



Neighborhood Business Districts NOFA FAQs

Where can I apply for these ARPA funds?

- You will apply through the city of Spokane's Neighborly Portal. Please follow the provided link to set up your free account and get started. <https://portal.neighborlysoftware.com/SPOKANEWA/Participant#>
 - You can also get more information on ARPA grants on the city of Spokane's website. <https://my.spokanecity.org/covid19/arpa/>

What organizations qualify for this grant?

- Organizations with experience working with Neighborhood Business districts, they must have the capacity to administer the grant funds to the designated business districts.

Why does this application have a risk assessment?

- Applicant(s) awarded will be considered a subrecipient of Federal funds it is a requirement that a pre-award risk assessment must be completed.

Does my organization need a Business License?

- Yes, however you can apply without a business license but if selected you will need to obtain a license in 30 days. The application for a business license can be obtained from any Department of Revenue office in person or online at dor.wa.gov follow this link to start the business licensing process: [Business Licensing Wizard](#)

What are the insurance requirements to contract with the City of Spokane?

- The organization contracting with the City of Spokane must maintain general liability insurance with a combined single limit of not less than 1,000,000. Automobile liability with a combined single limit of not less than 1,000,000. And worker's compensation insurance.

Do I need a UEI (Unique Entity Identifier) number?

- Yes, you can obtain your UEI number through SAM.gov. Follow the link to setup your free account now: [Sam.gov New Registration](#)

Does my organization qualify if we are not located within city limits of Spokane?

- Yes, organizations applying for this funding are not required to be located in the City limits of Spokane.

How long does my organization need to keep record of the spending of ARPA replacement grant funds?

- According to the federal government you must hold on to your records for 6 years.

Are the four districts final and decided? Meaning no other districts will be added to the grant later?

- Yes, this NOFA is for the four specified districts only.

Is it the districts paying these upfront costs or is the organization applying for this grant as the third-party administrator who is paying the upfront costs?

- The organization awarded the grant as the third-party administrator is the organization who would be paying for the upfront costs for all projects.

What is comparable funding within the districts? Is that done by dollar amount or projects?

- Comparable funding is the dollar amount spent per district, not by projects or services. The vendor will propose and execute a plan to track all projects per district.

Will the districts get a say in the scoring process of this NOFA?

- No, the NOFA and all scoring is will be handled by the City.

How will the City ensure that the vendor spends a comparable amount of time with each district?

- The City will have language in the contract that speaks to this, and a lot of that will also be in the monitoring plan for the City. The City will establish regular meetings in order to ensure comparable time is being spent in each district.

Will the City establish from the beginning that each business district can meet with the City?

- Yes, the City will have scheduled meetings written into the contract for both the districts and the vendor selected.

I did not see the workshop meeting posted, was it recorded per chance?

- The recording for the workshop should up posted on the ARPA page no later than sometime tomorrow. You will find it in the 2024 Neighborhood Business District grant dropdown. <https://my.spokanecity.org/covid19/arpa/current-funding-opportunities/>

Will the firm that did the Districts study (BDS) be excluded from submitting?

- BDS is eligible to apply for this funding.

I understand from your FAQ's page that this NOFA is for the 4 specified districts (Garland, Hillyard, North Monroe, South Perry), is there any chance that our non-profit could be eligible to be part of this grant opportunity?

- No, the parameters for Neighborhood Business Districts Funding are set and the City is only accepting proposals that meet the criteria laid out in the NOFA.

Any More Questions?

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