



## Youth Behavioral Health NOFA FAQs

### Where can I apply for these ARPA funds?

- You will apply through the city of Spokane's Neighborly Portal. Please follow the provided link to set up your free account and get started. <https://portal.neighborlysoftware.com/SPOKANEWA/Participant#>
  - You can also get more information on ARPA grants on the city of Spokane's website. <https://my.spokanecity.org/covid19/arpa/>

### What organizations qualify for this grant?

- Behavioral Health Organizations who work with at-risk youth and also has a capital project/expansion that is almost fully funded.

### Does my organization need a Business License?

- Yes, however you can apply without a business license but if selected you will need to obtain a license in 30 days. The application for a business license can be obtained from any Department of Revenue office in person or online at dor.wa.gov follow this link to start the business licensing process: [Business Licensing Wizard](#)

### What are the insurance requirements to contract with the City of Spokane?

- The organization contracting with the City of Spokane must maintain general liability insurance with a combined single limit of not less than 1,000,000. Automobile liability with a combined single limit of not less than 1,000,000. And worker's compensation insurance.

### Do I need a UEI (Unique Entity Identifier) number?

- Yes, you can obtain your UEI number through SAM.gov. Follow the link to setup your free account now: [Sam.gov New Registration](#)

### Does my organization qualify if we are not located within city limits of Spokane?

- No, your principal place of business must be within the city limits. The capital project/expansion must also be in the City limits. Follow link for Spokane City limits: [Spokane City Limits](#)

**For the questions pertaining to the staffing plan, does the applying organization describe our staffing model or the staffing model of the organization we are contracting with to do the construction project?**

- You would describe the staffing model for both.

**Do you also want the staffing model for the programs the construction will allow for?**

- Yes, including that information would be helpful.

**How long does my organization need to keep record of the spending of ARPA replacement grant funds?**

- According to the federal government you must hold on to your records for 6 years.

Any More Questions?

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