

Communications Committee Policies and Procedures

Adopted November 2024

Mission Statement: The Communications Committee is a conduit to the city of Spokane to share and amplify the work of the Community Assembly and Neighborhood Councils.

Membership: Membership shall be open to all interested Spokane residents and representatives of agencies, businesses, government, organizations, and property owners.

Voting and Quorum: At minimum representation from 3 separate Neighborhood Councils will constitute a quorum for voting purposes. When there is no consensus the committee members present will vote and a 2/3 majority vote is needed to pass a recommendation to the community assembly.

Officers and Terms: Chair, Vice-Chair, and Secretary; Calendar year term with elections in September.

Meeting Schedule: 2nd Monday of each month from 5:30 pm to 7:00 pm in-person. Additional meetings may be called as necessary.

Reports: The committee's chair will report once per quarter, or more often, to the Community Assembly.