



Beginning with your present position, or more recent employment and working back to school graduation if necessary, list the last three positions you held:

May inquiries be made of your present employer?

YES

NO

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1. Employer: \_\_\_\_\_  
Employer Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Immediate Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Dates Worked: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
Job Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

2. Employer: \_\_\_\_\_  
Employer Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Immediate Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Dates Worked: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
Job Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

3. Employer: \_\_\_\_\_  
Employer Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Immediate Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Dates Worked: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
Job Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

4. Employer: \_\_\_\_\_  
Employer Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Immediate Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Dates Worked: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
Job Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

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Use this space for necessary explanations. (Indicate question). List any other directly related experience. If more space is needed, please attach sheet.

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE: A pre-employment physical and/or drug test may be required depending on the position applying for.**

**OATH OF APPLICATION**

I hereby certify that I have read all of the above questions and statements and fully understand their intent and meaning. I further certify that all responses are true and correct to the best of my knowledge and belief.

I understand and agree that all statements in this application are subject to investigation and verification. I am aware that any false or dishonest answer to any question on this application shall be grounds for dismissal if already appointed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Aquatics



Supplemental Application

APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_
Last First M.I.

Position(s) Applied for: [ ] Lifeguard [ ] WSI [ ] Asst. Swim Coach [ ] WX Instructor [ ] Facility Manager [ ] Head Swim Coach
[ ] Cashier/Aquatic Aide [ ] Cashier Supervisor

Phone Number ( ) \_\_\_\_\_ Email Address \_\_\_\_\_

What is your summertime mailing address: \_\_\_\_\_

Do you have an alternate phone number? \_\_\_\_\_

If applicable, do you meet the minimum requirements for this position? \_\_\_\_\_

T-Shirt Size: [ ] Yth Small [ ] Adult Small [ ] Adult Medium [ ] Adult Large [ ] Adult X-Large [ ] Adult XX-Large

SPECIALIZED WORK EXPERIENCE

Check skills and experience you have that may qualify you for this position:

Please provide copies of all applicable certifications (or proof of enrollment)

Table with 3 columns: CERTIFICATION, AGENCY, EXPIRATION DATE. Rows include Lifeguard Training, CPR /AED for Lifeguards, Blood Bourne Pathogens, Lifeguard Instructor, WSI, Food Handlers Permit, and two empty rows.

What hours are you available to work: (Check applicable) [ ] Mornings [ ] Afternoons [ ] Evenings [ ] Late Night

What days are you available to work: (Check applicable) [ ] Mon [ ] Tues [ ] Wed [ ] Thurs [ ] Fri [ ] Sat [ ] Sun

Do you have a pool preference for placement : #1: \_\_\_\_\_ Reason: \_\_\_\_\_

#2: \_\_\_\_\_ Reason: \_\_\_\_\_

You must provide two pools preferences. Due to a high demand for certain pools, we cannot guarantee any placement at a given pool. We will, however, do our best to place you at a pool of your choice.

Are you available to work pre-season (Mid May to Mid June) at Witter Aquatics Center? [ ] YES [ ] NO
If so, what is your pre-season availability?

Are you available to work post-season (End August to Mid September) at Witter Aquatics Center? [ ] YES [ ] NO
If so, what is your post-season availability?

Describe any experience or specialized training you have had (Point-of-Sale, Swim Team Experience, etc.) that will aid you in this position:

Email completed application to aquatics@spokanecity.org
Please put "Application" in the subject line
ALL APPLICATIONS MUST INCLUDE A COPY OF CERTIFICATIONS

# Schedule Requests

Please mark any (school, vacation, etc.) time you may need off May – June. Attendance is *required* at all applicable trainings. Changes made after submission of your application must be made in writing to the aquatics office. Every effort will be made to accommodate schedule request, however, time off *cannot be guaranteed*. Note: Color blocks refer to swim lesson sessions (Swim Instructors will not be scheduled to teach if absent for any day throughout a session).

May 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Mgr Payroll Sign up	4 Mgr Payroll Sign up	5 Mgr Payroll Sign up	6	7
8	9 <b>Witter Opens</b>	10 Aquatic Aide Payroll Sign up	11 Aquatic Aide Payroll Sign up	12 Aquatic Aide Payroll Sign up	13	14
15	16	17 Lifeguard Payroll Sign up	18 Lifeguard Payroll Sign up	19 Lifeguard Payroll Sign up	20 <b>Mgr Training</b> 5-8pm	21 <b>Mgr Training</b> 9a-5p
22 <b>Mgr Training</b> 9a-5p	23	24	25	26	27	28
29	30	31			CA = Cannon CO = Comstock HI = Hillyard LI = Liberty SH = Shadle WI = Witter	Mgr = Manager AA = Aquatic Aide & cashier LG = Lifeguard HP = Home Pool TBA=to be announced
June 2016						
			1	2	3	4
5	6 <b>AA &amp; Mgr Training</b> 4:30-7:30pm City hall	7 <b>AA &amp; Mgr Training</b> 4:30-7:30pm City hall	8 <b>AA &amp; Mgr Training</b> 4:30-7:30pm City hall	9 <b>AA &amp; Mgr Training</b> 4:30-7:30pm City hall	10	11
12	13 <b>Mgr Training</b> Cannon Mgr 3-4:30pm Shadle Mgr 5-6:30pm	14 <b>Mgr Training</b> Liberty Mgr 2-3:30pm Comstock Mgr 4-5:30pm	15 <b>Mgr Training</b> Witter Staff 3-4:30pm Hillyard Mgr 4-5:30pm	16	17 <b>Mgr Meeting</b> 8-10a @ Witter  <b>All Staff Orientation</b> 4:30-7pm Northeast Community Center	18 <b>Mgr/LG training @ CO</b> Mgr- All Day LG- between 8:30-12pm TBA <b>All Staff @ HP</b> 1-6pm <b>AA Training</b> CO/LI @ CO 1-2pm CA/WI @CA 2:30-3:30pm SH/HI @SH 4-5pm
19 <b>All Staff Train @ HP</b> Mgr All Day All Staff 9-12pm LG 1-2:30pm WSI 3-5pm @ WI <b>AA Training</b> CO/LI @ LI 1-2pm CA/WI @WI 2:30-3:30p SH/HI @HI 4-5pm	20 <b>ALL POOLS OPEN</b>	21	22	23	24 <b>LG Inservice @ SH</b> 8:30-9:30 Cannon LGs 9-10 Comstock LGs 9:30-10:30 Hill LGs 10-11 Liberty LGs 10:30-11:30 Witter LGs 11-12 Shadle LGs	25
26	27	28	29	30	CA = Cannon CO = Comstock HI = Hillyard LI = Liberty SH = Shadle WI = Witter	Mgr = Manager AA = Aquatic Aide & cashier LG = Lifeguard WSI=swim instructors HP = Home Pool TBA=to be announced

July 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
CA = Cannon CO = Comstock HI = Hillyard LI = Liberty SH = Shadle WI = Witter	Mgr = Manager AA = Aquatic Aide & cashier LG = Lifeguard WSI=swim instructors HP = Home Pool TBA=To be announced				<b>1</b> <u>WSI Inservice @ WI</u> All WSI 10a-12p  <u>Mgr Meeting @ WI</u> 8a-9:30a	<b>2</b>
<b>3</b>	<b>4</b> Independence Day	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b> <u>LG Inservice @ HP</u> TBD	<b>9</b>
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b> <u>WSI Inservice @ WI</u> All WSI 10a-12p  <u>Mgr Meeting @ WI</u> 8a-9:30a	<b>16</b>
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b> <u>LG Inservice @ CA</u> 8:15-9:30 Comstock LGs 9-10 Hillyard LGs 9:30-10:30 Liberty LGs 10-11 Shadle LGs 10:30-11:30 Witter LGs 11-12 Cannon LGs	<b>23</b>
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
<b>31</b>					<u>Mgr Meeting @ WI</u> 8a-9:30a	
August 2016						
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b> <u>LG Inservice @ HP</u> TBD	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b> <u>Mgr Meeting @ WI</u> 8a-9:30a	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b> <u>LG Inservice @ LI</u> 9-10 Ca, Hi, Sh 10-11 Optional- All Staff 11-12 Co, Li, Wi  <i>Pool Awards</i>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b> <u>Mgr Meeting @ WI</u> 8a-9:30a	<b>27</b> End of Regular Season
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	CA = Cannon CO = Comstock HI = Hillyard LI = Liberty SH = Shadle WI = Witter	Mgr = Manager AA = Aquatic Aide & cashier LG = Lifeguard WSI=Swim instructors HP = Home Pool TBA=To be announced	

**NOTES:**

**X**

**Signature**

**Date**

Sign and date stating you understand all training & meetings are MANDATORY. Please schedule vacations, appointments etc. throughout the summer accordingly.