

CITY OF SPOKANE



REGARDING CITY COUNCIL MEETINGS

City Council's standing committee meetings, Agenda Review Sessions, and Legislative Sessions are held in City Council Chambers – Lower Level of City Hall, 808 W. Spokane Falls Blvd.

City Council Members, City staff, presenters and members of the public have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public. Call in information for the April 28, 2025, meetings is below. All meetings will be streamed live on Channel 5 and online at <https://my.spokanecity.org/citycable5/live> and <https://www.facebook.com/spokanecitycouncil>.

WebEx call in information for the week of April 28, 2025:

3:30 p.m. Agenda Review Session: 1-408-418-9388; access code: 248 249 50291; password: 0320

6:00 p.m. Legislative Session: 1-408-418-9388; access code: 249 633 61072; password: 0320

To participate in public comment (including Open Forum):

Testimony sign-up is open beginning at 5:00 p.m. on Friday, April 25, 2024, and ending at 6:00 p.m. on Monday, April 28, 2025, via the online testimony sign-up form link which can be accessed by clicking <https://forms.gle/Vd7n381x3seaL1NW6> or in person outside council chambers beginning at 8:00 a.m. on April 28, 2025. You must sign up by 6:00 p.m. to be called on to testify. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Instructions for participation are provided on the form when you sign up.

The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and not relate to the final, updated draft, or draft agendas, pending hearing items, or initiatives or referenda in a pending election. "Affairs of the city" shall include (i) matters within the legislative, fiscal or regulatory purview of the city, (ii) any ordinance, resolution or other official act adopted by the city council, (iii) any rule adopted by the city, (iv) the delivery of city services and operation of city departments, (v) any act of members of the city council, the mayor or members of the administration, or (vi) any other matter deemed by the council president to fall within the affairs of the city, which determination may be overridden by majority vote of the council members present. Individuals speaking during the open forum shall address their comments to the council president and shall maintain decorum as laid out in Rule 2.15 (Participation by Members of the Public in Council Meetings).

THE CITY OF SPOKANE



UPDATED DRAFT COUNCIL AGENDA

MEETING OF MONDAY, APRIL 28, 2025

MISSION STATEMENT

**TO DELIVER EFFICIENT AND EFFECTIVE SERVICES
THAT FACILITATE ECONOMIC OPPORTUNITY
AND ENHANCE QUALITY OF LIFE.**

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBER JONATHAN BINGLE

COUNCIL MEMBER MICHAEL CATHCART

COUNCIL MEMBER PAUL DILLON

COUNCIL MEMBER KITTY KLITZKE

COUNCIL MEMBER LILI NAVARRETE

COUNCIL MEMBER ZACK ZAPPONE

**CITY COUNCIL CHAMBERS
CITY HALL**

**808 W. SPOKANE FALLS BLVD.
SPOKANE, WA 99201**

City of Spokane Guest Wireless access for Council Chambers:

Username: **COS Guest**

Password: **K8vCr44y**

Please note the space in username.

Both username and password are case sensitive.

LAND ACKNOWLEDGEMENT

We acknowledge that we are on the unceded land of the Spokane people. And that these lands were once the major trading center for the Spokanes as they shared this place and welcomed other area tribes through their relations, history, trade, and ceremony. We also want to acknowledge that the land holds the spirit of the place, through its knowledge, culture, and all the original peoples Since Time Immemorial.

As we take a moment to consider the impacts of colonization may we also acknowledge the strengths and resiliency of the Spokanes and their relatives. As we work together making decisions that benefit all, may we do so as one heart, one mind, and one spirit.

We are grateful to be on the shared lands of the Spokane people and ask for the support of their ancestors and all relations. We ask that you recognize these injustices that forever changed the lives of the Spokane people and all their relatives.

We agree to work together to stop all acts of continued injustices towards Native Americans and all our relatives. It is time for reconciliation. We must act upon the truths and take actions that will create restorative justice for all people.

Adopted by Spokane City Council on the 22nd day of March, 2021
via Resolution 2021-0019

AGENDA REVIEW AND LEGISLATIVE SESSIONS

Council meetings consist of two parts: The Agenda Review Session (starting at 3:30 P.M.) and the Legislative Session (starting at 6:00 P.M.). The Agenda Review Session is open to the public, but participation is limited to Council Members and appropriate staff. The Legislative Session also is open to the public, and public comment is taken on legislative items (except those that are adjudicatory or solely administrative in nature). Following the conclusion of the Legislative portion of the meeting, an Open Forum is held unless a majority of Council Members vote otherwise. Please see additional Open Forum information that appears at the end of the City Council agenda.

SPOKANE CITY COUNCIL AGENDA REVIEW SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

ADDRESSING THE COUNCIL

- Public participation in Council meetings is governed by Council Rules 2.15 and 2.16. A complete copy of the council rules can be found here: [City Council Rules](#).
- No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their name and city of residence as a condition of recognition.
- Persons speaking at the podium shall verbally identify themselves by name, city of residency and, if appropriate, representative capacity.
- Speakers may be provided additional written or verbal instructions to ensure that verbal remarks are electronically recorded. Documents submitted for the record are identified and marked by the Clerk. (If you are submitting paper copies of documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.)
- To ensure that evidence and expressions of opinion are included in the record, and to ensure that decorum befitting a deliberative process is maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults are permitted. To prevent disruption of council meetings and visual obstruction of proceedings, members of the audience shall remain seated during council meetings.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.
- When addressing the Council, members of the public shall direct all remarks to the Council President, and shall confine their remarks to the matters that are specifically before the Council at that time or, if speaking during Open Forum, shall confine their remarks to affairs of the city.
- City staff may testify at Council meetings, including open forum, providing the testimony is in compliance with the City of Spokane Code of Ethics and the staff follow the steps outlined in the City Council Rules of Procedure.

SPEAKING TIME LIMITS: Each person addressing the Council is limited to two minutes of speaking time, except during hearings and items under final consideration by the Council, for which three minutes will be allowed. The chair may allow additional time if the speaker is asked to respond to questions from the Council. Public testimony and consideration of an item may be extended to a subsequent meeting by a majority vote of the Council. Note: No public testimony shall be taken on amendments to consent or legislative agenda items, or solely procedural, parliamentary, or administrative matters of the Council.

CITY COUNCIL AGENDA: The City Council agendas may be obtained prior to Council Meetings by accessing the City's website at <https://my.spokanecity.org/citycouncil/documents/>.

AGENDA REVIEW SESSION

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)

(No Public Testimony Taken)

ROLL CALL OF COUNCIL

INTERVIEWS OF NOMINEES TO BOARDS AND COMMISSIONS

COUNCIL OR STAFF REPORTS OF MATTERS OF INTEREST

DRAFT AGENDAS REVIEW (Staff or Council Member briefings and discussion)

APPROVAL BY MOTION OF THE DRAFT AGENDA

CONSIDERATION OF ANY REQUESTS FOR DEFERRAL OF ITEMS ON THE FINAL AGENDA

EXECUTIVE SESSION

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

LEGISLATIVE SESSION

(6:30 P.M. or as soon thereafter as possible following the Joint Meeting above.)

(Council Reconvenes in Council Chamber)

LAND ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

POETRY AT THE PODIUM, WORDS OF INSPIRATION, AND SPECIAL INTRODUCTIONS

ROLL CALL OF COUNCIL

PROCLAMATIONS AND SALUTATIONS

REPORTS FROM COMMUNITY ORGANIZATIONS

ANNOUNCEMENTS

(Announcements regarding Changes to the City Council Agenda)

BOARDS AND COMMISSIONS APPOINTMENTS

(Includes Announcements of Boards and Commissions Vacancies)

APPOINTMENTS

RECOMMENDATION

Climate Resilience & Sustainability Board:	Two	Confirm	CPR 2024-0030
Appointments – Ryan Arnold & Claire Cooney			
Spokane Arts Commission:	One	Appointment – Don	Confirm CPR 1981-0043
Hamilton			

CONSENT AGENDA

The consent agenda consists of purchases and contracts for supplies and services provided to the city, as well as other agreements that arise (such as settlement or union agreements), and weekly claims and payments of previously approved obligations and biweekly payroll claims against the city. Any agreement over \$50,000 must be approved by the city council. Typically, the funding to pay for these agreements has already been approved by the city council through the annual budget ordinance, or through a separate special budget ordinance. If the contract requires a new allocation of funds, that fact usually will be indicated in the summary of the contract in the consent agenda.

Unless a council member requests that an item be considered separately, the council approves the consent agenda as a whole in a single vote. Note: The consent agenda is no longer read in full by the city clerk. The public is welcome to testify on matters listed in the consent agenda, but individual testimony is limited to three minutes for the entire consent agenda.

REPORTS, CONTRACTS AND CLAIMS

RECOMMENDATION

- | | | |
|--|---------|-------------------------------|
| 1. Contract Extension with Willis Towers Watson Insurance Services West, Inc. (Seattle, WA) for Risk Management Broker Services from April 1, 2025, through June 30, 2025—\$15,000 plus tax. (Council Sponsors: Council Members Zappone and Dillon) | Approve | OPR 2022-0260
IRFP 5548-21 |
| Matt Boston | | |
| 2. Low Bid of (to be determined at bid opening) (City, ST) for Maxwell Avenue - Pettet to Walnut Pedestrian Bike Safety project—\$____. An administrative reserve of \$____, which is 10% of the contract price, will be set aside. (West Central Neighborhood). (Council Sponsor: Council Member Klitzke) | Approve | OPR 2025-0149
ENG 2023111 |
| Dan Buller | | |

3. Report of the Mayor of pending:

Approve &
Authorize
Payments

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through _____, 2025, total \$_____, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$_____.

CPR 2025-0002

- b. Payroll claims of previously approved obligations through _____, 2025: \$_____.

CPR 2025-0003

4. Minutes:

Approve All

- a. City Council Meeting Minutes: _____, 2025.

CPR 2025-0013

- b. City Council Standing Committee Meeting Minutes: _____, 2025.

LEGISLATIVE AGENDA

NO SPECIAL BUDGET ORDINANCES

NO EMERGENCY ORDINANCES

NO RESOLUTIONS

FINAL READING ORDINANCES

(Require Four Affirmative, Recorded Roll Call Votes)

ORD C36670

Relating to regular adjustments of fees, charges and other assessments collected by the City of Spokane to ensure they reflect the actual cost of service delivery; and amending Section 04.02.010 of the Spokane Municipal Code. (Council Sponsors: Council Members Klitzke and Cathcart)

Council Members Klitzke and Cathcart

The First Reading of following item was deferred indefinitely from the April 21, 2025, Agenda, during the April 14, 2025, 3:30 p.m. Agenda Review Session (ORD C36674):

ORD C36674 Relating to the prohibition of sitting and laying on public sidewalks, and amending Section 10.60.020 of the Spokane Municipal Code. (Council Sponsors: Council Members Bingle and Cathcart)

Council Member Bingle

The following item was deferred from the April 21, 2025, Agenda, due to deferral of the first reading of the ordinance to April 21, 2025, during the April 14, 2025, 3:30 p.m. Agenda Review Session (ORD C36667):

ORD C36667 Relating to discrimination and affirming protection of LGBTQIA2S+ Communities in Spokane, amending Sections 18.01.020, 18.01.030, and 18.02.030 of Title 18 of the Spokane Municipal Code; creating a new section 03.07.340 in Chapter 03.07 of the Spokane Municipal Code; and establishing an effective date. (As amended during the April 14, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Dillon, Navarrete, and Zappone)

Virginia Ramos

FIRST READING ORDINANCES

ORD C36658 (To be considered under Hearings Item H1.b.)

ORD C36668 Relating to Emergency Medical Transport in the city of Spokane; amending Sections 10.47.010, 10.47.030, 10.47.050, 10.47.070, 10.47.080, 10.47.090, and 10.47.150; adopting new Sections 10.47.061, 10.47.062, and 10.47.131; and repealing Sections 10.47.040, 10.47.060, 10.47.120, 10.47.130, and 10.47.140 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Members Zappone and Dillon)

Adam McDaniel

FURTHER ACTION DEFERRED

NO SPECIAL CONSIDERATIONS

HEARINGS

RECOMMENDATION

- | | | |
|---|---|--------------------------|
| <p>H1. a. Vacation of Latah Place between Inland Empire Way and the Union Pacific Railroad, as requested by adjacent property owners.</p> | <p>Hold Hrg/
Close Hrg/
Approve
Subject to
Conditions</p> | |
| <p>b. First Reading Ordinance C36658 vacating Latah Place between Inland Empire Way and the Union Pacific Railroad.
(Council Sponsors: Council Members Bingle and Klitzke)
Eldon Brown</p> | <p>Further
Action
Deferred</p> | <p>ORD C36658</p> |

OPEN FORUM

At the conclusion of legislative business, the Council may recess briefly and then convene an open public comment period for up to twenty (20) speakers, unless a majority of council members vote otherwise. If more than twenty (20) people sign up for open forum, the individuals assigned to the twenty (20) spaces available will be chosen at random, with preference given to individuals who have not spoken at open forum during the calendar month. Each speaker is limited to no more than two (2) minutes. In order to participate in Open Forum, you must sign up beginning at 5:00 p.m. on the Friday immediately preceding the legislative session and ending at 6:00 p.m. on the date of the meeting via the virtual testimony form linked in the meeting packet (<https://my.spokanecity.org/citycouncil/documents/>) or in person outside council chambers beginning at 8:00 a.m. on the day of the legislative session. The virtual sign-up form can also be found here: <https://forms.gle/Vd7n381x3seaL1NW6>. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Speakers must sign themselves in using a name. Instructions for virtual participation are provided on the form when you sign up. The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City other than items appearing on the final or draft agendas, pending hearing items, and initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

Motion to Approve Updated Draft Agenda for April 28, 2025
(per Council Rule 2.1.B)

ADJOURNMENT

The April 28, 2025, Regular Legislative Session of the City Council and is adjourned to May 5, 2025.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

NOTES

**Agenda Sheet for City Council:****Committee:** Date: N/A**Committee Agenda type:****Date Rec'd**

4/9/2025

Clerk's File #

CPR 2025-0030

Cross Ref #**Project #****Council Meeting Date:** 04/28/2025**Submitting Dept**

MAYOR

Bid #**Contact Name/Phone**

ADAM 6779

Requisition #**Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

Agenda Item Type

Boards and Commissions

Council Sponsor(s)**Sponsoring at Administrators Request**

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0520 APPT OF RYAN ARNOLD TO THE CLIMATE RESILIENCE & SUSTAINABILITY

Agenda Wording

Mayor Brown has appointed Ryan Arnold to the Climate Resilience and Sustainability Board for a term of April 28, 2025 - April 28, 2026.

Summary (Background)

: The purpose of the Climate Resilience and Sustainability Board is to provide advice and recommendations to the Mayor, City Council, and community on the actions necessary to achieve the community's sustainability and climate goals consistent with the City's Comprehensive Plan, Sustainability Action Plan, environmental stewardship policies of the City as adopted by the City Council, and within the requirements and parameters set forth in state law. Membership: The Climate Resilience and Sustainability Board membership consists of diverse and broad representation including but not limited to: 1. members of impacted communities facing disproportionate environmental and health disparities; 2. individuals with expertise in public health, emergency management, climate planning, or sustainability and resiliency initiatives; 3. business leaders and entrepreneurs with experience implementing sustainability and resiliency initiatives; and 4. students of secondary and postsecondary education institutions within the city of Spokane.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This appointment aligns with the requirements of SMC 04.41.020.

Council Subcommittee Review

N/A

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		N/A	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	SCOTT, ALEXANDER		
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>	SCOTT, ALEXANDER		
Distribution List			
		amcdaniel@spokanecity.org	

**Agenda Sheet for City Council:****Committee:** Date: N/A**Committee Agenda type:****Date Rec'd**

4/9/2025

Clerk's File #

CPR 2025-0030

Cross Ref #**Project #****Council Meeting Date:** 04/28/2025**Submitting Dept**

MAYOR

Bid #**Contact Name/Phone**

ADAM 6779

Requisition #**Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

Agenda Item Type

Boards and Commissions

Council Sponsor(s)**Sponsoring at Administrators Request**

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0520 APPT OF CLAIRE COONEY TO THE CLIMATE RESILIENCE &

Agenda Wording

Mayor Brown has appointed Claire Cooney to the Climate Resilience and Sustainability Board for a term of April 28, 2025 - April 28, 2026.

Summary (Background)

The purpose of the Climate Resilience and Sustainability Board is to provide advice and recommendations to the Mayor, City Council, and community on the actions necessary to achieve the community's sustainability and climate goals consistent with the City's Comprehensive Plan, Sustainability Action Plan, environmental stewardship policies of the City as adopted by the City Council, and within the requirements and parameters set forth in state law. Membership: The Climate Resilience and Sustainability Board membership consists of diverse and broad representation including but not limited to: 1. members of impacted communities facing disproportionate environmental and health disparities; 2. individuals with expertise in public health, emergency management, climate planning, or sustainability and resiliency initiatives; 3. business leaders and entrepreneurs with experience implementing sustainability and resiliency initiatives; and 4. students of secondary and postsecondary education institutions within the city of Spokane.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This appointment aligns with the requirements of SMC 04.41.020.

Council Subcommittee Review

N/A

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		N/A	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	SCOTT, ALEXANDER		
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>	SCOTT, ALEXANDER		
Distribution List			
		amcdaniel@spokanecity.org	



Agenda Sheet for City Council:

Committee: Date: N/A

Committee Agenda type:

Date Rec'd

4/9/2025

Clerk's File #

CPR 1981-0043

Cross Ref #

Project #

Council Meeting Date: 04/28/2025

Submitting Dept

MAYOR

Bid #

Contact Name/Phone

ADAM 6779

Requisition #

Contact E-Mail

AMCDANIEL@SPOKANECITY.ORG

Agenda Item Type

Boards and Commissions

Council Sponsor(s)

Sponsoring at Administrators Request

NO

Lease? NO

Grant Related? NO

Public Works? NO

Agenda Item Name

0520 - APPOINTMENT OF DON HAMILTON TO THE SPOKANE ARTS

Agenda Wording

Mayor Brown has appointed Don Hamilton to the Arts Commission for a term of April 28, 2025 - April 28, 2028.

Summary (Background)

The Spokane Arts Commission is a 16-member, all-volunteer board that promotes and enhances the quality, accessibility and presence of arts and culture. The Arts Commission serves a dual role as an advisory board to Spokane Arts (which is a 501(c)(3) nonprofit) while also advising the city of Spokane on arts policy. The activities of art commissioners vary widely but include serving on public art juries alongside community members, planning the annual Arts Awards, developing new events or programs to engage the wider community in the arts, and advocating for the arts at the city or state level.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This appointment aligns with the requirements of SMC 04.05.020.

Council Subcommittee Review

N/A

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		N/A	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	SCOTT, ALEXANDER		
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>	SCOTT, ALEXANDER		
Distribution List			
		amcdaniel@spokanecity.org	

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 03/31/2025**Committee Agenda type:** Discussion**Date Rec'd**

3/25/2025

Clerk's File #

OPR 2022-0260

Cross Ref #**Project #****Council Meeting Date:** 04/28/2025**Submitting Dept**

RISK MANAGEMENT

Bid #

IRFP 5548-21

Contact Name/Phone

MATT BOSTON 625-6585

Requisition #**Contact E-Mail**

MBOSTON@SPOKANECITY.ORG

Agenda Item Type

Contract Item

Council Sponsor(s)

ZZAPPONE PDILLON

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

5800 - WILLIS TOWERS WATSON CONTRACT EXTENSION

Agenda Wording

Contract extension with Willis Towers Watson Insurance Services West, Inc (Seattle, WA) for Risk Management Broker Services. From April 1, 2025 through June 30, 2025 for the amount of \$15,000 plus tax.

Summary (Background)

Contract extension with Willis Towers Watson Insurance Services West, Inc (Seattle, WA) for Risk Management Broker Services. From April 1, 2025 through June 30, 2025 for the amount of \$15,000 plus tax. The City is in the process of going through the RPF process for this contract and need an extension on our current contract so we are not without insurance broker services.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

N/A

Fiscal Impact			
Approved in Current Year Budget? YES			
Total Cost		\$ 15,000.00	
Current Year Cost		\$ 15,000.00	
Subsequent Year(s) Cost		\$	
<u>Narrative</u>			
Amount		Budget Account	
Expense	\$ 15,000.00	# 5800-7820-18610-54201	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		One-Time	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence			
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	GBYRD	<u>PURCHASING</u>	NECHANICKY, JASON
<u>Division Director</u>	GBYRD		
<u>Accounting Manager</u>	GBYRD		
<u>Legal</u>	GBYRD		
<u>For the Mayor</u>	GBYRD		
Distribution List			
Karin Nelson - karin.nelson@wtwco.com		mboston@spokanecity.org	
spuckett@spokanecity.org		sjordan@spokanecity.org	
ehaugen@spokanecity.org			



City of Spokane

CONTRACT EXTENSION

Title: **RISK MANAGEMENT BROKER SERVICES**

This Contract Extension is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **WILLIS TOWERS WATSON INSURANCE SERVICES WEST, INC.**, whose address is 600 University Street, Suite 3100, Seattle, Washington 98101-1176 as ("Company"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Company agreed to provide Risk Management Broker Services; and

WHEREAS, additional time is required, and thus the Contract time for performance needs to be formally extended by this written document; and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Contract, dated April 20, 2022 and April 25, 2022, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Extension shall become effective on April 1, 2025 and shall run through June 30, 2025.

3. COMPENSATION.

The City shall pay an additional amount not to exceed **FIFTEEN THOUSAND AND NO/100 DOLLARS (\$15,000.00)**, plus applicable sales tax, for everything furnished and done under this Contract Extension. This is the maximum amount to be paid under this Extension, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Extension by having legally-binding representatives affix their signatures below.

**WILLIS TOWERS WATSON INSURANCE
SERVICES WEST, INC.**

By _____
Signature Date

Type or Print Name

Title

Attest:

City Clerk

25-061

CITY OF SPOKANE

By _____
Signature Date

Type or Print Name

Title

Approved as to form:

Assistant City Attorney



< **Business Lookup**

License Information:

[New search](#) [Back to results](#)

Entity name: WILLIS TOWERS WATSON INSURANCE SERVICES WEST, INC.

Business name: WILLIS INSURANCE SERVICES OF CALIFORNIA, INC

Entity type: Profit Corporation

UBI #: 604-054-027

Business ID: 001

Location ID: 0001

Location: Active

Location address: 525 MARKET ST
STE 3400
SAN FRANCISCO CA 94105-2742

Mailing address: PO BOX 292287
NASHVILLE TN 37229-2287



Excise tax and reseller permit status:

Click here

Secretary of State information:

Click here

Endorsements

Endorsements held at this lo	License #	Count	Details	Status	Expiration da	First issuance
Spokane General Business - Non-Resident				Active	May-31-2025	May-26-2020
Vancouver General Business - Non-Resident				Active	May-31-2025	May-26-2020

Owners and officers on file with the Department of Revenue

Owners and officers	Title
CHANG, MICHAEL	
COGGIN, DERRICK	
DUNMORE ADAS, JENNIFER	
MOORMAN, DEBORAH	
NAAKTGEBOREN, HEATHER D. B.	



Owners and officers**Title**

SHAY, CHARLES

TRENTHAM, BARBARA

The Business Lookup information is updated nightly. Search date and time:
3/24/2025 11:54:35 AM

Contact us

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CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 2

DATE (MM/DD/YYYY)
07/01/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Northeast, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: WTW Certificate Center PHONE (A/C, No, Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378 E-MAIL ADDRESS: certificates@wtwco.com																					
INSURED Willis North America, Inc. and its subsidiaries 200 Liberty Street New York, NY 10281	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>Zurich American Insurance Company</td><td>16535</td></tr><tr><td>INSURER B:</td><td>Sentry Insurance Company</td><td>24988</td></tr><tr><td>INSURER C:</td><td>Sentry Casualty Company</td><td>28460</td></tr><tr><td>INSURER D:</td><td>Safe Rock Insurance Company</td><td>E0060</td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Zurich American Insurance Company	16535	INSURER B:	Sentry Insurance Company	24988	INSURER C:	Sentry Casualty Company	28460	INSURER D:	Safe Rock Insurance Company	E0060	INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
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INSURER C:	Sentry Casualty Company	28460																				
INSURER D:	Safe Rock Insurance Company	E0060																				
INSURER E:																						
INSURER F:																						

COVERAGES **CERTIFICATE NUMBER:** W34190803 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability	Y		GLO 0144363-08	07/01/2024	07/01/2025	EACH OCCURRENCE \$ 5,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 10,000						
	PERSONAL & ADV INJURY \$ 5,000,000						
GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC OTHER:							GENERAL AGGREGATE \$ 5,000,000
							PRODUCTS - COMP/OP AGG \$ 5,000,000
							\$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY			9020597004	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N No	N/A	9020597001	07/01/2024	07/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	E.L. EACH ACCIDENT \$ 1,000,000						
	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000						
	E.L. DISEASE - POLICY LIMIT \$ 1,000,000						
C	Workers Compensation & Employers Liability Per Statute			9020597002	07/01/2024	07/01/2025	EL Each Accident \$1,000,000
							EL Disease - Each Emp \$1,000,000
							EL Disease-Policy Lmt \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SEE ATTACHED

CERTIFICATE HOLDER City of Spokane Attn: Risk Management 800 W. Spokane Falls Blvd. Spokane, WA 99201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Patricia A. Jony
--	--

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ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Willis Towers Watson Northeast, Inc.		NAMED INSURED Willis North America, Inc. and its subsidiaries 200 Liberty Street New York, NY 10281	
POLICY NUMBER See Page 1			
CARRIER See Page 1	NAIC CODE See Page 1	EFFECTIVE DATE: See Page 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

The City of Spokane, its officers, employees and agents are included as Additional Insureds as respects to General Liability where required by written contract or agreement.

INSURER AFFORDING COVERAGE: Sentry Insurance Company

NAIC#: 24988

POLICY NUMBER: 9020597003 EFF DATE: 07/01/2024 EXP DATE: 07/01/2025

TYPE OF INSURANCE:	LIMIT DESCRIPTION:	LIMIT AMOUNT:
Workers Compensation &	EL Each Accident	\$1,000,000
Employers Liability	EL Disease - Each Emp	\$1,000,000
Per Statute	EL Disease-Policy Lmt	\$1,000,000

INSURER AFFORDING COVERAGE: Safe Rock Insurance Company

NAIC#: E0060

POLICY NUMBER: SM2425 EFF DATE: 07/01/2024 EXP DATE: 07/01/2025

TYPE OF INSURANCE:	LIMIT DESCRIPTION:	LIMIT AMOUNT:
Errors & Omissions	Per Claim	\$5,000,000
	Aggregate Limit	\$5,000,000

ADDITIONAL REMARKS:

Professional Indemnity Insurance (Errors & Omission Liability) Carrier: Safe Rock Insurance Company.

All employees of Willis North America and its subsidiaries are included as Insureds under the Errors & Omissions policy.

Willis North America Inc. – Certificate addendum as of 7/1/2024

ADDITIONAL NAMED INSURED

2017 Tranzfer Insurance Solutions LLC
Acclaris, Inc.
Acclaris Holding Inc
Anthelo Insurance Solutions LLC
DirectHealth.com, LLC
Encore Insurance PCC, Limited
Extend Health, LLC
Extend Insurance Services LLC
MG LLC
Omni Direct Inc
Premium Funding Associates, Inc.
Q3M Insurance Solutions, LLC
Quantum 3 Media LLC
RSDIG Risk Purchasing Group, Inc.
Safe Rock Insurance Company
Special Contingency Risks Inc.
Towers Perrin Capital Corp.
Towers Watson Delaware Holdings LLC
Towers Watson Investment Services, Inc.
Towers Watson Latin American Holdings LLC
Towers Watson Middle East Holdings, Inc.
Towers Watson Retiree Insurance Services, Inc.
TPF&C International, Inc.
Tranzact Holdings, LLC
Tranzact Holdings Delaware, Inc.
Tranzmobile, LLC
Tranzsubco I Corp.
Tranzsubco II Corp.
Tranzutary DirectHealth Holdings, LLC
Tranzutary Holdings LLC
Tranzutary Insurance Solutions LLC
Tru Broker, LLC
TruBridge, Inc.
TZ Alpha Insurance Solutions LLC
TZ Cancins, LLC
TZ Guatemala Holdings LLC
TZ Holdings, Inc.
TZ Midco, Inc.
TZ Purchaser II, Inc.
TZ Purchaser, Inc.
TZ Insurance Solutions LLC
Verita CSG, Inc
VTH Solutions LLC
Watson Wyatt European Investment Holdings, Inc.
Watson Wyatt International, Inc.
Willis Administrative Services Corporation
Willis Americas Administration, Inc.

Willis North America Inc. – Certificate addendum as of 7/1/2024

ADDITIONAL NAMED INSURED

Willis HRH, Inc.
Willis NA Inc.
Willis North American Holding Company
Willis of Michigan Inc.
Willis of New Jersey, Inc.
Willis Personal Lines, LLC
Willis Processing Services, Inc.
Willis Programs of Connecticut, Inc.
Willis Services LLC
Willis Towers Watson Analytical Insurance Services Inc.
Willis Towers Watson CAC, Inc.
Willis Towers Watson Insurance Services West, Inc.
Willis Towers Watson Management (Vermont), Ltd.
Willis Towers Watson Risk Purchasing Group, Inc.
Willis Towers Watson Securities, LLC
Willis Towers Watson US LLC
Willis Towers Watson Midwest, Inc.
Willis Towers Watson Northeast, Inc
Willis Towers Watson Puerto Rico Insurance Brokerage Inc.
Willis Towers Watson Southeast, Inc
Willis US Holding Company, LLC
WTW Delaware Holdings LLC
WTW Service Center Holdings LLC
WTW Philippines Holdings, LLC

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 02/24/2025**Committee Agenda type:** Consent**Date Rec'd**

2/11/2025

Clerk's File #

OPR 2025-0149

Cross Ref #**Project #**

2023111

Council Meeting Date: 04/28/2025**Submitting Dept**

ENGINEERING SERVICES

Bid #**Contact Name/Phone**

DAN BULLER 625-6391

Requisition #**Contact E-Mail**

DBULLER@SPOKANECITY.ORG

Agenda Item Type

Engineer Construction Contract

Council Sponsor(s)

KKLITZKE

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** YES**Agenda Item Name**

0370 – LOW BID AWARD-MAXWELL AVENUE-PETTET TO WALNUT

Agenda Wording

Low Bid of (to be determined at bid opening) (City, ST) for Maxwell Avenue - Pettet to Walnut Pedestrian Bike Safety - \$____. An administrative reserve of \$____, which is 10% of the contract, will be set aside. (West Central Neighborhood Council)

Summary (Background)

This project constructs separated bike lanes (double white line plus non-continuous concrete curbs), upgraded bus stops, a shared use path through Cannon Park, signal upgrades at Maxwell/Ash and Maxwell/Maple, sidewalk infill and lighting. On _____, bids were opened for the above project. The low bid from (to be determined at bid opening) in the amount of \$____, which is \$__ or __% (above/below) the Engineer's Estimate of \$1,600,000.00. ____ other bids were received as follows: (to be determined). All information will be provided prior to the council vote date.

What impacts would the proposal have on historically excluded communities?

Public works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with annual budget strategies to limit costs and approved projects in the 6-year CIP.

Council Subcommittee Review

Fiscal Impact			
Approved in Current Year Budget? YES			
Total Cost		\$	
Current Year Cost		\$	
Subsequent Year(s) Cost		\$	
<u>Narrative</u>			
Project funding is approximately 80% state grant funding and 20% arterial street funding.			
Amount		Budget Account	
Expense	\$ 0	# 3200-95165-95300-56501-86142	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		One-Time	
Funding Source Type		Program Revenue	
Is this funding source sustainable for future years, months, etc?			
Yes, water and sewer rates			
Expense Occurrence		One-Time	
Other budget impacts (revenue generating, match requirements, etc.)			
N/A			
Approvals		Additional Approvals	
<u>Dept Head</u>	BULLER, DAN		
<u>Division Director</u>	BULLER, DAN		
<u>Accounting Manager</u>	BAIRD, CHRISTI		
<u>Legal</u>	HARRINGTON,		
<u>For the Mayor</u>	PICCOLO, MIKE		
Distribution List			
		publicworksaccounting@spokanecity.org	
tax&licenses@spokanecity.org		eraea@spokanecity.org	
dbuller@spokanecity.org		pyoung@spokanecity.org	
jradams@spokanecity.org		jrhall@spokanecity.org	

**Maxwell Bike-Ped Project
Pettet to Walnut**



**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 03/31/2025**Committee Agenda type:** Discussion**Date Rec'd**

3/26/2025

Clerk's File #

ORD C36670

Cross Ref #**Project #****Council Meeting Date:** 04/21/2025**Submitting Dept**

CITY COUNCIL

Bid #**Contact Name/Phone**

KITTY KLITZKE 6224

Requisition #**Contact E-Mail**

KKLITZKE@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

KKLITZKE MCATHCART

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0320 COST RECOVERY ORDINANCE

Agenda Wording

An Ordinance relating to regular adjustments of fees, charges and other assessments collected by the City of Spokane to ensure they reflect the actual cost of service delivery; and amending Section 04.02.010 of the Spokane Municipal Code.

Summary (Background)

This Ordinance seeks to consistently achieve cost recovery. This ordinance will require an assessment of fees, charges, and other assessments at a minimum frequency of every two years. The fee increase will be based on the consumer price index except as provided by RCW.

What impacts would the proposal have on historically excluded communities?

It will ease the sticker shock of inflation by gradually stepping up fees rather than having huge fees increased infrequently. It will provide an opportunity to decrease fees if the service becomes less expensive to the City.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Routine updates to our fees help to ensure that customers/residents/ratepayers receiving a specific service cover the cost of that service. This approach protects low-income residents and ratepayers by making sure that their dollars are spent appropriately on the services they expect rather than on individual benefits to others.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

After a departmental review, each department will report the status and outcome to the Mayor and the City Council to show that the City is recovering the actual cost of delivering services.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

It is the policy of the City to promptly identify and collect all moneys due to it as a result of services rendered.
SMC 04.02.010

Council Subcommittee Review

This has been reviewed by relevant departments.

Fiscal Impact			
Approved in Current Year Budget? N/A			
Total Cost		\$	
Current Year Cost		\$	
Subsequent Year(s) Cost		\$	
<u>Narrative</u>			
This ordinance encourages City wide fiscal due diligence and optimization without requiring additional positions, grant matches, maintenance, supplies, or capital revenue.			
<u>Amount</u>		<u>Budget Account</u>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<u>Funding Source</u>		Recurring	
<u>Funding Source Type</u>		Program Revenue	
Is this funding source sustainable for future years, months, etc?			
Yes, this is part of normal operations			
<u>Expense Occurrence</u>		Recurring	
Other budget impacts (revenue generating, match requirements, etc.)			
Revenue calibrating and regulating			
<u>Approvals</u>		<u>Additional Approvals</u>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>			
<u>Distribution List</u>			

ORDINANCE NO. C36670

An Ordinance relating to regular adjustments of fees, charges and other assessments collected by the City of Spokane to ensure they reflect the actual cost of service delivery; and amending Section 04.02.010 of the Spokane Municipal Code.

WHEREAS, the City lawfully assesses certain fees, charges and other assessments for services rendered, such as processing applications, reviewing documents and issuing permits, and delivering essential services; and

WHEREAS, because many fee schedules fail to keep pace with the actual cost of delivery of services due to the significant time, resources and expenses associated with evaluating whether fees, charges and other assessments suffice to cover costs; and

WHEREAS, the City Council wishes to encourage regular evaluation of available technologies and software that would allow for reduction or other adjustments of City fees, charges, and assessments; and

WHEREAS, the City Council wishes to establish a policy that would ensure regular review of fees, charges and other assessments to ensure they both reflect the actual cost of services rendered , coupled with efforts to reduce the costs of collection;

NOW, THEREFORE, the City of Spokane does hereby ordain as follows:

Section 1. That Article I, Section 04.02.010 of the Spokane Municipal Code is amended as follows:

Article I. In General

Section 04.02.010 Policy to Collect Accounts

- A. It is the policy of the City to promptly identify and collect all duly payable moneys related to services rendered, damage to City property, or any other source.
- B. It is the policy of the City to regularly review and, as necessary, adjust schedules for fees, charges, and other assessments to ensure the City recovers at least the actual cost of delivering said services. Accordingly, during the even year of each biennium, all city departments shall review as appropriate their schedules for fees, charges, and other assessments to ensure there is adequate cost recovery for the services rendered and shall then report the status and outcome of such review to

the Mayor and City Council. The biennial review and adjustment shall be governed by the following specific criteria:

1. Except as otherwise provided in this section, fees, charges and assessments shall be adjusted by reference to the Consumer Price Index published by the United States Bureau of Labor Statistics, (All City Average (CPI-U and CPI-W)) or such other applicable index or formula appropriate for the service rendered.
2. General facilities charges shall be updated and maintained pursuant to Chapters 13.03 and 13.04 of the Spokane Municipal Code.
3. Transportation impact fees shall be updated and maintained pursuant to Chapter 17D.075 of the Spokane Municipal Code.
4. This section shall not apply to criminal and civil penalties fees, which shall be adjusted consistent with state law and any penalty schedule established separately under the Spokane Municipal Code.
5. In reviewing fees, charges, and other assessments each biennium, each City department shall systematically and resolutely pursue opportunities to maximize operational efficiency, eliminate waste, streamline processes, and minimize administrative costs to ensure the lowest possible financial burden on payers. This includes exploring innovative solutions that enhance effectiveness and reduce expenses. In conjunction with the Information Technology Division, departments shall also evaluate and implement apt software and platforms that automate workflows, improve accuracy, and reduce the costs associated with calculating and billing fees, charges, and other assessments.
6. Nothing in this section shall be construed to prohibit review and adjustment of fees more frequently than every biennium.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's

errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 03/31/2025**Committee Agenda type:** Discussion**Date Rec'd**

3/26/2025

Clerk's File #

ORD C36674

Cross Ref #**Project #****Council Meeting Date:** 04/21/2025**Submitting Dept**

CITY COUNCIL

Bid #**Contact Name/Phone**

CM CATHCART 625-6257

Requisition #**Contact E-Mail**

MCATHCART@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

JBINGLE MCATHCART

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0320 - ORDINANCE AMENDING "SIT AND LIE" PROVISIONS

Agenda Wording

An ordinance relating to the prohibition of sitting and laying on public sidewalks, and amending Section 10.60.020 of the Spokane Municipal Code.

Summary (Background)

Current Spokane Municipal Code 10.60.020 limits the geographic scope of certain "sit and lie" prohibitions to the downtown core, in part because of past legal limitations on enforcement. This ordinance amends SMC 10.60.020 so that all of its provisions apply city-wide, there are no legal limitations on hours of enforcement, and there is no longer a shelter bed availability requirement.

What impacts would the proposal have on historically excluded communities?

Illegal sit and lie activities, while primarily a problem in the downtown core, affect citizens and businesses throughout the city, in all neighborhoods and business districts. Enacting this ordinance ensures that all neighborhoods, including those in historically excluded communities, benefit from the same protective ordinance that now only benefits the downtown core.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Unclear at this time, but some data should be available as part of the regular reporting of code enforcement activities.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Unclear at this time, but some data should be available as part of the regular reporting of code enforcement activities.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This ordinance is consistent with SMC 12.02.1010, adopted by the voters of Spokane as Proposition 1 in 2023, and which expanded the scope of anti-camping provisions throughout the City.

Council Subcommittee Review

Not applicable

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Enforcement of sit and lie laws still requires adequate signage of the law, and practical enforcement depends on availability of police and code enforcement forces. Costs of signage and enforcement have not been calculated.			
<u>Amount</u>		<u>Budget Account</u>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<u>Funding Source</u>		N/A	
<u>Funding Source Type</u>		Select	
Is this funding source sustainable for future years, months, etc?			
Not applicable			
<u>Expense Occurrence</u>		N/A	
Other budget impacts (revenue generating, match requirements, etc.)			
<u>Approvals</u>		<u>Additional Approvals</u>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>			
<u>Distribution List</u>			

ORDINANCE NO. C36674

An ordinance relating to the prohibition of sitting and laying on public sidewalks, and amending Section 10.60.020 of the Spokane Municipal Code.

WHEREAS, the safety and well-being of Spokane citizens, as well as the viability of local businesses, are threatened by the continued unlawful occupation and use of public sidewalks and adjacent building entrances and parking areas; and

WHEREAS, the Spokane Municipal Code section 10.60.020, the so-called “sit-and-lie” ordinance, regulates the unlawful occupation of sidewalks and pedestrian avenues, all to promote the safe and responsible use of public spaces; and

WHEREAS, Spokane voters overwhelmingly approved Proposition 1 in 2023, demonstrating broad public support for the expansion and enforcement of local laws prohibiting unauthorized camping and sit-and-lie violations; and

WHEREAS, on June 26, 2024, the Supreme Court of the United States issued its ruling in *City of Grants Pass v. Johnson*, holding that local government ordinances with civil and criminal penalties for camping on public land do not constitute cruel and unusual punishment; and

WHEREAS, the effect of the *Grants Pass* holding is to remove the legal impediment to full and effective enforcement of SMC 10.60.020, the sit-and-lie ordinance, and to create a much clearer legal framework for enforcing anti-camping and sit-and-lie ordinances, potentially allowing municipalities greater authority in managing public spaces; and

WHEREAS, the *Grants Pass* decision also removes any legal impediment to expansion of the existing sit-and-lie ordinance to all public spaces within the City limits;

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That Section 10.060.020 of Spokane Municipal Code is amended to read as follows:

Section 10.60.020 Sitting, Lying on Sidewalk ~~((in a Designated Zone))~~ Within City Limits

A. Prohibition. Within city limits, it shall at all times be unlawful for any person to:

1. ~~((No person may sit))~~ Sit or lie down upon a public sidewalk, or upon a blanket, chair, stool, or any other object placed upon a public sidewalk ~~((, during the hours between six a.m. and midnight in the zone designated in this section))~~.
2. ~~((At all times it is unlawful to sit))~~ Sit or lie on any drinking fountain, trash container, planter, bicycle rack, or any other sidewalk fixture not designed primarily for the purpose of sitting.

3. ~~((At all times it is unlawful to sit))~~ Sit or lie in any entrance to or exit from any building or parking lot, or on any loading dock.

B. Exceptions.

The prohibition in subsection (A) of this section does not apply to any person:

1. sitting or lying down due to a medical emergency or due to a sensory, mental, or physical disability;
2. who, as the result of a sensory, mental, or physical disability, utilizes a wheelchair, walker, or similar device to move about the public sidewalk;
3. operating or patronizing a business with permission to occupy the sidewalk;
4. participating in or attending a parade, festival, performance, rally, demonstration, meeting, or similar event conducted on the public sidewalk pursuant to a special event or other applicable permit;
5. sitting on a chair or bench supplied by a public agency or by the abutting private property owner pursuant to the appropriate permit or license; or
6. sitting within a bus stop zone while waiting for public or private transportation;
7. sitting on privately-owned sidewalk fixture with the permission of the owner;
8. engaging in constitutionally protected expressive activities which would otherwise be restricted by the limitations in subsection (A) of this section.

~~((9. who is homeless during a time frame when shelter space is unavailable.))~~

- C. No person shall be subject to enforcement under this section unless the person engages in conduct prohibited by this section ~~((within the entirety of the zone designated in this section))~~ after having been notified by a law enforcement officer that the conduct violates this section and has been given a reasonable amount of time to comply or has refused to comply. If the individual fails to comply in a reasonable time or engages in prohibited conduct in another location within the ~~((designated zone))~~ city limits, a law enforcement officer may then enforce this section.

~~((D. The zone where such conduct is prohibited is established in the map set forth in [Attachment A](#) (PDF 1.2MB).))~~

~~((E))~~ D. This section does not permit any conduct which is prohibited by SMC 10.60.010 regarding interference with pedestrian or vehicular traffic.

~~((G))~~ E. A violation of SMC 10.60.020 is a misdemeanor.

~~((H. The provisions of this section are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, section, or portion of this section, or the invalidity of the application thereof to any person or circumstance does not affect the validity of the remainder of this section, or the validity of its application to other persons or circumstances)).~~

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of

this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance, or the validity of its application to other persons or circumstances.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener’s errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 03/24/2025**Committee Agenda type:** Discussion**Date Rec'd**

3/20/2025

Clerk's File #

ORD C36667

Cross Ref #**Project #****Council Meeting Date:** 04/14/2025**Submitting Dept**

CITY COUNCIL

Bid #**Contact Name/Phone**

VIRGINIA 625-6714

Requisition #**Contact E-Mail**

VRAMOS@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

PDILLON LNAVARRETE ZZAPPONE

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0320 -AN ORDINANCE RELATING TO PROTECTION OF LGBTQIA2S+

Agenda Wording

An Ordinance relating to protection of LGBTQIA2S+ Communities in Spokane, amending Sections 18.01.020 and 18.01.030, 18.02.030 of Title 18 of the Spokane Municipal Code; creating a new section 03.07.340 in Chapter 03.07 of the Spokane Municipal Code; and establishing an effective date.

Summary (Background)

This ordinance ensures equitable protections for LGBTQIA2S+ where it concerns discrimination, affirming the right to seek gender affirming care, ensuring that all of Spokane's residents feel safe and supported, periodic policy review to ensure inclusivity, equity and affirmation; defining "Gender Affirming Care", and "LGBTQIA2S+"; resource allocation related to an individuals sex or gender; and adding a new section that city provided health care shall extend coverage for the rights of individuals to seek health care services and gender-affirming treatment that is legal in Washington State.

What impacts would the proposal have on historically excluded communities?

This ordinance would add protections for historically excluded communities by ensuring they have equitable rights and access to services.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Not applicable

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

This ordinance will become a part of the Spokane Municipal Code if it is adopted. Data will be collected through city departments collection of information, and health benefits that are provided through the human resources department.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The official City motto is "In Spokane We All Belong." Consistent with the motto and the stated principle of city, this ordinance provides an equal opportunity for all citizens of the City of Spokane to access all services available.

Council Subcommittee Review

No subcommittee review.

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Fiscal impact has not been identified, although it is possible that assuring gender-affirming health care for City employees could result in additional employee coverage costs.			
<u>Amount</u>		<u>Budget Account</u>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<u>Funding Source</u>		N/A	
<u>Funding Source Type</u>		Select	
Is this funding source sustainable for future years, months, etc?			
<u>Expense Occurrence</u>			
Other budget impacts (revenue generating, match requirements, etc.)			
<u>Approvals</u>		<u>Additional Approvals</u>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>			
<u>Distribution List</u>			

Committee Briefing Paper

Finance & Administration Committee

Committee Date	March 24, 2025
Submitting Department	City Council
Contact Name	Paul Dillon
Contact Email & Phone	pdillon@spokanecity.org
Council Sponsor(s)	Dillon, Zappone, Navarrete
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 10
Agenda Item Name	
Proposed Council Action	<input type="checkbox"/> Approval to proceed to Legislative Agenda <input type="checkbox"/> Information Only
Summary (Background) *use the Fiscal Impact box below for relevant financial information	This ordinance ensures equitable protections for LGBTQIA2S+ where it concerns discrimination, affirming the right to seek gender affirming care, ensuring that all of Spokane's residents feel safe and supported, periodic policy review to ensure inclusivity, equity and affirmation; defining "Gender Affirming Care", and "LGBTQIA2S+"; resource allocation related to an individuals sex or gender; and adding a new section that city provided health care shall extend coverage for the rights of individuals to seek health care services and gender-affirming treatment that is legal in Washington State.

Fiscal Impact

Approved in current year budget? ☐ Yes ☒ No ☐ N/A

Total Cost: [Click or tap here to enter text.](#)

Current year cost: 0

Subsequent year(s) cost: 0

Narrative: There is no identified costs as a result of this ordinance.

Funding Source ☐ One-time ☐ Recurring ☒ N/A

Specify funding source: Select Funding Source*

Is this funding source sustainable for future years, months, etc? [Click or tap here to enter text.](#)

Expense Occurrence ☐ One-time ☐ Recurring ☒ N/A

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts (If N/A, please give a brief description as to why)

- What impacts would the proposal have on historically excluded communities?

This ordinance would add protections for historically excluded communities by ensuring they have equitable rights and access to services.

- How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

- How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

This ordinance will become a part of the Spokane Municipal Code if it is adopted. Data will be collected through city departments collection of information, and health benefits that are provided through the human resources department.

- Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

In Spokane We All Belong. This ordinance provides an equal opportunity for all citizens of the City of Spokane to access all services available.

Council Subcommittee Review

- Please provide a summary of council subcommittee review. If not reviewed by a council subcommittee, please explain why not.

This ordinance will be introduced to the Finance and Administration Committee.

Ordinance C36667

An Ordinance relating to discrimination and affirming protection of LGBTQIA2S+ Communities in Spokane, amending Sections 18.01.020, 18.01.030, and 18.02.030 of Title 18 of the Spokane Municipal Code; creating a new section 03.07.340 in Chapter 03.07 of the Spokane Municipal Code; and establishing an effective date.

WHEREAS, the City of Spokane is committed to fostering a community where all individuals are treated with dignity, equity, and respect, regardless of sexual orientation, gender identity, or gender expression; and

WHEREAS, LGBTQIA2S+ individuals face ongoing discrimination, violence, and systemic barriers that threaten their safety, well-being, and human rights; and

WHEREAS, the 2025 Presidential Transition Project (“Project 2025”) is a political initiative to reshape the federal government of the United States and consolidate executive power in favor of ultra-conservative policies; and

WHEREAS, consistent with the Project 2025 initiative, President Donald Trump has issued at least six anti-equity executive orders related to diversity, equity, inclusion, accessibility and transgender people, including executive orders to terminate equity-related grants, forbid federally-funded entities from engaging in diversity, equity, inclusion and accessibility programs, as well as a refusal to federally recognize the existence of transgender people, provide equal access for transgender people to sports and the military, and to assure access to gender-affirming care for individuals under age 19; and

WHEREAS, transgender and gender expansive people in particular have been vilified in political advertisements; and, across the country, there continues to be legislation enacted that targets LGBTQIA2S+ communities, threatening access to healthcare, education, and basic protections under the law; and

WHEREAS, as of August 2024, 39.4% of trans youth aged 13-17, amounting to 118,300 individuals, are living in the 26 states that have passed bans on gender-affirming care; and

WHEREAS, by preventing doctors from providing this care or threatening to take children away from parents who support their child in their transition, these state bans prevent transgender, non-binary, and gender-expansive youth from accessing medically necessary, safe health care backed by decades of research and supported by every major medical association, which collectively represent over 1.3 million US doctors; and

WHEREAS, the City of Spokane recognizes the inherent worth and equal rights of all people, including LGBTQIA2S+ individuals, and seeks to provide a safe and welcoming environment for those who reside in or visit our city; and

WHEREAS, Spokane Municipal Code Title 18 and state law currently offer protections for the LGBTQIA2S+ community against discrimination, including protections against discrimination based on gender identity and sexual orientation, and Spokane has continuously committed to protecting and advocating for the rights of LGBTQIA2S+ individuals by rejecting policies and actions that promote discrimination, harm, or inequality; and

WHEREAS, it is necessary to further revise Spokane Municipal Code to recognize the inherent risk to the LGBTQIA2S+ community in Spokane both from federal policies and from interjurisdictional legal processes emanating from states that do not recognize LGBTQIA2S+ rights or which are working to deny such individuals access to essential medical care, including gender-affirming care;

NOW, THEREFORE, the City of Spokane does ordain as follows:

Section 1. That section 18.01.020 of Chapter 18.01 of the Spokane Municipal Code is amended as follows:

SMC 18.01.020 Purpose and Intent

- A. The City values the dignity and worth of all human beings and is committed to promoting justice, equity and an inclusive environment for all by respecting cultural and individual diversity and fostering mutual understanding among all people regardless of race, religion, creed, color, sex, national origin, marital status, familial status, domestic violence victim status, age, sexual orientation, gender identity, honorably discharged veteran or military status, refugee status, the presence of any sensory, mental or physical disability as defined by the Americans with Disabilities Act and/or the Washington State Law Against Discrimination, or the receipt of, or eligibility for the receipt of, funds from any housing choice or other subsidy program or alternative source of income. The City of Spokane expands its welcoming city commitment to include LGBTQIA2S+ people; affirming its commitment to ensuring that all individuals, regardless of the federal government's persecution of LGBTQIA2S+ people, feel safe and supported.
- B. It is the intent of the City that all people have an equal opportunity to participate fully in the life of the City and that discriminatory barriers to equal participation in employment, housing, and public accommodations be removed. The City has a compelling interest in eradicating and preventing such discrimination and in ensuring equal opportunity in employment, housing, and public accommodations.

This Title 18 represents the least restrictive means of achieving the City's objectives.

C. The City of Spokane strongly believes in and affirms the right of individuals to seek, obtain, provide, or facilitate gender-affirming care that is legal in Washington State or in other states where it would be legal had it occurred in Washington State.

D. To further combat discrimination in the Spokane community, it is necessary to direct that the City shall conduct regular reviews of its policies, practices, and public services to ensure they are inclusive, equitable, and affirming for LGBTQIA2S+ individuals.

((G)) E. The provisions of this Title 18 are to be broadly and liberally construed to effectuate this Title's remedial purpose and the City's legislative intent.

((D)) F. These sections are not intended to establish or require affirmative action or quotas of any kind, or to infringe upon the authority vested in the civil service commission and City departments pursuant to the City Charter.

((E)) G. By enacting this title, the City expresses its intent to ensure that Spokane generally, as well as the City itself, is free from bias or discrimination on the basis of race, religion, creed, color, sex, national origin, marital status, familial status, domestic violence victim status, age, sexual orientation, gender identity, honorably discharged veteran or military status, refugee status, the presence of any sensory, mental or physical disability as defined by the Americans with Disabilities Act and/or the Washington State Law Against Discrimination, and free from sexual harassment.

((F)) H. Nothing in this chapter shall constitute a cause of action under state law or form a basis for relief in the state courts. It is the intent of this chapter that all causes of action for violations of the chapter shall lie with the City of Spokane's Hearing Examiner, Municipal Court, or Superior Court, as specified in this Title 18.

((G)) I. Nothing in this Title 18 shall be deemed to deny any person the right to institute any action or to pursue any civil or criminal remedy for the violation of such person's civil rights. Nothing in this Title 18 shall limit or expand any cause of action available to any person under federal or state law.

Section 2. That section 18.01.030 of Chapter 18.01 of the Spokane Municipal Code is amended as follows:

SMC 18.01.030 Definitions.

A. "Commission" means the Spokane Human Rights Commission.

- B. "Data management protocols" means the procedures governing how data collected by surveillance equipment will be retained, stored, indexed and accessed. Information comprising data management protocols includes, at a minimum, the information required in SMC 18.04.020.
- C. "Disability" means the presence of a sensory, mental, or physical impairment that, whether temporary or permanent, common or uncommon, mitigated or unmitigated, a limitation or not on the ability to work generally or work at a particular job, or a limitation or not on the ability to engage in any other activity within the scope of this Title 18:
1. is medically cognizable or diagnosable; or
 2. exists as a record or history; or
 3. is perceived to exist whether or not it exists in fact.
 4. For the purposes of reasonable accommodation in employment, an impairment must be known or shown through an interactive process to exist in fact and:
 - a. The impairment must have a substantially limiting effect upon the individual's ability to perform his or her job, the individual's ability to apply or be considered for a job, or the individual's access to equal benefits, privileges, or terms or conditions of employment; or
 - b. The employee must have put the employer on notice of the existence of an impairment, and medical documentation must establish a reasonable likelihood that engaging in job functions without an accommodation would aggravate the impairment to the extent that it would create a substantially limiting effect.
 5. For purposes of this definition, a limitation is not substantial if it has only a trivial effect.
 6. For purposes of housing, a "reasonable accommodation" is an adjustment to a rule, policy, practice, or service that may be necessary for a person with a disability to have an equal opportunity to use and enjoy a dwelling, including public and common use spaces, where there is an identifiable relationship or nexus between the requested accommodation and the person's disability.
- D. "Discrimination" means different or unequal treatment because of race, religion, creed, color, sex, national origin, marital status, familial status, domestic violence victim status, age, sexual orientation, gender identity, honorably discharged veteran or military status, refugee status, disability, the use of a guide dog or

service animal, or the use or eligibility for the use of housing choice or other subsidy program or alternative source of income. “Discriminate” means to treat differently or unequally because of race, religion, creed, color, sex, national origin, marital status, familial status, domestic violence victim status, age, sexual orientation, gender identity, honorably discharged veteran or military status, refugee status, the presence of any sensory, mental or physical disability as defined by the Americans with Disabilities Act and/or the Washington State Law Against Discrimination, or the use or eligibility for the use of housing choice or other subsidy program or alternative source of income. For purposes of this definition, it is discriminatory to fail to offer reasonable accommodation in housing or employment to an otherwise qualified applicant or employee with a disability, absent a showing that the accommodation would impose an undue hardship.

- E. “Dog guide” means a dog that is specifically trained for the purpose of guiding persons who are blind or a dog trained for the purpose of assisting persons with disabilities.
- F. “Domestic Violence Victim Status” means a family or household member, as defined in RCW 10.99.020 (3), who has been subjected to domestic violence as defined in RCW 10.99.020 (5) or who is a victim of sexual assault as defined in RCW 70.125.030.
- G. “Employee” means an individual who works for wages, salary or commission, or a combination thereof, in the service of an employer, but does not include a person employed by a parent, grandparent, brother, sister, spouse or child. The term includes an individual who is seeking or applying for employment. This definition does not include independent contractors.
- H. “Employer” means any person acting in the interest of an employer, directly or indirectly, who employs employees within the City, or who solicits individuals within the City to apply for employment within the City, including the City of Spokane and all its boards, commissions and authorities.
- I. “Entities under common ownership” means two or more legal entities, such as corporations, limited liability companies, partnerships, and the like which are: owned by the same person(s); in which the same person(s) serve as officers and/or directors; or the majority of one of which is owned by one or more of the others. For example, if a single person owns controlling interests in several limited liability companies, all of those limited liability companies are entities under common ownership.
- J. “Family with children status” means one or more individuals who have not attained the age of eighteen years being domiciled with a parent or another person having legal custody of such individual or individuals, or with the designee of such parent

or other person having such legal custody, with the written permission of such parent or other person. Families with children status also applies to any person who is pregnant or is in the process of securing legal custody of any individual who has not attained the age of eighteen years.

K. "Federally-recognized tribe" means an entity listed on the Department of the Interior's list under the Federally Recognized Indian Tribe List Act of 1994, which the Secretary currently acknowledges as an Indian tribe and with which the United States maintains a government-to-government relationship.

L. "Gender-affirming care" means a service or product that a health care provider, as defined in RCW 70.02.010, provides to an individual to support and affirm the individual's gender identity. "Gender-affirming care" includes, but is not limited to, treatment for gender dysphoria, gender-affirming hormone therapy, and gender-affirming surgical procedures. "Gender-affirming care" can be provided to two spirit, transgender, nonbinary, and other gender diverse individuals.

~~((L))~~ M. "Gender Identity" means having or being perceived as having a gender identity, self-image, appearance, behavior, or expression, whether or not that gender identity, self-image, appearance, behavior, or expression is different from that traditionally associated with the sex assigned to that person at birth.

~~((M))~~ N. "Housing choice or other subsidy program((or alternative source of income))" means, without limitation: (i) any short or long term federal, state or local government, private nonprofit, or other assistance program in which a tenant's rent is paid either partially by the program (through a direct arrangement between the program and the owner or lessor of the real property), and partially by the tenant or completely by the program; or (ii) HUD-Veteran Affairs Supportive Housing (VASH) vouchers, Housing and Essential Needs (HEN) funds, and short-term rental assistance provided by Rapid Rehousing subsidies.

~~((N))~~ O. "Impairment" includes, without limitation, any:

1. physiological disorder, or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems: Neurological, musculoskeletal, special sense organs, respiratory, including speech organs, cardiovascular, reproductive, digestive, genitor-urinary, hemic and lymphatic, skin and endocrine; or
2. mental, developmental, traumatic, or psychological disorder, including but not limited to cognitive limitation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

~~((O))~~ P. "Income" means lawful, verifiable income derived from all sources, including without limitation wages, salaries or other compensation for employment; Social

Security benefits; supplemental security income; unemployment benefits; retirement programs; child support; payments from the Aged, Blind or Disabled Cash Assistance Program; Refugee Cash Assistance; any federal, state, local government, private, or nonprofit-administered benefit program, including without limitation payments from any housing choice or other subsidy program as defined in this chapter; financial aid for college students; and per capita payments or distributions received from a federally-recognized tribe.

((P)) Q. "Labor organization" means an organization which is constituted for the purpose, in whole or in part, of collective bargaining or for dealing with an employer concerning grievances, terms or conditions of employment, or for other mutual aid or protection in connection with an employer.

R. "LGBTQIA2S+" means and includes Lesbian, Gay, Bisexual, Transgender, Queer/Questioning, Intersex, Asexual/Aromantic, Two Spirit people and any other term which refers to one's gender identity or sexual orientation.

((Q)) S. "Marital status" means the status of being married, single, separated, divorced or widowed.

((R)) T. "National origin" includes ~~((ancestry))~~, but is not limited to, an individual's or their ancestor's place of origin (such as country or world region) or the manifestation of the physical, cultural, or linguistic characteristics of a national origin group.

((S)) U. "Operational protocols" means the procedures governing how and when surveillance equipment may be used and by whom and includes, at a minimum, the information required in SMC 18.04.010.

((T)) V. "Person" includes:

1. A natural individual, partnership, association, organization, corporation, cooperative, legal representative, trustee and receiver, and any group of persons acting in concert;
2. an owner, lessee, proprietor, manager, agent or employee, of a person, whether consisting of one or more natural persons;
3. entities under common ownership; and
4. any political or civil subdivisions of the City and any agency or instrumentality of the City or of any political or civil subdivision thereof.

This definition does not include the federal government or any federally-recognized tribe.

((U)) W. "Place of public resort, accommodation, assemblage or amusement" includes, but is not limited to, any place, licensed or unlicensed, kept for gain, hire or reward, or where charges are made for admission, service, occupancy, or use of any

property or facilities, whether conducted for the entertainment, housing, or lodging of transient guests, or for the benefit, use, or accommodation of those seeking health, recreation, or rest, or for the burial or other disposition of human remains, or for the sale of goods, merchandise, services, or personal property, or for the rendering of personal services, or for public conveyance or transportation on land, water or in the air, including the stations and terminals thereof and the garaging of vehicles, or where food or beverages of any kind are sold for consumption on the premises, or where public amusement, entertainment, sports, or recreation of any kind is offered with or without charge, or where medical service or care is made available, or where the public gathers, congregates, or assembles for amusement, recreation, or public purposes, or public halls, public elevators, and public washrooms of buildings and structures occupied by two or more tenants, or by the owner and one or more tenants, or any public library or educational institution, or schools of special instruction, or nursery schools, or day care centers or children's camps, provided that nothing contained in this definition shall be construed to include or apply to any institute, bona fide club, or place of accommodation, which is by its nature distinctly private, including fraternal organizations, though where public use is permitted that use shall be covered by this section; nor shall anything contained in this definition apply to any educational facility, columbarium, crematory, mausoleum, or cemetery operated or maintained by a bona fide religious or sectarian institution.

~~((V))~~ X. "Profiling" means actions of the Spokane Police Department, its members, or officers commissioned by the Spokane Police Department to rely on actual or perceived race, religion, national origin, color, creed, age, citizenship status, immigration status, refugee status, gender, sexual orientation, gender identity, disability, socio-economic status, housing status, or membership in any protected class under federal, state or local law as the determinative factor in initiating law enforcement action against an individual, rather than an individual's behavior or other information or circumstances that links a person or persons to suspected unlawful activity.

~~((W))~~ Y. "Refugee status" means the status of a person who, under the provisions of 8 USC 1101(a)(42), is outside a country of that person's nationality or, in the case of a person having no nationality, is outside any country in which that person last habitually resided, and who is unable or unwilling to return to, and is unable or unwilling to avail himself or herself of the protection of, that country because of persecution or a well-founded fear of persecution on account of race, religion, nationality, membership in a particular social group, or political opinion.

~~((X))~~ Z. "Service animal" means an animal that is trained for the purposes of assisting or accommodating a person with a disability.

((¥)) AA. “Sex” is the biological indication of male and female, determined by factor such as sex chromosomes, naturally occurring sex hormones, and nonambiguous internal and external genitalia present at birth, without regard to an individual’s psychological, chosen, or subjective experience of gender.

((Z)) BB. “Sexual orientation” includes heterosexuality, homosexuality, bisexuality and gender expression or identity. As used in this definition, “gender expression or identity” means having or being perceived as having a gender identity, self-image, appearance, behavior, or expression, whether or not that gender identity, self-image, appearance, behavior, or expression is different from that traditionally associated with the sex assigned to that person at birth.

((AA)) CC. “Surveillance equipment” means equipment capable of capturing or recording data, including images, videos, photographs or audio operated by or at the direction of a City department that may deliberately or inadvertently capture activities of individuals on public or private property, regardless of whether “masking” or other technology might be used to obscure or prevent the equipment from capturing certain views. “Surveillance equipment” includes drones or unmanned aircraft and any attached equipment used to collect data. “Surveillance equipment” does not include the following equipment which are in use by the City of Spokane as of March 1, 2017:

1. handheld or body-worn devices (e.g., “bodycams”) used by law enforcement;
2. cameras installed in or on a police vehicle (e.g., “dashcams”);
3. cameras installed in or on any City-owned vehicle, including without limitation fire trucks, emergency vehicles, utility vehicles and street maintenance vehicles, which are intended to ensure the safe operation of the vehicle;
4. cameras installed along a public right-of-way to record traffic patterns and/or traffic violations;
5. cameras intended to record activity inside or at the entrances to City buildings for security purposes; or
6. cameras installed to monitor and protect the physical integrity of City infrastructure, including without limitation fire stations and utility service facilities.

Section 3. That section 18.02.030 of Chapter 18.02 of the Spokane Municipal Code is amended as follows:

SMC 18.02.030 Prohibition Against Assisting in Discrimination

- A. No person shall, with the knowledge or assent of an employer, to assist, induce, compel or coerce the doing of any acts of discrimination, or to attempt to do so.
- B. No City of Spokane resources, including, but not limited to, City property or time spent while on duty by a City employee or official, employee, shall be used for investigation, assisting an investigation, or detention of an individual based on exercising their rights against discrimination set forth in this title.
- C. Whenever the City collects or disseminates information about an individual or individual's sex or gender, it will be without regard to sex assigned at birth. The City will not collect or disseminate information about sex assigned at birth, unless related to a criminal investigation of a violation of Washington State law.
- D. The City shall actively work to combat discrimination prohibited by this title by ensuring the City's public safety programs:
 - a. Maintain LGBTQIA2S+ liaison officers within the police department to act as points of contact, advocate for community members, and build trust; and
 - b. Collaborate with local LGBTQIA2S+ community and cultural leaders, working closely with LGBTQIA2S+ event organizers to ensure public safety while prioritizing the needs and well-being of participants and attendees.
- E. The City shall conduct regular reviews of its policies, rules, practices, and public services to ensure they are inclusive, equitable, and affirming for LGBTQIA2S+ individuals.

Section 4. That there is adopted a new section SMC 03.07.340 of Chapter 03.07 of the Spokane Municipal Code as follows:

03.07.340 Employee Access to Health Care

City-provided health care policies shall extend coverage for the rights of individuals to seek, obtain, provide, or facilitate reproductive health care services and gender-affirming treatment that is legal in Washington State.

Section 5. Effective Date. This ordinance shall go into effect on May 22, 2025 or the effective date set by Section 19 of the City Charter, whichever is later.

Section 6. Severability. If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, the decision shall not affect the validity of the remaining portions of this ordinance.

Section 7. Clerical Error. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors

or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 03/31/2025**Committee Agenda type:** Discussion**Date Rec'd**

3/20/2025

Clerk's File #

ORD C36668

Cross Ref #**Project #****Council Meeting Date:** 04/28/2025**Submitting Dept**

MAYOR

Bid #**Contact Name/Phone**

ADAM 6779

Requisition #**Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

ZZAPPONE PDILLON BWILKERSON

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0520 EMERGENCY MEDICAL TRANSPORT REQUIREMENTS

Agenda Wording

Attached memo recommends the adoption of an ordinance to update the City of Spokane's Emergency Medical Transport requirements to align with State law, Spokane County EMS & Trauma Care Council protocols, and local regulatory licensing requirements.

Summary (Background)

See attached memo for Executive Summary for full background. The Council should adopt an ordinance to update the licensing requirements for Emergency Medical Transport that reflects the correct RCW and WAC references, transport procedures and protocols, and codify patient protections required to be included in all private ambulance contracts with the City of Spokane.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

Fiscal Impact			
Approved in Current Year Budget?			
Total Cost		\$	
Current Year Cost		\$	
Subsequent Year(s) Cost		\$	
<u>Narrative</u>			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source			
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence			
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	SCOTT, ALEXANDER		
<u>Division Director</u>			
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>	PICCOLO, MIKE		
Distribution List			
		amcdaniel@spokanecity.org	
kschmitt@spokanecity.org		fireaccounting@spokanecity.org	



Memorandum

Office of the Mayor

DATE:

FROM: Adam McDaniel – Policy Advisor, Office of the Mayor

TO: Councilmember Zack Zappone – Chair, Public Safety and Community Health Committee

RE: Emergency Medical Transport Requirements - License Code Update (SMC 10.47)

This memo recommends the adoption of an ordinance to update the City of Spokane's Emergency Medical Transport requirements to align with state law, Spokane County EMS & Trauma Care Council protocols, and local regulatory licensing requirements.

Executive Summary – City of Spokane Emergency Medical Transport

I. Background: The Spokane Fire Department is the primary responder for basic and advanced life support medical emergencies within Spokane. The City of Spokane contracts with private ambulance service companies to provide emergency medical transport within the city of Spokane. Currently, the City contracts with one company. There are approximately 43,000 emergency/non-emergency 911 transports annually.

Ambulance services are regulated statewide by Washington State Department of Health primarily through RCWs 18.73, 70.168, and WAC 246-976. Local oversight is provided by the Spokane County EMS & Trauma Council, Spokane County Medical Program Director, and the Spokane Fire Department.

SMC Chapter 10.47 – Emergency Medical Transport was adopted by the City Council twenty-five years ago to provide oversight of the City's contracted private ambulance transport services. This ordinance sought to codify practices to end deceptive billing, the practice of "jumping calls" by monitoring radio frequencies, and the withholding of critical medical information from Fire Department EM first responders (Lopez, 2025).

II. Issue: SMC Chapter 10.47 – Emergency Medical Transport was drafted and adopted by the

City Council twenty-five years ago. The current code contains references to WACs and RCWs that have changed and refers to the City EMS Board that no longer exists. The current code also contains procedural differences from those adopted by the Spokane Fire Department through the Spokane County EMS & Trauma Council.

III. Policy Recommendations

The Council should adopt an ordinance to update the licensing requirements for Emergency Medical Transport that reflects the correct RCW and WAC references, transport procedures and protocols, and codify patient protections required to be included in all private ambulance contracts with the City of Spokane.

Proposed Ordinance Table of Contents

Section 1. Amends SMC 10.47.010
Section 2. Amends SMC 10.47.030
Section 3. Repeals SMC 10.47.040
Section 4. Amends SMC 10.47.050
Section 5. Repeals SMC 10.47.060
Section 6. New Section SMC 10.47.061
Section 7. New Section SMC 10.47.062
Section 8. Amends SMC 10.47.070
Section 9. Amends SMC 10.47.080
Section 10. Amends SMC 10.47.090
Section 11. Repeals SMC 10.47.120
Section 12. Repeals SMC 10.47.130
Section 13. New Section SMC 10.47.131
Section 14. Repeals SMC 10.47.140
Section 15. Amends SMC 10.47.150
Section 16. Repeals SMC 10.47.190

Section 1. Amends SMC 10.47.010 – Purpose

This section fixes a small formatting error and removes specific references to RCWs that have been recodified elsewhere.

Section 2. Amends SMC 10.47.030 - Definitions

This section adds definitions for the following

- “advanced life support”
- “ambulance company”
- “basic life support”
- “emergency medical service” (EMS)
- “emergency medical technician”
- “first responder”
- “patient”
- “public safety answering point”
- “state-approved program”



Section 3. Repeals SMC 10.47.040 (City of Spokane EMS Board)

This section repeals a reference to the City of Spokane EMS Board which no longer exists.

Section 4. Amends SMC 10.47.050 - Permit

- This section changes the title from “Permit” to “Emergency Medical Transport License Requirements”;
- Changes the term “permit” to “license”;
- Clarifies that a private ambulance operator must have a general business license with Spokane city endorsement as well as a regulatory license;
- Removes a reference to the Spokane County EMS Council during the licensure process;
- Adds that the license applicant must show proof of licensure by the Washington State Department of Health;
- Clarifies the regulatory license is an annual license valid for one year from when the license is approved; and
- Removes the license fee because the state preempts ambulance license fees through RCW 18.73.020.

Section 5. Repeals SMC 10.47.060 (Insurance)

This section repeals SMC 10.47.060 relating to insurance requirements and replaces it with a new Insurance Requirements section – SMC 10.47.061.

Section 6. New Section SMC 10.47.061 - Insurance Requirements – Ambulance Companies

This new section establishes new insurance requirements for ambulance companies operating in the city of Spokane based on recommendations by the City of Spokane’s Risk Manager (Jordan, 2025):

- worker’s compensation insurance;
- minimum of ten million dollars in general comprehensive liability insurance;
- minimum of five million dollars in auto liability insurance; and
- minimum of one million dollars in professional liability insurance per person for any certified individual providing medical care.

Section 7. New Section SMC 10.47.062 –Patient Protections

This section codifies patient protection provisions required to be included in any contracts for ambulance services:

- The City can review all patient billings by the ambulance company to monitor compliance with the established rate of charges;
- The ambulance company may not charge a patient for medical supplies provided by the City to the ambulance company;
- The ambulance company cannot charge for treatment provided by City of Spokane personnel; and
- The ambulance company may not solicit payment on-site or en route.

Section 8. Amends SMC 10.47.070 – Medical Emergencies

- This section corrects the Spokane County EMS Council to the correct name: Spokane County EMS & Trauma Council; and
- Replaces references to the Spokane City/County Fire Service Dispatch (CCC) with “designated public safety answering point”.

Section 9. Amends SMC 10.47.080 – Patient Care and Transfer

This section updates protocol references to the Spokane County EMS & Trauma Council Protocols and clarifies the Order of Authority, Patient Care Procedures, and Selection of Hospital is governed by the Spokane County EMS & Trauma Council Operating Procedures as well as the East Region EMS and Trauma Care Council procedures and the state’s destination procedures for trauma, cardiac, and stroke.

Section 10. Amends SMC 10.47.090 – Communications

- This section includes the term “two-way” to indicate a “two-way communications plan” to comply with WAC 246-976-310;
- This section also changes the title of the section from “Communications” to “Dispatch and Communications Requirements”; and
- Clarifies that all dispatchers must have an Emergency Medical Dispatch certification of an equivalent from a State-approved program. The Public Safety Telecommunicators Certification Board sets public safety telecommunicator training and certification standards.¹

Section 11. Repeals SMC 10.47.120 (Telephone Numbers)

This section repeals out-of-date information regarding the display of telephone numbers on ambulances. The relevant code regarding the display of “911” on ambulances is included in a new Section 10.47.131.

¹ <https://mil.wa.gov/911-certification-board>



Section 12. Repeals SMC 10.47.130 (Appearance)

This section repeals SMC 10.47.130 regarding the appearance of private ambulances and combines it into a new Section SMC 10.47.131.

Section 13. New Section SMC 10.47.131 – Appearance of City-licensed Ambulances

- This section specifically limits telephone number advertisement on City of Spokane-licensed private ambulances to 911;
- Adds the language from SMC 10.47.130 prohibiting a private ambulance from having the same color schemes or uniforms of the Spokane Fire Department; and
- Adds a new subsection to prohibit the use of the City of Spokane or Spokane Fire Department logo without permission of the City Administrator or their designee.

Section 14. Repeals SMC 10.47.140 (Enforcement)

This section repeals the Enforcement section to be combined into the Penalties section, SMC 10.47.150.

Section 15. Amends SMC 10.47.150 – Penalties

- This section changes the section name from “Penalties” to “Penalties and Enforcement”; and
- Outlines that the suspension or revocation of an emergency medical transport license will follow the process and appeal procedures outlined in SMC 08.01.

Section 16. Repeals SMC 10.47.190 (Effective Date)

This section repeals SMC 10.147.190, which established the effective date of the previous ordinance.

References

Jordan, S. (2025, February 25). City of Spokane Risk Manager.
Lopez, M. (2025). *Review of SMC 10.47*. Spokane.

ORDINANCE NO. C36668

An ordinance relating to Emergency Medical Transport in the city of Spokane; amending Sections 10.47.010, 10.47.030, 10.47.050, 10.47.070, 10.47.080, 10.47.090, and 10.47.150; adopting new Sections 10.47.061, 10.47.062, and 10.47.131; and repealing Sections 10.47.040, 10.47.060, 10.47.120, 10.47.130, and 10.47.140 of the Spokane Municipal Code.

WHEREAS, the Spokane Fire Department is the primary responder to basic and advanced life support medical emergencies within the City boundaries; and

WHEREAS, the City initiated paramedic services in 1976 through the Spokane Fire Department and currently has both advanced life support (ALS) and basic life support BLS first-response units; and

WHEREAS, there are approximately 43,000 emergency/non-emergency 911 transports annually; and

WHEREAS, the City of Spokane has contracted for emergency and non-emergency 9-1-1 referral transport services with a private ambulance company since 1993; and

WHEREAS, the municipal code governing the requirements for emergency medical transport has not been reviewed and updated for twenty-five years; and

WHEREAS, the City intends to update requirements, response protocols, and license procedures to reflect changes in state law and the protocols established through the county and regional EMS councils.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 10.47.010 of the Spokane Municipal Code is amended to read as follows:

Section 10.47.010 Purpose

- A. The purpose of this chapter is to regulate the emergency medical treatment of injured, ill, or disabled persons and their emergency transport in ground and air ambulances.

~~((1. It does not apply to or regulate non-emergency patient transport.))~~

- B. This chapter is enacted as an exercise of the police power and is to be construed for the protection of the general public health, safety, and welfare. It is intended to supplement and exceed the standards for ambulances and emergency services

set forth in (~~chapter 18.71 RCW and chapter 18.73 RCW~~) state law to the extent possible.

Section 2. That Section 10.47.030 of the Spokane Municipal Code is amended to read as follows:

Section 10.47.030 Definitions

A. "Ambulance" means a ground or air vehicle designed and used to transport the ill or injured and to provide personnel, facilities, and equipment to treat patients before and during transportation.

B. "Ambulance company" or "ambulance companies" means an organization licensed per the requirements of this chapter and state law that operates one or more ambulances in the city of Spokane.

C. "Advanced life support" means invasive emergency medical services requiring advanced medical treatment skills as defined by chapter 18.71 RCW.

D. "Basic life support" means noninvasive emergency medical services requiring basic medical treatment skills.

E. "Emergency medical service (EMS)" means medical treatment and care which may be rendered at the scene of any medical emergency or while transporting any patient in an ambulance to an appropriate medical facility, including ambulance transportation between medical facilities.

F. "Emergency medical technician" means a person who is authorized by the Washington Secretary of Health to render emergency medical care, under the responsible supervision and direction of an approved medical program director, which may include participating in an emergency services supervisory organization or a community assistance referral and education services program established under RCW 35.21.930, or providing collaborative medical care if the participation or provision of collaborative medical care does not exceed the participant's training and certification.

~~((B))~~ G. "Emergency transport" means an ambulance transport of a person on an emergency basis to an appropriate medical facility for immediate treatment.

H. "First responder" or "emergency medical responder" means a person authorized by the Washington Secretary of Health to render emergency medical care.

~~((G))~~ I. "Non-emergency transport" means planned transport of a person in a medically stable condition on a non-emergency basis.

J. "Patient" means any person injured, sick, or incapacitated, requiring medical treatment and care of emergency medical services.

K. "Public safety answering point" means the public safety location that receives and answers 911 voice and data originating in a given area.

L. "State-approved training program" means a public safety telecommunicator-certified training program approved by the state certification board to meet the requirements of a state-approved public safety telecommunicator training, certification, and recertification standards.

Section 3. That Section 10.47.040 (City of Spokane EMS Board) of the Spokane Municipal Code is repealed.

Section 4. That Section 10.47.050 of the Spokane Municipal Code is amended to read as follows:

Section 10.47.050 ((Permit)) Emergency Medical Transport License Requirements

~~((A. Permit Required.))~~

A. No person may operate an ambulance within the ((City)) city of Spokane without first obtaining ((a permit)) an annual general business license and an annual emergency medical transport regulatory license from the City ((with the endorsement of the Spokane County EMS council)).

~~((1. An application for a license must be submitted to Spokane County EMS council, contain documentation provided by the provisions of this chapter and be signed by the person and certified as true under penalty of perjury.))~~

~~((B. Requirements.))~~

B. No ((permit is)) license may be issued for emergency medical transport unless the applicant has:

1. fulfilled all the requirements of the laws of the State of Washington applicable to ambulance services, including but not limited to chapter 18.71 RCW, chapter 18.73 RCW and ((chapter 71.168 RCW)) chapter 70.168 RCW and chapter 246-976 WAC ((and chapter 248-17 WAC)), and subsequent amendments or revisions thereto;
2. met all requirements of this chapter; ((and))

3. filed proof of insurance coverage as required by this chapter((-));
4. filed proof of licensure by the Washington State Department of Health; and

~~((C. Validity.))~~

~~((A permit is valid for two years beginning July 1st, if application is made between March 1st and April 30th.))~~

~~((1. Permits issued pursuant to applications made at other times of the year will be issued within three months of the application date and be valid until the second July 1st after the date of issue.))~~

~~((D. Exemptions.))~~

C. A ((permit)) emergency medical transport regulatory license is not required for ambulance(s):

1. entering the ((City)) city of Spokane for the purpose of transporting patients to or through it only; or
2. pressed into service for transportation of patients in major emergencies or disasters; or
3. based and posted inside of the ((City)) city limits for the purpose of providing service to border areas or outside the ((City)) city limits but not operating within the city limits.

~~((E. Fee.))~~

~~((The permit fee is twenty-five dollars.))~~

~~((F. Transfer.))~~

D. ((A permit)) An emergency medical transport license issued under this section may not be assigned or transferred. It shall be invalid upon change of ambulance ownership.

Section 5. That Section 10.47.060 (Insurance) of the Spokane Municipal Code is repealed.

Section 6. That there is adopted a new Section 10.47.061 of the Spokane Municipal Code to read as follows:

Section 10.47.061 Insurance Requirements – Ambulance Companies

A. The ambulance company shall obtain and maintain:

1. worker's compensation insurance for the benefit of its employees required to be insured by the laws of the State of Washington;
2. a minimum of ten million dollars in general comprehensive liability insurance;
3. a minimum of five million dollars in auto liability insurance; and
4. The ambulance company shall obtain and must maintain a minimum of one million dollars in professional liability insurance per person for any certified individual providing medical care.

B. The above-referenced liability insurance policies must:

1. provide for thirty days' notice to the City by the insurer in the event any policy, or portion thereof, is canceled, or the coverage under the policy is reduced, or the policy is not renewed; and
2. be primary and not excess or contributing.

C. Certificate(s) evidencing such coverage(s) shall be provided to the City.

Section 7. That there is adopted a new Section 10.47.062 of the Spokane Municipal Code to read as follows:

Section 10.47.062 Patient Protections

- A. The City may review any patient billings of ambulance companies to monitor compliance with the schedule of charges.
- B. The City may replenish, at no charge to the ambulance company, medicines, supplies and equipment used by the licensed ambulance company and the company shall not charge the patient for the replenished items.
- C. The ambulance company shall not charge patients for Advance Life Support (ALS) or Basic Life Support (BLS) treatment provided by City of Spokane personnel.
- D. The ambulance company shall not make on-site, en-route, or upon delivery, solicitations or requests for collection of payment.

Section 8. That Section 10.47.070 of the Spokane Municipal Code is amended to read as follows:

Section 10.47.070 Medical Emergencies

The provisions of the section are in keeping with the “tiered response” principles and protocols adopted by the ((Spokane County EMS council)) Spokane County EMS & Trauma Council for securing the immediate response by the appropriate emergency medical service (EMS) provider to any medical emergency incident and to assure incident management and control.

A. Primary EMS Responder.

The ~~((Spokane fire department))~~ Spokane Fire Department is designated as and will be the primary EMS responder for the City of Spokane within the city boundaries.

B. Incident Command and Control.

1. The ~~((“primary EMS responder”, as defined in subsection (A) of this section,))~~ Spokane Fire Department as the primary EMS responder is responsible for and will have incident command and control for all EMS incidents in its jurisdiction.
2. Ambulance personnel shall operate within the incident command framework.

C. Notice Medical Emergency to ~~((Fire Service))~~ Dispatch.

When an ambulance company receives a request for an ambulance to respond to any medical emergency from any source other than ~~((Spokane City/County fire service dispatch (CCC) or the Spokane fire department))~~ the designated public safety answering point, the ambulance company shall immediately, coincident with its response, provide ~~((Spokane City/County fire service dispatch (CCC)))~~ the designated public safety answering point with all available information as to the nature and location of the emergency.

D. Ambulance Response.

An ambulance may not respond to a medical emergency incident unless called to respond by ~~((Spokane City/ County fire service dispatch (CCC)))~~ the designated public safety answering point ~~((or direct telephone call as provided for in subsection (C) of this section))~~.

E. Monitoring Frequencies.

No person may monitor emergency service radio frequencies to ascertain emergency medical incident locations for the purpose of responding.

Section 9. That Section 10.47.080 of the Spokane Municipal Code is amended to read as follows:

Section 10.47.080 Patient Care and Transfer

The procedure for patient care at an incident and for the transfer of care of such person(s) ~~((is as follows))~~ shall follow the Spokane County EMS & Trauma Council Protocols:

A. Medical Command at the Scene.

1. Fire Personnel on Scene First.

- a. Upon arrival on the scene of a medical emergency where patient care is being provided by ~~((fire protection district))~~ Spokane Fire Department personnel, the ambulance crew seeks out the officer or paramedic in command of the incident.
- b. Fire personnel remain in charge of the incident in accordance with state law.
- c. Fire personnel remain in charge of patient care until it is specifically relinquished to the ambulance personnel.

2. Ambulance Crew Scene First.

- a. Where the ambulance company has arrived first on the scene of a medical emergency, the officer in charge of the subsequently arriving ~~((Spokane fire department))~~ Spokane Fire Department unit seeks out the ambulance attendant in charge for a report on the condition of the patient, any treatment that may have been provided, and any other necessary information.
- b. Following this transfer of information, the fire officer ~~((may assume command of the incident))~~ will follow the adopted Spokane County EMS Protocols for On Scene Medical Authority and Assistance and utilize fire resources to assist patient care to the extent possible.

3. Order of Authority.

Patient care at an incident is subject to the following ascending order of authority as described by the Spokane County EMS & Trauma Care Council Protocol:

- a. First responder
- b. Emergency medical technician (first arriving, either fire or private).
- c. Paramedic or flight nurse (first arriving, either fire or private).

- d. Physician with acceptance of 'Thank You For Your Offer of Assistance' card.
- e. ~~((ALS (Advanced Life Support)))~~ EMS supervising physician.
- f. ~~((Medical program director))~~ Spokane County Medical Program Director.

B. Patient Care Procedures and Protocols.

- 1. Patient care procedures and protocols shall comply with the Spokane County pre-hospital patient care procedures and protocols established by the ~~((Spokane County EMS & council, East Region Trauma Council,))~~ Spokane County EMS & Trauma Care Council, East Region EMS & Trauma Care Council, and Spokane County ~~((medical program director))~~ Medical Program Director.
- 2. Concerns about patient care procedures, including compliance, should be referred to the ~~((Spokane County EMS council))~~ Spokane County EMS & Trauma Care Council.

C. Patient Transfer.

- 1. Loading of patients into the ambulance is under the direction of ambulance company personnel.
- 2. The ambulance company assumes responsibility for patient care from fire personnel in accordance with subsection (A)(1) of this section, except that a ~~((advance))~~ advanced life support (ALS) patient care may remain the responsibility of the ~~((advance))~~ advanced life support personnel providing the patient care if such ALS provider accompany the patient during transport.
- 3. Should the condition of a patient or the number of patients necessitate more than the ambulance company's personnel in the patient compartment to appropriately treat the patient(s), the ambulance company and the fire officer shall mutually determine if the ~~((Spokane fire department))~~ Spokane Fire Department will provide additional personnel to assist with patient care en route to the hospital.

D. Selection of Hospital.

~~((The order of priority in transporting patients to hospitals shall be consistent with patient care procedures as established by the Spokane County EMS council))~~ The order of priority in transporting patients to hospitals shall be consistent with Spokane County EMS & Trauma Council Operating Procedures, East Region EMS and Trauma Care Council

Patient Care Procedures, and Washington state trauma, cardiac, and stroke destination procedures.

Section 10. That Section 10.47.090 of the Spokane Municipal Code is amended to read as follows:

Section 10.47.090 ((Communications)) Dispatch and Communications Requirements

A. Dispatch Center Requirements.

1. An ambulance company must provide staffed dispatch twenty-four hours per day.
2. Staffing may be accomplished by the ambulance company or by contract with another agency.
3. All dispatchers must be trained and certified in “Emergency Medical Dispatch” or a ~~((Washington state DOH-approved equivalent))~~ or equivalent State-approved training program.
4. Ambulance service dispatch centers must have speed-dial telephone lines to all level 3 or higher designated trauma centers in Spokane County.
5. Direct-connect telephone lines to ~~((fire and law enforcement emergency))~~ dispatch centers are to be provided at no cost to the City.

B. Radio Communications.

1. An ambulance company must have, and provide with its permit application, a two-way radio communications plan meeting all FCC permit and licensing requirements and requirements of WAC 246-976-310.
2. All ambulance company radio frequencies and permission to access them must be provided to the ~~((Spokane fire department))~~ City of Spokane.

C. Recordings.

1. An ambulance company shall record all of its dispatch telephone and radio traffic with a recorder providing a simultaneous date and time track.
2. All recordings shall be retained for a minimum period of ninety days.
3. Recordings shall be made available to the City ~~((of Spokane EMS board))~~ upon request.

Section 11. That Section 10.47.120 (Telephone Numbers) of the Spokane Municipal Code is repealed.

Section 12. That Section 10.47.130 (Appearance) of the Spokane Municipal Code is repealed.

Section 13. That there is adopted a new Section 10.47.131 of the Spokane Municipal Code to read as follows:

Section 10.47.131 Appearance of City-licensed Ambulances

- A. "911" is the public telephone number for all emergencies, including medical emergencies of all types, in the city of Spokane. "911" shall be the only telephone number displayed on an ambulance licensed by the City of Spokane.
- B. ~~((Neither))~~ Private ambulance color schemes ~~((nor))~~ and uniforms may not represent or resemble those of the ~~((Spokane fire department))~~ Spokane Fire Department.
- C. Private ambulances shall not use the logo of City of Spokane or the Spokane Fire Department without approval by the City Administrator or their designee.

Section 14. That Section 10.47.140 (Enforcement) of the Spokane Municipal Code is repealed.

Section 15. That Section 10.47.150 of the Spokane Municipal Code is amended to read as follows:

Section 10.47.150 Penalties and Enforcement

- A. Any person who ~~((violates any provisions of this chapter))~~ operates a private ambulance without an emergency medical transport license is guilty of a misdemeanor. ~~((and upon conviction shall be punished by:))~~ All other violations of this chapter are Class 1 Civil Infractions.
 - ~~((1.imprisonment in the City/County jail for a maximum term fixed by the court of not more than ninety days, or~~

~~2. by a fine in an amount fixed by the court of not more than one thousand dollars, or~~

~~3. both such imprisonment and fine.))~~

B. Each day that a violation is permitted to exist constitutes a separate offense.

C. As an alternative to the enforcement provisions in this section, the City may suspend or revoke the emergency medical transport license issued under this chapter for noncompliance or violation of any requirement of this chapter. The suspension or revocation of the emergency medical transport license shall follow the process and appeal procedures described in SMC 08.01.

Section 16. That Section 10.47.190 (Effective Date_ of the Spokane Municipal Code is repealed.

PASSED by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council:****Committee:** Urban Experience **Date:** 03/10/2025**Committee Agenda type:** Discussion**Date Rec'd**

2/27/2025

Clerk's File #

ORD C36658

Cross Ref #

RES 2025-0021

Project #**Council Meeting Date:** 04/28/2025**Submitting Dept**

DEVELOPMENT SERVICES CENTER

Bid #**Contact Name/Phone**

ELDON BROWN 6305

Requisition #**Contact E-Mail**

EBROWN@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

JBINGLE KKLITZKE

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** YES**Agenda Item Name**

4700 - STREET VACATION OF LATAH PLACE BETWEEN INLAND EMPIRE & THE

Agenda Wording

Vacation of Latah Place between Inland Empire and the Railroad, requested by "owners having an interest in real estate abutting the above right-of-way"

Summary (Background)

Adjacent property owners have applied to vacate a portion of an existing alleyway in order to accommodate future development. City staff has collected comments from franchised private utility companies and City departments. If City Council decides to vacate this alley, Engineering recommends that the alley be vacated subject to the conditions that are listed at the bottom of the Staff Report.

What impacts would the proposal have on historically excluded communities?

NA

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

NA

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

NA

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

NA

Council Subcommittee Review

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Revenue	\$ 8,155.70	#	3200-49199-99999-39510
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		One-Time	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	PALMQUIST, TAMI		
<u>Division Director</u>	MACDONALD, STEVEN		
<u>Accounting Manager</u>	ZOLLINGER, NICHOLAS		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>	PICCOLO, MIKE		
Distribution List			
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City of Spokane
Development Services Center
808 West Spokane Falls Blvd.
Spokane, WA 99201-3343
(509) 625-6300

ORDINANCE NO. C36658

An ordinance vacating Latah Place between Inland Empire Way and the Railroad,

WHEREAS, a petition for the vacation of Latah Place between Inland Empire Way and the Railroad, has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That Latah Place, directly North of and adjacent to Lots 1-3, Block 11, of the plat of Cannon Hill Addition, and between Inland Empire Way and the Railroad, and located within the Northeast Quarter of Section 25, Township 25 North, Range 42 East, W.M., is hereby vacated. Parcel number not assigned.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to Form:

Assistant City Attorney

Mayor

Date: _____

Effective Date: _____



**CITY OF SPOKANE
DEVELOPMENT SERVICES**

808 West Spokane Falls Blvd, Spokane WA 99201-3343
(509) 625-6300 FAX (509) 625-6822

STREET VACATION REPORT
February 26, 2025

LOCATION: A portion of Latah Place RW east of Inland Empire Way
PROPONENT: Timothy Cunningham
PURPOSE: Consolidate property for future development
HEARING: April 28, 2025
REPORTS:

PRIVATE UTILITY COMPANIES

AVISTA UTILITIES – No comments

COMCAST - No comments

EXTENET – No comments

FATBEAM FIBER – No comments

INLAND POWER – Inland Power has no facilities within the proposed vacation area.

INTERMOUNTAIN INFRASTRUCTURE GROUP – No comments

LIGHT SPEED NETWORKS – No comments

LUMEN – Lumen/CenturyLink has no facilities in the proposed vacation area and we are good to vacate.

PORT OF WHITMAN – No comments

TDS TELECOM - No comments

VERIZON/MCI Metro - No comments

YELLOWSTONE PIPELINE – No comments

WHOLESALE NETWORKS – No comments

ZAYO COMMUNICATIONS – No comments

CITY DEPARTMENTS & E911

ADDRESSING - No comments

BICYCLE ADVISORY BOARD – No comments

DEVELOPER SERVICES – CURRENT PLANNING – Approval of the vacation will technically make parcel 25281.1101 landlocked but considering that this property owner also owns 25251.1102 and 25251.0908, they have an opportunity to provide access from public ROW. We recommend that all three parcels be aggregated if the vacation is approved. Also it seems they are aware, but just for documentation purposes – please note that the properties are in the shoreline jurisdiction, so subsequent development will be subject to shoreline regulations.

DEVELOPER SERVICES - TRAFFIC – No concerns

FIRE DEPARTMENT - No comments

INTEGRATED CAPITAL MANAGEMENT – No comments

NEIGHBORHOOD SERVICES – No comments

PARKS DEPARTMENT - No comments

PLANNING & ECONOMIC DEVELOPMENT – No comments

POLICE DEPARTMENT - No comments

SOLID WASTE MANAGEMENT – No comments

SPOKANE REGIONAL EMERGENCY COMMUNICATIONS – No comments

STREET DEPARTMENT - No comments

WASTEWATER MANAGEMENT – Wastewater Management has no sewer or storm assets in the proposed vacation area. Therefore, provided on site runoff is maintained and treated on site, we have no objection to this vacation.

WATER DEPARTMENT - No comments

RECOMMENDATION: That the petition be granted and a vacating ordinance be prepared subject to the following conditions:

1. The proponent shall pay to the City of Spokane the assessed valuation for the vacated land as defined by the latest information from the County Assessor's Office. This is calculated to be \$8,155.70 and is to be deposited to Budget Account #3200 49199 99999 39510.
2. After the right-of-way is vacated, all properties must be reconfigured so that no parcels are landlocked. All parcels must have frontage on a public right-of-way.
3. That the final reading of the vacation be held in abeyance until all of the above conditions are met and that the above conditions are met by **December 1, 2026**.

Eldon Brown, P.E.
Principal Engineer – Developer Services

A handwritten signature in black ink, appearing to read "Eldon W. Brown". The signature is written in a cursive, flowing style.

P2403764VACA

W 16th Ave

W 17th Ave

S Inland Empire Way

S Chestnut St


75 150 225

Feet



Right-of-way Description:
Latah Place between the west line of the
BNSF Railroad RW and the west line of Lot
3, Block 11 of the Plat of Cannon Hill Addition

Legend

 **Proposed Vacation**

THIS IS NOT A LEGAL DOCUMENT:
The information shown on this map is compiled
from various sources and is subject to constant
revision. Information shown on this map should
not be used to determine the location of facilities
in relationship to property lines, section lines,
streets, etc.

