CITY OF SPOKANE

REGARDING CITY COUNCIL MEETINGS

City Council's standing committee meetings, Agenda Review Sessions, and Legislative Sessions are held in City Council Chambers – Lower Level of City Hall, 808 W. Spokane Falls Blvd.

City Council Members, City staff, presenters and members of the public have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public. Call in information is below. All meetings will be streamed live on Channel 5 and online at https://my.spokanecity.org/citycable5/live and https://www.facebook.com/spokanecitycouncil.

WebEx call in information:

Agenda Review Session on November 10, 2026, 11:00 a.m.:
1-408-418-9388; access code: 2492 172 9618; password: 0320

Legislative Session on November 11, 2026, 6:00 p.m.:
1-408-418-9388; access code: 2496 991 7004; password: 0320

To participate in public comment (including Open Forum):

Public comment sign-up is open beginning at 5:00 p.m. on Friday, November 6, 2026, and ending at 6:00 p.m. on Wednesday, November 10, 2026, via the online testimony sign-up form link which can be accessed by clicking https://my.spokanecity.org/citycouncil/meetings/signup/ or in person outside council chambers beginning at 8:00 a.m. on November 9, 2026. You must sign up by 6:00 p.m. on Wednesday, November 11, 2026, to be called on to testify. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Instructions for participation are provided on the form when you sign up.

The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and not relate to the final, updated draft, or draft agendas, pending hearing items, or initiatives or referenda in a pending election. "Affairs of the city" shall include (i) matters within the legislative, fiscal or regulatory purview of the city, (ii) any ordinance, resolution or other official act adopted by the city council, (iii) any rule adopted by the city, (iv) the delivery of city services and operation of city departments, (v) any act of members of the city council, the mayor or members of the administration, or (vi) any other matter deemed by the council president to fall withing the affairs of the city, which determination may be overridden by majority vote of the council members present. Individuals speaking during the open forum shall address their comments to the council president and shall maintain decorum as laid out in Rule 2.15 (Participation by Members of the Public in Council Meetings).

LAND ACKNOWLEDGEMENT

We acknowledge that we are on the unceded land of the Spokane people. And that these lands were once the major trading center for the Spokanes as they shared this place and welcomed other area tribes through their relations, history, trade, and ceremony. We also want to acknowledge that the land holds the spirit of the place, through its knowledge, culture, and all the original peoples Since Time Immemorial.

As we take a moment to consider the impacts of colonization may we also acknowledge the strengths and resiliency of the Spokanes and their relatives. As we work together making decisions that benefit all, may we do so as one heart, one mind, and one spirit.

We are grateful to be on the shared lands of the Spokane people and ask for the support of their ancestors and all relations. We ask that you recognize these injustices that forever changed the lives of the Spokane people and all their relatives.

We agree to work together to stop all acts of continued injustices towards Native Americans and all our relatives. It is time for reconciliation. We must act upon the truths and take actions that will create restorative justice for all people.

Adopted by Spokane City Council on the 22nd day of March, 2021

via Resolution 2021-0019

THE CITY OF SPOKANE

COUNCIL AGENDA

November 11, 2026, Legislative Agenda

MISSION STATEMENT
TO DELIVER EFFICIENT AND EFFECTIVE SERVICES
THAT FACILITATE ECONOMIC OPPORTUNITY
AND ENHANCE QUALITY OF LIFE.

Mayor Lisa Brown
Council President Betsy Wilkerson

Council Member Michael Cathcart	**Council Member Paul Dillon**
Council Member Sarah Dixit	**Council Member Kitty Klitzke**
Council Member Kate Telis	**Council Member Zack Zappone**

CITY COUNCIL CHAMBERS
CITY HALL

808 W. SPOKANE FALLS BLVD.
SPOKANE, WA 99201

City of Spokane Guest Wireless access for Council Chambers:

Username: **COS Guest** (Please note the space in username)
Password: **K8vCr44y**
Both username and password are case sensitive.

Public participation in City Council meetings is governed by Council Rules 2.2, 2.15 and 2.16.

A complete copy of the council rules can be found here: City Council Rules.

SPOKANE CITY COUNCIL AGENDA REVIEW SESSIONS (BEGINNING AT 11:00 A.M. EACH TUESDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH WEDNESDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL 5 WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL 5 ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

CITY COUNCIL AGENDA: The City Council agendas may be obtained prior to Council Meetings by accessing the City's website at https://my.spokanecity.org/citycouncil/documents/.

EXECUTIVE SESSION

(Closed Session of Council)

(Executive Session may be held or reconvened during the Tuesday 11:00 a.m. Agenda Review Session or the Wednesday 6:00 p.m. Legislative Session)

LEGISLATIVE SESSION

(6:00 p.m. Wednesday, November 11, 2026)

(Council Chambers Lower Level of City Hall)

PLEDGE OF ALLEGIANCE

POETRY AT THE PODIUM, WORDS OF INSPIRATION, AND SPECIAL INTRODUCTIONS

ROLL CALL OF COUNCIL

PROCLAMATIONS AND SALUTATIONS

REPORTS FROM COMMUNITY ORGANIZATIONS

ANNOUNCEMENTS
(Announcements regarding Changes to the City Council Agenda)

EXPRESS TESTIMONY

Speakers may address any items on this entire council agenda, including any ordinance, resolution, appointment and special consideration, and may speak for up to three (3) minutes. Speakers who opt to speak during this time may not speak again during the legislative session except for Hearings and Open Forum.

FINAL HEARINGS

Speakers have up to three (3) minutes to address each final hearing item. Absent continuation, final action will be taken by council on these items.

1. **FIN 2026-0001** Hearing on ORD C36970 Adopting a Biennial Budget for the City of Spokane, Washington, for the years 2027 and 2028, and setting forth in summary form the totals of estimated revenues and appropriations for each separate fund. (Note: At the November 4 Legislative Meeting, Council voted to continue this Hearing in the November 11 Legislative Agenda, and will likely be continued to the November 18 Legislative Agenda for additional public comment. Consideration of ORD C36970

will occur in December of 2026). (Council Sponsors: Council President Wilkerson and Council Member Dillon) Jacob Miller

PROPOSED LEGISLATIVE ITEMS

Speakers have up to two (2) minutes to address the entire proposed legislative items section as a whole. No final action is expected to be taken by council on these items during this legislative session. Items in the proposed legislative items section of the agenda are expected to be moved to pending legislative items section of the agenda by the next legislative meeting, unless council takes action to modify an item's regular legislative timeline.

A. Resolutions (Proposed)

1. **RES 2026-0090** A resolution approving the City of Spokane Community Wildfire Protection Plan. (Council Sponsors: Council President Wilkerson and Council Member Telis) Sarah Nuss

A. Ordinances (Proposed)

1. **ORD C36974** An ordinance modernizing and streamlining the City's Civil Infraction System; adopting a new Section 01.05.005; amending Sections of Chapter 01.05 and repealing Sections of Chapter 01.05, all of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Dillon) Adam McDaniel

2. **ORD C36975** An Ordinance approving and confirming the 2027 Assessments and the Assessment Roll for the Downtown Spokane Parking and Business Improvement Area, as codified and amended in Chapter 04.31C SMC, and setting an effective date. (Council Sponsors: Council Members Dillon and Zappone) Amanda Beck (Note: This item will appear under the "Final Hearings" section of the December 2, 2026 Legislative Agenda)

3. **ORD C36976** - An Ordinance approving and confirming the 2027 Assessments and Assessment Roll for the East Sprague Parking and Business Improvement Area, prepared under Ordinance C35377 as codified and amended in Chapter 04.31C SMC, and setting an effective date. (Council Sponsors: Council Members Dillon and Zappone) Amanda Beck (Note: This item will appear under the "Final Hearings" section of the December 2, 2026 Legislative Agenda)

FURTHER ACTION DEFERRED ON PROPOSED LEGISLATIVE ITEMS

PENDING LEGISLATIVE ITEMS

Speakers have up to two (2) minutes to address individual items in the pending legislative items section, with the exception that the following items will be grouped for public comment in the following manner: Board and Commission Appointments (2 minutes to speak to all items in this section); Reports, Contracts, and Claims (2 minutes to speak to all items in this section). No final action will be taken by council on these items. Items in the pending legislative items section are expected to be moved to final legislative items section by the next legislative meeting, unless council takes action to modify an item's regular legislative timeline.

A. Board and Commission Appointments (Pending)

B. Reports, Contracts and Claims (Pending)

Public Safety and Community Health Committee (PSCHC) (Pending)

1. **OPR 2025-0392** Interlocal Agreement amendment to OPR 2025-0392 (Spokane County No. 25ASO2968) extending the agreement for an additional one-year term. (Council Sponsor: Council Member Telis) Maggie Yates

2. **OPR 2026-0907** Pre-purchase approval for one new or used Ford Maverick or equivalent for SPD Traffic Unit from best price dealer. Price not to exceed $50,000 including sales tax and commissioning. (Council Sponsors: Council Members Telis and Cathcart) Rick Giddings

Public Infrastructure, Environment and Sustainability Committee (PIES) (Pending)

3. **OPR 2026-0908** Approval of Supplemental Agreement between the City of Spokane and Local 270 (AFSCME) Regarding medical Premium Rates (Council Sponsors: Council President Wilkerson and Council Member Klitzke) Debbie DeCorde
(Note: At the 11-10-26 Agenda Review, Council voted to suspend the rules and add OPR 2026-0908 to the "Pending" section of the 11-11-26 Legislative Agenda)

4. **OPR 2026-0909** - Approval of Supplemental Agreement between the City of Spokane and Managerial and Professional Association regarding Medical Premium Rates. (Council Sponsors: Council President Wilkerson and Council Member Klitzke) Debbie DeCorde
(Note: At the 11-10-26 Agenda Review, Council voted to suspend the rules and add OPR 2026-0909 to the "Pending" section of the 11-11-26 Legislative Agenda)

Urban Experience Committee (UE) (Pending)

Finance and Administration Committee (F&A) (Pending)

C. Emergency Ordinances (Pending)

NOTE: Emergency ordinances are those that go into effect immediately upon passage and are not subject to veto by the mayor. Under the Spokane City Charter (Sections 16 and 19) and the Spokane Municipal Code (SMC 01.01.080), every emergency ordinance must be designated as such in the title of the ordinance and include a description of the circumstances that require the ordinance take immediate effect. Emergency ordinances require 5 affirmative votes of the council.

D. Special Budget Ordinances (Pending)

NOTE: Special Budget Ordinances amend the adopted biennial budget and include the reference to an "emergency" to comply with state laws regarding adoption of municipal budgets. Special Budget Ordinances require 5 affirmative votes of the council. Under the City Charter (Sections 16 and 24), Special Budget Ordinances are effective immediately but are subject to veto by the Mayor.

E. Resolutions (Pending)

1. **RES 2026-0084** Approving settlement in Allbery v. City of Spokane litigation, Spokane County Superior Court Cause #26-2-03767-32. (Council Sponsors: Council President Wilkerson and Council Member Klitzke) Dan Eigler

2. **RES 2026-0085** Designating Greater Spokane Low Income Housing Development Consortium, doing business as Spokane Regional Land Bank, to establish and operate as a land bank as provided in Chapter 35.108 RCW. (Council Sponsors: Council Members Dillon, Dixit, and Klitzke) Paul Dillon

3. **RES 2026-0086** Providing for the issuance and sale of a taxable Limited Tax General Obligation Refunding Bond in the aggregate principal amount of not to exceed $1,535,000; establishing interfund loan facilities from the Spokane Investment Pool to refinance an existing interfund loan and pay certain bond issuance costs; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto. (Council Sponsors: Council President Wilkerson and Council Member Dillon) Matt Boston

4. **RES 2026-0087** Setting forth the City Council's endorsement of the allocation of funding to Frontier Behavioral Health with funding from a one-time FY 2026 BJA Byrne Discretionary Community Project Grant from the Department of Justice, and authorizing the execution of related contracts without further City Council review and action. (Council Sponsors: Council President Wilkerson and Council Member Dillon) Cole Wicker

5. **RES 2026-0088** Declaring the waiver of public bid requirements for the purchase of 2027 insurance premiums for specified City insurance coverages and authorizing the purchase of insurance coverages without further action. (Council Sponsors: Council President Wilkerson and Council Member Dillon) Stephanie Puckett

F. Ordinances (Pending)

1. **ORD C36968** Relating to Utilities, Franchise Taxes; amending Section 08.10.030 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Dillon) Adam McDaniel

2. **ORD C36969** Adopting a Six-Year Citywide Capital Improvement Program for the years 2027 through 2032. and amending The Citywide Capital Improvement Program (Cip) as referenced in Appendix C of The City of Spokane Comprehensive Plan. (Council Sponsors: Council President Wilkerson and Council Member Dillon) (Note: This item will appear under the “Final Hearings” section of the agenda on 11-18-2026) Jacob Miller

G. Special Considerations (Pending)

FURTHER ACTION DEFERRED ON PENDING LEGISLATIVE ITEMS

FINAL LEGISLATIVE ITEMS

Speakers will have up to two (2) minutes to address final legislative items, which will be grouped for public comment in the following manner: Board and Commission Appointments (2 minutes to speak to all items in this section); Reports, Contracts, and Claims (2 minutes to speak to all items in this section), Special Budget Ordinances, Resolutions (2 minutes to speak to all items in this section), Ordinances (2 minutes to speak to all items in this section), and Special Considerations (2 minutes to speak to all items in this section). Council is expected to take final action on these items during the evening legislative session.

A. Board and Commission Appointments (Final)

1. **CPR 2017-0033** Reappointment of Dr. Francisco Velazquez to the Health Sciences and Services Authority of Spokane County (HSSA) Board for a term of October 27, 2026, to October 26, 2030.

B. Reports, Contracts and Claims (Final)

Public Safety and Community Health Committee (PSCHC) (Final)

Public Infrastructure, Environment and Sustainability Committee (PIES) (Final)

1. **OPR 2025-0460** Contract Amendment with Jacobs Solutions Inc., (Spokane) for wastewater facility planning services to meet the Riverside Park Water Reclamation Facility’s NPDES permit planning requirements – additional amount not to exceed $986,355. (Council Sponsor: Council Member Klitzke) Lorena Croucher

Urban Experience Committee (UE) (Final)

Finance and Administration Committee (F&A) (Final)

2. **OPR 2021-0722** Outside Counsel Contract Amendment with Summit Law Group (Seattle, WA) re Bacon, et. al., v. City of Spokane, et. al. adding an additional $100,000 for a total amount of $1,250,000. (Council Sponsors: Council President Wilkerson and Council Member Dillon) Michael Piccolo

3. **OPR 2022-0481** Outside Counsil Contract Amendment with Summit Law Group (Seattle, WA) for outside legal counsel assisting the City in Labor Negotiations and HR advice, adding an additional $150,000 for total amount of $700,000. (Council Sponsors: Council President Wilkerson and Council Member Dillon) Michael Piccolo

4. **OPR 2024-0835** Outside Counsel Contract Amendment with Bryan Cave Leighton Paisner, LLP, (St. Louis, MO) for Legal Services in the matter of Currie v. City of Spokane, adding an additional $150,000 for a total amount of $400,000. (Council Sponsors: Council President Wilkerson and Council Member Dillon) Michael Piccolo

5. **OPR 2025-0129** Contract Amendment with T.W. Clark Construction, LLC., (Spokane Valley, WA) for change orders 40 and 41 for Phase 1 of the Water Department Meter Shop-Main Office Renovation from May 28, 2026, for a total cost of $11,895.00 plus tax. (Council Sponsors: Council President Wilkerson and Council Members Dillon and Zappone) Dave Steele

6. **OPR 2025-0828** Contract Amendment with American Sprinkler Repair and Landscaping LLC (Spokane Valley, WA) for specific maintenance at the Combined Communication Building located at 1620 N. Rebecca Street in September 2026 not to exceed $5500 plus tax and needed irrigation work at the Plaza for the period of 9/1/2026-11/30/2028 not to exceed $3000 in labor plus tax and $3000 in parts plus tax. (Council Sponsors: Council President Wilkerson and Council Members Dillon and Zappone) Dave Steele

7. **OPR 2026-0884** Acceptance of $1,250,000 award from the Department of Justice's 2026 BJA Byrne Discretionary Funding program to support the City's new SMART emergency response program. (Council Sponsors: Council President Wilkerson and Council Members Dillon and Zappone) Cole Wicker

Report of the Mayor of Pending:

1. Report of the Mayor of pending claims & payments of previously approved obligations through: 10/30/2026. Total $14,998,149.80 with Parks & Library Claims being approved by their respective boards. Claims excluding Parks & Library Total $14,654,140.19. (CPR 2026-0002)

Minutes:

1. Agenda Review Meeting Minutes – September 1, 2026 (CPR 2026-0013)

2. Agenda Review Meeting Minutes – September 8, 2026 (CPR 2026-0013)

3. PIES Meeting Minutes – June 8, 2026 (CPR 2026-0019)

4. PIES Meeting Minutes – September 8, 2026 (CPR 2026-0019)

5. PIES Meeting Minutes – October 13, 2026 (CPR 2026-0019)

C. Emergency Ordinances (Final)

NOTE: Emergency ordinances are those that go into effect immediately upon passage and are not subject to veto by the mayor. Under the Spokane City Charter (Sections 16 and 19) and the Spokane Municipal Code (SMC 01.01.080), every emergency ordinance must be designated as such in the title of the ordinance and include a description of the circumstances that require the ordinance take immediate effect. Emergency ordinances require 5 affirmative votes of the council.

D. Special Budget Ordinances (Final)

NOTE: Special Budget Ordinances amend the adopted biennial budget, and include the reference to an "emergency" to comply with state laws regarding adoption of municipal budgets. Special Budget Ordinances require 5 affirmative votes of the council. Under the City Charter (Sections 16 and 24), Special Budget Ordinances are effective immediately but are subject to veto by the Mayor.

1. **ORD C36971** Amending Ordinance NO. C36794, entitled in part, "An Ordinance adopting a Mid-Biennial Modification Budget for the City of Spokane", and amending it to accept a Bureau of Justice Assistance Discretionary Fund Grant to expand the Spokane Mobile Alternative Response (Smart) Program with a new Emergency Response Team, and declaring an emergency. (Council Sponsors: Council President Wilkerson and Council Member Dillon) Cole Wicker

2. **ORD C36972** Amending Ordinance NO. C36794, entitled in Part, "An Ordinance adopting a Mid-Biennial Modification Budget for the City of Spokane", and amending it to adjust pay ranges to align with salary analysis, and declaring an emergency. (Council Sponsors: Council President Wilkerson and Council Member Dillon) Allison Adams

3. **ORD C36973** Amending Ordinance NO. C36794, entitled in part, "An Ordinance adopting a Mid-Biennial Modification Budget for the City of Spokane", and amending it to authorize additional positions for the Spokane United 911 Network, and declaring an emergency. Stephen Williams

E. Resolutions (Final)

1. **RES 2026-0076** Adopting the City of Spokane's legislative agenda for the 2027 state legislative session. (Council Sponsors: Council Members Dillon, Klitzke and Dixit) Erik Poulsen

2. **RES 2026-0077** Approving the Development Services Fee Table Public Rule. (Council Sponsors: Council Members Zappone and Klitzke) Tami Palmquist (As Amended 11-10-26)

3. **RES 2026-0078** Setting a Hearing for the right-of-way vacation of portions of Dalton Ave and Oak Street. (Council Sponsors: Council Members Klitzke and Zappone) Eldon Brown

4. **RES 2026-0079** Providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed $4,011,000; establishing interfund loan facilities from the Spokane Investment Pool to finance the repayment of a one-time interfund transfer from the Development Services Fund to the General Fund and pay certain bond issuance costs. (Council Sponsors: Council Members Dixit and Zappone) Matt Boston

5. **RES 2026-0080** Relating to the Utility Pipe Rehabilitation Program for on-site septic systems, side sewer, and water service lines. (Council Sponsors: Council Members Klitzke and Zappone) Nate Sulya

6. **RES 2026-0081** Setting the assessment roll hearing for the Downtown Parking and Business Improvement Area and providing notice of the 2027 assessments to property owners. (Council Sponsors: Council Members Zappone and Dillon) Amanda Beck (As Amended 11-10-26)

7. **RES 2026-0082** Setting the assessment roll hearing for the East Sprague Parking and Business Improvement Area and providing notice of the 2027 assessments to property owners. (Council Sponsors: Council Members Zappone and Dillon) Amanda Beck (As Amended 11-10-26)

8. **RES 2026-0083** Relating to the Amendment of the City of Spokane's Water System Plan dated September 27, 2023, adopted by Spokane City Council and approved by the Washington State Department of Health to include the 6-year Capital Plan. (Council Sponsors: Council President Wilkerson and Council Members Telis and Zappone) Mark Papich

9. **RES 2026-0070** Adopting the Division Street Transit-Oriented Development Plan. (Council Sponsors: Council Members Dillon, Klitzke, and Zappone) (Note: This item was deferred from the September 22, 2026, pending agenda to the October 28, 2026, proposed agenda but was inadvertently left off. This item has been added to the pending section of this agenda to follow the intended timeline) Colin Quinn-Hurst

F. Ordinances (Final)

1. **ORD C36965** An Ordinance relating to fees and charges and amending sections of Chapter 08.02 of the Spokane Municipal Code. (Council Sponsors: Council Members Zappone and Klitzke)

2. **ORD C36966** An ordinance streamlining the City's administrative procedures for the formation of Local Improvement Districts; repealing Chapter 07.05; adopting a new

Chapter 07.05A of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Telis)

3. **ORD C36937** Relating to nuisance properties; amending sections of Chapter 10.68 of the Spokane Municipal Code, and setting an effective date. (Council Sponsors: Council Members Dillon and Telis) (Note: At the 10-28-26 Legislative Session, City Council deferred this item for final consideration on 11-11-26) (As Amended 11-3-26)

G. Special Considerations (Final)

OPEN FORUM

At the conclusion of legislative business, the Council may recess briefly and then convene an open public comment period for up to twenty (20) speakers, unless a majority of council members vote otherwise. If more than twenty (20) people sign up for open forum, the individuals assigned to the twenty (20) spaces available will be chosen at random, with preference given to individuals who have not spoken at open forum during the calendar month. Each speaker is limited to no more than two (2) minutes. In order to participate in Open Forum, you must sign up beginning at 5:00 p.m. on the Friday immediately preceding the legislative session and ending at 6:00 p.m. on the date of the meeting via the virtual testimony form linked in the meeting packet (https://my.spokanecity.org/citycouncil/documents/) or in person outside council chambers beginning at 8:00 a.m. on the day of the legislative session. The virtual sign-up form can also be found here: https://my.spokanecity.org/citycouncil/meetings/signup/. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Speakers must sign themselves in using a name. Instructions for virtual participation are provided on the form when you sign up. The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City other than items appearing on the final or draft agendas, pending hearing items, and initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

ADJOURNMENT

At the conclusion of the Council's business, the November 11, 2026, Regular Legislative Session of the City Council will be adjourned. The next Regular Agenda Review Meeting is scheduled for November 17, 2026, at 11:00 a.m. The next Regular Legislative Session of the City Council is scheduled for November 18, 2026, at 6:00 p.m.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chambers in the lower level of Spokane City Hall,

808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Agenda Sheet for City Council: **Committee:** Finance & Administration **Date:** 10/27/2026 **Committee Agenda type:** Discussion **Council Meeting Date:** 11/18/2026		**Date Rec'd**	10/20/2026
		Clerk's File #	
		Cross Ref #	
		Project #	
Submitting Dept	FINANCE & ADMINISTRATION	**Bid #**	
Contact Name/Phone	JACOB MILLER X6421	**Requisition #**	
Contact E-Mail	JMILLER@SPOKANECITY.ORG		
Agenda Item Type	First Reading Ordinance		
Council Sponsor(s)	BWILKERSON PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	HEARING ON BIENNIUM BUDGET ORDINANCE		

Agenda Wording

HEARING ON AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE, WASHINGTON, FOR THE YEARS 2027 AND 2028, AND SETTING FORTH IN SUMMARY FORM THE TOTALS OF ESTIMATED REVENUES AND APPROPRIATIONS FOR EACH SEPARATE FUND.

Summary (Background)

Adoption of the 2027-2028 Biennium Budget. The City of Spokane is a first-class city with a population of less than 300,000 residents and is required, pursuant to RCW 35.34.120, to adopt a final budget prior to the close of the fiscal year at midnight, December 31, 2026. Upon receipt of the final City Council budget amendments to the 2027-2028 budget, the Department of Management and Budget will provide an amended copy of this Ordinance to the Office of the City Clerk. The amended Ordinance will include the final fund-level budget for adoption by City Council.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	STRATTON, JESSICA		
Division Director	STRATTON, JESSICA		
Accounting Manager	DANIELS, DERREK		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List	
budget@spokanecity.org	jstratton@spokanecity,org
mboston@spokanecity.org	sneal@spokanecity.org

ORDINANCE NO. C36970

AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE, WASHINGTON, FOR THE YEARS 2027 AND 2028, AND SETTING FORTH IN SUMMARY FORM THE TOTALS OF ESTIMATED REVENUES AND APPROPRIATIONS FOR EACH SEPARATE FUND.

WHEREAS, State Law, Chapter 35.34 RCW has provided that the legislative body of any city may, by ordinance, elect to have two-year fiscal biennial budget in lieu of the annual budget which is otherwise provided for; and

WHEREAS, pursuant to State Law, Chapter 35.34, the City of Spokane, as a first-class city, is authorized to adopt a two-year biennial budget; and

WHEREAS, on June 24, 2024, the City Council adopted ordinance C36531 establishing a two-year biennial budget for the City of Spokane for the first two-year budget period beginning January 1, 2025.

WHEREAS, State Law requires that the City adopt a biennial budget before the end of the preceding calendar year; and

WHEREAS, the Mayor proposed the 2027-2028 Biennial Budget, on November 2, 2026, to the Spokane City Council as provided by law; and

WHEREAS, as required by law, on November 4, 2026, November 11, 2026, November 18, 2026, the City Council held public hearings and provided opportunity for public comment on the proposed 2027-2028 Biennial Budget; and

WHEREAS, all appropriations in the final budget must be limited to the total estimated revenues therein including the amount to be raised by all municipal revenue sources and the unencumbered fund balances estimated to be available at the close of the current fiscal year; and

WHEREAS, pursuant to RCW 35.34.200 the expenditures as classified and itemized by fund in the final budget adopted by the City Council shall constitute the City of Spokane's appropriations for the fiscal biennium commencing after midnight, December 31, 2026, subject to later adjustments as provided therein;

NOW, THEREFORE, the City Council of Spokane, Washington do ordain as follows:

Section 1. The biennial budget for the City of Spokane, Washington, for the years 2027 and 2028 is hereby adopted, by this reference, at the fund level in its final form and content as set forth below.

Section 2. Estimated revenues and expenditures, including fund balances or working capital for each separate fund of the City of Spokane, Washington, and the aggregate total for all such funds combined, for each year 2027 and 2028, are hereby appropriated for expenditure at the fund level set forth below.

Section 3. The City Chief Financial Officer is directed to transmit a copy of the budget, hereby adopted, to the Washington State Auditor's Office, and to the Association of Washington Cities.

Section 4. This ordinance shall be in force and take effect January 1, 2027.

Section 5. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or unconstitutionality of any other section subsection, sentence, clause, phrase or word of this ordinance.

<After City Council Amendments to the 2027-2028 biennium budget, the Department of Management and Budget will insert the fund level budget and submit an amended copy of this Ordinance to the Office of the City Clerk>

ADOPTED by the City Council and APPROVED by the Mayor on _____
_____

_____
Council President

Attest:

Approved as to form:

_____
City Clerk

_____
City Attorney

_____
Mayor

_____
Date

_____
Effective Date

Agenda Sheet for City Council:

Committee: Public Safety **Date:** 11/05/2026

Committee Agenda type: Discussion

Council Meeting Date: 12/02/2026

Date Rec'd	10/28/2026		
Clerk's File #	RES 2026-0090		
Cross Ref #			
Project #			
Submitting Dept	MAYOR	**Bid #**	
Contact Name/Phone	SARAH NUSS 6779	**Requisition #**	
Contact E-Mail	AMCDANIEL@SPOKANECITY.ORG		
Agenda Item Type	Resolutions		
Council Sponsor(s)	KTELIS BWILKERSON		
Sponsoring at Administrators Request	YES		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	CITY OF SPOKANE COMMUNITY WILDFIRE PROTECTION PLAN RESOLUTION		

Agenda Wording

A resolution approving the City of Spokane Community Wildfire Protection Plan.

Summary (Background)

The City of Spokane Community Wildfire Protection Plan provides a framework for reducing wildfire risk through preparedness, mitigation, response coordination, and community engagement. This resolution approves this plan to guide future planning efforts, support grant funding opportunities, and be updated periodically to reflect changing conditions, emerging best practices, and the implementation of efforts by the City of Spokane to reduce wildfire risk and strengthen its ability to prepare for, respond to, and recover from future wildfire events.

What impacts would the proposal have on historically excluded communities?

See information included within the Community Wildfire Protection Plan.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

See information included within the Community Wildfire Protection Plan.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

See information included within the Community Wildfire Protection Plan.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	MCDANIEL, ADAM		
Division Director			
Accounting Manager	DANIELS, DERREK		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List	
ldahl@spokanecity.org	

RESOLUTION 2026 – 0090

A resolution approving the City of Spokane Community Wildfire Protection Plan.

WHEREAS, the City of Spokane Community Wildfire Protection Plan provides a framework for reducing wildfire risk through preparedness, mitigation, response coordination, and community engagement; and

WHEREAS, the City of Spokane Community Wildfire Protection Plan was developed in collaboration with City departments and regional partners and identifies areas of wildfire risk, evaluates existing capabilities, and establishes strategies to improve community resilience over the coming years; and

WHEREAS, the City of Spokane Community Wildfire Protection Plan prioritizes actions that strengthen public safety, protect critical infrastructure, improve evacuation readiness, support wildfire response, and reduce hazardous fuels where appropriate and reinforces the importance of public education, regional coordination, and continued investment in wildfire resilience initiatives; and

WHEREAS, the City of Spokane Community Wildfire Protection Plan, as adopted by the City Council, will guide future planning efforts, support grant funding opportunities, and be updated periodically to reflect changing conditions, emerging best practices, and implementation of efforts by the City of Spokane to reduce wildfire risk and strengthen its ability to prepare for, respond to, and recover from future wildfire events.

WHEREAS, **NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Spokane that it hereby approves the City of Spokane Community Wildfire Protection Plan, as included in the appendix to this resolution.

PASSED BY THE CITY COUNCIL ON _____, 2026.

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

Agenda Sheet for City Council:

Committee: Public Safety **Date:** 11/05/2026

Committee Agenda type: Discussion

Council Meeting Date: 12/02/2026

Date Rec'd	10/28/2026
Clerk's File #	ORD C36974
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	MAYOR
Contact Name/Phone	ADAM 6779
Contact E-Mail	AMCDANIEL@SPOKANECITY.ORG
Agenda Item Type	First Reading Ordinance
Council Sponsor(s)	PDILLON BWILKERSON
Sponsoring at Administrators Request	YES
Lease? NO	**Grant Related?** NO
Public Works? NO	
Agenda Item Name	AN ORDINANCE MODERNIZING AND STREAMLINING THE CITY'S CIVIL

Agenda Wording

An ordinance modernizing and streamlining the City's Civil Infraction System; adopting a new Section 01.05.005; amending Sections of Chapter 01.05 and repealing Sections of Chapter 01.05, all of the Spokane Municipal Code.

Summary (Background)

This ordinance modernizes and streamlines the City's civil infraction system by adopting the state procedures by reference and removing code that conflicts with court rules. This ordinance also intends to improve Code Enforcement and Municipal Court administration and disposition of civil infractions by improving the certificate of correction process.

What impacts would the proposal have on historically excluded communities?

N/A - The purpose of this ordinance is to update the City's civil infraction system to ensure alignment with state law and court procedures.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Demographic data is not collected or analyzed as part of this policy update.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Data is not collected or analyzed as part of this policy update. General violation and infraction data may be collected and reported by Code Enforcement and other enforcement officers and/or by municipal court.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This ordinance aligns with RCW 7.80, Washington State Court Rules: Infraction Rules for Courts of Limited Jurisdiction (IRLJ), and the Spokane Municipal Court Local Rules.

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	MCDANIEL, ADAM		
Division Director			
Accounting Manager	DANIELS, DERREK		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List	

ORDINANCE NO. C36974

An ordinance modernizing and streamlining the City's Civil Infraction System; adopting a new Section 01.05.005; amending Sections of Chapter 01.05 and repealing Sections of Chapter 01.05, all of the Spokane Municipal Code.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That there is adopted a new Section 01.05.005 of the Spokane Municipal Code to read as follows:

Section 01.05.005 Chapter 7.80 RCW Adopted by Reference

Chapter 7.80 of the Revised Code of Washington ("RCW"), as now or hereafter amended, is hereby adopted by reference as part of this title in all respects as though such sections were set forth herein in full.

Section 2. That Section 01.05.020 of the Spokane Municipal Code is amended to read as follows:

Section 01.05.020 ((~~Administrative Responsibilities~~)) Enforcement Officer Defined

A. Except as provided in this section, this chapter does not alter the responsibilities vested by this code in the several officers and employees for administration and enforcement of its various provisions. Promulgation of any rules or regulations relating to enforcement of this code shall comply with Chapter 03.14 of this code.

B. ((~~For~~)) Consistent with RCW 7.80.040 and for purposes of issuing a notice of infraction of the City of Spokane, the ((~~code~~)) enforcement officer is:

1. the mayor or the City of Spokane division director, department director or assistant director ((~~, described in chapter 3.01A SMC~~)), vested with administrative and enforcement jurisdiction in the particular matter; or

2. an employee or agent to whom enforcement jurisdiction has been specifically conferred, who carries a special police commission conferring authority to issue a notice of infraction for the kind of violation in question; or

3. a regularly commissioned law enforcement officer; or

4. a ((~~city~~)) City of Spokane prosecutor

Section 3. That Section 01.05.040 of the Spokane Municipal Code is amended to read as follows:

Section 01.05.040 ((~~Notice of Violation or~~)) Notice of Infraction Process

((~~A.~~)) If, upon completion of ((~~the~~)) an investigation, the ((~~code~~)) enforcement officer finds a violation, and any attempt to achieve voluntary correction has not succeeded, the officer may issue a ((:)) Notice of Infraction in such form and upon such procedure as have been established under RCW 7.80, Washington State Court Rules: Infraction Rules for Courts of Limited Jurisdiction, or Spokane Municipal Court Local Rules.

((~~1. notice of violation, in such form and upon such procedure as have been established under the pertinent provisions of this code; or~~

~~2. notice of infraction, in such form and upon such procedure as provided in this chapter.~~))

Section 4. That Section 01.05.050 of the Spokane Municipal Code is hereby repealed.

Section 5. That Section 01.05.060 of the Spokane Municipal Code is amended to read as follows:

Section 01.05.060 Person Receiving Notice – Identification and Detention

A. A person who is to receive a notice of civil infraction under ((~~SMC 1.05.050~~)) this chapter is required to identify himself or herself to the enforcement officer by giving his or her name, address, and date of birth. Upon the request of the officer, the person shall produce reasonable identification, including a driver's license or identicard.

B. A person who is unable or unwilling to reasonably identify himself or herself to an enforcement officer may be detained for a period of time not longer than is reasonably necessary to identify the person for purposes of issuing a civil infraction.

Section 6. That Section 01.05.070 of the Spokane Municipal Code is hereby repealed.

Section 7. That Section 01.05.080 of the Spokane Municipal Code is hereby repealed.

Section 8. That Section 01.05.090 of the Spokane Municipal Code is hereby repealed.

Section 9. That Section 01.05.100 of the Spokane Municipal Code is hereby repealed.

Section 10. That Section 01.05.110 of the Spokane Municipal Code is hereby repealed.

Section 11. That Section 01.05.120 of the Spokane Municipal Code is hereby repealed.

Section 12. That Section 01.05.140 of the Spokane Municipal Code is amended to read as follows:

Section 01.05.140 Certificate of Correction Process

At the request of a person responsible or entity identified on the infraction, the ((~~code~~)) enforcement officer ((~~will~~)) may re-inspect to determine if correction of the violation has been accomplished. If ((~~so,~~)) the enforcement officer finds that the correction of the violation has been accomplished, the enforcement officer ((~~will~~)) may sign and provide to such person responsible a certificate of correction for filing with municipal court. If at least forty-eight hours prior to the hearing on the infraction, the person responsible or entity identified on the infraction ((~~presents~~)) files a certificate of correction to the municipal court, the latest infraction listed on the certificate ((~~will~~)) may be dismissed without prejudice by the municipal court.

Section 13. That Section 01.05.151 of the Spokane Municipal Code is amended to read as follows:

Section 01.05.151 Civil Infraction Penalty Schedule

A. It is the policy of the City of Spokane to educate and seek voluntary compliance for the code violations referenced in this chapter before issuing civil infractions or escalating penalties.

B. Unless designated otherwise by local or state law, violations of the following Spokane Municipal Code chapters and sections are civil infractions subject to the monetary penalties and restitution prescribed by state law. Each and every such violation shall be a separate and distinct offense. In case of a continuing violation, every day's continuance shall be a separate and distinct violation.

Reference	**Spokane Municipal Code Chapter**
SMC Title 1	**General Provisions**
SMC 01.07	Spokane Fair Elections Code

SMC Title 4	**Administrative Agencies and Procedures**
SMC 04.02	Special Administrative Procedures – Billing and Collection of Claims
SMC Title 8	**Taxation and Revenue**
SMC 08.01	Business Registrations
SMC 08.02	Fees and Charges
SMC 08.03	Admissions Tax
SMC 08.10	Utilities, Franchise Taxes
SMC Title 9	**Employment Standards**
SMC 09.02	Fair Chance Hiring
SMC Title 10	**Regulation of Activities**
SMC 10.23A	Amusement Facilities
SMC 10.25	Commercial Tree Work
SMC 10.26	Building Moving and Relocation
SMC 10.27A	Cable Communications Code
((~~SMC 10.28~~))	((~~Sidewalk Cafes~~))
SMC 10.29	Contractors and Workers
SMC 10.33A	Fireworks Code
SMC 10.34A	For-Hire Transportation
SMC 10.36	Gas Transmission and Distribution
SMC 10.39	Special Events
SMC 10.40	Itinerant Vendors
SMC 10.41A	Special Police Officers
SMC 10.43	Telephone and Telegraph Construction
SMC 10.45	Used Goods
SMC 10.47	Emergency Medical Transport

SMC 10.48	False Alarms
((~~SMC 10.51~~))	((~~Mobile Food Vendors~~))
SMC 10.515	Fair Meal Delivery Requirements
SMC 10.52	Short Term Rentals
SMC 10.56	Reality-Based Police Shows
SMC 10.60.070	Interference with Health Care Facilities or Providers
SMC 10.60.080	Graffiti Offenses
SMC 10.63	Property Maintenance and Use Standards
SMC 10.68	Chronic Nuisance Properties
SMC 10.70	Noise Control
SMC 10.74	Offenses Involving Animals
SMC 10.81	Community Health Impact Areas
SMC 10.83	Sale or Distribution of Kratom Products Prohibited
SMC Title 12	**Public Ways and Property**
SMC 12.01	Improvement, Maintenance of Public Ways
SMC 12.02	Obstruction, Encroachment of Public Ways
SMC 12.06A	Park Code
SMC 12.15	Activation of Public Places
SMC Title 13	**Public Utilities and Services**
SMC 13.02	Solid Waste
SMC 13.03	Sewers
SMC 13.03A	Pretreatment
SMC 13.04	Water
SMC 13.05	Interference with Utilities
SMC Title 15	**Environmental Stewardship**

SMC 15.01	Commute Trip Reduction
SMC 15.04	Smoking in Public Places
SMC 15.06	Preservation of Salvageable Materials
SMC Title 16A	**Transportation**
SMC 16A.05	Stopping, Standing, Parking, and Loading Regulations
SMC 16A.60	Rules of the River
SMC 16A.63	Golf Cart and Alternative Vehicle Zones
SMC 16A.65	Use of City-Authorized Utility Vehicles on Public Property
SMC Title 17C	**Land Use Standards**
SMC 17C.111	Residential Zones
SMC 17C.120	Commercial Zones
SMC 17C.122	Center and Corridor Zones
SMC 17C.124	Downtown Zones
SMC 17C.130	Industrial Zones
SMC 17C.160	North River Overlay District
SMC 17C.170	Special Height Overlay Districts
SMC 17C.180	Airfield Overlay Zones
SMC 17C.200	Landscaping and Screening
SMC 17C.210	Nonconforming Situations
SMC 17C.220	Off-site Impacts
SMC 17C.230	Parking and Loading
SMC 17C.240	Signs
SMC 17C.300	Accessory Dwelling Units
SMC 17C.305	Adult Business
SMC 17C.310	Animal Keeping

SMC 17C.315	Bed and Breakfast
SMC 17C.316	Short Term Rentals
SMC 17C.319	Commercial Vehicle Use and Recreational Camping
SMC 17C.320	Conditional Uses
SMC 17C.325	Drive-through Facilities
SMC 17C.330	Group Living
SMC 17C.335	Historic Structures – Change of Use
SMC 17C.340	Home Occupations
SMC 17C.345	Manufactured Homes and Mobile Home Parks
SMC 17C.350	Mini-storage Facilities
SMC 17C.355A	Wireless Communication Facilities
SMC 17C.360	Special Use Temporary Permit
SMC 17C.390	Mobile Food Vending
SMC Title 17D	**City-wide Standards**
SMC 17D.060	Stormwater Facilities
SMC 17D.100	Historic Preservation
SMC Title 17E	**Environmental Standards**
SMC 17E.010	Critical Aquifer Recharge Areas – Aquifer Protection
SMC 17E.020	Fish and Wildlife Conservation Areas
SMC 17E.040	Spokane Geologically Hazardous Areas
SMC 17E.060	Shoreline Regulations
SMC 17E.070	Wetlands Protection
SMC Title 17F	**Construction Standards**
SMC 17F.030	Boiler and Pressure Vessel Code
SMC 17F.040	Building Code

SMC 17F.050	Electrical Code
SMC 17F.060	Elevator Code
SMC 17F.070	Existing Building and Conservation Code
SMC 17F.080	Fire Code
IFC	International Fire Code
SMC 17F.090	Mechanical Code
SMC 17F.100	Plumbing Code
SMC 17F.110	International Wildland-Urban Interface Code
SMC Title 17G	**Administration and Procedures**
SMC 17G.010	Building and Construction Permits
SMC 17G.050	Hearing Examiner
SMC Title 18	**Human Rights**
SMC 18.01	Law Against Discrimination
SMC 18.02	Nondiscrimination in Employment Practices
SMC 18.03	Nondiscrimination in Housing Practices
SMC 18.06	Protections for Persons with Disabilities
SMC 18.09	Nuclear Weapons Free Zone

C. If a violator is found to be a repeat offender, the violator will be subject to a penalty of $2,500 per violation in addition to the value of the underlying violation if the violation occurred on property whose permitted or primary use is residential as defined in SMC 17C.190.

D. If a violator is found to be a repeat offender, the violator will be subject to a penalty of $5,000 per violation in addition to the value of the underlying violation if the violation occurred on property whose permitted or primary use is commercial, industrial, institutional, or other use as defined in SMC 17C.190.

E. A repeat offender is defined as an owner and/or occupant of a private property who has one or more committed finding(s) for violation of the regulations set forth or referenced in this chapter, at the same site or on a different tax parcel under the same ownership or occupancy, two times within 12 months from the date of the current violation.

Section 14. Severability. If any section, subsection, sentence, clause, phrase, or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase, or word of this ordinance.

Section 15. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on _____

_____
Council President

Attest:

_____
City Clerk

_____
Mayor

Approved as to form:

_____
City Attorney

_____
Date

_____
Effective Date

Memorandum

Office of the Mayor

DATE: October 27, 2026

FROM: Adam McDaniel – Policy Advisor, Office of the Mayor

TO: Councilmember Kate Telis, Chair, Public Safety & Community Health Committee & Councilmember Paul Dillon

RE: Modernizing and streamlining the City of Spokane's Civil Infraction System

This memo recommends the adoption of an ordinance to modernize and streamline the City's civil infraction system by adopting the state procedures by reference and removing code that conflicts with court rules. This ordinance intends to improve Code Enforcement and Municipal Court administration and disposition of civil infractions.

Executive Summary – Civil Infraction System

I. **Background**: The Washington state civil infraction system was created in 1987. The City of Spokane's civil infraction system was created through Ordinance C31589 in 1996. The City Council adopted Ordinance C36702 in 2025, establishing a single default class (Class 1) for all civil infractions.

II. **Issue**: The Spokane Municipal Code contains references and requirements that conflict with the civil infraction procedures outlined in state law and court rules.

Proposed Ordinance Table of Contents

Section 1. New Section SMC 01.05.005
Section 2. Amends SMC 01.05.020
Section 3. Amends SMC 01.05.040
Section 4. Repeals SMC 01.05.050
Section 5. Amends SMC 01.05.060
Section 6. Repeals SMC 01.05.070
Section 7. Repeals SMC 01.05.080

Section 8. Repeals SMC 01.05.090
Section 9. Repeals SMC 01.05.100
Section 10. Repeals SMC 01.05.110
Section 11. Repeals SMC 01.05.120
Section 12. Amends SMC 01.05.140
Section 13. Amends SMC 01.05.151
Section 14. Severability
Section 15. Clerical Errors

Section 1. New Section SMC 01.05.005 – Chapter 7.80 RCW Adopted by Reference

- This new section adopts RCW Chapter 7.80 – Civil Infractions by reference.

Section 2. Amends SMC 01.05.020 – Enforcement Officer Defined

- This amendment changes the title of the section from 'Administrative Responsibilities' to 'Enforcement Officer Defined'

- RCW 7.80.040 uses the term 'Enforcement Officer'. The section is updated to use the term 'Enforcement Officer' to be consistent with state law.

- This section is also updated to remove reference to SMC 03.01A, which was replaced by SMC 03.01B.

Section 3. Amends SMC 01.05.040 – Notice of Infraction Process

- This amendment changes the title of the section from 'Notice of Violation or Notice of Infraction' to 'Notice of Infraction Process' as *Notice of Infraction* is the term used in state law and court rules to describe the civil proceedings initiated in a court of limited jurisdiction pursuant to a statute that authorizes offenses to be punished as infractions.

- This section clarifies that the Notice of Infraction form and procedures are established by RCW 7.80 and the Washington State Court Rules: Infraction Rules for Courts of Limited Jurisdiction (IRLJ), or Spokane Municipal Court Local Rules.

Section 4. Repeals SMC 01.05.050 – Notice of Infraction

- This section is repealed as the Notice of Infraction procedures and form are established in RCW 7.80.050, RCW 7.80.070, IRLJ Rule 2.1, and IRLJ Rule 2.2.

Section 5. Amends SMC 01.05.060 – Person Receiving Notice – Identification and Detention

- This amendment removes the code reference to SMC 01.05.050, which is repealed by this ordinance. The language for *Identification and Detention* is required and consistent with RCW 7.80.060.

Section 6. Repeals SMC 01.05.070 - Response to Notice of Infraction

- This section is repealed as response to notice procedures are established by RCW 7.80.070, RCW 7.80.080, and IRLJ Rule 2.4.

DRAFT

- Response dates were changed by the legislature in 2026 through HB 2178 from 15 days to 30 days from the date the notice is personally served or, if the notice is served by mail, within 33 days of the date the notice is mailed. However, the code revisers may have missed updating RCW 7.80.080(1), which still refers to a response needed within 15 days of issuance of the notice of infraction.

Section 7. Repeals SMC 01.05.080 - Failure to Respond

- This section is repealed as procedures for the failure to respond to a notice of infraction are outlined in RCW 7.80.080 and IRLJ Rule 2.5.

Section 8. Repeals SMC 01.05.090 - Contested Hearings – Preliminary Proceedings

- This section is repealed as the preliminary proceedings for contested hearings are provided in IRLJ Rule 3.1.

Section 9. Repeals SMC 01.05.100 - Procedure at Contested Hearing

- This section is repealed as the procedures at contested hearings are provided in IRLJ Rule 3.3 and SPMIRLJ Rule 3.3.

- Disposition, including monetary penalties and community restitution, is provided for in RCW 7.80.120, RCW 7.80.130, RCW 7.80.140 and RCW 7.80.160, as well as IRLJ Rule 3.3, IRLJ Rule 3.4, and IRLJ Rule 3.6.

Section 10. Repeals SMC 01.05.110 - Hearing on Mitigating Circumstances

- This section is repealed as the procedures for hearings on mitigating circumstances is provided in RCW 7.80.110 and IRLJ Rule 3.4.

- Additionally, this code section conflicts with SPMIRLJ Rule 3.4, which provides that a mitigation hearing is heard by written statement.

Section 11. Repeals SMC 01.05.120 – Failure to Appear

- This section is repealed as the procedures for failure to appear are provided in RCW 7.80.080 and IRLJ Rule 3.2.

Section 12. Amends SMC 01.05.140 – Certificate of Correction Process

- This amendment adjusts the title of the section to indicate that the section describes the Certificate of Correction *process*.

- This update clarifies that an enforcement officer may (at their discretion) reinspect a violation and issue a certificate of correction if the violation has been corrected. This allows the Certificate of Correction to be filed with municipal court and provides that the

court may dismiss the latest infraction without prejudice.

- This section reaffirms the discretion of enforcement officers for the reinspection and issuance of a certificate of correction as well as the discretion of the municipal court for disposition.

Section 13. Amends SMC 01.05.151 – Civil Infraction Penalty Schedule

- This amendment removes the following code chapters that have since been repealed or recodified in other chapters of the Spokane Municipal Code:

  SMC 10.28 – Sidewalk Cafes
  SMC 10.51 – Mobile Food Vendors

- This amendment adds the following code chapters that have since been adopted, for which civil infractions may be issued for violations:

  SMC 10.47 – Emergency Medical Transport
  SMC 10.83 – Sale or Distribution of Kratom Products Prohibited
  SMC 12.15 – Activation of Public Spaces

Section 14. Severability

- Standard severability clause

Section 15. Clerical Errors

- Standard clerical errors clause

DRAFT

Agenda Sheet for City Council: **Committee:** Urban Experience **Date:** 10/15/2026 **Committee Agenda type:** Discussion		**Date Rec'd**	10/7/2026
		Clerk's File #	ORD C36975
		Cross Ref #	
Council Meeting Date: 12/02/2026		**Project #**	
Submitting Dept	PLANNING SERVICES	**Bid #**	
Contact Name/Phone	AMANDA BECK X6414	**Requisition #**	
Contact E-Mail	ABECK@SPOKANECITY.ORG		
Agenda Item Type	Hearings		
Council Sponsor(s)	ZZAPPONE PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	ORDINANCE CONFIRMING AND APPROVING THE DOWNTOWN PBIA 2027		

Agenda Wording

An Ordinance approving and confirming the 2027 Assessments and Assessment Roll for the Downtown Parking and Business Improvement Area.

Summary (Background)

The Downtown PBIA, also known as the Downtown Business Improvement District (DBID), collects an annual special assessment from property owners within the district to provide funding for programs and services, as outlined in Chapter 04.31C SMC. The Downtown Spokane Partnership (DSP) administers and operates these programs through a contract with the City of Spokane, on behalf of the Downtown Ratepayer Advisory Board. An annual management plan and budget outline the proposed programs, services, and expenditures recommended in administration of the BID as modeled on the projected 2027 Assessment. Acting as a board of equalization for the purpose of considering objections or comments made concerning the assessment roll, City Council may correct, revise, raise, lower, change or modify the assessment, assessment roll, management plan, and or the proposed budget. Per the annual assessment process set forth in Chapter 04.31 SMC: • City Council set the assessment roll hearing date by resolution; • The draft Assessment Roll will be made available for public viewing through the City Clerk's Office on November 2, 2026; • A mailed notice to property owners identified on the assessment roll will be mailed fifteen days prior to the public hearing to vote on the assessment roll; • City Council will hold a public hearing on December 2, 2026, and then vote on the 2027 assessment and assessment roll; • At the public hearing City Council will also vote on the proposed 2026 management plan and budget for the services to be provided by DSP on behalf of the ratepayers; and • Assessments are due January 31, 2027 (if paid in half the remainer is due July 31, 2027).

What impacts would the proposal have on historically excluded communities?

In administering the BID contract, the Downtown Spokane Partnership is tasked with assisting existing and potential businesses that want to be located with the Downtown BID, and this can include women and minority owned businesses that benefit from an entity that manages district-wide marketing and events to attract customers that support local Spokane businesses. Ratepayer Board positions are designated by geography, business, and property type to ensure that a variety of interests are well represented and guide decision making for the BID. This includes utilizing the Security Ambassadors to complete additional vehicle

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

The BID Manager completes an annual management plan as part of the annual special assessment process, which includes information on how the BID serves ratepayers. No specific information is broken down by racial, gender identity, or other metrics at this time. Feedback from ratepayers to the Downtown Ratepayer Advisory Board is one avenue through which both the City and DSP know if ratepayers believe they are receiving services commensurate with the collected special assessment.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Hosted events, grants to new businesses, and response calls from Clean & Green and the Security Ambassadors teams, which are detailed in the BID management plan, provide data for effectiveness of the Downtown BID. The ability to maintain, or expand, services as funded through the special assessments would be a positive indicator that the BID is self-sufficient and appropriately servicing ratepayers. The BID also works with StartUp Spokane to collect Placer.ai data on foot traffic for events and promotion of the district.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Programs administered by the DSP support several strategies in the recently updated Spokane Downtown Plan, such as energize streets and alleys that are activated for pedestrians (Live by Five, 509 Day, Festa Italiana, etc.) and supporting existing and emerging businesses downtown (Strategy LWP2.3). The Downtown BID aligns with the vision and values of Comprehensive Plan Chapter 7, Economic Development, and policy ED 1.2. This resolution sets the hearing for the ordinance that confirms and approves the special assessment for 2024, thereby ensuring the Downtown BID has the funds to provide ratepayer services established in their contract which supports economic development focused specifically on downtown, a cultural and commercial

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	
Total Cost	$
Current Year Cost	$
Subsequent Year(s) Cost	$

Narrative

The Downtown PBIA is meant to be self-funding through the collection of the special assessments. This expansion should not materially add to city staffing needs.

Amount		Budget Account
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	Recurring
Funding Source Type	Program Revenue

Is this funding source sustainable for future years, months, etc?

A PBIA is set up to fund specific services for its geographic area above and beyond the baseline services provided by the City.

Expense Occurrence	

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		Additional Approvals	
Dept Head	GARDNER, SPENCER		
Division Director	MACDONALD, STEVEN		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List

Emilie Cameron; ECameron@downtownspokane.org	Doug Kapelke; doug.kapelke@stcu.org
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sgardner@spokanecity.org	eking@spokanecity.org

ORDINANCE NO. C36975

An Ordinance approving and confirming the 2027 Assessments and the Assessment Roll for the Downtown Spokane Parking and Business Improvement Area, as codified and amended in Chapter 04.31C SMC, and setting an effective date.

WHEREAS, on November 11, 2026, the Spokane City Council passed Resolution 2026–00## which provided notice and set a date for hearing on the assessments to be levied under the above identified ordinance; and

WHEREAS, pursuant to Resolution 2026–00##, a public hearing was held on December 2, 2026 to take public testimony regarding the assessments and assessment roll for the Downtown Spokane Parking and Business Improvement Area (PBIA); and

WHEREAS, the assessment roles have been on file in the Office of the City Clerk for public review and inspection; and

WHEREAS, the City Council, through this ordinance, intends to levy assessments in the Downtown PBIA to provide programs and services that will specifically benefit the properties and businesses in the PBIA.

NOW, THEREFORE, the Spokane City Council does ordain:

Section 1. Assessment Formula. The method of assessment is based upon the Assessment Formula outlined in SMC 04.31.040, including benefit zones and assessment classifications, and is calculated for the 2027 Assessment in Appendix B.

Section 2. Specially Benefitted Properties. Each of the businesses, multifamily residential, and mixed-use buildings, as described in RCW 35.87A.020, shown upon said Roll are hereby declared to be specially benefited by the programs authorized in Ordinance C32923, in at least the amount levied against the same.

Section 3. 2027 Assessments and Assessment Roll. The 2027 Assessments and Assessment Roll of the Downtown Spokane Parking and Business Improvement Area are hereby approved and confirmed, as included in Appendix B.

Section 4. Certification and Transmittal of Assessment Roll. The City Clerk is hereby directed to certify and transmit the assessment roll to the City Treasurer for collection pursuant to Spokane Municipal Code and state law.

Section 5. Payment of 2027 Assessments. The assessments for businesses, multifamily residential, and mixed-use buildings shown in the Assessment Roll are due

on January 31, 2027. The ratepayer may elect to make payments in two installments with the first half of the assessment due and payable on January 31, 2027, and the second half of the assessment due and payable on July 31, 2027. Prior to the due date, the ratepayers shall be sent a bill stating the amount of the assessment due and payable.

Section 6. Disputes of Assessment. Within sixty (60) days of the approval of the 2027 Assessment, assessment roll, and the management plan and budget, any ratepayer aggrieved by the amount of an assessment shall request a meeting and/or hearing before the Downtown PBIA Ratepayer Advisory Board. If not satisfied with the decision of the Ratepayer Advisory Board, the ratepayer must appeal the decision within ten (10) days from the date of the decision to the City's Hearing Examiner, in the manner provided for in the City's Municipal Code. Failure to request a hearing shall result in a waiver of the right to challenge the assessment.

Section 7. This ordinance, being one to implement the Downtown Spokane Parking and Business Improvement Area and confirming assessments therefor, shall take effect and be in full force from and after the date of its passage pursuant to Section 19.A of the Spokane City Charter.

PASSED by the City Council on this _____ day of December, 2026.

_____
Council President

Attest:

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

_____
Mayor

_____
Date

_____
Effective Date

APPENDIX B – 2027 Downtown PBIA

DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA
2027 Assessment Formula

Per Section 04.31.040(D) of the Spokane Municipal Code, increases in the amounts of the special assessments will be adjusted based on the change of the Consumer Price Index for All Urban Consumers (CPI-U) West Region.

The CPI-U West Region between July 2025 and July 2026 was 3.0 percent, therefore an inflationary factor was used to increase the assessment formula. The minimum benefit zone assessment was also increased by the 3.0 percent inflationary factor.

Tenant Assessments				
All tenant assessments are based upon square footage of space per lease, except where noted. The 2027 minimum assessment for property tenants is $119.75 per tenant at a property.				
Type of tenant	**Zone 1**	**Zone 2**	**Zone 3**	**Zone 4**
Retail tenants - Ground floor and skywalk	$0.36	$0.21	$0.17	$0.00
Office tenants - Ground floor and skywalk	$0.21	$0.20	$0.16	$0.00
Office and retail tenants - Upper floors and basement	$0.16	$0.15	$0.13	$0.00
Manufacturing tenants	$0.16	$0.15	$0.13	$0.00
Commercial parking - Per parking space	$4.96	$4.14	$3.31	$0.00
Commercial theaters - Per seat	$4.14	$3.15	$2.66	$0.00
Multifamily residential - Per unit	$6.63	$5.79	$4.96	$0.00

Property Owner Assessments				
Property owner assessments are based upon the current year's assessed values for land and improvements, no exemptions, and are calculated at a rate per $1,000 of total assessed value. Each property owner, including its tenants, shall be assessed under both the tenant and property owner formulas. There is an annual minimum assessment of $119.75 per parcel.				
Type of property	**Zone 1**	**Zone 2**	**Zone 3**	**Zone 4**
Private property	$1.20	$1.20	$0.76	$0.00
Government	$0.87	$0.87	$0.65	$0.00
Residential/Condominiums - Per unit, max of $234.50	$0.65	$0.65	$0.44	$0.00
Public Facilities District	$0.34	$0.34	$0.34	$0.00
Combined Owner/Tenant				
Hotel and motels - Per room	$33.11	$33.11	$33.11	$0.00
Public parks - Per acre	$0.00	$0.00	$0.00	$198.06

Agenda Sheet for City Council: **Committee:** Urban Experience **Date:** 10/15/2026 **Committee Agenda type:** Discussion		**Date Rec'd**	10/7/2026
		Clerk's File #	ORD C36976
		Cross Ref #	
Council Meeting Date: 12/02/2026		**Project #**	
Submitting Dept	PLANNING SERVICES	**Bid #**	
Contact Name/Phone	AMANDA BECK X6414	**Requisition #**	
Contact E-Mail	ABECK@SPOKANECITY.ORG		
Agenda Item Type	Hearings		
Council Sponsor(s)	ZZAPPONE PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	ORDINANCE CONFIRMING AND APPROVING THE EAST SPRAGUE PBIA 2027		

Agenda Wording

An Ordinance approving and confirming the 2027 Assessments and Assessment Roll for the East Sprague Parking and Business Improvement Area.

Summary (Background)

The East Sprague Parking and Business Improvement Area, also known as the East Sprague Business Improvement District (ESBID), collects an annual special assessment from property owners within the district to provide funding for programs and services, as outlined in Chapter 04.31C SMC. The East Sprague Business Association (ESBA) administers and operates these programs through a contract with the City of Spokane, on behalf of the East Sprague Ratepayer Advisory Board. An annual management plan and budget outline the proposed programs, services, and expenditures recommended in administration of the BID as modeled on the projected 2027 Assessment. Acting as a board of equalization for the purpose of considering objections or comments made concerning the assessment roll, City Council may correct, revise, raise, lower, change or modify the assessment, assessment roll, management plan, and or the proposed budget. Per the annual assessment process set forth in Chapter 04.31C SMC: • City Council set the assessment roll hearing date by resolution; • The draft Assessment Roll will be made available for public viewing through the City Clerk's Office on November 2, 2026; • A mailed notice to property owners identified on the assessment roll will be mailed fifteen days prior to the public hearing to vote on the assessment roll; • City Council will hold a public hearing on December 2, 2026, and then vote on the 2027 assessment and assessment roll; • At the public hearing City Council will also vote on the proposed 2026 management plan and budget for the services to be provided by ESBA on behalf of the ratepayers; and • Assessments are due January 31, 2027 (if paid in half the remainer is due July 31, 2027).

What impacts would the proposal have on historically excluded communities?

Administration and management of the East Sprague PBIA is conducted by the BID Manager, the East Spokane Business Association (ESBA). ESBA is tasked with assisting existing and potential businesses that want to be located with the PBIA, and this can include women and minority owned businesses that benefit from an entity that can manage district-wide marketing and events to attract customers that support local Spokane businesses.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

The BID Manager completes an annual management plan as part of the annual special assessment process, which includes information on how the BID serves ratepayers. No specific information is broken down by racial, gender identity, or other metrics at this time. Feedback from ratepayers to the East Sprague Ratepayer Advisory Board is one avenue through which both the City and ESBA know if ratepayers believe they are receiving services commensurate with the collected special assessment.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Effectiveness of the proposed changes would be collected annually during the special assessment process, and as analyzed in the annual management plan ESBA completes as the BID manager. The ability to maintain, or expand, services as funded through the special assessments would be a positive indicator that the BID is self-sufficient. The BID also works with StartUp Spokane to collect Placer.ai data on foot traffic for events and promotion of the district.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The creation and continuation of the East Sprague PBIA achieves a large goal from the 2014 East Sprague Targeted Investment Pilot (TIP) Advisory Board's Implementation Plan, in alignment with the recommendations from the Smart Growth America technical assistance grant report on how to achieve an economically vibrant neighborhood through targeted public and private investments. This resolution of intent to expand the PBIA boundaries is in response to community input to expand the existing boundary westward. Adding more assessment generating properties without, with minimal increases to service demands, supports economic development focused specifically on the East Sprague area. This is in alignment with the vision and

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	N/A
Total Cost	$
Current Year Cost	$
Subsequent Year(s) Cost	$

Narrative

The East Sprague PBIA is meant to be self-funding through the collection of the special assessments. This expansion should not materially add to city staffing needs.

Amount		Budget Account
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	Recurring
Funding Source Type	Program Revenue

Is this funding source sustainable for future years, months, etc?

A PBIA is set up to fund specific services for its geographic area above and beyond the baseline services provided by the City.

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		Additional Approvals	
Dept Head	GARDNER, SPENCER		
Division Director	MACDONALD, STEVEN		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List

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smacdonald@spokanecity.org	eking@spokanecity.org

ORDINANCE NO. C36976

An Ordinance approving and confirming the 2027 Assessments and Assessment Roll for the East Sprague Parking and Business Improvement Area, prepared under Ordinance C35377 as codified and amended in Chapter 04.31C SMC, and setting an effective date.

WHEREAS, on November 11, 2026, the Spokane City Council passed Resolution 2026–00## which provided notice and set a date for hearing on the assessments to be levied under the above identified ordinance; and

WHEREAS, pursuant to Resolution 2026–00##, a public hearing was held on December 2, 2026 to take public testimony regarding the assessments and assessment roll, and the management plan and budget for the East Sprague Parking and Business Improvement Area (PBIA); and

WHEREAS, the assessment roles have been on file in the Office of the City Clerk for public review and inspection; and

WHEREAS, the City Council, through this ordinance, intends to levy assessments in the East Sprague PBIA to provide programs and services that will specifically benefit the properties and businesses in the PBIA.

NOW, THEREFORE, the Spokane City Council does ordain:

Section 1. Assessment Formula. The method of assessment is based upon the Assessment Formula outlined in SMC 04.31C.040, including benefit zones and assessment classifications, and is calculated for the 2027 Assessment in Appendix A.

Section 2. Specially Benefitted Properties. Each of the businesses, multifamily residential, and mixed-use buildings, as described in RCW 35.87A.020, shown upon said Roll are hereby declared to be specially benefited by the programs authorized in Ordinance C35377, in at least the amount levied against the same.

Section 3. 2027 Assessments and Assessment Roll. The 2027 Assessments and Assessment Roll of the East Sprague Parking and Business Improvement Area are hereby approved and confirmed, as included in Appendix A.

Section 4. Certification and Transmittal of Assessment Roll. The City Clerk is hereby directed to certify and transmit the assessment roll to the City Treasurer for collection pursuant to Spokane Municipal Code and state law.

Section 5. Payment of 2027 Assessments. The assessments for businesses, multifamily residential, and mixed-use buildings shown in the Assessment Roll are due on January 31, 2027. The ratepayer may elect to make payments in two installments with the first half of the assessment due and payable on January 31, 2027, and the second half of the assessment due and payable on July 31, 2027. Prior to the due date, the ratepayers shall be sent a bill stating the amount of the assessment due and payable.

Section 6. Disputes of Assessment. Within sixty (60) days of the approval of the 2027 Assessment, assessment roll, and the management plan and budget, any ratepayer aggrieved by the amount of an assessment shall request a meeting and/or hearing before the East Sprague PBIA Ratepayer Advisory Board. If not satisfied with the decision of the Ratepayer Advisory Board, the ratepayer must appeal the decision within ten (10) days from the date of the decision to the City's Hearing Examiner, in the manner provided for in the City's Municipal Code. Failure to request a hearing shall result in a waiver of the right to challenge the assessment.

Section 7. This ordinance, being one to implement the East Sprague Parking and Business Improvement Area and confirming assessments therefor, shall take effect and be in full force from and after the date of its passage pursuant to Section 19.A of the Spokane City Charter.

PASSED by the City Council on _____, 2026.

_____
Council President

Attest:

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

_____
Mayor

_____
Date

_____
Effective Date

APPENDIX A – 2027 East Sprague PBIA

EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA
2027 Assessment Formula

	Land Square Footage (LSF) Assessment Rate			**Taxable Assessed Value (TAV) Assessment Rate**
	75%			**25%**
Benefit Zone	Per LSF	Minimum	Maximum	Per $1,000 TAV
Zone 1 Center and Corridor	3.4 cents	$365.68	$1,755.28	60 cents
Zone 2 General Commercial	1.7 cents	$182.84	$877.64	30 cents
Zone 3 Industrial	0.8 cents	$95.07	$438.76	15 cents

2027 represents the twelfth assessment year for the East Sprague BID since 2016. Per Section 04.31C.040(C)(3) of the Spokane Municipal Code, for subsequent years the assessment will continue on a three-year cycle and follow the inflationary change provided in SMC 04.31C.040(C)(2). The twelfth year represents the third year of a three-year cycle.

Per SMC 04.31C.040(C)(2)(c), to account for inflation and maintain the equivalent buying power, the assessment rate on LSF will be increased by an Inflationary Factor. For 2027, the assessments will equal the “sixth year” multiplied by a CPI factor that is the lesser of six (6) percent or the percentage change in CPI for All Urban Consumers (CPI-U) West Region between June 2024 and June 2026. The TAV rate will remain the same.

In 2022, City Council approved Ordinance C36255 to ensure that the annual assessment stays apace with inflation, which amended the assessment formula such that the minimum and maximum LSF amounts are adjusted annually in the same percentage and manner as determined by the Inflationary Factor.

The CPI for All Urban Consumers (CPI-U): West Region between June 2024 and June 2026 was 5.9 percent. Therefore, 2027 assessments were increased by 5.9 percent for the 2027 assessment year. The minimum and maximum LSF amounts were increased by the 5.9 percent inflationary factor as well.

Agenda Sheet for City Council: **Committee:** Public Safety **Date:** 11/05/2026 **Committee Agenda type:** Discussion		**Date Rec'd**	10/29/2026
		Clerk's File #	OPR 2025-0392
		Cross Ref #	
Council Meeting Date: 11/18/2026		**Project #**	
Submitting Dept	MAYOR	**Bid #**	
Contact Name/Phone	MAGGIE YATES 6779	**Requisition #**	
Contact E-Mail	MYATES@SPOKANECITY.ORG		
Agenda Item Type	Contract Item		
Council Sponsor(s)	KTELIS		
Sponsoring at Administrators Request	YES		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	INTERLOCAL AGREEMENT AMENDMENT WITH SPOKANE COUNTY FOR STARS		

Agenda Wording

Interlocal Agreement amendment to OPR 2025-0392 (Spokane County No. 25ASO2968) extending the agreement for an additional one-year term.

Summary (Background)

The purpose of this amendment is to extend the interlocal agreement approved through OPR 2025-0392 for the coordination and administration of Opioid funds from City to the County for the expansion of treatment services for an additional one-year term. This extended Agreement shall automatically be renewed for one-year terms for each succeeding year unless terminated consistent with Section 5 of the Agreement or upon exhaustion of all City funds provided to County

What impacts would the proposal have on historically excluded communities?

See information provided in original OPR 2025-0392.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

See information provided in original OPR 2025-0392

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

See information provided in original OPR 2025-0392

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

OPR 2025-0392

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	MCDANIEL, ADAM		
Division Director			
Accounting Manager	DANIELS, DERREK		
Legal	FAIRBORN, KATHERINE		
For the Mayor	PICCOLO, MIKE		

Distribution List	

OPR 2025-0392

AMENDMENT NO. 1 TO INTERLOCAL AGREEMENT NO. 25ASO2968

This Amendment No. 1 Interlocal Agreement No. 25ASO2968 constitutes the written agreement of Spokane County (County) and the City of Spokane (City) entered between the Parties as authorized in Agreement No. 25ASO2968 Sections 4B.

Consistent with the terms of Agreement No. 25ASO2968 Section 4B, County has not spent all Opioid funds from City upon expiration of the Agreement. Instead of returning funds, the Parties agree, in writing, to extend the Agreement so that County may retain and distribute funds received from City consistent with the terms and intent in the original Agreement. To that end, this Agreement shall be extended by mutual agreement of the Parties as of June 30, 2026 for additional one year term. This extended Agreement shall automatically be renewed for one-year terms for each succeeding year unless terminated consistent with Section 5 of the Agreement or upon exhaustion of all City funds provided to County. No additional funds will be provided by the City under this Agreement.

This Amendment shall be effective once signed by both parties

SPOKANE COUNTY	**CITY OF SPOKANE**
By_____	By_____
Signature Date	Signature Date
Jeff McMorris, Acting CEO_____	_____
Type or Print Name	Type or Print Name
Acting CEO_____	_____
Title	Title
Attest:	Approved as to form:
_____	_____
City Clerk	Assistant City Attorney

Docusign Envelope ID: 30FC8988-8F6B-4C50-80A4-86460AE4D591

Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 05/12/2025

Committee Agenda type: Discussion

Council Meeting Date: 06/02/2025

Date Rec'd	5/8/2025		
Clerk's File #	OPR 2025-0392		
Cross Ref #			
Project #			
Submitting Dept	MAYOR	**Bid #**	
Contact Name/Phone	MAGGIE YATES 6753	**Requisition #**	
Contact E-Mail	MYATES@SPOKANECITY.ORG		
Agenda Item Type	Contract Item		
Council Sponsor(s)	ZZAPPONE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	SPOKANE CITY-COUNTY INTERLOCAL AGREEMENT FOR STARS/STAT		

Agenda Wording

The purpose of this Agreement is to provide an instrument for the coordination and administration of Opioid funds from City to the County for the expansion of treatment services.

Summary (Background)

An interlocal agreement between the City of Spokane and Spokane County as joint members of the Spokane County Opioid Abatement Council for investment in existing and ongoing programs within the community with the goal of expanding access to more immediate treatment services for individuals impacted by Opioid crisis within Spokane County. Services include expansion of Sobering, Triage & Transition (STaT) services through Spokane Treatment and Recovery Services (STARS), which includes additional capacity of up to twelve (12) STaT slots. The County agrees to use the funds from the City to expand, enhance, and improve these services.

Approved by Spokane City Council
on: 6/2/2025

City Clerk

Docusign Envelope ID: 30FC8988-8F6B-4C50-80A4-86460AE4D591

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

Docusign Envelope ID: 30FC8988-8F6B-4C50-80A4-86460AE4D591

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	SCOTT, ALEXANDER		
Division Director	GBYRD		
Accounting Manager	GBYRD		
Legal	GBYRD		
For the Mayor	GBYRD		

Distribution List	
	myates@spokanecity.org

NO. 25-0283

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

IN THE MATTER OF EXECUTING AN INTERLOCAL AGREEMENT, 25ASO2968, WITH THE CITY OF SPOKANE FOR EXPANDED SERVICES AT SPOKANE TREATMENT AND RECOVERY SERVICES (STARS) FOR SOBERING, TRIAGE, AND TRANSITION (STaT) SERVICES

RESOLUTION

WHEREAS, pursuant to the Constitution and laws of the State of Washington, Spokane County, Washington is a class A county duly organized and existing; and

WHEREAS, pursuant to the provisions of Revised Code of Washington (RCW) 36.01.030, the powers of Spokane County ("County") can only be exercised by the Board of County Commissioners of Spokane County, Washington ("Board"); and

WHEREAS, as part of a nationwide agreement, the Washington State Attorney General's Office settled litigation against opioid distributors and the Spokane Regional Service Area is receiving a portion of those opioid settlement funds as part of the collective agreement under the One Washington Memorandum of Understanding (MOU). As part of the One Washington MOU, the opioid settlement funds must be utilized for specifically approved purposes such as improving treatment of opioid use disorders, providing supports and resources for those struggling with opioid use disorder, addressing the needs of pregnant or parenting women (PPW) & their families, prevention of overprescribing, education support for first responders, etc.; and

WHEREAS, in response to the award of the Opioid Settlement funds, the Spokane Board of County Commissioners (BoCC) directed the Spokane County Community Services Department (CSD) to provide guidance, assist in obtaining and collecting community feedback, oversee service delivery, and to implement opioid priority investments in alignment with priorities specific to the Spokane region as identified by the BoCC; and

WHEREAS, Spokane County has been diligently implementing a comprehensive array of opioid abatement, mitigation, and treatment services as part of the opioid settlement priority investments directed by the BoCC, which includes supported housing for Pregnant and Parenting woman and families of babies with Neonatal Abstinence Syndrome (NAS),twenty-three (23) hour Crisis Relief and Sobering Service expansion, expansion of crisis relief, sobering, and treatment Services, and ongoing evaluation of system needs & gap areas;

WHEREAS, during the January 27, 2025 BoCC Strategic Planning Meeting, along with April 29, 2025 BoCC Briefing, the Board approved the collaboration, negotiation and eventual creation of an inter-local agreement (ILA) with the City of Spokane to support the expansion of Spokane County's existing Sobering, Triage, and Transition (STaT) program with Spokane Treatment and Recovery Services (STARS) through the investment of the City of Spokane's opioid settlement funds; and

WHEREAS, the expansion of STaT services at STARS will leverage existing resources while utilizing both City and County Opioid funding toward a regional goal of addressing the substance use and Opioid crisis impacting the community, and increase capacity of the STaT program up to a total of twenty-four (24) treatment slots. The City of Spokane has agreed to pay Spokane County a one-time sum of $400,000.00 to support this program, via the ILA, 25ASO2968.

NOW, THEREFORE BE IT RESOLVED by the Spokane Board of the County Commissioners approves the ILA, 25ASO2968, with the City of Spokane, in relation to terms as described herein.

BE IT FURTHER RESOLVED that the Chair of the Board, a majority of the Board, or the Chief Executive Officer or his designee, may execute, at other than an open meeting, the contract attached hereto and any and all documents to implement the contract, as well as any subsequent amendments after review by the Grants Administrator or designee.

PASSED AND ADOPTED this 3rd day of June, 2025.

BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

Mary L. Kuney, Chair

Josh Kerns, Vice-Chair

Al French, Commissioner

Amber Waldref, Commissioner

Chris Jordan, Commissioner

ATTEST:

Ginna Vasquez
Clerk of the Board

BOARD OF COMMISSIONERS SPOKANE COUNTY SEAL SPOKANE COUNTY, WA

Docusign Envelope ID: 30FC8988-8F6B-4C50-80A4-86460AE4D591

25ASO2968

INTERLOCAL AGREEMENT

THIS INTERLOCAL COOPERATION AGREEMENT (the "Agreement") is made and entered into this 3rd day of June, 2025, by and between **SPOKANE COUNTY**, a political subdivision of the State of Washington (the "County"), , whose address is 1116 W. Broadway Avenue, Spokane, WA 99260, hereinafter referred to as "**COUNTY**", and the **CITY OF SPOKANE** (the "City"), a municipal corporation of the State of Washington, whose address is 808 West Spokane Falls Blvd., collectively referred to as "the **PARTIES**."

RECITALS

A. This Agreement is entered into by the PARTIES pursuant to Chapter 39.34 RCW (Interlocal Cooperation Act) in order to jointly and cooperatively exercise their respective powers and duties, which includes, but is not limited to, joint financing of projects meant to provide greater benefit and impact for the citizens the PARTIES represent.

B. PARTIES are recipients of funds as part of the nationwide settlements against various opioid medication distributors, referred to as Opioid Settlement Funds, and are joint members of the Spokane County Opioid Abatement Council.

C. PARTIES share the common mission of seeking to improve the welfare and health of all citizens within their communities, including providing short-term emergency services and long-term treatment services for those directly affected by the ongoing opioid crisis.

D. The City agrees to invest in existing and ongoing programs within the community with the goal of expanding access to more immediate treatment services for individuals impacted by Opioid crisis within Spokane County. Services include expansion of Sobering, Triage & Transition (STaT) services through Spokane Treatment and Recovery Services (STARS), which includes additional capacity of up to twelve (12) STaT slots. The County agrees to use the funds from the City to expand, enhance, and improve these services.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual agreement among the PARTIES set forth below, and for valuable consideration, the PARTIES agree as follows:

1. Purpose of Agreement

The purpose of this Agreement is to provide an instrument for the coordination and administration of Opioid funds from City to the County for the expansion of treatment services.

2. Effective Date and Duration

This Agreement will commence on July 1, 2025 and terminate on June 30, 2026 unless terminated consistent with Section 5. This Agreement may be renewed for additional one year period based on funding. Renewal shall be effective upon written approval of the PARTIES.

3. Administrators

Each PARTY to this Agreement shall designate an individual (an "Administrator") to oversee and administer such PARTY's participation in this Agreement. The initial Administrators of the PARTIES shall be the following individuals:

For: **SPOKANE COUNTY**
Community Services Director & Integrated Behavioral Health Care Manager
1116 W. Broadway
Spokane, WA 99260

For: **CITY OF SPOKANE**
Deputy City Administrator
808 W. Spokane Falls Boulevard
Spokane, WA 99201

Any PARTY may change its Administrator at any time by delivering written notice of such PARTY's new Administrator to all other PARTIES.

4. Costs and Payment

A. City agrees to pay the County a lump sum of four Hundred Thousand Dollars ($400,000.00) of the City's Opioid funding. It shall be paid within thirty (30) days mutual ratification of this agreement, unless agreed otherwise by the PARTIES or in case of extraordinary circumstances as defined by RCW 39.76.020(5). If this Agreement is extended for subsequent years, payment shall be made within thirty (30) calendar days that all PARTIES affirm the renewal in writing, unless otherwise agreed in writing by the PARTIES or in case of extraordinary circumstances as defined by RCW 39.76.020(5).

B. If not all Opioid funds from the City are expended for the identified services prior to expiration of the Agreement, County shall advise the City regarding the value of unspent funds. Should the Parties renew the Agreement for an additional term, County shall prorate the City's payment for the following year to account for unspent funds. If the PARTIES do not renew the Agreement, unspent funds shall be returned from the County to City unless PARTIES reach an alternative resolution in writing.

C. The County shall exercise its discretion through its authorized agencies to allocate funds from City towards the provision and administration of services contemplated in the recitals of this Agreement. Should the City wish to modify how the County allocates funds or direct payments, such modifications must be agreed by the Parties in writing. Should Parties fail to reach a suitable agreement on expenditures, either party may exercise the right to terminate without cause for the following year as outlined in Section 5.

5. Termination

Notwithstanding any other provision of the Agreement to the contrary, either party may terminate this Agreement without cause prior to expiration of the contractual term by providing the other Party at least ninety (90) days' prior written notice of its election to terminate. Any funds not expended by County, excluding funds already encumbered in contract or designated for services already incurred up to the effective date of termination, for the contractual duration shall be returned to City.

6. Independent Contractors

County shall disburse funds from City to contracted agencies for the purposes of providing treatment services. Each PARTY shall be solely responsible for control, supervision, direction, and discipline of its own personnel.

7. Hold Harmless and Indemnification

A. Except in those situations where the PARTIES have statutory or common law immunity for their actions and/or inactions and to the extent permitted by state law, and for the limited purposes set forth in this Agreement, each Party shall protect, defend, hold harmless and indemnify the other Party, its officers, elected officials, agents and employees, while acting within the scope of their employment as such, from and against any and all claims (including demands, suits, penalties, liabilities, damages, costs, expenses, or losses of any kind or nature whatsoever including attorney's fees) arising out of or in any way resulting from such Party's own negligent acts, errors, or omissions or willful misconduct related to such Party's participation and obligations under this Agreement. Each Party agrees that its obligations under this subsection extend to any claim, demand, and/or cause of action brought by or on behalf of any of its employees or agents. For this purpose, each Party, by mutual negotiation, hereby waives, with respect to the other Party only, any immunity that would otherwise be available against such claims under the industrial insurance act provisions of Title 51 RCW. For the purposes of this provision, Provider shall be deemed covered equivalent to each other PARTY.

B. Each PARTY is responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agree to save, indemnify, defend, and hold harmless from any such liability. It is further provided that no liability shall attach to either party by reason of entering into this Agreement except as expressly provided herein.

C. In the case of negligence by all PARTIES, any damages allowed will be levied in proportion to the percentage of negligence attributable to each PARTY and each PARTY will have the right to seek contribution from the other responsible PARTY in proportion to the percentage of negligence attributable to the other PARTY.

D. These indemnification provisions shall survive any termination of this Agreement.

8. Liability Related to City Ordinances, Policies, Rules and Regulations

In executing this Agreement, the County does not assume liability or responsibility for or in any way release the City from any liability or responsibility which arises in whole or in part from the existence or effect of City of Spokane ordinances, policies, rules or regulations. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such City ordinance, policy, rule or regulation is at issue, the City shall defend the same at its sole expense and, if judgment is entered or damages are awarded against the City, the County, or both, the City shall satisfy the same, including all chargeable costs and reasonable attorney's fees.

9. Compliance with Laws

In the performing its obligations under this Agreement, each Party shall comply with all applicable federal, state, and local laws, rules, and regulations.

10. Dispute Resolution

A. If a conflict arises between any of the PARTIES regarding or relating to the terms of or performance under this Agreement, then the PARTIES shall use their best efforts to resolve such conflict promptly and informally. Any dispute or controversy arising out of or relating to this Agreement, or breach thereof, shall be settled by the following procedure:

B. Level 1: Before entering into Level 2 or Level 3 of this Dispute Resolution Procedure (DRP), designated representatives of each Party shall enter into a series of meetings for the purpose of resolving the dispute or controversy. The Level 1 period shall begin when one Party gives written notice to the other by certified mail, personal, or electronic service. Such notice shall identify the dispute or controversy with particularity and state that the Party is commencing this Level 1 procedure to resolve the dispute. After receiving such notice, the PARTIES shall meet either in person or through electronic means. Should the dispute not be resolved within thirty (30) calendar days of the commencement of the Level 1 period, the dispute shall be advanced to Level 2.

C. Level 2: Only after the PARTIES have completed Level 1 of the DRP without resolving the dispute or controversy and before entering into Level 3 of the DRP, the PARTIES shall enter into a mediation process. Each Party shall bear its own

costs in preparing for and conducting mediation, except that the joint costs, if any, of the actual mediation proceeding shall be shared equally by the PARTIES. The PARTIES shall select a mutually agreeable mediator in Spokane County, Washington to aid the PARTIES in resolving the dispute or controversy. The mediator shall be a licensed attorney in the State of Washington and not be an employee or former employee of either Party. The mediation shall be held at a mutually agreeable date, time, and location. The PARTIES shall act in good faith to resolve disputes through mediation.

D. Level 3: Only after the completion of both Levels 1 and 2 above without a satisfactory resolution of the dispute or controversy, either party may bring a suit in the courts of competent jurisdiction within Spokane County, Washington.

11. Time of the Essence

Time is of the essence for each term of this Agreement, as well as any attachments, exhibits, or other materials incorporated herein.

12. Entire Agreement

This Agreement, and any attachments, exhibits, or other materials incorporated herein, constitutes the complete and exclusive understanding between the PARTIES regarding the subject matter hereto. There are no other promises, terms, or understandings regarding this Agreement.

13. Amendment

This Agreement may not be modified or amended in any manner except by a written document executed with the same formalities as required for this Agreement and signed by the PARTIES.

14. Governing Law and Venue

This Agreement shall be governed by and enforced in accordance with the substantive and procedural laws of the State of Washington. The venue of any action arising from or relating to this Agreement will be a court of competent jurisdiction in Spokane County, Washington.

15. No Waiver

If at any time a Party fails to require performance by another Party under this Agreement or fails to claim a breach of this Agreement by another Party, then such failure will not be construed as affecting any subsequent breach of this Agreement or the right to require performance or affect the ability to claim a breach of this Agreement.

16. No Assignment; No Third-Party Beneficiaries

This Agreement may not be assigned, either in whole or in part, by any Party in any manner distinct from what is specified in this agreement. Any attempt by any Party to assign any part of this Agreement to a third party will be null and void. No other person will be deemed to have any rights or privileges with respect to this Agreement.

17. No Separate Entity Necessary

This Agreement does not create nor seek to create a separate legal entity pursuant to RCW 39.34.030(3)(b).

18. Warranty of Authority

Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the Party for whom he or she purports to sign this Agreement.

19. Execution in Counterparts

This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same Agreement.

20. SEVERABILITY. Any provision of the Agreement, which is declared invalid, void or illegal shall in no way affect, impair, or invalidate any other provision hereof; and such other provision shall remain in full force and effect.

[signature page follows]

IN WITNESS WHEREOF, the PARTIES have executed this Agreement as of the date first above written.

PASSED AND ADOPTED this 3rd day of June, 2025.

BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

Mary L. Kuney, Chair

Josh Kerns, Vice-Chair

Al French, Commissioner

Amber Waldref, Commissioner

Chris Jordan, Commissioner

ATTEST:

Ginna Vasquez
Clerk of the Board

BOARD OF COMMISSIONERS SPOKANE COUNTY SEAL SPOKANE COUNTY, WA

CITY OF SPOKANE

By Maggie Yates
Assistant City Administrator

Maggie Yates
Type or Pring Name and Title

ATTEST:

City Clerk

Approved as to form:

Michael J. Piccolo
Assistant City Attorney

CITY OF SPOKANE WASHINGTON

Submit to Clerk of the Board with available supporting materials (Resolutions, Agreements, Presentations, etc.)

AGENDA SHEET

SUBMITTING DEPARTMENT: Community Services

CONTACT PERSON: Justin Johnson, Jamie Gadd

PHONE NUMBER: 477-4510, 477-4512

CHECK TYPE OF MEETING BELOW:

☒ Regular Legislative Session Agenda

BELOW FOR CLERK'S USE ONLY:

Clerk's Resolution No.	25-0283
Approved:	Majority/Unanimous
Denied:	Majority/Unanimous
Renews/Amends No.	
Public Works No.	
Purchasing Dept. No.	

***AGENDA TITLE** (please provide a reasonably descriptive agenda title for this item:* In the matter of executing an interlocal agreement, 25ASO2968, with the City of Spokane, for expanded services at Spokane Treatment and Recovery Services (STARS) for sobering, triage, and transition (STaT) services.

***DESCRIPTIVE SUMMARY** (please provide anticipated fiscal and budgetary information & reason for request):* In response to the award of the Opioid Settlement funds, the Spokane Board of County Commissioners (BoCC) directed the Spokane County Community Services Department (CSD) to provide guidance, assist in obtaining and collecting community feedback, oversee service delivery, and to implement opioid priority investments in alignment with priorities specific to the Spokane region as identified by the BoCC.

One of the identified priorities was the expansion of crisis relief & sobering services and other direct services. The BoCC approved the collaboration, negotiation, and eventual creation of an inter-local agreement (ILA) with the City of Spokane to support the expansion of Spokane County's Sobering, Triage, and Transition (STaT) program with Spokane Treatment and Recovery Services (STARS) through investment of the City of Spokane's opioid settlement funds. The City of Spokane has agreed to pay Spokane County a one-time sum of $400,000.00 to support this program via the ILA, 25ASO2968.

***FISCAL IMPACT** (please provide anticipated fiscal and budgetary impact, with amount and source of funds, if applicable):* Acceptance of $400,000.00 from the City of Spokane

***REQUESTED BOARD ACTION** (if any):* Approve

Other County Departments Impacted - List any other departments that were notified in advance of this agenda item: Legal and Grants Management reviewed during the CivicClerk approval process

This Item will need to be codified in the Spokane County Code: No

docusign

Certificate Of Completion

Envelope Id: 30FC8988-8F6B-4C50-80A4-86460AE4D591
Subject: OPR 2025-0392 - CONTRACT - SPOKANE COUNTY INTERLOCAL AGREEMENT
Source Envelope:
Document Pages: 11
Certificate Pages: 5
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Signatures: 4
Initials: 0
Stamps: 1

Status: Completed

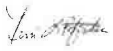
Envelope Originator:
Daniel Rose
808 W. Spokane Falls Blvd.
Spokane, WA 99201
drose@spokanecity.org
IP Address: 198.1.39.252

Record Tracking

Status: Original
6/3/2025 12:00:42 PM

Holder: Daniel Rose
drose@spokanecity.org

Location: DocuSign

Signer Events	Signature	Timestamp
Terri L. Pfister tpfister@spokanecity.org City Clerk City of Spokane Security Level: Email, Account Authentication (None)	 Signature Adoption: Uploaded Signature Image Using IP Address: 198.1.39.252	Sent: 6/3/2025 12:05:00 PM Viewed: 6/3/2025 1:16:36 PM Signed: 6/3/2025 1:16:52 PM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Michael J. Piccolo mpiccolo@spokanecity.org City Attorney Security Level: Email, Account Authentication (None)	Michael J. Piccolo Signature Adoption: Pre-selected Style Using IP Address: 155.190.3.5	Sent: 6/3/2025 1:16:53 PM Viewed: 6/3/2025 1:17:42 PM Signed: 6/3/2025 1:18:03 PM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Maggie Yates myates@spokanecity.org Assistant City Administrator Security Level: Email, Account Authentication (None)	Maggie Yates Signature Adoption: Pre-selected Style Using IP Address: 155.190.3.6	Sent: 6/3/2025 1:18:05 PM Viewed: 6/3/2025 1:20:07 PM Signed: 6/3/2025 1:20:59 PM
Electronic Record and Signature Disclosure: Accepted: 6/3/2025 1:20:07 PM ID: 2795bd79-7ea4-48c5-8006-0bdf59056e74		
Terri L. Pfister tpfister@spokanecity.org City Clerk City of Spokane Security Level: Email, Account Authentication (None)	  Signature Adoption: Uploaded Signature Image Using IP Address: 155.190.3.6	Sent: 6/3/2025 1:21:00 PM Resent: 6/3/2025 1:27:45 PM Viewed: 6/3/2025 1:44:51 PM Signed: 6/3/2025 1:52:52 PM
Electronic Record and Signature Disclosure: Not Offered via Docusign		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	**Status**	**Timestamp**
Agent Delivery Events	**Status**	**Timestamp**
Intermediary Delivery Events	**Status**	**Timestamp**
Certified Delivery Events	**Status**	**Timestamp**
Carbon Copy Events	**Status**	**Timestamp**
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/3/2025 12:05:00 PM
Envelope Updated	Security Checked	6/3/2025 1:21:53 PM
Envelope Updated	Security Checked	6/3/2025 1:46:23 PM
Certified Delivered	Security Checked	6/3/2025 1:44:51 PM
Signing Complete	Security Checked	6/3/2025 1:52:52 PM
Completed	Security Checked	6/3/2025 1:52:52 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

CONSUMER DISCLOSURE

From time to time, SHI International Corp OBO City of Spokane (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

How to contact SHI International Corp OBO City of Spokane:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: klund@spokanecity.org

To advise SHI International Corp OBO City of Spokane of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at klund@spokanecity.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from SHI International Corp OBO City of Spokane

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with SHI International Corp OBO City of Spokane

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.
By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and

- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and

- Until or unless I notify SHI International Corp OBO City of Spokane as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by SHI International Corp OBO City of Spokane during the course of my relationship with you.

Agenda Sheet for City Council:

Committee: Public Safety **Date:** 11/05/2026

Committee Agenda type: Reports, Contracts & Claims

Council Meeting Date: 11/18/2026

Date Rec'd	10/23/2026		
Clerk's File #	OPR 2026-0907		
Cross Ref #			
Project #			
Submitting Dept	FLEET SERVICES	**Bid #**	
Contact Name/Phone	RICK GIDDINGS 5096257706	**Requisition #**	RE21037-000
Contact E-Mail	RGIDDINGS@SPOKANECITY.ORG		
Agenda Item Type	Purchase w/o Contract		
Council Sponsor(s)	KTELIS MCATHCART		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	FLEET SERVICES - PRE APPROVAL TO PURCHASE 1 NEW OR USED VEHICLE FOR		

Agenda Wording

Pre-purchase approval for one new or used Ford Maverick or equivalent for SPD Traffic Unit from best price dealer. Price not to exceed $50,000 including sales tax and commissioning.

Summary (Background)

SPD would like to replace a traffic unit that has exceeded its economic lifecycle with a new or used Ford Maverick or equivalent from a yet to be determined dealership based on price and availability. Hybrid drivetrain will be prioritized if available. Total cost including sales tax is not to exceed $35,000 for the vehicle and $15,000 for commissioning costs.

What impacts would the proposal have on historically excluded communities?

None identified.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Data will not be collected.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Fleet service collects lifecycle data for future analysis.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Aligns with City Centralized Fleet Management Policy

Council Subcommittee Review

No subcommittee for this topic.

Fiscal Impact

Approved in Current Year Budget?	YES
Total Cost	$ 50,000
Current Year Cost	$ 50,000
Subsequent Year(s) Cost	$ 0

Narrative

Purchase will be made based on availability utilizing market analysis and blue book comparison tools.

Amount		Budget Account
Expense	$ 35,000	# 0680-11120-94210-56404-99999
Expense	$ 15,000	# 0680-11120-94210-56416-99999
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	One-Time
Funding Source Type	Reserves

Is this funding source sustainable for future years, months, etc?

Yes

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		Additional Approvals	
Dept Head	CLARK, STEVEN S.	PURCHASING	NECHANICKY, JASON
Division Director	BOSTON, MATTHEW		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	FAIRBORN, KATHERINE		
For the Mayor	PICCOLO, MIKE		

Distribution List

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Agenda Sheet for City Council:

Committee: PIES **Date:** 11/10/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/18/2026

Date Rec'd	11/6/2026		
Clerk's File #	OPR 2026-0908		
Cross Ref #			
Project #			
Submitting Dept	HUMAN RESOURCES	**Bid #**	
Contact Name/Phone	DEBBIE 625-6373	**Requisition #**	
Contact E-Mail	DDECORDE@SPOKANECITY.ORG		
Agenda Item Type	Contract Item		
Council Sponsor(s)	BWILKERSON KKLITZKE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	APPROVAL OF SUPPLEMENTAL AGREEMENT (LOCAL 270)		

Agenda Wording

Approval of Supplemental Agreement between the City of Spokane and Local 270 (AFSCME) Regarding medical Premium Rates

Summary (Background)

Premiums for medical coverage for City employees have risen sharply, by 27.10% for 2027. Collective bargaining agreements with unions representing City employees set the City's minimum obligation for absorbing a share of the premium costs, but administration remains committed to easing the impact of increased premium costs by absorbing more of the employees' share increased cost of the premiums. The attached agreement adds plan options for employees and modifies the existing premium split between the City and the employees of Local 270, as follows: For the following plans, the 27.1% premium increase will be shared with the City absorbing 13.55% and employees 13.55%: a. Premera City Plan V b. Premera City Plan VI c. Premera City Plan VII d. Kaiser Permanente Plan III e. Kaiser Permanente Plan IV f. Kaiser Permanente Plan V For the newly created plans, the following premium share will be established for 2027: a. Premera City Plan VIII i. Premium share for all tiers will be paid 80% by the City and 20% by employees b. Kaiser Permanente Plan VI i. Premium share for all tiers will be paid 80% by the City and 20% by employees A tentative agreement was reached with Local 270 on 10/21/26, pending a ratification vote of Local 270/Local 270-PD's membership. The deadline for the Union to ratify this 2027 medical premium share agreement is 11/11/26.

What impacts would the proposal have on historically excluded communities?

Not applicable / internal to City employees

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Not applicable / internal to City employees

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Not applicable / internal to City employees

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Not applicable / internal to City employees

Council Subcommittee Review

Not applicable.

Fiscal Impact	
Approved in Current Year Budget?	YES
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source

Funding Source Type Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	WRIGHT, CHRISTOPHER		
Division Director	CWRIGHT		
Accounting Manager	CWRIGHT		
Legal	CWRIGHT		
For the Mayor	CWRIGHT		

Distribution List

SUPPLEMENTAL AGREEMENT

Between
The City of Spokane
and
Local 270, AFSCME

RE: 2027 Medical Benefit Premium Rates

Background:

Pursuant to this Supplemental Agreement, the City of Spokane and Local 270 and 270-PD agree for the purpose of establishing medical insurance premium rates for the 2027 calendar year coverage.

Agreement:

The Parties agree to amend Article IX – Health and Well-being, Section A – Medical, Life and Dental Insurance of Local 270's 2021 – 2025 Collective Bargaining Agreement regarding the split of premium increases to the 2027 medical plans. The total premium increase of 27.1% is being shared as 13.55% for the employee and 13.55% for the City for the 2027 calendar year coverage. The table below depicts the Benefit rates the Parties agree to accordingly.

TERMS OF AGREEMENT: This Agreement shall become effective on the first pay period of December 2026 and shall continue in full force and effect through the last pay period of November 2027 unless plan design changes, new plans and/or premium share rates are negotiated and implemented in 2027.

Per Article VIII – Health and Well Being, Section A – Medical, Life, and Dental Insurance:

Effective January 1, 2027, Local 270 and Local 270-PD employees may elect from eight (8) different medical plans. The plan options will be: Premera City Plan V, Premera City Plan VI, Premera City Plan VII and new Premera City Plan VIII -or- Kaiser Permanente Plan III, Kaiser Permanente Plan IV, Kaiser Permanente Plan V and new Kaiser Permanente Plan VI.

Effective January 1, 2027 employees will have coverage under the Delta Dental Plan with $1,250 annual maximum and dental premiums will be paid 100% by the City if and until a successor Collective Bargaining Agreement changes that coverage. Employees are eligible to add legally registered domestic partners to their medical and dental plans.

Effective for plan year 2027, total medical plan premiums are increasing 27.10%. The resulting premium increases for these aforementioned eight (8) different medical plans will be shared as follows:

- For existing City plans added as plan options for Local 270, the following will apply:
    a. Premera City Plan VII
        i. Tier Employee/City share will mimic Premera Plan V
    b. Kaiser Permanente Plan V
        i. Tier Employee/City share will mimic Kaiser Permanente Plan III
- For the following plans, the 27.1% premium increase will be shared with the City absorbing 13.55% and employees 13.55%
    a. Premera City Plan V
    b. Premera City Plan VI
    c. Premera City Plan VII
    d. Kaiser Permanente Plan III
    e. Kaiser Permanente Plan IV
    f. Kaiser Permanente Plan V
- For the newly created plans, the following premium share will be established for 2027
    a. Premera City Plan VIII
        i. Premium share for all tiers will be paid 80% by the City and 20% by employees
    b. Kaiser Permanente Plan VI
        i. Premium share for all tiers will be paid 80% by the City and 20% by employees

<u>Please note:</u> A tentative agreement was reached on 10/21/26, pending a ratification vote of Local 270/Local 270-PD's membership. The deadline for the Union to ratify this 2027 medical premium share agreement is 11/16/26.

FOR THE CITY:

_____
Allison Adam Date
Director, Human Resources

_____
Debbie DeCorde Date
Deputy Director, Human Resources

_____
Alexander Scott Date
City Administrator

Attest:

_____
Giacobbe Byrd Date
City Clerk

Approved as to form:

_____
Michael Piccolo Date
City Attorney

FOR THE UNION:

_____
Joe Cavanaugh Date
President, Local 270

_____
Natalie Hilderbrand Date
Staff Representative, AFSCME Council 2

Agenda Sheet for City Council:

Committee: PIES **Date:** 11/10/2026

Committee Agenda type: Reports, Contracts & Claims

Council Meeting Date: 11/18/2026

Date Rec'd	11/6/2026
Clerk's File #	OPR 2026-0909
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	HUMAN RESOURCES
Contact Name/Phone	DEBBIE 625-6373
Contact E-Mail	DDECORDE@SPOKANECITY.ORG
Agenda Item Type	Contract Item
Council Sponsor(s)	BWILKERSON KKLITZKE
Sponsoring at Administrators Request	YES
Lease? NO	**Grant Related?** NO **Public Works?** NO
Agenda Item Name	APPROVAL OF SUPPLEMENTAL AGREEMENT (M & P / EXEMPT A,B)

Agenda Wording

Approval of Supplemental Agreement between the City of Spokane and Managerial and Professional Association regarding Medical Premium Rates

Summary (Background)

Premiums for medical coverage for City employees have risen sharply, by 27.10% for 2027. Collective bargaining agreements with unions representing City employees set the City's minimum obligation for absorbing a share of the premium costs, but administration remains committed to easing the impact of increased premium costs by absorbing more of the employees' share increased cost of the premiums. The anticipated agreement adds plan options for employees and modifies the existing premium split between the City and the employees of M & P Exempt A & B employees, as follows: For the following plans, the 27.1% premium increase will be shared with the City absorbing 13.55% and employees 13.55%: a. Premera City Plan V b. Premera City Plan VI c. Premera City Plan VII d. Kaiser Permanente Plan III e. Kaiser Permanente Plan IV f. Kaiser Permanente Plan V For the newly created plans, the following premium share will be established for 2027: a. Premera City Plan VIII i. Premium share for all tiers will be paid 80% by the City and 20% by employees b. Kaiser Permanente Plan VI i. Premium share for all tiers will be paid 80% by the City and 20% by employees A tentative agreement is expected soon with the bargaining unit, and is subject to ratification by union membership. This legislative item will be updated as soon as a draft agreement is available.

What impacts would the proposal have on historically excluded communities?

Not applicable / internal to City employees

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Not applicable / internal to City employees

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Not applicable / internal to City employees

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Not applicable / internal to City employees

Council Subcommittee Review

Not applicable

Fiscal Impact	
Approved in Current Year Budget?	YES
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	WRIGHT, CHRISTOPHER		
Division Director	CWRIGHT		
Accounting Manager	CWRIGHT		
Legal	CWRIGHT		
For the Mayor	CWRIGHT		

Distribution List	
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Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/18/2026

Date Rec'd	10/20/2026
Clerk's File #	RES 2026-0084
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	CITY ATTORNEY
Contact Name/Phone	DAN EIGLER 6238
Contact E-Mail	DEIGLER@SPOKANECITY.ORG
Agenda Item Type	Resolutions
Council Sponsor(s)	BWILKERSON KKLITZKE
Sponsoring at Administrators Request	NO
Lease? NO	**Grant Related?** NO **Public Works?** NO
Agenda Item Name	SETTLEMENT RESOLUTION - ALLBERY V. CITY OF SPOKANE

Agenda Wording

Resolution approving settlement in Allbery v. City of Spokane litigation, Spokane County Superior Court Cause #26-2-03767-32.

Summary (Background)

Andrea Allbery filed a claim against the City of Spokane on April 1, 2026, out of an incident that took place on or about June 16, 2025.

What impacts would the proposal have on historically excluded communities?

n/a

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

n/a

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

n/a

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

n/a

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	YES
Total Cost	$ 65,000.00
Current Year Cost	$ 65,000.00
Subsequent Year(s) Cost	$

Narrative

Amount		**Budget Account**
Expense	$ 65,000.00	# TBD
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	PICCOLO, MIKE		
Division Director			
Accounting Manager	DANIELS, DERREK		
Legal	PICCOLO, MIKE		
For the Mayor	PICCOLO, MIKE		

Distribution List	
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Resolution No. 2026-0084

RESOLUTION RE SETTLEMENT
OF CIVIL CLAIM AGAINST CITY OF SPOKANE

Resolution approving settlement in Allbery v. City of Spokane litigation, Spokane County Superior Court Cause #26-2-03767-32.

WHEREAS, a claim for damages was filed with the City of Spokane by Andrea Allbery ("Claimant") on April 1, 2026, arising out of an incident on or about June 16th, 2025, in the City of Spokane, as more fully described in her claim for damages; and

WHEREAS, the City of Spokane has determined to resolve all claims with Claimant, and any third-parties who may claim a subrogated interest against the City, its officers, agents, employees, and contractors, for a payment of **SIXTY-FIVE THOUSAND DOLLARS AND NO/100 ($65,000.00)**.

WHEREAS, Claimant has agreed to accept said payment and in return to release any and all claims against the City of Spokane.

NOW, THEREFORE, be it resolved by the City Council of the City of Spokane:

The City of Spokane authorizes that payment in the amount of **SIXTY-FIVE THOUSAND DOLLARS AND NO/100 ($65,000.00)** to be paid to Claimant, without admission of fault or liability, as a full settlement and compromise of the above-referenced litigation, and/or claim, and in exchange the Claimant will provide a signed release fully extinguishing all claims by Claimant in connection with the incident and pledging to fully protect and indemnify the City of Spokane, their officers, agents, employees, contractors, and insurers, against all loss or liability in connection with said claim for damages or other relief.

PASSED the City Council this _____ day of _____, 2026.

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/18/2026

Date Rec'd	10/21/2026
Clerk's File #	RES 2026-0085
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	CITY COUNCIL		
Contact Name/Phone	PAUL DILLON 625-6254		
Contact E-Mail	PDILLON@SPOKANECITY.ORG		
Agenda Item Type	Resolutions		
Council Sponsor(s)	PDILLON SDIXIT KKLITZKE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	DESIGNATION OF GREATER SPOKANE LOW INCOME HOUSING CONSORTIUM		

Agenda Wording

A RESOLUTION designating Greater Spokane Low Income Housing Development Consortium, doing business as Spokane Regional Land Bank, to establish and operate as a land bank as provided in Chapter 35.108 RCW.

Summary (Background)

Washington State Bill 1974 (2026), later codified into Chapter 35.108 RCW authorizes local governments to adopt local legislation to establish a land bank to use new State-created tools and funds to address the problems caused by vacant, abandoned, and tax-delinquent properties. Once so designated, the land bank can hold property, tax-exempt, while preparing it for affordable housing and public benefit uses included with or attached to affordable housing. The state law permits the establishment of a land bank by a public corporation, a public housing authority established under chapter 35.82 RCW, or an entity with tax-exempt 501(c)(3)status. The legislation permits the land bank to be designated by resolution or established by ordinance and to use new state-created tools and funds to address the problems caused by vacant, abandoned, and tax-delinquent properties. This resolution designates the Greater Spokane Low Income Housing Development Consortium, doing business as Spokane Regional Land Bank to operate as a land bank under the terms of RCW 35.108. Greater Spokane Low Income Housing Consortium is a nonprofit Washington corporation and has been designated as a tax-exempt entity under Section 501 (c) (3) of the Internal Revenue Code; and therefore, qualifies for designation to establish and operate a land bank under RCW 35.108. Further, it has consented to the designation and the terms governing that designation, including providing an annual report to the Mayor and City Council commencing March 1, 2027. The resolution states the designation will remain in effect for five years, until January 1, 2032, during which time the Council will evaluate the merits of the land bank program and either renew the designation here, evaluate other entities for designation, and/or establish a public corporation to operate a land bank.

What impacts would the proposal have on historically excluded communities?

The goal of the land bank designation is to increase low-income housing stock by making vacant or underutilized property more affordable for low-income housing developers. It is presumed such goals benefit all Spokane citizens, but in particular historically marginalized communities.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

The resolution requires the designee to report annually to the Mayor and Spokane City Council. The contents of the annual report will include, at a minimum. the information required by RCW 35.108.050: (a) Real property parcels acquired, held, and transferred during the year; (b) The manner of disposition and alignment with local housing and land use plans; (c) How each action advanced a community benefit; (d) The purchase price and assessed value of each parcel acquired; (e) The sales price and assessed value of each parcel transferred; (f) The number of housing units developed on each parcel transferred; (g) The affordability

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

See answer above

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This program is consistent with the multiple programs advanced by the City of Spokane to increase the stock of low income housing.

Council Subcommittee Review

None

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head			
Division Director			
Accounting Manager	DANIELS, DERREK		
Legal	DUGGAN, ANDI		
For the Mayor			

Distribution List	
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amcdaniel@spokanecity.org	sdixit@spokanecity.org
Kklitzke@spokanecity.org	

RESOLUTION 2026-0085

A RESOLUTION designating Greater Spokane Low Income Housing Development Consortium, doing business as Spokane Regional Land Bank, to establish and operate as a land bank as provided in Chapter 35.108 RCW.

WHEREAS, on March 27, 2026, House Bill 1974, which was sponsored by State Representative Natasha Hill and which authorized coordinated land banking, was signed into law by Governor Bob Ferguson and later codified into Chapter 35.108 of the Revised Code of Washington; and

WHEREAS, House Bill1974 authorizes local governments to adopt local legislation to establish a land bank to use new State-created tools and funds to address the problems caused by vacant, abandoned, and tax-delinquent properties; and

WHEREAS, land bank hold property, tax-exempt, while preparing it for affordable housing and public benefit uses included with or attached to affordable housing; and

WHEREAS, a city or county may authorize the establishment of a land bank by a public corporation established under RCW 35.21.730, a public housing authority established under chapter 35.82 RCW, or an entity exempt from federal income taxation under 26 U.S.C. Sec. 501(c)(3) of the internal revenue code of 1986, as amended; and

WHEREAS, the city or county legislative authority must adopt an ordinance or resolution authorizing such entity to establish and operate a land bank; and

WHEREAS, the Spokane Regional Land Bank was established in May 2022 by the Greater Spokane Low Income Housing Consortium with a mission is to provide access to low-cost land for affordable housing development; and

WHEREAS, the Greater Spokane Low Income Housing Consortium is a nonprofit Washington corporation and has been designated as a tax-exempt entity under Section 501 (c) (3) of the Internal Revenue Code; and therefore, qualifies for designation to establish and operate a land bank under RCW 35.108; and

WHEREAS, the City Council finds that designating the Greater Spokane Regional Land Bank as a land bank is the most expeditious path toward implementing a land bank under House Bill 1974; and

WHEREAS, the City Council finds that the governing body of the Greater Spokane Regional Land Bank, in a written resolution dated _____, 2026, has consented to designation as a land bank and agreed to abide by the terms of such designation; and

WHEREAS, the City Council intends for this designation to be in effect for approximately five years, until January 1, 2032, during which time the Council will evaluate the merits of the land bank program and either renew the designation here, evaluate other entities for designation, and/or establish a public corporation to operate a land bank;

NOW, THEREFORE, **BE IT RESOLVED**, that pursuant to RCW 35.108.030, the Spokane City Council designates Greater Spokane Low Income Housing Development Consortium, doing business as Spokane Regional Land Bank, (UBI 601 258 322) to establish and operate a land bank as provided under Chapter 35.108 RCW; and

BE IT FURTHER RESOLVED that the public purpose of this designation is to permit the Greater Spokane Low Income Housing Development Consortium, dba Spokane Regional Land Bank, to acquire, hold, manage and transfer property for affordable housing consistent with adopted local housing plans and Chapter 36.70A RCW;

BE IT FURTHER RESOLVED that the Greater Spokane Low Income Housing Development Consortium, dba Spokane Regional Land Bank, shall govern its affairs consistent with Washington and federal law relating to nonprofit corporations, and public oversight shall be satisfied through the annual reporting required by this resolution and Section 35.108.050; and

BE IT FURTHER RESOLVED that Greater Spokane Low Income Housing Development Consortium, dba Spokane Regional Land Bank, shall be deemed to have all of the responsibilities and authority of a land bank under Chapter 35.108 RCW, including, but not limited to:

1) Establishing and maintaining an inventory of real property acquired, held, leased, or transferred by a land bank authority consistent with Chapter 35.108 RCW;
2) Acquiring, holding, managing, improving, leasing, transferring and/or disposing to be used as affordable housing, consistent with Chapter 35.108 RCW, including transfers at less than fair market value in exchange for affordability requirements stated therein; and
3) Commencing March 1, 2027, and thereafter on March 1 of each year, preparing and publishing an annual report fulfilling the requirements of RCW 35.108.050 and in addition, formally presenting such report to the Mayor of Spokane and the Spokane City Council; and

BE IT FURTHER RESOLVED that the designation under this resolution shall expire on January 1, 2032 unless renewed by resolution of this council or supplanted by ordinance of equal effect.

Adopted by the City Council this ____ day of November, 2026.

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/18/2026

Date Rec'd	10/16/2026		
Clerk's File #	RES 2026-0086		
Cross Ref #			
Project #			
Submitting Dept	FINANCE & ADMINISTRATION	**Bid #**	
Contact Name/Phone	MATT BOSTON 625-6820	**Requisition #**	
Contact E-Mail	MBOSTON@SPOKANECITY.ORG		
Agenda Item Type	Resolutions		
Council Sponsor(s)	BWILKERSON PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	DOWNRIVER SIP REFI LOAN		

Agenda Wording

A resolution of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Refunding Bond in the aggregate principal amount of not to exceed $1,535,000; establishing interfund loan facilities from the Spokane Investment Pool to refinance an existing interfund loan and pay certain bond issuance costs.

Summary (Background)

The 2021 $2.5M Downriver SIP loan has not been paid off and needs to be refinanced. The Golf fund has the opportunity to prepay this refinanced loan.

What impacts would the proposal have on historically excluded communities?

N/A - this is authorizing a refinance of existing internal debt

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A - this is authorizing a refinance of existing internal debt

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A - this is authorizing a refinance of existing internal debt

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A - this is authorizing a refinance of existing internal debt

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	YES
Total Cost	**$** $1,535,000
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	Recurring
Funding Source Type	Reallocation

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	STRATTON, JESSICA		
Division Director	BOSTON, MATTHEW		
Accounting Manager	DANIELS, DERREK		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List	
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jmiller@spokanecity.org	sneal@spokanecity.org

CITY OF SPOKANE, WASHINGTON

DOWNRIVER GOLF COURSE IMPROVEMENTS

LIMITED TAX GENERAL OBLIGATION REFUNDING BOND SERIES 2026 (TAXABLE)

RESOLUTION NO. 2026–0086

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Refunding Bond in the aggregate principal amount of not to exceed $1,535,000; establishing interfund loan facilities from the Spokane Investment Pool to refinance an existing interfund loan and pay certain bond issuance costs; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

ADOPTED November 18, 2026

PREPARED BY:

KUTAK ROCK LLP
Spokane, Washington

CITY OF SPOKANE, WASHINGTON

DOWNRIVER GOLF COURSE IMPROVEMENTS
LIMITED TAX GENERAL OBLIGATION REFUNDING BOND
SERIES 2026 (TAXABLE)

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* This Table of Contents and the cover pages are not a part of the following Resolution and are included only for the convenience of the reader.

CITY OF SPOKANE, WASHINGTON

RESOLUTION NO. 2026 –0086

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Refunding Bond in the aggregate principal amount of not to exceed $1,535,000; establishing interfund loan facilities from the Spokane Investment Pool to refinance an existing interfund loan and pay certain bond issuance costs; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

RECITALS

WHEREAS, the City of Spokane, Spokane County, Washington (the "**City**"), is a first-class charter city duly organized and existing under and by virtue of the laws of the State of Washington and the Charter of the City; and

WHEREAS, pursuant to Resolution No. 2021-0035, adopted on May 3, 2021, the City authorized an interfund loan from the Spokane Investment Pool to the Asset Management Fund in the amount of up to $2,500,000.00, which was used for capital improvements to Downriver Golf Course (the "**2021 Loan**"), which remains outstanding in the principal amount of $1,709,601.78; and

WHEREAS, the 2021 Loan was documented with and secured by the City's Downriver Golf Course Improvements Limited Tax General Obligation Bond, Series 2021 (the "**2021 Bond**"), which was purchased by the Spokane Investment Pool ("**SIP**"), and is prepayable, in whole or in part, at any time; and

WHEREAS, RCW 35.39.030(4) authorizes the City to invest its money in general obligation or utility revenue bonds or warrants of its own or of any other city or town in the state, and Sections 5.8.5 and 5.12.1 of the City's Administrative Policy and Procedure for Investments ("**Investment Policy**") further authorize the City Treasurer to invest in general obligation bonds or other bonds issued by the City as defined in Section 4.9 of the Investment Policy; and

WHEREAS, it is deemed necessary and in the best interest of the City to provide for the refunding of the 2021 Bond and restructuring of the debt service thereon through the issuance of the City's Downriver Golf Course Improvements Limited Tax General Obligation Refunding Bond, Series 2026 (Taxable) in the aggregate principal amount of not to exceed $1,535,000 (the "**Bond**") to be purchased by the SIP.

NOW THEREFORE, BE IT RESOLVED by the City Council as follows:

SECTION 1. DEFINITIONS. As used in this Resolution the following words shall have the following meanings:

Asset Management Fund means the City's existing special fund of the same name into which all revenues collected for and allocated to the payment of the principal and interest on the Bond shall be deposited into a separate account for such purpose; and into which the principal proceeds received from the sale and delivery of the Bond shall be paid into a separate account within the Asset Management Fund and used to pay the costs of refunding the 2021 Bond and costs of issuing the Bond.

Bond means the City of Spokane Downriver Golf Course Improvements Limited Tax General Obligation Refunding Bond, Series 2026 (Taxable), issued pursuant to this Resolution in the principal amount of not to exceed $1,535,000.

Bond Owner or ***Registered Owner*** means the City of Spokane, as payee, for the benefit of the Spokane Investment Pool.

Bond Registrar means the Treasurer or any successor appointed by the Treasurer.

City means the City of Spokane, Spokane County, Washington, a first-class charter city duly organized and existing under the laws of the State of Washington and its City Charter.

City Council means the general legislative authority of the City as the same shall be duly and regularly constituted from time to time.

Maturity Date means a date established by the SIP upon purchase of the Bond, in conformance with the semi-annual payment dates for the Bond, provided, such date shall not exceed the date that is five years from the date of issuance of the Bond.

Resolution means this Resolution, which authorizes, among other things, the City to issue the Bond.

SIP means the Spokane Investment Pool.

SIP Internal Lending Rate means an interest rate formula for the interfund lending of funds from the Spokane Investment Pool, calculated on the first day of the month in which the Bond is issued, as follows: a rate equivalent to the United States Treasury Rate of like maturity plus 50 basis points (.50%).

Treasurer means the Treasurer of the City, or any successor to the functions of the Treasurer.

2021 Bond means the City's Downriver Golf Course Improvements Limited Tax General Obligation Bond, Series 2021, issued pursuant to Resolution No. 2021-0035, which bond is currently outstanding in the principal amount of $1,709,601.78.

SECTION 2. RULES OF INTERPRETATION. In this Resolution, unless the context otherwise requires:

(a) The terms "hereby," "hereof," "hereto," "herein," "hereunder" and any similar terms, as used in this Resolution, refer to this Resolution as a whole and not to any particular article, section, subdivision or clause hereof, and the term "hereafter" shall mean after, and the term "heretofore" shall mean before, the date of this Resolution;

(b) Words of the masculine gender shall mean and include correlative words of the feminine and neuter genders and words importing the singular number shall mean and include the plural number and vice versa;

(c) Words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public bodies, as well as natural persons;

(d) Any headings preceding the text of the several Sections of this Resolution, and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience of reference and shall not constitute a part of this Resolution, nor shall they affect its meaning, construction or effect; and

(e) All references herein to "sections" and other subdivisions or clauses are to the corresponding sections, subdivisions or clauses hereof.

SECTION 3. AUTHORIZATION AND DESCRIPTION OF BOND.

To provide funds to refinance the 2021 Bond and to pay costs of issuing the Bond, the City shall issue a single taxable limited tax general obligation refunding bond of the City to the SIP in the principal amount of not to exceed $1,535,000 to document, secure and restructure an interfund loan facility with the SIP of not to exceed $1,535,000.

The Bond shall be dated as of the date of delivery to the SIP, shall be in the denomination of not to exceed $1,535,000, shall be fully registered as to principal and interest, shall be numbered in such manner and with any additional identification as the Bond Registrar deems necessary for identification, and shall mature on the Maturity Date. Interest on the Bond shall be calculated on the basis of a 360-day year consisting of twelve 30-day months, and principal of and interest thereon shall be due semi-annually on the payment dates established by the SIP, provided the final payments may be balloon payments due and payable on the Maturity Date.

The Bond shall bear interest at the applicable SIP Internal Lending Rate. The Bond shall be amortized to create approximately level debt service based on semi-annual payments of principal and interest, with final payment of principal and all accrued interest on the Maturity Date, which final payment may be a balloon payment. The SIP shall provide an amortization schedule detailing the principal and interest payment amounts and dates, including the Maturity Date, and attach such schedule as Exhibit A to the Bond.

SECTION 4. SALE OF BOND AND PREPAYMENT.

(a) *Approval of Sale.* The City Council hereby approves the SIP's offer to purchase the Bond and refinance an existing interfund loan on the terms set forth in this Resolution. The proper City officials are hereby authorized and directed to do everything necessary for the prompt execution and delivery of the Bond to the City of Spokane for the benefit of the SIP.

(b) *Prepayment.* At the option of the City, or upon demand of the SIP, the Bond may be prepaid, in whole or in part, at any time, with prepayments to apply first to interest and then to principal. No notice of prepayment to the Registered Owner is required. Interest on prepaid principal shall cease to accrue on the date of prepayment.

SECTION 5. APPLICATION OF BOND PROCEEDS.

(a) The proceeds of the Bond shall be expended to pay the costs of refinancing the 2021 Bond and to pay the costs of issuing the Bond as authorized herein.

(b) The net proceeds of the Bond shall be deposited into the Asset Management Fund for the purposes of refunding the 2021 Bond and discharging the obligations of the City relating thereto under Resolution No. 2021-0035.

SECTION 6. PLEDGE OF FUNDS AND CREDIT.

To pay principal of and interest on the Bond as the same shall become due or on demand by the SIP, the City hereby irrevocably covenants that it will deposit legally available funds into the Asset Management Fund in amounts sufficient to pay when due the principal of and interest on the Bond. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the prompt payment of such principal and interest.

SECTION 7. REGISTRATION AND PAYMENTS.

The Treasurer shall act as authenticating agent, paying agent and registrar for the Bond (collectively, the "**Bond Registrar**"). Both principal of and interest on the Bond shall be payable in lawful money of the United States of America. Payments of principal of and interest on the Bond shall be paid by interfund transfer, check, wire or electronic transfer. Final payment of all principal of and interest on the Bond shall be paid upon presentation and surrender of the Bond to the Bond Registrar. The Bond is not transferable.

SECTION 8. EXECUTION AND AUTHENTICATION OF BOND.

The Bond shall be executed on behalf of the City with the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the City Clerk, and the seal of the City shall be impressed thereon.

Only a Bond that bears a Registration Certificate in the form set forth in Section 9 hereof, manually executed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this Resolution. Such Registration Certificate shall be conclusive evidence that

the Bond so authenticated has been duly executed, authenticated and delivered hereunder and is entitled to the benefits of this Resolution.

In case any of the officers who shall have executed the Bond shall cease to be an officer or officers of the City before the Bond shall have been authenticated or delivered by the Bond Registrar, or issued by the City, such Bond may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the City as though those who signed the same had continued to be such officers of the City. The Bond may also be signed and attested on behalf of the City by such persons as at the actual date of execution of the Bond shall be the proper officers of the City although at the original date of the Bond any such person shall not have been such officer of the City.

SECTION 9. FORM OF BOND.

The Bond shall be in substantially the following form:

UNITED STATES OF AMERICA

NO. R-1 $_____

STATE OF WASHINGTON
CITY OF SPOKANE
DOWNRIVER GOLF COURSE IMPROVEMENTS
LIMITED TAX GENERAL OBLIGATION REFUNDING BOND
SERIES 2026 (TAXABLE)

INTEREST RATE: SIP Internal Lending Rate, as described in the Bond Resolution

MATURITY DATE: _____ 1, 20___

REGISTERED OWNER: CITY OF SPOKANE, WA for the benefit of the SPOKANE INVESTMENT POOL

TAX IDENTIFICATION #: 91-6001280

PRINCIPAL AMOUNT: _____ AND 00/100 DOLLARS

CITY OF SPOKANE, Spokane County, Washington, a municipal corporation of the State of Washington (the "City"), for value received hereby promises to pay to the Registered Owner identified above, the principal amount of this Bond, plus interest, as indicated above.

This Bond is issued under authority of Resolution No. 2026-____, adopted by the City Council on _____, 2026 (the "Bond Resolution"), to document and secure an interfund loan from the Spokane Investment Pool ("SIP") to pay the costs of refunding the City's Downriver Golf Course Improvements Limited Tax General Obligation Bond, Series 2021, and to pay the costs of

issuance of the Bond. Capitalized terms not otherwise defined in this Bond shall have the meanings given such terms in the Bond Resolution.

Interest on the interfund loan established hereunder shall be determined as described in the Bond Resolution, shall be set at the SIP Internal Lending Rate, and shall be calculated on the basis of a 360-day year consisting of twelve 30-day months.

Both principal of and interest on this Bond are payable in lawful money of the United States of America on the dates and in the amounts set forth in the amortization schedule attached hereto as Exhibit A. Upon final payment of all installments of principal and interest thereon, this Bond shall be submitted to the Treasurer of the City (the "Bond Registrar") for cancellation and surrender. Installments of principal of and interest on this Bond shall be paid by interfund transfer or by check or draft mailed on the date such principal and interest is due or by electronic funds transfer made on the date such interest is due to the Registered Owner or nominee at the address appearing on the bond register.

This Bond is not transferable. This Bond is prepayable upon demand of the SIP.

The City reserves the right to prepay principal of this Bond in advance of the scheduled payments set forth in Exhibit A, in whole or in part, at any time, with no prepayment penalty in accordance with the terms of the Bond Resolution.

To pay installments of principal of and interest on the Bond as the same shall become due or on demand by the SIP, the City hereby irrevocably covenants that it will deposit legally available funds into the Asset Management Fund in amounts sufficient to pay such principal of and interest on the Bond. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the prompt payment of such principal and interest.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Registration Certificate hereon shall have been manually signed by the Bond Registrar.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Washington to exist, to have happened, been done and performed precedent to and in the issuance of this Bond have happened, been done and performed and that the issuance of this Bond does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the City may incur.

IN WITNESS WHEREOF, the City of Spokane, Washington, has caused this Bond to be signed with the facsimile or manual signature of the Mayor, to be attested by the facsimile or manual signature of the City Clerk, and the corporate seal of the City to be reproduced hereon, as of the ___ day of _____, 2026.

CITY OF SPOKANE, WASHINGTON

By_____*/s/*_____
Mayor

ATTEST:

_____/s/_____
City Clerk

(SEAL)

CERTIFICATE OF REGISTRATION

Date of Authentication: _____, 2026

This Bond is the Downriver Golf Course Improvements Limited Tax General Obligation Refunding Bond, Series 2026 (Taxable) of the City dated _____, 2026 described in the within-mentioned Bond Resolution.

TREASURER of the City of Spokane,
as Bond Registrar

By_____/s/_____

SECTION 10. ONGOING DISCLOSURE.

The Bond secures an interfund loan. The City has determined that the Bond is not subject to Rule 15c2-12 of the Securities and Exchange Commission under the Securities Exchange Act of 1934, and the City makes no undertaking regarding ongoing disclosure with respect to the Bond.

SECTION 11. PRIOR ACTS.

All acts taken pursuant to the authority of this Resolution but prior to its effective date are hereby ratified and confirmed.

SECTION 12. SEVERABILITY.

If any provision in this Resolution is declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provisions of this Resolution and shall in no way affect the validity of the other provisions of this Resolution or of the Bond.

SECTION 13. EFFECTIVE DATE.

This Resolution shall become effective immediately upon its adoption.

[Remainder of Page Intentionally Left Blank]

Adopted this __ day of _____, 2026.

CITY OF SPOKANE
Spokane County, Washington

_____
Betsy Wilkerson, Council President

ATTEST:

_____
Clerk

_____
Mayor Lisa Brown

(SEAL)

APPROVED AS TO FORM:

_____
City Attorney

_____
Tanya L. Lawless, Bond Counsel

Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/18/2026

Date Rec'd	10/21/2026		
Clerk's File #	RES 2026-0087		
Cross Ref #			
Project #			
Submitting Dept	GRANTS MANAGEMENT	**Bid #**	
Contact Name/Phone	COLE WICKER X6822	**Requisition #**	
Contact E-Mail	WWICKER@SPOKANECITY.ORG		
Agenda Item Type	Resolutions		
Council Sponsor(s)	BWILKERSON PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** YES	**Public Works?** NO	
Agenda Item Name	RESOLUTION FOR THE FUNDING FOR SUBRECIPIENT CONTRACTS THROUGH		

Agenda Wording

A resolution setting forth the City Council's approval and endorsement of funding for a one-time BJA Discretionary Fund Grant from the Department of Justice for sub-recipient contracts.

Summary (Background)

In September 2026, the city received $1,250,000 in funding for new mobile response teams from the Byrne Discretionary Fund. This resolution sets forth provisions for future contracting process with our behavioral health providers supported within the grant. The budget will include: two sub-recipient contracts, one for our 911 Clinicians and one for our Behavioral Health Units, ($1,025,000); Supplies and Furniture for the new staff ($124,630); Staff Training for new SMART protocols ($27,000); Administration Costs ($37,500); and Indirect Costs ($35,870). Frontier Behavioral Health submitted a favorable budget with their RFP. This $568,763 request includes $353,733 in salaries for 4.67 FTE positions, benefits ($93,739), other direct costs ($21,017), indirect costs ($70,273), and startup costs ($30,000)

What impacts would the proposal have on historically excluded communities?

This funding allows the City of Spokane to expand its SMART (Spokane Mobile Alternative Response Teams) program and will divert individuals from arrest or hospital emergency rooms and create additional capacity for the Spokane Police Department and Spokane Fire Department. These civilian-led mobile response teams will respond to calls that do not involve a safety risk or medical emergency. This program will target behavioral health calls and offer more appropriate care and follow-up services. This position will serve some of Spokane's most vulnerable populations, those experiencing behavioral health crises.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Data collection will be in accordance with City and Department Policy. We will track the number of calls, time spent on response, estimated time saved on EMT resources, and 911 utilization during overdose scenarios. We do not anticipate disaggregating data as noted above.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Data collection will be in accordance with City and Department Policy. We will track the number of calls, time spent on response, estimated time saved on EMT resources, and 911 utilization during overdose scenarios. As we look towards evaluating program success, we hope to track time served, usable opioid data, and our time saved as major benchmarks for success. The City of Spokane will measure success by tracking individual diversions from arrest and emergency rooms as well as the amount of time a mobile alternative team saves traditional police and fire/EMS responses, and the number of repeat emergency contacts[CW1.1][YM1.2]. We

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This program supports the new initiatives through the SUN. Expanded emergency response programs broadly benefits the City.

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	NO
Total Cost	$ 1,250,000
Current Year Cost	$
Subsequent Year(s) Cost	$

Narrative

See Narrative in Summary Section

Amount		Budget Account
Revenue	$ 1,250,000	# 1330-95671-99999-33116-99999
Expense	$ 1,025,000	# 1330-95671-14230-54201-99999
Expense	$ 24,630	# 1330-95671-14230-53101-99999
Expense	$ 100,000	# 1330-95671-14230-53505-99999
Expense	$ 35,870	# 1330-95671-14230-54992-99999
Expense	$ 46,739	# 1330-95671-14230-51991-99999

Funding Source	One-Time
Funding Source Type	Grant

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

Additional Budget Code: Expense – $17,761- 1330-95671-14230-52991-99999

Approvals		Additional Approvals	
Dept Head	STRATTON, JESSICA	**ACCOUNTING -**	BROWN, SKYLER
Division Director	STRATTON, JESSICA		
Accounting Manager	DUFFEY, ANDREW		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List

grants@spokanecity.org	sbrown@spokanecity.org

RESOLUTION NO. 2026- 0087

A resolution setting forth the City Council's endorsement of the allocation of funding to Frontier Behavioral Health with funding from a one-time FY 2026 BJA Byrne Discretionary Community Project Grant from the Department of Justice, and authorizing the execution of related contracts without further City Council review and action.

WHEREAS, In September 2026, the Department of Justice awarded a one-year award in an amount of $1,250,000 to the City of Spokane for its FY 2026 BJA Byrne Discretionary Community Projects Grant; and

WHEREAS, the grant includes funding for 911 Clinician services which will allow trained staff to respond to emergency calls in real-time through our new PSAP services, and includes funding for additional embedded Behavioral Health Clinicians; and

WHEREAS, the ability to safely de-escalate behavioral health crises, provide real-time support within our PSAP program, and divert individuals from unnecessary emergency department visits fits within the goals and scope of the grant and the priorities set by the City of Spokane; and

WHEREAS, the City of Spokane solicited open applications through RFP 6587-26 "911 Clinician Services (Re-Bid), with Frontier Behavioral Health submitting a competitive application in response to the open RFP process; and

WHEREAS, due to the abbreviated timeline of the grant execution and the previously executed open RFP process in accordance with City guidelines, the Grants Management Office is requesting that the Council approves the allocation of $568,763 for Frontier Behavioral Health for the new 911 Clinicians and up to $456,237 for additional Behavioral Health Clinicians determined through a future Request for Proposals; $124,630 for supplies and furniture; $64,500 for wages and benefits; and $35,870 for indirect costs; and

NOW THEREFORE, BE IT RESOLVED, the City Council authorizes the administration through the Grants Management Office and any other applicable staff to execute the appropriate contracts and take other action necessary to effect the above allocation, consistent with the terms of set forth in this resolution and without further action from the City Council.

PASSED the City Council this _____ day of _____, 2026.

_____

City Clerk

Approved as to form:

_____

Assistant City Attorney

Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/18/2026

Date Rec'd	10/21/2026		
Clerk's File #	RES 2026-0088		
Cross Ref #			
Project #			
Submitting Dept	RISK MANAGEMENT	**Bid #**	
Contact Name/Phone	STEPHANIE X6376	**Requisition #**	
Contact E-Mail	SPUCKETT@SPOKANECITY.ORG		
Agenda Item Type	Resolutions		
Council Sponsor(s)	BWILKERSON PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	2027 CITY INSURANCE PREMIUMS		

Agenda Wording

A Resolution declaring the waiver of public bid requirements for the purchase of 2027 insurance premiums for specified City insurance coverages and authorizing the purchase of insurance coverages without further action.

Summary (Background)

he City is self-insured but carries excess liability coverage as part of fiscal policy to minimize financial exposure. The estimated premium cost is $4,748,209.11 Requesting approval to purchase various insurance policies for the City of Spokane for the period of 1/1/2027 -1/1/2028. Arthur J. Gallagher, the City's contracted broker has marketed the City's insurance requirements. Policy coverage information, City of Spokane Preliminary proposal estimated with increase of 11.51% over 2026.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Risk Management monitors insurance and coordinates with consultant to identify best insurance coverage cost

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Aligns with City Fiscal policy

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	YES
Total Cost	**$** 4,748,209.11
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	One-Time
Funding Source Type	Program Revenue

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

Budget code vary depending on department

Approvals		**Additional Approvals**	
Dept Head	STRATTON, JESSICA		
Division Director	BOSTON, MATTHEW		
Accounting Manager	DANIELS, DERREK		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List	
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ddaniels@spokanecity.org	jnechanicky@spokanecity.org
mdean@spokanecity.org	sneal@spokanecity.org

RESOLUTION NO. 2026-0088

A Resolution declaring the waiver of public bid requirements for the purchase of 2027 insurance premiums for specified City insurance coverages and authorizing the purchase of insurance coverages without further action.

WHEREAS, the City of Spokane is self-insured but carries various insurance policies as a practice of fiscal policy; and

WHEREAS, the City annually secures coverage for property casualty, general liability, law enforcement liability, commercial auto liability, public officials' liability, damage and repair to boilers and machinery, acts of terrorism, inland marine casualty (fire truck), excess worker's compensation, cyber liability, criminal acts, and limited aviation coverage; and

WHEREAS, the nature of the insurance industry is such that utilizing normal public procurement processes are likely to result in a higher cost of premiums; and

WHEREAS, the City of Spokane does not have sufficient subject matter experts to coordinate and negotiate the various insurance coverages and premiums necessary to properly insure the City, and for this reason the City hired an insurance broker, who was selected through normal competitive procurement process and whose fees are paid separately from premiums, to negotiate premiums and coverages on behalf of the City; and

WHEREAS, it is recommended the City secure certain insurance coverages as negotiated by its insurance broker and recommended from time to time, usually on an annual basis; and

WHEREAS, as allowed by RCW 39.04.280 (1) (d), and SMC 07.06.170, the Council may by resolution waive the public bid requirements of insurance; and

WHEREAS, the City desires to waive public bid requirements for the foregoing insurance coverages, as well as other coverages that may be identified as prudent for the City to secure; and

NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council hereby declares a waiver of public bid requirements for the purchase of insurance policies; and

BE IT ALSO RESOLVED that the City Council authorizes the City and Risk Management to execute contracts to secure property casualty, general liability, law

enforcement liability, commercial auto liability, public officials' liability, equipment breakdown, acts of terrorism, inland marine casualty (fire truck), excess worker's compensation, cyber liability, criminal acts, and limited aviation coverages, up to amount not to exceed $4,748,209.11, and all without further approval of the City Council; and

BE IT ALSO RESOLVED that the City Council authorizes the City and Risk Management to execute contract(s) for other coverages only by separate resolution.

Passed by the City Council this ____ day of _____, 2026.

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

Coverage	Carrier	Policy	Expiring Premium	Expiring Taxes/fees	Expiring Subtotal
Property Excluding URD, WTE, WWTP, MMW	Travelers Indemnity Company	KTKCMB7Y26434626	$267,480.00	$0.00	$267,480.00
Property Upriver Dam at 70% particiption	Hartford Insurance Company	NHX0005212007	$231,508.00	$5,324.68	$236,832.68
Property Upriver Dam at 30% particiption	Starr Surplus Lines Insurance Company	26SSLDODD342771	$94,459.00	$2,172.56	$96,631.56
Property Waste to Energy at 50% participation	HSB Specialty Insurance Company	NHX0005212069	$475,000.00	$10,925.00	$485,925.00
Property Waste to Energy at 35% participation	Starr Surplus Lines Insurance Company	26SSLDODD342761	$263,717.00	$23,967.99	$287,684.99
Property Waste to Enegery at 6% participation	HDI Global Specialty	B1263EA0389726	$70,720.00	$1,626.56	$72,346.56
Property Waste to Energy at 5% participation	Houston Casualty Company	B1263EA0391726	$56,471.00	$1,298.82	$57,769.82
Property Waste to Energy at 4% participation	Korean Reinsurance Company	B1263EA0390926	$28,366.16	$652.42	$29,018.58
Property Riverside Park	Affiliated FM Insurance Company	1161724	$434,333.00	$0.00	$434,333.00
Boiler and Machinery	Liberty Mutual Fire Insurance Company	YB2L9L467836016	$107,827.00	$0.00	$107,827.00
Inland Marine	AGCS Marine Insurace Company (Allianz)	MXI93044289	$89,946.00	$0.00	$89,946.00
Terrorism	Liberty Surplus Insurance Corporation	5N561697001	$58,188.24	$1,308.24	$59,496.48
Liability Package	Safety National Casualty Corporation	XPR4068423	$892,547.00	$0.00	$892,547.00
Excess Liability $5M x $5M	Homeland Insurance Company of NY	WAGLSPO00127	$612,000.00	$14,076.00	$626,076.00
Excess Workers Compensation	Safety National Casualty Corporation	SP4067285	$356,946.00	$0.00	$356,946.00
Primary Cyber $5M	AIG Specialty Insurance Company	11668531	$77,000.00	$1,771.00	$78,771.00
Excess Cyber $5M x $5M	Homeland Insurance Company of NY	7200035250000	$45,000.00	$1,035.00	$46,035.00
Crime (3 year annual installment)	Hanover Insurance Company	BD2M24029500	$17,597.00	$0.00	$17,597.00
$5M Drone	Global Aerospace	9012554	$14,437.00	$0.00	$14,437.00
Admin Fee	Gallagher	Agency Admin Fee	$500.00	$0.00	$500.00
				Expiring total	**$4,258,200.67**

Coverage	Carrier	Policy	Indication Premium	Indication Taxes/Fees	Indication Subtotal	e	Comments
Property Excluding URD, WTE, WWTP, MMW	Travelers Indemnity Company	KTKCMB7Y26434626	$277,000.00	$0.00	$277,000.00		3.40%
Property Upriver Dam at 70% particiption	Hartford Insurance Company	NHX0005212007	$254,658.00	$5,857.13	$260,515.13		10%
Property Upriver Dam at 30% particiption	Starr Surplus Lines Insurance Company	26SSLDODD342771	$103,905.00	$2,389.82	$106,294.82		10%
Property Waste to Energy at 50% participation	HSB Specialty Insurance Company	NHX0005212069	$522,500.00	$12,017.50	$534,517.50		10%
Property Waste to Energy at 35% participation	Starr Surplus Lines Insurance Company	26SSLDODD342761	$290,089.00	$23,672.00	$313,761.00		10%
Property Waste to Enegery at 6% participation	HDI Global Specialty	B1263EA0389726	$77,792.00	$1,789.22	$79,581.22		10%
Property Waste to Energy at 5% participation	Houston Casualty Company	B1263EA0391726	$62,118.10	$1,428.72	$63,546.82		10%
Property Waste to Energy at 4% participation	Korean Reinsurance Company	B1263EA0390926	$31,203.00	$717.67	$31,920.67		10%
Property Riverside Park	Affiliated FM Insurance Company	1161724	$460,000.00	$0.00	$460,000.00		6%
Boiler and Machinery	Liberty Mutual Fire Insurance Company	YB2L9L467836016	$72,975.00	$0.00	$72,975.00		32% decrease
Inland Marine	AGCS Marine Insurace Company (Allianz)	MXI93044289	$108,000.00	$0.00	$108,000.00		20.00%
Terrorism	Liberty Surplus Insurance Corporation	5N561697001	$56,000.00	$1,288.00	$57,288.00		3.76% decrease
Liability Package	Safety National Casualty Corporation	XPR4068423	$1,115,683.75	$0.00	$1,115,683.75		25%
Excess Liability $5M x $5M	Homeland Insurance Company of NY	WAGLSPO00127	$734,400.00	$16,891.20	$751,291.20		15-20%
Excess Workers Compensation	Safety National Casualty Corporation	SP4067285	$358,056.00	$0.00	$358,056.00		0.31%
Primary Cyber $5M	AIG Specialty Insurance Company	11668531	$77,000.00	$1,771.00	$78,771.00		flat - 2.6% decrease
Excess Cyber $5M x $5M	Homeland Insurance Company of NY	7200035250000	$45,000.00	$1,035.00	$46,035.00		flat - 2.6% decrease
Crime (3 year annual installment)	Hanover Insurance Company	BD2M24029500	$17,597.00	$0.00	$17,597.00		flat installment
$5M Drone	Global Aerospace	9012554	$14,875.00	$0.00	$14,875.00		3% increase
Admin Fee	Gallagher	Agency Admin Fee	$500.00	$0.00	$500.00		flat
				Renewal Indication Tota	**$4,748,209.11**		11.50%

WA state surplus lines taxes are 2.3% of the renewal premium

Certain policies may include inspection fees

Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/18/2026

Date Rec'd	10/21/2026
Clerk's File #	ORD C36968
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	MAYOR
Contact Name/Phone	ADAM 6779
Contact E-Mail	AMCDANIEL@SPOKANECITY.ORG
Agenda Item Type	First Reading Ordinance
Council Sponsor(s)	BWILKERSON PDILLON
Sponsoring at Administrators Request	YES
Lease? NO	**Grant Related?** NO **Public Works?** NO
Agenda Item Name	ORDINANCE RELATED TO CERTAIN UTILITY TAXES

Agenda Wording

An ordinance relating to Utilities, Franchise Taxes; amending Section 08.10.030 of the Spokane Municipal Code.

Summary (Background)

The City Council approved Ordinance C36814 in 2025, which set an additional one-half percent to the base utility tax rate for water, sewer, and solid waste. Ordinance C36814 set an expiration date of December 31, 2026, for the additional one-half percent. This ordinance extends the additional one-half percent approved by Ordinance C36814 through the 2027-2028 biennial budget, expiring on December 31, 2028.

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

There are no data collection requirements established by this ordinance.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

There are no data collection requirements established by this ordinance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This ordinance extends the additional one-half percent approved by Ordinance C36814 through the 2027-2028 biennial budget, expiring on December 31, 2028.

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	Recurring
Funding Source Type	Taxes

Is this funding source sustainable for future years, months, etc?

This ordinance extends the additional one-half percent utility tax, which currently expires on December 31, 2026. The additional one-half percent will expire on December 31, 2028, if this ordinance is approved.

Expense Occurrence	

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	MCDANIEL, ADAM		
Division Director			
Accounting Manager	DANIELS, DERREK		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List

ORDINANCE NO. C36968

An ordinance relating to Utilities, Franchise Taxes; amending Section 08.10.030 of the Spokane Municipal Code.

WHEREAS, in 2025 the City Council approved Ordinance C36814, which set an additional one-half percent to the base utility tax rate for water, sewer, and solid waste; and

WHEREAS, Ordinance C36814 set an expiration date of December 31, 2026, for the additional one-half percent increase; and whereas the City Council and the Administration perceive a need to extend the duration of the additional one-half percent increase approved by Ordinance C36814 through the 2027-2028 biennial budget, so that it expires on December 31, 2028;

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That Section 08.10.030 of the Spokane Municipal Code is amended to read as follows:

Section 08.10.030 Business Activities Subject to Tax – Amounts ((~~– Effective 1/1/2026 to 12/31/2026~~))

A. There is levied upon and shall be collected from all persons engaging in the following utility business activities a utility gross receipts tax or license fee measured by multiplying the rate specified times the gross income as follows:

1. Selling, wheeling, or furnishing electric light or power: Six percent of gross income.

2. Selling, brokering, or furnishing natural or manufactured gas for hire: Six percent of gross income.

3. Providing solid waste collection service: Twenty-One and one-half percent of gross income.

4. Operating a public wastewater collection and treatment system: Twenty-One and one-half percent of gross income.

5. Providing telegraph service: Three and one-half percent of gross income.

6. Engaging in the telephone business: Six percent.

    a. This percentage is taken of gross revenues derived from engaging in the telephone business in the City of Spokane, including one hundred percent of the total gross revenues derived from intrastate

toll telephone services so long as the tax is not imposed on that portion of network telephone service, as defined in RCW 82.04.065, which represents charges to another telecommunications company, as defined in RCW 80.04.010, for connecting fees, switching charges or carrier access charges relating to intrastate toll telephone service, or for access to, or charges for interstate services, or charges for network telephone service that is purchased for the purpose of resale.

b. With respect to any rate affecting cellular taxation, subject also to RCW 35.21.870, no change in the tax rate affects business activities occurring before the effective date of the change, and no change will take effect sooner than sixty days following enactment of any amendatory ordinance.

c. In the case of cellular telephone service, when the service is provided to a customer roaming outside his normal use cellular network area, gross income for taxation purposes is determined consistent with the taxpayer's accounting system to the location of the originating cell site of the call, or to the location of the main cellular switching office that switched the call.

d. In the case of cellular telephone service, payments by a customer for the telephone service for telephones without a fixed location shall be allocated among taxing jurisdictions to the location of the customer's principal service address for the period during which the tax applies. There is a presumption that the service address a customer supplies to the taxpayer is accurate and current, unless the taxpayer has knowledge or reason to know the contrary.

e. If there is a dispute between the City of Spokane and another Washington city imposing a municipal telephone utility tax on cellular service of the same nature as imposed by this chapter, which dispute is limited only to the question of the correct allocation of municipal telephone taxes as between the City of Spokane and some other Washington city, the taxpayer may obtain exoneration from further tax liability, interest, and penalties due and owing to the City of Spokane with respect to the transactions under dispute by tendering the total amount of tax claimed due by the City of Spokane into an escrow account with the City treasurer or as established hereafter by appropriate interlocal agreements under the administrative sponsorship of the Association of Washington Cities. Under these arrangements, the taxpayer remains responsible to adjust its billing records promptly upon notification under procedures sanctioned through the Association of Washington Cities of the resolution of any dispute encompassed within the terms of this paragraph.

7. Selling or furnishing water for hire: Twenty-One and one-half percent of gross income.

8. Providing cable, telecommunications, or similar type service to the public, which involves the use of the right-of-way for the installation of wires, cables, fixtures, or other equipment, where not otherwise addressed in this section or prohibited by law: Six percent of gross income.

B. Subsections (A)(3), (A)(4), and (A)(7) of this section include, so far as permitted by law, the City of Spokane, and the fee or tax imposed applies to the specified business of the entire City service area, except that subsection (A)(3) of this section does not apply to operations or functions undertaken by the City occurring outside the City of Spokane and undertaken by the City as manager of a joint project pursuant to interlocal cooperation agreement.

C. The taxes imposed in subsections A (1), (2), (3), (5), (6), and (8) do not apply to amounts derived from utility business activities otherwise taxable arising from providing service to customers at locations operated or managed by an airport board pursuant to interlocal agreement arising under the authority of chapter 14.08 RCW, where such locations have been annexed to the City, said annexation taking effect on or after January 1, 2012; provided further, this exclusion does not apply to revenues derived from customers operating municipal solid waste disposal facilities or revenues otherwise taxable from municipal solid waste disposal facility operations.

D. The ((~~increased taxes~~)) tax rate imposed in sections (A)(3), (A)(4), and (A)(7) of this section ((~~are temporary increases from January 1, 2026 through December 31, 2026, after which said increases in section (A)(3), (A)(4), and (A)(7) of this section~~)) shall revert to a total tax of twenty-one (21%) percent, effective January 1 ,((~~2027~~)) 2029.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on _____

Council President

Attest:

City Clerk

Approved as to form:

City Attorney

Mayor

Date

Effective Date

Agenda Sheet for City Council: **Committee:** Finance & Administration **Date:** 10/27/2026 **Committee Agenda type:** Discussion		**Date Rec'd**	10/20/2026
		Clerk's File #	ORD C36969
		Cross Ref #	FIN 2026-0001
Council Meeting Date: 11/18/2026		**Project #**	
Submitting Dept	FINANCE & ADMINISTRATION	**Bid #**	
Contact Name/Phone	JACOB MILLER X6421	**Requisition #**	
Contact E-Mail	JMILLER@SPOKANECITY.ORG		
Agenda Item Type	Hearings		
Council Sponsor(s)	BWILKERSON PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	CIP ORDINANCE		

Agenda Wording

AN ORDINANCE OF THE CITY OF SPOKANE, WASHINGTON, ADOPTING A SIX-YEAR CITYWIDE CAPITAL IMPROVEMENT PROGRAM FOR THE YEARS 2027 THROUGH 2032. AND AMENDING THE CITYWIDE CAPITAL IMPROVEMENT PROGRAM (CIP) AS REFERENCED IN APPENDIX C OF THE CITY OF SPOKANE COMPREHENSIVE PLAN

Summary (Background)

In accordance with the State Growth Management Act and the City of Spokane's Municipal Code Chapter 07.17, the City must adopt and annually update a Citywide Six-Year Capital Improvement Program. The Program must be updated annually as part of the budget process. The first two years of the Capital Improvement Program are reflected in the 2027-28 biennium budget. An update on the CIP will be delivered to the City Council on October 27, 2026. A Plan Commission workshop was held on September 23. 2026, and the Plan Commission hearing was held on October 14, 2026.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	STRATTON, JESSICA		
Division Director	STRATTON, JESSICA		
Accounting Manager	DANIELS, DERREK		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List	
budget@spokanecity.org	jstratton@spokanecity.org
mboston@spokanecity.org	sneal@spokanecity.org

ORDINANCE NO. C36969

AN ORDINANCE OF THE CITY OF SPOKANE, WASHINGTON, ADOPTING A SIX-YEAR CITYWIDE CAPITAL IMPROVEMENT PROGRAM FOR THE YEARS 2027 THROUGH 2032. AND AMENDING THE CITYWIDE CAPITAL IMPROVEMENT PROGRAM (CIP) AS REFERENCED IN APPENDIX C OF THE CITY OF SPOKANE COMPREHENSIVE PLAN.

WHEREAS, in accordance with the Growth Management Act ("GMA"), the City of Spokane previously adopted a Comprehensive Plan that includes a Capital Facilities Plan ("CFP") that includes an inventory, analysis, and a six-year financing plan for needed capital facilities otherwise referred to as the Six-Year Capital Improvement Program; and

WHEREAS, the City formed a Capital Improvement Program Team which has assembled proposed amendments to the CIP, which amendments consist of an updated six-year plan (years 2027 through 2032) identifying the proposed locations and capacities of expanded or new capital facilities and a plan to finance such capital facilities within projected funding capacities (the "Six-Year Citywide Capital Improvement Program" or "CIP"); and

WHEREAS, the City previously adopted the Six-Year Street Program (RCW 35.77.010) on June 15, 2026 by Council Resolution 2026-0040, and that program is incorporated into the CIP; and

WHEREAS, GMA provides that proposed amendments to a comprehensive plan may be considered by the governing body of a city no more frequently than once per year, but further provides that amendments to the capital facilities element of a comprehensive plan may be considered outside of this annual process where the amendment is considered concurrently with the adoption or amendment of a city budget; and

WHEREAS, on September 23, 2026, the City's responsible official issued a Determination of Non-Significance for the CIP; and

WHEREAS, the Spokane City Plan Commission conducted a public workshop regarding the CIP on September 23, 2026; and

WHEREAS, after providing appropriate public notices, on October 14, 2026, the Spokane City Plan Commission, conducted a public hearing to take testimony on the CIP, and at the close of the hearing, and after considering public input, the SEPA determination, and required decision criteria, found that the CIP is consistent with the Comprehensive Plan and voted unanimously to recommend that the City Council approve the CIP; and

Now, Therefore,

The City of Spokane does ordain:

Section 1. Amendment. The City of Spokane Comprehensive Plan and its capital facilities element are hereby amended to reflect a six-year plan for capital improvement projects (2027-2032), as set forth in the attached Citywide Capital Improvement Program (2027-2032).

A. Any vehicle procurement must comply with Spokane Municipal Code 07.06.175A regarding the procurement of clean fuel vehicles.

Section 2. Authorization to Seek Funding. City staff are authorized to apply for state and federal grants and low-interest loans in support of the projects identified in the Citywide Capital Improvement Program (2027-2032).

Section 3. Effective Date. This ordinance shall take effect and be in force on _____.

PASSED BY THE CITY COUNCIL ON _____.

_____
Council President

Attest:

_____
City Clerk

Approved as to Form:

_____
Assistant City Attorney

_____
Mayor

_____
Date

Agenda Sheet for City Council:

Committee: Date: N/A

Committee Agenda type:

Council Meeting Date: 11/11/2026

Date Rec'd	10/9/2026		
Clerk's File #	CPR 2017-0033		
Cross Ref #			
Project #			
Submitting Dept	MAYOR	**Bid #**	
Contact Name/Phone	ADAM 6779	**Requisition #**	
Contact E-Mail	AMCDANIEL@SPOKANECITY.ORG		
Agenda Item Type	Boards and Commissions		
Council Sponsor(s)			
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	REAPPOINTMENT OF DR. FRANCISCO VELAZQUEZ TO THE HEALTH SCIENCES &		

Agenda Wording

Reappointment of Dr. Francisco Velazquez to the Health Sciences & Services Authority of Spokane County (HSSA) Board for a term of October 27, 2026 to October 26, 2030.

Summary (Background)

Reappointment of Dr. Francisco Velazquez to the Health Sciences & Services Authority of Spokane County (HSSA) Board for a term of October 27, 2026 to October 26, 2030.

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	MCDANIEL, ADAM		
Division Director			
Accounting Manager			
Legal			
For the Mayor	PICCOLO, MIKE		

Distribution List	

Agenda Sheet for City Council:

Committee: PIES **Date:** 10/13/2026

Committee Agenda type: Reports, Contracts & Claims

Council Meeting Date: 11/11/2026

Date Rec'd	10/7/2026
Clerk's File #	OPR 2025-0460
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	INTEGRATED CAPITAL
Contact Name/Phone	LORENA 6894
Contact E-Mail	LCROUCHER@SPOKANECITY.ORG
Agenda Item Type	Contract Item
Council Sponsor(s)	KKLITZKE
Sponsoring at Administrators Request	NO
Lease? NO	**Grant Related?** NO **Public Works?** NO
Agenda Item Name	CONTRACT AMENDMENT FOR WASTEWATER FACILITY PLANNING SERVICES

Agenda Wording

Contract amendment with Jacobs Solutions Inc., for wastewater facility planning services to meet the Riverside Park Water Reclamation Facility's NPDES permit planning requirements.

Summary (Background)

This is an amendment to an existing contract (OPR 2025-0460) with Jacobs Solution Inc. for the second phase of work associated with the wastewater facility planning services for the City's Riverside Park Water Reclamation Facility (RPWRF). Planning was initiated because RPWRF has reached its BOD loading design criteria threshold exceedance per the City's National Pollutant Discharge Elimination System (NPDES) Permit No. WA0024473 and as a result is required to initiate facility planning. The facility plan will be prepared in accordance with chapter 173-240 WAC and submitted to Ecology for permit compliance. A discussion is requested with this contract item to provide a brief project update, including an overview of the planned community engagement associated with this project.

What impacts would the proposal have on historically excluded communities?

Public works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with annual budget strategies to limit costs and approved projects in the 6-year CIP.

Council Subcommittee Review

N/A

Fiscal Impact	
Approved in Current Year Budget?	YES
Total Cost	**$** TBD (final contract amendment in negotiations)
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Budgeted for in Citywide Capital Improvement Program.

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	One-Time
Funding Source Type	Program Revenue

Is this funding source sustainable for future years, months, etc?

Yes; funding source is utility rate based.

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

N/A

Approvals		**Additional Approvals**	
Dept Head	PICANCO, KEVIN		
Division Director	AVERYT, CHRIS		
Accounting Manager	ALBIN-MOORE, ANGELA		
Legal	FAIRBORN, KATHERINE		
For the Mayor	PICCOLO, MIKE		

Distribution List	
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kpicanco@spokanecity.org	eraea@spokanecity.org

City Clerk's No. OPR 2025-0460

City of Spokane

CONTRACT AMENDMENT

Title: **WASTEWATER FACILITY PLANNING SERVICES FOR RIVERSIDE PARK WATER RECLAMATION FACILITY**

This Contract Amendment is made and entered into by and between the **CITY OF SPOKANE**, a Washington municipal corporation ("City"), and **JACOBS ENGINEERING GROUP, INC.**, whose address is 999 West Riverside Avenue, Suite 500, Spokane, Washington, 99201 ("Consultant"), individually hereafter referenced as a "Party," and together as the "Parties".

WHEREAS, the Parties entered into a Contract wherein the Consultant agreed to provide Wastewater Facility Planning Services for the Riverside Park Water Reclamation Facility; and

WHEREAS, due to a change or revision of the Work, as defined in the original contract, has been requested and the original Contract needs to be formally Amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the Parties mutually agree as follows:

1. CONTRACT DOCUMENTS.
The Contract, dated July 11, 2025, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Contract Amendment shall become effective on July 1, 2025.

3. AMENDMENT.
The Scope of Work in the original Contract is revised to include the following:

Planned Phase 2 Amendment – Additional Scope / Fee

4. COMPENSATION.
The City shall pay an additional amount not to exceed **NINE HUNDRED EIGHTY-SIX THOUSAND THREE HUNDRED FIFTY-FIVE AND NO/100 DOLLARS** (**$986,355.00**) plus tax if applicable, for everything furnished and done under this Contract Amendment. This is the maximum amount to be paid under this Amendment, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

JACOBS ENGINEERING GROUP, INC

By_____
Signature Date

_____
Type or Print Name

_____
Title

CITY OF SPOKANE

By_____
Signature Date

_____
Type or Print Name

_____
Title

Attest:

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

Attachments that are part of this Agreement:

Phase 2 - Amended Scope of Work document

26-289a

SCOPE OF WORK

City of Spokane
Wastewater Facilities Planning Services for Riverside Park Water Reclamation Facility
Phase 2

Work Approach

The City of Spokane (city) Wastewater Facilities Plan Project (project) work will be carried out using a phased delivery approach to establish a logical and progressive completion of the work. The first phase focused on establishing planning boundary conditions and initial assessments of the city's wastewater system. This second phase is focused on a feasibility assessment of alternatives, and the third phase will include scenario planning and development of the Wastewater Facility Plan and General Sewer Plan. The anticipated duration for Phase 2 is 6 months, beginning November 2026 and ending in April 2027. A specific list of work products and deliverables are identified in the tasks below.

Scope and Fee Development

The following key assumptions were made in the compilation of this scope of work and the estimation of the level of effort:

- The work on Phase 2 of this project will last approximately 6 months from NTP.
- Monthly workshops will be conducted with the city project team, key individuals from the Consultant's project team, and others as needed.
- Workshop formats assume that three Consultant staff will be in-person with up to three additional Consultant staff attending virtually as needed.
- No additional workshops or deliverables are included beyond those identified in the scope of work.
- All draft deliverables will be provided electronically in Word format, unless noted otherwise. Final deliverables will be provided in .pdf and Word format.

Role of the City

The following assumptions were made about the city's role in supporting this work:

- The city will provide the Consultant with all data in City's possession identified by the city as relating to the Consultant's services on the Project. Data may include past complete analyses, evaluations, and reports. The Consultant will reasonably rely upon the accuracy, timeliness, and completeness of the information provided by the City (i.e. mixing zone study, water quality/pH review, etc.).
- The city will make its facilities accessible to the Consultant as required for the Consultant's performance of its services and will provide labor and safety equipment as required by the Consultant for such access.
- The city will give prompt notice to the Consultant whenever the city observes or becomes aware of any development that affects the scope or timing of the Consultant's services, or of any defect in the work of the Consultant.

- The city will furnish required information, reviews, and approvals in a timely manner. For schedule purposes, deliverables identified in this scope will be reviewed and comments compiled within 10 workdays, unless specified for a particular deliverable.
- The city will provide consolidated sets of comments on deliverables.

Scope of Work

Tasks included under Phase 1 (these are not included in this current scope of work):

1. Wastewater Flow and Load Characteristics Update
2. Regulatory Issues and Compliance Strategy
3. Reuse/Flow Diversion Feasibility Review
4. Engineering Report Frameworks
5. Collection System Capacity Assessment
6. RPWRF Liquids Stream Capacity Assessment/Rerating
7. RPWRF Solids Stream Capacity Assessment
8. RPWRF Support Utilities and Facilities Assessment
9. Industrial Pretreatment Program Planning Overview
10. Existing Financial Capacity Identification
11. Existing Planning Guidelines and Study Area Characterization
12. Community Values Survey
13. Asset Replacement / Rehabilitation Summary
14. Climate Change
15. Project Management and Coordination

Tasks included under Phase 2 (these are included in this current scope of work):

16. pH and PCB Engineering Reports
17. Liquids Feasibility Analysis
18. Solids Feasibility Analysis
19. Baseline System Improvements
20. Structural Condition Assessment
21. Collection System Assessment
22. Community Engagement
23. Phase 2 Project Management

Tasks anticipated to be included in Phase 3 (these are anticipated to be included in a future scope of work):

- Liquids Alternatives Analysis
- Solids Alternatives Analysis
- Collection System Alternatives Analysis
- Climate Change Mitigation Plan
- Financial Evaluation
- Implementation Plan Development
- Wastewater Facility Plan Report
- General Sewer Plan Report

- Phase 3 Project Management

Task 16: pH and PCB Engineering Reports

This task will build off the work completed under Phase 1 Task 2 (Regulatory Issues and Compliance Strategy) and Task 4 (Engineering Report Frameworks) to develop comprehensive Engineering Reports for the PCB and pH requirements of the city's National Pollution Discharge Elimination System (NPDES) permit for Riverside Park Water Reclamation Facility (RPWRF). Under this task the Consultant will conduct the following activities:

- For pH, develop a holistic strategy for managing effluent pH regulatory/NPDES requirements. This includes the following:
    - Preparing and navigating request for Ecology to consider seasonal application of the pH limit rather than the year-round approach. Consider nutrient and potentially narrower seasons that drive changes in River pH.
    - Conducting alternatives analysis for controlling pH.
    - Qualitatively considering impacts of pH alternatives to other regulatory/environmental, economic, and site-constraint challenges.
    - Recommending a preferred alternative for managing pH requirements. The preferred alternative may include both process/site modifications and/or regulatory approaches.
    - Developing a Technical Memorandum for delivery to the Washington State Department of Ecology (Ecology) that lays out plans for a pH Engineering Report in as much detail as possible, for Ecology consideration during preparation of the next RPWRF NPDES permit (expected to occur in 2027).
    - Developing an Engineering Report for pH.
- For PCBs, develop a strategy for managing effluent PCB regulatory/NPDES requirements. This would include the following:
    - Establish a recommended definition of All Known, Available, and Reasonable Methods of Treatment (AKART) by identifying and evaluating alternatives for controlling PCBs. Alternatives to be evaluated are anticipated to include:
        - Satellite treatment facilities
        - Water reuse
        - Tertiary membrane filter replacement with alternative membrane design
        - Expansion of tertiary membrane filtration
        - New treatment process at RPWRF (e.g. membrane bioreactors, reverse osmosis, advanced oxidation, activated carbon)
        - Equalization in the collection system
        - Integrate planning approach, considering PCB discharges from stormwater, treated effluent, and combined sewer overflows (CSOs)
    - Qualitatively considering impacts of PCB alternatives to other regulatory/environmental, economic, and site-constraint challenges.
    - Developing a Technical Memorandum for delivery to Ecology which will layout plans for a PCB Engineering Report in as much detail as possible, for Ecology consideration during preparation of the next RPWRF NPDES permit (expected to occur in 2027).

- Developing an Engineering Report outline for PCBs, with the AKART definition section more developed.

Assumptions

- pH
  - The pH Engineering Report will focus on establishing a definition of AKART. Some sections of the Engineering Report will refer to the broader yet-to-be-completed Wastewater Facility Plan.
  - Two in-person workshops and one virtual meeting, 2 hours each, to coordinate and finalize pH Engineering Report, attended by 3 Consultant staff.
- PCBs
  - One in-person workshop with Ecology to discuss PCB Engineering Report approach, 2 hours, attended by 2 Consultant staff.
  - Two in-person workshops and one virtual meeting, 2 hours each, to coordinate on the draft PCB Engineering Report outline, attended by 3 Consultant staff. The city will provide one set of consolidated comments on each of the pH and PCB technical memoranda and Engineering Reports, respectively.
  - The PCB AKART definition will not include cost estimates. The analysis will be qualitative.

Deliverables

- Final TM for managing pH regulatory requirements, engineer stamped. Due date: December 31, 2026. Audience: Department of Ecology/Public.
- Final TM for managing PCB regulatory requirements, engineer stamped. Due date: December 31, 2026. Audience: Department of Ecology/Public.
- Draft and Final pH Engineering Report.
- Draft and Final PCB Engineering Report outline.

Task 17: Liquids Feasibility Analysis

Evaluate a variety of potential future liquid stream product alternatives, which is anticipated to include:

- River discharge (status quo)
- Water Reuse
  - Irrigation reuse
  - Industrial reuse
  - Emergency fire suppression
- Groundwater recharge
  - Land treatment
  - Indirect/direct injection
- Direct potable reuse
- Regional flow management (alternative flow distribution approach)

For each product, develop a qualitative summary of the product and its long-range (50 year) feasibility potential for the City of Spokane's wastewater system. The product summary will include a conceptual process flow diagram highlighting changes to the system, and discussion of risk/benefit considerations for the following:

- Regulatory resiliency
- Scalability (growth management resiliency)
- Adaptability – can product be pursued while maintaining other product viability?
- Environmental resiliency – climate impact considerations of products (e.g., greenhouse gas impacts, resiliency opportunities to future)
- Community perception

The product summary will also include a unit cost-level comparison for capital and operations and maintenance (O&M) considerations for each alternative, where applicable.

A workshop will be conducted at the completion of the feasibility assessment to determine 2 to 3 liquid stream products to pursue as part of the detailed Phase 3 alternatives analysis.

Assumptions

- One in-person workshop and one virtual meeting, 2 hours each, to coordinate and finalize alternatives, attended by 2 Consultant staff.
- Up to 3 system liquid stream alternatives will be carried forward into Phase 3.
- Comments on the summary sheets will be incorporated into the draft Wastewater Facilities Plan document developed in Phase 3, as appropriate.

Deliverables

- Product feasibility summary sheets for up ten liquid stream alternative products.
- Liquids alternative summary TM (draft followed by final version).

Task 18: Solids Feasibility Analysis

Evaluate a variety of potential future solids stream product alternatives, including but not limited to:

- Class B Program (Status Quo)
- Class A – Land Application
    - Thermophilic Digestion
    - Hydrolysis
- Class A - Alternative Commercial Product
    - Thermal Drying (Belt or Drum)
    - Compost
    - Biochar
- Disposal
    - Landfill
    - Incineration

For each product, develop a qualitative summary of the product and its long-range (50 year) feasibility potential for the City of Spokane's wastewater system. Product summary to include a concept process flow highlighting changes to the system, and discussion of risk/benefit considerations for the following:

- Regulatory resiliency
- Scalability (growth management resiliency)
- Adaptability – can product be pursued while maintaining other product viability?
- Environmental resiliency – climate impact considerations of products (e.g., greenhouse gas impacts, resiliency opportunities to future)
- Community perception

The summary will also include a unit cost-level comparison for capital and O&M considerations, where applicable.

A workshop will be conducted at the completion of the feasibility assessment to determine 4 to 5 solids stream products to pursue as part of the detailed Phase 3 alternatives analysis.

Assumptions

- Four in-person workshops, 2 hours each, to coordinate and finalize alternatives, attended by 2 Consultant staff.
- Comments on the summary sheets will be incorporated into the draft Wastewater Facilities Plan document developed in Phase 3, as appropriate.
- Any cost estimates provided by Consultant will be on a basis of experience and judgment. Since Consultant has no control over market conditions or bidding procedures, Consultant does not warrant that bids or ultimate construction costs will not vary from these cost estimates.

Deliverables

- Feasibility product summary sheets for up to eight solids stream alternative products.

Task 19: Baseline System Improvements

Under this task the Consultant will identify other baseline improvements needed at RPWRF that are not captured under the liquids or solids feasibility analyses. The Consultant will conduct the following activities:

- Confirm which recommendations from the Phase 1 Support Utilities and Facilities Technical Memorandum the city would like to have addressed and develop a cost estimate for the steps necessary to address.
- Identify and confirm process-related improvements that are not associated with the liquids or solids alternatives feasibility analyses (Task 16 and 17) but should be included in the Wastewater Facility Plan. For example:
    - Addressing headworks capacity limitations by 1) working with the manufacturer to determine the appropriate screen rating, 2) updating the headworks hydraulic

capacity, 3) defining the actual capacity of the headworks, and 4) identifying alternatives for bringing the headworks up to the desired capacity.
    - Blower and aeration system evaluation to identify whether adjustments / upgrades to the secondary aeration blowers are needed
- For each recommendation/improvement selected by the city, the Consultant will develop a qualitative summary and its long-range (50 year) feasibility potential for the city of Spokane's wastewater system. Summaries will include a concept process flow highlighting changes to the system, and discussion of risk/benefit considerations for the following:
    - Regulatory resiliency
    - Scalability (growth management resiliency)
    - Adaptability – can the improvement be pursued while maintaining other improvement viability?
    - Environmental resiliency – climate impact considerations (e.g., greenhouse gas impacts, resiliency opportunities to future)
    - Community perception
- The summary will also include a conceptual cost estimate for capital and O&M
- Establishing energy use per million gallons of water treated for unit processes that have power use data available, and identifying issues and possible improvement opportunities
- Participate in up to four workshops to present updates and gather input from city staff on the activities described above

Assumptions

- No air dispersion modeling is included in scope.
- Workshops will be in-person, 2-hours in duration, and attended by up to 2 Consultant staff.
- The solutions identified as part of this task shall not preclude any of the liquids or solids feasibility options explored as part of Tasks 16 and 17. The improvements identified should be focused on existing operational system deficiencies, not improvements related to future capacity.
- Comments on deliverables will be incorporated into the draft Facilities Plan document developed in Phase 3, as appropriate.
- Any cost estimates provided by Consultant will be on a basis of experience and judgment. Since Consultant has no control over market conditions or bidding procedures, Consultant does not warrant that bids or ultimate construction costs will not vary from these cost estimates.

Deliverables

- Feasibility summary sheets for up to ten baseline system improvements.
- Spreadsheet documenting the energy use evaluation

Task 20: Structural Condition Assessment

Under this task, the Consultant will perform a structural condition assessment of facilities at the RPWRF to evaluate their current condition and estimate their remaining useful life.

Project Review and Inspection Planning

The Consultant will review available information, including:

- Original construction drawings
- Record drawings and design documents
- Previous inspection reports
- Maintenance and repair records
- Relevant operational information

Based on this review, the Consultant will develop an inspection plan that identifies:

- Facility access requirements
- Coordination needs with Operations staff
- Safety considerations associated with inspection activities

The Consultant will coordinate with city staff regarding facility shutdown sequencing and inspection access requirements.

Field Inspection

The Consultant will perform interior and exterior visual inspections of the chlorine contact chambers, secondary clarifiers, and aeration basins following dewatering and isolation by the city. The Consultant will also perform visual inspections of other RPWRF structures and facilities based on observable conditions and accessible areas during normal plant operations. The assessment will include visual evaluation of accessible structural elements, including:

- Concrete walls, slabs, beams, and columns
- Channels and process structures
- Walkways and platforms
- Construction and expansion joints
- Other exposed structural components

Observed conditions will be documented through field notes and photographs. The inspection will evaluate:

- Overall structural condition and integrity
- Cracking
- Spalling and delamination
- Exposed reinforcement
- Corrosion-related deterioration
- Joint deterioration
- Leakage and infiltration
- Surface erosion, scaling, or chemical attack

- Differential movement or settlement
- Other signs of structural distress

Structural Evaluation and Remaining Useful Life Assessment

The Consultant will evaluate inspection findings and available facility information to assess the condition of each structure. The evaluation will include:

- Identification of deterioration mechanisms
- Assessment of the severity and extent of observed deficiencies
- Evaluation of the potential structural impacts of deterioration
- Identification of structures requiring repair, rehabilitation, monitoring, or further investigation

The Consultant will develop a professional opinion regarding the remaining useful life of each major structure based on:

- Facility age
- Observed structural condition
- Extent and severity of deterioration
- Apparent deterioration rates
- Experience with similar wastewater treatment facilities

Assumptions

- The site visit for the condition assessment will be completed on two consecutive 8 hour days
- 2 virtual workshops will be held, each 1-hours in duration, and attended by up to 2 Consultant staff

Deliverables

- Draft and final Structural Condition Assessment Report

Task 21: Collection System Assessment

Under this task the Consultant will conduct the following activities:

- Develop assumptions for evaluating the capacity of the wastewater collection system:
    - Established assumptions for flows from Spokane County, the timing of the flows, and the locations those flows enter the city's collection system.
    - Identify various wastewater collection system sizing storm options and facilitate a process to select one for use in evaluating the capacity of the City's wastewater collection system. This will involve running up to three different candidate storm events through the city's systemwide sewer model.
    - Develop a climate-perturbed version of the selected sizing storm by scaling the storm event based on scaling factors available from the University of Washington's Climate Impacts Group

- Model updates:
    - Identify the anticipated future wastewater service area, including a summary of existing and potential future intertie agreements
    - Update dry-weather flows based on known completed or planned large developments and progress on septic elimination
    - Convert storage facilities in the model to be storage nodes (rather than modeling all of the flushing channels)
    - Calibrate the following basins:
        - I-03
        - I-04
        - 24
        - 26
    - Update how and where I&I is distributed in the model, which includes identifying which pipes have been lined in the last 10 years.
- System Evaluation:
    - Use the sewer model to evaluate the capacity of the following assets / components to convey the current and climate perturbed sizing storms:
        - Interceptors
        - Combined sewer overflow storage facilities and interceptor protection tanks
        - Siphons
        - Pump stations
        - Evaluate what peak flow the collection system can convey to the RPWRF
    - Identify system deficiencies based on the results of the model simulations and identify which ones would be addressed through the existing 6-year capital plan
    - Compile other known collection system issues from the Wastewater System Risk Assessment (conducted in 2019) and update the identified items based on discussions with city staff
- Facilitate up to four 2-hour workshops with the city to review progress and status.
- Bi-weekly 30-minute check-in meetings with the city to discuss progress, attended by 2 Consultant staff.
- Prepare a TM documenting the work described above.

Assumptions

- The city will provide the most recent sewer model in PCSWMM
- Workshops are in-person and attended by up to 2 Consultant staff
- Basins not listed above are calibrated to existing conditions and no hydrologic changes are necessary.

Deliverables

- Updated systemwide sewer model
- Meeting PowerPoint and summary for four workshops
- Draft and Final Collection System TM

Task 22: Community Engagement

Conduct a 2-phased engagement effort that combines structured input gathering conversations with interested parties (city leadership, environmental groups, universities, neighborhood associations, CBO's, etc) with a community-wide survey that will assess community values for key components of the facility plan. The public survey will gauge customer values and cost tolerance, informing plan development decisions.

Meet with the city to discuss the purpose, methodology, and size of the survey. Based on feedback from the meeting, develop a recommendation for an updated survey effort including questions and methodology. Engage a polling firm to conduct the customer survey and summarize the results. Develop a slide deck and summarize the survey results. Present results of survey in a project workshop.

Assumptions

- N=600 with representation proportionate to service area/provider to extent possible.
- Survey to include demographic information.
- Hybrid text messages/email/social media-based survey.

Deliverables

- Communications Plan
- Master Slide Deck for Outreach Meetings
- Survey
- Outreach Summary

Task 23: Phase 2 Project Management

Under this task the Consultant will establish and monitor compliance with project budget and schedule and coordination the delivery of the Project.

Regulatory Communications Strategy

The Consultant will develop a regulatory communications strategy document that summarizes the city's strategy and approach for engaging with the Washington State Department of Ecology.

Progress Meetings and Updates

Two Consultant staff and the city will meet every two weeks for a 1-hour check-in call to review project progress and discuss upcoming work activities. All in-person meetings and workshops will be held at the RPWRF unless noted otherwise. When possible, meetings will be conducted over video conferences.

Invoicing, Cost, and Schedule Control

The Consultant will manage, administer, coordinate, and integrate work of the Consultant's team as required to deliver the project within budget and on schedule. The Consultant will prepare and submit monthly invoices with progress reports.

Quality Management

The Consultant will carry out a Quality Assurance Program (QAP). The purpose of this QAP is to monitor the quality of the Project using internal quality assurance/quality control (QA/QC).

Deliverables

- 6 Monthly Invoice and Progress Reports

Additional Services Allowance

The city may elect to request additional services from Consultant during the project. The scope, schedule and fee for each additional service will be negotiated and approved in writing by the city management prior to Consultant beginning the associated work. The allowance provided may not fully fund all additional services that may be identified.

City of Spokane, Wastewater Facility Planning Services for Riverside Park Water Reclamation Facility
Phase 2

Jacobs Budget Summary for Amendment 1

Task No.	Task Name	Hours	Budget	% of Total Budget
16	pH and PCB Engineering Reports	930	$ 220,000	22%
17	Liquids Feasibility Analysis	540	$ 125,448	13%
18	Solids Feasibility Analysis	290	$ 67,072	7%
19	Baseline System Improvements	597	$ 128,503	13%
20	Structural Condition Assessment	266	$ 66,293	7%
21	Collection System Assessment	848	$ 188,571	19%
22	Community Engagement	268	$ 52,637	5%
23	Project Management and Coordination	481	$ 108,431	11%
	Expenses for Jacobs and BKF		$ 29,400	3%
	Grand Total	**4,220**	**$ 986,355**	

PM as % of total hours without regulatory communications strategy 10.3%

Phase	Authorized Budget	Description
1	$ 1,141,216	Original Contract Amount
2	$ 986,355	Amendment 1
3	$ -	Future Amendment
	$ 2,127,571	Total Contract Value

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/28/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LIC #0437153 1-212-948-1306 Marsh Risk & Insurance Services CIRTS_Support@jacobs.com 633 W. Fifth Street Los Angeles, CA 90071 USA	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): 1-212-948-1306 E-MAIL ADDRESS:
INSURED Jacobs Engineering Group Inc. C/O Global Risk Management 515 South Flower St., Suite 4800 Los Angeles, CA 90071 USA	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : ACE AMER INS CO — 22667 INSURER B : INDEMNITY INS CO OF NORTH AMER — 43575 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 752701937 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR X CONTRACTUAL LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC OTHER:			HDO G4938788A	07/01/26	07/01/27	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 3,000,000 $ 500,000 $ 5,000 $ 3,000,000 $ 3,000,000 $ 3,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY [ ] SCHEDULED AUTOS HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			ISA H08891990	07/01/26	07/01/27	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 3,000,000 $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WLR C7280918A STOP-GAP COV	07/01/26	07/01/27	PER STATUTE X OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 3,000,000 $ 3,000,000 $ 3,000,000
A	PROFESSIONAL LIABILITY			EON G21655065 017	07/01/26	07/01/27	PER CLAIM/PER AGG	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

PROJECT MGR: Santtu Winter. CONTRACT MGR: Rebecca Swaney. RE: Wastewater Facility Planning Services for City of Spokane - Riverside Park Water Reclamation Facility. CONTRACT END DATE: 12-31-2027. PROJECT NUMBER: D4009600. SECTOR: Public. City of Spokane is added as an additional insured for general liability & auto liability as respects the negligence of the insured in the performance of insured's services to cert holder under contract for captioned work. *THE TERMS, CONDITIONS, AND LIMITS PROVIDED UNDER THIS CERTIFICATE OF INSURANCE WILL NOT EXCEED OR BROADEN IN ANY WAY THE TERMS, CONDITIONS, AND LIMITS AGREED TO UNDER THE APPLICABLE CONTRACT.*

CERTIFICATE HOLDER	CANCELLATION
City of Spokane 808 W. Spokane Falls Blvd Spokane, WA 99201 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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SUPPLEMENT TO CERTIFICATE OF INSURANCE

DATE
05/28/2026

NAME OF INSURED: Jacobs Engineering Group Inc.

ADDITIONAL INSURED - AUTOMATIC STATUS

Named Insured Jacobs Solutions Inc.			Endorsement Number 498
Policy Symbol HDO	Policy Number G4938788A	Policy Period 07/01/2026 TO 07/01/2027	Effective Date of Endorsement 07/01/2026
Issued By (Name of Insurance Company) ACE American Insurance Company			

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

THIS ENDORSEMENT MODIFIES INSURANCE PROVIDED UNDER THE FOLLOWING:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Name of Person or Organization: Any person or organization for whom any Named Insured is required by written contract or agreement to provide insurance, entered into prior to the loss, where such written contract or agreement does not expressly identify a particular Insurance Service Organization Form to be applied to their additional insured status.

Who Is An Insured (Section II) includes as an additional insured the person or organization shown in the Schedule, but the insurance shall not exceed the scope of coverage and/or limits of this policy. Notwithstanding the foregoing sentence, in no event shall the insurance provided such additional insured exceed the scope of the coverage and/or limits required by said contract or agreement; and, if such additional insured's scope of coverage is not expressly stated in such contract or agreement, then such coverage is limited to the additional insured's vicarious liability to the extent directly caused by the Named Insured's negligence during the Named Insured's ongoing operations. This insurance shall be primary insurance to the extent required by said contract or agreement, and any other insurance or self-insurance maintained by such person or organization shall be noncontributory with the insurance provided hereunder to the extent specified in said contract agreement.

Where the contract or agreement provides that the additional insured's scope of coverage is for the Named Insured's indemnity obligations under such contract or agreement, then such coverage shall be limited to the extent such indemnity obligations are enforceable under applicable law.

Notwithstanding the foregoing sentence, in no event shall the insurance provided such additional insured exceed the scope of coverage required by said contract or agreement

Notwithstanding anything to the contrary, the coverage provided an additional insured under this endorsement shall be limited to the minimum coverage limits required to be provided by the Named Insured under the written contract or agreement.

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ADDITIONAL INSURED - DESIGNATED PERSONS OR ORGANIZATIONS

Named Insured			Endorsement Number
Jacobs Solutions Inc.			193
Policy Symbol	Policy Number	Policy Period	Effective Date of Endorsement
ISA	H08891990	07/01/2026 TO 07/01/2027	
Issued By (Name of Insurance Company)			
ACE American Insurance Company			

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

THIS ENDORSEMENT MODIFIES INSURANCE PROVIDED UNDER THE FOLLOWING:

BUSINESS AUTO COVERAGE FORM

Additional Insured(s): Any person or organization whom you have agreed to include as an additional insured under a written contract, provided such contract was executed prior to the date of loss.-Project and/or Contract: All projects and/or contracts where you perform work for such additional insured pursuant to any such written contract.

A. For a covered "auto," Who Is Insured is amended to include as an "insured," the persons or organizations named in this endorsement. However, these persons or organizations are an "insured" only for "bodily injury" or "property damage" resulting from acts or omissions of:

1. You.

2. Any of your "employees" or agents.

3. Any person operating a covered "auto" with permission from you, any of your "employees" or agents.

B. The persons or organizations named in this endorsement are not liable for payment of your premium.

C. With respect to the insurance afforded to these additional insureds, the following applies:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

If such additional insured's scope of coverage is not expressly stated in a contract or agreement, then such coverage is limited to the additional insured's vicarious liability to the extent directly caused by the Named Insured's negligence during the Named Insureds ongoing operations. This insurance shall be primary insurance to the extent required by said contract or agreement, and any other insurance or self-insurance maintained by such person or organization shall be noncontributory with the insurance provided hereunder to the extent specified in said contract agreement.

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ADDITIONAL INSURED - DESIGNATED PERSONS OR ORGANIZATIONS

Where the contract or agreement provides that the additional insured's scope of coverage is for the named insured's indemnity obligations under such contract or agreement, then such coverage shall be limited to the extent such indemnity obligations are enforceable under applicable law.

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NOTICE TO OTHERS ENDORSEMENT – SCHEDULE – EMAIL ONLY

Named Insured Jacobs Solutions Inc.			Endorsement Number 65
Policy Symbol HDO	Policy Number G4938788A	Policy Period 07/01/2026 TO 07/01/2027	Effective Date of Endorsement
Issued By (Name of Insurance Company) ACE American Insurance Company			

Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

A. If we cancel the Policy prior to its expiration date by notice to you or the first Named Insured for any reason other than nonpayment of premium, we will endeavor, as set out below, to send written notice of cancellation, via such electronic notification as we determine, to the persons or organizations listed in the schedule that you or your representative provide or have provided to us (the "Schedule"). You or your representative must provide us with the e-mail address of such persons or organizations, and we will utilize such e-mail address that you or your representative provided to us on such Schedule.

B. The Schedule must be initially provided to us within 15 days after:

i. The beginning of the Policy period, if this endorsement is effective as of such date; or

ii. This endorsement has been added to the Policy, if this endorsement is effective after the Policy period commences.

C. The Schedule must be in an electronic format that is acceptable to us; and must be accurate.

D. Our delivery of the notification as described in Paragraph **A.** of this endorsement will be based on the most recent Schedule in our records as of the date the notice of cancellation is mailed or delivered to the first Named Insured.

E. We will endeavor to send such notice to the e-mail address corresponding to each person or organization indicated in the Schedule at least 30 days prior to the cancellation date applicable to the Policy.

F. The notice referenced in this endorsement is intended only to be a courtesy notification to the person(s) or organization(s) named in the Schedule in the event of a pending cancellation of coverage. We have no legal obligation of any kind to any such person(s) or organization(s). Our failure to provide advance notification of cancellation to the person(s) or organization(s) shown in the Schedule shall impose no obligation or liability of any kind upon us, our agents or representatives, will not extend any Policy cancellation date and will not negate any cancellation of the Policy.

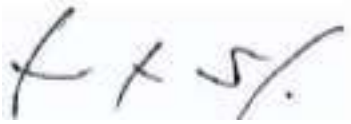
G. We are not responsible for verifying any information provided to us in any Schedule, nor are we responsible for any incorrect information that you or your representative provide to us. If you or your representative does not provide us with a Schedule, we have no responsibility for taking any action under this endorsement. In addition, if neither you nor your representative provides us with e-mail address information with respect to a particular person or organization, then we shall have no responsibility for taking action with regard to such person or entity under this endorsement.

H. We may arrange with your representative to send such notice in the event of any such cancellation.

I. You will cooperate with us in providing the Schedule, or in causing your representative to provide the Schedule.

J. This endorsement does not apply in the event that you cancel the Policy.

All other terms and conditions of the Policy remain unchanged.



Authorized Representative

NOTICE TO OTHERS ENDORSEMENT – SCHEDULE – EMAIL ONLY

Named Insured			Endorsement Number
Jacobs Solutions Inc.			42
Policy Symbol	Policy Number	Policy Period	Effective Date of Endorsement
ISA	H08891990	07/01/2026 TO 07/01/2027	
Issued By (Name of Insurance Company)			
ACE American Insurance Company			

Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

A. If we cancel the Policy prior to its expiration date by notice to you or the first Named Insured for any reason other than nonpayment of premium, we will endeavor, as set out below, to send written notice of cancellation, via such electronic notification as we determine, to the persons or organizations listed in the schedule that you or your representative provide or have provided to us (the "Schedule"). You or your representative must provide us with the e-mail address of such persons or organizations, and we will utilize such e-mail address that you or your representative provided to us on such Schedule.

B. The Schedule must be initially provided to us within 15 days after:

i. The beginning of the Policy period, if this endorsement is effective as of such date; or

ii. This endorsement has been added to the Policy, if this endorsement is effective after the Policy period commences.

C. The Schedule must be in an electronic format that is acceptable to us; and must be accurate.

D. Our delivery of the notification as described in Paragraph **A.** of this endorsement will be based on the most recent Schedule in our records as of the date the notice of cancellation is mailed or delivered to the first Named Insured.

E. We will endeavor to send such notice to the e-mail address corresponding to each person or organization indicated in the Schedule at least 30 days prior to the cancellation date applicable to the Policy.

F. The notice referenced in this endorsement is intended only to be a courtesy notification to the person(s) or organization(s) named in the Schedule in the event of a pending cancellation of coverage. We have no legal obligation of any kind to any such person(s) or organization(s). Our failure to provide advance notification of cancellation to the person(s) or organization(s) shown in the Schedule shall impose no obligation or liability of any kind upon us, our agents or representatives, will not extend any Policy cancellation date and will not negate any cancellation of the Policy.

G. We are not responsible for verifying any information provided to us in any Schedule, nor are we responsible for any incorrect information that you or your representative provide to us. If you or your representative does not provide us with a Schedule, we have no responsibility for taking any action under this endorsement. In addition, if neither you nor your representative provides us with e-mail address information with respect to a particular person or organization, then we shall have no responsibility for taking action with regard to such person or entity under this endorsement.

H. We may arrange with your representative to send such notice in the event of any such cancellation.

I. You will cooperate with us in providing the Schedule, or in causing your representative to provide the Schedule.

J. This endorsement does not apply in the event that you cancel the Policy.

All other terms and conditions of the Policy remain unchanged.



Authorized Representative

Workers' Compensation and Employers' Liability Policy

Named Insured JACOBS SOLUTIONS INC. 515 S. FLOWER STREET, SUITE 4800 LOS ANGELES CA 90071	Endorsement Number Policy Number Symbol: WLR Number: C7280918A
Policy Period 07-01-2026 **TO** 07-01-2027	Effective Date of Endorsement 07-01-2026
Issued By (Name of Insurance Company) INDEMNITY INS. CO. OF NORTH AMERICA	
Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy. This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.	

NOTICE TO OTHERS ENDORSEMENT – SCHEDULE – EMAIL ONLY

A. If we cancel this Policy prior to its expiration date by notice to you or the first Named insured for any reason other than nonpayment of premium, we will endeavor, as set out below, to send written notice of cancellation, via such electronic notification as we determine, to the persons or organizations listed in the schedule that you or your representative provide or have provided to us (the "Schedule"). You or your representative must provide us with the e-mail address of such persons or organizations, and we will utilize such e-mail address that you or your representative provided to us on such Schedule.

B. The Schedule must be initially provided to us within 15 days after:

i. The beginning of the Policy period, if this endorsement is effective as of such date; or

ii. This endorsement has been added to the Policy, if this endorsement is effective after the Policy period commences.

C. The Schedule must be in an electronic format that is acceptable to us; and must be accurate.

D. Our delivery of the notification as described in Paragraph **A.** of this endorsement will be based on the most recent Schedule in our records as of the date the notice of cancellation is mailed or delivered to the first Named Insured.

E. We will endeavor to send such notice to the e-mail address corresponding to each person or organization indicated in the Schedule at least 30 days prior to the cancellation date applicable to the Policy.

F. The notice referenced in this endorsement is intended only to be a courtesy notification to the person(s) or organization(s) named in the Schedule in the event of a pending cancellation of coverage. We have no legal obligation of any kind to any such person(s) or organization(s). Our failure to provide advance notification of cancellation to the person(s) or organization(s) shown in the Schedule shall impose no obligation or liability of any kind upon us, our agents or representatives, will not extend any Policy cancellation date and will not negate any cancellation of the Policy.

G. We are not responsible for verifying any information provided to us in any Schedule, nor are we responsible for any incorrect information that you or your representative provide to us. If you or your representative does not provide us with a Schedule, we have no responsibility for taking any action under this endorsement. In addition, if neither you nor your representative provides us with e-mail address information with respect to a particular person or organization, then we shall have no responsibility for taking action with regard to such person or entity under this endorsement.

H. We may arrange with your representative to send such notice in the event of any such cancellation.

I. You will cooperate with us in providing the Schedule, or in causing your representative to provide the Schedule.

J. This endorsement does not apply in the event that you cancel the Policy.

All other terms and conditions of this Policy remain unchanged.

This Endorsement is not applicable in the states of AZ, FL, ID, ME, NC, NJ, NM,TX and WI.

Authorized Representative

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

Named Insured **Jacobs Solutions Inc.**			Endorsement Number **19**
Policy Symbol **EON**	Policy Number **G21655065 017**	Policy Period **07/01/2026 to 07/01/2027**	Effective Date of Endorsement **07/01/2026**
Issued By (Name of Insurance Company) **ACE American Insurance Company**			

NOTICE TO OTHERS ENDORSEMENT – SCHEDULE

A. If **We** cancel or non-renew the **Policy** prior to its expiration date by notice to **You** for any reason other than nonpayment of premium, **We** will endeavor, as set out below, to send written notice of cancellation or non-renewal via such electronic or other form of notification as **We** determine, to the persons or organizations listed in the schedule that **You** or **Your** representative provide or have provided to **Us** (the **Schedule**). **You** or **Your** representative must provide **Us** with both the physical and e-mail address of such persons or organizations, and **We** will utilize such e-mail address and/or physical address that **You** or **Your** representative provided to **Us** on such **Schedule**.

B. The **Schedule** must be initially provided to **Us** within 30 days after:

   i. The beginning of the **Policy Period**, if this endorsement is effective as of such date; or

   ii. This endorsement has been added to the **Policy**, if this endorsement is effective after the **Policy Period** commences.

C. The **Schedule** must be in a format that is acceptable to **Us** and must be accurate.

D. **Our** delivery of the notification as described in Paragraph A of this endorsement will be based on the most recent **Schedule** in **Our** records as of the date the notice of cancellation or non-renewal is mailed or delivered to **You**.

E. **We** will endeavor to send or deliver such notice to the e-mail address or physical address corresponding to each person or organization indicated in the **Schedule** at least 30 days prior to the cancellation or non-renewal date applicable to the **Policy**.

F. The notice referenced in this endorsement is intended only to be a courtesy notification to the person(s) or organization(s) named in the **Schedule** in the event of a pending cancellation or non-renewal of coverage. **We** have no legal obligation of any kind to any such person(s) or organization(s). **Our** failure to provide advance notification of cancellation or non-renewal to the person(s) or organization(s) shown in the **Schedule** shall impose no obligation or liability of any kind upon **Us**, **Our** agents or representatives, will not extend any **Policy** cancellation or non-renewal date and will not negate any cancellation or non-renewal of the **Policy**.

G. **We** are not responsible for verifying any information provided to **Us** in any **Schedule**, nor are **We** responsible for any incorrect information that **You** or **Your** representative provide to **Us**. If **You** or **Your** representative does not provide **Us** with a **Schedule**, **We** have no responsibility for taking any action under this endorsement. In addition, if neither **You** nor **Your** representative provides **Us** with e-mail address and/or physical address information with respect to a particular person or organization, then **We** shall have no responsibility for taking action with regard to such person or entity under this endorsement.

H. With respect to this endorsement **Our**, **Us** or **We** means the stock insurance company listed in the Declarations, and **You** or **Your** means the insured person or entity listed in Item 1 of the Declarations page.

All other terms and conditions of this **Policy** remain unchanged.

MS-36362 (04/19)

Authorized Representative

Washington State Department of Revenue

Business Lookup

License Information:

New search Back to results

Entity name:	JACOBS ENGINEERING GROUP INC.
Business name:	JACOBS ENGINEERING GROUP INC.
Entity type:	Profit Corporation
UBI #:	601-008-037
Business ID:	001
Location ID:	0005
Location:	Active
Location address:	999 W RIVERSIDE AVE STE 500 SPOKANE WA 99201-1005
Mailing address:	6312 S FIDDLERS GREEN CIR STE 300N GREENWOOD VILLAGE CO 80111-4927
Excise tax and reseller permit status:	Click here
Secretary of State information:	Click here

Endorsements

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance dat
Spokane General Business				Active	Feb-28-2027	Oct-30-2018

Owners and officers on file with the Department of Revenue

Owners and officers	Title
BANGE, SCOTT	
HANBICKI, EDWARD	
HSU, CHIN CHANG (MIKE)	
JOHNSON, JUSTIN	
PRAGADA, ROBERT V.	

View Additional Locations

The Business Lookup information is updated nightly. Search date and time: 9/30/2026 9:12:25 AM

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Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Reports, Contracts & Claims

Council Meeting Date: 11/11/2026

Date Rec'd	10/20/2026		
Clerk's File #	OPR 2021-0722		
Cross Ref #			
Project #			
Submitting Dept	CITY ATTORNEY	**Bid #**	
Contact Name/Phone	MICHAEL 6237	**Requisition #**	CR29065
Contact E-Mail	MPICCOLO@SPOKANECITY.ORG		
Agenda Item Type	Contract Item		
Council Sponsor(s)	PDILLON BWILKERSON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	OUTSIDE COUNSEL CONTRACT AMENDMENT (SUMMIT LAW / BACON)		

Agenda Wording

Contract amendment with Summit Law Group, Seattle, WA re Bacon, et. al., v. City of Spokane, et. al. This amendment will increase the contract by $100,000 for a contract total of $1,250,000.00.

Summary (Background)

The Michael Bacon, et al. v. City of Spokane, et al. action seeks damages against the City and various State agencies. The Spokane Fire Department plaintiffs allege violation of rights relating to Washington 1s COVID-19 vaccination mandate.

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	YES
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Expense	**$** 100,000.00	**#** Risk - Claims
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	One-Time
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	PICCOLO, MIKE	**PURCHASING**	NECHANICKY, JASON
Division Director			
Accounting Manager	DANIELS, DERREK		
Legal	FAIRBORN, KATHERINE		
For the Mayor	PICCOLO, MIKE		

Distribution List	
chadm@SummitLaw.com	Zach.Ray@us.davies-group.com
mpiccolo@spokanecity.org	sdhansen@spokanecity.org
mdominguez@spokanecity.org	

City Clerk's No. OPR 2021-0722

City of Spokane

CONTRACT AMENDMENT

Title: **OUTSIDE COUNSEL CONTRACT**

THIS CONTRACT AMENDMENT is between the **CITY OF SPOKANE**, a Washington State municipal corporation, as ("City"), and **SUMMIT LAW GROUP, PLLC**, whose address is 315 5th Avenue South, Suite 1000, Seattle, Washington 98104, as ("Firm"), individually a “party”, and together referenced as the “parties”.

WHEREAS, the parties entered into a Contract wherein the Firm agreed to act as Outside Special Counsel providing legal services and advice to the City regarding the lawsuit of Michael Bacon, et. al. v. City of Spokane, et. al.; and

WHEREAS, additional funds are necessary, thus the original Contract needs to be formally Amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.
The Contract dated October 29, 2021 and November 8, 2021, any previous amendments and/or extensions/renewals thereto are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Contract Amendment shall become effective on August 1, 2026.

3. COMPENSATION.
The City shall pay an additional amount not to exceed **ONE HUNDRED THOUSAND AND NO/100 DOLLARS ($100,000.00)**, for everything furnished and done under this Contract Amendment. The total amount under the original contract, all previous amendments and this Amendment is **ONE MILLION TWO HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS ($1,250,000.00)**.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

SUMMIT LAW GROUP, PLLC	**CITY OF SPOKANE**
By_____	By_____
Signature Date	Signature Date
_____	_____
Type or Print Name	Type or Print Name
_____	_____
Title	Title
Attest:	Approved as to form:
_____	_____
City Clerk	Assistant City Attorney

26-287

License Information:

New search Back to results

Entity name: SUMMIT LAW GROUP, PLLC

Business name: SUMMIT LAW GROUP, P.L.L.C.

Entity type: Professional Limited Liability Company

UBI #: 601-773-208

Business ID: 001

Location ID: 0002

Location: Active

Location address: 315 5TH AVE S STE 1000
SEATTLE WA 98104-2682

Mailing address: 315 5TH AVE S STE 1000
SEATTLE WA 98104-2682

Excise tax and reseller permit status: Click here

Secretary of State information: Click here

Endorsements held at this lo	License #	Count	Details	Status	Expiration da	First issuance
Bainbridge Island General Business - Non-Resident	41410			Active	Feb-28-2027	Sep-24-2007
Bellingham General Business	023960			Active		Apr-12-1999
Bremerton General Business - Non-Resident	29121			Active	Feb-28-2027	Jan-01-2011
Burien General Business - Non-Resident				Active	Feb-28-2027	Feb-10-2025
Burlington General Business - Non-Resident	10352			Active	Feb-28-2027	Apr-10-2019

Endorsements

Filter

Endorsements held at this lo	License #	Count	Details	Status	Expiration da	First issuance
Issaquah General Business - Non-Resident				Active	Feb-28-2027	Jun-28-2018

Endorsements held at this lo	License #	Count	Details	Status	Expiration da	First issuance
Kirkland General Business - Non-Resident				Active	Feb-28-2027	Jun-08-2023
Lake Stevens General Business - Non-Resident				Active	Feb-28-2027	Jun-06-2014
Port Orchard General Business - Non-Resident				Active	Feb-28-2027	May-12-2020
Snoqualmie General Business - Non-Resident				Active	Feb-28-2027	Sep-18-2023
South Bend General Business - Non-Resident	846			Active	Feb-28-2027	Aug-04-2023
Spokane General Business - Non-Resident	T12024574BL			Active	Feb-28-2027	Oct-15-2012
Vancouver General Business - Non-Resident				Active	Feb-28-2027	Mar-21-2018
Yelm General Business - Non-Resident	850			Active	Feb-28-2027	Nov-07-2023

Owners and officers on file with the Department of Revenue

Owners and officers	Title
ANGER, KRISTIN D	
DANELO, ADA	
DIXON, HEATH	
STODDARD, KRISTIN	
YOUNKER, RODNEY B	

View Additional Locations

The Business Lookup information is updated nightly. Search date and time: 3/10/2026 9:51:15 AM

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SUMMLAW-01 TMURPHY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/1/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Hub International Northwest LLC PO Box 3018 Bothell, WA 98041	PHONE (A/C, No, Ext): (425) 489-4500	FAX (A/C, No): (425) 485-8489
	E-MAIL ADDRESS: now.info@hubinternational.com	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : National Fire Insurance Company of Hartford	20478
INSURER B : Continental Casualty Company	20443
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Summit Law Group, PLLC
315 5th Avenue S., Suite 1000
Seattle, WA 98104

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 2,000,000
	CLAIMS-MADE X OCCUR	X		4031454583	5/1/2026	5/1/2027	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 4,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 4,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS			4031454583	5/1/2026	5/1/2027	BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$ 4,000,000
	EXCESS LIAB CLAIMS-MADE			4031455250	5/1/2026	5/1/2027	AGGREGATE	$ 4,000,000
	DED X RETENTION $ 10,000							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE X OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)	N / A		4031454583	5/1/2026	5/1/2027	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured as required by written contract: City of Spokane.

CERTIFICATE HOLDER

City of Spokane
c/o Sheila Hansen
808 W. Spokane Falls Blvd
Spokane, WA 99201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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BLANKET ADDITIONAL INSURED AND LIABILITY EXTENSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS LIABILITY COVERAGE FORM
BUSINESSOWNERS COMMON POLICY CONDITIONS

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1.b.	**Definition of "written contract"**
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I. BLANKET ADDITIONAL INSURED PROVISIONS

A. ADDITIONAL INSURED – BLANKET VENDORS

Who Is An Insured is amended to include as an additional insured any person or organization (referred to below as vendor) with whom you agreed under a "**written contract**" to provide insurance, but only with respect to "**bodily injury**" or "**property damage**" arising out of "**your products**" which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:

1. The insurance afforded the vendor does not apply to:

a. "**Bodily injury**" or "**property damage**" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;

b. Any express warranty unauthorized by you;

c. Any physical or chemical change in the product made intentionally by the vendor;

d. Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

e. Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

f. Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

g. Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

4002000476025100047988 2

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h. "**Bodily injury**" or "**property damage**" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

(1) The exceptions contained in Subparagraphs **d.** or **f.**; or

(2) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

2. This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

3. This provision **2.** does not apply to any vendor included as an insured by an endorsement issued by us and made a part of this Policy.

4. This provision **2.** does not apply if "**bodily injury**" or "**property damage**" included within the "**products-completed operations hazard**" is excluded either by the provisions of the Policy or by endorsement.

B. MISCELLANEOUS ADDITIONAL INSUREDS

1. **Who Is An Insured** is amended to include as an insured any person or organization (called additional insured) described in paragraphs **3.a.** through **3.j.** below whom you are required to add as an additional insured on this policy under a "**written contract**."

2. However, subject always to the terms and conditions of this policy, including the limits of insurance, we will not provide the additional insured with:

a. A higher limit of insurance than required by such "**written contract**;"

b. Coverage broader than required by such "**written contract**" and in no event greater than that described by the applicable paragraph a. through k. below; or

c. Coverage for "**bodily injury**" or "**property damage**" included within the "**products-completed operations hazard**." But this paragraph **c.** does not apply to the extent coverage for such liability is provided by paragraph **3.j.** below.

Any coverage granted by this endorsement shall apply only to the extent permitted by law.

3. Only the following persons or organizations can qualify as additional insureds under this endorsement:

a. Controlling Interest

Any persons or organizations with a controlling interest in you but only with respect to their liability arising out of:

(1) such person or organization's financial control of you; or

(2) Premises such person or organization owns, maintains or controls while you lease or occupy these premises;

provided that the coverage granted to such additional insureds does not apply to structural alterations, new construction or demolition operations performed by or for such additional insured.

b. Co-owner of Insured Premises

A co-owner of a premises co-owned by you and covered under this insurance but only with respect to the co-owners liability for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" as co-owner of such premises.

c. Grantor of Franchise

Any person or organization that has granted a franchise to you, but only with respect to such person or organization's liability for "**bodily injury**," "**property damage**," or "**personal and advertising injury**" as grantor of a franchise to you.

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d. Lessor of Equipment

Any person or organization from whom you lease equipment, but only with respect to liability for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" caused in whole or in part by your maintenance, operation or use of such equipment, provided that the "**occurrence**" giving rise to such "**bodily injury**" or "**property damage**" or the offense giving rise to such "**personal and advertising injury**" takes place prior to the termination of such lease.

e. Lessor of Land

Any person or organization from whom you lease land, but only with respect to liability for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" arising out of the ownership, maintenance or use of that specific part of the land leased to you, provided that the "**occurrence**" giving rise to such "bodily injury" or "**property damage**" or the offense giving rise to such "**personal and advertising injury**," takes place prior to the termination of such lease. The insurance hereby afforded to the additional insured does not apply to structural alterations, new construction or demolition operations performed by, on behalf of or for such additional insured.

f. Lessor of Premises

An owner or lessor of premises leased to you, or such owner or lessor's real estate manager, but only with respect to liability for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" arising out of the ownership, maintenance or use of such part of the premises leased to you, and provided that the "**occurrence**" giving rise to such "**bodily injury**" or "**property damage**" or the offense giving rise to such "**personal and advertising injury**," takes place prior to the termination of such lease. The insurance hereby afforded to the additional insured does not apply to structural alterations, new construction or demolition operations performed by, on behalf of or for such additional insured.

g. Mortgagee, Assignee or Receiver

A mortgagee, assignee or receiver of premises but only with respect to such mortgagee, assignee, or receiver's liability for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" arising out of the ownership, maintenance, or use of a premises by you.
This insurance does not apply to structural alterations, new construction or demolition operations performed by, on behalf of or for such additional insured.

h. State or Political Subdivisions

A state or government agency or subdivision or political subdivision that has issued a permit or authorization, but only with respect to such government agency or subdivision or political subdivision's liability for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" arising out of:

(1) The following hazards in connection with premises you own, rent, or control and to which this insurance applies:

(a) The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoistaway openings, sidewalk vaults, street banners, or decorations and similar exposures; or

(b) The construction, erection, or removal of elevators; or

(c) The ownership, maintenance or use of any elevators covered by this insurance; or

(2) The permitted or authorized operations performed by you or on your behalf. But the coverage granted by this paragraph does not apply to:

(a) "**Bodily injury**", "**property damage**" or "**personal and advertising injury**" arising out of operations performed for the state or government agency or subdivision or political subdivision; or

(b) "**Bodily injury**" or "**property damage**" included within the "**products-completed operations hazard**."

With respect to this provision's requirement that additional insured status must be requested under a "**written contract**," we will treat as a "**written contract**" any governmental permit that requires you to add the governmental entity as an additional insured.

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i. Trade Show Event Lessor

With respect to your participation in a trade show event as an exhibitor, presenter or displayer, any person or organization whom you are required to include as an additional insured, but only with respect to such person or organization's liability for "**bodily injury**," "**property damage**," or "**personal and advertising injury**" caused by:

a. Your acts or omissions; or

b. Acts or omissions of those acting on your behalf;

in the performance of your ongoing operations at the trade show premises during the trade show event.

j. Other Person or Organization

Any person or organization who is not an additional insured under paragraphs **a.** through **i.** above. Such additional insured is an insured solely for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" for which such additional insured is liable because of your acts or omissions.

The coverage granted by this paragraph does not apply to any person or organization:

(1) For "**bodily injury**," "**property damage**," or "**personal and advertising injury**" arising out of the rendering or failure to render any professional services;

(2) For "**bodily injury**" or "**property damage**" included in the "**products-completed operations hazard**." But this provision **(2)** does not apply to such "**bodily injury**" or "**property damage**" if:

(a) It is entirely due to your negligence and specifically results from your work for the additional insured which is the subject to the "**written contract**"; and

(b) The "**written contract**" requires you to make the person or organization an additional insured for such "**bodily injury**" or "**property damage**"; or

(3) Who is afforded additional insured coverage under another endorsement attached to this policy.

C. ADDITIONAL PROVISIONS PERTINENT TO ADDITIONAL INSURED COVERAGE

1. With respect only to additional insured coverage provided under paragraphs **A.** and **B.** above:

a. The **BUSINESSOWNERS COMMON POLICY CONDITIONS** are amended to add the following to the Condition entitled **Other Insurance**:

This insurance is excess of all other insurance available to an additional insured whether primary, excess, contingent or on any other basis. However, if a "**written contract**" requires that this insurance be either primary or primary and noncontributing, then this insurance will be primary and non-contributory relative solely to insurance on which the additional insured is a named insured.

b. Under **Liability and Medical Expense Definitions**, the following definition is added:

"**Written contract**" means a written contract or agreement that requires you to make a person or organization an additional insured on this policy, provided the contract or agreement:

(1) Is currently in effect or becomes effective during the term of this policy; and

(2) Was executed prior to:

(a) The "**bodily injury**" or "**property damage**;" or

(b) The offense that caused the "**personal and advertising injury**";

for which the additional insured seeks coverage.

2. With respect to any additional insured added by this endorsement or by any other endorsement attached to this Coverage Part, the section entitled **Who Is An Insured** is amended to make the following natural persons insureds.

If the additional insured is:

a. An individual, then his or her spouse is an insured;

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b. A partnership or joint venture, then its partners, members and their spouses are insureds;

c. A limited liability company, then its members and managers are insureds;

d. An organization other than a partnership, joint venture or limited liability company, then its executive officers, directors and shareholders are insureds; or

e. Any type of entity, then its employees are insureds;

but only with respect to locations and operations covered by the additional insured endorsement's provisions, and only with respect to their respective roles within their organizations. Furthermore, employees of additional insureds are not insureds with respect to liability arising out of:

(1) "**Bodily injury**" or "**personal and advertising injury**" to any fellow employee or to any natural person listed in paragraphs **a.** through **d.** above;

(2) "**Property damage**" to property owned, occupied or used by their employer or by any fellow employee; or

(3) Providing or failing to provide professional health care services.

II. LIABILITY EXTENSION COVERAGES

It is understood and agreed that this endorsement amends the **Businessowners Liability Coverage Form**. If any other endorsement attached to this policy amends any provision also amended by this endorsement, then that other endorsement controls with respect to such provision, and the changes made by this endorsement to such provision do not apply.

A. Bodily injury – Expanded Definition

Under **Liability and Medical Expenses Definitions**, the definition of "**Bodily injury**" is deleted and replaced by the following:

"**Bodily injury**" means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury by that person at any time which results as a consequence of the physical injury, sickness or disease.

B. Broad Knowledge of Occurrence

Under Businessowners Liability Conditions, the Condition entitled Duties In The Event of Occurrence, Offense, Claim or Suit is amended to add the following:

Paragraphs **a.** and **b.** above apply to you or to any additional insured only when such "**occurrence**," offense, claim or "**suit**" is known to:

(1) You or any additional insured that is an individual;

(2) Any partner, if you or an additional insured is a partnership;

(3) Any manager, if you or an additional insured is a limited liability company;

(4) Any "**executive officer**" or insurance manager, if you or an additional insured is a corporation;

(5) Any trustee, if you or an additional insured is a trust; or

(6) Any elected or appointed official, if you or an additional insured is a political subdivision or public entity.

This paragraph applies separately to you and any additional insured.

C. Estates, Legal Representatives and Spouses

The estates, heirs, legal representatives and spouses of any natural person insured shall also be insured under this policy; provided, however, coverage is afforded to such estates, heirs, legal representatives and spouses only for claims arising solely out of their capacity as such and, in the case of a spouse, where such claim seeks damages from marital common property, jointly held property, or property transferred from such natural person insured to such spouse. No coverage is provided for any act, error or omission of an estate, heir, legal representative or spouse outside the scope of such person's capacity as such, provided however that the spouse of a natural person Named Insured and the spouses of members or partners of joint venture or partnership Named Insureds are insureds with respect to such spouses' acts, errors or omissions in the conduct of the Named Insured's business.

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D. Fellow Employee First Aid Coverage

In the section entitled **Who Is An Insured**, paragraph **2.a.1.** is amended to add the following:

The limitations described in subparagraphs **2.a.1.(a)**, **(b)** and **(c)** do not apply to your "**employees**" for "**bodily injury**" that results from providing cardiopulmonary resuscitation or other first aid services to a co-"**employee**" or "**volunteer worker**" that becomes necessary while your "**employee**" is performing duties in the conduct of your business. Your "**employees**" are hereby insureds for such services. But the insured status conferred by this provision does not apply to "**employees**" whose duties in your business are to provide professional health care services or health examinations.

E. Legal Liability – Damage To Premises

1. Under **B. Exclusions, 1. Applicable to Business Liability Coverage**, Exclusion **k. Damage To Property**, is replaced by the following:

k. Damage To Property

"**Property damage**" to:

1. Property you own, rent or occupy, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property;

2. Premises you sell, give away or abandon, if the "**property damage**" arises out of any part of those premises;

3. Property loaned to you;

4. Personal property in the care, custody or control of the insured;

5. That particular part of any real property on which you or any contractors or subcontractors working directly or indirectly in your behalf are performing operations, if the "**property damage**" arises out of those operations; or

6. That particular part of any property that must be restored, repaired or replaced because "**your work**" was incorrectly performed on it.

Paragraph **2** of this exclusion does not apply if the premises are "**your work**" and were never occupied, rented or held for rental by you.

Paragraphs **1**, **3**, and **4**, of this exclusion do not apply to "**property damage**" (other than damage by fire or explosion) to premises:

(1) rented to you:

(2) temporarily occupied by you with the permission of the owner, or

(3) to the contents of premises rented to you for a period of 7 or fewer consecutive days.

A separate limit of insurance applies to Damage To Premises Rented To You as described in Section D – Liability and Medical Expenses Limits of Insurance.

Paragraphs **3**, **4**, **5**, and **6** of this exclusion do not apply to liability assumed under a sidetrack agreement.

Paragraph **6** of this exclusion does not apply to "**property damage**" included in the "**products-completed operations hazard**."

2. Under **B. Exclusions**, **1. Applicable to Business Liability Coverage**, the following paragraph is added, and replaces the similar paragraph, if any, beneath paragraph **(14)** of the exclusion entitled **Personal and Advertising Injury**:

Exclusions **c, d, e, f, g, h, i, k, l, m, n, and o,** do not apply to damage by fire to premises while rented to you or temporarily occupied by you with permission of the owner or to the contents of premises rented to you for a period of 7 or fewer consecutive days. A separate limit of insurance applies to this coverage as described in **Section D. Liability And Medical Expenses Limits Of Insurance**.

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3. The first Paragraph under item **5. Damage To Premises Rented To You Limit** of the section entitled **Liability And Medical Expenses Limits Of Insurance** is replaced by the following:

The most we will pay under Business Liability for damages because of "**property damage**" to any one premises, while rented to you or temporarily occupied by you with the permission of the owner, including contents of such premises rented to you for a period of 7 or fewer consecutive days, is the Damage to Premises Rented to You Limit. The Damage to Premises Rented to You Limit is the greater of:

a. $1,000,000; or

b. The Damage to Premises Rented to You Limit shown in the Declarations.

F. Personal and Advertising Injury – Discrimination or Humiliation

1. Under **Liability and Medical Expenses Definitions**, the definition of "**personal and advertising injury**" is amended to add the following:

h. Discrimination or humiliation that results in injury to the feelings or reputation of a natural person, but only if such discrimination or humiliation is:

(1) Not done intentionally by or at the direction of:

(a) The insured; or

(b) Any "**executive officer**," director, stockholder, partner, member or manager (if you are a limited liability company) of the insured; and

(2) Not directly or indirectly related to the employment, prospective employment, past employment or termination of employment of any person or person by any insured.

2. Under **B. Exclusions, 1. Applicable to Business Liability Coverage**, the exclusion entitled **Personal and Advertising Injury** is amended to add the following additional exclusions:

(15) Discrimination Relating to Room, Dwelling or Premises

Caused by discrimination directly or indirectly related to the sale, rental, lease or sub-lease or prospective sale, rental, lease or sub-lease of any room, dwelling or premises by or at the direction of any insured.

(16) Employment Related Discrimination

Discrimination or humiliation directly or indirectly related to the employment, prospective employment, past employment or termination of employment of any person by any insured.

(17) Fines or Penalties

Fines or penalties levied or imposed by a governmental entity because of discrimination.

3. This provision **(Personal and Advertising Injury – Discrimination or Humiliation)** does not apply if **Personal and Advertising Injury** Liability is excluded either by the provisions of the Policy or by endorsement.

G. Personal and Advertising Injury - Broadened Eviction

Under **Liability and Medical Expenses Definitions**, the definition of "**Personal and advertising injury**" is amended to delete Paragraph c. and replace it with the following:

c. The wrongful eviction from, wrongful entry into, or invasion of the right of private occupancy of a room dwelling or premises that a person or organization occupies committed by or on behalf of its owner, landlord or lessor.

H. Waiver of Subrogation – Blanket

We waive any right of recovery we may have against:

a. Any person or organization with whom you have a written contract that requires such a waiver.

All other terms and conditions of the Policy remain unchanged.

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SUMMLAW-01 TMURPHY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/1/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Hub International Northwest LLC PO Box 3018 Bothell, WA 98041	PHONE (A/C, No, Ext): (425) 489-4500	FAX (A/C, No): (425) 485-8489
	E-MAIL ADDRESS: now.info@hubinternational.com	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Lloyd's of London	15792
INSURER B : Starstone Specialty Insurance Company	44776
INSURER C : QBE	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Summit Law Group, PLLC
315 5th Avenue S., Suite 1000
Seattle, WA 98104

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 5,000,000
	[X] CLAIMS-MADE [ ] OCCUR			SUAGP1657-2601	5/1/2026	5/1/2027	DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	[X] Lawyers Prof Liab						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 5,000,000
	[ ] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$
	[X] OTHER: $25,000 Deductible Each Claim							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	[ ] DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
B	Excess Prof Liab			LPL00442510P-01	5/1/2026	5/1/2027	Each Claim/Aggregate	5,000,000
C	Excess Prof Liab			100007229	5/1/2026	5/1/2027	Each Claim/Aggregate	5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Primary Professional Liability: Starstone Specialty Insurance Company - $5,000,000 Per Occurrence/ $5,000,000 Aggregate - $50,000 Deductible per claim
Excess Professional Liability: Indian Harbor Insurance Company - $5,000,000 Per Occurrence/ $5,000,000 Aggregate
Excess Professional Liability: QBE Insurance Company - $5,000,000 Per Occurrence/ $5,000,000 Aggregate

(Total Professional Liability Limit is: $15,000,000 Per Occurrence/$15,000,000 Aggregate - $50,000 Deductible per claim)

CERTIFICATE HOLDER

City of Spokane
c/o Sheila Hansen
808 W. Spokane Falls Blvd.
Spokane, WA 99201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Reports, Contracts & Claims

Council Meeting Date: 11/11/2026

Date Rec'd	10/20/2026		
Clerk's File #	OPR 2022-0481		
Cross Ref #			
Project #			
Submitting Dept	CITY ATTORNEY	**Bid #**	
Contact Name/Phone	MICHAEL 6237	**Requisition #**	CR29064
Contact E-Mail	MPICCOLO@SPOKANECITY.ORG		
Agenda Item Type	Contract Item		
Council Sponsor(s)	PDILLON BWILKERSON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	OUTSIDE COUNSEL CONTRACT AMENDMENT (SUMMIT / LABOR)		

Agenda Wording

Contract Amendment for Summit Law Group, Seattle, WA, as outside legal counsel assisting the City in Labor Negotiations and HR advice. This amendment will increase the contract by $150,000 for a total contract amount of $700,000, which dates back to 2022.

Summary (Background)

The City has been in collective bargaining in 2026 with Local 29, Local 270, Local 270-Prosecuting Attorneys and with M&P A and B. Bargaining with Spokane Police Guild and Lieutenants and Captains also recently began. In addition, there are other labor matters to address including a number of grievances, PERC unit clarifications, Civil Service hearings and unfair labor practice complaints. While staff from HR and Legal will also be involved in these proceedings, special counsel from Summit Law Group is necessary.

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	YES
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Expense	**$** 150,000	**#** 0020-88100-18900-54105
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	One-Time
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	PICCOLO, MIKE	**PURCHASING**	PRINCE, THEA
Division Director			
Accounting Manager	DANIELS, DERREK		
Legal	FAIRBORN, KATHERINE		
For the Mayor	PICCOLO, MIKE		

Distribution List	
johnh@summitlaw.com	mpiccolo@spokanecity.org
ywang@spokanecity.org	sdhansen@spokanecity.org

City Clerk's No. OPR 2022-0481

City of Spokane

CONTRACT AMENDMENT

OUTSIDE COUNSEL

THIS CONTRACT AMENDMENT is between the **CITY OF SPOKANE**, a Washington State municipal corporation, (the "City"), **SUMMIT LAW GROUP, PLLC,** whose address is 315 Fifth Avenue South, Suite 1000, Seattle, Washington 98104, (the "Firm"), individually a “Party”, and together referenced as the “Parties”.

WHEREAS, the Parties entered into a Contract wherein the Firm agreed to act as Outside Counsel providing Labor Negotiation Services and Advice to the City, and

WHEREAS, additional funds are necessary, thus the original Contract needs to be formally amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the Parties mutually agree as follows:

1. CONTRACT DOCUMENTS.
The Contract dated June 19, 2022 and June 27, 2022, any previous amendments and/or extensions/renewals thereto are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Contract Amendment shall become effective on June 1, 2026.

4. COMPENSATION.
The City shall pay an additional amount not to exceed **ONE FIFTY HUNDRED THOUSAND AND NO/100 DOLLARS ($150,000.00)**, for everything furnished and done under this Contract Amendment. The total amount under the original contract, all previous amendments and this Amendment is **SEVEN HUNDRED THOUSAND AND NO/100 DOLLARS ($700,000.00)**.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the Parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

SUMMIT LAW GROUP, PLLC

By_____
Signature Date

_____
Type or Print Name

_____
Title

Attest:

_____
City Clerk

CITY OF SPOKANE

By_____
Signature Date

_____
Type or Print Name

_____
Title

Approved as to form:

_____
Assistant City Attorney

26-288

License Information:

New search Back to results

Entity name: SUMMIT LAW GROUP, PLLC

Business name: SUMMIT LAW GROUP, P.L.L.C.

Entity type: Professional Limited Liability Company

UBI #: 601-773-208

Business ID: 001

Location ID: 0002

Location: Active

Location address: 315 5TH AVE S STE 1000
SEATTLE WA 98104-2682

Mailing address: 315 5TH AVE S STE 1000
SEATTLE WA 98104-2682

Excise tax and reseller permit status: Click here

Secretary of State information: Click here

Endorsements held at this lo	License #	Count	Details	Status	Expiration da	First issuance
Bainbridge Island General Business - Non-Resident	41410			Active	Feb-28-2027	Sep-24-2007
Bellingham General Business	023960			Active		Apr-12-1999
Bremerton General Business - Non-Resident	29121			Active	Feb-28-2027	Jan-01-2011
Burien General Business - Non-Resident				Active	Feb-28-2027	Feb-10-2025
Burlington General Business - Non-Resident	10352			Active	Feb-28-2027	Apr-10-2019

Endorsements

Filter

Endorsements held at this lo	License #	Count	Details	Status	Expiration da	First issuance
Issaquah General Business - Non-Resident				Active	Feb-28-2027	Jun-28-2018

Endorsements held at this lo	License #	Count	Details	Status	Expiration da	First issuance
Kirkland General Business - Non-Resident				Active	Feb-28-2027	Jun-08-2023
Lake Stevens General Business - Non-Resident				Active	Feb-28-2027	Jun-06-2014
Port Orchard General Business - Non-Resident				Active	Feb-28-2027	May-12-2020
Snoqualmie General Business - Non-Resident				Active	Feb-28-2027	Sep-18-2023
South Bend General Business - Non-Resident	846			Active	Feb-28-2027	Aug-04-2023
Spokane General Business - Non-Resident	T12024574BL			Active	Feb-28-2027	Oct-15-2012
Vancouver General Business - Non-Resident				Active	Feb-28-2027	Mar-21-2018
Yelm General Business - Non-Resident	850			Active	Feb-28-2027	Nov-07-2023

Owners and officers on file with the Department of Revenue

Owners and officers	Title
ANGER, KRISTIN D	
DANELO, ADA	
DIXON, HEATH	
STODDARD, KRISTIN	
YOUNKER, RODNEY B	

View Additional Locations

The Business Lookup information is updated nightly. Search date and time: 3/10/2026 9:51:15 AM

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/1/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Hub International Northwest LLC PO Box 3018 Bothell, WA 98041	PHONE (A/C, No, Ext): (425) 489-4500	FAX (A/C, No): (425) 485-8489
	E-MAIL ADDRESS: now.info@hubinternational.com	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : National Fire Insurance Company of Hartford	20478
INSURER B : Continental Casualty Company	20443
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Summit Law Group, PLLC
315 5th Avenue S., Suite 1000
Seattle, WA 98104

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 2,000,000
	CLAIMS-MADE X OCCUR	X		4031454583	5/1/2026	5/1/2027	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 4,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 4,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS			4031454583	5/1/2026	5/1/2027	BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$ 4,000,000
	EXCESS LIAB CLAIMS-MADE			4031455250	5/1/2026	5/1/2027	AGGREGATE	$ 4,000,000
	DED X RETENTION $ 10,000							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE X OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)	N / A		4031454583	5/1/2026	5/1/2027	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured as required by written contract: City of Spokane.

CERTIFICATE HOLDER

City of Spokane
c/o Sheila Hansen
808 W. Spokane Falls Blvd
Spokane, WA 99201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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BLANKET ADDITIONAL INSURED AND LIABILITY EXTENSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS LIABILITY COVERAGE FORM
BUSINESSOWNERS COMMON POLICY CONDITIONS

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I. BLANKET ADDITIONAL INSURED PROVISIONS

A. ADDITIONAL INSURED – BLANKET VENDORS

Who Is An Insured is amended to include as an additional insured any person or organization (referred to below as vendor) with whom you agreed under a "**written contract**" to provide insurance, but only with respect to "**bodily injury**" or "**property damage**" arising out of "**your products**" which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:

1. The insurance afforded the vendor does not apply to:

a. "**Bodily injury**" or "**property damage**" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;

b. Any express warranty unauthorized by you;

c. Any physical or chemical change in the product made intentionally by the vendor;

d. Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

e. Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

f. Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

g. Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

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h. "**Bodily injury**" or "**property damage**" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

(1) The exceptions contained in Subparagraphs **d.** or **f.**; or

(2) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

2. This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

3. This provision **2.** does not apply to any vendor included as an insured by an endorsement issued by us and made a part of this Policy.

4. This provision **2.** does not apply if "**bodily injury**" or "**property damage**" included within the "**products-completed operations hazard**" is excluded either by the provisions of the Policy or by endorsement.

B. MISCELLANEOUS ADDITIONAL INSUREDS

1. **Who Is An Insured** is amended to include as an insured any person or organization (called additional insured) described in paragraphs **3.a.** through **3.j.** below whom you are required to add as an additional insured on this policy under a "**written contract**."

2. However, subject always to the terms and conditions of this policy, including the limits of insurance, we will not provide the additional insured with:

a. A higher limit of insurance than required by such "**written contract**;"

b. Coverage broader than required by such "**written contract**" and in no event greater than that described by the applicable paragraph a. through k. below; or

c. Coverage for "**bodily injury**" or "**property damage**" included within the "**products-completed operations hazard**." But this paragraph **c.** does not apply to the extent coverage for such liability is provided by paragraph **3.j.** below.

Any coverage granted by this endorsement shall apply only to the extent permitted by law.

3. Only the following persons or organizations can qualify as additional insureds under this endorsement:

a. Controlling Interest

Any persons or organizations with a controlling interest in you but only with respect to their liability arising out of:

(1) such person or organization's financial control of you; or

(2) Premises such person or organization owns, maintains or controls while you lease or occupy these premises;

provided that the coverage granted to such additional insureds does not apply to structural alterations, new construction or demolition operations performed by or for such additional insured.

b. Co-owner of Insured Premises

A co-owner of a premises co-owned by you and covered under this insurance but only with respect to the co-owners liability for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" as co-owner of such premises.

c. Grantor of Franchise

Any person or organization that has granted a franchise to you, but only with respect to such person or organization's liability for "**bodily injury**," "**property damage**," or "**personal and advertising injury**" as grantor of a franchise to you.

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d. Lessor of Equipment

Any person or organization from whom you lease equipment, but only with respect to liability for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" caused in whole or in part by your maintenance, operation or use of such equipment, provided that the "**occurrence**" giving rise to such "**bodily injury**" or "**property damage**" or the offense giving rise to such "**personal and advertising injury**" takes place prior to the termination of such lease.

e. Lessor of Land

Any person or organization from whom you lease land, but only with respect to liability for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" arising out of the ownership, maintenance or use of that specific part of the land leased to you, provided that the "**occurrence**" giving rise to such "bodily injury" or "**property damage**" or the offense giving rise to such "**personal and advertising injury**," takes place prior to the termination of such lease. The insurance hereby afforded to the additional insured does not apply to structural alterations, new construction or demolition operations performed by, on behalf of or for such additional insured.

f. Lessor of Premises

An owner or lessor of premises leased to you, or such owner or lessor's real estate manager, but only with respect to liability for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" arising out of the ownership, maintenance or use of such part of the premises leased to you, and provided that the "**occurrence**" giving rise to such "**bodily injury**" or "**property damage**" or the offense giving rise to such "**personal and advertising injury**," takes place prior to the termination of such lease. The insurance hereby afforded to the additional insured does not apply to structural alterations, new construction or demolition operations performed by, on behalf of or for such additional insured.

g. Mortgagee, Assignee or Receiver

A mortgagee, assignee or receiver of premises but only with respect to such mortgagee, assignee, or receiver's liability for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" arising out of the ownership, maintenance, or use of a premises by you.
This insurance does not apply to structural alterations, new construction or demolition operations performed by, on behalf of or for such additional insured.

h. State or Political Subdivisions

A state or government agency or subdivision or political subdivision that has issued a permit or authorization, but only with respect to such government agency or subdivision or political subdivision's liability for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" arising out of:

(1) The following hazards in connection with premises you own, rent, or control and to which this insurance applies:

(a) The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoistaway openings, sidewalk vaults, street banners, or decorations and similar exposures; or

(b) The construction, erection, or removal of elevators; or

(c) The ownership, maintenance or use of any elevators covered by this insurance; or

(2) The permitted or authorized operations performed by you or on your behalf. But the coverage granted by this paragraph does not apply to:

(a) "**Bodily injury**", "**property damage**" or "**personal and advertising injury**" arising out of operations performed for the state or government agency or subdivision or political subdivision; or

(b) "**Bodily injury**" or "**property damage**" included within the "**products-completed operations hazard**."

With respect to this provision's requirement that additional insured status must be requested under a "**written contract**," we will treat as a "**written contract**" any governmental permit that requires you to add the governmental entity as an additional insured.

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i. Trade Show Event Lessor

With respect to your participation in a trade show event as an exhibitor, presenter or displayer, any person or organization whom you are required to include as an additional insured, but only with respect to such person or organization's liability for "**bodily injury**," "**property damage**," or "**personal and advertising injury**" caused by:

a. Your acts or omissions; or

b. Acts or omissions of those acting on your behalf;

in the performance of your ongoing operations at the trade show premises during the trade show event.

j. Other Person or Organization

Any person or organization who is not an additional insured under paragraphs **a.** through **i.** above. Such additional insured is an insured solely for "**bodily injury**," "**property damage**" or "**personal and advertising injury**" for which such additional insured is liable because of your acts or omissions.

The coverage granted by this paragraph does not apply to any person or organization:

(1) For "**bodily injury**," "**property damage**," or "**personal and advertising injury**" arising out of the rendering or failure to render any professional services;

(2) For "**bodily injury**" or "**property damage**" included in the "**products-completed operations hazard**." But this provision **(2)** does not apply to such "**bodily injury**" or "**property damage**" if:

(a) It is entirely due to your negligence and specifically results from your work for the additional insured which is the subject to the "**written contract**"; and

(b) The "**written contract**" requires you to make the person or organization an additional insured for such "**bodily injury**" or "**property damage**"; or

(3) Who is afforded additional insured coverage under another endorsement attached to this policy.

C. ADDITIONAL PROVISIONS PERTINENT TO ADDITIONAL INSURED COVERAGE

1. With respect only to additional insured coverage provided under paragraphs **A.** and **B.** above:

a. The **BUSINESSOWNERS COMMON POLICY CONDITIONS** are amended to add the following to the Condition entitled **Other Insurance**:

This insurance is excess of all other insurance available to an additional insured whether primary, excess, contingent or on any other basis. However, if a "**written contract**" requires that this insurance be either primary or primary and noncontributing, then this insurance will be primary and non-contributory relative solely to insurance on which the additional insured is a named insured.

b. Under **Liability and Medical Expense Definitions**, the following definition is added:

"**Written contract**" means a written contract or agreement that requires you to make a person or organization an additional insured on this policy, provided the contract or agreement:

(1) Is currently in effect or becomes effective during the term of this policy; and

(2) Was executed prior to:

(a) The "**bodily injury**" or "**property damage**;" or

(b) The offense that caused the "**personal and advertising injury**";

for which the additional insured seeks coverage.

2. With respect to any additional insured added by this endorsement or by any other endorsement attached to this Coverage Part, the section entitled **Who Is An Insured** is amended to make the following natural persons insureds.

If the additional insured is:

a. An individual, then his or her spouse is an insured;

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b. A partnership or joint venture, then its partners, members and their spouses are insureds;

c. A limited liability company, then its members and managers are insureds;

d. An organization other than a partnership, joint venture or limited liability company, then its executive officers, directors and shareholders are insureds; or

e. Any type of entity, then its employees are insureds;

but only with respect to locations and operations covered by the additional insured endorsement's provisions, and only with respect to their respective roles within their organizations. Furthermore, employees of additional insureds are not insureds with respect to liability arising out of:

(1) "**Bodily injury**" or "**personal and advertising injury**" to any fellow employee or to any natural person listed in paragraphs **a.** through **d.** above;

(2) "**Property damage**" to property owned, occupied or used by their employer or by any fellow employee; or

(3) Providing or failing to provide professional health care services.

II. LIABILITY EXTENSION COVERAGES

It is understood and agreed that this endorsement amends the **Businessowners Liability Coverage Form**. If any other endorsement attached to this policy amends any provision also amended by this endorsement, then that other endorsement controls with respect to such provision, and the changes made by this endorsement to such provision do not apply.

A. Bodily injury – Expanded Definition

Under **Liability and Medical Expenses Definitions**, the definition of "**Bodily injury**" is deleted and replaced by the following:

"**Bodily injury**" means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury by that person at any time which results as a consequence of the physical injury, sickness or disease.

B. Broad Knowledge of Occurrence

Under Businessowners Liability Conditions, the Condition entitled Duties In The Event of Occurrence, Offense, Claim or Suit is amended to add the following:

Paragraphs **a.** and **b.** above apply to you or to any additional insured only when such "**occurrence**," offense, claim or "**suit**" is known to:

(1) You or any additional insured that is an individual;

(2) Any partner, if you or an additional insured is a partnership;

(3) Any manager, if you or an additional insured is a limited liability company;

(4) Any "**executive officer**" or insurance manager, if you or an additional insured is a corporation;

(5) Any trustee, if you or an additional insured is a trust; or

(6) Any elected or appointed official, if you or an additional insured is a political subdivision or public entity.

This paragraph applies separately to you and any additional insured.

C. Estates, Legal Representatives and Spouses

The estates, heirs, legal representatives and spouses of any natural person insured shall also be insured under this policy; provided, however, coverage is afforded to such estates, heirs, legal representatives and spouses only for claims arising solely out of their capacity as such and, in the case of a spouse, where such claim seeks damages from marital common property, jointly held property, or property transferred from such natural person insured to such spouse. No coverage is provided for any act, error or omission of an estate, heir, legal representative or spouse outside the scope of such person's capacity as such, provided however that the spouse of a natural person Named Insured and the spouses of members or partners of joint venture or partnership Named Insureds are insureds with respect to such spouses' acts, errors or omissions in the conduct of the Named Insured's business.

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D. Fellow Employee First Aid Coverage

In the section entitled **Who Is An Insured**, paragraph **2.a.1.** is amended to add the following:

The limitations described in subparagraphs **2.a.1.(a)**, **(b)** and **(c)** do not apply to your "**employees**" for "**bodily injury**" that results from providing cardiopulmonary resuscitation or other first aid services to a co-"**employee**" or "**volunteer worker**" that becomes necessary while your "**employee**" is performing duties in the conduct of your business. Your "**employees**" are hereby insureds for such services. But the insured status conferred by this provision does not apply to "**employees**" whose duties in your business are to provide professional health care services or health examinations.

E. Legal Liability – Damage To Premises

1. Under **B. Exclusions, 1. Applicable to Business Liability Coverage**, Exclusion **k. Damage To Property**, is replaced by the following:

k. Damage To Property

"**Property damage**" to:

1. Property you own, rent or occupy, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property;

2. Premises you sell, give away or abandon, if the "**property damage**" arises out of any part of those premises;

3. Property loaned to you;

4. Personal property in the care, custody or control of the insured;

5. That particular part of any real property on which you or any contractors or subcontractors working directly or indirectly in your behalf are performing operations, if the "**property damage**" arises out of those operations; or

6. That particular part of any property that must be restored, repaired or replaced because "**your work**" was incorrectly performed on it.

Paragraph **2** of this exclusion does not apply if the premises are "**your work**" and were never occupied, rented or held for rental by you.

Paragraphs **1**, **3**, and **4**, of this exclusion do not apply to "**property damage**" (other than damage by fire or explosion) to premises:

(1) rented to you:

(2) temporarily occupied by you with the permission of the owner, or

(3) to the contents of premises rented to you for a period of 7 or fewer consecutive days.

A separate limit of insurance applies to Damage To Premises Rented To You as described in Section D – Liability and Medical Expenses Limits of Insurance.

Paragraphs **3**, **4**, **5**, and **6** of this exclusion do not apply to liability assumed under a sidetrack agreement.

Paragraph **6** of this exclusion does not apply to "**property damage**" included in the "**products-completed operations hazard**."

2. Under **B. Exclusions**, **1. Applicable to Business Liability Coverage**, the following paragraph is added, and replaces the similar paragraph, if any, beneath paragraph **(14)** of the exclusion entitled **Personal and Advertising Injury**:

Exclusions **c, d, e, f, g, h, i, k, l, m, n, and o,** do not apply to damage by fire to premises while rented to you or temporarily occupied by you with permission of the owner or to the contents of premises rented to you for a period of 7 or fewer consecutive days. A separate limit of insurance applies to this coverage as described in **Section D. Liability And Medical Expenses Limits Of Insurance**.

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3. The first Paragraph under item **5. Damage To Premises Rented To You Limit** of the section entitled **Liability And Medical Expenses Limits Of Insurance** is replaced by the following:

The most we will pay under Business Liability for damages because of "**property damage**" to any one premises, while rented to you or temporarily occupied by you with the permission of the owner, including contents of such premises rented to you for a period of 7 or fewer consecutive days, is the Damage to Premises Rented to You Limit. The Damage to Premises Rented to You Limit is the greater of:

a. $1,000,000; or

b. The Damage to Premises Rented to You Limit shown in the Declarations.

F. Personal and Advertising Injury – Discrimination or Humiliation

1. Under **Liability and Medical Expenses Definitions**, the definition of "**personal and advertising injury**" is amended to add the following:

h. Discrimination or humiliation that results in injury to the feelings or reputation of a natural person, but only if such discrimination or humiliation is:

(1) Not done intentionally by or at the direction of:

(a) The insured; or

(b) Any "**executive officer**," director, stockholder, partner, member or manager (if you are a limited liability company) of the insured; and

(2) Not directly or indirectly related to the employment, prospective employment, past employment or termination of employment of any person or person by any insured.

2. Under **B. Exclusions, 1. Applicable to Business Liability Coverage**, the exclusion entitled **Personal and Advertising Injury** is amended to add the following additional exclusions:

(15) Discrimination Relating to Room, Dwelling or Premises

Caused by discrimination directly or indirectly related to the sale, rental, lease or sub-lease or prospective sale, rental, lease or sub-lease of any room, dwelling or premises by or at the direction of any insured.

(16) Employment Related Discrimination

Discrimination or humiliation directly or indirectly related to the employment, prospective employment, past employment or termination of employment of any person by any insured.

(17) Fines or Penalties

Fines or penalties levied or imposed by a governmental entity because of discrimination.

3. This provision **(Personal and Advertising Injury – Discrimination or Humiliation)** does not apply if **Personal and Advertising Injury** Liability is excluded either by the provisions of the Policy or by endorsement.

G. Personal and Advertising Injury - Broadened Eviction

Under **Liability and Medical Expenses Definitions**, the definition of "**Personal and advertising injury**" is amended to delete Paragraph c. and replace it with the following:

c. The wrongful eviction from, wrongful entry into, or invasion of the right of private occupancy of a room dwelling or premises that a person or organization occupies committed by or on behalf of its owner, landlord or lessor.

H. Waiver of Subrogation – Blanket

We waive any right of recovery we may have against:

a. Any person or organization with whom you have a written contract that requires such a waiver.

All other terms and conditions of the Policy remain unchanged.

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SUMMLAW-01 TMURPHY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/1/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER	CONTACT NAME:	
Hub International Northwest LLC PO Box 3018 Bothell, WA 98041	PHONE (A/C, No, Ext): (425) 489-4500	FAX (A/C, No): (425) 485-8489
	E-MAIL ADDRESS: now.info@hubinternational.com	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Lloyd's of London	15792
INSURER B : Starstone Specialty Insurance Company	44776
INSURER C : QBE	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Summit Law Group, PLLC
315 5th Avenue S., Suite 1000
Seattle, WA 98104

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 5,000,000
	[X] CLAIMS-MADE [ ] OCCUR			SUAGP1657-2601	5/1/2026	5/1/2027	DAMAGE TO RENTED PREMISES (Ea occurrence)	$
	[X] Lawyers Prof Liab						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 5,000,000
	[ ] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$
	[X] OTHER: $25,000 Deductible Each Claim							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	[ ] DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
B	Excess Prof Liab			LPL00442510P-01	5/1/2026	5/1/2027	Each Claim/Aggregate	5,000,000
C	Excess Prof Liab			100007229	5/1/2026	5/1/2027	Each Claim/Aggregate	5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Primary Professional Liability: Starstone Specialty Insurance Company - $5,000,000 Per Occurrence/ $5,000,000 Aggregate - $50,000 Deductible per claim
Excess Professional Liability: Indian Harbor Insurance Company - $5,000,000 Per Occurrence/ $5,000,000 Aggregate
Excess Professional Liability: QBE Insurance Company - $5,000,000 Per Occurrence/ $5,000,000 Aggregate

(Total Professional Liability Limit is: $15,000,000 Per Occurrence/$15,000,000 Aggregate - $50,000 Deductible per claim)

CERTIFICATE HOLDER

City of Spokane
c/o Sheila Hansen
808 W. Spokane Falls Blvd.
Spokane, WA 99201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Reports, Contracts & Claims

Council Meeting Date: 11/11/2026

Date Rec'd	10/20/2026
Clerk's File #	OPR 2024-0835
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	CITY ATTORNEY
Contact Name/Phone	MICHAEL 6237
Contact E-Mail	MPICCOLO@SPOKANECITY.ORG
Agenda Item Type	Contract Item
Council Sponsor(s)	PDILLON BWILKERSON
Sponsoring at Administrators Request	NO
Lease? NO	**Grant Related?** NO **Public Works?** NO
Agenda Item Name	OUTSIDE COUNSEL CONTRACT AMENDMENT (BRYAN CAVE / CURRIE)

Agenda Wording

Outside Counsel Amendment with Bryan Cave Leighton Paisner, LLP, St. Louis, MO. for Legal Services in the matter of Currie v. City of Spokane. This amendment will increase the contract by $150,000 for a total of $400,000.

Summary (Background)

This is a lawsuit against the City alleging constitutional violations of the rights of unhoused individuals pursuant to several SMC sections. The SMC sections have been amended at this time, but the litigation continues.

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	YES
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Expense	**$** 150,000.00	**#** 0020-88100-18900-54105
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	One-Time
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	PICCOLO, MIKE		
Division Director	CWRIGHT		
Accounting Manager	CWRIGHT		
Legal	FAIRBORN, KATHERINE		
For the Mayor	CWRIGHT		

Distribution List	
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mpiccolo@spokanecity.org	sdhansen@spokanecity.org
mdominguez@spokanecity.org	

City Clerk's No. OPR 2024-0835

City of Spokane

CONTRACT AMENDMENT
OUTSIDE COUNSEL

THIS CONTRACT AMENDMENT is between the **CITY OF SPOKANE**, a Washington State municipal corporation, as ("City"), **BRYAN CAVE LEIGHTON PAISNER LLP.**, whose address is 211 North Broadway, Suite 3600, Saint Louis, Missouri 63102-2726, as ("Firm"), individually hereafter referenced as a "Party", and together referenced as the "Parties".

WHEREAS, the parties entered into a Contract wherein the Firm agreed to act as Outside Special Counsel providing legal services and advice to the City regarding the matter of **Currie, et. al., v. City of Spokane, et. al.,** Spokane County Superior Court Cause No. 24-2-03708-32, consistent with applicable laws and this Contract; and

WHEREAS, additional funds are required, thus the original Contract needs to be formally Amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.
The Contract dated September 20, 2024, any previous amendments and/or extensions/renewals thereto are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Contract Amendment shall become effective on August 1, 2026.

4. COMPENSATION.
The City shall pay an additional amount not to exceed **ONE HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS ($150,000.00)**, for everything furnished and done under this Contract Amendment. The total amount under the original contract, all previous amendments and this Amendment is **FOUR HUNDRED THOUSAND AND NO/100 DOLLARS ($400,000.00)**.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

BRYAN CAVE LEIGHTON PAISNER LLP

By_____
Signature Date

_____
Type or Print Name

_____
Title

Attest:

_____
City Clerk

CITY OF SPOKANE

By_____
Signature Date

_____
Type or Print Name

_____
Title

Approved as to form:

_____
Assistant City Attorney

26-286

STATE OF WASHINGTON

BUSINESS LICENSE

Issue Date: Apr 17, 2026

Limited Liability Partnership

Unified Business ID #: 605176443
Business ID #: 001
Location: 0001
Expires: Apr 30, 2027

BRYAN CAVE LEIGHTON PAISNER LLP
STE 3600
211 N BROADWAY
SAINT LOUIS MO 63102-2726

UNEMPLOYMENT INSURANCE - ACTIVE

INDUSTRIAL INSURANCE - ACTIVE

TAX REGISTRATION - ACTIVE

CITY/COUNTY ENDORSEMENTS:

SPOKANE GENERAL BUSINESS - NON-RESIDENT - ACTIVE

LICENSING RESTRICTIONS:

Not licensed to hire minors without a Minor Work Permit.

PARTNERS:

PHILIP WRIGHT

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

John Ryser
Director, Department of Revenue

FOLD HERE

STATE OF WASHINGTON

FOLD HERE

UBI: 605176443 001 0001

Expires: Apr 30, 2027

BRYAN CAVE LEIGHTON PAISNER LLP
STE 3600
211 N BROADWAY
SAINT LOUIS MO 63102-2726

UNEMPLOYMENT INSURANCE - ACTIVE
INDUSTRIAL INSURANCE - ACTIVE
TAX REGISTRATION - ACTIVE
SPOKANE GENERAL BUSINESS - NON-RESIDENT - ACTIVE

John Ryser
Director, Department of Revenue

IMPORTANT!

PLEASE READ THE FOLLOWING INFORMATION CAREFULLY BEFORE POSTING THIS LICENSE

General Information

Post this Business License in a visible location at your place of business.

If you were issued a Business License previously, **destroy the old one and post this one in its place.**

Login to My DOR at dor.wa.gov if you need to make changes to your business name, location, mailing address, telephone number, or business ownership.

Telephone: 360-705-6741

Endorsements

All endorsements should be renewed by the expiration date that appears on the front of this license to avoid any late fees.

If there is no expiration date, the endorsements remain active as long as you continue required reporting. Tax Registration, Unemployment Insurance, and Industrial Insurance endorsements require you to submit periodic reports. Each agency will send you the necessary reporting forms and instructions.

For assistance or to request this document in an alternate format, visit http://business.wa.gov/BLS or call (360) 705-6741. Teletype (TTY) users may use the Washington Relay Service by calling 711.

CERTIFICATE OF LIABILITY INSURANCE

5/1/2027

DATE (MM/DD/YYYY): 5/19/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 444 W. 47th St., Ste. 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	**CONTACT NAME:** **PHONE (A/C, No, Ext):** **FAX (A/C, No):** **E-MAIL ADDRESS:**
INSURED 1450328 BRYAN CAVE LEIGHTON PAISNER LLP 211 N BROADWAY #3600 ONE METROPOLITAN SQUARE SAINT LOUIS MO 63102	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** Great Northern Insurance Company — 20303 **INSURER B :** Federal Insurance Company — 20281 **INSURER C :** Chubb National Insurance Company — 10052 **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 21809643 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X HOST LIQUOR LIAB. X $1M EBL GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT X LOC OTHER:	Y	N	3598-7725	5/1/2026	5/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ Included $
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY	N	N	7358-1424	5/1/2026	5/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 1,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX $ XXXXXXX
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $	N	N	7989-1921	5/1/2026	5/1/2027	EACH OCCURRENCE AGGREGATE SIR	$ 25,000,000 $ 25,000,000 $ XXXXXXX
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: N / N/A If yes, describe under DESCRIPTION OF OPERATIONS below		N	7175-5475	5/1/2026	5/1/2027	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED.

CITY OF SPOKANE IS AN ADDITIONAL INSURED ON GENERAL LIABILITY, IF REQUIRED BY WRITTEN CONTRACT AND SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY. FOR CANCELLATION FOR ANY REASON OTHER THAN NONPAYMENT OF PREMIUM, THE INSURER(S) WILL SEND 30 DAYS NOTICE OF CANCELLATION TO THE CERTIFICATE HOLDER.

CERTIFICATE HOLDER

21809643
City of Spokane
808 W. Spokane Falls Blvd.
Spokane WA 99201-3326

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joseph M Agnello

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ALAS
Attorneys' Liability Assurance Society

December 29, 2025

Bryan Cave Leighton Paisner LLP
One Metropolitan Square
211 North Broadway
St. Louis, MO 63102-2750

To Whom It May Concern:

CONFIRMATION OF INSURANCE

We hereby confirm that Bryan Cave Leighton Paisner LLP has Professional Liability Coverage under Policy LPL-1963-2026 with limits of liability not less than $25,000,000 per claim and $25,000,000 in the aggregate with the right, under stated conditions, to purchase extended reporting rights upon termination of such Policy by ALAS.

The Policy effective date is from January 1, 2026 to January 1, 2027.

Such Policy is subject to the terms, conditions, limitations and exclusions stated therein.

ATTORNEYS' LIABILITY ASSURANCE SOCIETY LTD.,
A RISK RETENTION GROUP

By: Nancy Montroy Date: 12/29/2025
Nancy J. Montroy
Vice President – Director of Underwriting

10 South Riverside Plaza
Suite 1100
Chicago, IL 60606
312.697.6900 tel
312.697.6901 fax
alas.com

Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Reports, Contracts & Claims

Council Meeting Date: 11/11/2026

Date Rec'd	9/15/2026		
Clerk's File #	OPR 2025-0129		
Cross Ref #			
Project #			
Submitting Dept	FACILITIES MANAGEMENT	**Bid #**	ITB #6316-25
Contact Name/Phone	DAVE STEELE 655-0567	**Requisition #**	
Contact E-Mail	DSTEELE@SPOKANECITY.ORG		
Agenda Item Type	Contract Item		
Council Sponsor(s)	ZZAPPONE PDILLON BWILKERSON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** YES	
Agenda Item Name	FACILITIES WATER DEPARTMENT METER SHOP MAIN OFFICE RENOVATION		

Agenda Wording

Amendment for change orders 40 and 41 for T.W. Clark Construction, LLC (Spokane Valley, WA) for Phase 1 of the Water Department Meter Shop-Main Office Renovation from May 28, 2026 for a total cost of $11,895.00 plus tax.

Summary (Background)

The final change orders 40 and 41 for Phase 1 for the Water Department Meter Shop-Main Office renovation included removing excess soil from site and board off lower stair case to comply with ADA.

What impacts would the proposal have on historically excluded communities?

As a critical City service, the Water Department provides services to all areas of the City. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

This work is designed to manage costs and continue service delivery in support of all citizens and taxpayers. It will not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Renovation at this facility will improve the usability of the space while providing necessary upgrades in meeting spaces that can be utilized for a wide variety of public and private interactions. Contract mangement best practices will be used to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This investment moves the Water Department ahead as a good steward of community resources reinvesting in a significant City asset. This work is consistent with annual budget strategies to limit costs and approved projects in the 6-year CIP.

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	YES
Total Cost	**$** 11,895.00
Current Year Cost	**$** 11,895.00
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Expense	**$** 12,977.45	**#** 4100-42490-94340-56501-11027
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	One-Time
Funding Source Type	Program Revenue

Is this funding source sustainable for future years, months, etc?

n/a

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	TEAL, JEFFREY	**PURCHASING**	PRINCE, THEA
Division Director	BOSTON, MATTHEW		
Accounting Manager	ALBIN-MOORE, ANGELA		
Legal	FAIRBORN, KATHERINE		
For the Mayor	PICCOLO, MIKE		

Distribution List

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jteal@spokanecity.org	laga@spokanecity.org
facilitiesdepartment@spokanecity.org	facilitiesaccounting@spokanecity.org

City Clerk's No. OPR 2025-0129

City of Spokane

CONTRACT AMENDMENT

Title: **SPOKANE WATER DEPARTMENT METER SHOP-MAIN OFFICE RENOVATION – PHASE 1**

This Contract Amendment is made and entered into by and between the **CITY OF SPOKANE**, a Washington municipal corporation (the "City"), and **TW CLARK CONSTRUCTION, LLC,** whose address is 1117 North Evergreen Road, Unit 1, Spokane Valley, Washington 99216, (the "Contractor"), individually hereafter referenced as a "Party", and together as the "Parties".

WHEREAS, the Parties entered into a Contract wherein the Contractor agreed to perform Spokane Water Department Meter Shop-Main Office Renovation – Phase 1; and,

WHEREAS, additional funds are needed, thus, the Contract needs to be formally amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the Parties mutually agree as follows:

1. CONTRACT DOCUMENTS.
The Contract, dated March 12, 2025 and March 13, 2025, and including any previous amendments, addendums, extensions, or renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Contract Amendment shall become effective on May 28, 2026, and shall run through October 31, 2026.

3. ADDITIONAL WORK.
The Scope of Work in the original Contract is expanded to include additional work set forth in Change Order Nos. 40 and 41, attached hereto.

4. **COMPENSATION.**
The City shall pay an additional amount not to exceed **ELEVEN THOUSAND EIGHT HUNDRED NINETY-FIVE AND NO/100 DOLLARS** (**$11,895.00**), plus applicable sales tax, for everything furnished and done under this Contract Amendment. This is the maximum amount to be paid under this Amendment, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

TW CLARK CONSTRUCTION, LLC

By_____
Signature Date

_____
Type or Print Name

_____
Title

Attest:

_____
City Clerk

CITY OF SPOKANE

By_____
Signature Date

_____
Type or Print Name

_____
Title

Approved as to form:

_____
Assistant City Attorney

Attachments:
Change Order Nos. 40 and 41

26-246

EXHIBIT A
Change Order Nos. 40 and 41

CHANGE ORDER PROPOSAL

COP # **40**
FROM: **T.W. CLARK CONTRUCTION, LLC**
TWC # **2559**

TO: **Dave Steele**

RE: **City of Spokane Wastewater Building Office Expansion**
Spokane, WA
Integrus #22257.00

DATE: **5/28/2026**
CODE: **17-01**

DESCRIPTION:

Remove excess soils from site

ITEM	SUBCONTRACTOR/VENDOR	QUAN.	UNIT	UNIT LABOR	UNIT MATERIAL	UNIT SUB	TOTAL LABOR	TOTAL MATERIAL	TOTAL SUB	TOTAL
1	1/3 cost - 30k	1	ls	0.00	0.00	10,000.00	0.00	0.00	10,000.00	10,000.00
2				0.00	0.00	0.00	0.00	0.00	0.00	0.00
3				0.00	0.00	0.00	0.00	0.00	0.00	0.00
4				0.00	0.00	0.00	0.00	0.00	0.00	0.00
5				0.00	0.00	0.00	0.00	0.00	0.00	0.00
6				0.00	0.00	0.00	0.00	0.00	0.00	0.00
7				0.00	0.00	0.00	0.00	0.00	0.00	0.00
8				0.00	0.00	0.00	0.00	0.00	0.00	0.00
9							0.00	0.00	0.00	0.00
10	**Subtotal**						0.00	0.00	10,000.00	$ 10,000.00
11	**Supervision @ 15%**						0.00			$ -
12	**Small Tools @ 3%**						0.00			$ -
13	**Safety @ 2%**						0.00			$ -
14	**Subtotal**						0.00	0.00	10,000.00	$ 10,000.00
15	**G.C. Overhead & Profit on Self Performed Work < $50,000 @ 15%**									$ -
16	**G.C. Overhead & Profit on Self Perfromed Work > $50,000 @ 10%**									$ -
17	**G.C. Overhead & Profit on Subcontractor Work < $50,000 @ 8%**									$ 800.00
18	**G.C. Overhead & Profit on Subcontractor Work > $50,000 @ 6%**									$ -
19	**Subtotal**									$ 10,800.00
20	**Insurance & bond @ 2.5%**									$ 270.00
21	**TOTAL**									**$ 11,070.00**

REQUESTED ADDITIONAL TIME FOR COMPLETION OF THIS WORK: 0 Calendar days

This change order proposal only includes the direct cost and time of performing the changed work. It excludes any unkown cost or time for impacts, inefficiencies or delays and the rights to such are expressly reserved. Any additional contract Time or Sum impacts as a result of this change will be made known to the Owner no later than 60 days from issuance of the approved change order via a separate proposal for Owner approval, accounting for Time and Sum impacts specific to the Change in Work.

T.W. Clark does not provide professional design services, and nothing herein shall be construed as professional advice or design services. Owner is solely responsible for ensuring that the changes herein are reviewed and approved by a design professional and agrees that T.W. Clark shall have no liability whatsoever for claims arising out of or related to design and professional services.

Signature	Date	Owner's Directive
Architect _____		☐ Proceed with this change
		☐ Revise and Resubmit
Owner _____		☐ Do not proceed with this change

CHANGE ORDER PROPOSAL

COP # **41**
FROM: **T.W. CLARK CONTRUCTION, LLC**
TWC # **2559**

TO: **Dave Steele**

RE: **City of Spokane Wastewater Building Office Expansion**
Spokane, WA
Integrus #22257.00

DATE: **5/28/2026**
CODE: **17-01**

DESCRIPTION:

Board off lower stair case to comply with ADA.

ITEM	SUBCONTRACTOR/VENDOR	QUAN.	UNIT	UNIT LABOR	UNIT MATERIAL	UNIT SUB	TOTAL LABOR	TOTAL MATERIAL	TOTAL SUB	TOTAL
1	Labor	4	hr	125.00	0.00	0.00	500.00	0.00	0.00	500.00
2	Materials	1	ls	0.00	100.00	0.00	0.00	100.00	0.00	100.00
3				0.00	0.00	0.00	0.00	0.00	0.00	0.00
4				0.00	0.00	0.00	0.00	0.00	0.00	0.00
5				0.00	0.00	0.00	0.00	0.00	0.00	0.00
6				0.00	0.00	0.00	0.00	0.00	0.00	0.00
7				0.00	0.00	0.00	0.00	0.00	0.00	0.00
8				0.00	0.00	0.00	0.00	0.00	0.00	0.00
9							0.00	0.00	0.00	0.00
10	**Subtotal**						500.00	100.00	0.00	$ 600.00
11	**Supervision @ 15%**						75.00			$ 75.00
12	**Small Tools @ 3%**						15.00			$ 15.00
13	**Safety @ 2%**						10.00			$ 10.00
14	**Subtotal**						600.00	100.00	0.00	$ 700.00
15	**G.C. Overhead & Profit on Self Performed Work < $50,000 @ 15%**									$ 105.00
16	**G.C. Overhead & Profit on Self Perfromed Work > $50,000 @ 10%**									$ -
17	**G.C. Overhead & Profit on Subcontractor Work < $50,000 @ 8%**									$ -
18	**G.C. Overhead & Profit on Subcontractor Work > $50,000 @ 6%**									$ -
19	**Subtotal**									$ 805.00
20	**Insurance & bond @ 2.5%**									$ 20.13
21	**TOTAL**									**$ 825.00**

REQUESTED ADDITIONAL TIME FOR COMPLETION OF THIS WORK: 0 Calendar days

This change order proposal only includes the direct cost and time of performing the changed work. It excludes any unkown cost or time for impacts, inefficiencies or delays and the rights to such are expressly reserved. Any additional contract Time or Sum impacts as a result of this change will be made known to the Owner no later than 60 days from issuance of the approved change order via a separate proposal for Owner approval, accounting for Time and Sum impacts specific to the Change in Work.

T.W. Clark does not provide professional design services, and nothing herein shall be construed as professional advice or design services. Owner is solely responsible for ensuring that the changes herein are reviewed and approved by a design professional and agrees that T.W. Clark shall have no liability whatsoever for claims arising out of or related to design and professional services.

Signature	Date	Owner's Directive
Architect _____		☐ Proceed with this change
		☐ Revise and Resubmit
Owner _____		☐ Do not proceed with this change

License Information:

New search Back to results

Entity name: T.W. CLARK CONSTRUCTION, LLC

Business name: T.W. CLARK CONSTRUCTION, LLC

Entity type: Limited Liability Company

UBI #: 601-858-364

Business ID: 001

Location ID: 0001

Location: Active

Location address: 1117 N EVERGREEN RD UNIT 1
SPOKANE VALLEY WA 99216-1138

Mailing address: 1117 N EVERGREEN RD STE 1
SPOKANE VALLEY WA 99216-1138

Excise tax and reseller permit status: Click here

Secretary of State information: Click here

Endorsements

Endorsements held at this lo	License #	Count	Details	Status	Expiration dat	First issuance
Kennewick General Business - Non-Resident				Active	Mar-31-2027	Apr-15-2025
Liberty Lake General Business - Non-Resident				Active	Mar-31-2027	Jun-09-2023
Spokane General Business - Non-Resident	T12030159BU			Active	Mar-31-2027	Oct-15-2012
Spokane Valley General Business	00303			Active	Mar-31-2027	Nov-03-2003
Wenatchee General Business - Non-Resident				Active	Mar-31-2027	May-20-2025

Endorsements held at this lo	License #	Count	Details	Status	Expiration dat	First issuance
Yakima General Business - Non-Resident				Active	Feb-28-2027	Feb-09-2026

Owners and officers on file with the Department of Revenue

Owners and officers	Title
HUETTL, JON	
SUNLEAF, STEVEN R	
WILLIAMSON, JAKE	

The Business Lookup information is updated nightly. Search date and time: 8/17/2026 10:22:40 AM

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TWCLARK-02 MRUDNEVA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 9/4/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Alliant Insurance Services, Inc.
818 W Riverside Ave Ste 800
Spokane, WA 99201

CONTACT NAME: Drew Hoskins, CRIS, ACSR
PHONE (A/C, No, Ext): (509) 343-9224 FAX (A/C, No): (509) 325-1803
E-MAIL ADDRESS: drew.hoskins@alliant.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Navigators Specialty Insurance Company	36056
INSURER B : West American Insurance Company	44393
INSURER C : Aspen Specialty Insurance Company	10717
INSURER D : Allied World Assurance Company (U.S.) Inc	19489
INSURER E :	
INSURER F :	

INSURED
T.W. Clark Construction, LLC
1117 N Evergreen Rd #1
Spokane Valley, WA 99216

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR	X	X	SF26CGL216050IC	6/30/2026	6/30/2027	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			BAW58660986	6/30/2026	6/30/2027	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
C	UMBRELLA LIAB X OCCUR			CX00G5726	6/30/2026	6/30/2027	EACH OCCURRENCE	$ 5,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 5,000,000
	DED RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A		SF26CGL216050IC	6/30/2026	6/30/2027	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
D	Pollution Liability			03122985	6/30/2026	6/30/2027		2,000,000
D	Professional Liab			03122985	6/30/2026	6/30/2027		1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: OPR: 2025-0129 – LCT Software LLC for Software Platform subscription to the DigEPlan Integrated Electronic Plan Review

The City, its officers and employees are listed as additional insured as per the contract.

Please reference attached forms.

CERTIFICATE HOLDER
City of Spokane
808 W. Spokane Falls Blvd.
Spokane, WA 99201

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Certificate Disclaimer

Alliant Insurance has recently updated their Certificate of Liability procedures to minimize unnecessary errors and to help clients and certificate holders understand the limitations and provisions outlined in their insurance policies. We will do so by adhering to the recommendations found in the recent Acord form manual and by staying compliant with state statute WAC 284-30-355 and (ORS)744.074(1)(e). Alliant aims to ensure clarity and accuracy in coverage interpretation while also protecting the interests of its clients and certificate holders.

While we can still add specific details such as job numbers, contract names, event dates, or specific locations on certificates, it's crucial to note that Alliant cannot bind our insurers to anything beyond what is specified in the endorsement. If the Additional Insured box is checked, individuals can refer to the Additional Insured endorsement attached to their certificate for detailed coverage information.

Ultimately, coverage is determined by the policy, its terms, and individual endorsements, and as established by the contract between the Named Insured and the Additional Insured. If there are any further inquiries or requests for clarification, please do not hesitate to reach out to us for further assistance.

Alliant Insurance Services, Inc.
818 W Riverside Ave Ste 800
Spokane, WA 99201

To Whom it May Concern:

Attached please find the requested certificate. To comply with green standards, Alliant will no longer be mailing out hard copies of certificates. Please provide Drew Hoskins Drew.Hoskins@alliant.com with an email address to send certificates to moving forward.

Thank you.

Alliant Insurance Services, Inc.
818 W Riverside Ave Ste 800
Spokane, WA 99201

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - STATE OR GOVERNMENTAL AGENCY OR SUBDIVISION OR POLITICAL SUBDIVISION - PERMITS OR AUTHORIZATIONS

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision:

A. Section II - Who Is An Insured

1.

a.

b.

2.

a.

b.

B. **Section III - Limits Of Insurance:**

1.

2.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations

Section II - Who Is An Insured

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

SCHEDULE

Name Of Person Or Organization:

8. Transfer Of Rights Of Recovery Against Others To Us
Section IV - Conditions:

Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Reports, Contracts & Claims

Council Meeting Date: 11/11/2026

Date Rec'd	10/9/2026		
Clerk's File #	OPR 2025-0828		
Cross Ref #			
Project #			
Submitting Dept	FACILITIES MANAGEMENT	**Bid #**	
Contact Name/Phone	DAVE STEELE 6064	**Requisition #**	MASTER
Contact E-Mail	DSTEELE@SPOKANECITY.ORG		
Agenda Item Type	Contract Item		
Council Sponsor(s)	PDILLON BWILKERSON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** YES	
Agenda Item Name	FACILITIES LANDSCAPING AND SNOW REMOVAL SERVICES FOR MULTIPLE CITY		

Agenda Wording

Contract Amendment with American Sprinkler Repair and Landscaping LLC (Spokane Valley, WA) for specific maintenance at the Combined Communication Building located at 1620 N. Rebecca Street in September 2026 not to exceed $5500 plus tax and needed irrigation work at the Plaza for the period of 9/1/2026-11/30/2028 not to exceed $3000 in labor plus tax and $3000 in parts plus tax.

Summary (Background)

The Facilities Department is being to maintain the Combined Communication Building at 1620 N. Rebecca Street, Spokane, WA. This has been a Fire Department function but with the new SUN 911 Center being established, it was agreed upon that Facilities should do the management of the building. This includes the landscaping. There was ivy growing up around the CCB that needed to be removed. American Sprinkler Repair and Landscaping was able to get the work quoted and scheduled quickly since the regular company wasn't able to. The Plaza has not been blown out consistently in the fall causing major repairs in the spring, we are allocating additional funds to cover the blow out to ensure that it is completed so we don't have spend extra money and time on repairs in the spring.

What impacts would the proposal have on historically excluded communities?

Each of these sites is a public facing location and provide a variety of services related to multi-modal transporation, general public services, and legal services to the Spokane community and the Spokane area at large. These locations are critical public facing locations and require prompt and ongoing plowing, de-icing for safety and access as well as continual annual landscape maintenance.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

n/a

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

n/a

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Each of these sites is a public facing location and provide a variety of services related to multi-modal transportation, general public services, and legal services to the Spokane community and the Spokane area at large. These locations are critical public facing locations and require landscaping maintenance. This contract supports general city policy and the comprehensive plan.

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	YES
Total Cost	$ 11,500.00
Current Year Cost	$ 11,500.00
Subsequent Year(s) Cost	$ 6,000.00

Narrative

Amount		Budget Account
Expense	$ 5900-71300-18300-54802-81062	# 6000.00
Expense	$ 5900-71300-18300-54802-42520	# 5500.00
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	One-Time
Funding Source Type	Program Revenue

Is this funding source sustainable for future years, months, etc?

Yes

Expense Occurrence	Recurring

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		Additional Approvals	
Dept Head	TEAL, JEFFREY	PURCHASING	NECHANICKY, JASON
Division Director	BOSTON, MATTHEW		
Accounting Manager	DANIELS, DERREK		
Legal	FAIRBORN, KATHERINE		
For the Mayor	PICCOLO, MIKE		

Distribution List

	karcher@spokanecity.org

City Clerk's No. OPR 2025-0828

City of Spokane

MASTER CONTRACT AMENDMENT

Title: **LANDSCAPING AND SNOW REMOVAL SERVICES FOR MULTIPLE LOCATIONS**

This Contract Amendment is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **AMERICAN SPRINKLER REPAIR AND LANDSCAPE, LLC.**, whose address is 2109 South Balfour Boulevard, Spokane Valley, Washington 99206, as ("Contractor"), individually hereafter referenced as a "Party", and together as the "Parties".

WHEREAS, the parties entered into a Contract wherein the Contractor agreed to provide Landscaping and Snow Removal Services for Multiple City of Spokane Locations; and

WHEREAS, a change or revision of the Work has been requested, thus the original Contract needs to be formally Amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.
The Contract, dated January 8, 2026, and January 9, 2026, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Contract Amendment shall become effective on September 30, 2026.

3. ADDITIONAL WORK.
The Scope of Work in the original Contract is revised to include the following:

Additional Work at the Plaza and CCB, requiring additional funds to be added to the Contract as follows:
$3,000.00 for additional hourly work
$3,000.00 for parts, plus tax
$5,500.00 for specialized work at CCB plus tax

4. COMPENSATION.
The City shall pay an additional amount not to exceed **ELEVEN THOUSAND FIVE HUNDRED AND NO/100 DOLLARS** (**$11,500.00**) plus tax if applicable, for everything furnished and done under this Contract Amendment. This is the maximum amount to be paid under this

Amendment, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

AMERICAN SPRINKLER REPAIR & LANDSCAPE, LLC.

By_____
Signature Date

_____
Type or Print Name

_____
Title

Attest:

_____
City Clerk

CITY OF SPOKANE

By_____
Signature Date

_____
Type or Print Name

_____
Title

Approved as to form:

_____
Assistant City Attorney

Attachments that are part of this Agreement:

Amended Scope of Work document

26-277

License Information:

New search Back to results

Entity name: AMERICAN SPRINKLER REPAIR & LANDSCAPE LLC

Business name: AMERICAN SPRINKLER REPAIR & LANDSCAPE LLC

Entity type: Limited Liability Company

UBI #: 603-484-160

Business ID: 001

Location ID: 0001

Location: Active

Location address: 2109 S BALFOUR BLVD
SPOKANE VALLEY WA 99206-3314

Mailing address: 2109 S BALFOUR BLVD
SPOKANE VALLEY WA 99206-3314

Excise tax and reseller permit status: Click here

Secretary of State information: Click here

Endorsements

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Minor Work Permit				Active	Feb-28-2026	Jul-08-2019
Spokane General Business - Non-Resident				Active	Feb-28-2026	Mar-13-2015
Spokane Valley General Business - Non-Resident				Active	Feb-28-2026	Mar-20-2015

Owners and officers on file with the Department of Revenue

Owners and officers	Title
MCGUIRE, COREY	

Registered Trade Names

Registered trade names	Status	First issued
AMERICAN SPRINKLER & LANDSCAPE LLC	Active	Jan-03-2024

The Business Lookup information is updated nightly. Search date and time: 11/3/2025 10:41:51 AM

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AMERSPR-01 MFLEMING

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/6/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blasingame Insurance 200 North Argonne Spokane Valley, WA 99212	CONTACT NAME: Michelle Fleming PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: michelle@blasingameins.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : The Cincinnati Ins Co — 10677
INSURED American Sprinkler Repair & Landscape LLC 2109 S Balfour Blvd Spokane Valley, WA 99206	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR	X	X	EPP 0647342	3/11/2026	3/11/2027	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			EPP 0647342	3/11/2026	3/11/2027	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)	N / A		EPP 0647342	3/11/2026	3/11/2027	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Spokane, its officers and employees are additional insured with respect to the contractors services to be provided under contract

CERTIFICATE HOLDER

City Of Spokane
808 W Spokane Falls Blvd
Spokane, WA 99201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

michelle fleming

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CONTRACTORS' COMMERCIAL GENERAL LIABILITY BROADENED ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Endorsement - Table of Contents:

Coverage:	Begins on Page:
1. Employee Benefit Liability Coverage	2
2. Unintentional Failure To Disclose Hazards	8
3. Damage To Premises Rented To You	8
4. Supplementary Payments	10
5. Medical Payments	10
6. 180 Day Coverage For Newly Formed Or Acquired Organizations	10
7. Waiver Of Subrogation	10
8. Automatic Additional Insured - Specified Relationships:	10
(a) Managers Or Lessors Of Premises	
(b) Lessor Of Leased Equipment	
(c) Vendors	
(d) State Or Governmental Agency Or Subdivision Or Political Subdivision - Permits Or Authorizations Relating To Premises	
(e) Mortgagee, Assignee Or Receiver	
9. Property Damage To Borrowed Equipment	13
10. Employees As Insureds - Specified Health Care Services And Good Samaritan Services	14
11. Broadened Notice Of Occurrence	14
12. Nonowned Aircraft	14
13. Bodily Injury Redefined	15
14. Expected Or Intended Injury Redefined	15
15. Former Employees As Insureds	15
16. Voluntary Property Damage Coverage and Care, Custody Or Control Liability Coverage	15
17. Broadened Contractual Liability - Work Within 50' Of Railroad Property	17
18. Alienated Premises	17

B. Limits Of Insurance:

The Commercial General Liability Limits of Insurance apply to the insurance provided by this endorsement, except as provided below:

1. Employee Benefit Liability Coverage

Each Employee Limit: $1,000,000
Aggregate Limit: $3,000,000
Deductible Amount: $ 1,000

3. Damage To Premises Rented To You

The lesser of:
a. The Each Occurrence Limit shown in the Declarations; or
b. $500,000 unless otherwise stated $ _____

4. Supplementary Payments

a. Bail Bonds: $2,500
b. Loss Of Earnings: $ 500

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5. Medical Payments

Medical Expense Limit: $10,000

9. Property Damage To Borrowed Equipment

Each Occurrence Limit: $10,000
Deductible Amount: $ 250

16. Voluntary Property Damage Coverage (Coverage D) and Care, Custody Or Control Liability Coverage

Limits Of Insurance
Voluntary Property Damage Coverage:
$1,000 Each Occurrence
$5,000 Aggregate
Care, Custody Or Control Liability Coverage:
$5,000 Each Occurrence unless otherwise stated $ _____

Deductible Amount (Each Occurrence)
Voluntary Property Damage Coverage: $250
Care, Custody Or Control Liability Coverage: $250 unless otherwise stated $ _____

COVERAGE	PREMIUM BASIS **(a)** Area **(b)** Payroll **(c)** Gross Sales **(d)** Units **(e)** Other	RATE (For Limits in Excess of $5,000)	ADVANCE PREMIUM (For Limits in Excess of $5,000)
Care, Custody Or Control Liability			**$**
		TOTAL ANNUAL PREMIUM	**$**

C. Coverages

1. Employee Benefit Liability Coverage

a. The following is added to **Section I - Coverages**:

EMPLOYEE BENEFIT LIABILITY COVERAGE

(1) Insuring Agreement

(a) We will pay those sums that the insured becomes legally obligated to pay as damages caused by any act, error or omission of the insured, or of any other person for whose acts the insured is legally liable, to which this insurance applies. We will have the right and duty to defend the insured against any "suit" seeking those damages. However, we will have no duty to defend against any "suit" seeking damages to which this insurance does not apply. We may, at our discretion, investigate any report of an act, error or omission and settle any claim or "suit" that may result. But:

1) The amount we will pay for damages is limited as described in **C.** Coverages, **1.** Employee Benefit Liability Coverage, **c.** Limits Of Insurance of this endorsement; and

2) Our right and duty to defend ends when we have used up the applicable limit of insurance in the payment of judgments or settlements.

No other obligation or liability to pay sums or perform acts or services is covered unless explicitly provided for under Supplementary Payments.

(b) This insurance applies to damages only if the act, error or omission is negligently committed in the "administration" of your "employee benefit program"; and

1) Occurs during the policy period; or

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2) Occurred prior to the "first effective date" of this endorsement provided:

a) You did not have knowledge of a claim or "suit" on or before the "first effective date" of this endorsement.

You will be deemed to have knowledge of a claim or "suit" when any insured listed under **C.** Coverages, **1.** Employee Benefit Liability Coverage, **b.** Who Is An Insured, **(1)** of this endorsement or any "employee" authorized by you to give or receive notice of a claim or "suit":

i) Reports all, or any part, of the act, error or omission to us or any other insurer;

ii) Receives a written or verbal demand or claim for damages because of the act, error or omission; and

b) There is no other applicable insurance.

(2) Exclusions

This insurance does not apply to:

(a) Bodily Injury, Property Damage Or Personal And Advertising Injury

"Bodily injury", "property damage" or "personal and advertising injury".

(b) Dishonest, Fraudulent, Criminal Or Malicious Act

Damages arising out of any intentional, dishonest, fraudulent, criminal or malicious act, error or omission, committed by any insured, including the willful or reckless violation of any statute.

(c) Failure To Perform A Contract

Damages arising out of failure of performance of contract by any insurer.

(d) Insufficiency Of Funds

Damages arising out of an insufficiency of funds to meet any obligations under any plan included in the "employee benefit program".

(e) Inadequacy Of Performance Of Investment/Advice Given With Respect To Participation

Any claim based upon:

1) Failure of any investment to perform;

2) Errors in providing information on past performance of investment vehicles; or

3) Advice given to any person with respect to that person's decision to participate or not to participate in any plan included in the "employee benefit program".

(f) Workers' Compensation And Similar Laws

Any claim arising out of your failure to comply with the mandatory provisions of any workers' compensation, unemployment compensation insurance, social security or disability benefits law or any similar law.

(g) ERISA

Damages for which any insured is liable because of liability imposed on a fiduciary by the Employee Retirement Income Security Act of 1974, as now or hereafter amended, or by any similar federal, state or local laws.

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(h) Available Benefits

Any claim for benefits to the extent that such benefits are available, with reasonable effort and cooperation of the insured, from the applicable funds accrued or other collectible insurance.

(i) Taxes, Fines Or Penalties

Taxes, fines or penalties, including those imposed under the Internal Revenue Code or any similar state or local law.

(j) Employment-Related Practices

Any liability arising out of any:

1) Refusal to employ;

2) Termination of employment;

3) Coercion, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, discrimination or other employment-related practices, acts or omissions; or

4) Consequential liability as a result of **1)**, **2)** or **3)** above.

This exclusion applies whether the insured may be held liable as an employer or in any other capacity and to any obligation to share damages with or repay someone else who must pay damages because of the injury.

(3) Supplementary Payments

Section **I** - Supplementary Payments - Coverages **A** and **B** also apply to this Coverage, however **1.b.** and **2.** of the Supplementary Payments provision do not apply.

b. Who Is An Insured

As respects Employee Benefit Liability Coverage, **Section II - Who Is An Insured** is replaced by the following:

(1) If you are designated in the Declarations as:

(a) An individual, you and your spouse are insureds, but only with respect to the conduct of a business of which you are the sole owner.

(b) A partnership or joint venture, you are an insured. Your members, your partners, and their spouses are also insureds but only with respect to the conduct of your business.

(c) A limited liability company, you are an insured. Your members are also insureds, but only with respect to the conduct of your business. Your managers are insureds, but only with respect to their duties as your managers.

(d) An organization other than a partnership, joint venture or limited liability company, you are an insured. Your "executive officers" and directors are insureds, but only with respect to their duties as your officers or directors. Your stockholders are also insureds, but only with respect to their liability as stockholders.

(e) A trust, you are an insured. Your trustees are also insureds, but only with respect to their duties as trustees.

(2) Each of the following is also an insured:

(a) Each of your "employees" who is or was authorized to administer your "employee benefit program";

(b) Any persons, organizations or "employees" having proper temporary authorization to administer your "employee benefit program" if you die, but only until your legal representative is appointed; or

(c) Your legal representative if you die, but only with respect to duties as such. That representative will have all your rights and duties under this Coverage Part.

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(3) Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, and over which you maintain ownership or majority interest, will qualify as a Named Insured if no other similar insurance applies to that organization. However, coverage under this provision:

(a) Is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier; and

(b) Does not apply to any act, error or omission that was committed before you acquired or formed the organization.

c. Limits Of Insurance

As respects Employee Benefit Liability Coverage, **Section III - Limits Of Insurance** is replaced by the following:

(1) The Limits of Insurance shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement and the rules below fix the most we will pay regardless of the number of:

(a) Insureds;

(b) Claims made or "suits" brought;

(c) Persons or organizations making claims or bringing "suits";

(d) Acts, errors or omissions; or

(e) Benefits included in your "employee benefit program".

(2) The Aggregate Limit shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement is the most we will pay for all damages because of acts, errors or omissions negligently committed in the "administration" of your "employee benefit program".

(3) Subject to the limit described in **(2)** above, the Each Employee Limit shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement is the most we will pay for all damages sustained by any one "employee", including damages sustained by such "employee's" dependents and beneficiaries, as a result of:

(a) An act, error or omission; or

(b) A series of related acts, errors or omissions, regardless of the amount of time that lapses between such acts, errors or omissions;

negligently committed in the "administration" of your "employee benefit program".

However, the amount paid under this endorsement shall not exceed, and will be subject to the limits and restrictions that apply to the payment of benefits in any plan included in the "employee benefit program."

(4) Deductible Amount

(a) Our obligation to pay damages on behalf of the insured applies only to the amount of damages in excess of the Deductible Amount shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement as applicable to Each Employee. The limits of insurance shall not be reduced by the amount of this deductible.

(b) The Deductible Amount shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement applies to all damages sustained by any one "employee", including such "employee's" dependents and beneficiaries, because of all acts, errors or omissions to which this insurance applies.

(c) The terms of this insurance, including those with respect to:

1) Our right and duty to defend the insured against any "suits" seeking those damages; and

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2) Your duties, and the duties of any other involved insured, in the event of an act, error or omission, or claim;

apply irrespective of the application of the Deductible Amount.

(d) We may pay any part or all of the Deductible Amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the Deductible Amount as we have paid.

d. Additional Conditions

As respects Employee Benefit Liability Coverage, **Section IV - Commercial General Liability Conditions** is amended as follows:

(1) Item **2.** Duties In The Event Of Occurrence, Offense, Claim Or Suit is replaced by the following:

2. Duties In The Event Of An Act, Error, Omission, Claim Or Suit

a. You must see to it that we are notified as soon as practicable of an act, error or omission which may result in a claim. To the extent possible, notice should include:

(1) What the act, error or omission was and when it occurred; and

(2) The names and addresses of anyone who may suffer damages as a result of the act, error or omission.

b. If a claim is made or "suit" is brought against any insured, you must:

(1) Immediately record the specifics of the claim or "suit" and the date received; and

(2) Notify us as soon as practicable.

You must see to it that we receive written notice of the claim or "suit" as soon as practicable.

c. You and any other involved insured must:

(1) Immediately send us copies of any demands, notices, summonses or legal papers received in connection with the claim or "suit";

(2) Authorize us to obtain records and other information;

(3) Cooperate with us in the investigation or settlement of the claim or defense against the "suit"; and

(4) Assist us, upon our request, in the enforcement of any right against any person or organization which may be liable to the insured because of an act, error or omission to which this insurance may also apply.

d. No insured will, except at that insured's own cost, voluntarily make a payment, assume any obligation, or incur any expense without our consent.

(2) Item **4.** Other Insurance is replaced by the following:

4. Other Insurance

If other valid and collectible insurance is available to the insured for a loss we cover under this Employee Benefit Liability Coverage, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary except when **c.** below applies. If this insurance

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is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in Paragraph **b.** below.

b. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

c. No Coverage

This insurance shall not cover any loss for which the insured is entitled to recovery under any other insurance in force previous to the effective date of this Employee Benefit Liability Coverage.

e. Additional Definitions

As respects Employee Benefit Liability Coverage, **Section V - Definitions** is amended as follows:

(1) The following definitions are added:

1. "Administration" means:

a. Providing information to "employees", including their dependents and beneficiaries, with respect to eligibility for or scope of "employee benefit programs";

b. Interpreting the "employee benefit programs";

c. Handling records in connection with the "employee benefit programs"; or

d. Effecting, continuing or terminating any "employee's" participation in any benefit included in the "employee benefit program".

However, "administration" does not include:

a. Handling payroll deductions; or

b. The failure to effect or maintain any insurance or adequate limits of coverage of insurance, including but not limited to unemployment insurance, social security benefits, workers' compensation and disability benefits.

2. "Cafeteria plans" means plans authorized by applicable law to allow "employees" to elect to pay for certain benefits with pre-tax dollars.

3. "Employee benefit programs" means a program providing some or all of the following benefits to "employees", whether provided through a "cafeteria plan" or otherwise:

a. Group life insurance; group accident or health insurance; dental, vision and hearing plans; and flexible spending accounts; provided that no one other than an "employee" may subscribe to such benefits and such benefits are made generally available to those "employees" who satisfy the plan's eligibility requirements;

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b. Profit sharing plans, employee savings plans, employee stock ownership plans, pension plans and stock subscription plans, provided that no one other than an "employee" may subscribe to such benefits and such benefits are made generally available to all "employees" who are eligible under the plan for such benefits;

c. Unemployment insurance, social security benefits, workers' compensation and disability benefits; and

d. Vacation plans, including buy and sell programs; leave of absence programs, including military, maternity, family, and civil leave; tuition assistance plans; transportation and health club subsidies.

4. "First effective date" means the date upon which coverage was first effected in a series of uninterrupted renewals of insurance coverage.

(2) The following definitions are deleted in their entirety and replaced by the following:

5. "Employee" means a person actively employed, formerly employed, on leave of absence or disabled, or retired. "Employee" includes a "leased worker". "Employee" does not include a "temporary worker".

18. "Suit" means a civil proceeding in which money damages because of an act, error or omission to which this insurance applies are alleged. "Suit" includes:

a. An arbitration proceeding in which such damages are claimed and to which the insured must submit or does submit with our consent;

b. Any other alternative dispute resolution proceeding in which such damages are claimed and to which the insured submits with our consent; or

c. An appeal of a civil proceeding.

2. Unintentional Failure To Disclose Hazards

Section IV - Commercial General Liability Conditions, 6. Representations is amended by the addition of the following:

Based on our dependence upon your representations as to existing hazards, if unintentionally you should fail to disclose all such hazards at the inception date of your policy, we will not reject coverage under this Coverage Part based solely on such failure.

3. Damage To Premises Rented To You

a. The last paragraph of **2. Exclusions** under **Section I - Coverage A - Bodily Injury And Property Damage Liability** is replaced by the following:

Exclusions **c.** through **n.** do not apply to damage by fire, explosion, lightning, smoke or soot to premises while rented to you or temporarily occupied by you with permission of the owner, for which the amount we will pay is limited to the Damage To Premises Rented To You Limit as described in Section **III** - Limits Of Insurance.

b. The insurance provided under Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability applies to "property damage" arising out of water damage to premises that are both rented to and occupied by you.

As respects Water Damage Legal Liability, as provided in Paragraph **3.b.** above:

The exclusions under Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability, **2.** Exclusions, other than **i.** War and the Nuclear Energy Liability Exclusion (Broad Form), are deleted and the following are added:

This insurance does not apply to:

(a) "Property damage":

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(i) Assumed in any contract or agreement; or

(ii) Caused by or resulting from any of the following:

1) Wear and tear;

2) Rust or other corrosion, decay, deterioration, hidden or latent defect or any quality in property that causes it to damage or destroy itself;

3) Smog;

4) Mechanical breakdown, including rupture or bursting caused by centrifugal force;

5) Settling, cracking, shrinking or expansion;

6) Nesting or infestation, or discharge or release of waste products or secretions, by insects, birds, rodents or other animals; or

7) Presence, growth, proliferation, spread or any activity of fungus, including mold or mildew, and any mycotoxins, spores, scents or byproducts produced or released by fungi.

(b) "Property damage" caused directly or indirectly by any of the following:

(i) Earthquake, volcanic eruption, landslide or any other earth movement;

(ii) Water that backs up or overflows or is otherwise discharged from a sewer, drain, sump, sump pump or related equipment;

(iii) Water under the ground surface pressing on, or flowing or seeping through:

1) Foundations, walls, floors or paved surfaces;

2) Basements, whether paved or not; or

3) Doors, windows or other openings.

(c) "Property damage" caused by or resulting from water that leaks or flows from plumbing, heating, air conditioning, fire protection systems, or other equipment, caused by or resulting from freezing, unless:

(i) You did your best to maintain heat in the building or structure; or

(ii) You drained the equipment and shut off the water supply if the heat was not maintained.

(d) "Property damage" to:

(i) Plumbing, heating, air conditioning, fire protection systems, or other equipment or appliances; or

(ii) The interior of any building or structure, or to personal property in the building or structure, caused by or resulting from rain, snow, sleet or ice, whether driven by wind or not.

c. Limit Of Insurance

With respect to the insurance afforded in Paragraphs **3.a.** and **3.b.** above, the Damage To Premises Rented To You Limit as shown in the Declarations is amended as follows:

(1) Paragraph **6.** of Section **III** - Limits Of Insurance is replaced by the following:

6. Subject to Paragraph **5.** above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage **A** - Bodily Injury And Property Damage Liability for damages because of "property damage" to any one premises:

a. While rented to you, or temporarily occupied by you with permission of the owner;

b. In the case of damage by fire, explosion, lightning, smoke or soot, while rented to you; or

c. In the case of damage by water, while rented to and occupied by you.

(2) The most we will pay is limited as described in Section **B.** Limits Of

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Insurance, **3.** Damage To Premises Rented To You of this endorsement.

4. Supplementary Payments

Under **Section I - Supplementary Payments - Coverages A and B**:

a. Paragraph **1.b.** is replaced by the following:

Up to the limit shown in Section **B.** Limits Of Insurance, **4.a.** Bail Bonds of this endorsement for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

b. Paragraph **1.d.** is replaced by the following:

All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to the limit shown in Section **B.** Limits Of Insurance, **4.b.** Loss Of Earnings of this endorsement per day because of time off from work.

5. Medical Payments

The Medical Expense Limit of Any One Person as shown in the Declarations is amended to the limit shown in Section **B.** Limits Of Insurance, **5.** Medical Payments of this endorsement.

6. 180 Day Coverage For Newly Formed Or Acquired Organizations

Section II - Who Is An Insured is amended as follows:

Subparagraph **a.** of Paragraph **3.** is replaced by the following:

a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier;

7. Waiver Of Subrogation

Section IV - Commercial General Liability Conditions, 8. Transfer Of Rights Of Recovery Against Others To Us is amended by the addition of the following:

We waive any right of recovery against any additional insured under this endorsement, because of any payment we make under this endorsement, to whom the insured has waived its right of recovery in a written contract, written agreement, written permit or written authorization. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such additional insured prior to loss.

8. Automatic Additional Insured - Specified Relationships

a. The following is added to **Section II - Who Is An Insured**:

(1) Any person(s) or organization(s) described in Paragraph **8.a.(2)** of this endorsement (hereinafter referred to as additional insured) whom you are required to add as an additional insured under this Coverage Part by reason of a written contract, written agreement, written permit or written authorization.

(2) Only the following persons or organizations are additional insureds under this endorsement, and insurance coverage provided to such additional insureds is limited as provided herein:

(a) Managers Or Lessors Of Premises

The manager or lessor of a premises leased to you you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by you or those acting on your behalf in connection with the ownership, maintenance or use of that part of the premises leased to you, subject to the following additional exclusions:

This insurance does not apply to:

(i) Any "occurrence" which takes place after you cease to be a tenant in that premises;

(ii) Structural alterations, new construction or demolition operations performed by or on be-

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half of such additional insured.

(b) Lessor Of Leased Equipment

Any person(s) or organization(s) from whom you lease equipment you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance. Such person(s) or organization(s) are insureds only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person(s) or organization(s). A person's or organization's status as an additional insured under this endorsement ends when their contract or agreement with you for such leased equipment ends. However, this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

(c) Vendors

Any person or organization (referred to below as vendor) you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance, but only with respect to liability for "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:

(i) The insurance afforded the vendor does not apply to:

1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;

2) Any express warranty unauthorized by you;

3) Any physical or chemical change in the product made intentionally by the vendor;

4) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

5) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

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8) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

a) The exceptions contained in Paragraphs **(c)(i)4)** or **6)** of this endorsement; or

b) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(ii) This insurance does not apply to any insured person or organization:

1) From whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products; or

2) When liability included within the "products-completed operations hazard" has been excluded under this Coverage Part with respect to such products.

(d) State Or Governmental Agency Or Subdivision Or Political Subdivision - Permits Or Authorizations Relating To Premises

Any state or governmental agency or subdivision or political subdivision you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance, subject to the following additional provision:

This insurance applies only with respect to the following hazards for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization in connection with premises you own, rent or control and to which this insurance applies:

(i) The existence, maintenance, repair, construction, erection or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners or decorations and similar exposures;

(ii) The construction, erection or removal of elevators; or

(iii) The ownership, maintenance or use of any elevators covered by this insurance.

(e) Mortgagee, Assignee Or Receiver

Any person or organization you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance, but only with respect to their liability as mortgagee, assignee or receiver and arising out of the ownership, maintenance or use of the premises by you. However, this insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.

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(3) The insurance afforded to additional insureds described in Paragraph **8.a.(1)** of this endorsement:

(a) Only applies to the extent permitted by law;

(b) Will not be broader than that which you are required by the written contract, written agreement, written permit or written authorization to provide for such additional insured; and

(c) Does not apply to any person, organization, vendor, state, governmental agency or subdivision or political subdivision, specifically named as an additional insured under any other provision of, or endorsement added to, this Coverage Part, provided such other provision or endorsement covers the injury or damage for which this insurance applies.

b. With respect to the insurance afforded to the additional insureds described in Paragraph **8.a.(1)** of this endorsement, the following is added to **Section III - Limits Of Insurance**:

The most we will pay on behalf of the additional insured is the amount of insurance:

(1) Required by the written contract, written agreement, written permit or written authorization described in Paragraph **8.a.(1)** of this endorsement. For the purpose of determining the required amount of insurance only, we will include the minimum amount of any Umbrella liability or Excess Liability coverage required for that additional insured in that written contract, written agreement, written permit or written authorization; or

(2) Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

c. Section IV - Commercial General Liability Conditions is amended to include the following:

Automatic Additional Insured Provision

This insurance applies only if the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" offense is committed:

(1) During the policy period; and

(2) Subsequent to your execution of the written contract or written agreement, or the issuance of a written permit or written authorization, described in Paragraph **8.a.(1)**.

d. Section IV - Commercial General Liability Conditions is amended as follows:

Condition **4.** Other Insurance is amended to include:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured per Paragraph **8.a.(1)** of this endorsement provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract, agreement, permit or authorization described in **8.a.(2)** of this endorsement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

9. Property Damage To Borrowed Equipment

a. The following is added to Exclusion **2.j.** Damage To Property under Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability:

Paragraphs **(3)** and **(4)** of this exclusion do not apply to tools or equipment loaned to you, provided they are not being used to perform operations at the time of loss.

b. With respect to the insurance provided by this section of the endorsement, the following additional provisions apply:

(1) The Limits of Insurance shown in the Declarations are replaced by the limits shown in Section **B.**

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Limits Of Insurance, **9.** Property Damage To Borrowed Equipment of this endorsement with respect to coverage provided by this endorsement. These limits are inclusive of and not in addition to the limits being replaced. The Limits of Insurance shown in Section **B.** Limits Of Insurance, **9.** Property Damage To Borrowed Equipment of this endorsement fix the most we will pay in any one "occurrence" regardless of the number of:

(a) Insureds;

(b) Claims made or "suits" brought; or

(c) Persons or organizations making claims or bringing "suits".

(2) Deductible Clause

(a) Our obligation to pay damages on your behalf applies only to the amount of damages for each "occurrence" which are in excess of the Deductible Amount shown in Section **B.** Limits Of Insurance, **9.** Property Damage To Borrowed Equipment of this endorsement. The limits of insurance will not be reduced by the application of such deductible amount.

(b) Section **IV** - Commercial General Liability Conditions, **2.** Duties In The Event Of Occurrence, Offense, Claim Or Suit, applies to each claim or "suit" irrespective of the amount.

(c) We may pay any part or all of the deductible amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the deductible amount as has been paid by us.

10. Employees As Insureds - Specified Health Care Services And Good Samaritan Services

Paragraph **2.a.(1)(d)** under Section **II** - Who Is An Insured does not apply to:

1) Your "employees" who provide professional health care services on your behalf as a duly licensed nurse, emergency medical technician or paramedic in the jurisdiction where an "occurrence" or offense to which this insurance applies takes place; or

2) Your "employees" or "volunteer workers", other than an employed or volunteer doctor, providing first aid or good samaritan services during their work hours for you will be deemed to be acting within the scope of their employment by you or performing duties related to the conduct of your business.

11. Broadened Notice Of Occurrence

Paragraph **a.** of Condition **2. Duties In The Event Of Occurrence, Offense, Claim Or Suit** under **Section IV - Commercial General Liability Conditions** is replaced by the following:

a. You must see to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, notice should include:

(1) How, when and where the "occurrence" or offense took place;

(2) The names and addresses of any injured persons and witnesses; and

(3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

This requirement applies only when the "occurrence" or offense is known to any insured listed under Paragraph **1.** of Section **II** - Who Is An Insured or any "employee" authorized by you to give or receive notice of an "occurrence" or offense.

12. Nonowned Aircraft

The following is added to Exclusion **2.g. Aircraft, Auto Or Watercraft** under **Section I - Coverage A - Bodily Injury And Property Damage Liability**:

This exclusion does not apply to an aircraft you do not own, provided that:

a. The pilot in command holds a current effective certificate, issued by a duly constituted authority of the United States of America or Canada, designating that person as a commercial or airline transport pilot;

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b. The aircraft is rented with a trained, paid crew; and

c. The aircraft does not transport persons or cargo for a charge.

13. Bodily Injury Redefined

Section V - Definitions, 3. "Bodily injury" is replaced by the following:

3. "Bodily injury" means bodily harm or injury, sickness, disease, disability, humiliation, shock, fright, mental anguish or mental injury, including care, loss of services or death resulting from any of these at any time.

14. Expected Or Intended Injury Redefined

The last sentence of Exclusion **2.a. Expected Or Intended Injury** under **Section I - Coverage A - Bodily Injury And Property Damage Liability** is replaced by the following:

This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

15. Former Employees As Insureds

The following is added to Paragraph **2.** under **Section II - Who Is An Insured:**

2. Each of the following is also an insured:

Any of your former "employees", directors, managers, members, partners or "executive officers", including but not limited to retired, disabled or those on leave of absence, but only for acts within the scope of their employment by you or for duties related to the conduct of your business.

16. Voluntary Property Damage Coverage

a. **Section I - Coverages** is amended to include the following:

COVERAGE D - VOLUNTARY PROPERTY DAMAGE COVERAGE

(1) Insuring Agreement

(a) We will pay the cost to repair or replace "property damage" to property of others arising out of operations incidental to your business when:

1) Damage is caused by you; or

2) Damage occurs while in your possession.

At your written request, we will make this payment regardless of whether you are at fault for the "property damage".

If you, at our request, replace, or make any repairs to, damaged property of others, the amount we will pay under Voluntary Property Damage Coverage will be determined by your actual cost to replace or repair the damaged property, excluding any profit or overhead.

Any payment we make under Voluntary Property Damage Coverage shall not be interpreted as an admission of liability by you or by us.

It shall be your duty, not our duty, to defend any claim or "suit" to which this insurance applies.

No other obligation or liability to pay sums or perform acts or services is covered.

(b) This insurance applies to "property damage" only if:

1) The "property damage" takes place in the "coverage territory"; and

2) The "property damage" occurs during the policy period.

(2) Exclusions

This insurance does not apply to "property damage" that would be excluded by Coverage **A** - Bodily Injury And Property Damage Liability, **2.** Exclusions, except for **j.** Damage To Property, Paragraphs **(3)**, **(4)**, **(5)** and **(6)**, **k.** Damage To Your Product, and **l.** Damage To Your Work.

(3) Definitions

For purposes of Voluntary Property Damage Coverage only, the following definitions under **Section V - Definitions** are replaced by the following:

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13. "Occurrence" means an incident, including continuous or repeated exposure to substantially the same general harmful conditions that result in "property damage".

17. "Property damage" means physical injury to tangible property. Electronic data is not tangible property, and "property damage" does not include disappearance, abstraction or theft.

As used in this definition, electronic data means information, facts or programs, stored as or on, created or used on, transmitted to or from computer software, including systems and applications software, hard or floppy disks, CD-ROMs, tapes, drives, cells, data processing devices or any other media which are used with electronically controlled equipment.

b. Care, Custody Or Control Liability Coverage

For purposes of the coverage provided by Care, Custody Or Control Liability Coverage in this endorsement only:

(1) Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability, **2.** Exclusions, **j.** Damage To Property, Paragraphs **(3)**, **(4)** and **(5)** do not apply to "property damage" to the property of others described therein.

(2) It shall be your duty, not our duty, to defend any claim or "suit" to which this insurance applies.

No other obligation or liability to pay sums or perform acts or services is covered.

This Paragraph **(2)** supersedes any provision in the Coverage Part to the contrary.

(3) "Property damage" for which Care, Custody Or Control Liability Coverage provides coverage shall be deemed to be caused by an "occurrence" but shall not serve to limit or restrict the applicability of any exclusion for "property damage" under this Coverage Part.

c. Limits Of Insurance And Deductibles

For purposes of the coverage provided by Voluntary Property Damage Coverage and Care, Custody Or Control Liability Coverage, **Section III - Limits Of Insurance** is amended to include the following:

(1) The Limits of Insurance shown in the Declarations are replaced by the limits shown in Section **B.** Limits Of Insurance, **16.** Voluntary Property Damage Coverage and Care, Custody Or Control Liability Coverage in this endorsement. These limits are inclusive of, and not in addition to, the limits being replaced. The Limits of Insurance shown in the Schedule fix the most we will pay regardless of the number of:

(a) Insureds;

(b) Claims made or "suits" brought; or

(c) Persons or organizations making claims or bringing "suits".

(2) **(a)** Subject to **(3)** below, the Voluntary Property Damage Coverage Each Occurrence Limit Of Insurance is the most we will pay for the sum of damages under Voluntary Property Damage Coverage;

(b) The Care, Custody Or Control Liability Coverage Each Occurrence Limit Of Insurance is the most we will pay for the sum of damages under Care, Custody Or Control Liability Coverage;

because of all "property damage" arising out of any one "occurrence".

(3) The Voluntary Property Damage Coverage, Aggregate Limit Of Insurance is the most we will pay for the sum of all damages under Voluntary Property Damage Coverage. This limit applies separately to each "coverage term".

(4) Deductible Clause

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(a) Our obligation to pay damages on your behalf applies only to the amount of damages for each "occurrence" which are in excess of the Deductible Amount shown in Section **B.** Limits Of Insurance, **16.** Voluntary Property Damage Coverage and Care, Custody Or Control Liability Coverage. The limits of insurance will not be reduced by the application of such Deductible Amount.

(b) Section **IV** - Commercial General Liability Conditions, **2.** Duties In The Event Of Occurrence, Offense, Claim Or Suit, applies to each claim or "suit" irrespective of the amount.

(c) We may pay any part or all of the Deductible Amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the Deductible Amount as has been paid by us.

17. Broadened Contractual Liability - Work Within 50' Of Railroad Property

Section V - Definitions, 9. "Insured contract" is amended as follows:

a. Paragraph **c.** is replaced by the following:

c. Any easement or license agreement;

b. Paragraph **f.(1)** is deleted in its entirety.

18. Alienated Premises

Exclusion **2.j.** Damage To Property, Paragraph **(2)** under Section **I -** Coverage **A -** Bodily Injury And Property Damage Liability does not apply if the premises are "your work".

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Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Reports, Contracts & Claims

Council Meeting Date: 11/11/2026

Date Rec'd	10/21/2026
Clerk's File #	OPR 2026-0884
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	GRANTS MANAGEMENT
Contact Name/Phone	COLE WICKER X6822
Contact E-Mail	WWICKER@SPOKANECITY.ORG
Agenda Item Type	Contract Item
Council Sponsor(s)	BWILKERSON PDILLON
Sponsoring at Administrators Request	NO
Lease? NO	**Grant Related?** YES **Public Works?** NO
Agenda Item Name	ACCEPTANCE OF FY 2026 BJA BYRNE DISCRETIONARY COMMUNITY PROJECT

Agenda Wording

Acceptance of $1,250,000 award from the Department of Justice's 2026 BJA Byrne Discretionary Funding program to support the City's new SMART emergency response program.

Summary (Background)

This award will help fund the City's new SMART (Spokane Mobile Alternative Response Team Programs). This will include funding embedded 911 Clinicians within our PSAP department and new Behavioral Health Units for non-emergency response calls. Both of these new services will alleviate strain on our first responders and provide tailored care for those in need.

What impacts would the proposal have on historically excluded communities?

This funding allows the City of Spokane to expand its SMART (Spokane Mobile Alternative Response Teams) program and will divert individuals from arrest or hospital emergency rooms and create additional capacity for the Spokane Police Department and Spokane Fire Department. These civilian-led mobile response teams will respond to calls that do not involve a safety risk or medical emergency. This program will target behavioral health calls and offer more appropriate care and follow-up services. This position will serve some of Spokane's most vulnerable populations, those experiencing behavioral health crises.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Data collection will be in accordance with City and Department Policy. We will track the number of calls, time spent on response, estimated time saved on EMT resources, and 911 utilization during overdose scenarios. We do not anticipate disaggregating data as noted above.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Data collection will be in accordance with City and Department Policy. We will track the number of calls, time spent on response, estimated time saved on EMT resources, and 911 utilization during overdose scenarios. As we look towards evaluating program success, we hope to track time served, usable opioid data, and our time saved as major benchmarks for success. The City of Spokane will measure success by tracking individual diversions from arrest and emergency rooms as well as the amount of time a mobile alternative team saves traditional police and fire/EMS responses, and the number of repeat emergency contacts[CW1.1][YM1.2]. We

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This program supports the new initiatives through the SUN. Expanded emergency response programs broadly benefits the City.

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	NO
Total Cost	$ 1,250,000
Current Year Cost	$
Subsequent Year(s) Cost	$

Narrative

Includes: 2 sub-recipient contracts,1 for 911 Clinicians and 1 for Behavioral Health Units,($1,025,000);Supplies/Furniture for the new staff($124,630);Staff Training for new SMART protocols($27,000);Administration Costs($37,500);and Indirect Cost($35,870)

Amount		Budget Account
Revenue	$ 1,250,000	# 1330-95671-99999-33116-99999
Expense	$ 1,025,000	# 1330-95671-14230-54201-99999
Expense	$ 24,630	# 1330-95671-14230-53101-99999
Expense	$ 100,000	# 1330-95671-14230-53505-99999
Expense	$ 35,870	# 1330-95671-14230-54992-99999
Expense	$ 46,739	# 1330-95671-14230-51991-99999

Funding Source	One-Time
Funding Source Type	Grant

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

Additional Budget Code: Expense – $17,761- 1330-95671-14230-52991-99999

Approvals		Additional Approvals	
Dept Head	STRATTON, JESSICA	**ACCOUNTING -**	BROWN, SKYLER
Division Director	STRATTON, JESSICA		
Accounting Manager	DUFFEY, ANDREW		
Legal	FAIRBORN, KATHERINE		
For the Mayor	PICCOLO, MIKE		

Distribution List	
grants@spokanecity.org	sbrown@spokanecity.org

Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Name and Address of Recipient:	SPOKANE, CITY OF 808 W SPOKANE FALLS BLVD
City, State and Zip:	SPOKANE, WA 99201
Recipient UEI:	PDNCLY8MYJN3

Project Title: Spokane Mobile Alternative Response Teams	**Award Number:** 15PBJA-26-GG-01135-BRND

Solicitation Title: BJA FY 2026 Invited to Apply -Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program

Federal Award Amount: $1,250,000.00	**Federal Award Date:** 9/30/26

Awarding Agency:	Office of Justice Programs Bureau of Justice Assistance
Award Type:	Initial
Funding Instrument Type:	Grant

Opportunity Category: E
Assistance Listing:
16.753 - Congressionally Recommended Awards

Project Period Start Date: 10/1/26	**Project Period End Date:** 9/30/27
Budget Period Start Date: 10/1/26	**Budget Period End Date**: 9/30/27

Project Description:

Spokane Mobile Alternative Response Teams ("SMART") Program
Spokane Mobile Alternative Response Teams (“SMART”), championed by the Spokane Police Department and Spokane Fire Department, partner with mental health clinicians in Spokane, WA to stabilize and provide intervention to people suffering from a behavioral health crisis. Trained co-deployed teams will divert individuals from arrest or hospital emergency rooms while connecting them with a broad range of services provided by community-based partners SMART teams take more time with calls than traditional police/EMS calls for service (an average of 40 minutes). During these responses, these teams develop familiarity with high-utilizers (medical system and criminal justice system) and develop strategies for serving the individual beyond the current crisis with the goal of reducing overall calls for service. The City of Spokane is requesting $1,250,000 in federal funding to bridge to long-term sustainable funding through a local public safety levy to expand our SMART program. We anticipate contracting with a local healthcare organization and hiring nine staff members to serve the project. Five as SMART Clinicians and Four as 911 Clinicians. After hiring and onboarding these staff, we will record impact through time and calls received, estimated reduction in EMS responses, and long-term sustained service use after engaging with SMART staff.

Award Letter

September 30, 2026

Dear Lisa Brown,

On behalf of the Attorney General, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by SPOKANE, CITY OF for an award under the funding opportunity entitled 2026 BJA FY 2026 Invited to Apply -Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program. The approved award amount is $1,250,000.
Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven’t already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Maureen A. Henneberg
Deputy Assistant Attorney General

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) enforces federal civil rights laws and other provisions that prohibit discrimination by recipients of federal financial assistance from OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW).

Several civil rights laws, including Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance (recipients) to give assurances that they will comply with those laws. Taken together, these and other civil rights laws prohibit recipients from discriminating in the provision of services and employment because of race, color, national origin, religion, disability, and sex or from discriminating in the provision of services on the bases of age.

Some recipients of DOJ financial assistance have additional obligations to comply with other applicable nondiscrimination provisions like the Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of religion in addition to race, color, national origin, and sex. Recipients may also have related requirements regarding the development and implementation of equal employment opportunity programs.

OCR provides technical assistance, training, and other resources to help recipients comply with civil rights obligations. Further, OCR administratively enforces civil rights laws and nondiscrimination provisions by investigating DOJ recipients that are the subject of discrimination complaints. In addition, OCR conducts compliance reviews of DOJ recipients based on regulatory criteria. These investigations and compliance reviews permit OCR to evaluate whether

DOJ recipients are providing services to the public and engaging in employment practices in a nondiscriminatory manner.

For more information about OCR, your civil rights and nondiscrimination responsibilities, how to notify your employees or beneficiaries of their civil rights protections and responsibilities and how to file a complaint, as well as technical assistance, training, and other resources, please visit www.ojp.gov/program/civil-rights-office/outreach. If you would like OCR to assist you in fulfilling your civil rights or nondiscrimination responsibilities, please contact us at askOCR@ojp.usdoj.gov or www.ojp.gov/program/civil-rights-office/about#ocr-contacts.

Memorandum Regarding NEPA

NEPA Letter Type

OJP - Ongoing NEPA Compliance Incorporated into Further Developmental Stages

NEPA Letter

All BJA awards are subject to the National Environmental Policy Act (NEPA, 42 U.S.C. 4321 et seq.) and other related federal laws (including the National Historic Preservation Act), if applicable. Award recipients (and subrecipients, as applicable) must support BJA's compliance with NEPA by providing details about their project, its location, and any resources that might be affected. BJA complies with NEPA (and other related federal laws) for an award-funded activity by evaluating the environmental impacts of the activity in one of three levels of analysis: a Categorical Exclusion (CATEX), an Environmental Assessment (EA), or an Environmental Impact Statement (EIS). See

https://bja.ojp.gov/funding/nepa-guidance for additional information regarding NEPA implementation.

Carefully review the conditions on this award for information about any requirements specific to NEPA compliance for this award.

After completion of any required environmental analysis, throughout the term of this award the recipient must inform BJA of (1) any change(s) that it is considering making to the previously assessed activity that may be relevant to environmental impact; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient may not implement a proposed change or new activity until BJA, with the assistance of the recipient, has determined whether the proposed change or new activity (or changed circumstances) will require additional review under NEPA. Approval for implementation will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under an approved environmental impact review process.

Questions about NEPA compliance may be directed to your grant manager.

NEPA Coordinator

First Name	Middle Name	Last Name
Chris	no value	Casto

Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name

UEI
PDNCLY8MYJN3

Street 1
808 W SPOKANE FALLS BLVD

Street 2

City
SPOKANE

State/U.S. Territory
Washington

Zip/Postal Code
99201

Country
United States

County/Parish

Province

Award Details

Federal Award Date
9/30/26

Award Type
Initial

Award Number
15PBJA-26-GG-01135-BRND

Supplement Number
00

Federal Award Amount
$1,250,000.00

Funding Instrument Type
Grant

Assistance Listing Number	Assistance Listings Program Title
16.753	Congressionally Recommended Awards

Statutory Authority

Department of Justice Appropriations Act, 2026 (Pub. L. No. 119-74, 140 Stat. 5, 30- 31, para. 1(O))

[ ] *I have read and understand the information presented in this section of the Federal Award Instrument.*

Project Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Solicitation Title
2026 BJA FY 2026 Invited to Apply -Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program

Awarding Agency
OJP

Program Office
BJA

Application Number
GRANT14721116

Grant Manager Name	Phone Number	E-mail Address
Latanza Wilson	202-598-9686	Latanza.Wilson@usdoj.gov

Project Title
Spokane Mobile Alternative Response Teams

Performance Period Start Date	Performance Period End Date
10/01/2026	09/30/2027

Budget Period Start Date	Budget Period End Date
10/01/2026	09/30/2027

Project Description

Spokane Mobile Alternative Response Teams ("SMART") Program
Spokane Mobile Alternative Response Teams (“SMART”), championed by the Spokane Police Department and Spokane Fire Department, partner with mental health clinicians in Spokane, WA to stabilize and provide intervention to people suffering from a behavioral health crisis. Trained co-deployed teams will divert individuals from arrest or hospital emergency rooms while connecting them with a broad range of services provided by community-based partners SMART teams take more time with calls than traditional police/EMS calls for service (an average of 40 minutes). During these responses, these teams develop familiarity with high-utilizers (medical system and criminal justice system) and develop strategies for serving the individual beyond the current crisis with the goal of reducing overall calls for service. The City of Spokane is requesting $1,250,000 in federal funding to bridge to long-term sustainable funding through a local public safety levy to expand our SMART program. We anticipate contracting with a local healthcare organization and hiring nine staff members to serve the project. Five as SMART Clinicians and Four as 911 Clinicians. After hiring and onboarding these staff, we will record impact through time and calls received, estimated reduction in EMS responses, and long-term sustained service use after engaging with SMART staff.

[ ] *I have read and understand the information presented in this section of the Federal Award Instrument.*

Financial Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

The recipient budget is currently under review.

[ ] *I have read and understand the information presented in this section of the Federal Award Instrument.*

Award Conditions

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Condition 1
Compliance with general appropriations-law restrictions on the use of federal funds (FY 2025)
The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at https://ojp.gov/funding/Explore/FY25AppropriationsRestrictions.htm, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

Condition 2
Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38.

Among other things, 28 C.F.R. Part 38 states that recipients may not use direct Federal financial assistance from the Department of Justice to support or engage in any explicitly religious activities except when consistent with the Establishment Clause of the First Amendment to the U.S. Constitution and any other applicable requirements. An organization receiving Federal financial assistance also may not, in providing services funded by the Department of Justice or in outreach activities related to such services, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations. In addition, Part 38 states that a faith-based organization that participates in a Department of Justice funded program retains its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law.

Recipients and subrecipients that provide social services under this award must give written notice to beneficiaries and prospective beneficiaries prior to the provision of services (if practicable) which shall include language substantially similar to the language in 28 CFR Part 38, Appendix C, sections (1) through (4). A sample written notice may be found at https://www.ojp.gov/program/civil-rights-office/partnerships-faith-based-and-other-neighborhood-organizations.

In certain instances, a faith-based or religious organization may be able to take religion into account when making hiring decisions, provided it satisfies certain requirements. For more information, see “Nondiscrimination provisions and the Religious Freedom Restoration Act,” accessible at https://www.ojp.gov/funding/explore/legaloverview2025/civilrightsrequirements.

Condition 3
Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

Condition 4
All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for

authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP website at https://ojp.gov/funding/Explore/SubawardAuthorization.htm (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

Condition 5
Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold, as set forth in the Federal Acquisition Regulations (FAR). See the definition of simplified acquisition threshold in the FAR at 48 CFR part 2, subpart 2.1. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP website at https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed Simplified Acquisition Threshold)), and are incorporated by reference here.

Condition 6
Federal Civil Rights and Nondiscrimination Laws (certification)

The recipient agrees that its compliance with all applicable Federal civil rights and nondiscrimination laws is material to the government's decision to make this award and any payment thereunder, including for purposes of the False Claims Act (31 U.S.C. 3729-3730 and 3801-3812), and, by accepting this award, certifies that it does not operate any programs (including any such programs having components relating to diversity, equity, and inclusion) that violate any applicable Federal civil rights or nondiscrimination laws.

Condition 7
Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that a legal notice regarding award requirements is necessary or that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such notice or exception regarding enforcement, including any such notice or exception made during the period of performance, is (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqts.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

Condition 8
Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

Condition 9
Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements"), including, without limitation, the provisions regarding termination in 2 C.F.R. 200.340, apply to this award from OJP.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at https://ojp.gov/funding/Part200UniformRequirements.htm.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

Condition 10
Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at https://oig.justice.gov/hotline/contact-grants.htm (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Fraud Detection Office, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at https://oig.justice.gov/hotline.

Condition 11
Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

Condition 12
Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

Condition 13
Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

Condition 14
Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at https://ojp.gov/financialguide/DOJ/index.htm), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

Condition 15
Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including 28 C.F.R. § 42.106(d), 28 C.F.R. § 42.405(c), and 28 C.F.R. § 42.505(f), which contain notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

Condition 16
Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at https://ojp.gov/funding/Explore/Interact-Minors.htm

(Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

Condition 17
Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

Condition 18
Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (https://www.e-verify.gov/) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

Condition 19
Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

Condition 20
Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

Condition 21
Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

Condition 22
OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees.

Condition 23
Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

Condition 24
Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2022, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period

of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after January 1, 2022, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at https://onlinegfmt.training.ojp.gov/. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

Condition 25
Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

Condition 26
Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

Condition 27
Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

Condition 28
Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at https://www.sam.gov/. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at https://ojp.gov/funding/Explore/SAM.htm (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

Condition 29
Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

Condition 30
Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

Among other items, 28 C.F.R. § 54.140 contains notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

Condition 31
The recipient understands that, in accepting this award, the Authorized Representative declares and certifies, among other things, that he or she possesses the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accepts (or adopts) all material requirements that relate to conduct throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

Condition 32
Verification and updating of recipient contact information

The recipient must verify its Grant Award Administrator, Financial Manager, and Authorized Representative contact information in JustGrants, including telephone number and e-mail address. If any information is incorrect or has changed, the award recipient’s Entity Administrator must make changes to contact information through DIAMD. Instructions on how to update contact information in JustGrants can be found at https://justicegrants.usdoj.gov/training/training-entity-management.

Condition 33
FFATA reporting: Subawards and executive compensation
The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of $30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated

executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are set forth in 2 C.F.R. part 170, Appendix A (“Award Term”) and are incorporated by reference here.
This condition, including its reporting requirement, does not apply to-- (1) an award of less than $30,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
Note: In early March 2025, the reporting system that had been used for subaward reporting, the FFATA (Federal Funding Accountability and Transparency Act) Subaward Reporting System (FSRS) was retired and functionality moved to SAM.gov. For more information, including steps on how to connect your FSRS account to SAM.gov, visit https://sam.gov/fsrs.

Condition 34
The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

Condition 35
Any publication (e.g., curricula, training materials, publications, reports, videos, or any other written, web-based, or audio-visual, or other materials) funded in whole or in part under this award, (with the exception of press releases, websites, and mobile applications), shall contain the following statement: “This project was supported by Grant No. <Award_Number> awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice."

Any website or mobile application that is funded in whole or in part under this award must include the following statement where most practicable: "This website [or application] was supported by Grant No. <Award_Number> awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this website [or application] (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible. The statement may also be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

Upon specific request by BJA, the recipient must submit to BJA for review and approval (or, for recipients or subrecipients that are institutions of higher education, review and comment) any publication or product developed under this award at least 30 working days prior to the targeted dissemination date.

The current edition of the DOJ Grants Financial Guide provides additional guidance on allowable printing and publication activities.

Condition 36
Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23 for any applicable project.

Condition 37
The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

Condition 38
Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

Condition 39
Compliance with 28 C.F.R. Part 23

With respect to any information technology system funded or supported by funds under this award, the recipient (and any subrecipient at any tier) must comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 34 U.S.C. 10231(c)-(d). The recipient may not satisfy such a fine with federal funds.

Condition 40
Justice Information Sharing

Information sharing projects funded under this award must comply with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) must conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https://bja.ojp.gov/program/it/gsp-grant-condition. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

Condition 41
Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to determine if any of the following activities will be funded by the grant prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA, and follow instructions regarding NEPA compliance.

The activities covered by this condition are:

a. New construction;
b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments;
e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories; and
f. Any extraordinary or unusual project with potential to have a significant environmental impact.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA.

Condition 42
The recipient shall ensure that each DNA analysis conducted under this award will be performed either (1) by

accredited government-owned laboratories, or (2) through an accredited fee-for-service vendor. The accreditation must be by an accrediting body that is a signatory to an internationally recognized arrangement and that offers accreditation to forensic science conformity assessment bodies using an accreditation standard that is recognized by that internationally recognized arrangement. Any laboratory conducting STR, Y-STR, or mitochondrial DNA testing undergo external audits not less than once every 2 years that demonstrate compliance with the DNA Quality Assurance Standards established by the Director of the Federal Bureau of Investigation.

If award funds are used for DNA testing of evidentiary materials, recipients shall ensure that any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS, and, where applicable, uploaded to the National DNA Index System (NDIS). Award funds may be used for forensic genetic genealogy in accordance with United States Department of Justice Interim Policy Forensic Genealogical DNA Analysis and Searching and program requirements. With the exception of Forensic Genetic Genealogy, no profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS. Booking agencies should work with their state CODIS agency to ensure all requirements are met for participation in Rapid DNA (see National Rapid DNA Booking Operational Procedures Manual).

The recipient shall ensure that each DNA analysis conducted and each DNA profile generated under this award, and each stored DNA sample that results from this award, are maintained in accordance with any applicable federal privacy requirements and restrictions on disclosure.

Condition 43
Recipients utilizing award funds for forensic genealogy testing must adhere to the United States Department of Justice Interim Policy Forensic Genealogical DNA Analysis and Searching (https://www.justice.gov/olp/page/file/1204386/download), and must collect and report the metrics identified in Section IX of that document to BJA.

Condition 44
Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards, and is listed on the NIJ Compliant Body Armor Model List. In addition, ballistic-resistant and stab-resistant body armor purchased must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information and the NIJ Compliant Body Armor List may be found by following the links located on the NIJ Body Armor page: https://nij.ojp.gov/topics/equipment-and-technology/body-armor. In addition, if the recipient uses funds under this award to purchase body armor, the recipient is strongly encouraged to have a "mandatory wear" policy in effect. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

Condition 45
Body-worn cameras, policies and procedures

In accepting this award, the recipient agrees not to use award funds for purchases of body-worn cameras or related expenses for any agency unless that agency has policies and procedures in place that reinforce appropriate agency Use of Force policies and training and address technology usage, evidence acquisition, data storage and retention, as well as privacy issues, accountability and discipline.

Condition 46
As of the first day of the period of performance for the award, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum, all applicable withholding conditions are removed by OJP (via an Award Condition Modification (ACM)).

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding condition through an Award Condition Modification (ACM), the recipient is authorized to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award

acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

Condition 47
No funds may be used for UAS except with express prior approval from BJA. To request such approval, the recipient (or subrecipient, at any tier) must submit to BJA a written certification that, among other things, certifies that only UAS verified by the Defense Contract Monitoring Agency's "Blue UAS Cleared List" or any successor list (available at https://bluelist.appsplatformportals.us/) as not manufactured by a "covered foreign entity" may be purchased or operated under the federal award and, further, that no modifications or additional accessories may be introduced to the UAS funded by the award. The purchased UAS may not be used to process, store, or transmit Federal information. The recipient (or subrecipient) also must assure BJA that it has sufficient policies and procedures regarding privacy, civil liberties, and information technology cybersecurity related to the operation of the UAS. Finally, the recipient (or subrecipient) may be required to provide additional documentation to verify purchase and the related policies for the UAS. Funds proposed for the purchase of UAS may be withheld, pending confirmation of compliance with the terms of this award. Additional information and the required certification form may be found here: https://bja.ojp.gov/funding/uas.

Condition 48
No funds may be used for C-UAS except with express prior approval from BJA. To request such approval, the recipient (or subrecipient, at any tier) must submit to BJA a written certification that, among other things, certifies that any C-UAS purchased with award funds will only be procured and used in compliance with all applicable federal, state, and local laws and regulations, including criminal, surveillance, aviation, and communications laws. Any C-UAS purchased with award funds will be included on the list of technologies established by subsection (d)(2)(A)(iii) section 210G of the Homeland Security Act of 2002 (6 U.S.C. 124n(d)(2)(A)(iii)) to exercise the authority granted under subsection (a)(2) of such section. The certification also requires that the award recipient consult qualified legal counsel to review the proposed purchase and operation of C-UAS, and that the recipient will complete required trainings and obtain all required approvals, certifications, licenses, and authorizations prior to deployment, and will coordinate with relevant authorities as required. The recipient (or subrecipient) also must assure BJA that it has sufficient policies and procedures regarding privacy, civil liberties, and information technology cybersecurity related to the operation of the C-UAS. Finally, the recipient (or subrecipient) may be required to provide additional documentation to verify purchase and the related policies for the C-UAS. Funds proposed for the purchase of C-UAS may be withheld, pending confirmation of compliance with the terms of this award. Additional information and the required certification form may be found here: https://bja.ojp.gov/funding/uas.

Condition 49
Limit on use of grant funds for recipients' employees' salaries

With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

Condition 50
Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil,

criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP website at https://ojp.gov/funding/FAPIIS.htm (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

Condition 51
The recipient's budget (and budget narrative) is pending clearance by OJP.

Prior to budget clearance (and unless there is a more restrictive condition on this award, in which case the terms of that more restrictive condition apply): The recipient may not drawdown more than 10% of the award. Pre-clearance obligations, expenditures, and drawdowns may be disallowed if not in compliance with program requirements.

The recipient should be judicious in using award funds prior to budget clearance. Generally, OJP expects that recipients (depending on the specific project scope) may need to advertise for award-funded positions, pay personnel and fringe benefits for positions budgeted under the award, plan for project activities, attend training and pay training-related travel needed to begin the project, and engage in other limited activities conducted by recipient staff (i.e., generally not requiring a subaward or procurement contract under an award).

OJP will issue an Award Condition Modification upon budget clearance.

Condition 52
Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: information-communication restrictions
SCOPE. This condition applies throughout the entire award period of performance. Its provisions must be among those included in any subaward (at any tier).
1. Throughout the entire award period of performance, no State or local government entity, -agency, or -official may use funds under this award (including under any subaward, at any tier) to prohibit or in any way restrict—
(1) any government entity or -official from sending or receiving information regarding citizenship or immigration status to or from DHS; or
(2) a government entity or agency from sending, requesting or receiving, or exchanging information regarding immigration status to, from, or with DHS, or from maintaining such information.
Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.
2. With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), throughout the entire award period of performance, no State or local government entity, agency, or official may implement an “information-communication restriction.”
3. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.
4. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State or local government incurs to implement this condition.
5. Rules of Construction.
A. For purposes of this condition:
(1) "State" and "local government" include any agency or other entity thereof, but not any public institution of higher education or Indian tribe.
(2) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).
(3) "Immigration status" means what it means under 8 U.S.C. 1373 and 8 U.S.C. 1644; and terms that are defined in 8 U.S.C. 1101 mean what they mean under that section 1101, except that "State" also includes American Samoa.
(4) “DHS” means the U.S. Department of Homeland Security.
B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.
C. This condition shall be enforceable to the extent that it does not otherwise contravene any express requirement of any federal law, or of any judicial ruling, governing or applicable to the award.

Condition 53
Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: No public disclosure of certain law-enforcement-sensitive information

SCOPE. This condition applies throughout the entire award period of performance. Its provisions must be among those included in any subaward (at any tier).
1. No use of funds to interfere: No public disclosure of federal law-enforcement information in order to conceal, harbor, or shield.
Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no State or local government entity, agency, or official (including a government-contracted correctional facility) may use funds under this award to make any public disclosure of any federal law-enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12—without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).
2. Noninterference: No public disclosure of federal law-enforcement information in order to conceal, harbor, or shield within the funded “program or activity.”
With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), and consistent with federal law as cited in para. 1 of this condition, no State or local government entity, agency, or official (including a government-contracted correctional facility) within the funded program or activity may make any public disclosure of any federal law-enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12—without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).
3. Monitoring. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.
4. Allowable costs. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.
5. Rules of construction.
A. For purposes of this condition—
(1) the term "alien" means what it means under section 101 of the Immigration and Nationality Act (see 8 U.S.C. 1101(a)(3));
(2) the term "federal law-enforcement information" means law-enforcement-sensitive information communicated or made available, by the federal government, to a State or local government entity, agency, or official, through any means, including, without limitation—
(a) through any database,
(b) in connection with any law enforcement partnership or task-force,
(c) in connection with any request for law enforcement assistance or -cooperation, or
(d) through any deconfliction (or courtesy) notice of planned, imminent, commencing, continuing, or impending federal law enforcement activity;
(3) the term "law-enforcement-sensitive information" means records or information compiled for any law-enforcement purpose; and
(4) the term "public disclosure" means any communication or release other than one—
(a) within the recipient, or
(b) to any subrecipient (at any tier) that is a government entity.
B. This condition shall be enforceable to the extent that it does not otherwise contravene any express requirement of any federal law, or of any judicial ruling, governing or applicable to the award.
C. The "Rules of Construction" set out in the "Noninterference (with award funds and within the funded "program or activity") with federal law enforcement: information-communication restrictions; ongoing compliance" award condition are incorporated by reference as though set forth here in full.

[ ] *I have read and understand the information presented in this section of the Federal Award Instrument.*

Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official	Name of Approving Official	Signed Date And Time
Deputy Assistant Attorney General	Maureen A. Henneberg	9/29/26 10:43 PM

Authorized Representative

☐ Declaration and Certification

Entity Acceptance

Title of Authorized Entity Official
no value

Signed Date And Time
no value

Agenda Sheet for City Council:

Committee: Date: N/A

Committee Agenda type:

Council Meeting Date: 11/11/2026

Date Rec'd	8/10/2026
Clerk's File #	CPR 2026-0002
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	ACCOUNTING
Contact Name/Phone	JUAN D 625-6005
Contact E-Mail	JDRENGIFO@SPOKANECITY.ORG
Agenda Item Type	Claim Item
Council Sponsor(s)	
Sponsoring at Administrators Request	NO
Lease? NO	**Grant Related?** NO / **Public Works?** NO
Agenda Item Name	5600-CLAIMS-2026

Agenda Wording

Report of the Mayor of pending claims & payments of previously approved obligations through: 10/30/2026. Total $14,998,149.80 with Parks & Library Claims being approved by their respective boards. Claims excluding Parks & Library Total $14,654,140.19.

Summary (Background)

Pages 1-36 Check numbers: 623194-623350 Credit Card numbers: 003733-003766 ACH payment numbers: 158126-158396 On file for review in City Clerks Office: 36 Page listing of Claims

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Expense	**$** 14,654,140.19	**#** Various
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source

Funding Source Type Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	LIPPS, JOSH		
Division Director	STRATTON, JESSICA		
Accounting Manager			
Legal			
For the Mayor			

Distribution List

ACCOUNTSPAYABLE@SPOKANECITY.ORG	

REPORT: PG3620 DATE: 11/02/26
SYSTEM: FMSAP APPROVAL FUND SUMMARY TIME: 08:09
USER: MANAGER PAGE: 1
RUN NO: 48

FUND	FUND NAME	AMOUNT
0100	GENERAL FUND	1,089,217.13
1100	STREET FUND	342,714.16
1200	CODE ENFORCEMENT FUND	35,210.79
1300	LIBRARY FUND	50,930.49
1360	GENERAL FUND GRANTS	0.00
1380	SPOKANE SAFE STREETS FOR ALL	145.00
1390	URBAN FORESTRY FUND	623.98
1400	PARKS AND RECREATION FUND	78,213.87
1430	GRANTS OPERATIONS	6,114.04
1440	FIRE GRANTS MISCELLANEOUS	8.98
1460	PARKING METER REVENUE FUND	9,186.65
1510	SPOKANE UNITED 911 NETWORK	37,777.79
1560	FORFEITURES & CONTRIBUTION FND	57,143.50
1620	PUBLIC SAFETY & JUDICIAL GRANT	290,386.86
1680	HOUSING AND HOMELESS SERVICES	9,759.71
1940	CHANNEL FIVE EQUIPMENT RESERVE	5,177.07
1950	PARK CUMULATIVE RESERVE FUND	2,864.00
1970	SPOKANE FIRE DEPARTMENT	1,921,787.56
3160	GENERAL CAPITAL IMPROVEMENTS	2,295.50
3200	ARTERIAL STREET FUND	486,933.48
4100	WATER & HYDROELECTRIC SERVICES	653,103.02
4250	INTEGRATED CAPITAL MANAGEMENT	312,340.85
4300	WASTEWATER MANAGEMENT FUND	410,279.75
4480	SOLID WASTE FUND	2,449,459.36
4600	GOLF FUND	12,083.35
4700	DEVELOPMENT SERVICES	60,003.41
5100	FLEET SERVICES FUND	647,224.74
5110	FLEET SVCS EQUIP REPL FUND	9,301.34
5200	PUBLIC WORKS AND UTILITIES	40,278.37
5300	IT FUND	140,690.16
5500	PURCHASING AND CONTRACTS	6,362.56
5600	ACCOUNTING SERVICES	26,215.54
5700	SPOKANE 311	7,151.85
5750	OFFICE OF PERFORMANCE MGMT	4,771.89
5800	RISK MANAGEMENT FUND	117,458.16
5810	WORKERS' COMPENSATION FUND	18,031.49
5820	UNEMPLOYMENT COMPENSATION FUND	58,314.25
5830	EMPLOYEES BENEFITS FUND	879,242.13
5900	FACILITIES MANAGEMENT FUND OPS	76,226.51
5901	ASSET MANAGEMENT FUND CAPITAL	35,609.74
5903	PROPERTY ACQUISITION FIRE	80,357.61
6060	EMPLOYEES' RETIREMENT FUND	2,779.62
6070	FIREFIGHTERS' PENSION FUND	30,218.85
6080	POLICE PENSION FUND	15,541.93
6230	BUILDING CODE RECORDS MGMT	5,936.50
6250	MUNICIPAL COURT	75,436.88
6730	PARKING & BUSINESS IMPROV DIST	39.35
6960	SALARY CLEARING FUND NEW	3,670,002.56
	TOTAL:	14,270,952.33

REPORT: PG3630
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 48

DATE: 11/02/26
TIME:
PAGE: 1

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0020 - NONDEPARTMENTAL

CSRM PROS 945 ELDERBERRY DR	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00623333	141.00
K & L GATES LLP	LEGAL SERVICES ACH PMT NO. - 80158312	105.30
SPOKANE COUNTY TREASURER	CONTRACTUAL SERVICES ACH PMT NO. - 80158174	133,072.65
S&S REMODELS LLC 1116 E 30TH AVE APT 27	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00623291	141.00
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00623310	9.70-
TOTAL FOR 0020 - NONDEPARTMENTAL		133,450.25

0030 - OFFICE OF POLICE OMBUDS

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80158357	65.75
NATIONAL ASSN FOR CIVILIAN OVERSIGHT OF LAW ENFORCEMENT	PROFESSIONAL SERVICES ACH PMT NO. - 80158163	9,040.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	1,102.32
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	1,585.02
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80158178	85.76
TOTAL FOR 0030 - OFFICE OF POLICE OMBUDS		11,878.85

0100 - GENERAL FUND

AVEY CONSTRUCTION GROUP LLC 7612 N AUSTIN RD	PERMIT REFUNDS PAYABLE CHECK NO. - 00623332	61.50
BERK CONSULTING INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80158134	10,601.05

PUROCLEAN OF REDMOND 20109 144TH AVE NE	PERMIT REFUNDS PAYABLE CHECK NO. - 00623301	159.90
SIMPLIFILE LC	DUE TO OTHER GOVERNMENTAL UNIT ACH PMT NO. - 80158333	1,517.50
US BANK P CARD PAYMENTS	PCARD ADVANCE PYMT REC ACH PMT NO. - 80158213	67,709.07

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRAVEL CARD	TRAVEL CARD ADVANCE PYMT ACH PMT NO. - 80158212	2,136.61
TOTAL FOR 0100 - GENERAL FUND		82,185.63

0230 - CIVIL SERVICE

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80158142	226.94
PAXTON POWELL	LOCAL MILEAGE CHECK NO. - 00623308	115.52
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	3,811.78
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	5,572.31
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80158342	125.77
TOTAL FOR 0230 - CIVIL SERVICE		9,852.32

0260 - OFFICE OF THE CITY CLERK

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	1,976.50
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	2,842.00
TOTAL FOR 0260 - OFFICE OF THE CITY CLERK		4,818.50

0320 - COUNCIL

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	

% FIRST NATIONAL BANK OF MD	CHECK NO. - 00623329	475.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	3,800.55
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	5,432.54
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80158342	560.58
TOTAL FOR 0320 - COUNCIL		10,268.67

0330 - COMMUNICATIONS & MARKETING

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

KEY CODE MEDIA INC ABS WASHINGTON	CONTRACTUAL SERVICES ACH PMT NO. - 80158368	2,072.90
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	3,239.42
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	4,294.49
TOTAL FOR 0330 - COMMUNICATIONS & MARKETING		9,606.81

0370 - ENGINEERING SERVICES

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80158357	723.80
THOMAS DEAN & HOSKINS INC	CONTRACTUAL SERVICES CREDIT CARD PMT NO. - 70003739	3,823.73
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	15,759.34
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	22,741.84
VESTIS GROUP INC DBA VESTIS SERVICES INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80158395	39.00
TOTAL FOR 0370 - ENGINEERING SERVICES		43,087.71

0380 - TRANSPORTATION & SUSTAINABILIT

US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS (CITY)	CHECK NO. - 00623344	507.28
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	729.43
TOTAL FOR 0380 - TRANSPORTATION & SUSTAINABILIT		1,236.71

0410 - FINANCE AND ADMINISTRATION

US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00623310	1,939.44
US BANK	EARNINGS CREDIT	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00623310	1,066.82-
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	4,153.68
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	5,797.96

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0410 - FINANCE AND ADMINISTRATION		10,824.26

0450 - HOUSING AND HUMAN SERVICES

US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	795.59
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	1,144.00
TOTAL FOR 0450 - HOUSING AND HUMAN SERVICES		1,939.59

0470 - ARTS, CULTURE, & HISTORIC PRES

SIMPLIFILE LC	LEGAL SERVICES	
	ACH PMT NO. - 80158333	28.30
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	939.25
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	1,350.54
TOTAL FOR 0470 - ARTS, CULTURE, & HISTORIC PRES		2,318.09

0480 - OFFICE OF CIVIL RIGHTS

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	1,095.68
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	653.49
TOTAL FOR 0480 - OFFICE OF CIVIL RIGHTS		1,749.17

0500 - OFFICE OF THE CITY ATTORNEY

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80158142	422.54
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	OPERATING SUPPLIES ACH PMT NO. - 80158194	26.25
LEGAL DEPT IMPREST FUND	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00623339	24.00
THOMSON WEST WEST PUBLISHING PAYMENT CTR	PUBLICATIONS CREDIT CARD PMT NO. - 70003759	8,277.72
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	11,341.58

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	15,002.21
VESTIS GROUP INC DBA VESTIS SERVICES INC	OPERATING SUPPLIES ACH PMT NO. - 80158343	17.98
TOTAL FOR 0500 - OFFICE OF THE CITY ATTORNEY		35,112.28

0520 - OFFICE OF THE MAYOR

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00623329	100.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	3,367.08
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	3,512.96
TOTAL FOR 0520 - OFFICE OF THE MAYOR		6,980.04

0550 - NEIGHBORHOOD SERVICES

AUDUBON DOWNRIVER NEIGHBORHOOD COUNCIL	CONTRACTUAL SERVICES CHECK NO. - 00623283	829.76
BILL DOLEY 1212 EAST 18TH AVENUE	CONTRACTUAL SERVICES CHECK NO. - 00623302	142.37
EMERSON GARFIELD NEIGHBORHOOD C/O SCCU	CONTRACTUAL SERVICES CHECK NO. - 00623303	664.64
KATHERINE SCHNEIDER 103 WEST EUCLID AVE	CONTRACTUAL SERVICES CHECK NO. - 00623304	185.36
LAURA L JOHNSON	CONTRACTUAL SERVICES CHECK NO. - 00623331	1,688.11
RANDY MCGLENN II 1907 W SUMMITT PARKWAY #206	CONTRACTUAL SERVICES CHECK NO. - 00623305	185.36
SOUTHGATE NEIGHBORHOOD COUNCIL	CONTRACTUAL SERVICES ACH PMT NO. - 80158381	102.27
SUSAN R. ARNESEN 3308 W ROSAMOND AVE	CONTRACTUAL SERVICES CHECK NO. - 00623306	253.87
TINA M LUERSSEN	CONTRACTUAL SERVICES CHECK NO. - 00623341	786.29
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	1,267.70
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	1,825.38

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80158178	85.70

TOTAL FOR 0550 - NEIGHBORHOOD SERVICES 8,016.81

0560 - MUNICIPAL COURT

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80158357	712.46
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80158249	127.80
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00623329	200.00
JENNY TUPPER	INTERPRETER COSTS	

DBA INTERPRETER SERVICES LLC	ACH PMT NO. - 80158154	3,000.00
JRM ENTERPRISES INC DBA PROFESSIONAL LANGUAGE	INTERPRETER COSTS ACH PMT NO. - 80158311	3,475.00
NONICA ANDREW DBA MARSHALLESE INTERPRETING SERVICES	INTERPRETER COSTS ACH PMT NO. - 80158162	6,322.00
TAISIA MOGA	INTERPRETER COSTS CHECK NO. - 00623342	140.00
THOMSON WEST WEST PUBLISHING PAYMENT CTR	PUBLICATIONS CREDIT CARD PMT NO. - 70003766	1,549.23
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00623310	755.15
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	10,907.73
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	15,861.66
VALLEY EMPIRE COLLECTION	CASH OVER/SHORT CHECK NO. - 00623311	59.40
TOTAL FOR 0560 - MUNICIPAL COURT		43,110.43

0570 - OFFICE OF HEARING EXAMINER

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	529.14
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	760.85
TOTAL FOR 0570 - OFFICE OF HEARING EXAMINER		1,289.99

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0580 - FAMILY AND YOUTH SERVICES

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	312.25
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	448.98
TOTAL FOR 0580 - FAMILY AND YOUTH SERVICES		761.23

0620 - HUMAN RESOURCES

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	3,269.39
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	4,775.96
TOTAL FOR 0620 - HUMAN RESOURCES		8,045.35

0650 - PLANNING SERVICES

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	3,965.10
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	5,750.71
TOTAL FOR 0650 - PLANNING SERVICES		9,715.81

0680 - POLICE

ANNELISE PIETENPOL	PER DIEM ACH PMT NO. - 80158225	360.00
AT&T MOBILITY	CELL PHONE CHECK NO. - 00623208	8,062.58
AT&T MOBILITY	MISC SERVICES/CHARGES CHECK NO. - 00623208	220.00
BEACON SERVICE INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80158132	708.27
CENTURYLINK	TELEPHONE CHECK NO. - 00623325	226.90
CESTNIK, BRIAN D	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00623326	222.16
COMCAST	IT/DATA SERVICES CHECK NO. - 00623211	2,017.97

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

DAVID W SINGLEY	PER DIEM ACH PMT NO. - 80158227	360.00
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80158148	15.32
GALLS LLC	CLOTHING	

	CREDIT CARD PMT NO. - 70003743	12,687.26
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	ALARM/SECURITY SERVICES ACH PMT NO. - 80158363	70.00
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	OPERATING SUPPLIES ACH PMT NO. - 80158194	52.50
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00623329	103,741.78
KEVIN HALL	PER DIEM ACH PMT NO. - 80158222	360.00
LOOMIS ARMORED US INC	CONTRACTUAL SERVICES ACH PMT NO. - 80158370	1,088.84
PS2 GROUP LLC	OPERATING SUPPLIES ACH PMT NO. - 80158377	312.58
RENCORP REALTY LLC	OPERATING RENTALS/LEASES ACH PMT NO. - 80158168	30,994.00
SPOKANE COUNTY TREASURER	SPOKANE COUNTY ACH PMT NO. - 80158210	1,016.90
SPOKANE ENVELOPE LLC DBA ALLIED ENVELOPE	OFFICE SUPPLIES ACH PMT NO. - 80158346	682.64
STACY L CARR	PER DIEM CHECK NO. - 00623209	414.00
TEEL INC dba TEEL TCHNOLOGIES	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80158389	8,000.00
TIM SCHWERING	PER DIEM ACH PMT NO. - 80158226	230.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00623310	384.71
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00623310	3.96-
US BANK POLICE ADVANCE TRAVEL	PER DIEM ACH PMT NO. - 80158214	5,426.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	51,543.47
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	23,604.41

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

VESTIS GROUP INC	LAUNDRY/JANITORIAL SERVICES	

DBA VESTIS SERVICES INC	ACH PMT NO. - 80158395	1,210.80
WA ASSN OF SHERIFFS & POLICE CHIEFS	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00623345	75.00
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	728.00
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00623349	353,930.55
TOTAL FOR 0680 - POLICE		608,742.68

0690 - COMMUNITY JUSTICE SERVICES

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80158357	224.14
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	6,915.58
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	9,996.65
TOTAL FOR 0690 - COMMUNITY JUSTICE SERVICES		17,136.37

0700 - PUBLIC DEFENDER

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80158357	204.67
SPOKANE COUNTY BAR ASSN SPOKANE COUNTY COURTHOUSE	OPERATING SUPPLIES CHECK NO. - 00623217	108.01
THE LAW OFFICE OF KIEL A FREY	LEGAL SERVICES ACH PMT NO. - 80158315	7,050.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	7,151.99
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	9,505.32
TOTAL FOR 0700 - PUBLIC DEFENDER		24,019.99

0750 - COMMUNITY/ECONOMIC DEV SVC

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	1,255.12
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	1,814.47

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0750 - COMMUNITY/ECONOMIC DEV SVC		3,069.59

1100 - STREET FUND

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80158230	54.55
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80158183	275,757.41
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80158183	176.35
CENTURYLINK	TELEPHONE CHECK NO. - 00623210	165.74
COFFMAN ENGINEERS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80158241	4,646.50
ERGON ASPHALT & EMULSIONS INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80158191	1,710.69
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80158361	3,483.00
SPECIALTY MOBILE MIX INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80158384	981.90
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	23,006.77
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	32,661.06
VESTIS GROUP INC DBA VESTIS SERVICES INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80158395	70.19
TOTAL FOR 1100 - STREET FUND		342,714.16

1200 - CODE ENFORCEMENT FUND

NORTH COUNTRY SERVICES LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80158374	12,526.91
SHERWIN WILLIAMS CO	OPERATING SUPPLIES ACH PMT NO. - 80158331	774.02
SIMPLIFILE LC	LEGAL SERVICES ACH PMT NO. - 80158333	5,291.32
US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS (CITY)	CHECK NO. - 00623344	6,553.46
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	9,765.13

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80158178	299.95
TOTAL FOR 1200 - CODE ENFORCEMENT FUND		35,210.79

1300 - LIBRARY FUND

US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00623310	235.76
US BANK	EARNINGS CREDIT	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00623310	8.65-
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	21,473.54
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	29,229.84
TOTAL FOR 1300 - LIBRARY FUND		50,930.49

1360 - GENERAL FUND GRANTS

BERK CONSULTING INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80158134	10,601.05
BERK CONSULTING INC	GRANT CASH PASS THRU ACCOUNT	
	ACH PMT NO. - 80158134	10,601.05-
TOTAL FOR 1360 - GENERAL FUND GRANTS		0.00

1380 - SPOKANE SAFE STREETS FOR ALL

GENUINE PARTS COMPANY	PHOTO RED FINES	
501 N FREYA ST	CHECK NO. - 00623223	145.00
TOTAL FOR 1380 - SPOKANE SAFE STREETS FOR ALL		145.00

1390 - URBAN FORESTRY FUND

US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS (CITY)	CHECK NO. - 00623344	255.08
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	368.90
	TOTAL FOR 1390 - URBAN FORESTRY FUND	623.98

1400 - PARKS AND RECREATION FUND

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ACRANET CBS BRANCH/DIV OF	BACKGROUND CHECKS	
CBS REPORTING INC	ACH PMT NO. - 80158230	3,866.51
COMCAST	IT/DATA SERVICES	
	CHECK NO. - 00623211	422.06
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00623310	381.13
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	35,199.09
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	38,345.08
	TOTAL FOR 1400 - PARKS AND RECREATION FUND	78,213.87

1430 - GRANTS OPERATIONS

US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	2,503.79
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	3,610.25
	TOTAL FOR 1430 - GRANTS OPERATIONS	6,114.04

1440 - FIRE GRANTS MISCELLANEOUS

WASHINGTON LEOFF	PENSION LEOFF II	
DEPT OF RETIREMENT SYSTEMS	CHECK NO. - 00623349	8.98
	TOTAL FOR 1440 - FIRE GRANTS MISCELLANEOUS	8.98

1460 - PARKING METER REVENUE FUND

GALLS LLC	CLOTHING	

	CREDIT CARD PMT NO. - 70003743	161.22
LAMAR WARNKE	PARKING	
729 W JACKSON AVE	CHECK NO. - 00623335	1.75
NATIONAL COLOR GRAPHICS INC	PRINTING/BINDING/REPRO	
	CREDIT CARD PMT NO. - 70003755	736.43
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00623310	509.20
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	3,136.99
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	4,521.03

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

VERIZON WIRELESS	IT/DATA SERVICES	
	ACH PMT NO. - 80158342	120.03
	TOTAL FOR 1460 - PARKING METER REVENUE FUND	9,186.65

1510 - SPOKANE UNITED 911 NETWORK

SHI CORP	CELL PHONE	
	ACH PMT NO. - 80158208	63.65
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	15,447.86
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	22,266.28
	TOTAL FOR 1510 - SPOKANE UNITED 911 NETWORK	37,777.79

1560 - FORFEITURES & CONTRIBUTION FND

MONGAN, KELLY	PER DIEM	
CITY EMPLOYEE # 23344	ACH PMT NO. - 80158224	363.00
TRM SERVICES INC	MACHINERY/EQUIPMENT	
	ACH PMT NO. - 80158176	56,734.50
WA STATE DEPT OF LICENSING	MISC SERVICES/CHARGES	
SPOKANE COUNTY COURTHOUSE	CHECK NO. - 00623346	46.00
	TOTAL FOR 1560 - FORFEITURES & CONTRIBUTION FND	57,143.50

1620 - PUBLIC SAFETY & JUDICIAL GRANT

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00623329	476.92
JONATHAN KIP SPILKER DBA SPILKER CONTRACTING LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80158173	238,909.50
SPOKANE COUNTY TREASURER	CONTRACTUAL SERVICES ACH PMT NO. - 80158174	48,332.89
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	205.49
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00623349	2,462.06
	TOTAL FOR 1620 - PUBLIC SAFETY & JUDICIAL GRANT	290,386.86

1680 - HOUSING AND HOMELESS SERVICES

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	4,179.12
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	5,580.59
	TOTAL FOR 1680 - HOUSING AND HOMELESS SERVICES	9,759.71

1940 - CHANNEL FIVE EQUIPMENT RESERVE

KEY CODE MEDIA INC ABS WASHINGTON	MINOR EQUIPMENT ACH PMT NO. - 80158201	5,177.07
	TOTAL FOR 1940 - CHANNEL FIVE EQUIPMENT RESERVE	5,177.07

1950 - PARK CUMULATIVE RESERVE FUND

COFFMAN ENGINEERS INC	OTHER CAPITALIZED COSTS ACH PMT NO. - 80158138	2,864.00
	TOTAL FOR 1950 - PARK CUMULATIVE RESERVE FUND	2,864.00

1970 - SPOKANE FIRE DEPARTMENT

ACCESS CHURCH	PERMIT REFUNDS PAYABLE	

312 E. LYONS AVE	CHECK NO. - 00623290	38.00
ACRANET CBS BRANCH/DIV OF	BACKGROUND CHECKS	
CBS REPORTING INC	ACH PMT NO. - 80158230	126.01
ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80158347	32.18
AT&T MOBILITY	CELL PHONE	
	CHECK NO. - 00623208	4,220.34
AT&T MOBILITY	IT/DATA SERVICES	
	CHECK NO. - 00623208	7,210.92
CAMTEK INC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80158136	820.43
CAR WASH PARTNERS LLC	VEHICLE REPAIRS/MAINT	
DBA MR CAR WASH	ACH PMT NO. - 80158372	224.00
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR	
	ACH PMT NO. - 80158355	7,558.62
COMCAST	IT/DATA SERVICES	
	CHECK NO. - 00623211	312.91
CONNELL OIL INC	VEHICLE REPAIR & MAINT SUPPLY	
DBA CO-ENERGY	ACH PMT NO. - 80158242	2,238.75

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

FASTENAL CO	OPERATING SUPPLIES	
	ACH PMT NO. - 80158361	2,612.50
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80158361	169.59
FASTENAL CO	VEHICLE REPAIR & MAINT SUPPLY	
	ACH PMT NO. - 80158361	241.47
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE	
	ACH PMT NO. - 80158362	6.68
GALLS LLC	CLOTHING	
	CREDIT CARD PMT NO. - 70003762	879.27
GALLS LLC	CLOTHING ALTERATIONS & REPAIRS	
	CREDIT CARD PMT NO. - 70003762	11.89
GORDON TRUCK CENTERS INC DBA	VEHICLE REPAIR & MAINT SUPPLY	
PACIFIC TRUCK CENTERS	ACH PMT NO. - 80158364	713.90
GORLEY LOGISTICS LLC	OPERATING SUPPLIES	
dba FIKES NORTHWEST	ACH PMT NO. - 80158252	61.25
HUGHES FIRE EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY	

	CREDIT CARD PMT NO. - 70003763	103.19
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00623329	7,955.99
ING LIFE INSURANCE & ANNUITY	DEFERRED COMPENSATION-MATCHING	
OR CITY OF SPOKANE TREAURER	CHECK NO. - 00623330	63,422.91
KENWORTH SALES COMPANY	VEHICLE REPAIR & MAINT SUPPLY	
	ACH PMT NO. - 80158367	40.17
LANZCE G. DOUGLASS PROPERTY MG	PERMIT REFUNDS PAYABLE	
1402 E MAGNESIUM RD	CHECK NO. - 00623337	133.00
MES I ACQUISITION INC	REPAIR & MAINTENANCE SUPPLIES	
DBA MES SERVICE COMPANY LLC	ACH PMT NO. - 80158371	763.19
MES I ACQUISITION INC	SAFETY SUPPLIES	
MES SERVICE COMPANY LLC	ACH PMT NO. - 80158253	681.88
NAPA AUTO PARTS	MINOR EQUIPMENT	
GENUINE PARTS CO	ACH PMT NO. - 80158373	41.57
NAPA AUTO PARTS	VEHICLE REPAIR & MAINT SUPPLY	
GENUINE PARTS CO	ACH PMT NO. - 80158373	394.16
NATHAN MULKEY	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80158396	115.00
NORCO INC	SAFETY SUPPLIES	
	CREDIT CARD PMT NO. - 70003764	28.86
OCCUPATIONAL HEALTH SOLUTIONS	MEDICAL SERVICES	
INC	ACH PMT NO. - 80158322	11,825.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ROYCE SHIELDS LLC	PERSONAL PROTECTIVE EQUIPMENT	
	CHECK NO. - 00623199	64.50
SPOKANE EMERGENCY PHYSICIANS	CONTRACTUAL SERVICES	
INC	ACH PMT NO. - 80158281	475.00
SPOKANE REGIONAL COMMUNICATION	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80158282	1,447,838.50
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00623310	189.28
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	36,614.21
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	8,935.16
W W GRAINGER INC	REPAIR & MAINTENANCE SUPPLIES	

DBA GRAINGER	ACH PMT NO. - 80158365	58.02
WA STATE DEPT OF REVENUE	PERSONAL PROTECTIVE EQUIPMENT -	5.87
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00623349	314,623.39
TOTAL FOR 1970 - SPOKANE FIRE DEPARTMENT		1,921,787.56

3160 - GENERAL CAPITAL IMPROVEMENTS

BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80158135	2,295.50
TOTAL FOR 3160 - GENERAL CAPITAL IMPROVEMENTS		2,295.50

3200 - ARTERIAL STREET FUND

BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80158237	2,686.83
INLAND INFRASTRUCTURE LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80158259	250,517.03
SHAMROCK PAVING CO/DIV OF MURPHY BROS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80158171	233,729.62
TOTAL FOR 3200 - ARTERIAL STREET FUND		486,933.48

4100 - WATER & HYDROELECTRIC SERVICES

ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80158181	470.09

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

AUBREY SILVEY ENTERPRISES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80158293	80,032.79
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80158233	11,648.12
BECKWITH & KUFFEL INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80158294	138.96
BRANOM OPERATING COMPANY LLC BRANOM INSTRUMENT COMPANY	REPAIR & MAINTENANCE SUPPLIES CREDIT CARD PMT NO. - 70003740	1,828.46
BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS	

	ACH PMT NO. - 80158237	576.50
CAMBISS VENTURES LLC	REFUNDS	
820 W 7TH AVE	CHECK NO. - 00623221	221.61
CDA REDI MIX & PRECAST INC	INVENTORY PURCHASES FOR WATER	
	ACH PMT NO. - 80158239	6,546.00
CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES	
	CREDIT CARD PMT NO. - 70003741	229.07
CONSOLIDATED SUPPLY CO	INVENTORY PURCHASES FOR WATER	
	CREDIT CARD PMT NO. - 70003742	26,729.50
CONSOLIDATED SUPPLY CO	MACHINERY/EQUIPMENT	
	CREDIT CARD PMT NO. - 70003742	19,561.63
CONSOLIDATED SUPPLY CO	REPAIR & MAINTENANCE SUPPLIES	
	CREDIT CARD PMT NO. - 70003753	259.27
CORE & MAIN LP	INVENTORY PURCHASES FOR WATER	
	ACH PMT NO. - 80158245	50,936.07
CORE & MAIN LP	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80158187	5,437.54
COREY WALLEIGH	PERMITS/OTHER FEES	
	ACH PMT NO. - 80158228	249.00
DRY BOX INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80158190	654.60
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE	
	ACH PMT NO. - 80158148	6.83
GILMER CAWICH	REFUNDS	
4409 E GLENNAIRE DR	CHECK NO. - 00623286	1,600.00
H D FOWLER COMPANY	INVENTORY PURCHASES FOR WATER	
	ACH PMT NO. - 80158305	23,060.31
H2E INC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80158255	89,707.07
INLAND POWER & LIGHT CO	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80158309	922.56

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ITRON INC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80158310	123.01
ITRON INC	MINOR EQUIPMENT	
	ACH PMT NO. - 80158310	2,653.95
JEWEL AND RYAN SHEA	REFUNDS	

3607 S FANCHER RD	CHECK NO. - 00623288	9.86
K & L GATES LLP	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80158157	1,944.00
KLEINSCHMIDT ASSOCIATES	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80158260	67,415.05
MCGRATH RENTCORP	CONSTRUCTION OF FIXED ASSETS	
DBA MOBILE MODULAR MANAGEMENT	ACH PMT NO. - 80158203	2,144.26
MESA ASSOCIATES INC	MACHINERY/EQUIPMENT	
	ACH PMT NO. - 80158202	239.00
NEPTUNE TECHNOLOGY GROUP INC	MACHINERY/EQUIPMENT	
	ACH PMT NO. - 80158320	16,430.46
NORFOLK IRON & METAL CO	CONSTRUCTION OF FIXED ASSETS	
DBA CDA METALS	CHECK NO. - 00623284	749.99
OXARC LLC	OPERATING SUPPLIES	
	ACH PMT NO. - 80158324	3,417.71
OXARC LLC	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80158204	2,171.09
RESIDENCES AT INDIAN TRAIL	REFUNDS	
ATTN: OFFICE 8808	CHECK NO. - 00623289	171.55
REZATEC GLOBAL INC	CONTRACTUAL SERVICES	
C/O CEI	ACH PMT NO. - 80158169	26,236.00
ROGUE HEART MEDIA SPC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80158207	8,910.50
SCHNABEL INC	CONSTRUCTION OF FIXED ASSETS	
DBA SCHNABEL ENGINEERING LLC	ACH PMT NO. - 80158272	72,390.61
SHI CORP	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80158208	6,397.73
TERESA HENDERSON	REFUNDS	
345 N WORTHEN ST UNIT B208	CHECK NO. - 00623292	79.96
THOMAS DEAN & HOSKINS INC	CONTRACTUAL SERVICES	
	CREDIT CARD PMT NO. - 70003739	868.34
TITAN TRUCK EQUIPMENT	REPAIR & MAINTENANCE SUPPLIES	
	CREDIT CARD PMT NO. - 70003760	2,307.79
UNITED RENTALS NW INC	CONSTRUCTION OF FIXED ASSETS	
	CHECK NO. - 00623200	657.87

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

UNITED RENTALS NW INC	OPERATING RENTALS/LEASES	

	CHECK NO. - 00623200	103.65
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	41,891.00
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	60,212.55
VAN NESS FELDMAN LLP	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80158289	9,594.00
VAN NESS FELDMAN LLP	LEGAL SERVICES	
	ACH PMT NO. - 80158289	2,725.00
W W GRAINGER INC	REPAIR & MAINTENANCE SUPPLIES	
DBA GRAINGER	ACH PMT NO. - 80158303	2,442.11
TOTAL FOR 4100 - WATER & HYDROELECTRIC SERVICES		653,103.02

4250 - INTEGRATED CAPITAL MANAGEMENT

APOLLO INC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80158348	149,919.69
GEOENGINEERS INC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80158302	1,768.50
INLAND INFRASTRUCTURE LLC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80158259	12,581.33
KITTELSON & ASSOCIATES INC	PROFESSIONAL SERVICES	
	ACH PMT NO. - 80158160	232.58
LSB CONSULTING ENGINEERS PLLC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80158317	2,337.50
PARAMETRIX INC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80158326	7,324.76
ROBERT DUFF	PROFESSIONAL SERVICES	
DBA JBD ELEMENTAL LLC	ACH PMT NO. - 80158156	1,500.00
THOMAS DEAN & HOSKINS INC	CONSTRUCTION OF FIXED ASSETS	
	CREDIT CARD PMT NO. - 70003765	121,301.43
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	6,270.05
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	9,105.01
TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT		312,340.85

4310 - SEWER MAINTENANCE DIVISION

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80158237	1,176.40
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80158139	34,393.39
THE PAPE GROUP INC DBA PAPE DW INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80158145	1,625.65
THOMAS DEAN & HOSKINS INC	CONTRACTUAL SERVICES CREDIT CARD PMT NO. - 70003739	17,230.97
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	12,513.05
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	18,070.23
TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION		85,009.69

4320 - RIVERSIDE PARK RECLAMATION FAC

ACI NORTHWEST INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80158229	24,325.47
ALS LABORATORY GROUP	TESTING SERVICES ACH PMT NO. - 80158128	290.00
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80158129	348.72
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80158129	36.01
CB PACIFIC INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80158137	2,089.54
CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES CREDIT CARD PMT NO. - 70003733	7,386.60
COLE-PARMER INSTRUMENT COMPANY LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80158140	287.61
COLUMBIA RIVER CARBONATES	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80158186	17,564.43
CRANETECH INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80158143	1,437.75
ELJAY OIL CO INC	LUBRICANTS CREDIT CARD PMT NO. - 70003734	6,306.53
EUROFINS ENVIRONMENT TESTING	TESTING SERVICES	

NORTHWEST LLC	ACH PMT NO. - 80158146	1,825.50
EVOQUA WATER TECHNOLOGIES LLC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80158192	408.03

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

FIELD INSTRUMENTS & CONTROLS INC	MINOR EQUIPMENT ACH PMT NO. - 80158149	83.82
FISHER SCIENTIFIC	OPERATING SUPPLIES ACH PMT NO. - 80158195	948.73
G & W SUPPLY DBA PARAMOUNT SUPPLY CO	OPERATING SUPPLIES CHECK NO. - 00623197	1,324.69
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80158150	61.25
HARRINGTON INDUSTRIAL PLASTICS LLC	OPERATING SUPPLIES CREDIT CARD PMT NO. - 70003736	431.66
HASA INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80158152	46,556.86
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00623329	144.96
INLAND POWER & LIGHT CO	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80158153	246.52
JON GREER INC DBA INTERSTATE BATTERIES OF	OPERATING SUPPLIES ACH PMT NO. - 80158155	164.68
KEMIRA WATER SOLUTIONS INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80158159	86,176.52
MECHANICAL SALES INC	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00623196	1,336.00
OXARC LLC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80158165	4,360.61
PACIFIC POWER GROUP LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80158269	2,650.26
POINTE PEST CONTROL	CONTRACTUAL SERVICES CHECK NO. - 00623224	1,467.40
SEAL ANALYTICAL INC	OPERATING SUPPLIES ACH PMT NO. - 80158170	1,521.10
TWO RIVERS TERMINAL LLC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80158177	9,289.12
US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS (CITY)	CHECK NO. - 00623344	35,729.77
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	51,783.89
W W GRAINGER INC	OPERATING SUPPLIES	
DBA GRAINGER	ACH PMT NO. - 80158151	931.78
TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC		307,515.81

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4330 - STORMWATER

PEROVICH PARTNERS INC	PRINTING/BINDING/REPRO	
dba SPEEDPRO IMAGING	ACH PMT NO. - 80158172	20.90
SHI CORP	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80158332	60.14
SIMPLIFILE LC	PERMITS/OTHER FEES	
	ACH PMT NO. - 80158333	314.96
THOMAS DEAN & HOSKINS INC	CONTRACTUAL SERVICES	
	CREDIT CARD PMT NO. - 70003739	1,595.66
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	6,462.47
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	9,300.12
TOTAL FOR 4330 - STORMWATER		17,754.25

4480 - SOLID WASTE FUND

GODOLFIN MASCARDO	REFUNDS	
4108 E 9TH AVE	CHECK NO. - 00623287	123.69
TOTAL FOR 4480 - SOLID WASTE FUND		123.69

4490 - SOLID WASTE DISPOSAL

ACRANET CBS BRANCH/DIV OF	BACKGROUND CHECKS	
CBS REPORTING INC	ACH PMT NO. - 80158230	267.30
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80158233	409.64
BEARING DISTRIBUTORS INC	EQUIPMENT REPAIRS/MAINTENANCE	
dba BROWN BEARING	ACH PMT NO. - 80158131	910.99

BELL & ASSOCIATES INC	PROFESSIONAL SERVICES	
	ACH PMT NO. - 80158133	2,867.50
CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES	
	CREDIT CARD PMT NO. - 70003746	13,498.34
ELJAY OIL CO INC	LUBRICANTS	
	CREDIT CARD PMT NO. - 70003734	680.87
ELJAY OIL CO INC	MOTOR FUEL-OUTSIDE VENDOR	
	CREDIT CARD PMT NO. - 70003734	6,690.25
FASTENAL CO	OPERATING SUPPLIES	
	ACH PMT NO. - 80158147	116.17

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

FASTENAL CO	PERSONAL PROTECTIVE EQUIPMENT	
	ACH PMT NO. - 80158147	1,387.25
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80158147	323.25
FASTENAL CO	SAFETY SUPPLIES	
	ACH PMT NO. - 80158147	5.36
GRAYMAR ENVIRONMENTAL SERVICES INC	HAZARDOUS WASTE DISPOSAL	
	ACH PMT NO. - 80158304	1,920.59
KANADEVIA INOVA MATRIX SERVICES US LLC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80158158	149,672.33
NORCO INC	CHEMICAL/LAB SUPPLIES	
	CREDIT CARD PMT NO. - 70003738	273.82
PETE LIEN & SONS INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80158167	26,548.37
SAFEGUARD BUSINESS SYSTEMS INC	OPERATING SUPPLIES	
	CHECK NO. - 00623309	346.69
SAFETY KLEEN CORPORATION	OPERATING SUPPLIES	
	ACH PMT NO. - 80158330	2,170.21
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES	
	CHECK NO. - 00623310	272.38
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY	
	CHECK NO. - 00623344	25,101.38
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT	
	ACH PMT NO. - 80158392	36,473.50
WA STATE DEPT OF HEALTH	PERMITS/OTHER FEES	

	CHECK NO. - 00623312	2,568.00
TOTAL FOR 4490 - SOLID WASTE DISPOSAL		272,504.19

4500 - SOLID WASTE COLLECTION

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80158230	81.83
ALEX LEWIS	PERMITS/OTHER FEES CHECK NO. - 00623340	372.00
ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80158347	2,833.13
AMERICAN TARPING LLC	MINOR EQUIPMENT ACH PMT NO. - 80158182	28,377.71
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80158351	10,959.08

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80158351	814.87
BARR-TECH LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80158130	153,941.11
BELL & ASSOCIATES INC	PROFESSIONAL SERVICES ACH PMT NO. - 80158133	2,867.50
BRUCKNER TRUCK SALES INC DBA BRUCKNERS TRUCK &	VEHICLES ACH PMT NO. - 80158352	1,513,521.00
CASCADE ENGINEERING INC	MINOR EQUIPMENT ACH PMT NO. - 80158354	28,191.44
COMCAST	TELEPHONE CHECK NO. - 00623327	216.77
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80158361	944.85
FORMEX HOLDINGS LLC DBA OTTO ENVIRONMENTAL SYSTEMS	OPERATING SUPPLIES ACH PMT NO. - 80158375	275.97
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	OPERATING SUPPLIES ACH PMT NO. - 80158363	87.50
KYLE BLANCHARD	PERMITS/OTHER FEES CHECK NO. - 00623324	301.00
LINN MACHINE & MFG	EQUIPMENT REPAIRS/MAINTENANCE	

	ACH PMT NO. - 80158316	56,508.25
SPOKANE COUNTY TREASURER	UTIL GARBAGE/WASTE REMOVAL	
	ACH PMT NO. - 80158385	190,472.16
SPOKANE ENVELOPE LLC	PRINTING/BINDING/REPRO	
DBA ALLIED ENVELOPE	ACH PMT NO. - 80158346	85.85
TRUE CORPORATION	MISC REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80158391	201.84
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	26,896.10
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	38,925.73
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT	
	-	2,582.37
WM RECYCLE AMERICA LLC	CONTRACTUAL SERVICES	
	CHECK NO. - 00623202	193,627.73
WM RECYCLE AMERICA LLC	SALE OF RECYCLING MATERIALS	
	CHECK NO. - 00623202	78,101.95-
TOTAL FOR 4500 - SOLID WASTE COLLECTION		2,174,983.84

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4530 - SOLID WASTE LANDFILLS

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80158233	1,430.60
CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES	
	CREDIT CARD PMT NO. - 70003746	193.65
COMCAST	IT/DATA SERVICES	
	CHECK NO. - 00623211	223.39
TOTAL FOR 4530 - SOLID WASTE LANDFILLS		1,847.64

4600 - GOLF FUND

ACRANET CBS BRANCH/DIV OF	BACKGROUND CHECKS	
CBS REPORTING INC	ACH PMT NO. - 80158230	122.19
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00623310	654.37
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	5,857.64

US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	5,449.15
		12,083.35

TOTAL FOR 4600 - GOLF FUND

4700 - DEVELOPMENT SERVICES

DELL MARKETING LP	MINOR EQUIPMENT	
%DELL USA LP	ACH PMT NO. - 80158248	109.50
DEREK MATTHEWS	PERMIT REFUNDS PAYABLE	
2114 E PACIFIC AVE	CHECK NO. - 00623293	650.00
DESPAIN CONSTRUCTION LLC	PERMIT REFUNDS PAYABLE	
8315 N PINE MEADOW RD	CHECK NO. - 00623334	130.50
GEORGEN HOMES	PERMIT REFUNDS PAYABLE	
PO BOX 18338	CHECK NO. - 00623294	3,250.00
HAYDEN HOMES	PERMIT REFUNDS PAYABLE	
ATTN: ACCOUNTS RECEIVABLE	CHECK NO. - 00623295	650.00
LENNAR HOMES	PERMIT REFUNDS PAYABLE	
33820 WEYERHAEUSER WAY	CHECK NO. - 00623296	1,300.00
LEXINGTON HOMES - DRH LLC	PERMIT REFUNDS PAYABLE	
1050 N ARGONNE RD STE 200	CHECK NO. - 00623298	9,750.00
MVNR HOSPITALITY LLC	DEPOSIT-MISCELLANEOUS DEPOSITS	
ATTN: ALIONA RADU	CHECK NO. - 00623195	115.20

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

O&M INDUSTRIES INC	PERMIT REFUNDS PAYABLE	
5901 ERICSON WAY	CHECK NO. - 00623299	128.65
PACIFIC POWER GROUP	PERMIT REFUNDS PAYABLE	
7215 S 228TH ST	CHECK NO. - 00623300	95.53
SECTAD INVESTMENTS LLC	PERMIT REFUNDS PAYABLE	
11617 E REGO CT	CHECK NO. - 00623336	18.50
SIMPLIFILE LC	LEGAL SERVICES	
	ACH PMT NO. - 80158333	360.96
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00623310	187.89
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	17,749.45
US BANK TRUST NA	RETIREMENT	

OR CITY OF SPOKANE	ACH PMT NO. - 80158392	25,507.23
	TOTAL FOR 4700 - DEVELOPMENT SERVICES	60,003.41

5100 - FLEET SERVICES FUND

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80158230	185.46
CDA SERVICE STATION EQUIPMENT COMPANY LLC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00623220	1,211.01
CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES CREDIT CARD PMT NO. - 70003752	2,917.50
CLEAN ENERGY INC	CONTRACTUAL SERVICES ACH PMT NO. - 80158240	20,970.14
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80158185	57,146.47
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80158298	387.44
CUMMINS INC DBA CUMMINS SALES & SERVICE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80158300	18,348.56
DAY MANAGEMENT CORP dba DAY WIRELESS SYSTEMS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80158189	322.96
EVERGREEN STATE TOWING LLC DBA SPOKANE VALLEY TOWING	TOWING EXPENSE ACH PMT NO. - 80158250	1,920.16
GENUINE PARTS COMPANY DBA NAPA AUTO PARTS	CONTRACTUAL SERVICES ACH PMT NO. - 80158266	75,368.42
GENUINE PARTS COMPANY DBA NAPA AUTO PARTS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80158266	318,508.28

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80158196	24,231.99
HD SUPPLY INC DBA HOME DEPOT PRO	OFFICE SUPPLIES CHECK NO. - 00623214	299.39
INDUSTRIAL WELDING CO INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80158307	23,597.58
NOVUS AUTO GLASS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80158268	65.35
PAPE MACHINERY INC	EQUIPMENT REPAIRS/MAINTENANCE	

	ACH PMT NO. - 80158325	7,207.48
POMP'S TIRE SERVICE INC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80158328	11,999.65
POMP'S TIRE SERVICE INC	VEHICLE REPAIR & MAINT SUPPLY	
	ACH PMT NO. - 80158328	32,960.01
RIVER CITY GLASS INC	EQUIPMENT REPAIRS/MAINTENANCE	
	CREDIT CARD PMT NO. - 70003756	190.75
SHAMROCK AUTOMOTIVE	EQUIPMENT REPAIRS/MAINTENANCE	
DBA ZIEBART OF SPOKANE	ACH PMT NO. - 80158219	350.22
SOLID WASTE SYSTEMS INC	EQUIPMENT REPAIRS/MAINTENANCE	
dba SWS EQUIPMENT INC	ACH PMT NO. - 80158278	17,675.99
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	9,572.60
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	14,064.76
WATERCO OF THE PACIFIC NORTH	OPERATING SUPPLIES	
WEST, INC	CHECK NO. - 00623285	154.82
WESTERN STATES EQUIPMENT CO	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80158217	6,761.94
WESTSIDE MOTORSPORTS	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80158218	805.81
TOTAL FOR 5100 - FLEET SERVICES FUND		647,224.74

5110 - FLEET SVCS EQUIP REPL FUND

AVISTA UTILITIES	OTHER IMPROVEMENTS	
	ACH PMT NO. - 80158234	9,301.34
TOTAL FOR 5110 - FLEET SVCS EQUIP REPL FUND		9,301.34

5200 - PUBLIC WORKS AND UTILITIES

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80158142	425.35
SPOKANE COUNTY TREASURER	SPOKANE COUNTY	
	ACH PMT NO. - 80158210	3,089.74
SPOKANE NEIGHBORHOOD ACTION	CONTRACTUAL SERVICES	

PARTNERS	ACH PMT NO. - 80158277	1,695.20
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00623310	21,790.84
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	4,988.15
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	7,076.69
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80158342	212.40
WOMENS TRANSPORTATION SEMINAR SPOKANE COEUR D'ALENE CHAPTER	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00623203	1,000.00
TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES		40,278.37

5300 - IT FUND

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	MINOR EQUIPMENT ACH PMT NO. - 80158230	54.55
COMCAST	IT/DATA SERVICES CHECK NO. - 00623211	798.96
DAY WIRELESS SYSTEMS/DIV OF WA COMMUNICATIONS LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80158247	365.50
SHI CORP	SOFTWARE MAINTENANCE ACH PMT NO. - 80158332	312.68
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	16,873.39
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	22,251.82
US POSTMASTER	PREPAID POSTAGE ACH PMT NO. - 80158394	100,000.00
WA STATE DEPT OF REVENUE	CONTRACTUAL SERVICES -	33.26
TOTAL FOR 5300 - IT FUND		140,690.16

5500 - PURCHASING AND CONTRACTS

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS (CITY)	CHECK NO. - 00623344	2,572.29
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	3,747.39
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80158178	42.88
TOTAL FOR 5500 - PURCHASING AND CONTRACTS		6,362.56

5600 - ACCOUNTING SERVICES

ACRANET CBS BRANCH/DIV OF	BACKGROUND CHECKS	
CBS REPORTING INC	ACH PMT NO. - 80158230	30.54
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00623310	1,478.08
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	10,119.62
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	14,587.30
TOTAL FOR 5600 - ACCOUNTING SERVICES		26,215.54

5700 - SPOKANE 311

ACRANET CBS BRANCH/DIV OF	BACKGROUND CHECKS	
CBS REPORTING INC	ACH PMT NO. - 80158230	148.38
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	2,869.61
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	4,133.86
TOTAL FOR 5700 - SPOKANE 311		7,151.85

5750 - OFFICE OF PERFORMANCE MGMT

SHI CORP	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80158332	478.74
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	1,757.52
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	2,535.63
TOTAL FOR 5750 - OFFICE OF PERFORMANCE MGMT		4,771.89

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

5800 - RISK MANAGEMENT FUND

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00623310	217.60
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00623310	217.60-
US BANK OR CITY TREASURER LIABILITY CLAIMS	INSURANCE CLAIMS ACH PMT NO. - 80158393	116,831.22
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	257.16
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	369.78
TOTAL FOR 5800 - RISK MANAGEMENT FUND		117,458.16

5810 - WORKERS' COMPENSATION FUND

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80158357	140.02
OCCUPATIONAL HEALTH SOLUTIONS INC	PROFESSIONAL SERVICES ACH PMT NO. - 80158164	4,644.00
PENSER NORTH AMERICA INC	PROFESSIONAL SERVICES CHECK NO. - 00623198	12,540.25
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	290.10
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	417.12
TOTAL FOR 5810 - WORKERS' COMPENSATION FUND		18,031.49

5820 - UNEMPLOYMENT COMPENSATION FUND

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	32.08
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	47.30
WA STATE EMPLOYMENT SECURITY DEPARTMENT	INSURANCE CLAIMS CHECK NO. - 00623201	58,234.87
TOTAL FOR 5820 - UNEMPLOYMENT COMPENSATION FUND		58,314.25

5830 - EMPLOYEES BENEFITS FUND

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ALLIANT INSURANCE SERVICES INC AIS TRUST ACCOUNT	CONTRACTUAL SERVICES ACH PMT NO. - 80158127	8,500.00
DELTA DENTAL OF WASHINGTON	INSURANCE ADMINISTRATION ACH PMT NO. - 80158359	15,586.23
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE ADMINISTRATION ACH PMT NO. - 80158313	79,166.29
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80158366	220,074.65
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE PREMIUMS ACH PMT NO. - 80158313	36,269.75
PREMERA BLUE CROSS	INSURANCE ADMINISTRATION ACH PMT NO. - 80158376	63,158.76
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	INSURANCE CLAIMS ACH PMT NO. - 80158271	454,424.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00623344	840.09
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80158392	1,222.36
TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND		879,242.13

5900 - FACILITIES MANAGEMENT FUND OPS

ATS INLAND NW LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80158349	1,800.15
AVISTA CORPORATION	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80158350	54,273.65
AVISTA CORPORATION	UTILITY NATURAL GAS ACH PMT NO. - 80158350	435.73
CAMTEK INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80158353	234.57
CITY OF SPOKANE P.O. BOX 3843	DEPOSIT-UNAPPLIED REVENUE CHECK NO. - 00623338	10.00
GORLEY LOGISTICS LLC	OPERATING SUPPLIES	

dba FIKES NORTHWEST	ACH PMT NO. - 80158194	183.75
MEGAMATION LLC	SUBSCRIPTION BASED IT ARNGMTS	
	ACH PMT NO. - 80158318	1,664.86
NCH CORPORATION	REPAIR & MAINTENANCE SUPPLIES	
DBA CHEMSEARCH FE	ACH PMT NO. - 80158184	3,426.44
PELLA INLAND NORTHWEST INC	BUILDING REPAIRS/MAINTENANCE	
	CHECK NO. - 00623307	4,731.41

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

PEROVICH PARTNERS INC	BUILDING REPAIRS/MAINTENANCE	
dba SPEEDPRO IMAGING	ACH PMT NO. - 80158209	63.45
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	3,850.73
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	5,551.77
	TOTAL FOR 5900 - FACILITIES MANAGEMENT FUND OPS	76,226.51

5901 - ASSET MANAGEMENT FUND CAPITAL

DELL MARKETING LP	COMMUNICATIONS EQUIPMENT	
%DELL USA LP	ACH PMT NO. - 80158248	18,450.40
HONEYWELL INTL FIRE/VIDEO/	COMMUNICATIONS EQUIPMENT	
ACCESS	CHECK NO. - 00623194	17,159.34
	TOTAL FOR 5901 - ASSET MANAGEMENT FUND CAPITAL	35,609.74

5903 - PROPERTY ACQUISITION FIRE

L N CURTIS & SONS	PERSONAL PROTECTIVE EQUIPMENT	
	ACH PMT NO. - 80158246	80,357.61
	TOTAL FOR 5903 - PROPERTY ACQUISITION FIRE	80,357.61

6100 - RETIREMENT

US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	1,134.99
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	1,644.63

TOTAL FOR 6100 - RETIREMENT		2,779.62

6200 - FIREFIGHTERS' PENSION FUND

ALLIANT INSURANCE SERVICES INC AIS TRUST ACCOUNT	INSURANCE ADMINISTRATION ACH PMT NO. - 80158127	1,791.66
DELTA DENTAL OF WASHINGTON	INSURANCE ADMINISTRATION ACH PMT NO. - 80158359	1,018.64
LEON BROWN	SERVICE REIMBURSEMENT ACH PMT NO. - 80158220	10,100.00
MICHAEL J RABEL	LOCAL MILEAGE CHECK NO. - 00623216	127.63

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

MICHAEL J RABEL	LODGING CHECK NO. - 00623216	539.96
MICHAEL J RABEL	PER DIEM CHECK NO. - 00623216	128.00
OMNICARE LLC EVERGREEN PHARMACEUTICAL LLC	SERVICE REIMBURSMENT CHECK NO. - 00623215	11.53
PREMERA BLUE CROSS	INSURANCE ADMINISTRATION ACH PMT NO. - 80158376	6,083.28
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80158271	10,418.15
TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND		30,218.85

6230 - BUILDING CODE RECORDS MGMT

WA STATE TREASURER	CONTRACTUAL SERVICES CHECK NO. - 00623348	5,936.50
TOTAL FOR 6230 - BUILDING CODE RECORDS MGMT		5,936.50

6250 - MUNICIPAL COURT

WA STATE TREASURER	CONTRACTUAL SERVICES CHECK NO. - 00623348	75,436.88
TOTAL FOR 6250 - MUNICIPAL COURT		75,436.88

6300 - POLICE PENSION

ALLIANT INSURANCE SERVICES INC AIS TRUST ACCOUNT	INSURANCE ADMINISTRATION ACH PMT NO. - 80158127	1,791.66
DELTA DENTAL OF WASHINGTON	INSURANCE ADMINISTRATION ACH PMT NO. - 80158359	793.94
EMPRES HOME CARE OF BELLINGHAM LLC	SERVICE REIMBURSEMENT CHECK NO. - 00623213	2,327.00
FLOYD FICK	SERVICE REIMBURSMENT ACH PMT NO. - 80158221	942.10
GREGORY C HARSHMAN	SERVICE REIMBURSMENT ACH PMT NO. - 80158223	66.00
PREMERA BLUE CROSS	INSURANCE ADMINISTRATION ACH PMT NO. - 80158376	4,786.11
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80158271	4,189.88

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPOKANE VALLEY MEDICAL INC DBA VALLEY MISSION HOMECARE	SERVICE REIMBURSMENT CHECK NO. - 00623218	645.24
TOTAL FOR 6300 - POLICE PENSION		15,541.93

6730 - PARKING & BUSINESS IMPROV DIST

DOWNTOWN SPOKANE PARTNERSHIP 818 W RIVERSIDE STE 120	DEPOSIT-MISCELLANEOUS DEPOSITS CHECK NO. - 00623222	39.35
TOTAL FOR 6730 - PARKING & BUSINESS IMPROV DIST		39.35

6960 - SALARY CLEARING FUND NEW

AFLAC/AMERICAN FAMILY LIFE ASSURANCE CO OF COLUMBUS	AFLAC ACH PMT NO. - 80158345	19,383.45
DEPT OF HEALTH & SOCIAL SERVICES	DEPT OF SOCAIL & HEALTH SERV CHECK NO. - 00623328	30.00
DIGNITARY PROTECTION TEAM FUND % SPOKANE LAW ENFORCEMENT C U	DIGNITARY PROTECTION TEAM FUND ACH PMT NO. - 80158360	240.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	ICMA RETIREMENT TRUST 457D CHECK NO. - 00623329	152,145.18
ING LIFE INSURANCE & ANNUITY	ING LIFE INSURANCE&ANNUITY CO	

OR CITY OF SPOKANE TREAURER	CHECK NO. - 00623330	115,823.71
PEOPLE QUALIFIED COMMITTEE	PEOPLE QUALIFIED COMMITTEE	
AFL-CIO	CHECK NO. - 00623343	5.00
REHN & ASSOCIATES	AW REHN-SEC 125 DEPENDENT CARE	
SPOKANE CITY TREASURER	ACH PMT NO. - 80158378	6,638.17
REHN & ASSOCIATES	AW REHN-SEC 125 HEALTH	
SPOKANE CITY TREASURER	ACH PMT NO. - 80158378	21,492.80
SPOKANE POLICE CHAPLAIN	POLICE CHAPLIN ASSOC	
ASSOCIATION	ACH PMT NO. - 80158382	6,048.50
SPOKANE POLICE K-9 MEMBERSHIP	POLICE K9 MEMBERSHIP FUND	
FUND	ACH PMT NO. - 80158383	225.00
SPOKANE POLICE SWAT TEAM	SPOKANE POLICE SWAT TEAM	
%SPOKANE LAW ENFORCEMENT C U	ACH PMT NO. - 80158386	730.00
SPOKANE POLICE TACTICAL TEAM	SPOKANE POLICE TACTICAL TEAM	
% SPOKANE LAW ENFORCEMENT C U	ACH PMT NO. - 80158388	940.00
US BANK OR CITY TREASURER	FICA WITHHOLDING-CITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	369,839.82
US BANK OR CITY TREASURER	FIT WITHHOLDING-CITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	1,109,134.18

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER	MEDI WITHHOLDING-CITY	
EMP BENEFITS (CITY)	CHECK NO. - 00623344	157,037.51
US BANK TRUST NA	CITY RETIREMENT SYSTEM	
OR CITY OF SPOKANE	ACH PMT NO. - 80158392	632,764.32
WA STATE SUPPORT REGISTRY OR	WA STATE CHILD SUPPORT	
CITY OF SPOKANE TREASURER	CHECK NO. - 00623347	1,618.16
WASHINGTON LEOFF	DEPT OF RET SYS-LEOFF 2	
DEPT OF RETIREMENT SYSTEMS	CHECK NO. - 00623349	1,075,906.76
TOTAL FOR 6960 - SALARY CLEARING FUND NEW		3,670,002.56
TOTAL CLAIMS		14,270,952.33

CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	3,349.50	28.65	
00623194	HONEYWELL INTL FIRE/VIDEO/	17,159.34		
00623195	MVNR HOSPITALITY LLC	115.20		
00623196	MECHANICAL SALES INC	1,336.00		
00623197	G & W SUPPLY	1,324.69		
00623198	PENSER NORTH AMERICA INC	12,540.25		
00623199	ROYCE SHIELDS LLC	64.50		
00623200	UNITED RENTALS NW INC	761.52		
00623201	WA STATE EMPLOYMENT SECURITY	58,234.87		
00623202	WM RECYCLE AMERICA LLC	115,525.78		
00623203	WOMENS TRANSPORTATION SEMINA	1,000.00		
00623204	HD SUPPLY INC		25.91	
00623205	POH CHOO KOH		500.00	
00623206	MARYA NOWAKOWSKI		75.00	
00623207	OUTDOOR HOME SERVICES HOLDIN		1,331.88	
00623208	AT&T MOBILITY	19,713.84		
00623209	STACY L CARR	414.00		
00623210	CENTURYLINK	165.74		
00623211	COMCAST	3,775.29		
00623212	WATERCO OF THE PACIFIC NORTH	52.99		
00623213	EMPRES HOME CARE OF BELLINGH	2,327.00		
00623214	HD SUPPLY INC	299.39		
00623215	OMNICARE LLC	11.53		
00623216	MICHAEL J RABEL	795.59		
00623217	SPOKANE COUNTY BAR ASSN	108.01		
00623218	SPOKANE VALLEY MEDICAL INC	645.24		
00623219	CAREER PATH SERVICES	6,161.51		
00623220	CDA SERVICE STATION EQUIPMEN	1,211.01		
00623221	CAMBISS VENTURES LLC	221.61		
00623222	DOWNTOWN SPOKANE PARTNERSHIP	39.35		
00623223	GENUINE PARTS COMPANY	145.00		
00623224	POINTE PEST CONTROL	1,467.40		
00623225	ADVANCED FIRE SYSTEMS INC			346.96
00623226	CIRCLE M CONSTRUCTION &			745.56
00623227	COMCAST			205.08
00623228	CSWW INC			626.97
00623229	NW SEED & PET INC			141.25
00623230	RAINIER SEEDS, LLC			3,078.41
00623231	SIX ROBBLEES INC			249.43
00623232	FIRST RESPONDER OUTFITTER IN			43.60
00623233	SWIRE PACIFIC HOLDINGS, INC			594.77
00623283	AUDUBON DOWNRIVER NEIGHBORHO	829.76		
00623284	NORFOLK IRON & METAL CO	749.99		
00623285	WATERCO OF THE PACIFIC NORTH	101.83		
00623286	GILMER CAWICH	1,600.00		
00623287	GODOLFIN MASCARDO	123.69		
00623288	JEWEL AND RYAN SHEA	9.86		
00623289	RESIDENCES AT INDIAN TRAIL	171.55		
00623290	ACCESS CHURCH	38.00		
00623291	S&S REMODELS LLC	141.00		
00623292	TERESA HENDERSON	79.96		
00623293	DEREK MATTHEWS	650.00		
00623294	GEORGEN HOMES	3,250.00		

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00623295	HAYDEN HOMES	650.00		
00623296	LENNAR HOMES	1,300.00		
00623297	LEXINGTON HOMES - DRH LLC	3,250.00		
00623298	LEXINGTON HOMES - DRH LLC	6,500.00		
00623299	O&M INDUSTRIES INC	128.65		
00623300	PACIFIC POWER GROUP	95.53		
00623301	PUROCLEAN OF REDMOND	159.90		
00623302	BILL DOLEY	142.37		
00623303	EMERSON GARFIELD NEIGHBORHOO	664.64		
00623304	KATHERINE SCHNEIDER	185.36		
00623305	RANDY MCGLENN II	185.36		
00623306	SUSAN R. ARNESEN	253.87		
00623307	PELLA INLAND NORTHWEST INC	4,731.41		
00623308	PAXTON POWELL	115.52		
00623309	SAFEGUARD BUSINESS SYSTEMS I	346.69		
00623310	US BANK	27,689.10		
00623311	VALLEY EMPIRE COLLECTION	59.40		
00623312	WA STATE DEPT OF HEALTH	2,568.00		
00623313	BLACKSTONE AUDIO INC		314.91	
00623314	CENTURYLINK			177.10
00623315	CIRCLE M CONSTRUCTION &			60.26
00623316	DOGSMILE ADVENTURES			600.00
00623317	LARS ERPENBACH			130.00
00623318	HAMAD, NICHOLAS			301.00
00623319	BEST WESTERN DOWNTOWN			486.00
00623320	STEVEN NITTOLO			130.00
00623321	CSWW INC			71.85
00623322	NW PLAYGROUND EQUIPMENT INC			112,423.28
00623323	NW SEED & PET INC			83.97
00623324	KYLE BLANCHARD	301.00		
00623325	CENTURYLINK	226.90		
00623326	CESTNIK, BRIAN D	222.16		
00623327	COMCAST	216.77		
00623328	DEPT OF HEALTH & SOCIAL	30.00		
00623329	ICMA RETIREMENT TRUST 457	265,239.83		
00623330	ING LIFE INSURANCE & ANNUITY	179,246.62		
00623331	LAURA L JOHNSON	1,688.11		
00623332	AVEY CONSTRUCTION GROUP LLC	61.50		
00623333	CSRM PROS	141.00		
00623334	DESPAIN CONSTRUCTION LLC	130.50		
00623335	LAMAR WARNKE	1.75		
00623336	SECTAD INVESTMENTS LLC	18.50		
00623337	LANZCE G. DOUGLASS PROPERTY	133.00		
00623338	CITY OF SPOKANE	10.00		
00623339	LEGAL DEPT IMPREST FUND	24.00		
00623340	ALEX LEWIS	372.00		
00623341	TINA M LUERSSEN	786.29		

00623342	TAISIA MOGA	140.00
00623343	PEOPLE QUALIFIED COMMITTEE	5.00
00623344	US BANK OR CITY TREASURER	2,157,223.67
00623345	WA ASSN OF SHERIFFS & POLICE	75.00
00623346	WA STATE DEPT OF LICENSING	46.00
00623347	WA STATE SUPPORT REGISTRY OR	1,618.16

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00623348	WA STATE TREASURER	81,373.38		
00623349	WASHINGTON LEOFF	1,746,931.74		
00623350	ISAAC FORSMAN			158.00
70003733	CINTAS CORPORATION	7,386.60		
70003734	ELJAY OIL CO INC	13,677.65		
70003735	GALLS LLC	9,924.95		
70003736	HARRINGTON INDUSTRIAL PLASTI	431.66		
70003737	NATIONAL COLOR GRAPHICS INC	2,547.49		
70003738	NORCO INC	273.82		
70003739	THOMAS DEAN & HOSKINS INC	23,518.70		
70003740	BRANOM OPERATING COMPANY LLC	1,828.46		
70003741	CINTAS CORPORATION	1,698.73		
70003742	CONSOLIDATED SUPPLY CO	46,291.13		
70003743	GALLS LLC	3,026.56		
70003744	ALASKA RUBBER GROUP INC			308.76
70003745	NORTHWEST INDUSTRIAL SERVICE			3,362.73
70003746	CINTAS CORPORATION	13,691.99		
70003747	GALLS LLC	220.43		
70003748	HORIZON DISTRIBUTORS			600.43
70003749	MAGLIN CORP			2,383.85
70003750	WILDROSE LTD dba			1,164.83
70003751	ALASKA RUBBER GROUP INC			120.78
70003752	CINTAS CORPORATION	1,447.84		80.23
70003753	CONSOLIDATED SUPPLY CO	259.27		
70003754	HORIZON DISTRIBUTORS			1,307.67
70003755	NATIONAL COLOR GRAPHICS INC	736.43		
70003756	RIVER CITY GLASS INC	190.75		
70003757	SPOKANE POWER TOOL & HDWE			573.87
70003758	THOMAS DEAN & HOSKINS INC	44,593.82		
70003759	THOMSON WEST	8,277.72		
70003760	TITAN TRUCK EQUIPMENT	2,307.79		
70003761	WILDROSE LTD dba			3,685.02
70003762	GALLS LLC	567.70		
70003763	HUGHES FIRE EQUIPMENT INC	103.19		
70003764	NORCO INC	28.86		
70003765	THOMAS DEAN & HOSKINS INC	76,707.61		
70003766	THOMSON WEST	1,549.23		
80158126	A2Z INTERPRETING LLC	688.15		
80158127	ALLIANT INSURANCE SERVICES I	12,083.32		
80158128	ALS LABORATORY GROUP	290.00		
80158129	AVISTA UTILITIES	384.73	235.95	

80158130	BARR-TECH LLC	153,941.11		
80158131	BEARING DISTRIBUTORS INC	910.99		
80158132	BEACON SERVICE INC	708.27		
80158133	BELL & ASSOCIATES INC	5,735.00		
80158134	BERK CONSULTING INC	10,601.05		
80158135	BUDINGER & ASSOCIATES INC	4,525.83		
80158136	CAMTEK INC	820.43		
80158137	CB PACIFIC INC	2,089.54		
80158138	COFFMAN ENGINEERS INC	2,864.00		
80158139	COLEMAN OIL COMPANY LLC	36,072.11		
80158140	COLE-PARMER INSTRUMENT	287.61		
80158141	COLUMBIA RIVER CARBONATES	8,777.82		

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80158142	COPIERS NORTHWEST INC	1,074.83		
80158143	CRANETECH INC	1,437.75		
80158144	DAIKIN APPLIED AMERICA INC		461.45	
80158145	THE PAPE GROUP INC	1,625.65		
80158146	EUROFINS ENVIRONMENT TESTING	1,825.50		
80158147	FASTENAL CO	1,832.03		
80158148	FEDERAL EXPRESS CORP/DBA FED	22.15		
80158149	FIELD INSTRUMENTS & CONTROLS	83.82		
80158150	GORLEY LOGISTICS LLC	61.25		
80158151	W W GRAINGER INC	931.78		
80158152	HASA INC	46,556.86		
80158153	INLAND POWER & LIGHT CO	246.52		
80158154	JENNY TUPPER	3,000.00		
80158155	JON GREER INC	164.68		
80158156	ROBERT DUFF	1,500.00		
80158157	K & L GATES LLP	1,944.00		
80158158	KANADEVIA INOVA MATRIX	149,672.33		
80158159	KEMIRA WATER SOLUTIONS INC	86,176.52		
80158160	KITTELSON & ASSOCIATES INC	232.58		
80158161	THE LAW OFFICE OF KIEL A FRE	1,860.00		
80158162	NONICA ANDREW DBA MARSHALLES	6,322.00		
80158163	NATIONAL ASSN FOR CIVILIAN	9,040.00		
80158164	OCCUPATIONAL HEALTH SOLUTION	4,644.00		
80158165	OXARC LLC	4,360.61		
80158166	PARAMETRIX INC	1,437.26		
80158167	PETE LIEN & SONS INC	26,548.37		
80158168	RENCORP REALTY LLC	30,994.00		
80158169	REZATEC GLOBAL INC	26,236.00		
80158170	SEAL ANALYTICAL INC	1,521.10		
80158171	SHAMROCK PAVING CO/DIV OF	233,729.62		
80158172	PEROVICH PARTNERS INC	20.90		
80158173	JONATHAN KIP SPILKER	238,909.50		
80158174	SPOKANE COUNTY TREASURER	181,405.54		
80158175	SPOKANE HARDWARE SUPPLY INC		589.72	
80158176	TRM SERVICES INC	56,734.50		

80158177	TWO RIVERS TERMINAL LLC	9,289.12		
80158178	VERIZON WIRELESS	514.29		
80158179	VESTIS GROUP INC	19.50		
80158180	EMMA KOSKI		10.04	
80158181	ACTION MATERIALS	470.09		
80158182	AMERICAN TARPING LLC	28,377.71		
80158183	AVISTA UTILITIES	275,933.76		
80158184	NCH CORPORATION	3,426.44		
80158185	COLEMAN OIL COMPANY LLC	57,146.47		
80158186	COLUMBIA RIVER CARBONATES	8,786.61		
80158187	CORE & MAIN LP	5,437.54		
80158188	CUMMINS INC	8,626.37		
80158189	DAY MANAGEMENT CORP	322.96		
80158190	DRY BOX INC	654.60		
80158191	ERGON ASPHALT & EMULSIONS IN	1,710.69		
80158192	EVOQUA WATER TECHNOLOGIES LL	408.03		
80158193	FASTENAL CO	2,098.20		
80158194	GORLEY LOGISTICS LLC	262.50		

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80158195	FISHER SCIENTIFIC	948.73		
80158196	GORDON TRUCK CENTERS INC DBA	24,231.99		
80158197	W W GRAINGER INC	337.61		
80158198	H D FOWLER COMPANY	2,216.32		
80158199	HISPANIC BUSINESS ASSOCIATIO	19,392.10		
80158200	INDUSTRIAL WELDING CO INC	3,121.64		
80158201	KEY CODE MEDIA INC	5,177.07		
80158202	MESA ASSOCIATES INC	239.00		
80158203	MCGRATH RENTCORP	2,144.26		
80158204	OXARC LLC	2,171.09		
80158205	PAPE MACHINERY INC	453.03		
80158206	POMP'S TIRE SERVICE INC	24,269.80		
80158207	ROGUE HEART MEDIA SPC	8,910.50		
80158208	SHI CORP	6,461.38		
80158209	PEROVICH PARTNERS INC	63.45		
80158210	SPOKANE COUNTY TREASURER	4,106.64		
80158211	TENANTS UNION OF WASHINGTON	21,987.35		
80158212	US BANK TRAVEL CARD	2,136.61		
80158213	US BANK P CARD PAYMENTS	67,709.07		
80158214	US BANK	5,426.00		
80158215	VERIZON WIRELESS	389.18		
80158216	WASHINGTON TRUST FOR HISTORI	90,111.42		
80158217	WESTERN STATES EQUIPMENT CO	6,761.94		
80158218	WESTSIDE MOTORSPORTS	805.81		
80158219	SHAMROCK AUTOMOTIVE	350.22		
80158220	LEON BROWN	10,100.00		
80158221	FLOYD FICK	942.10		
80158222	KEVIN HALL	360.00		
80158223	GREGORY C HARSHMAN	66.00		

80158224	MONGAN, KELLY	363.00		
80158225	ANNELISE PIETENPOL	360.00		
80158226	TIM SCHWERING	230.00		
80158227	DAVID W SINGLEY	360.00		
80158228	COREY WALLEIGH	249.00		
80158229	ACI NORTHWEST INC	24,325.47		
80158230	ACRANET CBS BRANCH/DIV OF	4,937.32		
80158231	ACTION MATERIALS			898.16
80158232	ALSCO DIVISION OF ALSCO INC			78.26
80158233	AVISTA UTILITIES	13,488.36		
80158234	AVISTA UTILITIES	9,301.34		
80158235	BATTERY SYSTEMS INC			62.09
80158236	BERGER PARTNERSHIP PS			640.00
80158237	BUDINGER & ASSOCIATES INC	2,209.40		
80158238	CAMTEK INC			1,538.35
80158239	CDA REDI MIX & PRECAST INC	6,546.00		
80158240	CLEAN ENERGY INC	20,970.14		
80158241	COFFMAN ENGINEERS INC	4,646.50		
80158242	CONNELL OIL INC	2,238.75		
80158243	COPPER STATE BOLT & NUT CO			71.51
80158244	CORBIN SENIOR ACTIVITY CENTE			2,612.50
80158245	CORE & MAIN LP	50,936.07		
80158246	L N CURTIS & SONS	80,357.61		
80158247	DAY WIRELESS SYSTEMS/DIV OF	365.50		

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80158248	DELL MARKETING LP	18,559.90		
80158249	DEVRIES INFORMATION MANAGEME	127.80		
80158250	EVERGREEN STATE TOWING LLC	1,920.16		
80158251	FASTENAL CO	1,134.10		
80158252	GORLEY LOGISTICS LLC	61.25		
80158253	MES I ACQUISITION INC	681.88		
80158254	GOLF COURSE SUPERINTENDENT			275.00
80158255	H2E INC	89,707.07		
80158256	DANIEL HALL			400.00
80158257	HILLYARD SENIOR ACTIVITY CTR			6,666.66
80158258	HISTORICAL RESEARCH ASSOCIAT			29,785.13
80158259	INLAND INFRASTRUCTURE LLC	263,098.36		
80158260	KLEINSCHMIDT ASSOCIATES	67,415.05		
80158261	THE LANDS COUNCIL			2,534.35
80158262	MARTIN LUTHER KING JR FAMILY			3,483.33
80158263	MEGAN PERKINS			474.00
80158264	MICHAEL TERRELL LANDSCAPE			18,275.10
80158265	MID CITY CONCERNS INC			1,543.75
80158266	GENUINE PARTS COMPANY	393,876.70		
80158267	NORTHEAST YOUTH CENTER			11,628.17
80158268	NOVUS AUTO GLASS	65.35		
80158269	PACIFIC POWER GROUP LLC	2,650.26		
80158270	POWER TRANSPORT INC			600.00

80158271	PREMERA BLUE CROSS OR	469,032.03			
80158272	SCHNABEL INC	72,390.61			
80158273	SHI CORP				136.18
80158274	SIMPLIFILE LC	1,871.76			
80158275	SINTO SENIOR CENTER				6,434.17
80158276	AJ SPRAY FOAM SERVICES LLC				6,757.47
80158277	SPOKANE NEIGHBORHOOD ACTION	1,695.20			
80158278	SOLID WASTE SYSTEMS INC	17,675.99			
80158279	SOUTHSIDE SENIOR & COMMUNITY				7,736.84
80158280	HESTON HARDWARE				291.17
80158281	SPOKANE EMERGENCY PHYSICIANS	475.00			
80158282	SPOKANE REGIONAL COMMUNICATI	1,447,838.50			
80158283	W B SPRAGUE COMPANY INC				411.87
80158284	TC SHERRY & ASSOCIATES PS db				2,655.00
80158285	SPOKANE SOFTBALL UMPIRE ASSO				4,429.60
80158286	STONEWAY ELECTRIC SUPPLY				70.25
80158287	ULINE INC				90.32
80158288	VAN ENGELEN INC				375.78
80158289	VAN NESS FELDMAN LLP	12,319.00			
80158290	VERMEER MOUNTAIN WEST INC				100.33
80158291	WASHINGTON RECREATION AND PA				265.00
80158292	WESTERN EQUIPMENT DISTRIBUTO				3,205.29
80158293	AUBREY SILVEY ENTERPRISES IN	80,032.79			
80158294	BECKWITH & KUFFEL INC	138.96			
80158295	CARL MAXEY CENTER	78,946.36			
80158296	CATHOLIC CHARITIES	4,050.00			
80158297	COLEMAN OIL COMPANY LLC				11,687.52
80158298	COPIERS NORTHWEST INC	598.52			
80158299	COPPER STATE BOLT & NUT CO				14.46
80158300	CUMMINS INC	9,722.19			

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80158301	FASTENAL CO			1,078.52
80158302	GEOENGINEERS INC	1,768.50		
80158303	W W GRAINGER INC	2,104.50		
80158304	GRAYMAR ENVIRONMENTAL SERVIC	1,920.59		
80158305	H D FOWLER COMPANY	20,843.99		
80158306	HABITAT FOR HUMANITY SPOKANE	12,444.90		
80158307	INDUSTRIAL WELDING CO INC	20,475.94		
80158308	INGRAM LIBRARY SERVICES LLC		3,387.30	
80158309	INLAND POWER & LIGHT CO	922.56		
80158310	ITRON INC	2,776.96		
80158311	JRM ENTERPRISES INC	3,475.00		
80158312	K & L GATES LLP	105.30		
80158313	KAISER FOUNDATION HEALTH PLA	115,436.04		
80158314	KRUEGER SHEET METAL COMPANY			1,676.61
80158315	THE LAW OFFICE OF KIEL A FRE	5,190.00		
80158316	LINN MACHINE & MFG	56,508.25		
80158317	LSB CONSULTING ENGINEERS PLL	2,337.50		

80158318	MEGAMATION LLC	1,664.86			
80158319	MIDWEST TAPE		1,244.58		
80158320	NEPTUNE TECHNOLOGY GROUP INC	16,430.46			
80158321	NORTH COUNTRY SERVICES LLC	11,288.55			
80158322	OCCUPATIONAL HEALTH SOLUTION	11,825.00			
80158323	OVERDRIVE INC		13,374.44		
80158324	OXARC LLC	3,417.71			
80158325	PAPE MACHINERY INC	6,754.45			
80158326	PARAMETRIX INC	5,887.50			
80158327	REXEL INC			671.62	
80158328	POMP'S TIRE SERVICE INC	20,689.86			
80158329	JANT GROUP II INC			68.52	
80158330	SAFETY KLEEN CORPORATION	2,170.21			
80158331	SHERWIN WILLIAMS CO	774.02		120.56	
80158332	SHI CORP	851.56			
80158333	SIMPLIFILE LC	5,641.28			
80158334	SITEONE LANDSCAPE SUPPLY LLC			717.61	
80158335	SPOKANE NEIGHBORHOOD ACTION	8,337.69			
80158336	HESTON HARDWARE			213.71	
80158337	BAYONET INC			9,761.70	
80158338	SUNBELT RENTALS INC			1,090.67	
80158339	THE JERICHO ROAD	27,539.99			
80158340	THE TORO COMPANY			256.39	
80158341	TRANSITIONS	9,143.27			
80158342	VERIZON WIRELESS	629.60			
80158343	VESTIS GROUP INC	17.98			
80158344	WESTERN EQUIPMENT DISTRIBUTO			2,362.45	
80158345	AFLAC/AMERICAN FAMILY LIFE	19,383.45			
80158346	SPOKANE ENVELOPE LLC	768.49			
80158347	ALSCO DIVISION OF ALSCO INC	2,865.31			
80158348	APOLLO INC	149,919.69			
80158349	ATS INLAND NW LLC	1,800.15			
80158350	AVISTA CORPORATION	54,709.38			
80158351	AVISTA UTILITIES	11,773.95			
80158352	BRUCKNER TRUCK SALES INC	1,513,521.00			
80158353	CAMTEK INC	234.57			

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80158354	CASCADE ENGINEERING INC	28,191.44		
80158355	COLEMAN OIL COMPANY LLC	5,879.90		
80158356	STEVE CONNER			9,332.28
80158357	COPIERS NORTHWEST INC	1,973.64		
80158358	CREEK AT QUALCHAN GOLF COURS			8,535.78
80158359	DELTA DENTAL OF WASHINGTON	17,398.81		
80158360	DIGNITARY PROTECTION TEAM FU	240.00		
80158361	FASTENAL CO	4,219.11		
80158362	FEDERAL EXPRESS CORP/DBA FED	6.68		
80158363	GORLEY LOGISTICS LLC	157.50		
80158364	GORDON TRUCK CENTERS INC DBA	713.90		

80158365	W W GRAINGER INC	58.02			
80158366	KAISER FOUNDATION HEALTH PLA	220,074.65			
80158367	KENWORTH SALES COMPANY	40.17			
80158368	KEY CODE MEDIA INC	2,072.90			
80158369	LOCAL INLAND NORTHWEST	10,000.00			
80158370	LOOMIS ARMORED US INC	1,088.84			
80158371	MES I ACQUISITION INC	763.19			
80158372	CAR WASH PARTNERS LLC	224.00			
80158373	NAPA AUTO PARTS	435.73			
80158374	NORTH COUNTRY SERVICES LLC	1,238.36			
80158375	FORMEX HOLDINGS LLC	275.97			
80158376	PREMERA BLUE CROSS	74,028.15			
80158377	PS2 GROUP LLC	312.58			
80158378	REHN & ASSOCIATES	28,130.97			
80158379	SANDBAGGERS CLUB LLC				8,735.45
80158380	SPOKANE NEIGHBORHOOD ACTION	87,049.66			
80158381	SOUTHGATE NEIGHBORHOOD COUNC	102.27			
80158382	SPOKANE POLICE CHAPLAIN	6,048.50			
80158383	SPOKANE POLICE K-9 MEMBERSHI	225.00			
80158384	SPECIALTY MOBILE MIX INC	981.90			
80158385	SPOKANE COUNTY TREASURER	190,472.16			
80158386	SPOKANE POLICE SWAT TEAM	730.00			
80158387	T & T GOLF MANAGEMENT INC				17,338.64
80158388	SPOKANE POLICE TACTICAL TEAM	940.00			
80158389	TEEL INC	8,000.00			
80158390	TRANSITIONS	4,674.09			
80158391	TRUE CORPORATION	201.84			
80158392	US BANK TRUST NA	1,265,528.64			
80158393	US BANK OR CITY TREASURER	116,831.22			
80158394	US POSTMASTER	100,000.00			
80158395	VESTIS GROUP INC	1,300.49			
80158396	NATHAN MULKEY	115.00			
		14,654,140.19	21,579.83		322,429.78
				CITYWIDE TOTAL:	14,998,149.80

MINUTES OF SPOKANE CITY COUNCIL

Tuesday, September 1, 2026

AGENDA REVIEW SESSION

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 11:03 a.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: https://vimeo.com/spokanecitycouncil.

Roll Call

On roll call, Council President Wilkerson and Council Members Cathcart, Dillon, Dixit, Klitzke (appearing virtually), Telis (arriving at 11:05 a.m.), and Zappone, were present.

City Administrator Alex Scott; Legislative Assistant Jackson Deese; City Council Policy Advisor Chris Wright; and City Clerk Giacobbe Byrd were also present for the meeting.

Announcement of Decision of Salary Review Commission

City Clerk Giacobbe Byrd read an announcement on the Salary Review Commission's final salary determination for the Mayor, Council President, and Council Members for 2027-2028 into the record.

There were no **Interviews of Nominees to Boards and Commissions.**

BRIEFING ON AGENDA ITEMS

Proposed Items

The City Council received a briefing on the following agenda item(s), and Council inquiry and comment was held, with response by staff:

- ORD C36921 (Streamlining of Funds) – Adam McDaniel

Pending Items

The City Council received a briefing on the following agenda item(s), and Council inquiry and comment was held, with response by staff:

- OPR 2026-0652 (Black & Veatch / Upriver Dam) – **Chris Wright**
- OPR 2026-0251(Contract Amendment / North Hillyard Sidewalk Project) – **Dan Buller**

- ORD C36928 (Tenant Protections During Emergencies) – **Paul Dillon**
  - various proposed amendments were briefed by **Chris Wright**
- SBO ORD C36929 (HOME Starts Here Account) – **Matt Boston**
- RES 2026-0064 (Opioid Response Fund) – **Maggie Yates**

Final Items
- None

CONSIDERATION OF AMENDMENTS, ADDITIONS, AND DEFERRAL REQUESTS

Proposed Items

ORD C36921 (Streamlining of Funds) **Motion** by Council Member Dillon, seconded by Council Member Cathcart **to adopt** the Wilkerson Dillon Amendment ORD C36921. **Carried 7-0**.

Pending Items

ORD C36928 (Tenant Protections) **Motion** by Council Member Zappone, seconded by Council Member Cathcart **to add** the Dillon Amendment ORD C36928 to the Pending section of the agenda. **Carried 7-0**.

ORD C36928 (Tenant Protections) **Motion** by Council Member Zappone, seconded by Council Member Cathcart **to add** the Wilkerson Amendment ORD C36928 to the Pending section of the agenda. **Carried 7-0**.

Final Items
There were no considerations of amendments, additions, or deferrals of final items.

Action to Approve Agenda
The City Council took the following action (pursuant to Council Rule 2.1.B):

> **Motion** by Council Member Telis, seconded by Council Member Dillon, **to approve** the September 2, 2026, Council Legislative Agenda, as modified; **carried 7-0.**

ADJOURNMENT
Council President adjourned the meeting at 11:32 a.m. The next Regular Legislative Session took place on September 2, 2026.

Minutes prepared by City Clerk Giacobbe Byrd and submitted for publication in the November 4, 2026, issue of the *Official Gazette*.

Approved by Spokane City Council on November 11, 2026.

_____
Betsy Wilkerson
City Council President

Attest:

_____
Giacobbe R. Byrd
City Clerk

MINUTES OF SPOKANE CITY COUNCIL

Tuesday, September 8, 2026

AGENDA REVIEW SESSION

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 11:04 a.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: https://vimeo.com/spokanecitycouncil.

Roll Call
On roll call, Council President Wilkerson and Council Members Cathcart, Dillon, Dixit, Klitzke, Telis, and Zappone (appearing virtually), were present.

City Administrator Alex Scott; Legislative Assistant Jackson Deese; City Council Policy Advisor Chris Wright; and City Clerk Giacobbe Byrd were also present for the meeting.

Announcement of Decision of Salary Review Commission
City Clerk Giacobbe Byrd read an announcement on the Salary Review Commission's final salary determination for the Mayor, Council President, and Council Members for 2027-2028 into the record.

Interviews of Nominees to Boards and Commissions.

- **Jim Leighty** (Office of the Police Ombuds Commission)
- **Lauren Pangborn** (Plan Commission)

BRIEFING ON AGENDA ITEMS

New Legislative Item

- OPR 2026-0254 (Motorola Contract Credit Refund) **– Jason Nechanicky and Stephen Williams**

Proposed Items
- **None**

Pending Items
The City Council received a briefing on the following agenda item(s), and Council inquiry and comment was held, with response by staff:

- ORD C36920 (Building Heights) – **Chris Wright**

- OPR 2026-0762 police vehicles – **Rick Giddings**

Final Items
The City Council received a briefing on the following agenda item(s), and Council inquiry and comment was held, with response by staff:

- OPR 2024-0277 (Value Blanket with CompuNet) – **Cylas Engeland** (remotely)

CONSIDERATION OF AMENDMENTS, ADDITIONS, AND DEFERRAL REQUESTS

Proposed Items
There were no considerations of amendments, additions, or deferrals of proposed items.

Pending Items

ORD C36920 (Building Heights)
Motion by Council Member Klitzke, seconded by Council Member Dillon **to reconsider** ORD C36920 and add it to the pending section of the September 16, 2026, and the final section of the September 23, 2026, agendas. **Carried 7-0**.

ORD C36920 (Building Heights) **Motion** by Council Member Klitzke, seconded by Council Member Cathcart **to adopt** the Wilkerson Amendment to ORD C36920. **Carried 7-0**.

Final Items

ORD C36928 (Tenant Protections) **Motion** by Council Member Cathcart, seconded by Council President Wilkerson **to adopt** the Wilkerson Amendment to ORD C36928. **Council commentary:** Council Member Klitzke called for the question. Council President Wilkerson did not recognize the request and spoke to the motion before calling for a vote on the motion. **Failed 2-5** (CM Cathcart and CP Wilkerson voting Aye).

ORD C36928 (Tenant Protections) **Motion** by Council Member Dillon, seconded by Council Member Telis **to revise** the Dillon Amendment to ORD C36928. **Carried 7-0**.

ORD C36928 (Tenant Protections) **Motion** by Council Member Dillon, seconded by Council President Klitzke **to adopt** the Dillon Amendment as amended to ORD C36928. **Carried 6-1** (CM Cathcart voting no).

Action to Approve Agenda
The City Council took the following action (pursuant to Council Rule 2.1.B):

> **Motion** by Council Member Telis, seconded by Council Member Klitzke, **to approve** the September 9, 2026, Council Legislative Agenda, as modified; **carried 7-0.**

ADJOURNMENT
Council President adjourned the meeting at 12:00 p.m. The next Regular Legislative Session took place on September 2, 2026.

Minutes prepared by City Clerk Giacobbe Byrd and submitted for publication in the November 4, 2026, issue of the *Official Gazette*.

Approved by Spokane City Council on November 11, 2026.

_____
Betsy Wilkerson
City Council President

Attest:

_____
Giacobbe R. Byrd
City Clerk

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment & Sustainability Committee
City Council Chambers
June 8, 2026

Call to Order: 12:00 p.m.

Recording of the meeting may be viewed here:
https://vimeo.com/1199564552?fl=pl&fe=sh

Attendance

Committee Members Present: Betsy Wilkerson, Kitty Klitzke, Michael Cathcart, Zack Zappone, Kate Telis, Sarah Dixit
Absent: Paul Dillon

Executive Session

12:01 p.m.
Announced End Time: 12:31 p.m.
Extensions: one 10min extension
End Time: 12:41 p.m.

Public Comment

None

Discussion Items

1. PUBLIC WORKS MONTHLY DIRECTOR'S REPORT FOR JUNE 2026 - MARLENE FEIST (10 minutes) →No action taken, Presentation Only

2. STA PROPOSITION 1 EDUCATION - CARLY CORTRIGHT (15 minutes) →No action taken, Presentation Only

3. SHARED STREETS ORDINANCE - INGA NOTE (5 minutes) → No action taken, Presentation Only

4. RESOLUTION FOR ARTERIAL SPEED LIMIT CHANGES - INGA NOTE (5 minutes)→No action taken, Presentation Only

5. LOW BID AWARD - TRAFFIC CALMING QUICK BUILDS 2026045 - DAN

BULLER (5 minutes) →No action taken, Presentation Only

6. LOW BID AWARD - AUSTIN ROAD EROSION MITIGATION 2025070 - DAN BULLER (5 minutes) →No action taken, Presentation Only

7. WHEELSHARE 2024-2026 CONTRACT AMENDMENT - JACKIE JOHNSEN (10 minutes)→No action taken, Presentation Only

8. AMEND CONTRACT WITH AXON - SHAWNA ERNST (5 minutes)
No action taken, Presentation Only

9. 1% FOR PUBLIC ART PROGRAM UPDATE ORDINANCE - ADAM MCDANIEL (5 minutes) →No action taken, Presentation Only

10. COUNCIL'S MANAGER OF NEIGHBORHOOD CONNECTIVITY REPORT - ABIGAIL MARTIN (5 minutes)→No action taken, Presentation Only

11. COMMUNICATIONS & COMMUNITY ENGAGEMENT QUARTERLY DIRECTOR'S REPORT - LISA GARDNER (10 minutes) →No action taken, Presentation Only

12. COUNCIL STAFF, BOARD & COMMISSION UPDATES - KITTY KLITZKE (10 minutes) →No action taken, Presentation Only

III. Consent Items

1. AMENDING ORDINANCE C36776 SPOKANE MUNICIPAL CODE RELATING TO SEWER (CITY ATTORNEY)

2. MASTER CONTRACT FOR DUMPSTER REFURBISHING SERVICES (SOLID WASTE COLLECTION)

3. CONTRACT AWARD FOR WASTE TO ENERGY BOTTOM ASH PAN REPLACEMENT (SOLID WASTE DISPOSAL)

4. CONTRACT WITH OSBORN CONSULTING TO PERFORM A STORMWATER PROGRAM AND INFRASTRUCTURE EVALUATION AND ASSESSMENT (WASTEWATER MANAGEMENT)

5. CONTRACT RENEWAL FOR CONVEYOR BELT SERVICES (SOLID WASTE DISPOSAL)

6. 4320 CONTRACT DUNDEE CONCRETE AND LANDSCAPING BIOFILTER MEDIA REPLACEMENT (WASTEWATER MANAGEMENT)

7. ON-CALL PUBLIC ENGAGEMENT FOR FUTURE ICM PROJECTS (HORROCKS) (INTEGRATED CAPITAL MANAGEMENT)

8. ON-CALL PUBLIC ENGAGEMENT FOR FUTURE ICM PROJECTS (KIMLEYHORN) (INTEGRATED CAPITAL MANAGEMENT)

9. ON-CALL PUBLIC ENGAGEMENT FOR FUTURE ICM PROJECTS (THE LANGDON GROUP) (INTEGRATED CAPITAL MANAGEMENT)

Adjournment

The meeting adjourned at 2:35 PM

Minutes prepared and submitted for publication in the June 17, 2026, issue of the Official Gazette.

Sarah Sirott
Assistant to Council Member Kitty Klitzke

Approved by City Council on November 11, 2026.

_____
Betsy Wilkerson
City Council President

Attest:

_____
Giacobbe R. Byrd
City Clerk

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment & Sustainability Committee
City Council Chambers
September 8, 2026

Call to Order: 1:19 p.m.

Recording of the meeting may be viewed here:
https://vimeo.com/1225065432?fl=pl&fe=sh

Attendance
Committee Members Present: Betsy Wilkerson (arrived 1:21 PM), Kitty Klitzke, Michael Cathcart, Kate Telis, Sarah Dixit
Absent: Paul Dillon, Zack Zappone

Executive Session
None

Public Comment
None

Discussion Items

1. TRANSPORTATION AND SUSTAINABILITY MONTHLY DIRECTOR'S REPORT - JON SNYDER (10 minutes) →No action taken, Presentation Only

2. ADOPTING TBD BUDGET ALLOCATIONS & PROJECTS - JON SNYDER (5 minutes) →No action taken, Presentation Only

3. TUBE TRAFFIC COUNTS - QUALITY COUNTS - CLINT HARRIS (5 minutes) → No action taken, Presentation Only

4. TUBE TRAFFIC COUNTS - IDAX - CLINT HARRIS (5 minutes) →No action taken, Presentation Only

5.CWIFP BOND ORDINANCE - REINER HERSHAW (5 minutes) →No action taken, Presentation Only

6. SPECIAL BUDGET ORDINANCE - NORTHSIDE LANDFILL FIRE DAMAGE REPAIRS - TRACE BRADBURN (5 minutes) →No action taken, Presentation Only

7. STORMWATER PROTECTION MATERIALS EMERGENCY PURCHASE -

RAYLENE GENNETT (5 minutes) No action taken, Presentation Only

8. PRE-PURCHASE OF KENWORTH T300 TAPPING TRUCK FOR THE WATER DEPARMENT - RICK GIDDINGS (5 minutes) →No action taken, Presentation Only

9. JOINT RESOLUTION AUTHORIZING PURCHASE OF PROPERTY BY SPOKANE AIRPORT - ROB SCHULTZ (5 minutes) →No action taken, Presentation Only

10. JOINT RESOLUTION AUTHORIZING PURCHASE OF PROPERTY BY SPOKANE AIRPORT - ROB SCHULTZ (5 minutes) →No action taken, Presentation Only

11. COMMUNICATIONS & COMMUNITY ENGAGEMENT QUARTERLY DIRECTOR'S REPORT - LISA GARDNER (10 minutes) →No action taken, Presentation Only

12. COUNCIL STAFF, BOARD & COMMISSION UPDATES - KITTY KLITZKE (10 minutes) →No action taken, Presentation Only

III. Consent Items

1. SNOW AND ICE MITIGATION CONTROL AGREEMENT - WSDOT (STREET)

2. VALUE BLANKET FOR CONCRETE MIX (STREET)

3. AMEND DUCTILE IRON SERVICE SADDLES VALUE BLANKET (WATER & HYDROELECTRIC SERVICES)

4. MCGARD FIRE HYDRANT LOCKS AND WRENCHES - VALUE BLANKET (WATER & HYDROELECTRIC SERVICES)

5. 4320 CONTRACT SHAMROCK PAVING, INC. (WASTEWATER MANAGEMENT)

6. PAVING SERVICES CONTRACT AMENDMENT (WATER & HYDROELECTRIC SERVICES)

7. CONTRACT FOR FABRIC FILTER BAG CHANGEOUT SERVICES (SOLID WASTE DISPOSAL)

8. CONTRACT RENEWAL FOR TRANSPORTATION OF LANDFILL TOPSOIL (SOLID WASTE DISPOSAL)

9. CONTRACT FOR EMERGENCY LANDFILL EROSION STABILIZATION AND RESEEDING SERVICES (SOLID WASTE DISPOSAL)

10. CONTRACT AWARD FOR AS-NEEDED MECHANICAL REPAIRS (SOLID WASTE DISPOSAL)

Adjournment
The meeting adjourned at 2:16 PM

Minutes prepared and submitted for publication in the September 23, 2026, issue of the Official Gazette.

Sarah Sirott
Assistant to Council Member Kitty Klitzke

Approved by City Council on November 11, 2026.

_____
Betsy Wilkerson
City Council President

Attest:

_____
Giacobbe R. Byrd
City Clerk

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment & Sustainability Committee
City Council Chambers
October 13, 2026

Call to Order: 1:02 p.m.

Recording of the meeting may be viewed here: https://vimeo.com/1235597881?fl=pl&fe=sh

Attendance
Committee Members Present: Betsy Wilkerson, Kitty Klitzke, Michael Cathcart, Zack Zappone (virtual), Paul Dillon, Kate Telis, Sarah Dixit

Executive Session
None

Public Comment
Erik Lowe- 2 min

Discussion Items

1. PUBLIC WORKS MONTHLY DIRECTOR'S REPORT - OCTOBER 2026 - MARLENE FEIST (10 minutes)→No action taken, Presentation Only

2. MONTHLY TRANSPORTATION & SUSTAINABILITY DIRECTOR REPORT - JON SNYDER (10 minutes) →No action taken, Presentation Only

3. ANNUAL GENERAL FACILITIES CHARGE (GFC) RATE UPDATE - KEVIN PICANCO (5 minutes) → No action taken, Presentation Only

4. CONSULTANT AGREEMENT - LATAH BRIDGE REHABILITATION DESIGN (FEDERAL) - KEVIN PICANCO (5 minutes) →No action taken, Presentation Only

5. AMENDMENT TO INCREASE FUNDS - HIGH VISIBILITY CROSSWALKS - DAN BULLER (5 minutes) →No action taken, Presentation Only

6. AMENDMENT TO INCREASE FUNDS - GREENE-FREYA-HAVANA BRIDGES DECK MAINTENANCE - DAN BULLER (5 minutes)→No action taken, Presentation Only

7. 2026 SNOW MAINTENANCE REVIEW - CLINT HARRIS (5 minutes)
No action taken, Presentation Only

8. RESOLUTION TO AMEND 2023 WATER SYSTEM PLAN (WSP) - MARK PAPICH (5 minutes)→No action taken, Presentation Only

9. STORMWATER SMC REVISIONS - RAYLENE GENNETT (5 minutes) →No action taken, Presentation Only

10. RESOLUTION TO AMEND UTILITY PIPE REHAB PROGRAM - NATE SULYA (5 minutes) →No action taken, Presentation Only

11. LOCAL IMPROVEMENT DISTRICT CODE UPDATE - ADAM MCDANIEL (5 minutes)→No action taken, Presentation Only

12. RESOLUTION ADOPTING STATE LEGISLATIVE AGENDA - ERIK POULSEN (10 minutes)→No action taken, Presentation Only

13. COUNCIL STAFF, BOARD & COMMISSION UPDATES - KITTY KLITZKE (10 minutes) →No action taken, Presentation Only

Consent Items

1. CONTRACT RENEWAL FOR ON-SITE VALVE REPAIRS (SOLID WASTE DISPOSAL)

2. CONTRACT RENEWAL FOR BOILERMAKER SERVICES (SOLID WASTE DISPOSAL)

3. CURB & VALVE BOXES – VALUE BLANKET (WATER & HYDROELECTRIC SERVICES)

4. ACCEPTANCE OF WASHINGTON DEPARTMENT OF ECOLOGY SPILL PREVENTION GRANT (GRANTS MANAGEMENT)

5. AMENDMENT TO INCREASE FUNDS - FISH LAKE TRAIL DESIGN PHASE 2 (ENGINEERING SERVICES)

6. AMENDMENT TO INCREASE FUNDS - HIGHWAY 195 MEADOWLANE SIDEWALK (ENGINEERING SERVICES)

7. CONTRACT AMENDMENT FOR WASTEWATER FACILITY PLANNING SERVICES (INTEGRATED CAPITAL MANAGEMENT)

8. CONTRACT AMENDMENT WITH SPOKANE ARTS SERVICES FOR NSC (INTEGRATED CAPITAL MANAGEMENT)

9. CONTRACT AMENDMENT FOR UTILITY PIPE REHAB PROGRAM
(INTEGRATED CAPITAL MANAGEMENT)

Adjournment
The meeting adjourned at 2:40 PM

Minutes prepared and submitted for publication in the November 4, 2026, issue of the Official Gazette.

Sarah Sirott
Assistant to Council Member Kitty Klitzke

Approved by City Council on November 11, 2026.

_____
Betsy Wilkerson
City Council President

Attest:

_____
Giacobbe R. Byrd
City Clerk

Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/11/2026

Date Rec'd	10/21/2026		
Clerk's File #	ORD C36971		
Cross Ref #			
Project #			
Submitting Dept	GRANTS MANAGEMENT	**Bid #**	
Contact Name/Phone	COLE WICKER X6822	**Requisition #**	
Contact E-Mail	WWICKER@SPOKANECITY.ORG		
Agenda Item Type	Special Budget Ordinance		
Council Sponsor(s)	BWILKERSON PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** YES	**Public Works?** NO	
Agenda Item Name	SPECIAL BUDGET ORDINANCE - BJA DISCRETIONARY FUND GRANT		

Agenda Wording

Approval of Special Budget Ordinance for the 2026 BJA Discretionary Fund Grant.

Summary (Background)

This is a Bureau of Justice Assistance (BJA) Discretionary Fund Grant for the new SMART (Spokane Mobile Alternative Response Teams). It is a non-recurring grant and our period of performance is from October 2026-September 2027. Due to the timeliness and limitation of the funds we are unable to wait until the biennium budget adjustment. The budget will include: two sub-recipient contracts, one for our 911 Clinicians and one for our Behavioral Health Units, ($1,025,000); Supplies and Furniture for the new staff ($124,630); Staff Training for new SMART protocols ($27,000); Administration Costs ($37,500); and Indirect Costs ($35,870).

What impacts would the proposal have on historically excluded communities?

This funding allows the City of Spokane to expand its SMART (Spokane Mobile Alternative Response Teams) program and will divert individuals from arrest or hospital emergency rooms and create additional capacity for the Spokane Police Department and Spokane Fire Department. These civilian-led mobile response teams will respond to calls that do not involve a safety risk or medical emergency. This program will target behavioral health calls and offer more appropriate care and follow-up services. This position will serve some of Spokane's most vulnerable populations, those experiencing behavioral health crises.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Data collection will be in accordance with City and Department Policy. We will track the number of calls, time spent on response, estimated time saved on EMT resources, and 911 utilization during overdose scenarios. We do not anticipate disaggregating data as noted above.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Data collection will be in accordance with City and Department Policy. We will track the number of calls, time spent on response, estimated time saved on EMT resources, and 911 utilization during overdose scenarios. As we look towards evaluating program success, we hope to track time served, usable opioid data, and our time saved as major benchmarks for success. The City of Spokane will measure success by tracking individual diversions from arrest and emergency rooms as well as the amount of time a mobile alternative team saves traditional police and fire/EMS responses, and the number of repeat emergency contacts[CW1.1][YM1.2]. We

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This program supports the new initiatives through the SUN. Expanded emergency response programs broadly benefits the City.

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	NO
Total Cost	$ $1,250,000
Current Year Cost	$
Subsequent Year(s) Cost	$

Narrative

See Summary Section

Amount		Budget Account
Revenue	$ 1,250,000	# 1330-95671-99999-33116-99999
Expense	$ 1,025,000	# 1330-95671-14230-54201-99999
Expense	$ 24,630	# 1330-95671-14230-53101-99999
Expense	$ 100,000	# 1330-95671-14230-53505-99999
Expense	$ 35,870	# 1330-95671-14230-54992-99999
Expense	$ $46,739	# 1330-95671-14230-51991-99999

Funding Source	One-Time
Funding Source Type	Grant

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

Additional Budget Code: Expense – $17,761- 1330-95671-14230-52991-99999

Approvals		Additional Approvals	
Dept Head	STRATTON, JESSICA	MANAGEMENT &	STRATTON, JESSICA
Division Director	STRATTON, JESSICA	ACCOUNTING -	BROWN, SKYLER
Accounting Manager	DUFFEY, ANDREW		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List	
grants@spokanecity.org	sbrown@spokanecity.org

ORDINANCE NO. C36971

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, “AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE”, AND AMENDING IT TO ACCEPT A BUREAU OF JUSTICE ASSISTANCE DISCRETIONARY FUND GRANT TO EXPAND THE SPOKANE MOBILE ALTERNATIVE RESPONSE (SMART) PROGRAM WITH A NEW EMERGENCY RESPONSE TEAM, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

1) Increase revenue by $1,250,000.
A) Of the increased revenue, $1,250,000 is provided solely by a grant from the United States Department of Justice, Bureau of Justice Assistance.

2) Increase appropriation by $1,250,000.
A) Of the increased appropriation, $1,025,000 is provided solely for contractual services.
B) Of the increased appropriation, $24,630 is provided solely for office supplies.
C) Of the increased appropriation, $100,000 is provided solely for office furniture (non-capital).
D) Of the increased appropriation, $35,870 is provided solely for other indirect costs.
E) Of the increased appropriation, $64,500 is provided solely for wages and benefits.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from a non-recurring Bureau of Justice Assistance Discretionary Fund Grant to expand the Spokane Mobile Alternative Response (SMART) program with a new emergency response team, which has a limited period of performance, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by the City Council on _____

_____
Council President

Attest:

_____
City Clerk

_____
Mayor

Approved as to form:

_____
City Attorney

_____
Date

_____
Effective Date

Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/11/2026

Date Rec'd	10/14/2026		
Clerk's File #	ORD C36972		
Cross Ref #			
Project #			
Submitting Dept	HUMAN RESOURCES	**Bid #**	
Contact Name/Phone	ALLISON ADAM X6383	**Requisition #**	
Contact E-Mail	AADAM@SPOKANECITY.ORG		
Agenda Item Type	Special Budget Ordinance		
Council Sponsor(s)	BWILKERSON PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	SPECIAL BUDGET ORDINANCE – HR RANGE CHANGE – OCTOBER 2026		

Agenda Wording

Amending ordinance no. C36794, entitled in part, "an ordinance adopting a mid-biennial modification budget for the City of Spokane", and amending it to adjust pay ranges to align with salary analysis, and declaring an emergency.

Summary (Background)

The City's Human Resources department conducted an internal and external salary analysis of the attached job classifications due to a change in duties and job responsibilities. The individual job classifications affected by the salary analysis are listed in the attached ordinance. Upon approval, these range changes will be put into effect in the HR system and incumbents' pay will be adjusted.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	NO
Total Cost	$ For SPNs with former ranges, Citywide: $0 and General Fund: $0. However,
Current Year Cost	$ For SPNs with former ranges, Citywide: $0 and General Fund: $0. However,
Subsequent Year(s) Cost	$ The cost in subsequent years will be the total cost ranges above multiplied by

Narrative

Amount		**Budget Account**
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	Recurring
Funding Source Type	Reserves

Is this funding source sustainable for future years, months, etc?

No, additional revenues or a reduction of expenses will need to occur to accommodate this in future years.

Expense Occurrence	Recurring

Other budget impacts (revenue generating, match requirements, etc.)

Personnel budgets will not be increased for these changes. Existing personnel budgets are expected to cover the increased expense due to vacancy savings or cost reductions. If vacancy savings or cost reductions aren't sufficient, the increase will be funded with reserves or unappropriated fund balance.

Approvals		**Additional Approvals**	
Dept Head	ADAM, ALLISON	**MANAGEMENT &**	MILLER, JACOB
Division Director	ADAM, ALLISON		
Accounting Manager	DANIELS, DERREK		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List	
aadam@spokanecity.org	ddecorde@spokanecity.org
budget@spokanecity.org	scrist@spokanecity.org

ORDINANCE NO. C36972

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, “AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE”, AND AMENDING IT TO ADJUST PAY RANGES TO ALIGN WITH SALARY ANALYSIS, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the Spokane United 911 Network Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Spokane United 911 Network Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

1) Change the grade and associated pay range for the classification as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
L270	265	Emergency Communications Dispatcher I	---	A05-30	---	$49,047 - $77,005

2) Change the grade and associated pay range for the classification as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
L270	265-L	Emergency Communications Dispatcher Lateral	---	A05-40	---	$58,819 - $96,904

3) Change the grade and associated pay range for the classification as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
L270	266	Emergency Communications Dispatcher II	---	A05-46	---	$64,457 - $106,154

4) Change the grade and associated pay range for the classification as noted below.

Union	SPN	Title	From Grade	To Grade	Former Range	New Range
L270	267	Emergency Communications Supervisor	---	A05-53	---	$71,138 - $116,865

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to adjust pay ranges to align with salary analysis, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by the City Council on _____

_____
Council President

Attest:

Approved as to form:

_____
City Clerk

_____
City Attorney

_____
Mayor

_____
Date

_____
Effective Date

Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 10/27/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/11/2026

Date Rec'd	10/19/2026		
Clerk's File #	ORD C36973		
Cross Ref #			
Project #			
Submitting Dept	SPOKANE UNITED 911 NETWORK	**Bid #**	
Contact Name/Phone	STEPHEN X6990	**Requisition #**	
Contact E-Mail	SCWILLIAMS@SPOKANECITY.ORG		
Agenda Item Type	Special Budget Ordinance		
Council Sponsor(s)	BWILKERSON PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	SPECIAL BUDGET ORDINANCE – PSAP IT ANALYST AND DISPATCHERS		

Agenda Wording

Amending Ordinance No. C36794, entitled in part, "An Ordinance Adopting a Mid-Biennial Modification Budget for the City of Spokane", and amending it to authorize additional positions for the Spokane United 911 Network, and declaring an emergency.

Summary (Background)

As the City continues implementation of the Spokane United 911 Network, it is necessary to bolster the technical team, responsible for ensuring functional technology and equipment. Additionally, we also need dedicated Dispatcher positions to prepare to take over as the primary Public Safety Answering Point (PSAP) in April 2027. Funding for these positions is already appropriated; therefore, no additional expenditure is being authorized with this ordinance. We are simply authorizing the positions with this SBO. Dispatchers and their supervisors aren't expected to be hired until late December.

What impacts would the proposal have on historically excluded communities?

Providing a Public Safety Answering Point (PSAP) for emergencies is a basic necessity for all members of the community. This proposal will ensure we can take calls from these communities and provide them with the same emergency response as everyone else.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Data may be collected as part of general PSAP operations, but there will not be data collection pertaining to these three positions and the debt payment.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

It is a basic service that we're providing to the City, so it's certainly the right solution. Once the department is operating we'll continue to assess if we need to make adjustments to operational staff.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This SBO supports a program that is a basic service that must be provided to the citizens. It aligns with the goals of SH 6 (Safety) which appears in Chapter 10 (Social Health) of the Comprehensive Plan.

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	NO
Total Cost	$ 0
Current Year Cost	$ 0
Subsequent Year(s) Cost	$

Narrative

Amount		Budget Account
Expense	$ 1.0 FTE (STAT 002/003 = 100)	# 1510-37400-28200-02940-99999
Expense	$ 13.0 FTE (STAT 002/003 = 1300)	# 1510-37400-28200-02650-99999
Expense	$ 4.0 FTE (STAT 002/003 = 400)	# 1510-37400-28200-02670-99999
Select	$	#
Select	$	#
Select	$	#

Funding Source	Recurring
Funding Source Type	Program Revenue

Is this funding source sustainable for future years, months, etc?

Yes, Emergency Communications Sales Taxes and 911 Excise Taxes will support these positions going forward.

Expense Occurrence	Recurring

Other budget impacts (revenue generating, match requirements, etc.)

This SBO authorizes the addition of 18 Full-Time Equivalents (FTE).

Approvals		Additional Approvals	
Dept Head	WILLIAMS, STEPHEN C.	MANAGEMENT &	MILLER, JACOB
Division Director	WILLIAMS, STEPHEN C.		
Accounting Manager	DANIELS, DERREK		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List

ORDINANCE NO. C36973

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, “AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE”, AND AMENDING IT TO AUTHORIZE ADDITIONAL POSITIONS FOR THE SPOKANE UNITED 911 NETWORK, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the Spokane United 911 Network Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Spokane United 911 Network Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

1) Add one (1) classified Information Technology Analyst position (from 0 to 1).
2) Add thirteen (13) classified Emergency Communications Dispatcher I positions (from 0 to 13).
3) Add four (4) classified Emergency Communications Supervisor positions (from 0 to 4).

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to add an Information Technology Analyst, Dispatcher positions, and dispatch supervisor positions to support implementation of the Spokane United 911 Network, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by the City Council on _____

_____
Council President

Attest:

_____
City Clerk

_____
Mayor

Approved as to form:

_____
City Attorney

_____
Date

_____
Effective Date

Agenda Sheet for City Council:

Committee: PIES **Date:** 10/13/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/11/2026

Date Rec'd	10/8/2026		
Clerk's File #	RES 2026-0076		
Cross Ref #			
Project #			
Submitting Dept	CITY COUNCIL	**Bid #**	
Contact Name/Phone	ERIK POULSEN 625-6721	**Requisition #**	
Contact E-Mail	EPOULSEN@SPOKANECITY.ORG		
Agenda Item Type	Resolutions		
Council Sponsor(s)	PDILLON KKLITZKE SDIXIT		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	RESOLUTION ADOPTING STATE LEGISLATIVE AGENDA		

Agenda Wording

A Resolution adopting the City of Spokane's legislative agenda for the 2027 state legislative session.

Summary (Background)

Pursuant to SMC 02.03.030, the City Council establishes the legislative priorities for the City of Spokane after consultation with the Mayor and other interested parties. Attached is the proposed resolution to adopt the legislative priorities for the 2027 session of the Washington Legislature, which includes an Exhibit "A" setting forth highest priorities and other issues of significant interest to the city.

What impacts would the proposal have on historically excluded communities?

The legislative priorities of the City typically reflect a variety of policy and budget priorities of the City, and thus do not lend themselves to categorization by equity impact. Nonetheless, it is expected the City's stated priorities regarding state funding for a variety of social service programs and housing, and extension of Domestic Partnership eligibility, will benefit historically marginalized communities.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Not applicable

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Success of legislative efforts is generally measured by which measures and budget requests of the City are adopted by the Washington Legislature as well as the City's impact on legislative measures the City opposes.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The City Council adopts legislative priorities pursuant to SMC 02.02.030 after consultation with the Mayor and interested parties. This list of legislative priorities has been developed by the City’s Legislative Team with assistance from key members of the Administration, contract lobbyists, and other interested parties.

Council Subcommittee Review

The City Council adopts legislative priorities pursuant to SMC 02.02.030 after consultation with the Mayor and interested parties. This list of legislative priorities has been developed by the City’s Legislative Team with assistance from key members of the Administration, contract lobbyists, and other interested parties.

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head			
Division Director			
Accounting Manager	DANIELS, DERREK		
Legal	DUGGAN, ANDI		
For the Mayor			

Distribution List	
epoulsen@spokanecity.org	pdillon@spokanecity.org
sdixit@spokanecity.org	KKlitzke@spokanecity.org

RES 2027-0076 (SPONSOR SUBSTITUTION)

PURPOSE OF SUBSTITUTION: This substitution incorporates requirements from the Spokane Regional Transportation Council (SRTC) to include the City's transportation project priorities in its state legislative agenda.

RESOLUTION NO. 2026-0076

A Resolution adopting the City of Spokane's legislative agenda for the coming 2027 state legislative session and setting forth transportation priorities.

WHEREAS, Spokane Municipal Code section 02.03.030 provides that "[a]ny legislative agenda to be advocated for by the City of Spokane at the state or federal level shall be adopted, and may be amended by resolution of the City Council, after consultation with the Mayor, as the official legislative agenda of the City of Spokane"; and

WHEREAS, the City Council historically has identified a list of multiple legislative goals for the coming session of the Washington Legislature as well as congressional goals, and among those goals categorizes its highest priorities; and

WHEREAS, the City Council has consulted with its contract lobbyists, state legislators, administration staff and interested stakeholders to develop the legislative agenda in the form the attached as Exhibit "A," which identifies highest priority issues for the City of Spokane and other issues of significant interest to the City during the coming state legislative session(s); and

WHEREAS, the Spokane Regional Transportation Council (SRTC) annually develops a Unified List of Transportation Priorities for purposes of identifying regional transportation projects of significance to communicate agencies' current regionally important transportation priorities to state legislators and congressional members for potential funding opportunities; and

WHEREAS, as part of the development of the Unified List of Transportation Priorities, the SRTC requires a formal statement from the City of Spokane identifying its transportation priorities; and

WHEREAS, by this resolution the City of Spokane also intends to set forth its transportation priorities;

WHEREAS, the attached exhibits shall guide the City of Spokane's efforts at the state level for the 2027 regular legislative session and any special session(s) that may be held;

NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council hereby adopts its City of Spokane 2027 State Legislative Agenda, as specified in Exhibit A to this Resolution; and

BE IT FURTHER RESOLVED that the Spokane City Council hereby adopts the City's transportation project priorities set forth in Exhibit B to this Resolution for inclusion in the Spokane Regional Transportation Council (SRTC) annual Unified List of Transportation Priorities.

ADOPTED by the City Council this _____day of _____, 2026.

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

Resolution 2026-0076 / Exhibit A

City of Spokane
2027 State Legislative Agenda

PRIORITIES

Spokane Fire Complex Recovery

Rebuilding costs for the Spokane Complex fires are expected to exceed $1 billion, making it the most expensive wildfire damage in Washington state history. Many residents displaced by the fires are uninsured or underinsured and need significant state assistance with rebuilding and restoring their homes.

The City of Spokane awaits a decision from the Trump Administration on the Governor's request for a major disaster declaration necessary to fund debris removal, infrastructure replacement, and other cost reimbursements. The outcome will inform the scope of Spokane's funding and policy needs in the 2027 session.

Preserving Thorpe Trust Land

The Washington State Department of Natural Resources has approved the 199-acre Thorpe property in Spokane for the state's Trust Land Transfer program. The next step is to secure funding in the state budget for this transfer from DNR to the City of Spokane, which will preserve this beloved green space of high ecological and recreational value to our community.

Building Exemption for Fairer Taxation

The 2027 Vibrant Cities Act, championed by the City of Spokane, will authorize cities to exempt buildings and improvements from local property taxes. The bill aims to:

- Encourage development of vacant and underutilized property
- Discourage land speculation
- Promote tax fairness by rewarding property owners who invest in homes and businesses rather than penalizing them with higher taxes for improvements.

This exemption enables property tax to be based on the value of the land itself, not the structures built on it – a revenue-neutral approach to help increase housing supply, revitalize neighborhoods, and improve public safety.

Expand Eligibility for Domestic Partnerships

Washington law currently restricts state-registered domestic partnerships to couples where at least one partner is 62 years of age or older. Lowering this eligibility age to 18 provides a modern legal framework that respects personal choice, secures essential civil protections, and offers significant financial relief to working-class families.

TBD Reform to Fix Streets & Sidewalks

Vehicles over 6,000 pounds are exempt from paying Transportation Benefit District tab fees used for street maintenance projects and pedestrian improvements. These heavier vehicles cause significantly more wear on roadways compared to lighter vehicles. Raising the TBD weight threshold will help Spokane and other cities improve streets and sidewalks while ensuring that heavier vehicles pay their fair share.

SIGNIFICANT ISSUES

Building.on.Momentum.from.Last.Session

Wildfire Insurance Reform

The City of Spokane continues to support legislation establishing the Strengthen Washington Homes Program, which would provide grants to assist and promote wildfire mitigation efforts for insurable dwellings in accordance with Insurance Institute for Business & Home Safety (IBHS) standards. Last year's bill prevented insurers from using wildfire risk as a disqualifying risk factor for properties that meet these standards.

Sidewalk Funding

The City of Spokane continues to seek authorization for a sidewalk utility program or other sustainable funding mechanism to help cities create people-friendly streets that prioritize health, safety, and accessibility for all. Funding will be dedicated to missing sidewalks, critical repairs, and ongoing maintenance.

Pavement to People 2.0

The City of Spokane continues to support expanding Washington's sales tax deferral program for conversion of surface parking lots to affordable housing, known as "Pavement

to People." By also allowing the deferral for partially used, underutilized and underdeveloped properties, more workforce housing units can be built in Spokane and throughout the state.

Crypto Fraud Protection

Spokane Police Department has been working with the state Department of Financial Institutions to crack down on digital-currency fraud, including new regulations on digital kiosks (ATMs). The City supports DFI-request legislation from last session that imposes daily transaction limits and caps fees charged by kiosk operators.

Climate.Resilience.and.Sustainability.Board.Recommendations

Clean Energy Upgrades

The City of Spokane supports Capital Budget funding for the Department of Commerce Clean Energy Technical Assistance Grant Program to advance municipal clean energy projects at City Hall and Northeast Community Center.

Participatory Budgeting

The City of Spokane supports greenhouse-gas reduction projects in East Central identified by the Department of Commerce Community-Based Organization Public Participation Grants Program, which funds local engagement in comprehensive planning and other capacity-building grants for community projects.

Data Center Regulation

The City of Spokane supports legislation that provides comprehensive regulation of emerging large energy use facilities, including data centers.

Fostering.Community.Partnerships

Dwight Merkel Improvements

City of Spokane Parks & Recreation seeks Capital Budget funding to support the Park Levy and Spokane Public School District 81 bond-funded expansion of Dwight Merkel Sports Complex. These state funds, paired with approximately $20+ million in local dollars, will help Parks & Recreation partner with neighboring Department of Veterans Affairs for improved underground water & sewer infrastructure, vehicle and pedestrian circulation, and parking.

Salish School of Spokane New Campus

The City of Spokane supports Capital Budget funding to create a permanent home for the Salish School of Spokane, which provides indigenous language immersion education as well as cultural, recreational, and community facilities serving students, families, neighborhood residents, and the broader region.

Tourism Funding

Tourism Promotion Assessment (TPA) funding will expire in July 2027 without legislative approval to continue this voluntary lodging industry fee. which funds a significant portion of local tourism promotion for Visit Spokane and Spokane Sports.

HB 1590

The City of Spokane helped pass HB 1590 in 2019, establishing a local .1 percent sales and use tax to fund affordable housing and related supportive services. Raising the Area Medium Income (AMI) requirement from 60 percent to 80 percent will expand the pool of eligible buyers for permanently affordable homes. Supported by Habitat for Humanity, Spokane Housing Authority, Spokane Low Income Housing Consortium, and others.

Resolution 2026-0076 / Exhibit B

City of Spokane Transportation Priority Projects

- Fish Lake Trail Connection Phases 2–3
- Division Street Active Transportation Access Improvements
- Latah Bridge Rehabilitation
- 12th Ave – Spokane Phase
- Spokane Falls Blvd
- US 195 Corridor Projects
- 57th/Hatch Intersection
- Freya from Wellesley to Francis
- Francis/Assembly/Driscoll intersection

Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 10/15/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/11/2026

Date Rec'd	10/6/2026		
Clerk's File #	RES 2026-0077		
Cross Ref #			
Project #			
Submitting Dept	DEVELOPMENT SERVICES	**Bid #**	
Contact Name/Phone	TAMI 6157	**Requisition #**	
Contact E-Mail	TPALMQUIST@SPOKANECITY.ORG		
Agenda Item Type	Resolutions		
Council Sponsor(s)	ZZAPPONE KKLITZKE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	ADOPTING PUBLIC RULE FOR THE DEVELOPMENT FEE SCHEDULE		

Agenda Wording

A Resolution adopting a Public Rule for the Development Fee Schedule annual CPI increase.

Summary (Background)

City Council approved the new fee schedules for the DSC on December 9, 2024 that included an annual CPI increase. This year, and moving forward, Development Fees will be adopted by Public Rule

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source

Funding Source Type Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	PALMQUIST, TAMI		
Division Director	MACDONALD, STEVEN		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

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RESOLUTION 2026 –0077

A resolution approving the Development Services Fee Table Public Rule.

WHEREAS, the Spokane City Council adopted Ordinance C36619, providing for the yearly update of the Development Fee Table; and

WHEREAS, Ordinance C36619 went into effect on January 22, 2025; and

WHEREAS, the City seeks to publish a public rule implementing Ordinance C36619, pursuant to Spokane Municipal Code Section 08.02.012, specifically for the yearly adjustment of the Development Fee Table; and

WHEREAS, pursuant to Spokane Municipal Code Section 04.02.010, it is the policy of the City to regularly review and, as necessary, adjust schedules for fees, charges, and other assessments to ensure the City recovers at least the actual cost of delivering said service; and

WHEREAS, the proposed public rule has been published in the Gazette pursuant to the SMC 03.14.030(A)(1); and

WHEREAS, the proposed public rule has been shared with identified stakeholders pursuant to SMC 03.14.030(A)(2); and

WHEREAS, the proposed public rule is filed for City Council review and approval pursuant to SMC 03.14.030(A)(3).

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the attached public rule.

PASSED BY THE CITY COUNCIL ON _____, 2026.

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

As amended 11-10-26

CITY OF SPOKANE
DEPARTMENT PUBLIC RULE

CITY OF SPOKANE DEVELOPMENT SERVICES DEPARTMENT PUBLIC RULE	RULE xxxz - LGL 2026- RES 2026-0077
TITLE: DEVELOPMENT SERVICES DEPARTMENT – **UPDATE FEE SCHEDULE** EFFECTIVE DATE January 1, 2027	

1.0 GENERAL

1.1 PURPOSE AND INTENT

The City of Spokane Development Services Department established the following public rule and fee schedule.

The public rule relates to the charges of fees and costs for various services related to the City of Spokane Community and Economic Development Division, including Development Services Department, Planning Services Department, Code Enforcement Department and Arts, Culture and Historic Preservation Department from the City of Spokane.

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2.0 DEPARTMENTS/DIVISIONS AFFECTED
3.0 REFERENCES
4.0 DEFINITIONS
5.0 POLICY
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7.0 RESPONSIBILITIES
8.0 APPENDICES

2.0 DEPARTMENTS/DIVISIONS AFFECTED

This public rule shall apply to the City of Spokane Community and Economic Development Division, including Development Services Department, Planning Services Department, Code Enforcement Department and Arts, Culture and Historic Preservation Department from the City of Spokane.

3.0 REFERENCES

RCW 19.27

RCW 82.02.020
WAC 51-05
Spokane Municipal Code 08.02
Spokane Municipal Code 04.02.010
Spokane Municipal Code 03.14

4.0 DEFINITIONS

4.1 See SMC 08.02.010

5.0 POLICY

5.1 It is the policy of the City of Spokane Community and Economic Development Division to collect reasonable fees to cover the direct costs of application processing and environmental or building review.

5.2 The City anticipates annual review and updates to all fees for reimbursement. However, in the event an annual update is not needed, all fees set out in this public rule shall remain in full effect until modified or amended consistent with Chapter 03.14 of the Spokane Municipal Code..

6.0 ADOPTION OF FEE SCHEDULE

6.1 The Community and Economic Development Division, via this public rule, adopts the Development Fee Schedule attached as Exhibit “A,” effective January 1, 2027.

6.2 The Community and Economic Development Division will collect fees and costs for various services related to the Development Services, Planning, Code Enforcement and Historic Preservation programs and services of the City of Spokane, consistent with the fee schedule adopted in this public rule.

7.0 RESPONSIBILITIES

7.1 The Community and Economic Development Division is responsible for the implementation of this public rule.

8.0 APPENDICES

8.1 Exhibit “A” – City of Spokane Development Fee Schedule

APPROVED BY:

City Attorney

Director of Community and Economic Development

City Administrator

Date

Exhibit “A” – City of Spokane Development Fee Schedule

Development Fee Schedule
Effective January 1, 202((6))7

Automatic Annual Adjustment

((~~Effective January 1, 2026, and the first January of each year thereafter, the d~~))Development fees shall be adjusted annually by ((~~the City of Spokane Building Official for~~)) an amount equal to the weighted average of the 2nd quarter Employment Cost Index for State and Local Government Workers (ECI GW) with a weight of 0.7 and the June to June Consumer Price Index for All Urban Consumers West Class BC (CPI-U West BC) with a weight of 0.3. The calculated adjustment factor shall not exceed the three-year average of the weighted values from the previous periods. The new determined fees will be rounded to the nearest dollar if they are over $100 and the nearest dime if they are below. Rounded fees shall not exceed the calculated upper limit "average percentage". In addition, the adjusted fees shall be presented to the city council for approval and a copy of the approved fees filed with the city clerk and city building official before becoming effective. No other fee schedules shall be affected by such automatic adjustments unless expressly noted.

Building permit fees tied to job valuations shall not be included in the annual automatic adjustment because construction cost inflation and the scaling of those fees provide self-adjusting mechanisms to help offset associated labor and material cost changes((~~updates occur semi-annually through the International Code Council (ICC) published updates~~)).

All hourly and other variable fees are based on the designated metric or fraction thereof.

((~~Development Fee Schedule~~))	**((~~Fee Amount~~))**
Shared Fees	**Fee Amount**
Processing/Application Fee (*except as otherwise identified*)	$65.00
Technology Fee for Planning and Land Use Actions	2.50%
Technology Fee for Building and Elevator Permits • Applicable to permits reviewed and/or inspected primarily in accordance with Building and Elevator Codes.	$8.50
Technology Fee for Trade Permits, Trade Licenses, and Non-Permit Actions • Applicable to Permits reviewed and/or inspected primarily in accordance with Mechanical, Electrical, and Plumbing codes; Trade Licenses; and Applications other than those for Land Use Actions that do not authorize work to be performed.	$2.00
Technology Fee for Engineering Permits • Applicable to permits generally reviewed and/or inspected for work within the City right-of-way or involving City utilities.	$5.00
Development Services Review Fee	((~~$119.00~~)) $123.00

As amended 11-10-26

Trade Review	((~~$119.00~~)) $123 per hour
Additional, Excessive, and Phased Reviews	50% Original Review Fee
• To ensure a streamlined review process, all plan resubmittals must be complete and address all previously identified comments. New or additional plan review fees will be charged if the resubmittal necessitates a comprehensive re-evaluation from the reviewing departments. This is typically triggered by substantial changes to the project scope, or if the resubmittal fails to adequately address comments after two (2) resubmittals under the initial fee. • Based on the nature and extent of the revisions, resubmissions will be processed as either a resubmittal under the original permit application with the above fee or an hourly fee; or it may require a new permit application with a full review fee. • We encourage pre-application meetings to discuss your project and avoid potential delays or additional fees due to incomplete submittals and resubmittals.	
Additional, Excessive, and Phased Inspections	((~~$109.00~~)) $123.00
Inspection Outside Normal Working Hours (2-hr minimum)	((~~$119.00~~)) $123 per hour
Re-Inspection Fee	~~(($156.00))~~ $161.00
Permit or Application Extension Fee	((~~$46.60~~)) $48.20
Work Beyond Scope of Permit	~~(($156.00))~~ $161.00
Work Done Without Permit/Investigative Fees - Greater Of:	2x the Inspection Fee(s) or $322
Refund Administration Fees ((~~- Plan Review and Processing/Application Fees are non-refundable, no refunds of less than $30 unless City error.~~)) Unless due to error by Development Services: • Processing and Application Fees are non-refundable. • Review Fees are non-refundable once any plan review has begun. • Cumulative amounts less than $35.00 on a single permit are not eligible for refund.	N/A
State Building Code Fee	State Determined ((~~Fee~~))
Recording Fee	County Determined ((~~Fee~~))
State Environmental Policy Act (SEPA)	**Fee Amount**
SEPA Environmental Checklist Initial Review	((~~$518.00~~)) $536.00
Threshold Determination of MDNS	((~~$337.00~~)) $349.00
Threshold Determination Resulting in Declaration of Significance	Actual Cost

Threshold Determination Resulting in Declaration of Significance - Deposit	((~~$3,365.00~~)) $3,480.00
Public Notice	Actual Cost
Environmental Document Reproduction	Actual Cost
Appeal Fees	**Fee Amount**
Appeal of Administrative Decision to Hearing Examiner	((~~$363.00~~)) $2,000.00
Exception: Junk Vehicle Determination Appeal	((~~$208.00~~)) $215.00
Appeal of Hearing Examiner Decision to City Council	((~~$725.00~~)) $2,500.00
Appeal Preparation Fee	Actual Cost
Request for Reconsideration	((~~$259.00~~)) $500.00
Blasting Licenses and Permits	**Fee Amount**
Blaster's License	$57.00
Blasting Permit	((~~$285.00~~)) $295.00
Boiler and Gas Heating Mechanic License Fees	**Fee Amount**
License Application and Examination Fee	$114.00
Annual License Fee	$57.00
• ((~~Annual Inspector License Fee~~))No charge for City Inspectors and City Exam Proctors	((~~$57.00~~))
Boiler Installation Inspection Fees	**Fee Amount**
Low Pressure & Hot Water Boiler < 500,000 BTUs	((~~$163.00~~)) $169.00
LP & HWB 500,000 to < 2,000,000 BTUs	((~~$275.00~~)) $284.00
LP & HWB 2,000,000 BTUs and greater	((~~$440.00~~)) $455.00
Power Boilers < 1,000,000 BTUs	((~~$440.00~~)) $455.00
Power Boilers from 1,000,000 to < 5,000,000 BTUs	((~~$880.00~~)) $910.00
Power Boilers 5,000,000 BTUs and greater - Base	((~~$880.00~~)) $910.00
Power Boilers 5,000,000 BTUs and greater - Additional Charge per million BTUs	((~~$26.00~~)) $26.90
Electric Boiler less than or equal to 250 kw	((~~$259.00~~)) $268.00
Unfired Pressure Vessel	((~~$62.10~~)) $64.20
Boiler Operating Permit & Accessory Fees	**Fee Amount**
Boilers - Base City Inspected Operating Permit Fee	((~~$88.00~~)) $91.00
Boilers - per Vessel	((~~$36.20~~)) $37.40
Hydrostatic Pressure Test	((~~$150.00~~)) $155.00
Repair Inspections - Hourly	((~~$119.00~~)) $123.00
Building Permit Fees	**Fee Amount**
$1 - $2,000 Job Value Fee - Base	$73.00
$2,001 - $25,000 Job Value Fee - Base	$73.00
$2,001 - $25,000 Job Value Fee - Variable per $1000 over $2000	$13.00
$25,001 - $50,000 Job Value Fee - Base	$372.00
$25,001 - $50,000 Job Value Fee - Variable per $1000 over $25,000	$10.00

$50,001 - $100,000 Job Value Fee - Base	$622.00
$50,001 - $100,000 Job Value Fee - Variable per $1000 over $50,000	$7.00
$100,001 - $500,000 Job Value Fee - Base	$972.00
$100,001 - $500,000 Job Value Fee - Variable per $1000 over $100,000	$5.00
$500,001 - $1,000,000 Job Value Fee - Base	$2,972.00
$500,001 - $1,000,000 Job Value Fee - Variable per $1000 over $500,000	$4.00
Over $1,000,000 Job Value Fee - Base	$4,972.00
Over $1,000,000 Job Value Fee - Variable per $1000 over $1,000,000	$3.00
Plan Review for Commercial & Multi-Family over 2 units	65% of Job Value Fee
Fast Track Plan Review Fee	125% of Job Value Fee
Early Start and Fast Track Approval	25% Additional fee
Stock Plan Review Fee	25% of Job Value Fee
Reduced Plan Review Fee	25% of Job Value Fee
• Applications for successive identical buildings on a single site submitted simultaneously are eligible for the Reduced Plan Review Fee. In these instances, the full plan review fee applies to the first of the duplicate buildings.	
Plan Review for New Single-Family Residences (SFR), Accessory Dwelling Units, & Duplexes	50% of Job Value Fee
Plan Review for SFR & Duplex Alterations, Additions, and Accessory Structures ((~~& Additions~~))	25% of Job Value Fee ($123.00 minimum)
Revision Review Fee - Hourly	$123.00 per hour
((~~Plan Review for SFR & Duplex Accessory Structure Remodels~~))	((~~25% of Job Value Fee~~))
Demolition of SFR or Duplex	((~~$46.60~~)) $48.20
Demolition of Other Structures - Per 1,000 Sq Ft ((~~- [maximum fee $450]~~))	((~~$46.60~~)) $48.20 ($482.00 maximum)
Demolition of Residential Accessory Structures - (i.e. ~ garages((~~,~~)) and pools)	((~~$36.20~~)) $37.40
• Additional fees may be required for historically eligible or listed properties in accordance with **Historic Preservation's** Fee Schedule	
Demolition Permit for structures damaged in the Spokane Complex Fires of 2026 • Processing and Technology Fees shall be waived for Demolition Permits on properties impacted by the Spokane Complex Fires. • The $6.50 State Building Code Fee will apply as applicable to State of Washington regulations.((• ~~No Processing Fee or Technology Fee will be added; only addition of the $6.50 State Building Code Fee~~))	$28.50
Fence Permit Fee per 100 linear feet or fraction thereof	$20.00
Grading Permit Fee for 10,000 cubic yards or less	((~~$150.00~~)) $155.00
Grading Permit Fee for each additional 10,000 cubic yards or fraction thereof	((~~$31.10~~)) $32.20
Grading Plan Review for 1,000 cubic yards or less	((~~$78.00~~)) $80.00

Grading Plan Review for 1,001 - 100,000 cubic yards	((~~$197.00~~)) $204.00
Grading Plan Review for each 10,000 cubic yards over 100,000	((~~$10.40~~)) $10.70
Sign Permit Fee for Wall, Projecting, and Incidental Signs - Per Sign	((~~$48.70~~)) $50.40
Sign Permit Fee for Pole and Billboard - Per Sign	((~~$121.00~~)) $125.00
Sign Review Fee	((~~$119.00~~)) $123.00
Factory Built Housing - Per Section	((~~$78.00~~)) $80.70
Manufactured (Mobile) Home - Per Section	((~~$78.00~~)) $80.70
Temporary Structures - 1st 180 days	((~~$259.00~~)) $268.00
Temporary Structures - 2nd 180 days	((~~$570.00~~)) $590.00
Relocation Determination Fee	((~~$78.00~~)) $80.70
Swimming Pool Permit Fee (when accessory to SFR or Duplex)	((~~$98.40~~)) $102.00
Swimming Pool Permit Fee (for all others)	((~~$223.00~~)) $231.00
Adult Family Home Inspection	((~~$254.00~~)) $263.00
Family Home Child Care Capacity Inspection	((~~$254.00~~)) $263.00
Safety Inspection - Commercial Building - Per hour (2-hr minimum)	((~~$119.00~~)) $123 per hour
Safety Inspection – ((~~SFR~~))Single Dwelling Unit, Electrical Only	(($~~98.40~~))$102.00
Safety Inspection – ((~~SFR, 2 or more categories~~)) Single Dwelling Unit	((~~$197.00~~)) $204.00
((~~Safety Inspection – Duplex~~))	(($~~263.00~~))
((~~Safety Inspection - Multi-Family 3 to 6 units~~))	(($~~338.00~~))
((~~Safety Inspection - Multi-Family over 6 units – Base~~))	(($~~338.00~~))
Safety Inspection – ((~~Multi-Family over 6 units – Variable per unit over 6~~)) Per Additional Dwelling Unit over 1	((~~$36.20~~)) $37.00
Electrical Service Reconnect - Residence	((~~$41.40~~)) $41.00
Electrical Service Reconnect - Commercial	$41.00 + $12.70 per 200 Amps or fraction thereof
Renewal Fees for Expired Permits	
Expired Building Permit Renewal when No Inspections	100% of Permit Fee
Expired Building Permit Renewal when Foundation Approved	75% of Permit Fee
Expired Building Permit Renewal when All Rough-ins Approved	25% of Permit Fee
Expired Building Permit Renewal with Additional Work	Job Value Fee
Expired Plumbing Permit Renewal when No Inspections	100% of Permit Fee
Expired Plumbing Permit Renewal when Top Outs Approved	25% of Permit Fee
Expired Mechanical Permit Renewal when No Inspections	100% of Permit Fee
Expired Mechanical Permit Renewal when Rough-Ins Approved	25% of Permit Fee
Expired Electrical Permit Renewal when No Inspections	100% of Permit Fee
Expired Electrical Permit Renewal when Rough-Ins/Service Approved	25% of Permit Fee
Certificate of Occupancy Fees	**Fee Amount**
For Change of Occupancy when no work is required	((~~$93.20~~)) $96.40
Temporary Certificate of Occupancy Issuance (not to exceed 100% of the building permit fee)	((~~$518.00~~)) $536.00
Temporary Certificate of Occupancy Extension (not to exceed 100% of the building permit fee)	((~~$259.00~~)) $268.00

Solar Permit Fees	**Fee Amount**
SFR-Duplex Solar Plan Review Fee (DSC)	((~~$78.00~~)) $80.00
SFR-Duplex Solar Inspection Fee (DSC)	((~~$156.00~~)) $160.00
MFCOM Solar Plan Review Fee (DSC)	65% of Job Value Fee
MFCOM Solar Inspection Fee (DSC)	Job Value Based
Electrical fees assessed as applicable to the scope of work	See Electrical Fees
• Fire Review and Inspection Fees assessed in accordance with the Fire Codes	((~~See Fire Code~~)) See SMC 08.02.034 for current Fire Dept Fees
Electrical Permit Fees	**Fee Amount**
Services: New and Altered (per service and service size) • Service Fees are for the service installation, relocation, or alteration only. Fees for associated feeders, circuits, etc. are assessed separately and in addition to the fee for the Service.	$41.00 + $12.70 per 200 Amps or fraction thereof
Service, Over 600V, Surcharge	((~~$62.10~~)) $64.20
Feeder or Subpanel	((~~$20.70~~)) $21.40
New Square Footage up to 5000 sq ft - Variable per 100 sq ft	((~~$5.00~~)) $5.10
New Square Footage over 5,000 sq ft - Base	((~~$250.00~~)) $255.00
New Square Footage over 5,000 sq ft - Variable per 100 sq. ft.	((~~$3.00~~)) $3.10
Alterations/Wiring of Existing Space (per circuit)	((~~$7.20~~)) $7.40
Alarms, Telecommunications, and Other Low-Voltage Control Circuits and Systems (per 2,500 sq. ft.)	((~~$13.50~~)) $14.00
Ground Work-Ground Ufer	((~~$31.10~~)) $32.20
Extensive Ground Work	((~~$109.00~~)) $113.00
Light Standard	((~~$10.40~~)) $10.70
((~~Service, 1-200 Amps~~))	((~~$53.70~~))
((~~Service, 201-400 Amps~~))	((~~$66.40~~))
((~~Service, 401-600 Amps~~))	((~~$79.10~~))
((~~Service, 601-800 Amps~~))	((~~$91.80~~))
((~~Service, 801-1,000 Amps~~))	((~~$104.50~~))
((~~Service, Over 1,000 Amps – Base~~))	((~~$104.50~~))
((~~Service, Over 1,000 Amps - Variable per 100 Amps over 1,000 Amps~~))	-
Temporary Service	((~~$46.60~~)) $48.20
Transformer-((~~– Base~~))	$41.00 + $12.70 per 200 Amps or fraction thereof
((~~Transformer - Variable per 200 Amps or fraction thereof~~))	((~~$12.70~~))
Generator (emergency, standby, and resource recovery) ((~~– Base~~)) • Generators of 50 kW or less are considered equivalent to a 200 Amp service.	$41.00 + $12.70 per 200 Amps or fraction thereof
((~~Generator (emergency, standby, and resource recovery) - Variable per 200 Amps or fraction thereof~~))	((~~$12.70~~))

~~((*Note: Generators of 50 kW or less are considered equivalent to a 200 Amp service))~~	((~~NA~~))
Annual Electrical Permit, 12 Inspections/1 - 3 Electricians	((~~$2,300.00~~)) $2,379.00
Annual Electrical Permit, 24 Inspections/4 - 6 Electricians	((~~$4,600.00~~)) $4,758.00
Annual Electrical Permit, 36 Inspections/7 - 12 Electricians	((~~$6,900.00~~)) $7,136.00
Annual Electrical Permit, 52 Inspections/13+ Electricians	((~~$8,200.00~~)) $8,481.00
Load Test	((~~$46.60~~)) $48.20
Energy Storage Systems	((~~$52.00~~)) $53.70
Elevator Permit Fees	**Fee Amount**
((~~Install: ~~))Elevator, Escalator, or Moving Walk ((~~$5,000 Value or Less~~)) Installations, Alterations, and Repairs (except as otherwise state)	((~~$259.00~~)) $235+$4.50 per $1,000 job value or fraction thereof
((~~Install: Elevator, Escalator, or Moving Walk Install > $5,000 Value – Base~~))	((~~$259.00~~))
((~~Install: Elevator, Escalator, or Moving Walk Install > $5,000 Value – Variable per~~))	((~~$4.10~~))
((~~$1,000 in valuation over $5,000~~))	
((~~Install: ~~))Stair Climber or Platform Lift Installation	((~~$91.10~~)) $94.20
((~~Install: ~~))Dumbwaiter or Material Lift Installation	((~~$184.00~~)) $190.00
((~~Install: ~~))Temporary Personnel Hoist (Construction Lift) Installation	((~~$363.00~~)) $375.00
Operating Permit: Hydraulic Elevator - Annual, Base	((~~$184.00~~)) $190.00
Operating Permit: Hydraulic Elevator - Annual, Variable per stop over two	((~~$22.80~~)) $23.60
Operating Permit: Cable Elevator - Annual, Base	((~~$366.00~~)) $379.00
Operating Permit: Cable Elevator - Annual, Variable per stop over two	((~~$22.80~~)) $23.60
Operating Permit: Escalator or Moving Walk	((~~$366.00~~)) $379.00
Operating Permit: Dumbwaiter, Platform/Material Lift, or Stair Climber	((~~$91.10~~)) $94.20
((~~Alteration or Repair: $5,000 Value or Less~~))	((~~$259.00~~))
((~~Alteration or Repair: > $5,000 Value – Base~~))	((~~$259.00~~))
((~~Alteration or Repair: > $5,000 Value – Variable for each $1,000 over $5,000~~))	((~~$4.10~~))
Elevator Reinspection: Hourly	((~~$119.00~~)) $123.00
Uncorrected Deficiencies (assessed at 90, 120, and 150 days)	((~~$184.00~~)) $190.00
Document Replacement Fee	((~~$65.00~~)) $67.20
Temp Hoist: Semi-Annual or Jump Inspection	((~~$184.00~~)) $190.00
Temp Hoist: Semi-Annual Operating Permit	((~~$184.00~~)) $190.00
Temporary Operating Permit Fee - Base	((~~$119.00~~)) $123.00
Temporary Operating Permit Fee – Variable per stop over two	((~~$15.50~~)) $16.00
Plan Review for Installs and Major Alterations	((~~$119.00~~)) $123.00
Variance Request w/ Site Visit - Base	((~~$184.00~~)) $190.00
Variance Request w/ Site Visit - Variable per hour more than two	((~~$91.10~~)) $94.20
Variance Request via Desk Evaluation (w/o site visit)	((~~$91.10~~)) $94.20
Technical Advice Site Visit Fee - Base	((~~$184.00~~)) $190.00
Technical Advice Site Visit Fee – Variable per hour more than two	((~~$91.10~~)) $94.20
Decommissioning Conveyance Fee	((~~$184.00~~)) $190.00

Re-Commissioning Conveyance Fee - Base	(($~~$184.00~~$)) $190.00
Re-Commissioning Conveyance Fee – Variable per hour more than two	(($~~$91.10~~$)) $94.20
Operating a Conveyance w/o Permit: 30 Day Penalty Fee	(($~~$170.00~~$)) $176.00
• *Conveyances in operation without a permit more than 120 days may be removed from service by the inspector.*	
Mechanical Permit Fees	**Fee Amount**
Air Handler (per 10,000 cfm or fraction of)	(($~~$17.60~~$))$18.00
Clothes Dryer (Gas)	$15.50
Ductwork System	$15.50
Evaporative Cooler	$15.50
Gas Log	$15.50
Gas Piping: per outlet	$4.20(($~~$4.10~~$))
Water Heater	$15.50
Hot Water Tank Heat Pump	$15.50
Heat Pump, Compressor, or A/C: less than 15 tons	(($~~$23.80~~$))$24.00
Heat Pump, Compressor, or A/C: 15 to 50 tons	(($~~$46.60~~$))$47.00
Heat Pump, Compressor, or A/C: Over 50 tons	$78.00
Heating Equipment: 1 to 100,000 BTUs or 32 kW	(($~~$17.60~~$))$18.00
Heating Equipment: More than 100,000 BTUs or 32 kW	$26.00
Hood: Type I (per 12 ft or 12 ft portion of hood)	$72.50
Hood: Type II	$15.50
Hydronic Piping: per outlet	$4.20(($~~$4.10~~$))
Miscellaneous (*items not covered elsewhere*)	$15.50
Propane Tanks	$15.50
Range/Cooking Equipment (Gas)	$15.50
Refrigeration or Absorption System: 1 - 500,000 BTUs	$26.00
Refrigeration or Absorption System: 500,001 - 1,750,000 BTUs	(($~~$46.60~~$))$47.00
Refrigeration or Absorption System: Over 1,750,000 BTUs	$78.00
Unlisted or Unused Appliance: Up to 400,000 BTUs	$78.00
Unlisted or Unused Appliance: Over 400,000 BTUs	$130.00
Vent Fans	(($~~$10.40~~$))$10.50
Wood/Pellet Stove or Insert	(($~~$41.40~~$))$42.00
• Fees for Electrical Disconnects/Reconnects for HVAC replacements and for thermostat wiring are assessed at the "*Alterations… per circuit*" rate found within the Electrical Permit Fees.	
Plumbing Permit Fees	**Fee Amount**
Per Plumbing Fixture on a trap • Includes, *but is not limited to*, installs, relocations, replacements, and rough-ins of backflow devices, dishwashers, garbage disposals, drains, showers, sinks, toilets, tubs, water softeners, etc.	$13.50
Medical Gas Outlet	$13.50
Sewage Ejector	$13.50

Vacuum Breaker/Backflow Device	$13.50
Miscellaneous (plumbing not covered elsewhere) • *Water Heaters are covered within Mechanical Permit Fees*	$13.50
Code Enforcement: Existing Building and Conservation Code Fees	**Fee Amount**
General: Bill equal to all costs and expenses incurred by City	Cost Incurred
Boarding and Securing	Cost Incurred
Property Monitoring	$300.00
Annual Hearing Processing Fee - First Year	$2,000.00
Annual Hearing Processing Fee - Each Subsequent Year	$5,000.00
Code Enforcement: Obstruction From Vegetation and Debris Fees	**Fee Amount**
Vegetation and Debris Abatement	Cost Incurred
Vegetation and Debris Abatement Surcharge	$250.00
Code Enforcement: Existing Building and Conservation Code Fees	**Fee Amount**
Annual Foreclosure Property Registration Fee	$350.00
((~~Sidewalk Café Fees~~))	-
((~~Sidewalk Café Annual Fee~~))	((~~$161.00~~))
((~~Site Modification Review Fee~~))	((~~$295.00~~))
((~~Initial Review Fee~~))	((~~$322.00~~))
Sidewalk Cafes, Parklets, and Streateries	**Fee Amount**
Annual ((~~License~~)) Permit Fee	((~~$156.00~~)) $161.00
Site Modification Review Fee	((~~$285.00~~)) $295.00
Initial Review Fee	((~~$184.00~~)) $322.00
Refundable Cash Bond for Parklets and Streateries	((~~$1000.00~~)) $1,034.00
((~~2-hour zone per square foot per month~~))	((~~$3.10~~))
((~~4-hour and all-day zones per square foot per month~~))	((~~$2.10~~))
((~~Time-restricted fee parking~~))	((~~$1.08~~))
((~~Device Removal and Replacement Fee - Single Space Meter~~))	((~~$62.10~~))
((~~Device Removal and Replacement Fee - Dual Space Meter~~))	((~~$124.00~~))
((~~Device Removal and Replacement Fee – Kiosk~~))	((~~$517.00~~))
Parking Reservation and Device Removal Fees • Fees for use, obstruction, or reservation of paid parking areas and removal of parking payment devices will be required in addition to the fees above in accordance with the **Parking Fee Schedule** within SMC 08.02.083.	See SMC 08.02.083 for additional fees
Streets and Airspace Fees	**Fee Amount**
ROW Obstruction: Dumpster or Temp Storage Unit (Pod) per 15-day period	((~~$156.00~~)) $161.00
ROW Obstruction: Long-term (more than 20 days) per square foot per month	((~~$0.20~~)) $0.30
ROW Obstruction: With Excavation 1-3 Days	((~~$156.00~~)) $161.00

ROW Obstruction: No Excavation 1-3 Days	((~~$41.40~~)) $42.80
ROW Obstruction: ((~~No-~~))Each Additional Day	((~~$20.70~~)) $21.40
Master Annual Permit	Expense based
No Fee for Activities Done Under City Contract	$0.00
Traffic Control Plan Review Fee	((~~$81.00~~)) $83.80
IT Plan Review for Fiber Projects	((~~$98.40~~)) $102.00 per hour
Parking Reservation and Device Removal Fees • Fees for use, obstruction, or reservation of paid parking areas and removal of parking payment devices will be required in addition to the fees above in accordance with the **Parking Fee Schedule** within SMC 08.02.083.	See SMC 08.02.083 for additional fees
Road Oiling (and other dust palliatives)	((~~$162.00~~)) $168.00
Obstruction W/O Permit or Exempt Notification	((~~$518.00~~)) $536.00
Work Beyond Scope of Permit	((~~$259.00~~)) 268.00
Street Address Assignment	((~~$15.50~~)) $16.00
Street Address Change	((~~$63.20~~)) $65.40
Building Move Permit	((~~$179.00~~)) $185.00
House Move Rescheduling Fee ((~~–~~)) • *This is an additional processing fee assessed for house moves that are rescheduled after arrangements for staff have already been made.*	$65.00
Street Vacation Application Fee	((~~$645.00~~)) $667.00
Approach Permit: Commercial	((~~$54.00~~)) $55.80
Approach Permit: Residential Driveway	((~~$32.10~~)) $33.20
Skywalk Application to Hearing Examiner	((~~$7,413.00~~)) $7,667.00
Skywalk Annual Inspection	((~~$630.00~~)) $630.00
Skywalk Renewal (within 20 years of permit issuance)	((~~$2,371.00~~)) $2,452.00
Oversize or Overweight Movements	**Fee Amount**
Oversize Load - Per 30 Days or fraction of	((~~$81.00~~)) $83.80
Overweight Load (on specified route) - Per 30 Days or fraction of	((~~$121.00~~)) $125.00
Superload - Per Trip	((~~$121.00~~)) $125.00
(Engineering) Private Construction Plan Review Fee Table:	**Fee Amount**
$1 - $10,000 Job Value Fee	$300.00
$10,001 - $50,000 Job Value Fee - Base	$300.00
$10,001 - $50,000 Job Value Fee - Variable for each $1,000 over $10,000	$15.00
$50,001 - $100,000 Job Value Fee - Base	$900.00
$50,001 - $100,000 Job Value Fee - Variable for each $1,000 over $50,000	$13.00
$100,001 - $500,000 Job Value Fee - Base	$1,550.00
$100,001 - $500,000 Job Value Fee - Variable for each $1,000 over $100,000	$10.50
$500,001 - $1,000,000 Job Value Fee - Base	$5,750.00

$500,001 - $1,000,000 Job Value Fee - Variable for each $1,000 over $500,000	$9.50
Over $1,000,000 Job Value Fee - Base	$10,500.00
Over $1,000,000 Job Value Fee - Variable for each $1,000 over $1,000,000	$8.75
• The job value fees within this subsection are the amounts for private construction plan reviews, other than reviews of stormwater systems, based on the value of the work as shown.	
Additional Review (for excessive plan changes)	((~~$119.00~~)) $123 per hour
On-Site Water Systems Review Fee - outside City limits or no bldg permit	((~~$259.00~~)) $268.00
On-Site Sanitary Sewer Systems Review - outside City limits or no bldg permit	((~~$259.00~~)) $268.00
Standard (Simple) Stormwater Systems Review: Under 10 lots - Base	((~~$415.00~~)) $429.00
Standard (Simple) Stormwater Systems Review: Under 10 lots - Variable per lot	((~~$10.40~~)) $10.70
Standard (Simple) Stormwater Systems Review: 10 - 100 lots - Base	((~~$518.00~~)) $536.00
Standard (Simple) Stormwater Systems Review: 10 - 100 lots - Variable per lot	((~~$10.40~~)) $10.70
Standard (Simple) Stormwater Systems Review: Over 100 lots - Base	((~~$725.00~~)) $750.00
Standard (Simple) Stormwater Systems Review: Over 100 lots - Variable per lot	((~~$10.40~~)) $10.70
Stormwater Review Fee Up to 2 acres - outside City limits or no bldg permit	((~~$259.00~~)) $268.00
Stormwater Review Fee Over 2 acres - outside City limits or no bldg permit	((~~$518.00~~)) $536.00
Complex Stormwater Systems Review: Under 10 lots - Base	((~~$518.00~~)) $536.00
Complex Stormwater Systems Review: Under 10 lots - Variable per lot	((~~$10.40~~)) $10.70
Complex Stormwater Systems Review: 10 - 100 lots - Base	((~~$777.00~~)) $804.00
Complex Stormwater Systems Review: 10 - 100 lots - Variable per lot	((~~$15.50~~)) $16.00
Complex Stormwater Systems Review: Over 100 lots - Base	((~~$1036.00~~)) $1,071.00
Complex Stormwater Systems Review: Over 100 lots - Variable per lot	((~~$15.50~~)) $16.00
Stormwater Review Fee Up to 2 acres - outside City limits or no bldg permit	((~~$518.00~~)) $536.00
Stormwater Review Fee Over 2 acres - outside City limits or no bldg permit	((~~$1036.00~~)) $1,071.00
Storm Sewer Review ((~~- in accordance with subsection (A) above.~~)) • In accordance with the Job Value Fees associated with this Private Construction Plan Review Fee subsection.	((~~No Charge~~))
Waiver or Variance Review	((~~$119.00~~)) $123.00
Site Development Plan Review	((~~$259.00~~)) $268.00
Traffic Impact Analysis Review Fee	((~~$208.00~~)) $215.00
Hydraulic Analysis Review Fee	((~~$601.00~~)) $622.00
(Engineering) Private Construction Inspection Fee Table:	**Fee Amount**

$1 - $5,000 Job Value Fee	$500.00
$5,001 - $10,000 Job Value Fee	$1,000.00
$10,001 - $50,000 Job Value Fee - Base	$1,000.00
$10,001 - $50,000 Job Value Fee - Variable for each $1,000 over $10,000	$25.00
$50,001 - $100,000 Job Value Fee - Base	$2,000.00
$50,001 - $100,000 Job Value Fee - Variable for each $1,000 over $50,000	$20.00
$100,001 - $500,000 Job Value Fee - Base	$3,000.00
$100,001 - $500,000 Job Value Fee - Variable for each $1,000 over $100,000	$15.00
$500,001 - $1,000,000 Job Value Fee - Base	$9,000.00
$500,001 - $1,000,000 Job Value Fee - Variable for each $1,000 over $500,000	$10.00
Over $1,000,000 Job Value Fee - Base	$14,000.00
Over $1,000,000 Job Value Fee - Variable for each $1,000 over $1,000,000	$5.00
Non-Typical, Specialty Project Inspection	(($~~$119.00~~)) $123.00
Non-Typical, Specialty Project Overtime Inspection	1.5x the Inspection Fee(s)
Non-Typical, Specialty Project Survey Crew Inspection	(($~~$119.00~~)) $123.00
Non-Typical, Specialty Project Survey Crew Overtime Inspection	1.5x the Inspection Fee(s)
Multi-Family Housing Property Tax Incentive Program	**Fee Amount**
Multi-Family Tax Exemption (MFTE) Application	$1,000.00
MFTE Extension Application	$1,000.00
MFTE Final Certificate	$2,000.00
MFTE Final Certificate Conversion from 12 to 8 year	$500.00
Shorelines Management	**Fee Amount**
$2,500 - $10,000 Project Value Fee	(($~~$1,243.00~~)) $1,286.00
$10,001 - $50,000 Project Value Fee	(($~~$1,657.00~~)) $1,714.00
$50,001 - $250,000 Project Value Fee	(($~~$3,106.00~~)) $3,212.00
$250,001 - $1,000,000 Project Value Fee	(($~~$6,005.00~~)) $6,211.00
Over $1,000,000 Project Value Fee - Base	(($~~$7,248.00~~)) $7,496.00
Over $1,000,000 Project Value Fee - Variable	0.1% of project valuation
Variance Fee	(($~~$2,382.00~~)) $2,464.00
Conditional Use Fee	(($~~$2,071.00~~)) $2,142.00
Pre-Submittal Review	(($~~$622.00~~)) $643.00
Shoreline Exemption Fee	(($~~$622.00~~)) $643.00
Permit Amendment Fee	80% of fee in this schedule
Plats	**Fee Amount**

One-Year Extension of Preliminary Plat Approval	(($518.00)) $536.00
Phasing of Approved Preliminary Plat	(($622.00)) $643.00
Vacation of Approved Preliminary Plat	(($829.00)) $857.00
Final Long Plat - Base	(($3,422.00)) $3,539.00
Final Long Plat - Additional fee per lot	(($30.00)) $31.00
Alteration of Approved Preliminary, Final Long Plat or BSP	80% of fee in this schedule
Final Short Plat Filing Fee	(($2,352.00)) $2,433.00
Final Short Plat Filing Fee - Additional fee per lot	(($30.00)) $31.00
Final Short Plat Filing Fee with Minor Engineering Review	(($350.00)) $362.00
Final Short Plat Filing Fee with Minor Engineering Review - Additional fee per lot	(($30.00)) $31.00
Final Binding Site Plan	(($3,075.00)) $3,180.00
Final Binding Site Plan - fee per additional acre	(($30.00)) $31.00
Boundary Line Adjustment Filing Fee	(($384.00)) $397.00
Street Name Change	(($2,589.00)) $2,678.00
Use of Planning Staff Not Covered by Plat Fees	(($119.00)) $123.00
Concurrency Inquiry Application	(($208.00)) $215.00
Zoning	**Fee Amount**
Staff Preparation of Notification Map and Associated Documents	(($215.00)) $222.00
Type I Application	(($1,124.00)) $1,163.00
Type II Application	(($4,478.00)) $4,631.00
Type II Application - per additional acre	(($62.10)) $64.20
Type II Application with Minor Engineering Review	(($1,124.00)) $1,163.00
Type III Application	(($4,752.00)) $4,915.00
Type III Application - per additional acre	(($223.00)) $231.00
Site Plan Review and/or Modification	(($844.00)) $873.00
Site Plan Review and/or Modification - per additional 10 acres	(($570.00)) $590.00
Planned Unit Development (PUD) Bonus Density	(($912.00)) $943.00
Final PUD	(($3,412.00)) $3,529.00
Temporary Use Permit	(($699.00)) $723.00
Floodplain Development Permit	(($1,180.00)) $1,220.00
Floodplain Development Permit -per additional acre	(($57.00)) $59.00
Formal Written Interpretation of Zoning Code	(($753.00)) $779.00
Public Hearing for Other Matters	(($1,962.00)) $2,029.00
Use of Planning Staff Not Covered by Above Fees - Hourly	(($119.00)) $123.00
Zoning Verification Letter	(($119.00)) $123.00
Design Review	**Fee Amount**
Design Review by Urban Design Staff	$600.00
Design Review by Design Review Board	$1,275.00
Comprehensive Plan and Land Use Code Amendments	**Fee Amount**
Threshold Review Fee	(($500.00)) $517.00

Comp Plan, Map, Text, or other Land Use Code Amendment - Base	((~~$7,000.00~~)) $7,240.00
Comp Plan, Map, Text, or other Land Use Code Amendment - Variable per additional 10 acres	((~~$1,075.00~~)) $1,112.00
Use of Planning Staff Not Covered by Above Fees	((~~$119.00~~)) $123.00
Formal Written Interpretation of Comp Plan	((~~$1,075.00~~)) $1,112.00
Short Term Rental License Fee	
Registration for STR - Residential Zone - Application	$260.00((~~$207.00~~))
Registration for STR - Residential Zone - Renewal	$130.00((~~$103.00~~))
Registration for STR - Other Zone - Application	$390.00((~~$310.00~~))
Registration for STR - Other Zone - Renewal	$195.00((~~$155.00~~))
Temporary Disaster Housing Program	**Fee Amount**
Emergency Encroachment Permit	$0.00
Temporary Disaster Housing Program Registration	$0.00
• No City land use application, zoning review, temporary-use permit, registration, or similar administrative processing fee shall be charged for a Temporary Disaster Housing Registration or an Emergency Encroachment Permit	

Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 10/15/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/11/2026

Date Rec'd	10/7/2026		
Clerk's File #	RES 2026-0078		
Cross Ref #			
Project #			
Submitting Dept	DEVELOPMENT SERVICES	**Bid #**	
Contact Name/Phone	ELDON BROWN 6305	**Requisition #**	
Contact E-Mail	EBROWN@SPOKANECITY.ORG		
Agenda Item Type	Resolutions		
Council Sponsor(s)	KKLITZKE ZZAPPONE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** YES	
Agenda Item Name	RESOLUTION TO SET HEARING - VACATING PORTIONS OF DALTON AVE & OAK		

Agenda Wording

Resolution to set Hearing for the right-of-way vacation of portions of Dalton Ave and Oak Street

Summary (Background)

Property owners adjacent to these portions of right-of-way have petitioned City Council for a vacation. The existing ROW is unimproved and the property owners wish to vacate in order to accommodate future housing across the site. Resolution to set Hearing - 11/11/26 Public Hearing - 12/16/2026

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Revenue	**$** 157,180.56	**#** 0320-49199-99999-39510
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source

Funding Source Type Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	PALMQUIST, TAMI		
Division Director	MACDONALD, STEVEN		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List

	ebrown@spokanecity.org
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nzollinger@spokanecity.org	

R E S O L U T I O N 2026-0078

WHEREAS, on July 14, 2026, the Spokane City Council received a petition for the vacation of portions of Dalton Avenue, Oak Street, and an adjacent alleyway, in the City of Spokane from owners having an interest in real estate abutting the above right-of-way; and

WHEREAS, it was determined that the petition was signed by the owners of more than two-thirds of the property abutting Dalton Avenue, Oak Street, and an adjacent alleyway, in the City of Spokane; and

WHEREAS, the City Council desires to set a time and date through this resolution to hold a public hearing on the petition to vacate the above property in the City of Spokane;

NOW, THEREFORE,

The City Council does hereby resolve the following:

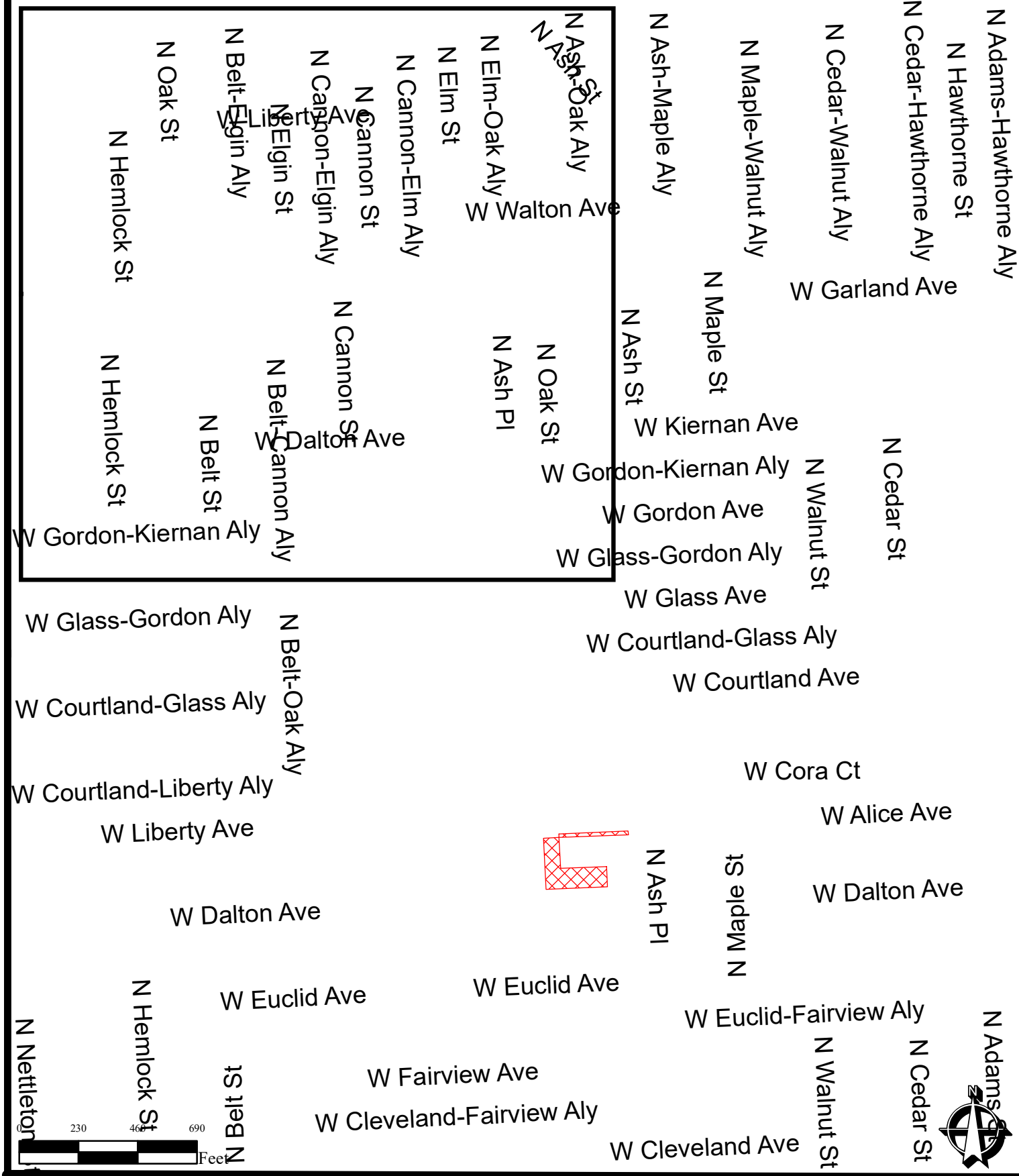
That hearing on the petition to vacate Dalton Avenue, Oak Street, and an adjacent alleyway, in the City of Spokane will be held in front of the City Council at 6:00 P.M. or as soon thereafter as possible on **December 16, 2026**, and the City Clerk of the City of Spokane is instructed to proceed with all proper notice according to State law.

ADOPTED by the Spokane City Council, this _____ day of _____, 2026.

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney



Portions of Right-of-Way Applied for
1) - Alley in Block 21 of Spring Hill Addition
2) - Oak St between the S line of the Alley in Block 21 and the S line of Dalton Ave
3) - Dalton Ave between the E line of Oak St and the E line of Lot 10 of Block 21

Legend

Proposed Vacation

THIS IS NOT A LEGAL DOCUMENT:
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.

Printed by: edjohnson Print date: 7/14/2026

Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 10/15/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/11/2026

Date Rec'd	10/7/2026		
Clerk's File #	RES 2026-0079		
Cross Ref #			
Project #			
Submitting Dept	FINANCE & ADMINISTRATION	**Bid #**	
Contact Name/Phone	MATT BOSTON X6820	**Requisition #**	
Contact E-Mail	MBOSTON@SPOKANECITY.ORG		
Agenda Item Type	Resolutions		
Council Sponsor(s)	ZZAPPONE SDIXIT		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	GENERAL FUND SIP LOAN		

Agenda Wording

A resolution of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed $4,011,000; establishing interfund loan facilities from the Spokane Investment Pool to finance the repayment of a one-time interfund transfer from the Development Services Fund to the General Fund and pay certain bond issuance costs.

Summary (Background)

The State Auditor's Office, during the 2025 financial statements audit, determined the transfer from Development Services to the General Fund in the amount of $4M is impermissible. The City has decided to reverse the transfer and turn it into a SIP loan instead.

What impacts would the proposal have on historically excluded communities?

N/A - this is authorizing a financial tool

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A - this is authorizing a financial tool

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A - this is authorizing a financial tool

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A - this is authorizing a financial tool

Council Subcommittee Review

N/A

Fiscal Impact	
Approved in Current Year Budget?	NO
Total Cost	**$** $4,011,000
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

This resolution establishes the SIP loan.

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	One-Time
Funding Source Type	Reallocation

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	STRATTON, JESSICA		
Division Director	STRATTON, JESSICA		
Accounting Manager	DANIELS, DERREK		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List	
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sneal@spokanecity.org	

CITY OF SPOKANE, WASHINGTON

DEVELOPMENT SERVICES

LIMITED TAX GENERAL OBLIGATION BOND
SERIES 2026 (TAXABLE)

RESOLUTION NO. 2026–0079

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed $4,011,000; establishing interfund loan facilities from the Spokane Investment Pool to finance the repayment of a one-time interfund transfer from the Development Services Fund to the General Fund and pay certain bond issuance costs; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

ADOPTED NOVEMBER 11, 2026

PREPARED BY:

KUTAK ROCK LLP
Spokane, Washington

CITY OF SPOKANE, WASHINGTON

DEVELOPMENT SERVICES
LIMITED TAX GENERAL OBLIGATION BOND
SERIES 2026 (TAXABLE)

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* This Table of Contents and the cover pages are not a part of the following Resolution and are included only for the convenience of the reader.

CITY OF SPOKANE, WASHINGTON

RESOLUTION NO. 2026 –____

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed $4,011,000; establishing interfund loan facilities from the Spokane Investment Pool to finance the repayment of a one-time interfund transfer from the Development Services Fund to the General Fund and pay certain bond issuance costs; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

RECITALS

WHEREAS, the City of Spokane (the "**City**") Development Services provides permitting, plan review and inspection services for development and construction projects within the City; and

WHEREAS, pursuant to RCW 82.02.020 the City charges independently validated, cost-based fees for certain services, which are deposited into the City's Development Services Fund (the "**Development Services Fund**"); and

WHEREAS, an unanticipated, undesignated and nonrecurring surplus accrued within the Development Services Fund and a one-time transfer of $4,000,000 (the "**Transfer**") was included in the City's adopted 2025–2026 biennium budget; and

WHEREAS, the Washington State Auditor's Office determined the Transfer from the Development Services Fund to the General Fund was impermissible and the City intends to reverse the Transfer; and

WHEREAS, the City does not presently have funds on hand in an amount necessary to fund the reversal of the Transfer from the General Fund to the Development Services Fund and to pay certain bond issuance costs (the "**Financing**"), and the City Council of the City (the "**City Council**") desires to provide a source of funding for the Financing; and

WHEREAS, pursuant to chapters 35.22, 39.36 and 39.46 RCW and Article XIII of the City Charter, the City is authorized to issue general obligation bonds for the purpose of the Financing; and

WHEREAS, RCW 35.39.030(4) and Sections 5.8.5 and 5.12.1 of the City's Administrative Policy and Procedure for Investments ("**Investment Policy**") authorize the City Treasurer to invest in general obligation bonds or other bonds issued by the City as defined in Section 4.9 of the Investment Policy; and

WHEREAS, the City now desires to authorize the issuance of its Development Services Limited Tax General Obligation Bond, Series 2026 (Taxable) in the aggregate principal amount of not to exceed $4,011,000 (the "**Bonds**") to the Spokane Investment Pool (the "**SIP**") to be used for the Financing; and

NOW THEREFORE, BE IT RESOLVED by the City Council as follows:

SECTION 1. DEFINITIONS. As used in this Resolution the following words shall have the following meanings:

Asset Management Fund means the City's existing special fund into which all revenues collected for and allocated to the payment of the principal and interest on the Bond shall be deposited into a separate account for such purpose; and into which the principal proceeds received from the sale and delivery of the Bond shall be paid into a separate account within such fund and used to pay the costs of the Financing.

Bond means the City of Spokane Development Services Limited Tax General Obligation Bond, Series 2026 (Taxable), issued pursuant to this Resolution in the principal amount of not to exceed $4,011,000.

Bond Owner or ***Registered Owner*** means the City of Spokane, as payee, for the benefit of the Spokane Investment Pool.

Bond Registrar means the Treasurer or any successor appointed by the Treasurer.

City means the City of Spokane, Spokane County, Washington, a first-class charter city duly organized and existing under the laws of the State of Washington and its City Charter.

City Council means the general legislative authority of the City as the same shall be duly and regularly constituted from time to time.

Financing means funding the reversal of the Transfer from the General Fund to the Development Services Fund and the payment of the costs of issuing the Bonds.

Maturity Date means a date established by SIP upon purchase of the Bond, in conformance with the semi-annual payment dates for the Bond, provided, such date shall not exceed the date that is five years from the date of issuance of the Bond.

Permitted Investments means any investments of City funds permitted under the laws of the State of Washington or the City's Investment Policy as amended from time to time.

Resolution means this Resolution, which authorizes, among other things, the City to issue the Bond.

SIP means the Spokane Investment Pool.

SIP Internal Lending Rate means an interest rate formula for the interfund lending of funds from the Spokane Investment Pool, calculated on the first day of the month in which the Bond is issued, as follows: a rate equivalent to the United States Treasury Rate of like maturity plus 50 basis points (.50%).

Treasurer means the Treasurer of the City, or any successor to the functions of the Treasurer.

SECTION 2. RULES OF INTERPRETATION. In this Resolution, unless the context otherwise requires:

(a) The terms "hereby," "hereof," "hereto," "herein," "hereunder" and any similar terms, as used in this Resolution, refer to this Resolution as a whole and not to any particular article, section, subdivision or clause hereof, and the term "hereafter" shall mean after, and the term "heretofore" shall mean before, the date of this Resolution;

(b) Words of the masculine gender shall mean and include correlative words of the feminine and neuter genders and words importing the singular number shall mean and include the plural number and vice versa;

(c) Words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public bodies, as well as natural persons;

(d) Any headings preceding the text of the several Sections of this Resolution, and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience of reference and shall not constitute a part of this Resolution, nor shall they affect its meaning, construction or effect; and

(e) All references herein to "sections" and other subdivisions or clauses are to the corresponding sections, subdivisions or clauses hereof.

SECTION 3. THE FINANCING.

The City has identified the need to fund the reversal of the Transfer from the General Fund to the Development Services Fund and to pay certain bond issuance costs (the "**Financing**"), as more specifically set forth in the Recitals to this Resolution. The City hereby approves such Financing. The Financing will be undertaken as directed by the Mayor, City Council or their designees from time to time. The City intends to repay the costs of such Financing, initially financed with the Bonds, with legally available funds.

SECTION 4. AUTHORIZATION AND DESCRIPTION OF BOND.

To provide funds for the Financing, the City shall issue a single taxable limited tax general Obligation Bond of the City to the SIP in the principal amount of not to exceed $4,011,000 for the Bond to document and secure an interfund loan facility with the SIP of not to exceed $4,011,000.

The Bond shall be dated as of the date of delivery to the SIP, shall be in the denomination of not to exceed $4,011,000, shall be fully registered as to principal and interest, shall be numbered in such manner and with any additional identification as the Bond Registrar deems necessary for identification, and shall mature on the Maturity Date. Interest on the Bond shall be calculated on the basis of a 360-day year consisting of twelve 30-day months. The Bond shall be amortized to create approximately level debt service based on semi-annual payments of principal and interest, on payment dates established by the SIP, with final payment of all principal and all accrued interest on the Maturity Date.

The Bond shall bear interest at the applicable SIP Internal Lending Rate. The Bond shall be amortized to create approximately level debt service based on semi-annual payments of principal and interest, with final payment of principal and all accrued interest on the Maturity Date, which final payment may be a balloon payment. The SIP shall provide an amortization schedule detailing the principal and interest payment amounts and dates, including the Maturity Date, and attach such schedule as Exhibit A to the Bond.

SECTION 5. SALE OF BOND.

(a) *Approval of Sale.* The City Council hereby approves the SIP's offer to purchase the Bond to establish and secure an interfund loan on the terms set forth in this Resolution. The proper City officials are hereby authorized and directed to do everything necessary for the prompt execution and delivery of the Bond to the City of Spokane for the benefit of the SIP.

(b) *Prepayment.* At the option of the City, or upon demand of the SIP, the Bond may be prepaid, in whole or in part, at any time, with prepayments to apply first to interest and then to principal. No notice of prepayment to the Registered Owner is required. Interest on prepaid principal shall cease to accrue on the date of prepayment.

SECTION 6. APPLICATION OF BOND PROCEEDS.

The proceeds of the interfund loan secured by the Bond shall be expended to pay the costs of the Financing as authorized herein. The net proceeds of the Bond shall be deposited into the Asset Management Fund to provide for the payment of costs of the Financing and expenses incidental thereto. The Treasurer may invest any funds in the Asset Management Fund temporarily in Permitted Investments that will mature prior to the date on which such money shall be needed. Earnings on such investments shall accrue to the benefit of the Asset Management Fund.

SECTION 7. PLEDGE OF FUNDS AND CREDIT.

To pay principal of and interest on the Bond as the same shall become due or on demand by the SIP, the City hereby irrevocably covenants that it will deposit legally available funds into the Asset Management Fund in amounts sufficient to pay when due the principal of and interest on the Bond. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the prompt payment of such principal and interest.

SECTION 8. REGISTRATION AND PAYMENTS.

The Treasurer shall act as authenticating agent, paying agent and registrar for the Bond (collectively, the "**Bond Registrar**"). Both principal of and interest on the Bond shall be payable in lawful money of the United States of America. Payments of principal of and interest on the Bond shall be paid by interfund transfer, check, wire or electronic transfer. Final payment of all principal of and interest on the Bond shall be paid upon presentation and surrender of the Bond to the Bond Registrar. The Bond is not transferable.

SECTION 9. EXECUTION AND AUTHENTICATION OF BOND.

The Bond shall be executed on behalf of the City with the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the City Clerk, and the seal of the City shall be impressed thereon.

Only a Bond that bears a Registration Certificate in the form set forth in Section 10 hereof, manually executed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this Resolution. Such Registration Certificate shall be conclusive evidence that the Bond so authenticated has been duly executed, authenticated and delivered hereunder and is entitled to the benefits of this Resolution.

In case any of the officers who shall have executed the Bond shall cease to be an officer or officers of the City before the Bond shall have been authenticated or delivered by the Bond Registrar, or issued by the City, such Bond may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the City as though those who signed the same had continued to be such officers of the City. The Bond may also be signed and attested on behalf of the City by such persons as at the actual date of execution of the Bond shall be the proper officers of the City although at the original date of the Bond any such person shall not have been such officer of the City.

SECTION 10. FORM OF BOND.

The Bond shall be in substantially the following form:

UNITED STATES OF AMERICA

NO. R-1 $_____

STATE OF WASHINGTON
CITY OF SPOKANE

DEVELOPMENT SERVICES
LIMITED TAX GENERAL OBLIGATION BOND
SERIES 2026 (TAXABLE)

INTEREST RATE: SIP Internal Lending Rate, as described in the Bond Resolution

MATURITY DATE: _____ 1, 20___

REGISTERED OWNER: CITY OF SPOKANE, WA for the benefit of the SPOKANE INVESTMENT POOL

TAX IDENTIFICATION #: 91-6001280

PRINCIPAL AMOUNT: _____ AND 00/100 DOLLARS

CITY OF SPOKANE, Spokane County, Washington, a municipal corporation of the State of Washington (the "City"), for value received hereby promises to pay to the Registered Owner identified above, the principal amount of this Bond, plus interest, as indicated above.

This Bond is issued under authority of Resolution No. 2026-____, adopted by the City Council on _____, 2026 (the "Bond Resolution"), to document and secure an interfund loan from the Spokane Investment Pool ("SIP") to finance the reversal of the Transfer from the General Fund to the Development Services Fund and to pay certain Bond issuance costs. Capitalized terms not otherwise defined in this Bond shall have the meanings given such terms in the Bond Resolution.

Interest on the interfund loan established hereunder shall be determined as described in the Bond Resolution, shall be set at the SIP Internal Lending Rate, and shall be calculated on the basis of a 360-day year consisting of twelve 30-day months.

Both principal of and interest on this Bond are payable in lawful money of the United States of America on the dates and in the amounts set forth in the amortization schedule attached hereto as Exhibit A. Upon final payment of all installments of principal and interest thereon, this Bond shall be submitted to the Treasurer of the City (the "Bond Registrar") for cancellation and surrender. Installments of principal of and interest on this Bond shall be paid by interfund transfer or by check or draft mailed on the date such principal and interest is due or by electronic funds transfer made on the date such principal and interest is due to the Registered Owner or nominee at the address appearing on the bond register.

This Bond is not transferable. This Bond is prepayable upon demand of the SIP.

The City reserves the right to prepay principal of this Bond in advance of the scheduled payments set forth in Exhibit A, in whole or in part, at any time, with no prepayment penalty in accordance with the terms of the Bond Resolution.

To pay installments of principal of and interest on the Bond as the same shall become due or on demand by the SIP, the City hereby irrevocably covenants that it will deposit legally available funds into the Asset Management Fund in amounts sufficient to pay such principal of and interest on the Bond. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the prompt payment of such principal and interest.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Registration Certificate hereon shall have been manually signed by the Bond Registrar.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Washington to exist, to have happened, been done and performed precedent to and in the issuance of this Bond have happened, been done and performed and that the issuance of this Bond does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the City may incur.

IN WITNESS WHEREOF, the City of Spokane, Washington, has caused this Bond to be signed with the facsimile or manual signature of the Mayor, to be attested by the facsimile or manual signature of the City Clerk, and the corporate seal of the City to be reproduced hereon, as of the ___ day of _____, 2026.

CITY OF SPOKANE, WASHINGTON

By_____*/s/*_____
Mayor

ATTEST:

_____*/s/*_____
City Clerk

(SEAL)

CERTIFICATE OF REGISTRATION

Date of Authentication: _____, 2026

This Bond is the Development Services Limited Tax General Obligation Bond, Series 2026 (Taxable) of the City dated _____, 2026 described in the within-mentioned Bond Resolution.

TREASURER of the City of Spokane,
as Bond Registrar

By_____*/s/*_____

SECTION 11. ONGOING DISCLOSURE.

The Bond secures an interfund loan. The City has determined that the Bond is not subject to Rule 15c2-12 of the Securities and Exchange Commission under the Securities Exchange Act of 1934, and the City makes no undertaking regarding ongoing disclosure with respect to the Bond.

SECTION 12. PRIOR ACTS.

All acts taken pursuant to the authority of this Resolution but prior to its effective date are hereby ratified and confirmed.

SECTION 13. SEVERABILITY.

If any provision in this Resolution is declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provisions of this Resolution and shall in no way affect the validity of the other provisions of this Resolution or of the Bond.

SECTION 14. EFFECTIVE DATE.

This Resolution shall become effective immediately upon its adoption.

[Remainder of Page Intentionally Left Blank]

Adopted this 11th day of November, 2026.

CITY OF SPOKANE
Spokane County, Washington

_____
Betsy Wilkerson, Council President

ATTEST:

_____
Clerk

_____
Mayor Lisa Brown

(SEAL)

APPROVED AS TO FORM:

_____
City Attorney

_____
Tanya L. Lawless, Bond Counsel

Agenda Sheet for City Council:

Committee: PIES **Date:** 10/13/2026

Committee Agenda type: Reports, Contracts & Claims

Council Meeting Date: 11/11/2026

Date Rec'd	10/5/2026
Clerk's File #	RES 2026-0080
Cross Ref #	RES 2023-0096
Project #	
Bid #	
Requisition #	

Submitting Dept	INTEGRATED CAPITAL
Contact Name/Phone	NATE SULYA 6988
Contact E-Mail	NSULYA@SPOKANECITY.ORG
Agenda Item Type	Resolutions
Council Sponsor(s)	KKLITZKE ZZAPPONE
Sponsoring at Administrators Request	NO
Lease? NO	**Grant Related?** NO **Public Works?** NO
Agenda Item Name	RESOLUTION TO AMEND UTILITY PIPE REHAB PROGRAM

Agenda Wording

Resolution to amend the Administrative Policy 5200-23-05 pertaining to the administration of the Utility Pipe Rehab Program.

Summary (Background)

In 2023, Council approved creation of the Utility Pipe Rehab Program (formerly called the Water and Sewer Rehabilitation Program) to provide financial assistance to qualified residents in need of water or sewer system rehabilitation. SNAP was selected to administer the program via request for proposal. A summary of the changes: - Changing the name from Water Sewer Rehab Program to Utility Pipe Rehab Prgogram - Raised qualifying AMI from 80% to 150% - Introduced 15-year loan period for those at or below 80%AMI - Required new loan customers to enroll in autopay - Add language strengthening nexus between the program and environmental protection/conservation - Clarified individual project exceptions to be confirmed in writing by PW Director - Made language present-tense

What impacts would the proposal have on historically excluded communities?

Public works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

n/a

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with annual budget strategies to limit costs and approved projects in the 6-year CIP.

Council Subcommittee Review

n/a

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

n/a

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

n/a

Expense Occurrence	Recurring

Other budget impacts (revenue generating, match requirements, etc.)

n/a

Approvals		**Additional Approvals**	
Dept Head	PICANCO, KEVIN		
Division Director	FEIST, MARLENE		
Accounting Manager	ALBIN-MOORE, ANGELA		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List	
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nsulya@spokanecity.org	eraea@spokanecity.org

RESOLUTION NO. 2026-0080

A Resolution of the City of Spokane relating to the Utility Pipe Rehabilitation Program for on-site septic systems, side sewer, and water service lines.

WHEREAS, under chapters 35.92 and 35.67 RCW authorize cities to 'provide assistance to aid low-income person in connection with services' provided by municipal utilities; and

WHEREAS, the Washington State Constitution Article 8, Section 7 permits "support of the poor or infirm"; and

WHEREAS, the City of Spokane has the legal authority to operate a water system (RCW 35.92.010) and a sewerage and solid waste disposal system (RCW 35.92.020); and

WHEREAS, an estimated fifteen point six (15.6%) of persons in the City of Spokane reported an income below the poverty line in 2021 according to the US Census Bureau data and the City Council has recognized that any increase of utility rates has a profound impact on low-income customers; and

WHEREAS, these sewer and water connections and systems are a part of the aging infrastructure within the City of Spokane's Designated Service Areas and are not maintained by the City of Spokane or its Wastewater or Water Departments; and

WHEREAS, these connections and systems include: on-site septic disposal systems, sewer pipes and systems, and side sewer laterals which connect non-public property to the public sewer. Water service lines which connect a property to the public water supply system; and

WHEREAS, these connections may be in poor repair and failing that present public health concerns which can endanger the public and the environment; and

WHEREAS, City staff spend an inordinate amount of staff time each year in investigating these utility problems and educating the public and property owners on property owner responsibilities for the maintenance of such systems; and

WHEREAS, providing for assistance with repair and replacement of on-site septic systems, side sewer, water service connections, and sewers and water lines would benefit the City and its customers by minimizing City resources needed to investigate, educate residents about, and remediate the potential failures of septic and side sewer systems, to protect our drinking water source, and to comply with environmental regulations; and

WHEREAS, pursuant to Resolution 2023-0096, the City Council allocated $500,000 per year starting in 2024 and ending in 2028 to finance the Water and Sewer Rehabilitation Program and establish low interest loans and potential income-based assistance based on specific criteria and qualifications; and

WHEREAS, pursuant to said resolution, the City adopted Administrative Policy and Procedure No. 5200-23-05 to administer the Program; and

WHEREAS, the City staff recommend certain amendments to the Program; and

WHEREAS, the City Council accepts staff recommendations.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Spokane that the Public Works Division shall continue to administer the Utility Pipe Rehabilitation Program pursuant to administrative policy and procedure, as now or hereafter amended.

Passed by the City Council this ____ day of _____, 2026.

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

CITY OF SPOKANE	ADMIN 5200-23-05
ADMINISTRATIVE POLICY AND PROCEDURE – PUBLIC WORKS DIVISION	LGL 2023-0031

TITLE: Utility Pipe Rehabilitation Program Policy
EFFECTIVE DATE: December 1, 2023
REVISION EFFECTIVE DATE: XX

1.0 GENERAL

1.1 PUROPOSE

The purpose of this policy is to provide uniform operating rules and procedures for the consideration and award of financial assistance (low interest loans) for resident-owned water and sewer infrastructure projects located within the City of Spokane's service area(s).

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2.0 DEPARTMENTS/DIVISIONS AFFECTED

This policy shall apply to the City of Spokane Division of Public Works.

3.0 REFERENCES

3.1 City Council Resolution 2023-0096

3.2 City Council Resolution 2026-XXXX

3.3 Spokane Municipal Code (SMC) §§ 13.03.0304, 13.03.0306,

13.04.1002

3.4 Revised Code of Washington (RCW) Chapters 35.67, 35.92

3.5 Washington Constitution, Article 8 § 7

4.0 DEFINITIONS

4.1 "City" refers to the City of Spokane

4.2 "Director" refers to the City's Director of Public Works

4.3 "Qualified Project" means a water or sewer infrastructure repair project which has received an initial determination and/or entered into a contract with the City for reimbursement by the Utility Pipe Rehabilitation Program Policy as applicable under the program.

4.4 "Qualified third-party administrator" “Project Administrator” or “Administrator” means the selected vendor to administer the program.

4.5 "Resident-owned" means development on private property; plot of land and not located within the city right-of-way

4.6 "Utility Pipe Rehabilitation Program Policy" also referred to as UPRP means the City program designed to provide financial assistance for costs related to resident-owned qualified projects.

5 POLICY

5.1 The policies for this program are outlined in Attachment A hereto.

5.2 The Director, in consultation with the City Attorney and the Administrator, shall develop and maintain all forms necessary to administer this program.

6 PROCEDURE

6.1 The procedures for the program are outlined in Attachment A hereto.

7 RESPONSIBILITIES

7.1 The City of Spokane Integrated Capital Management Department (ICM) shall oversee this policy.

7.2 ICM will be responsible for managing the Administrator and making program recommendations to the Director.

7.3 ICM will be responsible for updating the Director, Utility Billing Department, and City Council annually regarding the program and funding needs.

8 APPENDICES

8.1 Attachment A - Utility Pipe Rehabilitation Program Policy

Attachment A

Utility Pipe Rehabilitation Program

1. Background

Resident-owned sewer and water connections and systems are a part of the aging infrastructure within the City of Spokane's (The City or City) Designated Service Areas. Residential water and sewer connections and systems are not maintained by the City of Spokane or its Wastewater or Water Departments. These sewer connections and systems include on-site septic disposal systems, residential sewer pipes and systems, and side sewer laterals, which conveys wastewater from a residence to the public sewer. Residential water service lines are those that connect the meter to the public water supply system. Maintenance of these systems is vital to the protection of the area's natural resources, particularly the Spokane-Valley Rathdrum-Prairie Sole Source Aquifer, which serves as the primary drinking water source for Spokane utility customers and the larger general Spokane area. Property owners are responsible for the maintenance and replacement costs of these connections and systems. Costs associated with replacing these systems often are more than a low-income property owner can afford, and many require the property owner to borrow or secure a loan to cover the expense. Often, maintenance or repair of these non-publicly maintained utility connections do not qualify for financial assistance from governmental entities, such as through the City's Housing Repair Programs. The Washington State Constitution (Article 8 Sec. 10) allows for municipal corporations engaged in the sale or distribution of water, energy, stormwater, or sewer services to provide financial assistance to those who utilize those services for the conservation or more efficient use of water, energy, or stormwater or sewer services.

2. Current Policy

The City is not obligated to maintain or repair residential connections or systems. City Code requires sewer facilities to be connected to public sewer for all premises (SMC 13.03.0306); to be discharged to the Public Owned Treatment Works (POTW) or authorized on-site sewage disposal system (SMC 13.03.0302A); and to be repaired if not working properly (SMC 13.03.0312). A violation of this section requires the property owner to repair the issue and be compliant within 30 days of notification. The property owner is responsible to maintain the water service pipe connections in good repair and condition. The City has limited authority to make repairs when necessary and will charge the property owner any incurred costs (SMC 13.04.1002). There are few options for financial assistance to property owners for repairs to septic systems, side sewer connections, or water service lines.

SMC 13.03.0304 provides that no new septic systems will be installed within the City limits without a written permit from the Spokane Regional Health District and written authorization by the Director of Wastewater Management. A septic system must be connected to public sewer within the Spokane City limits on the earlier of failure, requires pumping, or within one year of new public sewer availability. Existing septic systems within 200 feet of a public sewer will be required to connect to the City's sewer system and will have a maximum of one (1) year to connect. Abandonment may only be deferred if a septic system is farther than 200 feet from a public sewer line to the property line, with written authorization from the Director of Wastewater Management.

3. Reasons to Connect to the Public System

3.1 City Municipal Code Requires Connection to Public Sewer

The Spokane Municipal Code (SMC) requires all properties to be properly connected to the public sewer, in accordance with City requirements (SMC 13.03.0306). SMC 13.03.0304 prohibits any on-site sewage disposal system if (1) public sewer is available, (2) premises are occupied by a significant industrial user, or (3) public health or safety would be adversely affected.

3.2 Public Health and Environmental Concerns

Failed septic systems, side sewer, and residential sewer systems leach human waste into groundwater, backyards, the Spokane-Valley Rathdrum-Prairie Sole Source Aquifer (Aquifer), and the Spokane River, which endangers the public and environment. The Aquifer is located under much of the City of Spokane and leaching sewage could be a possible source of contamination to our drinking water. The City of Spokane demonstrates its commitment to protecting the Aquifer through its participation in regional groups such as Aquifer Protection Area and Spokane Aquifer Joint Board, and actions such as funding this loan program to help residents convert septic systems to sewer or repair/replace other utility systems to help alleviate a possible source of contamination to our drinking water and other health hazards related to contamination.

3.3 Benefits City of Spokane

Rate payers and customers currently look to the City of Spokane for solutions when their sewer does not work or when their water service is inadequate. Often these property owners cannot afford to finance the maintenance or replacement of the system. This program is intended to minimize city resources and administrative capacity needed to investigate, educate residents about, and remediate the potential failures of septic and side sewer systems, protect our drinking water source, and comply with environmental regulations. Additionally, rehabilitating aging or broken infrastructure has a conservation benefit, leading to more efficient and reliable utility systems which is beneficial to the city and its utility customers and rate payers.

3.4 Benefits Property Owners

Septic systems or failing sewer connections can be expensive to maintain or repair. Converting or rehabilitating residential utility systems provides effective long-term cost savings, reduces maintenance costs, and improves property values for property owners. It ensures a properly functioning utility into the future.

4. Programs in Other Communities

Cities and counties across the nation continue to have challenges with on-site septic systems and residential sewer connections and systems. Several communities or utilities have established policies and programs for the rehabilitation of sewer extensions, elimination of septic systems, and repair of water lines. The motivation for these programs varies from environmental compliance to growth moratoria.

Financial assistance programs are financed by the jurisdiction in several ways:

- Costs are paid in part or full either for construction or deferring payment.
- Low-interest loans or grants.
- Costs are reimbursed through utility bills.

- Special programs provide financial assistance for low-income property owners.

5. City of Spokane's Utility Pipe Rehabilitation Program

To assist property owners who need to replace residential utilities, the City of Spokane has implemented a program that provides financial assistance to property owners who are City utility customers residing within the City of Spokane. The goal of this program is to provide an affordable option for rehabilitating or replacing water and/or sewer connections and systems in need of repair, either by deferral or, in some cases, offset of repair costs. The cost of replacing one of these systems can range from less than $5,000 to greater than $35,000. Most water and sewer disruptions occur with little forewarning and limited time to repair. The program will operate on a first-come, first-served, based on approved applications; applications will be approved as received until funds are exhausted. Both the need and success of the program will drive future funding discussions and options. The program is currently in year 2 of a five-year project, subject to available funding, but may be terminated at any time.

The Program contains these elements:

Program Management: This program is managed by a qualified third-party administrator.

Program Evaluation: The program is reviewed and evaluated on an annual basis. The review evaluates the number of projects completed, future needs, the amount of funds spent on projects, the amount of funding available for next year, and other criteria as determined. This evaluation is compiled into a report and submitted to the Director of Public Works.

Financial policies: The goal of the program is to provide interim or short-term financial assistance to the property owner that is simple to administer and simple to understand. For this reason, a low-interest loan program is recommended. Loan payments will return to the program. As repayments under the program continue, the investment from utility funds may be able to decrease over time.

Eligibility criteria: Property owner must be connected to City municipal water and sewer utility. Criteria elements may include, without limitation, the requirement of the property owner to sign a contract for repayment/terms; use of a licensed contractor; written estimates and invoices to be submitted to the City before any reimbursements; compliance with any applicable City standards, rules, and regulations; execute lien against the property, etc. A certain amount of evaluation will be needed to determine if a project meets the criteria for this program.

5.1 Financial Policies

The City of Spokane Integrated Capital Management has budgeted up to $500,000 per year, starting in 2024 and ending in 2028, to finance this program. The amount of funds available for the program will be reviewed each year in consideration of the overall utility budgets, the expected interest in the program, and the amount of loan payments received back to the program. This amount may be adjusted as necessary, during future reviews, depending on overall utility finances. Any amounts remaining at the end of a given year will roll over into the next year.

Low-interest loans

Property owners may apply for a low-interest loan from this program with an interest rate of 3%. A repayment schedule will be created for each loan based on the cost and the financial ability for repayment

by the property owner. A property owner must enter into a written agreement that stipulates they agree to a lien to be placed on the property until the loan is paid in full. Payments will be made as part of, but separate from, the monthly utility bill, and must be made by autopay. The interest rate was originally determined in relation to the typical annual utility rate increase. Additionally, the administrative burden (e.g., costs associated with modifying the utility billing system to accommodate different interest rates) of implementing anything more complex than a flat interest rate is greater any potential financial benefit. The maximum loan amount is $49,995. No single project shall exceed the funding amount previously outlined, without the express written permission from the Director of Public Works.

5.2 Eligibility Criteria

The criteria below shall determine if a project is eligible. A priority system may be needed depending on applications received and the availability of annual funds. Priority criteria shall be in accordance with public health concerns, public health and environmental protection, the location of property to available city infrastructure, project complexity, and financial need.

Qualifications

The program will be available for property owners who own and live in the home, with an Area Median Income (AMI) of 150% or less. Additionally, the property must be within the City of Spokane wastewater service area for a sewer related project and within the water service area for a water related project. Property owners with income at or below 80% AMI are eligible for a repayment term up to 180 months. Property owners above 80% AMI but at or below 150% AMU are eligible for a repayment term up to 120 months.

Property

The project must be currently connected to the City of Spokane's water or sewer systems, or in the case of septic systems, be within the City's sewer service area. The application may only be from the current property owner. Applicants are limited to currently existing, owner-occupied, single-family residences, or as otherwise determined eligible and confirmed in writing by the Public Works Director or their designee. In the future, commercial properties and multi-family housing may be considered if the need is identified and the funding is available. New construction is not eligible.

Projects

Eligible projects may include, but are not limited to:

- Crushed, broken, leaking side sewer lines
- Corroded, leaking, misaligned water service lines
- Long water service lines
- Residential sewers
- Elimination of septic systems

Eligible Costs may include, but are not limited to:

- Excavation
- Necessary on-site reroute of plumbing and associated repair
- New pipe, fitting, valves, and appurtenances
- Landscape repair
- Connection to existing sewer pipes or manholes

- Curb and sidewalk repair
- Street repair
- Permits
- Tap/Meter fees

Ineligible Costs may include, but are not limited to:

- Property enhancements or renovations unless required by Spokane Municipal Code (e.g., required to connect to newly available sewer)
- Connections for homes in new development(s)
- New sidewalk outside of the construction area

5.3 Process

The process will follow current City rules, regulations, and practices.

1. Property owner will contact the City of Spokane to report a water or sewer problem on their property.
2. City staff confirms it is not a City system problem, but a problem on the private property. Staff will provide information about next steps for the property owner, including details about this program.
3. The property owner applies for the City's program through the qualified third-party vendor.
4. The qualified third-party vendor reviews the application for income and project eligibility.
5. When the application is approved, the qualified third-party vendor will manage the selection of the contractor from the approved list and initiation of the contract.
6. The contractor pulls the required permits.
7. The contractor completes construction work.
8. The final work is inspected by City staff.
9. Loan is turned over to Utility Billing Dept. Customer enrolls in autopay.
10. Lien recorded by Administrator.
11. Loan repayment begins.

5.4 Qualified contractor required to perform work

The construction work must be performed by a licensed and bonded contractor qualified for this type of work. The qualified third-party vendor will ensure contractors on the list meet the necessary qualifications.

5.5 Funding

Residential utility repairs or replacements generally do not have a preventative maintenance schedule. Repairs or replacement is necessary soon after the problem is identified. The need for this program will vary year by year. The program will be funded annually with any unused funds carried forward to the next year. The funding amount and funds carried forward will be reviewed annually to determine the appropriate amount needed for this program.

5.6 Engagement

The City will provide information to inform those community members that are most likely to be eligible. The City will produce an educational flyer that provides an overview of the types of repairs that may be necessary, details of the program, and steps of the process. The flyer will be used for community

engagement, available on the City's Utility Billing webpage, and translated into different languages as appropriate/needed. In additional, the flyer will be shared with the following:

- Neighborhood community centers
- Martin Luther King, Jr Community Center
- Neighborhood Councils
- Resettlement programs such as World Relief and Refuge Connections Spokane
- Non-profit organizations such as Asian Pacific Islander Coalition and Latinos en Spokane
- Qualified contractors on the approved list

Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 10/15/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/11/2026

Date Rec'd	10/5/2026
Clerk's File #	RES 2026-0081
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	PLANNING SERVICES
Contact Name/Phone	AMANDA BECK X6414
Contact E-Mail	ABECK@SPOKANECITY.ORG
Agenda Item Type	Resolutions
Council Sponsor(s)	ZZAPPONE PDILLON
Sponsoring at Administrators Request	NO
Lease? NO	**Grant Related?** NO **Public Works?** NO
Agenda Item Name	RESOLUTION SETTING THE DOWNTOWN PBIA 2027 ASSESSMENT HEARING

Agenda Wording

A resolution setting the assessment roll hearing for the Downtown Parking and Business Improvement Area and providing notice of the 2027 assessments for property owners.

Summary (Background)

The Downtown PBIA, commonly referred to as the Downtown Business Improvement District (DBID), was established in 1995 to provide a variety of programs and services in the downtown district, including security ambassadors, marketing and promotions, parking and transportation programs, maintenance services, special events, and economic development support. The Downtown Spokane Partnership (DSP) administers and operates these programs through a contract with the City of Spokane, on behalf of the Downtown Ratepayer Advisory Board. An annual management plan and budget outline the proposed programs, services, and expenditures necessary in administration of the BID as modeled on the projected 2027 Assessment. Chapter 04.31 SMC sets forth the annual process for assessing and collecting assessments from ratepayers within the district. The annual process includes the following steps: • City Council sets an assessment roll hearing date by resolution; • City staff and the BID manager prepare the annual assessment roll based on tax assessment information from the Spokane County Assessor's Office and formulas established in Chapter 04.31 SMC; • The City mails notice to property owners identified on the assessment roll at least fifteen days prior to the hearing; • The City Council approves an assessment roll at the hearing; • City staff carry out billing and collection of annual assessment payments; and • The BID manager carries out the programs and services outlined in their annual management plan and budget in support of the ratepayers.

What impacts would the proposal have on historically excluded communities?

Administration and management of the Downtown PBIA is conducted by the BID Manager, the Downtown Spokane Partnership (DSP). In administering the BID contract, the Downtown Spokane Partnership is tasked with assisting existing and potential businesses that want to be located with the Downtown BID, and this can include women and minority owned businesses that benefit from an entity that manages district-wide marketing and events to attract customers that support local Spokane businesses. Ratepayer Board positions are designated by geography, business, and property type to ensure that a variety of interests are well

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

The BID Manager completes an annual management plan as part of the annual special assessment process, which includes information on how the BID serves ratepayers. No specific information is broken down by racial, gender identity, or other metrics at this time. Feedback from ratepayers to the Downtown Ratepayer Advisory Board is one avenue through which both the City and DSP know if ratepayers believe they are receiving services commensurate with the collected special assessment.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Effectiveness of the proposed changes would be collected annually during the special assessment process, and as analyzed in the annual management plan DSP completes as the BID manager. The ability to maintain, or expand, services as funded through the special assessments would be a positive indicator that the BID is self-sufficient. The BID also works with StartUp Spokane to collect Placer.ai data on foot traffic for events and promotion of the district.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Programs administered by the DSP support several strategies in the recently updated Spokane Downtown Plan, such as energize streets and alleys that are activated for pedestrians (Live by Five, 509 Day, Festa Italiana, etc.) and supporting existing and emerging businesses downtown (Strategy LWP2.3). The Downtown BID aligns with the vision and values of Comprehensive Plan Chapter 7, Economic Development, and policy ED 1.2. This resolution sets the hearing for the ordinance that confirms and approves the special assessment for 2024, thereby ensuring the Downtown BID has the funds to provide ratepayer services established in their contract which supports economic development focused specifically on downtown, a cultural and commercial

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	N/A
Total Cost	$
Current Year Cost	$
Subsequent Year(s) Cost	$

Narrative

The Downtown PBIA is meant to be self-funding through the collection of the special assessments. This expansion should not materially add to city staffing needs.

Amount		Budget Account
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	Recurring
Funding Source Type	Program Revenue

Is this funding source sustainable for future years, months, etc?

A PBIA is set up to fund specific services for its geographic area above and beyond the baseline services provided by the City.

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		Additional Approvals	
Dept Head	GARDNER, SPENCER		
Division Director	MACDONALD, STEVEN		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

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RESOLUTION NO. 2026-0081

A Resolution setting the assessment roll hearing for the Downtown Parking and Business Improvement Area and providing notice of the 2027 assessments to property owners.

WHEREAS, on June 5, 1995, upon presentation of a petition from downtown property owners representing sixty percent or more of the property assessments, the Spokane City Council, with the Downtown Spokane Development Association, d.b.a. the Downtown Spokane Partnership, established the Downtown Parking and Business Improvement Area as approved by Ordinance C31392; and

WHEREAS, the Downtown Parking and Business Improvement Area was created to provide for the levy of special assessments upon businesses, multifamily, and mixed-use properties within the PBIA for the purpose of enhancing conditions for the operations of those businesses; and

WHEREAS, City Council renewed and expanded the Downtown Spokane Parking and Business Improvement Area (PBIA), and amended Chapter 04.31 SMC, on November 12, 2001, pursuant to Resolution 2001-0073 and Ordinance C32923; and

WHEREAS, special assessments shall be collected by the City on an annual basis and deposit in the Downtown Parking and Business Improvement Area Fund, and expenditures from the fund are used exclusively for the purposes specified in SMC 04.31.030, as implemented by the annual management plan and budget; and

WHEREAS, through this Resolution the City Council intends to provide notice that there will be a hearing on the assessments levied upon properties within the Downtown PBIA and the 2027 Assessment Roll:

NOW THEREFORE, it is hereby resolved by the Spokane City Council:

1. The City Council will consider the 2027 Assessment and Assessment Roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

2. Pursuant to Chapter 04.31 SMC and RCW 35.87A, notice is hereby given that the assessment roll for properties within the Downtown Parking and Business Improvement Area will be on file in the Office of the City Clerk on November 2, 2026, and are open for public inspection.

3. The City Council has fixed December 2, 2026, at 6:00 p.m., or as soon thereafter as practicable, as the time and place for the public hearing upon said assessment and assessment roll.

4. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes. The special assessments finance the PBIA programs and budget, as approved by the City Council.

5. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for the hearing.

   This is the only hearing held on the assessment roll, and it will be final unless appealed according to Chapter 04.31 SMC.

6. The City's Finance, Treasury and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the businesses and property owners identified in the assessment roll, setting forth the date and time of public hearing, including the amount of special assessment.

7. The City Clerk is directed to publish notice of the hearing on the assessment roll in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.

ADOPTED by the City Council this _____ day of October, 2026.

_____
City Clerk

Approved as to form:

_____
City Attorney

Agenda Sheet for City Council: **Committee:** Urban Experience **Date:** 10/15/2026 **Committee Agenda type:** Discussion		**Date Rec'd**	10/5/2026
		Clerk's File #	RES 2026-0082
		Cross Ref #	
Council Meeting Date: 11/11/2026		**Project #**	
Submitting Dept	PLANNING SERVICES	**Bid #**	
Contact Name/Phone	AMANDA BECK X6414	**Requisition #**	
Contact E-Mail	ABECK@SPOKANECITY.ORG		
Agenda Item Type	Resolutions		
Council Sponsor(s)	ZZAPPONE PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	RESOLUTION SETTING THE EAST SPRAGUE PBIA 2027 ASSESSMENT HEARING		

Agenda Wording

A resolution setting the assessment roll hearing for the East Sprague Parking and Business Improvement Area and providing notice of the 2027 assessments for property owners.

Summary (Background)

The East Sprague PBIA, commonly referred to as the East Sprague Business Improvement District (ESBID), was established in 2016 to provide a variety of programs and services in the East Sprague/Sprague Union business district, including cleaning and greening, neighborhood beautification, district branding and marketing, and safety services. The East Sprague Business Association (ESBA) administers and operates these programs through a contract with the City of Spokane, on behalf of the East Sprague Ratepayer Advisory Board. An annual management plan and budget outline the proposed programs, services, and expenditures necessary in administration of the BID as modeled on the projected 2027 Assessment. Chapter 04.31C SMC sets forth the annual process for assessing and collecting assessments from ratepayers within the district. The annual process includes the following steps: • City Council sets an assessment roll hearing date by resolution; • City staff and the BID manager prepare the annual assessment roll based on tax assessment information from the Spokane County Assessor's Office and formulas established in Chapter 04.31C SMC; • The City mails notice to property owners identified on the assessment roll at least fifteen days prior to the hearing; • The City Council approves an assessment roll at the hearing; • City staff carry out billing and collection of annual assessment payments; and • The BID manager carries out the programs and services outlined in their annual management plan and budget in support of the ratepayers.

What impacts would the proposal have on historically excluded communities?

Administration and management of the East Sprague PBIA is conducted by the BID Manager, the East Spokane Business Association (ESBA). ESBA is tasked with assisting existing and potential businesses that want to be located with the PBIA, and this can include women and minority owned businesses that benefit from an entity that can manage district-wide marketing and events to attract customers that support local Spokane businesses.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

The BID Manager completes an annual management plan as part of the annual special assessment process, which includes information on how the BID serves ratepayers. No specific information is broken down by racial, gender identity, or other metrics at this time. Feedback from ratepayers to the East Sprague Ratepayer Advisory Board is one avenue through which both the City and ESBA know if ratepayers believe they are receiving services commensurate with the collected special assessment.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Effectiveness of the proposed changes would be collected annually during the special assessment process, and as analyzed in the annual management plan ESBA completes as the BID manager. The ability to maintain, or expand, services as funded through the special assessments would be a positive indicator that the BID is self-sufficient. The BID also works with StartUp Spokane to collect Placer.ai data on foot traffic for events and promotion of the district.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The creation and continuation of the East Sprague PBIA achieves a large goal from the 2014 East Sprague Targeted Investment Pilot (TIP) Advisory Board's Implementation Plan, in alignment with the recommendations from the Smart Growth America technical assistance grant report on how to achieve an economically vibrant neighborhood through targeted public and private investments. This resolution of intent to expand the PBIA boundaries is in response to community input to expand the existing boundary westward. Adding more assessment generating properties without, with minimal increases to service demands, supports economic development focused specifically on the East Sprague area. This is in alignment with the vision and

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	N/A
Total Cost	$
Current Year Cost	$
Subsequent Year(s) Cost	$

Narrative

The East Sprague PBIA is meant to be self-funding through the collection of the special assessments. This expansion should not materially add to city staffing needs.

Amount		Budget Account
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	Recurring
Funding Source Type	Program Revenue

Is this funding source sustainable for future years, months, etc?

A PBIA is set up to fund specific services for its geographic area above and beyond the baseline services provided by the City.

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		Additional Approvals	
Dept Head	GARDNER, SPENCER		
Division Director	MACDONALD, STEVEN		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

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RESOLUTION NO. 2026-0082

A Resolution setting the assessment roll hearing for the East Sprague Parking and Business Improvement Area and providing notice of the 2027 assessments to property owners.

WHEREAS, on April 18, 2016, upon petition from businesses and property owners representing sixty percent or more of the property assessments, the Spokane City Council, with the East Spokane Business Association, established the East Sprague Parking and Business Improvement Area as approved by Ordinance C35377; and

WHEREAS, following the economic development work of the East Sprague Target Investment Pilot, the East Sprague Parking and Business Improvement Area was created to provide for the levy of special assessments upon businesses, multifamily, and mixed-use properties within the PBIA for the purpose of enhancing conditions for the operations of those businesses; and

WHEREAS, City Council expanded the East Sprague Parking and Business Improvement Area (PBIA) as authorized by RCW 35.87A.075, and amended Chapter 04.31C SMC, on October 28, 2026, pursuant to Resolution 2026-0069 and Ordinance C36943; and

WHEREAS, special assessments shall be collected by the City on an annual basis and deposit in the Parking and Business Improvement Districts Fund, and expenditures from the fund are used exclusively for the purposes specified in SMC 04.31C.030, as implemented by the annual management plan and budget; and

WHEREAS, through this Resolution the City Council intends to provide notice that there will be a hearing on the assessments levied upon properties within the East Sprague PBIA and the 2027 Assessment Roll;

NOW THEREFORE, it is hereby resolved by the Spokane City Council:

1. The City Council will consider the 2027 Assessment and Assessment Roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

2. Pursuant to Chapter 04.31C SMC and RCW 35.87A, notice is hereby given that the assessment roll for properties within the East Sprague Parking and Business

Improvement Area will be on file in the Office of the City Clerk on November 2, 2026, and are open for public inspection.

3. The City Council has fixed December 2, 2026, at 6:00 p.m., or as soon thereafter as practicable, as the time and place for the public hearing upon said assessment and assessment roll.

4. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes. The special assessments finance the PBIA programs and budget, as approved by the City Council.

5. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for the hearing.

   This is the only hearing held on the assessment roll, and it will be final unless appealed according to Chapter 04.31C SMC.

6. The City's Finance, Treasury and Administration Department is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the businesses and property owners identified in the assessment roll, setting forth the date and time of public hearing, including the amount of special assessment.

7. The City Clerk is directed to publish notice of the hearing on the assessment roll in the Official Gazette for two consecutive weeks, the last publication being fifteen days before the date fixed for public hearing.

ADOPTED by the City Council this _____ day of October, 2026.

_____
City Clerk

Approved as to form:

_____
City Attorney

Agenda Sheet for City Council:

Committee: PIES **Date:** 10/13/2026

Committee Agenda type: Reports, Contracts & Claims

Council Meeting Date: 11/11/2026

Date Rec'd	10/6/2026
Clerk's File #	RES 2026-0083
Cross Ref #	RES 2023-0100
Project #	
Bid #	
Requisition #	

Submitting Dept	INTEGRATED CAPITAL
Contact Name/Phone	MARK PAPICH 6310
Contact E-Mail	MPAPICH@SPOKANECITY.ORG
Agenda Item Type	Resolutions
Council Sponsor(s)	BWILKERSON KTELIS ZZAPPONE
Sponsoring at Administrators Request	NO
Lease? NO	**Grant Related?** NO **Public Works?** NO
Agenda Item Name	RESOLUTION TO AMEND 2023 WATER SYSTEM PLAN (WSP)

Agenda Wording

Resolution to amend the City's 2023 Water System Plan to include the 2027-2032 CIP project listed in the attached Appendix 8.2 for the amended plan. Adding the 2027-2032 project list increases the eligibility of external funding for water projects.

Summary (Background)

The City is amending the 2023 Water System Plan to include the 2027-2032 CIP project list as Appendix 8.2. of the amended plan. Adding the 2027-2032 project list increases the eligibility of external funding for water projects.

What impacts would the proposal have on historically excluded communities?

Public works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

n/a

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with annual budget strategies to limit costs and approved projects in the 6-year CIP.

Council Subcommittee Review

n/a

Fiscal Impact

Approved in Current Year Budget?	N/A
Total Cost	$
Current Year Cost	$
Subsequent Year(s) Cost	$

Narrative

The City is amending the 2023 Water System Plan to include the 2027-2032 CIP project list as Appendix 8.2. of the amended plan. Adding the 2027-2032 project list increases the eligibility of external funding for water projects.

Amount		Budget Account
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

n/a

Expense Occurrence	

Other budget impacts (revenue generating, match requirements, etc.)

n/a

Approvals		Additional Approvals	
Dept Head	PICANCO, KEVIN		
Division Director	FEIST, MARLENE		
Accounting Manager	ALBIN-MOORE, ANGELA		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List	
	publicworksaccounting@spokanecity.org
tax&licenses@spokanecity.org	icmaccounting@spokanecity.org
mpapich@spokanecity.org	kpicanco@spokanecity.org
eraea@spokanecity.org	

Clerk File No. RES 2026-0083

RESOLUTION

A RESOLUTION relating to the Amendment of the City of Spokane's Water System Plan dated September 27, 2023, adopted by Spokane City Council and approved by the Washington State Department of Health to include the 6-year Capital Plan.

WHEREAS, pursuant to the State of Washington Department of Health (DOH) Rules and Regulations, WAC 246-290-100, the City of Spokane is required to update its Comprehensive Water System Plan (Water System Plan) every ten (10) years; and

WHEREAS, it is in the public interest to maintain a current Water System Plan to help ensure the continued, reliable delivery of safe drinking water at reasonable cost, protect the water resource and aquifer, facilitate economic growth, and foster coordination with adjacent water purveyors; and

WHEREAS, the Water System Plan provides guidance and planning information used by City staff in developing the 20-year capital facility plan for water (RCW 36.70A.070), financial projections for rate evaluations, and the annual Six-Year Capital Program for Water update; and

WHEREAS, DOH regulations now require Amendment of the City's Water System Plan to include the most recent list of 6-year capital projects (CIP) for 2027-2032, as a standalone attachment, a copy is attached hereto and will be entitled as "Appendix 8.2"; and

WHEREAS, Appendix 8.2 is to be incorporated by this Resolution into the City's Water System Plan and shall replace the prior CIP; and

WHEREAS, the City Council of the City of Spokane agrees that the adoption of Appendix 8.2 to be in the public interest and finds it necessary to attach to the City's approved Water System Plan on file with DOH; -- NOW, THEREFORE,

BE IT RESOLVED by the City of Spokane that Appendix 8.2, 6-Year CIP (2027-2032 is hereby approved and shall be incorporated into the Water System Plan, on file with DOH.

Adopted and approved by City Council _____, 2026

_____

City Clerk

Approved as to Form:

_____

Assistant City Attorney

8.2 Six-Year Capital Program 2027-2032 Project List

2027-2032 6-Year CIP Projects

Project Type	Project Title	Funding Source	2027	2028	2029	2030	2031	2032	6 Year Total
Administrative Facilities	Upriver Dam Ops Facility Remodel	Utility Rates - Water Ops	$660,000	$0	$0	$0	$0	$0	$660,000
		Total	$660,000	$0	$0	$0	$0	$0	$660,000
	Water Dept. Ops Facility Maintenance and Renovation	Utility Rates - Water Ops	$4,000,000	$0	$0	$0	$0	$0	$4,000,000
		Total	$4,000,000	$0	$0	$0	$0	$0	$4,000,000
	Total		$4,660,000	$0	$0	$0	$0	$0	$4,660,000
Source Wells and Booster Stations	14th and Grand Booster Station Upgrade	Utility Rates-IC	$0	$0	$0	$0	$0	$300,000	$300,000
		Total	$0	$0	$0	$0	$0	$300,000	$300,000
	35th and Ray Booster Station Upgrade	Utility Rates-IC	$0	$0	$0	$0	$500,000	$0	$500,000
		Total	$0	$0	$0	$0	$500,000	$0	$500,000
	Asset Management Program Implementation	Utility Rates-IC	$300,000	$300,000	$300,000	$300,000	$0	$0	$1,200,000
		Total	$300,000	$300,000	$300,000	$300,000	$0	$0	$1,200,000
	Glennaire Booster Station Upgrade	Utility Rates-IC	$0	$0	$0	$0	$200,000	$4,500,000	$4,700,000
		Total	$0	$0	$0	$0	$200,000	$4,500,000	$4,700,000
	Havana Well	Utility Rates-IC	$2,000,000	$0	$0	$0	$0	$0	$2,000,000
		Total	$2,000,000	$0	$0	$0	$0	$0	$2,000,000
	Latah Booster Capacity Improvement	Utility Rates-IC	$2,000,000	$5,000,000	$1,000,000	$0	$0	$0	$8,000,000
		Total	$2,000,000	$5,000,000	$1,000,000	$0	$0	$0	$8,000,000
	Parkwater Well Station Rebuild	Utility Rates-IC	$0	$0	$0	$0	$0	$200,000	$200,000
		Total	$0	$0	$0	$0	$0	$200,000	$200,000
	Qualchan Booster	Utility Rates-IC	$0	$0	$0	$0	$0	$100,000	$100,000
		Total	$0	$0	$0	$0	$0	$100,000	$100,000
	Ray Street Well Station Update	Loan-DWSRF	$4,500,000	$2,000,000	$875,000	$0	$0	$0	$7,375,000
		Utility Rates-IC	$0	$0	$200,000	$0	$0	$0	$200,000
		Total	$4,500,000	$2,000,000	$1,075,000	$0	$0	$0	$7,575,000
	Shawnee Booster Station Rebuild	Utility Rates-IC	$3,500,000	$0	$0	$0	$0	$0	$3,500,000
		Total	$3,500,000	$0	$0	$0	$0	$0	$3,500,000
	SIA PZ to Highland PZ PRV	Utility Rates-IC	$0	$0	$0	$0	$0	$100,000	$100,000
		Total	$0	$0	$0	$0	$0	$100,000	$100,000
	Thorpe Road Booster Station #2	Utility Rates-IC	$2,700,000	$3,500,000	$1,000,000	$0	$0	$0	$7,200,000
		Total	$2,700,000	$3,500,000	$1,000,000	$0	$0	$0	$7,200,000
	Well Electric Well Station Upgrade	Utility Rates-IC	$1,000,000	$8,000,000	$8,000,000	$8,000,000	$8,000,000	$8,000,000	$41,000,000
		Total	$1,000,000	$8,000,000	$8,000,000	$8,000,000	$8,000,000	$8,000,000	$41,000,000
	Total		$16,000,000	$18,800,000	$11,375,000	$8,300,000	$8,700,000	$13,200,000	$76,375,000
Storage Systems	Eagle Ridge Reservoir #2	Utility Rates-IC	$0	$0	$0	$0	$0	$100,000	$100,000
		Total	$0	$0	$0	$0	$0	$100,000	$100,000
	Indian Trail Area Reservoir	Utility Rates-IC	$0	$0	$0	$0	$0	$500,000	$500,000
		Total	$0	$0	$0	$0	$0	$500,000	$500,000

2027-2032 6-Year CIP Projects

Project Type	Project Title	Funding Source	2027	2028	2029	2030	2031	2032	6 Year Total
Storage Systems	Mallon Reservoir #2	Utility Rates-IC	$0	$0	$0	$0	$600,000	$4,000,000	$4,600,000
		Total	$0	$0	$0	$0	$600,000	$4,000,000	$4,600,000
	Shawnee Reservoir Replacement	Utility Rates-IC	$0	$0	$0	$0	$0	$100,000	$100,000
		Total	$0	$0	$0	$0	$0	$100,000	$100,000
	Woodridge Reservoir	Utility Rates-IC	$0	$0	$0	$0	$0	$150,000	$150,000
		Total	$0	$0	$0	$0	$0	$150,000	$150,000
	Total		$0	$0	$0	$0	$600,000	$4,850,000	$5,450,000
Vehicles and Equipment	Excavation and Repair Equipment	Utility Rates - Water	$975,000	$754,000	$510,000	$840,000	$900,000	$900,000	$4,879,000
		Total	$975,000	$754,000	$510,000	$840,000	$900,000	$900,000	$4,879,000
	Light Vehicles	Utility Rates - Water	$370,000	$370,000	$310,000	$350,000	$370,000	$370,000	$2,140,000
		Total	$370,000	$370,000	$310,000	$350,000	$370,000	$370,000	$2,140,000
	Total		$1,345,000	$1,124,000	$820,000	$1,190,000	$1,270,000	$1,270,000	$7,019,000
Water Mains	12th Avenue - Deer Heights to Flint	Private	$0	$0	$0	$30,000	$400,000	$0	$430,000
		Total	$0	$0	$0	$30,000	$400,000	$0	$430,000
	1st Avenue, Maple to Bernard, Distribution Main Replacement	Utility Rates-IC	$0	$0	$0	$0	$0	$60,000	$60,000
		Total	$0	$0	$0	$0	$0	$60,000	$60,000
	27th Avenue, SE Blvd to Ray St, Main Replacement	Utility Rates-IC	$0	$0	$0	$25,000	$200,000	$0	$225,000
		Total	$0	$0	$0	$25,000	$200,000	$0	$225,000
	4th Avenue Distribution Main Replacement (Sunset to Maple)	Utility Rates-IC	$0	$0	$0	$20,000	$200,000	$0	$220,000
		Total	$0	$0	$0	$20,000	$200,000	$0	$220,000
	Austin Rd Trans Main - Five Mile Booster to Strong Storage	Utility Funds-IC	$0	$200,000	$4,000,000	$4,000,000	$4,000,000	$0	$12,200,000
		Total	$0	$200,000	$4,000,000	$4,000,000	$4,000,000	$0	$12,200,000
	Broadway Avenue, Ash to Post Street Main Replacement	Utility Rates-IC	$0	$0	$35,000	$300,000	$100,000	$0	$435,000
		Total	$0	$0	$35,000	$300,000	$100,000	$0	$435,000
	Browne's Addition Small Diam Main Replacement Program	Utility Rates-IC	$0	$0	$0	$150,000	$2,000,000	$2,000,000	$4,150,000
		Total	$0	$0	$0	$150,000	$2,000,000	$2,000,000	$4,150,000
	Cedar Hills Booster Station Rehab		$0	$0	$0	$0	$0	$200,000	$200,000
		Total	$0	$0	$0	$0	$0	$200,000	$200,000
	Coeur D'Alene & 11th to Milton Booster Station Transmission	Utility Rates-IC	$200,000	$3,000,000	$3,500,000	$0	$0	$0	$6,700,000
		Total	$200,000	$3,000,000	$3,500,000	$0	$0	$0	$6,700,000
	Eagle Ridge (Qualchan to Eagle Ridge 1)	Utility Rates-IC	$0	$0	$0	$0	$0	$100,000	$100,000
		Total	$0	$0	$0	$0	$0	$100,000	$100,000
	Flint/Greenwood/Russell Distribution Extension for PFAS Mitigation	Grant-DWSRF	$0	$1,600,000	$5,000,000	$5,000,000	$0	$0	$11,600,000
		Total	$0	$1,600,000	$5,000,000	$5,000,000	$0	$0	$11,600,000
	Freya St Transmission Main, Wellesley Ave to Francis Ave	Utility Rates-IC	$0	$100,000	$100,000	$0	$0	$0	$200,000
		Total	$0	$100,000	$100,000	$0	$0	$0	$200,000
	Future Development Upsize Water Projects	Utility Rates-IC	$250,000	$250,000	$250,000	$250,000	$300,000	$300,000	$1,600,000
		Total	$250,000	$250,000	$250,000	$250,000	$300,000	$300,000	$1,600,000

2027-2032 6-Year CIP Projects

Project Type	Project Title	Funding Source	2027	2028	2029	2030	2031	2032	6 Year Total
Water Mains	Grandview Avenue from 17th Ave to 16th Ave Water Main	Utility Rates-IC	$700,000	$0	$0	$0	$0	$0	$700,000
		Total	$700,000	$0	$0	$0	$0	$0	$700,000
	Hatch/57th Intersection (Dist Main Ext)	Utility Rates-IC	$0	$0	$0	$300,000	$0	$0	$300,000
		Total	$0	$0	$0	$300,000	$0	$0	$300,000
	Indian Trail Transmission Main (Comanche to Meadowglen Park)	Utility Rates-IC	$200,000	$4,000,000	$0	$0	$0	$0	$4,200,000
		Total	$200,000	$4,000,000	$0	$0	$0	$0	$4,200,000
	Indian Trail Transmission Main from Indian Trail Tank to Kathleen Drive Phase 1	Utility Rates-IC	$0	$500,000	$2,500,000	$2,500,000	$0	$0	$5,500,000
		Total	$0	$500,000	$2,500,000	$2,500,000	$0	$0	$5,500,000
	Latah from 14th Ave to 7th and Cannon Transmission Main Phase 3	Loan-DWSRF	$4,800,000	$0	$0	$0	$0	$0	$4,800,000
		Utility Rates-IC	$5,500,000	$0	$0	$0	$0	$0	$5,500,000
		Total	$10,300,000	$0	$0	$0	$0	$0	$10,300,000
	Latah from 7th/8th & Adams to 9th & Pine Storage	Utility Rates-IC	$0	$0	$0	$500,000	$3,000,000	$2,000,000	$5,500,000
		Total	$0	$0	$0	$500,000	$3,000,000	$2,000,000	$5,500,000
	Latah from Cannon & 7th/8th to Adams Tmain Phase 4	Utility Rates-IC	$0	$100,000	$500,000	$3,000,000	$2,000,000	$0	$5,600,000
		Total	$0	$100,000	$500,000	$3,000,000	$2,000,000	$0	$5,600,000
	Latah from Chestnut and 23rd to 14th Ave Transmission Main	Utility Rates-IC	$400,000	$3,000,000	$4,000,000	$0	$0	$0	$7,400,000
		Total	$400,000	$3,000,000	$4,000,000	$0	$0	$0	$7,400,000
	Latah from Westwood Lane to Chestnut and 23rd Ave	Utility Rates-IC	$0	$300,000	$4,000,000	$3,000,000	$0	$0	$7,300,000
		Total	$0	$300,000	$4,000,000	$3,000,000	$0	$0	$7,300,000
	Main Ave, Monroe St to Browne St	Utility Rates-IC	$0	$0	$0	$150,000	$1,500,000	$0	$1,650,000
		Total	$0	$0	$0	$150,000	$1,500,000	$0	$1,650,000
	Mallon Avenue, Monroe to Howard Main Replacement	Utility Rates-IC	$0	$0	$0	$0	$30,000	$500,000	$530,000
		Total	$0	$0	$0	$0	$30,000	$500,000	$530,000
	Maple Street Main Distribution - Dean Ave to Broadway Ave	Utility Funds-IC	$200,000	$0	$0	$0	$0	$0	$200,000
		Total	$200,000	$0	$0	$0	$0	$0	$200,000
	Mission Ave Main Distribution - Napa Street to Greene Street	Utility Funds-IC	$100,000	$0	$0	$0	$0	$0	$100,000
		Total	$100,000	$0	$0	$0	$0	$0	$100,000
	Napa Distribution Replacement (2nd to Sprague)	Utility Rates-IC	$0	$0	$30,000	$300,000	$0	$0	$330,000
		Total	$0	$0	$30,000	$300,000	$0	$0	$330,000
	North Hill Transmission Phase 1 from Kathleen and Indian	Utility Rates - Water	$0	$0	$0	$500,000	$3,000,000	$2,000,000	$5,500,000
		Total	$0	$0	$0	$500,000	$3,000,000	$2,000,000	$5,500,000
	NSC - Havana Water Impacts	Utility Rates-IC	$2,500,000	$0	$0	$0	$0	$0	$2,500,000
		Total	$2,500,000	$0	$0	$0	$0	$0	$2,500,000
	NSC - I-90 Water Crossings	WSDOT - Grant	$3,200,000	$800,000	$0	$0	$0	$0	$4,000,000
		Total	$3,200,000	$800,000	$0	$0	$0	$0	$4,000,000
	NSC - I-90 Water Utility Impacts	Grant-WSDOT	$200,000	$0	$0	$0	$0	$0	$200,000
		Total	$200,000	$0	$0	$0	$0	$0	$200,000

2027-2032 6-Year CIP Projects

Project Type	Project Title	Funding Source	2027	2028	2029	2030	2031	2032	6 Year Total
	NSC Planning from Interstate 90 to Sprague Avenue	Grant-WSDOT	$5,000	$5,000	$0	$0	$0	$0	$10,000
		Total	$5,000	$5,000	$0	$0	$0	$0	$10,000
	Palouse/Freya Roundabout	Utility Rates-IC	$250,000	$250,000	$0	$0	$0	$0	$500,000
		Total	$250,000	$250,000	$0	$0	$0	$0	$500,000
	Ray St., 17th to 11th Ave, Main Replacement	Utility Rates-IC	$0	$2,500,000	$1,000,000	$0	$0	$0	$3,500,000
		Total	$0	$2,500,000	$1,000,000	$0	$0	$0	$3,500,000
	Riverside Ave, Monroe St to Wall St.	Utility Rates-IC	$100,000	$0	$0	$0	$0	$0	$100,000
		Total	$100,000	$0	$0	$0	$0	$0	$100,000
	Riverside Distribution Improvements with CSO Project	Utility Rates-IC	$0	$400,000	$500,000	$0	$0	$0	$900,000
		Total	$0	$400,000	$500,000	$0	$0	$0	$900,000
	Spokane Falls Blvd, Post to Division Street Main	Utility Rates-IC	$60,000	$1,500,000	$700,000	$0	$0	$0	$2,260,000
		Total	$60,000	$1,500,000	$700,000	$0	$0	$0	$2,260,000
	Spotted Booster Station to Thorpe in 47th Ave	Utility Rates-IC	$150,000	$200,000	$3,000,000	$0	$0	$0	$3,350,000
		Total	$150,000	$200,000	$3,000,000	$0	$0	$0	$3,350,000
	Sprague Ave from Post St to Division St Transmission Main	Utility Rates-IC	$0	$0	$200,000	$1,000,000	$1,000,000	$0	$2,200,000
		Total	$0	$0	$200,000	$1,000,000	$1,000,000	$0	$2,200,000
	Sprague Ave Main Distribution - Lacey Street to Freya Street	Utility Funds-IC	$1,500,000	$0	$0	$0	$0	$0	$1,500,000
		Total	$1,500,000	$0	$0	$0	$0	$0	$1,500,000
	Sterling Heights Distribution Extension for PFAS Mitigation	Grant-DWSRF	$500,000	$3,000,000	$3,000,000	$2,000,000	$0	$0	$8,500,000
		Total	$500,000	$3,000,000	$3,000,000	$2,000,000	$0	$0	$8,500,000
	Sunset/Royal Distribution Extension for PFAS Mitigation	Grant-DWSRF	$1,000,000	$3,200,000	$0	$0	$0	$0	$4,200,000
		Total	$1,000,000	$3,200,000	$0	$0	$0	$0	$4,200,000
	Water Model Calibration	Utility Funds-IC	$250,000	$0	$0	$0	$0	$0	$250,000
		Total	$250,000	$0	$0	$0	$0	$0	$250,000
	West Plains New Water Service to Private (PFAS)	Utility Rates-IC	$100,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$5,100,000
		Total	$100,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$5,100,000
	Westbow Trans Main - Thomas Mallen Rd to Spotted Rd	IC-Rates	$0	$0	$0	$0	$500,000	$6,000,000	$6,500,000
		Total	$0	$0	$0	$0	$500,000	$6,000,000	$6,500,000
	Whistalks Way Transmission Main Replacement	Utility Rates-IC	$0	$0	$0	$0	$0	$100,000	$100,000
		Total	$0	$0	$0	$0	$0	$100,000	$100,000
	Total		$22,165,000	$25,905,000	$33,315,000	$24,025,000	$19,230,000	$14,260,000	$138,900,000
Water Maintenance	Belt Booster Station Rehab	Utility Rates-Water	$0	$0	$0	$0	$100,000	$5,000,000	$5,100,000
		Total	$0	$0	$0	$0	$100,000	$5,000,000	$5,100,000
	Distribution System Monitoring	Utility Rates - Water	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$900,000
		Total	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$900,000
	Electric Vehicles (EV) Charging Station Development	Commerce Grant	$0	$0	$0	$0	$0	$0	$0
		Utility Rates - Water	$1,000,000	$0	$0	$0	$0	$0	$1,000,000
		Total	$1,000,000	$0	$0	$0	$0	$0	$1,000,000

2027-2032 6-Year CIP Projects

Project Type	Project Title	Funding Source	2027	2028	2029	2030	2031	2032	6 Year Total
Water Maintenance	Electrical Upgrades	Utility Rates - Water	$120,000	$100,000	$0	$0	$0	$0	$220,000
		Total	$120,000	$100,000	$0	$0	$0	$0	$220,000
	FERC Part 12-D	Utility Rates-Water	$150,000	$250,000	$750,000	$100,000	$0	$0	$1,250,000
		Total	$150,000	$250,000	$750,000	$100,000	$0	$0	$1,250,000
	Fire Storage System Upgrades	Utility Rates IC	$150,000	$150,000	$0	$0	$0	$0	$300,000
		Total	$150,000	$150,000	$0	$0	$0	$0	$300,000
	Metering	Utility Rates - Water	$2,500,000	$2,500,000	$2,500,000	$2,500,000	$2,500,000	$2,500,000	$15,000,000
		Total	$2,500,000	$2,500,000	$2,500,000	$2,500,000	$2,500,000	$2,500,000	$15,000,000
	Onsite Chlorine Generation	Utility Rates-Water	$600,000	$600,000	$0	$0	$0	$0	$1,200,000
		Total	$600,000	$600,000	$0	$0	$0	$0	$1,200,000
	Parkwater Pump and Motor Replacements	Utility Rates - Water	$500,000	$0	$1,000,000	$500,000	$0	$0	$2,000,000
		Total	$500,000	$0	$1,000,000	$500,000	$0	$0	$2,000,000
	Part 12 D Recommended Improvement	USACE Loan	$2,950,271	$2,950,271	$0	$0	$0	$0	$5,900,542
		Utility Rates - Water	$275,568	$275,568	$0	$0	$0	$0	$551,136
		Total	$3,225,839	$3,225,839	$0	$0	$0	$0	$6,451,678
	PFAS Emergency Action	Utility Rates - Water	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$600,000
		Total	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$600,000
	Rebuild Generators #2 and #3 in Powerhouse #1	Utility Rates - Water	$3,500,000	$3,500,000	$0	$0	$0	$0	$7,000,000
		Total	$3,500,000	$3,500,000	$0	$0	$0	$0	$7,000,000
	Rebuild Generators #4 and #5 in Powerhouse #2	Utility Rates - Water	$0	$0	$3,200,000	$3,200,000	$0	$0	$6,400,000
		Total	$0	$0	$3,200,000	$3,200,000	$0	$0	$6,400,000
	Rezatec Pipe Condition Assessment	Utility Rates -IC	$150,000	$150,000	$0	$0	$0	$0	$300,000
		Total	$150,000	$150,000	$0	$0	$0	$0	$300,000
	SCADA System	Utility Rates - Water	$550,000	$250,000	$250,000	$250,000	$250,000	$250,000	$1,800,000
		Total	$550,000	$250,000	$250,000	$250,000	$250,000	$250,000	$1,800,000
	Seepage Mitigation	USACE Loan	$2,685,021	$2,685,021	$0	$0	$0	$0	$5,370,042
		Utility Rates - Water	$671,256	$671,256	$0	$0	$0	$0	$1,342,512
		Total	$3,356,277	$3,356,277	$0	$0	$0	$0	$6,712,554
	Station Building Repair	Utility Rates - Water	$250,000	$150,000	$150,000	$150,000	$150,000	$150,000	$1,000,000
		Total	$250,000	$150,000	$150,000	$150,000	$150,000	$150,000	$1,000,000
	Street Projects Water Rehabilitation/Replacement	Utility Rates - Water	$1,000,000	$1,000,000	$0	$0	$0	$0	$2,000,000
		Total	$1,000,000	$1,000,000	$0	$0	$0	$0	$2,000,000
	Tank Rehabilitation Fund	Utility Rates - Water	$675,000	$2,000,000	$0	$100,000	$1,500,000	$0	$4,275,000
		Total	$675,000	$2,000,000	$0	$100,000	$1,500,000	$0	$4,275,000
	Upriver - Powerhouse 1 & 2 Concrete Repair	Utility Rates - Water	$250,000	$0	$0	$0	$0	$0	$250,000
		Total	$250,000	$0	$0	$0	$0	$0	$250,000
	Upriver - Spillway Fence Extension	Utility Rates - Water	$65,000	$0	$0	$0	$0	$0	$65,000
		Total	$65,000	$0	$0	$0	$0	$0	$65,000

2027-2032 6-Year CIP Projects

Project Type	Project Title	Funding Source	2027	2028	2029	2030	2031	2032	6 Year Total
Water Maintenance	Upriver Dam FERC Relicensing	Water Rates - Water	$512,000	$861,000	$1,100,000	$400,000	$500,000	$250,000	$3,623,000
		Total	$512,000	$861,000	$1,100,000	$400,000	$500,000	$250,000	$3,623,000
	Upriver Dam Spillway Gate Replacement	USACE Loan	$4,000,000	$4,000,000	$4,000,000	$4,000,000	$0	$0	$16,000,000
		Utility Rates - Water	$579,550	$579,550	$579,550	$579,550	$0	$0	$2,318,200
		Total	$4,579,550	$4,579,550	$4,579,550	$4,579,550	$0	$0	$18,318,200
	Water Distribution Main Resiliency & Water Quality	Utility Rates - Water	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$3,000,000
		Total	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$3,000,000
	Water Distribution System District Metering and Pressure	Utility Rates - Water	$0	$0	$200,000	$200,000	$0	$0	$400,000
		Total	$0	$0	$200,000	$200,000	$0	$0	$400,000
	Water Facilities Backup Power Retrofit	Utility Rates - Water	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$600,000
		Total	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$600,000
	Water Infrastructure Optimization	Utility Rates - Water	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$600,000
		Total	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$600,000
	Water Resource Plan	Utility Rates-IC	$100,000	$200,000	$200,000	$0	$0	$0	$500,000
		Total	$100,000	$200,000	$200,000	$0	$0	$0	$500,000
	Water Service Replacement Program	Utility Rates - Water	$120,000	$120,000	$120,000	$120,000	$150,000	$150,000	$780,000
		Total	$120,000	$120,000	$120,000	$120,000	$150,000	$150,000	$780,000
	Total		$24,303,666	$23,942,666	$14,999,550	$13,049,550	$6,100,000	$9,250,000	$91,645,432
Total			$68,473,666	$69,771,666	$60,509,550	$46,564,550	$35,900,000	$42,830,000	**$324,049,432**

Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 09/15/2026

Committee Agenda type: Discussion

Council Meeting Date: 10/07/2026

Date Rec'd	9/9/2026
Clerk's File #	RES 2026-0070
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	PLANNING SERVICES
Contact Name/Phone	COLIN QUINN- X6804
Contact E-Mail	CQUINNHURST@SPOKANECITY.ORG
Agenda Item Type	Resolutions
Council Sponsor(s)	KKLITZKE ZZAPPONE MCATHCART
Sponsoring at Administrators Request	NO
Lease? NO	**Grant Related?** YES **Public Works?** NO
Agenda Item Name	DIVISION STREET TRANSIT ORIENTED DEVELOPMENT (TOD) PLAN

Agenda Wording

Resolution recognizing the Division Street Transit Oriented Development (TOD) Plan, jointly developed by the City of Spokane, Spokane County, and the Spokane Transit Authority through a community-supported planning process, as guidance for strategic updates to the City's development code, zoning map, and infrastructure programming in coordination with construction of the Division Street Bus Rapid Transit route.

Summary (Background)

This cooperative plan resulted from a joint grant application between the City of Spokane, Spokane County, and the Spokane Transit Authority for funding from the Federal Transit Administration through the federal Pilot Program for Transit Oriented Development, supporting communities with planned light rail or bus rapid transit investments. This plan results from land use policy, zoning code, infrastructure and station area analysis for select station areas along the Division Street corridor to leverage upcoming bus rapid transit investments for adjacent development value.

What impacts would the proposal have on historically excluded communities?

No immediate operational impacts. Impacts occur as new development and infrastructure is programmed and budgeted consistent with this plan. This plan outlines long-term land use policies and updates to the development code.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

This project assessed baseline conditions at focus areas, addressed transportation patterns, land use patterns, and demographic conditions. The project included multiple rounds of public engagement consisting of questionnaires, surveys, and online mapping activities, as well as public meetings and presentations. A Steering Committee made up of elected and non-elected City, County, and agency representatives from the project area provided guidance and feedback throughout the study.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Ongoing engagement will continue using these assessment strategies to adjust land use policies and development codes and to consider implementation strategies for proposed solutions and policy recommendations. Subsequent investments, plans, policy changes and studies will be measured using these same methods to determine changes as compared to baseline conditions. Future planning and infrastructure projects will continue seeking public input using these methods and will continue using market analysis methods to assess changes in conditions.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This proposal aligns with key land use policies in the City's Comprehensive Plan, as well as neighborhood and subarea plans and studies, including: Chapter 3, Land Use: • LU 2: Public Realm Enhancement • LU 3: Efficient Land Use • LU 4: Transportation o LU 4.6: Transit-Supported Development Chapter 4, Transportation: • TR 2: Transportation Supporting Land Use • TR 5: Active Transportation • TR 6: Commercial Center Access • TR 7: Neighborhood Access • TR 9: Promote Economic Opportunity Chapter 7, Economic Development: • ED 2: Land Available for Economic Activities • ED 3: Strong, Diverse, and Sustainable Economy This project also aligns with previous studies and plans conducted by the Spokane Transit Authority

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	YES
Total Cost	$ 10000
Current Year Cost	$ 5000
Subsequent Year(s) Cost	$ 5000

Narrative

This plan provides the results of a community-supported visioning process, land use policy assessment, zoning code analysis, and station area planning process for selected station areas along the Division Street corridor to plan for land use changes

Amount		Budget Account
Revenue	$ Grant award amount: $405,000	# 1360-XXXXX-99999-3XXXX-99999
Expense	$ City match: $10,00 ($5,000 in 2026 and	# 1360-XXXXX-58620-54201-99999 $405,000
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	One-Time
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Yes, this funding is sustainable for the one-time expense through Planning Services consultant budgeting.

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

In-kind staff time match.

Approvals		Additional Approvals	
Dept Head	GARDNER, SPENCER	ACCOUNTING -	BROWN, SKYLER
Division Director	GARDNER, SPENCER		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor	PICCOLO, MIKE		

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RESOLUTION NO. 2026-0070

A resolution adopting the Division Street Transit-Oriented Development Plan.

WHEREAS, the City of Spokane has adopted a Comprehensive Plan that complies with the requirements of the Washington State Growth Management Act, including a Land Use element meeting the requirements set forth in RCW 36.70A.070(1) and a Transportation element meeting the requirements set forth in RCW 36.70A.070(6); and

WHEREAS, the City of Spokane's Comprehensive Plan Land Use element contains Policy LU 4.6 – Transit-Supported Development that encourages transit-supported development, including a mix of employment, residential, and commercial uses, adjacent to high-performance transit stops; and

WHEREAS, the PlanSpokane 2046 Periodic Update of the City of Spokane's Comprehensive Plan includes Goal GS-6.1, Transit-Oriented Development to encourage higher intensity development, a mix of employment, residential, and commercial uses, and appropriate development design in areas of existing or planned high-performance transit; and

WHEREAS, the Division Street TOD Plan is consistent with the PlanSpokane 2046 Comprehensive Plan Periodic Update planning process, growth scenarios, and draft Future Land Use Map, and the general recommendations for land use adjustments have been incorporated into the PlanSpokane 2046 Future Land Use Map and are under consideration as part of that process.

WHEREAS, the Spokane Transit Authority (STA) is implementing Bus Rapid Transit (BRT) on Division Street, a corridor-based Bus Rapid Transit system running from Downtown Spokane north through Spokane County, accessing the Riverside, East Central, Emerson/Garfield, Logan, North Hill, Nevada Heights, and Shiloh Hills neighborhood councils; and

WHEREAS, the Spokane Regional Transportation Council (SRTC) and the STA jointly led the DivisionConnects transportation and land use study, which identified Bus Rapid Transit alignment scenarios, multi-modal transportation investments and land use opportunities along the Division Street corridor; and

WHEREAS, the Spokane Transit Authority Board of Directors adopted a Locally Preferred Alternative for the Division Street Bus Rapid Transit project on April 15, 2021, Resolution # 785-21; and

WHEREAS, the Spokane Transit Authority, Spokane County and City of Spokane jointly submitted a grant application on June 21, 2021, to the Federal Transit Administration's Pilot Program for Transit-Oriented Development, NOFO # FTA-2021-004-TPE-TODP, for preparation of transit-supportive land use and infrastructure investment recommendations for the Division Street corridor; and

WHEREAS, the Federal Transit Administration (FTA) granted $405,000 to the STA, City of Spokane and Spokane County to plan for TOD at transit stations on the Division Street bus rapid transit line, the grant was accepted by the STA, City of Spokane, and Spokane County under an Interlocal Agreement, contract # OPR 2023-1071, and the award was made official on August 15, 2024, under FAIN# WA-2024-034; and

WHEREAS, representatives of the Washington State Department of Transportation (WSDOT), SRTC, STA, Spokane County and the City of Spokane issued a competitive Request for Qualifications, City of Spokane RFQu #6048-24, and selected a team led by MIG, Inc. and including Kittelson & Associates, Inc. and Leland Consulting Group, to carry out the Division Street TOD Plan; and

WHEREAS, the Division Street TOD Plan assessed existing opportunities and challenges around selected transit station areas on Division Street, and recommended policies, strategies, regulations, and investments to create transit-supportive development in Division Street station areas; and

WHEREAS, the Division Street TOD Plan supports Transit Oriented Development that ensures people experience the benefits of transit access, regardless of income, race, ethnicity, age, gender, or ability; and

WHEREAS, the Division Street TOD Plan includes an economic analysis that identified the most viable type of residential construction in the short-term and long-term, and this economic analysis of the Division Street corridor is based on market assumptions and interviews from local developers; and

WHEREAS, the Division Street TOD Plan includes a transportation analysis that identifies the most impactful intersection and corridor improvements to improve the transportation network adjacent to Division Street, and this analysis is consistent with national best practices and informed by local knowledge; and

WHEREAS, the Division Street TOD Plan includes a matrix of implementable actions for land use and urban design, economic development, and transportation both within the City of Spokane and Spokane County, while the City of Spokane retains land use authority for only those portions of the Plan pertaining to areas within City limits; and

WHEREAS, the Division Street TOD Plan will be utilized to leverage future funding for land use and transportation plans and developments adjacent to Bus Rapid Transit systems and high-performance transit lines; and

WHEREAS, the Division Street TOD Plan guides future zoning and land use designations adjacent to Bus Rapid Transit systems and high-performance transit lines by providing a model for compact development with multi-modal access; and

WHEREAS, community engagement for the Division Street TOD Plan included two public surveys and in-person public engagement including three public meetings and two rounds of pop-up tabling events at community destinations as summarized on page 5 of Appendix E: Phase 2 Community Engagement Visioning Summary; and

WHEREAS, the public meetings were held September 26, 2024, at Natural Grocer's on North Division; February 27, 2025, at Northtown Mall; and October 22, 2025 at the Wonder Building, as summarized in the Plan on page 3 of Appendix D: Phase 1 Community Engagement – Kickoff Open House and Listening Session Summary and on Page 3 of Appendix E: Phase 2 Community Engagement Visioning Summary; and

WHEREAS, partner and community engagement in the Division Street TOD Plan also included four Community Advisory Committee and Technical Advisory Committee meetings with community organizations and partner agencies as summarized in Appendix C: Technical Advisory Committee (TAC) and Community Advisory Committee (CAC) Meeting Summaries; and

WHEREAS, Neighborhood Council presentations were held at the North Hill Neighborhood Council on November 9, 2023, and at the Hillyard Neighborhood Council on May 8, 2025; and

WHEREAS, development of the Division Street TOD Plan included five plan commission workshops and one plan commission public hearing, and two City Council sub-committee presentations; and

WHEREAS, the Spokane City Plan Commission workshops were held January 8, 2025; March 12, 2025; June 11, 2025; September 10, 2025; October 8, 2025; and the Plan Commission public hearing was held on August 26, 2026, and the associated Findings & Conclusions subsequently signed by the Plan Commission president and provided for consideration to City Council; and

WHEREAS, City Council presentations were held on May 17, 2021, at the Finance & Administration Committee, on September 25, 2023, at the Public Infrastructure Environment and Sustainability sub-committee on June 3, 2024, at the Urban Experience sub-committee, and on October 23, 2023, at the Legislative Meeting of the City Council, where the Interlocal Agreement for the Division Street TOD Plan was approved;

NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council recognizes the Division Street Transit-Oriented Development Plan as the city's policy framework for transit-oriented development and multi-modal access at Bus Rapid Transit station areas along Division Street, with recommendations addressing development scenarios, policies, regulations, and investments in public infrastructure to increase the potential for transit-oriented development at key station area; and

BE IT FURTHER RESOLVED that the Spokane City Council adopts the Division Street Transit-Oriented Development Plan, as shown in Attachment A, as the City of Spokane's plan for future actions to increase the City's Transit Oriented Development capacity.

Passed by the City Council this _____ day of _____ 2026.

_____
City Clerk

Approved as to form:

Assistant City Attorney

SPOKANE CITY PLAN COMMISSION
FINDINGS OF FACT, CONCLUSIONS, AND RECOMMENDATIONS
REGARDING THE DIVISION STREET TRANSIT ORIENTED DEVELOPMENT (TOD) PLAN

A Recommendation from the City Plan Commission to the City Council recognizing the Division Street Transit Oriented Development (TOD) Plan as a guide for future policy development and potential regulatory, infrastructure, and programmatic implementation measures.

FINDINGS OF FACT:

A. The City of Spokane adopted a Comprehensive Plan in 2001 that complies with the requirements of the Washington State Growth Management Act, including a land use element as well as a transportation element that is consistent with the land use element, meeting the requirements set forth in RCW 36.70A.070(2).

B. The City of Spokane has adopted a preferred alternative for the 2026 periodic update of the City's Comprehensive Plan and the Division Street TOD Plan implements this preferred alternative by including recommendations for land use, design guidelines, and implementation measures.

C. The City of Spokane land use element contains Policy LU 4.1 – Coordinate land use and transportation planning to result in an efficient pattern of development that supports alternative transportation modes consistent with the Transportation Chapter and makes significant progress toward reducing sprawl, traffic congestion, and air pollution.

D. The City of Spokane land use element contains Policy LU 4.6 – Encourage transit-supported development, including a mix of employment, residential, and commercial uses, adjacent to high-performance transit stops.

E. The Division Street TOD Plan is consistent with the PlanSpokane 2046 Comprehensive Plan Periodic Update planning process, growth scenarios, and draft Future Land Use Map, and the general recommendations for land use adjustments have been incorporated into the PlanSpokane 2046 Future Land Use Map and are under consideration as part of that process.

F. The PlanSpokane 2046 Periodic Update of the City of Spokane's Comprehensive Plan includes Goal GS-6.1, Transit-Oriented Development to encourage higher intensity development, a mix of employment, residential, and commercial uses, and appropriate development design in areas of existing or planned high-performance transit.

G. The City of Spokane transportation element contains Policy TR 2 – Maintain an interconnected system of facilities that allows travel on multiple routes by multiple modes, balancing access, mobility and place-making functions with consideration and alignment with the existing and planned land use context of each corridor and major street segment.

H. The Spokane Transit Authority (STA) is implementing Bus Rapid Transit (BRT) on Division Street, a corridor-based Bus Rapid Transit system running from Downtown Spokane north through Spokane County, accessing the Riverside, East Central, Emerson/Garfield, Logan, North Hill, Nevada Heights, and Shiloh Hills neighborhood councils.

I. The Spokane Regional Transportation Council (SRTC) and the STA jointly led the DivisionConnects transportation and land use study, which identified Bus Rapid Transit alignment scenarios, multi-modal transportation investments and land use opportunities along the Division Street corridor.

J. The Spokane Transit Authority Board of Directors adopted a Locally Preferred Alternative for the Division Street Bus Rapid Transit project in 2021.

The Spokane Transit Authority, Spokane County and City of Spokane jointly submitted a grant application to the Federal Transit Administration's Transit-Oriented Development Pilot Program for preparation of transit-supportive land use and infrastructure investment recommendations for the Division Street corridor.

K. The Federal Transit Administration (FTA) awarded a $405,000 Pilot Program for Transit-Oriented Development grant in 2021 to plan for TOD at transit stations on the Division Street bus rapid transit line, and the grant was accepted in 2023 under an Interlocal Agreement, contract #OPR 2023-1071.

L. Representatives of the Washington State Department of Transportation (WSDOT), SRTC, STA, Spokane County and the City of Spokane issued a competitive Request for Qualifications (RFQ) to conduct development of the Division Street Transit Oriented Development (TOD) Plan.

M. The RFQ led to selection of MIG, a consulting firm with expertise in planning, urban design, and community engagement, who led a team including Leland Consulting Group and Kittelson & Associates, Inc. to undertake the planning process for the Division Street corridor, assessing land use, transportation, urban design, and economic development, and on this basis provide a series of recommendations for inclusion in the PlanSpokane 2046 Comprehensive Plan update.

N. Outreach and public communication began in the Fall of 2024 and included a project web page, interactive online surveys allowing people to envision what the Division Street corridor could look like in the future, and in-person workshops in multiple phases of the project.

O. Public meetings were held September 26, 2024, at Natural Grocer's on North Division; February 27, 2025, at Northtown Mall; and October 22, 2025, at the Wonder Building, as summarized in the Plan on page 3 of Appendix D: Phase 1 Community Engagement – Kickoff

Open House and Listening Session Summary and on Page 3 of Appendix E: Phase 2 Community Engagement Visioning Summary.

P. Two rounds of pop-up tabling events at popular community destinations along the corridor informed development of the Plan, as summarized on page 5 of Appendix E: Phase 2 Community Engagement Visioning Summary.

Q. Partner and community engagement in the Division Street TOD Plan also included four Community Advisory Committee and Technical Advisory Committee meetings with community organizations and partner agencies as summarized in Appendix C: Technical Advisory Committee (TAC) and Community Advisory Committee (CAC) Meeting Summaries.

R. The Community Advisory Committee meetings were held January 7, 2025; June 5, 2025; September 24, 2025; and June 3, 2026, and included representatives of community organizations, non-profits, advocacy groups, neighborhood councils, educational institutions, employers, developers, real estate professionals, and medical institutions as summarized in the Plan in on Appendix C: Technical Advisory Committee (TAC) and Community Advisory Committee (CAC) Meeting Summaries.

S. Technical Advisory Committee meetings were held January 7, 2025; June 5, 2025; September 24, 2025; and June 3, 2026, and included representatives of WSDOT, STA, Spokane County, SRTC and various City departments including the Streets Department, Public Works, Integrated Capital Management, the Development Services Center, and City Council members, as summarized in the Plan in on Appendix C: Technical Advisory Committee (TAC) and Community Advisory Committee (CAC) Meeting Summaries.

T. The resulting Division Street TOD Plan included an economic analysis that identified the most viable type of residential construction in the short-term and long-term. This economic analysis of the Division Street corridor is based on market assumptions and interviews from local developers led by Leland Consulting Group.

U. The Division Street TOD Plan includes a transportation analysis that identifies the most impactful intersection and corridor improvements to improve the transportation network adjacent to Division Street. This transportation analysis was conducted by Kittelson & Associates, Inc. consistent with national best practices and informed by local knowledge.

V. The Division Street TOD Plan includes a matrix of implementable actions for land use and urban design, economic development, and transportation.

W. Neighborhood Council presentations were held at the North Hill Neighborhood Council on November 9, 2023, and at the Hillyard Neighborhood Council on May 8, 2025.

X. The process for the Division Street TOD Plan included five plan commission workshops and one plan commission public hearing, and two City Council sub-committee presentations.

Y. Spokane City Plan Commission workshops were held January 8, 2025; March 12, 2025; June 11, 2025; September 10, 2025; October 8, 2025.

Z. City Council presentations were held on May 17, 2021, at the Finance & Administration Committee, on September 25, 2023, at the Public Infrastructure, Environment & Sustainability Committee and on June 3, 2024, at the Urban Experience Committee, and the City Council adopted the Division Street TOD Interlocal Agreement at the Legislative Meeting of October 23, 2023.

AA. On August 26, 2026, the City Plan Commission held a public hearing on the recommendations of the Division TOD Plan. At the public hearing, the Plan Commission heard testimony on the Plan recommendations and deliberated on the proposed plan.

CONCLUSIONS:

Based upon the recommendations of the Division Street TOD Plan and associated appendices, staff analysis, agency and public comments received, and public testimony presented, the Plan Commission makes the following conclusions with respect to the Division Street TOD Plan:

1. The recommendations of this plan are consistent with the goals and purposes of the Growth Management Act.
2. Interested agencies and the public have had extensive opportunities to participate throughout the process and people desiring to comment have been given that opportunity to comment.
3. Recommendations for changes to land use and zoning districts are expected to be incorporated into the periodic update of the Comprehensive Plan currently being reviewed by the Plan Commission.

RECOMMENDATION:

In the matter of the recommendations of the Division Street TOD Plan:

As based upon the above listed findings and conclusions, by a unanimous vote, the Plan Commission takes the following actions:

(1) Recommends to City Council the **APPROVAL** of a resolution adopting the Division Street TOD Plan as the City's policy to guide future growth, development, and public investment in the Division Street TOD area.

(2) Authorizes the President to prepare and sign on the Commission's behalf a written decision setting forth the Commission's findings, conclusions, and recommendation on the resolution.

Jesse Bank
Jesse Bank (Sep 8, 2026 15:17:59 PDT)

Jesse Bank, President
Spokane Plan Commission
August 26, 2026

DivisionTOD_PC Findings and Conclusion_8.28.2026_updated 9.3.26 (002)

Final Audit Report 2026-09-08

Created:	2026-09-08
By:	Emily King (eking@spokanecity.org)
Status:	Signed
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"DivisionTOD_PC Findings and Conclusion_8.28.2026_updated 9.3.26 (002)" History

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Adobe Acrobat Sign

Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 10/15/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/11/2026

Date Rec'd	10/6/2026		
Clerk's File #	ORD C36965		
Cross Ref #			
Project #			
Submitting Dept	DEVELOPMENT SERVICES	**Bid #**	
Contact Name/Phone	TAMI 6157	**Requisition #**	
Contact E-Mail	TPALMQUIST@SPOKANECITY.ORG		
Agenda Item Type	Final Reading Ordinance		
Council Sponsor(s)	ZZAPPONE KKLITZKE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	DSC FEE AMENDMENTS		

Agenda Wording

An Ordinance relating to fees and charges amending Chapter 08.02 of the Spokane Municipal Code.

Summary (Background)

City Council approved the new fee schedules for the DSC on December 9, 2024 that included an annual CPI increase. This year, and moving forward, Development Fees will be adopted by Public Rule.

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source

Funding Source Type Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	PALMQUIST, TAMI		
Division Director	MACDONALD, STEVEN		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List	
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nzollinger@spokanecity.org	klouden@spokanecity.org

ORDINANCE NO C36965

An Ordinance relating to fees and charges and amending sections of Chapter 08.02 of the Spokane Municipal Code.

WHEREAS, the City currently establishes and collects various development fees by incorporating them into the Spokane Municipal Code as a single amendment to Chapter 08.02; and

WHEREAS, once incorporated into the Spokane Municipal Code, any changes to the Development Fee Schedule can only be made by City Council action and a new ordinance; and

WHEREAS, the City recent adopted a process for City departments and divisions to adopt a public rule that is binding on the general public, which process may be better suited to making changes to the Development Fee Schedule than changes made by ordinance; and

WHEREAS, the City Council wishes to revise the existing Spokane Municipal Code to allow for adoption of a Development Fee Schedule by public rule;

NOW THEREFORE, the City of Spokane does hereby ordain:

Section 1. That Article I, Section 08.02.010 of the Spokane Municipal Code is amended to read as follows:

Section 08.02.010 General Provisions

A. The City, by its fees, attempts to further the following principles:

1. Fees charged in connection with programs regulatory of private activities in the exercise of the police power shall be reasonably related to the costs and expenses of administering and enforcing the program.

2. While regulatory programs under the police power promote the general welfare of the community as a whole, the costs should, so far as reasonably possible, be borne by the persons whose activities voluntarily undertaken create the need for regulations.

3. Charges for municipal utility services should be designed to enable the utility to be self-supporting so that it operates neither at a loss requiring subsidy by the general fund, nor at a profit inuring to the benefit of the general fund. Rates should be based upon reasonable differences, including cost of service;

location of customers; cost of maintenance, operation, repair and replacement of the various parts of the system; character of service furnished; quantity and quality of service; time of use; and capital contributions made to the system by way of assessments or otherwise.

4. Some charge should be made whenever the City allows private use of public facilities or forbears collection of money owed in recognition of the premise that the City holds its moneys and property as a public trustee.

5. When a person undertakes a renovation project of a building in the central business district which involves a building that is listed on the Spokane Register as an historic building, and when a project seeks to preserve and restore the historic value and character of said building; when the City further finds that the project confers a benefit of reasonably general character to a significant part of the public, the City may waive all of the street obstruction permit fees for the project. A person may appeal the City's determination of a denial of the permit waiver to the hearing examiner.

B. Definitions.

For purposes of Chapter 08.02, the following terms shall have the meaning set forth herein unless a different meaning is expressly provided in the sections of this Chapter

1. "Amusement device" means a machine or device which provides recreation or entertainment, the outcome of which is determined to a material degree by the skill of the participant and for which a charge is made for use or play, including, without limitation, pool and billiard tables, shuffleboards, music machines, video games, pinball games, and riding devices; provided, however, that it does not mean or include any machine or device used exclusively for the vending of merchandise.

2. "Central business district" means properties located east of Cedar Street, west of Pine Street, north of Third Avenue, and south of the Spokane River.

3. "Entertainment facility" means any place of public accommodation in which amusement devices are offered or available for use or play, or in which music, dancing, or entertainment are offered or available and including teen clubs and all-ages venues.

4. "Development Fee Schedule" means that schedule of fees <u>incorporating development fees set forth in Section 08.02.012 and</u> updated annually ((~~by resolution pursuant to Section 08.02.012~~)) <u>via a Public Rule adopted pursuant to Chapter 3.14.</u>

Section 2. That Article I, Section 08.02.012 of the Spokane Municipal Code is amended to read as follows:

Section 08.02.012 Development Periodic Fee Adjustment

A. Effective January 1, 2026, and the first January of each year thereafter, the development fees listed in Section 08.02.0220 Sidewalk Cafes, Section 08.02.0235 Parklets and Streateries, Section 08.02.030 Boiler Code, Section 08.02.031 Building Code, Section 08.02.032 Electrical Code, Section 08.02.033 Elevator Code, Section 08.02.035 Mechanical Code, Section 08.02.036 Plumbing Code, Section 08.02.037 Sewer Code, Section 08.02.0371 Water Code, Section 08.02.038 Shorelines Management, Section 08.02.039 Special Inspections and Other Fees, Section 08.02.060 Building Code, Section 08.02.061 Environmental Policy, Section 08.02.064 Plats, Section 08.02.065 Streets and Airspace, Section 08.02.0655 Private Construction Plan Review and Inspection, Section 08.02.066 Zoning, Section 08.02.0665 Design Review, Section 08.02.067 Existing Building and Conservation Code, Section 08.02.069 Comprehensive Plan and Land Use Code Amendments, Section 08.02.0696 Concurrency Inquiry Application Fee, Section 08.02.087 Appeals, Section 08.02.089 Special Permits For Oversize Or Overweight Movements, Section 08.02.0204 Building Contractors and Workers shall be adjusted by the City of Spokane Building Official for an amount equal to the Consumer Price Index for West Urban Consumers (CPI) adjustment for the previous July-to-July U.S. All City Average (CPI-U and CPI-W). The adjusted fees shall include an upper limit based on the average CPI rate over the past three years. The newly determined amount shall be rounded up to the nearest dollar and shall not exceed the calculated upper limit "average percentage". In addition, the adjusted fees shall be presented to the city council for approval <u>via a Public Rule adopted pursuant to Chapter 3.14,</u> and a copy of the approved fees filed with the city clerk and city building official before becoming effective.

B. Building permit fees shall not be included in the annual automatic adjustment because updates occur semi-annually through the International Code Council (ICC) published updates.

C. No other fee schedules shall be affected by such automatic adjustments unless expressly noted.

Section 3. That Article III, Section 08.02.0371 of the Spokane Municipal Code is amended to read as follows:

Section 08.02.0371 Water Code

((~~The fee for a water tapping permit application is sixty-five dollars. The fee for a water meter application fee is sixty-five dollars, except if these two applications are made together, only one sixty-five dollar fee is assessed.~~)) <u>Application processing fees for water taps and meters shall be assessed in accordance with the Development Fee Schedule.</u>

Section 4. That Article VI, Section 8.02.0655 of the Spokane Municipal code is amended to read as follows:

Section 08.02.0655 Private Construction Plan Review and Inspection

A. Except for stormwater systems, the charges collected by ((~~the department of engineering~~)) Development S((~~s~~))ervices for private construction plan review are an amount based on the value of the work, as shown in the ((~~following~~))Private Construction Plan Review Fee T((~~t~~))able((~~:~~)) within the Development Fee Schedule.

((~~VALUE OF WORK~~

~~(in dollars)~~	~~FEE (in dollars)~~
~~1 - 10,000~~	~~300~~
~~10,001 - 50,000~~	~~300 plus 15 for each 1,000 over 10,000~~
~~50,001 - 100,000~~	~~900 plus 13 for each 1,000 over 50,000~~
~~100,001 - 500,000~~	~~1,550 plus 10.50 for each 1,000 over 100,000~~
~~500,001 - 1,000,000~~	~~5,750 plus 9.50 for each 1,000 over 500,000~~
~~Over 1,000,000~~	~~10,500 plus 8.75 for each 1,000 over 1,000,000~~))

B. The fee for additional review required by excessive changes, additions or revisions is billed at the City of Spokane hourly rate found in the Development Fee Schedule.

C. ((~~For p~~))Plan review fees for((~~of~~)) on-site sewer and water systems that are not associated with a City building permit (i.e. projects located outside the City limits but within the City's sewer and/or water service area) ((~~the review fees~~)) are((~~:~~)) provided in the Development Fee Schedule.((

~~1. Two hundred fifty dollars for review of an on-site water system; and~~
~~2. Two hundred fifty dollars for review of an on-site sanitary sewer system.~~))

D. Stormwater Review Fees are provided in the Development Fee Schedule based on "standard" and "complex" systems as identified within this subsection.

1. Standard Stormwater Systems.

   Stormwater systems with simple analysis using rational method with all drainage disposed of using swales and drywells only; complexity of analysis limited to use of bowstring calculation of individual swales with outflow limited to drywells (i.e., no routing analysis); no off-site drainage entering or exiting the site.((

   ~~a. Less than ten lots: Four hundred dollars plus ten dollars per lot.~~
   ~~b. Between ten lots and one hundred lots: Five hundred dollars plus ten dollars per lot.~~

~~c. Greater than one hundred lots: Seven hundred fifty dollars plus ten dollars per lot.~~
~~d. For plan review of on-site stormwater systems not associated with a City building permit the review fees are:~~
~~i. Two hundred fifty dollars for review of an on-site system for a project site two acres or less; and~~
~~ii. Five hundred dollars for review of an on-site system for a project site greater than two acres.~~))

2. Complex Stormwater Systems.

Stormwater systems requiring complex routing and analysis, or situated on slopes ten percent or greater, or receiving off-site drainage.((

~~a. Less than ten lots: Five hundred dollars plus ten dollars per lot.~~
~~b. Between ten lots and one hundred lots: Seven hundred fifty dollars plus fifteen dollars per lot.~~
~~c. Greater than one hundred lots: One thousand dollars plus fifteen dollars per lot.~~
~~d. For plan review of on-site stormwater systems not associated with a City building permit the review fees are:~~
~~i. Five hundred dollars for review of an on-site system for a project site two acres or less; and~~
~~ii. One thousand dollars for review of an on-site system for a project site greater than two acres.~~))

3. Storm Sewers.

Review fees for public or private storm sewers to be constructed in easements or City street rights-of-way are determined in accordance with ((~~subsection (A)(1) of this section~~)) the job value fee portion of the Private Construction Plan Review Fee Table in the Development Fee Schedule.

4. Waivers or Variances.

Additional charge for requested variances or waivers for inadequate “208” swale volumes or nonstandard drainage facilities or special conditions will be billed at the City of Spokane hourly rate found in the Development Fee Schedule.

E. The plan review fee for a site development permit is ((~~two hundred fifty dollars~~)) provided in the Development Fee Schedule.

F. The review fee for a traffic impact analysis is ((~~two hundred dollars~~)) set forth in the Development Fee Schedule.

G. The hydraulic analysis review fee ((~~of five hundred eighty-five dollars~~)) set forth in the Development Fee Schedule shall be paid to the ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~d~~))Department((~~ for review of a hydraulic analysis~~)).

H. The charges collected by ((~~the department of engineering~~)) Development S((~~s~~))ervices for private construction inspection are an amount based on the value of the work, as shown in the ((~~following~~)) Private Construction Inspection Fee T((~~t~~))able((~~:~~)) within the Development Fee Schedule.

((~~VALUE OF WORK (in dollars) FEE (in dollars)~~

~~1 - 5,000~~	~~500~~
~~5,001 - 10,000~~	~~1,000~~
~~10,001 - 50,000~~	~~1,000 plus 25 for each 1,000 over 10,000~~
~~50,001 - 100,000~~	~~2,000 plus 20 for each 1,000 over 50,000~~
~~100,001 - 500,000~~	~~3,000 plus 15 for each 1,000 over 100,000~~
~~500,001 - 1,000,000~~	~~9,000 plus 10 for each 1,000 over 500,000~~
~~Over 1,000,000~~	~~14,000 plus 5 for each 1,000 over 1,000,000~~))

I. Non-typical specialty projects (unusual projects involving specific conditions not typically encountered) will be billed on an hourly basis. The customer may request a written estimate in advance. When the director determines hourly billing should apply, such billings will include hours for the work, additional inspections and overtime inspection at the rates provided in the Development Fee Schedule.

Section 5: Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 6. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

PASSED by the City Council on _____

_____

Council President

Attest:

_____

City Clerk

_____

Mayor

Approved as to form:

_____

Assistant City Attorney

_____

Date

_____

Effective Date

Agenda Sheet for City Council:

Committee: PIES **Date:** 10/13/2026

Committee Agenda type: Discussion

Council Meeting Date: 11/11/2026

Date Rec'd	10/7/2026		
Clerk's File #	ORD C36966		
Cross Ref #			
Project #			
Submitting Dept	MAYOR	**Bid #**	
Contact Name/Phone	ADAM 6779	**Requisition #**	
Contact E-Mail	AMCDANIEL@SPOKANECITY.ORG		
Agenda Item Type	First Reading Ordinance		
Council Sponsor(s)	KTELIS BWILKERSON		
Sponsoring at Administrators Request	YES		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	LOCAL IMPROVEMENT DISTRICT CODE UPDATE		

Agenda Wording

An ordinance streamlining the City's administrative procedures for the formation of Local Improvement Districts; repealing Chapter 07.05; adopting a new Chapter 07.05A of the Spokane Municipal Code.

Summary (Background)

A local improvement district is a geographical area formed by a group of property owners who partner together to finance design and construction of capital improvements such as sidewalks, crosswalks, street pavement, and utility lines. The City of Spokane has not had a local improvement district formed for many years due to several factors including the lack of City matching funds and the complexity of forming a local improvement district. The procedures for forming local improvement districts are established in state law, but the Spokane Municipal Code adds additional administrative requirements that create additional barriers to the formation of local improvement districts. This ordinance eliminates barriers to the creation of local improvement districts by utilizing the formation procedures provided under state law and removing unnecessary requirements established in the municipal code.

What impacts would the proposal have on historically excluded communities?

N/A - This ordinance updates the City's local improvement district formation procedures.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A - This ordinance updates the City's local improvement district formation procedures.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This ordinance aligns with RCW Chapters 35.43, 35.44, 35.45, 35.47, 35.48, 35.49, 35.50, 35.53, 35.54, 35.55 and 35.56.

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	MCDANIEL, ADAM		
Division Director			
Accounting Manager	DANIELS, DERREK		
Legal	DUGGAN, ANDI		
For the Mayor	PICCOLO, MIKE		

Distribution List	

ORDINANCE NO. C36966

An ordinance streamlining the City's administrative procedures for the formation of Local Improvement Districts; repealing Chapter 07.05; adopting a new Chapter 07.05A of the Spokane Municipal Code.

WHEREAS, a local improvement district is a geographical area formed by a group of property owners who partner together to finance design and construction of capital improvements such as sidewalks, crosswalks, street pavement, and utility lines; and

WHEREAS, the City of Spokane has not had a local improvement district formed for many years due to several factors including the lack of City matching funds and the complexity of forming a local improvement district; and

WHEREAS, the procedures for forming local improvement districts are established in state law, but the Spokane Municipal Code adds additional administrative requirements that create additional barriers to the formation of local improvement districts; and

WHEREAS, the City seeks to eliminate barriers to the creation of local improvement districts by utilizing the formation procedures provided under state law and removing unnecessary requirements established in the municipal code.

NOW, THEREFORE, the City of Spokane does ordain

Section 1. That Chapter 07.05 of the Spokane Municipal Code is hereby repealed.

Section 2. That there is adopted a new Chapter 07.05A of the Spokane Municipal Code to read as follows:

Chapter 07.05A Local Improvement Districts

07.05A.005 Purpose
07.05A.100 Revised Code of Washington Adopted by Reference
07.05A.110 Hearings by the Hearing Examiner
07.05A.120 Rules and Procedures

Section 07.05A.005 Purpose

A. The purpose of local improvement districts is to fund needed capital improvements such as sidewalk construction and repair, street lights, street and alley paving, and other capital improvements consistent with RCW 35.43.040.

B. Per RCW 35.43.120, local improvement districts may be initiated upon a petition signed by the owners of property aggregating a majority or more of the area within

the proposed district, provided the City may deny the creation of the local improvement district when the project is considered a substantial risk to the City.

C. Per RCW 35.43.130 and RCW 35.43.140, the City Council may adopt a resolution by majority vote to initiate proceedings for the formation of a local improvement district.

Section 07.05A.100 Revised Code of Washington Adopted by Reference

RCW Chapters 35.43, 35.44, 35.45, 35.47, 35.48, 35.49, 35.50, 35.53, 35.54, 35.55 and 35.56 RCW, and all subsequent amendments thereto are adopted and made a part of this chapter by reference as if set out fully in this chapter.

Section 07.05A.110 Hearings by the Hearing Examiner

The authority and responsibility of the City Council as legislative authority to hold hearings for the establishment and assessment of local improvement districts, as provided in RCW 35.43.140 and RCW 35.44.070, may be delegated to the Hearing Examiner by City Council resolution.

Section 07.05A.120 Rules and Procedures

The City may develop program policies and procedures implementing this chapter consistent with state law. Any public rule shall be adopted pursuant to Chapter 03.14 of the Spokane Municipal Code.

Section 3. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 4. Clerical Errors. Upon approval by the City Attorney, the City Clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Agenda Sheet for City Council:

Committee: Public Safety **Date:** 09/01/2026

Committee Agenda type: Discussion

Council Meeting Date: 09/23/2026

Date Rec'd	8/27/2026
Clerk's File #	ORD C36937
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	CITY COUNCIL
Contact Name/Phone	PAUL DILLON 625-6254
Contact E-Mail	PDILLON@SPOKANECITY.ORG
Agenda Item Type	First Reading Ordinance
Council Sponsor(s)	PDILLON KTELIS
Sponsoring at Administrators Request	NO
Lease? NO	**Grant Related?** NO **Public Works?** NO
Agenda Item Name	ORDINANCE RELATED TO CHRONIC NUISANCE PROPERTIES

Agenda Wording

An Ordinance of the City of Spokane relating to nuisance properties; amending sections of Chapter 10.68 of the Spokane Municipal Code, and setting an effective date.

Summary (Background)

Despite laws relating to chronic nuisance properties, some property owners in this City have allowed their property to be used for illegal purposes or have otherwise failed to properly maintain their property, and such property has become a chronic nuisance property which has created a significant impact upon the health and safety in the City of Spokane. This ordinance provides enhanced penalties for failure to abate chronic nuisance properties, designed give such property owners additional incentives to address the problems that their property is creating. The ordinance sets an effective date of January 1, 2027 or the date set by Section 19 of the City Charter, whichever is later.

What impacts would the proposal have on historically excluded communities?

To be determined

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

To be determined.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

To be determined

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Strengthens current laws on chronic nuisance properties.

Council Subcommittee Review

None

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head			
Division Director			
Accounting Manager			
Legal	PICCOLO, MIKE		
For the Mayor			

Distribution List	
pdillon@spokanecity.org	vramos@spokanecity.org

ORDINANCE NO. C36937

An Ordinance of the City of Spokane relating to nuisance properties; amending sections of Chapter 10.68 of the Spokane Municipal Code, and setting an effective date.

WHEREAS, the Spokane City Council has determined property owners in this City have allowed their property to be used for illegal purposes or have otherwise failed to properly maintain their property, and such property has become a chronic nuisance property which has created a significant impact upon the health and safety in the City of Spokane; and

WHEREAS, the City has determined that enhanced penalties will give such property owners additional incentives to address the problems that their property is creating, and that some property owners will never act responsibly unless their property is subject to such penalties and abatement procedures; and

WHEREAS, Chronic nuisance properties create a negative financial impact and strain upon City services by numerous calls for service from various City departments;

NOW, THEREFORE, the City Council of the City of Spokane, Washington, does ordain as follows:

Section 1. That section 10.68.020 of the Spokane Municipal Code is amended to read as follows:

Section 10.68.020 Definitions

For purposes of this chapter, the following words or phrases shall have the meaning prescribed below:

A. "Abandoned property", for purposes of defining a chronic nuisance, means a property over which the owner or person in charge no longer asserts control for any reason, or is unattended and open and unsecured or subject to occupation by any unauthorized individual, or meets the definition of "abandoned" as defined in SMC 17F.070.030. ((~~means a property over which the person in charge no longer asserts control due to death, incarceration, or any other reason, and which is either unsecured or subject to occupation by unauthorized individuals~~))

B. "Abate" means to repair, replace, remove, destroy, return to productive use, or otherwise remedy a condition which constitutes a violation of this chapter by such means and in such a manner and to such an extent as the applicable City division or department director or designee determines is necessary in the interest of the general health, safety and welfare of the community.

C. “Abatement agreement” means a contract between the City and the person in charge of the chronic nuisance property in which such person agrees to promptly take all lawful and reasonable actions, which shall be set forth in the agreement, to abate the nuisance within a specified time and according to specified conditions.

D. “Chronic nuisance property” means:

1. a property on which nuisance activity is observed on three or more occasions during any sixty-day period or on which nuisance activity is observed on seven or more occasions during any twelve-month period, or

2. a property where, pursuant to a valid search warrant, evidence of drug-related activity has been identified two or more times; or

3. any abandoned property where nuisance activity exists.

E. “Control” means the ability to regulate, restrain, dominate, counteract or govern property or conduct that occurs on a property.

F. “Drug-related activity” means any unlawful activity ((at))on a property ((~~which consists of the manufacture, delivery, sale, storage, possession, use, or giving away of any controlled substance as defined in chapter 69.50 RCW, legend drug as defined in chapter 69.41 RCW, or imitation controlled substances as defined in chapter 69.52 RCW.~~)) with evidence of unlawful drug-related activity, including, but not limited to, unlawfully manufacturing, delivering, selling, storing, possessing, using, or giving away (i) any controlled substance as defined in chapter 69.50 RCW, (ii) any legend drug as defined in chapter 69.41 RCW, or (3) any imitation controlled substances as defined in chapter 69.52. Issuance of a valid search warrant on two or more occasions within a 12-month period shall constitute a presumption that drug-related activity is occurring on the property. Possession of marijuana that is legal under state law shall not result in enforcement action under this ordinance.

G. “Landlord” means the owner, lessor or sublessor of the dwelling unit or the property of which it is a part, and in addition, means any person designated as a representative of the landlord

H. “Nuisance activity” means and includes:

1. Any civil code violation as defined by state law or local ordinance occurring around or near the property, including, but not limited to, the following activities, conditions or behaviors:

a. Litter and Rubbish

b. Fire Hazard from Vegetation and Debris

c. Any dangerous animal violations

d. Fire Code Violations

e. Alcohol beverage control violations, as defined in RCW 66.44.

f. General Nuisance

   i. any act or omission, as provided in Chapter 7.48 RCW or Chapter 9.66 RCW or which unreasonably:

      1. interferes with the comfort, solitude, health or safety of others; or

      2. offends common sensibilities and senses by way of extreme noise, light or odor; or

      3. obstructs or renders hazardous for public passage any public way or place; or

      4. pollutes or renders less usable any watercourse or water body.

   ii. maintaining or permitting upon any land:

      1. refrigerator, freezer or other insulated container within which a child could suffocate;

      2. a pit, excavation, swimming pool, well or other uncovered hole into which a person could fall;

      3. lumber, metal, plastic, paper, cardboard, or other scrap material deposited in such place and manner as to constitute a hazardous attraction to children;

      4. unused or junk vehicle or machinery or parts unless enclosed and secured as required by law for wrecking yards or junk yards;

      5. an abandoned or vacant building, structure or part thereof not securely closed to entry;

      6. toxic, radioactive, caustic, explosive, malodorous or septic substances, such as putrescent animal, fish or fowl parts, animal or vegetable waste matter, excrement and any material likely to attract or breed flies or rats, unless kept in proper receptacles as provided by the health and refuse laws; or

      7. structure, collection of wood, cloth, paper, plastic or glass material, vegetation or flammable substances

kept in such manner as to create a substantial risk of combustion or spread of fire.

2. Any criminal conduct, including the attempt and/or conspiracy to commit any criminal conduct, as defined by State or local ordinance occurring on, around, near or having a nexus to a property, including but not limited to:

((~~3~~)) a. Stalking

((~~4~~)) b. Harassment

((~~5~~)) c. Failure to disperse

((~~6~~)) d. Disorderly conduct

((~~7~~)) e. Assault including domestic violence assault

((~~8~~)) f. Reckless endangerment

((~~9~~)) g. Prostitution

((~~10~~)) h. Patronizing a prostitute

((~~11~~)) i. Indecent exposure

((~~12~~)) j. Lewd conduct

((~~13~~)) k. Any firearms or dangerous weapons violations

((~~14~~)) l. Noise

((~~15~~)) m. Loitering for the purpose of engaging in drug-related activity

((~~16~~)) n. Drug-related activity.

((~~17~~)) o. Gang-related activity, as defined in: RCW 59.118.030.

((~~18~~)) p. Any crimes of domestic violence.

((~~19~~)) q. .Any violation of any protection order.

((~~20~~)) r. Warrant arrests, or any instance in which a DOC offender is located at a property while in violation of DOC supervision.

((~~21~~)) s. Reckless Driving, Driving Under the Influence, Vehicular Homicide and Assault

((~~22~~)) t. Possession of stolen property

((~~23~~)) u. Trafficking in stolen property and/or criminal profiteering

((~~24~~)) v. Theft, trafficking, or unlawful possession of commercial metal property

((~~25~~)) w. Identity theft

((~~26~~)) x. Rendering criminal assistance

((~~27~~)) y. Possession of stolen vehicle

I. "Owner" means any person having any interest in the real estate in question as indicated in the records of the office of the Spokane County auditor, or who establishes under this chapter, their ownership interest therein.

J. "Person" means natural person, financial institution, bank, joint venture, partnership, association, club, company, corporation, business trust, organization or the manager, lessee, agent, officer or employee of any of them.

((~~K. "Person associated with a property" means any person who, on the occasion of a nuisance activity, has entered, patronized, visited, or attempted to enter, patronize or visit, or waited to enter, patronize or visit, a property or a person present on property, including without limitation, any officer, director, customer, agent, employee or any independent contractor of a property, or a person in charge of or owner of a property.~~))

((~~L~~)) K. "Person in charge" of a property means the property owner and any person in actual or constructive possession or control of a property, including, but not limited to, an ((~~owner,~~)) occupant, agent, tenant, or property manager of a property under ((~~his~~)) their control, and any bank or financial institution in actual or constructive possession or which possesses any sort of lien or interest in the property. There may be at any one-time multiple persons in charge of a property all of which may be jointly and severally liable under this chapter.

((~~M~~)) L. "Premises and property" may be used by this chapter interchangeably and means any building, lot, parcel, dwelling, rental unit, real estate or land or portion thereof including property used as residential or commercial property.

((~~N "Rental unit" means any structure or that part of a structure including, but not limited to, single-family home, room or apartment, which is rented to another and used as a home, residence or sleeping place by one or more persons.~~))

Section 2. That section 10.68.030 of the Spokane Municipal Code is amended to read as follows:

Section 10.68.030 General Nuisance – Responsibility – Penalty

A. Duty. Every person has a duty to:

1. Maintain their property in a lawful manner, free of nuisances;

2. Exercise reasonable diligence to ensure their property remains free of nuisances;

3. Ensure that no other person can cause or contribute to a nuisance on their property;

4. Contribution not a defense. It is not a defense to the enforcement of this chapter that other persons may have caused or contributed to the nuisance(s).

5. Lapse of time. A nuisance does not become legal by lapse of time. The obligations and responsibilities set forth in this section shall run with the land and shall be binding upon, and enforceable against, all current and future owners, occupants, or persons in charge of the property, regardless of any change in ownership or possession. These obligations shall attach to the property and shall be assumed by any successor in interest, including but not limited to heirs, transferees, grantees, assigns, or any other person or entity acquiring any right, title, or interest in the property.

B. No person in charge may maintain or permit nuisance activity under section 10.68.020.H~~.1(f)~~ of this chapter upon any land or property within the City of Spokane. Any person in charge who maintains or permits nuisance activity under section 10.68.020.H~~.1(f)~~, and fails to respond to the City and/or refuses to permit the City to fully abate the property, commits a misdemeanor.

((~~The procedure for chronic nuisance properties which are set out in SMC 10.68.040 for chronic nuisance properties do not apply to this section.~~))

C. Any person who knowingly hinders, delays or obstructs any City employee or other persons acting on direction of the City in the discharge of their official powers or duties in abating a nuisance under this chapter, shall be guilty of a misdemeanor.

Section 3. That section 10.68.040 of the Spokane Municipal Code is amended to read as follows:

Section 10.68.040 Chronic Nuisance Property – Procedure

A. Chronic Nuisance Notice

1. When documentation confirms a chronic nuisance property, as defined by subsection II of this section, the chief of police, or ((~~his~~))their designee shall notify the person in charge of the property in writing that the property is in danger of being declared a chronic nuisance property.

2. The notice shall indicate the following:

a. the street address or a legal description sufficient for identification of the property;

b. a concise description of the nuisance activities that have occurred on the property and whether the property is abandoned;

c. a warning that the person in charge of the property may be subject to penalties as set forth in this chapter.

d. a demand that the person in charge respond to the chief of police or ((~~his~~))their designee within ten days of service of the chronic nuisance notice to discuss the nuisance activities and create a plan to abate the nuisance;

e. a statement that the person in charge shall have an opportunity to abate the nuisance giving rise to the nuisance; and

f. a warning that, if the person in charge does not respond, as required, or if the matter is not voluntarily corrected to the satisfaction of the chief of police, or ((~~his~~))their designee, the City may file an action to abate the property as a chronic nuisance property pursuant to this chapter and/or take other action against the property or person in charge.

3. Such notice shall be either:

a. personally served, or

b. delivered by first class mail to the person in charge of the property with a copy mailed to the owner at the address indicated by the Spokane County auditor, if different than the person in charge of the property; or

c. By posting the notice of Violation and Abatement in a prominent location on the premises in a conspicuous manner which is reasonably likely to be discovered.

B. Requirement to Respond

A person in charge who receives notice pursuant to this section must, within ((~~ten~~))seven days, contact the officer who issued the notice to establish a plan of action to eliminate the conditions, behaviors or activities which constitute a nuisance at the property.

C. Abatement Agreement/Approved Plan to Abate

1. The person in charge shall enter into an abatement agreement or otherwise produce a plan approved by the chief of police or ((~~his~~))their designee to

abate the nuisance within ((~~fifteen~~))ten (10) days of the issuance of the chronic nuisance notice.

2. The abatement agreement, or approved plan to abate, shall be signed by the person in charge and shall include the following:
    a. The name and address of the persons in charge of the property;
    b. The street address or a description sufficient for identification of the property, building, structure, or land upon or within which the nuisance is occurring;
    c. A description of the nuisance activities and whether the property is abandoned;
    d. The necessary corrective action to be taken, and a specific date or time by which correction must be completed.

D. Corrective Action

Once the person in charge has entered into an abatement agreement or otherwise produced an approved plan to abate the nuisance, he or she must abide by the approved plan and promptly take corrective action to eliminate the nuisance. Nuisance activity resulting from a failure to abide by the abatement agreement or approved plan is a civil infraction for each subsequent nuisance activity. Corrective action may include, but is not limited to:

1. Effective tenant screening, leasing and rule enforcement;
2. Implementing physical improvements for crime prevention;
3. Providing security for the property;
4. Evicting persons responsible for the nuisance activity; and
5. Pursuing other remedies available to the owner pursuant to any lease or other agreement.

E. The City of Spokane shall offer services to persons in charge with known mental or physical disabilities in order to facilitate such persons taking all lawful and reasonable corrective action necessary to abate the nuisance.

All corrective action must conform to state and local laws, including but not limited to RCW 59.18.580, the Victim Protection Limitation on Landlord's Rental Decisions.

Section 4. That section 10.68.050 of the Spokane Municipal Code is amended to read as follows:

Section 10.68.050 Penalties

A. Failure to Respond

It is a civil infraction for any person in charge to fail to respond to the Chief of Police or their designee within ((~~ten (10)~~)seven (7) days of service of the chronic nuisance notice.

B. Failure to Enter Agreement or Produce an Approved Plan to Abate

It is a civil infraction for any person in charge to fail to enter into an abatement agreement or otherwise produce an approved plan to abate the nuisance within fifteen (15) days of the issuance of the chronic nuisance notice.

C. Failure to Abate Nuisance

After the issuance of the chronic nuisance notice, and after the time to enter into an abatement agreement or otherwise produce an approved plan has passed, every subsequent nuisance activity is a civil infraction.

The penalties and remedies of this chapter are not exclusive and do not affect any other enforcement actions taken by the City under this chapter, or any other section of the municipal code or law or enforcement actions taken by a different jurisdiction

Section 5. That section 10.68.060 of the Spokane Municipal Code is amended to read as follows:

Section 10.68.060 Commencement of Abatement Action – Enforcement

A. ((~~The matter~~)) Matters under this Chapter may be referred to the city attorney for review and a determination of whether to initiate legal action.

B. In any action filed, the City shall have the burden of showing by a preponderance of the evidence that the property is a chronic nuisance property. Police reports, official city reports, and affidavits may be offered as evidence of chronic nuisance. The failure to prosecute an individual, or the fact no one has been convicted of a crime, is not a defense to a chronic nuisance action.

C. If the superior court determines the property to be a chronic nuisance under this chapter the court ((~~may~~)):

1. May impose a warrant of abatement ordering the complainant to take all necessary steps to abate, deter and prevent the resumption of such nuisance; which may include but is not limited to, the immediate:

a. vacation of the premises;

b. closure and securing of the premises;

c. removal of litter, rubbish and junk vehicles from the premises;

d. safety inspection by Code Enforcement, Building Official, Fire Marshal, or any other government agency;

e. removal of personal property subject to seizure and forfeiture pursuant to RCW 69.50.505. or RCW 10.105.010.

2. ((~~impose~~)) Shall award to the City its expenses of abating, or attempting to abate, the nuisance on the property and/or the person in charge;

3. May impose a fine, civil penalty or award damages;

4. May order the property into receivership in accordance with RCW 7.60 and thereby recover from the property the reasonable, necessary expenses of abating the nuisance and returning the property to productive use;

5. May order the person in charge to pay relocation assistance to any tenant who must relocate because of the order of abatement, and who the court finds not to have caused or participated in nuisance activities at the property; and

6. May award any other further relief deemed appropriate by the court.

D. In assessing the penalties and remedies, the court may consider the following factors:

1. The actions taken by the person in charge to mitigate or correct the nuisance activity.

2. The financial condition of the person in charge.

3. Any known mental or physical disabilities of the person in charge.

4. The repeated or continuous nature of the nuisance activity.

5. The statements of the neighbors or those affected by the nuisance activity; and

6. Any other factor deemed relevant by the court.

E. Any fine, civil penalty and/or expense awarded to the City may be filed with the city treasurer who shall cause the same to be filed as a lien on the property with the county treasurer. Expenses shall be submitted to the court for review and may be collected on execution.

F. The City shall file a formal lis pendens notice when an action for abatement is filed in the superior court.

G. The superior court shall retain jurisdiction during any period of closure or abatement of the property.

H. Spokane municipal court is to have jurisdiction of all civil infractions issued pursuant to this chapter.

Section 6. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 7. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 8. Effective Date. This ordinance shall be effective on that date which is the later of January 1, 2027 or that date set forth under Section 19 of the Spokane City Charter.

PASSED by the City Council on _____

_____
Council President

Attest:

_____
City Clerk

_____
Mayor

Approved as to form:

_____
City Attorney

_____
Date

_____
Effective Date