



Childcare Center Capital NOFA FAQs

Where do I apply for these ARPA funds?

- You will apply through the city of Spokane's Neighborly Portal. Please follow the provided link to set up your free account and get started. <https://portal.neighborlysoftware.com/SPOKANEWA/Participant#>
 - You can also get more information on ARPA grants on the city of Spokane's website. <https://my.spokanecity.org/covid19/arpa/>

What organizations qualify for this grant?

- Childcare organizations who are building a new facility/expansion and have the capacity to expand services for nontraditional childcare hours.

Can an out-of-state company like apply for this grant?

- This childcare grant is specifically for childcare organizations located and registered within the City Limits of Spokane.

Does my organization need a Business License?

- Yes, however you can apply without a business license but if selected you will need to obtain a license in 30 days. The application for a business license can be obtained from any Department of Revenue office in person or online at dor.wa.gov follow this link to start the business licensing process: [Business Licensing Wizard](#)

What are the insurance requirements to contract with the City of Spokane?

- The organization contracting with the City of Spokane must maintain general liability insurance with a combined single limit of not less than 1,000,000. Automobile liability with a combined single limit of not less than 1,000,000. And worker's compensation insurance.

Do I need a UEI (Unique Entity Identifier) number?

- Yes, you can obtain your UEI number through SAM.gov. Follow the link to setup your free account now: [Sam.gov New Registration](#)

Does my organization qualify if we are not located within city limits of Spokane?

- No, your principal place of business must be within the city limits. The capital project/expansion must also be in the City limits. Follow link for Spokane City limits: [Spokane City Limits](#)

Do you also want the staffing model for the construction or for the programs the construction will allow for?

- Both would be helpful however the staffing model for the construction is the most important.

How long does my organization need to keep record of the spending of ARPA replacement grant funds?

- According to the federal government you must hold on to your records for 6 years.

Can you use these funds as federal matching funds?

- No, the ARPA SLFRF regulations say that ARPA funds cannot be used as federal matching funds.

What does culturally appropriate childcare mean?

- It means that the program/curriculum the childcare organization uses is appropriate for the communities and cultures that they serve.

When it says describe the staffing model, what does staffing model mean?

- It means your organizations leadership and all staff that will be involved in the project. How will the organization meet the staffing needs of the proposed program.

In the staffing model do you want the full list of responsibilities of the individual within the organization or the responsibilities as they pertain to the grant and managing the grant?

- The duties the pertain to the grant are sufficient.

When it comes to uploading a budget do you have a format preference?

- No, Excel, Word, or PDF documents all work great.

When it comes to other funding sources does the City have any requirements as far as how much funding needs to come from federal vs state funding?

- No, we have no funding requirements for other sources of funding.

The funding does not all have to be grant related, does it?

- No, the other sources of funding do not have to be grant related.

What are the scoring levels for the risk assessment?

- The risk level is assigned as follows:
Low 0-23: Desk monitoring and quarterly meetings.
Medium: >23 to 45: Desk monitoring with on-site visit, monthly meetings.
High >45: High risk applicants will be disqualified for this funding.

For government agencies do you have an alternative requirement other than the 501c3 status that you will want to see uploaded?

- Yes, please upload your government tax except status.

I am seeking clarification regarding if the government will retain a federal interest in this Childcare project and if it would be considered "real property" according to Uniform Guidance?

- No, this childcare project will not be considered “real property” and the award will not retain a federal interest.

Any More Questions?

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