

## CITY OF SPOKANE



### REGARDING CITY COUNCIL MEETINGS

City Council's standing committee meetings, Agenda Review Sessions, and Legislative Sessions are held in City Council Chambers – Lower Level of City Hall, 808 W. Spokane Falls Blvd.

City Council Members, City staff, presenters and members of the public have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public. Call in information for the April 27, 2026, meetings is below. All meetings will be streamed live on Channel 5 and online at <https://my.spokanecity.org/citycable5/live> and <https://www.facebook.com/spokanecitycouncil>.

#### **WebEx call in information for the week of April 27, 2026:**

3:30 p.m. Agenda Review Session: 1-408-418-9388; access code: 249 217 29618; password: 0320

6:00 p.m. Legislative Session: 1-408-418-9388; access code: 249 699 17004; password: 0320

#### **To participate in public comment (including Open Forum):**

Testimony sign-up is open beginning at 5:00 p.m. on Friday, April 24, 2026, and ending at 6:00 p.m. on Monday, April 27, 2026, via the online testimony sign-up form link which can be accessed by clicking <https://my.spokanecity.org/citycouncil/meetings/signup/> or in person outside council chambers beginning at 8:00 a.m. on April 27, 2026. You must sign up by 6:00 p.m. to be called on to testify. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Instructions for participation are provided on the form when you sign up.

The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and not relate to the final, updated draft, or draft agendas, pending hearing items, or initiatives or referenda in a pending election. "Affairs of the city" shall include (i) matters within the legislative, fiscal or regulatory purview of the city, (ii) any ordinance, resolution or other official act adopted by the city council, (iii) any rule adopted by the city, (iv) the delivery of city services and operation of city departments, (v) any act of members of the city council, the mayor or members of the administration, or (vi) any other matter deemed by the council president to fall within the affairs of the city, which determination may be overridden by majority vote of the council members present. Individuals speaking during the open forum shall address their comments to the council president and shall maintain decorum as laid out in Rule 2.15 (Participation by Members of the Public in Council Meetings).

# THE CITY OF SPOKANE



## DRAFT COUNCIL AGENDA

MEETING OF MONDAY, APRIL 27, 2026

### **MISSION STATEMENT**

**TO DELIVER EFFICIENT AND EFFECTIVE SERVICES  
THAT FACILITATE ECONOMIC OPPORTUNITY  
AND ENHANCE QUALITY OF LIFE.**

**MAYOR LISA BROWN**

**COUNCIL PRESIDENT BETSY WILKERSON**

**COUNCIL MEMBER MICHAEL CATHCART**

**COUNCIL MEMBER PAUL DILLON**

**COUNCIL MEMBER SARAH DIXIT**

**COUNCIL MEMBER KITTY KLITZKE**

**COUNCIL MEMBER KATE TELIS**

**COUNCIL MEMBER ZACK ZAPPONE**

**CITY COUNCIL CHAMBERS  
CITY HALL**

**808 W. SPOKANE FALLS BLVD.  
SPOKANE, WA 99201**

City of Spokane Guest Wireless access for Council Chambers:

Username: **COS Guest**

Password: **K8vCr44y**

**Please note the space in username.**

Both username and password are case sensitive.

## **LAND ACKNOWLEDGEMENT**

We acknowledge that we are on the unceded land of the Spokane people. And that these lands were once the major trading center for the Spokanes as they shared this place and welcomed other area tribes through their relations, history, trade, and ceremony. We also want to acknowledge that the land holds the spirit of the place, through its knowledge, culture, and all the original peoples Since Time Immemorial.

As we take a moment to consider the impacts of colonization may we also acknowledge the strengths and resiliency of the Spokanes and their relatives. As we work together making decisions that benefit all, may we do so as one heart, one mind, and one spirit.

We are grateful to be on the shared lands of the Spokane people and ask for the support of their ancestors and all relations. We ask that you recognize these injustices that forever changed the lives of the Spokane people and all their relatives.

We agree to work together to stop all acts of continued injustices towards Native Americans and all our relatives. It is time for reconciliation. We must act upon the truths and take actions that will create restorative justice for all people.

Adopted by Spokane City Council on the 22nd day of March, 2021  
*via Resolution 2021-0019*

# AGENDA REVIEW AND LEGISLATIVE SESSIONS

Council meetings consist of two parts: The Agenda Review Session (starting at 3:30 P.M.) and the Legislative Session (starting at 6:00 P.M.). The Agenda Review Session is open to the public, but participation is limited to Council Members and appropriate staff. The Legislative Session also is open to the public, and public comment is taken on legislative items (except those that are adjudicatory or solely administrative in nature). Following the conclusion of the Legislative portion of the meeting, an Open Forum is held unless a majority of Council Members vote otherwise. Please see additional Open Forum information that appears at the end of the City Council agenda.

SPOKANE CITY COUNCIL AGENDA REVIEW SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

## ADDRESSING THE COUNCIL

- Public participation in Council meetings is governed by Council Rules 2.15 and 2.16. A complete copy of the [council rules](https://my.spokanecity.org/citycouncil/documents/rules/) can be found on the Council's documents webpage. (<https://my.spokanecity.org/citycouncil/documents/rules/>)
- No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their name and city of residence as a condition of recognition.
- Persons speaking at the podium shall verbally identify themselves by name, city of residency and, if appropriate, representative capacity.
- Speakers may be provided additional written or verbal instructions to ensure that verbal remarks are electronically recorded. Documents submitted for the record are identified and marked by the Clerk. (If you are submitting paper copies of documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.)
- To ensure that evidence and expressions of opinion are included in the record, and to ensure that decorum befitting a deliberative process is maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults are permitted. To prevent disruption of council meetings and visual obstruction of proceedings, members of the audience shall remain seated during council meetings.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.
- When addressing the Council, members of the public shall direct all remarks to the Council President, and shall confine their remarks to the matters that are specifically before the Council at that time or, if speaking during Open Forum, shall confine their remarks to affairs of the city.
- City staff may testify at Council meetings, including open forum, providing the testimony is in compliance with the City of Spokane Code of Ethics and the staff follow the steps outlined in the City Council Rules of Procedure.

**SPEAKING TIME LIMITS:** Each person addressing the Council is limited to two minutes of speaking time, except during hearings and items under final consideration by the Council, for which three minutes will be allowed. The chair may allow additional time if the speaker is asked to respond to questions from the Council. Public testimony and consideration of an item may be extended to a subsequent meeting by a majority vote of the Council. Note: No public testimony shall be taken on amendments to consent or legislative agenda items, or solely procedural, parliamentary, or administrative matters of the Council.

**CITY COUNCIL AGENDA:** The City Council agendas may be obtained prior to Council Meetings by accessing the [City's website](https://my.spokanecity.org/citycouncil/documents/). (<https://my.spokanecity.org/citycouncil/documents/>)

# **AGENDA REVIEW SESSION**

**(3:30 p.m.)**

**(Council Chambers Lower Level of City Hall)**

**(No Public Testimony Taken)**

**ROLL CALL OF COUNCIL**

**INTERVIEWS OF NOMINEES TO BOARDS AND COMMISSIONS**

**COUNCIL OR STAFF REPORTS OF MATTERS OF INTEREST**

**DRAFT AGENDAS REVIEW (Staff or Council Member briefings and discussion)**

**APPROVAL BY MOTION OF THE DRAFT AGENDA**

**CONSIDERATION OF ANY REQUESTS FOR DEFERRAL OF ITEMS ON THE FINAL AGENDA**

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## **EXECUTIVE SESSION**

**(Closed Session of Council)**

**(Executive Session may be held or reconvened during the 3:30 p.m. Agenda Review Session or the 6:00 p.m. Legislative Session)**

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## **LEGISLATIVE SESSION**

**(Council Reconvenes in Council Chamber)**

**LAND ACKNOWLEDGEMENT**

**PLEDGE OF ALLEGIANCE**

**POETRY AT THE PODIUM, WORDS OF INSPIRATION, AND SPECIAL INTRODUCTIONS**

**ROLL CALL OF COUNCIL**

**PROCLAMATIONS AND SALUTATIONS**

**REPORTS FROM COMMUNITY ORGANIZATIONS**

**ANNOUNCEMENTS**

**(Announcements regarding Changes to the City Council Agenda)**

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## NO BOARDS AND COMMISSIONS APPOINTMENTS

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# REPORTS, CONTRACTS, AND CLAIMS

The consent agenda consists of purchases and contracts for supplies and services provided to the city, as well as other agreements that arise (such as settlement or union agreements), and weekly claims and payments of previously approved obligations and biweekly payroll claims against the city. Any agreement over \$50,000 must be approved by the city council. Typically, the funding to pay for these agreements has already been approved by the city council through the annual budget ordinance, or through a separate special budget ordinance. If the contract requires a new allocation of funds, that fact usually will be indicated in the summary of the contract in the consent agenda.

Unless a council member requests that an item be considered separately, the council approves the consent agenda as a whole in a single vote. Note: The consent agenda is no longer read in full by the city clerk. The public is welcome to testify on matters listed in the consent agenda, but individual testimony is limited to three minutes for the entire consent agenda.

### REPORTS, CONTRACTS AND CLAIMS

### RECOMMENDATION

- |   |                                    |                              |
|---|------------------------------------|------------------------------|
| 1. Low Bid of Road Products, Inc. (Spokane) for High Visibility Crosswalks—\$696,335.50. An administrative reserve of \$69,633.55, which is 10% of the contract amount, will be set aside. (Various Neighborhoods) (Council Sponsor: Council Member Klitzke)<br><b>Dan Buller</b> | Approve                            | OPR 2026-0348<br>ENG 2024074 |
| 2. Report of the Mayor of pending:  | Approve &<br>Authorize<br>Payments | CPR 2026-0002                |
| a. Claims and payments of previously approved obligations, including those of Parks and Library, through _____, 2026, total \$_____, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$_____.                       |                                    |                              |
| b. Payroll claims of previously approved obligations through _____, 2026: \$_____.  |                                    | CPR 2026-0003                |
| 3. Minutes:   | Approve All                        |                              |
| a. City Council Meeting Minutes: _____, 2026.   |                                    | CPR 2026-0013                |

- b. City Council Standing Committee Meeting  
Minutes: \_\_\_\_\_, 2026.
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## **LEGISLATIVE AGENDA**

### **NO SPECIAL BUDGET ORDINANCES**

### **NO EMERGENCY ORDINANCES**

### **RESOLUTIONS**

(Require Four Affirmative, Recorded Roll Call Votes)

- RES 2026-0027      Setting forth the City Council’s approval and endorsement of amending Periodic Update Grant contract for the purpose of accepting additional grant funds and authorizing the execution of the applicable contract documents without further City Council action. (Council Sponsors: Council Members Klitzke and Zappone)  
**Tirrell Black**

### **NO FINAL READING ORDINANCES**

### **FIRST READING ORDINANCES**

- ORD C36854      Relating to residential on-street parking for persons with disabilities, establishing a Residential Disability Parking Program, adopting a new Section 16A.05.091 to Chapter 16A.05 SMC, and setting an effective date. (Council Sponsors: Council Members Zappone and Cathcart)  
**Jackson Deese**

(First Reading deferred as amended to April 27, 2026, Agenda, from March 30, 2026, Agenda, during March 23, 2026, 3:30 p.m. Agenda Review Session, thereby deferring Final Reading to May 4, 2026, Agenda.)

FURTHER ACTION DEFERRED

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### **NO SPECIAL CONSIDERATIONS**

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## NO HEARINGS

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## OPEN FORUM

At the conclusion of legislative business, the Council may recess briefly and then convene an open public comment period for up to twenty (20) speakers, unless a majority of council members vote otherwise. If more than twenty (20) people sign up for open forum, the individuals assigned to the twenty (20) spaces available will be chosen at random, with preference given to individuals who have not spoken at open forum during the calendar month. Each speaker is limited to no more than two (2) minutes. In order to participate in Open Forum, you must sign up beginning at 5:00 p.m. on the Friday immediately preceding the legislative session and ending at 6:00 p.m. on the date of the meeting via the virtual testimony form linked in the [meeting packet](#) (<https://my.spokanecity.org/citycouncil/documents/>) or in person outside council chambers beginning at 8:00 a.m. on the day of the legislative session. The [virtual sign-up form](#) can also be found here <https://my.spokanecity.org/citycouncil/meetings/signup/>. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Speakers must sign themselves in using a name. Instructions for virtual participation are provided on the form when you sign up. The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City other than items appearing on the final or draft agendas, pending hearing items, and initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

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## ADJOURNMENT

The April 27, 2026, Regular Legislative Session of the City Council is adjourned to May 4, 2026.

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**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or [ddecorde@spokanecity.org](mailto:ddecorde@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

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## NOTES

**Agenda Sheet for City Council:****Committee:** PIES **Date:** 02/09/2026**Committee Agenda type:** Consent**Date Rec'd**

2/3/2026

**Clerk's File #**

OPR 2026-0348

**Cross Ref #****Project #**

2024074

**Council Meeting Date:** 04/27/2026**Submitting Dept**

ENGINEERING SERVICES

**Bid #****Contact Name/Phone**

DAN BULLER 6391

**Requisition #**

CR 28544

**Contact E-Mail**

DBULLER@SPOKANECITY.ORG

**Agenda Item Type**

Engineer Construction Contract

**Council Sponsor(s)**

KKLITZKE

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** YES**Public Works?** YES**Agenda Item Name**

LOW BID AWARD - HIGH VISIBILITY CROSSWALKS CITY WIDE 2024074

**Agenda Wording**

Low Bid of Road Products, Inc., of Spokane, WA, for High Visibility Crosswalks - \$696,335.50. An administrative reserve of \$69,633.55, which is 10% of the contract, will be set aside. (Various Neighborhood Councils)

**Summary (Background)**

This fed funded project consists of installation of high visibility crosswalks (piano key type) at approximately 35 arterial intersections citywide. Studies have shown that the piano key type crosswalks are safer than the traditional two line style crosswalk. On Monday, April 6, 2026, bids were opened for the above project. The low bid was from Road Products, Inc., in the amount of \$696,335.50, which is \$226,365.50 or 25% below the Engineer's Estimate of \$922,701.00. Two other bids were received as follows: Specialized Pavement Marking, LLC - \$708,076.70 and KB Markings, LLC - \$749,172.65.

**What impacts would the proposal have on historically excluded communities?**

Public works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, distribute public investment throughout the community, and respond to gaps in services identified in various City plans.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

N/A

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

This work is consistent with annual budget strategies to limit costs and approved projects in the 6-year CIP.

**Council Subcommittee Review**

<b>Fiscal Impact</b>			
Approved in Current Year Budget? YES			
Total Cost	\$ \$696,335.50		
Current Year Cost	\$ \$696,335.50		
Subsequent Year(s) Cost	\$		
<b>Narrative</b>			
Federally funded			
<b>Amount</b>			
<b>Budget Account</b>			
Expense	\$ \$696,335.50		
Select	# 3200 95164 95300 56501 86173		
Select	#		
Select	#		
Select	#		
Select	#		
Select	#		
<b>Funding Source</b> One-Time			
<b>Funding Source Type</b> Grant			
<b>Is this funding source sustainable for future years, months, etc?</b>			
Federally funded			
<b>Expense Occurrence</b> One-Time			
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>			
<b>Approvals</b>			
<b>Additional Approvals</b>			
<b>Dept Head</b>	BULLER, DAN	<b>ACCOUNTING -</b>	BROWN, SKYLER
<b>Division Director</b>	FEIST, MARLENE	<b>PURCHASING</b>	NECHANICKY, JASON
<b>Accounting Manager</b>	ALBIN-MOORE, ANGELA		
<b>Legal</b>	SCHOEDEL, ELIZABETH		
<b>For the Mayor</b>	PICCOLO, MIKE		
<b>Distribution List</b>			
Joshua Polello - josh@asphaltsupply.net		eraea@spokanecity.org	
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City of Spokane  
**PUBLIC WORKS CONTRACT**  
Title: **HIGH VISIBILITY CROSSWALKS**

This Contract is made and entered into by and between the **CITY OF SPOKANE** as (“City”), a Washington municipal corporation, and **ROAD PRODUCTS, LLC**, whose address is 9915 East Trent Avenue, Spokane Valley, Washington 99206 as (“Contractor”), individually hereafter referenced as a “party”, and together as the “parties”.

The parties agree as follows:

1. PERFORMANCE. The Contractor will do all work, furnish all labor, materials, tools, construction equipment, transportation, supplies, supervision, organization and other items of work and costs necessary for the proper execution and completion of the work described in the Special Provisions entitled **HIGH VISIBILITY CROSSWALKS**.
2. CONTRACT DOCUMENTS. The contract documents are this Contract, the Contractor’s completed bid proposal form, the Washington State Department of Transportation’s Standard Specifications for Road, Bridge and Municipal Construction 2025, City of Spokane Special Provisions, contract provisions, contract plans, standard plans, addenda, various certifications and affidavits, supplemental agreements, change orders and subsurface boring logs (if any). These contract documents are on file in the Engineering Services Department and are incorporated into this Contract by reference as if they were set forth at length. In the event of a conflict, or to resolve an ambiguity or dispute, the order of precedence defined in the City of Spokane Special Provisions section 1-04.2 City Engineering Services File No. 2024074 shall apply.
3. TIME OF PERFORMANCE. The time of performance of the Contract shall be in accordance with the contract documents.
4. LIQUIDATED DAMAGES. Liquidated damages shall be in accordance with the contract documents.
5. TERMINATION. Either party may terminate this Contract in accordance with the contract documents.
6. COMPENSATION. This is a unit price contract, and upon full and complete performance by the Contractor, the City will pay only the amount set forth in Schedule A-

1 for the actual quantities furnished for each bid item at a total cost not to exceed \$696,335.50, which are taxed as noted in Section 7.

7. TAXES. Bid items in Schedule A-1 shall include sales tax.

8. PAYMENT. The Contractor will send its applications for payment to the Engineering Services Department, 998 E North Foothills Drive Spokane, WA 99207-2735. All invoices should include the City Clerk's File No. "OPR 2026-XXXX" and an approved L & I Intent to Pay Prevailing Wage number. The final invoice should include an approved Affidavit of Wages Paid number. Payment will not be made without this documentation included on the invoice. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Company's application except as provided by state law.

9. INDEMNIFICATION. The Contractor shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Contractor's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Contractor to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Contractor's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Contractor, its agents or employees. The Contractor specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Contractor's own employees against the City and, solely for the purpose of this indemnification and defense, the Contractor specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Contractor recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

10. BONDS. The Contractor may not commence work until it obtains all insurance, permits and bonds required by the contract documents and applicable law. This includes the execution of a performance bond and a payment bond on the forms attached, each equal to one hundred percent (100%) of the contract price, and written by a corporate surety company licensed to do business in Washington State.

11. INSURANCE. The Contractor represents that it and its employees, agents and subcontractors, in connection with the Contract, are protected against the risk of loss by the insurance coverages required in the contract documents attached hereto including attached Certificates of Insurance (COI) and any other insurance documents attached. The policies shall be issued by companies that meet with the approval of the City Risk Manager. The policies shall not be canceled without at least minimum required written notice to the City as Additional Insured.

12. CONTRACTOR'S WARRANTY. The Contractor's warranty for all work, labor and materials shall be in accordance with the contract documents.

13. WAGES. Contractor will comply with the Davis Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). Minimum wages paid by the Contractor will be those determined by the Secretary of Labor under the Davis Bacon Act, 40 USC 276(a). In the event that a state minimum wage rate exceeds a Department of Labor rate, the conflict will be resolved by applying the higher rate. The Contractor and all subcontractors will submit a "Statement of Intent to Pay Prevailing Wages" certified by the industrial statistician of the State Department of Labor and Industries, prior to any payments. The "Statement of Intent to Pay Prevailing Wages" shall include: (1) the Contractor's registration number; and (2) the prevailing rate of wage for each classification of workers entitled to prevailing wages under RCW 39.12.020 and the number of workers in each classification. Each voucher claim submitted by the Contractor for payment on a project estimate shall state that the prevailing wages have been paid in accordance with the "Statement(s) of Intent to Pay Prevailing Wages" on file with the City.

Under 40 USC 3702 of the Act, contractor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. No laborer or mechanic may be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous.

14. STATEMENT OF INTENT TO PAY PREVAILING WAGES TO BE POSTED. The Contractor and each subcontractor required to pay the prevailing rate of wages shall post in a location readily visible at the job site: (1) a copy of a "Statement of Intent to Pay Prevailing Wages" approved by the industrial statistician of the State Department of Labor and Industries; and (2) the address and telephone number of the industrial statistician of the Department of Labor and Industries where a complaint or inquiry concerning prevailing wages may be made.

15. PUBLIC WORKS REQUIREMENTS. The Contractor and each subcontractor are required to fulfill the Department of Labor and Industries Public Works and Prevailing Wage Training Requirement under RCW 39.04.350. The contractor must verify responsibility criteria for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors must verify the responsibility criteria listed in RCW 39.04.350(1) for each of its subcontractors. Verification shall include that each subcontractor, at the time of subcontract execution, meets the responsibility criteria. This verification requirement, as well as responsibility criteria, must be included in every public works contract and subcontract of every tier.

16. SUBCONTRACTOR RESPONSIBILITY.

A. The Contractor shall include the language of this section in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. Upon request of the City, the Contractor shall promptly provide documentation to the City demonstrating that the subcontractor meets the subcontractor responsibility criteria below. The requirements of this section apply to all subcontractors regardless of tier.

B. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:

1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;
2. Have a current Washington Unified Business Identifier (UBI) number;
3. If applicable, have:
  - a. Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW;
  - b. A Washington Employment Security Department number, as required in Title 50 RCW;
  - c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
  - d. An electrical contractor license, if required by Chapter 19.28 RCW;
  - e. An elevator contractor license, if required by Chapter 70.87 RCW.
4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).

C. On Public Works construction projects, as defined in RCW 39.04.010, with an estimated cost of six hundred thousand dollars (\$600,000) or more, at least fifteen (15) percent of the labor hours on each project shall be performed by apprentices enrolled in a State-approved apprenticeship program; and for each contract in the project fifteen (15) percent of the labor hours for each craft that has an available state-approved apprenticeship program for Spokane County and utilizes more than one hundred sixty (160) hours in each contract; shall be performed by apprentices enrolled in a state-approved apprenticeship program.

1. Subcontracting Requirements. The utilization percentages for apprenticeship labor for Public Works construction contracts shall also apply to all subcontracts of one hundred thousand dollars (\$100,000) or

more within those contracts, and at least fifteen percent (15%) of the labor hours for each such subcontract shall be performed by apprentices in a state-approved apprenticeship program. For each craft that has an available apprenticeship program for Spokane county and performs more than one hundred sixty (160) hours on each project, fifteen (15) percent of the labor hours shall be performed by apprentices enrolled in a State-approved apprenticeship program.

2. Each subcontractor which this chapter applies to is required to execute a form, provided by the city, acknowledging that the requirements of Article X 07.06 SMC are applicable to the labor hours for the project.

17. NONDISCRIMINATION. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Contractor agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Contractor.

18. DEBARMENT AND SUSPENSION. The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

19. ASSIGNMENTS. The Contractor may not assign, transfer or sublet any part of the work under this Contract, or assign any monies due, without the written approval of the City, except as may be required by law. In the event of assignment of accounts or monies due under this Contract, the Contractor specifically agrees to give immediate written notice to the City Administrator, no later than five (5) business days after the assignment.

20. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the Contract. Contractor will comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor Regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States").

21. COMPLIANCE WITH LAWS. Each party shall comply with all applicable federal, state, and local laws and regulations that are incorporated herein by reference.

22. DISPUTES. This Contract shall be performed under the laws of the State of Washington. Any litigation to enforce this Contract or any of its provisions shall be brought in Spokane County, Washington.

23. SEVERABILITY. In the event any provision of this Contract should become invalid, the rest of the Contract shall remain in full force and effect.

24. AUDIT / RECORDS. The Contractor and its subcontractors shall maintain for a minimum of three (3) years following final payment all records related to its performance of the Contract. The Contractor and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal law applicable to the Contract, the federal law shall prevail.

25. BUSINESS REGISTRATION REQUIREMENT. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Contractor shall be responsible for contacting the State of Washington Business License Services at [www.dor.wa.gov](http://www.dor.wa.gov) or 360-705-6741 to obtain a business registration. If the Contractor does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

26. CONSTRUAL. The Contractor acknowledges receipt of a copy of the contract documents and agrees to comply with them. The silence or omission in the contract documents concerning any detail required for the proper execution and completion of the work means that only the best general practice is to prevail and that only material and workmanship of the best quality are to be used. This Contract shall be construed neither in favor of nor against either party.

27. MODIFICATIONS. The City may modify this Contract and order changes in the work whenever necessary or advisable. The Contractor will accept modifications when ordered in writing by the Director of Engineering Services, and the Contract time and compensation will be adjusted accordingly.

28. INTEGRATION. This Contract, including any and all exhibits and schedules referred to herein or therein set forth the entire Agreement and understanding between the parties pertaining to the subject matter and merges all prior agreements, negotiations and discussions between them on the same subject matter.

29. FORCE MAJEURE. Neither party shall be liable to the other for any failure or delay in performing its obligations hereunder, or for any loss or damage resulting therefrom, due to: (1) acts of God or public enemy, acts of government, riots, terrorism, fires, floods, strikes, lock outs, epidemics, act or failure to act by the other party, or unusually severe weather affecting City, Contractor or its subcontractors, or (2) causes beyond their reasonable control and which are not foreseeable (each a "Force Majeure

Event"). In the event of any such Force Majeure Event, the date of delivery or performance shall be extended for a period equal to the time lost by reason of the delay.

30. CLEAN AIR ACT.

Contractor must comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q) and the Federal Water Pollution Control Act as amended (33 USC 1251-1387). Violations will be reported.

31. USE OF PROJECT MANAGEMENT SOFTWARE. The Contractor shall transmit all submittal documentation for proposed project materials by uploading it to the City's web based construction management software. A City representative will be available to assist in learning this process.

**ROAD PRODUCTS, LLC**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature Date

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Contract:**

- Payment Bond
- Performance Bond
- Certification Regarding Debarment
- Schedule A-1

26-092

**PAYMENT BOND**

We, **ROAD PRODUCTS, LLC**, as principal, and \_\_\_\_\_, as surety, are held and firmly bound to the City of Spokane, Washington, in the sum of **SIX HUNDRED NINETY-SIX THOUSAND THREE HUNDRED THIRTY-FIVE AND 50/100 DOLLARS (\$696,335.50)** for the payment of which, we bind ourselves and our legal representatives and successors, jointly and severally by this document.

The principal has entered into a contract with the City of Spokane, Washington, to do all work and furnish all materials for the **HIGH VISIBILITY CROSSWALKS**. If the principal shall:

- A. pay all laborers, mechanics, subcontractors, material suppliers and all person(s) who shall supply such person or subcontractors; and pay all taxes and contributions, increases and penalties as authorized by law; and
- B. comply with all applicable federal, state and local laws and regulations;

then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety for value received agrees that no change, extension of time, alteration or addition to the terms of the Contract, the specifications accompanying the Contract, or to the work to be performed under the Contract shall in any way affect its obligation on this bond, except as provided herein, and waives notice of any change, extension of time, alteration or addition to the terms of the Contract or the work performed. The Surety agrees that modifications and changes to the terms and conditions of the Contract that increase the total amount to be paid the Principal shall automatically increase the obligation of the Surety on this bond and notice to Surety is not required for such increased obligation. Any judgment obtained against the City, which relates to or is covered by the contract or this bond, shall be conclusive against the principal and the surety, as to the amount of damages, and their liability, if reasonable notice of the suit has been given.

SIGNED AND SEALED on \_\_\_\_\_.

**ROAD PRODUCTS, LLC,**

AS PRINCIPAL

By: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_,  
AS SURETY

By: \_\_\_\_\_

Its Attorney in Fact

A valid POWER OF ATTORNEY for the Surety's agent must accompany this bond.



**PERFORMANCE BOND**

We, **ROAD PRODUCTS, LLC**, as principal, and \_\_\_\_\_, as Surety, are held and firmly bound to the City of Spokane, Washington, in the sum of **SIX HUNDRED NINETY-SIX THOUSAND THREE HUNDRED THIRTY-FIVE AND 50/100 DOLLARS (\$696,335.50)** for the payment of which, we bind ourselves and our legal representatives and successors, jointly and severally by this document.

The principal has entered into a Contract with the City of Spokane, Washington, to do all the work and furnish all materials for the **HIGH VISIBILITY CROSSWALKS**. If the principal shall:

- A. promptly and faithfully perform the Contract, and any contractual guaranty and indemnify and hold harmless the City from all loss, damage or claim which may result from any act or omission of the principal, its agents, employees, or subcontractors; and
- B. comply with all applicable federal, state and local laws and regulations;

then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety for value received agrees that no change, extension of time, alteration or addition to the terms of the Contract, the specifications accompanying the Contract, or to the work to be performed under the Contract shall in any way affect its obligation on this bond, except as provided herein, and waives notice of any change, extension of time, alteration or addition to the terms of the Contract or the work performed. The Surety agrees that modifications and changes to the terms and conditions of the Contract that increase the total amount to be paid the Principal shall automatically increase the obligation of the Surety on this bond and notice to Surety is not required for such increased obligation. Any judgment obtained against the City, which relates to or is covered by the Contract or this bond, shall be conclusive against the principal and the Surety, not only as to the amount of damages, but also as to their liability, if reasonable notice of the suit has been given.

SIGNED AND SEALED on \_\_\_\_\_

**ROAD PRODUCTS, LLC,**

AS PRINCIPAL

By: \_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_,  
AS SURETY

By: \_\_\_\_\_  
Its Attorney in Fact

A valid POWER OF ATTORNEY  
for the Surety's agent must  
accompany this bond.

STATE OF WASHINGTON            )  
  ) ss.  
County of \_\_\_\_\_            )

I certify that I know or have satisfactory evidence that \_\_\_\_\_  
\_\_\_\_\_ signed this document; on oath stated that  
he/she was authorized to sign the document and acknowledged it as the agent or representative of  
the named Surety Company which is authorized to do business in the State of Washington, for the  
uses and purposes mentioned in this document.

DATED on \_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary

My appointment expires \_\_\_\_\_

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
  - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.

2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.

3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certifies, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.

4. I understand that a false statement of this certification may be grounds for termination of the contract.

<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Name of Subrecipient / Contractor / Consultant (Type or Print)	<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Program Title (Type or Print)
<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Name of Certifying Official (Type or Print)	<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Signature
<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Title of Certifying Official (Type or Print)	<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Date (Type or Print)

**SCHEDULE A-1**

***Tax Classification: Sales tax shall be included in unit prices***

<b>ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>ESTIMATED QUANTITIES</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
1	REIMBURSEMENT OF THIRD PARTY DAMAGE	1.00 EST	\$ 1.00	\$ 1.00
2	SPCC PLAN	1.00 LS	\$ 750.00	\$ 750.00
3	MOBILIZATION	1.00 LS	\$ 40,000.00	\$ 40,000.00
4	PROJECT TEMPORARY TRAFFIC CONTROL	1.00 LS	\$ 142,000.00	\$ 142,000.00
5	WORK ZONE SAFETY CONTINGENCY	5,000.00 FA	\$ 1.00	\$ 5,000.00
6	REMOVAL OF EXISTING PAVEMENT MARKINGS	1.00 LS	\$ 73,000.00	\$ 73,000.00
7	PAVEMENT MARKING - DURABLE HEAT APPLIED	11,780.00 SF	\$ 9.75	\$ 114,855.00
8	PAVEMENT MARKING – DURABLE	13,489.00 SF	\$ 16.75	\$ 225,940.75
9	PAVEMENT GROOVING	9,261.00 SF	\$ 8.75	\$ 81,033.75
10	TEMPORARY PAVEMENT MARKING	1.00 LS	\$ 13,755.00	\$ 13,755.00
<b>Schedule A-1 Subtotal</b>				\$ <u>696,335.50</u>
<b>Summary of Bid Items</b>			<b>Bid Total</b>	\$ <u>696,335.50</u>

**City Of Spokane**  
**Engineering Services Department**  
**\*\*\*Bid Tabulation\*\*\***

**Project Number**      2024074

**Project Description** High Visibility Crosswalks

**Original Date**

4/6/2026 2:38:00 PM

<b>Project Number: 2024074</b>			<b>Engineer's Estimate</b>		ROAD PRODUCTS INC (Submitted)		SPECIALIZED PAVEMENT MARKING, LLC (Submitted)		KB MARKINGS LLC (Submitted)	
Item No	Bid Item Description	Est Qty	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount

**Tax Classification**

**Schedule 01**

Sales tax shall be included in unit prices

1	REIMBURSEMENT OF THIRD PARTY DAMAGE	1 EST	1.00	1.00	1.00	\$1.00	1.00	\$1.00	1.00	\$1.00
2	SPCC PLAN	1 LS	2,000.00	2,000.00	750.00	\$750.00	1,000.00	\$1,000.00	500.00	\$500.00
3	MOBILIZATION	1 LS	40,000.00	40,000.00	40,000.00	\$40,000.00	32,000.00	\$32,000.00	28,000.00	\$28,000.00
4	PROJECT TEMPORARY TRAFFIC CONTROL	1 LS	154,000.00	154,000.00	142,000.00	\$142,000.00	200,500.00	\$200,500.00	240,000.00	\$240,000.00
5	WORK ZONE SAFETY CONTINGENCY	5000 FA	1.00	5,000.00	1.00	\$5,000.00	1.00	\$5,000.00	1.00	\$5,000.00
6	REMOVAL OF EXISTING PAVEMENT MARKINGS	1 LS	60,000.00	60,000.00	73,000.00	\$73,000.00	52,000.00	\$52,000.00	67,000.00	\$67,000.00
7	PAVEMENT MARKING - DURABLE HEAT APPLIED	11780 SF	15.00	176,700.00	9.75	\$114,855.00	10.50	\$123,690.00	12.50	\$147,250.00
8	PAVEMENT MARKING - DURABLE	13489 SF	20.00	269,780.00	16.75	\$225,940.75	18.25	\$246,174.25	12.85	\$173,333.65
9	PAVEMENT GROOVING	9261 SF	20.00	185,220.00	8.75	\$81,033.75	4.45	\$41,211.45	8.00	\$74,088.00
10	TEMPORARY PAVEMENT MARKING	1 LS	30,000.00	30,000.00	13,755.00	\$13,755.00	6,500.00	\$6,500.00	14,000.00	\$14,000.00
<b>Bid Total</b>			<b>\$922,701.00</b>		<b>\$696,335.50</b>		<b>\$708,076.70</b>		<b>\$749,172.65</b>	

**City Of Spokane**  
**Engineering Services Department**  
**\*\*\*Bid Tabulation\*\*\***

**SCHEDULE SUMMARY**

	<b>Sched 1</b>	<b>Sched 2</b>	<b>Sched 3</b>	<b>Sched 4</b>	<b>Total</b>
ENGINEER'S ESTIMATE	922,701.00	0.00	0.00	0.00	922,701.00
ROAD PRODUCTS INC (Submitted)	696,335.50	0.00	0.00	0.00	696,335.50
SPECIALIZED PAVEMENT MARKING, LLC (Submitted)	708,076.70	0.00	0.00	0.00	708,076.70
KB MARKINGS LLC (Submitted)	749,172.65	0.00	0.00	0.00	749,172.65

**Low Bid Contractor: ROAD PRODUCTS INC**

	<b>Contractor's Bid</b>	<b>Engineer's Estimate</b>	<b>% Variance</b>
<b>Schedule 01</b>	696,335.50	922,701.00	24.53 % Under Estimate
<b>Schedule 02</b>	0.00	0.00	% Under Estimate
<b>Schedule 03</b>	0.00	0.00	% Under Estimate
<b>Schedule 04</b>	0.00	0.00	% Under Estimate
<b>Bid Totals</b>	696,335.50	922,701.00	24.53 % Under Estimate



< **Business Lookup**

## License Information:

[New search](#) [Back to results](#)

**Entity name:** ROAD PRODUCTS, LLC

**Business name:** ROAD PRODUCTS, INC.

**Entity type:** [Limited Liability Company](#)

**UBI #:** 601-603-787

**Business ID:** 001

**Location ID:** 0001

**Location:** Closed

**Location address:** 1922 1/2 N BARKER RD  
SPOKANE VALLEY WA 99016-5137

**Mailing address:** 9915 E TRENT AVE  
SPOKANE VALLEY WA 99206-4204



**Excise tax and reseller permit status:**

[Click here](#)

**Secretary of State information:**

[Click here](#)

## Owners and officers on file with the Department of Revenue

Owners and officers	Title
ARROW CONSTRUCTION HOLDINGS LLC	

## Registered Trade Names

Registered trade names	Status	First issued
ROAD PRODUCTS, LLC.	Active	Feb-06-2023
RPI	Active	May-20-2010

[View Additional Locations](#)

The Business Lookup information is updated nightly. Search date and time: 4/7/2026 1:45:49 PM



## Contact us

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**Agenda Sheet for City Council:****Committee:** PIES **Date:** 04/13/2026**Committee Agenda type:** Discussion**Date Rec'd**

4/8/2026

**Clerk's File #**

RES 2026-0027

**Cross Ref #**

OPR 2025-0622

**Project #****Council Meeting Date:** 04/27/2026**Submitting Dept**

PLANNING SERVICES

**Bid #****Contact Name/Phone**

TIRRELL BLACK X6185

**Requisition #****Contact E-Mail**

TBLACK@SPOKANECITY.ORG

**Agenda Item Type**

Resolutions

**Council Sponsor(s)**

KKLITZKE ZZAPPONE

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

PERIODIC UPDATE TO COMPREHENSIVE PLAN 2026 – ACCEPTANCE OF WA

**Agenda Wording**

WA legislature has appropriated funding to cities to assist with Periodic Update to the Comprehensive Plan. This resolution allows the city to amend OPR 2025-0622 to accept an additional \$6910. in funding by April 30, 2026.

**Summary (Background)**

RCW 36.70A.130 mandates Periodic Update to the Comprehensive Plan in 2026. The WA legislature appropriated funds to assist cities with this work. The City of Spokane was awarded \$325,000 in funding in 2024. To accommodate the WA state budget cycles, this was broken into 3 contracts (FY 24/25, 25/26, 26/27). The first contract was for 24/25, OPR 2024-0909, October 28, 2024. The amount was \$162,500. The second contract was for FY 25/26, OPR 2025-0622, September 22, 2025 (Commerce contract 26-63114-247) amount \$105,625. At time of adoption of second contract, it was anticipated a third contract would be executed in July 2026 for the balance of the grant award. WA Legislature did not act on funding this program in the 2026 session. It is currently unknown if there will be state funds for a third contract/grant award. However, WA Commerce has a fund surplus currently and is offering a \$6,910 amount to the second contract OPR 2025-0622 if the contract amendment is completed by April 30, 2026. These funds were anticipated in the budget (1360-94175-99999-33442-20267)

**What impacts would the proposal have on historically excluded communities?**

The Periodic Update to the Comprehensive Plan has an improved emphasis on engaging traditionally underrepresented communities. For Housing policy, racially disparate impact analysis, a new requirement will deepen understanding on historic impacts and potential solutions.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

Through the environmental review Environmental Impact Statement (EIS) the city's comprehensive plan will be updated to current population forecasts. New assumptions will include analysis for impacts to climate and how this affects specific populations within Spokane. Additionally, WA Commerce provides extensive guidance on examining historic racially disparate impacts on housing. This data will help the city design comprehensive plan policies to address displacement in housing and the impacts of climate on already overburdened communities

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Climate planning will be integrated into the 2026 Periodic update to the City's Comprehensive Plan, RCW 36.70A.130 now requires that the city reassess the plan every 5 years. An Implementation Progress Report will be required in 2031.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

Aligns with: Sustainability Action Plan 2021 - Land Use, Goal 4, Strategy 8. update the Comp Plan with ...climate goals." The Periodic Update will incorporate Climate planning policies.

**Council Subcommittee Review**

<b>Fiscal Impact</b>	
Approved in Current Year Budget? YES	
Total Cost	\$ 105,625
Current Year Cost	\$ 105,625
Subsequent Year(s) Cost	\$
<b><u>Narrative</u></b>	
No match required; grant is deliverable based.	
<b>Amount</b>	
<b>Budget Account</b>	
Revenue \$ 6910	# 1360- 94175- 99999- 33442-20267
Select \$	#
Select \$	#
Select \$	#
Select \$	#
Select \$	#
<b>Funding Source</b> N/A	
<b>Funding Source Type</b> Select	
<b>Is this funding source sustainable for future years, months, etc?</b>	
additional funding from Planning Consultant funds	
<b>Expense Occurrence</b>	One-Time
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>	
<b>Approvals</b>	
<b>Additional Approvals</b>	
<b>Dept Head</b>	BLACK, TIRRELL
<b>Division Director</b>	MACDONALD, STEVEN
<b>Accounting Manager</b>	ALBIN-MOORE, ANGELA
<b>Legal</b>	SCHOEDEL, ELIZABETH
<b>For the Mayor</b>	PICCOLO, MIKE
<b>Distribution List</b>	
	smacdonald@spokanecity.org
sgardner@spokanecity.org	eking@spokanecity.org
tblack@spokanecity.org	

## RESOLUTION 2026-0027

A resolution setting forth the City Council's approval and endorsement of amending Periodic Update Grant contract for the purpose of accepting additional grant funds and authorizing the execution of the applicable contract documents without further City Council action.

WHEREAS, the City of Spokane is currently engaged in a periodic update to the Comprehensive Plan as mandated by RCW 36.70A.130; and

WHEREAS, City of Spokane received a legislative appropriation "grant" from WA Commerce in 2024 in the amount of \$325,000. as part of a grant program to support the periodic update work of cities and counties; and

WHEREAS, upon award of the funds, WA Commerce determined that this grant award should be divided into two contracts; and

WHEREAS, the City accepted the first tranche of funds (half) in the amount of \$162,500 with OPR 2024-0909 (WA Commerce Contract 25-63335-147); and

WHEREAS, during the 2025 Washington legislative session, the periodic update deadline for 2026 communities was extended from June 30, 2026, to December 31, 2026 (SB 5558/Chapter 148, Laws of 2025); and

WHEREAS, with this change in the due date from June 30, 2026, to December 31, 2026, Commerce determined, due to state fiscal years, the second tranche of funding should be further divided into two contracts; and

WHEREAS, the City received the second tranche of funding in the amount of \$105,625 via contract in August 2025, OPR 2025-0622 (Commerce contract number 26-63114-247) in the amount of \$105,625, and anticipated a third tranche of funding after July 1, 2026, in the amount of \$58,875; and

WHEREAS, the City was notified on April 1, 2026, via email from the Washington Department of Commerce that the department is working to reallocate uncontracted Periodic Update Grant (PUG) funds for the state's current fiscal year (2025/2026), and further that cities over 100,000 population are eligible for \$6,910 dollars of funding, which is available via amendment of the existing grant contract (OPR 2025-0622) (Commerce Grant 26-63114-247), so long as the parties formally amend the contract by April 30, 2026; and

WHEREAS, the City has also been further notified that the anticipated third tranche of funds, estimated to be distributed in the balance of the grant amount \$58,875 for state FY 26/27 will be reduced because of the 2026 state budget reductions, and further notified that the amount that the City will receive of these remaining funds will be reduced by the \$6,910 once there is an amendment of the existing contract; and

WHEREAS, the Washington Department of Commerce will inform the City's staff of final reduction in grant award in late April 2026;

NOW, THEREFORE,

IT IS RESOLVED that the City Council authorizes the City to accept the reallocated PUG grant funds on the terms outlined by the Washington Department of Commerce; and

IT IS FURTHER RESOLVED that the administration, through the Planning & Economic Development department and any other applicable staff, to execute the appropriate contracts and related documents related to the PUG grant, without further action by the City Council, consistent with the recitals and terms of this resolution.

ADOPTED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Agenda Sheet for City Council:****Committee:** PIES **Date:** 03/09/2026**Committee Agenda type:** Discussion**Date Rec'd**

3/4/2026

**Clerk's File #**

ORD C36854

**Cross Ref #****Project #****Council Meeting Date:** 03/30/2026**Submitting Dept**

CITY COUNCIL

**Bid #****Contact Name/Phone**

JACKSON DEESE 509 625-6718

**Requisition #****Contact E-Mail**

JDEESE@SPOKANECITY.ORG

**Agenda Item Type**

First Reading Ordinance

**Council Sponsor(s)**

ZZAPPONE MCATHCART

**Sponsoring at Administrators Request**

NO

**Lease?** NO**Grant Related?** NO**Public Works?** NO**Agenda Item Name**

ORDINANCE RELATING TO RESIDENTIAL ON-STREET PARKING FOR PERSONS

**Agenda Wording**

An ordinance relating to residential on-street parking for persons with disabilities, establishing a Residential Disability Parking Program, adopting a new Section 16A.05.091 to Chapter 16A.05 SMC, and setting an effective date

**Summary (Background)**

This ordinance establishes residential on-street parking program for persons with disabilities, adopts new Section 16A.05.091 to Chapter 16A.05 SMC, and sets an effective date of September 1, 2026.

**What impacts would the proposal have on historically excluded communities?**

Costs passed onto applicants could provide hardship to disabled residents on fixed incomes or low-income environments.

**How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?**

Quantitative data would be difficult to collect; Qualitative, anecdotal data could be useful if the program increases access or quality of life for persons with disabilities in their neighborhoods.

**How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?**

Number of applications could provide an analog for demand for residential disability parking.

**Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?**

Currently unaware of alignment with specific existing policies or plans; potential alignment with Safe Streets and Complete Streets and in light of the City motto 'In Spokane, We All Belong,' provides relief to persons with disabilities who have challenges parking near their homes in neighborhoods with high demand for on-street parking space and reduces need for persons with disabilities to consider moving elsewhere for accommodations.

**Council Subcommittee Review**

May send to Transportation Commission/Equity Subcommittee for feedback.

<b>Fiscal Impact</b>	
Approved in Current Year Budget? NO	
Total Cost	\$ Unknown
Current Year Cost	\$ Unknown
Subsequent Year(s) Cost	\$ Unknown
<b><u>Narrative</u></b>	
Current year: Est \$400 per sign + staff time for processing applications & sign installation. Subsequent year(s) same. City staff (currently the Parking Department) would need funding to purchase and install signage and process applications	
<b>Amount</b>	<b>Budget Account</b>
Select \$	#
Select \$	#
Select \$	#
Select \$	#
Select \$	#
Select \$	#
<b>Funding Source</b> Recurring	
<b>Funding Source Type</b> Program Revenue	
<b>Is this funding source sustainable for future years, months, etc?</b>	
Yes	
<b>Expense Occurrence</b>	N/A
<b>Other budget impacts (revenue generating, match requirements, etc.)</b>	
<b>Approvals</b>	
<b>Dept Head</b>	
<b>Division Director</b>	
<b>Accounting Manager</b>	BUSTOS, KIM
<b>Legal</b>	SCHOEDEL, ELIZABETH
<b>For the Mayor</b>	
<b>Distribution List</b>	

**ORDINANCE NO. C36854**

An ordinance relating to residential on-street parking for persons with disabilities, establishing a Residential Disability Parking Program, adopting a new Section 16A.05.091 to Chapter 16A.05 SMC, and setting an effective date.

**WHEREAS**, according to the 2020 Census, 16.3% of residents in Spokane County live with a disability; and

**WHEREAS**, several of Spokane’s neighborhoods were built without driveways or other parking facilities in mind; and

**WHEREAS**, disabled residents parking their vehicles on the street compete with neighbors for public on-street parking; and

**WHEREAS**, disabled residents may lose accessible parking in front of or near their homes when leaving for appointments, work, or other regular activities that require personal transportation; and

**WHEREAS**, the City Council intends to create a program to allow disabled residents to reserve and maintain parking near their homes for safety, accessibility, and quality of life.

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1.** There is adopted a new section 16A.05.091 to Chapter 16A.05 of the Spokane Municipal Code to read as follows:

**Section 16A.05.091 Disabled Parking – Residential Disability Parking Program**

- A. Establishment. There is established a Residential Disability Parking Program for residents to apply for reserved parking in the public right-of-way near their property to improve access for persons with permanent disabilities.
- B. Criteria. Residents who have obtained a permanent disability identification card, placard, or license plate pursuant to RCW 46.19.010 may apply for designation of a disability accessible residential parking space in the public right-of-way immediately abutting the residential property owned or rented by the resident, if:

1. The property does not have a driveway, parking lot, garage, car port, private alley parking, or similar paved or unpaved parking surface;
  2. Disability accessible parking is not otherwise required or provided on the property;
  3. The applicant has a permanent (blue) disability placard or similar identification of a permanent disability; and
  4. The applicant or their representative can identify a portion of curbed public right-of-way no less than eight feet in length and no more than eighteen feet in length abutting the residential property of which they own or rent.
- C. Process. Applications for residential on-street parking for persons with disabilities shall be submitted to the Parking Department. Applicants must submit at least the following:
1. A valid disability identification card, placard, or license plate, including any serial numbers and expiration dates;
  2. A valid driver's license, vehicle insurance, and vehicle registration; and
  3. Any information as deemed necessary by the Parking Department.
- D. Signage and Display. Once approved, the City shall install at least two accessible parking signs as described in RCW 46.61.581 identifying the location of the reserved parking spot.
1. The applicant shall appropriately display any placards or license plates pursuant to RCW 46.19.030.
  2. The applicant shall maintain visibility of any signage for their reserved parking spot.
- E. Penalty. Relevant restrictions, prohibitions, violations, and penalties pursuant to RCW 46.19.050 may apply to parking granted under this section.
- F. Public Rule. The Parking Department shall create a public rule identifying any further criteria, processes, procedures, penalties or regulations not included in this section.

**Section 2. Effective Date.** This ordinance shall take effect and be in force on September 1, 2026.

**Section 3. Severability.** If a section, subsection, paragraph, sentence, clause, phrase or word of this ordinance should be held to be unconstitutional or invalid by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the constitutionality of any other portion of this ordinance.

**Section 4. Clerical Errors.** Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or number or referencing of ordinances or their sections and subsections.

PASSED by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date