

Continuum of Care Board

November 28, 2018

Meeting Minutes

Meeting called to order at 3:32 PM.

Attendance

- **Board Members Present:** Dale Briese, Bridget Cannon, Tim Crowley Angela Chapman, Sam Dompier, Jen Haynes, Michele Harris, Kelly Keenan, Edie Rice-Sauer, Dave Singley, Jan Simpson, Sharon Stadelman, Anne Stuyvesant-Whigham (CHHS Board), Jeff Thomas, Arne Woodard, Dean Salvio
- **Staff Present:** Kelly Burnett, Matt Davis, David Lewis, Tim Sigler, Rebekah Tuno
- **Guests Present:** None

Introductions

Attendees went around the table and introduced themselves.

Spokane County Report

CoC Board Member Tim Crowley provided the CoC board with the following information: They county is currently working on their CDBG RFP and received 18 applications. These applications are currently under review by their staff and will be going to the committee's mid-December.

City of Spokane Update

City Staff Member Tim Sigler provided the following report:

- The 5 year RFP is open and the staff are currently doing 1:1 technical assistance (TA) workshops for those who have requested them. Our plan is to have all of the TA sessions wrapped up by the end of the month. The 5 year RFP will be closing on December 21st, 2018.
- Update on the Warming Centers - The CHHS department received three applications from those who were willing to facilitate a warming center. VOA and Transitions are working together to make sure that their hours align so that there is no gap in services provided. Family Promise has now expanded the number of families that they will be able to serve. We also have two other agencies that will be helping the staff and be security for two other locations that the CHHS department was able to come up with. The first location is 527 S. Cannon. This location is currently being inspected, and the lease is being written and we hope to have this location staffed and operational by Friday 11/30/2018. This location is going to be open to all singles. Board Member Joe Ader informed the group that Family Promise has more capacity and can accept all families. We are hoping to have a list of locations with capacity on the cities website. One of the staffing partners will be providing transportation. The second warming center location that we hope to have up and running soon is Salem Lutheran Church. This location can support up to 60 people. The Church currently has a basketball court that is not being used overnight

and will open their doors at 2100 for those who are in need. Guardians will be transporting people to this location around 2030. We hope that these location will also be up and running with the next couple of days as well.

- Envision Center update - We have now have the building and have been getting a lot of furniture donations. Jen from Career path will be our site coordinator and is currently setting up provider meetings for this week. We have decided to no longer call groups of services as PODS they will now be called neighborhoods and we currently have 20 providers. January 22nd is going to be the hard launch for the Center. Right now we are focusing on the intake process, and which one is going to work out best for this location. We want to be able to tell those seeking services that we may or may not be able to help them with all of the services that they have requested help with that day. We would really like to be up front with people when they come in. Information that is given to the providers will be stored using the HMIS system. We are happy to let everyone know that there will be a food pantry at this location as well a clothing closet that will allow those seeking work to be able to find clothing for interviews. When a family comes to the envision center, there will be a group who can provide housing assessments.

5 Year Plan Review: A workgroup was put together to discuss the upcoming 5 year plan. The general consensus of the group is that the information that is in the current 5 year Plan is outdated. It is hard to know if these objectives were met and if the information in this plan is relevant. The county and city both have a strategic plan, it would be nice if we could get both entities on the same page. Another question that is being asked is will the 5 year strategic plan align with the 5 year NOFA. Are the applications helping with the creation of the 5 year Strategic plan?

Coordinated Entry Update:

CHHS Staff Member Matt Davis provided that Tija has arranged to bring the founder of the SPDAT tool to the City of Spokane so that we can learn how we can utilize the tool better and to its fullest. This event should be around 3-4 hours. We are hoping that we can have around 50-60 people attend this event and learn how we can utilize the spdat tool better and how to possible not screw up the system. We are still trying to locate a site that is willing to host this event and will allow for us to have the 50-60 people that we would like to attend. Some of the people that we would really like to attend are those from the coordinated Entry workgroup, those on the board and those who will be doing the assessments.

2019 Point in Time (PIT) Count Introduction

CHHS Staff Member Becky Tuno provided the following information. The Point-in-Time Count will be taking place on January 24th and will last till January 30th. The homeless connect will also be taking place on January 30th.

We will be working with Spokane County to see if can get to some of our more rural locations, to help us get a better number of those who are experiencing homelessness.

The donation drive started on December 19th and will end on January 14th. We would like volunteers to help us with sorting the donated items that we have received as well as helping us with gathering information from those that we talk to during our PIT. The CHHS team was thinking that we will be doing a Veteran only event, and a youth event. CoC board member Schott mentioned that VOA was a site/recipient of the Gus Johnson Ford Veterans Event and they have a lot of supplies that they could be willing to donate to this Veterans only event.

Anchor Community Initiative

CoC board Member Bridget Cannon and City Staff Member Danzig provided the following information.

The City of Spokane participated in the Away Home Washington to end youth homelessness. Away Home WA, put out an RFP to try and end youth homelessness by 2022. The City of Spokane has been selected as one of four anchor Communities and will be hosting an event on December 11th. This event was to include some elected officials and those who have a lived experience. Away Home will be hosting a briefing after words with local foundation partners and everyone is welcome to come. The committee will be doing process planning in February.

Governance Charter Updates: It was asked if this topic could be moved to the next meeting. Board mentioned that Tija was looking into this, had some great thoughts and ideas and with her absent this meeting we would like to wait till she was back to have her input on this topic as well.

Action Items

- a) **Nomination - 2019 CoC Officers** - In January the board will be selecting a number of new officers. Please let the board know your nominations if you have any. There probably will not be a meeting in December so please be prepared to approve the Chair and Co-Chair at the January Meeting.
- b) **Discussion/Action on additional City Support of Organizational Assistance.** The City will be providing some administrative support to the Executive Team meetings and to help with committee Coordination. Training of new board members on that they should be doing, possibly calendaring out each meeting so that everyone know what it is that they should be working on. In the January meeting the committee will draft up a plan for the upcoming year.

No actions were taken.

There was discussion about the DASH vouchers and the slow pace that they are being issued. There is talk that those who are currently being sheltered have supposedly been assigned a DASH voucher, but then they are not being referred over to the Spokane Housing Authority (SHA) so that we can them out of the shelter and into housing. SHA informed the board that they have 170 vouchers and the staff to help with ending homelessness, it's just that those who have been assigned a voucher have not been

assigned. There was more discussion as to why is the VA not sending the Vets to SHA once they have been assigned a voucher. There was also talk to see if this needs to be given any media attention, should we bring this up to the senator or maybe first talk and try to work with the Veterans group to see what it is that could be causing the confusion or hold up with these not being issued in a more timely fashion.

Meeting adjourned at 4:52 PM.

The next CoC Board Meeting is scheduled for January 23, 2019 at 3:30PM.