

In the Municipal Court of Spokane, County of Spokane, State of Washington

City of Spokane

Plaintiff,

Case No.

vs.

DESIGNATION OF RECORD TO BE  
TRANSMITTED TO SUPERIOR COURT

Defendant.

To: Clerk of Spokane Municipal Court

Please prepare the following for transmittal to Spokane County Superior Court:

Date	Document/Exhibit Name
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

\_\_\_\_\_ Date

\_\_\_\_\_ Appellant Signature

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name and Address of Appellant

Name, Address and WSBA# of Attorney for Appellant

The record of proceedings shall include the original or a copy of the log prepared for the recording, and copies of the docket, pleadings, exhibits, orders and other papers filed with Spokane Municipal Court. *RALJ6.1(a)*

You must transcribe the electronic recording of the proceedings from Spokane Municipal Court unless Superior Court orders otherwise. A copy of the transcription must be filed in Superior Court along with your brief. The Spokane Municipal Court Clerk's Office will provide you with a CD containing the electronic recording of proceedings upon payment of the document preparation fee. *RALJ6.3.1(a)*

By typing my name in a signature field, I agree that my typed name will be the electronic representation of my signature for all purposes, including legally binding agreements, declarations of fact under penalty of perjury, and acknowledgment of receipt of information and/or documents, just the same as a pen and paper signature.

Designation of Record

Rev 2026-04-10

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