

## CITY OF SPOKANE



### REGARDING CITY COUNCIL MEETINGS

City Council's standing committee meetings, Agenda Review Sessions, and Legislative Sessions are held in City Council Chambers – Lower Level of City Hall, 808 W. Spokane Falls Blvd.

City Council Members, City staff, presenters and members of the public have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public. Call in information is below. All meetings will be streamed live on Channel 5 and online at <https://my.spokanecity.org/citycable5/live> and <https://www.facebook.com/spokanecitycouncil>.

#### **WebEx call in information:**

##### **Agenda Review Session on October 6, 2026, 11:00 a.m.:**

1-408-418-9388; access code: 2492 172 9618; password: 0320

##### **Legislative Session on October 7, 2026, 6:00 p.m.:**

1-408-418-9388; access code: 2496 991 7004; password: 0320

#### **To participate in public comment (including Open Forum):**

Public comment sign-up is open beginning at 5:00 p.m. on Friday, October 2, 2026, and ending at 6:00 p.m. on Wednesday, October 7, 2026, via the online testimony sign-up form link which can be accessed by clicking <https://my.spokanecity.org/citycouncil/meetings/signup/> or in person outside council chambers beginning at 8:00 a.m. on October 5, 2026. You must sign up by 6:00 p.m. on Wednesday, October 7, 2026, to be called on to testify. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Instructions for participation are provided on the form when you sign up.

The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and not relate to the final, updated draft, or draft agendas, pending hearing items, or initiatives or referenda in a pending election. "Affairs of the city" shall include (i) matters within the legislative, fiscal or regulatory purview of the city, (ii) any ordinance, resolution or other official act adopted by the city council, (iii) any rule adopted by the city, (iv) the delivery of city services and operation of city departments, (v) any act of members of the city council, the mayor or members of the administration, or (vi) any other matter deemed by the council president to fall within the affairs of the city, which determination may be overridden by majority vote of the council members present. Individuals speaking during the open forum shall address their comments to the council president and shall maintain decorum as laid out in Rule 2.15 (Participation by Members of the Public in Council Meetings).

# LAND ACKNOWLEDGEMENT

We acknowledge that we are on the unceded land of the Spokane people. And that these lands were once the major trading center for the Spokanes as they shared this place and welcomed other area tribes through their relations, history, trade, and ceremony. We also want to acknowledge that the land holds the spirit of the place, through its knowledge, culture, and all the original peoples Since Time Immemorial.

As we take a moment to consider the impacts of colonization may we also acknowledge the strengths and resiliency of the Spokanes and their relatives. As we work together making decisions that benefit all, may we do so as one heart, one mind, and one spirit.

We are grateful to be on the shared lands of the Spokane people and ask for the support of their ancestors and all relations. We ask that you recognize these injustices that forever changed the lives of the Spokane people and all their relatives.

We agree to work together to stop all acts of continued injustices towards Native Americans and all our relatives. It is time for reconciliation. We must act upon the truths and take actions that will create restorative justice for all people.

Adopted by Spokane City Council on the 22nd day of March, 2021

*via Resolution 2021-0019*

# THE CITY OF SPOKANE



## COUNCIL AGENDA

October 7, 2026, Legislative Agenda

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**MISSION STATEMENT**  
**TO DELIVER EFFICIENT AND EFFECTIVE SERVICES**  
**THAT FACILITATE ECONOMIC OPPORTUNITY**  
**AND ENHANCE QUALITY OF LIFE.**

**Mayor Lisa Brown**  
**Council President Betsy Wilkerson**  
**Council Member Michael Cathcart**      **Council Member Paul Dillon**  
**Council Member Sarah Dixit**      **Council Member Kitty Klitzke**  
**Council Member Kate Telis**      **Council Member Zack Zappone**

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**CITY COUNCIL CHAMBERS**  
**CITY HALL**

**808 W. SPOKANE FALLS BLVD.**  
**SPOKANE, WA 99201**

City of Spokane Guest Wireless access for Council Chambers:

Username: **COS Guest** (Please note the space in username)

Password: **K8vCr44y**

Both username and password are case sensitive.

**Public participation in City Council meetings is governed by Council Rules 2.2, 2.15 and 2.16.**

**A complete copy of the council rules can be found here: [City Council Rules](#).**

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**SPOKANE CITY COUNCIL AGENDA REVIEW SESSIONS (BEGINNING AT 11:00 A.M. EACH TUESDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH WEDNESDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL 5 WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL 5 ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.**

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**CITY COUNCIL AGENDA:** The City Council agendas may be obtained prior to Council Meetings by accessing the [City's website](https://my.spokanecity.org/citycouncil/documents/) at <https://my.spokanecity.org/citycouncil/documents/>.

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## **EXECUTIVE SESSION**

**(Closed Session of Council)**

**(Executive Session may be held or reconvened during the Tuesday 11:00 a.m. Agenda Review Session or the Wednesday 6:00 p.m. Legislative Session)**

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## **LEGISLATIVE SESSION**

**(6:00 p.m. Wednesday, October 7, 2026)**

**(Council Chambers Lower Level of City Hall)**

**PLEDGE OF ALLEGIANCE**

**POETRY AT THE PODIUM, WORDS OF INSPIRATION, AND SPECIAL INTRODUCTIONS**

**ROLL CALL OF COUNCIL**

**PROCLAMATIONS AND SALUTATIONS**

**REPORTS FROM COMMUNITY ORGANIZATIONS**

**ANNOUNCEMENTS**

**(Announcements regarding Changes to the City Council Agenda)**

## **❖ ANNUAL MAYORAL STATEMENT OF THE CONDITIONS AND AFFAIRS OF THE CITY**

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### **EXPRESS TESTIMONY**

Speakers may address any items on this entire council agenda, including any ordinance, resolution, appointment and special consideration, and may speak for up to three (3) minutes. Speakers who opt to speak during this time may not speak again during the legislative session except for Hearings and Open Forum.

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### **FINAL HEARINGS**

Speakers have up to three (3) minutes to address each final hearing item. Absent continuation, final action will be taken by council on these items.



1. **ORD C36941** An interim ordinance adopting an interim official control providing regulatory relief for residential property owners rebuilding after the Spokane Complex Fires; adopting a new Chapter 17C.440 of the Spokane Municipal Code; and declaring an emergency. (Council Sponsors: Council Members Telis and Zappone) (As amended at the 09-29-26 Agenda Review) (Note: At the 09-29-26 Agenda Review, Council deferred this item to the Final Hearings section of the 10-07-26 Legislative Agenda)
  2. **ORD C36947** An ordinance adopting an interim official control to create a Temporary Disaster Housing Program for Spokane residents displaced by local and state-declared emergencies; amending Section 17C.319.200 and the Development Fee Schedule as referenced in Chapter 08.02; adopting a new Chapter 17C.430 of the Spokane Municipal Code; setting a public hearing; and declaring an emergency. (Council Sponsors: Council Members Zappone and Klitzke)
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## PROPOSED LEGISLATIVE ITEMS

Speakers have up to two (2) minutes to address the entire proposed legislative items section as a whole. No final action is expected to be taken by council on these items during this legislative session. Items in the proposed legislative items section of the agenda are expected to be moved to pending legislative items section of the agenda by the next legislative meeting, unless council takes action to modify an item's regular legislative timeline.

### A. Resolutions (Proposed)

### A. Ordinances (Proposed)

1. **ORD C36943** An ordinance expanding the boundaries of the East Sprague Parking and Business Improvement Area and amending Section 04.31C.020 of the Spokane Municipal Code. (At the 09-29-26 Agenda Review, this item was deferred to the Proposed section of the 10-7-26 Legislative Agenda. This item will appear on under the Final Hearings section of the 10-28-26 Legislative Agenda) (Council Sponsors: Council Members Dillon and Zappone) **Amanda Beck**

FURTHER ACTION DEFERRED ON PROPOSED LEGISLATIVE ITEMS

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## PENDING LEGISLATIVE ITEMS

Speakers have up to two (2) minutes to address individual items in the pending legislative items section, with the exception that the following items will be grouped for public comment in the following manner: Board and Commission Appointments (2 minutes to speak to all items in this section); Reports, Contracts, and Claims (2 minutes to speak to all items in this section). No final action will be taken by council on these items. Items in the pending legislative items section are expected to be

moved to final legislative items section by the next legislative meeting, unless council takes action to modify an item's regular legislative timeline.

## A. Board and Commission Appointments (Pending)

1. **CPR 2012-0033** Appointment of Jeremy Press Taylor to the Community, Housing and Human Services (CHHS) Board for a term from October 14, 2026, to October 13, 2029.
2. **CPR 2024-0029** Reappointment of Joni Harris to the Transportation Commission for a term of October 8, 2026, to October 7, 2028.
3. **CPR 2024-0029** Reappointment of Kaylee Jackman to the Transportation Commission for a term of October 8, 2026 to October 7, 2028.
4. **CPR 2024-0030** Reappointment of Lea Molina to the Climate, Resilience, and Sustainability Board for a term of October 22, 2026 to October 21, 2028.
5. **CPR 2024-0030** Reappointment of Kevin Fagan to the Climate, Resilience, and Sustainability Board for a term of October 22, 2026 to October 21, 2028.
6. **CPR 2024-0030** Reappointment of Kerry Brooks to the Climate, Resilience, and Sustainability Board for a term of October 22, 2026 to October 21, 2028.
7. **CPR 2024-0030** Reappointment of Brian Henning to the Climate, Resilience, and Sustainability Board for a term of October 29, 2026 to October 28, 2028.
8. **CPR 2024-0030** Reappointment of Bob Lutz to the Climate, Resilience, and Sustainability Board for a term from October 29, 2026 to October 28, 2028.
9. **CPR 2024-0030** Reappointment of Larry Luton to the Climate, Resilience, and Sustainability Board for a term from October 29, 2026 to October 28, 2028.
10. **CPR 2024-0030** Reappointment of Kathryn Alexander to the Climate, Resilience, and Sustainability Board for a term from October 29, 2026 to October 28, 2028.

## B. Reports, Contracts and Claims (Pending)

### Public Safety and Community Health Committee (PSCHC) (Pending)

1. **OPR 2026-0832** Interlocal agreement related to sharing the costs associated with developing a radio cost-sharing proposal with Spokane County and SREC. (Council Sponsor: Council Member Telis) **Stephen Williams** (Note: At the 10-6-26 Agenda Review, Council voted to suspend the rules and add OPR 2026-0832 to the "Pending" section of the 10-7-26 Legislative Agenda)

### Public Infrastructure, Environment and Sustainability Committee (PIES) (Pending)

**Urban Experience Committee (UE) (Pending)****Finance and Administration Committee (F&A) (Pending)**

2. **OPR 2026-0814** Setting the public hearings for the 2027-28 Biennium Budget for Wednesday, November 4, Wednesday, November 11, and Wednesday, November 18. (Council Sponsors: Council President Wilkerson and Council Member Dillon) **Jacob Miller**
3. **OPR 2026-0815** Setting the public hearing on possible revenue sources for the 2027-28 Biennium budget for October 28, 2026. (Council Sponsors: Council President Wilkerson and Council Member Dillon) **Jacob Miller**
4. **OPR 2026-0827** Setting a public hearing for the 2026-2031 Citywide Capital Improvement Program (CIP) for November 18, 2026. The first reading of the CIP ordinance will be held on November 11, 2026. (Council Sponsors: Council President Wilkerson and Council Member Dillon) **Jacob Miller**

**C. Emergency Ordinances (Pending)**

**NOTE:** Emergency ordinances are those that go into effect immediately upon passage and are not subject to veto by the mayor. Under the Spokane City Charter (Sections 16 and 19) and the Spokane Municipal Code (SMC 01.01.080), every emergency ordinance must be designated as such in the title of the ordinance and include a description of the circumstances that require the ordinance take immediate effect. Emergency ordinances require 5 affirmative votes of the council.

**D. Special Budget Ordinances (Pending)**

**NOTE:** Special Budget Ordinances amend the adopted biennial budget and include the reference to an “emergency” to comply with state laws regarding adoption of municipal budgets. Special Budget Ordinances require 5 affirmative votes of the council. Under the City Charter (Sections 16 and 24), Special Budget Ordinances are effective immediately but are subject to veto by the Mayor.

**E. Resolutions (Pending)**

1. **RES 2026-0072** A resolution approving administrative reallocations of residual funds from the American Rescue Plan Act (ARPA). (Council Sponsors: Council President Wilkerson and Council Member Dillon) **Caleb Stanton**
2. **RES 2026-0073** A Joint Resolution between Spokane City Council and Spokane Parks supporting the Department of Natural Resources land exchange of the Thorpe Road Property in Spokane's Latah Valley for a Trust Land Transfer. (Council Sponsors: Council Members Dillon and Telis) **Paul Dillon**
3. **RES 2026-0074** Setting forth the City Council's approval to contract with qualified contractors for asbestos surveying of fire-affected properties without further City

Council review and action. (Council Sponsors: Council Members Zappone and Klitzke) **Adam McDaniel**

4. **RES 2026-0075** Expressing opposition to Washington State initiatives IL26-001 and IL26-638, and reaffirming Spokane's values of inclusion, respect, and justice, and the City's commitment to reinforce these values. (Council Sponsors: Council Members Zappone and Telis) **Zack Zappone** (Note: At the 10-6-26 Agenda Review, Council voted to suspend the rules and add RES 2026-0075 to the "Pending" section of the 10-7-26 Legislative Agenda)

## F. Ordinances (Pending)

1. **ORD C36951** Relating to the water annual rates for public utilities and services, to chapter 13.04 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council President Wilkerson and Council Member Klitzke) (As Amended by Council at the 10-6-26 Agenda Review) (Note: This ordinance previously appeared under the incorrect Clerk File Number ORD C36811, and has been reassigned Clerk File Number ORD C36951) **Marlene Feist**
2. **ORD C36952** Relating to the annual rates for sewer services, to chapter 13.03 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council President Wilkerson and Council Member Klitzke) (Note: This ordinance previously appeared under the incorrect Clerk File Number ORD C36812, and has been reassigned Clerk File Number ORD C36952) **Marlene Feist**
3. **ORD C36953** Relating to the annual rates for the solid waste utilities and services, to chapter 13.02 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council President Wilkerson and Council Member Klitzke) (Note: This ordinance previously appeared under the incorrect Clerk File Number ORD C36813, and has been reassigned Clerk File Number ORD C36953) **Marlene Feist**
4. **ORD C36954** Relating to the water-wastewater annual rates for public utilities and services, to chapter 13.035 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council President Wilkerson and Council Member Klitzke) (Note: This ordinance previously appeared under the incorrect Clerk File Number ORD C36815, and has been reassigned Clerk File Number ORD C36954) **Marlene Feist**
5. **ORD C36937** Relating to nuisance properties; amending sections of Chapter 10.68 of the Spokane Municipal Code, and setting an effective date. (Council Sponsors: Council Members Dillon and Telis) **Paul Dillon** (At the 09-15-26 Agenda Review, City Council deferred this item to the Proposed section of the 09-30-26 Legislative Agenda)
6. **ORD C36944** Updating SMC 07.06.060, 07.06.260 and 07.06.262 modernizing language and adjusting thresholds for the execution of City contracts. (Council Sponsors: Council President Wilkerson and Council Member Dillon) **Jason Nechanicky** (Note: This item received a Sponsor Substitution on 09-23-26 to correct

the title, make minor verbiage changes and add boilerplate provisions missing from the original)

7. ~~ORD C36948~~ Establishing the Equitable Budgeting Processes for the City of Spokane, amending Section 03.01B.021, and adopting a new chapter 18.13 to Title 18, all of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Dixit) ~~Sarah Dixit~~ (Note: At the 10-6-26 Agenda Review, this item was deferred to the "Proposed" section of the 10-14-26 Legislative Agenda, "Pending" section of the 10-28-26 Legislative Agenda and "Final" section of the 11-4-26 Legislative Agenda)
8. **ORD C36949** Implementing the state Public Safety Funding Program; adopting a 0.1% local option sales and use tax as provided for in RCW 82.14.345 to establish a Community Safety Campus, further integrate behavioral health into public safety systems, and improve emergency preparedness; adopting a new Chapter 08.07F to Title 08 of the Spokane Municipal Code. (Council Sponsors: Council Members Klitzke, Council Member Dillon and Council Member Telis) **Adam McDaniel**
9. **ORD C36950** Relating to the annual rates for utilities and the Climate Commitment Act, adopting a new section 13.02.0529, to chapter 13.02 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council President Wilkerson and Council Member Klitzke) **Marlene Feist**

## G. Special Considerations (Pending)

FURTHER ACTION DEFERRED ON PENDING LEGISLATIVE ITEMS

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## FINAL LEGISLATIVE ITEMS

Speakers will have up to two (2) minutes to address final legislative items, which will be grouped for public comment in the following manner: Board and Commission Appointments (2 minutes to speak to all items in this section); Reports, Contracts, and Claims (2 minutes to speak to all items in this section), Special Budget Ordinances, Resolutions (2 minutes to speak to all items in this section), Ordinances (2 minutes to speak to all items in this section), and Special Considerations (2 minutes to speak to all items in this section). Council is expected to take final action on these items during the evening legislative session.

### A. Board and Commission Appointments (Final)

### B. Reports, Contracts and Claims (Final)

Public Safety and Community Health Committee (PSCHC) (Final)

Public Infrastructure, Environment and Sustainability Committee (PIES) (Final)

**Urban Experience Committee (UE) (Final)****Finance and Administration Committee (F&A) (Final)**

1. **OPR 2026-0171** This amendment will add \$50,000 to the existing Foster & Garvey PC contract which provides legal services and advice to the City regarding planning and land use issues. (Council Sponsors: Council President Wilkerson and Council Member Dillon)
2. **OPR 2026-0201** Contract amendment with Keating Bucklin & McCormack, Seattle, WA, as outside counsel re the Estate of Joshua Musselman v. City of Spokane, et. al. This amendment will increase the contract by \$100,000 for a total of \$250,000. (Council Sponsors: Council President Wilkerson and Council Member Dillon)

**Report of the Mayor of Pending:**

1. Report of the Mayor of pending payroll claims of previously approved obligations through: September 12, 2026. Payroll check #581780 through check #581869 \$10,563,958.38. (CPR 2026-0003)
2. Report of the Mayor of pending payroll claims of previously approved obligations through: September 26, 2026. Payroll check #581870 through check #581961 \$10,458,870.19. (CPR 2026-0003)
3. Report of the Mayor of pending claims & payments of previously approved obligations through: 09/25/2026. Total \$14,170,154.42 with Parks & Library Claims being approved by their respective boards. Claims excluding Parks & Library Total \$13,859,895.95. (CPR 2026-0002)

**C. Emergency Ordinances (Final)**

**NOTE:** Emergency ordinances are those that go into effect immediately upon passage and are not subject to veto by the mayor. Under the Spokane City Charter (Sections 16 and 19) and the Spokane Municipal Code (SMC 01.01.080), every emergency ordinance must be designated as such in the title of the ordinance and include a description of the circumstances that require the ordinance take immediate effect. Emergency ordinances require 5 affirmative votes of the council.

1. **ORD C36941** (Note: This item can be found in the “Final Hearings” section of the agenda)
2. **ORD C36947** (Note: This item can be found in the “Final Hearings” section of the agenda)

**D. Special Budget Ordinances (Final)**

**NOTE:** Special Budget Ordinances amend the adopted biennial budget, and include the reference to an “emergency” to comply with state laws regarding adoption of municipal budgets. Special Budget Ordinances require 5 affirmative votes of the council. Under the

City Charter (Sections 16 and 24), Special Budget Ordinances are effective immediately but are subject to veto by the Mayor.

1. **ORD C36945** Amending Ordinance No. C36794, Entitled in part, "An Ordinance Adopting a Mid-Biennial Modification Budget for the City of Spokane", and amending it to accept a grant award from the Washington State Department of Ecology for the Spill Prevention, Preparedness, and Response Program and appropriate funding for hazardous materials response equipment and personnel costs, and declaring an emergency. (Council Sponsors: Council President Wilkerson and Council Member Dillon)
2. **ORD C36946** Amending Ordinance No. C36794, entitled in part, "An Ordinance Adopting a Mid-Biennial Modification Budget for the City of Spokane", and amending it to adjust pay ranges to align with salary analysis, and declaring an emergency. (Council Sponsors: Council President Wilkerson and Council Member Dillon)

## E. Resolutions (Final)

1. **RES 2026-0068** A Resolution authorizing the City to enter into subrecipient contracts for the operation of inclement weather surge capacity beds, pursuant to the *2027 Inclement Weather Request for Proposals* (RFP) that closed on August 16, 2026. (Council Sponsors: Council Members (City Council Sponsors: Council Members Zappone and Dixit)
2. **RES 2026-0069** A Resolution of intention to modify the boundaries of the East Sprague Parking and Business Improvement Area (Council Sponsors: Council Members Dillon and Zappone) (At the 9-22-26 Agenda Review, this item was amended and then deferred to the Proposed section of the 9-30-26 Legislative Agenda. At the 9-29-26 Agenda Review, this item was moved to the Pending section of the 9-30-26 Legislative Agenda)

## F. Ordinances (Final)

## G. Special Considerations (Final)

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# OPEN FORUM

At the conclusion of legislative business, the Council may recess briefly and then convene an open public comment period for up to twenty (20) speakers, unless a majority of council members vote otherwise. If more than twenty (20) people sign up for open forum, the individuals assigned to the twenty (20) spaces available will be chosen at random, with preference given to individuals who have not spoken at open forum during the calendar month. Each speaker is



limited to no more than two (2) minutes. In order to participate in Open Forum, you must sign up beginning at 5:00 p.m. on the Friday immediately preceding the legislative session and ending at 6:00 p.m. on the date of the meeting via the virtual testimony form linked in the meeting packet (<https://my.spokanecity.org/citycouncil/documents/>) or in person outside council chambers beginning at 8:00 a.m. on the day of the legislative session. The virtual sign-up form can also be found here: <https://my.spokanecity.org/citycouncil/meetings/signup/>. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Speakers must sign themselves in using a name. Instructions for virtual participation are provided on the form when you sign up. The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City other than items appearing on the final or draft agendas, pending hearing items, and initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

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## ADJOURNMENT

**At the conclusion of the Council's business, the October 7, 2026, Regular Legislative Session of the City Council will be adjourned. The next Regular Agenda Review Meeting is scheduled for October 13, 2026, at 11:00 a.m. The next Regular Legislative Session of the City Council is scheduled for October 14, 2026, at 6:00 p.m.**

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**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chambers in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

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**Agenda Sheet for City Council:****Committee:** Urban Experience **Date:** 09/15/2026**Committee Agenda type:** Discussion**Date Rec'd**

9/8/2026

**Clerk's File #**

ORD C36943

**Cross Ref #****Project #****Council Meeting Date:** 10/07/2026**Submitting Dept**

PLANNING SERVICES

**Bid #****Contact Name/Phone**

AMANDA BECK X6414

**Requisition #****Contact E-Mail**

ABECK@SPOKANECITY.ORG

**Agenda Item Type**

First Reading Ordinance

**Council Sponsor(s)**

ZZAPPONE PDILLON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

AN ORDINANCE EXPANDING THE BOUNDARIES OF THE EAST SPRAGUE

**Agenda Wording**

An ordinance expanding the boundary of the East Sprague Parking and Business Improvement Area to include additional properties westward along Sprague Avenue to Hatch Street, as authorized by RCW 35.87A.075.

**Summary (Background)**

Once annually, City Council is authorized by RCW 35.87A to modify the boundaries of a Parking and Business Improvement Area (PBIA) so long as the expansion area doesn't have a projected assessment greater than ten percent of the most recent assessment for the existing area. Following a Resolution of Intent, modification of the PBIA must be adopted by ordinance after a public hearing and notification to effected properties. This Ordinance will modify the boundary of the East Sprague PBIA to add new parcels. The existing PBIA ends at Erie Street and would be expanded westward to Hatch Street, near the University District Pedestrian Bridge. A concurrent amendment of Spokane Municipal Code Section 04.31C.020 is also required to update the codified boundaries of the PBIA. The East Sprague Ratepayer Advisory Board has conducted outreach to the property owners within the expansion area to introduce the support services to be offered by the PBIA. All effected property owners will be provided notice of the proposed expansion and will be given an opportunity to make comments and/or objections at the public meeting on October 21, 2026.

**What impacts would the proposal have on historically excluded communities?**

Administration and management of the East Sprague PBIA is conducted by the BID Manager, the East Spokane Business Association (ESBA). ESBA is tasked with assisting existing and potential businesses that want to be located with the PBIA, and this can include women and minority owned businesses that benefit from an entity that can manage district-wide marketing and events to attract customers that support local Spokane businesses.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

The BID Manager completes an annual management plan as part of the annual special assessment process, which includes information on how the BID serves ratepayers. No specific information is broken down by racial, gender identity, or other metrics at this time. Feedback from ratepayers to the East Sprague Ratepayer Advisory Board is one avenue through which both the City and ESBA know if ratepayers believe they are receiving services commensurate with the collected special assessment.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Expansion of the East Sprague Parking and Business Improvement Area has been in discussion with the property owners and businesses in the larger East Central neighborhood adjacent to the PBIA-area since early 2025. Businesses and property owners located within the University District Public Development Area have indicated an interest in having the PBIA expand to offer coordinated services such as area promotion, event planning, sidewalk snow removal, and more.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

The creation and continuation of the East Sprague PBIA achieves a large goal from the 2014 East Sprague Targeted Investment Pilot (TIP) Advisory Board's Implementation Plan, in alignment with the recommendations from the Smart Growth America technical assistance grant report on how to achieve an economically vibrant neighborhood through targeted public and private investments. This resolution of intent to expand the PBIA boundaries is in response to community input to expand the existing boundary westward. Adding more assessment generating properties without, with minimal increases to service demands, supports economic development focused specifically on the East Sprague area. This is in alignment with the vision and

**Council Subcommittee Review**

|                                                                                                                                                                       |                     |                                    |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------------------------|--|
| <b>Fiscal Impact</b>                                                                                                                                                  |                     |                                    |  |
| Approved in Current Year Budget?    N/A                                                                                                                               |                     |                                    |  |
| Total Cost                                                                                                                                                            |                     | \$                                 |  |
| Current Year Cost                                                                                                                                                     |                     | \$                                 |  |
| Subsequent Year(s) Cost                                                                                                                                               |                     | \$                                 |  |
| <b><u>Narrative</u></b>                                                                                                                                               |                     |                                    |  |
| The East Sprague PBIA is meant to be self-funding through the collection of the special assessments. This expansion should not materially add to city staffing needs. |                     |                                    |  |
| <b><u>Amount</u></b>                                                                                                                                                  |                     | <b><u>Budget Account</u></b>       |  |
| Select                                                                                                                                                                | \$                  | #                                  |  |
| Select                                                                                                                                                                | \$                  | #                                  |  |
| Select                                                                                                                                                                | \$                  | #                                  |  |
| Select                                                                                                                                                                | \$                  | #                                  |  |
| Select                                                                                                                                                                | \$                  | #                                  |  |
| Select                                                                                                                                                                | \$                  | #                                  |  |
|                                                                                                                                                                       |                     |                                    |  |
| <b><u>Funding Source</u></b>                                                                                                                                          |                     | Recurring                          |  |
| <b><u>Funding Source Type</u></b>                                                                                                                                     |                     | Program Revenue                    |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>                                                                                              |                     |                                    |  |
| The East Sprague PBIA is meant to be self-funding through the collection of the special assessments.                                                                  |                     |                                    |  |
| <b><u>Expense Occurrence</u></b>                                                                                                                                      |                     | N/A                                |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b>                                                                                            |                     |                                    |  |
|                                                                                                                                                                       |                     |                                    |  |
| <b><u>Approvals</u></b>                                                                                                                                               |                     | <b><u>Additional Approvals</u></b> |  |
| <b><u>Dept Head</u></b>                                                                                                                                               | GARDNER, SPENCER    |                                    |  |
| <b><u>Division Director</u></b>                                                                                                                                       | MACDONALD, STEVEN   |                                    |  |
| <b><u>Accounting Manager</u></b>                                                                                                                                      | ZOLLINGER, NICHOLAS |                                    |  |
| <b><u>Legal</u></b>                                                                                                                                                   | SCHOEDEL, ELIZABETH |                                    |  |
| <b><u>For the Mayor</u></b>                                                                                                                                           | PICCOLO, MIKE       |                                    |  |
| <b><u>Distribution List</u></b>                                                                                                                                       |                     |                                    |  |
| LaVerne Biel; laverne.esba@gmail.com                                                                                                                                  |                     | Chris Venne; ctvenne@comcast.net   |  |
| smacdonald@spokanecity.org                                                                                                                                            |                     | sgardner@spokanecity.org           |  |
| abeck@spokanecity.org                                                                                                                                                 |                     | eking@spokanecity.org              |  |
|                                                                                                                                                                       |                     |                                    |  |
|                                                                                                                                                                       |                     |                                    |  |

## ORDINANCE NO. C36943

An ordinance expanding the boundaries of the East Sprague Parking and Business Improvement Area and amending Section 04.31C.020 of the Spokane Municipal Code.

WHEREAS, RCW 35.87A.075 authorizes City Council to take legislative action to modify the boundaries of the East Sprague Parking and Business Improvement Area; and

WHEREAS, the East Sprague Ratepayer Advisory Board met and voted on August 19, 2026, to recommend a westward expansion of the East Sprague Parking and Business Improvement Area along Sprague Avenue towards Hatch Street; and

WHEREAS, no previous expansion action has been taken by City Council to expand the East Sprague PBIA in 2026, and the proposed expansion area assessment is less than ten percent of the previously approved assessment roll; and

WHEREAS, the City Council approved a Resolution of Intent to modify the East Sprague Parking and Business Improvement Area boundaries on October 7, 2026, and notice of the public hearing was sent to effected property owners with fifteen days notice.

NOW, THEREFORE, the Spokane City Council does ordain:

**Section 1.** That Section 04.31C.020 of the Spokane Municipal Code is amended to read as follows:

### **Section 04.31C.020 BID Boundaries**

The East Sprague Parking and Business Improvement Area shall be within the following boundaries geographically shown on the map attached as Appendix A (~~((East Sprague Parking and Business Improvement Area Boundaries)))~~), which is incorporated herein by reference:

- From the intersection of S Smith Street and E 1st Avenue, proceed west along E 1st Avenue to S Perry Street.
- From the intersection of S Perry Street and E 1st Avenue, proceed south along S Perry Street a half block to 1st – Pacific Alley.
- From 1st – Pacific Alley and S Perry Street, proceed west until Hamilton Street / I-90.
- From Hamilton Street / I-90, proceed north (~~((until the railroad))~~) to the intersection of Hamilton Street / I-90 and E Sprague Avenue, proceed west along E Sprague Avenue and then southwest along S Sprague Way to the southeast corner of Parcel 35201.4211 then proceed west following the western boundary of Parcel

35201.4216 then proceed north along the parcel boundary until reaching Parcel 35201.4115.

- From the southeastern corner of Parcel 35201.4115 proceed west, then proceed north to Parcel 35201.0111.
- Proceed west along Parcel 35201.0111 to E 1st Avenue to the intersection of E 1st Avenue and S Hatch Street.
- From the intersection of E 1st Avenue and S Hatch Street proceed north to the southwest corner of Parcel 35174.0583, then north along the parcel boundary to the railroad.
- From the northwestern corner of Parcel 35174.0583 follow the railroad right-of-way to N Hamilton St and then proceed south to S Sprague Avenue.
- From the intersection of N Erie Street and the railroad, proceed northeast along the railroad right-of-way ((~~until the northeast corner of parcel 35174.0546; then, proceeding south along the boundary of parcel 35174.0546~~)) to N Madelia Street.
- ~~From the intersection of parcel 35174.0546 and 35174.0552, proceed east along the northern boundary of parcel 35174.0552 to N Perry Street.~~
- ~~From N. Perry St, proceed north along N Perry Street to E Riverside Ave.~~
- ~~From the intersection of E Riverside Ave and N Perry St proceed east along E Riverside Ave to N Helena Street.~~
- ~~From the intersection of N. Helena Street and E Riverside Street proceed north along N Helena until the railroad.~~
- ~~From the intersection N Helena Street and the railroad, proceed northeast along the railroad right of way until N Madelia Street.))~~
- From the intersection of N Madelia Street and E Main Ave., proceed east along E Main Ave until N Crestline Street.
- From the intersection of N Crestline Street and E Main Ave, proceed south along N Crestline Street to E Riverside Ave.
- From the intersection of E Riverside Ave and N Crestline Street, proceed east along E Riverside Ave to S Smith Street.
- From the intersection of S Smith Street and E Riverside Ave., proceed south along S Smith Street to E 1st Ave.

When a street or alley is named, the area boundary is the centerline of the right-of-way including vacant portions unless otherwise specified in the description.

In the case of a conflict between the description of the area and the map, the description shall control.

The above description will hereafter be referred to as the “business improvement district” or “BID.” Businesses, as described in RCW 35.87A.020, real properties (including improvement thereon), multifamily residential, mixed-use projects, shall be subject to special assessments as authorized by RCW 35.87A.010.

PASSED by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

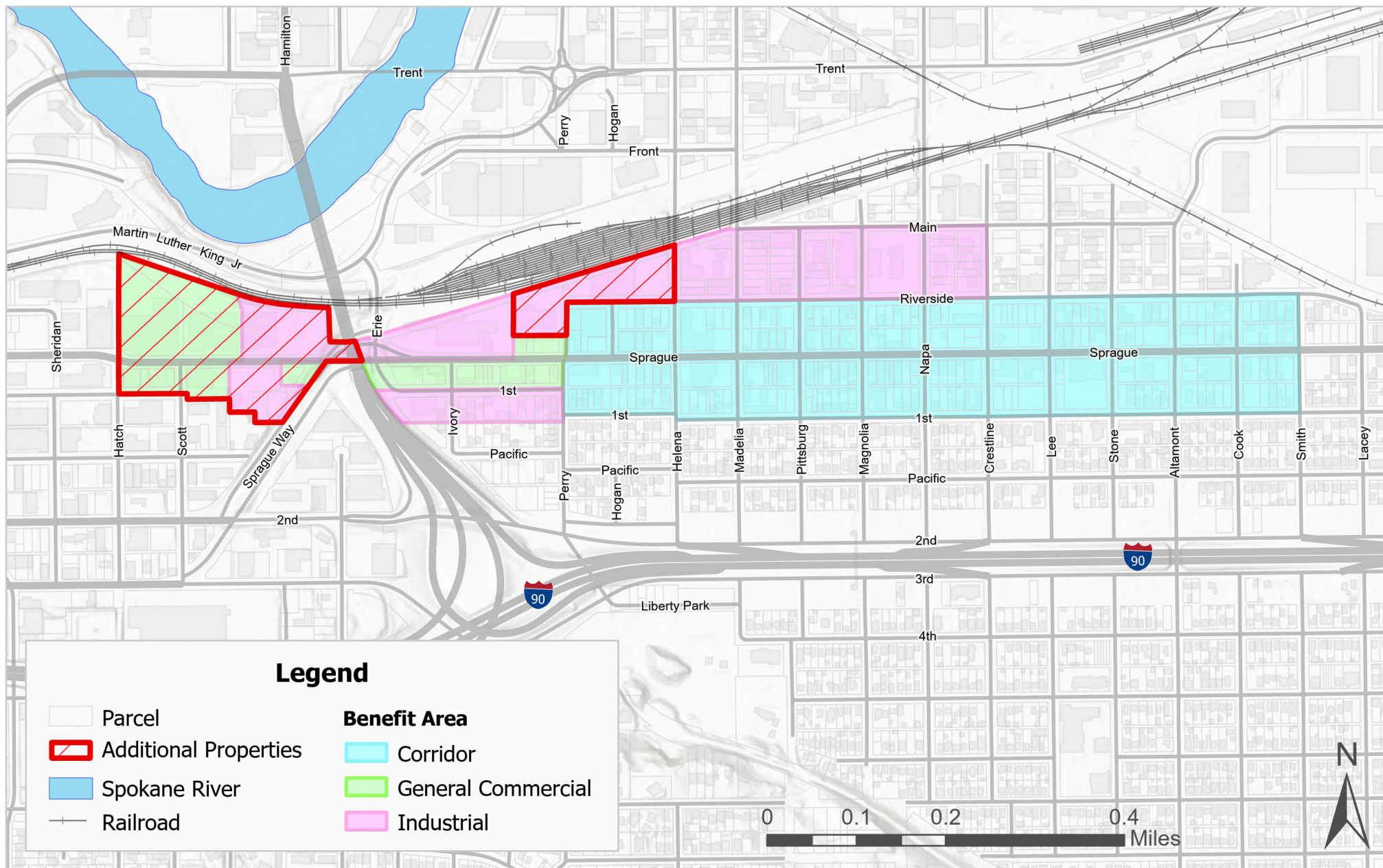
\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



# Appendix A

## East Sprague Parking and Business Improvement Area Boundaries



**Agenda Sheet for City Council:****Committee:** **Date:** N/A**Committee Agenda type:****Date Rec'd**

9/16/2026

**Clerk's File #**

CPR 2012-0033

**Cross Ref #****Project #****Council Meeting Date:** 10/14/2026**Submitting Dept**

MAYOR

**Bid #****Contact Name/Phone**

ADAM 6779

**Requisition #****Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

Boards and Commissions

**Council Sponsor(s)****Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

APPOINTMENT OF JEREMY PRESS TAYLOR TO THE COMMUNITY, HOUSING

**Agenda Wording**

Appointment of Jeremy Press Taylor to the Community, Housing and Human Services (CHHS) Board for a term from October 14, 2026, to October 13, 2029.

**Summary (Background)**

Appointment of Jeremy Press Taylor to the Community, Housing and Human Services (CHHS) Board for a term from October 14, 2026, to October 13, 2029.



**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

SMC 04.34A

**Council Subcommittee Review**

|                                                                            |                |                             |  |
|----------------------------------------------------------------------------|----------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                |                             |  |
| Approved in Current Year Budget?                                           |                | N/A                         |  |
| Total Cost                                                                 | \$             |                             |  |
| Current Year Cost                                                          | \$             |                             |  |
| Subsequent Year(s) Cost                                                    | \$             |                             |  |
| <b><u>Narrative</u></b>                                                    |                |                             |  |
|                                                                            |                |                             |  |
| <b>Amount</b>                                                              |                | <b>Budget Account</b>       |  |
| Select                                                                     | \$             | #                           |  |
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|                                                                            |                |                             |  |
| <b>Funding Source</b>                                                      |                | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                |                             |  |
|                                                                            |                |                             |  |
| <b>Expense Occurrence</b>                                                  |                | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                |                             |  |
|                                                                            |                |                             |  |
| <b>Approvals</b>                                                           |                | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM |                             |  |
| <b><u>Division Director</u></b>                                            |                |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                |                             |  |
| <b><u>Legal</u></b>                                                        |                |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE  |                             |  |
| <b>Distribution List</b>                                                   |                |                             |  |
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## **Agenda Sheet for City Council:**

**Committee:** **Date:** N/A

**Committee Agenda type:**

**Date Rec'd**

9/22/2026

**Clerk's File #**

CPR 2024-0029

**Cross Ref #**

**Project #**

**Council Meeting Date:** 10/14/2026

**Submitting Dept**

MAYOR

**Bid #**

**Contact Name/Phone**

ADAM 6779

**Requisition #**

**Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

Boards and Commissions

**Council Sponsor(s)**

**Sponsoring at Administrators Request**

NO

**Lease?** NO

**Grant Related?** NO

**Public Works?** NO

**Agenda Item Name**

REAPPOINTMENT OF JONI HARRIS TO THE TRANSPORTATION COMMISSION

### **Agenda Wording**

Reappointment of Joni Harris to the Transportation Commission for a term of October 8, 2026, to October 7, 2028.

### **Summary (Background)**

Reappointment of Joni Harris to the Transportation Commission for a term of October 8, 2026, to October 7, 2028.

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

|                                                                            |                |                             |  |
|----------------------------------------------------------------------------|----------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                |                             |  |
| Approved in Current Year Budget?                                           |                |                             |  |
| Total Cost                                                                 | \$             |                             |  |
| Current Year Cost                                                          | \$             |                             |  |
| Subsequent Year(s) Cost                                                    | \$             |                             |  |
| <b><u>Narrative</u></b>                                                    |                |                             |  |
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| <b>Amount</b>                                                              |                | <b>Budget Account</b>       |  |
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| <b>Funding Source</b>                                                      |                |                             |  |
| <b>Funding Source Type</b>                                                 |                | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                |                             |  |
|                                                                            |                |                             |  |
| <b>Expense Occurrence</b>                                                  |                |                             |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                |                             |  |
|                                                                            |                |                             |  |
| <b>Approvals</b>                                                           |                | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM |                             |  |
| <b><u>Division Director</u></b>                                            |                |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                |                             |  |
| <b><u>Legal</u></b>                                                        |                |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE  |                             |  |
| <b>Distribution List</b>                                                   |                |                             |  |
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**Agenda Sheet for City Council:****Committee:** **Date:** N/A**Committee Agenda type:****Date Rec'd**

9/22/2026

**Clerk's File #**

CPR 2024-0029

**Cross Ref #****Project #****Council Meeting Date:** 10/14/2026**Submitting Dept**

MAYOR

**Bid #****Contact Name/Phone**

ADAM 6779

**Requisition #****Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

Boards and Commissions

**Council Sponsor(s)****Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

REAPPOINTMENT OF KAYLEE JACKMAN TO THE TRANSPORTATION

**Agenda Wording**

Reappointment of Kaylee Jackman to the Transportation Commission for a term of October 8, 2026 to October 7, 2028.

**Summary (Background)**

Reappointment of Kaylee Jackman to the Transportation Commission for a term of October 8, 2026 to October 7, 2028.

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

|                                                                            |                |                             |  |
|----------------------------------------------------------------------------|----------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                |                             |  |
| Approved in Current Year Budget?                                           |                |                             |  |
| Total Cost                                                                 | \$             |                             |  |
| Current Year Cost                                                          | \$             |                             |  |
| Subsequent Year(s) Cost                                                    | \$             |                             |  |
| <b><u>Narrative</u></b>                                                    |                |                             |  |
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| <b>Amount</b>                                                              |                | <b>Budget Account</b>       |  |
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|                                                                            |                |                             |  |
| <b>Funding Source</b>                                                      |                |                             |  |
| <b>Funding Source Type</b>                                                 |                | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                |                             |  |
|                                                                            |                |                             |  |
| <b>Expense Occurrence</b>                                                  |                |                             |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                |                             |  |
|                                                                            |                |                             |  |
| <b>Approvals</b>                                                           |                | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM |                             |  |
| <b><u>Division Director</u></b>                                            |                |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                |                             |  |
| <b><u>Legal</u></b>                                                        |                |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE  |                             |  |
| <b>Distribution List</b>                                                   |                |                             |  |
|                                                                            |                |                             |  |
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**Agenda Sheet for City Council:**

**Committee:** **Date:** N/A

**Committee Agenda type:**

|                              |               |
|------------------------------|---------------|
| <b><u>Date Rec'd</u></b>     | 9/21/2026     |
| <b><u>Clerk's File #</u></b> | CPR 2024-0030 |
| <b><u>Cross Ref #</u></b>    |               |
| <b><u>Project #</u></b>      |               |

**Council Meeting Date:** 10/14/2026

|                                  |                           |                             |  |
|----------------------------------|---------------------------|-----------------------------|--|
| <b><u>Submitting Dept</u></b>    | MAYOR                     | <b><u>Bid #</u></b>         |  |
| <b><u>Contact Name/Phone</u></b> | ADAM 6779                 | <b><u>Requisition #</u></b> |  |
| <b><u>Contact E-Mail</u></b>     | AMCDANIEL@SPOKANECITY.ORG |                             |  |
| <b><u>Agenda Item Type</u></b>   | Boards and Commissions    |                             |  |
| <b><u>Council Sponsor(s)</u></b> |                           |                             |  |

|                                                    |    |
|----------------------------------------------------|----|
| <b><u>Sponsoring at Administrators Request</u></b> | NO |
|----------------------------------------------------|----|

|                         |                                 |                                |
|-------------------------|---------------------------------|--------------------------------|
| <b><u>Lease?</u></b> NO | <b><u>Grant Related?</u></b> NO | <b><u>Public Works?</u></b> NO |
|-------------------------|---------------------------------|--------------------------------|

|                                |                                                             |
|--------------------------------|-------------------------------------------------------------|
| <b><u>Agenda Item Name</u></b> | REAPPOINTMENT OF LEA MOLINA TO THE CLIMATE, RESILIENCE, AND |
|--------------------------------|-------------------------------------------------------------|

**Agenda Wording**

Reappointment of Lea Molina to the Climate, Resilience, and Sustainability Board for a term of October 22, 2026 to October 21, 2028.

**Summary (Background)**

Reappointment of Lea Molina to the Climate, Resilience, and Sustainability Board for a term of October 22, 2026 to October 21, 2028.

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

|                                                                            |                |                             |  |
|----------------------------------------------------------------------------|----------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                |                             |  |
| Approved in Current Year Budget?                                           |                |                             |  |
| Total Cost                                                                 | \$             |                             |  |
| Current Year Cost                                                          | \$             |                             |  |
| Subsequent Year(s) Cost                                                    | \$             |                             |  |
| <b><u>Narrative</u></b>                                                    |                |                             |  |
|                                                                            |                |                             |  |
| <b>Amount</b>                                                              |                | <b>Budget Account</b>       |  |
| Select                                                                     | \$             | #                           |  |
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| Select                                                                     | \$             | #                           |  |
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| <b>Funding Source</b>                                                      |                |                             |  |
| <b>Funding Source Type</b>                                                 |                | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                |                             |  |
|                                                                            |                |                             |  |
| <b>Expense Occurrence</b>                                                  |                |                             |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                |                             |  |
|                                                                            |                |                             |  |
| <b>Approvals</b>                                                           |                | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM |                             |  |
| <b><u>Division Director</u></b>                                            |                |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                |                             |  |
| <b><u>Legal</u></b>                                                        |                |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE  |                             |  |
| <b>Distribution List</b>                                                   |                |                             |  |
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**Agenda Sheet for City Council:**

**Committee:** **Date:** N/A

**Committee Agenda type:**

|                              |               |
|------------------------------|---------------|
| <b><u>Date Rec'd</u></b>     | 9/21/2026     |
| <b><u>Clerk's File #</u></b> | CPR 2024-0030 |
| <b><u>Cross Ref #</u></b>    |               |
| <b><u>Project #</u></b>      |               |

**Council Meeting Date:** 10/14/2026

|                                  |                           |                             |  |
|----------------------------------|---------------------------|-----------------------------|--|
| <b><u>Submitting Dept</u></b>    | MAYOR                     | <b><u>Bid #</u></b>         |  |
| <b><u>Contact Name/Phone</u></b> | ADAM 6779                 | <b><u>Requisition #</u></b> |  |
| <b><u>Contact E-Mail</u></b>     | AMCDANIEL@SPOKANECITY.ORG |                             |  |
| <b><u>Agenda Item Type</u></b>   | Boards and Commissions    |                             |  |
| <b><u>Council Sponsor(s)</u></b> |                           |                             |  |

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|----------------------------------------------------|----|
| <b><u>Sponsoring at Administrators Request</u></b> | NO |
|----------------------------------------------------|----|

|                         |                                 |                                |
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| <b><u>Lease?</u></b> NO | <b><u>Grant Related?</u></b> NO | <b><u>Public Works?</u></b> NO |
|-------------------------|---------------------------------|--------------------------------|

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|--------------------------------|--------------------------------------------------------------|
| <b><u>Agenda Item Name</u></b> | REAPPOINTMENT OF KEVIN FAGAN TO THE CLIMATE, RESILIENCE, AND |
|--------------------------------|--------------------------------------------------------------|

**Agenda Wording**

Reappointment of Kevin Fagan to the Climate, Resilience, and Sustainability Board for a term of October 22, 2026 to October 21, 2028.

**Summary (Background)**

Reappointment of Kevin Fagan to the Climate, Resilience, and Sustainability Board for a term of October 22, 2026 to October 21, 2028.

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

|                                                                            |                |                             |  |
|----------------------------------------------------------------------------|----------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                |                             |  |
| Approved in Current Year Budget?                                           |                |                             |  |
| Total Cost                                                                 | \$             |                             |  |
| Current Year Cost                                                          | \$             |                             |  |
| Subsequent Year(s) Cost                                                    | \$             |                             |  |
| <b><u>Narrative</u></b>                                                    |                |                             |  |
|                                                                            |                |                             |  |
| <b>Amount</b>                                                              |                | <b>Budget Account</b>       |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
|                                                                            |                |                             |  |
| <b>Funding Source</b>                                                      |                |                             |  |
| <b>Funding Source Type</b>                                                 |                | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                |                             |  |
|                                                                            |                |                             |  |
| <b>Expense Occurrence</b>                                                  |                |                             |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                |                             |  |
|                                                                            |                |                             |  |
| <b>Approvals</b>                                                           |                | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM |                             |  |
| <b><u>Division Director</u></b>                                            |                |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                |                             |  |
| <b><u>Legal</u></b>                                                        |                |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE  |                             |  |
| <b>Distribution List</b>                                                   |                |                             |  |
|                                                                            |                |                             |  |
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**Agenda Sheet for City Council:**

**Committee:** **Date:** N/A

**Committee Agenda type:**

|                              |               |
|------------------------------|---------------|
| <b><u>Date Rec'd</u></b>     | 9/21/2026     |
| <b><u>Clerk's File #</u></b> | CPR 2024-0030 |
| <b><u>Cross Ref #</u></b>    |               |
| <b><u>Project #</u></b>      |               |

**Council Meeting Date:** 10/14/2026

|                                  |                           |                             |  |
|----------------------------------|---------------------------|-----------------------------|--|
| <b><u>Submitting Dept</u></b>    | MAYOR                     | <b><u>Bid #</u></b>         |  |
| <b><u>Contact Name/Phone</u></b> | ADAM 6779                 | <b><u>Requisition #</u></b> |  |
| <b><u>Contact E-Mail</u></b>     | AMCDANIEL@SPOKANECITY.ORG |                             |  |
| <b><u>Agenda Item Type</u></b>   | Boards and Commissions    |                             |  |
| <b><u>Council Sponsor(s)</u></b> |                           |                             |  |

|                                                    |    |
|----------------------------------------------------|----|
| <b><u>Sponsoring at Administrators Request</u></b> | NO |
|----------------------------------------------------|----|

|                         |                                 |                                |
|-------------------------|---------------------------------|--------------------------------|
| <b><u>Lease?</u></b> NO | <b><u>Grant Related?</u></b> NO | <b><u>Public Works?</u></b> NO |
|-------------------------|---------------------------------|--------------------------------|

|                                |                                                               |
|--------------------------------|---------------------------------------------------------------|
| <b><u>Agenda Item Name</u></b> | REAPPOINTMENT OF KERRY BROOKS TO THE CLIMATE, RESILIENCE, AND |
|--------------------------------|---------------------------------------------------------------|

**Agenda Wording**

Reappointment of Kerry Brooks to the Climate, Resilience, and Sustainability Board for a term of October 22, 2026 to October 21, 2028.

**Summary (Background)**

Reappointment of Kerry Brooks to the Climate, Resilience, and Sustainability Board for a term of October 22, 2026 to October 21, 2028.

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**



|                                                                            |                |                             |  |
|----------------------------------------------------------------------------|----------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                |                             |  |
| Approved in Current Year Budget?                                           |                |                             |  |
| Total Cost                                                                 | \$             |                             |  |
| Current Year Cost                                                          | \$             |                             |  |
| Subsequent Year(s) Cost                                                    | \$             |                             |  |
| <b><u>Narrative</u></b>                                                    |                |                             |  |
|                                                                            |                |                             |  |
| <b>Amount</b>                                                              |                | <b>Budget Account</b>       |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
|                                                                            |                |                             |  |
| <b>Funding Source</b>                                                      |                |                             |  |
| <b>Funding Source Type</b>                                                 |                | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                |                             |  |
|                                                                            |                |                             |  |
| <b>Expense Occurrence</b>                                                  |                |                             |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                |                             |  |
|                                                                            |                |                             |  |
| <b>Approvals</b>                                                           |                | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM |                             |  |
| <b><u>Division Director</u></b>                                            |                |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                |                             |  |
| <b><u>Legal</u></b>                                                        |                |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE  |                             |  |
| <b>Distribution List</b>                                                   |                |                             |  |
|                                                                            |                |                             |  |
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**Agenda Sheet for City Council:**

**Committee:** **Date:** N/A

**Committee Agenda type:**

|                              |               |
|------------------------------|---------------|
| <b><u>Date Rec'd</u></b>     | 9/21/2026     |
| <b><u>Clerk's File #</u></b> | CPR 2024-0030 |
| <b><u>Cross Ref #</u></b>    |               |
| <b><u>Project #</u></b>      |               |

**Council Meeting Date:** 10/14/2026

|                                  |                           |                             |  |
|----------------------------------|---------------------------|-----------------------------|--|
| <b><u>Submitting Dept</u></b>    | MAYOR                     | <b><u>Bid #</u></b>         |  |
| <b><u>Contact Name/Phone</u></b> | ADAM 6779                 | <b><u>Requisition #</u></b> |  |
| <b><u>Contact E-Mail</u></b>     | AMCDANIEL@SPOKANECITY.ORG |                             |  |
| <b><u>Agenda Item Type</u></b>   | Boards and Commissions    |                             |  |
| <b><u>Council Sponsor(s)</u></b> |                           |                             |  |

|                                                    |    |
|----------------------------------------------------|----|
| <b><u>Sponsoring at Administrators Request</u></b> | NO |
|----------------------------------------------------|----|

|                         |                                 |                                |
|-------------------------|---------------------------------|--------------------------------|
| <b><u>Lease?</u></b> NO | <b><u>Grant Related?</u></b> NO | <b><u>Public Works?</u></b> NO |
|-------------------------|---------------------------------|--------------------------------|

|                                |                                                                |
|--------------------------------|----------------------------------------------------------------|
| <b><u>Agenda Item Name</u></b> | REAPPOINTMENT OF BRIAN HENNING TO THE CLIMATE, RESILIENCE, AND |
|--------------------------------|----------------------------------------------------------------|

**Agenda Wording**

Reappointment of Brian Henning to the Climate, Resilience, and Sustainability Board for a term of October 29, 2026 to October 28, 2028.

**Summary (Background)**

Reappointment of Brian Henning to the Climate, Resilience, and Sustainability Board for a term of October 29, 2026 to October 28, 2028.

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

|                                                                            |                |                             |  |
|----------------------------------------------------------------------------|----------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                |                             |  |
| Approved in Current Year Budget?                                           |                |                             |  |
| Total Cost                                                                 | \$             |                             |  |
| Current Year Cost                                                          | \$             |                             |  |
| Subsequent Year(s) Cost                                                    | \$             |                             |  |
| <b><u>Narrative</u></b>                                                    |                |                             |  |
|                                                                            |                |                             |  |
| <b>Amount</b>                                                              |                | <b>Budget Account</b>       |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
|                                                                            |                |                             |  |
| <b>Funding Source</b>                                                      |                |                             |  |
| <b>Funding Source Type</b>                                                 |                | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                |                             |  |
|                                                                            |                |                             |  |
| <b>Expense Occurrence</b>                                                  |                |                             |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                |                             |  |
|                                                                            |                |                             |  |
| <b>Approvals</b>                                                           |                | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM |                             |  |
| <b><u>Division Director</u></b>                                            |                |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                |                             |  |
| <b><u>Legal</u></b>                                                        |                |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE  |                             |  |
| <b>Distribution List</b>                                                   |                |                             |  |
|                                                                            |                |                             |  |
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**Agenda Sheet for City Council:**

**Committee:** **Date:** N/A

**Committee Agenda type:**

|                              |               |
|------------------------------|---------------|
| <b><u>Date Rec'd</u></b>     | 9/21/2026     |
| <b><u>Clerk's File #</u></b> | CPR 2024-0030 |
| <b><u>Cross Ref #</u></b>    |               |
| <b><u>Project #</u></b>      |               |

**Council Meeting Date:** 10/14/2026

|                                  |                           |                             |  |
|----------------------------------|---------------------------|-----------------------------|--|
| <b><u>Submitting Dept</u></b>    | MAYOR                     | <b><u>Bid #</u></b>         |  |
| <b><u>Contact Name/Phone</u></b> | ADAM 6779                 | <b><u>Requisition #</u></b> |  |
| <b><u>Contact E-Mail</u></b>     | AMCDANIEL@SPOKANECITY.ORG |                             |  |
| <b><u>Agenda Item Type</u></b>   | Boards and Commissions    |                             |  |
| <b><u>Council Sponsor(s)</u></b> |                           |                             |  |

|                                                    |    |
|----------------------------------------------------|----|
| <b><u>Sponsoring at Administrators Request</u></b> | NO |
|----------------------------------------------------|----|

|                         |                                 |                                |
|-------------------------|---------------------------------|--------------------------------|
| <b><u>Lease?</u></b> NO | <b><u>Grant Related?</u></b> NO | <b><u>Public Works?</u></b> NO |
|-------------------------|---------------------------------|--------------------------------|

|                                |                                                           |
|--------------------------------|-----------------------------------------------------------|
| <b><u>Agenda Item Name</u></b> | REAPPOINTMENT OF BOB LUTZ TO THE CLIMATE, RESILIENCE, AND |
|--------------------------------|-----------------------------------------------------------|

**Agenda Wording**

Reappointment of Bob Lutz to the Climate, Resilience, and Sustainability Board for a term from October 29, 2026 to October 28, 2028.

**Summary (Background)**

Reappointment of Bob Lutz to the Climate, Resilience, and Sustainability Board for a term from October 29, 2026 to October 28, 2028.

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

|                                                                            |                |                             |  |
|----------------------------------------------------------------------------|----------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                |                             |  |
| Approved in Current Year Budget?                                           |                |                             |  |
| Total Cost                                                                 | \$             |                             |  |
| Current Year Cost                                                          | \$             |                             |  |
| Subsequent Year(s) Cost                                                    | \$             |                             |  |
| <b><u>Narrative</u></b>                                                    |                |                             |  |
|                                                                            |                |                             |  |
| <b>Amount</b>                                                              |                | <b>Budget Account</b>       |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
|                                                                            |                |                             |  |
| <b>Funding Source</b>                                                      |                |                             |  |
| <b>Funding Source Type</b>                                                 |                | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                |                             |  |
|                                                                            |                |                             |  |
| <b>Expense Occurrence</b>                                                  |                |                             |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                |                             |  |
|                                                                            |                |                             |  |
| <b>Approvals</b>                                                           |                | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM |                             |  |
| <b><u>Division Director</u></b>                                            |                |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                |                             |  |
| <b><u>Legal</u></b>                                                        |                |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE  |                             |  |
| <b>Distribution List</b>                                                   |                |                             |  |
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**Agenda Sheet for City Council:****Committee:** **Date:** N/A**Committee Agenda type:****Date Rec'd**

9/21/2026

**Clerk's File #**

CPR 2024-0030

**Cross Ref #****Project #****Council Meeting Date:** 10/14/2026**Submitting Dept**

MAYOR

**Bid #****Contact Name/Phone**

ADAM 6779

**Requisition #****Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

Boards and Commissions

**Council Sponsor(s)****Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

REAPPOINTMENT OF LARRY LUTON TO THE CLIMATE, RESILIENCE, AND

**Agenda Wording**

Reappointment of Larry Luton to the Climate, Resilience, and Sustainability Board for a term from October 29, 2026 to October 28, 2028.

**Summary (Background)**

Reappointment of Larry Luton to the Climate, Resilience, and Sustainability Board for a term from October 29, 2026, to October 28, 2028.



**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

|                                                                            |                |                             |  |
|----------------------------------------------------------------------------|----------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                |                             |  |
| Approved in Current Year Budget?                                           |                |                             |  |
| Total Cost                                                                 | \$             |                             |  |
| Current Year Cost                                                          | \$             |                             |  |
| Subsequent Year(s) Cost                                                    | \$             |                             |  |
| <b><u>Narrative</u></b>                                                    |                |                             |  |
|                                                                            |                |                             |  |
| <b>Amount</b>                                                              |                | <b>Budget Account</b>       |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
|                                                                            |                |                             |  |
| <b>Funding Source</b>                                                      |                |                             |  |
| <b>Funding Source Type</b>                                                 |                | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                |                             |  |
|                                                                            |                |                             |  |
| <b>Expense Occurrence</b>                                                  |                |                             |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                |                             |  |
|                                                                            |                |                             |  |
| <b>Approvals</b>                                                           |                | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM |                             |  |
| <b><u>Division Director</u></b>                                            |                |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                |                             |  |
| <b><u>Legal</u></b>                                                        |                |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE  |                             |  |
| <b>Distribution List</b>                                                   |                |                             |  |
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## **Agenda Sheet for City Council:**

**Committee:** **Date:** N/A

**Committee Agenda type:**

**Date Rec'd**

9/21/2026

**Clerk's File #**

CPR 2024-0030

**Cross Ref #**

**Project #**

**Council Meeting Date:** 10/14/2026

**Submitting Dept**

MAYOR

**Bid #**

**Contact Name/Phone**

ADAM 6779

**Requisition #**

**Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

Boards and Commissions

**Council Sponsor(s)**

**Sponsoring at Administrators Request**

NO

**Lease?** NO

**Grant Related?** NO

**Public Works?** NO

**Agenda Item Name**

REAPPOINTMENT OF KATHRYN ALEXANDER TO THE CLIMATE, RESILIENCE,

### **Agenda Wording**

Reappointment of Kathryn Alexander to the Climate, Resilience, and Sustainability Board for a term from October 29, 2026 to October 28, 2028.

### **Summary (Background)**

Reappointment of Kathryn Alexander to the Climate, Resilience, and Sustainability Board for a term from October 29, 2026 to October 28, 2028.

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

|                                                                            |                |                             |  |
|----------------------------------------------------------------------------|----------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                |                             |  |
| Approved in Current Year Budget?                                           |                | N/A                         |  |
| Total Cost                                                                 | \$             |                             |  |
| Current Year Cost                                                          | \$             |                             |  |
| Subsequent Year(s) Cost                                                    | \$             |                             |  |
| <b><u>Narrative</u></b>                                                    |                |                             |  |
|                                                                            |                |                             |  |
| <b>Amount</b>                                                              |                | <b>Budget Account</b>       |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
| Select                                                                     | \$             | #                           |  |
|                                                                            |                |                             |  |
| <b>Funding Source</b>                                                      |                | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                |                             |  |
|                                                                            |                |                             |  |
| <b>Expense Occurrence</b>                                                  |                | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                |                             |  |
|                                                                            |                |                             |  |
| <b>Approvals</b>                                                           |                | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM |                             |  |
| <b><u>Division Director</u></b>                                            |                |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                |                             |  |
| <b><u>Legal</u></b>                                                        |                |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE  |                             |  |
| <b>Distribution List</b>                                                   |                |                             |  |
|                                                                            |                |                             |  |
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**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 10/06/2026**Committee Agenda type:** Reports, Contracts & Claims**Date Rec'd**

10/2/2026

**Clerk's File #**

OPR 2026-0832

**Cross Ref #****Project #****Council Meeting Date:** 10/14/2026**Submitting Dept**

SPOKANE UNITED 911 NETWORK

**Bid #****Contact Name/Phone**

STEPHEN 6779

**Requisition #****Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

Contract Item

**Council Sponsor(s)**

KTELIS

**Sponsoring at Administrators Request**

YES

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

INTERLOCAL AGREEMENT RELATED TO SHARING THE COSTS ASSOCIATED

**Agenda Wording**

Interlocal agreement related to sharing the costs associated with developing a radio cost-sharing proposal with Spokane County and SREC.

**Summary (Background)**

This is an interlocal agreement related to sharing the costs associated with developing a radio cost-sharing proposal with Spokane County and SREC. This proposal, when completed, will outline a focused analysis designed to give SREC, the City, and participating agencies a common factual basis, a clear set of funding options, and a practical path toward an equitable post-transition model for SREC, the County, and the City as we continue transitioning to SUN911. In the ILA that was signed in December of 2025 regarding the sales and use tax and 911 excise tax, Section 11(D item 4), contemplates the parties negotiating an addendum to the ILA regarding radio and tower usage in line with the requirements outlined in Section 7(E.)

**What impacts would the proposal have on historically excluded communities?**

N/A - See interlocal agreement

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A - See interlocal agreement

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

This proposal, when completed, will outline a focused analysis designed to give SREC, the City, and participating agencies a common factual basis, a clear set of funding options, and a practical path toward an equitable post-transition model for SREC, the County and the City as we continue transitioning to SUN911. In the ILA that was signed in December of 2025 regarding the sales and use tax and 911 excise tax, Section 11(D item 4) contemplates the parties to negotiate an addendum to the ILA regarding radio and tower usage in line with the requirements outlined in Section 7(E.)

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

OPR 2025-0877

**Council Subcommittee Review**

|                                                                            |                      |                             |  |
|----------------------------------------------------------------------------|----------------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                      |                             |  |
| Approved in Current Year Budget?                                           |                      | N/A                         |  |
| Total Cost                                                                 | \$                   |                             |  |
| Current Year Cost                                                          | \$                   |                             |  |
| Subsequent Year(s) Cost                                                    | \$                   |                             |  |
| <b><u>Narrative</u></b>                                                    |                      |                             |  |
|                                                                            |                      |                             |  |
| <b>Amount</b>                                                              |                      | <b>Budget Account</b>       |  |
| Select                                                                     | \$                   | #                           |  |
| Select                                                                     | \$                   | #                           |  |
| Select                                                                     | \$                   | #                           |  |
| Select                                                                     | \$                   | #                           |  |
| Select                                                                     | \$                   | #                           |  |
| Select                                                                     | \$                   | #                           |  |
|                                                                            |                      |                             |  |
| <b>Funding Source</b>                                                      |                      | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                      | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                      |                             |  |
|                                                                            |                      |                             |  |
| <b>Expense Occurrence</b>                                                  |                      | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                      |                             |  |
|                                                                            |                      |                             |  |
| <b>Approvals</b>                                                           |                      | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | WILLIAMS, STEPHEN C. |                             |  |
| <b><u>Division Director</u></b>                                            | WILLIAMS, STEPHEN C. |                             |  |
| <b><u>Accounting Manager</u></b>                                           | JDEESE               |                             |  |
| <b><u>Legal</u></b>                                                        | JDEESE               |                             |  |
| <b><u>For the Mayor</u></b>                                                | JDEESE               |                             |  |
| <b>Distribution List</b>                                                   |                      |                             |  |
|                                                                            |                      |                             |  |
|                                                                            |                      |                             |  |
|                                                                            |                      |                             |  |
|                                                                            |                      |                             |  |
|                                                                            |                      |                             |  |



**INTERLOCAL AGREEMENT AMONG SPOKANE COUNTY, SPOKANE REGIONAL EMERGENCY COMMUNICATIONS, AND THE CITY OF SPOKANE REGARDING: PROCUREMENT OF WINBOURNE CONSULTING INC. AND PAYMENT OF RELATED COSTS BY SPOKANE REGIONAL EMERGENCY COMMUNICATIONS AND CITY OF SPOKANE; AND OTHER MATTERS RELATED THERETO**

**THIS INTERLOCAL AGREEMENT** (the “Agreement”), made and entered into among Spokane County, a political subdivision of the State of Washington, having offices for the transaction of business at 1116 West Broadway Avenue, Spokane, Washington 99260, hereinafter referred to as “**COUNTY**”, the City of Spokane, a municipal corporation of the State of Washington, having offices for the transaction of business at 808 West Spokane Falls Boulevard, Spokane, Washington 99201, hereinafter referred to as “**CITY**”, and Spokane Regional Emergency Communications, a public authority created pursuant to RCW 35.21.730 through RCW 35.21.759, having offices for the transaction of business at 12809 E Mirabeau Pkwy, Spokane Valley, Washington 99217, hereinafter referred to as “**SREC**,” each individually referred to as a PARTY and jointly referred to as the PARTIES. The PARTIES agree as follows:

**SECTION 1.            RECITALS**

(A) Pursuant to chapter 39.34 RCW (Interlocal Cooperation Act), the PARTIES may contract with each other to perform certain functions which each may legally perform.

(B) Pursuant to the provisions of the Revised Code of Washington (“RCW”) 36.32.120(6), COUNTY, through its Board of County Commissioners of Spokane County (referred to hereinafter as “Board” or “Board of County Commissioners”) has the care of COUNTY property and the management of COUNTY funds and business.

(C) Pursuant to Board of County Commissioner’s Resolution No. 2018-0245, the Board created the Spokane Integrated Communications Center Public Authority (“SPOCOM”), later renamed Spokane Regional Emergency Communications (“SREC”) pursuant to Board of County Commissioner’s Resolution No. 2018-0772, for the purpose of providing emergency communications and emergency management services, including but not limited to dispatch, and performing any other public function relating to providing such services within COUNTY.

(D) In December 2025, the PARTIES entered into an interlocal agreement in contemplation of the CITY establishing its own public safety answering point (PSAP) for the purposes of police and fire dispatch, wherein Section 7(E) provides in part the following:

Effective January 1, 2028, the PARTIES agree that radio network and tower usage will be governed by an addendum to this agreement. To prepare for the development and adoption of the radio/tower addendum, the PARTIES agree to meet monthly beginning January of 2026 to develop a joint proposal to address each parties’ share of radio and tower system costs reflecting all direct and indirect expenses proportionate to system usage, including, to develop the structure for an ongoing committee to provide input into radio system costs. The PARTIES shall submit a proposed addendum no later than September 30, 2026.

(E) Winbourne Consulting Inc. has submitted a proposal to the PARTIES to assist the PARTIES with addressing information necessary for such radio/tower addendum, with a copy of proposal attached hereto as Attachment "A" and incorporated herein by this reference.

(F) The PARTIES desire to engage Winbourne Consulting Inc. for the purposes set forth Attachment "A," with SREC and the CITY equally responsible for the costs and expense of such engagement.

## **SECTION 2.                    PURPOSE**

The purpose of this Agreement is to reduce to writing the PARTIES' complete understanding regarding the COUNTY's engagement of Winbourne Consulting, Inc. to carry out the terms and conditions set forth in Attachment "A," with the County, SREC and the CITY responsible for an equal 1/3<sup>rd</sup> share of the costs and expenses related to such engagement.

## **SECTION 3.                    ENGAGEMENT OF WINBOURNE CONSULTING INC.**

The COUNTY shall do all things reasonably necessary to engage and contract with Winbourne Consulting Inc. and to otherwise satisfy, to the reasonable satisfaction of SREC and the CITY, the COUNTY's obligations in the terms and conditions set forth in Attachment "A" and scope of work, copies of which are attached to this Agreement and incorporated herein.

## **SECTION 4.                    PAYMENTS**

The COUNTY shall pay or compensate Winbourne Consulting Inc. in accordance with any contract or agreement between Winbourne Consulting Inc. and the COUNTY consistent with Attachment A. The parties agree that the cost of the contract shall be paid equally by the parties with each party responsible for one-third of the contract costs. After making each payment, the COUNTY will invoice SREC and the CITY each one-third for such payment made by the COUNTY to Winbourne Consulting Inc. SREC and the CITY shall each pay the COUNTY the amount invoiced within 30 days of receipt. There shall be no other payment due from SREC and the City other than the invoice payment as set forth above.

## **SECTION 5.                    DURATION AND TERMINATION**

This Agreement will commence as of the date of the last signature of the PARTIES and will terminate upon the COUNTY's receipt of payment in full of the final invoice provided by the COUNTY to either SREC or the CITY for costs relating to the agreement with Winbourne Consulting, Inc. Notwithstanding the foregoing, this Agreement may be terminated only by mutual written agreement of the PARTIES.

## **SECTION 6.                    INSURANCE & INDEMNIFICATION**

A. Insurance. At its own expense, the PARTIES shall each procure and maintain during the entire term of this Agreement liability insurance to cover all actions by the PARTIES' employees or agents. This insurance shall be issued by an insurance company or companies admitted and

licensed by the Insurance Commissioner to do business in the State of Washington, or by a Public Entity Insurance Pool, authorized by RCW 48.62. As an alternative to the insurance provisions set forth above, the COUNTY and SREC acknowledge that the City is self-insured and agree to accept documentation of the City's self-insured status and its coverage through its excess insurance carriers.

**B. Indemnification.**

1. Each Party to this Agreement agrees to be responsible for and assume liability for its own wrongful and/or negligent acts or omissions, as well as those of its respective officials, officers, agents, or employees, to the fullest extent permitted by law. Each Party further agrees to indemnify, defend, and hold harmless the other PARTIES from any and all third-party claims, demands, losses, liabilities, and expenses (including reasonable attorney's fees) arising out of or resulting from such acts or omissions.
2. It is expressly understood that no liability shall attach to any Party solely by reason of entering into this Agreement, except as expressly provided herein. Each Party is acting as an independent entity and not as an agent or employee of any other Party. In the event of concurrent negligence by two or more PARTIES, each Party's obligation to indemnify shall be limited to the extent of its own negligence.
3. Each Party further agrees that its duty to indemnify the other PARTIES applies notwithstanding any provisions of RCW Title 51 to the contrary, including but not limited to any statutory immunity a Party may have regarding liability for injuries to its own employees. Each Party specifically and expressly waives such immunity for the limited purpose of fulfilling its indemnification obligations under this Agreement, and this waiver has been mutually negotiated by the PARTIES.

**SECTION 7.            RECORDS AND AUDITS**

(A) Records. Records maintained by all of the PARTIES related to the performance of this agreement shall be available for inspection at any time to other PARTIES upon reasonable notice.

(B) Audits. The COUNTY and CITY may, at their own expense, provide for an audit of the records relating to the collection, payment, and/or distribution of the Emergency Communications Tax and of any amounts received by the COUNTY from DOR.

**SECTION 8.            NOTICE**

All notices shall be in writing and served on any of the PARTIES either personally or by certified mail, return-receipt requested, at their addresses set forth herein. Notices sent by certified mail shall be deemed served when deposited in the United States mail, postage prepaid.

Notices with respect to this Agreement shall be sent to:

|                  |                                                                                                                                                     |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| COUNTY:          | SPOKANE COUNTY<br>Attention: Senior Director of Finance and Administration<br>Public Works Building<br>1026 W. Broadway Avenue<br>Spokane, WA 99260 |
| w/ Courtesy Copy | SPOKANE COUNTY PROSECUTING ATTORNEY<br>Attention: Civil Division<br>1100 W. Mallon<br>Spokane, WA 99260                                             |
| CITY:            | CITY OF SPOKANE<br>Attention: Chief Financial Officer<br>808 West Spokane Falls Boulevard<br>Spokane, WA 99201                                      |
| w/ Courtesy Copy | OFFICE OF THE CITY ATTORNEY<br>5 <sup>TH</sup> Floor Municipal Building<br>W. 808 Spokane Falls Blvd<br>Spokane, WA 99201                           |
| SREC:            | SPOKANE REGIONAL EMERGENCY COMMUNICATIONS<br>Attention: Executive Director at SREC<br>12809 E Mirabeau Pkwy<br>Spokane Valley, Washington 99217     |
| w/ Courtesy Copy | WITHERSPOON BRAJCICH MCPHEE PLLC<br>Attention: Brian Werst<br>601 W. Main Avenue, Suite 1400<br>Spokane, WA 992201                                  |

## **SECTION 9.**            **COUNTERPARTS**

This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, shall be an original, but such counterparts shall together constitute but one and the same.

## **SECTION 10.**            **RELATIONSHIP OF THE PARTIES**

The PARTIES intend that an independent contractor relationship will be created by this Agreement. No agent, employee, servant or representative of any party shall be deemed to be an employee, agent, servant or representative of the other party for any purpose.

#### **SECTION 11.           MODIFICATION**

This Agreement may be modified only by mutual written agreement of the PARTIES.

#### **SECTION 12.           DISPUTE RESOLUTION**

The PARTIES recognize that unforeseen circumstances may arise during the term of this Agreement. In such instances, the PARTIES commit to a collaborative approach to resolve any disputes or address any gaps in the Agreement.

If a disagreement or issue arises that cannot be resolved through routine communication, the PARTIES agree to promptly meet in good faith to discuss the matter and seek a mutually acceptable solution. The goal is to maintain a cooperative relationship for the continued success of regional emergency communications services.

The PARTIES expressly agree that no binding arbitration or litigation shall be initiated unless and until all reasonable efforts to resolve the matter collaboratively have been exhausted. This includes, but is not limited to, direct negotiation between senior leadership of each PARTY.

This section reflects the PARTIES' shared commitment to transparency, flexibility, and problem-solving in the spirit of partnership.

Any dispute arising under this agreement, other than tax revenue apportionment, between the PARTIES which cannot be resolved as described above may be subject to arbitration upon mutual agreement of the PARTIES. The provisions of chapter 7.04A RCW shall be applicable to any arbitration proceeding. Each party shall have the right to designate one person, each to act as an arbitrator. The three selected arbitrators shall then unanimously select a fourth arbitrator. The decision of the arbitration panel shall be binding on the PARTIES and shall be subject to judicial review as provided for in chapter 7.04A RCW. The costs of the arbitration panel shall be equally split between the PARTIES.

#### **SECTION 13.           VENUE STIPULATION**

This Agreement has been and shall be construed as having been made and delivered within the State of Washington and it is mutually understood and agreed by each party that this Agreement shall be governed by the laws of the State of Washington both as to interpretation and performance. Any action at law, suit in equity, or other judicial proceeding for the enforcement of this Agreement, or any provision hereto, shall be instituted only in courts of competent jurisdiction within Spokane County.

#### **SECTION 14.           SEVERABILITY; SURVIVAL**

In the event any portion of this Agreement should become invalid or unenforceable, the remainder of the Agreement shall remain in full force and effect. Any provision of this Agreement which, by its sense and context, is intended to survive termination of this Agreement will survive.

#### **SECTION 15.**      **NON-DISCRIMINATION**

No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Agreement because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation, gender identification or expression, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities.

#### **SECTION 16.**      **RECORDS**

All public records prepared, owned, used or retained by any of the PARTIES in conjunction with meeting its responsibilities under this Agreement shall be made available to the other PARTIES upon written request subject to the attorney client and attorney work product privileges set forth in statute, court rule or case law.

#### **SECTION 17.**      **COMPLIANCE WITH LAWS**

The PARTIES shall observe all federal, state and local laws, ordinances and regulations, to the extent that they may be applicable to the terms of this Agreement.

#### **SECTION 18.**      **WAIVER**

No officer, employee, agent or otherwise of any PARTY, has the power, right or authority to waive any of the conditions or provisions of this Agreement. No waiver of any breach of this Agreement shall be held to be a waiver of any other or subsequent breach. All remedies afforded in this Agreement or at law shall be taken and constructed as cumulative, that is, in addition to every other remedy provided herein or by law.

#### **SECTION 19.**      **EXECUTION AND APPROVAL**

The PARTIES warrant that the officers executing below have been duly authorized to act for and on behalf of the party for purposes of confirming this Agreement.

#### **SECTION 20.**      **NO THIRD-PARTY BENEFICIARIES**

Nothing in this Agreement is intended to give, or shall give, whether directly or indirectly any benefit or right, greater than that enjoyed by the general public, to third persons.

## **SECTION 21.            ASSIGNMENT**

This Agreement shall not be assigned, sublet, pledged, conveyed, sold, transferred, or otherwise disposed of in whole or in part without the express written consent of the PARTIES.

## **SECTION 22.            HEADINGS**

The article headings in this Agreement have been inserted solely for the purpose of convenience and ready reference. In no way do they purport to, and shall not be deemed to, define, limit, or extend the scope or intent of the articles to which they appertain.

## **SECTION 23.            ANTI-KICKBACK**

No officer or employee of any PARTY, having the power or duty to perform an official act or action related to this Agreement, shall have or acquire any interest in this Agreement, or have solicited, accepted, or granted a present or future gift, favor, service, or other thing of value from or to any person involved in this Agreement.

## **SECTION 24.            RCW 39.34 REQUIRED CLAUSES**

Pursuant to RCW 39.34.030, the following provisions are included to satisfy statutory requirements for interlocal agreements.

- (A)    **PURPOSE**: See Section 2 above.
- (B)    **DURATION**: See Section 5 above.
- (C)    **ORGANIZATION OF SEPARATE ENTITY AND ITS POWERS**: No new or separate legal or administrative entity is created to administer the provisions of this Agreement.
- (D)    **RESPONSIBILITIES OF THE PARTIES**: See provisions above.
- (E)    **AGREEMENT TO BE FILED**: The PARTIES shall file this Agreement as provided in RCW 39.34.040, or, as an alternative, the PARTIES may list this Agreement on their respective websites or equivalent public platforms.
- (F)    **FINANCING**: Each PARTY shall be responsible for the financing of its contractual obligations under its normal budgetary process as set forth herein.
- (G)    **TERMINATION**: See Section 5 above.
- (H)    **PROPERTY UPON TERMINATION**: Title to all property acquired by any PARTY in the performance of this Agreement shall remain with the acquiring PARTY upon termination of the Agreement.

**IN WITNESS WHEREOF**, the PARTIES have caused this Agreement to be executed on the date and year opposite their respective signatures.

DATED: \_\_\_\_\_

**BOARD OF COUNTY COMMISSIONERS  
OF SPOKANE COUNTY, WASHINGTON**

\_\_\_\_\_  
MARY BROOKS, CHAIR

ATTEST:

\_\_\_\_\_  
JOSH KERNS, VICE-CHAIR

\_\_\_\_\_  
Ginna Vasquez  
Clerk of the Board

\_\_\_\_\_  
AL FRENCH, COMMISSIONER

\_\_\_\_\_  
AMBER WALDREF, COMMISSIONER

\_\_\_\_\_  
CHRIS JORDAN, COMMISSIONER



DATED: \_\_\_\_\_

**CITY OF SPOKANE**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

DATED: \_\_\_\_\_

**SPOKANE REGIONAL EMERGENCY  
COMMUNICATIONS**

By: \_\_\_\_\_

Attest:

Title: \_\_\_\_\_

\_\_\_\_\_  
Type of Print Name

**ATTACHMENT “A”**

**Regional Radio Cost Sharing Model Prepared for  
City of Spokane  
and  
Spokane Regional Emergency Communications (SREC)**



**Regional Radio Cost Sharing Model  
Prepared for  
City of Spokane &  
Spokane Regional Emergency  
Communications (SREC)**

**June 18, 2026**



**winbourne**  
CONSULTING

4250 North Fairfax Drive, Suite 600  
Arlington, VA 22203  
703.584.5350

[www.winbourneconsulting.com](http://www.winbourneconsulting.com)

## **1. COVER LETTER**

Winbourne Consulting Inc. is pleased to submit this proposal to the city of Spokane for the Radio Financial Assessment Initiative. With over 25 years of public safety communications experience, we have guided numerous agencies through the complexities of consolidation and deconsolidation efforts across the United States and internationally.

Our expertise reduces risks, controls costs, and delivers measurable improvements in operational efficiency and effectiveness, ECC administration, technical resilience and performance, and overall cost savings. We work closely with clients to align solutions with their unique mission, objectives, and operational environment—ensuring a smooth transition that enhances public safety service delivery while adhering to industry standards and best practices.

### **Company Overview and Qualifications**

Since our founding in 2000, Winbourne Consulting has built a reputation as a trusted leader in public safety consulting. We have served over 600 U.S. agencies and more than 20 international clients, offering customized solutions in:

- Radio System Design and implementation support
- PSAP/ECC administration, operations, staffing, and consolidation
- Public safety communications systems
- 911 and Next Generation 911 (NG911) implementation
- Information technology systems procurement
- PSAP/ECC facility planning and design

Our core strengths include strategic planning, public safety technology systems, operations analysis, ECC consolidation feasibility, and project management. We focus on maximizing operational efficiency and effectiveness, streamlining processes, time efficiency, and achieving cost-effective results while ensuring compliance with public safety and IT standards, guidelines, and best practices (e.g., NENA, APCO, IACP, IAFC, NFPA, etc.).

Winbourne has extensive, documented experience with the inherent complexities, costs, and risks involved in ECC consolidation projects. Our portfolio includes feasibility studies, efficiency assessments, and successful multi-PSAPs in jurisdictions such as New York, Ohio, Maryland, Connecticut, Minnesota, Washington, D.C., and Milwaukee, enabling us to anticipate challenges and mitigate disruptions to critical emergency response capabilities.

### **Our Team Expertise**

Our consultants possess real-world experience in command, management, and leadership from law enforcement, fire, EMS, ECCs, and IT departments. This operational background guarantees we fully understand your environment, ensuring recommendations are practical, doable, and aimed at improving service quality and responder support.

Please do not hesitate to contact me with any questions regarding our proposal.

Regards,



Andrew Reece, President and CEO

Phone: 202.210.9260

Email: [areece@winbourneconsulting.com](mailto:areece@winbourneconsulting.com)

## **2. Executive Overview**

Spokane Regional Emergency Communications (SREC) has served as a shared regional public safety communications platform since 2018, supporting coordinated emergency communications for more than 20 agencies, including the City of Spokane (City). With the City establishing its own Public Safety Answering Point (PSAP) and assuming responsibility for police and fire dispatch beginning January 1, 2026, the region is entering a new operating environment. This transition creates both a financial challenge and an opportunity: the parties must determine how 911 fee revenue, shared radio system costs, and related support expenses should be allocated in a way that is transparent, defensible, and sustainable. This proposal outlines a focused analysis designed to give SREC, the City, and participating agencies a common factual basis, a clear set of funding options, and a practical path toward an equitable post-transition model.

## **3. Proposed Approach**

### **Phase 1: Establishing the Baseline**

The engagement will begin by building a shared, validated understanding of the current regional communications environment. We will confirm the radio system architecture, identify ownership of radio sites, licenses, and subscriber units, and document the governance and operating structure that supports the regional system. This early alignment is essential because the funding model must be grounded in an agreed-upon view of what assets exist, who uses them, and who owns them. Several agencies utilize the radio system and our analysis should recommend the best approach to charge user agencies fairly.

This phase will produce a System Overview and Ownership Map, along with a Stakeholder and Agency Alignment Summary, giving all parties a reliable foundation for the financial and operational analysis that follows in support for development of an intergovernmental agreement (IGA).

### **Phase 2: Understanding the Financial Picture**

With the baseline established, we will examine the systems and financial relationships affected by the City's separation. The analysis will look across the radio system related support systems to determine where costs are incurred, how they are funded today, and which costs may change after the transition. This work will include SREC's current revenue sources, operating expenses, capital expenses, 911 fee revenue, and any hidden or distributed costs borne by member agencies outside the formal budget.

The result will be a Current-State Financial Model Assessment and a Cost Structure Breakdown that clarify how costs are generated, how they are allocated today, and where future adjustments may be required.

### **Phase 3: Measuring Use and Evaluating Fair Allocation Drivers**

A credible funding model depends on allocation drivers that stakeholders can understand and trust. We will assess whether actual radio airtime can be measured reliably using existing logging and reporting tools and, if needed, coordinate with the radio system manufacturer to understand system capabilities.

We will also consider practical alternatives such as subscriber counts, device-based allocation, agency load estimates, or hybrid methods. Other allocation options include assessing dispatch incidents by agency and asset ownership percentages.

This phase will produce a Radio Usage Measurement Feasibility Report that explains the strengths, limitations, and implementation considerations for each potential allocation method.

### **Phase 4: Developing Funding Model Options**

Using the validated baseline, financial review, and usage assessment, we will develop funding model options for the shared radio system. The analysis will estimate revenue changes resulting from the City's PSAP separation, evaluate cost impacts for both the City and SREC, and compare alternative allocation scenarios. Potential models may include airtime-based allocation, subscriber or device-based allocation, ownership-based proportional allocation, and hybrid models that combine multiple cost drivers.

The deliverables from this phase will include a Funding Model Options Analysis and a Financial Impact Assessment by agency, giving stakeholders a clear view of the tradeoffs, benefits, and financial consequences associated with each approach.

### **Phase 5: Recommending a Path Forward**

The final phase will bring the analysis together into a recommended funding and cost allocation model. We will review the recommendation with stakeholders, refine it as appropriate, and provide implementation considerations that address governance, timing, data requirements, and transition risks. The goal is not only to identify a fair model, but to provide a practical roadmap for adopting and maintaining it.

The engagement will conclude with an executive and technical report, a recommended funding model, and an implementation roadmap that can support informed decision-making after the analysis is complete.

## **4. Planning Assumptions**

- The analysis assumes that SREC, the City, and participating agencies will provide requested documentation in a timely manner.
- If manufacturer input is required to assess radio logging or reporting capabilities, the radio system manufacturer will be available to participate.
- Financial, operational, and governance data provided by stakeholders will be accurate, complete, and current.

- No major system architecture changes are expected to occur during the analysis period.

## 5. Proposed Deliverables

| Deliverable                | Description                            |
|----------------------------|----------------------------------------|
| System Overview            | Current-state architecture & ownership |
| Financial Analysis         | Current funding and cost structure     |
| Airtime Measurement Report | Feasibility and methods                |
| Funding Model Options      | Multiple allocation models             |
| Final Report               | Recommendations & implementation plan  |

## 6. Estimated Level of Effort

This level of effort reflects the expected time required to gather and validate information, assess financial and operational impacts, develop allocation scenarios, and prepare a final recommendation suitable for stakeholder review.

Estimated total effort: **240 – 300 hours**

| Phase                             | Estimated Hours    |
|-----------------------------------|--------------------|
| Phase 1: Discovery                | 40–50 hrs          |
| Phase 2: Financial Analysis       | 50–65 hrs          |
| Phase 3: Radio Usage Analysis     | 40–55 hrs          |
| Phase 4: Model Development        | 70–85 hrs          |
| Phase 5: Reporting & Finalization | 40–45 hrs          |
| <b>Total</b>                      | <b>240–300 hrs</b> |



## 7. Proposed Timeline

The proposed schedule is designed to move efficiently while allowing sufficient time for document review, stakeholder input, financial analysis, and model refinement.

Estimated duration: **8–12 weeks**

| Phase             | Duration  |
|-------------------|-----------|
| Discovery         | 2 weeks   |
| Analysis          | 3–4 weeks |
| Model Development | 3–4 weeks |
| Final Reporting   | 1–2 weeks |

## 8. Budgetary Estimate

The budget below is provided as a rough order of magnitude estimate based on the anticipated level of effort and may be refined once source documents, stakeholder availability, and reporting requirements are confirmed.

### Rough Order of Magnitude Estimated Cost Range

| Effort Level              | Total Cost |
|---------------------------|------------|
| Estimate (300 hrs @ \$225 | \$67,500   |

Note that this estimate does not include any travel related costs or expenses. We will finalize the LOE and budget in alignment with the agreed to SOW with the city.

## 9. Optional Support Services

| Service                               | Estimated Cost   |
|---------------------------------------|------------------|
| Stakeholder Workshops                 | \$5,000–\$10,000 |
| Detailed Financial Model (Excel tool) | \$7,500–\$15,000 |
| Implementation Support                | \$225/hr         |

These optional services can be added if SREC or the participating agencies want additional facilitation, a more detailed financial modeling tool, or implementation assistance after the recommended approach is selected.

## 10. Invoicing

We will submit monthly invoices for actual time worked and expenses throughout the project, starting on the first day of the month after the effective date of the notice to proceed. Payment is due Net-30 days after the receipt of an approved invoice.

## 11. Key Considerations

The following considerations will be managed throughout the engagement by validating assumptions early, documenting data limitations, and presenting allocation options in a way that makes tradeoffs clear to decision-makers.

- If actual airtime cannot be measured reliably, the funding model may need to rely on proxy measures, which could reduce precision.
- Incomplete visibility into agency-specific costs could affect the accuracy of the financial analysis.
- Governance decisions made during or after the analysis may influence which allocation models are feasible to implement.
- The timing of the transition could create temporary funding gaps that may need to be addressed through interim agreements.

## 12. Information Needed to Begin

To begin the engagement efficiently, the following information should be confirmed or provided during the discovery phase:

- What detailed radio network architecture documentation is available for review?
- Which agencies will participate in SREC after the City's separation, and which will be served by the City?
- Who owns the subscriber equipment, and how are those assets maintained or replaced?
- Who owns the radio sites and licenses, and are there any restrictions on shared use?
- Which systems will remain with SREC, and which systems will be operated or funded by the City?
- What airtime reporting or radio usage data can the existing system produce?
- What detailed financial records and governance documents are available to support the analysis?
- How will future 911 fee revenue and other shared revenues be allocated after the transition?
- What external operating costs are currently paid outside the SREC budget?
- Who should serve as the manufacturer contact for questions about reporting, logging, or system capabilities?
- What post-split agreements are already in place or under development?

- What costs should be treated as City-specific responsibilities versus shared regional responsibilities?

## 13. Resources

### Andrew Reece, Project Manager

#### SUMMARY OF QUALIFICATIONS

With more than 15 years of leadership experience in the Washington, D.C., government and 25 years of delivering results through Winbourne Consulting,



Andrew brings a strategic and operational perspective to his role. His certifications include a master's degree in Geographical Information Systems, Information Technology Infrastructure Library (ITIL®) v3 Foundation Certification, and Project Management Professional (PMP®) Certification (since 2008), which enhance his understanding of strategic planning, budgeting, processes, technologies, and their impact on staff and citizens.

Andrew manages work quality and ensures client satisfaction. He gains a comprehensive understanding of public safety agencies' needs and limitations, ensuring projects meet deadlines and quality standards while maintaining clear, effective communication with clients.

Andrew has provided executive oversight of more than \$200 million in public safety projects, including design, procurement, configuration, and implementation across national, state, county, and local law enforcement, fire, EMS, emergency communications, and emergency operations sectors. His leadership ensures key public safety initiatives are executed effectively and efficiently, with a focus on community safety and operational excellence.

#### PROJECT EXPERIENCE

- Public Safety Information Technology Strategic Plan
- Emergency Communications Consolidation Feasibility
- Public Safety Integrated CAD/Mobile/RMS Implementation
- Crisis Management and Emergency Resources
- CAD/Mobile/RMS/Mobile Field Reporting Replacement
- CAD to CAD Data Exchange Hub
- State DPS Message Switch Replacement
- Enhanced Emergency Communications Access

## PROJECT HIGHLIGHTS

- Huntington Beach, CA: Public Safety Integrated CAD/MOBILE/RMS Implementation (current project)
- City of Mesa, AZ: PSAP Optimization Assessment (current project)
- Miami-Dade County, FL: Public Safety Integrated CAD/MOBILE Implementation (current project)
- Virginia Beach, VA: CAD-to-CAD Integration Project (current)
- U.S. Trade and Development Agency: Ho Chi Minh City, Vietnam, Davao, Philippines, and Phuket, Indonesia Smart Cities Projects Jamaica Enhanced Access to Emergency Communications initiative
- U.S. Department of State: Kingdom of Jordan Crisis Management and Emergency Resource
- United Nations Office of Project Services: Kurdistan, Iraq/EMS Dispatch System
- Norfolk Airport, VA: Emergency Dispatch System Replacement Initiative
- Washington Metropolitan Airports Authority: Emergency Dispatch System Replacement Initiative
- Arlington County, VA: Public Safety Information Technology Strategic Plan
- Virginia Beach, VA: Motorola VESTA Public Safety MLPS Network Implementation, Public Safety Integrated CAD/MOBILE/RMS Implementation
- City of Mesa, AZ: Public Safety Information Technology Strategic Plan and Operations Analysis
- Columbus, OH: 911 Operations Analysis and Training Enhancement
- Hampton Roads Region, VA: CAD-to-CAD Data Exchange Hub
- State of Hawaii: Public Safety Telephony Next Generation 911 (NG911) State Plan
- City of Alexandria, VA: CAD Assessment
- Fairfax City, VA: 911 Operations and Technology Assessment
- Mooresville, NC: 911 Operations and Model Analysis

## CERTIFICATIONS & AFFILIATIONS

- Information Technology Infrastructure Library (ITIL®) v3 Foundation Certification
- Project Management Professional (PMP®) [since 2008], Certification Number #1211518, Valid through Oct 2026
- International Association of Chiefs of Police (IACP)
- Association of Public Safety Communications Officials (APCO) – International
- National Emergency Number Association (NENA)

## EDUCATION

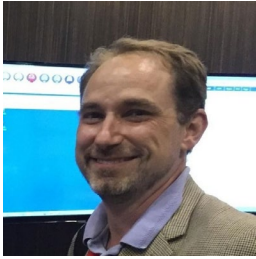
- University of North Carolina
- M.A., Geographical Information Systems – 1994

## University of Miami

- B.A., Geography, English – 1989

## **CJ Hicks, Radio Subject Matter Expert.**

### **SUMMARY OF QUALIFICATIONS**



Principal Engineer with extensive global experience in telecommunications systems design and consulting. Brings a strong technical foundation rooted in commercial broadcasting, along with advanced expertise in land mobile radio systems and integrated communications solutions. Proficient in a broad range of technologies, including mobile data systems and local and wide-area IP network infrastructures. Combines deep engineering knowledge with strategic business acumen, supported by an MBA and exceptional communication and leadership skills.

### **PROJECT EXPERIENCE**

#### **Subject Matter Expert / Consultant, Emergency Communications Transformation Project II (ECTP2)**

The ECTP2 project is the construction and integration of a backup PSAP for the City of New York. The system comprises approximately 160 radio console dispatch positions, a backup control station subsystem, citywide SCADA, and microwave network upgrades.

- Acted as SME to the NYC Department of Information Technology and Telecommunications
- Agency facing technical PoC for NYPD and FDNY during design and implementation phases
- Requirements definition and management, including use and test case development
- Evaluated acceptance test procedures and implementation plans provided by subcontractors
- Defined external interface specifications to parallel workstreams
- Facility design issues, including RFI/EMI issues, systems integration with parallel L&R, CAD, wireline transport, and IP network workstreams.
- Briefed senior DoITT management on technical issues during the project

#### **Engineering Consultant, State of Maine (MSCommNet)**

The Maine State Communications Network (MSCommNet) is a P25 statewide network for public safety, the Department of Conservation, and other agencies. The system comprises approximately 40 VHF radio and microwave sites and 7 regional communication centers providing statewide mobile radio coverage and supported by an IP data backbone.

- System Acceptance Test Plan (SATP) development
- Dispatch system design and integration of interoperability interfaces
- Engineering support for system provider

**Engineering Consultant, State of New York (SWN)**

The State of New York Statewide Wireless Network (SWN) was planned to consist of approximately 1400 traditional and low-power cell sites.

- Provided technical support to the engineering team
- Managed coverage testing acceptance test plan (CATP) that included 8 vehicular teams
- Devised testing methodology and tested navigable waterways (Niagara River and Lake Erie)

**Engineering Consultant, State of Florida Interoperability Network (FIN)**

The State of Florida Interoperability Network is the complete build-out of conventional NPSPAC mutual aid frequencies, including 800 MHz, UHF, and VHF bands. The system comprises approximately 120 state sites that interleave with locally licensed and maintained channels.

- RF design of 800 MHz, UHF, and VHF frequencies
- Support of build-out efforts with local agencies to maximize coverage statewide
- System engineering and documentation

**Engineering Consultant, State of Florida Law Enforcement Communications System (SLERS)**

The State of Florida Law Enforcement Communications System is a private-public partnership with M/A-COM critical radio systems. The system comprises nearly 200 radio and microwave sites that provide statewide mobile radio coverage at 800 MHz and is supported by an IP data backbone.

- Transition planning from legacy systems to Extended Addressing (EA) EDACS network
- Mobile data system design and consulting
- System engineering and documentation
- Technical support for all elements of the project

**Product Manager, Ericsson Home Communications**

Ericsson Home Communications was concerned with the development, manufacture, and marketing of DOCSIS-protocol-based cable modem products. Cable modems provide broadband IP services to residences and businesses via hybrid fiber-coax (HFC) cable networks.

- Managed development of the HM300c family of DOCSIS cable modems
- Managed market introduction and sales effort of HM204c DOCSIS cable modem

**System Engineer, TransTech Systems Inc.**

Miami-Dade Transit Authority (MDTA) operates approximately 1,200 vehicles, including buses and light and heavy rail. Three conventional 800 MHz sites provided data links to all equipped vehicles for CAD/AVL updates utilizing differential GPS. The system also supported vehicle alarms and route tracking.

- System-level design and documentation
- RF site re-configuration
- Equipment failure analysis engineering
- Customer and technician training for the system
- Created and managed processes for field troubleshooting and equipment repair

**OTHER EXPERIENCE**

Other engineering efforts included providing engineering consulting services for two-way data and other communication systems. Consulting projects included utility corporations such as Central & Southwest Services and Jackson Electric Membership Corporation.

- TCP/IP network design and troubleshooting
- SNMP network management systems (NMS)

**CERTIFICATIONS**

- Virginia Registered Professional Engineer (#057157)
- OSHA 10 Construction

**PROFESSIONAL AFFILIATIONS**

- Senior Member, Institute of Electrical and Electronics Engineers (IEEE)

**EDUCATION****Tri-State University, Angola, Indiana**

Bachelor of Science Electrical Engineering (BSEE)

**Virginia Polytechnic Institute and State University, Blacksburg, Virginia**

- Master of Business Administration (MBA)
- Spectrum Policy Management Seminar

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Reports, Contracts & Claims**Date Rec'd**

9/16/2026

**Clerk's File #**

OPR 2026-0814

**Cross Ref #****Project #****Council Meeting Date:** 10/14/2026**Submitting Dept**

FINANCE &amp; ADMINISTRATION

**Bid #****Contact Name/Phone**

JACOB MILLER X6421

**Requisition #****Contact E-Mail**

JMILLER@SPOKANECITY.ORG

**Agenda Item Type**

Hearings

**Council Sponsor(s)**

BWILKERSON PDILLON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

SET BUDGET HEARINGS

**Agenda Wording**

Setting the hearings for review of the 2027-28 Biennium Budget for Wednesday, November 4, Wednesday, November 11, and Wednesday, November 18.

**Summary (Background)**

As part of the budget process, the City Council will hold public hearings on the 2027-28 Proposed Biennium Budget for the City of Spokane. Public testimony is welcome on all sections of the budget at each hearing. The hearings will be held on November 4, 2026, November 11, 2026, and November 18, 2026.



**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

N/A

|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                     |                             |  |
| Approved in Current Year Budget?                                           |                     | N/A                         |  |
| Total Cost                                                                 | \$                  |                             |  |
| Current Year Cost                                                          | \$                  |                             |  |
| Subsequent Year(s) Cost                                                    | \$                  |                             |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
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|                                                                            |                     |                             |  |
| <b>Funding Source</b>                                                      |                     | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                     | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | STRATTON, JESSICA   |                             |  |
| <b><u>Division Director</u></b>                                            | STRATTON, JESSICA   |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                     |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
| jmiller@spokanecity.org                                                    |                     | jstratton@spokanecity.org   |  |
| mboston@spokanecity.org                                                    |                     | sneal@spokanecity.org       |  |
|                                                                            |                     |                             |  |
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**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Reports, Contracts & Claims**Date Rec'd**

9/16/2026

**Clerk's File #**

OPR 2026-0815

**Cross Ref #****Project #****Council Meeting Date:** 10/14/2026**Submitting Dept**

FINANCE &amp; ADMINISTRATION

**Bid #****Contact Name/Phone**

JACOB MILLER X6421

**Requisition #****Contact E-Mail**

JMILLER@SPOKANECITY.ORG

**Agenda Item Type**

Hearings

**Council Sponsor(s)**

BWILKERSON PDILLON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

SET REVENUE HEARING

**Agenda Wording**

Setting the public hearing on possible revenue sources for the 2027-28 Biennium budget for October 28, 2026.

**Summary (Background)**

A City, such as Spokane, that collects a regular property tax levy must hold a public hearing on possible revenue sources for the 2027 expense budget, including consideration of possible increases in property tax revenues (RCW 84.55.120). This hearing must be held before the meeting at which the City Council considers levy adoption. The property tax ordinance will be on the Council's November 4, 2026 agenda.

**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

N/A

|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                     |                             |  |
| Approved in Current Year Budget?                                           |                     | N/A                         |  |
| Total Cost                                                                 | \$                  |                             |  |
| Current Year Cost                                                          | \$                  |                             |  |
| Subsequent Year(s) Cost                                                    | \$                  |                             |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
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| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
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|                                                                            |                     |                             |  |
| <b>Funding Source</b>                                                      |                     | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                     | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | STRATTON, JESSICA   |                             |  |
| <b><u>Division Director</u></b>                                            | STRATTON, JESSICA   |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                     |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
| jmiller@spokanecity.org                                                    |                     | jstratton@spokanecity.org   |  |
| mboston@spokanecity.org                                                    |                     | sneal@spokanecity.org       |  |
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**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Reports, Contracts & Claims**Date Rec'd**

9/16/2026

**Clerk's File #**

OPR 2026-0827

**Cross Ref #****Project #****Council Meeting Date:** 10/14/2026**Submitting Dept**

FINANCE &amp; ADMINISTRATION

**Bid #****Contact Name/Phone**

JACOB MILLER X6421

**Requisition #****Contact E-Mail**

JMILLER@SPOKANECITY.ORG

**Agenda Item Type**

Hearings

**Council Sponsor(s)**

BWILKERSON PDILLON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

SET CIP HEARING

**Agenda Wording**

Set CIP Hearing for November 18, 2026, for the Citywide Capital Improvement Program 2026-2031. The first reading of the CIP ordinance will be held on November 11, 2026, at which time public testimony will also be taken.

**Summary (Background)**

In accordance with the State Growth Management Act and the City of Spokane's Municipal Code Chapter 07.17, the City must adopt and annually update a Citywide Six-Year Capital Improvement Program. The Program must be updated annually as part of the budget process. The first two years of the Capital Improvement Program are reflected in the 2027-28 biennium budget.

**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

N/A

|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                     |                             |  |
| Approved in Current Year Budget?                                           |                     | N/A                         |  |
| Total Cost                                                                 | \$                  |                             |  |
| Current Year Cost                                                          | \$                  |                             |  |
| Subsequent Year(s) Cost                                                    | \$                  |                             |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
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| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
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| Select                                                                     | \$                  | #                           |  |
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| <b>Funding Source</b>                                                      |                     | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                     | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | STRATTON, JESSICA   |                             |  |
| <b><u>Division Director</u></b>                                            | STRATTON, JESSICA   |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                     |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
| jmiller@spokanecity.org                                                    |                     | jstratton@spokanecity.org   |  |
| mboston@spokanecity.org                                                    |                     | sneal@spokanecity.org       |  |
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**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Discussion**Date Rec'd**

9/16/2026

**Clerk's File #**

RES 2026-0072

**Cross Ref #****Project #****Council Meeting Date:** 10/07/2026**Submitting Dept**

GRANTS MANAGEMENT

**Bid #****Contact Name/Phone**

CALEB X6822

**Requisition #****Contact E-Mail**

CSTANTON@SPOKANECITY.ORG

**Agenda Item Type**

Resolutions

**Council Sponsor(s)**

BWILKERSON ZZAPPONE MCATHCART

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** YES**Public Works?** NO**Agenda Item Name**

RESOLUTION FOR THE REALLOCATION OF REMAINING ARPA FUNDS

**Agenda Wording**

Resolution proposing administrative allowance for the reallocation of remaining ARPA funds.

**Summary (Background)**

The American Rescue Plan Act (ARPA) provided \$80,991,104 in funding for the City of Spokane. All of our funds were allocated to allowable programs before the end of 2024 allocation deadline. As we approach the 12/31/2026 final spending deadline, the grants office is closing out programs and reallocating residual funds into allowable programs per SLFRF guidelines. This resolution provides the Grants Management Office the authority to allocate needed funds into administration and sweep all unspent funds and reallocate to 2024 Fire/Police Overtime. ARPA programs being reallocated from: Homelessness Services (\$104.10), West Central Capital (\$8,998.71), WUI Fire Contract (\$450), Language Access (\$41,500), Multicultural centers (\$12,356.77), Scattered Site Model (\$102,838.99), Residential Street Lighting (\$6,097.48). \$51,250.46 will be reallocated to grant administration and \$121,095.59 to 2024 fire and police overtime. An additional final reallocation will occur during the closeout period for any remaining funds that need to be swept into 2024 fire/police overtime.

**What impacts would the proposal have on historically excluded communities?**

This budget reallocation facilitates the spend down of the ARPA funds. Our ARPA programs continue to serve all of Spokane, including our historically excluded communities. The administrative reallocation will ensure proper closeout, spend down, and resolution of our ARPA programs.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

Data will be collected on a program by program basis. Conversations with stakeholders will include discussions about the city-wide data we hope to glean from the ARPA programs. The additional administrative funds will ensure we can meet the requests for data collection and analysis. Data will be collected in accordance with JAG requirements.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Data evaluating program effectiveness will be submitted in accordance to grant requirements. This review will ensure adequate analysis of program success.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

Data collected will be in accordance with Spokane City policy and our subrecipient contracts already in place. This reallocation does not allow for any new awards.

**Council Subcommittee Review**

N/A

|                                                                                                                                                                                                                                                                                                     |                     |                                                  |               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------------------------------------|---------------|
| <b>Fiscal Impact</b>                                                                                                                                                                                                                                                                                |                     |                                                  |               |
| Approved in Current Year Budget?    NO                                                                                                                                                                                                                                                              |                     |                                                  |               |
| Total Cost                                                                                                                                                                                                                                                                                          |                     | \$ 172,346.05                                    |               |
| Current Year Cost                                                                                                                                                                                                                                                                                   |                     | \$                                               |               |
| Subsequent Year(s) Cost                                                                                                                                                                                                                                                                             |                     | \$                                               |               |
| <b><u>Narrative</u></b>                                                                                                                                                                                                                                                                             |                     |                                                  |               |
| This reallocation will take funds from 7 current ARPA programs totaling \$172,346.05. Of those funds \$51,250.46 will be reallocated to grant administration and \$121,095.59 to 2024 fire and police overtime.                                                                                     |                     |                                                  |               |
| <b>Amount</b>                                                                                                                                                                                                                                                                                       |                     | <b>Budget Account</b>                            |               |
| Expense                                                                                                                                                                                                                                                                                             | \$ 121,095.59       | # 1425-88156-14230-54201-97351                   |               |
| Expense                                                                                                                                                                                                                                                                                             | \$ 51,250.46        | # 1425-88156-14230-54125-97306                   |               |
| Expense                                                                                                                                                                                                                                                                                             | \$ -172,346.05      | # See above in "Other budget Impacts" for budget |               |
| Select                                                                                                                                                                                                                                                                                              | \$                  | #                                                |               |
| Select                                                                                                                                                                                                                                                                                              | \$                  | #                                                |               |
| Select                                                                                                                                                                                                                                                                                              | \$                  | #                                                |               |
| <b>Funding Source</b> One-Time                                                                                                                                                                                                                                                                      |                     |                                                  |               |
| <b>Funding Source Type</b> Grant                                                                                                                                                                                                                                                                    |                     |                                                  |               |
| <b>Is this funding source sustainable for future years, months, etc?</b>                                                                                                                                                                                                                            |                     |                                                  |               |
| <br>                                                                                                                                                                                                                                                                                                |                     |                                                  |               |
| <b>Expense Occurrence</b>                                                                                                                                                                                                                                                                           |                     | One-Time                                         |               |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b>                                                                                                                                                                                                                          |                     |                                                  |               |
| 1425-88155-57215-54201-97236 – \$104.10 1425-88155-18900-54214-97348 – \$450.00 1425-88155-57215-54201-97334 - \$102,838.99 1425-88155-21500-54201-97339 - \$ 6,097.48 1425-88153-57215-54201-97244 - \$41,500 1425-88153-94000-56301-97243 - \$8,998.71 1425-88153-57215-54201-97254 - \$12,356.77 |                     |                                                  |               |
| <b>Approvals</b>                                                                                                                                                                                                                                                                                    |                     | <b>Additional Approvals</b>                      |               |
| <b><u>Dept Head</u></b>                                                                                                                                                                                                                                                                             | BROWN, SKYLER       | <b><u>ACCOUNTING -</u></b>                       | BROWN, SKYLER |
| <b><u>Division Director</u></b>                                                                                                                                                                                                                                                                     | STRATTON, JESSICA   |                                                  |               |
| <b><u>Accounting Manager</u></b>                                                                                                                                                                                                                                                                    | BROWN, SKYLER       |                                                  |               |
| <b><u>Legal</u></b>                                                                                                                                                                                                                                                                                 | SCHOEDEL, ELIZABETH |                                                  |               |
| <b><u>For the Mayor</u></b>                                                                                                                                                                                                                                                                         | PICCOLO, MIKE       |                                                  |               |
| <b>Distribution List</b>                                                                                                                                                                                                                                                                            |                     |                                                  |               |
| sbrown@spokanecity.org                                                                                                                                                                                                                                                                              |                     | cstanton@spokanecity.org                         |               |
| grants@spokanecity.org                                                                                                                                                                                                                                                                              |                     |                                                  |               |
|                                                                                                                                                                                                                                                                                                     |                     |                                                  |               |
|                                                                                                                                                                                                                                                                                                     |                     |                                                  |               |

RESOLUTION NO. RES 2026-0072

A resolution approving administrative reallocations of residual funds from the American Rescue Plan Act (ARPA).

WHEREAS, in 2021 Congress enacted, and the President signed into law, the American Rescue Plan Act ("ARPA"), which provided the city of \$80,991,104 million to help the City of Spokane, its residents, businesses, nonprofits, and affected industries recover from COVID-19 public health and economic emergency; and

WHEREAS, federal rules relating to the use of ARPA funds require that ARPA funds be allocated and spent no later than December 31, 2026;

WHEREAS, the City of Spokane has distributed \$78,449,685 million in ARPA funds since March 31, 2021, funding a wide variety of programs, services, capital projects and other worthwhile endeavors; and

WHEREAS, as of the date of this resolution there remains \$2,541,419 million in unspent ARPA funds; and

WHEREAS, the City wishes to authorize the Grants Management Department to reallocate any unspent funds to ARPA grant administration and to 2024 fire and police overtime during the end of the year 2026 and ARPA closeout period, consistent with federal rules related to ARPA funds; and

BE IT RESOLVED that the City Council authorizes the Grants Management Department to reallocate remaining ARPA funds of \$172,346.05 to grant administration in the amount of \$51,250.46 and to 2024 fire and police overtime in the amount of \$121,095.59 consistent with federal rules related to ARPA funds; and

BE IT FURTHER RESOLVED that the City Council authorizes the administration through the Grants Management Office and any other applicable staff to execute any other appropriate reallocations to 2024 fire and police overtime through the end of the year 2026 and ARPA closeout period, and take other action necessary to effect of the above without further action of City Council.

PASSED the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

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City Clerk

Approved as to form:

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Assistant City Attorney

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Discussion**Date Rec'd**

9/16/2026

**Clerk's File #**

RES 2026-0073

**Cross Ref #****Project #****Council Meeting Date:** 10/14/2026**Submitting Dept**

CITY COUNCIL

**Bid #****Contact Name/Phone**

PAUL DILLON 625-6254

**Requisition #****Contact E-Mail**

PDILLON@SPOKANECITY.ORG

**Agenda Item Type**

Resolutions

**Council Sponsor(s)**

PDILLON KTELIS

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

JOINT RESOLUTION OF CITY COUNCIL AND SPOKANE PARK BOARD

**Agenda Wording**

A Joint Resolution between Spokane City Council and Spokane Parks supporting the Department of Natural Resources land exchange of the Thorpe Road Property in Spokane's Latah Valley for a Trust Land Transfer.

**Summary (Background)**

The Washington State Department of Natural Resources currently owns 199 acres located on Thorpe Road ("Thorpe Road Property") within the City of Spokane, District 2. The Thorpe Road Property is beloved green space of high ecological and recreational value to the Spokane community. During the Washington State Legislature's 2024 session, the City of Spokane applied for the Thorpe Road Property to be part of the Trust Land Transfer (TLT) program because of the ecological value and public benefits. In September of this year, Commissioner of Public Lands Dave Upthegrove joined local leaders and community members to celebrate the Trust Land Transfer program after the Board of Natural Resources voted to submit six projects, including the Thorpe property in Spokane, to the state legislature for funding. In the aftermath of the Spokane Complex Fires it is critical to preserve natural areas in the Wildland-Urban Interface (WUI) that face wildfire risk. The Spokane City Council has received hundreds of comments from elected officials, residents, businesses, organizations and tribal communities all supporting the exchange of the Thorpe Road Property Trust Land Transfer for the Thorpe Property and that it remains a conservation area. If adopted, this resolution authorizes a joint letter to the Office of Financial Management to request inclusion of the Thorpe Road property in the Governor's 2027-2029 biennial budget proposal, and further request the Washington State Legislature fund the transfer of the Thorpe Road property to Spokane Parks for the appraised value of \$3.9 Million as part of the 2027 Capital Budget.

**What impacts would the proposal have on historically excluded communities?**

Not applicable

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

Not applicable

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Success will be measured by whether the Washington State Legislature funds the transfer of the Thorpe Road property within the Trust Land Transfer program

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

The request is a joint resolution with the Spokane Park Board and is consistent with the mission to ensure adequate recreation areas in and near the city.

**Council Subcommittee Review**

Not applicable

|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                     |                             |  |
| Approved in Current Year Budget?                                           |                     | N/A                         |  |
| Total Cost                                                                 | \$                  |                             |  |
| Current Year Cost                                                          | \$                  |                             |  |
| Subsequent Year(s) Cost                                                    | \$                  |                             |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
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| Select                                                                     | \$                  | #                           |  |
|                                                                            |                     |                             |  |
| <b>Funding Source</b>                                                      |                     | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                     | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    |                     |                             |  |
| <b><u>Division Director</u></b>                                            |                     |                             |  |
| <b><u>Accounting Manager</u></b>                                           | DANIELS, DERREK     |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                |                     |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
| pdillon@spokanecity.org                                                    |                     | ktelis@spokanecity.org      |  |
| vramos@spokanecity.org                                                     |                     | agrageda@spokanecity.org    |  |
|                                                                            |                     |                             |  |
|                                                                            |                     |                             |  |
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## RESOLUTION NO. 2026-0073

A Joint Resolution between Spokane City Council and Spokane Parks supporting the Department of Natural Resources land exchange of the Thorpe Road Property in Spokane's Latah Valley for a Trust Land Transfer.

**WHEREAS**, the Washington State Department of Natural Resources currently owns 199 acres located on Thorpe Road ("Thorpe Road Property") within the City of Spokane, District 2; and

**WHEREAS**, the Thorpe Road Property is beloved green space of high ecological and recreational value to the Spokane community; and

**WHEREAS**, during the Washington State Legislature's 2024 session, the City of Spokane applied for the Thorpe Road Property to be part of the Trust Land Transfer (TLT) program because of the ecological value and public benefits; and

**WHEREAS**, in September of this year, Commissioner of Public Lands Dave Upthegrove joined local leaders and community members to celebrate the Trust Land Transfer program after the Board of Natural Resources voted to submit six projects, including the Thorpe property in Spokane, to the state legislature for funding; and

**WHEREAS**, in the aftermath of the Spokane Complex Fires it is critical to preserve natural areas in the Wildland-Urban Interface (WUI) that face wildfire risk; and

**WHEREAS**, the Spokane City Council has received hundreds of comments from elected officials, residents, businesses, organizations and tribal communities all supporting the exchange of the Thorpe Road Property Trust Land Transfer for the Thorpe Property and that it remains a conservation area; and

**NOW, THEREFORE, BE IT RESOLVED**, the Spokane City Council and Spokane Parks authorize a joint letter to the Office of Financial Management to request inclusion of the Thorpe Road property in the Governor's 2027-2029 biennial budget proposal; and

**BE IT FURTHER RESOLVED**, the Spokane City Council and Spokane Parks request the Washington State Legislature fund the transfer of the Thorpe Road property to Spokane Parks for the appraised value of \$3.9 Million as part of the 2027 Capital Budget.

Passed by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2026.



Passed by the Spokane Park Board this \_\_\_\_ day of \_\_\_\_\_, 2026.

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City Clerk

Approved as to form:

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Assistant City Attorney

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Discussion**Date Rec'd**

9/17/2026

**Clerk's File #**

RES 2026-0074

**Cross Ref #****Project #****Council Meeting Date:** 10/14/2026**Submitting Dept**

MAYOR

**Bid #****Contact Name/Phone**

ADAM 6779

**Requisition #****Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

Resolutions

**Council Sponsor(s)**

ZZAPPONE KKLITZKE

**Sponsoring at Administrators Request**

YES

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

APPROVAL TO CONTRACT WITH QUALIFIED CONTRACTORS FOR ASBESTOS

**Agenda Wording**

A resolution setting forth the City Council's approval to contract with qualified contractors for asbestos surveying of fire-affected properties without further City Council review and action.

**Summary (Background)**

This resolution authorizes staff to execute the appropriate contracts and agreements with qualified contractors for the purpose of providing asbestos survey services to fire-affected residents.

**What impacts would the proposal have on historically excluded communities?**

The purpose of this resolution with qualified contractors to perform asbestos surveying at no cost to fire-affected residents.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

City staff will verify eligibility for the service and will track the number of properties that have utilized the service.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

City staff will verify eligibility for the service and will track the number of properties that have utilized the service.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                     |                             |  |
| Approved in Current Year Budget?    N/A                                    |                     |                             |  |
| Total Cost                                                                 |                     | \$                          |  |
| Current Year Cost                                                          |                     | \$                          |  |
| Subsequent Year(s) Cost                                                    |                     | \$                          |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
| The funding source for this program is to be determined.                   |                     |                             |  |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
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| Select                                                                     | \$                  | #                           |  |
|                                                                            |                     |                             |  |
| <b>Funding Source</b>                                                      |                     | One-Time                    |  |
| <b>Funding Source Type</b>                                                 |                     | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
| The funding source for this program is to be determined.                   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     |                             |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM      |                             |  |
| <b><u>Division Director</u></b>                                            |                     |                             |  |
| <b><u>Accounting Manager</u></b>                                           | DANIELS, DERREK     |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
| mfeist@spokanecity.org                                                     |                     | caveryt@spokanecity.org     |  |
|                                                                            |                     |                             |  |
|                                                                            |                     |                             |  |
|                                                                            |                     |                             |  |
|                                                                            |                     |                             |  |

## RESOLUTION 2026-0074

A resolution setting forth the City Council's approval to contract with qualified contractors for asbestos surveying for fire-affected properties without further City Council review and action.

**WHEREAS**, the U.S. Environmental Protection Agency (EPA) completed its household hazardous material (HHM) removal mission in response to the Spokane Complex Fires, which starts the next phase of the rebuilding process, which includes an asbestos survey from an asbestos-certified building inspector; and

**WHEREAS**, residents must obtain an asbestos survey and submit an asbestos Notice of Intent (NOI) before removing debris and ash that remains from burned structures; and

**WHEREAS**, the Spokane City Council adopted Emergency Ordinance C36924, reducing demolition permits for structures damaged in the Spokane Complex fires; and

**WHEREAS**, the City of Spokane intends to provide relief to property owners impacted by the Spokane Complex Fires through expedited review of permits, permit deferrals, as well as appropriate waivers, modifications, interpretations, and administrative flexibility from zoning and development requirements to facilitate reconstruction; and

**WHEREAS**, the City of Spokane intends to continue its fire recovery efforts by contracting with qualified contractors to perform asbestos surveying at no cost to fire-affected residents.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Spokane authorizes staff to execute the appropriate contracts and agreements with qualified contractors for the purpose of providing asbestos survey services to fire-affected residents.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_, 2026.

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City Clerk

Approved as to form:

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Assistant City Attorney

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 10/06/2026**Committee Agenda type:** Discussion**Date Rec'd**

10/1/2026

**Clerk's File #**

RES 2026-0075

**Cross Ref #****Project #****Council Meeting Date:** 10/28/2026**Submitting Dept**

CITY COUNCIL

**Bid #****Contact Name/Phone**

ZACK ZAPPONE 625-6256

**Requisition #****Contact E-Mail**

ZZAPPONE@SPOKANECITY.ORG

**Agenda Item Type**

Resolutions

**Council Sponsor(s)**

ZZAPPONE KTELIS

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

RESOLUTION OPPOSING BALLOT INITIATIVES I-638 AND I-0001

**Agenda Wording**

A Resolution expressing opposition to Initiatives I-638 and I-001, reaffirming Spokane's values of inclusion, respect, and justice, and reaffirming the City's commitment toward actions to reinforce these values.

**Summary (Background)**

The City of Spokane has historically opposed measures targeting members of the LGBTQ community. Statewide initiatives IL26-001 (concerning parental rights relating to their children in public school) and IL26-0638 (concerning participation in athletics at K-12 schools), if adopted by Washington voters, would subject transgender students to unfair and potentially harmful measures ostensibly designed to "protect" girls and parents. The resolution urges Spokane citizens and Washington voters to reject both measures.

**What impacts would the proposal have on historically excluded communities?**

Members of LGBTQ community are routinely targeted in legislation. This resolution is intended to express the City's support for those members and to actively oppose measures that are harmful to them.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

Not applicable

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Not applicable

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

The City's official motto is "In Spokane, We All belong." SMC Chapter 18.01 prohibits discrimination against transgender persons. RCW 29B.45.010 permits local councils to express support or opposition to statewide ballot measures

**Council Subcommittee Review**

None



|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                     |                             |  |
| Approved in Current Year Budget?    N/A                                    |                     |                             |  |
| Total Cost                                                                 |                     | \$                          |  |
| Current Year Cost                                                          |                     | \$                          |  |
| Subsequent Year(s) Cost                                                    |                     | \$                          |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
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|                                                                            |                     |                             |  |
| <b>Funding Source</b>                                                      |                     |                             |  |
| <b>Funding Source Type</b> Select                                          |                     |                             |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    |                     |                             |  |
| <b><u>Division Director</u></b>                                            |                     |                             |  |
| <b><u>Accounting Manager</u></b>                                           | DANIELS, DERREK     |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                |                     |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
|                                                                            |                     |                             |  |
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|                                                                            |                     |                             |  |

## **RESOLUTION NO. 2026-0075**

A Resolution expressing opposition to Washington State initiatives IL26-001 and IL26-638, and reaffirming Spokane's values of inclusion, respect, and justice, and the City's commitment to reinforce these values.

WHEREAS, the City of Spokane has taken great steps to promote and foster inclusivity, diversity, equity and belonging and is committed to ending the spread of hate, bigotry, and harassment based on race, color, religion, national origin, ethnicity, sex, gender, gender identity and expression, sexual orientation or any other protected characteristic as defined by law; and

WHEREAS, the current political climate and its increased targeting of the LGBTQ+ community demands that contemporary Pride Month recognitions go beyond performative to make concrete commitments and take substantive action that ensures the continued affirmation and protection of our LGBTQ+ community members from all forms of homo/transphobia, including the erosion of LGBTQ+ rights; and

WHEREAS, Initiatives IL26-001 and IL26-638 will be on the ballot in Washington in November of 2026; and

WHEREAS, Initiative IL26-001 eliminates carefully crafted language in Ch. 28A.605 RCW passed by the 2025 Legislature to protect parent and student rights while making sure Washington's parent access laws are consistent with federal and state laws; and

WHEREAS, IL26-001 removes common sense school record protections for victims of child abuse; discourages students facing domestic violence, sexual abuse or bullying from seeking help from trusted school counselors; and forces teachers and school counselors to knowingly put LGBTQ+ kids in danger of violence and homelessness by outing them to abusive families; and

WHEREAS, Initiative Measure No. IL26-001 will force schools to hand over sensitive information about child abuse victims to their parents but contains inadequate safeguards in circumstances where those parents may also be abusers, and

WHEREAS, this initiative does not allow disclosure to parents who are under active criminal investigation for abuse but does not consider circumstances outside an active criminal investigation, including the complaint stage or when parents have been charged with or convicted for raping, assaulting, or otherwise harming their own child and

mandates their access to sensitive information, including private social work and school counseling records, putting kids at greater risk, and

WHEREAS, by removing record protections, IL26-001 discourages students facing domestic violence, sexual abuse or bullying, from seeking help from trusted school counselors, who would be required to release students 'confidential information, and

WHEREAS, IL26–001 would also require schools to “out” LGBTQ+ kids, and

WHEREAS, Initiative IL26-638 would require all girls wanting to participate in sports to get a statement signed by a health care provider verifying their biological sex, relying on the student’s reproductive anatomy, genetic makeup, or normal endogenously produced testosterone levels; and

WHEREAS, Initiative Measure No. IL26-638 changes the law to require medical sex certification as part of sports physicals for all girls, and bans parents from using birth certificates instead, and

WHEREAS, if passed, IL26-638 would force tens of thousands of Washington girls each year to undergo genital exams just to play sports, and

WHEREAS, currently, students stay fully clothed during sports physicals, but this could change for girls, and

WHEREAS, boys are completely exempt from the requirements of IL26-638, and consequently only girls will be subjected to the medical sex certification and genital exams, thereby further putting another barrier between girls and sports, and

WHEREAS, these initiatives are opposed by countless nurses, doctors, teachers, school counselors and domestic violence prevention experts; and

WHEREAS, residents of Spokane have expressed concerns to the Spokane City Council regarding the effects of Initiative Measure No. IL26-001 and Initiative Measure No. IL26-638, and called on the Spokane City Council to oppose them; and

WHEREAS, as set forth in SMC 01.03.030, the official motto of the City of Spokane is “In Spokane, We All Belong”; and

WHEREAS, the City of Spokane wishes to affirm its commitment to the well-being and safety of all of its community members and to ensure that they will be protected and their rights respected; and

WHEREAS, the Spokane City Council condemns groups and people with extremist views who engage in a range of hateful and discriminatory acts targeted toward the LGBTQ community; and

NOW, THEREFORE, BE IT RESOLVED, the Spokane City Council affirms that Spokane will continue to be an inclusive, respectful and just city that is proud of its mosaic of people of diverse cultures, faiths, beliefs and identities, and to celebrate both our individuality and commonality; and

BE IT FURTHER RESOLVED, the Spokane City Council affirms the basic rights of all people to live in a safe environment free from discrimination, intimidation, threats or fear, and from oppressive legislation; and

BE IT FURTHER RESOLVED the Spokane City Council hereby expresses its opposition to the passage of Initiative Measure IL26-001 and IL26-0638, concerning participation in athletics at K-12 schools, and

BE IT FURTHER RESOLVED the City Council hereby urges Spokane voters to reject the Initiative Measures, to be considered on the November 3, 2026, General Election Ballot.

Passed by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2026.

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City Clerk

Approved as to form:

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Assistant City Attorney



## **Agenda Sheet for City Council:**

**Committee:** Finance & Administration **Date:** 09/22/2026

**Committee Agenda type:** Discussion

**Council Meeting Date:** 10/14/2026

|                                                    |                                      |                                |            |
|----------------------------------------------------|--------------------------------------|--------------------------------|------------|
|                                                    |                                      | <b><u>Date Rec'd</u></b>       | 9/16/2026  |
|                                                    |                                      | <b><u>Clerk's File #</u></b>   | ORD C36951 |
|                                                    |                                      | <b><u>Cross Ref #</u></b>      |            |
|                                                    |                                      | <b><u>Project #</u></b>        |            |
| <b><u>Submitting Dept</u></b>                      | PUBLIC WORKS                         | <b><u>Bid #</u></b>            |            |
| <b><u>Contact Name/Phone</u></b>                   | MARLENE FEIST 509-625-6505           | <b><u>Requisition #</u></b>    |            |
| <b><u>Contact E-Mail</u></b>                       | MFEIST@SPOKANECITY.ORG               |                                |            |
| <b><u>Agenda Item Type</u></b>                     | First Reading Ordinance              |                                |            |
| <b><u>Council Sponsor(s)</u></b>                   | BWILKERSON KKLITZKE                  |                                |            |
| <b><u>Sponsoring at Administrators Request</u></b> | NO                                   |                                |            |
| <b><u>Lease?</u></b> NO                            | <b><u>Grant Related?</u></b> NO      | <b><u>Public Works?</u></b> NO |            |
| <b><u>Agenda Item Name</u></b>                     | WATER RATE ORDINANCE FOR 2027 & 2028 |                                |            |

### **Agenda Wording**

The City of Spokane Public Works Division has completed a cost-of-service analysis and is proposing rates for 2027 and 2028 for waster services.

### **Summary (Background)**

The Spokane City Council has utility rates for 2026. The City of Spokane Public Works Division has completed a cost-of-service analysis to evaluate the necessary rates to maintain levels of service, operations, repair, maintenance, capital investments, and financial stability for the City's Water utility. This analysis provides the proposed rates in the submitted ordinances for 2027 and 2028, which aligns with the City's biennial budget process. This ordinance will amend the following sections of the Spokane Municipal Code Chapter 13.04, including 13.04.2002; 13.04.2004; 13.04.2005; 13.04.2010; 13.04.2012; 13.04.2014; 13.04.2016; 13.04.20161; and adding a new section 13.04.2011 to chapter 13.04 of the Spokane Municipal Code.

**What impacts would the proposal have on historically excluded communities?**

Public works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

This proposal aligns with work to ensure that our utilities cover their costs to serve all the citizens consistently with the City's adopted plans and policies.

**Council Subcommittee Review**

|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b><u>Fiscal Impact</u></b>                                                |                     |                             |  |
| Approved in Current Year Budget?    N/A                                    |                     |                             |  |
| Total Cost                                                                 |                     | \$                          |  |
| Current Year Cost                                                          |                     | \$                          |  |
| Subsequent Year(s) Cost                                                    |                     | \$                          |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
|                                                                            |                     |                             |  |
| <b>Funding Source</b>                                                      |                     | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                     | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | FEIST, MARLENE      |                             |  |
| <b><u>Division Director</u></b>                                            | FEIST, MARLENE      |                             |  |
| <b><u>Accounting Manager</u></b>                                           | ALBIN-MOORE, ANGELA |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
| mfeist@spokanecity.org                                                     |                     | caveryt@spokanecity.org     |  |
| eschoedel@spokanecity.org                                                  |                     | rhulvey@spokanecity.org     |  |
| mmarroquin@spokanecity.org                                                 |                     | aalbinmoore@spokanecity.org |  |
|                                                                            |                     |                             |  |
|                                                                            |                     |                             |  |

## ORDINANCE NO.C36951

AN ORDINANCE relating to the water annual rates for public utilities and services, to chapter 13.04 of the Spokane Municipal Code; and setting an effective date.

WHEREAS, the City is updating and amending SMC sections 13.04.2002; 13.04.2004; 13.04.2005; 13.04.2010; 13.04.2012; 13.04.2014; 13.04.2016; 13.04.20161; and adding a new section 13.04.2011 to chapter 13.04 of the Spokane Municipal Code.

City of Spokane does ordain:

Section 1 That SMC section 13.04.2002 is amended to read as follows:

### Section 13.04.2002 City Residence Rates

#### A. Single-family Residence – Basic Charge.

1. Within the City limits, the basic monthly service charge for each single-family residence where the water is being used or water is available to the property shall be:

a.

|                      |                |                |
|----------------------|----------------|----------------|
| <del>((2026))</del>  | <u>2027</u>    | <u>2028</u>    |
| <del>((20.07))</del> | <u>\$20.77</u> | <u>\$21.50</u> |

- b. Unless otherwise provided, for two or more single-family residences on one meter, they will be addressed under section 13.04.2005.

- c. Rates apply beginning the day the meter is installed.

2. For purposes of this chapter, a “single-family residence” or “equivalent residential unit” designation applies to each self-contained, stand-alone living unit with the following:

- a. kitchen or cooking area room, which must include a sink;
- b. bathroom, which must include a toilet, bathtub, and sink or a toilet, shower, and sink.
- c. a separate entrance that does not require residents to co-mingle.

#### B. Consumption Charge.

The following consumption charge rate schedule is adopted to encourage water conservation and promote environmental quality. Within the City limits, for each



one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption charges:

| Monthly Water Usage Tiers<br>(in cubic feet) | Rate<br>Per Hundred Cubic Feet |                 |                 |
|----------------------------------------------|--------------------------------|-----------------|-----------------|
|                                              | <del>((2026))</del>            | <u>2027</u>     | <u>2028</u>     |
| Zero up to 600                               | <del>(((\$0.3775))</del>       | <u>\$0.3907</u> | <u>\$0.4044</u> |
| Greater than 600 up to 1,200                 | <del>(((\$0.7988))</del>       | <u>\$0.8268</u> | <u>\$0.8557</u> |
| Greater than 1,200 up to 2,500               | <del>(((\$1.0746))</del>       | <u>\$1.1122</u> | <u>\$1.1511</u> |
| Greater than 2,500 up to 4,500               | <del>(((\$1.6989))</del>       | <u>\$1.7584</u> | <u>\$1.8199</u> |
| Greater than 4,500                           | <del>(((\$2.4436))</del>       | <u>\$2.5291</u> | <u>\$2.6176</u> |

C. No vacancy allowance will be made.

D. Family daycare homes shall be billed at the single-family rate. For purposes of this provision, "family daycare homes" shall mean a daycare facility:

1. furnishing care, supervision, and guidance for persons twelve years of age or younger for more than four but less than twenty-four hours in a day;
2. licensed as such by the Washington State Department of Social and Health Services; and;
3. which regularly provides such care during part of a twenty-four hour day for no more than twelve children in the dwelling of the person(s) in charge.

E. Capital Charge.

In addition to the basic charge and consumption charge, there shall be a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 2 That SMC section 13.04.2004 is amended to read as follows:

### **Section 13.04.2004 City Commercial and Industrial Rates**

- A. These charges apply to commercial and industrial customers and to all other customer premises not specifically identified on City utilities billing records as single-family residences, Parks and Schools, or PUDs. The charges are for service inside the city limits of the City of Spokane.

1. Size of Service / Meter Charge Per Month.

| Size of Service   | Meter Charge Per Month    |                 |                 |
|-------------------|---------------------------|-----------------|-----------------|
|                   | <del>((2026))</del>       | <u>2027</u>     | <u>2028</u>     |
| 1 inch or smaller | <del>(( \$22.44 ))</del>  | <u>\$23.23</u>  | <u>\$24.04</u>  |
| 1 ½ inch          | <del>(( \$36.59 ))</del>  | <u>\$37.87</u>  | <u>\$39.20</u>  |
| 2 inch            | <del>(( \$51.86 ))</del>  | <u>\$53.68</u>  | <u>\$55.56</u>  |
| 3 inch            | <del>(( \$83.06 ))</del>  | <u>\$85.97</u>  | <u>\$88.98</u>  |
| 4 inch            | <del>(( \$114.39 ))</del> | <u>\$118.39</u> | <u>\$122.53</u> |
| 6 inch            | <del>(( \$161.62 ))</del> | <u>\$167.48</u> | <u>\$173.34</u> |
| 8 inch            | <del>(( \$331.54 ))</del> | <u>\$343.14</u> | <u>\$355.15</u> |
| 10 inch           | <del>(( \$484.17 ))</del> | <u>\$501.12</u> | <u>\$518.66</u> |

B. Consumption.

~~((The following))~~ A seasonal rate schedule is adopted to encourage water conservation and promote environmental quality. ~~((Commercial rates are charged based on the total consumption relative to the tier the total falls into))~~ The summer rate is for metered use from June 1<sup>st</sup> through September 30<sup>th</sup>, and the winter rate is for the remainder of the year. For each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following monthly consumption charges:

1. Monthly Water Use / Charge Rate Per Hundred Cubic Feet.

~~((a. Zero cubic feet to six hundred cubic feet per month))~~

| Monthly Water Usage Tier<br>(in cubic feet)                           | Rate<br>Per Hundred Cubic Feet |             |             |
|-----------------------------------------------------------------------|--------------------------------|-------------|-------------|
|                                                                       | <del>((2026))</del>            | <u>2027</u> | <u>2028</u> |
| <del>((Zero up to 600<br/>(Charge for all use: zero up to 600.)</del> | <del>(( \$0.4191 ))</del>      |             |             |
| <del>Greater than 600 up to 1,000</del>                               | <del>(( \$0.8696 ))</del>      |             |             |

|                                                                   |               |                 |                 |
|-------------------------------------------------------------------|---------------|-----------------|-----------------|
| (Charge for all use: zero up to 1,000.)                           |               |                 |                 |
| Greater than 1,000<br>(Charge for all use: zero to amount used.)) | (((\$1.2580)) |                 |                 |
| Winter rate                                                       |               | <u>\$1.0125</u> | <u>\$1.0479</u> |
| Summer rate                                                       |               | <u>\$1.5187</u> | <u>\$1.5719</u> |

C. Capital Charge.

In addition to the meter charge and consumption rate, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 3 That SMC section 13.04.2005 is amended to read as follows:

**Section 13.04.2005 City Planned Unit Developments (PUD)**

A. Basic Charge.

In general, a planned unit development (PUD) designation is one approved in accord with applicable PUD development standards and served by a master water meter. However, if a dwelling unit would otherwise be included within a PUD designation but has its own individual City water meter, it will be billed as a single-family residence under SMC 13.04.2002 or other applicable rate section. Questions of applicability are determined by the Water Director. [Cross Reference: SMC 17A.020.160(X)]

B. Consumption.

For billing water consumption, the PUD will be charged the same as a single-family residence within the City limits except the PUD's total consumption will be calculated by multiplying the number of residential units by the maximum amount on each tier to get a new maximum usage allotted for each tier (for example, tier 1 is 0-600cf, a PUD of 12 homes would get 7200cf at tier 1 for purposes of applying the rate steps defined in SMC 13.04.2002(B).

C. Size of Service / Meter Charge Per Month.

| Size of Service   | Meter Charge Per Month |                |                |
|-------------------|------------------------|----------------|----------------|
|                   | ((2026))               | <u>2027</u>    | <u>2028</u>    |
| 1 inch or smaller | (((\$22.44))           | <u>\$23.23</u> | <u>\$24.04</u> |
| 1 ½ inch          | (((\$36.59))           | <u>\$37.87</u> | <u>\$39.20</u> |
| 2 inch            | (((\$51.86))           | <u>\$53.68</u> | <u>\$55.56</u> |

|         |                          |                 |                 |
|---------|--------------------------|-----------------|-----------------|
| 3 inch  | <del>(((\$83.06))</del>  | <u>\$85.97</u>  | <u>\$88.98</u>  |
| 4 inch  | <del>(((\$114.39))</del> | <u>\$118.39</u> | <u>\$122.53</u> |
| 6 inch  | <del>(((\$161.82))</del> | <u>\$167.48</u> | <u>\$173.34</u> |
| 8 inch  | <del>(((\$331.55))</del> | <u>\$343.14</u> | <u>\$355.16</u> |
| 10 inch | <del>(((\$484.17))</del> | <u>\$501.12</u> | <u>\$518.66</u> |

#### D. Capital Charge.

In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 4 That SMC section 13.04.2010 is amended to read as follows:

### Section 13.04.2010 Water for Private Fire Protection

- A. For inside the City of Spokane metered and unmetered connection on the City's water mains supplying hydrants, standpipes, or automatic sprinklers for private fire protection to the premises, charges will be made in accord with the following charges:

| Size of Service   | Meter Charge Per Month  |                |                |
|-------------------|-------------------------|----------------|----------------|
|                   | <del>((2026))</del>     | <u>2027</u>    | <u>2028</u>    |
| 3 inch or smaller | <del>(((\$23.75))</del> | <u>\$24.58</u> | <u>\$25.44</u> |
| 4 inch            | <del>(((\$33.53))</del> | <u>\$34.70</u> | <u>\$35.91</u> |
| 6 inch            | <del>(((\$46.59))</del> | <u>\$48.22</u> | <u>\$49.91</u> |
| 8 inch            | <del>(((\$56.37))</del> | <u>\$58.34</u> | <u>\$60.38</u> |
| 10 inch           | <del>(((\$67.41))</del> | <u>\$69.77</u> | <u>\$72.21</u> |

1. Charge Rate Per Cubic Foot. ~~((The following))~~ A seasonal consumption rate schedule is adopted to encourage water conservation and promote environmental quality. The summer rate is for metered use from June 1<sup>st</sup> through September 30<sup>th</sup>, and the winter rate is for the remainder of the year.

Inside the City limits, for each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption charges:

| Monthly Water Usage<br>(in cubic feet) | Rate<br>Per Hundred Cubic Feet |             |             |
|----------------------------------------|--------------------------------|-------------|-------------|
|                                        | <del>((2026))</del>            | <u>2027</u> | <u>2028</u> |
| <del>((Zero up to 600</del>            | <del>(((\$0.4194))</del>       |             |             |

|                                                                         |               |                 |                 |
|-------------------------------------------------------------------------|---------------|-----------------|-----------------|
| (Charge for all use: zero up to 600.)                                   |               |                 |                 |
| Greater than 600 up to 1,000<br>(Charge for all use: zero up to 1,000.) | (((\$0.8696)) |                 |                 |
| Greater than 1,000<br>(Charge for all use: zero to amount used.))       | (((\$1.2580)) |                 |                 |
| <u>Winter rate</u>                                                      |               | <u>\$1.0125</u> | <u>\$1.0479</u> |
| <u>Summer rate</u>                                                      |               | <u>\$1.5187</u> | <u>\$1.5719</u> |

- B. For outside the City of Spokane metered and unmetered connection on the City's water mains supplying hydrants, standpipes, or automatic sprinklers for private fire protection to the premises, charges will be made in accord with the following:

((1. ~~Size of Connection / Service Charge per Month.~~))

| Size of Service   | Meter Charge Per Month |                 |                 |
|-------------------|------------------------|-----------------|-----------------|
|                   | ((2026))               | <u>2027</u>     | <u>2028</u>     |
| 3 inch or smaller | (((\$35.62))           | <u>\$36.87</u>  | <u>\$38.16</u>  |
| 4 inch            | (((\$50.28))           | <u>\$52.04</u>  | <u>\$53.86</u>  |
| 6 inch            | (((\$69.88))           | <u>\$72.33</u>  | <u>\$74.86</u>  |
| 8 inch            | (((\$84.54))           | <u>\$87.49</u>  | <u>\$90.55</u>  |
| 10 inch           | (((\$101.12))          | <u>\$104.66</u> | <u>\$108.32</u> |

1. Charge Rate Per Cubic Foot. A seasonal consumption rate schedule is adopted to encourage water conservation and promote environmental quality. The summer rate is for metered use from June 1<sup>st</sup> through September 30<sup>th</sup>, and the winter rate is for the remainder of the year

Outside the City limits, for each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption charges:

| ((Monthly Water Usage (in cubic feet))) <u>Seasonal Rate</u> | Rate Per Hundred Cubic Feet |                 |                 |
|--------------------------------------------------------------|-----------------------------|-----------------|-----------------|
|                                                              |                             | <u>2027</u>     | <u>2028</u>     |
| <u>Winter rate</u>                                           |                             | <u>\$1.506</u>  | <u>\$1.5587</u> |
| <u>Summer rate</u>                                           |                             | <u>\$2.2589</u> | <u>\$2.338</u>  |

Section 5 That there is adopted a new section 13.04.2011 to chapter 13.04 SMC to read as follows:

**Section 13.04.2011 Parks and Schools Rates**

A. The following rates apply to City-owned parks and K-12 school customers located within the City limits. Questions of applicability are determined by the Water Director.

1. Monthly basic meter charges for Inside City customers are established in 13.04.2004(A)(1).
2. Consumption charges for Inside City customers, for each one hundred cubic feet or major fraction (approximately seven hundred fifty gallons) of water used, shall be the following:

| <u>2027</u>     | <u>2028</u>    |
|-----------------|----------------|
| <u>\$1.3014</u> | <u>\$1.347</u> |

3. Capital Charge. In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

B. The following rates apply to City-owned parks and K-12 school customers located outside the City limits. Questions of applicability are determined by the Water Director.

1. Monthly basic meter charges for Outside City customers are established in 13.04.2016(B).
2. Consumption charges for Outside City customers, for each one hundred cubic feet or major fraction (approximately seven hundred fifty gallons) of water used, shall be the following:

| <u>2027</u>     | <u>2028</u>     |
|-----------------|-----------------|
| <u>\$1.9512</u> | <u>\$2.0195</u> |

3. Capital Charge. In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 6 That SMC section 13.04.2012 is amended to read as follows:

## Section 13.04.2012 Outside City Residence Rates and Charges

### A. Basic Charge: Single-family Residence.

1. Outside the City, for each single-family residence, the monthly service charge where the water is used or reflected in the records of the City of Spokane utilities billings office shall be:

|                               |                |                |
|-------------------------------|----------------|----------------|
| <del>((2026))</del>           | <u>2027</u>    | <u>2028</u>    |
| <del>((<u>\$30.14</u>))</del> | <u>\$31.16</u> | <u>\$32.25</u> |

2. Unless otherwise provided, for two or more single-family residences on one meter, they will be addressed under multifamily.

### B. Consumption.

The following rate schedule is adopted to encourage water conservation and promote environmental quality. Outside the City limits, for each one hundred cubic feet or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption rates:

| Monthly Water Usage<br>(in cubic feet) | Rate<br>Per Hundred Cubic Feet |                 |                 |
|----------------------------------------|--------------------------------|-----------------|-----------------|
|                                        | <del>((2026))</del>            | <u>2027</u>     | <u>2028</u>     |
| Zero up to 600                         | <del>((<u>\$0.5663</u>))</del> | <u>\$0.5861</u> | <u>\$0.6066</u> |
| Greater than 600 up to 1,200           | <del>((<u>\$1.1983</u>))</del> | <u>\$1.2402</u> | <u>\$1.2836</u> |
| Greater than 1,200 up to 2,500         | <del>((<u>\$1.6119</u>))</del> | <u>\$1.6683</u> | <u>\$1.7267</u> |
| Greater than 2,500 up to 4,500         | <del>((<u>\$2.5483</u>))</del> | <u>\$2.6375</u> | <u>\$2.7298</u> |
| Greater than 4,500                     | <del>((<u>\$3.6656</u>))</del> | <u>\$3.7939</u> | <u>\$3.9267</u> |

### C. No vacancy allowance.

### D. Family daycare homes shall be billed at the single-family rate. For purposes of this provision, "family daycare homes" shall mean a day care facility:

1. furnishing care, supervision, and guidance for persons twelve years of age or younger for more than four but less than twenty-four hours in a day;
2. licensed as such by the Washington State Department of Social and Health Services; and

3. which regularly provides such care during part of a twenty-four hour day for no more than twelve children in the dwelling of the person(s) in charge.

E. Capital Charge.

In addition to the basic charge and consumption charge, there shall be a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 7 That SMC section 13.04.2014 is amended to read as follows:

**Section 13.04.2014 Outside City Rate to Other Purveyors**

- A. The rate to other purveyors for standby and/or emergency water service and use outside the City's service area shall be at the following rate per one hundred cubic feet of water used plus outside City commercial monthly service rate, unless modified by separate agreement:

| <del>((2026))</del>      | <u>2027</u>     | <u>2028</u>     |
|--------------------------|-----------------|-----------------|
| <del>(((\$1.5694))</del> | <u>\$1.6244</u> | <u>\$1.6813</u> |

1. Operations and Maintenance Capital Charge for Standby and/or Emergency Water Service.

In addition to the standby/emergency water charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500 - Water Service Only Commercial User – Minimum Capital Charge – Outside City (includes first twenty-eight units) and Water Service Only Commercial User – Outside City – capital consumption charges. For continuous users, they shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500 - Water Service Only Other purveyor- continuous supplemental water user-outside-capital consumption charge (Per hundred cubic feet).

Section 8 That SMC section 13.04.2015 is amended to read as follows:

**Section 13.04.2015 Outside City Planned Unit Developments (PUD)**

- A. Basic Charge.

In general, a planned unit development (PUD) designation is one approved in accord with applicable PUD development standards and served by a master water meter. However, if a dwelling unit would otherwise be included within a PUD designation but has its own individual city water meter, it will be billed as a single-family residence under SMC 13.04.2012 or other applicable rate section.



Questions of applicability are determined by the director. [Cross Reference: [SMC 17A.020.160\(T\)](#)]

**B. Consumption.**

For billing water consumption, the outside city PUD basic charge will be charged the same as a single-family residence outside the City limits except the PUD's total consumption will be divided by the total number of dwelling units to determine the per-dwelling consumption for purposes of applying the rate steps defined in SMC 13.04.2012(B).

**C. Size of Service / Meter Charge Per Month.**

| Size of Service   | Meter Charge Per Month   |                 |                 |
|-------------------|--------------------------|-----------------|-----------------|
|                   | <del>((2026))</del>      | <u>2027</u>     | <u>2028</u>     |
| 1 inch or smaller | <del>(((\$43.45))</del>  | <u>\$44.97</u>  | <u>\$46.54</u>  |
| 1 ½ inch          | <del>(((\$64.68))</del>  | <u>\$66.94</u>  | <u>\$69.28</u>  |
| 2 inch            | <del>(((\$87.59))</del>  | <u>\$90.66</u>  | <u>\$93.83</u>  |
| 3 inch            | <del>(((\$134.38))</del> | <u>\$138.98</u> | <u>\$143.84</u> |
| 4 inch            | <del>(((\$181.39))</del> | <u>\$187.74</u> | <u>\$194.31</u> |
| 6 inch            | <del>(((\$252.52))</del> | <u>\$261.36</u> | <u>\$270.51</u> |
| 8 inch            | <del>(((\$507.26))</del> | <u>\$525.01</u> | <u>\$543.39</u> |
| 10 inch           | <del>(((\$736.07))</del> | <u>\$761.83</u> | <u>\$788.49</u> |

**D. Capital Charge.**

In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 9 That SMC section 13.04.2016 is amended to read as follows:

**Section 13.04.2016 Outside City Commercial and Industrial Rates**

A. These rates apply to commercial and industrial customers and to all other customer premises not specifically identified as single-family residences, Parks and Schools, or PUDs. The rates are for service outside the city limits of the City of Spokane.

**B. Size of Service / Service Charge Per Month.**

| Size of Service | Meter Charge Per Month |             |             |
|-----------------|------------------------|-------------|-------------|
|                 | <del>((2026))</del>    | <u>2027</u> | <u>2028</u> |

|                   |                          |                 |                 |
|-------------------|--------------------------|-----------------|-----------------|
| 1 inch or smaller | <del>(((\$43.45))</del>  | <u>\$44.97</u>  | <u>\$46.54</u>  |
| 1 ½ inch          | <del>(((\$64.68))</del>  | <u>\$66.94</u>  | <u>\$69.28</u>  |
| 2 inch            | <del>(((\$87.59))</del>  | <u>\$90.66</u>  | <u>\$93.83</u>  |
| 3 inch            | <del>(((\$134.38))</del> | <u>\$138.98</u> | <u>\$143.84</u> |
| 4 inch            | <del>(((\$181.39))</del> | <u>\$187.74</u> | <u>\$194.31</u> |
| 6 inch            | <del>(((\$252.52))</del> | <u>\$261.36</u> | <u>\$270.51</u> |
| 8 inch            | <del>(((\$507.26))</del> | <u>\$525.01</u> | <u>\$543.39</u> |
| 10 inch           | <del>(((\$736.07))</del> | <u>\$761.83</u> | <u>\$788.49</u> |

- C. ~~((The following))~~ A seasonal rate schedule is adopted to encourage water conservation and promote environmental quality. The summer rate is for metered use from June 1<sup>st</sup> through September 30<sup>th</sup>, and the winter rate is for the remainder of the year.

Outside the City limits, for each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption charges:

| <del>((Monthly Water Usage<br/>(in cubic feet)))</del> <u>Seasonal<br/>rate</u>          | Rate<br>Per Hundred Cubic Feet |                 |                 |
|------------------------------------------------------------------------------------------|--------------------------------|-----------------|-----------------|
|                                                                                          | <del>((2026))</del>            | <u>2027</u>     | <u>2028</u>     |
| <del>((Zero up to 600 (Charge<br/>for all use: zero up to<br/>600-))</del>               | <del>(((\$0.6285))</del>       |                 |                 |
| <del>Greater than 600 up to<br/>1,000 (Charge for all use:<br/>zero up to 1,000-))</del> | <del>(((\$1.3048))</del>       |                 |                 |
| <del>Greater than 1,000<br/>(Charge for all use: zero<br/>to amount used-)))</del>       | <del>(((\$1.8870))</del>       |                 |                 |
| <u>Winter rate</u>                                                                       |                                | <u>\$1.506</u>  | <u>\$1.5587</u> |
| <u>Summer rate</u>                                                                       |                                | <u>\$2.2589</u> | <u>\$2.338</u>  |

#### D. Capital Charge.

In addition to the size of service/service charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 10 That SMC section 13.04.20161 is amended to read as follows:

## Section 13.04.20161 PDA Water Rates

- A. These rates apply to residential customers located within a designated and approved Public Development Authority (PDA).

1. Basic Charge – Residential Customer:

| <del>((2026))</del>           | <u>2027</u>    | <u>2028</u>    |
|-------------------------------|----------------|----------------|
| <del>((<u>\$20.07</u>))</del> | <u>\$20.77</u> | <u>\$21.50</u> |

2. Consumption Charge – Residential Customer.

The following consumption charge rate schedule is adopted to encourage water conservation and promote environmental quality. Within the PDA boundaries, for each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption charges:

| Monthly Water Usage<br>(in cubic feet) | Rate<br>Per Hundred Cubic Feet |                 |                 |
|----------------------------------------|--------------------------------|-----------------|-----------------|
|                                        | <del>((2026))</del>            | <u>2027</u>     | <u>2028</u>     |
| Zero up to 600                         | <del>((<u>\$0.3775</u>))</del> | <u>\$0.3907</u> | <u>\$0.4044</u> |
| Greater than 600 up to 1,200           | <del>((<u>\$0.7988</u>))</del> | <u>\$0.8268</u> | <u>\$0.8557</u> |
| Greater than 1,200 up to 2,500         | <del>((<u>\$1.0746</u>))</del> | <u>\$1.1122</u> | <u>\$1.1511</u> |
| Greater than 2,500 up to 4,500         | <del>((<u>\$1.6989</u>))</del> | <u>\$1.7584</u> | <u>\$1.8199</u> |
| Greater than 4,500                     | <del>((<u>\$2.4436</u>))</del> | <u>\$2.5291</u> | <u>\$2.6176</u> |

- B. These rates apply to commercial customers located within a designated and approved Public Development Authority (PDA).

1. Size of Service / Meter Charge Per Month.

| Size of Service   | Meter Charge Per Month        |                |                |
|-------------------|-------------------------------|----------------|----------------|
|                   | <del>((2026))</del>           | <u>2027</u>    | <u>2028</u>    |
| 1 inch or smaller | <del>((<u>\$22.44</u>))</del> | <u>\$23.23</u> | <u>\$24.04</u> |
| 1 ½ inch          | <del>((<u>\$36.59</u>))</del> | <u>\$37.87</u> | <u>\$39.20</u> |
| 2 inch            | <del>((<u>\$51.86</u>))</del> | <u>\$53.68</u> | <u>\$55.56</u> |

|         |                          |                 |                 |
|---------|--------------------------|-----------------|-----------------|
| 3 inch  | <del>(((\$83.06))</del>  | <u>\$85.97</u>  | <u>\$88.98</u>  |
| 4 inch  | <del>(((\$114.39))</del> | <u>\$118.39</u> | <u>\$122.53</u> |
| 6 inch  | <del>(((\$161.82))</del> | <u>\$167.48</u> | <u>\$173.34</u> |
| 8 inch  | <del>(((\$331.54))</del> | <u>\$343.14</u> | <u>\$355.15</u> |
| 10 inch | <del>(((\$484.17))</del> | <u>\$501.12</u> | <u>\$518.66</u> |

## 2. Commercial Consumption.

The following rate schedule is adopted to encourage water conservation and promote environmental quality. For each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following monthly consumption charges:

| <del>((PDA — Monthly — Water Usage (in cubic feet)))</del> <u>Seasonal rate</u> | Rate<br>Per Hundred Cubic Feet |                 |                 |
|---------------------------------------------------------------------------------|--------------------------------|-----------------|-----------------|
|                                                                                 | <del>((2026))</del>            | <u>2027</u>     | <u>2028</u>     |
| <del>((Zero up to 600 (Charge for all use: zero up to 600.)</del>               | <del>(((\$0.4191))</del>       |                 |                 |
| <del>Greater than 600 up to 1,000 (Charge for all use: zero up to 1,000.)</del> | <del>(((\$0.8696))</del>       |                 |                 |
| <del>Greater than 1,000 (Charge for all use: zero to amount used.))</del>       | <del>(((\$1.2581))</del>       |                 |                 |
| <u>Winter rate</u>                                                              |                                | <u>\$1.0125</u> | <u>\$1.0479</u> |
| <u>Summer rate</u>                                                              |                                | <u>\$1.5187</u> | <u>\$1.5719</u> |

~~((3))~~ C. Capital Charge. In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 11: Effective Date. This ordinance shall take effect and be in force on January 1, 2027.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistance City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date



## **Agenda Sheet for City Council:**

**Committee:** Finance & Administration **Date:** 09/22/2026

**Committee Agenda type:** Discussion

**Council Meeting Date:** 10/14/2026

|                                                    |                                                      |                                |            |
|----------------------------------------------------|------------------------------------------------------|--------------------------------|------------|
|                                                    |                                                      | <b><u>Date Rec'd</u></b>       | 9/16/2026  |
|                                                    |                                                      | <b><u>Clerk's File #</u></b>   | ORD C36952 |
|                                                    |                                                      | <b><u>Cross Ref #</u></b>      |            |
|                                                    |                                                      | <b><u>Project #</u></b>        |            |
| <b><u>Submitting Dept</u></b>                      | PUBLIC WORKS                                         | <b><u>Bid #</u></b>            |            |
| <b><u>Contact Name/Phone</u></b>                   | MARLENE FEIST 509-625-6505                           | <b><u>Requisition #</u></b>    |            |
| <b><u>Contact E-Mail</u></b>                       | MFEIST@SPOKANECITY.ORG                               |                                |            |
| <b><u>Agenda Item Type</u></b>                     | First Reading Ordinance                              |                                |            |
| <b><u>Council Sponsor(s)</u></b>                   | BWILKERSON KKLITZKE                                  |                                |            |
| <b><u>Sponsoring at Administrators Request</u></b> | NO                                                   |                                |            |
| <b><u>Lease?</u></b> NO                            | <b><u>Grant Related?</u></b> NO                      | <b><u>Public Works?</u></b> NO |            |
| <b><u>Agenda Item Name</u></b>                     | WASTEWATER/STORMWATER RATE ORDINANCE FOR 2027 & 2028 |                                |            |

### **Agenda Wording**

The City of Spokane Public Works Division has completed a cost-of-service analysis and is proposing rates for 2027 and 2028 for wastewater and stormwater services.

### **Summary (Background)**

The Spokane City Council has utility rates for 2026. The City of Spokane Public Works Division has completed a cost-of-service analysis to evaluate the necessary rates to maintain levels of service, operations, repair, maintenance, capital investments, and financial stability for the City's wastewater and stormwater utility. This analysis provides the proposed rates in the submitted ordinances for 2027 and 2028, which aligns with the City's biennial budget process. This ordinance will amend the following sections of the Spokane Municipal Code Chapter 13.03, including 13.03.1004; 13.03.1008; 13.03.1010; 13.03.1011; 13.03.1012; 13.03.1018; 13.03.1020; 13.03.1022 to chapter 13.03 of the Spokane Municipal Code.

**What impacts would the proposal have on historically excluded communities?**

Public works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

This proposal aligns with work to ensure that our utilities cover their costs to serve all the citizens consistently with the City's adopted plans and policies.

**Council Subcommittee Review**

|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b><u>Fiscal Impact</u></b>                                                |                     |                             |  |
| Approved in Current Year Budget?    N/A                                    |                     |                             |  |
| Total Cost                                                                 |                     | \$                          |  |
| Current Year Cost                                                          |                     | \$                          |  |
| Subsequent Year(s) Cost                                                    |                     | \$                          |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
|                                                                            |                     |                             |  |
| <b>Funding Source</b>                                                      |                     | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                     | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | FEIST, MARLENE      |                             |  |
| <b><u>Division Director</u></b>                                            | FEIST, MARLENE      |                             |  |
| <b><u>Accounting Manager</u></b>                                           | ALBIN-MOORE, ANGELA |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
| mfeist@spokanecity.org                                                     |                     | caveryt@spokanecity.org     |  |
| eschoedel@spokanecity.org                                                  |                     | rhulvey@spokanecity.org     |  |
| mmarroquin@spokanecity.org                                                 |                     | aalbinmoore@spokanecity.org |  |
|                                                                            |                     |                             |  |
|                                                                            |                     |                             |  |



## ORDINANCE NO. ORD C36952

AN ORDINANCE relating to the annual rates for sewer services, to chapter 13.03 of the Spokane Municipal Code; and setting an effective date.

WHEREAS, the City is updating and amending SMC sections 13.03.1004; 13.03.1008; 13.03.1010; 13.03.1011; 13.03.1012; 13.03.1018; 13.03.1020; 13.03.1022 to chapter 13.03 of the Spokane Municipal Code.

City of Spokane does ordain:

Section 1 That SMC section 13.03.1004 is amended to read as follows:

### **Section 13.03.1004 Domestic Service Charge – Monthly Amount**

The City's domestic service charge is reflected in this section.

| Domestic Service Charge                | Monthly Amount          |               |               |
|----------------------------------------|-------------------------|---------------|---------------|
|                                        | <del>((2026))</del>     | <u>2027</u>   | <u>2028</u>   |
| <del>((Domestic service charge))</del> | <del>(((\$30.49))</del> |               |               |
| Cost per RV dump connection            | <del>(((\$7.44))</del>  | <u>\$7.70</u> | <u>\$7.97</u> |

Section 2 That SMC section 13.03.1008 is amended to read as follows:

### **Section 13.03.1008 Domestic and Commercial User Charges Inside City – Monthly Amount**

This section lists the City's monthly domestic and commercial user and other monthly charges for customers located inside the City. The Domestic and Commercial User Charge is the monthly amount charged to all properties connected to the sewer system and to those properties for which the established connection deadline has passed.

A. Domestic User Charge (single-family residence or equivalent residential unit).

| Domestic User Charge - Inside City | Monthly Amount          |                |                |
|------------------------------------|-------------------------|----------------|----------------|
|                                    | <del>((2026))</del>     | <u>2027</u>    | <u>2028</u>    |
| Domestic charge                    | <del>(((\$39.79))</del> | <u>\$41.19</u> | <u>\$42.63</u> |
| General stormwater charge          | <del>(((\$5.60))</del>  | <u>\$5.80</u>  | <u>\$6.00</u>  |

|                                                           |                          |                |                |
|-----------------------------------------------------------|--------------------------|----------------|----------------|
| Cost for additional apartment                             | (( <del>\$35.77</del> )) | <u>\$33.09</u> | <u>\$30.17</u> |
| Cost for micro housing unit                               | (( <del>\$21.46</del> )) | <u>\$19.85</u> | <u>\$18.10</u> |
| General stormwater charge per unit for four units or Less | (( <del>\$4.79</del> ))  | <u>\$4.96</u>  | <u>\$5.13</u>  |
| General stormwater charge per unit for over four units    | (( <del>\$3.85</del> ))  | <u>\$3.98</u>  | <u>\$4.12</u>  |

# 1. Capital Rates.

In addition to the Domestic User charge there shall be charged a capital charge for all accounts as established and provided for in [SMC 13.035.500](#).

## B. Commercial Basic Service and User Charge.

The commercial basic service charge shall be assessed based on the size of each customer's applicable water meter(s). Applicable water meters are those that contribute to discharges to the sewer system, including domestic meters and combination domestic / fire meters.

| Commercial <u>Basic Service and</u><br><u>User Charges - Inside City</u>                    | Monthly Amount |                 |                 |
|---------------------------------------------------------------------------------------------|----------------|-----------------|-----------------|
|                                                                                             | ((2026))       | <u>2027</u>     | <u>2028</u>     |
| <u>Basic Service charges based on water meter size. Normal / domestic meters.</u>           |                |                 |                 |
| <u>1 inch or smaller</u>                                                                    |                | <u>\$41.19</u>  | <u>\$42.63</u>  |
| <u>1 ½ inch</u>                                                                             |                | <u>\$67.16</u>  | <u>\$69.51</u>  |
| <u>2 inch</u>                                                                               |                | <u>\$95.19</u>  | <u>\$98.52</u>  |
| <u>3 inch</u>                                                                               |                | <u>\$152.45</u> | <u>\$157.79</u> |
| <u>4 inch</u>                                                                               |                | <u>\$209.95</u> | <u>\$217.31</u> |
| <u>6 inch</u>                                                                               |                | <u>\$296.64</u> | <u>\$307.03</u> |
| <u>8 inch</u>                                                                               |                | <u>\$608.52</u> | <u>\$629.83</u> |
| <u>10 inch</u>                                                                              |                | <u>\$888.66</u> | <u>\$919.78</u> |
| <u>Basic Service charges based on water meter size. Combination domestic / fire meters.</u> |                |                 |                 |
| <u>1 inch or smaller</u>                                                                    |                | <u>\$41.19</u>  | <u>\$42.63</u>  |
| <u>1 ½ inch</u>                                                                             |                | <u>\$67.16</u>  | <u>\$69.51</u>  |

|                                                                                                           |                            |                 |                 |
|-----------------------------------------------------------------------------------------------------------|----------------------------|-----------------|-----------------|
| 2 inch or larger                                                                                          |                            | <u>\$95.19</u>  | <u>\$98.52</u>  |
| Commercial user charge                                                                                    |                            |                 |                 |
| Per hundred cubic feet                                                                                    | <del>(((\$2.10))</del>     | <u>\$2.44</u>   | <u>\$3.23</u>   |
| General stormwater charge                                                                                 |                            |                 |                 |
| <del>((Per impervious acre per year))</del>                                                               | <del>(((\$1,343.34))</del> |                 |                 |
| Per one-one hundredth impervious acre per month. (See RCW 35.67.020; RCW 35.92.020)                       | <del>(((\$1.12))</del>     | <u>\$1.16</u>   | <u>\$1.20</u>   |
| <del>((Combined Sewer Overflow (CSO) Stormwater user surcharge (per acre or equivalent thereof)))</del>   | <del>(((\$97.88))</del>    |                 |                 |
| Combined Sewer Overflow (CSO) Stormwater user surcharge (per one-one hundredth impervious acre per month) |                            | <u>\$1.01</u>   | <u>\$1.05</u>   |
| Process/Seepage user charge                                                                               |                            |                 |                 |
| Per hundred cubic feet                                                                                    | <del>(((\$0.6235))</del>   | <u>\$0.6453</u> | <u>\$0.6679</u> |

#### 1. Capital Rates.

In addition to the Commercial User charge there shall be charged a capital charge for all accounts as established and provided for in [SMC 13.035.500](#).

Section 3 That SMC section 13.03.1010 is amended to read as follows:

#### **Section 13.03.1010 Domestic and Commercial User Charges – Outside City Customer – Monthly Amount**

This section lists the City's monthly domestic and commercial user charges and other monthly charges for Outside City customers. The Domestic and Commercial User Charge is the monthly amount charged to all properties connected to the sewer system and to those properties for which the established connection deadline has passed.

##### A. Outside-City Domestic User Charge (single-family residence or equivalent residential unit).

| Domestic User Charge - Outside City Customers | Monthly Amount          |                |                |
|-----------------------------------------------|-------------------------|----------------|----------------|
|                                               | <del>((2026))</del>     | <u>2027</u>    | <u>2028</u>    |
| Domestic charge                               | <del>(((\$69.63))</del> | <u>\$69.63</u> | <u>\$69.63</u> |

|                               |                         |                |                |
|-------------------------------|-------------------------|----------------|----------------|
| Cost for additional apartment | <del>(((\$62.59))</del> | <u>\$56.08</u> | <u>\$49.63</u> |
| Cost for micro housing unit   | <del>(((\$37.55))</del> | <u>\$33.65</u> | <u>\$29.78</u> |

1. Capital Rates.

In addition to the Outside City Customer Domestic User charge there shall be charged a capital charge for all accounts as established and provided for in [SMC 13.035.500](#).

B. Outside City Retail Commercial Basic Service and User Charge.

The commercial basic service charge shall be assessed based on the size of each customer's applicable water meter(s). Applicable water meters are those that contribute to discharges to the sewer system, including domestic meters and combination domestic / fire meters.

| Commercial <u>Basic Service and User Charge – Outside City Customers</u>                    | Monthly Amount         |                  |                  |
|---------------------------------------------------------------------------------------------|------------------------|------------------|------------------|
|                                                                                             | <u>((2026))</u>        | <u>2027</u>      | <u>2028</u>      |
| <u>Basic Service charges based on water meter size. Normal / domestic meters.</u>           |                        |                  |                  |
| <u>1 inch or smaller</u>                                                                    |                        | <u>\$69.63</u>   | <u>\$69.63</u>   |
| <u>1 ½ inch</u>                                                                             |                        | <u>\$113.54</u>  | <u>\$113.54</u>  |
| <u>2 inch</u>                                                                               |                        | <u>\$160.92</u>  | <u>\$160.92</u>  |
| <u>3 inch</u>                                                                               |                        | <u>\$257.73</u>  | <u>\$257.73</u>  |
| <u>4 inch</u>                                                                               |                        | <u>\$354.95</u>  | <u>\$354.95</u>  |
| <u>6 inch</u>                                                                               |                        | <u>\$501.50</u>  | <u>\$501.50</u>  |
| <u>8 inch</u>                                                                               |                        | <u>\$1028.75</u> | <u>\$1028.75</u> |
| <u>10 inch</u>                                                                              |                        | <u>\$1502.35</u> | <u>\$1502.35</u> |
| <u>Basic Service charges based on water meter size. Combination domestic / fire meters.</u> |                        |                  |                  |
| <u>1 inch or smaller</u>                                                                    |                        | <u>\$69.63</u>   | <u>\$69.63</u>   |
| <u>1 ½ inch</u>                                                                             |                        | <u>\$113.54</u>  | <u>\$113.54</u>  |
| <u>2 inch or larger</u>                                                                     |                        | <u>\$160.92</u>  | <u>\$160.92</u>  |
| <u>Commercial user charge</u>                                                               |                        |                  |                  |
| Per hundred cubic feet                                                                      | <del>(((\$3.68))</del> | <u>\$4.05</u>    | <u>\$4.45</u>    |

1. Capital Rates.

In addition to the Outside City Commercial User charge there shall be charged a capital charge for all accounts as established and provided for in [SMC 13.035.500](#).

C. Outside City Utility Service Area (except by interlocal agreement).

| Outside City Utility Service Area<br>(except by interlocal agreement) | ((2026))                | <u>2027</u>   | <u>2028</u>   |
|-----------------------------------------------------------------------|-------------------------|---------------|---------------|
| Per hundred cubic feet                                                | (( <del>\$3.68</del> )) | <u>\$4.05</u> | <u>\$4.45</u> |

1. Capital Rates.

In addition to the Outside City Utility Service Area charge there shall be charged a capital charge for all accounts as established and provided for in [SMC 13.035.500](#).

Section 4 That SMC section 13.03.1011 is amended to read as follows:

**Section 13.03.1011 PDA Sewer and Stormwater Rates**

This section lists the City's monthly sewer and stormwater charges for residential and commercial customers located within a designated and approved Public Development Authority (PDA).

A. PDA User Charge.

| PDA User Charge                                                    | Monthly Amount           |                |                |
|--------------------------------------------------------------------|--------------------------|----------------|----------------|
|                                                                    | ((2026))                 | <u>2027</u>    | <u>2028</u>    |
| PDA Residential User Charge:                                       |                          |                |                |
| Domestic User Charge                                               | (( <del>\$39.79</del> )) | <u>\$41.19</u> | <u>\$42.63</u> |
| Additional Apartment                                               | (( <del>\$35.77</del> )) | <u>\$33.09</u> | <u>\$30.17</u> |
| PDA Commercial User charge:                                        |                          |                |                |
| Per hundred cubic feet                                             | (( <del>\$2.10</del> ))  | <u>\$2.44</u>  | <u>\$3.23</u>  |
| General stormwater charge:                                         |                          |                |                |
| (( <del>Domestic Stormwater charge</del> ))                        | (( <del>\$39.79</del> )) |                |                |
| General domestic stormwater charge per unit for four units or Less | (( <del>\$4.79</del> ))  | <u>\$4.96</u>  | <u>\$5.13</u>  |

|                                                                                                                    |                            |                 |                 |
|--------------------------------------------------------------------------------------------------------------------|----------------------------|-----------------|-----------------|
| General domestic stormwater charge per unit for over four units                                                    | <del>(((\$3.85))</del>     | <u>\$3.98</u>   | <u>\$4.12</u>   |
| <del>((Per impervious acre per year—commercial charge))</del>                                                      | <del>(((\$1,343.01))</del> |                 |                 |
| Per one-one hundredth impervious acre – Commercial<br><br>(See RCW 35.67.020; RCW 35.92.020)                       | <del>(((\$1.12))</del>     | <u>\$1.16</u>   | <u>\$1.20</u>   |
| <del>((Combined Sewer Overflow (CSO) Stormwater user surcharge (per acre or equivalent thereof)—Commercial))</del> | <del>(((\$97.88))</del>    |                 |                 |
| Combined Sewer Overflow (CSO) Stormwater user surcharge (per one-one hundredth impervious acre per month)          |                            | <u>\$1.01</u>   | <u>\$1.05</u>   |
| Process/Seepage user charge:                                                                                       |                            |                 |                 |
| Per hundred cubic feet                                                                                             | <del>(((\$0.6235))</del>   | <u>\$0.6453</u> | <u>\$0.6679</u> |

B. Capital Charge. In addition to the PDA User\_charge, there shall be charged a capital charge for all accounts as established and provided for in [SMC 13.035.500](#).

Section 5: That SMC section 13.03.1012 is amended to read as follows:

### **Section 13.03.1012 Septage Charge – Amount**

This section lists the City's septage charge rate.

#### **A. Septage Charge Rate**

|                          |                          |                 |                 |
|--------------------------|--------------------------|-----------------|-----------------|
| Septage Charge           | <del>((2026))</del>      | <u>2027</u>     | <u>2028</u>     |
| User charge (per gallon) | <del>(((\$0.2717))</del> | <u>\$0.2812</u> | <u>\$0.2910</u> |

#### **1. Capital Rates.**

In addition to the Septage charge there shall be charged a capital charge for all accounts as established and provided for in [SMC 13.035.500](#).

Section 6 That SMC section 13.03.1018 is amended to read as follows:

**Section 13.03.1018 Landfill Wastewater Pump and Treatment Services – Amount**

This section lists the rate for landfill wastewater pump and treatment services.

| Landfill Pump and Treatment Total | Monthly Amount      |               |               |
|-----------------------------------|---------------------|---------------|---------------|
|                                   | ((2026))            | <u>2027</u>   | <u>2028</u>   |
| Per hundred cubic feet            | (( <u>\$1.19</u> )) | <u>\$1.23</u> | <u>\$1.27</u> |

Section 7: That SMC section 13.03.1020 is amended to read as follows:

**Section 13.03.1020 Cesspool and Miscellaneous Charges – Amount**

This section lists the rate for cesspool pump and miscellaneous charges.

A. Cesspool Pump and Miscellaneous Charges.

| Gallons | Basic Charge          |                 |                 |
|---------|-----------------------|-----------------|-----------------|
|         | ((2026))              | <u>2027</u>     | <u>2028</u>     |
| 500     | (( <u>\$316.66</u> )) | <u>\$327.74</u> | <u>\$339.21</u> |
| 600     | (( <u>\$359.31</u> )) | <u>\$371.89</u> | <u>\$384.91</u> |
| 700     | (( <u>\$400.52</u> )) | <u>\$414.54</u> | <u>\$429.05</u> |
| 800     | (( <u>\$442.96</u> )) | <u>\$458.46</u> | <u>\$474.51</u> |
| 900     | (( <u>\$485.30</u> )) | <u>\$502.29</u> | <u>\$519.87</u> |
| 1000    | (( <u>\$527.41</u> )) | <u>\$545.87</u> | <u>\$564.98</u> |
| 1100    | (( <u>\$548.56</u> )) | <u>\$567.76</u> | <u>\$587.63</u> |
| 1200    | (( <u>\$569.62</u> )) | <u>\$589.56</u> | <u>\$610.19</u> |
| 1300    | (( <u>\$590.76</u> )) | <u>\$611.44</u> | <u>\$632.84</u> |
| 1400    | (( <u>\$611.72</u> )) | <u>\$633.13</u> | <u>\$655.29</u> |
| 1500    | (( <u>\$632.97</u> )) | <u>\$655.12</u> | <u>\$678.05</u> |

Section 8: That SMC section 13.03.1022 is amended to read as follows:

**Section 13.03.1022 Refuse Dumpster Maintenance Charge – Amount**

This section lists the refuse dumpster maintenance charge.

A. Monthly Refuse Dumpster Maintenance Charge.

|                                         |                       |                 |                 |
|-----------------------------------------|-----------------------|-----------------|-----------------|
| Refuse Dumpster                         | ((2026))              | <u>2027</u>     | <u>2028</u>     |
| Monthly charge                          | (( <u>\$8.74</u> ))   | <u>\$9.05</u>   | <u>\$9.36</u>   |
| Inspection fee (start-up, one-time fee) | (( <u>\$124.31</u> )) | <u>\$128.66</u> | <u>\$133.16</u> |

Section 9: Effective Date. This ordinance shall take effect and be in force on January 1, 2027.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistance City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date





## **Agenda Sheet for City Council:**

**Committee:** Finance & Administration **Date:** 09/22/2026

**Committee Agenda type:** Discussion

**Council Meeting Date:** 10/14/2026

|                                                    |                                            |                                |            |
|----------------------------------------------------|--------------------------------------------|--------------------------------|------------|
|                                                    |                                            | <b><u>Date Rec'd</u></b>       | 9/16/2026  |
|                                                    |                                            | <b><u>Clerk's File #</u></b>   | ORD C36953 |
|                                                    |                                            | <b><u>Cross Ref #</u></b>      |            |
|                                                    |                                            | <b><u>Project #</u></b>        |            |
| <b><u>Submitting Dept</u></b>                      | PUBLIC WORKS                               | <b><u>Bid #</u></b>            |            |
| <b><u>Contact Name/Phone</u></b>                   | MARLENE FEIST 509-625-6505                 | <b><u>Requisition #</u></b>    |            |
| <b><u>Contact E-Mail</u></b>                       | MFEIST@SPOKANECITY.ORG                     |                                |            |
| <b><u>Agenda Item Type</u></b>                     | First Reading Ordinance                    |                                |            |
| <b><u>Council Sponsor(s)</u></b>                   | BWILKERSON KKLITZKE                        |                                |            |
| <b><u>Sponsoring at Administrators Request</u></b> | NO                                         |                                |            |
| <b><u>Lease?</u></b> NO                            | <b><u>Grant Related?</u></b> NO            | <b><u>Public Works?</u></b> NO |            |
| <b><u>Agenda Item Name</u></b>                     | SOLID WASTE RATE ORDINANCE FOR 2027 & 2028 |                                |            |

### **Agenda Wording**

AN ORDINANCE relating to the annual rates for the solid waste utilities and services, to chapter 13.02 of the Spokane Municipal Code; and setting an effective date.

### **Summary (Background)**

The Spokane City Council has utility rates for 2026. The City of Spokane Public Works Division has completed a cost-of-service analysis to evaluate the necessary rates to maintain levels of service, operations, repair, maintenance, capital investments, and financial stability for the City's solid waste utility. This analysis provides the proposed rates in the submitted ordinances for 2027 and 2028, which aligns with the City's biennial budget process. This ordinance will amend the following sections of the Spokane Municipal Code Chapter 13.02, including 13.02.0100; 13.02.0106; 13.02.0224; 13.02.0232; 13.02.0236; 13.02.0304; 13.02.0306; 13.02.0310; 13.02.0316; 13.02.0328; 13.02.0336; 13.02.0338; 13.02.0352; 13.02.0354; 13.02.0402; 13.02.0404; 13.02.0500; 13.02.0502; 13.02.0504; 13.02.0506; 13.02.0508; 13.02.0510; 13.02.0512; 13.02.0514; 13.02.0518; 13.02.0520; 13.02.0522; 13.02.0528; 13.02.0552; 13.02.0554; 13.02.0560; 13.02.0561; 13.02.0562; 13.02.0563; 13.02.0568; and 13.02.0610; and adopting a new section 13.02.0564 to chapter 13.02 of the Spokane Municipal Code.

**What impacts would the proposal have on historically excluded communities?**

Public works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

This proposal aligns with work to ensure that our utilities cover their costs to serve all the citizens consistently with the City's adopted plans and policies.

**Council Subcommittee Review**

|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b><u>Fiscal Impact</u></b>                                                |                     |                             |  |
| Approved in Current Year Budget?    N/A                                    |                     |                             |  |
| Total Cost                                                                 |                     | \$                          |  |
| Current Year Cost                                                          |                     | \$                          |  |
| Subsequent Year(s) Cost                                                    |                     | \$                          |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
|                                                                            |                     |                             |  |
| <b>Funding Source</b>                                                      |                     | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                     | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | AVERYT, CHRIS       |                             |  |
| <b><u>Division Director</u></b>                                            | FEIST, MARLENE      |                             |  |
| <b><u>Accounting Manager</u></b>                                           | ALBIN-MOORE, ANGELA |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
| mfeist@spokanecity.org                                                     |                     | caveryt@spokanecity.org     |  |
| eschoedel@spokanecity.org                                                  |                     | rhulvey@spokanecity.org     |  |
| mmarroquin@spokanecity.org                                                 |                     | aalbinmoore@spokanecity.org |  |
|                                                                            |                     |                             |  |
|                                                                            |                     |                             |  |

## ORDINANCE NO. ORD C36953

AN ORDINANCE relating to the annual rates for the solid waste utilities and services, to chapter 13.02 of the Spokane Municipal Code; and setting an effective date.

WHEREAS, the City is updating and amending SMC sections 13.02.0100; 13.02.0106; 13.02.0224; 13.02.0232; 13.02.0236; 13.02.0304; 13.02.0306; 13.02.0310; 13.02.0316; 13.02.0328; 13.02.0336; 13.02.0338; 13.02.0352; 13.02.0354; 13.02.0402; 13.02.0404; 13.02.0500; 13.02.0502; 13.02.0504; 13.02.0506; 13.02.0508; 13.02.0510; 13.02.0512; 13.02.0514; 13.02.0518; 13.02.0520; 13.02.0522; 13.02.0528; 13.02.0552; 13.02.0554; 13.02.0560; 13.02.0561; 13.02.0562; 13.02.0563; 13.02.0568; and 13.02.0610; and adopting a new section 13.02.0564 to chapter 13.02 of the Spokane Municipal Code.

City of Spokane does ordain:

Section 1: That SMC section 13.02.0100 is amended to read as follows:

### Section 13.02.0100 Definitions

| Term                                                          | Definition                                                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Automated service                                             | Automated service means solid waste cart collection service with a side-loading collection vehicle.                                                                                                                                                                                                            |
| City                                                          | City means the City of Spokane.                                                                                                                                                                                                                                                                                |
| Collection day                                                | Collection day means the day of the week scheduled for municipal solid waste collection service to be provided to an area or premises.                                                                                                                                                                         |
| Combined City utilities bill                                  | Combined City utilities bill refers to the City of Spokane's form of combining billing for municipal water, sewer, and solid waste handling service charges in a single statement.                                                                                                                             |
| Construction, demolition, and land-clearing waste (CDL Waste) | Construction, demolition and land clearing waste (CDL Waste) means any combination of recyclable or nonrecyclable construction, demolition and land clearing waste that results from and is incidental to construction, remodeling, repair or demolition of buildings, roads or other structures, or from land |

|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                    | clearing for development, and requires removal from the site of construction, demolition or land clearing.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Construction waste | Construction waste means wood, concrete, drywall/wallboard, masonry, roofing, siding, structural metal, wire insulation, carpet, carpet pad, metal or PVC pipe, porcelain plumbing fixtures, steel, insulation, and other building material; and plastics, Styrofoam, twine, baling and strapping materials, cans, buckets, and other packaging materials and containers. It also includes sand, rocks and dirt that are used in construction. In no event shall construction waste include dangerous or extremely hazardous waste of any kind, putrescible garbage, sewerage waste, animal carcasses or asbestos.                                                                                                                   |
| Customer           | <p>Customer is the person making arrangements or on whose behalf arrangements are made for solid waste collection service from the department, provided a letter of authorization delegating management of a customer's solid waste service is received and on file with their Utility Billing Account.</p> <ul style="list-style-type: none"> <li>- Because solid waste collection service is mandatory for all premises, "customer" further includes all owners and occupants of premises generating or accumulating solid waste.</li> <li>- Where arrangements have been made for billings to be sent to an address other than the premises served, "customer" further includes the addressee at such billing address.</li> </ul> |

|                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Demolition waste               | Demolition waste means solid, largely inert waste resulting from the demolition or razing of buildings, roads, and other man-made structures. Demolition waste consists of, but is not limited to, concrete, brick, bituminous concrete, wood and masonry, composition roofing and roofing paper, steel, and minor amounts of other metals, such as copper. Plaster (i.e., drywall, sheet rock, or plasterboard) or any other material or putrescible waste, other than wood, that is likely to produce gases or a leachate during the decomposition process, and asbestos wastes are not considered to be demolition waste for the purposes of this regulation. |
| Departments                    | Departments mean the Solid Waste Collection Department as defined in SMC 03.01A.450 for matters within its municipal departmental responsibility and the Solid Waste Disposal Department as defined in SMC 03.01A.470 for matters within its municipal departmental responsibilities.                                                                                                                                                                                                                                                                                                                                                                            |
| Director                       | Director means the Director of Solid Waste Management for areas within Solid Waste Disposal Department and Solid Waste Collection Department functions, unless otherwise assigned, stated or indicated by context.                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Flow Control                   | Flow control is the Spokane Regional Solid Waste System's authority to designate where municipal solid waste in Spokane is processed, treated, and disposed of.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Franchise Hauling Restrictions | The City prohibits a person from providing solid waste collection and disposal unless allowed by state law or pursuant to a City franchise agreement or contract. Additionally, the City prohibits private junk                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

|                     |                                                                                                                                                                                                                                                                                                                                                                 |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                     | removal and hauling services involving the collection or hauling of solid waste, including construction, demolition and land clearing wastes otherwise offered by the City Solid Waste Collection and Disposal departments. Additional franchise hauling restrictions may be found in <a href="#">SMC 13.02.0204</a> .                                          |
| Garbage             | Garbage is solid and semi-solid putrescible, discarded materials such as kitchen, food, animal, and vegetable wastes.                                                                                                                                                                                                                                           |
| Generator           | Generator is any person originating solid waste. Generator also includes the owner and/or occupant of any premises on which solid waste originates or persists.                                                                                                                                                                                                 |
| Health officer      | Health Officer is the appointed health officer of the Spokane Regional Health District, an interlocal City-County agency established under the laws of the State of Washington or any equivalent successor official designated by the Mayor. The Director of Solid Waste Management may also exercise any health officer function for purposes of this chapter. |
| Incidental hauling  | Incidental hauling is defined as less than thirty-three percent of the total bill for services and is an adjunct or secondary activity to the primary activity of demolition or construction activities.                                                                                                                                                        |
| Inert Waste         | Inert Waste means non-combustible, non-dangerous solid wastes that are likely to retain their physical and chemical structure under expected conditions of disposal, including resistance to biological attack and chemical attack from acidic rainwater.                                                                                                       |
| Land clearing waste | Land clearing waste means natural vegetation and minerals, such as stumps, brush, blackberry vines, tree                                                                                                                                                                                                                                                        |

|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                    | branches, and associated dirt, sand, tree bark, sod and rocks.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Permitted facility                 | Permitted facility is defined as a facility permitted by the State of Washington or the Spokane Regional Health District in accordance with chapter 70.95 RCW and the Spokane County Comprehensive Solid Waste Management Plan.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Person                             | Person in this chapter is an all-inclusive reference to any individual or group, firm, association, partnership, political subdivision, government agency, municipality, industry, public or private corporation, or any other entity.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Premises                           | Premises means a specific lot or area of real property served by the department or any such lot or area in general. Premises includes permanent and transient human dwellings and places of accommodation, commerce or recreation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Premises with multi-unit dwellings | Premises with multi-unit dwellings means an area of one or more premises operating in whole or part under unified management or ownership with housing facilities for more than a single-family residence. Such facilities include duplex or multiplex dwellings, apartments, condominiums, trailer parks, or other accounts, including planned unit developments, where billed under a master meter arrangement for water service. Distinguished from this definition for purposes of requirements affecting premises with multi-unit dwellings are hotels, motels, hospitals, nursing homes, or other congregate-care or institutional facilities, which are generally served as a commercial-service account. <u>Premises with five or more dwellings are treated as commercial with</u> |



|                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                               | regards to service edibility types and rates. Premises with two to four units are treated as residential with regards to service eligibility types and rates.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Recyclable materials          | Recyclable materials (or “recyclables” or “single-stream recyclables”) means materials which are source-separated from the general waste stream for recycling or reuse, as opposed to disposal, and accepted under a recycling program operated by the department. The Director of Solid Waste Management or their designee has the authority to adjust items included in the City’s recycling program or conditions for municipal acceptance, considering chapter 70.95 RCW or any other regulatory requirements, the Spokane County Comprehensive Solid Waste Management Plan, prevailing market conditions for the materials involved, and administrative convenience or efficiency. |
| Refuse                        | Refuse is non-putrescible discarded materials, such as rubbish, ashes, or other miscellaneous wastes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <u>Semi-automated service</u> | <u>Semi-automated service means solid waste cart or one-yard through eight-yard dumpster collection with a rear-loading collection vehicle.</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Separated wastes              | Separated wastes are discarded materials of a uniform content, quality or consistency approved by the City for acceptance as separated wastes. Different rates may apply for separated wastes. Types of separated wastes may change from time to time, depending on market conditions, operational efficiency and other factors, at the City’s discretion. Currently identified categories are:                                                                                                                                                                                                                                                                                         |

|                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                            | <p>((4)) <u>A</u>. Separated yard and garden waste, also referenced as “clean green” wastes;</p> <p>((2)) <u>B</u>. ((e)) <u>O</u>ther composts;</p> <p>((3)) <u>C</u>. ((b)) <u>B</u>aled refuse or refuse which has been tied in bundles for collection;</p> <p>((4)) <u>D</u>. ((s)) <u>S</u>mall animal carcasses;</p> <p>((5)) <u>E</u>. Demolition debris, which is materials such as concrete, brick, metals, wood, and glass such as resulting from the demolition of a building or other structure.</p> <p>((6)) <u>F</u>. Waste tires - tires that are no longer suitable for their original intended purpose because of wear, damage, or defect.</p> |
| Solid Waste                                | <p>Solid Waste (or “waste”) means all putrescible and non-putrescible solid and semisolid wastes including, but not limited to, garbage, rubbish, ashes, industrial wastes, swill, sewage sludge, demolition and construction wastes, abandoned vehicles or parts thereof, and recyclable materials, per RCW 70.95.030 (22).</p>                                                                                                                                                                                                                                                                                                                                |
| Specialized solid waste handling equipment | <p>Specialized solid waste handling equipment is defined as:</p> <p>A. Front load waste collection vehicle;</p> <p>B. Rear load waste collection vehicle;</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

|                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                          | <p>C. Side load waste collection vehicle;</p> <p>D. Tilt-frame collection vehicle for the hauling of roll-off waste; containers or waste compactors;</p> <p>E. Private roll-off waste container;</p> <p>F. Intermodal container used for solid waste disposal;</p> <p>G. Container carrier truck or container delivery truck for the hauling of solid waste containers; or</p> <p>H. Solid waste containers for the collection of solid waste are one-yard, two-yard, three-yard, four-yard, six-yard, or eight-yard size.</p> |
| Spokane County Comprehensive Solid Waste Management Plan | Spokane County Comprehensive Solid Waste Management Plan sometimes referenced as “Spokane Solid Waste Plan” or in shorter terms, means a plan prepared by Spokane County in cooperation with the City of Spokane and others pursuant to the requirements of RCW 70.95.080 guiding the City of Spokane’s goals and priorities for implementing and evaluating municipal solid waste management functions.                                                                                                                       |
| Transfer Station                                         | Transfer Station is a permanent, fixed supplemental collection and transportation facility owned by Spokane County used by persons and collection vehicles to deposit solid waste into a larger transfer vehicle for transport to a permanent disposal site.                                                                                                                                                                                                                                                                   |
| Waste-to-Energy Facility (WTE)                           | Waste-to-Energy Facility, also known as the Waste-to-Energy Plant, is the                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|  |                                                                                                                                                                                                                                |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | Spokane incinerator operated as a solid waste disposal and energy-recovery facility. The Waste-to-Energy Facility is part of the Department of Solid Waste Disposal and is overseen by the Director of Solid Waste Management. |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Section 2: That SMC section 13.02.0106 is amended to read as follows:

### **Section 13.02.0106 Collection Service – Kinds of Service**

A. Collection services referenced in this chapter are identified in relation to:

1. style or capacity of container and associated department collection vehicles and equipment: “commercial/residential” and “automated/semi-automated” service. In limited circumstances, as permitted by the director, an account may be served manually, i.e., without direct assistance of equipment;
2. time shift services are provided: “(~~Day/Night/Early~~—Day)) Early Day/Day/Downtown Core” service;
3. pickup location: “Alley/curb/rollout”; and
4. recycling based upon use of premises: “Residential-use/nonresidential-use” premises.

B. Commercial/Residential Service.

Solid waste collection service to premises is classified as “residential” or “commercial” based upon the type of container determined to serve said premises by director, considering the nature and quantity of solid waste generated, the public health and safety, and business and administrative convenience and efficiency.

1. “Commercial service” is provided with larger capacity containers, which include one- to (~~six~~) eight-cubic-yard dumpsters, front or rear loaded, and twenty- and thirty-cubic-yard rolloff containers. Such containers are supplied by the department.
  - a. “Commercial service” further includes compactor container service. Customers may supply containers for compactor service, ranging from one - to forty-cubic-yard capacity, subject to approval by the department for compatibility with collection vehicles.

- b. Commercial-service containers are associated with business and commercial customer needs, although larger multi-unit residential premises sometimes also use them.
  - c. Similar commercial-capacity containers, except compactors, are used for general-mixed solid waste and recyclable materials.
  - d. One-yard rear load dumpsters are only available in the downtown core service area ~~((for night collection))~~, unless approved by the director on a case-by-case basis.
2. "Residential service" is provided with automated carts in different sizes. This service is for residential customer general-mixed solid waste and recyclable needs.
- a. Oversized containers will be billed extra.

#### C. Automated/Semi-automated Service.

"Automated service" is collection service provided with an automated side-loading collection vehicle, generally with a single operator ~~((and collection vehicle))~~. It is distinguished from "semi-automated service", which uses a ~~((different))~~ semi-automated rear loading collection vehicle, and generally operated with ~~((and occasionally))~~ a two-person crew. Most residential ~~((and commercial))~~ service is automated service.

#### D. Early Day/Day/Downtown Core ~~((Day/Night/Early Day))~~ Service.

Collection services are provided in three time shifts.

- 1. "Day" service starts at six a.m.
- 2. "Early day service starts at five a.m.
- 3. "~~((Night))~~ Downtown Core" service is from ~~((ten p.m.))~~ four a.m. to ~~((six thirty a.m.))~~ twelve-thirty p.m.

#### E. Alley/Curb/Rollout Service.

"Alley", "curb" or "rollout" service refers to the service pickup location of the container for the area or premises served,

- 1. "Alley service" means the department collects from areas located in or along alleys. It is provided for some residential and commercial container service.
- 2. "Curb service" means collection at the curb of the public right-of-way adjacent to the premises served, including adjacent sidewalk area.

3. "Rollout service" means that the collector must retrieve the carts from a location more than two feet from the vehicle access point for automated service, or more than six feet from the vehicle access point for semi-automated service areas.

The director determines which locations are best suited for alley or curb pickup, and the specific location for such pickup, based upon considerations of vehicle access, site-specific conditions and operational efficiency and convenience. For residential areas, curb pickup is used unless otherwise ordered by the director.

All containers, for all waste stream types, will be picked up in the same designated location, with the exception of commercial service.

#### 4. Residential or Curbside and Nonresidential Recycling Collection Service.

Recycling service is classified based upon the style of container. "Residential" recycling service, also sometimes referenced as "residential curbside" recycling service, is offered to those premises primarily used for human occupancy ("residential-use premises") and using City-provided automated refuse carts for disposal of household trash. Other customers may use or be required to use commercial-style containers for the convenience and efficiency of the customer or the department.

Section 3: That SMC section 13.02.0224 is amended to read as follows:

### **Section 13.02.0224 Abatement of Public Nuisance**

- A. Failure of an owner or occupant of any occupied premises to receive weekly solid waste collection service is declared to be a public nuisance, as a condition tending to promote the breeding of vermin and spread of disease.
- B. Notwithstanding any other provision of this chapter, and in addition thereto, the maintenance of any condition upon premises creating or tending to create a risk to the public health or safety, specifically including but not limited to the accumulation of solid waste, including garbage, refuse, or any malodorous, unhealthful, flammable, or putrescent materials on premises shall constitute a public nuisance and, in the discretion of the fire inspector, building official, code enforcement official, health officer, or director shall be susceptible to abatement by the City, with or without prior notice, at the expense and liability of the premises owner and/or the person causing or maintaining the same.
- C. Costs of abatement of any nuisance as above defined are declared to be part of municipal solid waste collection and disposal service which may be billed as a utility service to the premises where the condition arose or exists. This section shall not limit the City or premises owners rights to seek recovery against other responsible persons.

- D. The costs of abatement by the City include, but are not limited to, personnel and equipment costs, both direct and indirect, costs incurred in documenting the violation; hauling, transportation, and disposal expenses; filing fees; and actual expenses and costs of the City in preparing notices, specifications, and contracts, and in accomplishing and/or contracting and inspecting the work; the costs of any required printing or mailing; and any others costs to provide collection and disposal service.

1. Notice of Violation – Service Charge.

Failure to remedy a nuisance condition listed under this chapter that results in abatement by the City after a notice of violation has been provided will result in a two-hundred-and-fifty-dollar fee to defray administration costs related to providing solid waste collection and disposal services.

2. Abatement – Minimum Service Charge.

The required number of personnel for an abatement will be at the discretion of the director or code enforcement supervisor, and will be billed at a half-hour minimum for travel to the premises and abatement of the nuisance. In addition, time required to transport and dispose of abated materials will be based on a half-hour minimum. Additional time will be billed at quarter hour increments.

- a. For travel time and abatement labor charges, the service charge will be billed at a half hour minimum.

i. Service charge for one half-hour under this section: ~~((Two hundred thirty-two dollars seventy-one cents))~~ Two hundred forty dollars twenty-seven cents

ii. Service charge for each additional quarter-hour: ~~((One hundred sixteen dollars thirty-six cents))~~ One hundred twenty dollars fourteen cents

iii. Service charge for each additional personnel will be billed:

A. ~~((ninety-seven dollars and eighty-three cents))~~ one hundred one dollar and one cent per hour for a Laborer I and ~~((one hundred nineteen dollars thirty-seven cents))~~ one hundred twenty-three dollars twenty-five cents per hour for a Laborer II, or

B. ~~((forty-eight dollars ninety-two cents))~~ fifty dollars and fifty one cents per half-hour for a Laborer I and ~~((fifty-~~

~~nine dollars sixty-nine cents))~~ sixty-one dollars sixty-three cents for a Laborer II, or

C. ~~((twenty-four dollars forty-six cents))~~ twenty-five dollars twenty-five cents per quarter-hour for a Laborer I and ~~((twenty-nine dollars eighty-four cents))~~ thirty dollars eighty one cents for a Laborer II.

b. For transporting solid waste to the proper disposal facility; the service charge will be billed at a half-hour minimum.

i. Service charge for one-half hour under this section: ~~((One hundred eight dollars sixty cents))~~ One hundred twelve dollars thirteen cents.

ii. Service charge for each additional quarter-hour: ~~((One hundred eight dollars sixty cents))~~ One hundred twelve dollars thirteen cents.

c. In addition to the labor and equipment charges, there is added to this section a charge for waste disposal: Waste disposal rates pursuant to SMC 13.02.0528(C).

Section 4: That SMC section 13.0232 is amended to read as follows:

### **Section 13.02.0232 Deposits – Mandatory Combined Billing**

A. The utilities billing division or director may order a deposit as a condition of initiating, continuing or restoring any service where it appears, in their discretion, there is a risk of nonpayment or underpayment or as permitted by 11 U.S.C. Section 366 or any other applicable law.

B. Solid waste collection service, including recyclable materials, must be billed on a combined City utilities bill except upon written department approval.

1. Where premises are not served by City water service or where an account is not otherwise included on a combined City utilities bill, such as a “refuse-only” account, the customer is required to tender a deposit of Five Hundred Dollars (\$500.00) to the department ~~((or an amount equal to the estimated cost of the service to be provided as determined by the department))~~ or an amount equal to two months of estimated service charges, whichever is greater. Customer needs to contact My Spokane 3-1-1 or Utilities Billing to request this refund.

Section 5: That SMC section 13.02.0236 is amended to read as follows:



### **Section 13.02.0236 Refuse-only Accounts**

Most premises in the City are billed through a combined City utilities bill. For premises not served with City water or sewer service, the billing is described as a “refuse-only” account. “Refuse-only” account customers must contact Spokane 311 for prior approval to initiate a refuse-only account. Refuse only accounts require a deposit as defined in SMC 13.02.0232.

Section 6: That SMC section 13.02.0304 is amended to read as follows:

### **Section 13.02.0304 Vacancies – Changes in Service Needs**

- A. A customer may request that service be halted temporarily when the premises are vacant.
- B. The department must receive at least three (3) business days’ advance notice of vacancies.
- C. Service suspensions for less than fourteen (14) days are not granted.
- D. Customers are further required to notify Spokane 311, the city’s centralized customer service center, of any changes in service needs. Requests received by 2:00 p.m. may be scheduled for the next business day; requests received after 2:00 p.m. will be moved to the following business day. Weekend requests are treated as being received on Monday. Cart deliveries, bring ins and exchanges are scheduled for the customer’s next collection day. All requested dates are based on operational availability.
- E. No credit will be issued for failure to notify the department of vacancies or changes in service needs. Consideration may be made on a case-by-case basis at the discretion of the director or their designee.

Section 7: That SMC section 13.02.0306 is amended to read as follows:

### **Section 13.02.0306 Days of Service – Holidays**

- A. Collection services are provided Monday through Friday except during holidays.
  - 1. Disposal facilities are open seven days a week, except holidays.
  - 2. Saturday collection occurs only for Friday holiday make-up service.
  - 3. There is no regular Saturday or Sunday collection except as may be ordered by the director.
  - 4. Saturday and Sunday collection may be billed as an “extra” service in accord with administrative needs.

5. Weekly collection service is generally scheduled for the same weekday for specific premises or areas but is subject to modification by the director as may be required for efficient operation of the department.

~~((6. Downtown night service is not affected by holidays.))~~

There are six departmental holidays:

1. New Year's Day,
2. Memorial Day,
3. Independence Day,
4. Labor Day,
5. Thanksgiving Day, and
6. Christmas Day.

When a holiday occurs, the regular collection weekday for service is one day later for holiday make-up service, starting the day after the holiday. Where a holiday falls on a Sunday, Monday is taken as the holiday. Holiday scheduling is adjustable by the director.

Section 8: That SMC section 13.02.0310 is amended to read as follows:

### **Section 13.02.0310 Collection Schedule – Container Placement Deadlines**

A. Collection services are scheduled in three work shifts:

1. ~~((Night))~~ Downtown Core Service Schedule.

Collection occurs after ~~((ten))~~ four ~~((a.m.))~~ until ~~((six))~~ twelve-thirty ~~((a.m.))~~ p.m. of the collection day.

~~((a. For purposes of reference, the collection day for night service is reckoned as that calendar day that starts before midnight, although the night shift actually continues into a new calendar day after midnight.))~~

~~((b))~~ a. Downtown core service schedule is only for the central city collection area.

~~((c.))~~ b. Some containers are placed out in right-of-way areas for collection.

~~((d.))~~ c. The deadline for container placement for pickup is eight p.m.

~~((e.))~~ d. After collection, containers must be returned to their regular storage area promptly, but no later than seven a.m. or two hours after collection by the department, whichever occurs last.

~~((f.))~~ e. The above rules apply to both refuse and recycling containers.

## 2. Early Day Schedule.

Collection occurs any time after five a.m. of the collection day.

a. Early day schedule is primarily for commercial container customers outside the central city collection area.

b. The deadline for all commercial container placement for pickup is five a.m.

c. After collection, containers must be returned to their storage area promptly, but no later than two hours after collection by the department.

d. The above rules apply to both refuse and recycling containers.

## 3. ~~((Regular))~~ Day Schedule..

~~((Regular-day))~~ Day schedule is primarily for residential automated cart customers outside the central city collection area.

a. The deadline for container placement for pickup is six a.m.

b. Collection occurs any time after six a.m. of the collection day.

c. After collection, containers not regularly stored at the container pickup location must be removed from the pickup location and returned to their regular storage area, out of general curbside, sidewalk or pickup area visibility promptly, but no later than nine p.m. in the evening of the collection day.

B. Collection times for recycling are the same as general mixed solid waste, unless different specific arrangements are made with the customer, except residential recycling customers (single-family and multi-unit dwellings) served by the ~~((night schedule))~~ downtown core service schedule for general solid waste will receive early day service for recycling pickup.

1. Said residential customers must have recycling containers at the collection pickup location no later than six a.m. of the collection day.
2. All containers must be removed from the curb by nine p.m. in the evening of the collection day.
- C. Carts must be placed in a secure location after collection; customers who fail to comply are responsible for damage, arson, missing carts, and/or illegal dumping in and around carts.

Section 9: That SMC section 13.02.0316 is amended to read as follows:

**Section 13.02.0316 Customer Responsible to Accommodate Departmental Collection Vehicle and Equipment Weight, Clearance Needs**

- A. Customers are responsible to make premises conditions suitable for departmental vehicles and equipment.
  1. Department collection vehicles and equipment providing service for residential-capacity containers such as automated carts weigh up to twenty-nine tons loaded and require an access route of a minimum of twelve feet wide to the container pickup location. Height clearance requirements are a minimum of fourteen feet.
  2. In addition, the premises site must have adequate access to permit vehicle turn-around.
  3. Because site conditions and access and vehicle configurations vary, customers must contact the department in advance to assure compliance with this requirement.
- B. Department collection vehicles and equipment providing service for residential capacity automated carts, dumpster containers (one to ~~((six))~~ eight cubic yards), rolloff containers (with a capacity greater than ten cubic yard drop boxes or rolloff compaction units) weigh up to twenty-nine tons loaded and require access route and conditions as minimum as provided in subsection (A) of this section.
  1. Because site conditions and access and vehicle configurations vary, customers must contact the department in advance to assure compliance with this requirement.
  2. Absent prior approval, an accessible site shall require a paved street or alley, with at least twelve feet unobstructed width and without overhead obstructions to allow at least fourteen-foot overhead clearance.

3. Additionally, the access shall not be so steep as to preclude safe vehicle access, as determined by the director.

Section 10: That SMC section 13.02.0328 is amended to read as follows:

**Section 13.02.0328 Overweight Commercial Container – Volume Overloading Containers Forbidden**

- A. Loading containers beyond volume or weight capacities is prohibited. Loading containers in a manner which is unstable or likely to cause damage to the collection vehicle, container, create a litter condition or impede collection is prohibited.
1. Overloading containers occurs when the container weight capacity is exceeded or when objects project outside the container.
  2. In addition, loading shall be weight-centered in the base of the container.
  3. Also, customers shall drain containers so that they are essentially liquid-free.
  4. Not by way of limitation, an overload, cleanup or extra work fee may also be assessed for overloaded or improperly loaded containers.
  5. If a container is overfilled, overweight, unevenly loaded, leaking, or otherwise unsafe to haul, the department has the right to decline collection until the customer has made all corrections and the department has determined that the container is safe to haul. Once the container has been serviced, additional charges may be assessed including, but not limited to, an overweight surcharge, a return trip, wait time, and/or labor as set forth under various provisions in SMC 13.02,
- B. Customers are advised that the City has no on-site, immediate means of determining weights of filled containers at the pickup site and customers are responsible to familiarize themselves with the container weight limits set forth in this chapter, and to avoid overloading containers.
- C. Overweight Commercial Container Surcharge.
1. For commercial containers, a rate surcharge of two hundred dollars is added to the regular bill to cover costs of equipment wear and tear from a customer overload.
  2. In the event this occurs for a given account more than once in a twelve-month period, the surcharge is five hundred dollars per instance thereafter in the same twelve-month period.

3. If City equipment is actually damaged or the department incurs other costs or losses, they may be billed to the customer, with credit given for any amounts paid.
4. These costs are in addition to a charge for the cost of solid waste collection service to the container involved at the maximum applicable rate for said style of container.
5. The customer shall further be charged the cost of any tickets or any other fines or penalties which departmental vehicles receive as a consequence of being overloaded on the public right-of-way.

Section 11: That SMC section 13.02.0336 is amended to read as follows:

### **Section 13.02.0336 Residential Containers**

A. Only premises generating solid waste of a nature and quantity typical for residential households are eligible for service with residential style automated carts.

1. If waste is business generated (i.e. daycare or at home business), at a residential property, the service may be considered commercial and billed accordingly.

B. Premises approved by the director as eligible for residential service may use the following containers for mixed municipal solid waste:

1. Automated Cart Service.

Automated carts are available in three sizes:

- a. Thirty gallons (equivalent to a regular garbage can);
- b. Sixty gallons (equivalent to two regular garbage cans); and
- c. Ninety gallons (equivalent to three regular garbage cans).

C. A single-family residence may choose commercial dumpster service instead of a residential automated cart, subject to department approval. Commercial rates do not include recycling at no additional charge, therefore a residential customer utilizing a commercial dumpster will be charged for their recycling services in addition to their solid waste dumpster.

((G)) D. Recyclable materials carts have a sixty or ninety gallon capacity. Larger volume service may be furnished with larger commercial-capacity containers.

Section 12: That SMC section 13.02.0338 is amended to read as follows:

## **Section 13.02.0338 Commercial Containers**

- A. Premises not eligible for service with residential containers are served by commercial-capacity containers. All containers except compactor units are supplied by the department. Where premises generate more than sixty cubic yards per week, minimum size service is a rolloff container of twenty-cubic-yard capacity.
- B. No more than three automated refuse carts are allowed at any one pickup site. If the customers' needs exceed this level, then, space permitting, minimum size service is a two-cubic-yard dumpster, with enclosure. In individual cases, the director may adjust this policy, by customer request.
- C. Approved commercial containers are:
  - 1. dumpster service, provided in capacities of one-, two-, three-, four-, ~~((and))~~ six-, and eight cubic-yard dumpsters. Dumpster design may be front loader or rear loader, depending upon the method of emptying the containers;
  - 2. rolloff service, provided in capacities of twenty- and thirty-cubic-yards;
  - 3. small compactor service. Customer purchases unit and container, from one- ~~((two-))~~ to four-cubic-yard capacity. All compactor units must be approved by the director as compatible for use with departmental equipment, including compatibility with equipment safety limitations;
  - 4. large compactor service. Customer purchases unit and container, from ten- to forty-cubic-yard capacity. All compactor units must be approved by the director as compatible for use with departmental equipment, including road weight limitations;
  - 5. recyclable containers. Commercial-service containers for separated recyclables are available in the same capacities as for general mixed-solid waste. The same general conditions apply as for general mixed-solid waste containers. Commercial solid waste dumpster rates do not include recycling at no additional cost.

Section 13: That SMC section 13.02.0352 is amended to read as follows:

## **Section 13.02.0352 Commercial Container Site Location Requirements**

- A. No permanent dumpster will be delivered until all conditions have been met.
  - 1. A certificate of occupancy or other departmental approval likewise will not be signed until on-site inspection confirms compliance with this chapter. At all times, it remains the customer's sole responsibility to obtain such approval, which should not be presumed.

- a. Note that for customer convenience other parts of a building project may be approved, but solid waste approval of a site plan as required herein may not be inferred thereby.
2. The department reviews each application and reserves the right to modify the requirements herein or impose additional requirements in the interest of safety, aesthetics and the efficient operation of the department.
  - a. Because this is a site-specific determination by the department, all customers must obtain specific written approval from the director or designee before construction begins;
3. All damage caused by the site requirements not being met as stated in this section are the sole responsibility of customer and/or property owner.

B. General conditions to be met:

1. Container to be placed on a firm surface pad of concrete or asphalt at least four inches thick. Use of asphalt is discouraged. Customers are cautioned that asphalt surfaces may sink or become uneven or unserviceable. Use of asphalt is at the customers' sole risk.
  - a. If customer generates food or putrescible wastes, conditions for a drain and running water requirements are listed in SMC Section 13.02.0322.
2. Said container site must have adequate lighting and any other improvements determined necessary by the director of solid waste management and Spokane County health district.
3. The surrounding site-obscurer fence must be a minimum of six feet tall with sturdy gates.
  - a. The gates must be of construction and design to rest in an open position during pickup so they do not swing shut upon City equipment or personnel.
  - b. Each gate must include - some sort of latch mechanism to ensure both sides of the gate remain open during entry, dumping process and exit.
  - c. Each gate must open more than 120 degrees for vehicle maneuvering.
  - d. When gates are open, they cannot block lanes of travel, fire lanes, ADA parking stalls or aisles.



- e. a sturdy, reliable backstop to prevent damage to back enclosure wall.
4. Customers must provide access and turning space for departmental vehicles. These requirements include:
- a. Space for a collection vehicle turning radius of a minimum of forty-five feet or equivalent vehicle clearance or access if the collection vehicles perform a hammerhead maneuver.
    - i. As used herein, the term “hammerhead” defines a backup pattern of a collection vehicle in the shape of the letter “T”;
  - b. collection vehicle backup allowance requirement of fifty feet;
  - c. enclosures housing containers must include space to allow an approach for department collection vehicles sufficient for vehicle ingress and egress.
  - d. all collection vehicle access routes must have at least fourteen feet vertical height drive clearance and dump clearances of twenty-five feet.
    - i. Customers are required to remove any vertical height lines or obstacles.
    - ii. No overhang or roof extending over the enclosure.
    - iii. all maneuvering must be done on site. No backing out onto streets.
5. An apron or curb cut must be available or provided for departmental use, provided at the customer’s expense.
- a. Department collection and delivery vehicles are not designed to “jump” curbs. Where such maneuver occurs as a result of customer failure to provide proper apron or curb cut for vehicle access, the customer is responsible for any damage caused and must pay all costs of curb replacement and repair.
6. Nothing may be stored in the enclosure other than City-~~((owned))~~ approved containers.
- a. This includes waste oil/grease buckets, loose cardboard or pop and milk crates.
  - b. The City will not repair any damages incurred to an enclosure when it is improperly used for storage.

7. Customers responsible to maintain and clean their enclosure.

C. Enclosure dimensions for one to eight-cubic yard dumpster must meet the following requirements:

1. An enclosure to include one commercial container for refuse only must be twelve feet wide by ten feet deep (interior dimensions) with a clear width opening of twelve feet.
2. An enclosure to include one commercial container for refuse and to include up to three (3) 90-gallon recycling carts, must be seventeen feet wide by ten feet deep (interior dimensions) with a clear width opening of seventeen feet.
3. There are three options for enclosures with two commercial containers
  - a. Option A – An enclosure which is twenty feet wide by ten feet deep (interior dimensions) with a clear width opening of twenty feet
  - b. Option B – An enclosure which is twenty-five feet wide by ten feet deep (interior dimensions) with TWO clear width openings of twelve feet each.
  - c. Option C – Two separate enclosures which are twelve feet wide by ten feet deep (interior dimensions) with a clear width opening of twelve feet each.

D. If an enclosure is necessary for a roll off container or compactor, it must meet the following requirements:

1. An enclosure for a roll off container or compactor must have a minimum of a thirteen feet clear width opening.
  - a. The depth of the compactor enclosure would depend on the compactor purchased.
  - b. The depth for a roll off container must have a minimum of twenty-five feet.
2. A minimum of thirty inches of walking space must be provided on all sides.
3. Full length guide rails and a secure backstop is required. The department can provide standard specs. Please call (509) 625-7871 to obtain.

E. No temporary containers will be delivered until the following conditions are met:

1. Roll off containers can only be placed after an on-site inspection to ensure that space requirements are fulfilled.
  - a. Generally, a container will not be placed in the street, in the parking strip, on the sidewalk, or in a handicap parking stall or fire lane.
  - b. If a customer requires a temporary container to be placed in the street, an obstruction permit must be obtained from, and receipt confirmed by the engineering division or equivalent office at (509) 625-6999 prior to delivery.
  - c. Container delivery vehicles cannot “jump” curbs.
2. Additional site conditions and requirements as outlined in Solid Waste Collection’s Temporary Dumpster Information, Special Instructions & Regulations, and Damage Release Form must be met. Conditions and requirements in listed documents are subject to change. A completed and signed Damage Release Form is required to be on file before temporary containers are placed.

Section 14: That SMC section 13.02.0354 is amended to read as follows:

### **Section 13.02.0354 Container Weight Limits**

Maximum permissible container weight, meaning total gross weight of a loaded container, including the container and contents, in pounds is:

#### **A. Residential.**

1. Thirty-gallon automated carts: Two hundred fifty pounds.
2. Sixty-gallon automated carts: Two hundred fifty pounds.
3. Ninety-gallon automated carts: Two hundred fifty pounds.

#### **B. Commercial.**

1. One-cubic-yard dumpster: Five thousand pounds.
2. Two-cubic-yard dumpster: Five thousand pounds.
3. Three-cubic-yard dumpster: Five thousand pounds.
4. Four-cubic-yard dumpster: Five thousand pounds.
5. Six-cubic-yard dumpster: Five thousand pounds.

6. Eight-cubic-yard dumpster: Five thousand pounds.

~~((6))~~ 7. Twenty-cubic-yard rolloff: Twenty thousand pounds.

~~((7))~~ 8. Thirty-cubic-yard rolloff: Twenty thousand pounds.

~~((8))~~ 9. Small compactor, from one cubic-yard capacity up to six-cubic-yard capacity: Six thousand pounds.

~~((9))~~ 10. Large compactor, from ten- to forty-cubic yards: Twenty thousand pounds.

Section 15: That SMC section 13.02.0402 is amended to read as follows:

### **Section 13.02.0402 Recycling Containers to be Used**

- A. Containers for recycling-collection service must be approved by the director as sufficient and suitable to serve the generating premises needs, consistent with departmental operations and convenience. Approved containers are automated carts. The automated carts containing recyclable materials are a distinctive color (blue) from the carts used for general-mixed solid waste (brown or gray), and from the carts used for clean green yard waste (green). Larger volume customers may also use commercial-size containers upon approved arrangements with the department.
- B. For residential-use premises, the department supplies one ninety gallon automated cart. Anyone requesting an additional cart will be charged an additional monthly rate.

Section 16: That SMC section 13.02.0404 is amended to read as follows:

### **Section 13.02.0404 Recycling – Residential-use Premises – Nonresidential-use Premises**

- A. The department is required to offer minimum levels of residential curbside recycling collection service to all residential-use premises, consistent with the requirements of chapter 70.95 RCW and the Spokane solid waste management plan, to encourage recycling and reduce the amount of waste generated.
  - 1. ~~((For premises using residential style))~~ Residential premises using residential style automated carts, ((or equivalent service, a minimum recycling service of)) will receive one recycling cart ((is)) included with their service at no additional cost.((mandatory and will be charged whether or not used. This fee is already included in the basic monthly billing for regular solid waste service.))

- a. This provision includes premises with four or less units using the residential style automated carts.
  2. For premises with five or more multi-unit dwellings, an approved recycling container of greater volume may be required to be used, depending on the level of service need for the account, as determined by the director.
- B. Nonresidential-use premises may choose to receive service with or without ((additional)) recycling. All customers are encouraged to participate in the department's recycling program.
  1. In addition to participation in the residential recycling program, for nonresidential-use premises, the department offers reduced rates for recyclables.
- C. Recyclable collection service for rolloff containers is charged as provided in [SMC 13.02.0550](#).

Section 17: That SMC section 13.02.0500 is amended to read as follows:

#### **Section 13.02.0500 Residential Service Schedule**

- A. Rates are stated for monthly billing, with once weekly collection of solid waste; once every two weeks collection of recycling.
- B. Automated carts are billed on a per-each basis. Multiple carts will be dumped on the same day/same trip unless excepted by the director.
- C. Where service is provided more frequently than weekly or customer requests additional pickup, monthly rate is multiplied by number of collections per week.
  - ~~((D. For planned unit developments (PUD) or similar areas with free-standing residences billed as a single utility account as one customer, the level of service is set annually and billed thereafter in equal monthly installments. The monthly bill is established as follows:~~
  - ~~1. All occupied residences are included as generating solid waste.~~
  - ~~2. For purposes of this section, "occupied" means as stated in SMC 13.02.0300(A).~~
  - ~~3. Each year in June, or other month as set by the director, a count of occupied residences is established by the department.~~

- ~~4. The number of automated carts determined necessary for an adequate service level is then set based upon the number of occupied residences, with a ten percent deduction to offset seasonal fluctuations.~~
- ~~5. This method recognizes that from month to month the number of actually physically occupied units may fluctuate within the entire PUD.~~
  - ~~a. Because of the nature of the one customer account billing, however, no credit or offset in billing practices can be made for temporary vacancies.~~
  - ~~b. The occupancy level for billing purposes is established annually.~~
  - ~~c. Any adjustments are subject to the director's approval, provided no payments or adjustments are made with individual residences, considering the entire PUD account is billed as a single account.))~~

Section 18: That SMC section 13.02.0502 is amended to read as follows:

### **Section 13.02.0502 Residential Service Rates**

- A. Service is billed monthly and is calculated by the size of the cart multiplied by the number of carts. There is an additional cost for service if cart is not placed at the curbside.
  1. Single-family residential premises or equivalent are presumed to require service of at least one thirty-gallon automated cart.
- B. Rates include all taxes imposed on the department. Taxes imposed on the customer are not included in rates stated, but added on to the rates specified herein.
- C. Adjacent Service.

Container pickup location is up to two feet from vehicle access point for automated service or six feet from the collection vehicle access point for semi-automated service areas. For semi-automated service, automated carts more than six feet from the pickup location will be charged for rollout at rates specified hereafter.

| Residential<br>Automated Cart<br>Service | Monthly Amount       |                |                |
|------------------------------------------|----------------------|----------------|----------------|
|                                          | ((2026))             | <u>2027</u>    | <u>2028</u>    |
| 20 gallon<br>(Discontinued)              | (( <u>\$21.01</u> )) | <u>\$21.69</u> | <u>\$22.40</u> |

|           |                          |                |                |
|-----------|--------------------------|----------------|----------------|
| 30 gallon | (( <del>\$24.96</del> )) | <u>\$25.96</u> | <u>\$27.00</u> |
| 60 gallon | (( <del>\$45.20</del> )) | <u>\$47.23</u> | <u>\$49.12</u> |
| 90 gallon | (( <del>\$66.01</del> )) | <u>\$68.16</u> | <u>\$70.37</u> |

((D. Debris extending above the top of the automated cart such that the lid is at or above a forty-five degree angle will be charged at a rate of))

|                         |
|-------------------------|
| ((2026))                |
| (( <del>\$5.85</del> )) |

((E)) D. Rollout Service.

| Rollout Service<br>(Pack-out is on a per automated<br>cart basis.)  | Monthly Amount           |                |                |
|---------------------------------------------------------------------|--------------------------|----------------|----------------|
|                                                                     | ((2026))                 | <u>2027</u>    | <u>2028</u>    |
| Container pickup location from collection vehicle access (in feet). |                          |                |                |
| 2 feet (Automated) / 6 feet (Semi-<br>automated) to 50 feet         | (( <del>\$19.98</del> )) | <u>\$20.63</u> | <u>\$21.30</u> |
| More than 50 feet to 100 feet                                       | (( <del>\$39.89</del> )) | <u>\$41.19</u> | <u>\$42.52</u> |
| More than 100 feet to 150 feet                                      | (( <del>\$59.81</del> )) | <u>\$61.75</u> | <u>\$63.76</u> |
| More than 150 feet to 200 feet                                      | (( <del>\$79.74</del> )) | <u>\$82.33</u> | <u>\$85.01</u> |

((F)) E. Extra/additional items and extra automated cart dumping charges.

1. Occasional, infrequent extra waste material (boxes, bags, carts, etc.) which can be readily loaded by hand and when placed at curb or alley will be taken and charged as additional items. Additional items are based on 30-35 gallons and up to 85 pounds; items in excess of 30-35 gallons and more than 85 pounds will be charged a higher fee.
2. Regular extra waste will require service upgrade to a larger service category. Cart charges are based on actual cart size multiplied by the base per unit price.

| Extras                               | ((2026))                | <u>2027</u>   | <u>2028</u>   |
|--------------------------------------|-------------------------|---------------|---------------|
| Additional items (per item)          |                         |               |               |
| Adjacent service                     | (( <del>\$5.85</del> )) | <u>\$6.04</u> | <u>\$6.24</u> |
| Rollout service                      | (( <del>\$7.39</del> )) | <u>\$7.63</u> | <u>\$7.88</u> |
| Extra automated cart dumping charges |                         |               |               |
| 30 gallon                            | (( <del>\$6.25</del> )) | <u>\$6.45</u> | <u>\$6.66</u> |

|                             |                         |                |                |
|-----------------------------|-------------------------|----------------|----------------|
| 60 gallon                   | <del>(((\$11.29))</del> | <u>\$11.66</u> | <u>\$12.04</u> |
| 90 gallon                   | <del>(((\$16.50))</del> | <u>\$17.04</u> | <u>\$17.59</u> |
| Contaminated recycling cart | <del>(((\$16.50))</del> | <u>\$17.04</u> | <u>\$17.59</u> |
| Contaminated yard cart      | <del>(((\$16.50))</del> | <u>\$17.04</u> | <u>\$17.59</u> |

((G)) F. Overloaded/Overweight/Oversize Containers.

1. Overloaded

Debris extending above the top of the automated cart such that the lid is at or above a forty-five degree angle will be charged at a rate of:

|                        |               |               |
|------------------------|---------------|---------------|
| <del>((2026))</del>    | <u>2027</u>   | <u>2028</u>   |
| <del>(((\$5.85))</del> | <u>\$6.04</u> | <u>\$6.24</u> |

2. Overweight.

For residential service, those containers in excess of the maximum allowed weight, as referenced in SMC 13.02.0354(A), are subject to an overweight charge per container, if accepted, of the following:

|                        |               |               |
|------------------------|---------------|---------------|
| <del>((2026))</del>    | <u>2027</u>   | <u>2028</u>   |
| <del>(((\$5.85))</del> | <u>\$6.04</u> | <u>\$6.24</u> |

- a. For purposes of assessing an overweight cart or container charge, the good faith estimation of the solid waste collector shall be sufficient to support the charge, absent further information, considering that such employees handle a high volume of carts and containers with regularity and are familiar with standard cart and container weight limits prescribed herein.
- b. In practice, for an overweight container charge, the assessment generally arises where the solid waste collector requires assistance.

((H)) G. No credit given for extra/additional charge(s) if there is a picture on file as backup evidence of the charge(s).

Section 19: That SMC section 13.02.0504 is amended to read as follows:

**Section 13.02.0504 Commercial Service Rates – Dumpsters**



Rates are stated for monthly billing with once weekly collection for non-compacted solid waste.

- A. Dumpster service is provided through front-end or rear-load dumpsters. In addition to a flat container placement charge, the monthly service charge is based on the size of dumpster multiplied by the number of weekly pickups multiplied by the number of dumpsters.

| Commercial Service Rates                                   | Monthly Amount            |                 |                 |
|------------------------------------------------------------|---------------------------|-----------------|-----------------|
|                                                            | ((2026))                  | <u>2027</u>     | <u>2028</u>     |
| Dumpster service                                           |                           |                 |                 |
| 1 cubic yard                                               | (( <del>\$134.03</del> )) | <u>\$142.07</u> | <u>\$150.60</u> |
| 2 cubic yard                                               | (( <del>\$268.02</del> )) | <u>\$278.74</u> | <u>\$289.89</u> |
| 3 cubic yard                                               | (( <del>\$402.07</del> )) | <u>\$410.11</u> | <u>\$414.21</u> |
| 4 cubic yard                                               | (( <del>\$536.10</del> )) | <u>\$546.82</u> | <u>\$552.29</u> |
| 6 cubic yard                                               | (( <del>\$804.12</del> )) | <u>\$820.20</u> | <u>\$828.40</u> |
| 8 cubic yard                                               |                           | <u>\$956.90</u> | <u>\$966.47</u> |
| Dumpster lockbar for front-load dumpsters installation fee | (( <del>\$134.76</del> )) | <u>\$139.14</u> | <u>\$143.66</u> |

B. Extra permanent commercial container dumping charges

|                                                   | <u>2027</u>     | <u>2028</u>     |  |  |
|---------------------------------------------------|-----------------|-----------------|--|--|
| <u>Extra commercial container dumping charges</u> |                 |                 |  |  |
| <u>1 cubic yard</u>                               | <u>\$31.98</u>  | <u>\$33.02</u>  |  |  |
| <u>2 cubic yard</u>                               | <u>\$63.95</u>  | <u>\$66.03</u>  |  |  |
| <u>3 cubic yard</u>                               | <u>\$95.93</u>  | <u>\$99.05</u>  |  |  |
| <u>4 cubic yard</u>                               | <u>\$127.91</u> | <u>\$132.06</u> |  |  |
| <u>6 cubic yard</u>                               | <u>\$191.86</u> | <u>\$198.09</u> |  |  |
| <u>8 cubic yard</u>                               | <u>\$255.81</u> | <u>\$264.12</u> |  |  |

Section 20 That SMC section 13.02.0506 is amended to read as follows:

**Section 13.02.0506 Commercial Service Rates – Rolloffs**

- A. Rolloff service is provided through twenty- or thirty-cubic-yard containers furnished by the department. In addition to haul fee and disposal tonnage, there is a monthly rental charge per container.

| <u>Monthly Rental</u> | <u>2027</u>     | <u>2028</u>     |
|-----------------------|-----------------|-----------------|
| <u>10 yard</u>        | <u>\$112.00</u> | <u>\$115.64</u> |
| <u>20 yard</u>        | <u>\$122.00</u> | <u>\$125.97</u> |
| <u>30 yard</u>        | <u>\$132.00</u> | <u>\$136.29</u> |

- B. In addition to the flat container placement charge, rolloff rates are computed as the sum of a pickup hauling fee plus a disposal fee computed by weight at the time of disposal.

| <u>Pickup Hauling Fee</u>    | <u>((2026))</u>      | <u>2027</u>     | <u>2028</u>     |
|------------------------------|----------------------|-----------------|-----------------|
| <u>Loose solid waste</u>     | <u>(((\$190.97))</u> | <u>\$200.52</u> | <u>\$210.54</u> |
| <u>Compacted solid waste</u> | <u>(((\$225.96))</u> | <u>\$237.26</u> | <u>\$249.12</u> |

- C. Minimum charge is one haul every 30 days whether container is hauled or not unless the director determines weekly service is necessary because of inclusion of putrescible materials.
- D. When a request is made to retrieve an empty rolloff or a rolloff is removed/brought in without a disposal haul, a haul fee equal to 50% of the regular pickup haul fee will be charged. This does not waive any minimum rate or service charges that may have already accrued.

Section 21 That SMC section 13.02.0508 is amended to read as follows:

### **Section 13.02.0508 Commercial Container Service, Placement**

- A. For all commercial capacity containers, the following rules apply:
1. To avoid container damage, location changes are to be made by the department.
  2. Where customer needs require the container be moved, an additional container placement charge is assessed at the following rates:

| <u>((2026))</u>     | <u>2027</u>    | <u>2028</u>    |
|---------------------|----------------|----------------|
| <u>(((\$40.44))</u> | <u>\$41.75</u> | <u>\$43.11</u> |

3. A delivery charge accrues for cancellation of a container delivery request on less than twenty-four hours' notice.
- B. An additional service call charge is assessed if the collection vehicle must return to dump a container that had been scheduled and not dumped for any reason not of the department's responsibility.
1. If the collection vehicle is required to move/pull out a front-load (one- to six-cubic-yard) container for the dump, a "pullout" fee is charged in addition to the disposal/dump charge at the following rates:

|                      |                |                |
|----------------------|----------------|----------------|
| <del>((2026))</del>  | <u>2027</u>    | <u>2028</u>    |
| <del>(\$40.44)</del> | <u>\$41.75</u> | <u>\$43.11</u> |

2. Accepting delivery of the dumpsters includes acceptance of these additional charges where the department determines necessary.
- C. If the driver must exit the truck to open an enclosure gate, a fee may be assessed at the following rates:

|                      |                |                |
|----------------------|----------------|----------------|
| <del>((2026))</del>  | <u>2027</u>    | <u>2028</u>    |
| <del>(\$21.05)</del> | <u>\$21.73</u> | <u>\$22.44</u> |

- D. Once a container is placed, billing continues until the container is removed from the property by the department.

Section 22 That SMC section 13.02.0510 is amended to read as follows:

### **Section 13.02.0510 Commercial Service Rates – Compactors**

Rates are stated for monthly billing with once weekly collection for compacted solid waste.

- A. Where the customer supplies the compactor unit for disposal, the charge is per cubic yard of a container, provided that where the director determines an account should not be billed by cubic yard (e.g., as with rolloff boxes), an account will be billed for services in accord with the otherwise applicable rate schedule; e.g., the applicable haul fee and tipping fee rate. Compactors with putrescible materials, as determined by the director, must be emptied weekly. The monthly service charge is based on the size of the compactor multiplied by the number of weekly pickups multiplied by the number of compactors.

| Commercial Compactors | Monthly Amount      |             |             |
|-----------------------|---------------------|-------------|-------------|
|                       | <del>((2026))</del> | <u>2027</u> | <u>2028</u> |

| Compactor service |                            |                   |                   |
|-------------------|----------------------------|-------------------|-------------------|
| 1 cubic yard      | <del>(((\$259.00))</del>   | <u>\$269.36</u>   | <u>\$280.13</u>   |
| 2 cubic yard      | <del>(((\$518.01))</del>   | <u>\$538.73</u>   | <u>\$560.28</u>   |
| 3 cubic yard      | <del>(((\$777.00))</del>   | <u>\$792.54</u>   | <u>\$800.47</u>   |
| 4 cubic yard      | <del>(((\$1,036.00))</del> | <u>\$1,056.72</u> | <u>\$1,067.29</u> |
| 5 cubic yard      | <del>(((\$1,294.99))</del> | <u>\$1,320.89</u> | <u>\$1,334.10</u> |
| 6 cubic yard      | <del>(((\$1,553.97))</del> | <u>\$1,585.05</u> | <u>\$1,600.90</u> |

B. Preparation of a compaction unit in order to ready it for dumping is the responsibility of the customer. This includes disconnecting any power, disconnection and securing any hydraulic lines, disconnecting drain lines, releasing and securing any turnbuckles, anchors or latches, and handles, and wheeling it into position for safe dumping by City equipment. If the unit is not properly prepared, the City may decline collection or prepare the compactor if it can be done safely. If the driver is unable to service the container as scheduled and must return later, a separate return trip fee will be accessed as provided for in SMC 13.02.0512.

1. A fee is assessed if any part of the container preparation is done by City personnel at the following rate:

|                         |                |                |
|-------------------------|----------------|----------------|
| <del>((2026))</del>     | <u>2027</u>    | <u>2028</u>    |
| <del>(((\$40.44))</del> | <u>\$41.75</u> | <u>\$43.11</u> |

C. Compacted waste is charged according to the time consumed and volume when placed in a customer-owned container. All other compacted solid waste, bales, etc., may be charged by volume, weight, or time to load at the department's discretion.

| Special Compactor Services Requiring Extra Loading Time | <del>((2026))</del>     | <u>2027</u>    | <u>2028</u>    |
|---------------------------------------------------------|-------------------------|----------------|----------------|
| Minimum charge                                          | <del>(((\$13.50))</del> | <u>\$13.94</u> | <u>\$14.39</u> |
| Per estimated 10 minute interval                        | <del>(((\$13.50))</del> | <u>\$13.94</u> | <u>\$14.39</u> |

Section 23 That SMC section 13.02.0512 is amended to read as follows:

### **Section 13.02.0512 Return Trip Charges**

A. A return trip charge accrues where a collection vehicle (general solid waste or recycling) passes a premises and must return to collect materials for any reason except department fault or error. Reasons include failure to:

1. have container properly prepared for pickup,
2. have container at the required container pickup location,
3. have container at the required location at the required time, or
4. remove obstacles to department vehicle access
5. Return trips for late put out/missed driver are allowed for biweekly recycling if the customer has made the request by the close of business the day following collection; Requests after that day will wait for the next biweekly collection.

| Return Trip Charges<br>(Per Stop)                      | ((2026))                 | <u>2027</u>    | <u>2028</u>    |
|--------------------------------------------------------|--------------------------|----------------|----------------|
| Automated Cart                                         | (( <del>\$19.64</del> )) | <u>\$20.28</u> | <u>\$20.94</u> |
| Commercial container<br>dumpster/recycling<br>dumpster | (( <del>\$40.44</del> )) | <u>\$41.75</u> | <u>\$43.11</u> |
| Commercial container<br>rolloff                        | (( <del>\$40.44</del> )) | <u>\$41.75</u> | <u>\$43.11</u> |
| Move cart for access                                   | (( <del>\$10.01</del> )) | <u>\$10.34</u> | <u>\$10.67</u> |

B. A return trip or service call charge is also assessed for customer-requested container deliveries, container retrievals or trips resulting from a customer's special handling needs, as determined by the City.

C. Return trip charges are in addition to service call charges. Where collection does not occur for any reason not the fault or error of the department, the regular collection charges accrue to the premises. This does not include the tonnage or weight charge added to rollofs.

D. No credit given for return trips if there is a picture on file as backup evidence of the charge(s).

Section 24 That SMC section 13.02.0514 is amended to read as follows:

### **Section 13.02.0514 Additional Charges for Commercial Containers**

A. Debris extending above the top of the container will be charged per cubic yard. Minimum fee is for one cubic yard.:

|                          |                |                |
|--------------------------|----------------|----------------|
| ((2026))                 | <u>2027</u>    | <u>2028</u>    |
| (( <del>\$44.21</del> )) | <u>\$45.65</u> | <u>\$47.13</u> |

- B. On-site labor charge (where collection crew is delayed by site conditions and/or must supply additional site clean-up labor or other services, e.g. where container contents are spilled due to overfill, loose lid, or other conditions, or where access is blocked by debris):

|                                  |                          |                |                |
|----------------------------------|--------------------------|----------------|----------------|
| On-site Labor Charge             | ((2026))                 | <u>2027</u>    | <u>2028</u>    |
| Minimum charge                   | (( <del>\$40.44</del> )) | <u>\$41.75</u> | <u>\$43.11</u> |
| Per estimated 15-minute interval | (( <del>\$40.44</del> )) | <u>\$41.75</u> | <u>\$43.11</u> |

- C. When City personnel are required to adjust the materials on an overloaded container, a labor or preparation fee is assessed based upon time needed.
- D. Special dumpster requests resulting in overtime to the department (i.e. weekends, after hours, etc) are not guaranteed and based on staff availability. Overtime, including minimum pay requirements, are based on bargaining unit agreements. Overtime is in addition to regular service charges.
- E. No credit given for additional charge(s) if there is a picture on file as backup evidence of the charge(s).

Section 25 That SMC section 13.02.0518 is amended to read as follows:

### **Section 13.02.0518 Container Cleaning, Pressure Wash, Refurbishment Charge**

- A. Pressure Washing.

General container cleaning service may be provided on a time and materials basis whenever requested or ordered by the department. Charges may increase or decrease based on current costs and contracts. Pressure Washing may not be adequate to remove all materials. The following charges apply to container cleaning and pressure washing:

|                                                                 |                          |                |                |
|-----------------------------------------------------------------|--------------------------|----------------|----------------|
| Container Cleaning and Pressure Washing Charge                  | ((2026))                 | <u>2027</u>    | <u>2028</u>    |
| Front-Load & Rear-Load Dumpsters – per hour -(one hour minimum) | (( <del>\$86.29</del> )) | <u>\$89.09</u> | <u>\$91.99</u> |

|                                         |                          |                 |                 |
|-----------------------------------------|--------------------------|-----------------|-----------------|
| Rolloff – per hour - (one hour minimum) | <del>(((\$119.94))</del> | <u>\$123.81</u> | <u>\$127.83</u> |
| 30 gallon automated cart                | <del>(((\$16.82))</del>  | <u>\$17.37</u>  | <u>\$17.93</u>  |
| 60 gallon automated cart                | <del>(((\$25.28))</del>  | <u>\$26.10</u>  | <u>\$26.95</u>  |
| 90 gallon automated cart                | <del>(((\$33.69))</del>  | <u>\$34.78</u>  | <u>\$35.92</u>  |

Customer will receive a clean, but no guarantee of new, cart when starting, changing service or paying for “cleaned” cart.

Cleaning/pressure washing will be charged an hour minimum for dumpsters and roll offs.

#### B. Refurbishment.

When a customer discontinues service or a container otherwise needs repairs or restoration of a container because of either customer request or departmental order, the department assesses a refurbishment fee. The department may use an independent contractor or assess a time and materials fee. Charges may increase or decrease based on current costs and contracts. Refurbishment charges, subject to change, are:

| Refurbishment Charges                                                                 | <del>((2026))</del>      | <u>2027</u>     | <u>2028</u>     |
|---------------------------------------------------------------------------------------|--------------------------|-----------------|-----------------|
| Cleaning & Prep – per hour                                                            | <del>(((\$50.63))</del>  | <u>\$52.28</u>  | <u>\$53.98</u>  |
| Sandblasting – per hour                                                               | <del>(((\$112.65))</del> | <u>\$116.31</u> | <u>\$120.09</u> |
| Repair and Welding – per hour                                                         | <del>(((\$107.59))</del> | <u>\$111.09</u> | <u>\$114.70</u> |
| Paint – per hour                                                                      | <del>(((\$112.65))</del> | <u>\$116.31</u> | <u>\$120.09</u> |
| Decaling and Striping – per hour                                                      | <del>(((\$63.28))</del>  | <u>\$65.34</u>  | <u>\$67.46</u>  |
| Front Load & Rear Load Dumpster hauling to and from refurbishment facility – per hour | <del>(((\$63.28))</del>  | <u>\$65.34</u>  | <u>\$67.46</u>  |
| Rolloff hauling for refurbishment facility (round trip)                               | <del>(((\$190.97))</del> | <u>\$200.52</u> | <u>\$210.54</u> |

The department’s cost for materials (steel, lids, winch handles, etc.) including any mark up and sales tax, used to repair or refurbish containers either by the city or an independent contractor, will be charge back to the customer, in addition to the charges listed in the table above in SMC 13.02.0518, Section B.

Section 26 That SMC section 13.02.0520 is amended to read as follows:

**Section 13.02.0520 Temporary Account**

- A. Some premises needs may increase or arise on a temporary basis, such as construction, remodeling, demolition, or other short-term events.
1. Customer requests for temporary accounts may not exceed one hundred eighty days continuously within any calendar year period. After that time, any temporary container may be removed from the premises after notice or attempt to notify the customer or owner by the department.
- B. Use of a temporary container does not displace regular solid waste service for ongoing premises needs, which must continue to be accepted. Regular solid waste generated by premises is not permitted in temporary containers. Where the director determines premises needs exceed one hundred eighty days, or it appears there may be putrescible materials accumulating, regular mandatory weekly service provisions apply.

| Temporary Account                                                               | <del>((2026))</del>      | <u>2027</u>     | <u>2028</u>     |
|---------------------------------------------------------------------------------|--------------------------|-----------------|-----------------|
| Delivery charge                                                                 | <del>(((\$40.44))</del>  | <u>\$41.75</u>  | <u>\$43.11</u>  |
| Dumpster service for (3-6 cubic yard containers) Flat Daily Charge (Rental Fee) | <del>(((\$3.24))</del>   | <u>\$3.35</u>   | <u>\$3.46</u>   |
| Dump Fee 3 Cubic Yard Containers                                                | <del>(((\$138.51))</del> | <u>\$143.01</u> | <u>\$147.66</u> |
| Dump Fee 6 Cubic Yard Containers                                                | <del>(((\$277.05))</del> | <u>\$286.05</u> | <u>\$295.35</u> |
| Rolloff Service – Flat daily charge (Rental Fee)                                | <del>(((\$6.43))</del>   | <u>\$6.64</u>   | <u>\$6.86</u>   |
| Rolloff Service – Load haul fee (Per load)                                      | <del>(((\$190.97))</del> | <u>\$200.52</u> | <u>\$210.54</u> |
| <u>Rolloff Service – Weight fee as provided in SMC 13.02.0560.</u>              |                          |                 |                 |

~~((Weight fee for Rolloff Service: As provided in [SMC 13.02.0560.](#)))~~

- C. Temporary dumpsters are subject to all additional charges that permanent commercial containers are subject to as provided in 13.02.

~~((G))~~ D. Rental fee does not include Washington State sales tax.

~~((D))~~ E. Containers must be hauled every 30 days. Customer is responsible to make sure this requirement is met.



- ((E)) F. Customers are charged for collection haul every 30 days whether container is hauled or not.

Section 27 That SMC section 13.02.0522 is amended to read as follows:

### **Section 13.02.0522 Container Dump Requests**

- A. Phone (509) 625-7956 for temporary dump service and (509) 625-7955 for permanent dump service. Customers can also email [dumpsteremptyrequest@spokanecity.org](mailto:dumpsteremptyrequest@spokanecity.org).
- B. All requests for dumps require one business day advance notice.
- C. While the department will always attempt to work within the customer's schedule, time of day requests cannot be guaranteed. Cutoff time to service change requests is 2 p.m. for next day service. Weekend request will be Tuesday or later. All requested service is based on operational availability.
- D. A temporary container must be dumped at least once per month, except if a container contains food, vegetable, animal or other putrescible wastes, the City requires dumping at least weekly. Customers are charged for collection haul every 30 days whether container is hauled or not.

Section 28 That SMC section 13.02.0528 is amended to read as follows:

### **Section 13.02.0528 Rates for Equipment and Labor – Packer and Nonpacker**

- A. Department vehicle and labor service is supplied with two kinds of vehicles: Single-axle nonpacker trucks and tandem-axle packer trucks.
  - 1. Disposal fees are charged in addition to equipment and labor charges.
  - 2. Regular garbage collection vehicles are also called “packer” trucks because they operate with a compaction mechanism that pushes or packs in waste. For some disposal needs, such as odd-shaped debris or materials, regular open bed trucks are more suitable. These vehicles are called “nonpacker” trucks.
  - 3. Department packer trucks are all larger tandem-axle design. Department nonpacker trucks are all smaller single-axle design.
  - 4. Distinguished from this service is rolloff service, where a rolloff box is loaded by the customer, rather than with department labor. (See SMC 13.02.0506)

B. Rates.

Rates in this section are stated based on fifteen-minute increments. The minimum charge is fifteen minutes.

| Packer and Nonpacker Trucks               | <del>((2026))</del>     | <u>2027</u>    | <u>2028</u>    |
|-------------------------------------------|-------------------------|----------------|----------------|
| Nonpacker, single-axle, truck, and driver | <del>(((\$36.20))</del> | <u>\$37.38</u> | <u>\$38.59</u> |
| Each extra person                         | <del>(((\$30.15))</del> | <u>\$31.13</u> | <u>\$32.14</u> |
| Tandem-axle truck, driver, and loader     | <del>(((\$50.29))</del> | <u>\$51.92</u> | <u>\$53.61</u> |

- C. In addition to the labor and equipment charges, there is added to subsection (B) of this section a charge for waste disposal, as shown in SMC 13.02.0560, except that the minimum charge for waste disposal shall be equal to one-quarter of the applicable tonnage fee.

D. Overtime Periods.

When a customer requests service on holidays, Saturdays, or Sundays, or other overtime periods, an additional charge equal to the total labor paid plus the normal hauling fee shall apply.

Section 29 That SMC section 13.02.0552 is amended to read as follows:

**Section 13.02.0552 Recycling Rates – Nonresidential – Residential Premises with Five or More Multi-unit Dwellings Premises – Residential Premises Utilizing Commercial Containers -- Additional**

- A. The following rates apply to premises with five or more multi-unit dwellings where the director determines larger volume containers are needed. ~~((In addition to the residential recycling program,))~~ Nonresidential customers or residential customers utilizing commercial containers, not otherwise participating may request recycling service of any and all materials accepted in the curbside program under the following rates. (See SMC 13.02.0122(B))
- B. Collection of single-stream recyclables is available weekly (with the exception of carts) at the following monthly rates:

|                                                                                                                              |                |
|------------------------------------------------------------------------------------------------------------------------------|----------------|
| <u>Nonresidential, ((&amp;))<br/>Premises with Five or<br/>More Multi-<br/>unit Dwellings &amp;<br/>Residences Utilizing</u> | Monthly Amount |
|------------------------------------------------------------------------------------------------------------------------------|----------------|

|                                              |                          |                 |                 |
|----------------------------------------------|--------------------------|-----------------|-----------------|
| <u>Commercial Containers</u>                 |                          |                 |                 |
|                                              | <u>((2026))</u>          | <u>2027</u>     | <u>2028</u>     |
| Collection of single-stream recyclables      |                          |                 |                 |
| 30, 60, & 90 gallon cart (bi-weekly service) | <del>(((\$22.62))</del>  | <u>\$23.36</u>  | <u>\$24.11</u>  |
| One cubic yard dumpster                      | <del>(((\$47.16))</del>  | <u>\$48.69</u>  | <u>\$50.28</u>  |
| Two cubic yard dumpster                      | <del>(((\$72.39))</del>  | <u>\$74.69</u>  | <u>\$77.12</u>  |
| Three cubic yard dumpster                    | <del>(((\$108.57))</del> | <u>\$112.06</u> | <u>\$115.70</u> |
| Four cubic yard dumpster                     | <del>(((\$144.74))</del> | <u>\$149.42</u> | <u>\$154.28</u> |
| Six cubic yard dumpster                      | <del>(((\$217.13))</del> | <u>\$224.18</u> | <u>\$231.46</u> |
| Loose Yardage                                |                          |                 |                 |
| One yard                                     | <del>(((\$64.02))</del>  | <u>\$66.10</u>  | <u>\$68.25</u>  |
| Two yards                                    | <del>(((\$89.20))</del>  | <u>\$92.10</u>  | <u>\$95.09</u>  |
| Three yards                                  | <del>(((\$125.39))</del> | <u>\$129.47</u> | <u>\$133.67</u> |
| Four yards                                   | <del>(((\$161.58))</del> | <u>\$166.83</u> | <u>\$172.25</u> |
| <u>Five yards</u>                            |                          | <u>\$204.17</u> | <u>\$210.81</u> |
| Six yards                                    | <del>(((\$233.98))</del> | <u>\$241.58</u> | <u>\$249.44</u> |

C. Rollout rates, including packouts for recycling carts, are available at the same increment and percentage of increase as the general mixed solid waste rate (one-half of standard sixty gallon refuse rate for each fifty feet for items not within six feet of semi-automated pickup location or two feet of automated pickup location).

D. Extra dumping charges and extra loose yardage

1. Occasional, infrequent extra recycling material will be taken and charged additional. Loose material other than flattened cardboard must be in brown paper bags, cardboard boxes or bundled.

2. Regular extra recycling will require a service upgrade to a larger service category.

|                                                  |  | <u>2027</u>    | <u>2028</u>    |
|--------------------------------------------------|--|----------------|----------------|
| <u>Extra recycling container dumping charges</u> |  |                |                |
| <u>30, 60 &amp; 90 gallon cart</u>               |  | <u>\$3.44</u>  | <u>\$3.55</u>  |
| <u>One yard</u>                                  |  | <u>\$16.55</u> | <u>\$17.09</u> |
| <u>Two yard</u>                                  |  | <u>\$23.02</u> | <u>\$23.77</u> |
| <u>Three yard</u>                                |  | <u>\$32.40</u> | <u>\$33.45</u> |
| <u>Four yard</u>                                 |  | <u>\$41.72</u> | <u>\$43.08</u> |
| <u>Six yard</u>                                  |  | <u>\$60.41</u> | <u>\$62.37</u> |
| <u>Extra loose yardage recycling charges</u>     |  |                |                |
| <u>One yard</u>                                  |  | <u>\$3.44</u>  | <u>\$3.55</u>  |
| <u>Two yards</u>                                 |  | <u>\$16.55</u> | <u>\$17.09</u> |
| <u>Three yards</u>                               |  | <u>\$23.02</u> | <u>\$23.77</u> |
| <u>Four yards</u>                                |  | <u>\$32.40</u> | <u>\$33.45</u> |
| <u>Five yards</u>                                |  | <u>\$41.72</u> | <u>\$43.08</u> |
| <u>Six yards</u>                                 |  | <u>\$60.41</u> | <u>\$62.37</u> |

((D)) E. Load Truck Loose Yardage Recyclables – Collection Rates/Hour (hand-loaded). Rates in this section are stated based on fifteen-minute increments. The minimum charge is thirty minutes.

|                                      |              |                |                |
|--------------------------------------|--------------|----------------|----------------|
| Load Truck Loose Yardage Recyclables | ((2026))     | <u>2027</u>    | <u>2028</u>    |
| Single-axle truck and driver         | (((\$34.96)) | <u>\$36.10</u> | <u>\$37.27</u> |
| Tandem-axle truck driver             | (((\$48.62)) | <u>\$50.20</u> | <u>\$51.83</u> |

((E)) F. The department retains any proceeds from sale of recyclables.

((F)) G. Loads including non-recyclable solid waste are charged as a regular solid waste load, in addition to return trip charges applicable. If recycling is rejected at processor and needs to be hauled elsewhere, an additional fee applies for the partial second haul. The rate will be charged at 50% of a regular haul fee.

((G)) H. The director of solid waste management reserves the right to deny service to any generator that does not meet a minimum standard of recyclable quality as determined by the director's evaluation.

Section 30 That SMC section 13.02.0554 is amended to read as follows:

### **Section 13.02.0554 Clean Green Yard Waste Collection**

A. Any customer may apply to the department for collection of “clean green” yard waste. Participation is voluntary.

1. To be accepted as “clean green” yard waste, material must consist of grass, leaves, pine needles, pine cones, thatch, vines, weeds, and branches, or other such fresh yard waste type material, not putrefied. Food scraps and compostable paper products, such as uncoated paper plates and pizza delivery boxes, are acceptable.
2. Woody material must be no more than three inches in diameter and not extend outside the approved collection container.
3. Material may be bundled with rope or string next to the container not to exceed four feet in length.
4. Total gross cart weight may not exceed two hundred fifty pounds.

B. In addition to subsection (A) of this section, customers are cautioned that “clean green” yard material may not contain any of the following:

1. Sod (beyond small amounts).
2. Rocks.
3. Dirt.
4. Gravel.
5. Concrete.
6. Glass.
7. Metal.
8. Plastic.
9. Treated wood/bark.
10. Animal feces.
11. Paint residue.
12. Christmas or holiday decorations.
13. Non-compostable paper products.

14. Flocking.

15. Dimensional lumber.

16. Stumps/roots.

17. Charcoal/Ash

A load is further not considered clean green if it emanates a strong odor, detectable by an ordinary person at a distance of thirty feet. Loads submitted not acceptable as clean green will be left by clean green collection crews and must be handled as a category solid waste. The rate shall be as for a ninety gallon automated style container, as set in [SMC 13.02.0502](#).

C. The collection day for clean green yard waste shall be on the same day as the customer's regular solid waste collection. Service is weekly during the months of March through November; service is one week each month during December, January and February. The one week per month collection is generally the first full week of the month but subject to change. Service is provided only in ninety gallon carts supplied by the department.

D. The service is billed and payable monthly, as follows:

| Clean Green Yard Waste Collection | ((2026))                 | <u>2027</u>    | <u>2028</u>    |
|-----------------------------------|--------------------------|----------------|----------------|
| Monthly                           | (( <del>\$19.37</del> )) | <u>\$20.24</u> | <u>\$21.15</u> |
| Extra Dump                        | (( <del>\$5.97</del> ))  | <u>\$6.16</u>  | <u>\$6.36</u>  |

Clean green yard waste carts that are out in the designated collection area during December, January, and February on non-collection weeks are assumed to be out for collection and will be charged an extra dump.

E. Yard waste cart packout charged at same rate as refuse (one half of standard sixty gallon refuse rate for each fifty feet for items not within six feet of semi-automated pickup location or two feet of automated pickup location).

F. There is no container delivery charge for the first delivery to a given customer. Thereafter, the redelivery charge is the same amount as the container pickup fee as listed below.

1. The container pickup fee is:

|          |             |             |
|----------|-------------|-------------|
| ((2026)) | <u>2027</u> | <u>2028</u> |
|----------|-------------|-------------|

|                         |                |                |
|-------------------------|----------------|----------------|
| <del>(((\$40.44))</del> | <u>\$41.75</u> | <u>\$43.11</u> |
|-------------------------|----------------|----------------|

if requested within twelve months of the initial delivery.

- G. The minimum length of time that a customer may request a clean green yard waste cart for is three months. If customer cancels service within the first three months, they will be subject to a charge equal to three months of service total and the container pick up fee as described in this subsection (F).
- H. The customer is responsible for the cost of cart replacement in case of loss or damage.

Section 31 That SMC section 13.02.0560 is amended to read as follows

### **Section 13.02.0560 General Mixed Solid Waste – Tonnage Fee**

- A. For solid waste delivered to the Waste-to-Energy Facility (WTE), the charge shall be:

|                            | <del>((2026))</del>      | <u>2027</u>     | <u>2028</u>     |
|----------------------------|--------------------------|-----------------|-----------------|
| Per ton charge             | <del>(((\$152.60))</del> | <u>\$160.23</u> | <u>\$168.24</u> |
| Minimum charge per vehicle | <del>(((\$24.93))</del>  | <u>\$26.18</u>  | <u>\$27.49</u>  |

- B. For solid waste delivered to the Northside Landfill, the charge shall be:

|                            | <del>((2026))</del>      | <u>2027</u>     | <u>2028</u>     |
|----------------------------|--------------------------|-----------------|-----------------|
| Per ton charge             | <del>(((\$152.60))</del> | <u>\$160.23</u> | <u>\$168.24</u> |
| Minimum charge per vehicle | <del>(((\$24.93))</del>  | <u>\$26.18</u>  | <u>\$27.49</u>  |

- C. For solid waste delivered to the Waste to Energy Facility, which the director determines requires special handling, the charge shall be:

|                            | <del>((2026))</del>      | <u>2027</u>     | <u>2028</u>     |
|----------------------------|--------------------------|-----------------|-----------------|
| Per ton charge             | <del>(((\$274.27))</del> | <u>\$287.98</u> | <u>\$302.38</u> |
| Minimum charge per vehicle | <del>(((\$137.12))</del> | <u>\$143.98</u> | <u>\$151.17</u> |

- D. For solid waste delivered to any of the above facilities, from nonprofit generator accounts, the applicable per ton charge above listed in subsection A, B or C shall be reduced by thirty-five percent. The minimum charge per vehicle is:

|                      |                |                |
|----------------------|----------------|----------------|
| <del>((2026))</del>  | <u>2027</u>    | <u>2028</u>    |
| <del>(\$24.93)</del> | <u>\$26.18</u> | <u>\$27.49</u> |

1. The generator shall identify itself as a section 501(c) (3) of the Internal Revenue Code approved nonprofit enterprise or provide similar proof of qualification to the department.
2. The waste shall be the product of the nonprofit business activities, which include waste reduction or recycling as a major component of its operations.

Section 32 That SMC section 13.2.0561 is amended to read as follows

### **Section 13.02.0561 Self Haul Transaction Fee**

For all waste delivered to the Waste-to-Energy Facility or Northside Landfill, there shall be charged a self-haul transaction Fee per vehicle per load:

|                     |               |               |
|---------------------|---------------|---------------|
| <del>((2026))</del> | <u>2027</u>   | <u>2028</u>   |
| <del>(\$2.68)</del> | <u>\$2.81</u> | <u>\$2.95</u> |

Section 33 That SMC section 13.02.0562 is amended to read as follows

### **Section 13.02.0562 Compost**

- A. Compost Consisting of Clean Green Yard Waste, Self-hauled.

For clean green yard waste, delivered to the Waste-to-Energy Facility there shall be a charge of:

|                                                     | <del>((2026))</del>  | <u>2027</u>    | <u>2028</u>    |
|-----------------------------------------------------|----------------------|----------------|----------------|
| Per ton charge (then prorated by weight thereafter) | <del>(\$76.95)</del> | <u>\$80.80</u> | <u>\$84.84</u> |
| Minimum charge per vehicle                          | <del>(\$8.19)</del>  | <u>\$8.60</u>  | <u>\$9.03</u>  |

These rates do not apply to dirt, debris, or other materials from large-scale landscaping, land clearing.

Section 34 That SMC section 13.02.0563 is amended to read as follows

### **Section 13.02.0563 Waste Tires**



Waste Tires are tires no longer suitable for their original intended purpose because of wear, damage, or defect.

- A. For waste tires, delivered to the Waste-to-Energy Facility, there shall be a charge of:

|                                                     | ((2026))                  | <u>2027</u>     | <u>2028</u>     |
|-----------------------------------------------------|---------------------------|-----------------|-----------------|
| Per ton charge (then prorated by weight thereafter) | (( <del>\$198.86</del> )) | <u>\$208.80</u> | <u>\$219.24</u> |
| Minimum charge per vehicle                          | (( <del>\$29.78</del> ))  | <u>\$31.27</u>  | <u>\$32.83</u>  |

- B. Dedicated loads of waste tires will be accepted by appointment only.
- C. Acceptance of waste tires is subject to change without notice. The City of Spokane may modify, restrict, or cancel the acceptance of waste tires in accord with policy or market conditions.

Section 35: That there is adopted a new section 13.02.0564 to chapter 13.02 SMC to read as follows:

#### **Section 13.02.0564 Refrigerant- Containing Appliances**

The Waste to Energy Facility will charge a special handling fee for disposal of each appliance containing refrigerant, in addition to the regular garbage rate by weight. This includes refrigerators, freezers, air conditioners, and water coolers. All other appliances including dishwashers, microwaves, washers/dryers, stoves and ovens shall remain at the regular garbage rate.

For each refrigerator, freezer, air conditioner, or refrigerated water cooler delivered to Waste-to-Energy, the additional charge shall be:

|                   | 2027    | 2028    |
|-------------------|---------|---------|
| Fee per appliance | \$30.00 | \$30.00 |

- A. Acceptance of appliances is subject to change without notice. The City of Spokane may modify, restrict, or cancel the acceptance of appliances in accord with policy or market conditions.

Section 36 That SMC section 13.02.0565 is amended to read as follows

#### **Section 13.02.0565 Special Handling Waste Load Charges**

Services at a City disposal facility for disposal of unusual or nonstandard municipal solid waste, requires preapproval of the waste and an appointment. Any special fees associated with this type of disposal, as determined by the City, shall be in addition to the assessed tipping fee, based on weight.

- A. For use of a loader or pallet jack for unloading at the Waste-to-Energy Facility (WTE) the charge shall be:

|                |                         | <u>2027</u>    | <u>2028</u>    |
|----------------|-------------------------|----------------|----------------|
| Per minute     | <del>(((\$1.25))</del>  | <u>\$1.31</u>  | <u>\$1.38</u>  |
| Minimum charge | <del>(((\$37.50))</del> | <u>\$39.38</u> | <u>\$41.34</u> |

- B. For a missed appointment at the Waste-to-Energy Facility (WTE) the charge shall be ~~(((\$100.00))~~ \$200.00 per occurrence.
- C. If late for an appointment at the Waste-to-Energy Facility (WTE) by more than thirty (30) minutes, the charge shall be ~~(((\$150.00))~~ \$200.00 per occurrence.
- D. Special handling appointment times are from 8:00 am through 2:30 pm, Monday through Friday. Appointments may be scheduled outside these specified times at the Waste-to-Energy Facility (WTE) and may be contingent upon available manpower or other factors. The charge for an after-hours appointment shall be:

|                |                          | <u>2027</u>     | <u>2028</u>     |
|----------------|--------------------------|-----------------|-----------------|
| Per minute     | <del>(((\$5.50))</del>   | <u>\$5.78</u>   | <u>\$6.06</u>   |
| Minimum charge | <del>(((\$330.00))</del> | <u>\$346.50</u> | <u>\$363.83</u> |

Section 37 That SMC section 13.02.0568 is amended to read as follows

### **Section 13.02.0568 Estimates Allowed**

- A. Where scales are temporarily disabled or not in use, commercial vehicles are assessed a full vehicle load fee based upon comparable weights.
- Private noncommercial citizen vehicles are assessed a fee based upon the City's estimated cubic yards of the load at

| <del>((2026))</del>     | <u>2027</u>    | <u>2028</u>    |
|-------------------------|----------------|----------------|
| <del>(((\$40.60))</del> | <u>\$42.63</u> | <u>\$44.76</u> |

Per cubic yard plus applicable state taxes.

2. In addition, if a vehicle leaves without weighing out, it will be charged the full authorized loaded gross vehicle weight.
- B. Special service at a City disposal facility for disposal of unusual or nonstandard municipal solid waste, as determined by the City, or other special labor costs is at the rate of seventy-five dollars, plus applicable state taxes, per hour or fraction thereof, with a twenty-five dollar minimum charge.
1. The special service fee shall be in addition to the assessed tipping fee based on weight.
- C. Where a customer loses his/her loop tag at the disposal site, the City's representative at the disposal site scales will estimate the charge for the customer's load and such estimation will bind the customer.
1. The minimum charge will be for a one-ton load, or more if a larger load is estimated.
  2. In addition, the customer may be required to pay a five dollar (\$5.00) lost card fee.
- D. Use of scales for weighing only:

|                         |                |                |
|-------------------------|----------------|----------------|
| <del>((2026))</del>     | <u>2027</u>    | <u>2028</u>    |
| <del>(((\$24.93))</del> | <u>\$26.18</u> | <u>\$27.49</u> |

Section 38 That SMC section 13.02.0610 is amended to read as follows:

### **Section 13.02.0610 Penalty**

Except where otherwise specified for violations of this chapter relating to single-family residential~~((ce))~~ service are class 2 civil infractions. All other violations are class 1 civil infractions with each day a new and separate violation. All infraction penalties are in addition to actual costs of clean-up or other services provided by the City. The City's Civil Infraction System can be found in SMC 01.05.

Section 39: Effective Date. This ordinance shall take effect and be in force on January 1, 2027.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistance City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date



## **Agenda Sheet for City Council:**

**Committee:** Finance & Administration **Date:** 09/22/2026

**Committee Agenda type:** Discussion

**Council Meeting Date:** 10/14/2026

|                                                    |                                                 |                                |            |
|----------------------------------------------------|-------------------------------------------------|--------------------------------|------------|
|                                                    |                                                 | <b><u>Date Rec'd</u></b>       | 9/16/2026  |
|                                                    |                                                 | <b><u>Clerk's File #</u></b>   | ORD C36954 |
|                                                    |                                                 | <b><u>Cross Ref #</u></b>      |            |
|                                                    |                                                 | <b><u>Project #</u></b>        |            |
| <b><u>Submitting Dept</u></b>                      | PUBLIC WORKS                                    | <b><u>Bid #</u></b>            |            |
| <b><u>Contact Name/Phone</u></b>                   | MARLENE FEIST 509-625-6505                      | <b><u>Requisition #</u></b>    |            |
| <b><u>Contact E-Mail</u></b>                       | MFEIST@SPOKANECITY.ORG                          |                                |            |
| <b><u>Agenda Item Type</u></b>                     | First Reading Ordinance                         |                                |            |
| <b><u>Council Sponsor(s)</u></b>                   | BWILKERSON KKLITZKE                             |                                |            |
| <b><u>Sponsoring at Administrators Request</u></b> | NO                                              |                                |            |
| <b><u>Lease?</u></b> NO                            | <b><u>Grant Related?</u></b> NO                 | <b><u>Public Works?</u></b> NO |            |
| <b><u>Agenda Item Name</u></b>                     | WATER-WASTEWATER RATE ORDINANCE FOR 2027 & 2028 |                                |            |

### **Agenda Wording**

The City of Spokane Public Works Division has completed a cost-of-service analysis and is proposing rates for 2027 and 2028 for Water-Wastewater services.

### **Summary (Background)**

The Spokane City Council has utility rates for 2026. The City of Spokane Public Works Division has completed a cost-of-service analysis to evaluate the necessary rates to maintain levels of service, operations, repair, maintenance, capital investments, and financial stability for the City's wastewater and stormwater utility. This analysis provides the proposed rates in the submitted ordinances for 2027 and 2028, which aligns with the City's biennial budget process. This ordinance will amend Spokane Municipal Code Chapter 13.035 to be reflective of proposed water and wastewater capital charges.

**What impacts would the proposal have on historically excluded communities?**

Public works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

This proposal aligns with work to ensure that our utilities cover their costs to serve all the citizens consistently with the City's adopted plans and policies.

**Council Subcommittee Review**

|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b><u>Fiscal Impact</u></b>                                                |                     |                             |  |
| Approved in Current Year Budget?    N/A                                    |                     |                             |  |
| Total Cost                                                                 |                     | \$                          |  |
| Current Year Cost                                                          |                     | \$                          |  |
| Subsequent Year(s) Cost                                                    |                     | \$                          |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
|                                                                            |                     |                             |  |
| <b>Funding Source</b>                                                      |                     | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                     | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | AVERYT, CHRIS       |                             |  |
| <b><u>Division Director</u></b>                                            | FEIST, MARLENE      |                             |  |
| <b><u>Accounting Manager</u></b>                                           | ALBIN-MOORE, ANGELA |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
| mfeist@spokanecity.org                                                     |                     | caveryt@spokanecity.org     |  |
| eschoedel@spokanecity.org                                                  |                     | rhulvey@spokanecity.org     |  |
| mmarroquin@spokanecity.org                                                 |                     | aalbinmoore@spokanecity.org |  |
|                                                                            |                     |                             |  |
|                                                                            |                     |                             |  |

## ORDINANCE NO. C36954

AN ORDINANCE relating to the water-wastewater annual rates for public utilities and services, to chapter 13.035 of the Spokane Municipal Code; and setting an effective date.

WHEREAS, the City is updating and amending SMC sections 13.035.500 to chapter 13.035 of the Spokane Municipal Code.

City of Spokane does ordain:

Section 1 That SMC section 13.035.0500 is amended to read as follows

### Section 13.035.500 Water-Wastewater Capital Rates

- A. In addition to user charges (basic charges and consumption charges) for providing utility services to customers, all accounts are assessed a water-wastewater capital management fund charge which shall be placed in a separate fund, reserved for purposes of contribution to water-wastewater capital infrastructure.
- B. The following rates shall apply to the water-wastewater capital management fund charge and shall be separately itemized on the utility bill:

| Water-wastewater Capital Rates – per month                                                                                      |                           |                 |                 |
|---------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------------|-----------------|
|                                                                                                                                 | ((2026))                  | 2027            | 2028            |
| Domestic user (Per single-family residence or equivalent residential unit):                                                     |                           |                 |                 |
| Domestic user – In City                                                                                                         | (( <del>\$36.30</del> ))  | <u>\$37.57</u>  | <u>\$38.88</u>  |
| Domestic user – Outside City                                                                                                    | (( <del>\$41.60</del> ))  | <u>\$43.06</u>  | <u>\$44.57</u>  |
| Commercial User:                                                                                                                |                           |                 |                 |
| Commercial user – In City:<br>Minimum commercial user charge<br>(includes first forty eight units)                              | (( <del>\$37.35</del> ))  | <u>\$38.66</u>  | <u>\$40.01</u>  |
| Commercial user – In City:<br>Water-wastewater consumption charge<br>(over forty eight units) (per hundred<br>cubic feet)       | (( <del>\$0.7834</del> )) | <u>\$0.8108</u> | <u>\$0.8392</u> |
| Commercial user – Outside City:<br>Minimum commercial user charge<br>(includes first twenty eight units)                        | (( <del>\$42.79</del> ))  | <u>\$44.29</u>  | <u>\$45.84</u>  |
| Commercial user – Outside City:<br>Water-wastewater consumption charge<br>(over twenty eight units) (per hundred<br>cubic feet) | (( <del>\$1.5664</del> )) | <u>\$1.6212</u> | <u>\$1.6779</u> |



|                                                                                                                                          |                           |                 |                 |
|------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------------|-----------------|
| Domestic user – In City – cost for additional multifamily unit                                                                           |                           | <u>\$36.25</u>  | <u>\$37.56</u>  |
| Domestic user – Outside City – cost for additional multifamily unit                                                                      |                           | <u>\$41.18</u>  | <u>\$40.76</u>  |
| Other services:                                                                                                                          |                           |                 |                 |
| PDA - Domestic User                                                                                                                      | (( <del>\$36.30</del> ))  | <u>\$37.57</u>  | <u>\$38.88</u>  |
| PDA - Commercial user<br>Minimum commercial user charge<br>(includes first forty eight units)                                            | (( <del>\$37.35</del> ))  | <u>\$38.66</u>  | <u>\$40.01</u>  |
| PDA - Commercial user<br>Water-wastewater consumption charge<br>(over forty eight units) (per hundred cubic feet)                        | (( <del>\$0.7834</del> )) | <u>\$0.8108</u> | <u>\$0.8392</u> |
| PDA Water only Domestic User -<br>Capital Charge                                                                                         | (( <del>\$14.53</del> ))  | <u>\$15.03</u>  | <u>\$15.55</u>  |
| PDA Water only Commercial User<br>Minimum commercial user charge<br>(includes first forty eight units)                                   | (( <del>\$14.94</del> ))  | <u>\$15.46</u>  | <u>\$16.00</u>  |
| PDA Water Only Commercial User<br>Capital consumption charge (over forty eight units) (per hundred cubic feet)                           | (( <del>\$0.3133</del> )) | <u>\$0.3243</u> | <u>\$0.3357</u> |
| PDA Wastewater only Domestic User-<br>Capital Charge                                                                                     | (( <del>\$22.40</del> ))  | <u>\$22.54</u>  | <u>\$23.33</u>  |
| PDA Wastewater only Commercial<br>User – minimum commercial user<br>charge (includes first forty-eight units)                            | (( <del>\$22.40</del> ))  | <u>\$23.20</u>  | <u>\$24.01</u>  |
| PDA Wastewater only Commercial<br>User Capital consumption charge (over forty eight units) (per hundred cubic feet)                      | (( <del>\$0.4700</del> )) | <u>\$0.4865</u> | <u>\$0.5035</u> |
| Service outside City utility service area<br>(per hundred cubic feet). This rate shall<br>apply unless modified by separate<br>agreement | (( <del>\$1.5664</del> )) | <u>\$1.6212</u> | <u>\$1.6779</u> |
| Non-domestic process water-<br>wastewater capital rate (per thousand<br>gallons)                                                         | (( <del>\$53.70</del> ))  | <u>\$55.58</u>  | <u>\$57.53</u>  |
| Septage charge (per thousand gallons)                                                                                                    | (( <del>\$53.69</del> ))  | <u>\$55.57</u>  | <u>\$57.51</u>  |
| Water Service Only Domestic User-<br>Capital Charge – In City                                                                            | (( <del>\$14.53</del> ))  | <u>\$15.03</u>  | <u>\$15.55</u>  |

|                                                                                                                                                         |                           |                 |                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------------|-----------------|
| Water Service Only Domestic User-<br>Capital Charge – Outside City                                                                                      | (( <del>\$16.64</del> ))  | <u>\$17.22</u>  | <u>\$17.83</u>  |
| Water Service Only Commercial User –<br>Minimum Capital Charge – In City<br>(includes first forty eight units)                                          | (( <del>\$14.94</del> ))  | <u>\$15.46</u>  | <u>\$16.00</u>  |
| Water Service Only Commercial User –<br>In City -capital consumption charge<br>(over forty eight units) (per hundred<br>cubic feet)                     | (( <del>\$0.3133</del> )) | <u>\$0.3243</u> | <u>\$0.3357</u> |
| Water Service Only Commercial User –<br>Minimum Capital Charge – Outside<br>City (includes first twenty eight units)                                    | (( <del>\$17.13</del> ))  | <u>\$17.72</u>  | <u>\$18.34</u>  |
| Water Service Only Commercial User –<br>Outside City – capital consumption<br>charge (over twenty eight units) (per<br>hundred cubic feet)              | (( <del>\$0.6266</del> )) | <u>\$0.6485</u> | <u>\$0.6712</u> |
| Water Service Only - Other Purveyors -<br>Continuous Supplemental Water User<br>– Outside City – capital consumption<br>charge (per hundred cubic feet) | (( <del>\$0.4410</del> )) | <u>\$0.4564</u> | <u>\$0.4724</u> |
| Wastewater Service Only Domestic<br>User – Capital Charge – In City                                                                                     | (( <del>\$22.40</del> ))  | <u>\$22.54</u>  | <u>\$23.33</u>  |
| Wastewater Service Only Domestic<br>User – Capital Charge – Outside City                                                                                | (( <del>\$25.68</del> ))  | <u>\$25.84</u>  | <u>\$26.74</u>  |
| <u>Micro Apartment Unit Charge – Inside<br/>City</u>                                                                                                    | (( <del>\$21.78</del> ))  | <u>\$22.54</u>  | <u>\$23.33</u>  |
| <u>Micro Apartment Unit Charge – Outside<br/>City</u>                                                                                                   | (( <del>\$24.96</del> ))  | <u>\$25.84</u>  | <u>\$26.74</u>  |
| Wastewater Service Only –<br>Commercial User – Minimum Capital<br>Charge – In City (includes first forty<br>eight units)                                | (( <del>\$22.40</del> ))  | <u>\$23.20</u>  | <u>\$24.01</u>  |
| Wastewater Service Only Commercial<br>User – In City – capital consumption<br>charge (over forty eight units) (per<br>hundred cubic feet)               | (( <del>\$0.4700</del> )) | <u>\$0.4865</u> | <u>\$0.5035</u> |
| Wastewater Service Only Commercial<br>User – Minimum Capital Charge –<br>Outside City (includes first twenty eight<br>units)                            | (( <del>\$25.68</del> ))  | <u>\$26.57</u>  | <u>\$27.50</u>  |

|                                                                                                                                        |                           |                 |                 |
|----------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------------|-----------------|
| Wastewater Service Only Commercial User – Outside City – capital consumption charge (over twenty eight units) (per hundred cubic feet) | (( <del>\$0.9397</del> )) | <u>\$0.9727</u> | <u>\$1.0067</u> |
| <u>PDA – Domestic Use – Cost for additional multifamily unit</u>                                                                       |                           | <u>\$36.25</u>  | <u>\$37.56</u>  |
| <u>PDA - Water only Domestic User - Cost for additional multifamily unit</u>                                                           |                           | <u>\$14.50</u>  | <u>\$15.02</u>  |
| <u>PDA - Wastewater only Domestic User - Cost for additional multifamily unit</u>                                                      |                           | <u>\$21.75</u>  | <u>\$22.54</u>  |
| <u>Water Service Only Domestic User- Capital Charge – In City - Cost for additional multifamily unit</u>                               |                           | <u>\$14.50</u>  | <u>\$15.02</u>  |
| <u>Water Service Only Domestic User- Capital Charge – Outside City - Cost for additional multifamily unit</u>                          |                           | <u>\$16.47</u>  | <u>\$16.30</u>  |
| <u>Wastewater Service Only Domestic User – Capital Charge – In City - Cost for additional multifamily unit</u>                         |                           | <u>\$21.75</u>  | <u>\$22.54</u>  |
| <u>Wastewater Service Only Domestic User – Capital Charge – Outside City - Cost for additional multifamily unit</u>                    |                           | <u>\$24.71</u>  | <u>\$24.46</u>  |

Section 2: Effective Date. This ordinance shall take effect and be in force on January 1, 2027.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistance City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 09/01/2026**Committee Agenda type:** Discussion**Date Rec'd**

8/27/2026

**Clerk's File #**

ORD C36937

**Cross Ref #****Project #****Council Meeting Date:** 09/23/2026**Submitting Dept**

CITY COUNCIL

**Bid #****Contact Name/Phone**

PAUL DILLON 625-6254

**Requisition #****Contact E-Mail**

PDILLON@SPOKANECITY.ORG

**Agenda Item Type**

First Reading Ordinance

**Council Sponsor(s)**

PDILLON KTELIS

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

ORDINANCE RELATED TO CHRONIC NUISANCE PROPERTIES

**Agenda Wording**

An Ordinance of the City of Spokane relating to nuisance properties; amending sections of Chapter 10.68 of the Spokane Municipal Code, and setting an effective date.

**Summary (Background)**

Despite laws relating to chronic nuisance properties, some property owners in this City have allowed their property to be used for illegal purposes or have otherwise failed to properly maintain their property, and such property has become a chronic nuisance property which has created a significant impact upon the health and safety in the City of Spokane. This ordinance provides enhanced penalties for failure to abate chronic nuisance properties, designed give such property owners additional incentives to address the problems that their property is creating. The ordinance sets an effective date of January 1, 2027 or the date set by Section 19 of the City Charter, whichever is later.

**What impacts would the proposal have on historically excluded communities?**

To be determined

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

To be determined.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

To be determined

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

Strengthens current laws on chronic nuisance properties.

**Council Subcommittee Review**

None

|                                                                            |               |                             |  |
|----------------------------------------------------------------------------|---------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |               |                             |  |
| Approved in Current Year Budget?                                           |               | N/A                         |  |
| Total Cost                                                                 | \$            |                             |  |
| Current Year Cost                                                          | \$            |                             |  |
| Subsequent Year(s) Cost                                                    | \$            |                             |  |
| <b><u>Narrative</u></b>                                                    |               |                             |  |
|                                                                            |               |                             |  |
| <b>Amount</b>                                                              |               | <b>Budget Account</b>       |  |
| Select                                                                     | \$            | #                           |  |
| Select                                                                     | \$            | #                           |  |
| Select                                                                     | \$            | #                           |  |
| Select                                                                     | \$            | #                           |  |
| Select                                                                     | \$            | #                           |  |
| Select                                                                     | \$            | #                           |  |
|                                                                            |               |                             |  |
| <b>Funding Source</b>                                                      |               | N/A                         |  |
| <b>Funding Source Type</b>                                                 |               | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |               |                             |  |
|                                                                            |               |                             |  |
| <b>Expense Occurrence</b>                                                  |               | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |               |                             |  |
|                                                                            |               |                             |  |
| <b>Approvals</b>                                                           |               | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    |               |                             |  |
| <b><u>Division Director</u></b>                                            |               |                             |  |
| <b><u>Accounting Manager</u></b>                                           |               |                             |  |
| <b><u>Legal</u></b>                                                        | PICCOLO, MIKE |                             |  |
| <b><u>For the Mayor</u></b>                                                |               |                             |  |
| <b>Distribution List</b>                                                   |               |                             |  |
| pdillon@spokanecity.org                                                    |               | vramos@spokanecity.org      |  |
|                                                                            |               |                             |  |
|                                                                            |               |                             |  |
|                                                                            |               |                             |  |
|                                                                            |               |                             |  |

## ORDINANCE NO. C36937

An Ordinance of the City of Spokane relating to nuisance properties; amending sections of Chapter 10.68 of the Spokane Municipal Code, and setting an effective date.

**WHEREAS**, the Spokane City Council has determined property owners in this City have allowed their property to be used for illegal purposes or have otherwise failed to properly maintain their property, and such property has become a chronic nuisance property which has created a significant impact upon the health and safety in the City of Spokane; and

**WHEREAS**, the City has determined that enhanced penalties will give such property owners additional incentives to address the problems that their property is creating, and that some property owners will never act responsibly unless their property is subject to such penalties and abatement procedures; and

**WHEREAS**, Chronic nuisance properties create a negative financial impact and strain upon City services by numerous calls for service from various City departments;

**NOW, THEREFORE**, the City Council of the City of Spokane, Washington, does ordain as follows:

**Section 1.** That section 10.68.020 of the Spokane Municipal Code is amended to read as follows:

### **Section 10.68.020 Definitions**

For purposes of this chapter, the following words or phrases shall have the meaning prescribed below:

- A. "Abandoned property", for purposes of defining a chronic nuisance, means a property over which the person in charge no longer asserts control due to death, incarceration, or any other reason, and which is either unsecured or subject to occupation by unauthorized individuals.
- B. "Abate" means to repair, replace, remove, destroy, return to productive use, or otherwise remedy a condition which constitutes a violation of this chapter by such means and in such a manner and to such an extent as the applicable City department director or designee determines is necessary in the interest of the general health, safety and welfare of the community.
- C. "Abatement agreement" means a contract between the City and the person in charge of the chronic nuisance property in which such person agrees to promptly take all



lawful and reasonable actions, which shall be set forth in the agreement, to abate the nuisance within a specified time and according to specified conditions.

D. "Chronic nuisance property" means:

1. a property on which nuisance activity is observed on three or more occasions during any sixty-day period or on which nuisance activity is observed on seven or more occasions during any twelve-month period, or
2. a property where, pursuant to a valid search warrant, evidence of drug-related activity has been identified two or more times; or
3. any abandoned property where nuisance activity exists.

E. "Control" means the ability to regulate, restrain, dominate, counteract or govern property or conduct that occurs on a property.

F. "Drug-related activity" means any unlawful activity ((at)) on a property ((which consists of the manufacture, delivery, sale, storage, possession, use, or giving away of any controlled substance as defined in chapter 69.50 RCW, legend drug as defined in chapter 69.41 RCW, or imitation controlled substances as defined in chapter 69.52 RCW.)) with evidence of unlawful drug-related activity, including, but not limited to, unlawfully manufacturing, delivering, selling, storing, or giving away (i) any controlled substance as defined in chapter 69.50 RCW, (ii) any legend drug as defined in chapter 69.41 RCW, or (3) any imitation controlled substances as defined in chapter 69.52. Issuance of a valid search warrant on two or more occasions within a 12-month period shall constitute a presumption that drug-related activity is occurring on the property. Possession of marijuana that is legal under state law shall not result in enforcement action under this ordinance.

G. "Landlord" means the owner, lessor or sublessor of the dwelling unit or the property of which it is a part, and in addition, means any person designated as a representative of the landlord

H. "Nuisance activity" means and includes:

1. Any civil code violation as defined by state law or local ordinance occurring around or near the property, including, but not limited to, the following activities, conditions or behaviors:
  - a. Litter and Rubbish
  - b. Fire Hazard from Vegetation and Debris
  - c. Any dangerous animal violations
  - d. Fire Code Violations
  - e. Alcohol beverage control violations, as defined in RCW 66.44.

f. General Nuisance

- i. any act or omission, as provided in Chapter 7.48 RCW or Chapter 9.66 RCW or which unreasonably:
  1. interferes with the comfort, solitude, health or safety of others; or
  2. offends common sensibilities and senses by way of extreme noise, light or odor; or
  3. obstructs or renders hazardous for public passage any public way or place; or
  4. pollutes or renders less usable any watercourse or water body.
- ii. maintaining or permitting upon any land:
  1. refrigerator, freezer or other insulated container within which a child could suffocate;
  2. a pit, excavation, swimming pool, well or other uncovered hole into which a person could fall;
  3. lumber, metal, plastic, paper, cardboard, or other scrap material deposited in such place and manner as to constitute a hazardous attraction to children;
  4. unused or junk vehicle or machinery or parts unless enclosed and secured as required by law for wrecking yards or junk yards;
  5. an abandoned or vacant building, structure or part thereof not securely closed to entry;
  6. toxic, radioactive, caustic, explosive, malodorous or septic substances, such as putrescent animal, fish or fowl parts, animal or vegetable waste matter, excrement and any material likely to attract or breed flies or rats, unless kept in proper receptacles as provided by the health and refuse laws; or
  7. structure, collection of wood, cloth, paper, plastic or glass material, vegetation or flammable substances kept in such manner as to create a substantial risk of combustion or spread of fire.

2. Any criminal conduct, including the attempt and/or conspiracy to commit any criminal conduct, as defined by State or local ordinance occurring on, around, near or having a nexus to a property, including but not limited to:

((3)) a. Stalking

((4)) b. Harassment

((5)) c. Failure to disperse

((6)) d. Disorderly conduct

((7)) e. Assault including domestic violence assault

((8)) f. Reckless endangerment

((9)) g. Prostitution

((10)) h. Patronizing a prostitute

((11)) i. Indecent exposure

((12)) j. Lewd conduct

((13)) k. Any firearms or dangerous weapons violations

((14)) l. Noise

((15)) m. Loitering for the purpose of engaging in drug-related activity

((16)) n. Drug-related activity.

((17)) o. Gang-related activity, as defined in: RCW 59.118.030.

((18)) p. Any crimes of domestic violence.

((19)) q. Any violation of any protection order.

((20)) r. Warrant arrests, or any instance in which a DOC offender is located at a property while in violation of DOC supervision.

((21)) s. Reckless Driving, Driving Under the Influence, Vehicular Homicide and Assault

((22)) t. Possession of stolen property

((23)) u. Trafficking in stolen property and/or criminal profiteering

((24)) v. Theft, trafficking, or unlawful possession of commercial metal property

((25)) w. Identity theft

((26)) x. Rendering criminal assistance

((27)) y. Possession of stolen vehicle

- I. "Owner" means any person having any interest in the real estate in question as indicated in the records of the office of the Spokane County auditor, or who establishes under this chapter, their ownership interest therein.
- J. "Person" means natural person, financial institution, bank, joint venture, partnership, association, club, company, corporation, business trust, organization or the manager, lessee, agent, officer or employee of any of them.
- K. "Person associated with a property" means any person who, on the occasion of a nuisance activity, has entered, patronized, visited, or attempted to enter, patronize or visit, or waited to enter, patronize or visit, a property or a person present on property, including without limitation, any officer, director, customer, agent, employee or any independent contractor of a property, or a person in charge of or owner of a property.
- L. "Person in charge" of a property means any person in actual or constructive possession or control of a property, including, but not limited to, an owner, occupant, agent or property manager of a property under his control, and any bank or financial institution in actual or constructive possession or which possesses any sort of lien or interest in the property. There may be at any one-time multiple persons in charge of a property all of which may be jointly and severally liable under this chapter.
- M. "Premises and property" may be used by this chapter interchangeably and means any building, lot, parcel, dwelling, rental unit, real estate or land or portion thereof including property used as residential or commercial property.
- N. "Rental unit" means any structure or that part of a structure including, but not limited to, single-family home, room or apartment, which is rented to another and used as a home, residence or sleeping place by one or more persons.

**Section 2.** That section 10.68.040 of the Spokane Municipal Code is amended to read as follows:

**Section 10.68.040 Chronic Nuisance Property – Procedure**

**A. Chronic Nuisance Notice**

- 1. When documentation confirms a chronic nuisance property, as defined by subsection II of this section, the chief of police, or his designee shall notify the person in charge of the property in writing that the property is in danger of being declared a chronic nuisance property.
- 2. The notice shall indicate the following:
  - a. the street address or a legal description sufficient for identification of the property;

- b. a concise description of the nuisance activities that have occurred on the property and whether the property is abandoned;
  - c. a warning that the person in charge of the property may be subject to penalties as set forth in this chapter.
  - d. a demand that the person in charge respond to the chief of police or his designee within ten days of service of the chronic nuisance notice to discuss the nuisance activities and create a plan to abate the nuisance;
  - e. a statement that the person in charge shall have an opportunity to abate the nuisance giving rise to the nuisance; and
  - f. a warning that, if the person in charge does not respond, as required, or if the matter is not voluntarily corrected to the satisfaction of the chief of police, or his designee, the City may file an action to abate the property as a chronic nuisance property pursuant to this chapter and/or take other action against the property or person in charge.
3. Such notice shall be either:
- a. personally served, or
  - b. delivered by first class mail to the person in charge of the property with a copy mailed to the owner at the address indicated by the Spokane County auditor, if different than the person in charge of the property; or
  - c. By posting the notice of Violation and Abatement in a prominent location on the premises in a conspicuous manner which is reasonably likely to be discovered.

#### B. Requirement to Respond

A person in charge who receives notice pursuant to this section must, within ~~((ten))~~ seven days, contact the officer who issued the notice to establish a plan of action to eliminate the conditions, behaviors or activities which constitute a nuisance at the property.

#### C. Abatement Agreement/Approved Plan to Abate

- 1. The person in charge shall enter into an abatement agreement or otherwise produce a plan approved by the chief of police or ~~((his))~~ the chief's designee to abate the nuisance within ~~((fifteen))~~ seven days of the issuance of the chronic nuisance notice.
- 2. The abatement agreement, or approved plan to abate, shall be signed by the person in charge and shall include the following:

- a. The name and address of the persons in charge of the property;
- b. The street address or a description sufficient for identification of the property, building, structure, or land upon or within which the nuisance is occurring;
- c. A description of the nuisance activities and whether the property is abandoned;
- d. The necessary corrective action to be taken, and a specific date or time by which correction must be completed.

#### D. Corrective Action

Once the person in charge has entered into an abatement agreement or otherwise produced an approved plan to abate the nuisance, he or she must abide by the approved plan and promptly take corrective action to eliminate the nuisance. Corrective action may include, but is not limited to:

- 1. Effective tenant screening, leasing and rule enforcement;
- 2. Implementing physical improvements for crime prevention;
- 3. Providing security for the property;
- 4. Evicting persons responsible for the nuisance activity; and
- 5. Pursuing other remedies available to the owner pursuant to any lease or other agreement.

- E. The City of Spokane shall offer services to persons in charge with known mental or physical disabilities in order to facilitate such persons taking all lawful and reasonable corrective action necessary to abate the nuisance.

All corrective action must conform to state and local laws, including but not limited to RCW 59.18.580, the Victim Protection Limitation on Landlord's Rental Decisions.

**Section 3.** That section 10.68.060 of the Spokane Municipal Code is amended to read as follows:

#### **Section 10.68.060 Commencement of Abatement Action – Enforcement**

- A. ~~((The matter))~~ Matters under this Chapter may be referred to the city attorney for review and a determination of whether to initiate legal action.
- B. In any action filed, the City shall have the burden of showing by a preponderance of the evidence that the property is a chronic nuisance property. Police reports, official city reports, and affidavits may be offered as evidence of chronic nuisance. The

failure to prosecute an individual, or the fact no one has been convicted of a crime, is not a defense to a chronic nuisance action.

C. If the superior court determines the property to be a chronic nuisance under this chapter the court ((may)):

1. May impose a warrant of abatement ordering the complainant to take all necessary steps to abate, deter and prevent the resumption of such nuisance; which may include but is not limited to, the immediate:
  - a. vacation of the premises;
  - b. closure and securing of the premises;
  - c. removal of litter, rubbish and junk vehicles from the premises;
  - d. safety inspection by Code Enforcement, Building Official, Fire Marshal, or any other government agency;
  - e. removal of personal property subject to seizure and forfeiture pursuant to RCW 69.50.505. or RCW 10.105.010.
2. ((impose)) Shall award to the City its expenses of abating, or attempting to abate, the nuisance on the property and/or the person in charge;
3. May impose a fine, civil penalty or award damages;
4. May order the property into receivership in accordance with RCW 7.60 and thereby recover from the property the reasonable, necessary expenses of abating the nuisance and returning the property to productive use;
5. May order the person in charge to pay relocation assistance to any tenant who must relocate because of the order of abatement, and who the court finds not to have caused or participated in nuisance activities at the property; and
6. May award any other further relief deemed appropriate by the court.

D. In assessing the penalties and remedies, the court may consider the following factors:

1. The actions taken by the person in charge to mitigate or correct the nuisance activity.
2. The financial condition of the person in charge.
3. Any known mental or physical disabilities of the person in charge.
4. The repeated or continuous nature of the nuisance activity.
5. The statements of the neighbors or those affected by the nuisance activity; and

6. Any other factor deemed relevant by the court.
- E. Any fine, civil penalty and/or expense awarded to the City may be filed with the city treasurer who shall cause the same to be filed as a lien on the property with the county treasurer. Expenses shall be submitted to the court for review and may be collected on execution.
- F. The City shall file a formal lis pendens notice when an action for abatement is filed in the superior court.
- G. The superior court shall retain jurisdiction during any period of closure or abatement of the property.
- H. Spokane municipal court is to have jurisdiction of all civil infractions issued pursuant to this chapter.
- I. Interference. Any person who knowingly hinders, delays or obstructs any City employee or other persons acting on direction of the City in the discharge of their official powers or duties in abating a nuisance under this chapter, shall be guilty of a misdemeanor punishable by imprisonment not exceeding ninety (90) days and/or a fine not to exceed one thousand dollars.

**Section 4.** Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

**Section 5.** Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**Section 6.** Effective Date. This ordinance shall be effective on that date which is the later of January 1, 2027 or that date set forth under Section 19 of the Spokane City Charter.

PASSED by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President



Attest:

Approved as to form:

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City Clerk

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City Attorney

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Mayor

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Date

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Effective Date

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Discussion**Date Rec'd**

9/15/2026

**Clerk's File #**

ORD C36944

**Cross Ref #****Project #****Council Meeting Date:** 10/14/2026**Submitting Dept**

PURCHASING &amp; CONTRACTS

**Bid #****Contact Name/Phone**

JASON 232-8841

**Requisition #****Contact E-Mail**

JNECHANICKY@SPOKANECITY.ORG

**Agenda Item Type**

First Reading Ordinance

**Council Sponsor(s)**

BWILKERSON PDILLON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

ORDINANCE AMENDING SMC 07.06 AS IT RELATES TO CITY CONTRACTS

**Agenda Wording**

An ordinance updating SMC 07.06.060, 07.06.260 and 07.06.262 modernizing language and adjusting thresholds for the execution of City contracts.

**Summary (Background)**

The language contained in the above mentioned SMC sections have not been significantly updated since 2018. This ordinance seeks to correct a few elements in SMC that create administrative challenges, clarify language to enhance compliance and update threshold to reflect changes in expenses levels since 2018.

**What impacts would the proposal have on historically excluded communities?**

Since the City contracts with various segments of society it is possible that changing the process could affect contract award. The process has been reviewed and it is the opinion of the Director of Purchasing & Contracts that the impact to award will be negligible.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

The City has embarked in efforts to improve data collected in the contracting process to better understand the impact to the above mentioned groups.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

No data will specifically be generated by this action.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

Updating language in SMC will help with clarity in administrative processes. It does not address the other plans noted above.

**Council Subcommittee Review**

Not applicable

|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                     |                             |  |
| Approved in Current Year Budget?                                           |                     | N/A                         |  |
| Total Cost                                                                 | \$                  |                             |  |
| Current Year Cost                                                          | \$                  |                             |  |
| Subsequent Year(s) Cost                                                    | \$                  |                             |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
| Does not affect the budget                                                 |                     |                             |  |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
|                                                                            |                     |                             |  |
| <b>Funding Source</b>                                                      |                     | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                     | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | STRATTON, JESSICA   |                             |  |
| <b><u>Division Director</u></b>                                            | STRATTON, JESSICA   |                             |  |
| <b><u>Accounting Manager</u></b>                                           | DANIELS, DERREK     |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
| purchasing@spokanecity.org                                                 |                     | jstratton@spokanecity.org   |  |
| amcdaniel@spokanecity.org                                                  |                     | mboston@spokanecity.org     |  |
| mboston@spokanecity.org                                                    |                     |                             |  |
|                                                                            |                     |                             |  |
|                                                                            |                     |                             |  |

## ORDINANCE NO. 36944

An ordinance related to administrative contracts and their execution; amending sections of Chapter 07.06 Article I and III of the Spokane Municipal Code.

**WHEREAS**, the City charter directs the execution of contracts in the name of the Mayor under the direction of the city council; and

**WHEREAS**, the City Council recognizes the benefit of delegating smaller value contracts and contract execution to the administration; and

**WHEREAS**, this proposed ordinance where appropriate seeks to simplify and update thresholds accordingly as well as update language that provides better clarity for compliance and aligns language to more common used terms.

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1.** That section 07.06.060 of the Spokane Municipal Code is amended to read as follows:

### **Section 07.06.060 (~~("Minor Contract")~~) Administrative Contract Defined**

- A. An "administrative contract" means is a contract that involves a net revenue or expense totaling seventy-five thousand dollars (\$75,000) or less, (excluding sales tax and state filing fees) (~~((of thirty-five thousand dollars or less within a twelve-month period, and is of a routine nature, provided that the total expense (excluding sales tax and state filing fees) does not exceed a total of one hundred thousand dollars over the term of the contract (not including renewals); or))~~)
- B. (~~((housekeeping change or clarification to a contract that does not affect a material term or condition.))~~) Multi-year contracts shall not exceed the threshold identified in subsection A of this section within a twelve (12) month period, calculated from the effective date of the contract.
- C. An administrative contract shall not exceed five (5) years/sixty (60) months in duration, including renewals, or extensions.

~~((Effective the first of January of 2002 and the first of January of each year thereafter, the thirty-five thousand dollar limit shall be adjusted by an amount equal~~

~~to one hundred percent of the average of the previous July – July U.S. All City Average (CPI-U and CPI-W). The newly determined amount shall be rounded to the nearest multiple of one hundred thousand dollars.))~~

~~((Effective the first of January of 2006 and the first of January of each year thereafter, the one hundred thousand dollar limit shall be adjusted by an amount equal to one hundred percent of the average of the previous July – July U.S. All City Average (CPI-U and CPI-W). The newly determined amount shall be rounded to the nearest multiple of one thousand dollars.))~~

**Section 2.** That section 07.06.260 of the Spokane Municipal Code is amended to read as follows:

**Section 07.06.260 ((Minor Contracts)) Administrative Contracts – Execution**

- A. The City Council hereby directs and authorizes the Mayor, or designee, to execute ~~((minor))~~ contracts that meet the administrative contract definition (SMC 07.06.060) without individual approval of each contract by the City Council.
- B. The City Clerk is authorized to attest such signatures.
- C. The Mayor, or designee, may, upon ~~((his or her))~~ their own volition, place any specific administrative contract on the Council agenda for individual council authorization as ~~((he or she))~~ they may see fit.
- D. Contracts that are required by statute or policy to be awarded through a formal public solicitation process must receive ~~((which were publicly bid require prior))~~ City Council approval.
- E. ~~((Each minor contract shall specify the end date, and in no event shall a minor contract have a duration longer than two (2) years.))~~

**Section 3.** That section 07.06.262 of the Spokane Municipal Code is amended to read as follows:

**Section 07.06.262 Change Orders – Contract Amendments**

- A. For contracts previously approved by City Council, ((T))the Mayor, or designee, may authorize, by change order or contract amendment, aggregate increases of up to ten percent (10%) of the total contract dollars per contract, not to exceed one

hundred thousand dollars (\$100,000)(~~(, upon verification by the Chief Financial Officer or their designee that funds are available))~~).

B For contracts, at their execution, approved as an administrative contract, the Mayor, or designee, may authorize, by change order or contract amendment increases up to, but not exceeding the administrative contract threshold established in SMC 07.06.060

C((B)) Notwithstanding subsection (A) of this section, the City Council hereby directs and authorizes the Mayor to delegate approval/signature authority for change orders where a pre-approved administrative reserve has been established without individual approval of each change order by the City Council.

D All change orders require verification by the Chief Financial Officer, or their designee, that funds are available.

E All percentage and dollar thresholds established in this section shall be calculated exclusive of applicable sales tax.

F Clerical amendments, including but not limited to housekeeping changes or clarifications to a contract that does not affect a material term or condition, may be executed in accordance with administrative policy for contracts.

**Section 4. Severability.** If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

**Section 5. Clerical Errors.** Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

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City Clerk

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Mayor

Approved as to form:

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City Attorney

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Date

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Effective Date



**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Discussion**Date Rec'd**

8/4/2026

**Clerk's File #**

ORD C36948

**Cross Ref #****Project #****Council Meeting Date:** 10/14/2026**Submitting Dept**

CITY COUNCIL

**Bid #****Contact Name/Phone**

SARAH DIXIT 625-6275

**Requisition #****Contact E-Mail**

SDIXIT@SPOKANECITY.ORG

**Agenda Item Type**

First Reading Ordinance

**Council Sponsor(s)**

SDIXIT BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

ORDINANCE ESTABLISHING EQUITABLE BUDGETING FOR THE CITY OF

**Agenda Wording**

An ordinance establishing the Equitable Budgeting Processes for the City of Spokane, amending Section 03.01B.021, and adopting a new chapter 18.13 to Title 18, all of the Spokane Municipal Code.

**Summary (Background)**

This ordinance formally embeds equity into Spokane's budgeting and policy processes. It expands the authority of the Office of Civil Rights Equity and Inclusion (OCREI), requires every department to assess and report equity impacts, mandates training, and establishes a multi-year planning and reporting structure to reduce disparities and improve outcomes for historically underserved communities.

**What impacts would the proposal have on historically excluded communities?**

This ordinance helps organize and track the impacts of city policies, programs and budget in all our communities with a specific call out for historically excluded communities.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

The ordinance includes reporting requirements. Commencing June 1, 2027, and annually thereafter, OCREI will publish an annual report outlining the City's implementation of this Chapter.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

The ordinance requires departments to make their vision, understand the data and make yearly reports in collaboration with OCREI.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

Follows the establishment of the equity subcommittee resolution 2021-0098 and to collaborate with the City Council and city departments on policy and budget initiatives. It supports chapter 13, Local Governance and Citizenship vision and values and multiple goals in that chapter; LGC1, LGC2.

**Council Subcommittee Review**

This concept was introduced by the Equity Subcommittee and presented to the Human Rights Commission on July 2, 2026.

|                                                                            |             |                             |  |
|----------------------------------------------------------------------------|-------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |             |                             |  |
| Approved in Current Year Budget?                                           |             | N/A                         |  |
| Total Cost                                                                 | \$          |                             |  |
| Current Year Cost                                                          | \$          |                             |  |
| Subsequent Year(s) Cost                                                    | \$          |                             |  |
| <b><u>Narrative</u></b>                                                    |             |                             |  |
|                                                                            |             |                             |  |
| <b>Amount</b>                                                              |             | <b>Budget Account</b>       |  |
| Select                                                                     | \$          | #                           |  |
| Select                                                                     | \$          | #                           |  |
| Select                                                                     | \$          | #                           |  |
| Select                                                                     | \$          | #                           |  |
| Select                                                                     | \$          | #                           |  |
| Select                                                                     | \$          | #                           |  |
|                                                                            |             |                             |  |
| <b>Funding Source</b>                                                      |             | N/A                         |  |
| <b>Funding Source Type</b>                                                 |             | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |             |                             |  |
|                                                                            |             |                             |  |
| <b>Expense Occurrence</b>                                                  |             | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |             |                             |  |
|                                                                            |             |                             |  |
| <b>Approvals</b>                                                           |             | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    |             |                             |  |
| <b><u>Division Director</u></b>                                            |             |                             |  |
| <b><u>Accounting Manager</u></b>                                           | BUSTOS, KIM |                             |  |
| <b><u>Legal</u></b>                                                        |             |                             |  |
| <b><u>For the Mayor</u></b>                                                |             |                             |  |
| <b>Distribution List</b>                                                   |             |                             |  |
| jhaynes@spokanecity.org                                                    |             | amcdaniel@spokanecity.org   |  |
| bwilkerson@spokanecity.org                                                 |             | sdixit@spokanecity.org      |  |
| agibilisco@spokanecity.org                                                 |             |                             |  |
|                                                                            |             |                             |  |
|                                                                            |             |                             |  |

## ORDINANCE NO. C36948

An ordinance establishing the Equitable Budgeting Processes for the City of Spokane, amending Section 03.01B.021, and adopting a new chapter 18.13 to Title 18, all of the Spokane Municipal Code.

**WHEREAS**, the City of Spokane values the dignity and worth of all human beings and is committed to promoting justice, equity and an inclusive environment for all by respecting cultural and individual diversity and fostering mutual understanding among all people; and

**WHEREAS**, equity and inclusivity is called out throughout the City of Spokane's Comprehensive Plan, Chapter 10 which states: "A city's role in improving the health and well-being of individuals, families, and communities requires addressing the factors that influence or cause health-related behaviors, such as: resource allocation, the physical environment, housing choices, quality education, efficient public transportation, employment options, a rehabilitation-based criminal justice system, cultural and recreational opportunities, and accessible health systems through local policies that enhance equity;" and

**WHEREAS**, advancing and enhancing equity requires a systematic approach to embed fairness in decision-making processes to ensure that executives of City departments, policy-makers, and community organizations will recognize and work to redress inequities in their policies, and programs that serve as barriers to equality of opportunity; and

**WHEREAS**, disparities by race continue to be seen across the nation and in Spokane in almost every measure of human health and wellbeing, incarceration and arrest rates, risk of death from homicide, annual income, net worth, access to education, home ownership and key indicators of public health, such years of potential lives lost prematurely, and diabetes; and;

**WHEREAS**, one example of inequitable health disparity in Spokane is the 13.6-year life expectancy gap between the residents of Riverside and East Central neighborhoods, whose life expectancy is 71.2 years, the life expectancy of the residents of the Manito neighborhood, which is 84.8 years; and

**WHEREAS**, the purposes of the Equity Subcommittee are to identify, remove, and dismantle (disrupt) racial, social, and economic inequities in City services, programs, and decision-making process by collaborating with City Council and administration leadership, and further, to ensure that race, religion, creed, color, sex, national origin, marital status, familial status, domestic violence victim status, age, sexual orientation, gender identity, honorably discharged veteran or military status, refugee status, the presence of any sensory, mental or physical disability (as defined by Americans with Disabilities Act and/or that Washington State Law Against Discrimination), do not predict or hinder one's opportunities for success; and

**WHEREAS**, to accomplish the foregoing goals, it is essential to embed those principles in the City’s long-term planning and budgeting processes by ensuring equity is applied as a process and focused on outcomes, by requiring data-driven decisions and by centering communities most impacted by disparities; and

**WHEREAS**, equitable budgeting creates a more transparent budgeting process with clear measurable goals for departments; and

**WHEREAS**, equitable budgeting is focused on five key metrics which are: Disparity & Harm Reduction, Improve Data Collection & Use, Increase Community Education & Transparency, Engage Community, Establish Collaborative Funding Streams—all of which create a fairer and more efficient budget; and

**WHEREAS**, this ordinance would modernize the city’s budgeting process, creating a more accountable budget; and

**WHEREAS**, members of the Equity Subcommittee presented to Spokane City Council Finance and Administration Committee on May 28, 2026 and made a recommendation to City Council to adopt an Equitable Budgeting Ordinance;

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** Section 03.01B.021 of the Spokane Municipal Code is amended to read as follows:

**Section 03.01B.021 Office of Civil Rights, Equity, and Inclusion (OCREI)**

- A. The Office of Civil Rights, Equity, and Inclusion (OCREI) is an administrative department within the Office of the Mayor established to provide citywide leadership and guidance in the areas of civil rights, equity, and inclusion. The Office of Civil Rights, Equity, and Inclusion promotes the removal of historical and existing barriers to access to services within the boundaries of the city of Spokane and works to eliminate discrimination in housing, employment, and public accommodations for all people; receive, oversee investigations and resolve complaints of discrimination not under the jurisdiction of other government entities; recommend policies to all departments and divisions of City government in matters affecting civil rights, equity and inclusion; recommend implementation plans for such programs and policies; and promote awareness within City government and the city of Spokane through public education and outreach.
- B. The Office of Civil Rights, Equity, and Inclusion serves as the administrative liaison to the Spokane Human Rights Commission.
- C. The Office of Civil Rights, Equity, and Inclusion implements the requirements for Language Access in Municipal Proceedings as outlined in Chapter 18.11 of the Spokane Municipal Code.

- D. The Office of Civil Rights, Equity, and Inclusion assists City departments in the development of, and compliance with, the equitable budgeting provisions in Chapter 18.13 of the Spokane Municipal Code.

**Section 2.** That there is enacted a new chapter 18.13 to Title 18 of the Spokane Municipal Code to read as follows:

**18.13 Equitable Budgeting**

**18.13.010 Purpose, Community Impact of City Budget, Policies, and Program Development**

**18.13.020 Definitions**

**18.13.030 Directive to Identify Community Impacts; Equity Plan**

**18.13.040 Implementations and Milestones**

**18.13.050 Equitable Budgeting Outside the Annual Budgeting Process**

**18.13.010 Purpose, Community Impact of City Budget, Policies, and Program Development**

Spokane has commitment to livability and sustainability, yet not all people, families and neighborhoods share this experience. Local data show that people of color, people with disabilities and people from low-income backgrounds fare worse than many other city residents in areas like educational attainment, income, health outcomes and housing affordability and quality. Centering equity, racial justice in policy, budgeting and program development is a strategic necessity for addressing these gaps in income, health and safety outcomes, housing affordability and accessibility, and is essential to strengthening Spokane's overall livability and long term resilience.

**18.13.020 Definitions**

- A. "Annual budgeting process" means the creation of departmental budgets and funding requests as a part of the biennial budget creation and mid-biennial budget adjustments.
- B. "Community Impact Equity Plan" means a multi-year strategic plan aiming to achieve equity and racial justice in City policies and budgeting.
- C. "Equity" means outcomes and processes that result in fair and just access to opportunity and resources for all Spokane residents.
- D. "Equitable Distribution" means a fair and just, but not necessarily equal, allocation intended to mitigate disparities in benefits and burdens that are based on current conditions, including existing legacy and cumulative impacts, that are informed by cumulative accessibility, livability, education, economic

mobility, and environmental health impact analysis.

- E. "Equity subcommittee" means that ad hoc subcommittee of the City Council established pursuant to City Council Resolution 2021-0098, as modified and supplemented from time to time.
- F. "Historically underserved communities" describes groups that have been disproportionately harmed by systemic inequities, discrimination, and exclusionary policies based on race, sex, gender, people with disabilities, geography, and income.
- G. "Racial justice" means the elimination of racial inequality and advancement of collective prosperity for communities that have been most negatively impacted because of their race or ethnicity.

#### **18.13.030 Directive to Identify Community Impacts; Equity Plan**

- A. City departments shall identify at least one Key Performance Index (KPI) to mitigate or eliminate the negative impacts of reductions and re-appropriations on historically underserved communities.
- B. Departments must conduct a yearly equity assessment, using the equity assessment tool recognized by Office of Civil Rights Equity and Inclusion (OCREI), to inform and support the departments' consideration of historically underserved communities when making funding requests during the annual budget process and to assist the department with the equitable distribution of the services provided to city residents;
- C. No later than January 1, 2028, and with the assistance of the Office of Civil Rights Equity and Inclusion OCREI, all departments shall create a multi-year Community Impact Equity Plan and provide annual, public progress updates each year alongside the budget process. The Community Impact Equity Plan shall include, at a minimum, the following elements and information:
  - 1. In collaboration with the Finance and Administration Division, a process for obtaining relevant departmental data and information to be included in the City proposals for biennial budget adoption and modification, and produce and publish reports to the Mayor, City Council, and members of the public;
  - 2. A process for City departments to work with the finance department to define and fulfill measurable, achievable KPIs that reduce harm, address disparities and improve data collection;
  - 3. Written annual status and progress reporting of City departments' equity action plans as part of the City's budget process each fiscal year;
  - 4. Annual requirements and opportunities for department heads to undergo equity, racial justice training and education sufficient to define and

implement a defined vision for their respective departments;

5. Identification of collaborative measures with community stakeholders and other City departments to ensure complete and comprehensive data relating to equitable impacts of City policies and budgeting processes, including, but not limited to:
  - a) Collaboration with Community Human Housing Services Division and Grants Management to secure relevant research and data,
  - b) Collaboration and consolidation of relevant research and analysis,
  - c) Joint applications for federal, state and philanthropic resources,
  - d) Joint development and implementation of tools, platforms and best practices that identify factors such as accessibility, livability, environmental, health, economic, and racial equity impact assessments.
  - e) Joint development and implementation of community education and community participation in the city budget process.
  - f) The Equity subcommittee can advise on policy issues pertaining to equitable budgeting, in addition in supporting technical assistance in data and research, and community engagement efforts as capacity allows.

#### **18.13.040 Implementations and Milestones**

- A. Commencing with preparation and adoption of the 2028-2029 mid-biennial budget, all City departments shall include an equity plan developed with the Office of Civil Rights Equity and Inclusion (OCREI). The equity plan shall be based on KPIs that departments developed in the preceding year in collaboration with the OCREI and equity subcommittee. To aid in the development of this plan, City Division Directors and Department Directors shall undergo sufficient equity training and education using existing equity training programs recognized by the OCREI.
- B. Following the creation and adoption of an equity plan in the 2028-2029 mid-biennial budget, all city departments shall include an updated equity plan in their annual budgeting process. Updates to the equity plan shall include data from the previous year's KPIs.
- C. Commencing June 1, 2028, and annually thereafter, OCREI will publish an annual report outlining the City's implementation of this Chapter.

#### **18.13.050 Equitable Budgeting Outside the Annual Budgeting Process**



- A. If departments bring a Special Budget Ordinance (SBO) for council's approval that is greater than or equal to 10% of the department's annual budget, the SBO shall include the following:
1. at least one KPI to mitigate or eliminate the negative impacts of reductions or re-appropriations on historically underserved communities.
  2. An equity assessment, or fast track equity assessment if necessary, using the equity assessment tool recognized by Office of Civil Rights Equity and Inclusion.

**Section 3. Severability.** If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

**Section 4. Clerical Errors.** Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**PASSED** by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to Form

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Discussion**Date Rec'd**

9/16/2026

**Clerk's File #**

ORD C36949

**Cross Ref #****Project #****Council Meeting Date:** 10/14/2026**Submitting Dept**

MAYOR

**Bid #****Contact Name/Phone**

ADAM 6779

**Requisition #****Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

First Reading Ordinance

**Council Sponsor(s)**

KKLITZKE PDILLON KTELIS

**Sponsoring at Administrators Request**

YES

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

PUBLIC SAFETY FUNDING PROGRAM - SALES TAX ORDINANCE

**Agenda Wording**

An ordinance implementing the state Public Safety Funding Program; adopting a 0.1% local option sales and use tax as provided for in RCW 82.14.345 to establish a Community Safety Campus, further integrate behavioral health into public safety systems, and improve emergency preparedness; adopting a new Chapter 08.07F to Title 08 of the Spokane Municipal Code.

**Summary (Background)**

The City is proposing to establish a Community Safety Campus, further integrate behavioral health into public safety systems, and improve emergency preparedness by implementing the state's Public Safety Funding Program, which includes a grant program and a 0.1% sales tax dedicated to criminal justice purposes. The Washington State Legislature adopted ESHB 2015, codified as RCW 82.14.354, providing cities and counties that meet best practice policy and training requirements with funding mechanisms to improve community safety. ESHB 2015, codified as RCW 82.14.345, authorized a local councilmanic option of one-tenth of one percent sales and use tax to be enacted by a council legislative act. The local sales and use tax revenue must be spent on criminal justice purposes, pursuant to RCW 82.14.345(5) (a) (i-vii), which defines Criminal justice purposes to mean activities that substantially assist the criminal justice system, which may include circumstances where ancillary benefit to the civil justice and behavioral health systems occurs. This ordinance will become effective on January 1, 2027.

**What impacts would the proposal have on historically excluded communities?**

The revenue generated from this ordinance will help establish a Community Safety Campus, further integrate behavioral health into public safety systems, and improve emergency preparedness. Please see the supplemental agenda document.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

Data is collected and analyzed by multiple divisions and departments, including the Office of Emergency Management, Spokane Police Department, Spokane Fire Department, and SUN 911. Please see the supplemental agenda document.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Data is collected and analyzed by multiple divisions and departments, including the Office of Emergency Management, Spokane Police Department, Spokane Fire Department, and SUN 911. Please see the supplemental agenda document.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

RCW 82.14.345 Safe and Healthy Spokane Task Force City of Spokane's Comprehensive Plan – CFU Joint Use of Public Sites City of Spokane's HOME Starts Here Initiative – Healthcare System City of Spokane's HOME Starts Here Initiative – Multidisciplinary Engagement

**Council Subcommittee Review**

|                                                                            |                     |                                    |  |
|----------------------------------------------------------------------------|---------------------|------------------------------------|--|
| <b>Fiscal Impact</b>                                                       |                     |                                    |  |
| Approved in Current Year Budget?    N/A                                    |                     |                                    |  |
| Total Cost                                                                 |                     | \$                                 |  |
| Current Year Cost                                                          |                     | \$                                 |  |
| Subsequent Year(s) Cost                                                    |                     | \$                                 |  |
| <b><u>Narrative</u></b>                                                    |                     |                                    |  |
| This ordinance will become effective on January 1, 2027.                   |                     |                                    |  |
| <b><u>Amount</u></b>                                                       |                     | <b><u>Budget Account</u></b>       |  |
| Select                                                                     | \$                  | #                                  |  |
| Select                                                                     | \$                  | #                                  |  |
| Select                                                                     | \$                  | #                                  |  |
| Select                                                                     | \$                  | #                                  |  |
| Select                                                                     | \$                  | #                                  |  |
| Select                                                                     | \$                  | #                                  |  |
|                                                                            |                     |                                    |  |
| <b><u>Funding Source</u></b>                                               |                     | Recurring                          |  |
| <b><u>Funding Source Type</u></b>                                          |                     | Taxes                              |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                                    |  |
|                                                                            |                     |                                    |  |
| <b><u>Expense Occurrence</u></b>                                           |                     | N/A                                |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                                    |  |
|                                                                            |                     |                                    |  |
| <b><u>Approvals</u></b>                                                    |                     | <b><u>Additional Approvals</u></b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM      |                                    |  |
| <b><u>Division Director</u></b>                                            |                     |                                    |  |
| <b><u>Accounting Manager</u></b>                                           | DANIELS, DERREK     |                                    |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                                    |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                                    |  |
| <b><u>Distribution List</u></b>                                            |                     |                                    |  |
|                                                                            |                     |                                    |  |
|                                                                            |                     |                                    |  |
|                                                                            |                     |                                    |  |
|                                                                            |                     |                                    |  |
|                                                                            |                     |                                    |  |

## **ORDINANCE NO. C36949**

An ordinance implementing the state Public Safety Funding Program – Sales Tax; adopting a 0.1% local option sales and use tax as provided for in RCW 82.14.345 to establish a Community Safety Campus, further integrate behavioral health into public safety systems, and improve emergency preparedness; adopting a new Chapter 08.07F to Title 08 of the Spokane Municipal Code.

**WHEREAS**, the City of Spokane seeks to establish a Community Safety Campus to consolidate disparate community safety functions and serve as a central hub where community members can easily navigate court obligations and stabilizing services; and

**WHEREAS**, the City of Spokane is integrating mental health professionals into the 911 response system (SUN 911) to ensure residents experiencing behavioral health crises can receive the appropriate care, while allowing police, firefighters, and other first responders to focus on situations that require their expertise; and

**WHEREAS**, the City of Spokane seeks to strengthen the City's Emergency Management program by improving preparedness and emergency response, improving safety for residents and first responders through improved mapping, evacuation planning and exercises, and community preparedness training; and

**WHEREAS**, the Washington State Legislature adopted ESHB 2015, codified as RCW 82.14.354, providing cities and counties that meet best practice policy and training requirements with funding mechanisms to improve community safety; and

**WHEREAS**, ESHB 2015, codified as RCW 82.14.345, authorized a local councilmanic option one-tenth of one percent sales and use tax to be enacted by a council legislative act; and

**WHEREAS**, the local sales and use tax revenue must be spent on "criminal justice purposes," pursuant to RCW 82.14.345(5) (a) (i-vii), which defines "Criminal justice purposes" to mean activities that substantially assist the criminal justice system, which may include circumstances where ancillary benefit to the civil justice and behavioral health systems occurs; and

**WHEREAS**, the Spokane Police Department meets the eligibility requirements of the Local Law Enforcement Grant, and the City of Spokane meets the requirements for adopting the local sales and use tax authorized by RCW 82.14.345, as approved by the Washington State Criminal Justice Training Commission;

**WHEREAS**, the City is proposing to establish a Community Safety Campus, further integrate behavioral health into public safety systems, and improve emergency preparedness by implementing the state's Public Safety Funding Program – Sales Tax authorized by RCW 82.14.345.

**NOW, THEREFORE,** the City of Spokane does ordain:

**Section 1.** There is enacted a new chapter 08.07F to Title 08 of the Spokane Municipal Code to read as follows:

|                |                                                               |
|----------------|---------------------------------------------------------------|
| Chapter 08.07F | Sales and Use Tax for Criminal Justice Purposes               |
| 08.07F.010     | Imposition of Sales and Use Tax for Criminal Justice Purposes |
| 08.07F.020     | Effective Date                                                |
| 08.07F.030     | Reporting                                                     |

**Section 08.07F.010 Imposition of Sales and Use Tax for Criminal Justice Purposes**

- A. There is imposed an additional local sales and use tax as authorized by RCW 82.14.345 upon every taxable event as defined in chapter 82.14 RCW, occurring in the city of Spokane. The tax shall be imposed upon and collected from those persons from whom the state sales tax or use tax is collected pursuant to chapter 82.08 and 82.12 RCW.
- B. The rate of tax imposed by this section shall be one-tenth of one percent (0.1%) of the selling price or value of the article used, as the case may be.
- C. The City shall use the revenue imposed under this section solely for programs and activities with “criminal justice purposes” as defined in RCW 82.14.345.

**Section 08.07F.020 Effective Date**

- A. The effective date of the sales and use tax authorized by RCW 82.14.345 and this chapter shall be January 1, 2027.
- B. The City shall notify and submit this executed ordinance to the Department of Revenue and take all steps necessary to implement and collect the tax imposed and authorized by this chapter.

**Section 08.07F.030 Reporting**

The City shall, within one calendar year of imposition of the tax and annually thereafter, make a report to the Association of Washington Cities on how the moneys received from the tax were expended consistent with RCW 82.14.345.

**Section 2.** Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of

competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

**Section 3. Clerical Errors.** Upon approval by the City Attorney, the City Clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

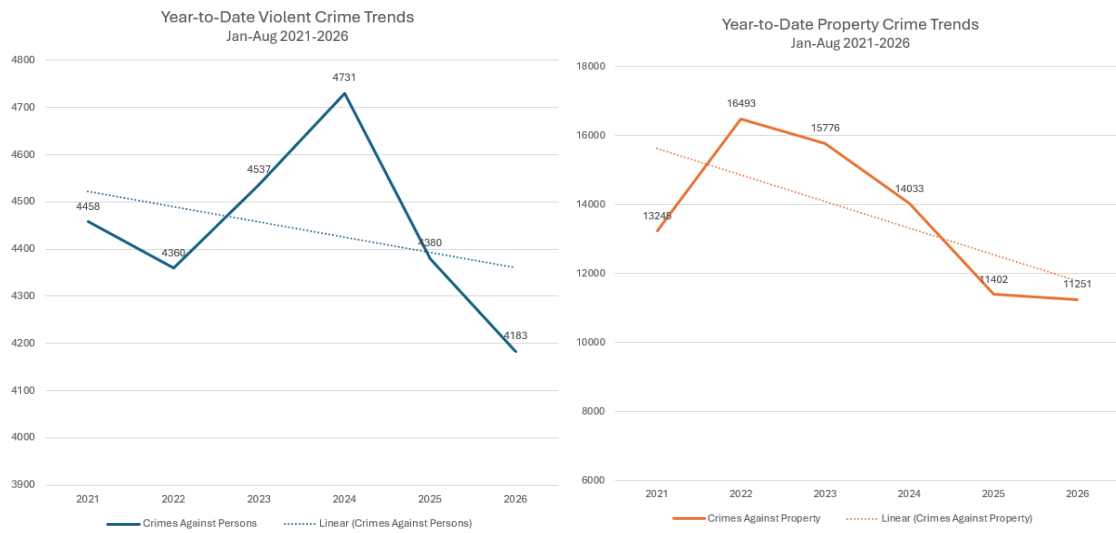
\_\_\_\_\_  
Effective Date

## INVESTING IN A SAFER, MORE COORDINATED AND PREPARED COMMUNITY

### I. Community Safety Achievements

The City of Spokane has made significant strides toward improving public safety in recent years, including:

- Nearly 20% reduction in property crime since 2024;
- Approximately 12% reduction in violent crime since 2024;
- Increased staffing across public safety departments, bringing police and fire to their highest staffing levels in the past decade;
- Reestablishment of the Neighborhood Resource Officer Program;
- Reestablishment of the Traffic Safety Unit;



- Expanded crisis outreach (Behavioral Response Unit, Homeless Outreach Teams);
- Expanded opioid interventions (expanded sobering beds, increased clinical capacity with SFD's CARES, culturally responsive treatment with community partners, Neonatal Abstinence Syndrome treatment at Maddie's Place);
- Creation of a daytime navigation center with transportation (2025) and expansion of hours (2026). The navigation center includes on-site mental health care, addiction treatment, housing placement, employment services, and primary care services.



- Increases in successful exits from the homeless system to stability:
  - 32% increase in individuals exiting to permanent housing
  - 85.7% increase in individuals exiting emergency shelter to permanent housing
  - 54% increase in individuals exiting permanent supportive housing to permanent housing
  - 43% decrease in returns to homelessness

These markers demonstrate that investments and efforts are moving in the right direction and provide a strong foundation for continuing to build a safer, more coordinated, and prepared community.

## II. Community Safety Priorities

Safety is more than an emergency response. A safer Spokane means having the right people in the right place, at the right time. This is only possible by preparing before emergencies happen, responding appropriately when people are in crisis, and building a system where public health and community safety partners can seamlessly work together.

The City is proposing to establish a Community Safety Campus, further integrate behavioral health into public safety systems, and improve emergency preparedness by implementing the state's Public Safety Funding Program, which includes a grant program and a 0.1% sales tax dedicated to criminal justice purposes.

The Public Safety Funding Program, provided to cities and counties by the Washington State Legislature via House Bill 2015, was a legislative priority of the Association of Washington Cities with bipartisan support, and has been adopted by more than 25 jurisdictions including Tacoma, Vancouver, Bellingham, and Pullman. It creates two funding mechanisms for local jurisdictions: (1) a grant administered to law enforcement agencies through the CJTC and (2) a councilmanic .1% sales and use tax.

The sales tax may be used to:

- Support co-response teams, including peer counselors and clinicians;



- Cover required training, including crisis intervention and trauma-informed practices; and
- Hire new entry-level law enforcement officers

The Spokane Police Department recently received the \$3.4 million Public Safety Funding Program Grant to support analytics and establish a new overnight outreach partnership with Peer Washington.

### **III. Where the New Public Safety Funding Program – Sales Tax Investments Will Go:**

#### **1. Community Safety Campus:**

The City of Spokane's proposed Community Safety Campus is designed to serve as a central hub where community members can easily navigate court obligations and stabilizing services. The campus will centralize police administration, judges, prosecutors, public defenders, pre-trial services, and probation, which are currently



dispersed across four different buildings. Importantly, the campus will incorporate treatment providers and case managers, serving as a justice navigation center.

The proposed Community Safety Campus is a direct reflection of the Safe and Healthy Spokane Task Force's recommendation, bringing coordinated justice and public safety services together to create a more effective, connected system of stabilization. It also represents a smarter use of taxpayer dollars by consolidating facilities and resources rather than continuing to invest in fragmented infrastructure.

## 2. Mental Health Clinicians in 911:

As the City of Spokane moves forward with the creation of its own 911 response system (SUN 911), the City will integrate mental health clinicians into dispatch, a model that has proven to be effective in Houston, Texas, and Tucson, Arizona. The City secured a federal earmark of \$1 million to begin this process, but the Public Safety Funding Program – Sales Tax will sustain this federal investment. When dialing 911, callers will be asked if they need a police, fire, or mental health response. Integrating mental health professionals into dispatch ensures residents experiencing behavioral health crises can receive the appropriate care, while allowing police, firefighters, and other first responders to focus on situations that require their expertise.



## 3. Crisis Response Model:

The work of the Spokane Police Department's Behavioral Health Unit (BHU), the Spokane Fire Department's Behavioral Response Unit, and the Homeless Outreach Teams have culminated in improved outcomes for those in crisis, while freeing up public safety resources to focus on urgent crimes. The Homeless Outreach Teams have responded to 5,926 requests for service since October 2025, and 64% of the individuals exiting from the project move into permanent, temporary, or emergency shelter beds. Meanwhile, between January 1, 2026, and August 31, 2026, the BHU responded to 2,181 calls for service. They diverted 98% of these calls away from the jail.

The Police Department's new partnership with Peer Washington, funded through HB 2015 Law Enforcement Grant, will expand capacity for proactive intervention and a swift peer-based response, reducing unnecessary police dispatch and repeated contacts. Current response and outreach teams only operate during business hours. This new partnership will expand services until midnight, drastically extending coverage.

#### 4. Emergency Management:

The Spokane Complex Fire highlighted the importance of strong emergency management. The Public Safety Funding Program – Sales Tax will strengthen the City's Emergency Management program by improving preparedness and emergency response, improving safety for residents and first responders through improved mapping, evacuation planning and exercises, and community preparedness training.

#### **IV. Cost Savings for Taxpayers:**

Instead of paying to respond to problems after they occur, Spokane is prioritizing prevention, coordination, and infrastructure, which ultimately reduces long-term costs.

- By investing in a more coordinated and prepared system, Spokane can prevent problems from escalating into more interventions, including:
  - Unnecessary jail stays;
  - Repeated emergency responses; and
  - Other downstream costs
- The City's Community Safety Campus provides an opportunity to eliminate costly leases by bringing criminal justice services together into a City-owned facility.

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Discussion**Date Rec'd**

9/16/2026

**Clerk's File #**

ORD C36950

**Cross Ref #****Project #****Council Meeting Date:** 10/14/2026**Submitting Dept**

PUBLIC WORKS

**Bid #****Contact Name/Phone**

MARLENE FEIST 509-625-6505

**Requisition #****Contact E-Mail**

MFEIST@SPOKANECITY.ORG

**Agenda Item Type**

First Reading Ordinance

**Council Sponsor(s)**

BWILKERSON KKLITZKE

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

ORDINANCE CREATING CLIMATE COMMITMENT ACT COMPLIANCE FEES

**Agenda Wording**

The City of Spokane Public Works Division is proposing the creation of a new section of the Spokane Municipal Code adopting fees to be utilized for purchasing carbon allowances for compliance under the Climate Commitment Act.

**Summary (Background)**

Per RCW 70A.65.137, the Waste to Energy Facility is required to be a registered entity under the Climate Commitment Act and purchase carbon allowances to offset its emissions. The cost of these allowances is estimated to be \$3 Million/year. To generate this revenue, a \$2.75/month fee will be applied to all solid waste residential accounts, \$9.00/month to Commercial Accounts, and a \$9.00/haul fee applied to Commercial Roll Off Accounts in 2027 and 2028. This ordinance will adopt a new section 13.02.0529 to chapter 13.02 of the Spokane Municipal Code identifying these fees.

**What impacts would the proposal have on historically excluded communities?**

Public works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

This proposal aligns with work to ensure that our utilities cover their costs to serve all the citizens consistently with the City's adopted plans and policies.

**Council Subcommittee Review**

|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                     |                             |  |
| Approved in Current Year Budget?                                           |                     | N/A                         |  |
| Total Cost                                                                 | \$                  |                             |  |
| Current Year Cost                                                          | \$                  |                             |  |
| Subsequent Year(s) Cost                                                    | \$                  |                             |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
|                                                                            |                     |                             |  |
| <b>Funding Source</b>                                                      |                     | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                     | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | AVERYT, CHRIS       |                             |  |
| <b><u>Division Director</u></b>                                            | FEIST, MARLENE      |                             |  |
| <b><u>Accounting Manager</u></b>                                           | ALBIN-MOORE, ANGELA |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
| mfeist@spokanecity.org                                                     |                     | caveryt@spokanecity.org     |  |
| eschoedel@spokanecity.org                                                  |                     | rhulvey@spokanecity.org     |  |
| mmarroquin@spokanecity.org                                                 |                     | aalbinmoore@spokanecity.org |  |
|                                                                            |                     |                             |  |
|                                                                            |                     |                             |  |

## ORDINANCE NO C36950

AN ORDINANCE relating to the annual rates for utilities and the Climate Commitment Act, adopting a new section 13.02.0529, to chapter 13.02 of the Spokane Municipal Code; and setting an effective date.

WHEREAS, the City of Spokane utilizes waste-to-energy as a key component of its comprehensive solid waste management system, which provides disposal for 250,000 tons of municipal solid waste annually while generating enough electricity to power 13,000 homes; and

WHEREAS, a 2024 Department of Ecology lifecycle assessment study compared Spokane's WTE facility to three regional landfills, and using a 20-year Global Warming Potential, the WTE provides the greatest net reduction in GHG emissions compared to landfills; and

WHEREAS, nonetheless, the waste-to-energy system remains the only municipal solid waste system in the state of Washington that is subject to the Climate Commitment Act "Cap and Invest" costs, with compliance obligations under the CCA to begin in 2027; and

WHEREAS, in 2026, the Legislature passed and the Governor signed HB 2416, which supports the City's Waste to Energy Facility by reducing costs associated with Climate Commitment Act compliance for the Waste to Energy Facility by about \$14 million over the next four years; and

WHEREAS, despite this positive action, the City estimates it will need to pay CCA compliance costs totaling about \$3 million a year for 2027 and 2028; and

WHEREAS, the City's Solid Waste Utility has no choice but to raise funds from its ratepayers to cover the costs of compliance; and

WHEREAS, spreading out the costs over residential and commercial customers is the most equitable way to address this need; and

NOW, THEREFORE,

The City of Spokane does ordain:

Section 1: That there is adopted a new section 13.02.0529 to chapter 13.02 SMC to read as follows:

**Section 13.02.0529 – Washington State Climate Commitment Act Compliance Rates**



- A. In order for the City to meet the requirements of the Climate Commitment Act in RCW 70A.65.137, the City hereby imposes a special fee on each solid waste customer in accordance with sub section B.
- B. Climate Commitment Act Compliance Rate applies to all solid waste customer accounts as follows:

| Special Climate<br>Commitment Act Fee | 2027         | 2028         |
|---------------------------------------|--------------|--------------|
| Residential Account                   | \$2.75/month | \$2.75/month |
| Commercial Account                    | \$9.00/month | \$9.00/month |
| Commercial Roll Off<br>Account        | \$9.00/haul  | \$9.00/haul  |

- C. Revenues collected under this Ordinance shall be deposited into a separate account for the City's compliance with the Washington State Climate Commitment Act compliance obligations.

Section 2: Effective Date. This ordinance shall take effect and be in force on January 1, 2027.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistance City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Reports, Contracts & Claims**Date Rec'd**

9/16/2026

**Clerk's File #**

OPR 2026-0171

**Cross Ref #****Project #****Council Meeting Date:** 10/07/2026**Submitting Dept**

FINANCE &amp; ADMINISTRATION

**Bid #****Contact Name/Phone**

MATT BOSTON X6820

**Requisition #****Contact E-Mail**

MBOSTON@SPOKANECITY.ORG

**Agenda Item Type**

Contract Item

**Council Sponsor(s)**

BWILKERSON PDILLON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

AMENDMENT TO THE FOSTER AND GARVEY PC CONTRACT

**Agenda Wording**

This amendment will add \$50,000 to the existing Foster & Garvey PC contract which provides legal services and advice to the City regarding planning and land use issues.

**Summary (Background)**

The City is requiring additional legal services regarding planning and land use issues as it evaluates a possible building purchase.

**What impacts would the proposal have on historically excluded communities?**

N/A

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

N/A

**Council Subcommittee Review**

|                                                                            |                     |                             |                              |
|----------------------------------------------------------------------------|---------------------|-----------------------------|------------------------------|
| <b>Fiscal Impact</b>                                                       |                     |                             |                              |
| Approved in Current Year Budget?    NO                                     |                     |                             |                              |
| Total Cost                                                                 |                     | \$ 50,000                   |                              |
| Current Year Cost                                                          |                     | \$                          |                              |
| Subsequent Year(s) Cost                                                    |                     | \$                          |                              |
| <b><u>Narrative</u></b>                                                    |                     |                             |                              |
|                                                                            |                     |                             |                              |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |                              |
| Expense                                                                    | \$ 50,000           | #                           | 0020-88100-18900-54105-99999 |
| Select                                                                     | \$                  | #                           |                              |
| Select                                                                     | \$                  | #                           |                              |
| Select                                                                     | \$                  | #                           |                              |
| Select                                                                     | \$                  | #                           |                              |
| Select                                                                     | \$                  | #                           |                              |
|                                                                            |                     |                             |                              |
| <b>Funding Source</b>                                                      |                     | One-Time                    |                              |
| <b>Funding Source Type</b>                                                 |                     | Reallocation                |                              |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |                              |
|                                                                            |                     |                             |                              |
| <b>Expense Occurrence</b>                                                  |                     | One-Time                    |                              |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |                              |
|                                                                            |                     |                             |                              |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |                              |
| <b><u>Dept Head</u></b>                                                    | STRATTON, JESSICA   |                             |                              |
| <b><u>Division Director</u></b>                                            | BOSTON, MATTHEW     |                             |                              |
| <b><u>Accounting Manager</u></b>                                           | ALBIN-MOORE, ANGELA |                             |                              |
| <b><u>Legal</u></b>                                                        | FAIRBORN, KATHERINE |                             |                              |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                             |                              |
| <b>Distribution List</b>                                                   |                     |                             |                              |
| mboston@spokanecity.org                                                    |                     | sneal@spokanecity.org       |                              |
| william.lenz@foster.com                                                    |                     |                             |                              |
|                                                                            |                     |                             |                              |
|                                                                            |                     |                             |                              |



**City of Spokane**

**CONTRACT AMENDMENT**

Title: **OUTSIDE COUNSEL CONTRACT**

This Contract Amendment is made and entered into by and between the **City of Spokane**, a Washington municipal corporation (the "City"), and **Foster Garvey, PC.**, whose address is 999 West Riverside Avenue, Suite 500, Spokane, Washington, 99201 (the "Firm"), individually hereafter referenced as a "Party", and together as the "Parties".

WHEREAS, the parties entered into a Contract wherein the Firm agreed to act as Outside Counsel providing legal services and advice to the City regarding Planning and Land Use issues, and

WHEREAS, additional funds are required, thus the original Contract needs to be formally Amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the Parties mutually agree as follows:

**1. CONTRACT DOCUMENTS.**

The Contract dated February 18, 2026 and February 19, 2026, any previous amendments and/or extensions/renewals thereto are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE DATE.**

This Contract Amendment shall become effective on July 1, 2026.

**4. COMPENSATION.**

The City shall pay an additional amount not to exceed **FIFTY THOUSAND AND NO/100 DOLLARS (\$50,000.00)**, for everything furnished and done under this Contract Amendment. The total amount under the original Contract, all previous amendments and this Amendment is **ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$100,000.00)**.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

**FOSTER GARVEY, PC**

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

Attest:

\_\_\_\_\_  
City Clerk

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Agreement:**

N/A

26-261



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/6/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                                                                               |                                                                   |               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|---------------|
| <b>PRODUCER</b><br>N/A<br>Insurer: Attorneys' Liability Assurance Society Ltd.,<br>A Risk Retention Group (ALAS)<br>10 South Riverside Plaza, Suite 1100<br>Chicago, IL 60606 | <b>CONTACT NAME:</b> J. Michael Hearon                            |               |
|                                                                                                                                                                               | <b>PHONE (A/C, No, Ext):</b> (312) 697-6900 <b>FAX (A/C, No):</b> |               |
|                                                                                                                                                                               | <b>E-MAIL ADDRESS:</b> jmhearon@alas.com                          |               |
| <b>INSURED</b><br><br>Foster Garvey P.C.<br>1111 Third Avenue<br>Suite 3000<br>Seattle, WA 98101-3299                                                                         | <b>INSURER(S) AFFORDING COVERAGE</b>                              | <b>NAIC #</b> |
|                                                                                                                                                                               | <b>INSURER A:</b> Attorneys' Liability Assurance Society Ltd.,    | <b>15445</b>  |
|                                                                                                                                                                               | <b>:</b> A Risk Retention Group                                   |               |
|                                                                                                                                                                               | <b>INSURER C:</b>                                                 |               |
|                                                                                                                                                                               | <b>INSURER D:</b>                                                 |               |
|                                                                                                                                                                               | <b>INSURER E:</b>                                                 |               |
|                                                                                                                                                                               | <b>INSURER F:</b>                                                 |               |

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                         | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                               |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|----------------------------------------------------------------------|
|          | <b>COMMERCIAL GENERAL LIABILITY</b>                                                                                                       |           |          |               |                         |                         | EACH OCCURRENCE \$                                                   |
|          | <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR                                                                       |           |          |               |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$                         |
|          |                                                                                                                                           |           |          |               |                         |                         | MED EXP (Any one person) \$                                          |
|          |                                                                                                                                           |           |          |               |                         |                         | PERSONAL & ADV INJURY \$                                             |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:                                                                                                        |           |          |               |                         |                         | GENERAL AGGREGATE \$                                                 |
|          | <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC                                            |           |          |               |                         |                         | PRODUCTS - COMP/OP AGG \$                                            |
|          | OTHER:                                                                                                                                    |           |          |               |                         |                         | \$                                                                   |
|          | <b>AUTOMOBILE LIABILITY</b>                                                                                                               |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$                               |
|          | <input type="checkbox"/> ANY AUTO                                                                                                         |           |          |               |                         |                         | BODILY INJURY (Per person) \$                                        |
|          | <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS                                                        |           |          |               |                         |                         | BODILY INJURY (Per accident) \$                                      |
|          | <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY                                                   |           |          |               |                         |                         | PROPERTY DAMAGE (Per accident) \$                                    |
|          |                                                                                                                                           |           |          |               |                         |                         | \$                                                                   |
|          | <b>UMBRELLA LIAB</b>                                                                                                                      |           |          |               |                         |                         | EACH OCCURRENCE \$                                                   |
|          | <input type="checkbox"/> OCCUR                                                                                                            |           |          |               |                         |                         | AGGREGATE \$                                                         |
|          | <b>EXCESS LIAB</b>                                                                                                                        |           |          |               |                         |                         | \$                                                                   |
|          | <input type="checkbox"/> CLAIMS-MADE                                                                                                      |           |          |               |                         |                         | \$                                                                   |
|          | DED RETENTION \$                                                                                                                          |           |          |               |                         |                         |                                                                      |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>                                                                                      |           |          |               |                         |                         | <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER |
|          | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N <input type="checkbox"/> N / A |           |          |               |                         |                         | E.L. EACH ACCIDENT \$                                                |
|          | If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                    |           |          |               |                         |                         | E.L. DISEASE - EA EMPLOYEE \$                                        |
|          |                                                                                                                                           |           |          |               |                         |                         | E.L. DISEASE - POLICY LIMIT \$                                       |
| A        | Professional Liability                                                                                                                    | N         | N        | LPL-1209-2026 | 1/1/2026                | 1/1/2027                | \$50M per claim/<br>\$100M annual aggregate                          |

(ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

- Retention - \$500,000 per claim/\$1,000,000 aggregate

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

J. Michael Hearon, Senior Underwriting Counsel, ALAS Ltd., RRG

FOR INFORMATIONAL PURPOSE-PROFESSIONAL LIABILITY ONLY

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**ACORD**<sup>TM</sup>**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

6/29/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b><br><b>USI Insurance Services, LLC</b><br><b>601 Union Street, Suite 1000</b><br><b>Seattle, WA 98101</b> | <b>CONTACT NAME:</b> Sheliah Massoth<br><b>PHONE (A/C, No, Ext):</b> 206 441-6300 <b>FAX (A/C, No):</b> 610-362-8530<br><b>E-MAIL ADDRESS:</b> sheliah.massoth@usi.com                                                                                                                                                                                                                                                                                                                                                                                                                         |                               |  |        |                                              |  |              |                                                     |  |              |                    |  |  |                    |  |  |                    |  |  |                    |  |  |
|--------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--|--------|----------------------------------------------|--|--------------|-----------------------------------------------------|--|--------------|--------------------|--|--|--------------------|--|--|--------------------|--|--|--------------------|--|--|
| <b>INSURED</b><br><b>Foster Garvey P.C.</b><br><b>1111 Third Avenue, Ste 3000</b><br><b>Seattle, WA 98101</b>            | <table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr> </thead> <tbody> <tr> <td colspan="2"><b>INSURER A : Federal Insurance Company</b></td><td><b>20281</b></td></tr> <tr> <td colspan="2"><b>INSURER B : Chubb National Insurance Company</b></td><td><b>10052</b></td></tr> <tr> <td colspan="2"><b>INSURER C :</b></td><td></td></tr> <tr> <td colspan="2"><b>INSURER D :</b></td><td></td></tr> <tr> <td colspan="2"><b>INSURER E :</b></td><td></td></tr> <tr> <td colspan="2"><b>INSURER F :</b></td><td></td></tr> </tbody> </table> | INSURER(S) AFFORDING COVERAGE |  | NAIC # | <b>INSURER A : Federal Insurance Company</b> |  | <b>20281</b> | <b>INSURER B : Chubb National Insurance Company</b> |  | <b>10052</b> | <b>INSURER C :</b> |  |  | <b>INSURER D :</b> |  |  | <b>INSURER E :</b> |  |  | <b>INSURER F :</b> |  |  |
| INSURER(S) AFFORDING COVERAGE                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | NAIC #                        |  |        |                                              |  |              |                                                     |  |              |                    |  |  |                    |  |  |                    |  |  |                    |  |  |
| <b>INSURER A : Federal Insurance Company</b>                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>20281</b>                  |  |        |                                              |  |              |                                                     |  |              |                    |  |  |                    |  |  |                    |  |  |                    |  |  |
| <b>INSURER B : Chubb National Insurance Company</b>                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>10052</b>                  |  |        |                                              |  |              |                                                     |  |              |                    |  |  |                    |  |  |                    |  |  |                    |  |  |
| <b>INSURER C :</b>                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                               |  |        |                                              |  |              |                                                     |  |              |                    |  |  |                    |  |  |                    |  |  |                    |  |  |
| <b>INSURER D :</b>                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                               |  |        |                                              |  |              |                                                     |  |              |                    |  |  |                    |  |  |                    |  |  |                    |  |  |
| <b>INSURER E :</b>                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                               |  |        |                                              |  |              |                                                     |  |              |                    |  |  |                    |  |  |                    |  |  |                    |  |  |
| <b>INSURER F :</b>                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                               |  |        |                                              |  |              |                                                     |  |              |                    |  |  |                    |  |  |                    |  |  |                    |  |  |

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                          | ADDL INSR                           | SUBR WVD                            | POLICY NUMBER   | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                                                                      |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-----------------|-------------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>A</b> | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <b>36098001</b> | <b>07/01/2026</b>       | <b>07/01/2027</b>       | EACH OCCURRENCE \$ <b>1,000,000</b><br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>1,000,000</b><br>MED EXP (Any one person) \$ <b>10,000</b><br>PERSONAL & ADV INJURY \$ <b>1,000,000</b><br>GENERAL AGGREGATE \$ <b>2,000,000</b><br>PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b><br>\$ |
| <b>A</b> | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY                                                                                                                 |                                     |                                     | <b>73666134</b> | <b>07/01/2026</b>       | <b>07/01/2027</b>       | COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b><br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                                                      |
| <b>A</b> | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b><br><input type="checkbox"/> EXCESS LIAB<br>DED RETENTION \$                                                                                                                                                                                                       | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <b>56746751</b> | <b>07/01/2026</b>       | <b>07/01/2027</b>       | EACH OCCURRENCE \$ <b>5,000,000</b><br>AGGREGATE \$ <b>5,000,000</b><br>\$                                                                                                                                                                                                                  |
| <b>B</b> | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y / N <input checked="" type="checkbox"/> N<br>(Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                           |                                     | N/A                                 | <b>71897310</b> | <b>07/01/2026</b>       | <b>07/01/2027</b>       | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ <b>1,000,000</b><br>E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b><br>E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>                                                              |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**Description of Operations: The City of Spokane, its elected officials, officers and employees are named as additional insured.**

**CERTIFICATE HOLDER****CANCELLATION**

**City of Spokane**  
**808 W. Spokane Falls Blvd.**  
**Spokane, WA 99201-0000**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Gary D. Patterson*

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< **Business Lookup**

## License Information:

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|                          |                                                         |
|--------------------------|---------------------------------------------------------|
| <b>Entity name:</b>      | FOSTER GARVEY P.C.                                      |
| <b>Business name:</b>    | FOSTER GARVEY P.C.                                      |
| <b>Entity type:</b>      | Professional Service Corporation                        |
| <b>UBI #:</b>            | 600-062-971                                             |
| <b>Business ID:</b>      | 001                                                     |
| <b>Location ID:</b>      | 0004                                                    |
| <b>Location:</b>         | Active                                                  |
| <b>Location address:</b> | 618 W RIVERSIDE AVE<br>STE 300<br>SPOKANE WA 99201-5102 |
| <b>Mailing address:</b>  | 1111 3RD AVE<br>STE 3000<br>SEATTLE WA 98101-3296       |



Excise tax and reseller permit status:

Click here

Secretary of State information:

Click here

## Endorsements

| Endorsements held at this lo | License # | Count | Details | Status | Expiration da | First issuance |
|------------------------------|-----------|-------|---------|--------|---------------|----------------|
| Spokane General Business     |           |       |         | Active | Jan-31-2027   | Dec-04-2020    |

## Owners and officers on file with the Department of Revenue

| Owners and officers | Title |
|---------------------|-------|
| DEUTSCH, BRADLEY    |       |
| ETTER, WILLIAM      |       |
| FLICHTBEIL, SCOTT   |       |
| NELSON, JOHN        |       |
| SHUKIS, DIANA       |       |
| STONE, RAFAEL       |       |
| WEST, JOSEPH        |       |

# Registered Trade Names

| Registered trade names | Status | First issued |
|------------------------|--------|--------------|
| FOSTER GARVEY P.C.     | Active | Dec-04-2020  |
| FOSTER GARVEY PC       | Active | Apr-30-2020  |

[View Additional Locations](#)

The Business Lookup information is updated nightly. Search date and time: 2/3/2026 8:27:52 AM

## Contact us

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**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Reports, Contracts & Claims**Date Rec'd**

9/16/2026

**Clerk's File #**

OPR 2026-0201

**Cross Ref #****Project #****Council Meeting Date:** 10/07/2026**Submitting Dept**

CITY ATTORNEY

**Bid #****Contact Name/Phone**

MICHAEL 6237

**Requisition #****Contact E-Mail**

MPICCOLO@SPOKANECITY.ORG

**Agenda Item Type**

Contract Item

**Council Sponsor(s)**

PDILLON BWILKERSON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

OUTSIDE COUNSEL CONTRACT AMENDMENT

**Agenda Wording**

Contract amendment with Keating Bucklin & McCormack, Seattle, WA, as outside counsel re the Estate of Joshua Musselman v. City of Spokane, et. al. This amendment will increase the contract by \$100,000 for a total of \$250,000

**Summary (Background)**

This lawsuit arises from an officer involved shooting.

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

|                                                                            |                     |                              |               |
|----------------------------------------------------------------------------|---------------------|------------------------------|---------------|
| <b>Fiscal Impact</b>                                                       |                     |                              |               |
| Approved in Current Year Budget?    YES                                    |                     |                              |               |
| Total Cost                                                                 |                     | \$ 100,000                   |               |
| Current Year Cost                                                          |                     | \$                           |               |
| Subsequent Year(s) Cost                                                    |                     | \$                           |               |
| <b><u>Narrative</u></b>                                                    |                     |                              |               |
|                                                                            |                     |                              |               |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>        |               |
| Expense                                                                    | \$ 100,000          | #                            | Risk - Claims |
| Select                                                                     | \$                  | #                            |               |
| Select                                                                     | \$                  | #                            |               |
| Select                                                                     | \$                  | #                            |               |
| Select                                                                     | \$                  | #                            |               |
| Select                                                                     | \$                  | #                            |               |
|                                                                            |                     |                              |               |
| <b>Funding Source</b>                                                      |                     | N/A                          |               |
| <b>Funding Source Type</b>                                                 |                     | Select                       |               |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                              |               |
|                                                                            |                     |                              |               |
| <b>Expense Occurrence</b>                                                  |                     | One-Time                     |               |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                              |               |
|                                                                            |                     |                              |               |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b>  |               |
| <b><u>Dept Head</u></b>                                                    | PICCOLO, MIKE       |                              |               |
| <b><u>Division Director</u></b>                                            |                     |                              |               |
| <b><u>Accounting Manager</u></b>                                           | DANIELS, DERREK     |                              |               |
| <b><u>Legal</u></b>                                                        | FAIRBORN, KATHERINE |                              |               |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                              |               |
| <b>Distribution List</b>                                                   |                     |                              |               |
| BAugenthaler@kbmlawyers.com                                                |                     | Zach.Ray@us.davies-group.com |               |
| mpiccolo@spokanecity.org                                                   |                     | sdhansen@spokanecity.org     |               |
| mdominguez@spokanecity.org                                                 |                     |                              |               |
|                                                                            |                     |                              |               |
|                                                                            |                     |                              |               |



**City of Spokane**  
**CONTRACT AMENDMENT**  
**OUTSIDE COUNSEL**

THIS CONTRACT AMENDMENT is between the **CITY OF SPOKANE**, a Washington State municipal corporation, as ("City"), **KEATING, BUCKLIN & MCCORMACK, INC., P.S.**, whose address is 1201 Third Avenue, Suite 1580, Seattle, Washington 98101, as ("Firm"), individually hereafter referenced as a "party", and together referenced as the "parties".

WHEREAS, the parties entered into a Contract wherein the Firm agreed to act as Outside Counsel providing legal services and advice to the City regarding the matter of **the Estate of Joshua Musselman v. City of Spokane, et. al.**, and

WHEREAS, additional funds are required, thus the original Contract needs to be formally Amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

**1. CONTRACT DOCUMENTS.**

The Contract dated February 26, 2026 and February 27, 2026, any previous amendments and/or extensions/renewals thereto are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE DATE.**

This Contract Amendment shall become effective on August 1, 2026.

**4. COMPENSATION.**

The City shall pay an additional amount not to exceed **ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$100,000.00)**, for everything furnished and done under this Contract Amendment. The total amount under the original contract, all previous amendments and this Amendment is **TWO HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS (\$250,000.00)**.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants

contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

**KEATING, BUCKLIN & MCCORMACK,  
INC., P.S.**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature                      Date

By \_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney





< Business Lookup

## License Information:

[New search](#) [Back to results](#)

**Entity name:** KEATING, BUCKLIN, AND MCCORMACK, INC., P.S.

**Business name:** KEATING, BUCKLIN, AND MCCORMACK, INC., P.S.

**Entity type:** [Professional Service Corporation](#)

**UBI #:** 600-221-771

**Business ID:** 001

**Location ID:** 0001

**Location:** Active

**Location address:** 1201 3RD AVE  
STE 1580  
SEATTLE WA 98101-3009

**Mailing address:** 1201 3RD AVE  
STE 1580  
SEATTLE WA 98101-3009



Excise tax and reseller permit status:

Click here

Secretary of State information:

Click here

## Endorsements

| Endorsements held at this lo                  | License #   | Count | Details | Status | Expiration da | First issuance |
|-----------------------------------------------|-------------|-------|---------|--------|---------------|----------------|
| Issaquah General Business<br>- Non-Resident   |             |       |         | Active | Dec-31-2026   | Dec-28-2022    |
| Snoqualmie General<br>Business - Non-Resident |             |       |         | Active | Dec-31-2026   | Aug-05-2025    |
| Spokane General Business<br>- Non-Resident    | T12110036BL |       |         | Active | Dec-31-2026   | Mar-11-2015    |

## Owners and officers on file with the Department of Revenue

| Owners and officers   | Title |
|-----------------------|-------|
| AUGENTHALER, BRIAN C. |       |
| BUTLER, AMANDA G.     |       |
| CULUMBER, JEREMY W.   |       |
| JOLLEY, RICHARD       |       |

---

**Owners and officers****Title**

---

RAGONESI, SHANNON M

---

The Business Lookup information is updated nightly. Search date and time:  
9/16/2026 10:40:49 AM

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KEATBUC-01

AANJUM

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/15/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                     |                                                           |                               |        |
|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------|-------------------------------|--------|
| PRODUCER<br>Hub International Northwest LLC<br>PO Box 3018<br>Bothell, WA 98041                     | CONTACT NAME:                                             |                               |        |
|                                                                                                     | PHONE (A/C, No, Ext): (425) 489-4500                      | FAX (A/C, No): (425) 485-8489 |        |
|                                                                                                     | E-MAIL ADDRESS: now.info@hubinternational.com             |                               |        |
|                                                                                                     | INSURER(S) AFFORDING COVERAGE                             |                               | NAIC # |
|                                                                                                     | INSURER A : Allmerica Financial Benefit Insurance Company |                               | 41840  |
| INSURED<br><br>Keating Bucklin & McCormack Inc. PS<br>1201 3rd Avenue Ste 1580<br>Seattle, WA 98101 | INSURER B : Continental Casualty Company                  |                               | 20443  |
|                                                                                                     | INSURER C : Evanston Insurance Company                    |                               | 35378  |
|                                                                                                     | INSURER D :                                               |                               |        |
|                                                                                                     | INSURER E :                                               |                               |        |
|                                                                                                     | INSURER F :                                               |                               |        |

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                                                                           | ADDL INSD      | SUBR WVD | POLICY NUMBER  | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                     |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------|----------------|-------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: General Aggregate                                                                  | X              |          | Z22J112212     | 8/10/2026               | 8/10/2027               | EACH OCCURRENCE \$ 2,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 2,000,000<br>GENERAL AGGREGATE \$ 4,000,000<br>PRODUCTS - COMP/OP AGG \$ Included |
| A        | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY<br><input checked="" type="checkbox"/> HIRED AUTO PD<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> \$500 Deductible |                |          | Z22J112212     | 8/10/2026               | 8/10/2027               | COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$                                                                                  |
| A        | <input checked="" type="checkbox"/> UMBRELLA LIAB<br><input type="checkbox"/> EXCESS LIAB<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$                                                                                                                                                                                                                             |                |          | Z22J112212     | 8/10/2026               | 8/10/2027               | EACH OCCURRENCE \$ 5,000,000<br>AGGREGATE \$ 5,000,000                                                                                                                                                                                     |
| A        | <input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                                                                  | Y / N<br>N / A |          | Z22J112212     | 8/10/2026               | 8/10/2027               | PER STATUTE <input checked="" type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 2,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 2,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 2,000,000                                                           |
| B        | Professional Liab                                                                                                                                                                                                                                                                                                                                                                           |                |          | 5096714502     | 8/10/2026               | 8/10/2027               | Each Claim/Aggregate 7,000,000                                                                                                                                                                                                             |
| C        | Excess Professional                                                                                                                                                                                                                                                                                                                                                                         |                |          | MKLV5XLA000680 | 8/10/2026               | 8/10/2027               | Each Claim/Aggregate 5,000,000                                                                                                                                                                                                             |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
The City of Spokane is included as an additional insured under the general liability per form 822-0001 08 25 attached.

## CERTIFICATE HOLDER

## CANCELLATION

|                                                                                                 |                                                                                                                                                                |
|-------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| City of Spokane<br>Office of the City Attorney<br>808 W Spokane Falls Blvd<br>Spokane, WA 99201 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|                                                                                                 | AUTHORIZED REPRESENTATIVE<br>                                                                                                                                  |

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## SMALL COMMERCIAL LIABILITY COMPANION ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

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## **SECTION I – ADDITIONAL INSURED PROVISIONS**

### **A. Automatic Additional Insured Provisions Including Primary and Non-contributory:**

1. **SECTION II – WHO IS AN INSURED** is amended to include as an insured any person or organization described in paragraphs **4.a** through **4.g.** below, whom you agree to add as an Additional Insured.
2. However, the insurance afforded to such Additional Insured described below:
  - a. Only applies to the extent permitted by law.
  - b. Will not be broader than the insurance which you are required by the written contract, agreement or permit, if any, to provide for such additional insured.
  - c. Applies on a primary basis and we will not seek contribution from any other insurance available to the Additional Insured, if that is required by an applicable written contract, agreement or permit.
  - d. Will not be broader than coverage provided to any other insured.
  - e. Does not apply if the “bodily injury”, “property damage” or “personal and advertising injury” is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto.
  - f. Does not apply to any person or organization included as an insured by

another endorsement issued by us and made part of this Coverage Part.

3. The most we will pay on behalf of the Additional Insured for a covered claim is the lesser of the amount of insurance:

- a. Required by the applicable written contract, agreement or permit, if any; or
- b. Available under the applicable Limits of Insurance shown in the Declarations or any endorsement to the policy.

#### 4. Additional Insureds

The following persons or organizations qualify as additional insureds under this endorsement:

The following is added to **SECTION II – WHO IS AN INSURED**:

##### a. Broad Form Vendors

- (1) Any person or organization that is a vendor with whom you agreed in a written contract or agreement to include as an additional insured under this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business.

- (2) With respect to insurance afforded to such vendors, the following additional exclusions apply:

The insurance afforded to the vendor does not apply to:

- (a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reasons of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement;
- (b) Any express warranty unauthorized by you;
- (c) Any physical or chemical change in the product made intentionally by the vendor;
- (d) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instruction from the manufacturer, and then repackaged in the original container;
- (e) Any failure to make such inspection, adjustments, tests or

servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business in connection with the sale of the product;

- (f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
- (g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor;
- (h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
  - (i) The exceptions contained within the exclusion in paragraphs (d) or (f) above; or
  - (ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
- (i) "Bodily injury" or "property damage" arising out of an "occurrence" that took place before you have signed the contract or agreement with the vendor.
- (j) Any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

##### b. Co-owner of Insured Premises

Any person or organization who is a co-owner of premises described in the declarations. Such person(s) or organization(s) is an insured only with respect to their liability as co-owner of the co-owned premises.

##### c. Controlling Interest

Any person or organization that has a majority controlling interest in you, but only with respect to their liability arising out of:

- (1) Their financial control of you; or
- (2) Premises they own, maintain or control while you lease or occupy these premises.

This insurance does not apply to structural alterations, new construction and demolition operations performed by or for such additional insured.

**d. Mortgagee, Assignee, or Receiver**

Any mortgagee, assignee or receiver, but only with respect to their liability as mortgagee, assignee, or receiver and arising out of the ownership, maintenance or use of a premises by you.

This insurance does not apply to structural alterations, new construction or demolition operations performed by or for such additional insured.

**e. Grantor of Franchise**

Any person or organization who is a grantor of a franchise to you, but only with respect to their liability as grantor of a franchise to you.

**f. Lessor of Leased Equipment**

Any person or organization from whom you lease equipment is also an additional insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.

However, the insurance afforded to such additional insured does not apply to any "occurrence" that takes place after the equipment lease expires.

**g. Manager or Lessor of Premises**

Any person or organization from whom you lease premises is also an additional insured, but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you.

However, this provision does not apply to:

- (1) Any "occurrence" that takes place after you cease to be a tenant in the premises.
- (2) Structural alterations, new construction or demolition operations performed by or for such additional insured(s).

**B. Additional Insured by Contract, Agreement or Permit With Completed Operations and Primary and Non-contributory**

1. Any person or organization who does not qualify as an Additional Insured in **A. Automatic Additional Insured Provisions Including Primary and Non-contributory, 4. Additional Insureds**, paragraphs **a.** through **g.** above with whom you agreed in a written contract, agreement or permit to add as an additional insured on your policy is an additional insured only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your acts or omissions, or the acts or omissions of those acting on your behalf, but only with respect to:

- a. Premises you own, rent, lease or occupy;
- b. Your ongoing operations for the additional insured(s) designated in the written contract, agreement or permit;
- c. "Your work" included in the "products-completed operations hazard", but only if:
  - (1) The written contract, agreement or permit requires you to provide such coverage to the additional insured; and
  - (2) This Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

2. The insurance afforded to such additional insured described above:

- a. Only applies to the extent permitted by law.
- b. Will not be broader than the insurance which you are required by the written contract, agreement or permit to provide for such additional insured.
- c. Applies on a primary basis and we will not seek contribution from any other insurance available to the Additional Insured, if that is required by the written contract, agreement or permit.
- d. Does not apply if the "bodily injury", "property damage", or "personal and advertising injury" arises out of sole negligence of the additional insured.
- e. Will not be broader than coverage provided to any other insured.
- f. Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto.



- g. Does not apply unless the written contract or agreement was executed or permit was issued prior to the "bodily injury", "property damage", or "personal and advertising injury".
- h. Does not apply to any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
- i. Does not apply to any lessor of equipment after the equipment lease expires.
- j. Does not apply to any:
  - (1) Owners or other interests from whom land has been leased if the "occurrence" takes place or the offense is committed after the lease for the land expires; or
  - (2) Managers or lessors of premises if:
    - (a) The "occurrence" takes place or the offense is committed after you cease to be a tenant in that premises; or
    - (b) The "bodily injury", "property damage", "personal and advertising injury" arises out of structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.
- k. Does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" or the offense which caused the "personal and advertising injury" involved the rendering of or failure to render any professional services by or for you.

- 3. With respect to the insurance afforded to these additional insureds, the following is added to **SECTION III – LIMITS OF INSURANCE:**

The most we will pay on behalf of the additional insured for a covered claim is the lesser of the amount of insurance:

- 1. Required by the written contract, agreement or permit described in **B. Additional Insured by Contract, Agreement or Permit With Completed Operations and Primary and Non-contributory**, paragraph 1. or

- 2. Available under the applicable Limits of Insurance shown in the Declarations or any endorsement to this policy.

This provision shall not increase the applicable Limits of Insurance shown in the Declarations.

## **SECTION II – COVERAGE EXTENSIONS**

### **A. Supplementary Payments Extension**

#### **SECTION I – COVERAGES, SUPPLEMENTARY PAYMENTS – COVERAGES A AND B**, paragraph 1. is replaced by the following:

- 1. We will pay, with respect to any claim we investigate or settle, or any "suit" against an insured we defend:
  - a. All expenses we incur.
  - b. Up to \$2500 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.
  - c. The cost of bonds to release attachments, but only for bond amounts within our Limit of Insurance. We do not have to furnish these bonds.
  - d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to \$500 a day because of time off from work.
  - e. All court costs taxed against the insured in the "suit". However, these payments do not include attorneys' fees or attorneys' expenses taxed against the insured.
  - f. Prejudgment interest awarded against the insured on that part of the judgment we pay. If we make an offer to pay the Limit of Insurance, we will not pay any prejudgment interest based on that period of time after the offer.
  - g. All interest on the full amount of any judgment that accrues after entry of the judgment and before we have paid, offered to pay, or deposited in court the part of the judgment that is within our Limit of Insurance.

These payments will not reduce the Limits of Insurance.

### **B. Alienated Premises**

**SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, 2. Exclusions, j. **Damage to Property**, paragraph (2) is replaced by the following:

- (2) Premises you sell, give away or abandon, if the "property damage" arises out of any part of those premises and occurred from hazards that were known by you, or should have reasonably been known by you, at the time the property was transferred or abandoned.

**C. Broad Form – Property Damage Legal Liability (Damage to Premises Rented to You)**

1. **SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, the last paragraph (after the exclusions) is replaced by the following:

Exclusions **c.** through **n.** do not apply to damage to premises while rented to you or temporarily occupied by you with the permission of the owner. A separate limit of insurance applies to this coverage as described in **SECTION III – LIMITS OF INSURANCE**.

2. **SECTION III – LIMITS OF INSURANCE**, paragraph **6.** is replaced by the following:

6. The Damage to Premises Rented to You – Any One Premises Limit is the most we will pay for damages because of "property damage" to any one premises while rented to you or temporarily occupied by you with permission of the owner.

The Damage to Premises Rented to You – Any One Premises Limit:

- a. Is not subject to the General Aggregate Limit described in **SECTION III – LIMITS OF INSURANCE, 2. General Aggregate Limit**; and
- b. Is not subject to the Each Occurrence Limit described in **SECTION III – LIMITS OF INSURANCE, 5. Each Occurrence Limit**.

3. **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, 4. Other Insurance, b. Excess Insurance**, paragraph **(a)(ii)** is replaced by the following:

(ii) That is property insurance for premises rented to you or temporarily occupied by you with permission of the owner; or

4. **SECTION V – DEFINITIONS, 9. "Insured contract"**, paragraph **a.** is replaced by the following:

- a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage to premises while rented to you or temporarily occupied by you with permission of the owner is not an "insured contract".

5. This coverage does not apply if Damage to Premises Rented to You is excluded either by the provisions of the Coverage Part or by endorsement.

**D. Broad Form Property Damage – Borrowed Equipment, Customers' Goods, Use of Elevators**

1. The following is added to **SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions, j. Damage to Property**:

Paragraph **(4)** does not apply to "property damage" to borrowed equipment while at a jobsite and not being used to perform operations.

Paragraphs **(3), (4)** and **(6)** do not apply to "property damage" to "customers' goods" while on your premises.

Paragraphs **(3), (4)** and **(6)** do not apply to the use of elevators.

2. For the purposes of this endorsement, the following definition is added to **SECTION V – DEFINITIONS**:

- 1. "Customers' goods" means property of your customer(s) on your premises for the purpose of being:
  - a. Worked on; or
  - b. Used in your manufacturing process.

- 3. The insurance afforded under this provision is excess over any other valid and collectible property insurance (including deductible) available to the insured whether primary, excess, contingent or on any other basis.

**E. Incidental Malpractice – Employed Nurses, EMT's and Paramedics**

With respect to the **COMMERCIAL GENERAL LIABILITY COVERAGE** form, **SECTION II – WHO IS AN INSURED**, paragraph **2.a.(1)(d)** and with respect to the **SMALL COMMERCIAL LIABILITY COMPANION** endorsement, **SECTION IV – EXCLUSIONS, A. Professional Services** do not apply to a nurse, emergency medical technician or paramedic employed by you if you are not engaged in the business or occupation of providing medical, paramedical, surgical, dental, x-ray or nursing services.

**F. Personal and Advertising Injury – Broad Form**

1. **SECTION I – COVERAGES, COVERAGE B – PERSONAL AND ADVERTISING INJURY LIABILITY, 2. Exclusions, e. Contractual Liability** is deleted.

2. **SECTION V – DEFINITIONS, 14.** "Personal and advertising injury", paragraph **b.** is replaced by the following:

**b.** Malicious prosecution or abuse of process.

3. The following is added to **SECTION V – DEFINITIONS, 14.** "Personal and advertising injury":

"Discrimination" (unless insurance thereof is prohibited by law) that results in injury to the feelings or reputation of a natural person, but only if such "discrimination" is:

- (1) Not done intentionally by or at the direction of:

(a) The insured;

(b) Any officer of the corporation, director, stockholder, partner or member of the insured; and

- (2) Not directly or indirectly related to an "employee", nor to the employment, prospective employment or termination of any person or persons by an insured.

4. For purposes of this endorsement, the following definition is added to **SECTION V – DEFINITIONS:**

1. "Discrimination" means the unlawful treatment of individuals based upon race, color, ethnic origin, gender, religion, age, or sexual preference. "Discrimination" does not include the unlawful treatment of individuals based upon developmental, physical, cognitive, mental, sensory or emotional impairment or any combination of these.

5. This coverage does not apply if liability coverage for "personal and advertising injury" is excluded either by the provisions of the Coverage Form or any endorsement thereto.

#### **G. Product Recall Expense**

1. **SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions, n. Recall of Products, Work or Impaired Property** is replaced by the following:

##### **n. Recall of Products, Work or Impaired Property**

Damages claimed for any loss, cost or expense incurred by you or others for the loss of use, withdrawal, recall, inspection, repair, replacement, adjustment, removal or disposal of:

(1) "Your product";

(2) "Your work"; or

(3) "Impaired property";

if such product, work or property is withdrawn or recalled from the market or from use by any person or organization because of a known or suspected defect, deficiency, inadequacy or dangerous condition in it, but this exclusion does not apply to "product recall expenses" that you incur for the "covered recall" of "your product" if the "covered recall" was initiated during the policy period.

However, the exception to the exclusion does not apply to "product recall expenses" resulting from:

(4) Failure of any products to accomplish their intended purpose;

(5) Breach of warranties of fitness, quality, durability or performance;

(6) Loss of customer approval, or any cost incurred to regain customer approval;

(7) Redistribution or replacement of "your product" which has been recalled by like products or substitutes;

(8) Caprice or whim of the insured;

(9) A condition likely to cause loss of which any insured knew or had reason to know at the inception of this insurance;

(10) Asbestos, including loss, damage or clean up resulting from asbestos or asbestos containing materials; or

(11) Recall of "your products" that have no known or suspected defect solely because a known or suspected defect in another of "your products" has been found.

2. The following is added to **SECTION II – WHO IS AN INSURED**, paragraph **3.b.:**

"Product recall expense" arising out of any withdrawal or recall that occurred before you acquired or formed the organization.

3. The following is added to **SECTION III – LIMITS OF INSURANCE:**

##### **Product Recall Expense Limits of Insurance**

- a. The Limits of Insurance shown in the **SUMMARY OF COVERAGES** of this endorsement and the rules stated below fix the most that we will pay under this Product Recall Expense coverage regardless of the number of:

(1) Insureds;

(2) "Covered Recalls" initiated; or

(3) Number of "your products" withdrawn or recalled.

- b. The Product Recall Expense Aggregate Limit is the most we will reimburse you for the sum of all "product recall expenses" incurred for all "covered recalls" initiated during the policy period.
- c. The Product Recall Each Occurrence Limit is the most we will pay in connection with any one defect or deficiency.
- d. All "product recall expenses" in connection with substantially the same general harmful condition will be deemed to arise out of the same defect or deficiency and considered one "occurrence".
- e. Any amount reimbursed for "product recall expenses" in connection with any one "occurrence" will reduce the amount of the Product Recall Expense Aggregate Limit available for reimbursement of "product recall expenses" in connection with any other defect or deficiency.
- f. If the Product Recall Expense Aggregate Limit has been reduced by reimbursement of "product recall expenses" to an amount that is less than the Product Recall Expense Each Occurrence Limit, the remaining Aggregate Limit is the most that will be available for reimbursement of "product recall expenses" in connection with any other defect or deficiency.

**g. Product Recall Deductible**

We will only pay for the amount of "product recall expenses" which are in excess of the \$500 Product Recall Deductible. The Product Recall Deductible applies separately to each "covered recall". The limits of insurance will not be reduced by the amount of this deductible.

We may, or will if required by law, pay all or any part of any deductible amount, if applicable. Upon notice of our payment of a deductible amount, you shall promptly reimburse us for the part of the deductible amount we paid.

The Product Recall Expense Limits of Insurance apply separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for the purposes of determining the Limits of Insurance.

**4. The following is added to SECTION IV – COMMERCIAL GENERAL LIABILITY**

**CONDITIONS, 2. Duties in the Event of Occurrence, Offense, Claim or Suit:**

You must see to it that the following are done in the event of an actual or anticipated "covered recall" that may result in "product recall expense":

- (1) Give us prompt notice of any discovery or notification that "your product" must be withdrawn or recalled. Include a description of "your product" and the reason for the withdrawal or recall;
  - (2) Cease any further release, shipment, consignment or any other method of distribution of like or similar products until it has been determined that all such products are free from defects that could be a cause of loss under this insurance.
- 5. For the purpose of this endorsement, the following definitions are added to SECTION V – DEFINITIONS:**
- 1. "Covered recall" means a recall or withdrawal made necessary because you or a government body has determined that a known or suspected defect, deficiency, inadequacy, or dangerous condition in "your product" has resulted or is reasonably expected to result in "bodily injury" or "property damage".
  - 2. "Product recall expense(s)" means:
    - a. Necessary and reasonable expenses for:
      - (1) Communications, including radio or television announcements or printed advertisements including stationary, envelopes and postage;
      - (2) Shipping the recalled products from any purchaser, distributor or user to the place or places designated by you;
      - (3) Remuneration paid to your regular "employees" for necessary overtime;
      - (4) Hiring additional persons, other than your regular "employees";
      - (5) Expenses incurred by "employees" including transportation and accommodations;
      - (6) Expenses to rent additional warehouse or storage space;
      - (7) Disposal of "your product", but only to the extent that specific methods of destruction other than those employed for trash discarding or



disposal are required to avoid "bodily injury" or "property damage" as a result of such disposal,

you incur exclusively for the purpose of recalling "your product"; and

- b. Your lost profit resulting from such "covered recall".

- 6. This Product Recall Expense Coverage does not apply:

- a. If the "products – completed operations hazard" is excluded from coverage under this Coverage Part including any endorsement thereto; or
- b. To "product recall expense" arising out of any of "your products" that are otherwise excluded from coverage under this Coverage Part including endorsements.

#### H. Who is an Insured Amended

- 1. **SECTION II – WHO IS AN INSURED**, paragraph **2.a.(1)(d)** is replaced by the following:

(d) Arising out of his or her providing or failing to provide professional services.

- 2. **Insured Employee Extension**

The following is added to **SECTION II – WHO IS AN INSURED**, paragraph **2.a.(1)(a)**:

With respect to "bodily injury" only, the limitations above do not apply to your "employees" as insureds with respect to damages caused by cardiopulmonary resuscitation or first aid services administered by such an "employee".

- 3. **Who is an Insured – Subsidiaries**

The following is added to **SECTION II – WHO IS AN INSURED**:

##### **Subsidiaries**

Any of your subsidiaries, other than a partnership or joint venture, that is not shown as a Named Insured in the Declarations is a Named Insured if:

- a. You maintain an ownership interest of more than 50% in such subsidiary on the first day of the policy period; and
- b. Such subsidiary is not an insured under similar other insurance.

No such subsidiary is an insured for "bodily injury" or "property damage" that occurred, or "personal and advertising injury" caused by an offense committed:

- c. Before you maintained an ownership interest or more than 50% in such subsidiary; or
- d. After the date, if any, during the policy period that you no longer maintain an ownership interest of more than 50% in such subsidiary.

#### 4. **Newly Acquired or Formed Organizations – 180 Days**

**SECTION II – WHO IS AN INSURED**, paragraph **3.a.** is replaced by the following:

- a. Coverage under this provision is afforded only until the 180<sup>th</sup> day after you acquire or form the organization or the end of the policy period, whichever is earlier.

#### I. **Limits of Insurance Amended**

##### **General Aggregate Limits of Insurance Per Location**

The following is added to **SECTION III – LIMITS OF INSURANCE**:

A separate Location General Aggregate Limit applies to each "location" owned by or rented to you, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.

The Location General Aggregate Limit is the most we will pay for the sum of all damages under Coverage **A**, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage **C** regardless of the number of:

- a. Insureds;
- b. Claims made or "suits" brought; or
- c. Persons or organizations making claims or bringing "suits".

Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the Location General Aggregate Limit for that "location". Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Location General Aggregate Limit for any other "location".

The limits shown in the Declarations for Each Occurrence and Medical Expense continue to apply.

However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Location General Aggregate Limit.

"Location" means premises involving the same or connecting lots, or premises whose connection is

interrupted only by a street, roadway, waterway or right-of-way of a railroad.

**J. Blanket Waiver of Subrogation**

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, 8. Transfer of Rights of Recovery Against Others to Us:**

We waive any right of recovery we may have against any person or organization with whom you have a written contract, agreement or permit to waive any rights of recovery against such person or organization because of payments we make for injury or damage arising out of your ongoing operations or “your work” done under a contract with that person or organization and included in the “products-completed operations hazard”.

This condition does not apply to Medical Expenses Coverage.

**K. Unintentional Failure to Disclose Hazards**

**SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, 6. Representations** is replaced by the following:

**6. Representations**

We will not disclaim coverage under this Coverage Part if you fail to disclose all hazards existing as of the inception date of the policy provided such failure is not intentional.

**L. Unintentional Failure to Notify/Knowledge of an Occurrence**

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, 2. Duties in the Event of Occurrence, Offense, Claim or Suit**, paragraph a.:

Your rights afforded under this Coverage Part shall not be prejudiced if you fail to give us notice of an “occurrence”, offense, claim or “suit”, solely due to your reasonable and documented belief that the “bodily injury”, “property damage” or “personal and advertising injury” is not covered under this Coverage Part.

Knowledge of an “occurrence” or offense by an agent or “employee” of the insured will not constitute knowledge by the insured, unless an “executive officer” of the insured knows about such “occurrence” or offense. Failure of an agent or “employee” of the insured, other than an “executive officer” of the insured, to notify us of an “occurrence” or offense that such person knows about will not affect the insurance afforded to you.

**M. Medical Payments – Three Years to Report**

**SECTION I – COVERAGES, COVERAGE C – MEDICAL PAYMENTS, 1. Insuring Agreement**, paragraph a.(3)(b) is replaced by the following:

- (b) The expenses are incurred and reported to us within three years of the date of the accident; and

**SECTION III – ADDITIONAL CONDITIONS**

The following are added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS:**

**A. Liberalization**

If, within 45 days prior to or during the policy period, we adopt any revision that would broaden the coverage under this policy without additional premium, the broadened coverage will immediately apply to this policy.

**B. Concealment, Misrepresentation or Fraud**

This policy is void in any case of fraud by you as it relates to this policy at any time. It is also void if you or any other insured, at any time, intentionally conceal or misrepresent a material fact concerning:

1. This policy;
2. The Covered Property;
3. Your interest in the Covered Property; or
4. A claim under this policy.

**C. Insurance Under Two or More Coverages**

It is our stated intent that the various Coverage Parts, forms, endorsements or policies issued to the named insured by us, or any company affiliated with us, do not provide any duplication or overlap of coverage for the same claim, “suit”, “occurrence”, offense, accident, “wrongful act” or loss. We will not pay more than the actual amount of the loss or damage.

If this Coverage Part and any other Coverage Part, form, endorsement or policy issued to the named insured by us, or any company affiliated with us, apply to the same claim, “suit”, occurrence, offense, accident, “wrongful act” or loss, the maximum Limit of Insurance under all such Coverage Parts, forms, endorsements or policies combined shall not exceed the highest applicable Limit of Insurance under any one Coverage Part, form, endorsement or policy.

This condition does not apply to any Excess or Umbrella Policy issued by us specifically to apply as excess insurance over this policy.

**SECTION IV – EXCLUSIONS**

- A. The following are added to SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions and SECTION I – COVERAGES, COVERAGE B – PERSONAL AND ADVERTISING INJURY, 2. Exclusions:**

**Access Or Disclosure Of Confidential Or Personal Material Or Information**

Damages arising out of any access to or disclosure of any person's or organization's confidential or personal information, including:

- (1) Patents, trade secrets, processing methods, customer lists;
- (2) Financial information, credit card information;
- (3) Health information, biometric information; or
- (4) Any other type of nonpublic material or information.

This exclusion applies even if damages are claimed for notification costs, credit or identity monitoring expenses, forensic expenses public relations expenses, data restoration expenses, extortion expenses or any other loss, cost or expense incurred by you or others arising out of any access to or disclosure of any person's or organization's confidential or personal material or information.

#### **Aircraft Products, Grounding and Testing**

- (1) "Bodily injury", "property damage" or "personal and advertising injury" arising out of:
  - (a) "Aircraft products" or reliance upon any representation or warranty made with such product;
  - (b) The "grounding" of any aircraft; or
  - (c) The "testing" of any aircraft.
- (2) For purposes of this Exclusion, the following definitions apply:
  - (a) "Aircraft Products" means:
    - (i) Aircraft, including but not limited to missiles, spacecraft, or any other aircraft goods or products you manufacture, sell, handle or distribute;
    - (ii) Aircraft and any ground support or control equipment used in connection therewith;
    - (iii) Any product provided by the insured and installed or used in connection with any aircraft;
    - (iv) Any tooling used in respect to any aircraft;
    - (v) Training and navigational aids, instructions, manuals, blueprints, engineering or other data in connection with any aircraft;
    - (vi) Any advice, service or labor supplied with any aircraft; or
    - (vii) Services you or others trading under your name provide or recommend for use in the manufacture, repair, operation, maintenance or use of any aircraft.

- (b) "Grounding" means the withdrawal of one or more aircraft from flight operations or the imposition of speed, passenger or load restrictions on such aircraft, due to the existence of or alleged or suspected existence of any defect, fault or condition:

- (i) In such aircraft or any part sold, handled or distributed by you or that is manufactured, assembled or processed by any other person or organization according to your specifications, plans, suggestions, orders or drawings; or

- (ii) With tools, machinery or other equipment furnished to such persons or organizations by you;

whether such withdrawn aircraft are owned or operated by the same or different persons or organizations.

"Grounding" shall be deemed to commence on the date of an "occurrence" which discloses the necessity of "grounding" or on the date an aircraft is first withdrawn from service because of such condition, whichever comes first.

- (c) "Testing" means examination, observation, evaluation or measuring of the performance of "aircraft products", while either in the air or on the ground.

#### **Cyber Content Incident**

"Bodily injury", "property damage" or "personal and advertising injury" caused by, arising out of or as a consequence of a "cyber content incident".

This exclusion applies even if damages are claimed for notification costs, credit or identity monitoring expenses, forensic expenses, public relations expenses, data restoration expenses, extortion expenses or any other similar cost or expense incurred by you or others arising out of a "cyber content incident".

#### **Cyber Incident Exclusion**

"Bodily injury", "property damage" or "personal and advertising injury" caused by, arising out of or as a consequence of a "cyber incident". This exclusion applies even if damages are claimed for notification costs, credit or identity monitoring expenses, forensic expenses, public relations expenses, data restoration expenses, extortion expenses or any other similar cost or expense incurred by you or others arising out of a "cyber incident".

#### **Professional Services**

"Bodily injury", "property damage", or "personal and advertising injury" caused by the rendering of or failure to render any professional service, advice or instruction:

- (1) By any insured; or
- (2) On behalf of any insured; or
- (3) From whom any insured assumed liability by reason of a contract or agreement,

regardless of whether any such service, advice or instruction is ordinary to any insured's profession.

Professional services include but are not limited to:

- (4) Legal, accounting or advertising services, notary, title abstract, tax preparation, real estate, stockbroker, publishing, architects or insurance services;
- (5) Preparing, approving, or failing to prepare or approve maps, drawings, opinions, reports, surveys, change orders, designs or specifications;
- (6) Supervisory, inspection or engineering services;
- (7) Any medical, surgical, dental, x-ray, nursing, health or therapeutic services, treatment, advice or instruction including, but not limited to, the prescribing, furnishing or dispensing of drugs;
- (8) Any service, treatment, advice or instruction for the purpose of appearance or skin enhancement, hair removal or replacement or personal grooming, including body piercing services or use or exposure to any sun lamp, tanning booth or other similar appliance;
- (9) Optometry or optical or hearing aid services including the prescribing, preparation, fitting, demonstration or distribution of ophthalmic lenses and similar products or hearing aid devices;
- (10) Services in the practice of pharmacy;
- (11) Management, Human Resource, Testing, Media or Public Relations consulting services.

This exclusion applies even if a claim alleges negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by an insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or failure to render any professional service.

#### **Unmanned Aircraft**

- (1) "Bodily injury", "property damage" or "personal and advertising injury" arising out of the ownership, maintenance, use or entrustment to others of any aircraft that is an "unmanned aircraft". Use includes operation and "loading and unloading".

This paragraph applies even if the claims against any insured allege negligence or other

wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" or the offense which caused the "personal and advertising injury" involved the ownership, maintenance, use or entrustment to others of any aircraft that is an "unmanned aircraft".

This paragraph does not apply to:

- (a) The use of another's advertising idea in your "advertisement"; or
  - (b) Infringing upon another's copyright, trade dress or slogan in your "advertisement".
- (2) For purposes of this endorsement, the following is added to **SECTION V – DEFINITIONS**:
- "Unmanned aircraft" means an aircraft that is not:
- (a) Designed;
  - (b) Manufactured; or
  - (c) Modified after manufacture;
- to be controlled directly by a person from within or on the aircraft.

#### **Violation Of Law Addressing Data Privacy**

"Bodily injury", "property damage", or "personal and advertising injury" arising directly or indirectly out of any action or omission that violates or is alleged to violate:

- (1) Any federal, state or local statute, ordinance, regulation or other law that addresses, prohibits, or limits access to, use of or the printing, dissemination, disposal, obtaining, collecting, storing, safeguarding, recording, retention, sending, transmitting, communicating, selling or distribution of any person's or organization's confidential or personal material or information, including financial, health, biometric or other nonpublic material or information.

Any such federal, state or local statute, ordinance, regulation or other law includes but is not limited to:

- (a) The Illinois Biometric Information Privacy Act (BIPA), including any amendment of or addition to such law; or
  - (b) The California Consumer Privacy Act (CCPA), including any amendment of or addition to such law; or
- (2) Any law of a jurisdiction other than the United States of America (including its territories and possessions) or Puerto Rico that is similar to any statute, ordinance, regulation or other law described in paragraph (1) above, including but



not limited to the European Union's General Data Protection Regulation.

**B. The following is added to SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions and SECTION I – COVERAGES, COVERAGE C – MEDICAL PAYMENTS, 2. Exclusions:**

**Nuclear Energy Liability**

**(1) "Bodily injury" or "property damage":**

- (a)** With respect to which an insured under the policy is also an insured under a nuclear energy liability policy issued by the Nuclear Energy Liability Insurance Association, Mutual Atomic Energy Liability Underwriters or Nuclear Insurance Association of Canada, or would be an insured under any such policy but for its termination upon exhaustion of its limit of liability; or
- (b)** Resulting from the "hazardous properties" of "nuclear material" and with respect to which:
  - (i)** Any person or organization is required to maintain financial protection pursuant to the Atomic Energy Act of 1954, or any law amendatory thereof; or
  - (ii)** The insured is, or had this policy not been issued would be, entitled to indemnity from the United States of America, or any agency thereof, under any agreement entered into by the United States of America, or any agency thereof, with any person or organization.

**(2) Under COVERAGE C – MEDICAL PAYMENTS, expenses incurred with respect to "bodily injury" resulting from the "hazardous properties" of "nuclear material" and arising out of the operation of a "nuclear facility" by any person or organization.**

**(3) "Bodily injury" or "property damage" resulting from the "hazardous properties" of the "nuclear material"; if:**

- (a)** The "nuclear material":
  - (i)** Is at any "nuclear facility" owned by, or operated by or on behalf of, an insured; or
  - (ii)** Has been discharged or dispersed therefrom;
- (b)** The "nuclear material" is contained in "spent fuel" or "waste" at any time possessed, handled, used, processed,

stored, transported or disposed of by or on behalf of an insured; or

**(c)** The "bodily injury" or "property damage" arises out of the furnishing by an insured of services, materials, parts or equipment in connection with the planning, construction, maintenance, operation or use of any "nuclear facility"; but if such facility is located within the United States of America, its territories or possessions or Canada, this Exclusion **(3)** applies only to "property damage" to such "nuclear facility" and any property thereat.

**(4) As used in this exclusion:**

- (a)** "By-product material" has the meaning given it in the Atomic Energy Act of 1954 or in any law amendatory thereof;
- (b)** "Hazardous properties" include radioactive, toxic or explosive properties;
- (c)** "Nuclear facility" means:
  - (i)** Any "nuclear reactor";
  - (ii)** Any equipment or device designed or used for:
    - 1)** Separating the isotopes of uranium or plutonium;
    - 2)** Processing or utilizing "spent fuel"; or
    - 3)** Handling, processing or packaging "waste";
  - (iii)** Any equipment or device used for the processing, fabricating or alloying of "special nuclear material" if at any time the total amount of such material in the custody of the insured at the premises where such equipment or device is located consists of or contains more than 25 grams of plutonium or uranium 233 or any combination thereof, or more than 250 grams of uranium 235;
  - (iv)** Any structure, basin, excavation, premises or place prepared or used for the storage or disposal of "waste";

and includes the site on which any of the foregoing is located, all operations conducted on such site and all premises used for such operations;

- (d)** "Nuclear material" means "source material", "special nuclear material" or "by-product material";
- (e)** "Nuclear reactor" means any apparatus designed or used to sustain nuclear fission in a self-supporting chain reaction or to contain a critical mass of fissionable material;

- (f) "Property damage" includes all forms of radioactive contamination of property.
- (g) "Source material" has the meaning given it in the Atomic Energy Act of 1954 or in any law amendatory thereof;
- (h) "Special nuclear material" has the meaning given it in the Atomic Energy Act of 1954 or in any law amendatory thereof;
- (i) "Spent fuel" means any fuel element or fuel component, solid or liquid, which has been used or exposed to radiation in a "nuclear reactor";
- (j) "Waste" means any waste material:
  - (i) Containing "by-product material" other than the tailings or wastes produced by the extraction or concentration of uranium or thorium from any ore processed primarily for its "source material" content; and
  - (ii) Resulting from the operation by any person or organization of any "nuclear facility" included under paragraphs (i) and (ii) of the definition of "nuclear facility".

#### C. Amended Exclusion With Coverage Extension

**SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions, g. Aircraft, Auto or Watercraft** is replaced by the following:

##### g. Aircraft (Other Than Unmanned Aircraft), Auto or Watercraft

"Bodily injury" or "property damage" arising out of the ownership, maintenance, use or entrustment to others of any aircraft (other than "unmanned aircraft"), "auto" or watercraft owned or operated by or rented or loaned to any insured. Use includes operation and "loading or unloading".

This paragraph **g.** applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" involved the ownership, maintenance, use or entrustment to others of any aircraft (other than "unmanned aircraft"), "auto" or watercraft that is owned or operated by or rented or loaned to any insured.

This paragraph **g.** does not apply to:

- (a) A watercraft while ashore on premises you own or rent;
- (b) A watercraft you do not own that is:
  - (i) Less than 51 feet long; and
  - (ii) Not being used to carry persons or property for a charge;
- (c) Parking an "auto" on, or on the ways next to, premises you own or rent, provided the "auto" is not owned by or rented or loaned to you or the insured;
- (d) Liability assumed under any "insured contract" for the ownership, maintenance or use of aircraft (other than "unmanned-aircraft") or watercraft; or
- (e) "Bodily injury" or "property damage" arising out of:
  - (i) The operation of machinery or equipment that is attached to, or part of, a land vehicle that would qualify under the definition of "mobile equipment" if it were not subject to a compulsory or financial responsibility law or other motor vehicle insurance or motor vehicle registration law where it is licensed or principally garaged; or
  - (ii) The operation of any of the following machinery or equipment:
    - 1) Cherry pickers and similar devices mounted on automobile or truck chassis and used to raise or lower workers; and
    - 2) Air compressors, pumps and generators, including spraying, welding, building cleaning, geophysical exploration, lighting and well-servicing equipment; or
- (f) An aircraft (other than "unmanned aircraft") that is:
  - (i) Chartered by, loaned to, or hired by you with a paid crew; and
  - (ii) Not owned by any insured.

#### SECTION V – AMENDED DEFINITIONS

**A. SECTION V – DEFINITIONS, 3. "Bodily injury", 16. "Products – completed operations hazard", and 17. "Property damage"** are replaced by the following:

- 3. "Bodily injury" means bodily injury, sickness or disease sustained by a person, including death resulting from any of these at any time. "Bodily injury" includes mental anguish or other mental injury resulting from "bodily injury".
- 16. "Products – completed operations hazard":
  - a. Includes all "bodily injury" and "property damage" occurring away from premises you own or rent and arising out of "your product" or "your work" except:
    - (1) Products that are still in your physical possession; or

(2) Work that has not yet been completed or abandoned. However, "your work" will be deemed completed at the earliest of the following times:

- (a) When all of the work called for in your contract has been completed.
- (b) When all of the work to be done at the job site has been completed if your contract calls for work at more than one job site.
- (c) When that part of the work done at the job site has been put to its intended use by any other person or organization other than another contractor or subcontractor working on the same project.

Work that may need service, maintenance, correction, repair or replacement, but which is otherwise complete, will be treated as completed.

The "bodily injury" or "property damage" must occur away from premises you own or rent, unless your business includes the selling, handling or distribution of "your product" for consumption on premises you own or rent.

b. Does not include "bodily injury" or "property damage" arising out of:

- (1) The transportation of property, unless the injury or damage arises out of a condition in or on a vehicle not owned or operated by you, and that condition was created by the "loading or unloading" of that vehicle by any insured; or
- (2) The existence of tools, uninstalled equipment or abandoned or unused materials.

17. "Property damage" means:

- a. Physical injury to tangible property, including all resulting loss of use of that property. All such loss of use shall be deemed to occur at the time of the physical injury that caused it; or
- b. Loss of use of tangible property that is not physically injured. All such loss of use shall be deemed to occur at the time of the "occurrence" that caused it.

For the purposes of this insurance, electronic data is not tangible property.

As used in this definition, electronic data means information, facts or programs stored as, created or used on, or transmitted to or from

computer software, including systems and applications software, hard or floppy disks, CD-ROMs, tapes, drives, cells, data processing devices or any other media which are used with electronically controlled equipment.

## SECTION VI – ADDITIONAL DEFINITIONS

A. The following definitions are added to **SECTION V – DEFINITIONS**:

- 1. "Cyber content" means the electronic display, electronic transmission or electronic dissemination of information through any network or through an insured's system, including through email or an insured's internet website.
- 2. "Cyber content incident" means the alleged or actual unintentional and unauthorized:
  - a. Infringement of a collective mark, service mark, service name, trademark, trade dress, domain name, commercial logo, commercial slogan, commercial symbol, commercial title, copyright, name of a product, service or entity, or title of an artistic or literary work;
  - b. Plagiarism or unauthorized use of protected literary or artistic work, format, character or performance;
  - c. Invasion or interference with the right of publicity including name, persona, voice or likeness; or
  - d. Defamation, libel, slander, trade libel, false light or other tort directly arising from the disparagement of or harm to the reputation or character of any person or entity;
 resulting directly from "cyber content" of the insured entity.

3. "Cyber incident" means any:

- a. Unauthorized access to or use of any computer system;
- b. Malicious code, virus or any other harmful code that is directed at, enacted upon or introduced into any computer system and is designed to access, alter, corrupt, damage, delete, destroy, disrupt, encrypt, exploit, use or prevent or restrict access to or the use of any part of any computer system or otherwise disrupt its normal functioning or operation;
- c. Denial of service attack which disrupts, prevents or restricts access to or use of any computer system, or otherwise disrupts its normal functioning or operation; or
- d. Alleged or actual unintentional and unauthorized:

- (1) Infringement of a collective mark, service mark, service name, trademark, trade dress, domain name, commercial logo, commercial slogan, commercial symbol, commercial title, copyright, name of a product, service or entity, or title of an artistic or literary work;
  - (2) Plagiarism or unauthorized use of protected literary or artistic work, format, character or performance;
  - (3) Invasion or interference with the right of publicity including name, persona, voice or likeness; or
  - (4) Defamation, libel, slander, trade libel, false light or other tort directly arising from the disparagement of or harm to the reputation or character of any person or entity;
- resulting directly from "cyber content" of the insured entity.

ALL OTHER POLICY TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.



KEATBUC-01

AANJUM

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/15/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                            |                                                                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PRODUCER</b><br>Hub International Northwest LLC<br>PO Box 3018<br>Bothell, WA 98041                     | <b>CONTACT NAME:</b><br><b>PHONE</b><br>(A/C, No, Ext): (425) 489-4500<br><b>FAX</b><br>(A/C, No): (425) 485-8489<br><b>E-MAIL ADDRESS:</b> now.info@hubinternational.com                             |
|                                                                                                            | <b>INSURER(S) AFFORDING COVERAGE</b><br><b>INSURER A :</b> Continental Casualty Company<br><b>INSURER B :</b><br><b>INSURER C :</b><br><b>INSURER D :</b><br><b>INSURER E :</b><br><b>INSURER F :</b> |
| <b>INSURED</b><br><br>Keating Bucklin & McCormack Inc. PS<br>1201 3rd Avenue Ste 1580<br>Seattle, WA 98101 | <b>NAIC #</b><br>20443                                                                                                                                                                                |

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                      | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                   |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <b>COMMERCIAL GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br><input checked="" type="checkbox"/> OTHER: Professional Liability |           |          | 5096714502    | 8/10/2026               | 8/10/2027               | EACH OCCURRENCE \$<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$<br>MED EXP (Any one person) \$<br>PERSONAL & ADV INJURY \$<br>GENERAL AGGREGATE \$<br>PRODUCTS - COMP/OP AGG \$<br><b>Each Claim/Agg \$ 7,000,000</b> |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY                                                                                                                  |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                    |
|          | <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR<br><b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED <input type="checkbox"/> RETENTION \$                                                                                                                                                                            |           |          |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$                                                                                                                                                                                 |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                           |           | N / A    |               |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                         |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Primary Professional Liability - Continental Casualty Company  
\$7,000,000 Each Claim/\$7,000,000 Aggregate

Excess Professional Liability - Evanston Insurance Company  
\$5,000,000 Each Claim/\$5,000,000 Aggregate (Excess of 7M)

Excess Professional Liability - Berkley Insurance Company  
SEE ATTACHED ACORD 101

## CERTIFICATE HOLDER

## CANCELLATION

|                                                                                                  |                                                                                                                                                                                                     |
|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| City of Spokane<br>Office of the City Attorney<br>808 W Spokane Falls Blvd.<br>Spokane, WA 99201 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br> |
|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**ADDITIONAL REMARKS SCHEDULE**

|                                                  |                             |                                                                                                                    |
|--------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------|
| AGENCY<br><b>Hub International Northwest LLC</b> |                             | NAMED INSURED<br><b>Keating Bucklin &amp; McCormack Inc. PS<br/>1201 3rd Avenue Ste 1580<br/>Seattle, WA 98101</b> |
| POLICY NUMBER<br><b>SEE PAGE 1</b>               |                             |                                                                                                                    |
| CARRIER<br><b>SEE PAGE 1</b>                     | NAIC CODE<br><b>SEE P 1</b> | EFFECTIVE DATE: <b>SEE PAGE 1</b>                                                                                  |

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:  
\$5,000,000 Each Claim/\$5,000,000 Aggregate (Excess of 12M)

Excess Professional Liability - Northfield Insurance Company  
\$3,000,000 Each Claim/\$3,000,000 Aggregate (Excess of 17M)

Total Limits \$20,000,000 Each Claim/\$20,000,000 Aggregate  
Deductible: \$25,000 Aggregate

**Agenda Sheet for City Council:****Committee:** **Date:** N/A**Committee Agenda type:****Date Rec'd**

9/15/2026

**Clerk's File #**

CPR 2026-0003

**Cross Ref #****Project #****Council Meeting Date:** 10/07/2026**Submitting Dept**

ACCOUNTING

**Bid #****Contact Name/Phone**

MATT BOSTON 36028

**Requisition #****Contact E-Mail**

MBOSTON@SPOKANECITY.ORG

**Agenda Item Type**

Claim Item

**Council Sponsor(s)****Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

ACCOUNTING-PAYROLL

**Agenda Wording**

Report of the Mayor of pending payroll claims of previously approved obligations through: September 12, 2026. Payroll check #581780 through check #581869 \$10,563,958.38

**Summary (Background)**

Payroll

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**



|                                                                            |                   |                             |         |
|----------------------------------------------------------------------------|-------------------|-----------------------------|---------|
| <b>Fiscal Impact</b>                                                       |                   |                             |         |
| Approved in Current Year Budget?                                           |                   |                             |         |
| Total Cost                                                                 | \$                |                             |         |
| Current Year Cost                                                          | \$                |                             |         |
| Subsequent Year(s) Cost                                                    | \$                |                             |         |
| <b><u>Narrative</u></b>                                                    |                   |                             |         |
|                                                                            |                   |                             |         |
| <b>Amount</b>                                                              |                   | <b>Budget Account</b>       |         |
| Expense                                                                    | \$ 10,563,958.38  | #                           | Various |
| Select                                                                     | \$                | #                           |         |
| Select                                                                     | \$                | #                           |         |
| Select                                                                     | \$                | #                           |         |
| Select                                                                     | \$                | #                           |         |
| Select                                                                     | \$                | #                           |         |
|                                                                            |                   |                             |         |
| <b>Funding Source</b>                                                      |                   |                             |         |
| <b>Funding Source Type</b>                                                 |                   | Select                      |         |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                   |                             |         |
|                                                                            |                   |                             |         |
| <b>Expense Occurrence</b>                                                  |                   |                             |         |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                   |                             |         |
|                                                                            |                   |                             |         |
| <b>Approvals</b>                                                           |                   | <b>Additional Approvals</b> |         |
| <b><u>Dept Head</u></b>                                                    | STRATTON, JESSICA |                             |         |
| <b><u>Division Director</u></b>                                            | STRATTON, JESSICA |                             |         |
| <b><u>Accounting Manager</u></b>                                           |                   |                             |         |
| <b><u>Legal</u></b>                                                        |                   |                             |         |
| <b><u>For the Mayor</u></b>                                                |                   |                             |         |
| <b>Distribution List</b>                                                   |                   |                             |         |
|                                                                            |                   |                             |         |
|                                                                            |                   |                             |         |
|                                                                            |                   |                             |         |
|                                                                            |                   |                             |         |
|                                                                            |                   |                             |         |

## PAYROLL RECAP BY FUND

**PAY PERIOD ENDING SEPTEMBER 12, 2026**

| FUND  | FUND NAME                                  | TOTAL        |
|-------|--------------------------------------------|--------------|
| 0100  | GENERAL FUND                               |              |
| 0030  | POLICE OMBUDSMAN                           | 14,073.60    |
| 0230  | CIVIL SERVICE                              | 50,655.20    |
| 0260  | CITY CLERK                                 | 23,695.85    |
| 0320  | COUNCIL                                    | 51,133.80    |
| 0330  | PUBLIC AFFAIRS / COMMUNICATIONS            | 39,040.80    |
| 0370  | ENGINEERING SERVICES                       | 205,005.01   |
| 0380  | TRANSPORTATION & SUSTAINABILITY            | 6,631.20     |
| 0410  | FINANCE                                    | 56,340.32    |
| 0450  | CD/HS DIVISION                             | 10,400.00    |
| 0470  | HISTORIC PRESERVATION                      | 12,277.60    |
| 0480  | OFFICE OF CIVIL RIGHTS,EQUITY, & INCLUSION | 14,443.84    |
| 0500  | LEGAL                                      | 142,838.23   |
| 0520  | MAYOR                                      | 45,747.04    |
| 0550  | NEIGHBORHOOD SERVICES                      | 16,594.40    |
| 05601 | MUNICIPAL COURT                            | 145,379.41   |
| 0570  | OFFICE OF HEARING EXAMINER                 | 6,916.80     |
| 0580  | FAMILY & YOUTH SERVICES                    | 4,081.60     |
| 0620  | HUMAN RESOURCES                            | 48,250.40    |
| 0650  | PLANNING SERVICES                          | 56,600.80    |
| 0680  | POLICE                                     | 2,824,135.23 |
| 0690  | PROBATION SERVICES                         | 92,380.83    |
| 0700  | PUBLIC DEFENDERS                           | 97,898.05    |
| 0750  | ECONOMIC DEVELOPMENT                       | 16,495.20    |
| 0860  | TREASURER                                  | 0.00         |
|       | TOTAL GENERAL FUND                         | 3,981,015.21 |

| FUND | FUND NAME                      | TOTAL         |
|------|--------------------------------|---------------|
| 1100 | STREET                         | 309,618.33    |
| 1200 | CODE ENFORCEMENT               | 86,736.28     |
| 1300 | LIBRARY                        | 278,675.67    |
| 1380 | TRAFFIC CALMING MEASURES       | 0.00          |
| 1390 | URBAN FORESTRY                 | 3,353.60      |
| 1400 | PARKS AND RECREATION           | 513,801.90    |
| 1430 | GRANTS MANAGEMENT              | 32,414.40     |
| 1460 | PARKING METER                  | 40,883.81     |
| 1510 | SPOKANE UNITED 911 NETWORK     | 15,766.40     |
| 1620 | PUBLIC SAFETY & JUDICIAL GRANT | 6,472.53      |
| 1680 | CD/HS                          | 54,344.81     |
| 1970 | EMS FUND                       | 2,060,335.02  |
| 4100 | WATER                          | 552,487.79    |
| 4250 | INTEGRATED CAPITAL FUND        | 77,591.20     |
| 4300 | SEWER                          | 733,538.53    |
| 4480 | REFUSE                         | 739,106.85    |
| 4600 | GOLF                           | 81,803.55     |
| 4700 | GENERAL SERVICES FUND          | 233,203.55    |
| 5100 | FLEET SERVICE                  | 127,542.53    |
| 5200 | PUBLIC WORKS & UTILITY FUND    | 65,836.50     |
| 5300 | MIS                            | 216,063.14    |
| 5500 | PURCHASING                     | 34,067.20     |
| 5600 | ACCOUNTING SERVICES            | 176,865.08    |
| 5700 | MY SPOKANE                     | 37,309.69     |
| 5750 | PROJECT MANAGEMENT OFFICE      | 23,051.20     |
| 5800 | RISK MANAGEMENT                | 3,361.60      |
| 5810 | WORKER'S COMPENSATION          | 3,792.00      |
| 5830 | SELF-FUNDED MEDICAL/DENTAL     | 9,458.40      |
| 5900 | ASSET MANAGEMENT               | 50,266.26     |
| 6060 | CITY RETIREMENT                | 15,195.35     |
|      | TOTAL                          | 10,563,958.38 |

**Agenda Sheet for City Council:****Committee:** Date: N/A**Committee Agenda type:****Date Rec'd**

9/29/2026

**Clerk's File #**

CPR 2026-0003

**Cross Ref #****Project #****Council Meeting Date:** 10/07/2026**Submitting Dept**

ACCOUNTING

**Bid #****Contact Name/Phone**

MATT BOSTON 6028

**Requisition #****Contact E-Mail**

MBOSTON@SPOKANECITY.ORG

**Agenda Item Type**

Claim Item

**Council Sponsor(s)****Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

ACCOUNTING-PAYROLL

**Agenda Wording**

Report of the Mayor of pending payroll claims of previously approved obligations through: September 26, 2026. Payroll check #581870 through check #581961 \$10,458,870.19

**Summary (Background)**

Payroll

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

|                                                                            |                   |                             |         |
|----------------------------------------------------------------------------|-------------------|-----------------------------|---------|
| <b>Fiscal Impact</b>                                                       |                   |                             |         |
| Approved in Current Year Budget?                                           |                   |                             |         |
| Total Cost                                                                 |                   | \$                          |         |
| Current Year Cost                                                          |                   | \$                          |         |
| Subsequent Year(s) Cost                                                    |                   | \$                          |         |
| <b><u>Narrative</u></b>                                                    |                   |                             |         |
|                                                                            |                   |                             |         |
| <b>Amount</b>                                                              |                   | <b>Budget Account</b>       |         |
| Expense                                                                    | \$ 10,458,870.19  | #                           | Various |
| Select                                                                     | \$                | #                           |         |
| Select                                                                     | \$                | #                           |         |
| Select                                                                     | \$                | #                           |         |
| Select                                                                     | \$                | #                           |         |
| Select                                                                     | \$                | #                           |         |
|                                                                            |                   |                             |         |
| <b>Funding Source</b>                                                      |                   |                             |         |
| <b>Funding Source Type</b>                                                 |                   | Select                      |         |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                   |                             |         |
|                                                                            |                   |                             |         |
| <b>Expense Occurrence</b>                                                  |                   |                             |         |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                   |                             |         |
|                                                                            |                   |                             |         |
| <b>Approvals</b>                                                           |                   | <b>Additional Approvals</b> |         |
| <u>Dept Head</u>                                                           | LIPPS, JOSH       |                             |         |
| <u>Division Director</u>                                                   | STRATTON, JESSICA |                             |         |
| <u>Accounting Manager</u>                                                  |                   |                             |         |
| <u>Legal</u>                                                               |                   |                             |         |
| <u>For the Mayor</u>                                                       |                   |                             |         |
| <b>Distribution List</b>                                                   |                   |                             |         |
|                                                                            |                   |                             |         |
|                                                                            |                   |                             |         |
|                                                                            |                   |                             |         |
|                                                                            |                   |                             |         |
|                                                                            |                   |                             |         |

## PAYROLL RECAP BY FUND

**PAY PERIOD ENDING SEPTEMBER 26, 2026**

| FUND  | FUND NAME                                  | TOTAL        |
|-------|--------------------------------------------|--------------|
| 0100  | GENERAL FUND                               |              |
| 0030  | POLICE OMBUDSMAN                           | 14,459.43    |
| 0230  | CIVIL SERVICE                              | 50,655.20    |
| 0260  | CITY CLERK                                 | 25,559.23    |
| 0320  | COUNCIL                                    | 49,566.40    |
| 0330  | PUBLIC AFFAIRS / COMMUNICATIONS            | 39,040.80    |
| 0370  | ENGINEERING SERVICES                       | 213,057.93   |
| 0380  | TRANSPORTATION & SUSTAINABILITY            | 6,631.20     |
| 0410  | FINANCE                                    | 53,965.48    |
| 0450  | CD/HS DIVISION                             | 10,400.00    |
| 0470  | HISTORIC PRESERVATION                      | 12,277.60    |
| 0480  | OFFICE OF CIVIL RIGHTS,EQUITY, & INCLUSION | 14,036.80    |
| 0500  | LEGAL                                      | 146,698.07   |
| 0520  | MAYOR                                      | 44,954.72    |
| 0550  | NEIGHBORHOOD SERVICES                      | 13,839.20    |
| 05601 | MUNICIPAL COURT                            | 149,034.60   |
| 0570  | OFFICE OF HEARING EXAMINER                 | 6,916.80     |
| 0580  | FAMILY & YOUTH SERVICES                    | 4,081.60     |
| 0620  | HUMAN RESOURCES                            | 48,250.40    |
| 0650  | PLANNING SERVICES                          | 53,279.20    |
| 0680  | POLICE                                     | 2,503,608.79 |
| 0690  | PROBATION SERVICES                         | 94,689.33    |
| 0700  | PUBLIC DEFENDERS                           | 100,593.25   |
| 0750  | ECONOMIC DEVELOPMENT                       | 16,495.20    |
| 0860  | TREASURER                                  | 0.00         |
|       | TOTAL GENERAL FUND                         | 3,672,091.23 |

| FUND | FUND NAME                      | TOTAL         |
|------|--------------------------------|---------------|
| 1100 | STREET                         | 319,124.92    |
| 1200 | CODE ENFORCEMENT               | 90,056.91     |
| 1300 | LIBRARY                        | 284,792.56    |
| 1380 | TRAFFIC CALMING MEASURES       | 0.00          |
| 1390 | URBAN FORESTRY                 | 3,353.60      |
| 1400 | PARKS AND RECREATION           | 472,893.58    |
| 1430 | GRANTS MANAGEMENT              | 32,414.40     |
| 1460 | PARKING METER                  | 43,604.11     |
| 1510 | SPOKANE UNITED 911 NETWORK     | 181,859.05    |
| 1620 | PUBLIC SAFETY & JUDICIAL GRANT | 5,798.94      |
| 1680 | CD/HS                          | 54,635.44     |
| 1970 | EMS FUND                       | 2,152,403.16  |
| 4100 | WATER                          | 556,442.18    |
| 4250 | INTEGRATED CAPITAL FUND        | 82,450.41     |
| 4300 | SEWER                          | 732,501.30    |
| 4480 | REFUSE                         | 733,703.32    |
| 4600 | GOLF                           | 80,676.65     |
| 4700 | GENERAL SERVICES FUND          | 232,281.36    |
| 5100 | FLEET SERVICE                  | 128,005.28    |
| 5200 | PUBLIC WORKS & UTILITY FUND    | 66,000.80     |
| 5300 | MIS                            | 219,960.55    |
| 5500 | PURCHASING                     | 34,067.24     |
| 5600 | ACCOUNTING SERVICES            | 131,308.32    |
| 5700 | MY SPOKANE                     | 40,479.78     |
| 5750 | PROJECT MANAGEMENT OFFICE      | 23,051.20     |
| 5800 | RISK MANAGEMENT                | 3,361.60      |
| 5810 | WORKER'S COMPENSATION          | 3,792.00      |
| 5830 | SELF-FUNDED MEDICAL/DENTAL     | 11,882.66     |
| 5900 | ASSET MANAGEMENT               | 50,794.43     |
| 6060 | CITY RETIREMENT                | 15,083.21     |
|      | TOTAL                          | 10,458,870.19 |



**Agenda Sheet for City Council:****Committee:** Date: N/A**Committee Agenda type:****Date Rec'd**

8/10/2026

**Clerk's File #**

CPR 2026-0002

**Cross Ref #****Project #****Council Meeting Date:** 10/07/2026**Submitting Dept**

ACCOUNTING

**Bid #****Contact Name/Phone**

JUAN D 625-6005

**Requisition #****Contact E-Mail**

JDRENGIFO@SPOKANECITY.ORG

**Agenda Item Type**

Claim Item

**Council Sponsor(s)****Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

5600-CLAIMS-2026

**Agenda Wording**

Report of the Mayor of pending claims & payments of previously approved obligations through: 09/25/2026. Total \$14,170,154.42 with Parks & Library Claims being approved by their respective boards. Claims excluding Parks & Library Total \$13,859,895.95.

**Summary (Background)**

Pages 1-25 Check numbers: 622381-622532 Credit Card numbers: 003593-003614 ACH payment numbers: 156911-157148 On file for review in City Clerks Office: 25 Page listing of Claims

**What impacts would the proposal have on historically excluded communities?**

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

|                                                                            |                   |                             |         |
|----------------------------------------------------------------------------|-------------------|-----------------------------|---------|
| <b>Fiscal Impact</b>                                                       |                   |                             |         |
| Approved in Current Year Budget?                                           |                   |                             |         |
| Total Cost                                                                 | \$                |                             |         |
| Current Year Cost                                                          | \$                |                             |         |
| Subsequent Year(s) Cost                                                    | \$                |                             |         |
| <b><u>Narrative</u></b>                                                    |                   |                             |         |
|                                                                            |                   |                             |         |
| <b>Amount</b>                                                              |                   | <b>Budget Account</b>       |         |
| Expense                                                                    | \$ 13,859,895.95  | #                           | Various |
| Select                                                                     | \$                | #                           |         |
| Select                                                                     | \$                | #                           |         |
| Select                                                                     | \$                | #                           |         |
| Select                                                                     | \$                | #                           |         |
| Select                                                                     | \$                | #                           |         |
|                                                                            |                   |                             |         |
| <b>Funding Source</b>                                                      |                   |                             |         |
| <b>Funding Source Type</b> Select                                          |                   |                             |         |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                   |                             |         |
|                                                                            |                   |                             |         |
| <b>Expense Occurrence</b>                                                  |                   |                             |         |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                   |                             |         |
|                                                                            |                   |                             |         |
| <b>Approvals</b>                                                           |                   | <b>Additional Approvals</b> |         |
| <b><u>Dept Head</u></b>                                                    | STRATTON, JESSICA |                             |         |
| <b><u>Division Director</u></b>                                            | STRATTON, JESSICA |                             |         |
| <b><u>Accounting Manager</u></b>                                           |                   |                             |         |
| <b><u>Legal</u></b>                                                        |                   |                             |         |
| <b><u>For the Mayor</u></b>                                                |                   |                             |         |
| <b>Distribution List</b>                                                   |                   |                             |         |
| ACCOUNTSPAYABLE@SPOKANECITY.ORG                                            |                   |                             |         |
|                                                                            |                   |                             |         |
|                                                                            |                   |                             |         |
|                                                                            |                   |                             |         |
|                                                                            |                   |                             |         |

REPORT: PG3620  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 43

APPROVAL FUND SUMMARY

DATE: 09/28/26  
TIME: 08:03  
PAGE: 1

| FUND   | FUND NAME                      | AMOUNT        |
|--------|--------------------------------|---------------|
| 0100   | GENERAL FUND                   | 581,968.60    |
| 1100   | STREET FUND                    | 369,205.49    |
| 1200   | CODE ENFORCEMENT FUND          | 2,927.33      |
| 1360   | GENERAL FUND GRANTS            | 0.00          |
| 1380   | SPOKANE SAFE STREETS FOR ALL   | 239,437.13    |
| 1425   | AMERICAN RESCUE PLAN           | 2,544.98      |
| 1460   | PARKING METER REVENUE FUND     | 8,609.86      |
| 1510   | SPOKANE UNITED 911 NETWORK     | 2,015.47      |
| 1560   | FORFEITURES & CONTRIBUTION FND | 21,840.65     |
| 1620   | PUBLIC SAFETY & JUDICIAL GRANT | 12,349.52     |
| 1640   | COMMUNICATIONS BLDG M&O FUND   | 17,875.38     |
| 1940   | CHANNEL FIVE EQUIPMENT RESERVE | 8,958.22      |
| 1970   | SPOKANE FIRE DEPARTMENT        | 83,052.92     |
| 3200   | ARTERIAL STREET FUND           | 1,591,215.96  |
| 4100   | WATER & HYDROELECTRIC SERVICES | 1,004,285.43  |
| 4250   | INTEGRATED CAPITAL MANAGEMENT  | 1,678,630.48  |
| 4300   | WASTEWATER MANAGEMENT FUND     | 874,287.25    |
| 4480   | SOLID WASTE FUND               | 2,759,337.47  |
| 4700   | DEVELOPMENT SERVICES           | 4,850.63      |
| 5100   | FLEET SERVICES FUND            | 303,473.33    |
| 5200   | PUBLIC WORKS AND UTILITIES     | 8,846.19      |
| 5300   | IT FUND                        | 9,611.77      |
| 5500   | PURCHASING AND CONTRACTS       | 109.89        |
| 5700   | SPOKANE 311                    | 64.50         |
| 5750   | OFFICE OF PERFORMANCE MGMT     | 126.26        |
| 5800   | RISK MANAGEMENT FUND           | 75.61         |
| 5810   | WORKERS' COMPENSATION FUND     | 13,032.12     |
| 5830   | EMPLOYEES BENEFITS FUND        | 2,242,425.80  |
| 5900   | FACILITIES MANAGEMENT FUND OPS | 13,787.69     |
| 5902   | PROPERTY ACQUISITION POLICE    | 18,764.77     |
| 6070   | FIREFIGHTERS' PENSION FUND     | 66,629.40     |
| 6080   | POLICE PENSION FUND            | 55,277.36     |
| 6255   | LAW ENFORCEMENT RECORDS MGMT   | 4,825.00      |
| 6730   | PARKING & BUSINESS IMPROV DIST | 150,651.96    |
| 6960   | SALARY CLEARING FUND NEW       | 1,790.83      |
| TOTAL: |                                | 12,152,885.25 |

REPORT: PG3630  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 43

DATE: 09/28/26  
TIME:  
PAGE: 1

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0020 - NONDEPARTMENTAL

|                                                           |                                                        |            |
|-----------------------------------------------------------|--------------------------------------------------------|------------|
| CHRISTOPHER WAGNON AGENCY<br>5919 HWY 291 STE 7           | OTHR BUS REGISTRATIONS/PERMITS<br>CHECK NO. - 00622481 | 151.00     |
| NORTH SPOKANE WOMEN'S HEALTH<br>235 E ROWAN AVE SUITE 102 | OTHR BUS REGISTRATIONS/PERMITS<br>CHECK NO. - 00622482 | 14,536.72  |
| SAN DIEGO POLICE EQUIPMENT CO.<br>8205-A RONSON ROAD      | OTHR BUS REGISTRATIONS/PERMITS<br>CHECK NO. - 00622483 | 10.00      |
| SPOKANE COUNTY TREASURER                                  | CONTRACTUAL SERVICES<br>ACH PMT NO. - 80157131         | 200,517.06 |
| SPOKANE TRANSIT AUTHORITY                                 | CONTRACTUAL SERVICES<br>CREDIT CARD PMT NO. - 70003613 | 4,681.60   |
| TOTAL FOR 0020 - NONDEPARTMENTAL                          |                                                        | 219,896.38 |

0100 - GENERAL FUND

|                                              |                                                        |            |
|----------------------------------------------|--------------------------------------------------------|------------|
| BERK CONSULTING INC                          | GRANT CASH PASS THRU ACCOUNT<br>ACH PMT NO. - 80156977 | 2,544.82   |
| NICOLAS R CHAVEZ<br>DBA NORTHWEST BEHAVIORAL | GRANT CASH PASS THRU ACCOUNT<br>ACH PMT NO. - 80157117 | 9,210.00   |
| PIONEER HUMAN SERVICES                       | GRANT CASH PASS THRU ACCOUNT<br>ACH PMT NO. - 80157121 | 1,667.50   |
| US BANK P CARD PAYMENTS                      | PCARD ADVANCE PYMT REC<br>ACH PMT NO. - 80157139       | 137,052.56 |
| US BANK TRAVEL CARD                          | TRAVEL CARD ADVANCE PYMT<br>ACH PMT NO. - 80157138     | 37,056.20  |
| TOTAL FOR 0100 - GENERAL FUND                |                                                        | 187,531.08 |

0230 - CIVIL SERVICE

|               |                                              |        |
|---------------|----------------------------------------------|--------|
| AT&T MOBILITY | CELL PHONE<br>CHECK NO. - 00622399           | 38.42  |
| CRAIG E HULT  | OTHER MISC CHARGES<br>ACH PMT NO. - 80156966 | 105.00 |

|                    |                        |        |
|--------------------|------------------------|--------|
| KAREN STRATTON     | OTHER MISC CHARGES     |        |
|                    | ACH PMT NO. - 80156972 | 105.00 |
| MARK E LINDSEY     | OTHER MISC CHARGES     |        |
|                    | ACH PMT NO. - 80156967 | 105.00 |
| NICOLE B PALMERTON | OTHER MISC CHARGES     |        |
|                    | ACH PMT NO. - 80156969 | 105.00 |

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                  |                        |        |
|------------------|------------------------|--------|
| SCOTT A STEPHENS | OTHER MISC CHARGES     |        |
|                  | ACH PMT NO. - 80156971 | 105.00 |
| VERIZON WIRELESS | CELL PHONE             |        |
|                  | ACH PMT NO. - 80157140 | 125.71 |

|                                |        |
|--------------------------------|--------|
| TOTAL FOR 0230 - CIVIL SERVICE | 689.13 |
|--------------------------------|--------|

0260 - OFFICE OF THE CITY CLERK

|                                |                        |          |
|--------------------------------|------------------------|----------|
| ACCESS INFORMATION HOLDINGS    | CONTRACTUAL SERVICES   |          |
|                                | CHECK NO. - 00622493   | 3,667.53 |
| FEDERAL EXPRESS CORP/DBA FEDEX | POSTAGE                |          |
|                                | ACH PMT NO. - 80157052 | 22.38    |

|                                           |          |
|-------------------------------------------|----------|
| TOTAL FOR 0260 - OFFICE OF THE CITY CLERK | 3,689.91 |
|-------------------------------------------|----------|

0320 - COUNCIL

|               |                      |        |
|---------------|----------------------|--------|
| AT&T MOBILITY | CELL PHONE           |        |
|               | CHECK NO. - 00622475 | 560.19 |

|                          |        |
|--------------------------|--------|
| TOTAL FOR 0320 - COUNCIL | 560.19 |
|--------------------------|--------|

0330 - COMMUNICATIONS & MARKETING

|                  |                        |        |
|------------------|------------------------|--------|
| AT&T MOBILITY    | CELL PHONE             |        |
|                  | CHECK NO. - 00622381   | 169.84 |
| SPOKANE FAVS     | PRINTING/BINDING/REPRO |        |
| DBA FAVS NEWS    | CHECK NO. - 00622489   | 85.00  |
| VERIZON WIRELESS | CELL PHONE             |        |
|                  | ACH PMT NO. - 80157013 | 125.71 |

## 0370 - ENGINEERING SERVICES

|                                       |                                                     |          |
|---------------------------------------|-----------------------------------------------------|----------|
| AT&T MOBILITY                         | CELL PHONE<br>CHECK NO. - 00622381                  | 466.39   |
| CARASOFT TECHNOLOGY CORP              | SOFTWARE (NONCAPITALIZED)<br>ACH PMT NO. - 80157092 | 584.78   |
| FEDERAL EXPRESS CORP/DBA FEDEX        | POSTAGE<br>ACH PMT NO. - 80157052                   | 20.23    |
| TOTAL FOR 0370 - ENGINEERING SERVICES |                                                     | 1,071.40 |

HONORABLE MAYOR  
AND COUNCIL MEMBERS

09/28/26  
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

## 0410 - FINANCE AND ADMINISTRATION

|                                             |                                                     |        |
|---------------------------------------------|-----------------------------------------------------|--------|
| AT&T MOBILITY                               | CELL PHONE<br>CHECK NO. - 00622381                  | 115.27 |
| SHI CORP                                    | SOFTWARE (NONCAPITALIZED)<br>ACH PMT NO. - 80157128 | 59.93  |
| TOTAL FOR 0410 - FINANCE AND ADMINISTRATION |                                                     | 175.20 |

## 0480 - OFFICE OF CIVIL RIGHTS

|                                         |                                      |         |
|-----------------------------------------|--------------------------------------|---------|
| AT&T MOBILITY                           | CELL PHONE<br>CHECK NO. - 00622381   | 123.16- |
| VERIZON WIRELESS                        | CELL PHONE<br>ACH PMT NO. - 80157013 | 171.38  |
| TOTAL FOR 0480 - OFFICE OF CIVIL RIGHTS |                                      | 48.22   |

## 0500 - OFFICE OF THE CITY ATTORNEY

|                                        |                                                 |        |
|----------------------------------------|-------------------------------------------------|--------|
| AT&T MOBILITY                          | CELL PHONE<br>CHECK NO. - 00622381              | 117.36 |
| DEVRIES INFORMATION MANAGEMENT         | MISC SERVICES/CHARGES<br>ACH PMT NO. - 80156927 | 25.56  |
| MICHAEL KAUSHAN<br>2007 N ASH ST APT 5 | WITNESS FEES<br>CHECK NO. - 00622385            | 11.82  |
| SARA MARIE NELSON<br>639 S RAY ST      | WITNESS FEES<br>CHECK NO. - 00622386            | 16.38  |



|                       |                        |       |
|-----------------------|------------------------|-------|
| SPENCER SIEMSEN       | REGISTRATION/SCHOOLING |       |
| CITY EMPLOYEE # 27567 | ACH PMT NO. - 80156970 | 51.25 |

|                             |                                |          |
|-----------------------------|--------------------------------|----------|
| THOMSON WEST                | PUBLICATIONS                   |          |
| WEST PUBLISHING PAYMENT CTR | CREDIT CARD PMT NO. - 70003598 | 5,898.54 |

|                                              |          |
|----------------------------------------------|----------|
| TOTAL FOR 0500 - OFFICE OF THE CITY ATTORNEY | 6,120.91 |
|----------------------------------------------|----------|

0520 - OFFICE OF THE MAYOR

|               |                      |        |
|---------------|----------------------|--------|
| AT&T MOBILITY | CELL PHONE           |        |
|               | CHECK NO. - 00622381 | 334.65 |

|                  |                        |       |
|------------------|------------------------|-------|
| VERIZON WIRELESS | CELL PHONE             |       |
|                  | ACH PMT NO. - 80157013 | 42.85 |

|                                      |        |
|--------------------------------------|--------|
| TOTAL FOR 0520 - OFFICE OF THE MAYOR | 377.50 |
|--------------------------------------|--------|

|                     |          |
|---------------------|----------|
| HONORABLE MAYOR     | 09/28/26 |
| AND COUNCIL MEMBERS | PAGE 5   |

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0550 - NEIGHBORHOOD SERVICES

|                                       |                      |        |
|---------------------------------------|----------------------|--------|
| BROWNES ADDITION NEIGHBORHOOD COUNCIL | CONTRACTUAL SERVICES |        |
|                                       | CHECK NO. - 00622476 | 850.00 |

|                |                        |        |
|----------------|------------------------|--------|
| GAIL L CROPPER | CONTRACTUAL SERVICES   |        |
|                | ACH PMT NO. - 80157077 | 185.36 |

|                   |                      |        |
|-------------------|----------------------|--------|
| JANICE LOUX       | CONTRACTUAL SERVICES |        |
| 1944 W CLARKE AVE | CHECK NO. - 00622410 | 106.00 |

|                                             |                        |        |
|---------------------------------------------|------------------------|--------|
| NORTH INDIAN TRAIL NEIGHBORHOOD ASSOCIATION | CONTRACTUAL SERVICES   |        |
|                                             | ACH PMT NO. - 80157068 | 850.00 |

|                                      |                      |        |
|--------------------------------------|----------------------|--------|
| PEACEFUL VALLEY NEIGHBORHOOD COUNCIL | CONTRACTUAL SERVICES |        |
|                                      | CHECK NO. - 00622409 | 425.00 |

|             |                        |        |
|-------------|------------------------|--------|
| SCOT L WEBB | CONTRACTUAL SERVICES   |        |
|             | ACH PMT NO. - 80157020 | 827.19 |

|                                        |          |
|----------------------------------------|----------|
| TOTAL FOR 0550 - NEIGHBORHOOD SERVICES | 3,243.55 |
|----------------------------------------|----------|

0560 - MUNICIPAL COURT

|               |                      |        |
|---------------|----------------------|--------|
| AT&T MOBILITY | CELL PHONE           |        |
|               | CHECK NO. - 00622381 | 461.04 |

|                         |                        |        |
|-------------------------|------------------------|--------|
| LANGUAGE LINES SERVICES | INTERPRETER COSTS      |        |
| LANGUAGE LINE LLC       | ACH PMT NO. - 80156942 | 188.85 |

|                          |                        |        |
|--------------------------|------------------------|--------|
| LOOMIS ARMORED US INC    | CONTRACTUAL SERVICES   |        |
|                          | ACH PMT NO. - 80156945 | 945.72 |
| SPOKANE COUNTY TREASURER | SPOKANE COUNTY         |        |
|                          | ACH PMT NO. - 80157131 | 50.00  |
| TAISIA MOGA              | INTERPRETER COSTS      |        |
|                          | CHECK NO. - 00622485   | 140.00 |

|                                  |  |          |
|----------------------------------|--|----------|
| TOTAL FOR 0560 - MUNICIPAL COURT |  | 1,785.61 |
|----------------------------------|--|----------|

#### 0620 - HUMAN RESOURCES

|                  |                        |          |
|------------------|------------------------|----------|
| ARCHBRIGHT INC   | CONTRACTUAL SERVICES   |          |
|                  | ACH PMT NO. - 80157105 | 7,260.00 |
| AT&T MOBILITY    | CELL PHONE             |          |
|                  | CHECK NO. - 00622381   | 307.36   |
| VERIZON WIRELESS | CELL PHONE             |          |
|                  | ACH PMT NO. - 80157074 | 50.87    |

|                                  |  |          |
|----------------------------------|--|----------|
| TOTAL FOR 0620 - HUMAN RESOURCES |  | 7,618.23 |
|----------------------------------|--|----------|

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

#### 0680 - POLICE

|                              |                        |          |
|------------------------------|------------------------|----------|
| ALL ABOUT TOWING SERVICES    | TOWING EXPENSE         |          |
|                              | ACH PMT NO. - 80157082 | 162.56   |
| ALWAYS TOWING & ROAD SERVICE | TOWING EXPENSE         |          |
|                              | ACH PMT NO. - 80157085 | 325.12   |
| ANDREWS ENTERPRISES INC      | TOWING EXPENSE         |          |
| RELIABLE TOWING EAST         | ACH PMT NO. - 80157004 | 406.03   |
| ANYTIME TOWING & RECOVERY    | TOWING EXPENSE         |          |
|                              | ACH PMT NO. - 80157087 | 162.56   |
| AT&T MOBILITY                | MISC SERVICES/CHARGES  |          |
|                              | CHECK NO. - 00622494   | 3,245.00 |
| A-PRO AUTO BODY AND TOWING   | TOWING EXPENSE         |          |
|                              | ACH PMT NO. - 80157089 | 447.04   |
| COMCAST                      | IT/DATA SERVICES       |          |
|                              | CHECK NO. - 00622402   | 221.70   |
| COMPLETE OFFICE LLC          | OFFICE SUPPLIES        |          |
|                              | ACH PMT NO. - 80157094 | 1,941.98 |

|                                                           |                                                         |           |
|-----------------------------------------------------------|---------------------------------------------------------|-----------|
| COPIERS NORTHWEST INC                                     | OPERATING RENTALS/LEASES<br>ACH PMT NO. - 80157043      | 80.98     |
| DEVRIES INFORMATION MANAGEMENT                            | MISC SERVICES/CHARGES<br>ACH PMT NO. - 80157047         | 2,291.12  |
| DIVINES TOWING/DIV OF<br>DIVINE CORP                      | TOWING EXPENSE<br>ACH PMT NO. - 80157099                | 690.88    |
| EVERGREEN STATE TOWING LLC<br>DBA SPOKANE VALLEY TOWING   | TOWING EXPENSE<br>ACH PMT NO. - 80157101                | 2,112.57  |
| FOUR SEASONS SERVICES INC<br>DBA FOUR SEASONS LANDSCAPING | LANDSCAPE/GROUNDS MAINT<br>ACH PMT NO. - 80157055       | 3,174.90  |
| HRA VEBA TRUST<br>HRA VEBA TRUST CONTRIBUTIONS            | HRA-POST EMPLOYMENT<br>ACH PMT NO. - 80157107           | 20,600.00 |
| KYLE YRIGOLLEN                                            | TUITION REIMBURSEMENT<br>CHECK NO. - 00622393           | 3,450.00  |
| MICHAEL L THOMAS                                          | AIRFARE<br>ACH PMT NO. - 80156973                       | 95.00     |
| MICHAEL L THOMAS                                          | OTHER TRANSPORTATION EXPENSES<br>ACH PMT NO. - 80156973 | 31.93     |
| NELSON'S TOWING AND REPAIR/<br>DIV OF NELCO SERVICES INC  | TOWING EXPENSE<br>ACH PMT NO. - 80156997                | 325.12    |
| ROBERT EARL ALFORD<br>dba ALL SERVICE EAST TOWING         | TOWING EXPENSE<br>ACH PMT NO. - 80157083                | 284.48    |

HONORABLE MAYOR  
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                                             |                                                 |          |
|---------------------------------------------|-------------------------------------------------|----------|
| ROBERT S LESSER                             | TUITION REIMBURSEMENT<br>ACH PMT NO. - 80157018 | 1,926.73 |
| RODNEY D SANKEY dba<br>BULLDOG TOWING LLC   | TOWING EXPENSE<br>ACH PMT NO. - 80157090        | 203.20   |
| SPOKANE POLICE DEPARTMENT<br>IMPREST FUND   | OPERATING SUPPLIES<br>CHECK NO. - 00622390      | 24.16    |
| SPOKANE TEACHERS CREDIT UNION               | MISC SERVICES/CHARGES<br>CHECK NO. - 00622521   | 75.00    |
| SPOKANE TOWING/DIV OF<br>NELCO SERVICES INC | TOWING EXPENSE<br>ACH PMT NO. - 80157010        | 162.56   |
| T-MOBILE                                    | CELL PHONE<br>CHECK NO. - 00622413              | 6,291.42 |
| VESTIS GROUP INC                            | LAUNDRY/JANITORIAL SERVICES                     |          |

|                                |                               |           |
|--------------------------------|-------------------------------|-----------|
| DBA VESTIS SERVICES INC        | ACH PMT NO. - 80157141        | 161.81    |
| W W GRAINGER INC               | OPERATING SUPPLIES            |           |
| DBA GRAINGER                   | ACH PMT NO. - 80157059        | 715.96    |
| WA STATE CRIMINAL JUSTICE      | REGISTRATION/SCHOOLING        |           |
| TRAINING COMMISSION            | ACH PMT NO. - 80157076        | 81,479.45 |
| WILLIAMS TOWING & RECOVERY LLC | TOWING EXPENSE                |           |
|                                | ACH PMT NO. - 80157016        | 406.40    |
| WYOMING WRECKER LLC            | TOWING EXPENSE                |           |
| DBA AA ACES TOWING             | ACH PMT NO. - 80157080        | 162.56    |
| YESHUA MATTHEW                 | OTHER TRANSPORTATION EXPENSES |           |
|                                | CHECK NO. - 00622408          | 45.00     |

|                         |            |
|-------------------------|------------|
| TOTAL FOR 0680 - POLICE | 131,703.22 |
|-------------------------|------------|

#### 0690 - COMMUNITY JUSTICE SERVICES

|        |                                |           |
|--------|--------------------------------|-----------|
| BI INC | PROFESSIONAL SERVICES          |           |
|        | CREDIT CARD PMT NO. - 70003605 | 11,713.06 |

|                                             |           |
|---------------------------------------------|-----------|
| TOTAL FOR 0690 - COMMUNITY JUSTICE SERVICES | 11,713.06 |
|---------------------------------------------|-----------|

#### 0700 - PUBLIC DEFENDER

|                           |                      |          |
|---------------------------|----------------------|----------|
| SPOKANE COUNTY BAR ASSN   | OPERATING SUPPLIES   |          |
| SPOKANE COUNTY COURTHOUSE | CHECK NO. - 00622426 | 4,156.00 |

|                         |                             |       |
|-------------------------|-----------------------------|-------|
| VESTIS GROUP INC        | LAUNDRY/JANITORIAL SERVICES |       |
| DBA VESTIS SERVICES INC | ACH PMT NO. - 80157075      | 20.46 |

|                                  |          |
|----------------------------------|----------|
| TOTAL FOR 0700 - PUBLIC DEFENDER | 4,176.46 |
|----------------------------------|----------|

|                     |          |
|---------------------|----------|
| HONORABLE MAYOR     | 09/28/26 |
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

#### 0750 - COMMUNITY/ECONOMIC DEV SVC

|                      |                        |          |
|----------------------|------------------------|----------|
| VAN NESS FELDMAN LLP | CONTRACTUAL SERVICES   |          |
|                      | ACH PMT NO. - 80156962 | 1,188.00 |

|                                             |          |
|---------------------------------------------|----------|
| TOTAL FOR 0750 - COMMUNITY/ECONOMIC DEV SVC | 1,188.00 |
|---------------------------------------------|----------|

#### 1100 - STREET FUND

|                  |                               |        |
|------------------|-------------------------------|--------|
| ACTION MATERIALS | REPAIR & MAINTENANCE SUPPLIES |        |
|                  | ACH PMT NO. - 80156911        | 187.92 |

|                              |                                                         |            |
|------------------------------|---------------------------------------------------------|------------|
| AVISTA UTILITIES             | UTILITY LIGHT/POWER SERVICE<br>ACH PMT NO. - 80157088   | 273,193.83 |
| AVISTA UTILITIES             | UTILITY NATURAL GAS<br>ACH PMT NO. - 80157088           | 176.81     |
| FASTENAL CO                  | OPERATING SUPPLIES<br>ACH PMT NO. - 80157102            | 1,816.05   |
| SHAMROCK MANUFACTURING INC   | REPAIR & MAINTENANCE SUPPLIES<br>ACH PMT NO. - 80157006 | 93,631.82  |
| WALTER E NELSON CO           | OPERATING SUPPLIES<br>CHECK NO. - 00622523              | 199.06     |
| TOTAL FOR 1100 - STREET FUND |                                                         | 369,205.49 |

1200 - CODE ENFORCEMENT FUND

|                                                                |                                                            |          |
|----------------------------------------------------------------|------------------------------------------------------------|----------|
| NORTH COUNTRY SERVICES LLC                                     | CONTRACTUAL SERVICES<br>ACH PMT NO. - 80156998             | 2,576.42 |
| NORTHWEST INDUSTRIAL SERVICES<br>DBA AMERICAN ON SITE SERVICES | OPERATING RENTALS/LEASES<br>CREDIT CARD PMT NO. - 70003599 | 261.29   |
| WATERCO OF THE PACIFIC NORTH<br>WEST, INC                      | NON-TRAVEL MEALS/LGHT RFRSHMT<br>CHECK NO. - 00622403      | 89.62    |
| TOTAL FOR 1200 - CODE ENFORCEMENT FUND                         |                                                            | 2,927.33 |

1360 - GENERAL FUND GRANTS

|                                              |                                                        |           |
|----------------------------------------------|--------------------------------------------------------|-----------|
| BERK CONSULTING INC                          | CONTRACTUAL SERVICES<br>ACH PMT NO. - 80156977         | 2,544.82  |
| BERK CONSULTING INC                          | GRANT CASH PASS THRU ACCOUNT<br>ACH PMT NO. - 80156977 | 2,544.82- |
| NICOLAS R CHAVEZ<br>DBA NORTHWEST BEHAVIORAL | GRANT CASH PASS THRU ACCOUNT<br>ACH PMT NO. - 80157117 | 9,210.00- |

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                                              |                                                        |           |
|----------------------------------------------|--------------------------------------------------------|-----------|
| NICOLAS R CHAVEZ<br>DBA NORTHWEST BEHAVIORAL | PROFESSIONAL SERVICES<br>ACH PMT NO. - 80157117        | 9,210.00  |
| PIONEER HUMAN SERVICES                       | GRANT CASH PASS THRU ACCOUNT<br>ACH PMT NO. - 80157121 | 1,667.50- |
| PIONEER HUMAN SERVICES                       | PROFESSIONAL SERVICES                                  |           |

TOTAL FOR 1360 - GENERAL FUND GRANTS

0.00

## 1380 - SPOKANE SAFE STREETS FOR ALL

|                                |                              |            |
|--------------------------------|------------------------------|------------|
| AMERICAN TRAFFIC SOLUTIONS INC | CONTRACTUAL SERVICES         |            |
|                                | ACH PMT NO. - 80156975       | 131,295.61 |
| DOWL LLC                       | CONTRACTUAL SERVICES         |            |
|                                | ACH PMT NO. - 80156928       | 6,895.00   |
| WESTERN SYSTEMS INC            | CONSTRUCTION OF FIXED ASSETS |            |
|                                | ACH PMT NO. - 80157145       | 101,246.52 |

TOTAL FOR 1380 - SPOKANE SAFE STREETS FOR ALL

239,437.13

## 1425 - AMERICAN RESCUE PLAN

|                   |                        |          |
|-------------------|------------------------|----------|
| SEVA WORKSHOP LLC | CONTRACTUAL SERVICES   |          |
|                   | ACH PMT NO. - 80157127 | 2,544.98 |

TOTAL FOR 1425 - AMERICAN RESCUE PLAN

2,544.98

## 1460 - PARKING METER REVENUE FUND

|                                        |                        |          |
|----------------------------------------|------------------------|----------|
| ELECTRONIC DATA COLLECTION CORPORATION | BANK FEES              |          |
|                                        | ACH PMT NO. - 80156983 | 1,636.90 |
| ELECTRONIC DATA COLLECTION CORPORATION | LEGAL SERVICES         |          |
|                                        | ACH PMT NO. - 80156983 | 1,547.50 |
| LAZ KARP ASSOCIATES LLC                | CONTRACTUAL SERVICES   |          |
| DBA LAZ PARKING NORTHWEST LLC          | ACH PMT NO. - 80156943 | 4,364.00 |
| LOOMIS ARMORED US INC                  | CONTRACTUAL SERVICES   |          |
|                                        | ACH PMT NO. - 80156945 | 1,061.46 |

TOTAL FOR 1460 - PARKING METER REVENUE FUND

8,609.86

## 1510 - SPOKANE UNITED 911 NETWORK

|          |                           |          |
|----------|---------------------------|----------|
| SHI CORP | SOFTWARE (NONCAPITALIZED) |          |
|          | ACH PMT NO. - 80157128    | 2,015.47 |

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1510 - SPOKANE UNITED 911 NETWORK 2,015.47

1560 - FORFEITURES & CONTRIBUTION FND

|                 |                        |           |
|-----------------|------------------------|-----------|
| CITY OF SPOKANE | CONFIDENTIAL FUNDS     |           |
| ATTN TREASURER  | CHECK NO. - 00622412   | 16,834.43 |
| SHI CORP        | SOFTWARE MAINTENANCE   |           |
|                 | ACH PMT NO. - 80157128 | 5,006.22  |

TOTAL FOR 1560 - FORFEITURES & CONTRIBUTION FND 21,840.65

1620 - PUBLIC SAFETY & JUDICIAL GRANT

|                                                 |                        |          |
|-------------------------------------------------|------------------------|----------|
| MICHAEL L THOMAS                                | OPERATING SUPPLIES     |          |
|                                                 | ACH PMT NO. - 80157019 | 588.28   |
| PROVIDENCE                                      | REGISTRATION/SCHOOLING |          |
|                                                 | ACH PMT NO. - 80156957 | 1,950.00 |
| SPOKANE REGIONAL DOMESTIC<br>VIOLENCE COALITION | CONTRACTUAL SERVICES   |          |
|                                                 | ACH PMT NO. - 80157031 | 9,811.24 |

TOTAL FOR 1620 - PUBLIC SAFETY & JUDICIAL GRANT 12,349.52

1640 - COMMUNICATIONS BLDG M&O FUND

|                          |                              |          |
|--------------------------|------------------------------|----------|
| CENTURYLINK              | TELEPHONE                    |          |
|                          | CHECK NO. - 00622495         | 93.78    |
| CONTROL SOLUTIONS NW INC | BUILDING REPAIRS/MAINTENANCE |          |
|                          | ACH PMT NO. - 80156980       | 4,435.73 |
| FINNERY CONSTRUCTION INC | BUILDING REPAIRS/MAINTENANCE |          |
|                          | ACH PMT NO. - 80157054       | 9,910.00 |
| SPOKANE CITY TREASURER   | PUBLIC UTILITY SERVICE       |          |
|                          | CHECK NO. - 00622488         | 3,435.87 |

TOTAL FOR 1640 - COMMUNICATIONS BLDG M&O FUND 17,875.38

1940 - CHANNEL FIVE EQUIPMENT RESERVE

|                    |                          |          |
|--------------------|--------------------------|----------|
| KEY CODE MEDIA INC | COMMUNICATIONS EQUIPMENT |          |
| ABS WASHINGTON     | ACH PMT NO. - 80157112   | 8,958.22 |

TOTAL FOR 1940 - CHANNEL FIVE EQUIPMENT RESERVE 8,958.22

1970 - SPOKANE FIRE DEPARTMENT

## PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                                                         |                                                                  |           |
|---------------------------------------------------------|------------------------------------------------------------------|-----------|
| ADVANCED FIRE SYSTEMS INC.<br>LORRI SKELTON             | PERMIT REFUNDS PAYABLE<br>CHECK NO. - 00622498                   | 38.00     |
| ALASKA RUBBER GROUP INC<br>DBA ARG INDUSTRIAL           | VEHICLE REPAIR & MAINT SUPPLY<br>CREDIT CARD PMT NO. - 70003602  | 120.82    |
| ALSCO DIVISION OF ALSCO INC                             | LAUNDRY/JANITORIAL SERVICES<br>ACH PMT NO. - 80157036            | 239.44    |
| AT&T MOBILITY                                           | CELL PHONE<br>CHECK NO. - 00622475                               | 15.29     |
| AT&T MOBILITY                                           | IT/DATA SERVICES<br>CHECK NO. - 00622475                         | 7,153.25  |
| CENTURYLINK                                             | TELEPHONE<br>CHECK NO. - 00622495                                | 153.73    |
| COLEMAN OIL COMPANY LLC                                 | MOTOR FUEL-OUTSIDE VENDOR<br>ACH PMT NO. - 80157039              | 11,059.91 |
| CONTROL SOLUTIONS NW INC                                | BUILDING REPAIRS/MAINTENANCE<br>ACH PMT NO. - 80156980           | 5,860.59  |
| CORWIN OF SPOKANE LLC<br>CORWIN FORD SPOKANE            | VEHICLE REPAIR & MAINT SUPPLY<br>ACH PMT NO. - 80156925          | 8,971.47  |
| DEVRIES INFORMATION MANAGEMENT                          | MISC SERVICES/CHARGES<br>ACH PMT NO. - 80156927                  | 51.12     |
| EVERGREEN STATE TOWING LLC<br>DBA SPOKANE VALLEY TOWING | TOWING EXPENSE<br>ACH PMT NO. - 80156931                         | 185.47    |
| FASTENAL CO                                             | OPERATING SUPPLIES<br>ACH PMT NO. - 80157102                     | 1,885.21  |
| FASTENAL CO                                             | REPAIR & MAINTENANCE SUPPLIES<br>ACH PMT NO. - 80157051          | 487.77    |
| FASTENAL CO                                             | VEHICLE REPAIR & MAINT SUPPLY<br>ACH PMT NO. - 80157051          | 191.44    |
| FEDERAL EXPRESS CORP/DBA FEDEX                          | POSTAGE<br>ACH PMT NO. - 80157052                                | 6.68      |
| FRED'S APPLIANCE INC                                    | MINOR EQUIPMENT<br>CHECK NO. - 00622478                          | 2,681.04  |
| GALLS LLC                                               | CLOTHING<br>CREDIT CARD PMT NO. - 70003607                       | 1,569.90  |
| GALLS LLC                                               | CLOTHING ALTERATIONS & REPAIRS<br>CREDIT CARD PMT NO. - 70003607 | 23.98     |
| GORDON TRUCK CENTERS INC DBA                            | VEHICLE REPAIR & MAINT SUPPLY                                    |           |



|                           |                                                                 |          |
|---------------------------|-----------------------------------------------------------------|----------|
| PACIFIC TRUCK CENTERS     | ACH PMT NO. - 80157103                                          | 3,307.82 |
| HUGHES FIRE EQUIPMENT INC | VEHICLE REPAIR & MAINT SUPPLY<br>CREDIT CARD PMT NO. - 70003604 | 1,646.81 |

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                                                      |                                                         |          |
|------------------------------------------------------|---------------------------------------------------------|----------|
| JUSTIN C FREEMAN                                     | OTHER TRANSPORTATION EXPENSES<br>CHECK NO. - 00622479   | 56.76    |
| KENWORTH SALES COMPANY                               | VEHICLE REPAIR & MAINT SUPPLY<br>ACH PMT NO. - 80156941 | 132.41   |
| KEVIN M SMITH                                        | LODGING<br>ACH PMT NO. - 80157078                       | 223.16   |
| KEVIN M SMITH                                        | OTHER TRANSPORTATION EXPENSES<br>ACH PMT NO. - 80157078 | 399.00   |
| KEVIN M SMITH                                        | PER DIEM<br>ACH PMT NO. - 80157078                      | 1,310.00 |
| LIFE ASSIST INC                                      | SAFETY SUPPLIES<br>ACH PMT NO. - 80157065               | 1,728.82 |
| MES I ACQUISITION INC<br>DBA MES SERVICE COMPANY LLC | EQUIPMENT REPAIRS/MAINTENANCE<br>ACH PMT NO. - 80156993 | 790.98   |
| MES I ACQUISITION INC<br>DBA MES SERVICE COMPANY LLC | REPAIR & MAINTENANCE SUPPLIES<br>ACH PMT NO. - 80156993 | 1,099.66 |
| MES I ACQUISITION INC<br>MES SERVICE COMPANY LLC     | VEHICLE REPAIR & MAINT SUPPLY<br>ACH PMT NO. - 80157056 | 3,999.00 |
| MICHAEL VAUGHAN                                      | LODGING<br>ACH PMT NO. - 80157079                       | 929.52   |
| MICHAEL VAUGHAN                                      | OTHER TRANSPORTATION EXPENSES<br>ACH PMT NO. - 80157079 | 856.02   |
| MICHAEL VAUGHAN                                      | PER DIEM<br>ACH PMT NO. - 80157079                      | 578.00   |
| NAPA AUTO PARTS<br>GENUINE PARTS CO                  | MINOR EQUIPMENT<br>ACH PMT NO. - 80157067               | 15.27    |
| NAPA AUTO PARTS<br>GENUINE PARTS CO                  | VEHICLE REPAIR & MAINT SUPPLY<br>ACH PMT NO. - 80157067 | 2,430.37 |
| NORCO INC                                            | OPERATING SUPPLIES<br>CREDIT CARD PMT NO. - 70003608    | 1,049.19 |
| NORCO INC                                            | SAFETY SUPPLIES<br>CREDIT CARD PMT NO. - 70003608       | 167.37   |
| NORDIC TARPS MFG                                     | VEHICLE REPAIR & MAINT SUPPLY                           |          |

|                              |                               |        |
|------------------------------|-------------------------------|--------|
|                              | CHECK NO. - 00622517          | 261.36 |
| POINTE PEST CONTROL          | BUILDING REPAIRS/MAINTENANCE  |        |
|                              | CHECK NO. - 00622519          | 147.29 |
| REXEL INC                    | REPAIR & MAINTENANCE SUPPLIES |        |
| DBA PLATT ELECTRIC SUPPLY    | ACH PMT NO. - 80157001        | 441.07 |
| ROMAINE ELECTRIC CORPORATION | VEHICLE REPAIR & MAINT SUPPLY |        |
|                              | CHECK NO. - 00622520          | 553.54 |

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                                          |                               |           |
|------------------------------------------|-------------------------------|-----------|
| SIX ROBBLEES INC                         | VEHICLE REPAIR & MAINT SUPPLY |           |
|                                          | CHECK NO. - 00622389          | 363.32    |
| SPOKANE CITY TREASURER                   | PUBLIC UTILITY SERVICE        |           |
|                                          | CHECK NO. - 00622488          | 4,871.07  |
| SPOKANE FIRE FIGHTERS BENEFIT TRUST      | VEBA POST EMPLOYMENT          |           |
|                                          | ACH PMT NO. - 80157132        | 15,000.00 |
| TOTAL FOR 1970 - SPOKANE FIRE DEPARTMENT |                               | 83,052.92 |

3200 - ARTERIAL STREET FUND

|                                           |                              |              |
|-------------------------------------------|------------------------------|--------------|
| COFFMAN ENGINEERS INC                     | CONSTRUCTION OF FIXED ASSETS |              |
|                                           | ACH PMT NO. - 80156921       | 6,110.00     |
| COMMONSTREET CONSULTING LLC               | RIGHT OF WAY                 |              |
|                                           | ACH PMT NO. - 80156923       | 1,731.87     |
| HISTORICAL RESEARCH ASSOCIATES            | CONSTRUCTION OF FIXED ASSETS |              |
|                                           | ACH PMT NO. - 80156939       | 2,728.25     |
| HORROCKS LLC                              | CONSTRUCTION OF FIXED ASSETS |              |
|                                           | CHECK NO. - 00622384         | 9,461.18     |
| MJ HUGHES CONSTRUCTION INC                | CONSTRUCTION OF FIXED ASSETS |              |
|                                           | ACH PMT NO. - 80156994       | 1,045,061.70 |
| PARAMETRIX INC                            | CONSTRUCTION OF FIXED ASSETS |              |
|                                           | ACH PMT NO. - 80156954       | 27,749.23    |
| SHAMROCK PAVING CO/DIV OF MURPHY BROS INC | CONSTRUCTION OF FIXED ASSETS |              |
|                                           | ACH PMT NO. - 80157071       | 498,373.73   |
| TOTAL FOR 3200 - ARTERIAL STREET FUND     |                              | 1,591,215.96 |

4100 - WATER & HYDROELECTRIC SERVICES

|                  |                               |
|------------------|-------------------------------|
| ACTION MATERIALS | REPAIR & MAINTENANCE SUPPLIES |
|------------------|-------------------------------|

|                             |                               |          |
|-----------------------------|-------------------------------|----------|
|                             | ACH PMT NO. - 80157081        | 1,786.81 |
| ASPHALT PRODUCTS INC        | REFUNDS                       |          |
| PO BOX 7300                 | CHECK NO. - 00622499          | 1,069.01 |
| BLACK REALTY MANAGEMENT     | REFUNDS                       |          |
| 801 W RIVERSIDE AVE STE 300 | CHECK NO. - 00622500          | 221.94   |
| BOWMAN CONSULTING GROUP LTD | CONTRACTUAL SERVICES          |          |
|                             | ACH PMT NO. - 80156978        | 1,126.25 |
| CORE & MAIN LP              | INVENTORY PURCHASES FOR WATER |          |
|                             | ACH PMT NO. - 80157044        | 7,180.65 |
| CORNERSTONE RENOVATIONS LLC | REFUNDS                       |          |
| 18505 W FOUR MOUND RD       | CHECK NO. - 00622501          | 389.82   |

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                                |                               |            |
|--------------------------------|-------------------------------|------------|
| CORY MARSH                     | REFUNDS                       |            |
| 16607 N 168TH AVE              | CHECK NO. - 00622502          | 149.85     |
| CYNTHIA SLATON                 | REFUNDS                       |            |
| 15311 E 15TH AVE               | CHECK NO. - 00622503          | 167.81     |
| DAVID A BRUDER                 | REFUNDS                       |            |
| 3408 E 4TH CT                  | CHECK NO. - 00622504          | 139.72     |
| DONALD HENKE                   | REFUNDS                       |            |
| 1220 W SPRING LN               | CHECK NO. - 00622505          | 67.68      |
| DRAPEAU ENTERPRISES LLC        | REGISTRATION/SCHOOLING        |            |
| DBA NATIONWIDE CRANE TRAINING  | ACH PMT NO. - 80156951        | 8,500.00   |
| DURGAN V CITY OF SPOKANE FUND  | JUDGEMENTS/DAMAGES            |            |
|                                | CHECK NO. - 00622477          | 531,185.88 |
| FEDERAL EXPRESS CORP/DBA FEDEX | POSTAGE                       |            |
|                                | ACH PMT NO. - 80157052        | 231.40     |
| GEOSYNTEC CONSULTANTS INC      | CONTRACTUAL SERVICES          |            |
|                                | ACH PMT NO. - 80156935        | 828.00     |
| HD SUPPLY INC                  | REPAIR & MAINTENANCE SUPPLIES |            |
| DBA HOME DEPOT PRO             | CHECK NO. - 00622480          | 866.69     |
| HELEN VAN BLARICOM             | REFUNDS                       |            |
| 2418 N HAMILTON ST             | CHECK NO. - 00622506          | 1,583.39   |
| HERBSTERWA LLC                 | REFUNDS                       |            |
| 68364 VERNAL RD                | CHECK NO. - 00622507          | 602.99     |
| HUGH BROADHEAD AND             | REFUNDS                       |            |
| MICHAEL CONNERLEY              | CHECK NO. - 00622508          | 187.78     |
| JESSICA BRADSHAW               | REFUNDS                       |            |

|                               |                               |           |
|-------------------------------|-------------------------------|-----------|
| 187 HOMEFIELD GARDENS DR      | CHECK NO. - 00622509          | 690.21    |
| KOKOMO STUD LLC               | REFUNDS                       |           |
| 304 S JONES BLVD STE 6354     | CHECK NO. - 00622510          | 208.19    |
| LAKESHORE CORPORATION         | REFUNDS                       |           |
| 218 MAIN ST PMB 169           | CHECK NO. - 00622511          | 988.89    |
| MCGRATH RENTCORP              | CONSTRUCTION OF FIXED ASSETS  |           |
| DBA MOBILE MODULAR MANAGEMENT | ACH PMT NO. - 80156948        | 4,040.46  |
| NEPTUNE TECHNOLOGY GROUP INC  | MACHINERY/EQUIPMENT           |           |
|                               | ACH PMT NO. - 80157116        | 14,488.48 |
| NORFOLK IRON & METAL CO       | REPAIR & MAINTENANCE SUPPLIES |           |
| DBA CDA METALS                | CHECK NO. - 00622496          | 2,902.19  |
| NUKEY REALTY                  | REFUNDS                       |           |
| 6419 N MONROE ST              | CHECK NO. - 00622512          | 40.25     |
| REXEL INC                     | REPAIR & MAINTENANCE SUPPLIES |           |
| DBA PLATT ELECTRIC SUPPLY     | ACH PMT NO. - 80157122        | 1,421.68  |

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                             |                                |            |
|-----------------------------|--------------------------------|------------|
| ROCKY STEELE                | REFUNDS                        |            |
| 1433 N 300 E                | CHECK NO. - 00622513           | 205.78     |
| SHI CORP                    | SOFTWARE (NONCAPITALIZED)      |            |
|                             | ACH PMT NO. - 80157128         | 60,500.06  |
| SPOKANE CITY TREASURER OR   | DEPOSIT-SALES TAX              |            |
| WASH STATE DEPT OF REVENUE  | CHECK NO. - 00622411           | 359,445.31 |
| SPOKANE NEIGHBORHOOD ACTION | CONTRACTUAL SERVICES           |            |
| PARTNERS                    | ACH PMT NO. - 80157007         | 1,637.47   |
| TERRI CAFERRO               | REFUNDS                        |            |
| 1219 W RIVERSIDE AVE        | CHECK NO. - 00622514           | 300.00     |
| TITAN TRUCK EQUIPMENT       | REPAIR & MAINTENANCE SUPPLIES  |            |
|                             | CREDIT CARD PMT NO. - 70003614 | 473.03     |
| UNITED RENTALS NW INC       | REPAIRS/MAINTENANCE            |            |
|                             | CHECK NO. - 00622414           | 529.15     |
| VALENTINA STEPANOVA         | REFUNDS                        |            |
| 3038 S MONTEREY LN          | CHECK NO. - 00622515           | 128.61     |

|                                                 |              |
|-------------------------------------------------|--------------|
| TOTAL FOR 4100 - WATER & HYDROELECTRIC SERVICES | 1,004,285.43 |
|-------------------------------------------------|--------------|

4250 - INTEGRATED CAPITAL MANAGEMENT

CENTURY WEST ENGINEERING CORP CONSTRUCTION OF FIXED ASSETS

|                                                |                              |              |
|------------------------------------------------|------------------------------|--------------|
|                                                | ACH PMT NO. - 80157012       | 724.50       |
| PARAMETRIX INC                                 | CONSTRUCTION OF FIXED ASSETS |              |
|                                                | ACH PMT NO. - 80157119       | 14,371.25    |
| SPOKANE CITY TREASURER OR                      | WA DEPT OF REVENUE           |              |
| WASH STATE DEPT OF REVENUE                     | CHECK NO. - 00622411         | 98,745.16    |
| SPOKANE NEIGHBORHOOD ACTION                    | CONTRACTUAL SERVICES         |              |
| PARTNERS                                       | ACH PMT NO. - 80157007       | 1,773.92     |
| WA STATE DEPT OF HEALTH                        | INTEREST ON LONG TERM DEBT   |              |
|                                                | CHECK NO. - 00622522         | 353,320.68   |
| WA STATE DEPT OF HEALTH                        | INTERGOVERNMENTAL LOANS      |              |
|                                                | CHECK NO. - 00622522         | 1,209,694.97 |
| TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT |                              | 1,678,630.48 |

4300 - WASTEWATER MANAGEMENT FUND

|                                             |                      |       |
|---------------------------------------------|----------------------|-------|
| HELEN VAN BLARICOM                          | REFUNDS              |       |
| 2418 N HAMILTON ST                          | CHECK NO. - 00622506 | 81.69 |
| TOTAL FOR 4300 - WASTEWATER MANAGEMENT FUND |                      | 81.69 |

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4310 - SEWER MAINTENANCE DIVISION

|                                             |                        |           |
|---------------------------------------------|------------------------|-----------|
| BOWMAN CONSULTING GROUP LTD                 | CONTRACTUAL SERVICES   |           |
|                                             | ACH PMT NO. - 80156978 | 1,126.25  |
| SHAW TRENCHLESS LLC                         | CONTRACTUAL SERVICES   |           |
|                                             | ACH PMT NO. - 80157072 | 14,238.64 |
| SHI CORP                                    | CELL PHONE             |           |
|                                             | ACH PMT NO. - 80157128 | 84.01     |
| SPOKANE CITY TREASURER OR                   | WA DEPT OF REVENUE     |           |
| WASH STATE DEPT OF REVENUE                  | CHECK NO. - 00622411   | 78,073.90 |
| TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION |                        | 93,522.80 |

4320 - RIVERSIDE PARK RECLAMATION FAC

|                      |                        |        |
|----------------------|------------------------|--------|
| ALS LABORATORY GROUP | TESTING SERVICES       |        |
|                      | ACH PMT NO. - 80157035 | 170.00 |
| AVISTA UTILITIES     | UTILITY NATURAL GAS    |        |
|                      | ACH PMT NO. - 80156976 | 16.68  |

|                                                |                                                         |           |
|------------------------------------------------|---------------------------------------------------------|-----------|
| CB PACIFIC INC                                 | EQUIPMENT REPAIRS/MAINTENANCE<br>ACH PMT NO. - 80157038 | 7,086.05  |
| COLUMBIA RIVER CARBONATES                      | CHEMICAL/LAB SUPPLIES<br>ACH PMT NO. - 80157040         | 8,657.36  |
| E R ANALYTICAL INC<br>DBA SPECIALTY ANALYTICAL | TESTING SERVICES<br>CREDIT CARD PMT NO. - 70003597      | 1,830.00  |
| EUROFINS ENVIRONMENT TESTING<br>NORTHWEST LLC  | TESTING SERVICES<br>ACH PMT NO. - 80157048              | 396.00    |
| FEDERAL EXPRESS CORP/DBA FEDEX                 | POSTAGE<br>ACH PMT NO. - 80156933                       | 126.39    |
| GOBLE SAMPSON ASSOCIATES                       | REPAIR & MAINTENANCE SUPPLIES<br>ACH PMT NO. - 80157057 | 15,646.82 |
| GORLEY LOGISTICS LLC<br>dba FIKES NORTHWEST    | LAUNDRY/JANITORIAL SERVICES<br>ACH PMT NO. - 80157053   | 61.25     |
| HEATHER BARNHART                               | MINOR SAFETY EQUIPMENT<br>CHECK NO. - 00622383          | 180.00    |
| JON BARNHART                                   | MINOR SAFETY EQUIPMENT<br>CHECK NO. - 00622382          | 360.00    |
| K & L GATES LLP                                | LEGAL SERVICES<br>ACH PMT NO. - 80156991                | 2,520.00  |
| POINTE PEST CONTROL                            | CONTRACTUAL SERVICES<br>CHECK NO. - 00622486            | 1,467.40  |

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                                                         |                                                         |            |
|---------------------------------------------------------|---------------------------------------------------------|------------|
| SPOKANE CITY TREASURER OR<br>WASH STATE DEPT OF REVENUE | WA DEPT OF REVENUE<br>CHECK NO. - 00622411              | 106,783.72 |
| STONEMAY ELECTRIC SUPPLY                                | OPERATING SUPPLIES<br>ACH PMT NO. - 80157133            | 2,864.81   |
| STONEMAY ELECTRIC SUPPLY                                | REPAIR & MAINTENANCE SUPPLIES<br>ACH PMT NO. - 80157133 | 4,800.40   |
| TWO RIVERS TERMINAL LLC                                 | CHEMICAL/LAB SUPPLIES<br>ACH PMT NO. - 80157135         | 8,381.27   |
| W W GRAINGER INC<br>DBA GRAINGER                        | OPERATING SUPPLIES<br>ACH PMT NO. - 80157059            | 2,996.70   |

TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC

-----  
164,344.85

## 4330 - STORMWATER

|                              |                             |           |
|------------------------------|-----------------------------|-----------|
| AVISTA UTILITIES             | UTILITY LIGHT/POWER SERVICE |           |
|                              | ACH PMT NO. - 80156976      | 2,132.30  |
| AVISTA UTILITIES             | UTILITY NATURAL GAS         |           |
|                              | ACH PMT NO. - 80156976      | 13.67     |
| BOWMAN CONSULTING GROUP LTD  | CONTRACTUAL SERVICES        |           |
|                              | ACH PMT NO. - 80156978      | 1,126.25  |
| ENVIRONMENTAL INCENTIVES INC | CONTRACTUAL SERVICES        |           |
|                              | ACH PMT NO. - 80156984      | 59,320.59 |
| NB ENGINEERING LLC           | CONTRACTUAL SERVICES        |           |
| DBA EVERGREEN STORMH2O       | ACH PMT NO. - 80156995      | 7,351.09  |
| TOTAL FOR 4330 - STORMWATER  |                             | 69,943.90 |

## 4370 - SEWER CONSTRUCTION FUND

|                                          |                            |            |
|------------------------------------------|----------------------------|------------|
| WA STATE DEPT OF ECOLOGY                 | INTEREST ON LONG TERM DEBT |            |
|                                          | ACH PMT NO. - 80157142     | 108,106.03 |
| WA STATE DEPT OF ECOLOGY                 | INTERGOVERNMENTAL LOANS    |            |
|                                          | ACH PMT NO. - 80157142     | 438,287.98 |
| TOTAL FOR 4370 - SEWER CONSTRUCTION FUND |                            | 546,394.01 |

## 4480 - SOLID WASTE FUND

|                            |                               |       |
|----------------------------|-------------------------------|-------|
| HELEN VAN BLARICOM         | REFUNDS                       |       |
| 2418 N HAMILTON ST         | CHECK NO. - 00622506          | 19.14 |
| SPOKANE CITY TREASURER OR  | DEPOSIT-REFUSE COLLECTION TAX |       |
| WASH STATE DEPT OF REVENUE | CHECK NO. - 00622411          | 75.04 |

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                                   |                      |          |
|-----------------------------------|----------------------|----------|
| SPOKANE CITY TREASURER OR         | DEPOSIT-SALES TAX    |          |
| WASH STATE DEPT OF REVENUE        | CHECK NO. - 00622411 | 2,836.45 |
| TOTAL FOR 4480 - SOLID WASTE FUND |                      | 2,930.63 |

## 4490 - SOLID WASTE DISPOSAL

|                                    |                               |          |
|------------------------------------|-------------------------------|----------|
| APPLIED INDUSTRIAL<br>TECHNOLOGIES | REPAIR & MAINTENANCE SUPPLIES |          |
|                                    | ACH PMT NO. - 80156914        | 4,696.41 |
| BARR-TECH LLC                      | CONTRACTUAL SERVICES          |          |

|                                              |                                                               |              |
|----------------------------------------------|---------------------------------------------------------------|--------------|
|                                              | ACH PMT NO. - 80156917                                        | 27,908.46    |
| BELL & ASSOCIATES INC                        | PROFESSIONAL SERVICES<br>ACH PMT NO. - 80156918               | 17,015.00    |
| CINTAS CORPORATION                           | LAUNDRY/JANITORIAL SERVICES<br>CREDIT CARD PMT NO. - 70003600 | 10,820.75    |
| COPIERS NORTHWEST INC                        | OPERATING RENTALS/LEASES<br>ACH PMT NO. - 80156981            | 379.69       |
| ECOCHEM ANALYTICS INC                        | PROFESSIONAL SERVICES<br>ACH PMT NO. - 80156929               | 3,480.00     |
| ELJAY OIL CO INC                             | MOTOR FUEL-OUTSIDE VENDOR<br>CREDIT CARD PMT NO. - 70003594   | 2,931.21     |
| FOSTER GARVEY PC                             | PROFESSIONAL SERVICES<br>CREDIT CARD PMT NO. - 70003595       | 1,858.40     |
| GRAYMAR ENVIRONMENTAL SERVICES<br>INC        | HAZARDOUS WASTE DISPOSAL<br>ACH PMT NO. - 80156989            | 412.40       |
| HASKINS STEEL CO INC                         | REPAIR & MAINTENANCE SUPPLIES<br>ACH PMT NO. - 80156937       | 4,533.98     |
| HELFRICH BROTHERS BOILER WORKS               | EQUIPMENT REPAIRS/MAINTENANCE<br>ACH PMT NO. - 80157024       | 2,027,078.00 |
| LINDE GAS & EQUIPMENT INC                    | REPAIR & MAINTENANCE SUPPLIES<br>CHECK NO. - 00622407         | 225.58       |
| LOOMIS ARMORED US INC                        | CONTRACTUAL SERVICES<br>ACH PMT NO. - 80156992                | 966.02       |
| LSB CONSULTING ENGINEERS PLLC                | PROFESSIONAL SERVICES<br>ACH PMT NO. - 80156946               | 722.50       |
| MICRONICS ENGINEERED<br>FILTRATION GROUP INC | EQUIPMENT REPAIRS/MAINTENANCE<br>ACH PMT NO. - 80156979       | 110,208.09   |
| NALCO CO                                     | CHEMICAL/LAB SUPPLIES<br>ACH PMT NO. - 80156949               | 4,217.26     |
| NORCO INC                                    | CHEMICAL/LAB SUPPLIES<br>CREDIT CARD PMT NO. - 70003601       | 993.54       |

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                                                                |                                                            |        |
|----------------------------------------------------------------|------------------------------------------------------------|--------|
| NORTHWEST INDUSTRIAL SERVICES<br>DBA AMERICAN ON SITE SERVICES | OPERATING RENTALS/LEASES<br>CREDIT CARD PMT NO. - 70003599 | 495.00 |
| PAUL SELLERS                                                   | PERMITS/OTHER FEES<br>CHECK NO. - 00622487                 | 136.00 |
| PETE LIEN & SONS INC                                           | CHEMICAL/LAB SUPPLIES                                      |        |



|                                                         |                                            |              |
|---------------------------------------------------------|--------------------------------------------|--------------|
|                                                         | ACH PMT NO. - 80156999                     | 37,675.90    |
| PETE LIEN & SONS INC                                    | OPERATING RENTALS/LEASES                   |              |
|                                                         | ACH PMT NO. - 80156999                     | 1,418.30     |
| SAFETY KLEEN CORPORATION                                | OPERATING SUPPLIES                         |              |
|                                                         | ACH PMT NO. - 80157005                     | 759.34       |
| SPECIALTY MACHINING & MFG CO                            | EQUIPMENT REPAIRS/MAINTENANCE              |              |
|                                                         | ACH PMT NO. - 80157009                     | 350.00       |
| SPOKANE CITY TREASURER OR<br>WASH STATE DEPT OF REVENUE | WA DEPT OF REVENUE<br>CHECK NO. - 00622411 | 32,715.71    |
| SPRING ENVIRONMENTAL INC                                | REGISTRATION/SCHOOLING                     |              |
|                                                         | ACH PMT NO. - 80156961                     | 752.79       |
| VERIZON WIRELESS                                        | CELL PHONE                                 |              |
|                                                         | ACH PMT NO. - 80157074                     | 258.00       |
| WASTE MANAGEMENT OF WA DBA<br>GRAHAM ROAD LANDFILL      | CONTRACTUAL SERVICES                       |              |
|                                                         | CHECK NO. - 00622391                       | 64,435.50    |
| WATERCO OF THE PACIFIC NORTH<br>WEST, INC               | OPERATING SUPPLIES                         |              |
|                                                         | CHECK NO. - 00622403                       | 191.45       |
| WM RECYCLE AMERICA LLC                                  | CONTRACTUAL SERVICES                       |              |
|                                                         | CHECK NO. - 00622392                       | 721.18       |
| TOTAL FOR 4490 - SOLID WASTE DISPOSAL                   |                                            | 2,358,356.46 |
| 4500 - SOLID WASTE COLLECTION                           |                                            |              |
| BARR-TECH LLC                                           | CONTRACTUAL SERVICES                       |              |
|                                                         | ACH PMT NO. - 80156917                     | 146,761.31   |
| SPOKANE CITY TREASURER OR<br>WASH STATE DEPT OF REVENUE | WA DEPT OF REVENUE<br>CHECK NO. - 00622411 | 144,988.51   |
| SPOKANE PRO CARE INC                                    | CONTRACTUAL SERVICES                       |              |
|                                                         | ACH PMT NO. - 80156959                     | 463.68       |
| WM RECYCLE AMERICA LLC                                  | CONTRACTUAL SERVICES                       |              |
|                                                         | CHECK NO. - 00622392                       | 169,500.33   |
| WM RECYCLE AMERICA LLC                                  | SALE OF RECYCLING MATERIALS                |              |
|                                                         | CHECK NO. - 00622392                       | 65,045.35-   |
| TOTAL FOR 4500 - SOLID WASTE COLLECTION                 |                                            | 396,668.48   |

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4530 - SOLID WASTE LANDFILLS

|                                                                |                                                               |            |
|----------------------------------------------------------------|---------------------------------------------------------------|------------|
| ANATEK LABS INC                                                | CONTRACTUAL SERVICES<br>ACH PMT NO. - 80156913                | 697.00     |
| CINTAS CORPORATION                                             | LAUNDRY/JANITORIAL SERVICES<br>CREDIT CARD PMT NO. - 70003600 | 154.92     |
| NORTHWEST INDUSTRIAL SERVICES<br>DBA AMERICAN ON SITE SERVICES | OPERATING RENTALS/LEASES<br>CREDIT CARD PMT NO. - 70003599    | 260.00     |
| VERIZON WIRELESS                                               | CELL PHONE<br>ACH PMT NO. - 80157074                          | 40.01      |
| WA STATE DEPT OF ECOLOGY<br>CASHERING UNIT                     | WA DEPT OF ECOLOGY<br>ACH PMT NO. - 80156964                  | 229.97     |
| TOTAL FOR 4530 - SOLID WASTE LANDFILLS                         |                                                               | 1,381.90   |
| 4700 - DEVELOPMENT SERVICES                                    |                                                               |            |
| APEX ROOFING LLC<br>317 W 6TH ST #201                          | PERMIT REFUNDS PAYABLE<br>CHECK NO. - 00622405                | 367.98     |
| COMPUNET INC<br>LB 410802                                      | SOFTWARE (NONCAPITALIZED)<br>ACH PMT NO. - 80157041           | 3,508.66   |
| MARGARET RIEDLING<br>1828 W BRIDGE AVE                         | PERMIT REFUNDS PAYABLE<br>CHECK NO. - 00622406                | 361.83     |
| PROVIDENCE HEALTH & SERVICES<br>- WASHINGTON                   | DEPOSIT-MISCELLANEOUS DEPOSITS<br>CHECK NO. - 00622404        | 181.63     |
| VALLEY EMPIRE COLLECTIONS<br>8817 E MISSION AVE, STE 101       | DEPOSIT-MISCELLANEOUS DEPOSITS<br>CHECK NO. - 00622516        | 430.53     |
| TOTAL FOR 4700 - DEVELOPMENT SERVICES                          |                                                               | 4,850.63   |
| 5100 - FLEET SERVICES FUND                                     |                                                               |            |
| AVISTA UTILITIES                                               | COMPRESSED NATURAL GAS FUEL<br>ACH PMT NO. - 80156976         | 59,551.82  |
| AVISTA UTILITIES                                               | UTILITY LIGHT/POWER SERVICE<br>ACH PMT NO. - 80156976         | 6,072.88   |
| AVISTA UTILITIES                                               | UTILITY NATURAL GAS<br>ACH PMT NO. - 80156976                 | 200.65     |
| CINTAS CORPORATION                                             | LAUNDRY/JANITORIAL SERVICES<br>CREDIT CARD PMT NO. - 70003606 | 2,897.44   |
| COLEMAN OIL COMPANY LLC                                        | MOTOR FUEL-OUTSIDE VENDOR<br>ACH PMT NO. - 80157093           | 170,531.57 |

## PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                              |                                |           |
|------------------------------|--------------------------------|-----------|
| CORWIN OF SPOKANE LLC        | EQUIPMENT REPAIRS/MAINTENANCE  |           |
| CORWIN FORD SPOKANE          | ACH PMT NO. - 80157045         | 8,503.13  |
| CUMMINS INC                  | EQUIPMENT REPAIRS/MAINTENANCE  |           |
| DBA CUMMINS SALES & SERVICE  | ACH PMT NO. - 80157046         | 9,811.51  |
| INLAND PACIFIC TRAILER       | EQUIPMENT REPAIRS/MAINTENANCE  |           |
| SERVICE & REPAIR LLC         | ACH PMT NO. - 80156990         | 2,866.14  |
| JEFF L ROGERS                | EQUIPMENT REPAIRS/MAINTENANCE  |           |
| DBA JEFFS CUSTOM AUTO DETAIL | ACH PMT NO. - 80157063         | 294.51    |
| NORCO INC                    | OPERATING RENTALS/LEASES       |           |
|                              | CREDIT CARD PMT NO. - 70003608 | 35.51     |
| PAPE MACHINERY INC           | EQUIPMENT REPAIRS/MAINTENANCE  |           |
|                              | ACH PMT NO. - 80156953         | 6,633.31  |
| POMP'S TIRE SERVICE INC      | EQUIPMENT REPAIRS/MAINTENANCE  |           |
|                              | ACH PMT NO. - 80157123         | 3,560.70  |
| POMP'S TIRE SERVICE INC      | VEHICLE REPAIR & MAINT SUPPLY  |           |
|                              | ACH PMT NO. - 80157123         | 31,476.58 |
| SHAMROCK AUTOMOTIVE          | EQUIPMENT REPAIRS/MAINTENANCE  |           |
| DBA ZIEBART OF SPOKANE       | ACH PMT NO. - 80157147         | 923.54    |
| WATERCO OF THE PACIFIC NORTH | OPERATING SUPPLIES             |           |
| WEST, INC                    | CHECK NO. - 00622497           | 114.04    |

TOTAL FOR 5100 - FLEET SERVICES FUND

-----  
303,473.33

## 5200 - PUBLIC WORKS AND UTILITIES

|                                |                        |          |
|--------------------------------|------------------------|----------|
| CANON USA INC                  | OPERATING SUPPLIES     |          |
|                                | CHECK NO. - 00622400   | 5,042.06 |
| CRITTER CONTROL OF GREATER     | CONTRACTUAL SERVICES   |          |
| SPOKANE                        | ACH PMT NO. - 80156926 | 1,617.95 |
| DEVRIES INFORMATION MANAGEMENT | CONTRACTUAL SERVICES   |          |
|                                | ACH PMT NO. - 80156927 | 388.50   |
| SPOKANE CITY TREASURER OR      | WA DEPT OF REVENUE     |          |
| WASH STATE DEPT OF REVENUE     | CHECK NO. - 00622411   | 1,797.68 |

TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES

-----  
8,846.19

## 5300 - IT FUND

|               |                    |  |
|---------------|--------------------|--|
| CANON USA INC | OPERATING SUPPLIES |  |
|---------------|--------------------|--|

CHECK NO. - 00622400 560.25

DEVRIES INFORMATION MANAGEMENT CONTRACTUAL SERVICES  
ACH PMT NO. - 80156927 51.12

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

HELMSMAN MANAGEMENT SVCS LLC SOFTWARE MAINTENANCE  
ACH PMT NO. - 80156938 1,207.76

PICTOMETRY INTERNATIONAL CORP SOFTWARE MAINTENANCE  
ACH PMT NO. - 80157120 2,727.50

PRO MECHANICAL SERVICES INC HARDWARE MAINTENANCE  
ACH PMT NO. - 80156955 1,704.69

SOLARWINDS INC SOFTWARE MAINTENANCE  
ACH PMT NO. - 80157008 3,360.45

TOTAL FOR 5300 - IT FUND 9,611.77

5500 - PURCHASING AND CONTRACTS

AT&T MOBILITY CELL PHONE  
CHECK NO. - 00622381 67.04

VERIZON WIRELESS CELL PHONE  
ACH PMT NO. - 80157074 42.85

TOTAL FOR 5500 - PURCHASING AND CONTRACTS 109.89

5700 - SPOKANE 311

LANGUAGE SERVICES ASSOCIATES INTERPRETER COSTS  
INC ACH PMT NO. - 80157113 64.50

TOTAL FOR 5700 - SPOKANE 311 64.50

5750 - OFFICE OF PERFORMANCE MGMT

VERIZON WIRELESS CELL PHONE  
ACH PMT NO. - 80157140 126.26

TOTAL FOR 5750 - OFFICE OF PERFORMANCE MGMT 126.26

5800 - RISK MANAGEMENT FUND

AT&T MOBILITY CELL PHONE

TOTAL FOR 5800 - RISK MANAGEMENT FUND

75.61

## 5810 - WORKERS' COMPENSATION FUND

|                       |                          |        |
|-----------------------|--------------------------|--------|
| COPIERS NORTHWEST INC | OPERATING RENTALS/LEASES |        |
|                       | ACH PMT NO. - 80156924   | 140.02 |

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                          |                          |           |
|--------------------------|--------------------------|-----------|
| DATA DIMENSIONS LLC      | INSURANCE ADMINISTRATION |           |
|                          | ACH PMT NO. - 80157097   | 309.00    |
| PENSER NORTH AMERICA INC | PROFESSIONAL SERVICES    |           |
|                          | CHECK NO. - 00622518     | 12,540.25 |
| VERIZON WIRELESS         | CELL PHONE               |           |
|                          | ACH PMT NO. - 80157013   | 42.85     |

TOTAL FOR 5810 - WORKERS' COMPENSATION FUND

13,032.12

## 5830 - EMPLOYEES BENEFITS FUND

|                                |                             |              |
|--------------------------------|-----------------------------|--------------|
| ALLIANT INSURANCE SERVICES INC | CONTRACTUAL SERVICES        |              |
| AIS TRUST ACCOUNT              | ACH PMT NO. - 80157084      | 8,500.00     |
| DELTA DENTAL OF WASHINGTON     | INSURANCE ADMINISTRATION    |              |
|                                | ACH PMT NO. - 80157098      | 15,441.69    |
| DELTA DENTAL OF WASHINGTON     | INSURANCE CLAIMS            |              |
|                                | ACH PMT NO. - 80157098      | 30,319.10    |
| HRA VEB A TRUST                | DEPOSIT-HEALTH CARE ACCOUNT |              |
| HRA VEB A TRUST CONTRIBUTIONS  | ACH PMT NO. - 80157107      | 64,249.00    |
| KAISER FOUNDATION HEALTH PLAN  | INSURANCE CLAIMS            |              |
| OF WASHINGTON                  | ACH PMT NO. - 80157111      | 119,917.59   |
| PREMERA BLUE CROSS             | INSURANCE ADMINISTRATION    |              |
|                                | ACH PMT NO. - 80157124      | 63,114.03    |
| PREMERA BLUE CROSS OR          | INSURANCE CLAIMS            |              |
| SPOKANE CITY TREASURER         | ACH PMT NO. - 80157026      | 1,025,692.39 |
| SPOKANE FIRE FIGHTERS BENEFIT  | INSURANCE PREMIUMS          |              |
| TRUST                          | ACH PMT NO. - 80157132      | 915,192.00   |

TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND

2,242,425.80

## 5900 - FACILITIES MANAGEMENT FUND OPS

|                             |                             |           |
|-----------------------------|-----------------------------|-----------|
| ABM INDUSTRY GROUPS LLC     | LAUNDRY/JANITORIAL SERVICES |           |
| DBA ABM JANITORIAL SERVICES | ACH PMT NO. - 80157034      | 12,741.38 |
| AT&T MOBILITY               | CELL PHONE                  |           |
|                             | CHECK NO. - 00622399        | 262.70    |
| CENTURYLINK                 | TELEPHONE                   |           |
|                             | CHECK NO. - 00622401        | 419.75    |
| GORLEY LOGISTICS LLC        | OPERATING SUPPLIES          |           |
| dba FIKES NORTHWEST         | ACH PMT NO. - 80156987      | 183.75    |
| NIKKI HANSHAW               | LOCAL MILEAGE               |           |
|                             | ACH PMT NO. - 80157148      | 58.98     |

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                    |                      |        |
|--------------------|----------------------|--------|
| WALTER E NELSON CO | OPERATING SUPPLIES   |        |
|                    | CHECK NO. - 00622490 | 121.13 |

|                                                 |           |
|-------------------------------------------------|-----------|
| TOTAL FOR 5900 - FACILITIES MANAGEMENT FUND OPS | 13,787.69 |
|-------------------------------------------------|-----------|

## 5902 - PROPERTY ACQUISITION POLICE

|                             |                      |           |
|-----------------------------|----------------------|-----------|
| SHARP SHOOTING INDOOR RANGE | MINOR EQUIPMENT      |           |
|                             | CHECK NO. - 00622388 | 18,764.77 |

|                                              |           |
|----------------------------------------------|-----------|
| TOTAL FOR 5902 - PROPERTY ACQUISITION POLICE | 18,764.77 |
|----------------------------------------------|-----------|

## 6200 - FIREFIGHTERS' PENSION FUND

|                                |                          |           |
|--------------------------------|--------------------------|-----------|
| ALLIANT INSURANCE SERVICES INC | INSURANCE ADMINISTRATION |           |
| AIS TRUST ACCOUNT              | ACH PMT NO. - 80157084   | 1,791.66  |
| DELTA DENTAL OF WASHINGTON     | INSURANCE ADMINISTRATION |           |
|                                | ACH PMT NO. - 80157098   | 1,048.60  |
| DELTA DENTAL OF WASHINGTON     | SERVICE REIMBURSEMENT    |           |
|                                | ACH PMT NO. - 80157098   | 3,585.00  |
| PREMERA BLUE CROSS             | INSURANCE ADMINISTRATION |           |
|                                | ACH PMT NO. - 80157124   | 6,262.20  |
| PREMERA BLUE CROSS OR          | SERVICE REIMBURSEMENT    |           |
| SPOKANE CITY TREASURER         | ACH PMT NO. - 80157026   | 53,941.94 |

|                                             |           |
|---------------------------------------------|-----------|
| TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND | 66,629.40 |
|---------------------------------------------|-----------|

## 6255 - LAW ENFORCEMENT RECORDS MGMT

|                                               |                                                      |          |
|-----------------------------------------------|------------------------------------------------------|----------|
| WA STATE PATROL                               | DEPOSIT-SPD STATE REMITTANCE<br>CHECK NO. - 00622415 | 4,825.00 |
| TOTAL FOR 6255 - LAW ENFORCEMENT RECORDS MGMT |                                                      | 4,825.00 |

## 6300 - POLICE PENSION

|                                                     |                                                    |          |
|-----------------------------------------------------|----------------------------------------------------|----------|
| ALLIANT INSURANCE SERVICES INC<br>AIS TRUST ACCOUNT | INSURANCE ADMINISTRATION<br>ACH PMT NO. - 80157084 | 1,791.66 |
| DELTA DENTAL OF WASHINGTON                          | INSURANCE ADMINISTRATION<br>ACH PMT NO. - 80157098 | 831.39   |
| DELTA DENTAL OF WASHINGTON                          | SERVICE REIMBURSEMENT<br>ACH PMT NO. - 80157098    | 1,852.00 |
| PREMERA BLUE CROSS                                  | INSURANCE ADMINISTRATION<br>ACH PMT NO. - 80157124 | 4,830.84 |

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## PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

|                                                       |                                                 |           |
|-------------------------------------------------------|-------------------------------------------------|-----------|
| PREMERA BLUE CROSS OR<br>SPOKANE CITY TREASURER       | SERVICE REIMBURSEMENT<br>ACH PMT NO. - 80157026 | 35,671.47 |
| RICHARD JENNINGS                                      | SERVICE REIMBURSEMENT<br>ACH PMT NO. - 80157017 | 300.00    |
| YEKATERINA A MELNIKOVA<br>DBA FAITH ADULT FAMILY HOME | SERVICE REIMBURSEMENT<br>ACH PMT NO. - 80156986 | 10,000.00 |
| TOTAL FOR 6300 - POLICE PENSION                       |                                                 | 55,277.36 |

## 6730 - PARKING &amp; BUSINESS IMPROV DIST

|                                                 |                                                          |            |
|-------------------------------------------------|----------------------------------------------------------|------------|
| DOWNTOWN SPOKANE PARTNERSHIP                    | DUE TO OTHER GOVERNMENTAL UNIT<br>ACH PMT NO. - 80157091 | 150,651.96 |
| TOTAL FOR 6730 - PARKING & BUSINESS IMPROV DIST |                                                          | 150,651.96 |

## 6960 - SALARY CLEARING FUND NEW

|                                           |                                         |          |
|-------------------------------------------|-----------------------------------------|----------|
| PSC INC<br>ATTN: LEGAL DEPARTMENT         | PSC GARNISHMENT<br>CHECK NO. - 00622387 | 1,790.83 |
| TOTAL FOR 6960 - SALARY CLEARING FUND NEW |                                         | 1,790.83 |

TOTAL CLAIMS

-----  
12,152,885.25



| CHECK #  | VENDOR                       | CITY       | LIBRARY   | PARKS  |
|----------|------------------------------|------------|-----------|--------|
|          | USE TAX AMOUNTS              |            | 113.74    |        |
| 00622381 | AT&T MOBILITY                | 1,991.40   |           |        |
| 00622382 | JON BARNHART                 | 360.00     |           |        |
| 00622383 | HEATHER BARNHART             | 180.00     |           |        |
| 00622384 | HORROCKS LLC                 | 9,461.18   |           |        |
| 00622385 | MICHAEL KAUSHAN              | 11.82      |           |        |
| 00622386 | SARA MARIE NELSON            | 16.38      |           |        |
| 00622387 | PSC INC                      | 1,790.83   |           |        |
| 00622388 | SHARP SHOOTING INDOOR RANGE  | 18,764.77  |           |        |
| 00622389 | SIX ROBBLEES INC             | 363.32     |           |        |
| 00622390 | SPOKANE POLICE DEPARTMENT    | 24.16      |           |        |
| 00622391 | WASTE MANAGEMENT OF WA DBA   | 64,435.50  |           |        |
| 00622392 | WM RECYCLE AMERICA LLC       | 105,176.16 |           |        |
| 00622393 | KYLE YRIGOLLEN               | 3,450.00   |           |        |
| 00622394 | ENVISIONWARE INC             |            | 10,075.95 |        |
| 00622395 | KATRINA BROWN                |            | 120.00    |        |
| 00622396 | DANIEL ROEDER                |            | 300.00    |        |
| 00622397 | SARAH ROONEY                 |            | 120.00    |        |
| 00622398 | WASHINGTON TRUST BANK        |            | 90.00     |        |
| 00622399 | AT&T MOBILITY                | 301.12     |           |        |
| 00622400 | CANON USA INC                | 5,602.31   |           |        |
| 00622401 | CENTURYLINK                  | 419.75     |           |        |
| 00622402 | COMCAST                      | 221.70     |           |        |
| 00622403 | WATERCO OF THE PACIFIC NORTH | 281.07     |           |        |
| 00622404 | PROVIDENCE HEALTH & SERVICES | 181.63     |           |        |
| 00622405 | APEX ROOFING LLC             | 367.98     |           |        |
| 00622406 | MARGARET RIEDLING            | 361.83     |           |        |
| 00622407 | LINDE GAS & EQUIPMENT INC    | 225.58     |           |        |
| 00622408 | YESHUA MATTHEW               | 45.00      |           |        |
| 00622409 | PEACEFUL VALLEY              | 425.00     |           |        |
| 00622410 | JANICE LOUX                  | 106.00     |           |        |
| 00622411 | SPOKANE CITY TREASURER OR    | 825,461.48 |           |        |
| 00622412 | CITY OF SPOKANE              | 16,834.43  |           |        |
| 00622413 | T-MOBILE                     | 6,291.42   |           |        |
| 00622414 | UNITED RENTALS NW INC        | 529.15     |           |        |
| 00622415 | WA STATE PATROL              | 4,825.00   |           |        |
| 00622416 | CENTURYLINK                  |            |           | 219.40 |
| 00622417 | CENTURYLINK COMMUNICATIONS I |            |           | 526.93 |
| 00622418 | COMCAST                      |            |           | 188.40 |
| 00622419 | COMCAST                      |            |           | 188.40 |
| 00622420 | COMCAST                      |            |           | 198.03 |
| 00622421 | COMCAST                      |            |           | 224.34 |
| 00622422 | COMCAST                      |            |           | 784.83 |
| 00622423 | FIRST AMERICAN TITLE INS CO  | 450.00     |           |        |
| 00622424 | SPOKANE COUNTY BAR ASSN      | 3,907.98   |           |        |
| 00622425 | SPOKANE COUNTY BAR ASSN      | 124.01     |           |        |
| 00622426 | SPOKANE COUNTY BAR ASSN      | 124.01     |           |        |
| 00622435 | CAREER PATH SERVICES         | 4,884.64   |           |        |
| 00622436 | SCHMAUTZ FAMILY II LLC       | 892,506.00 |           |        |
| 00622475 | AT&T MOBILITY                | 7,728.73   |           |        |
| 00622476 | BROWNES ADDITION NEIGHBORHOO | 850.00     |           |        |
| 00622477 | DURGAN V CITYOF SPOKANE FUN  | 531,185.88 |           |        |
| 00622478 | FRED'S APPLIANCE INC         | 2,681.04   |           |        |

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| 00622479 | JUSTIN C FREEMAN             | 56.76        |          |       |
| 00622480 | HD SUPPLY INC                | 866.69       |          |       |
| 00622481 | CHRISTOPHER WAGNON AGENCY    | 151.00       |          |       |
| 00622482 | NORTH SPOKANE WOMEN'S HEALTH | 14,536.72    |          |       |
| 00622483 | SAN DIEGO POLICE EQUIPMENT C | 10.00        |          |       |
| 00622485 | TAISIA MOGA                  | 140.00       |          |       |
| 00622486 | POINTE PEST CONTROL          | 1,467.40     |          |       |
| 00622487 | PAUL SELLERS                 | 136.00       |          |       |
| 00622488 | SPOKANE CITY TREASURER       | 8,306.94     |          |       |
| 00622489 | SPOKANE FAVS                 | 85.00        |          |       |
| 00622490 | WALTER E NELSON CO           | 121.13       |          |       |
| 00622491 | PIONEER TITLE COMPANY OF     | 477.81       |          |       |
| 00622492 | SPOKANE COUNTY AUDITOR       | 303.50       |          |       |
| 00622493 | ACCESS INFORMATION HOLDINGS  | 3,667.53     |          |       |
| 00622494 | AT&T MOBILITY                | 3,245.00     |          |       |
| 00622495 | CENTURYLINK                  | 247.51       |          |       |
| 00622496 | NORFOLK IRON & METAL CO      | 2,902.19     |          |       |
| 00622497 | WATERCO OF THE PACIFIC NORTH | 114.04       |          |       |
| 00622498 | ADVANCED FIRE SYSTEMS INC.   | 38.00        |          |       |
| 00622499 | ASPHALT PRODUCTS INC         | 1,069.01     |          |       |
| 00622500 | BLACK REALTY MANAGEMENT      | 221.94       |          |       |
| 00622501 | CORNERSTONE RENOVATIONS LLC  | 389.82       |          |       |
| 00622502 | CORY MARSH                   | 149.85       |          |       |
| 00622503 | CYNTHIA SLATON               | 167.81       |          |       |
| 00622504 | DAVID A BRUDER               | 139.72       |          |       |
| 00622505 | DONALD HENKE                 | 67.68        |          |       |
| 00622506 | HELEN VAN BLARICOM           | 1,684.22     |          |       |
| 00622507 | HERBSTERWA LLC               | 602.99       |          |       |
| 00622508 | HUGH BROADHEAD AND           | 187.78       |          |       |
| 00622509 | JESSICA BRADSHAW             | 690.21       |          |       |
| 00622510 | KOKOMO STUD LLC              | 208.19       |          |       |
| 00622511 | LAKESHORE CORPORATION        | 988.89       |          |       |
| 00622512 | NUKEY REALTY                 | 40.25        |          |       |
| 00622513 | ROCKY STEELE                 | 205.78       |          |       |
| 00622514 | TERRI CAFERRO                | 300.00       |          |       |
| 00622515 | VALENTINA STEPANOVA          | 128.61       |          |       |
| 00622516 | VALLEY EMPIRE COLLECTIONS    | 430.53       |          |       |
| 00622517 | NORDIC TARPS MFG             | 261.36       |          |       |
| 00622518 | PENSER NORTH AMERICA INC     | 12,540.25    |          |       |
| 00622519 | POINTE PEST CONTROL          | 147.29       |          |       |
| 00622520 | ROMAINE ELECTRIC CORPORATION | 553.54       |          |       |
| 00622521 | SPOKANE TEACHERS CREDIT UNIO | 75.00        |          |       |
| 00622522 | WA STATE DEPT OF HEALTH      | 1,563,015.65 |          |       |
| 00622523 | WALTER E NELSON CO           | 199.06       |          |       |
| 00622524 | CENTER POINT PUBLISHING INC  |              | 349.98   |       |
| 00622525 | ELISA VIGIL                  |              | 120.00   |       |
| 00622526 | JOHN S NISBET                |              | 2,500.00 |       |

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|----------|-----------------------------|----------|
| 00622527 | BRONWYN EDWARDS             | 1,250.00 |
| 00622528 | CANNON HILL INDUSTRIES INC  | 1,960.00 |
| 00622529 | KELLER SUPPLY COMPANY       | 1,218.85 |
| 00622530 | KING COUNTY DIRECTORS ASSN  | 5,012.00 |
| 00622531 | CSWW INC                    | 1,817.60 |
| 00622532 | SWIRE PACIFIC HOLDINGS, INC | 895.53   |

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| 70003593 | CINTAS CORPORATION           |            | 77.04    |           |
| 70003594 | ELJAY OIL CO INC             | 2,931.21   |          |           |
| 70003595 | FOSTER GARVEY PC             | 1,858.40   |          |           |
| 70003596 | GALLS LLC                    | 204.48     |          |           |
| 70003597 | E R ANALYTICAL INC           | 1,830.00   |          |           |
| 70003598 | THOMSON WEST                 | 5,898.54   |          |           |
| 70003599 | NORTHWEST INDUSTRIAL SERVICE | 1,016.29   |          |           |
| 70003600 | CINTAS CORPORATION           | 12,424.39  |          |           |
| 70003601 | NORCO INC                    | 993.54     |          |           |
| 70003602 | ALASKA RUBBER GROUP INC      | 120.82     |          |           |
| 70003603 | GALLS LLC                    | 218.81     |          |           |
| 70003604 | HUGHES FIRE EQUIPMENT INC    | 1,646.81   |          |           |
| 70003605 | BI INC                       | 11,713.06  |          |           |
| 70003606 | CINTAS CORPORATION           | 1,448.72   |          |           |
| 70003607 | GALLS LLC                    | 1,170.59   |          |           |
| 70003608 | NORCO INC                    | 1,252.07   |          | 64.44     |
| 70003609 | PLANET TURF                  |            |          | 4,447.40  |
| 70003610 | RIVER CITY GLASS INC         |            |          | 4,430.83  |
| 70003611 | SPOKANE HOUSE OF HOSE INC    |            |          | 66.91     |
| 70003612 | SPOKANE POWER TOOL & HDWE    |            |          | 76.27     |
| 70003613 | SPOKANE TRANSIT AUTHORITY    | 4,681.60   |          |           |
| 70003614 | TITAN TRUCK EQUIPMENT        | 473.03     |          |           |
| 80156911 | ACTION MATERIALS             | 187.92     |          |           |
| 80156912 | ALSCO DIVISION OF ALSCO INC  |            |          | 70.90     |
| 80156913 | ANATEK LABS INC              | 697.00     |          |           |
| 80156914 | APPLIED INDUSTRIAL           | 4,696.41   |          |           |
| 80156915 | AUNT FLOW CORP               |            | 900.00   |           |
| 80156916 | AVISTA UTILITIES             | 346.78     | 8,610.38 |           |
| 80156917 | BARR-TECH LLC                | 174,669.77 |          |           |
| 80156918 | BELL & ASSOCIATES INC        | 17,015.00  |          |           |
| 80156919 | BERGER PARTNERSHIP PS        |            |          | 15,522.50 |
| 80156920 | NCH CORPORATION              |            | 439.62   |           |
| 80156921 | COFFMAN ENGINEERS INC        | 6,110.00   |          |           |
| 80156922 | COLEMAN OIL COMPANY LLC      | 125,996.88 |          |           |
| 80156923 | COMMONSTREET CONSULTING LLC  | 1,731.87   |          |           |
| 80156924 | COPIERS NORTHWEST INC        | 140.02     |          |           |
| 80156925 | CORWIN OF SPOKANE LLC        | 8,971.47   |          |           |
| 80156926 | CRITTER CONTROL OF GREATER   | 1,617.95   |          |           |
| 80156927 | DEVRIES INFORMATION MANAGEME | 1,719.42   |          |           |
| 80156928 | DOWL LLC                     | 6,895.00   |          |           |
| 80156929 | ECOCHEM ANALYTICS INC        | 3,480.00   |          |           |

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|----------|------------------------------|----------|--------|
| 80156930 | EUROFINS ENVIRONMENT TESTING | 282.50   |        |
| 80156931 | EVERGREEN STATE TOWING LLC   | 185.47   |        |
| 80156932 | FASTENAL CO                  | 1,586.50 |        |
| 80156933 | FEDERAL EXPRESS CORP/DBA FED | 126.39   |        |
| 80156934 | MES I ACQUISITION INC        | 3,890.99 |        |
| 80156935 | GEOSYNTEC CONSULTANTS INC    | 828.00   |        |
| 80156936 | GORDON TRUCK CENTERS INC DBA | 362.09   |        |
| 80156937 | HASKINS STEEL CO INC         | 4,533.98 |        |
| 80156938 | HELMSMAN MANAGEMENT SVCS LLC | 1,207.76 |        |
| 80156939 | HISTORICAL RESEARCH ASSOCIAT | 2,728.25 |        |
| 80156940 | INDUSTRIAL BOLT & SUPPLY INC |          | 892.25 |
| 80156941 | KENWORTH SALES COMPANY       | 132.41   |        |

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| 80156942 | LANGUAGE LINE SERVICES       | 188.85     |          |        |
| 80156943 | LAZ KARP ASSOCIATES LLC      | 4,364.00   |          |        |
| 80156944 | LIFE ASSIST INC              | 692.46     |          |        |
| 80156945 | LOOMIS ARMORED US INC        | 2,007.18   |          |        |
| 80156946 | LSB CONSULTING ENGINEERS PLL | 722.50     |          |        |
| 80156947 | MCKINSTRY CO LLC             |            | 577.14   |        |
| 80156948 | MCGRATH RENTCORP             | 4,040.46   |          |        |
| 80156949 | NALCO CO                     | 4,217.26   |          |        |
| 80156950 | NAPA AUTO PARTS              | 1,004.99   |          |        |
| 80156951 | DRAPEAU ENTERPRISES LLC      | 8,500.00   |          |        |
| 80156952 | KAREN J NIELSEN              |            | 13.78    |        |
| 80156953 | PAPE MACHINERY INC           | 6,633.31   |          |        |
| 80156954 | PARAMETRIX INC               | 27,749.23  |          |        |
| 80156955 | PRO MECHANICAL SERVICES INC  | 1,704.69   |          |        |
| 80156956 | PROQUEST LLC                 |            | 9,253.69 |        |
| 80156957 | PROVIDENCE                   | 1,950.00   |          |        |
| 80156958 | PEROVICH PARTNERS INC        |            | 3,487.72 |        |
| 80156959 | SPOKANE PRO CARE INC         | 463.68     |          |        |
| 80156960 | W B SPRAGUE COMPANY INC      |            |          | 398.69 |
| 80156961 | SPRING ENVIRONMENTAL INC     | 752.79     |          |        |
| 80156962 | VAN NESS FELDMAN LLP         | 1,188.00   |          |        |
| 80156963 | VERIZON WIRELESS             |            | 80.02    |        |
| 80156964 | WA STATE DEPT OF ECOLOGY     | 229.97     |          |        |
| 80156965 | KIRA BARKER                  |            | 8.70     |        |
| 80156966 | CRAIG E HULT                 | 105.00     |          |        |
| 80156967 | MARK E LINDSEY               | 105.00     |          |        |
| 80156968 | JOSEPH A MOLLOY              |            | 721.11   |        |
| 80156969 | NICOLE B PALMERTON           | 105.00     |          |        |
| 80156970 | SPENCER SIEMSEN              | 51.25      |          |        |
| 80156971 | SCOTT A STEPHENS             | 105.00     |          |        |
| 80156972 | KAREN STRATTON               | 105.00     |          |        |
| 80156973 | MICHAEL L THOMAS             | 126.93     |          |        |
| 80156974 | A2Z INTERPRETING LLC         | 1,895.78   |          |        |
| 80156975 | AMERICAN TRAFFIC SOLUTIONS I | 131,295.61 |          |        |
| 80156976 | AVISTA UTILITIES             | 67,641.22  |          | 662.45 |

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|----------|------------------------------|--------------|
| 80156977 | BERK CONSULTING INC          | 2,544.82     |
| 80156978 | BOWMAN CONSULTING GROUP LTD  | 3,378.75     |
| 80156979 | MICRONICS ENGINEERED         | 110,208.09   |
| 80156980 | CONTROL SOLUTIONS NW INC     | 10,296.32    |
| 80156981 | COPIERS NORTHWEST INC        | 379.69       |
| 80156982 | KRISTOPHER MARTIN            | 9,988.97     |
| 80156983 | ELECTRONIC DATA COLLECTION   | 3,184.40     |
| 80156984 | ENVIRONMENTAL INCENTIVES INC | 59,320.59    |
| 80156985 | EVERGREEN STATE TOWING LLC   | 365.57       |
| 80156986 | YEKATERINA A MELNIKOVA       | 10,000.00    |
| 80156987 | GORLEY LOGISTICS LLC         | 183.75       |
| 80156988 | W W GRAINGER INC             | 469.90       |
| 80156989 | GRAYMAR ENVIRONMENTAL SERVIC | 412.40       |
| 80156990 | INLAND PACIFIC TRAILER       | 2,866.14     |
| 80156991 | K & L GATES LLP              | 2,520.00     |
| 80156992 | LOOMIS ARMORED US INC        | 966.02       |
| 80156993 | MES I ACQUISITION INC        | 1,890.64     |
| 80156994 | MJ HUGHES CONSTRUCTION INC   | 1,045,061.70 |

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| 80156995 | NB ENGINEERING LLC           | 7,351.09   |         |           |
| 80156996 | NE COMMUNITY CENTER ASSN     | 12,461.01  |         |           |
| 80156997 | NELSON'S TOWING AND REPAIR/  | 325.12     |         |           |
| 80156998 | NORTH COUNTRY SERVICES LLC   | 2,576.42   |         |           |
| 80156999 | PETE LIEN & SONS INC         | 39,094.20  |         |           |
| 80157000 | PIONEER WATERPROOFING CO INC |            |         | 16,124.98 |
| 80157001 | REXEL INC                    | 441.07     |         |           |
| 80157002 | POMP'S TIRE SERVICE INC      | 20,218.47  |         |           |
| 80157003 | PROJECT HOPE SPOKANE         | 8,329.59   |         |           |
| 80157004 | ANDREWS ENTERPRISES INC      | 406.03     |         |           |
| 80157005 | SAFETY KLEEN CORPORATION     | 759.34     |         | 289.64    |
| 80157006 | SHAMROCK MANUFACTURING INC   | 93,631.82  |         |           |
| 80157007 | SPOKANE NEIGHBORHOOD ACTION  | 49,859.72  |         |           |
| 80157008 | SOLARWINDS INC               | 3,360.45   |         |           |
| 80157009 | SPECIALTY MACHINING & MFG CO | 350.00     |         |           |
| 80157010 | SPOKANE TOWING/DIV OF        | 162.56     |         |           |
| 80157011 | THE JERICHO ROAD             | 30,442.55  |         |           |
| 80157012 | CENTURY WEST ENGINEERING COR | 724.50     |         |           |
| 80157013 | VERIZON WIRELESS             | 382.79     |         | 200.05    |
| 80157014 | WA STATE CRIMINAL JUSTICE    | 800.00     |         |           |
| 80157015 | WASHINGTON TRUST FOR HISTORI | 121,087.30 |         |           |
| 80157016 | WILLIAMS TOWING & RECOVERY L | 406.40     |         |           |
| 80157017 | RICHARD JENNINGS             | 300.00     |         |           |
| 80157018 | ROBERT S LESSER              | 1,926.73   |         |           |
| 80157019 | MICHAEL L THOMAS             | 588.28     |         |           |
| 80157020 | SCOT L WEBB                  | 827.19     |         |           |
| 80157021 | CATHOLIC CHARITIES           | 13,826.39  |         |           |
| 80157022 | COMPASSIONATE ADDICTION      | 82,006.06  |         |           |
| 80157023 | FAMILY PROMISE OF SPOKANE    | 42,999.98  |         |           |

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|----------|------------------------------|--------------|----------|
| 80157024 | HELFRICH BROTHERS BOILERWOR  | 2,027,078.00 |          |
| 80157025 | LUTHERAN COMMUNITY SERVICES  | 7,668.36     |          |
| 80157026 | PREMERA BLUE CROSS OR        | 1,115,305.80 |          |
| 80157027 | RELATIONAL RIDING ACADEMY    |              | 9,800.00 |
| 80157028 | SPOKANE NEIGHBORHOOD ACTION  | 71,519.78    |          |
| 80157029 | SNAP FINANCIAL ACCESS        | 10,204.97    |          |
| 80157030 | SPOKANE LAWN BOWLING CLUB    |              | 38.50    |
| 80157031 | SPOKANE REGIONAL DOMESTIC    | 9,811.24     |          |
| 80157032 | TRANSITIONS                  | 2,845.38     |          |
| 80157033 | YWCA                         | 6,914.84     |          |
| 80157034 | ABM INDUSTRY GROUPS LLC      | 12,741.38    |          |
| 80157035 | ALS LABORATORY GROUP         | 170.00       |          |
| 80157036 | ALSCO DIVISION OF ALSCO INC  | 239.44       |          |
| 80157037 | AVISTA UTILITIES             | 263,569.86   |          |
| 80157038 | CB PACIFIC INC               | 7,086.05     |          |
| 80157039 | COLEMAN OIL COMPANY LLC      | 5,121.00     |          |
| 80157040 | COLUMBIA RIVER CARBONATES    | 8,657.36     |          |
| 80157041 | COMPUNET INC                 | 3,508.66     |          |
| 80157042 | CONSISTENT CARE SUPPORT      | 19,249.73    |          |
| 80157043 | COPIERS NORTHWEST INC        | 80.98        |          |
| 80157044 | CORE & MAIN LP               | 7,180.65     |          |
| 80157045 | CORWIN OF SPOKANE LLC        | 8,503.13     |          |
| 80157046 | CUMMINS INC                  | 9,811.51     |          |
| 80157047 | DEVRIES INFORMATION MANAGEME | 1,088.00     |          |

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| 80157048 | EUROFINS ENVIRONMENT TESTING | 113.50     |           |       |
| 80157049 | SHELLEY FAIRWEATHER-VEGA     |            | 195.29    |       |
| 80157050 | FAMILY PROMISE OF SPOKANE    | 4,952.61   |           |       |
| 80157051 | FASTENAL CO                  | 635.01     |           |       |
| 80157052 | FEDERAL EXPRESS CORP/DBA FED | 280.69     |           |       |
| 80157053 | GORLEY LOGISTICS LLC         | 61.25      |           |       |
| 80157054 | FINNERY CONSTRUCTION INC     | 9,910.00   |           |       |
| 80157055 | FOUR SEASONS SERVICES INC    | 3,174.90   |           |       |
| 80157056 | MES I ACQUISITION INC        | 108.01     |           |       |
| 80157057 | GOBLE SAMPSON ASSOCIATES     | 15,646.82  |           |       |
| 80157058 | GORDON TRUCK CENTERS INC DBA | 2,217.32   |           |       |
| 80157059 | W W GRAINGER INC             | 3,242.76   |           |       |
| 80157060 | HISPANIC BUSINESS ASSOCIATIO | 11,192.50  |           |       |
| 80157061 | INGRAM LIBRARY SERVICES LLC  |            | 1,007.55  |       |
| 80157062 | INNOVIA FOUNDATION           | 227,292.57 |           |       |
| 80157063 | JEFF L ROGERS                | 294.51     |           |       |
| 80157064 | KANOPY INC                   |            | 5,409.00  |       |
| 80157065 | LIFE ASSIST INC              | 1,036.36   |           |       |
| 80157066 | MIDWEST TAPE                 |            | 1,739.08  |       |
| 80157067 | NAPA AUTO PARTS              | 1,440.65   |           |       |
| 80157068 | NORTH INDIAN TRAIL           | 850.00     |           |       |
| 80157069 | OVERDRIVE INC                |            | 28,422.02 |       |
| 80157070 | POMP'S TIRE SERVICE INC      | 1,723.78   |           |       |

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|----------|------------------------------|------------|-----------|
| 80157071 | SHAMROCK PAVING CO/DIV OF    | 498,373.73 |           |
| 80157072 | SHAW TRENCHLESS LLC          | 14,238.64  |           |
| 80157073 | SPOKANE NEIGHBORHOOD ACTION  | 77,062.05  |           |
| 80157074 | VERIZON WIRELESS             | 391.73     |           |
| 80157075 | VESTIS GROUP INC             | 20.46      |           |
| 80157076 | WA STATE CRIMINAL JUSTICE    | 80,679.45  |           |
| 80157077 | GAIL L CROPPER               | 185.36     |           |
| 80157078 | KEVIN M SMITH                | 1,932.16   |           |
| 80157079 | MICHAEL VAUGHAN              | 2,363.54   |           |
| 80157080 | WYOMING WRECKER LLC          | 162.56     |           |
| 80157081 | ACTION MATERIALS             | 1,786.81   | 457.20    |
| 80157082 | ALL ABOUT TOWING SERVICES    | 162.56     |           |
| 80157083 | ROBERT EARL ALFORD           | 284.48     |           |
| 80157084 | ALLIANT INSURANCE SERVICES I | 12,083.32  |           |
| 80157085 | ALWAYS TOWING & ROAD SERVICE | 325.12     |           |
| 80157086 | THE ALYCIA ANDERSON COMPANY  |            | 3,500.00  |
| 80157087 | ANYTIME TOWING & RECOVERY    | 162.56     |           |
| 80157088 | AVISTA UTILITIES             | 9,800.78   |           |
| 80157089 | A-PRO AUTO BODY AND TOWING   | 447.04     |           |
| 80157090 | RODNEY D SANKEY dba          | 203.20     |           |
| 80157091 | DOWNTOWN SPOKANE PARTNERSHIP | 150,651.96 |           |
| 80157092 | CARASOFT TECHNOLOGY CORP     | 584.78     |           |
| 80157093 | COLEMAN OIL COMPANY LLC      | 50,473.60  | 17,203.75 |
| 80157094 | COMPLETE OFFICE LLC          | 1,941.98   |           |
| 80157095 | STEVE CONNER                 |            | 18,436.69 |
| 80157096 | CREEK AT QUALCHAN GOLF COURS |            | 19,071.00 |
| 80157097 | DATA DIMENSIONS LLC          | 309.00     |           |
| 80157098 | DELTA DENTAL OF WASHINGTON   | 53,077.78  |           |
| 80157099 | DIVINES TOWING/DIV OF        | 690.88     |           |
| 80157100 | DOUGLAS CO INC               |            | 1,274.50  |

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 43

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 09/28/26  
TIME: 08:04  
PAGE: 7

| CHECK #  | VENDOR                       | CITY       | LIBRARY  | PARKS    |
|----------|------------------------------|------------|----------|----------|
| 80157101 | EVERGREEN STATE TOWING LLC   | 1,747.00   |          |          |
| 80157102 | FASTENAL CO                  | 2,158.96   |          | 163.50   |
| 80157103 | GORDON TRUCK CENTERS INC DBA | 728.41     |          |          |
| 80157104 | W W GRAINGER INC             |            |          | 66.00    |
| 80157105 | ARCHBRIGHT INC               | 7,260.00   |          |          |
| 80157106 | MARUBENI AMERICA CORPORATION |            |          | 9,459.26 |
| 80157107 | HRA VEBE TRUST               | 84,849.00  |          |          |
| 80157108 | KATHERINE MACKENZIE STUART D |            | 300.00   |          |
| 80157109 | INGRAM LIBRARY SERVICES LLC  |            | 2,516.81 |          |
| 80157110 | IMPERIAL BAG & PAPER CO LLC  |            |          | 3,513.55 |
| 80157111 | KAISER FOUNDATION HEALTH PLA | 119,917.59 |          |          |
| 80157112 | KEY CODE MEDIA INC           | 8,958.22   |          |          |
| 80157113 | LANGUAGE SERVICES ASSOCIATES | 64.50      |          |          |
| 80157114 | SCP DISTRIBUTORS LLC         |            |          | 524.55   |
| 80157115 | MIDWEST TAPE                 |            | 767.17   |          |
| 80157116 | NEPTUNE TECHNOLOGY GROUP INC | 14,488.48  |          |          |
| 80157117 | NICOLAS R CHAVEZ             | 9,210.00   |          |          |

|          |                              |                 |           |               |
|----------|------------------------------|-----------------|-----------|---------------|
| 80157118 | OVERDRIVE INC                |                 | 3,743.27  |               |
| 80157119 | PARAMETRIX INC               | 14,371.25       |           |               |
| 80157120 | PICTOMETRY INTERNATIONAL COR | 2,727.50        |           |               |
| 80157121 | PIONEER HUMAN SERVICES       | 1,667.50        |           |               |
| 80157122 | REXEL INC                    | 1,421.68        |           |               |
| 80157123 | POMP'S TIRE SERVICE INC      | 13,095.03       |           |               |
| 80157124 | PREMERA BLUE CROSS           | 74,207.07       |           |               |
| 80157125 | QUADIANT LEASING USA INC     |                 | 513.57    |               |
| 80157126 | SANDBAGGERS CLUB LLC         |                 |           | 15,437.80     |
| 80157127 | SEVA WORKSHOP LLC            | 2,544.98        |           |               |
| 80157128 | SHI CORP                     | 67,665.69       |           |               |
| 80157129 | SITEONE LANDSCAPE SUPPLY LLC |                 |           | 8,222.52      |
| 80157130 | HESTON HARDWARE              |                 |           | 296.53        |
| 80157131 | SPOKANE COUNTY TREASURER     | 200,567.06      |           |               |
| 80157132 | SPOKANE FIRE FIGHTERS BENEFI | 930,192.00      |           |               |
| 80157133 | STONEWAY ELECTRIC SUPPLY     | 7,665.21        |           |               |
| 80157134 | T & T GOLF MANAGEMENT INC    |                 |           | 28,801.95     |
| 80157135 | TWO RIVERS TERMINAL LLC      | 8,381.27        |           |               |
| 80157136 | ULINE INC                    |                 |           | 997.52        |
| 80157137 | URM STORES INC               |                 |           | 160.53        |
| 80157138 | US BANK TRAVEL CARD          | 37,056.20       |           |               |
| 80157139 | US BANK P CARD PAYMENTS      | 137,052.56      |           |               |
| 80157140 | VERIZON WIRELESS             | 251.97          |           |               |
| 80157141 | VESTIS GROUP INC             | 161.81          |           |               |
| 80157142 | WA STATE DEPT OF ECOLOGY     | 546,394.01      |           |               |
| 80157143 | WESTERN EQUIPMENT DISTRIBUTO |                 |           | 19,452.75     |
| 80157144 | WESTERN GLOVE INC            |                 |           | 23.96         |
| 80157145 | WESTERN SYSTEMS INC          | 101,246.52      |           |               |
| 80157146 | WILBUR ELLIS COMPANY         |                 |           | 13,052.16     |
| 80157147 | SHAMROCK AUTOMOTIVE          | 923.54          |           |               |
| 80157148 | NIKKI HANSHAW                | 58.98           |           |               |
|          |                              | -----           | -----     | -----         |
|          |                              | 13,859,895.95   | 86,964.88 | 223,293.59    |
|          |                              |                 |           | =====         |
|          |                              | CITYWIDE TOTAL: |           | 14,170,154.42 |



**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Discussion**Date Rec'd**

9/14/2026

**Clerk's File #**

ORD C36947

**Cross Ref #****Project #****Council Meeting Date:** 10/07/2026**Submitting Dept**

MAYOR

**Bid #****Contact Name/Phone**

ADAM 6779

**Requisition #****Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

Hearings

**Council Sponsor(s)**

ZZAPPONE KKLITZKE

**Sponsoring at Administrators Request**

YES

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

CREATING A TEMPORARY DISASTER HOUSING PROGRAM FOR SPOKANE

**Agenda Wording**

An ordinance adopting an interim official control to create a Temporary Disaster Housing Program for Spokane residents displaced by local and state-declared emergencies; amending Section 17C.319.200 and the Development Fee Schedule as referenced in Chapter 08.02; adopting a new Chapter 17C.430 of the Spokane Municipal Code; setting a public hearing; and declaring an emergency.

**Summary (Background)**

The purpose of this ordinance is to provide a temporary, expedited, and coordinated process for the safe placement and occupancy of Temporary Disaster Housing for residents displaced from their primary residences. The purpose of this ordinance is to remove unnecessary regulatory barriers while preserving minimum requirements for site safety, fire access, potable water, wastewater disposal, electrical safety, weather protection, and protection of neighboring properties.

**What impacts would the proposal have on historically excluded communities?**

This ordinance establishes a temporary, expedited, and coordinated process for the safe placement and occupancy of Temporary Disaster Housing for residents displaced from their primary residences. This ordinance seeks to support the rapid recovery and rebuilding efforts following a disaster that permanently displaces residents of the city of Spokane.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

Permit data is collected and routed by the Development Services Center.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Permit data is collected and routed by the Development Services Center.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

This ordinance complements other recovery and rebuilding efforts following the Spokane Complex Fires.

**Council Subcommittee Review**

|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                     |                             |  |
| Approved in Current Year Budget?                                           |                     | N/A                         |  |
| Total Cost                                                                 | \$                  |                             |  |
| Current Year Cost                                                          | \$                  |                             |  |
| Subsequent Year(s) Cost                                                    | \$                  |                             |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
|                                                                            |                     |                             |  |
| <b>Funding Source</b>                                                      |                     | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                     | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM      |                             |  |
| <b><u>Division Director</u></b>                                            |                     |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                     |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
| tthompson@spokanecity.org                                                  |                     | sgardner@spokanecity.org    |  |
| tpalmquist@spokanecity.org                                                 |                     | caveryt@spokanecity.org     |  |
| mfeist@spokanecity.org                                                     |                     |                             |  |
|                                                                            |                     |                             |  |
|                                                                            |                     |                             |  |

## **ORDINANCE NO. C36947**

An ordinance adopting an interim official control to create a Temporary Disaster Housing Program for Spokane residents displaced by local and state-declared emergencies; amending Section 17C.319.200 and the Development Fee Schedule as referenced in Chapter 08.02; adopting a new Chapter 17C.430 of the Spokane Municipal Code; setting a public hearing; and declaring an emergency.

**WHEREAS**, on August 1, 2026, the Old Trails Fire, Autumn Lane Fire, and Fairview Fire began in Spokane County; and

**WHEREAS**, Mayor Brown proclaimed an emergency for the Old Trails Fire (Executive Order 2026-0004), and expanded that order on August 4, 2026, to include the Autumn Lane Fire and Fairview Fire, collectively naming the fires as the Spokane Complex fires (Executive Order 2026-0005, which was ratified by the City Council on August 19, 2026; and

**WHEREAS**, the City of Spokane intends to establish a temporary disaster housing program for the purpose of permitting and regulating temporary housing for Spokane residents displaced by local and state-declared emergencies; and

**WHEREAS**, the City Council finds that the onset of the Spokane Complex Fires and aftermath was sudden, unexpected, and requires immediate action to prevent or mitigate the continuing threat of harm to the community; and

**WHEREAS**, the City Council finds also that the normal course of legislative procedures of the City Council cannot timely address the harm from the aftermath of the Spokane Complex Fires without causing or exacerbating harm to the community; and

**WHEREAS**, the Spokane City Council finds that this ordinance is necessary for the protection of the public peace, health, and safety and for the immediate support of City government and its existing public institutions consistent with Section 19 of the City Charter.

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1.** That the Development Fee Schedule in Chapter 08.02 of the Spokane Municipal Code is amended to read as follows:

## **Development Fee Schedule 2026**

**Automatic Annual Adjustment**

Effective January 1, 2026, and the first January of each year thereafter, the development fees shall be adjusted by the City of Spokane Building Official for an amount equal to the weighted average of the 2<sup>nd</sup> quarter Employment Cost Index for State and Local Government Workers (ECI GW) with a weight of 0.7 and the June to June Consumer Price Index for All Urban Consumers West Class BC (CPI-U West BC) with a weight of 0.3. The calculated adjustment factor shall not exceed the three-year average of the weighted values from the previous periods. The new determined fees will be rounded to the nearest dollar if they are over \$100 and the nearest dime if they are below. Rounded fees shall not exceed the calculated upper limit "average percentage". In addition, the adjusted fees shall be presented to the city council for approval and a copy of the approved fees filed with the city clerk and city building official before becoming effective. No other fee schedules shall be affected by such automatic adjustments unless expressly noted.

Building permit fees shall not be included in the annual automatic adjustment because updates occur semi-annually through the International Code Council (ICC) published updates.

All hourly and other variable fees are based on the designated metric or fraction thereof.

| <b><u>Development Fee Schedule</u></b>                                                                                                      | <b><u>Fee Amount</u></b>          |
|---------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| <b><u>Shared Fees</u></b>                                                                                                                   |                                   |
| Processing/Application Fee ( <i>except as otherwise identified</i> )                                                                        | \$65.00                           |
| Technology Fee                                                                                                                              | 2.5%                              |
| Development Services Review Fee                                                                                                             | \$119.00                          |
| Re-Inspection Fee                                                                                                                           | \$156.00                          |
| Work Beyond Scope of Permit                                                                                                                 | \$156.00                          |
| Work Done Without Permit/Investigative Fees - Greater Of:                                                                                   | 2x the Inspection Fee(s) or \$311 |
| Inspection Outside Normal Working Hours (2-hr minimum)                                                                                      | \$119.00 per hour                 |
| Additional, Excessive, Phased Reviews                                                                                                       | 50% Original Review Fee           |
| Additional, Excessive, Phased Inspections                                                                                                   | \$109.00                          |
| Trade Review                                                                                                                                | \$119.00 per hour                 |
| Refund Administration Fee - Plan Review and Processing/Application Fees are non-refundable, no refunds of less than \$30 unless City error. | N/A                               |
| State Building Code Fee                                                                                                                     | State Determined Fee              |
| Permit or Application Extension Fee                                                                                                         | \$46.60                           |
| Recording Fee                                                                                                                               | County Determined Fee             |
|                                                                                                                                             |                                   |
| <b><u>State Environmental Policy Act (SEPA)</u></b>                                                                                         |                                   |
| SEPA Environmental Checklist Initial Review                                                                                                 | \$518.00                          |
| Threshold Determination of MDNS                                                                                                             | \$337.00                          |
| Threshold Determination Resulting in Declaration of Significance                                                                            | Actual Cost                       |
| Threshold Determination Resulting in Declaration of Significance - Deposit                                                                  | \$3,365.00                        |
| Public Notice                                                                                                                               | Actual Cost                       |
| Environmental Document Reproduction                                                                                                         | Actual Cost                       |
|                                                                                                                                             |                                   |
| <b><u>Appeal Fees</u></b>                                                                                                                   |                                   |
| Appeal of Administrative Decision to Hearing Examiner                                                                                       | \$363.00                          |
| Exception: Junk Vehicle Determination Appeal                                                                                                | \$208.00                          |
| Appeal of Hearing Examiner Decision to City Council                                                                                         | \$725.00                          |
| Appeal Preparation Fee                                                                                                                      | Actual Cost                       |

|                                                                               |                       |
|-------------------------------------------------------------------------------|-----------------------|
| Request for Reconsideration                                                   | \$259.00              |
| <b><u>Blasting Licenses and Permits</u></b>                                   |                       |
| Blaster's License                                                             | \$57.00               |
| Blasting Permit                                                               | \$285.00              |
| <b><u>Boiler and Gas Heating Mechanic License Fees</u></b>                    |                       |
| License Application and Examination Fee                                       | \$114.00              |
| Annual License Fee                                                            | \$57.00               |
| Annual Inspector License Fee                                                  | \$57.00               |
| <b><u>Boiler Installation Inspection Fees</u></b>                             |                       |
| Low Pressure & Hot Water Boiler < 500,000 BTUs                                | \$163.00              |
| LP & HWB 500,000 to < 2,000,000 BTUs                                          | \$275.00              |
| LP & HWB 2,000,000 BTUs and greater                                           | \$440.00              |
| Power Boilers < 1,000,000 BTUs                                                | \$440.00              |
| Power Boilers from 1,000,000 to < 5,000,000 BTUs                              | \$880.00              |
| Power Boilers 5,000,000 BTUs and greater - Base                               | \$880.00              |
| Power Boilers 5,000,000 BTUs and greater - Additional Charge per million BTUs | \$26.00               |
| Electric Boiler less than or equal to 250 kw                                  | \$259.00              |
| Unfired Pressure Vessel                                                       | \$62.10               |
| <b><u>Boiler Operating Permit &amp; Accessory Fees</u></b>                    |                       |
| Boilers - Base City Inspected Operating Permit Fee                            | \$88.00               |
| Boilers - per Vessel                                                          | \$36.20               |
| Hydrostatic Pressure Test                                                     | \$150.00              |
| Repair Inspections - Hourly                                                   | \$119.00              |
| <b><u>Building Permit Fees</u></b>                                            |                       |
| \$1 - \$2,000 Job Value Fee - Base                                            | \$73.00               |
| \$2,001 - \$25,000 Job Value Fee - Base                                       | \$73.00               |
| \$2,001 - \$25,000 Job Value Fee - Variable per \$1000 over \$2000            | \$13.00               |
| \$25,001 - \$50,000 Job Value Fee - Base                                      | \$372.00              |
| \$25,001 - \$50,000 Job Value Fee - Variable per \$1000 over \$25,000         | \$10.00               |
| \$50,001 - \$100,000 Job Value Fee - Base                                     | \$622.00              |
| \$50,001 - \$100,000 Job Value Fee - Variable per \$1000 over \$50,000        | \$7.00                |
| \$100,001 - \$500,000 Job Value Fee - Base                                    | \$972.00              |
| \$100,001 - \$500,000 Job Value Fee - Variable per \$1000 over \$100,000      | \$5.00                |
| \$500,001 - \$1,000,000 Job Value Fee - Base                                  | \$2,972.00            |
| \$500,001 - \$1,000,000 Job Value Fee - Variable per \$1000 over \$500,000    | \$4.00                |
| Over \$1,000,000 Job Value Fee - Base                                         | \$4,972.00            |
| Over \$1,000,000 Job Value Fee - Variable per \$1000 over \$1,000,000         | \$3.00                |
| Plan Review for Commercial & Multi-Family over 2 units                        | 65% of Job Value Fee  |
| Fast Track Plan Review Fee                                                    | 125% of Job Value Fee |
| Early Start and Fast Track Approval                                           | 25% Additional fee    |
| Stock Plan Review Fee                                                         | 25% of Job Value Fee  |
| Reduced Plan Review Fee                                                       | 25% of Job Value Fee  |

|                                                                                                                                                                                                                                        |                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| *Applications for successive identical buildings on a single site submitted simultaneously are eligible for the Reduced Plan Review Fee. In these instances, the full plan review fee applies to the first of the duplicate buildings. |                      |
| Plan Review for New Single-Family Residences (SFR), Accessory Dwelling Units, & Duplexes                                                                                                                                               | 50% of Job Value Fee |
| Plan Review for SFR & Duplex Accessory Structures & Additions                                                                                                                                                                          | 25% of Job Value Fee |
| Revision Review Fee - Hourly                                                                                                                                                                                                           | \$119.00 per hour    |
| Plan Review for SFR & Duplex Accessory Structure Remodels                                                                                                                                                                              | 25% of Job Value Fee |
| Demolition of SFR or Duplex                                                                                                                                                                                                            | \$46.60              |
| Demolition of Other Structures - Per 1,000 Sq Ft - [maximum fee \$450]                                                                                                                                                                 | \$46.60              |
| Demolition of Residential Accessory Structures - (i.e. -garages, pools)                                                                                                                                                                | \$36.20              |
| Demolition Permit for structures damaged in the Spokane Complex Fires of 2026<br>(No Processing Fee or Technology Fee will be added; only addition of the \$6.50 State Building Code Fee)                                              | \$28.50              |
| *Additional fees may be required for historically eligible or listed properties in accordance with <b>Historic Preservation's</b> Fee Schedule                                                                                         |                      |
| Fence Permit Fee per 100 linear feet or fraction thereof                                                                                                                                                                               | \$20.00              |
| Grading Permit Fee for 10,000 cubic yards or less                                                                                                                                                                                      | \$150.00             |
| Grading Permit Fee for each additional 10,000 cubic yards or fraction thereof                                                                                                                                                          | \$31.10              |
| Grading Plan Review for 1,000 cubic yards or less                                                                                                                                                                                      | \$78.00              |
| Grading Plan Review for 1,001 - 100,000 cubic yards                                                                                                                                                                                    | \$197.00             |
| Grading Plan Review for each 10,000 cubic yards over 100,000                                                                                                                                                                           | \$10.40              |
| Sign Permit Fee for Wall, Projecting, and Incidental Signs - Per Sign                                                                                                                                                                  | \$48.70              |
| Sign Permit Fee for Pole and Billboard - Per Sign                                                                                                                                                                                      | \$121.00             |
| Sign Review Fee                                                                                                                                                                                                                        | \$119.00             |
| Factory Built Housing - Per Section                                                                                                                                                                                                    | \$78.00              |
| Manufactured (Mobile) Home - Per Section                                                                                                                                                                                               | \$78.00              |
| Temporary Structures - 1st 180 days                                                                                                                                                                                                    | \$259.00             |
| Temporary Structures - 2nd 180 days                                                                                                                                                                                                    | \$570.00             |
| Relocation Determination Fee                                                                                                                                                                                                           | \$78.00              |
| Swimming Pool Permit Fee (when accessory to SFR or Duplex)                                                                                                                                                                             | \$98.40              |
| Swimming Pool Permit Fee (for all others)                                                                                                                                                                                              | \$223.00             |
| Adult Family Home Inspection                                                                                                                                                                                                           | \$254.00             |
| Family Home Child Care Capacity Inspection                                                                                                                                                                                             | \$254.00             |
| Safety Inspection - Commercial Building - Per hour (2-hr minimum)                                                                                                                                                                      | \$119.00 per hour    |
| Safety Inspection - SFR, Electrical Only                                                                                                                                                                                               | \$98.40              |
| Safety Inspection - SFR, 2 or more categories                                                                                                                                                                                          | \$197.00             |
| Safety Inspection - Duplex                                                                                                                                                                                                             | \$254.00             |
| Safety Inspection - Multi-Family 3 to 6 units                                                                                                                                                                                          | \$327.00             |
| Safety Inspection - Multi-Family over 6 units - Base                                                                                                                                                                                   | \$327.00             |
| Safety Inspection - Multi-Family over 6 units – Variable per unit over 6                                                                                                                                                               | \$36.20              |
| Electrical Service Reconnect - Residence                                                                                                                                                                                               | \$41.40              |
| Electrical Service Reconnect - Commercial                                                                                                                                                                                              | 98.40                |
| Expired Building Permit Renewal when No Inspections                                                                                                                                                                                    | 100% of Permit Fee   |
| Expired Building Permit Renewal when Foundation Approved                                                                                                                                                                               | 75% of Permit Fee    |
| Expired Building Permit Renewal when All Rough-ins Approved                                                                                                                                                                            | 25% of Permit Fee    |
| Expired Building Permit Renewal with Additional Work                                                                                                                                                                                   | Job Value Fee        |

|                                                                                                    |                      |
|----------------------------------------------------------------------------------------------------|----------------------|
| Expired Plumbing Permit Renewal when No Inspections                                                | 100% of Permit Fee   |
| Expired Plumbing Permit Renewal when Top Outs Approved                                             | 25% of Permit Fee    |
| Expired Mechanical Permit Renewal when No Inspections                                              | 100% of Permit Fee   |
| Expired Mechanical Permit Renewal when Rough-Ins Approved                                          | 25% of Permit Fee    |
| Expired Electrical Permit Renewal when No Inspections                                              | 100% of Permit Fee   |
| Expired Electrical Permit Renewal when Rough-Ins/Service Approved                                  | 25% of Permit Fee    |
| <b><u>Certificate of Occupancy Fees</u></b>                                                        |                      |
| For Change of Occupancy when no work is required                                                   | \$93.20              |
| Temporary Certificate of Occupancy Issuance (not to exceed 100% of the building permit fee)        | \$518.00             |
| Temporary Certificate of Occupancy Extension (not to exceed 100% of the building permit fee)       | \$259.00             |
| <b><u>Solar Fees</u></b>                                                                           |                      |
| SFR-Duplex Solar Plan Review Fee (DSC)                                                             | \$78.00              |
| SFR-Duplex Solar Inspection Fee (DSC)                                                              | \$156.00             |
| MFCOM Solar Plan Review Fee (DSC)                                                                  | 65% of Job Value Fee |
| MFCOM Solar Inspection Fee (DSC)                                                                   | Job Value Based      |
| Electrical fees assessed as applicable to the scope of work                                        | See Electrical Fees  |
| Fire Review and Inspection Fees assessed in accordance with the Fire Codes                         | See Fire Code        |
| <b><u>Electrical Permit Fees</u></b>                                                               |                      |
| New Square Footage up to 5000 sq ft - Variable per 100 sq ft                                       | \$5.00               |
| New Square Footage over 5,000 sq ft - Base                                                         | \$250.00             |
| New Square Footage over 5,000 sq ft - Variable per 100 sq. ft.                                     | \$3.00               |
| Alterations/Wiring of Existing Space (per circuit)                                                 | \$7.20               |
| Light Standard                                                                                     | \$10.40              |
| Service, 1-200 Amps                                                                                | \$52.00              |
| Service, 201-400 Amps                                                                              | \$64.20              |
| Service, 401-600 Amps                                                                              | \$78.00              |
| Service, 601-800 Amps                                                                              | \$90.10              |
| Service, 801-1,000 Amps                                                                            | \$104.00             |
| Service, Over 1,000 Amps - Base                                                                    | \$104.00             |
| Service, Over 1,000 Amps - Variable per 100 Amps over 1,000 Amps                                   | \$7.20               |
| Service, Over 600V, Surcharge                                                                      | \$62.10              |
| Alarms, Telecommunications, and Other Low-Voltage Control Circuits and Systems (per 2,500 sq. ft.) | \$13.50              |
| Temporary Service                                                                                  | \$46.60              |
| Transformer - Base                                                                                 | \$41.40              |
| Transformer - Variable per 200 Amps or fraction thereof                                            | \$12.40              |
| Generator (emergency, standby, and resource recovery) - Base                                       | \$41.40              |
| Generator (emergency, standby, and resource recovery) - Variable per 200 Amps or fraction thereof  | \$12.40              |
| <i>*Note: Generators of 50 kW or less are considered equivalent to a 200 Amp service</i>           | NA                   |
| Feeder or Subpanel                                                                                 | \$20.70              |
| Ground Work-Ground Ufer                                                                            | \$31.10              |



|                                                                                                                                                                               |            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Extensive Ground Work                                                                                                                                                         | \$109.00   |
| Annual Electrical Permit, 12 Inspections/1 - 3 Electricians                                                                                                                   | \$2,300.00 |
| Annual Electrical Permit, 24 Inspections/4 - 6 Electricians                                                                                                                   | \$4,600.00 |
| Annual Electrical Permit, 36 Inspections/7 - 12 Electricians                                                                                                                  | \$6,900.00 |
| Annual Electrical Permit, 52 Inspections/13+ Electricians                                                                                                                     | \$8,200.00 |
| Load Test                                                                                                                                                                     | \$46.60    |
| Energy Storage Systems                                                                                                                                                        | \$52.00    |
|                                                                                                                                                                               |            |
| <b>Elevator Permit Fees</b>                                                                                                                                                   |            |
| Install: Elevator, Escalator, or Moving Walk \$5,000 Value or Less                                                                                                            | \$259.00   |
| Install: Elevator, Escalator, or Moving Walk Install > \$5,000 Value - Base                                                                                                   | \$259.00   |
| Install: Elevator, Escalator, or Moving Walk Install > \$5,000 Value – Variable per<br>\$1,000 in valuation over \$5,000                                                      | \$4.10     |
| Install: Stair Climber or Platform Lift                                                                                                                                       | \$91.10    |
| Install: Dumbwaiter or Material Lift                                                                                                                                          | \$184.00   |
| Install: Temporary Personnel Hoist (Construction Lift)                                                                                                                        | \$363.00   |
| Operating Permit: Hydraulic Elevator - Annual, Base                                                                                                                           | \$184.00   |
| Operating Permit: Hydraulic Elevator - Annual, Variable per stop over two                                                                                                     | \$22.80    |
| Operating Permit: Cable Elevator - Annual, Base                                                                                                                               | \$366.00   |
| Operating Permit: Cable Elevator - Annual, Variable per stop over two                                                                                                         | \$22.80    |
| Operating Permit: Escalator or Moving Walk                                                                                                                                    | \$366.00   |
| Operating Permit: Dumbwaiter, Platform/Material Lift, or Stair Climber                                                                                                        | \$91.10    |
| Alteration or Repair: \$5,000 Value or Less                                                                                                                                   | \$259.00   |
| Alteration or Repair: > \$5,000 Value - Base                                                                                                                                  | \$259.00   |
| Alteration or Repair: > \$5,000 Value – Variable for each \$1,000 over \$5,000                                                                                                | \$4.10     |
| Elevator Reinspection: Hourly                                                                                                                                                 | \$119.00   |
| Uncorrected Deficiencies (assessed at 90, 120, and 150 days)                                                                                                                  | \$184.00   |
| Document Replacement Fee                                                                                                                                                      | \$65.00    |
| Temp Hoist: Semi-Annual or Jump Inspection                                                                                                                                    | \$184.00   |
| Temp Hoist: Semi-Annual Operating Permit                                                                                                                                      | \$184.00   |
| Temporary Operating Permit Fee - Base                                                                                                                                         | \$119.00   |
| Temporary Operating Permit Fee – Variable per stop over two                                                                                                                   | \$15.50    |
| Plan Review for Installs and Major Alterations                                                                                                                                | \$119.00   |
| Variance Request w/ Site Visit - Base                                                                                                                                         | \$184.00   |
| Variance Request w/ Site Visit - Variable                                                                                                                                     | \$91.10    |
| Variance Request via Desk Evaluation (w/o site visit)                                                                                                                         | \$91.10    |
| Technical Advice Site Visit Fee - Base                                                                                                                                        | \$184.00   |
| Technical Advice Site Visit Fee – Variable per hour more than two                                                                                                             | \$91.10    |
| Decommissioning Conveyance Fee                                                                                                                                                | \$184.00   |
| Re-Commissioning Conveyance Fee - Base                                                                                                                                        | \$184.00   |
| Re-Commissioning Conveyance Fee – Variable per hour more than two                                                                                                             | \$91.10    |
| Operating a Conveyance w/o Permit: 30 Day Penalty Fee<br><i>Conveyances in operation without a permit more than 120 days may<br/>be removed from service by the inspector</i> | \$170.00   |
| <b>Mechanical Permit Fees</b>                                                                                                                                                 |            |
| Air Handler (per 10,000 cfm or fraction of)                                                                                                                                   | \$17.60    |

|                                                                                                                                                                                                                   |               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| Clothes Dryer (Gas)                                                                                                                                                                                               | \$15.50       |
| Ductwork System                                                                                                                                                                                                   | \$15.50       |
| Evaporative Cooler                                                                                                                                                                                                | \$15.50       |
| Gas Log                                                                                                                                                                                                           | \$15.50       |
| Gas Piping: per outlet                                                                                                                                                                                            | \$4.10        |
| Water Heater                                                                                                                                                                                                      | \$15.50       |
| Hot Water Tank Heat Pump                                                                                                                                                                                          | \$15.50       |
| Heat Pump, Compressor, or A/C: less than 15 tons                                                                                                                                                                  | \$23.80       |
| Heat Pump, Compressor, or A/C: 15 to 50 tons                                                                                                                                                                      | \$46.60       |
| Heat Pump, Compressor, or A/C: Over 50 tons                                                                                                                                                                       | \$78.00       |
| Heating Equipment: 1 to 100,000 BTUs or 32 kW                                                                                                                                                                     | \$17.60       |
| Heating Equipment: More than 100,000 BTUs or 32 kW                                                                                                                                                                | \$26.00       |
| Hood: Type I (per 12 ft or 12 ft portion of hood)                                                                                                                                                                 | \$72.50       |
| Hood: Type II                                                                                                                                                                                                     | \$15.50       |
| Hydronic Piping: per outlet                                                                                                                                                                                       | \$4.10        |
| Miscellaneous (items not covered elsewhere)                                                                                                                                                                       | \$15.50       |
| Propane Tanks                                                                                                                                                                                                     | \$15.50       |
| Range/Cooking Equipment (Gas)                                                                                                                                                                                     | \$15.50       |
| Refrigeration or Absorption System: 1 - 500,000 BTUs                                                                                                                                                              | \$26.00       |
| Refrigeration or Absorption System: 500,001 - 1,750,000 BTUs                                                                                                                                                      | \$46.60       |
| Refrigeration or Absorption System: Over 1,750,000 BTUs                                                                                                                                                           | \$78.00       |
| Unlisted or Unused Appliance: Up to 400,000 BTUs                                                                                                                                                                  | \$78.00       |
| Unlisted or Unused Appliance: Over 400,000 BTUs                                                                                                                                                                   | \$130.00      |
| Vent Fans                                                                                                                                                                                                         | \$10.40       |
| Wood/Pellet Stove or Insert                                                                                                                                                                                       | \$41.40       |
| Electrical Disconnects/Reconnects for HVAC replacements and thermostat wiring are assessed at the " <i>Alterations... per circuit</i> " rate found within the Electrical Permit Fees.                             |               |
|                                                                                                                                                                                                                   |               |
| <b><u>Plumbing Permit Fees</u></b>                                                                                                                                                                                |               |
| Per Plumbing Fixture on a trap                                                                                                                                                                                    | \$13.50       |
| *** Includes, <i>but is not limited to</i> , installs, relocations, replacements, and rough-ins of backflow devices, dishwashers, garbage disposals, drains, showers, sinks, toilets, tubs, water softeners, etc. |               |
| Medical Gas Outlet                                                                                                                                                                                                | \$13.50       |
| Sewage Ejector                                                                                                                                                                                                    | \$13.50       |
| Vacuum Breaker/Backflow Device                                                                                                                                                                                    | \$13.50       |
| Miscellaneous (plumbing not covered elsewhere)                                                                                                                                                                    | \$13.50       |
| <i>Water Heaters are covered within Mechanical Permit Fees</i>                                                                                                                                                    |               |
|                                                                                                                                                                                                                   |               |
| <b><u>Code Enforcement: Existing Building and Conservation Code Fees</u></b>                                                                                                                                      |               |
| General: Bill equal to all costs and expenses incurred by City                                                                                                                                                    | Cost Incurred |
| Boarding and Securing                                                                                                                                                                                             | Cost Incurred |
| Property Monitoring                                                                                                                                                                                               | \$300.00      |
| Annual Hearing Processing Fee - First Year                                                                                                                                                                        | \$2,000.00    |
| Annual Hearing Processing Fee - Each Subsequent Year                                                                                                                                                              | \$5,000.00    |
|                                                                                                                                                                                                                   |               |
| <b><u>Code Enforcement: Obstruction From Vegetation and Debris Fees</u></b>                                                                                                                                       |               |

|                                                                                    |                  |
|------------------------------------------------------------------------------------|------------------|
| Vegetation and Debris Abatement                                                    | Cost Incurred    |
| Vegetation and Debris Abatement Surcharge                                          | \$250.00         |
|                                                                                    |                  |
| <b>Code Enforcement: Existing Building and Conservation Code Fees</b>              |                  |
| Annual Foreclosure Property Registration Fee                                       | \$350.00         |
|                                                                                    |                  |
| <b>Sidewalk Café Fees</b>                                                          |                  |
| Sidewalk Café Annual Fee                                                           | \$156.00         |
| Site Modification Review Fee                                                       | \$285.00         |
| Initial Review Fee                                                                 | \$311.00         |
|                                                                                    |                  |
| <b>Parklets and Streateries</b>                                                    |                  |
| Annual License Fee                                                                 | \$156.00         |
| Site Modification Review Fee                                                       | \$285.00         |
| Initial Review Fee                                                                 | \$311.00         |
| Refundable Cash Bond                                                               | \$1,000.00       |
| 2-hour zone per square foot per month                                              | \$3.04           |
| 4-hour and all-day zones per square foot per month                                 | \$2.05           |
| Time-restricted fee parking                                                        | \$1.05           |
| Device Removal and Replacement Fee - Single Space Meter                            | \$60.00          |
| Device Removal and Replacement Fee - Dual Space Meter                              | \$120.00         |
| Device Removal and Replacement Fee - Kiosk                                         | \$500.00         |
|                                                                                    |                  |
| <b>Streets and Airspace Fees</b>                                                   |                  |
| Skywalk Application to Hearing Examiner                                            | \$7,413.00       |
| Skywalk Annual Inspection                                                          | \$609.00         |
| Skywalk Renewal (within 20 years of permit issuance)                               | \$2,371.00       |
| Street Address Assignment                                                          | \$15.50          |
| Street Address Change                                                              | \$63.20          |
| ROW Obstruction: Dumpster or Temp Storage Unit (Pod) per 15-day period             | \$156.00         |
| ROW Obstruction: Long-term (more than 20 days) per square foot per month           | \$0.20           |
| ROW Obstruction: With Excavation 1-3 Days                                          | \$156.00         |
| ROW Obstruction: No Excavation 1-3 Days                                            | \$41.40          |
| ROW Obstruction: No-Each Additional Day                                            | \$20.70          |
| Master Annual Permit                                                               | Expense based    |
| Obstruction W/O Permit or Exempt Notification                                      | \$518.00         |
| Work Beyond Scope of Permit                                                        | \$259.00         |
| No Fee for Activities Done Under City Contract                                     | \$0.00           |
| Traffic Control Plan Review Fee                                                    | \$81.00          |
| Building Move Permit                                                               | \$179.00         |
| Road Oiling (and other dust palliatives)                                           | \$162.00         |
| Street Vacation Application Fee                                                    | \$645.00         |
| Approach Permit: Commercial                                                        | \$54.00          |
| Approach Permit: Residential Driveway                                              | \$32.10          |
| IT Plan Review for Fiber Projects                                                  | \$98.40 per hour |
| House Move Rescheduling Fee – <i>This is an additional processing fee assessed</i> | \$65.00          |

|                                                                                                 |                |
|-------------------------------------------------------------------------------------------------|----------------|
| <i>for house moves that are rescheduled after arrangements for staff had already been made.</i> |                |
|                                                                                                 |                |
| <b>Oversize or Overweight Movements</b>                                                         |                |
| Oversize Load - Per 30 Days or fraction of                                                      | \$81.00        |
| Overweight Load (on specified route) - Per 30 Days or fraction of                               | \$121.00       |
| Superload - Per Trip                                                                            | \$121.00       |
|                                                                                                 |                |
| <b>(Engineering) Private Construction Plan Review Fee Table:</b>                                |                |
| \$1 - \$10,000 Job Value Fee                                                                    | \$300.00       |
| \$10,001 - \$50,000 Job Value Fee - Base                                                        | \$300.00       |
| \$10,001 - \$50,000 Job Value Fee - Variable for each \$1,000 over \$10,000                     | \$15.00        |
| \$50,001 - \$100,000 Job Value Fee - Base                                                       | \$900.00       |
| \$50,001 - \$100,000 Job Value Fee - Variable for each \$1,000 over \$50,000                    | \$13.00        |
| \$100,001 - \$500,000 Job Value Fee - Base                                                      | \$1,550.00     |
| \$100,001 - \$500,000 Job Value Fee - Variable for each \$1,000 over \$100,000                  | \$10.50        |
| \$500,001 - \$1,000,000 Job Value Fee - Base                                                    | \$5,750.00     |
| \$500,001 - \$1,000,000 Job Value Fee - Variable for each \$1,000 over \$500,000                | \$9.50         |
| Over \$1,000,000 Job Value Fee - Base                                                           | \$10,500.00    |
| Over \$1,000,000 Job Value Fee - Variable for each \$1,000 over \$1,000,000                     | \$8.75         |
| Additional Review (for excessive plan changes)                                                  | \$119 per hour |
| On-Site Water Systems Review Fee - outside City limits or no bldg permit                        | \$259.00       |
| On-Site Sanitary Sewer Systems Review - outside City limits or no bldg permit                   | \$259.00       |
| Standard (Simple) Stormwater Systems Review: Under 10 lots - Base                               | \$415.00       |
| Standard (Simple) Stormwater Systems Review: Under 10 lots - Variable per lot                   | \$10.40        |
| Standard (Simple) Stormwater Systems Review: 10 - 100 lots - Base                               | \$518.00       |
| Standard (Simple) Stormwater Systems Review: 10 - 100 lots - Variable per lot                   | \$10.40        |
| Standard (Simple) Stormwater Systems Review: Over 100 lots - Base                               | \$725.00       |
| Standard (Simple) Stormwater Systems Review: Over 100 lots - Variable per lot                   | \$10.40        |
| Stormwater Review Fee Up to 2 acres - outside City limits or no bldg permit                     | \$259.00       |
| Stormwater Review Fee Over 2 acres - outside City limits or no bldg permit                      | \$518.00       |
| Complex Stormwater Systems Review: Under 10 lots - Base                                         | \$518.00       |
| Complex Stormwater Systems Review: Under 10 lots - Variable per lot                             | \$10.40        |
| Complex Stormwater Systems Review: 10 - 100 lots - Base                                         | \$777.00       |
| Complex Stormwater Systems Review: 10 - 100 lots - Variable per lot                             | \$15.50        |
| Complex Stormwater Systems Review: Over 100 lots - Base                                         | \$1,036.00     |
| Complex Stormwater Systems Review: Over 100 lots - Variable per lot                             | \$15.50        |
| Stormwater Review Fee Up to 2 acres - outside City limits or no bldg permit                     | \$518.00       |
| Stormwater Review Fee Over 2 acres - outside City limits or no bldg permit                      | \$1,036.00     |
| Storm Sewer Review - in accordance with subsection (A) above.                                   | No Charge      |
| Waiver or Variance Review                                                                       | \$119.00       |
| Site Development Plan Review                                                                    | \$259.00       |
| Traffic Impact Analysis Review Fee                                                              | \$208.00       |

|                                                                                  |                             |
|----------------------------------------------------------------------------------|-----------------------------|
| Hydraulic Analysis Review Fee                                                    | \$601.00                    |
|                                                                                  |                             |
|                                                                                  |                             |
| <b>(Engineering) Private Construction Inspection Fee Table:</b>                  |                             |
| \$1 - \$5,000 Job Value Fee                                                      | \$500.00                    |
| \$5,001 - \$10,000 Job Value Fee                                                 | \$1,000.00                  |
| \$10,001 - \$50,000 Job Value Fee - Base                                         | \$1,000.00                  |
| \$10,001 - \$50,000 Job Value Fee - Variable for each \$1,000 over \$10,000      | \$25.00                     |
| \$50,001 - \$100,000 Job Value Fee - Base                                        | \$2,000.00                  |
| \$50,001 - \$100,000 Job Value Fee - Variable for each \$1,000 over \$50,000     | \$20.00                     |
| \$100,001 - \$500,000 Job Value Fee - Base                                       | \$3,000.00                  |
| \$100,001 - \$500,000 Job Value Fee - Variable for each \$1,000 over \$100,000   | \$15.00                     |
| \$500,001 - \$1,000,000 Job Value Fee - Base                                     | \$9,000.00                  |
| \$500,001 - \$1,000,000 Job Value Fee - Variable for each \$1,000 over \$500,000 | \$10.00                     |
| Over \$1,000,000 Job Value Fee - Base                                            | \$14,000.00                 |
| Over \$1,000,000 Job Value Fee - Variable for each \$1,000 over \$1,000,000      | \$5.00                      |
| Non-Typical, Specialty Project Inspection                                        | \$119.00                    |
| Non-Typical, Specialty Project Overtime Inspection                               | 1.5x the Inspection Fee(s)  |
| Non-Typical, Specialty Project Survey Crew Inspection                            | \$119.00                    |
| Non-Typical, Specialty Project Survey Crew Overtime Inspection                   | 1.5x the Inspection Fee(s)  |
|                                                                                  |                             |
| <b><u>Multi-Family Housing Property Tax Incentive Program</u></b>                |                             |
| Multi-Family Tax Exemption (MFTE) Application                                    | \$1,000.00                  |
| MFTE Extension Application                                                       | \$1,000.00                  |
| MFTE Final Certificate                                                           | \$2,000.00                  |
| MFTE Final Certificate Conversion from 12 to 8 year                              | \$500.00                    |
|                                                                                  |                             |
| <b><u>Shorelines Management</u></b>                                              |                             |
| \$2,500 - \$10,000 Project Value Fee                                             | \$1,243.00                  |
| \$10,001 - \$50,000 Project Value Fee                                            | \$1,657.00                  |
| \$50,001 - \$250,000 Project Value Fee                                           | \$3,106.00                  |
| \$250,001 - \$1,000,000 Project Value Fee                                        | \$6,005.00                  |
| Over \$1,000,000 Project Value Fee - Base                                        | \$7,248.00                  |
| Over \$1,000,000 Project Value Fee - Variable                                    | 0.1% of project valuation   |
| Variance Fee                                                                     | \$2,382.00                  |
| Conditional Use Fee                                                              | \$2,071.00                  |
| Pre-Submittal Review                                                             | \$622.00                    |
| Shoreline Exemption Fee                                                          | \$622.00                    |
| Permit Amendment Fee                                                             | 80% of fee in this schedule |
|                                                                                  |                             |
| <b><u>Plats</u></b>                                                              |                             |
| One-Year Extension of Preliminary Plat Approval                                  | \$518.00                    |
| Phasing of Approved Preliminary Plat                                             | \$622.00                    |

|                                                                                           |                             |
|-------------------------------------------------------------------------------------------|-----------------------------|
| Vacation of Approved Preliminary Plat                                                     | \$829.00                    |
| Final Long Plat - Base                                                                    | \$3,422.00                  |
| Final Long Plat - Additional fee per lot                                                  | \$30.00                     |
| Alteration of Approved Preliminary, Final Long Plat or BSP                                | 80% of fee in this schedule |
| Final Short Plat Filing Fee                                                               | \$2,352.00                  |
| Final Short Plat Filing Fee - Additional fee per lot                                      | \$30.00                     |
| Final Short Plat Filing Fee with Minor Engineering Review                                 | \$350.00                    |
| Final Short Plat Filing Fee with Minor Engineering Review - Additional fee per lot        | \$30.00                     |
| Final Binding Site Plan                                                                   | \$3,075.00                  |
| Final Binding Site Plan - fee per additional acre                                         | \$30.00                     |
| Boundary Line Adjustment Filing Fee                                                       | \$384.00                    |
| Street Name Change                                                                        | \$2,589.00                  |
| Use of Planning Staff Not Covered by Plat Fees                                            | \$119.00                    |
| Concurrency Inquiry Application                                                           | \$208.00                    |
| <b><u>Zoning</u></b>                                                                      |                             |
| Staff Preparation of Notification Map and Associated Documents                            | \$215.00                    |
| Type I Application                                                                        | \$1,124.00                  |
| Type II Application                                                                       | \$4,478.00                  |
| Type II Application - per additional acre                                                 | \$62.10                     |
| Type II Application with Minor Engineering Review                                         | \$1,124.00                  |
| Type III Application                                                                      | \$4,752.00                  |
| Type III Application - per additional acre                                                | \$223.00                    |
| Site Plan Review and/or Modification                                                      | \$844.00                    |
| Site Plan Review and/or Modification - per additional 10 acres                            | \$570.00                    |
| Planned Unit Development (PUD) Bonus Density                                              | \$912.00                    |
| Final PUD                                                                                 | \$3,412.00                  |
| Temporary Use Permit                                                                      | \$699.00                    |
| Floodplain Development Permit                                                             | \$1,180.00                  |
| Floodplain Development Permit -per additional acre                                        | \$57.00                     |
| Formal Written Interpretation of Zoning Code                                              | \$753.00                    |
| Public Hearing for Other Matters                                                          | \$1,962.00                  |
| Use of Planning Staff Not Covered by Above Fees - Hourly                                  | \$119.00                    |
| Zoning Verification Letter                                                                | \$119.00                    |
| <b><u>Design Review</u></b>                                                               |                             |
| Design Review by Urban Design Staff                                                       | \$600.00                    |
| Design Review by Design Review Board                                                      | \$1,275.00                  |
| <b><u>Comprehensive Plan and Land Use Code Amendments</u></b>                             |                             |
| Threshold Review Fee                                                                      | \$500.00                    |
| Comp Plan, Map, Text, or other Land Use Code Amendment - Base                             | \$7,000.00                  |
| Comp Plan, Map, Text, or other Land Use Code Amendment - Variable per additional 10 acres | \$1,075.00                  |
| Use of Planning Staff Not Covered by Above Fees                                           | \$119.00                    |
| Formal Written Interpretation of Comp Plan                                                | \$1,075.00                  |

|                                                                                                                                                                                                                                |          |
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| <b><u>Short Term Rental License Fee</u></b>                                                                                                                                                                                    |          |
| Registration for STR - Residential Zone - Application                                                                                                                                                                          | \$200.00 |
| Registration for STR - Residential Zone - Renewal                                                                                                                                                                              | \$100.00 |
| Registration for STR - Other Zone - Application                                                                                                                                                                                | \$300.00 |
| Registration for STR - Other Zone - Renewal                                                                                                                                                                                    | \$150.00 |
| <b><u>Temporary Disaster Housing Program</u></b>                                                                                                                                                                               |          |
| Emergency Encroachment Permit                                                                                                                                                                                                  | \$0.00   |
| Temporary Disaster Housing Program Registration                                                                                                                                                                                | \$0.00   |
| * No City land use application, zoning review, temporary-use permit, registration, or similar administrative processing fee shall be charged for a Temporary Disaster Housing Registration or an Emergency Encroachment Permit |          |

**Section 2.** That Section 17C.319.200 of the Spokane Municipal Code is amended to read as follows:

### **Section 17C.319.200 Recreational Camping**

The purpose of this section is to regulate the use and occupancy of recreational vehicles, tents, huts, and other temporary shelters on private property in all zones.

- A. A recreational vehicle, tent, hut, or other temporary shelter may not be occupied on private property, except a manufactured home park or a mobile home park, for more than fourteen days in a consecutive twelve-month period, unless authorized through the Temporary Disaster Housing Program under SMC Chapter 17C.430.
- B. A recreational vehicle (see [SMC 17A.020.180](#)) is designed as a temporary living unit and is prohibited from being used as a permanent dwelling unit except in a manufactured or mobile home park unless the recreational vehicle fails to comply with fire and safety ordinances.
- C. Recreational vehicles in a manufactured or mobile home park are required to be hooked up to utilities and have an internal toilet and internal shower, or toilets and showers are provided by the manufactured or mobile home facility.

**Section 3. Findings of Fact.** The recitals set forth above are hereby adopted as the City Council's initial findings of fact in support of the interim official control established by this ordinance. The City Council may, in its discretion, adopt additional findings after public hearing referenced in Section 7 below.

**Section 4. Purpose.** The purpose of this interim official control is to establish a Temporary Disaster Housing Program for the purpose of permitting and regulating temporary housing for Spokane residents displaced by local and state-declared emergencies.

**Section 5. Duration of Interim Official Control.** The interim official control imposed by this Ordinance shall be in effect for a period of up to one year, beginning on the date of the adoption of this Ordinance. During this period, the City will evaluate how to make these standards permanent pursuant to the City’s public notice and participation process set forth in SMC 17G.025.

**Section 6. Work Plan.** Pursuant to RCW 36.70A.390, a work plan related to this ordinance shall include continued public participation and noticing pursuant to chapter 17G.025 SMC, as well as consideration of disaster temporary housing in the City’s development code update following the update to the City’s Comprehensive Plan.

**Section 7. Public Hearing.** Pursuant to RCW 35.63.200 and 36.70A.390, the City Council will hold a public hearing on this interim official control on October 7, 2026. Immediately after the public hearing, the City Council will adopt findings of fact on the subject of this interim official control.

**Section 8.** That there is adopted a new Chapter 17C.430 of the Spokane Municipal Code to read as follows:

|                 |                                                         |
|-----------------|---------------------------------------------------------|
| Chapter 17C.430 | Temporary Disaster Housing Program                      |
| 17C.430.010     | Definitions                                             |
| 17C.430.020     | Temporary Disaster Housing Program Purpose              |
| 17C.430.030     | Allowable Temporary Disaster Housing Locations          |
| 17C.430.040     | Temporary Disaster Housing Review Process               |
| 17C.430.050     | Temporary Disaster Housing Safety Requirements          |
| 17C.430.060     | Temporary Disaster Housing Program Terms and Conditions |

**Section 17C.430.010      Definitions**

| <b>Term</b>                  | <b>Definition</b>                                                                                                                                                                                                                                                                                           |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Approved Public Right-of-Way | Approved Public Right-of-Way means a specific, designated section of a street adjacent to the Disaster-Affected Property that the City has explicitly authorized for temporary occupancy due to the impracticality of locating a Temporary Disaster Housing unit on a survivor’s Disaster-Affected Property |



|                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Disaster-Affected Property                      | Disaster-Affected Property means a legally established lot located wholly within the incorporated city limits of the city of Spokane containing a dwelling unit that is destroyed or substantially damaged or otherwise made uninhabitable as a direct result of a disaster as declared by local or state emergency.                                                                                                                                                                                                                                                                                       |
| Disaster Survivor                               | Disaster Survivor means a resident of the city of Spokane whose primary residence is destroyed, substantially damaged, or otherwise made unavailable for occupancy as a direct result of a disaster as declared by local or state emergency. Documentation may include an insurance claim, inspection or fire report, emergency-management record, utility record, lease, identification showing the affected address, or any other reliable evidence accepted by the City.                                                                                                                                |
| Qualified Property                              | Qualified Property means a Disaster-Affected Property or Approved Public Right of Way authorized under this chapter.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Temporary Disaster Housing                      | Temporary Disaster Housing means a recreational vehicle, travel trailer, motor home, truck camper, park model recreational vehicle, manufactured home, modular dwelling, FEMA or other agency-provided transportable temporary housing unit, or other movable or temporary residential unit approved by the Building Official. Tents, yurts, and structures not originally manufactured or designed for permanent or long-term residential occupancy are not temporary disaster housing unless specifically approved for emergency shelter use by the Building Official, Fire Marshal, or their designees. |
| Temporary Disaster Housing Program Registration | Temporary Disaster Housing Program Registration means the no-fee administrative program established by this chapter.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

## Section 17C.430.020 Temporary Disaster Housing Program Purpose

- A. The purpose of this chapter is to provide a temporary, expedited, and coordinated process for the safe placement and occupancy of Temporary Disaster Housing for residents displaced from their primary residences. The purpose of this chapter is to remove unnecessary regulatory barriers while preserving minimum requirements for site safety, fire access, potable water, wastewater disposal, electrical safety, weather protection, and protection of neighboring properties. This chapter is further intended to prevent secondary public health impacts, including weather exposure, homelessness, and unsanitary conditions, while supporting the rapid recovery and rebuilding efforts following a disaster that permanently displaces residents of the city of Spokane.
- B. This chapter shall be narrowly applied to the Temporary Disaster Housing Program authorized by the City of Spokane that is occupied by Disaster Survivors, including their caregivers, as applicable.
- C. The Temporary Disaster Housing Program, its applications, policies, procedures, and requirements, shall be considered vital documents as defined in SMC 18.11.020.
- D. To the extent necessary to implement the Temporary Disaster Housing Program, application requirements required in SMC 17G.061.010 and conflicting zoning use limitations, accessory-structure standards, recreational-vehicle storage standards, density limitations, lot coverage, parking, landscaping, screening, design review, notice and hearing requirements, and permanent frontage-improvement requirements are superseded.
- E. A Temporary Disaster Housing Program Registration is temporary and does not establish a nonconforming use, vested development right, permanent residential use of a recreational vehicle, right to camp on or obstruct access to public property, or permanent entitlement to utility service.
- F. This chapter shall not be interpreted to waive any applicable state or federal law, including requirements of the Washington State Building Code (Chapter 19.27 RCW), Washington State Fire Code, or requirements necessary to address an imminent health or safety hazard.
- G. This chapter shall not be interpreted to waive the Property Maintenance and Use Standards established in SMC Chapter 10.63.
- H. This chapter shall not be interpreted to waive utility operational requirements or permits and inspections required for permanent construction, permanent utility service, or reconstruction of a primary dwelling.

- I. Any City division may develop rules, policies, and procedures consistent with this chapter. Any public rule shall be adopted pursuant to Chapter 03.14 of the Spokane Municipal Code.

### **Section 17C.430.030 Allowable Temporary Disaster Housing Locations**

- A. The City may permit one Temporary Disaster Housing unit on a Disaster-Affected Property.
- B. A second Temporary Disaster Housing unit may be approved by the City on a Disaster-Affected Property only upon demonstration that the Disaster-Affected Property is large enough to safely accommodate both units, does not impede fire engine access, and is occupied exclusively by Disaster Survivors, including their caregivers, as applicable.
- C. Temporary Disaster Housing may be permitted in an Approved Public Right-of-Way only when locating the housing unit on the Disaster-Affected Property is determined by the City to be physically impractical due to hazardous debris, active construction limits, or severe post-fire topography. Such placements are subject to the following criteria:
  1. The occupant shall obtain a no-fee Emergency Encroachment Permit issued by the City.
  2. Temporary Disaster Housing units placed on an Approved Public Right-of-Way shall be positioned exclusively on paved or hard-scaped surfaces. Placement on turf, open park green space, or within environmentally critical areas is prohibited.
  3. Placement of the Temporary Disaster Housing unit within the public right-of-way shall occur directly adjacent to the Affected Property's frontage whenever feasible. A unit shall not block active travel lanes, sidewalks, bicycle lanes, utility vaults, or clear intersection sight triangles.
  4. A Temporary Disaster Housing unit may not occupy an Approved Public Right-of-Way unless a continuous, sanitary method for potable water and holding-tank wastewater disposal is fully verified and maintained consistent with the requirements of this chapter.
  5. A Temporary Disaster Housing unit may not impede fire engines or street plowing access.
- D. A Temporary Disaster Housing unit shall not be placed within an identified immediate hazard area, including geologically hazardous areas, steep slopes vulnerable to landslide or mudslide, or regulated critical area buffers.

## **Section 17C.430.040      Temporary Disaster Housing Review Process**

- A. An applicant for the Temporary Disaster Housing Program shall submit a no-fee Temporary Disaster Housing Program Registration application before occupancy. The City may authorize emergency occupancy before formal registration for up to ten (10) business days when immediate shelter is authorized pursuant to a local emergency declaration and the occupant notifies the City within forty-eight (48) hours of placement, and no imminent safety hazard exists.
  
- B. The Temporary Disaster Housing Program Registration application shall include, and the Development Services Center shall coordinate for review, the following:
  - 1. Property address or parcel number of a property within the city of Spokane;
  - 2. Reasonable documentation of declared disaster-related displacement;
  - 3. Documentation from an authorized federal, state, or local debris-removal program, or a written evaluation from a qualified environmental professional, confirming that disaster debris has been removed and the proposed Temporary Disaster Housing unit footprint, primary access route, and utility connection areas on the Disaster-Affected Property are safe for temporary occupancy and free from unmitigated hazardous materials or unstable structural debris, when necessary;
  - 4. Type, dimensions, and approximate location of the Temporary Disaster Housing unit on the lot;
  - 5. Determination of whether the Temporary Disaster Housing unit has continuous access to an approved source of potable water;
  - 6. Determination of whether the Temporary Disaster Housing unit requires direct utility connections or approved self-contained off-grid sanitation units; and
  - 7. Vehicle or unit identification numbers (VIN/Serial Number), where applicable.
  
- C. The Director of Community and Economic Development or their designee may grant initial registration approval based on the applicant's signed certification that the Temporary Disaster Housing unit and site comply with the applicable life-

safety and sanitation requirements of this chapter. The City retains the right to inspect the unit and site to verify compliance.

- D. The applicant shall sign an indemnity agreement holding the City free and harmless from any and all claims, actions, or damages of every kind and description which may accrue to, or be suffered by, any persons by reason of or related to the operation and occupancy of a Temporary Disaster Housing unit authorized by this chapter.

#### **Section 17C.430.050      Temporary Disaster Housing Safety Requirements**

- A. A Temporary Disaster Housing unit shall have continuous access to a City-approved source of potable water.
- B. A Temporary Disaster Housing unit shall be served by a City-approved wastewater-disposal method.
- C. A Temporary Disaster Housing unit shall be served by a City-approved solid waste disposal method.
- D. Potable water, wastewater disposal, and solid waste service required by this section do not require connection to City utility systems when an alternative method is approved by the City or other authority having jurisdiction. When City utility service is provided, applicable requirements, rates, fees, and charges under SMC Title 13 shall apply.
- E. Wastewater, graywater, sewage, or any other liquid waste shall not be discharged onto the ground surface, into a street, alley, City stormwater facility, watercourse, damaged utility infrastructure, or unapproved on-site sewage system. Any violation of this subsection constitutes an immediate public health hazard and may result in immediate correction, cessation of occupancy, utility disconnection, or revocation of the Temporary Disaster Housing Program Registration.
- F. Approval of temporary utility service to a Temporary Disaster Housing unit does not establish a permanent right to service, alter City service-area boundaries, waive capacity limitations, or obligate the City to provide service when the system cannot safely or lawfully do so.
- G. Fire ash and debris shall be contained or otherwise managed to prevent migration onto public property or into the City's stormwater system.

- H. Electrical service to a Temporary Disaster Housing unit shall be provided through an approved utility connection, temporary construction service mast, or other method approved by the authority having jurisdiction.
- I. Temporary utility connections to a Temporary Disaster Housing unit shall be disconnected or converted to approved permanent service when the occupancy ends. The property owner is responsible for lawful abandonment, removal, or conversion of temporary connections unless otherwise agreed by the utility provider having jurisdiction.
- J. Any Temporary Disaster Housing unit occupied between November 1 and April 1 shall be winterized to prevent frozen pipes, water leaks, sewage releases, and ice hazards.
- K. Propane cylinders, fuel containers, and generators shall be located, connected, ventilated, and protected in accordance with the International Fire Code and manufacturer requirements. Unvented liquid-fuel heaters, open-flame propane heaters, and other combustion appliances not specifically manufactured and listed for indoor residential use are prohibited.
- L. A Temporary Disaster Housing unit shall have operational smoke alarms. A carbon monoxide alarm is mandatory when the Temporary Disaster Housing unit contains or is served by a fuel-fired appliance, an onboard generator, or has an attached or integral garage structure.
- M. A Temporary Disaster Housing unit shall contain at least one (1) listed portable fire extinguisher with a minimum rating of 2A:10B:C.
- N. Required egress doors and emergency escape openings shall remain operable and unobstructed, capable of being readily opened from the interior, and allow occupants to exit the Temporary Disaster Housing unit safely.
- O. Temporary skirting or utility enclosures shall not obstruct required ventilation openings, appliance exhaust vents, access to emergency shut-off valves, or emergency egress pathways of the Temporary Disaster Housing unit.
- P. The City may establish additional conditions upon approval of a Temporary Disaster Housing Program Registration to protect public health, safety, municipal utility infrastructure, emergency access, or neighboring property and may conduct a site inspection to ensure safety and compliance with this chapter

**Section 17C.430.060      Temporary Disaster Housing Program Terms and Conditions**

- A. The City may issue a Temporary Disaster Housing Program Registration authorized under this chapter for up to an initial period of twelve (12) months.
- B. The City may terminate or revoke a Temporary Disaster Housing Program Registration due to:
  - 1. the issuance of a certificate of occupancy or final inspection approval for replacement permanent housing available to the Disaster Survivor;
  - 2. the permanent relocation of the Disaster Survivor to another primary residence outside of the Temporary Disaster Housing unit; or
  - 3. Revocation by the City when the registration was obtained through material misrepresentation, fraud, or for violations of this chapter.
- C. The City may extend a Temporary Disaster Housing Registration for periods of up to twelve (12) months when the Disaster Survivor remains displaced and demonstrates progress towards permanent housing as evidenced by:
  - 1. an active building permit application or issued building permit for reconstruction on the Affected Property;
  - 2. Documentation of active construction of permanent housing; or
  - 3. Other documentation that demonstrates active efforts to obtain, repair, reconstruct, or replace permanent housing.
- D. Within thirty (30) days after the Temporary Disaster Housing occupancy concludes or the registration expires, terminates, or is revoked, the unit shall cease residential use and be completely removed from the Affected Property or brought into full compliance with the City's Land Use and Property Maintenance and Use Standards. All temporary utility connections shall be safely disconnected, capped, and abandoned under the oversight of the utility provider having jurisdiction.
- E. The City may issue an emergency order for immediate correction, utility disconnection, evacuation of the Temporary Disaster Housing unit or affected area, or immediate cessation of occupancy when a site condition presents an imminent threat to life, public health, safety, or utility-system integrity.

- F. The denial, refusal, or revocation of a Temporary Disaster Housing Program Registration is appealable to the Hearing Examiner within ten (10) calendar days following the procedures outlined in Spokane Municipal Code 17G.050. Any emergency order shall remain in full force and effect during the pendency of the appeal unless explicitly stayed by the issuing City official or the Hearing Examiner upon a showing of extreme hardship and alternative safety mitigation.
- G. Violations of this chapter are a civil infraction subject to the enforcement, procedures, penalties, and remedies outlined in Spokane Municipal Code Chapter 01.05.

**Section 9. Severability.** If any section, subsection, sentence, clause, phrase, or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase, or word of this ordinance.

**Section 10. Clerical Errors.** Upon approval by the City Attorney, the City Clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**Section 11. Emergency Clause.** The City Council declares that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions, and that because of such need, this ordinance shall be effective immediately under Section 01.01.080 of the Spokane Municipal Code and Section 19 of the City Charter, upon the affirmative vote of one more than a majority of the City Council.

PASSED by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_

\_\_\_\_\_



City Clerk

City Attorney

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Mayor

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Date

---

Effective Date

**Agenda Sheet for City Council:****Committee:** Urban Experience **Date:** 09/15/2026**Committee Agenda type:** Discussion**Date Rec'd**

9/9/2026

**Clerk's File #**

ORD C36941

**Cross Ref #****Project #****Council Meeting Date:** 09/30/2026**Submitting Dept**

MAYOR

**Bid #****Contact Name/Phone**

ADAM 6769

**Requisition #****Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

Emergency Ordinance

**Council Sponsor(s)**

KKLITZKE ZZAPPONE

**Sponsoring at Administrators Request**

YES

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

PROVIDING REGULATORY RELIEF FOR RESIDENTIAL PROPERTY OWNERS

**Agenda Wording**

An ordinance providing regulatory relief for residential property owners rebuilding after the Spokane Complex Fires; and declaring an emergency.

**Summary (Background)**

The City of Spokane intends to provide relief to property owners impacted by the Spokane Complex Fires through expedited review of permits, as well as appropriate waivers, modifications, interpretations, and administrative flexibility from zoning and development requirements to facilitate reconstruction. The reconstruction of fire-damaged property may present site conditions, regulatory conflicts, or other circumstances that cannot reasonably be anticipated in advance and that limited administrative flexibility is necessary to allow timely and practical rebuilding. This ordinance provides authority to the Planning Director by this ordinance to facilitate Like-for-Like residential rebuild projects. The ordinance also allows accessory dwelling units (ADUs) to remain and be occupied following the destruction or loss of occupancy of the principal dwelling and a new accessory dwelling unit to be permitted, constructed, and occupied before reconstruction or replacement of the principal dwelling, provided the unit otherwise complies with applicable ADU standards. Finally, the ordinance also affirms that a residential rebuild project for a residential property destroyed or damaged by the Spokane Complex Fires and legally established before August 1, 2026, that retains the same water meter service size as the previously existing legally established residential structure shall not be charged a general facilities charge authorized by SMC 13.03.0730 and SMC 13.04.2040 for the rebuild project. The authority granted by this ordinance does not authorize the Planning Director to change the zoning designation of property, authorize a use not otherwise permitted by the applicable zoning district, or waive or modify requirements imposed by applicable state or federal law.

**What impacts would the proposal have on historically excluded communities?**

This ordinance provides the City with code flexibility to support reconstructing or replacing a residential structure that was destroyed or damaged by the Spokane Complex Fires

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

Permit data is recorded by the Development Services Center. Demographic data is not collected.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Building permit data and modifications will be recorded by the Development Services Center and Planning Services Department.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

**Council Subcommittee Review**

|                                                                            |                     |                             |  |
|----------------------------------------------------------------------------|---------------------|-----------------------------|--|
| <b>Fiscal Impact</b>                                                       |                     |                             |  |
| Approved in Current Year Budget?                                           |                     | N/A                         |  |
| Total Cost                                                                 | \$                  |                             |  |
| Current Year Cost                                                          | \$                  |                             |  |
| Subsequent Year(s) Cost                                                    | \$                  |                             |  |
| <b><u>Narrative</u></b>                                                    |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Amount</b>                                                              |                     | <b>Budget Account</b>       |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
| Select                                                                     | \$                  | #                           |  |
|                                                                            |                     |                             |  |
| <b>Funding Source</b>                                                      |                     | N/A                         |  |
| <b>Funding Source Type</b>                                                 |                     | Select                      |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>   |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Expense Occurrence</b>                                                  |                     | N/A                         |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b> |                     |                             |  |
|                                                                            |                     |                             |  |
| <b>Approvals</b>                                                           |                     | <b>Additional Approvals</b> |  |
| <b><u>Dept Head</u></b>                                                    | MCDANIEL, ADAM      |                             |  |
| <b><u>Division Director</u></b>                                            |                     |                             |  |
| <b><u>Accounting Manager</u></b>                                           |                     |                             |  |
| <b><u>Legal</u></b>                                                        | SCHOEDEL, ELIZABETH |                             |  |
| <b><u>For the Mayor</u></b>                                                | PICCOLO, MIKE       |                             |  |
| <b>Distribution List</b>                                                   |                     |                             |  |
| sgardner@spokanecity.org                                                   |                     | tpalmquist@spokanecity.org  |  |
| amcdaniel@spokanecity.org                                                  |                     |                             |  |
|                                                                            |                     |                             |  |
|                                                                            |                     |                             |  |

## ORDINANCE NO. C36941

An interim ordinance adopting an interim official control providing regulatory relief for residential property owners rebuilding after the Spokane Complex Fires; adopting a new Chapter 17C.440 of the Spokane Municipal Code; and declaring an emergency.

**WHEREAS**, on August 1, 2026, the Old Trails Fire, Autumn Lane Fire, and Fairview Fire began in Spokane County; and

**WHEREAS**, Mayor Brown proclaimed an emergency for the Old Trails Fire (Executive Order 2026-0004), and expanded that order on August 4, 2026, to include the Autumn Lane Fire and Fairview Fire, collectively naming the fires as the Spokane Complex fires (Executive Order 2026-0005, which was ratified by the City Council on August 19, 2026; and

**WHEREAS**, the City of Spokane intends to provide relief to property owners impacted by the Spokane Complex Fires through expedited review of permits, as well as appropriate waivers, modifications, interpretations, and administrative flexibility from zoning and development requirements to facilitate reconstruction; and

**WHEREAS**, the City recognizes that reconstruction of fire-damaged property may present site conditions, regulatory conflicts, or other circumstances that cannot reasonably be anticipated in advance and that limited administrative flexibility is necessary to allow timely and practical rebuilding; and

**WHEREAS**, some affected property owners are already prepared to begin the rebuilding process and require immediate certainty about the code requirements that will apply to rebuilding; and

**WHEREAS**, the City of Spokane Comprehensive Plan includes policies that seek to ensure new development is compatible with existing neighborhoods, such as policy LU 5.5 Compatible Development; and

**WHEREAS**, the draft City of Spokane Comprehensive Plan currently under consideration by the Spokane Plan Commission also includes policies that seek to ensure new development allows neighborhoods to evolve incrementally over time, specifically policy DP 1.2; and

**WHEREAS**, the devastation caused by the fires could lead to the immediate and irreversible wholesale transformation of affected neighborhoods through changes in housing types and densities that are not consistent with healthy, incremental growth and change over an extended period of time as provided for in the City of Spokane Comprehensive Plan and associated development regulations; and

**WHEREAS**, the emergent need requires action on a timeline that is too short to allow compliance with SEPA processes and is categorically exempt from SEPA under WAC 197-11-880; and

**WHEREAS**, the proposed text amendments were drafted and reviewed consistent with the requirements of RCW 36.70A.370 to assure protection of private property rights; and

**WHEREAS**, the City Council finds that the onset of the Spokane Complex Fires and aftermath was sudden, unexpected, and requires immediate action to prevent or mitigate the continuing threat of harm to the community; and

**WHEREAS**, the City Council finds also that the normal course of legislative procedures of the City Council cannot timely address the harm from the aftermath of the Spokane Complex Fires without causing or exacerbating harm to the community; and

**WHEREAS**, the Spokane City Council finds that this ordinance is necessary for the protection of the public peace, health, and safety and for the immediate support of City government and its existing public institutions consistent with Section 19 of the City Charter.

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1. Findings of Fact.** The recitals set forth above are hereby adopted as the City Council's initial findings of fact in support of the interim official control established by this ordinance.

**Section 2. Purpose.** The purpose of this interim official control is to provide regulatory relief for residential property owners rebuilding after the Spokane Complex Fires.

**Section 3. Duration of Interim Official Control.** The interim official control imposed by this Ordinance shall be in effect for a period of up to one year, beginning on the date of the adoption of this Ordinance. During this period, the City will evaluate how to make these standards permanent pursuant to the City's public notice and participation process set forth in SMC 17G.025.

**Section 4. Work Plan.** Pursuant to RCW 36.70A.390, a work plan related to this ordinance shall include continued public participation and noticing pursuant to SMC Chapter 17G.025, as well as consideration of additional regulatory relief for residential property owners rebuilding after the Spokane Complex Fires in the City's development code update following the update to the City's Comprehensive Plan.

**Section 5. Public Hearing.** Pursuant to RCW 35.63.200 and 36.70A.390, the City Council held a public hearing on this interim official control on the date of adoption of this ordinance. Immediately after the public hearing, the City Council adopted findings of fact on the subject of this interim official control.

**Section 6.** That there is adopted a new Chapter 17C.440 of the Spokane Municipal Code to read as follows:

|                 |                                                            |
|-----------------|------------------------------------------------------------|
| Chapter 17C.440 | Spokane Complex Fires Regulatory Relief                    |
| 17C.440.010     | Definitions                                                |
| 17C.440.020     | Like-for-Like Eligibility and Requirements                 |
| 17C.440.030     | Facilitating Like-for-Like Residential Property Rebuilding |
| 17C.440.040     | Additional Housing Units                                   |
| 17C.440.050     | Accessory Dwelling Units (ADUs)                            |
| 17C.440.060     | General Facilities Charges                                 |
| 17C.440.070     | Duration                                                   |

#### **Section 17C.440.010 Definitions**

“Like-for-Like” is the replacement of residential structures in the same general location and of roughly the same size as a previously existing legally established residential structure.

#### **Section 17C.440.020 Like-for-Like Eligibility and Requirements**

- A. Authority is granted to the Planning Director by this ordinance to facilitate Like-for-Like residential rebuild projects that meet the following conditions:
- B. The Like-for-Like rebuild project shall be reconstructing or replacing a residential structure that was destroyed or damaged by the Spokane Complex Fires and was legally established before August 1, 2026.
- C. The Like-for-Like residential structure shall not result in the creation of more housing units than the previously existing, legally established residential structure, except that one Attached Accessory Dwelling Unit may be included in rebuild projects using these Like-for-Like provisions.
- D. A property owner may construct Detached Accessory Dwelling Units (DADUs) on the property separate from a primary structure without affecting the application of these Like-for-Like provisions for the primary structure. The DADU shall follow all applicable standards in Title 17 or any successor code, unless the structure it replaces was legally established before August 1, 2026, in which case the Like-for-Like DADU may also be evaluated under this ordinance.

### **Section 17C.440.030 Facilitating Like-for-Like Residential Property Rebuilding**

- A. The Planning Director is authorized to waive, modify, interpret, or determine the applicability of dimensional standards, design requirements, and other site development standards contained in Title 17 and any successor code when the Director determines that such relief is necessary to facilitate rebuilding of residential structures damaged or destroyed by the Spokane Complex Fires. Such authority includes, but is not limited to, requirements related to setbacks, building height, coverage, building placement, parking, landscaping, screening, design requirements, and requirements applicable to legally established nonconforming structures or site development.
- B. The Planning Director may resolve conflicts or inconsistencies between applicable regulations, development standards, and prior approvals and may address circumstances not specifically anticipated by this ordinance in a manner consistent with its purpose.
- C. The Planning Director may impose reasonable conditions on any waiver or modification and may establish standardized waivers, modifications, interpretations, procedures, or other administrative guidance necessary to implement this ordinance.
- D. The authority granted by this ordinance does not authorize the Planning Director to change the zoning designation of property, authorize a use not otherwise permitted by the applicable zoning district, or waive or modify requirements imposed by applicable state or federal law.

### **Section 17C.440.040 Additional Housing Units**

- A. Except as provided herein and notwithstanding any other standards contained in Title 17 and any successor code, a lot in an R1 or R2 zone with a structure that was destroyed; substantially damaged; or otherwise made uninhabitable as a direct result of the Spokane Complex Fires shall not contain more than four (4) dwelling units, inclusive of Accessory Dwelling Units, consistent with RCW 36.70A.635.
- B. If a lot governed by subsection (A) included more than four (4) dwelling units prior to August 1, 2026, the owner shall be permitted to rebuild with the same number of units in place as of August 1, 2026.

### **Section 17C.440.050 Accessory Dwelling Units (ADUs)**

Notwithstanding any other standards contained in Title 17 and any successor code, the following relief is granted for the permitting and development of an ADU on lots containing



a dwelling unit that was destroyed, substantially damaged, or otherwise made uninhabitable as a direct result of the Spokane Complex Fires.

- A. A lawfully established ADU may remain and be occupied following the destruction or loss of occupancy of the principal dwelling, as long as the ADU is not determined to be uninhabitable by the Building Official.
- B. A new accessory dwelling unit may be permitted, constructed, and occupied before reconstruction or replacement of the principal dwelling, provided the unit otherwise complies with applicable ADU standards. The absence of an existing principal dwelling shall not, by itself, disqualify the unit from treatment as an ADU.
- C. Notwithstanding any provision of the Spokane Municipal Code requiring an ADU to utilize utility service established for the principal dwelling, an ADU authorized pursuant to this ordinance may utilize an existing, temporary, or separate approved utility connection. A temporary or separate utility connection authorized under this ordinance shall not, by itself, affect the unit's status as an ADU.
- D. Except as expressly modified by this subsection, an ADU authorized under this ordinance remains subject to otherwise applicable accessory dwelling unit standards and requirements of Title 17 and any successor code.

#### **Section 17C.440.060 General Facilities Charges**

A residential rebuild project for a residential property destroyed or damaged by the Spokane Complex Fires and legally established before August 1, 2026, that retains the same water meter service size as the previously existing legally established residential structure shall not be charged a general facilities charge authorized by SMC 13.03.0730 and SMC 13.04.2040 for the rebuild project.

#### **Section 17C.440.070 Duration**

The provisions of this ordinance shall expire on December 31, 2029, unless extended or modified by the Spokane City Council. Regulatory relief granted by the Director before this date shall remain valid until the expiration of any associated permit or application.

**Section 7. Severability.** If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

**Section 8. Clerical Errors.** Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**Section 9. Emergency Clause.** The City Council declares that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions, and that because of such need, this ordinance shall be effective immediately under Section 01.01.080 SMC and Section 19 of the City Charter, upon the affirmative vote of one more than a majority of the City Council.

PASSED by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**CITY OF SPOKANE PLAN COMMISSION**  
**LETTER OF SUPPORT TO CITY COUNCIL REGARDING**  
**REGULATORY RELIEF FOR PROPERTY OWNERS AFFECTED BY THE SPOKANE COMPLEX FIRES**

The Spokane Complex Fires have had a devastating impact on our community, and especially for those directly impacted. The Spokane Plan Commission supports efforts to rebuild in fire-stricken areas and recognizes the importance of providing immediate and predictable guidance to property owners as they navigate the rebuilding process.

The Plan Commission supports relief on two specific items that relate to development regulations:

1. Allowing property owners to rebuild a substantially-similar structure, with flexibility on certain zoning standards such as setbacks and design standards that were not in force at the time a home was originally built.
2. Allowing property owners to build an Accessory Dwelling Unit (ADU) prior to the construction of a primary structure.

The Plan Commission has reviewed the proposed “Like for Like” ordinance and strongly recommends immediate adoption by City Council. This measure gives needed flexibility to households affected by the fires and is responsive to numerous questions received by staff as property owners navigate the reality of rebuilding.

The Plan Commission commends the City for quickly responding to these needs. The Commission also intends to consider these issues and other potential barriers to the development of housing in the City’s forthcoming code update, commonly referred to as BUILDSpokane.

*Jesse Bank*

Jesse Bank (Sep 14, 2026 09:34:03 PDT)

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**Jesse Bank, President**  
**Spokane Plan Commission**

**Date:** 09/14/2026

# PC Letter

Final Audit Report

2026-09-14

|                 |                                              |
|-----------------|----------------------------------------------|
| Created:        | 2026-09-14                                   |
| By:             | Emily King (eking@spokanecity.org)           |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAA7LUuwtopI4oZI2N97wH_A90X5XMpyyX1 |

## "PC Letter" History

-  Document created by Emily King (eking@spokanecity.org)  
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-  Document e-signed by Jesse Bank (jbank@spokanecity.org)  
Signature Date: 2026-09-14 - 4:34:03 PM GMT - Time Source: server - Signature Appearance Selected: TYPE
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**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Discussion**Date Rec'd**

9/14/2026

**Clerk's File #**

ORD C36945

**Cross Ref #****Project #****Council Meeting Date:** 10/07/2026**Submitting Dept**

GRANTS MANAGEMENT

**Bid #****Contact Name/Phone**

MIKE FORBES 509-435-7029

**Requisition #****Contact E-Mail**

MFORBES@SPOKANECITY.ORG

**Agenda Item Type**

Special Budget Ordinance

**Council Sponsor(s)**

BWILKERSON PDILLON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** YES**Public Works?** NO**Agenda Item Name**

ACCEPTANCE OF WASHINGTON DEPARTMENT OF ECOLOGY SPILL

**Agenda Wording**

Amending Ordinance No. C36794, Entitled in part, "An Ordinance Adopting a Mid-Biennial Modification Budget for the City of Spokane", and amending it to accept a grant award from the Washington State Department of Ecology for the Spill Prevention, Preparedness, and Response Program and appropriate funding for hazardous materials response equipment and personnel costs, and declaring an emergency.

**Summary (Background)**

Grant acceptance of \$160,000 through the Washington Department of Ecology Spill Prevention, Preparedness, and Response Program. This grant request funds a comprehensive Hazardous Materials Response and Preparedness Initiative. It covers essential equipment, enhancing our response, personnel safety, and environmental protection during hazardous materials incidents. Funds used from the grant will support our regional partners with SFD Hazmat capabilities.

**What impacts would the proposal have on historically excluded communities?**

SFD's hazardous material response team will serve all communities in Spokane, including our historically excluded communities. We maintain a close relationship with our area neighbors so we can best serve all our constituents. Our investment will also help maintain healthier environments in Spokane. Many of our districts in Spokane are considered environmentally vulnerable, and investment in equipment and training will allow us to respond appropriately to these neighborhoods and limit exposure to hazardous materials.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

Data will be collected in accordance with SFD requirements.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

The department has a meticulously planned inspection schedule in place, overseen by our trained personnel. In case of any identified issues or maintenance requirements, our specialized maintenance department promptly restores the equipment to optimal working conditions. Spokane Fire personnel undergo comprehensive training to operate the equipment and conduct minor maintenance tasks adeptly. This knowledge equips them to detect and address potential concerns during routine inspections.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

This grant helps support the Spokane Fire Department's Hazardous Materials Response and Preparedness Initiative in a systematic and thorough approach.

**Council Subcommittee Review**

N/A

|                                                                                                                               |                     |                                |                              |
|-------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------------------|------------------------------|
| <b>Fiscal Impact</b>                                                                                                          |                     |                                |                              |
| Approved in Current Year Budget?    NO                                                                                        |                     |                                |                              |
| Total Cost                                                                                                                    |                     | \$ 160,000                     |                              |
| Current Year Cost                                                                                                             |                     | \$ 160,000                     |                              |
| Subsequent Year(s) Cost                                                                                                       |                     | \$                             |                              |
| <b><u>Narrative</u></b>                                                                                                       |                     |                                |                              |
| The City of Spokane Fire Department will receive \$160,000 funding for equipment (\$100,000) and training support (\$60,000). |                     |                                |                              |
| <b>Amount</b>                                                                                                                 |                     | <b>Budget Account</b>          |                              |
| Revenue                                                                                                                       | \$ 160,000          | #                              | 1440-93556-99999-33431-99999 |
| Expense                                                                                                                       | \$ 100,000          | #                              | 1440-93556-94220-56401-99999 |
| Expense                                                                                                                       | \$ 45,000           | #                              | 1440-93556-22200-51991-99999 |
| Expense                                                                                                                       | \$ 15,000           | #                              | 1440-93556-22200-52991-99999 |
| Select                                                                                                                        | \$                  | #                              |                              |
| Select                                                                                                                        | \$                  | #                              |                              |
| <b>Funding Source</b> One-Time                                                                                                |                     |                                |                              |
| <b>Funding Source Type</b> Grant                                                                                              |                     |                                |                              |
| <b>Is this funding source sustainable for future years, months, etc?</b>                                                      |                     |                                |                              |
| <br><br><br>                                                                                                                  |                     |                                |                              |
| <b>Expense Occurrence</b>                                                                                                     |                     | One-Time                       |                              |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b>                                                    |                     |                                |                              |
| <br><br><br>                                                                                                                  |                     |                                |                              |
| <b>Approvals</b>                                                                                                              |                     | <b>Additional Approvals</b>    |                              |
| <b><u>Dept Head</u></b>                                                                                                       | BROWN, SKYLER       | <b><u>MANAGEMENT &amp;</u></b> | MILLER, JACOB                |
| <b><u>Division Director</u></b>                                                                                               | STRATTON, JESSICA   | <b><u>ACCOUNTING -</u></b>     | DUFFEY, ANDREW               |
| <b><u>Accounting Manager</u></b>                                                                                              | DUFFEY, ANDREW      |                                |                              |
| <b><u>Legal</u></b>                                                                                                           | SCHOEDEL, ELIZABETH |                                |                              |
| <b><u>For the Mayor</u></b>                                                                                                   | PICCOLO, MIKE       |                                |                              |
| <b>Distribution List</b>                                                                                                      |                     |                                |                              |
| mforbes@spokanecity.org                                                                                                       |                     | wwicker@spokanecity.org        |                              |
| jmiller@spokanecity.org                                                                                                       |                     | sbrown@spokanecity.org         |                              |
| sneal@spokanecity.org                                                                                                         |                     | jstratton@spokanecity.org      |                              |
|                                                                                                                               |                     |                                |                              |
|                                                                                                                               |                     |                                |                              |

ORDINANCE NO C36945

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, "AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT A GRANT AWARD FROM THE WASHINGTON STATE DEPARTMENT OF ECOLOGY FOR THE SPILL PREVENTION, PREPAREDNESS, AND RESPONSE PROGRAM AND APPROPRIATE FUNDING FOR HAZARDOUS MATERIALS RESPONSE EQUIPMENT AND PERSONNEL COSTS, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the Fire Grants - Miscellaneous Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Fire Grants - Miscellaneous Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$160,000.
  - A) Of the increased revenue, \$160,000 is provided by a grant from the Washington State Department of Ecology.
- 2) Increase appropriation by \$160,000.
  - A) Of the increased appropriation, \$60,000 is provided solely for wages and benefits.
  - B) Of the increased appropriation, \$100,000 is provided solely for capitalized machinery and equipment.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept and appropriate a grant award from the Washington State Department of Ecology, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date



Effective Date

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# SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT

Organization: Spokane city of

SPPREG-2527-Spokane-00110

## General Information

### Project Title

Safeguarding Communities: A Hazmat Mitigation Grant

### Project Short Description

Our grant request aims to fund a comprehensive Hazardous Materials Response and Preparedness Initiative. It covers essential equipment, enhancing our response, personnel safety, and environmental protection during hazardous materials incidents. Funds used from the grant will support our regional partners with SFD Hazmat capabilities.

### Project Long Description

The Spokane Fire Department's grant proposal centers on implementing a robust Hazardous Materials Response and Preparedness Initiative. This initiative is designed to bolster our capacity to effectively handle hazardous materials incidents and environmental protection for Spokane and the broader Pacific Northwest region we serve.

The key components of this initiative encompass the acquisition of critical resources and the provision of essential training. These include installing an Area Rae System, a cutting-edge technology that allows real-time monitoring of hazardous gases, enhancing our ability to respond to potential dangers swiftly.

To further fortify our response capabilities, we aim to procure river booms designed for oil spill cleanup, providing a crucial safeguard for local water bodies and ecosystems. In addition, our project seeks to engage professional instructors who will impart advanced Hazmat safety training to our personnel, ensuring their readiness and competence in managing hazardous materials incidents.

We recognize the importance of keeping our equipment up to date. Thus, this grant will support replacing outdated Hazmat technology with state-of-the-art solutions, equipping our responders with the latest tools to mitigate risks effectively.

The initiative also addresses the need for protective measures by providing disposable fire blankets and decontamination supplies, mitigating environmental, personal, and community exposures during hazardous materials incidents. Catch basins for Hazmat cleanup are included to facilitate efficient and responsible containment and disposal of hazardous materials.

The Spokane Fire Department's commitment to safeguarding our community, environment, and the greater Pacific Northwest region is at the core of this proposal. By securing the necessary funding for these critical elements, we aim to bolster our response and

## SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### General Information

preparedness, reducing the potential impacts of hazardous materials incidents and enhancing our personnel's and the environment's safety.

**Total Cost** \$231,189.00

**Total Eligible Cost** \$231,189.00

**Effective Date** 6/2/2025

**Expiration Date** 6/1/2027

**Ecology Program**

Spills

**Project Category**

✓ Equipment Cache Grant

**Will Environmental Monitoring Data be collected?**

No

**Overall Goal**

The overall goal of this project is to improve local, regional, and statewide oil spill and hazardous materials response capacity through the acquisition of equipment, resources, and training to support the Recipient's emergency response role.

## **SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT**

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### **Project Characterization**

#### **Project Themes**

Select a primary and secondary theme that best describes the work to be achieved during this project.

|                     |                      |
|---------------------|----------------------|
| Primary Theme:      | Spill Response       |
| Secondary Theme(s): | Equipment & Training |

#### **Project Website**

If your project has a website, please enter the web address below. After entering a website and saving, another blank row will appear. Up to three websites may be provided.

| Website Title/Name | Web Address |
|--------------------|-------------|
|--------------------|-------------|

Recipient Contacts

---

**Project Manager**

Robert Mathews

*Contact Information*

Robert Mathews  
Capt  
44 W Riverside  
Spokane, Washington  
99201-3343  
(509) 625-7000  
(509) 343-5760  
rcmathews@spokanecity.org

**Authorized Signatory**

Julie O'Berg

*Contact Information*

Julie O'Berg  
Fire Chief  
808 W Spokane Falls Blvd  
Spokane, Washington 99201  
(509) 625-6310  
(509) 343-5760  
joberg@spokanefire.org

**Billing Contact**

Kevin Schmitt

*Contact Information*

Kevin Schmitt  
Accounting Manager  
808 W Spokane Falls Blvd  
Spokane, Washington 99201

Recipient Contacts

---

(509) 625-6310  
(509) 343-5760  
kschmitt@spokanecity.org

Other recipient signatures on printed agreement

| Name        | Title            |
|-------------|------------------|
| Mike Forbes | Admin Fire Chief |

## SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### Local Emergency Management Coordination

- \*1. Are you coordinating an equipment cache and/or training on behalf of multiple organizations? ☒ Yes ☐ No

List the organizations:

Training is open seating to surrounding districts and responders. Cache is available to all

*Upload supporting documents*

[https://ecy.eagll/IntelliGrants\\_BASE/\\_Upload/317174\\_959551-258619\\_959623-Letter2023DNRRant.pdf](https://ecy.eagll/IntelliGrants_BASE/_Upload/317174_959551-258619_959623-Letter2023DNRRant.pdf)

- \*2. Identify the emergency planning commissions or committees in which you participate. Select all that apply.

☒ Region 10 Regional Response Team

☒ Northwest Area Committee

☐ Tribal Emergency Planning Committee

☐ Washington State Emergency Response Commission

☒ Local Emergency Planning Committee (name in box): Spokane Emergency Management Support

☒ Other: Spokane Dept of Emergency Management

N/A

- \*3. Is this application on behalf of a fire department or district?

How many first responders are currently certified to the following levels:

Hazardous Materials Operations 325

Hazardous Materials Technician 52

- \*4. What role(s) will you serve during an oil spill and/or hazardous materials response?

Per the Spokane County Comprehensive Emergency Response Plan (CEMP), Hazardous Materials Response Plan, the Spokane Hazmat Team shall:

A. Respond in support of first response agencies when requested;

B. Assess actions taken by first-in units;

C. Establish a tactical risk management plan with contingencies;

D. Provide technical level response to hazardous materials incidents;

E. Provide Hazmat expertise and equipment to a Hazmat Incident;

F. Establish exclusionary zones;

G. Determine the proper level of personal protective equipment, emergency medical treatment, decontamination techniques and additional

authorities requiring notification;

H. Perform duties as directed by the IC, and

I. Through the IC, ensure coordination with Spokane County DEM Duty Officer or Emergency Coordination Center when indicated.

## SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### Local Emergency Management Coordination

- \*5. Are you a part of or served by a hazmat team? ✓ Yes No

List the hazmat team(s).

The Spokane Fire Department has its own area hazardous materials team. The team is comprised of 52 members covering four shifts. The progression of certification for the team is Technician (IFSAC) or Washington State Fire Marshal's equivalent then Specialist level certification.

- \*6. Describe any coordination that exists between the applicant and industry for response to oil spill and/or hazardous materials incidents. This can include training, agreements, and/or equipment and resources. The Spokane Hazmat Team is required to notify the Department of Ecology in the event of a spill or leak. The partnership with DOE is critical as DOE has the ability to dedicate greater resources to help mitigate the event. This is important to note because the Spokane Fire Department has the only municipal hazardous materials team in Eastern Washington (the Seattle metropolitan area has at least seven). As such, the Spokane Fire Department must be able to function as a sole entity until help can arrive from Western Washington.

As the only municipal hazardous materials team in Eastern Washington, the Spokane Hazmat Team has responded to hazardous materials incidents as far west as the Cascades, as far north as the Canadian border, and as far south as the Oregon border. The Spokane Hazmat Team works closely with partner agencies to provide joint preparedness groups capable of handling large-scale incidents.

The Spokane Regional Hazmat team has a close relationship with its area neighbors, creating a cohesive unified command when a serious expanded incident occurs.

We routinely have joint training and work closely with the following agencies:

- Fairchild Air Force Base and its hazardous materials team assist us with radiological emergencies, mass casualty incidents, and fuel fires. Fairchild has also worked with our team to help certify IFSAC Technicians.
- The FBI has an office in Spokane and we also coordinate with the Seattle branch. During the protests last year, they requested testing of the chemicals being used by demonstrators. We have also worked with the US Postal Service on white powder calls and other drug crimes.
- The Spokane Police Department Bomb Squad conducts annual joint training based on chemical labs where additional material identification is needed. Recently they aided us in handling sodium azide at a hazmat scene to safely mitigate the situation by transporting the substance away from the scene.
- The Inland Empire Fire Chiefs Association conducts annual operational-level joint mass casualty preparedness training. Recently we managed a chlorine release scenario where mass decontamination was utilized. Several fire districts attended the joint training. This includes Districts 9, 8, 4, and the Spokane Valley Fire Department.
- Burlington Northern Santa Fe routinely uses our training facility for their personnel to be trained and certified. The props include low and high-pressure railcars and chlorine tank cars. Since the rail line has such a large potential for a catastrophic incident, it is imperative we are able to work in a coordinated manner.
- The Nuclear Regulatory Commission, whose contractors will begin the clean-up process once a



## SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### Local Emergency Management Coordination

radiological incident has been stabilized.

- Other partners include Chevron pipeline, Williams Energy, and Holley fuel depots.

- \*7. Will the equipment and/or resources be used in support of mutual aid agreements or Memorandums of Understanding (MOU)? ☒ Yes ☐ No

Provide links below if the agreement(s) exists publicly, otherwise upload a copy of all mutual aid agreements and MOUs.

Currently, the City of Spokane Fire Department has mutual aid agreements with our neighboring fire entities. This including all agencies within Spokane county including the Spokane Valley Fire Department, Fire District 9, Fire District 8, Fire District 10, the Airway Heights Fire Department, and the Cheney Fire Department. We also respond to the Spokane International Airport. In April of 2025 the team traveled to Post Falls ID and assisted with a white powder call as part of in inner op agreement. The Spokane River flows through several jurisdictions and our team is the primary initial response resource. The Spokane Hazmat team uses ALL available equipment for team operations to support mutual aid agreements. Basically, an "all or none" response. If remote areas in Northeastern Washington request hazardous material/spill assistance, then the team can travel well outside of Spokane County to neighboring counties like Stevens, Lincoln, Whitman, and Adams.

#### *Upload agreements*

[https://ecyeagl/IntelliGrants\\_BASE/\\_Upload/317174\\_959623-258619\\_959623-Letter2023DNRGrant.pdf](https://ecyeagl/IntelliGrants_BASE/_Upload/317174_959623-258619_959623-Letter2023DNRGrant.pdf)

## SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### New Response Equipment and Resources

- \*1. Are you requesting new equipment and/or resources for oil spill and hazardous materials response? ☒ Yes ☐ No
- \*2. Estimate the total budget for New Equipment and/or Resources. A description of each category is available in Appendix C of the Funding Guidelines, along with an example budget.

| Item(s) Category         | Description of Item(s)                                                    | Amount Requested |
|--------------------------|---------------------------------------------------------------------------|------------------|
| Air Monitoring           | N/A                                                                       | \$0              |
| Chemical Detection       | Rigaku detector to replace obsolete technology of existing Ahura detector | \$70,000.00      |
| Containment              | River Boom and Accessories                                                | \$82,392.00      |
| Cache Trailer            | N/A                                                                       | \$0              |
| Decontamination          | Mass number decon tent and equipment                                      | \$23,000.00      |
| Foam                     | N/A                                                                       | \$0              |
| PPE                      | Level A inner communication radio facepieces                              | \$15,797.00      |
| Unmanned Aircraft System | N/A                                                                       | \$0              |
| Vehicle                  | N/A                                                                       | \$0              |
| Vessel                   | N/A                                                                       | \$0              |
| Other                    | EV Blankets and other supplies for Lithium fire control. A-kit            | \$9,500.00       |
| Total                    |                                                                           | \$200,689.00     |

- \*3. Is the request for New Equipment and/or Resources funding greater than \$100,000? ☒ Yes ☐ No

Note that grant awards for New Equipment and/or Resources may be capped at \$100,000. In the field below, let Ecology know what the applicant would like prioritized to the \$100,000 limit. If the proposal cannot be completed for less than \$100,000, justify your request here.

In prioritizing the grant funding up to the \$100,000 limit, the Spokane Fire Department places the highest importance on the following essential items:

River Booms for Oil Spill Cleanup: These booms are essential for containing and managing oil spills in bodies of water and protecting the environment.

Chemical Detection Equipment: Advanced chemical detection equipment is vital for accurately and rapidly identifying hazardous substances during incidents, enabling the Spokane Fire Department to take immediate, targeted response actions.

While the Spokane Fire Department understands the funding cap, it's important to note that their project's scope and scale are designed to comprehensively enhance the hazardous materials response and preparedness capabilities beyond the City limits and supports the greater Spokane region. Each of these items plays a unique and critical role in achieving the department's mission, and their combined use is integral to the safety of the greater Spokane community and environment. Therefore, the total grant amount is justified to ensure that the agency's preparedness and response efforts are effective and comprehensive.

## SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### New Response Equipment and Resources

- \*4. What gaps exist within your Area of Response or organization for oil spill and hazardous materials response equipment? Does your request address any of those gaps?

Chemical Detection: Detection or verification of unknown substances is at the heart of the Spokane Hazmat team responses. Nationally one of the most proven technologies is called Raman. This technology can scan a substance, match it to its library and deliver a highly probable identification. Currently the teams Raman detector (Ahura) is obsolete in comparison to today's systems. In some cases, even providing inaccurate data. It is basically an outdated instrument (like the old flip phones). Identification of unknowns allows responders to mitigate further environmental impact and right size the overall response and cleanup. Funding for a new Raman monitor would fill this gap and is our highest priority for this funding request.

PPE: With the request of new boom equipment and the creation of a boom program, PPE is a gap with our responders to safely and effectively perform spill mitigation. Currently the Hazmat team does not have water way clean up PPE other teams throughout the county have. This equipment would fill the gap to be able to respond in all seasons and flows throughout the year by safely outfitting its members.

There is aging out and non operational decontamination equipment. Current water heaters do not function and outdated. Equipment is needed to decon mass amounts of contaminated pts.

Current Chlorine A-kit is aged out and difficult to apply.

- \*5. Describe how you plan to house and maintain requested equipment and/or resources long-term.

The Spokane Fire Department has developed a systematic approach for long-term housing and maintenance of the equipment requested. The department maintains secure, climate-controlled storage facilities explicitly designed to safeguard the equipment. These facilities shield the gear from environmental influences, guaranteeing its operational efficiency.

The department has a meticulously planned inspection schedule in place, overseen by our trained personnel. In case of any identified issues or maintenance requirements, our specialized maintenance department promptly restores the equipment to optimal working conditions.

Spokane Fire personnel undergo comprehensive training to operate the equipment and conduct minor maintenance tasks adeptly. This knowledge equips them to detect and address potential concerns during routine inspections.

This rigorous approach ensures the Spokane Fire Department's commitment to the long-term functionality and preservation of the requested equipment. It underlines our dedication to maintaining the highest safety and operational standards in our hazardous materials response efforts.

- \*6. How will this request maximize the use of equipment and/or resources currently owned by the applicant, other emergency responders, and/or industry?

As the sole hazmat team in the Eastern Washington region, the Spokane Fire Department plays a pivotal role in providing swift and efficient detection and decontamination support for the region. The acquisition of these critical resources is integral to our mission of safeguarding the Spokane community and extending our expertise and assistance to the broader Pacific Northwest region.

## SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### New Response Equipment and Resources

Each resource we seek through this grant application serves to enhance our capabilities to support the region's first responders and the Department of Ecology in their critical functions.

The Spokane Fire Department is committed to environmental protection for the region. They are a reliable and indispensable asset, ready to collaborate with and assist other agencies in need.

Implementing these resources amplifies the department's capacity to serve as a dependable partner in ensuring the safety and well-being of the community and environment throughout the Pacific Northwest. Correctly sized river boom will replace the mismatched still water boom that only give limited capabilities to contain a spill. Spokane's main water way is the Spokane River that has various flows throughout the year.

- \*7. Describe the process used to estimate costs in the budget.

The process used to estimate costs in the budget for the Spokane Fire Department's Hazardous Materials Response and Preparedness Initiative is a systematic and thorough approach that begins with a comprehensive needs assessment. This assessment identified the equipment, training, and resources required to enhance hazmat response and preparedness. It considers the department's existing capabilities, the condition of its current equipment, and industry best practices.

The Spokane Fire Department identified and created a list of necessary resources. This includes all equipment, training programs, maintenance and replacement needs, and other ancillary items required for effective response and preparedness.

Research and vendor consultations play a crucial role in the cost estimation process. Research was conducted to determine the best available resources on the market, and vendor consultations and requests for quotations were made to gather pricing information for each identified resource. This step ensured the department was making the most cost-effective and high-quality options.

An estimate of costs was calculated for training programs, including instructor fees, materials, and any associated travel or accommodation expenses.

Before finalization, the estimated costs were reviewed by financial experts and department officials to ensure accuracy, completeness, and alignment with the project's objectives.

#### *Upload supporting budget estimates*

[https://ecyeagl/IntelliGrants\\_BASE/\\_Upload/317188\\_959605-BoomEstimate.pdf](https://ecyeagl/IntelliGrants_BASE/_Upload/317188_959605-BoomEstimate.pdf)

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- \*8. Are you requesting an unmanned aircraft system? Yes ☒ No

- \*9. Describe the need and use of equipment your are requesting and how they will enable you to respond to hazardous materials and/or oil spills.

The requested equipment is integral to strengthening the Spokane Fire Department's ability to respond effectively to hazardous materials incidents and oil spills, safeguarding the community and environment. Each item addresses specific needs in their response toolkit, significantly enhancing their preparedness and response capabilities.

## **SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT**

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### **New Response Equipment and Resources**

River booms for oil spill cleanup play a vital role in containing and managing oil spills in bodies of water. These booms create a barrier preventing spilled oil's spread, protecting ecosystems and water quality. They minimize environmental damage during oil spill responses by facilitating swift and effective containment. It is important to recognize that the Spokane Hazmat team would be the quickest in proximity to the Spokane river for boom deployment. The boom would be housed in the current SFD trailer stored near several deployment sites at the Spokane Fire Training center. Our current boom is not specifically designed for various river flow rates which renders it less effective to contain spills. New standardized boom that fits the river flows and matches with other agencies is important to control the spill with the smallest environmental impact. Additional deployment tools is part of this request to make it a comprehensive package.

Replacing the team's outdated (20-year-old Ahura) chemical identifier is critical to maintaining the reliability and effectiveness of response capabilities. Newer chemical identifier technology offers advanced features and improved accuracy, ensuring our ability to identify and mitigate hazardous materials incidents with precision swiftly. This is very important to avoid false readings. This can delay return to service times, free up other agencies by delaying on scene times and unnecessary disposal processes. Correctly identifying chemicals can indicate hazardous that are potentially fatal to the public and first responders. The Spokane Hazmat monitor team has spent a great deal of time researching the best replacement for spectrometry technology. The Rigaku has one of the most complete libraries of chemicals with excellent customer support and warranty.

The inner communication face pieces are a technology that allows hazmat personnel operating in level A suits be able to speak directly to each other. These face masks are integrated directly to the team's existing SCBAs without any modifications or costs. The benefits to the team members are to complete difficult tasks, like applying a C-kit on top of a rail car, without tying up radio frequencies or using misunderstood hand signals. This will create a safer environment to work in and speed up the times needed to complete the tasks.

The level A-kit will replace the aged out (25 years old) kit that outdated and difficult to apply on a leaky cylinder. This will speed up the application times and provide a higher success rate to stop the leak.

Collectively, these requested resources encompass a comprehensive approach to enhancing the Spokane Fire Department's response capabilities and preparedness for hazardous materials incidents and oil spills. They represent a critical investment in the department's mission to serve as responsible stewards and first responders in the Pacific Northwest region, ensuring the community's safety and the protection of the environment.

## SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### Spill Response and Hazardous Materials Training

- \*1. Are you requesting training for oil spill and hazardous materials response? ☒ Yes ☐ No
- \*2. Estimate the total budget for Training. A description of each category is available in Appendix D of the Funding Guidelines, along with an example budget.

Hazardous Materials Training is offered at no cost to first responders through the State Fire Marshal's Office. If you are requesting training available on this website, it is conditionally eligible and may not be approved if capacity for this training exists within the State Fire Marshal's Office.

| Training                            | Description                                                                                                                                        | Estimate #<br>Attendees | Amount<br>Requested |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------|
| Major Incident<br>Response Training | Requesting instructors to teach the WA State approved Hazmat Tech class. Open to surrounding agencies                                              | 20                      | \$13,500.00         |
| Major Incident<br>Response Training | Hazmat IQ course needed for the new SFD Techs. Open to surrounding agencies.                                                                       | 20                      | \$6,500.00          |
| Major Incident<br>Response Training | Hazmat Incident Safety Officer Course Open to surrounding agencies.                                                                                | 20                      | \$12,000.00         |
| Major Incident<br>Response Training | Hazmat Incident Command Course. Open to surround agencies                                                                                          | 20                      | \$8,000.00          |
| Major Incident<br>Response Training | Boom deployment registrations for 10 SFD members of the Hazmat, Swift water and rope team to learn to deploy boom specifically to river operations | 12                      | \$18,000.00         |
|                                     |                                                                                                                                                    | <b>Total</b>            | <b>\$58,000.00</b>  |

- \*3. What gaps exist within your Area of Response or organization regarding training for responding to oil or hazardous materials incidents? Does this request address any of those gaps?

The Spokane Fire Department Hazardous Material Team operates a dedicated Training Division with expertise in providing in-house training. The team's annual budget, funded by its administration, is primarily allocated to offer education and training within our local areas of expertise. These in-house training efforts focus on specific tasks, such as applying a chlorine kit to the rail car prop, addressing small-scale incidents, and meeting the requirements outlined in Table 4 of the WAC hazmat code to maintain certifications.

However, there are significant gaps in our training programs, particularly concerning the initial WA state Haz Technician certification process, large-scale operations, unified command structures (involving agencies like the Department of Ecology), swift water mass spill containment and emerging technologies. Large-scale incidents, such as a railcar explosion just outside the city, and swift water boom deployment operations that require specialized instruction that we currently lack the funding to provide.

Given the ever-evolving dynamics of hazardous material incidents and technologies, an efficient solution is to engage certified outside agencies to conduct training sessions in Spokane. Presently, the SFD Hazmat Team needs more funding for this option, as the existing training budget is primarily designated for students off-duty OT needs, off-duty team instructors for in-house training, and a Hazmat Specialist class offered every other year. It does not include funds for a certified Trainer to initially train new

## SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### Spill Response and Hazardous Materials Training

members to be certified as WA state Technicians. Spokane also opens up the classes to outside agencies giving outside agencies the opportunity to be WA State HazMat technicians.

Bringing specialized instructors into Spokane offers several advantages. First, it ensures that current hazmat topics and processes are taught by agencies specializing in those areas. These classes are efficient, led by subject matter experts who stay current on national events, and often offer certificates that help members maintain their Continuing Education Credits (CECs). This addresses areas where our Hazmat team trainers may need more training or experience.

Secondly, the entire Spokane Hazmat Team can receive training during quarterly training time frames. These uninterrupted four consecutive 8-hour days provide each shift with the opportunity for training without requiring "back-fill" overtime for off-duty team members. The classes can also be made available to neighboring agencies like the Spokane Police Department's Bomb Squad, adjacent Fire Departments, and other agencies statewide that can benefit from the training. Priority would be given to fill available seats for SFD Hazmat members, and any remaining spots would be opened to outside agencies. The focus is on selecting reputable companies with subject matter experts to teach topics not covered by our Training Department.

Third, if new equipment is acquired through this grant, such as booms, the funding can be utilized to pay for hands-on training for this equipment. Historical data shows equipment familiarization is significantly more effective to provide in-person instruction. Our existing Hazmat training budget needs more financial resources to send team members for training on new equipment, often relying on videos or literature that can be challenging to comprehend due to the equipment's complexity. Attending certified classes has proven far more effective since SFD does not always have the staff certified in certain subject matters.

By making funding available through this grant, we can address significant gaps in our training programs, ensuring that we are well-prepared to respond to complex, multi-agency incidents and stay current with new technologies. This not only benefits the Spokane community but also the Department of Ecology by allowing for more controlled and professional mitigation of incidents and providing training to a wide

#### \*4. Describe the process used to estimate costs in the budget.

The process used to estimate the costs in the budget for the Spokane Fire Department's training requests is a detailed and systematic approach that encompasses several vital steps. It began with identifying the personnel's specific training needs based on a comprehensive assessment of the skills and knowledge required to respond effectively to hazardous materials incidents. This assessment considers the number of personnel who need training and evaluates their current proficiency levels.

Once the training needs are established, the next step involves selecting the most suitable training programs. This selection is based on their alignment with our identified needs and adherence to industry standards and best practices. Training programs may encompass various aspects of hazmat safety, such as Hazardous Materials Technician courses or Chemical Emergency Response Training.

Cost analysis is a critical component of our budget estimation process. We gather detailed information regarding the expenses associated with each training program. This includes course fees, training materials, textbooks, travel, accommodation, and additional costs tied to the training initiatives. Instructor fees are also factored into the budget estimation. Instructors with the necessary expertise are instrumental in delivering effective training programs, and their compensation is an essential component of the overall training cost.

## SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### Spill Response and Hazardous Materials Training

Materials and resources required for the training programs are also included in the budget estimate. These materials can include textbooks, protective gear, simulation tools, and training props, ensuring that our personnel can access the necessary resources to make the training effective.

By following this comprehensive process, the Spokane Fire Department aims to ensure that the estimated costs for our training requests are accurate and all-encompassing. This approach supports the efficient allocation of funds to provide personnel with the essential training needed to enhance their hazmat response capabilities and, in turn, safeguard the community, region, and environment effectively.

#### *Upload supporting budget estimates*

[https://ecyeagl/IntelliGrants\\_BASE/\\_Upload/317175\\_959619-Haztechclass.pdf](https://ecyeagl/IntelliGrants_BASE/_Upload/317175_959619-Haztechclass.pdf)

[https://ecyeagl/IntelliGrants\\_BASE/\\_Upload/317175\\_959619\\_2-HazIQNB-59342.pdf](https://ecyeagl/IntelliGrants_BASE/_Upload/317175_959619_2-HazIQNB-59342.pdf)

[https://ecyeagl/IntelliGrants\\_BASE/\\_Upload/317175\\_959619\\_3-HazSafetyIC.pdf](https://ecyeagl/IntelliGrants_BASE/_Upload/317175_959619_3-HazSafetyIC.pdf)

[https://ecyeagl/IntelliGrants\\_BASE/\\_Upload/317175\\_959619\\_4-BoomRegistration.pdf](https://ecyeagl/IntelliGrants_BASE/_Upload/317175_959619_4-BoomRegistration.pdf)

- \*5. Describe the need for the training you are requesting and how it will enable you to respond to hazardous materials and/or oil spills.

The training requested by the Spokane Fire Department is essential in enhancing their response capabilities for hazardous materials incidents and oil spills, addressing the specific needs and challenges in these complex and dynamic scenarios. This training is designed to provide their personnel with the knowledge and skills necessary to respond safely and efficiently to such incidents. It encompasses a wide range of topics, including hazard assessment, the use of personal protective equipment, decontamination procedures, and incident command.

The department recognizes that effective response to hazardous materials and oil spills requires a coordinated effort among various agencies and first responders. To promote collaboration and improve regional response readiness, the training that the department is requesting will be open to other agencies and first responders in the region. This inclusive approach benefits the Spokane Fire Department's personnel and strengthens the overall capacity of response partners.

SFD understands regional cooperation's value and the importance of sharing expertise and best practices. In cases with unused training seats, the department will allow our regional response partners to participate. This collaborative approach ensures that a broader network of responders is well-prepared to handle hazardous materials incidents and oil spills, ultimately enhancing the community's safety and the protection of the environment.



## SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### Maintenance of Existing Response Equipment and Resources

Routine maintenance and replacement of equipment and/or resources awarded during previous grant cycles is a high priority through this grant. While the recipient is expected to demonstrate the ability to take care of routine and unexpected maintenance needs themselves, requests for cost reimbursement is eligible as long as funding is available. See the Funding Guidelines for more information.

- \* 1. Are you requesting maintenance or enhancement of equipment and/or resources received through a previous Ecology Equipment Cache Grant? ✓ Yes No
- \* 2. Estimate the total budget for Maintenance of Existing Response Equipment and/or Resources. See Appendix E of the Funding Guidelines for an example budget.

| Equipment and/or Resources        | Description of maintenance or replacement                              | Ecol. Agree. #            | Amount Requested |
|-----------------------------------|------------------------------------------------------------------------|---------------------------|------------------|
| Foam Trailer                      | 1x 260 gallons of AR-AFFF                                              | Grant for 2017-2019-00026 | \$12,500         |
| Lithium Battery control equipment | Replace and add to current EV blankets and other EV/Lithium equipment. | 2325 / 2123 grant periods | \$1,200          |
| Total                             |                                                                        |                           | \$13,700         |

- \* 3. Have the equipment and/or resources been used on an incident? ✓ Yes No

Please describe.

In the winter of 2024, there was a 406 tractor and trailer roller where the full covenants of gasoline and diesel fuel ignited on fire. SFD Hazmat responded with its DOE grant funded foam trailer. This was a coordinated effort with Fairchild AFB, District 8, Washington State Patrol and Dept of Ecology to extinguish the fire and contain runoff.

The Spokane Fire Department has responded to several lithium battery fires utilizing several pieces of equipment awarded from prior grants. Some of the items (cell block) are disposable which need to be replaced. We also have detection equipment used to indicate if harmful smoke byproducts are in the air. In the Spring of 2025, the Maax amp Lithium battery fire caused a significant amount of smoke where detection equipment was used to set safety zones.

- \* 4. Describe the process used to estimate costs in the budget.  
This is a tote of foam used by the Hazmat for training purposes. The foam trailer was from a prior grant used for the mobile foam operations and its refilling capabilities. Bid included is for two but SFD is only requesting 1 tote. This Bid was generated from our current supplier. Due to the large purchase amount, 3 bids are required prior to purchase.

*Upload supporting documents*

[https://ecyeagl/IntelliGrants\\_BASE/\\_Upload/317369\\_959481-AllhandsSalesOrder\\_SO103973\\_1706283244306.pdf](https://ecyeagl/IntelliGrants_BASE/_Upload/317369_959481-AllhandsSalesOrder_SO103973_1706283244306.pdf)

## SPILL PREVENTION, PREPAREDNESS, AND RESPONSE EQUIPMENT GRANT

Organization: Spokane city of

SPPREG-2527-Spokane-00110

### Uploads

#### Description

Boom and Accessories Estimate

Level A Radio Facepiece estimate

Chemical Identifier (Tax not on bid)

#### Upload

[https://ecyeagl/IntelliGrants\\_BASE/\\_Upload/317373\\_884773-Boom Estimate.pdf](https://ecyeagl/IntelliGrants_BASE/_Upload/317373_884773-Boom Estimate.pdf)

[https://ecyeagl/IntelliGrants\\_BASE/\\_Upload/317373\\_884825-MESBid.pdf](https://ecyeagl/IntelliGrants_BASE/_Upload/317373_884825-MESBid.pdf)

[https://ecyeagl/IntelliGrants\\_BASE/\\_Upload/317373\\_884823-rigaku.pdf](https://ecyeagl/IntelliGrants_BASE/_Upload/317373_884823-rigaku.pdf)

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 09/22/2026**Committee Agenda type:** Discussion**Date Rec'd**

9/16/2026

**Clerk's File #**

ORD C36946

**Cross Ref #****Project #****Council Meeting Date:** 10/07/2026**Submitting Dept**

HUMAN RESOURCES

**Bid #****Contact Name/Phone**

ALLISON ADAM X6383

**Requisition #****Contact E-Mail**

AADAM@SPOKANECITY.ORG

**Agenda Item Type**

Special Budget Ordinance

**Council Sponsor(s)**

BWILKERSON PDILLON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

SPECIAL BUDGET ORDINANCE – HR RANGE CHANGE – QUARTER 3 2026

**Agenda Wording**

Amending Ordinance No. C36794, entitled in part, "An Ordinance Adopting a Mid-Biennial Modification Budget for the City of Spokane", and amending it to adjust pay ranges to align with salary analysis, and declaring an emergency.

**Summary (Background)**

The City's Human Resources department conducted an internal and external salary analysis of certain job classifications due to a change in duties and job responsibilities. The individual job classifications affected by the salary analysis are included in the ordinance. Upon approval, these range changes will be put into effect in the HR system and incumbents' pay will be adjusted.

**What impacts would the proposal have on historically excluded communities?**

Ensures compensation equity.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

N/A

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

Ensures compensation equity.

**Council Subcommittee Review**

|                                                                                                                                                                                                                                                                                                                 |                     |                                    |               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------------------------|---------------|
| <b>Fiscal Impact</b>                                                                                                                                                                                                                                                                                            |                     |                                    |               |
| Approved in Current Year Budget?    NO                                                                                                                                                                                                                                                                          |                     |                                    |               |
| Total Cost                                                                                                                                                                                                                                                                                                      |                     | \$ 2,088 - 4,155                   |               |
| Current Year Cost                                                                                                                                                                                                                                                                                               |                     | \$ 321 - 639                       |               |
| Subsequent Year(s) Cost                                                                                                                                                                                                                                                                                         |                     | \$ TBD                             |               |
| <b><u>Narrative</u></b>                                                                                                                                                                                                                                                                                         |                     |                                    |               |
| Total & Current:For SPNs with former ranges (see City-wide \$s above), however, for SPNs without a former range, indeterminable. Subsequent year(s) cost: Total cost ranges above multiplied by the contracted COLAs applicable to that year and union.                                                         |                     |                                    |               |
| <b><u>Amount</u></b>                                                                                                                                                                                                                                                                                            |                     | <b><u>Budget Account</u></b>       |               |
| Select                                                                                                                                                                                                                                                                                                          | \$                  | #                                  |               |
| Select                                                                                                                                                                                                                                                                                                          | \$                  | #                                  |               |
| Select                                                                                                                                                                                                                                                                                                          | \$                  | #                                  |               |
| Select                                                                                                                                                                                                                                                                                                          | \$                  | #                                  |               |
| Select                                                                                                                                                                                                                                                                                                          | \$                  | #                                  |               |
| Select                                                                                                                                                                                                                                                                                                          | \$                  | #                                  |               |
|                                                                                                                                                                                                                                                                                                                 |                     |                                    |               |
| <b><u>Funding Source</u></b>                                                                                                                                                                                                                                                                                    |                     | One-Time                           |               |
| <b><u>Funding Source Type</u></b>                                                                                                                                                                                                                                                                               |                     | Reserves                           |               |
| <b>Is this funding source sustainable for future years, months, etc?</b>                                                                                                                                                                                                                                        |                     |                                    |               |
|                                                                                                                                                                                                                                                                                                                 |                     |                                    |               |
| <b><u>Expense Occurrence</u></b>                                                                                                                                                                                                                                                                                |                     | Recurring                          |               |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b>                                                                                                                                                                                                                                      |                     |                                    |               |
| Personnel budgets will not be increased for these changes. Existing personnel budgets are expected to cover the increased expense due to vacancy savings or cost reductions. If vacancy savings or cost reductions aren't sufficient, the increase will be funded with reserves or unappropriated fund balance. |                     |                                    |               |
| <b><u>Approvals</u></b>                                                                                                                                                                                                                                                                                         |                     | <b><u>Additional Approvals</u></b> |               |
| <b><u>Dept Head</u></b>                                                                                                                                                                                                                                                                                         | ADAM, ALLISON       | <b><u>MANAGEMENT &amp;</u></b>     | MILLER, JACOB |
| <b><u>Division Director</u></b>                                                                                                                                                                                                                                                                                 | ADAM, ALLISON       |                                    |               |
| <b><u>Accounting Manager</u></b>                                                                                                                                                                                                                                                                                | DANIELS, DERREK     |                                    |               |
| <b><u>Legal</u></b>                                                                                                                                                                                                                                                                                             | SCHOEDEL, ELIZABETH |                                    |               |
| <b><u>For the Mayor</u></b>                                                                                                                                                                                                                                                                                     | PICCOLO, MIKE       |                                    |               |
| <b><u>Distribution List</u></b>                                                                                                                                                                                                                                                                                 |                     |                                    |               |
| aadam@spokanecity.org                                                                                                                                                                                                                                                                                           |                     | scrist@spokanecity.org             |               |
|                                                                                                                                                                                                                                                                                                                 |                     |                                    |               |
|                                                                                                                                                                                                                                                                                                                 |                     |                                    |               |
|                                                                                                                                                                                                                                                                                                                 |                     |                                    |               |

ORDINANCE NO C36946

AMENDING ORDINANCE NO. C36794, ENTITLED IN PART, "AN ORDINANCE ADOPTING A MID-BIENNIAL MODIFICATION BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ADJUST PAY RANGES TO ALIGN WITH SALARY ANALYSIS, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the mid-biennium modification Ordinance No. C36794, as above entitled in part, and which passed the City Council November 24, 2025, it is necessary to make changes in the appropriations of the various Funds listed below, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Change the grade and associated pay range for the classification as noted below.

| Union | SPN | Title                            | From Grade | To Grade | Former Range | New Range         |
|-------|-----|----------------------------------|------------|----------|--------------|-------------------|
| L270  | 030 | Crime and Intelligence Analyst I | ---        | A04-32   | ---          | \$51,240-\$80,284 |

- 2) Change the grade and associated pay range for the classification as noted below.

| Union | SPN | Title                                              | From Grade | To Grade | Former Range | New Range          |
|-------|-----|----------------------------------------------------|------------|----------|--------------|--------------------|
| M&P-A | 831 | Transportation & Sustainability Operations Manager | ---        | A01-48   | ---          | \$87,905-\$123,693 |

Section 2. That in the budget of the Water – Wastewater Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Change the grade and associated pay range for the classification as noted below.

| Union | SPN | Title                | From Grade | To Grade | Former Range | New Range         |
|-------|-----|----------------------|------------|----------|--------------|-------------------|
| L270  | 559 | Public Works Trainer | ---        | A05-38   | ---          | \$56,961-\$91,162 |

Section 3. That in the budget of the Accounting Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Change the grade and associated pay range for the classification as noted below.

| Union | SPN | Title           | From Grade | To Grade | Former Range       | New Range          |
|-------|-----|-----------------|------------|----------|--------------------|--------------------|
| M&P-B | 117 | Payroll Manager | A02-47     | A02-48   | \$84,773-\$119,851 | \$86,861-\$124,006 |

Section 4. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to adjust pay ranges to align with salary analysis, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council:****Committee:** Urban Experience **Date:** 09/15/2026**Committee Agenda type:** Discussion**Date Rec'd**

9/9/2026

**Clerk's File #**

RES 2026-0068

**Cross Ref #****Project #****Council Meeting Date:** 10/07/2026**Submitting Dept**

HOUSING &amp; HOMELESS SERVICES

**Bid #****Contact Name/Phone**

PARADIS 625-6510

**Requisition #****Contact E-Mail**

PPOURZANJANI@SPOKANECITY.ORG

**Agenda Item Type**

Resolutions

**Council Sponsor(s)**

ZZAPPONE SDIXIT

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

RESOLUTION APPROVING 2027 INCLEMENT WEATHER SHELTER OPERATORS

**Agenda Wording**

A Resolution authorizing the City to enter into subrecipient contracts with Jewels Helping Hands and Catholic Charities for the operation of inclement weather surge capacity beds from 1/1/27 - 12/31/27, pursuant to the 2027 Inclement Weather Request for Proposals (RFP) that closed on August 16, 2026.

**Summary (Background)**

On July 15, 2026, HHS posted a Request for Proposals (RFP) to solicit applications for Inclement Weather Bed shelter operators for calendar year 2027. There were only 2 applicants: Catholic Charities and Jewels Helping Hands. On September 1, 2026, the CHHS Board voted to approve the Human Services Committee recommendation to support Catholic Charities and Jewels Helping Hands as inclement weather shelter operators. Attached to this agenda sheet is the Human Services Committee Recommendations for the inclement weather RFP as well as a draft copy of the resolution authorizing HHS to contract with Catholic Charities and Jewels Helping Hands for inclement weather beds from 1/1/27-12/31/27. The inclement weather beds will be funded by 1590 funds with \$1 million available for inclement weather services. The attached resolution outlines \$978,000 of the available funds will be awarded to support the following inclement weather projects: Catholic Charities - \$678,000 House of Charity Shelter - Up to 35 beds for single men at approximately \$69 per bed per night St. Margaret's Shelter - Up to 13 beds for families with children (based on availability) at approximately \$75 per bed per night Jewels Helping Hands - \$300,000 Morning Star Shelter - Up to 20 beds for adult women at \$75 per bed per night The Inclement weather beds are activated in accordance with SMC 02.04.045, which dictates that inclement weather beds should be activated when the Wind Chill is predicted to be 32 degrees Fahrenheit or lower according to the National Weather Service or when the AQI reaches 201 or higher.



**What impacts would the proposal have on historically excluded communities?**

These funds will be used to support households experiencing homeless seeking safe, dry, warm shelter beds during inclement weather events in accordance with SMC 02.04.045.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

All data will be entered into HMIS and reports will be given to Council and the community on program utilization. In addition to this, providers are required to update bed availability/inventory in ShelterMe Spokane on a daily basis for community members seeking shelter availability.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Subrecipients are required to log inclement weather bed utilization in HMIS which allows us to better understand the supply and demand relationship for shelter beds in our community during inclement weather events as well as how funds may be shifted to support more beds for specific sub populations.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

These projects align with SMC 02.04.045 as well as the CoC's Five Year Strategic Plan to End Homelessness.

**Council Subcommittee Review**

|                                                                                                                                                                                  |                      |                                    |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------------------------------|--|
| <b>Fiscal Impact</b>                                                                                                                                                             |                      |                                    |  |
| Approved in Current Year Budget?    YES                                                                                                                                          |                      |                                    |  |
| Total Cost                                                                                                                                                                       |                      | \$ 978,000                         |  |
| Current Year Cost                                                                                                                                                                |                      | \$ 978,000                         |  |
| Subsequent Year(s) Cost                                                                                                                                                          |                      | \$                                 |  |
| <b><u>Narrative</u></b>                                                                                                                                                          |                      |                                    |  |
| Of the \$978,000, \$678,000 will be allocated to Catholic Charities and \$300,000 will be allocated to Jewels Helping Hands to fund inclement weather beds from 1/1/27-12/31/27. |                      |                                    |  |
| <b><u>Amount</u></b>                                                                                                                                                             |                      | <b><u>Budget Account</u></b>       |  |
| Expense                                                                                                                                                                          | \$ 978,000           | # 1595-53126-51010-54201-99999     |  |
| Select                                                                                                                                                                           | \$                   | #                                  |  |
| Select                                                                                                                                                                           | \$                   | #                                  |  |
| Select                                                                                                                                                                           | \$                   | #                                  |  |
| Select                                                                                                                                                                           | \$                   | #                                  |  |
| Select                                                                                                                                                                           | \$                   | #                                  |  |
|                                                                                                                                                                                  |                      |                                    |  |
| <b><u>Funding Source</u></b>                                                                                                                                                     |                      | One-Time                           |  |
| <b><u>Funding Source Type</u></b>                                                                                                                                                |                      | Taxes                              |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>                                                                                                         |                      |                                    |  |
| \$1 million has been allotted to HHS for inclement weather services for calendar year 2027. These are 1590 HEART Funds that will support these projects through 12/31/27.        |                      |                                    |  |
| <b><u>Expense Occurrence</u></b>                                                                                                                                                 |                      | One-Time                           |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b>                                                                                                       |                      |                                    |  |
| 1590 HEART Funds                                                                                                                                                                 |                      |                                    |  |
| <b><u>Approvals</u></b>                                                                                                                                                          |                      | <b><u>Additional Approvals</u></b> |  |
| <b><u>Dept Head</u></b>                                                                                                                                                          | ANDERSON, ARIELLE M. |                                    |  |
| <b><u>Division Director</u></b>                                                                                                                                                  | KINDER, DAWN         |                                    |  |
| <b><u>Accounting Manager</u></b>                                                                                                                                                 | DUFFEY, ANDREW       |                                    |  |
| <b><u>Legal</u></b>                                                                                                                                                              | SCHOEDEL, ELIZABETH  |                                    |  |
| <b><u>For the Mayor</u></b>                                                                                                                                                      | PICCOLO, MIKE        |                                    |  |
| <b><u>Distribution List</u></b>                                                                                                                                                  |                      |                                    |  |
|                                                                                                                                                                                  |                      | chhsaccounting@spokanecity.org     |  |
| chhscontracts@spokanecity.org                                                                                                                                                    |                      | ppourzanjani@spokanecity.org       |  |
| kcederquist@spokanecity.org                                                                                                                                                      |                      | dnorman@spokanecity.org            |  |
|                                                                                                                                                                                  |                      |                                    |  |
|                                                                                                                                                                                  |                      |                                    |  |

## RESOLUTION NO. 2026-0068

A Resolution authorizing the City to enter into subrecipient contracts for the operation of inclement weather surge capacity beds, pursuant to the *2027 Inclement Weather Request for Proposals* (RFP) that closed on August 16, 2026.

**WHEREAS**, The City may establish inclement weather centers when necessary to protect vulnerable individuals and families from extreme cold, extreme heat, poor air quality conditions, and severe weather events in accordance with SMC 02.04.045; and

**WHEREAS**, pursuant to RCW 82.14.530 and chapter 08.07C SMC, the City has imposed a sales and use tax, the money collected from which may be used for facilities providing housing-related services; and

**WHEREAS**, pursuant to the HEART Fund (1590 Sales and Uses Tax Revenue), \$1,000,000 in funding has been made available for inclement weather services; and

**WHEREAS**, on July 15, 2026, the City of Spokane, through its Housing and Homeless Services Department, issues the *2027 Inclement Weather Request for Proposals* (RFP) to identify qualified agencies to operate inclement weather beds beginning January 1, 2027, through December 31, 2027, that provide safe, low-barrier shelter beds to individuals and families experiencing homelessness during inclement weather events; and

**WHEREAS**, the RFP closed on August 16, 2026, and after thorough review and evaluation of the proposals by the Human Services Committee on August 26, 2026, and with the CHHS Board's approval of this recommendation on September 1, 2026, the following projects were recommended for funding:

1. Jewels Helping Hands – Morning Star Shelter - \$300,000
2. Catholic Charities – House of Charity Shelter & St. Margaret's Shelter - \$678,000

; and

**WHEREAS**, City Council approval is required to authorize the execution of subrecipient contracts for selected providers to operate inclement weather beds in accordance with the terms and funding outlined in the RFP.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Spokane hereby approves entering into subrecipient contracts with the agencies selected through the *2027 Inclement Weather Request for Proposals* process, as recommended by the Human Services Committee; and

**BE IT FURTHER RESOLVED** that the City, by and through the appropriate officers, is authorized to execute all agreements, contract documents, and subsequent amendments necessary to implement the inclement weather shelter operations, provided such agreements are consistent with applicable funding sources and approved budget authority; and

**BE IT FURTHER RESOLVED** that these contracts shall be administered by the Housing and Homeless Services Department.

Passed by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

## **CHHS Human Services Committee Recommendations August 2026**

### **INCLEMENT WEATHER RFP, \$1M available (unanimous recommendation)**

- 1) **Fund all offered beds at Catholic Charities of Eastern Washington**
  - 35 beds at House of Charity (single men) at \$69 per bed per night
  - 13 family beds, only if space available at St. Margarets at \$75 per bed night
- 2) **Fund 20 offered beds at Jewels Helping Hands**
  - 20 beds at Morning Star Shelter (single women) at \$75 per bed per night
  - Jewels had proposed 20 beds at the Housing Navigation Center but this was ruled out by the HHS Department since it's a day-time only shelter.

#### **RECOMMEND FULL FUNDING OF ALL POTENTIALLY AVAILABLE BEDS:**

**20 beds @\$75, JHH Morning Star Shelter (\$300K if 200 nights)**

**13 beds @\$75, CCEW St. Margarets (\$195K if 200 nights)**

**35 beds @\$69, CCEW House of Charity (\$483K if 200 nights)**

**Agenda Sheet for City Council:****Committee:** Urban Experience **Date:** 09/15/2026**Committee Agenda type:** Discussion**Date Rec'd**

9/8/2026

**Clerk's File #**

RES 2026-0069

**Cross Ref #****Project #****Council Meeting Date:** 10/07/2026**Submitting Dept**

PLANNING SERVICES

**Bid #****Contact Name/Phone**

AMANDA BECK X6414

**Requisition #****Contact E-Mail**

ABECK@SPOKANECITY.ORG

**Agenda Item Type**

Resolutions

**Council Sponsor(s)**

ZZAPPONE PDILLON

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

RESOLUTION OF INTENTION TO MODIFY THE BOUNDARIES OF THE EAST

**Agenda Wording**

A resolution declaring the intention of the City Council to expand the boundary of the East Sprague Parking and Business Improvement Area to include additional properties westward along Sprague Avenue to Hatch Street, as authorized by RCW 35.87A.075.

**Summary (Background)**

Once annually, City Council is authorized by RCW 35.87A to modify the boundaries of a Parking and Business Improvement Area (PBIA) so long as the expansion area doesn't have a projected assessment greater than ten percent of the most recent assessment for the existing area. Modification of the PBIA must be adopted by ordinance after a public hearing and notification to effected properties. This Resolution establishes the intent to modify the boundary of the East Sprague PBIA. The existing PBIA ends at Erie Street and would be expanded westward to Hatch Street, near the University District Pedestrian Bridge. The East Sprague Ratepayer Advisory Board has conducted outreach to the property owners within the expansion area to introduce the support services to be offered by the PBIA. All effected property owners will be provided notice of the proposed expansion and will be given an opportunity to make comments and/or objections at the public meeting on October 21, 2026.

**What impacts would the proposal have on historically excluded communities?**

Administration and management of the East Sprague PBIA is conducted by the BID Manager, the East Spokane Business Association (ESBA). ESBA is tasked with assisting existing and potential businesses that want to be located with the PBIA, and this can include women and minority owned businesses that benefit from an entity that can manage district-wide marketing and events to attract customers that support local Spokane businesses.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

The BID Manager completes an annual management plan as part of the annual special assessment process, which includes information on how the BID serves ratepayers. No specific information is broken down by racial, gender identity, or other metrics at this time. Feedback from ratepayers to the East Sprague Ratepayer Advisory Board is one avenue through which both the City and ESBA know if ratepayers believe they are receiving services commensurate with the collected special assessment.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Expansion of the East Sprague Parking and Business Improvement Area has been in discussion with the property owners and businesses in the larger East Central neighborhood adjacent to the PBIA-area since early 2025. Businesses and property owners located within the University District Public Development Area have indicated an interest in having the PBIA expand to offer coordinated services such as area promotion, event planning, sidewalk snow removal, and more.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

The creation and continuation of the East Sprague PBIA achieves a large goal from the 2014 East Sprague Targeted Investment Pilot (TIP) Advisory Board's Implementation Plan, in alignment with the recommendations from the Smart Growth America technical assistance grant report on how to achieve an economically vibrant neighborhood through targeted public and private investments. This resolution of intent to expand the PBIA boundaries is in response to community input to expand the existing boundary westward. Adding more assessment generating properties without, with minimal increases to service demands, supports economic development focused specifically on the East Sprague area. This is in alignment with the vision and

**Council Subcommittee Review**

|                                                                                                                                                                       |                     |                                    |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------------------------|--|
| <b>Fiscal Impact</b>                                                                                                                                                  |                     |                                    |  |
| Approved in Current Year Budget?    N/A                                                                                                                               |                     |                                    |  |
| Total Cost                                                                                                                                                            |                     | \$                                 |  |
| Current Year Cost                                                                                                                                                     |                     | \$                                 |  |
| Subsequent Year(s) Cost                                                                                                                                               |                     | \$                                 |  |
| <b><u>Narrative</u></b>                                                                                                                                               |                     |                                    |  |
| The East Sprague PBIA is meant to be self-funding through the collection of the special assessments. This expansion should not materially add to city staffing needs. |                     |                                    |  |
| <b><u>Amount</u></b>                                                                                                                                                  |                     | <b><u>Budget Account</u></b>       |  |
| Select                                                                                                                                                                | \$                  | #                                  |  |
| Select                                                                                                                                                                | \$                  | #                                  |  |
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|                                                                                                                                                                       |                     |                                    |  |
| <b><u>Funding Source</u></b>                                                                                                                                          |                     | Recurring                          |  |
| <b><u>Funding Source Type</u></b>                                                                                                                                     |                     | Program Revenue                    |  |
| <b>Is this funding source sustainable for future years, months, etc?</b>                                                                                              |                     |                                    |  |
| The East Sprague PBIA is meant to be self-funding through the collection of the special assessments.                                                                  |                     |                                    |  |
| <b><u>Expense Occurrence</u></b>                                                                                                                                      |                     | N/A                                |  |
| <b>Other budget impacts (revenue generating, match requirements, etc.)</b>                                                                                            |                     |                                    |  |
|                                                                                                                                                                       |                     |                                    |  |
| <b><u>Approvals</u></b>                                                                                                                                               |                     | <b><u>Additional Approvals</u></b> |  |
| <b><u>Dept Head</u></b>                                                                                                                                               | MACDONALD, STEVEN   |                                    |  |
| <b><u>Division Director</u></b>                                                                                                                                       | GARDNER, SPENCER    |                                    |  |
| <b><u>Accounting Manager</u></b>                                                                                                                                      | ZOLLINGER, NICHOLAS |                                    |  |
| <b><u>Legal</u></b>                                                                                                                                                   | SCHOEDEL, ELIZABETH |                                    |  |
| <b><u>For the Mayor</u></b>                                                                                                                                           | PICCOLO, MIKE       |                                    |  |
| <b><u>Distribution List</u></b>                                                                                                                                       |                     |                                    |  |
| LaVerne Biel; laverne.esba@gmail.com                                                                                                                                  |                     | Chris Venne; ctvenne@comcast.net   |  |
| smacdonald@spokanecity.org                                                                                                                                            |                     | sgardner@spokanecity.org           |  |
| abeck@spokanecity.org                                                                                                                                                 |                     | eking@spokanecity.org              |  |
|                                                                                                                                                                       |                     |                                    |  |
|                                                                                                                                                                       |                     |                                    |  |



## **RESOLUTION 2026 - 0069**

### **A RESOLUTION OF INTENTION TO MODIFY THE BOUNDARIES OF THE EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA**

WHEREAS, RCW 35.87A.075 authorizes City Council to take legislative action to modify the boundaries of the East Sprague Parking and Business Improvement Area; and

WHEREAS, the East Sprague Ratepayer Advisory Board met and voted on August 19, 2026, to recommend a westward expansion of the East Sprague Parking and Business Improvement Area along Sprague Avenue towards Hatch Street; and

WHEREAS, no previous expansion action has been taken by City Council to expand the East Sprague PBIA in 2026, and the proposed expansion area assessment is less than ten percent of the previously approved assessment roll.

NOW, THEREFORE, it is hereby resolved by the Spokane City Council:

1. The City Council declares its intention to modify the boundary of the East Sprague Parking and Business Improvement Area pursuant to RCW 35.87A.075, to expand the boundary from Sprague Avenue and South Erie Street westward to South Hatch Street, as depicted on Appendix A.
2. A public hearing before the Spokane City Council to consider the proposed modification and to take public testimony shall be held on October 28, 2026, starting at 6:00 p.m. in the City Council Chambers in the lower level of City Hall located at 808 W Spokane Falls Blvd.
3. The assessments for the expansion area shall be established pursuant to RCW 35.87A.080 and 35.87A.090 and any other applicable provision of Chapter 04.31C of the Spokane Municipal Code.

ADOPTED by the City Council this \_\_\_\_ day of October, 2026.

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City Clerk

Approved as to form

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Assistant City Attorney



# Appendix A

## East Sprague Parking and Business Improvement Area Boundaries

