

Date: January 4, 2021

From: Liaison Committee

To: Community Assembly Representatives

Re: Urban Forestry Citizen Advisory Committee – Open Membership Positions

At the end of 2020, both of the Community Assembly's memberships on the Urban Forestry Citizen Advisory (UF-CAC) became vacant. Karen Carlberg (West Hills) did not wish to continue for a second 3-year term and David Obbie (North Indian Trail) has moved out of the city.

These are direct appointments by the Community Assembly to a Park Department advisory committee and do not require nomination by the mayor and appointment by the city council.

Applications for these positions will be accepted by the Liaison Committee until Friday, February 19th and the committee is aiming to recommend membership selections to the Community Assembly at its meeting on March 4, 2021. Applicants must have a neighborhood council affiliation.

The Liaison Committee's UF-CAC application "package" includes items:

- This information memo.
- The UF-CAC application form and affirmation statement.
- A summary of city code that pertains to the Park Board's Tree Committee and the Urban Forestry Citizen Advisory Committee (SMC 04.28).
- A current report on urban forestry activities by the park department's urban forester.

These four items are also posted on the Community Assembly web page on the right-hand side in the "Items of Interest" column.

Neighborhood council members interested in these positions should be directed to the city web page where they can download the application and the reference material at:

<https://my.spokanecity.org/neighborhoods/community-assembly/>

Please note: The specifications of the municipal code are the most important reference for what this position may involve, but acceptance of this CA membership position implies a certain reporting responsibility to the Community Assembly. Please see the affirmation statement on the application form.

Below is the contact information for the park department's urban forester and the two retiring two UF-CAC members as references who are willing to share their perspectives on the role and responsibilities of the park board's Urban Forestry Citizen Advisory Committee.

Karen Carlberg
karencarlberg@comcast.net

David Obbie
dave.obbie@gmail.com

Katie Kosanke, Urban Forester, Spokane Parks and Recreation Department
509.363.5496 office
kkosanke@spokanecity.org

Also see the city's urban forestry web site:

<https://my.spokanecity.org/urbanforestry/>