

Continuum of Care Board

December 16, 2020
Meeting Minutes

Meeting called to order at 3:32 PM.

Attendance

- Board Members Present: Pamela Haley, Dale Briese, Edie Rice-Sauer, Sally Pritchard, Jennifer Haynes, Jan Simpson, Angela Chapman, Shannon Boniface, Michele Harris, Tim Crowley, Bridget Cannon, , Braden Fish, Erik Larson, Andrey Muzychenko, Bob lutz, Morgan Koudelka, Arielle Anderson, Dave Singley, Kim McCollim, Cat Nichols
- Staff Present: Tim Sigler, Kelly Burnett, Tija Danzig, Debra Cato, Heather Newell, Matt Davis, Brenda Schreiber, David Lewis
- Guests Present: Barry Barfield, Ben Stuckart, Brian Davenport, Elizabeth Tipton

Approval of the Consent Agenda:

Motion to approve the Consent Agenda and November Minutes as is made by Board Member Jan Simpson and seconded by Edie Rice-Sauer

- AGENDA APPROVED

COVID-19 Update:

- Health District has issued new reports, and is working on an infection plan.
- Right now there is a great partnership with the Health District and we need to mitigate the risks. Need to ensure that the communication comes straight from the Health District to our partners.
- Health Department is closed to the public till January 4th.

Young Adult Shelter:

- Update on the Site Search - A location was found near SCC, it is the old Spokane Regional Clean Air Center. The City has proposed this location so it should not be a concern anymore like it had been. They City will be in contact with HUD to see if we can do a 3 month extension of the funds for this project.
- CHHS Director Tim Sigler will be sending a letter to Commerce with a scope change and asking for the extension. This needs to be completed by the end of the month.

City of Spokane Valley Report:

The following information was provided to the group.

- There are a lot of items on the schedule for 2021
- Looking at seeing if areas can be rezoned for serving those who are houseless.
- Hoping to develop a homeless plan and change their policy on camping.
- City of Spokane Valley is looking for a Housing and Homeless coordinator.

Draft Template for evaluating 5-year plan:

The following information was provided to the group. We are currently at year end and need to reevaluate this.

- This year COVID-19 and other items have derailed what our strategies may have been.
- Telehealth has been more of an option now.

- A template has been drafted and will help us with what we need to be looking for when we re-evaluate.

An Excel Document was created as a template for this evaluation and was shared with the group via the WebEx format. The different areas/tabs of the spreadsheet were discussed with the group. The spreadsheet will be sent out to all members for their feedback and we would like to have everyone thoughts back to as sooner rather than later. This will become the standard format moving forward. If there is no feedback about the document then it will be sent out for everyone to start working on evaluating the 5 year plan.

Applications for Open Board Positions:

The Executive Board met on Monday and looked over six applications. Board Chair Pam Tietz put together a Board Appointment Recommendation Memo that was sent out to the board with the Agenda. The following six applications have been received:

1. Jason Campbell, CHAS Health Senior Vice-President of Operations and Native Project Board Member
2. Ben Stuckart, Spokane Low-Income Housing Consortium Executive Director
3. Andrey Muzychenko, Spokane County United Way, Director of Partner Relations and Assessment
4. Brian Davenport, Eastern Washington University Director of Community Engagement
5. Susan Stearns, Eastern Washington University Communications Studies Professor
6. Barry Barfield, Spokane Homeless Coalition Volunteer Administrator and Gonzaga Prep Service Office (part-time staff)

The following recommendations were made to the board.

1. Move Jen Haynes from an “At-Large” position on the CoC Board to the Homeless Service Provider - Supportive Services position and reset her term end date to 12/24.
2. Place Fawn Schott from Volunteers of America in Homeless Services Provider - Permanent Housing position with a term end date of 12/22.
3. Appoint Brian Davenport from Eastern Washington University to the Higher Education position with a term end date of 12/25.
4. Appoint Andrey Muzychenko from United Way to the Philanthropy position with a term end date of 12/25.
5. Appoint Ben Stuckart from the Spokane Low-Income Housing Consortium to an At Large position with a term end date of 12/25.
6. Appoint Jason Campbell from CHAS to an At Large position with a term end date of 12/24.

After the recommendations were made it was opened up for any comments.

Motion to accept the recommendations as written from the Executive Committee made by Board Member Edie Rice-Sauer and seconded by Board Member Michelle Harris.

➤ MOTION APPROVED

ANNOUNCEMENTS

- Dr. Bob Lutz made a brief visit and informed the board of his new role at the State Department of Health
- City Staff will be in charge of sending out the new calendar invites for the CoC Board meetings.

Meeting Adjourned at 4:32 PM.

The next COC Board Meeting is scheduled for **January 27, 2021 from 3:30-5 pm.**