

NAME: _____ APPLICATION DEADLINE = Until Position Filled

NOTE: See the separate INSTRUCTIONS sheet for this position and the city’s volunteer application form, “Application for Committees /Boards / Commissions.” Certain information requested on this form may be combined with information requested on the city’s form in a separate document. Complete the information on the bottom of this page and sign the statement on the second page.

A. Educational History

Describe your higher education background, higher education major(s) and degree(s), and any other formal education or certifications earned.

B. Employment History

Outline your employment history and discuss any employment positions held and skills employment has provided that relate to this position.

C. Involvement in the Community

List the community projects, and/or community, civic, trade or professional organization in which you have been active.

Highlight the organizations that have provided the opportunity to experience and to learn in matters that relate to this position.

Discuss the community projects that have provided the opportunity to experience and learn in matters related to this position.

D. Skills and Special Interests

Discuss any further skills, interests and/or other experiences gained that relate to this position.

Neighborhood Council Connection

Which neighborhood council do you relate to? _____

Do you maintain voting member status in this neighborhood council? Yes _____ No _____

Please supply a neighborhood council reference.

Name: _____

Phone: _____ Email: _____

Affirmation of Duties and Responsibilities

Sign and date the affirmation statement on the second page of this form.

Application Submission

Email scanned PDFs to both:

Paul Kropp, Liaison Committee Chair

pkropp@fastmail.fm

Annie Deasy, Neighborhood Services

adeasy@spokanecity.org

Or mail paper documents to:

CA Liaison Committee c/o Annie Deasy

Neighborhood Services

808 W. Spokane Falls Blvd, Spokane WA 99201

NAME: _____

Please refer to the city’s provisions for the Design Review Board and its membership in the Spokane municipal code at SMC 04.13 and 17G.040, and the Design Review Board’s Rules of Procedure. (Documents provided separately).

Affirmation

I have investigated the role and responsibilities of membership on the City of Spokane’s Design Review Board, I understand the time and study commitments required and the three-year term of office.

I understand that nomination for the volunteer board position of liaison member on the Design Review Board is by the Community Assembly to the mayor and appointment is by the city council, and that the Community Assembly may withdraw its nomination for cause.

I understand the Community Assembly’s liaison member position on the Design Review Board carries all the rights and responsibilities of a board member pursuant to SMC 04.13.025.

I understand the purposes of the Design Review Board as provided in SMC 04.13.015.

I understand the limited authority of the Design Review Board as provided in SMC 17G.040.010.

I understand Design Review Board members are subject to the Design Review Board’s Rules of Procedure, including attendance and conflict of interest provisions.

I understand the obligations of the Design Review Board liaison member to the Community Assembly are:

- *to attend Community Assembly monthly meetings at least once every calendar quarter;*
- *to submit a written report for inclusion in the Community Assembly’s monthly agenda packet each month the Design Review Board meets;*
- *to meet with the Community Assembly’s Liaison Committee at least once a year during the term of service; and*
- *to provide an in-person report to the Community Assembly once a year.*

Signature: _____

Date: _____