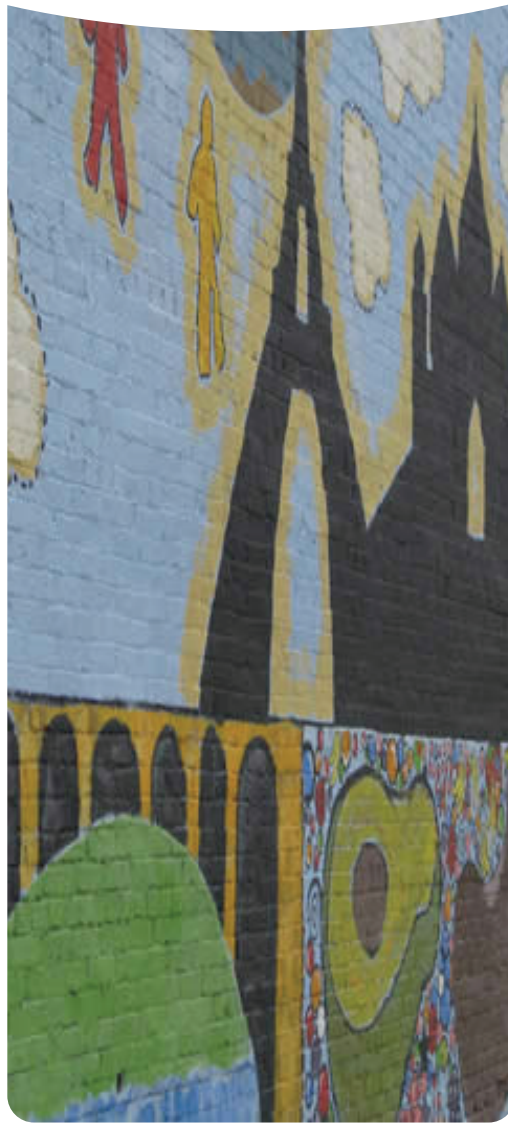


Community Assembly

2013 Goals



The Community Assembly is a coalition of independent neighborhood councils that serves as a forum for discussion of issues of broad interest.

Community Assembly

c/o ONS & Code Enforcement

808 W. Spokane Falls Boulevard

Spokane, Washington 99201

www.communityassembly.spokaneneighborhoods.org

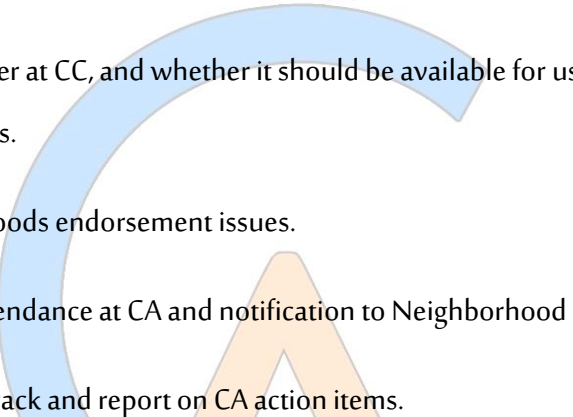


Table of Contents

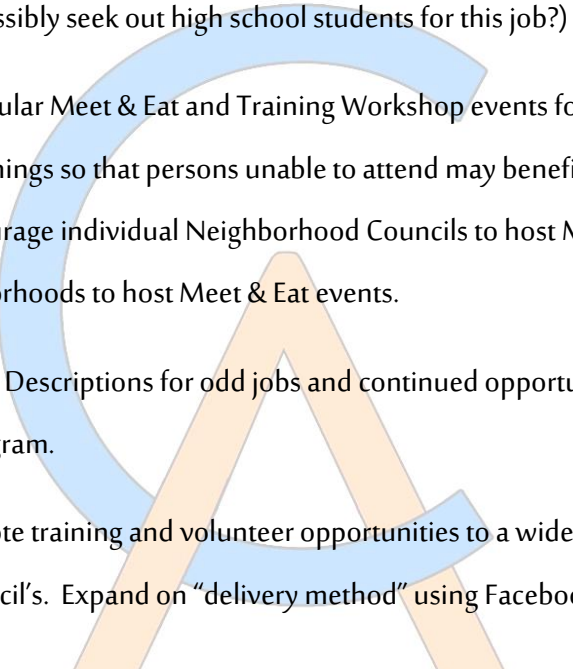
Administrative Committee Goals.....	2
Building Stronger Neighborhoods Committee Goals.....	3
CA Neighborhood Planning Action Committee Goals.....	4
Land Use Committee Goals.....	5
Liaison Committee Goals.....	6
Pedestrian Transportation & Traffic Committee Goals.....	7
Public Relations Committee Goals.....	8
Public Safety Committee Goals.....	9
Community Assembly 2013 Parking Lot Items.....	10
Office of Neighborhood Services & Code Enforcement Goals.....	11



2013 Administrative Committee Goals

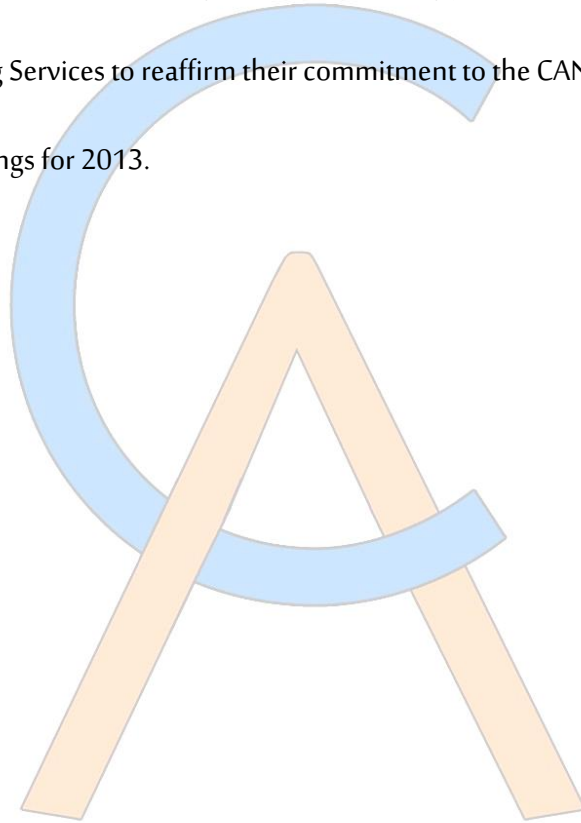
1. Activate Admin Committee to create agenda request form and encourage written proposals when action is required.
 2. Better define Admin and what the Committee does; explore Policies & Procedures as a subcommittee of Admin.
 3. Continue search for Facilitator (Jonathon is working on this).
 4. Revisit CA placeholder at CC, and whether it should be available for use by smaller groups or single neighborhoods.
 5. Clarify 3-Neighborhoods endorsement issues.
 6. Encourage better attendance at CA and notification to Neighborhood Councils.
 7. Create a process to track and report on CA action items.
- 

2013 Building Stronger Neighborhoods Goals

1. The primary ongoing over-arching goal of this committee should be to attract and retain membership in the Neighborhoods program. In addition, this committee should help Neighborhood Council's identify and engage other ethnic groups in their neighborhoods.
 2. Identify a Neighborhoods "Web Expert": a person familiar with the NC Website format, who will be proactive in reaching out to NCs to update and maintain their websites for effective communication. (Possibly seek out high school students for this job?)
 3. Continue to hold regular Meet & Eat and Training Workshop events for continuous education. Videotape these trainings so that persons unable to attend may benefit from the training. Challenge and encourage individual Neighborhood Councils to host Meet & Eat events; develop a template for neighborhoods to host Meet & Eat events.
 4. Create Volunteer Job Descriptions for odd jobs and continued opportunities within the Neighborhoods program.
 5. Advertise and promote training and volunteer opportunities to a wider audience, not just Neighborhood Council's. Expand on "delivery method" using Facebook, Twitter, Friday Update, etc.
- 

2013 CA-NPAC Goals

1. Reframe the roles and responsibilities of the Neighborhood Action Committee (NAC) so its objectives are realized.
2. Develop a policy to address the reallocation and/or expenditure of neighborhood funds remaining after a neighborhood's primary planning process has been completed.
3. Provide a bi-annual review of the neighborhood planning process and CANPAC policies.
4. Work with Planning Services to reaffirm their commitment to the CANPAC process.
5. Pre-schedule meetings for 2013.

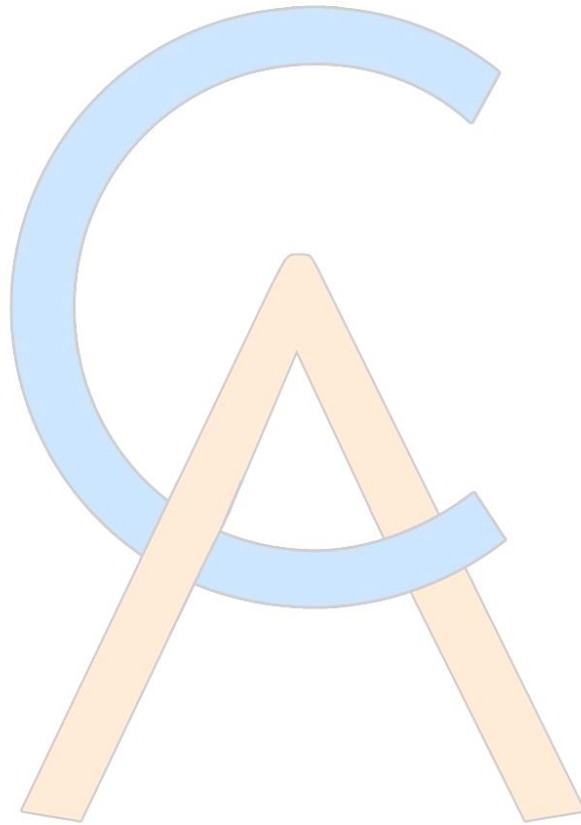


2013 Land Use Committee Goals:

1. Collaborate with the Planning and Development Department to define a process for neighborhood involvement. This process should be codified. And to develop a checklist for neighborhoods to identify when and how they can provide input/testimony in the project application process.
 2. Host a SEPA Workshop for Neighborhoods
 3. Develop a protocol for recommendations/resolutions around CA, LUC, Planning and PC.
 4. Work with the Public Safety Committee research feasibility of CPTED principles becoming a standard as a part of project review.
 5. Act as a resource for all neighborhoods concerning land use, use shared experience. Measure success by tracking number of neighborhoods requesting assistance.
 6. Increase participation in Land Use by providing outreach and recruitment in neighborhoods not currently participating
 7. Maintain involvement in the Land Use Committee from Planning and Development Department, as needed
- 

2013 Liaison Committee Goals:

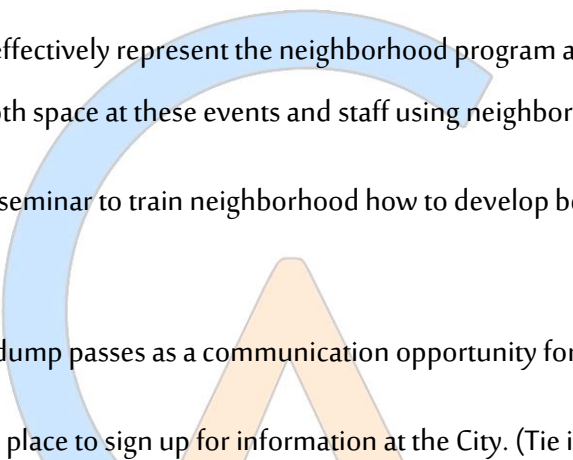
1. Continue work on internal forms and processes to keep them up to date, timely and useful.
2. Develop a list of CA Reps & Alternates that could participate in the interview process for liaison applicants.



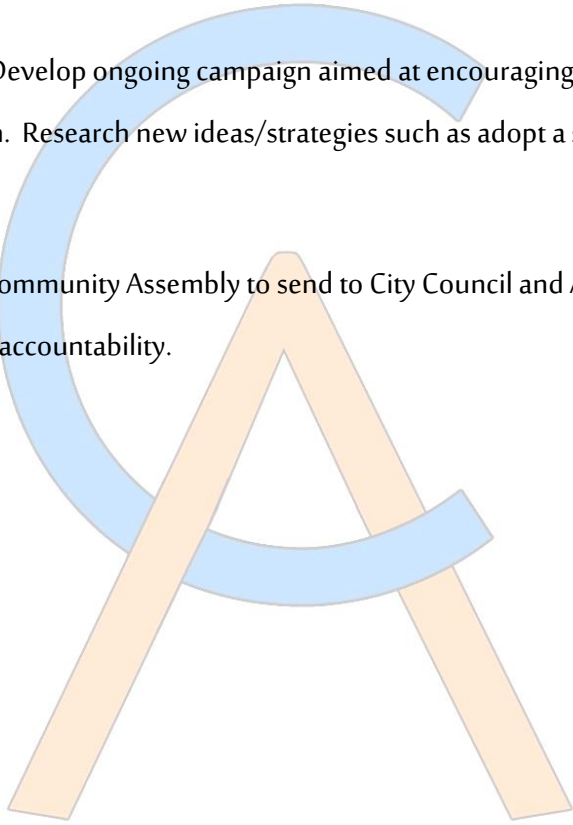
2013 Pedestrian, Transportation & Traffic Committee (PeTT) Goals:

1. Initiate the development of a traffic management policy for arterial streets in residential areas.
2. Ensure strong neighborhood involvement in Comprehensive Plan Transportation Chapter 4 update.
3. Revisit and revise the Traffic Calming Policy for Residential Streets.
4. Revisit the committee's Traffic Awareness and Pedestrian Safety Week program.
5. Formulate a resolution for forwarding to the Community Assembly that, in connection with the Comprehensive Plan Transportation Chapter 4 update, the consideration of an integrated truck route and freight plan should occur and involve affected business interests and neighborhoods, the trucking industry, freight haulers and the PeTT Committee. It is understood such a resolution would be addressed to the city's administration, both the mayor and the planning and development department, and the Plan Commission.

2013 Public Relations Committee Goals:

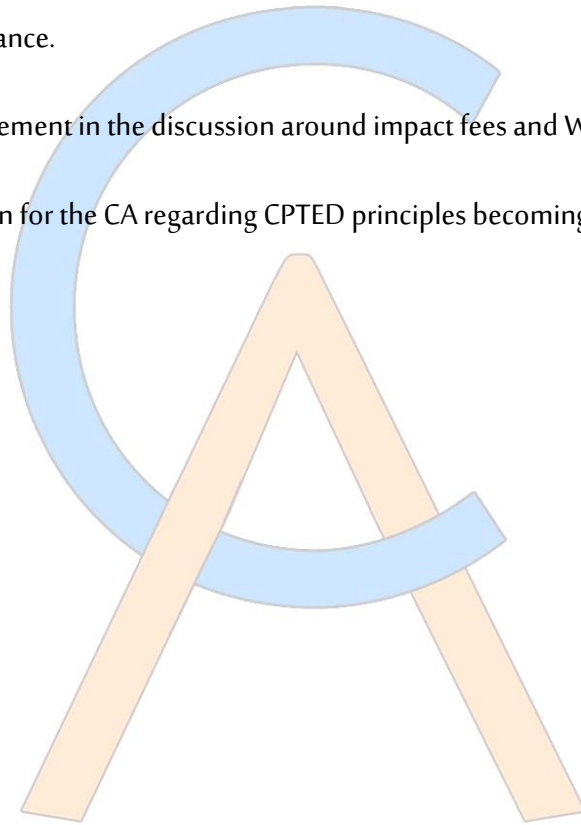
1. Increase awareness of the Community Assembly, its purpose and goals. *Measure success through monitoring media coverage.*
 1. Create process for the distribution of neighborhood information through the Block Watch program. Directly market the neighborhood program to Block Watch captains as a tactic to increase neighborhood program awareness.
 2. Train volunteers to effectively represent the neighborhood program at community events and forums. Reserve booth space at these events and staff using neighborhood volunteers.
 3. Host a workshop or seminar to train neighborhood how to develop better neighborhood participation.
 4. Consider the use of dump passes as a communication opportunity for neighborhood information.
 2. Having a centralized place to sign up for information at the City. (Tie into hey.gov)
- 

2013 Public Safety Committee:

1. Develop Vehicle Storage Ordinance.
 2. Develop proposals /strategies and educational resources for neighborhoods to reduce graffiti citywide. Look at things such as murals, partnering with businesses for low cost paint, etc.
 3. Work with Land Use Committee research feasibility of CPTED principles becoming a standard as part of project review.
 4. City-wide cleanup. Develop ongoing campaign aimed at encouraging citizens to keep neighborhoods clean. Research new ideas/strategies such as adopt a street, National Ad Council, and other avenues.
 5. Bring resolution to Community Assembly to send to City Council and Administration in support of Police oversight and accountability.
- 

Community Assembly 2013 Parking Lot Items:

1. Create process for cross-committee collaboration when multi-faceted projects/issues arise.
2. Neighborhood Council Bylaw modernization.
3. Post Policies and Procedures online. Include mission statements from each committee.
4. Community Assembly website needs to be developed and kept up.
5. Placeholder importance.
6. Continue CA involvement in the discussion around impact fees and West Plains involvement.
7. Develop a resolution for the CA regarding CPTED principles becoming a standard as part of form based coding.



2013 ONS Recommendations:

1. Continue to improve document storage and indexing for materials on the ONS website.
2. Continue to provide meeting evaluations at CA meetings and workshops.
3. Evaluate merits of using a service like “doodle” to schedule community meetings.
4. Continue to work to ensure that formal communications from the Community Assembly to the City always receive a response from the relevant department.

