



Commercial Rate Clarification Request

Date: _____

By resolution **RES 2014-0077** the City of Spokane established an administrative policy and procedure regarding the clarification of its Commercial Utility Rate (Incentive) deeming that buildings located in a Commercial, Center and Corridor, or Downtown Zone may be billed for utilities at a commercial utility rate should the building have been previously billed at commercial rates and converts to housing or a mixed use building.

Administrative Policy 5200-14-04 requires that the Customer/Applicant(s) needs to take action for the incentive be applied and staff needs to confirm that qualifying requirements have been met.

This provides the detail necessary to ensures that the project qualifies for the incentive and that the City of Spokane will continue billing the property at the existing commercial utility rate. Please complete the details below and submit this form with your building permit.

Utility Billing Account # _____ Building Parcel # _____

Existing building's address _____

Utility Billing Address _____

The existing building being converted is within Commercial, Downtown, or Center of Corridor Zoning – please enter the current zoning classification _____.

The existing Utility Billing Account was for a commercial use – please enter that use _____.

Does new use of the existing structure include housing and/or a mix of housing and commercial uses? Yes No How many units of housing _____.

Utility Billing Rate Payer's Signature _____

Please submit this form with your building permit to the Development Services Center 3rd floor, City of Spokane, 808 W Spokane Falls Blvd, Spokane WA 99201.

Staff Only:

Zoning is correct. Existing Building's past and current use is correct.
(Send form to Dept of Utility Billing for further confirmation and documentation)

Utility Billing Account was previously billed at the Commercial Rate _____.

Commercial Rate Incentive is approved by (name) _____