side of Bernard St from 36th Ave to a half block north of 34th Ave.

East Central

- Install painted crosswalk across the southern leg of Pittsburg at 5th Ave. Install a new ADA curb ramp on the southwest corner of said intersection. An in-street movable sign is also requested for this location.

Lincoln Heights

- Install missing sidewalk on Fiske St from 28th Ave to 27th Ave and on the south side of 27th Ave from Fiske St to Ray St and complete the sidewalk on the west side of Fiske.

Rockwood

- Install marked crosswalk across the northern leg of the intersections of Southeast Blvd at Rockwood Blvd, and at 27th Ave.

Southgate

- *Crosswalk with pedestrian refuge and pavement widening to accommodate the enhanced usage on Palouse Hwy (Spring 2015).*

District 3

Emerson Garfield

- Install sidewalk between Maple St and Maple St from Euclid Ave to Dalton Ave and across the island west of the intersection with Alice Ave.

Five Mile Prairie

- Install Painted crosswalks on the south leg at the intersection of 5-mile Rd and Lincoln Ave/Cascade Way and at the intersection of 5-mile Rd and Horizon Ridge Place.

North Hill

- Install Bump outs *at the intersection of Garland Ave at Lincoln St. This will require new ADA curb ramps and adjustments to the current drainage structures. This will also require the removal of parking (Spring 2015).*

Northwest

- Install sidewalk on both sides of Oak St from Rockwell Ave to Longfellow Ave, on the south side of Longfellow from Oak St east to Ash St, on the north side of Rockwell from Oak St east to the alley, and on the west side of Oak St from Rockwell south to meet up with existing sidewalk. Install directional ADA curb ramps at intersections.
- Complete a bicycle connection for both the northbound and southbound directions on Assembly St from where the painted bike lanes end just south of Wellesley to where the painted bike lanes end just north of Olympic Ave.
- Install separated Sidewalk on the West side of Ash St from Courtland Ave to Providence Ave. to include ADA compliant curb ramps. *(This item is to complete what was meant for 2014 construction)*

Completed Projects-Cycle 4 District 2

Sidewalk Fiske and 27th



Crosswalks on Southeast Blvd at Rockwood & 27th Ave.



Crosswalk at 5th & Pittsburg



Sidewalk on Bernard 34th-36th



Completed Projects-Cycle 4 District 3

Northwest: Rockwood/Elm Sidewalk



Emerson Garfield: Maple Sidewalk/Path



Northwest: Ash Separated Sidewalk



Five Mile: New ADA ramps & crosswalk



Cycle 5 Projects

(2016 Construction)

- **Total Applications Received: 26**
- **20 funded projects: \$761,069 total project costs**
 - **District 1=\$221,816**
 - **District 2=\$152,300**
 - **District 3=\$386,953**



District 1

Bemiss

- Bumpouts and crosswalk in front of Northeast Community Center on Cook St. to be installed in 2017 as part of a Safe Routes to School Project
- Sidewalk infill on Grace Ave. and Haven St.

East Central

- Crosswalk at intersection of E. 5th and S. Altamont St.

Logan

- Island installation on E. Mission Ave. at E. Upriver Drive

Nevada Lidgerwood

- “20 when Flashing” lights on E. Magnesium Rd. & N. Antietam Dr.

Whitman

- Sidewalk infill on Rowan Ave. with crosswalk into Rochester Park.

Sidewalk infill on E. Pittsburgh from N. Rowan Ave. to Everett St., North Ave. and Sanson Ave. between Pittsburgh St. & Magnolia.

District 2

Comstock

- Sidewalk infill on S. Tekoa St. and crosswalk across S. Manito Blvd.

Lincoln Heights

- Corrections to intersection at E.2200 Block of E. North Altamont Blvd corner of 9th Ave. and one block east along North Altamont Blvd.

Manito/Cannon Hill

- At W. 29th Ave and S. Lincoln St. installation of flashing light on STOP sign post.

Peaceful Valley

- Trail/safety project in Peaceful Valley on W. Clarke near N. Elm St.

Rockwood

- Permanent Speed Feedback signs on Rockwood Blvd. between S. Arthur St. and Southeast Blvd.

District 3

Balboa/SIT

- Install three Traffic Circles on Woodside at F St., Dell St. and Alberta St.

Emerson Garfield

- Separated infill sidewalks on Cedar from Alice to Euclid
- Enlarge island and install crosswalk signage at Norwest Blvd. and N. Adams St.

Five Mile Prairie

- Strong to Health Trail Extension

North Hill

- Install crosswalk at Garland and Normandie
- Install Bump outs and crosswalk on Garland and Stevens

Northwest

- Infill sidewalk on Olympic north of Greenwood with two crosswalks with signage across Greenwood at Olympic.

West Central

- Reconfiguration of islands and storm water amenities on Maxwell/Mission and Cedar St.