



The City of Spokane Washington

An invitation to apply for the position of:

SUB-AREA AND CENTER PLANNER

Project Employee (2 vacancies) - \$61,261.92 annually

Nature of Work

Under the direction of the Principle Planner, the Sub-Area and Center Planner will conduct sub-area and center planning in a Council District. Performs professional planning work to effectively define and achieve goals.

General Functions

- Design and facilitate planning processes to develop a new sub-area plan and a pilot for center planning for a portion of the City.
- Organize and facilitate notification, public outreach, neighborhood meetings, work group meetings and gather feedback through surveys, interviews, observations and meeting participants.
- Prepare presentations, maps, briefing papers, environmental documents, white papers, staff reports, planning summary documents, and other reports for use by planning committees, plan commissioners and elected officials.
- Prepare reports and participate in public hearings to have sub-area plan and center plan including zoning formally adopted.
- Compile and analyze technical planning-related data to inform sub-area vision, goals, policies, and implementation measures. Includes development of recommendations and pilot process for abbreviated center zoning process.

Requirements of Work

- Knowledge principles and practices of urban planning, development, development coding, project implementation, programming and community development.
- Knowledge of economics, finance, and sociology as applied to city planning, program planning/development, community development, and statistical survey practices and procedures.
- Knowledge of Spokane Municipal code and Comprehensive Plan dealing with zoning and land-use matters.
- Knowledge of current literature and recent developments in the field of urban planning, program planning/development and community development.

Minimum Qualifications:

Any combination of education and experience that would provide the required knowledge, skills, and abilities, is qualifying. Generally, this will include:

- Bachelor's degree from an four-year college or university with a major in city, urban, regional or environmental planning AND
- Three years of employment with the duties of a planner.

To Apply:

To apply, please send a cover letter, resume and [Exempt Application](#) to Tirrell Black, 808 W. Spokane Falls Blvd. Spokane, WA 99201 or tblack@spokanecity.org.

**THIS RECRUITMENT WILL BE OPEN UNTIL FILLED
WITH A FIRST REVIEW OF APPLICATIONS ON
February 11, 2019.**

