

Continuum of Care Board

May 23, 2018

Meeting Minutes

Meeting called to order at 3:35 PM.

Attendance

- **Board Members Present:** Joe Ader, Sam Dompier, Michael Dunn (called in), Michele Harris, Kate Kennedy (Called in), Ryan Oelrich, Sally Pritchard, Edie Rice-Sauer Jan Simpson, Sharon Stadelman, Anne Stuyvesant-Whigham (CHHS Board) Pam Tietz (Chair), Jeff Thomas
- **Staff Present:** Cassi Brown, Kelly Burnett, Tija Danzig, David Lewis, Rebekah Tuno
- **Guests Present:** Tim Crowley, Capt. Dave Singley (Called in), Dr. Bob Lutz, Leslie Whalen

Committee Reports

Written Committee reports were sent out in the agenda packet and there is no report.

Spokane County Update

CoC Board Chair after Pam Tietz informed the Board that Pat Stretch has retired from Spokane County and that CoC board Member Kate Kennedy will provide the Spokane County updates in the future. CoC Board Chair Tietz sent Pat a card on the behalf of the Board.

City of Spokane Update

CoC Board Member Kelly Keenan was not present so City Staff member Cassi Brown filled in and provided the following report:

- CHHS has a new staff member Kelly Burnett has joined the Department. She will be attending meetings and taking minutes.
- The SOAR Request for Proposals (RFP) is currently open and closes on May 30, 2018.
- The upcoming HOME round RFP has over \$2,000,000 in funds available and will be released in Mid-June. The application period will only be open for six to eight weeks.
- CHHS has set a target date of September 21, 2018 for the opening date of their five year RFP. Grant awards made under this five year program will start being release in July 2019. CHHS will hold two community meetings that will take place on June 20th and June 21st to present the results of the workgroups and to inform all those interested on the direction of the five year funding commitments. CHHS will share the meeting details (time and place) with this Board next week.
- CHHS anticipates that the status of the CoC Unified Funding Agency (UFA) application and the Youth Homelessness Demonstration Project (YHDP) application will be released in June. It has also been indicated that HUD will drop the CoC Notice of Funding Availability (NOFA) for the 2018 program year in June also.
- The city continues to push forward on launching an integrated social services center pilot project. There is a current fear that Border Patrol agents might be able to come and ask for documentation of those who are trying to get services if the site is the intermodal Center. Alternative sites are being explored in the downtown area, including space on the public safety campus.

Singles Subcommittee Feedback Regarding Diversion

CoC Board Member Sam Dompier informed the board that this subcommittee is designed for the single population where there are no kids in the household. The subcommittee will be taking a deeper look into how the system works with those who do have kids within the household and will be focusing in on diversion, not only as a strategy but also as a program. They would like to work with clients to keep them stable and provide resources so that they do not enter the homeless community. It is important that to bring a focus on how we can keep singles from going into the homeless community since there are sparse resources available for them. The subcommittee feels that there is a need for more diversion training at the entry points and would also like to implement a diversion program at the “front door” by having case managers help them find other resources and walk them through their situation and try to determine, why they are at risk or have become homeless and what resources they could utilize before entering they are just put through the homeless system. It was mentioned that 96 kids and 46 families did not enter the system because of a diversion type program and it only cost about \$1000.00. The Board discussed the funding options for diversion programs and how to best utilize the funds available. City Staff Becky Tuno informed the Board that the CoC funding cannot be used for a diversion program.

Joint CoC Board and Homeless Coalition Meeting

CoC Board Member Joe Ader informed the Board that an email was out to everyone which talked about the needs list developed at the joint meeting. Other than the need for housing there was not a lot of overlap between the different groups. A couple of top items to note were the needed for childcare and the need for better transportation by the singles population.

Coordinated Entry Workgroup Update

Board Chair Tietz informed the Board that City Staff Members Tija Danzig and Becky Tuno helped out with this process and had come up with good ideas and recommendations for entry points for different demographics. Board Chair Tietz would like to break out the work into different groups which will cover four different areas like: Access, Assessment, Prioritization and Referral. Each of these groups will be setup with co-leaders and will have a representative from the City of Spokane on each of these different subgroups to ensure that the guidelines are being followed. The thought is to have each of these groups meet for six weeks and come up with recommendations for each area before moving onto another topic until all areas have been looked at. On December 17th, 2018 everyone will meet on these different areas and provide their recommendations to discuss how to move forward in 2019. We will engage the Human Rights Commission as well to give them the opportunity to provide recommendation. The Board discussed how this work will fit into the upcoming five year RFP in the fall and City Staff indicated that the recommendation will be included during the development of the RFP and that any necessary updates will be provided during the application period.

Format for October Stakeholder Meeting Discussion - Executive Subcommittee

The Board was informed that the October Stakeholder meeting will be held on the regular COC meeting day (fourth Wednesday of the Month - October 24, 2018) and the

meeting location will be SNAP. The agenda for this meeting will include reviewing and discussing the Strategic Plan to End Homelessness. More details will be provided as the meeting date grows closer.

Action Items

CoC Board Appointments - Board Chair Tietz briefed the Board that the open Board positions need filled. The open positions include two at-large positions and the Healthcare representative position. One of the at-large positions was vacated by Yolanda Lovato and a new large position was added by the adoption of the updated Governance Charter. Applications for the at-large positions were received from Leslie Whalen with Aging & Long Term Care of Eastern Washington (ALTCEW) and the other from Jennifer Haynes, with the YWCA. The Board received an application from Dr. Bob Lutz, from the Spokane Regional Health District for the healthcare representative position. The Board Member applicants provided a brief introduction to the Board.

Motion to approve the applicants as CoC Board Members by CoC Board Member Alder and seconded by CoC Board Member Edie Rice-Sauer.

➤ MOTION APPROVED

Singles Subcommittee Proposed Governance Structure - See Attachment A of the Chronic Homeless Sub-Committee Report for the governance structure details

Motion to approve the Singles Subcommittee Proposed Structure by CoC Board Member Ryan Oelrich, and seconded by CoC Board Member Rice-Sauer.

➤ MOTION APPROVED

Point-in Time Count Results Presentation

The City Staff Members David Lewis and Tija Danzig presented the Board on the results from the Point-in Time Count that happened on January 25th 2018. The summary and presentation were sent out to the Board.

Meeting adjourned at 5:10 PM.

The next CoC Board Meeting is scheduled for June 27, 2018 at 3:30PM.