



**AUTHORIZATION FOR COURT TO ELECTRONICALLY TRANSMIT:  
COURTESY TEXT REMINDERS and/or SERVICE VIA ELECTRONIC MAIL**

**Person Authorizing:**

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Last Name First Name MI Date of Birth

I understand the authorization for either text reminders or service via email **do not apply to photo enforcement or parking cases**. Notices and other written communications from the Court for photo enforcement or parking cases will continue to be transmitted to the mailing address I have on file with the Court.

**AUTHORIZATION FOR TEXT REMINDERS**

\*\*\* COURTESY REMINDER ONLY \*\*\*  
Remembering and attending court appearances is the defendant's sole responsibility.

I understand that remembering and attending court appearances is my sole responsibility as a defendant in any court matter.

By checking the box to the left and providing a valid cell/text number and signature below, I am authorizing Spokane Municipal Court to send courtesy text reminders of future court dates or warrants on any Municipal Court matter, either pending or hereafter filed in the Court. I understand that I may opt out of this courtesy service at any time by sending written notice to the Court.

By providing the cellular number below, I am agreeing to such notifications and to any associated messaging charges as billed by my cellular service provider.

(\_\_\_\_\_) \_\_\_\_\_  
Cellular phone number for text reminders Signature

**AUTHORIZATION FOR SERVICE BY ELECTRONIC MAIL (email)**

I understand and acknowledge that all notifications from the Court will be transmitted to me via the United States Postal Service (USPS) 1<sup>st</sup> class mail, absent my specific agreement to be notified via email, as is permitted by General Rule 30(b)(3).

By checking the box to the left and providing my valid email address and signature below, I am expressly consenting and agreeing to accept service of all documents, pleadings, notices, and/or correspondence from the Spokane Municipal Court *exclusively* via the email address I am providing below for all my infraction and criminal cases, whether pending now or filed with the Court in the future.

I understand that such electronic transmission will have the same legal effect as if I had received the document, pleading, and/or correspondence via USPS 1<sup>st</sup> class mail.

I may revoke this authorization at any time by sending written notice to the Court.

I understand it is my responsibility to check my email inbox regularly to assure timely receipt of items from the Court. If the Court receives an undeliverable message for the email address provided, they will revert to sending all items related to my cases to the last mailing address on file.

\_\_\_\_\_  
Email address for electronic service Signature

**Text/Email Notification & Service Authorization**