

SPECIAL EVENTS / INSPECTIONS APPLICATION –

In accordance with the International Fire and Spokane Municipal Codes, no permit-required activity is allowed prior to the issuance of proper permits and/or approvals by the Spokane Fire Department (SMC 17F.080.060).

44 W. Riverside Avenue
Spokane, WA 99201-0189
509.625.7000
509.625.7006 Fax
sfdservicereports@spokanefire.org
www.spokanefire.org



A completed application may be filed as early as thirty (30) days before the event, but must be received no later than fourteen (14) days before the actual event date.

Date: _____

SPECIAL EVENT/EVALUATION INFORMATION

NAME OF EVENT:	
EVENT LOCATION:	
EVENT SPONSOR:	
START DATE & TIME:	ENDING DATE & TIME:

APPLICANT INFORMATION

NAME:			
ADDRESS:	CITY:	STATE:	ZIP:
PHONE#:	FAX#:	E-MAIL:	

MAILING ADDRESS (If different from Applicant Information)

NAME:			
ADDRESS:	CITY:	STATE:	ZIP:

This application is for short term events not to exceed 30 days. Submittal of application and payment of fees does not imply permission or permit by the Spokane Fire Department. Multi-day outdoor events may require additional evaluation fees (hourly rate of \$105.00).

EVENT NARRATIVE: _____

Please attach a diagram showing square footage, exits, fencing, etc.

<u>FIRE/OPEN FLAME</u>	<u>FEE</u>	<u>Y/N</u>
Kindle a Bonfire	\$ 210.00	_____
Use of Candles or Small Open Flames (Applies to single event only. Use Assembly permit for recurring usage.)	\$ 210.00	_____
<u>SPECIAL EVENTS</u>		
Fire/Life Safety Evaluation (Carnivals/Fairs/Exhibits/Trade Shows/Beer Garden Spaces & Others)....	\$ 210.00	_____
Conduct a Large Outdoor Fireworks Display.....	\$ 357.00	_____
Conduct Pyrotechnics/Special Effects.....	\$ 210.00	_____
Tent or Temporary Membrane Structure (exceeding 400 sq ft).....	\$ 210.00	_____
Liquid or gas-fueled vehicles or equipment in assembly buildings	\$ 210.00	_____
Special Temporary Amusement Structure/Activity (Includes Haunted Houses).....	\$ 378.00	_____

You may pay by check, (payable to City of Spokane), Visa, MasterCard, or in person

Additional Personnel Standby Fees / Incident Related Fees / Inspection of Pyrotech Special Effects Fees

Standby/Incident/Pyrotech Inspection fees may be billed after the Permit has been issued and the event completed. These fees will be billed at an hourly rate. The complexity of the Special Event will determine the number of hours required.