

CITY OF SPOKANE



REGARDING CITY COUNCIL MEETINGS

City Council's standing committee meetings, Agenda Review Sessions, and Legislative Sessions are held in City Council Chambers – Lower Level of City Hall, 808 W. Spokane Falls Blvd.

City Council Members, City staff, presenters and members of the public have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public. Call in information for the July 28, 2025, meetings is below. All meetings will be streamed live on Channel 5 and online at <https://my.spokanecity.org/citycable5/live> and <https://www.facebook.com/spokanecitycouncil>.

WebEx call in information for the week of July 28, 2025:

3:30 p.m. Agenda Review Session: 1-408-418-9388; access code: 248 314 58728; password: 0320

6:00 p.m. Legislative Session: 1-408-418-9388; access code: 249 899 07991; password: 0320

To participate in public comment (including Open Forum):

Testimony sign-up is open beginning at 5:00 p.m. on Friday, July 25, 2024, and ending at 6:00 p.m. on Monday, July 28, 2025, via the online testimony sign-up form link which can be accessed by clicking <https://forms.gle/Vd7n381x3seaL1NW6> or in person outside council chambers beginning at 8:00 a.m. on July 28, 2025. You must sign up by 6:00 p.m. to be called on to testify. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Instructions for participation are provided on the form when you sign up.

The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and not relate to the final, updated draft, or draft agendas, pending hearing items, or initiatives or referenda in a pending election. "Affairs of the city" shall include (i) matters within the legislative, fiscal or regulatory purview of the city, (ii) any ordinance, resolution or other official act adopted by the city council, (iii) any rule adopted by the city, (iv) the delivery of city services and operation of city departments, (v) any act of members of the city council, the mayor or members of the administration, or (vi) any other matter deemed by the council president to fall within the affairs of the city, which determination may be overridden by majority vote of the council members present. Individuals speaking during the open forum shall address their comments to the council president and shall maintain decorum as laid out in Rule 2.15 (Participation by Members of the Public in Council Meetings).

THE CITY OF SPOKANE



FINAL COUNCIL AGENDA

MEETING OF MONDAY, JULY 28, 2025

MISSION STATEMENT

**TO DELIVER EFFICIENT AND EFFECTIVE SERVICES
THAT FACILITATE ECONOMIC OPPORTUNITY
AND ENHANCE QUALITY OF LIFE.**

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBER JONATHAN BINGLE

COUNCIL MEMBER MICHAEL CATHCART

COUNCIL MEMBER PAUL DILLON

COUNCIL MEMBER KITTY KLITZKE

VACANT POSITION – DISTRICT 2

COUNCIL MEMBER ZACK ZAPPONE

**CITY COUNCIL CHAMBERS
CITY HALL**

**808 W. SPOKANE FALLS BLVD.
SPOKANE, WA 99201**

City of Spokane Guest Wireless access for Council Chambers:

Username: **COS Guest**

Password: **K8vCr44y**

Please note the space in username.

Both username and password are case sensitive.

LAND ACKNOWLEDGEMENT

We acknowledge that we are on the unceded land of the Spokane people. And that these lands were once the major trading center for the Spokanes as they shared this place and welcomed other area tribes through their relations, history, trade, and ceremony. We also want to acknowledge that the land holds the spirit of the place, through its knowledge, culture, and all the original peoples Since Time Immemorial.

As we take a moment to consider the impacts of colonization may we also acknowledge the strengths and resiliency of the Spokanes and their relatives. As we work together making decisions that benefit all, may we do so as one heart, one mind, and one spirit.

We are grateful to be on the shared lands of the Spokane people and ask for the support of their ancestors and all relations. We ask that you recognize these injustices that forever changed the lives of the Spokane people and all their relatives.

We agree to work together to stop all acts of continued injustices towards Native Americans and all our relatives. It is time for reconciliation. We must act upon the truths and take actions that will create restorative justice for all people.

Adopted by Spokane City Council on the 22nd day of March, 2021
via Resolution 2021-0019

AGENDA REVIEW AND LEGISLATIVE SESSIONS

Council meetings consist of two parts: The Agenda Review Session (starting at 3:30 P.M.) and the Legislative Session (starting at 6:00 P.M.). The Agenda Review Session is open to the public, but participation is limited to Council Members and appropriate staff. The Legislative Session also is open to the public, and public comment is taken on legislative items (except those that are adjudicatory or solely administrative in nature). Following the conclusion of the Legislative portion of the meeting, an Open Forum is held unless a majority of Council Members vote otherwise. Please see additional Open Forum information that appears at the end of the City Council agenda.

SPOKANE CITY COUNCIL AGENDA REVIEW SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

ADDRESSING THE COUNCIL

- Public participation in Council meetings is governed by Council Rules 2.15 and 2.16. A complete copy of the council rules can be found here: [City Council Rules](#).
- No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their name and city of residence as a condition of recognition.
- Persons speaking at the podium shall verbally identify themselves by name, city of residency and, if appropriate, representative capacity.
- Speakers may be provided additional written or verbal instructions to ensure that verbal remarks are electronically recorded. Documents submitted for the record are identified and marked by the Clerk. (If you are submitting paper copies of documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.)
- To ensure that evidence and expressions of opinion are included in the record, and to ensure that decorum befitting a deliberative process is maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults are permitted. To prevent disruption of council meetings and visual obstruction of proceedings, members of the audience shall remain seated during council meetings.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.
- When addressing the Council, members of the public shall direct all remarks to the Council President, and shall confine their remarks to the matters that are specifically before the Council at that time or, if speaking during Open Forum, shall confine their remarks to affairs of the city.
- City staff may testify at Council meetings, including open forum, providing the testimony is in compliance with the City of Spokane Code of Ethics and the staff follow the steps outlined in the City Council Rules of Procedure.

SPEAKING TIME LIMITS: Each person addressing the Council is limited to two minutes of speaking time, except during hearings and items under final consideration by the Council, for which three minutes will be allowed. The chair may allow additional time if the speaker is asked to respond to questions from the Council. Public testimony and consideration of an item may be extended to a subsequent meeting by a majority vote of the Council. Note: No public testimony shall be taken on amendments to consent or legislative agenda items, or solely procedural, parliamentary, or administrative matters of the Council.

CITY COUNCIL AGENDA: The City Council agendas may be obtained prior to Council Meetings by accessing the City's website at <https://my.spokanecity.org/citycouncil/documents/>.

AGENDA REVIEW SESSION

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)

(No Public Testimony Taken)

ROLL CALL OF COUNCIL

INTERVIEWS OF NOMINEES TO BOARDS AND COMMISSIONS

COUNCIL OR STAFF REPORTS OF MATTERS OF INTEREST

DRAFT AGENDAS REVIEW (Staff or Council Member briefings and discussion)

APPROVAL BY MOTION OF THE DRAFT AGENDA

CONSIDERATION OF ANY REQUESTS FOR DEFERRAL OF ITEMS ON THE FINAL AGENDA

EXECUTIVE SESSION

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

LEGISLATIVE SESSION

(Council Reconvenes in Council Chamber)

LAND ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

POETRY AT THE PODIUM, WORDS OF INSPIRATION, AND SPECIAL INTRODUCTIONS

ROLL CALL OF COUNCIL

PROCLAMATIONS AND SALUTATIONS

REPORTS FROM COMMUNITY ORGANIZATIONS

ANNOUNCEMENTS

(Announcements regarding Changes to the City Council Agenda)

NO BOARDS AND COMMISSIONS APPOINTMENTS

CONSENT AGENDA

The consent agenda consists of purchases and contracts for supplies and services provided to the city, as well as other agreements that arise (such as settlement or union agreements), and weekly claims and payments of previously approved obligations and biweekly payroll claims against the city. Any agreement over \$50,000 must be approved by the city council. Typically, the funding to pay for these agreements has already been approved by the city council through the annual budget ordinance, or through a separate special budget ordinance. If the contract requires a new allocation of funds, that fact usually will be indicated in the summary of the contract in the consent agenda.

Unless a council member requests that an item be considered separately, the council approves the consent agenda as a whole in a single vote. Note: The consent agenda is no longer read in full by the city clerk. The public is welcome to testify on matters listed in the consent agenda, but individual testimony is limited to three minutes for the entire consent agenda.

REPORTS, CONTRACTS AND CLAIMS

RECOMMENDATION

- | | | |
|--|---------|---------------|
| 1. Interlocal Agreement (ILA) between Spokane County and cities within Spokane County amending previous ILA to include Spokane Tribe and Kalispel Tribe voting members in the Steering Committee of Elected Officials. (Council Sponsors: Council President Wilkerson and Council Members Bingle and Cathcart) | Approve | OPR 2025-0521 |
|--|---------|---------------|

The following item was brought forward to the July 14, 2025, Agenda, during the July 14, 2025, 3:30 p.m. Agenda Review Session and approved during the July 14, 2025, 6:00 p.m. Legislative Session (OPR 2025-0522):

- | | | |
|---|---------|--------------------------|
| 2. Interlocal Agreement with Spokane County to expand the scope and capacity of services offered at Maddie's Place as part of the common goal of providing Neonatal Abstinence Syndrome care and support services—\$300,000 annually (Opioid settlement funds). (Council Sponsors: Council President Wilkerson and Council Members Dillon and Zappone) | Approve | OPR 2025-0522 |
| 3. Acceptance of Fiscal Year 2024 Program awards from the U.S. Department of Housing and Urban Development (HUD) and approval to enter into subrecipient agreements with the awarded grantees—\$6,885,650. (Council Sponsors: Council President Wilkerson and Council Member Bingle) | Approve | OPR 2025-0523 |

- | | | |
|---|------------------------------------|---------------|
| 4. Report of the Mayor of pending: | Approve &
Authorize
Payments | |
| a. Claims and payments of previously approved obligations, including those of Parks and Library, through July 18, 2025, total \$9,920,300.97, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,820,778.99. | | CPR 2025-0002 |
| b. Payroll claims of previously approved obligations through July 19, 2025: \$10,204,666.12. | | CPR 2025-0003 |
| 5. Minutes: | Approve All | |
| a. City Council Meeting Minutes: July 14, 2025. | | CPR 2025-0013 |
| b. City Council Public Infrastructure, Environment, and Sustainability Standing Committee Meeting Minutes: July 21, 2025. | | CPR 2025-0019 |

The following items were added to the July 28, 2025, Agenda, during the July 21, 2025, 3:30 p.m. Agenda Review Session (OPR 2025-0523, OPR 2025-0528, and OPR 2023-0898). However, OPR 2025-0523 was added in error as it is duplicative of Consent Agenda Item No. 3 which was already on the Agenda):

- | | | |
|--|---------|-------------------------------|
| 6. Acceptance of Fiscal Year 2024 Program awards from the U.S. Department of Housing and Urban Development (HUD) and approval to enter into subrecipient agreements with the awarded grantees—\$6,885,650. (Council Sponsors: Council President Wilkerson and Council Member Bingle)
Jon Klapp | Approve | OPR 2025-0523 |
| 7. Interagency Agreement with the Housing Division Homelessness Assistance Unit to accept Consolidated Homeless Grant Award for July 1, 2025, through June 30, 2027—\$24,208,803. (Council Sponsors: Council President Wilkerson and Council Member Bingle)
Arielle Anderson | Approve | OPR 2025-0528 |
| 8. Contract Amendment with HDR Engineering, Inc. (Spokane) for additional NPDES Permit Studies and Support Services from September 1, 2024, through December 31, 2026—\$176,424 (Total contract amount: \$440,852). (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)
Kyle Arrington | Approve | OPR 2023-0898
RFQu 5914-23 |

Council Sponsor requests motion on behalf of Community, Housing, and Human Services to suspend Council Rules and add the following item (OPR 2025-0532):

9. Approval of funding recommendation, allowing CHHS to enter into a contract with SNAP for the HUD Certified Housing Counseling program—\$160,000. (Council Sponsors: Council President Wilkerson and Council Member Bingle)
Heather Page Approve OPR 2025-0532

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

(Require Five Affirmative, Recorded Roll Call Votes)

The following items were deferred from the July 21, 2025, Agenda, during the July 21, 2025, 3:30 p.m. Agenda Review Session (ORD C36725 and ORD C36728):

ORD C36725 Amending Ordinance No. C36626, entitled in part, “An Ordinance adopting a Biennial Budget for the City of Spokane,” and amending it to accept the Commerce Climate Planning Phase 2 Grant, and declaring an emergency. (Council Sponsors: Council Members Dillon and Klitzke)

Maren Murphy

ORD C36728 Amending Ordinance No. C36626, entitled in part, “An Ordinance adopting a Biennial Budget for the City of Spokane,” and amending it to accept the Administrative Office of the Courts Therapeutic Court Grant, and declaring an emergency. (Council Sponsors: Council President Wilkerson and Council Members Zappone and Cathcart)

Sarah Thompson

NO EMERGENCY ORDINANCES

RESOLUTIONS & FINAL READING ORDINANCES

(Require Four Affirmative, Recorded Roll Call Votes)

RES 2025-0053 Appointing an individual to fill the position of Spokane City Council, District 2, vacated by Lili Navarrete. (As amended during the July 21, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

RES 2025-0054 Approving settlement reached by Safety National Insurance, the City's excess insurance carrier, with the Estate of Robert Bradley in the amount of \$3,655,000. The City of Spokane will pay the balance of its Self-Insured Retention in the amount of \$222,123.21. Safety National will pay the entire settlement amount in exchange for a release of all claims and a dismissal of the pending lawsuit. (Council Sponsors: Council President Wilkerson and Council Member Zappone)

RES 2025-0052 Setting forth the City Council's budget priorities pursuant to Section 07.14.030 of the Spokane Municipal Code. (As amended during the July 21, 2025, 3:30 p.m. Agenda Review Session) (Deferred from the July 21, 2025, Agenda, during the July 14, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Dillon)

The following item was deferred from the July 21, 2025, Agenda, during the July 21, 2025, 3:30 p.m. Agenda Review Session (RES 2025-0051):

RES 2025-0051 Relating to procurement of services and goods by the city to develop an inclusive, data-driven, and transparent process to improve participation by qualified small, minority, women, veteran owned businesses. (As amended during the July 14, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Alex Gibilisco

The following item was added to the July 28, 2025, Agenda, during the July 21, 2025, 3:30 p.m. Agenda Review Session (RES 2025-0058):

RES 2025-0058 Requesting the Mayor and Park Board establish a pilot program for reforestation of the downtown Spokane area. (Council Sponsors: Council Members Bingle and Cathcart)

Angel Spell

ORD C36551 Amending Ordinance C-22045 that vacated "C" Street from the north line of Sixteenth Avenue to the south line of Fourteenth Avenue and Fifteenth Avenue from the east line of "C" Street to a line drawn parallel to and 330 feet east of the east line of "C" Street, in the City and County of Spokane, Washington, and providing for the effective date of this ordinance. (First Reading held July 22, 2024) (Council Sponsors: Council Members Zappone and Klitzke)

ORD C36726 Repealing duplicate code sections in Spokane Municipal Code Chapter 12.02; repealing Sections 12.02.1004 and 12.02.1008 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Zappone)

ORD C36720 (To be considered under Hearings Item H1.) (Deferred from July 21, 2025, Agenda, during the July 14, 2025, 3:30 p.m. Agenda Review Session)

ORD C36721 Relating to alcohol advertising regulations established by the Washington State Liquor Control Board, and adopting a new Chapter 10.63 to the Spokane Municipal Code. (As amended during the July 14, 2025, 3:30 p.m. Agenda Review Session) (Deferred from the July 21, 2025, Agenda, due to an amendment being adopted during the July 14, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

The following item was deferred to the August 25, 2025, Agenda, due to the First Reading of the ordinance being deferred to the August 18, 2025, Agenda, from the July 21, 2025, Agenda, during the July 21, 2025, 3:30 p.m. Agenda Review Session (ORD C36723):

ORD C36723 Titled ~~“Public Dollars For Public Benefit,” relating to City public works; enacting a new Article XI, Chapter 07.06.800 of the Spokane Municipal Code, and setting an effective date. (As amended during the July 14, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Dillon and Zappone)~~

The following item was deferred from the July 21, 2025, Agenda, during the July 21, 2025, 3:30 p.m. Agenda Review Session (ORD C36643):

ORD C36643 Vacating Grace Avenue west of Northwest Blvd., as requested by Excelsior Wellness. (First Reading held April 14, 2025) (Council Sponsors: Council President Wilkerson and Council Member Bingle)

Eldon Brown

Council Sponsor requests motion on behalf of City Administration to suspend Council Rules and consider the following Proposed Amendment while maintaining final consideration on July 28, 2025:

Wilkerson/Bingle Proposed Amendment:

- Request motion to amend Final Reading Ordinance C36643 with an updated revised version filed July 24, 2025, and included in agenda packet under Final Reading Ordinance C36643.

The following item was automatically deferred from the July 21, 2025, Agenda, due to an amendment being adopted during the July 21, 2025, 3:30 p.m. Agenda Review Session (ORD C36716):

ORD C36716 Expanding the duties of the Spokane Human Rights Commission to include automatic review of proposed changes to Title 18 of the Spokane Municipal Code and related provisions. (As amended during the July 21, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Bingle)

Council Member Bingle

The following item was automatically deferred from the July 21, 2025, Agenda, due to an amendment being adopted during the July 21, 2025, 3:30 p.m. Agenda Review Session (ORD C36722):

ORD C36722 Relating to Imprest Funds; amending Sections 07.03.020, 07.03.040; Repealing Sections 07.03.050, 07.03.060, 07.03.070, 07.03.075, 07.03.090, 07.03.095, 07.03.100, 07.03.110, 07.03.112, 07.03.120, 07.03.121, 07.03.122, 07.03.123, 07.03.150, 07.03.151, 07.03.152, 07.03.153, 07.03.154, 07.03.155, 07.03.162, 07.03.170, 07.03.171, 07.03.190, 07.03.200, and 07.03.230 of the Spokane Municipal Code. (As amended during the July 21, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Adam McDaniel

NO FIRST READING ORDINANCES

SPECIAL CONSIDERATIONS

RECOMMENDATION

- S1. Letter to Spokane County requesting City participation in the selection of Executive Director of Spokane County Regional Animal Protection Service (SCRAPS). (As added during the July 21, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Cathcart and Bingle)
- ApproveCPR 2025-0035

HEARINGS

RECOMMENDATION

- H1. Final Reading Ordinance C36720 Updating the City of Spokane’s Complete Streets Program; amending Sections 04.40.080, 17H.020.010, 17H.020.030, 17H.020.040, and 17H.020.060; adopting new Sections 17H.020.015, 17H.020.055, 17H.020.070, and 17H.020.080; and repealing Sections 17H.020.020 of the Spokane Municipal Code. (As amended during the July 21, 2025, 3:30 p.m. Agenda Review Session) (Deferred from the July 21, 2025, Agenda, during the July 14, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Klitzke and Dillon)
- Hold Hrg/
Close Hrg/
Pass Upon
Roll Call
VoteORD C36720

OPEN FORUM

At the conclusion of legislative business, the Council may recess briefly and then convene an open public comment period for up to twenty (20) speakers, unless a majority of council members vote otherwise. If more than twenty (20) people sign up for open forum, the individuals assigned to the twenty (20) spaces available will be chosen at random, with preference given to individuals who have not spoken at open forum during the calendar month. Each speaker is limited to no more than two (2) minutes. In order to participate in Open Forum, you must sign up beginning at 5:00 p.m. on the Friday immediately preceding the legislative session and ending at 6:00 p.m. on the date of the meeting via the virtual testimony form linked in the meeting packet (<https://my.spokanecity.org/citycouncil/documents/>) or in person outside council chambers beginning at 8:00 a.m. on the day of the legislative session. The virtual sign-up form can also be found here: <https://forms.gle/Vd7n381x3seal1NW6>. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Speakers must sign themselves in using a name. Instructions for virtual participation are provided on the form when you sign up. The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City other than items appearing on the final or draft agendas, pending hearing items, and initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

ADJOURNMENT

The July 28, 2025, Regular Legislative Session of the City Council will be held and is adjourned to August 18, 2025.

Note: The regularly scheduled City Council meetings for Monday, August 4, 2025, and Monday, August 11, 2025, have been canceled.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

NOTES

**Agenda Sheet for City Council:****Committee:** Urban Experience **Date:** 07/14/2025**Committee Agenda type:** Discussion**Date Rec'd**

6/27/2025

Clerk's File #

OPR 2025-0521

Cross Ref #**Project #****Council Meeting Date:** 07/28/2025**Submitting Dept**

PLANNING & ECONOMIC

Bid #**Contact Name/Phone**

TIRRELL BLACK X6185

Requisition #**Contact E-Mail**

TBLACK@SPOKANECITY.ORG

Agenda Item Type

Contract Item

Council Sponsor(s)

JBINGLE

BWILKERSON

MCATHCART

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0650 INTERLOCAL AGREEMENT RE SCEO ADDING TRIBAL PARTICIPATION

Agenda Wording

Interlocal Agreement (ILA) between Spokane County and Cities within Spokane County amending previous ILA to include Spokane Tribe and Kalispel Tribe voting members

Summary (Background)

The Steering Committee of Elected Officials (SCEO) was established in 1995 to make recommendations on regional planning to the Board of County Commissioners (BOCC) on regional growth and Growth Management Act (GMA) matters. The City of Spokane has three members on this committee of regional elected officials. Current members are CM Cathcart (chair), CM Dillon, and CM Klitzke. In 2021 the WA state legislature (SHB1717), codified in RCW 36.70A.210, required that Tribes who choose to participate in planning and that have a reservation or ceded lands in the county or city shall be invited to participate in planning and the development of countywide planning policies. This interlocal agreement adds membership to the SCEO to the Spokane Tribe of Indians and the Kalispel Tribe of Indians.

What impacts would the proposal have on historically excluded communities?

This interlocal agreement extends membership in the Steering Committee of Elected Officials to the Spokane Tribe of Indians and Kalispel Tribe of Indians who were previously not included in regional planning.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Participation in the SCEO is in alignment with the City's Comprehensive Plan Goal 10 in the Land Use Chapter, Joint Planning

Council Subcommittee Review

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		N/A	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	BLACK, TIRRELL		
<u>Division Director</u>	MACDONALD, STEVEN		
<u>Accounting Manager</u>	ZOLLINGER, NICHOLAS		
<u>Legal</u>	HARRINGTON,		
<u>For the Mayor</u>	PICCOLO, MIKE		
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tfischer@spokanecity.org		schesney@spokanecounty.org	
eking@spokanecity.org			

NO. 25 - 0166

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

IN THE MATTER OF CONSIDERING THE
SPOKANE COUNTY STEERING COMMITTEE
OF ELECTED OFFICIALS (SCEO)
RECOMMENDATION AMENDING THE SCEO
INTERLOCAL AGREEMENT TO INCLUDE
TRIBAL PARTICIPATION

RESOLUTION

WHEREAS, pursuant to the provisions of RCW 36.32.120(6), the Board of County Commissioners of Spokane County, Washington, hereinafter referred to as the "Board," has the care of county property and the management of county funds and business; and

WHEREAS, pursuant to the provisions of Chapter 36.70.040 RCW, the Board has created a Planning Department, hereinafter referred to as the "Department," and a Planning Commission, hereinafter referred to as the "Commission" (Resolution No. 76-698 as amended by Resolution 23-0057); and

WHEREAS, pursuant to RCW 36.70A.210, the Steering Committee of Elected Officials ("Steering Committee") was established by interlocal agreement (Resolution 1994-1686, and as amended thereafter from time to time) to assist in the development of the Countywide Planning Policies and perform other duties, including but not limited to providing recommendations to the Board of County Commissioners on the same; and

WHEREAS, the amended SCEO interlocal agreement will replace the GMA Joint Planning Interlocal Agreement, as amended on November 19, 2008 and October 9, 2003, and originally adopted August 24, 1995 by Resolution 94-1686.

WHEREAS, pursuant to the provisions of RCW Section 36.70A.210, the legislative authority of a county that plans under the Growth Management Act (GMA) shall adopt a Countywide planning policy or policies in cooperation with the Cities and Tribes located in whole or in part within the County; and

WHEREAS, pursuant to the provisions of RCW Section 36.70A.210, counties are required to invite tribes to participate in developing countywide planning policies. Counties must develop policies for the protection of tribal cultural resources in collaboration with Tribes if they choose to participate; and

WHEREAS, pursuant to Substitute House Bill 1717 (2021-2022), and as codified in RCW 36.0A.130, local jurisdictions are required to work with federally recognized Indian tribes who choose to participate in the county or regional planning process, and by which federally recognized Indian tribes whose reservation or ceded lands lie within the county shall be invited to participate in and cooperate with the adoption process for proposed amendments to the Countywide Planning Policies; and

WHEREAS, pursuant to the provisions of chapter 39.34 RCW, two or more public agencies may enter into agreements with one another for joint or cooperative action; and

WHEREAS, the SCEO established a subcommittee consisting of technical staff from the various jurisdictions tasked with providing a recommendation to the SCEO on a proposed amendment to the existing interlocal agreement that fulfills the requirements of RCW 36.0A.130; and

WHEREAS, the Steering Committee Interlocal Agreement Subcommittee and Steering Committee held a total of six workshops on the subject of Amending the Steering Committee Interlocal Agreement, which took place on January 24th, 2024, May 15th, 2024, July 9th, 2024, August 20th, 2024, September 10th, 2024, and September 25th 2024; and

WHEREAS, pursuant to Chapter 36.70A RCW a notice of public hearing for the SCEO November 13th, 2024, hearing was issued on October 29th, 2024 (**Attachment A**); and

WHEREAS, the Steering Committee held a public hearing on the proposed amendment to the Steering Committee Interlocal Agreement on November 13th, 2024; and

WHEREAS, at the November 13th, 2024, SCEO hearing, the Steering Committee deliberated and unanimously recommended approval of the proposed amendment to the SCEO Interlocal Agreement included as (**Attachment B**); and

WHEREAS, the Board of County Commissioners received the SCEO recommendation on March 25th, 2025, and set April 1st, 2025, to consider the same; and

WHEREAS, at the April 1st, 2025, open public meeting the Board considered the recommendation of the SCEO, and the Department filed and voted on whether to adopt the same.

NOW THEREFORE BE IT RESOLVED, the Board hereby adopts the recommendation of the Steering Committee of Elected Officials amending the SCEO Interlocal Agreement to include representation by the Spokane Tribe of Indians, and the Kalispel Tribe of Indians.

CITY OF SPOKANE

By _____

Type or Print Name and Title

Dated: _____

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

PASSED AND ADOPTED this 1st day of April 2025.

ATTEST



Shelly Thompson OBO
Ginna Vasquez, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON

Mary L. Kuney
Mary L. Kuney, Chair

Josh Kerns
Josh Kerns, Vice-Chair

ABSENT

Al French
Al French, Commissioner

Amber Waldref
Amber Waldref, Commissioner

Chris Jordan
Chris Jordan, Commissioner

SPOKANE COUNTY STEERING COMMITTEE OF ELECTED OFFICIALS

1026 W Broadway • Spokane WA 99260-0170 • 509.477.1500 • bphelp@spokanecounty.org

March 11, 2025

Mary Kuney, Chair
Spokane County Board of County Commissioners
1026 W. Broadway Ave.
Spokane, WA 99260

RE: Steering Committee of Elected Officials Recommendation in the matter of amending the SCEO Interlocal Agreement to include representation of the Spokane Tribe of Indians, and the Kalispel Tribe of Indians.

Chair Kuney and Commissioners,

As required by the Spokane County Interlocal Agreement titled Growth Management Act (GMA Joint Planning) Section 3D, I am forwarding the recommendation of the Steering Committee of Elected Officials (SCEO) regarding the proposed amendments to the SCEO interlocal agreement to include Tribal representation in the SCEO between Airway Heights, Cheney, Deer Park, Fairfield, Latah, Liberty Lake, Medical Lake, Millwood, Rockford, Spangle, Spokane Valley, Spokane, Waverly, the Spokane Tribe of Indians, the Kalispel Tribe of Indians, and Spokane County.

The SCEO held a public hearing on the proposed interlocal agreement on November 13, 2024, and provided opportunity for comment from the Planning Technical Advisory Tribal Interlocal Agreement Subcommittee, Tribal staff representatives and the public.

After deliberation, the Steering Committee unanimously recommended approval of the proposed interlocal agreement and thereto Countywide Planning Policies between the Cities, the Spokane Tribe of Indians, the Kalispel Tribe of Indians, and Spokane County.

Sincerely,



Al French
Spokane County Commissioner
Chair, Spokane County Steering Committee of Elected Officials

**NOTICE OF PUBLIC HEARING
BEFORE THE SPOKANE COUNTY GROWTH MANAGEMENT
STEERING COMMITTEE OF ELECTED OFFICIALS (SCEO)**

NOTICE IS HEREBY GIVEN by the Spokane County Growth Management Steering Committee of Elected Officials pursuant to Chapter 36.70A RCW, a public meeting will be held on Wednesday, November 13, 2024, **via Zoom** and will begin at 9:00 A.M.

PUBLIC HEARING ITEM: Proposed Amendments to the Interlocal Agreement regarding Tribal Membership and Voting Structure

The Spokane County Steering Committee of Elected Officials will conduct a public hearing on a proposed amendment to the Interlocal Agreement creating the Steering Committee's membership and voting structure, which would add a voting member from each of the Spokane Tribe of Indians and the Kalispell Tribe of Indians.

The draft documents can be found on the Spokane County Building and Planning webpage at https://www.spokanecounty.org/3473/Steering-Committee_News

PUBLIC HEARING ITEM: Proposed Amendment to the Countywide Planning Policies for Housing

The Spokane County Steering Committee of Elected Officials will conduct a public hearing on a proposed amendment to the Countywide Planning Policies regarding planning for housing and affordability based on recent legislation and Commerce guidance.

The draft documents can be found on the Spokane County Building and Planning webpage at <https://www.spokanecounty.org/5381/2026-Comprehensive-Plan-Update>

WORKSHOP: Countywide Planning Policies for Climate & Resiliency

The Spokane County Steering Committee of Elected Officials will conduct a workshop to discuss an amendment to the Countywide Planning Policies to address planning for climate and resiliency.

The draft documents can be found on the Spokane County Building and Planning webpage at <https://www.spokanecounty.org/5381/2026-Comprehensive-Plan-Update>

Meeting Details:

The meeting will be conducted remotely, utilizing web and telephone conference tools. To access the public hearing remotely, please input the link below into your web browser:

Webinar Link:

<https://us06web.zoom.us/j/87000057408?pwd=a5xoTalfXDAleM1l22Eg7kFedBUASZ.1>

Telephone: 1-253-215-8782

Meeting ID: 842 5134 6645 | Pass Code: 371799

Questions or assistance with remote connection or telephone conference prior to the hearing should be forwarded to PlanningHelp@spokanecounty.org. Individuals planning to attend the

meeting in person who require special assistance to accommodate physical, hearing, or other impairments, please contact the Planning Commission Clerk as soon as possible so that arrangements can be made.

Information is available at the Spokane County Department of Building and Planning website at <https://www.spokanecounty.org/3473/Steering-Committee-News>. Requests for information should be directed to Scott Chesney, Planning Director, Spokane County Department of Building and Planning, 1026 West Broadway Ave., 1st Floor., Spokane, WA. 99260, Phone: 509-477-1500.

To ensure everyone attending has an opportunity to speak, testimony may be limited to three (3) minutes per speaker. Virtual chat is not supported. The Steering Committee reserves the right to adjust the time frame allotted to speakers during the public hearing.

DATED THIS 29th DAY OF OCTOBER 2024
SPOKANE COUNTY DEPARTMENT OF BUILDING AND PLANNING

THIS INTERLOCAL AGREEMENT, is entered into by and among the cities of Airway Heights, Cheney, Deer Park, Fairfield, Latah, Liberty Lake, Medical Lake, Millwood, Rockford, Spangle, Spokane Valley, Spokane, and Waverly, hereinafter sometimes jointly referred to as "Cities," the Spokane Tribe of Indians, the Kalispel Tribe of Indians, and Spokane County, sometimes hereinafter referred to as the "County," jointly, hereinafter referred to along with the Cities and Tribes as the "Parties," or "Jurisdictions."

FURTHERMORE, THIS INTERLOCAL AGREEMENT, having been finalized at the November 13, 2024 Steering Committee meeting, will replace the GMA Joint Planning Interlocal Agreement, as amended on November 19, 2008 and October 9, 2003, and originally adopted August 24, 1995 by Resolution 94-1686.

WHEREAS, pursuant to the provisions of RCW Section 36.70A.210, the legislative authority of a county that plans under the Growth Management Act (GMA) shall adopt a Countywide planning policy or policies in cooperation with the Cities and Tribes located in whole or in part within the County; and

WHEREAS, pursuant to the provisions of RCW Section 36.70A.210, counties are required to invite tribes to participate in developing countywide planning policies. Counties must develop policies for the protection of tribal cultural resources in collaboration with Tribes if they choose to participate; and

WHEREAS, the Parties realize the Countywide Planning Policies call for the continued collaboration and cooperation among the parties in their respective obligations under the Growth Management Act (GMA) to adopt comprehensive plans and development regulations implementing such plans; and

WHEREAS, pursuant to the provisions of RCW Section 36.70A.110, each county that is required or chooses to plan under the Growth Management Act (GMA) shall designate an urban growth area or areas in consultation/agreement with cities within which urban growth shall be encouraged and outside of which growth can occur only if it is not urban in nature; and

WHEREAS, pursuant to Substitute House Bill 1717 (2021-2022), and as codified in RCW 36.0A.130, local jurisdictions are required to work with federally recognized Indian tribes who choose to participate in the county or regional planning process, and by which federally recognized Indian tribes whose reservation or ceded lands lie within the county shall be invited to participate in and cooperate with the adoption process for proposed amendments to the Countywide Planning Policies; and

WHEREAS, pursuant to the provisions of chapter 39.34 RCW, two or more public agencies may enter into agreements with one another for joint or cooperative action; and

WHEREAS, pursuant to the above-cited statutory provisions, the parties hereto desire to enter into an interlocal cooperation agreement pursuant to which the parties will (1) establish a Steering Committee of elected officials and other committees to perform certain duties and

provide recommendations to the Parties in conjunction with their respective obligations under the Growth Management Act (GMA); (2) establish the responsibilities of the Steering Committee of elected officials and other committees; (3) establish a process to amend the adopted Countywide Planning Policies; (4) establish a distribution formula for grant funds received from Washington State Department of Commerce, Trade and Economic Development or its successor for growth management; and (5) provide for other matters related to the preceding items.

NOW, THEREFORE, for and in consideration of the mutual obligations hereinafter set forth, and as authorized by chapter 39.34 RCW, RCW Section 36.70A.210 and RCW Section 36.70A.110, the parties hereto do mutually agree as follows:

Section 1: PURPOSE

The parties hereto recognize that it is in the public's interest that local governments cooperate with each other and coordinate their respective obligations for planning under the Growth Management Act (GMA). The Growth Management Act (GMA) mandates that the County adopt Countywide Planning Policies in cooperation with Cities and Tribes located in whole or in part within the county.

Additionally, the Growth Management Act (GMA) mandates that the County designate urban growth areas in cooperation and consultation with Cities within the County.

The parties have entered into prior interlocal cooperation agreement(s) establishing a collaborative process for the adoption of Countywide Planning Policies and related matters. These interlocal agreement(s) terminate upon the County's adoption of Countywide Planning Policies. The parties now desire to enter into another interlocal agreement which will continue the cooperative and collaborative process in conjunction with their respective obligations under the Growth Management Act (GMA). The purpose of this interlocal agreement is to

- (1) establish a steering committee of elected officials and other committees to perform certain duties and provide recommendations to the parties in conjunction with their respective obligations under the Growth Management Act (GMA);
- (2) establish the responsibilities of the steering committee of elected officials and other committees;
- (3) establish a process to amend the adopted Countywide Planning Policies;
- (4) establish a distribution formula for grant funds received from the Washington State Department of Commerce, Trade and Economic Development or its successor for growth management; and
- (5) provide for other matters related to the preceding items.

Section 2: ESTABLISHMENT OF STEERING COMMITTEE OF

ELECTED OFFICIALS, EX-OFFICIO MEMBERS THEREOF, AND A TECHNICAL SUPPORT COMMITTEE

There is hereby established a steering committee of elected officials, hereinafter referred to as the Steering Committee, having those responsibilities set forth in Section 3 hereof. The Steering Committee shall consist of three (3) County Commissioners from the Spokane County Board of Commissioners, three (3) elected officials from the City of Spokane, two (2) elected officials from the City of Spokane Valley, one (1) elected official each from Liberty Lake, Airway Heights, Cheney, Deer Park, Medical Lake and Millwood; one (1) elected official to represent the five towns of Fairfield, Latah, Rockford, Spangle and Waverly, one (1) elected official from the Spokane Tribe of Indians, and one (1) elected official from the Kalispel Tribe of Indians..

The legislative bodies of each jurisdiction will select representatives in any manner they choose. Jurisdictions and Tribes may also appoint alternates, who must be an elected official. Alternates may vote during the absence of the regular representative.

The Steering Committee will strive for consensus on all matters; however, when a vote is required, each member shall have one vote and a majority of the voting members in attendance is required for a motion to succeed, unless otherwise specified within this interlocal agreement. In order to conduct business, a quorum must be present; a quorum will consist of a simple majority of the total Steering Committee voting membership.

The Steering Committee shall at the end of its regular meeting in June of each year, elect from among its voting members a Chair and Vice Chair, each of whom shall serve for a period of one year and thereafter until their respective successors have been elected. The Chair and Vice Chair may be removed at any time by a vote of 2/3 of the total voting membership. The Chair and Vice Chair shall be elected on a rotational basis in the following order: Spokane County, City of Spokane, City of Spokane Valley, Small Cities (under 15,000 population). The Vice Chair is intended to serve as Chair the following year. In the event of a vacancy of the Chair or Vice Chair, another Chair or Vice Chair shall be elected from that same category. In the absence of both the Chair and Vice Chair at a meeting, a Chair Pro Tern shall be selected by a majority of those members present to serve as Chair.

Subcommittees of the Steering Committee will be appointed by the Chair as needed on an ad hoc basis. Ad hoc committees are intended to serve a specific purpose for a limited amount of time.

In addition to the voting members of the Steering Committee, the Steering Committee shall also include three (3) officials as nonvoting members representing the school districts, water districts, and fire protection districts, and one (1) citizen-at-large member representing the urban growth areas of Spokane County. Nonvoting members are nominated by consensus among their peers and are then appointed by the Steering Committee. The citizen-at-large member shall be nominated by the Board of County Commissioners and appointed by the Steering Committee at the applicable June meeting for a four-year term.

A Planning Technical Advisory Committee (PTAC) is hereby established to advise and provide

support to the Steering Committee. The PTAC shall consist of the staff personnel of the Parties plus the Spokane Regional Transportation Council. A Chair for the PTAC will be selected by the PTAC on an annual basis to chair the PTAC meetings and serve as liaison to the Steering Committee. It is the intention to rotate the chair of the PTAC among jurisdictions and to share responsibilities for specific tasks among the PTAC members.

Spokane County Building and Planning Department will serve as the repository for all records of the Steering Committee and will provide administrative staff to work in conjunction with the Chair to arrange meetings, prepare agendas and minutes, advertise public hearings, and provide notice and necessary documents to the Steering Committee.

In the event that additional general purpose governmental entities are created through incorporation, they shall become represented in such number(s) as may be hereafter agreed to by the Steering Committee on the effective date of their incorporation, and their adoption of this document. In all subsequent decisions, the number of the Steering Committee members needed to reach a decision will be adjusted to account for the new member(s). However, prior decisions will not be reconsidered and re-voted. Such entities shall be entitled to a non-voting seat until the official date of incorporation. The Representatives will be selected by the legislative body in any manner it chooses.

Section 3: RESPONSIBILITIES OF STEERING COMMITTEE

The Steering Committee, as established under Section 2, will have those responsibilities as set forth in the Countywide Planning Policies adopted under RCW Section 36.70A.210. Rather than repeat those responsibilities verbatim within this section, the parties agreed to generally outline those responsibilities referencing the exact policy. It is expected that the parties, when necessary, will look to the exact language when further explanation is necessary of any responsibility set forth hereinafter. The parties further recognize that from time to time the Countywide Planning Policies may be amended as provided for in section 4 hereinafter. In instances where such amendments occur, the parties agree that the responsibilities set forth within this section shall automatically be amended, when applicable, to include such changes without the necessity of formal amendment of the agreement.

The general outline of Steering Committee responsibilities are as follows:

A. Recommendations to the Board of County Commissioners (BOCC) of Spokane County

The Steering Committee will:

1. analyze each jurisdiction's UGA amendment proposals and population allocations for recommendation to the Spokane County Board of County Commissioners.
2. oversee development of a carrying capacity study for regional capital facilities (*Promotion of Contiguous and Orderly Development and Provision of Urban Services #8*).

3. recommend allocation of population growth to jurisdictions (*Promotion of Contiguous and Orderly Development and Provision of Urban Services #9*).
4. review amendment proposals to the Countywide Planning Policies and/or UGAs (*interlocal agreement*).

B. Recommendations to all the jurisdictions

The Steering Committee will:

1. establish employment projections in cooperation with the Spokane area business community (*Urban Growth Areas #9*).
2. develop regionally consistent programs to protect natural resource lands, critical areas, and open space (*Urban Growth Areas #15*).
3. oversee the preparation of a regional utility corridor plan (*Promotion of Contiguous and Orderly Development and Provision of Urban Services #11*).
4. identify or establish siting and service delivery criteria to locate essential public facilities (*Siting of Capital Facilities of a Countywide or Statewide Nature #2*).
5. establish a process for distributing essential public facilities among jurisdictions (*Siting of Capital Facilities of a Countywide or State-wide Nature #3*).

C. Miscellaneous responsibilities

The Steering Committee will:

1. prepare a regional formula to designate and acquire public access to open space corridors (*Promotion of Contiguous and Orderly Development and Provision of Urban Services #4*).
2. pursue strategies for regional water resource management (*Promotion of Contiguous and Orderly Development and Provision of Urban Services #14*).
3. promote a proactive planning approach between Washington and Idaho to establish uniform environmental protection measures (*Economic Development #6*).

D. Official Actions

All official actions of the Steering Committee shall be reduced to writing and incorporated in the official minutes and signed by the Chair. Recommendations from the Steering Committee shall be transmitted to the Board of County Commissioners by a letter from the Chair of the Steering Committee and shall include the motion and vote of the Committee including an indication of which members supported and which did not support the motion.

E. Public Participation Guidelines

The Steering Committee will use the Public Participation Program Guidelines adopted by the Board of County Commissioners on February 24, 1998, and as amended on September 29, 1998, and July 19, 2022.

F. Regular Meeting

The Steering Committee will set a regular meeting time, date, and place on or before its July meeting of each year.

Section 4: AMENDMENTS TO THE COUNTYWIDE PLANNING POLICIES

Upon initial adoption of Countywide Planning Policies by the Board of County Commissioners of Spokane County pursuant to the provisions of RCW Section 36.70A.210, the Parties agree that such adopted Countywide Planning Policies may be amended only through the following procedures:

1. The Countywide Planning Policies may be reviewed and amendments considered, as appropriate, once every five years following the initial adoption date of the Countywide Planning Policies and each successive five-year period thereafter. Amendment proposals must be submitted for Steering Committee consideration by a voting member of the Steering Committee. Members of the general public must submit amendment proposals through a voting member of the Steering Committee. All such amendments shall be considered concurrently so the cumulative effect of each individual proposal can be ascertained.
2. The Countywide Planning Policies may be reviewed and amended more frequently than prescribed in paragraph #1 above. Such amendment proposals must be submitted for Steering Committee consideration by a voting member of the Steering Committee. Members of the general public must submit amendment proposals through a voting member of the Steering Committee. The Steering Committee must pass a motion by an affirmative vote of 2/3 of the total voting membership in order to place such an amendment proposal before the Steering Committee for review and recommendation. The Steering Committee may establish criteria to help assess the need for processing such amendments.
3. The process of amending the Countywide Planning Policies shall be consistent with the Growth Management Act (GMA) provisions for original adoption of the Countywide Planning Policies. The Steering Committee in reviewing and making recommendations on proposed amendments to the Countywide Planning Policies shall take into consideration the intent that Countywide Planning Policies are a written policy statement or statements used solely for establishing a Countywide framework from which county and city comprehensive plans are developed, amended, and adopted. As such, each jurisdiction's comprehensive plan relies upon the long term goal or vision statement of each policy. There is an expectation of policy stability which must be weighed, along with the impact to each jurisdiction's comprehensive plan, when considering an amendment to the Countywide Planning Policies.
4. The Steering Committee shall establish procedures for processing, reviewing, and

recommending amendments to the Countywide Planning Policies.

5. The Steering Committee's recommendation or action on each and every amendment proposal shall be forwarded, together with all amendment proposals to the Board of County Commissioners in order for the Board to have the benefit of considering the amendment proposal(s) concurrently so the cumulative effect of each individual proposal can be ascertained.

Section 5: TERM, AMENDMENT, OR TERMINATION OF AGREEMENT

The term of this interlocal agreement shall commence upon the County's adoption of the Countywide Planning Policies as provided for in RCW Section 36.70A.210.

This interlocal agreement may be amended or terminated by an affirmative vote of 2/3 of the total voting membership of the Steering Committee and ratified by each jurisdiction.

Section 6: FUNDING

Grant funds received from the Washington State Department of Commerce, Trade and Economic Development or its successor for Growth Management Act (GMA) responsibilities shall be distributed to the Parties pursuant to a distribution formula mutually agreed upon. Prior to the end of each fiscal year, the distribution formula will be re-evaluated. Factors included in such re-evaluation will include per capita allocation based on the annual Office of Financial Management estimate of population and the projected need for multi-jurisdictional programs requiring special skills consultants.

Section 7: GENERAL PROVISIONS

1. Upon termination of this interlocal agreement, all real or personal property acquired by any of the Parties hereto with monies which they have respectively received under Section 6 herein above, shall remain the sole property of such Parties.

2. The Clerk of the Board of County Commissioners of Spokane County, shall, as provided for in RCW Section 39.34.040, file an executed copy of this interlocal agreement with the Secretary of State and Spokane County Auditor.

3. The section headings in this interlocal agreement have been inserted solely for the purpose of convenience and ready reference. In no way do they purport to, and shall not be deemed to, define, limit or extend the scope or intent of the sections to which they appertain.

4. This interlocal agreement contains all the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this interlocal agreement shall be deemed to exist or to bind any of the Parties hereto.

5. Should (1) any section or portion thereof of this interlocal agreement be held unlawful and unenforceable by any court of competent jurisdiction, and/or (2) should the Washington State Legislature adopt any legislation which is subsequently signed by the Governor affecting any sections or portions thereof within this interlocal agreement, and/or (3) should the qualified

electorate voters approve a combined City-County form of government as provided for in Amendment 58 of the Washington State Constitution, the Parties agree to immediately meet and amend this interlocal agreement as may be deemed necessary.

6. Nothing in this interlocal agreement shall affect, alter, or limit in any way a tribe's authority, jurisdiction, or any treaty or other rights it may have by virtue of its status as a sovereign Indian tribe. This interlocal agreement does not preclude any of the Parties from entering into individual Memorandums of Agreement for coordinated comprehensive planning between a jurisdiction and the Spokane Tribe of Indians or the Kalispel Tribe of Indians.

3a

Submit to Clerk of the Board with available supporting materials (Resolutions, Agreements, Presentations, etc.)

AGENDA SHEET

SUBMITTING DEPARTMENT: Building & Planning

CONTACT PERSON:

25 - 0166

PHONE NUMBER:

CHECK TYPE OF MEETING BELOW: BELOW FOR CLERK'S USE ONLY:

☒ Regular Legislative Session Agenda

AGENDA TITLE (please provide a reasonably descriptive agenda title for this item: Proposed amendment to the Steering Committee of Elected Officials Interlocal Agreement creating the SCEO membership and voting structure

DESCRIPTIVE SUMMARY (please provide anticipated fiscal and budgetary information & reason for request): Proposed amendment to the Steering Committee of Elected Officials Interlocal Agreement creating the SCEO membership and voting structure to include a tribal membership and voting structure, adding a member from each of the Spokane and Kalispell Tribe of Indians.

FISCAL IMPACT (please provide anticipated fiscal and budgetary impact, with amount and source of funds, if applicable): None

REQUESTED BOARD ACTION (if any): Consider and adopt Steering Committee of Elected Officials recommendation
Other County Departments Impacted - List any other departments that were notified in advance of this agenda item: Legal

This Item will need to be codified in the Spokane County Code: No

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 07/14/2025**Committee Agenda type:** Discussion**Date Rec'd**

7/1/2025

Clerk's File #

OPR 2025-0522

Cross Ref #

ORD C36710

Project #**Council Meeting Date:** 07/28/2025**Submitting Dept**

MAYOR

Bid #**Contact Name/Phone**

MAGGIE YATES 6753

Requisition #**Contact E-Mail**

MYATES@SPOKANECITY.ORG

Agenda Item Type

Contract Item

Council Sponsor(s)

PDILLON

BWILKERSON

ZZAPPONE

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0520 - INTERLOCAL AGMT BTW CITY OF SPOKANE & SPOKANE CO - MADDIE'S

Agenda Wording

Agreement for the City of Spokane to contract with Spokane County to expand the scope and capacity of services offered at Maddie's Place as part of the common goal of providing Neo-natal Abstinence Syndrome care and support services.

Summary (Background)

This Interlocal Agreement is related to SBO Opioid Response Allocation C36710. Both parties are recipients of funds as part of the nationwide settlements against various opioid medication distributors, referred to as Opioid Settlement Funds, and are joint members of the Spokane County Opioid Abatement Council.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

--

Fiscal Impact			
Approved in Current Year Budget? NO			
Total Cost		\$	
Current Year Cost		\$	
Subsequent Year(s) Cost		\$	
<u>Narrative</u>			
Related to SBO Opioid Response Allocation C36710.			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		Recurring	
Funding Source Type		Reserves	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		One-Time	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	SCOTT, ALEXANDER		
<u>Division Director</u>	GBYRD		
<u>Accounting Manager</u>	GBYRD		
<u>Legal</u>	HARRINGTON,		
<u>For the Mayor</u>	GBYRD		
Distribution List			
		myates@spokanecity.org	
amcdaniel@spokanecity.org			

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT (the “Agreement”) is made and entered into this _____ day of _____, 2025, by and between **SPOKANE COUNTY**, a political subdivision of the State of Washington (the “County”), by and through the **SPOKANE COUNTY**, whose address is 1116 W. Broadway Avenue, Spokane, WA 99260, hereinafter referred to as “**COUNTY**”, and the **CITY OF SPOKANE**, a municipal corporation of the State of Washington, whose address is 808 West Spokane Falls Blvd., collectively referred to as the **PARTIES**.

RECITALS

- A. This Agreement is entered into by the PARTIES pursuant to Chapter 39.34 RCW (Interlocal Cooperation Act) in order to jointly and cooperatively exercise their respective powers and duties, which includes, but is not limited to, joint financing of projects meant to provide greater benefit and impact for the citizens the PARTIES represent.
- B. PARTIES are recipients of funds as part of the nationwide settlements against various opioid medication distributors, referred to as Opioid Settlement Funds, and are joint members of the Spokane County Opioid Abatement Council.
- C. PARTIES share the common mission of seeking to improve the welfare and health of all citizens within their communities. A difficult but critical service PARTIES seek to address involves the needs and care for infants experiencing Neo-natal Abstinence Syndrome (NAS), or “withdrawal due to prenatal exposure” of opioids or other drugs and alcohol. Maddie’s Place is one of the handful of evidence based, nationally recognized facility-based NAS treatment programs that provide essential NAS and behavioral health family support services.
- D. COUNTY entered Contract 25ASO2913 with Maddie’s Place through Resolution 24-0745 adopted on December 10, 2024. Contract 25ASO2913 outlines the scope of services that Maddie’s Place agrees to provide to COUNTY for NAS care and support services.
- E. CITY wishes to contract with COUNTY, as authorized by RCW 39.34 and RCW 39.34.080, to expand the scope and capacity of services offered at Maddie’s Place as part of the common goal of providing NAS care and support services.

SPOKANE COUNTY (“COUNTY”) is a political subdivision of Washington State.

SPOKANE COUNTY REGIONAL BEHAVIORAL HEALTH (“SCRBH”), A DIVISION OF SPOKANE COUNTY COMMUNITY SERVICES DEPARTMENT (“CSD”)

the **CITY OF SPOKANE (“CITY”)**

AGREEMENT

NOW, THEREFORE, in consideration of the mutual agreement among the PARTIES set forth below, and for valuable consideration, the PARTIES agree as follows:

1. Purpose of Agreement

The purpose of this Agreement is to provide an instrument for the coordination and administration of Opioid funds from City to the County for the expansion of treatment services.

2. Effective Date and Duration

This Agreement will commence on July 1, 2025 and terminate on December 31, 2025, encompassing a period of six (6) months unless terminated consistent with Section 6.

3. Administrators

Each PARTY to this Agreement shall designate an individual (an "Administrator") to oversee and administer such PARTY's participation in this Agreement. The initial Administrators of the PARTIES shall be the following individuals:

For: **SPOKANE COUNTY**

Community Services Director & Integrated Behavioral Health Care Manager
1116 W. Broadway
Spokane, WA 99260

For: **CITY OF SPOKANE**

Deputy City Administrator
808 W. Spokane Falls Boulevard
Spokane, WA 99201

Any PARTY may change its Administrator at any time by delivering written notice of such PARTY's new Administrator to all other PARTIES.

4. Costs and Payment

City agrees to pay the County a lump sum of Three Hundred Thousand (\$300,000.00) per calendar year of the City's Opioid funding. Funds shall be paid within thirty (30) days mutual ratification of this agreement, unless agreed otherwise by the PARTIES or in case of extraordinary circumstances as defined by RCW 39.76.020(5).

If not all Opioid funds from the City are expended for the identified services within the calendar year, the County shall advise the City as soon as reasonably possible before the start of the upcoming calendar year.

5. Allocation of Funds and Reporting

County shall direct all funds received from City pursuant to this Agreement to Maddie's Place, with the exception of allocating a reasonable and proportionate amount of funds towards administering this Agreement (administrative funds). County shall coordinate with Maddie's Place for Maddie's Place to expand programs and services, consistent with the scope of work and objectives outlined in Contract 25ASO2913. Nothing shall preclude offering new or different services towards addressing NAS care and support services, even if these are not currently specified in Contract 25ASO2913. Should the City wish to modify how the County allocates funds or direct payments, such modifications must be agreed by the Parties in writing. Should Parties fail to reach a suitable agreement on expenditures, either party may exercise the right to terminate without cause as outlined in Section 6.

PARTIES are members of the Regional Opioid Abatement Council (OAC). PARTIES retain their obligation to complete independent reports are required by the applicable memorandums of understanding and agreements. County shall not be obligated to make reports for City. At City's request, County shall endeavor to provide City pertinent information regarding the expenditures of funds under this Agreement.

6. Termination

City or County may terminate this Agreement at any time with written prior to payment of funds outlined in Section 4. Once funds are distributed from City to County, either party may terminate Agreement without cause with at least sixty (60) days of notice prior to the date of termination. If County and Maddie's Place terminate Contract 25ASO2913, this Agreement shall terminate on the date that Contract 25ASO2913 terminates. County shall attempt to advise City as soon as feasible in case of impending termination of Contract 25ASO2913. City and County may elect to continue this Agreement if a new contract with Maddie's Place or a comparable contractor can be arranged.

In case of termination, the County shall return all funds that are within County's control and has not been expended as part of this Agreement upon date of termination. County shall not be obligated to return any funds that are encumbered in contract or agreement at time of termination. Furthermore, County shall have no obligation to return funds tied to ongoing patient care that would cause loss of ongoing NAS care to applicable patients at time of termination.

7. Independent Contractors

County shall disburse funds from City to contracted agencies for the purposes of providing treatment services. Each PARTY shall be solely responsible for control, supervision, direction, and discipline of its own personnel.

8. Hold Harmless and Indemnification

Except in those situations where the PARTIES have statutory or common law immunity for their actions and/or inactions and to the extent permitted by state law, and for the limited purposes set forth in this Agreement, each Party shall protect, defend, hold harmless and indemnify the other Party, its officers, elected officials, agents and employees, while acting within the scope of their employment as such, from and against any and all claims (including demands, suits, penalties, liabilities, damages, costs, expenses, or losses of any kind or nature whatsoever including attorney's fees) arising out of or in any way resulting from such Party's own negligent acts, errors, or omissions or willful misconduct related to such Party's participation and obligations under this Agreement. Each Party agrees that its obligations under this subsection extend to any claim, demand, and/or cause of action brought by or on behalf of any of its employees or agents. For this purpose, each Party, by mutual negotiation, hereby waives, with respect to the other Party only, any immunity that would otherwise be available against such claims under the industrial insurance act provisions of Title 51 RCW. For the purposes of this provision, Provider shall be deemed covered equivalent to each other PARTY.

Each PARTY is responsible and assume liability for its own wrongful and/or negligent acts or omissions or those of their officials, officers, agents, or employees to the fullest extent required by law, and further agree to save, indemnify, defend, and hold harmless from any such liability. It is further provided that no liability shall attach to the COUNTY by reason of entering into this Agreement except as expressly provided herein.

In the case of negligence by all PARTIES, any damages allowed will be levied in proportion to the percentage of negligence attributable to each PARTY and each PARTY will have the right to seek contribution from the other responsible PARTY in proportion to the percentage of negligence attributable to the other PARTY.

These indemnification provisions shall survive any termination of this Agreement.

9. Liability Related to City Ordinances, Policies, Rules and Regulations

In executing this Agreement, the County does not assume liability or responsibility for or in any way release the City from any liability or responsibility which arises in whole or in part from the existence or effect of City of Spokane ordinances, policies, rules or regulations. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such City ordinance, policy, rule or regulation is at issue, the City shall defend the same at its sole expense and, if judgment is entered or damages are awarded against the City, the County, or both, the City shall satisfy the same, including all chargeable costs and reasonable attorney's fees.

10. Compliance with Laws

In the performing its obligations under this Agreement, each Party shall comply with all applicable federal, state, and local laws, rules, and regulations.

11. Dispute Resolution

If a conflict arises between any of the PARTIES regarding or relating to the terms of or performance under this Agreement, then the PARTIES shall use their best efforts to resolve such conflict promptly and informally. Any dispute or controversy arising out of or relating to this Agreement, or breach thereof, shall be settled by the following procedure:

Level 1: Before entering into Level 2 or Level 3 of this Dispute Resolution Procedure (DRP), designated representatives of each Party shall enter into a series of meetings for the purpose of resolving the dispute or controversy. The Level 1 period shall begin when one Party gives written notice to the other by certified mail, personal, or electronic service. Such notice shall identify the dispute or controversy with particularity and state that the Party is commencing this Level 1 procedure to resolve the dispute. After receipt of such notice the PARTIES shall meet either in person or through electronic means. Should the dispute not be resolved within thirty (30) calendar days of the commencement of the Level 1 period, the dispute shall be advanced to Level 2.

Level 2: Only after the PARTIES have completed Level 1 of the DRP without resolving the dispute or controversy and before entering into Level 3 of the DRP, the PARTIES shall enter into a mediation process. Each Party shall bear its own costs in preparing for and conducting mediation, except that the joint costs, if any, of the actual mediation proceeding shall be shared equally by the PARTIES. The PARTIES shall select a mutually agreeable mediator in Spokane County, Washington to aid the PARTIES in resolving the dispute or controversy. The mediator shall be a licensed attorney in the State of Washington and not be an employee or former employee of either Party. The mediation shall be held at a mutually agreeable date, time, and location. The PARTIES shall act in good faith as to resolving disputes through mediation.

Level 3: Only after the completion of both Levels 1 and 2 above without a satisfactory resolution of the dispute or controversy, either party may bring suit in in the courts of competent jurisdiction within Spokane County, Washington.

12. Time of the Essence

Time is of the essence for each term of this Agreement, as well as any attachments, exhibits, or other materials incorporated herein.

13. Entire Agreement

This Agreement, and any attachments, exhibits, or other materials incorporated herein, constitutes the complete and exclusive understanding between the PARTIES regarding the subject matter hereto. There are no other promises, terms, or understandings regarding this Agreement.

14. Amendment

This Agreement may not be modified or amended in any manner except by a written document executed with the same formalities as required for this Agreement and signed by the PARTIES.

15. Governing Law and Venue

This Agreement shall be governed by and enforced in accordance with the substantive and procedural laws of the State of Washington. The venue of any action arising from or relating to this Agreement will be a court of competent jurisdiction in Spokane County, Washington.

16. No Waiver

If at any time a Party fails to require performance by another Party under this Agreement or fails to claim a breach of this Agreement by another Party, then such failure will not be construed as affecting any subsequent breach of this Agreement or the right to require performance or affect the ability to claim a breach of this Agreement.

17. No Assignment; No Third Party Beneficiaries

This Agreement may not be assigned, either in whole or in part, by any Party in any manner distinct from what is specified in this agreement. Any attempt by any Party to assign any part of this Agreement to a third party will be null and void. No other person will be deemed to have any rights or privileges with respect to this Agreement.

18. No Separate Entity Necessary

The PARTIES agree that no separate legal or administrative entities are necessary to carry out this Agreement.

19. Warranty of Authority

Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the Party for whom he or she purports to sign this Agreement.

20. Execution in Counterparts

This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same Agreement.

[signature page follows]

IN WITNESS WHEREOF, the PARTIES have executed this Agreement as of the date first above written.

**BOARD OF COUNTY COMMISSIONERS
OF SPOKANE COUNTY, WASHINGTON**

ATTEST:	_____ Mary L. Kuney, Chair
_____ Ginna Vasquez Clerk of the Board	_____ Josh Kerns, Vice-Chair
	_____ Al French, Commissioner
	_____ Amber Waldref, Commissioner
	_____ Chris Jordan, Commissioner

CITY OF SPOKANE

	By _____
	_____ Type or Print Name and Title
ATTEST:	Approved as to form:
_____ City Clerk	_____ Assistant City Attorney

**Agenda Sheet for City Council:****Committee:** Date: N/A**Committee Agenda type:****Date Rec'd**

7/21/2025

Clerk's File #

CPR 2025-0002

Cross Ref #**Project #****Council Meeting Date:** 07/28/2025**Submitting Dept**

ACCOUNTING & GRANTS

Bid #**Contact Name/Phone**

REBECCA 625-6005

Requisition #**Contact E-Mail**

RGRAYBEAL@SPOKANECITY.ORG

Agenda Item Type

Claim Item

Council Sponsor(s)**Sponsoring at Administrators Request**

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

5600-CLAIMS-2025

Agenda Wording

Report of the Mayor of pending claims & payments of previously approved obligations through: 07/18/2025. Total \$9,920,300.97 with Parks & Library Claims being approved by their respective boards. Claims excluding Parks & Library Total \$8,820,778.99.

Summary (Background)

Pages 1-24 Check numbers: 612461 - 612686 Credit Card numbers: 001788 - 001731 ACH payment numbers: 142893 - 143156 On file for review in City Clerks Office: 24 Page listing of Claims

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact			
Approved in Current Year Budget?			
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Expense	\$ 8,820,778.99	#	Various
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source			
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence			
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	BAIRD, CHRISTI		
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>			
Distribution List			

REPORT: PG3620
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 29

APPROVAL FUND SUMMARY

DATE: 07/21/25
TIME: 06:40
PAGE: 1

FUND	FUND NAME	AMOUNT
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0100	GENERAL FUND	601,289.24
1100	STREET FUND	263,103.78
1200	CODE ENFORCEMENT FUND	906.76
1300	LIBRARY FUND	12.21
1360	MISCELLANEOUS GRANTS FUND	1,000.00
1380	TRAFFIC CALMING MEASURES	93,379.98
1400	PARKS AND RECREATION FUND	12.92
1425	AMERICAN RESCUE PLAN	924,464.16
1440	FIRE GRANTS MISCELLANEOUS	1,662.88
1460	PARKING METER REVENUE FUND	18,673.22
1500	PATHS AND TRAILS RESERVE FUND	43.23
1560	FORFEITURES & CONTRIBUTION FND	7,371.77
1640	COMMUNICATIONS BLDG M&O FUND	15,102.19
1775	LEGAL SVCS AND RELOCATION FUND	4,500.00
1910	CRIMINAL JUSTICE ASSISTANCE FD	3,348.00
1970	FIRE/EMS FUND	148,917.27
3200	ARTERIAL STREET FUND	48,704.85
3501	WEST QUADRANT TIF	17,113.75
4100	WATER DIVISION	761,972.19
4250	INTEGRATED CAPITAL MANAGEMENT	421,347.17
4300	SEWER FUND	515,081.66
4480	SOLID WASTE FUND	295,033.87
4700	DEVELOPMENT SVCS CENTER	15,749.17
5100	FLEET SERVICES FUND	102,145.39
5200	PUBLIC WORKS AND UTILITIES	13,964.41
5300	IT FUND	68,146.08
5310	IT CAPITAL REPLACEMENT FUND	19,263.33
5600	ACCOUNTING SERVICES	85.62
5800	RISK MANAGEMENT FUND	22,107.42
5810	WORKERS' COMPENSATION FUND	291.97
5820	UNEMPLOYMENT COMPENSATION FUND	932,745.04
5830	EMPLOYEES BENEFITS FUND	909,498.25
5900	FACILITIES MANAGEMENT FUND OPS	67,465.73
5904	FACILITIES CAPITAL	55,144.07
6070	FIREFIGHTERS' PENSION FUND	70,747.33
6080	POLICE PENSION FUND	25,520.15
6730	PARKING & BUSINESS IMPROV DIST	145,749.49
TOTAL:		6,591,664.55

REPORT: PG3640
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CITY OF SPOKANE
 COUNCIL CHECK RANGE/TOTAL

DATE: 07/21/25
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CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	6,238.83	31.96	
00612461	DONOVAN K AURAND	423.50		
00612462	CENTURYLINK	4,938.21		
00612463	COMCAST	363.44		
00612464	JASON DRYE	67.50		
00612465	DURHAM GEO-ENTERPRISES INC	1,314.66		
00612466	R 'N R RV CENTER	810.08		
00612467	SNW TEC LLC	578.71		
00612468	PRORATE AND FUEL TAX	8,779.68		
00612469	AIRGAS SPECIALTY PRODUCTS IN	42,767.66		
00612470	CENTURYLINK	414.57		
00612471	BRIDGET CONDON	354.00		
00612472	WATERCO OF THE PACIFIC NORTH	54.88		
00612473	ENVIRONMENTAL SYSTEMS RESEAR	3,840.00		
00612474	FEHR & PEERS	1,335.00		
00612475	FORWARD RECOVERY LLC	1,000.00		
00612476	KALISPEL TRIBE OF INDIANS	13,500.00		
00612477	KIEMLE & HAGOOD	76.00		
00612478	SAMUEL JOSE OR ANTONIA CORIN	5,009.00		
00612479	SAN DIEGO POLICE EQUIPMENT C	10.00		
00612480	MWH ENTERPRISES LLC	216.97		
00612481	PUBLIC SAFETY TESTING INC	4,000.00		
00612482	T-MOBILE	1,690.48		
00612483	UNITED RENTALS NW INC	2,277.00		
00612484	WESTLAND RESOURCES INC	735.00		
00612485	PATRICK B WISE	180.00		
00612486	CENTER POINT PUBLISHING INC		351.18	
00612487	THE REVIVE CENTER FOR	38,371.46		
00612488	ROMELLO ABRAHAM AND JORDEN MAY	4,500.00		
00612489	LEVEL 3 FINANCING INC	3,685.32		
00612490	WA STATE EMPLOYMENT SECURITY	648,000.78		
00612491	WA STATE EMPLOYMENT SECURITY	284,278.67		
00612492	DE LAGE LANDEN FINANCIAL SVC			376.82
00612493	RUSSELL BRANHAM			36.00
00612494	RUSSELL BRANHAM			7.25
00612495	RUSSELL BRANHAM			7.25
00612496	RUSSELL BRANHAM			7.25
00612497	KELLY CRUZ			7.25
00612498	GIRL SCOUTS OF EASTERN WA			25.00
00612499	SALLY GUIDI			13.50
00612500	TRISTEN LAMB			7.25
00612501	TRISTEN LAMB			7.25
00612502	CAROLINA PURDUM			14.50
00612503	CAROL SELCHO			35.80
00612504	SAMANTHA SLIPPER			7.25
00612505	NIKKI SMITH			129.00
00612506	EVAN TEWEL			30.75
00612507	REBECCA THOMURE			7.25
00612508	REBECCA THOMURE			7.25
00612509	REBECCA THOMURE			7.25
00612571	CANON USA INC	4,658.59		
00612572	CENTURYLINK	153.74		
00612573	ROBIN R DEAN	142.70		

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CITY OF SPOKANE
 COUNCIL CHECK RANGE/TOTAL

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
00612574	RELENTLESS LLC	1,398.00		
00612575	CHARLES KETURAKAT	1,800.00		
00612576	CHAD HAYNES	1,702.01		
00612577	PRO MECHANICAL	196.80		
00612578	ULMER FAMILY PROPERTIES	3,150.00		
00612579	RONALD MCNAMEE	85.00		
00612580	SPOKANE COUNTY BAR ASSN	75.00		
00612581	SPOKANE REGIONAL CLEAN AIR	119,889.75		
00612582	UNITED PARCEL SERVICE	34.00		
00612583	WA STATE DEPT OF REVENUE	523.32		
00612584	WA STATE DEPT OF LICENSING	42.00		
00612585	WHITWORTH WATER DISTRICT NO	133.07		
00612586	WELDON WOLFE	306.48		
00612587	AQUATIC SPECIALTY SERVICES I			11,848.26
00612588	WATERCO OF THE PACIFIC NORTH			21.72
00612589	BERRY ELLISON			99.42
00612590	KHQ INC			1,200.00
00612591	ANDREA ROOT			56.00
00612592	KAELY RANGLES			225.00
00612593	STEVEN CLARK			155.00
00612594	RUTH WOLFF			7.25
00612595	CORRINA BARRETT			75.00
00612596	CHRIS KARG			7.25
00612597	CHRIS KARG			7.25
00612598	BRIGID HENDERSON			6.00
00612599	LISA HAFLEY			56.00
00612600	JENNIFER GORDON			56.00
00612601	OLENA SLIUNINA			56.00
00612602	BRIANA WHITCHER			56.00
00612603	SULOCHANA ABEID			7.25
00612604	ROBIN DAVIS			39.00
00612605	NICOLE FUGERE			31.00
00612606	BRENDA GARCIA			12.00
00612607	BRENDA GARCIA			7.25
00612608	STEPHANIE GROSS			6.50
00612609	STEPHANIE GROSS			12.00
00612610	NAOMI MOODY			49.00
00612611	LEAH THIESSEN			7.25
00612612	LEAH THIESSEN			7.25
00612613	MANDI WALTERS			247.50
00612614	MANDI WALTERS			7.25
00612615	MANDI WALTERS			7.25
00612616	LINDE GAS & EQUIPMENT INC			123.63
00612617	M & L SUPPLY CO INC			27.35
00612618	CSWW INC			93.65
00612619	NW PLAYGROUND EQUIPMENT INC			11,852.55
00612620	PARK DEPT IMPREST FUND			178.82
00612621	QUALTERRA INC			490.95
00612622	SWIRE PACIFIC HOLDINGS, INC			29,962.68
00612623	WA STATE DEPT OF REVENUE			182,819.62
00612624	WALTER E NELSON CO			187.70
00612625	AIRGAS SPECIALTY PRODUCTS IN	40,089.70		
00612626	CAREER PATH SERVICES	33,464.48		

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CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
00612627	NORFOLK IRON & METAL CO	1,345.77		

00612628	PIONEER HUMAN SERVICES	61.00		
00612629	WINSTON M MATTHEWS	18.25		
00612630	VIVINT INC	138.38		
00612631	ROBERT BRYANT	56.42		
00612632	ALISSA SCHLECHT	836.24		
00612633	BERNARD BRIGGS	185.27		
00612634	GOOD NEIGHBOR COMPANIES LLC	688.62		
00612635	RAPCO INDUSTRIES INC	3,964.46		
00612636	SHUMS CODA ASSOCIATES INC	10,000.00		
00612637	SPOKANE CITY TREASURER OR	596,996.13		
00612638	ERIC P THOMPSON	111.30		
00612639	PRORATE AND FUEL TAX	2,286.59		
00612641	WALTER E NELSON CO	1,302.46		
00612642	EDWARD GOODE		150.00	
00612643	KATRINA JAGODINSKY		150.00	
00612644	SARAH ROONEY		100.00	
00612645	ASIZA SANDOVAL		150.00	
00612647	CENTURYLINK			118.55
00612648	COMCAST			188.40
00612649	COMCAST			188.40
00612650	COMCAST			198.03
00612651	COMCAST			221.07
00612652	COMCAST			741.44
00612653	DS SERVICES OF AMERICA INC			78.94
00612654	WATERCO OF THE PACIFIC NORTH			261.35
00612655	FLASHPARKING, INC.			389.11
00612656	GENERAL STORE INC			17.65
00612657	LANTERN PRESS			1,554.43
00612658	AMY STUART			7.25
00612659	SHELBY AVILA			7.25
00612660	REBECCA DANON			35.75
00612661	CLAIRE DAVIS			240.00
00612662	MAGDALENA DOBROWOLSKI			7.25
00612663	DENISE ELLENWOOD			60.00
00612664	KAARA FAIRBANKS			7.25
00612665	CAMERON FERRE			19.50
00612666	HEIDI FERRE			19.50
00612667	KRYSTLE GILES			7.25
00612668	KRYSTLE GILES			58.00
00612669	MARK JENSEN			58.00
00612670	CHRISTINA JOHNSON			7.25
00612671	REBECCA JOLSTEAD			7.25
00612672	MAURA LAMMERS			19.00
00612673	SEAN MURPHY			7.25
00612674	KAYE-LEIGH RILEY			7.25
00612675	KAYE-LEIGH RILEY			7.25
00612676	BECCA RIMPLER			3.00
00612677	BECCA RIMPLER			40.00
00612678	KATHRYN SCHLICHTER			74.00
00612679	KATHRYN SCHLICHTER			26.00
00612680	TOBY SWONKE			28.00
00612681	JADAN VANDERVERT			126.00

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CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
00612682	ALEXIS WILLIAMS			10.00
00612683	M & L SUPPLY CO INC			205.47
00612684	CSWW INC			112.09
00612685	SCHYLLING INC			1,107.09
00612686	SWIRE PACIFIC HOLDINGS, INC			584.82

70001788	CINTAS CORPORATION	1,459.82		
70001789	ELJAY OIL CO INC	1,497.57		
70001790	GORDON TRUCK CENTERS INC DBA	7,695.61		
70001791	BAKER & TAYLOR BOOKS		148.00	
70001792	BRANOM OPERATING COMPANY LLC	14,310.64		
70001793	CDW GOVERNMENT INC	401.08		
70001794	CINTAS CORPORATION	823.64		
70001795	ELJAY OIL CO INC	272.51		
70001796	GALLS LLC	2,009.09		
70001797	HASA INC	15,416.04		
70001798	HUGHES FIRE EQUIPMENT INC	4,432.54		
70001799	OXARC LLC	12,174.19		
70001800	STONEWAY ELECTRIC SUPPLY	1,393.83		
70001801	NORTHWEST INDUSTRIAL SERVICE	122.19		117.81
70001802	ARROW CONCRETE & ASPHALT	35,892.25		
70001803	NORCO INC	31.42		
70001805	AJ SPRAY FOAM SERVICES, LLC			1,379.07
70001806	ALASKA RUBBER GROUP INC	319.62		
70001807	NORTHWEST INDUSTRIAL SERVICE			3,469.38
70001808	CALE AMERICA INC	3,962.96		
70001809	CINTAS CORPORATION	6,436.92		90.64
70001810	HORIZON DISTRIBUTORS			11,329.10
70001811	NORCO INC			83.46
70001812	OXARC LLC			7.92
70001813	PLANET TURF			1,390.87
70001814	PEROVICH PARTNERS INC			275.08
70001815	STONEWAY ELECTRIC SUPPLY			99.59
70001816	ALASKA RUBBER GROUP INC			159.45
70001817	BI INC	13,196.20		
70001818	CINTAS CORPORATION		38.39	
70001819	ELJAY OIL CO INC	732.14		
70001820	GALLS LLC	1,745.53		80.45
70001821	GORDON TRUCK CENTERS INC DBA	22,704.15		
70001822	HASA INC	15,400.60		
70001823	HORIZON DISTRIBUTORS			814.51
70001824	HUGHES FIRE EQUIPMENT INC	10,731.21		
70001825	KERSHAW INC	2,914.52		
70001826	NATIONAL COLOR GRAPHICS INC		4,140.35	
70001827	NORCO INC	84.12		
70001828	PLANET TURF			3,312.48
70001829	SPOKANE POWER TOOL & HDWE		171.23	327.29
70001830	SPOKANE TRANSIT AUTHORITY	5,070.30		
70001831	ULINE INC			915.12
80142893	AVISTA UTILITIES	2,341.20		
80142894	COLEMAN OIL COMPANY LLC	5,489.53		
80142895	CUMMINS INC	31,405.46		
80142896	DOWL LLC	15,937.98		
80142897	FASTENAL CO	5,007.64		

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80142898	FIREPOWER INC	130.92		
80142899	W W GRAINGER INC	849.70		
80142900	IIA LIFTING SERVICES INC	2,724.80		
80142901	INTEGRITY PUMP SOLUTIONS INC	56,028.00		
80142902	MARSHALL TESTING PRODUCTS LL	20.00		
80142903	WESLEY HOWARD MORRIS	210.00		
80142904	NORTH COUNTRY SERVICES LLC	583.44		
80142905	NORTHSTAR CHEMICAL INC	4,430.33		
80142906	NOVUS AUTO GLASS	65.35		

80142907	PARAMETRIX INC	8,603.75	
80142908	PETE LIEN & SONS INC	21,874.51	
80142909	POMP'S TIRE SERVICE INC	1,534.38	
80142910	REYNOLDS PRESTO PRODUCTS INC	4,957.87	
80142911	SPECIALTY MACHINING & MFG CO	2,260.76	
80142912	STARPLEX CORP	10,643.20	
80142913	T BAILEY INC	66,285.45	
80142914	TWO RIVERS TERMINAL LLC	9,146.60	
80142915	VESTIS GROUP INC	19.50	
80142916	WASHINGTON EQUIPMENT	2,441.65	
80142917	WAXIE SANITARY SUPPLY	1,782.32	
80142918	ZAYO GROUP HOLDINGS INC	1,967.88	
80142919	90+ PROJECT	2,869.12	
80142920	ABSOLUTE DRUG TESTING LLC	4,881.60	
80142921	ACCESS INFORMATION HOLDINGS	3,932.16	
80142922	ALS CANADA LTD	6,545.00	
80142923	ATS INLAND NW LLC	184,456.50	
80142924	AVISTA UTILITIES	199,562.13	
80142925	BOWMAN CONSULTING GROUP LTD	935.00	
80142926	BRODART CO		4,826.97
80142927	BROOKS APPLIED LABS LLC	8,082.00	
80142928	BROWN AND CALDWELL	1,571.79	
80142929	BUDINGER & ASSOCIATES INC	9,462.40	
80142930	DOWNTOWN SPOKANE PARTNERSHIP	170,749.49	
80142931	CAMCO CONSTRUCTION INC	500.44	
80142932	CARL MAXEY CENTER	6,143.16	
80142933	CATHOLIC CHARITIES	70,979.25	
80142934	CIVTECH INC	2,936.25	
80142935	COLEMAN OIL COMPANY LLC	5,764.88	
80142936	COMPUNET INC	1,562.30	
80142937	CONNELL OIL INC	1,032.09	
80142938	COPIERS NORTHWEST INC	1,180.44	
80142939	DAVIES CLAIMS SOLUTIONS LLC	22,082.98	
80142940	DELL MARKETING LP	27,244.03	
80142941	DEVRIES INFORMATION MANAGEME	25.84	
80142942	EMPIRE HEALTH FOUNDATION	748,018.21	
80142943	EUROFINS ENVIRONMENT TESTING	127.20	
80142944	FAMILY PROMISE OF SPOKANE	48,082.33	
80142945	FASTENAL CO	4,185.65	
80142946	FELTON FIRE SERVICE LLC	1,628.00	
80142947	FERGUSON ENTERPRISES INC	851.31	
80142948	GORLEY LOGISTICS LLC	58.27	
80142949	FIRE PROTECTION SPECIALISTS	370.94	
80142950	FISHER SCIENTIFIC	1,803.78	

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80142951	GOODWILL INDUSTRIES OF THE	64,537.86		
80142952	W W GRAINGER INC	244.26		
80142953	HISPANIC BUSINESS ASSOCIATIO	21,820.19		
80142954	IDEXX DISTRIBUTION GROUP	785.28		
80142955	INGRAM LIBRARY SERVICES LLC		7,818.64	
80142956	KANOPY INC		3,856.00	
80142957	LSB CONSULTING ENGINEERS PLL	843.75		
80142958	MATRIX CONSULTING GROUP LTD	27,900.00		
80142959	MIDWEST TAPE		2,871.86	
80142960	NAPA AUTO PARTS	2,176.97		
80142961	NB ENGINEERING LLC	10,508.12		
80142962	OSBORN CONSULTING INC	14,609.56		
80142963	OVERDRIVE INC		28,743.21	

80142964	NATIONAL EMPLOYERS COUNCIL I	500.00	
80142965	PETE LIEN & SONS INC	21,946.15	
80142966	QUADIENT LEASING USA INC	12,927.67	
80142967	RAZE DEVELOPMENT	500,000.00	
80142968	REHN & ASSOCIATES	286.00	
80142969	RINGCENTRAL INC	1,037.04	
80142970	THE SALVATION ARMY	41,666.68	
80142971	SHI CORP	43,047.87	
80142972	SITEONE LANDSCAPE SUPPLY LLC	1,157.09	
80142973	SPOKANE NEIGHBORHOOD ACTION	61,930.80	
80142974	SPOKANE COUNTY TREASURER	36.00	
80142975	STARPLEX CORP	35,732.96	
80142976	TRANSITIONS	4,175.05	
80142977	VERIZON WIRELESS	5,718.17	
80142978	VESTIS GROUP INC	19.50	
80142979	VOLUNTEERS OF AMERICA OF	278,960.82	
80142980	WEST CENTRAL COMMUNITY	16,019.61	
80142981	ZERO DB COMMUNICATIONS LLC	1,636.51	
80142982	AMBER GROE	114.17	
80142983	JENNIFER VEIRS	60.00	
80142984	ACTION MATERIALS	9,671.88	
80142985	AMERICAN TRAFFIC SOLUTIONS I	88,084.98	
80142986	AVISTA UTILITIES	238,711.90	
80142987	BERK CONSULTING INC	104,332.16	
80142988	BUDINGER & ASSOCIATES INC	2,748.43	
80142989	CAMTEK INC		441.86
80142990	CATHOLIC CHARITIES	28,896.75	
80142991	CINTAS CORPORATION NO 2	953.31	
80142992	CLARK'S CONTAINERS LLC	100.10	
80142993	CLEAN ENERGY INC	20,671.21	
80142994	CONNELL OIL INC	327.13	
80142995	CONSISTENT CARE SERVICES	26,115.09	
80142996	COPIERS NORTHWEST INC	74.71	105.62
80142997	CORINNA REN	10,000.00	
80142998	DEVRIES INFORMATION MANAGEME	9.23	
80142999	ENVIRONMENT CONTROL OF SPOKA	6,428.80	
80143000	ERGON ASPHALT & EMULSIONS IN	14,811.07	
80143001	EVERGREEN STATE TOWING LLC	1,777.79	
80143002	EXCELSIOR WELLNESS	16,372.60	
80143003	EYEMART EXPRESS LLC	314.90	

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80143004	FASTENAL CO	1,485.14		
80143005	GORLEY LOGISTICS LLC			58.27
80143006	GOODWILL INDUSTRIES OF THE	322,107.96		
80143007	HILLYARD SENIOR ACTIVITY CTR			6,666.66
80143008	HISPANIC BUSINESS ASSOCIATIO	29,683.16		
80143009	J R SWIGART COMPANY INC	34,439.34		
80143010	KXLY	5,920.00		
80143011	LANDMARK STRUCTURES I LP	161,079.13		
80143012	MARTIN LUTHER KING JR FAMILY			3,483.33
80143013	MCKINSTRY CO LLC			8,788.53
80143014	MID CITY CONCERNS INC			1,543.75
80143015	NOVUS AUTO GLASS	752.77		
80143016	PACIFIC POWER GROUP LLC	7,123.48		
80143017	PARAMETRIX INC	15,193.60		
80143018	PLACE LANDSCAPE ARCHITECTURE			130,350.00
80143019	POMP'S TIRE SERVICE INC	13,607.52		
80143020	POWER TRANSPORT INC			1,200.00

80143021	PREMERA BLUE CROSS OR	786,010.10	
80143022	ROGUE HEART MEDIA SPC	12,504.80	
80143023	SAFETY KLEEN CORPORATION	379.55	
80143024	SITEONE LANDSCAPE SUPPLY LLC	677.17	
80143025	SPOKANE NEIGHBORHOOD ACTION	102.03	
80143026	SOLID WASTE SYSTEMS INC	7,245.46	
80143027	SPOKANE LOW INCOME HOUSING	15,000.00	
80143028	W B SPRAGUE COMPANY INC		128.66
80143029	SUMMIT LAW GROUP PLLC	71,444.36	
80143030	THE HUNTINGTON NATIONAL BANK		9,423.06
80143031	JEFFREY THOMPSON		348.60
80143032	TOBY'S BODY & FENDER INC	11,712.78	
80143033	US BANK P CARD PAYMENTS	64,404.79	
80143034	UTP PRODUCTIONS, INC		15,728.79
80143035	VOLUNTEERS OF AMERICA OF	30,474.82	
80143036	ABSOLUTE DRUG TESTING LLC	959.40	
80143037	ALS LABORATORY GROUP	170.00	
80143038	ALSCO DIVISION OF ALSCO INC	161.88	
80143039	AM HARDWARE CO		261.36
80143040	AVISTA UTILITIES	40,909.72	
80143041	CARRIER CORPORATION	1,840.19	
80143042	COLEMAN OIL COMPANY LLC	7,746.61	1,922.11
80143043	COLE-PARMER INSTRUMENT	301.82	
80143044	STEVE CONNER		21,909.50
80143045	COPIERS NORTHWEST INC	1,000.56	
80143046	COPPER STATE BOLT & NUT CO		102.08
80143047	COSCO FIRE PROTECTION INC	3,354.00	
80143048	CREEK AT QUALCHAN GOLF COURS		24,085.57
80143049	L N CURTIS & SONS	263.38	
80143050	DEVRIES INFORMATION MANAGEME	70.14	
80143051	EMSCONNECT LLC	26,250.00	
80143052	EUROFINS ENVIRONMENT TESTING	789.00	
80143053	EVENT RENTS		507.36
80143054	FAHLO LLC		828.36
80143055	FASTENAL CO		1,011.79
80143056	FEDERAL EXPRESS CORP/DBA FED	64.81	

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80143057	FERGUSON ENTERPRISES INC	1,895.07		
80143058	GORLEY LOGISTICS LLC	174.81		
80143059	FIREPOWER INC	147.29		
80143060	FRANCIS AVENUE HARDWARE			114.50
80143061	W W GRAINGER INC			133.47
80143062	HASKINS STEEL CO INC			326.69
80143063	HOME DEPOT USA INC			105.87
80143064	HISPANIC BUSINESS ASSOCIATIO	42,206.12		
80143065	KPFF CONSULTING ENGINEERS	27,759.47		
80143066	SCP DISTRIBUTORS LLC			4,859.07
80143067	MK SOLUTIONS INC		9,559.34	
80143068	NAPA AUTO PARTS			522.25
80143069	JANT GROUP II INC			31.33
80143070	SANDBAGGERS CLUB LLC			25,106.54
80143071	SHAMROCK MANUFACTURING INC	9,221.08		
80143072	SHERWIN WILLIAMS CO			219.36
80143073	SITEONE LANDSCAPE SUPPLY LLC			799.16
80143074	SMITH WESTERN CO			654.49
80143075	SPOKANE NEIGHBORHOOD ACTION	78,032.87		
80143076	SPOKANE TREATMENT AND	10,112.34		
80143077	HESTON HARDWARE			334.84

80143078	SPOKANE COUNTY FIRE DIST 10	112,696.89		
80143079	T & T GOLF MANAGEMENT INC			34,169.08
80143080	ASAP TRANSLATION SERVICES LL	448.88		
80143081	VERIZON WIRELESS	538.16		
80143082	VESTIS GROUP INC	69.10		
80143083	WESTERN EQUIPMENT DISTRIBUTO			275,869.47
80143084	PATRICK BURCHELL	135.00		
80143085	STEVEN J PLAYLE	60.00		
80143086	MARK POIRIER			219.24
80143087	ROBERT L TYRRELL	60.00		
80143088	A1 TREE SERVICE LLC			75,317.19
80143089	ABSOLUTE CUSTOM CONSTRUCTION			34,486.80
80143090	ATS INLAND NW LLC	174,630.92		
80143091	AVISTA UTILITIES		4,370.41	
80143092	JOHN MENETTO		260.00	
80143093	BLUEBIRD TREE CARE INC			18,765.20
80143094	BOZCO CONSTRUCTION LLC	19,169.20		
80143095	BUDINGER & ASSOCIATES INC	1,200.00		
80143096	CARRIER CORPORATION		4,727.69	
80143097	COLEMAN OIL COMPANY LLC			2,303.89
80143098	COPIERS NORTHWEST INC	111.87		
80143099	DELTA DENTAL OF WASHINGTON	51,705.73		
80143100	DEVRIES INFORMATION MANAGEME	110.76		
80143101	ROBERT H LUMMUS	6,718.40		
80143102	DOUGLAS CO INC			2,342.28
80143103	ELECTRONIC DATA COLLECTION	1,524.43		
80143104	ENTERPRISE FM TRUST			25,731.39
80143105	EXPRESS NAME TAGS & MORE, IN		13.82	
80143106	FAHLO LLC			2,524.14
80143107	FEDERAL EXPRESS CORP/DBA FED	30.42		
80143108	FIREPOWER INC	490.96		
80143109	FRANCIS AVENUE HARDWARE			93.33

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80143110	GHD INC	46,393.18		
80143111	W W GRAINGER INC	499.68		
80143112	H D FOWLER COMPANY	2,606.62		
80143113	MARUBENI AMERICA CORPORATION			1,832.88
80143114	HISPANIC BUSINESS ASSOCIATIO	17,413.00		
80143115	INLAND ENVIRONMENTAL RESOURC	7,681.56		
80143116	INLAND POWER & LIGHT CO			130.22
80143117	JON GREER INC	155.81		
80143118	J R MERRITT CONTROLS INC	700.05		
80143119	WILLAR CORP dba	2,561.67		
80143120	JRM ENTERPRISES INC	3,348.00		
80143121	KAISER FOUNDATION HEALTH PLA	163,929.92		
80143122	KENWORTH SALES COMPANY	12.16		
80143123	KITTELSON & ASSOCIATES INC	17,895.45		
80143124	LAKE SIDE INDUSTRIES	11,707.06		
80143125	LYNDA CARPENTER	650.00		
80143126	JACOB CECIL LEWIS		525.00	
80143127	LIFE ASSIST INC	3,729.23		
80143128	LSB CONSULTING ENGINEERS PLL	67.50		
80143129	MACKAY METERS INC	13,185.83		
80143130	MARTIN LUTHER KING JR FAMILY	5,500.00		
80143131	MUNICIPAL EMERGENCY SERVICES	1,662.88		
80143132	LEGEND INVESTMENTS CORP			3,011.16
80143133	NORTHSTAR ENTERPRISES INC			2,407.00
80143134	OCLC INC		7,246.56	

80143135	OLYMPIC FOUNDRY INC	1,996.53		
80143136	PARTNERS WITH FAMILIES &	6,503.82		
80143137	POMP'S TIRE SERVICE INC	3,375.89		
80143138	PROVOST PROFESSIONAL	187.71		
80143139	REHN & ASSOCIATES	1,642.50		
80143140	JANT GROUP II INC			102.27
80143141	SEAWESTERN FIRE APPARATUS &	117.01		
80143142	SITEONE LANDSCAPE SUPPLY LLC	2.87		242.68
80143143	SPOKANE NEIGHBORHOOD ACTION	277,222.36		
80143144	HESTON HARDWARE			76.93
80143145	STARPLEX CORP	11,858.40		
80143146	T W CLARK CONSTRUCTION LLC	348,795.98		
80143147	TENANTS UNION OF WASHINGTON	10,934.51		
80143148	TWO RIVERS TERMINAL LLC	9,177.58		
80143149	US BANK TRAVEL CARD	9,412.44		
80143150	VERIZON WIRELESS	724.97	80.02	
80143151	WAXIE SANITARY SUPPLY	2,603.08		
80143152	WESTERN EQUIPMENT DISTRIBUTO			32.73
80143153	WESTERN GLOVE INC			272.15
80143154	WILBUR ELLIS COMPANY			1,944.88
80143155	WILDROSE LTD dba			1,133.73
80143156	LARKIN, JORDAN		2,528.10	
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		8,820,778.99	82,858.73	1,016,663.25
				=====
			CITYWIDE TOTAL:	9,920,300.97

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0020 - NONDEPARTMENTAL

DOWNTOWN SPOKANE PARTNERSHIP	PROFESSIONAL SERVICES ACH PMT NO. - 80142930	25,000.00
MATRIX CONSULTING GROUP LTD	CONTRACTUAL SERVICES ACH PMT NO. - 80142958	27,900.00
SAN DIEGO POLICE EQUIPMENT CO INC	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00612479	10.00
SPOKANE COUNTY FIRE DIST 10	CONTRACTUAL SERVICES ACH PMT NO. - 80143078	112,696.89
SPOKANE REGIONAL CLEAN AIR AGENCY	OPERATING ASSESSMENTS/TAXES CHECK NO. - 00612581	119,889.75
SPOKANE TRANSIT AUTHORITY	CONTRACTUAL SERVICES CREDIT CARD PMT NO. - 70001830	5,070.30
SPOKANE TREATMENT AND RECOVERY SERVICES	CONTRACTUAL SERVICES ACH PMT NO. - 80143076	10,112.34
SUMMIT LAW GROUP PLLC	LEGAL SERVICES ACH PMT NO. - 80143029	71,444.36

TOTAL FOR 0020 - NONDEPARTMENTAL	372,123.64
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0030 - POLICE OMBUDSMAN

COPIERS NORTHWEST INC	MISC SERVICES/CHARGES ACH PMT NO. - 80143045	298.21
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TOTAL FOR 0030 - POLICE OMBUDSMAN	298.21
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0100 - GENERAL FUND

ABSOLUTE DRUG TESTING LLC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80142920	4,881.60
BERK CONSULTING INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80142987	104,332.16
SAMUEL JOSE OR ANTONIA CORINA TRUJILLO	PERMIT REFUNDS PAYABLE CHECK NO. - 00612478	5,009.00
US BANK P CARD PAYMENTS	PCARD ADVANCE PYMT REC ACH PMT NO. - 80143033	64,404.79
US BANK TRAVEL CARD	TRAVEL CARD ADVANCE PYMT ACH PMT NO. - 80143149	9,412.44

TOTAL FOR 0100 - GENERAL FUND	188,039.99
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0230 - CIVIL SERVICE

DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES
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	ACH PMT NO. - 80142941	9.23
PUBLIC SAFETY TESTING INC	PROFESSIONAL SERVICES	
	CHECK NO. - 00612481	4,000.00
WA STATE DEPT OF REVENUE	NON-TRAVEL MEALS/LGHT RFRSHMT	
	-	0.38
TOTAL FOR 0230 - CIVIL SERVICE		4,009.61
0260 - CITY CLERK		
ACCESS INFORMATION HOLDINGS	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80142921	3,932.16
TOTAL FOR 0260 - CITY CLERK		3,932.16
0320 - COUNCIL		
STARPLEX CORP	OTHER MISC CHARGES	
	ACH PMT NO. - 80142975	1,019.92
TOTAL FOR 0320 - COUNCIL		1,019.92
0330 - PUBLIC AFFAIRS/COMMUNICATIONS		
ERIC P THOMPSON	LOCAL MILEAGE	
	CHECK NO. - 00612638	111.30
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80143150	296.87
TOTAL FOR 0330 - PUBLIC AFFAIRS/COMMUNICATIONS		408.17
0370 - ENGINEERING SERVICES		
DONOVAN K AURAND	LOCAL MILEAGE	
	CHECK NO. - 00612461	423.50
FIREPOWER INC	ALARM/SECURITY SERVICES	
	ACH PMT NO. - 80142898	130.92
MARSHALL TESTING PRODUCTS LLC	OPERATING SUPPLIES	
	ACH PMT NO. - 80142902	20.00
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80142977	1,665.60
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
VERIZON WIRELESS	IT/DATA SERVICES	
	ACH PMT NO. - 80142977	555.14
VESTIS GROUP INC	LAUNDRY/JANITORIAL SERVICES	
DBA VESTIS SERVICES INC	ACH PMT NO. - 80142978	39.00
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	

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2.52

TOTAL FOR 0370 - ENGINEERING SERVICES

2,836.68

0410 - FINANCE

SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80142971	79.64
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80143081	128.43
WA STATE DEPT OF REVENUE MISCELLANEOUS TAX DIVISION	PROFESSIONAL SERVICES CHECK NO. - 00612583	523.32

TOTAL FOR 0410 - FINANCE

731.39

0470 - HISTORIC PRESERVATION

VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80142977	85.62
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TOTAL FOR 0470 - HISTORIC PRESERVATION

85.62

0500 - LEGAL

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80143040	911.02
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80143040	84.65
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80143100	27.69
SPOKANE COUNTY BAR ASSN SPOKANE COUNTY COURTHOUSE	ADVERTISING CHECK NO. - 00612580	75.00

TOTAL FOR 0500 - LEGAL

1,098.36

0520 - MAYOR

DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80142941	7.38
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

STARPLEX CORP	ALARM/SECURITY SERVICES ACH PMT NO. - 80142975	86.19
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80143150	428.10

TOTAL FOR 0520 - MAYOR

521.67

0550 - NEIGHBORHOOD SERVICES

AMBER GROE	LOCAL MILEAGE	
	ACH PMT NO. - 80142982	114.17
TOTAL FOR 0550 - NEIGHBORHOOD SERVICES		114.17
0560 - MUNICIPAL COURT		
CHAD HAYNES	OPERATIONAL TRAVEL	
1218 E 5TH AVE	CHECK NO. - 00612576	1,702.01
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES	
	ACH PMT NO. - 80143050	55.38
SPOKANE COUNTY TREASURER	SPOKANE COUNTY	
	ACH PMT NO. - 80142974	36.00
TOTAL FOR 0560 - MUNICIPAL COURT		1,793.39
0620 - HUMAN RESOURCES		
RINGCENTRAL INC	SOFTWARE MAINTENANCE	
	ACH PMT NO. - 80142969	518.52
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80143081	299.67
TOTAL FOR 0620 - HUMAN RESOURCES		818.19
0650 - PLANNING SERVICES		
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80142977	42.81
WA STATE DEPT OF REVENUE	NON-TRAVEL MEALS/LGHT RFRSHMT	
	-	0.17
TOTAL FOR 0650 - PLANNING SERVICES		42.98
0680 - POLICE		
HONORABLE MAYOR		07/21/25
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
COPIERS NORTHWEST INC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80143098	111.87
EMSCONNECT LLC	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80143051	2,916.67
GALLS LLC	CLOTHING	
	CREDIT CARD PMT NO. - 70001820	1,483.22
RELENTLESS LLC	REGISTRATION/SCHOOLING	
DBA DESERT SNOW	CHECK NO. - 00612574	1,398.00
RINGCENTRAL INC	SOFTWARE MAINTENANCE	
	ACH PMT NO. - 80142969	518.52

TOTAL FOR 0680 - POLICE

6,428.28

0690 - COMMUNITY JUSTICE SERVICES

ABSOLUTE DRUG TESTING LLC PROFESSIONAL SERVICES
ACH PMT NO. - 80143036 959.40

BI INC PROFESSIONAL SERVICES
CREDIT CARD PMT NO. - 70001817 13,196.20

TOTAL FOR 0690 - COMMUNITY JUSTICE SERVICES

14,155.60

0700 - PUBLIC DEFENDER

AVISTA UTILITIES UTILITY LIGHT/POWER SERVICE
ACH PMT NO. - 80143040 911.02

AVISTA UTILITIES UTILITY NATURAL GAS
ACH PMT NO. - 80143040 84.65

BRIDGET CONDON LODGING
CHECK NO. - 00612471 6.00-

BRIDGET CONDON PER DIEM
CHECK NO. - 00612471 360.00

COPIERS NORTHWEST INC OPERATING RENTALS/LEASES
ACH PMT NO. - 80143045 425.14

LYNDA CARPENTER LEGAL SERVICES
DBA LC INVESTIGATIONS LLC ACH PMT NO. - 80143125 650.00

PROVOST PROFESSIONAL LEGAL SERVICES
INVESTIGATIONS ACH PMT NO. - 80143138 187.71

ROBIN R DEAN LEGAL SERVICES
CHECK NO. - 00612573 142.70

TOTAL FOR 0700 - PUBLIC DEFENDER

2,755.22

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0750 - COMMUNITY/ECONOMIC DEV SVC

VERIZON WIRELESS CELL PHONE
ACH PMT NO. - 80142977 75.99

TOTAL FOR 0750 - COMMUNITY/ECONOMIC DEV SVC

75.99

1100 - STREET FUND

AVISTA UTILITIES UTILITY LIGHT/POWER SERVICE
ACH PMT NO. - 80142986 234,963.41

ERGON ASPHALT & EMULSIONS INC REPAIR & MAINTENANCE SUPPLIES
ACH PMT NO. - 80143000 14,811.07

FASTENAL CO OPERATING SUPPLIES
ACH PMT NO. - 80143004 1,485.14

FIREPOWER INC	ALARM/SECURITY SERVICES ACH PMT NO. - 80143108	245.48
NORCO INC	OPERATING SUPPLIES CREDIT CARD PMT NO. - 70001803	5.24
SHAMROCK MANUFACTURING INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80143071	9,221.08
UNITED PARCEL SERVICE	POSTAGE CHECK NO. - 00612582	34.00
VESTIS GROUP INC DBA VESTIS SERVICES INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80143082	69.10
W W GRAINGER INC DBA GRAINGER	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80143111	499.68
WHITWORTH WATER DISTRICT NO 2	PUBLIC UTILITY SERVICE CHECK NO. - 00612585	133.07
ZERO DB COMMUNICATIONS LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80142981	1,636.51
TOTAL FOR 1100 - STREET FUND		263,103.78
1200 - CODE ENFORCEMENT FUND		
CLARK'S CONTAINERS LLC	OPERATING RENTALS/LEASES ACH PMT NO. - 80142992	100.10
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80143100	46.15
NORTH COUNTRY SERVICES LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80142904	583.44
HONORABLE MAYOR AND COUNCIL MEMBERS		07/21/25 PAGE 8
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES CREDIT CARD PMT NO. - 70001801	122.19
WATERCO OF THE PACIFIC NORTH WEST, INC	NON-TRAVEL MEALS/LGHT RFRSHMT CHECK NO. - 00612472	54.88
TOTAL FOR 1200 - CODE ENFORCEMENT FUND		906.76
1300 - LIBRARY FUND		
WA STATE DEPT OF REVENUE	CHEMICAL/LAB SUPPLIES -	1.32
WA STATE EMPLOYMENT SECURITY PAID FAMILY MEDICAL LEAVE	WA PAID FAMILY & MEDICAL LEAVE CHECK NO. - 00612490	10.89
TOTAL FOR 1300 - LIBRARY FUND		12.21
1360 - MISCELLANEOUS GRANTS FUND		

ABSOLUTE DRUG TESTING LLC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80142920	4,881.60-
ABSOLUTE DRUG TESTING LLC	PROFESSIONAL SERVICES ACH PMT NO. - 80142920	4,881.60
BERK CONSULTING INC	CONTRACTUAL SERVICES ACH PMT NO. - 80142987	104,332.16
BERK CONSULTING INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80142987	104,332.16-
FORWARD RECOVERY LLC	OPERATING SUPPLIES CHECK NO. - 00612475	1,000.00

TOTAL FOR 1360 - MISCELLANEOUS GRANTS FUND		1,000.00
1380 - TRAFFIC CALMING MEASURES		

AMERICAN TRAFFIC SOLUTIONS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80142985	88,084.98
BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80143095	600.00
DOWL LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80142896	4,695.00

TOTAL FOR 1380 - TRAFFIC CALMING MEASURES		93,379.98
1400 - PARKS AND RECREATION FUND		

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
WA STATE EMPLOYMENT SECURITY PAID FAMILY MEDICAL LEAVE	WA PAID FAMILY & MEDICAL LEAVE CHECK NO. - 00612490	12.92

TOTAL FOR 1400 - PARKS AND RECREATION FUND		12.92
1425 - AMERICAN RESCUE PLAN		

90+ PROJECT	CONTRACTUAL SERVICES ACH PMT NO. - 80142919	2,869.12
ASAP TRANSLATION SERVICES LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80143080	448.88
ATS INLAND NW LLC	OTHER IMPROVEMENTS ACH PMT NO. - 80143090	349,101.78
BOZCO CONSTRUCTION LLC	OTHER IMPROVEMENTS ACH PMT NO. - 80143094	5,821.20
CAREER PATH SERVICES EMPLOYMENT AND TRAINING	CONTRACTUAL SERVICES CHECK NO. - 00612626	33,464.48
HISPANIC BUSINESS ASSOCIATION FOUNDATION OF THE INLAND	CONTRACTUAL SERVICES ACH PMT NO. - 80143114	26,477.00

KITTELSON & ASSOCIATES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80143123	781.70
MARTIN LUTHER KING JR FAMILY OUTREACH CENTER	CONTRACTUAL SERVICES ACH PMT NO. - 80143130	5,500.00
RAZE DEVELOPMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80142967	500,000.00
TOTAL FOR 1425 - AMERICAN RESCUE PLAN		924,464.16
1440 - FIRE GRANTS MISCELLANEOUS		
MUNICIPAL EMERGENCY SERVICES INC	MINOR EQUIPMENT ACH PMT NO. - 80143131	1,662.88
TOTAL FOR 1440 - FIRE GRANTS MISCELLANEOUS		1,662.88
1460 - PARKING METER REVENUE FUND		
CALE AMERICA INC DBA FLOWBIRD	MINOR EQUIPMENT CREDIT CARD PMT NO. - 70001808	3,962.96
ELECTRONIC DATA COLLECTION CORPORATION	LEGAL SERVICES ACH PMT NO. - 80143103	1,297.50
ELECTRONIC DATA COLLECTION CORPORATION	SUBSCRIPTION BASED IT ARNGMTS ACH PMT NO. - 80143103	226.93
HONORABLE MAYOR AND COUNCIL MEMBERS		07/21/25 PAGE 10
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
MACKAY METERS INC	SUBSCRIPTION BASED IT ARNGMTS ACH PMT NO. - 80143129	13,185.83
TOTAL FOR 1460 - PARKING METER REVENUE FUND		18,673.22
1500 - PATHS AND TRAILS RESERVE FUND		
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80142977	42.81
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	0.42
TOTAL FOR 1500 - PATHS AND TRAILS RESERVE FUND		43.23
1560 - FORFEITURES & CONTRIBUTION FND		
ROBERT H LUMMUS DBA DOG TROTTER K9 EQUIPMENT	MACHINERY/EQUIPMENT ACH PMT NO. - 80143101	6,718.40
WA STATE DEPT OF LICENSING SPOKANE COUNTY COURTHOUSE	MISC SERVICES/CHARGES CHECK NO. - 00612584	42.00
WA STATE DEPT OF REVENUE	MACHINERY/EQUIPMENT -	611.37

TOTAL FOR 1560 - FORFEITURES & CONTRIBUTION FND 7,371.77

1640 - COMMUNICATIONS BLDG M&O FUND

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80143040	11,616.07
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80143040	586.18
ENVIRONMENT CONTROL OF SPOKANE	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80142999	2,529.00
FIRE PROTECTION SPECIALISTS LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80142949	370.94

TOTAL FOR 1640 - COMMUNICATIONS BLDG M&O FUND 15,102.19

1775 - LEGAL SVCS AND RELOCATION FUND

ROMELLO ABRAM AND JORDEN MAYO 625 W MAXWELL #1	LEGAL SERVICES CHECK NO. - 00612488	4,500.00
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TOTAL FOR 1775 - LEGAL SVCS AND RELOCATION FUND 4,500.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

1910 - CRIMINAL JUSTICE ASSISTANCE FD

JRM ENTERPRISES INC DBA PROFESSIONAL LANGUAGE	INTERPRETER COSTS ACH PMT NO. - 80143120	3,348.00
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TOTAL FOR 1910 - CRIMINAL JUSTICE ASSISTANCE FD 3,348.00

1970 - FIRE/EMS FUND

ALASKA RUBBER GROUP INC DBA ARG INDUSTRIAL	VEHICLE REPAIR & MAINT SUPPLY CREDIT CARD PMT NO. - 70001806	319.62
ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80143038	161.88
ARROW CONCRETE & ASPHALT SPECIALTIES LLC	BUILDING REPAIRS/MAINTENANCE CREDIT CARD PMT NO. - 70001802	15,820.32
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80143040	21,304.03
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80143040	3,584.20
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80143042	13,236.14
CONNELL OIL INC DBA CO-ENERGY	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80142937	1,032.09
EMSCONNECT LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80143051	23,333.33

ENVIRONMENT CONTROL OF SPOKANE	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80142999	3,899.80
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80142897	1,289.01
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80142897	76.47
FASTENAL CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80142897	156.02
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80143056	20.79
GALLS LLC	CLOTHING CREDIT CARD PMT NO. - 70001820	2,240.96
GALLS LLC	CLOTHING ALTERATIONS & REPAIRS CREDIT CARD PMT NO. - 70001820	30.44
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY CREDIT CARD PMT NO. - 70001821	4,448.60

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIRS/MAINT CREDIT CARD PMT NO. - 70001821	3,865.94
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLES CREDIT CARD PMT NO. - 70001821	22,085.22
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	OPERATING SUPPLIES ACH PMT NO. - 80142948	58.27
HUGHES FIRE EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY CREDIT CARD PMT NO. - 70001824	15,163.75
IIA LIFTING SERVICES INC	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80142900	2,724.80
JASON DRYE	REGISTRATION/SCHOOLING CHECK NO. - 00612464	67.50
KENWORTH SALES COMPANY	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80143122	12.16
KIEMLE & HAGOOD 601 W MAIN ST STE 400	PERMIT REFUNDS PAYABLE CHECK NO. - 00612477	76.00
L N CURTIS & SONS	CLOTHING ALTERATIONS & REPAIRS ACH PMT NO. - 80143049	263.38
LIFE ASSIST INC	SAFETY SUPPLIES ACH PMT NO. - 80143127	3,729.23
NAPA AUTO PARTS GENUINE PARTS CO	MINOR EQUIPMENT ACH PMT NO. - 80142960	44.49
NAPA AUTO PARTS GENUINE PARTS CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80142960	2,132.48
NORCO INC	SAFETY SUPPLIES CREDIT CARD PMT NO. - 70001827	84.12

PATRICK BURCHELL	REGISTRATION/SCHOOLING ACH PMT NO. - 80143084	135.00
PIONEER HUMAN SERVICES 3614 E FERRY AVE	PERMIT REFUNDS PAYABLE CHECK NO. - 00612628	61.00
POMP'S TIRE SERVICE INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80143137	2,763.29
POMP'S TIRE SERVICE INC	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80143137	612.60
RAPCO INDUSTRIES INC	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00612635	3,964.46
SEAWESTERN FIRE APPARATUS & EQUIPMENT/SEAWESTERN INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80143141	117.01
SITEONE LANDSCAPE SUPPLY LLC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80143142	2.87

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1970 - FIRE/EMS FUND	----- 148,917.27
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3200 - ARTERIAL STREET FUND

BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80143095	9,702.40
DOWL LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80142896	11,242.98
KPFF CONSULTING ENGINEERS	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80143065	27,759.47

TOTAL FOR 3200 - ARTERIAL STREET FUND	----- 48,704.85
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3501 - WEST QUADRANT TIF

KITTELSON & ASSOCIATES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80143123	17,113.75
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TOTAL FOR 3501 - WEST QUADRANT TIF	----- 17,113.75
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4100 - WATER DIVISION

ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80142984	9,671.88
ALISSA SCHLECHT 1406 WILD APPLE LN	REFUNDS CHECK NO. - 00612632	836.24
BERNARD BRIGGS 5786 E DEWEY DR	REFUNDS CHECK NO. - 00612633	185.27
BOWMAN CONSULTING GROUP LTD	CONTRACTUAL SERVICES ACH PMT NO. - 80142925	311.67
BOZCO CONSTRUCTION LLC	CONSTRUCTION OF FIXED ASSETS	

	ACH PMT NO. - 80143094	12,040.00
CDW GOVERNMENT INC	MINOR EQUIPMENT	
	CREDIT CARD PMT NO. - 70001793	401.08
CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES	
	CREDIT CARD PMT NO. - 70001794	823.64
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80142996	74.71
CORINNA REN	CONTRACTUAL SERVICES	
DBA THE PNW DREAM	ACH PMT NO. - 80142997	10,000.00
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80142998	9.23

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80142945	3,440.97
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE	
	ACH PMT NO. - 80143107	30.42
FERGUSON ENTERPRISES INC	INVENTORY PURCHASES FOR WATER	
	ACH PMT NO. - 80143057	1,895.07
GOOD NEIGHBOR COMPANIES LLC	REFUNDS	
5107 N WALNUT ST	CHECK NO. - 00612634	688.62
H D FOWLER COMPANY	INVENTORY PURCHASES FOR WATER	
	ACH PMT NO. - 80143112	2,606.62
IDEXX DISTRIBUTION GROUP	CHEMICAL/LAB SUPPLIES	
IDEXX LABORATORIES INC	ACH PMT NO. - 80142954	785.28
INTEGRITY PUMP SOLUTIONS INC	REPAIR & MAINTENANCE SUPPLIES	
DBA IPS INC	ACH PMT NO. - 80142901	56,028.00
KXLY	CONTRACTUAL SERVICES	
SPOKANE TELEVISION INC	ACH PMT NO. - 80143010	5,920.00
LAKESIDE INDUSTRIES	REPAIR & MAINTENANCE SUPPLIES	
LOCKBOX 1086	ACH PMT NO. - 80143124	11,707.06
LSB CONSULTING ENGINEERS PLLC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80142957	607.50
MWH ENTERPRISES LLC	REFUNDS	
4215 TIERRA REJADA RD PMB 179	CHECK NO. - 00612480	216.97
NORCO INC	REPAIR & MAINTENANCE SUPPLIES	
	CREDIT CARD PMT NO. - 70001803	26.18
NORFOLK IRON & METAL CO	REPAIR & MAINTENANCE SUPPLIES	
DBA CDA METALS	CHECK NO. - 00612627	1,345.77
OLYMPIC FOUNDRY INC	INVENTORY PURCHASES FOR WATER	
	ACH PMT NO. - 80143135	1,996.53
OXARC LLC	OPERATING SUPPLIES	
	CREDIT CARD PMT NO. - 70001799	9,691.95
ROGUE HEART MEDIA SPC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80143022	12,504.80

SITEONE LANDSCAPE SUPPLY LLC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80143024	1,834.26
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00612637	238,343.51
SPOKANE NEIGHBORHOOD ACTION PARTNERS	CONTRACTUAL SERVICES ACH PMT NO. - 80142973	22,363.88
T W CLARK CONSTRUCTION LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80143146	348,795.98

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

T-MOBILE	TELEPHONE CHECK NO. - 00612482	1,690.48
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	5,098.55
WA STATE DEPT OF REVENUE	REPAIRS/MAINTENANCE -	0.07

TOTAL FOR 4100 - WATER DIVISION

761,972.19

4250 - INTEGRATED CAPITAL MANAGEMENT

BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80143095	180.00
CIVTECH INC	CONTRACTUAL SERVICES ACH PMT NO. - 80142934	2,936.25
FEHR & PEERS	PROFESSIONAL SERVICES CHECK NO. - 00612474	1,335.00
GHD INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80143110	46,393.18
KALISPEL TRIBE OF INDIANS	PUBLIC ART CHECK NO. - 00612476	13,500.00
LANDMARK STRUCTURES I LP	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80143011	161,079.13
LSB CONSULTING ENGINEERS PLLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80143128	303.75
OSBORN CONSULTING INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80142962	14,609.56
PARAMETRIX INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80143017	23,797.35
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00612637	65,964.97
SPOKANE NEIGHBORHOOD ACTION PARTNERS	CONTRACTUAL SERVICES ACH PMT NO. - 80142973	24,227.53
T BAILEY INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80142913	66,285.45

WESTLAND RESOURCES INC	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00612484	735.00
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TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT		421,347.17
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4310 - SEWER MAINTENANCE DIVISION

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

BOWMAN CONSULTING GROUP LTD	CONTRACTUAL SERVICES ACH PMT NO. - 80142925	311.66
BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80143095	180.00
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80142935	5,764.88
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80142938	915.39
PRORATE AND FUEL TAX DEPT OF LICENSING	WA DEPT OF REVENUE CHECK NO. - 00612639	2,286.59
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00612637	77,937.19
UNITED RENTALS NW INC	REGISTRATION/SCHOOLING CHECK NO. - 00612483	2,277.00

TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION		89,672.71
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4320 - RIVERSIDE PARK RECLAMATION FAC

ALS CANADA LTD	TESTING SERVICES ACH PMT NO. - 80142922	6,545.00
ALS LABORATORY GROUP	TESTING SERVICES ACH PMT NO. - 80143037	170.00
ATS INLAND NW LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80142923	1,352.84
AVISTA UTILITIES	OPERATING RENTALS/LEASES ACH PMT NO. - 80142924	465.41
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80142924	192,326.87
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80143040	6,553.71
BRANOM OPERATING COMPANY LLC BRANOM INSTRUMENT COMPANY	REPAIR & MAINTENANCE SUPPLIES CREDIT CARD PMT NO. - 70001792	14,310.64
BROOKS APPLIED LABS LLC	TESTING SERVICES ACH PMT NO. - 80142927	8,082.00
BROWN AND CALDWELL	PROFESSIONAL SERVICES ACH PMT NO. - 80142928	1,571.79
CENTURYLINK	TELEPHONE	

	CHECK NO. - 00612462	3,901.19
CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES	
	CREDIT CARD PMT NO. - 70001809	6,436.92

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

COLE-PARMER INSTRUMENT COMPANY LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80143043	301.82
EUROFINS ENVIRONMENT TESTING NORTHWEST LLC	TESTING SERVICES ACH PMT NO. - 80143052	916.20
EYEMART EXPRESS LLC	MINOR SAFETY EQUIPMENT ACH PMT NO. - 80143003	314.90
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80143056	44.02
FERGUSON ENTERPRISES INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80142947	851.31
FISHER SCIENTIFIC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80142950	424.13
FISHER SCIENTIFIC	OPERATING SUPPLIES ACH PMT NO. - 80142950	1,379.65
HASA INC	CHEMICAL/LAB SUPPLIES CREDIT CARD PMT NO. - 70001822	30,816.64
INLAND ENVIRONMENTAL RESOURCES INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80143115	7,681.56
JON GREER INC DBA INTERSTATE BATTERIES OF	OPERATING SUPPLIES ACH PMT NO. - 80143117	155.81
KERSHAW INC	OFFICE FURNITURE (NON CAPITAL) CREDIT CARD PMT NO. - 70001825	2,914.52
OXARC LLC	CHEMICAL/LAB SUPPLIES CREDIT CARD PMT NO. - 70001799	2,482.24
PATRICK B WISE	MINOR SAFETY EQUIPMENT CHECK NO. - 00612485	180.00
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00612637	75,073.86
STONEWAY ELECTRIC SUPPLY	OPERATING SUPPLIES CREDIT CARD PMT NO. - 70001800	1,393.83
TWO RIVERS TERMINAL LLC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80143148	18,324.18
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80142977	1,287.03

TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC	-----	386,258.07
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4330 - STORMWATER

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80143040	2,044.04
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

BOWMAN CONSULTING GROUP LTD	CONTRACTUAL SERVICES ACH PMT NO. - 80142925	311.67
BUDINGER & ASSOCIATES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80142988	2,748.43
CENTURYLINK	TELEPHONE CHECK NO. - 00612462	1,037.02
NB ENGINEERING LLC DBA EVERGREEN STORMH2O	CONTRACTUAL SERVICES ACH PMT NO. - 80142961	10,508.12
STARPLEX CORP	CONTRACTUAL SERVICES ACH PMT NO. - 80143145	22,501.60
TOTAL FOR 4330 - STORMWATER		39,150.88

4480 - SOLID WASTE FUND

SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-REFUSE COLLECTION TAX CHECK NO. - 00612637	103.08
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-SALES TAX CHECK NO. - 00612637	2,261.40
TOTAL FOR 4480 - SOLID WASTE FUND		2,364.48

4490 - SOLID WASTE DISPOSAL

AIRGAS SPECIALTY PRODUCTS INC	CHEMICAL/LAB SUPPLIES CHECK NO. - 00612625	82,857.36
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80142893	2,341.20
ELJAY OIL CO INC	MOTOR FUEL-OUTSIDE VENDOR CREDIT CARD PMT NO. - 70001819	2,502.22
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80142945	1,985.01
FASTENAL CO	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80142945	2,225.64
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80142897	9.45
FASTENAL CO	SAFETY SUPPLIES ACH PMT NO. - 80142897	10.72
J R MERRITT CONTROLS INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80143118	700.05
NORTHSTAR CHEMICAL INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80142905	4,430.33

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

PETE LIEN & SONS INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80142965	43,820.66
REYNOLDS PRESTO PRODUCTS INC	OPERATING SUPPLIES ACH PMT NO. - 80142910	4,957.87
SNW TEC LLC DBA SWAGELOCK NW/ALASKA	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00612467	578.71
SPECIALTY MACHINING & MFG CO	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80142911	2,260.76
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00612637	19,528.31
W W GRAINGER INC DBA GRAINGER	OPERATING SUPPLIES ACH PMT NO. - 80142952	722.36
W W GRAINGER INC DBA GRAINGER	SMALL TOOLS ACH PMT NO. - 80142899	371.60
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	451.26
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	71.81
WA STATE EMPLOYMENT SECURITY PAID FAMILY MEDICAL LEAVE	WA PAID FAMILY & MEDICAL LEAVE CHECK NO. - 00612490	10.60
WASHINGTON EQUIPMENT MANUFACTURING CO INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80142916	2,441.65

TOTAL FOR 4490 - SOLID WASTE DISPOSAL	-----	172,277.57
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4500 - SOLID WASTE COLLECTION

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80142986	1,875.95
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80142986	1,209.44
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00612637	115,991.19
WA STATE DEPT OF REVENUE	MISC REPAIRS/MAINTENANCE -	0.19
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	0.39

TOTAL FOR 4500 - SOLID WASTE COLLECTION	-----	119,077.16
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4530 - SOLID WASTE LANDFILLS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

DURHAM GEO-ENTERPRISES INC	CHEMICAL/LAB SUPPLIES
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CHECK NO. - 00612465 1,314.66

TOTAL FOR 4530 - SOLID WASTE LANDFILLS 1,314.66

4700 - DEVELOPMENT SVCS CENTER

DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES	
	ACH PMT NO. - 80143100	46.15
JENNIFER VEIRS	ADVISORY TECHNICAL SERVICE	
	ACH PMT NO. - 80142983	60.00
PRO MECHANICAL	PERMIT REFUNDS PAYABLE	
4808 N REBECCA	CHECK NO. - 00612577	196.80
ROBERT BRYANT	PERMIT REFUNDS PAYABLE	
5009 S STONE ST	CHECK NO. - 00612631	56.42
ROBERT L TYRRELL	ADVISORY TECHNICAL SERVICE	
	ACH PMT NO. - 80143087	60.00
SHUMS CODA ASSOCIATES INC	CONTRACTUAL SERVICES	
	CHECK NO. - 00612636	10,000.00
STEVEN J PLAYLE	ADVISORY TECHNICAL SERVICE	
	ACH PMT NO. - 80143085	60.00
ULMER FAMILY PROPERTIES	PERMIT REFUNDS PAYABLE	
53 E RICH AVE	CHECK NO. - 00612578	3,150.00
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80142977	1,242.99
VERIZON WIRELESS	IT/DATA SERVICES	
	ACH PMT NO. - 80142977	720.18
VIVINT INC	PERMIT REFUNDS PAYABLE	
4931 NORTH 300 WEST	CHECK NO. - 00612630	138.38
WINSTON M MATTHEWS	PERMIT REFUNDS PAYABLE	
4106 S STONE ST	CHECK NO. - 00612629	18.25

TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER 15,749.17

5100 - FLEET SERVICES FUND

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80142986	625.32
AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80142986	37.78
CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES	
	CREDIT CARD PMT NO. - 70001788	1,459.82

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CINTAS CORPORATION NO 2	SAFETY SUPPLIES	
	ACH PMT NO. - 80142991	953.31
CLEAN ENERGY INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80142993	20,671.21

CONNELL OIL INC DBA CO-ENERGY	LUBRICANTS ACH PMT NO. - 80142994	327.13
CUMMINS INC DBA CUMMINS SALES & SERVICE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80142895	31,405.46
EVERGREEN STATE TOWING LLC DBA SPOKANE VALLEY TOWING	TOWING EXPENSE ACH PMT NO. - 80143001	1,777.79
NOVUS AUTO GLASS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80143015	818.12
POMP'S TIRE SERVICE INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80143019	7,482.29
POMP'S TIRE SERVICE INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80143019	7,659.61
PRORATE AND FUEL TAX DEPT OF LICENSING	MOTOR FUEL-OUTSIDE VENDOR CHECK NO. - 00612468	8,779.68
R 'N R RV CENTER RNR HOLIDAY RV INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00612466	810.08
SAFETY KLEEN CORPORATION	HAZARDOUS WASTE DISPOSAL ACH PMT NO. - 80143023	379.55
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80143026	7,245.46
TOBY'S BODY & FENDER INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80143032	11,712.78

TOTAL FOR 5100 - FLEET SERVICES FUND	-----	102,145.39
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5200 - PUBLIC WORKS AND UTILITIES

CANON USA INC	OPERATING SUPPLIES CHECK NO. - 00612571	4,191.09
DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80142940	7,980.70
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00612637	1,792.62

TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES	-----	13,964.41
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5300 - IT FUND

HONORABLE MAYOR
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CANON USA INC	OPERATING SUPPLIES CHECK NO. - 00612571	467.50
CENTURYLINK	TELEPHONE CHECK NO. - 00612572	153.74
COMCAST	IT/DATA SERVICES CHECK NO. - 00612463	363.44

COMPUNET INC LB 410802	HARDWARE MAINTENANCE ACH PMT NO. - 80142936	1,562.30
ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC/ESRI INC	SOFTWARE MAINTENANCE CHECK NO. - 00612473	3,840.00
LEVEL 3 FINANCING INC DBA LEVEL 3 COMMUNICATIONS LLC	TELEPHONE CHECK NO. - 00612489	3,685.32
QUADIENT LEASING USA INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80142966	12,927.67
SHI CORP	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80142971	3,000.00
SHI CORP	SOFTWARE MAINTENANCE ACH PMT NO. - 80142971	30,964.00
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80142971	5,004.23
SHI CORP	SUBSCRIPTION BASED IT ARNGMTS ACH PMT NO. - 80142971	4,000.00
WESLEY HOWARD MORRIS DBA MORRIS NETWORK CONTRACTING	CONTRACTUAL SERVICES ACH PMT NO. - 80142903	210.00
ZAYO GROUP HOLDINGS INC	TELEPHONE ACH PMT NO. - 80142918	1,967.88
TOTAL FOR 5300 - IT FUND		68,146.08
5310 - IT CAPITAL REPLACEMENT FUND		
DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80142940	19,263.33
TOTAL FOR 5310 - IT CAPITAL REPLACEMENT FUND		19,263.33
5600 - ACCOUNTING SERVICES		
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80143081	85.62
TOTAL FOR 5600 - ACCOUNTING SERVICES		85.62
HONORABLE MAYOR AND COUNCIL MEMBERS		07/21/25 PAGE 23
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
5800 - RISK MANAGEMENT FUND		
DAVIES CLAIMS SOLUTIONS LLC	INSURANCE ADMINISTRATION ACH PMT NO. - 80142939	22,082.98
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80143081	24.44
TOTAL FOR 5800 - RISK MANAGEMENT FUND		22,107.42
5810 - WORKERS' COMPENSATION FUND		

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80143045	277.21
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80143050	14.76
TOTAL FOR 5810 - WORKERS' COMPENSATION FUND		291.97

5820 - UNEMPLOYMENT COMPENSATION FUND

NATIONAL EMPLOYERS COUNCIL INC DBA PEOPLESYSTEMS	INSURANCE ADMINISTRATION ACH PMT NO. - 80142964	500.00
WA STATE EMPLOYMENT SECURITY WA CARES FUND	DEPOSIT LONG TERM CARE TAX CHECK NO. - 00612491	284,278.67
WA STATE EMPLOYMENT SECURITY PAID FAMILY MEDICAL LEAVE	DEPOSIT-PD FAMILY MEDICAL LEAV CHECK NO. - 00612490	647,966.37
TOTAL FOR 5820 - UNEMPLOYMENT COMPENSATION FUND		932,745.04

5830 - EMPLOYEES BENEFITS FUND

DELTA DENTAL OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80143099	45,525.73
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80143121	163,929.92
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	INSURANCE CLAIMS ACH PMT NO. - 80143021	698,114.10
REHN & ASSOCIATES	CONTRACTUAL SERVICES ACH PMT NO. - 80142968	286.00
REHN & ASSOCIATES SPOKANE CITY TREASURER	INSURANCE ADMINISTRATION ACH PMT NO. - 80143139	1,642.50
TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND		909,498.25

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

5900 - FACILITIES MANAGEMENT FUND OPS

ARROW CONCRETE & ASPHALT SPECIALTIES LLC	BUILDING REPAIRS/MAINTENANCE CREDIT CARD PMT NO. - 70001802	8,000.00
BOZCO CONSTRUCTION LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80143094	1,308.00
CAMCO CONSTRUCTION INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80142931	500.44
CARRIER CORPORATION	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80143041	1,840.19
CENTURYLINK	TELEPHONE CHECK NO. - 00612470	414.57

COSCO FIRE PROTECTION INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80143047	3,354.00
FELTON FIRE SERVICE LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80142946	1,628.00
FIREPOWER INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80143108	245.48
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	OPERATING SUPPLIES ACH PMT NO. - 80143058	174.81
PACIFIC POWER GROUP LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80143016	7,123.48
STARPLEX CORP	ALARM/SECURITY SERVICES ACH PMT NO. - 80142975	34,626.85
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	0.38
WALTER E NELSON CO	OPERATING SUPPLIES CHECK NO. - 00612641	1,302.46
WAXIE SANITARY SUPPLY	OPERATING SUPPLIES ACH PMT NO. - 80143151	4,385.40
WILLAR CORP dba JOHNSTONE SUPPLY	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80143119	2,561.67
TOTAL FOR 5900 - FACILITIES MANAGEMENT FUND OPS		67,465.73
5904 - FACILITIES CAPITAL		
ARROW CONCRETE & ASPHALT SPECIALTIES LLC	BUILDING REPAIRS/MAINTENANCE CREDIT CARD PMT NO. - 70001802	12,071.93
ATS INLAND NW LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80142923	8,632.80
HONORABLE MAYOR AND COUNCIL MEMBERS		07/21/25 PAGE 25
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
J R SWIGART COMPANY INC	BUILDING IMPROVEMENTS ACH PMT NO. - 80143009	34,439.34
TOTAL FOR 5904 - FACILITIES CAPITAL		55,144.07
6200 - FIREFIGHTERS' PENSION FUND		
CHARLES KETURAKAT	SERVICE REIMBURSEMENT CHECK NO. - 00612575	1,800.00
DELTA DENTAL OF WASHINGTON	SERVICE REIMBURSEMENT ACH PMT NO. - 80143099	5,193.00
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80143021	63,362.85
RONALD MCNAMEE	SERVICE REIMBURSEMENT CHECK NO. - 00612579	85.00

WELDON WOLFE

SERVICE REIMBURSEMENT
CHECK NO. - 00612586

306.48

TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND

70,747.33

6300 - POLICE PENSION

DELTA DENTAL OF WASHINGTON

SERVICE REIMBURSEMENT
ACH PMT NO. - 80143099

987.00

PREMERA BLUE CROSS OR
SPOKANE CITY TREASURER

SERVICE REIMBURSEMENT
ACH PMT NO. - 80143021

24,533.15

TOTAL FOR 6300 - POLICE PENSION

25,520.15

6730 - PARKING & BUSINESS IMPROV DIST

DOWNTOWN SPOKANE PARTNERSHIP

DUE TO OTHER GOVERNMENTAL UNIT
ACH PMT NO. - 80142930

145,749.49

TOTAL FOR 6730 - PARKING & BUSINESS IMPROV DIST

145,749.49

TOTAL CLAIMS

6,591,664.55

**Agenda Sheet for City Council:****Committee:** Date: N/A**Committee Agenda type:****Date Rec'd**

7/22/2025

Clerk's File #

CPR 2025-0003

Cross Ref #**Project #****Council Meeting Date:** 07/28/2025**Submitting Dept**

ACCOUNTING & GRANTS

Bid #**Contact Name/Phone**

MATT BOSTON 6820

Requisition #**Contact E-Mail**

MBOSTON@SPOKANECITY.ORG

Agenda Item Type

Claim Item

Council Sponsor(s)**Sponsoring at Administrators Request**

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

5600-ACCOUNTING-PAYROLL

Agenda Wording

Report of the Mayor of pending payroll claims of previously approved obligations through: July 19, 2025.

Payroll check #577661 through check #577905 \$10,204,666.12

Summary (Background)

N/A

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact			
Approved in Current Year Budget?			
Total Cost		\$	
Current Year Cost		\$	
Subsequent Year(s) Cost		\$	
<u>Narrative</u>			
Amount		Budget Account	
Expense	\$ 10,204,666.12	#	Various
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source			
Funding Source Type Select			
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence			
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	BAIRD, CHRISTI		
<u>Division Director</u>			
<u>Accounting Manager</u>			
<u>Legal</u>			
<u>For the Mayor</u>			
Distribution List			

PAYROLL RECAP BY FUND
PAY PERIOD ENDING JULY 19, 2025

FUND	FUND NAME	TOTAL
0100	GENERAL FUND	
0030	POLICE OMBUDSMAN	33,225.64
0230	CIVIL SERVICE	49,052.80
0260	CITY CLERK	25,790.43
0320	COUNCIL	64,178.48
0330	PUBLIC AFFAIRS / COMMUNICATIONS	35,399.32
0370	ENGINEERING SERVICES	216,491.64
0410	FINANCE	51,352.80
0450	CD/HS DIVISION	10,708.00
0470	HISTORIC PRESERVATION	8,445.60
0480	OFFICE OF CIVIL RIGHTS,EQUITY, & INCLUSION	5,424.00
0500	LEGAL	156,895.94
0520	MAYOR	53,586.72
0550	NEIGHBORHOOD SERVICES	16,048.00
05601	MUNICIPAL COURT	142,692.47
0570	OFFICE OF HEARING EXAMINER	7,486.40
0620	HUMAN RESOURCES	44,398.41
0650	PLANNING SERVICES	52,332.00
0680	POLICE	2,448,842.38
0690	PROBATION SERVICES	82,786.85
0700	PUBLIC DEFENDERS	106,489.58
0750	ECONOMIC DEVELOPMENT	16,014.40
0860	TREASURER	0.00
	TOTAL GENERAL FUND	3,627,641.86

FUND	FUND NAME	TOTAL
1100	STREET	303,884.72
1200	CODE ENFORCEMENT	87,225.27
1300	LIBRARY	288,782.44
1360	MISC GRANTS	0.00
1380	TRAFFIC CALMING MEASURES	3,615.20
1390	URBAN FORESTRY	3,052.80
1400	PARKS AND RECREATION	614,787.22
1425	AMERICAN RESCUE PLAN	0.00
1460	PARKING METER	41,197.20
1620	PUBLIC SAFETY & JUDICIAL GRANT	19,737.42
1625	PUBLIC SAFETY PERSONNEL	0.00
1680	CD/HS	76,895.69
1910	CRIMINAL JUSTICE ASSISTANCES	0.00
1970	EMS FUND	2,027,212.89
4100	WATER	551,086.18
4250	INTEGRATED CAPITAL FUND	86,209.60
4300	SEWER	736,215.74
4480	REFUSE	682,292.73
4600	GOLF	95,310.62
4700	GENERAL SERVICES FUND	226,011.68
5100	FLEET SERVICE	144,869.68
5200	PUBLIC WORKS & UTILITY FUND	64,759.69
5300	MIS	210,504.63
5400	REPROGRAPHICS	2,756.80
5500	PURCHASING	32,394.40
5600	ACCOUNTING SERVICES	131,607.25
5700	MY SPOKANE	38,508.21
5750	PROJECT MANAGEMENT OFFICE	29,382.40
5800	RISK MANAGEMENT	7,205.33
5810	WORKER'S COMPENSATION	3,681.60
5830	SELF-FUNDED MEDICAL/DENTAL	6,493.61
5900	ASSET MANAGEMENT	47,993.66
6060	CITY RETIREMENT	13,349.60
	TOTAL	10,204,666.12

MINUTES OF SPOKANE CITY COUNCIL

Monday, July 14, 2025

AGENDA REVIEW SESSION

The Agenda Review Session of the Spokane City Council held on the above date was called to order at 3:33 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting. City Administrator Alex Scott joined the meeting at 3:37 p.m.

There were no **Interviews of Nominees to Boards and Commissions**.

BRIEFING ON AGENDA ITEMS

Final Agenda for July 14, 2025

There were no requests for staff to brief agenda items.

Updated Draft Agenda for July 21, 2025

There were no requests for staff to brief agenda items.

Draft Agenda for July 28, 2025

There were no requests for staff to brief agenda items.

CONSIDERATION OF AMENDMENT AND DEFERRAL REQUESTS

July 14, 2025, Final Agenda

Interlocal Agreement with Spokane County – Maddie’s Place (OPR 2025-0522) (Council Sponsors: Council President Wilkerson and Council Members Dillon and Zappone)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to suspend Council Rules** for purposes of moving OPR 2025-0522 (Interlocal Agreement with Spokane County to expand the scope and capacity of services offered at Maddie’s Place) from final consideration on July 28 to final consideration on July 14, 2025; **carried 6-0**.

Motion by Council Member Bingle, seconded by Council Member Zappone, **to move** OPR 2025-0522 (Interlocal Agreement with Spokane County to expand the scope and

capacity of services offered at Maddie's Place) from final consideration on July 28 to final consideration on July 14, 2025; **carried 6-0.**

Special Budget Ordinance C36710 (Deferred from June 30, 2025, Agenda, during the June 30, 2025, 6:00 p.m. Legislative Session) (Council Sponsors: Council President Wilkerson and Council Members Dillon and Zappone)

Motion by Council Member Cathcart, seconded by Council Member Klitzke, **to suspend** Council Rules for the purpose of considering the Cathcart/Wilkerson proposed amendment to Special Budget Ordinance C36710 (to allocate another round of opioid settlement funding filed, July 11, 2025) while maintaining final consideration on July 14, 2025; **carried 6-0.**

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to adopt** the Cathcart/Wilkerson Proposed Amendment to Special Budget Ordinance C36710 filed July 11, 2025; **carried 6-0.**

Resolution 2025-0047 Updating the Appointments of for and Against Committee Members Relating to Proposition 1 (Deferred from June 30, 2025, Agenda, during the June 23, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council President Wilkerson and Council Member Zappone)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to adopt** the Zappone proposed amendment to Resolution 2025-0047 (relating to Parks levy for and against committees) filed July 7, 2025; **carried 6-0. (Note: The adoption of the amendment without a rules suspension results in an automatic deferral of the resolution to July 21, 2025, Agenda.)**

Resolution 2025-0051 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to adopt** the Wilkerson proposed amendment to Resolution 2025-0051 (relating to procurement of services and goods) filed July 2, 2025, and **defer** the resolution for one week, to July 21, 2025, Agenda; **carried 6-0.**

First Reading Ordinance C36721 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to adopt** the Dillon Proposed Amendment to First Reading Ordinance C36721 (relating to alcohol advertising regulations) filed July 8, 2025; **carried 6-0. (Note: The adoption of the amendment results in an automatic deferral of the final reading of the ordinance to July 21, 2025, Agenda.)**

First Reading Ordinance C36723 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Motion by Council Member Dillon, seconded by Council Member Zappone, **to adopt** the Dillon Proposed Amendment to First Reading Ordinance C36723 (relating to City public works)—filed July 9, 2025; **carried 6-0. (Note: The adoption of the amendment without**

a rules suspension results in an automatic deferral of the first reading of the ordinance to July 21, 2025, Agenda and final consideration on the July 28, 2025, Agenda.)

Final Reading Ordinance C36701 (Council Sponsors: Council Members Dillon and Zappone)

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to defer** Final Reading Ordinance C36701 (relating to Property Maintenance and Use Standards) to the September 22, 2025, Agenda; **failed 3-3**.

First Reading Ordinance C36719 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

Motion by Council Member Klitzke, seconded by Council Member Cathcart, **to suspend** Council Rules for the purpose of adding First Reading Ordinance C36719 (relating to overlay zone for property located at 2747 W. Thorpe Road)—to tonight's Legislative Agenda; **carried 6-0**.

Motion by Council Member Bingle, seconded by Council Member Klitzke, **to add** First Reading Ordinance C36719 to tonight's Legislative Agenda for first reading, with final reading on July 21, 2025; **carried 6-0**.

July 21, 2025, Updated Draft Agenda

Resolution 2025-0052 (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Dillon)

Motion by Council Member Cathcart, seconded by Council member Klitzke, **to adopt** the Wilkerson/Cathcart/Dillon proposed amendment to Resolution 2025-0052 (relating to City Council's budget priorities) filed July 10, 2025; **carried 6-0**.

Motion by Council Member Zappone, seconded by Council member Klitzke, **to defer** Resolution 2025-0052 to July 28, 2025, Agenda; **carried 6-0**.

Final Reading Ordinance C36720 (Council Sponsors: Council Members Klitzke and Dillon)

Motion by Council Member Zappone, seconded by Council Member Klitzke, **to defer** Final Reading Ordinance C36720 (updating the City of Spokane's Complete Streets Program) to July 28, 2025, Agenda; **carried 6-0**.

July 28, 2025, Draft Agenda

There were no considerations of amendments or deferral requests. (Note: For OPR 2025-0522 (Interlocal Agreement with Spokane County to expand the scope and capacity of services offered at Maddie's Place), see section of minutes under July 14, 2025, Final Agenda.)

Action to Approve Agendas

The City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Klitzke, seconded by Council Member Dillon, **to approve** the July 21, 2025, Updated Draft Agenda, as amended, as next week's Final Agenda; **carried 6-0.**

Council Recess/Executive Session

The City Council recessed at 4:01 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Land Acknowledgement

Council President Wilkerson started the meeting off by reading the "Land Acknowledgement" (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Wilkerson.

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle (appearing virtually), Cathcart, Dillon, Klitzke, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; Legislative Assistants Shae Blackwell and Virginia Ramos; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

There were no **Proclamations and Salutations.**

REPORTS FROM COMMUNITY ORGANIZATIONS

Grandview-Thorpe Neighborhood Council Update

Tina Luerssen, Community Assembly Representative for Grandview-Thorpe Neighborhood Council, and MaryBeth McGinley, Secretary for Grandview-Thorpe Neighborhood Council, presented an update on the Grandview-Thorpe Neighborhood, and responded to Council inquiries.

There was no **Poetry at the Podium.**

There were no **Boards and Commissions Appointments.**

CONSENT AGENDA

After the opportunity for public and Council commentary, with none provided, the following action was taken:

Upon 6-0 Voice Vote, the City Council **approved** Staff Recommendations for the following items:

Value Blankets with Special Asphalt Products, Inc. (Spokane) for the purchase of the following items for the Streets Department:

- a. Nuvo Gap—\$85,000. (OPR 2025-0470)
- b. SA Premier Crack Sealant—\$130,000. (OPR 2025-0471)

(Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Value Blanket Renewal 2 of 4 with Atlas Boiler & Equipment, Co. (Spokane) for the as-needed purchase of Maxon Gas Valves for the Waste to Energy Facility from September 15, 2025, through September 14, 2026—not to exceed \$75,000 (plus tax). (OPR 2023-0895 / RFQ 5950-23) (Council Sponsor: Council Member Klitzke)

Contract Renewal 2 of 3 with Bender CCP, Inc. (Portland, OR) for the as-needed boiler feedwater pump maintenance and repairs at the Waste to Energy Facility from September 1, 2025, through August 31, 2026—not to exceed \$150,000 (plus tax). (OPR 2023-0896 / PW ITB 5918-23) (Council Sponsor: Council Member Klitzke)

Contract with TRM Services, Inc. (Spokane Valley, WA) for the purchase and installation of a 250-ton air conditioning unit at the Waste to Energy Facility from July 15, 2025, through December 31, 2025—\$248,748 (plus tax). (OPR 2025-0466 / IPWQ 6376-25) (Council Sponsor: Council Member Klitzke)

No-cost Contract Amendment with Pomp Tire Services (Spokane) converting the contract to a Master Contract for miscellaneous tire services from July 1, 2024, through June 30, 2029. (OPR 2024-0527) (Council Sponsors: Council Members Klitzke and Bingle)

No-cost Contract Amendments converting the contracts to Master Contracts for general repair and maintenance of medium and heavy-duty trucks and equipment from May 1, 2024, through April 30, 2029, with:

- a. Western Peterbilt, LLC dba Dobbs Peterbilt (Liberty Lake, WA) (OPR 2024-0490)
- b. Kenworth Sales Company (Spokane) (OPR 2024-0491)
- c. SWS Equipment, Inc. (Spokane Valley, WA) (OPR 2024-0494)
- d. RWC International, Ltd., RWC Group (Spokane Valley, WA) (OPR 2024-0495)

(Council Sponsor: Council President Wilkerson)

Memorandum of Understanding and Agreement Amendment with the Spokane City Council, the Office of Neighborhood Services, and Utility Billing regarding the Residential Lighting Program effective July 1, 2025, through December 31, 2026—\$150,000. (OPR 2024-0892) (Council Sponsor: Council Member Klitzke)

Interlocal Agreement with Spokane County regarding uses and allocation of Aquifer Protection Area revenues for 2026 through 2045. (OPR 2025-0465) (Council Sponsor: Council Member Klitzke)

Contract Renewal with Alliant Insurance Services (Spokane) for employee benefits broker and consultant services from July 1, 2025, through June 30, 2027—\$405,000 (\$145,000 annually) (plus tax). (OPR 2022-0465 / RFP 5652-22) (Council Sponsors: Council President Wilkerson and Council Member Dillon)

Public Works Agreement with McKinstry, CO., LLC (Spokane) for the Wesihaupt Burner No. 3 and boiler controls upgrade at the Riverside Park Water Reclamation Facility from June 3, 2025, through June 1, 2026—\$369,900 (plus tax). (OPR 2025-0467 / PW ITB 6367-25) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Contract with McKinstry Essention, LLC (Seattle, WA) to perform HVAC improvements at the Riverside Park Water Reclamation Facility from June 22, 2025, to December 31, 2026—\$2,753,237 (plus tax). (OPR 2025-0468) (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

Interagency Agreement with the Washington State Department of Commerce through Clean Energy Community Grants for Water Department solar installation from July 1, 2025, through March 31, 2027—\$2,806,700 (Match requirement: \$192,000). (OPR 2025-0469) (Council Sponsors: Council Members Klitzke and Bingle)

Revenue Lease Agreement with the City of Seattle for a monthly lease payment of \$2,200 (plus applicable sales tax) per server rack cabinet placed in the Information Technology Department Data Center from July 1, 2025, through June 30, 2030—\$1,086,089.48 expected total Revenue. (The monthly per-cabinet charge will increase 3% annually, beginning on the first anniversary of the effective date of the agreement.) (OPR 2025-0499) (Council Sponsor: Council Member Dillon)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through June 27, 2025, total \$15,021,957.24 (Check Nos.: 611970-612191; Credit Card Nos.: 001689-001726, ACH Nos.: 142116-142390), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$14,543,142.04. (CPR 2025-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through July 4, 2025, total \$5,559,303.30 (Check Nos.: 612192-612327; Credit Card Nos.: 001727-001752, ACH Nos.: 142391-142596), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,098,712.70. (CPR 2025-0002)
- c. Payroll claims of previously approved obligations through July 5, 2025: \$10,884,807.67 (Check Nos.: 577390-577660). (CPR 2025-0003)

Minutes:

- a. City Council Meeting Minutes: June 16, June 23, and July 2, 2025. (CPR 2025-0013)
- b. City Council Urban Experience Standing Committee Meeting Minutes: April 14, 2025. (CPR 2025-0017)
- c. City Council Public Infrastructure, Environment, and Sustainability Standing Committee Meeting Minutes: June 16, 2025. (CPR 2025-0019)

Interlocal Agreement with Spokane County to expand the scope and capacity of services offered at Maddie's Place as part of the common goal of providing Neo-natal Abstinence Syndrome care and support services—\$300,000 annually (Opioid settlement funds) (OPR 2025-0522) (As added during the 3:30 p.m. Agenda Review Session)

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C36713 (Council Sponsors: Council President Wilkerson and Council Members Bingle and Klitzke)

After public commentary and an opportunity for Council commentary, with none provided, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36713** amending Ordinance No. C36626, entitled in part, “An Ordinance adopting a Biennial Budget for the City of Spokane,” and amending it to accept the Community-based Private-public Partnership (CBP3) Grant, and declaring an emergency.

Ayes:	Bingle, Cathcart, Dillon, Klitzke, Wilkerson, and Zappone
Nos:	None
Abstain:	None
Absent:	None

Special Budget Ordinance C36717 (Council Sponsors: Council Members Klitzke and Bingle)

After an opportunity for public and Council commentary, with none provided, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36717** amending Ordinance No. C36626, entitled in part, “An Ordinance adopting a Biennial Budget for the City of Spokane,” and amending it to accept the Clean Energy Community Grant, and declaring an emergency.

Ayes:	Bingle, Cathcart, Dillon, Klitzke, Wilkerson, and Zappone
Nos:	None
Abstain:	None
Absent:	None

Special Budget Ordinance C36710 (As amended during the 3:30 p.m. Agenda Review Session) (Deferred from the June 30, 2025, Agenda, during the June 30, 2025, 6:00 p.m. Legislative Session) (Council Sponsors: Council President Wilkerson and Council Members Dillon and Zappone)

After public and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Special Budget Ordinance C36710** as amended, amending Ordinance No. C36626, entitled in part, “An

Ordinance adopting a Biennial Budget for the City of Spokane,” and amending it to allocate another round of opioid settlement funding, and declaring an emergency.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

There were no **Emergency Ordinances**.

RESOLUTIONS

For council action on Resolution 2025-0047, see section of minutes under 3:30 p.m. Agenda Review Session.

Resolution 2025-0050 (Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an opportunity for public and Council commentary, with none provided, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **adopted Resolution 2025-0050** approving settlement with Seraphima Steffy-Kirkham—\$300,000.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

For council action on Resolution 2025-0051, see section of minutes under 3:30 p.m. Agenda Review Session.

FINAL READING ORDINANCES

Final Reading Ordinance C36708 (Council Sponsors: Council President Wilkerson and Council Member Zappone)

After public and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36708** relating to designated festival streets; adopting a new Section 12.08.060 to the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Wilkerson, and Zappone
Nos: None

Abstain: None
Absent: None

Final Reading Ordinance C36709 (Council Sponsors: Council President Wilkerson and Council Member Bingle)

After an opportunity for public commentary, with none provided, and Council commentary, the following action was taken:

Upon 4-2 Roll Call Vote, the City Council **passed Final Reading Ordinance C36709** to ensure that housing development receiving public support is contributing to the availability of units providing long-term occupancy; modifying sections 08.15.020 and 08.15.040 of the Spokane Municipal Code.

Ayes: Dillon, Klitzke, Wilkerson, and Zappone
Nos: Bingle and Cathcart
Abstain: None
Absent: None

Final Reading Ordinance C36715 (Council Sponsors: Council Members Dillon and Cathcart)

After an opportunity for public commentary, with none provided, and Council commentary, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36715** of the City of Spokane establishing an Honorary Roadway Naming program and enacting a new chapter 12.14 to Title 12 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

Final Reading Ordinance C36701 (Deferred from June 30, 2025, Agenda, during the June 30, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Dillon and Zappone)

After public and Council commentary, the following action was taken:

Upon 4-2 Roll Call Vote, the City Council **passed Final Reading Ordinance C36701** relating to Property Maintenance and Use Standards; enacting Chapter 10.63; amending Section 16A.05.220; and repealing Chapter 10.64 and 10.66 Sections 10.72.070 and 17F.070.520 of the Spokane Municipal Code.

Ayes: Dillon, Klitzke, Wilkerson, and Zappone

Nos: Bingle and Cathcart
Abstain: None
Absent: None

Final Reading Ordinance C36702 (Deferred from June 30, 2025, Agenda, during the June 30, 2025, 3:30 p.m. Agenda Review Session) (Council Sponsors: Council Members Dillon and Zappone)

After an opportunity for public and Council commentary, with none provided, the following action was taken:

Upon 6-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36702** simplifying the civil infraction system by creating a single infraction class; amending Titles 1, 4, 8, 10, 12, 13, 15, 16A, 17C, 17D and 18 of the Spokane Municipal Code; repealing Sections 01.05.150, 01.05.160, 01.05.170, 01.05.180, 01.05.190, 01.05.200, 01.05.210; and adopting a new Section 01.05.151 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Wilkerson, and Zappone
Nos: None
Abstain: None
Absent: None

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

ORD C36718 Modifying the membership of the Climate Resilience and Sustainability Board to include a liaison designated by the Community Assembly, and amending Sections 04.41.020 and 04.41.030 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Bingle)

ORD C36720 Updating the City of Spokane's Complete Streets Program; amending Sections 04.40.080, 17H.020.010, 17H.020.030, 17H.020.040, and 17H.020.060; adopting new Sections 17H.020.015, 17H.020.055, 17H.020.070, and 17H.020.080; and repealing Sections 17H.020.020 of the Spokane Municipal Code. (Council Sponsors: Council Members Klitzke and Dillon)

For Council action on First Reading Ordinance C36721, see section of minutes under 3:30 p.m. Agenda Review Session.

For Council action on First Reading Ordinance C36723, see section of minutes under 3:30 p.m. Agenda Review Session.

ORD C36722 Relating to Imprest Funds; amending Sections 07.03.020, 07.03.040; Repealing Sections 07.03.050, 07.03.060, 07.03.070, 07.03.075, 07.03.090, 07.03.095, 07.03.100, 07.03.110, 07.03.112, 07.03.120, 07.03.121, 07.03.122, 07.03.123, 07.03.150, 07.03.151, 07.03.152, 07.03.153, 07.03.154, 07.03.155, 07.03.162, 07.03.170, 07.03.171, 07.03.190, 07.03.200, and 07.03.230 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Member Dillon)

ORD C36719 (As added during the 3:30 p.m. Agenda Review Session) To adopt an overlay zone for property located at 2747 W. Thorpe Road in the City and County of Spokane, State of Washington, by amending the official zoning map to show a planned unit development overlay zone for said property. (Council Sponsors: Council President Wilkerson and Council Member Bingle)

SPECIAL CONSIDERATIONS

Order of Dismissal regarding Victory Heights Appeal (No public testimony allowed)
(Council Sponsors: Council President Wilkerson and Council Member Dillon)

After an overview by Council President Wilkerson, the following action was taken:

Motion by Council Member Klitzke, seconded by Council Member Zappone, **to approve** the Order of Dismissal regarding Victory Heights appeal on the record by Citizens Stefen Harvey and Steve Barrett of the Hearing Examiner's May 1, 2025, decision on Victory Heights Development (Z23-044PPUD); **carried 6-0.**

Ayes: Bingle, Cathcart, Dillon, Klitzke, Wilkerson, and Zappone
Nays: None
Abstain: None
Absent: None

HEARINGS

Hearing to Regarding Candidates for the District 2, Position 2 Council Vacancy

The City Council held a hearing to accept testimony from the public regarding candidates for the District 2, Position 2 Council vacancy. After public testimony, the following action was taken:

Motion by Council Member Klitzke, seconded by Council Member Dillon, **to close** the hearing; **carried 6-0.**

Ayes: Bingle, Cathcart, Dillon, Klitzke, Zappone, and Wilkerson

Nos: None
Abstain: None
Absent: None

[The City Clerk left the meeting at 7:25 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Mikki Hatfield
- Jessa Lewis
- Will Hulings
- Susan Wilmoth
- Candy Galvan
- Anwar Peace
- Debbie Novak
- Diane Sutton
- Bill
- Sunshine Wigen
- Lim Leighty
- Jeff Ketchel
- Zackiza Kommy
- Betsy Izalair

ADJOURNMENT

Motion by Council Member Dillon, seconded by Council Member Klitzke, **to adjourn; carried 6-0.**

There being no further business to come before the City Council, the meeting adjourned at 7:44 p.m.

Minutes prepared by City Clerk Terri Pfister and submitted for publication in the July 23, 2025, issue of the *Official Gazette*.

Approved by Spokane City Council on _____, 2025.

Betsy Wilkerson
City Council President

Attest:

Terri Pfister
City Clerk

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment & Sustainability Committee
City Council Chambers
July 21, 2025

Call to Order: 12:00 PM

Recording of the meeting may be viewed here:

<https://vimeo.com/1103253709?fl=pl&fe=sh>

Attendance

Committee Members Present: Michael Cathcart, Jonathan Bingle, Zack Zappone, Paul Dillon arrived at 12:12 PM

Committee Members Absent: Betsy Wilkerson and Kitty Klitzke

Discussion Items

1. PUBLIC WORKS MONTHLY DIRECTOR'S REPORT - MARLENE FEIST (10 minutes) → **No action taken, Presentation Only**
2. 5200 - PUBLIC RULE UPDATE TO WATER/WASTEWATER GFC'S - MARLENE FEIST (10 minutes) → **No action taken, Presentation Only**
3. 0370 - SPRAGUE/ALKI/BROADWAY GRIND & OVERLAY CHANGE ORDER #1 2024063 - DAN BULLER (5 minutes) → **No action taken, Presentation Only**
4. 0370 - LOW BID AWARD 2025 ADAPTIVE DESIGN TRAFFIC CALMING PROJECT 2 2025065 - DAN BULLER (5 minutes) → **No action taken, Presentation Only**
5. 0370 - LOW BID AWARD 2025 ADAPTIVE DESIGN TRAFFIC CALMING PROJECT 1 2025045 - DAN BULLER (5 minutes) → **No action taken, Presentation Only**
6. 4330 - 6PPD PROJECT FUNDING CONSENT REQUEST - JAMES "TREY" GEORGE (5 minutes) → **No action taken, Presentation Only**
7. HOME LOAN FORGIVENESS – EL ESTERO - DAWN KINDER (15 minutes) → **No action taken, Presentation Only**
8. AVISTA WILDFIRE PRESENTATION - RYAN ARNOLD & ROBYN BROOKSHIRE (15 minutes) → **No action taken, Presentation Only**
9. STAFF UPDATES - (10 minutes) → **No action taken, Presentation Only**

10. BOARD AND COMMISSION UPDATES - (10 minutes) →**No action taken, Presentation Only**

Consent Items

1. 1100 - PURCHASE AND INSTALLATION OF BRITESPAN BUILDING (STREETS)
2. 4100 PAVING SERVICES – ON-CALL PUBLIC WORKS MAINTENANCE (WATER & HYDROELECTRIC SERVICES)
3. 4100 WATER DEPARTMENT PURCHASE OF DUCTILE IRON PIPE (WATER & HYDROELECTRIC SERVICES)
4. 4100 OPR 2025-134 SCADA UPGRADE (WATER & HYDROELECTRIC SERVICES)
5. 4100 NEPTUNE WATER METERS, REGISTERS, & PARTS (WATER & HYDROELECTRIC SERVICES)

Executive Session

None.

Adjournment

The meeting adjourned at 1:04 PM

Minutes prepared and submitted for publication in the July 30, 2025, issue of the Official Gazette.

Sarah Sirott
Assistant to Council Member Kitty Klitzke

Approved by City Council on July 28, 2025.

Betsy Wilkerson
City Council President

Attest:

Terri L. Pfister
City Clerk

**Agenda Sheet for City Council:****Committee:** Urban Experience **Date:** 07/14/2025**Committee Agenda type:** Consent**Date Rec'd**

7/3/2025

Clerk's File #

OPR 2025-0523

Cross Ref #**Project #****Council Meeting Date:** 07/28/2025**Submitting Dept**

COMMUNITY, HOUSING & HUMAN

Bid #**Contact Name/Phone**

JON KLAPP 625-6036

Requisition #**Contact E-Mail**

JKLAPP@SPOKANECITY.ORG

Agenda Item Type

Contract Item

Council Sponsor(s)

JBINGLE BWILKERSON

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** YES**Public Works?** NO**Agenda Item Name**

1680 – FY2024 CONTINUUM OF CARE GRANT AGREEMENTS

Agenda Wording

CHHS is seeking approval to accept FY 2024 Program awards from the U.S. Department of Housing and Urban Development (HUD) and approval to enter into subrecipient agreements with the awarded grantees.

Summary (Background)

The Department of Housing and Urban Development requires that each year the Spokane Regional Continuum of Care competes nationally through the HUD Continuum of Care program for renewal funding for HUD-funded projects that support housing and services for people experiencing homelessness. Youth Homeless Demonstration Programs are also an inclusion of this funding award. This approval through the City of Spokane is performed in accordance with the City's role as Collaborative Applicant for the Spokane Regional Continuum of Care.

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact			
Approved in Current Year Budget?			
Total Cost	\$ \$6,885,650.00		
Current Year Cost	\$ \$6,885,650.00		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Neutral expense			
Amount		Budget Account	
Revenue	\$ 6,885,650	#	1541-95575-99999-33114-99999
Expense	\$ 6,000,465.50	#	1541-95575-65410-54201-99999
Expense	\$ 20,000.00	#	1541-95575-65430-54999-99999
Expense	\$ 119,404.68	#	1541-95575-65430-52991-99999
Expense	\$ 379,507.78	#	1541-95575-65430-54992-99999
Expense	\$ 366,272.04	#	1541-95575-65430-51992-99999
Funding Source N/A			
Funding Source Type Select			
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		N/A	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	KINDER, DAWN	<u>ACCOUNTING -</u>	BROWN, SKYLER
<u>Division Director</u>	KINDER, DAWN		
<u>Accounting Manager</u>	GBYRD		
<u>Legal</u>	HARRINGTON,		
<u>For the Mayor</u>	GBYRD		
Distribution List			
		chhscontracts@spokanecity.org	
chhsaccounting@spokanecity.org		jklapp@spokanecity.org	



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

PRINCIPAL DEPUTY ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

March 11, 2025

Ms. Dawn Kinder
Director, Neighborhood, Housing and Human Services
City of Spokane
808 W. Spokane Falls Blvd.
Spokane, WA 99201

Dear Ms. Kinder:

Congratulations! I am delighted to inform you of the funding for your project(s) under the Department of Housing and Urban Development's (HUD) Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2024 Continuum of Care (CoC) Competition and Renewal or Replacement of Youth Homeless Demonstration Program Grants for a total of \$6,885,650.

The CoC Program is an important part of HUD's mission. CoCs around the country will continue to improve the lives of people experiencing homelessness through their local planning efforts and through the direct housing and service programs funded under the FY 2024 CoC Program Competition. Projects like those of your organization, funded through the CoC program, continue to demonstrate their value by improving accountability and performance every year.

The enclosure provides details about your organization's award(s) including: the name(s) of the individual project(s); the project number(s); and the specific amount(s) for each project. The Department's field office staff will notify you when they are available to process grant agreements; once all conditions are satisfied and the grant agreement is executed, your organization can expend the funds.

HUD commends your organization's work and encourages it to continue to strive for excellence in the fight to end homelessness.

Sincerely,

A handwritten signature in dark ink, appearing to read "David C. Woll Jr.", written in a cursive style.

David C. Woll Jr.
Principal Deputy Assistant Secretary

Enclosure

WA0109U0T022417

WA 0109 Catholic Charities SMS TH FY 2024 (WA0109UOT022316)
67,755

WA0126U0T022417

WA 0126 VOA Alexandria's House FY 2024 (WA0126U0T022316)
73,736

WA0130U0T022417

WA 0130 VOA Samaritan 05-06 FY 2024 (WA0130U0T022316)
1,612,125

WA0288U0T022411

WA 0288 Catholic Charities RRH for Families FY 2024 (WA0288UOT022310)
562,791

WA0329U0T022409

WA 0329 City of Spokane HMIS Project FY 2024 (UOT022308)
208,239

WA0330U0T022409

WA 0330 SNAP Singles Homeless Coordinated Assessment FY 2024 (WA0330UOT022308)
288,718

WA0331U0T022409

WA 0331 SNAP RRH for Households without Children FY 2024 (WA0331UOT022308)
303,220

WA0353U0T022409

WA 0353 YWCA RRH for DV Survivors for Households with Children FY 2024 (WA0353UOT022308)
820,252

WA0373U0T022408

WA 0373 Catholic Charities Homeless Families Coordinated Assessment FY 2024 (WA0373UOT022307)
262,601

WA0374U0T022408

WA 0374 Catholic Charities PSH Consolidation FY 2024 (WA0374UOT022307)
484,430

WA0512U0T022403

WA 0512 Catholic Charities PSH Support Rent FY 2024 (WA0512UOT022302)

239,620

WA0525Y0T022402

YHDP TH/RRH Application FY2024 (WA0525U0T022301)

979,683

WA0526Y0T022402

YHDP Host Homes Application FY2024 (WA0526U0T022301)

81,426

WA0527Y0T022402

YHDP SSO Application FY2024 (WA0527U0T022301)

199,254

WA0529Y0T022402

YHDP Youth CE Application FY2024 (WA0529 U0T022301)

135,807

WA0594U0T022401

WA 0594 YWCA Coordinated Entry for DV Survivors FY2024 (WA0594UOT22300)

137,689

WA0610U0T022400

WA 0595 City of Spokane UFA Costs FY 2024 (WA0595U0T022300)

160,614

WA0611U0T022400

WA 0596 City of Spokane CoC Planning FY 2024 (WA0596UOTO22300)

267,690

Total Amount: **\$6,885,650**

Local Competition Selection Results

Project Name	Score	Status	Rank	Amount Requested from HUD	Reallocated Funds
YHDP TH/RRH Application FY2023	N/A	Accepted	Not Ranked	\$ 892,736.00	
YHDP Host Homes Application FY2023	N/A	Accepted	Not Ranked	\$ 77,214.00	
YHDP SSD Application FY2023	N/A	Accepted	Not Ranked	\$ 189,450.00	
YHDP Youth CE Application FY2023	N/A	Accepted	Not Ranked	\$ 128,782.00	
CoC Planning	N/A	Accepted	Not Ranked	\$ 295,235.00	
CoC UFA Costs	N/A	Accepted	Not Ranked	\$ 177,141.00	
WA0329 City of Spokane HMIS Project FY 2023	N/A	Accepted	1	\$ 197,468.00	
WA0288 Catholic Charities RRH for Families FY 2023	97.2	Accepted	2	\$ 524,687.00	
WA0418 Catholic Charities PSH II FY 2023	96.5	Accepted	3	Consolidated with w/A0374	
WA0374 Catholic Charities PSH Consolidation FY 2023	94.5	Accepted	4	\$ 452,903.00	
WA0373 Catholic Charities Homeless Families Coordinated Assessment FY 2023	93.63	Accepted	5	\$ 249,018.00	
WA0353 YWCA RRH for DV Survivors for Households with Children FY 2023	92.6	Accepted	6	\$ 787,276.60	
WA0130 VOA Samaritan 05-06 FY 2023	89.7	Accepted	7	\$ 1,372,100.16	
WA0420 YWCA RRH for Survivors of DV FY 2023	89.47	Accepted	8	Consolidated with w/A0353	
WA0109 Catholic Charities SMS TH FY 2023	89.4	Accepted	9	\$ 67,755.00	
WA0331 SNAP RRH for Households without Children FY 2023	88.3	Accepted	10	\$ 275,572.04	
WA0511 VOA PSH Scattered Sites FY 2023	87.2	Accepted	11	Consolidated with w/A 0130	
WA0126 VOA Alexandria's House FY 2023	76.4	Accepted	12	\$ 72,738.00	
WA0330 SNAP Singles Homeless Coordinated Assessment FY 2023	86.7	Accepted	13	\$ 155,349.20	
WA0330 SNAP Singles Homeless Coordinated Assessment FY 2023	86.7	Accepted	13	\$ 118,435.30	
YWCA Coordinated Entry DV Bonus FY2023	N/A	Accepted	14	\$ 130,566.70	
WA0512 Catholic Charities PSH Support Rent FY 2023	81.7	Accepted	15	\$ 212,650.00	
Comments:					
YWCA Coordinated Entry is a new project during FY2023 and has no performance measure scoring					

**Agenda Sheet for City Council:****Committee:** Urban Experience **Date:** 07/14/2025**Committee Agenda type:** Consent**Date Rec'd**

7/9/2025

Clerk's File #

OPR 2025-0528

Cross Ref #**Project #****Council Meeting Date:** 07/28/2025**Submitting Dept**

COMMUNITY, HOUSING & HUMAN

Bid #**Contact**

ARIELLE ANDERSON 509-654-5278

Requisition #**Contact E-Mail**

ARIELLEANDERSON@SPOKANECITY.ORG

Agenda Item Type

Contract Item

Council Sponsor(s)

JBINGLE BWILKERSON

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** YES**Public Works?** NO**Agenda Item Name**

1680- AGREEMENT BETWEEN THE CITY OF SPOKANE AND HOUSING DIVISION

Agenda Wording

Interagency Agreement between COS and Housing Division Homelessness Assistance Unit to accept CHG Award for July 1 2025 thru June 30, 2027.

Summary (Background)

The City of Spokane has been awarded approximately \$24,208,803.00 in state funding through the Consolidated Homeless Grant funded by the Washington State Department of Commerce. Attachment B (page 13 of 18 in the attached draft contract) outlines the Budget. These monies will support the ongoing grants competitively procured from the Fall of 2023 RFP for HHOS. Additionally, these funds will support any future RFP's. For brevity, I will not list the budget here, rather, please refer to the attached draft contract and specifically attachment B. Also useful are the new CHG Guidelines that assist localities in their administration of homeless grants. These Guidelines are referred to, on a consistent basis, by both the City and the providers for assistance in determining allowable uses of the funds. Overall, we saw an increase of funds from the previous biennium (2023-2025) of around \$700,000.

What impacts would the proposal have on historically excluded communities?

No negative impacts. We have solid partnerships with By and For Organizations and will actively seek out more contract opportunities with agencies that seek to serve marginalized communities in Spokane.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

All data is entered into HMIS where we collect all of the identified data points mentioned above. We use this data to help shape policy and pivot when needed.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Currently, CHHS is actively pulling reports to help assist the community in their efforts to implement better and more effective programs that seek to keep people out of the homeless system altogether or offer programs that are more responsive to those who are experiencing homelessness.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

All contracts administered through CHHS are compliant with our Regional Five-Year Plan.

Council Subcommittee Review

It will be reviewed by the UE—however, we are only asking for permission to accept the funds and continue to be a passthrough.

Fiscal Impact			
Approved in Current Year Budget? NO			
Total Cost		\$	
Current Year Cost		\$	
Subsequent Year(s) Cost		\$	
<u>Narrative</u>			
This is for the new biennium of Commerce Funding for homeless services and will maintain the staffing structure of CHHS. CHHS will retain 15% of the funding allocations to secure staffing and other city costs associated with the management of contracts.			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		Recurring	
Funding Source		Select	
Is this funding source sustainable for future years, months, etc?			
Is this funding source sustainable for future years, months, etc? The City of Spokane is a lead grantee for specified homeless dollars as awarded by the Washington State Department of Commerce.			
Expense			
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	KINDER, DAWN	<u>ACCOUNTING -</u>	BROWN, SKYLER
<u>Division Director</u>	KINDER, DAWN		
<u>Accounting</u>	BROWN, SKYLER		
<u>Legal</u>	SZAMBELAN, TIMOTHY		
<u>For the Mayor</u>	PICCOLO, MIKE		
Distribution List			
		chhscontracts@spokanecity.org	
chhsaccounting@spokanecity.org			



Interagency Agreement with

City of Spokane, Community Housing and Human Services

through

Housing Division Homelessness Assistance Unit

**Contract Number:
26-46108-30**

For

Consolidated Homeless Grant

Dated: July 1, 2025



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Face Sheet

Contract Number: 26-46108-30

**Washington State Department of Commerce
Housing Division
Homelessness Assistance Unit (HAU)**

DS
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1. Contractor City of Spokane, Community Housing and Human Services 808 W Spokane Falls Blvd Spokane, WA 99021		2. Contractor Doing Business As (as applicable)	
3. Contractor Representative Arielle Anderson Director Community, Housing, and Human Services Dept. 509-625-6055 arielleanderson@spokanecity.org		4. COMMERCE Representative Leeanne Montoya Contract Manager 564-233-5700 Leeanne.montoya@commerce.wa.gov	
5. Contract Amount \$24,208,803.00	6. Funding Source Federal: <input type="checkbox"/> State: <input checked="" type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>		7. Start Date July 1, 2025
8. End Date June 30, 2027			
9. Federal Funds (as applicable) N/A		Federal Agency: N/A	
10. Tax ID #		11. SWV # SW0003387-03	
12. UBI # 328-013-877		13. UEI #	
14. Award Method Direct: <input checked="" type="checkbox"/> Competitive: <input type="checkbox"/>		NOFO/RFX # N/A	
Proviso # N/A			
15. Contract Purpose This grant provides resources to fund homelessness crisis response systems and to assist people who are experiencing or are at risk of homelessness to obtain or maintain housing. All funding sources identified in the Consolidated Homeless Grant must be prioritized for preserving and maintaining existing programs and service levels, as reported to Commerce in the SFY 2024 Annual Expenditure Report.			
COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract and Attachments and have executed this Contract on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Contract are governed by this Contract and the following documents incorporated by reference: SFY 2026 and 2027 CHG Application and Budget workbook, CHG Guidelines (as they may be revised from time to time), Contractor Terms and Conditions including Attachment "A" - Scope of Work, Attachment "B" – Budget,			
FOR CONTRACTOR _____ Dawn Kinder, Director _____ Date		FOR COMMERCE _____ Tedd Kelleher, Interim Assistant Director Housing Division _____ Date APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL APPROVAL ON FILE	

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Special Terms and Conditions

1. AUTHORITY

COMMERCE and Contractor enter into this Contract pursuant to the authority granted by Chapter 39.34 RCW.

2. CONTRACT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Contract.

The Representative for COMMERCE and their contact information are identified on the Face Sheet of this Contract.

The Representative for the Contractor and their contact information are identified on the Face Sheet of this Contract.

3. COMPENSATION

COMMERCE shall pay an amount not to exceed \$24,208,803.00 for the performance of all things necessary for or incidental to the performance of work as set forth in the Scope of Work. Grantee's compensation shall be based on the terms of the Scope of Work and Budget.

Expenses

Grantee shall receive reimbursement for approved expenses as identified below or as authorized in advance by COMMERCE as reimbursable. The maximum amount to be paid to the Grantee for authorized expenses shall not exceed \$24,208,803.00. This amount is included in the Grant total above.

If travel is required to complete the scope of work and is approved in advance in writing, reimbursable travel expenses may include airfare (economy or coach class only), other transportation, lodging, and food necessary during periods of required travel. Grantee shall be reimbursed at a rate not to exceed the current state rate and in accordance with the [State of Washington Office of Financial Management Travel Regulations](#).

4. BILLING PROCEDURES AND PAYMENT

COMMERCE will pay Grantee upon acceptance of deliverables or services provided and receipt of properly completed invoices, which shall be submitted to COMMERCE via the Contracts Management System (CMS).

The invoices shall describe and document, to COMMERCE's satisfaction, a description of the work performed, the progress of the project, and any expenses to be reimbursed. The invoice shall include Grant Number 26-46108-30.

If applicable, Grantee must also include attachments that describe and document, to COMMERCE's satisfaction, a detailed description of the work performed, progress of the project, and/or receipts or other proof of payment. Except for approved indirect costs, if any, or as otherwise authorized by COMMERCE in writing, a receipt must accompany every expense in the amount of \$50.00 or more to receive reimbursement. COMMERCE may request additional documentation at any time.

Any expense reimbursed under this Grant which is later determined to be unallowable must be repaid according to the terms COMMERCE provides.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be made electronically utilizing Grantee's Statewide Vendor (SWV) number.



COMMERCE may, in its sole discretion, terminate this Grant or withhold payments if the Grantee fails to satisfactorily comply with any term or condition of this Grant.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE. No payments in advance of or in anticipation of any expense reimbursable under this Grant shall be made by COMMERCE

If subgranting and/or subcontracting is authorized by COMMERCE, all Subgrantee/Subcontractor payments are reimbursable expenses within the meaning of this Agreement. Grantee must have, and may be required to demonstrate, the means to pay each and every Subgrantee/Subcontractor. Failure to pay Subgrantees/Subcontractors as agreed may result in suspension or termination of this Grant.

Invoices and End of Fiscal Year

Invoices are due on the 20th of the month following the provision of services.

Final invoices for a state fiscal year may be due sooner than the 20th and Commerce will provide notification of the end of fiscal year due date.

The Contractor must invoice for all expenses from the beginning of the contract through June 30, regardless of the contract start and end date.

Duplication of Billed Costs

The Contractor shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Contractor, if the Contractor is entitled to payment or has been or will be paid by any other source, including grants, for that service.

Disallowed Costs

The Grantee is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subgrantees.

Unless otherwise authorized by COMMERCE in writing, reimbursable payroll costs shall not include employee overtime nor bonus pay.

COMMERCE may, in its sole discretion, withhold ten percent (10%) from each payment until acceptance by COMMERCE of the final report (or completion of the project, etc.).

5. SUBCONTRACTOR DATA COLLECTION

Contractor will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Contract performed by subcontractors and the portion of Contract funds expended for work performed by subcontractors, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subcontractors. "Subcontractors" shall mean subcontractors of any tier.

6. INSURANCE

Each party certifies that it is self-insured under the State's or local government self-insurance liability program and shall be responsible for losses for which it is found liable.

Additionally, the Contractor is responsible for ensuring that any Subgrantees provide adequate insurance coverage for the activities arising out of subgrants, as follows:

Commercial General Liability Insurance Policy. Provide a Commercial General Liability Insurance Policy, including contractual liability, written on an occurrence basis, in adequate quantity to protect against legal liability arising out of Subgrant activity but no less than \$1,000,000 per occurrence.



Automobile Liability. In the event that performance pursuant to this Grant involves the use of vehicles, owned or operated by the Subgrantee, automobile liability insurance shall be required. The minimum limit for automobile liability is \$1,000,000 per occurrence, using a Combined Single Limit for bodily injury and property damage.

7. FRAUD AND OTHER LOSS REPORTING

Contractor shall report in writing all known or suspected fraud or other loss of any funds or other property furnished under this Contract immediately or as soon as practicable to the Commerce Representative identified on the Face Sheet.

8. ORDER OF PRECEDENCE

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work
- Attachment B – Budget
- CHG Guidelines, incorporated by reference on the Face Sheet.



General Terms and Conditions

1. DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.
- B. "COMMERCE" shall mean the Washington Department of Commerce.
- C. "Contract" or "Agreement" or "Grant" means the entire written agreement between COMMERCE and the Contractor, including any Attachments, documents, or materials incorporated by reference. E-mail or Facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.
- D. "Contractor" or "Grantee" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.
- E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- F. "State" shall mean the state of Washington.
- G. "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2. ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

3. AMENDMENTS

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

4. ASSIGNMENT

Neither this Contract, work thereunder, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of COMMERCE.

5. CONFIDENTIALITY AND SAFEGUARDING OF INFORMATION

- A. "Confidential Information" as used in this section includes:
 - i. All material provided to the Contractor by COMMERCE that is designated as "confidential" by COMMERCE;
 - ii. All material produced by the Contractor that is designated as "confidential" by COMMERCE; and
 - iii. All Personal Information in the possession of the Contractor that may not be disclosed under state or federal law.



- B.** The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Contract whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by COMMERCE. Upon request, the Contractor shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.
- C.** Unauthorized Use or Disclosure. The Contractor shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

6. COPYRIGHT

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Contractor shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

7. DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The Dispute Board shall thereafter decide the dispute with the majority prevailing. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.



8. GOVERNING LAW AND VENUE

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9. INDEMNIFICATION

Each party shall be solely responsible for the acts of its employees, officers, and agents.

10. LICENSING, ACCREDITATION AND REGISTRATION

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

11. RECAPTURE

In the event that the Contractor fails to perform this Contract in accordance with state laws, federal laws, and/or the provisions of this Contract, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Contract.

12. RECORDS MAINTENANCE

The Contractor shall maintain books, records, documents, data and other evidence relating to this contract and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract.

The Contractor shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Contract, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

13. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, COMMERCE may suspend or terminate the Contract under the "Termination for Convenience" clause, without the ten calendar day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

14. SEVERABILITY

The provisions of this Contract are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Contract.

15. SUBCONTRACTING

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, COMMERCE in writing may: (a) require the Contractor to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.



Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. The Contractor is responsible to COMMERCE if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to COMMERCE for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

16. SURVIVAL

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

17. TERMINATION FOR CAUSE

In the event COMMERCE determines the Contractor has failed to comply with the conditions of this Contract in a timely manner, COMMERCE has the right to suspend or terminate this Contract. Before suspending or terminating the Contract, COMMERCE shall notify the Contractor in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the Contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the Contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by COMMERCE to terminate the Contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this Contract are not exclusive and are, in addition to any other rights and remedies, provided by law.

18. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract, COMMERCE may, by ten (10) business days' written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, COMMERCE shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

19. TERMINATION PROCEDURES

Upon termination of this Contract, COMMERCE, in addition to any other rights provided in this Contract, may require the Contractor to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this Contract as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Contractor the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Contractor and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this Contract. COMMERCE may withhold from any amounts due the Contractor such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.



After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

- A. Stop work under the Contract on the date, and to the extent specified, in the notice;
- B. Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the Contract that is not terminated;
- C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the Contract had been completed, would have been required to be furnished to COMMERCE;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this Contract, which is in the possession of the Contractor and in which COMMERCE has or may acquire an interest.

20. TREATMENT OF ASSETS

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this Contract, shall pass to and vest in COMMERCE upon delivery of such property by the Contractor. Title to other property, the cost of which is reimbursable to the Contractor under this Contract, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this Contract, or (ii) commencement of use of such property in the performance of this Contract, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

- A. Any property of COMMERCE furnished to the Contractor shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this Contract.
- B. The Contractor shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Contractor or which results from the failure on the part of the Contractor to maintain and administer that property in accordance with sound management practices.
- C. If any COMMERCE property is lost, destroyed or damaged, the Contractor shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.
- D. The Contractor shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this Contract.
- E. All reference to the Contractor under this clause shall also include Contractor's employees, agents or Subcontractors.

21. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of COMMERCE.



Attachment A: Scope of Work

- A. Consolidated Homeless Grant funding must be prioritized for preserving and maintaining existing programs and service levels, as reported to Commerce in the SFY 2024 Annual Expenditure Report.
- B. Contractor shall commit to operating a high-performing crisis response system in their county by:
 - a. Assessing each household's housing needs and facilitating housing stability with the goal of obtaining or maintaining permanent housing.
 - b. Employing a progressive engagement service model.
 - c. Prioritizing households most likely to become homeless when using homelessness prevention rent assistance.
 - d. Being anti-racist leaders in their crisis response systems and facilitate partnerships among organizations that respond to the disproportionality in services and outcomes for communities that may not seek assistance from mainstream organizations.
 - e. Prioritizing funding to preserve and maintain existing programs and service levels, as reported to Commerce in the SFY 2024 Annual Expenditure Report.
- C. Contractor shall submit the following monthly deliverables on time with truthful, accurate information:
 - a. An Invoice and Voucher Detail Worksheet, along with at a minimum, a General Ledger generated from the organization's accounting system. The General Ledger must include transaction-level detail for all costs that have been paid and are being claimed for reimbursement. These documents are due by the 20th of the month following the month in which services were provided.
- D. Contractor shall submit the following deliverables on time with truthful, accurate information:
 - a. Local Homeless Housing Plan and Annual Report.
 - b. Annual County Expenditure Report/Homeless Housing Inventory including Point-In-Time Count information.
 - c. HEN Essential Needs Report.
 - d. Grantees shall commit to reporting quality timely HMIS data.
- E. Contractor shall comply with all of the requirements, policies and procedures in the Consolidated Homeless Grant Guidelines, including the Washington State Coordinated Entry Guidelines.
- F. Performance Requirements:
 - a. Housing Outcomes: For each intervention type funded by the Consolidated Homeless Grant, grantees must adopt the required housing outcome performance measure outlined in the Consolidated Homeless Grant Guidelines, Appendix D, Table A. Grantees must improve housing outcomes by making progress towards the statewide performance target.
 - b. Equitable Outcomes: For each of the required housing outcome performance measures, outcomes across racial and ethnic demographics should not be significantly less than the overall rate. The "overall rate" refers to the rate of a particular intervention type's total exits to positive outcomes. This is inclusive of all ethnic or racial categories.
 - c. Equitable Access: While not a formal performance measure that will be monitored, grantees are expected to use equitable access data to identify underserved populations, assess the impact of their access strategies and work to improve equitable access as needed. Grantees can access this data through the Washington Balance of State Equitable Access Dashboard which compares the race and ethnicity of households entering the homeless system (HMIS) to the race and ethnicity of the homeless and unstably housed populations (The Snapshot Report)



Attachment B: Budget

Budget	Total
Standard (SFY 2026 and 2027)	
Standard Admin	\$563,641.03
Standard Rent	\$0
Standard Facility Support	\$93,906.00
Standard Operations	\$1,097,235.97
Emergency Housing (SFY 2026)	
Emergency Housing Admin 2026	\$1,074,349.77
Emergency Housing Rent 2026	\$0
Emergency Housing Facility Support 2026	\$191,308.11
Emergency Housing Operations 2026	\$2,755,475.12
Emergency Housing (SFY 2027)	
Emergency Housing Admin 2027	\$1,074,349.77
Emergency Housing Rent 2027	\$0
Emergency Housing Facility Support 2027	\$191,308.11
Emergency Housing Operations 2027	\$2,755,475.12
PSH CHF (SFY 2026 and SFY 2027)	
PSH CHF Rent/Fac Support	\$0
PSH CHF Operations	\$451,403.00
Inflationary Increase (SFY 2026 and SFY 2027)	
Inflation Increase 2026	\$757,673.00
Inflation Increase 2027	\$757,673.00
Document Recording Fee (DRF) Backfill (SFY 2026)	
DRF Backfill 2026	\$4,652,981.00
HEN (SFY 2026)	
HEN Admin 2026	\$1,016,350.96
HEN Rent/Fac Support 2026	\$1,439,830.52
HEN Operations 2026	\$1,439,830.52
HEN (SFY 2027)	
HEN Admin 2027	\$1,016,350.96
HEN Rent/Fac Support 2027	\$1,439,830.52
HEN Operations 2027	\$1,439,830.52
TOTAL	\$24,208,803.00

Certificate Of Completion

Envelope Id: 2AAD39D2-B018-4252-8073-DA73ED5817C9
 Subject: Complete with Docusign: CoS CHG 26-27 Contract.pdf
 Division:
 Community Services and Housing
 Program: CHG
 ContractNumber: 26-46108-30
 DocumentType: Contract
 Source Envelope:
 Document Pages: 13
 Certificate Pages: 5
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Sent

Envelope Originator:
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 1011 Plum Street SE
 MS 42525
 Olympia, WA 98504-2525
 leeanne.montoya@commerce.wa.gov
 IP Address: 198.238.8.132

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Signer Events

Julie Montgomery
 julie.montgomery@commerce.wa.gov
 Washington State Department of Commerce
 Security Level: Email, Account Authentication (None)

Signature

Signature Adoption: Pre-selected Style
 Using IP Address: 198.239.106.136

Timestamp

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 Signed: 7/1/2025 6:33:05 AM

Electronic Record and Signature Disclosure:

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Kathy Kinard
 Kathy.Kinard@commerce.wa.gov
 Managing Director
 Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style
 Using IP Address: 147.55.134.15

Sent: 7/1/2025 6:33:06 AM
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 Signed: 7/1/2025 1:05:34 PM

Electronic Record and Signature Disclosure:

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Dawn Kinder
 dkinder@spokanecity.org
 NHHS Director
 Security Level: Email, Account Authentication (None)

Sent: 7/1/2025 1:05:36 PM

Electronic Record and Signature Disclosure:
 Accepted: 6/30/2025 12:27:48 PM
 ID: 4dc4c260-8198-4d5b-b62b-c7b7ea425941

Tedd Kelleher
 tedd.kelleher@commerce.wa.gov
 Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Arielle Anderson arielleanderson@spokanecity.org CHHS Director Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 6/30/2025 12:22:01 PM ID: 2d9d741c-bbff-41f0-920d-caf196521fef		Sent: 7/1/2025 1:05:36 PM Viewed: 7/1/2025 1:43:24 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/30/2025 4:12:56 PM
Payment Events	Status	Timestamps
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From time to time, Washington State Department of Commerce (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.15 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Washington State Department of Commerce:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: docusign@commerce.wa.gov

To advise Washington State Department of Commerce of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at docusign@commerce.wa.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Washington State Department of Commerce

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to docusign@commerce.wa.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Washington State Department of Commerce as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Washington State Department of Commerce during the course of your relationship with Washington State Department of Commerce.

**Agenda Sheet for City Council:****Committee:** PIES **Date:** 07/21/2025**Committee Agenda type:** Consent**Council Meeting Date:** 07/28/2025

Date Rec'd 7/7/2025 Clerk's File # OPR 2023-0898 Cross Ref # Project #		Submitting Dept WASTEWATER MANAGEMENT	
		Contact Name/Phone KYLE 625-4647	
		Contact E-Mail KARRINGTON@SPOKANECITY.ORG	
		Agenda Item Type Contract Item	
Bid # RFQU 5914-23		Council Sponsor(s) BWILKERSON JBINGLE KKLITZKE	
Requisition # CR25405/CR27700		Sponsoring at Administrators Request NO	
Lease? NO		Grant Related? NO	Public Works? NO
Agenda Item Name		4320 RPWRF - AMENDMENT- NPDES PERMIT STUDIES AND SUPPORT WITH	

Agenda Wording

Amendment of contract for permit studies with HDR Inc., Spokane WA. Additional funding is needed to continue support for Department of Ecology required studies of the Spokane River. Term is through 9/1/24 to 12/31/2026. Cost is \$176,424.00 (Combined total is \$440,852.00)

Summary (Background)

HDR was selected under RFQu 5914-23. Additional budget is needed to complete the sediment portion of the study. We needed to do some pre-screening work to see if there was sampleable sediment in the vicinity of our outfall. They found sediment to sample. We now must proceed with the full field process of collecting sediment and having it analyzed.

What impacts would the proposal have on historically excluded communities?

N/A - Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A - This work is designed to manage costs and continue service delivery in support of all citizens and taxpayers and maintain compliance with regulatory requirements.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A - Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with all City Policies and Procedures and is required to maintain compliance with regulatory requirements.

Council Subcommittee Review

PIES 7/21/2025

Fiscal Impact			
Approved in Current Year Budget? YES			
Total Cost		\$ 176,424.00	
Current Year Cost		\$ 176,424.00	
Subsequent Year(s) Cost		\$ N/A	
<u>Narrative</u>			
(\$118,186 original + \$146,242 renewal + \$176,424 current) Total cost of required studies is \$440,852.00.			
Amount		Budget Account	
Expense	\$ 176,424.00	# 4320.30210.35141.54201	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		One-Time	
Funding Source Type		Program Revenue	
Is this funding source sustainable for future years, months, etc?			
Yes, reserved in CIP			
Expense Occurrence		One-Time	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	GENNETT, RAYLENE	<u>PURCHASING</u>	WAHL, CONNIE
<u>Division Director</u>	FEIST, MARLENE		
<u>Accounting Manager</u>	ALBIN-MOORE, ANGELA		
<u>Legal</u>	HARRINGTON,		
<u>For the Mayor</u>	PICCOLO, MIKE		
Distribution List			
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Tax & Licenses		jdonovan@spokanecity.org	



City of Spokane

CONTRACT AMENDMENT

**Title: NPDES PERMIT STUDIES
AND SUPPORT SERVICES**

This Contract Amendment is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **HDR ENGINEERING, INC.**, whose address is 835 North Post Street, Spokane, Washington 99201 as ("Consultant"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Consultant agreed to perform NPDES Permit Studies and Support Services for the City; and

WHEREAS, additional funds are need to complete the work, this the original Contract needs to be formally amended by this written Contract Amendment Document.

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Contract, dated September 26, 2023, and October 5, 2023, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Amendment shall become effective on September 1, 2024, and shall run through December 31, 2026.

3. COMPENSATION.

The City shall pay an additional amount not to exceed **ONE HUNDRED SEVENTY-SIX THOUSAND FOUR HUNDRED TWENTY-FOUR AND NO/100 DOLLARS (\$176,424.00)**, plus applicable sales tax, in accordance with the Scope of Services, Amendment 2, for everything furnished and done under this Contract Amendment. This is the maximum amount to be paid under this Amendment and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this Amendment document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally binding representatives affix their signatures below.

HDR ENGINEERING, INC.

By _____
Signature Date

Type or Print Name

Title

Attest:

City Clerk

CITY OF SPOKANE

By _____
Signature Date

Type or Print Name

Title

Approved as to form:

Assistant City Attorney

Attachments that are part of this Agreement:
Scope of Services, Amendment 2

25-156

**ATTACHMENT A
CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Name of Subrecipient / Contractor / Consultant (Type or Print)	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Program Title (Type or Print)
<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Name of Certifying Official (Type or Print)	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Signature
<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Title of Certifying Official (Type or Print)	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Date (Type or Print)

City of Spokane Public Works

**Scope of Services
For**

**RPWRF NPDES Permit Support
5914-23**

Amendment 2

June 2025



**835 N Post St
Spokane, WA 99201
(509) 343-8500**



835 N Post St
Spokane, WA 99201
(509) 343-8500

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EXHIBIT A

SCOPE OF SERVICES

Background

The City of Spokane (City) owns the Riverside Park Water Reclamation Facility (RPWRF). The facility treats wastewater using conventional activated sludge, phosphorus precipitation, and tertiary membrane filtration for ultra-low phosphorus removal. The RPWRF operates under National Pollutant Discharge Elimination System (NPDES) Permit WA-0024473 for discharge to the Spokane River, effective July 27, 2022. The City requires assistance with implementation of the renewed NPDES permit including several studies, Quality Assurance Project Plans (QAPP), and reports.

This scope of work for Amendment 2 includes the following tasks intended to meet NPDES permit requirements S13.B following the tasks outlined in the Sediment Sampling and Analysis Plan submitted to Ecology on May 6, 2025:

- Field sediment sampling
- Analyses of field sampling and upload to Ecology's Environmental Information Management System (EIM).
- Final report documenting findings from field sampling and analyses

This Amendment provides an overall summary of the services outlined in the Sediment Sampling and Analysis Plan (SSAP) submitted to Ecology on May 6, 2025.

Scope of Services

Task 100 Project Management

Objective

The purpose of this task is to monitor the work of the Consultant and subconsultants, coordinate with City staff, monitor and adjust scope, schedule, and budget as well as provide monthly status reporting, accounting, and invoicing.

HDR Services

- Update the Project Management Plan (PMP) outlining the scope, team organization, schedule, safety and communications information for the Consultant team. Implement the PMP by conducting overall quality RPWRF project reviews and processes for the duration of the project.
- Coordinate with the RPWRF and Consultant project teams.

-
- Subcontract with RPWRF project subconsultants.
 - Prepare monthly status reports describing the following:
 - Services completed during the month
 - Services planned for the next month
 - Needs for additional information
 - Scope/schedule/budget issues
 - Schedule update and financial status summary
 - Prepare monthly invoices.
 - Conduct monthly telephone conference calls to review status of work in progress and project needs and to review project scope, schedule, and budget issues. The calls may include multiple project staff depending upon topic.

City Responsibilities

- Attend project management conference calls, and project kick-off meeting.
- Coordinate with City staff on attendance at meetings, or for RPWRF data requests/needs of the project team.
- Timely processing and payment of invoices.
- Review and process contract change requests and amendments, if needed.

Assumptions

- The project duration for development of the plans of study is enumerated in the project schedule section. Consultant anticipates assisting the City with discussions involving the study approvals with Ecology through September 2026.
- PMP is intended for Consultant project team but available to the City upon request.
- Invoices will be Consultant standard invoice format.
- Expense backup will not be provided with invoices but will be available from Consultant upon request.
- Project management meetings will be held via video conferencing (i.e., Cisco Webex or Microsoft Teams) at the beginning of each month. Up to two hours of project manager time will be required for each meeting including preparation, attendance, follow-up, and notes.

Deliverables

- Monthly reports and invoices (one copy with invoice to be e-mailed PDF file)
- Monthly project schedule and budget updates.
- Project management meeting agenda and notes (PDF format).
- Agendas and summary notes for meetings (PDF format).

Task 201 Sediment Study Field Sampling, Analyses and Final Report

Objective

The purpose of this task is to conduct the field work, lab work, analysis and reporting for the NPDES permit study requirement S13.B Sediment Data Evaluation Report.

HDR Services

201.1 Field Work

Consultant will conduct field work for sediment sampling between August 15 and September 30. The field work will be conducted in accordance with Ecology guidance provided within the Sediment Cleanup User's Manual, Ecology Publication 12-09-057. Surface sediment grab samples will be collected from up to six sampling station locations around the current City RPWRF outfall. The overall study design is intended to facilitate comparison between the sediment data collected upstream of the current outfall to those collected downstream of the same outfall. Priority for sediment sampling will be for biological toxicity endpoints approved by Ecology and listed in Table A-4 of Appendix A in the SCUM (Ecology 2021).

Sediment samples will be collected by hand or from a research vessel.

The Consultant has budgeted for five staff for two days of field work, up to six samples for bioassay and sediment chemistry.

See the SSAP submitted to Ecology for further details.

201.2 Data Analysis, Recordkeeping and Reporting

Data from the sediment investigation will be summarized in a data report that interprets chemical and biological test results compared to the legally applicable or recommended biological effects criteria identified in the SMS rule. Samples that exceed criteria and their respective values will be identified by the data report summary.

One meeting with the City is anticipated to review the draft Sediment Analysis Report (SAR).

One meeting with Ecology to discuss Ecology comments and edits on the SAR is anticipated.

201.3 Health and Safety Plan

Consultant will coordinate the Health and Safety Plan as outlined in Section 8 of the SSAP. Consultant will provide PPE for Consultant field personnel.

City Responsibilities

- Provide comments on the Draft SAR.
- Provide City personnel during field activities to facilitate coordination with RPWRF as needed.

-
- Provide river access and space for equipment storage and sample preparation.
 - City will help facilitate Health and Safety Plan as needed.

Assumptions

- Field work is assumed to be two days. A meeting will take place prior to the field work to coordinate staff field activities. This preparation meeting will be attended by HDR, Gravity (subconsultant) and the City. Gravity may attend remotely.
- Chemical, biological, and QA/QC reports will be included as appendices to the SAR. See Section 7 of the SSAP for details.
- It is assumed the SAR will be no more than 20 pages in length, each page being a single side. This is inclusive of graphics and tables. Appendices are not included in this total.
- A meeting with Ecology to discuss the completed field work is anticipated. The meeting with Ecology will be attended by up to 2 Consultant staff and is assumed to be 1 hour in duration. It is assumed that this meeting will be virtual.
- The Draft SAR meeting with the City will be conducted in-person at the RPWRF, will be 1 hour in length, and attended by up to 4 Consultant staff. Two of the Consultant staff members may attend virtually.
- Comments from the City on the Draft SAR will be provided in one consolidated set electronically and no later than 4 weeks after submittal.
- Equipment to be provided by the Consultant for the sediment study is outlined in the Ecology approved SSAP.
- Field work may be rescheduled due to weather or river conditions that would interfere with Consultant staff safety or compromise the sediment study data collection.
- At least 4 liters (L) of sediment is required per sampling location to perform the bioassay testing. If insufficient volume of sediment is available to complete the bioassay testing, then sediment samples will be collected and analyzed for chemical analytes from Table 8-1 and the conventional parameters listed in Table A-2 of Appendix A in the SCUM (Ecology 2021). A minimum of 150 to 200 grams (g) of sediment per sampling location is required for the chemical analytes to be analyzed. If at least 4.5 L of sampleable sediment is available, then both bioassay testing and chemical analytes will be analyzed as described above. Lab analysis of sediment samples will follow the SAP and is included in this scope of work.

Deliverables

- Draft Sediment Analysis Report (e-file, PDF)
- Final Sediment Analysis Report (e-file, PDF)

Schedule

The table below presents key milestones and an anticipated schedule for the study. The schedule limitations outlined in Section S13B of the permit include submitting the final report summarizing the results of the study to Ecology by September 1, 2026. Some assumptions in the schedule summarized in Table 13 include the length of time for reviews and approval of documents from Ecology and the City and that the sample collection period is sufficient to obtain the necessary samples as required by the approved SSAP.

Milestone	Date
Draft SSAP submitted to Ecology	May 2025
Ecology comments on SSAP	June 2025
Final response to Ecology	July 2025
Ecology approves SSAP	July/August 2025
Sediment sample collection	August 15–September 30, 2025 (1 to 2 days)
Sample delivery to lab	Within 24–48 hours of sample collection
Preliminary toxicity testing results	4–8 weeks after delivery to lab
Preliminary analytical results	4–6 weeks after delivery to lab
Data validation	1 week after receiving test results
EIM data entry	4 weeks after data validation
Data report submitted to Ecology	April 2026
Ecology comments on data report	May 2026
Final response to Ecology	June 2026
Ecology approves data report	TBD

Fee

Task	Description	Hours	HDR	Subconsultants	Total
Task 100	Project Management	52	\$13,672	\$0	\$13,672
201	Task 201 Sediment Study Field Sampling, Analyses and Final Report	472	\$104,771	\$57,981	\$162,752
Totals		524	\$118,443	\$57,981	\$176,424

License Information:

[New search](#) [Back to results](#)

Entity name:	HDR ENGINEERING, INC.
Business name:	H D R ENGINEERING INC
Entity type:	Profit Corporation
UBI #:	601-021-437
Business ID:	001
Location ID:	0014
Location:	Active
Location address:	835 N POST ST STE 101 SPOKANE WA 99201-2126
Mailing address:	1917 S 67TH ST OMAHA NE 68106-2973
Excise tax and reseller permit status:	Click here
Secretary of State information:	Click here

Endorsements

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
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Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Leavenworth General Business - Non-Resident				Active	Jun-30-2026	Sep-29-2023
Quincy General Business - Non-Resident				Active	Jun-30-2026	Sep-23-2019
Spokane General Business	T12050150BUS			Active	Jun-30-2026	Oct-15-2012

Owners and officers on file with the Department of Revenue

Owners and officers	Title
BUELL, ELIZABETH C.	
GRAFF, NEIL A.	
HEANEY, KATHLEEN M P	
HENDERSON, JOHN W.	
KEEN, ERIC L	
WIGNALL, DOUGLAS S.	

Registered Trade Names

Registered trade names	Status	First issued
HDR ENGINEERING, INC.	Active	Feb-15-2018

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CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 2

DATE (MM/DD/YYYY)
09/03/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Midwest, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: WTW Certificate Center PHONE (A/C No. Ext): 1-877-945-7378 FAX (A/C No): 1-888-467-2378 E-MAIL ADDRESS: certificates@wtwco.com																					
INSURED HDR Engineering, Inc. 1917 South 67th Street Omaha, NE 68106	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Liberty Mutual Fire Insurance Company</td><td>23035</td></tr><tr><td>INSURER B:</td><td>Ohio Casualty Insurance Company</td><td>24074</td></tr><tr><td>INSURER C:</td><td>Liberty Insurance Corporation</td><td>42404</td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Liberty Mutual Fire Insurance Company	23035	INSURER B:	Ohio Casualty Insurance Company	24074	INSURER C:	Liberty Insurance Corporation	42404	INSURER D:			INSURER E:			INSURER F:		
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INSURER C:	Liberty Insurance Corporation	42404																				
INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES

CERTIFICATE NUMBER: W34618069

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	TB2-641-444950-034	06/01/2024	06/01/2025	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	AS2-641-444950-044	06/01/2024	06/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0	Y	Y	EUO(25) 57919363	06/01/2024	06/01/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> No	N/A	WA7-64D-444950-014	06/01/2024	06/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is named as Additional Insured on General Liability, Automobile Liability and Umbrella/Excess Liability on a Primary, Non-contributory basis where required by written contract. Waiver of Subrogation applies on General Liability, Automobile Liability, Umbrella/Excess Liability and Workers Compensation where required by written contract and as permitted by law. Umbrella/Excess policy is follow form over General Liability, Auto Liability and Employers Liability.

CERTIFICATE HOLDER**CANCELLATION**

City of Spokane Attention: Samol Hefley 4401 N Aubrey L. White Parkway Spokane, WA 99205	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ACORD 25 (2016/03)

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SR ID: 26383441

BATCH: 3604149

AGENCY CUSTOMER ID: _____

LOC #: _____

**ADDITIONAL REMARKS SCHEDULE**Page 2 of 2

AGENCY Willis Towers Watson Midwest, Inc.		NAMED INSURED HDR Engineering, Inc. 1917 South 67th Street Omaha, NE 68106	
POLICY NUMBER See Page 1		EFFECTIVE DATE: See Page 1	
CARRIER See Page 1	NAIC CODE See Page 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Re: The City of Spokane requires assistance with implementation of renewed NPDES permit including several studies, Quality Assurance Project Plans (QAPP), and reports.

Additional Insured: The City, its officers and employees

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED LOCATION(S) GENERAL AGGREGATE LIMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Designated Location(s):

All locations owned by or rented to the Named Insured

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage **A**, and for all medical expenses caused by accidents under Section I – Coverage **C**, which can be attributed only to operations at a single designated "location" shown in the Schedule above:
1. A separate Designated Location General Aggregate Limit applies to each designated "location", and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
 2. The Designated Location General Aggregate Limit is the most we will pay for the sum of all damages under Coverage **A**, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage **C** regardless of the number of:
 - a. Insureds;
 - b. Claims made or "suits" brought; or
 - c. Persons or organizations making claims or bringing "suits".
 3. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the Designated Location General Aggregate Limit for that designated "location". Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Location General Aggregate Limit for any other designated "location" shown in the Schedule above.
 4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Location General Aggregate Limit.

- B.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section **I** – Coverage **A**, and for all medical expenses caused by accidents under Section **I** – Coverage **C**, which cannot be attributed only to operations at a single designated "location" shown in the Schedule above:
1. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and
 2. Such payments shall not reduce any Designated Location General Aggregate Limit.
- C.** When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Location General Aggregate Limit.
- D.** For the purposes of this endorsement, the **Definitions** Section is amended by the addition of the following definition:
- "Location" means premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad.
- E.** The provisions of Section **III** – Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED CONSTRUCTION PROJECT(S) GENERAL AGGREGATE LIMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Designated Construction Project(s):

All construction projects not located at premises owned, leased or rented by a Named Insured

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage **A**, and for all medical expenses caused by accidents under Section I – Coverage **C**, which can be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
1. A separate Designated Construction Project General Aggregate Limit applies to each designated construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
 2. The Designated Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under Coverage **A**, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage **C** regardless of the number of:
 - a. Insureds;
 - b. Claims made or "suits" brought; or
 - c. Persons or organizations making claims or bringing "suits".
 3. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the Designated Construction Project General Aggregate Limit for that designated construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Construction Project General Aggregate Limit for any other designated construction project shown in the Schedule above.
 4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Construction Project General Aggregate Limit.

- B.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I – Coverage **A**, and for all medical expenses caused by accidents under Section I – Coverage **C**, which cannot be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
- 1.** Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and
 - 2.** Such payments shall not reduce any Designated Construction Project General Aggregate Limit.
- C.** When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Construction Project General Aggregate Limit.
- D.** If the applicable designated construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.
- E.** The provisions of Section III – Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

SCHEDULE

Name Of Additional Insured Person(s)
Or Organization(s):

Location(s) Of Covered Operations

Any person or organization with whom you have agreed through written contract, agreement or permit to provide additional insured coverage

All locations as required by a written contract or agreement entered into prior to an "occurrence" or offense

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

SCHEDULE

Name Of Additional Insured Person(s)
Or Organization(s):

Any person or organization to whom or to which you are required to provide additional insured status in a written contract, agreement or permit except where such contract or agreement is prohibited.

Location And Description Of Completed Operations

Any location where you have agreed, through written, contract, agreement, or permit, to provide additional insured coverage for completed operations

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**PRIMARY AND NONCONTRIBUTORY –
OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to Section IV – Conditions 4. Other Insurance and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and
- (2) You have agreed prior to a loss, that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.
- (3) This insurance is excess over any other insurance available to the additional insured for which it is also covered as an additional insured by attachment of an endorsement to another policy providing coverage for the same "occurrence", claim or "suit".

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
ELECTRONIC DATA LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART
UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

SCHEDULE

Name Of Person(s) Or Organization(s):

As required by written contract or agreement.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions**:

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

SCHEDULE

Name Of Person(s) Or Organization(s):
As required by written contract
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II** – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section **I** – Covered Autos Coverages of the Auto Dealers Coverage Form.

Policy Number: AS2-641-444950-044
Issued by: Liberty Mutual Fire Insurance Company

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED - NONCONTRIBUTING

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
GARAGE COVERAGE FORM
MOTOR CARRIERS COVERAGE FORM
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage form.

Schedule

Name of Person(s) or Organizations(s):

Any person or organization where the Named Insured has agreed by written contract to include such person or organization

Regarding Designated Contract or Project:

Any

Each person or organization shown in the Schedule of this endorsement is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in Section II of the Coverage Form.

The following is added to the **Other Insurance Condition:**

If you have agreed in a written agreement that this policy will be primary and without right of contribution from any insurance in force for an Additional Insured for liability arising out of your operations, and the agreement was executed prior to the "bodily injury" or "property damage", then this insurance will be primary and we will not seek contribution from such insurance.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

SCHEDULE

Name(s) Of Person(s) Or Organization(s):

Any person or organization for whom you perform work under a written contract of the contract requires you to obtain this agreement from us but only if the contract is executed prior to the injury or damage occurring.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

Where required by contract or written agreement prior to loss.

Issued by:Liberty Insurance Corporation

For attachment to Policy No WA7-64D-444950-014
\$

Effective Date 06/01/2024

Premium

Issued to:HDR Engineering, Inc.

Policy Number TB2-641-444950-034
Issued by Liberty Mutual Fire Insurance Company

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NOTICE OF CANCELLATION OR MATERIAL REDUCTION IN COVERAGE TO THIRD PARTIES

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE PART
MOTOR CARRIER COVERAGE PART
GARAGE COVERAGE PART
TRUCKERS COVERAGE PART
EXCESS AUTOMOBILE LIABILITY INDEMNITY COVERAGE PART
SELF-INSURED TRUCKER EXCESS LIABILITY COVERAGE PART
COMMERCIAL GENERAL LIABILITY COVERAGE PART
EXCESS COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
COMMERCIAL LIABILITY – UMBRELLA COVERAGE FORM

Schedule		
Name of Other Person(s) / Organization(s):	Email Address or mailing address:	Number Days Notice:
As required by written contract or written agreement	As required by written contract or written agreement	30

- A. If we cancel this policy for any reason other than nonpayment of premium, or make a material reduction in coverage, we will notify the persons or organizations shown in the Schedule above. We will send notice to the email or mailing address listed above at least 10 days, or the number of days listed above, if any, before the cancellation becomes effective. In no event does the notice to the third party exceed the notice to the first named insured.
- B. This advance notification of a pending cancellation or material reduction of coverage is intended as a courtesy only. Our failure to provide such advance notification will not extend the policy cancellation date nor negate cancellation of the policy.

All other terms and conditions of this policy remain unchanged.

Policy Number AS2-641-444950-044
Issued by Liberty Mutual Fire Insurance Company

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NOTICE OF CANCELLATION OR MATERIAL REDUCTION IN COVERAGE TO THIRD PARTIES

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE PART
MOTOR CARRIER COVERAGE PART
GARAGE COVERAGE PART
TRUCKERS COVERAGE PART
EXCESS AUTOMOBILE LIABILITY INDEMNITY COVERAGE PART
SELF-INSURED TRUCKER EXCESS LIABILITY COVERAGE PART
COMMERCIAL GENERAL LIABILITY COVERAGE PART
EXCESS COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
COMMERCIAL LIABILITY – UMBRELLA COVERAGE FORM

Schedule		
Name of Other Person(s) / Organization(s):	Email Address or mailing address:	Number Days Notice:
As required by written contract or written agreement		30

- A. If we cancel this policy for any reason other than nonpayment of premium, or make a material reduction in coverage, we will notify the persons or organizations shown in the Schedule above. We will send notice to the email or mailing address listed above at least 10 days, or the number of days listed above, if any, before the cancellation becomes effective. In no event does the notice to the third party exceed the notice to the first named insured.
- B. This advance notification of a pending cancellation or material reduction of coverage is intended as a courtesy only. Our failure to provide such advance notification will not extend the policy cancellation date nor negate cancellation of the policy.

All other terms and conditions of this policy remain unchanged.

NOTICE OF CANCELLATION TO THIRD PARTIES

- A.** If we cancel this policy for any reason other than nonpayment of premium, we will notify the persons or organizations shown in the Schedule below. We will send notice to the email or mailing address listed below at least 10 days, or the number of days listed below, if any, before cancellation becomes effective. In no event does the notice to the third party exceed the notice to the first named insured.
- B.** This advance notification of a pending cancellation of coverage is intended as a courtesy only. Our failure to provide such advance notification will not extend the policy cancellation date nor negate cancellation of the policy.

Schedule

Name of Other Person(s) / Organization(s):	Email Address or mailing address:	Number Days Notice:
As required by written contract or agreement		30

All other terms and conditions of this policy remain unchanged.

Issued by Liberty Insurance Corporation

For attachment to Policy No. WA7-64D-444950-014 Effective Date 06/01/2024

Premium \$

Issued to HDR Engineering, Inc.

Endorsement

No.

**Agenda Sheet for City Council:****Committee:** Urban Experience **Date:** 07/14/2025**Committee Agenda type:** Discussion**Date Rec'd**

7/9/2025

Clerk's File #

OPR 2025-0532

Cross Ref #**Project #****Council Meeting Date:** 07/28/2025**Submitting Dept**

COMMUNITY, HOUSING & HUMAN

Bid #**Contact Name/Phone**

HEATHER PAGE 509-625-6578

Requisition #**Contact E-Mail**

HPAGE@SPOKANECITY.ORG

Agenda Item Type

Report Item

Council Sponsor(s)

JBINGLE BWILKERSON

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** YES**Public Works?** NO**Agenda Item Name**

1680- HUD CERTIFIED HOUSING COUNSELING PROGRAM FUNDING

Agenda Wording

The HUD Certified Housing Counselor program RFP opened on June 23, 2025, and closed on June 29, 2025. \$300,000 in 1590 Housing Related Services funds were available for allocation in the HUD certified Housing Counselor program RFP.

Summary (Background)

The purpose of the RFP was to quickly and directly provide gap funding for impacted HUD Certified Housing Counselor programs impacted by federal budget cuts. As noted in the RFP, HUD certified Housing Counselor programs prevented over 700 foreclosures last year, serving as a key strategy and tool for helping low-income homeowners maintain their housing. This is a short-term solution allowing impacted organizations time to identify and compete for longer-term funding for this community critical work. The RFP was announced to organizations providing HUD Certified Housing Counselor programs in Spokane. Competitive applicants had to clearly demonstrate the following: 1. Experience providing HUD Certified Housing Counseling Services 2. Data demonstrating program success and housing stability for clients 3. Have an existing program at risk of 50% or higher in total revenue reduction based on federal funding cuts. Proof of HUD certification was a requirement of the application. SNAP's application for the organization's Housing Counseling Program was the only application received. The Affordable Housing Committee reviewed the application and discussed the reviews on July 1, 2025. AHC voted unanimously to fully fund SNAP's request for \$160,000 in operation, maintenance and program administration costs to support the work of SNAP's current Housing Counseling Program. 419 local households received foreclosure prevention counseling from SNAP in the most recent year. Of the 419 households served, 362 homes were saved from foreclosure for a conversion rate of 86%. 361 individuals completed SNAP's Homebuyer Education (HBE), 100 or 27% of those who attended HBE participated in pre-purchase counseling and 75 or 75% of those clients achieved first-time homeownership. Classes will be offered twice monthly if funded by this application in locations easily accessible to City residents. The CHHS Board approved the funding recommendation on July 2, 2025. CHHS is requesting that City Council approve the funding recommendation, allowing CHHS to enter into a contract with SNAP for the

HUD Certified Housing Counseling program.

What impacts would the proposal have on historically excluded communities?

The populations served in SNAP's most recent program year are as follows: Populations served detail: 22% living with a disability, 10% senior citizen, 4% veteran, 4% refugee or immigrant. 99% low to moderate income. Gender Identity: 51% Women, 44% Male, 5% Non-Binary or other Racial Heritage: 66% White, 10% Latino or Hispanic, 10% Black, 5% Asian or Pacific Islander, 3% American or Alaskan Native and 6% Other.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Data will be collected, analyzed and reported in compliance with HUD's Housing Counseling requirements.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Data will be collected, analyzed and reported in compliance with HUD's Housing Counseling requirements.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The plan aligns with the 2025-2029 Consolidated Plan and to the CoC's Strategic Plan.

Council Subcommittee Review

Fiscal Impact

Approved in Current Year Budget? YES

Total Cost \$ 160,000

Current Year Cost \$ 160,000

Subsequent Year(s) Cost \$

Narrative

This is funding from 1590 Sales and Tax Revenue funds for Housing Related Services

Amount

Budget Account

Expense \$ 160,000 # 1595-53126-51010-54201-99999

Select \$ #

Select \$ #

Select \$ #

Select \$ #

Select \$ #

Funding Source		One-Time	
Funding Source Type		Taxes	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		One-Time	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	KINDER, DAWN	<u>ACCOUNTING -</u>	BROWN, SKYLER
<u>Division Director</u>	KINDER, DAWN		
<u>Accounting Manager</u>	BROWN, SKYLER		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>	PICCOLO, MIKE		
Distribution List			
		chhscontracts@spokanecity.org	
chhsaccounting@spokanecity.org		hpage@spokanecity.org	

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 06/23/2025**Committee Agenda type:** Discussion**Date Rec'd**

6/18/2025

Clerk's File #

ORD C36725

Cross Ref #

OPR 2025-0500

Project #**Council Meeting Date:** 07/21/2025**Submitting Dept**

PLANNING & ECONOMIC

Bid #**Contact Name/Phone**

MAREN X6737

Requisition #**Contact E-Mail**

MMURPHY@SPOKANECITY.ORG

Agenda Item Type

Special Budget Ordinance

Council Sponsor(s)

PDILLON KKLITZKE

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** YES**Public Works?** NO**Agenda Item Name**

0650 - SBO – COMMERCE GRANT CLIMATE PLANNING PHASE 2

Agenda Wording

The Commerce grant aligns with the State biennium for 2025-2027, beginning July 1. The application for funding was not available until Q2 2025. The request is needed to accept the grant funds to establish a budget to continue working on climate planning.

Summary (Background)

Amending Ordinance No. C36626, entitled in part, "An ordinance adopting a biennial budget for the City of Spokane", and amending it to accept the Commerce Climate Planning Phase 2 Grant, and declaring an emergency.

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact			
Approved in Current Year Budget? NO			
Total Cost		\$ 280,000	
Current Year Cost		\$ 280,000	
Subsequent Year(s) Cost		\$	
<u>Narrative</u>			
Amount		Budget Account	
Revenue	\$ 280,000	#	1360-94175-99999-33442-20269
Expense	\$ 280,000	#	1360-94175-58700-54201-20269
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		One-Time	
Funding Source Type		Grant	
Is this funding source sustainable for future years, months, etc?			
This is the second and last funding for climate planning.			
Expense Occurrence		One-Time	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	GARDNER, SPENCER	<u>MANAGEMENT &</u>	STRATTON, JESSICA
<u>Division Director</u>	GARDNER, SPENCER	<u>ACCOUNTING -</u>	BROWN, SKYLER
<u>Accounting Manager</u>	ZOLLINGER, NICHOLAS		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>	PICCOLO, MIKE		
Distribution List			
		tblack@spokanecity.org	
jstratton@spokanecity.org		nzollinger@spokanecity.org	
klouden@spokanecity.org		mharrington@spokanecity.org	
sgardner@spokanecity.org		smacdonald@spokanecity.org	
eking@spokanecity.org		mmurphy@spokanecity.org	

ORDINANCE NO C36725

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT THE COMMERCE CLIMATE PLANNING PHASE 2 GRANT, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$280,000.
 - A) Of the increased revenue, \$280,000 is provided solely for grant funding awarded by the Department of Commerce for the Planning department.
- 2) Increase appropriation by \$280,000.
 - A) Of the increased appropriation, \$280,000 is provided solely for contractual services.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the award and acceptance of the Dept. of Commerce's climate planning phase two grant, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 07/14/2025**Committee Agenda type:** Discussion**Date Rec'd**

6/26/2025

Clerk's File #

ORD C36728

Cross Ref #

OPR 2025-0506

Project #**Council Meeting Date:** 07/21/2025**Submitting Dept**

MUNICIPAL COURT

Bid #**Contact Name/Phone**

SARAH 509-625-4146

Requisition #**Contact E-Mail**

STHOMPSON@SPOKANECITY.ORG

Agenda Item Type

Special Budget Ordinance

Council Sponsor(s)

ZZAPPONE BWILKERSON MCATHCART

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** YES**Public Works?** NO**Agenda Item Name**

0560-SBO FOR THERAPEUTIC COURTS AOC AWARD

Agenda Wording

Municipal Court received funding from the Administrative Office of the Courts (AOC) to support the therapeutic court programs. The AOC cost categories available are for: salary and benefits, staff equipment and technology, training and travel, treatment, and recovery services. This is an ongoing funding stream; however applications and budgets are required annually. The funding cannot supplant existing funds.

Summary (Background)

The attached SBO is to increase revenue by \$430,330 to fund therapeutic court programs. The increased appropriation of \$430,330 to fund the below city cost categories as follows: -Base wage and benefits in the amount of \$319,121. -Equipment in the amount of \$2,790. -Travel in the amount of \$38,000 -Professional services in the amount of \$70,419.

What impacts would the proposal have on historically excluded communities?

Therapeutic Courts build stronger and safer communities by providing accountability to justice-involved individuals by utilizing a problem-solving approach to crime to help individuals become productive members of the community. Therapeutic Courts work to address factors impacting participant's criminal behavior, substance use/mental health disorders, provide access to resources, and address victim needs. Therapeutic Courts attempt to enhance the lives of individual participants by addressing the underlying causes for court involvement, while ensuring public safety.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Therapeutic Courts utilize various data metrics to analyze the effectiveness of the program and to ensure justice involved individuals are not excluded based on racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities. The data is shared with the multidisciplinary team for analysis.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Therapeutic Courts will utilize data metrics that will provide regular analysis of the effectiveness and inclusion of community members to ensure racial inequities do not present. If data analysis presents some limitation to access Therapeutic Courts on any bias against race, age, gender, or socio-economic status, the court may address the data and alternative methodology of services with the multi-disciplinary court team.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The participants of Therapeutic Courts often face adversary and barriers at every step as they attempt to exit homelessness, address substance use and mental health disorders, and become productive members of the community. The funding will enhance therapeutic court programs as we work to improve the participant's lives and the community. Improving community safety is a critical element in the City's criminal justice reform efforts.

Council Subcommittee Review

Fiscal Impact			
Approved in Current Year Budget? NO			
Total Cost		\$ 430,330	
Current Year Cost		\$ 0	
Subsequent Year(s) Cost		\$ 0	
<u>Narrative</u>			
No match is required. Follows state fiscal year.			
Amount		Budget Account	
Revenue	\$ 430,330	#	1360-9XXXX-12510-33412
Expense	\$ 319,121	#	1360-9XXXX-12510-51001
Expense	\$ 2,790	#	1360-9XXXX-12510-53502
Expense	\$ 38,000	#	1360-9XXXX-12510-54404
Expense	\$ 70,419	#	1360-9XXXX-12510-54101
Select	\$	#	
Funding Source One-Time			
Funding Source Type Grant			
Is this funding source sustainable for future years, months, etc?			
The funding from the Administrative Office of the Courts is an annual award to fund programs July 1st through the following June 30th.			
Expense Occurrence		Recurring	
Other budget impacts (revenue generating, match requirements, etc.)			
No match required.			
Approvals		Additional Approvals	
<u>Dept Head</u>	DELANEY, HOWARD	<u>MANAGEMENT &</u>	STRATTON, JESSICA
<u>Division Director</u>	LOGAN, MARY	<u>ACCOUNTING -</u>	BROWN, SKYLER
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>	PICCOLO, MIKE		
Distribution List			
		sthompson@spokanecity.org	
hdelaney@spokanecity.org		aharte@spokanecity.org	
ddaniels@spokanecity.org			

ORDINANCE NO C36728

AMENDING ORDINANCE NO. C36626, ENTITLED IN PART, "AN ORDINANCE ADOPTING A BIENNIAL BUDGET FOR THE CITY OF SPOKANE", AND AMENDING IT TO ACCEPT THE ADMINISTRATIVE OFFICE OF THE COURTS THERAPEUTIC COURT GRANT, AND DECLARING AN EMERGENCY.

WHEREAS, subsequent to the adoption of the biennial budget Ordinance No. C36626, as above entitled in part, and which passed the City Council December 9, 2024, it is necessary to make changes in the appropriations of the Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days;

NOW, THEREFORE, the City Council of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grants Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$430,330.
 - A) Of the increased revenue, \$430,330 is provided by the Administrative Office of the Courts for the therapeutic courts in the Municipal Court department.
- 2) Increase appropriation by \$430,330.
 - A) Of the increased appropriation, \$319,121 is provided solely for base wages and benefits.
 - B) Of the increased appropriation, \$2,790 is provided solely for minor equipment.
 - C) Of the increased appropriation, \$38,000 is provided solely for operational travel.
 - D) Of the increased appropriation, \$70,419 is provided solely for professional services.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the Administrative Office of the Courts therapeutic court grant, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 06/23/2025**Committee Agenda type:** Discussion**Date Rec'd**

5/22/2025

Clerk's File #

RES 2025-0053

Cross Ref #**Project #****Council Meeting Date:** 07/28/2025**Submitting Dept**

CITY COUNCIL

Bid #**Contact Name/Phone**

GIACOBBE 625-6715

Requisition #**Contact E-Mail**

GBYRD@SPOKANECITY.ORG

Agenda Item Type

Resolutions

Council Sponsor(s)

BWILKERSON PDILLON

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

RESOLUTION APPOINTING NEW MEMBER TO CITY COUNCIL

Agenda Wording

Resolution acknowledging the resignation of current Council Member Lili Navarrete, effective July 1, 2025, and appointing a successor Council Member for District 2.

Summary (Background)

Council member Lili Navarrete provided written notice to the council that she is resigning her position on the council effective July 1, 2025. Pursuant to City Charter section 8.B a vacancy on the council is to be filled by the selection of a qualified person, resident in the district in which the vacancy occurs, by majority vote of the remaining members of the council. This resolution confirms that applications for the vacant position will open on Friday, May 23, 2025 and the deadline for interested parties to submit their applications is 5:00 P.M. on Thursday, June 19, 2025. The resolution further states the City Council intends to interview candidates based on Council Members' prioritization of the applicants at a specially scheduled meeting on Thursday, July 10, 2025; and after conducting interviews of applicants, and pursuant to City Council Rule 7.1 (E), the City Council will hold a public hearing during its regular legislative session on July 14, 2025 to accept testimony from the public regarding potential candidates. The resolution states the Council intends to consider a resolution appointing a new Council Member on Monday, July 28, 2025;

What impacts would the proposal have on historically excluded communities?

Not applicable

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Not applicable

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Not applicable

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The process for filling vacancies on the City Council is set forth in City Charter Section 8 and Council Rule 7.1. The process outlined in the resolution is consistent with the charter and council rules.

Council Subcommittee Review

Not applicable

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		N/A	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	PICCOLO, MIKE		
<u>For the Mayor</u>			
Distribution List			

RESOLUTION NO. 2025-0053

A Resolution appointing an individual to fill the position of Spokane City Council, District 2, vacated by Lili Navarrete.

WHEREAS, the City Council received written notice from Council Member Lili Navarrete that she is vacating her position on the City Council effective July 1, 2025, which written notice was later amended to be effective at close of business on July 2, 2025; and

WHEREAS, the Spokane City Charter section 8(B) states, “A vacancy on the council of a council member elected by district shall be filled by the selection of a qualified person, resident in the district in which the vacancy occurs, by majority vote of the remaining members of the council,” and further states “The appointee so selected holds office until the next general municipal election at which election a person is elected to the office for the unexpired term, or for the next full term, as the case may be”; and

WHEREAS, City Council Rule 7.1(A) states, “A. Upon receipt of a written notice of a vacancy or an impending vacancy of a city council position other than that of council president, the council president or designee shall announce the vacancy within seven (7) days of the receipt of the vacancy notice occurring and call for interested parties to submit their applications for consideration by a deadline stated by the council president set with concurrence of the council”; and

WHEREAS, applications for the vacant City Council Member position were opened to all interested, eligible parties on Friday, May 23, 2025, with applications due no later than Friday, June 20, 2025; and

WHEREAS, a total of nine applications were timely submitted and, consistent with Council Rule 7.1, the Council President scheduled four of the applicants for interviews; and

WHEREAS, the City Council interviewed the four candidates on July 10, 2025 at a special meeting of the City Council; and

WHEREAS, after conducting interviews of applicants, and pursuant to City Council Rule 7.1 (E), the City Council held a public hearing during its regular legislative session on July 14, 2025 to accept testimony from the public regarding potential candidates; and

WHEREAS, in accordance with RCW 29A.24.020, the person who wins the current election for the District 2 Council position vacated by Lili Navarrete will take office upon certification of the election results by the County Auditor, which is expected to occur on November 25, 2025; and

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 8(b) of the Spokane City Charter and the Council Rules of Procedure, and with due consideration to public testimony regarding the candidates, the City Council appoints SHELBY LAMBDIN to fill the District 2 Council position; and

BE IT FURTHER RESOLVED that said appointment shall be effective on July 29, 2025 and shall terminate upon the certification of the election results for the District 2 Council position by the County Auditor.

Adopted by the City Council this ____ day of _____, 2025.

City Clerk

Approved as to form:

Assistant City Attorney

**Agenda Sheet for City Council:****Committee:** Urban Experience **Date:** 07/14/2025**Committee Agenda type:** Consent**Date Rec'd**

7/7/2025

Clerk's File #

RES 2025-0054

Cross Ref #**Project #****Council Meeting Date:** 07/28/2025**Submitting Dept**

CITY ATTORNEY

Bid #**Contact Name/Phone**

LYNDEN 6283

Requisition #**Contact E-Mail**

LSMITHSON@SPOKANECITY.ORG

Agenda Item Type

Resolutions

Council Sponsor(s)

ZZAPPONE BWILKERSON

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

5800 SETTLEMENT RESOLUTION

Agenda Wording

Resolution approving settlement reached by Safety National Insurance, the City's excess insurance carrier, with the Estate of Robert Bradley in the amount of \$3,655,000. The City of Spokane will pay the balance of its Self-Insured Retention in the amount of \$222,123.21. Safety National will pay the entire settlement amount in exchange for a release of all claims and a dismissal of the pending lawsuit.

Summary (Background)

The resolution will settle the lawsuit brought by the estate of Robert Bradley for a police involved shooting on September 4, 2022. The City admits no fault or liability and approves of the settlement negotiated by Safety National Insurance as the excess carrier for the City of Spokane.

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact			
Approved in Current Year Budget? YES			
Total Cost		\$ \$222,123.21	
Current Year Cost		\$	
Subsequent Year(s) Cost		\$	
<u>Narrative</u>			
Amount		Budget Account	
Expense	\$ \$222,123.21	#	5800-78100-14780-54601
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		One-Time	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence			
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	PICCOLO, MIKE		
<u>Division Director</u>	GBYRD		
<u>Accounting Manager</u>	GBYRD		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>	GBYRD		
Distribution List			
lsmithson@spokanecity.org		Zach.Ray@us.davies-group.com	
fspring@spokanecity.org		SDHansen@spokanecity.org	
mpiccolo@spokanecity.org			

RESOLUTION RE SETTLEMENT OF
CIVIL CLAIM AGAINST CITY OF SPOKANE

WHEREAS, the City of Spokane is a defendant in litigation brought in the Spokane County Superior Court under the caption *The Estate of Robert Bradley, deceased; Keshia Hahn, as Personal Representative of the Estate; R.Par.B., minor child of Robert Bradley, deceased, by and through his legal guardian, Keshia Hahn; and R.Pat.B., minor child of Robert Bradley, deceased, by and through his legal guardian, Keshia Hahn, Plaintiffs, v. City of Spokane, a political subdivision of the State of Washington; Trevor Walker, individually and in his official capacity; Christopher Johnson, individually and in his official capacity; and John and Jane Does 1-40, individually and in their official capacities, inclusive, Defendants*, Cause No. 23-2-00945-32 and later removed to United States District Court, Eastern District of Washington, Cause No. 2:24-cv-00189-MKD, arising from Robert Bradley's death on September 4, 2022 as more fully described in the Complaint filed in said cause; and

WHEREAS, the City and City's excess insurance carrier, Safety National Insurance Company, has determined to resolve all claims with Plaintiffs and any third parties who may claim a subrogated interest against the City, its officers, agents, employees and contractors, for a payment of THREE MILLION SIX HUNDRED FIFTY-FIVE THOUSAND and NO/100 DOLLARS (\$3,655,000.00). The City will contribute the remaining TWO HUNDRED TWENTY-TWO THOUSAND ONE HUNDRED TWENTY-THREE DOLLARS AND TWENTY-ONE CENTS (\$222,123.21) of its Self-Insured Retention and Safety National Insurance will pay the balance of the settlement amount; and

WHEREAS, Plaintiffs have agreed to accept said payment and in return to dismiss with prejudice their underlying lawsuit and any and all claims against the City.

NOW THEREFORE, be it resolved by the City Council of the City of Spokane:

1. The City of Spokane authorizes that payment to claimants in the amount of TWO HUNDRED TWENTY-TWO THOUSAND ONE HUNDRED TWENTY-THREE DOLLARS AND TWENTY-ONE CENTS (\$222,123.21) which is the balance of its Self-Insured Retention, with the understanding that Safety National Insurance Company will pay the complete settlement of the THREE MILLION SIX HUNDRED FIFTY-FIVE THOUSAND and NO/100 DOLLARS (\$3,655,000.00) with the further understanding that it is to be paid to Plaintiffs and their counsel, without admission of fault or liability, as a full settlement and compromise of the above-referenced lawsuit(s). In exchange, Plaintiffs will dismiss any underlying lawsuit with prejudice and without costs of said litigation, and provide a signed release fully extinguishing all claims held, asserted or un-asserted, by Plaintiffs in connection with the case and pledging to fully protect and indemnify the City of Spokane, its officers, agents, employees, contractors, and insurers, against all loss or liability in connection with said case and/or claim for damages or other relief.

////

////

ADOPTED the City Council this _____ day of _____, 2025.

City Clerk

Approved as to form:

Assistant City Attorney

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 06/23/2025**Committee Agenda type:** Discussion**Date Rec'd**

6/18/2025

Clerk's File #

RES 2025-0052

Cross Ref #**Project #****Council Meeting Date:** 07/21/2025**Submitting Dept**

CITY COUNCIL

Bid #**Contact Name/Phone**

CHRIS WRIGHT 625-6210

Requisition #**Contact E-Mail**

CWRIGHT@SPOKANECITY.ORG

Agenda Item Type

Resolutions

Council Sponsor(s)

BWILKERSON

MCATHCART

PDILLON

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

RESOLUTION SETTING BUDGET PRIORITIES

Agenda Wording

A Resolution setting forth the City Council's budget priorities pursuant to Section 07.14.030 of the Spokane Municipal Code.

Summary (Background)

SMC 07.14.030.E provides that the City Council is to adopt a draft resolution to the administration identifying council budget priorities, to be placed on Finance & Administration Committee agenda as a standing legislative item no later than April of each year, with final action by the City Council to occur no later than the first council meeting in July. Since the resolution is technically overdue, it is necessary to place this item on the Finance and Administration committee agenda for June 23 and slate it for council action on July 14. As drafted, the resolution sets forth council priorities in the following areas: 1. Reserve Funds: A detailed projection of reserve fund balances for fiscal years 2025 and 2026, along with a clear strategy and timeline for achieving full statutory funding of all City reserve accounts; and 2. Labor Agreements: A description of budget allocations and identified funding sources related to anticipated or potential cost changes stemming from labor agreements executed during the 2025-2026 biennium; and 3. SERS VRIP: A defined funding plan for the Spokane Employees' Retirement System (SERS) actuarial valuation of costs related to the 2024 Voluntary Retirement Incentive Program (VRIP); and 4. Public Safety Capital and Animal Control: A comprehensive funding strategy for public safety capital needs, including infrastructure and equipment, as well as an explanation of the new service delivery model for animal control, with associated budget implications; and 5. Ombuds Office: A clear outline of the Administration's funding plans for the Office of the Police Ombuds, including specific budget levels and identified funding sources; and 6. City Facilities and Real Property: A plan for budgeting facility needs at levels sufficient to support long-term investment in City-owned real property, including maintenance, renovation, disposition, and conveyance plans for such properties; and 7. Workforce Planning: Provide detailed projected changes to the City's budgeted Full-Time Equivalent (FTE) positions, including strategies to rationalize, downsize, consolidate, outsource, or eliminate specific functional areas

where necessary and appropriate. The resolution also further commits the council to adopting a balanced, realistic mid-biennial budget for year 2026 no later than December 8, 2025.

What impacts would the proposal have on historically excluded communities?

Not analyzed.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Not analyzed.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Not analyzed.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The resolution is required under SMC 07.14.030 as part of the City's biennial budgeting process and is consistent with the council's obligations for mid-biennial budget review and modification under RCW 35.34.130.

Council Subcommittee Review

Not applicable.

Fiscal Impact

Approved in Current Year Budget? N/A

Total Cost \$

Current Year Cost \$

Subsequent Year(s) Cost \$

Narrative

Amount

Budget Account

Select \$ #

Select \$ #

Select \$ #

Select \$ #

Select \$ #

Select \$ #

Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc? No			
Expense Occurrence			
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>			
Distribution List			

RESOLUTION NO. 2025-0052

A Resolution setting forth the City Council's budget priorities pursuant to Section 07.14.030 of the Spokane Municipal Code.

WHEREAS, the City Council has historically adopted the annual budget for the City of Spokane in December of each year, following a process of fiscal planning, public input, and collaboration with the Mayor's Administration; and

WHEREAS, on June 11, 2024, the City Council adopted Ordinance C36531 at the request of the administration, which ordinance converted the City's budget from an annual budget to a biennial budget; and

WHEREAS, on December 9, 2024, the City Council adopted Ordinance C36626, establishing the City's first biennial budget, covering the years 2025 – 2026; and

WHEREAS, on March 31, 2025 the City Council enacted Ordinance C36641, which revised timelines for budget development in the Spokane Municipal Code and established a procedure in Section 07.14.030 of the Spokane Municipal Code for City Council to set forth budget priorities each year by resolution; and

WHEREAS, Ordinance C36641 was signed by the Mayor on April 10, 2025 and the changes to the Spokane Municipal Code became effective on May 10, 2025; and

WHEREAS, Section 07.14.030.E of the Spokane Municipal Code provides:

Concurrent to the joint budget deliberations, the City Council ...shall develop a draft resolution to the administration identifying council budget priorities, to be placed on Finance & Administration Committee agenda as a standing legislative item no later than April of each year, with final action by the City Council to occur no later than the first council meeting in July[;], and

WHEREAS, the City's General Fund is projected to experience lower-than expected revenues in 2025 and only modest revenue growth in 2026, and such projected revenue trends will strain the City's ability to maintain existing service levels without significant adjustments to expenditures, revenue policy, or both;

WHEREAS, the City of Spokane's expenditures—particularly within the General Fund—are projected to outpace revenues, resulting in persistent, fiscally unsustainable structural deficits; and

WHEREAS, consistent with Section 07.14.030.E, and mindful of the budget and revenue realities identified above, the City Council wishes to fulfill its obligation under SMC 07.14.030.E by adopting the following resolution;

NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council requests the priorities set forth below guide the development and adoption of Year 2026 budget:

1. Reserve Funds: Funding of reserve balances consistent with local statutory requirements, but at a minimum no less than 10% of general fund revenues, and if below statutory requirements, an explanation of the strategy and timeline for achieving full statutory funding of all City reserve accounts; and
2. Labor Agreements: Full funding of anticipated 2025 and 2026 personnel costs arising from existing and anticipated collective bargaining agreements; and
3. SERS VRIP: Fund a five-year reimbursement plan for the Spokane Employees' Retirement System (SERS); and
4. Public Safety Capital: A comprehensive funding strategy for public safety capital needs, including infrastructure and equipment; and
5. Animal Control: Budget for an animal control agreement at no less than the current funding level; and
6. Ombuds Office: A clear outline of the Administration's funding plans for the Office of the Police Ombuds, including specific budget levels, capital investments, and identified funding sources; and
7. City Facilities and Real Property: A funding plan that reflects budgeting facility needs at levels sufficient to support long-term investment in all City-owned or occupied real property, including maintenance, renovation, disposition, and conveyance plans for such properties; and

8. Workforce Planning: Funding that reflects no net increase in the City's budgeted Full-Time Equivalent (FTE) positions, including strategies to rationalize, downsize, consolidate, contract, or eliminate specific functional areas where necessary and appropriate;

9. Language Access: Propose appropriations for the required implementation of SMC 18.11.050, focusing on initial projections of funds needed to identify vital documents during fiscal year 2026 and to assume full implementation of language access requirements no later than January 1, 2027; and

10. Arts: Continued support of arts through outside contracting with funding maintained at statutory levels and maintain funding for public art at 2025 levels and identify a plan for proposed investments and sustainability.

11. Emergency Communications: Plan and funding required for emergency communications.

12. Neighborhood Community Engagement: Increased investment for neighborhood councils' community engagement.

13. Safe Streets: Investment in the implementation of safer streets projects, both leveraging existing budget and FTE capacity and identifying any additional needs from the traffic calming fund.

BE IT ALSO RESOLVED that, with adherence to the foregoing priorities, the City Council requests focused discussions at the coming budget sessions on these priorities and commits to working with the Administration to finalize and adopt a balanced, realistic mid-biennial 2026 budget no later than December 8, 2025.

ADOPTED by the City Council this ____ day of _____, 2025.

City Clerk

Approved as to form:

Assistant City Attorney

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 06/23/2025**Committee Agenda type:** Discussion**Date Rec'd**

6/18/2025

Clerk's File #

RES 2025-0051

Cross Ref #**Project #****Council Meeting Date:** 07/14/2025**Submitting Dept**

CITY COUNCIL

Bid #**Contact Name/Phone**

ALEX GIBILISCO 625-6957

Requisition #**Contact E-Mail**

AGIBILISCO@SPOKANECITY.ORG

Agenda Item Type

Resolutions

Council Sponsor(s)

BWILKERSON PDILLON

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0320 RESOLUTION RELATING TO PROCUREMENT TO IMPROVE PARTICIPATION

Agenda Wording

A resolution relating to procurement of services and goods by the city to develop an inclusive, data-driven, and transparent process to improve participation by qualified small, minority, women, veteran owned businesses.

Summary (Background)

A resolution relating to procurement of services and goods by the city to develop an inclusive, data-driven, and transparent process to improve participation by qualified small, minority, women, veteran owned businesses. The resolution asks the mayor to direct department of purchasing and contracts to collect and track data, coordinate with community partners develop assistance to women, minority, veteran-owned businesses and other underutilized firms, and provide council a yearly report on progress.

What impacts would the proposal have on historically excluded communities?

This resolution asks for data and transparency and identify opportunities to contracting by engaging with community partners to develop assistance to women, minority, veteran-owned businesses, and other underutilized firms in the pursuit of appropriate certifications and navigating the City's procurement process.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

The resolution requests the mayor to direct the Department of Purchasing and Contracts to collect and track data on the number and amount of City contracts, as follows: Data sorted by departments, size and type of contracts; Data sorted by ownership or control of contract awardees by race, ethnicity, gender, and veteran-owned, to the extent such data available. Current resolution asks to ensure there is a way to track and report out on procurement processes. The procurement office has a few different ideas.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

The resolution asks for yearly reporting to City Council.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Spokane Comprehensive Economic Development Strategy: goal 3.7 Expand public contracting opportunities for BIPOC owned businesses, including support and mentorship programs to alleviate procedural barriers. • Conduct disparity studies to better understand existing public procurement and contract awards by demographic characteristics and increase diversity. • Use findings from the disparity study as baseline metric. • Ensure transparent reporting and metric development to track progress

Council Subcommittee Review

This was presented at the May 2025 Equity Subcommittee meeting

Fiscal Impact			
Approved in Current Year Budget?		NO	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		N/A	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>			
Distribution List			
		jnechanicky@spokanecity.org	
purchasing@spokanecity.org			

RESOLUTION NO. 2025-0051

A resolution relating to procurement of services and goods by the city to develop an inclusive, data-driven, and transparent process to improve participation by qualified small, minority, women, veteran owned businesses.

WHEREAS, as a public entity, the City of Spokane regularly engages businesses to perform a variety services, and provide goods, which in turn offer contract opportunities for businesses including small businesses, as well as women and minority owned businesses; and

WHEREAS, “small works rosters” are a mechanism allowed under state procurement laws to streamline the public procurement process for smaller contracts, and the City of Spokane historically has used small works rosters to secure contracts services; and

WHEREAS, providing services and goods to public entities affords businesses in Spokane, especially women and minority owned businesses, an opportunity to grow their businesses; and

WHEREAS, in 2023 the Washington State Legislature enacted Second Substitute Senate Bill 5268 (“2SSB 5268”), effective July 1, 2024, with the stated intent to increase equity and efficiencies in public works procurement, including modifications to the small works roster requirements for local jurisdictions; and

WHEREAS, 2SSB 5268, among other matters, encourages measures that improve access of small, minority, women, and veteran-owned businesses in the public contracting process, including outreach and mentorship, access to capital including modified payment provisions, training, and other features intended to maximize the participation and success of small, minority, women, and veteran-owned businesses in the public bidding process; and

WHEREAS, on December 16, 2024, the City Council adopted Ordinance 36627 to amend the Spokane Municipal Code provisions relating to the small works roster to conform to the thresholds for small works set forth in 2SSB 5268; and

WHEREAS, in enacting Ordinance 36627, the City Council did not adopt the provision that allowed City contracts under \$150,000 to use direct contracting, with the understanding that smaller contracts would be accommodated through a procurement practices and outreach rather than through changes to the Spokane Municipal Code, and after further study of the effects and potential benefits of City contracts on the viability of small, women, minority and veteran-owned businesses; and

WHEREAS, the City Council finds that future revisions to the City's procurement practices actions first must be informed by realistic and detailed data regarding the history and effect of City contracts on small, local businesses;

NOW, THEREFORE, BE IT RESOLVED the City Council supports data-driven approaches to understand the current landscape in contracting, and requests the Mayor direct the Department of Purchasing and Contracts set up a process to identify barriers that may contribute to inequities in securing contracts that affect small businesses, especially minority and women, and veteran-owned businesses; and

BE IT ALSO RESOLVED the City Council requests the Mayor direct the Department of Purchasing and Contracts to collect and track data on the number and amount of City contracts, as follows:

- Data sorted by departments, size and type of contracts;
- Data sorted by ownership or control of contract awardees by race, ethnicity, gender, and veteran-owned, to the extent such data available; and

BE IT ALSO RESOLVED the City Council requests the Mayor direct the Department of Purchasing and Contracts use the assembled data to enhance access to contracting with the city for small businesses, especially minority, veteran and women-owned businesses; and

BE IT ALSO RESOLVED the City Council requests the Mayor direct that any collection and use of the data pursuant to this resolution be consistent with state law, including 2SSB 5268; and

BE IT ALSO RESOLVED the City Council requests the Mayor direct the Department of Purchasing and Contracts in coordination with the Office of Civil Rights, Equity and Inclusion to develop a plan for outreach to educate small, women, minority, and veteran-owned businesses of business opportunities with the City, to include the following:

- Targeted outreach and online project information, including anticipated procurement opportunities, timelines and specific staff contract information;
- In coordination with community partners develop assistance to women, minority, veteran-owned businesses, and other underutilized firms in the pursuit of appropriate certifications and navigating the City's procurement process; and
- Develop a plan of inclusion for small, women, veteran, and minority businesses to encourage an increase in the number of such businesses contracting with the City; and

- In conjunction with appropriate City departments, convene community organizations that support small, women, minority, veteran businesses to provide guidance and feedback on the City of Spokane's contracting initiatives, and to further identify opportunities to enhance to equal participation by qualified minority, veteran, women owned businesses; and

BE IT ALSO RESOLVED the City Council requests the Mayor direct the Department of Purchasing and Contracts to report to the Mayor and City Council, on an annual basis, the department's efforts and outcomes to make the city's procurement process more inclusive, data-driven, and transparent to the community, and its overall efforts to meet the objectives of this resolution.

Passed by the City Council this ____ day of _____, 2025.

City Clerk

Approved as to form:

Assistant City Attorney

**Agenda Sheet for City Council:****Committee:** Urban Experience **Date:** 07/14/2025**Committee Agenda type:** Discussion**Date Rec'd**

7/9/2025

Clerk's File #

RES 2025-0058

Cross Ref #**Project #****Council Meeting Date:** 07/28/2025**Submitting Dept**

PARKS & RECREATION

Bid #**Contact Name/Phone**

ANGEL SPELL 509-363-5493

Requisition #**Contact E-Mail**

ASPELL@SPOKANECITY.ORG

Agenda Item Type

Resolutions

Council Sponsor(s)

JBINGLE

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** YES**Public Works?** NO**Agenda Item Name**

1390 - RESOLUTION: 1-YR REFORESTATION PILOT PROGRAM FOR

Agenda Wording

Resolution to establish a one-year reforestation pilot program for downtown Spokane.

Summary (Background)

This resolution establishes a one-year pilot program in collaboration with Downtown Spokane Partnership to invest in the reforestation of downtown Spokane tree canopy. Key elements of the program include developing more education and outreach resources, supporting proactive tree stewardship, offering no-cost technical services, and acting as an information clearing house. Parks & Recreation Urban Forestry staff will service the pilot program administratively and operationally. Any expenditures for the pilot program will be provided through the Tree Equity Spokane grant (USDA Forest Service).

What impacts would the proposal have on historically excluded communities?

Downtown Spokane and the Riverside Neighborhood are identified as marginalized, underserved, and overburdened by the Climate and Economic Justice Screening Tool (CEJST).

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A - This demographic data is not collected by the grant program.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Urban Foresters will use several software tools to inventory and analyze the data – TreeWorks, TreePlotter, and Canopy. The Director of Parks & Recreation and the Urban Forester will report on the outcome to the Urban Experience Committee in 2026.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Parks and Natural Lands Master Plan: Partnering with others to prioritize tree plantings in areas of need is a first-tier priority for capital investments to preserve our wild. Aligns with Goals A-2, C-5, and K-5 within that plan. Sustainability Action Plan: Aligns with Natural Environment Goal 3, Strategy 6 (Expand urban tree canopy) Comprehensive Plan: Aligns with Natural Environment 12 Urban Forest (Maintain and enhance the urban forest).

Council Subcommittee Review

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Fiscal Impact			
Approved in Current Year Budget? YES			
Total Cost		\$	
Current Year Cost		\$	
Subsequent Year(s) Cost		\$	
<u>Narrative</u>			
A key function of the pilot program is to determine what the resources and costs would be needed to sustain the program.			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		One-Time	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence			
Other budget impacts (revenue generating, match requirements, etc.)			
Expenditures of the program will be reimbursable through the Tree Equity Spokane grant funded by USDA Forest Service including staff time of Urban Forester.			
Approvals		Additional Approvals	
<u>Dept Head</u>	CONLEY, JASON K.	<u>ACCOUNTING -</u>	BROWN, SKYLER
<u>Division Director</u>	JONES, GARRETT		
<u>Accounting Manager</u>			
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>			
Distribution List			
		aspell@spokanecity.org	
gjones@spokanecity.org		amcdaniel@spokanecity.org	

RESOLUTION NO. 2025-0058

A resolution requesting the Mayor and Park Board establish a pilot program for reforestation of the downtown Spokane area.

WHEREAS, it is a goal of the City of Spokane to create and maintain active reforestation programs; and

WHEREAS, it is goal of the City of Spokane to reach thirty percent (30%) canopy cover of its total land area by 2030; and

WHEREAS, healthy street tree canopy provides numerous economic, social, and environmental benefits including higher property values, increased retail revenues, stormwater mitigation, reduced energy costs, reduced heat island effect, better air quality, protection of water quality, and reduced crime rates; and

WHEREAS, under Section 48 of the Spokane City Charter, the Spokane Park Board has the responsibility to “exercise supervision over all shade trees, shrubs, and plants of all kinds on or in the streets and public places of the City and over all resting places, water stations, playgrounds, and parade grounds;” and

WHEREAS, pursuant to Section 12.02.925 of the Spokane Municipal Code, actual responsibility for maintenance of street trees is vested in the owners of the property where street trees reside; and

WHEREAS, the lack of clarity as to ultimate responsibility for the maintenance of street trees has led to a decline of the health and number of trees in the downtown core; and

WHEREAS, currently the downtown area in the Riverside Neighborhood has only 7% canopy coverage; and

WHEREAS, street trees are part of the required landscaping for all commercial properties as outlined in the development code; and

WHEREAS, urban business districts present specific and complex infrastructure challenges to planting, maintaining, and sustaining a healthy street tree canopy.

WHEREAS, shared responsibility, partnership, and collaboration are key to successfully overcoming these complexities and challenges to meet our canopy goals.

WHEREAS, the City of Spokane's Urban Forestry program has been granted funds from the USDA Forest Service through 2029 to plant street trees in low-canopy, low-income, and underserved neighborhoods; and

WHEREAS, the City Council agrees that concerted and collaborative effort toward reforestation of the downtown core is essential to the vitality and health of both the downtown core and the City as a whole; and

WHEREAS, the Park Board has exclusive authority to establish policies related to park land and street trees, the Mayor has sole authority to direct the actions of city staff, including employees of the Parks and Recreation Department, and the City Council in turn is the legislative authority for the City as a whole, all leading to the need for collaboration among various authorities to ensure a successful reforestation program;

NOW, THEREFORE, BE IT RESOLVED the City Council supports the collaborative effort to implement a pilot reforestation program for the downtown core of the City, and requests that the administration, with the approval of the Spokane Park Board, direct the Urban Forestry department to implement a one-year pilot program with the following elements:

- Boosting city collaboration with Downtown Spokane Partnership (DSP) by creating more outreach and engagement resources on the reforestation of downtown for property owners, tenants, and residents; and
- Investing in more human resources and professional development for proactive tree stewardship with DSP; and
- Providing no-cost technical services and support from Urban Foresters to reduce barriers to street tree planting and ensure compliance with City codes and specifications; and
- Providing a central point of contact to help guide property owners through the network of city agencies involved in the permitting, service, and maintenance of public infrastructure in a commercial business district;

BE IT ALSO RESOLVED the City Council requests that the Director of Parks & Recreation and the City's Urban Forester report on the outcome of the one-year pilot program to the City Council's Urban Experience Committee at a suitable time in year 2026; and

BE IT ALSO RESOLVED the City Council requests that at the conclusion of the pilot program the administration, with the approval of the Spokane Park Board, direct the Urban Forestry department to prepare for council consideration an ordinance that would establish a permanent reforestation program for downtown Spokane; and

BE IT ALSO RESOLVED the City Council further pledges its support for the one-year pilot program and its openness to establishing a permanent reforestation program for the downtown core and the City as a whole.

Passed by the City Council this ____ day of _____, 2025.

City Clerk

Approved as to form:

Assistant City Attorney



Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 08/12/2024

Committee Agenda type: Discussion

Date Rec'd

7/9/2024

Clerk's File #

ORD C36551

Cross Ref #

ORD C22045

Project #

Council Meeting Date: 07/22/2024

Submitting Dept

DEVELOPMENT SERVICES CENTER

Bid #

Contact Name/Phone

ELDON BROWN 509-625-6305

Requisition #

Contact E-Mail

EBROWN@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

ZZAPPONE KKLITZKE

Agenda Item Name

AMENDING ORD C-22045 TO RELEASE EASEMENTS

Agenda Wording

Amending Ord C-22045 to Release Easements

Summary (Background)

On June 25, 1973 Spokane City Council passed Ordinance C-22045 that vacated various rights-of-way south of I-90. Easements for public & private utilities were reserved in that vacation ordinance. The Prose Development Project Building Permits are currently under review and the Developer is requesting that easements encumbering that property be released. The City of Spokane has received letters of support from the utility purveyors.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact

Approved in Current Year Budget? N/A

Total Cost

\$

Current Year Cost

\$

Subsequent Year(s) Cost

\$

Narrative

Amount

Budget Account

Neutral

\$

#

Select

\$

#

Select

\$

#

Select

\$

#

\$

#

\$

#



Continuation of Wording, Summary, Approvals, and Distribution

Agenda Wording

Summary (Background)

Approvals

<u>Dept Head</u>	PALMQUIST, TAMI
<u>Division Director</u>	MACDONALD, STEVEN
<u>Accounting Manager</u>	ALBIN-MOORE, ANGELA
<u>Legal</u>	RICHMAN, JAMES
<u>For the Mayor</u>	PICCOLO, MIKE

Additional Approvals

Distribution List

Steve MacDonald smacdonald@spokanecity.org	Tami Palmquist tpalmquist@spokanecity.org
Eldon Brown ebrown@spokanecity.org	Erik Johnson edjohnson@spokanecity.org
Mike Nilsson mnilsson@spokanecity.org	Joelie Eliason jeliason@spokanecity.org
Kim Kuchlenz kkuchlenz@spokanecity.org	Elizabeth Rivera erivera@spokanecity.org

RECEIVED

JUL 07 2025

CITY CLERK'S OFFICE

TRANSMITTAL OF FIRST READING ORDINANCE

DATE: July 7, 2025

TO: Eldon Brown
Engineering Services

Clerk's File No.
ORD C36551

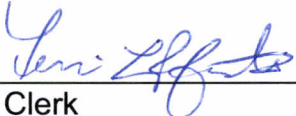
FROM: Terri Pfister, City Clerk

RE: Vacation of portions of "C" Street and Fifteenth Avenue

Attached is a copy of Ordinance C36551 for the vacation of:

Amending Ordinance C-22045 that vacated "C" Street from the north line of Sixteenth Avenue to the south line of Fourteenth Avenue and Fifteenth Avenue from the east line of "C" Street to a line drawn parallel to and 330 feet east of the east line of "C" Street, in the City and County of Spokane, Washington, and providing for the effective date of this ordinance.

This ordinance was read for the first time on July 22, 2024, and will be read for the final time when the necessary conditions have been met and this transmittal, signed and dated by the Engineering Services Director, is returned to the City Clerk's Office.



City Clerk

7/7/2025

Date

Precedent conditions have been met and Ordinance C36551 is hereby returned for Final Reading.



Principal Engineer – Developer Services

Dated: 7/7/25

AGENDA ITEM PROCESSING SHEET

PLEASE FILL IN AS MUCH INFORMATION AS POSSIBLE – IF YOU NEED ASSISTANCE PLEASE CONTACT THE ADMIN GROUP

City Council Meeting Date: August 12, 2024

Submitting Dept: DSC - Development Services Center Other:

Name of Staff Member Presenting to Council: Eldon Brown x6305

Agenda Type: First Reading Ordinance

Agenda Item Name: Amending Ord C-22045 to Release Easements

Agenda Wording (250 Character Max): Amending Ord C-22045 to Release Easements

Summary Background (500 Character Limit): On June 25, 1973 Spokane City Council passed Ordinance C-22045 that vacated various rights-of-way south of I-90. Easements for public & private utilities were reserved in that vacation ordinance. The Prose Development Project Building Permits are currently under review and the Developer is requesting that easements encumbering that property be released. The City of Spokane has received letters of support from the utility purveyors.

Grant Related? Yes ☐ No ☒

Public Works Related? Yes ☐ No ☒

Fiscal Impact: Neutral

If Revenue or Expense:

**** If the item is an expense, please complete & include an Expenditure Control Form with the other documents.**

Council Notifications: Urban Experience – 7/8/2024

**** City Council Sponsor:**

Any Additional Approvals Required:

Distribution List: I add the Submitter, Department Head, and Division Head to all agenda submittals.

jeliason@spokanecity.org, ebrown@spokanecity.org, mnilsson@spokanecity.org

PLEASE PROVIDE DOCUMENTS (ELECTRONIC IF AVAILABLE) THAT NEED TO BE SUBMITTED WITH THE AGENDA ITEM

Amending Ordinance C-22045



**Amending Ordinance C-22045 to release
the utility easements that were reserved in
Ordinance C-22045 across vacated C St.
and 15th Ave**

THIS IS NOT A LEGAL DOCUMENT:
The information shown on this map is compiled
from various sources and is subject to constant
revision. Information shown on this map should
not be used to determine the location of facilities
in relationship to property lines, section lines,
streets, etc.



City of Spokane
Development Services Center
808 West Spokane Falls Blvd.
Spokane, WA 99201-3343
(509) 625-6300

ORDINANCE NO. C36551

And ordinance amending Ordinance C-22045 that vacated "C" Street from the north line of Sixteenth Avenue to the south line of Fourteenth Avenue and Fifteenth Avenue from the east line of "C" Street to a line drawn parallel to and 330 feet east of the east line of "C" Street, in the City and County of Spokane, Washington, and providing for the effective date of this ordinance.

WHEREAS, the City Council of the City of Spokane having found that the public use and benefit will be served; - NOW THEREFORE,

The City of Spokane does ordain:

Section 1. That "C" Street from the north line of Sixteenth Avenue to the south line of Fourteenth Avenue, and Fifteenth Avenue from the east line of "C" Street to a line drawn parallel to and 330 feet east of the east line of "C" Street. In the City and County of Spokane, Washington, be, and the same are hereby vacated, subject to the following conditions:

- ~~1. Easements shall be reserved for the construction, repair and maintenance of existing public and private utilities and services.~~**
- ~~2. No buildings or structures shall be constructed over, or closer than ten feet from, any existing storm and/or sanitary sewer line now constructed within the area to be vacated.~~**

Section 2. This ordinance shall take effect and be in force thirty (30) days from and after its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to Form:

Assistant City Attorney

Mayor

Date: _____

Effective Date: _____

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 07/14/2025**Committee Agenda type:** Discussion**Date Rec'd**

6/13/2025

Clerk's File #

ORD C36726

Cross Ref #**Project #****Council Meeting Date:** 07/21/2025**Submitting Dept**

MAYOR

Bid #**Contact Name/Phone**

ADAM 6779

Requisition #**Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

ZZAPPONE BWILKERSON

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0520 ORDINANCE REPEALING DUPLICATE CODE SECTIONS OF SMC CHAPTER

Agenda Wording

Repeal of duplicate SMC Sections 12.02.1004 and 12.02.1008.

Summary (Background)

Repeal of duplicate SMC Sections 12.02.1004 and 12.02.1008.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

--

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		N/A	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	SCOTT, ALEXANDER		
<u>Division Director</u>			
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>	PICCOLO, MIKE		
Distribution List			
		amcdaniel@spokanecity.org	

ORDINANCE NO. C36726

An ordinance repealing duplicate code sections in Spokane Municipal Code Chapter 12.02; repealing Sections 12.02.1004 and 12.02.1008 of the Spokane Municipal Code.

WHEREAS, there are two duplicative code sections in SMC Chapter 12.02; and

WHEREAS, SMC 12.02.1004, related to “Injury to Tree on Public Property – Violation” is duplicated in SMC 12.02.970, adopted by the City Council in 2019; and

WHEREAS, SMC 12.02.1008 , related to “Unlawful Disposal of Litter on Public Property” is duplicative of RCW 70A.200.060, which was adopted by reference in SMC 10.58.020.

WHEREAS, this ordinance repeals the duplicative code sections SMC 12.02.1004 and SMC 12.02.1008.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 12.02.1004 of the Spokane Municipal Code is repealed.

Section 2. That Section 12.02.1008 of the Spokane Municipal Code is repealed.

PASSED by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 06/23/2025**Committee Agenda type:** Discussion**Date Rec'd**

6/18/2025

Clerk's File #

ORD C36721

Cross Ref #**Project #****Council Meeting Date:** 07/14/2025**Submitting Dept**

CITY COUNCIL

Bid #**Contact Name/Phone**

CM PAUL 625-6254

Requisition #**Contact E-Mail**

PDILLON@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

PDILLON BWILKERSON

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0320 ORDINANCE RELATING TO ALCOHOL SIGNAGE

Agenda Wording

An Ordinance relating to alcohol advertising regulations established by the Washington State Liquor Control Board; adopting a new Chapter 10.63 to the Spokane Municipal Code and setting an effective date

Summary (Background)

This ordinance relates to alcohol advertising regulations, and exempts licensed retail outlets in the City of Spokane from provisions in the Washington Administrative Code that restrict the number and size of signs referring to alcoholic beverages, brand names, or manufacturers affixed to or hanging in the windows and on the outside of the premises.

What impacts would the proposal have on historically excluded communities?

None identified

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Not applicable

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Not applicable

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Signage would still be governed by signage requirements in SMC 17C.240, to the extent applicable.

Council Subcommittee Review

Not applicable

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence			
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>			
Distribution List			

ORDINANCE NO. C36721

An Ordinance relating to alcohol advertising regulations established by the Washington State Liquor Control Board, and adopting a new Chapter 10.63 to the Spokane Municipal Code.

WHEREAS, the Washington State Liquor Control Board (LCB) has established administrative regulations in Washington Administrative Code (WAC) 314-52 that regulate advertising by licensed retail outlets, which regulations are intended to promote public safety; and

WHEREAS, pursuant to WAC 314-52-070, the LCB limits each licensed retail licensed premises to a total of four outdoor advertising signs, totaling no more than 1,600 square inches, and which refer to alcoholic beverages, brand names, or manufacturers; and

WHEREAS, WAC 314-52-070 (2) specifically provides that a local jurisdiction has the option to exempt liquor licenses located within that local jurisdiction from the limitation on the number of signs regulated under WAC 314-52-070 or other applicable sections of the WAC;

NOW, THEREFORE, the City Council of the City of Spokane, Washington, does ordain as follows:

Section. 1. That there is added a new Chapter 10.63 to read as follows:

10.63 - Alcohol Advertising Signage Regulations

10.63.010 Retail Alcohol Advertising Signage

Premises located within the City of Spokane and licensed by the Washington State Liquor Control Board to sell alcohol are exempt from all provisions in Washington Administrative Code (WAC) 314-52-070 (2) restricting the number and size of signs referring to alcoholic beverages, brand names, or manufacturers that are affixed or hanging in the windows and on the outside of the premises. Premises so licensed remain subject to the sign regulations contained in Chapter 17C.240 of the Spokane Municipal Code to the extent applicable. All other provisions of WAC 314-52-070 shall remain in effect. As used herein, the term "premises" shall be as defined in WAC 314-01-005 and used in WAC 314-52-070.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of

competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 06/23/2025**Committee Agenda type:** Discussion**Date Rec'd**

6/19/2025

Clerk's File #

ORD C36723

Cross Ref #**Project #****Council Meeting Date:** 07/14/2025**Submitting Dept**

CITY COUNCIL

Bid #**Contact Name/Phone**

PAUL DILLON 625-6254

Requisition #**Contact E-Mail**

PDILLON@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

PDILLON ZZAPPONE

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** YES**Agenda Item Name**

0320 ORDINANCE RELATING PUBLIC WORKS PROJECTS ABOVE \$5 MILLION

Agenda Wording

Ordinance titled "Public Dollars For Public Benefit," relating to City public works; enacting a new Article XI, Chapter 07.06.800 of the Spokane Municipal Code, and setting an effective date.

Summary (Background)

This ordinance is titled "Public Dollars For Public Benefit," and relates to City public works projects, develops a model community workforce agreement and priority hiring policy to promote training and career opportunities for individuals in the construction trades; establishes priorities for the hiring of residents in economically distressed areas; and directs the Finance Department to execute a project labor agreement for public works projects estimated to cost \$5 million or more.

What impacts would the proposal have on historically excluded communities?

Not yet analyzed, although the ordinance is expected to improve job opportunities among individuals in historically excluded communities on public works projects.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Not fully analyzed, although the ordinance calls for annual reporting to the Mayor and council that will presumably include such data.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Not fully analyzed, although the ordinance calls for annual reporting to the Mayor and council that will presumably include such data.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Not yet analyzed

Council Subcommittee Review

Not applicable

Fiscal Impact			
Approved in Current Year Budget?		NO	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
There is anticipated to be administrative costs associated with this ordinance, but those costs have not been analyzed as yet			
<u>Amount</u>		<u>Budget Account</u>	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<u>Funding Source</u>		N/A	
<u>Funding Source Type</u>		Select	
Is this funding source sustainable for future years, months, etc?			
<u>Expense Occurrence</u>			
Other budget impacts (revenue generating, match requirements, etc.)			
<u>Approvals</u>		<u>Additional Approvals</u>	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>			
<u>Distribution List</u>			
		mboston@spokanecity.org	
jnechanicky@spokanecity.org			

ORDINANCE NO. C36723

An ordinance titled “Public Dollars For Public Benefit,” relating to City public works; enacting a new Article XI, Chapter 07.06.800 of the Spokane Municipal Code, and setting an effective date.

WHEREAS, the City of Spokane funds and contracts for construction projects to construct, repair and maintain municipal facilities and infrastructure; and

WHEREAS, the City of Spokane protects the City and public interest by ensuring all such projects under its purview are constructed and administered in accordance with plans, specifications, contract provisions, and provisions protecting the social and economic justice policies of the City; and

WHEREAS, the City of Spokane will continue major construction project bids and awards in future years; and

WHEREAS, Washington is facing a critical workforce gap in an economy where the state is poised to see growing demand for eligible employees trained in industry sectors, specifically construction and skilled trades; and

WHEREAS, the City of Spokane is a strong supporter of and has found construction job training programs, including apprentice and pre-apprenticeship programs, to be an effective way to prepare individuals for entry into construction jobs, and to ensure women, people of color, and otherwise vulnerable individuals, particularly those who are Spokane residents, can acquire the necessary job skills and be prepared to successfully pursue construction careers; and

WHEREAS the City of Spokane supports the aspirations and wellbeing of all of our families and creating increased opportunities for all of our children to work, play and stay in Spokane; and

WHEREAS, the City of Spokane commits to the participating in the training of the workforce of tomorrow, ensuring equal opportunity and access for underrepresented communities seeking to develop job skills in the building trades, and creating and building a sustainable environment that improves the health of our families, our workforce, and our community; and

WHEREAS, the City of Spokane is committed to strengthening the promise of the “Helmets to Hardhats” strategy to provide increased employment opportunities for veterans; and

WHEREAS, the City Council seeks to increase and enhance the skilled construction labor force for City public works, utilizing a Project Labor Agreement (PLA) and strategies to recruit individuals who are underrepresented in the construction trades into training and job placements especially those individuals residing in economically distressed areas of Spokane; and

WHEREAS, Community Workforce Agreements and Project Labor Agreements are known to prevent waste, maximize public return, ensure equity while delivering measurable benefits to workers, communities, and taxpayers; and

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That a new Article XI, Chapter 07.06.800 of the Spokane Municipal Code is created to read as follows:

Article XI – Priority Hire Program

Section 07.06.800 Title and Intent

Section 07.06.810 Definitions

Section 07.06.820 Community Workforce Agreement

Section 7.06.830 Priority Hire Program

Section 07.06.840 Project labor Agreement

Section 07.06.850 Program Evaluation

Section 07.06.860 Program Compliance

Section 07.06.870 Exceptions and Waivers

Section 07.06.880 Penalty

Section 07.06.800 Title and Intent

This Chapter 07.06.800 shall be known as the “Public Dollars For Public Benefit Act”. The intent of this act is to develop a model community workforce agreement and priority hire policy to promote training and career opportunities for individuals in the construction trades and to establish priorities for the hiring of residents in economically distressed areas. The City is directed to execute a project labor agreement for public works projects estimated to cost \$5 million or more.

Section 07.06.810 Definitions

Where used in this chapter, unless the context clearly requires otherwise, the following terms shall have the meaning and construction set forth herein:

- A. "Apprentice" means a person who has signed a written apprenticeship agreement with and enrolled in an active registered apprenticeship program approved by the Washington state Apprenticeship and Training Council.
- B. "Community workforce agreement" means an executed agreement signed by the City of Spokane, and representatives of the NE Washington/N Idaho Building & Construction Trades Council, and other labor organizations, as applicable, under this chapter. The community workforce agreement is a project labor agreement for a single construction project that contains terms and conditions for priority hiring and preferred entry requirements.
- C. "Contractor" means a person or business entity that enters into a contract with the city or a subcontractor performing services under such a contract. A contractor employs individuals to perform work on construction projects, including general contractors, subcontractors of all tiers and both union and nonunion entities.
- D. "Economically distressed area" means a geographic area within the City of Spokane, as defined zip code, and found by the city to be in the top thirty percent of all zip codes in the City of Spokane in terms of the concentration of individuals who meet at least two of the following criteria:
 - a. have income at or below two hundred percent of the federal poverty level;
 - b. are unemployed;
 - c. or are at least twenty-five years old and without a college degree.

The City may add zip codes that meet these criteria for construction projects that are part of the city's wastewater service area in the City of Spokane. The City may adjust the list of economically distressed areas in order to enhance regional uniformity with other local jurisdictions implementing priority hire programs.

- E. "Good faith efforts" means a reasonable and sincere effort made by the contractor and its subcontractor to meet the established apprentice requirement, priority hiring requirement and other hiring goals. This effort will be documented using a standardized method, signed by the contractor representative and craft labor representatives(s).
- F. "Helmets to Hardhats" means the nationwide program that is administered by the Center for Military Recruitment, Assessment and Veterans Employment, a nonprofit corporation that connects National Guard, Reserve, retired and transitioning active-

duty military service members with skilled training and quality career opportunities in the construction industry.

- G. "Journey level" means that an individual has successfully completed a State approved apprenticeship program and has the necessary skills and knowledge of an occupation, or documented on-the-job work experience, that is recognized by any combination of a State registration agency or a Federal registration agency. To be "journey level", practical experience must be equal to or greater than the term of the apprenticeship.
- H. "Labor hours" refers to the total number of hours worked by workers receiving an hourly wage who are directly employed by the contractor and all subcontractors on a county public works project.
- I. "Model community workforce agreement" means a standardized project labor agreement that would be anticipated to apply to all construction projects required to utilize priority hire under this chapter and sets forth terms and conditions for hiring requirements to include priority hire workers, signed by the city and representatives of the NE Washington/N Idaho Building & Construction Trades Council, and other labor organizations, as applicable.
- J. "Pre-apprentice graduate" means an individual who successfully completed a State recognized pre-apprenticeship program and is readily available to enter a registered apprenticeship program or has been accepted into a Washington State registered apprenticeship program, including individuals who are completing the first or second year of apprenticeship training.
- K. "Pre-apprenticeship program" means an education-based apprenticeship preparation program that is formally recognized by the Washington State Apprenticeship and Training Council and endorsed by one or more registered apprenticeship sponsor with a focus on educating and training students to meet or exceed minimum qualifications for entry into a registered apprenticeship program.
- L. "Pre-construction meeting" means a meeting held between the City, builders, contractors, subcontractors, and other essential personnel prior to a construction project's start date to go over important information, such as, but not limited to project timelines, permits, goals, establishing of authority, communication, responsibility clarification, schedules, cost estimates, quality control, key stakeholders, and job site safety.
- M. "Preferred entry" means a program provided as part of a project labor agreement or a community workforce agreement that allows pre-apprentice graduates and veterans entry into a registered apprenticeship program ahead of other applicants.

- N. "Priority hire program" means the program created in this chapter to prioritize the recruitment and placement of priority hire workers for training and employment in the construction trades on public works projects where the estimated cost to construct is over five million dollars.
- O. "Priority hire worker" means an individual prioritized for recruitment, training, and employment opportunities because the individual meets any one or more of the following criteria:
1. a resident of an economically distressed area;
 2. A graduate of a state registered pre-apprenticeship program; or
 3. A person of color, woman, formerly justice-involved, tribal member, unhoused, or veteran.
- P. "Project labor agreement" means an executed agreement between the city or designee, on behalf of the city, and the NE Washington/N Idaho Building & Construction Trades Council, that provide standards for work hours, wages, working conditions, safety conditions, union representation, apprenticeship requirements and settlement of disputes procedures.
- Q. "Public works" or "public works project" refers to city construction projects, including parks and libraries, with an estimated cost to construct of five million dollars (\$5,000,000) or more, including all phases of multi-phase projects. Public works contracts shall not be fragmented to avoid the requirements of this chapter.
- R. "Registered apprenticeship program" means an apprenticeship program that is approved by the Washington State Apprenticeship and Training Council. Registered apprenticeship programs may include both union and non-union programs.

Section 07.06.820 Model Community Workforce Agreement

- A. The City of Spokane shall develop a model community workforce agreement and shall make a good faith effort to negotiate and execute the model community workforce agreement for each public works construction project requiring the utilization of priority hire under this chapter. The model community workforce agreement shall:
1. Include terms and conditions for the utilization of priority hire and preferred entry workers;
 2. Require that a minimum twenty five (25%) percent of all labor hours in each trade on a construction project requiring the utilization of priority hire under this chapter be performed by apprentices pursuant to a

community workforce agreement may also be counted towards fulfillment of apprenticeship labor hour requirements under an apprentice utilization plan as described in SMC 07.06.750;

3. Include provisions for pre-construction meetings;
4. Include provisions to ensure a respectful workplace that is inclusive and focuses on nondiscrimination and antiharassment behaviors and provides procedures for workers to address concerns;
5. Include provision for the recruitment, retention and mentoring of construction workers, including priority hire and preferred entry workers, and workers who reside in the City of Spokane as they advance from apprentice positions into journey level positions;
6. Include an order of precedence provision that includes any applicable collective bargaining agreements in the order of precedence after the model community workforce agreement;
7. Where free and ample parking is not available at a public works construction project, include provisions to ensure vehicle parking at or nearby, or alternatively, at a dedicated parking area from which the contractor provides transportation, all at no cost to workers;
8. Be structured to streamline paperwork and reporting requirements; and
9. Include a multi-employer retirement plan and full family medical plan for workers.

- B. If the City of Spokane is unable to negotiate and execute a model community workforce agreement despite good faith efforts, the City will develop and execute a community workforce agreement specific to each public works project, which must contain terms and conditions for the use of priority hire workers as well as provisions related to a respectful workplace.
- C. Contractors who submit work bids on public works construction projects requiring the utilization of priority hire under this chapter shall evidence good faith efforts that the contractor can reasonably make to meet the requirements of this chapter, including the percentage labor hour requirements, that are consistent with the terms and conditions set forth in the applicable community workforce agreement.

Section 07.06.830 Priority Hire Program

To administer the Priority Hire program, the City of Spokane shall:

- A. Analyze the indicators for economically distressed areas and prepare a list of zip codes that are found to be economically distressed areas and update that list at least once every five years. Any changes proposed by the manager to the criteria for determining economically distressed areas are subject to approval by public rule;
- B. Provide technical assistance to contractors on the recruitment and reporting requirements of the priority hire program to promote participation in the priority hire programs; and
- C. Develop a prompt-payment program for subcontractors performing services for a contractor to lower the burden of participation in the priority hire program, based on an assessment of the effectiveness of existing payment programs. The prompt-payment program may include features such as revolving fund or other mechanism to provide cash flow relief for payments to the general contractor or sub-contractor.

Section 07.06.840 Project Labor Agreement

The City of Spokane shall negotiate and execute a Project Labor Agreement (PLA) that applies to all covered public works projects other than projects deemed an exception under this chapter, with the NE Washington/N Idaho Building & Construction Trades Council. The PLA shall comply with and include the applicable terms of this ordinance and any applicable rules and standards developed by the City of Spokane. The PLA shall require that all Contractors agree to abide by the terms of the PLA to compete and serve on the covered public works project.

The following shall be considered during negotiations.

- A. The City of Spokane shall include a requirement in the PLA that a minimum of twenty-five (25%) percent of all labor hours in each trade on a construction project requiring the utilization of priority hire under this chapter be performed by priority hire candidates.
- B. The City of Spokane shall establish provisions within the PLA that encourage open-shop subcontractors to compete and participate in covered projects, including reimbursing existing employer sponsored dual-benefit health and pension costs paid by open shop contractors, which are determined by the city to be compliant with usual benefits as defined in WAC 296-127-014.
- C. The PLA shall permit a contractor to employ as many as five core employees on each contract in a covered project, provided the core employees meet the core employee criteria set forth in the PLA. Open shop contractors are allowed to select

and hire up to five core employees before filling any further hiring needs through dispatch. Open shop contractors must notify the union and identify their core employees. The City of Spokane has authority, at any time, to verify that the employees meet the definition of core employee as established in the PLA.

- D. The PLA shall include full family healthcare and multi-employer retirement for all workers.
- E. No worker shall be required to become a member of a union to be eligible for employment on a project under a PLA with the City of Spokane. No contractor shall be required to become affiliated with a union to be eligible for work on a project under a PLA with the City of Spokane.
- F. The City of Spokane may provide technical assistance to a Women or Minority Business Enterprise (WMBE) and open shop contractors in transitioning to a PLA environment.
- G. All craft jurisdictions under the PLA will be defined under WAC 296.127.

Section 07.06.850 Program Evaluation

- A. The City of Spokane shall establish benchmarks and metrics to evaluate the priority hire program, such as project costs; completion times; workplace safety; utilization rates and graduation rates of priority workers, women and racial minorities from pre apprentice and apprentice training programs; and changes in the percentage of dollars paid to WMBE contractors working on covered projects. Metrics should also include the economic impact and the return on investment resulting from implementing the Community Workforce Agreement.
- B. The City of Spokane shall report findings to the Mayor and the Spokane City Council annually and make these findings available on a public dashboard.
- C. The Mayor and City Council will review program results during 2028 to determine if the program should be expanded or amended by increasing or decreasing thresholds.

Section 07.06.860 Program Compliance

The Administration shall implement a system for monitoring the use of apprentices and priority hire workers in construction projects subject to this chapter. Such monitoring may include identifying individual apprentices and priority hire workers by apprenticeship registration number, reviewing standardized documents provided by the contractor, determining the apprentice and priority hire hours worked by minorities, women, and veterans; and assessing whether the contractor has complied with the apprenticeship or priority hire requirement established in the negotiated contract.

Section 07.06.870 Exceptions and Waivers

- A. During the term of a construction contract subject to this chapter, the City of Spokane may reduce or waive the apprentice and/or priority hire labor hour goals upon their determination that at least three of the below conditions are met as documented by the contractor and reviewed by the executive or designee:
1. The contractor has demonstrated that it has utilized good faith efforts to meet the established percentage requirement but remains unable to fulfill the goal'
 2. In order to meet the requirement, the contractor will be forced to displace members of its workforce;
 3. The reasonable and necessary requirements of the contract render apprentice or priority hire utilization infeasible at the required levels;
 4. The contractor has demonstrated in writing that it has contacted the trade-specific registered apprenticeship program or attempted to hire priority hire workers, yet an insufficient number of apprentices or priority hire workers are available to meet the contract requirements; or
 5. The contractor has demonstrated that it has met or is meeting apprenticeship or priority hire requirements on all existing city construction projects during the 12 months prior to execution of a new contract with the city.

Section 07.06.880 Penalty

- A. For each unmet labor hour required by this Article X, there shall be imposed a penalty equal to thirty percent (30%) of the highest paid craft hourly rate on the Public Works project as determined by prevailing wages on each contractor who violates the provisions of this article. For a second violation within five years of the first violation, the penalty shall be sixty percent (60%), and for a third or subsequent violation within five years of the first violation, the penalty shall be ninety percent (90%). General contractors shall only be liable for penalties based on their failure to meet the "per craft" requirements established in SMC 07.06.720(A).
- B. The specific facts and circumstances and the existence and extent of any good faith efforts to comply shall be considered when determining whether a contractor is subject to debarment under SMC 07.06.610(B).

The City Administrator shall dedicate all revenues derived from penalties imposed for violation of this Article X to grants to state-approved pre-apprenticeship programs to assist minorities, women, and residents of CEZs as defined in this Article X.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 3. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 4. Effective Date. This ordinance shall be effective _____, 2025 or on that date set forth in Section 19.B of the Spokane City Charter, whichever is later.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council:****Committee:** Urban Experience **Date:** 02/10/2025**Committee Agenda type:** Discussion**Date Rec'd**

2/5/2025

Clerk's File #

ORD C36643

Cross Ref #

RES 2025-0014

Project #**Council Meeting Date:** 04/14/2025**Submitting Dept**

DEVELOPMENT SERVICES CENTER

Bid #**Contact Name/Phone**

ELDON BROWN 6305

Requisition #**Contact E-Mail**

EBROWN@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

JBINGLE LNAVARRETE

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** YES**Agenda Item Name**

4700 – RIGHT-OF-WAY VACATION ORDINANCE (GRACE AVE)

Agenda Wording

Vacation of Grace Ave west of Northwest Blvd.

Summary (Background)

Adjacent property owners have applied to vacate the Grace Ave RW in order to accommodate a 24-unit housing complex. City staff has collected comments from franchised private utility companies and City departments. If City Council decides to vacate this alley, Engineering recommends that the alley be vacated subject to the conditions that are listed at the bottom of the Staff Report.

What impacts would the proposal have on historically excluded communities?

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Council Subcommittee Review

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Revenue	\$ 125,328.89	# 4700 - 41400 - 99999 - 34583 - 99999	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		One-Time	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	PALMQUIST, TAMI		
<u>Division Director</u>	GBYRD		
<u>Accounting Manager</u>	GBYRD		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>	GBYRD		
Distribution List			
		ebrown@spokanecity.org	
mnilsson@spokanecity.org		tpalmquist@spokanecity.org	
edjohnson@spokanecity.org		akiehn@spokanecity.org	

TRANSMITTAL OF FIRST READING ORDINANCE

DATE: April 23, 2025

TO: Eldon Brown
Engineering Services

Clerk's File No.
ORD C36643

FROM: Terri Pfister, City Clerk

RE: Vacation of the Grace Avenue Right-of-Way west of Northwest Boulevard.

Attached is a copy of Ordinance C36643 for the vacation of:

the Grace Avenue Right-of-Way west of Northwest Boulevard.

This ordinance was read for the first time on April 14, 2025, and will be read for the final time when the necessary conditions have been met and this transmittal, signed and dated by the Engineering Services Director, is returned to the City Clerk's Office.

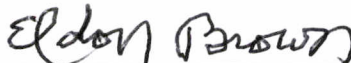


City Clerk

4/23/2025

Date

Precedent conditions have been met and Ordinance C36643 is hereby returned for Final Reading.



Principal Engineer – Developer Services

Dated: 6/30/25

City of Spokane
Development Services Center
808 West Spokane Falls Blvd.
Spokane, WA 99201-3343
(509) 625-6300

ORDINANCE NO. C36643

An ordinance vacating the Grace Avenue Right-of-Way west of Northwest Boulevard and more particularly described below,

WHEREAS, a petition for the vacation of the Grace Avenue Right-of-Way west of Northwest Boulevard and more particularly described below, has been filed with the City Clerk representing 73% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That the right of way described below and located in the Northwest Quarter of Section 12, Township 25 North, Range 42 East, W.M. is hereby vacated. Parcel number not assigned.

BEGINNING at a PK Nail marking the intersection of the North Hemlock Street monument line and the West Cleveland Avenue monument line; thence South 8708'38" West 459.97 feet to a PK Nail marking the intersection of the North Nettleton Street monument line and the West Cleveland Avenue monument line; thence South 0542'21" West 168.41 feet to a point at the intersection of the Southwesterly right of way of West Northwest Boulevard and the Westerly right of way of vacated North Nettleton Street (City of Spokane Ordinance No. C14947); thence South 5835'25" East 203.46 feet along the southwesterly right of way of West Northwest Boulevard to the **TRUE POINT OF BEGINNING** of this description; thence South 8708'38" West 100.71 feet along the North right of way of West Grace Avenue; thence along the arc of a tangent curve to the left, with a radius of 37.50 feet, through a central angle of 9000'00", an arc length of 58.90 feet (long chord bears South 4208'38" West 53.03 feet); thence South 8708'38" West 30.00 feet; thence South 0249'52" East 10.00 feet; thence North 8708'38" East 31.36 feet; thence along the arc of a non-tangent curve to the left, with a radius of 37.50 feet, through a central angle of 7432'02", an arc length of 48.78 feet (long chord bears South 5535'21" East 45.41 feet) to a point on the Southerly right of way of West Grace Avenue; thence North 8708'38" East 210.80 feet along the Southerly right of way of West Grace Avenue to a point on the Southwesterly right of way of West Northwest Boulevard;

thence North 58°35'25" East 133.21 feet to the **TRUE POINT OF BEGINNING**, and containing 0.326 acres, more or less.

Section 2. An easement is reserved and retained over and through that portion of right-of-way described below for City of Spokane to protect an existing water main and for a future bike path connection.

BEGINNING at a PK Nail marking the intersection of the North Hemlock Street monument line and the West Cleveland Avenue monument line; thence South 87°08'38" West 459.97 feet to a PK Nail marking the intersection of the North Nettleton Street monument line and the West Cleveland Avenue monument line; thence South 05°42'21" West 168.41 feet to a point at the intersection of the Southwesterly right of way of West Northwest Boulevard and the Westerly right of way of vacated North Nettleton Street (City of Spokane Ordinance No. C14947); thence South 58°35'25" East 232.80 feet along the Southwesterly right of way of West Northwest Boulevard to the **TRUE POINT OF BEGINNING** of this description; thence South 86°58'04" West 160.50 feet; thence South 43°06'26" West 2.72 feet to a point on the centerline of vacated North Nettleton Street (City of Spokane Ordinance No. C14947); thence along said centerline South 02°49'52" East 18.60 feet; thence South 87°08'38" West 19.22 feet; thence South 43°06'26" West 14.39 feet; thence North 87°08'38" East 29.56 feet to a point on the centerline of vacated North Nettleton Street; thence South 02°49'52" East 13.15 feet along said centerline; thence North 43°06'26" East 19.67 feet; thence North 86°58'04" East 192.17 feet to a point on the Southwesterly right of way of West Northwest Boulevard; thence North 58°35'25" West 53.04 feet along said Southwesterly right of way to the **TRUE POINT OF BEGINNING**, and containing 0.135 acres, more or less.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to Form:

Assistant City Attorney

Mayor

Date: _____

Effective Date: _____

Bernardo Wills |

ARCHITECTURE • INTERIORS • LANDSCAPE ARCHITECTURE

July 25, 2024

Erik Johnson
City of Spokane
808 W. Spokane Falls
Spokane, WA 99201

RE: Wellness Properties Application to Vacate Grace Ave.

Erik,

Thank you for your help and guidance with the application to vacate Grace Ave. In summary of "...appropriate justification..." for the vacation, we respectfully submit the following comments and application materials:

Complete Application: Please see attached

Application Fee: To be paid online following creation of invoice.

Site Plan: Please see attached

Narrative

Wellness Properties, LLC is a subsidiary of Excelsior Wellness who's mission is to provide community health, wellness, and support services to our community's most vulnerable in need. Safe, permanent, and attainable housing is a cornerstone of health and is the mission of Wellness Properties, LLC and the purpose of this project.

Currently, the property at 2303 Northwest Blvd, (25122.2802), fronts Grace Ave and has a burned down garage and empty house on it, which was converted to an office at some point, but is in a partial state of demolition. The remaining lot, nearly ½ acre, sits vacant and is among the City's most underutilized commercially zoned land inventories. Development of the project, facilitated by the vacation of Grace Ave. ROW, will add nearly 45 mix-income housing units in response to the ever-deepening housing crisis. Without the vacation of Grace Ave., the available building area is diminished, and project density falls dramatically to about 24-units while incurring approximately the same site development and infrastructure construction costs, putting the Project's feasibility in jeopardy.

Application Question Responses

1. *Is the right-of-way no longer required for public use or access?*

Applicant Response: No. As currently configured the portion of the ROW being considered is a dead-end and only serves three parcels, all owned by the Applicant.



2. *How will the use of the right-of-way change after it becomes private Property?*

Applicant Response: The former ROW will be used for Project access from NW Blvd. in addition to parking, project site elements, in addition to portions of the building constructed over the former ROW.

3. *Will the vacation result in any parcel of land being denied sole access to a public right-of-way?*

Applicant Response: No. Though 2321 NW Blvd has frontage along Grace Ave., the property actually addresses NW Blvd with access from two driveways - it is also owned by the Applicant. 2215 NW Blvd has minor frontage on Grace Ave. with no access. Parcel ingress and egress are gained by two driveways on NW Blvd.

4. *Are there any utilities in the right-of-way and if so do you plan to relocate them? If the utilities are not relocated, the City will retain no-build easements in the final vacation ordinance for the purveyors.?*

Applicant Response: Yes. An 18-inch water main and 6-inch parallel line exist in the ROW. No plans are made to remove or relocate them. Discussions with City staff indicate that a 30-foot no-build/utility easement centered on the 18-inch line is acceptable to adequately access, service, and maintain the lines and is anticipated to be retained/conveyed to the City of Spokane as part of the ROW vacation action.

Please let me know if any additional materials or clarifications are needed.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Stanicar".

Mike Stanicar, AIA
Principal



**CITY OF SPOKANE
DEVELOPMENT SERVICES**

808 West Spokane Falls Blvd, Spokane WA 99201-3343
(509) 625-6300 FAX (509) 625-6822

**STREET VACATION REPORT
2/3/2025**

LOCATION: Grace Avenue west of Northwest Boulevard
PROPONENT: Excelsior Wellness
PURPOSE: To develop a 24 unit housing complex
HEARING: March 3, 2025
REPORTS:

PRIVATE UTILITY COMPANIES

AVISTA UTILITIES – Avista has reviewed the proposed street vacation and notes that we maintain electric service to multiple locations at the end west end of Grace Avenue, thus access to pole and services is required.

Avista requests the following language be added as a condition of approval:

1. Property owner(s) shall coordinate with Avista to secure a utility easement for access to electrical services located in vacated Grace Avenue. Easement shall be recorded and referenced on final Record of Survey.

COMCAST – According to our maps we have no plant in the vacation area.

EXTENET – No comments

FATBEAM FIBER – No comments

INLAND POWER – Inland Power has no facilities within the proposed vacation area.

INTERMOUNTAIN INFRASTRUCTURE GROUP – No comments

LIGHT SPEED NETWORKS – No comments

LUMEN – Lumen does not have any facilities in the proposed vacate area. We can vacate.

PORT OF WHITMAN – No comments

TDS TELECOM - No comments

VERIZON/MCI Metro - No comments

YELLOWSTONE PIPELINE – Based on the location of the vacation, YPL does not have any questions as there is no impact to the Pipeline.

WHOLESALE NETWORKS – No comments

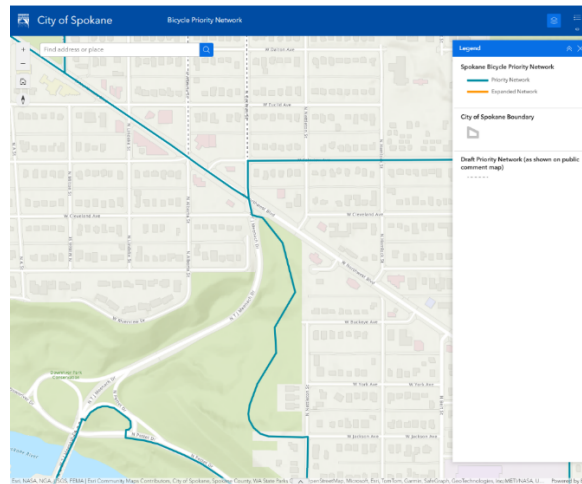
ZAYO COMMUNICATIONS – No comments

CITY DEPARTMENTS & E911

ADDRESSING - No comments

BICYCLE ADVISORY BOARD – I think we would want to maintain a pedestrian access easement and a right to improve pedestrian/bicycle infrastructure from the stormwater/park site (parcels 25122.1703 & 25122.2701) through to NW Blvd. Our Bicycle Priority Network runs perpendicular to Grace Ave here and there's a currently a "desire line" to Grace Ave from the open space. Below are two maps – the one with the red lines showing the pedestrian desire lines/paths and the other route of our bicycle priority network.





DEVELOPER SERVICES – CURRENT PLANNING – Once Grace Ave is vacated, 25122.2802 would be landlocked, but since both that parcel and 25122.1604 are owned by Excelsior – and the vacation is initiated by them - we'd be OK with the vacation if they aggregate all the land so that it has frontage on NW Blvd.

DEVELOPER SERVICES - TRAFFIC – No comments

FIRE DEPARTMENT - No comments from Fire

INTEGRATED CAPITAL MANAGEMENT – No transportation concerns.

NEIGHBORHOOD SERVICES – No comments

PARKS DEPARTMENT - No comments

PLANNING & ECONOMIC DEVELOPMENT – No comments

POLICE DEPARTMENT - No comments

SOLID WASTE MANAGEMENT – Solid Waste has no concerns

SPOKANE REGIONAL EMERGENCY COMMUNICATIONS – No comments

STREET DEPARTMENT - No comments

WASTEWATER MANAGEMENT - Wastewater maintenance has no utilities/facilities within the subject Grace Ave. right of way. If the vacation is approved, it should be conditioned that the existing street access to NW Blvd be modified and on-site runoff must be maintained and properly treated on site. Also, an extension of the current Nettleton Street utility easement that exists north and south of Grace Ave. should be provided in order to maintain the ability to provide sewer service to the properties on the north side of this Grace Ave cul-de-sac, or some equal alternative provided. See the below comment regarding easement release.

Regarding the existing utility easement releases, our comments made back in May of this year remain in effect. The two properties on the south side of Grace, 2303 W. NW Blvd (25122.2802) and 2215 W. NW Blvd (25122.2801), currently have sewer service from the public sewer main in the alley to the south. The property at 2321 W. NW Blvd (25122.1604) as well as the small one adjacent on the west (25122.1702) do not currently have public sewer service, according to our records. Therefore, as we stated in May, the Nettleton easement north and south of the Grace Ave. right-of-way, which currently provides the access to a public sewer connection for these properties, should only be released if an equal alternative route is provided for sewer service.

WATER DEPARTMENT - No comments

RECOMMENDATION: That the petition be granted and a vacating ordinance be prepared subject to the following conditions:

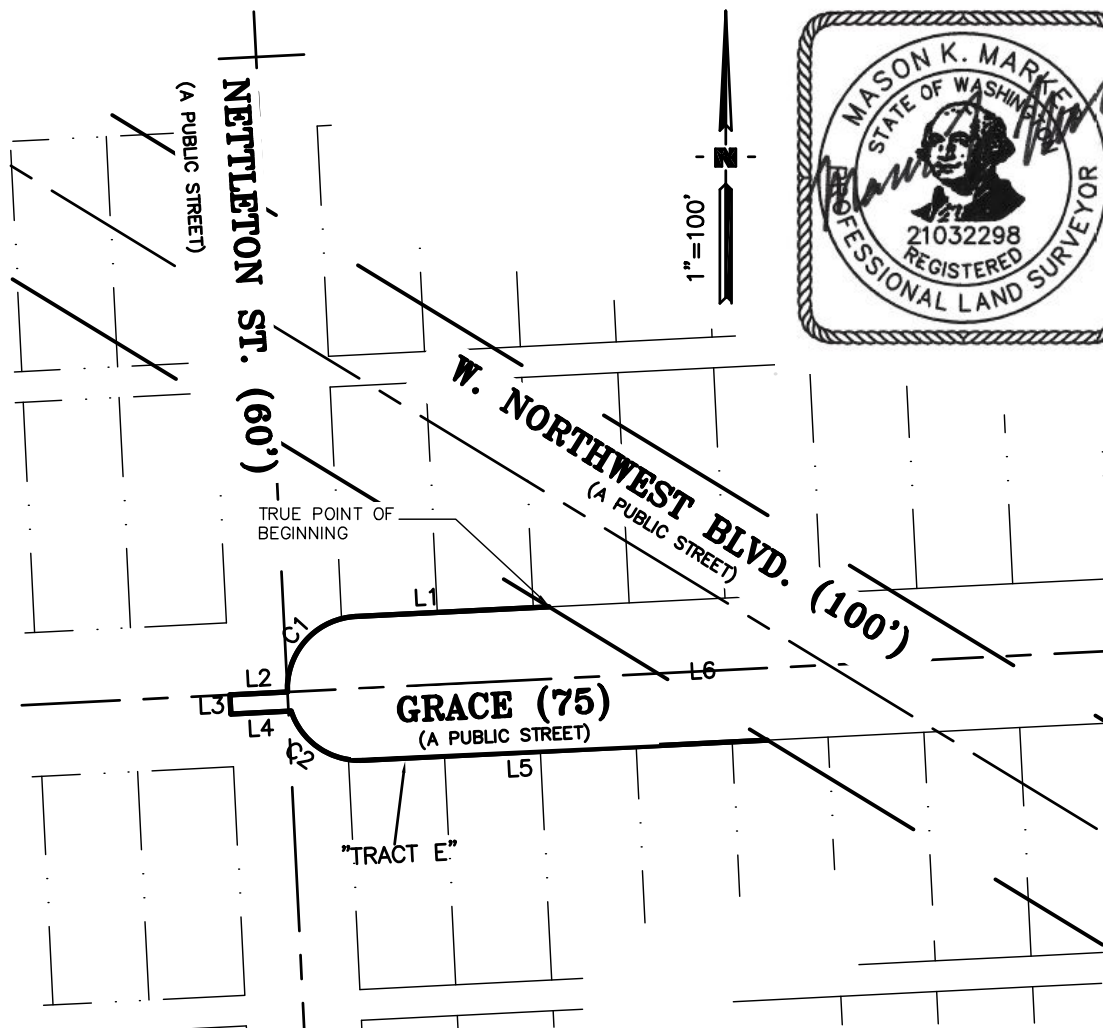
1. An easement, as requested by the City of Spokane, shall be retained to protect existing City water facilities and a potential future bike path within the vacation ordinance.
2. An easement for Avista's facilities must be established or the existing facilities must be relocated.
3. All parcels must be aggregated to prevent any single property from being landlocked without frontage to a public right-of-way.
4. Plans for termination and closure of the existing right-of-way must be accepted by the City of Spokane Development Services Department and the must either be completed or bonded for.
 - a) This closure work must include the removal of the curb returns on the east side and full height curb and sidewalk must be placed across the entrance to the right-of-way. If access is still desired at this location, a driveway approach will need to be installed. Stormwater must be addressed and isolated from the City storm system. Any street name signs must be returned to the Street Department.
 - b) The existing fire hydrant on the north side of Grace cannot be located outside of public right-of-way and must be moved to the south RW of NW BLVD unless it is privatized. Any changes will need to be approved by the Fire Dept.
5. The proponent shall pay to the City of Spokane the assessed valuation for the vacated land as defined by the latest information from the County Assessor's Office. This is calculated to be

\$125,328.89 and is to be deposited to Budget Account #3200 49199 99999 39510.

6. That the final reading of the vacation be held in abeyance until all of the above conditions are met and that the above conditions are met by December 1, 2026.

Eldon Brown, P.E.
Principal Engineer – Developer Services

A handwritten signature in black ink, appearing to read "Eldon W. Brown". The signature is written in a cursive, flowing style.



CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	37.50'	58.90'	53.03'	N 42°08'38" E	90°00'00"
C2	37.50'	48.78'	45.41'	N 55°35'21" W	74°32'02"

LINE	BEARING	DISTANCE
L1	S 87°08'38" W	100.71'
L2	N 87°08'38" E	30.00'
L3	S 02°49'52" E	10.00'
L4	N 87°08'38" E	31.36'
L5	S 87°08'38" W	210.80'
L6	N 58°35'25" E	133.21'

VACATION AREAS:

GRACE AVENUE, SITUATE IN THE CITY OF SPOKANE, COUNTY OF SPOKANE, STATE OF WASHINGTON.



DURYEA & ASSOCIATES

2702 N. Perry Street
Spokane, WA 99207
JOB NO. 24-3498

Strike the entirety of the ordinance and substitute the following in its place:

City of Spokane
Development Services Center
808 West Spokane Falls Blvd.
Spokane, WA 99201-3343
(509) 625-6300

ORDINANCE NO. C36643

An ordinance vacating the Grace Avenue Right-of-Way west of Northwest Boulevard and more particularly described below,

WHEREAS, a petition for the vacation of the Grace Avenue Right-of-Way west of Northwest Boulevard and more particularly described below, has been filed with the City Clerk representing 73% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That the right of way described below and located in the Northwest Quarter of Section 12, Township 25 North, Range 42 East, W.M. is hereby vacated. Parcel number not assigned.

BEGINNING at a PK Nail marking the intersection of the North Hemlock Street monument line and the West Cleveland Avenue monument line; thence South 87°08'38" West 459.97 feet to a PK Nail marking the intersection of the North Nettleton Street monument line and the West Cleveland Avenue monument line; thence South 054°2'21" West 168.41 feet to a point at the intersection of the Southwesterly right of way of West Northwest Boulevard and the Westerly right of way of vacated North Nettleton Street (City of Spokane Ordinance No. C14947); thence South 58°35'25" East 203.46 feet along the southwesterly right of way of West Northwest Boulevard to the **TRUE POINT OF BEGINNING** of this description; thence South 87°08'38" West 100.71 feet along the North right of way of West Grace Avenue; thence along the arc of a tangent curve to the left, with a radius of 37.50 feet, through a central angle of 90°00'00", an arc length of 58.90 feet (long chord bears South 42°08'38" West 53.03 feet); thence South 87°08'38" West 30.00 feet; thence South 024°9'52" East 10.00 feet; thence North

ORD C36643 (WILKERSON BINGLE AMENDMENT)(07-24-25)

87°08'38" East 31.36 feet; thence along the arc of a non-tangent curve to the left, with a radius of 37.50 feet, through a central angle of 74°32'02", an arc length of 48.78 feet (long chord bears South 55°35'21" East 45.41 feet) to a point on the Southerly right of way of West Grace Avenue; thence North 87°08'38" East 210.80 feet along the Southerly right of way of West Grace Avenue to a point on the Southwesterly right of way of West Northwest Boulevard; thence North 58°35'25" East 133.21 feet to the **TRUE POINT OF BEGINNING**, and containing 0.326 acres, more or less.

Section 2. An easement is reserved and retained over and through that portion of right-of-way described below for City of Spokane to protect an existing water main.

BEGINNING at a PK Nail marking the intersection of the North Hemlock Street monument line and the West Cleveland Avenue monument line; thence South 87°08'38" West 459.97 feet to a PK Nail marking the intersection of the North Nettleton Street monument line and the West Cleveland Avenue monument line; thence South 05°42'21" West 168.41 feet to a point at the intersection of the Southwesterly right of way of West Northwest Boulevard and the Westerly right of way of vacated North Nettleton Street (City of Spokane Ordinance No. C14947); thence South 58°35'25" East 232.80 feet along the Southwesterly right of way of West Northwest Boulevard to the **TRUE POINT OF BEGINNING** of this description; thence South 86°58'04" West 160.50 feet; thence South 43°06'26" West 2.72 feet to a point on the centerline of vacated North Nettleton Street (City of Spokane Ordinance No. C14947); thence along said centerline South 02°49'52" East 18.60 feet; thence South 87°08'38" West 19.22 feet; thence South 43°06'26" West 14.39 feet; thence North 87°08'38" East 29.56 feet to a point on the centerline of vacated North Nettleton Street; thence South 02°49'52" East 13.15 feet along said centerline; thence North 43°06'26" East 19.67 feet; thence North 86°58'04" East 192.17 feet to a point on the Southwesterly right of way of West Northwest Boulevard; thence North 58°35'25" West 53.04 feet along said Southwesterly right of way to the **TRUE POINT OF BEGINNING**, and containing 0.135 acres, more or less.

Passed the City Council _____

Council President

Attest: _____
City Clerk

ORD C36643 (WILKERSON BINGLE AMENDMENT)(07-24-25)

Approved as to Form:

Assistant City Attorney

Mayor

Date: _____

Effective Date:_____

PURPOSE OF AMENDMENT: The amendment removes the phrase “and for a future bike path connection” at the beginning of Section 2, eliminating the easement for a bike path connection. .

**Agenda Sheet for City Council:****Committee:** Urban Experience **Date:** 06/09/2025**Committee Agenda type:** Discussion**Date Rec'd**

6/4/2025

Clerk's File #

ORD C36716

Cross Ref #**Project #****Council Meeting Date:** 06/30/2025**Submitting Dept**

CITY COUNCIL

Bid #**Contact Name/Phone**

CM BINGLE 625-6275

Requisition #**Contact E-Mail**

JBINGLE@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

JBINGLE LNAVARRETE

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0320 ORDINANCE RELATING TO AMENDMENTS OF TITLE 18 & HUMAN RIGHTS

Agenda Wording

An ordinance expanding the duties of the Spokane Human Rights Commission to include automatic review of proposed changes to Title 18 of the Spokane Municipal Code and related provisions

Summary (Background)

The City established the Spokane Human Rights Commission in 1992 with the stated purpose of advising and making recommendations to the Spokane City Council on issues concerning human rights and discrimination as well as the implementation of the programs consistent with the needs of all residents. One of the specific powers and duties of the Spokane Human Rights Commission identified in SMC 04.10.040 is to "make recommendations for public policy relating to human rights." To fulfill the spirit of the purpose of the Spokane Human Rights Commission and their powers and duties, it is necessary to confirm, in the municipal code, that the duties of the Spokane Human Rights Commission include review of any proposed ordinances amending Title 18 of the Spokane Municipal Code and other provisions relating to discriminatory practices.

What impacts would the proposal have on historically excluded communities?

The core mission of the SHRC is to ensure that city policies and practices do not have a disparate impact on historically marginalized communities. While the SHRC regularly provides policy recommendations to the City Council, it often does not have an opportunity to review legislation before the council takes it under consideration, especially legislation affecting the core principles articulated in Title 18. .

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

No specific data collection is triggered by this ordinance, but rather this is a procedural change intended to ensure the SHRC has an opportunity to fulfill its mission to advise council on matters affecting historically marginalized communities.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

See response above.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The ordinance ensures the spirit of the enabling ordinance creating the SHRC in 1992 is satisfied by a procedural change that guarantees it has a voice in significant legislation.

Council Subcommittee Review

Not yet reviewed by equity subcommittee or SHRC.

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
N/A			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence			
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>			
<u>Division Director</u>			
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>			
Distribution List			

ORDINANCE NO. C-36716

An ordinance expanding the duties of the Spokane Human Rights Commission to include automatic review of proposed changes to Title 18 of the Spokane Municipal Code and related provisions.

WHEREAS, the City of Spokane established the Spokane Human Rights Commission by ordinance C30424 in 1992 with the stated purpose of advising and making recommendations to the Spokane City Council on issues concerning human rights and discrimination as well as the implementation of the programs consistent with the needs of all residents; and

WHEREAS, one of the specific powers and duties of the Spokane Human Rights Commission identified in SMC 04.10.040 is to “make recommendations for public policy relating to human rights” and;

WHEREAS, in order to fulfill the spirit of the purpose of the Spokane Human Rights Commission and their powers and duties, the City Council desires to amend the duties of the Spokane Human Rights Commission to include automatic review of any proposed ordinances amending Title 18 of the Spokane Municipal Code and other provisions relating to discriminatory practices; and

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That section 04.10.010 of the Spokane Municipal Code is amended to read as follows:

Section 04.10.010 Purpose

The human rights commission advises and makes recommendations to the city council regarding issues related to human rights and unjust discrimination and the implementation of programs consistent with the needs of all residents of the City of Spokane. The commission shall review all proposed ordinances modifying or expanding the provisions of Title 18 of the Spokane Municipal Code, as well as other provisions of the Spokane Municipal Code that regulate discriminatory practices and claims.

Section 2. That section 04.10.040 of the Spokane Municipal Code is amended to read as follows:

Section 04.10.040 Duties and Functions

The commission has the power and duty to:

- A. adopt rules;
- B. hold regular public meetings and keep a written record of its proceedings which is a public record;
- C. serve as a complaint channel to which human rights grievances of all types can be reported;
- D. maintain statistical data on incidents of human rights violations and make appropriate recommendations for correction;
- E. conduct public hearings to receive citizen concerns about issues relating to human rights;
- F. conduct and arrange for surveys, studies, and polls to factually determine problem areas and perceptions;
- G. provide conflict management and dispute resolution services such as conciliation and mediation;
- H. provide and arrange for victim assistance and support groups;
- ((A)) I. convene and develop work groups such as sub-committees, ad hoc committees, task forces, and coalitions consisting of concerned organizations, agencies, and individuals to achieve coordinated focus on priority problem areas;
- J. provide and develop community education projects such as conferences, forums, and workshops in collaboration and co-sponsorship with organizations and other agencies;
- K. conduct diversity training programs for public and private employers, citizen groups and agencies;
- L. create a speaker's bureau to address cultural diversity issues;
- M. publish a periodic newsletter on current events and special reports on studies and related findings and recommendations;
- N. develop a mass media program consisting of the appropriate use of press releases, press conferences, public service announcements, and production;
- O. make recommendations for public policy relating to human rights;
- P. issue quarterly reports to the City Council concerning the number of complaints received by the City, the number and type of complaints referred to other entities

by the name of the entity, the number of complaints dismissed by the City without either investigation or referral, the number of complaints referred by the City to mediation and the number and type of results of those mediations, the number of complaints referred to the City Prosecutor and the resulting outcomes, and any other actions which the City Council determines to be helpful, provided that in no event will such reports contain personally-identifying information; and

Q. issue an annual report to the mayor and city council on the health of human rights along with achievements for the past year and goals for the coming year; and

R. provide guidance for the city's anti-discrimination efforts without limitation, including federal Title VI compliance efforts ((-)); and

S. review and comment on proposed ordinances amending Title 18 of the Spokane Municipal Code as well as other provisions of the Spokane Municipal Code that regulate discriminatory practices and claims. The Commission shall be provided a draft copy of each ordinance prior to appearing on a Council committee agenda. The Commission may submit its written comments to the Council at any time before final action by the Council on such applicable ordinance. The Council may bypass this requirement pursuant to Section 01.01.080 of the Spokane Municipal Code.

Section 3. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 4. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 06/23/2025**Committee Agenda type:** Discussion**Date Rec'd**

6/13/2025

Clerk's File #

ORD C36722

Cross Ref #**Project #****Council Meeting Date:** 07/14/2025**Submitting Dept**

MAYOR

Bid #**Contact Name/Phone**

ADAM 6779

Requisition #**Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

PDILLON BWILKERSON

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0520 ORDINANCE RELATING TO IMPREST FUNDS AMENDING CHAPTER 07.03

Agenda Wording

This ordinance repeals closed accounts.

Summary (Background)

City departments utilize fixed-amount imprest accounts for making routine cash payments.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

--

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		N/A	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	SCOTT, ALEXANDER		
<u>Division Director</u>			
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>	PICCOLO, MIKE		
Distribution List			
		amcdaniel@spokanecity.org	
cbaird@spokanecity.org		jhall@spokanecity.org	

ORDINANCE NO. C36722

An ordinance relating to Imprest Funds; amending Sections 07.03.020, 07.03.040; Repealing Sections 07.03.050, 07.03.060, 07.03.070, 07.03.075, 07.03.090, 07.03.095, 07.03.100, 07.03.110, 07.03.112, 07.03.120, 07.03.121, 07.03.122, 07.03.123, 07.03.150, 07.03.151, 07.03.152, 07.03.153, 07.03.154, 07.03.155, 07.03.162, 07.03.170, 07.03.171, 07.03.190, 07.03.200, and 07.03.230 of the Spokane Municipal Code.

WHEREAS, certain City departments utilize fixed-amount imprest accounts for making routine cash payments; and

WHEREAS, the last review and update to this ordinance was ten years ago; and

WHEREAS, after review by Administration staff, this ordinance repeals closed accounts, places each fund into a table, and updates position titles.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 07.03.020 of the Spokane Municipal Code is amended to read as follows:

Section 07.03.020 Amount

- A. The amount of any imprest fund shall not exceed the amount fixed in the ~~((establishing ordinance-))~~ table below:

Department	Amount not to exceed
Accounting and Grants Department Imprest Fund	\$1,000.00
City Attorney Imprest Fund	\$1,000.00
Development Services Center Imprest Fund	\$1,500.00
My Spokane Imprest Fund	\$4,800.00
Parks and Recreation Imprest Fund	\$2,500.00
Parks and Recreation Imprest Fund – Riverfront Park	\$25,000.00
Risk Management Imprest Fund	\$300,000.00
Solid Waste Collection Department Imprest Fund	\$200.00
Solid Waste Disposal Department Imprest Fund	\$9,000.00
Spokane Fire Department Imprest Fund	\$700.00
Spokane Municipal Court Imprest Fund	\$1,300.00
Spokane Municipal Court Imprest Fund – Parking Violations	\$300.00
Spokane Police Department Imprest Fund – Administration	\$1,500.00
Spokane Police Department Imprest Fund – Investigations	\$60,000.00
Spokane Police Department Imprest Fund - Patrol Anti-Crime Team (PACT)	\$10,000.00

Spokane Police Department Imprest Fund – Records	\$3,000.00
Spokane Police Department – Travel Expense Cash Advance Fund	\$20,000.00
Spokane Public Library – Imprest Fund	\$3,000.00
Spokane Public Library – Travel Expense Cash Advance Fund	\$10,000.00
Street Department Imprest Fund	\$500.00
Water and Hydroelectric Services Department Imprest Fund	\$1,000.00

- B. The ((~~mayer~~)) Mayor may increase, subject to subsection (A) of this section, or decrease the amount in an imprest fund from time to time.

Section 2. That Section 07.03.040 of the Spokane Municipal Code is amended to read as follows:

Section 07.03.040 Rules and Regulations

- A. The ((~~accounting and grants director~~)) Director of Accounting establishes in writing rules and regulations regarding disbursement, replenishment, accounting, and use of imprest funds.
- B. The ((~~accounting and grants director~~)) Director of Accounting authorizes travel advances and adopts the rules and regulations for authorization, documentation, accounting, and recovery of unspent advances, in accordance with state statutes and regulations.

Section 3. That Section 07.03.050 of the Spokane Municipal Code is hereby repealed.

Section 4. That Section 07.03.060 of the Spokane Municipal Code is hereby repealed.

Section 5. That Section 07.03.070 of the Spokane Municipal Code is hereby repealed.

Section 6. That Section 07.03.075 of the Spokane Municipal Code is hereby repealed.

Section 7. That Section 07.03.090 of the Spokane Municipal Code is hereby repealed.

Section 8. That Section 07.03.095 of the Spokane Municipal Code is hereby repealed.

Section 9. That Section 07.03.100 of the Spokane Municipal Code is hereby repealed.

Section 10. That Section 07.03.110 of the Spokane Municipal Code is hereby repealed.

Section 11. That Section 07.03.112 of the Spokane Municipal Code is hereby repealed.

Section 12. That Section 07.03.120 of the Spokane Municipal Code is hereby repealed.

Section 13. That Section 07.03.121 of the Spokane Municipal Code is hereby repealed.

Section 14. That Section 07.03.122 of the Spokane Municipal Code is hereby repealed.

Section 15. That Section 07.03.123 of the Spokane Municipal Code is hereby repealed.

Section 16. That Section 07.03.150 of the Spokane Municipal Code is hereby repealed.

Section 17. That Section 07.03.151 of the Spokane Municipal Code is hereby repealed.

Section 18. That Section 07.03.152 of the Spokane Municipal Code is hereby repealed.

Section 19. That Section 07.03.153 of the Spokane Municipal Code is hereby repealed.

Section 20. That Section 07.03.154 of the Spokane Municipal Code is hereby repealed.

Section 21. That Section 07.03.155 of the Spokane Municipal Code is hereby repealed.

Section 22. That Section 07.03.162 of the Spokane Municipal Code is hereby repealed.

Section 23. That Section 07.03.170 of the Spokane Municipal Code is hereby repealed.

Section 24. That Section 07.03.171 of the Spokane Municipal Code is hereby repealed.

Section 25. That Section 07.03.190 of the Spokane Municipal Code is hereby repealed.

Section 26. That Section 07.03.200 of the Spokane Municipal Code is hereby repealed.

Section 27. That Section 07.03.230 of the Spokane Municipal Code is hereby repealed.

PASSED by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council:****Committee:** Finance & Administration **Date:** 07/28/2025**Committee Agenda type:** Discussion**Date Rec'd**

7/18/2025

Clerk's File #

CPR 2025-0035

Cross Ref #**Project #****Council Meeting Date:** 07/28/2025**Submitting Dept**

CITY COUNCIL

Bid #**Contact Name/Phone**

MICHAEL 625-6257

Requisition #**Contact E-Mail**

MCATHCART@SPOKANECITY.ORG

Agenda Item Type

Special Considerations

Council Sponsor(s)

MCATHCART JBINGLE

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

COUNCIL LETTER REQUESTING PARTICIPATION IN SCRAPS SELECTION PROCESS

Agenda Wording

Letter to Spokane County requesting City participation in the selection of Executive Director of Spokane County Regional Animal Protection Service (SCRAPS).

Summary (Background)

The City recently learned of the departure of the Executive Director of SCRAPS. The letter, addressed to county commissioners and the CEO of Spokane County, is a formal request that the City be provided an opportunity to participate in the selection of a new executive director.

What impacts would the proposal have on historically excluded communities?

Not applicable

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Not applicable

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Not applicable

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The City of Spokane is the largest contractual partner and utilizer of SCRAPS' services. Participation in the selection process is consistent with the City's significant role in animal control in the region.

Council Subcommittee Review

Not applicable

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		N/A	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	GBYRD		
<u>Division Director</u>	GBYRD		
<u>Accounting Manager</u>	GBYRD		
<u>Legal</u>	GBYRD		
<u>For the Mayor</u>	GBYRD		
Distribution List			



SPOKANE CITY COUNCIL
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3335
(509) 625-6255

VIA EMAIL

July 28, 2025

Honorable Chair Mary Kuney,
County Commissioner, District 4
mkuney@spokanecounty.org

Honorable Al French,
County Commissioner, District 3
afrench@spokanecounty.org

Honorable Vice Chair Josh Kerns,
County Commissioner, District 3
jkerns@spokanecounty.org

Honorable Amber Waldref,
County Commissioner, District 2
awaldref@spokanecounty.org

Honorable Chris Jordan,
County Commissioner, District 1
cjordan@spokanecounty.org

Mr. Scott Simmons
CEO, Spokane County
ssimmons@spokanecounty.org

Dear Spokane County Board of Commissioners and Mr. Simmons,

In light of recent information about the departure of the Director of Spokane County Regional Animal Protection Service (SCRAPS) as well as an intention to continue the partnership between Spokane County and the City of Spokane with respect to SCRAPS, the undersigned members of the Spokane City Council request an opportunity for the City of Spokane to participate in the selection process for the next Executive Director of SCRAPS.

As the largest contractual partner and utilizer of SCRAPS' services, it is of the upmost interest to Councilmembers that the City of Spokane is afforded an opportunity to participate in the selection process in a meaningful way. Animal protection, control and welfare is a high priority for the citizens of Spokane and we look forward to the opportunity for further collaboration and communication with Spokane County on this matter.

Sincerely,

Betsy Wilkerson, City Council President

Michael Cathcart, City Council Member, Dist. 1

Jonathan Bingle, City Council Member, Dist. 1

Paul Dillon, City Council Member, Dist. 2

Kitty Klitzke, City Council Member, Dist. 3

Zack Zappone, City Council Member, Dist. 3

**Agenda Sheet for City Council:****Committee:** PIES **Date:** 06/16/2025**Committee Agenda type:** Discussion**Date Rec'd**

6/11/2025

Clerk's File #

ORD C36720

Cross Ref #**Project #****Council Meeting Date:** 07/14/2025**Submitting Dept**

MAYOR

Bid #**Contact Name/Phone**

JON SNYDER 6069

Requisition #**Contact E-Mail**

JSNYDER@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

KKLITZKE PDILLON

Sponsoring at Administrators Request

NO

Lease? NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

0520 COMPLETE STREETS ORDINANCE UPDATE

Agenda Wording

Final draft of Complete Streets Ordinance update for hearing consideration.

Summary (Background)

The Complete Streets ordinance has not been updated since it was passed in 2011. The goal of updating the ordinance is capture more projects, make City Spokane grant applications more competitive for state funding, update outdated references and to better reflect current practices at the City. An initial draft of the ordinance was presented at the joint Planning Commission, Transportation Commission meeting in April. Feedback from that meeting has been incorporated into the subsequent draft. Further feedback from the May 15 Planning Commission meeting was incorporated as well. The Transportation Commission had it's hearing on the draft May 21 and the ordinance was unanimously approved by the Transportation Commission.

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

Council Subcommittee Review

--

Fiscal Impact			
Approved in Current Year Budget?		N/A	
Total Cost	\$		
Current Year Cost	\$		
Subsequent Year(s) Cost	\$		
<u>Narrative</u>			
Amount		Budget Account	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
Funding Source		N/A	
Funding Source Type		Select	
Is this funding source sustainable for future years, months, etc?			
Expense Occurrence		N/A	
Other budget impacts (revenue generating, match requirements, etc.)			
Approvals		Additional Approvals	
<u>Dept Head</u>	SCOTT, ALEXANDER		
<u>Division Director</u>			
<u>Accounting Manager</u>	BUSTOS, KIM		
<u>Legal</u>	SCHOEDEL, ELIZABETH		
<u>For the Mayor</u>	PICCOLO, MIKE		
Distribution List			
		jsnyder@spokanecity.org	
amcdaniel@spokanecity.org			

BRIEFING PAPER: Complete Streets Ordinance final draft
City of Spokane
Planning Commission
6/11/2025

Subject:

Final draft of Complete Streets Ordinance update for hearing consideration.

Background:

The Complete Streets ordinance has not been updated since it was passed in 2011. The goal of updating the ordinance is capture more projects, make City Spokane grant applications more competitive for state funding, update outdated references and to better reflect current practices at the City.

An initial draft of the ordinance was presented at the joint Planning Commission, Transportation Commission meeting in April. Feedback from that meeting has been incorporated into the subsequent draft. Further feedback from the May 15 Planning Commission meeting was incorporated as well. The Transportation Commission had it's hearing on the draft May 21 and the ordinance was unanimously approved by the Transportation Commission.

Relationship to Plans/Actions:

Complete Streets supports the goals of the Comprehensive Plan, Chapter 4, Transportation.

Timeline/ Further Action:

The Planning Commission can take action to recommend this ordinance update at the hearing scheduled for June 11. If the ordinance is recommended to the Council, then the Council will consider the ordinance at their next PIES meeting on June 16.

ORDINANCE NO. C36720

An ordinance updating the City of Spokane's Complete Streets Program; amending Sections 04.40.080, 17H.020.010, 17H.020.030, 17H.020.040, and 17H.020.060; adopting new Sections 17H.020.015, 17H.020.055, 17H.020.070, and 17H.020.080; and repealing Sections 17H.020.020 of the Spokane Municipal Code.

WHEREAS, the Transportation Commission was created in 2024 when the City Council enacted Ordinance C36517, which, when codified in Chapter 04.40 of the Spokane Municipal Code, established the commission and set forth its duties and responsibilities; and

WHEREAS, since creation of the Transportation Commission in 2024, the City Council has enacted changes to Chapter 16A.64 of the Spokane Municipal Code, including changing the name of the traffic calming program to the "Safe Streets for All," program; and

WHEREAS, the "Complete Streets Program," codified in Chapter 17H.020 of the Spokane Municipal Code in 2011, has not been updated since its initial enactment and does not reflect creation of the Transportation Commission; and

WHEREAS, the City Council desires that the "Complete Streets" concept be incorporated in all aspects of construction, maintenance and repair of transportation infrastructure in the City of Spokane, and result in a complete, connected network; and

WHEREAS, the City Council wishes to update the Complete Streets Program and make additional changes to the Transportation Commission duties to reflect its role with respect to Complete Streets Program;

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 04.40.080 of the Spokane Municipal Code is amended to read as follows:

Section 04.40.080 Duties and Responsibilities

The Transportation Commission shall have the following duties and responsibilities:

- A. The Transportation Commission shall study significant transportation issues and make recommendations to the Mayor and Council, consistent with [Chapter 16A.84](#) and [Chapter 17H.020](#) of the Spokane Municipal Code and the City's Comprehensive Plan (Transportation Element), and with due regard for the following considerations:

1. Meet mobility needs by providing complete and connected facilities for all transportation options, including walking, bicycling, public transportation, private vehicles, and other choices.
 2. Promote healthy communities by providing and maintaining a safe transportation system with viable active mode options that provides for the needs of all travelers, particularly the most vulnerable users.
 3. ~~((Encourage))~~ Consistent with a complete and connected network, encourage open, accessible, internal multi-modal transportation connections to adjacent properties and streets on all sides.
 4. Study and promote technological advancements in transportation infrastructure design, materials, and methods that improve safety, reduce maintenance costs, and enhance performance.
 5. Prioritize the safety of people walking, pursuant to [SMC 16A.84.020](#).
 6. Collaborate with the Plan Commission to make recommendations for the City's transportation system that further the goals of the Comprehensive Plan and support the City's vision for the development and redevelopment of land.
- B. The Transportation Commission may consider and make recommendations on specific transportation projects as determined by the annual work plan and upon request by City staff or major stakeholders.
- C. Six-Year Comprehensive Street Program - The Transportation Commission, in consultation with the Plan Commission, shall review and make recommendations on street improvements as part of the Six-Year Comprehensive Street Program. The Transportation Commission shall review requested exceptions to the Complete Streets Program as required by SMC Chapter 17H.020. Integrated Capital Management shall provide staff support to the Transportation Commission to help fulfill this duty.
- D. Transportation Benefit District - The Transportation Commission shall make recommendations to the City Council regarding a comprehensive program for the following programs:
1. Use of Transportation Benefit District (TBD) program funds; and
 2. Use of funds allocated by the Street Department for residential/local access street maintenance; and
 3. Required investments in pedestrian improvements per [SMC 08.16.060](#).

The Transportation Benefit District (TBD) Administrator and Integrated Capital Management shall provide staff support to the Transportation Commission to help fulfill this duty. The Street Department shall assist with identification of residential/local access streets appropriate for repair.

- E. Bicycle Master Plan - The Transportation Commission, in consultation with the Plan Commission and Bicycle Advisory Board, may initiate revisions to the Bicycle Master Plan and recommend projects and policies that support bicycling as a viable and safe form of transportation in the city of Spokane. The Planning and Economic Development Services Department and Integrated Capital Management shall provide staff support to the Transportation Commission to help fulfill this duty.
- F. Pedestrian Master Plan - The Transportation Commission, in consultation with the Plan Commission, shall review and recommend updates to the Pedestrian Master Plan as required by [SMC 16A.84.030](#). The Planning and Economic Development Services Department and Integrated Capital Management shall provide staff support to the Transportation Commission to help fulfill this duty.
- G. Parking System - The Transportation Commission shall make recommendations for changing parking rates for on-street parking and recommend policies or projects to improve the parking environment. The Transportation Commission shall make funding recommendations for Parking System Fund eligible projects and activities as prioritized by the City Council in [SMC 07.08.130](#). The City Parking Manager and the Code Enforcement and Parking Services Department shall provide staff support to the Transportation Commission to help fulfill this duty.
- H. ~~((Traffic Calming))~~ Spokane Safe Streets for All Program - The Transportation Commission shall make annual recommendations to the City Council on the following:
1. the addition, relocation, or removal of automated traffic safety cameras consistent with [Chapter 16A.64](#) of the Spokane Municipal Code and state law;
 2. Recommendations for projects and priorities to be funded by revenues generated from automated traffic safety cameras, consistent with state and local provisions governing the use of such funds; and
 3. the operation of the automated safety program and any contracts associated with its implementation.

The Commission may make recommendations more frequently than annually as needed. Nothing in this subsection shall affect camera locations, projects or expenditures previously approved by the City Council as of the effective date of this ordinance. The Manager of Neighborhood Connectivity Initiatives and Integrated Capital Management shall provide staff support to the Transportation Commission to help fulfill these duties.

- I. Annual Report – The Transportation Commission shall issue an annual report on the state of transportation in the city of Spokane. This report shall include the status of transportation projects, progress of Complete Streets Implementation, transportation improvement expenditures, revenues, construction schedules, any newly acquired data and predictive analytics, and the status and outcome of any transportation

studies. Pursuant to RCW 36.73.160, the report shall satisfy the reporting requirements of the Transportation Benefit District.

- J. Annual Work Plan - The Transportation Commission shall establish an annual work plan in consultation with the directors of Integrated Capital Management, Planning and Economic Development Services, Street Department, Code Enforcement and Parking Services, the Transportation Benefit District Administrator, and the Manager of Neighborhood Connectivity Initiatives. The annual work plan shall be adopted by the City Council.
- K. At least once per year the Commission shall convene an ad hoc subcommittee, composed of Commission members and city staff, to review the details of all collisions occurring in the prior year that involve vehicles, bicycles and/or pedestrians and which result in death or serious injury on public ways within the City. After such review, the ad hoc subcommittee may propose design modifications to enhance roadway safety. Such recommendations need not be limited to the particular location of the incident and may propose system-wide changes if appropriate. The ad hoc subcommittee shall present its findings to the full commission either separately or as part of an annual report on fatal and serious injuries in the public way.
- L. The Commission shall meet no less than once per month, and may meet more frequently as needed or cancel regular meetings as circumstances may dictate.

Section 2. That Section 17H.020.010 of the Spokane Municipal Code is amended to read as follows:

Section 17H.020.010 Purpose

~~((The purpose of the Complete Streets Program is to ensure all users are planned for in the construction of all City transportation improvement projects as outlined in the Comprehensive Plan and detailed in the adopted Bike Master Plan and Pedestrian Plan. In enacting this ordinance, the City of Spokane encourages healthy, active living, reduction of traffic congestion and fossil fuel use, and improvement in the safety and quality of life of residents in the City of Spokane by providing safe, convenient, and comfortable routes for walking, bicycling, and public transportation. The Complete Streets Program will improve street connectivity of all modes.))~~

The purpose of the Complete Streets Program is the integration of transportation and land use planning in order to ensure all users are accommodated in the construction of all City transportation improvement projects as outlined in the Comprehensive Plan and detailed in the adopted Bicycle Master Plan, Bicycle Priority Network, Pedestrian Master Plan, and the American with Disabilities Act (ADA) Transition Plan.

Implementation of complete streets planning will create a balanced transportation system that provides safe, accessible, and efficient routes among priority destinations for walking, bicycling, and public transport, that encourages healthy and active living, and that reduces traffic congestion, greenhouse gas emissions, tire particulate pollution,

and noise pollution.

Section 3. That there is adopted a new Section 17H.020.015 of the Spokane Municipal Code to read as follows:

Section 17H.020.015 Definitions

For the purpose of this chapter, the following words shall be defined as follows:

Term	Definition
Complete Street	<p>A “Complete Street” is a road designed to be safe for users of all ages and abilities and exhibits a high degree of multimodal level of service informed by various plans adopted by the City of Spokane.</p> <p>The “Complete Street Program” focuses not just on individual roads but on changing the community and engineering decision-making process so that all users are routinely considered during the planning, designing, building, and operating of all roadways.</p>

Street Project	"Street Project" means the construction, reconstruction, retrofit, maintenance, alteration, or repair of any street, and includes the planning, design, approval, and implementation processes, except that "Street Project" does not include minor routine upkeep such as cleaning, sweeping, mowing, spot repair or patching potholes, paving unpaved streets, or interim measures on detour routes. If safety and convenience can be improved within the scope of pavement resurfacing such as grind and overlay and restriping, such projects shall implement Complete Streets as outlined in the adopted Bicycle Master Plan, Bicycle Priority Network, Pedestrian Master Plan and the Americans with Disabilities Act Transition Plan to provide access and increase safety for all users. Grind and overlay and restriping projects shall be limited to striping elements as called for in the Bicycle Master Plan, the Bicycle Priority Network, and the Pedestrian Master Plan. Changes to existing signalization shall not trigger additional Complete Streets elements.
Users	"Users" mean individuals that use streets, including people walking, people using wheeled assisted mobility devices such as wheelchairs, people riding bicycles, people using micromobility devices, people driving automobiles, people driving freight delivery vehicles, and people using transit options, people of all ages and abilities, including children, youth, families, older adults, and individuals with disabilities.

Section 4. That Section 17H.020.020 of the Spokane Municipal Code is hereby repealed.

Section 5. That Section 17H.020.030 of the Spokane Municipal Code is amended to read as follows:

Section 17H.020.030 Freight/Truck Routes

Because freight is important to the basic economy of the City and has unique right-of-way needs to support that role, freight will be ~~((the major))~~ a priority on streets classified as truck routes as designated by SMC 12.08.020. Complete Street improvements that are consistent with freight mobility but also support other modes shall be considered for these streets.

Section 6. That Section 17H.020.040 of the Spokane Municipal Code is amended to read as follows:

Section 17H.020.040 Complete Streets Implementation

- A. All street projects shall include Complete Streets elements as called for in the Bicycle Master ((Bike)) Plan, ((and)) Pedestrian Master Plan, and the Americans with Disabilities Act (ADA) Transition Plan. Complete Streets shall be achieved either through single projects or through a series of smaller improvements or maintenance activities over time. It is the City's intent that all allowable sources of transportation funding be drawn upon to implement Complete Streets projects. ~~((The City believes that maximum financial flexibility is important to implement Complete Streets principles. The City believes a Complete Streets program will increase connectivity for all modes of travel within the City.))~~
- B. The implementation of various Complete Streets elements will utilize the ~~((latest and best design criteria and the design of various complete streets components to be implemented shall be based on a context sensitive approach, with the analysis of the street's existing conditions, and the present/future needs for all users.))~~ National Association of City Transportation Officials (NACTO) Design Guidance, including Urban Street Design Guide and Urban Bikeway Design Guide, as well as the American Association of State Highway and Transportation Officials (AASHTO) Guide for the Development of Bicycle Facilities and other best practices; provided, certain projects may be required to follow the Washington State Department of Transportation (WSDOT) or Federal Highway Administration (FHWA) standards, which may supersede other design standards.
- C. Complete Streets components to be implemented shall be based on a context-sensitive approach, using a Safe Systems framework as defined in RCW 47.04.010, with the analysis of the street's existing conditions, and the present and future needs for all users.
- D. The City will provide continuing education opportunities through various state and national providers, associations, and experts on Complete Streets and urban street design and implementation for identified staff that implement Complete Streets.
- E. During all maintenance, construction, and ongoing operations, the City will prioritize continued access to all sidewalks, crosswalks, bike lanes and bus stops, including detours and alternate access as appropriate.

Section 7. That Section 17H.020.050 of the Spokane Municipal Code is hereby repealed.

Section 8. That there is adopted a new Section 17H.020.055 of the Spokane Municipal Code to read as follows:

Section 17H.020.055 Limited Exceptions to the Complete Streets Program

A. The following situations are limited exceptions to the Complete Streets Program:

1. Major catastrophic repairs where roadway function has been significantly lost due to situations such as wildfires, sinkholes, flooding, or sudden unanticipated bridge failure.
2. Where a reasonable and equivalent project with a high degree of multimodal level of service that provides transit or active transportation access to the most significant trip generators on the street, along the same corridor, is already programmed to provide Complete Streets elements.
3. Grind and overlays, chip seals, crack sealing, and similar maintenance projects may not be required to install new curb, gutter or sidewalk for the length of the project; provided, new and replacement ADA ramps must be installed with grind and overlays. City staff shall look for opportunities to install smaller improvements, including but not limited to bus boarding pads and crosswalk elements that best fit within the scope and budget of the project.

B. Requested exceptions to the Complete Streets program shall be reviewed by the Transportation Commission, and recommendations regarding exceptions shall be made to the City Council. The City Council must approve exceptions in conjunction with the annual adoption of the 6-Year Street Plan or through a separate Council approval and action on specific project(s). Exceptions requested for major catastrophic repairs may be reviewed by the City Council on an emergency basis without prior review by the Transportation Commission.

Section 9. That Section 17H.020.060 of the Spokane Municipal Code is amended to read as follows:

Section 17H.020.060 Performance Measures

A. Performance measures monitoring the progress of Complete Streets implementation will be ~~((established and an annual progress report which will be submitted))~~ included with the Transportation Commission's annual report to the ~~((city council))~~ City Council.

B. Performance measures established through the Complete Streets program shall utilize existing reporting done for concurrency certification and state and federal grant

programs.

- C. Performance measures shall include but are not limited to annual fatalities and serious injuries of all modes of travel, measurements of vehicle miles travelled in the city of Spokane, transit boardings in the city of Spokane, annual micromobility trips with a provider under contract with the City of Spokane, and new transit and active transportation facilities built in the city of Spokane.

Section 10. That there is adopted a new Section 17H.020.070 of the Spokane Municipal Code to read as follows:

Section 17H.020.070 Land Use Integration

- A. The City's Design Standards shall include context-sensitive elements determined by the adjacent land use.
- B. All new or revised land use policies, plans, zoning ordinances, or other relevant documents shall specify how they will support and complement the Complete Streets Program.

Section 11. That there is adopted a new Section 17H.020.080 of the Spokane Municipal Code to read as follows:

Section 17H.020.080 Multijurisdictional Coordination

The City recognizes that multi-jurisdictional contributions are necessary for an effective Complete Streets program and will work cooperatively with the Washington State Department of Transportation, the Spokane Regional Transportation Council, the Spokane Regional Health District, the Spokane Transit Authority, Spokane County Accessible Communities Advisory Committee and surrounding counties, cities, school districts, neighborhood councils, citizens, businesses and other interest groups to implement this chapter.

Section 12. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 13. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

City Attorney

Mayor

Date

Effective Date

**CITY OF SPOKANE PLAN COMMISSION
FINDINGS OF FACT, CONCLUSIONS, AND RECOMMENDATIONS
REGARDING COMPLETE STREETS ORDINANCE UPDATES**

A recommendation of the City of Spokane Plan Commission to the City Council to approve amendments to the City's Unified Development Code. This proposal will amend the City of Spokane's Complete Streets Program; amending Sections 04.40.080, 17H.020.010, 17H.020.030, 17H.020.040, and 17H.020.060; adopting new Sections 17H.020.015, 17H.020.055, 17H.020.070, and 17H.020.080; and repealing Sections 17H.020.020 of the Spokane Municipal Code.

FINDINGS OF FACT:

- A. The City of Spokane adopted a Comprehensive Plan in May of 2001 that complies with the requirements of the Growth Management Act (GMA) as set forth in RCW 36.70A.
- B. The proposed text amendments do not significantly alter the outcome and purpose of the Unified Development Code and therefore remain consistent with the City of Spokane's Comprehensive Plan.
- C. The Unified Development Code includes community goals that bears a substantial relation to public health, safety, welfare, and protection of the environment. Propose amendments to clarify or correct errors in the Unified Development Code further implement those goals.
- D. Public notice and communication began in April 2025 and included the following:
 - 1. Plan Commission workshops held on April 9 and May 14.
 - 2. Transportation Commission workshop held April 9. Transportation Commission hearing held May 21.
 - 3. The issuance of a SEPA Determination of Nonsignificance for code text amendments on May 21, 2025.
 - 4. For a hearing scheduled for June 11, 2025, legal notices were published to the Spokesman Review on May 28 and June 4, 2025.
- E. On April 9 and May 14, the City of Spokane Plan Commission held workshops to discuss draft language, and review and evaluate with City staff alternatives to proposed text changes
- F. The City of Spokane Transportation Commission held a workshop on April 9 to discuss draft language, and review and evaluate with City staff alternatives to proposed text changes.

- G. On May 21, 2025, the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the Unified Development Code pursuant to RCW 36.70A.106.
- H. A SEPA Determination of Nonsignificance was issued by the director of Planning Services on May 28, 2025, for the proposed text amendments. One comment was received.
- I. The proposed text amendments were drafted and reviewed consistent with the requirements of RCW 36.70A.370 to assure protection of private property rights.
- J. Amendments to the Unified Development Code Title 17 are subject to the review and recommendation by the City of Spokane Plan Commission.
- K. The Plan Commission held a public hearing on June 11, 2025, to obtain public comments on the proposed amendments. One comment was received.
- L. The City of Spokane Plan commission adopts the findings and analysis set forth in the staff report prepared for the proposal.
- M. The City of Spokane Plan Commission finds that the amendment proposal and SEPA status were noticed in the City Gazette at the time of a Plan Commission workshop as required in SMC 17G.025.010(G).

CONCLUSIONS:

Based upon the draft text amendments, staff report and analysis (which is hereby incorporated into these findings, conclusions, and recommendations), SEPA review, agency and public comments received, and public testimony presented, the Spokane Plan Commission makes the following conclusions with respect to the proposed Complete Streets Ordinance Update:

- 1. The Plan Commission finds that the proposed amendments bear a substantial relation to the public health, safety, welfare, and protection of the environment pursuant to the requirements outlined in SMC 17G.025.010(G).
- 2. The proposed text amendments will implement the goals and policies of the City of Spokane Comprehensive Plan.
- 3. Interested agencies and the public have had opportunities to participate throughout the process and persons desiring to comment were given an opportunity to comment.
- 4. The Plan Commission finds that the proposed amendments are consistent with the applicable provisions of the Comprehensive Plan.

RECOMMENDATION:

In the matter of the ordinances pertaining to the proposed text amendments, amending the Unified Development Code of the City of Spokane.

Findings of Fact, Conclusion, and Recommendation

By vote of two in favor to six not in favor, the Spokane Plan Commission takes the following actions:

1. **DOES NOT RECOMMEND** that City staff review Mr. Kropp's language suggestions for sections 17H.020.055(A)(1), 17H.020.055(A)(2), 17H.020.055(A)(3), and 17H.020.055(A)(4).

As based on the above listed findings and conclusions, by vote of seven in favor to zero not in favor, and one abstention, the Spokane Plan Commission takes the following actions:

1. Recommends to the Spokane City Council the **APPROVAL** of the proposal, amending Sections 04.40.080, 17H.020.010, 17H.020.030, 17H.020.040, and 17H.020.060; adopting new Sections 17H.020.015, 17H.020.055, 17H.020.070, and 17H.020.080; and repealing Sections 17H.020.020
2. Authorizes the President to prepare and sign on the Commission's behalf a written decision setting forth the Plan Commission's findings, conclusions, and recommendations on the proposed amendments.



Ryan Patterson, Vice President
Spokane Plan Commission

Date: 23/06/25







PC Findings and Conclusions Complete Streets Ordinance Update 20250619

Final Audit Report

2025-06-23

Created:	2025-06-23
By:	Angela McCall (amccall@spokanecity.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAsMtiCaexxPCiMm6f-_4P0e4Ej_lp-4i

"PC Findings and Conclusions Complete Streets Ordinance Update 20250619" History

-  Document created by Angela McCall (amccall@spokanecity.org)
2025-06-23 - 4:01:30 PM GMT
-  Document emailed to Ryan Patterson (rpatterson@spokanecity.org) for signature
2025-06-23 - 4:01:35 PM GMT
-  Email sent to bdsadmin@spokanecity.org bounced and could not be delivered
2025-06-23 - 4:01:57 PM GMT
-  Email viewed by Ryan Patterson (rpatterson@spokanecity.org)
2025-06-23 - 4:26:34 PM GMT
-  Document e-signed by Ryan Patterson (rpatterson@spokanecity.org)
Signature Date: 2025-06-23 - 4:30:13 PM GMT - Time Source: server
-  Agreement completed.
2025-06-23 - 4:30:13 PM GMT