

NAME: \_\_\_\_\_ APPLICATION DEADLINE = August 25, 2023

**NOTE: Please refer to the separate “Instruction and Info” file for this position and the city’s volunteer application file, “Committee-Commissions-Board-Application-2022.” Information requested on the city’s form may be combined with information requested on this form in a separate document.**

**Complete the information on the bottom of this page and sign the statement on the second page.**

**A. Educational History**

Describe your higher education background, higher education major(s) and degree(s), and any other formal education or certifications earned.

**B. Employment History**

Outline your employment history and discuss any employment positions held and skills employment has provided that relate to this position.

**C. Involvement in the Community**

List the community projects, and/or community, civic, trade or professional organization in which you have been active.

Highlight the organizations that have provided the opportunity to experience and to learn in matters that relate to this position.

Discuss the community projects that have provided the opportunity to experience and learn in matters related to this position.

**D. Skills and Special Interests**

Discuss any further skills, interests and/or other experiences gained that relate to this position.

**Neighborhood Council Connection**

Which neighborhood council do you relate to? \_\_\_\_\_

Do you maintain voting member status in this neighborhood council? Yes \_\_\_\_\_ No \_\_\_\_\_

Please supply a neighborhood council reference.

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Affirmation of Duties and Responsibilities**

Sign and date the affirmation statement on the second page of this form.

**Application Submission**

Email scans and/or PDFs to both:

Paul Kropp, Liaison Committee Chair

[pkropp@fastmail.fm](mailto:pkropp@fastmail.fm)

Annie Deasy, Neighborhood Services

[adeasy@spokanecity.org](mailto:adeasy@spokanecity.org)

Or mail paper documents to:

CA Liaison Committee c/o Annie Deasy

Neighborhood Services

808 W. Spokane Falls Blvd, Spokane WA 99201

NAME: \_\_\_\_\_

Please refer to the city's provisions for the Design Review Board and its membership in the Spokane municipal code at SMC 04.13 and 17G.040, and the Design Review Board's Rules of Procedure. (Documents provided separately).

**Affirmation**

*I have investigated the role and responsibilities of membership on the City of Spokane's Design Review Board, I understand the time and study commitments required and the three-year term of office.*

*I understand that nomination for the volunteer board position of liaison member on the Design Review Board is by recommendation of the Community Assembly to the mayor, appointment is by the city council, and that the Community Assembly may withdraw its nomination for cause.*

*I understand the Community Assembly's liaison member position on the Design Review Board carries all the rights and responsibilities of a board member pursuant to SMC 04.13.025.*

*I understand the purposes of the Design Review Board as provided in SMC 04.13.015.*

*I understand the limited types of development projects subject to design review as provided in SMC 17G.040.020.*

*I understand Design Review Board members are subject to the Design Review Board's Rules of Procedure, including attendance and conflict of interest provisions.*

*I understand the obligations of the Design Review Board liaison member to the Community Assembly are:*

- *to attend Community Assembly monthly meetings at least once every calendar quarter;*
- *to submit a written report for inclusion in the Community Assembly's monthly agenda packet each month the Design Review Board meets; and*
- *to meet with the Community Assembly's Liaison Committee at least once a year during the term of service.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_