CITY OF SPOKANE

REGARDING CITY COUNCIL MEETINGS

City Council's standing committee meetings, Agenda Review Sessions, and Legislative Sessions are held in City Council Chambers – Lower Level of City Hall, 808 W. Spokane Falls Blvd.

City Council Members, City staff, presenters and members of the public have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public. Call in information for the December 8, 2025, meetings is below. All meetings will be streamed live on Channel 5 and online at https://my.spokanecity.org/citycable5/live and https://www.facebook.com/spokanecitycouncil.

WebEx call in information for the week of December 8, 2025:

3:30 p.m. Agenda Review Session: 1-408-418-9388; access code: 248 314 58728; password: 0320

6:00 p.m. Legislative Session: 1-408-418-9388; access code: 249 116 24443; password: 0320

To participate in public comment (including Open Forum):

Testimony sign-up is open beginning at 5:00 p.m. on Friday, December 5, 2025, and ending at 6:00 p.m. on Monday, December 8, 2025, via the online testimony sign-up form link which can be accessed by clicking https://my.spokanecity.org/citycouncil/meetings/signup/ or in person outside council chambers beginning at 8:00 a.m. on December 8, 2025. You must sign up by 6:00 p.m. to be called on to testify. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Instructions for participation are provided on the form when you sign up.

The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and not relate to the final, updated draft, or draft agendas, pending hearing items, or initiatives or referenda in a pending election. "Affairs of the city" shall include (i) matters within the legislative, fiscal or regulatory purview of the city, (ii) any ordinance, resolution or other official act adopted by the city council, (iii) any rule adopted by the city, (iv) the delivery of city services and operation of city departments, (v) any act of members of the city council, the mayor or members of the administration, or (vi) any other matter deemed by the council president to fall withing the affairs of the city, which determination may be overridden by majority vote of the council members present. Individuals speaking during the open forum shall address their comments to the council president and shall maintain decorum as laid out in Rule 2.15 (Participation by Members of the Public in Council Meetings).

THE CITY OF SPOKANE

FINAL COUNCIL AGENDA

MEETING OF MONDAY, DECEMBER 8, 2025

MISSION STATEMENT

TO DELIVER EFFICIENT AND EFFECTIVE SERVICES THAT FACILITATE ECONOMIC OPPORTUNITY AND ENHANCE QUALITY OF LIFE.

MAYOR LISA BROWN
COUNCIL PRESIDENT BETSY WILKERSON
COUNCIL MEMBER JONATHAN BINGLE
COUNCIL MEMBER MICHAEL CATHCART
COUNCIL MEMBER PAUL DILLON
COUNCIL MEMBER KITTY KLITZKE
COUNCIL MEMBER KATE TELIS
COUNCIL MEMBER ZACK ZAPPONE

CITY COUNCIL CHAMBERS
CITY HALL
808 W. SPOKANE FALLS BLVD.
SPOKANE, WA 99201

City of Spokane Guest Wireless access for Council Chambers:

Username: **COS Guest**
Password: **K8vCr44y**

Please note the space in username.
Both username and password are case sensitive.

LAND ACKNOWLEDGEMENT

We acknowledge that we are on the unceded land of the Spokane people. And that these lands were once the major trading center for the Spokanes as they shared this place and welcomed other area tribes through their relations, history, trade, and ceremony. We also want to acknowledge that the land holds the spirit of the place, through its knowledge, culture, and all the original peoples Since Time Immemorial.

As we take a moment to consider the impacts of colonization may we also acknowledge the strengths and resiliency of the Spokanes and their relatives. As we work together making decisions that benefit all, may we do so as one heart, one mind, and one spirit.

We are grateful to be on the shared lands of the Spokane people and ask for the support of their ancestors and all relations. We ask that you recognize these injustices that forever changed the lives of the Spokane people and all their relatives.

We agree to work together to stop all acts of continued injustices towards Native Americans and all our relatives. It is time for reconciliation. We must act upon the truths and take actions that will create restorative justice for all people.

Adopted by Spokane City Council on the 22nd day of March, 2021
via Resolution 2021-0019

AGENDA REVIEW AND LEGISLATIVE SESSIONS

Council meetings consist of two parts: The Agenda Review Session (starting at 3:30 P.M.) and the Legislative Session (starting at 6:00 P.M.). The Agenda Review Session is open to the public, but participation is limited to Council Members and appropriate staff. The Legislative Session also is open to the public, and public comment is taken on legislative items (except those that are adjudicatory or solely administrative in nature). Following the conclusion of the Legislative portion of the meeting, an Open Forum is held unless a majority of Council Members vote otherwise. Please see additional Open Forum information that appears at the end of the City Council agenda.

SPOKANE CITY COUNCIL AGENDA REVIEW SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

ADDRESSING THE COUNCIL

- **Public participation in Council meetings is governed by Council Rules 2.15 and 2.16. A complete copy of the council rules can be found here: City Council Rules.**
- **No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their name and city of residence as a condition of recognition.**
- **Persons speaking at the podium shall verbally identify themselves by name, city of residency and, if appropriate, representative capacity.**
- **Speakers may be provided additional written or verbal instructions to ensure that verbal remarks are electronically recorded. Documents submitted for the record are identified and marked by the Clerk. (If you are submitting paper copies of documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.)**
- **To ensure that evidence and expressions of opinion are included in the record, and to ensure that decorum befitting a deliberative process is maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults are permitted. To prevent disruption of council meetings and visual obstruction of proceedings, members of the audience shall remain seated during council meetings.**
- **A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.**
- **When addressing the Council, members of the public shall direct all remarks to the Council President, and shall confine their remarks to the matters that are specifically before the Council at that time or, if speaking during Open Forum, shall confine their remarks to affairs of the city.**
- **City staff may testify at Council meetings, including open forum, providing the testimony is in compliance with the City of Spokane Code of Ethics and the staff follow the steps outlined in the City Council Rules of Procedure.**

SPEAKING TIME LIMITS: **Each person addressing the Council is limited to two minutes of speaking time, except during hearings and items under final consideration by the Council, for which three minutes will be allowed. The chair may allow additional time if the speaker is asked to respond to questions from the Council. Public testimony and consideration of an item may be extended to a subsequent meeting by a majority vote of the Council. Note: No public testimony shall be taken on amendments to consent or legislative agenda items, or solely procedural, parliamentary, or administrative matters of the Council.**

CITY COUNCIL AGENDA: **The City Council agendas may be obtained prior to Council Meetings by accessing the City's website at https://my.spokanecity.org/citycouncil/documents/.**

AGENDA REVIEW SESSION

(3:30 p.m.)
(Council Chambers Lower Level of City Hall)
(No Public Testimony Taken)

ROLL CALL OF COUNCIL

INTERVIEWS OF NOMINEES TO BOARDS AND COMMISSIONS

COUNCIL OR STAFF REPORTS OF MATTERS OF INTEREST

DRAFT AGENDAS REVIEW (Staff or Council Member briefings and discussion)

APPROVAL BY MOTION OF THE DRAFT AGENDA

CONSIDERATION OF ANY REQUESTS FOR DEFERRAL OF ITEMS ON THE FINAL AGENDA

EXECUTIVE SESSION

(Closed Session of Council)
(Executive Session may be held or reconvened during the 3:30 p.m. Agenda Review Session or the 6:00 p.m. Legislative Session)

LEGISLATIVE SESSION

(Council Reconvenes in Council Chamber)

LAND ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

POETRY AT THE PODIUM, WORDS OF INSPIRATION, AND SPECIAL INTRODUCTIONS

ROLL CALL OF COUNCIL

PROCLAMATIONS AND SALUTATIONS

REPORTS FROM COMMUNITY ORGANIZATIONS

ANNOUNCEMENTS
(Announcements regarding Changes to the City Council Agenda)

BOARDS AND COMMISSIONS APPOINTMENTS

(Includes Announcements of Boards and Commissions Vacancies)

APPOINTMENTS	RECOMMENDATION	
Tourism & Cultural Investment (TACI) Committee: Four Reappointments – Cami Aguayo, Jon Erickson, Matt Jensen, and Rose Noble	Confirm	CPR 2000-0031

CONSENT AGENDA

The consent agenda consists of purchases and contracts for supplies and services provided to the city, as well as other agreements that arise (such as settlement or union agreements), and weekly claims and payments of previously approved obligations and biweekly payroll claims against the city. Any agreement over $50,000 must be approved by the city council. Typically, the funding to pay for these agreements has already been approved by the city council through the annual budget ordinance, or through a separate special budget ordinance. If the contract requires a new allocation of funds, that fact usually will be indicated in the summary of the contract in the consent agenda.

Unless a council member requests that an item be considered separately, the council approves the consent agenda as a whole in a single vote. Note: The consent agenda is no longer read in full by the city clerk. The public is welcome to testify on matters listed in the consent agenda, but individual testimony is limited to three minutes for the entire consent agenda.

REPORTS, CONTRACTS AND CLAIMS	RECOMMENDATION	
1. Amendment to purchase of ODB X-Treme Leaf Vac for Street Department−additional $23,085.52. Total cost: $193,049.22 (incl. tax, delivery, and testing). (Council Sponsors: Council Members Bingle and Klitzke)	Approve	OPR 2025-0689
2. Consultant Agreement Amendment with KPFF Consulting Engineers (Spokane) for Preliminary Engineering and alternative analysis for improvements to the Thorpe Tunnels to provide for development of one additional tunnel solution concept and cost estimate−additional $13,491.19 (plus tax). (Council Sponsor: Council Member Klitzke)	Approve	OPR 2025-0244 ENG 2024077 RFQU 6234-24

3.	Interlocal Agreement Extension with Spokane County Treasurer for processing paper form payments of utility bills from January 1, 2026, through December 31, 2028—$65,000 estimated annual cost. (Council Sponsors: Council Members Bingle and Klitzke)	Approve	OPR 2018-0556
4.	Low Bid of Apollo, Inc. (Kennewick, WA) for Havana Well Station Phase 2—$3,946,282. An administrative reserve of $394,628.20, which is 10% of the contract amount, will be set aside. (East Central Neighborhood) (Council Sponsor: Council Member Klitzke)	Approve	OPR 2025-0827 ENG 2025064
5.	Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through November 28, 2025, total $12,954,721.15, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total $12,609,174.64.	Approve & Authorize Payments	CPR 2025-0002
6.	Minutes:	Approve All	
	a. City Council Special Meeting Minutes: November 7, November 11, November 13, November 20, and November 25, 2025.		CPR 2025-0013
	b. City Council Public Infrastructure, Environment and Sustainability Standing Committee Meeting Minutes: November 17, 2025.		CPR 2025-0019

LEGISLATIVE AGENDA

NO SPECIAL BUDGET ORDINANCES

NO EMERGENCY ORDINANCES

RESOLUTIONS & FINAL READING ORDINANCES

(Require Four Affirmative, Recorded Roll Call Votes)

RES 2025-0113 **Approving settlement with Ryan Enquist—$64,274.80. (Council Sponsors: Council President Wilkerson and Council Member Dillon)**

RES 2025-0114 **Approving year 2027 applications and adaptive projects to be paid from the Spokane Safe Streets for All Fund. (Council Sponsors: Council President Wilkerson and Council Member Klitzke)**

(As amended during December 1, 2025, 3:30 p.m. Agenda Review Session)

Council Sponsor requests motion to suspend Council Rules and consider the following amendment. (NOTE: Absent suspension of Council Rules, adoption of the amendment will result in automatic deferral to the December 15, 2025, Agenda.)

Klitzke/Zappone Proposed Amendment:

- **Request motion to amend Resolution 2025-0114 with an updated revised version filed December 4, 2025, and included in agenda packet under Resolution 2025-0114.**

RES 2025-0115 **Regarding amendment of the City of Spokane's Public Rule for Wastewater and Water General Facilities Charges and Incentives. (Council Sponsors: Council President Wilkerson and Council Member Klitzke)**

RES 2025-0103 **Adopting the City of Spokane's legislative agenda for the coming 2026 state legislative session. (Council Sponsors: Council Members Dillon and Zappone)**
Erik Poulsen

(Deferred as amended from December 1, 2025, Agenda, during December 1, 2025, 3:30 p.m. Agenda Review Session)

ORD C36560 **Vacating the alley between Lee Street and Stone Street, from the south line of Broadway Avenue to the north line of Springfield Avenue. (First Reading held August 12, 2024) (Council Sponsors: Council Members Zappone and Klitzke**

ORD C36120 **Vacating the east 55 feet of Adams Street from the south line of Third Avenue to the north line of I-90, together with the alley between Third Avenue and I-90, from the east line of Adams Street to the west line of Jefferson Street. (First Reading held October 25, 2021) (Council Sponsors: Council President Wilkerson, and Council Members Bingle and Dillon)**

ORD C36776 **Relating to municipal sewer services, amending multiple sections of Chapter 13.03, repealing section 13.03.1208, and amending sections 13.05.010, 13.05.020, and 13.05.030 of Chapter 13.05, all of the Spokane Municipal Code, and setting an effective date. (Council Sponsors: Council President Wilkerson and Council Member Klitzke)**

(As amended during December 1, 2025, 3:30 p.m. Agenda Review Session) (Deferred from November 17, 2025, Agenda, during November 17, 2025, 3:30 p.m. Agenda Review Session)

ORD C36777 **Relating to municipal water services, amending multiple sections of Chapter 13.04, and repealing sections 13.04.2006, 13.04.2008, and 13.04.2018, all of the Spokane Municipal Code, and setting an effective date. (Council Sponsors: Council President Wilkerson and Council Member Klitzke)**

(As amended during December 1, 2025, 3:30 p.m. Agenda Review Session) (Deferred from November 17, 2025, Agenda, during November 17, 2025, 3:30 p.m. Agenda Review Session)

ORD C36804 **Amending Ordinance C36348 that vacated a portion of 7th Ave east of Government Way and more particularly described in the ordinance. (Council Sponsors: Council Members Bingle and Dillon)**

ORD C36805 **Amending Ordinance C32816 that vacated Audubon Street from the southern right-of-way line at Hartson Avenue to the southern Alley right-of-way between Hartson Avenue and 7th Avenue, except for those portions of Audubon Street used for Government Way right-of-way. (Council Sponsors: Council Members Bingle and Dillon)**

ORD C36808 **Of the City of Spokane relating to residential evictions entitled, "Pathways to Eviction Diversion for Spokane", and creating new sections 10.57.200, 10.57.210, 10.57.220, and 10.57.230 of the Spokane Municipal Code. (Council Sponsors: Council Members Dillon and Klitzke)**

ORD C36809 **(To be considered under Hearings Item H2.)**

ORD C36810 **(To be considered under Hearings Item H3.)**

FIRST READING ORDINANCES

~~ORD C36782~~ ~~Relating to designated festival streets; amending Section 12.08.060 of the Spokane Municipal Code. (Council Sponsors: Council Members Zappone and Klitzke)~~

(Deferred to January 26, 2026, Agenda, during November 24, 2025, 3:30 p.m. Agenda Review Session)

FURTHER ACTION DEFERRED

NO SPECIAL CONSIDERATIONS

HEARINGS

H1.	**Council Decision on vacation of a portion of the alley between College Avenue and Bridge Avenue and between Summit Boulevard and Lindeke Street, as requested by owners having an interest in real estate abutting the right-of-way. (First Reading of ORD C36769 held on November 17, 2025) (Council Sponsors: Council Members Bingle and Dillon) (Note: Hearing closed on 11/17/2025 - no further public testimony to be taken.)**	**Council Decision/ Staff Recommends Approval**	**ORD C36769**
H2.	**Hearing on Final Reading Ordinance C36809 related to public notice of planning and land use actions; amending Spokane Municipal Code sections 17G.020.060, 17G.020.070, 17G.025.010, 17G.061.010, 17G.061.210; and creating a new section 17G.025.020. (Council Sponsors: Council Members Bingle and Klitzke)**	**Hold Hrg/ Close Hrg/ Pass Upon Roll Call Vote**	**ORD C36809**
H3.	**Hearing on Final Reading Ordinance C36810 relating to implementing the co-living housing requirements of RCW 36.70A.535, amending portions of SMC 17A.020.030, 17A.020.190, 17C.111.115, 17C.111.205, 17C.111.210, 17C.111.300, 17C.111.400, 17C.190.100, and 17C.190.110. (Council Sponsors: Council Members Bingle and Dillon)** **(As amended during November 24, 2025, 3:30 p.m. Agenda Review Session)**	**Hold Hrg/ Close Hrg/ Pass Upon Roll Call Vote**	**ORD C36810**

OPEN FORUM

At the conclusion of legislative business, the Council may recess briefly and then convene an open public comment period for up to twenty (20) speakers, unless a majority of council members vote otherwise. If more than twenty (20) people sign up for open forum, the individuals assigned to the twenty (20) spaces available will be chosen at random, with preference given to individuals who have not spoken at open forum during the calendar month. Each speaker is limited to no more than two (2) minutes. In order to participate in Open Forum, you must sign up beginning at 5:00 p.m. on the Friday immediately preceding the legislative session and ending at 6:00 p.m. on the date of the meeting via the virtual testimony form linked in the meeting packet (https://my.spokanecity.org/citycouncil/documents/) or in person outside council chambers beginning at 8:00 a.m. on the day of the legislative session. The virtual sign-up form can also be found here: https://my.spokanecity.org/citycouncil/meetings/signup/. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Speakers must sign themselves in using a name. Instructions for virtual participation are provided on the form when you sign up. The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City other than items appearing on the final or draft agendas, pending hearing items, and initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

ADJOURNMENT

The December 8, 2025, Regular Legislative Session of the City Council is adjourned to December 15, 2025.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

NOTES

Agenda Sheet for City Council: **Committee: Date:** N/A **Committee Agenda type:**		**Date Rec'd**	11/19/2025
		Clerk's File #	CPR 2000-0031
		Cross Ref #	
Council Meeting Date: 12/08/2025		**Project #**	
Submitting Dept	MAYOR	**Bid #**	
Contact Name/Phone	ADAM 6779	**Requisition #**	
Contact E-Mail	AMCDANIEL@SPOKANECITY.ORG		
Agenda Item Type	Boards and Commissions		
Council Sponsor(s)			
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	REAPPOINTMENT OF CAMI AGUAYO TO THE TOURISM AND CULTURAL		

Agenda Wording

Mayor Brown has reappointed Cami Aguayo to the Tourism and Cultural Investment (TACI) Committee for a term of January 1, 2026 - December 31, 2026.

Summary (Background)

Cami Aguayo will serve as one of three representatives of businesses required to collect hotel/motel tax per RCW 67.28.1817. The Spokane Tourism and Cultural Investment Grants Committee reviews, comments, and makes recommendations to the City Council on any proposal to increase the rate of the lodging tax, repeal an exemption from the lodging tax, or change the use of revenue received from the lodging tax as required as in RCW 67.28.1817. The Spokane Tourism and Cultural Investment grants are aimed at enhancing Spokane's tourism and cultural environment. Organizations, including non-profit agencies, for-profit agencies, and public agencies, can apply for these grants to fund projects, programs, events, and public or non-profit facilities that promote tourism and cultural investment. Projects that receive funds should promote cultural diversity, support various forms of cultural investment, and create new opportunities for tourism and cultural enrichment. Cultural activities can include sports, arts, street/park festivals, film, culinary, and music.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

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Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	SCOTT, ALEXANDER		
Division Director			
Accounting Manager			
Legal			
For the Mayor	SCOTT, ALEXANDER		

Distribution List	
	amcdaniel@spokanecity.org

Agenda Sheet for City Council: **Committee: Date:** N/A **Committee Agenda type:**		**Date Rec'd**	11/18/2025
		Clerk's File #	CPR 2000-0031
		Cross Ref #	
Council Meeting Date: 12/08/2025		**Project #**	
Submitting Dept	MAYOR	**Bid #**	
Contact Name/Phone	ADAM 6779	**Requisition #**	
Contact E-Mail	AMCDANIEL@SPOKANECITY.ORG		
Agenda Item Type	Boards and Commissions		
Council Sponsor(s)			
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	REAPPOINTMENT OF JON ERICKSON TO THE TOURISM AND CULTURAL		

Agenda Wording

Mayor Brown has reappointed Jon Erickson to the Tourism and Cultural Investment (TACI) Committee for a term of January 1, 2026 - December 31, 2026.

Summary (Background)

Jon Erickson will serve as one of three representatives of businesses required to collect hotel/motel tax per RCW 67.28.1817. The Spokane Tourism and Cultural Investment Grants Committee reviews, comments, and makes recommendations to the City Council on any proposal to increase the rate of the lodging tax, repeal an exemption from the lodging tax, or change the use of revenue received from the lodging tax as required as in RCW 67.28.1817. The Spokane Tourism and Cultural Investment grants are aimed at enhancing Spokane's tourism and cultural environment. Organizations, including non-profit agencies, for-profit agencies, and public agencies, can apply for these grants to fund projects, programs, events, and public or non-profit facilities that promote tourism and cultural investment. Projects that receive funds should promote cultural diversity, support various forms of cultural investment, and create new opportunities for tourism and cultural enrichment. Cultural activities can include sports, arts, street/park festivals, film, culinary, and music.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

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Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	SCOTT, ALEXANDER		
Division Director			
Accounting Manager			
Legal			
For the Mayor	SCOTT, ALEXANDER		

Distribution List	
	amcdaniel@spokanecity.org

Agenda Sheet for City Council:

Committee: Date: N/A

Committee Agenda type:

Council Meeting Date: 12/08/2025

Date Rec'd	11/18/2025
Clerk's File #	CPR 2000-0031
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	MAYOR
Contact Name/Phone	ADAM 6779
Contact E-Mail	AMCDANIEL@SPOKANECITY.ORG
Agenda Item Type	Boards and Commissions
Council Sponsor(s)	
Sponsoring at Administrators Request	NO
Lease? NO	**Grant Related?** NO **Public Works?** NO
Agenda Item Name	RE-APPOINTMENT OF MATT JENSEN TO THE TOURISM AND CULTURAL

Agenda Wording

Mayor Brown has reappointed Matt Jensen to the Tourism and Cultural Investment (TACI) Committee for a term of January 1, 2026 - December 31, 2026.

Summary (Background)

Matt Jensen will serve as one of three representatives of businesses required to collect hotel/motel tax per RCW 67.28.1817. The Spokane Tourism and Cultural Investment Grants Committee reviews, comments, and makes recommendations to the City Council on any proposal to increase the rate of the lodging tax, repeal an exemption from the lodging tax, or change the use of revenue received from the lodging tax as required as in RCW 67.28.1817. The Spokane Tourism and Cultural Investment grants are aimed at enhancing Spokane's tourism and cultural environment. Organizations, including non-profit agencies, for-profit agencies, and public agencies, can apply for these grants to fund projects, programs, events, and public or non-profit facilities that promote tourism and cultural investment. Projects that receive funds should promote cultural diversity, support various forms of cultural investment, and create new opportunities for tourism and cultural enrichment. Cultural activities can include sports, arts, street/park festivals, film, culinary, and music.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

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Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	MCDANIEL, ADAM		
Division Director			
Accounting Manager			
Legal			
For the Mayor	PICCOLO, MIKE		

Distribution List	
	amcdaniel@spokanecity.org

Agenda Sheet for City Council: **Committee: Date:** N/A **Committee Agenda type:**		**Date Rec'd**	11/18/2025
		Clerk's File #	CPR 2000-0031
		Cross Ref #	
Council Meeting Date: 12/08/2025		**Project #**	
Submitting Dept	MAYOR	**Bid #**	
Contact Name/Phone	ADAM 6779	**Requisition #**	
Contact E-Mail	AMCDANIEL@SPOKANECITY.ORG		
Agenda Item Type	Boards and Commissions		
Council Sponsor(s)			
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	REAPPOINTMENT OF ROSE NOBLE TO THE TOURISM AND CULTURAL		

Agenda Wording

Mayor Brown has reappointed Rose Noble to the Tourism and Cultural Investment (TACI) Committee for a term of January 1, 2026 - December 31, 2026.

Summary (Background)

Rose Noble will serve as one of three representatives of organizations involved in activities authorized to be funded by the revenue from the hotel/motel tax per RCW 67.28.1817. The Spokane Tourism and Cultural Investment Grants Committee reviews, comments, and makes recommendations to the City Council on any proposal to increase the rate of the lodging tax, repeal an exemption from the lodging tax, or change the use of revenue received from the lodging tax as required as in RCW 67.28.1817. The Spokane Tourism and Cultural Investment grants are aimed at enhancing Spokane's tourism and cultural environment. Organizations, including non-profit agencies, for-profit agencies, and public agencies, can apply for these grants to fund projects, programs, events, and public or non-profit facilities that promote tourism and cultural investment. Projects that receive funds should promote cultural diversity, support various forms of cultural investment, and create new opportunities for tourism and cultural enrichment. Cultural activities can include sports, arts, street/park festivals, film, culinary, and music.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

--

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	MCDANIEL, ADAM		
Division Director			
Accounting Manager			
Legal			
For the Mayor	PICCOLO, MIKE		

Distribution List	
	amcdaniel@spokanecity.org

Agenda Sheet for City Council:

Committee: PIES **Date:** 11/17/2025

Committee Agenda type: Consent

Council Meeting Date: 12/08/2025

Date Rec'd	11/11/2025		
Clerk's File #	OPR 2025-0689		
Cross Ref #			
Project #			
Submitting Dept	FLEET SERVICES	**Bid #**	
Contact Name/Phone	RICK GIDDINGS 625-7706	**Requisition #**	RE 20800
Contact E-Mail	RGIDDINGS@SPOKANECITY.ORG		
Agenda Item Type	Purchase w/o Contract		
Council Sponsor(s)	JBINGLE KKLITZKE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	AMENDMENT TO OPR 2025-0689 TO INCREASE COST		

Agenda Wording

Fleet Services would like to amend OPR 2025-0689 to reflect a higher cost on ODB X-Treme Vac for the Street Department due to outdated and incomplete quote.

Summary (Background)

Prior quote for ODB X-Treme Vac had expired and did not include all necessary optional equipment and services. Existing OPR shows cost of $169,963.70, amended cost is $193,049.22 including taxes, delivery, and testing. Difference is $23,085.52

What impacts would the proposal have on historically excluded communities?

None identified

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Data will not be collected

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Aligns with City Centralized Fleet Management Policy

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	YES
Total Cost	**$** 23,085.52
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Additional cost includes equipment, delivery, sales tax, and testing

Amount		**Budget Account**
Expense	**$** 23,085.52	**#** 5110-71700-94440-56404-55040
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	One-Time
Funding Source Type	Reserves

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	GIDDINGS, RICHARD	**PURCHASING**	NECHANICKY, JASON
Division Director	BOSTON, MATTHEW		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	HARRINGTON,		
For the Mayor	PICCOLO, MIKE		

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tprince@spokanecity.org	tbrazington@spokanecity.org
fleetservicesaccounting@spokanecity.org	

SWS EQUIPMENT
6515 NIXON AVE
SPOKANE WA 99212

C/O SPOKANE
301 N NELSON STREET
SPOKANE WA 99202
Sourcewell #

2/5/2025 **Sourcewell Contract # 112624-ODB**

SKU#			MSRP
DCL800SM25HL	**X-TREME VAC BY ODB MODEL DCL800SM25HL**	**$**	**141,161.88**
	SOURCEWELL DISCOUNT 4%	**$**	**(5,646.48)**
JD74PSM24	John Deere Diesel 74HP Final Tier 4	**$**	**13,407.26**
	25 cubic yard		
	28" suction impeller with six 3/8" thick T-1 steel blades		
	3 groove power band belt driven		
	40 gallon polyethylene fuel tank		
	Electronic engine controls with safety shut downs		
	13" clutch assembly with 2.25" PTO shaft & safety engagement		
	Hydraulic hose boom powered by 12v electric/hydraulic pump		
	16x120" rubber suction hose w/steel nozzle. Straight intake ducting (Swivel intake is now an option!)		
	Boxed perforated radiator screen		
	Rear back up camera with 5.6" color screen (If ODB supplied chassis)		
	LED type DOT lights		
	2 amber LED oval flashers		
	Light bar on hopper with 4 front facing amber flshing LED lights		
33OPT	DCL bottom exhaust 25&30 box (Perf Screens Standard)	**$**	**10,725.22**
2470XZ	Wireless CAN bridge between Cab and HL Body	**$**	**4,120.48**
HLDEALERINST	Custom Engineered Factory Kit for Dealer Install	**$**	**3,200.00**
	Equipment Total:	**$**	**166,968.36**
	Pre-Delivery Inspection, Local delivery and Training:	**$**	**1,180.00**
	Installation of controls in chassis and testing :	**$**	**2,361.00**
	Freight :	**$**	**7,700.00**
	Total Price Offered To Sourcewell Member:	**$**	**178,209.36**
	Additional discount offered by local dealer:	**$**	**(1,423.76)**
	Total Price Offered To Sourcewell Member with Additional discount:	**$**	**176,785.60**

Make Purchase Orders Out To: ODB 5118 Glen Alden Dr, Richmond, VA 23231
Contact: MJ Dubois Phone: 410-924-1004 Email: MJDUBOIS@DUCOLLC.COM

Send copy of PO to: odbsales@odbco.com (Please include Delivery State in the subject line.)

Agenda Sheet for City Council:

Committee: PIES **Date:** 11/17/2025

Committee Agenda type: Consent

Council Meeting Date: 12/08/2025

Date Rec'd	11/11/2025		
Clerk's File #	OPR 2025-0244		
Cross Ref #			
Project #	2024077		
Submitting Dept	INTEGRATED CAPITAL	**Bid #**	RFQU#: 6234-24
Contact Name/Phone	NATE SULYA 509.625.6988	**Requisition #**	CR 27372
Contact E-Mail	NSULYA@SPOKANECITY.ORG		
Agenda Item Type	Contract Item		
Council Sponsor(s)	KKLITZKE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	CONTRACT AMENDMENT THORPE TUNNEL ALTERNATIVES		

Agenda Wording

Amendment to the Consultant Agreement with KPFF Consulting Engineers for Preliminary Engineering and alternative analysis for improvements to the Thorpe Tunnels. This amendment provides for development of one additional tunnel solution concept and cost estimate.

Summary (Background)

The Thorpe Tunnels along Thorpe Rd. west of US 195 at the Fish Lake Trail and at the BNSF railroad corridor are capacity constrained by their width. In April 2025, the City entered into agreement with KPFF for preliminary engineering complete analysis and preliminary design exploring options to improve capacity and traffic operations through the tunnels. The scope of work will include analysis of multiple tunneling or bridge options, coordination with BNSF and other stakeholders, conceptional design and planning level project cost estimating to identify a preferred alternative. This amendment allows for the design of an additional alternative.

What impacts would the proposal have on historically excluded communities?

Public works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

n/a

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with annual budget strategies to limit costs and approved projects in the 6-year CIP.

Council Subcommittee Review

n/a

Fiscal Impact

Approved in Current Year Budget?	YES
Total Cost	$ 261,826.15
Current Year Cost	$ 261,826.15
Subsequent Year(s) Cost	$ 0

Narrative

n/a

Amount		Budget Account
Expense	$ 13,491.19	# 3200-49197-95100-56501-86146
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	One-Time
Funding Source Type	Program Revenue

Is this funding source sustainable for future years, months, etc?

Yes – funding comes from traffic impact fees

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

n/a

Approvals		Additional Approvals	
Dept Head	PICANCO, KEVIN	PURCHASING	NECHANICKY, JASON
Division Director	FEIST, MARLENE		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor	PICCOLO, MIKE		

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kpicanco@spokcanecity.org	

City Clerk's No. OPR 2025-0244

CITY OF SPOKANE

CONTRACT AMENDMENT

Title: THORPE TUNNELS PRELIMINARY ENGINEERING SERVICES

This Contract Amendment is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **KPFF CONSULTING ENGINEERS, INC.**, whose address is 431 West Riverside Avenue, Suite 524, Spokane, Washington 99201 as ("Consultant"), individually hereafter referenced as a "Party", and together as the "Parties".

WHEREAS, the parties entered into an Agreement wherein the Consultant agreed to provide Thorpe Tunnel Preliminary Engineering Services; and

WHEREAS, a change or revision of the Work has been requested, requiring additional funds, thus the original Contract needs to be formally Amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.
The Contract, dated April 15, 2025, and April 16, 2025, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Contract Amendment shall become effective on December 15, 2025, and shall end December 31, 2026.

3. ADDITIONAL WORK.
The Scope of Work in the original Contract is revised to include the following:

Development of one Additional Tunnel Solution Concept.

4. COMPENSATION.
The City shall pay an additional amount not to exceed **THIRTEEN THOUSAND FOUR HUNDRED NINETY-ONE AND 19/100 DOLLARS** (**$13,491.19**), plus applicable sales tax, for everything furnished and done under this Contract Amendment. This is the maximum amount to be paid under this Amendment and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

KPFF CONSULTING, INC.

By_____
Signature Date

_____
Type or Print Name

_____
Title

CITY OF SPOKANE

By_____
Signature Date

_____
Type or Print Name

_____
Title

Attest:

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

Attachments that are part of this Contract:
Exhibit A - Certification Regarding Debarment
Exhibit B – Consultant's Exhibit "A" – Fee Schedule and Phase 1 – Alternatives Analysis, Amendment #1 dated October 17, 2025.

25-234

EXHIBIT A

Washington State Department of Revenue

Business Lookup

License Information:

New search Back to results

Entity name: KPFF, INC.

Business name: KPFF CONSULTING ENGINEERS

Entity type: Profit Corporation

UBI #: 578-063-612

Business ID: 001

Location ID: 0004

Location: Active

Location address:
421 W RIVERSIDE AVE
STE 524
SPOKANE WA 99201-0402

Mailing address:
1601 5TH AVE
STE 1300
SEATTLE WA 98101-3601

Excise tax and reseller permit status: Click here

Secretary of State information: Click here

Endorsements

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Spokane General Business				Active	Jul-31-2026	Oct-01-2019

Owners and officers on file with the Department of Revenue

Owners and officers	Title
BLACK, JASON	
GAVAN, JOHN	

Owners and officers	Title
KALGHATGI, NIKHIL	

Registered Trade Names

Registered trade names	Status	First issued
KPFF CONSULTING ENGINEERS	Active	May-23-2000

View Additional Locations

The Business Lookup information is updated nightly. Search date and time: 11/10/2025 3:56:15 PM

Contact us

How are we doing?
Take our survey!

Don't see what you expected?
Check if your browser is supported

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Insurance Agency 3780 Mansell Rd. Suite 370 Alpharetta GA 30022	**CONTACT NAME:** Jerry Noyola **PHONE (A/C, No, Ext):** 770.220.7699 **FAX (A/C, No):** **E-MAIL ADDRESS:** greylingcerts@greyling.com
INSURED KPFFINC KPFF, Inc. 1601 5th Ave Suite 1600 Seattle WA 98101	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** National Union Fire Ins Co of Pittsburg — 19445 **INSURER B :** The Travelers Indemnity Company — 25658 **INSURER C :** New Hampshire Insurance Company — 23841 **INSURER D :** Allied World Surplus Lines Insurance Co — 24319 **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 648710035 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:			GL5268336	4/1/2025	4/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 2,000,000 $ 500,000 $ 25,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $
A	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY			CA9775930	4/1/2025	4/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 2,000,000 $ $ $ $
B	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** CLAIMS-MADE DED X RETENTION $ 10,000			CUP7X94996725NF	4/1/2025	4/1/2026	EACH OCCURRENCE AGGREGATE 	$ 10,000,000 $ 10,000,000 $
C C	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC072113239 (AOS) WC072113237 (CA)	4/1/2025 4/1/2025	4/1/2026 4/1/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 2,000,000 $ 2,000,000 $ 2,000,000
D	Professional/Pollution Liability			03120067	4/1/2025	4/1/2026	Per Claim Aggregate SIR:	10,000,000 10,000,000 250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Project #2024077 - Thorpe Tunnels. The City of Spokane, its officers and employees are named as Additional Insureds with respects to General Liability where required by written contract. Should any of the above described policies be cancelled by the issuing insurer before the expiration date thereof, 30 days' written notice (except 10 days for nonpayment of premium) will be provided to the Certificate Holder.

CERTIFICATE HOLDER

City of Spokane
808 W. Spokane Falls Blvd.
Spokane WA 99201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Gregg Bachtel

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
ANY PERSON OR ORGANIZATION WHOM YOU BECOME OBLIGATED TO INCLUDE AS AN ADDITIONAL INSURED AS A RESULT OF ANY CONTRACT OR AGREEMENT YOU HAVE ENTERED INTO.	PER THE CONTRACT OR AGREEMENT.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

© Insurance Services Office, Inc., 2018

A. **Section II** – **Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or

2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III** – **Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
ANY PERSON OR ORGANIZATION WHOM YOU BECOME OBLIGATED TO INCLUDE AS AN ADDITIONAL INSURED AS A RESULT OF ANY CONTRACT OR AGREEMENT YOU HAVE ENTERED INTO.	PER THE CONTRACT OR AGREEMENT.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II** – **Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III** – **Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

© Insurance Services Office, Inc., 2018

Exhibit A – DRAFT Scope of Work
City of Spokane
Preliminary Engineering Services for Thorpe Tunnel Project
Phase 1 – Planning, Amendment #1

October 17, 2025

Amendment #1 Summary

This amendment provides for development of one additional tunnel solution concept and cost estimate.

Consultant will provide the following services.

1.0 Project Management and Coordination

1.1 Project Administration

Consultant will prepare, initiate and administer contract Amendment #1 with the City and applicable subconsultants.

1.2 Project Coordination

N/A – No changes to this task as part of Amendment #1.

1.3 Project Initiation

N/A – No changes to this task as part of Amendment #1.

1.4 Transportation Commission Presentation

N/A – No changes to this task as part of Amendment #1.

1.5 Quality Assurance / Quality Control

N/A – No changes to this task as part of Amendment #1.

Assumptions

- Scope duration is twelve (12) months.
- Up to twelve (12) project coordination meetings, via MS Teams with the City
- Up to two (2) Consultant team members will attend the in-person presentation for the City's Transportation Commission.
- No specific deliverables will be developed to support City Council updates. It is assumed that deliverables already developed in this scope may be utilized by the City.

Deliverables

- Monthly Progress Report and Invoice (.pdf format)
- Subconsultant Agreements (as required)
- Meeting Agendas/Notes for Kickoff Meeting
- Meeting Agendas/Notes for up to twelve (12) coordination meetings
- Draft/Final PowerPoint Presentation for One (1) In-Person Transportation Commission Meeting

2.0 Engagement

N/A – No changes to this task as part of Amendment #1.

3.0 Baseline Conditions

N/A – No changes to this task as part of Amendment #1.

4.0 Concept Development & Analyses

4.1 Alternative Concept Layouts

N/A – No changes as part of Amendment #1.

4.2 Structural Solutions

N/A – No changes as part of Amendment #1.

4.3 Planning-Level Opinions of Cost

N/A – No changes as part of Amendment #1.

4.4 Tunnel Replacement Option (new Subtask)

Consultant will provide an additional concept-level plan and cross section to replace/enlarge the existing tunnel in its current location under the BNSF railroad, along with a discussion of typical construction methods and required staging areas.

The Consultant will provide an additional planning-level cost estimate for an option to enlarge the existing tunnel under the BNSF railroad.

Assumptions

- One round of City comments will be incorporated into draft Concept Layouts and Opinions of Cost.
- Roadway geometric layouts will include the Westwood Intersection.
- Easterly alignment and tie-in with US195 will be informed by the Thorpe overcrossing work in the City's Inland Empire Way Study project.

Deliverables

- Concept Layouts (.pdf format)
- Planning-Level Opinions of Cost.pdf format)

5.0 Concept Analyses and Evaluation

N/A – No changes to this task as part of Amendment #1.

Exhibit A - Fee Schedule
City of Spokane
Phase 1 - Alternatives Analysis, Amendment #1

10/17/2025

	Description	KPFF	Delve	TOTAL COST
Task 1	**Project Administration**	**$ 1,086.17**	**$ -**	**$ 1,086.17**
1.1	Project Administration	$ 1,086.17	$ -	$ 1,086.17
1.2	Project Coordination	$ -	$ -	$ -
1.3	Project Initiation	$ -	$ -	$ -
Task 2	**Engagement**	**$ -**	**$ -**	**$ -**
2.1	BNSF and WSDOT Coordination and Approvals	$ -	$ -	$ -
Task 3	**Baseline Conditions**	**$ -**	**$ -**	**$ -**
3.1	Transportation	$ -	$ -	$ -
3.2	Utilities and Stormwater	$ -	$ -	$ -
3.3	Environmental Scoping	$ -	$ -	$ -
3.4	Geotechnical Scoping	$ -	$ -	$ -
3.5	Property and Land Use	$ -	$ -	$ -
3.6	Baseline Conditions Memorandum	$ -	$ -	$ -
Task 4	**Concept Development & Analyses**	**$ -**	**$ 12,405.02**	**$ 12,405.02**
4.1	Alternative Concept Layouts	$ -	$ -	$ -
4.2	Structural Solutions	$ -	$ -	$ -
4.3	Planning-Level Opinions of Cost	$ -	$ -	$ -
4.4	Tunnel Replacement Option	$ -	$ 12,405.02	$ 12,405.02
Task 5	**Concept Analyses and Evaluation**	**$ -**	**$ -**	**$ -**
5.1	Transportation	$ -	$ -	$ -
5.2	Utilities and Stormwater	$ -	$ -	$ -
5.3	Environmental Review	$ -	$ -	$ -
5.4	Geotechnical Review	$ -	$ -	$ -
5.5	Property and Land Use	$ -	$ -	$ -
5.6	Capital and Life-Cycle Costs	$ -	$ -	$ -
5.7	Determine Preliminary Preferred Solution	$ -	$ -	$ -
5.8	BNSF Design Phase A Concept Submittal	$ -	$ -	$ -
5.9	Evaluation Memorandum	$ -	$ -	$ -
	Reimbursables	**$ -**	**$ -**	**$ -**
TOTAL		**$ 1,086.17**	**$ 12,405.02**	**$ 13,491.19**

Exhibit A - Fee Schedule
City of Spokane
Phase 1 - Alternatives Analysis, Amendment #1

KPFF - Transportation Group

10/17/2025

	Description	Notes	PIC/Senior Project Manager	Senior Project Coordinator	Total Hours	Total Direct Salary Cost	OH (1.4922)	Total Fee per Task	Total per Task
Task 1	**Project Administration**		Mark	Ginny					
1.1	Project Administration		2	6	8	$ 389.00	$ 580.47	$ 116.70	$ 1,086.17
1.2	Project Coordination				0	$ -	$ -	$ -	$ -
1.3	Project Initiation				0	$ -	$ -	$ -	$ -
Task 2	**Engagement**								
2.1	BNSF and WSDOT Coordination and Approvals				0	$ -	$ -	$ -	$ -
Task 3	**Baseline Conditions**								
3.1	Transportation				0	$ -	$ -	$ -	$ -
3.2	Utilities and Stormwater				0	$ -	$ -	$ -	$ -
3.3	Environmental Scoping				0	$ -	$ -	$ -	$ -
3.4	Geotechnical Scoping				0	$ -	$ -	$ -	$ -
3.5	Property and Land Use				0	$ -	$ -	$ -	$ -
3.6	Baseline Conditions Memorandum				0	$ -	$ -	$ -	$ -
Task 4	**Concept Development & Analyses**								
4.1	Alternative Concept Layouts				0	$ -	$ -	$ -	$ -
4.2	Structural Solutions				0	$ -	$ -	$ -	$ -
4.3	Planning-Level Opinions of Cost				0	$ -	$ -	$ -	$ -
4.4	Tunnel Replacement Option				0	$ -	$ -	$ -	$ -
Task 5	**Concept Analyses and Evaluation**								
5.1	Transportation				0	$ -	$ -	$ -	$ -
5.2	Utilities and Stormwater				0	$ -	$ -	$ -	$ -
5.3	Environmental Review				0	$ -	$ -	$ -	$ -
5.4	Geotechnical Review				0	$ -	$ -	$ -	$ -
5.5	Property and Land Use				0	$ -	$ -	$ -	$ -
5.6	Capital and Life-Cycle Costs				0	$ -	$ -	$ -	$ -
5.7	Determine Preliminary Preferred Solution				0	$ -	$ -	$ -	$ -
5.8	BNSF Design Phase A Concept Submittal				0	$ -	$ -	$ -	$ -
5.9	Evaluation Memorandum				0	$ -	$ -	$ -	$ -
Total Hours per person			**2**	**6**	**8**	**$ 389.00**	**$ 580.47**	**$ 116.70**	**$ 1,086.17**

BURDENED LABOR COST

					Sub-Totals
Current Hourly Rates (Do not exceed ANTE Table Rates in MSA)		$ 81.73	$ 37.59		
Direct Salary Cost (DSC)		$ 163.46	$ 225.54		$ 389.00
Overhead Cost (1.4922 of DSC)	149.22%	$ 243.92	$ 336.55		$ 580.47
Fee (0.3 of DSC)	30%	$ 49.04	$ 67.66		$ 116.70
Sub-Total Burdened Labor Cost		**$ 456.41**	**$ 629.75**		**$ 1,086.17**

REIMBURSABLES

Item		Quantity		Sub-Totals
Reproduction		0		$ -
Mileage (GSA) 2025-01		0		$ -
Postage/Courier		0		$ -
Field Equipment		0		$ -
Parking		0		$ -
Per Diem (WA 2024 OFM Rates SPO: $18 Break, $20 Lun, $36 Dinr, Max $74)		0		$ -
Lodging (WA 2024 OFM Rate SPO: $127)		0		$ -
Ground Transportation (15% Tip Max)		0		$ -
Air Fare		0		$ -
Sub-Total Reimbursables				**$ -**

KPFF - Transportation Group Total Project Costs	**$ 1,086.17**

Exhibit A - Fee Schedule
City of Spokane
Phase 1 - Alternatives Analysis, Amendment #1

Delve Underground

10/17/2025

	Description	Notes	Ravano/ Principal Geotech	Finn/ Structural Principal	Duevel/ Principal Tunnel	Peterfreund/ Sr Structural Assoc.	Mehlert/ Sr. Project Structural	Hughan/ Sr. Staff	Lita/ CAD	Dietry/ Project Controls	Page/Cost Estimating Principal	Total Hours	Total Direct Salary Cost	OH (0)	Total Fee per Task	Total per Task
Task 1	**Project Administration**															
1.1	Project Administration											0	$ -	$ -	$ -	$ -
1.2	Project Coordination											0	$ -	$ -	$ -	$ -
1.3	Project Initiation											0	$ -	$ -	$ -	$ -
Task 2	**Engagement**															
2.1	BNSF and WSDOT Coordination and Approvals											0	$ -	$ -	$ -	$ -
Task 3	**Baseline Conditions**															
3.1	Transportation											0	$ -	$ -	$ -	$ -
3.2	Utilities and Stormwater											0	$ -	$ -	$ -	$ -
3.3	Environmental Scoping											0	$ -	$ -	$ -	$ -
3.4	Geotechnical Scoping											0	$ -	$ -	$ -	$ -
3.5	Property and Land Use											0	$ -	$ -	$ -	$ -
3.6	Baseline Conditions Memorandum											0	$ -	$ -	$ -	$ -
Task 4	**Concept Development & Analyses**															
4.1	Alternative Concept Layouts											0	$ -	$ -	$ -	$ -
4.2	Structural Solutions											0	$ -	$ -	$ -	$ -
4.3	Planning-Level Opinions of Cost											0	$ -	$ -	$ -	$ -
4.4	Tunnel Replacement Option	Coordinatoion, analsis, report section and 2 drawings for BNSF crossing	2			2	40		4		8	56	$ 12,405.02	$ -	$ -	$ 12,405.02
Task 5	**Concept Analyses and Evaluation**															
5.1	Transportation											0	$ -	$ -	$ -	$ -
5.2	Utilities and Stormwater											0	$ -	$ -	$ -	$ -
5.3	Environmental Review											0	$ -	$ -	$ -	$ -
5.4	Geotechnical Review											0	$ -	$ -	$ -	$ -
5.5	Property and Land Use											0	$ -	$ -	$ -	$ -
5.6	Capital and Life-Cycle Costs											0	$ -	$ -	$ -	$ -
5.7	Determine Preliminary Preferred Solution											0	$ -	$ -	$ -	$ -
5.8	BNSF Design Phase A Concept Submittal											0	$ -	$ -	$ -	$ -
5.9	Evaluation Memorandum											0	$ -	$ -	$ -	$ -
Total Hours per person			**2**	**0**	**0**	**2**	**40**	**0**	**4**	**0**	**8**	**56**	**$ 12,405.02**	**$ -**	**$ -**	**$ 12,405.02**

BURDENED LABOR COST

Current Hourly Rates	Direct Salary +B130+B131:P+B131:R134	$ 337.50	$ 332.66	$ 288.24	$ 282.01	$ 182.44	$ 134.73	$ 149.20	$ 145.02	$ 408.95		**Sub-Totals**
Direct Salary Cost (DSC)		$ 675.00	$ -	$ -	$ 564.02	$ 7,297.60	$ -	$ 596.80	$ -	$ 3,271.60		$ 12,405.02
Overhead Cost (0 of DSC)	0.00%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Fee (0 of DSC)	0%	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Sub-Total Burdened Labor Cost		**$ 675.00**	**$ -**	**$ -**	**$ 564.02**	**$ 7,297.60**	**$ -**	**$ 596.80**	**$ -**	**$ 3,271.60**		**$ 12,405.02**

REIMBURSABLES

Item		Quantity	Unit	Unit Cost		Sub-Totals
Reproduction		0	Lump Sum	$ 1.00		$ -
Mileage (GSA) 2025-01		0	Each	$ 0.70		$ -
Concrete Cylinders for Compressive Strength		0	Each	$ 1.00		$ -
Field Equipment		0	Lump Sum	$ 1.00		$ -
Parking		0	Each	$ 1.00		$ -
Per Diem (WA 2024 OFM Rates SPO: $18 Break, $20 Lun, $36 Dinr, Max $74)		0	Each	$ 1.00		$ -
Lodging (WA 2024 OFM Rate SPO: $127)		0	Each	$ 1.00		$ -
Ground Transportation (15% Tip Max)		0	Each	$ 1.00		$ -
Air Fare		0	Each	$ 1.00		$ -
Sub-Total Reimbursables						**$ -**

Delve Underground Total Project Costs	**$ 12,405**

AMENDED AGENDA SHEET

Agenda Sheet for City Council: **Committee:** PIES **Date:** 11/17/2025 **Committee Agenda type:** Consent **Council Meeting Date:** 12/08/2025		**Date Rec'd**	11/11/2025
		Clerk's File #	OPR 2018-0556
		Cross Ref #	
		Project #	
Submitting Dept	PUBLIC WORKS	**Bid #**	
Contact Name/Phone	CORIN MORSE 509-625-6855	**Requisition #**	
Contact E-Mail	CMORSE@SPOKANECITY.ORG		
Agenda Item Type	Contract Item		
Council Sponsor(s)	KKLITZKE JBINGLE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	PAYMENT PROCESSING SERVICES SPOKANE COUNTY EXTENSION		

Agenda Wording

Interlocal Agreement Extension with Spokane County Treasurer for Processing Paper form Payments of Utility Bills.

Summary (Background)

The City partnered with the Spokane County Treasurer's Office to process Utility Billing payments that are in the form of a check. The Interlocal Agreement, OPR 2018-0556, had an original term from 10/5/2018 through 12/31/2021 and was extended twice, and now expires 12/31/2025. This extension would add three additional years from January 1, 2026 through December 31, 2028.

While check payments generally have decreased, the City still regularly receives checks from customers who prefer not to use electronic payments. Additionally, if a customer pays via their bank's bill pay service who often issues a check. Currently 56.2% of our customers are on paperless billing. The total estimated cost per year is $65,000, including processing, maintenance and software updates.

What impacts would the proposal have on historically excluded communities?

Public Works services and projects are designed to serve all citizens and businesses. We strive to offer consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with annual budget strategies to limit costs and approves projects.

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	YES
Total Cost	$ 195,000.00
Current Year Cost	$ 65,000.00
Subsequent Year(s) Cost	$ 130,000.00

Narrative

The continued partnership with the Spokane County Treasurer provides for business continuity and resiliency. The County uses industry standard equipment, zero unexpected delays and robust daily reporting.

Amount		Budget Account
Expense	$ 65,000.00	# 5200 72700 38148 54201 9999
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	Recurring
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	Recurring

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		Additional Approvals	
Dept Head	FEIST, MARLENE		
Division Director	FEIST, MARLENE		
Accounting Manager	ALBIN-MOORE, ANGELA		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor	PICCOLO, MIKE		

Distribution List	
mfeist@spokanecity.org	CMORSE@SPOKANECITY.ORG
caveryt@spokanecity.org	eschoedel@spokanecity.org
rhulvey@spokanecity.org	publicworksaccounting@spokanecity.org
tax&licenses@spokanecity.org	mmarroquin@spokanecity.org

OPR 2018-0556 (SPONSOR SUBSTITUTION)(11-18-25)

City Clerk's No. OPR 2018-0556

City of Spokane

INTERLOCAL AGREEMENT EXTENSION

Title: **Interlocal Agreement between the City of Spokane and the Spokane County Treasurer For Payment Processing Services for the City Public Works Division**

This Interlocal Agreement Amendment / Extension is made and entered into by and between the **City of Spokane** ("City"), a Washington municipal corporation, and **Spokane County and the Spokane County Treasurer** ("County"), a political subdivision of the State of Washington, whose address is 1116 West Broadway Avenue, Spokane, Washington 99260, individually hereafter referenced as a "County", and together as the "Parties".

*WHEREAS, the Parties entered into that certain "Interlocal Agreement Between the City of Spokane and Spokane County" on October 1, 2018 (the "Interlocal Agreement"), a copy of which is attached hereto as **Exhibit "A"**, wherein Spokane County Treasurer will provide staff, equipment, and facilities to process check payments for the City of Spokane Public Works Division; and*

WHEREAS, a change or revision of the Work has been requested, and the parties agree to extend the term of the Interlocal Agreement, thus the original Interlocal Agreement needs to be formally Extended by this written document; and

NOW, THEREFORE, in consideration of these terms, the Parties mutually agree as follows:

1. INCORPORATION BY REFERENCE.
The Interlocal Agreement, dated October 5, 2018, is hereby incorporated by reference into this Interlocal Agreement Amendment / Extension as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Interlocal Agreement Amendment / Extension shall become effective on January 1, 2026, and shall run through December 31, 2028.

3. ADDITIONAL WORK.
The Scope of Work in the original Contract is expanded to include the following additional Work:

1. The Data Sharing Agreement, attached hereto as **"Exhibit B"** is hereby incorporated by reference into this Interlocal Agreement as though written in full and shall remain in full force and effect except as provided herein.

2. Section 6 Miscellaneous:

   I. Disposition of Records and Data. All records, documents, work papers, and other materials created relevant to this Agreement will be retained in accordance

to each Party's respective retention schedule. The retention period for payments processed by the Spokane County Treasurer's office is six (6) years. Upon termination of this Agreement confidential information/data will be securely disposed of except as required to be maintained as required by the Party's records retention schedule or accounting purposes. Written certification of data disposition will be made available upon request of either Party.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the Parties have executed this Contract Amendment / Extension by having legally-binding representatives affix their signatures below.

APPROVED by the City of Spokane on _____, 202__.

CITY OF SPOKANE

By:_____
Name

_____
Title

Attest:

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

Attachments that are part of this Agreement:

Exhibit A - Interlocal Agreement Between the City of Spokane and Spokane County" on October 1, 2018
Exhibit B - The Data Sharing Agreement

U2025-101a

APPROVED by the County of Spokane, Spokane County Treasurer, on

_____202__.

BOARD OF COUNTY COMMISSIONERS

_____
Mary L. Kuney, Chair

_____
Josh Kerns, Vice-Chair

_____
Al French, Commissioner

_____
Amber Waldref, Commissioner

_____
Chris Jordan, Commissioner

Attest:

_____
Ginna Vasquez, Clerk of the Board

EXHIBIT “A”

City of Spokane OPR 2018 - 0556

INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE AND THE SPOKANE COUNTY TREASURER REGARDING PAYMENT PROCESSING SERVICES FOR THE CITY OF SPOKANE PUBLIC WORKS DIVISION

THIS AGREEMENT is between the **City of Spokane**, a Washington State municipal corporation, having offices for the transaction of business at 808 W. Spokane Falls Boulevard, Spokane, Washington 99201, hereinafter referred to as "CITY" and **Spokane County** and the **Spokane County Treasurer**, a political subdivision of the State of Washington, having offices for the transaction of business at 1116 West Broadway Avenue, Spokane, Washington 99260, hereinafter referred to as "COUNTY," and jointly hereinafter referred to as the "Parties."

WITNESSETH:

WHEREAS, pursuant to the provisions of RCW 36.32.120(6), the Board of County Commissioners of Spokane County, Washington, has the care of county property and the management of county funds and business; and

WHEREAS, the City of Spokane is a first-class charter city duly incorporated and validly existing under the laws and Constitution of the State of Washington; and

WHEREAS, pursuant to chapter 39.34 RCW (Interlocal Cooperation Act), two or more public entities may jointly cooperate between themselves to perform functions which each may individually perform; and

WHEREAS, the Parties desire to enter into this interlocal agreement for the purpose of aligning resources and services to facilitate the processing of utility check payments for the City of Spokane Public Works Division.

NOW, THEREFORE, the Parties hereby agree as follows:

Section 1: PURPOSE

The purpose of this Interlocal Agreement is to set forth the Parties' understanding of the terms and conditions under which the Spokane County Treasurer will provide staff, equipment, and facilities to process check payments for the City of Spokane Public Works Division. Various COUNTY staff will be assigned to the function and the CITY will be charged for the direct labor costs, departmental allocated management and administrative costs, COUNTY indirect costs, and equipment, software, and capital charges properly allocable to processing CITY utility check

payments. Although, mail and payments are usually processed on the day received, the Treasurer has established a 3 business day rule for processing payments.

Section 2: Treasurer's Duties:

- Ensure that the operations are adequately staffed and staff is properly trained and supervised.
- Open mail and process payments. Provide to the CITY daily reports and a full reconciliation of all transactions including but not limited to type and amounts of payment, and any errors or discrepancies, Transmit image cash letter for deposit of payments and transmit electronic file and images to the CITY.
- Track labor and other costs of COUNTY's management, technical and support staff and rate for reimbursement by the CITY. Costs will include both direct and allocated.
- The Treasurer shall provide a monthly written invoice for said costs to the CITY Public Works Division. The CITY shall make payment of each invoice within thirty (30) days of receipt.
- Make available to the CITY all records associated with the service.
- Provide for periodic meetings as necessary.

Section 3: Reimbursement of Costs:

The intent of the Agreement is to reimburse the COUNTY for the full costs of the services provided including direct, allocated, indirect and other costs.

The CITY agrees to pay the direct labor and other costs associated with the payment processing. The direct labor will be tracked in 15-minute increments each day of operation. Management and administrative costs will be allocated based upon direct labor hour.

All reasonable costs associated with the management and operation including software, services, equipment, capital and supplies will be allocated based upon the monthly count of checks or monthly count of items processed at the discretion of the Treasurer. The method of allocation will be used uniformly amongst all participants in the payment processing service provided by the Treasurer. The Treasurer reserves the right to change the method of allocation with or without notification, but the method must be uniform and represent a reasonable apportionment of the shared costs.

All reasonable costs associated with the management and operation, including software, services, equipment, capital and supplies required by the Treasurer to implement, maintain, or continue operations specifically and directly associated with the CITY will be billed directly to the CITY. Any single amount billed that exceeds $2,000

will require prior approval of the CITY.

Prior to the COUNTY'S commencement of services under this Agreement, the CITY shall pay the COUNTY the sum of $18,653.00 in order to reimburse the COUNTY for its startup costs, as per the attached.

The COUNTY will charge its standard indirect cost rate or negotiated rate agreed upon by the Board of County Commissioners on all costs associated with the service.

Based on the current utility check payment volumes, anticipated staffing level and work load the estimated average monthly cost to CITY is $5,000 or an estimated 0.22 per payment processed. Since this is based upon actual labor usage, and since other direct costs, allocated departmental costs, and the COUNTY's indirect allocated costs are not included, actual amounts may vary. Each month, the City will be provided an itemized invoice of charges for payment to Spokane County for services rendered.

Section 4: Term of the Agreement:

The agreement is effective from the date of execution by both Parties to 12/31/2021. By 12/31/2018 both Parties agree to good faith negotiations to clarify language or adjust or amend the agreement to address unforeseen issues.

Section 5: Termination of Interlocal:

Either party may terminate this Interlocal Agreement by providing a minimum of 180 days written notice to the other party.

Section 6: Miscellaneous

A. Non-Waiver. No waiver by either party of any of the terms of this Agreement shall be construed as a waiver of the same or other rights of that party in the future.

B. Entire Agreement. This Agreement contains the entire understanding of the parties. No representations, promises, or agreements not expressed herein have been made to induce either party to sing this agreement.

C. Modification. No modification or amendment to this agreement shall be valid until put in writing and signed with the same formalities as this agreement. After the one-year anniversary of this Agreement, the Parties agree to negotiate in good faith any necessary changes to the Agreement.

D. Assignment. Neither party may assign its interest in this agreement without the express written consent of the other party.

E. Severability. In the event any portion of this Agreement should become invalid or unenforceable, the rest of the Agreement shall remain in full force

and effect.

F. Compliance with Laws. The Parties shall observe all federal, state and local laws, ordinances and regulations, to the extent that they may be applicable to the terms of this agreement.

G. Nondiscrimination. In the performance of this Agreement, the Parties shall not discriminate on the basis of race, color, sex, religion, national origin, creed, marital status, age or the presence of any sensory, mental status, age or the presence of any sensory, mental or physical handicap in employment or application for employment or in the administration or delivery of service or any other benefits under the agreement.

H. Venue Stipulation. This Agreement shall be construed under the laws of Washington State. Any action at law, suit in equity or judicial proceeding regarding this Agreement or any provision hereto shall be instituted only in courts of competent jurisdiction within Spokane County, Washington.

APPROVED by the City of Spokane on October 5, 2018.

CITY OF SPOKANE

By: David A. Condon

Its: Mayor

Attest:

Approved as to form:

Terri L Pfister

City Clerk

Mark Dale

Assistant City Attorney

APPROVED by the County of Spokane, Spokane County Treasurer, on Nov 16, 2018.

BOARD OF COUNTY COMMISSIONERS

Attest:

Ginna Vasquez
Clerk of the Board

Approved as to form:

Deputy Civil Prosecuting Attorney

RECEIVED
NOV 21 2018
CITY CLERK'S OFFICE

NO. 18-0822

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

IN THE MATTER APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE AND THE SPOKANE COUNTY TREASURER'S OFFICE REGARDING PAYMENT PROCESSING SERVICES FOR THE CITY OF SPOKANE PUBLIC WORKS DIVISION	))))))	**RESOLUTION**

WHEREAS, pursuant to the provisions of RCW 36.32.120(6), the Board of County Commissioners of Spokane County, Washington (hereinafter sometimes referred to as the "Board") has the care of County property and the management of County funds and business; and

Whereas, the City of Spokane is a first-class charter city duly incorporated and validly existing under the laws and Constitution of the State of Washington; and

Whereas, pursuant to chapter 39.34 (Interlocal Cooperation Act), two or more public entities may jointly cooperate between themselves to perform functions which each may individually perform; and

Whereas, the parties desire to enter into an interlocal agreement for the purpose of aligning resources and services to facilitate the processing of utility check payments for the City of Spokane Public Works Division: and

Whereas, the City of Spokane passed an Interlocal Agreement on October 5, 2018, authorizing the Spokane County Treasurer to process utility check payments for the City of Spokane Public Works Division, as stated in Attachment "A", said agreement agreed as to form by Ronald Arkills, Spokane County Deputy Prosecuting Civil Attorney, representing the Spokane County Treasurer's Office.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Spokane County, Washington, pursuant to the provisions of RCW 39.34, that the Board does hereby authorize and adopt the Interlocal Agreement authorizing the Spokane County Treasurer to process utility check payments for the City of Spokane Public Works Division, as stated in Attachment "A".

PASSED AND ADOPTED this 6th day of Nov., 2018.

BOARD OF COUNTY COMMISSIONERS
OF SPOKANE, COUNTY, WASHINGTON

ATTEST:

BOARD OF COMMISSIONERS SPOKANE COUNTY SEAL SPOKANE COUNTY, WA

Ginna Vasquez, Clerk of the board

JOSH KERNS, Chair

MARY KUNEY, Vice-chair

AL FRENCH, Commissioner

Upgrade and Extension for the City of Spokane Utility Payments

Cost of Implementation	Price	City		Description
Scanning and Data Entry Work Station	$2,495	100%	$2,495	Licensing
Parascript CAR Engine (250,000 annually)	$6,050	100%	$6,050	Licensing
Additional Check 21 Licensing	$1,995	100%	$1,995	Licensing
Annual software licensing and support	$2,213	100%	$2,213	Licensing
Programming, Installation, and Training	$4,000	50%	$2,000	Programming
Check21 Programming Configuration, Testing	$2,800	50%	$1,400	Programming
Onbase File Upload Configuration Programming	$5,000	50%	$2,500	Programming
Up Front Cost - City of Spokane			**$18,653**	

Rec'd 10-1-2018

Docusign Envelope ID: 56758607-35BF-45C9-B078-D966548FBD74

City Clerk's No. OPR 2018-0556

City of Spokane

INTERLOCAL AGREEMENT EXTENSION

Title: **Interlocal Agreement between the City of Spokane and the Spokane County Treasurer For Payment Processing Services for the City Public Works Division**

This Interlocal Agreement Amendment / Extension is made and entered into by and between the **City of Spokane** ("City"), a Washington municipal corporation, and **Spokane County and the Spokane County Treasurer** ("County"), a political subdivision of the State of Washington, whose address is 1116 West Broadway Avenue, Spokane, Washington 99260, individually hereafter referenced as a "County", and together as the "Parties".

WHEREAS, the Parties entered into that certain "Interlocal Agreement Between the City of Spokane and Spokane County" on October 1, 2018 (the "Interlocal Agreement"), a copy of which is attached hereto as Exhibit "A", wherein Spokane County Treasurer will provide staff, equipment, and facilities to process check payments for the City of Spokane Public Works Division; and

WHEREAS, a change or revision of the Work has been requested, and the parties wish to extend the term of the Interlocal Agreement an additional three (3) years, thus the original Interlocal Agreements needs to be formally Extended by this written document; and

NOW, THEREFORE, in consideration of these terms, the Parties mutually agree as follows:

1. INCORPORATION BY REFERENCE.
The Interlocal Agreement, dated October 5, 2018, is hereby incorporated by reference into this Interlocal Agreement Extension as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Interlocal Agreement Extension shall become effective on January 1, 2025.

3. EXTENSION.
The Interlocal Agreement is hereby extended and shall run through December 31, 2025.

Section 3: Reimbursement of Costs:
Based on the current utility check payment volumes, anticipated staffing level and work load the estimated average monthly cost to CITY is $3,500 or an estimated 0.20 per payment processed. Since this is based upon actual labor usage, and since other direct costs, allocated departmental costs, and the COUNTY's indirect allocated costs are not included, actual amounts may vary. Each month, the CITY will be provided an itemized invoice of charges for payment to the COUNTY for services rendered.

Docusign Envelope ID: 56758607-35BF-45C9-B078-D966548FBD74

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the Parties have executed this Interlocal Agreement Extension by having legally-binding representatives affix their signatures below.

APPROVED by the City of Spokane on 2nd day of December, 2024.

CITY OF SPOKANE

By: Alexander Scott

Its: Alexander Scott

Attest:

City Clerk

Approved as to form:

Elizabeth Schoedel
Assistant City Attorney

Docusign Envelope ID: 56758607-35BF-45C9-B078-D966548FBD74

City Clerk's No. OPR 2018-0556

City of Spokane

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WHEREAS, a change or revision of the Work has been requested, and the parties wish to extend the term of the Interlocal Agreement an additional one (1) year, thus the original Interlocal Agreements needs to be formally Extended by this written document; and

NOW, THEREFORE, in consideration of these terms, the Parties mutually agree as follows:

1. INCORPORATION BY REFERENCE.
The Interlocal Agreement, dated October 5, 2018, is hereby incorporated by reference into this Interlocal Agreement Extension as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
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APPROVED by the City of Spokane on 2nd day of December, 2024.

CITY OF SPOKANE

By: Alexander Scott

Its: Alexander Scott

Attest:

City Clerk

Approved as to form:

Elizabeth Schoedel
Assistant City Attorney

APPROVED by the BOARD OF COUNTY COMMISSIONERS OF SPOKANE COUNTY, WASHINGTON, on April 15, 2025

ATTEST:

BOARD OF COMMISSIONERS SPOKANE COUNTY SEAL SPOKANE COUNTY, WA

Ginna Vasquez, Clerk of the Board

MARY L. KUNEY, CHAIR

JOSH KERNS, VICE-CHAIR

AL FRENCH, COMMISSIONER

AMBER WALDREF, COMMISSIONER

CHRIS JORDAN, COMMISSIONER

APPROVED by the County of Spokane, Spokane County Treasurer on APRIL 16, 2025

SPOKANE COUNTY TREASURER

Mike Volz

EXHIBIT "B"

DATA SHARING AGREEMENT

1. PURPOSE

The purpose of this Data Sharing Agreement ("Agreement") is to provide the terms and conditions under which the Spokane County ("County"), Spokane County Treasurer ("Treasurer"), and the City of Spokane ("City") share data, both in physical and digital form, with respect to their responsibilities in the Interlocal Agreement.

2. DEFINITIONS

"**Agreement**" means this Data Sharing Agreement, including all documents attached or incorporated by reference.

"Confidential Data" means any 1) nonpublic information or Data designated as Confidential; 2) any information or Data, given the nature of the information, Data, or circumstances surrounding disclosure, should reasonably be understood to be confidential; or 3) any information not to or exempted from disclosure under Chapter 42.56 RCW (Public Records Act).

"Data" means any representation of information, knowledge, facts, concepts, data programs, or instructions that are being prepared or have been prepared in a formalized manner and are intended for use in a data network, data program, data services, or data system.

"Interlocal Agreement" means the agreement entered into by the parties pursuant to Chapter 39.34 RCW (dated XX/XX/2025, or BOCC resolution no. XX-XXXX).

"**Personal Information**" means information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver's license numbers, credit card numbers, any other identifying numbers, and any financial identifiers.

3. DATA CLASSIFICATION

Category 3: Data shared under this Agreement includes personal checks made payable to the City for payment of utilities, including data specifically protected from disclosure by law, such as Personal Information pursuant to RCW 42.56.590. See OCIO Policy No. SEC-08-01-S.

4. DATA TRANSMISSION

Transmission of digital Data between the Treasurer or the County and the City will use a secure, encrypted, National Institute of Standards and Technology (NIST) approved method that is commensurate to the sensitivity of the Data being transmitted. Any physical records containing Confidential Data must be transmitted via USPS mail.

5. DATA STORAGE AND DISPOSAL

Any Confidential Data provided by the City to the Treasurer or the County will be stored in a secure location with limited access.

6. DATA SECURITY

The Treasurer and the County shall take due care and reasonable precautions to protect Confidential Data from unauthorized physical and electronic access.

7. NON-DISCLOSURE OF DATA

The Treasurer and the County shall not disclose, in whole or in part, the data provided by the City to any individual or agency, except in accordance with official responsibilities or applicable law. The Treasurer and the County may access and use Confidential Data only to perform their official duties or contractual obligations.

8. DATA CONFIDENTIALITY

The parties to this Agreement acknowledge the confidential nature of the information and agree that all personnel with authorized access or control shall comply with all laws, regulations, and policies that apply to protection of the confidentiality of the data.

9. INCIDENT RESPONSE

The Treasurer or the County will provide prompt notice to the City of any incident that may be a breach that requires notice to affected individuals under RCW 42.56.590, RCW 19.255.010, or other applicable breach notification law or rule.

Agenda Sheet for City Council:

Committee: PIES **Date:** 10/20/2025

Committee Agenda type: Consent

Council Meeting Date: 12/08/2025

Date Rec'd	10/15/2025		
Clerk's File #	OPR 2025-0827		
Cross Ref #			
Project #	2025064		
Submitting Dept	ENGINEERING SERVICES	**Bid #**	
Contact Name/Phone	DAN BULLER 625-6391	**Requisition #**	CR 28034
Contact E-Mail	DBULLER@SPOKANECITY.ORG		
Agenda Item Type	Engineer Construction Contract		
Council Sponsor(s)	KKLITZKE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** YES	
Agenda Item Name	LOW BID AWARD - HAVANA WELL STATION PHASE 2		

Agenda Wording

Low Bid of Apollo, Inc., (Kennewick, WA) for Havana Well Station Phase 2 - $3,946,282.00. An administrative reserve of $394,628.20, which is 10% of the contract, will be set aside. (East Central Neighborhood Council)

Summary (Background)

Havana Well Station Phase 2 is second part of a six well pumping station at Havana Street & 6th Avenue. Phase 1 of the project was constructed in 2021-2023. The project includes a building, pumps, electrical and associated items. Because site pipe and utility work were done in phase 1, there will be little to no traffic impacts. Construction is planned for 2026 - 2027. This project is locally funded. On November 17, 2025, bids were opened for the above project. The low bid was from Apollo, Inc., in the amount of $3,946,282.00, which is $1,036,569.00 or 20.8% (below) the Engineer's Estimate of $4,982,851.00. Four other bids were received as follows: Halme Construction Inc. - $3,971,944.00, DW Excavating Inc. - $4,027,515.90, Wesslen Construction Inc. - $4,144,372.65, and Liberty Northwest Construction - $4,560,601.42.

What impacts would the proposal have on historically excluded communities?

Public works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with annual budget strategies to limit costs and approved projects in the 6-year CIP.

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	YES
Total Cost	$ 3,946,282.00
Current Year Cost	$ 0
Subsequent Year(s) Cost	$ 3,946,282.00

Narrative

This project will be paid with water department funds over the 2026 - 2027 construction years.

Amount		Budget Account
Expense	$ 3,946,282.00	# 4250 42300 94340 56501 15783
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	One-Time
Funding Source Type	Program Revenue

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		Additional Approvals	
Dept Head	BULLER, DAN	PURCHASING	WAHL, CONNIE
Division Director	FEIST, MARLENE		
Accounting Manager	ALBIN-MOORE, ANGELA		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor	SCOTT, ALEXANDER		

Distribution List

	eraea@spokanecity.org
dbuller@spokanecity.org	publicworksaccounting@spokanecity.org
pyoung@spokanecity.org	mvallen@spokanecity.org
jrhall@spokanecity.org	tax&licenses@spokanecity.org

City Clerk's No. OPR 2025-0827
Engineering No. 2025064

City of Spokane

PUBLIC WORKS CONTRACT

Title: **HAVANA WELL STATION – PHASE 2**

This Contract is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **APOLLO, INC.**, whose address is 1115 South Clodfelter Road, Kennewick, Washington 99338, as ("Contractor"), individually hereafter referenced as a "Party", and together as the "Parties".

The parties agree as follows:

1. PERFORMANCE. The Contractor will do all work, furnish all labor, materials, tools, construction equipment, transportation, supplies, supervision, organization and other items of work and costs necessary for the proper execution and completion of the work described in the Special Provisions entitled **HAVANA WELL STATION – PHASE 2.**

2. CONTRACT DOCUMENTS. The contract documents are this Contract, the Contractor's completed bid proposal form, the Washington State Department of Transportation's Standard Specifications for Road, Bridge and Municipal Construction 2025, City of Spokane Special Provisions, contract provisions, contract plans, standard plans, addenda, various certifications and affidavits, supplemental agreements, change orders and subsurface boring logs (if any). These contract documents are on file in the Engineering Services Department and are incorporated into this Contract by reference as if they were set forth at length. In the event of a conflict, or to resolve an ambiguity or dispute, the order of precedence defined in the City of Spokane Special Provisions section 1-04.2 City Engineering Services File No. 2025064 apply.

3. TIME OF PERFORMANCE. The time of performance of the Contract shall be in accordance with the contract documents.

4. LIQUIDATED DAMAGES. Liquidated damages shall be in accordance with the contract documents.

5. TERMINATION. Either party may terminate this Contract in accordance with the contract documents.

6. COMPENSATION. This is a unit price contract, and upon full and complete performance by the Contractor, the City will pay only the amount set forth in Schedule A-1 for the actual quantities furnished for each bid item at a total cost not to exceed $3,946,282.00, which are taxed as noted in Section 7.

7. TAXES. Bid items in Schedule A-1 shall not include sales tax.

8. PAYMENT. The Contractor will send its applications for payment to the Engineering Services Department, 998 E North Foothills Drive Spokane, WA 99207-2735. All invoices should include the City Clerk's File No. "OPR XXXX-XXXX" and an approved L & I Intent to Pay Prevailing Wage number. The final invoice should include an approved Affidavit of Wages Paid number. Payment will not be made without this documentation included on the invoice. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Company's application except as provided by state law. Five percent (5%) of the Contract price may be retained by the City, in accord with RCW 60.28 for a minimum of forty five (45) days after final acceptance, as a trust fund for the protection and payment of: the claims of any person arising under the Contract; and the State with respect to taxes imposed pursuant to Titles 50, 51 and 82 RCW which may be due from the Contractor.

9. INDEMNIFICATION. The Contractor shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Contractor's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Contractor to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Contractor's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Contractor, its agents or employees. The Contractor specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Contractor's own employees against the City and, solely for the purpose of this indemnification and defense, the Contractor specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Contractor recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

10. BONDS. The Contractor may not commence work until it obtains all insurance, permits and bonds required by the contract documents and applicable law. This includes the execution of a performance bond and a payment bond on the forms attached, each equal to one hundred percent (100%) of the contract price, and written by a corporate surety company licensed to do business in Washington State.

11. INSURANCE. The Contractor represents that it and its employees, agents and subcontractors, in connection with the Contract, are protected against the risk of loss by the insurance coverages required in the contract documents attached hereto including attached Certificates of Insurance (COI) and any other insurance documents attached. The policies shall be issued by companies that meet with the approval of the City Risk Manager. The policies shall not be canceled without at least minimum required written notice to the City as Additional Insured.

12. CONTRACTOR'S WARRANTY. The Contractor's warranty for all work, labor and materials shall be in accordance with the contract documents.

13. WAGES. The Contractor and all subcontractors will submit a "Statement of Intent to Pay Prevailing Wages" certified by the industrial statistician of the Department of Labor and Industries, prior to any payments. The "Statement of Intent to Pay Prevailing Wages" shall include: (1) the Contractor's registration number; and (2) the prevailing wages under RCW 39.12.020 and the

number of workers in each classification. Each voucher claim submitted by the Contractor for payment on a project estimate shall state that the prevailing wages have been paid in accordance with the “Statement(s) of Intent to Pay Prevailing Wages” on file with the City. Prior to the payment of funds held under RCW 60.28, the Contractor and subcontractors must submit an "Affidavit of Wages Paid" certified by the industrial statistician.

14. STATEMENT OF INTENT TO PAY PREVAILING WAGES TO BE POSTED. The Contractor and each subcontractor required to pay the prevailing rate of wages shall post in a location readily visible at the job site: (1) a copy of a "Statement of Intent to Pay Prevailing Wages" approved by the industrial statistician of the State Department of Labor and Industries; and (2) the address and telephone number of the industrial statistician of the Department of Labor and Industries where a complaint or inquiry concerning prevailing wages may be made.

15. PUBLIC WORKS REQUIREMENTS. The Contractor and each subcontractor are required to fulfill the Department of Labor and Industries Public Works and Prevailing Wage Training Requirement under RCW 39.04.350. The contractor must verify responsibility criteria for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors must verify the responsibility criteria listed in RCW 39.04.350(1) for each of its subcontractors. Verification shall include that each subcontractor, at the time of subcontract execution, meets the responsibility criteria. This verification requirement, as well as responsibility criteria, must be included in every public works contract and subcontract of every tier.

16. SUBCONTRACTOR RESPONSIBILITY.

A. The Contractor shall include the language of this section in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. Upon request of the City, the Contractor shall promptly provide documentation to the City demonstrating that the subcontractor meets the subcontractor responsibility criteria below. The requirements of this section apply to all subcontractors regardless of tier.

B. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:

1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;

2. Have a current Washington Unified Business Identifier (UBI) number;

3. If applicable, have:

    a. Industrial Insurance (workers’ compensation) coverage for the subcontractor’s employees working in Washington, as required in Title 51 RCW;
    b. A Washington Employment Security Department number, as required in Title 50 RCW;
    c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
    d. An electrical contractor license, if required by Chapter 19.28 RCW;
    e. An elevator contractor license, if required by Chapter 70.87 RCW.

4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).

C. On Public Works construction projects, as defined in RCW 39.04.010, with an estimated cost of six hundred thousand dollars ($600,000) or more, at least fifteen (15) percent of the labor hours on each project shall be performed by apprentices enrolled in a State-approved apprenticeship program; and for each contract in the project fifteen (15) percent of the labor hours for each craft that has an available state-approved apprenticeship program for Spokane County and utilizes more than one hundred sixty (160) hours in each contract; shall be performed by apprentices enrolled in a state-approved apprenticeship program.

1. Subcontracting Requirements. The utilization percentages for apprenticeship labor for Public Works construction contracts shall also apply to all subcontracts of one hundred thousand dollars ($100,000) or more within those contracts, and at least fifteen percent (15%) of the labor hours for each such subcontract shall be performed by apprentices in a state-approved apprenticeship program. For each craft that has an available apprenticeship program for Spokane county and performs more than one hundred sixty (160) hours on each project, fifteen (15) percent of the labor hours shall be performed by apprentices enrolled in a State-approved apprenticeship program.

2. Each subcontractor which this chapter applies to is required to execute a form, provided by the city, acknowledging that the requirements of Article X 07.06 SMC are applicable to the labor hours for the project.

17. NONDISCRIMINATION. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Contractor agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Contractor.

18. DEBARMENT AND SUSPENSION. The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and “Debarment and Suspension”, codified at 29 CFR part 98.

19. ASSIGNMENTS. The Contractor may not assign, transfer or sublet any part of the work under this Contract, or assign any monies due, without the written approval of the City, except as may be required by law. In the event of assignment of accounts or monies due under this Contract, the Contractor specifically agrees to give immediate written notice to the City Administrator, no later than five (5) business days after the assignment.

20. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the Contract. Contractor will comply with the Copeland “Anti-Kickback” Act (40 USC 3145), as supplemented by Department of Labor

Regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”).

21. COMPLIANCE WITH LAWS. Each party shall comply with all applicable federal, state, and local laws and regulations that are incorporated herein by reference.

22. DISPUTES. This Contract shall be performed under the laws of the State of Washington. Any litigation to enforce this Contract or any of its provisions shall be brought in Spokane County, Washington.

23. SEVERABILITY. In the event any provision of this Contract should become invalid, the rest of the Contract shall remain in full force and effect.

24. AUDIT / RECORDS. The Contractor and its subcontractors shall maintain for a minimum of three (3) years following final payment all records related to its performance of the Contract. The Contractor and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal law applicable to the Contract, the federal law shall prevail.

25. BUSINESS REGISTRATION REQUIREMENT. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Contractor shall be responsible for contacting the State of Washington Business License Services at www.dor.wa.gov or 360-705-6741 to obtain a business registration. If the Contractor does not believe it is required to obtain a business registration, it may contact the City’s Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

26. CONSTRUAL. The Contractor acknowledges receipt of a copy of the contract documents and agrees to comply with them. The silence or omission in the contract documents concerning any detail required for the proper execution and completion of the work means that only the best general practice is to prevail and that only material and workmanship of the best quality are to be used. This Contract shall be construed neither in favor of nor against either party.

27. MODIFICATIONS. The City may modify this Contract and order changes in the work whenever necessary or advisable. The Contractor will accept modifications when ordered in writing by the Director of Engineering Services, and the Contract time and compensation will be adjusted accordingly.

28. INTEGRATION. This Contract, including any and all exhibits and schedules referred to herein or therein set forth the entire Agreement and understanding between the parties pertaining to the subject matter and merges all prior agreements, negotiations and discussions between them on the same subject matter.

29. OFF SITE PREFABRICATED ITEMS. In accordance with RCW 39.04.370, the Contractor shall submit certain information about off-site, prefabricated, nonstandard, project specific items produced under the terms of the Contract and produced outside Washington as a part of the “Affidavit of Wages Paid” form filed with the State Department of Labor and Industries.

30. FORCE MAJEURE. Neither party shall be liable to the other for any failure or delay in performing its obligations hereunder, or for any loss or damage resulting therefrom, due to: (1) acts of God or public enemy, acts of government, riots, terrorism, fires, floods, strikes, lock outs, epidemics, act or failure to act by the other party, or unusually severe weather affecting City, Contractor or its subcontractors, or (2) causes beyond their reasonable control and which are not foreseeable (each a "Force Majeure Event"). In the event of any such Force Majeure Event, the date of delivery or performance shall be extended for a period equal to the time lost by reason of the delay.

31. CLEAN AIR ACT.
Contractor must comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q) and the Federal Water Pollution Control Act as amended (33 USC 1251-1387). Violations will be reported.

32. USE OF PROJECT MANAGEMENT SOFTWARE. The Contractor shall transmit all submittal documentation for proposed project materials by uploading it to the City's web based construction management software. A City representative will be available to assist in learning this process.

APOLLO, INC.	**CITY OF SPOKANE**
By_____	By_____
Signature Date	Signature Date
_____	_____
Type or Print Name	Type or Print Name
_____	_____
Title	Title
Attest:	Approved as to form:
_____	_____
City Clerk	Assistant City Attorney

Attachments that are part of this Contract:
Payment Bond
Performance Bond
Certification Regarding Debarment
Schedule A-1

25-245

PAYMENT BOND

We, **APOLLO, INC..**, as principal, and _____, as surety, are held and firmly bound to the City of Spokane, Washington, in the sum of **THREE MILLION NINE HUNDRED FORTY-SIX THOUSAND TWO HUNDRED EIGHTY-TWO AND NO/100 DOLLARS ($3,946,282.00)**, plus applicable taxes, the payment of which, we bind ourselves and our legal representatives and successors, jointly and severally by this document.

The principal has entered into a contract with the City of Spokane, Washington, to do all work and furnish all materials for the **HAVANA WELL STATION – PHASE 2.** If the principal shall:

A. pay all laborers, mechanics, subcontractors, material suppliers and all person(s) who shall supply such person or subcontractors; and pay all taxes and contributions, increases and penalties as authorized by law; and

B. comply with all applicable federal, state and local laws and regulations;

then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety for value received agrees that no change, extension of time, alteration or addition to the terms of the Contract, the specifications accompanying the Contract, or to the work to be performed under the Contract shall in any way affect its obligation on this bond, except as provided herein, and waives notice of any change, extension of time, alteration or addition to the terms of the Contract or the work performed. The Surety agrees that modifications and changes to the terms and conditions of the Contract that increase the total amount to be paid the Principal shall automatically increase the obligation of the Surety on this bond and notice to Surety is not required for such increased obligation... Any judgment obtained against the City, which relates to or is covered by the contract or this bond, shall be conclusive against the principal and the surety, as to the amount of damages, and their liability, if reasonable notice of the suit has been given.

SIGNED AND SEALED on _____.

APOLLO, INC.
AS PRINCIPAL

By: _____
Title: _____

_____,
AS SURETY

A valid POWER OF ATTORNEY
for the Surety's agent must
accompany this bond.

By: _____
Its Attorney in Fact

STATE OF WASHINGTON)
) ss.
County of _____)

I certify that I know or have satisfactory evidence that_____ _____signed this document; on oath stated that he/she was authorized to sign the document and acknowledged it as the agent or representative of the named surety company which is authorized to do business in the State of Washington, for the uses and purposes therein mentioned.

DATED: _____ _____
Signature of Notary Public

My appointment expires _____

Approved as to form:

_____
Assistant City Attorney

PERFORMANCE BOND

We, **APOLLO, INC.,** as principal, and _____, as Surety, are held and firmly bound to the City of Spokane, Washington, in the sum of **THREE MILLION NINE HUNDRED FORTY-SIX THOUSAND TWO HUNDRED EIGHTY-TWO AND NO/100 DOLLARS ($3,946,282.00)**, plus applicable taxes, for the payment of which, we bind ourselves and our legal representatives and successors, jointly and severally by this document.

The principal has entered into a Contract with the City of Spokane, Washington, to do all the work and furnish all materials for the **HAVANA WELL STATION – PHASE 2.** If the principal shall:

A. promptly and faithfully perform the Contract, and any contractual guaranty and indemnify and hold harmless the City from all loss, damage or claim which may result from any act or omission of the principal, its agents, employees, or subcontractors; and

B. comply with all applicable federal, state and local laws and regulations;

then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety for value received agrees that no change, extension of time, alteration or addition to the terms of the Contract, the specifications accompanying the Contract, or to the work to be performed under the Contract shall in any way affect its obligation on this bond, except as provided herein, and waives notice of any change, extension of time, alteration or addition to the terms of the Contract or the work performed. The Surety agrees that modifications and changes to the terms and conditions of the Contract that increase the total amount to be paid the Principal shall automatically increase the obligation of the Surety on this bond and notice to Surety is not required for such increased obligation. Any judgment obtained against the City, which relates to or is covered by the Contract or this bond, shall be conclusive against the principal and the Surety, not only as to the amount of damages, but also as to their liability, if reasonable notice of the suit has been given.

SIGNED AND SEALED on _____

APOLLO, INC.
AS PRINCIPAL

By: _____
Title: _____

_____,
AS SURETY

A valid POWER OF ATTORNEY
for the Surety's agent must
accompany this bond.

By: _____
Its Attorney in Fact

STATE OF WASHINGTON)
) ss.
County of _____)

I certify that I know or have satisfactory evidence that _____ _____ signed this document; on oath stated that he/she was authorized to sign the document and acknowledged it as the agent or representative of the named Surety Company which is authorized to do business in the State of Washington, for the uses and purposes mentioned in this document.

DATED on _____.

_____
Signature of Notary

My appointment expires _____

Approved as to form:

_____
Assistant City Attorney

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:

   a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
   b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
   c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
   d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.

2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.

3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

   Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

   1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

   2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.

4. I understand that a false statement of this certification may be grounds for termination of the contract.

Name of Subrecipient / Contractor / Consultant (Type or Print)	Program Title (Type or Print)
Name of Certifying Official (Type or Print) Title of Certifying Official (Type or Print)	Signature Date (Type or Print)

SCHEDULE A-1

Tax Classification: Sales tax shall NOT be included in unit prices

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITIES	UNIT PRICE	TOTAL
1	RECORD DRAWINGS (MINIMUM BID)	1.00 LS	$ 3,000.00	$ 3,000.00
2	APPRENTICE UTILIZATION	1.00 LS	$ 1.00	$ 1.00
3	REIMBURSEMENT OF THIRD PARTY DAMAGE	1.00 EST	$ 1.00	$ 1.00
4	SPCC PLAN	1.00 LS	$ 1,000.00	$ 1,000.00
5	POTHOLING	5.00 EA	$ 325.00	$ 1,625.00
6	MOBILIZATION	1.00 LS	$ 378,000.00	$ 378,000.00
7	REMOVE UNSUITABLE FOUNDATION MATERIAL	100.00 CY	$ 34.00	$ 3,400.00
8	REPLACE UNSUITABLE FOUNDATION MATERIAL	100.00 CY	$ 53.00	$ 5,300.00
9	PROJECT EARTHWORK	1.00 LS	$ 191,000.00	$ 191,000.00
10	COMMERCIAL HMA	200.00 TON	$ 146.00	$ 29,200.00
11	REMOVE UNSUITABLE PIPE FOUNDATION MATERIAL	100.00 CY	$ 27.50	$ 2,750.00
12	REPLACE UNSUITABLE PIPE FOUNDATION MATERIAL	100.00 CY	$ 47.80	$ 4,780.00
13	TRENCH SAFETY SYSTEM	1.00 LS	$ 1,000.00	$ 1,000.00
14	SITE PIPING	1.00 LS	$ 3,000.00	$ 3,000.00

15	DISCHARGE PIPING ASSEMBLY	3.00 EA	$	120,000.00	$	360,000.00
16	PRESSURE RELIEF ASSEMBLY - STATION B	1.00 LS	$	26,000.00	$	26,000.00
17	ESC LEAD	1.00 LS	$	1,000.00	$	1,000.00
18	STABILIZED CONSTRUCTION ENTRANCE	250.00 SY	$	27.00	$	6,750.00
19	CEMENT CONCRETE CURB	85.00 LF	$	48.00	$	4,080.00
20	CEMENT CONCRETE CURB AND GUTTER	75.00 LF	$	54.00	$	4,050.00
21	CEMENT CONCRETE SIDEWALK	45.00 SY	$	101.00	$	4,545.00
22	PUMP SYSTEM - LOWZONE	3.00 EA	$	229,000.00	$	687,000.00
23	STARTUP AND COMMISSIONING	1.00 LS	$	14,000.00	$	14,000.00
24	CHLORINATION SYSTEM - STATION B	1.00 LS	$	21,800.00	$	21,800.00
25	CHLORINE ANALYZER AND PRESSURE GAUGE ASSEMBLY	1.00 LS	$	25,000.00	$	25,000.00
26	BUILDING - STATION B	1.00 LS	$	754,000.00	$	754,000.00
27	HVAC AND CONTROL SYSTEMS - STATION B	1.00 LS	$	176,000.00	$	176,000.00
28	PLUMBING SYSTEMS - STATION B	1.00 LS	$	142,000.00	$	142,000.00
29	GENERAL ELECTRICAL AND LIGHTING - STATION B	1.00 LS	$	189,000.00	$	189,000.00
30	MOTOR CONTROL CENTERS - STATION B	1.00 LS	$	799,000.00	$	799,000.00

31	FIRE SUPPRESSION SYSTEM - STATION B	1.00 LS	$	60,000.00	$	60,000.00
32	FIRE ALARM AND DETECTION SYSTEM - STATION B	1.00 LS	$	48,000.00	$	48,000.00
				Schedule A-1 Subtotal	$	3,946,282.00

Summary of Bid Items	***Bid Total***	$	3,946,282.00

City Of Spokane
Engineering Services Department
Bid Tabulation

Project Number 2025064

Project Description Havana Well Station Phase 2 **Original Date** 11/17/2025 2:05:00 PM

Project Number: 2025064			Engineer's Estimate		APOLLO, INC. (Submitted)		HALME CONSTRUCTION INC (Submitted)		DW EXCAVATING INC (Submitted)	
Item No	Bid Item Description	Est Qty	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
			Tax Classification							
Schedule 01			Sales tax shall NOT be included in unit prices							
1	RECORD DRAWINGS (MINIMUM BID)	1 LS	7,500.00	7,500.00	3,000.00	$3,000.00	3,000.00	$3,000.00	3,000.00	$3,000.00
2	APPRENTICE UTILIZATION	1 LS	10,000.00	10,000.00	1.00	$1.00	5,838.00	$5,838.00	5,000.00	$5,000.00
3	REIMBURSEMENT OF THIRD PARTY DAMAGE	1 EST	1.00	1.00	1.00	$1.00	1.00	$1.00	1.00	$1.00
4	SPCC PLAN	1 LS	2,000.00	2,000.00	1,000.00	$1,000.00	2,919.00	$2,919.00	653.70	$653.70
5	POTHOLING	5 EA	8,000.00	40,000.00	325.00	$1,625.00	620.00	$3,100.00	629.86	$3,149.30
6	MOBILIZATION	1 LS	500,000.00	500,000.00	378,000.00	$378,000.00	295,000.00	$295,000.00	448,099.37	$448,099.37
7	REMOVE UNSUITABLE FOUNDATION MATERIAL	100 CY	40.00	4,000.00	34.00	$3,400.00	47.00	$4,700.00	41.47	$4,147.00
8	REPLACE UNSUITABLE FOUNDATION MATERIAL	100 CY	40.00	4,000.00	53.00	$5,300.00	54.00	$5,400.00	83.36	$8,336.00
9	PROJECT EARTHWORK	1 LS	200,000.00	200,000.00	191,000.00	$191,000.00	50,000.00	$50,000.00	105,669.12	$105,669.12
10	COMMERCIAL HMA	200 TON	200.00	40,000.00	146.00	$29,200.00	197.00	$39,400.00	149.84	$29,968.00
11	REMOVE UNSUITABLE PIPE FOUNDATION MATERIAL	100 CY	40.00	4,000.00	27.50	$2,750.00	47.00	$4,700.00	41.47	$4,147.00
12	REPLACE UNSUITABLE PIPE FOUNDATION MATERIAL	100 CY	40.00	4,000.00	47.80	$4,780.00	54.00	$5,400.00	83.36	$8,336.00
13	TRENCH SAFETY SYSTEM	1 LS	7,500.00	7,500.00	1,000.00	$1,000.00	584.00	$584.00	653.70	$653.70
14	SITE PIPING	1 LS	100,000.00	100,000.00	3,000.00	$3,000.00	2,745.00	$2,745.00	3,871.40	$3,871.40
15	DISCHARGE PIPING ASSEMBLY	3 EA	65,000.00	195,000.00	120,000.00	$360,000.00	66,766.00	$200,298.00	71,466.78	$214,400.34
16	PRESSURE RELIEF ASSEMBLY - STATION B	1 LS	50,000.00	50,000.00	26,000.00	$26,000.00	26,782.00	$26,782.00	32,555.84	$32,555.84
17	ESC LEAD	1 LS	5,000.00	5,000.00	1,000.00	$1,000.00	2,335.00	$2,335.00	4,157.54	$4,157.54
18	STABILIZED CONSTRUCTION ENTRANCE	250 SY	20.00	5,000.00	27.00	$6,750.00	35.00	$8,750.00	32.59	$8,147.50
19	CEMENT CONCRETE CURB	85 LF	60.00	5,100.00	48.00	$4,080.00	63.00	$5,355.00	42.24	$3,590.40
20	CEMENT CONCRETE CURB AND GUTTER	75 LF	70.00	5,250.00	54.00	$4,050.00	70.00	$5,250.00	46.69	$3,501.75
21	CEMENT CONCRETE SIDEWALK	45 SY	100.00	4,500.00	101.00	$4,545.00	120.00	$5,400.00	77.81	$3,501.45
22	PUMP SYSTEM - LOWZONE	3 EA	250,000.00	750,000.00	229,000.00	$687,000.00	245,000.00	$735,000.00	270,234.91	$810,704.73
23	STARTUP AND COMMISSIONING	1 LS	20,000.00	20,000.00	14,000.00	$14,000.00	5,838.00	$5,838.00	7,382.38	$7,382.38
24	CHLORINATION SYSTEM - STATION B	1 LS	40,000.00	40,000.00	21,800.00	$21,800.00	23,142.00	$23,142.00	29,931.21	$29,931.21
25	CHLORINE ANALYZER AND PRESSURE GAUGE ASSEMBLY	1 LS	15,000.00	15,000.00	25,000.00	$25,000.00	15,621.00	$15,621.00	15,547.08	$15,547.08
26	BUILDING - STATION B	1 LS	1,150,000.00	1,150,000.00	754,000.00	$754,000.00	950,000.00	$950,000.00	765,630.71	$765,630.71
27	HVAC AND CONTROL SYSTEMS - STATION B	1 LS	250,000.00	250,000.00	176,000.00	$176,000.00	260,000.00	$260,000.00	309,555.56	$309,555.56

City Of Spokane
Engineering Services Department
Bid Tabulation

Project Number: 2025064			Engineer's Estimate		WESSLEN CONSTRUCTION INC (Submitted)		LIBERTY NORTHWEST CONSTRUCTION (Submitted)	
Item No	Bid Item Description	Est Qty	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
			Tax Classification					
Schedule 01			Sales tax shall NOT be included in unit prices					
1	RECORD DRAWINGS (MINIMUM BID)	1 LS	7,500.00	7,500.00	3,300.00	$3,300.00	1,832.04	$1,832.04
2	APPRENTICE UTILIZATION	1 LS	10,000.00	10,000.00	1,650.00	$1,650.00	30,533.94	$30,533.94
3	REIMBURSEMENT OF THIRD PARTY DAMAGE	1 EST	1.00	1.00	1.00	$1.00	1.00	$1.00
4	SPCC PLAN	1 LS	2,000.00	2,000.00	825.00	$825.00	1,832.04	$1,832.04
5	POTHOLING	5 EA	8,000.00	40,000.00	1,210.00	$6,050.00	701.91	$3,509.55
6	MOBILIZATION	1 LS	500,000.00	500,000.00	452,540.00	$452,540.00	211,012.11	$211,012.11
7	REMOVE UNSUITABLE FOUNDATION MATERIAL	100 CY	40.00	4,000.00	71.50	$7,150.00	37.56	$3,756.00
8	REPLACE UNSUITABLE FOUNDATION MATERIAL	100 CY	40.00	4,000.00	111.10	$11,110.00	27.82	$2,782.00
9	PROJECT EARTHWORK	1 LS	200,000.00	200,000.00	86,317.00	$86,317.00	83,052.33	$83,052.33
10	COMMERCIAL HMA	200 TON	200.00	40,000.00	155.57	$31,114.00	164.64	$32,928.00
11	REMOVE UNSUITABLE PIPE FOUNDATION MATERIAL	100 CY	40.00	4,000.00	71.50	$7,150.00	37.56	$3,756.00
12	REPLACE UNSUITABLE PIPE FOUNDATION MATERIAL	100 CY	40.00	4,000.00	111.10	$11,110.00	39.21	$3,921.00
13	TRENCH SAFETY SYSTEM	1 LS	7,500.00	7,500.00	2,475.00	$2,475.00	3,053.39	$3,053.39
14	SITE PIPING	1 LS	100,000.00	100,000.00	13,970.00	$13,970.00	504,680.29	$504,680.29
15	DISCHARGE PIPING ASSEMBLY	3 EA	65,000.00	195,000.00	96,066.67	$288,200.01	73,709.88	$221,129.64
16	PRESSURE RELIEF ASSEMBLY - STATION B	1 LS	50,000.00	50,000.00	40,370.00	$40,370.00	33,799.16	$33,799.16
17	ESC LEAD	1 LS	5,000.00	5,000.00	1,650.00	$1,650.00	1,832.04	$1,832.04
18	STABILIZED CONSTRUCTION ENTRANCE	250 SY	20.00	5,000.00	19.58	$4,895.00	12.21	$3,052.50
19	CEMENT CONCRETE CURB	85 LF	60.00	5,100.00	82.56	$7,017.60	40.17	$3,414.45
20	CEMENT CONCRETE CURB AND GUTTER	75 LF	70.00	5,250.00	92.40	$6,930.00	47.31	$3,548.25
21	CEMENT CONCRETE SIDEWALK	45 SY	100.00	4,500.00	213.89	$9,625.05	79.84	$3,592.80
22	PUMP SYSTEM - LOWZONE	3 EA	250,000.00	750,000.00	265,937.33	$797,811.99	342,876.66	$1,028,629.98
23	STARTUP AND COMMISSIONING	1 LS	20,000.00	20,000.00	11,075.00	$11,075.00	1,832.04	$1,832.04
24	CHLORINATION SYSTEM - STATION B	1 LS	40,000.00	40,000.00	26,180.00	$26,180.00	18,238.81	$18,238.81
25	CHLORINE ANALYZER AND PRESSURE GAUGE ASSEMBLY	1 LS	15,000.00	15,000.00	22,880.00	$22,880.00	7,751.20	$7,751.20
26	BUILDING - STATION B	1 LS	1,150,000.00	1,150,000.00	846,201.00	$846,201.00	808,447.23	$808,447.23
27	HVAC AND CONTROL SYSTEMS - STATION B	1 LS	250,000.00	250,000.00	204,600.00	$204,600.00	379,842.27	$379,842.27

City Of Spokane
Engineering Services Department
Bid Tabulation

Project Number: 2025064			Engineer's Estimate		APOLLO, INC. (Submitted)		HALME CONSTRUCTION INC (Submitted)		DW EXCAVATING INC (Submitted)	
Item No	Bid Item Description	Est Qty	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
28	PLUMBING SYSTEMS - STATION B	1 LS	100,000.00	100,000.00	142,000.00	$142,000.00	170,000.00	$170,000.00	115,845.84	$115,845.84
29	GENERAL ELECTRICAL AND LIGHTING - STATION B	1 LS	500,000.00	500,000.00	189,000.00	$189,000.00	205,000.00	$205,000.00	188,367.53	$188,367.53
30	MOTOR CONTROL CENTERS - STATION B	1 LS	900,000.00	900,000.00	799,000.00	$799,000.00	862,057.00	$862,057.00	828,051.05	$828,051.05
31	FIRE SUPPRESSION SYSTEM - STATION B	1 LS	25,000.00	25,000.00	60,000.00	$60,000.00	16,258.00	$16,258.00	12,043.00	$12,043.00
32	FIRE ALARM AND DETECTION SYSTEM - STATION B	1 LS	40,000.00	40,000.00	48,000.00	$48,000.00	52,071.00	$52,071.00	49,570.40	$49,570.40
Bid Total				**$4,982,851.00**		**$3,946,282.00**		**$3,971,944.00**		**$4,027,515.90**

City Of Spokane
Engineering Services Department
Bid Tabulation

Project Number: 2025064			Engineer's Estimate		WESSLEN CONSTRUCTION INC (Submitted)		LIBERTY NORTHWEST CONSTRUCTION (Submitted)	
Item No	Bid Item Description	Est Qty	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
28	PLUMBING SYSTEMS - STATION B	1 LS	100,000.00	100,000.00	114,638.00	$114,638.00	24,427.16	$24,427.16
29	GENERAL ELECTRICAL AND LIGHTING - STATION B	1 LS	500,000.00	500,000.00	183,920.00	$183,920.00	122,135.78	$122,135.78
30	MOTOR CONTROL CENTERS - STATION B	1 LS	900,000.00	900,000.00	883,300.00	$883,300.00	897,697.96	$897,697.96
31	FIRE SUPPRESSION SYSTEM - STATION B	1 LS	25,000.00	25,000.00	11,917.00	$11,917.00	13,232.19	$13,232.19
32	FIRE ALARM AND DETECTION SYSTEM - STATION B	1 LS	40,000.00	40,000.00	48,400.00	$48,400.00	101,348.27	$101,348.27
Bid Total				**$4,982,851.00**		**$4,144,372.65**		**$4,560,601.42**

City Of Spokane
Engineering Services Department
Bid Tabulation

SCHEDULE SUMMARY

	Sched 1	Sched 2	Sched 3	Sched 4	Total
ENGINEER'S ESTIMATE	4,982,851.00	0.00	0.00	0.00	4,982,851.00
APOLLO, INC. (Submitted)	3,946,282.00	0.00	0.00	0.00	3,946,282.00
HALME CONSTRUCTION INC (Submitted)	3,971,944.00	0.00	0.00	0.00	3,971,944.00
DW EXCAVATING INC(Submitted)	4,027,515.90	0.00	0.00	0.00	4,027,515.90
WESSLEN CONSTRUCTION INC (Submitted)	4,144,372.65	0.00	0.00	0.00	4,144,372.65
LIBERTY NORTHWEST CONSTRUCTION (Submitted)	4,560,601.42	0.00	0.00	0.00	4,560,601.42

Low Bid Contractor: APOLLO, INC.

	Contractor's Bid	Engineer's Estimate	% Variance	
Schedule 01	3,946,282.00	4,982,851.00	20.80	% Under Estimate
Schedule 02	0.00	0.00		% Under Estimate
Schedule 03	0.00	0.00		% Under Estimate
Schedule 04	0.00	0.00		% Under Estimate
Bid Totals	3,946,282.00	4,982,851.00	20.80	% Under Estimate

Washington State Department of Revenue

Business Lookup

License Information:

New search Back to results

Entity name: APOLLO, INC.

Business name: APOLLO, INC.

Entity type: Profit Corporation

UBI #: 601-490-907

Business ID: 001

Location ID: 0001

Location: Active

Location address: 1133 W COLUMBIA DR
KENNEWICK WA 99336-3472

Mailing address: 1133 W COLUMBIA DR
KENNEWICK WA 99336-3472

Excise tax and reseller permit status: Click here

Secretary of State information: Click here

Endorsements

Page 1 of 2

Filter

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Benton City General Business - Non-Resident	3441			Active	Aug-31-2026	Feb-02-2022
College Place General Business - Non-Resident				Active	Aug-31-2026	Jan-19-2021
East Wenatchee General Business - Non-Resident				Active	Aug-31-2026	Jun-24-2022

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Ellensburg General Business - Non-Resident	10192			Active	Aug-31-2026	Nov-29-2017
Franklin County General Business - Non-Resident	1412			Active	Aug-31-2026	Mar-30-2023
Mattawa General Business - Non-Resident				Active	Aug-31-2026	Mar-24-2021
Minor Work Permit				Active	Aug-31-2026	Oct-14-2011
Moses Lake General Business - Non-Resident	BUS2016-0221			Active	Aug-31-2026	Oct-04-2016
Pasco General Business - Non-Resident	6704			Active	Aug-31-2026	Jan-24-2005
Prosser General Business - Non-Resident				Active	Aug-31-2026	Nov-25-2008
Pullman General Business - Non-Resident				Active	Aug-31-2026	Jul-25-2023
Quincy General Business - Non-Resident				Active	Aug-31-2026	Mar-07-2019
Richland General Business - Non-Resident	F03953			Active	Aug-31-2026	Oct-14-1998
Spokane General Business - Non-Resident				Active	Aug-31-2026	Nov-22-2013
Sunnyside General Business - Non-Resident				Active	Aug-31-2026	Nov-01-2017

Owners and officers on file with the Department of Revenue

Owners and officers	Title
HAIGHT, DAVID	
HAISCH, ANGIE	
JENNE, AMY	
RATCHFORD, BRUCE	
RATCHFORD, RYAN	

Registered Trade Names

Registered trade names	Status	First issued
APOLLO FEDERAL SERVICES	Active	May-10-2006
APOLLO, INC.	Active	Apr-22-1994

View Additional Locations

The Business Lookup information is updated nightly. Search date and time: 11/17/2025 2:30:20 PM

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Client#: 183175 APOLINC3

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/31/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Trisha Hankey	
Propel Insurance 601 Union Street; Suite 3400 COM Construction Seattle, WA 98101-1371	PHONE (A/C, No, Ext): 800 499-0933	FAX (A/C, No): 866 577-1326
	E-MAIL ADDRESS: trisha.hankey@propelinsurance.com	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : National Union Fire Ins Co of Pittsburg	19445
INSURER B : Lexington Insurance Company	19437
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Apollo, Inc.
P O Box 7305
Kennewick, WA 99336

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			GL5489440	04/01/2025	04/01/2026	EACH OCCURRENCE	$1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$500,000
							MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			CA5309716	04/01/2025	04/01/2026	COMBINED SINGLE LIMIT (Ea accident)	$2,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB X OCCUR			029316160	04/01/2025	04/01/2026	EACH OCCURRENCE	$3,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$3,000,000
	DED X RETENTION $ $10,000							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC87087468 All States Stop Gap Incl.	04/01/2025	04/01/2026	X PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: #2018102 / Plains Booster Station Replacement.

City of Spokane is included as additional insured on a primary/non-contributory basis, per the attached form(s).

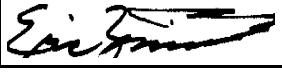
CERTIFICATE HOLDER

City of Spokane
808 W. Spokane Falls Blvd.
Spokane, WA 99201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement changes the policy to which it is attached effective on inception date of the policy unless a different date is indicated below.

This endorsement, effective 12:01 AM forms a part of Policy No.

Issued to

By

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.

This agreement shall not operate directly or indirectly to benefit any one not named in the Schedule.

Schedule

ALL PERSONS AND/OR ORGANIZATIONS THAT ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT WITH THE INSURED, EXECUTED PRIOR TO THE ACCIDENT OR LOSS, THAT WAIVER OF SUBROGATION BE PROVIDED UNDER THIS POLICY FOR WORK PERFORMED BY YOU FOR THAT PERSON AND/OR ORGANIZATION

This form is not applicable in Kansas for private construction contracts as defined in K.S.A. 16-1801 through K.S.A 16-1807 or public construction contracts as defined in K.S.A. 16-1901 through 16-1908, except where permitted by statute or other applicable law, such as for use in wrap-up insurance programs.

Any person or organization for which the employer has agreed by written contract, executed prior to loss, may execute a waiver of subrogation. However, for purposes of work performed by the employer in Missouri, this waiver of subrogation does not apply to any construction group of classifications as designated by the waiver of right to recover from others (subrogation) rule in our manual.

This form is not applicable in California, Kentucky, New Hampshire, New Jersey, Texas, or Utah.

WC 00 03 13
(Ed. 04/84)

Countersigned by _____

Authorized Representative

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY - OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

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ENDORSEMENT

This endorsement, effective 12:01 A.M. forms a part of

policy No. issued to

by

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED- OWNERS, LESSEES, OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

NAME OF ADDITIONAL INSURED PERSON OR ORGANIZATION:

As required in a written contract or written agreement executed prior to loss and where that contract specifically requires the CG2037 10/2001 edition form or the equivalent of same to provide additional insured status.

LOCATION AND DESCRIPTION OF COMPLETED OPERATIONS:

ANY LOCATION OR PROJECT, OTHER THAN A WRAP-UP OR OTHER CONSOLIDATED INSURANCE P ROGRAM LOCATION OR PROJECT FOR WHICH INSURANCE IS OTHERWISE SEPARATELY PROVIDED TO YOU BY A WRAP-UP OR OTHER CONSOLIDATED INSURANCE PROGRAM.

ADDITIONAL PREMIUM:

(If No entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

SECTION II - WHO IS AN INSURED is amended to include as an insured;

The person or organization shown in the Schedule, but only with respect to liability arising out of "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

All other terms and conditions remain unchanged.

Authorized Representative or Countersignature (in States Where Applicable)

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ENDORSEMENT

This endorsement, effective 12:01 A.M. forms a part of

policy No. issued to

by

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED- OWNERS, LESSEES, OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

NAME OF PERSON OR ORGANIZATION:

As required in a written contract or written agreement executed prior to loss and where that contract specifically requires the CG2010 10/2001 edition form or the equivalent of same to provide additional insured status.

Location and Description of Completed Operations:
ANY LOCATION OR PROJECT, OTHER THAN A WRAP-UP OR OTHER CONSOLIDATED INSURANCE PROGRAM LOCATION OR PROJECT FOR WHICH INSURANCE IS OTHERWISE SEPARATELY PROVIDED TO YOU BY A WRAP-UP OR OTHER CONSOLIDATED INSURANCE PROGRAM.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

A. **SECTION II -WHO IS AN INSURED** is amended to include as an insured;

The person or organization shown in the schedule, but only with respect to liability arising out of your ongoing operations performed for that additional insured.

B. With respect to the insurance afforded to these additional insureds, **SECTION I - COVERAGES, COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. - Exclusions,** is amended to include the following additional exclusion;

This insurance does not apply to "bodily injury" or "property damage" occurring after:

(1) all work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the site of the covered operations has been completed; or,

(2) that portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

All other terms and conditions remain unchanged.

Authorized Representative or Countersignature (in States Where Applicable)

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WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
ELECTRONIC DATA LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART
UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

SCHEDULE

Name Of Person(s) Or Organization(s):
Any Person or Organization that requires You to waive your Rights of Recovery, in a written contract or agreement with the Named Insured that is executed prior to the accident or loss.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions:**

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

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POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 25 03 05 09

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED CONSTRUCTION PROJECT(S) GENERAL AGGREGATE LIMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Designated Construction Project(s):
A General Aggregate Limit applies to each construction project where the Named Insured is performing operations, however, a General Aggregate Limit does not apply to any construction project where the Named Insured is performing operations that are insured under a wrap up or any other consolidated or similar insurance program.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section **I** - Coverage **A,** and for all medical expenses caused by accidents under Section **I** - Coverage **C,** which can be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:

1. A separate Designated Construction Project General Aggregate Limit applies to each designated construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.

2. The Designated Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under Coverage **A,** except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage **C** regardless of the number of:

a. Insureds;

b. Claims made or "suits" brought; or

c. Persons or organizations making claims or bringing "suits".

3. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the Designated Construction Project General Aggregate Limit for that designated construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Construction Project General Aggregate Limit for any other designated construction project shown in the Schedule above.

4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Construction Project General Aggregate Limit.

B. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section **I** - Coverage **A,** and for all medical expenses caused by accidents under Section **I** - Coverage **C,** which cannot be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:

1. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and

2. Such payments shall not reduce any Designated Construction Project General Aggregate Limit.

C. When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Construction Project General Aggregate Limit.

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D. If the applicable designated construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.

E. The provisions of Section **III** - Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.

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ENDORSEMENT

This endorsement, effective 12:01 A.M. forms a part of

policy No. issued to

by

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

Section IV - Business Auto Conditions, A. - Loss Conditions, 5. - Transfer of Rights of Recovery Against Others to Us, is amended to add:

However, we will waive any right of recover we have against any person or organization with whom you have entered into a contract or agreement because of payments we make under this Coverage Form arising out of an "accident" or "loss" if:

(1) The "accident" or "loss" is due to operations undertaken in accordance with the contract existing between you and such person or organization; and

(2) The contract or agreement was entered into prior to any "accident" or "loss".

No waiver of the right of recovery will directly or indirectly apply to your employees or employees of the person or organization, and we reserve our rights or lien to be reimbursed from any recovery funds obtained by any injured employee.

AUTHORIZED REPRESENTATIVE

ENDORSEMENT

This endorsement, effective 12:01A.M. forms a part of

policy No. issued to

by

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

INSURANCE PRIMARY AS TO CERTAIN ADDITIONAL INSUREDS

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

Section IV - Business Auto Conditions, B., General Conditions, 5., Other Insurance, c., is amended by the addition of the following sentence:

The insurance afforded under this policy to an additional insured will apply as primary insurance for such additional insured where so required under an agreement executed prior to the date of accident. We will not ask any insurer that has issued other insurance to such additional insured to contribute to the settlement of loss arising out of such accident.

All other terms and conditions remain unchanged.

Authorized Representative or Countersignature (in States Where Applicable)

ENDORSEMENT

This endorsement, effective 12:01 A.M. forms a part of

Policy No. issued to

by

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - WHERE REQUIRED UNDER CONTRACT OR AGREEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

SCHEDULE

ADDITIONAL INSURED:

Any person or organization for whom you are contractually bound to provide additional insured status but only to the extent of such person's or organization's liabilty arising out of the use of a covered "auto".

I. **SECTION II - COVERED AUTOS LIABILITY COVERAGE, A. Coverage, 1. - Who Is Insured,** is amended to add:

d. Any person or organization, shown in the schedule above, to whom you become obligated to include as an additional insured under this policy, as a result of any contract or agreement you enter into which requires you to furnish insurance to that person or organization of the type provided by this policy, but only with respect to liability arising out of use of a covered "auto". However, the insurance provided will not exceed the lesser of:

(1) The coverage and/or limits of this policy, or

(2) The coverage and/or limits required by said contract or agreement.

AUTHORIZED REPRESENTATIVE

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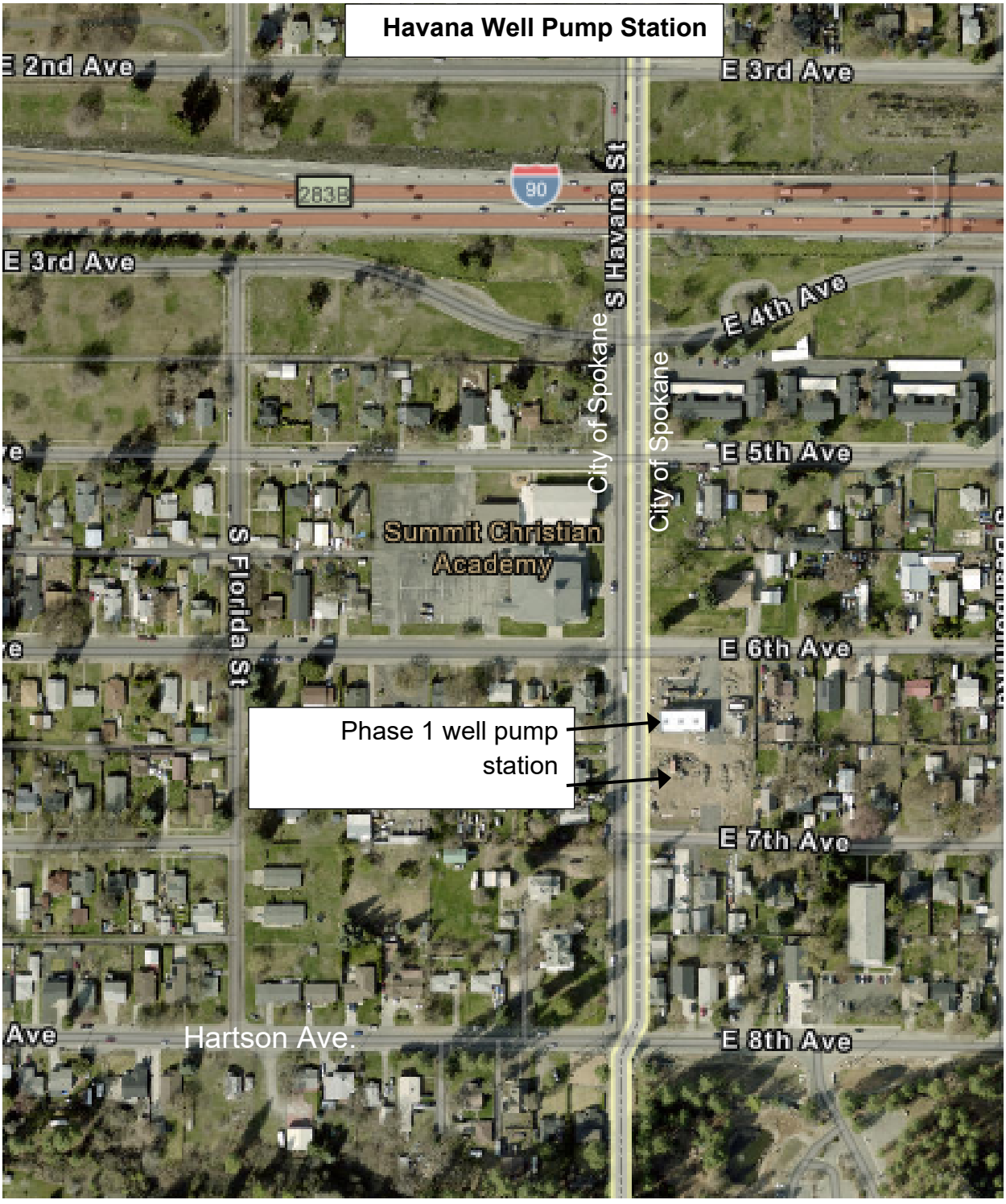

Havana Well Pump Station
E 2nd Ave
E 3rd Ave
283B
90
S Havana St
E 3rd Ave
E 4th Ave
City of Spokane
City of Spokane
E 5th Ave
Summit Christian Academy
S Florida St
E 6th Ave
Phase 1 well pump station
E 7th Ave
Ave
Hartson Ave.
E 8th Ave

Agenda Sheet for City Council: **Committee: Date:** N/A **Committee Agenda type:**		**Date Rec'd**	11/10/2025
		Clerk's File #	CPR 2025-0002
		Cross Ref #	
Council Meeting Date: 12/08/2025		**Project #**	
Submitting Dept	ACCOUNTING & GRANTS	**Bid #**	
Contact Name/Phone	JAMIE HALL 625-6005	**Requisition #**	
Contact E-Mail	JRHALL@SPOKANECITY.ORG		
Agenda Item Type	Claim Item		
Council Sponsor(s)			
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	5600-CLAIMS THRU 11-28-2025		

Agenda Wording

Report of the Mayor of pending claims & payments of previously approved obligations through: 11/28/2025. Total $12,954,721.15 with Parks & Library Claims being approved by their respective boards. Claims excluding Parks & Library Total $12,609,174.64.

Summary (Background)

Pages 1-47 Check numbers: 615669 - 615830 Credit Card numbers: 002467 - 002480 ACH payment numbers: 147067 - 147233 On file for review in City Clerks Office: 47 Page listing of Claims

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Expense	**$** 12609174.64	**#** Various
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source

Funding Source Type Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	BAIRD, CHRISTI		
Division Director			
Accounting Manager			
Legal			
For the Mayor			

Distribution List

FUND	FUND NAME	AMOUNT
0100	GENERAL FUND	562,883.18
1100	STREET FUND	65,544.64
1200	CODE ENFORCEMENT FUND	36,577.13
1300	LIBRARY FUND	78,406.20
1360	GENERAL FUND GRANTS	27,879.45
1380	SPOKANE SAFE STREETS FOR ALL	163,515.51
1390	URBAN FORESTRY FUND	618.24
1400	PARKS AND RECREATION FUND	86,497.64
1425	AMERICAN RESCUE PLAN	4,415.00
1440	FIRE GRANTS MISCELLANEOUS	2,813.92
1460	PARKING METER REVENUE FUND	14,680.23
1560	FORFEITURES & CONTRIBUTION FND	42,402.19
1620	PUBLIC SAFETY & JUDICIAL GRANT	3,467.47
1640	COMMUNICATIONS BLDG M&O FUND	833.08
1680	CD/HS OPERATIONS	15,164.46
1940	CHANNEL FIVE EQUIPMENT RESERVE	346.16
1950	PARK CUMULATIVE RESERVE FUND	942.88
1970	FIRE/EMS FUND	1,626,246.95
1980	DEFINED CONTRIBUTION ADMIN FND	12,000.00
3200	ARTERIAL STREET FUND	423,608.02
4100	WATER DIVISION	195,067.16
4250	INTEGRATED CAPITAL MANAGEMENT	1,098,505.83
4300	SEWER FUND	248,067.26
4480	SOLID WASTE FUND	753,598.63
4600	GOLF FUND	18,896.63
4700	DEVELOPMENT SVCS CENTER	227,107.63
5100	FLEET SERVICES FUND	33,650.40
5110	FLEET SVCS EQUIP REPL FUND	7,317.09
5200	PUBLIC WORKS AND UTILITIES	38,359.91
5300	IT FUND	246,476.53
5500	PURCHASING & STORES FUND	7,252.46
5600	ACCOUNTING SERVICES	26,321.14
5700	MY SPOKANE	7,824.39
5750	OFFICE OF PERFORMANCE MGMT	23,362.10
5800	RISK MANAGEMENT FUND	150,295.44
5810	WORKERS' COMPENSATION FUND	741.71
5820	UNEMPLOYMENT COMPENSATION FUND	82.54
5830	EMPLOYEES BENEFITS FUND	1,506,877.96
5900	FACILITIES MANAGEMENT FUND OPS	33,292.49
5902	PROPERTY ACQUISITION POLICE	139,967.16
5903	PROPERTY ACQUISITION FIRE	60,380.64
6060	EMPLOYEES' RETIREMENT FUND	3,298.84
6070	FIREFIGHTERS' PENSION FUND	14,336.68
6080	POLICE PENSION FUND	12,905.47
6960	SALARY CLEARING FUND NEW	3,804,941.85
	TOTAL:	11,827,770.29

CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	1,964.98	56.34	
00615669	AT&T MOBILITY	9,443.30		
00615670	AMANDA BECK	301.00		
00615671	CENTURYLINK	415.75		
00615672	FRANKIE CHOYESKI	5.50		
00615673	BRIDGET CONDON	244.46		
00615674	LORENA CROUCHER	135.78		
00615675	JEFF GILSTRAP	6.95		
00615676	ANNA O'QUINN	119.00		
00615677	INLAND INFRASTRUCTURE LLC	320,944.44		
00615678	NORTHWEST RENEWABLES	372.50		
00615679	SKYLINE HOMES LLC	41.00		
00615680	STURM HEATING & AIR LLC	51.25		
00615681	CANDACE MAGNIN	333.20		
00615682	CHRISTOPHER M MCWATTERS	66.76		
00615683	SEAN J RED	554.32		
00615684	JASON SANDOBAL	237.00		
00615685	SARAH THOMPSON	301.00		
00615686	COMCAST	204.51		
00615687	HIGH BAR BEVERAGE CO.	141.00		
00615688	KEVIN MCKEIRNAN	25.00		
00615689	OVERLAND WEST INC	145.00		
00615690	SIENNA REED	30.00		
00615691	R 'N R RV CENTER	41,780.27		
00615692	ROBERT SCHULHOFF	305.00		
00615693	US BANK	26,978.87		
00615694	WASTE MANAGEMENT OF WA DBA	107.07		
00615695	WM RECYCLE AMERICA LLC	142,205.98		
00615696	AMERICAN LIBRARY ASSN		2,320.00	
00615697	AUNTIES INC		54.46	
00615698	BLACKSTONE AUDIO INC		267.86	
00615699	CENTER POINT PUBLISHING INC		351.18	
00615700	HOFFMAN MUSIC CO		23.51	
00615701	JACK NISBET		100.00	
00615702	MARYA NOWAKOWSKI		75.00	
00615703	REBEKAH ANDERSON		150.00	
00615704	CHRIS BIEKER		100.00	
00615705	KRIS DINNISON		200.00	
00615706	DACIA FROM		75.00	
00615707	SONORA JHA		150.00	
00615708	BEVERLY HILL-KLEINSTEIN		75.00	
00615709	TARA KARR ROBERTS		150.00	
00615710	ALEXANDRA TEAGUE		300.00	
00615711	SHAWN VESTAL		200.00	
00615712	CHEYANNA VIELLE		250.00	
00615713	PEER WASHINGTON		8,333.33	
00615714	RENEE RAIDT		125.00	
00615715	SPOKANE PUBLIC LIBRARY IMPRE		54.99	
00615716	SPOKANE PUBLIC LIBRARY		234.00	
00615717	OUTDOOR HOME SERVICES HOLDIN		278.21	
00615718	WASHINGTON TRUST BANK		641.77	
00615719	A TO Z RENTALS			441.86
00615720	CENTURYLINK			337.06

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00615721	CENTURYLINK COMMUNICATIONS I			526.93
00615722	WATERCO OF THE PACIFIC NORTH			32.07
00615723	GENERAL STORE INC			36.28
00615724	HERRES BACKFLOW & CONSTRUCTI			155.00
00615725	KIM ENGEL			2.45
00615726	KIM ENGEL			54.55
00615727	MCCUNE'S INSTRUMENTS INC			80.66
00615728	NEALTON INC			33.60
00615729	CSWW INC			155.69
00615730	NW SEED & PET INC			100.83
00615731	WA STATE DEPT OF SOCIAL AND			31.78
00615732	WALTER E NELSON CO			971.76
00615791	ALCOBRA METALS INC	3,431.92		
00615792	AMERICAN SPRINKLER REPAIR	1,391.03		
00615793	JAMES T BURKE	112.67		
00615794	CHILD SUPPORT SERVICES	791.46		
00615795	CITY OF SPOKANE VALLEY	669.00		
00615796	COMCAST	194.08		
00615797	EMPRES HOME CARE OF BELLINGH	299.00		
00615798	MELISSA C FIECHTNER	597.84		
00615799	NIKKI ERNSDORFF	153.00		
00615800	AIDAN GREEN	136.00		
00615801	JOHN HARDING	195.00		
00615802	RHONALD HOLM	161.13		
00615803	HUMAN RESOURCES	868.00		
00615804	ICMA RETIREMENT TRUST 457	518,372.07		
00615805	ICMA RETIREMENT TRUST 457 LO	57,244.67		
00615806	ING LIFE INSURANCE & ANNUITY	169,706.03		
00615807	INLAND EMPIRE FIRE PROTECTIO	4,440.00		
00615808	INLAND EMPIRE FIRE PROTECTIO	740.00		
00615809	DAVID GARDNER	160.00		
00615810	HUNTER BUILDING CORP	196.54		
00615811	PEOPLE QUALIFIED COMMITTEE	5.00		
00615812	PRE-PAID LEGAL SERVICES INC	299.57		
00615813	TERRY L REED	73.00		
00615814	ROSAUERS PHARMACY	139.69		
00615815	SOLID WASTE MANAGEMENT IMPRE	11.99		
00615816	STATE DISBURSMENT UNIT	862.58		
00615817	UNITED RENTALS NW INC	2,504.70		
00615818	UNITED STATES TREASURY	12.50		
00615819	US BANK OR CITY TREASURER	2,276,449.08		
00615820	VOYA FINANCIAL LOAN REPAYMEN	5,136.35		
00615821	WA GET PROGRAM	375.00		
00615822	WA STATE SUPPORT REGISTRY OR	15,251.25		
00615823	WASHINGTON LEOFF	1,145,001.02		
00615824	OVERHEAD DOOR CORPORATION	4,693.48		
00615825	WESTERN STATES POLICE MEDICA	3,250.00		
00615826	RUSSELL WHITMORE	49.05		
00615827	HAROLD WILLIAMS	135.00		
00615828	CANNON HILL INDUSTRIES INC			5,032.00
00615829	PILGRIM IMPORTS INC			1,244.09
00615830	POLARIS SALES INC			18,411.81
70002467	GALLS LLC	9,999.42		

CHECK #	VENDOR	CITY	LIBRARY	PARKS
70002468	ALASKA RUBBER GROUP INC			442.36

70002469	NORTHWEST INDUSTRIAL SERVICE				855.88
70002470	CINTAS CORPORATION			78.86	
70002471	GALLS LLC				115.21
70002472	HORIZON DISTRIBUTORS				2,882.08
70002473	PEROVICH PARTNERS INC				758.61
70002474	SPOKANE POWER TOOL & HDWE				42.49
70002475	THOMSON WEST	1,806.99			
70002476	CONSOLIDATED SUPPLY CO	8,862.52			
70002477	HORIZON DISTRIBUTORS				1,170.23
70002478	NORCO INC	25.81			
70002479	RIVER CITY GLASS INC				1,084.64
70002480	SPOKANE HOUSE OF HOSE INC				566.36
80147067	APOLLO SHEET METAL INC DBA	2,349.07			
80147068	ASSETWORKS INC	197,949.14			
80147069	BERK CONSULTING INC	8,732.50			
80147070	CONTROL SOLUTIONS NW INC	1,836.57			
80147071	COPIERS NORTHWEST INC	45.37			
80147072	ELECTRONIC DATA COLLECTION	3,854.67			
80147073	FASTENAL CO	2,130.26			
80147074	BECKWITH & KUFFEL INC DBA	4,106.80			
80147075	GRANITE TELECOMMUNICATIONS L	15,589.61			
80147076	H D FOWLER COMPANY	923.19			
80147077	INLAND ENVIRONMENTAL RESOURC	16,871.67			
80147078	INLAND POWER & LIGHT CO	804.63			
80147079	KEYSTONE LAWN & TREE CARE	1,418.30			
80147080	NICHOLAS MORSE	67.50			
80147081	OXARC LLC	3,694.39			
80147082	ROAR WORKS LLC	1,063.73			
80147083	MATTHEW ROSE	1,249.00			
80147084	SHAMROCK PAVING CO/DIV OF	92,975.99			
80147085	SHELTER SAVVY LLC	10,000.00			
80147086	SHERWIN WILLIAMS CO	496.50			
80147087	SOUND WATER SERVICES INC	3,211.84			
80147088	STANTEC CONSULTING SERVICES	27,879.45			
80147089	UNIVAR SOLUTIONS USA INC	4,624.28			
80147090	US BANK OR CITY TREASURER	148,794.84			
80147091	WAXIE SANITARY SUPPLY	454.18			
80147092	WM WINKLER CO	175,774.01			
80147093	ZIPIT WIRELESS INC	6,711.00			
80147094	CHRISTOPHER AVERYT	115.00			
80147095	TODD A DIXON	299.60			
80147096	AMY LINDSEY	224.00			
80147097	MARY C LOGAN	132.00			
80147098	JOAN M MORSE	119.00			
80147099	KATHLEEN O'DONNELL	226.80			
80147100	SEAN O'QUINN	333.20			
80147101	KRISTIN O'SULLIVAN	132.00			
80147102	CHRISTINE M SHISLER	333.00			
80147103	RICHARD WALLIS	162.00			
80147104	AVISTA UTILITIES	232.79		10,592.92	62,701.12
80147105	BAKER & TAYLOR BOOKS			224.25	
80147106	BARR-TECH LLC	167,584.97			

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80147107	BERK CONSULTING INC	4,415.00		
80147108	BRODART CO		432.59	
80147109	CARRIER CORPORATION		3,818.50	
80147110	CATHOLIC CHARITIES	4,250.00		
80147111	CHEM-AQUA INC			336.00

80147112	CLARY LONGVIEW LLC	139,967.16			
80147113	COPIERS NORTHWEST INC	204.67			
80147114	THE DAVENPORT GROUP	150,727.50			
80147115	EBSCO INFORMATION SERVICES		12,728.36		
80147116	ESO SOLUTIONS INC	5,037.79			
80147117	SHELLEY FAIRWEATHER-VEGA		180.01		
80147118	GENERAL INDUSTRIES INC	55,908.40			21,960.63
80147119	GRANICUS LLC	26,810.77			
80147120	HABITAT FOR HUMANITY SPOKANE	162,898.50			
80147121	MARUBENI AMERICA CORPORATION				532.68
80147122	INGRAM LIBRARY SERVICES LLC		10,371.43		
80147123	INLAND POWER & LIGHT CO				138.59
80147124	IMPERIAL BAG & PAPER CO LLC				489.04
80147125	THE LANDS COUNCIL				3,080.00
80147126	LARIVIERE INC	323,954.36			
80147127	LEVY PREMIUM FOOD SERVICE				4,424.58
80147128	M & L SUPPLY CO INC				16.64
80147129	MARTIN LUTHER KING JR FAMILY				3,483.33
80147130	MCDERMOTT ASAN PLLC	10,000.00			
80147131	MCKINSTRY CO LLC		3,068.10		
80147132	MIDWEST TAPE		2,813.12		
80147133	MORGAN STANLEY CAPITAL	12,000.00			
80147134	MOSS GREEN INC				271.30
80147135	NAPA AUTO PARTS				47.25
80147136	NE COMMUNITY CENTER ASSN	131,481.00			
80147137	NORTHWEST RIVER SUPPLIES INC				769.81
80147138	OLYMPIC FOUNDRY INC	29,356.63			
80147139	OVERDRIVE INC		20,249.38		
80147140	OXARC LLC				7.92
80147141	PLACE LANDSCAPE ARCHITECTURE				89,080.00
80147142	PLANTS OF THE WILD				723.88
80147143	RABBLE LLC		4,400.00		
80147144	RIPPLINGER ENGINEERING	437.50			
80147145	RIVER PARK SQUARE LLC	2,800.00			
80147146	THE SALVATION ARMY	119,159.41			
80147147	SECURITAS SECURITY SERVICES		19,284.41		
80147148	SENSKE PEST CONTROL	1,064.86			
80147149	SIMPLIFILE LC	4,678.40			
80147150	SITEONE LANDSCAPE SUPPLY LLC				82.07
80147151	VELASA SPORTS				86.13
80147152	HESTON HARDWARE				25.19
80147153	SPOKANE COUNTY TREASURER	3,037.51			
80147154	SPOKANE PRO CARE INC	449.49			
80147155	SPOKANE REGIONAL COMMUNICATI	1,257,268.50			
80147156	T BAILEY INC	4,528.69			
80147157	ULINE INC		307.20		
80147158	VERIZON WIRELESS	982.49	80.02		3,470.32
80147159	VOLT MANAGEMENT CORP	17,896.50			

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80147160	WHEATLEY LEADERSHIP GROUP LL		1,000.00	
80147161	WORLD BOOK INC		2,796.34	
80147162	JENNIE ANDERSON		112.70	
80147163	KIRA BARKER		33.60	
80147164	JAY BECK	55.00		
80147165	GINA COOPER		41.93	
80147166	AMANDA DONOVAN		748.94	
80147167	SHELBY GOW		12.60	
80147168	THOMAS HERRLINGER		100.59	

80147169	JUAN JUAN MOSES		38.15		
80147170	CHAD OMOTO	350.00			
80147171	JONATHAN ROSARIO		43.61		
80147172	ABM INDUSTRY GROUPS LLC	865.32			
80147173	ACTION MATERIALS	393.33			
80147174	AFLAC/AMERICAN FAMILY LIFE	13,753.98			
80147175	ALS LABORATORY GROUP	2,858.00			
80147176	ALSCO DIVISION OF ALSCO INC	3,621.48			
80147177	ASSURANCE FITNESS REPAIR	514.41			
80147178	AVISTA UTILITIES	12,764.08			
80147179	CATHOLIC CHARITIES	80,607.10			
80147180	CINTAS CORPORATION NO 2	258.39			
80147181	COPIERS NORTHWEST INC	581.92			
80147182	CORE & MAIN LP	15,173.28			
80147183	CORRIDOR CONTRACTORS LLC	690,547.52			
80147184	DELL MARKETING LP	37,663.29			
80147185	DELTA DENTAL OF WASHINGTON	49,220.17			
80147186	DIGNITARY PROTECTION TEAM FU	260.00			
80147187	EDU MEMBERSHIP FUND	32.50			
80147188	EUROFINS ENVIRONMENT TESTING	3,650.00			
80147189	FAHLO LLC				2,508.98
80147190	FASTENAL CO	868.57			123.83
80147191	GORLEY LOGISTICS LLC	136.33			
80147192	POLICE GUILD LEGAL DEFENSE	618.00			
80147193	MARUBENI AMERICA CORPORATION				218.11
80147194	HRA VEBA TRUST	57,870.50			
80147195	KAISER FOUNDATION HEALTH PLA	115,190.42			
80147196	LINN MACHINE & MFG	63,273.48			
80147197	LT & CAPT ASSOCIATION - LTD	715.00			
80147198	LTS & CPTS LEGAL DEFENSE FUN	44.00			
80147199	M & P ASSOCIATION	3,689.89			
80147200	NORTH COUNTRY SERVICES LLC	7,297.28			
80147201	PREMERA BLUE CROSS OR	330,684.26			
80147202	PREMERA BLUE CROSS	76,283.20			
80147203	REHN & ASSOCIATES	26,903.04			
80147204	ROB'S DEMOLITION INC	8,182.50			
80147205	SEAWESTERN FIRE APPARATUS &	20,420.38			
80147206	SHI CORP				55.29
80147207	SITEONE LANDSCAPE SUPPLY LLC	69.96			1,178.28
80147208	SOLID WASTE SYSTEMS INC	702.32			
80147209	SPOKANE POLICE BENEFIT ASSOC	397.50			
80147210	SPOKANE POLICE CHAPLAIN	3,820.50			
80147211	SPOKANE POLICE K-9 MEMBERSHI	200.00			
80147212	SPOKANE POLICE GUILD LONG	20,215.00			

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80147213	SPOKANE COUNTY TREASURER	194,627.43		
80147214	SPOKANE CRANE & MACHINERY	1,091.00		
80147215	SPOKANE FIRE FIGHTERS BENEFI	75,175.94		
80147216	SPOKANE FIRE FIGHTERS BENEFI	672.00		
80147217	SPOKANE FIRE FIGHTERS BENEFI	901,661.17		
80147218	SPOKANE POLICE GUILD FRATERN	834.00		
80147219	SPOKANE TOWNHOMES LLC	260,574.44		
80147220	STANDARD INSURANCE COMPANY	12,356.30		
80147221	SPOKANE POLICE SWAT TEAM	670.00		
80147222	SPOKANE POLICE TACTICAL TEAM	563.00		
80147223	TRANSITIONS	4,585.90		
80147224	US BANK TRUST NA	1,235,040.74		
80147225	US BANK P CARD PAYMENTS	61,580.93		

80147226	VERIZON WIRELESS	2,596.23		
80147227	VOLUNTEERS OF AMERICA OF	17,548.12		
80147228	WA ST COUNCIL OF CITY & COUN	33,050.93		
80147229	WESTERN EQUIPMENT DISTRIBUTO			5,630.20
80147230	WSCCCE, AFSCME, AFL-CIO	366.30		
80147231	CHARITY BARKER	153.00		
80147232	FRUCHTER, MARY			415.80
80147233	PARKER R RICHARDS	193.00		
		12,609,174.64	108,123.26	237,423.25
	CITYWIDE TOTAL:			12,954,721.15

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0020 - NONDEPARTMENTAL

HIGH BAR BEVERAGE CO. 3109 N 15TH ST	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00615687	141.00
MCDERMOTT ASAN PLLC	LEGAL SERVICES ACH PMT NO. - 80147130	10,000.00
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00615693	72.72-
TOTAL FOR 0020 - NONDEPARTMENTAL		10,068.28

0030 - POLICE OMBUDSMAN

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	275.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	1,049.66
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	110.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80147225	814.78
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	1,485.29
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80147158	128.52
TOTAL FOR 0030 - POLICE OMBUDSMAN		3,863.25

0100 - GENERAL FUND

BERK CONSULTING INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80147069	8,732.50
SIMPLIFILE LC	DUE TO OTHER GOVERNMENTAL UNIT ACH PMT NO. - 80147149	607.00
US BANK P CARD PAYMENTS	ACCOUNTS RECEIVABLE-MISC ACH PMT NO. - 80147225	65.35
US BANK P CARD PAYMENTS	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80147225	232.00
US BANK P CARD PAYMENTS	PCARD ADVANCE PYMT REC ACH PMT NO. - 80147225	202,393.89-
TOTAL FOR 0100 - GENERAL FUND		192,757.04-

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0230 - CIVIL SERVICE

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	

% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	795.00
ICMA RETIREMENT TRUST 457	MERIT SYSTEM ANALYST III	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	75.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00615819	3,723.67
US BANK P CARD PAYMENTS	ADVERTISING	
	ACH PMT NO. - 80147225	1,907.60
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80147225	598.00
US BANK P CARD PAYMENTS	PROMOTIONAL SUPPLIES	
	ACH PMT NO. - 80147225	25.00
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80147224	5,450.03
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80147158	168.53
TOTAL FOR 0230 - CIVIL SERVICE		12,742.83

0260 - CITY CLERK

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	310.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00615819	1,994.31
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80147225	119.99
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80147225	720.28
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80147224	2,877.07
TOTAL FOR 0260 - CITY CLERK		6,021.65

0300 - HUMAN SERVICES

US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80147225	27.28
TOTAL FOR 0300 - HUMAN SERVICES		27.28

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0320 - COUNCIL

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	1,110.00
ICMA RETIREMENT TRUST 457	LEGISLATIVE ASSISTANT I & II	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	100.00

RIVER PARK SQUARE LLC	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80147145	1,400.00
SHELTER SAVVY LLC	OTHER MISC CHARGES ACH PMT NO. - 80147085	10,000.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	5,039.65
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	7.63
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	34.50
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	6,749.09
TOTAL FOR 0320 - COUNCIL		24,440.87

0330 - PUBLIC AFFAIRS/COMMUNICATIONS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	470.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	2,621.00
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80147225	3,116.40
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	1,590.17
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80147225	289.12
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	3,653.23
WA STATE DEPT OF REVENUE	CONTRACTUAL SERVICES -	11.36
TOTAL FOR 0330 - PUBLIC AFFAIRS/COMMUNICATIONS		11,751.28

0370 - ENGINEERING SERVICES

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	ASSOCIATE ENGINEER I-II CHECK NO. - 00615804	75.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	3,038.94
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	PUBLIC WORKS LEAD INSPECTOR CHECK NO. - 00615804	20.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	15,517.68

US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80147225	145.19
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	1,307.85
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	455.60
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80147225	360.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	22,419.71
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80147226	1,442.81
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80147226	555.14
TOTAL FOR 0370 - ENGINEERING SERVICES		45,337.92

0410 - FINANCE

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	825.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00615693	3,194.86
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00615693	1,168.45-
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	3,777.45
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	38.79
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	5,453.10
TOTAL FOR 0410 - FINANCE		12,120.75

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0450 - NEIGHBHD HOUSING HUMAN SVCS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	175.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	819.86
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	1,177.88
TOTAL FOR 0450 - NEIGHBHD HOUSING HUMAN SVCS		2,172.74

0470 - HISTORIC PRESERVATION

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	160.00
SIMPLIFILE LC	LEGAL SERVICES ACH PMT NO. - 80147149	11.92
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	642.47
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	929.02
TOTAL FOR 0470 - HISTORIC PRESERVATION		1,743.41

0480 - OFFICE OF CIVIL RIGHTS

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	410.54
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	596.64
TOTAL FOR 0480 - OFFICE OF CIVIL RIGHTS		1,007.18

0500 - LEGAL

ANNA O'QUINN	PER DIEM CHECK NO. - 00615676	119.00
CANDACE MAGNIN	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00615681	214.20
CANDACE MAGNIN	PER DIEM CHECK NO. - 00615681	119.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	1,715.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	SPL APPTD ASST CITY PROSECUTOR CHECK NO. - 00615804	60.00
JOAN M MORSE	PER DIEM ACH PMT NO. - 80147098	119.00
SEAN O'QUINN	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80147100	214.20
SEAN O'QUINN	PER DIEM ACH PMT NO. - 80147100	119.00
SPOKANE COUNTY TREASURER	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147213	435.00
TODD A DIXON	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80147095	299.60
US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS (CITY)	CHECK NO. - 00615819	10,252.41
US BANK P CARD PAYMENTS	CLE TRAVEL ACH PMT NO. - 80147225	275.00
US BANK P CARD PAYMENTS	LEGAL SERVICES ACH PMT NO. - 80147225	325.00
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80147225	82.33
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	371.86
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	31.00-
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	15,363.81
TOTAL FOR 0500 - LEGAL		30,053.41

0520 - MAYOR

AT&T MOBILITY	CELL PHONE CHECK NO. - 00615669	25.63
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	650.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DIRECTOR-EMERGENCY MANAGEMENT CHECK NO. - 00615804	100.00
RIVER PARK SQUARE LLC	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80147145	400.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	4,198.79

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80147225	155.32
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	174.45
US BANK P CARD PAYMENTS	PRINTING/BINDING/REPRO ACH PMT NO. - 80147225	16.47
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	4,617.79
TOTAL FOR 0520 - MAYOR		10,338.45

0550 - NEIGHBORHOOD SERVICES

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	250.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	1,215.66

US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80147225	3,730.17
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80147225	21.99
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	6.55
US BANK P CARD PAYMENTS	OPERATING RENTALS/LEASES ACH PMT NO. - 80147225	3,293.66
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	163.54
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	1,765.28
WA STATE DEPT OF REVENUE	CONTRACTUAL SERVICES -	57.86
	TOTAL FOR 0550 - NEIGHBORHOOD SERVICES	10,504.71

0560 - MUNICIPAL COURT

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	COURT CLERK II CHECK NO. - 00615804	30.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	1,985.00
KRISTIN O'SULLIVAN	PER DIEM ACH PMT NO. - 80147101	132.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

MARY C LOGAN	PER DIEM ACH PMT NO. - 80147097	132.00
SARAH THOMPSON	PER DIEM CHECK NO. - 00615685	301.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00615693	197.73
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	8,716.79
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	251.91
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	85.52
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80147225	44.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	14,906.01
	TOTAL FOR 0560 - MUNICIPAL COURT	26,781.96

0570 - OFFICE OF HEARING EXAMINER

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	160.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00615819	578.78
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80147224	823.51
TOTAL FOR 0570 - OFFICE OF HEARING EXAMINER		1,562.29

0620 - HUMAN RESOURCES

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	667.50
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00615819	3,325.40
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80147225	291.11
US BANK P CARD PAYMENTS	PROMOTIONAL SUPPLIES	
	ACH PMT NO. - 80147225	99.92
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80147224	4,789.74

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0620 - HUMAN RESOURCES	9,173.67

0650 - PLANNING SERVICES

AMANDA BECK	PER DIEM	
	CHECK NO. - 00615670	301.00
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	885.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00615819	4,064.41
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT	
	ACH PMT NO. - 80147225	446.23
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80147225	188.82
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80147225	723.99
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80147224	5,941.86
TOTAL FOR 0650 - PLANNING SERVICES		12,551.31

0680 - POLICE

COMCAST	IT/DATA SERVICES CHECK NO. - 00615796	194.08
FRANKIE CHOYESKI	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00615672	5.50
GALLS LLC	CLOTHING CREDIT CARD PMT NO. - 70002467	2,629.26
GALLS LLC	PROTECTIVE GEAR/CLOTHING CREDIT CARD PMT NO. - 70002467	7,370.16
GRANITE TELECOMMUNICATIONS LLC	ALARM/SECURITY SERVICES ACH PMT NO. - 80147075	1,095.67
GRANITE TELECOMMUNICATIONS LLC	TELEPHONE ACH PMT NO. - 80147075	1,238.51
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	94,163.87
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DETECTIVE CHECK NO. - 00615804	3,207.04
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	POLICE OFFICER CHECK NO. - 00615804	633.94

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	POLICE RADIO DISPATCHER I CHECK NO. - 00615804	60.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	POLICE RECORDS SPECIALIST CHECK NO. - 00615804	60.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	POLICE SERGEANT CHECK NO. - 00615804	483.51
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	SENIOR POLICE OFFICER CHECK NO. - 00615804	1,094.13
MATTHEW ROSE	TUITION REIMBURSEMENT ACH PMT NO. - 80147083	1,249.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00615693	219.05
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00615693	9.14-
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	73,908.90
US BANK P CARD PAYMENTS	BACKGROUND CHECKS ACH PMT NO. - 80147225	737.90
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80147225	287.10-
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80147225	20.72
US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80147225	439.12

US BANK P CARD PAYMENTS	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80147225	1,037.00
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80147225	1,586.31
US BANK P CARD PAYMENTS	MISC SERVICES/CHARGES ACH PMT NO. - 80147225	42.00
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80147225	98.60
US BANK P CARD PAYMENTS	OFFICE FURNITURE (NON CAPITAL) ACH PMT NO. - 80147225	310.92
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	528.45
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	4,128.11
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	1,064.62

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80147225	307.30
US BANK P CARD PAYMENTS	PROFESSIONAL SERVICES ACH PMT NO. - 80147225	100.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80147225	104.00
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80147225	21.82
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	39,804.91
WA STATE DEPT OF REVENUE	CLOTHING -	26.13-
WA STATE DEPT OF REVENUE	SOFTWARE MAINTENANCE -	610.70
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00615823	230,824.97
WESTERN STATES POLICE MEDICAL TRUST	VEBA MEDICAL SAVINGS-POLICE CHECK NO. - 00615825	2,275.00
ZIPIT WIRELESS INC	SOFTWARE MAINTENANCE ACH PMT NO. - 80147093	6,711.00
TOTAL FOR 0680 - POLICE		478,043.70

0690 - COMMUNITY JUSTICE SERVICES

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	1,305.00

SEAN J RED	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00615683	422.32
SEAN J RED	PER DIEM CHECK NO. - 00615683	132.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	6,769.67
US BANK P CARD PAYMENTS	OFFICE FURNITURE (NON CAPITAL) ACH PMT NO. - 80147225	561.20
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	176.82
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	9,977.87
TOTAL FOR 0690 - COMMUNITY JUSTICE SERVICES		19,344.88

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0700 - PUBLIC DEFENDER

BRIDGET CONDON	AIRFARE CHECK NO. - 00615673	35.00-
BRIDGET CONDON	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00615673	65.46
BRIDGET CONDON	PER DIEM CHECK NO. - 00615673	214.00
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80147113	204.67
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	1,130.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	PUBLIC DEFENDER I CHECK NO. - 00615804	60.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	PUBLIC DEFENDER II CHECK NO. - 00615804	60.00
RICHARD WALLIS	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80147103	30.00
RICHARD WALLIS	PER DIEM ACH PMT NO. - 80147103	132.00
THOMSON WEST WEST PUBLISHING PAYMENT CTR	PUBLICATIONS CREDIT CARD PMT NO. - 70002475	1,806.99
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	7,657.47
US BANK P CARD PAYMENTS	MISC SERVICES/CHARGES ACH PMT NO. - 80147225	35.55
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	442.21
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	10,638.03

TOTAL FOR 0700 - PUBLIC DEFENDER		22,441.38

0750 - COMMUNITY/ECONOMIC DEV SVC

AT&T MOBILITY	CELL PHONE CHECK NO. - 00615669	121.95-
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	250.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	1,224.56

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	26.18
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	72.08
US BANK P CARD PAYMENTS	PUBLICATIONS ACH PMT NO. - 80147225	20.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80147225	314.56
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	1,761.59
TOTAL FOR 0750 - COMMUNITY/ECONOMIC DEV SVC		3,547.02

1100 - STREET FUND

ASSURANCE FITNESS REPAIR	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80147177	171.47
GRANITE TELECOMMUNICATIONS LLC	TELEPHONE ACH PMT NO. - 80147075	399.27
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	4,646.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	STREET MAINTENANCE OPERATOR II CHECK NO. - 00615804	60.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	22,683.78
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	217.93
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	3,796.89
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80147225	263.13
US BANK P CARD PAYMENTS	POWER TOOLS/EQUIPMENT ACH PMT NO. - 80147225	327.29

US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80147225	540.48
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE ACH PMT NO. - 80147225	82.62
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80147225	52.89
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	32,302.89

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1100 - STREET FUND	65,544.64

1200 - CODE ENFORCEMENT FUND

AT&T MOBILITY	CELL PHONE CHECK NO. - 00615669	26.46
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	1,515.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	NEIGHBORHOOD HOUSING SPEC CHECK NO. - 00615804	50.00
NORTH COUNTRY SERVICES LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80147200	7,297.28
ROB'S DEMOLITION INC	CONTRACTUAL SERVICES ACH PMT NO. - 80147204	8,182.50
SHERWIN WILLIAMS CO	OPERATING SUPPLIES ACH PMT NO. - 80147086	496.50
SIMPLIFILE LC	LEGAL SERVICES ACH PMT NO. - 80147149	2,494.68
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	6,124.52
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	17.63
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	1,179.09
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80147225	110.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	9,083.47
TOTAL FOR 1200 - CODE ENFORCEMENT FUND		36,577.13

1300 - LIBRARY FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	COMMUNICATIONS MANAGER CHECK NO. - 00615804	1.58

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	3,098.42
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	LIBRARIAN CHECK NO. - 00615804	60.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	LIBRARY CLERICAL ASST I CHECK NO. - 00615804	60.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00615693	234.61
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00615693	10.00-
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	20,786.78
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80147225	151.72
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80147225	1,428.40
US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80147225	5,890.63
US BANK P CARD PAYMENTS	LIBRARY BOOKS/OTHER MATERIALS ACH PMT NO. - 80147225	187.92
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80147225	336.18
US BANK P CARD PAYMENTS	MISC REPAIRS/MAINTENANCE ACH PMT NO. - 80147225	351.00
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80147225	141.83
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	8,183.99
US BANK P CARD PAYMENTS	PROFESSIONAL SERVICES ACH PMT NO. - 80147225	5,974.28
US BANK P CARD PAYMENTS	RECREATIONAL SUPPLIES ACH PMT NO. - 80147225	1,343.16
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80147225	1,459.19
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80147225	213.28
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	28,343.86
WA STATE DEPT OF REVENUE	CHEMICAL/LAB SUPPLIES -	13.81
WA STATE DEPT OF REVENUE	CONTRACTUAL SERVICES -	86.45
WA STATE DEPT OF REVENUE	IT/DATA SERVICES	

	-	21.83
WA STATE DEPT OF REVENUE	LIBRARY BOOKS/OTHER MATERIALS -	1.82

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	30.59
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	4.89
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	9.98
	TOTAL FOR 1300 - LIBRARY FUND	78,406.20

1360 - GENERAL FUND GRANTS

BERK CONSULTING INC	CONTRACTUAL SERVICES ACH PMT NO. - 80147069	8,732.50
BERK CONSULTING INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80147069	8,732.50-
STANTEC CONSULTING SERVICES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80147088	27,879.45
STANTEC CONSULTING SERVICES INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80147088	0.00
US BANK P CARD PAYMENTS	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80147225	232.00-
US BANK P CARD PAYMENTS	PROFESSIONAL SERVICES ACH PMT NO. - 80147225	232.00
	TOTAL FOR 1360 - GENERAL FUND GRANTS	27,879.45

1380 - SPOKANE SAFE STREETS FOR ALL

INLAND INFRASTRUCTURE LLC	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00615677	162,645.32
KEVIN MCKEIRNAN 719 BRYDEN AVE APT B	PHOTO RED FINES CHECK NO. - 00615688	25.00
OVERLAND WEST INC 1775 N WOODRUFF AVE	PHOTO RED FINES CHECK NO. - 00615689	145.00
SIENNA REED 1011 E OWENS RD	SCHOOL ZONE SPEED CAMERA FINE CHECK NO. - 00615690	30.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	274.72
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	395.47
	TOTAL FOR 1380 - SPOKANE SAFE STREETS FOR ALL	163,515.51

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

1390 - URBAN FORESTRY FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	50.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	232.43
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	335.81
TOTAL FOR 1390 - URBAN FORESTRY FUND		618.24

1400 - PARKS AND RECREATION FUND

AMY LINDSEY	PER DIEM ACH PMT NO. - 80147096	224.00
GRANITE TELECOMMUNICATIONS LLC	OPERATING RENTALS/LEASES ACH PMT NO. - 80147075	80.84
GRANITE TELECOMMUNICATIONS LLC	TELEPHONE ACH PMT NO. - 80147075	941.47
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	CASH ACCOUNTING CLERK II CHECK NO. - 00615804	5.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	4,670.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	RECREATION ASSISTANT CHECK NO. - 00615804	60.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00615693	371.97
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	28,439.27
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80147225	1,747.47
US BANK P CARD PAYMENTS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80147225	78.51
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80147225	142.44
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80147225	101.93
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80147225	1,427.41
US BANK P CARD PAYMENTS	GENERAL REPAIRS/MAINT ACH PMT NO. - 80147225	354.27

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	ITEMS PURCHASED FOR INVENTORY ACH PMT NO. - 80147225	1,906.42
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80147225	349.00
US BANK P CARD PAYMENTS	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80147225	17.44
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	1,136.44
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	7,113.66
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	70.00
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80147225	276.70
US BANK P CARD PAYMENTS	PROFESSIONAL SERVICES ACH PMT NO. - 80147225	52.36
US BANK P CARD PAYMENTS	RECREATIONAL SUPPLIES ACH PMT NO. - 80147225	667.37
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80147225	990.00
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE ACH PMT NO. - 80147225	1,313.52
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80147225	16.35
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	33,849.93
WA STATE DEPT OF REVENUE	ADVERTISING -	20.91
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	8.15
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	33.41
WA STATE DEPT OF REVENUE	REGISTRATION/SCHOOLING -	31.40
	TOTAL FOR 1400 - PARKS AND RECREATION FUND	86,497.64

1425 - AMERICAN RESCUE PLAN

BERK CONSULTING INC	CONTRACTUAL SERVICES ACH PMT NO. - 80147107	4,415.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1425 - AMERICAN RESCUE PLAN		4,415.00

1440 - FIRE GRANTS MISCELLANEOUS

ALCOBRA METALS INC	MACHINERY/EQUIPMENT CHECK NO. - 00615791	2,813.92
TOTAL FOR 1440 - FIRE GRANTS MISCELLANEOUS		2,813.92

1460 - PARKING METER REVENUE FUND

AT&T MOBILITY	CELL PHONE CHECK NO. - 00615669	338.67
AT&T MOBILITY	IT/DATA SERVICES CHECK NO. - 00615669	100.38
ELECTRONIC DATA COLLECTION CORPORATION	LEGAL SERVICES ACH PMT NO. - 80147072	1,352.50
ELECTRONIC DATA COLLECTION CORPORATION	POSTAGE ACH PMT NO. - 80147072	1,297.37
ELECTRONIC DATA COLLECTION CORPORATION	PRINTING/BINDING/REPRO ACH PMT NO. - 80147072	1,204.80
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	845.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00615693	509.32
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	3,441.60
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80147225	274.57
US BANK P CARD PAYMENTS	LEGAL SERVICES ACH PMT NO. - 80147225	18.54
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80147225	116.08
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	31.49
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	133.29
US BANK P CARD PAYMENTS	OTHER MISC CHARGES ACH PMT NO. - 80147225	1.70
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80147225	50.30

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	4,964.62
TOTAL FOR 1460 - PARKING METER REVENUE FUND		14,680.23

1560 - FORFEITURES & CONTRIBUTION FND

R 'N R RV CENTER RNR HOLIDAY RV INC	VEHICLES CHECK NO. - 00615691	41,780.27
SIMPLIFILE LC	LEGAL SERVICES ACH PMT NO. - 80147149	621.92
TOTAL FOR 1560 - FORFEITURES & CONTRIBUTION FND		42,402.19

1620 - PUBLIC SAFETY & JUDICIAL GRANT

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	769.68
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DETECTIVE CHECK NO. - 00615804	96.04
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	POLICE OFFICER CHECK NO. - 00615804	1.43
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	397.66
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00615823	2,202.66
TOTAL FOR 1620 - PUBLIC SAFETY & JUDICIAL GRANT		3,467.47

1640 - COMMUNICATIONS BLDG M&O FUND

KEYSTONE LAWN & TREE CARE	LANDSCAPE/GROUNDS MAINT ACH PMT NO. - 80147079	818.25
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80147225	14.83
TOTAL FOR 1640 - COMMUNICATIONS BLDG M&O FUND		833.08

1680 - CD/HS OPERATIONS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	1,274.75
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	5,949.90

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	7,939.81
TOTAL FOR 1680 - CD/HS OPERATIONS		15,164.46

1940 - CHANNEL FIVE EQUIPMENT RESERVE

US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80147225	333.09
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80147225	11.98
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	1.09
	TOTAL FOR 1940 - CHANNEL FIVE EQUIPMENT RESERVE	346.16

1950 - PARK CUMULATIVE RESERVE FUND

SIMPLIFILE LC	OTHER CAPITALIZED COSTS ACH PMT NO. - 80147149	631.92
SIMPLIFILE LC	OTHER IMPROVEMENTS ACH PMT NO. - 80147149	310.96
	TOTAL FOR 1950 - PARK CUMULATIVE RESERVE FUND	942.88

1970 - FIRE/EMS FUND

ALCOBRA METALS INC	MACHINERY/EQUIPMENT CHECK NO. - 00615791	618.00
APOLLO SHEET METAL INC DBA APOLLO MECHANICAL CONTRACTORS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80147067	2,021.63
APOLLO SHEET METAL INC DBA APOLLO MECHANICAL CONTRACTORS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80147067	327.44
AT&T MOBILITY	CELL PHONE CHECK NO. - 00615669	2,953.14
AT&T MOBILITY	IT/DATA SERVICES CHECK NO. - 00615669	6,256.77
CONTROL SOLUTIONS NW INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80147070	1,767.42
CONTROL SOLUTIONS NW INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80147070	69.15
DELL MARKETING LP %DELL USA LP	MINOR EQUIPMENT ACH PMT NO. - 80147184	2,484.87

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ESO SOLUTIONS INC	SOFTWARE MAINTENANCE ACH PMT NO. - 80147116	5,037.79
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80147073	1,870.16
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80147073	82.94
FASTENAL CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80147073	177.16
GRANITE TELECOMMUNICATIONS LLC	TELEPHONE	

	ACH PMT NO. - 80147075	2,346.65
ICMA RETIREMENT TRUST 457	CMMTY RISK REDUCTION SPECIALST	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	75.00
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	9,002.84
ICMA RETIREMENT TRUST 457	FIRE CAPTAIN	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	230.33
ICMA RETIREMENT TRUST 457	FIREFIGHTER	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	230.33
ING LIFE INSURANCE & ANNUITY	DEFERRED COMPENSATION-MATCHING	
OR CITY OF SPOKANE TREAURER	CHECK NO. - 00615806	61,779.11
ING LIFE INSURANCE & ANNUITY	FIRE CAPTAIN	
OR CITY OF SPOKANE TREAURER	CHECK NO. - 00615806	30.33
ING LIFE INSURANCE & ANNUITY	FIRE EQUIPMENT OPERATOR	
OR CITY OF SPOKANE TREAURER	CHECK NO. - 00615806	261.32
ING LIFE INSURANCE & ANNUITY	FIRE LIEUTENANT	
OR CITY OF SPOKANE TREAURER	CHECK NO. - 00615806	246.36
ING LIFE INSURANCE & ANNUITY	FIREFIGHTER	
OR CITY OF SPOKANE TREAURER	CHECK NO. - 00615806	480.53
ING LIFE INSURANCE & ANNUITY	OVERTIME-UNIFORM	
OR CITY OF SPOKANE TREAURER	CHECK NO. - 00615806	0.11
KATHLEEN O'DONNELL	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80147099	226.80
KEYSTONE LAWN & TREE CARE	LANDSCAPE/GROUNDS MAINT	
	ACH PMT NO. - 80147079	600.05
NICHOLAS MORSE	REGISTRATION/SCHOOLING	
EMPLOYEE #23302	ACH PMT NO. - 80147080	67.50
SPOKANE REGIONAL COMMUNICATION	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80147155	1,257,268.50
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00615693	195.39

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00615819	36,314.18
US BANK P CARD PAYMENTS	BANK FEES	
	ACH PMT NO. - 80147225	65.30
US BANK P CARD PAYMENTS	CELL PHONE	
	ACH PMT NO. - 80147225	554.35
US BANK P CARD PAYMENTS	CLOTHING	
	ACH PMT NO. - 80147225	403.99
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80147225	920.00
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80147225	3,667.97

US BANK P CARD PAYMENTS	MISC SERVICES/CHARGES ACH PMT NO. - 80147225	500.00
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80147225	17.32
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	626.26
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	1,053.85
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	3,972.95
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80147225	1,084.31
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80147225	46.95
US BANK P CARD PAYMENTS	PRINTING/BINDING/REPRO ACH PMT NO. - 80147225	448.27
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80147225	0.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80147225	1,521.79
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80147225	136.84
US BANK P CARD PAYMENTS	SOFTWARE MAINTENANCE ACH PMT NO. - 80147225	10.02
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80147225	59.00
US BANK P CARD PAYMENTS	UTIL GARBAGE/WASTE REMOVAL ACH PMT NO. - 80147225	48.34

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80147225	1,540.46
US BANK P CARD PAYMENTS	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80147225	446.85
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	9,300.85
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	8.04
WA STATE DEPT OF REVENUE	SOFTWARE MAINTENANCE -	0.91
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	5.37
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00615823	206,785.16

TOTAL FOR 1970 - FIRE/EMS FUND		1,626,246.95

1980 - DEFINED CONTRIBUTION ADMIN FND

MORGAN STANLEY CAPITAL MANAGEMENT LLC	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80147133	12,000.00
TOTAL FOR 1980 - DEFINED CONTRIBUTION ADMIN FND		12,000.00

3200 - ARTERIAL STREET FUND

INLAND INFRASTRUCTURE LLC	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00615677	154,858.02
SHAMROCK PAVING CO/DIV OF MURPHY BROS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80147084	92,975.99
WM WINKLER CO	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80147092	175,774.01
TOTAL FOR 3200 - ARTERIAL STREET FUND		423,608.02

4100 - WATER DIVISION

ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80147173	393.33
CITY OF SPOKANE VALLEY	PERMITS/OTHER FEES CHECK NO. - 00615795	669.00
CONSOLIDATED SUPPLY CO	INVENTORY PURCHASES FOR WATER CREDIT CARD PMT NO. - 70002476	8,862.52

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80147181	320.91
CORE & MAIN LP	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80147182	15,173.28
DAVID GARDNER 1710 E VANETTA AVE	REFUNDS CHECK NO. - 00615809	160.00
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	CONTRACTUAL SERVICES ACH PMT NO. - 80147191	51.12
GRANITE TELECOMMUNICATIONS LLC	TELEPHONE ACH PMT NO. - 80147075	400.37
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	8,110.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	INSTRUMENT REPAIR TECHNICIAN CHECK NO. - 00615804	60.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	WATER/HYDRO PLANT OPERATOR CHECK NO. - 00615804	60.00
INLAND POWER & LIGHT CO	UTILITY LIGHT/POWER SERVICE	

	ACH PMT NO. - 80147078	804.63
NORCO INC	REPAIR & MAINTENANCE SUPPLIES	
	CREDIT CARD PMT NO. - 70002478	25.81
OXARC LLC	OPERATING SUPPLIES	
	ACH PMT NO. - 80147081	3,694.39
PARKER R RICHARDS	PERMITS/OTHER FEES	
	ACH PMT NO. - 80147233	193.00
SITEONE LANDSCAPE SUPPLY LLC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80147207	69.96
SOUND WATER SERVICES INC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80147087	3,211.84
SPOKANE COUNTY TREASURER	PERMITS/OTHER FEES	
	ACH PMT NO. - 80147213	74.91
UNITED RENTALS NW INC	REPAIR & MAINTENANCE SUPPLIES	
	CHECK NO. - 00615817	2,504.70
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00615819	41,634.11
US BANK P CARD PAYMENTS	BUILDING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80147225	1,769.58
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80147225	4,233.51
US BANK P CARD PAYMENTS	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80147225	1,215.29

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80147225	883.83
US BANK P CARD PAYMENTS	INVENTORY PURCHASES FOR WATER	
	ACH PMT NO. - 80147225	912.71
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80147225	7,141.11
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT	
	ACH PMT NO. - 80147225	15.68
US BANK P CARD PAYMENTS	OFFICE FURNITURE (NON CAPITAL)	
	ACH PMT NO. - 80147225	436.68
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80147225	3,577.69
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80147225	142.79
US BANK P CARD PAYMENTS	PRINTING/BINDING/REPRO	
	ACH PMT NO. - 80147225	386.21
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80147225	5,635.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80147225	21,222.05

US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE ACH PMT NO. - 80147225	1,100.83
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80147225	522.49
US BANK P CARD PAYMENTS	TESTING SERVICES ACH PMT NO. - 80147225	16.06
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	58,857.55
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80147226	33.00-
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	9.01
WA STATE DEPT OF REVENUE	PRINTING/BINDING/REPRO -	35.15
WA STATE DEPT OF REVENUE	REGISTRATION/SCHOOLING -	493.68
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	19.38
TOTAL FOR 4100 - WATER DIVISION		195,067.16

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4250 - INTEGRATED CAPITAL MANAGEMENT

CORRIDOR CONTRACTORS LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80147183	690,547.52
GENERAL INDUSTRIES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80147118	55,908.40
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	1,055.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	SENIOR ENGINEER I-II CHECK NO. - 00615804	75.00
INLAND INFRASTRUCTURE LLC	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00615677	3,441.10
LARIVIERE INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80147126	323,954.36
LORENA CROUCHER	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00615674	69.78
LORENA CROUCHER	PER DIEM CHECK NO. - 00615674	66.00
T BAILEY INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80147156	4,528.69
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	6,111.80
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	

	ACH PMT NO. - 80147225	84.00
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80147225	369.08
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80147225	1,033.95
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80147225	850.90
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80147225	1,595.00
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80147224	8,815.25
	TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT	1,098,505.83

4310 - SEWER MAINTENANCE DIVISION

CHAD OMOTO	SAFETY SUPPLIES	
	ACH PMT NO. - 80147170	350.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GRANITE TELECOMMUNICATIONS LLC	TELEPHONE	
	ACH PMT NO. - 80147075	389.45
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	2,645.00
ICMA RETIREMENT TRUST 457	WASTEWATER SUPERVISOR	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	140.00
OLYMPIC FOUNDRY INC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80147138	29,356.63
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00615819	12,367.60
US BANK P CARD PAYMENTS	BUILDING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80147225	421.57
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80147225	108.06
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80147225	28.69
US BANK P CARD PAYMENTS	MISC REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80147225	170.36
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80147225	554.60
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80147225	10,502.99
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80147225	456.80
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES	

	ACH PMT NO. - 80147225	1,382.05
US BANK P CARD PAYMENTS	SAFETY SUPPLIES	
	ACH PMT NO. - 80147225	2,969.42
US BANK P CARD PAYMENTS	SMALL TOOLS	
	ACH PMT NO. - 80147225	41.36
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80147224	18,005.86
TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION		79,890.44

4320 - RIVERSIDE PARK RECLAMATION FAC

ALS LABORATORY GROUP	TESTING SERVICES	
	ACH PMT NO. - 80147175	2,858.00
BECKWITH & KUFFEL INC DBA	REPAIR & MAINTENANCE SUPPLIES	
GRANICH ENGINEERED PRODUCTS	ACH PMT NO. - 80147074	4,106.80

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CHRISTOPHER M MCWATTERS	PER DIEM	
	CHECK NO. - 00615682	66.76
EUROFINS ENVIRONMENT TESTING	TESTING SERVICES	
NORTHWEST LLC	ACH PMT NO. - 80147188	3,650.00
GRANITE TELECOMMUNICATIONS LLC	TELEPHONE	
	ACH PMT NO. - 80147075	2,171.18
H D FOWLER COMPANY	OPERATING SUPPLIES	
	ACH PMT NO. - 80147076	923.19
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	6,630.01
ICMA RETIREMENT TRUST 457	LABORATORY TECHNICIAN	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	60.00
ICMA RETIREMENT TRUST 457	SENIOR INSTRUMENT TECHNICIAN	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	60.00
INLAND ENVIRONMENTAL RESOURCES	CHEMICAL/LAB SUPPLIES	
INC	ACH PMT NO. - 80147077	16,871.67
ROBERT SCHULHOFF	MINOR SAFETY EQUIPMENT	
	CHECK NO. - 00615692	305.00
UNIVAR SOLUTIONS USA INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80147089	4,624.28
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00615819	35,265.87
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80147225	1,079.01
US BANK P CARD PAYMENTS	MINOR SAFETY EQUIPMENT	
	ACH PMT NO. - 80147225	957.91
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80147225	232.23

US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	14,206.56
US BANK P CARD PAYMENTS	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80147225	250.49
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80147225	215.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80147225	229.99
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80147225	28.08
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80147225	923.68

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	51,329.52
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	38.04
	TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC	147,083.27

4330 - STORMWATER

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80147104	232.79
GRANITE TELECOMMUNICATIONS LLC	TELEPHONE ACH PMT NO. - 80147075	1,697.64
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	1,485.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	6,303.40
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80147225	2,252.73
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	9,014.92
WASTE MANAGEMENT OF WA DBA GRAHAM ROAD LANDFILL	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00615694	107.07
	TOTAL FOR 4330 - STORMWATER	21,093.55

4480 - SOLID WASTE FUND

HUNTER BUILDING CORP 14609 KIMBERLEY LN	REFUNDS CHECK NO. - 00615810	196.54
	TOTAL FOR 4480 - SOLID WASTE FUND	196.54

4490 - SOLID WASTE DISPOSAL

CHRISTOPHER AVERYT	PER DIEM ACH PMT NO. - 80147094	115.00
GRANITE TELECOMMUNICATIONS LLC	TELEPHONE ACH PMT NO. - 80147075	341.01
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	3,920.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	WTE ASH OPERATOR CHECK NO. - 00615804	60.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	WTE MAINTENANCE SPECIALIST CHECK NO. - 00615804	120.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00615693	279.26
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	23,460.67
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80147225	144.01
US BANK P CARD PAYMENTS	HAZARDOUS WASTE DISPOSAL ACH PMT NO. - 80147225	589.13
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80147225	1,407.38
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	143.90
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	5,155.69
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80147225	1,170.80
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80147225	235.32
US BANK P CARD PAYMENTS	PRINTING/BINDING/REPRO ACH PMT NO. - 80147225	1,985.35
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80147225	100.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80147225	10,176.28
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80147225	1,331.00
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80147225	1,622.62
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	35,841.92
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	

	-	27.76
WA STATE DEPT OF REVENUE	SAFETY SUPPLIES -	121.12
	TOTAL FOR 4490 - SOLID WASTE DISPOSAL	88,348.22

4500 - SOLID WASTE COLLECTION

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ABM INDUSTRY GROUPS LLC DBA ABM JANITORIAL SERVICES	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80147172	865.32
AIDAN GREEN	PERMITS/OTHER FEES CHECK NO. - 00615800	136.00
ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80147176	3,621.48
AMERICAN SPRINKLER REPAIR AND LANDSCAPE LLC	REPAIRS/MAINTENANCE CHECK NO. - 00615792	1,391.03
ASSURANCE FITNESS REPAIR	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80147177	171.47
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80147178	11,394.55
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80147178	1,369.53
BARR-TECH LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80147106	167,584.97
CINTAS CORPORATION NO 2	OPERATING SUPPLIES ACH PMT NO. - 80147180	258.39
COMCAST	TELEPHONE CHECK NO. - 00615686	204.51
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80147181	306.38
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80147190	868.57
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	OPERATING SUPPLIES ACH PMT NO. - 80147191	85.21
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	4,537.90
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	REFUSE COLLECTOR II CHECK NO. - 00615804	45.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	REFUSE COLLECTOR III CHECK NO. - 00615804	60.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	REFUSE DISTRICT SUPERVISOR CHECK NO. - 00615804	60.00
LINN MACHINE & MFG	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80147196	63,273.48

RIPPLINGER ENGINEERING LABORATORIES	PROFESSIONAL SERVICES ACH PMT NO. - 80147144	437.50
SENSKE PEST CONTROL SENSKE LAWN & TREE CARE	LANDSCAPE/GROUNDS MAINT ACH PMT NO. - 80147148	1,064.86

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SOLID WASTE MANAGEMENT IMPREST CASH FUND	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00615815	11.99
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80147208	702.32
SPOKANE COUNTY TREASURER	UTIL GARBAGE/WASTE REMOVAL ACH PMT NO. - 80147213	194,117.52
SPOKANE CRANE & MACHINERY MOVERS LLC	OTHER MISC CHARGES ACH PMT NO. - 80147214	1,091.00
SPOKANE PRO CARE INC	CONTRACTUAL SERVICES ACH PMT NO. - 80147154	449.49
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	26,419.58
US BANK P CARD PAYMENTS	MEDICAL SERVICES ACH PMT NO. - 80147225	110.00
US BANK P CARD PAYMENTS	MISC REPAIRS/MAINTENANCE ACH PMT NO. - 80147225	169.11
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	458.74
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	1,024.56
US BANK P CARD PAYMENTS	PERIPHERAL EQUIPMENT ACH PMT NO. - 80147225	35.05
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80147225	887.27
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80147225	91.49
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	38,807.84
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80147226	631.28
WA STATE DEPT OF REVENUE	SAFETY SUPPLIES -	23.66
WM RECYCLE AMERICA LLC	CONTRACTUAL SERVICES CHECK NO. - 00615695	198,796.16
WM RECYCLE AMERICA LLC	SALE OF RECYCLING MATERIALS CHECK NO. - 00615695	56,590.18-
TOTAL FOR 4500 - SOLID WASTE COLLECTION		664,973.03

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4530 - SOLID WASTE LANDFILLS

GRANITE TELECOMMUNICATIONS LLC	TELEPHONE ACH PMT NO. - 80147075	80.84
TOTAL FOR 4530 - SOLID WASTE LANDFILLS		80.84

4600 - GOLF FUND

GRANITE TELECOMMUNICATIONS LLC	TELEPHONE ACH PMT NO. - 80147075	713.89
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	2ND ASST GOLF COURSE SUPT CHECK NO. - 00615804	20.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	751.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00615693	654.23
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	3,900.33
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80147225	403.73
US BANK P CARD PAYMENTS	GENERAL REPAIRS/MAINT ACH PMT NO. - 80147225	685.58
US BANK P CARD PAYMENTS	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80147225	44.70
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	130.58
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	1,001.64
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	150.00
US BANK P CARD PAYMENTS	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80147225	931.09
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE ACH PMT NO. - 80147225	3,720.75
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80147225	571.78
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	5,217.08
WA STATE DEPT OF REVENUE	REPAIRS/MAINTENANCE -	0.25
TOTAL FOR 4600 - GOLF FUND		18,896.63

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4700 - DEVELOPMENT SVCS CENTER

AT&T MOBILITY	CELL PHONE CHECK NO. - 00615669	171.37-
GRANICUS LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80147119	26,810.77
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	3,384.38
JEFF GILSTRAP	PARKING/TOLLS (LOCAL) CHECK NO. - 00615675	6.95
NORTHWEST RENEWABLES 1208 S ELM	PERMIT REFUNDS PAYABLE CHECK NO. - 00615678	372.50
SKYLINE HOMES LLC PO BOX 6267	PERMIT REFUNDS PAYABLE CHECK NO. - 00615679	41.00
STURM HEATING & AIR LLC 1112 N NELSON	PERMIT REFUNDS PAYABLE CHECK NO. - 00615680	51.25
THE DAVENPORT GROUP	CAPITALIZED SOFTWARE ACH PMT NO. - 80147114	150,727.50
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00615693	201.28
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	17,823.92
US BANK P CARD PAYMENTS	BANK FEES ACH PMT NO. - 80147225	189.15
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	232.06
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	145.00
US BANK P CARD PAYMENTS	OTHER MISC CHARGES ACH PMT NO. - 80147225	890.00
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80147225	274.04
US BANK P CARD PAYMENTS	PUBLICATIONS ACH PMT NO. - 80147225	319.12
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	25,810.08
TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER		227,107.63

5100 - FLEET SERVICES FUND

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ASSURANCE FITNESS REPAIR	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80147177	171.47
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	1,880.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	HEAVY EQUIPMENT MECHANIC CHECK NO. - 00615804	60.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	10,609.05
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80147225	1,767.06
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80147225	1,482.34
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	71.99
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	339.17
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80147225	1,218.64
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80147225	941.80
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	15,108.88
TOTAL FOR 5100 - FLEET SERVICES FUND		33,650.40

5110 - FLEET SVCS EQUIP REPL FUND

US BANK P CARD PAYMENTS	VEHICLES ACH PMT NO. - 80147225	7,317.09
TOTAL FOR 5110 - FLEET SVCS EQUIP REPL FUND		7,317.09

5200 - PUBLIC WORKS AND UTILITIES

CHARITY BARKER	PER DIEM ACH PMT NO. - 80147231	153.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	930.00
NIKKI ERNSDORFF	PER DIEM CHECK NO. - 00615799	153.00
SPOKANE COUNTY TREASURER	SPOKANE COUNTY ACH PMT NO. - 80147153	3,037.51

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00615693	22,181.48

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	4,219.67
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	663.65
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	14.65
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80147225	120.02
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	6,886.93
TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES		38,359.91

5300 - IT FUND

ASSETWORKS INC	SOFTWARE MAINTENANCE ACH PMT NO. - 80147068	197,949.14
AT&T MOBILITY	CELL PHONE CHECK NO. - 00615669	35.57
GRANITE TELECOMMUNICATIONS LLC	TELEPHONE ACH PMT NO. - 80147075	3,692.82
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	2,246.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	INFORMATION TECH ANALYST I-II CHECK NO. - 00615804	75.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	TECHNICAL SERVICES SPECIALIST CHECK NO. - 00615804	120.00
RIVER PARK SQUARE LLC	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80147145	1,000.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	15,649.22
US BANK P CARD PAYMENTS	CELL PHONE ACH PMT NO. - 80147225	9.26
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80147225	555.43
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	306.55
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	15.81

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	SOFTWARE MAINTENANCE ACH PMT NO. - 80147225	120.01
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80147225	2,308.70
US BANK TRUST NA	RETIREMENT	

OR CITY OF SPOKANE	ACH PMT NO. - 80147224	22,247.65
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	145.37
TOTAL FOR 5300 - IT FUND		246,476.53

5500 - PURCHASING & STORES FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	550.00
JASON SANDOBAL	PER DIEM CHECK NO. - 00615684	237.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	2,520.00
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	108.21
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	90.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	3,618.73
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80147158	128.52
TOTAL FOR 5500 - PURCHASING & STORES FUND		7,252.46

5600 - ACCOUNTING SERVICES

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	ACCOUNTANT CHECK NO. - 00615804	25.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	2,141.25
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	9,743.48
US BANK P CARD PAYMENTS	OTHER MISC CHARGES ACH PMT NO. - 80147225	100.00
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80147225	450.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	13,811.36
WA STATE DEPT OF REVENUE	OTHER MISC CHARGES -	9.10
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	40.95
TOTAL FOR 5600 - ACCOUNTING SERVICES		26,321.14

5700 - MY SPOKANE

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	585.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00615819	2,938.20
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80147225	11.66
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80147224	4,289.53
TOTAL FOR 5700 - MY SPOKANE		7,824.39

5750 - OFFICE OF PERFORMANCE MGMT

ICMA RETIREMENT TRUST 457	CONTINUOUS IMPROVEMENT ANALYST	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	1.00
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	375.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00615819	1,962.17
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80147224	2,870.39
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80147158	257.04
VOLT MANAGEMENT CORP	CONTRACTUAL SERVICES	
DBA VOLT WORKFORCE SOLUTIONS	ACH PMT NO. - 80147159	17,896.50
TOTAL FOR 5750 - OFFICE OF PERFORMANCE MGMT		23,362.10

5800 - RISK MANAGEMENT FUND

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00615804	135.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00615693	241.65
US BANK	EARNINGS CREDIT	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00615693	241.65-
US BANK OR CITY TREASURER	INSURANCE CLAIMS	
LIABILITY CLAIMS	ACH PMT NO. - 80147090	148,794.84
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00615819	558.55
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80147224	807.05

TOTAL FOR 5800 - RISK MANAGEMENT FUND		150,295.44

5810 - WORKERS' COMPENSATION FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	75.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	261.73
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	404.98
TOTAL FOR 5810 - WORKERS' COMPENSATION FUND		741.71

5820 - UNEMPLOYMENT COMPENSATION FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	7.50
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	30.55
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	44.49
TOTAL FOR 5820 - UNEMPLOYMENT COMPENSATION FUND		82.54

5830 - EMPLOYEES BENEFITS FUND

DELTA DENTAL OF WASHINGTON	INSURANCE ADMINISTRATION ACH PMT NO. - 80147185	15,578.20
DELTA DENTAL OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80147185	28,803.57
HRA VEBA TRUST HRA VEBA TRUST CONTRIBUTIONS	DEPOSIT-HEALTH CARE ACCOUNT ACH PMT NO. - 80147194	57,870.50

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	155.00
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE ADMINISTRATION ACH PMT NO. - 80147195	83,814.04
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE PREMIUMS ACH PMT NO. - 80147195	31,376.38
PREMERA BLUE CROSS	INSURANCE ADMINISTRATION ACH PMT NO. - 80147202	64,807.36
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	INSURANCE CLAIMS ACH PMT NO. - 80147201	320,920.89
SPOKANE FIRE FIGHTERS BENEFIT TRUST	DEPOSIT-HEALTH CARE ACCOUNT ACH PMT NO. - 80147217	31,987.17
SPOKANE FIRE FIGHTERS BENEFIT	INSURANCE PREMIUMS	

TRUST	ACH PMT NO. - 80147217	869,674.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	787.36
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	1,103.49
TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND		1,506,877.96

5900 - FACILITIES MANAGEMENT FUND OPS

CENTURYLINK	TELEPHONE CHECK NO. - 00615671	415.75
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	649.83
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	OFFICE CLERK SPECIALIST CHECK NO. - 00615804	27.33
INLAND EMPIRE FIRE PROTECTION LLC	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00615808	5,180.00
JAY BECK	PERMITS/OTHER FEES ACH PMT NO. - 80147164	55.00
OVERHEAD DOOR CORPORATION DBA WAYNE DALTON SALES &	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00615824	4,693.48
ROAR WORKS LLC	LANDSCAPE/GROUNDS MAINT ACH PMT NO. - 80147082	1,063.73
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	3,573.26
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80147225	1,095.60

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80147225	265.69
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80147225	369.26
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	150.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80147225	42.55
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80147225	9,763.25
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	5,424.51
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	69.07
WAXIE SANITARY SUPPLY	OPERATING SUPPLIES ACH PMT NO. - 80147091	454.18

TOTAL FOR 5900 - FACILITIES MANAGEMENT FUND OPS		33,292.49

5902 - PROPERTY ACQUISITION POLICE

CLARY LONGVIEW LLC DBA BUD CLARY FORD/HYUNDAI	VEHICLES ACH PMT NO. - 80147112	139,967.16
TOTAL FOR 5902 - PROPERTY ACQUISITION POLICE		139,967.16

5903 - PROPERTY ACQUISITION FIRE

DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80147184	35,178.42
SEAWESTERN FIRE APPARATUS & EQUIPMENT/SEAWESTERN INC	MINOR EQUIPMENT ACH PMT NO. - 80147205	20,420.38
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80147225	4,005.22
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80147225	776.62
TOTAL FOR 5903 - PROPERTY ACQUISITION FIRE		60,380.64

6100 - RETIREMENT

CHRISTINE M SHISLER	PER DIEM ACH PMT NO. - 80147102	333.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00615804	295.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00615819	1,047.25
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80147225	119.40
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80147224	1,504.19
TOTAL FOR 6100 - RETIREMENT		3,298.84

6200 - FIREFIGHTERS' PENSION FUND

DELTA DENTAL OF WASHINGTON	INSURANCE ADMINISTRATION ACH PMT NO. - 80147185	1,101.03
DELTA DENTAL OF WASHINGTON	SERVICE REIMBURSEMENT ACH PMT NO. - 80147185	1,475.00
HAROLD WILLIAMS	SERVICE REIMBURSMENT CHECK NO. - 00615827	135.00

JAMES T BURKE	SERVICE REIMBURSMENT CHECK NO. - 00615793	112.67
JOHN HARDING	SERVICE REIMBURSEMENT CHECK NO. - 00615801	195.00
PREMERA BLUE CROSS	INSURANCE ADMINISTRATION ACH PMT NO. - 80147202	6,494.08
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80147201	4,458.74
RHONALD HOLM	SERVICE REIMBURSMENT CHECK NO. - 00615802	161.13
ROSAUERS PHARMACY	SERVICE REIMBURSMENT CHECK NO. - 00615814	81.98
RUSSELL WHITMORE	SERVICE REIMBURSMENT CHECK NO. - 00615826	49.05
TERRY L REED	SERVICE REIMBURSMENT CHECK NO. - 00615813	73.00
	TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND	14,336.68

6300 - POLICE PENSION

DELTA DENTAL OF WASHINGTON	INSURANCE ADMINISTRATION ACH PMT NO. - 80147185	846.37

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

DELTA DENTAL OF WASHINGTON	SERVICE REIMBURSEMENT ACH PMT NO. - 80147185	1,416.00
EMPRES HOME CARE OF BELLINGHAM LLC	SERVICE REIMBURSEMENT CHECK NO. - 00615797	299.00
PREMERA BLUE CROSS	INSURANCE ADMINISTRATION ACH PMT NO. - 80147202	4,981.76
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80147201	5,304.63
ROSAUERS PHARMACY	SERVICE REIMBURSMENT CHECK NO. - 00615814	57.71
	TOTAL FOR 6300 - POLICE PENSION	12,905.47

6960 - SALARY CLEARING FUND NEW

AFLAC/AMERICAN FAMILY LIFE ASSURANCE CO OF COLUMBUS	AFLAC ACH PMT NO. - 80147174	13,753.98
CHILD SUPPORT SERVICES IDAHO CHILD SUPPORT RECEIPTING	IDAHO CHILD SUPPORT SERVICE CHECK NO. - 00615794	791.46
DIGNITARY PROTECTION TEAM FUND % SPOKANE LAW ENFORCEMENT C U	DIGNITARY PROTECTION TEAM FUND ACH PMT NO. - 80147186	260.00
EDU MEMBERSHIP FUND	EDU MEMBERSHIP FUND	

% SPOKANE LAW ENFORCEMENT C U	ACH PMT NO. - 80147187	32.50
HUMAN RESOURCES RE: PARKING FEES	HUMAN RESOURCES CHECK NO. - 00615803	868.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	ICMA RETIREMENT TRUST 457D CHECK NO. - 00615804	331,460.54
ICMA RETIREMENT TRUST 457 LOAN PAYMENT	ICMA RETR 457D LOAN PAYMENT CHECK NO. - 00615805	57,244.67
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREAURER	ING LIFE INSURANCE&ANNUITY CO CHECK NO. - 00615806	106,908.27
LT & CAPT ASSOCIATION - LTD	LTD - LTS & CAPTS ACH PMT NO. - 80147197	715.00
LTS & CPTS LEGAL DEFENSE FUND	LEGAL DEFENSE LTS&CAPTS ACH PMT NO. - 80147198	44.00
M & P ASSOCIATION	M&P ASSOCIATION ACH PMT NO. - 80147199	3,689.89
MELISSA C FIECHTNER	FIECHTNER WAGE GARNISHMENT CHECK NO. - 00615798	597.84
PEOPLE QUALIFIED COMMITTEE AFL-CIO	PEOPLE QUALIFIED COMMITTEE CHECK NO. - 00615811	5.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

POLICE GUILD LEGAL DEFENSE FUND	POLICE GUILD LEGAL DEFENSE ACH PMT NO. - 80147192	618.00
PRE-PAID LEGAL SERVICES INC LEGALSHIELD	PRE-PAID LEGAL SERVICE INC CHECK NO. - 00615812	299.57
REHN & ASSOCIATES SPOKANE CITY TREASURER	AW REHN-SEC 125 DEPENDENT CARE ACH PMT NO. - 80147203	6,438.45
REHN & ASSOCIATES SPOKANE CITY TREASURER	AW REHN-SEC 125 HEALTH ACH PMT NO. - 80147203	20,464.59
SPOKANE FIRE FIGHTERS BENEFIT TRUST	BENEFIT SOLUTIONS INC EE ACH PMT NO. - 80147215	72,032.86
SPOKANE FIRE FIGHTERS BENEFIT TRUST	BENEFIT SOLUTIONS MEDSFO EE ACH PMT NO. - 80147215	2,240.92
SPOKANE FIRE FIGHTERS BENEFIT TRUST	FIRE BENEFIT TRUST-VOL LIFE ACH PMT NO. - 80147216	672.00
SPOKANE FIRE FIGHTERS BENEFIT TRUST	MEDFCH (EE) ACH PMT NO. - 80147215	902.16
SPOKANE POLICE BENEFIT ASSOC % SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE BENEFIT ASSOC ACH PMT NO. - 80147209	397.50
SPOKANE POLICE CHAPLAIN ASSOCIATION	POLICE CHAPLIN ASSOC ACH PMT NO. - 80147210	3,820.50
SPOKANE POLICE GUILD FRATERNAL ORDER OF POLICE	POLICE GUILD FRAT ORDER OF POL ACH PMT NO. - 80147218	834.00
SPOKANE POLICE GUILD LONG TERM DISABILITY	POLICE GUILD LTD ACH PMT NO. - 80147212	20,215.00

SPOKANE POLICE K-9 MEMBERSHIP FUND	POLICE K9 MEMBERSHIP FUND ACH PMT NO. - 80147211	200.00
SPOKANE POLICE SWAT TEAM %SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE SWAT TEAM ACH PMT NO. - 80147221	670.00
SPOKANE POLICE TACTICAL TEAM % SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE TACTICAL TEAM ACH PMT NO. - 80147222	563.00
STANDARD INSURANCE COMPANY	STANDARD INSURANCE CO(VL/E) ACH PMT NO. - 80147220	10,024.30
STANDARD INSURANCE COMPANY	STANDARD LIFE INS-VL/D CHILD ACH PMT NO. - 80147220	167.60
STANDARD INSURANCE COMPANY	STANDARD LIFE INS-VL/D SPOUSE ACH PMT NO. - 80147220	2,164.40
STATE DISBURSMENT UNIT ATTN: EMPLOYER PAYMENTS	STATE DISBURSEMENT UNIT CHECK NO. - 00615816	862.58
UNITED STATES TREASURY INTERNAL REVENUE SERVICE/ ACS	UNITED STATES TREASURY CHECK NO. - 00615818	12.50

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	FICA WITHHOLDING-CITY CHECK NO. - 00615819	349,967.30
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	FIT WITHHOLDING-CITY CHECK NO. - 00615819	1,248,600.30
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	MEDI WITHHOLDING-CITY CHECK NO. - 00615819	168,539.74
US BANK TRUST NA OR CITY OF SPOKANE	CITY RETIREMENT SYSTEM ACH PMT NO. - 80147224	617,520.37
VOYA FINANCIAL LOAN REPAYMENT	VOYA LOANS CHECK NO. - 00615820	5,136.35
WA GET PROGRAM	WA GET PROGRAM CHECK NO. - 00615821	375.00
WA ST COUNCIL OF CITY & COUNTY EMPLOYEES	WA ST COUNCIL OF CITY&CO EMPL ACH PMT NO. - 80147228	33,050.93
WA STATE SUPPORT REGISTRY OR CITY OF SPOKANE TREASURER	WA STATE CHILD SUPPORT CHECK NO. - 00615822	15,251.25
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	DEPT OF RET SYS-LEOFF 2 CHECK NO. - 00615823	705,188.23
WESTERN STATES POLICE MEDICAL TRUST	NW PUBLIC EMP MEDICAL TRUST CHECK NO. - 00615825	975.00
WSCCCE, AFSCME, AFL-CIO	WSCCCE AFSCME AFL CIO ACH PMT NO. - 80147230	366.30
TOTAL FOR 6960 - SALARY CLEARING FUND NEW		3,804,941.85
TOTAL CLAIMS		11,827,770.29

SPECIAL MEETING MINUTES
City of Spokane
City Council Study Session, City Hall, Council Briefing Center
808 W Spokane Falls Blvd.
November 7, 2025

Call to Order: 11:01 a.m.

Attendance:

Council Members Present: Council President Betsy Wilkerson, Council Members Michael Cathcart, Jonathan Bingle, Kitty Klitzke, Zack Zappone, Shelby Lambdin, Paul Dillon.

Agenda Item:

Council Member Discussion on Proposed 2026 Mid-Biennial Budget Modification led by Council Budget Director Kate Fairborn (see slides attached)

- Revenue Overview
  - Sales tax
  - Property tax
  - Discussion on other revenue opportunities
- Expense Overview
  - Review proposed modifications
  - Discussion on council priorities
- Discussion on executive and administrative reorganization
- Next steps and timeline for council budget memo and midbiennial budget modification adoption

Executive Session:

None

Adjournment:
The meeting adjourned at 12:53 p.m.

Minutes prepared and submitted for publication in the December 10, 2025, issue of the Official Gazette.

_____
Giacobbe Byrd
Director, Council Office

Approved by City Council on December 8, 2025.

_____
Besty Wilkerson
City Council President

Attest:

_____
Terri L. Pfister
City Clerk

SPECIAL BUDGET MEETING

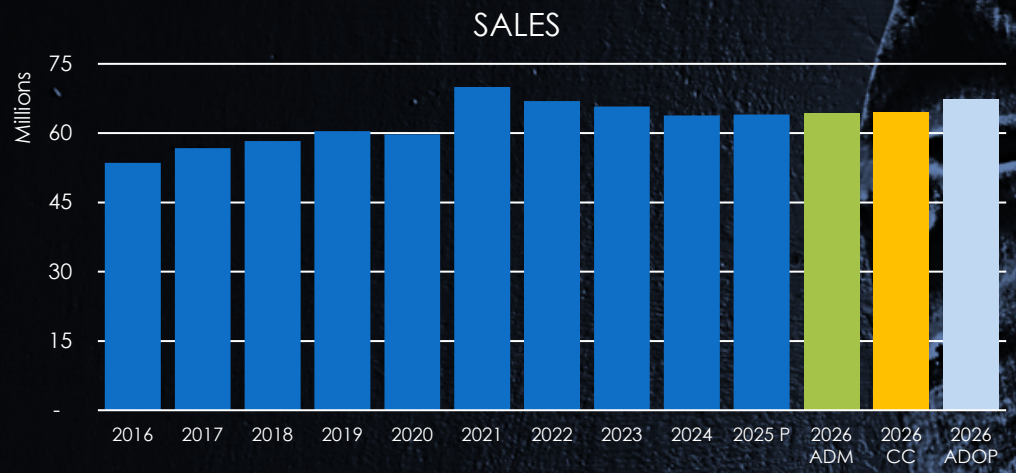
7 NOV-25 | SPOKANE CITY COUNCIL

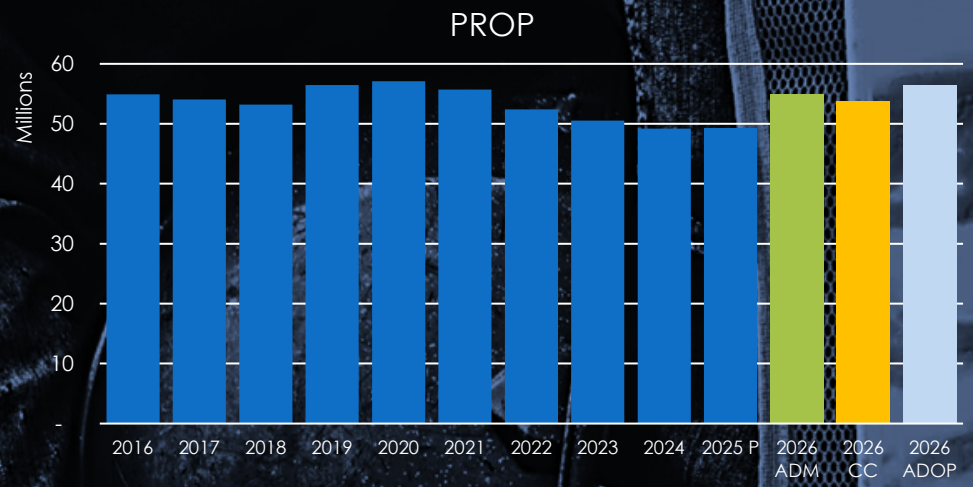
ECONOMIC OUTLOOK

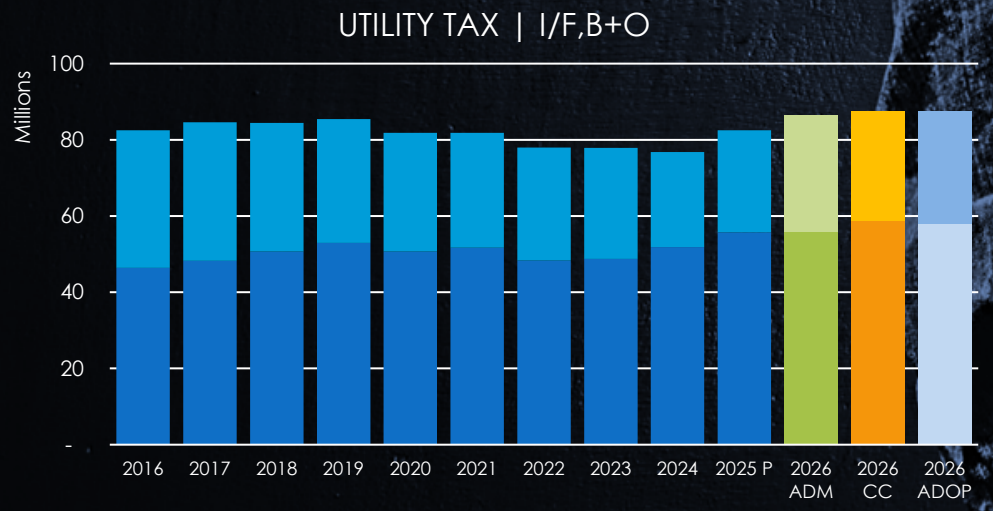
CURRENTLY ROBUST; MUTED OUTLOOK FOR 2026

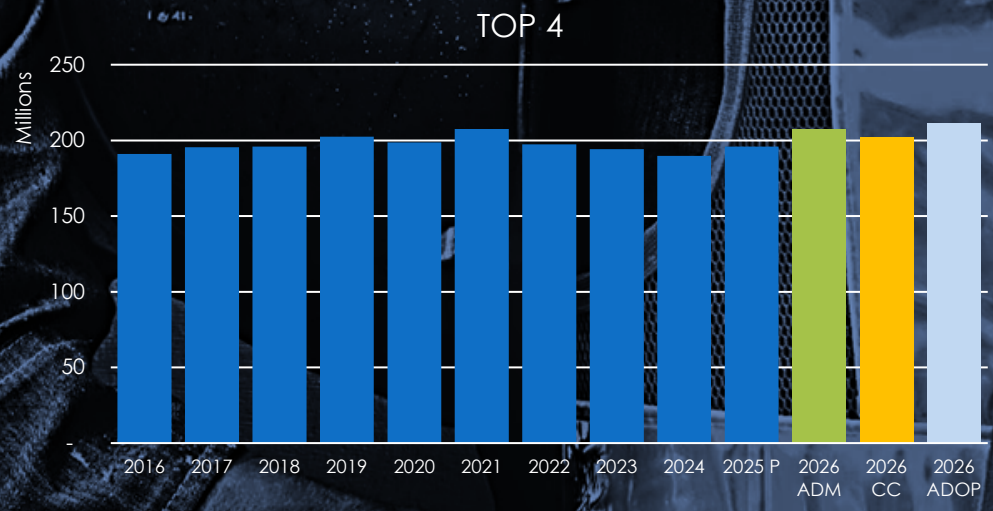
Resilient, but easing growth	**REAL GDP:**	2025 YoY:	2.0%
		2026 YoY:	**1.7%**
Labor pressures	**Unemployment:**	2025 Q4:	4.7%
		2026 Q4:	**4.7%**
Inflation accelerating then moderating	**CPI inflation:**	2025 YoY Q4:	3.2%
		2026 YoY Q4:	**2.4%**
K-shaped consumers	**Consumer spending:**	2025 YoY Q4:	1.8%
		2026 YoY Q4:	**1.4%**
Fed easing cautiously	**Fed Funds Rate:**	2025 YoY:	- 75 bps
		2026 YoY:	**- 50 bps**

MAJOR GF REVENUE PROJECTIONS





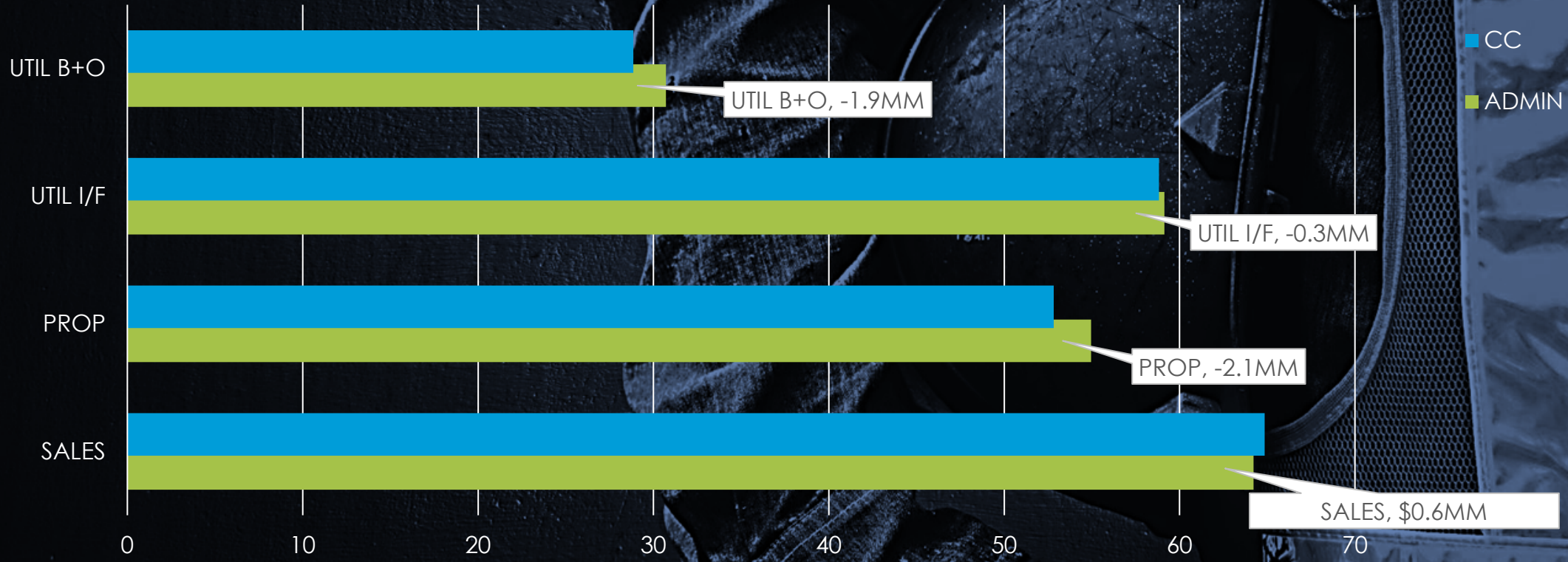




KEY MESSAGE

Sales tax revenue growth is expected to be nearly flat in 2026.

COUNCIL FORECAST- MAJOR REVENUES



KEY MESSAGE

Even with OUR more conservative approach, we are close on top GF revenues.

MAJOR PROPOSED REVISIONS

GENERAL FUND

- Walk Through $3.18MM to Fire for O/T
- How Pay For $2.75MM From Criminal Justice Assistance Fund for Jail
- Describe Reallocation of FTEs From GF

OTHER AREAS OF NOTE

- Inclement Weather Funding: 0 From GF?
- COPS Funding Plans: Reallocate Toward SCRAPS?
- Code Enforcement FTEs (from 33.5 to 31)

SPECIAL MEETING MINUTES
City of Spokane
City Council Study Session, City Hall, Council Briefing Center
808 W Spokane Falls Blvd.
November 11, 2025

Call to Order: 11:05 a.m.

Attendance:

Council Members Present: Council President Betsy Wilkerson, Council Members Michael Cathcart, Jonathan Bingle (arrived at 11:11 a.m. and left at 12:24 p.m.), Kitty Klitzke, Zack Zappone, Shelby Lambdin (arrived at 11:15 a.m.), and Paul Dillon.

Agenda Item:

Council Member Discussion on Proposed 2026 Mid-Biennial Budget Modification led by Council Budget Director Kate Fairborn. Council President began the meeting by excusing council office central staff from the meeting to go about their normal work duties.

- Revenue
  - Discussion began with the Council Budget Director explaining that her projections for General Fund revenue in 2026 are 4.3M less than the administration's, which could be within a margin of error.
  - Discussion on potential additional revenue sources.
    - CP Wilkerson suggested phasing in the proposed parking lot tax offset by a 0.5% utility tax that would sunset after one year.
    - Council Members discussed the impacts of this option on Spokane residents.
    - Council Members discussed the viability of looking at car tab fees.
- FTE
  - Discussion on the budget for FTE across the city, including but not limited to the Council Office, the Mayor's Office, City Cable 5, Code Enforcement, Clerks Office, City Prosecutor, Project Management Office, etc.
  - Debate on the various Council Member priorities for how to allocate budget for staff across the city amidst budget challenges.
- Other Council Priorities
  - Discussion on Arts and the budget decisions necessary to begin staffing the commission with City staff.
  - Discussion on potentially allocating additional funding for a national fire chief search, SCRAPS, and jail costs.
  - Discussion about potential funding for the library and the need for a study session dedicated specifically to their budget.
  - Discussion on the need for a retreat on council office structure and operations.

- Executive and administrative reorganization
    - Discussion on whether council members have concerns about the budget impact of the reorganization.
    - Discussion about whether this proposal could be implemented at the biennial budget in 2027.
- Next steps and timeline for council budget memo and midbiennial budget modification adoption
    - The Council Office Director formed various ad-hoc workgroups of no more than 3 council members to follow up on various outstanding budget items.

Executive Session:

None

Adjournment:
The meeting adjourned at 12:35 p.m.

Minutes prepared and submitted for publication in the December 10, 2025, issue of the Official Gazette.

_____
Giacobbe Byrd
Director, Council Office

Approved by City Council on December 8, 2025.

_____
Besty Wilkerson
City Council President

Attest:

_____
Terri L. Pfister
City Clerk

SPECIAL MEETING MINUTES
City of Spokane
City Council Study Session, City Hall, Council Briefing Center
808 W Spokane Falls Blvd.
November 13, 2025

Call to Order: 11:05 a.m.

Attendance:

Council Members Present: Council President Betsy Wilkerson, Council Members Michael Cathcart, Jonathan Bingle (left at 12:20 p.m.), Kitty Klitzke (left at 12:20 p.m.), Zack Zappone, Shelby Lambdin, Paul Dillon (arrived at 11:06 a.m.).

Agenda Item:

- Library Budget Presentation and Discussion with Andrew Chanse & Nicole Edwards
    - Review of Spokane Public Library voter history
    - Review of Spokane Public Library services, including reservable meeting spaces, kiosks, hours, and progamming
    - Review of locations and team members
    - Review of Library revenue, expenditures, and fund balance
    - Review of the reduced operations with reduced general fund allocation
    - Council Member questions and dialoge about Library budget details

- State and Federal Lobbyist Funding Discussion among Council Members
    - Discussion about whether the term of these contracts could be modified considering the current budget situation and existing FTE capacity
    - Discussion about the legislative agenda being a key fuction of council

Executive Session:

None

Adjournment:
The meeting adjourned at 12:35 p.m.

Minutes prepared and submitted for publication in the December 10, 2025, issue of the Official Gazette.

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Giacobbe Byrd
Director, Council Office

Approved by City Council on December 8, 2025.

_____
Besty Wilkerson
City Council President

Attest:

_____
Terri L. Pfister
City Clerk

SPECIAL MEETING MINUTES
City of Spokane
Special Budget Meeting, Central Library, Events Space B
906 W Main Ave
November 20, 2025

Call to Order: 11:05 a.m.

Attendance:

Council Members Present: Council President Betsy Wilkerson, Council Members Michael Cathcart, Jonathan Bingle, Kitty Klitzke (arrived at 11:17 a.m.), Zack Zappone, Shelby Lambdin, and Paul Dillon

Agenda Item:

- Discussion on various potential council member proposed amendments to the Mid-Biennial Budget Modification:
    - Dialogue on the proposed Dillon/Wilkerson amendment, which would restore Council staff funding, restoring some funding to the Library (bridge funding to 2027), restoring funding for a City Cable 5 FTE, and add funding for a public defender position.
        - Discussion about the amount of funding needed to meet the library's needs in 2026.
        - Discussion about reductions to library operations if not funded more than what is included in the Wilkerson/Dillon proposal.
        - Discussion about the particulars around Library funding needs
    - Presentation from CM Zappone on a potential amendment proposal that reduces funding from the council office, adds additional funding to the Library budget up to 770K, and includes funding for a fire authority analysis.
        - Discussion about where the highest use of investment is in the city and the community impact of these decisions.
        - CM Cathcart expressed concern about oversight of library funding and support for additional funding only if it is used to maintain or enhance neighborhood library operations.
        - Discussion about the community benefit of libraries and lack of efficiency in the council office.
        - Discussion about efforts to compromise and frustration about not spending the time discussing how the council office operates, including expectations and evaluation.
    - Discussion on the potential to make deeper non-personal cuts, including to travel and operating supplies budget lines.
        - Conversation about the potential of asking administration for a number of non-personnel cuts and putting those funds into reserves.

- Discussion about the budget impact of Mayor's proposed re-organization and the timing of the proposal.
- Discussion on next steps.

Executive Session:

None

Adjournment:
The meeting adjourned at 12:14 p.m.

Minutes prepared and submitted for publication in the December 10, 2025, issue of the Official Gazette.

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Giacobbe Byrd
Director, Council Office

Approved by City Council on December 8, 2025.

_____
Besty Wilkerson
City Council President

Attest:

_____
Terri L. Pfister
City Clerk

SPECIAL MEETING MINUTES
City of Spokane
City Council Special Meeting for Kate Telis Swearing In
City Hall, Council Chambers
808 W Spokane Falls Blvd.
November 25, 2025

Call to Order: 5:00 p.m.

Meeting Recording: https://vimeo.com/1143205407?share=copy&fl=sv&fe=ci

Attendance:

Council Members Present: Council President Betsy Wilkerson, Council Members Kitty Klitzke, Zack Zappone, Paul Dillon, and Kate Telis.

Agenda Item:

Swearing-in of Kate Telis as Spokane City Council Member

Executive Session:

None

Adjournment:
The meeting adjourned at 5:14 p.m.

Minutes prepared and submitted for publication in the December 10, 2025, issue of the Official Gazette.

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Giacobbe Byrd
Director, Council Office

Approved by City Council on December 8, 2025.

_____
Besty Wilkerson

City Council President

Attest:

_____
Terri L. Pfister
City Clerk

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability Committee
City Council Chambers
November 17, 2025

Call to Order: 12:03 PM

Recording of the meeting may be viewed here:
https://vimeo.com/1137842551?fl=pl&fe=sh

Attendance

Committee Members Present:
Council Member Michael Cathcart (arrived 12:07), Council President Betsy Wilkerson (arrived 12:04), Council Member Zack Zappone (virtual, arrived 12:10), Council Member Paul Dillon (arrived at 12:30), Council Member Kitty Klitzke, Council Member Shelby Lambdin (virtual), Council Member Jonathan Bingle (virtual).

Agenda Items

Discussion Items

1. PUBLIC WORKS MONTHLY DIRECTOR'S REPORT FOR NOVEMBER 2025 MARLENE FEIST (10 minutes)
2. UTILITY TAX & UTILITY RATE ORDINANCES - MARLENE FEIST (5 minutes)
3. MARTIN LUTHER KING JR. FAMILY OUTREACH CENTER AT EAST CENTRAL COMMUNITY CENTER PRESENTATION - SARA CLEMENTS-SAMPSON (20 minutes)
4. 2025 ARTERIAL STREET MAINTENANCE REVIEW - CLINT HARRIS (5 minutes)
5. 2025 BIKE/PEDESTRIAN MAINTENANCE REVIEW - CLINT HARRIS (5 minutes)
6. 2025-2026 WINTER MAINTENANCE REVIEW - CLINT HARRIS (5 minutes)
7. CONTRACT AMENDMENT THORPE TUNNEL ALTERNATIVES - NATE SULYA (5 minutes)
8. RESOLUTION APPROVING 2027 "SAFE STREETS FOR ALL" PROJECTS ABIGAIL MARTIN (10 minutes)
9. COUNCIL STAFF, BOARD & COMMISSION UPDATES - KITTY KLITZKE (10

minutes)

Consent Items

1. ENGINEERING SERVICES FOR THE UPRIVER DAM SPILLWAY GATE REPLACEMENT PROJECT (WATER & HYDROELECTRIC SERVICES)
2. PUBLIC RULE UPDATE TO WATER/WASTEWATER GFC'S (PUBLIC WORKS)
3. AMENDMENT TO OPR 2025-0689 TO INCREASE COST (FLEET SERVICES)
4. PAYMENT PROCESSING SERVICES SPOKANE COUNTY EXTENSION (PUBLIC WORKS)
5. ACCEPT WTSC CERTIFIED OFFICER PHLEBOTOMY PROGRAM GRANT FOR FY25-26 (POLICE)
6. SPECIAL BUDGET ORDINANCE - FY25-26 WTSC PHLEBOTOMY PROGRAM (POLICE)

Executive Session

None.

Adjournment

The meeting adjourned at 12:59 PM

Minutes prepared and submitted for publication in the December 10, 2025, issue of the Official Gazette.

Jackson Deese, Legislative Assistant

Approved by City Council on December 8, 2025.

_____

Betsy Wilkerson
City Council President

Attest:

_____
Terri L. Pfister
City Clerk

Agenda Sheet for City Council: **Committee:** Finance & Administration **Date:** 11/24/2025 **Committee Agenda type:** Consent **Council Meeting Date:** 12/08/2025		**Date Rec'd**	11/17/2025
		Clerk's File #	RES 2025-0113
		Cross Ref #	
		Project #	
Submitting Dept	CITY ATTORNEY	**Bid #**	
Contact Name/Phone	MIKE PICCOLO 5094256572	**Requisition #**	
Contact E-Mail	MPICCOLO@SPOKANECITY.ORG		
Agenda Item Type	Resolutions		
Council Sponsor(s)	BWILKERSON PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	SETTLEMENT RESOLUTION - RYAN ENQUIST		

Agenda Wording

RESOLUTION RE SETTLEMENT OF CIVIL CLAIM AGAINST CITY OF SPOKANE

Summary (Background)

On December 9, 2022 a Spokane Police Officer was responding to the report of an active shooter on the Lewis and Clark High School campus. While this report was later determined to be a false report, officers responded as a high-priority call, nonetheless. An officer encountered a red light while responding and was unable to stop before entering the intersection due to ice and snow on the road. The officer collided with a service truck for Spokane Fire and Restoration. A claim was made by the business owner prior to a lawsuit being filed. The City investigated the claim and determined that resolving the matter would be more beneficial than litigating the claim. The City has negotiated the following amounts to settle the claim. Repairs to the vehicle totaled $34,751.88 and took over a year due to the unavailability of parts during the COVID event. A new business wrap for the truck cost $3,314.92 and due to the extended time the truck was out of service, the City has agreed to pay $24,920.00 for loss of use. Employee time loss was valued at $1,288.00 and the City has agree to pay all of these expenses totaling $64,274.80.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

N/A

Fiscal Impact

Approved in Current Year Budget?	N/A
Total Cost	$ 64274.80
Current Year Cost	$ 64274.80
Subsequent Year(s) Cost	$ 0

Narrative

Amount		Budget Account
Expense	$ 64274.80	# Budget
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	One-Time
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

N/A

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

N/A

Approvals		Additional Approvals	
Dept Head	PICCOLO, MIKE		
Division Director	GBYRD		
Accounting Manager	GBYRD		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor	GBYRD		

Distribution List

mpiccolo@spokanecity.org	lsmithson@spokanecity.org
fspring@spokanecity.org	

Resolution No. 2025-0113

RESOLUTION RE SETTLEMENT
OF CIVIL CLAIM AGAINST CITY OF SPOKANE

WHEREAS, a claim for damages was filed with the City of Spokane by Ryan Enquist ("Claimant") on May 27, 2025, arising out of an incident on or about August 8, 2025, in the City of Spokane, as more fully described in her claim for damages; and

WHEREAS, the City of Spokane has determined to resolve all claims with Claimant, and any third-parties who may claim a subrogated interest against the City, its officers, agents, employees, and contractors, for a payment of SIXTY FOUR THOUSAND TWO HUNDRED SEVENTY FOUR AND 80/100 ($64,274.80).

WHEREAS, Claimant has agreed to accept said payment and in return to release any and all claims against the City of Spokane.

NOW, THEREFORE, be it resolved by the City Council of the City of Spokane:

The City of Spokane authorizes that payment in the amount of SIXTY FOUR THOUSAND TWO HUNDRED SEVENTY FOUR AND 80/100 ($64,274.80), to be paid to Claimant, without admission of fault or liability, as a full settlement and compromise of the above-referenced litigation, and/or claim, and in exchange the Claimant will provide a signed release fully extinguishing all claims by Claimant in connection with the incident and pledging to fully protect and indemnify the City of Spokane, their officers, agents, employees, contractors, and insurers, against all loss or liability in connection with said claim for damages or other relief.

PASSED the City Council this _____ day of _____, 2025.

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

Elizabeth L. Schoedel
Chief Assistant City Attorney

Assistant City Attorneys
Lauren A. M. Beattie
Matthew J. Cozza
Andrea M. Duggan
Timothy R. Fischer
Margaret Harrington
Megan R. Kapaun
Nathaniel J. Odle
Lynden P. Smithson
Timothy E. Szambelan

Office of the City Attorney
808 W. Spokane Falls Blvd.
Spokane, Washington 99201-3326
509.625.6225
509.625.6277 FAX

Michael J. Piccolo
City Attorney

August 8, 2025

Davies Group - Claims Solutions
Fourth Floor, City Hall
808 W. Spokane Falls Blvd.
Spokane, WA 99201

Re: CLAIM AGAINST CITY OF SPOKANE

Claimant(s):	**Enquist, Ryan**
Date of Incident:	**December 9, 2022**
Date Claim Filed:	**August 8, 2025**
Amount of Claim:	**TBD**
Clerk's File No.:	**CPR-2024-01**

Dear Sir or Madam:

Enclosed is the above claim, which has been filed with the City Clerk. You are requested to work with me or an Assistant I may designate to prepare for the defense of this claim, including settlement or litigation. Please keep me closely informed of the progress of your investigation and maintain work product confidentiality and attorney-client privilege.

Thank you.

Very truly yours,

Michael J. Piccolo
City Attorney

Fiona R. Spring
for Michael J. Piccolo

Encl.

c: Andi Duggan, Assistant City Attorney

PLEASE PRINT
IN BLACK INK

CLAIM FOR DAMAGES
CITY OF SPOKANE, WASHINGTON

RECEIVED
AUG 08 2025
CITY CLERK'S OFFICE

1. Claimant's Name: Ryan Enquist, Spokane Fire and Water Restoration
Residence: 11616 E Montgomery, Spokane WA 99206
(List full address: Street, City, State, Zip Code)

Phone #: Home _____ Work 509-385-2555 Birthdate: _____

2. Residence of claimant for six months prior to the time the claim of damages accrued (if different): _____

3. Name, address and telephone of owner of any damaged property if not given above: _____
TOTAL CLAIM: $ 64,274

4. CLAIM INCIDENT DATE: 12-9-22 TIME: 12:22 PLACE: See attached.

DESCRIPTION OF INCIDENT: (Give full account; describe how the City was at fault. List defects causing loss and City acts or omissions) See attached letter.

☒ Attachments (Attach additional sheets if necessary.)

5. Give an itemization of your claim, listing specific losses actually sustained or expected: See attached.

☒ Attachments (Attach bills, statements, estimates or other proof of your specific items of loss.)

6. Were any other persons involved in the incident? Give details with name, address and telephone: See attached police report.

7. Name, address and telephone of witnesses or persons with further information: See police report.

8. Is claimant willing to settle or compromise? If so, state amount acceptable as full settlement: $ Demand is a compromise

NOTE: Please see Spokane Municipal Code 4.02.030 for further information on claim requirements.

MEDICAL INFORMATION DISCLAIMER: Per chapter 42.56 RCW (Public Records Act), a filed Claim for Damages and its attachments are subject to public disclosure. If you have any attachments to this claim containing medical information, please enclose those attachments in a sealed envelope marked with your name and the phrase "Medical Contents."

STATE OF WASHINGTON)
County of Spokane)

I, Ryan Enquist (print name), being first duly sworn, on oath, depose and say: That I have read the foregoing claim, know the matter therein contained, and the same is true to the best of my knowledge.

Claimant

SUBSCRIBED AND SWORN to before me this 1 day of ~~July~~ August, 20 25.

Notary Public in and for the State of Washington,
Residing at Spokane, WA
My commission expires 3/31/26

W R MATTHEWS
NOTARY PUBLIC
STATE OF WASHINGTON
COMMISSION NUMBER 147363
COMMISSION EXPIRES MARCH 31, 2026

FILE COMPLETED FORM WITH:
Spokane City Clerk's Office
Fifth Floor, Municipal Bldg.
808 W. Spokane Falls Blvd.
Spokane WA 99201-3342
509-625-6350

Rev. 02.12.2008

P | L | M | S
PHILLABAUM LEDLIN MATTHEWS & SHELDON PLLC

ATTORNEYS AT LAW
1235 N POST STREET, SUITE 100
SPOKANE, WASHINGTON 99201-2529
TELEPHONE (509) 838-6055 • FAX (509) 625-1909

STEPHEN R. MATTHEWS
ROBB E. GRANGROTH
BENJAMIN D. PHILLABAUM*
WINSTON R. MATTHEWS
DOUGLAS R. DICK*
TREVOR W. MATTHEWS
KATHERINE OTTERSTROM

*Admitted in Washington and Idaho

OF COUNSEL:
SHERYL S. PHILLABAUM
IAN LEDLIN
STEPHEN D. PHILLABAUM (Ret.)

www.spokelaw.com

July 31, 2025

City of Spokane
Risk Management
Spokane City Clerk

Spokane Fire and Water Restoration v. City of Spokane

To Whom it May Concern:

This firm represents Spokane Fire and Water Restoration ("SpoFaw"). On December 9, 2022, William Braten, a police officer for the City of Spokane was driving southbound on Nevada Street and collided with the vehicle being operated by employees of Spokane Fire and Water Restoration. Mr. Braten was responding to a reported active shooter event and was speeding to arrive at the event.

SpoFaw obtained the body cam footage of the collision. The video depicts the interior of the police vehicle cabin. In the video you can hear the hum of the engine suggesting the vehicle was being operated at a high rate of speed. Moments before the collision, one of the police officer passengers exclaimed, "woah, woah, woah" and then the crash of the collision can be heard.

The video actually shows the red traffic signal light and SpoFaw's van in the middle of the intersection before the police cruiser enters the intersection. After the collision the officers exit their vehicle and properly check on the health and safety of the passengers of the SpoFaw vehicle. You can then hear the officers apologize for the accident but are quick to leave the accident.

RCW 46.61.035 allows the driver of an authorized emergency vehicle to proceed past a red stop signal, "but only after slowing down as may be necessary for safe operation". The statute also imposes on emergency vehicle operators the duty, "to drive with due regard for the safety of all

personal". On the day of the accident, the conditions were icy and cold. Washington law does not absolve emergency vehicle operators even when responding to an event of an active shooter.

My client's narrative is clear and simple, there was a stressful and exciting call which resulted in the officer driving the emergency vehicle in an excessive rate of speed. The passenger can be heard identifying the hazard in front of them. The emergency vehicle was operated at too high of a speed when nearing the intersection and the accident could not avoided. Had the vehicle been operated under a more reasonable speed, the accident would have been avoided.

As a result of the accident one of the passengers was seriously injured. This demand, however, is only for SpoFaw and its losses as a result of the negligent operation of the emergency vehicle.

The following is a breakdown of SpoFaw's damages:

- Vehicle repair costs: $34,751.88
- Vehicle branding and advertising (vehicle wrap): $3,314.92
- Loss of use $24,920.00[1]
- Payment to employee for loss of work for 7 days $1,288[2]

The total demand of losses is: $64,274. The related expenses and bills are attached for your consideration.

This demand amount is compromised because no interest for sums certain is being claimed. It should also be noted that loss of use actually created substantial hardship for SpoFaw. In short, because the utility van was unavailable, SpoFaw had to pay one of its employees to use their private vehicle. Eventually, the employee grew tired of having to use his own vehicle and quit. This resulted in loss of production and other hardships for SpoFaw but for the sake of simplicity and in the interest of resolution, claims related to those issues are omitted in this demand.

Please contact me at your earliest convenience to discuss this matter.

I hope we can work out a quick resolution.

Sincerely,

WINSTON R. MATTHEWS

[1] Loss of use is calculated 356 days multiplied by $70 (the cost to rent a similar Ford T-250 utility fan). The unusually long repair delay was the result of unavailable repair parts. This was not uncommon around the time of COVID-19 epidemic.

[2] The employee worked 8 hours per day as was paid $23 per hour. The employee did not work for 7 days.

LexisNexis®
RISK SOLUTIONS

For Customer Support refer to the appropriate platform below:

Police Records Retrieval
800-934-9698
PoliceRecords.support@lexisnexisrisk.com

Accurint for Insurance
866-277-8407
Accurint.support@lexisnexisrisk.com

For tips on ordering visit:
statetips.lexisnexisrisk.com

PAGE COUNT: 5

CLIENT: 500
DIVISION:
ADJUSTER: I822321
CLAIM: 220899672

TRANSACTION #: 1984068062
DATE: 2022-12-15 13:13:42.0

DATE OF LOSS: 12/09/2022 TIME OF LOSS:
STREET: WELSLEY X NEVADA ST
CITY: SPOKANE
COUNTY: SPOKANE
STATE: WA

INVESTIGATING AGENCY: WA HP
REPORT NUMBER: 2022-20218235 - ED12840
REPORT TYPE: AUTOACCIDENT
PARTY1: JAMES LINDSLEY
PARTY2:
PARTY3:

CAR: MAKE: YEAR:
TAG:

ADDITIONAL INFO:

NOTE:

THANK YOU FOR YOUR ORDER!

STATE OF WASHINGTON
POLICE TRAFFIC COLLISION REPORT

1591971

REPORT NO. ED12840

14	INTERSTATE ☐ CITY STREET ☑	FIRE RESULTED ☐	
	STATE ROUTE ☐ OTHER ☐	STOLEN VEHICLE ☐	
21	COUNTY RD ☐ PRIVATE WAY ☐	HIT & RUN INVOLVED ☐	
	TRIBAL RESERVATION		

CASE # 2220218235

LOCAL AGENCY CODING

TOTAL # OF UNITS 2 | OBJECT STRUCK

31	DATE OF COLLISION (M M / D D / Y Y Y Y)	TIME (2400)	COUNTY #	MILES		CITY #
	12 / 9 / 2022	1222	32	.	N ☐ E ☐ S ☐ W ☐	IN OF ☑ 1220

4 ON (PRIMARY TRAFFIC WAY) NEVADA — INTERSECTION ☑ NON-INTERSECTION ☐

4a BLOCK NO. ☑ MILE POST ☐

5 DISTANCE . MILES ☐ FEET ☐ N ☐ S ☐ E ☐ W ☐ OF (REFERENCE OR CROSS STREET) WELLESLEY

UNIT 01 MOTOR VEHICLE ☑ PEDAL-CYCLE ☐ DAMAGE THRESHOLD MET YES ☑ NO ☐ PHONE

61	LAST NAME	FIRST NAME	MIDDLE INITIAL
	LINDSLEY	JAMES	D

STREET NEW ADDRESS ☐ 206 N ST CHARLES LANE | CITY SPOKANE | ST WA | ZIP 99037

7 CDL | IGNITION INTERLOCK REQUIRED YES ☐ NO ☑ | IGNITION INTERLOCK PRESENT YES ☐ NO ☑ | MEDICAL TRANSPORTED YES ☐ NO ☑

8 DRIVER'S LICENSE # WDL76941G43B | STATE WA | SEX M | D.O.B. MMDDYYYY 11 - 2 - 1975

9 1 ON DUTY ☐ | STATUS | AIRBAG 2 | RESTR. 4 | EJECT 1 | HELMET USE | INJURY CLASS 1 | NATURE OF INJURIES

10 1 LICENSE PLATE # C66576X | STATE WA | VIN# 1FTYR1ZM8KKB00763

11 30 TRAILER PLATE # | STATE | TRAILER PLATE # | STATE

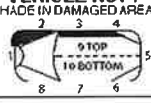
12 30 TRLR VIN# | TRLR VIN#

13 3 VEH YEAR 2019 | MAKE FORD | MODEL T250 | STYLE VN | VEHICLE TOWED DUE TO DISABLING DAMAGE YES ☐ NO ☑ | TOWED BY | GOVT. VEHICLE YES ☐ NO ☑

14 3 REGISTERED OWNER INFO SPOKANE FIRE AND RESTORAT

15 2 LIABILITY INSURANCE IN EFFECT ☑ | INSURANCE CO & POLICY # UNK | VEHICLE LEGALLY STANDING YES ☐ NO ☐ | CITATION # | CHARGE

VEHICLE NO. 1 SHADE IN DAMAGED AREA



UNIT 02 MOTOR VEHICLE ☑ PEDAL-CYCLE ☐ PEDESTRIAN ☐ PROPERTY OWNER ☐ DAMAGE THRESHOLD MET YES ☑ NO ☐ PHONE

16 2

17	LAST NAME	FIRST NAME	MIDDLE INITIAL
	BRATEN	WILLIAM	E

STREET NEW ADDRESS ☑ 1100 W MALLON | CITY SPOKANE | ST WA | ZIP 99260

18 CDL | IGNITION INTERLOCK REQUIRED YES ☐ NO ☑ | IGNITION INTERLOCK PRESENT YES ☐ NO ☑ | MEDICAL TRANSPORTED YES ☐ NO ☑

19 DRIVER'S LICENSE # BRATEWE043CA | STATE WA | SEX M | D.O.B. MMDDYYYY 2 - 1 - 1996

20 ON DUTY ☑ | STATUS | AIRBAG 2 | RESTR 4 | EJECT 1 | HELMET USE | INJURY CLASS 1 | NATURE OF INJURIES

21 LICENSE PLATE # 69964D | STATE WA | VIN# 1FM5K8AB7LGB23901

22 TRAILER PLATE # | STATE | TRAILER PLATE # | STATE

23 TRLR VIN# | TRLR VIN#

24 VEH YEAR 2020 | MAKE FORD | MODEL EXPLORER | STYLE | VEHICLE TOWED DUE TO DISABLING DAMAGE YES ☑ NO ☐ | TOWED BY EVERGREEN | GOVT. VEHICLE YES ☐ NO ☑

REGISTERED OWNER INFO CITY OF SPOKANE

LIABILITY INSURANCE IN EFFECT ☑ | INSURANCE CO & POLICY # SELF INSURED

25 VEHICLE LEGALLY STANDING YES ☐ NO ☐ | CITATION # | CHARGE

VEHICLE NO. 2 SHADE IN DAMAGED AREA

26 OFFICER'S NAME (PRINT) BLESSING, E. | OFFICER PHONE | BADGE OR ID # 507 | AGENCY PD SPOKANE

PART A 3000-345-159 (R 11/18)

27 05 | 28 18 | 29 01 | 30 01 | 31 12 | 32 12 | 33 FROM 37 TO | 34 FROM 15 TO | 35 | 36 4 | 37 4 | 38 4 | 39 3 | 40 3 | 41 1 | 42 1 | 43 | 44

STATE OF WASHINGTON
POLICE TRAFFIC
COLLISION REPORT

1591972

REPORT NO. ED12840

CASE # 2220218235

ADDITIONAL PERSONS INVOLVED (PASSENGERS AND/OR WITNESSES ONLY)

NAME (LAST, FIRST, MIDDLE INITIAL)	GOOLEY, DERRICK S
ADDRESS & PHONE #	1008 W SPOFFORD Spokane, WA 99205
SEX	
D.O.B. MMDDYYYY	8 - 21 - 1985

PASSENGER	WITNESS	UNIT #	SEAT POS.	AIRBAG	RESTR.	EJECT	HELMET USE	INJURY CLASS	NATURE OF INJURIES
	☑	1	3	2	4	1		7	BUMP ON SIDE OF HEAD

NAME (LAST, FIRST, MIDDLE INITIAL)	OLIVERI, JOHN R
ADDRESS & PHONE #	1100 W MALLON Spokane, WA 99260
SEX	M
D.O.B. MMDDYYYY	5 - 26 - 1987

PASSENGER	WITNESS	UNIT #	SEAT POS.	AIRBAG	RESTR.	EJECT	HELMET USE	INJURY CLASS	NATURE OF INJURIES
	☑	2	3	2	4	1		1	

NAME (LAST, FIRST, MIDDLE INITIAL)	ROBERTS, SCOTT
ADDRESS & PHONE #	
SEX	M
D.O.B. MMDDYYYY	- -

PASSENGER	WITNESS	UNIT #	SEAT POS.	AIRBAG	RESTR.	EJECT	HELMET USE	INJURY CLASS	NATURE OF INJURIES
	☑								

DIAGRAM

Please see subsequent diagram page

INDICATE NORTH BY ARROW

NARRATIVE

Please see subsequent narrative page(s)

I CERTIFY (DECLARE) UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF WASHINGTON THAT THE FOREGOING IS TRUE AND CORRECT. (RCW 9A.72.085)

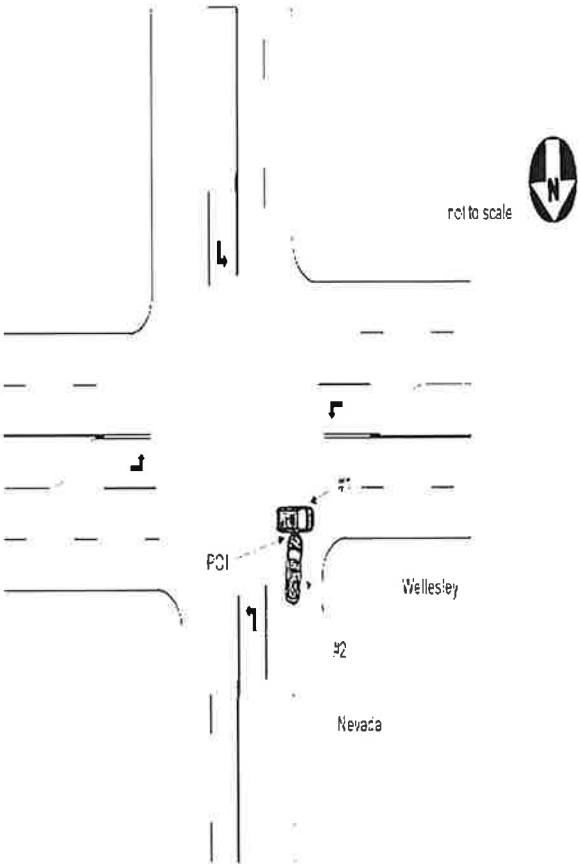
E. BLESSING		12/10/2022	
INVESTIGATING OFFICER'S SIGNATURE	UNIT OR DIST. DET	DATED	PLACE SIGNED

APPROVED BY	Conrath, C. 1106	DATE	

BADGE OR ID #	507	ORI #	WA0320400	TIME POLICE DISPATCHED	12:22 PM	TIME POLICE ARRIVED	12:22 PM

Narrative

Vehicle #1 was WB on Wellesley approaching Nevada w/a green light. Vehicle #2 was SB on Nevada approaching Wellesley w/a red light in a marked police car. #2 had its emergency lights/siren on since it was responding to a possible active shooter at a school. #1 entered the intersection and did not yield to the emergency veh (#2) causing #2 to collide with #1. Driver of #1 was unable to find proof of insurance in his company work van.


not to scale
N
POI
Wellesley
Nevada

DISHMAN COLLISION CENTER

7700 EAST SPRAGUE AVENUE, SPOKANE VALLEY,
WA 99212
Phone: (509) 924-3250
FAX: (509) 924-7378

Workfile ID: APVQLILI
PartsShare: 774SK5
Federal ID: 91-0953903
State ID: WASHINGTON
Federal EPA: NA IN
State EPA: WASHINGTON
N/A IN
WASHINGTON

Supplement of Record 3 with Summary

Customer: ENQUIST, RYAN **Job Number: 510156**

Written By: SCOTT BURGESS, 11/27/2023 10:00:46 AM
Adjuster: TOLSON, LUCAS, (216) 592-7193 Business

Insured:	ENQUIST, RYAN	Policy #:		Claim #:	220899672-1
Type of Loss:	Collision	Date of Loss:	12/9/2022 9:25 AM	Days to Repair:	6
Point of Impact:	03 Right T-Bone (Right Side)				

Owner:
ENQUIST, RYAN
10723 E 39TH LN
SPOKANE VALLEY, WA 99206
(509) 385-2555 Cell
(509) 385-2555 Evening

Inspection Location:
Copart Auto Auction
CA
Virtual

Insurance Company:
INTEGON NATIONAL INSURANCE COMPANY
National General Ins Co
ONTARIO CLAIMS OFFICE
ONTARIO

VEHICLE

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

VIN:	1FTYR1ZM8KKB00763	Interior Color:		Mileage In:	50,121	Vehicle Out:	
License:	C66576x	Exterior Color:	white	Mileage Out:			
State:	WA	Production Date:	5/2019	Condition:	Good	Job #:	510156

TRANSMISSION
Automatic Transmission
Overdrive
POWER
Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
DECOR
Dual Mirrors
Console/Storage
Overhead Console
CONVENIENCE
Air Conditioning
Intermittent Wipers
Tilt Wheel
Keyless Entry
Telescopic Wheel
Backup Camera
RADIO
AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection
SAFETY
Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
SEATS
Bucket Seats
WHEELS
Styled Steel Wheels
PAINT
Clear Coat Paint
TRUCK
Rear Step Bumper
Trailer Hitch

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

Line		Oper		Description	Part Number	Qty	Extended Price $		Labor		Paint
1	**AIR CONDITIONER & HEATER**										
2		S03	Repl	AC Service evacuate & recharge		1		m	1.4	M	
				Note: TO REMOVE DASH							
3		S03	Repl	AC Service refrigerant recovery		1		m	0.4	M	
4	#	S03	Repl	adj for serv shop ac work		1			-1.8	M	
				Note: See Service sublet bill DOCS514622.							
5		S03	Repl	Front AC line seal kit	6E5Z19B596A	1	44.36				
6	**FENDER**										
7	*	S03	Repl	RT Rail assy	NK4Z16054C	1	1,205.83	s	2.0		0.5
				Note: swap bracket off of new rail to old rail, not available seperately, old bracket buckled							
8	**ELECTRICAL**										
9	*	S03	R&I	Battery tray standard					0.0		
				Note: labor on shop order							
10	*	S03	R&I	Battery standard				m	0.0		
				Note: labor on shop order							
11	**FRONT SUSPENSION**										
12		S03	R&I	RT Strut T150				m			
				Note: See Service sublet bill DOCS514622.							
13	**STEERING COLUMN**										
14		S03	Repl	Steering column lower bolt	W711137S442	1	0.79				
15	**INSTRUMENT PANEL**										
16	*	S03	R&I	Instrument panel					0.0	M	
				Note: FOR ACCESS FOR WELDING AND REFINISH ON FORWARD FLOOR PAN REPLACEMENT See Service sublet bill DOCS514622.							
17	*	S03	R&I	R&I carrier assy					0.0	M	
				Note: See Service sublet bill DOCS514622.							
18	#	S03	R&I	ALARM SYSTEM AND WIRING						M	
				Note: See Service sublet bill DOCS514622.							
19	#	S03	Rpr	VACUUM BLEED COOLING SYSTEM						M	
				Note: TO REMOVE DASH See Service sublet bill DOCS514622.							
20	**SEATS & TRACKS**										
21		S03	R&I	RT R&I front seat					0.4		
22	*	S03	R&I	LT R&I front seat					0.0		
				Note: See Service sublet bill DOCS514622.							
23	**PILLARS, ROCKER & FLOOR**										
24		S01	Repl	RT Rocker panel	BK3Z6110176B	1	96.92		5.5		1.5
25	*	S03	Repl	RT Running board long length w/o power		1	254.62		2.0		
				Note: U HAUL SPECIAL BUILT BOARD ONLY. COMES IN TWO PIECES. TIME TO REMOVE, ASSEMBLE AND INSTALL							
26		S01	Sect	RT Aperture panel w/hinged door low roof lock pillar/rocker	EK4Z61278A96F	1	778.47		8.0		1.8

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

27		S01		Overlap Major Adj. Panel						-0.4
28		S01	Repl	RT Inner center plr w/hinged side doors low roof (BOR)	EK4Z6124300G	1	361.33	5.0		1.2
29		S01	Repl	RT Rocker	JK4Z6110128B	1	254.10	3.0		1.2
30	*	S03	Repl	RT Rear rocker mldg w/o side step short wheelbase-black	KK3Z6110176AA	1	140.82	0.5		
31		S01	R&I	Floor cover rubber				0.2		
32		S01	R&I	RT Surround w'strip low roof				Incl.		
33		S01	R&I	RT Lower trim van low roof				Incl.		
34		S01	Repl	RT Outer center plr w/o hinged side doors low roof (BOR)	EK4Z6124300J	1	286.77	2.0		0.5
35		S01		Overlap Minor Panel						-0.2
36		S01	R&I	RT Lwr ctr plr trim van low roof				Incl.		
37		S01	R&I	RT Upr ctr plr trim van low roof				Incl.		
38		S01	R&I	RT Cowl trim w/o carpet				0.2		
39	*	S03	Repl	RT Gusset	MK3Z6102588A	1	45.33	0.8		0.3
40	*	S03	Repl	RT Lower seal	CK4Z61842K02A	1	38.87	0.2		
41		S01	R&I	RT Center seal				0.2		
42		S01	Repl	RT Step assy w/hinged side doors w/short WB	NK4Z6120040B	1	871.85	9.5		1.8
43		S03		Overlap Major Non-Adj. Panel						-0.2
44	*	S03	Rpr	RT Roof rail low roof w/hinged side doors (BOR)				1.0		0.4
				Note: adjacent panel repair						
45	*	S01	Rpr	RT Outer rail low roof				2.0		1.7
				Note: adjacent panel rpair						
46	*	S01	Rpr	RT Rail reinf low roof w/hinged side doors (BOR)				1.0		0.4
				Note: adjacent panel repair						
47		S01	Repl	RT Step cover	LK4Z6113208AC	1	162.67	0.3		
48		S03	Repl	RT Lower reinf	CK4Z6102588A	1	397.13	4.5		0.8
49		S03		Overlap Minor Panel						-0.2
50		S01	Repl	RT Step	JK2Z16A470B	1	151.02	6.0		1.4
51		S01	Repl	RT Outer reinf	BK2Z6110142A	1	87.43	2.0		
52		S01	Repl	RT Inner center plr filler	BK3Z6124894A	1	18.25			
53		S03	Repl	Front floor pan w/o rear AC	CK4Z6111135A	1	128.72	15.0		2.1
				Note: floor pan extends under dash, will need to pull dash for access to weld and paint						
54		S03		Overlap Major Non-Adj. Panel						-0.2
55	*	S03	Repl	RT Frt rocker mldg	KK3Z6110176AB	1	93.13	0.4		
56	*	S03	Repl	RT Rear rocker mldg w/o side step short wheelbase-black	KK3Z6110176AA	1	140.82	0.5		
57		S03	Repl	RT Roof rail low roof w/o hinged side doors (BOR)	EK4Z61513A30A	1	49.20	1.0		0.4
58	**FRONT DOOR**									
59		S03	Repl	RT Add for power units		1		0.4		
60	*	S03	Repl	USED RT door assy +25%	EK4Z6120124P	1	843.75	5.5		3.9
				Note: price match with new door shell, saves second r&i						

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

61		S03		Overlap Major Non-Adj. Panel						-0.2
62		S03	R&I	LT R&I door assy					1.2	
				Note: TO REMOVE DASH						
63		S03	Repl	RT Door trim panel retainer nut lower	W700078S300	5	32.50			
64	**SIDE LOADING DOOR**									
65	*	S03	Repl	RT Door shell rear w/window	EK4Z6120125K	1	736.07		2.6	3.7
66		S03		Overlap Major Non-Adj. Panel						-0.2
67	*	S03	Repl	Lower bracket front	EK4Z61202B18C	1	43.70		0.2	
68	*	S03	Repl	Lower hinge	EK4Z6126800A	1	88.20		0.3	0.3
69	*	S03	Repl	Upper hinge	EK4Z6126800A	1	88.20		0.3	0.3
70	*	S03	Repl	Upper hinge	EK4Z9926801B	1	78.05		0.3	0.3
71	*	S03	Repl	Lower hinge	EK4Z9926801B	1	78.05		0.3	0.3
72	*	S03	Repl	Lower molding front	KK3Z6125532CA	1	139.28		0.3	
73	*	S03	Repl	Lower molding rear	KK3Z6125532BA	1	83.58		0.3	
74		S01	R&I	Handle, outside					0.3	
75		S03	Repl	Latch assy w/power locks	EK4Z61264A00V	1	413.00		0.6	
76		S01	R&I	Handle, inside					0.1	
77		S03	Repl	Check arm	EK4Z6127204A	1	39.65		0.2	
78		S01	R&I	Release cable upper					0.3	
79		S03	Repl	Release cable lower	EK4Z61264A00C	1	110.28		0.3	
80	*	S03	Repl	Upper trim panel	EK4Z6127411BC	1	130.37		0.3	
81		S01	R&I	Pull handle					Incl.	
82		S03	Repl	Lower trim panel	EK4Z6127411AE	1	120.12		0.2	
83		S01	R&I	Water shield					0.1	
84		S01	R&I	Striker cover					0.1	
85		S03	Repl	Front trim	EK4Z6127419BB	1	121.28		0.1	
86		S01	R&I	Front trim retainer					0.2	
87		S03	Repl	Rear trim	EK4Z6127419AC	1	146.55		0.2	
88	*	S03	Repl	Striker from 09/30/2015	GK4Z6122008A	1	17.85			
89		S01	R&I	Upper striker					0.2	
90	*	S01	Repl	RT Door shell front w/o window	EK4Z76120124N	1	751.23		2.5	4.4
				Note: no stock on used						
91		S01		Overlap Major Non-Adj. Panel						-0.2
92	*	S03	Repl	W'strip on body	EK4Z61404A06E	1	331.28		0.4	
93	*	S03	Repl	Door w'strip	EK4Z1525325H	1	153.85		0.2	
94	*	S03	Repl	Upper w'strip	EK4Z1551400L	1	81.92		0.2	
95		S03	Repl	Lower striker	EK4Z61265A04A	1	40.98		0.2	
96		S03	Repl	Upper striker	EK4Z61265A04B	1	52.10		0.2	
97		S03	Repl	RT Front add for trnsfr glass		1			0.7	
98		S03	Repl	RT Rear add for trnsfr glass		1			0.7	
99		S03	Repl	Handle	EK4Z1822600AA	1	62.05		0.3	
100		S03	Repl	RT Lower trim panel retainer nut	W705365S300	12	105.60			
101	**SIDE PANEL**									
102		S01	Repl	RT Front pillar w/hinged doors	EK4Z6124382A	1	308.42	s	5.5	1.2

				low roof							
103		S01		Overlap Major Non-Adj. Panel							-0.2
104		S01	R&I	RT Upper panel						0.2	
105	*	S01	Rpr	RT Center reinf					s	0.5	0.4
				Note: adjacent panel reapir							
106	*	S01	Rpr	RT Inner panel w/o window low roof					s	5.0	1.0
				Note: repair where mates up with center pillar							
107		S01	Repl	RT Side panel w/hinged side doors, w/o window low roof	EK4Z61279D46F	1	1,000.92			20.6	3.7
				Note: have to cut loose to replace pillar							
108		S01		Overlap Major Adj. Panel							-0.4
109		S01		Add for Inside							3.6
110		S01		Add for Clear Coat							0.7
111		S01	R&I	RT Vent						0.1	
112		S01	R&I	RT Wheel opng mldg black						Incl.	
113		S01	R&I	RT Mud guard						0.2	
114		S01	R&I	RT Side molding						Incl.	
115		S01	R&I	RT Lower trim w/running boards						Incl.	
116		S01	R&I	RT Wheelhouse cover						0.2	
117	*	S01	Rpr	RT Rear pillar low roof						1.0	2.0
				Note: adjacent apnel repair							
118		S01		Overlap Major Non-Adj. Panel							-0.2
119	#	S01	Rpr	strip decal from rear pillar						1.0	
120	*	S01	Rpr	RT Upper extn medium roof						1.0	1.5
				Note: adjacent panel repair							
121		S01	Repl	RT Rr pillar reinf low roof	NK4Z6140454A	1	365.95		s	3.5	0.8
122		S01		Overlap Minor Panel							-0.2
123	**REAR SUSPENSION**										
124	*	S03	Repl	RT ABS sensor single rear wheels	KK3Z2C190E	1	45.27		m	0.0	
				Note: wire sheared off See Service sublet bill DOCS514622.							
125	*	S03	Repl	LT ABS sensor single rear wheels	BK3Z2C204C	1	21.09		m	0.0	
				Note: See Service sublet bill DOCS514622.							
126	**REAR BODY & FLOOR**										
127		S01	Repl	RT Bracket spring support (HSS)	NK3Z18A000A	1	90.33			1.5	0.7
128		S01		Overlap Minor Panel							-0.2
129		S01	Repl	RT Floor extn (HSS)	KK3Z6127970A	1	49.85			1.5	0.7
130		S01		Overlap Minor Panel							-0.2
131		S01	Repl	Center floor pan w/o left side door	CK4Z6111160D	1	426.97			10.0	1.5
132		S01	Repl	RT Floor rail (HSS)	NK4Z6110456D	1	1,269.53			7.0	1.2
				Note: flexed during impact, inner crossmembers are buckled on rt rail, straight on lt rail.							
133		S01		Overlap Major Non-Adj. Panel							-0.2
134		S01	Repl	Center c'member (HSS)	CK4Z61102A24C	1	120.62				
135		S01	Repl	Floor c'member (HSS)	BK3Z6110780H	1	174.15				

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

136		S01	Repl	Rear crossmember (HSS)	BK3Z61102A24A	1	187.90	2.0		1.0
137				Clear Coat						2.5
138		S03	Repl	RT Scuff plate cap	CK4Z4273DC	7	49.00			
139		S03	Repl	RT Scuff plate van	CK4Z6113228AG	1	275.02	0.2		
140	**VEHICLE DIAGNOSTICS**									
141	*	S01	Subl	Pre-repair scan		1	50.00 m			
142	*	S01	Subl	Post-repair scan		1	50.00 m			
143	**MISCELLANEOUS OPERATIONS**									
144	#	S03	Subl	Hazardous Waste		1	3.00			
145	#	S03		Cover Car		1	5.00	0.2		
146	#	S01	Repl	RESTORE CORROSION PROTECTION		1	10.00	0.3		
147	#	S01		TINT COLOR TO MATCH		1		0.5		
148	#	S01		SETUP & MEASURE		1		2.0	F	
149	#	S01	Rpr	oem repair research				3.0		
150	#	S01	Rpr	disable srs				1.0		
151	#	S01		researched damages as thoroughly as possible, likely will		1				
152	#	S01		require further operations/items as repair progresses		1				
153	#	S02		SUPP1 RELOAD		1				
154	**	S03	Repl	Non OEM running board fasteners		1	68.34			
				Note: Home Depot inv						
155	**	S03	Repl	Non OEM clips and fasteners		1	35.08			
				Note: Wurth inv # 390						
156	**	S03	Repl	Non OEM 3m materials		1	752.32			
				Note: 3m inv # 510156-4 ncs inv # 22701126						
157	#	S03	Repl	anti slip tape for running boards		1	32.62			
				Note: autozone inv # 4113346133						
158	#	S03		FREIGHT		1	28.00			
159	#	S03	Repl	COOLANT	ZXG05RU-1	2	33.30			
160	#	S03	Subl	FOUR WHEEL ALIGNMENT		1				
				Note: See Service sublet bill DOCS514622.						
161	#	S03	Subl	SERVICE SUBLET BILL		1	2,749.94			
162	#	S03		FILE TO LARGE - PLEASE CALL WITH EMAIL ADDRESS FOR INVOICES		1				
163	#	S03		AND MORE PHOTOS IF NEEDED.		1				
164	#	S03		SCOTT 509-924-3250 scottb@dishmandodge.com		1				
					SUBTOTALS		**18,700.54**	**161.5**		**48.3**

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

ESTIMATE TOTALS

Category	Basis		Rate	Cost $
Parts				18,700.54
Body Labor	159.5 hrs	@	$ 55.00 /hr	8,772.50
Paint Labor	48.3 hrs	@	$ 55.00 /hr	2,656.50
Frame Labor	2.0 hrs	@	$ 70.00 /hr	140.00
Paint Supplies	48.3 hrs	@	$ 34.00 /hr	1,642.20
Subtotal				31,911.74
Sales Tax	$ 31,911.74	@	8.9000 %	2,840.14
Grand Total				**34,751.88**
Deductible				500.00
CUSTOMER PAY				**500.00**
INSURANCE PAY				**34,251.88**

MyPriceLink Estimate ID / Quote ID:

1032794919971856384 / 116435003

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

SUPPLEMENT SUMMARY

Line		Oper		Description	Part Number	Qty	Extended Price $		Labor	Paint
Changed Items										
3		S01	R&I	LT R&I front seat					-0.4	
22	*	S03	R&I	LT R&I front seat					0.0	
				NOTE: See Service sublet bill DOCS514622.						
6		S01	Repl	RT Running board long length w/o power	KK4Z16450AG	1	-698.03		-1.0	
25	*	S03	Repl	RT Running board long length w/o power		1	254.62		2.0	
				NOTE: U HAUL SPECIAL BUILT BOARD ONLY. COMES IN TWO PIECES. TIME TO REMOVE, ASSEMBLE AND INSTALL						
22		S01	Repl	RT Lower seal	CK4Z61842K02A	1	-39.08		-0.2	
40	*	S03	Repl	RT Lower seal	CK4Z61842K02A	1	38.87		0.2	
47			Repl	Lower bracket front	EK4Z61202B18C	1	-43.35		-0.2	
67	*	S03	Repl	Lower bracket front	EK4Z61202B18C	1	43.70		0.2	
50			Repl	Lower hinge	EK4Z6126800A	1	-87.50		-0.3	-0.3
68	*	S03	Repl	Lower hinge	EK4Z6126800A	1	88.20		0.3	0.3
51			Repl	Upper hinge	EK4Z6126800A	1	-87.50		-0.3	-0.3
69	*	S03	Repl	Upper hinge	EK4Z6126800A	1	88.20		0.3	0.3
52			Repl	Upper hinge	EK4Z9926801B	1	-77.43		-0.3	-0.3
70	*	S03	Repl	Upper hinge	EK4Z9926801B	1	78.05		0.3	0.3
53			Repl	Lower hinge	EK4Z9926801B	1	-77.43		-0.3	-0.3
71	*	S03	Repl	Lower hinge	EK4Z9926801B	1	78.05		0.3	0.3
54			Repl	Lower molding front	KK3Z6125532CA	1	-138.18		-0.3	
72	*	S03	Repl	Lower molding front	KK3Z6125532CA	1	139.28		0.3	
55			Repl	Lower molding rear	KK3Z6125532BA	1	-82.93		-0.3	
73	*	S03	Repl	Lower molding rear	KK3Z6125532BA	1	83.58		0.3	
70		S01	Repl	Striker from 09/30/2015	GK4Z6122008A	1	-16.62			
88	*	S03	Repl	Striker from 09/30/2015	GK4Z6122008A	1	17.85			
74		S01	Repl	W'strip on body	EK4Z61404A06E	1	-333.20		-0.4	
92	*	S03	Repl	W'strip on body	EK4Z61404A06E	1	331.28		0.4	
75		S01	Repl	Door w'strip	EK4Z1525325H	1	-154.75		-0.2	
93	*	S03	Repl	Door w'strip	EK4Z1525325H	1	153.85		0.2	
76		S01	Repl	Upper w'strip	EK4Z1551400L	1	-82.70		-0.2	
94	*	S03	Repl	Upper w'strip	EK4Z1551400L	1	81.92		0.2	
116	#		Subl	Hazardous Waste		1	-3.00	X		
144	#	S03	Subl	Hazardous Waste		1	3.00			
117	#			Cover Car		1	-5.00	X	-0.2	
145	#	S03		Cover Car		1	5.00		0.2	
Deleted Items										
10		S01	Repl	RT Outer center plr w/hinged side doors (BOR)	CK4Z6124300F	1	-557.33		-3.0	-0.5

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

12		S01	Repl	RT Frt rocker mldg	JK4Z6110176AB	1	-107.05		-0.4		
13		S01	Repl	RT Rear rocker mldg w/side step short wheelbase	CK4Z6110176EB	1	-379.80		-0.5		
25		S01		Overlap Minor Panel							0.2
26		S01	Repl	RT Gusset	BK3Z6102588D	1	-44.82		-0.8		-0.3
28		S01	Repl	RT Roof rail low roof w/hinged side doors (BOR)	EK4Z61513A30B	1	-48.85		-1.0		-0.4
30		S01	Repl	RT Rear rocker mldg w/o side step short wheelbase-gray	BK3Z6110176AE	1	-148.62		-0.5		
36	*		Rpr	RT Outer panel medium, high roof					-2.0		-2.4
37		S01		Overlap Major Non-Adj. Panel							0.2
38	#		Refn	Base Code Reduction							0.9
39			R&I	RT Side molding					-0.3		
40			R&I	RT Wheel opng mldg					-0.2		
41			R&I	LT R&I mirror					-0.3		
42			R&I	RT Handle, outside					-0.3		
43			R&I	RT R&I trim panel					-0.5		
44		S01	R&I	RT R&I door assy					-1.2		
45		S01	Repl	RT Add for power units		1			-0.4		
48		S01	Repl	RT Door shell rear w/o window	EK4Z7620125D	1	-736.13		-1.8		-4.1
				NOTE: no stock on used							
49		S01		Overlap Major Non-Adj. Panel							0.2
57		S01	R&I	Latch assy w/power locks					-0.6		
59		S01	R&I	Check arm					-0.2		
61		S01	R&I	Release cable lower					-0.3		
62		S01	R&I	Upper trim panel					-0.3		
64		S01	R&I	Lower trim panel					-0.2		
67		S01	R&I	Front trim					-0.1		
69		S01	R&I	Rear trim					-0.2		
102		S01	Repl	RT Scuff plate van	CK4Z6113228AG	1	-266.77		-0.2		
Added Items											
1	**AIR CONDITIONER & HEATER**										
2		S03	Repl	AC Service evacuate & recharge		1		m	1.4	M	
				NOTE: TO REMOVE DASH							
3		S03	Repl	AC Service refrigerant recovery		1		m	0.4	M	
4	#	S03	Repl	adj for serv shop ac work		1			-1.8	M	
				NOTE: See Service sublet bill DOCS514622.							
5		S03	Repl	Front AC line seal kit	6E5Z19B596A	1	44.36				
6	**FENDER**										
7	*	S03	Repl	RT Rail assy	NK4Z16054C	1	1,205.83	s	2.0		0.5
				NOTE: swap bracket off of new rail to old rail, not available seperately, old bracket buckled							
8	**ELECTRICAL**										
9	*	S03	R&I	Battery tray standard					0.0		
				NOTE: labor on shop order							
10	*	S03	R&I	Battery standard				m	0.0		

				NOTE: labor on shop order						
11		**FRONT SUSPENSION**								
12		S03	R&I	RT Strut T150			m			
				NOTE: See Service sublet bill DOCS514622.						
13		**STEERING COLUMN**								
14		S03	Repl	Steering column lower bolt	W711137S442	1	0.79			
15		**INSTRUMENT PANEL**								
16	*	S03	R&I	Instrument panel				0.0	M	
				NOTE: FOR ACCESS FOR WELDING AND REFINISH ON FORWARD FLOOR PAN REPLACEMENT See Service sublet bill DOCS514622.						
17	*	S03	R&I	R&I carrier assy				0.0	M	
				NOTE: See Service sublet bill DOCS514622.						
18	#	S03	R&I	ALARM SYSTEM AND WIRING					M	
				NOTE: See Service sublet bill DOCS514622.						
19	#	S03	Rpr	VACUUM BLEED COOLING SYSTEM					M	
				NOTE: TO REMOVE DASH See Service sublet bill DOCS514622.						
30	*	S03	Repl	RT Rear rocker mldg w/o side step short wheelbase-black	KK3Z6110176AA	1	140.82	0.5		
39	*	S03	Repl	RT Gusset	MK3Z6102588A	1	45.33	0.8		0.3
43		S03		Overlap Major Non-Adj. Panel						-0.2
44	*	S03	Rpr	RT Roof rail low roof w/hinged side doors (BOR)				1.0		0.4
				NOTE: adjacent panel repair						
48		S03	Repl	RT Lower reinf	CK4Z6102588A	1	397.13	4.5		0.8
49		S03		Overlap Minor Panel						-0.2
53		S03	Repl	Front floor pan w/o rear AC	CK4Z6111135A	1	128.72	15.0		2.1
				NOTE: floor pan extends under dash, will need to pull dash for access to weld and paint						
54		S03		Overlap Major Non-Adj. Panel						-0.2
55	*	S03	Repl	RT Frt rocker mldg	KK3Z6110176AB	1	93.13	0.4		
56	*	S03	Repl	RT Rear rocker mldg w/o side step short wheelbase-black	KK3Z6110176AA	1	140.82	0.5		
57		S03	Repl	RT Roof rail low roof w/o hinged side doors (BOR)	EK4Z61513A30A	1	49.20	1.0		0.4
59		S03	Repl	RT Add for power units		1		0.4		
60	*	S03	Repl	USED RT door assy +25%	EK4Z6120124P	1	843.75	5.5		3.9
				NOTE: price match with new door shell, saves second r&i						
61		S03		Overlap Major Non-Adj. Panel						-0.2
62		S03	R&I	LT R&I door assy				1.2		
				NOTE: TO REMOVE DASH						
63		S03	Repl	RT Door trim panel retainer nut lower	W700078S300	5	32.50			
65	*	S03	Repl	RT Door shell rear w/window	EK4Z6120125K	1	736.07	2.6		3.7
66		S03		Overlap Major Non-Adj. Panel						-0.2
75		S03	Repl	Latch assy w/power locks	EK4Z61264A00V	1	413.00	0.6		
77		S03	Repl	Check arm	EK4Z6127204A	1	39.65	0.2		

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

79		S03	Repl	Release cable lower	EK4Z61264A00C	1	110.28		0.3
80	*	S03	Repl	Upper trim panel	EK4Z6127411BC	1	130.37		0.3
82		S03	Repl	Lower trim panel	EK4Z6127411AE	1	120.12		0.2
85		S03	Repl	Front trim	EK4Z6127419BB	1	121.28		0.1
87		S03	Repl	Rear trim	EK4Z6127419AC	1	146.55		0.2
95		S03	Repl	Lower striker	EK4Z61265A04A	1	40.98		0.2
96		S03	Repl	Upper striker	EK4Z61265A04B	1	52.10		0.2
97		S03	Repl	RT Front add for trnsfr glass		1			0.7
98		S03	Repl	RT Rear add for trnsfr glass		1			0.7
99		S03	Repl	Handle	EK4Z1822600AA	1	62.05		0.3
100		S03	Repl	RT Lower trim panel retainer nut	W705365S300	12	105.60		
123	**REAR SUSPENSION**								
124	*	S03	Repl	RT ABS sensor single rear wheels	KK3Z2C190E	1	45.27	m	0.0
				NOTE: wire sheared off See Service sublet bill DOCS514622.					
125	*	S03	Repl	LT ABS sensor single rear wheels	BK3Z2C204C	1	21.09	m	0.0
				NOTE: See Service sublet bill DOCS514622.					
138		S03	Repl	RT Scuff plate cap	CK4Z4273DC	7	49.00		
139		S03	Repl	RT Scuff plate van	CK4Z6113228AG	1	275.02		0.2
154	**	S03	Repl	Non OEM running board fasteners		1	68.34		
				NOTE: Home Depot inv					
155	**	S03	Repl	Non OEM clips and fasteners		1	35.08		
				NOTE: Wurth inv # 390					
156	**	S03	Repl	Non OEM 3m materials		1	752.32		
				NOTE: 3m inv # 510156-4 ncs inv # 22701126					
157	#	S03	Repl	anti slip tape for running boards		1	32.62		
				NOTE: autozone inv # 4113346133					
158	#	S03		FREIGHT		1	28.00		
159	#	S03	Repl	COOLANT	ZXG05RU-1	2	33.30		
160	#	S03	Subl	FOUR WHEEL ALIGNMENT		1			
				NOTE: See Service sublet bill DOCS514622.					
161	#	S03	Subl	SERVICE SUBLET BILL		1	2,749.94		
162	#	S03		FILE TO LARGE - PLEASE CALL WITH EMAIL ADDRESS FOR INVOICES		1			
163	#	S03		AND MORE PHOTOS IF NEEDED.		1			
164	#	S03		SCOTT 509-924-3250 scottb@dishmandodge.com		1			
					SUBTOTALS		**6,559.79**		**24.9** **4.9**

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

TOTALS SUMMARY

Category	Basis		Rate	Cost $
Parts				6,567.79
Body Labor	24.9 hrs	@	$ 55.00 /hr	1,369.50
Paint Labor	4.9 hrs	@	$ 55.00 /hr	269.50
Paint Supplies	4.9 hrs	@	$ 34.00 /hr	166.60
Miscellaneous				-8.00
Subtotal				8,365.39
Sales Tax	$ 8,373.39	@	8.9000 %	745.23
Total Supplement Amount				**9,110.62**
NET COST OF SUPPLEMENT				**9,110.62**

MyPriceLink Estimate ID / Quote ID:
1032794919971856384 / 116435003

CUMULATIVE EFFECTS OF SUPPLEMENT(S)

Estimate	4,315.67	RAMON LOZANO
Supplement S01	21,325.59	Betsy Enger
Supplement S02	0.00	Betsy Enger
Supplement S03	9,110.62	SCOTT BURGESS
Job Total:	**$ 34,751.88**	
CUSTOMER PAY:	**$ 500.00**	
INSURANCE PAY:	**$ 34,251.88**	

Please note: This is an estimate for visible and/or known damage only; additional damage may be found during the repair process. Parts prices may differ due to manufacturer's updates, availability at time of parts order, or vehicle options.

Repairs must be paid in full prior to vehicle delivery. Exceptions can be made for Insurers with which we have a Direct Repair relationship. For all other insurance companies, vehicles cannot be released without full payment. Please inform your adjuster or insurance representative accordingly.

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

NOTE TO VEHICLE OWNER - National General Insurance does business with collision repair shops in your area and has developed a preferred network of shops with proven, high standards. We recognize that you, the vehicle owner, have the right to select the repair facility of your choice and are under no obligation to use any of the shops on the list. We will pay the amount we determine payable under the policy regardless of the repair facility chosen. We will attempt to get an agreed cost of repairs with the shop of your choice. If this is not possible, we will extend a fair and reasonable offer to repair the loss related damage to your vehicle based on industry repair standards and prevailing market rates. If there are loss related damages that were not visible at the time of the initial estimate, or damages not included in the original estimate, the additional damage will be considered for a supplemental repair estimate.

IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES INCLUDE IMPRISONMENT, FINES, AND DENIAL OF INSURANCE BENEFITS.

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR2MG15, CCC Data Date 11/15/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:
m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:
D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:
Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:
BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
5	Wendle Motors 9000 N. Division St. Spokane WA 99218 (509) 484-4800	#6E5Z19B596A Front AC line seal kit Quote: 1638115870 Expires: 10/20/23	$ 44.36
7	Wendle Motors 9000 N. Division St. Spokane WA 99218	#NK4Z16054C RT Rail assy Quote: 1571621684 Expires: 08/05/23	$ 1,205.83
14	Wendle Motors 9000 N. Division St. Spokane WA 99218 (509) 484-4800	#W711137S442 Steering column lower bolt Quote: 1652623357 Expires: 11/04/23	$ 0.79
24	Wendle Automotive 9000 N. Division St. Spokane WA 99218	#BK3Z6110176B RT Rocker panel Quote: 1408792177 Expires: 02/02/23	$ 96.92
25	Wendle Automotive 9000 N. Division St. Spokane WA 99218	RT Running board long length w/o power Quote: 1408788181 Expires: 02/02/23	$ 254.62
26	Wendle Automotive 9000 N. Division St. Spokane WA 99218	#EK4Z61278A96F RT Aperture panel w/hinged door low roof lock pillar/rocker Quote: 1433662708 Expires: 03/01/23	$ 778.47
28	Wendle Automotive 9000 N. Division St. Spokane WA 99218	#EK4Z6124300G RT Inner center plr w/hinged side doors low roof (BOR) Quote: 1433662403 Expires: 03/01/23	$ 361.33
34	Wendle Automotive 9000 N. Division St. Spokane WA 99218	#EK4Z6124300J RT Outer center plr w/o hinged side doors low roof (BOR) Quote: 1445258904 Expires: 03/13/23	$ 286.77
42	Wendle Automotive 9000 N. Division St. Spokane WA 99218	#NK4Z6120040B RT Step assy w/hinged side doors w/short WB Quote: 1433664109 Expires: 03/01/23	$ 871.85
48	Wendle Motors	#CK4Z6102588A	$ 397.13

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

	9000 N. Division St. Spokane WA 99218	RT Lower reinf Quote: 1547614103 Expires: 07/08/23	
50	Wendle Automotive 9000 N. Division St. Spokane WA 99218	#JK2Z16A470B RT Step Quote: 1445258541 Expires: 03/13/23	$ 151.02
53	Wendle Motors 9000 N. Division St. Spokane WA 99218	#CK4Z6111135A Front floor pan w/o rear AC Quote: 1466914531 Expires: 04/07/23	$ 128.72
60	LKQ Corp 15909 E Marietta Ave, Suite 100 Spokane WA 99216 (360) 629-1263	#~353945865 USED RT door assy +25% Door Assembly, Front LOW ROOF (83 OVERALL VEHICLE HEIGHT), POWER WINDO,S#$W0931 Quote: 1837668501 Expires: 09/25/23	$ 675.00
92	Wendle Automotive 9000 N. Division St. Spokane WA 99218	#EK4Z61404A06E W'strip on body Quote: 1437149630 Expires: 03/04/23	$ 331.28
102	Wendle Automotive 9000 N. Division St. Spokane WA 99218	#EK4Z6124382A RT Front pillar w/hinged doors low roof Quote: 1433666189 Expires: 03/01/23	$ 308.42
107	Wendle Automotive 9000 N. Division St. Spokane WA 99218	#EK4Z61279D46F RT Side panel w/hinged side doors, w/o window low roof Quote: 1433666065 Expires: 03/01/23	$ 1,000.92
121	Wendle Automotive 9000 N. Division St. Spokane WA 99218	#NK4Z6140454A RT Rr pillar reinf low roof Quote: 1437147725 Expires: 03/04/23	$ 365.95
127	Wendle Automotive 9000 N. Division St. Spokane WA 99218	#NK3Z18A000A RT Bracket spring support (HSS) Quote: 1434726111 Expires: 03/02/23	$ 90.33
136	Wendle Automotive 9000 N. Division St.	#BK3Z61102A24A Rear crossmember (HSS)	$ 187.90

Customer: ENQUIST, RYAN **Job Number: 510156**

2019 FORD Transit Van T-250 Low Roof 130" WB 9000# GVWR w/Swing-Out Right Hand Door 3D VAN 6-3.7L Flex Fuel Sequential MPI white

Spokane WA 99218

Quote: 1445258046
Expires: 03/13/23

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Spokane Valley, WA 99206
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Web: www.spokanevalley-wa.minutemanpress.com
E-mail: saleswa209@minutemanpress.com

INVOICE

Invoice Number	10610
Invoice Date	12/12/2023

Bill to:
Spo Faw - Spokane Fire & Water Restoration
Mr. Ryan Enquist
11616 E. Montgomery Dr, Suite 39
Spokane Valley, WA 99206

Phone: 509-385-2555
Email: ryan@spofaw.com

Ship to:
Spo Faw - Spokane Fire & Water Restoration
Mr. Ryan Enquist
11616 E. Montgomery Dr, Suite 39
Spokane Valley, WA 99206

Phone: 509-385-2555
Email: ryan@spofaw.com

1 Repair on Transit T250 Van (Job 20999)

Unit Price: $3,044.00
Total: $3,044.00

Invoice Subtotal:	$3,044.00
SV 3213 8.9:	$270.92
Invoice Total:	$3,314.92
Deposits and Payments:	($3,314.92)
Balance Due:	**$0.00**

Salesperson: Troy Bise
Terms: Net 30 Days
Please pay from this invoice. No statements will be sent.
Thank you for your order! We appreciate your business.

3.0000% interest per month on past-due invoices.

Agenda Sheet for City Council: **Committee:** PIES **Date:** 11/17/2025 **Committee Agenda type:** Discussion		**Date Rec'd**	11/11/2025
		Clerk's File #	RES 2025-0114
		Cross Ref #	
Council Meeting Date: 12/08/2025		**Project #**	
Submitting Dept	CITY COUNCIL	**Bid #**	
Contact Name/Phone	ABIGAIL 625-6426	**Requisition #**	
Contact E-Mail	AMMARTIN@SPOKANECITY.ORG		
Agenda Item Type	Resolutions		
Council Sponsor(s)	KKLITZKE BWILKERSON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** YES	
Agenda Item Name	RESOLUTION APPROVING 2027 "SAFE STREETS FOR ALL" PROJECTS		

Agenda Wording

A Resolution approving year 2027 applications and adaptive projects to be paid from the Spokane Safe Streets for All Fund.

Summary (Background)

This is a transition year where staff and the City Council subcommittee have largely turned over responsibilities to the Transportation Commission when it comes to selecting the next round of projects, be it quick build (2026), construction (2027), or completion of the 27 x 27 network for safe connectivity across the city. Transportation Commission has taken the list of neighborhood priorities and has been winnowing down the list for the next round of funding. There was a hearing at their September meeting, public comment at the October meeting, and there will be a final hearing in November with a recommendation to City Council for specific project selection. It is important to note a few factors informing decision-making: funding; equitable distribution across council districts; safety; interdepartmental considerations (future projects, grant opportunities, this makes more sense as a Parks project as opposed to traffic calming), etc. Resolution is in draft form pending final recommendations from the Transportation Commission.

What impacts would the proposal have on historically excluded communities?

This program is meant to address safety concerns across our city, ensuring that revenue generated from photo red and speed cameras go back into our community in a manner that creates a safer built environment for all users of the road, be it pedestrians, cyclists, drivers, or transit users.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Staff has used a matrix, delineating safety, connectivity, and demographic information in order to be in compliance with state legislation and to steer discussion and decision-making in a productive and cohesive manner

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Quick build projects are measured for whether their "temporary" nature warrants more permanent intervention/what type of intervention; traffic calming projects are considered and balanced with camera locations and possible need for future study. Other departmental considerations are taken into account when considering whether a traffic calming project is the "right" solution.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Neighborhood Councils originally proposed their concerns and then prioritized their solutions; the City Council is committed to supporting traffic calming and multi-modal transportation; Capital Improvement and the Comprehensive Plan supports enhancement of our streets and safety for all users.

Council Subcommittee Review

The final allocations will consider recommendations from the the city's Transportation Commission. No council subcommittee review is anticipated.

Fiscal Impact

Approved in Current Year Budget?	YES
Total Cost	$ 5,857,880
Current Year Cost	$ 200,000
Subsequent Year(s) Cost	$ 5,657,000

Narrative

The resolution calls for spending from SSSFA of $1.74M for 2027 construction, $200,000 in SSSFA funds for 2026 Quick-Build (Adaptive Design projects); and $3,917,880 toward 27 x 2027 projects.

Amount		Budget Account
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	Recurring
Funding Source Type	Program Revenue

Is this funding source sustainable for future years, months, etc?

Yes

Expense Occurrence	Recurring

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		Additional Approvals	
Dept Head			
Division Director			
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor			

Distribution List	
	publicworksaccounting@spokanecity.org
jsnyder@spokanecity.org	

RESOLUTION NO. 2025-0114

A Resolution approving year 2027 applications and adaptive projects to be paid from the Spokane Safe Streets for All Fund.

WHEREAS, the City of Spokane maintains a special revenue fund into which revenues from automated traffic safety cameras are deposited, codified under Section 07.08.148 of the Spokane Municipal Code and known as the "Safe Streets For All Fund," and formerly known as the Traffic Calming Measures Fund; and

WHEREAS, the City Council historically has adopted resolutions regarding the allocation of funds generated from automated traffic safety cameras, with the most recent allocation set forth in Resolution 2025-0005; and

WHEREAS, throughout the years 2022 and 2023, City staff have conducted extensive outreach among and with the 29 neighborhoods in Spokane to finalize their list of priority traffic calming projects; and

WHEREAS, in 2024, the Washington State Legislature enacted Engrossed Substitute Senate Bill 2384, which, among other provisions, allows revenues generated from automated safety-camera programs to be devoted to a broader array of safe streets measures, including stops signs, adaptive design, and speed tables and has guidelines on the use of equity analyses required in the placement of traffic enforcement cameras and projects funded by the revenues of traffic enforcement cameras; and

WHEREAS, on June 24, 2024, the City Council adopted Resolution 2024-0053, titled "Janet Mann Safe Streets Now!" and requesting implementation of pilot adaptive design strategies into traffic calming projects; and

WHEREAS, in 2024 the City Council also established the municipal Transportation Commission, including among its duties and responsibilities the obligation to make annual recommendations to the City Council on the "projects and priorities to be funded by revenues generated from automated traffic safety cameras, consistent with state and local provisions governing the use of such funds"; and

WHEREAS, on October 20, 2025, the City Council adopted Resolution 2025-0084, authorizing the total sum of $6,450,000 in Spokane Safe Streets for All funds to be used for permanent and adaptive ("Quick Build") projects in 2026, and up to $8,875,000 in Spokane Safe Streets funds for safe street projects in 2027, which resolution was adopted to guide the Transportation Commission when crafting its recommendations to the City Council pursuant to Section 04.40.080.H SMC; and

WHEREAS, the Transportation Commission finalized its recommendations to the City Council on November 12, 2025; and

WHEREAS, consistent with its prior resolutions, and consistent with the recommendations of the Transportation Commission, the City Council endorses the use of revenues in the Spokane Safe Streets for All Fund for the projects identified in Exhibit "A" to this resolution, with the actual continuation of projects in 2026 to be as set forth in the resolution; and

NOW, THEREFORE, BE IT RESOLVED that, consistent with its prior resolutions, and consistent with the recommendations of the Transportation Commission, the City Council approves of the use of revenues in the Safe Streets for All Fund for the traffic calming projects for the year 2027 as identified in Exhibit "A"; and

IT IS FURTHER RESOLVED, that the City Council requests and approves of the 2026 Adaptive Design ("Quick Build") projects identified in Exhibit "A"; and

IT IS FURTHER RESOLVED, that the City Council requests and approves of the 2027 27 by 2027 Network projects identified in "Exhibit A"; and

IT IS FURTHER RESOLVED, the total cost of all projects approved under this resolution and charged to the Spokane Safe Streets for All Fund for years 2026 and 2027 shall not exceed $5,857,850, and shall be selected from among those projects identified in the attached Exhibit A; and

IT IS FURTHER RESOLVED, that any approved project may be substituted for one of the listed alternate projects on Exhibit A should an alternative source of funding for said project materialize; and

IT IS FURTHER RESOLVED, that additional projects funded by "Spokane Safe Streets for All" fund for the year 2027 shall be by separate resolution; and

AND IT IS FURTHER RESOLVED that nothing in this resolution shall be deemed to alter the allocations and funding set forth in the "Cycle 13" projects in Resolution 2025-0005 or to otherwise affect projects already underway as of the date of this resolution.

ADOPTED by the City Council this ____ day of _____, 2025.

_____
City Clerk

Approved as to form:

_____
City Attorney

RESOLUTION 2025-0114

Exhibit A

Project Title	District	Cost Estimate	Anticipated Construction
Standard St; St Thomas More Way: Infill sidewalks, 20MPH when flashing signs	1	$240,000	2027
Center St; Illinois Ave : Protected Bike Lane	1	$1,074,000	2027
Cook St; Illinois Ave - Francis Ave: Neighborhood Greenway	1	$52,500	2026
Longfellow/Rich; Belt St - Market St: Neighborhood Greenway	1	$550,000	2027
Ray St; 17th Ave - 29th Ave: PHB at Ray/23rd or Ray/24th	2	$500,000	2027
11th Ave; Southeast Blvd - Ben Burr Trail: Neighborhood Greenway & Protected Bike Lane	2	$856,755	2027
27th Ave; Jefferson St - Hatch St: Neighborhood Greenway	2	$566,125	2027
Adams/Jefferson; 4th or 5th - 27th Ave: Neighborhood Greenway	2	$88,605	2026
Hatch; 27th Ave - Southeast Blvd: Neighborhood Greenway & Protected Bike Lane	2	$179,895	2027
2nd Ave; Cannon St : Bumpouts	3	$50,000	2026
Ash St/Maple St; Francis Ave to Maple St Bridge: Traffic Study for Speed Reduction	3	$150,000	2026
Buckeye Ave; Washington St : Intersection Improvements - signal modifications	3	$200,000	2027
Francis Ave; Cannon St/Belt St: Pedestrian Crossing	3	$450,000	2027
Spruce St Stairs : Rebuild	3	$350,000	2027
Longfellow Ave/Rich Ave; Belt St - Market St: Neighborhood Greenway	3	$550,000	2027

Alternates (listed in order of priority)

Bumpouts: Lidgerwood St at Rowan Ave, Illinois Ave at Columbus St, Illinois Ave at Cincinnati	1	TBD	2026
Riverside Ave; Maple St: Pedestrian Improvements	3	TBD	2027

*Highlighted projects note 27 x 2027; Quick-builds are slated for 2026; Construction is slated for 2027

RES 2025-0114 (KLITZKE ZAPPONE AMENDMENT) (12-04-25)v2

PURPOSE OF AMENDMENT: This amendment, if adopted, will (1) add an additional resolution requesting the Mayor direct staff to present elements of the "Quick-build" pilot program to the City Council no later than April 15, 2026 and (2) revise the names for two of the District 3 projects in Exhibit A to " Maple/Ash corridor speed control pilot" and "Francis Ave; Cannon St Pedestrian Crossing."

Strike the entirety of the resolution (including exhibit A) and substitute the following in its place:

RESOLUTION NO. 2025-0114

A Resolution approving year 2027 applications and adaptive projects to be paid from the Spokane Safe Streets for All Fund.

WHEREAS, the City of Spokane maintains a special revenue fund into which revenues from automated traffic safety cameras are deposited, codified under Section 07.08.148 of the Spokane Municipal Code and known as the "Safe Streets For All Fund," and formerly known as the Traffic Calming Measures Fund; and

WHEREAS, the City Council historically has adopted resolutions regarding the allocation of funds generated from automated traffic safety cameras, with the most recent allocation set forth in Resolution 2025-0005; and

WHEREAS, throughout the years 2022 and 2023, City staff have conducted extensive outreach among and with the 29 neighborhoods in Spokane to finalize their list of priority traffic calming projects; and

WHEREAS, in 2024, the Washington State Legislature enacted Engrossed Substitute Senate Bill 2384, which, among other provisions, allows revenues generated from automated safety-camera programs to be devoted to a broader array of safe streets measures, including stops signs, adaptive design, and speed tables and has guidelines on the use of equity analyses required in the placement of traffic enforcement cameras and projects funded by the revenues of traffic enforcement cameras; and

WHEREAS, on June 24, 2024, the City Council adopted Resolution 2024-0053, titled "Janet Mann Safe Streets Now!" and requesting implementation of pilot adaptive design strategies into traffic calming projects; and

WHEREAS, in 2024 the City Council also established the municipal Transportation Commission, including among its duties and responsibilities the obligation to make annual recommendations to the City Council on the "projects and priorities to be funded by revenues generated from automated traffic safety cameras, consistent with state and local provisions governing the use of such funds"; and

WHEREAS, on October 20, 2025, the City Council adopted Resolution 2025-0084, authorizing the total sum of $6,450,000 in Spokane Safe Streets for All funds to be used for permanent and adaptive ("Quick Build") projects in 2026, and up to $8,875,000 in Spokane Safe Streets funds for safe street projects in 2027, which resolution was adopted to guide the Transportation Commission when crafting its recommendations to the City Council pursuant to Section 04.40.080.H SMC; and

WHEREAS, the Transportation Commission finalized its recommendations to the City Council on November 12, 2025; and

WHEREAS, consistent with its prior resolutions, and consistent with the recommendations of the Transportation Commission, the City Council endorses the use of revenues in the Spokane Safe Streets for All Fund for the projects identified in Exhibit "A" to this resolution, with the actual continuation of projects in 2026 to be as set forth in the resolution; and

NOW, THEREFORE, BE IT RESOLVED that, consistent with its prior resolutions, and consistent with the recommendations of the Transportation Commission, the City Council approves of the use of revenues in the Safe Streets for All Fund for the traffic calming projects for the year 2027 as identified in Exhibit "A"; and

IT IS FURTHER RESOLVED, that the City Council requests and approves of the 2026 Adaptive Design ("Quick Build") projects identified in Exhibit "A"; and

IT IS FURTHER RESOLVED, that the City Council requests and approves of the 2027 27 by 2027 Network projects identified in "Exhibit A"; and

IT IS FURTHER RESOLVED, the total cost of all projects approved under this resolution and charged to the Spokane Safe Streets for All Fund for years 2026 and 2027 shall not exceed $5,857,850, and shall be selected from among those projects identified in the attached Exhibit A; and

IT IS FURTHER RESOLVED, that any approved project may be substituted for one of the listed alternate projects on Exhibit A should an alternative source of funding for said project materialize; and

IT IS FURTHER RESOLVED, that additional projects funded by “Spokane Safe Streets for All” fund for the year 2027 shall be by separate resolution; and

IT IS FURTHER RESOLVED, that the City Council requests the Mayor direct staff to work with stakeholders to review the two years of the "quick-build" pilot, and make recommendations of the expansion of the program to the City Council no later than April 15, 2026; and

AND IT IS FURTHER RESOLVED that nothing in this resolution shall be deemed to alter the allocations and funding set forth in the "Cycle 13" projects in Resolution 2025-0005 or to otherwise affect projects already underway as of the date of this resolution.

ADOPTED by the City Council this ____ day of _____, 2025.

_____
City Clerk

Approved as to form:

_____
City Attorney

RESOLUTION 2025-0114

Exhibit A

Project Title	District	Cost Estimate	Anticipated Construction
Standard St; St Thomas More Way: Infill sidewalks, 20MPH when flashing signs	1	$240,000	2027
Center St; Illinois Ave : Protected Bike Lane	1	$1,074,000	2027
Cook St; Illinois Ave - Francis Ave: Neighborhood Greenway	1	$52,500	2026
Longfellow/Rich; Belt St - Market St: Neighborhood Greenway	1	$550,000	2027
Ray St; 17th Ave - 29th Ave: PHB at Ray/23rd or Ray/24th	2	$500,000	2027
11th Ave; Southeast Blvd - Ben Burr Trail: Neighborhood Greenway & Protected Bike Lane	2	$856,755	2027
27th Ave; Jefferson St - Hatch St: Neighborhood Greenway	2	$566,125	2027
Adams/Jefferson; 4th or 5th - 27th Ave: Neighborhood Greenway	2	$88,605	2026
Hatch; 27th Ave - Southeast Blvd: Neighborhood Greenway & Protected Bike Lane	2	$179,895	2027
2nd Ave; Cannon St : Bumpouts	3	$50,000	2026
Maple/Ash corridor speed control pilot	3	$150,000	2026
Buckeye Ave; Washington St : Intersection Improvements - signal modifications	3	$200,000	2027
Francis Ave; Belt or Cannon St Pedestrian Crossing	3	$450,000	2027
Spruce St Stairs : Rebuild	3	$350,000	2027
Longfellow Ave/Rich Ave; Belt St - Market St: Neighborhood Greenway	3	$550,000	2027

Alternates (listed in order of priority)

Bumpouts: Lidgerwood St at Rowan Ave, Illinois Ave at Columbus St, Illinois Ave at Cincinnati	1	TBD	2026
Riverside Ave; Maple St: Pedestrian Improvements	3	TBD	2027

*Highlighted projects note 27 x 2027; Quick-builds are slated for 2026; Construction is slated for 2027

Agenda Sheet for City Council:

Committee: PIES **Date:** 11/17/2025

Committee Agenda type: Discussion

Council Meeting Date: 12/08/2025

Date Rec'd	11/12/2025
Clerk's File #	RES 2025-0115
Cross Ref #	LGL 2023-0029
Project #	
Bid #	
Requisition #	

Submitting Dept	PUBLIC WORKS
Contact Name/Phone	MARLENE FEIST 509-625-6505
Contact E-Mail	MFEIST@SPOKANECITY.ORG
Agenda Item Type	Resolutions
Council Sponsor(s)	BWILKERSON KKLITZKE
Sponsoring at Administrators Request	NO
Lease? NO	**Grant Related?** NO **Public Works?** NO
Agenda Item Name	PUBLIC RULE UPDATE TO WATER/WASTEWATER GFC'S

Agenda Wording

Public Rule 5200-23-01 update to General Facility Charges (GFCs) relating to Affordable Housing.

Summary (Background)

For background, Water and Wastewater GFCs are fees to recover an equitable share of the costs of infrastructure and capital improvements necessary for providing water and wastewater services to new or expanded developments. GFCs are one-time fees paid when a new development connects to the City's existing utility systems, or when an existing development significantly increases its water or wastewater usage. This resolution updates Public Rule 5200-23-01 to provide more clarity for Water and Wastewater General Facilities Charges (GFCS) - Incentives, Waivers & Offsets, specifically around implementation. The update to the public rule accomplishes several things: 1. It reorganizes the contents of the rule 2. It defines different GFC incentives and conversions 3. It clarifies the amounts of GFCs owed if the qualifications for an incentive are not met/lost 4. It outlines implementation of the permissive waiver

What impacts would the proposal have on historically excluded communities?

Public works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with annual budget strategies to limit costs and approved projects in the 6-year CIP.

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	FEIST, MARLENE		
Division Director	FEIST, MARLENE		
Accounting Manager	ALBIN-MOORE, ANGELA		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor	PICCOLO, MIKE		

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Spokane City Clerk No. RES 2025-0115

RESOLUTION REGARDING
PUBLIC RULE FOR GENERAL FACITLIY CHARGES

A resolution regarding ~~adoption~~ amendment of the City of Spokane's Public Rule for Wastewater and Water General Facilities Charges and Incentives.

WHEREAS, the City of Spokane Wastewater Management Department General Facilities Charges (GFC) are contained in the Spokane Municipal Code (SMC) 13.03.0730, 13.03.0732, and 13.03.0734; and

WHEREAS, the City of Spokane Water and Hydroelectric Department Water GFCs are contained in SMC 13.04.2040, 13.04.2042, and 13.04.2044; and

WHEREAS, on March 5, 2024, the Spokane City Council approved the Public Rule entitled General Facilities Charges – Incentives, Waivers, and Offsets which set out the protocol for municipal utilities to identify alternative non-utility funds before agreeing to waive or offset any connection charges, as provided for is SHB 1326 and codified in RCW 35.92.385; and

WHEREAS, SHB 1326, codified in RCW 35.92.385 allow for a municipal utility to waive connection charges for specified properties, such as development of emergency shelter, transitional housing, permanent housing or affordable housing so long as the waived charges are funded using general funds, grant dollars, or other identified non-utility revenue stream; and

WHEREAS, the Washington State Legislature enacted ESB 5662, codified in RCW 35.92.385, effective July 27, 2025, allows for connection charges to be ~~deterred~~ deferred so long as the property is maintained and covenanted in perpetuity as affordable housing pursuant to RCW 36.70A.030(5); and

WHEREAS, the City's Public Rule established March 5, 2023, and amended October 6, 2025, is in need of update to provide ~~for the Permissive Waivers~~ removal of conflicting terms, and clarify terms regarding implementation of the Public Rule for GFC incentives and offsets, consistent with state law; and

WHEREAS, the City of Spokane Public Rule regarding GFC Incentives and offsets, is attached and available to members of the public to review and comment, attached hereto as Attachment "A".

-- NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPOKANE that the City Council hereby approves and supports the PUBLIC RULE AND PROCEDURE

REGARDING THE GENERAL FACILITIES CHARGES INCENTIVES AND OFFSETS, as contained in Attachment “A”.

ADOPTED by City Council this ____ day of _____, 2025.

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

ATTACHMENT “A”

CITY OF SPOKANE PUBLIC WORKS DIVISION/ DEVELOPMENT SERVICES PUBLIC RULE	RULE 5200-25-01 LGL 2023-0029 RES 2025-((~~0059~~))
TITLE: GENERAL FACILITY CHARGES – INCENTIVES, WAIVERS AND OFFSETS EFFECTIVE DATE: MARCH 5, 2024 REVISION EFFECTIVE DATE: ((~~October 6, 2025~~)) January 1, 2026	

1.0 GENERAL

1.1 The City of Spokane Public Works Division establishes the following Public Rule, policy, and procedures for General Facility Charges (GFC) incentives, waivers, and offsets.

This Public Rule relates to the requirement for municipal utilities to identify alternative non-utility revenues or funds before agreeing to waive or offset any connection charges. SHB 1326, enacted and effective July 23, 2023, allows connection charges to be waived or offset for properties owned or developed for purposes of providing emergency shelter, transitional housing, permanent supportive housing, or affordable housing, provided that a separate non-utility source of revenue such as general funds, grant dollars or other identified revenue stream is identified. This Public Rule outlines the parameters of how such offsets or waivers will be identified and awarded.

Additionally, ESB 5662, enacted and effective July 27, 2025, codified in RCW 35.92.385 allows for connection charges to be deferred ("Permissive Waiver") so long as the property is maintained and covenanted in perpetuity as affordable housing pursuant to 36.70A.030(5).

1.2 TABLE OF CONTENTS

1.0 GENERAL
2.0 DEPARTMENTS/DIVISIONS AFFECTED
3.0 REFERENCES
4.0 DEFINITIONS
5.0 POLICY
6.0 PROCEDURE
7.0 RESPONSIBILITIES
8.0 APPENDICES

2.0 DEPARTMENTS/DIVISIONS AFFECTED

This Public Rule shall apply to the City of Spokane Development Services Center, Wastewater Management Department, Water and Hydroelectric Department, Integrated Capital Department, Engineering Services Department, and the Planning and Economic Development Department.

3.0 REFERENCES

Spokane Municipal Code (SMC) Chapter 08.07D
Spokane Municipal Code (SMC) Chapter 08.15
Spokane Municipal Code (SMC) Chapter 13.03
Spokane Municipal Code (SMC) Chapter 13.04
Spokane Municipal Code (SMC) Chapter 17C.300
Ordinance C-36369 and C-36372
RCW 35.92.380
RCW 35.92.385

4.0 DEFINITIONS

4.1 "Conversion" means the period in time when the property(ies) no longer meet the requirements qualifying it/them for GFC incentives, i.e., the property(ies) are no longer serving as affordable housing.

4.2 "Deferral" means that payment of GFC charges is delayed until the end of the duration outlined by the funding source that qualifies a project for deferral (e.g., 20-year MFTE). Deferred GFC charges may be permanently deferred as outlined in Section 6.2.1-6.2.3.

4.3 "GFC Charges" means those charges set forth in SMC 13.03.0734 and SMC 13.04.2044 as may be amended from time to time by the City and/or the Engineering News-Record Index (ENR) calculated by City Staff, from October to October for the previous year. The initial ENR index will occur prior to March 5, 2024, after which this annual increase will occur January 1, 2025, and occur each January 1 thereafter.

4.4 "Offset" means the amount of GFC charges that are paid by an external, non-utility funding source.

5.0 POLICY

5.1 It is the Policy of the City of Spokane not to waive GFC Charges without prior identification of a non-utility revenue stream such as general fund dollars or grant funds.

5.2 Any offset or deferral of the developer's cost of the GFC shall be replaced with funds from non-utility revenue sources, such as grant dollars or other general fund revenues.

5.3 Such offset or deferral must be clearly identified and paid by the other source at time of application for connection, application for a building permit, or as otherwise ordered by the Director of Public Works.

5.4 In limited circumstances defined in 6.2 below, some affordable housing projects may receive a "permissive waiver" of a portion of GFC charges without payment by a non-utility revenue stream in return for the placement of a 50-year covenant to retain specific affordability requirements.

6.0 PROCEDURES

((~~6.1 ((Affordable Housing.~~

~~In response to the ongoing local and national housing crisis, fifty percent (50%) of a project's GFC Charges may be deferred or offset for the construction of affordable housing as defined in RCW 36.70A.030(5). Deferred or offset fees shall be paid by an identified alternative revenue source at the time GFC Charges are due. The remainder shall be paid by the developer. Projects that qualify for the affordable housing deferral or offset shall meet one of the following criteria:~~

~~6.1.1 For a project that qualifies for the twelve-year exemption under the Multiple Family Housing Property Tax Exemption as described in SMC 08.15.090, GFC Charges subject to this rule may be deferred for the life of the property tax exemption. Projects that maintain qualifying status for the entire twelve-year period may have fees permanently offset at the end of the twelve-year period.~~

~~6.1.2 For a project that qualifies for the twenty-year exemption under the Multiple Family Housing Property Tax Exemption as described in SMC 08.15.090, GFC Charges subject to this rule may be deferred for the life of the property tax exemption. Projects that maintain qualifying status for the entire twenty-year period may have fees permanently offset at the end of the twenty-year period.~~

~~6.1.3 For a project that qualifies for the sales and use tax exemption under the Sales and Use Tax Deferral Program for Affordable Housing as described in SMC 08.07D, GFC Charges subject to this rule shall be deferred for the life of the sales and use tax exemption. Projects that maintain qualifying status for the entire ten-year period may have fees permanently offset at the end of the ten-year period.~~

~~6.1.4 For projects that qualify for the use of funds from the Sales and Use Tax for Housing and Housing-Related Supportive Services as described in chapter 08.07D SMC, GFC Charges subject to this rule may be offset.~~

~~6.1.5 For projects receiving funding through state, or federal programs for affordable housing, fees under this section may be offset.~~

~~6.1.6 For projects to build owner-occupied property with a covenant to limit sales to low-income households earning no more than 80 percent of the area median income, fees under this section may be offset, so long as affordability is retained for a minimum of 50 years.~~))

6.1 "Permissive Waiver" of some GFC Charges; Conditions of Waiver

6.1.1 A "Permissive Waiver" allows for a waiver of some GFC charges without a specific non-utility funding source in return for a 50-year covenant to limit sales or leases to low-income households and other requirements.

6.1.2 A permissive waiver of 50% of GFC Charges that would be regularly charged may be granted by the City for owner-occupied properties with a covenant that limits sales to low-income households earning no more than 80 percent of the area median income.

6.1.3 A permissive waiver of 50% of GFC Charges that would be regularly charged may be granted by the City for rental properties with a covenant to limit leases to low-income households earning no more than 60 percent of the area median income.

6.1.4 For multi-family residential projects that include housing units with both qualified, affordable units and non-qualified units, the permissive waiver will be pro-rated accordingly. For example, if a project has 10 units, but only half of them meet the requirements, the permissive waiver would equal half of the original 50% permissive waiver.

6.1.5 An additional permissive waiver in the amount of 25% of GFC Charges for rental or owner-occupied properties that meet the requirements listed in 6.~~2~~1.2 and 6.~~2~~1.3 if the project completes an application for a Washington State Department of Commerce Connecting Housing to Infrastructure Program (CHIP) grant to pay for such GFC charges but does not receive a CHIP grant award because of lack of available funds. Again, the additional waiver will be pro-rated for multi-family projects that include both qualified and non-qualified units as in 6.~~2~~1.4.

6.1.6 Any covenant satisfying the requirements of the above Sections 6.~~2~~1.2 and

6.~~2~~1.3 shall, at least, contain explicit restrictions that include:

1. Price restrictions and household income limits as defined in 6.~~2~~1.2 and 6.~~2~~1.3.

2. A provision that specifies that if the property is converted to a use other than as set forth in 6.2, the property owner must pay the applicable General Facilities Charges at the rate in effect at the time of conversion.

3. Maintenance and habitability. The owner shall maintain all residential rental units and all tenant-serving facilities in a state of good repair and in continuous compliance with SMC 17F.070.400.

6.1.7 All Covenants required under 6.~~2~~1 shall be recorded with the Spokane County Auditor. At such time as a property receiving a permissive waiver is no longer operating under the eligibility requirements, all GFC connection charges for the properties are immediately due and payable to the City's water and wastewater utilities as a condition of continued service. The amount owed would be equal to the GFC rates in effect at the time of the change.

6.1.8 GFCs for fire service are not eligible for the permissive waiver

6.2 ~~Affordable Housing Other~~ GFC Incentives.

In response to the ongoing local and national housing crisis, fifty percent (50%) of a project's GFC Charges may be deferred or offset for the construction of affordable housing as defined in RCW 36.70A.030(5). Deferred or offset fees shall be paid by an identified alternative non-utility revenue source at the time GFC Charges are due. The remainder shall be paid by the developer. Projects that qualify for the affordable housing deferral or offset shall meet one of the following criteria:

6.2.1 For a project that qualifies for the twelve-year exemption under the Multiple Family Housing Property Tax Exemption as described in SMC 08.15.090, GFC Charges subject to this rule may be deferred for the life of the property tax exemption. Projects that maintain qualifying status for the entire twelve-year period may have fees permanently offset at the end of the twelve-year period.

6.2.2 For a project that qualifies for the twenty-year exemption under the Multiple Family Housing Property Tax Exemption as described in SMC 08.15.090, GFC Charges subject to this rule may be deferred for the life of the property tax exemption. Projects that maintain qualifying status for the entire twenty-year period may have fees

permanently offset at the end of the twenty-year period.

6.2.3 For a project that qualifies for the sales and use tax exemption under the Sales and Use Tax Deferral Program for Affordable Housing as described in SMC 08.07D, GFC Charges subject to this rule shall be deferred for the life of the sales and use tax exemption. Projects that maintain qualifying status for the entire ten-year period may have fees permanently offset at the end of the ten-year period.

6.2.4 For projects that qualify for the use of funds from the Sales and Use Tax for Housing and Housing-Related Supportive Services as described in chapter 08.07D SMC, GFC Charges subject to this rule may be offset.

6.2.5 For projects receiving funding through state, or federal programs for affordable housing, fees under this section may be offset.

6.2.6 For projects to build owner-occupied property with a covenant to limit sales to low-income households earning no more than 80 percent of the area median income, fees under this section may be offset, so long as affordability is retained for a minimum of 50 years.))

6.3 Failure to Maintain Qualifications for Deferred GFC Charges.

A project with deferred GFC Charges that maintains qualifying status under 6.1 or 6.2 for the duration specified shall have the indicated amount of GFC Charges offset permanently at the end of the term. A project that fails to maintain qualifying status under 6.1 for the duration specified shall immediately ~~re~~pay all deferred GFC Charges to the City ~~or as funded initially~~ at the current rates (e.g., a project that qualifies for deferral in 2025 fails to maintain eligibility in 2030, GFCs are due at the 2030 rates).

6.4 Maximum Limit of Deferral or Offset under Section 6.1.

6.4.1 The maximum offset or deferral for a water GFC Charge shall be forty thousand ($40,000) per project

6.4.2 The maximum offset or deferral for a sewer GFC Charge shall be twenty thousand dollars ($20,000) per project.

6.4.3 There is no maximum limit for permissively waived water or sewer GFC charges.

6.5 Funding.

6.5.1 Offsets or deferrals shall be awarded on a first-come, first-served basis. When an identified alternative source of revenue is depleted, another revenue source must be identified or an offset or deferral shall not be awarded.

6.5.2 Some alternative sources of revenue, such as grant funds, may have additional restrictions on the use of funds. A project that qualifies for a deferral or offset under this rule may not qualify for any of the identified alternative sources of revenue. A project that fails to qualify under the limitations of available alternative sources of revenue shall not be awarded an offset or deferral.

6.5.3 Nothing in this Public Rule shall preclude the use of third-party sources of funding, such as grants, from contributing towards a project's GFC Charge.

6.6 Other incentives may be identified based on the project details, timing, state or local incentives upon approval of the Director of Planning and Economic Services Department.

7.0 RESPONSIBILITIES

The City of Spokane Wastewater Management Department, Water and Hydroelectric Department, the City of Spokane Integrated Capital Management Department, Engineering Services Department, and the City of Spokane Accounting Departments through the Planning and Economic Development Department shall administer this Public Rule.

APPROVED BY:

_____ _____

City Administrator Date

_____ _____

Public Works Director Date

_____ _____

City Attorney Date

Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 11/03/2025

Committee Agenda type: Discussion

Council Meeting Date: 12/01/2025

Date Rec'd	10/28/2025		
Clerk's File #	RES 2025-0103		
Cross Ref #			
Project #			
Submitting Dept	CITY COUNCIL	**Bid #**	
Contact Name/Phone	ERIK POULSEN 625-6721	**Requisition #**	
Contact E-Mail	EPOULSEN@SPOKANECITY.ORG		
Agenda Item Type	Resolutions		
Council Sponsor(s)	PDILLON ZZAPPONE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	A RESOLUTION ADOPTING THE CITY OF SPOKANE'S 2026 LEGISLATIVE AGENDA		

Agenda Wording

A Resolution adopting the City of Spokane's legislative agenda for the 2026 state legislative session.

Summary (Background)

Pursuant to SMC 02.03.030, the City Council establishes the legislative priorities for the City of Spokane after consultation with the Mayor and other interested parties. Attached is the proposed resolution to adopt the legislative priorities for the 2025 session of the Washington Legislature, which includes an Exhibit "A" setting forth highest priorities and other issues of significant interest to the city.

What impacts would the proposal have on historically excluded communities?

The legislative priorities of the City typically reflect a variety of policy and budget priorities of the City, and thus do not lend themselves to categorization by equity impact. Nonetheless, it is expected the City's stated priorities regarding state funding for a variety of social service programs and housing will benefit historically marginalized communities.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Not applicable

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Success of legislative efforts is generally measured by which priority measures and budget requests of the City are adopted by the Washington Legislature as well as the City's impact on legislative measures the City opposes.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The City Council adopts legislative priorities pursuant to SMC 02.02.030 after consultation with the Mayor and interested parties. This list of legislative priorities has been developed by the legislative team with assistance form key members of the Administration. contract lobbyists, and other interested parties.

Council Subcommittee Review

Legislative priority recommendations are provided by the City's Legislative Team, encompassing three council members, Council and Administration staff, and contract lobbyists, who meet regularly throughout the year.

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head			
Division Director			
Accounting Manager	BUSTOS, KIM		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor			

Distribution List

RESOLUTION NO. 2025-0103

A Resolution adopting the City of Spokane's legislative agenda for the coming 2026 state legislative session.

WHEREAS, Spokane Municipal Code section 02.03.030 provides that "[a]ny legislative agenda to be advocated for by the City of Spokane at the state or federal level shall be adopted, and may be amended by resolution of the City Council, after consultation with the Mayor, as the official legislative agenda of the City of Spokane"; and

WHEREAS, the City Council historically has identified a list of multiple legislative goals for the coming session of the Washington Legislature as well as congressional goals, and among those goals categorizes its highest priorities; and

WHEREAS, the City Council has consulted with its contract lobbyists, state legislators, administration staff and interested stakeholders to form the attached Exhibit "A," which identifies highest priority issues for the City of Spokane and other issues of significant interest to the City during the coming state legislative session(s); and

WHEREAS, the attached exhibit shall guide the City of Spokane's efforts at the state level for the 2026 regular legislative session and any special session(s) that may be held.

NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council hereby adopts its City of Spokane 2026 State Legislative Agenda, as specified in Exhibit A to this Resolution.

ADOPTED by the City Council this _____day of _____, 2025.

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

Sponsor substitute filed 11/12/2025

Exhibit A

City of Spokane

2026 State Legislative Agenda

Priority Issues

Support WTE to protect jobs, ratepayers, and the environment

The City of Spokane's Waste-to-Energy (WTE) facility is the only solid waste disposal system in Washington subject to the state's Climate Commitment Act (CCA), which limits the amount of greenhouse gases an entity can emit, or else face costly penalties.

These penalties will cost Spokane residents an estimated $8 million per year through higher rates, beginning in 2027.

WTE produces fewer greenhouse gasses than landfills, which were granted an exemption from the CCA. To correct this inequity, reduce costly CCA penalties and protect jobs, the City seeks more time and state support to implement technologies that reduce greenhouse gas emissions, including but not limited to carbon capture, and improved reuse, recycling, diversion and reduction systems.

Expand "parking to people" to create more housing

The City of Spokane supports expanding Washington's sales tax deferral program for conversion of surface parking lots to affordable housing. By also allowing the deferral for partially used, underutilized and underdeveloped properties, more workforce housing would be built in Spokane and throughout the state.

Building exemptions for fairer taxation

Authorization for cities to exempt buildings and improvements from local property taxes would:

- Encourage development of vacant and underutilized property
- Discourage land speculation
- Promote tax fairness by rewarding property owners who invest in homes and businesses rather than penalizing them with higher taxes for improvements.

With a building exemption, the property tax is based more on the value of the land itself, not the structures built on it. This is a revenue-neutral approach to help increase housing supply, revitalize neighborhoods, and improve public safety.

Budget priorities

- Reappropriate lapsed funding to complete critical improvements and expansion of the Northeast Regional Law Enforcement Academy, which is overcapacity. The renovation will enable more officers to learn and practice locally, reducing the cost of having to train recruits outside the region.
- Expand behavioral health and substance treatment capacity, including support for City of Spokane's SMART teams that provide multidisciplinary and rapid response to people in crisis. Secure additional funding for emergency shelters, transitional housing, and other programs that address needs of the unhoused. Increase affordable childcare access, including more state-subsidized childcare slots, workforce development and construction of new facilities, including
- Northeast Public Development Authority's development of a childcare center serving people who work nontraditional hours.

Significant Issues

Affordable and attainable housing

The City of Spokane seeks new investments and funding tools to meet the needs for affordable housing across the housing continuum, including construction and preservation of affordable housing, home ownership, and senior housing, as well as support for tools such as local option real estate excise tax, short-term rental taxes, and expanded use of lodging taxes for housing.

The City also supports:

- Land bank enabling legislation to help put vacant, abandoned, and deteriorated properties back into productive use.
- Harmonizing the disparate affordability requirements of existing state tax incentives for converting surface parking lots and commercial buildings to housing, which will lead to more development of workforce housing – especially in downtown Spokane, where there is an abundance of extremely low-income housing.

TBD reform to fix streets and sidewalks

Vehicles over 6,000 pounds are exempt from paying Transportation Benefit District tab fees used for street maintenance projects and pedestrian improvements. These heavier vehicles cause significantly more wear on roadways compared to lighter vehicles. Raising the TBD weight threshold will help Spokane and other cities improve our streets and sidewalks while ensuring that heavier vehicles pay their fair share.

Sidewalk fees

The City of Spokane seeks authorization to enact a sidewalk fee to help create people-friendly streets that prioritize health, safety and accessibility for all. The fee can fund missing sidewalks, critical repairs, and ongoing maintenance which are currently property owners' responsibility.

Metal-studded tires

Metal-studded tires cause significant damage to local roadways while providing marginal benefits in a narrow range of environmental conditions. To improve road safety and reduce the escalating cost of street repair, the City of Spokane supports the Washington Traffic Safety Commission's proposal for a statewide ban of metal-studded tires with a two-year phaseout.

Keep Washington Working

The City of Spokane supports legislation authorizing the Attorney General to investigate and prosecute local law enforcement and corrections agencies for violations of the State Constitution and state laws – including the Keep Washington Working Act, which helps protect immigrant rights and provides guidance to local law enforcement in collaborating with federal immigration enforcement.

Crypto-currency consumer protection

Spokane Police Department has been working with the state Department of Financial Institutions (DFI) to stem the tide of digital-currency fraud including new regulations on digital kiosks (ATMs). The City supports DFI-request legislation from last session that imposes daily transaction limits and caps fees charged by operators.

Tourism promotion

The City of Spokane supports reinstating and expanding authority for Tourism Promotion Areas (TPAs) to impose local lodging charges that generate revenue for marketing, special events and other tourism-related activities. These TPA charges are due to expire in 2027.

Agenda Sheet for City Council: **Committee:** Urban Experience **Date:** 08/12/2024 **Committee Agenda type:** Discussion **Council Meeting Date:** 08/12/2024		**Date Rec'd**	8/1/2024
		Clerk's File #	ORD C36560
		Cross Ref #	RES 2024-0064
		Project #	
Submitting Dept	DEVELOPMENT SERVICES CENTER	**Bid #**	
Contact Name/Phone	ELDON BROWN 6305	**Requisition #**	
Contact E-Mail	EBROWN@SPOKANECITY.ORG		
Agenda Item Type	Hearings		
Council Sponsor(s)	ZZAPPONE JBINGLE KKLITZKE		
Agenda Item Name	4700 STREET VACATION OF THE ALLEY BETWEEN LEE & STONE FROM		

Agenda Wording

Vacation of the alley between Lee & Stone from Broadway to Springfield as requested by Richard Clemson.

Summary (Background)

Property owners abutting the above described alley have applied to vacate the alley. However, one of the property owners along the alley is against the vacation (owner of parcel 35164.0713). The applicant has the required amount of signatures per the statutory requirement to request a hearing. They are aware of the neighbor's resistance however the applicant would still like to proceed to a hearing and plead their case to City Council.

Lease? NO Grant related? NO Public Works? NO

Fiscal Impact

Approved in Current Year Budget?	
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
	$	**#**
	$	**#**

Continuation of Wording, Summary, Approvals, and Distribution

Agenda Wording

Summary (Background)

Approvals		**Additional Approvals**	
Dept Head	PALMQUIST, TAMI		
Division Director			
Accounting Manager			
Legal			
For the Mayor			

Distribution List	
	ebrown@spokanecity.org
tpalmquist@spokanecity.org	akiehn@spokanecity.org

Committee Agenda Sheet
Urban Experience Committee

Submitting Department	Development Services
Contact Name & Phone	Eldon Brown – 509-625-6305
Contact Email	ebrown@spokanecity.org
Council Sponsor(s)	TBD
Select Agenda Item Type	☐ Consent ☑ Discussion Time Requested: 5 Mins
Agenda Item Name	Vacation of the alley between Lee & Stone, from Broadway to Springfield
Summary (Background)	Property owners abutting the above described alley have applied to vacate the alley. However, one of the property owners along the alley is against the vacation (owner of parcel 35164.0713). The applicant has the required amount of signatures per the statutory requirement to request a hearing. They are aware of the neighbor's resistance however the applicant would still like to proceed to a hearing and plead their case to City Council.
Proposed Council Action & Date:	Proposing to send to City Council for a Public Hearing

Fiscal Impact:
Total Cost:
Approved in current year budget? ☐ Yes ☐ No ☐ N/A

Funding Source ☐ One-time ☐ Recurring
Specify funding source:

Expense Occurrence ☐ One-time ☐ Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts

What impacts would the proposal have on historically excluded communities? NA

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? NA

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? NA

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? NA

TRANSMITTAL OF FIRST READING ORDINANCE

DATE: August 13, 2024

Clerk's File No.
ORD C36560

TO: Eldon Brown
Engineering Services

FROM: Terri Pfister, City Clerk

RE: Vacation of the alley between Lee Street and Stone Street, from the south line of Broadway Avenue to the north line of Springfield Avenue.

Attached is a copy of Ordinance C36560 for the vacation of:

the alley between Lee Street and Stone Street, from the south line of Broadway Avenue to the north line of Springfield Avenue.

This ordinance was read for the first time on August 12, 2024, and will be read for the final time when the necessary conditions have been met and this transmittal, signed and dated by the Engineering Services Director, is returned to the City Clerk's Office.

Lisa Affolter
City Clerk

8/13/2024
Date

Precedent conditions have been met and Ordinance C36560 is hereby returned for Final Reading.

Eldon Brown
Principal Engineer – Developer Services

RECEIVED
NOV 19 2025
CITY CLERK'S OFFICE

Dated: 11/19/25

City of Spokane
Development Services Center
808 West Spokane Falls Blvd.
Spokane, WA 99201-3343
(509) 625-6300

ORDINANCE NO. C36560

An ordinance vacating the alley between Lee Street and Stone Street, from the south line of Broadway Avenue to the north line of Springfield Avenue.

WHEREAS, a petition for the vacation of the alley between Lee Street and Stone Street, from the south line of Broadway Avenue to the north line of Springfield Avenue.
has been filed with the City Clerk representing 78.13 percent of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That the alley between Lee Street and Stone Street, from the south line of Broadway Avenue to the north line of Springfield Avenue and located within the Southeast Quarter of Section 16, Township 25 North, Range 43 East, Willamette Meridian is hereby vacated. Parcel number not assigned.

Section 2. An easement is reserved and retained over and through the entire vacated area for the utility services of Avista Utilities, Lumen, and Comcast to protect existing and future utilities.

Passed the City Council _____

_____
Council President

Attest: _____
City Clerk

Approved as to Form:

_____
Assistant City Attorney

_____ Date: _____
Mayor

Effective Date:_____

P2201690VACA

CITY OF SPOKANE

Right-of-way Description:
The alley between Lee St. and Stone St.
From Broadway Ave to Springfield Ave

Legend

Proposed Vacation

THIS IS NOT A LEGAL DOCUMENT:
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.

Geographic Information System

Printed by: edjohnson Print date: 3/24/2022

CITY OF SPOKANE
DEVELOPMENT SERVICES
808 West Spokane Falls Blvd, Spokane WA 99201-3343
(509) 625-6300 FAX (509) 625-6822

STREET VACATION REPORT
June 12, 2024

LOCATION: Alley between Lee and Stone, from Broadway to Springfield.

PROPONENT: Richard Clemson

PURPOSE: Clean up the site and control access

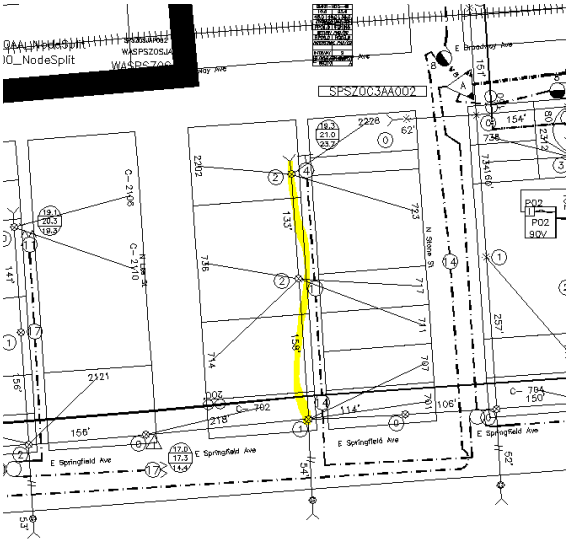
HEARING: August 12, 2024

REPORTS:

AVISTA UTILITIES - Please reserve an easement over our existing utilities. No other concerns from Avista

ZAYO COMMUNICATIONS – Zayo has no comment and or objection to the attached vacation request.

COMCAST – Comcast has reviewed the vacation request. Enclosed is our system map showing coax running down that alley. Comcast can't approve of this vacation due to us needing access to our plant.



VERIZON/MCI METRO – Verizon/MCI Metro do not have facilities in this area.

TDS METROCOM – TDS Metrocom has no facilities here and will make note to exclude in future designs.

INLAND POWER – Inland Power & Light Co. has no facilities within the proposed vacation area.

EXTENET – There are no conflicts with the alleyway between N Lee Street and N Stone Street.

LUMEN – Lumen has fiber facilities in the right of way to be vacated and would like to retain utility easement rights within the vacating ordinance. These rights should provide for maintenance, construction, and reconstruction as needed.

INTEGRATED CAPITAL MANAGEMENT – No concerns

FIRE DEPARTMENT – No comments

NEIGHBORHOOD SERVICES - No comments

PARKS DEPARTMENT – No comments

NEIGHBOR – I am a resident of the area of this vacation request. I believe this should be reconsidered because the telephone lines must need to be maintained down the alley and have two of the residents who appear to use it for access to back yard.

DEVELOPER SERVICES – TRAFFIC DESIGN – No comments

DEVELOPER SERVICES – CURRENT PLANNING – It appears that parcel 35164.0707 uses the alley to access their garage. Parcel 35164.0708 uses the alley for access to their shop as they have ADA parking in the way and cannot access from Stone.

POLICE DEPARTMENT - No comments

SOLID WASTE MANAGEMENT – Solid Waste has no concerns

STREET DEPARTMENT – Curb returns on Springfield will need to be removed and replaced with standard curb across vacated alleyway matching cubing to the east and west.

WASTEWATER MANAGEMENT – Wastewater Management has no assets in the proposed vacation area. Therefore, provided onsite runoff is maintained and treated on site, we have no objection to vacating this property.

WATER DEPARTMENT - No comments

BICYCLE ADVISORY BOARD - No comments

RECOMMENDATION: That the petition be granted and a vacating ordinance be prepared subject to the following conditions:

1. An easement as requested by Century Link/Lumen, Avista Utilities, and Comcast shall be retained to protect existing and future utilities.

2. The plans for termination and closure of the alley must be submitted and accepted by Developer Services, prior to construction, and the improvements must be satisfactorily constructed or bonded for before final vacation approval.

   This closure work must include the removal of the curb returns on the south side of the alley and full height curb and sidewalk must be placed across the entrance to the right-of-way. If access is still desired, a driveway approach must be placed across the entrance.

3. The proponent shall pay to the City of Spokane the assessed valuation for the vacated land as defined by the 2022 (time of application) information from the County Assessor's Office. This is calculated to be $17,601.69 and is to be deposited to Budget Account #3200 49199 99999 39510.

4. That the final reading of the vacation be held in abeyance until all of the above conditions are met and that the above conditions are met by December 1, 2025.

Eldon Brown, P.E.
Principal Engineer – Planning & Development

March 21, 2022

Development Services Center/Spokane City Council
808 W. Spokane Falls Blvd
Spokane, WA 99201

Attn: Erik Johnson

RE: Vacation of Alley from E Springfield Ave to E Broadway Ave
Between N Lee St and N Stone St

Mr. Johnson,

Please find attached application for the vacation of the above located alley. The three listed property owners constitute a majority of land ownership. I was not able to contact the owners of the two parcels shown as both owners are renting out the properties. Neither parcel would be denied access to the public right of way should the vacation be approved. The majority owners would fence the vacated portions and incorporate into their respective parcels. The alley right of way is not required for public use. The majority landowners have been actively improving the neighborhood and cleaning up the area. The alley has been used by nuisance dumpers and suspicious traffic. Vacating this alley would be of benefit to the public by eliminating this problem and adding property to the tax rolls. There are electric power poles located in the alley, which would remain. The property on the south end of the alley has a sewer connection to Springfield which would also remain.

Thank you,
Richard Clemson
Owner of parcels:
35164.0704
35164.0716
35164.0705
35164.0706

RECEIVED
MAR 24 2022
PLANNING & DEVELOPMENT

CITY OF SPOKANE

Date MARCH 21, 2022

I hereby make application for the vacation of ALLEY FROM E. SPRINGFIELD TO BROADWAY

from BETWEEN N. LEE ST & to N. STONE ST.

The reasons for the vacation are: SEE ATTACHED

Public benefits to be derived from the vacation are: SEE ATTACHED

Property Owner 1

Parcel Number 35164.0704, 35164.0716, 35164.0705, 35164.0706

Proponent's (Record Owner's) Signature Richard Clemson

Print Name RICHARD CLEMSON

Email RJCLEM@Q.COM Phone Number 509-994-3404

Office Use Lot _____ Block _____ Addition _____

Property Owner 2

Parcel Number 35164.0708, 35164.0714, 35164.0715

Proponent's (Record Owner's) Signature Pike Grant

Print Name Pike Grant

Email Pike@anglersenvy.com Phone Number 509-535-9904

Office Use Lot _____ Block _____ Addition _____

Property Owner 3

Parcel Number 35164.0701

Proponent's (Record Owner's) Signature _____

Print Name TOM INGRAM

Email WATER.KNIFE@YAHOO.COM Phone Number 5099530614

Office Use Lot _____ Block _____ Addition _____

Property Owner 4

Parcel Number _____

Proponent's (Record Owner's) Signature _____

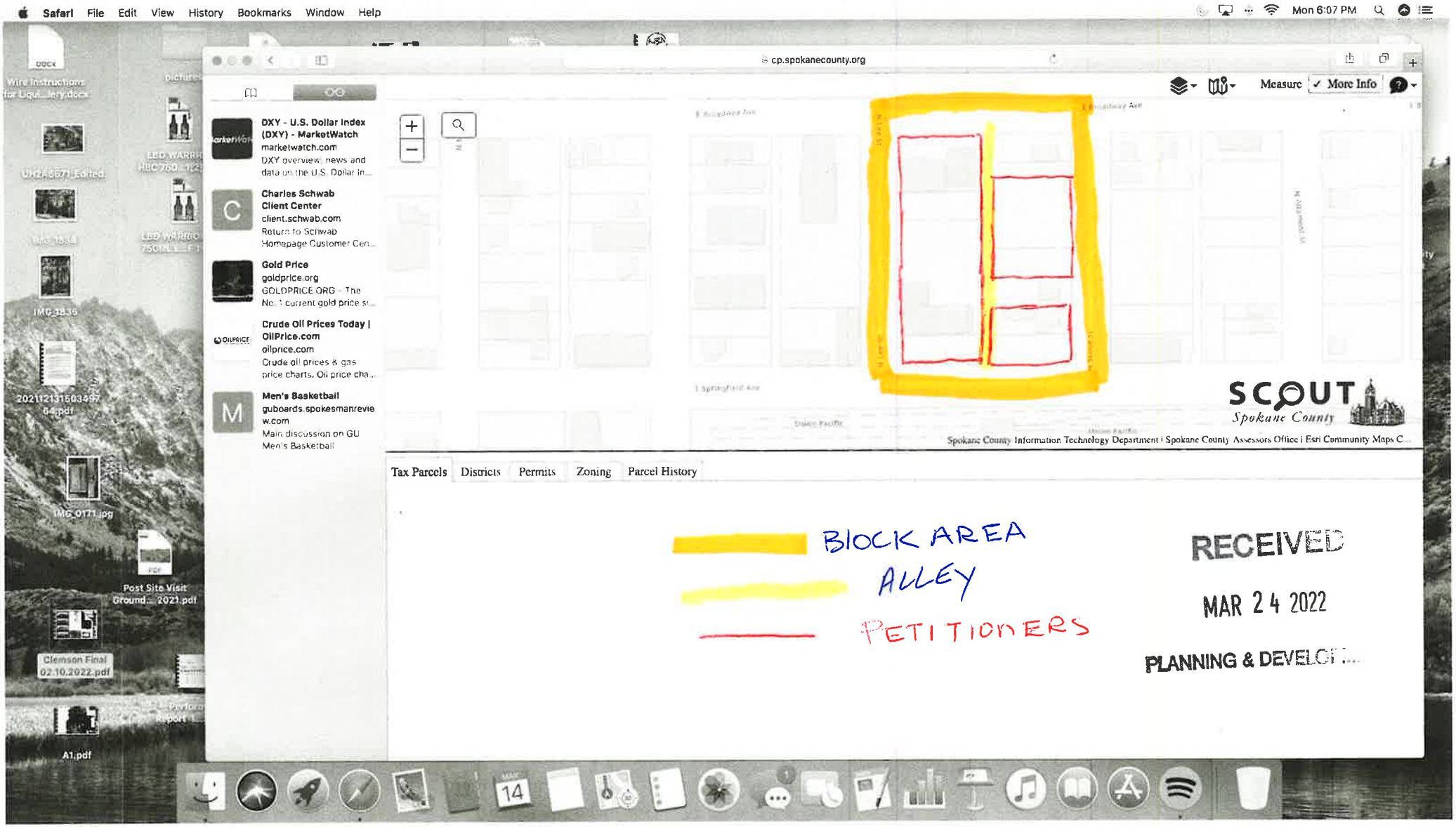
Print Name _____

Email _____ Phone Number _____

Office Use Lot _____ Block _____ Addition _____

RECEIVED
MAR 24 2022
PLANNING & DEVELOPMENT

Return completed application to:
City of Spokane, Development Services Center, 808 West Spokane Falls Boulevard, Spokane, WA 99201-3343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Mon 6:07 PM
cp.spokanecounty.org
Measure
More Info
DXY - U.S. Dollar Index (DXY) - MarketWatch
marketwatch.com
Charles Schwab Client Center
client.schwab.com
Gold Price
goldprice.org
Crude Oil Prices Today | OilPrice.com
oilprice.com
Men's Basketball
guboards.spokesmanreview.com
SCOUT
Spokane County
Spokane County Information Technology Department | Spokane County Assessors Office | Esri Community Maps C...
Tax Parcels
Districts
Permits
Zoning
Parcel History
BLOCK AREA
ALLEY
PETITIONERS
RECEIVED
MAR 24 2022
PLANNING & DEVELOP...

Agenda Sheet for City Council: **Committee:** Finance & Administration **Date:** 11/24/2025 **Committee Agenda type:** Discussion		**Date Rec'd**	11/18/2025
		Clerk's File #	ORD C36120
		Cross Ref #	
Council Meeting Date: 12/08/2025		**Project #**	
Submitting Dept	DEVELOPMENT SERVICES CENTER	**Bid #**	
Contact Name/Phone	ELDON BROWN 6305	**Requisition #**	
Contact E-Mail	EBROWN@SPOKANECITY.ORG		
Agenda Item Type	Final Reading Ordinance		
Council Sponsor(s)	JBINGLE PDILLON BWILKERSON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** YES	
Agenda Item Name	4700 – VACATING THE EAST 55 FEET OF ADAMS STREET FROM THE SOUTH		

Agenda Wording

Vacating the east 55 feet of Adams Street from the south line of Third Avenue to the north line of I-90, together with the alley between Third Avenue and I-90, from the east line of Adams Street to the west line of Jefferson Street

Summary (Background)

Street vacation was approved subject to conditions, and the First Reading of the Ordinance was on October 25,2021. Conditions have been completed, and the vacation is ready for Final Reading of the Ordinance

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	N/A
Total Cost	$
Current Year Cost	$
Subsequent Year(s) Cost	$

Narrative

Please provide financial due diligence review, as applicable, such as number and type of positions, grant match requirements, summary type details (personnel, maintenance and supplies, capital, revenue), impact on rates, fees, or future shared revenue

Amount		Budget Account
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		Additional Approvals	
Dept Head	PALMQUIST, TAMI		
Division Director	GBYRD		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor	GBYRD		

Distribution List

ebrown@spokanecity.org	mnilsson@spokanecity.org
tpalmquist@spokanecity.org	edjohnson@spokanecity.org
akiehn@spokanecity.org	adbrown@spokanecity.org

TRANSMITTAL OF FIRST READING ORDINANCE

DATE: November 17, 2021

Clerk's File No.
ORD C36120

TO: Erik Johnson
Engineering Services

FROM: Terri Pfister, City Clerk

RE: Vacation of Adams Street from the south line of Third Avenue

---

Attached is a copy of Ordinance C36120 for the vacation of:

the east 55 feet of Adams Street from the south line of Third Avenue to the north line of I-90, together with the alley between Third Avenue and I-90, from the east line of Adams Street to the west line of Jefferson Street.

This ordinance was read for the first time on October 25, 2021, and will be read for the final time when the necessary conditions have been met and this transmittal, signed and dated by the Engineering Services Director, is returned to the City Clerk's Office.

Terri A. Pfister
City Clerk

11/17/2021
Date

Precedent conditions have been met and Ordinance C36120 is hereby returned for Final Reading.

Eldon W. Francis
Principal Engineer – Developer Services

Dated: 6/13/24

City of Spokane
Development Services Center
808 West Spokane Falls Blvd.
Spokane, WA 99201-3343
(509) 625-6300

ORDINANCE NO. C36120

An ordinance vacating the east 55 feet of Adams Street from the south line of 3rd Avenue to the north line of I-90, Together with the alley between 3rd Avenue and I-90, from the east line of Adams Street to the west line of Jefferson Street.

WHEREAS, pursuant to Chapter 35.79 RCW, the City may initiate by resolution the vacation of any street or portion thereof when it is in the public interest; and

WHEREAS, the City Council desires to set a time and date through this resolution to hold a public hearing on the petition to vacate the above property in the City of Spokane;

The City of Spokane does ordain:

Section 1. That the east 55 feet of Adams Street, from the south line of 3rd Avenue to the north line of I-90, Together with the alley between 3rd Avenue and I-90, from the east line of Adams Street to the west line of Jefferson Street is hereby vacated. Parcel number not assigned.

Section 2. An easement is reserved and retained over and through the east 55 feet of Adams Street between the south line of 3rd Avenue and the north line of I-90 for the utility services of Verizon/MCI Metro, Zayo Communications, WSDOT, and the City of Spokane to protect existing and future utilities.

Section 3. An easement is reserved and retained over and through the alley between 3rd Avenue and I-90, from the west line of Jefferson Street to the east line of Adams Street and the alley's extension across Adams Street to the west line of Adams Street, for the utility services of Avista, Comcast, Lumen/CenturyLink, Verizon/MCIMetro, Zayo Communications, WSDOT, and the City of Spokane to protect existing and future utilities.

Passed the City Council _____

_____
Council President

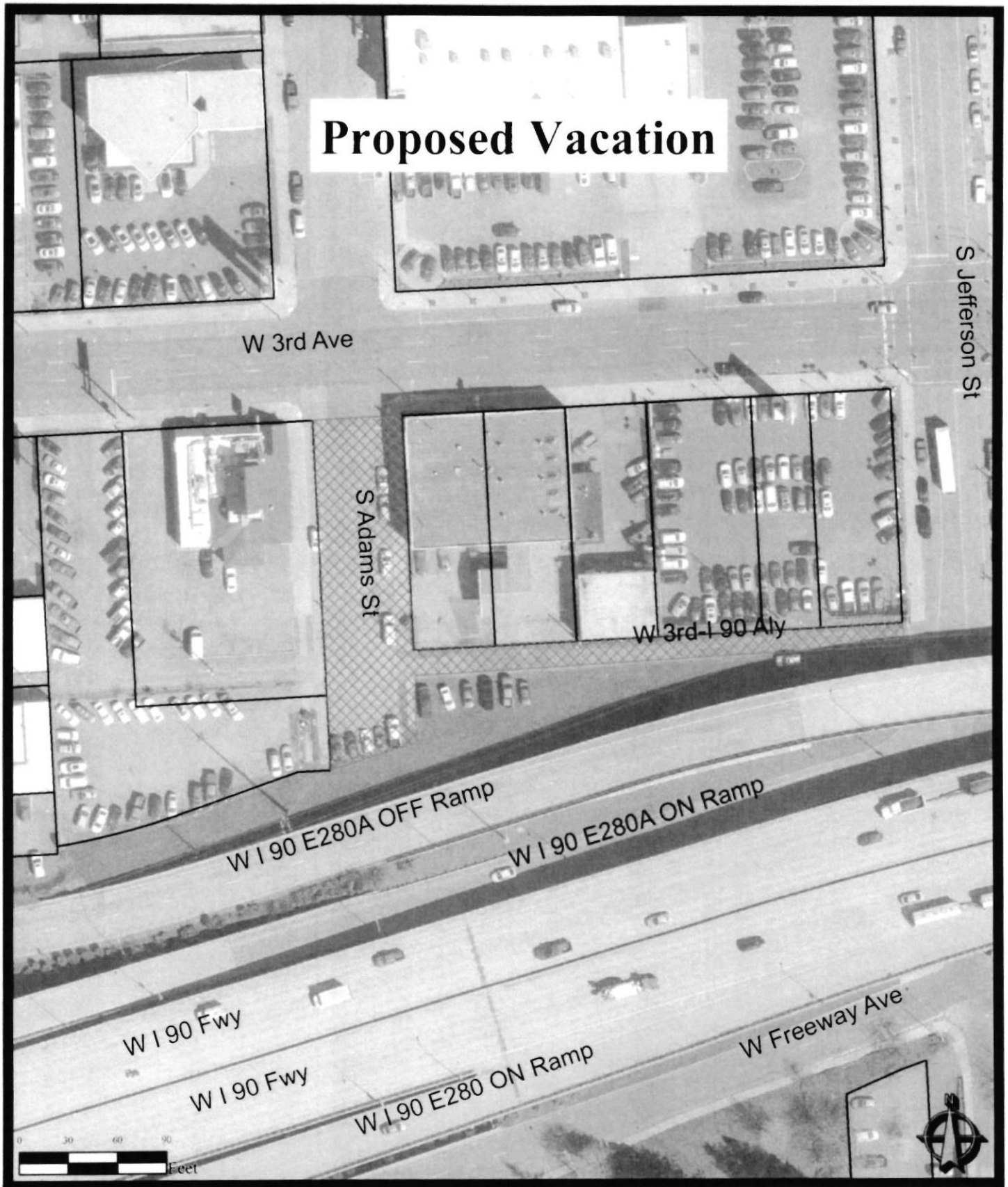
Attest: _____
City Clerk

Approved as to Form:

_____
Assistant City Attorney

_____ Date: _____
Mayor

Effective Date:_____



CITY OF

Right-of-way Description:
Adams St. between 3rd and I-90, along with the alley between 3rd and I-90, from Adams to Jefferson

Legend

Proposed Vacation

Printed by: edjohnson Print date: 8/12/2021

CITY OF SPOKANE
DEVELOPMENT SERVICES
808 West Spokane Falls Blvd, Spokane WA 99201-3343
(509) 625-6300 FAX (509) 625-6822

STREET VACATION REPORT
August 26, 2021

LOCATION: Adams between the south line of 3rd and I90 EXCEPT the west 20 feet TOGETHER with the alley between 3rd and I-90, from Adams to Jefferson.

PROPONENT: Silverstar Automotive & Hope House Development.

PURPOSE: To control access and aid in security.

HEARING: October 18, 2021

REPORTS:

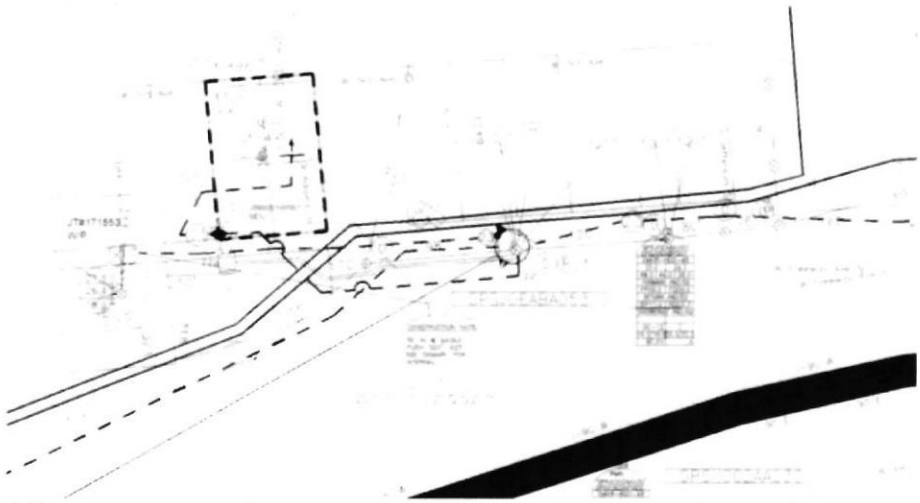
AVISTA UTILITIES

Adams St. – No Comments

Alleyway - Avista has gas, transmission, and distribution lines in the requested vacated area and would like an easement reserved over the entire area.

COMCAST

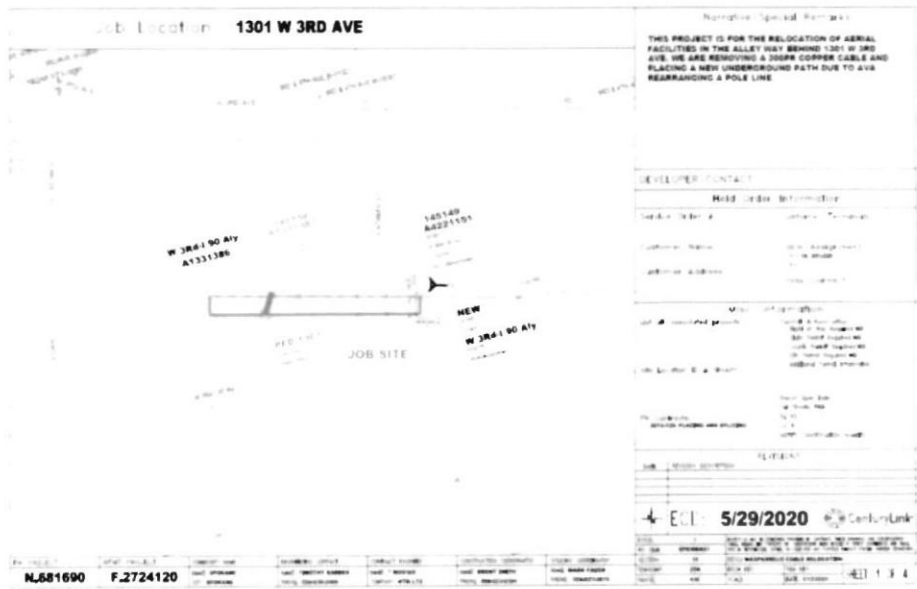
Adams St. - Comcast has reviewed the vacation request. Enclosed is a Comcast system map showing Coax and Fiber crossing Adams St in the Alley South of 3rd. Due to this we can't approve this vacation without having access to our plant.



Alleyway - We have no objections to the vacation as long as we can maintain an easement to allow us to access our existing aerial cable.

CENTURYLINK

Adams St. - CenturyLink is changing from aerial cable facilities to buried cable facilities in the W 3rd Ave-I-90 Alley from the east side of S Adams St extending west due to Avista rearranging a pole line. CenturyLink wants to maintain easements. Please see the attached drawing



Alleyway - CenturyLink has cable facilities in the right-of-way and would like to retain utility easements rights. These rights should provide for maintenance, construction, and reconstruction as needed.

ASSET MANAGEMENT - CAPITAL PROGRAMS

Adams St. – No Comments
Alleyway - A 12-inch sewer is located here. An easement will be required providing access. Not sure if the storm pipe is also at this location, but if it is, it will need to be part of the easement.

FIRE DEPARTMENT
Adams St. – No Comments
Alleyway - We have determined that this vacation does not appear to negatively affect or change our access.

NEIGHBORHOOD SERVICES
Adams St. – No Comments
Alleyway – No Comments

INLAND POWER
Adams St. – Inland Power & Light Co has no utility facilities within the proposed area.
Alleyway - Inland Power has no facilities within this area.

VERIZON
Adams St. – Verizon/MCIMetro currently has aerial fiber in this location and we do not wish to vacate any easement we currently have
Alleyway – We have a very large fiber that Avista has already approved to place on their new poles in that area. I'm assuming the pole lead is staying?

PARKS DEPARTMENT
Adams St. – No Comments
Alleyway – No Comments

ZAYO COMMUNICATIONS
Adams St. – Zayo has facilities on the poles with the Avista power in the proposed ROW vacation area. We would need to retain some access and utility easement along the current path.
Alleyway - Zayo has no objection and or comment on the vacation request of alley-Adams-Jefferson.

PLANNING & DEVELOPMENT – PLANNING
Adams St. – Planning wise, Council will just need to determine if this vacation facilitates a public benefit. Although this street dead ends and provides very little public benefit as it is now.

Section 17C.124.035 Characteristics of Downtown Complete Street Designations
The downtown zones are complemented by the complete streets designations map (described in detail in the downtown plan) that further guides public and private development within the downtown. The different complete streets designations set different street standards and desired amenities based upon the intended use and desired qualities of the street. The complete streets designations are depicted on Map 5.1 "Streetscape Improvements" in the downtown plan and zoning layer. Right-of-ways found on the complete streets map shall not be vacated as the space is needed to incorporate the elements described in the complete street designation; provided, upon a finding that a vacation is needed in order to accommodate a public use, the City Council may approve a request to vacate such right-of-ways or portions thereof. Curb to property line and the sidewalk width shall not be reduced in order to allow for future complete street elements. The complete streets designation types are summarized below:

When we met with WSDOT there was concerns with access and our utilities.

Alleyway – No concerns

POLICE DEPARTMENT

Adams St. – No Comments
Alleyway – No Comments

SOLID WASTE MANAGEMENT

Adams St. – No Comments
Alleyway – No Comments

STREET DEPARTMENT

Adams St. - We do not have comments on the current proposal, but would like to remind that we have a comment regarding the pending proposal to vacate the alley between Adams and Jefferson. See below.

The Signal and Lighting section of the Street Department has conduit run on the west side of Jefferson St, Third Ave. to Freeway Ave North, which crosses the alley. This conduit contains fiber optic cable. Because of this

conduit run, the Street Department does not support the vacation of this alley.

Alleyway – The Signal and Lighting section of the Street Department has conduit run on the west side of Jefferson St. Third Ave to Freeway Ave North which crosses the alley. This conduit contains Fiber Optic cable. Because of this conduit run, the Street Department does not support the Vacation of this alley.

WASTEWATER MANAGEMENT

Adams St. – No Comments

Alleyway – This is the third vacation request for this area. The first was made on Nov 6th, 2018 with our response on Nov 8th, 2018 which was for all of Adams from 3rd to 4th and the entire alley from Cedar to Jefferson. That was modified in the request we received on March 5th, 2019 (response on March 6th) that encompassed the alley from Cedar to Adams and the west half of Adams. Now this third request for the alley that was left out of the March revision.

We still strongly recommend denying this vacation request.

There is a city 12" sewer main, a city 12" storm main and a 27" WSDOT storm main in or near that alley.

With regards to the storm lines. The city line takes drainage from Lincoln and Monroe south as far as 17th and is an overflow for the pond at Monroe and 4th. The WSDOT main handles the majority of storm runoff from I-90 west of Division. As I stated before these would have to have a minimum 30' no build easement centered on the mains. WSDOT would have to be consulted as well to see if their requirements are met as far as easements for their line.

The sewer main is 12" diameter 12'-13' deep. We would typically require a minimum 30' easement around this as well, but the alley is only 16' wide and we already have buildings and footings uncomfortably close to that main (at 1217 W. 3rd). Complicating matters are the fact that there are a number of other utilities, including electricity and power poles and a gas main (possibly others) in that same alley. All of that means a big problem if any repair is ever required for that sanitary main.

If this is vacated we would also require any construction around that main to include replacement of the entire sewer main to minimize (but not eliminate) the chances of us having to dig in that area in the future.

When all of that is done we would still require a full width, full access easement for the alley from Adams to Jefferson which means no construction or structures in the alley and no fences or gates blocking access to the easement. In all cases where we are requesting an easement it should extend to the full 30' centered on each main at any location there is not already a structure built. This would extend into what is currently private property north of the alley.

Any and all new storm and sanitary construction, including but not limited to storm inlets and mains, sanitary mains and any service connections, should be done by the property owner and would all have to be subject to inspection and acceptance by Wastewater Management Dept.

WSDOT

Adams St. – Thank you for the opportunity to review the above proposed vacation. In reviewing this vacation, WSDOT is concerned that if approved it would limit or prohibit our access to the I-90 right of way. WSDOT currently uses Adams Street as a means to reach our I-90 right of way where we have electrical components, water lines, and storm drains. Maintaining clear access to our right of way is important to WSDOT which is provided by Adams Street. Consequently, WSDOT is opposed to this vacation as it would cut off access to our right of way. Please let me know if you should have any questions on this matter

Alleyway – Thank you for the opportunity to review the above requested vacation. In reviewing this proposed vacation the Washington State Department of Transportation (WSDOT) is opposed to the vacation for the following reasons:

WSDOT currently utilizes this alley to access our I-90 westbound off ramp. Our maintenance forces use this property to reach up to the ramp for electrical and other maintenance items.

Agenda Sheet for City Council Meeting of: 10/25/2021		Date Rec'd	10/13/2021
		Clerk's File #	ORD C36120
		Renews #	
Submitting Dept	DSC, CODE ENFORCEMENT &	Cross Ref #	
Contact Name/Phone	ELDON BROWN 6305	Project #	
Contact E-Mail	EBROWN@SPOKANECITY.ORG	Bid #	
Agenda Item Type	First Reading Ordinance	Requisition #	
Agenda Item Name	4700 - STREET VACATION OF ADAMS ST. AND THE ALLEY BETWEEN 3RD, I-90,		

Agenda Wording

Vacation of Street Vacation of Adams St. and the nearby alley between 3rd, I-90, Adams, and Jefferson, as requested by the VOA Hope House

Summary (Background)

At its legislative session held on September 20, 2021, the City Council set a hearing on the above vacation for October 25, 2021. Staff has solicited responses from all concerned parties.

Lease? NO Grant related? NO Public Works? NO

Fiscal Impact		Budget Account
Neutral	$	#
Select	$	#
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	BECKER, KRIS	Study Session\Other	PIES - 08/23/2021
Division Director	BECKER, KRIS	Council Sponsor	CM Lori Kinnear
Finance	ORLOB, KIMBERLY	Distribution List	
Legal	RICHMAN, JAMES	edjohnson@spokanecity.org	
For the Mayor	ORMSBY, MICHAEL	ebrown@spokanecity.org	
Additional Approvals		kbecker@spokanecity.org	
Purchasing		rbenzie@spokanecity.org	

FIRST READING OF THE ABOVE ORDINANCE HELD ON 10/25/2021 AND FURTHER ACTION WAS DEFERRED

CITY CLERK

CITY OF SPOKANE
OFFICE OF THE CITY CLERK
808 W. SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201-3342
509.625.6350

October 25, 2021

City Clerk File No.:
ORD C36120

COUNCIL ACTION MEMORANDUM

RE: HEARING ON THE VACATION OF ADAMS STREET AND THE NEARBY ALLEY BETWEEN THIRD, I-90, ADAMS, AND JEFFERSON, AS REQUESTED BY THE VOLUNTEERS OF AMERICA HOPE HOUSE

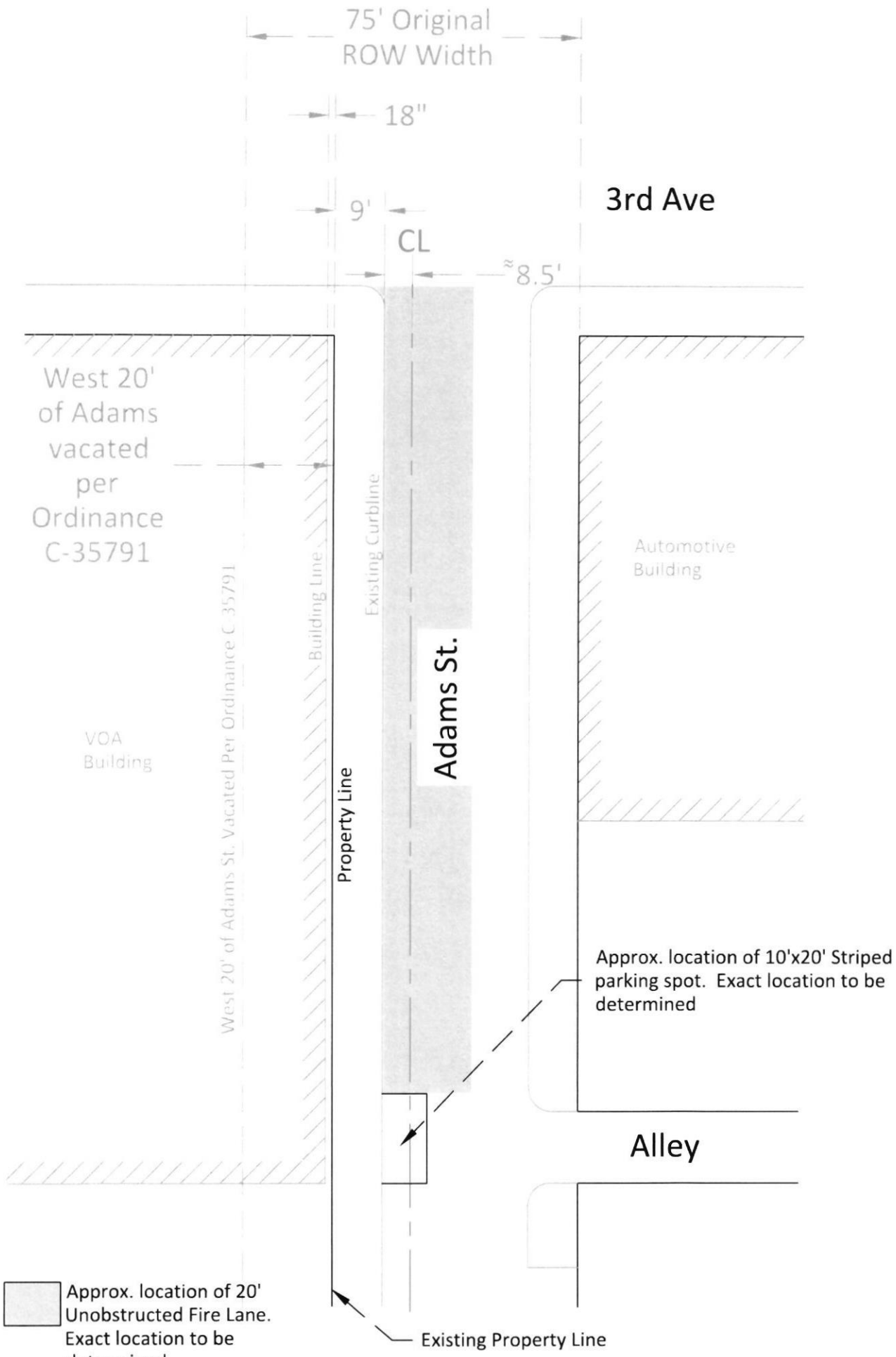
During its 6:00 p.m. Legislative Session held virtually Monday, October 25, 2021, the Spokane City Council held a hearing on the above-described vacation. Subsequent to a presentation by Eldon Brown of Developer Services, public testimony, and Council commentary, the following action was taken:

> **Upon Unanimous Roll Call Vote,** the City Council **approved, subject to conditions** (in the Street Vacation Report dated August 26, 2021), the vacation of Adams Street and the nearby alley between Third, I-90, Adams, and Jefferson.

Ayes:	Beggs, Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson
Nays:	None
Abstain:	None
Absent:	None

In conjunction with the hearing, Ordinance C36120—vacating the east 55 feet of Adams Street from the south line of 3rd Avenue to the north line of I-90, together with the alley between 3rd Avenue and I-90, from the east line of Adams Street to the west line of Jefferson Street—was read for the first time, with further action deferred.

Terri L. Pfister, MMC
Spokane City Clerk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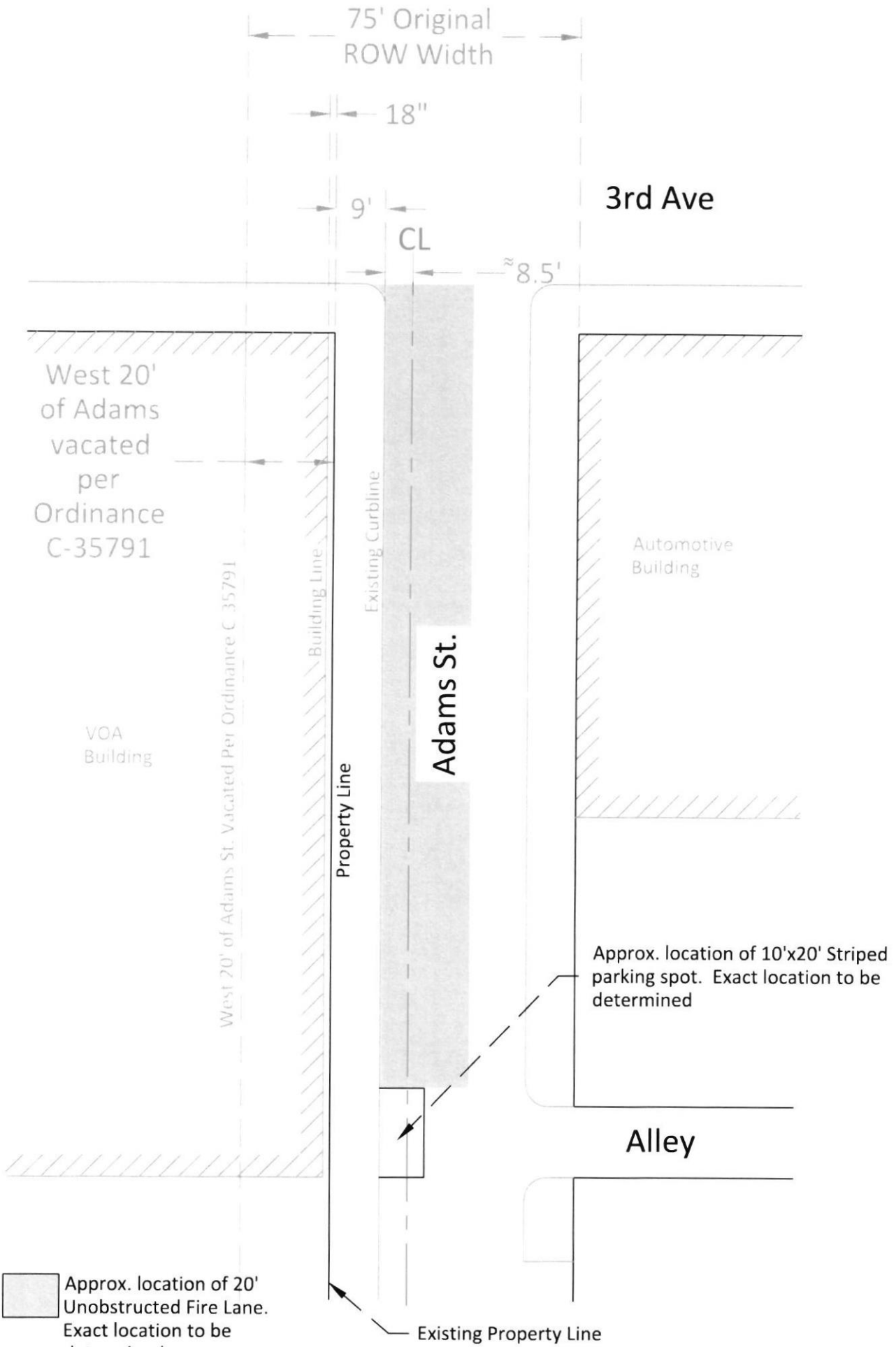
3rd Ave
West 20'
of Adams
vacated
per
Ordinance
C-35791
Existing Curbline
Building Line
West 20' of Adams St. Vacated Per Ordinance C-35791
Automotive
Building
VOA
Building
Adams St.
Property Line
Approx. location of 10'x20' Striped
parking spot. Exact location to be
determined
Alley
Approx. location of 20'
Unobstructed Fire Lane.
Exact location to be
determined.
Existing Property Line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Exact location to be
determined.
Existing Property Line

Committee Agenda Sheet
[Urban Experience Committee]

Submitting Department	Development Services
Contact Name & Phone	Eldon Brown – 509-625-6305
Contact Email	ebrown@spokanecity.org
Council Sponsor(s)	TBD
Select Agenda Item Type	☐ Consent ☑ Discussion Time Requested: 10 Mins
Agenda Item Name	Finalizing Vacation Ordinance C-36120
Summary (Background)	On October 25, 2021, right-of-way vacation ordinance C-36120 for the VOA Hope House passed (subject to conditions) and the ordinance was read for the first time. Since that time, the applicant has come to an agreement with the adjoining neighbors regarding how striping, signing, and parking will be accomplished and enforced along the west curbline of Adams St.
Proposed Council Action & Date:	Proposing to send to City Council for final reading of the ordinance.

Fiscal Impact:
Total Cost:
Approved in current year budget? ☐ Yes ☐ No ☐ N/A

Funding Source ☐ One-time ☐ Recurring
Specify funding source:

Expense Occurrence ☐ One-time ☐ Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

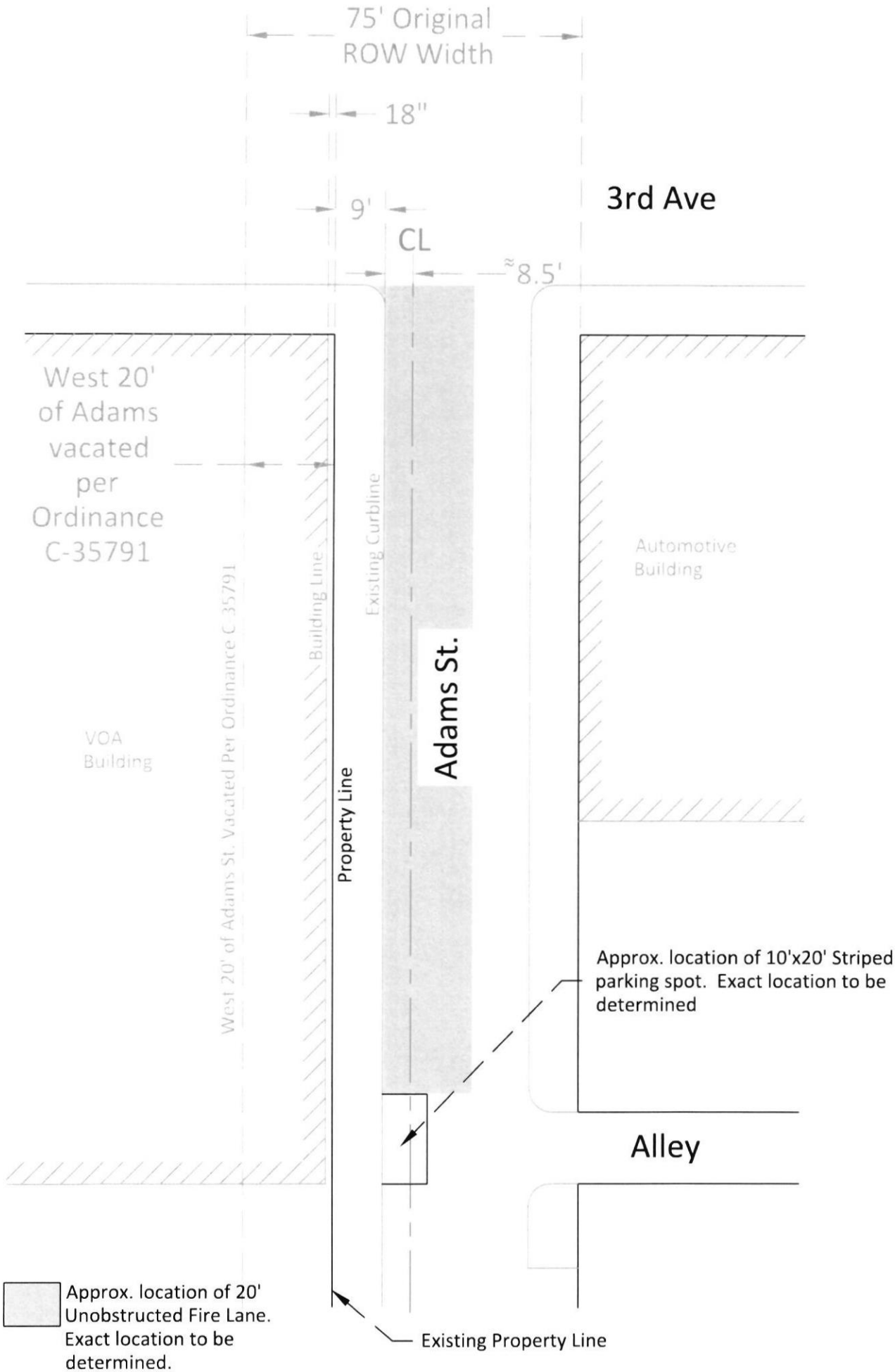
Operations Impacts

What impacts would the proposal have on historically excluded communities? NA

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? NA

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? NA

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? NA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determined
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Unobstructed Fire Lane.
Exact location to be
determined.
Existing Property Line

Agenda Sheet for City Council:

Committee: PIES **Date:** 10/20/2025

Committee Agenda type: Discussion

Council Meeting Date: 11/10/2025

Date Rec'd	10/15/2025		
Clerk's File #	ORD C36776		
Cross Ref #			
Project #			
Submitting Dept	PUBLIC WORKS	**Bid #**	
Contact Name/Phone	CHRIS AVERYT 509-625-6540	**Requisition #**	
Contact E-Mail	CAVERYT@SPOKANECITY.ORG		
Agenda Item Type	First Reading Ordinance		
Council Sponsor(s)	KKLITZKE BWILKERSON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	ORDINANCE AMENDING SPOKANE MUNICIPAL CODE RELATING TO SEWER		

Agenda Wording

An ordinance relating to sewer, amending sections 13.03 and 13.05 of the Spokane Municipal Code.

Summary (Background)

The City of Spokane is in the process of reviewing its ordinances for technical cleanup and consistency and proposes. It is the intent of the City Council that the revenues from service changes be allocated into revenues for collection of wastewater (sewerage collection service) and revenues for treatment and other non-collection services of wastewater.

What impacts would the proposal have on historically excluded communities?

Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City Plans.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

All revenues are for operation of a public wastewater collection and treatment system.

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	AVERYT, CHRIS		
Division Director	FEIST, MARLENE		
Accounting Manager	KECK, KATHLEEN		
Legal	PICCOLO, MIKE		
For the Mayor	PICCOLO, MIKE		

Distribution List	
mfeist@spokanecity.org	caveryt@spokanecity.org
eschoedel@spokanecity.org	rhulvey@spokanecity.org
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sspence@spokanecity.org	

ORDINANCE NO. C36776

AN ORDINANCE relating to municipal sewer services, amending multiple sections of Chapter 13.03, repealing section 13.03.1208, amending SMC sections 13.05.010, 13.05.020, and 13.05.030 of Chapter 13.05, all of the Spokane Municipal Code; and setting an effective date.

WHEREAS, the City of Spokane is in the process of reviewing its ordinances for technical cleanup and consistency and proposes the following edits and revisions.

- Now, Therefore,

The City of Spokane does ordain:

Section 1: That SMC section 13.03.1003 is amended to read as follows:

13.03.1003 Purpose and Allocation

((~~The City's basic monthly service charge is a component of other rates below.~~)) It is the intent of the ((~~c~~))City ((~~c~~))Council that the revenues from service charges be allocated into revenues for collection of wastewater (sewerage collection service) and revenues for treatment and other non-collection services of wastewater. ((~~The allocation for collection of wastewater, and the rate for such service, is that amount determined to be the actual costs paid from this revenue source for collection of wastewater services, as determined each year. The remainder of the revenues shall be the rate for treatment / non-collection wastewater services.~~)) All revenues are for operation of a public wastewater collection and treatment system.

Section 2: That SMC section 13.03.1004 is amended to read as follows:

13.03.1004 ((~~Basic~~)) **Domestic Service Charge – Monthly Amount**

The City's ((~~basic monthly~~)) domestic service charge is reflected in this section.

((~~Basic~~)) Domestic Service Charge	Monthly Amount	
	((~~2025~~))	2026
((~~Basic~~)) ((~~d~~))Domestic service charge	((~~$28.92~~))	((~~$30.34~~)) $30.49
Cost per RV dump connection	((~~$7.05~~))	((~~$7.40~~)) $7.44

Section 3: That SMC section 13.03.1018 is amended to read as follows:

13.03.1018 Landfill Wastewater Pump and Treatment Services – Amount

This section lists the rate for landfill wastewater pump and treatment services.

Landfill Pump and Treatment Total	Monthly Amount	
	((~~2025~~))	2026
Per hundred cubic feet	((~~$1.12~~))	((~~$1.18~~)) $1.19

Section 4: That SMC section 13.03.1112 is amended to read as follows:

13.03.1112 "Commercial User Charge"

"Commercial user charge" means the charge applied to a commercial user service account for the cost of treating the volume of wastewater from that service account of a standard strength of BOD, SS and P, plus a surcharge for the treatment of wastewater of more than standard wastewater strength as determined by wastewater monitoring, from a specific commercial user. Stormwater, also listed with commercial user charges, are:

A. General Stormwater Service Charges.

These are imposed for right-of-way maintenance and operations functions relating to stormwater management and control, fairly apportioned to the commercial user's benefit enjoyed/burden created; and

B. A CSO (Combined Sewer Overflow) Stormwater User Surcharge.

The CSO Stormwater surcharge is only imposed on commercial users within the CSO service area as reflected in the GIS map on file with the Wastewater ((~~d~~))Director ((~~of wastewater management~~)), which commercial (or industrial) uses also contribute stormwater flows directly into the combined sewer system.

1. CSO Stormwater User Surcharge Discounts

a. Where a customer pays CSO stormwater user surcharges for a new or remodeled commercial building that utilizes a permissive rainwater harvesting system or vegetated roof, as recognized by the Wastewater ((~~d~~))Director, such charges shall be reduced by ten percent.

i. To be eligible for a reduction under this subsection the permissive rainwater harvesting system or vegetated roof must be properly sized to utilize all ((~~of~~)) the available roof surface of the building.

ii. For purposes of administration a "commercial building" is defined to be a building on premises billed "CSO stormwater user surcharge" under SMC 13.03.1008(B).

iii. "New or remodeled" shall mean a building built new or substantially remodeled.

b. The Wastewater ((d))Director shall grant an additional ten percent discount on application by the customer showing the use of low impact development facilities for stormwater management.

i. Such facilities may include permeable pavement, bioretention areas, infiltration planters, and other low impact development best management practices as approved by the Washington ((s))State ((d))Department of ((e))Ecology and the City of Spokane.

ii. Facility maintenance is required for continuation of this discount. Maintenance requirements for low impact development facilities can be found in the Eastern Washington Low Impact Development Guidance Manual and/or manufacturer guidelines

C. To obtain a discount under subsection (B)(1) of this section, a customer must file a completed written application on forms approved by the Wastewater ((d))Director and pay an inspection fee depending on the number of impervious acres to be inspected. All discounts are prospective from the date of inspection and shall not exceed the maximum allowable discount of twenty percent. The fee for inspection is:

1. up to one impervious acre: Zero dollars;

2. one to five impervious acres: Fifty dollars;

3. five to ten impervious acres: One hundred dollars;

4. ten to twenty impervious acres: Two hundred dollars, and

5. over twenty impervious acres: Four hundred dollars.

((~~The inspection certification approving discount eligibility under subsection (B)(1) is good for five years. The~~ Wastewater ((d))Director ~~administers this program with such additional rules as he/she shall provide, and may assess additional charges for administrative costs not encompassed herein.~~))

D. The commercial user charges are set forth in SMC 13.03.1008.

Section 5: That SMC section 13.03.1202 is amended to read as follows:

13.03.1202 Single-dwelling Units – Family Daycare Home

Single-dwelling units, apartment house units, mobile home units and trailer park units which are shown to pay as separate accounts in the records of the ((u))Utilities ((b))Billing

division of the City of Spokane shall be charged the ((~~basic~~)) domestic service charge plus one domestic user charge for each unit.

A. A "single-dwelling" unit shall ((~~include~~)) include:

1. Kitchen or cooking area room, which must include a sink;

2. Bathroom, which must include a toilet, sink, bathtub and/or shower, ((~~and sink or a toilet, shower, and sink~~)); and

3. A separate entrance to the unit which does not require residents to co-mingle.

B. Family daycare homes, as defined in SMC 13.04.2002(D) of Water Rates, are considered domestic users and shall be charged the ((~~basic~~)) domestic service charge. ((~~plus one additional domestic user charge.~~))

Section 6: That SMC section 13.03.1312 is amended to read as follows:

13.03.1312 User Charge Based on Volume

A. Sewerage user charges are established ((~~on the basis of~~)) based on wastewater volumes calculated upon City water meter readings shall be adjusted on request to reflect water volumes consumed on the property of the customer for irrigation, provided an irrigation meter is installed, evaporation equipment, steam equipment, product additions or other similar consumptive water uses, that do not contribute wastewater loading to the municipal sewage collection and treatment system, as provided hereafter.

B. Meters of a design approved in coordination with the ((~~director and department of water and hydroelectric services~~)) Wastewater Director and the Water Director may be installed by the user for the purpose of adjusting the volume of water consumption to establish actual wastewater loading to the municipal sewage collection and treatment system to determine the proper sewage user charge.

1. Each account may be assessed an additional forty percent of ((~~basic~~))domestic service charges per meter.

2. Meter installations used to determine actual wastewater loadings of the municipal sewage treatment and collection system must be approved by the Water ((~~d~~))Director in conjunction with the Wastewater Director.

3. Effective January 1, 1988, all new commercial and industrial users will be allowed volume discounts only when a separate approved water meter is provided at the owner's expense to quantify the actual volume not discharging to the sewer ((lawn sprinkling)) provided in Section 13.03.1312.A.

C. The water meter must be a positive displacement meter with a digital dial totalizer reading in hundreds of cubic feet.

1. The totalizer must not turn over more than once per year during the first year of installation.

2. The equipment of plumbing following a water meter used for wastewater flow reduction must not contain overflows or valves that can discharge to the sanitary sewer system.

3. The City shall be permitted access to the premises for meter reading and confirming that the water use is as stated by the user.

D. ((~~Upon written request, and subject to the approval of the director, the volume of wastewater loading of the municipal sewage collection and treatment system for any specific user may be determined on the basis of the average of the amounts of water consumed per month by the user during a five-month period commencing on the date of a water meter reading in the month of November and concluding on the date of a water meter reading in the following month of April, which average shall be computed annually after the water meter reading in April of each succeeding year~~.))

((~~1. This estimated computation has a fee of two dollars six cents per month.~~))

Section 7: That SMC section 13.03.0117 is amended to read as follows:

13.03.0117 "Combined Sewer"

"Combined sewer" is a sewer which conveys any category of wastewater, as permitted by the Wastewater ((~~d~~))Director, and performs the functions for both a sanitary sewer and a storm sewer.

Section 8: That SMC section 13.03.0121 is amended to read as follows:

13.03.0121 "Director" or "POTW Director"

"Director" or "POTW director" means the administrative head of the City ((~~w~~))Wastewater ((~~m~~))Management ((~~d~~))Department.

Section 9: That SMC section 13.03.0131 is amended to read as follows:

13.03.0131 "Lateral" or "Lateral Sewer"

A. "Lateral" or "lateral sewer" is a sewer to which side or private sewers may be connected from adjacent or vicinal properties.

B. The service area for a lateral is determined by the ((~~director of public works~~)) Wastewater Director based upon generally accepted engineering practices and subject to Spokane municipal practice.

Section 10: That SMC section 13.03.0145 is amended to read as follows:

13.03.0145 "Non-standard Strength Sewage"

A. "Non-standard strength sewage" is wastewater accepted for discharge into the POTW but which does not meet the criteria for acceptance as standard strength sewage, whether because of special characteristics, special treatment requirements, special monitoring or additional handling as a condition of acceptance.

B. Specific criteria defining this class of wastewater are determined by the Wastewater ((~~d~~))Director, in the exercise of sound discretion, considering the purposes set forth in this chapter, the public health, safety and welfare, and cost and expense to the POTW.

C. The Wastewater ((~~d~~))Director may further consider average concentrations of total suspended solids, B.O.D. and phosphorus, or other factors and may include any wastewater determined to have any of the following characteristics:

1. Containing more than ((~~two hundred fifteen~~)) three hundred milligrams per liter of suspended solids (TSS); or

2. Containing more than ((~~two hundred sixty~~)) three hundred milligrams per liter of biochemical oxygen demand (B.O.D.); or

3. Any other non-standard strength sewage, as defined by statute, ordinance, regulation or ((~~director's~~)) the Wastewater Director's order.

Section 11: That SMC section 13.03.0147 is amended to read as follows:

13.03.0147 "NPDES"

"NPDES" refers to the National Pollutant Discharge Elimination System permit program administered by the State of Washington ((~~d~~))Department of ((~~e~~))Ecology.

Section 12: That SMC section 13.03.0149 is amended to read as follows:

13.03.0149 "On-site Sewage Disposal System"

"On-site sewage disposal system" is any system or combination of piping, treatment or other facilities that store, treat and/or dispose of sewage and effluent on the property where it originates, or an adjacent or nearby property under the ownership of the user of the system or in which the user has a recorded interest for the purpose of maintaining the system on such other property. In general this includes septic tanks and/or cesspools.

Section 13: That SMC section 13.03.0181 is amended to read as follows:

13.03.0181 "Sewage"

"Sewage" is a combination of the water-carried wastes from domestic, business or commercial, industrial or manufacturing sources, including residences, business buildings, institutions and industrial establishments. "Sewage" also includes surface water and stormwater when discharged into a sewer system.

Section 14: That SMC section 13.03.0183 is amended to read as follows:

13.03.0183 "Sewer System"

A. "Sewer system" is a pipe, conduit, structure or appurtenance for conveying sewage. These definitions further identify this term according to who owns or maintains the sewer:

1. private sewer,

2. private storm sewer,

3. side sewer,

4. special side sewer,

as opposed to public sewer.

B. In general, public sewers are also subdivided according to what they convey:

1. sanitary sewer,

2. storm sewer, and

3. combined sewer.

Section 15: That SMC section 13.03.0185 is amended to read as follows:

13.03.0185 "Wastewater Maintenance ((~~**Supervisor**~~)) **Superintendent"**

A. "Wastewater ((~~maintenance supervisor~~)) Maintenance Superintendent" is a City official who reports to the ((~~director~~)) Wastewater Director and is responsible for inspecting the work of crews engaged in public sewer construction activity, including extensions, repairs, maintenance and new construction.

B. This person oversees repair, maintenance and cleaning operations for public sewers.

C. This person also regulates construction, use and maintenance of publicly-owned catch basins and drains.

D. This person inspects on-site sewage disposal systems in coordination with the ((~~h~~))Health ((~~o~~))Officer.

Section 16: That SMC section 13.03.0187 is amended to read as follows:

13.03.0187 "Side Sewer"

"Side sewer" is a sewer, not directly controlled or maintained by a public authority, which begins two feet outside the outer face of a structure wall or foundation, conveying wastewater from the building drain to the outside annular surface of a public sewer or private sewer, including in the right-of-way

Section 17: That SMC section 13.03.0195 is amended to read as follows:

13.03.0195 "Special Side Sewer"

A. "Special side sewer" is a side sewer connected to a lateral or other public or private sewer which is outside the normal service area of said sewer, as determined by the ((~~director~~)) Wastewater Director ((~~of wastewater management~~)) in the exercise of sound discretion.

B. Unless otherwise indicated or required by the context, all side sewer requirements apply to special side sewers.

Section 18: That SMC section 13.03.0197 is amended to read as follows:

13.03.0197 "Standard Strength Sewage"

A. "Standard strength sewage" is wastewater which complies with specifications designated by the Wastewater ((~~d~~))Director, City sewer rates and regulations, or this code as not requiring special treatment, monitoring or additional handling prior to acceptance by the POTW, considering chemical, physical and organic content, including but not limited to, B.O.D., suspended solids and phosphorus.

B. The Wastewater ((~~d~~))Director adjusts the definition of "standard strength sewage" in the City sewer rates resolution.

Section 19: That SMC section 13.03.0223 is amended to read as follows:

13.03.0223 Wastewater Hauler.

"Wastewater hauler" is a firm permitted to collect and transport materials removed from onsite grease control devices or septic tanks that may be discharged to a local POTW or discharged to a rendering facility. The Wastewater ((~~d~~))Director may approve industrial waste on a case-by-case basis.

Section 20: That SMC section 13.03.0302 is amended to read as follows:

13.03.0302 Mandatory Sewer Service – No Rights Created – Charge to Unconnected, Occupied Property

A. No wastewater, except stormwater, subject to applicable stormwater requirements, may be directly discharged into a natural outlet within the City of Spokane. All wastewater, sewage, wastes and waters, except stormwater, must be discharged into the POTW of the City of Spokane and/or into authorized on-site sewage disposal systems. This obligation applies to the owner of premises and to persons in possession, charge or control of the premises where prohibited discharges either originate or occur.

B. This chapter does not create rights for any individual or group to require construction of public sewers, connection thereto, or otherwise to receive sewer service from the City. The City reserves all rights to deny, limit or curtail service.

C. Charge to Unconnected, Occupied Property.

1. The ((~~city council~~)) City Council finds that the City is within a sole-source aquifer area. On-site sewage systems serving occupied premises should be discouraged to avoid degradation of the aquifer.

2. Occupied property derives a substantial benefit from the immediate availability of public sewer service, in addition to benefits from specific charges such as a general facilities charge or local improvement district assessments.

3. On-site sewage systems tend to delay the installation of sewer lines. Because sewers are the deepest utility in underground location, where sewer lines are delayed as an area continues to develop, a substantially greater expense arises to put in sewer lines beneath other utilities and fixtures which have been installed and ((~~pavement~~)) paved.

4. The charge for nonconnection of occupied premises to a public sewer where service is available shall be the rate assessed for such sewer service, except where prohibited by law.

    a. For purposes of this section, service "availability" is determined by the ((~~director~~)) Wastewater Director, consistent with this chapter.

Section 21: That SMC section 13.03.0304 is amended to read as follows:

13.03.0304 On-site Sewage Disposal Systems – Policy to Limit

A. It is the policy and intent of the City of Spokane, ((~~the~~)) Spokane County ((~~of Spokane, the~~)) Spokane Regional ((~~County h~~)) Health ((~~d~~))District and various other agencies of the ((~~s~~))State and ((~~f~~))Federal governments that on-site sewage disposal be limited and discouraged and, except where specifically authorized by permit, prohibited in all areas, and that all sewage be discharged into the POTW.

B. No on-site sewage disposal system may be constructed, used or maintained in the City of Spokane without a written permit from the ((~~h~~))Health ((~~o~~))Officer certifying that it meets the requirements of the ((~~h~~))Health ((~~district~~)) District.

    1. On-site sewage disposal systems must also meet the requirements of the Wastewater ((~~d~~))Director ((~~of wastewater management~~)) and this code.

C. An on-site sewage disposal system is not permitted whenever:

    1. public sewer service is available, as defined in subsection (D) of this section; or

    2. the premises are occupied by a significant industrial user; or

    3. public health or safety would be adversely affected.

D. Availability of Public Sewer Service.

    1. For purposes of this section, except as provided in subsection (D)(2) of this section, public sewer service is available if a street, highway, alley or easement in which a public sewer is located runs within ((~~any point~~)) two hundred feet or less at any point from the boundaries of the premises concerned and said premises are located within the design area for the public sewer.

    2. Availability may be deferred from the time public sewer service is located within two hundred feet or less of the property concerned, so long as:

        a. sewage disposal service needs are limited to existing residential uses or equivalent, but this does not extend to multiple-family residential needs;

        b. the property is not platted and there is no further development or change in land use; and

        c. proximity to a public sewer arises from new construction initiated because of development other than on the premises concerned, and there is not otherwise determined to be a need for public sewer service to said premises.

3. Availability is determined by the ((~~public works director and utilities~~)) Wastewater Director, in the exercise of reasonable discretion.

E. Every owner, agent or occupant of any property constructing, using or maintaining an on-site sewage disposal system after public sewer service becomes available must discontinue use of the on-site facility and connect to the public system (POTW) upon the earliest of:

1. the time the on-site system fails or requires pumping, or

2. within one year after public service became available or so long as deferred under subsection (D)(2) of this section.

Section 22: That SMC section 13.03.0306 is amended to read as follows:

13.03.0306 Proper Connection of All Premises

A. Every owner, agent or occupant of any structure or premises used for human occupancy, employment, recreation or other purposes requiring sanitary facilities, or when the Wastewater ((~~d~~))Director ((~~of wastewater management~~)) or ((~~h~~))Health ((~~o~~))Officer shall so order, must construct or cause to be constructed all necessary sanitary facilities and a proper and sufficient sewer for connection to the public sewer in accordance with City requirements unless specifically exempted therefrom in writing by the Wastewater ((~~d~~))Director ((~~of wastewater management~~)).

B. A separate and independent side sewer is provided for each and every building or structure or any premises or property, except as authorized by the Wastewater ((~~d~~))Director ((~~of wastewater management~~)).

1. A private sewer may be permitted in cases of engineering necessity, to prevent or correct a health or safety hazard, or for other good cause, all as determined by the Wastewater ((~~d~~))Director ((~~of wastewater management~~)) or ((~~h~~))Health ((~~o~~))Officer.

C. Said side sewer connects said building, structure or property and all toilets and pipes therein used as receptacle of or ((~~conductor~~)) conveyance of wastewater to the public sewer.

D. Upon discovery of a violation of this section, a notice of noncompliance is given to the owner, agent, or person in possession, charge or control of the premises which may allow up to thirty days for compliance.

1. A longer or shorter time may be set by the Wastewater ((~~d~~))Director ((~~of wastewater management~~)) or ((~~h~~))Health ((~~o~~))Officer as may be deemed necessary to protect the public health and safety.

2. No notice is required prior to or as a condition of taking any enforcement action.

Section 23: That SMC section 13.03.0308 is amended to read as follows:

13.03.0308 Easement – Agreement to Maintain Private Sewer

A. As an additional condition of allowing connection of a private sewer, the property owner may be required to execute and record at ((~~his~~)) owner's expense an easement appurtenant to and for the benefit of premises crossed by a private sewer on a form supplied by the ((director of engineering services)) Development Services Center. A maintenance agreement must be filed with Spokane County.

   1. Said easement is to be in a form approved by the ((~~c~~))City ((~~a~~))Attorney and recorded against all properties.

   2. It runs with the land and allows perpetual access to said private sewer by all premises crossed, to include all maintenance responsibilities shall be by property owners.

   3. Grantors of property crossed mutually covenant to maintain said sewer for the use and enjoyment of all premises crossed or affected, as determined by the ((~~director of engineering services~~)) Director of Engineering Services.

B. Said easement is not subject to revocation without the written approval of the ((~~director of engineering services~~)) Director of Engineering Services.

   1. The City has no maintenance or repair obligations for said private sewers.

Section 24: That SMC section 13.03.0310 is amended to read as follows:

13.03.0310 Multiple-dwelling Units – Duties of Owners and Occupants

A. Every owner, agent and/or person in possession, charge or control of any hotel, motel, manufactured home park, condominium, apartment house or other multiple-dwelling unit arrangement has the duty to furnish such fixtures or other adequate means of disposing of wastewater originating from the premises as are approved by the Wastewater ((~~d~~))Director ((~~of wastewater management~~)). This section is supplemental to authority which may be exercised by other City officials.

B. In cases of hotels, motels, manufactured home parks, condominiums, apartment houses, other multiple-dwelling unit arrangements or any other areas the Wastewater ((~~d~~))Director ((~~of wastewater management~~)) deems to require public sewer service, the Wastewater ((~~d~~))Director ((~~of wastewater management~~)) may require multiple tenants or the property owners to appoint an agent or agents responsible and

accountable to the City for making payment for City sewer service whenever multiple billings are deemed unreliable or inconvenient.

1. Failure of an agent to discharge any duty imposed by this section does not relieve any property owner, tenant, occupant, customer or any other person of any legal obligation imposed herein and the City reserves all rights and remedies at contract and law.

Section 25: That SMC section 13.03.0312 is amended to read as follows:

13.03.0312 Disorders on Private Premises – Prompt Repairs

A. When any sewer, pipe, drain or on-site sewage disposal system located on private premises becomes obstructed, broken, out-of-order or otherwise inoperative, the ((~~h~~))Health ((~~o~~))Officer or the Wastewater ((~~d~~))Director, if the owner of such premises, customer, occupant or other person responsible for the care and management of the premises, or the agent of any of the foregoing (hereafter jointly and severally referenced as "owner/customer") fails to correct the problem after two days' notice to do so, and upon a determination that the public health and safety is or could be endangered thereby, causes such sewer to be removed, reconstructed, repaired, pumped, altered or cleansed, as deemed expedient, at the expense of the owner of such premises.

1. No notice is necessary in cases of imminent danger to the public health and safety.

B. Said broken, obstructed, out-of-order or otherwise inoperative sewers, pipes or on-site sewage disposal systems are declared public nuisances which may be summarily abated at the sole expense of the premises owner and/or responsible persons, notwithstanding any other provision of this chapter.

C. In the case of a publicly owned sewer line, where the disorder was not the result of problems which have been determined by the Wastewater ((~~d~~))Director to have originated from an identifiable premises or area, the owner/customer is not responsible for repair expenses, but must allow prompt and reasonable access where required by the Wastewater ((~~d~~))Director on any abutting premises for repairs and maintenance as ordered by the Wastewater ((~~d~~))Director.

1. Property owner/customers are further required to cooperate with the Wastewater ((~~d~~))Director to allow the utility to repair or maintain the line or must pay any additional costs incurred by the utility because of failure to cooperate and allow access, which may be billed as a cost of sewer service to the premises concerned.

2. Cooperation includes providing access and information known to the owner/customer about any special conditions, underground obstructions or

other information of any special problems relating to access or repair or maintenance activities.

3. These obligations are supplemental to any other contractual undertaking or legal duty.

Section 26: That SMC section 13.03.0314 is amended to read as follows:

13.03.0314 Non-standard Strength Sewage – Special Arrangements

A. Non-standard strength sewage must be made to conform to standard strength sewage consistent with the requirements of this chapter prior to discharge into the POTW at the ((~~generator's~~)) generators or source's sole expense and liability.

B. The Wastewater ((~~d~~))Director may, however, by special agreement or arrangement accept non-standard strength sewage subject to additional charges and terms as the Wastewater ((~~d~~))Director deems appropriate.

Section 27: That SMC section 13.03.0318 is amended to read as follows:

13.03.0318 Unlawful to Dispose of Sewage

A. Except as authorized by this chapter, no person may dispose of sewage, water-carried wastes or polluted waters.

B. Sanitary sewage is disposed of only into a sanitary or combined sewer with proper payment of all fees and charges therefor, or to an authorized on-site sewage disposal system.

C. Industrial process wastewater and non-contact cooling water is disposed of only into a sanitary or combined sewer, or other sewer or place approved by the Wastewater ((~~d~~))Director, with proper payment of all fees and charges therefor.

Section 28: That SMC section 13.03.0322 is amended to read as follows:

13.03.0322 Use of Storm Sewers, Combined Sewers, Natural Outlets

Except as herein provided no person may discharge or cause to be discharged any wastewater, except stormwater, into a storm sewer. Additionally, notwithstanding the foregoing, non-contact cooling water or other wastewater (some unpolluted industrial process wastewaters) may be discharged upon approval of the ((~~c~~))City ((~~e~~))Engineer or ((~~POTW~~)) Wastewater ((~~d~~))Director and the Washington State ((~~d~~))Department of ((~~e~~))Ecology to a storm sewer, combined sewer or natural outlet. Any such discharges may not cross over a public walk or way.

Section 29: That SMC section 13.03.0324 is amended to read as follows:

13.03.0324 Prohibited Uses of Public Sewers

Absolute prohibited uses of a public sewer are stated in SMC 13.03.0406. In addition to these requirements, no person may directly or indirectly discharge or suffer or permit a discharge into any public sewer any of the following without previous written authorization from the Wastewater ((~~d~~))Director and payment of all required fees and charges therefor:

A. The contents of any tank or container owned or used by any person in the business of pumping, collecting, transporting or receiving sewage, effluent, septage or other waste substances, unless said person has obtained prior testing and written consent, as required by the Wastewater ((~~d~~))Director, and paid all fees assessed for such discharge; or

B. Any non-standard strength sewage.

Section 30: That SMC section 13.03.0330 is amended to read as follows

13.03.0330 Unauthorized Connection to Public Sewer

No unauthorized person or entity may uncover, make any connection with, open into, use, alter, damage or disturb any public sewer or appurtenance thereof without first obtaining written permission from the ((~~division of public works and utilities~~)) Wastewater Director, obtaining permits as required by this code and Article VI of this chapter, and paying fees therefor.

Section 31: That SMC section 13.03.0502 is amended to read as follows:

13.03.0502 Grease Control Devices.

Any commercial facility which generates grease waste including but not limited to hotels, boardinghouses, restaurants, or food processing facilities, shall install an approved type of grease control device at the owner's expense and liability, as part of their waste disposal system. Installation may be required for other facilities by the ((~~director, the building and planning department~~)), Wastewater Director, Development Services Center, Planning Services, or the ((~~h~~))Health ((~~o~~))Officer. Design and construction of grease control devices and associated piping shall be in accordance with the more restrictive of the Side Sewer Installation Handbook and Uniform Plumbing Code and must be configured to be readily accessible for maintenance and inspection.

Section 32: That SMC section 13.03.0503 is amended to read as follows:

13.03.0503 Oil/water Separators, Sand Traps.

Any commercial facility which discharges petroleum and/or settleable granular particles wastes shall install an oil/water separator and/or sand trap as part of their sewer system,

at the owner's expense and liability. Installation may be required for other facilities by the ((~~director, the building and planning department~~)), Wastewater Director, Development Services Center, Planning Services, or the ((~~h~~))Health ((~~o~~))Officer. Such commercial facilities include, but are not limited to, car washes, automotive repair/maintenance facilities, and petroleum stations. Design and construction shall be in accordance with the Side Sewer Installation Handbook and City Design Standards, and located as to be readily accessible for maintenance and inspection.

Cross reference(s)—Sewer construction regulations, SMC 13.03.0622.

Section 33: That SMC section 13.03.0504 is amended to read as follows:

13.03.0504 Installation

Grease, oil and sand interceptors or other necessary removal facilities are installed on premises at the owner's expense and liability when, in the opinion of the ((~~b~~))Building ((~~o~~))Official, they are necessary for the proper handling of wastewater from the premises of origination. All interceptors are of a type and capacity approved by the ((~~b~~))Building ((~~o~~))Official and located as to be readily accessible for cleaning and inspection.

Section 34: That SMC section 13.03.0508 is amended to read as follows:

13.03.0508 Grease Control Devices, Oil/water Separators, Sand Traps—Maintenance

A. All grease control devices, oil/water separators, and sand traps shall be maintained by the owner, at his or her expense and liability, in good order and condition at all times. Existing grease control devices connected to public sewer shall be, cleaned, inspected, and adequately documented per Subsection C. If the grease control device, oil/water separator, or sand trap fails the inspection as not being up to City standards, such device will have to be repaired or replaced at the owner's expense.

B. Grease control devices, oil/water separators, and sand traps shall be cleaned on a sufficient frequency to prevent objectionable odors, surcharge of the grease control device, obstruction, or interference with the operation of the sanitary sewer system. All devices must be maintained as described below, or in a manner and frequency consistent with manufacturer specifications and guidance.

    1. Hydromechanical grease interceptors shall be cleaned at least once every thirty days, or when the device is filled to twenty-five percent or more of capacity with grease or settled solids, whichever comes first.

    2. Gravity grease interceptors shall be cleaned by a wastewater hauler at least once every ninety days, or when the last chamber is filled to twenty-five percent or more of capacity with grease or settled solids, whichever comes first. Grease

interceptors with a sample box shall be cleaned immediately when grease is evident in the sample box.

3. Mechanical grease removal devices must be maintained in a manner and frequency consistent with manufacturer specifications and guidance.

4. Oil/water separators and sand traps shall be serviced by a licensed waste disposal company when the sediment in the bottom of the device exceeds six inches in depth, when accumulated trash or debris is observed, or when there is one inch or more of floating oil, whichever comes first.

5. Grease control devices and oil/water separators shall be cleaned by being pumped dry and all accumulated sludge on all surfaces shall be removed by washing down the sides, baffles, and tees. Water removed during cleaning shall not be returned to the grease control device or the oil/water separator, nor the downstream sewer.

6. The use of chemical or biological additives, enzymes or surfactants acting as grease emulsifiers is not permitted as a method for cleaning the grease control device.

C. Users shall maintain records on site for a period of at least three years as follows:

1. Users with an installed grease control device or oil/water separator shall maintain records showing that the control device has been properly maintained and cleaned as required by Subsections A and B.

2. Users shall maintain records showing the following related to all wastes hauled off site: date and time material removed off site; volume removed; licensed wastewater hauler or hazardous waste disposal company name.

D. Grease control devices shall be kept free of inorganic solid materials, such as grit, rocks, gravel, sand, eating utensils, cigarettes, shells, towels, rags, etc.

E. The Wastewater ((d))Director may grant an exception to the requirements of Subsections B.2 where the Wastewater ((d))Director finds, based on evidence presented by the user, that a less frequent cleaning schedule will be sufficient to assure that not more than twenty-five percent of the capacity of the grease control device will be filled with grease or settled solids.

F. The Wastewater ((d))Director may conduct an inspection of grease control devices, sand traps, and oil/water separators. The user shall make all facilities accessible for inspection, and shall provide inspection and maintenance records. The cost of the inspections, any repairs to the public sewer, and any cleaning of the public sewer, necessitated by a lack of proper maintenance of the user's facilities, shall be billed as an additional utility service to the user.

Section 35: That SMC section 13.03.0602 is amended to read as follows:

13.03.0602 Inspections

A. Except as provided hereafter, whenever any side sewer or other connection is made with any public sewer or private sewer, or any part of such side sewer or other connection is constructed, the work shall follow the Side Sewer Installation Handbook and be inspected by the ((~~w~~))Wastewater ((~~supervisor~~)) Superintendent or designated ((~~w~~))Wastewater ((~~i~~))Inspector.

B. Sewer connections made within mobile home parks, or sewer connections relating to mobile homes, recreational vehicles, house trailers, campers or other similar vehicles located within private property lines shall also be subject to, permit and inspection requirements and the more restrictive of the plumbing code of the City SMC 17F.100 or the Side Sewer Installation Handbook.

C. The health officer inspects on-site sewage disposal systems as defined in regulations of the jurisdictional health agency in the City.

D. Side sewer stubs are inspected by the ((~~wastewater management department~~)) Engineering Services Department and/or Wastewater Maintenance and Collections Department.

Section 36: That SMC section 13.03.0606 is amended to read as follows:

13.03.0606 Sewer Taps

Sewer taps to public sewers require a tapping permit and payment of special connection charges where applicable. Only “Y” or “T” branch sewer taps are permitted to a public sewer unless a special tap permit is granted by the ((~~sewer maintenance supervisor~~)) Wastewater Superintendent.

Section 37: That SMC section 13.03.0608 is amended to read as follows:

13.03.0608 Sewer Local Improvement District Waiver Agreement

A. Where an owner of property seeks to connect to the POTW, and the ((~~division~~)) Wastewater ((~~d~~))Director ((~~of public works and utilities~~)) determines either that lateral service is unavailable or that public sewer service is being provided on an interim basis, then such owner must obtain from the ((~~department of engineering services~~)) Development Services Director and execute, as a condition of connection, a sewer waiver agreement for a ((~~l~~))Local ((~~i~~))Improvement ((~~d~~))District (LID) sewer assessment.

B. Said agreement provides that the signatory:

1. waives the right to protect the establishment of any ((~~l~~))Local ((~~i~~))Improvement ((~~d~~))District for the installation of a public sewer which may be proposed and/or to claim lack of benefit or less benefit than the amount of the assessment; and

2. will join in any LID petition creating such district.

C. The owner records said agreement and pays all filing fees required for the recording of said agreement with the Spokane ((~~c~~))County ((~~a~~))Auditor.

Section 38: That SMC section 13.03.0610 is amended to read as follows:

13.03.0610 Costs of Installation and Connection – Indemnity

A. All costs incident to the installation and connection of a side sewer, special side sewer or private sewer are paid by the owner.

B. The owner and/or agent performing installation and connection must indemnify the City from any loss, liability or damage that may directly or indirectly be occasioned by the installation of the owner's side sewer, special side sewer or private sewer and be responsible to repair and restore any defects or problems in the vicinity of the construction for a period of two years from the date of inspection by the ((~~sewer maintenance supervisor~~)) Wastewater Superintendent.

1. A bond or other adequate security to insure this obligation may be required by the Public Works ((~~d~~))Director ((~~of public works and utilities~~)) based on the nature and size of the construction.

Section 39: That SMC section 13.03.0616 is amended to read as follows:

Section 13.03.0616 Eligibility for Side Sewer Permit

A side sewer permit is issued only to a person or business having a current state general contractor's license or the appropriate specialty ((~~contractors~~)) contractor's license, or a bona fide property owner constructing a side sewer at ((~~his~~)) the place of residence who furnishes reasonable proof of ownership.

Section 40: That SMC section 13.03.0620 is amended to read as follows:

13.03.0620 Opening Street – Requirements

A. When a sewer is constructed requiring the opening of the street, the paving and earth must be deposited in a manner that will cause the least inconvenience to the public and provide for free drainage along the gutter.

1. One-half of the street must be kept clear for the passage of vehicles and bridgeways must be provided on sidewalks for foot passengers.

2. In refilling the pipe zone and trench, refer to Design Standard A-1 ((~~the earth must be deposited in layers of not more than six inches in depth and be well tamped or thoroughly flushed with water, or~~)) as prescribed in regulations, or as required by the ((~~sewer maintenance supervisor~~)) Wastewater Superintendent, to prevent ((~~after~~)) settlement.

B. As soon as any such drain or sewer is completed, the paving, curbing and sidewalk must be restored to a condition equal to or exceeding that existing previous to the excavation and all rubbish and surplus earth must be immediately removed.

C. On arterial streets and avenues, traffic is to be routed and controlled and construction performed as may be directed by the ((~~d~~))Director of ((~~engineering services~~)) the Development Services Center or the ((~~s~~))Street ((~~d~~))Director.

Section 41: That SMC section 13.03.0622 is amended to read as follows:

13.03.0622 Sewer Construction Regulations

A. The ((~~d~~))Director of ((~~engineering services~~)) the Development Services Center prepares and updates "Regulations Governing Sewer Construction in the City of Spokane."

1. Copies of the regulations may be obtained ((~~in~~)) from the ((~~department of~~)) ((~~e~~))Engineering ((~~s~~))Services Director, or it can be located on the City of Spokane website.

B. The regulations contain specifications relative to materials, construction, procedure, inspection, backfilling and responsibilities in sewer installations. The permissibility of specific installations not fully covered by the regulations, General Special Provisions, or Design Standards and Standard Plans are determined by the ((~~sewer maintenance supervisor~~)) Wastewater Superintendent at the time of occurrence in accordance with the spirit and purpose of the regulations.

C. Revision of or addition to the regulations may be made by the Engineering Services ((~~d~~))Director ((~~of engineering services~~)) as specified in SMC 13.03.0902.

Section 42: That SMC section 13.03.0624 is amended to read as follows:

13.03.0624 Inspection Procedures – Completed Work

A. Notice must be given to the Wastewater Superintendent ((~~sewer maintenance supervisor at his office~~)) requesting inspection of all sewer work as provided herein

and as provided in the "Regulations Governing Sewer Construction in the City of Spokane."

1. The ((~~sewer maintenance supervisor~~)) Wastewater Superintendent, or designee, thereafter inspects the same. The connection must be made in the manner prescribed in this code or by regulations, and to the satisfaction of the ((~~sewer maintenance supervisor~~)) Wastewater Superintendent, before the trench is filled.

2. Costs of excavation in the event of noncompliance are borne entirely by the owner and/or the owner's agent contractor.

B. Sewers subject to inspection must be inspected and found satisfactory before covering pipe.

1. The contractor must have a ladder on the job or a sloping ditch so that the inspector can readily enter the ditch.

2. If the inspector deems a ditch unsafe, he/she need not enter it or complete the inspection.

3. Reinspection occasioned by faulty or improper work or failure to comply with these provisions may be charged to the contractor or owner.

All requirements of the State of Washington ((~~d~~))Department of ((~~l~~))Labor and ((~~i~~))Industries apply to persons working under this code.

Section 43: That SMC section 13.03.0626 is amended to read as follows:

13.03.0626 Notice to ((~~Sewer Maintenance Supervisor~~)) Wastewater Superintendent

A person desiring to construct or repair a sewer in any street, alley or easement in which the sewer is located must give at least twenty-four hours' notice before commencing work to the ((~~sewer maintenance supervisor~~)) Wastewater Superintendent.

Section 44: That SMC section 13.03.0628 is amended to read as follows:

13.03.0628 Compliance Inspections

A. Authorized personnel of the ((~~h~~))Health ((~~o~~))Officer, the ((~~w~~))Wastewater ((~~m~~))Management ((~~d~~))Department, or the ((~~building and planning~~)) Development Services Center ((~~d~~))Department shall have the right to enter, during hours of operation upon any premises, public or private, as reasonably necessary to enforce the provisions of this chapter, any other ordinance relative to wastewater control, or any regulation or order adopted or issued pursuant thereto.

B. The owner or occupant of any house, building, or property shall specifically allow City officials to inspect on site the nature of wastes intended to be discharged into a public sewer and/or on-site sewage disposal system.

C. In the event there appears to be a violation, the City, in addition to any other power or authority reserved in this chapter, may issue a notice of violation, requiring the party to whom the notice is directed to correct the violation within thirty days of the date of the notice.

    1. Failure to take such corrective action is an additional violation of this chapter.

    2. No notice is necessary in case of emergency or as a prior requirement to taking any other enforcement action authorized by this chapter.

Section 45: That SMC section 13.03.0632 is amended to read as follows:

13.03.0632 Construction Plans – Private Pump Station

A person desiring to construct a private pump station intended to be connected with or discharged into any sewer must, before beginning work, file with the ((~~d~~))Department of ((~~e~~))Engineering ((~~s~~))Services two copies of plans, specifications, design calculations and any other information deemed necessary by the ((~~d~~))Director of ((~~e~~))Engineering ((~~s~~))Services. Said plans, specifications and design calculations, or copies thereof, are filed with the ((~~d~~))Department of ((~~e~~))Engineering ((~~s~~))Services and ((~~sewer maintenance supervisor~~)) Wastewater Superintendent.

Section 46: That SMC section 13.03.0634 is amended to read as follows:

13.03.0634 Changes to Approved Plans – Inspections

A. A change to the approved plans must have prior written approval of the ((~~division~~))((~~d~~))Director of ((~~e~~))Engineering ((~~s~~))Services.

    1. The ((~~sewer maintenance supervisor~~)) Wastewater Superintendent has the authority to stop any work if the ((~~supervisor~~)) Wastewater Superintendent determines that the work is not being performed according to approved plans, and to direct correction of such work to comply with the approved plans and specifications.

B. Inspection of private pump station construction is by the ((d))Director of ((~~e~~))Engineering ((~~s~~))Services and/or the ((~~sewer maintenance supervisor~~)) Wastewater Superintendent.

    1. Pump stations connected to on-site sewage disposal systems are also subject to health officer approval.

Section 47: That SMC section 13.03.0702 is amended to read as follows:

13.03.0702 Special Connection Agreements – Execution

Whenever the connection to a City public sewer requires a written agreement, the ((~~d~~))Director of ((~~e~~))Engineering ((~~s~~))Services is authorized to execute it on behalf of the City.

Section 48: That SMC section 13.03.0704 is amended to read as follows:

13.03.0704 Special Connection Charge Authorized – Basis

A. In addition to sewer connection permit fees required by this code, there is imposed, and the owners of properties which have not been assessed or charged or borne an equitable share of the cost of the City's sewerage system must pay prior to connection to a City sewer, a special connection charge in an amount to be computed under SMC 13.03.0712.

B. Property owners subject to the special connection charge must execute and record all appropriate documents required by this chapter necessary to secure full payment and costs of collection, including reasonable attorney's fees.

C. Projects subject to the special connection charge are specifically identified by the City and are subject to the express review and approval of the ((~~c~~))City ((~~c~~))Council.

Section 49: That SMC section 13.03.0706 is amended to read as follows:

13.03.0706 Notice

A. The City records appropriate notice with the Spokane ((c))County ((~~a~~))Auditor concerning real property (which has been specifically identified by the ((~~d~~))Director of ((~~e~~))Engineering ((~~s~~))Services and approved by the ((~~c~~))City ((~~c~~))Council as property for which sewer facilities either have been constructed or which it contemplates will be constructed) for which a special connection charge will be levied upon connection of such property to the City sewer system, pursuant to the requirements of RCW 65.08.170 and RCW 65.08.180.

B. Such notice shall be effective until there is recorded with the Spokane ((~~c~~))County ((~~a~~))Auditor a certificate of payment and release executed by the City, which certificate must be recorded within thirty days of full payment of such special connection charge.

Section 50: That SMC section 13.03.0708 is amended to read as follows:

13.03.0708 Payment

A. Cash or Contract.

1. The special connection charge is paid in cash or under installment contract within the discretion of the City.

    a. Interest charged under an installment contract is at the same rate as the effective annual interest of the most recent City of Spokane ((~~l~~))Local ((~~i~~))Improvement ((~~d~~))District bond issue, computed annually on unpaid balances.

2. Such contract must provide:

    a. for a down payment of twenty percent of the total connection charge, payable upon execution of the contract;

    b. for payment of the balance in ten installments, payable annually;

    c. that any unpaid balance may be paid in full in any year at the time the annual payment of such year is due and payable.

    Such contract contains the legal description of the property served by the sewer, is executed and acknowledged by the property owner and is recorded by the City with the Spokane ((~~c~~))County ((~~a~~))Auditor, at the expense of the property owner.

3. The special connection charge is paid in full or the installment contract is executed, as a condition precedent to the issuance of a permit for connection to the City sewer system.

B. Unpaid Charges.

1. Delinquent payments of special collection charges under such installment contract or otherwise unpaid special collection charges are a lien upon the described property as provided in RCW 35.67.220, enforceable in accordance with RCW 35.67.220 through RCW 35.67.280.

2. Upon full payment of the charges due, the Chief Financial Officer ((~~finance, treasury and administration division director~~)) on behalf of the City executes and delivers to the property owner a release of such lien.

Section 51: That SMC section 13.03.0710 is amended to read as follows:

13.03.0710 Project Accrued Interest

A. In addition to interest charges allowable under payment by installment contract, the amount of the special connection charge includes the project accrued interest on the

construction costs, computed from the date of construction of the sewer system until the date of connection, except that the computation period shall not exceed ten years.

B. The project accrued interest is set by the City ((t))Treasurer at a rate commensurate with the interest rate of the ((l))Local ((i))Improvement ((d))District bond issue most recent to the date of ((c))City ((c))Council approval of the project for special connection charges, or as otherwise determined pursuant to RCW 35.92.025, except the:

1. interest may not exceed ten percent, and

2. aggregate amount of interest charge to a property may not exceed the share of the cost of the system allocated to that property.

Section 52: That SMC section 13.03.0712 is amended to read as follows:

13.03.0712 Special Connection Charge – Computation

A. Determination by Director of Engineering Services.
The special connection charge imposed pursuant to this chapter is paid into the sewer fund and is computed based on the areas to be served by the sewer, which determination is made by the ((d))Director of ((e))Engineering ((s))Services. Notwithstanding the methods of computing the special connection charge provided below, the City may use any other method or combination of methods to compute special connection charges which may be deemed to most fairly reflect the sewer service to the properties subject to the special connection charge. The amount may be computed as follows:

1. Method I: Lineal Front Footage – Square Footage.

    a. Lateral Sewers.
    The lineal feet of frontage of property to be served by the sewer, as determined by the ((d))Director of ((e))Engineering ((s))Services, is multiplied by the average cost per front foot of lateral sewers constructed in the City for the year in which the sewer to which the property is to be connected was constructed and accepted.

        i. Exhibit “A” to Ordinance C26649 shall set forth those costs per front foot of lateral sewers previously completed and accepted by the City.

    b. Trunk Sewers.
    The number of square feet of property to be served, as determined by the ((d))Director of ((e))Engineering ((s))Services, is multiplied by the cost per square foot of service area (in the year of actual construction) of the trunk sewer to which a connection is being made.

i. Exhibit “A” to Ordinance C26649 shall set forth those costs per area served of trunk sewers previously completed and accepted by the City.

2. Method II: Actual Cost.
For those specifically identified projects (as determined by the ((~~d~~))Director of ((~~e~~))Engineering ((~~s~~))Services) where the computation of special connection charges for trunk sewer can be determined based on actual cost and where the City can identify at the outset of the project the service area and those properties for which the sewer facilities have been constructed, the special connection charge may be computed as follows:

a. Trunk Sewers.
The trunk service area is divided generally into those zones which are immediately serviceable by the trunk (with the addition of lateral lines) and those zones which are not serviceable by the existing trunk without an extension or subtrunk (plus the necessary laterals). Each separate lot, tract, parcel or other property within the trunk sewer service area is divided into those zones, as determined by the ((~~d~~))Director of ((~~e~~))Engineering ((~~s~~))Services.

i. Based upon the specific project cost, the ((~~d~~))Director of ((~~e~~))Engineering ((~~s~~))Services computes an estimated cost of completing the trunk system necessary to serve the entire service area.

ii. A cost per acre is then computed for the entire service area and this cost is the basis for special connection charges within the zone receiving immediate trunk sewer service from the completed project.

iii. The special connection charges outside the immediately serviceable zone are based upon the average cost per acre after the charges for the immediately serviceable zone are deducted from the specific project costs.

b. Lateral Service in Conjunction with Trunk Service.
Where lateral service is provided together with trunk sewer service (i.e., a side sewer connecting directly into the trunk line), a lateral service fee may be charged as a part of the special connection fee.

i. This lateral fee is determined by multiplying the average cost, per square foot of area served, of lateral sewers constructed and accepted in the City in the year in which the sewer being connected to was constructed and accepted, by the area being served by the new connection.

c. The projects described above are subject to the approval of the city council for this charge and are specified in Exhibit “B” to Ordinance C26649.

B. Annual Average.
The ((d))Director of ((e))Engineering ((s))Services is authorized to annually compute and establish the average cost per area for lateral and trunk sewers completed by ((l))Local ((i))Improvement ((d))District and accepted by the City during the previous calendar year, which average assessment is used in computing the special connection charge imposed under this section.

1. The ((d))Director of ((e))Engineering ((s))Services is also authorized to compute and establish the special connection charges based on actual construction costs for lateral and trunk sewers, constituting special projects for which properties subject to the special connection charge can be identified at the outset of the project.

2. Such actual costs and the manner in which the special connection charges will be computed are determined by the ((d))Director of ((e))Engineering ((s))Services upon completion and acceptance of the project by the City.

3. Such special projects shall be designated by project name and shall conform to the notice requirements of SMC 13.03.0706.

4. A copy of the rates for computation of special connection charges is delivered and filed with the ((c))City ((c))Clerk. Annual rate computations based on average costs are filed with the ((c))City ((c))Clerk each year.

Section 53: That SMC section 13.03.0730 is amended to read as follows:

13.03.0730 Wastewater General Facilities Charge General Provision – Long Connections

A. There is hereby imposed a wastewater General Facilities Charge (GFC). The GFC is a utility rate surcharge assessed at the time of connection or service upgrade. Its purpose is to defray costs to the general utility system as a result of new system demand, such as costs of providing increased system capacity for new or increased demand and other capital costs. The GFC program is separate from ((l))Local ((i))Improvement ((d))Districts, latecomer charges or other special connection charges.

B. The GFC charge is collected at the time of connection, time of application for a building permit, or other time as deemed most administratively convenient by the ((director)) Wastewater Director and shall be considered a contribution to capital and not a cost of providing service.

1. The amount of the wastewater GFC for wastewater (sewer) utility connections will be based on water meter size for domestic water service to the premises, since water meter size provides a measure of domestic water use and, correspondingly, wastewater generated.

2. In case of a ((p))Planned ((u))Unit ((d))Development (PUD), binding site plan, or other circumstance where a new direct customer connection is not made to the sewer system, but where there is the effect of a new dwelling unit or customer demand increase, as where new dwelling units are added to a master meter account, a GFC shall be assessed in like manner as if the demand upgrade were through a direct new customer connection unless the applicable GFC charge was previously included in the purchase of the master meter. New dwelling units shall include without limitation, accessory dwelling units (ADU) and other residential units co-located on a property as these additions have a direct impact on the utility system.

3. For water service connections not included in a master meter account, any existing connection should be counted toward the GFC such that the charge is only for the differential between existing and new meter sizes. A customer demand increase or addition of new units that does not require an increase in meter size does not incur a GFC.

4. For those situations where an existing customer requests an increase or larger meter size, the GFC will be assessed based on the current cost difference between the existing meter size and the new size requested.

5. If there is an existing water service or new water service installed to serve a parcel and more than one City meter is installed to serve units on the parcel, a GFC will be assessed for each additional City meter based on size and current GFC costs.

C. Long Connection Option.

1. When a customer near an area with existing utility service desires to connect to such utility service where lines have not yet been extended for direct service to the customer's area or property (a "long connection"), the Wastewater ((d))Director may allow a long connection to existing facilities. The decision to allow a long connection is discretionary, considering the needs of the existing customers, the limits of the current system or any other appropriate factors.

2. As a condition of a long connection, the customer must satisfy any conditions imposed by the Wastewater ((d))Director, including obtaining any necessary easements, payment of all costs of additional installations, and payment of a non-refundable charge determined by the Wastewater ((d))Director based on

engineering principles estimated to be what the customer would be required to pay if connection were deferred until direct service became available.

a. Such charge may be accepted as a nonrefundable prepayment for the size of the connection furnished.

b. This option may also be applied to upgrades.

Section 54: That SMC section 13.03.0732 is amended to read as follows:

13.03.0732 Wastewater General Facilities Charge (GFC) – Schedule of Charges

A. Findings – General Facilities Charge.

The City Council finds:

1. General ((f))Facilities ((e))Charges are intended to defray costs created by new system demand, such as costs of providing increased system capacity for new or increased demand and other capital costs associated with new connections and equitable share of the cost of the system.

2. There is a system-wide benefit, served by a uniform, adjustable GFC, in encouraging system growth considering that expanding the overall customer rate base and customer densities will reduce fixed costs which must otherwise be spread over all classes of ratepayers.

3. It is in the public interest that those adding additional costs or burdens to the City sewer system by creating need and demand for new system growth and infill needs in the City sewer system should pay uniform GFC for all new or upgraded utility service.

4. The City's policy is to not waive GFCs. However, offset of the developer's cost of the GFC will be identified from non-utility revenue sources, such as grant dollars or other general fund revenues. Such offset must be clearly identified and paid by the other source at time of application for connection, application for a building permit, or as otherwise ordered by the ((~~Director of~~)) Public Works Director.

B. Charge for new service or new upgrades

1. For new service or new upgrades to existing service from the City sewer system, a wastewater GFC is assessed as provided based on the schedules in SMC 13.03.0734. The charge will be based on the water meter size that would otherwise be required for the facility without fire flow and/or irrigation flow.

a. Upgrades are charged at the current difference between the old and new connection size charges.

2. The GFC is to be used to finance improvements to address impacts to the system created by new system growth and infill needs created by new or upgraded customers.

3. Annual Increase: The GFC Charges in SMC 13.03.0734 are generated from an analytical analysis, one copy which shall be kept on file with the City Clerk's ((~~o~~))Office ((~~of the city clerk~~)) and which was adopted and incorporated herein by reference. GFC charges in SMC 13.03.0734 will increase annually based on Engineering News-Record Index (ENR) calculated by City Staff, from October to October for the previous year. This annual increase will start March 5, 2024, and occur each January 1 thereafter. The City will publish a public rule update with the new GFC charge by January 1st of each year. Comprehensive review and update of GFC charges should be conducted at least every (5) years, but no more frequently than three (3) years.

4. Adjustments.

   Prior Payment of Similar Charges: The charge for a wastewater connection can be adjusted for facilities with water tap sizes two inches and greater when the tap size also accounts for fire flow and/or irrigation flow upon a showing of prior payment of similar charges, or for other sound considerations of fairness, as determined by the Wastewater ((~~Management~~)) Director.

   a. To be eligible for such adjustment, a party required to pay a wastewater GFC must submit a written application to the Wastewater ((~~Management~~)) Director, together with any supporting materials and explanation. The Wastewater ((~~Management~~)) Director must receive such materials at the time of application for connection of the subject premises.

   b. No adjustment may exceed the amount of the GFC applicable to the connection requested.

5. The wastewater GFC applies in addition to all other connection, permit or other fees required by this code or elsewhere, to parties seeking to connect premises who have not paid an equitable share of the cost of the City's sewer system as determined by the Wastewater ((~~Management~~)) Director.

6. The charge is due and payable in full at the time of application for connection or as otherwise ordered by the ((~~Director of~~)) Public Works Director.

7. The Wastewater ((~~Management~~)) Director may record appropriate notice with the Spokane ((~~c~~))County ((~~a~~))Auditor concerning areas subject to the

wastewater GFC in accord with RCW 65.08.170 and RCW 65.08.180, as applicable.

8. Any offset of GFC Charges shall be through non-utility revenue sources such as grant dollars or general fund dollars. The qualifications for such offset are established in Public Rule 5200-23-01.

9. Any future incentives, waivers, offsets, or deferral of GFC charges will be funded through payments from other funding sources. Incentives, waivers, and deferral will not result in lost revenue to the ((~~u~~))Utility for new system capacity.

Section 55: That SMC section 13.03.0734 is amended to read as follows:

13.03.0734 Appendix A – General Facilities Charge Schedule

Appendix A – Wastewater General Facilities Charge Schedule

Section 56: That SMC section 13.03.0802 is amended to read as follows:

13.03.0802 Connections Authorized

A. City sewer utility service is initially intended to provide for the needs of the residents of the City of Spokane. The City reserves the right to decline to serve any area outside the City, or to condition such service upon entry into a written contract, upon such additional terms and conditions as may be determined at the time service is requested or thereafter, as municipal needs may require, in accord with ordinances established by the ((~~c~~))City ((~~c~~))Council, considering additional expenses imposed or burdens created by outside the City sewer service.

B. Pursuant to authority granted by RCW 35.67.310, the Wastewater ((~~d~~))Director ((~~of wastewater management~~)) is authorized to enter into agreements for and on behalf of the City with owners of property beyond the city limits permitting connection of such property with the City's sewers upon the terms and conditions and subject to the payments prescribed in this Article when, in his judgment, such connection will not overload or imperil the City's sewer system, including collection and transmission capacity as well as treatment and discharge capabilities for current or future City customer needs, and as further subject to any other applicable laws or restrictions.

C. In the event all aspects of service are not specifically addressed by contract or otherwise specifically provided, in addition to the provisions of SMC 13.03.0804, any other portions of this chapter or chapter 13.01 SMC may be applied by the Wastewater ((~~d~~))Director ((~~of wastewater management~~)) where deemed necessary, as terms and conditions of service to outside the City customers.

Section 57: That SMC section 13.03.0804 is amended to read as follows:

13.03.0804 Specifications of Agreement

A. All such agreements:

1. specify the property to be connected with the City sewer system;

2. grant permission for connection upon payment of prescribed fees and charges therefor;

3. require the property owners to construct such connection in accordance with City plans and specifications and under the supervision of the ((~~division~~)) ((~~d~~))Director of ((~~e~~))Engineering ((~~s~~))Services, without cost or expense to the City;

4. provide that the property owner may not allow any additional property to be served by such connection;

5. require such property owner to pay any sewer utility charge and also all applicable fees and special connection charges fixed by ordinance, which special connection charge is to be paid in cash or in installments in the manner provided by Article VII of this chapter with interest at the rate established by ordinance;

6. agree to the grant of a lien on the described property securing the full payment of all fees and charges, together with costs of collection and reasonable attorney fees;

7. provide that the lien may be enforced in the event the property owner does not fully perform the terms and conditions of the agreement; and

8. further provide that such agreement be recorded in the Spokane County Auditor's ((~~o~~))Office ((~~of the county auditor~~)), at the expense of the property owner, and constitute a covenant running with the land binding upon the property owner and heirs and assigns, and upon any parties subsequently acquiring any right, title, or interest in said property.

B. Such agreements provide that the signatory shall support any procedure for the annexation of the property to the City.

Section 58: That SMC section 13.03.0902 is amended to read as follows:

13.03.0902 Rates and Regulations

A. Rates and charges for sewer service are established by resolution of the ((~~c~~))City ((~~c~~))Council, as provided in SMC 8.02.071.

B. Construction and connection fees are set forth in SMC 8.02.037, except that the ((d))Director of ((e))Engineering ((s))Services determines the terms and conditions of connection of properties outside the City limits, as provided in Article IX of this chapter, and computes special connection charges, as provided in Article VII of this chapter.

C. The Wastewater ((d))Director has the authority to fix a schedule of charges for items and services not otherwise provided for and to promulgate rules and regulations as required for proper operation of the City's sewerage system.

Section 59: That SMC section 13.03.0904 is amended to read as follows:

Section 13.03.0904 Payment – Delinquency – Lien

A. All charges for services rendered, including utility service, special jobs, labor and materials and connection fees are payable to the ((c))City ((t))Treasurer.

B. If such charges are not paid, upon delinquency the amount thereof shall become a lien against the premises receiving sewer service as provided in RCW 35.67.200 et seq., and may further be enforced as provided in the applicable laws.

1. Interest on delinquencies subject to this chapter is eight percent per ((annum)) year, computed on a monthly basis. (See RCW 35.67.200)

C. All additional lien and enforcement rights by statute and at common law are reserved by the City.

D. The sewer service lien is effective six months without filing, as permitted by RCW 35.21.210.

1. Alternatively, and in lieu of the provisions of that statute, the City has a lien for one year's delinquent service charges or such period of delinquency as may apply up to said time limit, as permitted by RCW 35.67.215.

2. The foreclosure action may be commenced at any time after six months subsequent to furnishing of sewerage service, as provided in RCW 35.67.230.

E. As provided in RCW 35.67.290, any lien authorized by chapter 35.67 RCW may be enforced by cutting off the water service from the premises to which such sewer service was furnished after the charges become delinquent and unpaid, until the charges are paid.

1. The right to enforce the lien by cutting off and refusing water service shall not be exercised after two years from the date of the recording of sewerage lien notice except to enforce payment of six months' charges for which no lien notice is required to be recorded; provided further, water service shall not be

shut off to a new tenant not responsible for a prior delinquency to the extent required by law.

Section 60: That SMC section 13.03.0908 is amended to read as follows:

13.03.0908 Abatement of Public Nuisance

A. Notwithstanding any other provision of this chapter and in addition thereto, the maintenance of any condition ((~~inimical~~)) jeopardizing to the public health and safety, or creating or tending to create a risk to the public health or safety, specifically including accumulations of raw or treated sewage or sludge of any nature, or danger or possibility thereof, or contamination of any public or domestic water supply system or well, or a danger or possibility thereof, constitutes a public nuisance and, in the discretion of the Wastewater ((~~sewer maintenance~~)) ((~~i~~))Inspector, ((~~b~~))Building ((~~o~~))Official, ((~~w~~))Water ((~~i~~))Inspector, Public Works ((~~d~~))Director ((~~of public works and utilities~~)) or ((~~h~~))Health ((~~o~~))Officer is subject to immediate abatement by the City at the premises owner's and/or other responsible person's expense and liability.

B. Abatement of any nuisance as above defined may be billable as a utility service furnished to the premises wherein the condition arose or exists.

C. This section does not limit the premises owner's or other party's rights to seek recovery against other responsible persons.

D. Specifically, any violation of the City's wastewater pretreatment program, Spokane Municipal Code - Chapter 13.03A: Pretreatment, including the regulations and orders made pursuant to its authority, is a public nuisance and is subject to abatement, including summary abatement, by the Wastewater ((~~d~~))Director, the ((~~h~~))Health ((o))Officer or the Washington State ((~~d~~))Department of ((~~e~~))Ecology, all at the expense of the responsible party.

Section 61: That SMC section 13.03.0910 is amended to read as follows:

13.03.0910 Suspension of Service

A. In case of emergency, equipment failure, inaccessibility or for other reasons as directed by the Wastewater ((~~d~~))Director ((~~or sewer maintenance supervisor~~)) in the interests of the public health and safety, sewer or water service may be temporarily or permanently suspended to one or more premises or locations within the City with or without notice.

B. Service to any premises may be suspended for nonpayment of accounts. Such suspension does not relieve the person owing such account from the duty of complying with the provisions of this title. Such suspension renders the premises where such service is suspended subject to condemnation for sanitary reasons and/or

exercise of municipal power to abate a public nuisance at the risk and expense of the owner of the premises and/or other responsible persons.

Section 62: That SMC section 13.03.0912 is amended to read as follows:

13.03.0912 Equipment – Projects – Minor Expenditures

A. To the maximum extent permitted by state law, the City may acquire such equipment, engage in projects, enter into contracts and perform such functions as may enable it to carry out wastewater collection and treatment responsibilities and such other purposes as the ((c))City ((c))Council may direct. These powers are broadly construed to accomplish their intended purpose.

B. The ((c))City ((c))Council approves departmental expenditures of funds for equipment and projects, which may be funded by the respective department fund, by grant or by appropriation from federal, state or local resources as the ((c))City ((c))Council may authorize.

C. Any expenditure of less than ((~~two thousand five hundred~~)) fifty thousand dollars may be made without ((c))City ((c))Council approval, except all such expenditures shall be from the wastewater management fund.

Section 63: That SMC section 13.03.0914 is amended to read as follows:

13.03.0914 Responsibility for Non-((p))Public Sewers – No Duty

A. The City assumes no responsibility whatsoever for any side sewers, special side sewers, private sewers or other non-public sewers or other such pipes, fixtures or appurtenances. The City's lack of responsibility includes costs of construction, repair and/or maintenance and liability for losses, claims, damages or injuries arising directly or indirectly from the use or existence of all such non-public pipes and fixtures.

B. Except as required by the general laws of this state, the City assumes no responsibilities for utility service or wastewater disposal or treatment or for the construction, repair or maintenance of public sewers. This code shall not be construed to expand such responsibilities. This chapter and code shall not be construed to add to or expand any municipal duty to any particular person, class or entity. Any duty nonetheless deemed created is to be strictly construed as a duty to the general public.

Section 64: That SMC section 13.03.0916 is amended to read as follows:

13.03.0916 Penalty

A. Any person who violates or fails to comply with any of the provisions of this chapter, or who counsels, aids or abets any such violation or failure to comply is subject to

penalty as provided in SMC 1.02.950 in addition to any other remedy provided in this chapter.

B. Noncompliance after expiration of a time specified in any notice authorized in this chapter is a separate violation for each notice.

    1. Each day of a continuing violation constitutes a separate and additional violation.

C. Annually, the Wastewater ((~~d~~))Director ((~~of the department of wastewater management~~)) causes to be published in a newspaper of general circulation a list of parties who have received a notice of violation of the wastewater pretreatment program.

D. In all cases of violation of the wastewater pretreatment program restitution of damages, cost and expense is required.

Section 65: That SMC section 13.03.1024 is amended to read as follows:

13.03.1024 Wastewater Management Labor and Equipment – Basis

The Wastewater ((~~d~~))Director ((~~of wastewater management~~)) develops charges for labor and equipment based on the following considerations:

A. Labor costs are a combination of salary, commercial driver's license (CDL) pay, longevity pay, benefits and indirect costs.

    1. Salary.

        Top step of pay scale is used.

    2. CDL Pay.

        Only classifications that require a CDL as a condition of employment are calculated with a ten cents per hour surcharge.

    3. Longevity Pay.

        Local 270 classifications receive additional pay dependent on number of years of service with the City of Spokane. An average is calculated for each classification that receives longevity pay.

    4. Benefits Cost.

A charge calculated by percentage is applied to the total wages to recover costs for the City of Spokane benefits package. Benefits are determined annually – last determined by an independent consultant.

5. Indirect Cost.

   A charge calculated by percentage is applied to the total wages to recover costs for the City of Spokane indirect cost plan. Benefits are determined annually – last determined by an independent consultant.

B. Equipment costs are a combination of depreciation and replacement costs, and maintenance and operation costs, which are applied by the annual average hourly usage.

1. Depreciation and Replacement Costs.

   Straight-line depreciation is used for every piece of equipment.

   a. The calculation is historical cost divided by the average useful life in terms of years.

   b. Depreciation costs are applied after the equipment is fully depreciated – at this point the costs are applied to replacement costs.

2. Maintenance and Operational Costs.

   Includes all costs to maintain and operate equipment.

   a. Examples: fleet services ((~~maintenance and repairs~~)), internal maintenance and repairs, and fuel usage.

3. Annual Average Hourly Usage.

   Majority of equipment hourly calculations are based on annual average labor hours.

   a. Annual labor hours are based on two thousand eighty-eight hours per year less allocations for vacation leave, sick leave, floating holidays, daily crew meeting, breaks and equipment downtime.

4. Only construction crew heavy equipment is based on annual hour meter readings.

Section 66: That SMC section 13.03.1102 is amended to read as follows:

13.03.1102 "Adjusted"

“Adjusted” means revised or adjusted by the Wastewater ((d))Director.

Section 67: That SMC section 13.03.1104 is amended to read as follows:

13.03.1104 “Approved”

“Approved” means approved by the Wastewater ((~~d~~))Director unless otherwise specified.

Section 68: That SMC section 13.03.1106 is amended to read as follows:

13.03.1106 “Apartment Unit”

“Apartment unit” means a dwelling unit occupying a portion of a premises containing two or more dwelling units on a common account, as reflected in the records of the ((~~u~~))Utilities ((~~b~~))Billing division.

Section 69: That SMC section 13.03.1108 is amended to read as follows:

13.03.1108 “((~~Basic~~)) Domestic Service Charge”

“((~~Basic~~)) Domestic service charge” means charges applied to users of the wastewater treatment system for:

A. the cost to the City of Spokane attributed to:

1. accounting services,

2. local debts services,

3. taxes,

4. billing, and

5. account collection

for providing sewerage service; and

B. system improvements,

each to be divided by the approximate number of municipal sewer service accounts of users. The amount is set forth in SMC 13.03.1004.

Section 70: That SMC section 13.03.1114 is amended to read as follows:

13.03.1114 “Director”

“Director” means the Wastewater ((d))Director ((~~of wastewater management~~)) of the City of Spokane, or ((~~his~~)) authorized deputy, agent or representative.

Section 71: That SMC section 13.03.1116 is amended to read as follows:

13.03.1116 “Discharge”

“Discharge” means the quantity of wastewater, sewerage or other liquid material released into the sewage system of the City of Spokane as determined by:

A. constant metering by the City of Spokane of actual wastewater flow from a specific property; or

B. water consumption at a specific property as determined by actual metering of water supply from all sources; or

C. subsection (B) of this section, as adjusted for sanitary usage by employees and/or consumptive water uses determined not to contribute wastewater loading to the sewage collection and treatment system as measured by methods approved by the Wastewater ((d))Director.

Section 72: That SMC section 13.03.1136 is amended to read as follows:

13.03.1136 “Standard Wastewater Strength”

A. “Standard wastewater strength” or “standard strength sewage” means wastewater containing constituents typical of wastewater discharged from domestic dwelling units in the City of Spokane, specifically ((~~two~~)) three hundred ((~~ten~~)) milligrams per liter (mg/l) of BOD, ((~~one~~)) three hundred ((~~seventy~~)) milligrams per liter SS, and ((~~twelve and four-tenths~~)) five milligrams per liter P.

B. Wastewater which is determined, by analysis of monitored sample, by the Wastewater ((d))Director to be within the range of one standard deviation on either side of the typical value:

1. BOD between ((~~one~~)) two hundred ((~~sixty~~)) and ((~~two~~)) three hundred ((~~sixty~~)) milligrams per liter,

2. SS between ((~~one~~)) two hundred ((~~twenty-five~~)) and ((~~two~~)) three hundred ((~~fifteen~~)) milligrams per liter, and

3. P between ((~~nine-and-sixteen-hundredth~~)) four and ((~~fifteen-and-two-tenths~~)) six milligrams per liter,

and not containing other elements, materials or substances at concentration levels or amounts known to be detrimental to the structure or operation of the Spokane wastewater treatment system or hazardous to the health of municipal employees, and which will not cause the municipality to violate its National Pollutant Discharge Elimination System (NPDES) permit, will be considered as being of standard wastewater strength.

Section 73: That SMC section 13.03.1137 is amended to read as follows:

13.03.1137 Stormwater Charge

A. All premises served within the City's storm sewer service area shall pay a storm sewer user or stormwater charge except as provided herein.

1. The stormwater charge is computed based upon classification of the account or premises served as domestic or commercial.

2. The minimum charge is at least one domestic user charge for all accounts, notwithstanding any other provision.

3. The storm sewer user charge is calculated by the Wastewater ((~~d~~))Director in accord with SMC 13.03.1008.

B. Commercial Stormwater Charge Discounts

1. For those subject to a commercial charge, the Wastewater ((~~d~~))Director shall grant a ten percent discount upon application by the customer, and a showing of approved on-site stormwater detention facility.

a. Such facilities may include drywells, detention ponds, grassy swales, and the like.

b. An additional ten percent discount shall be granted to those qualifying under the first discount category, who also apply therefore and demonstrate approved on-site stormwater treatment practices, such as grassy swales.

2. Commercial charges for a new or remodeled commercial building that utilizes a permissive rainwater harvesting system or vegetated roof, as recognized by the Wastewater ((~~d~~))Director, shall be reduced by ten percent.

a. To be eligible for a reduction under this subsection (B)(2), the permissive rainwater harvesting system or vegetated roof must be properly sized to utilize all of the available roof surface of the building.

b. For purposes of administration, a “commercial building” is presumed to be a building on premises billed “commercial user” stormwater user charges under SMC 13.03.1008(B).

c. “New or remodeled” shall mean a building built new or substantially remodeled.

3. The Wastewater ((d))Director may grant an additional ten percent discount on application by the customer, showing the use of low impact development facilities for stormwater management.

a. Such facilities may include permeable pavement, bioretention areas, infiltration planters, and other low impact development Best Management Practices as approved by the Washington State Department of Ecology and City of Spokane. Bio-infiltration swales (commonly referred to as grassy swales) are not eligible for this discount.

b. Facility maintenance is required for continuation of this discount. Maintenance requirements for low impact development facilities can be found in the Eastern Washington Low Impact Development Guidance Manual and/or manufacturer guidelines.

C. To obtain a discount under subsection (B) of this section, a customer must file a completed written application on forms approved by the Wastewater ((d))Director and pay an inspection fee based on the number of impervious acres to be inspected. All discounts are prospective from the date of inspection and shall not exceed the maximum allowable discount of forty percent. The fee for accounts:

1. up to one impervious acre: Zero dollars,

2. one to five impervious acres: Fifty dollars,

3. five to ten impervious acres: One hundred dollars,

4. ten to twenty impervious acres: Two hundred dollars, and

5. over twenty impervious acres: Four hundred dollars.

The inspection certification approving discount eligibility under subsection (B)(1) is good for the functional life of the facility. The inspection certification approving discount eligibility under subsections (B)(2) and/or (B)(3) is good for five years. The Wastewater ((d))Director administers this program with such additional rules ((as he shall provide,)) and may assess additional charges for administrative costs not encompassed herein.

D. No general stormwater service charges under SMC 13.03.1008 are made to customers receiving such service from the Spokane International Airport (SIA) authority at Geiger Field and vicinity, where the airport authority maintains good and sufficient stormwater service for said customers and the authority accepts full and continuing responsibility for the design, construction, maintenance, operation, upkeep, and replacement of all stormwater facilities in such area, and where the authority accepts full and separate responsibility for compliance with all stormwater permit and regulatory requirements of all jurisdictional regulatory agencies, including the Washington State ((~~d~~))Department of ((~~e~~))Ecology's stormwater management and control permit regulations and requirements.

Section 74: That SMC section 13.03.1138 is amended to read as follows:

13.03.1138 "User Charge"

A. "User Charge" means the charge required to cover the costs of collection and treatment of wastewaters discharged to the Spokane wastewater treatment system, including treatment of the wastewater to remove (among other pollutants):

1. suspended solids (SS),

2. biochemical oxygen demand (BOD), and

3. phosphorus (P),

as necessary to meet the standards established under state and federal law for municipal sewage effluent, as set forth in the City of Spokane's NPDES wastewater disposal permit, and the costs for the disposal of treated wastewater and any residuals.

B. The user charge rates shall be reviewed and may be adjusted annually by the Wastewater ((~~d~~))Director, subject to the approval of the ((~~c~~))City ((~~c~~))Council, to accurately reflect the costs for treating each unit volume of wastewater and unit quantity of the above constituents, as necessary to comply with the requirements of the City of Spokane's NPDES wastewater discharge permit.

C. The user charge will consist of a charge calculated by the Wastewater ((~~d~~))Director for the treatment and disposal of discharges of standard wastewater strength, plus a surcharge to be applied to commercial user and industrial user sewer service accounts based upon the quality of constituent pollutants: BOD, SS or P, in the wastewater strength ((~~(SMC 13.03.1006)~~)) (SMC 13.03.0197).

1. The amount of the surcharge shall be determined by an analysis, by the Wastewater ((~~d~~))Director, of the wastewater being discharged by specific commercial and industrial users.

Section 75: That SMC section 13.03.1204 is amended to read as follows:

13.03.1204 Additional Units

A. All apartment house, multiple-unit dwelling, mobile home and trailer park service accounts shall be charged the ((~~basic~~)) domestic service charge ((~~plus a domestic user charge~~)) for the first unit.

1. Each additional unit will be charged the same minus a customer service charge (billing charge) of thirty-five cents per unit, provided all units in the complex are billed and paid as one account to the ((~~u~~))Utilities ((~~b~~))Billing division.

B. No vacancy allowance will be made on any house in a group served by one meter unless all houses served by one meter are vacant and the water is shut off at the City valve by the Water ((~~d~~))Department ((~~of water and hydroelectric services~~)).

Section 76: That SMC section 13.03.1206 is amended to read as follows:

13.03.1206 Commercial Users

A. Commercial users shall be charged, for each account, the ((~~basic~~)) domestic service charges plus the user charge or the rate for a single-dwelling unit, whichever is greater.

B. The commercial user charge shall be determined for each account according to:

1. actual metering by the City of Spokane of wastewater flow from a specific property; or

2. water consumption at a specific property as determined by actual metering by the City of Spokane ((~~of water supplied from all sources~~)); or

3. consumptive water uses determined by the Wastewater ((~~d~~))Director not to contribute wastewater loading to the sewage collection and treatment system as measured by methods approved by the Wastewater ((~~d~~))Director and either the:

a. user charge rate for standard commercial wastewater strength, or

b. rate for standard commercial wastewater strength plus a surcharge.

C. The commercial user surcharge shall be calculated from the strength of the wastewater discharged by a specific user, as determined by a monitoring program conducted by the Wastewater ((~~d~~))Director, of the individual discharge of the commercial user or for the discharge of a typical representative of a class of commercial users.

D. A commercial, or class of commercial, user's wastewater strength shall be determined by the City during a monitoring period each year conducted by the Wastewater ((d))Director. Time interval composite samples taken at the wastewater monitoring access (see ((~~SMC 13.03.1304~~)) SMC 13.03.1314, etc.) shall be used to determine wastewater strength unless flow proportional sampling equipment is available (see SMC 13.03.130), in which case the samples shall be flow proportioned.

E. The commercial user surcharge rate shall be established annually, where applicable, for the commercial entity based on data for the previous sampling period and may be adjusted at the end of each year for future billing periods.

Section 77: That SMC section 13.03.1208 entitled "Combination Domestic/Commercial" is repealed.

((~~**13.03.1208 Combination Domestic/Commercial**~~

~~A. Unless the domestic units qualify for another billing category, upon application, consistent with city policy, new redeveloped domestic units located in a commercial, centers and corridor, or downtown zone previously billed commercial, in combination with commercial user facilities, where the account is metered and paid as one account in the utilities billing system, shall be billed at the commercial rate as provided in chapter 13.03 SMC.~~

~~B. Effective June 1, 2018, properties which would otherwise qualify under section A, which are located in a commercial, centers and corridor, or downtown zone and were previously billed commercial, which building structures have been demolished after September 30, 2015, and are being or have been redeveloped as a Low Income Domestic Housing complex with units in combination with or without commercial user facilities, where the account is metered and paid as one account in the utilities billing system, shall be billed at the commercial rate as provided in Chapter 13.03 SMC as long as it operates as a Low Income Domestic Housing complex.~~

~~1. For purposes of this section, Low Income Domestic Housing Complex shall be defined as having units with an overall average rent that is affordable to residents at 60% or less of Area Median Income (AMI) as determined by HUD's most recent income limits for Spokane County. Overall average rent shall be calculated following the income averaging rules of the Low Income Housing Tax Credit (LIHTC) program.~~

~~C. All costs of further installation or upgrade to existing infrastructure, including fire flow systems and sewer connections, shall be borne by the property owner, without eligibility for waiver.~~))

Section 78: That SMC section 13.03.1210 is amended to read as follows:

13.03.1210 Industrial Users

A. Industrial users shall be charged, for each account, the ((~~basic~~)) domestic service charges plus their established user charge.

B. The industrial user charge shall be determined for each account according to:

1. constant metering by the City of Spokane of actual wastewater flow from a specific property; or

2. water consumption at a specific property as determined by actual metering by the City of Spokane ((~~of water supplied from all sources~~)); or

3. consumptive water uses determined by the Wastewater ((~~d~~))Director not to contribute wastewater loading to the sewage collection and treatment system as measured by methods approved by the Wastewater ((~~d~~))Director, and either the:

a. user charge rate for standard wastewater strength, or

b. rate for standard wastewater strength plus a surcharge.

C. The industrial user surcharge shall be calculated from the strength of the wastewater discharged by a specific user, as determined by a monitoring program conducted by the Wastewater ((~~d~~))Director, of the individual discharge of the industrial user or for the discharge of a typical representative of a class of industrial users.

D. An industrial user's or class of industrial user's wastewater strength shall be determined by the City during a monitoring period each year, conducted by the Wastewater ((~~d~~))Director.

1. Time interval composite samples taken at the wastewater monitoring access (see ((~~SMC 13.03.1304~~)) SMC 13.03.1314, etc.) shall be used to determine wastewater strength unless flow proportional sampling equipment is available (see SMC 13.03.130), in which case the samples shall be flow proportioned.

Section 79: That SMC section 13.03.1214 is amended to read as follows:

13.03.1214 Wholesale Customers

A. Other sewer districts or municipalities depositing wastewater into the Spokane municipal sewer system under contract with the City of Spokane shall be charged the current industrial rate of wastewater loading based upon measurement of flow and waste constituents plus a service fee to recover accounting, debt service and billing expenses as determined by the Wastewater ((~~d~~))Director.

B. All industries discharging to the tributary district shall be subject to user charges for extra strength wastewater as if they were connected directly to the City of Spokane wastewater collection system.

Section 80: That SMC section 13.03.1216 is amended to read as follows:

13.03.1216 Wastewater Haulers

A. Wastewater haulers shall be charged a fixed rate ((~~per one thousand gallons of~~)) based upon truck tank capacity for each load dumped into the Spokane municipal sewage collection system, to reflect the cost of treatment of a full truck volume of septage of average strength as established by the Wastewater ((~~d~~))Director, plus a service fee for handling.

Section 81: That SMC section 13.03.1224 is amended to read as follows:

13.03.1224 Stormwater Pumpage Connection User Charge

A. Storm/groundwater basement connection for domestic users shall be a fixed rate based upon treatment and collection costs for standard strength wastewater assuming 0.36 M((~~g~~))Gal/yr. (25 ((~~gpm~~)) GPM @ 5 min./hr. x 24 hrs./day for four months) or based on actual sump pump run time and a fixed rate for future stormwater system expansion projects as reviewed and approved by the Wastewater ((~~d~~))Director.

B. Storm/groundwater basement connections for commercial and industrial users shall be a site-specific rate based on treatment and collection costs for standard strength wastewater for the capacity rating of the sump pump and the estimated pumping duration and a fixed rate for future stormwater system expansion projects as reviewed and approved by the Wastewater ((~~d~~))Director.

Section 82: That SMC section 13.03.1302 is amended to read as follows:

13.03.1302 City Water Supplied – Commercial, Industrial Users

Commercial and industrial users which derive their water supply solely from the water system of the City of Spokane shall be charged by volume of flow based upon either City water meter readings, approved wastewater flow monitoring equipment, or by such other method as shall be approved by the Wastewater ((~~d~~))Director.

Section 83: That SMC section 13.03.1304 is amended to read as follows:

13.03.1304 Other Water Supply Sources – Commercial, Industrial Users

Commercial and industrial users which derive all or part of their water supply from wells or sources other than the City of Spokane shall be charged by volume of wastewater flow

based upon either readings from City-approved water meters, approved wastewater flow monitoring equipment or other methods approved by the Wastewater ((d))Director.

Section 84: That SMC section 13.03.1306 is amended to read as follows:

13.03.1306 Flow Monitoring

Commercial and industrial users which derive all or part of the wastewater from product concentration, moisture condensation, foundation drains, yard drains or other nonmetered sources shall install approved wastewater flow monitoring equipment upon notice given by the Wastewater ((d))Director.

Section 85: That SMC section 13.03.1310 is amended to read as follows:

13.03.1310 Flow Measure – Design, Plans, Instrumentation

A. Designs and plans of wastewater flow measurement and sampling installations must be submitted to the Wastewater ((d))Director for approval prior to installation.

    1. Flow or level sensor equipment must be insensitive to or protected from solids accumulation, temperature variations or surface foaming and must be capable of being readily calibrated.

    2. Wastewater sampling equipment must obtain flow-proportioned samples without distorting the concentration of any waste constituent.

B. Flow instrumentation must include a means for determining daily peak flow rate and a digital flow totalizer reporting in thousands of gallons and the totalizer must not turn over more than once per year during the first year of installation. Representatives of the City of Spokane shall be permitted access to the monitoring station at all times. The industry using the monitoring facility shall maintain its accuracy and good working order.

    1. If the equipment becomes inoperable, the user shall provide a wastewater report as described in SMC 13.03.1308.

Section 86: That SMC section 13.03.1318 is amended to read as follows:

13.03.1318 May Order Additional Monitoring

The Wastewater ((d))Director may order installation and maintenance, at the user's expense, of wastewater flow monitoring equipment and proportional flow sampling equipment where wastewater loading cannot be reasonably determined. The City of Spokane shall be given complete access to all such equipment.

Section 87: That SMC section 13.03.1320 is amended to read as follows:

13.03.1320 Equipment Installation Deadlines

Unless a shorter time is ordered by the Wastewater ((~~d~~))Director, users required to install flow monitoring and sampling equipment must complete installation within one hundred eighty days of notification to install the equipment or the department may do so, with or without further notice, at the user's sole expense and liability.

Section 88: That SMC section 13.03.1322 is amended to read as follows:

13.03.1322 Large User Pre-((~~d~~))Discharge Approval

Any commercial and industrial user initiating a discharge or increasing the rate of discharge of wastewater or pollutants, who is within the definition of SMC 13.03.1308, shall receive approval prior to initiation of or increase of such discharge.

Section 89: That SMC section 13.03.140 is amended to read as follows:

13.03.140 New Accounts

Rates and charges for commercial and industrial users commencing to receive service from the wastewater treatment system shall be charged for volume of flow as a standard wastewater load plus surcharges based upon a report of expected wastewater characteristics which shall be submitted by the prospective user and approved by the Wastewater ((~~d~~))Director prior to discharge of wastewater.

Section 90: That SMC section 13.03.1604 is amended to read as follows:

13.03.1604 Laboratory Must be Approved

All measurements, tests, analyses and reports accepted by the City of Spokane shall be performed by laboratories or persons approved by the Wastewater ((~~d~~))Director.

Section 91: That SMC section 13.03.1606 is amended to read as follows:

13.03.1606 Monitoring Pretreatment Program

A. The City of Spokane shall monitor the wastewater from industrial users discharging process wastewaters and commercial users expected or determined to discharge wastewaters with greater constituent strength than the range for standard strength wastewaters or constituents listed in ((~~Article IV~~)) SMC 13.03.A Article II of this chapter to determine the flow and wastewater strength and suitability for treatment at a frequency determined adequate by the Wastewater ((~~d~~))Director.

B. The results of this monitoring shall be used to assess representative wastewater charges or to assure that no wastewater loading changes have occurred since the last billing rate adjustment.

    1. The scheduled frequency for monitoring each user or group of users shall be available for examination by the public.

C. Industrial and/or commercial users who feel that more frequent monitoring would be desirable may monitor more frequently and submit reports for the Wastewater ((d))Director's use in assessing charges. The monitoring and reports shall comply with this chapter and shall be at the user's expense.

Section 92: That SMC section 13.03.1608 is amended to read as follows:

13.03.1608 Monitoring Results Public

Results of monitoring shall be public information and records thereof shall be open to public examination upon request to the Wastewater ((d))Director unless the individual user requests otherwise and presents an affidavit that release of such information would allow others to determine therefrom information regarding proprietary processes or operations.

Section 93: That SMC section 13.03.170 is amended to read as follows:

13.03.170 Adjustments of Charges

The Wastewater ((d))Director will review user charges and revise them periodically to reflect actual treatment works operation and maintenance costs. Charges for each billing period will be determined based on wastewater flow and on approved wastewater strength monitoring.

Section 94: That SMC section 13.03.180 is amended to read as follows:

13.03.180 Orders

A. The Wastewater ((d))Director shall be authorized to issue an order prohibiting further discharge into the municipal sewerage system to any user who refuses to comply with the provisions of these regulations or where deemed necessary to protect the public health and safety.

    1. Users may appeal to the Wastewater ((d))Director for an adjustment in user charge, such an appeal must be made within thirty days of the billing under dispute.

B. In the event that City-determined wastewater strengths and/or flows are challenged, an appeal must be accompanied by or be followed within thirty days by a report based

upon samples and tests performed by an approved laboratory and/or engineer setting forth the flows and/or waste strengths in dispute.

1. Decisions of the Wastewater ((~~d~~))Director on appeals may be further appealed to the Public Works ((~~d~~))Director ((~~of public works and utilities~~)), whose decision is final.

Section 95: That SMC section 13.03.190 is amended to read as follows:

13.03.190 Persons Subject to Sewer User Charges

Every person to whom service is furnished by the sewage collection and treatment system of the City of Spokane, and every person to whom such service is available by said system of sewerage, as determined by the Wastewater ((~~d~~))Director or applicable laws or regulations, shall be charged for such service on the basis set forth herein.

Section 96: That SMC section 13.05.020 is amended to read as follows:

13.05.020 Poplar and Cottonwood Trees a Nuisance

Planting and/or maintenance of cottonwood, elm and poplar shade trees along the sides of streets of the City is hereby declared to be a nuisance and menace to sewer and water pipes and hydrants, and no person may plant or maintain such trees at such locations, including locations within fifty feet of any water or sewer pipes.

Section 97: That SMC section 13.05.030 is amended to read as follows:

13.05.030 Notice of Violation

A. Whenever it shall appear that any person has violated, or is about to violate, any provision of this chapter, the ((~~director of water and hydroelectric services~~)) Wastewater Director and/or Water Director shall notify such person to remove the matters or things declared unlawful in this chapter.

   1. Such notice shall specify the time within which such cause shall be removed, which shall be not more than ninety days.

B. If said notice shall not be complied with as required by the terms of such notice, then the ((~~director of water and hydroelectric services~~)) Wastewater Director or Director of Water and Hydroelectric Services is authorized and empowered to do the matters and things required of the person upon whom said notice shall be served and the cost and expense shall be figured by the ((~~department of water and hydroelectric services~~)) Wastewater Department or Department of Water and Hydroelectric Services and the same shall be paid by the person.

Section 98: Effective Date. The effective date of this ordinance shall be the later of January 1, 2026 or that date set forth in Section 19 of the City Charter.

PASSED BY THE CITY COUNCIL ON _____.

_____
Council President

Attest:

_____
City Clerk

_____
Mayor

Approved as to form:

_____
Assistant City Attorney

_____
Date

_____
Effective Date

Agenda Sheet for City Council: **Committee:** PIES **Date:** 10/20/2025 **Committee Agenda type:** Discussion		**Date Rec'd**	10/17/2025
		Clerk's File #	ORD C36777
		Cross Ref #	
Council Meeting Date: 11/10/2025		**Project #**	
Submitting Dept	PUBLIC WORKS	**Bid #**	
Contact Name/Phone	CHRIS AVERYT 6540	**Requisition #**	
Contact E-Mail	CAVERYT@SPOKANECITY.ORG		
Agenda Item Type	First Reading Ordinance		
Council Sponsor(s)	KKLITZKE BWILKERSON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	ORDINANCE AMENDING WATER FEE & COST SCHEDULE		

Agenda Wording

An ordinance amending the City of Spokane Water and Hydroelectric Department - Fee & Cost Schedule and setting an effective date.

Summary (Background)

The City has adopted the Public Rule and Procedure regarding the Water and Hydroelectric Department Fee and Cost Schedule, periodically it is required to update the Fee and Cost Schedule. These fees and costs are intended to cover the costs of administration of the Water & Hydroelectric Department, including but not limited to, costs, associated with permits, tap and meter connections, monitoring, inspections, sampling, analysis, publication, processing, and violation remediation. The ordinance will amend the following sections of Chapter 13.04: amending SMC sections 13.04.2002, 13.04.2004, 13.04.2005, 13.04.2010, 13.04.2012, 13.04.2014, 13.04.2025, 13.04.0604, 13.04.0606, 13.04.080, 13.04.0802, 13.04.0808, 13.04.0816, 13.04.0822, 13.04.090, 13.04.1008, 13.04.1506, 13.04.170, 13.04.1914, 13.04.1918, 13.04.1925, 13.04.2017, 13.04.2024, 13.04.2026, 13.04.2030, 13.04.2042, 13.04.2044, and 13.04.300; and repealing SMC sections 13.04.2006, 13.04.2008; and 13.04.2018.

What impacts would the proposal have on historically excluded communities?

Public Works services and projects are designed to serve all citizens and business. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The City anticipates annual review and updates to all fees for reimbursement. However, in the event an annual update is not needed, all fees set out in the latest Appendix A shall remain in full effect until modified or amended via the Public Rule process.

Council Subcommittee Review

N/A

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	FEIST, MARLENE		
Division Director	FEIST, MARLENE		
Accounting Manager	KECK, KATHLEEN		
Legal	PICCOLO, MIKE		
For the Mayor	PICCOLO, MIKE		

Distribution List	

ORDINANCE NO. C36777

AN ORDINANCE relating to municipal water services, amending multiple sections of Chapter 13.04, and repealing sections 13.04.2006, 13.04.2008; and 13.04.2018, all of the Spokane Municipal Code; and setting an effective date.

WHEREAS, the City of Spokane adopted Resolution 2024-0105, Resolution 2025-0068, and Rule 4100-20-01 related to the Public Rule, Cross-Connection Control Program, and Water Hydrant Usage Policy for the City of Spokane; and

WHEREAS, elements of these programs are listed in Section 13.04 of the Spokane Municipal Code and require periodic updates to ensure consistency with the afore mentioned Rules, Policies, and Programs.

- Now, Therefore,

The City of Spokane does ordain:

Section 1: That SMC section 13.04.2002 is amended to read as follows:

13.04.2002 City Residence Rates

A. Single-family Residence – Basic Charge.

1. Within the City limits, the basic monthly service charge for each single-family residence where the water is being used or water is available to the property shall be:

a.

((~~2025~~))	2026
((~~$19.04~~))	((~~$19.97~~)) $20.07

b. Unless otherwise provided, for two or more single-family residences on one meter, ((~~the above service charge shall apply for each residence~~)) they will be addressed under section 13.04.2005.

c. Rates apply beginning the day the meter is installed.

2. For purposes of this chapter, a “single-family residence” or “equivalent residential unit” designation applies to each self-contained, stand-alone living unit with ((~~at least one~~)) the following:

a. kitchen or cooking area room, which must include a sink;

b. bathroom, which must include a toilet, bathtub, and sink or a toilet, shower, and sink.

c. a separate entrance that does not require residents to co-mingle.

B. Consumption Charge.

The following consumption charge rate schedule is adopted to encourage water conservation and promote environmental quality. Within the City limits, for each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption charges:

Monthly Water Usage Tiers (in cubic feet)	Rate Per Hundred Cubic Feet	
	((~~2025~~))	2026
Zero up to 600	((~~$0.3581~~))	((~~$0.3756~~)) $0.3775
Greater than 600 up to 1,200	((~~$0.7577~~))	((~~$0.7948~~)) $0.7988
Greater than 1,200 up to 2,500	((~~$1.0193~~))	((~~$1.0692~~)) $1.0746
Greater than 2,500 up to 4,500	((~~$1.6115~~))	((~~$1.6905~~)) $1.6989
Greater than 4,500	((~~$2.3179~~))	((~~$2.4315~~)) $2.4436

C. No vacancy allowance will be made.

D. Family daycare homes shall be billed at the single-family rate. For purposes of this provision, "family daycare homes" shall mean a daycare facility:

1. furnishing care, supervision, and guidance for persons twelve years of age or younger for more than four but less than twenty-four hours in a day;

2. licensed as such by the ((~~state department of social and health services~~)) Washington State Department of Social and Health Services; and;

3. which regularly provides such care during part of a twenty-four hour day for no more than twelve children in the dwelling of the person(s) in charge.

E. Capital Charge.

In addition to the basic charge and consumption charge, there shall be ((~~charged~~)) a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 2: That SMC section 13.04.2004 is amended to read as follows:

13.04.2004 City Commercial and Industrial Rates

A. These ((~~rates~~)) charges apply to commercial and industrial customers and to all other customer premises not specifically identified on City utilities billing records as single-family residences or PUDs. The ((~~rates~~)) charges are for service inside the city limits of the City of Spokane.

1. Size of Service / Meter Charge Per Month.

Size of Service	Meter Charge Per Month	
	((~~2025~~))	2026
1 inch or smaller	((~~$21.28~~))	((~~$22.33~~)) $22.44
1 ½ inch	((~~$34.71~~))	((~~$36.41~~)) $36.59
2 inch	((~~$49.19~~))	((~~$51.60~~)) $51.86
3 inch	((~~$78.78~~))	((~~$82.64~~)) $83.06
4 inch	((~~$108.51~~))	((~~$113.83~~)) $114.39
6 inch	((~~$153.49~~))	((~~$161.01~~)) $161.62
8 inch	((~~$314.48~~))	((~~$329.89~~)) $331.54
10 inch	((~~$459.25~~))	((~~$481.76~~)) $484.17

B. Consumption.

The following rate schedule is adopted to encourage water conservation and promote environmental quality. Commercial rates are charged based on the total consumption relative to the tier the total falls into. For each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following monthly consumption charges:

1. Monthly Water Use / Charge Rate Per Hundred Cubic Feet.

a. Zero cubic feet to six hundred cubic feet per month:

Monthly Water Usage Tier (in cubic feet)	Rate Per Hundred Cubic Feet	
	((~~2025~~))	2026
Zero up to 600 (Charge for all use: zero up to 600.)	((~~$0.3975~~))	((~~$0.4170~~)) $0.4191
Greater than 600 up to 1,000 (Charge for all use: zero up to 1,000.)	((~~$0.8249~~))	((~~$0.8653~~)) $0.8696
Greater than 1,000 (Charge for all use: zero to amount used.)	(($1.1933))	((~~$1.2517~~)) $1.2580

C. Capital Charge.

In addition to the meter charge and consumption ((~~charges~~)) rate, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 3: That SMC section 13.04.2005 is amended to read as follows:

13.04.2005 City Planned Unit Developments (PUD)

A. Basic Charge.

In general, a planned unit development (PUD) designation is one approved in accord with applicable PUD development standards and served by a master water meter. However, if a dwelling unit would otherwise be included within a PUD designation but has its own individual City water meter, it will be billed as a single-family residence under SMC 13.04.2002 or other applicable rate section. Questions of applicability are determined by the ((~~director~~)) Water Director. [Cross Reference: SMC 17A.020.160(((~~T~~))X)]

B. Consumption.

For billing water consumption, the PUD will be charged the same as a single-family residence within the City limits except the PUD's total consumption ((~~will be divided by the total number of dwelling units to determine the per-dwelling consumption~~)) will be calculated by multiplying the number of residential units by the maximum amount on each tier to get a new maximum usage allotted for each tier (for example, tier 1 is

0-600cf, a PUD of 12 homes would get 7200cf at tier 1 for purposes of applying the rate steps defined in SMC 13.04.2002(B).

C. Size of Service / Meter Charge Per Month.

Size of Service	Meter Charge Per Month	
	((~~2025~~))	2026
1 inch or smaller	((~~$21.28~~))	((~~$22.33~~)) $22.44
1 ½ inch	((~~$34.71~~))	((~~$36.41~~)) $36.59
2 inch	((~~$49.19~~))	((~~$51.60~~)) $51.86
3 inch	((~~$78.78~~))	((~~$82.64~~)) $83.06
4 inch	((~~$108.51~~))	((~~$113.83~~)) $114.39
6 inch	((~~$153.49~~))	((~~$161.01~~)) $161.82
8 inch	((~~$314.48~~))	((~~$329.89~~)) $331.55
10 inch	((~~$459.25~~))	(($481.76)) $484.17

D. Capital Charge.

In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 4: That SMC section 13.04.2006 entitled “Small Meter – Multi-meter” is repealed

((~~**13.04.2006 Small Meter – Multi-meter**~~

~~A. When meters smaller than the service are used, the size of the meter shall control the service charge. The meter shall not be less than one standard pipe size smaller.~~

~~B. Except where otherwise specified, two or more accounts on multiple metering under one ownership in the same complex shall take the commercial rate plus service charge of each meter.~~))

Section 5: That SMC section 13.04.2008 entitled “Construction Rates” is repealed.

((~~13.04.2008 Construction Rates~~

~~A. Rates for water used during construction will be charged per month, or fractional part thereof, in accord with the following rates.~~

~~1. Worksite will be inspected at least every ninety days to determine meter status.~~

~~2. The meter installation will be made at the earliest possible date.~~

~~3. Residential meters installed prior to occupancy construction rates will apply until certificate of occupancy is granted.~~

~~B. Size of Service / Meter Charge Per Month.~~))

~~Size of Service~~	~~Meter Charge Per Month~~	
	~~2025~~	~~2026~~
~~1 inch or smaller~~	~~$21.28~~	~~$22.33~~
~~1 ½ inch~~	~~$34.71~~	~~$36.41~~
~~2 inch~~	~~$49.19~~	~~$51.60~~
~~3 inch~~	~~$78.78~~	~~$82.64~~
~~4 inch~~	~~$108.51~~	~~$113.83~~
~~6 inch~~	~~$153.49~~	~~$161.01~~
~~8 inch~~	~~$314.48~~	~~$329.89~~
~~10 inch~~	~~$459.25~~	~~$481.76~~

Section 6: That SMC section 13.04.2010 is amended to read as follows:

13.04.2010 Water for Private Fire Protection

A. For inside the City of Spokane metered and unmetered connection on the City's water mains supplying hydrants, standpipes, or automatic sprinklers for private fire protection to the premises, charges will be made in accord with the following ((~~rates~~)) <u>charges</u>:

Size of Service	Meter Charge Per Month	
	((~~2025~~))	2026
3 inch or smaller	((~~$22.52~~))	((~~$23.63~~)) <u>$23.75</u>
4 inch	((~~$31.80~~))	((~~$33.36~~)) <u>$33.53</u>
6 inch	((~~$44.19~~))	((~~$46.36~~)) <u>$46.59</u>
8 inch	((~~$53.47~~))	((~~$56.09~~)) <u>$56.37</u>
10 inch	((~~$63.94~~))	((~~$67.08~~)) <u>$67.41</u>

1. Charge Rate Per ((~~Hundred~~)) Cubic ((~~Feet~~)) Foot. The following consumption rate schedule is adopted to encourage water conservation and promote environmental quality.

   Inside the City limits, for each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption charges:

Monthly Water Usage (in cubic feet)	Rate Per Hundred Cubic Feet	
	((~~2025~~))	2026
Zero up to 600 (Charge for all use: zero up to 600.)	(($~~0.3975~~))	(($~~0.4170~~)) $0.4191
Greater than 600 up to 1,000 (Charge for all use: zero up to 1,000.)	(($~~0.8249~~))	(($~~0.8653~~)) $0.8696
Greater than 1,000 (Charge for all use: zero to amount used.)	(($~~1.1933~~))	(($~~1.2517~~)) $1.2580

B. For outside the City of Spokane metered and unmetered connection on the City's water mains supplying hydrants, standpipes, or automatic sprinklers for private fire protection to the premises, charges will be made in accord with the following ((~~rates~~)):

1. Size of Connection / Service Charge per Month.

Size of Service	Meter Charge Per Month	
	((~~2025~~))	2026
3 inch or smaller	(($~~33.79~~))	(($~~35.45~~)) $35.62
4 inch	(($~~47.69~~))	(($~~50.03~~)) $50.28
6 inch	(($~~66.29~~))	(($~~69.53~~)) $69.88
8 inch	(($~~80.19~~))	(($~~84.11~~)) $84.54
10 inch	(($~~95.91~~))	(($~~100.61~~)) $101.12

~~((2. The following consumption rate schedule is adopted to encourage water conservation and promote environmental quality.~~

~~Outside the City limits, for each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption charges~~))

~~Monthly Water Usage (in cubic feet)~~	~~Rate Per Hundred Cubic Feet~~	
	~~2025~~	~~2026~~
~~Zero up to 600 (Charge for all use: zero up to 600.)~~	~~$0.5962~~	~~$0.6254~~
~~Greater than 600 up to 1,000 (Charge for all use: zero up to 1,000.)~~	~~$1.2377~~	~~$1.2983~~
~~Greater than 1,000 (Charge for all use: zero to amount used.)~~	~~$1.7899~~	~~$1.8776~~

Section 7: That SMC section 13.04.2012 is amended to read as follows:

13.04.2012 Outside City Residence Rates <u>and Charges</u>

A. Basic Charge: Single-family Residence.

1. Outside the City, for each single-family residence, the monthly service charge where the water is ((~~being~~)) used or reflected ((~~as on~~)) in the records of the City of Spokane utilities billings office shall be:

((~~2025~~))	2026
((~~$28.56~~))	((~~$29.96~~)) <u>$30.11</u>

2.((~~For two or more single-family residences on one meter the above service charge shall apply for each residence. "Single-family residence" has the meaning in SMC 13.04.2002(A)(2).~~)) <u>Unless otherwise provided, for two or more single-family residences on one meter, they will be addressed under multifamily.</u>

B. Consumption.

The following rate schedule is adopted to encourage water conservation and promote environmental quality. Outside the City limits, for each one hundred cubic feet or major

fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption ((~~charges~~)) rates:

Monthly Water Usage (in cubic feet)	Rate Per Hundred Cubic Feet	
	((~~2025~~))	2026
Zero up to 600	(($~~0.5371~~))	(($~~0.5635~~)) $0.5663
Greater than 600 up to 1,200	(($~~1.1366~~))	(($~~1.1923~~)) $1.1983
Greater than 1,200 up to 2,500	(($~~1.5291~~))	(($~~1.6039~~)) $1.6119
Greater than 2,500 up to 4,500	(($~~2.4173~~))	(($~~2.5357~~)) $2.5483
Greater than 4,500	(($~~3.4769~~))	(($~~3.6473~~)) $3.6656

C. No vacancy allowance.

D. Family daycare homes shall be billed at the single-family rate. For purposes of this provision, "family daycare homes" shall mean a day care facility:

1. furnishing care, supervision, and guidance for persons twelve years of age or younger for more than four but less than twenty-four hours in a day;

2. licensed as such by the ((~~state department of social and health services~~)) Washington State Department of Social and Health Services; and

3. which regularly provides such care during part of a twenty-four hour day for no more than twelve children in the dwelling of the person(s) in charge.

E. Capital Charge.

In addition to the basic charge and consumption charge, there shall be ((~~charged~~)) a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 8: That SMC section 13.04.2014 is amended to read as follows:

13.04.2014 Outside City Rate to Other Purveyors

A. ((~~Standby/Emergency Water~~)) The ((~~charge~~)) rate to other purveyors for standby and/or emergency water service and use outside the City's service area shall be at

the following rate per one hundred cubic feet of water used plus outside City commercial monthly service ((~~charge~~)) rate, unless modified by separate agreement:

((~~2025~~))	2026
((~~$1.4887~~))	((~~$1.5616~~)) $1.5694

1. Operations and Maintenance Capital Charge for Standby and/or Emergency Water Service.

   In addition to the standby/emergency water charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500 - Water Service Only Commercial User – Minimum Capital Charge – Outside City (includes first twenty-eight units) and Water Service Only Commercial User – Outside City – capital consumption charges. For continuous users, they shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500 - Water Service Only Other purveyor- continuous supplemental water user-outside-capital consumption charge (Per hundred cubic feet).

((~~B Continuous Supplemental Water: Continuous Supplemental Water is defined as those Purveyors who draw water for at least nine (9) consecutive months at a time.~~))

~~The charge to other purveyors for continuous supplemental water service to be used outside the City's service area shall be at the following rate per one hundred cubic feet of water used plus outside City commercial monthly service charge, unless modified by separate agreement:~~

~~2025~~	~~2026~~
~~$1.4887~~	~~$1.5616~~

~~1. Operations and Maintenance Capital Charge for Continuous Supplemental Water Service.~~

~~In addition to the continuous supplemental water charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500 - Water Service Only - Other Purveyors - Continuous Supplemental Water User – Outside City – capital consumption charge~~.))

Section 9: That SMC section 13.04.2025 is amended to read as follows:

13.04.2025 Tap and Meter Requirements and Fees

A. Outside City taps must sign a water annexation covenant approved by the City ((~~legal~~)) Legal ((~~d~~))Department.

B. Local ((~~i~~))Improvement ((~~d~~))District and future main extension waivers are required on all approved long services.

C. ((~~Taps one inch and smaller: Pressure reducing valve (PRV) is required before meter if pressure is greater than eighty pounds.~~)) Meters two-inch and smaller , a pressure regulating valve is required inside the building or structure prior to the first point of use if pressure is greater than 80 PSI.

D. ((~~Taps~~)) Meters one-and-one-half inch and larger: Pressure reducing valve (PRV) is required after meter if pressure is greater than 80 PSI and may be installed inside of a vault or inside the building or structure. No meter box installations for PRV are allowed.

E. Remote reader charges are included in meter fees. Fees for damaged remote readers are referenced in the Department Fee Schedule – Public Rule.

F. City taps that need to be installed at a time other than normal water department business hours must pay an additional fee in accordance with City of Spokane Water and Hydroelectric Department Fee Schedule - Public Rule.

G. Meter sizing for all dwelling units shall be based on fixture unit counts, as addressed in the latest addition of the Uniform Plumbing Code, and/or through a hydraulic analysis submitted by the applicant's engineer for review and concurrence by City staff.

((~~H. Any taps two inches and smaller, installed on a main eighteen inches or larger must pay an additional fee in accordance with City of Spokane Water and Hydroelectric Department Fee Schedule - Public Rule.~~))

((~~I. Taps four inches and larger installed by private contractors during a main construction require an inspection fee in accordance with City of Spokane Water and Hydroelectric Department Fee Schedule - Public Rule.~~))

Section 10: That SMC section 13.04.0604 is amended to read as follows:

13.04.0604 Authority Over Meters and Valves

A. So long as water service is connected or available to the premises, all meters, valves or other such devices upstream from the meter and including the meter shall remain

subject to the strict regulation of the ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((~~d~~))Department and no person may tamper with, repair or replace any such items without a permit and inspection by a Water Department Inspector.

B. When ((~~M~~))meters and other such devices of a particular type or capacity shall be deemed fungible and the ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((~~d~~))Department, in the course of maintenance and repair of meters and other such devices, may replace the same with others of equal condition and value.

C. This section shall not be construed to create any obligation on the part of the City to make repairs nor create liability or responsibility for acts or omissions of the property owner or any third party.

Section 11: That SMC section 13.04.0606 is amended to read as follows:

13.04.0606 Inspection/Reading of Meters

Water meters shall at all times be accessible to ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((d))Department personnel. Where it is necessary for the property owner or lessee to place the meter under lock and key, a key shall be furnished to the water and hydroelectric services department meter reader foreperson. ((~~Except as hereafter required, meter tests are to be paid for by the party requesting them.~~))

Section 12: That SMC section 13.04.080 is amended to read as follows:

13.04.080 Construction Specifications

A. Construction shall meet City of Spokane Water and Hydroelectric Services Department Rules and Regulations for Water Service Installations.

((~~A~~)) B. Every service pipe shall be provided with a ball valve for each recipient, easily accessible, placed inside the foundation wall, beyond damage from frost, and so situated that the water can be conveniently shut off and drained from the pipes.

((~~B~~)) C. All water pipes in buildings shall be so arranged as to drain toward the ((~~stop and waste cock or~~)) drain cocks placed for that purpose.

((~~C~~)) D. All water pipe shall be soft annealed Type K copper water pipe or approved equal as provided in the director's regulations. Use of HDPE is outlined in the City of Spokane Water Department Rules and Regulations for Water Service Installations.

((~~D~~)) E. All service pipes inside property lines shall hereafter be laid to a depth of at least five ((~~and one-half~~)) feet below the surface of the ground.

((~~E~~)) F. All service pipes laid inside the property line on any premises shall be left exposed in the trench until inspected by the water service inspector, and when they have passed inspection and have been approved, the pipes shall be properly covered by the property owner.

Section 13: That SMC section 13.04.0802 is amended to read as follows:

13.04.0802 Separate Service

A. Each ((~~building~~)) parcel served must have a separate connection and separate meter unless otherwise specifically authorized by the ((~~director~~)) Water and Hydroelectric Services Director, but such privilege may be revoked at any time by the ((~~d~~))Director for any reason.

1. Service connections are provided to the public water system in the public right-of-way unless otherwise approved.

2. The ((~~d~~))Director may waive the requirement in cases of two or more adjacent ((~~buildings~~)) parcels under a common ownership or for other good reasons consistent with the public health and safety (e.g. no accessible water main on abutting streets).

B. The ((~~d~~))Director may further require the property owner(s) to execute and record at their expense an easement appurtenant to and for the benefit of parcels served by the service ((~~main~~)) connection((~~on a form supplied by the director~~)), allowing perpetual access to said service main by parcels served and mutually covenanting to maintain said service main for the enjoyment of all such premises.

1. Said easement shall prohibit construction over or interference with the easement area and shall not be subject to revocation without the written approval of the ((~~d~~))Director.

2. The City shall have no repair or maintenance obligations as to any such service ((~~main~~)) connection.

C. Where the requirement of the prior paragraph is waived because of common ownership, the waiver expires automatically when premises or buildings are separately owned, unless affirmatively extended by the ((~~d~~))Director.

D. Exceptions to the requirement of separate connection may be revoked by the ((~~d~~))Director without cost or liability to the City and the premises/building served shall

thereafter be required to make a separate connection and install a separate meter at the property owner's sole expense and liability.

Section 14: That SMC section 13.04.0806 is amended to read as follows:

13.04.0806 Service Pipes – Cocks

A. Cost of all service pipes from the City mains to the premises, including a service cock, shall be paid by the property owner(s). A private contractor shall excavate the entire trench from the main to the premises and install the service line from the property line to the premises, subject to inspection and approval of the ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((~~d~~))Department. The ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((~~d~~))Department shall install the portion of the service line from the City main to the property line.

B. Locations that have ((~~retaining wall~~)) an obstruction within City right-of-way, the service pipes shall be laid by the City ((~~only to~~)) and the curb stop shall be placed within five feet of the street side of ((the wall)) the obstruction. The property owner(s) must install and maintain, at their own expense, all service pipes from that point to the premises, subject to inspection and approval of the ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((~~d~~))Department.

((~~C. Multiple service pipes are not permitted without specific written approval from the director.~~))

Section 15: That SMC section 13.04.0808 is amended to read as follows:

13.04.0808 Standpipe and Sprinkler Connections

A. Connections with the City mains for standpipe and sprinkler service to be used for protection in case of fire are subject to the same requirements as other service connections unless otherwise determined by the ((~~director~~)) Water and Hydroelectric Services Director.

B. In all cases, the applicant shall provide such valves, meters or other devices as approved by the ((~~d~~))Director at the applicant's sole cost and liability

C. ((~~Such connections may be made entirely separate from regular service taps, the~~)) The complete installation to be made under the supervision of the ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((~~d~~))Department.

Section 16: That SMC section 13.04.0816 is amended to read as follows:

13.04.0816 Definitions

For purposes of the ((c))Cross-((c))Connection ((c))Control program, the following definitions apply:

A. “Backflow” is the flow of water or other liquids, fluids, gases, or any substance whatsoever from a source outside the public water supply back into the public water supply. Backflow or reversed flow may occur due to either back pressure (pushing) or back siphonage (pulling).

B. “Backflow prevention device” is a device or assembly, approved by the ((director)) Water and Hydroelectric Services Director or ((h))Health ((o))Officer, designed and tested to counteract back pressure and back siphonage.

C. ((“Containment”)) “Premise Isolation” is a method of backflow prevention requiring the installation of a backflow ((prevention)) assembly or device at the point a water service line enters the premises served.

D. “Contamination” is the entry into or presence in the public water supply of any substance which the ((director)) Water and Hydroelectric Services Director or ((h))Health ((o))Officer determines will or might adversely affect the public health or the aesthetic qualities of the water (appearance, taste, or odor).

   1. “Contaminated water” is water with contamination.

E. “Cross-((c))Connection” is any physical arrangement whereby the public water supply of the City of Spokane is connected, directly or indirectly, or in the judgment of the ((director)) Water and Hydroelectric Services Director or ((h))Health ((o))Officer, has a risk of becoming connected, to a source of contamination as a result of backflow. Sources of contamination might include, but are not limited to:

   1. public or private water system, not managed by City of Spokane Water and Hydroelectric Services Department,

   2. non potable tank or storage reservoir,

   3. sewer line,

   4. ((sewer)) drain,

   5. conduit,

   6. pool, or

7. any plumbing or fixture whatsoever((.))

8. well or pump system not managed by City of Spokane Water and Hydroelectric Services Department.

F. "Cross-((c))Connection ((c))Control ((m))Manual" or "Manual" is the latest edition of "Accepted Practice and Procedure in Cross-Connection Control" promulgated by the Pacific Northwest section of the American Waterworks Association. A copy of the manual is available for public inspection at the ((w))Water and ((h)) Hydroelectric ((s))Services ((d))Department offices.

G. "Cross-((c))Connection ((c))Control program" is the City of Spokane's effort to prevent and control ((c))Cross-((c))Connections, as required by WAC 246-290-490, expressed in the cross-connection control manual, SMC 13.04.0814 through SMC13.04.0824, and any regulations or orders issued by the director in implementation of said program.

H. "Customer" is any person or other entity at premises reflected in the files of the ((w))Water and ((h))Hydroelectric ((s))Services ((d))Department as an authorized connection to the City's public water service system.

I. "Director" is the director or administrative head of the ((w))Water and ((h))Hydroelectric ((s))Services ((d))Department.

J. (("Isolation")) "In Premise Isolation" is a method of backflow prevention where a backflow ((prevention))assembly or device is located at a point of a cross-connection, rather than the premises or property line.

K. "Service connection" or "service line" or "service lateral" is the connection between the public water supply system to a customer's premises or customer-operated distribution system.

Section 17: That SMC section 13.04.0822 is amended to read as follows:

13.04.0822 Inspection and Testing – Customers to Cooperate

A. Customers are required to cooperate fully with the City in implementing the ((c))Cross-((c))Connection ((c))Control program. Customers ((may be)) are required to provide satisfactory evidence of ((c))Cross-((c))Connection ((c))Control to the ((w))Water and ((h))Hydroelectric ((s))Services ((d))Department and to allow inspection, testing or other examination, including inspection and testing of backflow prevention devices, all

as deemed necessary to implement the City's ((c))Cross-((c))Connection ((c))Control program.

B. The ((w))Water and ((h))Hydroelectric ((s))Services ((d))Department shall have access to all service connections, premises and buildings served by the City's public water system during regular business hours for inspection and testing purposes to ascertain the need to eliminate or control ((c))Cross-((c))Connections, or at any time in case of emergency.

C. Compliance with the City's ((c))Cross-((c))Connection ((c))Control program requirements are additional terms and conditions under which the City of Spokane supplies water service to its customers. The ((w))Water and ((h))Hydroelectric ((s))Services ((d))Department may terminate service by any means, with or without prior notice, for failure to comply with the City's ((c))Cross-((c))Connection ((c))Control program. This specifically includes installation and maintenance of backflow prevention devices required by the ((w))Water and ((h))Hydroelectric ((s))Services ((d))Department.

Section 18: That SMC section 13.04.090 is amended to read as follows:

13.04.090 Water Local Improvement District Waiver Agreement

A. Where an owner of property seeks to connect to the public water supply and the ((c))City ((e))Engineer determines the premises concerned are or may be in need of additional water main or other facilities construction to be financed by means of a local improvement district mechanism, such owner shall obtain from the ((d))Director of ((e))Engineering ((s))Services and execute, as a condition of connection, a water waiver agreement for a ((l))Local ((i))Improvement ((d))District (LID) water assessment.

B. Said agreement shall provide the signatory waives the right to protest the establishment of any ((l))Local ((i))Improvement ((d))District for the installation of a public water main which may be proposed and/or to claim lack of benefit or less benefit than the amount of the assessment and to join in said ((l))Local ((i))Improvement ((d))District petition creating said district. Said owner shall file said waiver and pay all filing fees required for the recording of said agreement with the County ((a))Auditor.

Section 19: That SMC section 13.04.1008 is amended to read as follows:

13.04.1008 ((~~Valves and Outlets Sealed~~)) Fire Protection Meter Required – Fire Inspections

A. ((~~Every valve or outlet must be sealed. Seals may be broken only in case of fire, and in such case prompt notification must be made to the water and hydroelectric services department, and the valve will be resealed.~~)) All fire protection services must be connected through a consumption meter as approved by the Water and Hydroelectric Services Director.

B. The premises upon which any such fire protection service is installed shall be open to the inspection of any authorized representative of the ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((~~d~~))Department at all times, and the owner or tenant shall give such representative all reasonable facilities for making the inspection and any information he may require. The owner or tenant can test the apparatus at any time by notifying the ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((~~d~~))Department that such a test is desired, and a time will be fixed for the test to be made. Applicable fees for the testing apply.

Section 20: That SMC section 13.04.1506 is amended to read as follows:

13.04.1506 ((~~Locale~~)) Location of Shut-off

A. The ((~~director~~)) Water and Hydroelectric Services Director determines the method and location of shutoffs. In general, shutoff locations shall be at the curb cock, placed at the first property line.

B. No person may turn on water, shut off by the ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((d))Department, without the ((~~d~~))Director's consent or approval. The ((~~d~~))Director sets fees for shutoff and turn on.

Section 21: That SMC section 13.04.170 is amended to read as follows:

13.04.170 Time of Commencement

Rates will be charged for service from the day the premises are connected to the City water supply ((~~and the water turned on~~)).

Section 22: That SMC section 13.04.1914 is amended to read as follows:

13.04.1914 Contamination

No person may contaminate, pollute, alter, or endanger in any way, directly or indirectly, the water supply system of the City or permit others to do so. A contaminant is any substance introduced without specific authorization of the City.

Section 23: That SMC section 13.04.1918 is amended to read as follows:

13.04.1918 Obstructing Fire Hydrants

No person may:

A. obstruct the access to any fire hydrant by placing around, thereon, or erecting within ((~~twenty~~)) three feet thereof, any structure or obstruction created; ((~~stone, brick, lumber, dirt, rubbish or other material; or~~))

B. open or operate any fire hydrant without a valid hydrant permit; or

C. draw or attempt to draw water from a hydrant without a valid hydrant permit; or

D. willfully or carelessly injure the same; or

E. fill up or cover over any valve box; or

F. in any manner tamper with or injure the same.

Section 24: That SMC section 13.04.1925 is amended to read as follows:

13.04.1925 Water Conservation Measures

A. Level I:

1. Every year between June 1 – October 1 the City of Spokane shall implement the following conservation measures:

    a. A prohibition on watering outdoor vegetation during the hours of 10 am to 6 pm;

    b. A limitation on watering outdoor vegetation on each parcel to four days per week;

    c. A suggested limitation of a total of 2 hours daily outdoor watering on each parcel; and

    d. A suggested prohibition on the use of water for washing outdoor hardscape features, such as sidewalks, driveways, decks, and patios.

B. Level II:

1. When the flow in the Spokane River, as measured at USGS monitoring location 12422500 (located at Lower Crossing) is predicted to fall below 1,000 cfs any

time between June 1 – October 1 and the Mayor or a majority of the City Council declares a drought emergency the City shall implement the following conservation measures:

a. A prohibition on watering outdoor vegetation during the hours of 10 am to 6 pm;

b. A limitation on watering outdoor vegetation on each parcel to two days per week;

c. A limitation of a total of 2 hours outdoor watering daily on each parcel; and

d. A prohibition on the use of water for washing outdoor hardscape features, such as sidewalks, driveways, decks, and patios.

2. Paragraph (B) shall take effect on June 1, 2023.

C. Exemptions:

1. The Parks Department shall continue its efforts to upgrade park infrastructure as funding becomes available to comply with the above mandatory and voluntary measures. Then ((~~department~~)) Parks Department shall be exempt from these measures when the Parks Director informs City Council in writing that an exemption is necessary for the purposes of watering trees, watering the remaining parks with non-automated irrigation systems, allowing for the establishment of newly-planted landscape, mitigating fire risk in wildland-urban interface areas, operating pools and splashpads, and operating public golf courses/sports program facilities.

2. The Public Works and Utilities Department may grant to city residents reasonable exemptions from these measures for the purposes of watering community/personal vegetable gardens, trees located either within the public right-of-way or on private property, to allow for the establishment of newly-planted landscape, or in wildland-urban interface areas to mitigate wildfire risk.

((~~3. The Public Works and Utilities Department and Park Department shall, no later than 180 days after the effective date of this section, publish standards and requirements specifying the process for seeking additional exemptions under this paragraph and the process and timelines for approval, rejection, and, if necessary, appeals from rejections of applications for exemptions under this paragraph.~~))

D. Upon enactment of this chapter, the Water Department shall provide education and community engagement to all water rate payers within the city's retail water delivery area on the importance of complying with the new legal standards for watering outside vegetation and the financial and other benefits to the community.

Section 25: That SMC section 13.04.2017 is amended to read as follows:

13.04.2017 Golf Course Irrigation Conservation Rate for Potable Water

A. Findings.

1. Golf Courses served by the ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((~~d~~))Department are high consumers of potable City water for irrigation. There is a significant opportunity for water conservation in this area through measures that include the use of stored stormwater runoff, reclaimed sanitary wastewater, and more efficient irrigation systems.

2. A rate rule encouraging water conservation is an appropriate utility ratemaking consideration under RCW 35.92.010. Golf courses applying conservation measures as approved under subsection (C), and (D) of this section hereafter should be considered a separate user classification. The ((~~director~~)) Water and Hydroelectric Services Director may require a golf course to receive irrigation service under a separate account.

B. Application.

The provisions of this section pertaining to the use of potable City water are subject to the following conditions.

1. They apply only to:

   a. golf course irrigation and not to any other customer class or usage;

   b. that portion of the water bill based on water consumption and not to any other charges;

   c. direct ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((~~d~~))Department retail customer golf course accounts, whether inside or outside the City.

2. They do not apply to any accrued billings or usage prior to the effective date of this section. The ((~~director~~)) Water and Hydroelectric Services Director is authorized to adjust the commencement of billings under this section for a customer billing cycle as is most administratively convenient.

a. The customer must apply in writing for the basic rate discount in subsection (C).

b. The application must be approved by the ((~~d~~))Director in writing.

c. No claims for refund or credits for any billings prior to such application and approval may be recognized.

3. The basic rate discount in subsection (C) of this section is limited as follows:

a. 18-hole, full size golf course customers that reduce their irrigation consumption to less than forty million gallons per year; and

b. 9-hole, full size golf course customers that reduce their irrigation consumption to less than 20 million gallons per year.

c. Water savings should be achieved through the implementation of ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((~~d~~))Department approved water conservation measures.

d. The basic rate discount does not apply to any water irrigation consumption savings for usages above forty million gallons per year for an 18-hole course or 20 million gallons per year for a nine-hole course.

4. Par 3 golf courses and mini golf courses are not eligible for any golf course water conservation rate discount or credit.

5. If customer circumstances under which approval was granted do not continue to apply in full for any reason, the customer must immediately notify the ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((~~d~~))Department in writing.

a. In addition, the rates for potable water will be adjusted by the ((~~d~~))Director from the time of change of circumstances, in proportion to the effect of the change as determined by the director.

b. In calculating any adjustments due the City, if any, the ((~~d~~))Director may use information from the customer, or in absence of information being submitted, the ((d))Director is authorized to calculate amounts due based upon any information available to the director.

6. Golf course irrigation conservation rates will be reviewed annually for qualifications or as ordered by the director.

C. Basic Rate Discount.

1. The basic rate discount under this subsection applied for the current calendar year shall be based on the previous year's water use and shall be calculated as a fraction of the commercial water rate that otherwise would be charged to the golf course for its irrigation use consumption.

    a. The numerator of this fraction is the gallons usage for the previous calendar year, as recognized by the ((~~director~~)) Water and Hydroelectric Services Director as a result of implementation of conservation programs approved by the ((~~w~~))Water and ((~~h~~))Hydroelectric ((~~s~~))Services ((~~d~~))Department.

    b. The denominator is forty million gallons for 18-hole courses and 20 million gallons for 9-hole courses.

2. The written approval of the ((~~director~~)) Water and Hydroelectric Services Director under subsection (B)(2) of this section may include a guarantee of a minimum time the basic rate discount will continue consistent with this section, but may not exceed such time as:

    a. reclaimed wastewater service under subsection (D) of this section becomes available to the customer; or

    b. there has been a change of conditions;

    c. either item to be determined by the ((~~d~~))Director, in the exercise of reasonable business judgment. In addition, the maximum time may not exceed ten years.

D. Reclaimed Sanitary Wastewater.

1. Reclaimed sanitary wastewater is water reclaimed from the treatment of sanitary sewage that can be supplied for golf course irrigation. Such water may not meet potable drinking water standards, but is safe and reliable for golf course irrigation. The City ((~~w~~))Water utility does not supply this service, but it may become available from the City ((~~w~~))Wastewater ((~~m~~))Management ((~~d~~))Department or other water reclamation utility service providers.

2. Because the use of reclaimed sanitary wastewater provides the greatest savings in potable water use for golf course irrigation, whenever the ((~~director~~)) Water and Hydroelectric Services Director determines that such service is

available to a golf course customer, considering the factors set forth hereafter, he/she may order disconnection of an account from potable water service provided by the ((w))Water and ((h))Hydroelectric ((s))Services ((d))Department. The decision shall be in writing and grant a reasonable time frame for conversion, which shall be at least twelve months. The time may be extended by the ((d))Director, in the exercise of sound discretion.

3. Water and Hydroelectric Services Director decisions under this subsection shall be guided by the following factors:

    a. Reliable reclaimed sanitary wastewater service is available to the customer under reasonable conditions and at a reasonable cost.

    b. Water conservation requirements and mandates applicable by law to the City ((~~w~~))Water utility.

    c. The individual customer cost of conversion.

    d. Fairness to the customer and to other water service customers.

4. The ((~~director~~)) Water and Hydroelectric Services Director may request a customer objecting to disconnection under this section to submit information for his consideration. The decision may be appealed to the City ((~~h~~))Hearing ((~~e~~))Examiner within thirty days.

    a. The hearing shall be within thirty days of the appeal.

    b. The decision may be appealed to a court of competent jurisdiction within thirty days, based on the record, reversible because of violation of law or arbitrary and capricious.

Section 26: That SMC section 13.04.2018 entitled “Major Fraction” is repealed:

~~**((13.04.2018 Major Fraction**~~

~~All charges assessed based upon stated consumption units (e.g., per hundred cubic feet) shall be billed based upon the major unit fraction (e.g., fifty cubic feet or more billed as the next one hundred cubic feet).~~))

Section 27: That SMC section 13.04.2024 is amended to read as follows:

13.04.2024 Hydrant Fees, Consumption Charges and Fines

Hydrant fees for 202((~~0~~))5 are as follows:

A. Hydrant Permit Fees.

1. Annual Hydrant permit fee: ((Five Hundred dollars ($500.00) per year)) Referenced in the Water Public Rule Public Rule 4100-24-02.

2. Hydrant meter and backflow device deposit: A deposit ((~~of One Thousand Five Hundred dollars ($1,500),~~)) established in the Water Public Rule Public Rule 4100-24-02 or surety, verified insurance or bond documentation as approved by the Director of Water and Hydro-electric Department is required for all hydrant permits.

B. Damages

1. Damage to a meter or backflow device will ((~~result in a forfeit of the deposit~~)) be billed to the permit holder at the actual cost for repairs, ((~~Fifteen Hundred dollars ($1,500),~~)) or other recovery available to the City.

2. Repair of any damage to the hydrant or surrounding area as a result of use by the permit holder is the responsibility of and will be billed to the permit holder. Deposit may be forfeited.

3. Failure to pay damages will result in revocation of all hydrant permits and denial of any requests for a hydrant permit until paid in full.

C. Consumption Charges.

1. The Outside City Rate to Other Purveyors listed in SMC 13.04.2014, in effect at the time of usage will be applied.

    a. All water usage from a hydrant shall be measured by required meter, as outlined above.

    b. Failure to use required meter, will be considered a violation of this chapter and may result in civil or criminal enforcement to include without limitation, fees, fines, restitution and/or referral for prosecution.

D. Fines:

Any person other than employees of the City Fire Department or City Public Works Division connecting to or accessing any hydrant without an approved Hydrant Permit will be assessed a fine ((~~will be assessed a fine up to one thousand ($1,000) dollars per day~~)) as established in the Water Public Rule Public Rule 4100-24-02. Subsequent

violations may result in increased penalties and forfeiture of future eligibility to obtain a hydrant permit.

E. Annual Adjustment:

Any fees listed in this section may be adjusted annually.

Section 28: That SMC section 13.04.2026 is amended to read as follows:

13.04.2026 Small Taps and Meters – Additional

A. The fees associated with small taps and meters are set annually in accordance with City of Spokane Public Rule 4100-20-02 Water and Hydroelectric Department Fee Schedule.

B. All new One-inch, ((~~and~~)) Three-quarter inch, and Five-Eighth inch residential meters will be installed in a meter box within three feet of property line or in a dedicated utility easement. The meter and box will be sold as one unit.

C. In addition to costs contained herein and in the Public Rule there is a sixty-five-dollar ($65.00) processing fee for staff costs.

D. Permit shall be valid for twelve months after which it will expire and a new permit will be required.

Section 29: That SMC section 13.04.2030 is amended to read as follows:

13.04.2030 Periodic Fee Adjustment

The fees in SMC 13.04.0608, SMC 13.04.2022, SMC 13.04.2026, and SMC 13.04.2028 shall be subject to adjustment as follows:

Fees will be adjusted annually to reflect actual increases in labor, equipment, and materials as calculated from August of the previous year to August of the current year. Increases will ((~~be rounded up to the nearest five dollars and~~)) take effect January 1st of the following year.

Section 30: That SMC section 13.04.2042 is amended to read as follows:

13.04.2042 Water General Facilities Charge – Schedule of Charges

A. Findings – General Facilities Charge (GFC).

The City Council finds:

1. The purpose of GFC charges is to defray costs created by new system demand, such as costs of providing increased system capacity for new or increased demand and other capital costs associated with new system capacity.

2. There is a system-wide benefit, served by a uniform, adjustable GFC, in encouraging system growth through infilling certain unserved areas and considering that expanding the overall customer rate base and customer densities will reduce fixed costs which must otherwise be spread over all classes of ratepayers.

3. It is in the public interest to provide for a GFC rate structure to cover costs associated with new or increased system demand. GFC charges had not been updated in over 20 years and new growth proposals are stressing current system capacity and will require investment in infrastructure for water service.

4. It is further in the public interest that those adding costs or burdens to the City water system by creating need and demand for a new system growth and infill needs in the City water system should pay a GFC therefore. Furthermore, it is not in the public interest to waive GFCs, because without adequate GFCs, the City's current utility customers bear the burden of paying for new capacity to serve growth and a fund will be established to cover the cost of all or a portion of GFCs for certain development projects, including permanent affordable housing.

5. The City's policy is to not waive GFCs. However, offset of the developer's cost of the GFC may be identified from non-utility revenue sources, such as grant dollars or other general fund revenues. Such offset must be clearly identified and paid by the other source at time of application for connection, application for a building permit, or as otherwise ordered by the Director of Public Works.

B. Charge for new service or new upgrades.

1. For new service or new upgrades of existing service to the City water system, a GFC is assessed as provided hereafter. The charge will be based upon the meter size(s) required for domestic and irrigation water service to the facility. ((~~and location of the property within the Upper or Lower Zone~~)) If the size of a previous connection is upgraded to a larger connection, upgrades are charged at the current difference between the old and new connection size charges.

2. The GFC is to be used to finance impacts to the system created by new system growth and infill needs created by new or upgraded customers.

3. Meters used solely for fire protection purposes would not incur GFC charges, unless needed flow rate exceeds the current largest fire flow rate in that pressure zone.

4. Annual Increase: The GFC Charges in SMC 13.04.2044 are generated from an analytical analysis, one copy which shall be kept on file with the office of the city clerk and incorporated herein by reference. GFC charges in SMC 13.04.2044 will increase annually based on the Engineering News-Record Index (ENR) calculated by City Staff, from October to October for the previous year. This annual increase will start March 5, 2024, and occur each January 1 thereafter. The City will publish a public rule update with the new GFC charge by January 1st of each year. Comprehensive review and update of GFC charges should be conducted at least every (5) years, but no more frequently than three (3) years.

5. Adjustments.

   Prior Payment of Similar Charges: The charge for a water connection can be adjusted upon a showing of prior payment of similar charges, or for other sound considerations of fairness, as determined by the Director of Public Works.

   a. To be eligible for such adjustment, a party required to pay a water GFC must submit a written application to the Director of Public Works, together with any supporting materials and explanation.

   b. The Director of Public Works must receive such materials no later than the time of connection of the subject premises.

   c. No adjustment may exceed the amount of the water GFC applicable to the connection requested.

6. The water GFC applies, in addition to all other connection, permit or other fees required by this code or elsewhere.

7. The Director of Public Works may record appropriate notice with the county auditor concerning areas subject to the water GFC pursuant to the requirements of RCW 65.08.170 and RCW 65.08.180, as applicable, reserving the possibility of upgrade charges.

8. Any offset of applicable GFC charges shall be through non-utility revenue sources such as grant dollars or general fund dollars. The qualifications for such offset are established in Public Rule 5200-23-01.

C. Any future incentives, waivers, offsets, or deferral of GFC charges should be funded through payments from other funding sources. Incentives, offsets, and deferrals should not result in lost revenue for new system capacity.

Section 31: That SMC section 13.04.2044 is amended to read as follows:

13.04.2044 Appendix A – General Facilities Charge Schedule

Appendix A – Water General Facilities Charge Schedule

Section 32. That SMC section 13.04.300 is amended to read as follows:

13.04.300 Penalties and Surcharges

A. Any person or organization violating any of the provisions of this chapter, other than SMC 13.04.1925, or the rules and regulations ((~~of the director~~)) of the Water and Hydroelectric Services Director, except for those violations designated infractions in SMC 1.05.190, commits a misdemeanor.

B. Each day of a continuing violation shall constitute a new and separate violation unless otherwise specified.

C. Surcharges

((~~1. After December 1, 2023 and no later than May 1, 2024, the City Council in consultation with the Public Works and Utilities Department will enact any changes needed in the water rate structure to meet Spokane River flows of at least 1,000 cfs year round and authorization of surcharges for violations of SMC 13.04.1925 to be deposited to the Water Conservation Program after city staff has documented at least one educational contact with the person or entity responsible for violating SMC 13.04.1925.~~))

2. In the event of any conflict between this section and the published rules and regulations issued by the Water and Hydroelectric Services Director, this section shall control.

3. The Public Works and Utilities Director may enter into inter-departmental agreements with any other City department(s), as necessary, to implement the provisions of this section.

Section 33: Effective Date. The effective date of this ordinance shall be the later of January 1, 2026 or that date set forth in Section 19 of the City Charter.

PASSED BY THE CITY COUNCIL ON _____.

_____
Council President

Attest:

_____
City Clerk

_____
Mayor

Approved as to form:

_____
Assistant City Attorney

_____
Date

_____
Effective Date

Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 11/10/2025

Committee Agenda type: Discussion

Council Meeting Date: 12/01/2025

Date Rec'd	10/27/2025		
Clerk's File #	ORD C36804		
Cross Ref #	ORD C36348		
Project #			
Submitting Dept	DEVELOPMENT SERVICES CENTER	**Bid #**	
Contact Name/Phone	ELDON BROWN 6305	**Requisition #**	
Contact E-Mail	EBROWN@SPOKANECITY.ORG		
Agenda Item Type	First Reading Ordinance		
Council Sponsor(s)	JBINGLE PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** YES	
Agenda Item Name	AMENDING ORD C-36348 TO RELEASE EASEMENT		

Agenda Wording

First reading of new amending ordinance C36348.

Summary (Background)

Catholic Charities has applied for a building permit for a new 3-story multi-family building to be built at 701 S Government Way. Today there are existing easements across the site that were established when old right-of-way was vacated. Easement holders have been contacted and are on board with the easement elimination/reduction. City staff has prepared amending ordinances that, when finalized, would eliminate/reduce the easements that are currently encumbering the site.

What impacts would the proposal have on historically excluded communities?

NA

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

NA

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

NA

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

NA

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	PALMQUIST, TAMI		
Division Director	MACDONALD, STEVEN		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor	PICCOLO, MIKE		

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City of Spokane
Development Services Center
808 West Spokane Falls Blvd.
Spokane, WA 99201-3343
(509) 625-6300

ORDINANCE NO. C36804

An ordinance amending Ordinance C36348 that vacated a portion of 7th Ave east of Government Way and more particularly described below,

WHEREAS, a petition for the vacation of a portion of 7th Ave east of Government Way and more particularly described below has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That a portion of 7th Ave east of Government Way and more particularly described below is hereby vacated. Parcel number not assigned.

That portion of 7th Avenue (formerly J Street) in Lewis and Shaw's Terrace Park Addition as filed in Volume A of plats at page 137, lying between Government Way on the West and Hartson venue (also known as Government Way) on the East, situate in the Northeast quarter of the Southeast quarter of Section 23, Township 25 North, Range 42 East, Willamette Meridian, Spokane County, Washington and being more particularly described as follows:

Beginning at the intersection of the East line of said Southeast quarter and the projected North line of Block 14 in said Lewis and Shaw's Terrace Park Addition; thence North 89E06'51" West along the said projected North line and the North line of said Block 14, a distance of 182.20 feet to a point lying 22.0 feet Northeasterly of the existing face of curb when measured at right angles;
thence, leaving said North line, North 40E19'13" West, parallel with said existing curb line, a distance of 79.75 feet to a point on the South line of Block 1 in said Lewis and Shaw's Terrace Park Addition;
thence South 89E06'51" East along said South line, a distance of 171.59 feet to a point on the South line of Lot 12 in said Block 1 at the intersection of the Southwest line of Hartson Avenue (Government Way) as conveyed to the City of Spokane by deed recorded under Auditor's File No. 520233;

thence, leaving said South line, South 45E34’32” East, a distance of 87.10 feet to the point of beginning.
The hereinabove described portion of 7th Avenue contains 10,614 square feet or 0.244 acres, more or less.

Section 2. An easement is reserved and retained over and through **~~the entire vacated area~~** **the south 20 feet of the vacation area** for the utility services of Avista Utilities, Lumen, and Comcast to protect existing and future utilities.

Passed the City Council _____

_____
Council President

Attest: _____
City Clerk

Approved as to Form:

_____
Assistant City Attorney

_____ Date: _____
Mayor

Effective Date:_____

Easement Reduction Map

CITY OF SPOKANE

Legend

- Portion of Easement (reserved in Ord C-36348) to remain
- Existing Easement Reserved in Ord C-36348
- Easements reserved in Ord C-32816 to be fully released

THIS IS NOT A LEGAL DOCUMENT:
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.

Printed by: edjohnson Print date: 10/27/2025

Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 11/10/2025

Committee Agenda type: Discussion

Council Meeting Date: 12/01/2025

Date Rec'd	10/27/2025		
Clerk's File #	ORD C36805		
Cross Ref #	C32816		
Project #			
Submitting Dept	DEVELOPMENT SERVICES CENTER	**Bid #**	
Contact Name/Phone	ELDON BROWN 6305	**Requisition #**	
Contact E-Mail	EBROWN@SPOKANECITY.ORG		
Agenda Item Type	First Reading Ordinance		
Council Sponsor(s)	JBINGLE PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** YES	
Agenda Item Name	AMENDING ORDINANCES C-32816 TO RELEASE EASEMENTS		

Agenda Wording

First reading of new amending ordinance C32816

Summary (Background)

Catholic Charities has applied for a building permit for a new 3-story multi-family building to be built at 701 S Government Way. Today there are existing easements across the site that were established when old right-of-way was vacated. Easement holders have been contacted and are on board with the easement elimination/reduction. City staff has prepared amending ordinances that, when finalized, would eliminate/reduce the easements that are currently encumbering the site.

What impacts would the proposal have on historically excluded communities?

NA

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

NA

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

NA

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

NA

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	PALMQUIST, TAMI		
Division Director	MACDONALD, STEVEN		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor	PICCOLO, MIKE		

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City of Spokane
Development Services Center
808 West Spokane Falls Blvd.
Spokane, WA 99201-3343
(509) 625-6300

ORDINANCE NO. C36805

An ordinance amending Ordinance C32816 that vacated Audubon Street from the southern right-of-way line at Hartson Avenue to the southern Alley right-of-way between Hartson Avenue and 7th Avenue, except for those portions of Audubon Street used for Government Way right-of-way

WHEREAS, a petition for the vacation of Audubon Street beginning at the Northwest corner of Lot 6, Block 1, Lewis and Shaw's Terrace Park Addition according to the plat recorded in Volume "A" of Plats, Page 137, Spokane County, Washington; thence N89°01'46"W, along the extended north line of said Block 1, 20.91 feet to a point 10 feet distant from the existing curb line as show on record of survey recorded under Auditor's Doc. No 4225049; thence S55°39'57"W, parallel with and 10 feet distant from said curb line, 65.88 feet to the west right-of-way line, 18.12 feet to a point 10 feet distant from the existing curb line as shown on record of survey recorded under Auditor's Doc. No. 4225049; thence S38°29'14"E, parallel with and 10 feet distance from said cub line, 119.25 feet to the east right-of-way line of Audubon Street and the west line of said Block 1; thence N00°28'58"E, along said east right-of-way line, 148.27 feet to the Point of Beginning has been file with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That Audubon Street beginning at the Northwest corner of Lot 6, Block 1, Lewis and Shaw's Terrace Park Addition according to the plat recorded in Volume "A" of Plats, Page 137, Spokane County, Washington; thence N89°01'46"W, along the extended north line of said Block 1, 20.91 feet to a point 10 feet distant from the existing curb line as show on record of survey recorded under Auditor's Doc. No 4225049; thence S55°39'57"W, parallel with and 10 feet distant from said curb line, 65.88 feet to the west right-of-way line, 18.12 feet to a point 10 feet distant from the existing curb line as shown on record of survey recorded under Auditor's Doc. No. 4225049; thence S38°29'14"E, parallel with and 10 feet distance from said cub line, 119.25 feet to the east right-of-way line of Audubon Street and the west line of said Block 1; thence N00°28'58"E, along said east right-of-way line, 148.27

feet to the Point of Beginning is hereby vacated. Parcel number not assigned.

~~**Section 2. An easement is reserved and retained over and through the entire vacated area for the utility services of Avista Utilities and AT&T Broadband to protect existing and future utilities.**~~

Section 3. Adequate emergency vehicle access be maintained to existing and future buildings.

Section 4. That this ordinance shall not become effective until the owners of property abutting upon the area to be vacated shall have compensated the City of Spokane in an amount equal to one-half the assessed value of the area herein vacated.

Section 5. Subject to Section 4 above, this ordinance shall take effect and be in force thirty days after its passing.

Passed the City Council _____

_____
Council President

Attest: _____
City Clerk

Approved as to Form:

_____
Assistant City Attorney

_____ Date: _____
Mayor

Effective Date:_____

Easement Reduction Map

CITY OF SPOKANE

Legend

- Portion of Easement (reserved in Ord C-36348) to remain
- Existing Easement Reserved in Ord C-36348
- Easements reserved in Ord C-32816 to be fully released

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Printed by: edjohnson Print date: 10/27/2025

Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 11/10/2025

Committee Agenda type: Discussion

Council Meeting Date: 12/01/2025

Date Rec'd	11/5/2025		
Clerk's File #	ORD C36808		
Cross Ref #			
Project #			
Submitting Dept	CITY COUNCIL	**Bid #**	
Contact Name/Phone	PAUL DILLON 564-1914	**Requisition #**	
Contact E-Mail	PDILLON@SPOKANECITY.ORG		
Agenda Item Type	First Reading Ordinance		
Council Sponsor(s)	PDILLON KKLITZKE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** YES	**Public Works?** NO	
Agenda Item Name	ORDINANCE ADOPTING A RENTAL EVICTION DIVERSION PROGRAM		

Agenda Wording

An Ordinance of the City of Spokane relating to residential evictions entitled, "Pathways to Eviction Diversion for Spokane", and creating new sections 10.57.200, 10.57.210, 10.57.220, and 10.57.230 of the Spokane Municipal Code.

Summary (Background)

An ordinance adopting a rental eviction diversion program within the City of Spokane. This program is designed to prevent homelessness, restore the landlord tenant relationship, and ensure safe and healthy rental housing in Spokane.

What impacts would the proposal have on historically excluded communities?

There should be no negative impacts to historically excluded communities. Eviction diversion funds are allocated to different non-profit organizations meeting the needs of all communities.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Data will be collected as required by the grantee.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

? Data will be collected as required by the grantee.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This ordinance protects renters and landlords, providing a pathway to preventing eviction.

Council Subcommittee Review

None - going to Urban Experience

Fiscal Impact	
Approved in Current Year Budget?	YES
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$** unknown

Narrative

Grant funds are received to fund these programs

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	Recurring
Funding Source Type	Grant

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head		**ACCOUNTING -**	BROWN, SKYLER
Division Director			
Accounting Manager	BUSTOS, KIM		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor			

Distribution List

ORD C 36808 (SPONSOR SUBSTITUTION) (11-12-25)

ORDINANCE C36808

An Ordinance of the City of Spokane relating to residential evictions entitled, “Pathways to Eviction Diversion for Spokane”, and creating new sections 10.57.200, 10.57.210, 10.57.220, and 10.57.230 of the Spokane Municipal Code.

WHEREAS, housing in Spokane directly impacts the quality of life at the most basic human level, and it is imperative to find solutions that will allow tenants to maintain their tenancies and also ensure that payments are made to landlords who face potential economic hardship if rents are not paid; and

WHEREAS, eviction diversion programs are designed to provide critical, targeted support to vulnerable families and individuals in the City of Spokane who are at risk of losing their homes; and

WHEREAS, it is the objective of the City of Spokane to preserve the housing relationship between landlords and tenants, prevent homelessness, and facilitate conciliation that will prevent evictions; and

WHEREAS, it is the desire of the City of Spokane to develop strategies to help people stay housed due to the significant and increasing unhoused crisis and a growing number of people in danger of losing their housing; and

WHEREAS, the City of Spokane existing eviction prevention programs will provide landlords and tenants with the “time, information, and resources necessary to resolve their housing problems without prolonged litigation”; and

WHEREAS, creativity and collaboration can assist with connecting landlords and tenants and achieving increased housing stability, encourage joint problem-solving, and provide access to justice as both an alternative and complement to court proceedings; and

WHEREAS, in order to protect families, promote community, and reduce

homelessness, it is Spokane's intent to continue its commitment to balance the needs of the landlord, tenant, and the City of Spokane while creating a partnership to ensure safe, healthy and thriving rental housing in Spokane.

NOW, THEREFORE, the City of Spokane does ordain as follows:

Section 1. That there is enacted a new section 10.57.200 of the Spokane Municipal Code to read as follows:

Section 10.57.200 Definitions for Tenant Diversion Program

A. Eviction" or "evict" is an effort by the landlord to terminate or discontinue the tenancy through any means, including unlawful detainer, refusing to offer a new lease, an increase in rent requiring notice under 10.57.160 SMC, or seeking a mutual termination agreement.

B. "Good faith" is an honest intention to operate with a state of mind denoting honesty of purpose and being faithful to one's duty or obligation under this chapter.

C. "Landlord" means the owner, lessor, or sublessor of the dwelling unit or the property of which it is a part, and in addition means any person designated as representative of the owner, lessor, or sublessor including, but not limited to, an agent, a resident manager, or a designated property manager.

D. "Notice" means written notice required by Section 10.57.230.

E. "Tenancy" refers to the right of a tenant to reside in a dwelling unit for living or dwelling purposes.

F. "Tenant" is any person who occupies a dwelling unit legally, primarily for living or dwelling purposes.

Section 2. There is enacted a new Section, 10.57.210 to read as follows:

Section 10.57.210 Notice of Eviction Prevention Resources to Tenant

A. Landlords shall provide written notice of contact information for all city-funded eviction prevention programs:
    1. At the time of lease/rental agreement signing; and
    2. At the time of service of a notice to pay or vacate.
B. An updated list of city-funded eviction prevention programs shall be provided to landlords by the City of Spokane on the City's website.

Section 3. There is enacted a new Section, 10.57.220 to read as follows:

Section 10.57.220 Eviction Pre-Filing Early Dispute Resolution

A. The City of Spokane may designate or authorize the operation of a pre-filing residential eviction diversion program to facilitate dispute resolution between landlords and tenants; or facilitate the acquisition of rental assistance, if available. This engagement will begin when a notice to pay or vacate has been issued to the tenant by the landlord. While the pre-filing diversion program is offered on a voluntary basis, rental assistance funds may not be available.

B. Unless exempted under this section, when a pre-filing eviction diversion program is offered consistent with subsection (A) above that includes rental assistance funds, no landlord shall have a lawful basis to evict a tenant unless the landlord has complied with the following requirements:

    1. The landlord has enrolled with the pre-filing eviction diversion

program and provided notice of diversion resources to the tenant consistent with section SMC 10.57.230; and

2. The landlord participates in the eviction diversion program in good faith, as defined by the City, for no less than thirty (30) days.

C. The landlord is not obligated to comply with this section under the following circumstances:

1. The tenant does not comply with statutory duties as outlined in RCW 59.18.130 or 59.18.140; and the activity on the premises substantially affects the health and safety of the tenant or other tenants; or
2. If eviction is necessary to cease of prevent an imminent threat of harm by the person being evicted, including physical harm or harassment; or
3. If criminal activity on the premises as described in RCW 59.18.130 (8) is alleged to be the basis for termination of the tenancy, and the tenant is arrested as a result of this activity, the landlord may proceed directly to eviction proceedings or an unlawful detainer action against the tenant who was arrested.

Section 4. There is enacted a new Section, 10.57.230 to read as follows:

Section 10.57.230 Notice

A. Any notice provided for in this section shall be served in the matter set forth in RCW 59.12.040.
B. Failure to provide notice under this section shall be a defense to any action to evict.

Section 5. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or

unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 6. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on _____

_____
Council President

Attest:

_____
City Clerk

_____
Mayor

Approved as to form:

_____
City Attorney

_____
Date

_____
Effective Date

Agenda Sheet for City Council:

Committee: PIES **Date:** 11/17/2025

Committee Agenda type: Discussion

Council Meeting Date: 12/08/2025

Date Rec'd	9/10/2025
Clerk's File #	ORD C36782
Cross Ref #	ORD C36708
Project #	
Bid #	
Requisition #	

Submitting Dept	CITY COUNCIL		
Contact Name/Phone	JACKSON DEESE 625-6718		
Contact E-Mail	JDEESE@SPOKANECITY.ORG		
Agenda Item Type	First Reading Ordinance		
Council Sponsor(s)	ZZAPPONE KKLITZKE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	ORDINANCE AMENDING SPOKANE MUNICIPAL CODE RELATING TO		

Agenda Wording

An ordinance relating to designated festival streets; amending Section 12.08.060 of the Spokane Municipal Code.

Summary (Background)

This ordinance amends the list of designated Festival Streets table in SMC 12.08.060 to expand the Garland Avenue designation and add a designation for Sprague Avenue.

What impacts would the proposal have on historically excluded communities?

Removes some barriers for neighborhoods and event organizers to host events on public streets.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Not applicable

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Not applicable

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Allows for easier access to community events in neighborhoods and provides regular traffic modifications to submit for permit review.

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source

Funding Source Type Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head			
Division Director			
Accounting Manager	BUSTOS, KIM		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor			

Distribution List

ORDINANCE NO. C36782

An ordinance relating to designated festival streets; amending Section 12.08.060 of the Spokane Municipal Code.

WHEREAS, on July 14, 2025 City Council passed Ordinance C36708, which created a “festival streets” designation, which ordinance became effective on August 24, 2025; and

WHEREAS, events such as festivals are essential for strengthening the quality of life for residents in our community and attracting visitors to Spokane; and

WHEREAS, the City’s Comprehensive Plan class for the City to “support celebrations that enhance the community’s identity and sense of place”; and

WHEREAS, the Spokane Downtown Plan calls for the City to “identify and reduce barriers to cultural events Downtown”; and

WHEREAS, the City seeks to continuously identify and designate certain segments of streets that have historically facilitated closures for large pedestrian-oriented activities as “festival streets” to provide options to special events sponsors, identify and standardize general traffic control requirements and procedures, and reduce potential costs to event organizers and to the City; and

WHEREAS, the City would like to amend the designated “festival streets” to the extent practicable to allow for the widest variety of events to occur;

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That Section 12.08.060 is amended to read as follows:

Section 12.08.060 Festival Streets Designated

A. It is a priority of the City of Spokane that special events primarily occur within Spokane Parks, however, the City may designate certain portions of City streets as "festival streets" to facilitate recurring temporary closure of vehicular traffic for large pedestrian-oriented festivals and special events that take place outside of Spokane Parks.

B. The following streets shall be considered festival streets to facilitate the recurring temporary closure of vehicle traffic for large pedestrian-oriented festivals and special events:

Street	Direction
Garland Avenue	from Monroe Street to ((~~Post Street~~)) Howard Street
Howard Street	from the entrance of Riverfront Park to Cataldo Avenue
Howard Street	From Riverside Avenue to Main Avenue
Lincoln Street	from Garland Avenue to Walton Avenue

Main Avenue	from Browne Street to Division Street
Main Avenue	from Lincoln Street to Wall Street
Manito Boulevard	from Manito Park to Division Street
Market Street	from Broad Avenue to Bismarck Avenue
Perry Street	from 9th Avenue to 12th Avenue
Post Street	from Sprague Avenue to Main Avenue
Post Street Bridge	from Spokane Falls Boulevard to Lincoln Street and Bridge Avenue
Pacific Avenue	from Chestnut Street to Elm Street
Spokane Falls Boulevard	from Lincoln Street to Wall Street
Spokane Falls Boulevard	from Post Street to Wall Street
Sprague Avenue	from Bernard Street to Division Street
Summit Parkway	from Jefferson Lane to Cedar Street
Wall Street	from Main Avenue to Spokane Falls Boulevard

C. Nothing in this section shall be construed to require the City to permit any special event or the closure of any designated festival street.

D. City staff shall develop policies and procedures to standardize the temporary closure of festival streets, including but not limited to coordination with Spokane Transit Authority.

PASSED by the City Council on _____

_____
Council President

Attest:

_____
City Clerk

_____
Mayor

Approved as to form:

_____
City Attorney

_____
Date

_____
Effective Date

Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 10/20/2025

Committee Agenda type: Consent

Council Meeting Date: 11/17/2025

Date Rec'd	10/1/2025
Clerk's File #	ORD C36769
Cross Ref #	RES 2025-0085
Project #	
Bid #	
Requisition #	

Submitting Dept	DEVELOPMENT SERVICES CENTER
Contact Name/Phone	ELDON BROWN 6305
Contact E-Mail	EBROWN@SPOKANECITY.ORG
Agenda Item Type	First Reading Ordinance
Council Sponsor(s)	JBINGLE PDILLON
Sponsoring at Administrators Request	NO

Lease? NO	**Grant Related?** NO	**Public Works?** YES

Agenda Item Name

ORDINANCE VACATING A PORTION OF THE ALLEY BETWEEN COLLEGE AVE

Agenda Wording

Vacating a portion of the alley between College Ave and Bridge Ave and between Summit Blvd and Lindeke St

Summary (Background)

Adjacent property owners have applied to vacate the subject alley and City Staff has solicited comments from the various City Departments and franchised private utility companies. Some of the neighbors are opposed to the vacation.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

Amount		**Budget Account**
Revenue	**$** $9793.03	**#** 3200- 49199- 99999- 39510-99999
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	One-Time

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	PALMQUIST, TAMI		
Division Director	MACDONALD, STEVEN		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal			
For the Mayor	PICCOLO, MIKE		

Distribution List	
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mnilsson@spokanecity.org	tpalmquist@spokanecity.org
edjohnson@spokanecity.org	akiehn@spokanecity.org
erivera@spokanecity.org	

City of Spokane
Development Services Center
808 West Spokane Falls Blvd.
Spokane, WA 99201-3343
(509) 625-6300

ORDINANCE NO. C36769

An ordinance vacating a portion of the alley between College Avenue and Bridge Avenue and between Summit Boulevard and Lindeke Street;

WHEREAS, a petition for the vacation of a portion of the alley between College Avenue and Bridge Avenue and between Summit Boulevard and Lindeke Street has been filed with the City Clerk representing 66.92% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That the portion of public right-of-way described below is hereby vacated. Parcel number not assigned.

ALL THAT ALLEY DESCRIBED BY STATUTORY WARRANTY DEED RECORDED IN AUGUST 30, 1978, UNDER AUDITOR'S FILE NO. 7808300107, BEING A PORTION OF LOTS 3, 4, AND 5, BLOCK 13, NETTLETON'S FIRST ADDITION TO SPOKANE FALLS RECORDED IN VOLUME A OF PLATS, PAGE 98 RECORDS OF SPOKANE COUNTY WASHINGTON, SITUATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 25 NORTH, RANGE 42 EAST, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 5;

THENCE NORTH 20°01'40" WEST, 18.3 FEET ALONG THE EAST LINE OF SAID LOT 5;

THENCE NORTH 41°55'20" WEST, 73.96 FEET TO THE BEGINNING OF A CURVE TO THE RIGHT;

THENCE, ALONG A TANGENT CURVE TO THE RIGHT, THE RADIUS OF WHICH BEARS NORTH 48°04'40" EAST, 36.40 FEET, A CENTRAL ANGLE OF 131°48'33", (THE CHORD OF WHICH BEARS NORTH 23°58'57" EAST, 66.46 FEET), FOR AN ARC LENGTH OF 83.74 FEET;

THENCE NORTH 89°53'13" EAST, 75.47 FEET;

THENCE SOUTH 00°28’40” WEST, 16.00 FEET;

THENCE SOUTH 89°53’13” WEST, 75.30 FEET TO THE BEGINNING OF A CURVE TO THE LEFT;

THENCE, ALONG A TANGENT CURVE TO THE LEFT, THE RADIUS OF WHICH BEARS SOUTH 00°06’47” EAST, 20.40 FEET, A CENTRAL ANGLE OF 131°48’33”, (THE CHORD OF WHICH BEARS SOUTH 23°58’57” WEST, 37.24 FEET), FOR AN ARC LENGTH OF 46.93 FEET;

THENCE SOUTH 41°55’20” EAST, 77.06 FEET;

THENCE SOUTH 20°01’40” EAST, 27.19 FEET TO THE SOUTH LINE OF

SAID BLOCK 13; THENCE SOUTH 89°53’13” WEST, 17.02 FEET TO THE

POINT OF BEGINNING. **CONTAINING**: 3,824 SQUARE FEET OF LAND,

MORE OR LESS.

Section 2. An easement is reserved and retained over and through the entire vacated area for the utility services of Avista Utilities and Lumen to protect existing and future utilities.

Passed the City Council _____

_____
Council President

Attest: _____
City Clerk

Approved as to Form:

_____
Assistant City Attorney

_____ Date: _____
Mayor

Effective Date:_____

55 Lincoln Road, Suite 101
Spokane, WA 99208
509.467.1550

August 5, 2025

RE: ALLEY VACATION APPLICATION – NARRATIVE

We are proposing a partial vacation of an existing alley located south of W College Ave and North of W Bridge Ave in Spokane, Washington. The purpose of this vacation is to maximize the land use and support the area's future growth by creating additional housing opportunities which would be a benefit to the public and align with City's growth and planning goals. The alley is currently not in use, please see attached photos, and there will be no parcel of land denied access to the public right-of-way with the vacation of this alley.

The proposed vacation includes approximately 240 lineal feet of the western portion of the existing alley, extending from W Bridge Ave to the eastern property line of 2718 W Bridge Ave. The vacated right-of-way is intended to accommodate portions of the proposed residential lots, internal access roads, and pedestrian sidewalks. The affected properties, 2718 W Bridge Ave, 2725 W College Ave, and 2722 W Bridge Ave, each maintain right-of-way access from either W college Ave or W Bridge Ave. Additionally, the site improvements include internal access roads and a 22-ft wide access easement connecting the remaining eastern portion of the Alley to W College Ave, supporting efficient site circulation. As a result, the western portion of the existing alley is no longer required for public access or circulation.

There will be five parcels directly affected by the alley vacation. Among these parcels, two property owners are in favor of the alley vacation, and one is opposed. The two owners in favor are Good Neighbor Companies, LLC (parcels 25133.0517 and 25133.0508) and Grant Cashen (parcel 25133.0516). The owner against is Melodi Sue Wynne (parcels 25133.0503 and 25133.0504) and she has stated that she is not interested in an alley vacation and is against any development in the area. Although there are only three property owners directly affected by the alley vacation there are three additional parcels that are adjacent to the existing alley to the east, where it is not being proposed to be vacated: Becky Phillips (parcel 25133.0505) who is aware of the proposal and has no concerns, Steffan Wachholtz (parcel 25133.0506) who supports the vacation and has no concerns, and Andy Louie (parcel 25133.0507) who has provided no response to attempts at contact.

In addition to the alley vacation, the proposal includes rerouting the 10-inch and 12-inch existing sanitary sewer mains that currently cross private property to enter the alley. These existing sewer mains will be removed and rerouted along public right-of-way as needed for the vacation of the alley and for future site development.

Please see the attached alley vacation and utility exhibits for additional information.

SynTier Engineering, Inc.

Ross Anderson, P.E.
Project Manager

ALLEY EXHIBIT
CENTENNIAL RIDGE SUBDIVISION
CITY OF SPOKANE, WA

NETTLETON'S 1ST ADDITION TO SPOKANE FALLS

BLOCK 12

COLLEGE AVENUE

35'

25'

22.0' ACCESS & UTILITY EASEMENT

PROPOSED 22' ALLEY

SUMMIT BOULEVARD (VACATED)

40'

LOT 28 — 42.00' × 21.00'

LOT 27 — 57.33' × 21.42'

LOT 26 — 53.12' × 21.42'

LOT 25 — 48.91' × 21.42'

LOT 24 — 44.70'

LOT 23 — 42.00' × 21.00'

LOT 22 — 42.00' × 21.00'

LOT 21 — 42.00' × 21.00'

LOT 20 — 42.00' × 21.00'

LOT 19 — 42.00' × 21.00'

LOT 18 — 42.00' × 21.00'

16.0' ALLY

LOT 1 — 50.01' × 21.00'

LOT 2 — 50.01' × 21.00'

LOT 3 — 50.01' × 21.00'

LOT 4 — 50.01' × 21.00'

LOT 5 — 50.01' × 21.00'

LOT 6 — 50.01' × 21.00'

LOT 7 — 50.01' × 21.00'

LOT 8 — 50.01' × 21.00'

LOT 9 — 40.01' × 21.00'

LOT 10 — 40.01' × 21.00'

LOT 11 — 40.01' × 21.00'

LOT 12 — 40.01' × 21.00'

LOT 13 — 48.01' × 21.00'

LOT 14 — 48.01' × 21.00'

LOT 15 — 48.01' × 21.00'

LOT 16 — 48.01' × 21.00'

LOT 17 — 48.01' × 21.00'

PREVIOUSLY VACATED ALLEY

NETTLETON'S 1ST ADDITION TO SPOKANE FALLS

ADDRESS:
2707 W COLLEGE AVE
PARCEL:
25133.0507

ADDRESS:
2703 W COLLEGE AVE
PARCEL:
25133.0506

NORTH LINDEKE STREET

16.0' ALLY

16' ALLEY TO REMAIN

PREVIOUSLY VACATED ALLEY

BLOCK 13

NETTLETON'S 1ST ADDITION TO SPOKANE FALLS

16' ALLEY TO BE VACATED

ADDRESS:
2718 W BRIDGE AVE
PARCEL:
25133.0503

ADDRESS:
2712 W BRIDGE AVE
PARCEL:
25133.0504

ADDRESS:
2708 W BRIDGE AVE
PARCEL:
25133.0505

BRIDGE AVENUE

0 20 40

SCALE: 1"= 40'

LEGEND:

- ALLEY TO BE VACATED
- ALLEY TO REMAIN
- PROPOSED 22' ALLEY

ZONING
RSF (RESIDENTIAL SINGLE-FAMILY)

JURISDICTION
CITY OF SPOKANE

SEWER PURVEYOR
SPOKANE COUNTY WASTE WATER DIVISION

POWER/GAS
AVISTA UTILITIES

WATER PURVEYOR
CITY OF SPOKANE WATER DEPARTMENT

TELEPHONE
LUMEN TECHNOLOGIES

SITE ADDRESS:
2725 W COLLEGE AVE, SPOKANE, WA 99201

FIRE DEPARTMENT:
SPOKANE FIRE DEPARTMENT STATION #4

SynTier Engineering, Inc.
55 Lincoln Road Suite 101 Spokane, WA 99208
www.SynTierEngr.com 509.467.1550

DESIGNED:	RAA	CHECKED:	DATE: JANUARY, 2025
DRAWN:	CLM		

NO.	DATE	DESCRIPTION

REVISIONS

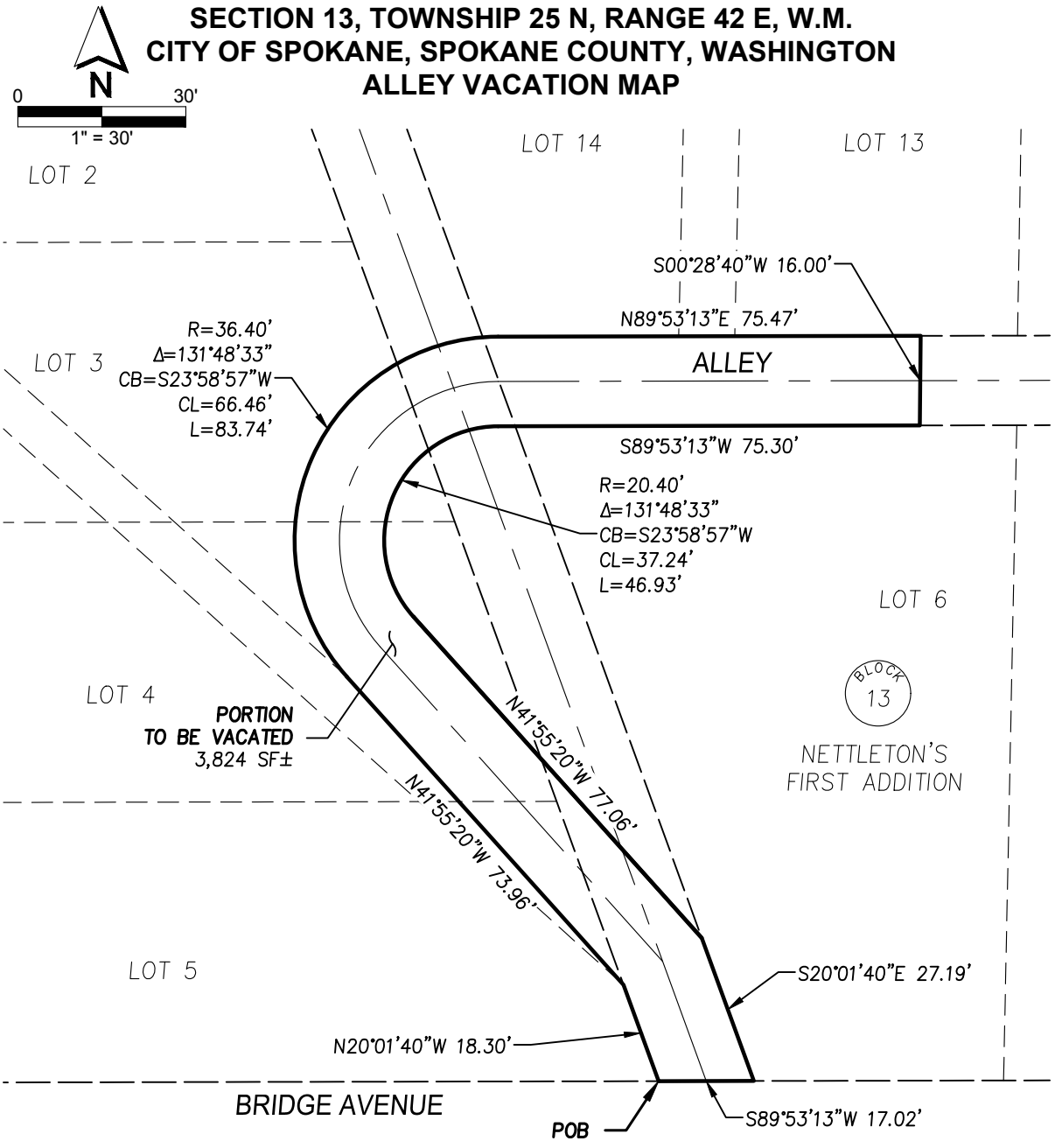
SHEET NO. C1

JOB NO. GNC-01

P:\GNC-01 (Centennial Ridge Subdivision)\GNC01-DWGS\Exhibits\ GNC01 - ALLEY EXHIBIT.dwg

EXHIBIT

SECTION 13, TOWNSHIP 25 N, RANGE 42 E, W.M.
CITY OF SPOKANE, SPOKANE COUNTY, WASHINGTON
ALLEY VACATION MAP



THIS EXHIBIT DOES NOT CONSTITUTE A PROPERTY BOUNDARY SURVEY

DARREL WAYNE CARSTEN
STATE OF WASHINGTON
#5152
REGISTERED
PROFESSIONAL LAND SURVEYOR

09/11/2025

SHEET 2 OF 2

P:\GNC-01 (CENTENNIAL RIDGE SUBDIVISION)\GNC01-SURVEY\GNC01-EXH.DWG

SYNTIER
Engineering, Inc.
55 E Lincoln Rd., Suite 101
Spokane, WA 99208
www.SynTierEngr.com 509.467.1550

CITY OF SPOKANE
DEVELOPMENT SERVICES
808 West Spokane Falls Blvd, Spokane WA 99201-3343
(509) 625-6300 FAX (509) 625-6822

STREET VACATION REPORT
9/25/2025

LOCATION: A portion of the alley between College and Bridge, from Summit to Lindeke

PROPONENT: Good Neighbor Companies, LLC

PURPOSE: To consolidate property for future development

HEARING: November 17, 2025

REPORTS:

PRIVATE UTILITY COMPANIES

AVISTA UTILITIES – Avista has reviewed the proposed street vacation and notes that we maintain electric services throughout the alley and a 2" main gas line , thus access to pole and services is required.

Avista requests the following language be added as a condition of approval:

1. Property owner(s) shall coordinate with Avista to secure a utility easement for access to electrical services and gas services located in vacated Linke-Bridge Alley. Easement shall be recorded and referenced on final Record of Survey.
2. 10' feet in width are required for our electrical services, centered on the line (5' feet on either side). 5' feet in width are required for our gas services, centered on the line (2.5' on either side).

COMCAST – We do have a cable plant on the Avista poles in that easement. As we always do if Avista changes something there we will change with them.

EXTENET – We have no assets in the area.

FATBEAM FIBER – No comments

INLAND POWER – No comments

INTERMOUNTAIN INFRASTRUCTURE GROUP – No comments

LIGHT SPEED NETWORKS – No comments

LUMEN – There looks to be lumen facilities within the vacate area. We will need an easement.

PORT OF WHITMAN – No comments

TDS TELECOM - No comments

VERIZON/MCI Metro - No comments

YELLOWSTONE PIPELINE – No comments

WHOLESAIL NETWORKS – No comments

ZAYO COMMUNICATIONS – No comments

CITY DEPARTMENTS & E911

ADDRESSING - No comments

BICYCLE ADVISORY BOARD – No comments

DEVELOPER SERVICES – CURRENT PLANNING – No comments

DEVELOPER SERVICES - TRAFFIC – No comments

FIRE DEPARTMENT – Fire has no concerns. Requirements for fire access to the proposed new lots will be captured during plan review for the development.

INTEGRATED CAPITAL MANAGEMENT – No comments

NEIGHBORHOOD SERVICES – No comments

PARKS DEPARTMENT - No comments

PLANNING & ECONOMIC DEVELOPMENT – No comments

POLICE DEPARTMENT - No comments

SOLID WASTE MANAGEMENT – Solid Waste has no concerns

SPOKANE REGIONAL EMERGENCY COMMUNICATIONS – No comments

STREET DEPARTMENT - The alley that will remain will need to be 20’ wide per design standards.

Add alley returns rather than a driveway.

WASTEWATER MANAGEMENT - In answer to your questions below,

- Yes, we have a sewer pipeline existing in the RW that is being proposed for vacation. According to our legal department, in general providing an easement to replace this RW reduces our leverage in terms of maintaining access. In practice we have found this to be true. Therefore, we opposed this vacation unless the sewer is rerouted within a public ROW and the following condition are met.
- The new ROW is of sufficient width to accommodate maintenance for the depth of sewer (typically a minimum of twice the sewer depth but not less than 20 feet or 30 feet if water pipe is also in ROW).
- The rerouted sewer does not reduce the pipe capacity.
- Sewers must be designed to meet all City design standards, including pipe slopes.
- Existing sewer services to properties and buildings to remain must be maintained. Notably, the existing sewer service to parcel 25133.0503 @ 2718 W Bridge Ave. will likely need to be replaced /rerouted/reconnected according to the proposed layout provided. This is not addressed in their proposed layout.
- If the alley is vacated, all stormwater for that vacated portion must be properly managed and maintained on site.
- In the additional information (attached) provided that proposes rerouting public sewers, the color-coded map identifies the blue hatched as a new 22-ft alley, which would be public ROW, but also as an Access and Utility Easement that implies it's private property. This needs to be clarified as to which is being proposed. Also, our comments do not imply a review or acceptance of the proposed sewer rerouting.

WATER DEPARTMENT - RW Vacation Request for Comments
Requirements:

1. Kill water service at the main in Lindeke Street for 2711 W College.
2. Add a new service for 2718 W Bridge from the proposed water main in the proposed alley and kill the existing service at the main in Lindeke Street.

RECOMMENDATION: Engineering understands that some of the neighbors are against this vacation and we understand the concerns that these neighbors have. Engineering also believes that the petition meets the minimum requirements to take this petition to a hearing if Council chooses to.

1. An easement as requested by Lumen and Avista Utilities, shall be retained to protect existing and future utilities.

2. Plans for termination and closure of the existing right-of-way must be accepted by the City of Spokane Developer Services Department and the must either be completed or bonded for.

   This closure work must include the following:

   1. The existing public sewer main running through the alley must be rerouted out of the RW vacation area. Additional RW may need to be dedicated.
   2. The existing water service for 2711 W College will need to be killed at the main and a new service added to the main in College.
   3. The existing water service for 2718 W Bridge that currently runs through the alley must be killed at the main in Lindeke. The property will then need to be reconnected to the new main to be installed in the newly dedicated alley.

3. The proponent shall pay to the City of Spokane the assessed valuation for the vacated land as defined by the latest information from the County Assessor's Office. This is calculated to be $51,124.31 and is to be deposited to Budget Account #3200 49199 99999 39510. If a 22' north/south alley dedication is built as proposed, the City would give a credit for the newly dedicated RW and will use the same valuation for the dedicated land as defined by the latest information from the County Assessor's Office. The adjusted total in this case would be a cost of $9,793.03 for the vacated land

4. That the final reading of the vacation be held in abeyance until all of the above conditions are met and that the above conditions are met by December 1, 2026.

Eldon Brown, P.E.
Principal Engineer – Developer Services

Rebecca & John Phillips
2708 W. Bridge Avenue
Spokane, WA, 99201
Philhawk79@gmail.com
August 25th, 2025

Dear Councilman Zappone, Councilwoman Klitzke, and fellow City Council Members,

My name is Rebecca Phillips and my husband John, and I are the owner (since 2020) and occupants (since 2011) of 2708 W. Bridge Avenue. I am writing this letter on behalf of us and the neighboring property owners of the 2700 block of west College and west Bridge Avenues in Spokane, Washington to object to the proposed alley vacation of the western part of the alley that runs between College and Bridge Avenues, and the creation of a 'new' alley running north to south from College Avenue to the existing east side of the alley.

In discussions amongst ourselves, we question the need for access to and from the site via the alley, considering there is ample frontage along College Avenue for two access points for the development using the existing, public, paved street. There is also access from Summit Boulevard at the northwest corner of the parcel at the College/Summit intersection.

While we understand and respect that each property owner has the right to do whatever the city codes allow them to do on their own property, we fear that vacating the alley and allowing traffic flow through the alley would encroach on the peace of the neighborhood and have a negative effect on it, especially on the physical and mental health of the occupants of the parcels on the 2700 block directly adjacent to the alley.

Collectively, we are concerned that the alley vacation would impose unnecessary stress on us and decrease our quality of life due to the additional access points and increased alley traffic from the proposed development of 2725 W. College Avenue. While we expect and prepare for increased traffic on our public roadways with the influx of new housing units, alley traffic at this level is not expected or usual in a quiet residential setting in the City of Spokane, and it would be extremely difficult for us to prepare our lots to minimize our exposure to this unhealthy, unwelcome, and unexpected alley use.

Studies have shown exposure to increased and constant motor vehicle traffic noise could cause non-auditory health effects, including cardiovascular disease, metabolic effects, sleep disturbances or cognitive impairments, inflammation and oxidative stress and age-related diseases*. It also increases stress levels and causes other physical and mental health issues in all citizens, especially the very young and the elderly citizens, due the increased exposure to vehicle exhaust and noise from engines and tire/surface friction. For citizens that have any of these pre-existing conditions, exacerbation of medical and mental health issues can have a real and definite effect on one's quality of life. Speaking specifically for myself and John, we already suffer from high blood pressure, congestive heart failure, and respiratory diseases and the consequences of increased, unnecessary, and chronic noise exposure at this proximity could be problematic and decrease our life expectancies.

We have known for quite some time that the lot was going to be developed and we appreciate that this will help address the need for housing in our area, but we also believed that we would have the alley as a buffer between the new development and our existing houses and that

buffer would help us preserve the quiet, modest life-style that we currently enjoy and have grown accustomed to, without having to worry about the excessive intrusion on our health.

Before you make your decision, we respectively implore you to visit the websites listed below read what medical professional and environmental experts have learned about the correlation between traffic and human health issues, and factor in the effects that this alley vacation will have on the health and quality of life for us existing residents, along with the negative impacts it will make now and in the future. Once it is done, it cannot be undone.

With Gratitude and Respect,

John & Rebecca Phillips, 2708 W Bridge Ave

Melodi Wynne, 2718 W Bridge Ave

Steffan Wachholtz, 2703 W College Ave

Andy & Cheryl Louie, 2707 W College Ave

Sites referenced:

*National Library of Medicine:
https://pmc.ncbi.nlm.hih.gov/articles/PMC1129

*Center for Occupational and Environmental Health:
https://coeh.ucdavis.edu/research/how-noise-pollution-quietly-affects-your-health

*Harvard Medicine:
Noise and Health | Harvard Medicine Magazine

*EPRA International Journal of Multidisciplinary Research—Peer Review Journal:
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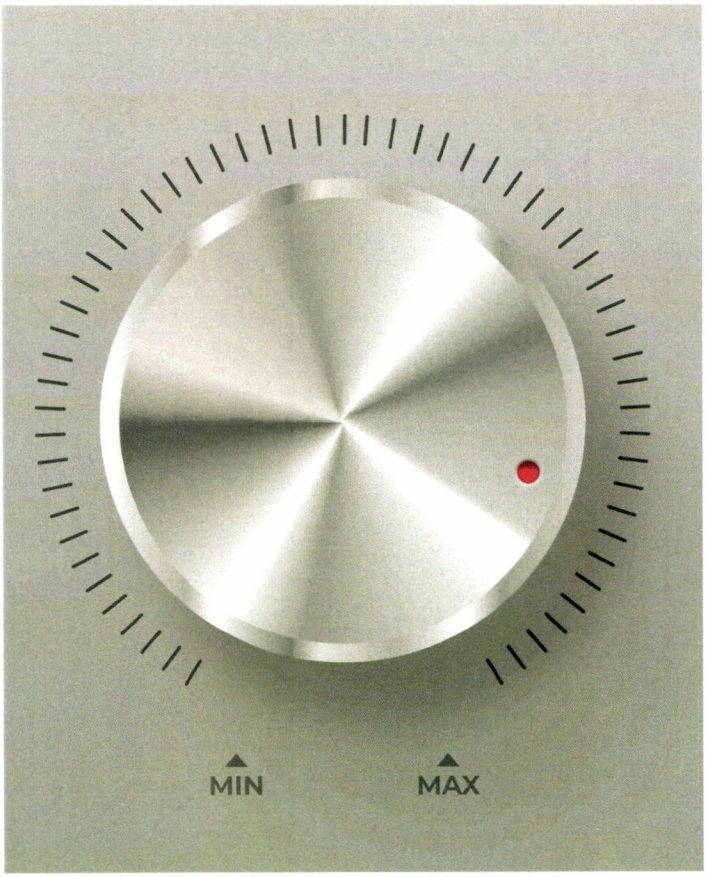
Noise and Health



Noise pollution is more than a nuisance. It's a health risk.

Nature, Nurture

by Stephanie Dutchen

4 min read

Climate in the Clinic

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Research at Risk

Airplanes pierce the night. Leaf blowers interrupt fall mornings. Quiet gives way to air conditioners, pounding music, construction equipment, street traffic, barking dogs, sirens.

For half a century, U.S. agencies such as the EPA have deemed noise pollution "a growing danger to the health and welfare of the Nation's population." The European Environmental Agency reports that noise ranks second only to air pollution as the environmental exposure most harmful to public health.

Yet, in sectors from government regulation to health care practice, the threats posed by noise remain "often underestimated," according to the International Commission on Biological Effects of Noise.

Researchers and clinicians are trying to change this. They've shown that noise pollution not only drives hearing loss, tinnitus, and hypersensitivity to sound, but can cause or exacerbate cardiovascular disease; type 2 diabetes; sleep disturbances; stress; mental health and cognition problems, including memory impairment and attention deficits; childhood learning delays; and low birth weight. Scientists are investigating other possible links, including to dementia.

Continued funding uncertainty jeopardizes promising HMS research advances.

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Research also reveals how noise pollution connects with climate change. Many contributors to global warming generate noise, chief among them transportation and fossil fuel extraction and processing. Urban sprawl and deforestation destroy natural carbon absorption reservoirs while removing natural sound buffers. Technologies that help people deal with climate change, like air conditioners and generators, can be noisy. Conversely, certain climate mitigation strategies such as creating green spaces in concrete jungles offer opportunities to muffle noise.

Wanted: better models

Estimates hold that chronic noise exposure contributes to 48,000 new cases of heart disease in Europe each year and disrupts the sleep of 6.5 million people. Quantifying noise pollution's contribution to health problems and death in the United States, however, remains a challenge because of poor measuring and monitoring, says Peter James, an HMS associate professor of population medicine in Harvard Pilgrim Health Care Institute's Department of Population Medicine. This makes it harder to determine the best policies and medical practices for care.

"The U.S. hasn't really funded noise control or noise research since the 1980s," says James. "It's a big problem. We need to prioritize this so we can really pin down how noise affects health."

> To say the onus is on the individual to fix their noise exposure is not feasible.

James helps colleagues apply existing noise modeling data to large cohort studies, such as the Nurses' Health Study, to analyze participants' noise exposures and health outcomes. The models have low resolution, however, and working with them can be frustrating: researchers can't be sure whether a negative finding means noise doesn't contribute to a particular outcome, such as something as seemingly unrelated as menopause onset, or the data weren't robust enough to reveal a connection. James hopes to augment epidemiological data with input from participants using sensors and apps, which can deliver precise location and health information.

"Given what we do know, noise is too significant an issue for us to sit around and wait to have perfect data," he says.

James led a seminal 2017 study, published in *Environmental Health Perspectives*, which shows that people in neighborhoods with low socioeconomic status and higher proportions of residents of color bear the brunt of noise pollution in this country.

"We want our patients to reduce their exposure as much as possible, such as wearing ear plugs or investing in soundproofing insulation, but that's not possible for

many who live in the noisiest areas," he says. "To say the onus is on the individual to fix their noise exposure is not feasible."

Heart, felt

Another branch of inquiry focuses on how vibrations from noise can cause impairments. Part of the answer lies in the stress-response system. Researchers have found that the more people are bothered by noise, the greater the health risks they face from it. Yet, even those who tune out noise pollution, whether when awake or asleep, experience autonomic stress reactions.

Ahmed Tawakol, an HMS associate professor of medicine at Massachusetts General Hospital, and Michael Osborne, an HMS instructor in medicine at Mass General, have used advanced PET scanning to show that transportation noise is associated with heightened activity of the amygdala relative to regulatory cortical regions. Amygdalar activity can trigger stress pathways, including inflammation, that can lead to cardiovascular and metabolic diseases. Participants with a higher ratio of amygdalar to cortical activity had more risk for adverse outcomes in follow-up. The link persisted even after accounting for other disease risk factors.

In the clinic, Tawakol and Osborne say that evidence supports strategic intervention rather than trying to squeeze questions about noise into each patient encounter.

"If a patient mentions noise as a cause of stress, especially if they have or are at risk of cardiovascular disease, I'd certainly recommend personal noise mitigation strategies and stress reduction techniques," Osborne says.

As researchers reveal the mechanisms and magnitude of noise-induced illness, clinicians will become better equipped to identify at-risk patients and prescribe effective solutions.

Stephanie Dutchen is manager of feature content and multimedia in the HMS Office of Communications and External Relations.

Image: Merovingian/Digitalvision Vectors/Getty images

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NOISE POLLUTION AND ITS EFFECTS ON HUMAN HEALTH: A REVIEW

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ABSTRACT

Noise pollution is a pervasive environmental issue with significant adverse effects on human health. This abstract explores the impact of noise pollution on both physical and mental well-being, emphasizing its role in increasing risks for cardiovascular diseases, hearing loss, sleep disturbances, and cognitive impairments. Vulnerable populations, including children and the elderly, are particularly affected by high noise levels, which exacerbate stress, anxiety, and depression, and impair cognitive development in children. The economic implications of noise pollution are considerable, with substantial costs associated with healthcare and productivity losses, as well as negative effects on community cohesion and quality of life. Effective noise management is essential, requiring robust regulations, improved urban planning, and heightened public awareness. Further research is needed to understand the long-term health impacts, refine noise reduction technologies, and assess effects on specific populations. Interdisciplinary studies will be crucial in developing comprehensive strategies to mitigate the health impacts of noise pollution.

KEYWORDS: *Noise Pollution; Health Impacts; Noise Reduction Technologies; Economic Costs; Interdisciplinary Research*

1. INTRODUCTION

1.1 Definition of Noise Pollution

Noise pollution, also known as environmental noise or sound pollution, refers to the presence of excessive or harmful levels of noise in the environment that disrupts the normal acoustic balance and adversely affects human health and well-being. According to the World Health Organization (WHO, 2018); Miedema and Oudshoorn (2001), noise pollution is defined as "unwanted or harmful sound emitted by various sources, which can interfere with normal activities such as sleeping, conversation, and working, and can contribute to adverse health effects" (WHO, 2018; Miedema & Oudshoorn, 2001). Noise pollution is typically characterized by its intensity, duration, and frequency, and it can have various sources.

1.2 Importance of Understanding Health Impacts

Studying the impacts of noise pollution on human health is crucial due to the wide range of adverse health effects associated with excessive noise exposure. According to the World Health Organization (WHO, 2018), noise pollution is linked to several health issues, including cardiovascular diseases, hearing loss, and sleep disturbances. The WHO report emphasizes that understanding these impacts is essential for developing effective public health strategies and mitigating the negative effects of noise pollution on populations (WHO, 2018).

Research by Basner et al. (2014) highlights that chronic exposure to high levels of noise can lead to significant health problems such as hypertension, heart disease, and stroke. The study underscores the importance of studying noise pollution's health impacts to inform public health policies and preventive measures. By identifying and quantifying these health risks, researchers can provide evidence-based recommendations to reduce exposure and protect public health (Basner et al., 2014).

1.3 Impact on Mental Health and Cognitive Function

The impact of noise pollution on mental health and cognitive function is another critical area of research. A study by Stansfeld and Matheson (2003) found that noise exposure is associated with increased stress, anxiety, and depression. The study highlights the need for comprehensive research into how noise pollution affects mental well-being and cognitive performance, as these effects can have far-reaching implications for individuals' quality of life and overall health (Stansfeld & Matheson, 2003).

Additionally, research by Stansfeld et al. (2005) discusses the effects of noise pollution on cognitive development in children. The study indicates that exposure to high levels of environmental noise can impair children's learning abilities and academic performance. Understanding these impacts is crucial for developing strategies to protect vulnerable populations, such as children, from the detrimental effects of noise pollution (Stansfeld et al., 2005).

1.4 Social and Economic Implications

Examining the social and economic implications of noise pollution is also vital. A study by Babisch (2006) explores the economic costs associated with noise-induced health problems, including medical expenses and productivity losses. The research emphasizes that quantifying these costs can help policymakers

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and stakeholders make informed decisions about noise management and interventions. By addressing the economic burden of noise pollution, societies can better allocate resources and implement effective measures to reduce noise exposure (Babisch, 2006). Furthermore, research by Weinstein (1978) investigates the broader social impacts of noise pollution, including its effects on social behavior and community well-being. The study highlights that noise pollution can lead to reduced quality of life and social cohesion, underscoring the importance of studying these aspects to develop holistic approaches to noise management and improve overall community health (Weinstein, 1978).

1.5 The Aims of the Review

The comprehensive summaries of the literature are essential to understanding the breadth and depth of research on noise pollution and its health impacts. The primary aim of this review is to summarize and analyze the existing literature on the health effects of noise pollution. A meta-analysis by Basner et al. (2014) supports the importance of such reviews, emphasizing that synthesizing existing research helps in understanding the overall impact of noise pollution on health. The meta-analysis consolidates data from multiple studies to draw broader conclusions about noise-induced health risks. This method of summarization is crucial for developing evidence-based recommendations and public health strategies (Basner et al., 2014).

Another key objective of this review is to analyze the specific health effects of noise pollution as reported in the literature. Research by Babisch (2006) highlights the need for detailed analysis of how noise exposure affects various health outcomes, including cardiovascular disease, hearing loss, and sleep disorders (Babisch, 2006).

Moreover, the review aims to explore the mechanisms through which noise pollution affects health, as discussed by World Health Organization (2011). Understanding these mechanisms is essential for developing targeted interventions and policies. The analysis of existing literature will focus on identifying common pathways and risk factors associated with noise exposure, thereby contributing to more effective noise management strategies (World Health Organization, 2011).

Finally, the review aims to inform policy and practice by providing a consolidated perspective on the health impacts of noise pollution. According to WHO (2018), summarizing and analyzing the literature helps policymakers and practitioners make informed decisions about noise control measures. By presenting a comprehensive overview of the health effects, the review can guide the development of more effective regulations and public health initiatives aimed at reducing noise pollution and its adverse effects (WHO, 2018).

2. SOURCES AND TYPES OF NOISE POLLUTION

2.1 Transportation Noise

2.1.1 Road Traffic Noise

Road traffic noise is a significant source of environmental noise pollution in urban and suburban areas. According to a study by van Kempen et al. (2002), road traffic contributes substantially to overall noise levels, with vehicles generating noise through engine operation, tire-road interactions, and aerodynamic effects. This type of noise is particularly pervasive due to the high volume of vehicles and the continuous nature of road traffic. The study highlights that road traffic noise is associated with various health problems, including increased risk of cardiovascular diseases, increased stress levels and hearing impairment (van Kempen et al., 2002).

A study by Basner et al. (2014) examines the impact of traffic noise on residential areas, noting that vehicles such as cars, trucks, and buses generate high levels of noise that can contribute to elevated noise pollution levels. The study highlights how traffic noise affects public health by increasing stress levels, causing sleep disturbances, contributing to cardiovascular problems, hypertension and impaired cognitive function. The study underscores the need for effective noise management strategies to mitigate the adverse effects of traffic noise on urban populations (Basner et al., 2014).

Another research by Babisch (2006) further explores the health impacts of road traffic noise, emphasizing its correlation with stress-related disorders and sleep disturbances. The study suggests that chronic exposure to road traffic noise can lead to hypertension and elevated cortisol levels. By examining the relationship between road traffic noise and health outcomes, this research underscores the importance of addressing road traffic noise as a public health concern (Babisch, 2006).

2.1.2 Aviation Noise

Aviation noise is another major source of environmental noise, especially in areas near airports. Research by Miedema and Oudshoorn (2001) indicates that noise from aircraft operations can significantly impact residents living near airports, with noise levels potentially reaching high decibels during takeoff and landing. The study finds that aviation noise is linked to adverse health effects, including sleep disturbances, cardiovascular problems, and cognitive impairments in children (Miedema & Oudshoorn, 2001).

The work by Ising and Kruppa (2004) supports these findings, noting that exposure to aviation noise can lead to chronic stress and exacerbate existing health conditions. The study emphasizes the need for effective noise mitigation strategies around airports to protect public health and improve the quality of life for those affected by aviation noise (Ising & Kruppa, 2004).

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2.1.3 Railway Noise

Railway noise, generated by trains and associated infrastructure, is a significant contributor to environmental noise pollution, particularly in areas near railways. A review by Basner et al. (2011) discusses the sources of railway noise, including the noise from train engines, rail-wheel interactions, and the operation of signaling equipment. The study highlights that railway noise can have substantial health impacts, including increased risk of cardiovascular disease, sleep disruption, and reduced quality of life for those living close to railways (Basner et al., 2011).

Additionally, research by Dratva et al. (2012); Van Kempen & Babisch, (2012) explores the specific health effects of railway noise, including its association with stress and annoyance. The study finds that prolonged exposure to railway noise can lead to adverse health outcomes such as hypertension and psychological distress. The research underscores the need for targeted interventions to reduce railway noise and mitigate its impact on public health (Dratva et al., 2012; Van Kempen & Babisch, 2012).

2.2 Industrial Noise

Industrial activities are another major source of noise pollution, with factories and manufacturing plants often producing high levels of noise due to machinery, equipment, and production processes. A study by Stansfeld & Matheson (2003) investigates noise pollution from industrial sources, finding that industrial noise can significantly impact nearby communities by contributing to high noise levels and disrupting daily activities. Research by Basner et al. (2014) indicates that industrial operations, such as manufacturing and processing, produce continuous and often loud noise that can affect workers and nearby communities. The studies emphasizes that noise from industrial sources can lead to hearing loss, sleep disturbances, increased risk of cardiovascular diseases and other health problems (Basner et al., 2014; Stansfeld & Matheson, 2003).

Moreover, research by Van Loenhout et al. (2016) explores the environmental impact of industrial noise, noting that it can affect not only human health but also wildlife and ecosystems. The study emphasizes the importance of implementing noise control measures in industrial settings to reduce the environmental and health impacts of noise pollution (Van Loenhout et al., 2016).

2.2.1 Factory Noise

Factory noise is a significant environmental concern, particularly in industrialized regions where manufacturing activities are concentrated. Research by Neitzel & Seixas (2005) highlights that factory noise primarily originates from machinery, equipment, and production processes. The study notes that this type of noise can lead to various health problems, including hearing loss, stress, and reduced work performance. The constant exposure to high levels of noise in factories necessitates effective noise control measures to protect workers' health and improve workplace conditions (Neitzel & Seixas, 2005).

Another study by Nelson et al. (2005) emphasizes the occupational health risks associated with factory noise. The research finds that prolonged exposure to high noise levels in factories is linked to an increased risk of developing noise-induced hearing loss and other auditory disorders. The study advocates for stringent regulations and the implementation of noise reduction strategies to mitigate these risks and ensure a safer working environment (Nelson et al., 2005).

2.2.2 Construction Site Noise

Construction sites are known for generating significant amounts of noise due to the use of heavy machinery, demolition activities, and material handling. A review by Van Kempen & Babisch (2012) discusses the sources of noise at construction sites, including excavators, bulldozers, and cranes. The study highlights the impact of construction noise on nearby residents and workers, noting that it can lead to sleep disturbances, increased stress levels, and cardiovascular issues (Van Kempen & Babisch, 2012). Research by Berglund et al. (2020) further explores the health impacts of construction noise, finding that it can lead to increased stress levels, sleep disturbances, and reduced quality of life for those living or working near construction sites. The study advocates for the implementation of noise abatement strategies and regulations to minimize the impact of construction noise on affected communities (Berglund et al., 2020).

Additionally, research by Neitzel & Seixas (2005) explores the health effects of construction noise on workers. The study reports that exposure to high noise levels on construction sites can result in auditory fatigue, decreased concentration, and heightened risk of accidents. The research underscores the need for implementing effective noise control measures and providing hearing protection to reduce these adverse effects (Neitzel & Seixas, 2005).

2.2.3 Mining Noise

Mining operations, including both surface and underground mining, generate substantial noise due to drilling, blasting, and machinery. Research by Berglund et al. (2000) examines the sources of noise in mining activities and its impact on both workers and surrounding communities. The study finds that mining noise can contribute to hearing loss, cardiovascular problems, and sleep disorders among workers. It also affects the quality of life of nearby residents, emphasizing the need for improved noise management practices in the mining industry (Dahlberg, 2000).

Another study by Neitzel & Seixas (2005) assesses the health impacts of mining noise, focusing on its effects on worker safety and health. The research highlights that prolonged exposure to mining noise can lead to significant health issues, including hearing impairment, increased blood pressure, and stress-related disorders. The study advocates for the development of noise control technologies and policies to mitigate these health risks and enhance occupational safety (Neitzel & Seixas, 2005).

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2.3 Community Noise

2.3.1 Recreational Activities

Recreational activities, such as loud music events, sports games, and outdoor gatherings, contribute significantly to community noise pollution. A study by Stansfeld and Clark (2015) examines the impact of recreational noise on local communities, particularly focusing on noise from outdoor concerts and sports events. The research highlights that such activities often generate noise levels that exceed acceptable limits, leading to increased noise complaints and health issues among residents. The study emphasizes the need for effective noise management practices during recreational events to mitigate their impact on community well-being (Stansfeld & Clark, 2015).

Research by Basner and McGuire (2018) further explores the health effects of noise from recreational activities, noting that exposure to high levels of noise can cause stress, sleep disturbances, and hearing impairment. The study suggests that noise regulations and noise control measures should be implemented to reduce the adverse effects of recreational noise on public health (Basner & McGuire, 2018).

2.3.2 Public Events

Public events, such as festivals, parades, and demonstrations, are major sources of community noise. A study by Stansfeld et al. (2005) investigates the impact of public events on noise levels and community health. The research finds that large public gatherings often lead to elevated noise levels, which can affect the quality of life of nearby residents. The study highlights the importance of balancing the benefits of public events with the need to manage noise levels to protect community health and well-being (Stansfeld et al., 2005).

Additionally, research by Basner et al. (2014) examines the long-term effects of noise from public events on residents. The study notes that frequent exposure to high noise levels from public events can lead to chronic health issues, including cardiovascular problems and psychological stress. The research advocates for the implementation of noise control strategies and effective event planning to minimize health risks associated with public events (Basner et al. 2014).

2.3.3 Social Gatherings

Social gatherings, such as parties, weddings, and neighborhood events, contribute to community noise pollution, particularly in residential areas. A study by Fields (1993) explores the impact of social gathering noise on residential communities, focusing on noise from private parties and family events. The research finds that noise from these activities can lead to significant disturbances for neighbors, including sleep disruptions and increased stress levels. The study highlights the need for community-based noise regulations and strategies to manage noise from social gatherings (Fields, 1993).

Research by Kang et al (2016) supports these findings, noting that social gathering noise can exacerbate existing health conditions and reduce overall quality of life for residents. The study emphasizes the importance of public education and awareness campaigns to encourage responsible noise management during social events (Kang et al.2016).

Additionally, research by Jarosińska et al. (2018) explores the role of noise regulations in managing noise from social events. The study emphasizes the importance of balancing the need for community events with the need to protect residents from excessive noise pollution. It advocates for the development of guidelines and policies to manage noise levels during public gatherings (Jarosińska et al., 2018).

2.4 Residential Noise

2.4.1 Household Activities

Household activities, including loud appliances, home renovations, and parties, contribute significantly to residential noise pollution. Research by Passchier-Vermeer and Passchier (2000) explores the impact of common household noise sources, such as vacuum cleaners, washing machines, and power tools. The study highlights that these activities can lead to noise levels that disrupt daily life and affect residents' well-being. It emphasizes the importance of noise control measures, such as using quieter appliances and scheduling noisy activities during less sensitive times, to mitigate these effects (Passchier-Vermeer & Passchier, 2000).

Another study by Basner et al. (2014) investigates the health impacts of household noise, finding that exposure to high levels of noise from household activities can result in sleep disturbances, increased stress levels, and cardiovascular issues. The study recommends implementing noise-reducing technologies and improving building insulation to address these health concerns (Basner et al., 2014).

2.4.2 Pets

Pets, particularly dogs and cats, can contribute to residential noise through barking, meowing, and other vocalizations. Research by Appleby et al. (2002) examines the impact of pet noise on residents, noting that pet-related noise can cause significant disturbances and stress for neighbors. The study highlights the need for responsible pet ownership practices, such as training and managing pets' vocalizations, to reduce the impact of pet noise on the community (Appleby et al., 2002).

Additionally, research by Evans and Lepore (1993) explores the psychological effects of pet noise on residents. The study finds that persistent noise from pets can exacerbate existing mental health conditions and contribute to overall stress. The research advocates for public awareness campaigns and community guidelines to address pet noise and improve residential harmony (Evans, & Lepore, 1993).

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2.4.3 Neighbors

Noise from neighbors, including loud music, parties, and social gatherings, is a common issue in residential areas. A study by Stansfeld et al. (2003) investigates the effects of neighbor noise on health, finding that noise from neighboring properties can lead to sleep disturbances, increased stress, and reduced quality of life. The research emphasizes the importance of establishing clear noise regulations and promoting good neighborly relations to manage residential noise effectively (Stansfeld et al., 2003).

Research by Brown and van Kamp (2009) further explores the impact of neighbor noise, focusing on the relationship between residential noise and mental health. The study finds that chronic exposure to noise from neighbors is associated with higher levels of anxiety and depression. It highlights the need for community-based interventions and noise management strategies to address these health impacts (Brown & van Kamp 2009).

3. HEALTH IMPACTS OF NOISE POLLUTION

3.1 Hearing Loss

3.1.1 Chronic Noise Exposure and Hearing Impairment

Chronic exposure to high noise levels is a well-documented cause of hearing impairment. A seminal study by Nelson et al. (2005) reviews the effects of occupational noise exposure on hearing loss, emphasizing that long-term exposure to loud environments significantly increases the risk of both sensorineural and conductive hearing loss. The study highlights that workers in industries such as manufacturing, construction, and mining are particularly vulnerable to hearing damage due to consistent exposure to high noise levels (Nelson et al., 2005).

Further research by Serra et al. (2005) explores the relationship between noise exposure and hearing impairment in non-occupational settings. The study finds that individuals exposed to high noise levels from recreational activities, such as concerts and loud music, also face a heightened risk of hearing loss. The research underscores the importance of protective measures and public awareness to prevent hearing damage from recreational noise (Serra et al., 2005).

3.1.2 Tinnitus and Noise Exposure

Tinnitus, characterized by a persistent ringing or buzzing in the ears, is often associated with chronic noise exposure. A comprehensive review by Henry (2005) examines the link between noise exposure and tinnitus, noting that prolonged exposure to high noise levels can lead to the development and exacerbation of tinnitus. The review highlights that tinnitus can be both a primary condition and a secondary effect of hearing loss caused by noise exposure (Henry, 2005).

In addition, a study by Shore et al. (2016) investigates the mechanisms underlying noise-induced tinnitus. The research reveals that noise-induced hearing damage can lead to alterations in auditory processing pathways, contributing to the perception of tinnitus. The study emphasizes the need for continued research into tinnitus prevention and treatment strategies, particularly in populations exposed to high levels of noise (Shore et al., 2016).

3.2 Cardiovascular Effects

3.2.1 Hypertension

Research indicates a strong correlation between noise pollution and the development of hypertension. A study by Babisch (2008) investigates how chronic exposure to traffic noise affects blood pressure. The research highlights that long-term exposure to elevated noise levels from road traffic can lead to an increase in systolic and diastolic blood pressure, contributing to the development of hypertension. The study concludes that noise pollution is a significant risk factor for high blood pressure and recommends implementing noise control measures to mitigate these effects (Babisch, 2008).

Further research by Van Kempen and Babisch (2012) explores the relationship between noise pollution and hypertension in urban environments. The study finds that individuals living in high-noise areas, such as near busy roads or industrial zones, are at a greater risk of developing hypertension compared to those in quieter areas. The research emphasizes the importance of urban planning and noise abatement strategies to address the cardiovascular risks associated with noise pollution (Van Kempen & Babisch, 2012).

3.2.2 Heart Attacks

The association between noise pollution and heart attacks has been well-documented in several studies. A study by Sørensen et al. (2012) examines the impact of noise exposure on the incidence of myocardial infarction. The research shows that individuals exposed to high levels of noise from sources like road traffic and industrial activities have an increased risk of heart attacks. The study suggests that noise pollution acts as a stressor that contributes to cardiovascular events by elevating stress hormones and disrupting normal physiological processes (Sørensen et al., 2012).

Research by Babisch (2014) provides further evidence of the link between noise pollution and heart attacks. The study analyzes data from multiple cities and finds a significant correlation between long-term exposure to environmental noise and the incidence of myocardial infarction. The research highlights the need for effective noise control measures to reduce the burden of cardiovascular diseases related to noise exposure (Babisch, 2014).

3.2.3 Stroke

Noise pollution has also been associated with an increased risk of stroke. A study by Sørensen et al. (2011) investigates the relationship between environmental noise and the incidence of stroke. The research finds that individuals exposed to high levels of noise, particularly from road traffic, are at a greater risk of experiencing stroke compared to those in quieter environments. The study attributes this risk to the effects of noise on blood

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Volume: 10| Issue: 11| November 2024|| Journal DOI: 10.36713/epra2013 || SJIF Impact Factor 2024: 8.402 || ISI Value: 1.188

pressure and stress levels, which can contribute to stroke (Sørensen et al., 2011).

Further research by Halonen et al. (2015) explores the effects of noise pollution on stroke risk, focusing on urban populations. The study shows that exposure to chronic noise pollution is linked to an increased incidence of stroke, highlighting the role of noise as a significant public health issue. The study recommends integrating noise reduction strategies into public health policies to address the cardiovascular risks associated with noise pollution (Halonen et al., 2015).

3.3 Mental Health

3.3.1 Stress

Noise pollution has been shown to significantly impact mental health, particularly through increased stress levels. A study by Stansfeld and Matheson (2003) reviews the relationship between environmental noise and psychological stress. The research finds that chronic exposure to high levels of noise from traffic and industrial sources can lead to elevated stress responses, including higher levels of cortisol, a stress hormone. The study emphasizes that managing environmental noise is crucial for reducing stress-related health issues (Stansfeld & Matheson, 2003).

Another study by Evans and Lepore (1993) investigates the effects of noise pollution on stress among urban populations. The study shows that individuals living in high-noise environments experience higher levels of perceived stress, which can negatively affect overall well-being. The research suggests that noise mitigation strategies and improved urban planning are essential for addressing the stress-related impacts of noise pollution (Evans & Lepore, 1993).

3.3.2 Anxiety

Noise pollution is also linked to increased anxiety levels. A study by Tortorella et al. (2022) examines the correlation between noise exposure and anxiety disorders. The research finds that chronic exposure to environmental noise is associated with higher anxiety levels and increased prevalence of anxiety disorders among affected individuals. The study highlights the need for public health interventions and noise reduction policies to address anxiety related to noise pollution (Tortorella et al., 2022).

Further research by WHO (2018) provides additional evidence on the impact of noise pollution on mental health, focusing on anxiety. The report discusses how noise can disrupt sleep and contribute to anxiety disorders, particularly in urban areas with high noise levels. The World Health Organization emphasizes the importance of reducing noise pollution to improve mental health outcomes and quality of life (WHO, 2018).

3.3.4 Depression

The relationship between noise pollution and depression has been well-documented in various studies. Research by Liu et al. (2021) investigates the effects of noise pollution on depressive symptoms. The study finds that exposure to high levels of noise from sources like road traffic and construction can contribute to the development of depression. The research suggests that reducing noise exposure through urban planning and noise abatement measures can help mitigate these effects (Liu et al., 2021).

A study by Sygna et al. (2014) explores the impact of noise pollution on depressive disorders, finding a significant correlation between chronic noise exposure and increased risk of depression. The research highlights the role of noise in exacerbating mental health conditions and advocates for comprehensive noise management strategies to address these issues (Sygna et al., 2014).

3.4 Sleep Disturbance

3.4.1 Insomnia

Noise pollution is a well-documented contributor to sleep disturbances, including insomnia. A study by Basner et al. (2014) investigates the effects of environmental noise on sleep quality and insomnia. The research shows that exposure to high levels of noise, particularly from road traffic and aircraft, can lead to significant disruptions in sleep patterns and an increased incidence of insomnia. The study highlights that persistent noise exposure can lead to difficulties in falling asleep, frequent awakenings, and reduced overall sleep duration (Basner et al., 2014).

Further research by Miedema and Vos (1998) explores the relationship between noise exposure and insomnia in urban populations. Their study finds that individuals exposed to chronic noise pollution are at a higher risk of developing insomnia symptoms. The research suggests that noise mitigation strategies, such as sound insulation and reduced noise emissions, are crucial for improving sleep quality and reducing the prevalence of insomnia (Miedema & Vos, 1998).

3.4.2 Sleep Apnea

The impact of noise pollution on sleep apnea has also been studied extensively. Research by Halonen et al. (2012) examines how noise exposure contributes to the development and exacerbation of sleep apnea. The study finds that individuals exposed to high levels of environmental noise are at an increased risk of developing sleep apnea, a condition characterized by repeated interruptions in breathing during sleep. The research attributes this risk to the physiological stress responses triggered by chronic noise exposure, which can disrupt normal sleep patterns and exacerbate sleep apnea (Halonen, et al., 2012).

Additionally, a study by Basner and McGuire (2018) investigates the relationship between noise pollution and obstructive sleep apnea. The research shows that noise-induced sleep disturbances can contribute to the severity of sleep apnea, highlighting the need for effective noise control measures to manage sleep-related health issues. The study emphasizes that addressing noise pollution can be beneficial in reducing the impact of sleep apnea on affected individuals (Basner & McGuire, 2018).

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Volume: 10| Issue: 11| November 2024|| Journal DOI: 10.36713/epra2013 || SJIF Impact Factor 2024: 8.402 || ISI Value: 1.188

3.5 Cognitive Function

3.5.1 Cognitive Performance

Noise pollution has been shown to negatively impact cognitive performance, affecting various aspects of mental functioning. A study by Hygge et al. (2002) examines how exposure to environmental noise impairs cognitive performance in adults. The research finds that chronic noise exposure, particularly from traffic, can lead to decreased performance on tasks requiring attention, problem-solving, and working memory. The study highlights that noise pollution disrupts cognitive processes by increasing stress and reducing the ability to focus (Hygge et al., 2002).

Further research by Jahncke et al. (2011) explores the effects of noise on cognitive performance in office environments. The study demonstrates that noise exposure impairs performance on tasks involving complex cognitive processes, such as reading comprehension and mental arithmetic. The researchers attribute these effects to the cognitive load imposed by background noise, which competes with the mental resources needed for task performance (Jahncke et al., 2011).

3.5.2 Learning

The impact of noise pollution on learning, particularly in educational settings, has been extensively studied. A seminal study by Evans and Lepore (1993) investigates the effects of noise on children's learning outcomes in schools. The research finds that high levels of classroom noise negatively affect students' ability to learn, leading to lower academic performance. The study emphasizes that noise pollution disrupts the learning environment, making it harder for students to concentrate and absorb information (Evans & Lepore, 1993).

Another study by Shield and Dockrell (2008) examines the relationship between noise exposure and learning in primary school children. The research highlights that exposure to traffic noise and other environmental noise sources can adversely affect children's academic achievement and cognitive development. The study calls for noise control measures in schools to improve learning conditions and support better educational outcomes for children (Shield & Dockrell, 2008).

3.5.3 Memory

Noise pollution has also been linked to impairments in memory function. A study by Hygge et al. (2002) explores how noise affects memory performance in young adults. The research finds that exposure to noise disrupts memory consolidation processes, leading to poorer recall and retention of information. The study suggests that the interference caused by noise can hinder the ability to encode and retrieve memories effectively (Hygge et al., 2002).

Research by Stansfeld et al. (2005) investigates the impact of noise pollution on memory in children. The study finds that children exposed to high levels of environmental noise exhibit deficits in both working memory and long-term memory. The research highlights that noise-induced stress and cognitive overload contribute to these memory impairments, underscoring the need for quieter learning environments to support cognitive development (Stansfeld et al., 2005).

3.6 Impact on Children

3.6.1 Child Development

Noise pollution can significantly impact child development, affecting various aspects of physical and cognitive growth. A study by Stansfeld and Clark (2015) examines the effects of environmental noise on children's development, finding that exposure to high levels of noise can hinder cognitive development and emotional regulation. The research highlights that children in noisy environments are at risk of developmental delays, including issues with language acquisition and executive function (Stansfeld & Clark, 2015).

Further research by Berglund et al. (2000) supports these findings, showing that noise pollution can disrupt early childhood development. The study indicates that noise exposure during critical developmental periods can lead to long-term developmental challenges, including impaired social skills and lower academic achievement. The research emphasizes the importance of reducing noise exposure to support optimal child development (Berglund et al., 2000).

3.6.2 Academic Performance

The impact of noise pollution on academic performance in children has been well-documented. A study by Haines et al. (2001) investigates how noise affects children's academic outcomes in schools. The research finds that chronic exposure to noise from traffic and other sources can lead to reduced academic performance, particularly in areas such as reading and mathematics. The study underscores the need for noise control measures in educational settings to improve learning conditions and academic achievement (Haines et al., 2001).

Another study by Evans and Lepore (1993) explores the relationship between noise exposure and academic performance among school-aged children. The findings reveal that higher levels of environmental noise are associated with lower scores on standardized tests and decreased overall academic performance. The research highlights the detrimental effects of noise on cognitive processes essential for learning and academic success (Evans & Lepore, 1993).

3.6.3 Behavioral Issues

Noise pollution can also contribute to behavioral issues in children, such as increased aggression and hyperactivity. A study by Evans and Lepore (1993) examines the relationship between noise exposure and behavioral problems in children. The research finds that chronic noise exposure is associated with increased levels of aggression, impulsivity, and behavioral difficulties. The study suggests that noise acts as a stressor, negatively influencing children's behavior and social interactions (Evans & Lepore, 1993).

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Volume: 10| Issue: 11| November 2024|| Journal DOI: 10.36713/epra2013 || SJIF Impact Factor 2024: 8.402 || ISI Value: 1.188

Further investigation by Hygge et al. (2002) supports these findings, showing that noise pollution can lead to heightened stress responses and behavioral issues in children. The study highlights that noise exposure can exacerbate existing behavioral problems and contribute to new issues, such as attention deficits and increased anxiety. The research emphasizes the need for interventions to reduce noise exposure and mitigate its effects on child behavior (Hygge et al., 2002).

4. GLOBAL AND REGIONAL TRENDS IN NOISE POLLUTION

4.1 Low-Income Communities

Low-income communities often experience higher levels of exposure to noise pollution due to their proximity to sources of noise such as major roads, industrial areas, and airports. Research by Evans and Marcynyszyn (2004) highlights that socio-economic disparities lead to increased noise exposure for disadvantaged populations. The study shows that lower-income neighborhoods are more likely to be located near high-traffic areas and industrial facilities, resulting in higher noise levels compared to wealthier neighborhoods (Evans & Marcynyszyn, 2004).

Additionally, a study by Carrier et al. (2016) finds that socio-economic factors contribute to greater exposure to environmental noise in low-income communities. The research suggests that these communities are often situated in areas with inadequate noise barriers and are more exposed to noise from transportation and industrial sources (Carrier et al., 2016).

The health impacts of noise pollution are disproportionately severe in low-income communities, where residents are more vulnerable to noise-related health problems. Research by Basner et al. (2014) shows that individuals in disadvantaged communities experience higher rates of cardiovascular diseases, mental health issues, and hearing loss due to chronic noise exposure. The study emphasizes that the compounded effects of socio-economic disadvantage and noise pollution exacerbate health disparities in these populations (Basner et al., 2014).

Moreover, a study by Ising and Kruppa (2004) highlights that low-income communities are more likely to suffer from stress-related health conditions linked to noise pollution. The research finds that chronic exposure to high noise levels contributes to increased stress and associated health problems, such as hypertension and anxiety, which are more prevalent in socio-economically disadvantaged groups (Ising & Kruppa, 2004).

Disadvantaged communities often lack the resources necessary to mitigate the effects of noise pollution, including access to noise barriers, soundproofing, and other noise reduction measures. A study by Haines et al. (2002) examines the socio-economic barriers to noise mitigation in low-income neighborhoods, finding that these communities are less likely to have the financial means to invest in noise-reducing measures or to advocate for noise abatement policies (Haines et al., 2002).

Furthermore, research by Evans and Marcynyszyn (2004) shows that low-income communities face greater challenges in implementing effective noise control measures. The study finds that inadequate housing conditions and limited community resources contribute to higher exposure to noise pollution and poorer health outcomes in these areas (Evans & Marcynyszyn, 2004).

4.2 Global Overview: Trends in Noise Pollution

Global trends indicate that noise pollution is a growing concern, with significant increases in noise levels due to urbanization, industrialization, and transportation. The World Health Organization (WHO) highlights that noise pollution is prevalent in many urban areas worldwide, with growing evidence of its impact on health and well-being. The WHO's report on environmental noise pollution underscores the widespread issue of increasing noise levels in cities and the need for effective management strategies (WHO, 2018).

Additionally, the United Nations Environment Programme (UNEP) reports that noise pollution has become a global environmental issue, with urban areas experiencing elevated noise levels from traffic, construction, and industrial activities. The UNEP's Global Environmental Outlook emphasizes the need for comprehensive noise management and reduction strategies to address this growing problem (Citaristi, 2022).

The health impacts of noise pollution are increasingly recognized as a significant public health issue. According to the WHO, exposure to high levels of environmental noise is associated with various health problems, including cardiovascular diseases, hearing loss, and mental health issues. The WHO's Environmental Noise Guidelines provide a comprehensive overview of the adverse health effects related to noise pollution and offer recommendations for managing noise exposure (WHO, 2018). In low- and middle-income countries often face higher exposure levels due to rapid urbanization and limited noise control measures. This underscores the need for targeted interventions to address noise pollution in high-risk regions.

4.3 Regional Focus

In North America, noise pollution is a significant issue due to high levels of urbanization and transportation infrastructure. Research by Babisch (2011) discusses the increasing noise levels in major North American cities and their associated health impacts. The study highlights that city like New York and Los Angeles experience elevated noise levels from traffic, which contributes to various health problems including cardiovascular diseases and impaired sleep quality (Babisch, 2011).

A study by Stansfeld and Matheson (2003) further explores the impact of noise pollution in Europe, emphasizing the correlation between noise exposure and adverse health effects. The research highlights that chronic exposure to noise is associated with

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Volume: 10| Issue: 11| November 2024|| Journal DOI: 10.36713/epra2013 || SJIF Impact Factor 2024: 8.402 || ISI Value: 1.188

increased risks of hypertension, heart disease, and stress-related conditions in European populations (Stansfeld & Matheson, 2003).

Asia faces significant challenges related to noise pollution due to rapid urbanization and industrialization. A study by Das and Basak (2020) examines noise pollution trends in major Asian cities, revealing high levels of noise from traffic and construction activities. The research highlights that these elevated noise levels are associated with a range of health problems, including hearing loss, cardiovascular diseases, and mental health issues (Das & Basak, 2020).

4.4 Technological Solutions in Noise Reduction

4.4.1 Quieter Machinery

Advancements in machinery design have significantly contributed to noise reduction. Modern engineering practices focus on reducing noise emissions from industrial and construction equipment. For example, research by Bies et al. (2017) highlights the development of quieter machinery through improved design and material selection. The study discusses innovations such as quieter engines and mufflers, which have been effective in lowering noise levels in various industrial applications (Bies et al., 2017).

Similarly, the International Organization for Standardization (ISO) has established standards for reducing noise from machinery. ISO 11688-1:1995 provides guidelines for the design and construction of machinery to minimize noise emissions. The implementation of these standards has led to significant improvements in machinery noise control, benefiting both industrial workers and nearby communities (Manvell, 2024).

4.4.2 Sound Insulation Materials

The development of advanced sound insulation materials has played a crucial role in reducing noise pollution. Materials such as acoustic panels, foams, and composites are designed to absorb and block sound effectively. Research by Gao et al. (2022) reviews the latest innovations in sound insulation materials, including the use of porous materials and acoustic metamaterials, which offer enhanced sound attenuation properties (Gao et al. 2022).

Furthermore, advancements in building construction have integrated these materials into architectural designs to improve noise control. For example, the use of double-glazed windows and acoustic insulation in walls and floors has been shown to significantly reduce indoor noise levels (Crocker et al., 2018). These solutions are widely implemented in both residential and commercial buildings to enhance acoustic comfort.

4.4.3 Noise-Canceling Devices

Noise-canceling technology has advanced significantly with the development of active noise control systems. These systems use microphones and speakers to detect and counteract unwanted noise through sound wave interference. Research by Lee et al. (2021) provides a comprehensive review of noise-canceling technologies, including adaptive algorithms and real-time noise reduction systems used in headphones and other personal devices (Lee et al., 2021).

In addition to consumer electronics, noise-canceling technology is also being applied in larger-scale environments such as aircraft cabins and offices. The integration of these systems has been shown to improve acoustic comfort and reduce the impact of noise pollution on health and productivity (Hsu et al., 2014).

4.5 Public Awareness and Education: Role in Reducing Noise Pollution Exposure

4.5.1 Public Awareness Campaigns

Public awareness campaigns are essential for educating individuals about the health risks associated with noise pollution and encouraging behavioral changes to reduce exposure. Research by Basner et al. (2014) highlights the effectiveness of noise pollution awareness campaigns in urban settings. The study demonstrates that increased public awareness leads to higher community engagement in noise reduction efforts and supports the implementation of noise control measures (Basner et al., 2014).

Additionally, the World Health Organization (WHO) emphasizes the importance of public education in managing noise pollution. The WHO's guidelines on noise pollution recommend targeted public awareness campaigns to inform citizens about the health impacts of noise and promote practices that can mitigate exposure (WHO, 2018).

4.5.2 Community Engagement

Community engagement plays a critical role in addressing noise pollution by involving local residents in noise reduction initiatives and policy-making processes. A study by King et al. (2009) explores successful community engagement strategies in noise management, highlighting that involving community members in decision-making fosters a sense of ownership and responsibility, leading to more effective noise control outcomes (King et al., 2009).

Furthermore, the European Environment Agency (EEA) reports that community involvement in noise pollution management can significantly enhance the effectiveness of noise abatement strategies. The EEA's report underscores that community-driven initiatives, such as local noise monitoring and reporting systems, contribute to a better understanding of noise issues and promote collective action to reduce noise pollution (EEA, 2014).

4.5.3 Educational Programs

Educational programs targeting schools and workplaces are vital for raising awareness about noise pollution and promoting preventive measures. A study by Basner et al. (2014) examines the impact of educational programs on noise awareness in schools, finding that such programs effectively increase students' understanding of noise pollution and encourage them to adopt quieter behaviors (Basner et al., 2014).

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Volume: 10| Issue: 11| November 2024|| Journal DOI: 10.36713/epra2013 || SJIF Impact Factor 2024: 8.402 || ISI Value: 1.188

Moreover, workplace noise education programs are crucial for protecting employees from noise-related health issues. Research by Lusk et al. (1999) highlights the success of workplace educational initiatives in reducing noise exposure and preventing occupational hearing loss. The study indicates that well-designed educational programs can lead to significant improvements in noise management practices and employee health (Lusk et al., 1999).

5. CHALLENGES AND FUTURE DIRECTIONS

5.1 Research Gaps: Identifying Areas for Further Study

While significant research has been conducted on the health impacts of high-level noise exposure, there is a need for further investigation into the long-term effects of low-level noise exposure. Research by Münzel et al. (2018) emphasizes the gap in understanding how chronic exposure to low-level noise affects health outcomes over extended periods. This includes potential impacts on cardiovascular health, mental health, and overall quality of life. The study suggests that more longitudinal research is needed to better understand these effects and inform public health recommendations (Münzel et al., 2018).

Additionally, the World Health Organization (WHO) has identified a need for further studies on low-level noise exposure to address this research gap. Their review indicates that while high-level noise exposure is well-documented, the health consequences of prolonged exposure to lower levels of noise remain underexplored, particularly in terms of chronic health conditions and vulnerable populations (WHO, 2018).

5.1.1 Impact of Emerging Noise Sources

The rapid development of new technologies and changes in urban environments have introduced new sources of noise pollution, which require further research. For instance, the rise of electric vehicles (EVs) presents new challenges for noise monitoring and regulation. Research by Campello-Vicente (2017) highlights that while EVs are generally quieter than traditional vehicles, they may still contribute to noise pollution in different ways, such as increased noise from tire friction and road surface interactions. Understanding the full impact of these emerging sources is crucial for developing effective noise control strategies (Campello-Vicente, 2017).

Moreover, the proliferation of digital and virtual technologies, such as online gaming and virtual reality, introduces novel noise sources that may impact residential and commercial noise environments. A study by Baliatsas et al. (2016) suggests that these new forms of noise require additional research to assess their potential health impacts and to develop appropriate mitigation measures (Baliatsas et al., 2016).

5.2 Policy Challenges: Barriers to Effective Noise Pollution Control

5.2.1 Political Challenges

Political challenges often impede the implementation of effective noise pollution control policies. One significant issue is the lack of political will or prioritization of noise pollution in comparison to other environmental and public health issues. Research by Stansfeld and Matheson (2003) highlights how noise pollution is frequently deprioritized in policy agendas, despite its significant impact on public health. This lack of prioritization can lead to insufficient regulatory measures and enforcement (Stansfeld & Matheson, 2003).

Furthermore, political fragmentation and differing priorities across jurisdictions can complicate efforts to address noise pollution comprehensively. For example, decentralized decision-making in federal systems can result in inconsistent noise regulations and enforcement practices, as noted by Miedema and Oudshoorn (2001) in their study on noise policy in the European Union (Miedema & Oudshoorn, 2001).

5.2.2 Economic Challenges

Economic factors also play a crucial role in the effectiveness of noise pollution control measures. Implementing noise control technologies and infrastructure improvements often requires significant financial investment, which can be a barrier for both governments and businesses. A study by Guski et al. (2017) discusses how economic constraints can limit the adoption of advanced noise reduction technologies and the enforcement of noise regulations, particularly in lower-income regions (Guski et al., 2017).

Additionally, the economic impacts of noise regulations on industries can lead to resistance against stringent noise control measures. For instance, industries may argue that noise reduction measures increase operational costs, leading to lobbying against such regulations. This economic resistance can delay or hinder the implementation of effective noise control policies (Andersen & Liefferink, 1997).

5.2.3 Social Challenges

Social challenges, including public awareness and community engagement, also affect noise pollution control efforts. Research by Basner et al. (2014) indicates that public awareness of noise pollution and its health impacts is often low, which can reduce the pressure on policymakers to address the issue. Without widespread public concern, there is less motivation for governments to prioritize and enforce noise control measures (Basner et al., 2014).

Furthermore, socio-economic disparities can exacerbate the challenges of noise pollution control. Low-income communities, which often experience higher levels of noise pollution, may lack the resources and political influence to advocate for effective noise control policies. Research by Morello-Frosch and Shenassa (2006) shows that marginalized communities are disproportionately affected by noise pollution and face greater challenges in achieving noise mitigation due to limited resources and political clout (Morello-Frosch & Shenassa, 2006).

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Volume: 10| Issue: 11| November 2024|| Journal DOI: 10.36713/epra2013 || SJIF Impact Factor 2024: 8.402 || ISI Value: 1.188

5.3 Innovative Approaches: Future Directions for Research and Policy

5.3.1 Integration of Noise Mapping

Integrating advanced noise mapping techniques into urban planning is a crucial step toward more effective noise pollution management. Noise maps provide detailed spatial information about noise levels and sources, allowing for targeted interventions. Research by Gaja (2003) highlights the benefits of noise mapping for identifying high-exposure areas and evaluating the effectiveness of noise reduction strategies. The integration of noise maps into urban planning can guide the design of noise barriers, zoning regulations, and land-use planning to minimize exposure in sensitive areas (Gaja, 2003).

Furthermore, advancements in noise mapping technology, such as the use of geographic information systems (GIS) and real-time monitoring, can enhance the accuracy and utility of noise maps. A study by Steele (2001) demonstrates how GIS-based noise mapping can support more effective policy development and public awareness efforts by providing dynamic and interactive noise information. Continued research into improving noise mapping technologies and methodologies is essential for advancing noise control efforts (Steele, 2001)

5.3.2 Urban Planning Strategies

Urban planning strategies that incorporate noise reduction principles can significantly mitigate noise pollution. Incorporating noise considerations into land-use planning and building design helps create quieter and healthier urban environments. Yang and Kang (2005) underscores the importance of integrating noise considerations into urban planning to reduce exposure and improve public health outcomes. Strategies such as the strategic placement of green spaces, noise barriers, and the use of sound-insulating materials in building construction are effective approaches (Yang & Kang, 2005).

Additionally, adopting "smart city" concepts that leverage data analytics and real-time monitoring can enhance urban planning efforts. A study by Ahvenniemi et al. (2017) explores how smart city technologies can be used to monitor and manage noise pollution more effectively. These technologies can provide real-time noise data, enabling dynamic adjustments to urban planning and noise control measures based on current conditions (Ahvenniemi et al., 2017).

5.3.3 Public Participation and Policy Innovation

Engaging the public in noise pollution management and policy development is another innovative approach. Public participation can enhance the effectiveness of noise control measures by incorporating local knowledge and preferences. Research by Koseoglu et al. (2017) highlights the benefits of involving communities in noise pollution management, including improved acceptance and compliance with noise reduction strategies (Koseoglu et al., 2017).

Innovative policy approaches, such as the use of economic incentives and behavioral interventions, can also support noise reduction efforts. A study by Dzhambov et al. (2020) explores the potential of economic tools, such as noise-related taxes or subsidies, to encourage noise reduction in both residential and industrial contexts. Integrating behavioral interventions, such as public awareness campaigns and community-based noise management programs, can further support these efforts (Dzhambov et al., 2020).

CONCLUSIONS

Noise pollution adversely affects both physical and mental health, with significant consequences for vulnerable groups such as children and the elderly. High noise levels are linked to an increased risk of cardiovascular diseases, hearing loss, sleep disturbances, and cognitive impairments. Additionally, noise pollution exacerbates stress, anxiety, and depression, and impairs cognitive development in children.

The economic costs of noise pollution are substantial, encompassing healthcare expenses and productivity losses, while also negatively impacting community cohesion and quality of life. This underscores the urgent need for effective noise management strategies, which include the implementation of regulations, enhanced urban planning, and increased public awareness.

To better address these challenges, further research is essential. More studies are needed to understand the long-term health effects of noise pollution, refine noise reduction technologies, and explore the impacts on specific populations. Interdisciplinary research will be crucial in developing comprehensive solutions and improving noise control strategies.

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Volume: 10| Issue: 11| November 2024|| Journal DOI: 10.36713/epra2013 || SJIF Impact Factor 2024: 8.402 || ISI Value: 1.188

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Agenda Sheet for City Council: **Committee:** Urban Experience **Date:** 11/10/2025 **Committee Agenda type:** Discussion		**Date Rec'd**	11/5/2025
		Clerk's File #	ORD C36809
		Cross Ref #	
Council Meeting Date: 12/01/2025		**Project #**	
Submitting Dept	PLANNING & ECONOMIC	**Bid #**	
Contact Name/Phone	SPENCER 509-625-6097	**Requisition #**	
Contact E-Mail	SGARDNER@SPOKANECITY.ORG		
Agenda Item Type	First Reading Ordinance		
Council Sponsor(s)	JBINGLE KKLITZKE		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	AMENDMENTS TO TITLE 17 RELATING TO PUBLIC NOTICE OF PLANNING AND		

Agenda Wording

Noticing requirements for amendments to the Comprehensive Plan and development code.

Summary (Background)

Noticing requirements have not been substantially updated since 2011. The requirements are not clearly defined and there are some conflicts that leave requirements open to interpretation. In addition, technological changes have altered the ways residents receive information and interact with city processes. The proposed amendments would streamline and modernize noticing requirements. Specifically, the amendments would identify specific types of noticing and provide a table that identifies the steps in the adoption process where different types of notice are required. The proposal does not substantially modify noticing requirements from what is currently required except in three cases: 1. Newspaper noticing is proposed to be removed for Comp Plan and development code amendments. It is a significant expense to notice hearings in the newspaper and the public tends to learn about hearing items through other means, including email lists, the City website, project-specific communications, and published Plan Commission agendas. 2. Items that are exempt from SEPA are proposed to be exempted from normal noticing requirements. Topics such as simple code cleanups and updates to administrative procedures are generally SEPA-exempt. Substantial changes to the development code, such as modifying height limits or changing the allowed uses in a zone are subject to SEPA and would continue to require noticing as before. For items that are SEPA-exempt, the distribution of Plan Commission agendas would meet noticing requirements. 3. Noticing requirements for plats would be reduced from two newspaper notices on successive weeks to a single newspaper notice at least 10 days prior to the hearing (this matches the requirement in RCW 58.17.090). Expected benefits include: • Streamlining and modernizing the noticing requirements will ensure everyone has a shared understanding. • Limiting newspaper notice will reduce costs to the Planning and Economic Development department. • Allowing SEPA-exempt items to simplify noticing requirements will reduce the

burden on staff and make it easier to maintain code through routine cleanup amendments. • Simplifying noticing for plats will reduce costs to developers and slightly shorten the timeline for approval. Plan Commission held a hearing on October 8, 2025 at which the public was given an opportunity to provide testimony. The Plan Commission unanimously recommended approval if this proposal.

What impacts would the proposal have on historically excluded communities?

The proposal expands and clarifies the types of public notice, with a goal of ensuring that proposed actions are understood by all residents through formats that are commonly used by all residents. It reduces newspaper notice, as the newspaper is no longer a primary source of information for most people.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

We review all comments and testimony received on publicly-noticed items.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Comp Plan policies: • LGC 1.3 Citizen Participation • LGC 4.1 Dissemination of Public Information

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget?	N/A
Total Cost	$
Current Year Cost	$
Subsequent Year(s) Cost	$

Narrative

Newspaper noticing is a significant cost to the City, often incurring more than $1000 in costs for each noticed item. Reducing the requirements for newspaper notice will save ongoing costs for the Planning Services department.

Amount		Budget Account
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Funding Source	N/A
Funding Source Type	Select
Is this funding source sustainable for future years, months, etc?	

Expense Occurrence	N/A
Other budget impacts (revenue generating, match requirements, etc.)	

Approvals		**Additional Approvals**	
Dept Head	MCDANIEL, ADAM		
Division Director	MACDONALD, STEVEN		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor	PICCOLO, MIKE		

Distribution List	
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ORDINANCE NO C36809

An ordinance related to public notice of planning and land use actions; amending Spokane Municipal Code sections 17G.020.060, 17G.020.070, 17G.025.010, 17G.061.010, 17G.061.210; and creating a new section 17G.025.020.

WHEREAS, the maintenance of the Unified Development Code (UDC) and in general the Spokane Municipal Code (SMC) has been a periodic, recurring project of the Planning and Economic Development Department to improve clarity and consistency with local policy and State and Federal laws; and

WHEREAS, the City of Spokane Comprehensive Plan Chapter 3 Land Use, Policy 7.2 Continuing Review Process calls out a process to periodically review the SMC for corrections and improvements; and

WHEREAS, the City of Spokane Comprehensive Plan Chapter 13 Local Governance and Citizenship, Policy 1.3 Citizen Participation calls for the city to “employ a variety of techniques and venues to ensure a broad representation of the citizenry in planning activities”; and

WHEREAS, the City of Spokane Comprehensive Plan Chapter 13 Local Governance and Citizenship, Policy 4.1 Dissemination of Public Information directs the city to use current technologies for sharing information on city and neighborhood activities; and

WHEREAS, technological changes in recent decades have created new avenues for the city to provide information and for residents to receive knowledge about proposals, development activity, and city-led activities; and

WHEREAS, as outlined in the Plan Commission Findings of Fact, Conclusions, and Recommendations (Exhibit A), interested agencies and the public have had opportunities to participate throughout the process and all persons wishing to comment on the amendment were given an opportunity to be heard; and

WHEREAS, on October 14, 2025, the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before the adoption of proposed changes to the Unified Development Code according to RCW 36.70A.106; and,

WHEREAS, the proposed text amendments were drafted and reviewed consistent with the requirements of RCW 36.70A.370 to assure protection of private property rights; and,

WHEREAS, this proposal is strictly limited to government procedures, will have no direct impact on the built environment, and is categorically exempt from SEPA under WAC 197-11-800.; and

WHEREAS, before the Plan Commission public hearing a legal notice was published in the Spokesman-Review on September 30, 2025 and October 7, 2025; and,

WHEREAS, on October 8, 2025, the Plan Commission held a public hearing on the proposed amendments, during which public testimony was heard and deliberations were held; and,

WHEREAS, on October 8, 2025, the Plan Commission voted to recommend the City Council adopt the proposed amendments (Exhibit A); and,

WHEREAS, the proposed actions are consistent with and supported by the Spokane Comprehensive Plan as outlined in the Plan Commission Findings of Fact, Conclusions, and Recommendations (Exhibit A); -- Now, Therefore,

The City of Spokane does ordain:

Section 1. Findings of Fact: The City Council adopts the recitals set forth herein as its findings and conclusions in support of the adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Plan Commission Findings of Fact, Conclusions, and Recommendations (Exhibit A) for the same purposes.

Section 2. That Section 17G.020.060 is amended to read as follows:

17G.020.060 Process for Application, Review and Decision

A. Threshold Review

1. Pre-application Conference.

   A pre-application conference is required in order to give the applicant and staff an opportunity to explore options for addressing the applicant's proposed amendment. During the pre-application conference, staff will work with the applicant to consider which aspect of the planning department's work program would be the most appropriate arena for addressing their proposal. Staff and the applicant will also explore approaches to the amendment proposal that would help to make it consistent with the comprehensive plan. In addition, staff will do its best to advise the applicant on the extent of justification and documentation needed to support the application (depending on the degree the proposal varies from the comprehensive plan).

2. Map Amendments.

   In the case of a map amendment, the applicant shall make reasonable efforts to schedule a meeting with the impacted neighborhood council(s) and document any support or concerns by said neighborhood councils(s).

3. Threshold Review Application Deadline.

Applications for threshold review initiated by the public must be submitted between September 1 and October 31 in order to be considered for inclusion in that cycle's Annual Comprehensive Plan Amendment Work Program. Planning staff shall have 30 days following application submittal to request additional information in order to make sure the application is counter complete.

4. Determination of Completeness.

Following determination of completeness, staff will notify the applicant in writing that it is counter complete. In the case of a map amendment, staff will notify the neighborhood council(s) in which they are located.

B. Notification.

All applications shall follow the notification requirements of SMC 17G.020.070.

((~~B~~))C.Final Review.

1. Final Review Application. An application shall not move ahead for final review unless it is added to the Annual Comprehensive Plan Amendment Work Program by the City Council pursuant to SMC 17G.020.025, and a final review application fee has been submitted as provided in SMC 17G.020.050(D). Final review applications and fees must be submitted no later than fifteen (15) days following the City Council's decision to place an amendment proposal on the Annual Comprehensive Plan Amendment Work Program.

2. Review by City Staff and Agencies.

Once the Comprehensive Plan Amendment Work Program is set by City Council and staff have received the full application(s) and fee(s), full review of proposals may begin. ((~~City staff shall notify interested city departments and agencies of all proposals on the docket and request review and comments.~~)) SEPA review and in-depth staff analysis of the proposals may require additional information and studies (such as a traffic study) which the applicant may be required to provide. Timely review is dependent on the applicant's timely response to requests for information and studies and compliance with notice requirements. Related proposals are reviewed in groups according to 17G.020.030(H)(2) and (I)(1). Based on findings from the SEPA review and staff and agency analysis, the applicant may be required to conduct additional studies. If required studies are not completed sufficiently in advance of the end of the comment period to allow for adequate staff and public review, the Planning Director

may defer consideration of those applications will be postponed until the next applicable amendment cycle.

3. Notice of Application/SEPA.

When the review described in subsection (C) above is complete, staff sends a form of notice of application to the applicant. Applicants ((~~must complete all notice requirements 17G.020.070(D) or 17G.020.070(E)~~)) shall be responsible for completing the Individual Notice, Sign Notice, and Neighborhood Council Notice as provided in 17G.020.070 within thirty days of the date the notice of application is provided by staff. This is a combined notice, also announcing that the proposal will be reviewed under the State Environmental Policy Act (SEPA) and comments will be accepted on environmental issues and any documents related to the proposal. ((~~If the Planning Director or his/her designee decides an amendment proposal could potentially affect multiple sites, staff may require that the notice of application reference all potentially affected sites.~~))

4. Public Comment Period.

((~~The public comment period initiated by the notice of application may last up to sixty days or longer and may not be less than thirty days, depending on the complexity and number of applications.~~))During ((~~this time~~)) the public comment period each applicant must present their proposal to representatives of all neighborhood councils related to each potentially affected site. As public comment letters are received, the planning department will input contact information into a database for later use in notifying interested parties regarding specific stages of the process.

5. Plan Commission Consideration.

Plan commission consideration of each amendment proposal will be conducted at public workshops held during the public comment period. Applicants will be afforded the opportunity to address the plan commission during the workshop regarding their application. In order to stay abreast of public sentiment regarding each amendment proposal, the plan commission and staff will also review public comment correspondence during this time.

6. SEPA Determination.

Following the end of the public comment period, staff will complete the SEPA threshold determination pursuant to chapter 17E.050 SMC and set a hearing date with the Plan Commission. ((~~Applicants must complete all~~

~~notice requirements in SMC 17G.020.070 within thirty days of the date of the applicant's receipt of the notice of Plan Commission Hearing and SEPA Determination provided by staff.~~)) If a determination of significance (DS) is made, those applications will be deferred for further consideration until the next applicable review cycle in order to allow adequate time for generating and processing the required environmental impact statement (EIS).

7. Notice of SEPA Determination and Plan Commission Hearing.

Applicants shall be responsible for completing the Individual Notice, Sign Notice, and Neighborhood Council Notice for the Plan Commission hearing as provided in 17G.020.070 within thirty days of receipt of noticing materials provided by staff. ((~~The combined notice of SEPA determination and notice of plan commission hearing must be published fourteen days prior to the plan commission's hearing on the amendment proposals.~~)) If the SEPA determination on an application is appealed, the plan commission and hearing examiner hearings on the file both proceed ahead on parallel tracks. If the hearing examiner's reversal of a Planning Director's decision regarding SEPA imposes requirements that would delay further consideration of the proposal, that application is then deferred for further plan commission consideration until the next applicable amendment cycle.

8. Staff Report.

Prior to the Plan Commission hearing, staff prepares its final report, which address SEPA and provide an analysis regarding the merits of the amendment proposal. Copies of the report are provided to the applicant as well as plan commission members, and made available to any interested person for the cost of reproduction. In addition, a copy of the proposed amendment application and the staff report is sent to the Washington state department of commerce and other state agencies for their sixty-day review, per RCW 36.70A106, WAC 365-195-620.

9. Plan Commission Hearing.

The plan commission's public hearing takes place after the SEPA decision has been issued. The hearing will usually occur within thirty days of the end of the public comment period.

10. Plan Commission Recommendation.

The plan commission bases its recommendation on the guiding principles, final review criteria, public input, conclusions from any required studies,

the staff report, and the SEPA determination. The plan commission's findings, conclusions and recommendations are forwarded to the city council within thirty days of their decision on their recommendation. The plan commission's recommendation may take the form of one of the following:

a. Approval based on support for the proposal and recognition that it is consistent with the comprehensive plan applicable guiding principles, and amendment review criteria.

    i. The plan commission may also decide to condition their approval recommendation upon modification of the proposal. If the proposal is modified substantially, an additional hearing is required. One possible modification might be to expand the geographic scope of a privately initiated amendment in order to allow for consideration of nearby property, similarly situated property or area-wide impacts.

b. Denial for the following reason(s):

    i. The proposal is not consistent with applicable guiding principles and/or amendment review criteria.
    ii. A majority of the plan commission believes the proposal would be more appropriately and effectively addressed through another aspect of the planning department's work program (neighborhood planning, writing new regulations, etc.).
    iii. The plan commission did not receive enough information from the applicant to be able to reach a decision based on the merits of the proposal.

11. City Council.

The city council considers the amendment proposals, public comments and testimony, staff report, and the plan commission's recommendations within the context of its budget discussions, and acts on the amendment proposals prior to or at the same time as it adopts the City budget. The council may decide to approve, modify, continue consideration of or deny an amendment proposal. The council may also remand the proposal back to the plan commission for further consideration, in which case the council shall specify the time within which the plan commission shall report back with its findings and recommendations on the matter referred to it. If the council wishes to substantially modify the proposal before adopting it, the council shall hold an additional hearing on the modified version following an opportunity for public input. The council's decision shall reflect the

same decision criteria applied by the plan commission, as indicated by comments in the council's findings on each item that factors into its decision. Proposals adopted ((~~by ordinance~~)) after public hearings are official amendments to the comprehensive plan.

Denied amendments shall have to wait one year before being resubmitted unless the proposed amendment is substantially modified.

12. Changes Made.

As soon as the adopted amendments become effective, the resulting text and map changes are made and reflected in information subsequently distributed to relevant parties, including the public, both in paper form and on the planning department's website. In addition, planning staff will maintain a running list of all comprehensive plan amendments over the years, and such list will be included as part of the comprehensive plan.

Section 3. That Section 17G.020.070 is amended to read as follows:

Section 17G.020.070 ((~~Notification~~)) Public and Agency Notice and Comment

A. Definitions.

Table 17G.020.070-1 provides the definitions for terms used within this section. Definitions provided here shall be limited to the purposes of this section.

Note: add Table 17G.020.070-1

Table 17G.020.070-1 Definitions	
Term	Definition
Agency Comment	A comment period during which review and feedback is solicited from the parties included in Agency Notice
Agency Notice	Distribution of project details, including SEPA checklist, via email to the parties identified in SMC 17G.061.120(B)(3)
Commerce Notice	Notification to the WA State Department of Commerce as required by RCW 36.70A.106
Electronic Notice	Distribution through an official electronic contact list, which may be a project-specific contact list, if available, or a general information list such as the Plan Commission email list.
Direct Notice	Notice to parties of record through email or other direct means of communication.
Individual Notice	As provided in SMC 17G.061.210

Neighborhood Council Notice	Written notice to neighborhood councils impacted by a proposal, including all neighborhood councils within 600 feet of a site-specific proposal.
Public Comment	A comment period during which review and feedback is solicited from the general public
Sign Notice	As provided in SMC 17G.061.210

((~~A. Application Deadline.~~

~~As a courtesy, the city will publish a reminder notice once in early August regarding each year's amendment application deadlines.~~))

B. Private ((~~Applicant~~)) Applications.

((~~A private applicant assumes all responsibility for the costs and timely accomplishment of notice requirements related to their amendment proposal.~~))

1. A private applicant assumes all responsibility for the costs and timely accomplishment of notice requirements related to their amendment proposal.
2; For private applications, the applicant shall submit affidavits of publication/posting/mailing of all notices to the Department.

((~~C. Text Changes.~~

~~Notice of application and notice of plan commission public hearings related to comprehensive plan or development regulation text changes require legal notice in the newspaper, and notice in the Official Gazette, written notice to neighborhood councils impacted by the text change, and prominent display on the planning services department Web site. After the notice is performed, affidavits of publishing/posting/mailing are provided to the planning department by the applicant.~~

~~D. Map Changes.~~

~~Notice of application and notice of plan commission public hearings related to comprehensive land use plan map amendments or area-wide rezones require legal notice in the newspaper, and notice in the Official Gazette, written notice to neighborhood councils impacted by the map change and prominent display on the planning services department Web site. If initiated by private application, additional requirements include individual notice, and posted notice, as specified in SMC 17G.061.210. In the case of an amendment proposal that could potentially affect multiple sites, requirements for individual notice shall apply to all potentially affected sites. The applicant submits affidavits of~~

~~publication/posting/mailing of the notice of public hearing to the planning services department at least ten days prior to the hearing.~~

~~E. City Council Hearing.~~

~~Notice of city council hearings must be published in the Official Gazette, and shall also be published as a legal notice in the newspaper. Written notice shall be given to neighborhood councils impacted by the change and amendments shall be prominently displayed on the planning services department Web site.~~

~~F. City Council Decisions.~~

~~City council decisions regarding comprehensive plan text or map amendments, development regulation text adoption or amendments, area-wide rezones or other land use decisions, regardless of whether initiated by private application, are legislative actions, and as such, only require notice in the Official Gazette. They do not require individual notice, even if numerous map changes could result from such an amendment. However, the city council may decide to provide notice of their decisions on site-specific or area-wide land use amendment proposals according to SMC 17G.061.320.~~

~~G. Duration, Content of Notice.~~

~~Notice of plan commission public hearings shall be published at least fourteen days in advance of the hearing. Notice of city council public hearings must be published at least fourteen days before the hearing is scheduled to take place. When appropriate, notices should announce the availability of relevant draft documents upon request on the planning services department Web site.~~))

C. Summary Table.

Table 17G.020.070-2 provides the noticing requirements for each noticing milestone.

Note: add Table 17G.020.070-2

Table 17G.020.070-2 Participation Milestones		
Milestone	Timing/Duration	Required Notice
Project initiation	No later than sixty days prior to adoption, unless	Commerce Notice

	expedited review is requested.	
Agency Comment [1]	Fourteen (14) calendar days. Notice at beginning of comment period.	Agency Notice
Public Comment [1]	Thirty (30) calendar days. Notice at beginning of comment period.	All applications
		Electronic Notice
		Additional requirements for site-specific applications
		Neighborhood Council Notice Sign Notice Individual Notice
Plan Commission hearing	Notice no later than ten (10) days prior to hearing.	All applications
		Electronic Notice Direct Notice Official Gazette
		Additional requirements for site-specific applications
		Neighborhood Council Notice Sign Notice Individual Notice
City Council hearing	Notice no later than ten (10) days prior to hearing.	All applications
		Electronic Notice Direct Notice Official Gazette
		Additional requirements for site-specific applications
		Neighborhood Council Notice
Project completion	No later than ten (10) days after City Council adoption.	Commerce Notice
Footnotes: [1] Agency Comment and Public Comment are permitted to proceed concurrently but are not required to do so		

D. Notice Contents.

Contents of all notices shall be consistent with the relevant requirements of SMC 17G.061.210.

E. Duration of Sign Notice.

For signage related to a comment period, the signage shall remain in place for the duration of the comment period. For signage related to a hearing, the signage shall remain in place until the hearing has commenced.

F. Individual Notice on Multiple Sites.

In the case of a site-specific proposal that applies to multiple sites, requirements for Individual Notice shall apply to all affected sites.

G. SEPA.

The noticing milestones and timelines of this section shall be sufficient for fulfilling the public notice requirements of SEPA so long as the information and materials provided in notices meet the requirements of SEPA.

((~~H. Transmittal to State, Notice of Intent to Adopt.~~

~~At least sixty days prior to final adoption, copies of proposed amendments to the comprehensive plan or development regulations (e.g., application, staff report, draft ordinance) must be provided to the Washington state) department of commerce (Commerce) for their review and comment. In addition, copies of adopted amendments must be transmitted to Commerce within ten days after final adoption (RCW 36.70A.106, WAC 365-195-620).~~))

Section 4. That Section 17G.025.010 is amended to read as follows:

Section 17G.025.010 Text Amendments to the Unified Development Code

A. Purpose.

This section provides for orderly and transparent modifications to the Unified Development Code with significant opportunities for public review and participation.

B. Definitions.

1. Construction Standards.

The following chapters of the Spokane Municipal Code are referred to herein as Construction Standards:

a. Chapter 17F.040 SMC (International Building Code, International Residential Code, International Energy Conservation Code);
b. Chapter 17F.050 SMC (National Electrical Code);
c. Chapter 17F.080 SMC (International Fire Code)
d. Chapter 17F.090 SMC (International Mechanical Code)
e. Chapter 17F.100 SMC (Uniform Plumbing Code)

C. Applicability.

The requirements of this section apply to all proposed modifications to Title 17 SMC.

D. Amendments to Construction Standards.

1. Adoption Process.

Amendments to Construction Standards do not follow the remainder of this section. Instead, they follow City Council's regular legislative process. When a proposal combines modifications to Construction Standards with other proposed amendments to Title 17 SMC, the portion pertaining to Construction Standards is not subject to the same approval process but should be clearly identified in public notices.

2. Application of State Code.

Adoption of changes to the Construction Standards is also subject to the following sections of state code:

a. RCW 43.21C, if any;
b. RCW 19.27.040; and
c. RCW 19.27.060.

3. State Building Code Council.

Changes to Construction Standards that apply to single-dwelling or multi-dwelling residential buildings shall be submitted for the approval of the State Building Code Council pursuant to RCW 19.27.074(1)(b).

E. Initiation.

Proposals to amend Title 17 SMC may be initiated by any of the following pursuant to the procedures set forth in this chapter:

1. Property owner(s) or their representatives;
2. Any citizen, agency, neighborhood council, or other party; or
3. A City department, the Plan Commission, or the City Council.

F. Proposals Initiated by Persons or Entities other than a City department, the Plan Commission, or the City Council.

1. Applications.

Amendment proposals shall be submitted on an application form(s) provided by the City. Application fees are specific in chapter 8.02 SMC.

2. Privately-initiated amendment applications must be submitted no later than October 31 each year and shall be subject to the threshold review and docketing procedures set forth in SMC 17G.020.025, using the following criteria:

   a. The proposed amendment presents a matter appropriately addressed through an amendment to Title 17 SMC; and
   b. The proposed amendment does not raise policy or land use issues that are more appropriately addressed by an ongoing work program approved by the City Council or by a neighborhood/subarea planning process; and
   c. The proposed amendment can be reasonably reviewed within the resources and time frame of the Annual Comprehensive Plan Amendment Work Program; and
   d. The proposed amendment is consistent with the comprehensive plan. The proposed amendment must also be consistent with policy implementation in the Countywide Planning Policies, the GMA, and other state or federal law; and
   e. The proposed amendment is not the same as or substantially similar to a proposal that was considered in the previous year's threshold review process, but was not included in the Annual Comprehensive Plan Amendment Work Program, unless additional supporting information has been generated; or
   f. State law required, or a decision of a court or administrative agency has directed such a change.

3. If the proposed text amendment is included on the Annual Comprehensive Plan Amendment Work Program, the application should be placed on ((~~the next available plan commission~~)) a future Plan Commission agenda for a workshop.

G. ((~~Notice of Intent to Adopt and SEPA Review~~)) Public Participation

((~~Proposals to amend Title 17 SMC may be subject to SEPA review, unless categorically exempt. When a draft of the amendment proposal and SEPA checklist are available for review by the public, a notice describing the amendment proposal should be published in the City Gazette at time of Plan Commission workshop review, or earlier if possible.~~)) Public participation, appropriate to the scope or potential impact of the proposal, should be undertaken as outlined in SMC ((~~17G.020.080~~)) 17G.025.020.

H. ((~~Notice of Public Hearing~~)) Public Notice.

~~Amendments to Title 17 SMC require a public hearing before the plan commission.~~

~~1. Contents of Notice.~~

~~A notice of public hearing shall include the following:~~

~~a. The citation, if any, of the provision that would be changed by the proposal along with a brief description of that provision;~~
~~b. A statement of how the proposal would change the affected provision;~~
~~c. The date, time, and place of the public hearing;~~
~~d. A statement of the availability of the official file; and~~
~~e. Description of SEPA status; if the project is SEPA exempt, state the statutory basis for exemption; and~~
~~f. A statement of the right of any person to submit written comments to the planning commission and to appear at the public hearing of the planning commission to give oral comments on the proposal.~~

~~2. Distribution of Notice.~~

~~The department shall distribute the notice to the applicant, newspaper, City Hall and the main branch of the library. The applicant is then responsible for following the public notice requirements outlined in SMC 17G.061.210 Public Notice.~~))

Public notice shall be given as provided in SMC 17G.025.020.

I. Plan Commission Recommendation – Procedure.

Following the public hearing, the plan commission shall consider the proposal and shall prepare and forward a recommendation to the city council. The plan commission shall take one of the following actions:

1. If the plan commission determines that the proposal should be adopted, it may, by a majority vote, recommend that the city council adopt the proposal. The plan commission may make modifications to any proposal prior to recommending the proposal to city council for adoption. If the modifications proposed by the plan commission are significant, the plan commission shall accept testimony on the modifications before voting on the modified proposal, unless the proposed modifications are within the scope of alternatives available for public comment ahead of the hearing;

2. If the plan commission determines that the proposal should not be adopted, it may, by a majority vote, recommend that the city council not adopt the proposal; or
3. If the plan commission is unable to take either of the actions specified in (1) or (2) of this subsection, the proposal will be sent to city council with the notation that the plan commission makes no recommendation.

J. Approval Criteria.

The City may approve amendments to this code if it finds that:

1. The proposed amendment is consistent with the applicable provisions of the comprehensive plan; and
2. The proposed amendment bears a substantial relation to public health, safety, welfare, and protection of the environment.

K. City Council Action.

Within sixty days of receipt of the plan commission's findings and recommendations, the city council shall consider the findings and recommendations of the commission concerning the application and shall hold a public hearing.((~~ pursuant to council rules. Notice of city council hearings must be published in the Official Gazette. The applicant shall also publish a legal notice in the newspaper at least two weeks prior to the hearing by the city council.~~)) The city council may:

1. Approve the application;
2. Disapprove the application;
3. Modify the application. If modification is substantial, the council must either conduct a new public hearing on the modified proposal (unless the modification is within the scope of alternatives available for public comment ahead of the hearing); or
4. Refer the proposal back to the plan commission for further consideration.

L. Transmittal to the State of Washington.

((~~At least sixty days prior to final action being taken by the city council, the Washington Department of Commerce ("Commerce") shall be provided with a copy of the amendments in order to initiate the sixty-day comment period.~~))No later than ten days after adoption of the proposal, a copy of the final decision shall be forwarded to ((~~Commerce~~)) the Washington Department of Commerce.

Section 5. That a new Section 17G.025.020 is created to read as follows:

17G.025.020 Public and Agency Notice and Comment

Definitions.

Table 17G.025.020-1 provides the definitions for terms used within this section. Definitions provided here shall be limited to the purposes of this section.

Table 17G.025.020-1 Definitions	
Term	Definition
Agency Comment	A comment period during which review and feedback is solicited from the parties included in Agency Notice
Agency Notice	Distribution via email to the parties identified in SMC 17G.061.120(B)(3)
Commerce Notice	Notification to the WA State Department of Commerce as required by RCW 36.70A.106
Electronic Notice	Distribution through an official electronic contact list, which may be a project-specific contact list, if available, or a general information list such as the Plan Commission email list.
Direct Notice	Notice to parties of record through email or other direct means of communication.
Public Comment	A comment period during which review and feedback is solicited from the general public

Exemptions.

Moratoria or interim zoning ordinances adopted under RCW 36.70A.390 shall not be required to follow the standards of this section.

Amendment proposals which are categorically exempt from SEPA shall be included in regular Plan Commission and City Council notices and agendas, which shall provide sufficient public notice. SEPA-exempt proposals shall not be required to follow the remaining standards of this section.

Amendments to the Construction Standards as provided in SMC 17G.025.010 shall not be required to follow the standards of this section.

Participation Milestones.

Table 17G.025.020-2 Participation Milestones		
Milestone	Timing/Duration	Required Notice
Project initiation	No later than sixty days prior to adoption, unless expedited review is requested.	Commerce Notice

Agency Comment [1]	Fourteen (14) calendar days. Notice at beginning of comment period.	Agency Notice
Public Comment [1]	Fourteen (14) calendar days. Notice at beginning of comment period.	Electronic Notice
Plan Commission hearing	Notice no later than ten (10) days prior to hearing.	Electronic Notice Direct Notice Official Gazette
City Council hearing	Notice no later than ten (10) days prior to hearing.	Electronic Notice Direct Notice Official Gazette
Project completion	No later than ten (10) days after City Council adoption.	Commerce Notice
Footnotes: [1] Agency Comment and Public Comment are permitted to proceed concurrently but are not required to do so		

Contents of Notice.

In the early stages of a proposal, some information may not be available. In such cases, information should be provided in as much detail as possible. Notices to the public shall contain the following information when available:

a brief description of the proposal;
identification of all SMC sections that are proposed to be modified, removed, or added;
description of the SEPA status;
statement of the right of any person to submit written comments and, if applicable, to appear at the public hearing to give oral comments on the proposal;
if applicable, the date, time, and place of the public hearing.

SEPA.

The noticing milestones and timelines of this section shall be sufficient for fulfilling the public notice requirements of SEPA so long as the information and materials provided in notices meet the requirements of SEPA.

Section 6. That Section 17G.061.010 is amended to read as follows:

Section 17G.061.010 Summary of Land Use Application Procedures

Table 17G.061.010-1 summarizes the applications subject to this chapter. For any application type that is referenced in the land use codes, but not represented in Table 17G.061.010-1, the process shall be as identified in the application most closely associated with the application process definitions in SMC 17G.061.100.

TABLE 17G.061.010-1
SUMMARY OF APPLICATION TYPES AND REQUIREMENTS

	Application Type	Notice of Community Meeting	Notice of Application	Notice of Hearing	Notice Content	Review Official	City Council Review	Expiration of Permit
BUILDING AND CODE ENFORCEMENT								
Building Permit without SEPA	Excluded	-	-	-	-	Building Official	-	180 days
Building Permit with SEPA ((((~~Commercial/Industrial/Other~~)))	Type I	-	Sign Posted ((~~Legal~~))	-	-	Building Official	-	180 days
Demolition Permit without SEPA	Type I	-	- [2]	- [1]	-	Building Official	-	180 days
Demolition Permit with SEPA [2]	Type I	-	Sign Posted ((~~Legal Newspaper~~))	- [1]	-	Building Official	-	180 days
Fence Permit	Excluded	-	-	-	-	Building Official	-	180 days
Grading Permit without SEPA	Type I	-	((~~Sign Posted Legal~~)) -	-	-	Building Official	-	180 days
Grading Permit with SEPA	Type I	-	Sign Posted	-	-	Building Official	-	180 days
Manufactured Home Permit	Excluded	-	-	-	-	Building Official	-	180 days
Sign Permit	Excluded	-	-	-	-	Building Official	-	180 days
Residential Building Permit	Excluded	-	-	-	-	Building Official	-	180 days
Remodel Permit	Excluded	-	-	-	-	Building Official	-	180 days

ENGINEERING SERVICES								
Address Permit	Excluded	-	-	-	-	Engineering Director	-	180 days
Approach Permit	Excluded	-	-	-	-	Engineering Director	-	180 days
Design Deviation – Street Design	Excluded	-	-	-	-	Engineering Director	-	180 days
Encroachment Permit	Excluded	-	-	-	-	Engineering Director	-	180 days
LID Formation	Excluded	-	-	-	-	Engineering Director	-	180 days
Obstruction Permit	Excluded	-	-	-	-	Engineering Director	-	180 days
Road Closure	Excluded	-	-	-	-	Engineering Director	-	180 days
Sidewalk Permit	Excluded	-	-	-	-	Engineering Director	-	180 days
Stormwater Design Acceptance	Excluded	-	-	-	-	Engineering Director	-	180 days
Street Vacation	Excluded	-	((-)) Individual Sign Posted	-	-	Engineering Director	-	180 days
PLANNING AND ECONOMIC DEVELOPMENT SERVICES								
Accessory Dwelling Unit (ADU)	Excluded	-	-	-	-	Planning Director	-	180 days
Administrative Exemptions	Excluded	-	-	-	-	Planning Director	-	180 days
Administrative Interpretations/Determinations	Excluded	-	-	-	-	Planning Director	-	180 days
Binding Site Plan (BSP) – Preliminary	Type II	-	Individual Sign Posted	-	Project name Proposed use Acreage # of lots	Planning Director	-	5 years
Binding Site Plan (BSP) – Final	Excluded	-	-	-	-	Planning Director	-	N/A
Boundary Line Adjustment (BLA)	Excluded	-	-	-	-	Planning Director	-	N/A
Certificate of Compliance (CC) – Hearing Examiner	Type III	Individual Sign Posted	Individual Sign Posted	Individual Sign Posted	Project name Proposed use	Hearing Examiner	-	N/A
Certificate of Compliance (CC) – Planning Director	Type II	-	Individual Sign Posted	-	Project name Proposed use	Planning Director	-	N/A
Conditional Use Permit (CUP) – Hearing Examiner	Type III	Individual Sign Posted	Individual Sign Posted	Individual Sign Posted	Project name Proposed use	Hearing Examiner	-	3 years

Conditional Use Permit (CUP) – Planning Director [3]	Type II	-	Individual Sign Posted	-	Project name Proposed use	Planning Director	-	3 years
Floodplain Development with SEPA	Type I	Individual Sign Posted	Individual Sign Posted	-	Proposed use	Planning Director	-	180 days
Floodplain Variance	Type III	Individual Sign Posted	Individual Sign Posted	Individual Sign Posted	Project name Proposed use	Hearing Examiner	-	3 years
Home Occupation	Excluded	-	-	-	-	Planning Director	-	N/A
Long Plat – Preliminary	Type III	Individual Sign Posted	Individual Sign Posted	Individual Sign Posted Newspaper	Project name Proposed use Acreage # of lots	Hearing Examiner	-	5 years
Long Plat – Final	Excluded	-	-	-	-	Planning Director	-	N/A
Planned Unit Development (PUD) – Preliminary	Type III	Individual Sign Posted	Individual Sign Posted	Individual Sign Posted	Project name Proposed use Acreage # of lots	Hearing Examiner	-	5 years [5]
Planned Unit Development (PUD) – Final	Excluded	-	-	-	-	Planning Director	Yes	N/A
Shoreline Exemption/Determination/Interpretation	Excluded	-	-	-	-	Planning Director	-	Must comply with WAC 173-27-90
Shoreline Substantial Development Permit (SDP)	Type II	-	Individual Sign Posted	-	Project name Proposed use	Planning Director	-	Must comply with WAC 173-27-90
Shoreline Variance	Type III	Individual Sign Posted	Individual Sign Posted	Individual Sign Posted	Project name Proposed use	Hearing Examiner	-	Must comply with WAC 173-27-90
Shoreline Conditional Use Permit (CUP)	Type III	Individual Sign Posted	Individual Sign Posted	Individual Sign Posted	Project name Proposed use	Hearing Examiner	-	Must comply with WAC 173-27-90
Short Plat – Preliminary with Standard Review and SEPA	Type II	-	Individual Sign Posted	-	Project name Proposed use Acreage # of lots	Planning Director	-	5 years

Short Plat – Preliminary with Standard Review and No SEPA	Type II	-	Individual Sign [4] Posted [4]	-	Project name Proposed use Acreage # of lots	Planning Director	-	5 years
Short Plat – Preliminary with Minor Review	Type II	-	-	-	-	Planning Director	-	5 years
Short Plat – Final	Excluded	-	-	-	-	Planning Director	-	N/A
Skywalk	Type III	Individual Sign Posted	Individual Sign Posted	Individual Sign Posted	-	Hearing Examiner	Yes	Up to 25 year agreement
Variance	Type III	Individual Sign Posted	Individual Sign Posted	Individual Sign Posted	Project name Proposed use Proposed standard	Hearing Examiner	-	3 years
Rezone	Type III	Individual Sign Posted	Individual Sign Posted	Individual Sign Posted	Project name Proposed use Proposed zone	Hearing Examiner	Yes	3 years

Footnotes

[1] Public Hearing is required if the structure is on the National Historic Register.

[2] Applications for demolition permits for the demolition of an entire building or structure shall, in addition to any applicable requirements under chapter 43.21C RCW, be subject to a ten-day review and comment period. This review and comment period shall run concurrently with any other applicable notice and comment period. Following receipt of such applications, copies shall be forwarded to the individual(s) designated pursuant to SMC 4.27.010(D) to receive written notice on behalf of the neighborhood council in which the building or structure is located, at the address for such neighborhood council designee(s) that is on file with the department. Any comments submitted to the department by the neighborhood council during this review and comment period shall be provided to the applicant prior to issuing the demolition permit.

[3] Conditional Use Permits required under SMC 17C.111.110, Limited Use Standards for Religious Institutions and Schools, will complete ((~~posted/individual~~)) Individual, Sign, and Posted notification requirements for a Community Meeting.

[4] Sign and posted notice not required for 2-4 lots per SMC 17G.080.040(D)

[5] If a PUD is approved together with a preliminary plat, the expiration date for the PUD shall be the same as the expiration date of the preliminary plat.

Section 7. That Section 17G.061.210 is amended to read as follows:

17G.061.210 Public Notice

A. Purpose.

Public notice informs interested parties of the application at proper stages of the approval process and ensures opportunity for appropriate comment. Notice

occurs through various means depending on the type of application and proposed action.

B. General.

1. The types of notice for various categories of permit applications and actions are listed in Table 17G.061.010-1. The specified types of notice are used for community meetings, notice of application, notice of public hearing, notice of decision, and notice of appeals, as applicable.
2. It is the responsibility of the applicant to provide public notice and file a statutory declaration as evidence of compliance.

C. Types of Notice.

1. Individual Notice.

Individual notice is given in writing by regular U.S. mail or by personal service. Notice shall be given to the following parties:

a. All owners and taxpayers of record, as shown by the most recent Spokane County assessor's record, and occupants of addresses of property located within a four-hundred-foot radius of any portion of the boundary of the subject property, including any property that is contiguous and under the same or common ownership and control (RCW 36.70B.040(2)). The department may expand the mailing to include areas adjacent to the access easements and areas on the opposite side of rights-of-way, rivers and other physical features;
b. Any person who has made a written request to receive such notice, including any registered neighborhood organization as defined in chapter 17A.020 SMC representing the surrounding area;
c. Any agency with jurisdiction identified by the director.
d. The individual(s) designated pursuant to SMC 4.27.010(D) to receive written notice on behalf of the neighborhood council in which the project is located, at the address for such neighborhood council designee(s) that is on file with the City's department of neighborhood services.

2. Sign Notice.

Sign notice is given by installation of a sign on the site of the proposal adjacent to the most heavily traveled public street and located so as to be readable by the public. ((~~The director may require more than one sign if the site fronts on more than one arterial or contains more than three hundred feet of frontage on any street.~~))

a. The director may require more than one sign if the site fronts on more than one arterial or contains more than three hundred feet of frontage on any street.
b. The director may waive or reduce signage requirements where placement of signage is impractical. Considerations include and are not limited to:

i. where a sign cannot be placed on or adjacent to the site, and placement in the public right of way would restrict pedestrian or vehicle travel;
ii. where weather or vandalism results in the destruction of signage;

((a))c. The notice sign ((~~must~~)) shall meet the following specifications:

i. It measures a minimum of four feet by four feet, but sign size may be increased in order to contain all of the required information.
ii. It is constructed of material of sufficient weight and strength to withstand normal weather conditions.
iii. It is white with red lettering.

3. Posted Notice.

Posting of the notice as a letter, identical in form and content to individual written notice, shall be posted at “official public notice posting locations,” including:

a. The ((~~main City public library and the~~)) branch library within or nearest to the area subject to the pending action;
b. The space in City Hall officially designated for posting notices; and
c. Any other public building or space that the city council formally designates as an official public notice posting location, including electronic locations.

4. Newspaper Notice.

Newspaper notice is published in a legal newspaper of general circulation. The contents of the newspaper notice are as prescribed in subsection (D) of this section, unless otherwise provided for. Newspaper notices are published ((~~on the same day of two consecutive weeks, the first~~)) no later than ((~~the number of days specified for the particular application type specified in this chapter~~)) ten days prior to the hearing, unless otherwise provided for.

5. Other Notice.

The hearing examiner, with respect to permit applications for non-site specific issues, such as essential public facilities, may require or provide for such alternative or additional notice as deemed necessary and appropriate to serve the public interest. A notification plan may be required of the applicant by the hearing examiner indicating the form and time of notice appropriate to the scope and complexity of the proposed project.

D. Contents of Notice.

1. Individual, Newspaper, and Posted Notice.

The following information shall be included:

a. All application types:

i. Location of the property sufficient to clearly locate the site.
ii. Description of the proposed action and required permits.
iii. Name, address, and office telephone number of the City official from whom additional information may be obtained.
iv. Applicant name and telephone number.
v. Statement that any person may submit written comments and appear at the public hearing, if applicable.
vi. A statement that comments will be received on environmental issues, any environmental documents related to the proposed action, the SEPA status, and the appeal deadline for SEPA.
vii. A statement that written comments and oral testimony at a hearing will be made a part of the record, if applicable.
viii. A statement, in bold type, that only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision.
ix. Date and time by which any written comments must be received on the notice of application; and
x. Date of the application and date of the notice of complete application.

b. An application requiring a community meeting shall also include a notice of community meeting with the date, time, and place of the meeting.
c. An application requiring a public hearing shall also include a notice of public hearing with the date, time, and place of the hearing.

2. Sign Notice.

Sign notices must contain the following information:

a. The first line of text on the sign in four-inch letters reads: “NOTICE OF COMMUNITY MEETING” or the applicable notice type.
b. The second line of text on the sign in three-inch letters reads: "PROPOSED CONDITIONAL USE PERMIT, File #Z------ -CUP" or some other appropriate description of the proposed action.
c. The third line of text on the sign in three-inch letters reads: "COMMUNITY MEETING ON/PUBLIC HEARING ON/COMMENTS DUE BY (date, time, and location)."
d. The subsequent line(s) of text, in three-inch letters, contain additional details appropriate to the application type as ((~~indicated for the project type in Table 17G.061.010-1~~)) required by staff.
e. The applicant (or agent) name and phone number, the SEPA status, and the deadline for appeal of the SEPA determination.
f. The last line of text on the sign in three-inch letters reads: "FOR INFORMATION: (City contact telephone number and web page address where additional project information may be found).”
g. The following figures illustrate posted notice signs:

Example "A"
NOTICE OF PUBLIC HEARING PROPOSED ZONE CHANGE, FILE #Z2003-01-ZC PUBLIC HEARING ON : 1/1/2004 AT 9:00 A.M. LOCATED: COUNCIL BRIEFING RM., CITY HALL Proposed Zone: C1 Proposed Use: Warehouse Applicant/Agent: John Doe, Phone (509) 999-0001 SEPA: DNS, appeal deadline 12/24/03 FOR INFORMATION: (509) 625-6300 https://my.spokanecity.org/projects/example/
Example "B"
NOTICE OF SEPA/APPLICATION BUILDING PERMIT, FILE #B0300001 PUBLIC COMMENT DUE : 1/1/2004 AT 9:00 A.M. LOCATED: COUNCIL BRIEFING RM., CITY HALL Proposed Use: Commercial Applicant/Agent: John Doe, Phone (509) 999-0001 SEPA: DNS, appeal deadline 12/24/03 FOR INFORMATION: (509) 625-6300 https://my.spokanecity.org/projects/example/

E. Removal of Public Notice.

1. Posted notices shall be removed within seven days after the close of the public hearing or by the due date of the decision on a ministerial permit.
2. If a posted notice remains on a site more than fourteen days after the time limitation stated above, the City shall remove and dispose of the sign and charge the applicant or other person responsible for the notice.

Section 8. Severability: If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 9. Clerical Errors: Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by the City Council on _____

_____
Council President

Attest:

_____
City Clerk

_____
Mayor

Approved as to form:

_____
Assistant City Attorney

_____
Date

_____
Effective Date

CITY OF SPOKANE PLAN COMMISSION
FINDINGS OF FACT, CONCLUSIONS, AND RECOMMENDATIONS
REGARDING NOTICING REQUIREMENTS FOR DEVELOPMENT PROPOSALS AND PLANNING-RELATED ACTIONS

A recommendation of the City of Spokane Plan Commission to the City Council related to noticing requirements for development applications and noticing for proposed amendments to the development code and comprehensive plan; and amending SMC sections 17G.020.060 and .070, 17G.025.010, and 17G.061.010 and .210, and adopting a new section 17G.025.020.

FINDINGS OF FACT:

A. The City of Spokane adopted a Comprehensive Plan in May of 2001 that complies with the requirements of the Growth Management Act (GMA) as set forth in RCW 36.70A.

B. No public comments were received in advance of the hearing and no public testimony was given at the hearing.

C. The proposal is strictly limited to government procedures, will have no direct impact on the built environment, and is categorically exempt from SEPA under WAC 197-11-800.

D. A legal notice of public hearing was published in the *Spokesman-Review* on 9/30/25 and 10/7/25.

CONCLUSIONS:

Based upon the staff presentations, briefing materials, associated studies, and agency and public comment, the Spokane Plan Commission makes the following conclusions with respect to the proposal:

1. The Plan Commission finds that the proposed amendments bear a substantial relation to the public health, safety, welfare, and protection of the environment pursuant to the requirements outlined in 17G.025.010(J).
2. Interested agencies and the public have had opportunities to participate throughout the process and persons desiring to comment were given an opportunity to comment.
3. The Plan Commission finds that the proposal improves clarity around requirements for providing public notice for various project types.
4. The Plan Commission finds that the proposed amendments are consistent with the applicable provisions of the Comprehensive Plan, particularly the following adopted goals and policies:
    a. LGC 1.3 Citizen Participation
    b. LGC 4.1 Dissemination of Public Information

RECOMMENDATION:

In the matter of the proposal to amend the aforementioned sections of the Spokane Municipal Code, as based on the above listed findings and conclusions, by vote of 7-0, the Spokane Plan Commission takes the following actions:

1. Recommends to the Spokane City Council the **APPROVAL** of the proposal.
2. Recommends that the City endeavor to advertise these proposed changes broadly for public awareness.
3. Authorizes the President to prepare and sign on the Commission's behalf a written decision setting forth the Plan Commission's findings, conclusions, and recommendations on the proposed amendments.

Jesse Bank
Jesse Bank (Oct 28, 2025 14:04:07 PDT)

Jesse Bank, President

Spokane Plan Commission

10/28/25

PC Findings of Fact, Conclusions and Recommendations Regarding Noticing Updates

Final Audit Report 2025-10-28

Created:	2025-10-28
By:	Angela McCall (amccall@spokanecity.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAm_i_iz-Tg57aQq0B0oqRNSK2EgET27RA

"PC Findings of Fact, Conclusions and Recommendations Rega rding Noticing Updates" History

Document created by Angela McCall (amccall@spokanecity.org)
2025-10-28 - 8:59:41 PM GMT

Document emailed to Jesse Bank (jbank@spokanecity.org) for signature
2025-10-28 - 8:59:45 PM GMT

Email sent to bdsadmin@spokanecity.org bounced and could not be delivered
2025-10-28 - 8:59:52 PM GMT

Email viewed by Jesse Bank (jbank@spokanecity.org)
2025-10-28 - 9:03:50 PM GMT

Document e-signed by Jesse Bank (jbank@spokanecity.org)
Signature Date: 2025-10-28 - 9:04:07 PM GMT - Time Source: server

Agreement completed.
2025-10-28 - 9:04:07 PM GMT

Adobe Acrobat Sign

Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 11/10/2025

Committee Agenda type: Discussion

Council Meeting Date: 12/01/2025

Date Rec'd	11/5/2025		
Clerk's File #	ORD C36810		
Cross Ref #			
Project #			
Submitting Dept	PLANNING & ECONOMIC	**Bid #**	
Contact Name/Phone	BRANDON (509) 625 - 6846	**Requisition #**	
Contact E-Mail	BWHITMARSH@SPOKANECITY.ORG		
Agenda Item Type	First Reading Ordinance		
Council Sponsor(s)	JBINGLE PDILLON		
Sponsoring at Administrators Request	NO		
Lease? NO	**Grant Related?** NO	**Public Works?** NO	
Agenda Item Name	CO-LIVING HOUSING CODE UPDATE		

Agenda Wording

An amendment to the Unified Development Code of the Spokane Municipal Code to comply with ESHB 1998: Co-living Housing, adopted by the Washington State Legislature in 2024.

Summary (Background)

In 2024, the state legislature adopted ESHB 1998: Co-living Housing, which requires the City of Spokane to allow co-living housing development in more areas and regulates what standards can apply to co-living. The intent of this proposal is to meet the requirements and intent of HB 1998 (2024), as codified in RCW 36.70A.535. Co-living is a style of residential development with sleeping units, providing living and sleeping space, that are independently rented and lockable while residents share kitchen facilities with other sleeping units in the building. Examples include Single Room Occupancy (SROs), rooming or boarding houses, and private dormitories. The state's goal with this mandate is to further support housing affordability and choice. Similar to middle housing, this style of residential development was historically common in the City of Spokane and provided affordable and flexible housing options during a time of significant population growth.

What impacts would the proposal have on historically excluded communities?

According to the Washington State Department of Commerce, co-living housing can provide housing options affordable to households making as low as 50% AMI without the need for subsidies. This proposal could expand housing affordability and housing choice for all Spokane residents, including those who have been historically excluded.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

The Washington State Growth Management Act (GMA) requires a 5-year check-in after the adoption of the 2026 Periodic Update to the Comprehensive Plan (PlanSpokane 2046). As part of that check-in, data relating to population growth as well as housing availability and affordability are likely to be collected and reviewed. This check-in may also include review of the Racially Disparate Impacts Analysis, published by Planning Services in October 2025, encompassing data around housing access by income and race.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

The result of this proposal will likely be reviewed as part of the GMA required 5-year check-in after the adoption of PlanSpokane 2046. However, this proposal is mandated by RCW 36.70A.535 and is unlikely to change unless state law changes.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The proposed code amendments ensure compliance with state law and are consistent with the goals and policies of the Comprehensive Plan, and other City efforts, relating to diversity of housing choice and the efficient use of land. Supportive Comprehensive Plan Goals and Policies include: LU 1 Citywide Land Use LU 3 Efficient Land Use LU 3.6 Compact Residential Patterns H 1 Housing Choice and Diversity H 1.7 Socioeconomic Integration H 1.10 Lower-Income Housing Development Incentives H 1.18 Distribution of Housing Options H 1.21 Development of Single-Room Occupancy Housing

Council Subcommittee Review

Fiscal Impact	
Approved in Current Year Budget?	N/A
Total Cost	**$**
Current Year Cost	**$**
Subsequent Year(s) Cost	**$**

Narrative

No known fiscal impact to city operations.

Amount		**Budget Account**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Funding Source	N/A
Funding Source Type	Select

Is this funding source sustainable for future years, months, etc?

Expense Occurrence	N/A

Other budget impacts (revenue generating, match requirements, etc.)

Approvals		**Additional Approvals**	
Dept Head	MCDANIEL, ADAM		
Division Director	MACDONALD, STEVEN		
Accounting Manager	ZOLLINGER, NICHOLAS		
Legal	SCHOEDEL, ELIZABETH		
For the Mayor	PICCOLO, MIKE		

Distribution List	
	smacdonald@spokanecity.org
sgardner@spokanecity.org	tblack@spokanecity.org
bwhitmarsh@spokanecity.org	eking@spokanecity.org

PLANNING SERVICES
808 W. SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON
509.625.6300
my.spokanecity.org

Amendments to the Co-living Housing Proposal for Council Consideration

TO: Spokane City Council
FROM: Brandon Whitmarsh, Planner II
Date: November 5, 2025
RE: City Council Consideration of Amendments to the Plan Commission Hearing Version of the Co-living Housing Code Proposal

---

After the Plan Commission Hearing on October 22, 2025, Staff discussions both internally, with our Current Planners who administer the code, and externally, with the Department of Commerce, have highlighted some differences between the way we talked about the proposal and the effect of the drafted code changes. The following amendments to the Plan Commission Hearing version of the proposal are necessary to unify the proposed code language with the intent of the Plan Commission discussions and recommendation of adoption.

<u>Retain the Allowance for SROs</u>

The original proposal replaced the definition of Single Room Occupancy (SROs) with the definition of co-living and expanded where co-living was permitted in order to comply with RCW 36.70A.535. This was done under the impression that the new co-living definition was encompassing of the replaced SRO definition. However, this would result in the prohibition of a currently allowed use, SROs that do not provide kitchen facilities.

The proposal to unify co-living and SROs was intended to reduce the complexity of the code, but inadvertently restricted some cases of the SRO use type. To meet the intent of the proposal, as discussed by Staff and recommended by Plan Commission, a few edits to the proposal are needed.

Recommended changes:

- Retain the Single-room Occupancy Housing (SRO) definition in SMC 17A.020.190
- Permit Co-living and SRO uses in the R1, R2, RMF, and RHD zones in SMC 17C.111.115
- Retain callouts for SROs, in addition to co-living, as a Residential Household Living use in SMC 17C.190.110

Provision of Care: Distinction Between Residential Household Living and Group Living

Under the Plan Commission Hearing version of this proposal, the provision of care, training, or treatment would make a project a Group Living use. This was a new provision intended to strengthen the distinction between Group Living, which is a conditional use in the residential zones, and Residential Household Living, which is allowed outright. In further discussions with our Current Planning Staff and review of recent permit activity, this distinction would negatively impact housing projects that would not have previously been reviewed as Group Living. Staff propose the removal of this added language to ensure consistent review and regulation of projects.

Recommended change:

- Remove the proposed exception stating “Lodging providing any combination of care, training, or treatment is considered Group Living” from SMC 17C.190.110

ORDINANCE NO. C36810

An ordinance relating to implementing the co-living housing requirements of RCW 36.70A.535, amending portions of SMC 17A.020.030, SMC 17A.020.190, SMC 17C.111.115, SMC 17C.111.205, SMC 17C.111.210, SMC 17C.111.300, SMC 17C.111.400, SMC 17C.190.100, and SMC 17C.190.110.

WHEREAS, in 2024, the Washington State Legislature passed Engrossed Substitute House Bill (ESHB) 1998 related to co-living housing; and

WHEREAS, in passing ESHB 1998 (2024) the State Legislature found that:

- Washington is facing a housing affordability crisis;
- Co-living housing historically provided a healthy inventory of rental homes on the lowest rung of the private housing market;
- Many communities throughout Washington face a severe shortage of workforce housing, and co-living housing provides housing affordable to that income range and below, without public funding;
- Co-living housing reduces pressure on the limited amount of publicly funded affordable housing by providing housing that is affordable to lower income residents who might otherwise wait years for subsidized housing;
- Co-living housing reduces demand for family-sized rentals from singles who would otherwise group together to rent large homes;
- Co-living housing is well-suited for people of diverse incomes, including low and very-low income households;
- State building codes have established minimum sizes and other standards to ensure that co-living housing meets modern health and safety standards; and

WHEREAS, In the early 20th Century, co-living housing in downtown Spokane provided flexible and affordable housing options for the city's growing population; and

WHEREAS, like middle housing, this historically common housing type could provide additional housing choice to residents today; and

WHEREAS, this proposal intends to meet the requirements and intent of ESHB 1998, codified in RCW 36.70A.535; and

WHEREAS, the adopted fee schedule for sewer connection fees is based on the water meter size of a project and is proportional to the needs of the development, meeting the intent of RCW 36.70A.535(8); and

WHEREAS, on September 24, 2025, A Notice of Intent to Adopt was published in the City Council Gazette; and

WHEREAS, on September 24, 2025, and October 8, 2025, the Spokane Plan Commission held workshops open to the public; and

WHEREAS, on October 1, 2025, the Washington State Department of Commerce was given the required 60-day notice before the adoption of proposed changes to the Unified Development Code in accordance with RCW 36.70A.106; and,

WHEREAS, on October 2, 2025, a State Environmental Policy Act (SEPA) Determination of Non-Significance (DNS) was issued on this proposal; and

WHEREAS, on October 8, 2025, and October 15, 2025, a joint legal Notice of SEPA Determination and Plan Commission Public Hearing was published in the Spokesman-Review and City Council Gazette; and

WHEREAS, on October 22, 2025, the Spokane Plan Commission held a duly noticed public hearing, allowed for public testimony, deliberated, and voted to recommend City Council adoption of the proposed amendments (Exhibit A); and

WHEREAS, the proposed amendments are consistent with the Goals and Policies of the Comprehensive Plan, especially those relating to diversity of housing choice and the efficiency of land use; and

WHEREAS, adoption of these proposed amendments will bring the City of Spokane into compliance with RCW 36.70A.535 and will serve the public health, safety, welfare, and protection of the environment; and

WHEREAS, the proposed amendments meet the approval criteria outlined in SMC 17G.025.010(G); and

WHEREAS, as outlined in the Plan Commission Findings of Fact, Conclusions, and Recommendations (Exhibit A), interested agencies and the public have had opportunities to participate throughout the process and all persons wishing to comment on the amendment were given an opportunity to be heard; and

WHEREAS, the proposed text amendments were drafted and reviewed consistent with the requirements of RCW 36.70A.370 to assure protection of private property rights; -- Now, Therefore,

The City of Spokane does ordain:

Section 1. Findings of Fact: The City Council adopts the recitals set forth herein as its findings and conclusions in support of the adoption of this ordinance and further adopts the findings, conclusions, and recommendations from the Plan Commission Findings of Fact, Conclusions, and Recommendations (Exhibit A) for the same purposes.

Section 2. That Section 17A.020.030 is amended to read as follows:

A. Candidate Species.
A species of fish or wildlife, which is being reviewed, for possible classification as threatened or endangered.

B. Carport.
A carport is a garage not entirely enclosed on all sides by sight-obscuring walls and/or doors.

C. Cellular Telecommunications Facility.
They consist of the equipment and structures involved in receiving telecommunication or radio signals from mobile radio communications sources and transmitting those signals to a central switching computer that connects the mobile unit with the land-based telephone lines.

D. Central Business District.
The general phrase “central business district” refers to the area designated on the comprehensive plan as the “downtown” and includes all of the area encompassed by all of the downtown zoning categories combined.

E. Certificate of Appropriateness.
Written authorization issued by the commission or its designee permitting an alteration or significant change to the controlled features of a landmark or landmark site after its nomination has been approved by the commission.

F. Certificate of Capacity.
A document issued by the planning and economic development services department indicating the quantity of capacity for each concurrency facility that has been reserved for a specific development project on a specific property. The document may have conditions and an expiration date associated with it.

G. Certified Erosion and Sediment Control Lead (CESCL).
An individual who is knowledgeable in the principles and practices of erosion and sediment control. The CESCL shall have the skills to assess the:
1. site conditions and construction activities that could impact the quality of stormwater, and
2. effectiveness of erosion and sediment control measures used to control the quality of stormwater discharges.

The CESCL shall have current certification through an approved erosion and sediment control training program that meets the minimum training standards established by the Washington State department of ecology.

H. Change of Use.
For purposes of modification of a preliminary plat, “change of use” shall mean a change in the proposed use of lots (e.g., residential to commercial).

I. Channel Migration Zone (CMZ).
A corridor of variable width that includes the current river plus adjacent area through which the channel has migrated or is likely to migrate within a given timeframe, usually one hundred years.

J. Channelization.
The straightening, relocation, deepening, or lining of stream channels, including construction of continuous revetments or levees for the purpose of preventing gradual, natural meander progression.

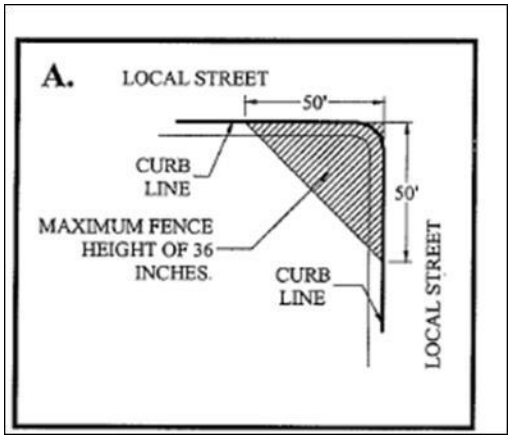
K. City.
The City of Spokane, Washington.

L. City Engineer.
The Director of the Engineering Services department, or their designee for approval authority.

M. Clear Street Width.
The width of a street from curb to curb minus the width of on-street parking lanes.

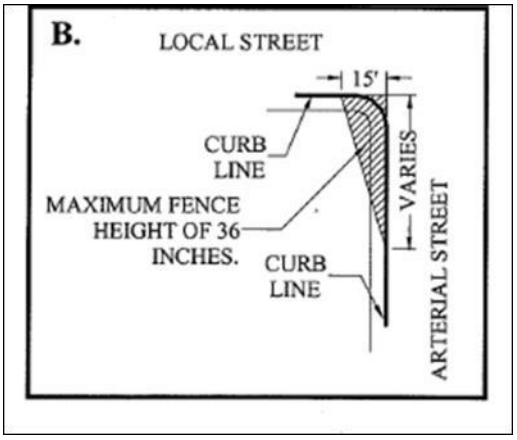
N. Clear Pedestrian Zone.
Area reserved for pedestrian traffic; typically included herein as a portion of overall sidewalk width to be kept clear of obstructions to foot traffic.

O. Clear View Triangle
1. A clear view maintained within a triangular space at the corner of a lot so that it does not obstruct the view of travelers upon the streets.

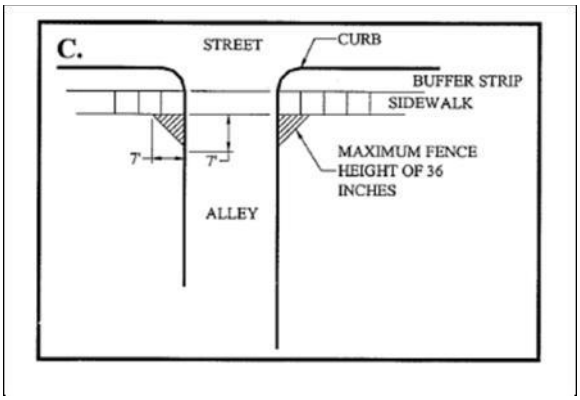


2. Intersection of local and arterial: A right triangle having a fifteen-foot side measured along the curb line of the residential street and a seventy-five foot side along the curb line of the intersecting arterial street, except that when the arterial street has a speed limit of thirty-five miles per hour, the

triangle has a side along such arterial of one hundred twenty-two feet, or when the arterial speed limit is 40 mph or greater the dimensions of the triangle shall be determined by Street Department staff using AASHTO's A Policy on Geometric Design as a reference.



3. Alleys: A right isosceles triangle having sides of seven feet measured along the right-of-way line of an alley and:
   a. the inside line of the sidewalk; or
   b. if there is no sidewalk, a line seven feet inside the curb line.



P. Clear Zone.
The roadside area free of obstacles, starting at the edge of the traveled way.

Q. Clearing.
The removal of vegetation or plant cover by manual, chemical, or mechanical means. Clearing includes, but is not limited to, actions such as cutting, felling, thinning, flooding, killing, poisoning, girdling, uprooting, or burning.

R. Cliffs.
A type of habitat in the Washington department of fish and wildlife (WDFW) priority habitat and species system that is considered a priority due to its limited availability, unique species usage, and significance as breeding habitat. Cliffs are greater than twenty-five feet high and below five thousand feet elevation.
A "cliff" is a steep slope of earth materials, or near vertical rock exposure. Cliffs are categorized as erosion landforms due to the processes of erosion and

weathering that produce them. Structural cliffs may form as the result of fault displacement or the resistance of a cap rock to uniform downcutting. Erosional cliffs form along shorelines or valley walls where the most extensive erosion takes place at the base of the slope.

S. Closed Record Appeal Hearing.
A hearing, conducted by a single hearing body or officer authorized to conduct such hearings, that relies on the existing record created during a quasi-judicial hearing on the application. No new testimony or submission of new evidence and information is allowed.

T. Collector Arterial.
Collector arterials (consisting of Major and Minor Collectors) collect and distribute traffic from local streets to principal and minor arterials. They serve both land access and traffic circulation.

U. Co-living.
A residential development with sleeping units that are independently rented and lockable and provide living and sleeping space with residents sharing kitchen facilities with other sleeping units in the building (RCW 36.70A.535).

((~~U.~~))V. Co-location.
Is the locating of wireless communications equipment from more than one provider on one structure at one site.

((~~V.~~))W. Colony.
A hive and its equipment and appurtenances, including one queen, bees, comb, honey, pollen, and brood.

((~~W.~~))X. Commercial Vehicle.
Any vehicle the principal use of which is the transportation of commodities, merchandise, produce, freight, animals, or passengers for hire.

((~~X.~~))Y. Commission – Historic Landmarks.
The City/County historic landmarks commission.

((~~Y.~~))Z. Community Banner.
See SMC 17C.240.015.

((~~Z.~~))AA. Community Meeting.
An informal meeting, workshop, or other public meeting to obtain comments from the public or other agencies on a proposed project permit prior to the submission of an application.
A community meeting is between an applicant and owners, residents of property in the immediate vicinity of the site of a proposed project, the public, and any registered neighborhood organization or community council responsible for the geographic area containing the site of the proposal, conducted prior to the submission of an application to the City of Spokane.
A community meeting does not constitute an open record hearing.

The proceedings at a community meeting may be recorded and a report or recommendation shall be included in the permit application file.

((~~AA.~~))BB.Compensatory Mitigation.

Replacing project-induced wetland losses or impacts, and includes, but is not limited to, the following:

1. Restoration.

   The manipulation of the physical, chemical, or biological characteristics of a site with the goal of returning natural or historic functions to a former or degraded wetland. For the purpose of tracking net gains in wetland acres, restoration is divided into re-establishment and rehabilitation.

2. Re-establishment.

   The manipulation of the physical, chemical, or biological characteristics of a site with the goal of returning natural or historic functions to a former wetland. Re-establishment results in a gain in wetland acres (and functions). Activities could include removing fill material, plugging ditches, or breaking drain tiles.

3. Rehabilitation.

   The manipulation of the physical, chemical, or biological characteristics of a site with the goal of repairing natural or historic functions of a degraded wetland. Rehabilitation results in a gain in wetland function but does not result in a gain in wetland acres. Activities could involve breaching a dike to reconnect wetlands to a floodplain or return tidal influence to a wetland.

4. Creation (Establishment).

   The manipulations of the physical, chemical, or biological characteristics present to develop a wetland on an upland or deepwater site where a wetland did not previously exist. Establishment results in a gain in wetland acres. Activities typically involve excavation of upland soils to elevations that will produce a wetland hydroperiod, create hydric soils, and support the growth of hydrophytic plant species.

5. Enhancement.

   The manipulation of the physical, chemical, or biological characteristics of a wetland site to heighten, intensify, or improve specific function(s) or to change the growth stage or composition of the vegetation present. Enhancement is undertaken for specified purposes such as water quality improvement, flood water retention, or wildlife habitat. Enhancement results in a change in some wetland functions and can lead to a decline in other wetland functions, but does not result in a gain in wetland acres. Activities typically consist of planting vegetation, controlling non-native or invasive species, modifying site elevations or the proportion of open water to influence hydroperiods, or some combination of these activities.

6. Protection/Maintenance (Preservation).

   Removing a threat to, or preventing the decline of, wetland conditions by an action in or near a wetland. This includes the purchase of land or

easements, repairing water control structures or fences or structural protection such as repairing a barrier island. This term also includes activities commonly associated with the term preservation. Preservation does not result in a gain of wetland acres, may result in a gain in functions, and will be used only in exceptional circumstances.

((~~BB.~~))~~CC~~.Counter Complete

A land use application is counter complete if the application contains the documents and information required by SMC 17G.061.110 and required fees have been paid. This is the first step in the Land Use Application Determination of Completeness as outlined in 17G.061.120 and the department may request additional information, documents, or studies before certifying the application as technically complete.

((~~CC.~~))DD.Comprehensive Plan.

The City of Spokane comprehensive plan, a document adopted pursuant to chapter 36.70A RCW providing land use designations, goals and policies regarding land use, housing, capital facilities, housing, transportation, and utilities.

((~~DD.~~))EE.Conceptual Landscape Plan.

A scale drawing showing the same information as a general site plan plus the location, type, size, and width of landscape areas as required by the provisions of chapter 17C.200 SMC.

The type of landscaping, L1, L2, or L3, is required to be labeled.

It is not a requirement to designate the scientific name of plant materials on the conceptual landscape plan.

((~~EE.~~))FF.Concurrency Certificate.

A certificate or letter from a department or agency that is responsible for a determination of the adequacy of facilities to serve a proposed development, pursuant to chapter 17D.010 SMC, Concurrency Certification.

((~~FF.~~))GG.Concurrency Facilities.

Facilities for which concurrency is required in accordance with the provisions of this chapter. They are:

1. transportation,
2. public water,
3. fire protection,
4. police protection,
5. parks and recreation,
6. libraries,
7. solid waste disposal and recycling,
8. schools, and
9. public wastewater (sewer and stormwater).

((~~GG.~~))HH.Concurrency Test.

The comparison of an applicant's impact on concurrency facilities to the available capacity for public water, public wastewater (sewer and stormwater), solid waste disposal and recycling, and planned capacity for transportation, fire protection, police protection, schools, parks and recreation, and libraries as required in SMC 17D.010.020.

((~~HH.~~))II.Conditional Use Permit.

A "conditional use permit" and a "special permit" are the same type of permit application for purposes of administration of this title.

((~~II.~~))JJ.Condominium.

Real property, portions of which are designated for separate ownership and the remainder of which is designated for common ownership solely by the owners of those portions. Real property is not a condominium unless the undivided interests in the common elements are vested in unit owners, and unless a declaration and a survey map and plans have been recorded pursuant to chapter 64.34 RCW.

((~~JJ.~~))KK.Confidential Shelter.

Shelters for victims of domestic violence, as defined and regulated in chapter 70.123 RCW and WAC 248-554. Such facilities are characterized by a need for confidentiality.

((~~KK.~~))LL.Congregate Residence.

A dwelling unit in which rooms or lodging, with or without meals, are provided for nine or more non-transient persons not constituting a single household, excluding single-family residences for which special or reasonable accommodation has been granted.

((~~LL.~~))MM.Conservancy Environments.

Those areas designated as the most environmentally sensitive and requiring the most protection in the current shoreline master program or as hereafter amended.

((~~MM.~~))NN.Container.

Any vessel of sixty gallons or less in capacity used for transporting or storing critical materials.

((~~NN.~~))OO.Context Areas

Established by the Regulating Plan, Context Area designations describe and direct differing functions and features for areas within FBC limits, implementing community goals for the built environment.

((~~OO.~~))PP.Contributing Resource

Contributing resource is any building, object, structure, or site which adds to the historical integrity, architectural quality, or historical significance of the local or federal historic district within which the contributing resource is located.

((~~PP.~~))QQ.Conveyance.

In the context of chapter 17D.090 SMC or chapter 17D.060 SMC, this term means a mechanism for transporting water from one point to another, including pipes, ditches, and channels.

((~~QQ.~~))RR.Conveyance System.
In the context of chapter 17D.090 SMC or chapter 17D.060 SMC, this term means the drainage facilities and features, both natural and constructed, which collect, contain and provide for the flow of surface and stormwater from the highest points on the land down to receiving water. The natural elements of the conveyance system include swales and small drainage courses, streams, rivers, lakes, and wetlands. The constructed elements of the conveyance system include gutters, ditches, pipes, channels, and most flow control and water quality treatment facilities.

((~~RR.~~))SS.Copy.
See SMC 17C.240.015.

((~~SS.~~))TT.Cottage Housing.
A grouping of residential units with a common open space.

((~~TT.~~))UU.Council.
The city council of the City of Spokane.

((~~UU.~~))VV.County.
Usually capitalized, means the entity of local government or, usually not capitalized, means the geographic area of the county, not including the territory of incorporated cities and towns.

((~~VV.~~))WW.Courtyard apartments.
Three or more attached dwelling units arranged on two or three sides of a yard or court.

((~~WW.~~))XX.Covenants, Conditions, and Restrictions (CC&Rs).
A document setting forth the covenants, conditions, and restrictions applicable to a development, recorded with the Spokane County auditor and, typically, enforced by a property owner’s association or other legal entity.

((~~XX.~~))YY.Creep.
Slow, downslope movement of the layer of loose rock and soil resting on bedrock due to gravity.

((~~YY.~~))ZZ.Critical Amount.
The quantity component of the definition of critical material.

((~~ZZ.~~))AAA.Critical Aquifer Recharge Areas (CARA).
Critical aquifer recharge areas (CARA) include locally identified aquifer sensitive areas (ASA) and wellhead protection areas.

((~~AAA.~~))BBB.Critical Areas.

Any areas of frequent flooding, geologic hazard, fish and wildlife habitat, aquifer sensitive areas, or wetlands as defined under chapter 17E.010 SMC, chapter 17E.020 SMC, chapter 17E.030 SMC, chapter 17E.040 SMC, and chapter 17E.070.SMC.

((~~BBB.~~))CCC.Critical Facility.

A facility for which even a slight chance of flooding might be too great. Critical facilities include, but are not limited to:

1. schools;
2. nursing homes;
3. hospitals;
4. police;
5. fire;
6. emergency response installations; and
7. installations which produce, use, or store hazardous materials or hazardous waste.

((~~CCC.~~))DDD.Critical Material.

1. A compound or substance, or class thereof, designated by the division director of public works and utilities which, by intentional or accidental release into the aquifer or ASA, could result in the impairment of one or more of the beneficial uses of aquifer water and/or impair aquifer water quality indicator levels. Beneficial uses include, but are not limited to:
   a. domestic and industrial water supply,
   b. agricultural irrigation,
   c. stock water, and
   d. fish propagation.

   Used herein, the designation is distinguished from state or other designation.
2. A list of critical materials is contained in the Critical Materials Handbook, including any City modifications thereto.

((~~DDD.~~))EEE.Critical Material Activity.

A land use or other activity designated by the manager of engineering services as involving or likely to involve critical materials. A list of critical materials activities is contained in the Critical Materials Handbook.

((~~EEE.~~))FFF.Critical Materials Handbook.

The latest edition of a publication as approved and amended by the division director of public works and utilities from time to time to accomplish the purposes of this chapter.

1. The handbook is based on the original prepared by the Spokane water quality management program (“208”) coordination office, with the assistance of its technical advisory committee. It is on file with the director of engineering services and available for public inspection and purchase.

2. The handbook, as approved and modified by the division director of public works and utilities, contains:
    a. a critical materials list,
    b. a critical materials activities list, and
    c. other technical specifications and information.
3. The handbook is incorporated herein by reference. Its provisions are deemed regulations authorized hereunder and a mandatory part of this chapter.

((~~FFF.~~))GGG.Critical Review.

The process of evaluating a land use permit request or other activity to determine whether critical materials or critical materials activities are involved and, if so, to determine what appropriate measures should be required for protection of the aquifer and/or implementation of the Spokane aquifer water quality management plan.

((~~GGG.~~))HHH.Critical Review Action.

1. An action by a municipal official or body upon an application as follows:
    a. Application for a building permit where plans and specifications are required, except for Group R and M occupancies (SMC 17G.010.140 and SMC 17G.010.150).
    b. Application for a shoreline substantial development permit (SMC 17G.061.110(D)(1)).
    c. Application for a certificate of occupancy (SMC 17G.010.170).
    d. Application for a variance or a certificate of compliance SMC 17G.061.110.
    e. Application for rezoning SMC 17G.061.110.
    f. Application for conditional permit SMC 17G.061.110.
    g. Application for a business license (SMC 8.01.120).
    h. Application for a permit under the Fire Code (SMC 17F.080.060).
    i. Application for a permit or approval requiring environmental review in an environmentally sensitive area (SMC 17E.050.260).
    j. Application for connection to the City sewer or water system.
    k. Application for construction or continuing use of an onsite sewage disposal system (SMC 13.03.0149 and SMC 13.03.0304).
    l. Application for sewer service with non-conforming or non-standard sewage (SMC 13.03.0145, SMC 13.03.0314, and SMC 13.03.0324).
    m. Application involving a project identified in SMC 17E.010.120.
    n. Issuance or renewal of franchise; franchisee use of cathodic protection also requires approval or a franchise affecting the City water supply or water system.
    o. Application for an underground storage tank permit (SMC 17E.010.210); and

p. Application for permit to install or retrofit aboveground storage tank(s) (SMC 17E.010.060(A) and SMC 17E.010.400(D)).

2. Where a particular municipal action is requested involving a land use installation or other activity, and where said action is not specified as a critical review action, the City official or body responsible for approval may, considering the objectives of this chapter, designate such as a critical review action and condition its approval upon compliance with the result thereof.

((~~HHH.~~))III.Critical Review Applicant.

A person or entity seeking a critical review action.

((~~III.~~))JJJ.Critical Review Officer – Authority.

1. The building official or other official designated by the director of public works and utilities.
2. or matters relating to the fire code, the critical review officer is the fire official.
3. The critical review officer carries out and enforces the provisions of this chapter and may issue administrative and interpretive rulings.
4. The critical review officer imposes requirements based upon this chapter, regulations, and the critical materials handbook.
5. The officer may adopt or add to any requirement or grant specific exemptions, where deemed reasonably necessary, considering the purpose of this chapter.

((~~JJJ.~~))KKK.Critical Review Statement.

A checklist, disclosure form, or part of an application for a critical review action, disclosing the result of critical review. Where not otherwise provided as part of the application process, the critical review officer may provide forms and a time and place to file the statement.

((~~KKK.~~))LLL.Cumulative Impacts.

The combined, incremental effects of human activity on ecological or critical area functions and values. Cumulative impacts result when the effects of an action are added to or interact with other effects in a particular place and within a particular time. It is the combination of these effects, and any resulting environmental degradation, that should be the focus of cumulative impact analysis and changes to policies and permitting decisions.

((~~LLL.~~))MMM.Curb Ramp.

A ramp constructed in the sidewalk to provide an accessible route from the sidewalk to the street.

((~~MMM.~~))NNN.Cutbank.

The concave bank of a moving body of water that is maintained as a steep or even overhanging cliff by the actions of water at its base.

Section 3. That Section 17A.020.190 is amended to read as follows:

A. Salmonid.
Belonging to the family of Salmonidae, including the salmons, trouts, chars, and whitefishes.

B. Sandwich Board Sign.
See SMC 17C.240.015.

C. Scrub-shrub Wetland.
An area of vegetated wetland with at least thirty percent of its surface area covered by woody vegetation less than twenty feet in height at the uppermost strata.

D. Secondary Building Walls.
Exterior building walls that are not classified as primary building walls.

E. Secondary Containment.
A means of spill or leak containment involving a second barrier or tank constructed outside the primary container and capable of holding the contents of the primary container.

F. Sediment.
Mineral or organic matter deposited as a result of erosion.

G. Sedimentation.
The settling and accumulation of particles such as soil, sand, and gravel, suspended in water or in the air.

H. SEPA Rules.
Chapter 197-11 WAC adopted by the department of ecology.

I. Service Area.
A geographic area defined by the City, which encompasses public facilities that are part of a plan.

J. Serviceable.
Means presently useable.

K. Setback.
The minimum distance required between a specified object, such as a building and another point. Setbacks are usually measured from lot lines to a specified object. In addition, the following setbacks indicate where each setback is measured from:

1. “Front setback” means a setback that is measured from a front lot line.
2. “Rear setback” means a setback that is measured from a rear lot line.
3. “Side setback” means a setback that is measured from a side lot line.
4. “Street setback” means a setback that is measured from a street lot line.

L. Sex Paraphernalia Store.

A commercial establishment that regularly features sexual devices and regularly advertises or holds itself out, in any medium, as an establishment that caters to adult sexual interests. This definition shall not be construed to include:

1. Any pharmacy, drug store, medical clinic, any establishment primarily dedicated to providing medical or healthcare products or services; or
2. Any establishment located within an enclosed regional shopping mall.

M. Sexual Device.

Any three dimensional object designed for stimulation of the male or female human genitals, anus, buttocks, female breast, or for sadomasochistic use or abuse of oneself or others and shall include devices commonly known as dildos, vibrators, penis pumps, cock rings, anal beads, butt plugs, nipple clamps, and physical representations of the human genital organs. Nothing in this definition shall be construed to include devices primarily intended for protection against sexually transmitted diseases or for preventing pregnancy.

N. Shall.

Unless the context indicates otherwise, the term “shall” means:

1. In reference to the obligations imposed by this title upon owners or occupants of premises or their agents, a mandatory obligation to act, or when used with a negative term to refrain from acting, in compliance with this code at the risk of denial of approval or civil or criminal liability upon failure so to act, the term being synonymous with “must”;
2. With respect to the functions of officers and agents of the City, a direction and authorization to act in the exercise of sound discretion; or
3. The future tense of the verb “to be.”

O. Shallow Groundwater.

Naturally occurring water within an unconfined (water table) aquifer, partially confined aquifer or perched groundwater aquifer, and which is present at depth of fifteen feet or less below the ground surface, at any time, under natural conditions.

P. Shared Use Pathway.

A non-motorized transportation pathway shared by pedestrians, scooters and bicyclists. May be located next to a street or in a separate right-of-way.

Q. Shorelands.

Or “shoreline areas” or “shoreline jurisdiction” means all “shorelines of the state” and “shorelands” as defined in RCW 90.58.030. Those lands extending landward for two hundred feet in all directions as measured on a horizontal plane from the ordinary high-water mark; floodways and contiguous floodplain areas landward two hundred feet from such floodways; and all wetlands and river deltas associated with the streams, lakes, and tidal waters which are subject to the provisions of the entire shoreline master program; the same to be designated as to location by the department of ecology.

R. Shoreline and Ecosystems Enhancement Plan and Program.
See SMC 17E.020.090, Habitat Management Plans.

S. Shoreline Buffer.
1. A designated area adjacent to the ordinary high-water mark and running landward to a width as specified by this regulation intended for the protection or enhancement of the ecological function of the shoreline area.
2. The buffer will consist primarily of natural vegetation or planted vegetation which maintains or enhances the ecological functions of the shoreline area.
3. The term “buffer area” has the same meaning as “buffer.”

T. Shoreline Enhancement.
Any alteration of the shoreline that improves the ecological function of the shoreline area or any aesthetic improvement that does not degrade the shoreline ecological function of the shoreline.

U. Shoreline Environment Designations.
The categories of shorelines established by local shoreline master programs in order to provide a uniform basis for applying policies and use regulations within distinctively different shoreline areas. The basic recommended system classifies shorelines into four distinct environments (natural, conservancy, rural, and urban). See WAC 173-16-040(4).

V. Shoreline Habitat and Natural Systems Enhancement Projects.
1. Shoreline habitat and natural systems enhancement projects include those activities proposed and conducted specifically for the purpose of establishing, restoring, or enhancing habitat for propriety species in shorelines.
2. Provided that the primary purpose of such actions is clearly restoration of the natural character and ecological functions of the shoreline, projects may include shoreline modification actions such as:
3. Modification of vegetation,
4. Removal of nonnative or invasive plants,
5. Shoreline stabilization, dredging, and filling.

W. Shoreline Jurisdiction.
See “Shorelands.”

X. Shoreline Letter of Exemption.
Authorization from the City which establishes that an activity is exempt from shoreline substantial development permit requirements under SMC 17E.060.300 and WAC 173-14-040, but subject to regulations of the Act and the entire shoreline master program.

Y. Shoreline Master Program.
1. The comprehensive use plan for a described area, and the use regulations together with maps, diagrams, charts, or other descriptive material and

text, a statement of desired goals, and standards developed in accordance with the policies enunciated in RCW 90.58.020.

2. For the City of Spokane, the shoreline master program includes the:
3. Shoreline Goals and Policies (Comprehensive Plan Chapter 14),
4. Shoreline Regulations (chapter 17E.060 SMC),
5. City of Spokane Shoreline Restoration Plan (stand-alone document), and
6. Shoreline Inventory and Analysis (Comprehensive Plan Volume III).

Z. Shoreline Mixed Use.
Combination of water-oriented and non-water oriented uses within the same structure or development area.

AA. Shoreline Modifications.
Those actions that modify the physical configuration or qualities of the shoreline area, usually through the construction of a physical element such as a dike, breakwater, pier, weir, dredged basin, fill, bulkhead, or other shoreline structure. They can include other actions, such as clearing, grading, or application of chemicals.

BB. Shoreline Protection.
1. Structural and nonstructural methods to control flooding or address erosion impacts to property and dwellings or other structures caused by natural processes, such as current, flood, wind, or wave action.
2. The terms “Shoreline protection measure” and this term have the same meaning.
3. Substantial enlargement of an existing shoreline protection improvement is regarded as new shoreline protection measure.

CC. Shoreline Recreational Development.
Recreational development includes commercial and public facilities designed and used to provide recreational opportunities to the public. Water-dependent, water-related and water-enjoyment recreational uses include river or stream swimming areas, boat launch ramps, fishing areas, boat or other watercraft rentals, and view platforms

DD. Shoreline Restoration.
1. The re-establishment or upgrading of impaired ecological shoreline processes or functions. This may be accomplished through measures including, but not limited to, re-vegetation, removal of intrusive shoreline structures and removal or treatment of toxic materials.
2. Restoration does not imply a requirement for returning the shoreline area to aboriginal or pre-European settlement conditions.

EE. Shoreline Stabilization.
Structural or non-structural modifications to the existing shoreline intended to reduce or prevent erosion of uplands or beaches. They are generally located parallel to the shoreline at or near the ordinary high-water mark. Other construction classified as shore defense works include groins, jetties, and

breakwaters, which are intended to influence wave action, currents, and/or the natural transport of sediments along the shoreline.

FF. Shoreline Structure.
A permanent or temporary edifice or building, or any piece of work artificially built or composed of parts joined together in some definite manner, whether installed on, above, or below the surface of the ground or water, except for vessels.

GG. Shorelines Hearings Board (SHB).
The shorelines hearings board is a quasi-judicial body with powers of de novo review authorized by chapter 90.58 RCW to adjudicate or determine the following matters:

1. Appeals from any person aggrieved by the granting, denying, or rescinding of a permit issued or penalties incurred pursuant to chapter 90.58 RCW.
2. Appeals of department rules, regulations, or guidelines; and
3. Appeals from department decisions to approve, reject, or modify a proposed master program or program amendment of local governments which are not planning under RCW 36.70A.040.

HH. Short Plat – Final.
The final drawing of the short subdivision and dedication, prepared for filing for record with the Spokane county auditor and containing all elements and requirements set forth in this chapter and chapter 58.17 RCW.

II. Short Plat – Preliminary.

1. A neat and approximate drawing of a proposed short subdivision showing the general layout of streets, alleys, lots, blocks, and other elements of a short subdivision required by this title and chapter 58.17 RCW.
2. The preliminary short plat shall be the basis for the approval or disapproval of the general layout of a short subdivision.

JJ. Short Subdivision.
A division or redivision of land into nine or fewer lots, tracts, parcels, or sites for the purpose of sale, lease, or transfer of ownership. (RCW 58.17.020(6)).

KK. Sign.
See SMC 17C.240.015.

LL. Sign – Animated Sign.
See SMC 17C.240.015.

MM. Sign – Electronic Message Center Sign.
See SMC 17C.240.015.

NN. Sign Face.
See SMC 17C.240.015.

OO. Sign – Flashing Sign.
See SMC 17C.240.015.

PP. Sign Maintenance.
See SMC 17C.240.015.

QQ. Sign – Off-premises.
See SMC 17C.240.015.

RR. Sign Repair.
See SMC 17C.240.015.

SS. Sign Structure.
See SMC 17C.240.015.

TT. Significant Vegetation Removal.
The removal or alteration of trees, shrubs, and/or ground cover by clearing, grading, cutting, burning, chemical means, or other activity that causes significant ecological impacts to functions provided by such vegetation.

1. The removal of invasive or noxious weeds does not constitute significant vegetation removal.
2. Tree pruning, not including tree topping, where it does not affect ecological functions, does not constitute significant vegetation removal.

UU. Single Unit Residential Building (or “Single-unit Residential”).
A dwelling containing only one dwelling unit.

VV. Single-room Occupancy Housing (SRO).
A structure that provides living units that have separate sleeping areas and some combination of shared bath or toilet facilities.

1. The structure may or may not have separate or shared cooking facilities for the residents.
2. SRO includes structures commonly called residential hotels and rooming houses.

WW. Site.
Any parcel of land recognized by the Spokane County assessor’s office for taxing purposes. A parcel may contain multiple lots.

XX. Site – Archaeological.

1. A place where a significant event or pattern of events occurred. It may be the:
    a. Location of prehistoric or historic occupation or activities that may be marked by physical remains; or
    b. Symbolic focus of a significant event or pattern of events that may not have been actively occupied.

2. A site may be the location of a ruined or now non-extant building or structure if the location itself possesses historic, cultural, or archaeological significance.

YY. Site, Parent.
The initial aggregated area containing a development, and from which individual lots may be divided.

ZZ. Sixplex.
A building that contains six dwelling units on the same lot that share a common wall or common floor/ceiling.

BA. Sleeping Unit (Co-living).
A single unit that provides rooms or spaces for one or more persons, includes permanent provisions for sleeping and can include provisions for living, eating, and either sanitation or kitchen facilities, but not both. Such rooms and spaces that are also part of a dwelling unit are not sleeping units.

~~((BA.))~~BB. Slump.
The intermittent movement (slip) of a mass of earth or rock along a curved plane.

~~((BB.))~~BC. SMC.
The Spokane Municipal Code, as amended.

~~((BC.))~~BD. Soil.
The naturally occurring layers of mineral and organic matter deposits overlaying bedrock. It is the outer most layer of the Earth.

~~((BD.))~~BE. Sound Contours.
A geographic interpolation of aviation noise contours as established by the 2010 Fairchild AFB Joint Land Use Study and placed on the official zoning map. When a property falls within more than one noise zone, the more restrictive noise zone requirements shall apply for the entire property.

~~((BE.))~~BF. Sound Transmission Class (STC).
A single-number rating for describing sound transmission loss of a wall, partition, window or door.

~~((BF.))~~BG. Special Drainage District (SDD).
An area associated with shallow groundwater, intermittent standing water, or steep slopes where infiltration of water and dispersion of water into the soils may be difficult or delayed, creating drainage or potential drainage problems. SDDs are designated in SMC 17D.060.130.

~~((BG.))~~BH. Special Event Sign.
See SMC 17C.240.015.

~~((BH.))~~BI. Species of Concern.

Species native to Washington State listed as state endangered, state threatened, state sensitive, or state candidate, as well as species listed or proposed for listing by the U.S. Fish and Wildlife Service or the National Marine Fisheries Service.

~~((BI.))~~BJ.Specified Anatomical Areas.

They are human:

1. Genitals, pubic region, buttock, and female breast below a point immediately above the top of the areola, when such areas are less than completely and opaquely covered;
2. Male genitals in a discernibly turgid state, even if completely and opaquely covered.

~~((BJ.))~~BK.Specified Sexual Activities.

Any of the following:

1. Human genitals in a state of sexual stimulation or arousal;
2. Acts of human masturbation, sexual intercourse, or sodomy; and
3. Fondling or other erotic touching of human genitals, pubic region, buttock, or female breast.

~~((BK.))~~BL.Spokane Regional Stormwater Manual (SRSM).

A technical document establishing standards for stormwater design and management to protect water quality, natural drainage systems, and down-gradient properties as urban development occurs.

~~((BL.))~~BM.Spokane Register of Historic Places.

The register maintained by the historic preservation office, which includes historic landmarks and districts in the City and County.

~~((BM.))~~BN.Sports Field.

An open area or stadium in which scheduled sports events occur on a regular basis. Sports events include both competitive and noncompetitive events such as track and field activities, soccer, baseball, or football games.

~~((BN.))~~BO.Stabilization.

The process of establishing an enduring soil cover of vegetation or mulch or other ground cover and may be in combination with installation of temporary or permanent structures.

~~((BO.))~~BP.Stacked flat.

Dwelling units in a residential building of no more than three stories in which each floor may be separately rented or owned.

~~((BP.))~~BQ.Standard Plans.

Refers to the City of Spokane’s standard plans.

~~((BQ.))~~BR.Standard References

Standard engineering and design references identified in SMC 17D.060.030.

~~((BR.))~~BS.Start of Construction

Includes substantial improvement and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days from the date of the permit. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

~~((BS.))~~BT.State Candidate Species.

Fish and wildlife species that WDFW will review for possible listing as state endangered, threatened, or sensitive.

~~((BT.))~~BU.State Endangered Species.

Any wildlife species native to the State of Washington that is seriously threatened with extinction throughout all or a significant portion of its range within the state.

~~((BU.))~~BV.State Register.

The register maintained pursuant to chapter 195, Laws of 1977, 1st ex. sess., section 6 (chapter 27.34 RCW).

~~((BV.))~~BW.State Sensitive Species.

Any wildlife species native to the State of Washington that is vulnerable or declining and is likely to become endangered or threatened throughout a significant portion of its range within the state without cooperative management or removal of threats.

~~((BW.))~~BX.State Threatened Species.

Any wildlife species native to the State of Washington that is likely to become an endangered species within the foreseeable future throughout a significant portion of its range within the state without cooperative management or removal of threats.

~~((BX.))~~BY.Stealth Facilities.

Any cellular telecommunications facility that is designed to blend into the surrounding environment. Examples of stealth facilities include:

1. Architecturally screened roof-mounted antennas;
2. Building-mounted antennas painted to match the existing structure;
3. Antennas integrated into architectural elements; and

4. Antenna structures designed to look like light poles, trees, clock towers, bell steeples, or flag poles.

~~((BY.))~~BZ.Stewardship.

Acting as supervisor or manager of the City and County's historic properties.

~~((BZ.))~~CA.Stormwater.

1. Any runoff flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.
2. "Stormwater" further includes any locally accumulating ground or surface waters, even if not directly associated with natural precipitation events, where such waters contribute or have a potential to contribute to runoff onto the public right-of-way, public storm or sanitary sewers, or flooding or erosion on public or private property.

~~((CA.))~~CB.Stormwater Management Program (SWMP).

A set of actions and activities designed to reduce the discharge of pollutants from the regulated MS4 to the maximum extent practicable and to protect water quality, and comprising the components listed in S5 or S6 of the Eastern Washington Phase II Municipal Permit (WAR04-6505) and any additional actions necessary to meet the requirements of applicable TMDLs.

~~((CB.))~~CC.Story.

That portion of a building included between the upper surface of any floor and the upper surface of the floor next above, except:

1. The topmost story is that portion of a building included between the upper surface of the topmost floor and the ceiling or roof above;
2. That portion of a building between the eaves and the ridge, when over twenty feet in height, is considered a story;
3. That portion of a building below the eaves which exceeds fourteen feet in height is considered a story, each fourteen feet of height (or major part of fourteen feet) being an additional story; and
4. A basement or unused under-floor space is a story if the finished floor level directly above is either more than:
    a. Six feet above grade for more than half of the total perimeter, or
    b. Twelve feet above grade at any point.

~~((CC.))~~CD.Stream.

A naturally occurring body of periodic or continuously flowing water where the:

1. Mean annual flow is greater than twenty cubic feet per second; and
2. Water is contained with a channel (WAC 173-22-030(8)).

~~((CD.))~~CE.Street.

See "Public Way"(SMC 17A.020.160).

~~((CE.))~~CF.Street Classifications.

1. Arterial and local access streets are classified in section 4.5 of the comprehensive plan as follows:
    a. Principal arterial.
    b. Minor arterial.
    c. Collector arterial.
    d. Local access street.
    e. Parkway.
2. Definitions of all of the above classifications are included herein. Private streets are not classified but are defined under SMC 17A.020.160, “P” Definitions.

~~((CF.))~~CG.Street Frontage.
The lot line abutting a street.

~~((CG.))~~CH.Strobe Light.
A lamp capable of producing an extremely short, brilliant burst of light.

~~((CH.))~~CI.Structural Alteration.
See SMC 17C.240.015.

~~((CI.))~~CJ.Structure.
Any object constructed in or on the ground, including a gas or liquid storage tank that is principally above ground.
1. Structure includes:
    a. Buildings,
    b. Decks,
    c. Fences,
    d. Towers,
    e. Flag poles,
    f. Signs, and
    g. Other similar objects.
2. Structure does not include paved areas or vegetative landscaping materials.
3. For floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

~~((CJ.))~~CK.Structure – Historic.
A work made up of interdependent and interrelated parts in a definite pattern of organization. Generally constructed by man, it is often an engineering project.

~~((CK.))~~CL.Subdivision.
A division or redivision of land into ten or more lots, tracts, or parcels for the purpose of sale, lease, or transfer of ownership (RCW 58.17.020).

~~((CL.))~~CM.Subject Property.

The site where an activity requiring a permit or approval under this code will occur.

~~((CM.))~~CN.Sublevel Construction Controls.
Design and construction requirements provided in SMC 17F.100.090.

~~((CN.))~~CO.Submerged Aquatic Beds.
Wildlife habitat area made up of those areas permanently under water, including the submerged beds of rivers and lakes and their aquatic plant life.

~~((CO.))~~CP.Substantial Damage – Floodplain.
Damage of any origin sustained by a structure whereby the cost of restoring the structure to its pre-existing condition would equal or exceed fifty percent of the market value of the structure before the damage occurred.

~~((CP.))~~CQ.Substantial Development.
For the shoreline master program, shall mean any development of which the total cost or fair market value exceeds the dollar amount set forth in RCW 90.58 and WAC 173-26 for any improvement of property in the shorelines of the state.

~~((CQ.))~~CR.Substantial Improvement – Floodplain.
1. This definition includes structures that have incurred “substantial damage,” regardless of the actual work performed.
2. Any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds fifty percent of the assessed value of the structure either:
    a. Before the improvement or repair is started, or
    b. If the structure has been damaged and is being restored, before the damage occurred.
3. For the purposes of this definition, “substantial improvement” is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.
4. The term does not, however, include either any:
    a. Project for improvement of a structure to correct previously identified existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or
    b. Alteration of a “historic structure” provided the alteration will not preclude the structure’s continued designation as a “historic structure.”

~~((CR.))~~CS.Suffix.
Describes the roadway type and is located after the root roadway name (i.e., street, avenue, court, lane, way, etc.). The appropriate suffix shall be used in accordance with SMC 17D.050A.040(U).

Section 4. That Section 17C.111.115 is amended to read as follows:

A. Purpose.

Housing types allowed in each zone are consistent with the intended intensity and scale of the zone, as described in section 17C.111.030. The standards allow options to increase housing variety and opportunities, and to promote affordable and energy-efficient housing. Other housing types, including large multifamily buildings, are allowed in the higher intensity zones under the RMF and RHD categories.

B. The kinds of housing types allowed in the residential zones are stated in Table 17C.111.115-1.

TABLE 17C.111.115-1 RESIDENTIAL ZONE HOUSING TYPES ALLOWED (Click here to view PDF)					
P – Permitted **N –** Not Permitted **CU –** Conditional Use review required	**RA**	**R1**	**R2**	**RMF**	**RHD**
Single-Unit Residential Building	P	P	P	P	P
Middle housing [1]	N	P	P	P	P
Accessory Dwelling Unit (ADU) [2]	P	P	P	P	P
Manufactured Home [3]	P	P	P	P	P
Mobile Home Parks [3]	CU	CU	P	P	P
Single Room Occupancy (SRO)	N	((~~N~~))P	((~~N~~))P	P	P
Co-living	N	P	P	P	P
Group Living	See SMC 17C.330.100				
Multi-Unit Residential Building [1]	N	P	P	P	P
Short Term Rentals [4]	P/CU	P/CU	P/CU	P/CU	P/CU
Notes: [1] See SMC 17A.020.130 for definitions of middle housing and multi-unit residential building. [2] See chapter 17C.300 SMC, Accessory Dwelling Units. [3] See chapter 17C.345 SMC, Manufactured Homes and Mobile Home Parks. [4] See chapter 17C.316 SMC, Short Term Rentals.					

Section 5. That Section 17C.111.205 is amended to read as follows:
Development standards that apply within the residential zones are provided in Tables 17C.111.205-1 through 17C.111.205-3.

TABLE 17C.111.205-1 LOT DEVELOPMENT STANDARDS [1]					
	RA	R1	R2	RMF	RHD

DENSITY STANDARDS					
Maximum density on sites 2 acres or less [2][3]	No maximum	No maximum	No maximum	No maximum	No maximum
Maximum density on sites larger than 2 acres [2]	10 units/acre	10 units/acre	20 units/acre	No maximum	No maximum
Minimum density [2]	4 units/acre	4 units/acre	10 units/acre	15 units/acre	15 units/acre
LOT DIMENSIONS FOR SUBDIVISIONS AND SHORT SUBDIVISIONS					
Minimum lot area	7,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.
Minimum lot width [4]	40 ft.	15 ft.	15 ft.	15 ft.	15 ft.
Minimum lot width within Airfield Overlay Zone	40 ft.	40 ft.	36 ft.	25 ft.	25 ft.
Minimum lot depth	80 ft.	80 ft.	40 ft.	N/A	N/A
Minimum lot frontage	40 ft.	Same as minimum lot width	Same as minimum lot width	Same as minimum lot width	Same as minimum lot width
MINIMUM LOT DIMENSIONS FOR UNIT LOT SUBDIVISIONS					
Minimum parent lot area	No minimum	No minimum	No minimum	No minimum	No minimum
Maximum parent lot area	2 acres	2 acres	2 acres	2 acres	2 acres
Minimum child lot area	No minimum	No minimum	No minimum	No minimum	No minimum
Minimum child lot depth	No minimum	No minimum	No minimum	No minimum	No minimum
LOT COVERAGE					
Maximum total building coverage [5][6][7]	50%	65%	80%	100%	100%
Maximum lot impervious coverage without engineer's stormwater drainage plan - not in ADC [5][8][9]	50%	60%	60%	N/A	N/A
Maximum lot impervious coverage without engineer's stormwater drainage plan - inside ADC [5][8][9]	40%	40%	40%	N/A	N/A

Notes:
[1] Plan district, overlay zone, or other development standards contained in Title 17C SMC may supersede these standards.
[2] See SMC 17C.111.210 for applicability of minimum and maximum density standards in the residential zones.
[3] Development within Airfield Overlay Zones is further regulated as described in SMC 17C.180.090, Limited Use Standards.

[4] Requirements associated with driveways such as minimum approach separation and driveway coverage maximums may limit driveways on narrow lots.
[5] Lot and building coverage calculation includes all primary and accessory structures.
[6] Building coverage for attached housing is calculated based on the overall development site, rather than individual lots.
[7] Developments meeting certain criteria relating to transit, Centers & Corridors, or housing affordability are given a bonus for building coverage. See SMC 17C.111.225 for detailed eligibility criteria.
[8] Projects may exceed impervious coverage requirements by including an engineer's drainage plan in submittals, subject to review by the City Engineer as described in SMC 17D.060.135. "ADC" means Area of Drainage Concern.
[9] Projects in the RMF and RHD zones that are exempted from review under the Spokane Regional Stormwater Manual shall follow the impervious coverage requirements of the R1 zone.

TABLE 17C.111.205-2
BUILDING AND SITING STANDARDS [1]

	RA	R1	R2	RMF	RHD
PRIMARY BUILDINGS					
Floor area ratio	N/A	N/A	N/A	N/A	N/A
Maximum building footprint per primary building - lot area 7,000 sq. ft. or less	N/A	2,450 sq. ft.	2,450 sq. ft.	N/A	N/A
Maximum building footprint per primary building - lot area more than 7,000 sq. ft.	N/A	35%	35%	N/A	N/A
Maximum building height [2]	35 ft.	40 ft.	40 ft.	55 ft.	75 ft.
Minimum Setbacks					
Front [3]	15 ft.	10 ft.	10 ft.	10 ft.	10 ft.
Interior side lot line - lot width 40 ft or less [4] [5]	3 ft.	3 ft.	3 ft.	3 ft.	3 ft.
Interior side lot line - lot width more than 40 ft [4] [5]	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
Street side lot line – all lot widths	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
Attached garage or carport entrance from street	20 ft.	20 ft.	20 ft.	20 ft.	20 ft.
Rear	25 ft.	15 ft.	15 ft.	10 ft.	10 ft.
ACCESSORY DWELLING UNITS					
Maximum building footprint for accessory dwelling unit	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.
Maximum building height	25 ft.	25 ft.	25 ft.	25 ft.	25 ft.
Minimum side lot line setbacks [4] [5] [6]	Same as Primary Structure				

Minimum rear setback with alley [4] [5] [6]	0 ft.	0 ft.	0 ft.	0 ft.	0 ft.
Minimum rear setback no alley	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
OTHER ACCESSORY STRUCTURES					
Maximum lot coverage for accessory structures – lots 5,500 sq. ft. or less	20%	20%	20%	See Primary Structure	See Primary Structure
Maximum lot coverage for accessory structures – lots larger than 5,500 sq. ft.	20%	15%	15%	See Primary Structure	See Primary Structure
Maximum building height	30 ft.	20 ft.	20 ft.	35 ft.	35 ft.
Minimum side lot line setbacks [4] [5] [6]	Same as Primary Structure				
Minimum rear setback with alley	0 ft.	0 ft.	0 ft.	0 ft.	0 ft.
Minimum rear setback no alley [5]	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
OPEN SPACE [7]<u>[8]</u>					
Minimum outdoor area per unit [((~~8~~))<u>9</u>]	250 sq. ft.	250 sq. ft.	250 sq. ft.	Studio: 48 sq. ft. per unit 1-bedroom: 75 sq. ft. per unit 2+ bedrooms: 150 sq. ft. per unit	Studio: 48 sq. ft. per unit 1-bedroom: 75 sq. ft. per unit 2+ bedrooms: 100 sq. ft. per unit Sites 20,000 sq ft. or less: 36 sq. ft. per unit
Minimum common outdoor area per unit as a substitute for private area - first six units	200 sq. ft.	200 sq. ft.	200 sq. ft.	Studio: 48 sq. ft. per unit 1-bedroom: 75 sq. ft. per unit	Studio: 48 sq. ft. per unit 1-bedroom: 75 sq. ft. per unit

				2+ bedrooms: 150 sq. ft. per unit	2+ bedrooms: 100 sq. ft. per unit Sites 20,000 sq ft. or less: 36 sq. ft. per unit
Minimum common outdoor area per unit as a substitute for private area - all units after six	150 sq. ft.	150 sq. ft.	150 sq. ft.	Studio: 36 sq. ft. per unit 1-bedroom: 48 sq. ft. per unit 2+ bedrooms: 48 sq. ft. per unit	Studio: 36 sq. ft. per unit 1-bedroom: 48 sq. ft. per unit 2+ bedrooms: 48 sq. ft. per unit Sites 20,000 sq ft. or less: 25 sq. ft. per unit

Notes:
[1] Plan district, overlay zone, or other development standards contained in Title 17C SMC may supersede these standards.
[2] Base zone height may be modified according to SMC 17C.111.230, Height.
[3] Certain elements such as covered porches may extend into the front setback. See SMC 17C.111.235, Setbacks.
[4] There is an additional angled setback from the interior side lot line. Refer to SMC 17C.111.230(C) and 17C.111.235(E) for more detail.
[5] Setbacks for a detached accessory structure and a covered accessory structure may be reduced to zero feet with a signed waiver from the neighboring property owner as specified in SMC 17C.111.240(C).
[6] Accessory structures may be subject to an additional side setback adjacent to streets as specified in 17C.111.240(C)(5).
[7] Residential units with a continuous pedestrian route as defined in SMC Section 17C.111.420(B) from the property boundary to a public park within 800 feet shall have a minimum of not more than 36 square feet of open space per unit.
[8] Sleeping units in a co-living development do not require open space.

[((~~8~~))9] Common outdoor area may be substituted for private outdoor area according to SMC 17C.111.310.

TABLE 17C.111.205-3 DEVELOPMENT STANDARDS FOR PROPERTIES QUALIFYING FOR DEVELOPMENT BONUS [1] [2]					
	RA	R1	R2	RMF	RHD
LOT COVERAGE					
Maximum total building coverage	N/A	80%	90%	100%	100%
PRIMARY BUILDINGS					
Floor area ratio	N/A	N/A	N/A	N/A	N/A
Maximum building footprint per primary building - lot area 7,000 sq. ft. or less	N/A	2,450 sq. ft.	2,450 sq. ft.	N/A	N/A
Maximum building footprint per primary building - lot area more than 7,000 sq. ft.	N/A	35%	35%	N/A	N/A
Notes: [1] Standards not addressed in this table are consistent with the general standards in Tables 17C.111.205-1 and 17C.111.205-2. [2] Criteria to qualify for Development Bonuses is outlined in SMC 17C.111.225.					

Section 6. That Section 17C.111.210 is amended to read as follows:

A. Purpose.
The number of dwellings per unit of land, the density, is controlled so that housing can match the availability of public services. The use of density minimums ensures that in areas with the highest level of public services, the service capacity is not wasted and that the City's housing goals are met.

B. Unless specifically exempted, all residential development shall meet the minimum and maximum densities provided in Table 17C.111.205-1.

C. Gross Density Used.
The calculation of density for a subdivision or residential development is based on the total (gross) area of the subject property.

D. Critical Areas May Be Subtracted.
Land within a critical area (see definitions under chapter 17A.020 SMC) may be, but is not required to be, subtracted from the calculation of density.

E. Right-of-Way May Be Subtracted.
Land dedicated as Right-of-Way may be, but is not required to be, subtracted from a calculation of density.

F. Sleeping Units in Co-Living Development.

When calculating allowed density for co-living housing, sleeping units are treated as one-quarter of a dwelling unit. For example, when a calculation results in a density of four dwelling units allowed on a site, a density of 16 sleeping units is allowed on the site.

((~~F.~~))G. Numbers Rounded Up.

When the calculation of density results in a fraction, the density allowed or required is rounded up to the next whole number. For example, when a calculation results in 4.35 units, the number is rounded up to five units.

((~~G.~~))H. Formula.

The following formula is used to determine the maximum number of units allowed or the minimum number of units required on the site:

Square footage of site, less any land within a critical area or dedicated to right-of-way, divided by the square footage of one acre (43,560 square feet), multiplied by the density number from Table 17C.111.205-1 equals maximum number of units allowed or minimum number of units required.

Example of determining the minimum number of units with a minimum density of 4 units/acre on a 135,036 square foot (3.1 acre) site:

(135,036 square ft / 43,560 square ft/acre) * 4 units/acre = 12.4 units (rounded up to 13 units)

Example of determining the maximum number of units with a maximum density of 20 units/acre on a 112,400 square foot (2.58 acre) site encumbered by 21,780 square feet (0.5 acre) of Critical Areas (see Title 17E):

[(112,400 square feet – 21,780 square feet) / 43,560 square ft/acre) * 20 units/acre = 41.6 units (rounded up to 42 units]

If calculating allowed density for co-living development, multiply the result of the density maximum calculation by four.

If this formula results in a decimal fraction, the resulting number of units allowed is rounded up to the next whole number.

((~~H.~~))I. Land Division in R1 or R2 Zones.

If a land division is proposed in an R1 or R2 zone, the calculation of density shall count one lot as one dwelling unit.

((~~I.~~))J. Exceptions to Maximum Density Limits.

1. Development Less Than Two (2) Acres.

   If the development site excluding any land within a critical area is two (2) acres or less in area, the maximum density standards shall not apply. Proposed new Right-of-Way may also be subtracted from the development site.

2. Middle Housing Allowance.

   Notwithstanding any density maximum resulting from a density calculation, any combination of Middle Housing types identified under SMC 17A.020.130(J) shall be allowed on a lot up to six total units, including Accessory Dwelling Units. Such development shall still be subject to other

site development standards which may limit the total amount of achievable development on the site.

((~~J.~~))K. Exceptions to Minimum Density Requirements.

3. Construction on Existing Legal Lots.
Except as provided in subsection (K), when renovation or new construction is proposed on an existing legal lot in the RA, R1, or R2 zones, minimum density shall not apply.

4. Land Divisions with Existing Structures.
When a land division is proposed on a lot below the minimum density and with an existing dwelling unit, any new lots created shall meet these density requirements. A lot which retains an existing primary structure may continue its nonconforming density.

((~~K.~~))L. Nonconforming Situations.
A site with pre-existing development may not move out of conformance or further out of conformance with the density standards, including sites in the RA, R1, and R2 zones (regardless of whether a land division is proposed).

((L.))M. Transfer of Density.
Density may be transferred from one site to another subject to the provisions of chapter 17G.070 SMC, Planned Unit Developments.

((~~M.~~))N. Other Standards Apply.
The number of units allowed or required on a site is based on the presumption that all site development standards will be met. A calculation of maximum allowable density does not ensure the maximum number is achievable under other standards and regulations that govern site development.

Section 7. That Section 17C.111.300 is amended to read as follows:

Except as specified in this section, all new development of single-unit residential and middle housing must address the following design standards, administered pursuant to SMC 17C.111.015, Design Standards Administration. When existing single-unit residential or middle housing development is expanded or additional dwelling units are added, only those portions of the development that are new or renovated must meet the standards in this section. Co-living development in the R1 and R2 zones is subject to these standards. Manufactured Home Parks are not subject to these standards.

Section 8. That Section 17C.111.400 is amended to read as follows:

A. Purpose.
Multi-unit housing at intensities above Middle Housing types is often more intensive than single-unit or Middle Housing development and can have different design considerations. These standards are intended to address the specific needs of multi-unit housing; mitigate impacts to light, air, visual intrusions, and noise; and assist these buildings in complementing surrounding development.

These standards may also be used to make higher density housing more livable communities.

B. Applicability.
These standards apply to multi-unit development, including co-living, in the RMF and RHD zones where permitted unless otherwise noted.

Section 9. That Section 17C.190.100 is amended to read as follows:

A. Characteristics.
Group Living is characterized by the residential occupancy of a structure by a group of people who do not meet the definition of Residential Household Living.((~~The size of the group will be larger than the average size of a household.~~)) Tenancy is primarily arranged on a month-to-month basis, or for a longer period.((~~Uses where tenancy may be arranged for a shorter period are not considered residential. They are considered to be a form of transient lodging (see the Retail Sales and Service and Community Service categories).~~)) Generally, Group Living structures have a common eating area for residents. The residents may or may not receive any combination of care, training or treatment, as long as they also reside at the site.

B. Accessory Uses.
Accessory uses commonly found are recreational facilities, parking of autos for the occupants and staff, and parking of vehicles for the facility.

C. Examples.
Examples include((~~dormitories, communes, fraternities and sororities, monasteries and convents,~~)) nursing and convalescent homes, assisted living facilities, confidential shelters,((~~congregate residences,~~)) residential care facility for adults or youth, and alternative or post incarceration facilities. Group Living may include dormitories, communes, fraternities and sororities, monasteries and convents, and congregate residences that do not meet the definition of co-living.

D. Exceptions.
1. Residential structures occupied by persons with disabilities requiring reasonable accommodations pursuant to the federal or state law are included in the Residential Household Living category.
2. Lodging ((~~where tenancy may be arranged for periods less than one month~~)) where the proportion of units rented on a short-term basis exceeds the limits in SMC 17C.316.040 and SMC 17C.316.050 for the underlying zone is considered a hotel or motel use and is classified in the Retail Sales and Service category. However, in certain situations, lodging where tenancy may be arranged for periods less than one month may be classified as a Community Service use such as short-term housing or mass shelters.

((~~3. Lodging where the residents meet the definition of "household," and where tenancy is arranged on a month-to-month basis, or for a longer period is classified as Residential Household Living.~~))

((~~4.~~))3. Facilities for people who are under judicial detainment and are under the supervision of detention/incarceration officers are included in the Detention Facilities category.

Section 10. That Section 17C.190.110 is amended to read as follows:

A. Characteristics.

Residential Household Living is characterized by the residential occupancy of a dwelling or sleeping unit by a household. Tenancy is primarily arranged on a month-to-month basis, or for a longer period.((~~ Uses where tenancy may be arranged for a shorter period are not considered residential. They are considered to be a form of transient lodging (see the Retail Sales and Service and Community Service categories).~~)) Apartment, SRO, or co-living complexes that have accessory services such as food service, dining rooms, and housekeeping are included as Residential Household Living.((~~ Single room occupancy housing (SROs) that does not have totally self-contained dwelling units is also included if at least two thirds of the units are rented on a monthly basis. SROs may have a common food preparation area, but meals are prepared individually by the residents.~~)) Residential structures occupied by persons with disabilities requiring reasonable accommodations pursuant to the federal or state law are included in the Residential Household Living category.

B. Accessory Uses.

Accessory uses commonly found are recreational activities, raising of pets, hobbies, and parking of the occupants' vehicles. Home occupations, accessory dwelling units, short-term rentals, and bed and breakfast facilities are accessory uses that are subject to additional development standards of the zoning code.

C. Examples.

Uses include single-family residences, duplexes, middle housing, apartments, condominiums, retirement center apartments, manufactured housing, co-living, SROs, and other structures with self-contained dwelling or sleeping units.((~~ Examples also include living in SROs if the provisions are met regarding length of stay and separate meal preparation.~~))

D. Exceptions.

1. Lodging((~~ in a dwelling unit or SRO where less than two-thirds of the~~)) where the proportion of units((~~ are~~)) rented on a ((~~monthly~~))short-term basis exceeds the limits in SMC 17C.316.040 and SMC 17C.316.050 for the underlying zone is considered a hotel or motel use and is classified in the Retail Sales and Service category.

((~~2. SROs that contain programs that include common dining are classified as Group Living.~~))

((~~3.~~))2. Guest houses that contain kitchen facilities are prohibited as accessory to Residential Household Living uses.

((~~4.~~))3. In certain situations, lodging where tenancy may be arranged for periods less than one month may be classified as a Community Service use, such as short-term housing or mass shelter.

Section 11. Severability: If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 12. Clerical Errors: Upon approval by the City Attorney, the City Clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Passed by the City Council on _____

_____
Council President

Attest:

_____
City Clerk

_____
Mayor

Approved as to form:

_____
Assistant City Attorney

_____
Date

_____
Effective Date

CITY OF SPOKANE PLAN COMMISSION
FINDINGS OF FACT, CONCLUSIONS, AND RECOMMENDATIONS
REGARDING CO-LIVING HOUSING CODE AMENDMENTS PURSUANT TO ESHB 1998 (2024)

A recommendation of the City of Spokane Plan Commission to the City Council to approve amendments to the City's Unified Development Code regarding Co-living Housing to comply with ESHB 1998, adopted by the State Legislature in 2024 and codified in RCW 36.70A.535.

FINDINGS OF FACT:

A. The City of Spokane adopted a Comprehensive Plan in May of 2001 that complies with the requirements of the Growth Management Act (GMA) as set forth in RCW 36.70A.

B. The Washington State Legislature adopted Engrossed Substitute House Bill 1998: Co-living Housing in 2024, which mandates the reduction of barriers to developing co-living housing. This legislation, codified in RCW 36.70A.535, establishes where cities must allow co-living development and parameters of the standards that apply to them. The City must comply with the requirements of RCW 36.70A.535 by December 31, 2025.

C. Compliance with RCW 36.70A.535 is a required component of the Periodic Update Checklist for Fully-Planning Cities and advances the City's efforts on its 2026 Comprehensive Plan Periodic Update and associated development code amendments.

D. A Notice of Intent to Adopt was published in the *Gazette* on September 24, 2025, and submitted to the Department of Commerce on October 1, 2025.

E. This proposal was evaluated in accordance with the State Environmental Policy Act (SEPA). A SEPA Determination of Non-Significance was issued by Planning Services on October 2, 2025. The comment period ended on October 21, 2025, at 5:00 PM. No comments were received.

F. A legal notice of SEPA Determination and Public Hearing was published in the *Spokesman-Review* and *Gazette* on October 8, 2025, and October 15, 2025.

CONCLUSIONS:

Based upon the staff presentations, briefing materials, associated studies, and agency and public comment, the Spokane Plan Commission makes the following conclusions with respect to the proposal:

1. The Plan Commission adopts the findings and analysis set forth in the Staff Report.
2. The Plan Commission finds that the proposed amendments bear a substantial relation to the public health, safety, welfare, and protection of the environment pursuant to the requirements outlined in 17G025.010(J).
3. The Plan Commission finds that the proposed amendments are consistent with the applicable provisions of the Comprehensive Plan, particularly the following adopted goals and policies:

LU 1 Citywide Land Use
LU 3 Efficient Land Use
LU 3.6 Compact Residential Patterns
H 1 Housing Choice and Diversity
H 1.7 Socioeconomic Integration
H 1.10 Lower-Income Housing Development Incentives
H 1.18 Distribution of Housing Options
H 1.21 Development of Single-Room Occupancy Housing

4. Interested agencies and the public have had opportunities to participate throughout the process and persons desiring to comment were given an opportunity to comment. No public comments were received on this item before the Plan Commission Hearing on October 22, 2025.
5. SEPA review was completed for the proposal, and pursuant to SEPA, any adverse environmental impacts associated with the draft regulations will be mitigated by enforcement of the City's development regulations.
6. The proposed amendments conform to the provisions and intent of RCW 36.70A.535 and are required to maintain compliance with state law and periodic update requirements.

RECOMMENDATION:
In the matter of amending the Unified Development Code of the City of Spokane pursuant to RCW 36.70A.535 regarding co-living housing, as based on the above listed findings and conclusions, by vote of 7-0, the Spokane Plan Commission takes the following actions:

1. Recommends to the Spokane City Council the **APPROVAL** of the proposal.
2. Authorizes the President to prepare and sign on the Commission's behalf a written decision setting forth the Plan Commission's findings, conclusions, and recommendations on the proposed amendments.

Jesse Bank
Jesse Bank (Oct 27, 2025 10:26:45 PDT)

Jesse Bank, President
Spokane Plan Commission

October 27, 2025

Final PC Findings and Conclusions Co-living

Final Audit Report 2025-10-27

Created:	2025-10-24
By:	Emily King (eking@spokanecity.org)
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"Final PC Findings and Conclusions Co-living" History

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STAFF REPORT

PLANNING AND ECONOMIC DEVELOPMENT SERVICES DEPARTMENT

To:	City of Spokane Plan Commission
Subject:	Co-living Housing Code Update: Implementing RCW 36.70A.535
Staff Contact:	Brandon Whitmarsh Planner II bwhitmarsh@spokanecity.org
Report Date:	October 15, 2025
Hearing Date:	October 22, 2025
Recommendation:	Staff recommend approval in compliance with RCW 36.70A.535

I. SUMMARY

In 2024, the state legislature adopted HB 1998: Co-living Housing, which requires the City of Spokane to allow co-living housing development in more areas of the City. The intent of this proposal is to clarify where co-living development is allowed and what development standards apply to co-living, in accordance with HB 1998 (2024), as codified in RCW 36.70A. 535.

The proposal amends the following:

- SMC 17A.020.030 “C” Definitions
- SMC 17A.020.190 “S” Definitions
- SMC 17C.111.115 Housing Types Allowed
- SMC 17C.111.205 Development Standards Tables
- SMC 17C.111.210 Density
- SMC 17C.111.300 Single-Unit Residential and Middle Housing Design Standards
- SMC 17C.111.400 Multi-Unit Design Standards
- SMC 17C.190.100 Group Living
- SMC 17C.190.110 Residential Household Living

The full draft code language can be found in **Exhibit A**.

II. RECOMMENDED ACTION

Staff recommends that the Plan Commission recommend approval of the proposed code amendments to the City Council.

III. BACKGROUND

WHAT IS CO-LIVING?

Co-living is defined as a residential development with sleeping units that are independently rented and lockable and provide living and sleeping space, and residents share kitchen facilities with other sleeping units in the building.[1] Examples of co-living include single room occupancy (SROs), dormitories, and rooming or boarding houses.

Sleeping units in co-living developments are different from dwelling units in a number of ways. Sleeping units have space for sleeping, but do not have both a kitchen and a bathroom like dwelling units. Sleeping units are also generally smaller than standard dwelling units and share kitchen facilities and potentially restroom facilities with other units.

STATE LEGISLATIVE REQUIREMENTS

In 2024, ESHB 1998:Co-living Housing was adopted by the Washington State Legislature and was codified in RCW 36.70A.535. This legislation mandates that jurisdictions planning under the Growth Management Act (GMA) update their co-living regulations to comply with the new statewide standards. Under RCW 36.70A.535, the City of Spokane must:

- Allow co-living housing on any lot that allows six or more units;
- Provide reduced parking requirements for co-living;
- Treat sleeping units in co-living as one quarter of a dwelling unit when calculating density;
- Have a sewer connection fee for sleeping units that is less than or equal to half that of a dwelling unit;
- Provide flexibility of standards for conversions to co-living; and
- Adopt the appropriate regulations by December 31, 2025.

Under RCW 36.70A.535, the City of Spokane must not:

- Require room or dimensional standards larger than the minimums required by the building code;
- Require a mix of unit types, sizes, or uses within co-living;
- Require co-living to provide parking within 0.5 miles of a major transit stop or provide more than 0.25 parking spaces per sleeping unit elsewhere;
- Apply more restrictive development standards on co-living than on similar scale multi-unit development; and
- Apply more extensive noticing requirements on co-living than on similar scale multi-unit development.

BENEFITS OF CO-LIVING

This model of housing was historically popular, especially to support the rapidly growing population of Spokane in the early 1900's. During that time, SROs in downtown Spokane were one of the most common building types and provided flexible and affordable housing to the working-class population that moved to Spokane for employment in rapidly expanding industries.[2] Some sought housing in SROs while working temporary or seasonal jobs, some used SROs as a short-term stable housing option until they could establish themselves in the city, and some were permanent residents.

Today, this housing model is far less common but still has the potential to provide flexible and more affordable housing options for Spokane residents. Co-living development can provide market-rate

[1] RCW 36.70A.535: Note (c)
[2] Growth of the City of Spokane 1900-1910, Working Class Housing in Spokane's CBD (1993)

alternatives to subsidized housing units. In Washington State, co-living units are affordable to households making as low as 50% of the Area Median Income.[3]

According to the Accommodating Affordable Housing in the City of Spokane Report, analysis conducted as a part of PlanSpokane 2046 to meet the requirements of HB 1220 (2022), the city has capacity to meet the projected housing needs for moderate to high income households (80+ AMI).[4] Conversely, the report found that the city has a 4,400 unit shortage of capacity for housing to meet the needs of households making 0 – 80% AMI over the next 20 years. The state's goal in allowing this kind of development in more places is to alleviate the burden on publicly subsidized housing to meet the affordable housing needs of the city.

This kind of development can also provide an avenue for reuse of existing structures. Buildings previously used as offices can be better candidates for conversion to co-living. With smaller units and concentrated community amenities and utilities, co-living development allows more flexibility to adapt sleeping units around an existing structure. Common configurations include sleeping units wrapping the perimeter of the floor, taking advantage of existing windows, with the shared facilities in the center of the floor, keeping new plumbing concentrated.

IV. PROCESS

DEVELOPMENT CODE AMENDMENT PROCEDURE

Article III Section 21, Amendments and Repeals, of the City of Spokane Charter provides for the ability of amendments of the Charter and Spokane Municipal Code through ordinances. Title 17 of the Spokane Municipal Code is known as the Unified Development Code (UDC) and is incorporated into the Spokane Municipal Code to implement the City's Comprehensive Plan, and by reference, the requirements of the Washington State Growth Management Act (GMA). Section 17G.025.010 establishes the procedure and decision criteria that the City uses to review and amend the UDC. The City may approve amendments to the UDC if it is found that a proposed amendment is consistent with the provisions of the Comprehensive Plan, and bears a substantial relation to public health, safety, welfare, and protection of the environment.

ROLE OF THE CITY PLAN COMMISSION

The proposed text amendments require a review process set forth in Section 17G.025.010(F) SMC. The Plan Commission is responsible for holding a public hearing and forwarding its findings, conclusions, and recommendations to the City Council. Utilizing the decision criteria in 17G.025 SMC, the Plan Commission may recommend approval, modification, or denial of the proposal. The Plan Commission may incorporate the facts and findings of the staff report as the basis for its recommendation to the City Council or may modify the findings as necessary to support their final recommendation.

ROLE OF CITY COUNCIL

The City Council will also conduct a review process considering the proposed text amendment, public comments and testimony, the staff report, and the Plan Commission's recommendation. The final decision to approve, modify, or deny the proposed amendment rests with the City Council. Proposals adopted by ordinance after public hearings are official amendments to the Spokane Municipal Code.

[3] Washington State Department of Commerce Co-living Guidance (February 2025)
[4] Accommodating Affordable Housing in the City of Spokane (June 2025)

COMMUNITY ENGAGEMENT

The proposal is being reviewed consistent with citywide public participation practices for code amendments. Opportunities for comment have been and will continue to be available through workshops, hearings, and digital platforms.

- Project website published (September 23, 2025)
- Plan Commission Workshop (September 24, 2025)
- Plan Commission Workshop (October 8, 2025)

This proposal is anticipated to be brought to the Urban Experience Committee on November 10, 2025, with City Council action on this item anticipated in December 2025. Members of the public have the opportunity to submit written comments for both the October 22, 2025, Plan Commission Public Hearing and the December 2025 City Council Hearing as well as provide verbal testimony at both hearings.

PUBLIC NOTIFICATION AND SEPA REVIEW

This proposal was evaluated under the State Environmental Policy Act (SEPA) as a non-project action. A SEPA Determination of Non-Significance (DNS) was issued on October 2, 2025. This proposal was properly noticed pursuant to Section 17G.025.010 SMC. See below for noticing that has occurred prior to October 15, 2025.

- Notice of Intent to Adopt published in the City Council Gazette (September 24, 2025)
- Notice of Intent to Adopt submitted to the Department of Commerce (October 1, 2025)
- SEPA Checklist Prepared (October 2, 2025) (**Exhibit B**)
- SEPA Determination of Non-Significance (DNS) issued (October 2, 2025) (**Exhibit B**)
- Notice of SEPA Determination and Notice of Public Hearing for the Plan Commission, which included the SEPA Checklist, emailed to City departments, Local, County, Tribal, and State contacts. (October 2, 2025)
- Notice of SEPA Determination and Notice of Public Hearing for the Plan Commission posted at City Hall and Central Library (October 6, 2025)
- Notice of SEPA Determination and Notice of Public Hearing for the Plan Commission was published in the Spokesman-Review (October 8, 2025, and October 15, 2025)
- Notice of SEPA Determination and Notice of Public Hearing for the Plan Commission was published in the City Council Gazette (October 8, 2025, and October 15, 2025)

COMMENTS RECEIVED

At this time, no public comments have been received. Oral testimony may also be provided at the Plan Commission Hearing on October 22, 2025.

Notice of this proposal was sent to City departments and outside agencies for their review on October 2, 2025. At this time, no department and outside agency comments have been received.

Written and emailed comments received between October 15, 2025, and October 21, 2025, at 5:00 pm will be provided to the Plan Commission prior to the public hearing on October 22, 2025.

V. ANALYSIS

PROPOSAL DESCRIPTION

The proposed amendments to meet RCW 36.70A.535 are described below. For the full proposed SMC code amendment language, see **Exhibit A**.

- **SMC 17A.020.030 "C" Definitions**
  - Add "co-living" definition from RCW 36.70A.535
- **SMC 17A.020.190 "S" Definitions**
  - Remove "Single-Room Occupancy (SRO)" definition
  - Add "Sleeping Unit (Co-living)" definition from the IBC
- **SMC 17C.111.115 Housing Types Allowed**
  - Replace "SRO" with "Co-living" in the table
  - Permit co-living in the R1, R2, RMF, and RHD zones (Co-living is already permitted in many zones. After proposal adoption, co-living will be permitted in all zones except Residential Agriculture and the industrial zones further than .25 miles from the Spokane River, as mandated by RCW 36.70A.535.)
- **SMC 17C.111.205 Development Standards Tables**
  - No open space requirements for sleeping units in a co-living development added to table 17C.111.205-2
- **SMC 17C.111.210 Density**
  - Sleeping units in co-living development are counted as one-quarter of a dwelling unit for the purpose of calculating density.
- **SMC 17C.111.300 Single-Unit Residential and Middle Housing Design Standards**
  - Apply the single-unit and middle housing design standards to all co-living developments in the R1 and R2 zones.
- **SMC 17C.111.400 Multi-Unit Design Standards**
  - Apply the multi-unit design standards to all co-living developments in
  - the RMF or RHD zones.
- **SMC 17C.190.100 Group Living**
  - Remove language no longer permitted by state law regarding definition of household
  - Remove duplicative language
  - Limit short-term rentals to the maximums prescribed in SMC 17C.316.040 and SMC 17C.316.050
- **SMC 17C.190.110 Residential Household Living**
  - Expand Residential Household Living to include co-living.
  - Dining service allowed for co-living, as it is already allowed for other residential uses.
  - Remove duplicative language
  - Limit short-term rentals to the maximums prescribed in SMC 17C.316.040 and SMC 17C.316.050

IMPLEMENTATION OF STATE LEGISLATIVE REQUIREMENTS

The proposed amendments meet the requirements of ESHB 1998: Co-living, adopted by the legislature in 2024, as codified in RCW 36.70A.535. They reflect the legislature's intent to remove local barriers to co-living development and facilitate statewide goals for housing affordability. The table below outlines how the proposal meets the requirements of RCW 36.70A.535.

RCW 36.70A.535 Requirement	How the Proposal Meets the Requirement
Location	By expanding the permitted uses in the R1 and R2 zones to include co-living, all zones allowing six or more units will allow co-living (All zones

Allow co-living on any lot that allows at least six multifamily units	except the Residential Agriculture and Industrial Zones further than .25 miles from the Spokane River).
Sleeping Unit Standards Cannot require a mix of unit types, sizes, or uses.	The SMC does not require a mix of unit types, sizes, or uses within co-living development. There are no proposed changes to meet this requirement.
Parking Cannot require co-living to provide parking within 0.5 miles of a major transit stop or provide more than 0.25 parking spaces per sleeping unit elsewhere.	The SMC does not have any minimum parking requirements. There are no proposed changes to meet this requirement.
Development and Noticing Standards Cannot apply more restrictive building standards or noticing requirements than required for similar scale multi-unit development.	The Residential Household Living use description is expanded to include co-living through this proposal. In doing so, the noticing standards will be applied the same. The proposed amendments to the applicability statements in SMC 17C.111.300 and SMC 17C.111.400, establish development and design standards based on the scale of development rather than the number of units. Residential development, whether standard multi-unit development or co-living development, will be regulated by the same set of development and design standards based on the underlying zone. The proposal also removes open space standards for co-living development. As the open space regulations are less restrictive for co-living than similar scale multi-unit residential, the deviation in standards meets the state requirements.
Affordable Housing Incentives Allow co-living development access to affordable housing incentives.	The SMC does not explicitly prohibit co-living from participating in affordability incentives. No proposed changes to meet this requirement.
Density Must treat a sleeping unit as one-quarter of a dwelling unit when calculating density.	This proposal updates SMC 17C.111.210 to meet the state legislation.
Sewer Connection Fee Sleeping unit sewer connection fees must be one-half or less than a dwelling units fee.	The city assesses sewer connection fees based on water meter size, which is determined by reviewing the number of fixtures in a development to calculate the anticipated service needs. As this fee structure is based on need, rather than type of unit, it does not disproportionately impact co-living development costs and meets the intent of the RCW. No proposed changes to meet this requirement.
Adoption Deadline Comply with the above requirements by December 31, 2025.	Council action is anticipated on this proposal in December 2025 to meet the adoption deadline outlined by the state.

IMPLEMENTATION OF COMPREHENSIVE PLAN GOALS AND POLICIES

Section 17G.025.010 SMC establishes the review criteria for amendments to the Unified Development Code. In order to approve an amendment, City Council shall consider the findings and recommendations of the Plan Commission along with the approval criteria outlined in the Code. Review of the Comprehensive Plan goals and policies indicates that the proposal meets the approval criteria for internal consistency set forth in SMC 17G.025.010(G).

1. ***Consistency with the Comprehensive Plan.***

   The Comprehensive Plan Goals and Policies applicable to this proposal can be found in **Exhibit C**. For the full discussion of each policy, please refer to the complete Comprehensive Plan available at https://my.spokanecity.org/shapingspokane/comprehensive-plan/.

   Staff Analysis: The proposed amendments are consistent with the goals and policies of the Comprehensive Plan, especially those relating to diversity of housing choice and the efficient use of land. Sleeping units in co-living developments are generally smaller units with communal facilities. These smaller units, along with their concentrated utilities, can be cheaper to build while adding additional density with a more limited impact on service needs. Co-living development also has the potential to provide non-subsidized units that are affordable to those making as low as 50% AMI. Allowing co-living in more areas of the city will expand housing choice and opportunity throughout the city.

2. ***Public Health, Safety, Welfare, and Protection of the Environment.***

   Staff Analysis: The City of Spokane continues to see a housing affordability crisis. Expanding co-living development allowances has the potential to contribute positively to public welfare by increasing housing availability and affordability. The efficiency of this type of residential development, especially in infill scenarios, can also reduce impacts on utilities and pressures for greenfield development.

VI. CONCLUSION

The proposed co-living code amendments ensure compliance with state law and expand local housing choice. Based on the facts and findings presented herein, staff concludes that the text amendments to the Unified Development Code satisfy the applicable criteria for approval as set forth in SMC Section 17G.025.010.

VII. STAFF RECOMMENDATION

Following the close of public testimony and deliberation regarding conclusions with respect to the review criteria and decision criteria detailed in SMC 17G.025.010, Plan Commission will need to make a recommendation to City Council for approval or denial of the requested amendments to the Unified Development Code.

Staff finds the proposed co-living code amendments consistent with the Comprehensive Plan, recommends that the Plan Commission adopt the facts and findings of the staff report, and recommends the Plan Commission forward a recommendation to the City Council to adopt the proposed amendments to the Spokane Municipal code.

VIII. LIST OF EXHIBITS

A. Draft Code Amendments
B. SEPA Determination of Non-Significance and SEPA Checklist
C. Comprehensive Plan Goals and Policies

EXHIBIT A

Section 17A.020.030 “C” Definitions

A. Candidate Species.

A species of fish or wildlife, which is being reviewed, for possible classification as threatened or endangered.

B. Carport.

A carport is a garage not entirely enclosed on all sides by sight-obscuring walls and/or doors.

C. Cellular Telecommunications Facility.

They consist of the equipment and structures involved in receiving telecommunication or radio signals from mobile radio communications sources and transmitting those signals to a central switching computer that connects the mobile unit with the land-based telephone lines.

D. Central Business District.

The general phrase “central business district” refers to the area designated on the comprehensive plan as the “downtown” and includes all of the area encompassed by all of the downtown zoning categories combined.

E. Certificate of Appropriateness.

Written authorization issued by the commission or its designee permitting an alteration or significant change to the controlled features of a landmark or landmark site after its nomination has been approved by the commission.

F. Certificate of Capacity.

A document issued by the planning and economic development services department indicating the quantity of capacity for each concurrency facility that has been reserved for a specific development project on a specific property. The document may have conditions and an expiration date associated with it.

G. Certified Erosion and Sediment Control Lead (CESCL).

An individual who is knowledgeable in the principles and practices of erosion and sediment control. The CESCL shall have the skills to assess the:

1. site conditions and construction activities that could impact the quality of stormwater, and
2. effectiveness of erosion and sediment control measures used to control the quality of stormwater discharges.

The CESCL shall have current certification through an approved erosion and sediment control training program that meets the minimum training standards established by the Washington State department of ecology.

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H. Change of Use.

For purposes of modification of a preliminary plat, “change of use” shall mean a change in the proposed use of lots (e.g., residential to commercial).

I. Channel Migration Zone (CMZ).

A corridor of variable width that includes the current river plus adjacent area through which the channel has migrated or is likely to migrate within a given timeframe, usually one hundred years.

J. Channelization.

The straightening, relocation, deepening, or lining of stream channels, including construction of continuous revetments or levees for the purpose of preventing gradual, natural meander progression.

K. City.

The City of Spokane, Washington.

L. City Engineer.

The Director of the Engineering Services department, or their designee for approval authority.

M. Clear Street Width.

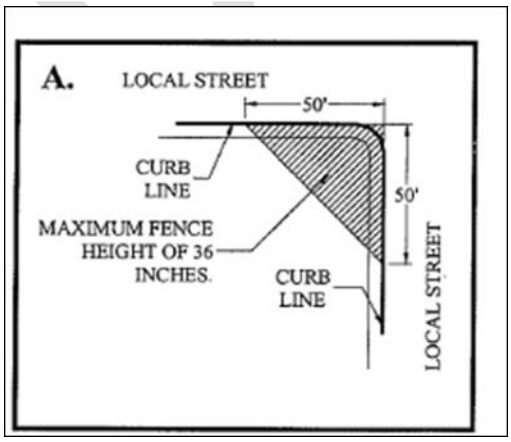
The width of a street from curb to curb minus the width of on-street parking lanes.

N. Clear Pedestrian Zone.

Area reserved for pedestrian traffic; typically included herein as a portion of overall sidewalk width to be kept clear of obstructions to foot traffic.

O. Clear View Triangle

1. A clear view maintained within a triangular space at the corner of a lot so that it does not obstruct the view of travelers upon the streets.



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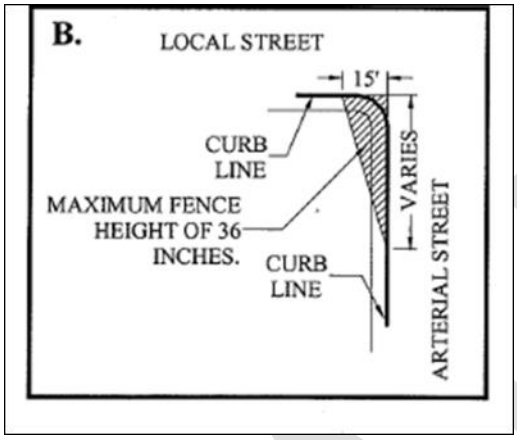
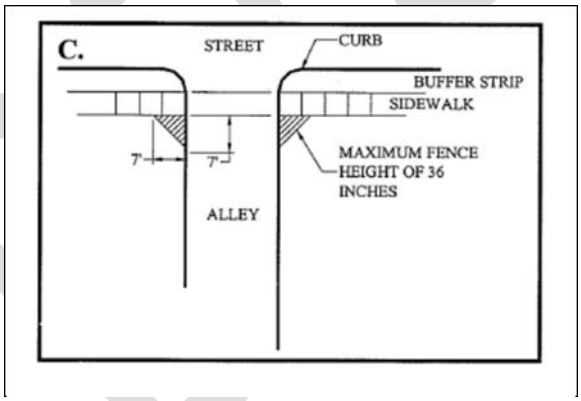
2. Intersection of local and arterial: A right triangle having a fifteen-foot side measured along the curb line of the residential street and a seventy-five foot side along the curb line of the intersecting arterial street, except that when the arterial street has a speed limit of thirty-five miles per hour, the triangle has a side along such arterial of one hundred twenty-two feet, or when the arterial speed limit is 40 mph or greater the dimensions of the triangle shall be determined by Street Department staff using AASHTO's A Policy on Geometric Design as a reference.



3. Alleys: A right isosceles triangle having sides of seven feet measured along the right-of-way line of an alley and:
   a. the inside line of the sidewalk; or
   b. if there is no sidewalk, a line seven feet inside the curb line.



P. Clear Zone.

The roadside area free of obstacles, starting at the edge of the traveled way.

Q. Clearing.

The removal of vegetation or plant cover by manual, chemical, or mechanical means. Clearing includes, but is not limited to, actions such as cutting, felling, thinning, flooding, killing, poisoning, girdling, uprooting, or burning.

R. Cliffs.

A type of habitat in the Washington department of fish and wildlife (WDFW) priority habitat and species system that is considered a priority due to its limited availability, unique species usage, and significance as breeding habitat. Cliffs are greater than twenty-five feet high and below five thousand feet elevation.

A "cliff" is a steep slope of earth materials, or near vertical rock exposure. Cliffs are categorized as erosion landforms due to the processes of erosion and weathering that produce them. Structural cliffs may form as the result of fault displacement or the resistance of a cap rock to uniform downcutting. Erosional cliffs form along shorelines or valley walls where the most extensive erosion takes place at the base of the slope.

S. Closed Record Appeal Hearing.

A hearing, conducted by a single hearing body or officer authorized to conduct such hearings, that relies on the existing record created during a quasi-judicial hearing on the application. No new testimony or submission of new evidence and information is allowed.

T. Collector Arterial.

Collector arterials (consisting of Major and Minor Collectors) collect and distribute traffic from local streets to principal and minor arterials. They serve both land access and traffic circulation.

U. Co-living.

A residential development with sleeping units that are independently rented and lockable and provide living and sleeping space with residents sharing kitchen facilities with other sleeping units in the building (RCW 36.70A.535).

((~~U.~~))V. Co-location.

Is the locating of wireless communications equipment from more than one provider on one structure at one site.

((~~V.~~))W. Colony.

A hive and its equipment and appurtenances, including one queen, bees, comb, honey, pollen, and brood.

((~~W.~~))X. Commercial Vehicle.

Any vehicle the principal use of which is the transportation of commodities, merchandise, produce, freight, animals, or passengers for hire.

((~~X.~~))Y. Commission – Historic Landmarks.

The City/County historic landmarks commission.

((~~Y.~~))Z. Community Banner.

See SMC 17C.240.015.

((~~Z.~~))AA.Community Meeting.

An informal meeting, workshop, or other public meeting to obtain comments from the public or other agencies on a proposed project permit prior to the submission of an application.

A community meeting is between an applicant and owners, residents of property in the immediate vicinity of the site of a proposed project, the public, and any registered neighborhood organization or community council responsible for the geographic area containing the site of the proposal, conducted prior to the submission of an application to the City of Spokane.

A community meeting does not constitute an open record hearing.

The proceedings at a community meeting may be recorded and a report or recommendation shall be included in the permit application file.

((~~AA.~~))BB.Compensatory Mitigation.

Replacing project-induced wetland losses or impacts, and includes, but is not limited to, the following:

1. Restoration.

   The manipulation of the physical, chemical, or biological characteristics of a site with the goal of returning natural or historic functions to a former or degraded wetland. For the purpose of tracking net gains in wetland acres, restoration is divided into re-establishment and rehabilitation.

2. Re-establishment.

   The manipulation of the physical, chemical, or biological characteristics of a site with the goal of returning natural or historic functions to a former wetland. Re-establishment results in a gain in wetland acres (and functions). Activities could include removing fill material, plugging ditches, or breaking drain tiles.

3. Rehabilitation.

   The manipulation of the physical, chemical, or biological characteristics of a site with the goal of repairing natural or historic functions of a degraded wetland. Rehabilitation results in a gain in wetland function but does not result in a gain in wetland acres. Activities could involve breaching a dike to reconnect wetlands to a floodplain or return tidal influence to a wetland.

4. Creation (Establishment).

   The manipulations of the physical, chemical, or biological characteristics present to develop a wetland on an upland or deepwater site where a wetland did not previously exist. Establishment results in a gain in wetland acres. Activities typically involve excavation of upland soils to elevations that will produce a wetland

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hydroperiod, create hydric soils, and support the growth of hydrophytic plant species.

5. Enhancement.

The manipulation of the physical, chemical, or biological characteristics of a wetland site to heighten, intensify, or improve specific function(s) or to change the growth stage or composition of the vegetation present. Enhancement is undertaken for specified purposes such as water quality improvement, flood water retention, or wildlife habitat. Enhancement results in a change in some wetland functions and can lead to a decline in other wetland functions, but does not result in a gain in wetland acres. Activities typically consist of planting vegetation, controlling non-native or invasive species, modifying site elevations or the proportion of open water to influence hydroperiods, or some combination of these activities.

6. Protection/Maintenance (Preservation).

Removing a threat to, or preventing the decline of, wetland conditions by an action in or near a wetland. This includes the purchase of land or easements, repairing water control structures or fences or structural protection such as repairing a barrier island. This term also includes activities commonly associated with the term preservation. Preservation does not result in a gain of wetland acres, may result in a gain in functions, and will be used only in exceptional circumstances.

((~~BB.~~))~~CC.~~Counter Complete

A land use application is counter complete if the application contains the documents and information required by SMC 17G.061.110 and required fees have been paid. This is the first step in the Land Use Application Determination of Completeness as outlined in 17G.061.120 and the department may request additional information, documents, or studies before certifying the application as technically complete.

((~~CC.~~))DD.Comprehensive Plan.

The City of Spokane comprehensive plan, a document adopted pursuant to chapter 36.70A RCW providing land use designations, goals and policies regarding land use, housing, capital facilities, housing, transportation, and utilities.

((~~DD.~~))EE.Conceptual Landscape Plan.

A scale drawing showing the same information as a general site plan plus the location, type, size, and width of landscape areas as required by the provisions of chapter 17C.200 SMC.

The type of landscaping, L1, L2, or L3, is required to be labeled.

It is not a requirement to designate the scientific name of plant materials on the conceptual landscape plan.

((~~EE.~~))FF.Concurrency Certificate.

A certificate or letter from a department or agency that is responsible for a determination of the adequacy of facilities to serve a proposed development, pursuant to chapter 17D.010 SMC, Concurrency Certification.

((~~FF.~~))GG.Concurrency Facilities.

Facilities for which concurrency is required in accordance with the provisions of this chapter. They are:

1. transportation,
2. public water,
3. fire protection,
4. police protection,
5. parks and recreation,
6. libraries,
7. solid waste disposal and recycling,
8. schools, and
9. public wastewater (sewer and stormwater).

((~~GG.~~))HH.Concurrency Test.

The comparison of an applicant's impact on concurrency facilities to the available capacity for public water, public wastewater (sewer and stormwater), solid waste disposal and recycling, and planned capacity for transportation, fire protection, police protection, schools, parks and recreation, and libraries as required in SMC 17D.010.020.

((~~HH.~~))II.Conditional Use Permit.

A "conditional use permit" and a "special permit" are the same type of permit application for purposes of administration of this title.

((~~II.~~))JJ.Condominium.

Real property, portions of which are designated for separate ownership and the remainder of which is designated for common ownership solely by the owners of those portions. Real property is not a condominium unless the undivided interests in the common elements are vested in unit owners, and unless a declaration and a survey map and plans have been recorded pursuant to chapter 64.34 RCW.

((~~JJ.~~))KK.Confidential Shelter.

Shelters for victims of domestic violence, as defined and regulated in chapter 70.123 RCW and WAC 248-554. Such facilities are characterized by a need for confidentiality.

((~~KK.~~))LL.Congregate Residence.

A dwelling unit in which rooms or lodging, with or without meals, are provided for nine or more non-transient persons not constituting a single household, excluding single-family residences for which special or reasonable accommodation has been granted.

((~~LL.~~))MM.Conservancy Environments.

Those areas designated as the most environmentally sensitive and requiring the most protection in the current shoreline master program or as hereafter amended.

((~~MM.~~))NN.Container.

Any vessel of sixty gallons or less in capacity used for transporting or storing critical materials.

((~~NN.~~))OO.Context Areas

Established by the Regulating Plan, Context Area designations describe and direct differing functions and features for areas within FBC limits, implementing community goals for the built environment.

((~~OO.~~))PP.Contributing Resource

Contributing resource is any building, object, structure, or site which adds to the historical integrity, architectural quality, or historical significance of the local or federal historic district within which the contributing resource is located.

((~~PP.~~))QQ.Conveyance.

In the context of chapter 17D.090 SMC or chapter 17D.060 SMC, this term means a mechanism for transporting water from one point to another, including pipes, ditches, and channels.

((~~QQ.~~))RR.Conveyance System.

In the context of chapter 17D.090 SMC or chapter 17D.060 SMC, this term means the drainage facilities and features, both natural and constructed, which collect, contain and provide for the flow of surface and stormwater from the highest points on the land down to receiving water. The natural elements of the conveyance system include swales and small drainage courses, streams, rivers, lakes, and wetlands. The constructed elements of the conveyance system include gutters, ditches, pipes, channels, and most flow control and water quality treatment facilities.

((~~RR.~~))SS.Copy.

See SMC 17C.240.015.

((~~SS.~~))TT.Cottage Housing.

A grouping of residential units with a common open space.

((~~TT.~~))UU.Council.

The city council of the City of Spokane.

((~~UU.~~))VV.County.

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Usually capitalized, means the entity of local government or, usually not capitalized, means the geographic area of the county, not including the territory of incorporated cities and towns.

((~~VV.~~))WW.Courtyard apartments.

Three or more attached dwelling units arranged on two or three sides of a yard or court.

((~~WW.~~))XX.Covenants, Conditions, and Restrictions (CC&Rs).

A document setting forth the covenants, conditions, and restrictions applicable to a development, recorded with the Spokane County auditor and, typically, enforced by a property owner's association or other legal entity.

((~~XX.~~))YY.Creep.

Slow, downslope movement of the layer of loose rock and soil resting on bedrock due to gravity.

((~~YY.~~))ZZ.Critical Amount.

The quantity component of the definition of critical material.

((~~ZZ.~~))AAA.Critical Aquifer Recharge Areas (CARA).

Critical aquifer recharge areas (CARA) include locally identified aquifer sensitive areas (ASA) and wellhead protection areas.

((~~AAA.~~))BBB.Critical Areas.

Any areas of frequent flooding, geologic hazard, fish and wildlife habitat, aquifer sensitive areas, or wetlands as defined under chapter 17E.010 SMC, chapter 17E.020 SMC, chapter 17E.030 SMC, chapter 17E.040 SMC, and chapter 17E.070.SMC.

((~~BBB.~~))CCC.Critical Facility.

A facility for which even a slight chance of flooding might be too great. Critical facilities include, but are not limited to:

1. schools;
2. nursing homes;
3. hospitals;
4. police;
5. fire;
6. emergency response installations; and
7. installations which produce, use, or store hazardous materials or hazardous waste.

((~~CCC.~~))DDD.Critical Material.

8. A compound or substance, or class thereof, designated by the division director of public works and utilities which, by intentional or accidental release into the aquifer

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or ASA, could result in the impairment of one or more of the beneficial uses of aquifer water and/or impair aquifer water quality indicator levels. Beneficial uses include, but are not limited to:

a. domestic and industrial water supply,
b. agricultural irrigation,
c. stock water, and
d. fish propagation.

Used herein, the designation is distinguished from state or other designation.

9. A list of critical materials is contained in the Critical Materials Handbook, including any City modifications thereto.

((~~DDD.~~))EEE.Critical Material Activity.

A land use or other activity designated by the manager of engineering services as involving or likely to involve critical materials. A list of critical materials activities is contained in the Critical Materials Handbook.

((~~EEE.~~))FFF.Critical Materials Handbook.

The latest edition of a publication as approved and amended by the division director of public works and utilities from time to time to accomplish the purposes of this chapter.

1. The handbook is based on the original prepared by the Spokane water quality management program ("208") coordination office, with the assistance of its technical advisory committee. It is on file with the director of engineering services and available for public inspection and purchase.
2. The handbook, as approved and modified by the division director of public works and utilities, contains:
   a. a critical materials list,
   b. a critical materials activities list, and
   c. other technical specifications and information.
3. The handbook is incorporated herein by reference. Its provisions are deemed regulations authorized hereunder and a mandatory part of this chapter.

((~~FFF.~~))GGG.Critical Review.

The process of evaluating a land use permit request or other activity to determine whether critical materials or critical materials activities are involved and, if so, to determine what appropriate measures should be required for protection of the aquifer and/or implementation of the Spokane aquifer water quality management plan.

((~~GGG.~~))HHH.Critical Review Action.

1. An action by a municipal official or body upon an application as follows:
   a. Application for a building permit where plans and specifications are required, except for Group R and M occupancies (SMC 17G.010.140 and SMC 17G.010.150).

b. Application for a shoreline substantial development permit (SMC 17G.061.110(D)(1)).
c. Application for a certificate of occupancy (SMC 17G.010.170).
d. Application for a variance or a certificate of compliance SMC 17G.061.110.
e. Application for rezoning SMC 17G.061.110.
f. Application for conditional permit SMC 17G.061.110.
g. Application for a business license (SMC 8.01.120).
h. Application for a permit under the Fire Code (SMC 17F.080.060).
i. Application for a permit or approval requiring environmental review in an environmentally sensitive area (SMC 17E.050.260).
j. Application for connection to the City sewer or water system.
k. Application for construction or continuing use of an onsite sewage disposal system (SMC 13.03.0149 and SMC 13.03.0304).
l. Application for sewer service with non-conforming or non-standard sewage (SMC 13.03.0145, SMC 13.03.0314, and SMC 13.03.0324).
m. Application involving a project identified in SMC 17E.010.120.
n. Issuance or renewal of franchise; franchisee use of cathodic protection also requires approval or a franchise affecting the City water supply or water system.
o. Application for an underground storage tank permit (SMC 17E.010.210); and
p. Application for permit to install or retrofit aboveground storage tank(s) (SMC 17E.010.060(A) and SMC 17E.010.400(D)).

2. Where a particular municipal action is requested involving a land use installation or other activity, and where said action is not specified as a critical review action, the City official or body responsible for approval may, considering the objectives of this chapter, designate such as a critical review action and condition its approval upon compliance with the result thereof.

((~~HHH.~~))III.Critical Review Applicant.

A person or entity seeking a critical review action.

((~~III.~~))JJJ.Critical Review Officer – Authority.

1. The building official or other official designated by the director of public works and utilities.
2. or matters relating to the fire code, the critical review officer is the fire official.
3. The critical review officer carries out and enforces the provisions of this chapter and may issue administrative and interpretive rulings.
4. The critical review officer imposes requirements based upon this chapter, regulations, and the critical materials handbook.
5. The officer may adopt or add to any requirement or grant specific exemptions, where deemed reasonably necessary, considering the purpose of this chapter.

((~~JJJ.~~))KKK.Critical Review Statement.

A checklist, disclosure form, or part of an application for a critical review action, disclosing the result of critical review. Where not otherwise provided as part of the application process, the critical review officer may provide forms and a time and place to file the statement.

((~~KKK.~~))LLL.Cumulative Impacts.

The combined, incremental effects of human activity on ecological or critical area functions and values. Cumulative impacts result when the effects of an action are added to or interact with other effects in a particular place and within a particular time. It is the combination of these effects, and any resulting environmental degradation, that should be the focus of cumulative impact analysis and changes to policies and permitting decisions.

((~~LLL.~~))MMM.Curb Ramp.

A ramp constructed in the sidewalk to provide an accessible route from the sidewalk to the street.

((~~MMM.~~))NNN.Cutbank.

The concave bank of a moving body of water that is maintained as a steep or even overhanging cliff by the actions of water at its base.

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Section 17A.020.190 “S” Definitions

A. Salmonid.

Belonging to the family of Salmonidae, including the salmons, trouts, chars, and whitefishes.

B. Sandwich Board Sign.

See SMC 17C.240.015.

C. Scrub-shrub Wetland.

An area of vegetated wetland with at least thirty percent of its surface area covered by woody vegetation less than twenty feet in height at the uppermost strata.

D. Secondary Building Walls.

Exterior building walls that are not classified as primary building walls.

E. Secondary Containment.

A means of spill or leak containment involving a second barrier or tank constructed outside the primary container and capable of holding the contents of the primary container.

F. Sediment.

Mineral or organic matter deposited as a result of erosion.

G. Sedimentation.

The settling and accumulation of particles such as soil, sand, and gravel, suspended in water or in the air.

H. SEPA Rules.

Chapter 197-11 WAC adopted by the department of ecology.

I. Service Area.

A geographic area defined by the City, which encompasses public facilities that are part of a plan.

J. Serviceable.

Means presently useable.

K. Setback.

The minimum distance required between a specified object, such as a building and another point. Setbacks are usually measured from lot lines to a specified object. In addition, the following setbacks indicate where each setback is measured from:

1. “Front setback” means a setback that is measured from a front lot line.

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2. “Rear setback” means a setback that is measured from a rear lot line.
3. “Side setback” means a setback that is measured from a side lot line.
4. “Street setback” means a setback that is measured from a street lot line.

L. Sex Paraphernalia Store.

A commercial establishment that regularly features sexual devices and regularly advertises or holds itself out, in any medium, as an establishment that caters to adult sexual interests. This definition shall not be construed to include:

1. Any pharmacy, drug store, medical clinic, any establishment primarily dedicated to providing medical or healthcare products or services; or
2. Any establishment located within an enclosed regional shopping mall.

M. Sexual Device.

Any three dimensional object designed for stimulation of the male or female human genitals, anus, buttocks, female breast, or for sadomasochistic use or abuse of oneself or others and shall include devices commonly known as dildos, vibrators, penis pumps, cock rings, anal beads, butt plugs, nipple clamps, and physical representations of the human genital organs. Nothing in this definition shall be construed to include devices primarily intended for protection against sexually transmitted diseases or for preventing pregnancy.

N. Shall.

Unless the context indicates otherwise, the term “shall” means:

1. In reference to the obligations imposed by this title upon owners or occupants of premises or their agents, a mandatory obligation to act, or when used with a negative term to refrain from acting, in compliance with this code at the risk of denial of approval or civil or criminal liability upon failure so to act, the term being synonymous with “must”;
2. With respect to the functions of officers and agents of the City, a direction and authorization to act in the exercise of sound discretion; or
3. The future tense of the verb “to be.”

O. Shallow Groundwater.

Naturally occurring water within an unconfined (water table) aquifer, partially confined aquifer or perched groundwater aquifer, and which is present at depth of fifteen feet or less below the ground surface, at any time, under natural conditions.

P. Shared Use Pathway.

A non-motorized transportation pathway shared by pedestrians, scooters and bicyclists. May be located next to a street or in a separate right-of-way.

Q. Shorelands.

Or “shoreline areas” or “shoreline jurisdiction” means all “shorelines of the state” and “shorelands” as defined in RCW 90.58.030. Those lands extending landward for two hundred feet in all directions as measured on a horizontal plane from the ordinary high-

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water mark; floodways and contiguous floodplain areas landward two hundred feet from such floodways; and all wetlands and river deltas associated with the streams, lakes, and tidal waters which are subject to the provisions of the entire shoreline master program; the same to be designated as to location by the department of ecology.

R. Shoreline and Ecosystems Enhancement Plan and Program.

See SMC 17E.020.090, Habitat Management Plans.

S. Shoreline Buffer.

1. A designated area adjacent to the ordinary high-water mark and running landward to a width as specified by this regulation intended for the protection or enhancement of the ecological function of the shoreline area.
2. The buffer will consist primarily of natural vegetation or planted vegetation which maintains or enhances the ecological functions of the shoreline area.
3. The term “buffer area” has the same meaning as “buffer.”

T. Shoreline Enhancement.

Any alteration of the shoreline that improves the ecological function of the shoreline area or any aesthetic improvement that does not degrade the shoreline ecological function of the shoreline.

U. Shoreline Environment Designations.

The categories of shorelines established by local shoreline master programs in order to provide a uniform basis for applying policies and use regulations within distinctively different shoreline areas. The basic recommended system classifies shorelines into four distinct environments (natural, conservancy, rural, and urban). See WAC 173-16-040(4).

V. Shoreline Habitat and Natural Systems Enhancement Projects.

1. Shoreline habitat and natural systems enhancement projects include those activities proposed and conducted specifically for the purpose of establishing, restoring, or enhancing habitat for propriety species in shorelines.
2. Provided that the primary purpose of such actions is clearly restoration of the natural character and ecological functions of the shoreline, projects may include shoreline modification actions such as:
3. Modification of vegetation,
4. Removal of nonnative or invasive plants,
5. Shoreline stabilization, dredging, and filling.

W. Shoreline Jurisdiction.

See “Shorelands.”

X. Shoreline Letter of Exemption.

Authorization from the City which establishes that an activity is exempt from shoreline substantial development permit requirements under SMC 17E.060.300 and WAC 173-14-040, but subject to regulations of the Act and the entire shoreline master program.

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Y. Shoreline Master Program.

1. The comprehensive use plan for a described area, and the use regulations together with maps, diagrams, charts, or other descriptive material and text, a statement of desired goals, and standards developed in accordance with the policies enunciated in RCW 90.58.020.
2. For the City of Spokane, the shoreline master program includes the:
3. Shoreline Goals and Policies (Comprehensive Plan Chapter 14),
4. Shoreline Regulations (chapter 17E.060 SMC),
5. City of Spokane Shoreline Restoration Plan (stand-alone document), and
6. Shoreline Inventory and Analysis (Comprehensive Plan Volume III).

Z. Shoreline Mixed Use.

Combination of water-oriented and non-water oriented uses within the same structure or development area.

AA. Shoreline Modifications.

Those actions that modify the physical configuration or qualities of the shoreline area, usually through the construction of a physical element such as a dike, breakwater, pier, weir, dredged basin, fill, bulkhead, or other shoreline structure. They can include other actions, such as clearing, grading, or application of chemicals.

BB. Shoreline Protection.

1. Structural and nonstructural methods to control flooding or address erosion impacts to property and dwellings or other structures caused by natural processes, such as current, flood, wind, or wave action.
2. The terms “Shoreline protection measure” and this term have the same meaning.
3. Substantial enlargement of an existing shoreline protection improvement is regarded as new shoreline protection measure.

CC. Shoreline Recreational Development.

Recreational development includes commercial and public facilities designed and used to provide recreational opportunities to the public. Water-dependent, water-related and water-enjoyment recreational uses include river or stream swimming areas, boat launch ramps, fishing areas, boat or other watercraft rentals, and view platforms

DD. Shoreline Restoration.

1. The re-establishment or upgrading of impaired ecological shoreline processes or functions. This may be accomplished through measures including, but not limited to, re-vegetation, removal of intrusive shoreline structures and removal or treatment of toxic materials.
2. Restoration does not imply a requirement for returning the shoreline area to aboriginal or pre-European settlement conditions.

EE. Shoreline Stabilization.

Structural or non-structural modifications to the existing shoreline intended to reduce or prevent erosion of uplands or beaches. They are generally located parallel to the shoreline

at or near the ordinary high-water mark. Other construction classified as shore defense works include groins, jetties, and breakwaters, which are intended to influence wave action, currents, and/or the natural transport of sediments along the shoreline.

FF. Shoreline Structure.

A permanent or temporary edifice or building, or any piece of work artificially built or composed of parts joined together in some definite manner, whether installed on, above, or below the surface of the ground or water, except for vessels.

GG. Shorelines Hearings Board (SHB).

The shorelines hearings board is a quasi-judicial body with powers of de novo review authorized by chapter 90.58 RCW to adjudicate or determine the following matters:

1. Appeals from any person aggrieved by the granting, denying, or rescinding of a permit issued or penalties incurred pursuant to chapter 90.58 RCW.
2. Appeals of department rules, regulations, or guidelines; and
3. Appeals from department decisions to approve, reject, or modify a proposed master program or program amendment of local governments which are not planning under RCW 36.70A.040.

HH. Short Plat – Final.

The final drawing of the short subdivision and dedication, prepared for filing for record with the Spokane county auditor and containing all elements and requirements set forth in this chapter and chapter 58.17 RCW.

II. Short Plat – Preliminary.

1. A neat and approximate drawing of a proposed short subdivision showing the general layout of streets, alleys, lots, blocks, and other elements of a short subdivision required by this title and chapter 58.17 RCW.
2. The preliminary short plat shall be the basis for the approval or disapproval of the general layout of a short subdivision.

JJ. Short Subdivision.

A division or redivision of land into nine or fewer lots, tracts, parcels, or sites for the purpose of sale, lease, or transfer of ownership. (RCW 58.17.020(6)).

KK. Sign.

See SMC 17C.240.015.

LL. Sign – Animated Sign.

See SMC 17C.240.015.

MM. Sign – Electronic Message Center Sign.

See SMC 17C.240.015.

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NN. Sign Face.

See SMC 17C.240.015.

OO. Sign – Flashing Sign.

See SMC 17C.240.015.

PP. Sign Maintenance.

See SMC 17C.240.015.

QQ. Sign – Off-premises.

See SMC 17C.240.015.

RR. Sign Repair.

See SMC 17C.240.015.

SS. Sign Structure.

See SMC 17C.240.015.

TT. Significant Vegetation Removal.

The removal or alteration of trees, shrubs, and/or ground cover by clearing, grading, cutting, burning, chemical means, or other activity that causes significant ecological impacts to functions provided by such vegetation.

1. The removal of invasive or noxious weeds does not constitute significant vegetation removal.
2. Tree pruning, not including tree topping, where it does not affect ecological functions, does not constitute significant vegetation removal.

UU. Single Unit Residential Building (or "Single-unit Residential").

A dwelling containing only one dwelling unit.

((~~AV. Single-room Occupancy Housing (SRO).~~

~~A structure that provides living units that have separate sleeping areas and some combination of shared bath or toilet facilities.~~

~~1. The structure may or may not have separate or shared cooking facilities for the residents.~~

~~2. SRO includes structures commonly called residential hotels and rooming houses.~~))

((~~AW.~~))AV.Site.

Any parcel of land recognized by the Spokane County assessor's office for taxing purposes. A parcel may contain multiple lots.

((~~AX.~~))AW.Site – Archaeological.

1. A place where a significant event or pattern of events occurred. It may be the:
   a. Location of prehistoric or historic occupation or activities that may be marked by physical remains; or
   b. Symbolic focus of a significant event or pattern of events that may not have been actively occupied.
2. A site may be the location of a ruined or now non-extant building or structure if the location itself possesses historic, cultural, or archaeological significance.

((~~AY.~~))AX.Site, Parent.

The initial aggregated area containing a development, and from which individual lots may be divided.

((~~AZ.~~))AY.Sixplex.

A building that contains six dwelling units on the same lot that share a common wall or common floor/ceiling.

AZ. Sleeping Unit (Co-living).

A single unit that provides rooms or spaces for one or more persons, includes permanent provisions for sleeping and can include provisions for living, eating, and either sanitation or kitchen facilities, but not both. Such rooms and spaces that are also part of a dwelling unit are not sleeping units.

AAA. Slump.

The intermittent movement (slip) of a mass of earth or rock along a curved plane.

BBB. SMC.

The Spokane Municipal Code, as amended.

CCC. Soil.

The naturally occurring layers of mineral and organic matter deposits overlaying bedrock. It is the outer most layer of the Earth.

DDD. Sound Contours.

A geographic interpolation of aviation noise contours as established by the 2010 Fairchild AFB Joint Land Use Study and placed on the official zoning map. When a property falls within more than one noise zone, the more restrictive noise zone requirements shall apply for the entire property.

EEE. Sound Transmission Class (STC).

A single-number rating for describing sound transmission loss of a wall, partition, window or door.

FFF. Special Drainage District (SDD).

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An area associated with shallow groundwater, intermittent standing water, or steep slopes where infiltration of water and dispersion of water into the soils may be difficult or delayed, creating drainage or potential drainage problems. SDDs are designated in SMC 17D.060.130.

GGG. Special Event Sign.

See SMC 17C.240.015.

HHH. Species of Concern.

Species native to Washington State listed as state endangered, state threatened, state sensitive, or state candidate, as well as species listed or proposed for listing by the U.S. Fish and Wildlife Service or the National Marine Fisheries Service.

III. Specified Anatomical Areas.

They are human:

1. Genitals, pubic region, buttock, and female breast below a point immediately above the top of the areola, when such areas are less than completely and opaquely covered;
2. Male genitals in a discernibly turgid state, even if completely and opaquely covered.

JJJ. Specified Sexual Activities.

Any of the following:

1. Human genitals in a state of sexual stimulation or arousal;
2. Acts of human masturbation, sexual intercourse, or sodomy; and
3. Fondling or other erotic touching of human genitals, pubic region, buttock, or female breast.

KKK. Spokane Regional Stormwater Manual (SRSM).
A technical document establishing standards for stormwater design and management to protect water quality, natural drainage systems, and down-gradient properties as urban development occurs.

LLL. Spokane Register of Historic Places.
The register maintained by the historic preservation office, which includes historic landmarks and districts in the City and County.

MMM. Sports Field.
An open area or stadium in which scheduled sports events occur on a regular basis. Sports events include both competitive and noncompetitive events such as track and field activities, soccer, baseball, or football games.

NNN. Stabilization.
The process of establishing an enduring soil cover of vegetation or mulch or other ground cover and may be in combination with installation of temporary or permanent structures.

OOO. Stacked flat.
Dwelling units in a residential building of no more than three stories in which each floor may be separately rented or owned.

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PPP. Standard Plans.
Refers to the City of Spokane's standard plans.

QQQ. Standard References
Standard engineering and design references identified in SMC 17D.060.030.

RRR. Start of Construction
Includes substantial improvement and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days from the date of the permit. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

SSS. State Candidate Species.
Fish and wildlife species that WDFW will review for possible listing as state endangered, threatened, or sensitive.

TTT. State Endangered Species.
Any wildlife species native to the State of Washington that is seriously threatened with extinction throughout all or a significant portion of its range within the state.

UUU. State Register.
The register maintained pursuant to chapter 195, Laws of 1977, 1st ex. sess., section 6 (chapter 27.34 RCW).

VVV. State Sensitive Species.
Any wildlife species native to the State of Washington that is vulnerable or declining and is likely to become endangered or threatened throughout a significant portion of its range within the state without cooperative management or removal of threats.

WWW. State Threatened Species.
Any wildlife species native to the State of Washington that is likely to become an endangered species within the foreseeable future throughout a significant portion of its range within the state without cooperative management or removal of threats.

XXX. Stealth Facilities.
Any cellular telecommunications facility that is designed to blend into the surrounding environment. Examples of stealth facilities include:

1. Architecturally screened roof-mounted antennas;
2. Building-mounted antennas painted to match the existing structure;
3. Antennas integrated into architectural elements; and
4. Antenna structures designed to look like light poles, trees, clock towers, bell steeples, or flag poles.

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YYY. Stewardship.

Acting as supervisor or manager of the City and County's historic properties.

ZZZ. Stormwater.

1. Any runoff flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.
2. "Stormwater" further includes any locally accumulating ground or surface waters, even if not directly associated with natural precipitation events, where such waters contribute or have a potential to contribute to runoff onto the public right-of-way, public storm or sanitary sewers, or flooding or erosion on public or private property.

AAAA. Stormwater Management Program (SWMP).

A set of actions and activities designed to reduce the discharge of pollutants from the regulated MS4 to the maximum extent practicable and to protect water quality, and comprising the components listed in S5 or S6 of the Eastern Washington Phase II Municipal Permit (WAR04-6505) and any additional actions necessary to meet the requirements of applicable TMDLs.

BBBB. Story.

That portion of a building included between the upper surface of any floor and the upper surface of the floor next above, except:

1. The topmost story is that portion of a building included between the upper surface of the topmost floor and the ceiling or roof above;
2. That portion of a building between the eaves and the ridge, when over twenty feet in height, is considered a story;
3. That portion of a building below the eaves which exceeds fourteen feet in height is considered a story, each fourteen feet of height (or major part of fourteen feet) being an additional story; and
4. A basement or unused under-floor space is a story if the finished floor level directly above is either more than:
    a. Six feet above grade for more than half of the total perimeter, or
    b. Twelve feet above grade at any point.

CCCC. Stream.

A naturally occurring body of periodic or continuously flowing water where the:

1. Mean annual flow is greater than twenty cubic feet per second; and
2. Water is contained with a channel (WAC 173-22-030(8)).

DDDD. Street.

See "Public Way"(SMC 17A.020.160).

EEEE. Street Classifications.

1. Arterial and local access streets are classified in section 4.5 of the comprehensive plan as follows:
    a. Principal arterial.
    b. Minor arterial.
    c. Collector arterial.
    d. Local access street.
    e. Parkway.

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2. Definitions of all of the above classifications are included herein. Private streets are not classified but are defined under SMC 17A.020.160, "P" Definitions.

FFFF. Street Frontage.

The lot line abutting a street.

GGGG. Strobe Light.

A lamp capable of producing an extremely short, brilliant burst of light.

HHHH. Structural Alteration.

See SMC 17C.240.015.

IIII. Structure.

Any object constructed in or on the ground, including a gas or liquid storage tank that is principally above ground.

1. Structure includes:
   a. Buildings,
   b. Decks,
   c. Fences,
   d. Towers,
   e. Flag poles,
   f. Signs, and
   g. Other similar objects.
2. Structure does not include paved areas or vegetative landscaping materials.
3. For floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

JJJJ. Structure – Historic.

A work made up of interdependent and interrelated parts in a definite pattern of organization. Generally constructed by man, it is often an engineering project.

KKKK. Subdivision.

A division or redivision of land into ten or more lots, tracts, or parcels for the purpose of sale, lease, or transfer of ownership (RCW 58.17.020).

LLLL. Subject Property.

The site where an activity requiring a permit or approval under this code will occur.

MMMM. Sublevel Construction Controls.

Design and construction requirements provided in SMC 17F.100.090.

NNNN. Submerged Aquatic Beds.

Wildlife habitat area made up of those areas permanently under water, including the submerged beds of rivers and lakes and their aquatic plant life.

OOOO. Substantial Damage – Floodplain.

Damage of any origin sustained by a structure whereby the cost of restoring the structure to its pre-existing condition would equal or exceed fifty percent of the market value of the structure before the damage occurred.

PPPP. Substantial Development.

For the shoreline master program, shall mean any development of which the total cost or fair market value exceeds the dollar amount set forth in RCW 90.58 and WAC 173-26 for any improvement of property in the shorelines of the state.

DRAFT

QQQQ. Substantial Improvement – Floodplain.

1. This definition includes structures that have incurred "substantial damage," regardless of the actual work performed.
2. Any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds fifty percent of the assessed value of the structure either:
    a. Before the improvement or repair is started, or
    b. If the structure has been damaged and is being restored, before the damage occurred.
3. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.
4. The term does not, however, include either any:
    a. Project for improvement of a structure to correct previously identified existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or
    b. Alteration of a "historic structure" provided the alteration will not preclude the structure's continued designation as a "historic structure."

RRRR. Suffix.

Describes the roadway type and is located after the root roadway name (i.e., street, avenue, court, lane, way, etc.). The appropriate suffix shall be used in accordance with SMC 17D.050A.040(U).

DRAFT

Section 17C.111.115 Housing Types Allowed

A. Purpose.

Housing types allowed in each zone are consistent with the intended intensity and scale of the zone, as described in section 17C.111.030. The standards allow options to increase housing variety and opportunities, and to promote affordable and energy-efficient housing. Other housing types, including large multifamily buildings, are allowed in the higher intensity zones under the RMF and RHD categories.

B. The kinds of housing types allowed in the residential zones are stated in Table 17C.111.115-1.

TABLE 17C.111.115-1
RESIDENTIAL ZONE HOUSING TYPES ALLOWED
(Click here to view PDF)

P – Permitted **N –** Not Permitted **CU –** Conditional Use review required	**RA**	**R1**	**R2**	**RMF**	**RHD**
Single-Unit Residential Building	P	P	P	P	P
Middle housing [1]	N	P	P	P	P
Accessory Dwelling Unit (ADU) [2]	P	P	P	P	P
Manufactured Home [3]	P	P	P	P	P
Mobile Home Parks [3]	CU	CU	P	P	P
((~~Single Room Occupancy (SRO)~~))Co-living	N	((~~N~~))P	((~~N~~))P	P	P
Group Living	See SMC 17C.330.100				
Multi-Unit Residential Building [1]	N	P	P	P	P
Short Term Rentals [4]	P/CU	P/CU	P/CU	P/CU	P/CU

Notes:
[1] See SMC 17A.020.130 for definitions of middle housing and multi-unit residential building.
[2] See chapter 17C.300 SMC, Accessory Dwelling Units.
[3] See chapter 17C.345 SMC, Manufactured Homes and Mobile Home Parks.
[4] See chapter 17C.316 SMC, Short Term Rentals.

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Note: On September 22, 2025, City Council adopted Ordinance C36750, resolving a clerical error in Table 17C.111.205-2. The version of SMC 17C.111.205 reflected below, and amended through this proposal, represent the version of these tables adopted in C36750, which will be in effect before City Council takes action on this item in December 2025.

Section 17C.111.205 Development Standards Tables

Development standards that apply within the residential zones are provided in Tables 17C.111.205-1 through 17C.111.205-3.

TABLE 17C.111.205-1
LOT DEVELOPMENT STANDARDS [1]

	RA	R1	R2	RMF	RHD
DENSITY STANDARDS					
Maximum density on sites 2 acres or less [2][3]	No maximum	No maximum	No maximum	No maximum	No maximum
Maximum density on sites larger than 2 acres [2]	10 units/acre	10 units/acre	20 units/acre	No maximum	No maximum
Minimum density [2]	4 units/acre	4 units/acre	10 units/acre	15 units/acre	15 units/acre
LOT DIMENSIONS FOR SUBDIVISIONS AND SHORT SUBDIVISIONS					
Minimum lot area	7,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.
Minimum lot width [4]	40 ft.	15 ft.	15 ft.	15 ft.	15 ft.
Minimum lot width within Airfield Overlay Zone	40 ft.	40 ft.	36 ft.	25 ft.	25 ft.
Minimum lot depth	80 ft.	80 ft.	40 ft.	N/A	N/A
Minimum lot frontage	40 ft.	Same as minimum lot width	Same as minimum lot width	Same as minimum lot width	Same as minimum lot width
MINIMUM LOT DIMENSIONS FOR UNIT LOT SUBDIVISIONS					
Minimum parent lot area	No minimum	No minimum	No minimum	No minimum	No minimum
Maximum parent lot area	2 acres	2 acres	2 acres	2 acres	2 acres
Minimum child lot area	No minimum	No minimum	No minimum	No minimum	No minimum
Minimum child lot depth	No minimum	No minimum	No minimum	No minimum	No minimum
LOT COVERAGE					
Maximum total building coverage [5][6][7]	50%	65%	80%	100%	100%

Maximum lot impervious coverage without engineer's stormwater drainage plan - not in ADC [5][8][9]	50%	60%	60%	N/A	N/A
Maximum lot impervious coverage without engineer's stormwater drainage plan - inside ADC [5][8][9]	40%	40%	40%	N/A	N/A

Notes:
[1] Plan district, overlay zone, or other development standards contained in Title 17C SMC may supersede these standards.
[2] See SMC 17C.111.210 for applicability of minimum and maximum density standards in the residential zones.
[3] Development within Airfield Overlay Zones is further regulated as described in SMC 17C.180.090, Limited Use Standards.
[4] Requirements associated with driveways such as minimum approach separation and driveway coverage maximums may limit driveways on narrow lots.
[5] Lot and building coverage calculation includes all primary and accessory structures.
[6] Building coverage for attached housing is calculated based on the overall development site, rather than individual lots.
[7] Developments meeting certain criteria relating to transit, Centers & Corridors, or housing affordability are given a bonus for building coverage. See SMC 17C.111.225 for detailed eligibility criteria.
[8] Projects may exceed impervious coverage requirements by including an engineer's drainage plan in submittals, subject to review by the City Engineer as described in SMC 17D.060.135. "ADC" means Area of Drainage Concern.
[9] Projects in the RMF and RHD zones that are exempted from review under the Spokane Regional Stormwater Manual shall follow the impervious coverage requirements of the R1 zone.

TABLE 17C.111.205-2
BUILDING AND SITING STANDARDS [1]

	RA	R1	R2	RMF	RHD
PRIMARY BUILDINGS					
Floor area ratio	N/A	N/A	N/A	N/A	N/A
Maximum building footprint per primary building - lot area 7,000 sq. ft. or less	N/A	2,450 sq. ft.	2,450 sq. ft.	N/A	N/A
Maximum building footprint per primary building - lot area more than 7,000 sq. ft.	N/A	35%	35%	N/A	N/A
Maximum building height [2]	35 ft.	40 ft.	40 ft.	55 ft.	75 ft.

Minimum Setbacks					
Front [3]	15 ft.	10 ft.	10 ft.	10 ft.	10 ft.
Interior side lot line - lot width 40 ft or less [4] [5]	3 ft.	3 ft.	3 ft.	3 ft.	3 ft.
Interior side lot line - lot width more than 40 ft [4] [5]	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
Street side lot line – all lot widths	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
Attached garage or carport entrance from street	20 ft.	20 ft.	20 ft.	20 ft.	20 ft.
Rear	25 ft.	15 ft.	15 ft.	10 ft.	10 ft.
ACCESSORY DWELLING UNITS					
Maximum building footprint for accessory dwelling unit	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.	1,200 sq. ft.
Maximum building height	25 ft.	25 ft.	25 ft.	25 ft.	25 ft.
Minimum side lot line setbacks [4] [5] [6]	Same as Primary Structure				
Minimum rear setback with alley [4] [5] [6]	0 ft.	0 ft.	0 ft.	0 ft.	0 ft.
Minimum rear setback no alley	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
OTHER ACCESSORY STRUCTURES					
Maximum lot coverage for accessory structures – lots 5,500 sq. ft. or less	20%	20%	20%	See Primary Structure	See Primary Structure
Maximum lot coverage for accessory structures – lots larger than 5,500 sq. ft.	20%	15%	15%	See Primary Structure	See Primary Structure
Maximum building height	30 ft.	20 ft.	20 ft.	35 ft.	35 ft.
Minimum side lot line setbacks [4] [5] [6]	Same as Primary Structure				
Minimum rear setback with alley	0 ft.	0 ft.	0 ft.	0 ft.	0 ft.
Minimum rear setback no alley [5]	5 ft.	5 ft.	5 ft.	5 ft.	5 ft.
OPEN SPACE [7][8]					
Minimum outdoor area per unit [((~~8~~))9]	250 sq. ft.	250 sq. ft.	250 sq. ft.	Studio: 48 sq. ft. per unit 1-bedroom:	Studio: 48 sq. ft. per unit 1-bedroom:

				75 sq. ft. per unit 2+ bedrooms: 150 sq. ft. per unit	75 sq. ft. per unit 2+ bedrooms: 100 sq. ft. per unit Sites 20,000 sq ft. or less: 36 sq. ft. per unit
Minimum common outdoor area per unit as a substitute for private area - first six units	200 sq. ft.	200 sq. ft.	200 sq. ft.	Studio: 48 sq. ft. per unit 1-bedroom: 75 sq. ft. per unit 2+ bedrooms: 150 sq. ft. per unit	Studio: 48 sq. ft. per unit 1-bedroom: 75 sq. ft. per unit 2+ bedrooms: 100 sq. ft. per unit Sites 20,000 sq ft. or less: 36 sq. ft. per unit
Minimum common outdoor area per unit as a substitute for private area - all units after six	150 sq. ft.	150 sq. ft.	150 sq. ft.	Studio: 36 sq. ft. per unit 1-bedroom: 48 sq. ft. per unit 2+ bedrooms:	Studio: 36 sq. ft. per unit 1-bedroom: 48 sq. ft. per unit 2+ bedrooms:

				48 sq. ft. per unit	48 sq. ft. per unit Sites 20,000 sq ft. or less: 25 sq. ft. per unit

Notes:
[1] Plan district, overlay zone, or other development standards contained in Title 17C SMC may supersede these standards.
[2] Base zone height may be modified according to SMC 17C.111.230, Height.
[3] Certain elements such as covered porches may extend into the front setback. See SMC 17C.111.235, Setbacks.
[4] There is an additional angled setback from the interior side lot line. Refer to SMC 17C.111.230(C) and 17C.111.235(E) for more detail.
[5] Setbacks for a detached accessory structure and a covered accessory structure may be reduced to zero feet with a signed waiver from the neighboring property owner as specified in SMC 17C.111.240(C).
[6] Accessory structures may be subject to an additional side setback adjacent to streets as specified in 17C.111.240(C)(5).
[7] Residential units with a continuous pedestrian route as defined in SMC Section 17C.111.420(B) from the property boundary to a public park within 800 feet shall have a minimum of not more than 36 square feet of open space per unit.
[8] Sleeping units in a co-living development do not require open space.
[((~~8~~))9] Common outdoor area may be substituted for private outdoor area according to SMC 17C.111.310.

TABLE 17C.111.205-3
DEVELOPMENT STANDARDS FOR PROPERTIES QUALIFYING FOR DEVELOPMENT BONUS [1] [2]

	RA	R1	R2	RMF	RHD
LOT COVERAGE					
Maximum total building coverage	N/A	80%	90%	100%	100%
PRIMARY BUILDINGS					
Floor area ratio	N/A	N/A	N/A	N/A	N/A
Maximum building footprint per primary building - lot area 7,000 sq. ft. or less	N/A	2,450 sq. ft.	2,450 sq. ft.	N/A	N/A
Maximum building footprint per primary building - lot area more than 7,000 sq. ft.	N/A	35%	35%	N/A	N/A

Notes:
[1] Standards not addressed in this table are consistent with the general standards in Tables 17C.111.205-1 and 17C.111.205-2.
[2] Criteria to qualify for Development Bonuses is outlined in SMC 17C.111.225.

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Section 17C.111.210 Density

A. Purpose.

The number of dwellings per unit of land, the density, is controlled so that housing can match the availability of public services. The use of density minimums ensures that in areas with the highest level of public services, the service capacity is not wasted and that the City's housing goals are met.

B. Unless specifically exempted, all residential development shall meet the minimum and maximum densities provided in Table 17C.111.205-1.

C. Gross Density Used.

The calculation of density for a subdivision or residential development is based on the total (gross) area of the subject property.

D. Critical Areas May Be Subtracted.

Land within a critical area (see definitions under chapter 17A.020 SMC) may be, but is not required to be, subtracted from the calculation of density.

E. Right-of-Way May Be Subtracted.

Land dedicated as Right-of-Way may be, but is not required to be, subtracted from a calculation of density.

F. Sleeping Units in Co-Living Development.

When calculating allowed density for co-living housing, sleeping units are treated as one-quarter of a dwelling unit. For example, when a calculation results in a density of four dwelling units allowed on a site, a density of 16 sleeping units is allowed on the site.

((~~F.~~))G. Numbers Rounded Up.

When the calculation of density results in a fraction, the density allowed or required is rounded up to the next whole number. For example, when a calculation results in 4.35 units, the number is rounded up to five units.

((~~G.~~))H. Formula.

The following formula is used to determine the maximum number of units allowed or the minimum number of units required on the site:

Square footage of site, less any land within a critical area or dedicated to right-of-way, divided by the square footage of one acre (43,560 square feet), multiplied by the density number from Table 17C.111.205-1 equals maximum number of units allowed or minimum number of units required.

Example of determining the minimum number of units with a minimum density of 4 units/acre on a 135,036 square foot (3.1 acre) site:

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(135,036 square ft / 43,560 square ft/acre) * 4 units/acre = 12.4 units (rounded up to 13 units)

Example of determining the maximum number of units with a maximum density of 20 units/acre on a 112,400 square foot (2.58 acre) site encumbered by 21,780 square feet (0.5 acre) of Critical Areas (see Title 17E):

[(112,400 square feet – 21,780 square feet) / 43,560 square ft/acre) * 20 units/acre = 41.6 units (rounded up to 42 units]

If calculating allowed density for co-living development, multiply the result of the density maximum calculation by four.

If this formula results in a decimal fraction, the resulting number of units allowed is rounded up to the next whole number.

((~~H.~~))I. Land Division in R1 or R2 Zones.

If a land division is proposed in an R1 or R2 zone, the calculation of density shall count one lot as one dwelling unit.

((~~I.~~))J. Exceptions to Maximum Density Limits.

1. Development Less Than Two (2) Acres.
   If the development site excluding any land within a critical area is two (2) acres or less in area, the maximum density standards shall not apply. Proposed new Right-of-Way may also be subtracted from the development site.
2. Middle Housing Allowance.
   Notwithstanding any density maximum resulting from a density calculation, any combination of Middle Housing types identified under SMC 17A.020.130(J) shall be allowed on a lot up to six total units, including Accessory Dwelling Units. Such development shall still be subject to other site development standards which may limit the total amount of achievable development on the site.

((~~J.~~))K. Exceptions to Minimum Density Requirements.

3. Construction on Existing Legal Lots.
   Except as provided in subsection (K), when renovation or new construction is proposed on an existing legal lot in the RA, R1, or R2 zones, minimum density shall not apply.
4. Land Divisions with Existing Structures.
   When a land division is proposed on a lot below the minimum density and with an existing dwelling unit, any new lots created shall meet these density requirements. A lot which retains an existing primary structure may continue its nonconforming density.

((~~K.~~))L. Nonconforming Situations.

A site with pre-existing development may not move out of conformance or further out of conformance with the density standards, including sites in the RA, R1, and R2 zones (regardless of whether a land division is proposed).

((~~L.~~))M. Transfer of Density.

Density may be transferred from one site to another subject to the provisions of chapter 17G.070 SMC, Planned Unit Developments.

((~~M.~~))N. Other Standards Apply.

The number of units allowed or required on a site is based on the presumption that all site development standards will be met. A calculation of maximum allowable density does not ensure the maximum number is achievable under other standards and regulations that govern site development.

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Section 17C.111.300 Single-Unit Residential and Middle Housing Design Standards

Except as specified in this section, all new development of single-unit residential and middle housing must address the following design standards, administered pursuant to SMC 17C.111.015, Design Standards Administration. When existing single-unit residential or middle housing development is expanded or additional dwelling units are added, only those portions of the development that are new or renovated must meet the standards in this section. Co-living development in the R1 and R2 zones is subject to these standards. Manufactured Home Parks are not subject to these standards.

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Section 17C.111.400 Multi-Unit Design Standards

A. Purpose.

Multi-unit housing at intensities above Middle Housing types is often more intensive than single-unit or Middle Housing development and can have different design considerations. These standards are intended to address the specific needs of multi-unit housing; mitigate impacts to light, air, visual intrusions, and noise; and assist these buildings in complementing surrounding development. These standards may also be used to make higher density housing more livable communities.

B. Applicability.

These standards apply to multi-unit development, including co-living, in the RMF and RHD zones where permitted unless otherwise noted.

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Section 17C.190.100 Group Living

A. Characteristics.

Group Living is characterized by the residential occupancy of a structure by a group of people who do not meet the definition of Residential Household Living.((~~The size of the group will be larger than the average size of a household.~~)) Tenancy is primarily arranged on a month-to-month basis, or for a longer period.((~~Uses where tenancy may be arranged for a shorter period are not considered residential. They are considered to be a form of transient lodging (see the Retail Sales and Service and Community Service categories).~~)) Generally, Group Living structures have a common eating area for residents. The residents may or may not receive any combination of care, training or treatment, as long as they also reside at the site.

B. Accessory Uses.

Accessory uses commonly found are recreational facilities, parking of autos for the occupants and staff, and parking of vehicles for the facility.

C. Examples.

Examples include((~~dormitories, communes, fraternities and sororities, monasteries and convents,~~)) nursing and convalescent homes, assisted living facilities, confidential shelters,((~~congregate residences,~~)) residential care facility for adults or youth, and alternative or post incarceration facilities. Group Living may include dormitories, communes, fraternities and sororities, monasteries and convents, and congregate residences that do not meet the definition of co-living.

D. Exceptions.

1. Residential structures occupied by persons with disabilities requiring reasonable accommodations pursuant to the federal or state law are included in the Residential Household Living category.
2. Lodging ((~~where tenancy may be arranged for periods less than one month~~)) where the proportion of units rented on a short-term basis exceeds the limits in SMC 17C.316.040 and SMC 17C.316.050 for the underlying zone is considered a hotel or motel use and is classified in the Retail Sales and Service category. However, in certain situations, lodging where tenancy may be arranged for periods less than one month may be classified as a Community Service use such as short-term housing or mass shelters.

((~~3. Lodging where the residents meet the definition of "household," and where tenancy is arranged on a month-to-month basis, or for a longer period is classified as Residential Household Living.~~))

((~~4.~~))3. Facilities for people who are under judicial detainment and are under the supervision of detention/incarceration officers are included in the Detention Facilities category.

DRAFT

Section 17C.190.110 Residential Household Living

A. Characteristics.

Residential Household Living is characterized by the residential occupancy of a dwelling or sleeping unit by a household. Tenancy is primarily arranged on a month-to-month basis, or for a longer period.((Uses where tenancy may be arranged for a shorter period are not considered residential. They are considered to be a form of transient lodging (see the Retail Sales and Service and Community Service categories).)) Apartment or co-living complexes that have accessory services such as food service, dining rooms, and housekeeping are included as Residential Household Living.((Single room occupancy housing (SROs) that does not have totally self-contained dwelling units is also included if at least two thirds of the units are rented on a monthly basis. SROs may have a common food preparation area, but meals are prepared individually by the residents.)) Residential structures occupied by persons with disabilities requiring reasonable accommodations pursuant to the federal or state law are included in the Residential Household Living category.

B. Accessory Uses.

Accessory uses commonly found are recreational activities, raising of pets, hobbies, and parking of the occupants' vehicles. Home occupations, accessory dwelling units, short-term rentals, and bed and breakfast facilities are accessory uses that are subject to additional development standards of the zoning code.

C. Examples.

Uses include single-family residences, duplexes, middle housing, apartments, condominiums, retirement center apartments, manufactured housing, co-living, and other structures with self-contained dwelling or sleeping units.((Examples also include living in SROs if the provisions are met regarding length of stay and separate meal preparation.))

D. Exceptions.

1. Lodging((~~in a dwelling unit or SRO where less than two-thirds of the~~)) where the proportion of units((~~are~~)) rented on a ((~~monthly~~))short-term basis exceeds the limits in SMC 17C.316.040 and SMC 17C.316.050 for the underlying zone is considered a hotel or motel use and is classified in the Retail Sales and Service category.

((~~2. SROs that contain programs that include common dining are classified as Group Living.~~))

((~~3.~~))2. Guest houses that contain kitchen facilities are prohibited as accessory to Residential Household Living uses.

((~~4.~~))3. In certain situations, lodging where tenancy may be arranged for periods less than one month may be classified as a Community Service use, such as short-term housing or mass shelter.

4. Lodging providing any combination of care, training, or treatment is considered Group Living.

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EXHIBIT B

NONPROJECT DETERMINATION OF NONSIGNIFICANCE

FILE NO(s): Co-living Housing Code Update

PROPONENT: City of Spokane

DESCRIPTION OF PROPOSAL: This proposal amends sections throughout the SMC to address the requirements codified in RCW 36.70A.535, adopted by the legislature through ESHB 1998 in 2024. Proposed updates include:

- Updating definitions to be in conformance with RCW 36.70A.535 (SMC 17C.020);
- Allowing co-living in all zones except Residential Agriculture and portions of the industrial zones (SMC 17C.111.115);
- No minimum open space requirements for co-living (SMC 17C.111.205);
- Sleeping units counted as 0.25 dwelling units for calculating density (SMC 17C.111.210);
- Clarifying applicability of design standards for co-living (SMC 17C.111.300 and SMC 17C.111.400);
- Removing conflicting language from the Group Living use description (SMC 17C.190.100); and
- Expanding the Residential Household Living use to be inclusive of co-living (SMC 17C.190.110).

Topics also under consideration include limiting or prohibiting short-term rentals in co-living developments and adopting additional standards for sleeping units, kitchens, and bathrooms.

LOCATION OF PROPOSAL, INCLUDING STREET ADDRESS, IF ANY: Citywide

LEAD AGENCY: City of Spokane

The lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment. An Environmental Impact Statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the lead agency. This information is available to the public upon request.

[ ] There is no comment period for this DNS.

[ ] This DNS is issued after using the optional DNS process in section 197-11-355 WAC. There is no further comment period on the DNS.

[**X**] This DNS is issued under 197-11-340(2); the lead agency will not act on this proposal for at least 14 days from the date of issuance (below). **Comments regarding this DNS must be submitted no later than 5:00 p.m. on October 21, 2025 if they are intended to alter the DNS.**

****

Responsible Official: Spencer Gardner **Position/Title:** Director, Planning Services

Address: 808 W. Spokane Falls Blvd., Spokane, WA 99201 **Phone:** 509-625-6097

Date Issued: 10/2/2025 **Signature**: _____

****

APPEAL OF THIS DETERMINATION

After a determination has become final, appeal may be made to:

Responsible Official: City of Spokane Hearing Examiner

Address: 808 W. Spokane Falls Blvd., Spokane, WA 99201

Email: hearingexaminer@spokanecity.org **Phone:** 509-625-6010

Deadline: 21 days from the date of the signed DNS
12:00 p.m. on October 23, 2025

The appeal must be on forms provided by the Responsible Official, and make specific factual objections. Appeals must be accompanied by the appeal fee. Contact the Responsible Official for assistance with the specifics of a SEPA appeal.

State Environmental Policy Act (SEPA)
ENVIRONMENTAL CHECKLIST

File No. Co-living Code Updates

PLEASE READ CAREFULLY BEFORE COMPLETING THE CHECKLIST

Purpose of checklist:

The State Environmental Policy Act (SEPA), chapter 43.21C RCW, requires all governmental agencies to consider the environmental impacts of a proposal before making decisions. An environmental impact statement (EIS) must be prepared for all proposals with probable significant adverse impacts on the quality of the environment. The purpose of this checklist is to provide information to help you and the agency identify impacts from your proposal (and to reduce or avoid impacts from the proposal, if it can be done) and to help the agency decide whether an EIS is required.

Instructions for applicants:

This environmental checklist asks you to describe some basic information about your proposal. Governmental agencies use this checklist to determine whether the environmental impacts of your proposal are significant, requiring preparation of an EIS. Answer the questions briefly, with the most precise information known, or give the best description you can.

You must answer each question accurately and carefully, to the best of your knowledge. In most cases, you should be able to answer the questions from your own observations or project plans without the need to hire experts. If you really do not know the answer, or if a question does not apply to your proposal, write "do not know" or "does not apply." Complete answers to the questions now may avoid unnecessary delays later.

Some questions ask about governmental regulations, such as zoning, shoreline, and landmark designations. Answer these questions if you can. If you have problems, the governmental agencies can assist you.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

Use of checklist for nonproject proposals:

For nonproject proposals complete this checklist and the supplemental sheet for nonproject actions (Part D). The lead agency may exclude any question for the environmental elements (Part B) which they determine do not contribute meaningfully to the analysis of the proposal.

For nonproject actions, the references in the checklist to the words "project," "applicant," and "property or site" should be read as "proposal," "proposer," and "affected geographic area," respectively.

A. BACKGROUND

1. Name of proposed project, if applicable		
Co-living Housing Code Update		
2. Name of applicant		
City of Spokane		
3. Address (Street City, State, Zip)	Phone	Email
808 W Spokane Falls Blvd	(509) 625 - 6500	planning@spokanecity.org
4. Contact Person		
Brandon Whitmarsh		
Address (Street City, State, Zip)	Phone	Email
808 W Spokane Falls Blvd	(509) 625 - 6846	bwhitmarsh@spokanecity.org
5. Project Location		
Address (Street City, State, Zip)	Section	Quarter
Citywide	Citywide	Citywide
Township	Range	Tax Parcel Number(s)
Citywide	Citywide	Citywide
6. Date Checklist Prepared		
10/2/25		
7. Agency Requesting Checklist		
City of Spokane		
8. Proposed timing or schedule (including phasing, if applicable)		
This is a non-project action to meet state legislation adopted through ESHB 1998 (2024), codified in RCW 36.70A.535, with required adoption by local government by December 31, 2025. A Plan Commission Hearing is anticipated for October 22, 2025, with city council adoption anticipated in December 2025.		

9. a. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.

This non-project proposal is intended to meet the requirements of RCW 36.70A.535, Co-Living. The City of Spokane is currently working through its Growth Management Act required Comprehensive Plan Period Update, with an adoption deadline of the end of 2026. The outcomes of that effort will inform additional Spokane Municipal Code changes that could potentially relate to this proposal. Further amendments may also be required to meet any changes to RCW36.70A.535 adopted by the legislature in the future.

b. Do you own or have options on land nearby or adjacent to this proposal? If yes, explain.

This is a non-project citywide proposal for development code changes, not specific to City-owned property. The City owns property, including parks and administrative buildings, throughout city limits.

10. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

Not applicable, this is a non-project action.

11. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

None.

12. List any government approvals or permits that will be needed for your proposal, if known.

Changes to the Unified Development Code (UDC) of the Spokane Municipal Code require a public hearing before the Plan Commission and a public hearing and approval by the Spokane City Council. No permits are needed for this non-project proposal.

13. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page.

This proposal is a set of citywide development code amendments to implement the co-living requirements of ESHB 1998, adopted by the state legislature in 2024 and codified in RCW 36.70A.535. Proposed updates include:

- Updating definitions to be in conformance with RCW 36.70A.535 (SMC 17C.020);
- Allowing co-living in all zones except Residential Agriculture and portions of the industrial zones (SMC 17C.111.115);
- No minimum open space requirements for co-living (SMC 17C.111.205);
- Sleeping units counted as 0.25 dwelling units for calculating density (SMC 17C.111.210);
- Clarifying applicability of design standards for co-living (SMC 17C.111.300 and SMC 17C.111.400);
- Removing conflicting language from the Group Living use description (SMC 17C.190.100); and
- Expanding the Residential Household Living use to be inclusive of co-living (SMC 17C.190.110).

Topics also under consideration include limiting or prohibiting short-term rentals in co-living developments and adopting additional standards for sleeping units, kitchens, and bathrooms.

14. Location of the proposal: Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans

submitted with any permit application related to this checklist.

Citywide (City of Spokane, Washington)

15. Does the proposed action lie within the Aquifer Sensitive Area (ASA)? The General Sewer Service Area? The Priority Sewer Service Area? The City of Spokane? (See: Spokane County's ASA Overlay Zone Atlas for boundaries.)

Yes, this citywide action falls within the ASA, General Sewer Service Ares, Priority Sewer Service Area, and the City of Spokane.

16. The following questions supplement Part A.

a. Critical Aquifer Recharge Area (CARA) / Aquifer Sensitive Area (ASA)

(1) Describe any systems, other than those designed for the disposal of sanitary waste installed for the purpose of discharging fluids below the ground surface (includes systems such as those for the disposal of stormwater or drainage from floor drains). Describe the type of system, the amount of material to be disposed of through the system and the types of material likely to be disposed of (including materials which may enter the system inadvertently through spills or as a result of firefighting activities).

Not applicable, this non-project action will not affect any of these systems.

(2) Will any chemicals (especially organic solvents or petroleum fuels) be stored in aboveground or underground storage tanks? If so, what types and quantities of material will be stored?

Not applicable, this is a non-project action.

(3) What protective measures will be taken to ensure that leaks or spills of any chemicals stored or used on site will not be allowed to percolate to groundwater. This includes measures to keep chemicals out of disposal systems.

Not applicable, this is a non-project action.

(4) Will any chemicals be stored, handled or used on the site in a location where a spill or leak will drain to surface or groundwater or to a stormwater disposal system discharging to surface or groundwater?

Not applicable, this is a non-project action.

b. Stormwater

(1) What are the depths on the site to groundwater and to bedrock (if known)?

Various throughout the city.

(2) Will stormwater be discharged into the ground? If so, describe any potential impacts.

Not applicable, this is a non-project action.

B. ENVIRONMENTAL ELEMENTS

Part B does not meaningfully contribute to the analysis of this nonproject action and therefore has been removed in accordance with WAC 197-11-960. Please refer to Part D, below, for information regarding the nonproject action.

C. SIGNATURE

I, the undersigned, swear under penalty of perjury that the above responses are made truthfully and to the best of my knowledge. I also understand that, should there be any willful misrepresentation or willful lack of full disclosure on my part, the agency must withdraw any determination of Nonsignificance that it might issue in reliance upon this checklist.

Date: 10/2/2025

Signature: **X** Brandon Whitmarsh

Please Print or Type:

Proponent: City of Spokane

Address: 808 W Spokane Falls Blvd Spokane, WA 99201 Phone: (509) 625 - 6500

Person completing form (if different from proponent): Brandon Whitmarsh, Planner II

Address: 808 W Spokane Falls Blvd Spokane, WA 99201 Phone: (509) 625 - 6846

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Staff member(s) reviewing checklist: Click or tap here to enter text.

Based on this staff review of the environmental checklist and other pertinent information, the staff concludes that:

☒ A. there are no probable significant adverse impacts and recommends a Determination of Nonsignificance.

☐ B. probable significant adverse environmental impacts do exist for the current proposal and recommends a Mitigated Determination of Nonsignificance with conditions.

☐ C. there are probable significant adverse environmental impacts and recommends a Determination of Significance.

D. SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS

(Do not use this sheet for project actions)

Because these questions are very general, it may be helpful to read them in conjunction with the list of elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

The proposed development code text amendments are a nonproject action. Any negative externalities would continue to be mitigated at the project level, if necessary, and projects would be subject to the protections under SEPA, the SMP, and CAO.

Proposed measures to avoid or reduce such increases are:

None.

2. How would the proposal be likely to affect plants, animals, fish or marine life?

As a non-project action, no development is planned. The proposal does not amend the development regulations regarding scale or impervious surfaces such as site coverage, setbacks, or height and is not anticipated to increase existing potential impacts on the natural environment from project-level development allowed in the SMC. Previously adopted and enforced protections for plants, animals, and fish in the SMC will remain under this proposal. Any future development would be subject to applicable permitting and environmental review.

Proposed measures to protect or conserve plants, animals, fish or marine life are:

None. However, measures to reduce or control discharge to water; emissions to air, production, storage, or release of toxic or hazardous substances; or production of noise will be evaluated, and if necessary, mitigated on an individual project application basis and are most likely to be associated with the primary use of the project site.

3. How would the proposal be likely to deplete energy or natural resources?

This non-project action does not propose any energy or natural resource impacts. Development under the proposed regulations would use the same energy and resources for construction as any other housing development currently allowed in the SMC. Regarding long-term energy use for daily operations, the Department of Commerce states that a benefit of co-living development is reduced energy demand due to smaller unit sizes.

Proposed measures to protect or conserve energy and natural resources are:

None. Existing State Building and Energy Code standards will continue to apply to development in the city.

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection, such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, flood plains or prime farmlands?

As a non-project action, no development is planned. Regulations for the protection of parks and wilderness, endangered species, cultural sites, the river, and farmlands are established within the SMC and are not affected by this proposal. Future development will be required to follow the existing standards.

Proposed measures to protect such resources or to avoid or reduce impacts are:

None.

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

The proposed code amendments would not affect the compatibility with existing plans. Co-living development is compatible with residential development, and as required by RCW 36.70A.535, must be allowed in all areas adopted through this proposal. Also required by state law, co-living will be regulated by the same development and design standards that are applied to similar scale residential uses in the underlying zone. Therefore, there should be no incompatibility concerns with existing plans. The proposed amendments do not amend the shoreline development.

Proposed measures to avoid or reduce shoreline and land use impacts are:

None. Measures to avoid or reduce shoreline and land use impacts are evaluated and determined on a project-level basis.

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

While allowed density may increase on sites larger than two acres, the proposal does not amend existing bulk requirements such as maximums on impervious surface, building coverage, building footprint, or height, keeping the limitations on the overall scale of development similar than what is currently allowed.

Proposed measures to reduce or respond to such demand(s) are:

None. However, it is a requirement of some development projects to produce a traffic impact study and other studies to assess impacts on transportation or public services and utilities.

7. Identify, if possible, whether the proposal may conflict with local, state or federal laws or requirements for the protection of the environment.

This proposal is largely mandated by RCW 36.70A.535 and is intended to meet the intent of House Bill 1998, adopted by the legislature in 2024. There are no known conflicts between this proposal and any local, state, or federal laws.

Co-living DNS

Final Audit Report 2025-10-02

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EXHIBIT C

LU 1 CITYWIDE LAND USE

Goal: Offer a harmonious blend of opportunities for living, working, recreation, education, shopping, and cultural activities by protecting natural amenities, providing coordinated, efficient, and cost effective public facilities and utility services, carefully managing both residential and non-residential development and design, and proactively reinforcing downtown Spokane's role as a vibrant urban center.

LU 1.3 Lower Intensity Residential Areas

Focus a range of lower intensity residential uses in every neighborhood while ensuring that new development complements existing development and the form and function of the area in which it is located.

LU 1.4 Higher Intensity Residential Areas

Direct new higher intensity residential uses to areas in and around Centers and Corridors designated on the Land Use Plan Map and to areas where existing development intensity is already consistent with development of this type.

LU 3 EFFICIENT LAND USE

Goal: Promote the efficient use of land by the use of incentives, density and mixed-use development in proximity to retail businesses, public services, places of work, and transportation systems.

LU 3.6 Compact Residential Patterns

Allow more compact and affordable housing in all neighborhoods, in accordance with design guidelines.

LU 5 DEVELOPMENT CHARACTER

Goal: Promote development in a manner that is attractive, complementary, and compatible with other land uses.

LU 5.5 Compatible Development

Ensure that infill and redevelopment projects are designed to be compatible with and complement surrounding uses and building types.

H 1 HOUSING CHOICE AND DIVERSITY

Goal: Provide opportunities for a variety of housing types that is safe and affordable for all income levels to meet the diverse housing needs of current and future residents.

H 1.7 Socioeconomic Integration

Promote socioeconomic integration throughout the city.

H 1.10 Lower-Income Housing Development Incentives

Support and assist the public and private sectors to develop lower-income or subsidized housing for households that cannot compete in the market for housing by using federal, state, and local aid.

H 1.18 Distribution of Housing Options

Promote a wide range of housing types and housing diversity to meet the needs of the diverse population and ensure that this housing is available throughout the community for people of all income levels and special needs.

H 1.21 Development of Single-Room Occupancy Housing

Allow development of single-room occupancy units in downtown Spokane and in other areas where high-density housing is permitted.