

Spokane Neighborhoods Community Assembly

“Provide a vehicle to empower Neighborhood Councils’ participation in government”

Meeting Agenda for October 2, 2015

4:00-6:00p.m. – COUNCIL BRIEFING CENTER, Basement, City Hall



Proposed Agenda Subject to Change
 Please bring the following items:
 *Community Assembly Minutes: September 2015

AGENDA ITEM	Presenter	Time	Action	Page No.
Introductions	Facilitator	3 min-4:00		
Proposed Agenda (incl. Core Values and Purpose)	Facilitator	2 min-4:03	Approve	1
Approve/Amend Minutes ▪ September 2015	Facilitator	5 min-4:05	Approve	5
OPEN FORUM				
Reports/Updates/Announcements	Please Sign Up to Speak!	5 min-4:10		
LEGISLATIVE AGENDA				
City Council ▪ Update	City Council	10 min-4:15	Oral Report	
Retreat ▪ Update	Committee Member	20 min-4:25	Oral Report/ Vote	
Admin ▪ Establish Nominations Committee ▪ Joint CA/CC Report	Committee Member	10 min-4:45	Oral & Written Report	12
ONS/Code Enforcement ▪ Update	Heather Trautman	15 min-4:55	Oral Report	
PeTT ▪ Update	Paul Kropp	20 min-5:10	Oral Report	
Liaison ▪ CHHS Liaison	Colleen Gardner	10 min-5:30	Oral Report /Vote	
Public Safety ▪ Update	Julie Banks	5 min-5:40	Oral & Written Report	13
Budget ▪ Update	Kathryn Alexander	10 min-5:45	Oral Report	
PRESENTATIONS/SPECIAL ISSUES				
Library ▪ Services and Facilities Study	Caris O'Malley	10 min-5:55	Presentation/ Q&A	
OTHER WRITTEN REPORTS				
Plan Commission Liaison	Greg Francis		Written Report	14
Building Stronger Neighborhoods	E.J. Iannelli		Written Report	15
Design Review Board Liaison	Colleen Gardner		Written Report	16
Land Use	Teresa Kafentzis		Written Report	17
CGP Fundraiser	Colleen Gardner		Written Report	19
Foreclosure Property Registry	Amber Waldref		Written Report	20

** IF YOU CAN'T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE!!!! **

UPCOMING IMPORTANT MEETING DATES

- *October 6: Public Safety, YMCA Corporate Office, 1126 N Monroe, 3:30pm*
- *October 6: CA/CD, West Central Community Center, 1603 N Belt, 5:30pm*
- *October 15: Land Use, West Central Community Center, 1603 N Belt, 5pm*
- *October 26: Building Stronger Neighborhoods, Sinto Senior Center, 1124 W Sinto, 12pm*
- *October 27: Pedestrian, Transportation & Traffic (PeTT), West Central Comm. Ctr, 1603 N Belt, 6pm*
- *October 27: CA Administrative Committee (agenda item requests due. Please submit all written material to be included in packets two days prior to CA meeting date), ONS Office, 6th Floor, City Hall, 4:45pm*
 - *November 3: CA/CD, West Central Community Center, 1603 N Belt, 5:30pm*
 - *November 6: Community Assembly, Council Briefing Center, City Hall, 4pm*

MEETING TIMETABLE PROTOCOL

In response to a growing concern for time constraints the Administrative Committee has agreed upon the following meeting guidelines as a means of adhering to the Agenda Timetable:

1. When a presenter has one minute left in the time allotted the facilitator will raise a yellow pennant and indicate a verbal notice.
 - a. Should any Neighborhood Representative wish to extend the time of the presentation or comment/question period they may immediately “Move to extend the time by (1) to (5) minutes”.
 - b. An immediate call will be made for a show of hands in support of the extension of time. If a majority of 50% plus 1 is presented the time will be reset by the amount of time requested.
 - c. Extensions will be limited to (2) two or until a request fails to show a majority approval. After (2) two extensions, 1) if a motion is on the table, the facilitator will call for a vote on the open motion to either a) approve or not approve, or b) to table the discussion; 2) if there is no motion on the table, a request may be made to either (1) reschedule presenter to a later meeting, or (2) ask presenter to stay and finish at the end of the agenda.
2. When the allotted time has expired, a red pennant and verbal notice will be issued.

Administrative Committee

COMMUNITY ASSEMBLY LIAISONS & REPS (Draft)

Citizens Transportation Advisory Board (PeTT): Jim Bakke, 466-4285, jfbakke@q.com

Community, Housing, & Human Services Board: Fran Papenleur, 326-2502,

fran_papenleur@waeb.uscourts.gov

Design Review Board: Colleen Gardner, 535-5052, chiefgarryparknc@gmail.com

Plan Commission: Greg Francis, gfrancis1965@yahoo.com

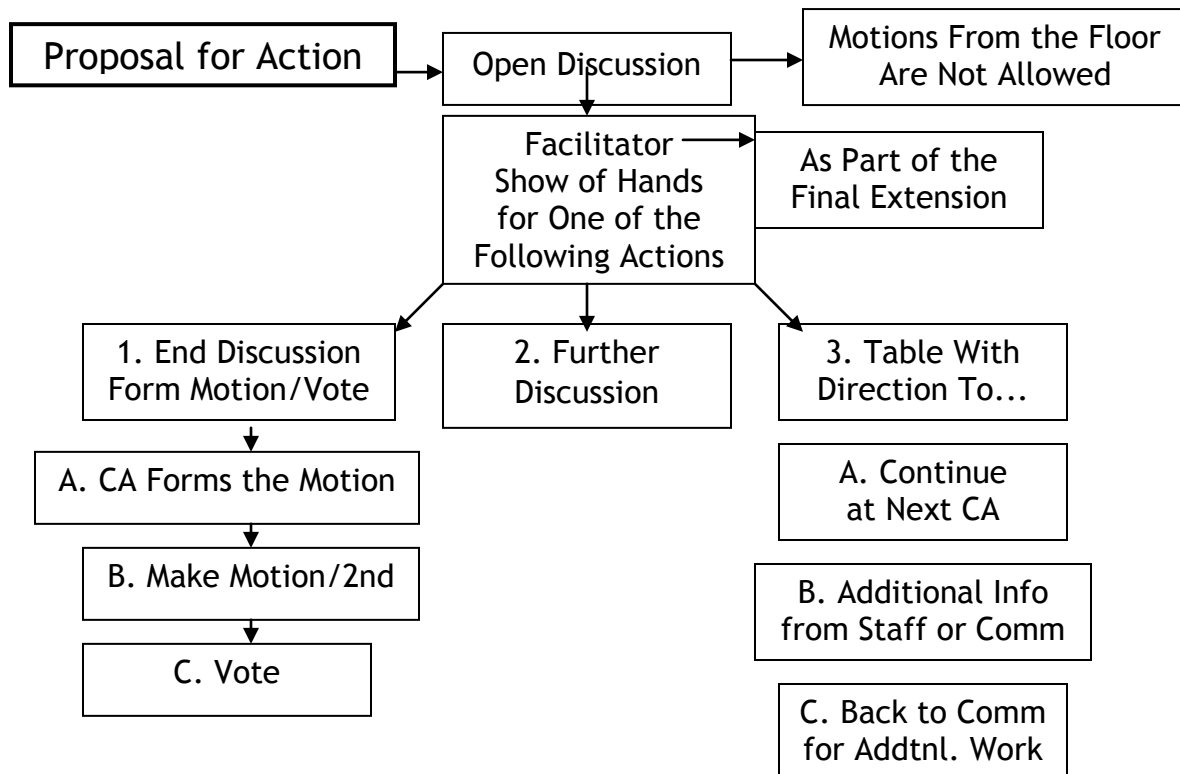
Plan Commission Transportation Advisory Committee (PeTT): Kathy Miotke, 467-2760,

zaromiotke@yahoo.com and Charles Hansen (alternate), 487-8462, charles_hansen@prodigy.net

Urban Forestry: Carol Bryan, 466-1390, cbryan16@comcast.net

a. CA Rules of Order:

- i. To speak at a meeting, a person must be recognized by the facilitator only one person can be recognized at a time. Each speaker has one minute. When all who wish to speak have been allowed their time, the rotation may begin again.
- ii. When a proposal for action is made, open discussion will occur before a motion is formed by the group
- iii. As part of the final time extension request, the Facilitator will request a show of hands by the representatives at the table to indicate which of the following actions the group wants to take.
 1. End discussion and move into forming the motion and voting.
 2. Further Discussion
 3. Table discussion with direction
 - a. Request time to continue discussion at next CA meeting.
 - b. Request additional information from staff or CA Committee
 - c. Send back to CA Committee for additional work



Community Assembly Core Values and Purpose

CORE PURPOSE:

Provide a vehicle to empower neighborhood councils' participation in government.

BHAG:

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

CORE VALUES:

Common Good: Working towards mutual solutions based on diverse and unique perspectives.

Alignment: Bringing together the independent neighborhood councils to act collectively.

Initiative: Being proactive in taking timely, practical action.

Balance of Power: Being a transparent, representative body giving power to citizens' voices.

VIVID DESCRIPTION:

The Community Assembly fulfills its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

Community Assembly Minutes

September 11th, 2015

Agenda was approved with the change of Seth Knutson doing the Building Stronger Neighborhoods presentation instead of E.J. Iannelli. Meeting minutes from August 2015 were approved.

1. Open Forum:

a. Colleen Gardner, Chief Garry Park Neighborhood

- i. September 24th dedication of Mission Park Equipment for Jeanette Harras, the official invite will go out soon. The 2nd Annual Pizza feed fundraiser will be held October 24th - the \$6 per person for all you can eat pizza and drinks and door prizes will be available at Casano's.

b. Fran Papenleur, Audubon-Downriver Neighborhood & CA Liaison to the CHHS Board

- i. Multifamily Housing Program RFP closed as of September 9th.
- ii. Homeless Housing, Operations & Services Applications due September 25th, [access the online application website](#). (Please read instructions in the [Funding Notice](#) before starting application)
- iii. Combined Application: 2016 Capital, Housing, Economic Development, Blight, and Non-Homeless Services RFP application also due on September 25th.
- iv. Neighborhood Allocation program there are 18 applications so far.
- v. The RFP/Evaluation Committee is recruiting for review panels; they are expecting over 100 applications. Also, there will be three openings on the CHHS Board by the end of the year. Please see the CHHS web page for application information

c. Doug Prendergrast, Northwest Neighborhood

- i. Candidate Forum for District 3 will be happening on October 14th from 7:00pm-8:00pm and 45 minutes for a meet and greet at Browne Elementary.

d. Julie Banks, Rockwood Neighborhood

- i. Summer Parkways – September 19th Kidical Massive in Kendall Yards this will be happening in 33 cities around the world. It will begin at the Nest in Kendall Yards; it is 3 miles long ride and is escorted by adults with a learning component beforehand. See more information at www.summerparkways.org.

2. City Council:

a. Rae Lynn Barden, Legislative Aid to Councilman Allen, City Council District 2

b. Full Presentation Found [Here](#)

i. Cell Towers

- 1. Presentation given can be found by clicking here.
- 2. There are 60 more days on the extension of the moratorium on building more cell towers
- 3. Only regulate aesthetics not the technology
- 4. Points of Disagreements on the Ordinance Draft
 - a. Stealth Design definition
 - b. Parameters on the height in residential zones
 - c. Can stealth be higher up in residential zones
 - d. Use of City parks in residential zones, including heights increases above tree lines
 - e. Using criteria for the descending priority of tower locations versus requiring a showing of a significant gap and least intrusive means
 - f. Gaps in coverage (a specific carrier having a gap)

ii. Question regarding the Neighborhood Council Council

1. Due to proposed tower at 15th and Lincoln and didn't have a voice at the table to voice its concerns
- iii. Moratorium
 1. Extended from the day it ended 60 more days beginning of November is the end unless it is voted on prior.
- iv. Next Steps
 1. Go to Plan Commission presented 23rd of September and the October City Council Hearing, written comments and questions can go to Rae Lynn Barden
- c. Amber Waldref, City Council District 1
 - i. Abandoned Property Registry
 - ii. [Full Briefing Paper Found here](#)
 1. Last year the City Council passed an ordinance which established an abandoned property registry (SMC 17F.070.420).
 2. Goal of this registry is to proactively engage mortgage lenders in taking responsibility for the conditions of abandoned foreclosed properties and to combat the negative community impacts.
 3. Since adoption best practices have changed in regard to dealing with these properties in the foreclosure properties which has caused the City to review its ordinance and suggest changes.
 - a. Here are a few big changes:
 - i. The biggest change is that it will be focused on Foreclosure properties versus abandoned properties.
 - ii. Clarifies how the property can be removed from the registry
 - iii. A citizen can start the registration process by making a complaint.
 - iv. Clarifies that registration status follows the property, and remains until such time as the property is no longer in foreclosure or mortgage default.
 4. Reason for the ordinance is to have properties avoid going into the Substandard Building process.
 5. This is not complaint driven it is a requirement for the banks when they initiate foreclosure. A citizen can contact code enforcement regarding a problem property to see if it is on the registry and code enforcement can initiate the property to get on the registry.
 6. Within 10 days the City will require that they get on the registry.
 7. Timeline is to get this on the plan commission in October and have council action by the end of October or early November.

3. Retreat Committee

- a. Luke Tolley, Hillyard
 1. Update
 - a. Held a vote on the choices from the votes in the room and got votes from those outside of the meeting and factored them in.
 - i. Vote Results for changing the day of the month:
 1. 11 to 9 in favor of the 1st Thursday
 2. The committee would like to propose to shoot for January to begin the change to the 1st Thursday (January 7th).

- ii. Discussion of what time of day the meeting would begin. There needs to be a confirmation on if the Council Briefing Center will be still available.
- iii. Suggestions were made to look at beginning the meeting after 5:00pm, the administrative committee will be the one to set the timeframe of the meeting.

b. Motion: Move meetings to the first Thursday of the month beginning in January.

i. In favor: 15

ii. Objection: 0

iii. Abstention: 1

c. Time of Day

- i. Look at 5:30pm because it gives people an opportunity to get here after work
- ii. Look at the length of the meeting and looking at the efficiency of the meeting and make sure that the group has an ability to be effective.

d. 20-30 minute presentation discussion

- i. Many members were in favor of the longer time frame for each presentation.
- ii. Look at having more neighborhood presentations or discussions.
- iii. Start the conversation when these comes up via email so Rod can decide on something that comes up that they work on these issues before they come to the community assembly.

4. Neighborhood Services & Code Enforcement

a. Heather Trautman, Director of Office of Neighborhood Services & Code Enforcement

1. [Find full presentation here](#)

a. Abandoned Homes & Occupancy

i. Vacant, abandoned and tax delinquent property

- 1. May been involved in a bankruptcy, the death of the owner and a foreclosure notice field by a lender or an absentee (out of area) owner
- 2. Notifications that 'care taking' of the property occurring including keeping secure, maintenance of a building, upkeep of the yard, attracts other nuisance activity AKA 'broken window theory'.

3. Quick Stats

- a. 1300-1600 foreclosure in Spokane
- b. 94 substandard building in the hearing process (at present)
- c. Of the 94- 52 Abandoned and Foreclosure properties
- d. Of the 94-9 Properties reported to have non-authorized occupancy

4. Background

- a. Neighborhoods are responding to the growing problem of occupancy at abandoned property and the associated nuisance conditions which impact the comfort, solitude, health and safety of neighbors. These conditions reduce property values and attract other nuisances.

5. Proposed Solutions

- a. Review and implement strategies for owner and lender accountability, control and maintenance
- b. Review and implement strategies for temporary control and maintenance
 - i. Superior court warrants
 - ii. Ability to use "do not occupy" orders of officials

- iii. Eminent Domain
- iv. Initiate Probate
- v. Receivership
- vi. Land Banks
- vii. Staffing and legal resources
- c. Review Legislative opportunities
 - i. Increase lender responsibility for a property once foreclosure notice is filed
 - ii. Tighter timelines and penalties for delayed foreclosure processes
- d. Structural alignment of the foreclosure process with desired outcomes
 - i. Align court system with the foreclosure process
- e. Align service dollars to help people move into safe housing

2. Upcoming Events

- a. Monday, Sept. 21st, Town Hall, 6:00pm, Northeast Community Center, 4001 N. Cook, NC Hillyard, Bemiss, Whitman, Logan, Minnehaha, Chief Gary Park, Nevada Lidgerwood
- b. Monday, September 21st, Neighborhood Notification Ordinance Final Hearing, 6:00pm, Northeast Community Center, 4001 N. Cook
- c. Wednesday, September 30th, Joint CA/CC 5:30pm-7:00pm, Southside Senior Center, 3151 E. 27th Ave.
- d. New: Events Added to ONS Website! Do you have an event you want let the community know about? www.spokaneneighborhoods.org

3. Accessibility Grant for Neighborhood Councils

- a. Limited grant funding available for 2015-2016 for citizens that attend Neighborhood Council meeting that need assistance with accessibility
- b. Total Grant: \$1,000 renewable if needs not met
- c. Service include: sign language interpreter or use of hearing impaired assistance device or other services
 - i. Application through ONS
 - ii. Neighborhood Council Application to include:
 - 1. Evidence of need for interpreter services
 - 2. Amount of funding requested
 - 3. Outline of services to be provided
 - 4. Contact information for applicant

4. 2015 Program Application Schedule

- a. January 5th to March 2nd: Traffic Calming Applications
- b. January 5th to March 16th: Mobile Speed Sign Schedule
- c. February 18th to June 1st: Clean up Application
- d. March 1st to July 31st: Greening Grant-Forest Spokane
- e. June 1st to August 31st & November 25th: CDBG Applications

5. CDBG Program

- a. 2015 Application Status
 - i. Next Steps
 - 1. HUD Funding Received

2. Project Design Underway

6. Forest Spokane

a. Residential Tree Program

i. Fall Residential Tree Program Event

1. Registration is open until October 7th
2. Vouchers sent out by October 9th
3. Tree pickup dates-October 17th-24th Home Fires
4. October 24th Spokane Conservation District

ii. The dates and trees species have been selected

iii. For online registration page for a [free tree click here.](#)

b. Greening Grants

i. Neighborhood Application have closed and grantees have been notified of approved grants

1. Next steps

- a. Neighborhoods decide whether to plant themselves as community event or have urban forestry do the plantings.

2. Totals 2015

- a. 12 Neighborhoods participated
- b. 17 grant applications were submitted
- c. 110 new street trees in the community
- d. Contact Alicia Powell, 625-6780, apowell@spokanecity.org

5. Building Stronger Neighborhoods

a. Seth Knutson, Cliff/Cannon Park Neighborhood

i. Recommendation:

1. Building Stronger Neighborhoods Committee recommends that the funds (\$1200) that previously paid for the CA Neighborhood Calendar to be used to provide each neighborhood to choose from one of the following menu of options:

Type	Qty	Cost
Tri-Fold Brochure-Black & White	200	\$ 49.44
Tri-Fold Brochure-Color	75	\$ 50.99
Rack Card - Black & White	350	\$ 49.00
Rack Card - Color	175	\$ 47.25

2. To make sure that each neighborhood has an effective brochure they will need to attend training where they will create a brochure that will then be printed afterwards

a. Approve of the recommendation that was brought forward to the neighborhood

i. Vote:

1. In Favor: 15
2. Opposed: 0
3. Abstain: 1

6. Liaison Committee:

a. Colleen Gardner, Chief Garry Park

- i. CHHS Board Liaison to consider Fran Papenleur to continue to be the Liaison to the CHHS Board
- ii. 10-14 day applications can be turned in by contacting Colleen, there will be an email sent out on Monday with more information.
- iii. Potential to take it to have a second person on the board
- iv. Term ends at the end of October

7. Budget Committee

- a. Kathryn Alexander, Bemiss Neighborhood
 - i. The CA has \$5,000 from ONS
 - ii. Going forward to ask the City Council for \$15,000
 - iii. Understand that this is City money that means that it is burdened by city process and systems are in place.
 - iv. This would be seed money for other money that the neighborhood could set up.
 - v. The purpose is to give the ability to engage the public in the Neighborhood Councils
 - vi. Time frame for money
 1. When the money is used within the confines of what the city already does it depends on what it is.
 - vii. Application process would begin in January for neighborhoods and could have confirmation by April to have the funds allocated.
 - viii. There has been no determination on how the money will be allocated all be it competitive.
 - ix. Consider whether this committee would become a standing committee versus an ad-hoc committee.
 1. Motion: To make the budget a standing committee.
 - a. In Favor: unanimous
 - b. Not in favor: 0
 - c. Abstain: 0
 2. Founding CA Reps:
 - a. Bemiss-Kathryn Alexander
 - b. Southgate-Andy Hoyer
 - c. Browne's Addition-Tim Finneran

8. CSO Tanks/Vegetation

- a. Fran Papenleu, Audubon-Downriver Neighborhood
 - i. Level of Concern
 1. South Riverton
 2. Northwest
 - ii. Take the temperature on how important this is to the neighborhoods?
 1. Landscaping on CSO tanks once they are installed in the neighborhoods
 - iii. Quality control on construction issues
 - iv. Look at going beyond the CSO tanks, talk about vegetation for public projects
- b. Put this on the agenda for the next CA/CC meeting
- c. Put this on the community assembly meeting
- d. Follow through after installation and ongoing maintenance, MOU
- e. Driscoll St. trees there were people who agreed to water the trees and they backed out
- f. Putting maintenance on the back of the poorest residents
 - i. Public Maintenance program
 - ii. Sidewalk repair programs
 - iii. Working on a program to bring CTAB dollars to propose that it goes to sidewalk repair for those low income people who have Notice of Violations.

In attendance:

Audubon/Downriver	Bemiss	Browne's Addition
Chief Garry Park	Cliff Cannon	East Central
Emerson Garfield	Hillyard	North Indian Trail

Not in attendance:

Balboa/SIT	Logan	Five Mile Prairie
Lincoln heights	Grandview/Thorpe	Manito/Cannon Hill
Nevada/Lidgerwood	West Hills	

Minnehaha
Peaceful Valley
Southgate

Northwest
Riverside
West Central

North Hill
Peaceful Valley
Whitman

DRAFT

CA Administrative Committee Meeting

September 22, 2015

4:45-5:30 p.m.

City Hall, ONS

Present:

Fran Papenleur (Audubon-Downriver)

Gary Pollard (Riverside), via phone 1st half

Absent:

Jay Cousins (Emerson-Garfield)

Seth Knutson (Cliff-Cannon)

Kathryn Alexander (Bemiss)

Others Present:

Heather Trautman, City Staff/ONS

Rod Minarik, City Staff/ONS

CC:

Karen Stratton, City Council Liaison

NOTE: NO QUORUM PRESENT

I. Today's Agenda/Items to address:

- Draft Agenda for October 2nd Community Assembly meeting
- New Business

II. October CA Agenda - Topics, speakers and/or reports were reviewed.

- A. City Council – 10 minutes
- B. CA Admin Committee
 1. De-Brief CA/CC Meeting
 2. Establish Nominations Committee
- C. Retreat Committee – vote regarding meeting start time 2016
- D. ONS/Code Enforcement – Heather - Updates on programs and initiatives. (15 minutes)
- E. PeTT – Paul Kropp – update re: Pedestrian Plan. (10 minutes)
- F. Liaison Committee – Colleen Gardner (10 minutes)
- G. CA Budget – Kathryn – follow up. (15 minutes)

III. Follow Up/Additions

- A. Heather will ask Julie Banks for an update from the Public Safety Committee regarding the Long-Term Rental Housing Program.
- B. Heather will follow up for more information on the BSN training.
- C. The CA/CD committee will not meet until after the CA meeting. Fran will update application numbers during Open Forum.
- D. Land Use does not have a report at this time.
- E. Gary suggested that the proposals regarding affordable housing strategies be a topic of discussion at the September 30 Joint CA/CC meeting
- F. Agenda for CA/CC Meeting also to include discussion regarding landscaping on City projects (e.g., CSO tanks).

IV. November Agenda – Mayor's Budget

There being no other pressing business, meeting was adjourned at 5:15. Next CA Admin Committee meeting will be Tuesday, October 27, 4:45 p.m. City Hall/ONS.

Long Term Rental Housing Stakeholder Group Update to Community Assembly 10/02/2015

Scope: Based on a request of Community Assembly and concerns raised by individual neighborhood councils the Public Safety Committee through a Stakeholder Group is exploring the issues and resources related to rental housing in Spokane. We are identifying potential issues and available solutions associated with rental housing in Spokane. The term "rental" for this project refers to occupancy for 30 days or longer.

Stakeholder Group: There are 15 stakeholders; 5 representing neighborhoods, 5 representing tenants, 5 representing landlords.

Timeline: 12-16 month. The project has 3 main work tasks to complete; task 1: Research/Study Issues, task 2: Identify programs/policies/ordinances/programs that may solve identified issues, task 3. Explore gaps between the issues and existing solutions.

The group is currently working on task 1: research/study issues to date the Stakeholder group has heard from speakers representing:

- July: Spokane Police Department
- August: Spokane Regional Health District
- September: City of Spokane Building Department and ONS & Code Enforcement

The schedule for the rest of the speakers' series is as follows:

- November: Fire Department
- December: Housing Providers
- January: Landlord Tenant Act
- February: Attorneys

Early in 2016, the group will move into tasks 2 and 3 to identify gaps between issues and existing solutions. Based on the information from presenters, we will continue the process to:

- Align issues with potential solutions/resources,
- Identify gaps in solutions/resources and issues, and
- Formulate recommendations based on gaps identified

Additional Information: The Stakeholder Group has also been provided baseline data regarding Rental Housing that was not previously known information. Including:

- # and % of housing in the City of Spokane that are rentals & # by unit type
- Rental Housing with below average conditions based on assessors records
- Rental Housing Age
- Rental Housing Density

Next Meeting:

If you are interested in joining in the discussion the next meeting is *October 6th, 3:30pm to 5:00pm at the YMCA Corporate building (1126 N. Monroe)* this meeting will be a question and answer session to fully comprehend the issues presented to the Stakeholder group to date by the presenters.

The process is lengthy and we are committed to performing the due diligence required for a topic of such importance to our community. The health, economic vibrancy and future of our city depend on the careful consideration and discernment of our group. Following the proposed timeline we have projected, we plan to have recommendations for the Community Assembly by the conclusion of the first quarter, 2016.

Action by CA Reps: Please discuss this at your neighborhood council meeting so that residents are aware of the work on this topic also provide any input they might have to Julie Banks at jbanks@ymcaspokane.org. Find more information on our website at: <https://my.spokanecity.org/neighborhoods/community-assembly/subcommittees>

Plan Commission
Liaison Report
October 2nd, 2015
Greg Francis

Neighborhood Notification Ordinance – Passed at the city council session on 9/21/15 with a 5-2 vote (Mike Allen and Mike Fagan opposed, primarily over automatic standing).

Pedestrian Plan Hearing – At the 9/23/15 Plan Commission hearing, the proposed amendment to the comprehensive plan focusing on pedestrians passed 6-0. There was little public comment and several suggestions by the PeTT committee were added to the plan.

Manufactured Home Park Text Amendment Hearing – At the 9/23/15 Plan Commission hearing, the Plan Commission rejected the proposed text amendment regarding manufactured homes by a 5-1 vote. Instead, they have recommended that a comprehensive affordable housing study be added to the 2016 work plan. City council can choose to override the Plan Commission's decision as the Plan Commission is an advisory body.

The primary concern was that the proposed text amendment to the comprehensive plan regarding manufactured housing would lead to special zoning that would make it very difficult for manufactured home park owners to repurpose the park should they desire to do so. The Plan Commission saw little need for this amendment, as there has not been a trend to close manufactured home parks in Spokane.

Cell Tower Ordinance Workshop – A workshop was held on 9/23/15 and a draft of the "Wireless Communications Facilities" ordinance dated 9/19/15 was shared with the Plan Commission. This draft includes the following major changes over the 2005 ordinance. They are hoping to have the Plan Commission hearing at the 10/14/15 meeting.

- Preferred tower location places residential zones as least preferable
- Stealth design is required when developing in residential zones
- Encourages the use of DAS (Distributed Antenna Systems), which are smaller
- Multiple visualizations (renderings) are required to show what the installation would look like in the proposed location
- Increased setback requirements near residential zones to improve safety and look
- The city may engage an independent technical review at the cost of the applicant

The 9/19/15 draft ordinance is available at <https://my.spokanecity.org/projects/cell-tower-wireless-communication-facilities-code-update/>

Rezoning Proposal Hearings – At the 9/23/15 Plan Commission hearing, there were three rezoning requests to rezone residential parcels to various types of commercial use. All three rezoning requests passed with a 6-0 vote. The three locations are at Market and Cleveland, Maple and Wellesley, and just east of Perry Street between 10th and 11th avenues. All locations are adjacent to areas that are already zoned commercial.



Community Assembly Building Stronger Neighborhoods Committee

September 28th, 2015 Meeting Summary

Voting Members Present: E.J. Iannelli (Emerson-Garfield), Lois Wordahl (Hillyard), Karisa Silva (Hillyard), Tim Williams (Comstock), Joy Hart (East Central), Dixie Zahniser (Manito/Cannon Hill)

Others Present: None

Staff Present: Jackie Caro (ONS)

Meeting Summary: There were no August meeting minutes so they were not approved.

Appointing a BSN secretary: Dixie Zahniser said she would take minutes for the meeting.

BSN outreach efforts: Jackie reported that Alicia Powel and Heather Trautman attended the Lower South Hill Block party event and said that the information to hand out to participants. Jackie also reported that the Logan Block Party was well attended and great for the neighborhood.

ONS updates:

Intern for Neighborhoods: EJ reported on the Building Stronger Neighborhoods ongoing search for student interns. The search at Gonzaga has not been successful. Karisa will attempt to talk with the principal of Rogers High School regarding opportunities for student interns. Jackie will talk with a teacher at the On Track Academy for help in finding interested students. Lois will attempt to work with the Youth for Christ program to find 10 high school students who are interested in projects they can do in the different neighborhoods. Jackie will also talk with Kim Taylor at Spokane Falls Community College who called asking for projects for students regarding social services.

Brochure Trainings: There was discussion about having training sessions for neighborhoods to learn about and produce brochures about their Neighborhood Council. Proposed dates for training are Monday, October 26th and Thursday, October 29th. Meetings will be held 6:30 – 7:30, likely at City Hall. Jackie will advise when this is set up.

Next meeting: October 26th, 2015, noon at the Sinto Senior Center (1124 W Sinto Ave)

Meeting adjourn at 1:00pm

Proposed Agenda Items: Discuss internship outreach outcomes



DRB
Oct. 2015
Colleen Gardner

There were no reviews in Sept. The board was reviewing the Urban Designs that were presented for the awards for 2015.



Draft

Land Use Committee (LUC)

Minutes for: September 17, 2015

Facilitator: Teresa Kafentzis

Secretary: Teresa Kafentzis

***Executive Committee: Kelly Cruz, Patricia Hansen,
Teresa Kafentzis, Margaret Jones***

Introductions

Teresa Kafentzis – Southgate

Melissa Wittstruck – City of Spokane, ONS

Barbara Biles – Emerson Garfield

Greg Francis – Rockwood, Plan Commission Liaison

Margaret Jones -- Rockwood

Review and Approve Current Agenda

No quorum.

Review and Approve Minutes for Previous Month

No quorum.

Old Business

- Flowcharts from Planning Department
 - Wait to work on until Neighborhood Notification ordinance finalized (final reading and testimony on Monday, September 21.)
 - Is there a flowchart available on Neighborhood Notification?
- Update on cell phone towers – moratorium extended until November 5, 2015
 - Language changes:
 - Significant changes made, including:
 - prioritizing zones and including city-owned properties as preferred sites
 - current and future technology needs
 - new definitions to address tech changes
 - Points of disagreement
 - stealth-design definition
 - if in a residential zone or within 150 feet, require stealth
 - require or incentivize in other zones
 - concern that city can't regulate technology, FCC overrides

- use of city parks in residential zones, notification of neighbors
- expand definition of significant gap to include capacity
- Invite Mike Allen to update LUC on cell phone tower

New Business -- none

Reports:

- **Plan Commission Update – Liaison, Greg Francis (Rockwood)**
 - Cell phone tower workshop September 23, 2015
 - CA meeting on 9/11 updated draft distributed
 - Hearings upcoming at September 23, 2015
 - Pedestrian Plan Comp Plan Amendment
 - Comprehensive Plan Land Use Annual Amendments for 2015
- **PeTT Committee Update – Paul Kropp (Southgate)**
- **Planning & Development Quarterly Updates (Planning Director)**
- **Building Stronger Neighborhoods** (invite when needed)
- **Community Development** (invite when needed)

Good of the Order

- **Next Meeting Items:**
 - Determine if a flowchart is available for Neighborhood Notification ordinance.
 - Invite Mike Allen regarding cell phone moratorium from city council of view
 - Update on Pedestrian Plan from Ken Pelton

Next meeting is October 15 at 5:00 p.m. at West Central Community Center

Adjourn at 6:00 p.m.



Chief Garry Park

Neighborhood Council

Halloween Fund Raiser

Pizza Feed/includes drink

Oct 24th 5:30-7:30pm

Cassnao's 2002 E Mission

Door Prizes

Coloring contest

\$6 per person

Children under 6 free

BRIEFING PAPER
City of Spokane
Abandoned Property Registry Ordinance Amendments

Councilmember Amber Waldref
September 10, 2015

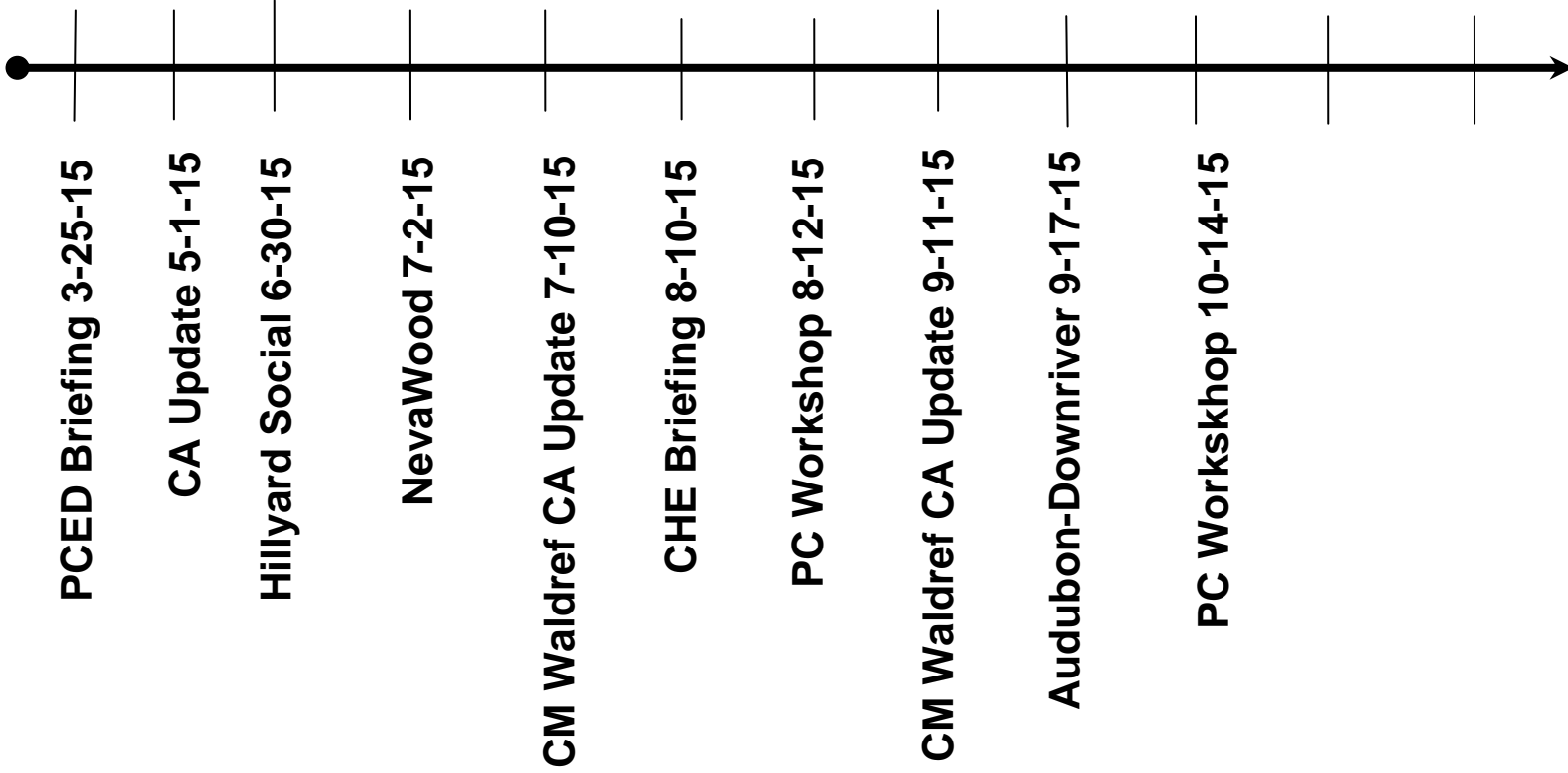
On October 20, 2014, the City Council passed an ordinance which established an abandoned property registry. SMC 17F.070.420. The goal of this registry is to proactively engage mortgage lenders in taking responsibility for the conditions of abandoned foreclosed properties and to combat negative community impacts such as transients, illegal dumping, graffiti and safety. Since enactment, the best practices for dealing with properties in the foreclosure process have evolved across the country, causing the City to review its ordinance and suggest the following substantive revisions:

- Change focus from “abandoned properties” to “Foreclosure Properties” – properties in various stages of the foreclosure process which show signs of abandonment or lack of maintenance. Rather than wait for a foreclosed property to become abandoned, the registry process would now be required of the lender when the notice of foreclosure is issued. This change allows for earlier intervention to prevent deterioration of property.\
- Clarifies how properties can be removed from the registry – by satisfaction of the mortgage, property no longer in mortgage default, or property sold in an arms’ length transaction with a non-related party.
- Clarifies that Code Enforcement is the enforcement officer for actions involving Foreclosure Properties.
- Provides that the bank or other responsible party must waive objections to the City entering the property for purposes of abating nuisances or dangerous conditions.
- Creates requirement for the designation of a local agent for the property with a 24-hour contact number.
- Provides that either the bank or Code Enforcement can begin the process of listing the property on the registry.

- Clarifies that registration status follows the property, and remains until such time as the property is no longer in foreclosure or mortgage default; transferee of the property must continue to abide by the registration program requirements.
- Requires the bank to notify the City of changes in ownership or occupancy status within 10 days.
- Provides that within 90 days of mortgage default, the property must be listed on the registry.
- Requires the bank to inspect the property monthly while it is on the registry.
- Adds Owner, Lender and Local Agent to the list of those responsible for taking actions, receiving notices, etc.
- Removes the registry's interaction with the Building Official's substandard building process to remove confusion and duplication of effort.
- Clarifies that banks cannot get properties off the registry by simply transferring title to the property to a subsidiary of the bank
- Raises the registry fee from \$200 to \$500 to cover costs of both administration and on-going monitoring.

Questions? Please contact Councilmember Amber Waldref at awaldref@spokanecity.org or 625-6275 or Heather Trautman, Director of Office of Neighborhoods and Code Enforcement at htrautman@spokanecity.org at 625-6854.

Foreclosure Property Registry
Proposed Amendments
Public Participation March – September 2015



ORDINANCE NO. C-_____.

An ordinance relating to amendments to the abandoned property registration program in the city of Spokane; amending sections 08.02.0675 and 17F.07.520 of the Spokane Municipal Code.

Comment [BM1]: Title changed

WHEREAS, residential properties in various stages of the foreclosure process exist in several neighborhoods throughout the City of Spokane; and

WHEREAS, many of these properties are not adequately maintained by the owner or by the lender or loan servicer who is responsible for the property; and

WHEREAS, the City of Spokane's Comprehensive Plan emphasizes the importance of neighborhoods to the character, integrity, functionality, vibrancy, and resilience of our City and its people; and

WHEREAS, non-resident lenders and mortgagees may have little, if any, interest in preventing properties which are in a stage of mortgage default or the foreclosure process from becoming a focal point for crime, graffiti, deterioration, or from becoming a factor in the reduced property values of the adjacent properties; and

WHEREAS, to address this issue, the City Council in 2014 created an abandoned property registration program; and

WHEREAS, nationwide, cities are addressing the same issue, and in doing so, best practices have evolved; and

WHEREAS, The City Council now finds it necessary to the general welfare of the residents of the City to amend and strengthen the existing abandoned property registration program, to ensure that it keeps pace with nationally-evolving best practices.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That section 17F.070.520 of the Spokane Municipal Code is amended to read as follows:

Section 17F.070.520 ~~((Abandoned Property))~~ Foreclosure Registration Program

Comment [BM2]: Title change throughout.

A. Purpose

Comment [BM3]: Stronger statement of purpose of registry.

It is the purpose and intent of this section to establish ~~((an)) a~~ ~~((abandoned))~~ Foreclosure ~~((property))~~ Property registration program in order to protect the community from ~~((becoming blighted as a result of abandoned properties that are not properly secured and maintained))~~ the deterioration, crime, and decline in value in Spokane's neighborhoods caused by properties in various stages of the foreclosure process, and

to identify, regulate, limit, and reduce the number of those properties within the City of Spokane. ((This section requires)) It is the policy and intent of the City to establish a requirement that the lender or other responsible ((parties)) party(ies) of properties that ((have been abandoned)) are in the foreclosure process to register those properties with the City as set forth in this section in order to protect the neighborhoods from the negative impacts of absentee ownership and lack of adequate maintenance and security for properties in the foreclosure process.

B. Definitions

As used in this chapter, the following terms have the meanings indicated unless the context clearly indicates otherwise:

1. "Abatement Order" means an appealable order, supported by specific factual findings, issued by the Office of Neighborhood Services and Code Enforcement which directs the Owner of a Foreclosure Property to take certain specific steps, within a specific period of time, to ensure that the relevant property is in compliance with this section.
2. ~~((("Abandoned Property" means a property that is vacant and (1) is under a current notice of default and/or notice of trustee's sale; (2) is the subject of a pending tax assessor's lien sale; (3) has been the subject of a foreclosure sale where the title was retained by the beneficiary of a deed of trust involved in the foreclosure; (4) has been transferred under a deed in lieu of foreclosure/sale or (5) is subject to a contract forfeiture. Property acquired by Spokane County at a tax foreclosure sale under chapter 84.64 RCW is not to be included within the definition of "Abandoned Property".))~~
3. "Enforcement Officer" means the Director of the Office of Neighborhood Services and Code Enforcement or its designee.
4. "Evidence of ((Vacancy)) Foreclosure Status" means any condition that on its own or combined with other conditions present would lead a reasonable person to believe that the property is ((vacant and not occupied by authorized persons)) a Foreclosure Property. Such conditions include, but are not limited to, overgrown and/or dead vegetation; accumulation of newspapers, circulars, flyers and/or mail; past due utility notices and/or disconnected utilities; accumulation of trash, junk, and/or debris; statements by neighbors, passersby, delivery agents, or government employees that the property is ((vacant)) in foreclosure; the presence of boards over doors, windows or other openings in violation of applicable building code; and for residential properties, the absence of window coverings such as curtains, blinds, and/or shutters; the absence of furnishings and/or personal items consistent with residential habitation.
5. "Foreclosure" means the legal processes described in Title 61, Revised Code of Washington, in which a mortgagee or other lien holder terminates a property owner's equitable right of redemption to obtain

Comment [BM4]: Clarifies enforcement officer.

Comment [BM5]: Vacancy no longer an element of registrability.

legal and equitable title to the real property pledged as security for a debt or the real property subject to the lien. For purposes of this section, the foreclosure process is not concluded until the property obtained by the mortgagee, lien holder, or their designee, by certificate of title or other means, is sold to a non-related, bona fide purchaser in an arms'-length transaction to satisfy the debt or lien.

6. "Foreclosure Property" means a property that is (1) under a current notice of default and/or notice of trustee's sale; (2) the subject of a pending tax assessor's lien sale; (3) the subject of a foreclosure sale where the title was retained by the beneficiary of a deed of trust involved in the foreclosure; (4) a property title to which has been transferred under a deed in lieu of foreclosure/sale, or (5) subject to a contract forfeiture. Property acquired by Spokane County at a tax foreclosure sale under chapter 84.64 RCW is not "Foreclosure Property" within the meaning of this section. For purposes of this section, a property remains a Foreclosure Property until it is sold at an arms'-length transaction to a non-related bona fide purchaser or until the foreclosure action has been dismissed and any default has been cured.
7. "Lender" means any person who makes, extends, ((or)) holds, or services a real estate loan agreement and includes, but is not limited to, mortgagees; beneficiaries under deeds of trust; underwriters under deeds of trust; vendors under conditional land sales contracts; trustees and a successor in interest to any mortgagee, beneficiary, vendor or trustee and any other lien holder on the property. The term also includes any mortgagee, beneficiary or trustee that accepts a deed in lieu of foreclosure.
8. "Local Agent" means an individual property manager, property management company, or similar person or entity, located in Spokane County and responsible for, having the authority to make decisions and required expenditures concerning, the maintenance and security of a Foreclosure Property and the abatement of nuisance conditions at the property.
9. "Owner" means any individual or group of natural ((person)) persons, partnership, association, corporation or other entity having legal or beneficial title in real property including any borrower.
10. "Property" means any unimproved or improved, residential or commercial real property, or portion thereof, situated in the City, and includes the buildings or structures located on the property regardless of condition.
11. "Responsible ((party)) Party" means any person, partnership, association, corporation, or fiduciary having legal or equitable title to or any interest in any real property, including but not limited to an Owner, borrower, and Lender as defined in this section.

Comment [BM6]: More specific definition of registrable properties.

Comment [BM7]: Includes loan servicers.

Comment [BM8]: Local responsible person added.

C. Establishment of a Registry

Comment [BM9]: Establishes registry.

The Office of Neighborhood Services and Code Enforcement shall establish and maintain a Foreclosure Property Registry to implement the terms of this section.

D. Registration of ~~((Abandoned))~~ Foreclosure Properties.

1. Any Lender which holds or services a mortgage on real property located in the City of Spokane shall inspect the property upon mortgage default.
2. The Enforcement Officer can also initiate the registration process.
3. ~~((The)) Any ((lenders)) Lender or other ((responsible parties)) Responsible Party(ies) of ((real property which has been abandoned)) a Foreclosure Property as defined in this section shall register that property with the City of Spokane ((Department of Building Services)) Office of Neighborhood Services and Code Enforcement within ((thirty (30))) ten (10) ((day)) days of the property becoming ((abandoned)) a Foreclosure Property within the meaning of this section and initial inspection or of receiving notice from the City of the requirements of this section, and every 12 months thereafter until the property is no longer a Foreclosure Property within the meaning of this section. A separate registration is required for each property.~~
4. The content of the registration shall include:
 - a. Proof of ownership, or financial interest, such as a lien or loan,
 - b. The name, address, phone number, and email address for ~~((and contact information of)) the ((owner)) Owner, ((lender)) Lender, ((or)) ((responsible party)) and Responsible Party ((or the)) and twenty-four hour contact phone number of the Local ((agent)) Agent of the respective entity; and~~
 - c. ~~((The name and contact information for the local property manager responsible for maintaining the property; and))~~
 - d. Documentation which demonstrates the property is ~~((vacant,))~~ foreclosed, pending foreclosure, or subject to foreclosure, trustee's sale, tax assessor's lien sale or other legal proceedings.
5. The Lender, Owner, or Responsible Party shall notify the Enforcement Officer within ten (10) days of the date of any change in the information contained in the registration.
6. Mortgagees who have existing Foreclosure Properties on the effective date of this ordinance have 30 calendar days from the effective date to register the property with City of Spokane Office of Neighborhood Services and Code Enforcement. A separate registration is required for each property.
7. All property registrations are valid for one year from the date of entry of registration as recorded by Office of Neighborhood Services and Code Enforcement. Subsequent registrations are due every twelve (12) months thereafter for renewal and must certify required registration data is current and correct.

Comment [BM10]: Inspection required upon mortgage default.

Comment [BM11]: City can also start registration process.

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Comment [BM12]: Clarifies that properties stay on the registry until they meet requirements for coming off.

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E. Minimum Property Maintenance Requirements.

While a Foreclosure Property is registered, ~~((The lender))~~ the Lender or ~~((responsible party))~~ Responsible Party shall be required to:

1. maintain and keep Foreclosure ~~((properties))~~ Property free of conditions including, but not limited to:
 - a. weeds, dry brush, dead vegetation, trash, junk, debris, building materials and junk vehicles,
 - b. accumulation of newspapers, circulars, flyers, notices (except those required by federal, state, or local law), and discarded personal items including, but not limited to, furniture, clothing, or large and small appliances, and
 - c. graffiti, tagging, or similar markings by removal or painting over with an exterior grade paint that matches and/or coordinates with the color of the exterior of the structure,
2. secure ponds, pools and hot tubs and ensure that they do not become a public nuisance,
3. secure the Foreclosure ~~((property))~~ Property to prevent access by unauthorized persons, including, but not limited to, the following: the closure and locking of windows, doors (walk-through, sliding and garage), gates, and any other opening of such size that it may allow a child or any other person to access the interior of the property and or structure(s). Securing also includes boarding as applicable. Preferred ~~((Material used))~~ material for boarding shall be painted with an exterior grade paint that matches and/or coordinates with the color of the exterior of the structure, or is of a material that mimics glazed windows and intact doors.
4. Post the property with no trespassing signs and current emergency contact information for the local agent.
5. take any other action necessary to prevent giving the appearance that the property is abandoned, and
6. monitor the Foreclosure ~~((property))~~ Property monthly or more frequently as necessary to prevent the creation of a nuisance.

Comment [BM13]: Public posting of the property required.

F. ~~((City))~~ Monitoring of Foreclosure Property.

1. Upon registration, the City will provide regular monitoring of ~~((the))~~ Foreclosure ~~((property))~~ Properties including, but not limited to, periodic site visitation, which will not exceed the City's rights of access as well as notification to ~~((lender))~~ Lender or ~~((responsible party))~~ Responsible Party if the property begins to exhibit characteristics established in RCW 35.80.010. The City's monitoring of ~~((the))~~ Foreclosure ~~((property))~~ Properties does not relieve the ~~((lender))~~ Lender or other ~~((responsible party))~~ Responsible Party from monitoring and maintaining the property ~~((under subsection D))~~ as required by this section.

2. At least monthly while a Foreclosure Property is registered, the Lender or Responsible Party shall inspect the Foreclosure Property.

Comment [BM14]: Monthly inspection of property required.

G. Waiver for City to Abatement – Trespass of Unauthorized Individuals.

1. As part of the Foreclosure ((property)) Property registration, the Owner((lender)), Lender, Local Agent,((or responsible party)), Responsible Party, or other person having the legal authority to do so ((may)) shall waive any objection to the City to enter onto the property for purposes of abating ((a)) any condition that would constitute an unfit or substandard building as established in RCW 35.80.010, nuisance condition under SMC 10.08.010 Litter, SMC 10.08.030 Nuisance, SMC 10.10 Graffiti, 10.16 Junk Vehicle, and to issue a trespass order against any unauthorized individual from the Foreclosure Property.
2. The City shall notify the ((owner)) Owner, ((lender)) Lender, ((or responsible party)), Responsible Party, or Local Agent ((five)) ten (10) days prior to the City taking abatement action in order to allow the ((owner)) Owner, ((lender)) Lender, ((or responsible party)), Responsible Party, or Local Agent to abate the condition first unless such abatement constitutes an emergency ((and)), in which case, the City may abate the emergency ((must be abated)) immediately.
3. The cost of the abatement of any of the illustrative conditions contained in paragraph E above shall be charged against the Foreclosure ((property)) Property pursuant to SMC 08.02.067 and shall be lienable pursuant to SMC 17F.070.500 and other applicable sections of the municipal code pursuant to state law.

Comment [BM15]: Better list of unlawful conditions and ensures abatement costs can become a lien on the property.

~~((The lender or responsible party shall provide written authorization to the police department to issue a trespass order against any unauthorized individual from the property.))~~

H. Local ((Property Manager/))Agent

The ~~((lender)) Lender or ((responsible party)) Responsible Party~~ shall provide the City with the name, address, telephone number, email address and 24-hour contact information ~~((and contact information))~~ of ~~((the)) a Local ((local property manager or agent)) Agent~~ who has the authority to act to respond to complaints regarding the Foreclosure ~~((property)) Property~~ and to remedy any nuisance, substandard or unfit conditions found on the property.

I. Annual ((Abandoned)) Foreclosure Property Registration Fee.

The ~~((lender)) Lender or ((responsible party)) Responsible Party~~ shall pay the annual non-refundable((abandoned)) Foreclosure ((property)) Property registration fee as set forth in SMC ~~((8.02.069))08.02.0675.~~

J. ((Building Official's Substandard or Unfit Building Declaration

If an abandoned property that has been properly registered with the Director of Building Services pursuant to this section is subsequently determined to be a substandard or unfit building by the Building Official pursuant to SMC 17F.070.400-.450, the abandoned property registration fee will not be imposed if the property is subject to the other fees set forth in SMC 8.02.067. If the property is removed from the Building Official's review agenda and the property is not occupied, the abandoned property registration shall be imposed-))

J. Policies and Procedures

The ((City-))Office of Neighborhood Services and Code Enforcement shall ((may)) develop ((policies)) procedures to implement ((the procedure set forth above,)) this section which are consistent with and do not conflict with ((the provisions of-))this section, the Spokane Municipal Code, or ((the Revised Code of-))Washington law.

K. Violation

2. Any person, firm or entity who fails to register ((an abandoned property)) a Foreclosure Property pursuant to the requirements of this section shall be subject to a class 1 civil infraction. Each day in which a Foreclosure Property which is subject to this section is not registered shall constitute a separate violation.
3. Failure to maintain ((the)) a Foreclosure Property ((property)) as required by this section is ((result in the issuance of)) a criminal misdemeanor violation under SMC 10.08.030 for maintaining a nuisance property in addition to applicable penalties for nuisance conditions in the municipal code or state law.
4. Failure to provide notification of changes in ownership of a Foreclosure Property under this section is a class 1 civil infraction.

L. Removal of properties from the registry

1. A property may only be removed from the Foreclosure Property registry upon the Lender's, Owner's, or Responsible Party's written certification that (1) the mortgage or lien on the property has been satisfied or legally discharged, (2) the property is no longer in mortgage default, or (3) the Foreclosure Property has been sold to a non-related party in a bona-fide, arms' length transaction.
2. A Lender's statement that it no longer desires to pursue foreclosure, has filed a dismissal of lis pendens and/or summary of final judgment and/or certificate of title or otherwise, such as deed in lieu of foreclosure shall not be the basis for removal of a Foreclosure Property from the registry under this section.
3. For purposes of this section, a transfer to another entity which is under common ownership with the Lender, as determined in the sole discretion of the Office of Neighborhood Services and Code Enforcement, is not an arms' length transaction.

Comment [BM16]: Specific removal conditions.

M. Transfer of Ownership

1. If the mortgage on a registered Foreclosure Property is transferred, the transferee shall be subject to the requirements of this section and shall, within five (5) days of the transfer of the mortgage, register the property as a new registration in accordance with this section. Any previously unpaid registration fees are the responsibility of the transferee and are due and payable upon the new registration.
2. If the mortgagee sells a Foreclosure Property in an arms'-length transaction to a non-related person or entity, the transferee is subject to the terms of this section and shall register the property as a new registration under this section within five (5) days of the sale. Any previously unpaid registration fees shall be the responsibility of the new owner.

Section 2. That section 08.02.0675 of the Spokane Municipal Code is amended to read as follows:

Section 08.02.0675 Annual Foreclosure ~~((Abandoned))~~ Property Registration Fee

There shall be ~~((an))~~ a non-refundable annual fee for ~~((an abandoned property))~~ registration of a Foreclosure Property registration under SMC 17F.070.520 in the amount of ~~((two hundred dollars (\$200.00)))~~ three hundred fifty dollars (\$350.00).

Comment [BM17]: Enhanced fee.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor



Date

Effective Date

DRAFT

Community Assembly

Friday, October 2, 2015



User log in and password

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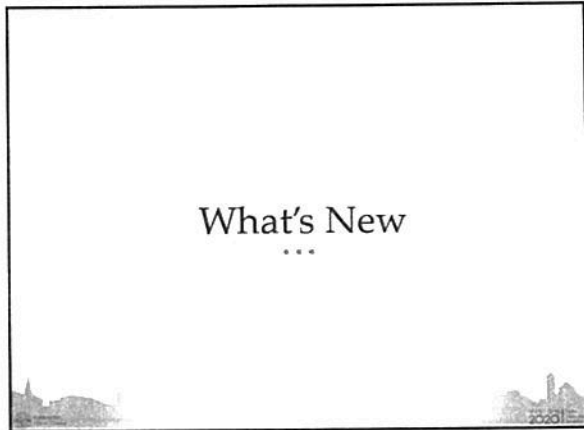
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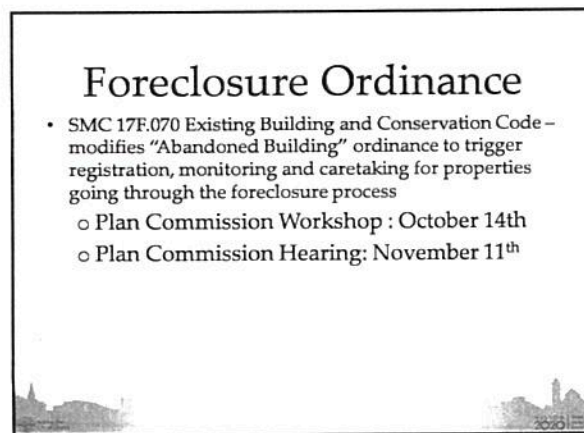


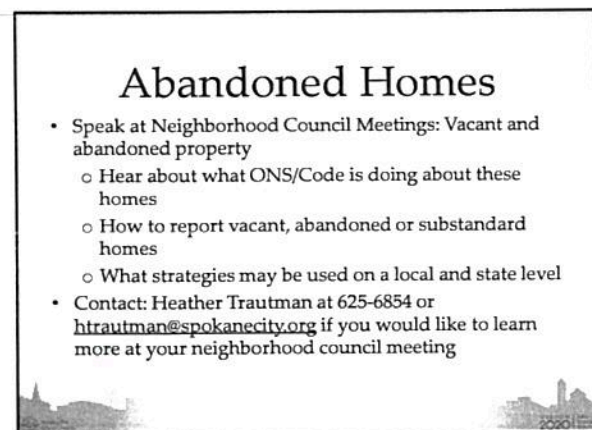
Upcoming Events

- Monday, October 26th, Neighborhood Brochure Training, 6:00-7:30 p.m., 6th Floor Training Room, City Hall, 808 W. Spokane Falls Blvd.
- Thursday, October 29th, Neighborhood Brochure Training, 6:00-7:30 p.m., 6th Floor Training Room, City Hall, 808 W. Spokane Falls Blvd.
- New: Events Added to ONS website! Do you have an event you want let the community know about? www.spokaneneighborhoods.org by t
- www.spokaneneighborhoods.org select "Meetings and Events" tile to view Google Calendar









Other Ordinance Updates

- SMC 17C.310 Animal Keeping – restore restrictions for animal noise (other than dogs) for continuous or distressful noise
- SMC 10.16 Junk Vehicle – clarify the process from notice of violation to civil infraction for failure to voluntarily remove a junk vehicle



Neighborhood Notification

- Working on transition with City Departments to provide direct notification
- Include resources for projects and applications:
 - Provide links to information: Predevelopment Notes, applications, permits
 - www.spokanecity.org click on 'services' tab and click 'on line permitting'
 - <https://aca.spokanepermits.org/CitizenAccess/default.aspx>



2015 Program Application Schedule

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2015 Proposed Program Application Dates

- January 5th to March 2nd: Traffic Calming Applications
- January 5th to March 16: Mobile Speed Feedback
- February 18th to June 1st: Clean-Up Application
- March 1st to July 31st: Greening Grant – Forest Spokane
- June 1st to August 31st & November 25th: CDBG Applications

CDBG Program

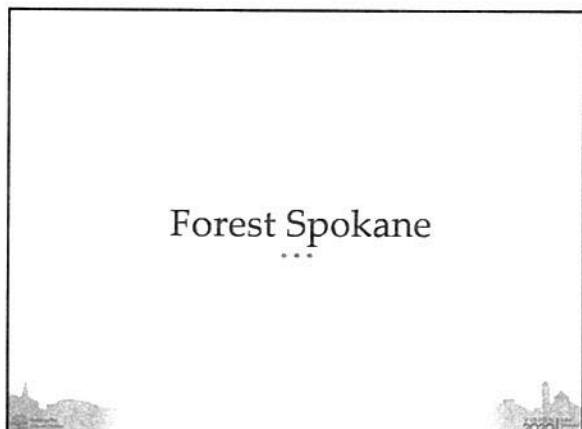
CDBG

2015 Application Status

- **Next Steps**
 - Project Design Underway
 - Project Construction Beginning

CDBG Project Timeline





Residential Tree Program

Fall Residential Tree Program Event:

Registration deadline: **October 7th**
 Vouchers Issued: **October 9th**
 Tree pick-up dates: **October 17th – 24th Homesfires**
 October 24th – Spokane Conservation District

- The dates and trees species have been selected
- Online registration page for the program:
<https://my.spokanecity.org/neighborhoods/programs/forest-spokane/>
- Neighborhoods are being asked to participate in the same manner at the spring:
 - Distributing information to residents
 - Signing residents up for trees – sign up in person available
 - If a neighborhood would like to opt out of this role please notify
 Alicia Powell, apowell@spokanecity.org

Proposed Pedestrian Priority Zone Designations and Project Identification

Page 1 -- October 2015

▪ **Downtown/Browne's Addition/University District**

Where: Throughout downtown, Browne's Addition and the University District

Why: Downtown and the University District have the highest pedestrian demand and a vibrant mix of uses and destinations. While downtown has relatively good pedestrian infrastructure, this area still has a significant number of collisions involving pedestrians, offering opportunities for further improvement.

▪ **West Central/Emerson-Garfield/Logan neighborhoods north of the Spokane River**

Where: Boone Avenue at Maple Street/Ash Street; along Maxwell Avenue/Mission Avenue between Belt Street and Hamilton Street.

Why: Neighborhoods includes a mix of residential, employment areas such as Spokane County offices, and recreational activities including Spokane Arena. Major arterial crossings make pedestrian connections difficult. One area with many pedestrian-vehicle collisions is the intersection of Division Street & North River Drive.

▪ **Holy Family Employment Center/Norhtown/Francis -Division**

Where: Along Francis near Division; near Holy Family Hospital, Franklin Park, Franklin Park Commons and Northtown Mall.

Why: The Holy Family Employment Center, the two shopping centers and the higher intensity land uses including offices, high density residential living, as well as an elementary school and major park are significant generators of pedestrian demand. The streets in this area have very high pedestrian demand scores. Vehicle speeds on Francis Avenue and Division Street are often very high. This area includes a designated Employment Center and a pedestrian fatality took place near the intersection of Division and Francis. Access to Franklin Park from the east side of Division Street is challenging due to high speeds and traffic.

▪ **Mission Park/Mission and Napa area**

Where: In the area near Mission Park and the Spokane River extending to the east including Stevens Elementary School and the Mission and Napa neighborhood business area.

Why: This is an active area with a concentration of activities including mixed land uses, schools, employment, and connections to the Centennial Trail.

▪ **Lincoln Heights activity area**

Where: Area in the vicinity of the 29th Avenue and Southeast Boulevard intersection east to Ray and along Regal south to 37th Avenue.

Why: The Lincoln Heights District Center is the principal activity node of surrounding neighborhoods. The area is a shopping center close to two parks, a senior center, and schools. The area also includes three grocery stores. Pedestrian deficiency scores are high in several locations within this area.

▪ **North Monroe Street Corridor**

Where: From the Spokane River north along Monroe Street to the Garland District

Why: Pedestrian need is relatively low in the residential neighborhoods bordering Monroe, but people in these neighborhoods rely on a variety of services along the corridor, creating high pedestrian demand. The Garland District is a designated Neighborhood Center.

▪ **Market Street, Hillyard Business Corridor**

Where: Market Street between Wellesley Avenue and Francis Avenue.

Why: Developing commercial corridor with residential and employment areas nearby. Demand is very high and pedestrian deficiency scores are moderate.

- **South University District, Sprague Avenue**

Where: Along Sprague Avenue, in the vicinity of Sherman Street.

Why: This is a part of the South University District and is an employment area with a mix of commercial and industrial uses. This area is expected to develop with residential uses and along with the planned University District Bridge providing a north-south connection to the University District campus, significant pedestrian demand is anticipated. Demand and overall need scores are high.

- **Hamilton Street**

Where: Hamilton Street, north of the Spokane River to Foothills Drive.

Why: Rapidly growing high demand corridor near Gonzaga University which includes parks, grocery stores, employment, and schools. Hamilton is an arterial roadway that is a designated Corridor. Hamilton divides many university uses and passes through residential areas. This corridor illustrates moderate to high pedestrian need scores.

- **East Sprague/5th and Altamont**

Where: In the neighborhood of East Sprague Avenue and extending south of Sprague in the area near Altamont Street.

Why: The East Sprague – Sprague and Napa Employment Center is an area with higher pedestrian demand scores, a school, social services and a commercial corridor. Altamont Street connects the neighborhood south of I-90 with Sprague. The area west of Altamont is the location of the East Central Community Center and the East Side Library. There have been recent improvements to the pedestrian environment in portions of this area along Sprague Avenue.

- **Driscoll Boulevard/Northwest Boulevard/Alberta/Cochran**

Where: In the area generally north of Northwest Boulevard along Alberta and Cochran Streets and connecting to Driscoll Boulevard.

Why: These arterial streets have higher pedestrian deficiency scores largely because of a lack of sidewalks. The pedestrian demand score for the areas nearby are moderate to high. High traffic volumes on these major arterials make pedestrian crossings difficult.

- **Lincoln and Nevada - future opportunity – new development Lincoln and Nevada Neighborhood Center**

Where: Lincoln Road and Nevada Street.

Why: Many residential streets north of Lincoln lack sidewalks but connect to destinations including schools and parks. Vehicle speeds on Nevada Street are often very high. This area includes a Neighborhood Center. A pedestrian fatality took place at the intersection of Magnesium and Nevada to the north when a city truck hit a teenager while turning at the signal. Sidewalk exists on the west side of Nevada. Sidewalk on the east side of Nevada will be constructed as this area develops in the future.

- **South Perry**

Where: In the neighborhood of South Perry Street and 9th Avenue.

Why: The South Perry Neighborhood Center is an area with higher pedestrian demand scores, an elementary school, higher density housing, a city park, and social services. Perry Street is a minor arterial that connects to the vicinity of the University District to the north and Southeast Boulevard to the south. The heart of the Perry District is an active business center. There have been recent improvements to the pedestrian environment in this area with improved sidewalks, street trees and other features.

▪ **Lower South Hill/Sacred Heart Medical Center**

Where: The lower South Hill area generally extending from Maple Street to Cowley Street.

Why: This area has some of the highest employment and population density in the city. Sacred Heart Medical Center is a major employer and there are significant office uses in this area. Higher density residential housing is located throughout this area of the South Hill. Lewis and Clark High School generates a large amount of pedestrian activity. Other generators of pedestrian demand include city parks and social services in nearby downtown Spokane.

PROJECT IDENTIFICATION / PEDESTRIAN IMPROVEMENT METHODOLOGY

The Pedestrian Priority Zones provide guidance for identifying high priority areas for future pedestrian improvements.

The Pedestrian Priority Zones were identified using the pedestrian needs analysis. The Pedestrian Needs Analysis compares pedestrian demand indicators with existing pedestrian infrastructure, and is used to compare different locations to help make data-driven decisions that are equitable and fair.

This is only one tool to assist with prioritizing locations for pedestrian projects; it should not be used as the sole determinant for making decisions.

An integrated approach that includes availability and stipulations of funding, community support, and cost sharing opportunities with other planned projects will be considered in the decision making process. Pedestrian projects and other street projects are identified in the Six-Year Comprehensive Street Program which is updated annually. Figure 16 shows the general location of the Pedestrian Priority Zones.

Figure 16 – Pedestrian Priority Zones
(plan draft p. 48)

Figure 18 provides an example of how potential sidewalk improvement projects may be identified using the pedestrian demand analysis. The map identifies missing sidewalks on one or both sides of a street. The missing sidewalk data is compared to the Pedestrian Demand Score. The result is an identification of locations where there is missing sidewalk in areas with the highest pedestrian demand.

Figure 18 – Comparison of Pedestrian Demand and Missing Sidewalks
(plan draft p. 50)

Corridor Sketch Initiative

IMPLEMENTING LEAST COST PLANNING

What is the Corridor Sketch Initiative?

The Corridor Sketch Initiative is a new way for the Washington State Department of Transportation to work jointly with partners to capture and document consistent baseline information about each transportation corridor around the state in order to inform future investment decisions.

A corridor sketch will contain information that describes the characteristics of each corridor, its current and future function, as well as its performance expectations. It will ultimately identify cost-effective strategies for future consideration. A corridor sketch is not a substitute for detailed planning and analysis, nor is it a list of investments or projects.

The Corridor Sketch Initiative is one way [WSDOT is implementing Least Cost Planning](http://www.wsdot.wa.gov/Projects/PracticalDesign/lcp.htm)¹ at the corridor level. Statewide implementation of the Corridor Sketch Initiative is consistent with WSDOT's strategic plan, also known as [Results WSDOT](http://www.wsdot.wa.gov/Secretary/ResultsWSDOT.htm)², and the legislature's transportation system policy goals (see back), and supports [WSDOT's Practical Solutions](http://www.wsdot.wa.gov/Projects/PracticalDesign)³.

Practical Solutions maximize benefits at the lowest cost by optimizing the use of current capacity and efficient use of resources.

WSDOT will implement the Corridor Sketch Initiative in phases.

- **Phase I** will focus on working with our partners on documenting current conditions, function, and performance expectations for each corridor throughout the state. In this phase WSDOT will also collaborate with our partners to identify what is working well and what needs to change for each corridor.
- **Phase II** will focus on further collaboration with our partners to identify and rank cost-effective multimodal investment strategies to achieve the performance expectations identified in phase I.

Corridor Sketch Goals

This new initiative will use Least Cost Planning principles to achieve the performance expectations for each corridor. It will help us achieve:

- **Integrated multimodal planning:** Work with local, regional, tribal, state and federal partners to develop an integrated multimodal planning approach for improving the transportation system.
- **Performance-based planning:** Implement performance-based Least Cost Planning to achieve performance goals.
- **Moving Washington Forward:** Develop cost-effective, integrated sets of strategies that first consider operational improvements, demand management, and policy change strategies before considering investments in capacity expansion to achieve mobility performance goals.

WSDOT'S VISION

The Washington State Department of Transportation's vision is to be the best in providing a sustainable and integrated multimodal transportation system.

WSDOT'S MISSION

The Washington State Department of Transportation provides and supports safe, reliable and cost-effective transportation options to improve livable communities and economic vitality for people and businesses.

WSDOT'S VALUES

SAFETY

Promote the safety of the public and employees at all times

INCLUSION

Ensure a wide array of perspectives, disciplines and backgrounds are represented in our outreach, decision making and workforce

INNOVATION

Foster an environment of trust that encourages creativity, finding solutions for challenges and leveraging opportunities

INTEGRITY

Build trust with each other and our communities by being ethical, accountable, responsive and honest

LEADERSHIP

Inspire, motivate and support to give each other the confidence to do great things

SUSTAINABILITY

Make decisions and take actions that promote the conservation of resources for future generations by focusing on the balance of economic, environmental and community needs

¹<http://www.wsdot.wa.gov/Projects/PracticalDesign/lcp.htm>

²<http://www.wsdot.wa.gov/Secretary/ResultsWSDOT.htm>

³<http://www.wsdot.wa.gov/Projects/PracticalDesign>

- **Simplified corridor information:** Provide a “one-stop shop” for background information for each corridor around the state that can be used by multiple agencies and organizations.
- **Community engagement:** Provide a framework to engage partners and transportation service providers around the needs of communities around the state.
- **Corridor development strategy:** Identify, document, and pursue appropriate strategies for every corridor. Include these strategies in WSDOT’s long-range Highway System Plan (HSP).

Why is the Corridor Sketch Initiative important?

The Corridor Sketch Initiative is a key component of the HSP. The HSP includes an assessment of state-owned transportation facilities and assets. The plan serves as the basis for the six-year highway program and two-year biennial budget request to the legislature. The Corridor Sketch Initiative provides an opportunity for enhanced collaboration with our partners to achieve a common understanding and develop a set of strategies for all state highways.

Next Steps

Phase I: WSDOT hosts a series of workshops and meetings* throughout

the state to engage partners and collect information to develop a common understanding of current conditions, performance expectations, and performance gaps for each of the state’s corridors - initial focus on corridors with funded Connecting Washington projects. This work will result in developing corridor sketch summaries that will be included in the HSP.

Winter 2015-2016 is the target for completion of Phase I across the state in order to incorporate this information into the HSP in summer 2016 and allow sufficient time for statewide review.

Phase II: WSDOT works closely with our partners on developing cost-effective strategies to address the performance gaps and achieve the performance expectations identified in Phase I. Schedule for Phase II will be prepared after completion of Phase I.

Getting involved

We invite you to attend workshops and meetings*, provide input through email, and participate at public forums.

*Each region will develop a Corridor Sketch Initiative Communication Plan to define their respective approach for engagement with our partners. Contact the Planning Engineer for more information.

TRANSPORTATION SYSTEM POLICY GOALS

ECONOMIC VITALITY

To promote and develop transportation systems that stimulate, support, and enhance the movement of people and goods to ensure a prosperous economy

PRESERVATION

To maintain, preserve, and extend the life and utility of prior investments in transportation systems and services

SAFETY

To provide for and improve the safety and security of transportation customers and the transportation system

MOBILITY

To improve the predictable movement of goods and people throughout Washington state, including congestion relief and improved freight mobility

ENVIRONMENT

To enhance Washington’s quality of life through transportation investments that promote energy conservation, enhance healthy communities, and protect the environment

STEWARDSHIP

To continuously improve the quality, effectiveness, and efficiency of the transportation system

QUESTIONS?

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Americans with Disabilities Act (ADA) Information: Individuals requiring reasonable accommodations may request written materials in alternate formats, sign language interpreters, physical accessibility accommodations, or other reasonable accommodations by contacting the event sponsor (enter name of event sponsor and phone number), by (insert date-usually two weeks advance notice). Persons who are deaf or hard of hearing may contact the event sponsor through the Washington Relay Service at 7-1-1.

Title VI Statement to Public: It is the Washington State Department of Transportation’s (WSDOT) policy to assure that no person shall, on the grounds of race, color, national origin and sex, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its federally funded programs and activities. Any person who believes his/her Title VI protection has been violated, may file a complaint with WSDOT’s Office of Equal Opportunity (OEO). For Title VI complaint forms and advice, please contact OEO’s Title VI Coordinator at (360) 705-7098.

TRANSPORTATION PERFORMANCE

For the Spokane Region

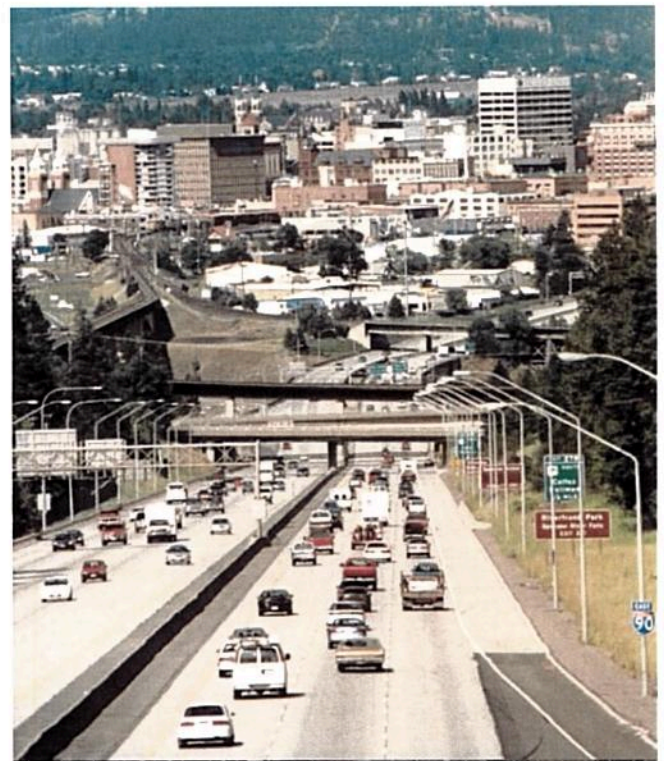
City, county, state and transit agencies in the Spokane region are working together on a performance-based approach to managing and investing in our transportation system.

Using regional performance planning, transportation decision-makers can:

- Better understand the impacts of transportation investments.
- Allocate resources more efficiently.
- Increase accountability and transparency.
- Improve communication with decision-makers and the public.

What could this mean to you?

Your tax dollars may be spent differently in the future. Achieving the region's performance targets may change the types of transportation projects and strategies that are funded and implemented. Federal funds for transportation projects and programs will be channeled through the process determined by the Horizon 2040 Implementation Toolkit process and awarded to local agencies and jurisdictions dealing with transportation.



What is Performance Planning? Performance planning is a way of managing the region's transportation system, making deliberate progress toward long-range targets with every investment.

Regional performance measures and targets help guide decisions about transportation investments. Performance measures are calculated using data such as accidents, travel delays, bridge and pavement condition, and many other factors. SRTC uses performance measures to understand if the transportation system is functioning well, just okay, or poorly. This helps inform decisions about future investments, so that scarce funding is used in an effective way.

Federal regulations require SRTC to measure performance in areas of:

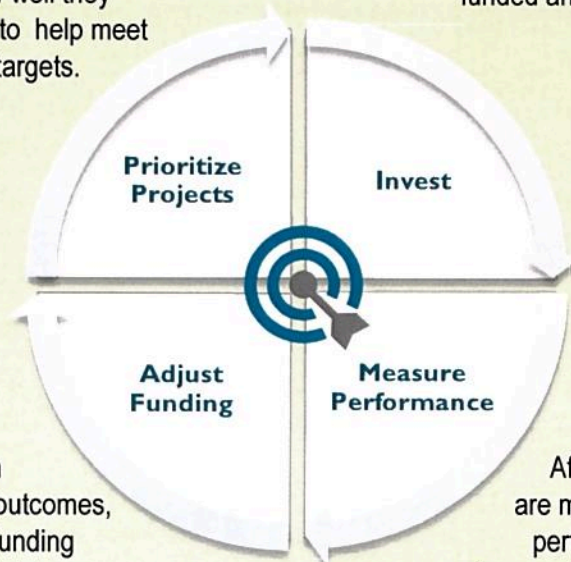
- Safety
- Infrastructure Condition
- Congestion
- Freight Mobility

In the Spokane region, decision-makers are also considering additional performance measures, based on seven guiding principles that SRTC has adopted for long-range planning.

How Does it Work?

Projects are prioritized based on how well they are expected to help meet performance targets.

Top-priority projects are funded and implemented.



Depending on performance outcomes, more or less funding may be directed to different types of projects in the future.

After investments are made, the actual performance of the transportation system is measured and compared to desired targets.



The guiding principles in SRTC's Long Range Transportation Plan, "Horizon 2040", are the basis for the Spokane region's transportation performance planning process.

HAVEN'T WE BEEN DOING THIS ALL ALONG?

To some degree, yes. For example, projects considered for Air Quality funding have always been ranked according to the benefit they are expected to have on air quality. Similarly, projects considered for Safety funding are ranked based on a safety benefit/cost factor. This approach has been used to prioritize projects within individual funding programs for many years.

Moving forward, SRTC will use performance planning at a higher level that transcends individual plans and funding programs. Having better performance information on all aspects of the system will allow decision-makers to understand the benefits and tradeoffs of different investment strategies.

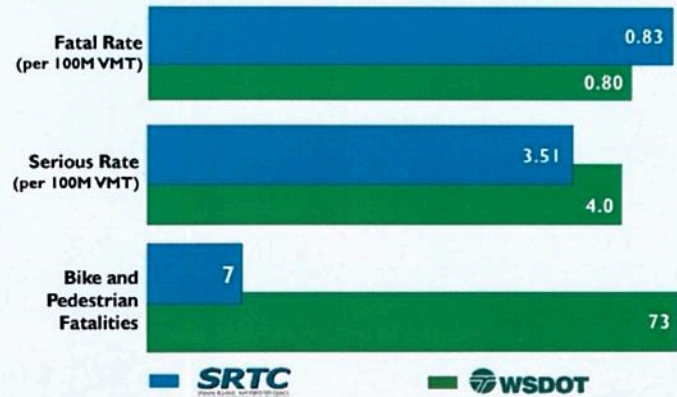
Transportation Performance in the Spokane Region: A Comparative Look

SAFETY Safety is a major consideration for everyone. Washington State Department of Transportation data shows that the Spokane region has a slightly higher average rate of fatalities per million vehicle miles travelled (MVMT) than the rest of the state, and is slightly under the statewide average for serious injuries.

A notable statistic is bicycle and pedestrian fatalities. From 2009-2013, nearly 10 percent of all bicycle and pedestrian deaths in the state occurred within the Spokane region. SRTC is investing in improvements to make the region safer for walking and biking.

Transportation System Safety

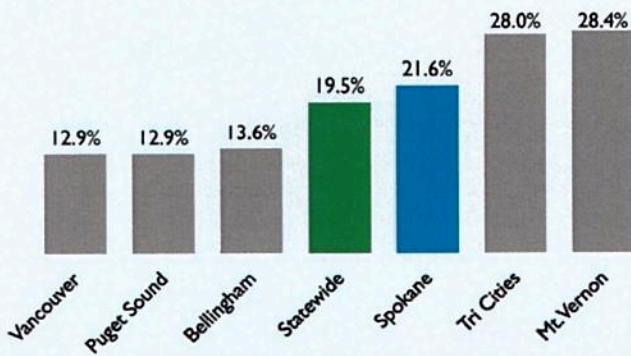
Source: Washington State Dept. of Transportation



System Operations, Maintenance, and Preservation

Percent of Pavements on State Routes in Good Condition

Source: Washington State Dept. of Transportation



OPERATIONS, MAINTENANCE AND PRESERVATION

Roads and bridges make up some of the largest public investments in our region. Generally, a \$1 investment in pavement preservation can avoid \$4 to \$5 later for reconstruction. The long-term economic benefits of keeping roadways in good condition not only reduces costs, but also cuts down on vehicle wear and tear, and keeps people and freight moving efficiently.

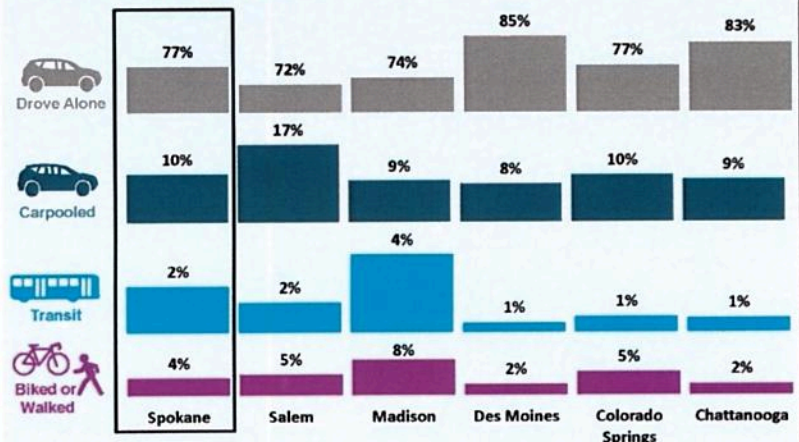
QUALITY OF LIFE, CHOICE AND MOBILITY

The availability of travel options has a direct impact on the livability and affordability of our region. The proportion of people using active transportation, such as walking, bicycling and public transit, indicates how well facilities for those uses are performing.

Currently, the number of people using alternative forms of transportation in our community is on par with other regions of similar size and economy across the country. It is widely recognized, however, that there is room for improvement in active transportation system performance nation-wide.

Quality of Life, Transportation Choice, and Mobility

Commute Mode Choice



Source: U.S. Census, 2013

TARGET SETTING: REGIONAL CHOICES AND TRADEOFFS

A BALANCING ACT



Funding is limited. In the Spokane Region, the estimated cost to address long-term regional transportation needs is roughly eight times the amount of projected funding available.

Performance targets need to be realistic. Setting targets for each performance area requires understanding and acknowledging potential tradeoffs. If funding is increased to address a priority performance area, it will need to be offset by funding decreases elsewhere.

VISIT OUR WEBSITE!

Take a walk in the shoes of your local SRTC Board member! Visit our performance planning website and tell us how you would balance funding choices for our area.

Performance.SRTC.org



DATE: October 2, 2015

RE: Community Housing & Human Services Board (CHHS) Update

FROM: Fran Papenleur, Audubon-Downriver Neighborhood, CA Liaison

- September 2 meeting included a presentation by Blain Strum, Human Rights Commission regarding LGBT housing issues. October meeting will have a follow up presentation by Marley Hochendoner with NW Fair Housing Alliance.
 - RFP/Eval Review Committee
Now beginning review of the fall Coordinated Grant applications: 62 applications (not including 30 Homeless RFP apps) received, totally \$4,902,003 in requested funds. The total available to fund is \$1,400,000. Committee created 7 review panels of 5-7 persons each, with a deadline of October 19.
 - By end of November, there will be three vacancies on the Board. Applications are available through the Mayor's Office or CHHS webpage.
 - Next CHHS Board meeting is October 7 – Christine Barada, Director of Spokane County Community Services, will present mental health issues.
-

The 2nd CHHS Human Services Town Hall

Providing Local Agencies Opportunities to Improve Quality of Life

October 15th 12:00 – 1:30

Northeast Community Center (4001 North Cook)

For more information, contact:



Rob Crow | City of Spokane | Senior Community, Housing & Human Services Manager
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