

<p>d. Will I need a fire alarm system? Occupancy over 300 requires a fire alarm system.</p> <p>e. How many existing restrooms are in or available to serve this location? If only one restroom is available, generally the occupant load will be limited to 30. If two are available, generally the occupant load will be limited to 80 for bars and 150 for restaurants. Outdoor seating contributes to the occupant load.</p> <p><u>Kitchen Exhaust System:</u></p> <p>a. Will my menu require kitchen exhaust hoods?</p> <p>i. <i>If yes, a Type I hood(s) is required if producing grease and smoke; Type II hood(s) are required if producing steam, heat, and odor.</i></p> <p>ii. <i>If yes and no hood already exists in the space, a structural engineer may be required.</i></p> <p><u>Grease Treatment:</u></p> <p>a. Will my food preparation produce grease?</p> <p>i. <i>If yes, a grease trap will be required. These can be accommodated either inside or outside the building.</i></p> <p><u>Impact Fees:</u></p> <p>a. Will there be transportation impact fees assessed with my building permit?</p> <p>i. Transportation impact fees are assessed based on rates published in the current schedule, found here: https://my.spokanecity.org/business/commercial/impact-fees/. The fee is calculated based on total floor area and the specific use. Credits may be given for previous uses. Transportation Impact Fees are required to be paid with the issuance of the building permit.</p>	<p>Yes <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	
3. Site Improvements			
<p><u>Parking –</u></p> <p>a. Parking is not required. Do I want to add or change on-site parking?</p> <p>i. <i>If yes, additional site permitting requirements will apply.</i></p> <p><u>Utilities –</u></p> <p>a. Are utility capacities sufficient at this location (especially if adding new equipment or fire sprinklers?)</p> <p>i. Water</p> <p>ii. Sewer</p> <p>iii. Gas</p> <p>iv. Electricity</p> <p>The City of Spokane is the water and sewer purveyor for <i>most</i> properties in City limits. Gas and Electricity are supplied by other entities – Avista, Inland Power & Light, etc.</p> <p><u>Noise –</u></p> <p>a. Will I be able to mitigate noise issues to comply with the code due to:</p> <p>i. Mechanical units (HVAC, refrigeration)</p> <p>ii. Outdoor seating</p>	<p>Yes <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Notes</p>

<p>Outdoor seating –</p> <p>a. Do I want to provide outdoor seating?</p> <p>i. <i>If yes, this area will contribute to the occupant load for determining the minimum number of required restrooms.</i></p> <p>ii. <i>If yes and located on a public sidewalk, a separate sidewalk café permit will be required.</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p>	
4. Other Permitting Agencies			
<p>a. Do I want to be able to serve alcohol?</p> <p>i. Serving alcohol requires a liquor license from the Liquor and Cannabis Board. Both the location and the applicant must meet the criteria for obtaining a liquor license. www.lcb.wa.gov/licensing</p> <p>b. Have I applied for my Food Establishment Permit with the Spokane Regional Health District?</p> <p>i. Any food establishment must obtain approval or a permit to operate from the Spokane Regional Health District. www.srhd.org/cards-permits-inspections</p> <p>c. Have I applied for my City of Spokane Business License?</p> <p>i. The City of Spokane partners with the Washington State Department of Revenue Business Licensing Service. Licenses are obtained through the Department of Revenue; a Spokane endorsement can be added through this license. https://dor.wa.gov/open-business/apply-business-license</p>	<p>Yes <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Notes</p>
5. Next Steps			
<p>Pre-Development Meeting–</p> <p>a. This is a free meeting with various City departments that will review the future building permit submittal. At a minimum, a proposed site plan is required in order to schedule one of these meetings. An interior floor plan is also helpful, but not required. Email dscadmin@spokanecity.org to obtain an application and schedule a Pre-Development meeting.</p> <p>Submit for Building Permit –</p> <p>a. Refer to the Commercial Application Submittal Requirements checklist for building permit submittal requirements. To confirm which elements of the checklist will apply to your specific project, call the Development Services Center ‘Kitchen Kickstart’ team at 509-625-6300.</p>			<p>Notes</p>