

CITY OF SPOKANE



REGARDING CITY COUNCIL MEETINGS

City Council's standing committee meetings, Briefing Sessions, Legislative Sessions and study sessions are held in City Council Chambers – Lower Level of City Hall, 808 W. Spokane Falls Blvd.

City Council Members, City staff, presenters and members of the public have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public. Call in information for the December 16, 2024, meetings is below. All meetings will be streamed live on Channel 5 and online at <https://my.spokanecity.org/citycable5/live> and <https://www.facebook.com/spokanecitycouncil>.

WebEx call in information for the week of December 16, 2024:

3:30 p.m. Briefing Session: 1-408-418-9388; access code: 249 250 76017; password: 0320

6:00 p.m. Legislative Session: 1-408-418-9388; access code: 248 083 29311; password: 0320

Thursday Study Session: 1-408-418-9388; access code: 249 143 67432; password: 0320

To participate in public comment (including Open Forum):

Testimony sign-up is open beginning at 5:00 p.m. on Friday, December 13, 2024, and ending at 6:00 p.m. on Monday, December 16, 2024, via the online testimony sign-up form link which can be accessed by clicking <https://forms.gle/Vd7n381x3seaL1NW6> or in person outside council chambers beginning at 8:00 a.m. on December 16, 2024. You must sign up by 6:00 p.m. to be called on to testify. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Instructions for participation are provided on the form when you sign up.

The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and not relating to the current or advance agendas, pending hearing items, or initiatives or referenda in a pending election. "Affairs of the city" shall include (i) matters within the legislative, fiscal or regulatory purview of the city, (ii) any ordinance, resolution or other official act adopted by the city council, (iii) any rule adopted by the city, (iv) the delivery of city services and operation of city departments, (v) any act of members of the city council, the mayor or members of the administration, or (vi) any other matter deemed by the council president to fall within the affairs of the city, which determination may be overridden by majority vote of the council members present. Individuals speaking during the open forum shall address their comments to the council president and shall maintain decorum as laid out in Rule 2.15 (Participation by Members of the Public in Council Meetings).

CITY COUNCIL MEETINGS RULES – PUBLIC DECORUM

Strict adherence to the following rules of decorum by the public will be observed and adhered to during City Council meetings, including open forum, public comment period on legislative items, and Council deliberations:

- 1. No Clapping!**
- 2. No Cheering!**
- 3. No Booing!**
- 4. No public outbursts!**
- 5. Two-minute time limit for comments made during open forum, and three-minute time limit on public testimony regarding legislative items!**

In addition, please silence your cell phones when entering the Council Chambers!

Further, keep the following City Council Rules in mind:

Rule 2.2 OPEN FORUM

- A. After the conclusion of all legislative business, the council shall recess briefly and then convene for an open forum, unless a majority of council members vote otherwise. The open forum shall have twenty (20) spaces available. The individuals assigned to the twenty (20) spaces available will be chosen at random, with preference given to individuals who have not spoken at open forum during that calendar month. The council shall conclude open forum after twenty (20) speakers unless a majority of council members vote to allow additional speakers. The city clerk and other staff shall not be required to remain in attendance during the open forum. Nothing in this Rule 2.2 shall be deemed to require open forum or the legislative session to continue after 10:00 p.m., or to require open forum during a council “Town Hall” meeting contrary to Rule 2.14.F.
- B. Members of the public can sign up for open forum beginning no later than 5:00 p.m. on the Friday immediately preceding the legislative session and ending at 6:00 p.m. on the date of the meeting via the virtual testimony form linked in the meeting packet or in person outside council chambers beginning at 8:00 a.m. on the day of the legislative session. Speakers must sign themselves in using a name. Members of the public who are unable to sign up during the sign-up period or who attempt to sign up late will be added to the list of speakers at the discretion of the chair, or their designee. The order of the speakers will be determined at the discretion of the chair, taking into account any special accommodations for persons of limited English proficiency as provided in Rule 2.2.F below. Each speaker shall be limited to no more than two (2) minutes unless a majority of the council members in attendance vote on an alternate time limit.
- C. No action, other than a statement of council members’ intent to address the matter in the future, points of order, or points of information will be taken by council members during an open forum.
- D. The open forum is a limited public forum and all matters discussed in the open forum shall relate to the affairs of the city. “Affairs of the city” shall include (i) matters within the legislative, fiscal or regulatory purview of the city, (ii) any ordinance, resolution or other official act adopted by the city council, (iii) any rule adopted by the city, (iv) the delivery of city services and operation of city departments, (v) any act of members of the city council, the mayor or members of the administration, or (vi) any other matter deemed by the council president to fall within the affairs of the city, which determination may be overridden by majority vote of the council members present. Absent permission of the chair, no person shall be permitted to speak in open forum regarding items on that week’s current agenda or the next week’s advanced agenda, pending hearing items, or initiatives or referenda in a pending election. Legal or personal matters between private parties that do not impact the governance of the City of Spokane are not a permissible topic of open forum testimony.
- E. No person shall be permitted to display visual information during open forum, including but not limited to presentations, videos, or other media; however, members of the public may share this information with the council by emailing them at citycouncil2@spokanecity.org. Individuals speaking during open forum shall address their comments to the council president, and speakers as well as members of the audience shall comply with Rule 2.15 (Participation by Members of the Public in Council Meetings).
- F. Participation of individuals with limited English language proficiency in open forum shall be accommodated to the extent set forth in Rule 2.15.J.

Rule 2.7 SERVICE ANIMALS AT CITY COUNCIL MEETINGS

- A. For purposes of these Rules, only dogs that are individually trained to do work or perform tasks for a person with a disability are recognized as service animals. Dogs or other animals whose sole function is to provide comfort or emotional support do not qualify as service animals under these Rules. Service animals are permitted to accompany people with disabilities in City Council meetings, as well as all areas where members of the public are allowed to go.

- B. Service animals must, at all times while present in a City Council meeting, be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices, in which case, the individual must maintain control of the animal through voice, signal, or other effective controls.

Rule 2.15 PARTICIPATION OF MEMBERS OF THE PUBLIC IN COUNCIL MEETINGS

The council encourages public participation in the legislative process. Council meetings shall be conducted in a manner that provides the opportunity for all attendees to hear, see and participate in the proceedings to the extent provided in these Rules and applicable city, state, and federal law. Speech or conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of any council meeting is prohibited. In addition to these general principles governing public participation, the following specific rules apply:

- A. Members of the public may address the council regarding the following items during the council's legislative session: the consent agenda as a whole, all first reading ordinances together (with the exception of first reading ordinances associated with hearings, which shall be taken separately), final readings of regular and special budget ordinances, emergency ordinances, hearing items, special considerations, and other items before the city council requiring council action, except those that are adjudicatory or solely administrative in nature. This rule shall not limit the public's right to speak on issues that are not part of the current or advanced agendas during open forum.
- B. No member of the public may speak without first being recognized for that purpose by the chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. Council members must be recognized by the chair for the purpose of obtaining the floor.
- C. Each person speaking in a public council meeting shall verbally identify themselves by name, city of residence, and, if appropriate, representative capacity.
- D. Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded, and documents submitted for the record are identified and marked by the clerk.
- E. Those who wish to provide commentary but do not wish to give verbal comments at the podium may provide written comments to the council via letter or electronic mail.
- F. No person shall be permitted to conduct demonstrations, display banners, hold signs, applaud or boo speakers, use profanity, vulgar language or obscene speech, yell or make comments that attack or verbally insult any individual, or engage in other such disorderly conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of the proceedings.
- G. Standing is permitted so long as doing so maintains compliance with applicable fire codes and the Americans with Disability Act (ADA), does not interfere with reserved seating areas, and does not impede access to entrances and exits to the Council Chambers, aisles, or pathways inside the Council Chambers. Attendees shall be mindful not to obstruct the views of others in Council Chambers when standing.
- H. A speaker asserting a statement of fact may be asked by a council member to document and identify the sources of the factual datum being asserted.
- I. When addressing the council, members of the public shall direct all remarks to the council president, shall refrain from remarks directed personally to any council member or any other individual, and shall confine remarks to the matters that are specifically before the council at that time.
- J. City employees or city officials (including members of city boards and commissions) may participate in public comment, including open forum, providing they are in compliance with the City of Spokane Code of Ethics and they do the following:
 - 1. Announce at the beginning of their testimony that they are there in their personal capacity or their capacity as a member of a relevant board, commission, committee or community group;
 - 2. Protect confidential information, including, but not limited to, confidential financial information and attorney-client communications;
 - 3. Do not use, or be perceived to use, city funds, including giving testimony during paid work time or while in uniform; or city property, including using a city-issued computer or cell phone, in giving testimony.
- K. When any person, including members of the public, city staff, and others, are addressing the council, council members shall observe the same decorum and process as the rules require among the members *inter se*. That is, a council member shall not engage the person addressing the council in colloquy but shall speak only when granted the floor by the council president. All persons and/or council members shall not interrupt one another. The duty of mutual respect and avoiding unlawful harassment set forth in Rule 1.2 and the rules governing debate set forth in *Robert's Rules of Order, Newly Revised*, shall extend to all speakers before the city council. The city council's policy advisor and/or a city attorney shall, with the assistance of council staff, assist the council president to ensure that all individuals desiring to speak shall be identified,

appropriately recognized, and provided the opportunity to speak. All persons attending city council meetings or city council sponsored meetings shall refrain from harassing other attendees or risk being removed and/or prohibited from attending future meetings.

- L. The city council intends to fully comply with chapter 18.11 SMC, Language Access in Municipal Proceedings. Rules regarding participation of individuals in council proceedings, including legislative sessions and open forum, shall be deemed amended to conform to any Language Access Plan adopted by the council pursuant to SMC 18.11.030. Except as otherwise provided in an adopted Language Access Plan, individuals with limited English language proficiency are encouraged to contact the council office director at least five (5) days prior to a scheduled legislative session for assistance with the signing up to testify or to arrange translation or interpretation assistance.
- M. City council legislative sessions are regularly video and audio recorded and available online (<https://vimeo.com/spokanecitycouncil>). Members of the public may also photograph or film council proceedings so long as doing so maintains compliance with applicable fire codes and the Americans with Disability Act (ADA), does not interfere with reserved seating areas, and does not impede access to entrances and exits to the Council Chambers, aisles, or pathways inside the Council Chambers. Attendees shall be mindful not to obstruct the views of others in Council Chambers when photographing or recording. No flash photography or other lighting is permitted.
- N. RCW 42.17A.555 generally prohibits the use of city facilities for electioneering. Therefore, no person may use the council meeting or facilities for the purpose of assisting a campaign for election of any person to any office, or for the promotion of or opposition to any ballot proposition. In this context, the term “facilities” includes council chambers, the council gallery and the speaking opportunities available through the public comment and open forum procedures set forth in these rules.

Rule 2.16 PUBLIC TESTIMONY REGARDING LEGISLATIVE AGENDA ITEMS – TIME LIMITS

- A. Members of the public can sign up to give testimony beginning no later than 5:00 p.m. on the Friday immediately preceding the legislative session and ending at 6:00 p.m. on the date of the meeting via the online testimony sign-up form linked in the meeting packet or in person outside council chambers beginning at 8:00 a.m. on the day of the legislative session. Speakers must sign in using a name. Members of the public who are unable to sign up during the sign-up period or who attempt to sign up late will not be added to the list of speakers. The order of the speakers shall be determined at the discretion of the chair.
- B. The city council shall take public testimony on all matters included on its legislative agenda as described at Rule 2.15(A), with those exceptions stated in Rule 2.16(B). Public testimony shall be limited to the final council action, except that public testimony shall be allowed at the first reading of ordinances. Public testimony shall be limited to three (3) minutes per speaker. The chair, absent a majority vote of the council, has the authority to lower the three (3) minutes per speaker time limit by announcing the new, lower time limit at the legislative session. The chair may allow additional time if the speaker is asked to respond to questions from the council. Public testimony and consideration of an item may be extended to a subsequent meeting by a majority vote of the council. Testimony on a legislative item deferred to a future date shall be taken on the future date, unless testimony on the date of deferral is allowed by the Council President.
- C. No public testimony shall be taken on oral amendments to consent or legislative agenda items, votes to override a mayoral veto, or solely procedural, parliamentary, or administrative matters of the council.
- D. Public testimony will be taken on consent and legislative items that are moved to council’s regular briefing session or study session unless a majority of council votes otherwise during the meeting in which the items are moved.
- E. For legislative or hearing items that may affect an identifiable individual, association, or group, the following procedure may be implemented at the discretion of the council president:
 - 1. Following an assessment by the chair of factors such as complexity of the issue(s), the apparent number of people indicating a desire to testify, representation by designated spokespersons, etc., the chair shall, in the absence of objection by the majority of the council present, impose the following procedural time limitations for taking public testimony regarding legislative matters:
 - a. There shall be up to fifteen (15) minutes for staff, board, or commission presentation of background information, if any.
 - b. The designated representative of the proponents of the issue shall speak first and may include within their presentation the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. Up to thirty (30) minutes may be granted for the proponent’s presentation. If there be more than one designated representative, they shall allocate the allotted time between or among themselves.
 - c. Following the presentation of the proponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the proponents who wishes to

Speak on behalf of the proponent's position.

- d. The designated representative, if any, of the opponents of the issue shall speak following the presentation of the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. The designated representative(s) of the opponents shall have the same amount of time which was allotted to the proponents.
 - e. Following the presentation by the opponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the opponents who wishes to speak on behalf of the opponents' position.
 - f. Up to ten (10) minutes of rebuttal time may be granted to the designated representative for each side, the proponents speaking first, the opponents speaking second.
2. In the event the party or parties representing one side of an issue has a designated representative and the other side does not, the chair shall publicly ask the unrepresented side if they wish to designate one or more persons to utilize the time allotted for the designated representative. If no such designation is made, each person wishing to speak on behalf of the unrepresented side shall be granted three (3) minutes to present their position, and no additional compensating time shall be allowed due to the fact that the side has no designated representative.
 3. In the event there appears to be more than two groups wishing to advocate their distinct positions on a specific issue, the chair may grant the same procedural and time allowances to each group or groups, as stated previously.
 4. In the event that the side for which individuals wish to speak is not identified, those wishing to give testimony shall be granted three (3) minutes to present their position after all sides have made their initial presentations and before each side's rebuttal period.
- F. The time taken for staff or council member questions and responses thereto shall be in addition to the time allotted for any individual or designated representative's testimony.
 - G. No person shall be permitted to display visual information during their testimony, including but not limited to presentations, videos, or other media; however, members of the public may share this information with the council by emailing them at citycouncil2spokanecity.org.
 - H. In addition to in-person or remote verbal testimony, testimony may also be submitted by mail to City Council Office, Spokane City Hall, 808 W. Spokane Falls Blvd., Spokane, WA, 99201, by email to all council members, or via the contact form on the council's website.¹

¹ <https://my.spokanecity.org/citycouncil/members/>

THE CITY OF SPOKANE



CURRENT COUNCIL AGENDA

MEETING OF MONDAY, DECEMBER 16, 2024

MISSION STATEMENT

**TO DELIVER EFFICIENT AND EFFECTIVE SERVICES
THAT FACILITATE ECONOMIC OPPORTUNITY
AND ENHANCE QUALITY OF LIFE.**

MAYOR LISA BROWN

COUNCIL PRESIDENT BETSY WILKERSON

COUNCIL MEMBER JONATHAN BINGLE

COUNCIL MEMBER MICHAEL CATHCART

COUNCIL MEMBER PAUL DILLON

COUNCIL MEMBER KITTY KLITZKE

COUNCIL MEMBER LILI NAVARRETE

COUNCIL MEMBER ZACK ZAPPONE

**CITY COUNCIL CHAMBERS
CITY HALL**

**808 W. SPOKANE FALLS BLVD.
SPOKANE, WA 99201**

City of Spokane Guest Wireless access for Council Chambers for December 16, 2024:

Username: **COS Guest**

Password: **K8vCr44y**

Please note the space in username.

Both username and password are case sensitive.

LAND ACKNOWLEDGEMENT

We acknowledge that we are on the unceded land of the Spokane people. And that these lands were once the major trading center for the Spokanes as they shared this place and welcomed other area tribes through their relations, history, trade, and ceremony. We also want to acknowledge that the land holds the spirit of the place, through its knowledge, culture, and all the original peoples Since Time Immemorial.

As we take a moment to consider the impacts of colonization may we also acknowledge the strengths and resiliency of the Spokanes and their relatives. As we work together making decisions that benefit all, may we do so as one heart, one mind, and one spirit.

We are grateful to be on the shared lands of the Spokane people and ask for the support of their ancestors and all relations. We ask that you recognize these injustices that forever changed the lives of the Spokane people and all their relatives.

We agree to work together to stop all acts of continued injustices towards Native Americans and all our relatives. It is time for reconciliation. We must act upon the truths and take actions that will create restorative justice for all people.

Adopted by Spokane City Council on the 22nd day of March, 2021
via Resolution 2021-0019

BRIEFING AND LEGISLATIVE SESSIONS

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel. The Legislative Session is also open to the public and public comment will be taken on Legislative Session items, except those that are adjudicatory or solely administrative in nature. Following the conclusion of the Legislative Agenda, an Open Forum will be held unless a majority of Council Members vote otherwise. Please see additional Open Forum information that appears at the end of the City Council agenda.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

ADDRESSING THE COUNCIL

- No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. Council Members must be recognized by the chair for the purpose of obtaining the floor.
- Each person speaking at the public microphone shall verbally identify themselves by name, city of residency and, if appropriate, representative capacity.
- Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded, and documents submitted for the record are identified and marked by the Clerk. (If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.)
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults will be permitted. To prevent disruption of council meetings and visual obstruction of proceedings, members of the audience shall remain seated during council meetings.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.
- When addressing the Council, members of the public shall direct all remarks to the Council President, and shall confine their remarks to the matters that are specifically before the Council at that time or, if speaking during Open Forum, shall confine their remarks to affairs of the city.
- City staff may participate in public comment, including open forum, providing they are in compliance with the City of Spokane Code of Ethics and they follow the steps outlined in the City Council Rules of Procedure.

SPEAKING TIME LIMITS: Unless the time limit is adjusted by a majority vote of the Council, each person addressing the Council shall be limited to a two-minute speaking time during Open Forum and a three-minute speaking time for other matters. The chair may allow additional time if the speaker is asked to respond to questions from the Council. Public testimony and consideration of an item may be extended to a subsequent meeting by a majority vote of the Council. Note: No public testimony shall be taken on amendments to consent or legislative agenda items, or solely procedural, parliamentary, or administrative matters of the Council, including veto overrides.

CITY COUNCIL AGENDA: The City Council Advance and Current Agendas may be obtained prior to Council Meetings by accessing the City's website at <https://my.spokanecity.org/citycouncil/documents/>.

BRIEFING SESSION

(3:30 p.m.)

**(Council Chambers Lower Level of City Hall)
(No Public Testimony Taken)**

ROLL CALL OF COUNCIL

INTERVIEWS OF NOMINEES TO BOARDS AND COMMISSIONS

COUNCIL OR STAFF REPORTS OF MATTERS OF INTEREST

ADVANCE AGENDA REVIEW (Staff or Council Member briefings and discussion)

APPROVAL BY MOTION OF THE ADVANCE AGENDA

CURRENT AGENDA REVIEW (Presentation of any new background information and discussion of any adjustments)

EXECUTIVE SESSION

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

LEGISLATIVE SESSION

(6:00 P.M.)

(Council Reconvenes in Council Chamber)

PLEDGE OF ALLEGIANCE

WORDS OF INSPIRATION AND SPECIAL INTRODUCTIONS

ROLL CALL OF COUNCIL

PROCLAMATIONS AND SALUTATIONS

REPORTS FROM COMMUNITY ORGANIZATIONS

ANNOUNCEMENTS

(Announcements regarding Changes to the City Council Agenda)

BOARDS AND COMMISSIONS APPOINTMENTS

(Includes Announcements of Boards and Commissions Vacancies)

APPOINTMENTS

RECOMMENDATION

Climate Resilience and Sustainability Board: One Confirm CPR 2024-0030
Appointment – Kit Parker

CONSENT AGENDA

The consent agenda consists of purchases and contracts for supplies and services provided to the city, as well as other agreements that arise (such as settlement or union agreements), and weekly claims and payments of previously approved obligations and biweekly payroll claims against the city. Any agreement over \$50,000 must be approved by the city council. Typically, the funding to pay for these agreements has already been approved by the city council through the annual budget ordinance, or through a separate special budget ordinance. If the contract requires a new allocation of funds, that fact usually will be indicated in the summary of the contract in the consent agenda.

Unless a council member requests that an item be considered separately, the council approves the consent agenda as a whole in a single vote. Note: The consent agenda is no longer read in full by the city clerk. The public is welcome to testify on matters listed in the consent agenda, but individual testimony is limited to three minutes for the entire consent agenda.

REPORTS, CONTRACTS AND CLAIMS

RECOMMENDATION

- | | | |
|--|------------------------------|---------------|
| 1. Acceptance of Grant Award from Washington State Department of Commerce for Organized Retail Theft Pilot Program from November 1, 2024, through June 30, 2025—\$90,000. (Council Sponsors: Council President Wilkerson and Council Members Dillon and Cathcart)
Mike McNab | Approve | OPR 2024-1073 |
| 2. Report of the Mayor of pending: | Approve & Authorize Payments | |
| a. Claims and payments of previously approved obligations, including those of Parks and Library, through December 6, 2024, total \$4,868,092.58, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$4,763,966.27. | | CPR 2024-0002 |
| b. Payroll claims of previously approved obligations through December 7, 2024: \$11,051,832.65. | | CPR 2024-0003 |

- 3. a. City Council Meeting Minutes: November 25, December 5, and December 10, 2024. Approve All CPR 2024-0013
- b. City Council Finance & Administration Standing Committee Meeting Minutes: November 25, 2024. CPR 2024-0015
- c. City Council Urban Experience Standing Committee Meeting Minutes: December 9, 2024. CPR 2024-0017
- d. City Council Public Safety and Community Health Standing Committee Meeting Minutes: December 2, 2024. CPR 2024-0018

The following item was previously approved on December 9, 2024, with the wrong vendor name indicated and is being brought back for reconsideration with the correct vendor name. Request motion to suspend Council Rules and add the following item (OPR 2024-1072):

- 4. Purchase from Collision & Crime Forensic Solutions (Papillion, NE) of a Leica 360 scanner for the Police Department for use in collision investigations and major crimes investigations—\$110,511.06. (Council Sponsors: Council President Wilkerson and Council Members Dillon and Cathcart) Approve OPR 2024-1072

Shawna Ernst

Request motion to suspend Council Rules and add the following item (OPR 2021-0755):

- 5. Contract Renewal with Structured Communication Systems, Inc. (Clackamas, OR) for continued additional storage capacity and backup appliance from December 21, 2024, through December 21, 2025-\$43,706.14 (incl. tax). (Council Sponsors: Council Members Cathcart and Bingle) Approve OPR 2021-0755

Cylas Engeland

LEGISLATIVE AGENDA

NO SPECIAL BUDGET ORDINANCES

NO EMERGENCY ORDINANCES

NO RESOLUTIONS

FINAL READING ORDINANCES

(Require Four Affirmative, Recorded Roll Call Votes)

- ORD C36625 Relating to the Accounting and Grants Department; amending Section 03.01A.215 of the Spokane Municipal Code. (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)
- ORD C36627 Relating to the Small Works Roster; amending SMC section 07.06.165; and repealing SMC section 07.06.167. (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)
- ORD C36628 Relating to Spokane City Council meetings and amending sections 02.005.010, 02.01.010 and 02.01.030 of the Spokane Municipal Code, and repealing Section 02.01.020 of the Spokane Municipal Code. (As amended on December 9, 2024) (Council Sponsors: Council President Wilkerson and Council Members Cathcart and Zappone)

NO FIRST READING ORDINANCES

NO SPECIAL CONSIDERATIONS

NO HEARINGS

OPEN FORUM

At the conclusion of legislative business, the Council shall recess briefly and then hold an open public comment period for up to 20 (twenty) speakers, unless a majority of council members vote otherwise. Each speaker is limited to no more than two minutes. In order to participate in Open Forum, you must sign up beginning at 5:00 p.m. on the Friday immediately preceding the legislative session and ending at 6:00 p.m. on the date of the meeting via the virtual testimony form linked in the meeting packet (<https://my.spokanecity.org/citycouncil/documents/>) or in person outside council chambers beginning at 8:00 a.m. on the day of the legislative session. The virtual sign-up form can also be found here: <https://forms.gle/Vd7n381x3seal1NW6>. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Speakers must sign themselves in using a name. The individuals assigned to the twenty (20) spaces available will be chosen at random, with preference given to individuals who have not spoken at open forum during that calendar month. Instructions for virtual participation are provided on the form when you sign up. The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City other than items appearing on the Current or Advance Agendas, pending hearing items, and initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

ADJOURNMENT

The December 16, 2024, Regular Legislative Session of the City Council will be held and is adjourned to January 6, 2025.

Note: The City Council's regularly scheduled meetings for December 23 and December 30, 2024, are canceled in recognition of the Christmas and New Year's Holidays.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

NOTES



Agenda Sheet for City Council:

Committee: **Date:** N/A

Committee Agenda type:

Date Rec'd

12/3/2024

Clerk's File #

CPR 2024-0030

Cross Ref #

Project #

Council Meeting Date: 12/16/2024

Submitting Dept

MAYOR

Bid #

Contact Name/Phone

ADAM 6779

Requisition #

Contact E-Mail

AMCDANIEL@SPOKANECITY.ORG

Agenda Item Type

Boards and Commissions

Council Sponsor(s)

Agenda Item Name

APPOINTMENT OF KIT PARKER TO THE CLIMATE RESILIENCE AND

Agenda Wording

Mayor Brown has appointed Kit Parker to the Climate Resilience and Sustainability Board for a term of December 16, 2024 - December 16, 2027.

Summary (Background)

Mission Statement/Purpose: The purpose of the Climate Resilience and Sustainability Board is to provide advice and recommendations to the Mayor, City Council, and community on the actions necessary to achieve the community's sustainability and climate goals consistent with the City's Comprehensive Plan, Sustainability Action Plan, environmental stewardship policies of the City as adopted by the City Council, and within the requirements and parameters set forth in state law.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact

Approved in Current Year Budget? N/A

Total Cost

\$

Current Year Cost

\$

Subsequent Year(s) Cost

\$

Narrative

Amount

Budget Account

Select

\$

#

Select

\$

#

Select

\$

#

Select

\$

#

\$

#

\$

#



Continuation of Wording, Summary, Approvals, and Distribution

Agenda Wording

Summary (Background)

Approvals

Dept Head

SCOTT, ALEXANDER

Division Director

Accounting Manager

Legal

For the Mayor

SCOTT, ALEXANDER

Additional Approvals

Distribution List

amcdaniel@spokanecity.org

Committee Agenda Sheet

Select Committee Name

Committee Date	N/A
Submitting Department	Mayor's Office
Contact Name	Adam McDaniel
Contact Email & Phone	amcdaniel@spokanecity.org 625-6779
Council Sponsor(s)	Please enter the name of the Council Sponsor(s)
Select Agenda Item Type	<input type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Appointment of Kit Parker to the Climate Resilience and Sustainability Board
Proposed Council Action	<input checked="" type="checkbox"/> Approval to proceed to Legislative Agenda <input type="checkbox"/> Information Only
Summary (Background) *use the Fiscal Impact box below for relevant financial information	<p>Mayor Brown has appointed Kit Parker to the Climate Resilience and Sustainability Board for a term of December 16, 2024 – December 16, 2027.</p> <p>Mission Statement/Purpose: The purpose of the Climate Resilience and Sustainability Board is to provide advice and recommendations to the Mayor, City Council, and community on the actions necessary to achieve the community's sustainability and climate goals consistent with the City's Comprehensive Plan, Sustainability Action Plan, environmental stewardship policies of the City as adopted by the City Council, and within the requirements and parameters set forth in state law.</p> <p>Membership: The Climate Resilience and Sustainability Board membership consists of diverse and broad representation including but not limited to:</p> <ol style="list-style-type: none"> 1. members of impacted communities facing disproportionate environmental and health disparities; 2. individuals with expertise in public health, emergency management, climate planning, or sustainability and resiliency initiatives; 3. business leaders and entrepreneurs with experience implementing sustainability and resiliency initiatives; and 4. students of secondary and postsecondary education institutions within the city of Spokane.
Fiscal Impact Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Total Cost: Click or tap here to enter text. Current year cost: Subsequent year(s) cost:	
Narrative: Please provide financial due diligence review, as applicable, such as number and type of positions, grant match requirements, summary type details (personnel, maintenance and supplies, capital, revenue), impact on rates, fees, or future shared revenue	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A Specify funding source: Select Funding Source* Is this funding source sustainable for future years, months, etc? Click or tap here to enter text.	

<p>Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>
<p>Operations Impacts (If N/A, please give a brief description as to why)</p>
<p>What impacts would the proposal have on historically excluded communities? N/A</p>
<p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A</p>
<p>How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A</p>
<p>Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? This appointment aligns with the requirements of SMC 04.41.020</p>



Agenda Sheet for City Council:

Committee: Public Safety **Date:** 12/02/2024

Committee Agenda type: Consent

Date Rec'd

11/25/2024

Clerk's File #

OPR 2024-1073

Cross Ref #

Project #

Council Meeting Date: 12/16/2024

Submitting Dept

POLICE

Bid #

Contact Name/Phone

MIKE MCNAB 4115

Requisition #

Contact E-Mail

MMCNAB@SPOKANEPOLICE.ORG

Agenda Item Type

Contract Item

Council Sponsor(s)

PDILLON MCATHCART BWILKERSON

Agenda Item Name

1620 - ORGANIZED RETAIL CRIME GRANT AWARD

Agenda Wording

Spokane Police Department was awarded and is requesting acceptance of a new grant award from the WA State Department of Commerce for the Organized Retail Theft pilot program.

Summary (Background)

This funding will be used specifically for law enforcement to coordinate effective responses to organized retail crime with a focus on diversion-oriented programs and restitution in Spokane County. SPD will be allocated \$90,000 to conduct special emphasis patrols on regular and/or overtime. This grant has a period of performance of November 1, 2024 to June 30, 2025.

Lease? NO

Grant related? YES

Public Works? NO

Fiscal Impact

Approved in Current Year Budget? NO

Total Cost \$ 90,000.00

Current Year Cost \$ 90,000.00

Subsequent Year(s) Cost \$ 0

Narrative

Reimbursement grant of SPD costs and activity under this project scope of work. WA State Dept of Commerce pilot program grant funding for regular/overtime costs of SPD emphasis on retail crime.

Amount

Budget Account

Revenue \$ 90,000.00

1620-91833-99999-33442-99999

Expense \$ 90,000.00

1620-91833-21250-VARIOUS

Select \$

#

Select \$

#

\$

#

\$

#



Continuation of Wording, Summary, Approvals, and Distribution

Agenda Wording

Summary (Background)

Approvals

<u>Dept Head</u>	MCNAB, MICHAEL
<u>Division Director</u>	MCNAB, MICHAEL
<u>Accounting Manager</u>	SCHMITT, KEVIN
<u>Legal</u>	SCHOEDEL, ELIZABETH
<u>For the Mayor</u>	SCOTT, ALEXANDER

Additional Approvals

<u>PS EXEC REVIEW</u>	YATES, MAGGIE
<u>ACCOUNTING -</u>	MURRAY, MICHELLE

Distribution List

Dan Floyd dan@htcrelay.com	SPDFinance@spokanecity.org
Brian Eckersley beckersley@spokanepolice.org	Rob Boothe rboothe@spokanepolice.org
Tracie Meidl tmeidl@spokanepolice.org	

Committee Agenda Sheet

Public Safety & Community Health Committee

Committee Date	December 2 nd , 2024
Submitting Department	Police
Contact Name	Michael McNab
Contact Email & Phone	mmcnab@spokanepolice.org 625-4115
Council Sponsor(s)	Councilmembers Dillion, Cathcart & CP Wilkerson
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Organized Retail Crime Grant Award
Proposed Council Action	<input checked="" type="checkbox"/> Approval to proceed to Legislative Agenda <input type="checkbox"/> Information Only
Summary (Background) *use the Fiscal Impact box below for relevant financial information	<p>SPD was awarded and is requesting acceptance of new grant award from the WA State Department of Commerce for the Organized Retail Theft pilot program.</p> <p>This funding will be used specifically for law enforcement to coordinate effective responses to organized retail crime with a focus on diversion-oriented programs and restitution in Spokane County.</p> <p>SPD will be allocated \$90,000 to conduct special emphasis patrols on regular and/or overtime.</p> <p>This grant has a period of performance of November 1 , 2024 to June 30, 2025.</p>
<p>Fiscal Impact</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Total Cost: <u>\$90,000</u></p> <p> Current year cost: \$ 90,000</p> <p> Subsequent year(s) cost: \$0</p> <p>Narrative: <u>Reimbursement grant of SPD costs and activity under this project scope of work.</u></p> <p>Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring <input type="checkbox"/> N/A</p> <p>Specify funding source: Grant</p> <p>Is this funding source sustainable for future years, months, etc? <u>WA State Dept of Commerce pilot program grant funding for regular/overtime costs of SPD emphasis on retail crime.</u></p> <p>Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring <input type="checkbox"/> N/A</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities?	

While the contacts/arrests will be reactive, based on who commits the criminal activity, the diversion portion of the grant will provide alternatives to incarceration. Diversion programs can be beneficial to historically excluded communities.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Data on the effectiveness and disparities of the program will be collected and reported by SPD and Spokane County Prosecutor's Office to WAORCA, the grant recipient, and given to WA Department of Commerce, in accordance with the grant requirements.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Data on the effectiveness of the program will be collected and reported by WAORCA, the grant recipient, and given to WA Department of Commerce, in accordance with the grant requirements.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This grant proposal aligns with current City Policies, the Comprehensive Plan, Sustainability Action Plan, Neighborhood Master Plans, and Council Resolutions. It will improve SPD's budget line, as it adds funding to allow Police operations to continue in an effective manner, while providing necessary diversion, with the goal of making Spokane a safer place to live and thrive.

**PILOT PROGRAM CONTRACT BETWEEN THE
Washington Organized Retail Crime Association AND Spokane Police Department**

THIS CONTRACT is made and entered into by and between the Washington Organized Retail Crime Association, hereinafter referred to as "WAORCA," and Spokane Police Department, hereinafter referred to as "SUB-RECIPIENT."

NOW THEREFORE, in consideration of the authority provided WAORCA terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof, the parties mutually agree as follows:

1. PURPOSE OF THE CONTRACT:

The purpose of this Contract is to provide funding, provided by the Washington State Department of Commerce for the Organized Retail Theft pilot program: **Spokane County Pilot Program**, specifically to provide funding for the law enforcement agencies in the City of Spokane to conduct straight time or overtime enforcement activities (retail theft emphasis blitz and patrols) as outlined in the Project Overview and Scope of Work (SOW). The Law Enforcement Liaison (LEL) shall coordinate the SOW with the SUB-RECIPIENT with the goal of coordinating effective responses to organized retail crime. By signing this contract, the SUB-RECIPIENT can seek reimbursement for straight time or overtime for approved law enforcement activity expenses incurred as a participant in the **Spokane County Pilot Program** grant project.

2. PERIOD OF PERFORMANCE

The period of performance of this Contract shall commence upon the date of execution by both parties, but not earlier than November 1, 2024, and remain in effect until June 30, 2025, unless terminated sooner, as provided herein.

3. SCOPE OF WORK

3.1 Purpose

Create a local pilot program to coordinate effective responses to organized retail crime with a focus on diversion-oriented programs and restitution in Spokane County. WAORCA will facilitate and manage meetings, goals, execution of SOW, and data collection for the local pilot program. The Spokane County Oversight Committee members include retail stores, law enforcement, Spokane County Felony Diversion Program, and a dedicated prosecutor.

In selecting the Spokane County, WAORCA considered the diversity in the types of impacted businesses to ensure a variety of businesses are incorporated into the pilot program area. WAORCA measured support from local government organizations and the willingness to partner with other community interests to enhance responses to crimes.

3.2 Project Goals

WAORCA has identified Spokane County and its listed Oversight Committee with the purpose of achieving the following goals:

- Increase reporting of organized retail crime instances.
- Increase law enforcement responses to reported organized retail crime instances.
- Identify or hire a designated prosecutor focused on organized retail crime in Spokane County.
- Enhance the coordination between retail stores, law enforcement, and diversion programs with the designated prosecutor,
- Coordinate and track offenders that are eligible and referred to diversion-oriented programs, and
- Focus prosecution on known high utilizers when the local team has determined diversion-oriented programs and restitution are not options.

For each of the goals, WAORCA will work with the Spokane County Oversight Committee to establish measurable metrics to understand the benefits or changes in outcomes from the previously stated goals. In addition, committee members will establish best practices learned from the community activities that can be used or avoided in other organized retail crime prevention efforts.

3.3 Specific Measurables

will include:

- Number of Organized Retail Crime reports generated in Spokane County Pilot Program Area.
- Number of Law Enforcement responses generated in Spokane County Pilot Program Area.
- Number of people eligible for diversion-oriented programs in Spokane County Pilot Program Area.
- Number of people offered diversion in Spokane County Pilot Program Area.
- Number of diversions initiated in Spokane County Pilot Program Area.
- Subjective list of ORC prevention and diversion oriented focused best practices.

3.4 Compensation

The cost of accomplishing the work described in the SOW will not be reimbursed greater than budget dollar total from amounts listed below. WAORCA will reimburse for personnel straight time or overtime expenses. Health insurance, or any other benefits not listed, are not eligible for reimbursement.

The SUB-RECIPIENT will provide law enforcement officers with appropriate equipment (e.g., vehicles, radars, portable breath testers, etc.) to participate in the emphasis patrols and blitzes.

Funding alterations are permitted as follows: Upon contract by the WAORCA and all other parties impacted by a proposed budget alteration, the budget category amounts may be increased or decreased without amending this contract, so long as the total grant award amount does not increase.

These funds are intended to pay for the hourly straight time or overtime costs of commissioned staff pursuing the activities described in the statement of work. These funds may not be used for any other purpose, for example any work required to maintain a law enforcement commission including recertification training like firearm qualification. By signing this contract, SUB-RECIPIENT agrees to supply all necessary equipment and vehicles needed to accomplish the work in the scope of work. WAORCA is not responsible for any equipment that is lost, stolen, or destroyed in the execution of the scope of work.

Transport Officers: WAORCA will reimburse SUB-RECIPIENT for transport officers for their work on this project.

3.5 Project Costs

WAORCA has awarded \$283,333.33 to the **Spokane County Pilot Program**, with \$90,000 budgeted for the purpose of funding law enforcement to the goal of coordinating effective responses to organized retail crime. By signing this contract, the SUB-RECIPIENT can seek reimbursement for approved straight time or overtime expenses incurred as a participant in this grant. Funds are expressly designated for staffing activities and may not be used for other expenses that may be incurred, such as vehicle damage, supply replacement, etc.

4. ADVANCE PAYMENTS PROHIBITED

No payments in advance of or in anticipation of goods or services to be provided under this Contract shall be made by the WAORCA.

5. CONTRACT ALTERATIONS AND AMENDMENTS

This Contract may be amended by mutual contract of the Parties in the form of a written request to amend this Contract. Such amendments shall only be binding if they are in writing and signed by personnel authorized to bind each of the Parties. Changes to the budget, SUB-RECIPIENT'S, Primary Contact, and WAORCA Program Manager can be made through email communication and signatures are not required.

6. ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

7. ASSIGNMENT

The SUB-RECIPIENT may not assign the work to be provided under this Contract, in whole or in part, without the express prior written consent of the WAORCA, which consent shall not be unreasonably withheld. The SUB-RECIPIENT shall provide the WAORCA program manager with a copy of all third-party contracts and contracts entered into for purposes of fulfilling the SOW. Such third-party contracts and contracts must follow applicable federal, state, and local law, including but not limited to procurement law, rules, and procedures.

8. ATTORNEYS' FEES

In the event of litigation or other action brought to enforce the Contract terms, each party agrees to bear its own attorney fees and costs.

9. BILLING PROCEDURE

All invoices for reimbursement will be submitted to WAORCA via email. All communication and invoicing can be sent to Dan Floyd at dan@htcrelay.com on or before the 30th day of each month.

10. GOVERNANCE

10.1. This Contract is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Contract shall be construed to conform to those laws.

10.2. In the event of an inconsistency in the terms of this Contract, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- 10.2.1. Applicable federal and state statutes and rules
- 10.2.2. Terms and Conditions of this Contract
- 10.2.3. Any Amendment executed under this Contract
- 10.2.4. Any SOW executed under this Contract
- 10.2.5. Any other provisions of the Contract, including materials incorporated by reference

11. INDEMNIFICATION

11.1. To the fullest extent permitted by law, the SUB-RECIPIENT shall indemnify and hold harmless the WAORCA, its officers, employees, and agents, and process and defend at its own expense any and all claims, demands, suits at law or equity, actions, penalties, losses, damages, or costs of whatsoever kind ("claims") brought against WAORCA arising out of or in connection with this Contract and/or the SUB-RECIPIENT's performance or failure to perform any aspect of the Contract.

This indemnity provision applies to all claims against WAORCA, its officers, employees, and agents arising out of, in connection with, or incident to the acts or omissions of the SUB-RECIPIENT, its officers, employees, agents, contractors, and subcontractors. Provided, however, that nothing herein shall require the SUB-RECIPIENT to indemnify and hold harmless or defend the WAORCA, its agents, employees, or officers to the extent that claims are caused by the negligent acts or omissions of the WAORCA, its officers, employees or agents; and provided further that if such claims result from the concurrent negligence of (a) the SUB-RECIPIENT, its officers, employees, agents, contractors, or subcontractors, and (b) the WAORCA, its officers, employees, or agents, or involves those actions covered by RCW 4.24.115, the indemnity provisions provided herein shall be valid and enforceable only to the extent of the negligence of the SUB- RECIPIENT, its officers, employees, agents, contractors, or subcontractors.

11.2. The SUB-RECIPIENT agrees that its obligations under this Section extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents in the performance of this contract. For this purpose, the SUBRECIPIENT, by mutual negotiation, hereby waives with respect to WAORCA only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provisions chapter 51.12 RCW.

11.3. The indemnification and hold harmless provision shall survive termination of this Contract.

12. INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Contract shall

continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party

13. INSURANCE COVERAGE

The SUB-RECIPIENT shall comply with the provisions of Title 51 RCW, Industrial Insurance, if required by law.

14. LICENSING, ACCREDITATION, AND REGISTRATION

The SUB-RECIPIENT shall comply with all applicable local, state, and federal licensing, accreditation, and registration requirements and standards necessary for the performance of this Contract. The SUB-RECIPIENT shall complete registration with the Washington State Department of Revenue, if required, and be responsible for payment of all taxes due on payments made under this Contract.

15. RECORDS MAINTENANCE

15.1. During the term of this Contract and for six years thereafter, the SUB-RECIPIENT shall maintain books, records, documents, and other evidence that sufficiently and properly reflect all direct and All payments of payroll taxes, unemployment contributions, any other taxes, insurance, or other such expenses for the SUBRECIPIENT or its staff shall be the sole responsibility of the SUB-RECIPIENT. documents, and other material relevant to this Contract will be retained for six years after expiration.

15.2. Records and other documents, in any medium, furnished by one party to this Contract to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving them a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

16. SEVERABILITY

If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Contract, and to this end the provisions of this Contract are declared to be severable

17. TAXES

All payments of payroll taxes, unemployment contributions, any other taxes, insurance, or other such expenses for the SUBRECIPIENT or its staff shall be the sole responsibility of the SUB-RECIPIENT.

18. TERMINATION FOR CAUSE

If the SUB-RECIPIENT does not fulfill in a timely and proper manner its obligations under this Contract or violates any of these terms and conditions, the WAORCA will give the SUB-RECIPIENT written notice of such failure or violation and may terminate this Contract immediately. At the WAORCA's discretion, the SUB-RECIPIENT may be given 15 days to correct the violation or failure. If the SUB-RECIPIENT is given the

opportunity to correct the violation, and the violation is not corrected within the 15- day period, this Contract may be terminated at the end of that period by written notice of the WAORCA.

19. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract, either party may terminate this Contract, without cause or reason, with 30 days written notice to the other party. If this Contract is so terminated, the WAORCA shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

20. WAIVER

A failure by either party to exercise its rights under this Contract shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Contract.

21. CERTIFICATION ON CONFLICT OF INTEREST

No employee, officer or agent of the SUB-RECIPIENT who is authorized in an official capacity to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward.

The SUB-RECIPIENT shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate and full disclosure in writing to WTSC. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.

22. DESIGNATED CONTACTS

The following named individuals will serve as designated contacts for each of the parties for all communications, notices, and reimbursements regarding this Contract:

AUTHORITY TO SIGN

The undersigned acknowledge that they are authorized to execute this Contract and bind their respective agencies or entities to the obligations set forth herein.

IN WITNESS WHEREOF, the parties have executed this Contract.

Signature:

Printed Name:

Date:

WASHINGTON ORGANIZED RETAIL CRIME ASSOCIATION

Signature:

Printed Name: Robert Nelson

Title: Board Chair

Date:

Washington Organized Retail Crime Association (WAORCA) Organized Retail Crime Pilot Program Area Contract - Spokane County Pilot Program

Project Overview and Scope of Work

Purpose – Create a local pilot program to coordinate effective responses to organized retail crime with a focus on diversion-oriented programs and restitution in Spokane County. WAORCA will facilitate and manage meetings, goals, execution of SOW, and data collection for the local pilot program. The Spokane County Oversight Committee members are listed above and include retail stores, law enforcement, diversion program, and a dedicated prosecutor.

In selecting the Spokane County, WAORCA considered the diversity in the types of impacted businesses to ensure a variety of businesses are incorporated into the pilot program area. WAORCA measured support from local government organizations and the willingness to partner with other community interests to enhance responses to crimes.

Project Goals – WAORCA has identified Spokane County and its listed Oversight Committee with the purpose of achieving the following goals:

- Increase reporting of organized retail crime instances.
- Increase law enforcement responses to reported organized retail crime instances.
- Identify or hire a designated prosecutor focused on organized retail crime in Spokane County.
- Enhance the coordination between retail stores, law enforcement, and diversion programs with the designated prosecutor,
- Coordinate and track offenders that are eligible and referred to diversion-oriented programs, and
- Focus prosecution on known high utilizers when the local team has determined diversion-oriented programs and restitution are not options.

For each of the goals, WAORCA will work with the Spokane County Oversight Committee to establish measurable metrics to understand the benefits or changes in outcomes from the previously stated goals. In addition, committee members will establish best practices learned from the community activities that can be used or avoided in other organized retail crime prevention efforts.

Specific Measurables will Include:

- Number of Organized Retail Crime reports generated in Spokane County Pilot Program Area.
- Number of Law Enforcement responses generated in Spokane County Pilot Program Area.
- Number of people eligible for diversion-oriented programs in Spokane County Pilot Program Area.
- Number of people offered diversion in Spokane County Pilot Program Area.
- Number of diversions initiated in Spokane County Pilot Program Area.
- Subjective list of ORC prevention and diversion oriented focused best practices.

Estimated Spokane County Pilot Program Area Budget –

(\$90,000) – Law Enforcement Engagement: Law enforcement will use funds for special emphasis patrols which often require or necessitate overtime to avoid losing coverage for other community needs.

(\$193,333.33) – Dedicated Prosecutor(s): Funds will be used to dedicate a local prosecutor, either part-time or full-time, and working with diversion program managers, retailers, and law enforcement to create action plans.

Timeline of activities

Date	Tasks
<p>PLANNING</p> <ul style="list-style-type: none"> • August and September 2024 	<ul style="list-style-type: none"> • WAORCA will designate Spokane County as official pilot program area. • WAORCA will outline the program goals and measurables with Spokane County Oversight Committee. • WAORCA will provide meeting minutes.
<ul style="list-style-type: none"> • September 2024 	<ul style="list-style-type: none"> • Finalize development of Spokane County Oversight Committee members. • Submit specific pilot program goals and measurables to Commerce. • WAORCA will provide meeting minutes.
<ul style="list-style-type: none"> • October 2024 	<ul style="list-style-type: none"> • Finalize local pilot program goals and measurables. • Finalize local pilot program budgets with focus on diversion-oriented programs. • Draft proposed Letter of Intent with Spokane County Oversight Committee
<p>IMPLEMENTATION</p> <ul style="list-style-type: none"> • November 2024 	<ul style="list-style-type: none"> • WAORCA Oversight Committee will manage local Committees, pilot program goals and data collection. • Finalize Letter of Intent. • Launch Pilot Program. • Begin Onboarding sites within Spokane County. • Begin data collection and reporting – establish processes for reporting.
<ul style="list-style-type: none"> • December 2024 – March 2025 	<ul style="list-style-type: none"> • WAORCA will facilitate and manage Spokane County Oversight Committee. • Minimum of one monthly meeting with each site • Data collection/reporting from each site
<ul style="list-style-type: none"> • March 2025 – June 2025 	<ul style="list-style-type: none"> • Drafting of Spokane County ORC Pilot Program Report. • Minimum of one monthly meeting with each site • Data collection/reporting from each site Submit final Report June 15th, 2025



Agenda Sheet for City Council:

Committee: Date: N/A

Committee Agenda type:

Council Meeting Date: 12/16/2024

Date Rec'd	12/11/2024
Clerk's File #	CPR 2024-0002
Cross Ref #	
Project #	

Submitting Dept	ACCOUNTING & GRANTS
Contact Name/Phone	JAMIE HALL 625-6005
Contact E-Mail	JRHALL@SPOKANECITY.ORG
Agenda Item Type	Claim Item
Council Sponsor(s)	
Agenda Item Name	5600-CLAIMS THRU 12-6-2024

Bid #	
Requisition #	

Agenda Wording

Report of the Mayor of pending claims & payments of previously approved obligations through: 12/06/2024. Total:\$4,868,092.58 with Parks & Library claims being approved by their respective boards. Claims excluding Parks & Library Total:\$4,763,966.27

Summary (Background)

Pages 1-19 Check numbers: 607395 - 607499 Credit Card numbers: 000974- 000996 ACH payment numbers: 135770 - 135928 On file for review in City Clerks Office: 19 Page listing of Claims

Lease? NO Grant related? NO Public Works? NO

Fiscal Impact

Approved in Current Year Budget?

Total Cost	\$
Current Year Cost	\$
Subsequent Year(s) Cost	\$

Narrative

Amount

Budget Account

Expense	\$ 4763966.27	# Various
Select	\$	#
Select	\$	#
Select	\$	#
	\$	#
	\$	#

REPORT: PG3620
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 49

APPROVAL FUND SUMMARY

DATE: 12/09/24
TIME: 12:18
PAGE: 1

FUND	FUND NAME	AMOUNT
0100	GENERAL FUND	129,180.28
1100	STREET FUND	50.00
1200	CODE ENFORCEMENT FUND	697.10
1300	LIBRARY FUND	226.52
1360	MISCELLANEOUS GRANTS FUND	0.00
1380	TRAFFIC CALMING MEASURES	9,470.72
1400	PARKS AND RECREATION FUND	351.30
1425	AMERICAN RESCUE PLAN	29,522.00
1460	PARKING METER REVENUE FUND	3,138.85
1560	FORFEITURES & CONTRIBUTION FND	1,923.48
1940	CHANNEL FIVE EQUIPMENT RESERVE	6,058.24
1970	FIRE/EMS FUND	16,865.24
3200	ARTERIAL STREET FUND	24,095.71
3501	WEST QUADRANT TIF	31,915.50
4100	WATER DIVISION	73,926.17
4250	INTEGRATED CAPITAL MANAGEMENT	13,933.28
4300	SEWER FUND	81,799.35
4480	SOLID WASTE FUND	858,565.97
4600	GOLF FUND	538.19
4700	DEVELOPMENT SVCS CENTER	12,768.72
5100	FLEET SERVICES FUND	563,952.00
5200	PUBLIC WORKS AND UTILITIES	27,392.51
5300	IT FUND	157,236.31
5800	RISK MANAGEMENT FUND	28,537.57
5830	EMPLOYEES BENEFITS FUND	946,977.57
5900	FACILITIES MANAGEMENT FUND OPS	18,358.62
5901	ASSET MANAGEMENT FUND CAPITAL	570,005.44
5902	PROPERTY ACQUISITION POLICE	27,166.00
5903	PROPERTY ACQUISITION FIRE	4,191.31
6070	FIREFIGHTERS' PENSION FUND	106,441.85
6080	POLICE PENSION FUND	97,895.36
6255	LAW ENFORCEMENT RECORDS MGMT	6,330.50
6920	CLAIMS CLEARING FUND	500,595.51
6960	SALARY CLEARING FUND NEW	1,516.65
	TOTAL:	4,351,623.82

REPORT: PG3640
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 49

CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

DATE: 12/09/24
TIME: 12:19
PAGE: 1

CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	2,343.60		97.61
00607395	ASSOCIATED CREDIT SERVICES	1,516.65		
00607396	BOZCO CONSTRUCTION LLC	27,720.00		
00607397	CARRIER CORPORATION	985.95		
00607398	NORFOLK IRON & METAL CO	1,513.04		
00607399	FIRST AMERICAN TITLE INS	450.00		
00607400	JP MORGAN COMMERCIAL CARD	500,595.51		
00607401	SCHULTE HOSPITALITY GROUP IN	1,911.00		
00607402	JHAB3 CO	331.35		
00607403	PARAMOUNT SUPPLY CO	1,693.63		
00607404	US BANK	25,891.92		
00607405	US POSTMASTER	75,000.00		
00607406	BIG SKY INDUSTRIAL/DIV OF		1,610.67	
00607407	CENTURYLINK		410.17	
00607408	LEVEL 3 FINANCING INC		374.56	
00607409	KATHLYN KINNEY		30.00	
00607410	SPOKANE CITY TREASURER		7,172.61	
00607411	AMY MARSH	154.53		
00607412	SPOKANE CITY TREASURER	3,811.66		
00607435	ABADAN REPROGRAPHICS	13,678.28		
00607436	DANIEL A BULLER	116.00		
00607437	CENTURYLINK	133.53		
00607438	CITY OF SPOKANE VALLEY	302.00		
00607439	CORRECTIONAL INDUSTRIES	216,769.61		
00607440	WATERCO OF THE PACIFIC NORTH	65.73		
00607441	TOLL BROS INC	178.50		
00607442	ROBIN GINN	476.15		
00607443	4 DEGREES REAL ESTATE	190.14		
00607444	DAVID FULTON	169.33		
00607445	4 DEGREES REAL ESTATE	151.41		
00607446	RIVER CITY MANAGEMENT	155.02		
00607447	NUKEY REALTY	221.45		
00607448	LESA RENNER	198.55		
00607449	4 DEGREES REAL ESTATE	158.79		
00607450	4 DEGREES REAL ESTATE	166.43		
00607451	JOHNSON PROPERTY MANAGEMENT	216.44		
00607452	HORNBERGER PROPERTY MANAGEME	6.29		
00607453	HORNBERGER PROPERTY MANAGEME	161.59		
00607454	AARON BALTZELL	191.42		
00607455	MARY AND ROD PETERSON	92.94		
00607456	WEEKES CONSTRUCTION INC.	1,400.94		
00607457	ADENBECKS LLC	55.00		
00607458	DOUBLE D TREES	50.00		
00607459	MAINSTREAM ELECTRIC LLC	15.00		
00607460	PROVIDENT ELECTRIC	196.00		
00607461	ROMANE CONSTRUCTION LLC	300.00		
00607462	STURM HEATING INC	40.00		
00607463	VECTOR ELECTRIC CORP	225.00		
00607464	SPENCER RENTAL ACCOUNT	164.39		
00607465	SPENCER RENTAL ACCOUNT	180.56		
00607466	FRANCES L BATES	78.35		
00607467	ROBERT SCHULHOFF	180.00		
00607468	NW PLAYGROUND EQUIPMENT INC			15,305.60

REPORT: PG3640
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 49

CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

DATE: 12/09/24
TIME: 12:19
PAGE: 2

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00607469	RIDGETOP			17,910.33
00607470	OUR PLACE COMMUNITY OUTREACH	14,218.06		
00607471	AMERICAN PUBLIC WORKS ASSN	3,578.00		
00607472	CENTURYLINK	201.62		
00607473	COMCAST	325.58		
00607474	EVERGREEN FOUNTAINS LLC	12,344.00		
00607475	FAIRWINDS SPOKANE LLC	65,026.00		
00607476	GLOVER MANSION EVENTS LLC	2,334.78		
00607477	HANNAH MCCULLOUGH	846.36		
00607478	PERMITIUM LLC	160.00		
00607479	POINTE PEST CONTROL	130.80		
00607480	PROVIDENCE HEALTH & SERVICES	50.00		
00607481	SPOKANE UNITED METHODIST HOM	9,518.37		
00607482	SIX ROBBLEES INC	135.05		
00607483	SULLIVAN VENTURES, LLC	8,246.29		
00607484	SWANSON'S REFRIGERATION &	1,372.37		
00607485	T-MOBILE	684.69		
00607486	T-MOBILE USA INC	380.00		
00607487	UNITED RENTALS NW INC	4,019.64		
00607488	CENTURYLINK			425.20
00607489	COMCAST			205.06
00607490	DS SERVICES OF AMERICA INC			68.98
00607491	GENERAL STORE INC			247.10
00607492	KHQ INC			1,200.00
00607493	JUSTIN BOUSCAL			18.49
00607494	NATALIE GRANT			18.49
00607495	CSWW INC			844.45
00607496	O'REILLY AUTOMOTIVE STORES I			89.08
00607497	PARK DEPT IMPREST FUND			264.19
00607498	SCHYLLING INC			822.03
00607499	THE TORO COMPANY			534.80
70000974	EVERGREEN STATE TOWING LLC	33,022.66		
70000975	GALLS LLC	427.94		
70000976	CINTAS CORPORATION	913.46	38.15	
70000977	NORCO INC	30.41		
70000978	POLYDYNE INC	41,275.58		
70000979	SPOKANE HOUSE OF HOSE INC	830.80		
70000980	AIRGAS SPECIALTY PRODUCTS IN	30,754.95		
70000981	ALASKA RUBBER GROUP INC	1,680.34		
70000982	NORTHWEST INDUSTRIAL SERVICE	63.77		428.57
70000983	CINTAS CORPORATION	15,216.81		
70000984	ELJAY OIL CO INC	3,026.96		
70000985	EVERGREEN STATE TOWING LLC	1,809.40		
70000986	SPOKANE HOUSE OF HOSE INC	27.96		
70000987	CINTAS CORPORATION			182.06
70000988	CONSOLIDATED SUPPLY CO	3,948.23		
70000989	ELJAY OIL CO INC	2,818.85		
70000990	GALLS LLC	4,696.76		
70000991	HORIZON DISTRIBUTORS			1,745.84
70000992	HUGHES FIRE EQUIPMENT INC	551.95		
70000993	KERSHAW INC	4,911.50		
70000994	NORCO INC	213.53		
70000995	SITEONE LANDSCAPE SUPPLY LLC			174.15

REPORT: PG3640
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 49

CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

DATE: 12/09/24
TIME: 12:19
PAGE: 3

CHECK #	VENDOR	CITY	LIBRARY	PARKS
70000996	PEROVICH PARTNERS INC			1,685.33

80135770	AIRDATA UAV INC	3,920.00		
80135771	ELECTRONIC DATA COLLECTION	2,566.59		
80135772	FINANCIAL CONSULTING SOLUTIO	7,900.00		
80135773	HALEY & ALDRICH INC	4,146.25		
80135774	KAISER FOUNDATION HEALTH PLA	130,242.80		
80135775	KITTELSON & ASSOCIATES INC	31,915.50		
80135776	KPFF CONSULTING ENGINEERS	17,537.11		
80135777	LAURI WEINMANN	3,764.26		
80135778	MOORE IACOFANO GOLTSMAN INC	2,917.50		
80135779	OVERHEAD DOOR CO OF SPOKANE			1,084.58
80135780	RIVER PARK SQUARE LLC	2,000.00		
80135781	STANTEC CONSULTING SERVICES	14,232.25		
80135782	TOOLE DESIGN GROUP LLC	6,308.68		
80135783	WA STATE DEPT/TRANSPORTATION	9,470.72		
80135784	YWCA	1,194.93		
80135785	ATLAS BOILER AND EQUIPMENT C	21,342.74		
80135786	AVISTA UTILITIES		2,576.83	
80135787	BANNER FURNACE & FUEL	304.11		
80135788	SECURITY SOLUTIONS NORTHWEST		2,190.90	
80135789	ALEXANDER GOOD DEPOT LLC	14,608.00		
80135790	BLUEBIRD TREE CARE INC			708.50
80135791	CARAHSOFT TECHNOLOGY CORP	11,172.50		
80135792	COLEMAN OIL COMPANY LLC	2,497.90		
80135793	COMPUNET INC	81,236.31		
80135794	COPIERS NORTHWEST INC	298.53		
80135795	CORE & MAIN LP	40,592.13		
80135796	CHRISTINA COTY	15.00		
80135797	ANN DEASY	52.59		
80135798	DOUGLAS CO INC			3,215.57
80135799	EUROFINS ENVIRONMENT TESTING	1,274.00		
80135800	EXPRESS NAME TAGS & MORE, IN		33.80	
80135801	FASTENAL CO	4,089.26		
80135802	GRAINGER INC	7,539.86		
80135803	HISPANIC BUSINESS ASSOCIATIO	775.00		
80135804	KANADEVIA INOVA USA LLC	470,329.06		
80135805	KENWORTH SALES COMPANY	4,620.69		
80135806	LIFEWISE ASSURANCE CO	36,358.40		
80135807	BART LOGUE	20.50		
80135808	MCKINSTRY CO LLC			1,166.40
80135809	MK SOLUTIONS INC		84.48	
80135810	GENUINE PARTS COMPANY	380,941.61		
80135811	NORFOLK BEARINGS & SUPPLY CO	22,025.00		
80135812	NORTH COUNTRY SERVICES LLC	451.24		
80135813	NOVUS AUTO GLASS	1,312.20		
80135814	PACIFIC NW INLANDER/DIV OF	1,027.00		
80135815	PERFORMANCE SYSTEMS		197.29	
80135816	PETE LIEN & SONS INC	11,752.11		
80135817	PREMERA BLUE CROSS OR	768,369.70		
80135818	PRISMA INTERNATIONAL INC	1,142.40		
80135819	PROCLAIM LIBERTY INC	180.00		
80135820	RIVER PARK SQUARE LLC		81.50	
80135821	ROAR WORKS LLC	8,720.00		

REPORT: PG3640
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 49

CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

DATE: 12/09/24
TIME: 12:19
PAGE: 4

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80135822	MARY F ROE			560.00
80135823	RWC INTERNATIONAL LTD	2,050.39		
80135824	SPOKANE COUNTY TREASURER	2,722.42		
80135825	SPOKANE HARDWARE SUPPLY INC		3,469.28	
80135826	SPOKANE PRO CARE INC	434.73		

80135827	STRATA GEOTECHNICAL ENGINEER		4,021.00	
80135828	TOBY'S BODY & FENDER INC	19,069.41		
80135829	US BANK OR CITY TREASURER	28,537.57		
80135830	VERIZON WIRELESS	256.86		
80135831	VESTIS GROUP INC	19.49		
80135832	THE BABCOCK & WILCOX COMPANY	993.81		
80135833	LARRY B HUGHES		24.12	
80135834	BRISBANE MCBROOM		51.26	
80135835	ACTION MATERIALS	3,283.71		
80135836	AVISTA UTILITIES	4,798.48		
80135837	THE FA BARTLETT TREE EXPERT			6,725.30
80135838	BUDINGER & ASSOCIATES INC	1,155.64		
80135839	BUREAU VERITAS TECHNICAL	1,500.00		
80135840	CALL2RECYCLE INC	321.56		
80135841	CATHOLIC CHARITIES	48,571.63		
80135842	CLARK'S CONTAINERS LLC	116.36		
80135843	CLUB PROPHET SYSTEMS			1,220.80
80135844	COLEMAN OIL COMPANY LLC	4,679.59		
80135845	STEVE CONNER			57.25
80135846	CREEK AT QUALCHAN GOLF COURSE			229.36
80135847	CUMMINS INC	2,102.65		
80135848	DESAUTEL HEGE COMMUNICATIONS			1,200.00
80135849	GWP HOLDINGS LLC	591,732.34		
80135850	ELECTRIC CITY INC			604.95
80135851	FASTENAL CO	3,129.28		
80135852	FIRE PROTECTION SPECIALISTS	1,524.50		
80135853	FIREPOWER INC			8,924.38
80135854	FISHER CONSTRUCTION GROUP INC	797.88		
80135855	FISHER SCIENTIFIC	81.71		
80135856	HASA INC	13,804.03		
80135857	HISPANIC BUSINESS ASSOCIATION	29,347.59		
80135858	INLAND ELEVATOR LLC	6,354.79		
80135859	INLAND ENVIRONMENTAL RESOURCES	8,127.04		
80135860	INLAND POWER & LIGHT CO	825.98		
80135861	INTERFAITH HOSPITALITY	88,528.75		
80135862	KEY CODE MEDIA INC	8,020.24		
80135863	LINN MACHINE & MFG	1,693.85		
80135864	LUTHERAN COMMUNITY SERVICES	14,715.63		
80135865	MYTHICS LLC			147.36
80135866	NORTHEAST YOUTH CENTER	7,573.45		
80135867	NORTHSTAR CHEMICAL INC	3,123.50		
80135868	NOVUS AUTO GLASS	7,224.88		
80135869	PARTNERS WITH FAMILIES & COMMUNITIES	7,207.61		
80135870	MATT HOUSTON	990.00		
80135871	SPOKANE NEIGHBORHOOD ACTION	108,718.68		
80135872	SNAP FINANCIAL ACCESS	17,529.35		
80135873	SOLID WASTE SYSTEMS INC	114,600.80		
80135874	W B SPRAGUE COMPANY INC			269.79

REPORT: PG3640

CITY OF SPOKANE

DATE: 12/09/24

SYSTEM: FMSAP

COUNCIL CHECK RANGE/TOTAL

TIME: 12:19

USER: MANAGER

PAGE: 5

RUN NO: 49

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80135875	T & T GOLF MANAGEMENT INC			63.03
80135876	TOBY'S BODY & FENDER INC	12,782.41		
80135877	TRANSITIONS	7,312.03		
80135878	UTP PRODUCTIONS, INC			9,587.80
80135879	VERIZON WIRELESS	180.88		
80135880	VOLUNTEERS OF AMERICA OF	46,359.13		
80135881	WA STATE DEPT/TRANSPORTATION	249.92		
80135882	WEST CENTRAL COMMUNITY	1,912.44		
80135883	WOMENS & CHILDRENS FREE	8,794.37		

80135884	YWCA	6,135.69	
80135885	THE BABCOCK & WILCOX COMPANY	8,440.45	
80135886	STEPHANIE N BISHOP	54.58	
80135887	ALSCO DIVISION OF ALSCO INC	299.80	
80135888	ARROW CONSTRUCTION SUPPLY IN		915.48
80135889	ATLAS BOILER AND EQUIPMENT C	31,877.86	
80135890	BATTERY SYSTEMS INC		147.98
80135891	BROADWAY INDUSTRIAL SUPPLY L		378.29
80135892	CAMTEK INC	2,575.67	
80135893	COLEMAN OIL COMPANY LLC	3,490.38	
80135894	COPPER STATE BOLT & NUT CO		84.47
80135895	COWLES PUBLISHING COMPANY		234.00
80135896	L N CURTIS & SONS	31,349.29	
80135897	DELTA DENTAL OF WASHINGTON	32,635.31	
80135898	DESIMONE CONSULTING LLC	6,667.00	
80135899	DEVRIES INFORMATION MANAGEME	9.23	
80135900	DIVINES TOWING/DIV OF	680.72	
80135901	LUKE ESSER	7,000.00	
80135902	EUROFINS ENVIRONMENT TESTING	552.00	
80135903	FASTENAL CO	3,923.54	560.58
80135904	FEDERAL EXPRESS CORP/DBA FED	19.85	
80135905	GORLEY LOGISTICS LLC	108.12	
80135906	FISHER SCIENTIFIC	924.23	
80135907	GRAINGER INC	291.93	30.73
80135908	INDUSTRIAL BOLT & SUPPLY INC		27.00
80135909	JOHNSON CONTROLS FIRE	1,836.26	
80135910	KAISER FOUNDATION HEALTH PLA	88,433.91	
80135911	KATHERINE FREY		623.00
80135912	KBG DEVELOPMENTS LLC	64.40	
80135913	KENWORTH SALES COMPANY	1,997.79	
80135914	LEXIS-NEXIS RISK & ANALYTICS	163.50	
80135915	NAPA AUTO PARTS	1,624.57	
80135916	NW HANDLING SYSTEMS INC	231.46	
80135917	PACIFIC NW EMERGENCY EQUIPME	2,298.21	
80135918	QUANTIX INC/ENTERTAINMENT		389.37
80135919	ANDREWS ENTERPRISES INC	346.08	
80135920	RIVER PARK SQUARE LLC	1,000.00	
80135921	KRIS KANDY		223.90
80135922	HESTON HARDWARE		3.47
80135923	SPOKANE COUNTY TREASURER	6,330.50	
80135924	TRACE ANALYTICS LLC	95.00	
80135925	WESTERN GLOVE INC		81.74
80135926	WILDROSE LTD dba		27.25
80135927	NICHOLAS ANTHONY FEDERICI	7,000.00	

REPORT: PG3640
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 49

CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

DATE: 12/09/24
TIME: 12:19
PAGE: 6

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80135928	GREGORY C HARSHMAN	90.00		
		4,763,966.27	22,366.62	81,759.69
		CITYWIDE TOTAL:		4,868,092.58

REPORT: PG3630
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 49

DATE: 12/09/24
TIME:
PAGE: 1

HONORABLE MAYOR
AND COUNCIL MEMBERS

12/09/24
PAGE 2

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0020 - NONDEPARTMENTAL

SCHULTE HOSPITALITY GROUP INC 2000 HIGH WICKHAM PLACE	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00607401	1,911.00
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00607404	985.72-
TOTAL FOR 0020 - NONDEPARTMENTAL		925.28

0030 - POLICE OMBUDSMAN

BART LOGUE	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80135807	20.50
CHRISTINA COTY	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80135796	15.00
TOTAL FOR 0030 - POLICE OMBUDSMAN		35.50

0100 - GENERAL FUND

DOUBLE D TREES 818 W 24TH AVE	PERMIT REFUNDS PAYABLE CHECK NO. - 00607458	50.00
GLOVER MANSION EVENTS LLC DBA RED ROCK CATERING	DEPOSIT-UNAPPLIED REVENUE CHECK NO. - 00607476	2,334.78
PERMITIUM LLC	ACCOUNTS RECEIVABLE-MISC CHECK NO. - 00607478	160.00
ROMANE CONSTRUCTION LLC 1708 S SEEHORN	PERMIT REFUNDS PAYABLE CHECK NO. - 00607461	300.00
STANTEC CONSULTING SERVICES INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80135781	14,232.25
TOTAL FOR 0100 - GENERAL FUND		17,077.03

0230 - CIVIL SERVICE

CARAHSOFT TECHNOLOGY CORP	ADVERTISING ACH PMT NO. - 80135791	11,172.50
TOTAL FOR 0230 - CIVIL SERVICE		11,172.50

0320 - COUNCIL

DESIMONE CONSULTING LLC	PROFESSIONAL SERVICES ACH PMT NO. - 80135898	6,667.00
-------------------------	---	----------

HONORABLE MAYOR
AND COUNCIL MEMBERS

12/09/24
PAGE 3

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

LUKE ESSER	PROFESSIONAL SERVICES ACH PMT NO. - 80135901	7,000.00
------------	---	----------

NICHOLAS ANTHONY FEDERICI	PROFESSIONAL SERVICES ACH PMT NO. - 80135927	7,000.00
RIVER PARK SQUARE LLC	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80135780	1,400.00
TOTAL FOR 0320 - COUNCIL		22,067.00

0330 - PUBLIC AFFAIRS/COMMUNICATIONS

KEY CODE MEDIA INC ABS WASHINGTON	CONTRACTUAL SERVICES ACH PMT NO. - 80135862	1,962.00
TOTAL FOR 0330 - PUBLIC AFFAIRS/COMMUNICATIONS		1,962.00

0370 - ENGINEERING SERVICES

AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00607471	75.00
DANIEL A BULLER	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00607436	116.00
FIRST AMERICAN TITLE INS	LEGAL SERVICES CHECK NO. - 00607399	450.00
RIVER PARK SQUARE LLC	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80135780	200.00
VESTIS GROUP INC DBA VESTIS SERVICES INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80135831	19.49
TOTAL FOR 0370 - ENGINEERING SERVICES		860.49

0410 - FINANCE

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00607404	3,335.03
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00607404	1,588.87-
TOTAL FOR 0410 - FINANCE		1,746.16

0470 - HISTORIC PRESERVATION

VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80135879	85.62
------------------	--------------------------------------	-------

HONORABLE MAYOR
AND COUNCIL MEMBERS

12/09/24
PAGE 4

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0470 - HISTORIC PRESERVATION	85.62
--	-------

0520 - MAYOR

RIVER PARK SQUARE LLC	PARKING/TOLLS (LOCAL)
-----------------------	-----------------------

ACH PMT NO. - 80135780 400.00

TOTAL FOR 0520 - MAYOR ----- 400.00

0560 - MUNICIPAL COURT

US BANK BANK FEES
TREASURY MANAGEMENT SERVICES CHECK NO. - 00607404 1,111.34

TOTAL FOR 0560 - MUNICIPAL COURT ----- 1,111.34

0650 - PLANNING SERVICES

MOORE IACOFANO GOLTSMAN INC CONTRACTUAL SERVICES
DBA MIG INC ACH PMT NO. - 80135778 2,917.50

VERIZON WIRELESS CELL PHONE
ACH PMT NO. - 80135879 42.81

TOTAL FOR 0650 - PLANNING SERVICES ----- 2,960.31

0680 - POLICE

AIRDATA UAV INC SOFTWARE MAINTENANCE
ACH PMT NO. - 80135770 3,920.00

ALEXANDER GOOD DEPOT LLC OPERATING RENTALS/LEASES
C/O KIEMLE HAGOOD ACH PMT NO. - 80135789 14,608.00

ANDREWS ENTERPRISES INC TOWING EXPENSE
RELIABLE TOWING EAST ACH PMT NO. - 80135919 346.08

CENTURYLINK TELEPHONE
CHECK NO. - 00607472 201.62

COMCAST IT/DATA SERVICES
CHECK NO. - 00607473 325.58

DIVINES TOWING/DIV OF TOWING EXPENSE
DIVINE CORP ACH PMT NO. - 80135900 680.72

EVERGREEN STATE TOWING LLC TOWING EXPENSE
DBA SPOKANE VALLEY TOWING CREDIT CARD PMT NO. - 70000974 33,022.66

GALLS LLC CLOTHING
CREDIT CARD PMT NO. - 70000990 5,124.70

HONORABLE MAYOR 12/09/24
AND COUNCIL MEMBERS PAGE 5

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GORLEY LOGISTICS LLC OPERATING SUPPLIES
dba FIKES NORTHWEST ACH PMT NO. - 80135905 49.90

GRAINGER INC OPERATING SUPPLIES
ACH PMT NO. - 80135907 291.93

HANNAH MCCULLOUGH TOWING EXPENSE
2115 N OAK ST CHECK NO. - 00607477 846.36

KERSHAW INC OFFICE FURNITURE (NON CAPITAL)
CREDIT CARD PMT NO. - 70000993 2,988.02

LAURI WEINMANN	CONTRACTUAL SERVICES ACH PMT NO. - 80135777	3,764.26
LEXIS-NEXIS RISK & ANALYTICS GROUP ACCURINT-ACCT 1189340	BACKGROUND CHECKS ACH PMT NO. - 80135914	163.50
NW HANDLING SYSTEMS INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80135916	196.20
NW HANDLING SYSTEMS INC	OPERATING SUPPLIES ACH PMT NO. - 80135916	35.26
T-MOBILE USA INC	MISC SERVICES/CHARGES CHECK NO. - 00607486	380.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00607404	193.55
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00607404	16.05-
WA STATE DEPT OF REVENUE	SOFTWARE MAINTENANCE -	352.80
YWCA	OPERATING RENTALS/LEASES ACH PMT NO. - 80135784	1,194.93
TOTAL FOR 0680 - POLICE		68,670.02

0750 - COMMUNITY/ECONOMIC DEV SVC

STEPHANIE N BISHOP	OFFICE SUPPLIES ACH PMT NO. - 80135886	54.58
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80135879	52.45
TOTAL FOR 0750 - COMMUNITY/ECONOMIC DEV SVC		107.03

1100 - STREET FUND

AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00607471	50.00
----------------------------	--	-------

HONORABLE MAYOR
AND COUNCIL MEMBERS

12/09/24
PAGE 6

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1100 - STREET FUND	50.00
------------------------------	-------

1200 - CODE ENFORCEMENT FUND

CLARK'S CONTAINERS LLC	OPERATING RENTALS/LEASES ACH PMT NO. - 80135842	116.36
NORTH COUNTRY SERVICES LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80135812	451.24
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES CREDIT CARD PMT NO. - 70000982	63.77

WATERCO OF THE PACIFIC NORTH WEST, INC	NON-TRAVEL MEALS/LGHT RFRSHMT CHECK NO. - 00607440	65.73
---	---	-------

TOTAL FOR 1200 - CODE ENFORCEMENT FUND	697.10
--	--------

1300 - LIBRARY FUND

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00607404	239.63
---	-----------------------------------	--------

US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00607404	13.11-
---	---	--------

TOTAL FOR 1300 - LIBRARY FUND	226.52
-------------------------------	--------

1360 - MISCELLANEOUS GRANTS FUND

STANTEC CONSULTING SERVICES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80135781	14,232.25
------------------------------------	--	-----------

STANTEC CONSULTING SERVICES INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80135781	14,232.25-
------------------------------------	--	------------

TOTAL FOR 1360 - MISCELLANEOUS GRANTS FUND	0.00
--	------

1380 - TRAFFIC CALMING MEASURES

WA STATE DEPT/TRANSPORTATION	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80135783	9,470.72
------------------------------	--	----------

TOTAL FOR 1380 - TRAFFIC CALMING MEASURES	9,470.72
---	----------

1400 - PARKS AND RECREATION FUND

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00607404	351.30
---	-----------------------------------	--------

HONORABLE MAYOR AND COUNCIL MEMBERS	12/09/24 PAGE 7
--	--------------------

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1400 - PARKS AND RECREATION FUND	351.30
--	--------

1425 - AMERICAN RESCUE PLAN

BOZCO CONSTRUCTION LLC	OTHER IMPROVEMENTS CHECK NO. - 00607396	27,720.00
------------------------	--	-----------

HISPANIC BUSINESS ASSOCIATION FOUNDATION OF THE INLAND	CONTRACTUAL SERVICES ACH PMT NO. - 80135803	775.00
---	--	--------

PACIFIC NW INLANDER/DIV OF INLAND PUBLICATIONS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80135814	1,027.00
---	--	----------

TOTAL FOR 1425 - AMERICAN RESCUE PLAN	29,522.00
---------------------------------------	-----------

1460 - PARKING METER REVENUE FUND

ELECTRONIC DATA COLLECTION CORPORATION	LEGAL SERVICES ACH PMT NO. - 80135771	621.25
ELECTRONIC DATA COLLECTION CORPORATION	POSTAGE ACH PMT NO. - 80135771	973.94
ELECTRONIC DATA COLLECTION CORPORATION	PRINTING/BINDING/REPRO ACH PMT NO. - 80135771	971.40
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00607404	572.26
TOTAL FOR 1460 - PARKING METER REVENUE FUND		3,138.85

1560 - FORFEITURES & CONTRIBUTION FND

KERSHAW INC	MINOR EQUIPMENT CREDIT CARD PMT NO. - 70000993	1,764.66
KERSHAW INC	OFFICE FURNITURE (NON CAPITAL) CREDIT CARD PMT NO. - 70000993	158.82
TOTAL FOR 1560 - FORFEITURES & CONTRIBUTION FND		1,923.48

1940 - CHANNEL FIVE EQUIPMENT RESERVE

KEY CODE MEDIA INC ABS WASHINGTON	MINOR EQUIPMENT ACH PMT NO. - 80135862	237.62
KEY CODE MEDIA INC ABS WASHINGTON	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80135862	5,820.62
TOTAL FOR 1940 - CHANNEL FIVE EQUIPMENT RESERVE		6,058.24

HONORABLE MAYOR
AND COUNCIL MEMBERS

12/09/24
PAGE 8

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

1970 - FIRE/EMS FUND

ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80135887	299.80
CAMTEK INC	ALARM/SECURITY SERVICES ACH PMT NO. - 80135892	395.67
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80135893	3,490.38
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80135899	9.23
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80135903	2,662.32
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80135903	810.59
FASTENAL CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80135903	450.63

GORLEY LOGISTICS LLC dba FIKES NORTHWEST	OPERATING SUPPLIES ACH PMT NO. - 80135905	58.22
HUGHES FIRE EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY CREDIT CARD PMT NO. - 70000992	551.95
KBG DEVELOPMENTS LLC DBA TOWNS LIQUOR MART	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80135912	64.40
KENWORTH SALES COMPANY	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80135913	1,997.79
NAPA AUTO PARTS GENUINE PARTS CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80135915	1,616.55
NORCO INC	SAFETY SUPPLIES CREDIT CARD PMT NO. - 70000994	213.53
PACIFIC NW EMERGENCY EQUIPMENT dba GENERAL FIRE APPARATUS	SAFETY SUPPLIES ACH PMT NO. - 80135917	1,451.88
PACIFIC NW EMERGENCY EQUIPMENT dba GENERAL FIRE APPARATUS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80135917	846.33
POINTE PEST CONTROL	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00607479	130.80
SIX ROBBLEES INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00607482	135.05
SWANSON'S REFRIGERATION & RESTAURANT REPAIR	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00607484	557.54
SWANSON'S REFRIGERATION & RESTAURANT REPAIR	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00607484	814.83

HONORABLE MAYOR
AND COUNCIL MEMBERS

12/09/24
PAGE 9

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TRACE ANALYTICS LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80135924	95.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00607404	204.20
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	8.55
TOTAL FOR 1970 - FIRE/EMS FUND		16,865.24

3200 - ARTERIAL STREET FUND

KPFF CONSULTING ENGINEERS	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80135776	17,537.11
TOOLE DESIGN GROUP LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80135782	6,308.68
WA STATE DEPT/TRANSPORTATION	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80135881	249.92
TOTAL FOR 3200 - ARTERIAL STREET FUND		24,095.71

3501 - WEST QUADRANT TIF

KITTELSON & ASSOCIATES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80135775	31,915.50
TOTAL FOR 3501 - WEST QUADRANT TIF		31,915.50

4100 - WATER DIVISION

4 DEGREES REAL ESTATE 915 W 2ND AVE	REFUNDS CHECK NO. - 00607450	666.77
AARON BALTZELL 1111 W 13TH AVE	REFUNDS CHECK NO. - 00607454	191.42
ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80135835	2,413.87
AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00607471	50.00
AVISTA UTILITIES	PUBLIC UTILITY SERVICE ACH PMT NO. - 80135836	67.34
BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80135838	1,155.64
CAMTEK INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80135892	2,180.00

HONORABLE MAYOR
AND COUNCIL MEMBERS

12/09/24
PAGE 10

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES CREDIT CARD PMT NO. - 70000976	913.46
CITY OF SPOKANE VALLEY	PERMITS/OTHER FEES CHECK NO. - 00607438	302.00
CONSOLIDATED SUPPLY CO	INVENTORY PURCHASES FOR WATER CREDIT CARD PMT NO. - 70000988	3,948.23
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80135794	298.53
CORE & MAIN LP	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80135795	38,355.03
CORE & MAIN LP	MINOR EQUIPMENT ACH PMT NO. - 80135795	2,237.10
DAVID FULTON 11275 KALLGREN RD NE	REFUNDS CHECK NO. - 00607444	169.33
ELJAY OIL CO INC	REPAIR & MAINTENANCE SUPPLIES CREDIT CARD PMT NO. - 70000989	2,038.30
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80135851	3,343.81
FIRE PROTECTION SPECIALISTS LLC	REPAIRS/MAINTENANCE ACH PMT NO. - 80135852	1,524.50
FRANCES L BATES	REFUNDS	

PO BOX 517	CHECK NO. - 00607466	78.35
GRAINGER INC	MINOR EQUIPMENT ACH PMT NO. - 80135802	7,180.81
HORNBERGER PROPERTY MANAGEMENT 112 N UNIVERSITY RD	REFUNDS CHECK NO. - 00607453	167.88
INLAND POWER & LIGHT CO	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80135860	825.98
JOHNSON PROPERTY MANAGEMENT 6519 N MAPLE ST	REFUNDS CHECK NO. - 00607451	216.44
LESA RENNER 7103 S SHELBY RIDGE RD	REFUNDS CHECK NO. - 00607448	198.55
MARY AND ROD PETERSON 2223 S ADAMS ST	REFUNDS CHECK NO. - 00607455	92.94
NORCO INC	REPAIR & MAINTENANCE SUPPLIES CREDIT CARD PMT NO. - 70000977	30.41
NORFOLK IRON & METAL CO DBA CDA METALS	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00607398	1,513.04
NUKEY REALTY 6419 N MONROE ST	REFUNDS CHECK NO. - 00607447	221.45

HONORABLE MAYOR
AND COUNCIL MEMBERS

12/09/24
PAGE 11

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

RIVER CITY MANAGEMENT 351 E 5TH AVE	REFUNDS CHECK NO. - 00607446	155.02
ROBIN GINN 1854 VALLEJO ST	REFUNDS CHECK NO. - 00607442	476.15
SPENCER RENTAL ACCOUNT KATHY SPENCER	REFUNDS CHECK NO. - 00607465	344.95
TOLL BROS INC 8815 122ND AVE NE	REFUNDS CHECK NO. - 00607441	178.50
UNITED RENTALS NW INC	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00607487	2,390.37
TOTAL FOR 4100 - WATER DIVISION		73,926.17

4250 - INTEGRATED CAPITAL MANAGEMENT

ABADAN REPROGRAPHICS BUSINESS EQUIPMENT CENTER	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00607435	13,678.28
AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00607471	75.00
PROCLAIM LIBERTY INC	CONTRACTUAL SERVICES ACH PMT NO. - 80135819	180.00
TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT		13,933.28

4310 - SEWER MAINTENANCE DIVISION

ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80135835	869.84
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80135836	1,570.72
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80135836	146.33
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80135844	4,679.59
SPOKANE HOUSE OF HOSE INC	REPAIR & MAINTENANCE SUPPLIES CREDIT CARD PMT NO. - 70000986	27.96
TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION		7,294.44

4320 - RIVERSIDE PARK RECLAMATION FAC

AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00607471	100.00
HONORABLE MAYOR AND COUNCIL MEMBERS		12/09/24 PAGE 12
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
CENTURYLINK	TELEPHONE CHECK NO. - 00607437	64.99
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80135792	2,497.90
EUROFINS ENVIRONMENT TESTING NORTHWEST LLC	TESTING SERVICES ACH PMT NO. - 80135902	1,826.00
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80135904	19.85
FISHER SCIENTIFIC	OPERATING SUPPLIES ACH PMT NO. - 80135906	1,005.94
HASA INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80135856	13,804.03
INLAND ENVIRONMENTAL RESOURCES INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80135859	8,127.04
JOHNSON CONTROLS FIRE PROTECTION LP	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80135909	1,836.26
POLYDYNE INC	CHEMICAL/LAB SUPPLIES CREDIT CARD PMT NO. - 70000978	41,275.58
ROBERT SCHULHOFF	MINOR SAFETY EQUIPMENT CHECK NO. - 00607467	180.00
T-MOBILE	TELEPHONE CHECK NO. - 00607485	684.69
TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC		71,422.28

4330 - STORMWATER

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80135836	2,972.82
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80135836	41.27
CENTURYLINK	TELEPHONE CHECK NO. - 00607437	68.54

TOTAL FOR 4330 - STORMWATER 3,082.63

4480 - SOLID WASTE FUND

WEEKES CONSTRUCTION INC. PO BOX 17977	REFUNDS CHECK NO. - 00607456	1,400.94
--	---------------------------------	----------

TOTAL FOR 4480 - SOLID WASTE FUND 1,400.94

HONORABLE MAYOR
AND COUNCIL MEMBERS

12/09/24
PAGE 13

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4490 - SOLID WASTE DISPOSAL

AIRGAS SPECIALTY PRODUCTS INC	CHEMICAL/LAB SUPPLIES CREDIT CARD PMT NO. - 70000980	30,754.95
ATLAS BOILER AND EQUIPMENT CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80135889	53,220.60
BANNER FURNACE & FUEL	OPERATING SUPPLIES ACH PMT NO. - 80135787	304.11
CALL2RECYCLE INC	HAZARDOUS WASTE DISPOSAL ACH PMT NO. - 80135840	321.56
CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES CREDIT CARD PMT NO. - 70000983	15,023.31
ELJAY OIL CO INC	LUBRICANTS CREDIT CARD PMT NO. - 70000984	2,174.99
ELJAY OIL CO INC	MOTOR FUEL-OUTSIDE VENDOR CREDIT CARD PMT NO. - 70000989	1,632.52
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80135801	1,162.70
FASTENAL CO	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80135801	2,015.27
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80135801	374.09
GRAINGER INC	OPERATING SUPPLIES ACH PMT NO. - 80135802	359.05
KANADEVIA INOVA USA LLC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80135804	470,329.06
KENWORTH SALES COMPANY	OPERATING RENTALS/LEASES ACH PMT NO. - 80135805	4,620.69
NORFOLK BEARINGS & SUPPLY CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80135811	22,025.00

NORTHSTAR CHEMICAL INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80135867	3,123.50
PARAMOUNT SUPPLY CO	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00607403	1,693.63
PETE LIEN & SONS INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80135816	11,752.11
SPOKANE HOUSE OF HOSE INC	REPAIR & MAINTENANCE SUPPLIES CREDIT CARD PMT NO. - 70000979	830.80
THE BABCOCK & WILCOX COMPANY	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80135885	9,434.26

HONORABLE MAYOR
AND COUNCIL MEMBERS

12/09/24
PAGE 14

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

UNITED RENTALS NW INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00607487	1,629.27
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00607404	291.61
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	1,982.25
TOTAL FOR 4490 - SOLID WASTE DISPOSAL		635,055.33

4500 - SOLID WASTE COLLECTION

ALASKA RUBBER GROUP INC DBA ARG INDUSTRIAL	OPERATING SUPPLIES CREDIT CARD PMT NO. - 70000981	1,680.34
AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00607471	25.00
CORRECTIONAL INDUSTRIES ACCOUNTING	MINOR EQUIPMENT CHECK NO. - 00607439	216,769.61
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80135851	322.67
LINN MACHINE & MFG	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80135863	1,693.85
MATT HOUSTON dba SKUNKWORKS	CONTRACTUAL SERVICES ACH PMT NO. - 80135870	990.00
SPOKANE PRO CARE INC	CONTRACTUAL SERVICES ACH PMT NO. - 80135826	434.73
TOTAL FOR 4500 - SOLID WASTE COLLECTION		221,916.20

4530 - SOLID WASTE LANDFILLS

CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES CREDIT CARD PMT NO. - 70000983	193.50
TOTAL FOR 4530 - SOLID WASTE LANDFILLS		193.50

4600 - GOLF FUND

US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00607404	538.19
TOTAL FOR 4600 - GOLF FUND		538.19

4700 - DEVELOPMENT SVCS CENTER

HONORABLE MAYOR
AND COUNCIL MEMBERS

12/09/24
PAGE 15

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ADENBECKS LLC	PERMIT REFUNDS PAYABLE	
PO BOX 208	CHECK NO. - 00607457	55.00
FINANCIAL CONSULTING SOLUTIONS	PROFESSIONAL SERVICES	
GROUP INC DBA FCS GROUP	ACH PMT NO. - 80135772	7,900.00
HALEY & ALDRICH INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80135773	4,146.25
MAINSTREAM ELECTRIC LLC	PERMIT REFUNDS PAYABLE	
12822 E INDIANA AVE	CHECK NO. - 00607459	15.00
PROVIDENT ELECTRIC	PERMIT REFUNDS PAYABLE	
PO BOX 1601	CHECK NO. - 00607460	196.00
STURM HEATING INC	PERMIT REFUNDS PAYABLE	
1112 N NELSON ST	CHECK NO. - 00607462	40.00
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00607404	191.47
VECTOR ELECTRIC CORP	PERMIT REFUNDS PAYABLE	
PO BOX 14349	CHECK NO. - 00607463	225.00
TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER		12,768.72

5100 - FLEET SERVICES FUND

CUMMINS INC	EQUIPMENT REPAIRS/MAINTENANCE	
DBA CUMMINS SALES & SERVICE	ACH PMT NO. - 80135847	2,102.65
EVERGREEN STATE TOWING LLC	TOWING EXPENSE	
DBA SPOKANE VALLEY TOWING	CREDIT CARD PMT NO. - 70000985	1,809.40
GENUINE PARTS COMPANY	CONTRACTUAL SERVICES	
DBA NAPA AUTO PARTS	ACH PMT NO. - 80135810	49,939.44
GENUINE PARTS COMPANY	VEHICLE REPAIR & MAINT SUPPLY	
DBA NAPA AUTO PARTS	ACH PMT NO. - 80135810	331,002.17
GWP HOLDINGS LLC	EQUIPMENT REPAIRS/MAINTENANCE	
DBA DOBBS PETERBILT	ACH PMT NO. - 80135849	21,726.90
JHAB3 CO	EQUIPMENT REPAIRS/MAINTENANCE	
DBA MEINEKE CAR CARE CENTER	CHECK NO. - 00607402	331.35
NOVUS AUTO GLASS	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80135868	8,537.08

RWC INTERNATIONAL LTD	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80135823	2,050.39
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80135873	114,600.80
TOBY'S BODY & FENDER INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80135876	31,851.82

HONORABLE MAYOR
AND COUNCIL MEMBERS

12/09/24
PAGE 16

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 5100 - FLEET SERVICES FUND	-----	563,952.00
--------------------------------------	-------	------------

5200 - PUBLIC WORKS AND UTILITIES

AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00607471	3,203.00
SPOKANE COUNTY TREASURER	SPOKANE COUNTY ACH PMT NO. - 80135824	2,722.42
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00607404	21,467.09

TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES	-----	27,392.51
---	-------	-----------

5300 - IT FUND

COMPUNET INC LB 410802	HARDWARE MAINTENANCE ACH PMT NO. - 80135793	27,228.77
COMPUNET INC LB 410802	OTHER PREPAYMENTS ACH PMT NO. - 80135793	54,007.54
RIVER PARK SQUARE LLC	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80135920	1,000.00
US POSTMASTER	PREPAID POSTAGE CHECK NO. - 00607405	75,000.00

TOTAL FOR 5300 - IT FUND	-----	157,236.31
--------------------------	-------	------------

5800 - RISK MANAGEMENT FUND

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00607404	222.87
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00607404	222.87-
US BANK OR CITY TREASURER LIABILITY CLAIMS	INSURANCE CLAIMS ACH PMT NO. - 80135829	28,537.57

TOTAL FOR 5800 - RISK MANAGEMENT FUND	-----	28,537.57
---------------------------------------	-------	-----------

5830 - EMPLOYEES BENEFITS FUND

DELTA DENTAL OF WASHINGTON	INSURANCE CLAIMS	
----------------------------	------------------	--

	ACH PMT NO. - 80135897	30,576.31
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80135910	218,676.71

HONORABLE MAYOR
AND COUNCIL MEMBERS

12/09/24
PAGE 17

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

LIFEWISE ASSURANCE CO	INSURANCE PREMIUMS ACH PMT NO. - 80135806	30,480.75
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80135817	547.24
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	INSURANCE CLAIMS ACH PMT NO. - 80135817	666,696.56
TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND		946,977.57

5900 - FACILITIES MANAGEMENT FUND OPS

BUREAU VERITAS TECHNICAL ASSESSMENTS LLC	SUBSCRIPTION BASED IT ARNGMTS ACH PMT NO. - 80135839	1,500.00
CARRIER CORPORATION	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00607397	985.95
FISHER CONSTRUCTION GROUP INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80135854	797.88
INLAND ELEVATOR LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80135858	6,354.79
ROAR WORKS LLC	LANDSCAPE/GROUNDS MAINT ACH PMT NO. - 80135821	8,720.00
TOTAL FOR 5900 - FACILITIES MANAGEMENT FUND OPS		18,358.62

5901 - ASSET MANAGEMENT FUND CAPITAL

GWP HOLDINGS LLC DBA DOBBS PETERBILT	VEHICLES ACH PMT NO. - 80135849	570,005.44
TOTAL FOR 5901 - ASSET MANAGEMENT FUND CAPITAL		570,005.44

5902 - PROPERTY ACQUISITION POLICE

L N CURTIS & SONS	OPERATING SUPPLIES ACH PMT NO. - 80135896	21,142.66
L N CURTIS & SONS	WEAPONS/FIREARMS/SIGNALGUNS ACH PMT NO. - 80135896	6,023.34
TOTAL FOR 5902 - PROPERTY ACQUISITION POLICE		27,166.00

5903 - PROPERTY ACQUISITION FIRE

L N CURTIS & SONS	MINOR EQUIPMENT ACH PMT NO. - 80135896	4,183.29
-------------------	---	----------

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

NAPA AUTO PARTS	VEHICLES	
GENUINE PARTS CO	ACH PMT NO. - 80135915	8.02
TOTAL FOR 5903 - PROPERTY ACQUISITION FIRE		4,191.31

6200 - FIREFIGHTERS' PENSION FUND		

DELTA DENTAL OF WASHINGTON	SERVICE REIMBURSEMENT ACH PMT NO. - 80135897	1,466.00
EVERGREEN FOUNTAINS LLC	SERVICE REIMBURSEMENT CHECK NO. - 00607474	4,820.00
EVERGREEN FOUNTAINS LLC	SERVICE REIMBURSEMENT CHECK NO. - 00607474	500.00
FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT CHECK NO. - 00607475	31,844.00
FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT CHECK NO. - 00607475	12,600.00
LIFEWISE ASSURANCE CO	INSURANCE ADMINISTRATION ACH PMT NO. - 80135806	3,321.20
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80135817	42,322.28
PROVIDENCE HEALTH & SERVICES WASHINGTON	SERVICE REIMBURSEMENT CHECK NO. - 00607480	50.00
SPOKANE UNITED METHODIST HOME dba ROCKWOOD SOUTH HILL	SERVICE REIMBURSEMENT CHECK NO. - 00607481	9,295.00
SPOKANE UNITED METHODIST HOME dba ROCKWOOD SOUTH HILL	SERVICE REIMBURSEMENT CHECK NO. - 00607481	223.37
TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND		106,441.85

6255 - LAW ENFORCEMENT RECORDS MGMT		

SPOKANE COUNTY TREASURER	DEPOSIT-COUNTY ACH PMT NO. - 80135923	6,330.50
TOTAL FOR 6255 - LAW ENFORCEMENT RECORDS MGMT		6,330.50

6300 - POLICE PENSION		

DELTA DENTAL OF WASHINGTON	SERVICE REIMBURSEMENT ACH PMT NO. - 80135897	593.00
EVERGREEN FOUNTAINS LLC	SERVICE REIMBURSEMENT CHECK NO. - 00607474	5,024.00
TOTAL FOR 6300 - POLICE PENSION		5,617.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

EVERGREEN FOUNTAINS LLC	SERVICE REIMBURSEMENT CHECK NO. - 00607474	2,000.00
FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT CHECK NO. - 00607475	16,402.00
FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT CHECK NO. - 00607475	4,180.00
GREGORY C HARSHMAN	SERVICE REIMBURSEMENT ACH PMT NO. - 80135928	90.00
LIFEWISE ASSURANCE CO	INSURANCE ADMINISTRATION ACH PMT NO. - 80135806	2,556.45
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80135817	58,803.62
SULLIVAN VENTURES, LLC DBA SULLIVAN PARK ASSISTED LVG	SERVICE REIMBURSEMENT CHECK NO. - 00607483	5,685.00
SULLIVAN VENTURES, LLC DBA SULLIVAN PARK ASSISTED LVG	SERVICE REIMBURSEMENT CHECK NO. - 00607483	2,561.29
TOTAL FOR 6300 - POLICE PENSION		97,895.36

6920 - CLAIMS CLEARING FUND		
JP MORGAN COMMERCIAL CARD SOLUTIONS	WARRANTS PAYABLE CHECK NO. - 00607400	500,595.51
TOTAL FOR 6920 - CLAIMS CLEARING FUND		500,595.51

6960 - SALARY CLEARING FUND NEW		
ASSOCIATED CREDIT SERVICES	ASSOCIATED CREDIT SERVICE CHECK NO. - 00607395	1,516.65
TOTAL FOR 6960 - SALARY CLEARING FUND NEW		1,516.65

TOTAL CLAIMS		4,351,623.82



Agenda Sheet for City Council:

Committee: Date: N/A

Committee Agenda type:

Council Meeting Date: 12/16/2024

Date Rec'd	12/11/2024
Clerk's File #	CPR 2024-0003
Cross Ref #	
Project #	

Submitting Dept	ACCOUNTING & GRANTS
Contact Name/Phone	MICHELLE 6032
Contact E-Mail	MMURRAY@SPOKANECITY.ORG
Agenda Item Type	Claim Item
Council Sponsor(s)	
Agenda Item Name	5600-ACCOUNTING-PAYROLL THRU 12-7-2024

Bid #	
Requisition #	

Agenda Wording

Report of the Mayor of pending payroll claims of previously approved obligations through: December 7, 2024.
 Payroll check #575178 through check #575298 \$11,051,832.65

Summary (Background)

N/A

Lease? NO Grant related? NO Public Works? NO

Fiscal Impact

Approved in Current Year Budget?

Total Cost	\$
Current Year Cost	\$
Subsequent Year(s) Cost	\$

Narrative

Amount	Budget Account
---------------	-----------------------

Expense \$ 11,051,832.65	# Various
Select \$	#
Select \$	#
Select \$	#
\$	#
\$	#

PAYROLL RECAP BY FUND

PAY PERIOD ENDING DECEMBER 7, 2024

FUND	FUND NAME	TOTAL
0100	GENERAL FUND	
0030	POLICE OMBUDSMAN	23,597.62
0230	CIVIL SERVICE	69,656.00
0260	CITY CLERK	30,566.42
0320	COUNCIL	70,475.21
0330	PUBLIC AFFAIRS / COMMUNICATIONS	39,711.62
0370	ENGINEERING SERVICES	301,369.75
0410	FINANCE	55,020.72
0450	CD/HS DIVISION	14,214.40
0470	HISTORIC PRESERVATION	8,231.20
0480	OFFICE OF CIVIL RIGHTS,EQUITY, & INCLUSION	4,887.20
0500	LEGAL	219,067.74
0520	MAYOR	39,561.20
0550	NEIGHBORHOOD SERVICES	21,072.00
05601	MUNICIPAL COURT	162,191.45
0570	OFFICE OF HEARING EXAMINER	6,935.20
0620	HUMAN RESOURCES	47,332.64
0650	PLANNING SERVICES	67,529.71
0680	POLICE	2,626,990.27
0690	PROBATION SERVICES	86,257.96
0700	PUBLIC DEFENDERS	107,965.13
0750	ECONOMIC DEVELOPMENT	13,028.80
0860	TREASURER	0.00
	TOTAL GENERAL FUND	4,015,662.24

FUND	FUND NAME	TOTAL
1100	STREET	332,585.75
1200	CODE ENFORCEMENT	87,828.52
1300	LIBRARY	273,362.83
1380	TRAFFIC CALMING MEASURES	3,317.60
1390	URBAN FORESTRY	2,719.20
1400	PARKS AND RECREATION	427,175.82
1425	AMERICAN RESCUE PLAN	0.00
1460	PARKING METER	37,334.04
1595	HOUSING SALES TAX	0.00
1620	PUBLIC SAFETY & JUDICIAL GRANT	15,416.62
1625	PUBLIC SAFETY PERSONNEL	103,212.98
1680	CD/HS	96,020.61
1910	CRIMINAL JUSTICE ASSISTANCES	2,460.00
1970	EMS FUND	1,911,284.14
4100	WATER	618,800.14
4250	INTEGRATED CAPITAL FUND	75,037.22
4300	SEWER	812,499.23
4480	REFUSE	887,536.48
4600	GOLF	45,399.79
4700	GENERAL SERVICES FUND	276,287.20
5100	FLEET SERVICE	158,660.94
5200	PUBLIC WORKS & UTILITY FUND	73,364.93
5300	MIS	284,877.89
5400	REPROGRAPHICS	5,452.80
5500	PURCHASING	43,545.60
5600	ACCOUNTING SERVICES	270,289.29
5700	MY SPOKANE	43,784.65
5750	PROJECT MANAGEMENT OFFICE	41,308.00
5800	RISK MANAGEMENT	8,717.60
5810	WORKER'S COMPENSATION	15,199.80
5830	SELF-FUNDED MEDICAL/DENTAL	14,429.29
5900	ASSET MANAGEMENT	57,935.05
6060	CITY RETIREMENT	10,326.40
	TOTAL	11,051,832.65

MINUTES OF SPOKANE CITY COUNCIL

Monday, November 25, 2024

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:33 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington. A recording of the meeting can be found at the following link: <https://vimeo.com/spokanecitycouncil>

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

Parks Director Garrett Jones (in absence of City Administrator Alex Scott); Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Current Agenda Review

The City Council reviewed the November 25, 2024, Current Agenda.

RES 2024-0110 (and associated Contract OPR 2016-0987) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Motion by Council Member Zappone, seconded by Council Member Dillon, **to defer** Resolution 2024-0110—approving an extension of a development agreement (OPR 2016-0987) regarding the preliminary plat and planned unit development referred to as The Vistas at Beacon Hill—one week to the December 2, 2024, Agenda; **carried 7-0.**

Action to Approve November 25, 2024, Current Agenda

Following staff reports and Council inquiry and discussion regarding the November 25, 2024, Current Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Klitzke, seconded by Council Member Dillon, **to approve** the November 25, 2024, Current Agenda, as modified; **carried 7-0.**

Advance Agenda Review

The City Council received an overview of the December 2, 2024, Advance Agenda items.

Historic Preservation Interlocal Agreement (OPR 2024-1005) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Motion by Council Member Bingle, seconded by Council Member Cathcart, **to defer** Consent Agenda Item No. 14—Historic Preservation Interlocal Agreement with Spokane County—to January 6, 2025, Agenda; **carried 7-0.**

Final Reading Ordinance C36120 (First Reading held October 25, 2021) (Deferred from October 21, 2024, Agenda) (Council Sponsors: Council Members Zappone and Klitzke)

Motion by Council Member Bingle, seconded by Council Member Dillon, **to defer indefinitely** Final Reading Ordinance C36120 vacating the east 55 feet of Adams Street from the south line of Third Avenue to the north line of I-90, together with the alley between Third Avenue and I-90, from the east line of Adams Street to the west line of Jefferson Street; **carried 6-1.**

Action to Approve December 2, 2024, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the December 2, 2024, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Dillon, seconded by Council Member Bingle, **to approve** the December 2, 2024, Advance Agenda, as modified; **carried 7-0.**

Council Recess/Executive Session

The City Council recessed at 4:15 p.m. No Executive Session was held. The City Council reconvened at 6:01 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Land Acknowledgement

Council President Wilkerson started the meeting off by reading the “Land Acknowledgement” (adopted by City Council on March 22, 2021, under Resolution 2021-0019) which appears on page 2 of the agenda.

Pledge of Allegiance

The Pledge of Allegiance was led by BSA Troop 218 (Boy and Girl Scouts).

Roll Call

On roll call, Council President Wilkerson and Council Members Bingle, Cathcart, Dillon, Klitzke, Navarrete, and Zappone were present.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

Poetry at the Podium

Jennifer Crane Provided a reading of “2024 – Year of the Dragon.”

There were no **Proclamations**.

There were no **Reports from Community Organizations**.

There were no **Boards and Commissions Appointments**.

CONSENT AGENDA

After public testimony and Council commentary, the following actions were taken:

Motion by Council Member Dillon, seconded by Council Member Zappone, the City Council **approved** Staff Recommendations for the following items; **carried 7-0**:

Value Blanket Purchase increase with CompuNet (Grangeville, ID) for continued operational support and equipment replacement to meet contractual obligations for equipment support—additional \$500,000 (plus tax). Total Purchase Amount: \$1,250,000 (plus tax). (OPR 2024-0277) (Council Sponsor: Council President Wilkerson and Council Members Cathcart and Zappone)

Outside Special Counsel Contract Amendments with:

- a. Van Ness Feldman, LLC. (Seattle, WA) regarding preparation of the wholesale water agreement—additional \$20,000. Total Contract Amount: \$152,000. (OPR 2010-0525)
- b. Ankur K. Tohan and K & L Gates, LLP. (Seattle, WA) regarding assisting the City with strategic support and advice on the Climate Commitment Act—additional \$10,000. Total Contract Amount: \$102,000. (OPR 2022-0098)

(Council Sponsors: Council President Wilkerson and Council Member Bingle)

Interagency Agreement with Washington State Department of Commerce for Paper to Digital Permitting Grant through June 30, 2025—\$375,000 Revenue. (OPR 2024-1004) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Management Agreements regarding Amendment to Hillyard Historic Business District to add:

- a. Willerton Block – 3011 East Diamond Avenue. (OPR 2024-1006)

- b. Willerton’s Diamond Photo Play Theater – 3019 East Diamond Avenue. (OPR 2024-1007)
- c. Yukon Block – 5006 North Market Street. (OPR 2024-1008)

(Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Consultant Agreement with BERK Consulting, Inc. (Seattle, WA) to provide Fiscal Study to evaluate Latah Subarea and Planning area for the City of Spokane’s update to the Comprehensive Plan from December 1, 2024, through June 30, 2026—not to exceed \$200,000 (plus applicable tax). (OPR 2024-1009) (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

Contracts for operational support and services from January 1, 2025, to December 31, 2025, with:

- a. Northeast Community Center—\$150,000. (OPR 2024-1010)
- b. Southwest Community Center—\$32,057. (OPR 2024-1011)
- c. West Central Community Center—\$150,000. (OPR 2024-1012)
- d. Dr. Martin Luther King Jr. Community Center—\$250,943. (OPR 2024-1013)

(Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Memorandum of Understanding with James E. Chase Youth Commission and the Chase Youth Foundation to provide funding to the Chase Youth Foundation as fiscal agent for the Chase Youth Commission for four years—\$180,000 (\$45,000 annually). (OPR 2024-1014) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through November 15, 2024, total \$9,611,942.53 (Check Nos.: 606994-607127; Credit Card Nos.: 000892-000918; ACH Payment Nos.: 135141-135396), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,145,634.15. (CPR 2024-0002)

Minutes:

- a. City Council Meeting Minutes: September 26, November 7, November 11, and November 19, 2024. (CPR 2024-0013)
- b. City Council Finance and Administration Standing Committee Meeting Minutes: October 28, 2024. (CPR 2024-0015)

- c. City Council Public Safety and Community Health Standing Committee Meeting Minutes: November 4, 2024. (CPR 2024-0018)

LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

RESOLUTIONS

For Council action on Resolution 2024-0110 (and associated contract OPR 2016-0987), see section of minutes under 3:30 p.m. Briefing Session.

FINAL READING ORDINANCE

Final Reading Ordinance C36608 (Council Sponsors: Council President Wilkerson and Council Member Cathcart)

After public testimony and Council commentary, the following action was taken:

Upon 7-0 Roll Call Vote, the City Council **passed Final Reading Ordinance C36608** relating to Littering and Illegal Dumping; repealing Chapter 10.62 of the Spokane Municipal Code; amending Section 10.58.020 of the Spokane Municipal Code.

Ayes: Bingle, Cathcart, Dillon, Klitzke, Navarrete, Zappone, and Wilkerson
Nos: None
Abstain: None
Absent: None

FIRST READING ORDINANCES

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

ORD C36609 Relating to application file Z23-474COMP amending Map LU 1, Land Use Plan Map, of the City’s Comprehensive Plan from “Neighborhood Mini Center” and “Residential Low” to “Neighborhood Mini Center” and “Office” for approximately 1.5 acres in the Chief Garry Park Neighborhood; and amending the Zoning Map from “Neighborhood Retail, 35-foot height limit (NR-35)” and “R1” to “Neighborhood Retail, 40-foot height limit (NR-40) and “Office Retail,

40-foot height limit (OR-40).” (By a vote of 9 to 0, the Plan Commission recommends approval.) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

ORD C36610 Relating to application file Z23-476COMP amending Map LU 1, Land Use Plan Map, of the City’s Comprehensive Plan from “Neighborhood Retail,” “Residential Low,” “Office,” and “Conservation Open Space” to “General Commercial” for approximately 3.9 acres in the West Hills Neighborhood; and amending the Zoning Map from “Neighborhood Retail, 35-foot height limit (NR-35),” “R1,” and “Office, 35-foot height limit (O-35)” to “Community Business, 55-foot height limit (CB-55).” (By a vote of 9 to 0, the Plan Commission recommends approval.) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

ORD C36611 Relating to application file Z23-477COMP amending Map LU 1, Land Use Plan Map, of the City’s Comprehensive Plan from “Residential Low” to “General Commercial” for approximately 0.84 acres in the West Hills Neighborhood; and amending the Zoning Map from “R1” to “General Commercial, 75-foot height limit (GC-75)”. (By a vote of 9 to 0, the Plan Commission recommends approval.) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

ORD C36612 Relating to application file Z23-478COMP amending Map LU 1, Land Use Plan Map, of the City’s Comprehensive Plan from “Residential Low” to “General Commercial” and “Office” for approximately 5.2 acres in the West Hills Neighborhood; and amending the Zoning Map from “R1” to “General Commercial, 75-foot height limit (GC-75) and “Office Retail, 55-foot height limit (OR-55).” (By a vote of 8 to 1, the Plan Commission recommends approval.) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

ORD C36613 Relating to application file Z23-479COMP amending Map LU 1, Land Use Plan Map, of the City’s Comprehensive Plan from “Residential Low” to “General Commercial,” “Residential Moderate,” and “Potential Open Space” for approximately 33 acres in the Balboa/South Indian Trail Neighborhood; and amending the Zoning Map from “R1” to “Community Business, 55-foot height limit (CB-55),” Residential Multifamily (RMF),” and “R1.” (By a vote of 8 to 0, with one abstention, the Plan Commission recommends approval.) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

ORD C36614 Relating to proposal file Z24-105COMP amending Map LU 1, Land Use Plan Map, of the City’s Comprehensive Plan from “Residential Low,” “Residential Moderate,” “Institutional,” “General Commercial,” “Center and Corridor Transition Area,” and “Center and Corridor

Core Area” to “Residential Moderate,” “Residential High,” “Institutional,” and “Center and Corridor Core Area” for approximately 361 acres, consisting of 604 parcels, in the South Logan Study Area, as defined by the South Logan TOD Plan (RES 2024-0015); and amending the Zoning Map from “R1,” “R2,” “Residential Multifamily (RMF),” “Residential High Density, 55-foot height limit (RDH-55),” “Office Retail, 55-foot height limit (OR-55),” “General Commercial, 150-foot height limit (GC-150),” “Context Area 1/2/3/4” (Hamilton Form-based Code), and “Centers and Corridors, District Center (CC1-DC)” to “Residential Multifamily, 40-foot height limit (RMF-40),” “Residential High Density, 55-foot height limit (RHD-55),” “Residential High Density, 75-foot height limit (RHD-75),” “Context Area 1 (CA1)” (Hamilton Form-based Code), and “Centers and Corridors, Employment Center (CC1-EC).” (By a vote of 9 to 0, the Plan Commission recommends approval.) (Council Sponsors: Council Members Zappone, Bingle, and Klitzke)

ORD C36615 Changing the zone from Office (O) to Office Retail (OR) for property located at 727 West Francis Avenue in the City and County of Spokane, State of Washington, by amending the Official Zoning Map. (Council Sponsors: Council Members Bingle, Zappone, and Klitzke)

There were no **Special Considerations**.

HEARINGS

Continued Hearing on 2025-2026 Proposed Biennium Budget (Continued from November 18, 2024) (FIN 2024-0001)

The City Council continued its hearing on the 2025-2026 Proposed Biennium Budget. After an opportunity for staff reports, with none provided; public testimony; and Council commentary, the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to continue** the Hearing on the 2025-2026 Proposed Biennium Budget to December 2; **carried 7-0**.

[The City Clerk left the meeting at 6:55 p.m. (pursuant to Council Rule 2.2.A). Open Forum speaker information and motion of adjournment and adjournment time were provided by Council Director Giacobbe Byrd for the minutes.]

OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Phil Larkin
- Will Hulings
- Paige King
- Justin Haller
- Sunshine Wigen
- Aaron Rivkin
- HT Higgins
- Megra Flatman
- Antone Velone
- Christine Quinn
- Eugene Knowles
- Dream

ADJOURNMENT

Motion by Council Member Cathcart, seconded by Council Member Bingle, **to adjourn; carried 7-0.**

There being no further business to come before the City Council, the meeting adjourned at 7:22 p.m.

Minutes prepared by City Clerk Terri Pfister and submitted for publication in the December 11, 2024, issue of the *Official Gazette*.

Approved by Spokane City Council on December 16, 2024.

Betsy Wilkerson
City Council President

Attest:

Terri Pfister
City Clerk

MEETING MINUTES
City of Spokane
City Council Study Session
Council Chambers, City Hall (808 W Spokane Falls Blvd)
December 5, 2024

Meeting Recording: <https://vimeo.com/1036497332>

Call to Order: 11:04 a.m.

Attendance:

Committee Members Present: Council President Wilkerson, Council Members Cathcart, Bingle, Dillon (arrived at 11:05 a.m.), Navarrete, and Klitzke

Council Members Absent: Council Member Zappone

Agenda Items:

- DSC Fee Study Update - Tami Palmquist (90 min)

Executive Session:

None

Adjournment:

The meeting adjourned at 12:07 p.m.

Minutes prepared and submitted for publication in the December 18, 2024, issue of the Official Gazette.

Giacobbe Byrd
Director, Council Office

Approved by City Council on December 16, 2024.

Betsy Wilkerson
City Council President

Attest:

Terri L. Pfister
City Clerk

MEETING MINUTES
City of Spokane
City Council Homelessness Town Hall
City Council Chambers, City Hall
December 10, 2024

Meeting Recording: <https://vimeo.com/1038667682>

Call to Order: 6:34 p.m.

Attendance:

Council Members Present: Council President Wilkerson, Council Members Zappone, Bingle (arrived at 6:40 p.m.), Klitzke and Navarrete

Council Members Absent: Council Members Cathcart and Dillon

Agenda Items:

- Opening Thoughts
- Round Table Guest speakers
- Stakeholder Driven key takeaways
- Public Comment
- Closing Thoughts

Executive Session:

None

Adjournment:

The meeting adjourned at 7:57 p.m.

Minutes prepared and submitted for publication in the December 18, 2024, issue of the Official Gazette.

Giacobbe Byrd
Director, City Council Office

Approved by City Council on December 16, 2024.

Besty Wilkerson
City Council President

Attest:

Terri L. Pfister
City Clerk

STANDING COMMITTEE MINUTES
City of Spokane
Finance and Administration Committee
City Council Chambers
November 25, 2024

Call to Order: 1:18PM

Recording of the meeting may be viewed here: <https://vimeo.com/1033271516>

Attendance

Committee Members Present:

Council Member Michael Cathcart (Chair), Council President Wilkerson, Council Member Zack Zappone, Council Member Bingle, Council Member Kitty Klitzke (arrived 1:33PM), Council Member Lili Navarrete

Absent: Council Member Paul Dillon

Agenda Items

Discussion items

1. University District PDA Update
 - Action taken
Presentation and Discussion only.
2. MultiCare Update – NECC Behavioral Health Partnership
 - Action taken
Presentation and Discussion only.
3. COS Translation Tool Demonstration
 - Action taken
Discussion and Demonstration only.
4. Multilingual Recruitment Ordinance
 - Action taken
Discussion only.
5. Extension of Contract for Federal Lobbying Services
 - Action taken
Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
6. Resolution Requesting Extension of COPS Contract
 - Action taken Discussion and approval to forward to Council for consideration. Sponsors: Cathcart, Wilkerson, Zappone
7. Public Records Ordinance Discussion

- Action taken
Discussion only.
- 8. Ordinance Relating to the Accounting and Grants Department
 - Action taken
Discussion and approval to forward to Council for consideration. Sponsors:
Cathcart, Wilkerson, Zappone
- 9. Ordinance Modifying SMC Sections Relating to Small Works Roster
 - Action taken
Discussion and approval to forward to Council for consideration. Sponsors:
Cathcart, Wilkerson, Zappone
- 10. Update On Free Apprenticeship Program
 - Action taken
Discussion and Update Only.
- 11. Resolution Adopting The 2025 Legislative Priorities
 - Action taken
Discussion and approval to forward to Council for consideration. Sponsors:
Cathcart, Wilkerson, Zappone
- 12. Resolution Adopting The 2025 Revised Council Rules
 - Action taken
Discussion and approval to forward to Council for consideration. Sponsors:
Cathcart, Wilkerson, Zappone
- 13. Amend SMC Provisions Regarding Council Meetings
 - Action taken
Discussion and approval to forward to Council for consideration. Sponsors:
Cathcart, Wilkerson, Zappone
- 14. 2025 Council Member Board And Commission Appointments
 - Action taken
Discussion and approval to forward to Council for consideration. Sponsors:
Cathcart, Wilkerson, Zappone
- 15. Year End SBO Discussion (See Consent Items 1-5)
 - Action taken
Discussion and approval to forward to Council for consideration. Sponsors:
Cathcart, Wilkerson, Zappone
- 16. Resolution Approving Residual ARPA Distribution
 - Action taken
Discussion and approval to forward to Council for consideration. Sponsors:
Cathcart, Wilkerson, Zappone
- 17. Boards, Committees and Commission Updates
 - Action taken
Information sharing and discussion only.

Consent items

1. Year End SBO Communications Building M&O (Finance Treasury and Admin)
2. Year End SBO Financial Partnership Portfolio Fund (Finance Treasury and Admin)

3. Year End SBO Workers Comp Fund (Finance Treasury and Admin)
4. Year End SBO Fleet Services Fund (Finance Treasury and Admin)
5. Year End SBO Hotel/Motel Tax Fund (Finance Treasury and Admin)
6. Master Services Agreement With Granite Telecommunications (Information Technology)
7. Amendment to Amend OPR 2019-1096 (Spokane Arts Fund and Arts Commission) (Mayor)
8. PM Web Annual Software Subscription and Support (Information Technology)
9. Contract for Engineering Services to Jacob's Engineering (Wastewater Management)
10. 2025 To 2026 City Biennium Budget Adoption (Finance Treasury and Admin)
11. T-Mobile Site Lease Acknowledgement Eagle Ridge Section 2 (Facilities Management)
12. Sole Source Resolution And Contract With SWS Equipment (Fleet Services)
13. Contract With Valance Matt For Backup Vehicle Commissioning (Fleet Services)
14. Amendment For Additional Funds Volt Management (Information Technology)
15. SH I Co Managed Logarithm Services From (Information Technology)
16. Facilities Water Department Woodridge Property Purchase (Facilities Management Facilities)
17. Camtek Master Value Blanket (Facilities Management)
18. Facilities Snow Removal And Landscaping Maintenance Master Contract (Facilities Management)
19. Scott Elementary Area Pedestrian Improvements (Engineering Services)
20. The F.A. Bartlett Tree Expert For On Call Arborist Services (Contracts And Purchasing)
21. Amendment and Renewal Of Master Service Contract For Fire Extinguisher (Contracts and Purchasing)
22. Contract For Technical Services For PMO and ISD Projects (Information Technology)
23. Dish Network Site Lease Acknowledgement S. Thomas Mallon Rd. (Facilities Management)
24. Interlocal Agreement For Hearing Examiner Services With Chewellah (Hearing Examiner)
25. Interlocal Agreement For Hearing Examiner Services Medical Lake (Hearing Examiner)
26. Interlocal Agreement For Hearing Examiner Services With Newport (Hearing Examiner)
27. Interlocal Agreement For Hearing Examiner Services Airway Heights (Hearing Examiner)
28. Interlocal Or Hearing Examiner Services With Millwood (Hearing Examiner)
29. Interlocal Agreement For Hearing Examiner Services Liberty Lake (Hearing Examiner)
30. Interlocal Agreement For Hearing Examiner Services With Cheney (Hearing Examiner)

31. Interlocal Agreement For Hearing Examiner Services Spokane Valley (Hearing Examiner)
32. Facilities Camtek Master Contract-Installation (Facilities Management)
33. Contract Amendment With Cummins Spokane (Fleet Services)
34. Fish Lake Trail Connection To Centennial Trail Phase 2 2023071 (Engineering Services)

Executive session

None.

Adjournment

The meeting adjourned at 3:06PM

Minutes prepared and submitted for publication in the December 18, 2024, issue of the Official Gazette.

Shae Blackwell, Legislative Assistant

Approved by City Council on December 16, 2024.

Betsy Wilkerson
City Council President

Attest:

Terri L. Pfister
City Clerk

STANDING COMMITTEE MINUTES
City of Spokane
Urban Experience Committee
City Council Chambers
December 9, 2024

Call to Order: 1:17 PM

Recording of the meeting may be viewed here: <https://vimeo.com/1037619811>

Attendance

Committee Members Present:

Council Member Michael Cathcart, Council President Betsy Wilkerson, Council Member Paul Dillon (arrived 1:21), Council Member Kitty Klitzke (arrived 1:20), Council Member Lili Navarrete (left 2:13, returned 2:14), Council Member Zack Zappone, Council Member Jonathan Bingle (left 2:15, returned 2:18).

Agenda Items:

Discussion Items:

1. 4700 - MONTHLY PERMIT REPORT - TAMI PALMQUIST (10 minutes)
2. 4700 - DSC FEE STUDY - TAMI PALMQUIST (5 minutes)
3. 0650 BUILDING OPPORTUNITY FOR HOUSING (BOH) TEXT AMENDMENTS - RYAN SHEA (15 minutes)
4. 0650 CHANGES TO HISTORIC PRESERVATION REVIEW OF DEMOLITIONS - SPENCER GARDNER/MEGAN DUVAL (15 minutes)
5. 0470 – FRED AND WINONA ADAMS HOUSE NOMINATION TO THE REGISTER OF HISTORIC P - MEGAN DUVALL (5 minutes)
6. EMPIRE HEALTH SCATTERED SITE MODEL MONTHLY UPDATE - ZEKE SMITH (10 minutes)
7. POINT IN TIME COUNT UPDATE - MELISSA MORRISON (10 minutes)

Consent Items:

1. 4760 - PARKMOBILE, LLC CONTRACT RENEWAL WITH COST (CODE ENFORCEMENT & PARKING SERVICES)

Executive session

None.

Adjournment

The meeting adjourned at 2:49 PM

Minutes prepared and submitted for publication in the December 18, 2024, issue of the Official Gazette.

Jackson Deese, Legislative Assistant

Approved by City Council on December 16, 2024.

Betsy Wilkerson
City Council President

Attest:

Terri L. Pfister
City Clerk

STANDING COMMITTEE MINUTES
City of Spokane
Public Safety & Community Health
City Hall (808 W. Spokane Falls Blvd), Council Chambers
December 2, 2024

Call to Order: 1:19 PM

Recording of the meeting may be viewed here: <https://vimeo.com/spokanecitycouncil>

Monthly Report/Update

0680 – Monthly Police & Fire Overtime Report – Kevin Schmitt
0680 – Photo Red Monthly Update – Mike Mcnab
0680 – Strategic Initiatives Monthly Update

Discussion items

1. SPD Monthly Report – Chief Hall
2. SFD Monthly Report – Chief O/Berg
3. Clean and Safe Contract – Emily Cameron
4. Community Assembly Resolution regarding Contract with Spokane C.O.P.S. – Giacobbi Byrd

Consent items

1. 0680 – FTAP Grant Subgrantee Award Agreement with YWCA (Police)
2. 0680 – Leica 360 Scanner Purchase (Police)
3. 1970 – Renewal of Annual Subscription with Target Solutions (Fire)
4. 0680 – BLEA Agreement with WSCJTC for 2025-2026 (Police)
5. 1620 – Acceptance of Behavioral Health Unit Grant Amendment (Police)
6. 1620 – Organized Retail Crime Grant Award (Police)
7. 0500 – Special Counsel Contract Amendment (City Attorney)

Executive session

None.

Adjournment

The meeting adjourned at 2:27 PM

Minutes prepared and submitted for publication in the December 18, 2024, issue of the Official Gazette.

Prepared by:
Virginia Ramos, Legislative Assistant

Approved by City Council on December 16, 2024.

Betsy Wilkerson
City Council President

Attest:

Terri L. Pfister
City Clerk

**Agenda Sheet for City Council:****Committee:** Public Safety **Date:** 12/02/2024**Committee Agenda type:** Consent**Date Rec'd**

11/20/2024

Clerk's File #

OPR 2024-1072

Cross Ref #**Project #****Council Meeting Date:** 12/09/2024**Submitting Dept**

POLICE

Bid #**Contact Name/Phone**

SHAWNA 4106

Requisition #**Contact E-Mail**

SERNST@SPOKANEPOLICE.ORG

Agenda Item Type

Purchase w/o Contract

Council Sponsor(s)

PDILLON MCATHCART BWILKERSON

Agenda Item Name

0680 - LEICA 360 SCANNER PURCHASE

Agenda Wording

Spokane Police Department purchase from Collision & Crime Forensic Solutions (Papillion, NE) of a Leica 360 scanner for use in collision investigations and major crimes investigations.

Summary (Background)

The scanner creates point clouds of a scene that can be utilized to take accurate measurements, reduce scene processing time (to open roadways more quickly), and provide investigators, prosecutors, and courts with a 3D model of a crash or crime scene. To read more about the Leica 360 scanner, visit: <https://leica-geosystems.com/case-studies/public-safety/mapping-crashes-and-collisions-at-record-speed>

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact

Approved in Current Year Budget? YES

Total Cost \$ 110,511.06

Current Year Cost \$ 110,511.06

Subsequent Year(s) Cost \$

Narrative

The Leica scanner purchase includes a five-year extended warranty and vendor support. The department will seek a replacement scanner in 2030 and will integrate that purchase into our capital budget.

Amount**Budget Account**

Expense \$ 110,511.06

1560-17100-94210-56401-68084

Select \$

#

Select \$

#

Select \$

#

\$

#

\$

#



Continuation of Wording, Summary, Approvals, and Distribution

Agenda Wording

Summary (Background)

Approvals

Dept Head

MCNAB, MICHAEL

Division Director

MCNAB, MICHAEL

Accounting Manager

Legal

For the Mayor

Additional Approvals

PS EXEC REVIEW

MCDANIEL, ADAM

Distribution List

SPDFinance@spokanecity.org

Committee Agenda Sheet

Public Safety & Community Health Committee

Committee Date	10/7/2024
Submitting Department	Police
Contact Name	Shawna Ernst
Contact Email & Phone	sernst@spokanepolice.org – 509-370-8534
Council Sponsor(s)	Please enter the name of the Council Sponsor(s)
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Leica 360 Scanner Purchase
Proposed Council Action	<input checked="" type="checkbox"/> Approval to proceed to Legislative Agenda <input type="checkbox"/> Information Only
Summary (Background)	<p>The Spokane Police Department needs to purchase a Leica 360 scanner for use in collision investigations and major crimes investigations. The scanner creates point clouds of a scene that can be utilized to take accurate measurements, reduce scene processing time (to open roadways more quickly), and provide investigators, prosecutors, and courts with a 3D model of a crash or crime scene.</p> <p>To read more about the Leica 360 scanner, visit: https://leica-geosystems.com/case-studies/public-safety/mapping-crashes-and-collisions-at-record-speed</p>
<p>Fiscal Impact</p> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Total Cost: <u>\$110,511.06</u></p> <p> Current year cost: \$110,511.06</p> <p> Subsequent year(s) cost: No additional costs for five years.</p> <p>Narrative: <u>The Leica scanner purchase includes a five-year extended warranty and vendor support. The department will seek a replacement scanner in 2030 and will integrate that purchase into our capital budget.</u></p> <p>Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring <input type="checkbox"/> N/A</p> <p>Specify funding source: Reserves</p> <p>Is this funding source sustainable for future years, months, etc? The funding is forfeiture dollars (not an option in the drop-down menu). The funding is sustainable for the next five years as there is no additional cost until 2030.</p> <p>Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring <input type="checkbox"/> N/A</p> <p>Other budget impacts: No additional budget impacts.</p>	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities?	
This purchase will enable the department to map crashes and crime scenes for any crime victim, including those from historically excluded communities.	

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

The department has no plans to collect data regarding the impact of the Leica scanner on different demographic groups. The department will collect data, success stories, and lessons learned on the use of the Leica scanner.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

The department has successfully utilized Leica scanners for several years and found them to be reliable and extremely valuable in the investigative and prosecutorial processes. Additionally, the department will collect data, success stories, and lessons learned on the use of the Leica scanner.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This proposal aligns with the Spokane Police Department's 2024 – 2028 strategic plan and aligns with industry best practices for utilizing point cloud data in investigations and in court.



COLLISION & CRIME
FORENSIC SOLUTIONS
 Forensic Reconstruction / Investigations / Certified Training

**Spokane PD 2nd
 RTC360**

QUOTE: _____

Date: 2024-07-15

Company: Spokane Police Department
 Contact: Ofc. Brian Shrier
 Phone: 509.835.4567
 Email: bshrier@spokanepolice.org

Address: 1427 West Gardner Ave.
 City: Spokane
 State: WA
 Zip: 99201

Spokane Police Department RTC360 Package - 5 YR Support - NO TRAINING

Part Number	Product Description	Quantity	List Price	Total
6018814	RTC360 Package with RCS	1		
838300	RTC 360 Laser Scanner	1	\$75,355.00	\$ 70,833.70
874800	Calibration Cert. "Silver", TLS RTC 360	1	\$1.65	\$ 1.53
954519	GEB364 Battery int Li-Ion 10.8V/6900mAh	4	\$415.00	\$ 1,543.80
817063	GVP730 Container for RTC360	1	\$455.00	\$ 423.15
842065	MS256 Industrial USB Stick 256GB	2	\$1,370.00	\$ 2,548.20
872515	Leica RTC360 QG,multil.1	1	\$0.00	\$ 0.00
874567	Leica RTC360 USB Documentation Card	1	\$0.00	\$ 0.00
874566	Leica Cyclone FIELD 360 Info Sheet	1	\$0.00	\$ 0.00
955235	Cyclone FIELD 360 Quick Plan Shipment FL	1	\$0.00	\$ 0.00
799187	GKL341 Charger Prof 5000	1	\$1,170.00	\$ 1,088.10
731440	AC power cable 2-pole US, to charger	1	\$0.00	\$ 0.00
5312306	RC Studio, 3TB Data, 1yr hxdr.com/tos	1	\$9,000.00	\$ 8,370.00
6013576	5 yr RTC360 Laser Scanner CCP Silver	1		
5308932	5 yr RTC360 Laser Scanner Hardw. Maint.	1	\$7,050.00	\$ 6,838.50
5308935	4 yr RTC360 Laser Scanner Ext. Warranty	1	\$11,300.00	\$ 10,961.00
5308940	5yr RTC360 Laser Scanner Custom. Support	1	\$3,000.00	\$ 2,910.00
870985	GAD122 Adapter for GST with 5/8"	1	\$166.00	\$ 154.38
865471	GVP736, Backpack for RTC360	1	\$490.00	\$ 455.70
CFS E-ZLOK 335-6	E-Z LOK Thread reducer for GAD122	1	\$20.00	\$ 20.00
CFS TC9	Gazelle Fastbowl Tripod TC9 for RTC360	1	\$400.00	\$ 400.00
GT5543XLS	Gitzo 78" Systematic Series 5 Tripod for RTC360	1	\$1,800.00	\$ 1,800.00
CFS IPAD PRO CELL	iPad ProWifi + Cellular 1TB or more + Rugged Case For remote wireless control of RTC360 to protect investigators from HAZMAT, minimize evidence disturbance at the crime scene, and facilitate field workflow functions. Nano Texture glass for high ambient light conditions.	1	\$2,100.00	\$ 2,100.00
CFS Sun Shade	Hoodman or Surf to Summit iPad Pro 11" Sun Shade	1	\$63.00	\$ 63.00
CFS SUPPORT 24	24-Hour Lifetime Technical Support via telephone, email, and virtual meeting. (Requires on-site training purchase)	1	\$10,000.00	\$ 0.00

Sub-Total: \$ 110,511.06

Local sales tax and delivery costs will be added to the final invoice.

Hardware Items, Software, Support, and Training will be invoiced separately and due upon delivery of each.



COLLISION & CRIME

FORENSIC SOLUTIONS

Forensic Reconstruction / Investigations / Certified Training

Spokane PD 2nd
RTC360
QUOTE: _____

Date: _____ 2024-07-15

Company: Spokane Police Department
Contact: Ofc. Brian Shrier
Phone: 509.835.4567
Email: bshrier@spokanepolice.org

Address: 1427 West Gardner Ave.
City: Spokane
State: WA
Zip: 99201

Spokane Police Department RTC360 Package - 5 YR Support - NO TRAINING

Part Number	Product Description	Quantity	List Price	Total
				TOTAL: \$ 110,511.06

This quotation is valid for 30 days after submittal date.
Payments made with a credit card will incur a 5% fee.
Offer subject to [Leica Geosystems terms and conditions.](#)
Full [Software License Agreement & Full Standard Warranty.](#)

Discount:

The CCP for the RTC360 should be set for expiration on the same calendar day as Spokane PD's current RTC360 (29 June).

Recommended specification for PC Workstation:

Processor: Latest Intel i-9 generation at 3.5GHz or higher, RAM: 64 GB, Operating System: Windows 10 (64 bit), Graphics: NVIDIA Quadro or NVIDIA Geforce with 8GB of dedicated video memory. Internal SSD drives. One for writing and one for reading. Three internal SSD Drives with NVME / PCIE connection is preferred.

Customer acceptance

The signature below confirms acceptance of the issued quote for purchase as described above by an authorized individual from your organization.

Accepted by: _____

Date: _____

Signature: _____

PO: _____

Please send the signed quote to the attention of:
Collision Forensic Solutions, LLC
300 S. Fillmore St.
Papillion, NE 68046

Representative: Michael Selves & Will Henningsen
Phone: 402.339.1518
Direct: 402.658.4672
Email: Will@CollisionFS.com

BRAND NAME OR STANDARDIZATION JUSTIFICATION - OVER \$5,000

A brand name description is defined as:

A title, term, symbol design or any combination used to describe a product by a unique identifier and its producer.

Standardization is defined as:

The adoption of a single product or group of products to be used by different entities or all parts of one organization, (Nash, Schooner & O'Brien, 1998)

The agency understands that:

1. Use of brand name descriptions and standardization is the least preferred type of specification as it limits competition and potentially equivalent products are not considered for award.
2. Procurements of items for which the City has established a standard of designating a brand name manufacturer or by pre-approving via testing shall be competitively bid if there is more than one supplier of the item.

THE REQUESTER PROVIDES THE FOLLOWING JUSTIFICATION FOR REQUIRING:

- | | |
|-------------------------------------|-------------------------------|
| <input checked="" type="checkbox"/> | Brand Name Justification |
| <input checked="" type="checkbox"/> | Standardization Justification |

What product are you standardizing:

Leica 360 Point Cloud Scanner

This brand name or standardization is necessary because (Check all that apply):

- | | |
|-------------------------------------|-----------------------------|
| <input checked="" type="checkbox"/> | Interchangeability |
| <input checked="" type="checkbox"/> | Expertise |
| <input checked="" type="checkbox"/> | Compatibility |
| <input type="checkbox"/> | Maintenance |
| <input type="checkbox"/> | Regulation/Law |
| <input type="checkbox"/> | Uniformity |
| <input checked="" type="checkbox"/> | Prior Functionality Testing |
| <input type="checkbox"/> | Other - _____ |
| <input type="checkbox"/> | Other - _____ |

Describe the reasons above.

SPD would like to standardize on the Leica 360 Point Cloud Scanner because we already own one Leica scanner (interchangability), our major crimes collision investigators have had 40+ hours of training in Leica and experience testifying to the accuracy in court (expertise), the Leica scanner integrates with other software systems used by the department (compatibility), and the scanner has been utilized for five years with minimal issues (prior functionality testing).

<p>Describe the process that the department used to verify or test that this was the only suitable solution. Attached additional sheets if necessary.</p>	<p>The major crimes collision investigators evaluated several scanner options during the purchasing process six years ago. They performed field testing of three models and determined that the accuracy and ease of use of Leica best fit the department's needs.</p>
<p>How was performance effectiveness demonstrated?</p> <p>Include existing conditions, prior history, and equipment longevity or durability.</p>	<p>The Leica scanner has been used in hundreds of investigations and has been found to deliver accurate point clouds and scene measurements. Leica scanners have been verified to 1mm accuracy. Data from Leica scanners has been utilized in court under scrutiny.</p> <p>SPD has five years of history utilizing Leica scanners. Our current scanner has needed some part replacements, but those have been minor and low-cost items.</p>
<p>If the standardization or brand name is not approved, what is the consequence to the agency? For example, additional costs or expenses that could be incurred?</p>	<p>If the standardization is not approved, the department will need to evaluate additional scanners and replace the current scanner in addition to buying a second scanner. SPD would additionally need to perform testing and training for our major crimes collision investigators. This would add approximately \$150,000 - \$175,000 in costs.</p>
<p>What are the associated risks of non-standardization?</p>	<p>The risk of non-standardization is that we will need to thoroughly evaluate a different scanner to ensure that we can testify in court to the accuracy of the data. We would need to take a lot of time to do this evaluation because we do not want to risk losing evidence in a major crimes case.</p>
<p>List any additional facts supporting the standardization or brand name justification.</p>	

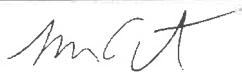
STATEMENT OF NEED AND CERTIFICATION:

My department's recommendation for brand name or standardization is based upon an objective review of

the product/service required and appears to be in the best interest of the City of Spokane. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favors of compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence in this request.

I hereby certify that this justification is accurate and complete to the best of my knowledge and belief.

Signature (Requestor)



Date

9/26/2024

Printed Name: Shawna Ernst

Title:

Law Enforcement
Technology and
Operations
Manager

DEPARTMENT DIRECTOR

Based upon the above, I authorize the brand name or standardization of the goods or services specified.

Signature



Date

9/26/24

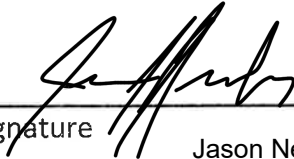
Printed Name:

Mike McNab, Interim Asst. Chief of Police

PURCHASING

Based upon the above, I authorize the brand name or standardization of the goods or services specified.

Signature



9/26/2024

Date

Jason Nechanicky, Director of Purchasing & Contracts

Note: If additional space is required, use additional sheets of paper and submit with this completed form.

Attachment Two
Spokane Police Department
Forfeited Funds Expenditure Request

Requestor/Date Shawna Ernst - 9/26/2024

Unit Technical Assistance Response Unit

Justification: Purchase of a Leica 360 Scanner for use in collision investigations and major crimes investigations. Suitable purchase for Federal Seizures (Law Enforcement Operations and Investigations and Law Enforcement equipment).

Qualifications:

Washington State Seizure: Drug Per RCW 69.50.505
(10) for the expansion and improvement of controlled substances related law enforcement activity.
Money retained under this section may not be used to supplant preexisting funding sources.

AGO 1995 No.11

Section 69.50.505(10) allows the use of drug proceeds for activities that relate to controlled substances but incidentally further other law enforcement purposes.

AGO 2010 No. 1

RCW 69.50.505 (10) authorizes use of drug forfeiture proceeds for law enforcement activities having a 'close connection' to enforcing controlled substances laws.


Washington State Seizure: Felony
Per RCW 10.105.010... proceeds shall be used exclusively for the expansion and improvement of law enforcement activity.

Federal Seizures

Per the DOJ Equitable Sharing Guide and Interim Policy. Select all that apply:

- Law Enforcement Operations and Investigations
- Law Enforcement Training
- Law Enforcement equipment
- Law Enforcement Memorials or Awards
- Drug and Drug Education or other Awareness Programs
- Support of Community Based Programs
- Law Enforcement Travel and Per Diem

Approvals:

Unit Sergeant NA Unit Lieutenant NA
Division Captain  Department Chief _____

Permissible Use of Forfeited Funds under { } State: Drug { } State: Felony Federal

Accounting:

Federal-Justice 1560-17100-21250-***-68084**

Federal-Treasury 1560-17100-21250-***-68083**

State Drug 1560-17200-21250-***-68074**

State Non Drug 1560-17200-21250-***-68075**



Agenda Sheet for City Council:

Committee: PIES **Date:** 12/16/2024

Committee Agenda type: Consent

Date Rec'd

12/9/2024

Clerk's File #

OPR 2021-0755

Cross Ref #

Project #

Council Meeting Date: 12/16/2024

Submitting Dept

INFORMATION TECHNOLOGY

Bid #

Contact Name/Phone

CYLAS 625-6494

Requisition #

Contact E-Mail

CENGELAND@SPOKANECITY.ORG

Agenda Item Type

Contract Item

Council Sponsor(s)

MCATHCART JBINGLE

Agenda Item Name

5300 - RENEWAL COHESITY BACKUP APPLIANCE EXPANSION

Agenda Wording

Contract Renewal with Structured Communication Systems, Inc. (Clackamas, OR) for continued additional storage capacity and backup appliance from December 21, 2024, through December 21, 2025-\$43,706.14 (incl. tax).

Summary (Background)

The Cohesity backup appliance was purchased in 2018 to provide backup/recovery capacity for the City's numerous servers and data storage infrastructures. It was sized for modest growth over three years to control the initial purchase cost with the intention to increase capacity as needed. In 2021 a 2-node block storage expansion was installed as that need was reached. It was purchased with a support and software subscription contract term of three (3) years, which is expiring 12/21/2024.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact

Approved in Current Year Budget? YES

Total Cost \$ 43,706.14

Current Year Cost \$ 43,706.14

Subsequent Year(s) Cost \$

Narrative

Amount

Budget Account

Expense \$ 43,706.14

Various

Select \$

#

Select \$

#

Select \$

#

\$

#

\$

#



Continuation of Wording, Summary, Approvals, and Distribution

Agenda Wording

Summary (Background)

Approvals

<u>Dept Head</u>	MARTINEZ, LAZ
<u>Division Director</u>	GBYRD
<u>Accounting Manager</u>	GBYRD
<u>Legal</u>	HARRINGTON,
<u>For the Mayor</u>	GBYRD

Additional Approvals

Distribution List

Casey Richmond - crichmond@structured.com	Accounting - ywang@spokanecity.org
Contract Accounting - ddaniels@spokanecity.org	Legal - mharrington@spokanecity.org
Purchasing - cwahl@spokanecity.org	IT - itadmin@spokanecity.org
Tax & Licenses	kclifton@spokanecity.org

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Committee Date	12/16/2024
Submitting Department	IT
Contact Name	Jack Whitelaw
Contact Email & Phone	jwhitelaw@spokanecity.org 625-6433
Council Sponsor(s)	<u>CM Cathcart, CP Wilkerson, CM Zappone</u>
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Cohesity Backup Appliance 2node block - Software Support Contract Renewal.
Proposed Council Action	<input checked="" type="checkbox"/> Approval to proceed to Legislative Agenda <input type="checkbox"/> Information Only
Summary (Background)	<p>The Cohesity backup appliance was purchased in 2018 to provide backup/recovery capacity for the City’s numerous servers and data storage infrastructures. It was sized for modest growth over three years to control the initial purchase cost with the intention to increase capacity as needed. In 2021 a 2-node block storage expansion was installed as that need was reached. It was purchased with a support and software subscription contract term of three (3) years, which is expiring 12/21/2024.</p> <p>This is a contract renewal for support and software subscription of Cohesity’s DataProtect Services for this 2-node block for an additional year ending in 12/21/2025 and is fully covered by IT funds.</p>
Fiscal Impact	<p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Total Cost: <u>\$43,706.14</u> for a one-year contract Current year cost: <u>\$43,706.14</u> with Tax Subsequent year(s) cost: <u>\$129,089.71</u> for a three-year contract</p> <p>Narrative: This request is for software maintenance and support which is contractually required by the software vendor.</p> <p>Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring <input type="checkbox"/> N/A Specify funding source: Program revenue Is this funding source sustainable for future years, months, etc? Click or tap here to enter text.</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring <input type="checkbox"/> N/A</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities?	Not applicable – annual software maintenance
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	Not applicable – annual software maintenance
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?	

Not applicable – annual software maintenance

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This service aligns with the Sustainable Resources strategic initiative, providing backup/restore capabilities, disaster recovery, and ensuring high availability of all department's servers, virtual machines, and data storage.



City of Spokane
CONTRACT RENEWAL
**Title: COHESITY BACKUP APPLIANCE EXPANSION
HARDWARE SUPPORT AND MAINTENANCE**

This Contract Renewal is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **STRUCTURED COMMUNICATION SYSTEMS, INC.**, whose address is 12901 Southeast 97th Avenue, Suite 400, Clackamas, Oregon 97015, as ("Company"), individually hereafter referenced as a "Party", and together as the "Parties".

WHEREAS, the parties entered into a Contract wherein the Company agreed to provide Three Years Support and Maintenance including Professional Services, in accordance with the Company's Quote dated October 27, 2021; and

WHEREAS, the Parties agree to renew the initial contract for an additional term, therefore the original Contract needs to be formally renewed by this written Contract Renewal document; and

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The original Contract, dated November 23, 2021, any previous amendments, renewals and / or extensions / thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Renewal shall become effective on December 21, 2024, and shall end December 21, 2025.

3. COMPENSATION.

The City shall pay an additional amount not to exceed **FORTY-THREE THOUSAND SEVEN HUNDRED SIX AND 14/100 (\$43,706.14)**, including sales tax, for everything furnished and done under this Contract Renewal. This is the maximum amount to be paid under this Renewal, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this Renewal document.

4. DEBARMENT AND SUSPENSION.

The Company has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or

ineligible from participation in Federal Assistance Programs under Executive Order 12549 and “Debarment and Suspension”, codified at 29 CFR part 98.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Renewal by having legally-binding representatives affix their signatures below.

STRUCTURED COMMUNICATION SYSTEMS, INC.

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Agreement:

- Attachment A - Certificate of Debarment
- Attachment B – Company’s Price Quote #202304-94639 dated August 21, 2024.

ATTACHMENT A

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.

2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.

3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<hr/> Name of Subrecipient / Contractor / Consultant (Type or Print)	<hr/> Program Title (Type or Print)
<hr/> Name of Certifying Official (Type or Print)	<hr/> Signature
<hr/> Title of Certifying Official (Type or Print)	<hr/> Date (Type or Print)

ATTACHMENT B

Company Name: City of Spokane

Contact: Jack Whitelaw

Email: jwhitelaw@spokanecity.org

Phone: 509.625.6433

Account Executive: Craig Schurter

23403 East Mission Ave., Suite 216 - Spokane, WA 99019 - 509.926.3601

Toll Free 800.881.0962 - Order Fax 888.729.0997



Line Item	Part Number	Description	Serial Number	Start Date	End Date	Qty.	Unit List Price	Unit Sale Price	Ext. Sale Price
-----------	-------------	-------------	---------------	------------	----------	------	-----------------	-----------------	-----------------

City of Spokane - City Data Center - Cohesity Appliance Renewal 2024-2025

Pricing Per NASPO Contract # AR2472, with Additional Discounting

Support and Subscription Renewal

1	SVC-DATAPROTECT-491	Cohesity DataProtect Service Subscription (1 TB). Backup and Recovery across on-prem and cloud workloads. Subscription per backend TB.	SW1640215220663	12/22/2024	12/21/2025	48	\$1,705.00	\$801.17	\$38,456.16
2	CS-P-C4600-SFP-2-AR2472	Premium (24x7) Support for C4600-SFP-2; Subject to the Cohesity Support Maintenance Terms and Conditions. (1Y)	BAA4921CTY088	12/22/2024	12/21/2025	1	\$1,800.00	\$1,641.22	\$1,641.22

Estimated Sales Tax (9%):

\$3,608.76

Grand Total

\$43,706.14

Cohesity products are NCNR (non-cancellable, non-returnable)

Prepared by: [Rachel Temple for Craig Schurter](#)

Please contact the person listed above at Structured for any questions regarding this quotation.

Line Item	Part Number	Description	Serial Number	Start Date	End Date	Qty.	Unit List Price	Unit Sale Price	Ext. Sale Price
-----------	-------------	-------------	---------------	------------	----------	------	-----------------	-----------------	-----------------

Notes:

- Client acknowledges and agrees that the by signing this quotation, issuing a purchase order referencing this quotation, or otherwise accessing or utilizing the solution outlined in this quotation that the Structured Communication Systems, Inc. Standard Terms and Conditions, which can be found at <http://www.structured.com/terms/>, apply to this and all quotations.
Further, the Client acknowledges and agrees that the use, title, interest, rights and warranties associated with the solution outlined in this quotation are governed by the applicable manufacturer end-user license agreement, software license agreement, subscription agreement, warranty terms and/or maintenance/support contract.
- Prices do not include shipping charges. All shipping charges are FOB origin and will be added at time of invoice. Prices do not include Sales Tax. Sales tax rates are an estimate and are subject to change. Rates are dictated by the state into which the solution is being shipped. Freight may be taxable, depending upon state regulations. Please note that pricing outlined in this quotation does not include tariffs or any other international or national tax or duty (if any) that may be levied against some or all of the products by the applicable manufacturer at the time of procurement by Structured for the benefit of the Client. As such, any such tariffs, taxes or duties are the sole responsibility of the Client and will be passed through by Structured to the Client at the time of invoicing.
- Net 20 day terms are available with approved credit. Structured will accept pre-payment or Visa/MasterCard without approved credit; please note that all credit card transaction will also incur a three percent (3%) transaction fee. All quotes and proposals are calculated using US Dollars.
- Quotes are valid for 30 days. Structured reserves the right to adjust prices at any time according to manufacturer price changes or material changes in circumstances that affect the scope of services proposed herein. In the event that the expiration date has been exceeded, please contact your Account Representative for an updated quote.
- Remit To Address:** 9200 SE Sunnybrook Blvd., Suite 300, Clackamas OR, 97015

This quotation contains information that is privileged and confidential. The information contained in this quotation is intended only for use of the person to whom it is addressed. If the reader of this quotation is not (1) the intended recipient or (2) the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited.

WHEN PLACING YOUR ORDER, PLEASE FAX OR EMAIL TO: 888-729-0997 or orders@structured.com

Please fill out all of the below information to ensure that your order is processed as efficiently as possible.

Signature: _____ Date: _____

Shipping Address:

Street:
City, ST Zip:
Contact:
Phone:
Email:

Billing Address:

Preferred Shipping Method: Ground _____ 2nd Day _____ Overnight _____
Date Needed:

Customer Reference / Purchase Order Number: _____

Bridging People, Business & Technology

Ask us about our high-quality Internet Security, Connectivity, Storage and Access Offerings...



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/4/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER (OR) Heffernan Insurance Brokers 5100 S Macadam Ave., Suite 440 Portland OR 97239 License#: 0564249 STRUCOM-01	CONTACT NAME: PHONE (A/C. No. Ext): 503-226-1320 FAX (A/C. No.): 503-226-1478 E-MAIL ADDRESS:													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Massachusetts Bay Insurance Company</td> <td>22306</td> </tr> <tr> <td>INSURER B : Allmerica Financial Benefit Insurance Company</td> <td>41840</td> </tr> <tr> <td>INSURER C : Hanover Insurance Company</td> <td>22292</td> </tr> <tr> <td>INSURER D : The Hanover Insurance Company</td> <td>22292</td> </tr> <tr> <td>INSURER E : Philadelphia Indemnity Insurance Company</td> <td>18058</td> </tr> <tr> <td>INSURER F : Hiscox Insurance Company Inc.</td> <td>10200</td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Massachusetts Bay Insurance Company	22306	INSURER B : Allmerica Financial Benefit Insurance Company	41840	INSURER C : Hanover Insurance Company	22292	INSURER D : The Hanover Insurance Company	22292	INSURER E : Philadelphia Indemnity Insurance Company	18058	INSURER F : Hiscox Insurance Company Inc.
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A : Massachusetts Bay Insurance Company	22306													
INSURER B : Allmerica Financial Benefit Insurance Company	41840													
INSURER C : Hanover Insurance Company	22292													
INSURER D : The Hanover Insurance Company	22292													
INSURER E : Philadelphia Indemnity Insurance Company	18058													
INSURER F : Hiscox Insurance Company Inc.	10200													
INSURED Structured Communication Systems, Inc. 9200 SE Sunnybrook Blvd., Ste 300 Clackamas OR 97015														

COVERAGES **CERTIFICATE NUMBER:** 1707014633 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> WA STOP GAP <input checked="" type="checkbox"/> \$1MM/\$1MM/\$1MM GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	ZD2J26951301	1/1/2024	1/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		Y	AW3J26960801	1/1/2024	1/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			UH2J26951701	1/1/2024	1/1/2025	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000 Prod/Comp Ops Agg \$ 8,000,000
B B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	W22J21659101 WM2J26954001	1/1/2024 1/1/2024	1/1/2025 1/1/2025	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D E F	Tech E&O and Cyber Excess Tech E&O \$5M XS \$5M Employee Dishonesty			LH2J26958201 PHSD1845631 UC2469029724	1/1/2024 1/1/2024 1/1/2024	1/1/2025 1/1/2025 1/1/2025	Aggregate Limit \$5,000,000 Aggregate Limit \$5,000,000 Limit \$1000000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Excluded Individual, Worker's Compensation Policy #W22J21659101: Ronald Fowler
 RE: As per contract or agreement on file with insured. The City of Spokane, its agents, officers and employees are included as an additional insured (primary and non-contributory) on the General Liability policy per the attached endorsement, if required. Waiver of Subrogation is included on the General Liability and Auto Liability policies per the attached endorsement, if required.

CERTIFICATE HOLDER City of Spokane 808 W. Spokane Falls Blvd. Spokane WA 99201-3316	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

© 1988-2015 ACORD CORPORATION. All rights reserved.

14. AUTO LOAN PHYSICAL DAMAGE EXTENSION

The following is added to **SECTION III - PHYSICAL DAMAGE COVERAGE, C. Limit Of Insurance** provision:

When a "loss" results in a total loss to a covered auto you own for which a Loss Payee is designated in this policy, the most we will pay for "loss" in any one "accident" is the greater of:

1. The actual cash value of the damaged or stolen property as of the time of the "loss"; or
2. The outstanding balance of the initial loan, less any amounts for taxes, overdue payments, overdue payment charges, penalties, interest, any charges for early termination of the loan, costs for Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan, and carry-over balances from previous loans.

15. AUTO LEASE PHYSICAL DAMAGE EXTENSION

The following is added to **SECTION III - PHYSICAL DAMAGE COVERAGE, C. Limit Of Insurance** provision:

If, because of damage, destruction or theft of a covered "auto", which is a long-term leased "auto", the lease agreement between you and the lessor is terminated, "we" will pay the difference between the amount paid under paragraph **C. LIMIT OF INSURANCE 1.** or **2.** and the amount due at the time of "loss" under the terms of the lease agreement applicable to the leased "auto" which you are required to pay: less any fees to dispose of the auto; any overdue payments; financial penalties

imposed under a lease for excessive use, abnormal wear and tear or high mileage; security deposits not refunded by the lessor; cost for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan; and carry over balances from previous leases.

This coverage applies only to the initial lease for the covered "auto" which has not previously been leased. This coverage is excess over all other collectible insurance.

SECTION IV - CONDITIONS

16. DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS

The following is added to **SECTION IV - BUSINESS AUTO CONDITIONS, A. Loss Conditions, 2. Duties In The Event Of Accident, Claim, Suit Or Loss:**

- d. Knowledge of any "accident", claim, "suit" or "loss" will be deemed knowledge by you when notice of such "accident", claim, "suit" or "loss" has been received by:

- (1) You, if you are an individual;
- (2) Any partner or insurance manager if you are a partnership; or
- (3) An executive officer or insurance manager if you are a corporation.

17. BLANKET WAIVER OF SUBROGATION

Paragraph **5. Transfer Of Rights Of Recovery Against Others To Us, SECTION IV - BUSINESS AUTO CONDITIONS, A. Loss Conditions** is replaced by the following:

Includes copyrighted material of Insurance Services Office, Inc. with its permission.
Copyright, Insurance Services Office, Inc., 1996

**5. Transfer Of Rights Of Recovery
Against Others To Us**

If any person or organization to or for whom we make payment under this Coverage Form has rights to recover damages from another, which have not been waived through the execution of an "insured contract", written agreement, or permit, prior to the "accident" or "loss" giving rise to the payment, those rights to recover damages from another are transferred to us. That person or organization must do everything necessary to secure our rights and must do nothing after the "accident" or "loss" to impair them.

**18. UNINTENTIONAL FAILURE TO
DISCLOSE INFORMATION**

The following is added to **SECTION IV BUSINESS AUTO CONDITIONS. B. General Conditions**, paragraph 2. **Concealment, Misrepresentation Or Fraud:**

Your unintentional error in disclosing, or failure to disclose, any material fact existing after the effective date of this Coverage Form shall not prejudice your rights under this Coverage Form. However, this provision does not affect our right to collect additional premium or exercise our right of cancellation or nonrenewal.

**19. HIRED AUTO - WORLDWIDE
COVERAGE**

The following is added to **SECTION IV - Business Auto Conditions, B. General Conditions**, paragraph 7. **Policy Period, Coverage Territory** provision:

- e. Outside the coverage territory described in a., b., c., and d. above for an "accident" or "loss" resulting from the use of a covered "auto" you hire, without a driver, or your employee hires without a driver, at your direction, for the purpose of conducting your business, for a period of 30 days or less, provided the suit is brought within The United States of America or its territories or possessions.

SECTION V - DEFINITIONS

20. MENTAL ANGUISH

Paragraph C. "**Bodily injury**", **SECTION V - DEFINITIONS** is replaced by the following:

- C. "Bodily injury" means bodily injury, sickness or disease sustained by a person including death or mental anguish resulting from any of these.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL GENERAL LIABILITY BROADENING ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SUMMARY OF COVERAGES

1.	Additional Insured by Contract, Agreement or Permit	Included
2.	Additional Insured – Primary and Non-Contributory	Included
3.	Blanket Waiver of Subrogation	Included
4.	Bodily Injury Redefined	Included
5.	Broad Form Property Damage – Borrowed Equipment, Customers Goods & Use of Elevators	Included
6.	Knowledge of Occurrence	Included
7.	Liberalization Clause	Included
8.	Medical Payments – Extended Reporting Period	Included
9.	Newly Acquired or Formed Organizations - Covered until end of policy period	Included
10.	Non-owned Watercraft	51 ft.
11.	Supplementary Payments Increased Limits	
	- Bail Bonds	\$2,500
	- Loss of Earnings	\$1000
12.	Unintentional Failure to Disclose Hazards	Included
13.	Unintentional Failure to Notify	Included

This endorsement amends coverages provided under the Commercial General Liability Coverage Part through new coverages, higher limits and broader coverage grants.

1. Additional Insured by Contract, Agreement or Permit

The following is added to **SECTION II – WHO IS AN INSURED**:

Additional Insured by Contract, Agreement or Permit

- a. Any person or organization with whom you agreed in a written contract, written agreement or permit that such person or organization to add an additional insured on your policy is an additional insured only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your acts or omissions, or the acts or omissions of those acting on your behalf, but only with respect to:

- (1) "Your work" for the additional insured(s) designated in the contract, agreement or permit;
- (2) Premises you own, rent, lease or occupy; or
- (3) Your maintenance, operation or use of equipment leased to you.
- b. The insurance afforded to such additional insured described above:
- (1) Only applies to the extent permitted by law; and
- (2) Will not be broader than the insurance which you are required by the contract, agreement or permit to provide for such additional insured.

- (3) Applies on a primary basis if that is required by the written contract, written agreement or permit.
 - (4) Will not be broader than coverage provided to any other insured.
 - (5) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto.
- c. This provision does not apply:
- (1) Unless the written contract or written agreement was executed or permit was issued prior to the "bodily injury", "property damage", or "personal injury and advertising injury".
 - (2) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
 - (3) To any lessor of equipment:
 - (a) After the equipment lease expires; or
 - (b) If the "bodily injury", "property damage", "personal and advertising injury" arises out of sole negligence of the lessor
 - (4) To any:
 - (a) Owners or other interests from. whom land has been leased which takes place after the lease for the land expires; or
 - (b) Managers or lessors of premises if:
 - (i) The occurrence takes place after you cease to be a tenant in that premises; or
 - (ii) The "bodily injury", "property damage", "personal injury" or "advertising injury" arises out of structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.
 - (5) To "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" or the offense which caused the "personal and

advertising injury" involved the rendering of or failure to render any professional services by or for you.

- d. With respect to the insurance afforded to these additional insureds, the following is added to **SECTION III – LIMITS OF INSURANCE**:

The most we will pay on behalf of the additional insured for a covered claim is the lesser of the amount of insurance:

- 1. Required by the contract, agreement or permit described in Paragraph a.; or
- 2. Available under the applicable Limits of Insurance shown in the Declarations.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

2. Additional Insured – Primary and Non-Contributory

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph 4. **Other insurance:**

Additional Insured – Primary and Non-Contributory

If you agree in a written contract, written agreement or permit that the insurance provided to any person or organization included as an Additional Insured under **SECTION II – WHO IS AN INSURED**, is primary and non-contributory, the following applies:

If other valid and collectible insurance is available to the Additional Insured for a loss covered under Coverages **A** or **B** of this Coverage Part, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary to other insurance that is available to the Additional Insured which covers the

Additional Insured as a Named Insured. We will not seek contribution from any other insurance available to the Additional Insured except:

- (1) For the sole negligence of the Additional Insured;
- (2) When the Additional Insured is an Additional Insured under another primary liability policy; or
- (3) when **b.** below applies.

If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in **c.** below.

b. Excess Insurance

(1) This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:

- (a) That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";
- (b) That is Fire insurance for premises rented to the Additional Insured or temporarily occupied by the Additional Insured with permission of the owner;
- (c) That is insurance purchased by the Additional Insured to cover the Additional Insured's liability as a tenant for "property damage" to premises rented to the Additional Insured or temporarily occupied by the Additional with permission of the owner; or
- (d) If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion g. of **SECTION I – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY.**

(2) When this insurance is excess, we will have no duty under Coverages A or B to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

(3) When this insurance is excess over other Insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

- (a) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
- (b) The total of all deductible and self insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

c. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each

insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first. If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers

3. Blanket Waiver of Subrogation

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us:**

We waive any right of recovery we may have against any person or organization with whom you have a written contract that requires such waiver because of payments we make for damage under this coverage form. The damage must arise out of your activities under a written contract with that person or organization. This waiver applies only to the extent that subrogation is waived under a written contract executed prior to the "occurrence" or offense giving rise to such payments.

4. Bodily Injury Redefined

SECTION V – DEFINITIONS, Definition 3. "bodily injury" is replaced by the following:

3. "Bodily injury" means bodily injury, sickness or disease sustained by a person including death resulting from any of these at any time. "Bodily injury" includes mental anguish or other mental injury resulting from "bodily injury".

5. Broad Form Property Damage – Borrowed Equipment, Customers Goods, Use of Elevators

a. **SECTION I – COVERAGES, COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY**, Paragraph 2. **Exclusions** subparagraph j. is amended as follows:

Paragraph (4) does not apply to "property damage" to borrowed equipment while at a jobsite and not being used to perform operations.

Paragraphs (3), (4) and (6) do not apply to "property damage" to "customers goods" while on your premises nor do they apply to the use of elevators at premises you own, rent, lease or occupy.

b. The following is added to **SECTION V – DEFINITIONS:**

24. "Customers goods" means property of your customer on your premises for the purpose of being:

- a. worked on; or
- b. used in your manufacturing process.
- c. The insurance afforded under this provision is excess over any other valid and collectible property insurance (including deductible) available to the insured whether primary, excess, contingent

6. Knowledge of Occurrence

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph **2. Duties in the Event of Occurrence, Offense, Claim or Suit**:

- e. Notice of an "occurrence", offense, claim or "suit" will be considered knowledge of the insured if reported to an individual named insured, partner, executive officer or an "employee" designated by you to give us such a notice.

7. Liberalization Clause

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

Liberalization Clause

If we adopt any revision that would broaden the coverage under this Coverage Form without additional premium, within 45 days prior to or during the policy period, the broadened coverage will immediately apply to this Coverage Part.

8. Medical Payments – Extended Reporting Period

- a. **SECTION I – COVERAGES, COVERAGE C – MEDICAL PAYMENTS**, Paragraph **1. Insuring Agreement**, subparagraph **a.(3)(b)** is replaced by the following:
 - (b) The expenses are incurred and reported to us within three years of the date of the accident; and
- b. This coverage does not apply if **COVERAGE C – MEDICAL PAYMENTS** is excluded either by the provisions of the Coverage Part or by endorsement.

9. Newly Acquired Or Formed Organizations

SECTION II – WHO IS AN INSURED, Paragraph **3.a.** is replaced by the following:

- a. Coverage under this provision is afforded until the end of the policy period.

10. Non-Owned Watercraft

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Paragraph **2. Exclusions**, subparagraph **g.(2)** is replaced by the following:

g. Aircraft, Auto Or Watercraft

(2) A watercraft you do not own that is:

- (a) Less than 51 feet long; and
- (b) Not being used to carry persons or property for a charge;

This provision applies to any person who, with your consent, either uses or is responsible for the use of a watercraft.

11. Supplementary Payments Increased Limits

SECTION I – SUPPLEMENTARY PAYMENTS COVERAGES A AND B, Paragraphs **1.b.** and **1.d.** are replaced by the following:

1.b. Up to \$2,500 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

1.d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to \$1000 a day because of time off from work.

12. Unintentional Failure to Disclose Hazards

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph **6. Representations**:

We will not disclaim coverage under this Coverage Part if you fail to disclose all hazards existing as of the inception date of the policy provided such failure is not intentional.

13. Unintentional Failure to Notify

The following is added to **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph **2. Duties in the Event of Occurrence, Offense, Claim or Suit**:

Your rights afforded under this policy shall not be prejudiced if you fail to give us notice of an "occurrence", offense, claim or "suit", solely due to your reasonable and documented belief that the "bodily injury" or "property damage" is not covered under this policy.

ALL OTHER TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.



< Business Lookup

License Information:

[New search](#) [Back to results](#)

Entity name: STRUCTURED COMMUNICATION SYSTEMS, INC.

Business name: STRUCTURED COMMUNICATION SYSTEMS INC

Entity type: [Profit Corporation](#)

UBI #: 601-478-854

Business ID: 001

Location ID: 0003

Location: Active

Location address: 9200 SE SUNNYBROOK BLVD
STE 300
CLACKAMAS OR 97015-5765

Mailing address: 9200 SE SUNNYBROOK BLVD
STE 300
CLACKAMAS OR 97015-5765

Excise tax and reseller permit status: [Click here](#)

Secretary of State status: [Click here](#)

Endorsements

Endorsements held at this locati	License #	Count	Details	Status	Expiration date	First issuance d
Bainbridge Island General Business - Non-Resident				Active	Dec-31-2024	Feb-12-2020
Castle Rock General Business - Non-Resident	888.0			Active	Dec-31-2024	May-08-2019
Spokane General Business - Non-Resident	T12088451BUS			Active	Dec-31-2024	Oct-15-2012

Governing People May include governing people not registered with Secretary of State

Governing people	Title
FOWLER, RONALD	

Registered Trade Names

Registered trade names	Status	First issued

Registered trade names	Status	First issued
STRUCTURED COMMUNICATION SYSTEMS, INC.	Active	Jan-25-2008

[View Additional Locations](#)

The Business Lookup information is updated nightly. Search date and time: 1/5/2024 2:27:12 PM

Contact us

How are we doing?

Take our survey!

Don't see what you expected?

Check if your browser is supported





Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 11/25/2024

Committee Agenda type: Discussion

Date Rec'd 11/13/2024

Clerk's File # ORD C36625

Cross Ref #

Project #

Council Meeting Date: 12/09/2024

Submitting Dept FINANCE, TREASURY & ADMIN

Bid #

Contact Name/Phone MATT BOSTON 6820

Requisition #

Contact E-Mail MBOSTON@SPOKANECITY.ORG

Agenda Item Type First Reading Ordinance

Council Sponsor(s) MCATHCART BWILKERSON ZZAPPONE

Agenda Item Name ORDINANCE RELATING TO THE ACCOUNTING & GRANTS DEPARTMENT

Agenda Wording

This ordinance updates Spokane Municipal Code Section 03.01A.215 (Accounting and Grants) to reflect the director of the department as the Director of Accounting. [Grants duties will be performed by other staff]

Summary (Background)

This ordinance updates Spokane Municipal Code Section 03.01A.215 (Accounting and Grants) to reflect the director of the department as the Director of Accounting. [Grants duties will be performed by other staff]

Lease? NO Grant related? NO Public Works? NO

Fiscal Impact

Approved in Current Year Budget? N/A

Total Cost \$

Current Year Cost \$

Subsequent Year(s) Cost \$

Narrative

Amount

Budget Account

Select \$ #

Select \$ #

Select \$ #

Select \$ #

\$ #

\$ #



Continuation of Wording, Summary, Approvals, and Distribution

Agenda Wording

Summary (Background)

Approvals

Dept Head

MURRAY, MICHELLE

Division Director

BOSTON, MATTHEW

Accounting Manager

MURRAY, MICHELLE

Legal

SCHOEDEL, ELIZABETH

For the Mayor

PICCOLO, MIKE

Additional Approvals

Distribution List

mboston@spokanecity.org

amcdaniel@spokanecity.org

Committee Agenda Sheet

Finance & Administration Committee

Committee Date	November 25, 2024
Submitting Department	Mayor's Office
Contact Name	Matt Boston
Contact Email & Phone	mboston@spokanecity.org
Council Sponsor(s)	Please enter the name of the Council Sponsor(s)
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested 5 minutes
Agenda Item Name	Ordinance
Proposed Council Action	<input checked="" type="checkbox"/> Approval to proceed to Legislative Agenda <input type="checkbox"/> Information Only
Summary (Background) *use the Fiscal Impact box below for relevant financial information	This ordinance updates Spokane Municipal Code Section 03.01A.215 (Accounting and Grants) to reflect the director of the department as the Director of Accounting. [Grants duties will be performed by other staff]
<p>Fiscal Impact</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Total Cost: Click or tap here to enter text.</p> <p> Current year cost: \$</p> <p> Subsequent year(s) cost:</p> <p>Narrative: Please provide financial due diligence review, as applicable, such as number and type of positions, grant match requirements, summary type details (personnel, maintenance and supplies, capital, revenue), impact on rates, fees, or future shared revenue</p> <p>Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A</p> <p>Specify funding source: Reallocation</p> <p>Is this funding source sustainable for future years, months, etc?</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities? N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A	

ORDINANCE NO. C36625

An ordinance relating to the Accounting and Grants Department; amending Section 03.01A.215 of the Spokane Municipal Code.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Section 03.01A.215 of the Spokane Municipal Code is amended to read as follows:

Section 03.01A.215 Accounting and Grants

The Accounting and Grants Department is a financial administrative department responsible for preparing financial statements, maintaining the general ledger, paying bills, billing customers, payroll, inventory management, disseminating and monitoring financial policies and internal controls, financial analysis, administration of some joint governmental agencies, receipt, and technical review of grant applications and the close out of grants and financial assistance awards. The department is managed by the Director of Accounting ((and Grants)).

PASSED by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

City Attorney

Mayor

Date

Effective Date



Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 11/25/2024

Committee Agenda type: Discussion

Date Rec'd

11/4/2024

Clerk's File #

ORD C36627

Cross Ref #

Project #

Council Meeting Date: 12/09/2024

Submitting Dept

CONTRACTS & PURCHASING

Bid #

Contact Name/Phone

JASON 232-8841

Requisition #

Contact E-Mail

JNECHANICKY@SPOKANECITY.ORG

Agenda Item Type

First Reading Ordinance

Council Sponsor(s)

MCATHCART BWILKERSON ZZAPPONE

Agenda Item Name

5500 - ORD MODIFYING SMC SECTIONS RELATING TO SMALL WORKS ROSTER

Agenda Wording

This ordinance amends sections of the SMC relating to small works roster and repeals a section of SMC to ensure compliance and alignment with State requirements.

Summary (Background)

An ordinance amending SMC sections relating to the small works roster procurement process for small works. 5268-S2.SL.pdf (wa.gov) was passed in the 2023 legislative session and went into effect July 1, 2024. This act related to equity and efficiencies in public works procurement including modifications to the small works roster requirements.

Lease? NO Grant related? NO Public Works? NO

Fiscal Impact

Approved in Current Year Budget? N/A

Total Cost \$

Current Year Cost \$

Subsequent Year(s) Cost \$

Narrative

Amount

Budget Account

Select \$ #

Select \$ #

Select \$ #

Select \$ #

\$ #

\$ #



Continuation of Wording, Summary, Approvals, and Distribution

Agenda Wording

Summary (Background)

Approvals

Dept Head

NECHANICKY, JASON

Division Director

BOSTON, MATTHEW

Accounting Manager

BUSTOS, KIM

Legal

SCHOEDEL, ELIZABETH

For the Mayor

PICCOLO, MIKE

Additional Approvals

Distribution List

purchasing@spokanecity.org

Committee Briefing Paper

Finance & Administration Committee

Committee Date	11/25/2024
Submitting Department	Purchasing & Contracts
Contact Name	Jason Nechanicky
Contact Email & Phone	jnechanicky@spokanecity.org , 509-232-8841
Council Sponsor(s)	
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Ordinance modifying SMC sections relating to Small Works Roster
Proposed Council Action	<input checked="" type="checkbox"/> Approval to proceed to Legislative Agenda <input type="checkbox"/> Information Only
Summary (Background)	<p>*use the Fiscal Impact box below for relevant financial information</p> <p>An ordinance amending SMC sections relating to the small works roster procurement process for small works. 5268-S2.SL.pdf (wa.gov) was passed in the 2023 legislative session and went into effect July 1, 2024. This act related to equity and efficiencies in public works procurement including modifications to the small works roster requirements.</p> <p>This ordinance amends sections of the SMC relating to small works roster and repeals a section of SMC to ensure compliance and alignment with State requirements.</p>
Fiscal Impact	
Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Total Cost: Click or tap here to enter text. Current year cost: N/A Subsequent year(s) cost: N/A	
Narrative: <u>No identifiable costs to City operations</u>	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A Specify funding source: Select Funding Source* Is this funding source sustainable for future years, months, etc? Click or tap here to enter text.	
Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A Other budget impacts: (revenue generating, match requirements, etc.) None	
Operations Impacts (If N/A, please give a brief description as to why)	
<ul style="list-style-type: none"> • What impacts would the proposal have on historically excluded communities? None, this impacts public works small works roster processes. • How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? Not applicable. • How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution? These changes amend SMC to comply with updated legislation. 	

- Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This ensures that City statutes align with minimum requirements set by State.

Council Subcommittee Review

- Please provide a summary of council subcommittee review. If not reviewed by a council subcommittee, please explain why not.

Not applicable.

ORDINANCE NO C36627

An ordinance relating to the Small Works Roster; amending SMC section 07.06.165; and repealing SMC section 07.06.167.

The City of Spokane does ordain:

Section 1. That section 07.06.165 is amended to read as follows:

Section 07.06.165 Small Works Roster

The following small public works roster procedures are established for use by the City pursuant to (~~RCW 39.04.155~~) RCW 39.04.151.

- A. The City need not comply with formal sealed bidding requirements for the construction, building, renovation, remodeling, alteration, repair, or improvement of real property where the estimated total cost does not exceed (~~((three hundred thousand dollars (\$300,000), which includes the costs of labor, material, equipment, sales, or use taxes as applicable))~~) three hundred fifty thousand dollars (\$350,000) excluding state sales tax. Instead, the City may use the Small Works Roster ("SWR") procedures for Public Works projects as set forth in this section. The breaking of any project into units or accomplishing any projects by phases is prohibited if it is done for the purpose of avoiding the maximum dollar amount of a contract that may be let using the SWR process.
- B. At least once each year, the City or third-party vendor shall on behalf of the City, publish in a newspaper of general circulation within the City of Spokane a notice of the existence of the SWR and solicit the names of the contractors for the SWR. The City or third-party vendor shall add responsible contractors to the SWR at any time that a contractor completes the online application provided and meets minimum state law requirements for roster listing.
- C. The City shall obtain (~~(telephone,)~~) written (~~(,)~~) or electronic quotations for Public Works contracts from contractors on the appropriate SWR to assure that a competitive price is established, and to award contracts to a contractor who meets the mandatory bidder responsibility criteria in RCW 39.04.350(1). The City may establish Supplementary Bidder Responsibility Criteria (SBRC) under RCW 39.04.350(~~((2))~~) (3) to be considered in the process of awarding a contract.
 1. A contract awarded from the SWR will not be advertised. Invitations for quotations shall include an estimate of the scope and nature of the work to be performed as well as materials and equipment to be furnished. However, detailed plans and specifications need not be included in the invitation.

2. Quotations (~~((may))~~) shall be invited from all appropriate contractors on the appropriate SWR that have indicated interest in performing work for the City. (~~((As an alternative, for projects expected to cost less than \$150,000, quotations may be invited from at least five (5) contractors on the appropriate SWR who have indicated the capability of performing the kind of work being contracted, in a manner that will equitably distribute the opportunity among the contractors on the appropriate roster. For purposes of this section, the phrase "equitably distribute" means that the City may not favor certain contractors on the appropriate SWR over other contractors on the appropriate SWR who perform similar services.))~~)
3. At the time bids are solicited, the City representative shall not inform a contractor of the terms or amount of any other contractor's bid for the same project.
4. A written record shall be made by the City representative of each contractor's bid on the project and of any conditions imposed on the bid. Immediately after an award is made, the bid quotations obtained shall be recorded, open to public inspection, and available by electronic request.

Section 2. That SMC section of 07.06.167 (Limited Public Works Process) is repealed.

PASSED by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

City Attorney

Mayor

Date

Effective Date



Agenda Sheet for City Council:

Committee: Finance & Administration **Date:** 11/25/2024

Committee Agenda type: Discussion

Date Rec'd 11/14/2024

Clerk's File # ORD C36628

Cross Ref #

Project #

Council Meeting Date: 12/09/2024

Submitting Dept CITY COUNCIL

Bid #

Contact Name/Phone CHRIS WRIGHT 625-6210

Requisition #

Contact E-Mail CWRIGHT@SPOKANECITY.ORG

Agenda Item Type First Reading Ordinance

Council Sponsor(s) BWILKERSON ZZAPPONE

Agenda Item Name 0320- AMEND SMC PROVISIONS REGARDING COUNCIL MEETINGS

Agenda Wording

Ordinance making technical amendments to Spokane Municipal Code provisions regarding council meetings.

Summary (Background)

City Charter authorizes the City Council to adopt its own rules of procedures, and provides that the City Council set the time and place of its regular weekly meetings by ordinance. The ordinance removes specific references to standing committees, revises code provisions to allow public testimony at committee meetings, removes requirement for minimum number of Town Hall meetings, and revises code to allow public testimony at committees, and makes other technical changes.

Lease? NO Grant related? NO Public Works? NO

Fiscal Impact

Approved in Current Year Budget? N/A

Total Cost \$

Current Year Cost \$

Subsequent Year(s) Cost \$

Narrative

Not Applicable

Amount

Budget Account

Select \$ #

Select \$ #

Select \$ #

Select \$ #

\$ #

\$ #

Committee Briefing Paper

Finance & Administration Committee

Committee Date	Nov. 25, 2024
Submitting Department	City Council
Contact Name	Chris Wright
Contact Email & Phone	cwright@spokanecity.org 625-6210
Council Sponsor(s)	Wilkerson Zappone
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 10 mins
Agenda Item Name	Ordinance Revising SMC Provisions on Council Meetings
Proposed Council Action	<input checked="" type="checkbox"/> Approval to proceed to Legislative Agenda <input type="checkbox"/> Information Only
Summary (Background) *use the Fiscal Impact box below for relevant financial information	Section 9.B of the City Charter authorizes the City Council to adopt its own rules of procedures, and Section 10 provides that the City Council sets the time and place of its regular weekly meetings by ordinance. The ordinance does the following: <ul style="list-style-type: none"> Removes specific references to standing committees in SMC and leaves their creation etc. to council rules Revises SMC provisions to allow public testimony at committee meetings. Deletes an obsolete reference to council rule 4.2. Deletes a sentence that limits participation of council members in meetings that are not a “committee of the whole” changes language to ensure consistency with OPMA. Revises the SMC regarding Town Hall meetings to eliminate the minimum number each year. Repeals SMC 02.01020 (requiring agendas to be published 10 days in advance). Amends Section 02.01.030 to allow public testimony at committees.
Fiscal Impact Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Total Cost: Click or tap here to enter text. Current year cost: Unknown Subsequent year(s) cost: Unknown Narrative: Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A Specify funding source: Select Funding Source* Is this funding source sustainable for future years, months, etc? Click or tap here to enter text. Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A Other budget impacts: (revenue generating, match requirements, etc.)	

Operations Impacts (If N/A, please give a brief description as to why)

- What impacts would the proposal have on historically excluded communities?

The ordinance revises SMC to expressly allow public testimony at the committee meetings, thereby expanding public opportunity to weigh in on legislation before the council. This provision benefits all members of the public, including members of historically marginalized communities.

- How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

- How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Council will monitor public participation in council meetings to determine whether participation is helpful, meaningful and of benefit to council legislation and decisions.

- Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Sections 9 and 10 of the City Charter authorize the council to establish procedures by rule and to set time, place and other aspects of council meetings by ordinance. The ordinance is also crafted to conform SMC to council practices and ensure no conflict between SMC and council rules.

Council Subcommittee Review

- Please provide a summary of council subcommittee review. If not reviewed by a council subcommittee, please explain why not.

No applicable subcommittee.

ORDINANCE NO. C36628

An Ordinance relating to Spokane City Council meetings and amending sections 02.005.010, 02.01.010 and 02.01.030 of the Spokane Municipal Code, and repealing Section 02.01.020 of the Spokane Municipal Code.

WHEREAS, pursuant to Section 9.B of the City Charter, the City Council is authorized to adopt its own rules of procedures; and

WHEREAS, pursuant to Section 10 of the City Charter, the City Council designates the time and place of its regular weekly meetings by ordinance; and

WHEREAS, Section 1.5 of the City Council Rules of Procedure, last adopted March 4, 2024, provides that any amendments to the council rules of procedure must be adopted pursuant to a resolution; and

WHEREAS, Chapter 02.01 SMC sets forth basic requirements for council meetings, but is obsolete given current council practices and procedures; and

WHEREAS, the City Council desires to amend the Spokane Municipal Code to reflect its current practice, to allow for public comment at committee meetings, and to make other technical changes,

NOW, THEREFORE, the City of Spokane does hereby ordain as follows:

Section 1. Section 02.005.010 of the Spokane Municipal Code is amended as follows:

Section 02.005.010 Council President and City Council

- A. As provided in the City Charter a City Council President and six City Council Members constitute the City Council, which is the legislative body of the City. The City Council President and City Council Members have no administrative authority over personnel matters except the Council President and the Council Members:
 - 1. Appoint, evaluate and discharge the Hearing Examiner;
 - 2. appoint, evaluate, and discharge the City Council’s full-time staff, as provided in Section 02.005.030;
 - 3. appoint, evaluate, and discharge the City Council’s seasonal, project and interim staff, as provided in Section 02.005.030;

4. approve the appointment by the Mayor of the City Attorney, the City Clerk, and the permanent, acting, or interim administrative head in each department and division; provided:
 - a. any person appointed for the position of department head on a permanent basis shall be placed on the city council agenda by the mayor within 30 days of the appointment and considered for approval pursuant to section 24 of the city charter;
 - b. persons appointed for the job positions of interim or acting department head shall serve as such for up to 180 days, which period can be extended for up to an additional 180 days by city council resolution;
 5. appoint nominees of the Mayor to boards, commissions, and other official City agencies, unless otherwise provided;
 6. hire, supervise, evaluate, and discharge their individual legislative assistants.
- B. The Council President reviews the preparation of the agenda for City Council meetings, briefings, and study session meetings and presides at meetings of the City Council. The Council President also serves as the Mayor Pro Tem. The Council President shall serve as the primary signatory on all Council budgetary, expenditure, and appropriation matters as related to the Council Office budget; consistent with City procedures and policies.
- C. City Council agenda items shall be submitted and processed consistent with the City Council Rules of Procedure and administrative policies and procedures.
- D. The City Council shall establish standing and ad hoc committees by rule to assist in the performance of its assigned duties.
- ~~((1. The standing committees shall have a minimum of three members, one from each of the three City Council districts.~~
- ~~2. The council president may chair two of the standing committees as determined in his or her sole discretion.~~
- ~~3. All other committees, including ad hoc committees, shall select their own chair.~~

- ~~4. At no time shall a member of the City Council chair more than two standing committees at the same time.~~
 - ~~5. Ad hoc committees shall be composed with a minimum of three members appointed by the majority of the City Council.~~
 - ~~6. Standing committee membership shall be determined by the second legislative session of the City Council of each calendar year and memorialized by resolution of the City Council. Membership on each of the standing committees will be determined from those expressing an interest to serve on the committee.))~~
- E. Any City Council committee with more than three Council Members as committee members shall be considered a committee of the whole City Council. All meetings of such a committee shall be considered a ~~((special))~~ City Council meeting with the appropriate public meeting notice. No legislative action may be taken at any standing or ad hoc committee unless the committee meeting was noticed as a special meeting in compliance with the Washington Open Public Meetings Act (OPMA) and ~~((Rule 4.2 of the))~~ applicable City Council Rules of Procedure.
- F. All standing committee meetings shall be open to the public except when the committee adjourns into executive session. ~~((No public testimony will be taken during standing committee meetings))~~. Participation in a standing committee meeting shall be limited to standing committee members, appropriate staff, ~~((and))~~ other individuals recognized by the committee, and members of the public who sign up to testify pursuant to council rules. Participation by Council Members, including deliberation and voting, shall be open to all Council Members when the standing committee is meeting as a committee of the whole and as a special Council meeting. ~~((Participation by Council Members in a standing committee that is not a committee of the whole shall be limited to just the appointed Council Members.))~~

Section 2. Section 02.01.010 of the Spokane Municipal Code is amended as follows:

Section 02.01.010 Time & Place

- A. Regular legislative meetings of the City Council shall be held at three-thirty p.m. on Monday each week in the City Council Chambers located in the lower level of City Hall at 808 West Spokane Falls Boulevard. When a Monday is a legal holiday according to City ordinance, then the meeting may be held on the next succeeding day which is not a City holiday, or may be cancelled at the discretion of the Council President.

- B. The regular legislative meeting shall consist of ~~((a briefing session))~~ an agenda review followed by ~~((an administrative session at which time action will be taken on the items on the consent agenda, followed by))~~ an executive session, if necessary, followed by a recess until six p.m., followed by a legislative and hearings session. ~~((When a Monday is a legal holiday according to City ordinance, then the meeting may be held on the next succeeding day which is not a City holiday.))~~
- C. The City Council may hold a study session(s) intended to provide the Council with background information and briefing from the Mayor or the Mayor's designee and selected other persons regarding forthcoming agenda matters or other items as necessary, when proper notice of the meetings has been given.
- D. An executive session may be called at any time during a regular or special meeting of the City Council as provided in RCW 42.30.110.
- E. ~~((The City Council may, four times a year, hold a "town hall" meeting, which shall be cablecast on Channel 5 or online through the City of Spokane website, for the purpose of providing citizens access to the Council to address concerns of City government)).~~ The City Council may conduct a regular City Council meeting as a "town hall" meeting, which shall be cablecast on Channel 5 or online through the City of Spokane website and may be held outside of the regular meeting location at City Hall. Legislative business may be minimized or suspended during town hall meetings.

Section 3. Section 02.01.020 of the Spokane Municipal Code is repealed.

Section 4. Section 02.01.030 of the Spokane Municipal Code is amended as follows:

Section 02.01.030 Right to Speak

All meetings of the City Council are open to the public except an executive session. Members of the public shall have the right to speak to an item on the City Council's agenda for any legislative session ~~((, special consideration,))~~ or standing committee. ~~((or hearing agendas that are not adjudicatory hearings.))~~ Members of the public may attend but do not have the right to speak when the City Council is meeting in ~~((briefing))~~ agenda review, study, or other workshop sessions, ~~((standing or))~~ or when meeting as an ad hoc committee, or when acting in an adjudicative capacity. It shall be the duty of the presiding officer to determine and allot whatever time is necessary due to the number of public participants and ~~((extend))~~ extent of the proposed participation. Public participation shall be subject to council rules on decorum and testimony.

The right to speak during a council meeting as set forth above may be suspended during a declared emergency and the City Council may proceed with action on an agenda item

without public testimony.

Section 5. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 6. Clerical Errors. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

City Attorney

Mayor

Date

Effective Date