

## CITY OF SPOKANE



### REGARDING CITY COUNCIL MEETINGS

Notice is hereby given that City Council has resumed in-person meetings. City Council's standing committee meetings, Briefing Sessions, Legislative Sessions and study sessions are held in City Council Chambers – Lower Level of City Hall, 808 W. Spokane Falls Blvd.

City Council Members, City staff, presenters and members of the public will still have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public. Call in information for the August 21, 2023, meetings is below. All meetings will continue to be streamed live on Channel 5 and online at <https://my.spokanecity.org/citycable5/live> and <https://www.facebook.com/spokanecitycouncil>.

#### **WebEx call in information for the week of August 21, 2023:**

3:30 p.m. Briefing Session: 1-408-418-9388; access code: 2485 859 8861; password: 0320

6:00 p.m. Legislative Session: 1-408-418-9388; access code: 2481 160 2025; password: 0320

Thursday Study Session: 1-408-418-9388; access code: 2490 239 4174; password: 0320

#### **To participate in public comment (including Open Forum):**

Testimony sign up is open from 5:00-6:00 p.m. on Monday, August 21, 2023. You must sign up by 6:00 p.m. to be called on to testify. Those wishing to give testimony virtually can sign up between 5:00-6:00 p.m. at <https://forms.gle/Vd7n381x3seaL1NW6>. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Instructions for participation are provided on the form when you sign up.

The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items of interest not relating to the Current or Advance Agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

**CITY COUNCIL MEETINGS  
RULES – PUBLIC DECORUM**

**Strict adherence to the following rules of decorum by the public will be observed and adhered to during City Council meetings, including open forum, public comment period on legislative items, and Council deliberations:**

- 1. No Clapping!**
- 2. No Cheering!**
- 3. No Booing!**
- 4. No public outbursts!**
- 5. Three-minute time limit for comments made during public testimony on legislative items (two minutes for open forum)!**

**In addition, please silence your cell phones when entering the Council Chambers!**

Further, keep the following City Council Rules in mind:

**Rule 2.2 OPEN FORUM**

- A. At the 6:00 p.m. legislative session, prior to the consideration of consent or legislative items, the Council shall hold an open forum unless a majority of Council Members vote otherwise. The open forum shall have 15 (fifteen) spaces of two minutes each available and members of the public who have not spoken during open forum during that calendar month will be prioritized for spaces ahead of those who have spoken during that calendar month.
- B. Members of the public can sign up for open forum in the hour preceding the legislative session, or at the conclusion of the briefing session, whichever is later, via the virtual testimony form linked in the meeting packet or in person outside Council Chambers. Each speaker must sign themselves using their true first and last name. Members of the public who are unable to sign up during the sign up period or who attempt to sign up late will not be added to the list of speakers. The order of the speakers will be determined at the discretion of the chair. Each speaker shall be limited to no more than two minutes unless a majority of the Council Members in attendance vote on an alternate time limit.
- C. No action, other than a statement of Council Members' intent to address the matter in the future, points of order, or points of information will be taken by Council Members during an open forum.
- D. The open forum is a limited public forum and all matters discussed in the open forum shall relate to the affairs of the City. No person shall be permitted to speak in open forum regarding items on that week's current agenda or the next week's advanced agenda, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during open forum shall address their comments to the Council President and shall maintain decorum as laid out in Rule 2.15(E). Legal or personal matters between private parties that do not impact the governance of the City of Spokane are not a permissible topic of open forum testimony.

**Rule 2.7 SERVICE ANIMALS AT CITY COUNCIL MEETINGS**

- A. For purposes of these Rules, only dogs that are individually trained to do work or perform tasks for a person with a disability are recognized as service animals. Dogs or other animals whose sole function is to provide comfort or emotional support do not qualify as service animals under these Rules. Service animals are permitted to accompany people with disabilities in City Council meetings, as well as all areas where members of the public are allowed to go.
- B. Service animals must, at all times while present in a City Council meeting, be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices, in which case, the individual must maintain control of the animal through voice, signal, or other effective controls.

**Rule 2.15 PARTICIPATION OF MEMBERS OF THE PUBLIC IN COUNCIL MEETINGS**

- A. Members of the public may address the Council regarding the following items during the Council's legislative session: the consent agenda as a whole, all first reading ordinances together (with the exception of first reading ordinances associated with Hearings, which shall be taken separately), final readings of regular and special budget ordinances, emergency ordinances, special consideration items, hearing items, and other items before the City Council requiring Council action, except those that are adjudicatory or solely administrative in nature. This rule shall not limit the public's right to speak on issues that are not part of the current or advanced agendas during open forum.
- B. No member of the public may speak without first being recognized for that purpose by the chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. Council Members must be recognized by the chair for the purpose of obtaining the floor.

- C. Each person speaking in a public Council meeting shall verbally identify themselves by true first and last name, city of residence, and, if appropriate, representative capacity.
- D. Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded, and documents submitted for the record are identified and marked by the Clerk.
- E. In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression not provided by these rules, including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language or obscene speech, physically pounding the dais or other furniture, yelling, or personal comments or verbal insults about any individual will be permitted.
- F. A speaker asserting a statement of fact may be asked by a Council Member to document and identify the sources of the factual datum being asserted.
- G. When addressing the Council, members of the public shall direct all remarks to the Council President, shall refrain from remarks directed personally to any Council Member or any other individual, and shall confine remarks to the matters that are specifically before the Council at that time.
- H. City employees may participate in public comment, including open forum, providing they are in compliance with the City of Spokane Code of Ethics and they do the following:
  1. Announce at the beginning of their testimony that they are there in their personal capacity or their capacity as a member of a relevant board, commission, committee or community group;
  2. Protect confidential information, including, but not limited to, confidential financial information and attorney-client communications;
  3. Do not use, or be perceived to use, City funds, including giving testimony during paid work time or while in uniform; or City property, including using a City-issued computer or cell phone, in giving testimony.
- I. When any person, including members of the public, City staff, and others, are addressing the Council, Council Members shall observe the same decorum and process, as the rules require among the members *inter se*. That is, a Council Member shall not engage the person addressing the Council in colloquy but shall speak only when granted the floor by the Council President. All persons and/or Council Members shall not interrupt one another. The duty of mutual respect and avoiding unlawful harassment set forth in Rule 1.2 and the rules governing debate set forth in *Robert's Rules of Order, newly revised*, shall extend to all speakers before the City Council. The City Council's Director of Policy and Government Relations and/or City Attorney shall, with the assistance of Council staff, assist the Council President to ensure that all individuals desiring to speak shall be identified, appropriately recognized, and provided the opportunity to speak. All persons attending City Council Meetings or City Council sponsored meetings shall refrain from unlawfully harassing other attendees or risk being removed and/or prohibited from attending future meetings.

**Rule 2.16 PUBLIC TESTIMONY REGARDING LEGISLATIVE AGENDA ITEMS – TIME LIMITS**

- A. Members of the public can sign up to give testimony in the hour preceding the legislative session, or at the conclusion of the briefing session, whichever is later, via the virtual testimony form linked in the meeting packet or in person outside Council Chambers. Each speaker must sign themselves using their true first and last name. Members of the public who are unable to sign up during the sign up period or who attempt to sign up late will not be added to the list of speakers. The order of the speakers shall be determined at the discretion of the chair.
- B. The City Council shall take public testimony on all matters included on its legislative agenda as described at Rule 2.15(A), with those exceptions stated in Rule 2.16(B). Public testimony shall be limited to the final Council action, except that public testimony shall be allowed at the first reading of ordinances. Public testimony shall be limited to three (3) minutes per speaker unless the time limit is adjusted by a majority vote of the Council. The chair may allow additional time if the speaker is asked to respond to questions from the Council. Public testimony and consideration of an item may be extended to a subsequent meeting by a majority vote of the Council.
- C. No public testimony shall be taken on amendments to consent or legislative agenda items, votes to override a Mayoral veto, or solely procedural, parliamentary, or administrative matters of the Council.
- D. Public testimony will be taken on consent and legislative items that are moved to Council's regular briefing session or study session unless a majority of Council votes otherwise during the meeting in which the items are moved.
- E. For legislative or hearing items that may affect an identifiable individual, association, or group, the following procedure may be implemented at the discretion of the Council President:

1. Following an assessment by the chair of factors such as complexity of the issue(s), the apparent number of people indicating a desire to testify, representation by designated spokespersons, etc., the chair shall, in the absence of objection by the majority of the Council present, impose the following procedural time limitations for taking public testimony regarding legislative matters:
    - a. There shall be up to fifteen (15) minutes for staff, board, or commission presentation of background information, if any.
    - b. The designated representative of the proponents of the issue shall speak first and may include within their presentation the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. Up to thirty (30) minutes may be granted for the proponent's presentation. If there be more than one designated representative, they shall allocate the allotted time between or among themselves.
    - c. Following the presentation of the proponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the proponents who wishes to speak on behalf of the proponent's position.
    - d. The designated representative, if any, of the opponents of the issue shall speak following the presentation of the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. The designated representative(s) of the opponents shall have the same amount of time which was allotted to the proponents.
    - e. Following the presentation by the opponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the opponents who wishes to speak on behalf of the opponents' position.
    - f. Up to ten (10) minutes of rebuttal time may be granted to the designated representative for each side, the proponents speaking first, the opponents speaking second.
  2. In the event the party or parties representing one side of an issue has a designated representative and the other side does not, the chair shall publicly ask the unrepresented side if they wish to designate one or more persons to utilize the time allotted for the designated representative. If no such designation is made, each person wishing to speak on behalf of the unrepresented side shall be granted three (3) minutes to present their position, and no additional compensating time shall be allowed due to the fact that the side has no designated representative.
  3. In the event there appears to be more than two groups wishing to advocate their distinct positions on a specific issue, the chair may grant the same procedural and time allowances to each group or groups, as stated previously.
  4. In the event that the side for which individuals wish to speak is not identified, those wishing to give testimony shall be granted three (3) minutes to present their position after all sides have made their initial presentations and before each side's rebuttal period.
- F. The time taken for staff or Council Member questions and responses thereto shall be in addition to the time allotted for any individual or designated representative's testimony.
- G. Testimony may also be submitted by mail to City Council Office, Spokane City Hall, 808 W. Spokane Falls Blvd., Spokane, WA, 99201, by email to all Council Members, or via the Contact form on the Council's website.

# THE CITY OF SPOKANE



## CURRENT COUNCIL AGENDA

MEETING OF MONDAY, AUGUST 21, 2023

### **MISSION STATEMENT**

**TO DELIVER EFFICIENT AND EFFECTIVE SERVICES  
THAT FACILITATE ECONOMIC OPPORTUNITY  
AND ENHANCE QUALITY OF LIFE.**

**MAYOR NADINE WOODWARD**

**COUNCIL PRESIDENT LORI KINNEAR**

**COUNCIL MEMBER JONATHAN BINGLE**

**COUNCIL MEMBER BETSY WILKERSON**

**COUNCIL MEMBER MICHAEL CATHCART**

**COUNCIL MEMBER KAREN STRATTON**

**COUNCIL MEMBER ZACK ZAPPONE**

**CITY COUNCIL CHAMBERS  
CITY HALL**

**808 W. SPOKANE FALLS BLVD.  
SPOKANE, WA 99201**

City of Spokane Guest Wireless access for Council Chambers for August 21, 2023:

User Name: **COS Guest**

Password: **K8vCr44y**

**Please note the space in user name.  
Both user name and password are case sensitive.**

## **LAND ACKNOWLEDGEMENT**

We acknowledge that we are on the unceded land of the Spokane people. And that these lands were once the major trading center for the Spokanes as they shared this place and welcomed other area tribes through their relations, history, trade, and ceremony. We also want to acknowledge that the land holds the spirit of the place, through its knowledge, culture, and all the original peoples Since Time Immemorial.

As we take a moment to consider the impacts of colonization may we also acknowledge the strengths and resiliency of the Spokanes and their relatives. As we work together making decisions that benefit all, may we do so as one heart, one mind, and one spirit.

We are grateful to be on the shared lands of the Spokane people and ask for the support of their ancestors and all relations. We ask that you recognize these injustices that forever changed the lives of the Spokane people and all their relatives.

We agree to work together to stop all acts of continued injustices towards Native Americans and all our relatives. It is time for reconciliation. We must act upon the truths and take actions that will create restorative justice for all people.

Adopted by Spokane City Council on the 22nd day of March, 2021  
*via Resolution 2021-0019*

## BRIEFING AND LEGISLATIVE SESSIONS

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel. Pursuant to Council Rule 2.16.C, public testimony will be taken on consent and legislative items that are moved to Council's regular Briefing Session unless a majority of Council votes otherwise during the meeting in which the items are moved. The Legislative Session is also open to the public and public comment will be taken on Legislative Session items, except those that are adjudicatory or solely administrative in nature. Following the conclusion of the Legislative Agenda, an Open Forum will be held unless a majority of Council Members vote otherwise. Please see additional Open Forum information that appears at the end of the City Council agenda.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

### ADDRESSING THE COUNCIL

- No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. Council Members must be recognized by the chair for the purpose of obtaining the floor.
- Each person speaking at the public microphone shall verbally identify themselves by their true first and last name, city of residency and, if appropriate, representative capacity.
- Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded, and documents submitted for the record are identified and marked by the Clerk. (If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.)
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults will be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.
- When addressing the Council, members of the public shall direct all remarks to the Council President, shall refrain from remarks directed personally to any Council Member or any other individual, and shall continue to the matters that are specifically before the Council at that time.
- City staff may participate in public comment, including open forum, providing they are in compliance with the City of Spokane Code of Ethics and they follow the steps outlined in the City Council Rules of Procedure.

**SPEAKING TIME LIMITS:** Unless the time limit is adjusted by a majority vote of the Council, each person addressing the Council shall be limited to a two-minute speaking time during Open Forum and a three-minute speaking time for other matters. The chair may allow additional time if the speaker is asked to respond to questions from the Council. Public testimony and consideration of an item may be extended to a subsequent meeting by a majority vote of the Council. Note: No public testimony shall be taken on amendments to consent or legislative agenda items, or solely procedural, parliamentary, or administrative matters of the Council, including veto overrides.

**CITY COUNCIL AGENDA:** The City Council Advance and Current Agendas may be obtained prior to Council Meetings by accessing the City website at <https://my.spokanecity.org>.

## **BRIEFING SESSION**

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)  
(No Public Testimony Taken)

ROLL CALL OF COUNCIL

INTERVIEWS OF NOMINEES TO BOARDS AND COMMISSIONS

COUNCIL OR STAFF REPORTS OF MATTERS OF INTEREST

ADVANCE AGENDA REVIEW (Staff or Council Member briefings and discussion)

APPROVAL BY MOTION OF THE ADVANCE AGENDA

CURRENT AGENDA REVIEW (Presentation of any new background information and discussion of any adjustments)

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## **EXECUTIVE SESSION**

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

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## **LEGISLATIVE SESSION**

(6:00 P.M.)

(Council Reconvenes in Council Chamber)

PLEDGE OF ALLEGIANCE

WORDS OF INSPIRATION AND SPECIAL INTRODUCTIONS

ROLL CALL OF COUNCIL

COUNCIL AND COMMITTEE REPORTS

(Committee Reports for City Council Standing Committees and other Boards and Commissions)

PROCLAMATIONS AND SALUTATIONS

REPORTS FROM NEIGHBORHOOD COUNCILS AND/OR OTHER CITY-SPONSORED  
COMMUNITY ORGANIZATIONS



**ANNOUNCEMENTS**

(Announcements regarding Changes to the City Council Agenda)

**NO BOARDS AND COMMISSIONS APPOINTMENTS**

**ADMINISTRATIVE REPORTS**

**OPEN FORUM**

At each meeting before the consideration of the Consent Agenda, the Council shall hold an open public comment period for up to 15 (fifteen) speakers. Each speaker is limited to no more than two minutes. In order to participate in Open Forum, you must sign up by 6:00 p.m. If more than 15 (fifteen) speakers wish to participate in Open Forum, members of the public who have not spoken during that calendar month will be prioritized. A sign-up form will be available on the day of the meeting from 5:00-6:00 p.m. outside of Council Chambers for in-person attendees. Virtual sign up is open between 5:00-6:00 p.m. at <https://forms.gle/Vd7n381x3seaL1NW6>. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Instructions for virtual participation are provided on the form when you sign up. The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items of interest not relating to the Current or Advance Agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

**CONSENT AGENDA**

**REPORTS, CONTRACTS AND CLAIMS**

**RECOMMENDATION**

- |    |  |         |                              |
|----|--|---------|------------------------------|
| 1. | Five-year Master Value Blanket with Two Rivers Terminal, LLC (Pasco, WA) for the purchase of sodium bisulfite for the Riverside Park Water Reclamation Facility from August 15, 2023, through August 14, 2028—\$1,576,412.50. (Council Sponsor: Council President Kinnear)<br><b>Kyle Arrington</b>  | Approve | OPR 2023-0826<br>ITB 5927-23 |
| 2. | Contract with Key Code Media, Inc. (Kent, WA) for audio video system upgrades to City Council Chambers and the City Council Briefing Center from August 1, 2023, to March 31, 2024, utilizing interlocal with Omnia, Purchasing Agreement 2019-001407—\$225,762.37 (plus tax). (Deferred from July 31, 2023, Agenda) (Relates to Special Budget Ordinance C36419) (Council Sponsors: Council President Kinnear and Council Members Wilkerson and Zappone)<br><b>Jeff Bollinger</b> | Approve | OPR 2023-0722                |

**Request motion to substitute the following item with an updated revised version (OPR 2023-0017):**

- 3. Agreement Amendment B with the Salvation Army (Spokane) for operation of the Trent Resource and Assistance Center, ~~decreasing the contract expiration date to October 31, 2023, and adding additional funds~~ increasing funding from additional sources under REET 1, Washington State Department of Commerce ROW Funding, and ARPA—~~\$2,000,000~~ \$3,500,000. Total contract amount: ~~\$7,640,648~~ \$9,140,586. (Deferred from July 31, 2023, Agenda) (Council Sponsor: Council President Kinnear)  
**Jenn Cerecedes**
- 4. Special Counsel Contract Amendment No. 3 with Craig Trueblood of the Law Firm K&L Gates, LLP (Spokane) for outside counsel services regarding the appeal of the City’s NPDES permit—additional \$100,000. Total contract amount: \$350,000. (Council Sponsor: Council President Kinnear)  
**Lynden Smithson**
- 5. Contract with Volunteers of America (Spokane) to disburse funds for development fees and construction activities for the Crosswalk Teen Shelter and Transitional Housing located at 3024 East Mission Avenue from August 1, 2023, to December 31, 2023—not to exceed \$1,000,000. (Council Sponsor: Council Member Zappone)  
**Jenn Cerecedes**
- 6. Consultant Agreement Amendment with DOWL, LLC (Redmond, WA) to provide for additional tasks supporting the city-wide Traffic Calming Program from September 1, 2023, through December 31, 2024—additional \$216,026.80. Total contract amount: \$766,026.80. (Council Sponsors: Council President Kinnear and Council Member Zappone)  
**Inga Note**
- 7. Reimbursement agreement with Spokane Transit Authority to reimburse the City for direct and indirect costs associated with preliminary engineering and design of the Division Street Bus Rapid Transit project—\$100,000 Revenue. (Council Sponsor: Council President Kinnear)  
**Marlene Feist**

**Request motion to substitute the following item with an updated revised version (OPR 2023-0829):**

- 8. Public Works Contract with Weatherproofing Technologies, Inc. (Beachwood, OH) for Martin Luther King Community Center 2023 roof improvements from

August 21, 2023, to March 1, 2024—\$749,885.67  
\$797,830 (plus tax, if applicable). (Council Sponsor:  
Council Member Wilkerson)

**Patrick Striker**

- 9. Report of the Mayor of pending:
  - a. Claims and payments of previously approved obligations, including those of Parks and Library, through July 28, 2023, total \$13,090,584.93, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$12,260,497.78. Approve & Authorize Payments CPR 2023-0002
  - b. Claims and payments of previously approved obligations, including those of Parks and Library, through August 4, 2023, total \$7,924,664.69, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,560,439.06. CPR 2023-0002
  - c. Claims and payments of previously approved obligations, including those of Parks and Library, through August 11, 2023, total \$10,942,882.03, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$10,676,514.48. CPR 2023-0002
  - d. Payroll claims of previously approved obligations through August 5, 2023: \$9,511,228.71. CPR 2023-0003
- 10. City Council Meeting Minutes: July 10, July 17, July 24, and August 3, 2023. Approve CPR 2023-0013

**Request motion to suspend Council Rules and add the following items (OPR 2023-0852 through OPR 2023-0855):**

- 11. Therapeutic Courts Interagency Agreements between the Washington State Administrative Office of the Courts and Spokane Municipal Court for Fiscal Year 2024 for salary and benefits; program equipment and technology; training and travel; and recovery services supporting the following therapeutic courts: Approve All
  - a. Community Court—\$293,750 Revenue. OPR 2023-0852
  - b. DUI Court—\$76,350 Revenue. OPR 2023-0853
  - c. Domestic Violence Intervention Treatment (DVIT) Court—\$341,549.68 Revenue. OPR 2023-0854

d. Veterans Court—\$26,400.

OPR 2023-0855

(All relate to Special Budget Ordinance C36432)

(Council Sponsor: Council President Kinnear)

**Sarah Thompson**

# LEGISLATIVE AGENDA

## SPECIAL BUDGET ORDINANCES

(Require Five Affirmative, Recorded Roll Call Votes)

Ordinances amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

- ORD C36418      **General Capital Improvements Fund**
  - 1) Increase revenue by \$1,400,000.
    - A) Of the increased revenue, \$1,400,000 is provided by Washington State per Senate Bill 5200 for expansion of the Spokane PD Academy.
  - 2) Increase appropriation by \$1,400,000.
    - A) Of the increased appropriation, \$1,400,000 is provided solely for construction of fixed assets.

(This action arises from the need to accept the WA state budget allocation for Spokane Academy expansion.) (Deferred from July 31, 2023, Agenda) (Council Sponsors: Council Members Wilkerson, Zappone, and Bingle)

**Jacqui MacConnell**

- ORD C36419      **American Rescue Plan Fund**
  - 1) Increase appropriation by \$350,000 funded from the city’s direct allocation of the State and Local Fiscal Recovery Fund of the American Rescue Plan Act.
    - A) Of the increased appropriation, \$250,000 is provided for the purpose of providing funding to update the Audio/Visual technologies of the Spokane City Council Briefing Chambers and Council Chambers to enhance accessibility to the public.
    - B) Of the increased appropriation, \$50,000 is provided for capital expenditures for the transportation of the City owned firehouse.

(This action arises from the need to provide appropriation authority for funding critical service and accessibilities to the community.) (Relates to Consent Agenda Item No. 2) (Deferred from July 31, 2023, Agenda) (Council Sponsors: Council Members Wilkerson and Zappone)

**Matt Boston**

**ORD C36423**

**Housing Sales Tax Fund**

**1) Increase appropriation by \$300,000**

**A) Of the increased appropriation, \$300,000 is provided solely for contractual services to be provided by the City’s selected recipients to increase affordable housing inventory and/or preserve current affordable housing inventory.**

**(This action arises from the need to increase affordable housing inventory for low-to-moderate-income households in the City of Spokane.) (Council Sponsors: Council Members Bingle and Stratton)**

**Richard Culton**

**Request motion to suspend Council Rules and add the following item (ORD C36432):**

**ORD C36432**

**Miscellaneous Grants Fund**

**1) Increase revenue by \$738,050.**

**A) Of the increased revenue, \$293,750 is provided by the Administrative Office of the Courts for the Community Court.**

**B) Of the increased revenue, \$76,350 is provided by the Administrative Office of the Courts for the DUI Court.**

**C) Of the increased revenue, \$341,550 is provided by the Administrative Office of the Courts for the DVIT Court.**

**D) Of the increased revenue, \$26,400 is provided by the Administrative Office of the Courts for the Veterans Court.**

**2) Increase appropriation by \$738,050.**

**A) Of the increased appropriation, \$366,930 is provided solely for base wages and benefits.**

**B) Of the increased appropriation, \$9,250 is provided solely for minor equipment.**

**C) Of the increased appropriation, \$53,600 is provided solely for travel.**

**D) Of the increased appropriation, \$308,270 is provided solely for professional services.**

**(This action arises from the need to accept the Administrative Office of the Courts therapeutic court grants.) (Relates to Consent Agenda Items 11.a. through 11.d.) (Council Sponsors: Council President Kinnear and Council Member Wilkerson)**

**Sarah Thompson**

**EMERGENCY ORDINANCES**

**(Require Five Affirmative, Recorded Roll Call Votes)**

**ORD C36417**

**Relating to Regulations of Residential Rental Housing; adopting a new section 10.57.115 to chapter 10.57 SMC; and repealing SMC 18.08.010, 18.08.020, 18.08.030, 18.08.040, 18.08.050, 18.08.060, 18.08.070, 18.08.080, 18.08.090, 18.08.100, 18.08.110, 18.08.120, 18.08.130, 18.08.140, 18.08.150, and 18.08.160 to chapter 18 of the Spokane Municipal Code; setting an effective date, and declaring an emergency.**

(Deferred from July 31, 2023, Agenda) (As substituted July 24, 2023)  
(Council Sponsors: Council Members Bingle and Cathcart)  
**Elizabeth Schoedel**

**Request motion to suspend Council Rules and add the following item (ORD C36433):**

**ORD C36433** Amending the specific type of police vehicles allowed to be procured and commissioned as sited in Ordinance No. C-36201 that was passed by the Council on May 2, 2022 and declaring an emergency. (Relates to Resolution 2023-0073) (Council Sponsor: Council President Kinnear)  
**Mike McNab**

**RESOLUTIONS & FINAL READING ORDINANCES**

(Require Four Affirmative, Recorded Roll Call Votes)

**RES 2023-0070** Approving settlement of claim for damages of Arealous Earthman and  
**OPR 2023-0830** Tami Earthman as a result of damage to their property—\$105,795.18.  
(Council Sponsors: Council President Kinnear and Council Member Wilkerson)

**Scott Jordan**

**RES 2023-0071** Declaring the waiver of public bid requirements for the purchase of 2023-2024 insurance premiums for specified city insurance coverages.  
(Council Sponsors: Council President Kinnear and Council Member Wilkerson)

**Jason Nechanicky**

**RES 2023-0072** Setting timelines for adoption of the 2024 annual budget for the City of Spokane. (Council Sponsors: Council President Kinnear and Council Members Cathcart and Wilkerson)

**Matt Boston**

**Request motion to suspend Council Rules and add the following item (RES 2023-0073):**

**RES 2023-0073** Amending the specific type of police vehicles allowed to be procured and commissioned as sited in Resolution 2022-0030. (Relates to Emergency Ordinance C36433) (Council Sponsor: Council President Kinnear)

**Mike McNab**

**ORD C36420** Relating to Parks; amending Section 12.06A.040 of the Spokane Municipal Code concerning park rules and regulations, and adding a new section 12.06A.055 to Chapter 12.06A of the Spokane Municipal Code. (Council Sponsors: Council Members Stratton, Cathcart, and Bingle)

**Chris Wright**

**FIRST READING ORDINANCES**

**ORD C36424** Relating to the rates of the Water & Hydroelectric Department, amending SMC sections 13.04.2002, 13.04.2004, 13.04.2005, 13.04.2008, 13.04.2010, 13.04.2012, 13.04.2014, 13.04.2015, 13.04.2016, and 13.04.20161; to chapter 13.04 of the Spokane Municipal Code; and

setting an effective date. (Council Sponsors: Council President Kinnear and Council Members Bingle and Stratton)

**Marlene Feist**

ORD C36425 Relating to the rates for Water-Wastewater Capital Rates, amending SMC section 13.035.500, to chapter 13.035 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council President Kinnear and Council Members Bingle and Stratton)

**Marlene Feist**

ORD C36426 Relating to the rates of Wastewater and Sewer public utilities and services, amending SMC sections 13.03.1004, 13.03.1006, 13.03.1008, 13.03.1010, 13.03.1012, 13.03.1018, 13.03.1020, 13.03.1022, and 13.03.1011; to chapter 13.03 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council President Kinnear and Council Members Bingle and Stratton)

**Marlene Feist**

ORD C36427 Relating to the rates of Solid Waste Disposal public utilities and services, amending SMC sections 13.02.0560, 13.02.0561, 13.02.0562, 13.02.0563, and 13.02.0568, to chapter 13.02 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council President Kinnear and Council Members Bingle and Stratton)

**Marlene Feist**

ORD C36428 Relating to the rates of Solid Waste Collection public utilities and services, amending SMC sections 13.02.0336, 13.02.0502, 13.02.0504, 13.02.0506, 13.02.0508, 13.02.0510, 13.02.0512, 13.02.0514, 13.02.0518, 13.02.0520, 13.02.0528, 13.02.0552, and 13.02.0554; to chapter 13.02 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council President Kinnear and Council Members Bingle and Stratton)

**Marlene Feist**

Request motion to substitute the following item with an updated revised version (ORD 36429):

ORD C36429 Relating to updates to the sewer use ordinances, adding new SMC sections 13.03.0101, 13.03.0216, 13.03.0217, 13.03.0218, 13.03.0219, 13.03.0220, 13.03.0221, 13.02.0222, 13.03.0223, and 13.03.0503; and amending SMC sections 13.03.0502, 13.03.0508, 13.03.0602, 13.03.0622, 13.03.0628, and 13.03.1216, to chapter 13.03 of the Spokane Municipal Code; and setting an effective date. (Council Sponsors: Council President Kinnear and Council Member Bingle)

**Kyle Arrington**

FURTHER ACTION DEFERRED

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**NO SPECIAL CONSIDERATIONS**

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**NO HEARINGS**

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**Motion to Approve Current Agenda for August 21, 2023  
(per Council Rule 2.1.2)**

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**ADJOURNMENT**

The August 21, 2023, Regular Legislative Session of the City Council is adjourned to August 28, 2023.

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**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlovmaster@spokanecity.org](mailto:mlovmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

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**NOTES**





**Agenda Sheet for City Council Meeting of:**

08/21/2023

<b>Date Rec'd</b>	7/28/2023
<b>Clerk's File #</b>	OPR 2023-0826
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	ITB-5927-23
<b>Requisition #</b>	VALUE BLANKET

<b>Submitting Dept</b>	WASTEWATER MANAGEMENT
<b>Contact Name/Phone</b>	KYLE ARRINGTON 625-4647
<b>Contact E-Mail</b>	KARRINGTON@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Purchase w/o Contract
<b>Agenda Item Name</b>	4320 VALUE BLANKET TO TWO RIVERS TERMINAL, LLC TO SUPPLY SODIUM BISULFITE

**Agenda Wording**

ITB 5927-23 was issued to enable us to procure this necessary product on an as needed basis. The contract shall be with Two Rivers Terminal, LLC for a five-year period beginning approximately August 15, 2023 and terminating on August 14, 2028.

**Summary (Background)**

Sodium bisulfite is used to neutralize sodium hypochlorite in the effluent water to reduce toxic effects on aquatic organisms in the Spokane River.

Lease? NO Grant related? NO Public Works? NO

**Fiscal Impact**

Expense \$ \$1,576,412.50

Select \$

Select \$

Select \$

**Budget Account**

# 4320-43260-35148-53203

#

#

#

**Approvals**

<b>Dept Head</b>	GENNETT, RAYLENE
<b>Division Director</b>	FEIST, MARLENE
<b>Finance</b>	ALBIN-MOORE, ANGELA
<b>Legal</b>	SMITHSON, LYNDEN
<b>For the Mayor</b>	JONES, GARRETT

**Council Notifications**

<b>Study Session\Other</b>	PIES 7/24/23
<b>Council Sponsor</b>	CM Kinnear

**Distribution List**

hbarnhart@spokanecity.org
kkeck@spokanecity.org
mmurray@spokanecity.org

**Additional Approvals**

**Purchasing** PRINCE, THEA

Tax & Licenses
seweraccounting@spokanecity.org
rrinderle@spokanecity.org

## Committee Agenda Sheet

### Public Infrastructure, Environment & Sustainability Committee

<b>Submitting Department</b>	RPWRF
<b>Contact Name</b>	Kyle Arrington
<b>Contact Email &amp; Phone</b>	<a href="mailto:karrington@spokanecity.org">karrington@spokanecity.org</a>
<b>Council Sponsor(s)</b>	CM Kinnear
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Consent to award five (5) year value blanket contract to supply Sodium Bisulfite to Two Rivers Terminal, LLC.
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>ITB 5927-23 was issued to enable us to procure this necessary product on an as needed basis.</p> <p>Sodium bisulfite is used to neutralize sodium hypochlorite in the effluent water to reduce toxic effects on aquatic organisms in the Spokane River.</p> <p>The contract shall be with Two Rivers Terminal, LLC for a five-year period beginning approximately August 15, 2023 and terminating on August 14, 2028</p>
<b>Proposed Council Action</b>	Council consent agenda August 21, 2023
<b>Fiscal Impact</b>	
Total Cost: <u>\$1,576,412.50</u>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Specify funding source: Department's Operating Budget	
Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? There will be no disproportionate impacts to historically excluded communities.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A: The proposed expenditure is for critical utility infrastructure and our NPDES permit.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A: The proposed expenditure is for critical wastewater treatment.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?	

This aligns with our current Purchasing Policy guidelines. ITB 5927-23 was issued and Two Rivers Terminal, LLC was the lowest responsive, responsible bidder.



CITY OF SPOKANE  
 Nelson Purchasing Team  
 SPOKANE, WA  
 PHONE 509 625 6527

ITB 5927-23 SODIUM BISULFITE SOLUTION, 40% , As Needed Value Blanket

Quantities shown on "Pricing Tab" are estimates only and are not to be construed as firm or guaranteed. Quantities are estimates only and are given for the purpose of comparing bids on a uniform basis. Unit Pricing SHOULD NOT include tax.

VENDOR		Two Rivers Terminal, LLC		Jennifer Perras (Univar Solutions)	
Item	Annual Estimated Quantity, More Or Less	Unit Price Per Gallon	Extended Price	Unit Price Per Pound	Extended Price
SODIUM BISULFITE SOLUTION, 40%. Unit Price Per Gallon is inclusive of all Freight Transport, Delivery, Handling, and Demurrage Charges. Unit Price Should Not Include Tax. Pricing would be firm throughout the first year of contract. Pricing Adjustments can be requested on the anniversary of the award with justification. Stated Quantity of 650,000 gallons is based on an annual estimated qty of 130,000 gallons.	650,000 gallons	\$2.225	\$1,446,250	\$2.395	\$1,556,750
<b>Subtotal</b>		\$1,446,250.00		\$1,556,750.00	
<b>Tax 9%</b>		\$130,162.50		\$140,107.50	
<b>Extended Total</b>		\$1,576,412.50		\$1,696,857.50	
<b>EMERGENCY DELIVERY:</b> Additional Freight Cost per gallon for Emergency Deliveries ONLY. Cost Should Not Include Tax.		\$2.23		\$0.00	
<b>EMERGENCY DELIVERY:</b> Flat Rate Fee Per Emergency Delivery		No		\$300	
<b>Does Vendor intend on charging a Tariff/Freight Surcharge per each delivery?</b>		Included In Unit Price		No	

**From:** [Efrain Alvarez](#)  
**To:** [Barnhart, Heather](#)  
**Cc:** [Jeff Campbell](#)  
**Subject:** Re: Clarification Regarding ITB 5927-23  
**Date:** Tuesday, July 11, 2023 9:34:10 AM

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[CAUTION - EXTERNAL EMAIL - Verify Sender]

Our freight charge is **included** in the TOTAL of **\$2.225 per gallon**.  
**Thank you,**  
**Efrain**

*Efrain Alvarez*

Two Rivers Terminal, LLC

Cell: 509-760-8426

Spokane, WA

<https://www.tworiversterminal.com/>



On Tue, Jul 11, 2023 at 9:08 AM Barnhart, Heather <[hbarnhart@spokanecity.org](mailto:hbarnhart@spokanecity.org)> wrote:

Hello Efrain –

We received your BID response. We need some clarification on the tariff/freight charge.

You stated \$37.25 rate per TON. For every \$0.01 ... base price of fuel is \$2.50. Is this included in your total (which was quoted at \$2.25/gallon)?

If we estimate annual gallons 130,000. And each delivery quantity is 3000 the estimated number of deliveries per year is approximately 43. This increases your price per gallon when converted from tons.

Please clarify ASAP.

Thank you,

**Heather Barnhart** | Facility Inventory Foreperson | Procurement & Contracts Management

Riverside Park Water Reclamation Facility | 4401 N Aubrey L White Pkwy, Spokane, WA 99205

O: 509.625.4606 | C: 509.723.9392 | [hbarnhart@spokanecity.org](mailto:hbarnhart@spokanecity.org)



**Agenda Sheet for City Council Meeting of:**  
07/31/2023

<b>Date Rec'd</b>	7/18/2023
<b>Clerk's File #</b>	OPR 2023-0722
<b>Renews #</b>	
<b>Cross Ref #</b>	ORD C36419
<b>Project #</b>	
<b>Bid #</b>	OMNIA CONTRACT
<b>Requisition #</b>	

<b>Submitting Dept</b>	COMMUNICATIONS & MARKETING
<b>Contact Name/Phone</b>	JEFF BOLLINGER 625-6359
<b>Contact E-Mail</b>	JBOLLINGER@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	0330 -KEYCODE MEDIA – COUNCIL CHAMBERS AND BRIEFING ROOM AV UPGRADE

**Agenda Wording**

Contract with Keycode Media for \$225,762.37 plus sales tax. Company and pricing via interlocal with Omnia, Purchasing Agreement #2019.001407. Contract term is August 1, 2023 through March 31, 2024.

**Summary (Background)**

Update technology in City Council Briefing Center and the Council Chambers. This addresses the needs and requirements for audio, video, presentation, lighting, projection and/or display, AV room/system control, and integration into City Cable 5 to improve accessibility.

Lease? NO Grant related? YES Public Works? YES

**Fiscal Impact**

Expense	\$ 225,762.37 + Sales Tax
Select	\$
Select	\$
Select	\$

**Budget Account**

#	1425-88155-18880-54201-97329
#	
#	

**Approvals**

<b>Dept Head</b>	CODDINGTON, BRIAN
<b>Division Director</b>	CODDINGTON, BRIAN
<b>Finance</b>	MURRAY, MICHELLE
<b>Legal</b>	HARRINGTON, MARGARET
<b>For the Mayor</b>	JONES, GARRETT

**Council Notifications**

<b>Study Session\Other</b>	07/17/2023
<b>Council Sponsor</b>	Kinnear, Wilkerson, Zappone

**Distribution List**

mccavanagh@keycodemedia.com
contract Accounting - ddaniels@spokanecity.org
jbollinger@spokanecity.org
jnechanicky@spokanecity.org
cwahl@spokanecity.org
Tax & Licenses
bcoddington@spokanecity.org

**Additional Approvals**

<b>Purchasing</b>	NECHANICKY, JASON
<b>ACCOUNTING - GRANTS</b>	MURRAY, MICHELLE

## Committee Agenda Sheet

### Finance and Administration Committee

<b>Submitting Department</b>	Communications
<b>Contact Name &amp; Phone</b>	Jeff Bollinger, 625-6359
<b>Contact Email</b>	<a href="mailto:msloon@spokanecity.org">msloon@spokanecity.org</a>
<b>Council Sponsor(s)</b>	CM Kinnear, CM Wilkerson, CM Zappone
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 07/17/2023
<b>Agenda Item Name</b>	Keycode Media – Council Chambers and Briefing Room AV Upgrade
<b>Summary (Background)</b>	<p>Updated technology into City Council Briefing Center, and the Council Chambers. This addresses the needs and requirements for audio, video, presentation, lighting, projection and/or display, AV room/system control, integration into City Cable 5, to improve accessibility.</p> <p>Contract with Keycode Media for \$225,762.37 plus sales tax. Company and pricing via interlocal with Omnia, Purchasing Agreement # 2019.001407.</p>
<b>Proposed Council Action &amp; Date:</b>	Pass council on July 31, 2023.
<p><b>Fiscal Impact:</b>    \$225,762.37 + sales tax  Total Cost: \$225,762.37 + sales tax  Approved in current year budget?    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p>Funding Source            <input checked="" type="checkbox"/> One-time    <input type="checkbox"/> Recurring</p> <p>Specify funding source: ARPA</p> <p>Expense Occurrence    <input checked="" type="checkbox"/> One-time    <input type="checkbox"/> Recurring</p> <p>Other budget impacts:</p>	
<b>Operations Impacts</b>	
<p>What impacts would the proposal have on historically excluded communities?</p> <p>There will be more ways in which to participate in public meetings including improved quality of accessing through home wifi, Library access wifi, personal smart phone, or one of the Library's expanding NDI cameras.</p> <p style="text-align: center;">----- Technology terms-----</p> <p>TriCaster Live call connect software integration with broadcast-quality video and balanced audio allows you to present production-ready conversations, interviews, reports, and more—regardless of the caller's device.</p> <p>NDI- (Network Device Interface) IP video protocol. Allows you to connect to a wide variety of NewTek NDI-enabled products, along with the world's largest ecosystem of third-party IP video products using a single network cable for video and audio.</p>	
<p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?</p>	



There will be an improved quality of audience participation in the meetings. For people with transportation or mobility issues, the new technology will improve their meeting experience.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

It is possible for the council members' legislative assistants to begin tallying the remote connectivity participation rate in the public meetings.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The technology makes future on the road council meetings in neighborhoods again possible by using existing internet connectivity instead of relying on expensive fiber optic cables.



**City of Spokane**

**CONTRACT**

Title: **AUDIO VIDEO SYSTEM UPGRADE**

THIS CONTRACT is between the **CITY OF SPOKANE**, a Washington State municipal corporation, as ("City"), and **KEY CODE MEDIA, INC.**, whose address is 6632 South 191<sup>st</sup> Place, Suite E102, Kent, Washington 98032, as ("Company"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the City is authorized to expend ARPA funds for this contract in accordance with Ordinance No. C36419, passed on August 21, 2023, (section 1. (G) ) and;

WHEREAS, the Contractor agrees to comply with the attached General Terms and Conditions.

The parties agree as follows:

1. **PERFORMANCE.** The Company will provide an Audio Visual Equipment Upgrade to the City Council Chambers and Executive Briefing Room, in accordance with Company's Quote No. 223346, attached as Attachment C. Company has been selected in accordance with Omnia Partners Purchasing Agreement# 2019.001407. In the event of a discrepancy between the documents this City Contract controls.
2. **CONTRACT TERMS.** The Contract shall begin August 1, 2023, and run through March 31, 2024, unless amended by written agreement or terminated earlier under the provisions.
3. **COMPENSATION.** Total compensation under this Contract shall not exceed **TWO HUNDRED TWENTY-FIVE THOUSAND SEVEN HUNDRED SIXTY-TWO AND 37/100 DOLLARS (\$225,762.37)**, plus tax for everything furnished and done under this Contract. This is the maximum amount to be paid under this Contract for the work described in Section 1 above, and shall not be exceeded without the prior written authorization of the City in the form of an executed amendment to this Contract.
4. **PAYMENT.** The Company shall send its application for payment to Innovation and Technology Services Division, Administration Office, Seventh Floor, City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Contractor's application except as provided by state law.

5. PUBLIC WORKS.

The following public works requirements apply to the work under this Agreement.

- A. The Company shall pay state prevailing wages. The Company and all subcontractors will submit a "Statement of Intent to Pay Prevailing Wages," certified by the industrial statistician of the Department of Labor and Industries, prior to any payments. The "Statement of Intent to Pay Prevailing Wages" shall include: (1) the Company's registration number; and (2) the prevailing wages under RCW 39.12.020 and the number of workers in each classification. Each voucher claim submitted by a Company for payment on a project estimate shall state that the prevailing wages have been paid in accordance with the pre-filed statement or statements of intent to pay prevailing wages on file with the City. At the end of the work, the Company and subcontractors must submit an "Affidavit of Wages Paid," certified by the industrial statistician.
- B. **STATEMENT OF INTENT TO PAY PREVAILING WAGES TO BE POSTED.** The Company and each subcontractor required to pay the prevailing rate of wages shall post in a location readily visible at the job site: (1) a copy of a "Statement of Intent to Pay Prevailing Wages" approved by the industrial statistician of the Washington State Department of Labor and Industries (L & I); and (2) the address and telephone number of the industrial statistician of the Department of Labor and Industries where a complaint or inquiry concerning prevailing wages may be made.
- C. A payment/performance bond is NOT required.
- D. Statutory retainage is NOT required.

6. COMPLIANCE WITH LAWS. Each party shall comply with all applicable federal, state, and local laws and regulations.

7. ASSIGNMENTS. This Contract is binding on the parties and their heirs, successors, and assigns. Neither party may assign, transfer or subcontract its interest, in whole or in part, without the other party's prior written consent.

8. AMENDMENTS. This Contract may be amended at any time by mutual written agreement.

9. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Contract.

10. TERMINATION. Either party may terminate this Contract by thirty (30) days written notice to the other party. In the event of such termination, the City shall pay the Company for all work previously authorized and performed prior to the termination date.

11. INSURANCE. During the term of the Agreement, the Company shall maintain in force at its own expense, the following insurance coverages:

- A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers; and
- B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this contract. It shall provide that the City, its officers and employees are additional insureds, but only with respect to the Company's services to be provided under this contract;
  - i. Acceptable supplementary Umbrella insurance coverage, combined with the Company's General Liability insurance policy must be a *minimum* of \$1,000,000, in order to meet the insurance coverages required under this Contract;
- C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from the Company or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Company shall furnish acceptable Certificates of Insurance (COI) to the City at the time it returns this signed Agreement. **The certificate shall specify the City of Spokane as "Additional Insured"** specifically for Company's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the sixty (60) day cancellation clause, and the deduction or retention level. The Company shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

12. INDEMNIFICATION. The Company shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Company's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Company to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Company's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Company, its agents or employees. The Company specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Company's own employees against the City and, solely for the purpose of this indemnification and defense, the Company specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Company recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

13. DEBARMENT AND SUSPENSION. The Company has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR

part 98.

14. SEVERABILITY. In the event any provision of this Contract should become invalid, the rest of the Contract shall remain in full force and effect.

15. STANDARD OF PERFORMANCE. The silence or omission in the Contract regarding any detail required for the proper performance of the work, means that the Company shall perform the best general practice.

16. NONDISCRIMINATION. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Company agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Company.

17. BUSINESS REGISTRATION REQUIREMENT. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Company shall be responsible for contacting the State of Washington Business License Services at [www.dor.wa.gov](http://www.dor.wa.gov) or 360-705-6741 to obtain a business registration. If the Company does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

18. AUDIT / RECORDS. The Company and its subcontractors shall maintain for a minimum of three (3) years following final payment all records related to its performance of the Contract. The Company and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal law applicable to the Contract, the federal law shall prevail.

18. CONFIDENTIALITY/PUBLIC RECORDS. Notwithstanding anything to the contrary, City will maintain the confidentiality of Company's materials and information only to the extent that is legally allowed in the State of Washington. City is bound by the State Public Records Act, RCW Ch. 42.56. That law presumptively makes all records in the possession of the City public records which are freely available upon request by anyone. In the event that City gets a valid public records request for Company's materials or information and the City determines there are exemptions only the Company can assert, City will endeavor to give Company notice. Company, at its own expense, will be required to go to Court to get an injunction preventing the release of the requested records. In the event that Company does not get a timely injunction preventing the release of the records, the City will comply with the Public Records Act and release the records.

20. DISPUTES. This Contract shall be performed under the laws of the State of Washington. Any litigation to enforce this Contract or any of its provisions shall be brought in Spokane County, Washington.

**KEY CODE MEDIA, INC.**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature                      Date

By \_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

- Attachments that are part of this Agreement:
- Attachment A – Certification Regarding Debarment
  - Attachment B - Certification of Compliance with Wage Payment Statutes
  - Attachment C – Company’s Quote No. 223346
  - Attachment - ARP/CSLFRF CFDA 21.027
  - Attachment – General Terms and Conditions

**ATTACHMENT A**

**ATTACHMENT A - CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION AND FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) CERTIFICATION**

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 2 CFR Part 180.

(1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this Agreement had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) The undersigned agrees by signing this Agreement that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.

(3) The undersigned further agrees by signing this Agreement that it will include the following required certification, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(4) The undersigned shall notify the City immediately that if it or a lower tier contractor become debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency during the period of performance of this Agreement.

(5) The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded, as used in this exhibit, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. The undersigned may contact the City for assistance in obtaining a copy of these regulations.

(6) I understand that a false statement of this certification may be grounds for termination of the Agreement.

**By signing this Attachment, the Grantee indicates acceptance of and compliance with all requirements described above.**

ATTACHMENT A - CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION  
AND FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) CERTIFICATION

**Federal Funding Accountability and Transparency Act (FFATA) Certification**

**The Federal Funding Accountability and Transparency Act (FFATA) seeks to provide the public with greater access to Federal spending information. Due to FFATA requirements, you are required to provide the following information which will be used by the City to comply with federal reporting requirements.**

If certain conditions are met, Grantee must provide names and total compensation of the top five highly compensated Executives. Please answer question 1, and follow the instructions. If directed to question 2, please answer and follow instructions.

1. In Grantee's previous fiscal year, did Grantee receive (a) 80% or more of Grantee's annual gross revenues in U.S. Federal contracts and subcontracts and other Federal financial assistance subject to the Transparency Act, as defined in 2 CFR 170.320; AND (b) \$25,000,000 or more in annual gross revenues from contracts and subcontracts and other Federal financial assistance subject to the Transparency Act, as defined in 2 CFR 170.320?

Yes  If yes, answer question 2 below.  
No  If no, stop, you are not required to report names and compensation. Please sign and submit form with the Agreement.

2. Does the public have access to information about the compensation of Grantee's Executives through periodic reports filed under section 13(a) or 15(d) of the Security Exchange Act of 1934 (15 U.S.C. 78(m)(a), 78o(d)), or section 6104 of the Internal Revenue Code of 1986?

Yes  If yes, stop, you are not required to report names and compensation. Please sign and submit form with the Agreement.  
No  If no, you are required to report names and compensation. Please fill out the remainder of this form.

Please provide the names and Total Compensation of the top five most highly compensated Executives in the space below.

Name:	Total Compensation:
Name:	Total Compensation:
Name:	Total Compensation:
Name:	Total Compensation:
Name:	Total Compensation:

**The Grantee certifies that the information contained on this form is true and accurate.**

**By:**  
**Title:**  
**Date:**





## Certification of Compliance with Wage Payment Statutes and Washington Department of Labor and Industries Training Requirement

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date (\_\_\_\_\_), the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

As of July 1, 2019, have fulfilled the Department of Labor and Industries’ Public Works and Prevailing Wage Training Requirement before bidding and/or performing work on public works projects under RCW 39.04.350 and RCW 39.06.020 by either of the following:

- 1) Received training on the requirements related to public works and prevailing wage under chapter RCW 39.04.350 and chapter 39.12; or
- 2) Be certified exempt by the Department of Labor and Industries by having completed three or more public work projects and have a had a valid business license in Washington for three or more years.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

\_\_\_\_\_  
Bidder’s Business Name

\_\_\_\_\_  
Signature of Authorized Official\*

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
City

\_\_\_\_\_  
State

*Check One:*

Sole Proprietorship  Partnership  Joint Venture  Corporation

State of Incorporation, or if not a corporation, State where business entity was formed:

\_\_\_\_\_  
If a co-partnership, give firm name under which business is transacted:

\_\_\_\_\_  
*\* If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

**ATTACHMENT C**

**ATTACHMENT – ARP/CSLFRF CFDA 21.027 FUNDING**  
American Rescue Plan (ARP)  
Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)  
Funding Authority: U.S. Department of Treasury  
CFDA# 21.027 – Coronavirus State and Local Fiscal Recovery Funds

The Contractor specifically agrees to comply with all applicable state and federal laws, rules, regulations, requirements, program guidance, including but not limited to the following:

All applicable federal, state, and local laws, regulations, executive orders, OMB Circulars, and/or policies including, but not limited to:

Nondiscrimination laws and/or policies, and safety and health regulations.  
Americans with Disabilities Act (ADA), Age Discrimination Act of 1975,  
Title VI of the Civil Rights Act of 1964, Civil Rights Act of 1968,  
Provisions in Buildings for Aged and Handicapped Persons (RCW 70.92).  
Robert T. Stafford Disaster Relief and Emergency Assistance Act (PL 93-288, as amended),  
Ethics in Public Services (RCW 42.52),  
Covenant Against Contingent Fees (48 CFR Section 52.203-5),  
Public Records Act (RCW 42.56),  
Prevailing Wages on Public Works (RCW 39.12),  
State Environmental Policy Act (RCW 43.21C),  
Shoreline Management Act of 1971 (RCW 90.58),  
State Building Code (RCW 19.27),  
Energy Policy and Conservation Act (PL 94-163, as amended),  
Energy Related Building Standards (RCW 19.27A),

Comply with all procurement requirements of 2 CFR Part 200.317 - 200.327. All sole source contracts expected to exceed \$50,000 must be submitted to Spokane City Purchasing for review and approval prior to the award and execution of a contract.

Any contract awarded to the successful Contractor must contain and/or comply with the following procurement provisions in accordance with 2 CFR Part 200.317 - 200.327:

Contractor must maintain a Conflict of Interest Policy consistent with 2 CFR 200.318(c) that is applicable to all activities funded with the award. All potential conflicts of interest related to this award must be reported to Spokane City and/or U.S. Treasury

- Administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as may be appropriate;
- Compliance with Executive Order 11246, “Equal Employment Opportunity,” (30 FR 12319, 12935, 3 CFR Part 1964-1965 Comp., p. 339), as amended by Executive Order 11375, as supplemented in Department of Labor regulations (41 CFR Chapter 60);
- For Capital Expenditures that involve the employment of mechanics of laborers: Compliance with the Contract Work Hours and Safety Standards Act (40 USC 3702 and 3704) as supplemented by Department of Labor Regulations (29 CFR Part 5);
- For all contracts in excess of \$100,000 with respect to water, sewer, or broadband that involve the employment of mechanics of laborers: Compliance with the Contract Work Hours and Safety Standards Act (40 USC 3702 and 3704) as supplemented by Department of Labor Regulations (29 CFR Part 5);
- For construction or repair contracts: Compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145) as supplemented by Department of Labor regulations (29 CFR part 3);
- For construction contracts in excess of \$2,000 when required by Federal grant program legislation:

Compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144 and 3146-3148) as supplemented by Department of Labor regulations (29 CFR part 5); Davis Bacon Act—Does **not** apply to projects funded **solely** with ARPA/CSLFRF CFDA 21.027 funds. However, if other federal funds are also used for the construction project in addition to FRF, and those federal funds require Davis-Bacon compliance, all prime construction contracts in excess of \$2,000 must follow Davis-Bacon Act;

- For construction contracts in excess of \$100,000 that involve the employment of mechanics and laborers: Compliance with the Contract Work Hours and Safety Standard Act (40 U.S.C. 3701-3708) as supplemented by Department of Labor regulations (29 CFR Part 5);
- Compliance with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency
- For contracts in excess of \$150,000: Compliance with all applicable standards, orders or requirements issued under the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387) as amended;
- Compliance with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act;
- Notice of awarding agency requirements and regulations pertaining to reporting;
- Federal awarding agency requirements and regulations pertaining to copyrights and rights in data;
- Access by Spokane City, the Federal awarding agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers and records, sub-agreements, leases, subcontracts, arrangements, or other third-party agreements of any type, and supporting materials related to those records of the Contractor, which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions;
- Retention of all required records for **six years** after Spokane City makes final payment and all other pending matters are closed;
- Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871);
- Notice of awarding agency requirements and regulations governing the development, reporting, and disposition of rights to inventions and patents resulting from financial assistance awards (37 C.F.R. Part 401) and the standard patent rights clause (37 C.F.R. section 401.14);
- Compliance with Executive Order 13858 “Strengthening Buy-American Preferences for Infrastructure Projects” as appropriate and to the extent consistent with law; and
- Compliance with 2 C.F.R. § 200.216, prohibitions regarding certain telecommunications and video surveillance services or equipment are mandated by section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018).

Any contract awarded to the successful Contractor must contain and/or comply with the following provisions in accordance with 2 CFR Part 200.332(a) - 200.332(a)(1)-200.332(a)(6) Requirements for pass-through entities:

- Identify as a Subaward (2 CFR 200.332(a));
- Federal Award Identification (2 CFR 200.332(a)(1));
- Terms and conditions from ARP/CLFRF (2 CFR 200.332(a)(2));
- Additional City of Spokane imposed requirements based on risk assessment (2 CFR 200.332(a)(3));
- Indirect cost rate (2 CFR 200.332(a)(4));
- Records access & retention (2 CFR 200.332(a)(5));
- Closeout provisions (2 CFR 200.332(a)(6)).

Any contract awarded to the successful Contractor must contain and/or comply with the following provisions in accordance with 2 CFR Part 200.501(a)-200.501(h) Audit Requirements:

- Audit required. A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provision of this part (2 CFR 200.501(a));
- Single Audit (2 CFR 200.501(b));
- Program-specific audit election (2 CFR 200.501(c));
- Exemption when Federal awards expended are less than \$750,000(2 CFR 200.501(d));
- Federally Funded Research and Development Centers (2 CFR 200.501(e));
- Subrecipients and contractors (2 CFR 200.501(f));
- Compliance responsibility for contractors (2 CFR 200.501(g));
- For-profit subrecipient (2 CFR 200.501(h)).

Contractor must comply with Executive Orders 12549 and 12689 and 2 C.F.R. Part 180, which restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities. Contractor must certify that it is not presently debarred, suspended or proposed for debarment, declared ineligible, or voluntarily excluded from participating in this Agreement by any federal department or agency.

Contractor must comply with the requirements of 31 U.S.C. § 3729-3733 which prohibits the submission of false or fraudulent claims for payment to the Federal Government. See also 31 U.S.C. § 3801-3812 which details the administrative remedies for false claims and statements made.

Contractor is required to be non-delinquent in their repayment of any Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129.

Contractor's costs must be compliant with 2 CFR Part 200 Subpart E Cost Principles.

Contractor must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, Member of Congress, an officer, or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning an award, making of any federal grant, federal loan, continuation, renewal, amendment or modification of any federal contract, grant loan, or cooperative agreement, and that if any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this award, the Contractor will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

In the event of the Contractor's noncompliance or refusal to comply with any applicable law, regulation, executive order, OMB Circular or policy, Spokane City may rescind, cancel, or terminate the contract in whole or in part in its sole discretion. The Contractor is responsible for all costs or liability arising from its failure to comply with applicable laws, regulations, executive orders, OMB Circulars, or policies.

## **CERTIFICATION**

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Signature, Administrator, or Applicant Agency

---

Date

---

print name and title

## **General Terms & Conditions**

### **1. CONTRACTING WITH CURRENT OR FORMER CITY EMPLOYEES**

Specific restrictions apply to contracting with current or former City officers and employees pursuant to the Code of Ethics in chapter 1.04A of the Spokane Municipal Code. Proposers shall familiarize themselves with the requirements prior to submitting a Proposal that includes current or former City officers or employees.

### **2. PROPRIETARY INFORMATION / PUBLIC DISCLOSURE**

All materials submitted to the City in responses to this competitive procurement shall become the property of the City.

All materials received by the City are public records and are subject to being released pursuant to a valid public records request. Washington state law mandates that all documents used, received or produced by a governmental entity are presumptively public records, and there are few exemptions. Chapter 41.56 RCW.

When responding to this competitive procurement, please consider that what you submit will be a public record. If you believe that some part of your response constitutes legally protected proprietary information, you MUST submit those portions of your response as a separate part of your response, and you MUST label it as "PROPRIETARY INFORMATION." If a valid public records request is then received by the City for this information, you will be given notice and a 10-day opportunity to go to court to obtain an injunction to prevent the City from releasing this part of your response. If no injunction is obtained, the City is legally required to release the records.

The City will neither look for nor honor any claims of "proprietary information" that are not within the separate part of your response.

### **3. OWNERSHIP OF DOCUMENTS**

Any and all data, reports, analyses, documents, photographs, pamphlets, plans, specifications, surveys, films or any other material created, prepared, produced, constructed, assembled, made, performed or otherwise produced by the Firm or the Firm's subcontractors or consultants for delivery to the City under this Agreement shall be the sole and absolute property of the City. Such property shall constitute "work made for hire" as defined by U.S. Copyright Act of 1976, 17 U.S.C. § 101, and the ownership of the copyright and any other intellectual property rights in such property shall vest in the City at the time of its creation. Ownership of the intellectual property includes the right to copyright, patent, and register, and the ability to transfer these rights. Material which the Firm uses to perform this Agreement, but is not created, prepared, constructed, assembled, made, performed or otherwise produced for, or paid for, by the City is owned by the Firm and is not "work made for hire" within the terms of this Agreement.

### **4. ACCEPTANCE PERIOD**

Proposals shall remain in effect for ninety (90) days for acceptance by the City from the due date for receipt of Proposals.

### **5. COSTS TO PROPOSE**

The City will not be liable for any costs incurred by the Proposer in preparation of a Proposal submitted in response to this RFP, in conduct of a presentation, or any other activities related to responding to this RFP.

## **6. INTERLOCAL PURCHASE AGREEMENTS**

The City of Spokane has entered into Interlocal Purchase Agreements with other public agencies pursuant to Chapter 39.34 RCW. In submitting a response, the Proposer agrees to provide its services to other public agencies at the same contracted price, terms and conditions it is providing to the City of Spokane, contingent upon the Firm's review and approval at the time of a requested contract. The Firm's right to refuse to enter into a contract with another public agency at the time of request shall be absolute.

## **7. DEBRIEFING OF UNSUCCESSFUL PROPOSERS**

Upon request, a debriefing conference will be scheduled with an unsuccessful Proposer. Discussion will be limited to a critique of the requesting Firm's Proposal. Debriefing conferences may be conducted in person or on the telephone.

## **8. MINORITY & WOMEN-OWNED BUSINESS PARTICIPATION**

The City encourages participation in all of its contracts by Firms certified by the Washington State Office of Minority and Women's Business Enterprises (OMWBE). Proposers may contact OMWBE at (360)753-9693 to obtain information on certified Firms.

## **9. NONDISCRIMINATION**

No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Firm agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Firm.

## **10. BUSINESS REGISTRATION REQUIREMENT**

Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained and currently being the holder of a valid annual business registration or temporary business registration as provided in this chapter. The Firm shall be responsible for contacting the State of Washington Business License Services at <http://dor.wa.gov> or 1-360-705-6741 to obtain a business registration. If the Firm does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at 509-625-6070 to request an exemption status determination.

## **11. PAYMENT**

Payment will be made via direct deposit/ACH except as provided by state law. A completed ACH application is required before a City Order will be issued. If the City objects to all or any portion of the invoice, it shall notify the Company and reserves the right to only pay that portion of the invoice not in dispute. In that event, the parties shall immediately make every effort to settle the disputed amount.

## **12. ANTI-KICKBACK**

No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this contract shall have or acquire any interest in the contract, or have solicited,

accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the contract.

### **13. DISPUTES**

This contract shall be performed under the laws of Washington State. Any litigation to enforce this contract or any of its provisions shall be brought in Spokane County, Washington.

### **14. TERMINATION**

- A. For Cause: The City or Consultant may terminate the Agreement if the other party is in material breach of this Agreement, and such breach has not been corrected to the other party's reasonable satisfaction in a timely manner. Notice of termination under this Section shall be given by the party terminating this Agreement to the other, not fewer than thirty (30) business days prior to the effective date of termination.
- B. For Reasons Beyond Control of Parties: Either party may terminate this Agreement without recourse by the other where performance is rendered impossible or impracticable for reasons beyond such party's reasonable control, such as, but not limited to, an act of nature, war or warlike operation, civil commotion, riot, labor dispute including strike, walkout or lockout, except labor disputes involving the Consultant's own employees, sabotage, or superior governmental regulation or control. Notice of termination under this Section shall be given by the party terminating this Agreement to the other, not fewer than thirty (30) business days prior to the effective date of termination.
- C. For Convenience: Either party may terminate this Agreement without cause, upon thirty (30) days written notice to the other party.
- D. Actions upon Termination: if termination occurs not the fault of the Consultant, the Consultant shall be paid for the services properly performed prior to the actual termination date, with any reimbursable expenses then due, but such compensation shall not exceed the maximum compensation to be paid under the Agreement. The Consultant agrees this payment shall fully and adequately compensate the Consultant and all subconsultants for all profits, costs, expenses, losses, liabilities, damages, taxes, and charges of any kind (whether foreseen or unforeseen) attributable to the termination of this Agreement.
- E. Upon termination, the Consultant shall provide the City with the most current design documents, contract documents, writings, and other products the Consultant has produced to termination, along with copies of all project-related correspondence and similar items. The City shall have the same rights to use these materials as if termination had not occurred; provided however, that the City shall indemnify and hold the Consultant harmless from any claims, losses, or damages to the extent caused by modifications made by the City to the Consultant's work product.

### **15. LIABILITY**

The Firm shall indemnify, defend, and hold harmless the City, its officers, and employees from all claims, demands, or suits in law or equity arising from the Firm's negligence or breach or its obligations under the contract. The Firm's duty to indemnify shall not apply to liability caused by the sole negligence of the City, its officers, and employees. The Firm's duty to indemnify for liability arising from the concurrent negligence of the City, its officers and employees and the Firm, its officers and employees shall apply only to the extent of the negligence of the Firm, its officers and employees. The Firm's duty to indemnify shall survive



termination or expiration of the contract. The Firm waives, with respect to the City only, its immunity under RCW Title 51, Industrial Insurance.

## **16. INSURANCE COVERAGE**

During the term of the contract, the Firm shall maintain in force at its own expense, each insurance coverage noted below:

- A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000.
- B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this contract. It shall provide that the City, its officers and employees are additional insureds, but only with respect to the Firm's services to be provided under this contract.
- C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.
- D. Professional Liability Insurance with a combined single limit of not less than \$1,000,000 each claim, incident, or occurrence. This is to cover damages caused by the error, omission, or negligent acts related to the professional services to be provided under this contract. The coverage must remain in effect for at least three (3) years after the contract is completed.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without forty-five (45) days written notice from the Firm or its insurer(s) to the City.

As evidence of the insurance coverages required by this contract, the Firm shall furnish acceptable insurance certificates to the City at the time it returns the signed contract. The certificate shall specify all of the parties who are additional insured, and include applicable policy endorsements, and the deductible or retention level, as well as policy limits. Insuring companies or entities are subject to City acceptance and must have a rating of A- or higher by Best. Copies of all applicable endorsements shall be provided. The Firm shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

## **SPECIFIC GRANT RELATED LANGUAGE**

### **17. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELEGIBILITY AND VOLUNTARY EXCLUSION**

A certification form will accompany the contract to be signed confirming that, to the best of its knowledge and belief, Firm, and its principals:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency.
- B. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice.

- C. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification.
- D. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.

**18. CERTIFICATION REGARDING LOBBYING**

Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) – Firms who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose any lobbying in non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

A Certification Form is attached and included in this Request for Proposal by reference as Attachment A “Certification Regarding Lobbying”. The Proposer is required to sign and submit this Form with Proposal. The Proposer certifies by signing and submitting this Proposal, to the best of his or her knowledge and belief, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- C. The Proposer also agrees by submitting his or her Proposal, that he or she shall require that the language of this certification be included in all lower tier subcontracts. Which exceed \$100,000 and that all such sub-recipients shall certify and disclose accordingly.
- D. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, United States Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**19. DOMESTIC PREFERENCE**

200.322 (a) As appropriate and to the extent consistent with law, the non-Federal entity should to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).

## **20. CLEAN AIR ACT**

Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended – Firms and subgrants of amounts in excess of \$100,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.) Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

## **21. CONFORMANCE WITH FEDERAL, STATE, AND LOCAL LAWS**

Federal, State and Local Laws: Services of a project as a result of the use of a Firm's services including the letting of subcontracts in connection with any project work related to this RFQ may be required to conform to the applicable requirements of Federal, State and local laws and ordinances. The City stipulates that Federal funds may be involved.

## **22. MAINTENANCE OF RECORDS**

Federal, State and Local Laws: Services of a project as a result of the use of a Firm's services including the letting of subcontracts in connection with any project work related to this RFQ may be required to conform to the applicable requirements of Federal, State and local laws and ordinances. The City stipulates that Federal funds may be involved.

## **23. CONFERENCE ROOMS**

Conference Rooms: All space used for conferences, meetings, conventions, or training seminars funded in whole or in part with federal funds under this contract must comply with the protection and controlling guidelines of the Hotel and Motel Fire Safety Act (PL 101-391, as amended).

## **24. AMERICANS WITH DISABILITIES ACT INFORMATION (ADA)**

Americans with Disabilities Act (42 U.S.C. 12101, et seq.). The Applicant shall comply with the provisions of the Americans with Disabilities Act, 42 U.S.C. 12101, et. seq. That Act provides a comprehensive national mandate to eliminate discrimination against individuals with disabilities. The Act may impose requirements on the Applicant in four principle ways: 1) with respect to employment; 2) with respect to the provision of public services; 3) with respect to transportation; 4) with respect to existing facilities and new construction.

The City in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) commits to nondiscrimination in all of its programs and activities. The Firm agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Firm.

Law Against Discrimination, Chapter 49.60 RCW. The Applicant shall comply with the provisions of Chapter 49.60 RCW in all activities relating to this Grant Agreement.

This material can be made available in an alternate format by request through ProcureWare question tab or by calling (509) 625-6400.

## **25. TITLE VI STATEMENT**

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all Proposers that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit Proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Public Law 88 - 352, Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) (24 CFR Part 1). The Applicant must comply with the provisions of "Public Law 88 - 352," which refers to Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.). The law provides that no person in the United States shall, on the grounds of race, color or national origin, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity receiving federal financial assistance.

**Key Code Media, Inc. - Washington**

6632 S 191st Pl.  
Suite E102  
Kent, WA 98032  
206-870-0244  
www.keycodemedia.com



# AV-IT Design Services Revised Report for The City of Spokane

Quote # 223346 Version 8

Prepared for:  
City of Spokane

Prepared by:  
Tom Arenz

## Statement of Services

**Overview:**

Please refer to the attached AV-IT Design Services Revised Report

**Client Responsibilities:**

Please refer to the attached AV-IT Design Services Revised Report

**Timeline:**

Please refer to the attached AV-IT Design Services Revised Report

### Council Chambers AV System

Mfr. Name	Mfr. Part #	Product Details	Qty.	Contract	Discount	MSRP	Omnia Unit Price	KCM Unit Price	KCM Ext. Price
		Council Chambers AV System							
NewTek	TC2E3RU	Newtek TriCaster 2 Elite (3RU Chassis w/ redundant power) ****must register**** Newtek TriCaster 2 Elite (3RU Chassis w/ redundant power)	1	Y	15.00 %	\$31,995.00	\$27,195.75	\$27,195.75	\$27,195.75
NewTek	PTUTC2E3RU	Newtek ProTek Ultra for TriCaster 2 Elite (Replaces Basic, 1 Year Coverage)	1	Y	15.00 %	\$3,845.00	\$3,268.25	\$3,268.25	\$3,268.25
NewTek	2Stripe	Newtek 2 Stripe Control Panel	1	Y	15.00 %	\$12,495.00	\$10,620.75	\$10,620.75	\$10,620.75
NewTek	PTU2Stripe	Newtek ProTek Ultra for 2 Stripe Control Panel (Replaces Basic, 1 Year Coverage)	1	Y	15.00 %	\$1,495.00	\$1,270.75	\$1,270.75	\$1,270.75
NewTek	NPSubA	ANNUAL COST -NewTek Premium Access Subscription 1 Year Annual Cost	1	N	5.00 %	\$2,299.00	\$2,184.05	\$2,184.05	\$2,184.05
Netgear, Inc	GSM4248UX-100NAS	Netgear M4250-40G8XF-PoE++ AV Line Managed Switch - 40 Ports - Manageable - 3 Layer Supported - Modular - 82.60 W Power Consumption - 2880 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - 2U High - Rack-mountable, Table Top - Lifetime Limited Warr	1	N	20.00 %	\$7,316.08	\$5,852.86	\$5,852.86	\$5,852.86

**Council Chambers AV System**

Mfr. Name	Mfr. Part #	Product Details	Qty.	Contract	Discount	MSRP	Omnia Unit Price	KCM Unit Price	KCM Ext. Price
Yamaha Corporation	TF3	Yamaha Audio Mixer - 24 Channel(s) - 8 Effects(s)	1	N	20.00 %	\$3,276.00	\$2,620.80	\$2,620.80	\$2,620.80
Yamaha Corporation	NY64-D	Yamaha Dante expansion card for TF series consoles and TF-RACK allows transmission/reception of up to 128 channels (64 in/64 out) used in conjunction with the TIO1608-D; it is possible to support up to 48 inputs and 24 outputs in a TF system	1	N	20.00 %	\$587.00	\$469.60	\$469.60	\$469.60
Yamaha Corporation	TIO1608-D	Yamaha Dante-equipped I/O rack with 16 microphone/ line inputs and 8 line outputs.	1	N	20.00 %	\$1,500.00	\$1,200.00	\$1,200.00	\$1,200.00
Kramer AV	VIA-CAMPUS2-PLUS	VIA Campus <sup>2</sup> PLUS Wireless Presentation Hub	1	N	20.00 %	\$3,500.00	\$2,800.00	\$2,800.00	\$2,800.00
Magewell	64100	Magewell Pro Convert NDI to HDMI	2	N	5.00 %	\$425.00	\$403.75	\$403.75	\$807.50
Magewell	64050	Magewell Standalone 1-channel HD HDMI to full bandwidth NDI encoder, POE. Accessories include one power adapter, one USB power cable, one Mini DIN8 to DIN8+DB9 cable, one tally light, and one L bracket.	1	N	5.00 %	\$425.00	\$403.75	\$403.75	\$403.75
Audinate	ADP-USB-AU-2X2	Audinate Dante AVIO 2x2 USB Type-C I/O Adapter for Dante Audio Network	1	N	10.00 %	\$209.00	\$188.10	\$188.10	\$188.10
Sennheiser	MEG 14-40-L-II B	Sennheiser Gooseneck microphone (cardioid, condenser) with 5-pin XLR-M, 12-48 V phantom power and illuminated light ring. MAT 153-S table stand available separately	15	N	20.00 %	\$311.00	\$248.80	\$248.80	\$3,732.00
Clock Audio	S157RF	Clock Audio Table Stand Prog 5pin XLR	15	N	20.11 %	\$378.00	\$302.00	\$302.00	\$4,530.00

**Council Chambers AV System**

Mfr. Name	Mfr. Part #	Product Details	Qty.	Contract	Discount	MSRP	Omnia Unit Price	KCM Unit Price	KCM Ext. Price
Biamp	TesiraFORTÉ DAN VT	Biamp TesiraFORTÉ DAN VT digital audio server with 12 analog inputs and 8 analog outputs, and includes up to 8 channels of configurable USB audio.	2	N	25.00 %	\$5,170.00	\$3,877.50	\$3,877.50	\$7,755.00
Biamp	Tesira EX-LOGIC	Biamp Tesira PoE logic expander with 16 logic GPIO (4 GPIO are configurable for potentiometer interface)	2	N	25.00 %	\$772.00	\$579.00	\$579.00	\$1,158.00
Sennheiser	EW-D 835-S SET (Q1-6)	Sennheiser Digital wireless handheld set. Includes (1 ) EW-D EM digital 19 1/2" single channel receiver , (1) EW-D SKM? digital handheld transmitter with mute switch, (1) MMD 835? microphone module, (1) MZQ1? microphone clip, (1) NT 12-5 CW+ power supply	2	Y	20.00 %	\$849.00	\$679.20	\$679.20	\$1,358.40
Sennheiser	MZS 31	Sennheiser IS Series suspension shock mount, for use with MZT30, requires 50mm diameter hole (4.0 oz)	1	Y	20.00 %	\$61.00	\$48.80	\$48.80	\$48.80
BirdDog	BDP240BUNDL E-WWW	BirdDog Bundle   3x P240 White And 1x FREE PTZ Keyboard  BDP240W   BDPTZKEYBUN	1	N	0.00 %	\$8,997.00	\$8,997.00	\$8,997.00	\$8,997.00
BirdDog	BDP240W	BirdDog Eyes P240 40x Optical Zoom 1080P Full NDI PTZ Camera (White)	1	N	0.00 %	\$2,995.00	\$2,995.00	\$2,995.00	\$2,995.00
Bird-Dog	BDPMMWHITE	BirdDog Wall Mounting Kit	4	N	0.00 %	\$64.95	\$64.95	\$64.95	\$259.80
Crestron	CP4N	Crestron 4-Series Control System	1	Y	44.00 %	\$3,080.00	\$1,724.80	\$1,724.80	\$1,724.80
Crestron	TS-1070-B-S	Crestron 10.1 in. Touch Screen, Table Top, Black Smooth	2	Y	44.00 %	\$3,630.00	\$2,032.80	\$2,032.80	\$4,065.60
Crestron	HD-MD4x4-4KZ-E	Crestron 4x4 4K60 4:4:4 HDR AV Switcher	1	Y	44.00 %	\$4,840.00	\$2,710.40	\$2,710.40	\$2,710.40



**Council Chambers AV System**

Mfr. Name	Mfr. Part #	Product Details	Qty.	Contract	Discount	MSRP	Omnia Unit Price	KCM Unit Price	KCM Ext. Price
Digital Projection	120-551	Digital Projection E-Vision LASER 5900 includes a 1.15 - 1.9 : 1 zoom lens as standard. This is the only lens available for this product	1	Y	15.00 %	\$6,125.00	\$5,206.25	\$5,206.25	\$5,206.25
Displays2Go	M2XBASESLV	Displays2Go Stand with Adjustable Height, 75x75 & 100x100 VESA Pattern - Silver	1	N	18.40 %	\$250.00	\$204.00	\$204.00	\$204.00
Listen Technologies	LW-200P-04-01	Listen Technologies Listen EVERYWHERE 4 Channel Wi-Fi Audio Server	1	Y	33.00 %	\$2,215.00	\$1,484.05	\$1,484.05	\$1,484.05
Listen Technologies	LA-304	Listen Technologies Assistive Listening Notification Signage Kit	1	Y	33.00 %	\$27.00	\$18.09	\$18.09	\$18.09
Virtual Video Director	Virtual Video Director	Virtual Video Director automatically cuts to the right camera for you based on a combination of audio, fuzzy logic and Machine Learning.	1	N	0.00 %	\$299.00	\$299.00	\$299.00	\$299.00
Key Code Media Professional Services	Estimated Materials	Estimated Project Materials	1	Y	0.00 %	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
Key Code Media Professional Services	Estimated Labor/Installation	Estimated Engineering Services, including Design, CAD, Engineering, Installation, Commissioning and Training	1	Y	0.00 %	\$31,920.00	\$31,920.00	\$31,920.00	\$31,920.00
	Comment	Omnia Partners Purchasing Agreement # 2019.001407. Ground freight included	1		0.00 %	\$0.00	\$0.00	\$0.00	\$0.00
		Council Chambers AV System Subtotal							\$149,348.35

**Subtotal: \$149,348.35**

**Executive Briefing Center**

Mfr. Name	Mfr. Part #	Product Details	Qty.	Contract	Discount	MSRP	Omnia Unit Price	KCM Unit Price	KCM Ext. Price
		Executive Briefing Center							
BirdDog	BDP240BUNDL E-WWW	BirdDog Bundle   3x P240 White And 1x FREE PTZ Keyboard  BDP240W   BDPTZKEYBUN	1	N	0.00 %	\$8,997.00	\$8,997.00	\$8,997.00	\$8,997.00
BirdDog	BDP240W	BirdDog Eyes P240 40x Optical Zoom 1080P Full NDI PTZ Camera (White)	1	N	0.00 %	\$2,995.00	\$2,995.00	\$2,995.00	\$2,995.00
Bird-Dog	BDPMMWHITE	BirdDog Wall Mounting Kit (White)	4	N	0.00 %	\$64.95	\$64.95	\$64.95	\$259.80
Shure, Inc	MXA920W-S	Shure MXA920W-S 24 inch Ceiling Array Microphone, Square, White	1	Y	36.00 %	\$4,732.00	\$3,028.48	\$3,028.48	\$3,028.48
Netgear, Inc	XSM4316PB-100NES	Netgear XSM4316PB Ethernet Switch - 16 Ports - Manageable - 3 Layer Supported - 500 W PoE Budget - Twisted Pair - PoE Ports - 1U High - Rack-mountable - Lifetime Limited Warranty	1	N	10.00 %	\$4,414.60	\$3,973.14	\$3,973.14	\$3,973.14
Kramer AV	VIA-CAMPUS2-PLUS	VIA Campus <sup>2</sup> PLUS Wireless Presentation Hub	1	N	20.00 %	\$3,500.00	\$2,800.00	\$2,800.00	\$2,800.00
Magewell	64100	Magewell Pro Convert NDI to HDMI	1	N	10.00 %	\$425.00	\$382.50	\$382.50	\$382.50
Audinate	ADP-USB-AU-2X2	Audinate Dante AVIO 2x2 USB Type-C I/O Adapter for Dante Audio Network	1	N	10.00 %	\$209.00	\$188.10	\$188.10	\$188.10
Crestron	CP4N	Crestron 4-Series Control System	1	Y	44.00 %	\$3,080.00	\$1,724.80	\$1,724.80	\$1,724.80
Crestron	TS-1070-B-S	Crestron 10.1 in. Touch Screen, Table Top, Black Smooth	1	Y	44.00 %	\$3,630.00	\$2,032.80	\$2,032.80	\$2,032.80
Crestron	HD-MD4x4-4KZ-E	Crestron 4x4 4K60 4:4:4 HDR AV Switcher	1	Y	44.00 %	\$4,840.00	\$2,710.40	\$2,710.40	\$2,710.40

**Executive Briefing Center**

Mfr. Name	Mfr. Part #	Product Details	Qty.	Contract	Discount	MSRP	Omnia Unit Price	KCM Unit Price	KCM Ext. Price
Kramer	VS-8UFX	SDI matrix switcher with interchangeable inputs and outputs	1	N	20.00 %	\$4,380.00	\$3,504.00	\$3,504.00	\$3,504.00
Decimator	MD-LX	Decimator HDMI/SDI Bi-Directional Converter for 3G/HD/SD	2	N	0.00 %	\$109.00	\$109.00	\$109.00	\$218.00
	Estimated Labor/Installation	Estimated Engineering Services, including Design, CAD, Engineering, Installation, Commissioning and Training	1	Y	0.00 %	\$10,250.00	\$30,000.00	\$10,250.00	\$10,250.00
	Estimated Materials	Estimated Project Materials	1	Y	0.00 %	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
		<b>Section Subtotal</b>							\$48,064.02

**Subtotal: \$48,064.02**

**Project Contingency**

\* Optional

No.	Part #	Description	Qty	Price	Ext. Price
1	Comment	We recommend adding in a 5% contingency, to be used only with permission and sign off by the City of Spokane, to cover any changes or added features desired or needed to complete the project due to unknown or not yet discovered issues or needs.	1	\$0.00	\$0.00
2	Contingency	5% project contingency, to cover any unknown issues or late additions to the project. Will only be used with client sign-off on a change-order basis	1	\$10,750.00	\$10,750.00

**\* Optional Subtotal: \$10,750.00**

**Crestron Programming**

Mfr. Name	Mfr. Part #	Product Details	Qty.	Contract	Discount	MSRP	Omnia Unit Price	KCM Unit Price	KCM Ext. Price
Key Code Media Professional Services	Programmer 3	Crestron programming and onsite commissioning of systems in Council Chambers, Executive Briefing Room and Meeting Space(s)  Programming and commissioning for 3 rooms. Includes 5 days of travel (ideally a Monday-Friday block) 3x full days on site 2x travel days,	88	Y	0.00 %	\$200.00	\$200.00	\$200.00	\$17,600.00

**Subtotal: \$17,600.00**

## Key Code Total Care

### 30 Day Key Code Total Care Bronze

Thank you for choosing Key Code Media, this quote is covered under a 30-day remote support plan. The equipment is covered under manufacturing warranty and the labor is covered by Key Code Support.

Key Code support hosts its own secure remote access support system. This system is much like a TeamViewer remote access, with the exception that it's hosted by Key Code Media and sits behind our firewall. As part of Change Me and Key Code Media support agreement, we can install this lightweight utility on all purchased computers at the discretion of facility staff. This will allow a support engineer to log in and see what the operator is seeing in real time.

### Service Expectations

This support proposal includes the following Service Level agreements:

1. Provide normal business hours support
  - a. Access to M-F 9am EST - 6pm PST support line
  - b. Includes emergency and non-emergency call for:
    - i. Software Issues and Version Upgrades
    - ii. Hardware support for purchased equipment
    - iii. Remote support
  - c. Major Holidays are not included in coverage
    - i. Christmas Day
    - ii. July 4<sup>th</sup>
    - iii. Thanksgiving +1
    - iv. New Year's Day
    - v. Memorial Day
    - vi. Labor Day
2. Contract Includes Costs for Mileage Associated with support visits
  - a. Does not include for Airfare, Hotel, Rental Car, or Per-Diem
  - b. Does not include Travel Costs associated with other quotes
  - c. All Non-Covered T&E will be invoiced at actual cost

### Warranty Terms

The warranty begins upon completion of install and lasts for 30 days.

#### Support Contract Information

Service Hotline: 818-303-3980

Email Support: [Support@keycodemedia.com](mailto:Support@keycodemedia.com) (Email is monitored from 9a – 6p)

#### Call Back Response Time

9am – 6pm response time 5 – 30 minutes



**AV-IT Design Services Revised Report for  
The City of Spokane  
Prepared for: City of Spokane**

**Sales Quotation**

Quote #223346 v 8

Jul 26, 2023

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# AV-IT Design Services Revised Report for The City of Spokane



**Prepared by:**

**Key Code Media, Inc. - Washington**

Tom Arenz  
206-249-4061  
tarenz@keycodemedia.com

**Bill To:**

**City of Spokane**

808 W Spokane Falls Blvd  
Spokane, WA 99201-3333  
Jeff Bollinger  
(509) 625-6359  
jbollinger@spokanecity.org

**Ship To:**

**City of Spokane**

808 W Spokane Falls Blvd FL 5  
Spokane, WA 99201-3333  
Jeff Bollinger  
(509) 625-6359  
jbollinger@spokanecity.org

**Quote Information:**

**Quote #: 223346**

Version: 8  
Delivery Date: 07/26/2023  
Expiration Date: 08/29/2023  
Terms:

## Quote Summary

Description	Amount
Council Chambers AV System	\$149,348.35
Executive Briefing Center	\$48,064.02
Crestron Programming	\$17,600.00
<b>Subtotal:</b>	<b>\$215,012.37</b>
<b>Estimated Tax:</b>	<b>\$19,566.12</b>
<b>Total:</b>	<b>\$234,578.49</b>


## \*Options

Description	One-Time
Project Contingency	\$10,750.00
<b>Optional Subtotal:</b>	<b>\$10,750.00</b>

This Sales Quote ("SO") incorporates the Terms and Conditions found at <http://www.keycodemedia.com/terms/salesorder> ("T&C") and constitutes an offer or counter-offer, as applicable, by Key Code Media, Inc. or Burst Communications ("Seller"). This SO, including the T&C incorporated therein, shall become binding on the buyer listed herein ("Buyer") on the earliest of Buyer's: (i) acknowledgement hereof; or (ii) receipt of any goods and/or services ordered hereunder. No Buyer acknowledgement form, purchase order, or other document shall modify the SO or the T&C.

**Key Code Media, Inc. - Washington**

**City of Spokane**

Signature:   
 Name: Tom Arenz  
 Title: Senior Account Manager, PNW  
 Date: 07/26/2023

Signature: \_\_\_\_\_  
 Name: Jeff Bollinger  
 Date: \_\_\_\_\_



< Business Lookup

**License Information:**

[New search](#) [Back to results](#)

**Entity name:** KEY CODE MEDIA, INC.

**Business name:** KEY CODE MEDIA, INC

**Entity type:** [Profit Corporation](#)

**UBI #:** 602-152-085

**Business ID:** 001

**Location ID:** 0002

**Location:** Active

**Location address:** 6632 S 191ST PL  
STE E102  
KENT WA 98032-2117

**Mailing address:** 270 S FLOWER ST  
BURBANK CA 91502-2101

**Excise tax and reseller permit status:** [Click here](#)

**Secretary of State status:** [Click here](#)

**Endorsements**

Endorsements held at this loca	License #	Count	Details	Status	Expiration date	First issuance c
<a href="#">Lacey General Business - Non-Resident</a>	29100			Active	Sep-30-2023	Mar-30-2017
<a href="#">North Bend General Business - Non-Resident</a>	020063.0			Active	Sep-30-2023	Mar-20-2020
<a href="#">Spokane General Business - Non-Resident</a>				Active	Sep-30-2023	Jul-12-2019
<a href="#">Vancouver General Business - Non-Resident</a>				Active	Sep-30-2023	Sep-24-2015

**Governing People** May include governing people not registered with Secretary of State

Governing people	Title
KEY CODE MEDIA, INC	



## Registered Trade Names

Registered trade names	Status	First issued
ADVANCED BROADCAST SOLUTIONS	Active	Jun-11-2019
KEY CODE MEDIA	Active	Nov-04-2021
KEY CODE MEDIA INC	Active	Feb-26-2018
KEY CODE MEDIA, INC	Active	Jun-11-2019

[View Additional Locations](#)

The Business Lookup information is updated nightly. Search date and time: 12/19/2022 2:40:48 PM

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/9/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Burnham WGB Insurance Solutions CA Insurance License 0F69771 15901 Red Hill Avenue Tustin CA 92780	<b>CONTACT NAME:</b> Jackie Burleson <b>PHONE (A/C. No. Ext):</b> 714-824-8355 <b>E-MAIL ADDRESS:</b> jburleson@wgbib.com		<b>FAX (A/C. No):</b> 714-573-1770
	<b>INSURER(S) AFFORDING COVERAGE</b>		
<b>INSURER A:</b> Travelers Property Casualty Company of America			<b>NAIC #</b> 25674
<b>INSURED</b> Key Code Media, Inc. 270 S. Flower St. Burbank, CA 91502	<b>INSURER B:</b>		
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
	<b>INSURER F:</b>		

**COVERAGES**

CERTIFICATE NUMBER: 1016987030

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ZLP51N07015	11/12/2022	11/12/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BA8M837347	11/12/2022	11/12/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CUP8M853869	11/12/2022	11/12/2023	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	UB8M849611	11/12/2022	11/12/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 City of Spokane, its officers and employees is named as additional insured on the General Liability per attached CGD4170219 as required by written contract subject to the terms and conditions of the policy. .

**CERTIFICATE HOLDER****CANCELLATION**

City of Spokane  
 808 Spokane Falls Blvd.  
 Spokane WA 99201

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **XTEND ENDORSEMENT FOR TECHNOLOGY**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**GENERAL DESCRIPTION OF COVERAGE** - This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to this Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- |   |   |
|---|---|
| <p><b>A.</b> Non-Owned Watercraft - 75 Feet Long Or Less</p> <p><b>B.</b> Who Is An Insured - Unnamed Subsidiaries</p> <p><b>C.</b> Who Is An Insured - Employees - Supervisory Positions</p> <p><b>D.</b> Who Is An Insured - Newly Acquired Or Formed Limited Liability Companies</p> <p><b>E.</b> Who Is An Insured - Liability For Conduct Of Unnamed Partnerships Or Joint Ventures</p> <p><b>F.</b> Blanket Additional Insured - Persons Or Organizations For Your Ongoing Operations As Required By Written Contract Or Agreement</p> <p><b>G.</b> Blanket Additional Insured - Broad Form Vendors</p> | <p><b>H.</b> Blanket Additional Insured - Controlling Interest</p> <p><b>I.</b> Blanket Additional Insured - Mortgagees, Assignees, Successors Or Receivers</p> <p><b>J.</b> Blanket Additional Insured - Governmental Entities - Permits Or Authorizations Relating To Premises</p> <p><b>K.</b> Blanket Additional Insured - Governmental Entities - Permits Or Authorizations Relating To Operations</p> <p><b>L.</b> Medical Payments - Increased Limit</p> <p><b>M.</b> Blanket Waiver Of Subrogation</p> <p><b>N.</b> Contractual Liability - Railroads</p> <p><b>O.</b> Damage To Premises Rented To You</p> |
|---|---|

### **PROVISIONS**

**A. NON-OWNED WATERCRAFT - 75 FEET LONG OR LESS**

1. The following replaces Paragraph (2) of Exclusion **g.**, **Aircraft, Auto Or Watercraft**, in Paragraph 2. of **SECTION I - COVERAGES - COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY:**

(2) A watercraft you do not own that is:

- (a) 75 feet long or less; and
- (b) Not being used to carry any person or property for a charge;

2. The following replaces Paragraph 2.e. of **SECTION II - WHO IS AN INSURED:**

e. Any person or organization that, with your express or implied

consent, either uses or is responsible for the use of a watercraft that you do not own that is:

- (1) 75 feet long or less; and
- (2) Not being used to carry any person or property for a charge.

**B. WHO IS AN INSURED - UNNAMED SUBSIDIARIES**

The following is added to **SECTION II - WHO IS AN INSURED:**

Any of your subsidiaries, other than a partnership or joint venture, that is not shown as a Named Insured in the Declarations is a Named Insured if:

- a. You are the sole owner of, or maintain an ownership interest of more than 50% in, such subsidiary on the first day of the policy period; and

COMMERCIAL GENERAL LIABILITY

- b. Such subsidiary is not an insured under similar other insurance.

No such subsidiary is an insured for "bodily injury" or "property damage" that occurred, or "personal and advertising injury" caused by an offense committed:

- a. Before you maintained an ownership interest of more than 50% in such subsidiary; or
- b. After the date, if any, during the policy period that you no longer maintain an ownership interest of more than 50% in such subsidiary.

For purposes of Paragraph 1. of Section II - Who Is An Insured, each such subsidiary will be deemed to be designated in the Declarations as:

- a. A limited liability company;
  - b. An organization other than a partnership, joint venture or limited liability company; or
  - c. A trust;
- as indicated in its name or the documents that govern its structure.

**C. WHO IS AN INSURED - EMPLOYEES - SUPERVISORY POSITIONS**

The following is added to Paragraph 2.a.(1) of SECTION II - WHO IS AN INSURED:

Paragraphs (1)(a), (b) and (c) above do not apply to "bodily injury" to a co-"employee" while in the course of the co-"employee's" employment by you arising out of work by any of your "employees" who hold a supervisory position.

**D. WHO IS AN INSURED - NEWLY ACQUIRED OR FORMED LIMITED LIABILITY COMPANIES**

The following replaces Paragraph 3. of SECTION II - WHO IS AN INSURED:

- 3. Any organization you newly acquire or form, other than a partnership or joint venture, and of which you are the sole owner or in which you maintain an ownership interest of more than 50%, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

- a. Coverage under this provision is afforded only:
  - (1) Until the 180th day after you acquire or form the organization or the end of

the policy period, whichever is earlier, if you do not report such organization in writing to us within 180 days after you acquire or form it; or

- (2) Until the end of the policy period, when that date is later than 180 days after you acquire or form such organization, if you report such organization in writing to us within 180 days after you acquire or form it;

- b. Coverage A does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and
- c. Coverage B does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

For the purposes of Paragraph 1. of Section II - Who Is An Insured, each such organization will be deemed to be designated in the Declarations as:

- a. A limited liability company;
  - b. An organization, other than a partnership, joint venture or limited liability company; or
  - c. A trust;
- as indicated in its name or the documents that govern its structure.

**E. WHO IS AN INSURED - LIABILITY FOR CONDUCT OF UNNAMED PARTNERSHIPS OR JOINT VENTURES**

The following replaces the last paragraph of SECTION II - WHO IS AN INSURED:

No person or organization is an insured with respect to the conduct of any current or past partnership or joint venture that is not shown as a Named Insured in the Declarations. This paragraph does not apply to any such partnership or joint venture that otherwise qualifies as an insured under Section II - Who Is An Insured.

**F. BLANKET ADDITIONAL INSURED - PERSONS OR ORGANIZATIONS FOR YOUR ONGOING OPERATIONS AS REQUIRED BY WRITTEN CONTRACT OR AGREEMENT**

The following is added to SECTION II - WHO IS AN INSURED:

Any person or organization that is not otherwise an insured under this Coverage Part and that you have agreed in a written

contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" that:

- a. Occurs subsequent to the signing of that contract or agreement; and
- b. Is caused, in whole or in part, by your acts or omissions in the performance of your ongoing operations to which that contract or agreement applies or the acts or omissions of any person or organization performing such operations on your behalf.

The limits of insurance provided to such insured will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.

**G. BLANKET ADDITIONAL INSURED - BROAD FORM VENDORS**

The following is added to **SECTION II - WHO IS AN INSURED:**

Any person or organization that is a vendor and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" that:

- a. Occurs subsequent to the signing of that contract or agreement; and
- b. Arises out of "your products" that are distributed or sold in the regular course of such vendor's business.

The insurance provided to such vendor is subject to the following provisions:

- a. The limits of insurance provided to such vendor will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.
- b. The insurance provided to such vendor does not apply to:
  - (1) Any express warranty not authorized by you or any distribution or sale for a purpose not authorized by you;
  - (2) Any change in "your products" made by such vendor;
  - (3) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the

manufacturer, and then repackaged in the original container;

- (4) Any failure to make such inspections, adjustments, tests or servicing as vendors agree to perform or normally undertake to perform in the regular course of business, in connection with the distribution or sale of "your products";
- (5) Demonstration, installation, servicing or repair operations, except such operations performed at such vendor's premises in connection with the sale of "your products"; or
- (6) "Your products" that, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or on behalf of such vendor.

Coverage under this provision does not apply to:

- a. Any person or organization from whom you have acquired "your products", or any ingredient, part or container entering into, accompanying or containing such products; or
- b. Any vendor for which coverage as an additional insured specifically is scheduled by endorsement.

**H. BLANKET ADDITIONAL INSURED - CONTROLLING INTEREST**

- 1. The following is added to **SECTION II - WHO IS AN INSURED:**

Any person or organization that has financial control of you is an insured with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" that arises out of:

- a. Such financial control; or
- b. Such person's or organization's ownership, maintenance or use of premises leased to or occupied by you.

The insurance provided to such person or organization does not apply to structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

- 2. The following is added to Paragraph 4. of **SECTION II - WHO IS AN INSURED:**

This paragraph does not apply to any premises owner, manager or lessor that has financial control of you.

**I. BLANKET ADDITIONAL INSURED - MORTGAGEES, ASSIGNEES, SUCCESSORS OR RECEIVERS**

The following is added to **SECTION II - WHO IS AN INSURED:**

Any person or organization that is a mortgagee, assignee, successor or receiver and that you have agreed in a written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to its liability as mortgagee, assignee, successor or receiver for "bodily injury", "property damage" or "personal and advertising injury" that:

- a. Is "bodily injury" or "property damage" that occurs, or is "personal and advertising injury" caused by an offense that is committed, subsequent to the signing of that contract or agreement; and
- b. Arises out of the ownership, maintenance or use of the premises for which that mortgagee, assignee, successor or receiver is required under that contract or agreement to be included as an additional insured on this Coverage Part.

The insurance provided to such mortgagee, assignee, successor or receiver is subject to the following provisions:

- a. The limits of insurance provided to such mortgagee, assignee, successor or receiver will be the minimum limits that you agreed to provide in the written contract or agreement, or the limits shown in the Declarations, whichever are less.
- b. The insurance provided to such person or organization does not apply to:
  - (1) Any "bodily injury" or "property damage" that occurs, or any "personal and advertising injury" caused by an offense that is committed, after such contract or agreement is no longer in effect; or
  - (2) Any "bodily injury", "property damage" or "personal and advertising injury" arising out of any structural alterations, new construction or demolition operations performed by or on behalf of such mortgagee, assignee, successor or receiver.

**J. BLANKET ADDITIONAL INSURED - GOVERNMENTAL ENTITIES - PERMITS OR AUTHORIZATIONS RELATING TO PREMISES**

The following is added to **SECTION II - WHO IS AN INSURED:**

Any governmental entity that has issued a permit or authorization with respect to premises owned or occupied by, or rented or loaned to, you and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of the existence, ownership, use, maintenance, repair, construction, erection or removal of any of the following for which that governmental entity has issued such permit or authorization: advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, elevators, street banners or decorations.

**K. BLANKET ADDITIONAL INSURED - GOVERNMENTAL ENTITIES - PERMITS OR AUTHORIZATIONS RELATING TO OPERATIONS**

The following is added to **SECTION II - WHO IS AN INSURED:**

Any governmental entity that has issued a permit or authorization with respect to operations performed by you or on your behalf and that you are required by any ordinance, law, building code or written contract or agreement to include as an additional insured on this Coverage Part is an insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of such operations.

The insurance provided to such governmental entity does not apply to:

- a. Any "bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the governmental entity; or
- b. Any "bodily injury" or "property damage" included in the "products-completed operations hazard".

**L. MEDICAL PAYMENTS - INCREASED LIMIT**

The following replaces Paragraph 7. of **SECTION III - LIMITS OF INSURANCE:**

- 7. Subject to Paragraph 5. above, the Medical Expense Limit is the most we will pay under Coverage C for all medical expenses because of "bodily injury" sustained by any one person,

and will be the higher of:

- a. \$10,000; or
- b. The amount shown in the Declarations of this Coverage Part for Medical Expense Limit.

**M. BLANKET WAIVER OF SUBROGATION**

The following is added to Paragraph 8., **Transfer Of Rights Of Recovery Against Others To Us**, of SECTION IV – **COMMERCIAL GENERAL LIABILITY CONDITIONS**:

If the insured has agreed in a contract or agreement to waive that insured's right of recovery against any person or organization, we waive our right of recovery against such person or organization, but only for payments we make because of:

- a. "Bodily injury" or "property damage" that occurs; or
- b. "Personal and advertising injury" caused by an offense that is committed;

subsequent to the execution of the contract or agreement.

**N. CONTRACTUAL LIABILITY – RAILROADS**


- 1. The following replaces Paragraph c. of the definition of "insured contract" in the **DEFINITIONS** Section:
  - c. Any easement or license agreement;
- 2. Paragraph f.(1) of the definition of "insured contract" in the **DEFINITIONS** Section is deleted.

**O. DAMAGE TO PREMISES RENTED TO YOU**

The following replaces the definition of "premises damage" in the **DEFINITIONS** Section:

"Premises damage" means "property damage" to:

- a. Any premises while rented to you or temporarily occupied by you with permission of the owner; or
- b. The contents of any premises while such premises is rented to you, if you rent such premises for a period of seven or fewer consecutive days.

 <b>Agenda Sheet for City Council Meeting of*</b> <input type="text" value="08/21/2023"/>		<input type="text" value="8/7/2023"/> <small>(Clerk use only)</small>	
Briefing date: 08/21/2023 Status: <b>ADDITIONAL APPROVALS</b>		<input type="text" value="OPR 2023-0017"/>	
<b>Submitting Dept*:</b> HOUSING & HUMAN SERVICES	<input type="text" value="6055"/>	<input type="text"/>	
<b>Contact Name &amp; Phone*:</b> JENN CERECEDES	<input type="text" value="JCERECEDES@SPOKANECITY.ORG"/>	<input type="text"/>	
<b>Contact E-Mail*:</b>	<input type="text"/>	<input type="text"/>	
<input checked="" type="checkbox"/> Add'l Docs Attached?	<input type="text" value="Contract Item"/>	<input type="text"/>	
<b>Agenda Item Name:</b> Begin with Dept # <input type="text" value="1680 - TRAC TSA SUBRECIPIENT AGREEMENT AMENDMENT B"/>			
<b>Agenda Wording*:</b> ( 25 character max) <input type="checkbox"/> Additional attached? Contract Amendment B with the Salvation Army to increase funding from additional sources under REET 1, Washington State Department of Commerce ROW Funding, and ARPA for the Trent Resource and Assistance Center (TRAC) project.			
<b>Summary (Background)*:</b> ( 367 character max.) <input type="checkbox"/> Additional attached? CHHS is requesting to amend the TRAC TSA contract (OPR 2023-0017) by adding \$3.5MM from REET, ARPA, and Department of Commerce Funds.			
Lease? Yes <input type="radio"/> No <input checked="" type="radio"/> Grant related? Yes <input checked="" type="radio"/> No <input type="radio"/> Public Works? Yes <input type="radio"/> No <input checked="" type="radio"/>			
<b>Fiscal Impact</b>		<b>Budget Account</b> <input type="checkbox"/> Additional attached?	
Expense	\$ 824,180	# 1425-58815-57215-54201-97236	
Expense	\$ 1,511,497.15	# 1700-95589-65410-54201-99999	
Expense	\$ 1,164,322.85	# 1540-95655-65410-54201-99999	
Select	\$	#	
<b>Approvals</b>		<b>Council Notifications (Date)</b> <input type="checkbox"/> None	
Dept Head		Study Session / Other <input type="text" value="PIES 7/24"/>	
Division Director		Council Sponsor <input type="text" value="Kinnear"/>	
Finance		<b>Distribution List</b> (Emails preferred) <input type="checkbox"/> Additional?	
Legal			<input type="text" value="jcerecedes@spokanecity.org"/>
For the Mayor			<input type="text" value="chhsgrants@spokanecity.org"/>
			<input type="text" value="chhsaccounting@spokanecity.org"/>
Purchasing		<input type="text" value="kclifton@spokanecity.org"/>	
ACCOUNTING - GRAI		<input type="text" value="pgrinder@spokanecity.org"/>	
Select Dept 2			
Select Dept 3			

## Committee Agenda Sheet

### Public Infrastructure, Environment & Sustainability Committee

<b>Submitting Department</b>	CHHS								
<b>Contact Name</b>	Jenn Cerecedes								
<b>Contact Email &amp; Phone</b>	<a href="mailto:jcerecedes@spokanecity.org">jcerecedes@spokanecity.org</a>								
<b>Council Sponsor(s)</b>	CM Kinnear								
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5								
<b>Agenda Item Name</b>	Amend TRAC contract to add funds								
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>CHHS is requesting to amend the TRAC TSA contract (OPR 2022-0017) by adding \$3.5MM from REET, ARPA, and Department of Commerce Funds.</p> <p><b>New \$3.5 million addition</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>ARPA</td> <td style="text-align: right;">\$263,502.85</td> </tr> <tr> <td>REET1</td> <td style="text-align: right;">\$1,511,497.15</td> </tr> <tr> <td>ROW YR2</td> <td style="text-align: right;">\$1,725,000.00</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>\$3,500,000.00</b></td> </tr> </table>	ARPA	\$263,502.85	REET1	\$1,511,497.15	ROW YR2	\$1,725,000.00		<b>\$3,500,000.00</b>
ARPA	\$263,502.85								
REET1	\$1,511,497.15								
ROW YR2	\$1,725,000.00								
	<b>\$3,500,000.00</b>								
<b>Proposed Council Action</b>	Please approve this amendment								
<p><b>Fiscal Impact</b>            Total Cost: <u>\$5,640,568</u>            Approved in current year budget?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A             Funding Source    <input checked="" type="checkbox"/> One-time    <input type="checkbox"/> Recurring            Specify funding source: REET 1 , ARPA, Department of Commerce             Expense Occurrence    <input type="checkbox"/> One-time    <input checked="" type="checkbox"/> Recurring             Other budget impacts: (revenue generating, match requirements, etc.)</p>									
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>									
What impacts would the proposal have on historically excluded communities? These funds are to support shelter operations at the TRAC shelter									
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? CMIS will be used to collect data									
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? CMIS will be used to collect data									



Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This proposal aligns with the 5 year strategy to end homelessness



**City of Spokane**  
**AGREEMENT AMENDMENT B**  
Title: TRAC Shelter Amendment

This Agreement Amendment is made and entered into by and between the **City of Spokane** as (“City”), a Washington municipal corporation, and **The Salvation Army**, whose address is 222 E Indiana, Spokane, WA 99207 as (“GRANTEE”).

*WHEREAS, the parties entered into an Agreement wherein the GRANTEE agreed to administer for the City the Trent Resource and Assistance Center (TRAC); and*

*WHEREAS, an Agreement Amendment is anticipated and is now being memorialized for this Program in this Amendment; and*

*WHEREAS, additional funds are necessary to complete the Project, thus the original Agreement needs to formally Amended by this written document; and*

*WHEREAS, additional funding has been made available under REET 1, Department of Commerce ROW funding, and ARPA; and*

*WHEREAS, the parties desire to increase funding and modify the corresponding Project budget and to supplant the original Agreement billing form referenced as part of the original Agreement documents; and*

*-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:*

**1. CONTRACT DOCUMENTS.**

The original Agreement, dated January 9, 2023, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. CONTRACT TERM/PERIOD OF PERFORMANCE.**

This Agreement Amendment shall become effective on July 1, 2023.

**3. AMENDMENT.**

**SECTION NO. 3 – BUDGET.** The total amount City shall pay GRANTEE is increased by **THREE MILLION FIVE HUNDRED AND 0/100 DOLLARS (\$3,500,000.00)** for everything furnished and done under this Amendment which equates to a new total Agreement amount not to exceed **NINE MILLION ONE HUNDRED FORTY THOUSAND FIVE HUNDRED AND EIGHTY-SIX AND 0/100 DOLLARS (\$9,140,586.00)** for everything furnished and done under the original Agreement and this Amendment. This is the maximum amount to be paid under this Amendment and original Agreement and shall not be exceeded without the prior written authorization of the City,

memorialized with the same formality as the original Agreement and this Amendment document. The original Agreement BUDGET chart is modified as follows (this budget chart entirely replaces the budget chart portrayed in SECTION NO. 3 {page 20} of the original Agreement):

<b>Category</b>	<b>Amount</b>
SHELTER OPERATIONS 2022	\$1,097,322.00
SHELTER OPERATIONS 2023	\$4,543,264.00
SHELTER OPERATIONS AMENDMENT A	\$3,500,000.00
<b>TOTAL</b>	<b>\$9,140,586.00</b>

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Agreement Amendment by having legally-binding representatives affix their signatures below.

**THE SALVATION ARMY**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature                      Date

By \_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Agreement:**

Attachment 1 – Suspension & Debarment and FFATA Certification

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 2 CFR Part 180.

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this Agreement had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) The undersigned agrees by signing this Agreement that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
- (3) The undersigned further agrees by signing this Agreement that it will include the following required certification, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:
- Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions
1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (4) The undersigned shall notify the City immediately that if it or a lower tier contractor become debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency during the period of performance of this Agreement.
- (5) The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded, as used in this exhibit, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. The undersigned may contact the City for assistance in obtaining a copy of these regulations.
- (6) I understand that a false statement of this certification may be grounds for termination of the Agreement.

**By signing this Attachment, the Grantee indicates acceptance of and compliance with all requirements described above.**

**Federal Funding Accountability and Transparency Act (FFATA) Certification**

**The Federal Funding Accountability and Transparency Act (FFATA) seeks to provide the public with greater access to Federal spending information. Due to FFATA requirements, you are required to provide the following information which will be used by the City to comply with federal reporting requirements.**

If certain conditions are met, Grantee must provide names and total compensation of the top five highly compensated Executives. Please answer question 1, and follow the instructions. If directed to question 2, please answer and follow instructions.

1. In Grantee's previous fiscal year, did Grantee receive (a) 80% or more of Grantee's annual gross revenues in U.S. Federal contracts and subcontracts and other Federal financial assistance subject to the Transparency Act, as defined in 2 CFR 170.320; AND (b) \$25,000,000 or more in annual gross revenues from contracts and subcontracts and other Federal financial assistance subject to the Transparency Act, as defined in 2 CFR 170.320?

Yes  If yes, answer question 2 below.

No  If no, stop, you are not required to report names and compensation. Please sign and submit form with the Agreement.

2. Does the public have access to information about the compensation of Grantee's Executives through periodic reports filed under section 13(a) or 15(d) of the Security Exchange Act of 1934 (15 U.S.C. 78(m)(a), 78o(d)), or section 6104 of the Internal Revenue Code of 1986?

Yes  If yes, stop, you are not required to report names and compensation. Please sign and submit form with the Agreement.

No  If no, you are required to report names and compensation. Please fill out the remainder of this form.

Please provide the names and Total Compensation of the top five most highly compensated Executives in the space below.

Name:	Total Compensation:
Name:	Total Compensation:
Name:	Total Compensation:
Name:	Total Compensation:
Name:	Total Compensation:

**The Grantee certifies that the information contained on this form is true and accurate.**

**By:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**Agenda Sheet for City Council Meeting of:**

08/21/2023

**Date Rec'd**

7/26/2023

**Clerk's File #**

OPR 2022-0644

**Renews #****Submitting Dept**

CITY ATTORNEY

**Cross Ref #****Contact Name/Phone**

LYNDEN SMITHSON 6283

**Project #****Contact E-Mail**

LSMITHSON@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Contract Item

**Requisition #****Agenda Item Name**

0500 CONTRACT AMENDMENT FOR OUTSIDE COUNSEL

**Agenda Wording**

Contract Amendment for Outside Counsel Craig Trueblood with the law firm K &amp; L Gates, LLP. for \$100K.

**Summary (Background)**

The matter is currently set for trial before the PCHB in May 2024. Additional funds are needed, we request an additional \$100K to the contract for a total of \$350K.

Lease? NO

Grant related? NO

Public Works? NO

**Fiscal Impact****Budget Account**

Expense \$ 100,000

# 4320-30210-35141-54105-99999

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

PICCOLO, MIKE

**Study Session\Other**

PIES - 7-24-23

**Division Director****Council Sponsor**

CM Kinnear

**Finance**

MURRAY, MICHELLE

**Distribution List****Legal**HARRINGTON,  
MARGARET

Mfeist@spokanecity.org

**For the Mayor**

JONES, GARRETT

Eschoedel@spokanecity.org

**Additional Approvals**

Rgennett@spokanecity.org

**Purchasing**

rhulvey@spokanecity.org

craig.trueblood@klgates.com

kkeck@spokanecity.org

## Committee Agenda Sheet

### Public Infrastructure, Environment & Sustainability Committee

<b>Submitting Department</b>	City Legal
<b>Contact Name</b>	Lynden Smithson / Elizabeth Schoedel
<b>Contact Email &amp; Phone</b>	<a href="mailto:lsmithson@spokanecity.org">lsmithson@spokanecity.org</a> Ext 6283
<b>Council Sponsor(s)</b>	CM Kinnear
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Outside Counsel Contract Amendment
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	The City has a contract with Craig Trueblood of K & L Gates, LLP., as outside legal counsel to represent and assist the City in the matter of City of Spokane v. Washington State Department of Ecology, on appeal of the City's NPDES Permit. The matter is currently set for trial before the PCHB in May 2024.  Additional funds are need: We request an additional \$100,000 to the contract for a total of \$350,000.
<b>Proposed Council Action</b>	Approve/Pass 7/24/23
<b>Fiscal Impact</b>	
Total Cost: <small>Click or tap here to enter text.</small>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: <small>Click or tap here to enter text.</small>	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? N/A – This work is for special counsel representation to the City.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A – This work is for special counsel representation. It will not impact racial, gender identity, national origin, income level, disability, sexual orientation, or other existing disparity factors.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? The Contract Amendment is consistent with the City's requirements for helping align City policies by providing the City with legal support and representation in current litigation regarding its NPDES Discharge Permit.	



**City of Spokane**  
**SPECIAL COUNSEL**  
**CONTRACT AMENDMENT #3**

This Contract Amendment is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **CRAIG TRUEBLOOD OF THE LAW FIRM K & L GATES, LLP.**, whose address is 925 Fourth Avenue, Suite 2900, Seattle, Washington 98104-1158, as ("Firm"), Individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into a Contract wherein the Firm agreed to provide legal services and advice to the City regarding the Appeal of the City's NPDES Permit, consistent with applicable laws and this Contract.*

*WHEREAS, additional funds are necessary, thus the original Contract needs to be formally Amended by this written document; and*

*-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:*

**1. CONTRACT DOCUMENTS.**

The original Contract, dated September 12, 2022 with an effective date of August 1, 2022, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE DATE.**

This Contract Amendment shall become effective July 1, 2023.

**3. COMPENSATION.**

The City shall pay an additional amount not to exceed **ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$100,000.00)** as full compensation for everything furnished and done under this Contract Amendment. The total amount under the original Contract, any subsequent amendments, and this Contract Amendment is **THREE HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS (\$350,000.00).**

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.



**CRAIG TRUEBLOOD  
LAW FIRM K & L GATES, LLP.**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature Date

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

Nadine Woodward  
\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

Mayor  
\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

U2023-059



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	7/19/2023
<b>Clerk's File #</b>	OPR 2023-0827
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	HOUSING & HUMAN SERVICES
<b>Contact Name/Phone</b>	JENN CERCEDES 509-625-6055
<b>Contact E-Mail</b>	JCERCEDES@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	#1680 1MM FOR VOA CROSSWALK 2.0

**Agenda Wording**  
CHHS requests permission to disburse 1,000,000 to VOA for development fees and construction activities for the new Crosswalk Teen Shelter and Transitional Housing.

**Summary (Background)**  
The City of Spokane under ORD C-36161 allocated \$1,000,000.00 to Volunteers of America for development fees and construction activities for the new Crosswalk Teen Shelter and Transitional Housing located at 3024 E Mission Ave, Spokane, WA. CHHS Requests permission to distribute these funds to VOA. The contract will run from August 1, 2023 through December 31, 2023, the funds must be spent during this time.

Lease? NO	Grant related? YES	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Expense	\$ 1,000,000	# 1910-53010-65410-5XXXX-99999
Select	\$	#
Select	\$	#
Select	\$	#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	MCCOLLIM, KIMBERLEY	<b>Study Session\Other</b>	7/17/23
<b>Division Director</b>	MCCOLLIM, KIMBERLEY	<b>Council Sponsor</b>	Zack Zappone
<b>Finance</b>	MURRAY, MICHELLE	<b>Distribution List</b>	
<b>Legal</b>	HARRINGTON, MARGARET	jcerecedes@spokanecity.org	
<b>For the Mayor</b>	JONES, GARRETT	kclifton@spokanecity.org	
<b>Additional Approvals</b>		pgrinder@spokanecity.org	
<b>Purchasing</b>			
<b>ACCOUNTING - GRANTS</b>	MURRAY, MICHELLE		

**AGREEMENT BETWEEN  
CITY OF SPOKANE ("CITY") AND VOLUNTEERS OF AMERICA ("GRANTEE")**

1. Grantee VOLUNTEERS OF AMERICA 525 W 2ND AVE SPOKANE, WA 99201		2. Contract Amount  \$1,000,000		3. Tax ID 91-0577131	
				4. UEI# NB2NUDTNWK4	
5. Grantee's Program Representative BRIDGET CANNON, SVP CRISIS INTERVENTION 525 W 2ND AVE SPOKANE, WA 99201 509-688-1120 <a href="mailto:BCANNON@VOASPOKANE.ORG">BCANNON@VOASPOKANE.ORG</a>			6. City's Program Representative JENN CERECEDES 801 W SPOKANE FALLS BLVD SPOKANE, WA 99203 509-625-6005 <a href="mailto:JCERECEDES@SPOKANECITY.ORG">JCERECEDES@SPOKANECITY.ORG</a>		
7. Grantee's Contract Representative BRIDGET CANNON, SVP CRISIS INTERVENTION 525 W 2ND AVE SPOKANE, WA 99201 509-688-1120 <a href="mailto:BCANNON@VOASPOKANE.ORG">BCANNON@VOASPOKANE.ORG</a>			8. City's Contract Representative PAUL GRINDER 801 W SPOKANE FALLS BLVD SPOKANE, WA 99203 509-625-6032 <a href="mailto:PGRINDER@SPOKANECITY.ORG">PGRINDER@SPOKANECITY.ORG</a>		
9. Grantee's Financial Representative DAYNA BROWN, FINANCE MANAGER 525 W 2ND AVE SPOKANE, WA 99201 509-688-1107 <a href="mailto:DBROWN@VOASPOKANE.ORG">DBROWN@VOASPOKANE.ORG</a>			10. City of Spokane Internal Items VOA CROSSWALK 2.0 6700		
11. Grantor Award # N/A		12. Start Date 8/1/2023		13. End Date 12/31/2023	
14. Federal Funds NO		CFDA # NO	Federal Agency N/A	Program Title CRIMINAL JUSTICE	
15. Total Federal Award \$0		16. Federal Award Date N/A		17. Research & Development? N/A	
				18. Indirect Cost Rate NO INDIRECT COSTS	
19. Grantee Selection Process: (check all that apply or qualify)			20. Grantee Type: (check all that apply)		
<input checked="" type="checkbox"/> Sole Source <input type="checkbox"/> A/E Services <input type="checkbox"/> Competitive Bidding/RFP <input type="checkbox"/> Pre-approved by Funder			<input type="checkbox"/> Private Organization/Individual <input type="checkbox"/> Public Organization/Jurisdiction <input type="checkbox"/> CONTRACTOR <input checked="" type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> Non-Profit <input type="checkbox"/> For-Profit		

(FACE SHEET)



**CITY OF SPOKANE**  
**CONTRACT**  
**Title:**

THIS CONTRACT is between the **CITY OF SPOKANE**, a Washington State municipal corporation, as ("City"), and **VOLUNTEERS OF AMERICA**, whose address is 525 W 2<sup>ND</sup> AVE, SPOKANE, WA 99201 as ("GRANTEE"), individually hereafter referenced as a “GRANTEE”, and together as the “parties”.

*WHEREAS, the GRANTEE was awarded by Spokane City Council through ordinance C-36161 on December 13, 2021 for this contract;*

The parties agree as follows:

1. **SCOPE OF WORK.** The GRANTEE shall use funds for development fees and construction activities for the Crosswalk Teen Shelter and Transitional Housing located at 3024 E Mission Ave, Spokane, WA.
2. **CONTRACT TERM/PERIOD OF PERFORMANCE.** The Contract shall begin AUGUST 1, 2023 and shall run through DECEMBER 31, 2023, unless terminated sooner. This Contract may be amended as needed by written agreement of the parties.
3. **BUDGET.** The City shall reimburse the GRANTEE a maximum amount not to exceed **ONE MILLION AND NO/100 (\$1,000,000.00)**, for all things necessary or incidental to the performance of services as listed in SECTION 1. SCOPE OF WORK. Reimbursement for services shall be in accordance with the terms and conditions listed under SECTION 4. PAYMENT PROCEDURES. The CITY reserves the right to revise this amount in any manner which the CITY may deem appropriate to account for any future fiscal limitations affecting the CITY.

Category	Amount
Development Fees and Construction Activities	\$1,000,000.00

4. **PAYMENT PROCEDURES.** Upon execution of this contract the CITY shall send out a billing sheet to the GRANTEE to be used for reimbursement. The CITY shall reimburse the GRANTEE only for actual incurred costs upon presentation of accurate and complete reimbursement forms as provided by the CITY and approved by the CITY. Only those allowable costs directly related to this Agreement shall be paid. The amount of each request must be limited

to the amount needed for payment of eligible costs.

Requests for reimbursement by GRANTEE shall be submitted no more than once per month on or before the 15<sup>th</sup> of each month for the previous month's expenditures as directed below, using the forms provided by the CITY. For expenses incurred during the month of December, the reimbursement request shall be submitted on or before the 10<sup>th</sup> of January, and for expenses incurred during the month of June, the reimbursement request shall be submitted on or before the 10<sup>th</sup> of July. In conjunction with each reimbursement request, GRANTEE shall certify that services to be performed under this Agreement do not duplicate any services to be charged against any other grant, subgrant or other founding source. **GRANTEE shall submit reimbursement requests to the CITY's Contract Representative designated on the FACE SHEET of this Agreement either by mail to the address listed above or by e-mail to [chhsreports@spokanecity.org](mailto:chhsreports@spokanecity.org).**

A. Reimbursement Requests:

The GRANTEE shall submit monthly invoices that include the billing form, appropriate sub-reports (e.g. payee expense detail, staff expense detail, housing assistance detail report), and the general ledger report for the applicable month. The GRANTEE shall maintain appropriate supporting documentation, including copies of receipts, time and effort tracking, and proof of payment. In addition, the CITY may request all supporting documentation for monitoring purposes during the period of performance of this Agreement and during the records retention period.

B. Payment:

Payment will be made via direct deposit/ACH within thirty (30) days after receipt of the GRANTEE's application except as provided by state law. If the CITY objects to all or any portion of the invoice, it shall notify the GRANTEE and reserves the right to only pay that portion of the invoice not in dispute. In that event, the parties shall immediately make every effort to settle the disputed amount.

In the event that the CITY or Funding Agency determines that any funds were expended by the GRANTEE for unauthorized or ineligible purposes or the expenditures constitute disallowed costs in any other way, the CITY or Funding Agency may order repayment of the same. The GRANTEE shall remit the disallowed amount to the CITY within thirty (30) days of written notice of the disallowance.

- 1) The GRANTEE agrees that funds determined by the CITY to be surplus upon completion of the Agreement will be subject to cancellation by the CITY.
- 2) The CITY shall be relieved of any obligation for payments if funds allocated to the CITY cease to be available for any cause other than misfeasance of the CITY itself.
- 3) The CITY reserves the right to withhold payments pending timely delivery of program reports or documents as may be required under this Agreement.

C. Program Income

If program income is generated by activities carried out with program funds made available under this agreement, the GRANTEE shall report program income monthly on invoices submitted to CITY (program income is defined in ATTACHMENT D-REGULATIONS) By way of further limitations, the GRANTEE may use such income during the Agreement period for activities permitted under this Agreement and shall reduce requests for additional funds by the amount of any such program income balances on hand. All unexpended program income shall be returned to the CITY at the end of the Agreement period.

D. Indirect Costs

If indirect costs are charged using a methodology other than a Federally negotiated indirect cost rate or 10% of Modified Total Direct Costs (MTDC), as defined in 2 CFR 200.68, the GRANTEE shall submit an indirect cost allocation plan in compliance with 2 CFR Part 200, Subpart E and Appendix IV, including a cost policy statement, to the CITY's Contract Representative for approval prior to charging indirect costs to the project. The CITY's approval of the use of the rate shall be made in writing and the plan and cost policy statement must be updated and submitted annually. Indirect costs shall be applied in accordance with 2 CFR Part 200 Subpart E and 24 CFR 570.206

E. Travel

The GRANTEE shall obtain written approval from the CITY for any travel outside the metropolitan area with funds provided under this Agreement.

5. COMPLIANCE WITH LAWS AND PROGRAM REQUIREMENTS. Each party shall comply with all applicable federal, state, and local laws and regulations. Including program specific regulations as outlined in Attachment D- Program Regulations.

6. ASSIGNMENTS. This Contract is binding on the parties and their heirs, successors, and assigns. Neither party may assign, transfer or subcontract its interest, in whole or in part, without the other party's prior written consent.

7. NOTICES. Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as aforesaid, shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice by the PARTIES.

Communication and details concerning this Agreement shall be directed to the Agreement representatives as identified on the FACE SHEET.

8. AMENDMENTS. The CITY or GRANTEE may amend this Agreement at any time provided that such amendments make specific reference to this Agreement and are executed in writing and signed by a duly authorized representative of each organization. Such amendments shall not invalidate this Agreement, nor relieve or release the CITY or GRANTEE from its obligations under this Agreement. **All amendments to this agreement must be requested in**

**writing by the GRANTEE and shall be submitted to the CITY's Contract Representative at least ninety (90) days prior to the end date of this Agreement as listed on the FACE SHEET. Requests submitted within the final ninety days of the period of performance of this Agreement shall be denied unless an extenuating circumstance exists which will be reviewed on a case-by-case basis.** Requests for amendments to the budget must be submitted in writing using Attachment F Amendment Request Form.

The CITY may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the overall funding, the scope of services, period of performance or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both PARTIES.

9. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Contract.

10. TERMINATION. Either party may terminate this Contract by thirty (30) days written notice to the other party. In the event of such termination, the City shall pay the GRANTEE for all work previously authorized and performed prior to the termination date.

A. The CITY may suspend or terminate this Agreement if the GRANTEE materially fails to comply with any terms of this Agreement, which include (but are not limited to) the following:

- 1) Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and policies or directives as may become applicable at any time.
- 2) Failure, for any reason, of the GRANTEE to fulfill in a timely and proper manner its obligations under this Agreement.
- 3) Ineffective or improper use of funds provided under this Agreement; or
- 4) Submission by the GRANTEE to the CITY reports that are incorrect or incomplete in any material respect.

B. This Agreement may also be terminated for convenience by either the CITY or the GRANTEE, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the CITY determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the CITY may terminate the award in its entirety.

11. INDEMNIFICATION. The Consultant shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Consultant's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Consultant to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Consultant's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Consultant, its agents or employees. The Consultant specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Consultant's own employees against the City and, solely for the purpose of this indemnification and defense, the Consultant specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Consultant recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

12. INSURANCE. During the term of the Agreement, the Company shall maintain in force at its own expense, the following insurance coverages:

- A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers; and
- B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this contract. It shall provide that the City, its officers and employees are additional insureds, but only with respect to the Contractor's services to be provided under this contract;
  - 1) Acceptable supplementary Umbrella insurance coverage, combined with the Company's General Liability insurance policy must be a *minimum* of \$1,000,000, in order to meet the insurance coverages required under this Contract.
- C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from the Company or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Company shall furnish acceptable Certificates of Insurance (COI) to the City at the time it returns this signed Agreement. **The certificate shall specify the City of Spokane as "Additional Insured"** specifically for Company's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the sixty (60) day cancellation clause, and the deduction or retention level. The Company shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.



13. GENERAL CONDITIONS

A. “INDEPENDENT CONTRACTOR”.

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The GRANTEE shall at all times remain an “independent contractor” with respect to the services to be performed under this Agreement. The CITY shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers’ Compensation Insurance, as the GRANTEE is an independent contractor.

B. WORKERS’ COMPENSATION.

The GRANTEE shall provide Workers’ Compensation Insurance coverage for all of its employees involved in the performance of this Agreement.

C. CITY RECOGNITION.

The GRANTEE shall ensure recognition of the role of the CITY in providing services through this Agreement. All activities, facilities and items utilized pursuant to this Agreement shall be prominently labeled as to the funding source. In addition, the GRANTEE will include a reference to the support provided herein in all publications which are made possible via the funds made available under this Agreement.

14. Special Conditions

The GRANTEE shall send essential staff to all mandatory City, and/or funding agency training and information meetings.

The GRANTEE shall notify the CITY in writing of any changes in the Key Personnel assigned within thirty (30) days.

The GRANTEE shall not subaward any funds included in this Agreement without prior approval from the CITY.

The PARTIES shall provide to each other all public information communications that are publicly disseminated area-wide for the purpose of informing the public, including press and public information releases, in order to coordinate the respective communication efforts and to share consistent information with each other and the public. The PARTIES shall strive to provide each other with the drafts of all public information communications at least forty-eight hours prior to public release of the communication so that each agrees to comply with all other applicable Federal, state, and local laws, regulations, and policies governing the funds provided under this Agreement. The GRANTEE Further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

GRANTEE shall comply with the bonding and insurance requirements of 2 CFR 200.304, Bonds, and 2 CFR 200.310, Insurance coverage.

15. DEBARMENT AND SUSPENSION. The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and “Debarment and Suspension”, codified at 29 CFR part 98. ATTACHMENT A.

16. SEVERABILITY. In the event any provision of this Contract should become invalid, the rest of the Contract shall remain in full force and effect.

17. STANDARD OF PERFORMANCE. The silence or omission in the Contract regarding any detail required for the proper performance of the work, means that the Company shall perform the best general practice.

18. NONDISCRIMINATION. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Company agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Company.

19. CITY OF SPOKANE BUSINESS LICENSE. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Company shall be responsible for contacting the State of Washington Business License Services at [www.dor.wa.gov](http://www.dor.wa.gov) or 360-705-6741 to obtain a business registration. If the Company does not believe it is required to obtain a business registration, it may contact the City’s Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

20. ADMINISTRATIVE REQUIREMENTS.

A. DOCUMENTATION AND RECORD KEEPING

1) Records to be Maintained

The GRANTEE shall maintain all records pertinent to the Program and activities to be funded under this Agreement. Such records shall include and show compliance with the following as applicable, but not be limited to:

- a. Records documenting homeless status or at risk of homeless status.
- b. Records documenting reasonable belief of imminent threat of harm.
- c. Records documenting annual income.
- d. Program participant records, housing standards and services provided.
- e. Conflict of interest and confidentiality requirements.
- f. Records documenting compliance with housing standards and Fair Housing; and
- g. Other records necessary to properly and thoroughly document Program compliance.

2) Retention

The GRANTEE shall retain all financial records, supporting documents, statistical records, and all other records pertinent to this Agreement for a period of at least three (3) years or as determined by ATTACHMENT D- PROGRAM REGULATIONS. The retention period begins following the date of final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and have commenced before the expiration of the above referenced period, then such records must be retained until completion of the actions and resolution of all issues.

3) Client Data

The GRANTEE shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to client name, address, income level or other basis of determining eligibility, and description of service(s) provided. Such information shall be made available to CITY monitors or their designees for review upon request, during regular business hours.

4) Disclosure

h. "Confidential Information" as used in this section includes:

- i. All material provided to the GRANTEE by CITY that is designated as "confidential" by CITY.
  - ii. All material produced by the GRANTEE that is designated as "confidential" by CITY; and
  - iii. All personal information in the possession of the GRANTEE that may not be disclosed under state or Federal law. "Personal information" includes but is not limited to information related to a person's name, health, finances, education, business, use of government services, addresses, telephone numbers, social security number, driver's license number and other identifying numbers, and "Protected Health Information" under the Federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- j. The GRANTEE shall comply with all state and Federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The GRANTEE shall use Confidential Information solely for the purposes of this Grant and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of CITY or as may be required by law. The GRANTEE shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or Federal laws related thereto. Upon request, the GRANTEE shall provide CITY with its policies and procedures on confidentiality. CITY may require changes to such policies and procedures as they apply to this Agreement whenever CITY reasonably determines that changes are necessary to prevent unauthorized disclosures. The

GRANTEE shall make the changes within the time period specified by CITY. Upon request, the GRANTEE shall immediately return to CITY any Confidential Information that CITY reasonably determines has not been adequately protected by the GRANTEE against unauthorized disclosure.

- i. Unauthorized Use or Disclosure. The GRANTEE shall notify CITY within five (5) working days of any unauthorized use or disclosure of any confidential information and shall take necessary steps to mitigate the harmful effects of such use or disclosure.
- ii. GRANTEE shall maintain the confidentiality of records pertaining to any individual or family that was provided family violence prevention or treatment services through the project.
- iii. GRANTEE certifies that the address or location of any family violence project will not be made public, except with written authorization of the person responsible for the operation of such project.

5) Close-outs

The GRANTEE's obligation to the CITY shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the CITY), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that the GRANTEE has control over program funds, including program income.

6) Audits & Inspections

The GRANTEE shall maintain accurate records to account for its expenditures and performance. The CITY has the right to monitor and audit the finances of the GRANTEE to ensure actual expenditures remain consistent with the spirit and intent of this Agreement.

The GRANTEE shall establish and maintain a system of internal accounting control which complies with applicable Generally Accepted Accounting Principles (GAAP). All GRANTEE records with respect to any matters covered by this Agreement shall be made available to the CITY, or other authorized officials, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data.

If this agreement is funded by Federal sources as identified on the FACE SHEET, the GRANTEE shall comply with Federal audit requirements who expend in excess of \$750,000 of federal funds. The CITY reserves the right to require special procedures which are more limited in scope than a full audit for those agencies expending less than \$750,000 in federal funds.

The GRANTEE must send a copy of its audit report, corrective action plan for any audit finding(s), and Management Letter to the CITY's Contract Representative (designated on the FACE SHEET of this Agreement), 808 West Spokane Falls Boulevard, Spokane, Washington 99201, or to chhsreports@spokanecity.org, within the earlier of thirty (30) calendar days after receipt of the auditor's report(s), but no later than nine (9) months after the end of the audit period. Corrective action plans are to be submitted for all finding and Management Letters, not only those related to funding received from the CITY.

The GRANTEE that expends less than \$750,000 in a fiscal year in federal funds from all sources shall submit a copy of the GRANTEE's most recent Audited Financial Statement to the CITY's Contract Representative (designated on the FACE SHEET of this Agreement), 808 West Spokane Falls Boulevard, Spokane, Washington 99201, or to chhsreports@spokanecity.org, within the earlier of thirty (30) calendar days after receipt of the auditor's report(s), or no later than nine (9) months after the end of the audit period. The GRANTEE that does not receive a financial audit shall submit financial statements within ninety (90) calendar days of GRANTEE's fiscal year end to the CITY's Contract Representative by mail to the address listed above, or to chhsreports@spokanecity.org.

The GRANTEE is responsible for any audit exceptions or expenses incurred by its own organization or that of its Subcontractors and the CITY reserves the right to recover from the GRANTEE all disallowed costs resulting from the audit.

Failure of the GRANTEE to comply with the audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments.

21. CONFIDENTIALITY/PUBLIC RECORDS. Notwithstanding anything to the contrary, City will maintain the confidentiality of Company's materials and information only to the extent that is legally allowed in the State of Washington. City is bound by the State Public Records Act, RCW Ch. 42.56. That law presumptively makes all records in the possession of the City public records which are freely available upon request by anyone. In the event that City gets a valid public records request for Company's materials or information, City will give Company notice and Company will be required to go to Court to get an injunction preventing the release of the requested records. In the event that Company does not get a timely injunction preventing the release of the records, the city will comply with the Public Records Act and release the records.

22. DISPUTES. This Contract shall be performed under the laws of the State of Washington. Any litigation to enforce this Contract or any of its provisions shall be brought in Spokane County, Washington.

23. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

24. WAIVER

The CITY’s failure to act with respect to a breach by the GRANTEE does not waive its right to act with respect to subsequent or similar breaches. The failure of the CITY to exercise or enforce any right, remedy or provision shall not constitute a waiver of such right, remedy or provision, at any time.

25. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the CITY and the GRANTEE for the use of funds received under this Agreement, and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the CITY and the GRANTEE with respect to this Agreement.

IN WITNESS WHEREOF, in consideration of the terms, conditions, and covenants contained, or attached and incorporated and made a part, the parties have executed this Agreement by having legally-binding representatives affix their signature below. The undersigned certifies compliance with all Agreement provisions as listed above.

**GRANTEE**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature Date

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

Attachments that are part of this Agreement:  
Attachment A – Debarment and Suspension  
Attachment E – Amendment Request Form

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 2 CFR Part 180.

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this Agreement had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) The undersigned agrees by signing this Agreement that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
- (3) The undersigned further agrees by signing this Agreement that it will include the following required certification, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:
- Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions
1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (4) The undersigned shall notify the City immediately that if it or a lower tier contractor become debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency during the period of performance of this Agreement.
- (5) The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded, as used in this exhibit, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. The undersigned may contact the City for assistance in obtaining a copy of these regulations.
- (6) I understand that a false statement of this certification may be grounds for termination of the Agreement.

**By signing this Attachment, the Grantee indicates acceptance of and compliance with all requirements described above.**

**Federal Funding Accountability and Transparency Act (FFATA) Certification**

**The Federal Funding Accountability and Transparency Act (FFATA) seeks to provide the public with greater access to Federal spending information. Due to FFATA requirements, you are required to provide the following information which will be used by the City to comply with federal reporting requirements.**

If certain conditions are met, Grantee must provide names and total compensation of the top five highly compensated Executives. Please answer question 1, and follow the instructions. If directed to question 2, please answer and follow instructions.

1. In Grantee's previous fiscal year, did Grantee receive (a) 80% or more of Grantee's annual gross revenues in U.S. Federal contracts and subcontracts and other Federal financial assistance subject to the Transparency Act, as defined in 2 CFR 170.320; AND (b) \$25,000,000 or more in annual gross revenues from contracts and subcontracts and other Federal financial assistance subject to the Transparency Act, as defined in 2 CFR 170.320?

Yes  If yes, answer question 2 below.

No  If no, stop, you are not required to report names and compensation. Please sign and submit form with the Agreement.

2. Does the public have access to information about the compensation of Grantee's Executives through periodic reports filed under section 13(a) or 15(d) of the Security Exchange Act of 1934 (15 U.S.C. 78(m)(a), 78o(d)), or section 6104 of the Internal Revenue Code of 1986?

Yes  If yes, stop, you are not required to report names and compensation. Please sign and submit form with the Agreement.

No  If no, you are required to report names and compensation. Please fill out the remainder of this form.

Please provide the names and Total Compensation of the top five most highly compensated Executives in the space below.

Name:	Total Compensation:
Name:	Total Compensation:
Name:	Total Compensation:
Name:	Total Compensation:
Name:	Total Compensation:

**The Grantee certifies that the information contained on this form is true and accurate.**

**By:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Date:** \_\_\_\_\_



## Attachment F Out of Cycle Contract Amendment Request

Date Requested:  
 Agency Requesting:  
 Contact Person:  
 Email:  
 Phone:  
 OPR:

Type of Revision Requested  Budget Revision  Performance  Other

Please Describe your Request

If this is a budget revision please update the budget chart below

Budget Category	Original Budget	Adjustment Request mm.dd.yy	Budget After Adjustment	Expenses through mm.dd.yy	Balance Remaining
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
			\$ -		\$ -
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -

#DIV/0!

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	CHHS
<b>Contact Name</b>	Jenn Cerecedes
<b>Contact Email &amp; Phone</b>	509-625-6055
<b>Council Sponsor(s)</b>	Zack Zappone
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5
<b>Agenda Item Name</b>	VOA Crosswalk
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	The City of Spokane under ORD C-36161 allocated \$1,000,000.00 to Volunteers of America for development fees and construction activities for the new Crosswalk Teen Shelter and Transitional Housing located at 3024 E Mission Ave, Spokane, WA. CHHS Requests permission to distribute these funds to VOA. The contract will run from August 1, 2023 through December 31, 2023, the funds must be spent during this time.
<b>Proposed Council Action</b>	Please approve CHHS to enter into contract for the requested amount
<b>Fiscal Impact</b>	
Total Cost: <u>\$1,000,000</u>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: Washington State Department of Commerce Consolidated Homeless Grant	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? These funds will increase beds for youth and young adults	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? As these costs are for development and construction activities there will not be any demographic information collected.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? n/a	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? This aligns with the 5 year plan to end homelessness.	



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	8/2/2023
<b>Clerk's File #</b>	OPR 2022-0345
<b>Renews #</b>	
<b>Cross Ref #</b>	RES 2022-0037
<b>Project #</b>	2022074
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	INTEGRATED CAPITAL MANAGEMENT
<b>Contact Name/Phone</b>	INGA NOTE 625-6331
<b>Contact E-Mail</b>	INOTE@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	4250 – CONTRACT AMENDMENT OF CITYWIDE TRAFFIC CALMING MASTER PLAN

**Agenda Wording**  
Amendment of consultant agreement with DOWL, LLC to support the Citywide Traffic Calming Program.

**Summary (Background)**  
Amendment to provide for additional tasks related to traffic calming including a "value engineering" exercise and traffic analysis of the following areas: Indian Trail Road, 18th Avenue, and Altamont Street/11th Avenue. Contract amendment cost \$216,026.80 for a total contract cost \$766,026.80.

Lease? NO	Grant related? NO	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Expense \$ 108,013.40		# 1380-24100-42300-54201-99999
Expense \$ 108,013.40		# 1380-24104-42300-54201-99999
Select \$		#
Select \$		#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	DAVIS, MARCIA	<b>Study Session\Other</b>	Public Safety 7/31/23
<b>Division Director</b>	FEIST, MARLENE	<b>Council Sponsor</b>	Kinnear/Zappone
<b>Finance</b>	ALBIN-MOORE, ANGELA	<b>Distribution List</b>	
<b>Legal</b>	BEATTIE, LAUREN	ddaniels@spokanecity.org	
<b>For the Mayor</b>	JONES, GARRETT	icmaccounting@spokanecity.org	
<b>Additional Approvals</b>		eraea@spokanecity.org	
<b>Purchasing</b>		inote@spokanecity.org	
		kemiller@spokanecity.org	
		Signer: Renee Whitesell rwhitesell@dowl.com	

## Committee Agenda Sheet

### Public Safety and Community Health

<b>Submitting Department</b>	Integrated Capital Management
<b>Contact Name &amp; Phone</b>	Inga Note 625-6331
<b>Contact Email</b>	<a href="mailto:inote@spokanecity.org">inote@spokanecity.org</a>
<b>Council Sponsor(s)</b>	Council President Kinnear, Council Member Zappone
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 min
<b>Agenda Item Name</b>	Citywide Traffic Calming contract amendment
<b>Summary (Background)</b>	<p>Council approved up to \$550,000 for DOWL’s consultant agreement through OPR 2022-0345. DOWL is almost finished with the work under the existing contract.</p> <p>The amendment adds several tasks:</p> <ul style="list-style-type: none"> <li>• A “value engineering” exercise for several high dollar projects to bring them closer to Council selected limits of \$300K or \$500k.</li> <li>• The Cycle 10 (Res 2022-0037) authorized study of Indian Trail Road up to \$100,000</li> <li>• The Cycle 10 authorized study of 18<sup>th</sup> Avenue up to \$50,000</li> <li>• The Cycle 10 authorized study of Altamont-11<sup>th</sup> Avenue up to \$50,000</li> </ul> <p>The amendment will be for \$216,000. New contract total will be \$766,000.</p>
<b>Proposed Council Action &amp; Date:</b>	Contract Amendment approval on August 28th
<b>Fiscal Impact:</b>	<p>Total Cost:</p> <p>Approved in current year budget?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p>Funding Source    <input checked="" type="checkbox"/> One-time    <input type="checkbox"/> Recurring</p> <p>Specify funding source: Traffic Calming</p> <p>Expense Occurrence    <input checked="" type="checkbox"/> One-time    <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>
<b>Operations Impacts</b>	<p>What impacts would the proposal have on historically excluded communities?</p> <p>Every neighborhood council in the city has projects on the citywide traffic calming list.</p> <p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?</p> <p>City staff has put together a summary of prior traffic calming investment in all neighborhoods to ensure better equity in the future.</p>

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

This is part of an ongoing program where built projects have proven effective and popular with the citizens.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This proposal aligns with city goals to use traffic calming funds for safety purposes.



**City of Spokane**  
**CONTRACT AMENDMENT**  
  
Title: **CITYWIDE TRAFFIC CALMING MASTER PLAN**

This Contract Amendment is made and entered into by and between the **CITY OF SPOKANE** as (“City”), a Washington municipal corporation, and **DOWL, LLC**, whose address is 8410 154<sup>th</sup> Ave NE, Redmond, WA 98052 as (“Consultant”), individually hereafter referenced as a “party”, and together as the “parties”.

*WHEREAS, the parties entered into a Contract wherein the Consultant agreed perform a Citywide Traffic Calming Master Plan; and*

*WHEREAS, additional funds are required to continue the work for the remainder of the contract term, thus the original Contract needs to be formally amended by this written document; and*

*NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:*

**1. CONTRACT DOCUMENTS.**

The Contract, dated May 19, 2022 and May 20, 2022, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE TERM.**

This Contract Amendment shall become effective on September 1, 2023 and shall run through December 31, 2024.

**3. COMPENSATION.**

The City shall pay an additional amount not to exceed **TWO HUNDRED SIXTEEN THOUSAND TWENTY-SIX AND 80/100 DOLLARS (\$216,026.80)** plus applicable tax, in accordance with the Scope of Work Addendum attached hereto, for everything furnished and done under this Contract Amendment. This is the maximum amount to be paid under this Amendment and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

**DOWL, LLC**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature Date

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments to this Contract Amendment:**  
Scope of Work Addendum

**Exhibit B – DRAFT SCOPE OF WORK ADDENDUM**  
**DOWL Consultant Services**  
**Cycle 10 Traffic Calming Studies - City of Spokane**

I. Project Description .....2

II. Project Schedule .....2

III. Definitions/Abbreviations.....2

IV. Tasks & Descriptions.....2

Task 1 – Project Management.....2

Task 1a. Project Management.....2

Task 1b. Project Check-In Meetings.....2

Task 1c. Quality Control.....2

Task 2 – Neighborhood Workshops .....3

(New Task) Task 2d. Traffic Calming Cycle 10 Workshops .....3

Task 3 – Traffic Analysis.....3

(New Task) Task 3c. Altamont Boulevard Sub-Area Traffic Study .....3

(New Task) Task 3d. 18<sup>th</sup> Avenue Greenway Study .....4

(New Task) Task 3e. Indian Trail Road Corridor Study.....5

Task 4 – Concept Design.....6

Task 5 – Cost Estimates .....6

Task 6 – Summary Report.....6



## I. PROJECT DESCRIPTION

The DOWL Citywide Traffic Calming Master Plan Scope of Work is amended (denoted as **Amendment 1**) to include the following Cycle 10 Traffic Calming projects described in City Council resolution 2022-0037:

**Lincoln Heights:** “Set aside funding for study of Altamont Street in the next four year project cycle.” Staff understands this to be a study of 11<sup>th</sup> Avenue from Altamont to Ray, and both the North and South sides of Altamont Blvd. Specific concerns raised by citizens include cut-through traffic on 11<sup>th</sup> between Ray and Altamont Street. Recommendations to focus on reducing speed and cut-through volume and improving the bicycle and pedestrian experience along the corridor.

**Rockwood:** “Set aside funding for Greenway alignment on 18<sup>th</sup> Street study in the next four year project cycle.” Staff understands this to be a study of 18<sup>th</sup> Avenue between Grand Boulevard and Upper Terrace Road to confirm travel speeds, through trip vs. local trip patterns, parking use and non-motorized trip patterns. Recommendations to focus on improving the bicycle and pedestrian experience on the route.

**North Indian Trail:** “Set aside funding for study in next four year project cycle of safety improvements along Indian Trail Road.” The resolution also includes implementation funds for this project. Staff understands this to be a study of collision patterns, speeds, and non-motorized use along and across the corridor from the north city limits to Francis. Recommendations to focus on reducing speeds and collisions and improving the bicycle and pedestrian experience along the corridor.

These studies will be used to inform any amendments to the final summary report for the Citywide Traffic Calming Master Plan. Original project tasks are amended (denoted as **Amendment 1**) and shown in the following Tasks in Section IV.

## II. PROJECT SCHEDULE

The project schedule anticipates project NTP by August 1, 2023. Consultant will make every effort to progress the project to meet the deadline of study completion by August 2024.

## III. DEFINITIONS/ABBREVIATIONS

Project: Citywide Traffic Calming Master Plan – City of Spokane

Consultant: DOWL

City: City of Spokane

Sub: Sub-Consultant; DKS Associates

Project Team: Consists of the City, Consultant, and Sub

## IV. TASKS & DESCRIPTIONS

### Task 1 – Project Management

Amendment 1: No changes at this time. Project management, meetings and quality control related to the new Task 3 traffic analyses will be included within their appropriate tasks for tracking purposes.

### Task 2 – Neighborhood Workshops

#### Amendment 1:

**(New Task) Task 2d. Traffic Calming Cycle 10 Workshops**

This sub-task includes additional Traffic Calming Workshops related to the Cycle 10 studies. Consultant team members will attend up to two (2), 2-hour workshops for each traffic study, six (6) workshops in total. Consultant team members will assist City staff and facilitators in guiding neighborhood discussion but are not responsible for the Public Involvement coordination or meeting logistics. This task does include expenses related to workshop material preparation and printing. City staff and DOWL will attempt to schedule workshops on consecutive days to minimize travel costs.

***Deliverables: Traffic Calming Workshop Summary Notes***

### **Task 3 – Traffic Analysis**

#### **Amendment 1:**

#### ***(New Task) Task 3c. Altamont Boulevard Sub-Area Traffic Study***

This sub-task includes the data collection, operational/safety analysis, and traffic calming recommendations for the Altamont Boulevard Sub-Area bounded by 11<sup>th</sup> Avenue from Altamont to Ray and both the North and South sides of Altamont Boulevard, more commonly known as the Altamont Loop.

Consultant shall conduct an existing conditions operational and safety analysis to document current multimodal facilities within the study area for the morning, school, and evening peak periods. A description of the study area will be provided including historical trends (if available), street classifications, roadway cross-sections, speed limits, and non-motorized facilities. Any deficiencies will be noted during the analysis and documented in the study.

Study intersections will include the following:

- Altamont St/N Altamont Blvd
- Altamont St/S Altamont Blvd/ Altamont Pl/ 9<sup>th</sup> Ave
- S Altamont Blvd/Woodfern St
- S Altamont Blvd/Mt Vernon St
- N Altamont Blvd/Woodfern St
- N Altamont Blvd/11<sup>th</sup> Ave
- 11<sup>th</sup> Ave/Fiske St
- 11<sup>th</sup> Ave/Ray St (Local intersection)

Turning movement counts, including non-motorized users, (13-hr) will be collected at each intersection in addition to six 48-hr volume/speed/classification tube counts at locations within the study area to be determined by City Staff.

Origin-Destination data (2019-Present) will be collected from a vendor service and used to assess cut-through vehicle usage and route-choice trends within the study area.

Collision data at study intersection collected during the Citywide Traffic Calming Master Plan will be compiled and summarized in the study to identify high accident locations and trends.

The operational performance of the study intersections will be based on the Highway Capacity Manual 6<sup>th</sup> Edition methodology with operational deficiencies documented.

Consultant will develop a series of traffic calming solutions, with a focus on the following goals:

- Reduce 85<sup>th</sup> percentile (or better) vehicle speeds to the posted speed limit
- Reduce cut-through, non-neighborhood traffic to the extent possible
- Improve non-motorized visibility and safety.

Consultant will include a sidewalk inventory discussion and graphic which includes school walk routes to Franklin (using 2023-2024 boundaries) and sidewalk gap analysis.

Graphical concept drawings of proposed solutions and associated cost estimates will be included within the study report.

**Assumption(s):** No CAD concept drawings will be required as part of this task, only graphical concepts on aerial. No travel demand modeling, future forecasting, or microsimulation using SimTraffic or VISSIM will be required as part of this task.

**Deliverables:** Draft and Final Altamont Boulevard Sub-Area Traffic Study

**(New Task) Task 3d. 18<sup>th</sup> Avenue Greenway Study**

This sub-task includes the data collection, operational/safety analysis, and greenway-style recommendations for the E 18<sup>th</sup> Avenue corridor from Grand Boulevard to Upper Terrace Road.

Consultant will conduct an existing conditions operational and safety analysis to determine travel speed, vehicle counts, and corridor user activities, as well as provide an overview of ADA compliance of existing pedestrian facilities. A report will provide recommended improvements to the corridor based on concerns discovered during the existing conditions analysis and through neighborhood workshop feedback (see Task 2).

Origin-Destination data (2019-Present) will be collected from a vendor service and used to assess cut-through vehicle usage and route-choice trends within the study area. Turning movement counts (13-hr) will be collected at Grand Boulevard/E 18<sup>th</sup> Ave and Upper Terrace Road intersections. Volume/speed/classification tube counts for both weekend and weekday counts will be completed at three (3) locations within the study area to be determined by City Staff.

The operational performance of the study intersections will be based on the Highway Capacity Manual 6<sup>th</sup> Edition methodology with operational deficiencies documented.

Consultant to include an on-street parking occupancy and capacity evaluation as part of the draft and final study.

Consultant will develop a series of corridor improvement solutions, with a focus on the following goals:

- Reduce cut-through, non-neighborhood and non-business traffic to the extent possible
- Improve non-motorized facilities and address ADA-compliance concerns
- Improve safe business and residential access for all users

Graphical concept drawings of proposed solutions and associated cost estimates will be included within the study report.

**Assumption(s):** No CAD concept drawings will be required as part of this task, only graphical concepts. No travel demand modeling, future forecasting, or microsimulation using SimTraffic or VISSIM will be required as part of this task.

**Deliverables:** Draft and Final 18<sup>th</sup> Avenue Corridor Study

**(New Task) Task 3e. Indian Trail Road Corridor Study**

This sub-task includes the data collection, operational/safety analysis, and traffic calming recommendations for the Indian Trail Road corridor from W Bedford Avenue to W Francis Avenue.

Consultant shall conduct an existing conditions operational and safety analysis to document current multimodal facilities within the study area for the weekday morning and evening peak periods. A description of the study area will be provided including historical collision data trends (if available), street classifications, land use, roadway cross-sections, speed limits, and non-motorized facilities. Any operational or safety deficiencies will be noted during the analysis and documented in the study.

Study intersections will include the following:

- Indian Trail Road / W Bedford Ave
- Indian Trail Road / W Ridgecrest Drive
- Indian Trail Road / W Comanche Drive
- Indian Trail Road / W Navaho Avenue
- Indian Trail Road / W Shawnee avenue
- Indian Trail Road / W Barnes Avenue
- Indian Trail Road / W Lowell Avenue
- Indian Trail Road / W Strong Road/ W Pacific Park Dr
- Indian Trail Road / W Kathleen Avenue
- Indian Trail Road / W Janice Ave
- Indian Trail Road / W Excell Avenue
- Indian Trail Road / W Fleming Street
- Indian Trail Road / W Weile Avenue
- Indian Trail Road / W Woodside Avenue
- Indian Trail Road / W Beacon Avenue
- Indian Trail Road / W Holyoke Avenue
- Indian Trail Road / W Elmhurst Avenue

Turning movement counts (13-hr) will be collected at each intersection (including non-motorized users) in addition to four 48-hr volume/speed/classification tube counts at locations within the study area to be determined by City Staff.

Origin-Destination data (2019-Present) will be collected from a vendor service and used to assess usage and route-choice trends within the study area.

Collision data on the study corridor collected during the Citywide Traffic Calming Master Plan will be compiled and summarized in the study to identify high accident locations and trends. The collision data will be summarized in a figure.

The operational performance of the study intersections will be based on the Highway Capacity Manual 6<sup>th</sup> Edition methodology with operational deficiencies based on City of Spokane standards documented.

STA bus routes and service for the area (including planned changes) will be included along with boarding and alighting data obtained from STA for the stops on the corridor. One virtual meeting will be held with STA to discuss citizen transit access concerns on the corridor collected by STA staff.

Provide a summary of planned and/or funded infrastructure projects in the study area, including City capital projects and development frontage improvements.

Conduct 2040 future baseline conditions operational analysis at the study intersections for weekday PM peak hour conditions. The baseline conditions will include existing and reasonably funded improvements on the corridor. Forecasts will be developed using the SRTC regional travel demand model. Any operational deficiencies will be noted during the analysis and documented in the study.

Provide a summary of community concerns and potential solutions collected during the Citywide Traffic Calming Master Plan in the study. These combined with new information obtained at additional Traffic Calming Workshops will be used to inform traffic calming solutions.

Consultant will develop a series of traffic calming solutions on the corridor, with a focus on the following goals:

- Reduce 85<sup>th</sup> percentile (or better) vehicle speeds to the posted speed limit
- Improve east-west connectivity across Indian Trail Road
- Improve pedestrian and bicycle level of traffic stress where possible along Indian Trail Road.

Future operational analysis will be conducted for potential solutions that may reduce vehicle capacity on the corridor. Simtraffic will be used to evaluate future corridor conditions. Any operational deficiencies will be noted. The potential for vehicle operation impacts will be evaluated as tradeoffs to traffic calming benefits on the corridor.

Graphical concept drawings of proposed solutions and associated cost estimates will be included within the study report.

**Assumption(s):** No CAD concept drawings will be required as part of this task, only graphical concepts. No microsimulation using VISSIM will be required as part of this task.

**Deliverables:** Draft and Final Indian Trail Road Corridor Study

## Task 4 – Concept Design

### Amendment 1:

#### *(New Task) Task 4c. Concept Design Value Engineering*

This sub-task includes a value engineering review of the Top 3 concept designs within \$150,000 of the City Council defined spending cap for the applicable neighborhood. Each concept will be reviewed for opportunities to reduce project costs to within the City Council defined parameters for funding.

**Assumption(s):** An estimated 15 concepts are included in this task. Modifications to the concept design and estimate consistent with the results of value engineering will be included in this task.

## Task 5 – Cost Estimates

**Amendment 1:** No changes at this time

## **Task 6 – Summary Report**

**Amendment 1:** This task is amended to include additional time for incorporation of Cycle 10 Traffic Calming Recommendations into the final Summary Report for the Citywide Traffic Calming Master Plan. No new deliverables are anticipated in this amendment.



**Project: Citywide Traffic Calming Master Plan**  
**Client: City of Spokane**  
**Project or Contract #: 2038.15173.01**

Prepared By:  
**A. Miles**  
 Reviewed By:  
**D. Simmons**

**Summary**

7/6/2023

Phase Name	Task	Labor Subtotal		Direct Expenses Subtotal	Subconsultants	Project Totals
		Hours	Cost			
Project Management	1 Project Management	-	\$ -	\$ -	\$ -	\$ -
	2 Check-In Meetings	-	\$ -	\$ -	\$ -	\$ -
	3 Quality Control	-	\$ -	\$ -	\$ -	\$ -
	<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other <b>Subtotal</b>	-	\$ -	\$ -	\$ -	\$ -
Neighborhood Workshops	1 Workshop Preparation	-	\$ -	\$ -	\$ -	\$ -
	2 Issues Workshops	-	\$ -	\$ -	\$ -	\$ -
	3 Concept Solutions Workshops	-	\$ -	\$ -	\$ -	\$ -
	4 Traffic Calming Cycle 10 Workshops	32	\$ 5,680.00	\$ 1,258.00	\$ 6,760.00	\$ 13,698.00
<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other <b>Subtotal</b>	32	\$ 5,680.00	\$ 1,258.00	\$ 6,760.00	\$ 13,698.00	
Traffic Analysis	1 Background Documentation/Data Collection	-	\$ -	\$ -	\$ -	\$ -
	2 Traffic Analysis	-	\$ -	\$ -	\$ -	\$ -
	3 Altamont Boulevard Sub-Area Traffic Study	244	\$ 37,220.00	\$ 11,814.40	\$ -	\$ 49,034.40
	4 18th Avenue Greenway Study	194	\$ 29,870.00	\$ 7,727.20	\$ -	\$ 37,597.20
	5 Indian Trail Road Corridor Study	28	\$ 5,960.00	\$ 17,841.20	\$ 63,856.00	\$ 87,657.20
<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other <b>Subtotal</b>	466	\$ 73,050.00	\$ 37,382.80	\$ 63,856.00	\$ 174,288.80	
Concept Design	1 Draft Concept Design (10%)	-	\$ -	\$ -	\$ -	\$ -
	2 Final Concept Design (30%)	-	\$ -	\$ -	\$ -	\$ -
	<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other <b>Subtotal</b>	-	\$ -	\$ -	\$ -	\$ -
Concept Estimates	1 Draft Concept Estimates (10%)	-	\$ -	\$ -	\$ -	\$ -
	2 Final Concept Estimates (30%)	-	\$ -	\$ -	\$ -	\$ -
	3 Concept Design Value Engineering	176	\$ 28,040.00	\$ -	\$ -	\$ 28,040.00
<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other <b>Subtotal</b>	176	\$ 28,040.00	\$ -	\$ -	\$ 28,040.00	
Summary Report	1 Summary Report	-	\$ -	\$ -	\$ -	\$ -
	<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other <b>Subtotal</b>	-	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		<b>674</b>	<b>\$ 106,770.00</b>	<b>\$ 38,640.80</b>	<b>\$ 70,616.00</b>	<b>\$ 216,026.80</b>

**Agenda Sheet for City Council Meeting of:**

08/21/2023

<b>Date Rec'd</b>	8/2/2023
<b>Clerk's File #</b>	OPR 2023-0828
<b>Renews #</b>	

<b>Submitting Dept</b>	PUBLIC WORKS	<b>Cross Ref #</b>	
<b>Contact Name/Phone</b>	MARLENE FEIST 625-6505	<b>Project #</b>	
<b>Contact E-Mail</b>	MFEIST@SPOKANECITY.ORG	<b>Bid #</b>	
<b>Agenda Item Type</b>	Contract Item	<b>Requisition #</b>	
<b>Agenda Item Name</b>	5200 – STA REIMBURSEMENT AGREEMENT DIVISION ST RAPID TRANSIT		

**Agenda Wording**

Reimbursement agreement with Spokane Transit Authority (STA) in order to reimburse the City for direct and indirect costs associated with preliminary engineering and design of the Division Street Bus Rapid Transit project.

**Summary (Background)**

This reimbursement agreement will allow for the City to be reimbursed for direct and indirect costs associated with time engaged by the City's Director of Strategic Initiatives & Development in planning, coordinating and participating in support of the Division Street Bus Rapid Transit Preliminary Engineering and Scoping Phase. Contract is retroactively effective 1/1/23.

Lease? NO Grant related? NO Public Works? NO

**Fiscal Impact**

Revenue \$ 100,000

Select \$

Select \$

Select \$

**Budget Account**

# 4250-30210-99999-33847-99999

#

#

#

**Approvals**

<b>Dept Head</b>	FEIST, MARLENE
<b>Division Director</b>	FEIST, MARLENE
<b>Finance</b>	ALBIN-MOORE, ANGELA
<b>Legal</b>	BEATTIE, LAUREN
<b>For the Mayor</b>	JONES, GARRETT

**Council Notifications**

<b>Study Session\Other</b>	PIES 7/24/23
<b>Council Sponsor</b>	Kinnear

**Distribution List**

ddaniels@spokanecity.org
publicworksaccounting@spokanecity.org
eraea@spokanecity.org
kemiller@spokanecity.org
mfeist@spokanecity.org
Signee: Robert West rwest@spokanetransit.com

**Additional Approvals****Purchasing**



## Committee Agenda Sheet

### Public Infrastructure, Environment & Sustainability Committee

<b>Submitting Department</b>	Integrated Capital Management
<b>Contact Name</b>	Marlene Feist
<b>Contact Email &amp; Phone</b>	<a href="mailto:mfeist@spokanecity.org">mfeist@spokanecity.org</a>
<b>Council Sponsor(s)</b>	Kinnear
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Division Street Bus Rapid Transit Preliminary Engineering Reimbursement Agreement
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>Spokane Transit Authority (STA) approached the City of Spokane with a request for additional assistance during their Division Street BRT project. The resulting agreement would reimburse the City for time spent by the Director of Strategic Initiatives &amp; Development in support of STA's project.</p> <p>City costs eligible for reimbursement by STA include, but are not limited to, direct and indirect costs associated with time engaged by the City Director – Strategic Initiatives &amp; Development in planning, coordinating and participating in support of the Division Street Bus Rapid Transit Preliminary Engineering and Scoping Phase. Example activities include participation in meetings related to the Project, workflow support as it pertains to City input, coordinating City responses, coordination with other agencies as needed, and conflict resolution.</p> <p>The Term of this Agreement shall retroactively commence as of January 1, 2023, and shall continue until the final date of completion of the Project or the date on which all reimbursement payments have been made by STA, whichever is earlier, unless terminated earlier in accordance with Section 12 of this agreement.</p>
<b>Proposed Council Action</b>	Approval of the agreement
<b>Fiscal Impact</b> Total Cost: <u>Not to exceed \$100,000</u> Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Spokane Transit Authority  Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.) Revenue Generating	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? N/A	

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

N/A

**DIVISION STREET BUS RAPID TRANSIT  
PRELIMINARY ENGINEERING & DESIGN  
REIMBURSEMENT AGREEMENT**

This Division Street Bus Rapid Transit Preliminary Engineering Reimbursement Agreement (“Agreement”) is made and entered into by and between the **City of Spokane** (“City”) and the **Spokane Transit Authority** (“STA”); hereinafter each referred to individually as a “Party” and collectively as “Parties”.

WHEREAS, STA is a Public Transportation Benefit Area (“PTBA”) formed under and operating by virtue of the laws of the State of Washington and Chapter 36.57A Revised Code of Washington, and is the designated recipient of formula and discretionary funding from the Federal Transit Administration (“FTA”) within the Spokane Urbanized Area; and

WHEREAS, as part of *Connect Spokane*, STA’s comprehensive plan for public transportation in the PTBA, STA has commenced preliminary design & planning efforts to deliver its Division Bus Rapid Transit (“BRT”) Project (“Project” or “Division BRT”); and

WHEREAS, the City, in concert with the Washington State Department of Transportation (“WSDOT”), is responsible for the planning, design and development of street infrastructure along the Division Street Corridor (“Corridor”); and

WHEREAS, STA and the City desire to collaborate on expectations, preliminary engineering and design efforts, requirements, permitting and construction of BRT improvements in the Corridor public right of way; and

WHEREAS, STA desires to provide for the reimbursement of certain costs incurred by the City for and related to the preliminary design and engineering phase of STA’s Division BRT project.

NOW THEREFORE, in consideration of mutual promises and covenants contained herein, the Parties agree to the terms and conditions as follows:

**1. PURPOSE**

The purpose of this Agreement is to set forth the terms and conditions upon which STA shall reimburse the City for certain costs incurred by the City relating to the preliminary design and engineering and related matters thereto during STA’s design and engineering phase of the Project.

**2. TERM**

The Term of this Agreement shall retroactively commence as of January 1, 2023, and shall continue until the final date of completion of the Project or the date on which all reimbursement payments have been made by STA, whichever is earlier, unless terminated earlier in accordance with Section 12.

### 3. RATIFICATION

Acts taken in conformity with this Agreement prior to its execution are hereby ratified and affirmed.

### 4. COST REIMBURSEMENT

- A. STA will reimburse the City for certain costs identified in this Agreement incurred by the City during the preliminary design and engineering phase of the Project.
- B. City costs eligible for reimbursement include, but are not limited to, direct and indirect costs associated with time engaged by the City Director – Strategic Initiatives & Development in planning, coordinating and participating in support of the Division Street Bus Rapid Transit Preliminary Engineering and Scoping Phase. Example activities include participation in meetings related to the Project, workflow support as it pertains to City input, coordinating City responses, coordination with other agencies as needed, and conflict resolution. Monthly emails from the City Director – Strategic Initiatives & Development to the STA Chief Planning & Development Officer will be sent highlighting the work items that were performed by the City Director – Strategic Initiatives & Development.
- C. All reimbursement payments made by STA to City under this Agreement shall be made with local STA funds only.

### 5. BUDGET

The total cost of reimbursed expenses pursuant to this Agreement shall not exceed \$100,000.00 (one hundred thousand dollars and zero cents) (“Budget”). Any costs in excess of the Budget shall be approved by the Parties in writing as an amendment to this Agreement.

### 6. INVOICING

- A. The City shall submit to STA invoices which shall include, by way of example and not limitation, the description of the work performed, the time period in which the work was performed, the hours worked, and the hourly rate for any labor performed. For consumables and materials, if any, an itemized invoice shall include, by way of example and not limitation, a description of the consumable or material, the total quantity, unit prices, and line-item total. Third-party reimbursable costs shall be supported by copies of all third-party invoices, receipts and similar records to fully substantiate the third-party costs. Third-party costs shall not be subject to any markup or additional fee.
- B. Upon receipt of an invoice from the City, STA shall review such invoice for payment. Payment shall be made within thirty (30) days of invoice receipt. Provided, in the event STA has questions about any cost or amount submitted by the City for reimbursement, STA shall notify the City of such questions in writing not later than thirty (30) days after receipt of an invoice. The Parties agree to mutually resolve any invoice questions in good faith, provided, unresolved disputes will be handled pursuant to Section 11 of this Agreement, and STA shall timely process payment for all undisputed invoice costs regardless of the resolution of any dispute. Invoices shall be submitted to the address set forth in Section 8 below.

7. NOTICES

All notices, requests, claims, demands and related communications shall be in writing and shall be signed by a person duly authorized to provide such notice. Notices permitted or requested to be given hereunder shall be deemed sufficient if given (1) in person; (2) by registered or certified mail, postage prepaid, return receipt requested; or (3) by email, addressed to the Parties’ representatives set forth below, or as may be revised by like notice from time to time.

All notices shall be deemed to have been duly received (1) when delivered in person; (2) upon receipt after dispatch by registered or certified mail, postage prepaid; or (3) upon confirmation of read receipt when transmitted by email.

City of Spokane	Spokane Transit Authority
Lynden Smithson Interim City Attorney City Hall, Fifth Floor 808 W Spokane Falls Blvd Spokane, WA 99201 E: <a href="mailto:lsmithson@spokanecity.org">lsmithson@spokanecity.org</a>	Spokane Transit Authority Attn: Contracts 1230 W Boone Ave Spokane, WA 99201 E: <a href="mailto:contracts@spokanetransit.com">contracts@spokanetransit.com</a>

8. COMMUNICATIONS

Any administrative or operational communications required by the Parties shall be directed to the Parties representatives set forth below:

City of Spokane	Spokane Transit Authority
Katherine Miller Director - Strategic Initiatives & Development City of Spokane 808 W Spokane Falls Blvd Spokane, WA 99201 E: <a href="mailto:kemiller@spokanecity.org">kemiller@spokanecity.org</a> P: (509) 625-6338	Karl Otterstrom Chief Planning and Development Officer Spokane Transit Authority 1230 W Boone Ave Spokane, WA 99203 E: <a href="mailto:kotterstrom@spokanetransit.com">kotterstrom@spokanetransit.com</a> P: (509) 325-6089

Communications to be given hereunder shall be deemed sufficient if given (1) in person; (2) by mail, postage prepaid; or (3) by email, addressed to the Parties’ representatives set forth above, or as may be revised by written notice in accordance with Section 7 of this Agreement.

9. INDEMNIFICATION

A. STA agrees to indemnify, defend, save and hold harmless the City, its officials, employees, and agents from any and all liability, demands, claims, causes of action, suits or judgments, including costs, attorney fees, and expenses incurred in connection therewith, or whatsoever kind or nature, arising out of, or in connection with, or incident to, the performance of services by STA pursuant to this Agreement.

- 1) In the event that any suit based on such a claim, demand, loss, damage, cost, or cause of action is brought against STA, the City retains the right to participate in said suit if any principle of public law is involved.
  - 2) This indemnity and hold harmless shall include any claim made against the City by an employee of STA or subcontractor or agent of STA, even if STA is thus otherwise immune from liability pursuant to the workers' compensation statute, Title 51 RCW, except to the extent that such liability arises from the sole negligence of the City. STA specifically acknowledges that the provisions contained herein have been mutually negotiated by the parties and it is the intent of the parties that ST A provide the broadest scope of indemnity permitted by RCW 4.24.115.
- B. The City agrees to indemnify, defend, save, and hold harmless ST A, its officials, employees, and agents from any and all liability, demands, claims, causes of action, suits or judgments, including costs, attorney fees, and expenses incurred in connection therewith, or whatsoever kind or nature, a rising out of, or in connection with, or incident to, the performance of services by City pursuant to this Agreement.
- 1) In the event that any suit based on such a claim, demand, loss, damage, cost, or cause of action is brought against the City, ST A retains the right to participate in said suit if any principle of public law is involved.
  - 2) This indemnity and hold harmless shall include any claim made against STA by an employee of the City or subcontractor or agent of the City, even if the City is thus otherwise immune from liability pursuant to the workers' compensation statute, Title 51 RCW, except to the extent that such liability arises from the sole negligence of STA. The City specifically acknowledges that the provisions contained herein have been mutually negotiated by the parties and it is the intent of the parties that the City provide the broadest scope of indemnity permitted by RCW 4.24.115.

## 10. INDEPENDENT CAPACITY

- A. STA and the City are and shall at all times be deemed to be independent contractors in their performance under this Agreement. Nothing herein shall be construed as creating the relationship of employer and employee, or principal and agent, between either Party or between any of their employees. Each Party shall retain all authority for provision of services, standards of performance, discipline and control of its personnel, and other matters incident to its performance pursuant to this Agreement. Nothing in this Agreement shall make any employee of STA an employee of the City or any employee of the City an employee of STA for any purpose, including but not limited to, for withholding of taxes, payment of benefits, workers' compensation pursuant to Title 51 RCW, or any other rights or privileges accorded their respective employees by virtue of their employment.
- B. It is agreed by the Parties that this Agreement does not create a partnership or joint venture relationship between the Parties and does not benefit or create any rights in a third party.

## 11. DISPUTE RESOLUTION

- A. In the event of any dispute concerning this Agreement, the Parties representatives in Section 8 shall confer to resolve the dispute. These individuals shall use their best efforts and exercise good faith to resolve disputes and issues arising out of or related to this Agreement. In the event the Parties are unable to resolve the dispute, the City's Director - Strategic Initiatives & Development and

STA's Chief Planning and Development Officer shall confer and exercise good faith to resolve the dispute.

- B. In the event the City's Director - Strategic Initiatives & Development and STA's Chief Planning and Development Officer are unable to resolve the dispute, the City Mayor and STA's Chief Executive Officer shall engage in good faith negotiations to resolve the dispute.
- C. Any controversy or claim arising out of or relating to this Agreement or the alleged breach of such Agreement that cannot be resolved by the City Mayor and STA's Chief Executive Officer may be submitted to mediation. If still not resolved, the Parties may seek any judicial remedies available in law and equity.
- D. The Parties agree that they shall have no right to seek relief in a court of law until each of these procedural steps is exhausted and if a statute of limitations or statute of repose may lapse during these procedural steps, such statute(s) are deemed tolled until the completion of the above referenced administrative dispute resolution process.

## 12. TERMINATION

Either Party may terminate this Agreement upon thirty (30) days written notice to the other Party. Termination shall be effected by serving a Notice of Termination in accordance with Section 7 of this Agreement, setting forth the effective date of termination.

If either Party has any property in its possession belonging to the other Party, such Party shall account for same and return it to the other Party or dispose of it in the manner the other Party directs in writing.

## 13. FORCE MAJEURE

In the event that any Party's obligations under this Agreement are substantially delayed, prevented or rendered impractical by fire, flood, riot, earthquake, civil commotion, war, strike, lockout, labor disturbance, exposition, sabotage, accident or other casualty, weather event, pandemic, act of God, any law ordinance, rule or regulation which becomes effective after the date of this Agreement, measures of governmental authority including but not limited to any temporary law ordinance, health directive, rule, regulation, travel or movement restriction, or limitation on the size of gatherings implemented by the local health department, board or officer in the jurisdiction where the event is to be held, the Washington State Department of Health, the Governor of the State of Washington, the Washington State Military Department, the United States Department of Health & Human Services, the United States Centers for Disease Control and Prevention, or any other Local, State, or Federal Public Health Agency which adversely affects the ability of either Party to perform its obligations under this Agreement, pandemics, viral or communicable disease outbreak, quarantine or any other cause beyond the reasonable control of any Party, then the Parties shall be released from performance under this Agreement. The Parties hereby waive any claim for damages or compensation for such delay or failure to perform, other than obligations incurred up to the date of such force majeure.

## 14. NON-DISCRIMINATION

The Parties agree they shall not participate in any discriminatory action against any employee who is paid by funds indicated in this Agreement or against any applicant for such employment because of race, religion, color, sex, marital status, creed, national origin, age, Vietnam era or disabled veterans' status, or the presence of any sensory, mental or physical handicap, or as otherwise provided by applicable law. This provision shall include, but not be limited to, employment, upgrading, demotion,

transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training.

#### 15. COMPLIANCE WITH LAWS

Each Party to this Agreement shall comply with all applicable federal, state and local laws and regulations.

#### 16. GOVERNING LAW & VENUE

This Agreement shall be governed by and construed according to the laws of the State of Washington. Nothing in this Agreement shall be construed as altering or diminishing the rights or responsibilities of the Parties as granted or imposed by state law. Any and all disputes concerning this Agreement not resolved in accordance with Section 11 shall be resolved in the Superior Court of Spokane County, Washington. The Parties agree to exclusive personal jurisdiction, subject matter jurisdiction and the venue of this court.

#### 17. ENTIRE AGREEMENT

This Agreement and its attachments, if any, constitute the entire Agreement between the Parties and supersedes all prior negotiations, representations and agreements between the Parties relating to the subject matter hereof.

#### 18. MODIFICATION

This Agreement may be amended or modified only by written instrument signed by the Parties.

#### 19. SEVERABILITY

Should any provision of this Agreement be deemed invalid or inconsistent with any federal, state or local law or regulation, or contrary to public policy, the remaining provisions shall continue in full force and effect. The Parties agree to immediately attempt to renegotiate such provision that is invalidated or superseded by such laws or regulations.

#### 20. SUCCESSORS & ASSIGNS

This Agreement shall be binding on the Parties hereto. Neither Party may delegate the performance of any obligation hereunder to a third party without prior written approval from the other Party.

#### 21. ANTI-KICKBACK

No officer, director, employee, agent or representative of the City of Spokane or the Spokane Transit Authority, having the power or duty to perform an official act or action related to this Agreement, shall have or acquire any interest in the Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Agreement.

#### 22. CONFLICT OF INTEREST

No officer, director employee, agent or representative of the City of Spokane or the Spokane Transit Authority shall participate in the selection, award or administration of an agreement or contract if a conflict of interest, real or apparent, would be involved. Such a conflict would arise under the following circumstances, or as otherwise defined by law:



- A. the officer, director, employee, agent or representative;
- B. any member of his/her immediate family;
- C. his or her partner; or
- D. an organization which employs, or is about to employ, any officer, director, employee, agent or representative of STA,

has a financial or other interest in the firm selected for award.

## 23. TRADEMARKS AND LOGOS

The Parties are prohibited from using, and agree not to use, directly or indirectly, any name, trademark or logo of the other Party without first obtaining prior written consent from the other Party.

## 24. PUBLIC RECORDS ACT

The Parties understand and acknowledge that the other Party is a municipal corporation of the State of Washington subject to the "Public Records Act", RCW 42.56, *et seq.*

The Parties understand and agree that the records it obtains or produces under this Agreement may be public records under the Public Records Act, or its successor act. The Parties shall cooperate in a timely manner in responding to a public records request ("PRR") related to this Agreement or any deliverable or work performed hereunder. Such cooperation shall include searching all records regarding this Agreement or any deliverable or work performed hereunder, and producing all records that are potentially responsive to a PRR to the requesting Party. The Parties shall not charge the requesting Party for the time spent gathering and producing records pursuant to a PRR.

## 25. AUDIT/RECORDS

The Parties shall maintain for a minimum of three (3) years following final payment or expiration of this Agreement, whichever occurs later, all records related to its performance of this Agreement. A Party may audit any record related to this Agreement for any reason and the audited Party shall provide copies of and access to, at reasonable times, any such record upon request by the requesting Party. The Parties shall also provide access to authorized representatives of the Washington State Auditor's Office at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal law applicable to this Agreement, the federal law shall prevail.

Records and other documents, in any medium, furnished by any Party to another party will remain the property of the furnishing Party, unless otherwise agreed in writing. Subject to Section 24 of this Agreement, the receiving Party will not disclose or make available any confidential information to any third parties without first giving notice to the furnishing Party and giving it a reasonable opportunity to respond. Each Party will utilize reasonable security procedures and protections to assure that records and documents provided by the other Party are not erroneously disclosed to third parties.

## 26. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall constitute an original agreement, but all of which together shall constitute one and the same instrument.

## 27. ELECTRONIC SIGNATURES

A signed copy of this Agreement or any other ancillary agreement transmitted by email or other means of electronic transmission or electronically or digitally executed shall be deemed to have the same legal effect as delivery of any original executed copy of this Agreement or such other ancillary agreement for all purposes.

[signatures on the following page]

28. SIGNATURES

The Parties affirm the individuals signing this Agreement have been granted the authority to do so and by their signature affirm the Parties will comply with the terms and conditions of this Agreement.

**City of Spokane**

**Spokane Transit Authority**

\_\_\_\_\_  
By: Nadine Woodward  
Title: Mayor

\_\_\_\_\_  
By: E. Susan Meyer  
Title: Chief Executive Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

Attest:

\_\_\_\_\_  
By: Terri Pfister  
Title: City Clerk

\_\_\_\_\_  
By: Dana Infalt  
Title: Clerk of the Authority

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
By: Margaret Harrington  
Title: Assistant City Attorney

Date: \_\_\_\_\_



**Agenda Sheet for City Council Meeting of:**

08/21/2023

<b>Date Rec'd</b>	8/9/2023
<b>Clerk's File #</b>	OPR 2023-0829
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	VENDOR # PENDING

<b>Submitting Dept</b>	NEIGHBORHOOD SERVICES
<b>Contact Name/Phone</b>	PATRICK STRIKER 625-6263
<b>Contact E-Mail</b>	PSTRIKER@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	0450 - MLK COMMUNITY CENTER ROOF RESTORATION CONTRACT WITH WTI

**Agenda Wording**

Contract to restore the roof of the MLK Community Center (East Central Community Center) @ 500 S Stone St, Spokane, WA 99202

**Summary (Background)**

The roof on the center is in need of repair, the Facilities briefed the specifics of the roof requirements in Study Session on March 9th 2023. This contract will authorize the supplier to restore the roof with a new warranty. Funding is from Department of Commerce Grant S22115. Competition through Intergovernmental Contract, Omnia contract R180903. Estimated cost \$797,830.00 plus applicable sales tax. Requesting admin reserve of 10% of the contract for contingency.

Lease? NO Grant related? YES Public Works? YES

**Fiscal Impact**

Expense \$ 797,830.00

Select \$

Select \$

Select \$

**Budget Account**

# 1360-97175-94750-56203-20252

#

#

#

**Approvals**

**Dept Head** MCCOLLIM, KIMBERLEY

**Division Director** MCCOLLIM, KIMBERLEY

**Finance** ORLOB, KIMBERLY

**Legal** BEATTIE, LAUREN

**For the Mayor** SMITHSON, LYNDEN

**Additional Approvals**

**Purchasing** pstriker@spokanecity.org

**ACCOUNTING - GRANTS** MURRAY, MICHELLE Contracts@tremcoinc.com (JK Milliken, signatory)

**Council Notifications**

**Study Session\Other** F&A 8/21/23 per CP Kinnear

**Council Sponsor** CM Wilkerson

**Distribution List**

jteal@spokanecity.org

tprince@spokanecity.org

jnechanicky@spokanecity.org

pstriker@spokanecity.org

Contracts@tremcoinc.com (JK Milliken, signatory)

JBarnes@tremcoinc.com

CEDNHSAccounting@spokanecity.org

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Office of Neighborhood Services
<b>Contact Name</b>	Jason Nechanicky (Jeffrey Teal, Patrick Striker)
<b>Contact Email &amp; Phone</b>	<a href="mailto:jnechanicky@spokanecity.org">jnechanicky@spokanecity.org</a> , <a href="mailto:jteal@spokanecity.org">jteal@spokanecity.org</a> , <a href="mailto:pstriker@spokanecity.org">pstriker@spokanecity.org</a>
<b>Council Sponsor(s)</b>	CM Wilkerson
<b>Committee Date</b>	8/21/2023
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	East Central Community Center Roof Restoration Contract with WTI
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	The roof on the center is in need of repair, the Facilities briefed the specifics of the roof requirements in Study Session on March 9 <sup>th</sup> 2023. This contract will authorize the supplier to restore the roof with a new warranty.  Contract total – 797,830.00 (plus applicable sales tax)
<b>Proposed Council Action</b>	Approve
<b>Fiscal Impact</b>	
Total Cost: <small>Click or tap here to enter text.</small>	
Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: Dept of Commerce Grant S22115	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities?	
The MLK center provides various services to the neighborhood and will ensure the building is properly maintained to continue to serve it community needs.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
No data will be collected resulting from this action.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?	
No data will be collected resulting from this action.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?	

This action aligns with City Facility building plans to ensure that buildings are properly maintained.



**City of Spokane**

**PUBLIC WORKS CONTRACT**

Title: **MARTIN LUTHER KING COMMUNITY CENTER 2023 ROOF IMPROVEMENTS**

This Contract is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **WEATHERPROOFING TECHNOLOGIES, INC.**, whose address is 3735 Green Road, Beachwood, Ohio 44122 as ("Contractor"), individually hereafter referenced as a "party", and together as the "parties".

The parties agree as follows:

1. **PERFORMANCE/SCOPE OF WORK.** The Contractor will do all work, furnish all labor, materials, tools, construction equipment, transportation, supplies, supervision, organization and other items of work and costs necessary for the proper execution and completion of the work described in the specifications entitled **MARTIN LUTHER KING COMMUNITY CENTER 2023 ROOF IMPROVEMENTS**, selected through Omnia contract R180903.
2. **CONTRACT DOCUMENTS.** The Contract Documents are this Contract, the Contractor's completed Proposal No. WA-R-180903-317815 (Exhibit B), the contract provisions, contract plans, standard specifications, standard plans, addenda, various certifications and affidavits, supplemental agreements, change orders and subsurface boring logs (if any).. These contract documents are on file in the Office of Neighborhood Services and are incorporated into this Contract by reference as if they were set forth at length. In the event of a conflict, or to resolve an ambiguity or dispute, federal and state requirements supersede this Contract, and this Contract supersedes the other contract documents.
3. **TERM.** The term of this Contract begins on August 21, 2023, and ends on March 1, 2024, unless amended by written agreement or terminated earlier under the provisions.
4. **TERMINATION.** Either party may terminate this Contract by ten (10) days written notice to the other party. In the event of such termination, the City shall pay the Contractor for all work previously authorized and performed prior to the termination date.
5. **COMPENSATION/PAYMENT.**
  - A. **COMPENSATION.** Total compensation for Contractor's services under this Contract shall be a maximum amount not to exceed **SEVEN HUNDRED NINETY-SEVEN THOUSAND EIGHT HUNDRED THIRTY AND NO/100 DOLLARS (\$797,830.00)**, plus sales tax if applicable, unless modified by a written amendment to this Contract. This is the maximum amount to be paid under this Contract for the work described in Section 1 above, and shall not be exceeded

without the prior written authorization of the City in the form of an executed amendment to this Contract.

- B. PAYMENT. The Contractor will send its applications for payment to the City of Spokane Office of Neighborhood Services, Sixth Floor, 808 West Spokane Falls Boulevard, Spokane, Washington 99201.. All invoices should include the City Clerk File No. "OPR XXXX-XXXX" and an approved L & I Intent to Pay Prevailing Wage number. The final invoice should include an approved Affidavit of Wages Paid number. Payment will not be made without this documentation included on the invoice. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Company's application except as provided by state law. Five percent (5%) of the Contract price may be retained by the City, in accord with RCW 60.28 for thirty (30) days after final acceptance, as a trust fund for the protection and payment of: the claims of any person arising under the Contract; and the State with respect to taxes imposed pursuant to Titles 50, 51 and 82 RCW which may be due from the Contractor.

6. WAGES. The Contractor and all subcontractors will submit a "Statement of Intent to Pay Prevailing Wages" certified by the industrial statistician of the Department of Labor and Industries, prior to any payments. The "Statement of Intent to Pay Prevailing Wages" shall include: (1) the Contractor's registration number; and (2) the prevailing wages under RCW 39.12.020 and the number of workers in each classification. Each voucher claim submitted by the Contractor for payment on a project estimate shall state that the prevailing wages have been paid in accordance with the "Statement(s) of Intent to Pay Prevailing Wages" on file with the City. Prior to the payment of funds held under RCW 60.28, the Contractor and subcontractors must submit an "Affidavit of Wages Paid" certified by the industrial statistician.

7. STATEMENT OF INTENT TO PAY PREVAILING WAGES TO BE POSTED. The Contractor and each subcontractor required to pay the prevailing rate of wages shall post in a location readily visible at the job site: (1) a copy of a "Statement of Intent to Pay Prevailing Wages" approved by the industrial statistician of the State Department of Labor and Industries; and (2) the address and telephone number of the industrial statistician of the Department of Labor and Industries where a complaint or inquiry concerning prevailing wages may be made.

8. BONDS. The Contractor may not commence work until it obtains all insurance, permits and bonds required by the contract documents and applicable law. This includes the execution of a performance bond and a payment bond on the forms attached, each equal to one hundred percent (100%) of the contract price, and written by a corporate surety company licensed to do business in Washington State.

9. PUBLIC WORKS REQUIREMENTS. The Contractor and each subcontractor are required to fulfill the Department of Labor and Industries Public Works and Prevailing Wage Training Requirement under RCW 39.04.350. The contractor must verify responsibility criteria for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors must verify the responsibility criteria listed in RCW 39.04.350(1) for each of its subcontractors. Verification shall include that each subcontractor, at the time of subcontract execution, meets the responsibility criteria. This verification requirement, as well as responsibility criteria, must be included in every public works contract and subcontract of every tier.



10. **INSURANCE.** During the period of the Contract, the Contractor shall maintain in force at its own expense, each insurance noted below with companies or through sources approved by the State Insurance Commissioner pursuant to RCW 48:

- A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$2,000,000;
- B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$2,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this Contract. It shall provide that the City, its officers and employees are additional insureds but only with respect to the Contractor's services to be provided under this Contract;
  - i. Acceptable supplementary Umbrella insurance coverage combined with Company's General Liability insurance policy must be a minimum of \$0,000,000, in order to meet the insurance coverage limits required in this Contract; and
- C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$5,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles; and
- D. Property Insurance if materials and supplies are furnished by the Contractor. The amount of the insurance coverage shall be the value of the materials and supplies of the completed value of improvement. Hazard or XCU (explosion, collapse, underground) insurance should be provided if any hazard exists.

There shall be no cancellation, material change, or reduction of limits of the insurance coverage(s) without thirty (30) days written notice from the Consultant or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Consultant shall furnish acceptable Certificates of Insurance (COI) to the City at the time it returns this signed Agreement. **The certificate shall specify the City of Spokane as "Additional Insured"** specifically for Contractor's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the thirty (30) day cancellation clause, and the deduction or retention level. The Consultant shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

11. **INDEMNIFICATION.** The Contractor shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Contractor's negligence or willful misconduct under this Agreement, including reasonable attorneys' fees and litigation costs; provided that nothing herein shall require a Contractor to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Contractor's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Contractor, its agents or employees. The Contractor specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Contractor's own employees against the City. The indemnity and

agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

12. CONTRACTOR'S WARRANTY. The Contractor's warranty for all work, labor and materials shall be in accordance with the contract documents.

13. SUBCONTRACTOR RESPONSIBILITY.

A. The Contractor shall include the language of this section in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. Upon request of the City, the Contractor shall promptly provide documentation to the City demonstrating that the subcontractor meets the subcontractor responsibility criteria below. The requirements of this section apply to all subcontractors regardless of tier.

B. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:

1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;
2. Have a current Washington Unified Business Identifier (UBI) number;
3. If applicable, have:
  - a. Have Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW;
  - b. A Washington Employment Security Department number, as required in Title 50 RCW;
  - c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
  - d. An electrical contractor license, if required by Chapter 19.28 RCW;
  - e. An elevator contractor license, if required by Chapter 70.87 RCW.
4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).

C. On Public Works construction projects, as defined in RCW 39.04.010, with an estimated cost of six hundred thousand dollars (\$600,000) or more, at least fifteen (15) percent of the labor hours on each project shall be performed by apprentices enrolled in a State-approved apprenticeship program; and for each contract in the project fifteen (15) percent of the labor hours for each craft that has an available state-approved apprenticeship program for Spokane County and utilizes more than one hundred sixty (160) hours in each contract shall be performed by apprentices enrolled in a state-approved apprenticeship program.

1. Subcontracting Requirements. The utilization percentages for apprenticeship labor for Public Works construction contracts shall also apply to all subcontracts of one hundred thousand dollars (\$100,000) or more within those contracts, and at least fifteen percent (15%) of the labor hours for each such subcontract shall be performed by apprentices in a state-approved apprenticeship program. For each craft that has an available apprenticeship program for Spokane county and performs more than one hundred sixty (160) hours on each project, fifteen (15) percent of the labor hours shall be performed by apprentices enrolled in a State-approved apprenticeship program.
  2. Each subcontractor which this chapter applies is required to execute a form, provided by the city, acknowledging that the requirements of Article X 07.06 SMC are applicable to the labor hours for the project.
14. **NONDISCRIMINATION.** No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Contractor agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Contractor.
15. **EXECUTIVE ORDER 11246.**
- A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Contractor will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include but not be limited to the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
  - B. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
  - C. The Contractor will send each labor union, or representative of workers with which it has a collective bargaining contract or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
  - D. The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
  - E. The Contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts

by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

- F. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Contract or with any of such rules, regulations or orders, this Contract may be canceled, terminated or suspended in whole or in part, and the Contractor may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- G. The Contractor will include the provisions of paragraphs A through G in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: PROVIDED, HOWEVER, that in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as the result of such direction, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

16. DEBARMENT AND SUSPENSION. The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

17. LIQUIDATED DAMAGES. Liquidated damages shall be in accordance with the contract documents.

18. ASSIGNMENTS. The Contractor may not assign, transfer or sublet any part of the work under this Contract, or assign any monies due, without the written approval of the City, except as may be required by law. In the event of assignment of accounts or monies due under this Contract, the Contractor specifically agrees to give immediate written notice to the City Administrator, no later than five (5) business days after the assignment.

19. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the Contract.

20. COMPLIANCE WITH LAWS. Each party shall comply with all applicable federal, state, and local laws and regulations that are incorporated herein by reference.

21. DISPUTES. This Contract shall be performed under the laws of the State of Washington. Any litigation to enforce this Contract or any of its provisions shall be brought in Spokane County, Washington.

22. SEVERABILITY. In the event any provision of this Contract should become invalid, the rest of the Contract shall remain in full force and effect.

23. AUDIT / RECORDS. The Contractor and its subcontractors shall maintain for a minimum of three (3) years following final payment all records specifically related to its performance of the Contract. Upon written notice, the Contractor and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal law applicable to the Contract, the federal law shall prevail.

24. BUSINESS REGISTRATION REQUIREMENT. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Contractor shall be responsible for contacting the State of Washington Business License Services at [www.dor.wa.gov](http://www.dor.wa.gov) or 360-705-6741 to obtain a business registration. If the Contractor does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

25. CONSTRUAL. The Contractor acknowledges receipt of a copy of the contract documents and agrees to comply with them. The silence or omission in the contract documents concerning any detail required for the proper execution and completion of the work means that only the best general practice is to prevail and that only material and workmanship of the best quality are to be used. This Contract shall be construed neither in favor of nor against either party.

26. MODIFICATIONS. The City may modify this Contract and order changes in the work whenever necessary or advisable. The Contractor will accept modifications when ordered in writing by the Director of Engineering Services, and the Contract time and compensation will be adjusted accordingly.

27. INTEGRATION. This Contract, including any and all exhibits and schedules referred to herein or therein set forth the entire Agreement and understanding between the parties pertaining to the subject matter and merges all prior agreements, negotiations and discussions between them on the same subject matter.

28. FORCE MAJEURE. Neither party shall be liable to the other for any failure or delay in performing its obligations hereunder, or for any loss or damage resulting therefrom, due to: (1) acts of God or public enemy, acts of government, riots, terrorism, fires, floods, strikes, lock outs, epidemics, act or failure to act by the other party, or unusually severe weather affecting City, Contractor or its subcontractors, or (2) causes beyond their reasonable control and which are not foreseeable (each a "Force Majeure Event"). In the event of any such Force Majeure Event, the date of delivery or performance shall be extended for a period equal to the time lost by reason of the delay.

29. KEY PERSONS. The Contractor shall not transfer or reassign any individual designated in this Contract as essential to the Work, nor shall those key persons, or employees of Contractor identified as to be involved in the Project Work be replaced, removed or withdrawn from the Work without the express written consent of the City, which shall not be unreasonably withheld. If any such individual leaves the Contractor's employment, the Contractor shall present to the City one or more individuals with greater or equal qualifications as a replacement, subject to the City's approval, which shall not be unreasonably withheld. The City's approval does not release the Contractor from its obligations under this Contract.

**WEATHERPROOFING TECHNOLOGIES, INC.**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature                      Date

By \_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Contract:**

Exhibit A - Certification Regarding Debarment

Exhibit B – Contractor’s Proposal No. WA-R-180903-317815

Exhibit C - Certification of Compliance with Wage Payment Statutes

Payment Bond

Performance Bond

23-147a

**EXHIBIT A**

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
  - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certifies, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
  2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<hr/> <p>Name of Subrecipient / Contractor / Consultant (Type or Print)</p>	<hr/> <p>Program Title (Type or Print)</p>
<hr/> <p>Name of Certifying Official (Type or Print)</p>	<hr/> <p>Signature</p>
<hr/> <p>Title of Certifying Official (Type or Print)</p>	<hr/> <p>Date (Type or Print)</p>



## Certification of Compliance with Wage Payment Statutes and Washington Department of Labor and Industries Training Requirement

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date (\_\_\_\_\_), the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction. As of July 1, 2019, have fulfilled the Department of Labor and Industries’ Public Works and Prevailing Wage Training Requirement before bidding and/or performing work on public works projects under RCW 39.04.350 and RCW 39.06.020 by either of the following:

- 1) Received training on the requirements related to public works and prevailing wage under chapter RCW 39.04.350 and chapter 39.12; or
- 2) Be certified exempt by the Department of Labor and Industries by having completed three or more public work projects and have a had a valid business license in Washington for three or more years.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

\_\_\_\_\_  
Bidder’s Business Name

\_\_\_\_\_  
Signature of Authorized Official\*

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
City

\_\_\_\_\_  
State

*Check One:*

Sole Proprietorship  Partnership  Joint Venture  Corporation

State of Incorporation, or if not a corporation, State where business entity was formed:

\_\_\_\_\_  
If a co-partnership, give firm name under which business is transacted:

\_\_\_\_\_

*\* If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*



**EXHIBIT B**

**PAYMENT BOND**

We, **WEATHERPROOFING TECHNOLOGIES, INC.**, as principal, and \_\_\_\_\_, as surety, are held and firmly bound to the City of Spokane, Washington, in the sum of **SEVEN HUNDRED NINETY-SEVEN THOUSAND EIGHT HUNDRED THIRTY AND NO/100 DOLLARS (\$797,830.00)**, plus sales tax if applicable, for the payment of which, we bind ourselves and our legal representatives and successors, jointly and severally by this document.

The principal has entered into a contract with the City of Spokane, Washington, to do all work and furnish all materials for the **MARTIN LUTHER KING COMMUNITY CENTER 2023 ROOF IMPROVEMENTS**. If the principal shall:

- A. pay all laborers, mechanics, subcontractors, material suppliers and all person(s) who shall supply such person or subcontractors; and pay all taxes and contributions, increases and penalties as authorized by law; and
- B. comply with all applicable federal, state and local laws and regulations;

then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety for value received agrees that no change, extension of time, alteration or addition to the terms of the Contract, the specifications accompanying the Contract, or to the work to be performed under the Contract shall in any way affect its obligation on this bond, except as provided herein, and waives notice of any change, extension of time, alteration or addition to the terms of the Contract or the work performed. The Surety agrees that modifications and changes to the terms and conditions of the Contract that increase the total amount to be paid the Principal shall automatically increase the obligation of the Surety on this bond and notice to Surety is not required for such increased obligation. Any judgment obtained against the City, which relates to or is covered by the contract or this bond, shall be conclusive against the principal and the surety, as to the amount of damages, and their liability, if reasonable notice of the suit has been given.

SIGNED AND SEALED on \_\_\_\_\_.

**WEATHERPROOFING TECHNOLOGIES,  
INC.,**

AS PRINCIPAL

By: \_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
AS SURETY

By: \_\_\_\_\_  
Its Attorney in Fact

A valid POWER OF ATTORNEY  
for the Surety's agent must  
accompany this bond.

STATE OF WASHINGTON     )  
  ) ss.  
County of \_\_\_\_\_)

I certify that I know or have satisfactory evidence that \_\_\_\_\_  
\_\_\_\_\_ signed this document; on oath stated that he/she was  
authorized to sign the document and acknowledged it as the agent or representative of the  
named surety company which is authorized to do business in the State of Washington, for  
the uses and purposes therein mentioned.

DATED: \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

My appointment expires \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**PERFORMANCE BOND**

We, **WEATHERPROOFING TECHNOLOGIES, INC.**, as principal, and \_\_\_\_\_, as Surety, are held and firmly bound to the City of Spokane, Washington, in the sum of **SEVEN HUNDRED NINETY-SEVEN THOUSAND EIGHT HUNDRED THIRTY AND NO/100 DOLLARS (\$797,830.00)**, plus sales tax if applicable, for the payment of which, we bind ourselves and our legal representatives and successors, jointly and severally by this document.

The principal has entered into a Contract with the City of Spokane, Washington, to do all the work and furnish all materials for the **MARTIN LUTHER KING COMMUNITY CENTER 2023 ROOF IMPROVEMENTS**. If the principal shall:

- A. promptly and faithfully perform the Contract, and any contractual guaranty and indemnify and hold harmless the City from all loss, damage or claim which may result from any act or omission of the principal, its agents, employees, or subcontractors; and
- B. comply with all applicable federal, state and local laws and regulations;

then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety for value received agrees that no change, extension of time, alteration or addition to the terms of the Contract, the specifications accompanying the Contract, or to the work to be performed under the Contract shall in any way affect its obligation on this bond, except as provided herein, and waives notice of any change, extension of time, alteration or addition to the terms of the Contract or the work performed. The Surety agrees that modifications and changes to the terms and conditions of the Contract that increase the total amount to be paid the Principal shall automatically increase the obligation of the Surety on this bond and notice to Surety is not required for such increased obligation. Any judgment obtained against the City, which relates to or is covered by the Contract or this bond, shall be conclusive against the principal and the Surety, not only as to the amount of damages, but also as to their liability, if reasonable notice of the suit has been given.

SIGNED AND SEALED on \_\_\_\_\_

**WEATHERPROOFING TECHNOLOGIES, INC.,**

AS PRINCIPAL

By: \_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_,  
AS SURETY

By: \_\_\_\_\_  
Its Attorney in Fact

A valid POWER OF ATTORNEY for the Surety's agent must accompany this bond.

STATE OF WASHINGTON            )  
  ) ss.  
County of \_\_\_\_\_            )

I certify that I know or have satisfactory evidence that \_\_\_\_\_  
\_\_\_\_\_ signed this document; on oath stated that  
he/she was authorized to sign the document and acknowledged it as the agent or representative of  
the named Surety Company which is authorized to do business in the State of Washington, for the  
uses and purposes mentioned in this document.

DATED on \_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary

My appointment expires \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney



## **Project Manual**

Dr. Martin Luther King Community Center  
500 Stone Street  
Spokane Washington 99202

## **Owner**

City Of Spokane  
808 W. Spokane Falls Blvd.  
Spokane Washington 99201

## **OMNIA Construction Documents**

Certified Proposal Number WA-R-180903-317815



Date: 6-15-2023

**RE: CUSTOMER PROPOSAL NUMBER** WA - R - 180903-317815

Dear Valued OMNIA Member:

Thank you for your considering utilizing the OMNIA Cooperative Contractor Network method of delivery. Each contract in the OMNIA Partners portfolio has been competitively solicited and publicly awarded.

Tremco has implemented the Customer Proposal Number (CPN) system, a proposal registration program. This system will track transactions from the initial proposal stage to the completion of each project and provide consistency and faster service for your agency. It will also allow us to assist you with verification of contract compliance and consistency.

#### **THE CPN PROCESS**

Tremco will register your project and generate a CPN. That CPN (noted above) should be prominently displayed on all proposal related documents including Purchase Orders and invoices utilizing the OMNIA cooperative contract. The CPN will also alert our dedicated and experienced Tremco Cooperative Team, who will work to support you during the process.

Your Tremco representative may be found at <https://www.tremcoroofing.com/find-a-rep/>

Thank you for your participation with OMNIA.

Sincerely,

The Tremco Cooperative Team



Date: 6-15-2023

City of Spokane  
Address: 808 W. Spokane Falls Blvd. Spokane Washington 99201  
Attn: Jeff Teal

Re: Martin Luther King Community Center – 2023 Roof Improvements

Dear Mr. Teal,

Weatherproofing Technologies, Inc. (WTI) is pleased to submit for your consideration the attached line item proposal.

The scope of work is based on a turnkey operation as specified by WTI's OMNIA contract #R180903. The proposal represents the specific line-items and pricing associated with the project in accordance with contract #R180903. The WTI process includes specifications, preconstruction and progress meetings, final inspection, project closeout book, warranty and post project follow up.

The scope of work is outlined below. We will provide onsite supervision to ensure quality, as well as customer piece of mind.

SCOPE OF WORK

- Replace in like kind up to 1,000 Square Feet of wet insulation.
- Clean and wash the entire roofing system with a pressure washer – allow to dry.
- Prime the existing system with AG WB primer at 255 square feet per gallon.
- Apply Alphaguard Bio Fully Reinforced system.
- Install 200 linier feet of nonskid walkway.
- Remove debris and materials from job.
- Provide 20-year quality and assurance warranty

Project Description	Proposal Amount (Plus Tax)
Alphaguard Bio Restoration	\$ 749,885.67

-abatement for asbestos is not included

-prevailing wage is being provided for all work under this proposal

-Washington State apprenticeship council does not recognize our apprentices apprenticeship program. We do not meet all of the WA State requirements therefore we would have to sub out the Labor to a WA approved subcontractor to account for the 15% utilization for the project.

Should you have any questions, please do not hesitate to contact me. I look forward to being of service on this project as well as all your building envelope maintenance needs.

Respectfully, Jared Barnes & Weatherproofing Technologies, Inc.





**WEATHERPROOFING TECHNOLOGIES, INC.**  
**CPN CONTRACT # R180903-**



Effective Date: 10/01/2021

**CONFIDENTIAL**

**Name** CITY OF SPOKANE  
**Description** EAST CENTRAL COMMUNITY CENTER  
**Quote #** 5053645  
**Date** 7/25/2023

This price is valid for 60 days. After that time, project conditions are subject to reassessment.

Line Item #	Description	Unit of Measure	Unit Price	Quantity	Project Amount
<b>AREAS 2, 4,8 &amp; 10</b>					
2	Pressure cleaning, horizontal surfaces	SF	\$ 0.48	14,786	\$ 7,097.28
VA 52	prime substrate	SF	\$ 0.41	14,786	\$ 6,062.26
VA 187	A two part, bio-based, polyurethane roof coating system	SF	\$ 11.83	14,786	\$ 174,918.38
				<b>SUBTOTAL</b>	\$ 188,077.92
<b>AREAS 1,3,4,6 &amp; 7</b>					
2	Pressure cleaning, horizontal surfaces	SF	\$ 0.48	20,994	\$ 10,077.12
VA 52	prime substrate	SF	\$ 0.41	20,994	\$ 8,607.54
VA 187	A two part, bio-based, polyurethane roof coating system	SF	\$ 11.83	20,994	\$ 248,359.02
				<b>SUBTOTAL</b>	\$ 267,043.68
VA 163	Multiplier - roof has large amount of penetrations and roof top obstructions		2.01		\$ 536,757.80
VA 240	20 Restoration Warranty Over 10,000 Square Feet Inspections In Years 2, 5, 10 & 15	SF	\$ 0.40	\$ 35,780.00	\$ 14,312.00
				<b>FREIGHT PREPAID &amp; ADD:</b>	\$ 5,895.17
				<b>SUBTOTAL</b>	\$ 745,042.89
57b	Performance and payment bond - bonding rate (percent of project)	Percent	0.65%		\$ 4,842.78
				<b>TOTAL PROJECT COST</b>	\$ 749,885.67
*The pricing contained in this proposal is based in part on site-specific conditions and unique circumstances presented on each individual project as per Contract #180903.					

## 20 YEAR QA WARRANTY FOR RESTORED ROOFS

WARRANTY NUMBER:

OWNER:

ADDRESS:

BUILDING DESCRIPTION:

ADDRESS:

ROOF AREA:

DATE OF JOB COMPLETION:

INSTALLATION PRICE:

ROOFING SYSTEM:

INSTALLATION CONTRACTOR:

ADDRESS:

*Tremco Incorporated (hereinafter "Tremco") hereby warrants to the above-named Owner that, subject to the terms, conditions, and limitations stated herein, roof leaks on the Restored Roofing System (hereinafter "RRS") caused by defects in workmanship or material of the restoration project will be repaired at no charge to the Owner for a period of twenty (20) years from the date of job completion. Should the RRS be determined by Tremco to require a complete roof replacement during the first five (5) years of the warranty period due to a cause covered by this warranty, Tremco will refund the entire restoration material amount (excluding installation costs) toward a new Tremco Roof System that follows good roofing practice guidelines and is installed by a Tremco Approved, Certified or Elite contractor. The remaining fifteen (15) years of the warranty period will have a maximum refund of 50% of the restoration material amount (excluding installation costs) toward a new Tremco Roof System that follows good roofing practice guidelines and is installed by a Tremco Approved, Certified or Elite contractor.*

### **A. INSPECTIONS AND HOUSEKEEPING**

*In year two (2), year five (5), year ten (10) and year fifteen (15) of this warranty, Tremco shall provide a roof inspection and limited housekeeping service, except as excluded in Section C and Section D, on the RRS. (If a TremCare Service Agreement has been purchased for the RRS in addition to this warranty, these inspections and the related reporting will be carried out as part of the TremCare Service Agreement. The warranty and the TremCare Service Agreement will remain in effect for the warranty period simultaneously.)*

*Roof inspection services shall include the following:*

- 1. Visual inspection of the roof membrane and roof surface conditions.*
- 2. Inspection of the flashing systems including, but not limited to, the metal edge system, base flashings on equipment and adjoining walls, counterflashings and termination details, soil stacks and vents, and inspection of rooftop projections, and equipment including, but not limited to, pitch pans, HVAC equipment, sky lights, and access hatches.*

*Roof inspection services do not include:*

- 1. Inspection for water damage or mold growth.*
- 2. Detection or identification of mold.*

*General rooftop housekeeping services shall include the following: Removal of incidental debris. All debris will be disposed of at the Owner's approved on-site location.*

## **B. ROOF INSPECTION REPORTS**

Tremco will provide roof inspection reports to the Owner based upon the inspections as defined in paragraph A. The reports shall become part of the roof database maintained on the Tremco RRS. Tremco will be excused from performing under this warranty if prevented or delayed by events not within its control, including events such as floods, fires, accidents, riots, explosions, governmental order, acts or omissions of contractors or other third parties, inability to access the RRS, etc. Roof inspection reports will not address the presence of water damage to any building components other than the RRS or the presence of mold.

## **C. OWNER'S RESPONSIBILITIES**

It is agreed by the parties that Tremco, by this warranty, does not assume possession or control of any part of the RRS. Control and ownership of the RRS and all parts of the building remains solely with the Owner. The Owner is solely responsible for all requirements imposed by any federal, state or local law, ordinance or regulation, and all repair, maintenance, and other work with respect to the RRS and the building, except as expressly stated by this warranty.

Housekeeping and general roof top preventive maintenance does not eliminate or replace the building Owner's responsibility for keeping effluent and debris from the roof surface. Customer production-related materials are excluded as part of the housekeeping services. If scheduled cleaning is insufficient to maintain the roof integrity, Owner must pay for additional cleaning/inspections or assume responsibility for such cleanings. Owner agrees that all debris on or removed from the roof is the sole property of Owner, and it is the sole responsibility of Owner to properly dispose of said debris.

The Owner shall, at all times, exercise reasonable care in the use and maintenance of the RRS.

In order to protect the investment this RRS represents, the building Owner must fulfill his responsibilities as outlined in the attached Owner's Manual. Lack of care and maintenance can have significantly damaging effects on the system's overall performance and is cause for cancellation of this warranty.

Care and maintenance guidelines include, but are not limited to:

- ➔ Regular ongoing inspection by the Owner - This will allow for implementation of good housekeeping practices and early detection of problems such as any physical damage.
- ➔ Verification that no alterations or unauthorized repairs have been made to the roofing system.

If alterations are being considered, the Owner must notify Tremco in order for the proper authorized follow-up to be completed.

The Owner shall report all leaks which occur in the RRS within the warranty period by contacting Tremco at 1-800-422-1195 and in writing to Tremco Incorporated at 3735 Green Road, Beachwood, Ohio 44122, as soon as possible (however, in no event more than thirty (30) days) after leakage is or should have been discovered. Immediate repair of leaks is critical to prevent water damage and mold growth. In no event is Tremco responsible for any repairs to any part of the building other than the RRS. The liability or expense for such repair is to be assumed and paid by the Owner. If the leak is not within the coverage of this warranty, Tremco shall advise the Owner, and the Owner shall have repairs performed within thirty (30) days according to Tremco specifications by a Tremco certified or approved applicator. The Owner agrees to provide Tremco with unrestricted ready access to the RRS and all areas of the building on which the RRS is located.

## **D. WARRANTY EXCLUSIONS**

This warranty does not cover any leaks or damage or failure of the RRS or any part thereof as a result of:

1. Natural or accidental disasters including, but not limited to, damage caused by lightning, hailstorms, floods, hurricane force winds (74 mph or greater), tornadoes, earthquakes, fire, vandalism, animals, penetration of the membrane, or chemical attack by outside agents.
2. Use of materials not specified by Tremco, or unauthorized repairs to the RRS.
3. Any intentional or negligent act on the part of the Owner or any third party including, but not limited to, misuse, traffic, storage of or discharge of materials or effluent on the roof. Any repair of these items will be at Owner's expense.
4. Distortion, expansion or contraction of the RRS caused by faulty original construction or design of building components including parapet walls, copings, chimneys, skylights, vents or roof deck, or lack of positive, proper, or adequate drainage resulting in ponding water on the roof.

**E. EXTENDED WARRANTY OPTION**

The TRS you have purchased may be eligible for warranty extension, or renewal after expiration, beyond the Term identified on page one above. Please contact Tremco or your Sales Representative at any time during the warranty Term to discuss the applicable terms and conditions for such an extension. Often, extension of the existing Warranty can be a very cost effective option and may be preferable to allowing a warranty to expire, particularly for Owners with multiple facilities who may not want those buildings coming out of warranty coverage at or about the same time. Tremco will be contacting the facility owner at, or around, 60 days prior to expiration of the warranty to notify them that they may have options for an extended period. We recommend that interested Owners contact Tremco at least twelve (12) months prior to Warranty expiration to discuss their extension options and eligibility.

**F. WARRANTY LIMITATIONS**

Restoration is intended to extend the life of the existing roof but does not create a new roof system.

Tremco shall have no responsibility and or liability under this warranty until all bills for installation, supplies, and services sold in connection with the RRS have been paid in full.

The Owner's rights under this warranty are specific to the Owner and are not transferrable.

Tremco's obligations under this warranty may be voided by Tremco based on any of the events described in Section D, change in usage of the building without the prior written approval of Tremco, repairs, alterations, penetrations of or attachments to the RRS without the prior written approval of Tremco, building settlement, deterioration, cracking or failure of the roof deck, coping and parapet walls, infiltration or condensation of moisture in, through or around walls, copings, underlying structure, hardware or equipment, or failure of the Owner to comply with its obligations described in this warranty.

**G. OTHER TERMS**

THIS WARRANTY IS IN LIEU OF ANY AND ALL OTHER WARRANTIES, OBLIGATIONS OR AGREEMENTS, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, AND ANY RIGHTS OR REMEDIES AGAINST ANY PERSON OR ENTITY UNDER THE UNIFORM COMMERCIAL CODE OR OTHERWISE WITH RESPECT TO THE SALE OF GOODS AND/OR SERVICES. THE REMEDIES AND OBLIGATIONS STATED IN THIS WARRANTY ARE THE SOLE AND EXCLUSIVE REMEDIES OF AND OBLIGATIONS TO THE OWNER FOR ANY AND ALL MATTERS ARISING WITH RESPECT TO OR IN ANY WAY CONNECTED WITH THE RRS, OR ITS COMPONENT PRODUCTS, OR ANY GOODS OR SERVICES RELATED THERETO, REGARDLESS OF THE SOURCE OR PROVIDER OF SUCH GOODS OR SERVICES. THE OWNER SHALL PROVIDE WAIVERS OF SUBROGATION UPON REQUEST. NO REPRESENTATIVE OF TREMCO INCORPORATED, OR ANY EMPLOYEE, AGENT OR AFFILIATED COMPANY ("AFFILIATE") HAS AUTHORITY TO VARY OR ALTER THESE TERMS. IN NO EVENT SHALL TREMCO INCORPORATED OR ANY AFFILIATE BE LIABLE FOR ANY DAMAGE TO THE BUILDING ITSELF (OTHER THAN THE RRS), THE CONTENTS OF THE BUILDING, OR ANY OTHER SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. THE TOTAL LIABILITY OF TREMCO INCORPORATED, AND ANY AFFILIATE OVER THE LIFE OF THIS WARRANTY, SHALL NOT IN ANY EVENT EXCEED THE RESTORATION MATERIAL AMOUNT (EXCLUDING INSTALLATION COSTS) OF THE RRS AS IT APPEARS ABOVE. NEITHER TREMCO INCORPORATED OR ANY AFFILIATE SHALL BE LIABLE FOR ANY DAMAGES WHICH ARE BASED UPON NEGLIGENCE, BREACH OF WARRANTY, STRICT LIABILITY OR ANY OTHER THEORY OF LIABILITY OTHER THAN THE EXCLUSIVE LIABILITY SET FORTH IN THIS WARRANTY.

The Owner agrees that this warranty, and the services and remedies set forth herein, are exclusive, and there are no other warranties between the Owner and Tremco or any affiliate. Any unresolved issues under this warranty shall be submitted to the exclusive jurisdiction of the courts of Cuyahoga County, Ohio, and governed by Ohio law.

TREMCO INCORPORATED  
ROOFING & BUILDING MAINTENANCE DIVISION

By: \_\_\_\_\_

Title: Warranty Administrator

Date: \_\_\_\_\_



**East Central Community Center-MLK**  
 500 S. Stone St.  
 Spokane, WA 99202

**GENERAL INFORMATION:**

ROOF AREAS: Area 1-10  
 SQUARE FOOTAGE: 41,780 sq.ft.  
 DATE INSTALLED: Unknown

**ROOF COMPOSITION:**

MEMBRANE: White Single Ply  
 COVERBOARD: ¼” HD Foam  
 MEMBRANE: 3 Ply BUR, ½” Perlite, 2 Ply + MB Cap Sheet  
 INSULATION: 2.5” Styrofoam, 2.5” LW Concrete  
 DECK: Metal



**DEFICIENCIES NOTED:**

- Wrinkled Membrane
- Lichen growth and organic build up
- Ponding water
- Aged membrane losing waterproofing
- Thermal bridging of fasteners
- **Damp or Wet Insulation (1,000 sq.ft.)**



**East Central Community Center-MLK**  
500 S. Stone St.  
Spokane, WA 99202

**INSPECTOR COMMENTS:** Due to the visual analysis, core information and diagnostic scan, I am providing the City of Spokane with options to restore the existing single ply roofing system at the East Central Community Center. The wet insulation will need to be removed and replaced in a like-kind profile to ensure a dry environment before the new waterproofing system is installed. The budgets listed are for the roofing Areas of 1-8 and Area 10. **Area 9 is excluded currently due to the fact that it is a new roof that was part of the recent building addition and is also under warranty.** The following process includes; all specifications and drawings, on-site management, pre-bid, pre-construction and progress meetings, final inspection, project closeout book with QA Warranty and built-in inspection.

**RECOMMENDATIONS:**

**ALPHAGUARD BIO Urethane Fully-Reinforced System:** Provide and site-specific safety plan prior to the start of construction. Remove all wet insulation and replace in a like-kind profile based off the diagnostic scan result. Make a horse-shoe cut on the down slope side of the membrane and fold back during the removal of wet insulation. Re-attach the membrane and strip in with peel and stick tape prior to restoring the roofing system. Cut and splice all loose membrane on parapets and vertical to allow a smooth surface to restore. Clean the membrane with the RoofTec cleaning system or a hotsy pressure washer. Allow to dry and blow off any remaining debris. Prime the existing system with AlphaGuard WB Primer at a rate of 1 gallon per 250 sq.ft. Install AlphaGuard BIO base coat on the entire roofing system at 3 gallons per 100 sq.ft. Embed Permafab Polyester reinforcing fabric throughout the entire roofing field, penetrations and drains. Back roll for full saturation and allow to cure. Install AlphaGuard BIO Top Coat over entire roofing system at a rate of 2 gallons per 100 sq.ft. Allow to cure. Install non-skid granular walkways for 300 linear feet in specified areas of the roof. All existing metal details will stay in place. Provide new caulking details as needed. Install 250' linear feet of non-skid walkways. Provide a 20-year Tremco QA Warranty with maintenance and inspections on years 2, 5, 10, 15 & 20.

**NOTE:** At the end of the warranty period, this system can be cleaned, primed and have a re-application of top-coat applied to extend the warranty for the life-cycle of the building.

**BUDGET ESTIMATES: \$745,000.00 (Areas 1-8 & 10 20-Year Warranty)**

**\*\*\*WSST and Abatement Not Included\*\*\***



**East Central Community Center-MLK**  
500 S. Stone St.  
Spokane, WA 99202

**Dr. Martin Luther King Community Center**  
**2023 Roof Improvements**

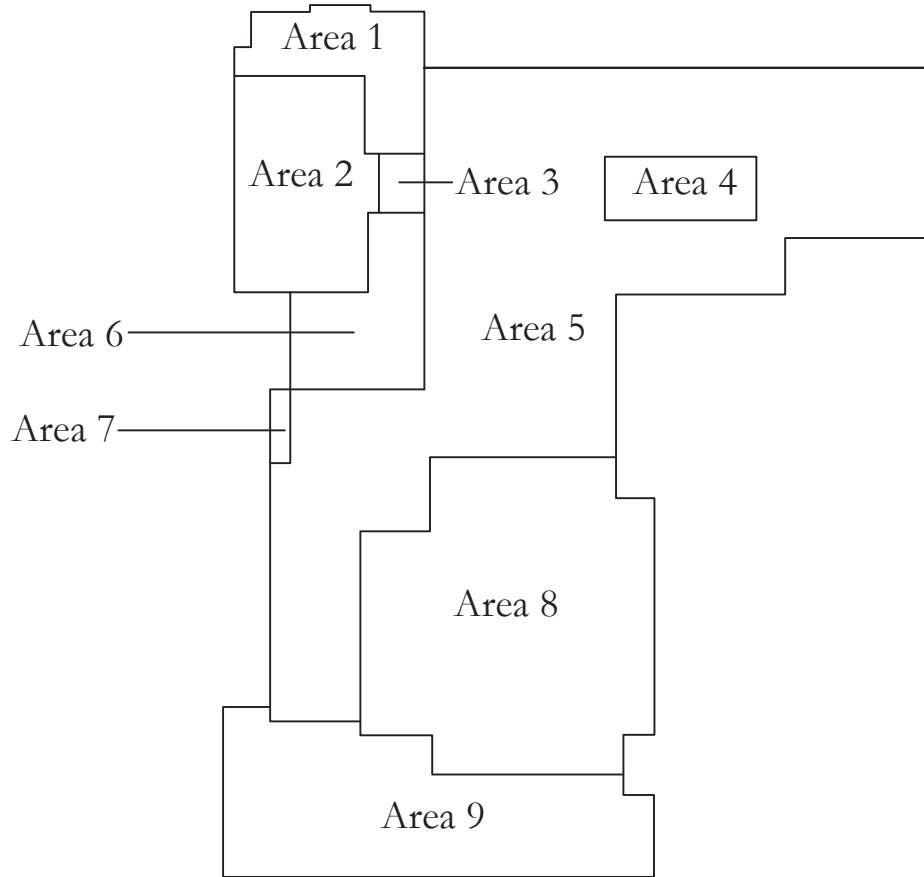
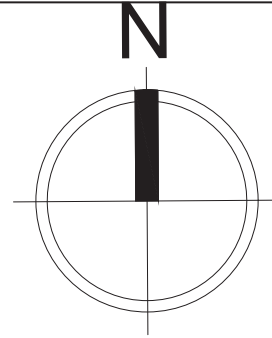
**Pictures**

**Drawings**

**Specification**







**TREMCO**<sup>®</sup>

**ROOFING & BUILDING MAINTENANCE**

11719 N. Avondale Loop  
Hayden, ID 83835  
Tel: (208) 916.6203

**Client:**

**East Central CC- MLK**

**Address:**

500 S. Stone St.  
Spokane, WA 99202

**Drawn By:**

Jared Barnes

**Date:**

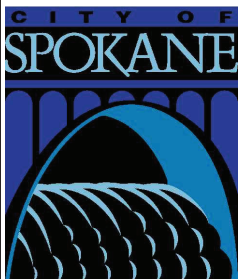
11/10/22

**ROOFING NOTES:**

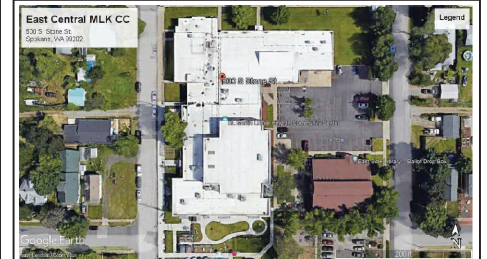
Area 1: 1,830 sq.ft.  
Area 2: 3,220 sq.ft.  
Area 3: 300 sq.ft.  
Area 4: 1,060 sq.ft.  
Area 5: 18,200 sq.ft.  
Area 6: 1,920 sq.ft.  
Area 7: 200 sq.ft.  
Area 8: 9,050 sq.ft.  
Area 9: 6,000 sq.ft.

**Total Area: 41,780 sq.ft.**



**Total Wet Area: TBD**

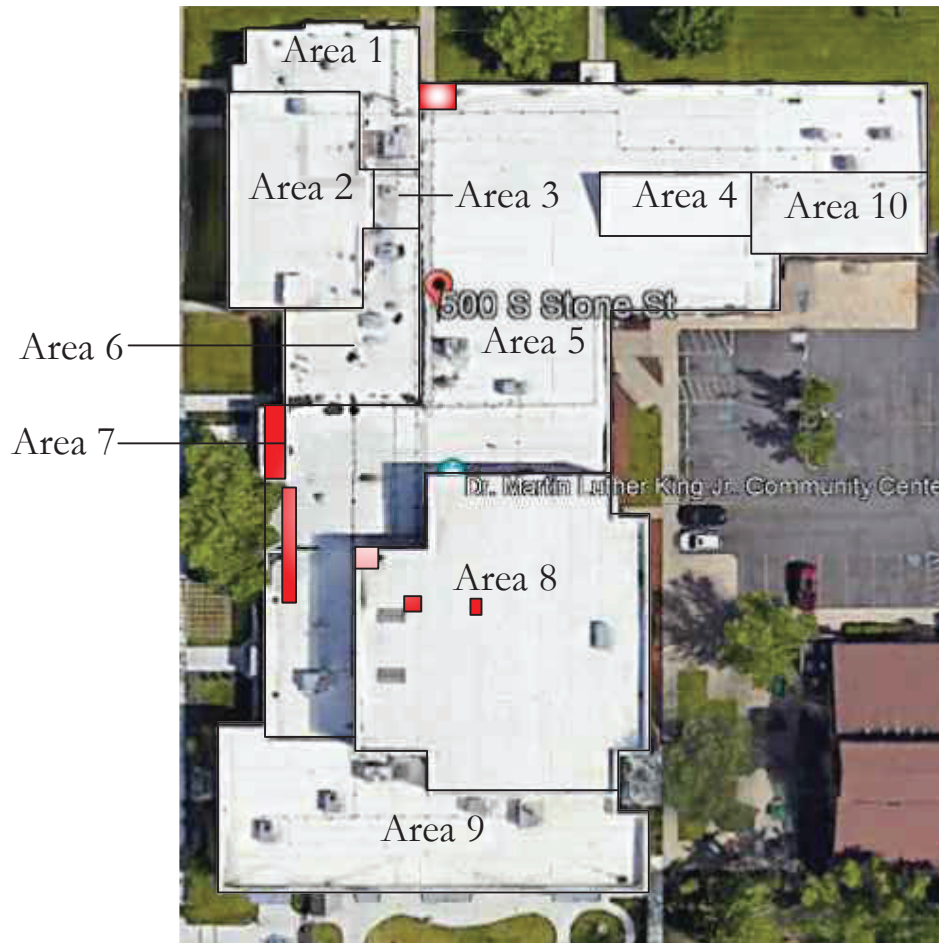
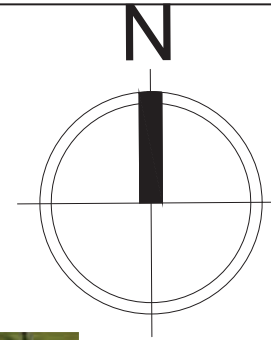


\*All measurements must be confirmed by Contractor.



**Wet Scan Legend**

-  Wet
-  Intermittent Wet



**TREMCO**<sup>®</sup>

**ROOFING & BUILDING MAINTENANCE**

11719 N. Avondale Loop  
Hayden, ID 83835  
Tel: (208) 916.6203

**Client:**

**East Central CC- MLK**

**Address:**

500 S. Stone St.  
Spokane, WA 99202

**Drawn By:**

Jared Barnes

**Date:**

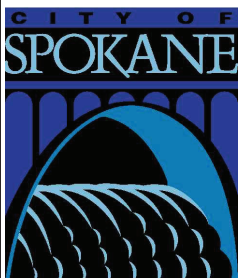
11/10/22

**ROOFING NOTES:**

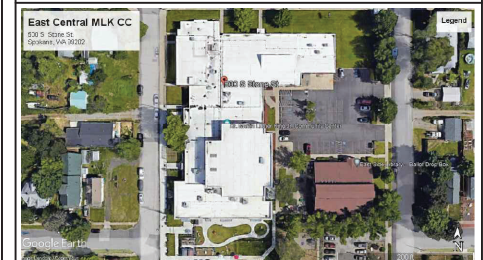
- Area 1: 1,830 sq.ft.
- Area 2: 3,220 sq.ft.
- Area 3: 300 sq.ft.
- Area 4: 1,060 sq.ft.
- Area 5: 16,744 sq.ft.
- Area 6: 1,920 sq.ft.
- Area 7: 200 sq.ft.
- Area 8: 9,050 sq.ft.
- Area 9: 6,000 sq.ft.
- Area 10: 1,456 sq.ft.

**Total Area: 41,780 sq.ft.**

**Total Wet Area: 1,000 sq.ft.**



\*All measurements must be confirmed by Contractor.



**Insert Specification Here**

(Spec. Docs Pending – Adhesion Test Needs Completed)

Mailing Address:  
P.O. Box 2963  
Spokane, WA 99220

# Krueger Sheet Metal Company

Sheet Metal Fabricators Roofing Contractors  
Industrial, Commercial  
731 N. Superior  
Spokane, WA 99220

509-489-0221  
Fax 509-489-6539

## SECTION 00 41 13 – QUOTATION FORM

Jeff Teal  
City of Spokane  
808 W. Spokane Falls Blvd.  
Spokane, WA. 99201

Re: Proposal for 2023 Roofing Improvements – MLK Community Center.  
Omnia National IPA Customer Proposal No. R180903 WA-R180903-318729

Dear Mr. Teal,

Having carefully examined the instructions for quotations, project specifications, drawings, supporting documents and addenda issued prior to this date, we propose to furnish all labor, materials, equipment, transportation, and other services required to successfully accomplish the work in accordance with the project documents.

This proposal and any work performed related to this proposal will be provided in accordance with the project documents and the terms, conditions and criteria established by Omnia/National IPA Contract No. R180903 - Roofing Products and Services. The Proposer will be solely responsible for delivering the project in accordance with Omnia National IPA Contract No. R1809035 and the project documents.

### A. Base Quotation – Roofing Improvement at MLK Community Center.


\$ 797,830.00 .00

The owner and their representatives reserve the right to waive any irregularities, to reject any or all Proposals, or to accept any Proposal.

Executed on August 15th, 2023.

Krueger Sheet Metal Co.  
Contractor

Taxpayer I.D. No.: 91-0717021

By:   
(Sole Owner, or Partner, or  
President of Corporation)

(If Contractor is a Corporation, complete the following)

Whose address is:  
  
P.O. Box 2963  
  
Spokane, WA 99220

ATTEST:

(Corporate Seal)

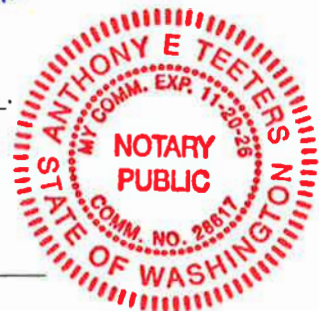


Telephone No.: 509-489-0221  
Fax No.: 509-489-6539

Sworn to and subscribed before me this 15th day of August, 2023.  
Notary Public in and for the State of Washington



Signature of Notary  
Expiration Date of Notary Public Commission: Nov 20, 2026





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/28/2023

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> MARSH USA LLC. 200 Public Square, Suite 3760 Cleveland, OH 44114-1824		<b>CONTACT NAME:</b> ... <b>PHONE (A/C No. Ext):</b> _____ <b>FAX (A/C, No):</b> _____ <b>E-MAIL ADDRESS:</b> _____	
CN102302710-RPM-Cas-23-24                      WEATH		<b>INSURER(S) AFFORDING COVERAGE</b> <b>NAIC #</b>	
<b>INSURED</b> Weatherproofing Technologies, Inc. 3735 Green Rd. Beachwood, OH 44122		<b>INSURER A :</b> First Continental Services Co.	
		<b>INSURER B :</b> Zurich American Insurance Company                      16535	
		<b>INSURER C :</b> N/A                      N/A	
		<b>INSURER D :</b> American Zurich Insurance Company                      40142	
		<b>INSURER E :</b> _____	
		<b>INSURER F :</b> _____	

**COVERAGES**                      **CERTIFICATE NUMBER:** CLE-007059325-01                      **REVISION NUMBER:** 6

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____			1-GLRPM-01/2023	04/01/2023	04/01/2024	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 1,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BAP9258789-16	04/01/2023	04/01/2024	COMBINED SINGLE LIMIT (Ea accident)	\$ 5,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N    N/A If yes, describe under DESCRIPTION OF OPERATIONS below			WC9258790-16 (MA, PR, WI)	04/01/2023	04/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
D				WC9258788-16 (AOS)	04/01/2023	04/01/2024	E.L. EACH ACCIDENT	\$ 2,000,000
B				EWS5965995-15 (XS OH-\$500k SIR)	04/01/2023	04/01/2024	E.L. DISEASE - EA EMPLOYEE	\$ 2,000,000
D				WC7121392-01 (TX)	04/01/2023	04/01/2024	E.L. DISEASE - POLICY LIMIT	\$ 2,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
RE:#5053645 Roof restoration at Dr. Martin Luther King Jr. Community Center, Spokane, WA.  
City of Spokane is/are named as additional insured (except workers compensation) where required by written contract to the extent of losses caused solely and directly by Weatherproofing Technologies, Inc. employees during the course of authorized general contracting activities.

<b>CERTIFICATE HOLDER</b> City of Spokane 808 W. Spokane Falls Blvd., Spokane, WA 99201	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b>  <i>Marsh USA LLC</i>

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**ADDITIONAL REMARKS SCHEDULE**

AGENCY MARSH USA LLC.		NAMED INSURED Weatherproofing Technologies, Inc. 3735 Green Rd. Beachwood, OH 44122	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER:** 25 **FORM TITLE:** Certificate of Liability Insurance

The First Continental Service Co. placement is a direct placement. Marsh Management Services (Vermont) manages the captive insurer indicated here. Marsh USA LLC has only acted in the role of a consultant to the client with respect to this placement, which is indicated here for your convenience.

< Business Lookup

**License Information:**

[New search](#) [Back to results](#)

**Entity name:** WEATHERPROOFING TECHNOLOGIES, INC.

**Business name:** WEATHERPROOFING TECHNOLOGIES, INC.

**Entity type:** [Profit Corporation](#)

**UBI #:** 601-427-395

**Business ID:** 001

**Location ID:** 0001

**Location:** Active

**Location address:** 3735 GREEN RD  
BEACHWOOD OH 44122-5705

**Mailing address:** 3735 GREEN RD  
BEACHWOOD OH 44122-5705

**Excise tax and reseller permit status:** [Click here](#)

**Secretary of State status:** [Click here](#)

**Endorsements**

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance c
<a href="#">Battle Ground General Business - Non-Resident</a>				Active	Aug-31-2023	Aug-16-2022
<a href="#">Ephrata General Business - Non-Resident</a>				Active	May-31-2024	Apr-25-2014
<a href="#">Issaquah General Business - Non-Resident</a>				Active	May-31-2024	Oct-02-2009
<a href="#">Marysville General Business - Non-Resident</a>	7553CON420			Active	May-31-2024	Mar-19-2020
<a href="#">Olympia General Business - Non-Resident</a>	22152			Active	May-31-2024	Apr-25-2011
<a href="#">Poulsbo General Business - Non-Resident</a>	2313			Active	May-31-2024	May-05-2010





Endorsements held at this local	License #	Count	Details	Status	Expiration date	First issuance c
Puyallup General Business - Non-Resident	2010117			Active	May-31-2024	Nov-25-2014
Richland General Business - Non-Resident	F03			Active	May-31-2024	Dec-06-2013
Snohomish General Business - Non-Resident	616			Active	May-31-2024	Apr-08-2011
Spokane General Business - Non-Resident				Active	May-31-2024	Apr-28-2022
Tukwila General Business - Non-Resident				Active	May-31-2024	Sep-23-2020
Tumwater General Business - Non-Resident	R-006136			Active	May-31-2024	Nov-19-2002
Vancouver General Business - Non-Resident				Active	May-31-2024	Oct-21-2019

## Governing People May include governing people not registered with Secretary of State

Governing people	Title
BRINK, JAIME KATHRYN	
CRANDALL, TRACY D.	
MILLIKEN, J.K. K	
MOORE, EDWARD WINSLOW W	
NELSON, CRAIG ARTHUR	
STACK, BRIAN J.	

[View Additional Locations](#)

The Business Lookup information is updated nightly. Search date and time: 7/26/2023 12:04:16 PM

[Contact us](#)

How are we doing?

**Agenda Sheet for City Council Meeting of:**

08/21/2023

<b>Date Rec'd</b>	8/2/2023
<b>Clerk's File #</b>	CPR 2023-0002
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	ACCOUNTING
<b>Contact Name/Phone</b>	LEONARD DAVIS 625-6005
<b>Contact E-Mail</b>	LDAVIS@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Claim Item
<b>Agenda Item Name</b>	5600-CLAIMS-2023

**Agenda Wording**

Report of the Mayor of pending claims & payments of previously approved obligations through: 7/28/2023. Total:\$13,090,584.93 with Parks & Library claims being approved by their respective boards. Claims excluding Parks & Library Total:\$12,260,497.78

**Summary (Background)**

Pages 1-54 Check numbers: 596011 - 596211 ACH payment numbers: 119031 - 119307 On file for review in City Clerks Office: 54 Page listing of Claims Note:

Lease? NO	Grant related?	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Expense \$ 12,260,497.78		# Various
Select \$		#
Select \$		#
Select \$		#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	BAIRD, CHRISTI	<b>Study Session\Other</b>	
<b>Division Director</b>	WALLACE, TONYA	<b>Council Sponsor</b>	
<b>Finance</b>	MURRAY, MICHELLE	<b>Distribution List</b>	
<b>Legal</b>	PICCOLO, MIKE		
<b>For the Mayor</b>	JONES, GARRETT		
<b>Additional Approvals</b>			
<b>Purchasing</b>			

REPORT: PG3620  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 30

APPROVAL FUND SUMMARY

DATE: 07/31/23  
TIME: 07:17  
PAGE: 1

FUND	FUND NAME	AMOUNT
0100	GENERAL FUND	1,779,267.75
1100	STREET FUND	129,461.27
1200	CODE ENFORCEMENT FUND	15,598.25
1300	LIBRARY FUND	65,355.05
1360	MISCELLANEOUS GRANTS FUND	50,689.78
1380	TRAFFIC CALMING MEASURES	1,269.43
1400	PARKS AND RECREATION FUND	133,095.05
1425	AMERICAN RESCUE PLAN	26,225.27
1440	FIRE GRANTS MISCELLANEOUS	6,219.70
1460	PARKING METER REVENUE FUND	10,028.09
1560	FORFEITURES & CONTRIBUTION FND	815.11
1620	PUBLIC SAFETY & JUDICIAL GRANT	27,559.61
1625	PUBLIC SAFETY PERSONNEL FUND	45,832.30
1640	COMMUNICATIONS BLDG M&O FUND	5,378.89
1680	CD/HS OPERATIONS	11,428.86
1910	CRIMINAL JUSTICE ASSISTANCE FD	5,288.51
1940	CHANNEL FIVE EQUIPMENT RESERVE	199.00
1970	FIRE/EMS FUND	608,490.67
2350	SPECIAL ASSESSMENT GUARANTY FD	1,090.00
3200	ARTERIAL STREET FUND	199,152.55
4100	WATER DIVISION	246,031.10
4250	INTEGRATED CAPITAL MANAGEMENT	1,592,197.71
4300	SEWER FUND	386,503.77
4480	SOLID WASTE FUND	384,254.35
4600	GOLF FUND	16,163.59
4700	DEVELOPMENT SVCS CENTER	40,504.77
5100	FLEET SERVICES FUND	261,318.13
5200	PUBLIC WORKS AND UTILITIES	38,303.35
5300	IT FUND	302,328.11
5310	IT CAPITAL REPLACEMENT FUND	7,079.86
5400	REPROGRAPHICS FUND	3,761.05
5500	PURCHASING & STORES FUND	11,138.63
5600	ACCOUNTING SERVICES	25,531.08
5700	MY SPOKANE	6,955.94
5750	OFFICE OF PERFORMANCE MGMT	9,785.05
5800	RISK MANAGEMENT FUND	26,310.84
5810	WORKERS' COMPENSATION FUND	5,483.61
5820	UNEMPLOYMENT COMPENSATION FUND	39.27
5830	EMPLOYEES BENEFITS FUND	604,832.87
5900	FACILITIES MANAGEMENT FUND OPS	92,628.76
5902	PROPERTY ACQUISITION POLICE	12,537.62
5903	PROPERTY ACQUISITION FIRE	2,551.40
5904	FACILITIES CAPITAL	439,301.17
6060	EMPLOYEES' RETIREMENT FUND	1,761.46
6070	FIREFIGHTERS' PENSION FUND	343,339.82
6080	POLICE PENSION FUND	41,679.44
6230	BUILDING CODE RECORDS MGMT	4,311.00
6250	MUNICIPAL COURT	58,707.69
6255	LAW ENFORCEMENT RECORDS MGMT	9,753.00
6730	PARKING & BUSINESS IMPROV DIST	2,503.72
6920	CLAIMS CLEARING FUND	5,057.40
6960	SALARY CLEARING FUND NEW	3,554,019.28

REPORT: PG3620  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 30

APPROVAL FUND SUMMARY

DATE: 07/31/23  
TIME: 07:17  
PAGE: 2

FUND	FUND NAME	AMOUNT
-----	-----	-----
	TOTAL:	11,659,119.98

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 30

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 07/31/23  
TIME: 07:18  
PAGE: 1

CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	3,240.25	8.22	394.27
00596011	NORFOLK IRON & METAL CO	4,291.91		
00596012	UNITED STATES TREASURY	11,334.30		
00596013	PRORATE AND FUEL TAX	689.97		
00596014	ADVANCED FIRE SYSTEMS INC			479.60
00596015	DISC GOLF ASSOCIATION INC			2,799.25
00596016	HERRES BACKFLOW & CONSTRUCTI			3,964.60
00596017	NW SANDBLAST & PAINT LLC			2,048.41
00596018	SWIRE PACIFIC HOLDINGS, INC			1,114.03
00596019	AT&T MOBILITY	12.40		
00596020	WATERCO OF THE PACIFIC NORTH	74.96		
00596021	GARLAND PRINTING CO	109.00		
00596022	KAISER FOUNDATION HEALTH OF	1,322.00		
00596023	KAISER FOUNDATION HEALTH OF	1,349.00		
00596024	KAISER FOUNDATION HEALTH OF	2,705.88		
00596025	KAISER FOUNDATION HEALTH OF	44.00		
00596026	KAISER FOUNDATION HEALTH OF	44.00		
00596027	KAISER FOUNDATION HEALTH OF	10,194.00		
00596028	MICRONICS ENGINEERED	8,149.80		
00596029	NW MUSEUM OF ARTS & CULTURE/	555.90		
00596030	SIX ROBBLEES INC	238.80		
00596031	SPECIALTY ANALYTICAL	3,345.00		
00596032	SPOKANE COUNTY PROSECUTING	900.06		
00596033	SPOKANE COUNTY BAR ASSN	1,171.00		
00596034	T-MOBILE	21.28		
00596035	T-MOBILE USA INC	25.00		
00596036	WA STATE TREASURER	63,018.69		
00596037	WAXIE SANITARY SUPPLY	570.59		
00596038	WMD TECH SERVICES LLC	2,779.50		
00596039	BLOOMBERG FINANCE LP		7,020.00	
00596040	CENTER POINT PUBLISHING INC		91.38	
00596041	NW MUSEUM OF ARTS & CULTURE/		5,000.00	
00596042	AT&T MOBILITY	1,941.59		
00596043	BRIDGET BLACKMORE	169.00		
00596044	BROADWAY TRUCK STOP/DIV OF	115.36		
00596045	CARSON BROWN	340.08		
00596046	CANON FINANCIAL SERVICES INC	927.80		
00596047	CASCADE ENGINEERING INC	108,382.84		
00596048	CENTURYLINK	1,058.93		
00596049	SCOTT COLDIRON	749.97		
00596050	COMCAST	434.25		
00596051	DGT ENTERPRISES LLC	10,462.50		
00596052	SEAN K DOYLE	580.89		
00596053	HERRES BACKFLOW & CONSTRUCTI	200.00		
00596054	OFFICE DEPOT	19.00		
00596055	NORTHWEST RESTAURANTS INC	210.00		
00596056	BEST WESTERN PLUS	38.00		
00596057	TAVOLATA SPOKANE	76.00		
00596058	ZOYA CHUMOVA	2,747.65		
00596059	JOANNA WEBER	154.13		
00596060	DONALD V AVENGER	5,057.40		
00596061	JACOB MOTZNY	340.08		
00596062	NW SOLAR PROTECTION LLC	1,373.40		

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 30

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 07/31/23  
TIME: 07:18  
PAGE: 2

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00596063	ROSEMOUNT INC	6,978.27		
00596064	ROTO-ROOTER/DIV OF	10,259.90		
00596065	SOLID WASTE MANAGEMENT IMPRE	4.00		
00596066	SPOKANE CITY TREASURER	171.10		
00596067	SPOKANE CITY TREASURER	225.00		
00596068	SPOKANE POLICE DEPARTMENT	40.49		
00596069	T-MOBILE	9,389.19		
00596070	OVERHEAD DOOR CORPORATION	11,479.88		
00596071	WHITWORTH WATER DISTRICT NO	77.23		
00596072	ERIC A WORLEY	136.00		
00596073	ADAMS TRACTOR CO INC			62.88
00596074	AT&T			47.85
00596075	CENTURYLINK			213.43
00596076	CENTURYLINK COMMUNICATIONS I			516.07
00596077	COMCAST			198.01
00596078	COMCAST			188.38
00596079	COMCAST			188.38
00596080	COMCAST			156.74
00596081	COMCAST			659.92
00596082	DS SERVICES OF AMERICA INC			7.07
00596083	WATERCO OF THE PACIFIC NORTH			223.03
00596084	GANZ USA LLC			226.80
00596085	KATHLEEN RISKE			14.76
00596086	O'REILLY AUTOMOTIVE STORES I			110.63
00596087	PACIFIC CUSTOMER SPORTSWEAR,			1,243.20
00596088	PARK DEPT IMPREST FUND			102.81
00596089	PEROVICH PARTNERS INC			723.70
00596090	SPOKANE CITY TREASURER			7,701.10
00596091	STICKERS NORTHWEST INC			1,387.50
00596092	WALTER E NELSON CO			185.24
00596093	WILLIAMS INLAND DISTRIBUTORS			266.79
00596094	US TREASURY	254.45		
00596142	BIG SKY INDUSTRIAL/DIV OF	25,276.69		
00596143	CRISTA SENIOR COMMUNITY	6,630.25		
00596144	CSL TECHRIDGE 2018 LLC	6,460.00		
00596145	FAIRWINDS SPOKANE LLC	53,725.00		
00596146	HOLT SERVICES INC	110,248.40		
00596147	KAISER FOUNDATION HEALTH OF	14,630.64		
00596148	RIDPATH PENTHOUSE LLC	1,183.28		
00596149	HARRISON RENFREW LLC dba	145.00		
00596150	VAN CHIU	48.33		
00596151	PHONG CHIU	671.05		
00596152	VALLEY EMPIRE COLLECTIONS	3,315.43		
00596153	PHOEBE N DURHAM-KANN	871.41		
00596154	AVA ZHAN	137.28		
00596155	HAYDEN HOMES LLC	463.90		
00596156	JOYCE LUCAS	500.00		
00596157	SPOKANE INT'L AIRPORT	425.06		
00596158	HANDYMAN SOLUTIONS	594.00		
00596159	PACIFIC BATH COMPANY	15.00		
00596160	MAINSTREAM ELECTRIC LLC	15.00		
00596161	MAINSTREAM ELECTRIC LLC	105.00		
00596162	LENNAR NORTHWEST INC	315.75		

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 30

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 07/31/23  
TIME: 07:18  
PAGE: 3

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00596163	ST ANDREWS APTS	20.00		

00596164	STURM HEATING INC	30.00	
00596165	JOHN WALLACE BRUMBAUGH	3.00	
00596166	THOMAS AND SUSAN FISCHBACK	243.00	
00596167	SHARON BREWER	4.00	
00596168	CATHOLIC CHARITIES OF SPOKAN	305.00	
00596169	OMNICARE LLC	12.72	
00596170	SNOW PEAK 1 LIBERTY LAKE REA	7,325.00	
00596171	WASHINGTON STATE UNIVERSITY	185,000.00	
00596172	WELLTOWER PEGASUS TENNANT LL	7,150.00	
00596173	WM RECYCLE AMERICA LLC	1,545.86	
00596174	FIRST AMERICAN TITLE INS CO	350.00	
00596175	SPOKANE COUNTY TITLE CO	900.00	
00596176	SCOTT R BRADLEY	310.50	
00596177	CHILD SUPPORT SERVICES	1,125.44	
00596178	CALIFORNIA STATE DISBURSEMEN	221.11	
00596179	DEPARTMENT OF COMMERCE	18,962.74	
00596180	JENNIFER EPLEY	306.71	
00596182	ALEX-CIANA HOWIE	310.50	
00596183	HUMAN RESOURCES	821.50	
00596184	ICMA RETIREMENT TRUST 457	547,866.92	
00596185	ICMA RETIREMENT TRUST 457 LO	50,943.57	
00596186	ING LIFE INSURANCE & ANNUITY	140,346.73	
00596187	NEW JERSEY SUPPORT PAYMENT	649.98	
00596188	PEOPLE QUALIFIED COMMITTEE	7.00	
00596189	PRE-PAID LEGAL SERVICES INC	377.42	
00596190	SEAN J RED	310.50	
00596191	JEFFREY D SAWYER	388.67	
00596192	SPOKANE COUNTY WATER DIST NO	24.23	
00596193	STATE DISBURSMENT UNIT	1,952.96	
00596194	TRAVIS W TERRY	310.50	
00596195	SARAH THOMPSON	379.50	
00596196	UNITED STATES TREASURY	12.50	
00596197	US BANK OR CITY TREASURER	2,114,354.02	
00596198	VOYA FINANCIAL LOAN REPAYMEN	1,172.19	
00596199	WA GET PROGRAM	345.00	
00596200	WA STATE DEPT OF ECOLOGY	34,347.50	
00596201	WA STATE SUPPORT REGISTRY OR	16,898.05	
00596202	WASHINGTON LEOFF	1,173,311.83	
00596203	WESTERN STATES POLICE MEDICA	3,250.00	
00596204	WSCCCE, AFSCME, AFL-CIO	339.57	
00596205	ATLAS SAND AND ROCK INC		5,399.29
00596206	CENTURYLINK		80.88
00596207	COMCAST		205.05
00596208	CHARLES NORTHERN		235.00
00596209	NORTHEAST SPOKANE KIWANIS CA		140.00
00596210	STRIPE RITE INC		466.52
00596211	SWIRE PACIFIC HOLDINGS, INC		29.07
80119031	ALLIANT INSURANCE SERVICES I	9,050.00	
80119032	UNIVERSAL PROTECTION SERVICE	499.32	
80119033	ARAMARK UNIFORM SERVICES	44.52	
80119034	AVISTA CORPORATION	22,000.86	
80119035	AVISTA UTILITIES	183.12	

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 30

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 07/31/23  
TIME: 07:18  
PAGE: 4

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119036	BUDINGER & ASSOCIATES INC	370.90		
80119037	CINTAS CORPORATION	686.27		
80119038	COLEMAN OIL COMPANY LLC	6,940.80		7,455.32
80119039	COSCO FIRE PROTECTION INC	377.00		
80119040	CHARLES R DELGADO	864.50		

80119041	DELL MARKETING LP	7,267.68		
80119042	DEVRIES INFORMATION MANAGEME	34.20		
80119043	HARWIN LLC			163.50
80119044	EAST SPOKANE BUSINESS	601.06		
80119045	EMPIRE GLASS	4,371.58		
80119046	FASTENAL CO	1,385.67		
80119047	MARUBENI AMERICA CORPORATION			1,200.00
80119048	OCCUPATIONAL HEALTH SOLUTION	1,050.00		
80119049	OXARC INC			6,644.81
80119050	PRO MECHANICAL SERVICES INC			1,466.06
80119051	REHN & ASSOCIATES	418.00		
80119052	SPOKANE COUNTY TREASURER	61,051.66		
80119053	SPOKANE TRANSIT AUTHORITY	3,402.66		
80119054	STAR RENTALS & SALES			1,466.32
80119055	US BANK TRUST NA	250,000.00		
80119056	ACRANET CBS BRANCH/DIV OF	1,877.00		
80119057	ASSURANCE FITNESS REPAIR	661.63		
80119058	BAKER & TAYLOR BOOKS		15,100.77	
80119059	BLUEBEAM SOFTWARE INC	196.20		
80119060	CENGAGE LEARNING INC		708.79	
80119061	COPIERS NORTHWEST INC	2,691.44		
80119062	CORE & MAIN LP	51,186.49		
80119063	CORTNER ARCHITECTURAL COMPAN	2,800.00		
80119064	COWLES PUBLISHING COMPANY		3,120.00	
80119065	ENTERPRISE FM TRUST	131.00		
80119066	ENVIRONMENT CONTROL OF SPOKA	5,740.00		
80119067	FEDERAL EXPRESS CORP/DBA FED	42.70		
80119068	GORLEY LOGISTICS LLC	8.32		
80119069	FIRSTLINE COMMUNICATIONS INC	1,803.99		
80119070	H D FOWLER COMPANY	5,693.55		
80119071	INLAND ENVIRONMENTAL RESOURC	15,560.70		
80119072	INLAND POWER & LIGHT CO	93.20		
80119073	J R SWIGART COMPANY INC	439,301.17		
80119074	KEMIRA WATER SOLUTIONS INC	73,788.77		
80119075	LEXIS-NEXIS RISK & ANALYTICS	442.95		
80119076	MATTHEW BENDER & CO INC	35.97		
80119077	LIFE ASSIST INC	495.19		
80119078	LOOMIS ARMORED US INC	2,623.41		
80119079	MARK ANDY INC	196.97		
80119080	MIDWEST TAPE		240.19	
80119081	MOVHER LLC	3,140.00		
80119082	NE COMMUNITY CENTER ASSN	33,000.00		
80119083	NORCO INC	1,395.30		
80119084	NORTHSTAR CHEMICAL INC	4,372.91		
80119085	OVERDRIVE INC		13,644.42	
80119086	PACIFIC NW EMERGENCY EQUIPME	37.41		
80119087	PETE LIEN & SONS INC	10,850.24		
80119088	PIONEER AMERICAS LLC 10728	14,196.77		

REPORT: PG3640

CITY OF SPOKANE

DATE: 07/31/23

SYSTEM: FMSAP

COUNCIL CHECK RANGE/TOTAL

TIME: 07:18

USER: MANAGER

PAGE: 5

RUN NO: 30

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119089	POMP'S TIRE SERVICE INC	12,353.40		
80119090	VIRGINIA M SCUDDER	1,680.00		
80119091	SHAMROCK MANUFACTURING INC	440.34		
80119092	SHI CORP	215.19		
80119093	SITEONE LANDSCAPE SUPPLY LLC	15.84		
80119094	SOLID WASTE SYSTEMS INC	5,532.55		
80119095	SPOKANE COUNTY FIRE DIST 9	435,490.60		
80119096	SPOKANE COUNTY TREASURER	31,912.52		
80119097	SPOKANE EMERGENCY PHYSICIANS	8,103.90		



80119098	SPOKANE REGIONAL COMMUNICATI	151,202.77	
80119099	STARPLEX CORP	31,608.59	
80119100	SYNAFLEX RUBBER PRODUCTS	12,276.63	
80119101	UNIV DIST PUBLIC DEV AUTHORI	186,408.00	
80119102	VERIZON WIRELESS	1,422.02	
80119103	VERIZON WIRELESS LERT B	135.00	
80119104	WEST PLAINS AIRPORT AREA	99,657.02	
80119105	SHAMROCK AUTOMOTIVE	463.25	
80119106	AARDVARK	1,393.02	
80119107	ABC LEGAL HOLDINGS LLC	371.00	
80119108	ACCELA INC	213,468.83	
80119109	ACRANET CBS BRANCH/DIV OF	323.00	
80119110	ALSCO DIVISION OF ALSCO INC	4,492.35	
80119111	NORTHWEST INDUSTRIAL SERVICE	766.00	4,196.67
80119112	ARAMARK UNIFORM SERVICES	24.67	
80119113	ARMOR INDUSTRIAL LLC	4,213.54	
80119114	AVISTA UTILITIES	20,261.62	
80119115	THE FA BARTLETT TREE EXPERT		6,272.64
80119116	BUDINGER & ASSOCIATES INC	589.08	
80119117	CINTAS CORPORATION	22,193.56	
80119118	COLEMAN OIL COMPANY LLC		5,457.81
80119119	COMCAST	4,990.69	
80119120	COMPUNET INC	4,387.50	
80119121	CONCESSION SUPPLY/DIV OF		246.01
80119122	COPIERS NORTHWEST INC	2,749.78	2,334.98
80119123	COWLES PUBLISHING COMPANY	494.00	
80119124	L N CURTIS & SONS	13,469.84	
80119125	CW NIELSEN MFG CORP	2,297.94	
80119126	DELL MARKETING LP	6,413.81	
80119127	DELTA DENTAL OF WASHINGTON	16,428.31	
80119128	DEVRIES INFORMATION MANAGEME	186.38	
80119129	GWP HOLDINGS LLC	27,246.98	
80119130	ELJAY OIL CO INC	2,721.45	
80119131	EQUIPMENTSHARE.COM INC		1,403.39
80119132	EUROFINS ENVIRONMENT TESTING	1,581.50	
80119133	FASTENAL CO	297.60	
80119134	FEDERAL EXPRESS CORP/DBA FED	345.02	
80119135	GORLEY LOGISTICS LLC	133.07	
80119136	FIRST AMERICAN TITLE INS	1,090.00	
80119137	GALLS LLC	6,373.96	51.92
80119138	GRAINGER INC	400.25	
80119139	BECKWITH & KUFFEL INC DBA	50,526.35	
80119140	NICHOLAS DAVID GROW		250.00
80119141	GUNARAMA WHOLESALE INC	356.27	

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 30

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 07/31/23  
TIME: 07:18  
PAGE: 6

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119142	MARUBENI AMERICA CORPORATION			381.52
80119143	HORIZON DISTRIBUTORS			4.75
80119144	MARY CARPENTER			359.76
80119145	INFINITE INNOVATIONS LLC	4,302.92		
80119146	INLAND POWER & LIGHT CO	123.52		
80119147	INTERSTATE CONCRETE & ASPHAL	258.08		
80119148	KAISER FOUNDATION HEALTH PLA	106,763.93		
80119149	KENWORTH SALES COMPANY	34,935.57		
80119150	LANGUAGE SERVICES ASSOC INC	44.58		
80119151	LAWRENCE B STONE PROPERTIES	26,752.50		
80119152	LIBERTY PARK COMMUNITY	372.46		
80119153	LOOMIS ARMORED US INC	1,164.00		
80119154	MCKINSTRY CO LLC			299.75

80119155	NAPA AUTO PARTS	1,639.41	
80119156	CHARLES H NEU		839.00
80119157	NORTHWEST FENCE COMPANY INC		980.10
80119158	NORTHWEST OPEN ACCESS NETWOR	3,600.00	
80119159	OXARC INC		4,161.25
80119160	PAPE MACHINERY INC	27,417.79	
80119161	PLANET TURF		2,159.27
80119162	PREMERA BLUE CROSS OR	265,207.02	
80119163	PREMERA BLUE CROSS	71,919.32	
80119164	SHAMROCK MANUFACTURING INC	424.89	
80119165	SIGNS FOR SUCCESS INC		307.53
80119166	SITEONE LANDSCAPE SUPPLY LLC		1,579.27
80119167	HESTON HARDWARE		443.27
80119168	SPOKANE POWER TOOL & HDWE		58.84
80119169	BIG BENS PROPERTY MAINTENANC		9,575.28
80119170	SPOKANE SOFTBALL UMPIRE ASSO		6,169.80
80119171	STARPLEX CORP		2,694.60
80119172	STRUCTURED COMMUNICATION	38,202.96	
80119173	TENANTS UNION OF WASHINGTON	32,127.04	
80119174	THE HUNTINGTON NATIONAL BANK		193,580.16
80119175	THOMSON WEST	4,767.66	
80119176	THE JERICHO ROAD	91,529.22	
80119177	TRUEPOINT SOLUTIONS LLC	1,658.37	
80119178	US BANK OR CITY TREASURER	25,349.22	
80119179	US BANK	8,404.25	
80119180	VERIZON WIRELESS	917.76	
80119181	VERTIV CORPORATION	3,208.57	
80119182	VOLUNTEERS OF AMERICA OF	53,036.85	
80119183	WESTERN EQUIPMENT DISTRIBUTO		1,787.46
80119184	WILBUR ELLIS COMPANY		5,426.07
80119185	WILDROSE LTD dba		341.33
80119186	YWCA	14,823.25	
80119187	BRENT CRAMER	12.45	
80119188	ROBERT E DELATEUR	340.08	
80119189	NICHOLAS ANTHONY FEDERICI	3,500.00	
80119190	DAVID FISHER	340.08	
80119191	TYLER GROTH	340.08	
80119192	NIKKI HANSHAW	53.65	
80119193	KEVIN HAUGHTON	898.27	
80119194	LUKE NAKAMOTO	340.08	

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 30

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 07/31/23  
TIME: 07:18  
PAGE: 7

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119195	CHRISTOPHER NUNLEY	340.08		
80119196	LUVIMAE P OMANA	14.90		
80119197	MARK POIRIER			64.85
80119198	TIM SCHWERING	326.46		
80119199	PAUL YOUNG	500.00		
80119200	INLAND NW AGC APPRENTICESHIP	12,500.00		
80119201	ALS LABORATORY GROUP	1,190.00		
80119202	AVISTA UTILITIES	11,989.51		
80119203	BEACON SERVICE INC	1,232.73		
80119204	CATHOLIC CHARITIES	257,173.10		
80119205	DEER OAKS EAP SERVICES LLC	4,972.00		
80119206	CHARLES R DELGADO	240.50		
80119207	DW EXCAVATING INC	1,437,596.56		
80119208	LUKE ESSER	10,500.00		
80119209	GEOCKO INC.	31,034.34		
80119210	FRONTIER BEHAVIORAL HEALTH	33,812.46		
80119211	GALLS LLC	418.49		

80119212	HYDRAULICS PLUS INC	6,072.47	
80119213	INTERFAITH HOSPITALITY	11,280.17	
80119214	KPFF CONSULTING ENGINEERS	31,583.91	
80119215	LANGUAGE LINE SERVICES	173.95	
80119216	LAWRENCE B STONE PROPERTIES	783.00	
80119217	LAURI WEINMANN	3,518.51	
80119218	MCKINSTRY CO LLC	463.25	
80119219	NORTH RIDGE HOUSE INC	9,800.00	
80119220	OIL RE-REFINING CO INC	1,267.00	
80119221	PROVOST PROFESSIONAL	890.48	
80119222	RIVER PARK SQUARE LLC	200.00	
80119223	DR LOUIS C SOWERS	11,900.00	
80119224	SPOKANE ARTS FUND	322,699.00	
80119225	SPOKANE HOUSING AUTHORITY	1,440.05	
80119226	SPOKANE PRO CARE INC	416.38	
80119227	SPOKANE REGIONAL DOMESTIC	4,152.11	
80119228	STANTEC CONSULTING SERVICES	25,838.25	
80119229	TRANSITIONS DBA TRANSITIONAL	159.94	
80119230	YOY INC	24,109.86	
80119231	VOLUNTEERS OF AMERICA OF	31,147.82	
80119232	WEST CENTRAL COMMUNITY	479.79	
80119233	YWCA	3,096.08	
80119234	JAMES CULP	37.09	
80119235	ACTION MATERIALS	107.02	
80119236	AFLAC/AMERICAN FAMILY LIFE	16,208.48	
80119237	AHBL INC		5,180.00
80119238	ALLPLAY SYSTEMS LLC		15,890.19
80119239	ALSCO DIVISION OF ALSCO INC		1,000.02
80119240	AMERIGAS PROPANE LP	568.65	
80119241	ARAMARK UNIFORM SERVICES	76.78	
80119242	AVISTA UTILITIES	9,837.19	78,167.60
80119243	COLEMAN OIL COMPANY LLC	80,686.06	
80119244	STEVE CONNER		22,354.24
80119245	COPIERS NORTHWEST INC	1,118.88	490.70
80119246	CORWIN OF SPOKANE LLC	4,062.78	
80119247	COYLE OUTSIDE LLC		3,920.00

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 30

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 07/31/23  
TIME: 07:18  
PAGE: 8

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119248	CREEK AT QUALCHAN GOLF COURS			16,586.24
80119249	DELTA DENTAL OF WASHINGTON	41,007.54		
80119250	DIGNITARY PROTECTION TEAM FU	240.00		
80119251	EDU MEMBERSHIP FUND	15.00		
80119252	ELECTRIC CITY INC			2,029.42
80119253	EMPIRE SPRAY SERVICE			3,084.70
80119254	ERGO ASPHALT & EMULSIONS IN	3,397.01		
80119255	ESO SOLUTIONS INC	88,446.02		
80119256	EVERGREEN STATE TOWING LLC	535.19		
80119257	FASTENAL CO	2,945.74		
80119258	GARCO CONSTRUCTION INC			115,169.92
80119259	POLICE GUILD LEGAL DEFENSE	618.00		
80119260	MARUBENI AMERICA CORPORATION			344.05
80119261	CPM DEVELOPMENT CORP DBA	10,100.93		
80119262	KAISER FOUNDATION HEALTH PLA	119,218.95		
80119263	KENWORTH SALES COMPANY	3,133.03		
80119264	KPFF CONSULTING ENGINEERS	15,362.96		18,024.20
80119265	LT & CAPT ASSOCIATION - LTD	715.00		
80119266	LTS & CPTS LEGAL DEFENSE FUN	44.00		
80119267	M & P ASSOCIATION	3,258.55		
80119268	MAGLIN CORP			39,027.46

80119269	NAPA AUTO PARTS		37.92
80119270	NORCO INC		3.27
80119271	OCHOCO MANUFACTURING CORP	4,549.51	
80119272	POMP'S TIRE SERVICE INC	30,713.44	
80119273	QUANTIX INC/ENTERTAINMENT		249.24
80119274	REHN & ASSOCIATES	22,777.86	
80119275	RWC INTERNATIONAL LTD	780.76	
80119276	SANDBAGGERS CLUB LLC		16,469.40
80119277	SHAMROCK MANUFACTURING INC	16,463.46	
80119278	SHI CORP		3,434.66
80119279	SPOKANE POLICE BENEFIT ASSOC	562.50	
80119280	SPOKANE POLICE CHAPLAIN	3,370.00	
80119281	SPOKANE POLICE K-9 MEMBERSHI	105.00	
80119282	SPOKANE POLICE GUILD LONG	19,890.00	
80119283	SPECIAL ASPHALT PRODUCTS	8,300.25	
80119284	SPECIALTY MOBILE MIX INC	2,904.85	
80119285	JONATHAN KIP SPILKER		104,832.00
80119286	SPOKANE FIRE FIGHTERS BENEFI	64,325.78	
80119287	SPOKANE FIRE FIGHTERS BENEFI	1,151.90	
80119288	SPOKANE POLICE GUILD FRATERN	842.34	
80119289	ADAM SMITH		1,602.75
80119290	STANDARD INSURANCE COMPANY	13,636.10	
80119291	STARPLEX CORP		237.60
80119292	SWANK MOTION PICTURES INC		825.00
80119293	SPOKANE POLICE SWAT TEAM	400.00	
80119294	T & T GOLF MANAGEMENT INC		29,364.66
80119295	SPOKANE POLICE TACTICAL TEAM	578.00	
80119296	AARON THEISEN		675.00
80119297	UNITED WAY	292.00	
80119298	US BANK TRUST NA	1,055,575.52	
80119299	US BANK P CARD PAYMENTS	197,862.09	
80119300	VERIZON WIRELESS	295.79	

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 30

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 07/31/23  
TIME: 07:18  
PAGE: 9

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119301	WA ST COUNCIL OF CITY & COUN	30,840.25		
80119302	WESTERN EQUIPMENT DISTRIBUTO			2,500.50
80119303	WESTERN GLOVE INC			991.96
80119304	WHITE CAP LP	763.00		
80119305	WILBUR ELLIS COMPANY			107.47
80119306	WILDROSE LTD dba			949.66
80119307	MISTY M GRIFFITH	325.62		
		-----	-----	-----
		12,260,497.78	44,933.77	785,153.38
				=====
		CITYWIDE TOTAL:		13,090,584.93

REPORT: PG3630  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 30

DATE: 07/31/23  
TIME:  
PAGE: 1

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 2

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0020 - NONDEPARTMENTAL

HARRISON RENFREW LLC dba CENTER FOR FAMILY DEVELOPMENT	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00596149	145.00
SPOKANE ARTS FUND	CONTRACTUAL SERVICES ACH PMT NO. - 80119224	322,699.00
SPOKANE COUNTY FIRE DIST 9	CONTRACTUAL SERVICES ACH PMT NO. - 80119095	435,490.60
SPOKANE COUNTY TREASURER	CONTRACTUAL SERVICES ACH PMT NO. - 80119052	61,051.66
SPOKANE TRANSIT AUTHORITY	CONTRACTUAL SERVICES ACH PMT NO. - 80119053	3,402.66
TOTAL FOR 0020 - NONDEPARTMENTAL		822,788.92

0030 - POLICE OMBUDSMAN

COPIERS NORTHWEST INC	MISC SERVICES/CHARGES ACH PMT NO. - 80119061	123.65
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119122	127.62
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	275.00
LUVIMAE P OMANA	OFFICE SUPPLIES ACH PMT NO. - 80119196	14.90
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	1,017.47
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80119299	200.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80119299	46.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	1,317.33
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119102	127.89
TOTAL FOR 0030 - POLICE OMBUDSMAN		3,249.86

0100 - GENERAL FUND

SPOKANE COUNTY PROSECUTING ATTORNEY	COUNTY CRIME VICTIM & WITNESS CHECK NO. - 00596032	900.06
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 3

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	PCARD ADVANCE PYMT REC ACH PMT NO. - 80119299	196,232.58-
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VALLEY EMPIRE COLLECTIONS  
ATTN: SUE BREWER

PERMIT REFUNDS PAYABLE  
CHECK NO. - 00596152

3,315.43

TOTAL FOR 0100 - GENERAL FUND

-----  
192,017.09-

0230 - CIVIL SERVICE

-----  
ICMA RETIREMENT TRUST 457      DEFERRED COMPENSATION-MATCHING  
% FIRST NATIONAL BANK OF MD      CHECK NO. - 00596184      735.00  
  
US BANK OR CITY TREASURER      SOCIAL SECURITY  
EMP BENEFITS ( CITY )      CHECK NO. - 00596197      3,022.63  
  
US BANK P CARD PAYMENTS      MINOR EQUIPMENT  
ACH PMT NO. - 80119299      25.87  
  
US BANK P CARD PAYMENTS      NON-TRAVEL MEALS/LGHT RFRSHMT  
ACH PMT NO. - 80119299      37.96  
  
US BANK P CARD PAYMENTS      OFFICE SUPPLIES  
ACH PMT NO. - 80119299      1,489.23  
  
US BANK P CARD PAYMENTS      REGISTRATION/SCHOOLING  
ACH PMT NO. - 80119299      45.00  
  
US BANK TRUST NA      RETIREMENT  
OR CITY OF SPOKANE      ACH PMT NO. - 80119298      3,929.19  
  
VERIZON WIRELESS      CELL PHONE  
ACH PMT NO. - 80119180      163.65

TOTAL FOR 0230 - CIVIL SERVICE

-----  
9,448.53

0260 - CITY CLERK

-----  
ICMA RETIREMENT TRUST 457      DEFERRED COMPENSATION-MATCHING  
% FIRST NATIONAL BANK OF MD      CHECK NO. - 00596184      340.00  
  
US BANK OR CITY TREASURER      SOCIAL SECURITY  
EMP BENEFITS ( CITY )      CHECK NO. - 00596197      1,556.78  
  
US BANK P CARD PAYMENTS      OTH DUES/SUBSCRIPTNS/MEMBERSHP  
ACH PMT NO. - 80119299      37.90  
  
US BANK P CARD PAYMENTS      REGISTRATION/SCHOOLING  
ACH PMT NO. - 80119299      40.00  
  
US BANK TRUST NA      RETIREMENT  
OR CITY OF SPOKANE      ACH PMT NO. - 80119298      2,118.56

TOTAL FOR 0260 - CITY CLERK

-----  
4,093.24

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 4

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0300 - HUMAN SERVICES

-----  
US BANK P CARD PAYMENTS      OPERATING SUPPLIES  
ACH PMT NO. - 80119299      10.43

TOTAL FOR 0300 - HUMAN SERVICES

-----  
10.43

0320 - COUNCIL

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	1,250.00
LUKE ESSER	PROFESSIONAL SERVICES ACH PMT NO. - 80119208	10,500.00
NICHOLAS ANTHONY FEDERICI	PROFESSIONAL SERVICES ACH PMT NO. - 80119189	3,500.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	5,001.23
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80119299	802.94
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	376.83
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	17.77
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	5,517.47
TOTAL FOR 0320 - COUNCIL		26,966.24

0330 - PUBLIC AFFAIRS/COMMUNICATIONS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	405.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	2,393.42
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80119299	2,179.22
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	467.64
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	21.55
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	54.49

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 5

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	3,098.99
TOTAL FOR 0330 - PUBLIC AFFAIRS/COMMUNICATIONS		8,620.31

0350 - COMMUNITY CENTERS

NE COMMUNITY CENTER ASSN	CONTRACTUAL SERVICES ACH PMT NO. - 80119082	33,000.00
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TOTAL FOR 0350 - COMMUNITY CENTERS

-----  
 33,000.00

0370 - ENGINEERING SERVICES

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ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119112	24.67
BLUEBEAM SOFTWARE INC	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80119059	196.20
DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80119041	3,937.82
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	3,096.30
RIVER PARK SQUARE LLC	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80119222	200.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	15,847.26
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	291.27
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	497.09
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	146.67
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	279.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	21,047.15

TOTAL FOR 0370 - ENGINEERING SERVICES

-----  
 45,563.43

0410 - FINANCE

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ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80119056	52.50
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 6

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

COMCAST	MOBILE BROADBAND ACH PMT NO. - 80119119	174.70
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	710.00
LOOMIS ARMORED US INC	CONTRACTUAL SERVICES ACH PMT NO. - 80119078	620.93
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	3,313.95
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	76.64

US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	36.99
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80119299	839.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	4,445.39
WA STATE DEPT OF REVENUE	REGISTRATION/SCHOOLING -	6.21
TOTAL FOR 0410 - FINANCE		----- 10,276.31

0450 - NEIGHBHD HOUSING HUMAN SVCS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	175.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	1,456.85
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	1,936.35
TOTAL FOR 0450 - NEIGHBHD HOUSING HUMAN SVCS		----- 3,568.20

0470 - HISTORIC PRESERVATION

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	160.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	610.35
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	31.98
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80119299	105.56

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 7

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	807.62
TOTAL FOR 0470 - HISTORIC PRESERVATION		----- 1,715.51

0480 - OFFICE OF CIVIL RIGHTS

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80119056	71.50
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	339.08
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80119299	137.50
US BANK TRUST NA	RETIREMENT	

OR CITY OF SPOKANE ACH PMT NO. - 80119298 454.36

TOTAL FOR 0480 - OFFICE OF CIVIL RIGHTS 1,002.44

0500 - LEGAL

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	OPERATING SUPPLIES ACH PMT NO. - 80119033	44.52
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80119042	34.20
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	1,615.00
THOMSON WEST WEST PUBLISHING PAYMENT CTR	PUBLICATIONS ACH PMT NO. - 80119175	4,767.66
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	9,901.02
US BANK P CARD PAYMENTS	CLE TRAVEL ACH PMT NO. - 80119299	75.00
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	289.89
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	12,856.14
TOTAL FOR 0500 - LEGAL		29,583.43

0520 - MAYOR

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	200.00
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 8

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	3,329.85
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	22.24-
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	1,965.35
TOTAL FOR 0520 - MAYOR		5,472.96

0550 - NEIGHBORHOOD SERVICES

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	250.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	1,372.10
US BANK P CARD PAYMENTS	CAMERAS AND PROJECTION EQUIPMT ACH PMT NO. - 80119299	6,791.88

US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80119299	43.59
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80119298	1,813.09
TOTAL FOR 0550 - NEIGHBORHOOD SERVICES		----- 10,270.66

0560 - MUNICIPAL COURT

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00596184	2,000.00
LOOMIS ARMORED US INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80119153	1,164.00
SPOKANE COUNTY BAR ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
SPOKANE COUNTY COURTHOUSE	CHECK NO. - 00596033	1,171.00
UNIVERSAL PROTECTION SERVICE	ALARM/SECURITY SERVICES	
DBA ALLIED UNIVERSAL SECURITY	ACH PMT NO. - 80119032	499.32
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00596197	9,538.57
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80119299	58.12
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80119299	130.15
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80119299	36.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 9

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80119298	13,102.33
TOTAL FOR 0560 - MUNICIPAL COURT		----- 27,699.49

0570 - OFFICE OF HEARING EXAMINER

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00596184	160.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00596197	609.29
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80119298	832.88
TOTAL FOR 0570 - OFFICE OF HEARING EXAMINER		----- 1,602.17

0620 - HUMAN RESOURCES

ACRANET CBS BRANCH/DIV OF	BACKGROUND CHECKS	
CBS REPORTING INC	ACH PMT NO. - 80119056	62.00

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	341.25
KAISER FOUNDATION HEALTH OF WASHINGTON	MEDICAL SERVICES CHECK NO. - 00596027	15,658.88
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	2,582.17
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	350.64-
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	162.11
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80119299	103.67
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	3,026.80
TOTAL FOR 0620 - HUMAN RESOURCES		----- 21,586.24

0650 - PLANNING SERVICES

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	1,070.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	4,527.60

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 10

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80119299	32.64
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	462.76
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80119299	210.09
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	6,189.36
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119102	42.42
TOTAL FOR 0650 - PLANNING SERVICES		----- 12,534.87

0680 - POLICE

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80119109	323.00
AT&T MOBILITY	MOBILE BROADBAND CHECK NO. - 00596042	286.38
AVISTA CORPORATION	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119034	1,220.16
AVISTA CORPORATION	UTILITY NATURAL GAS	

	ACH PMT NO. - 80119034	12.71
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119114	8,435.70
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119114	408.42
BEACON SERVICE INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119203	1,232.73
CENTURYLINK	ALARM/SECURITY SERVICES CHECK NO. - 00596048	186.13
CENTURYLINK	TELEPHONE CHECK NO. - 00596048	580.56
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80119119	3,151.66
COPIERS NORTHWEST INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119122	1.04
CW NIELSEN MFG CORP	OPERATING SUPPLIES ACH PMT NO. - 80119125	2,297.94
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80119128	171.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 11

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

DGT ENTERPRISES LLC	MEDICAL SERVICES	
DBA SPOKANE TESTING SOLUTIONS	CHECK NO. - 00596051	250.00
DR LOUIS C SOWERS	MEDICAL SERVICES ACH PMT NO. - 80119223	11,900.00
GALLS LLC	CLOTHING ACH PMT NO. - 80119211	823.99
GALLS LLC	OPERATING SUPPLIES ACH PMT NO. - 80119137	209.98
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	OPERATING SUPPLIES ACH PMT NO. - 80119135	133.07
GRAINGER INC	OPERATING SUPPLIES ACH PMT NO. - 80119138	265.44
GUNARAMA WHOLESALE INC	OPERATING SUPPLIES ACH PMT NO. - 80119141	356.27
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	123,448.67
L N CURTIS & SONS	MINOR EQUIPMENT ACH PMT NO. - 80119124	13,469.84
LANGUAGE LINE SERVICES LANGUAGE LINE LLC	INTERPRETER COSTS ACH PMT NO. - 80119215	173.95
LAURI WEINMANN	CONTRACTUAL SERVICES ACH PMT NO. - 80119217	3,518.51
LEXIS-NEXIS RISK & ANALYTICS GROUP ACCURINT-ACCT 1189340	BACKGROUND CHECKS ACH PMT NO. - 80119075	163.50

LEXIS-NEXIS RISK & ANALYTICS GROUP ACCURINT-ACCT 1189340	SOFTWARE MAINTENANCE ACH PMT NO. - 80119075	279.45
LOOMIS ARMORED US INC	CONTRACTUAL SERVICES ACH PMT NO. - 80119078	582.00
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80119092	50.63
SPOKANE COUNTY TREASURER	POSTAGE ACH PMT NO. - 80119096	651.24
SPOKANE COUNTY TREASURER	SPOKANE COUNTY ACH PMT NO. - 80119096	20,634.56
SPOKANE POLICE DEPARTMENT IMPREST FUND	OPERATING SUPPLIES CHECK NO. - 00596068	40.49
TIM SCHWERING	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80119198	326.46
T-MOBILE	CELL PHONE CHECK NO. - 00596069	944.63

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 12

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

T-MOBILE	MOBILE BROADBAND CHECK NO. - 00596069	5,604.75
T-MOBILE USA INC	MISC SERVICES/CHARGES CHECK NO. - 00596035	25.00
US BANK POLICE ADVANCE TRAVEL	PER DIEM ACH PMT NO. - 80119179	5,007.50
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	65,576.20
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80119299	78.58
US BANK P CARD PAYMENTS	BACKGROUND CHECKS ACH PMT NO. - 80119299	549.90
US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80119299	163.65
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	4,780.66
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80119299	415.96
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	1,115.58
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	11,414.38
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	419.61
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119299	1,307.95

US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80119299	116.28
US BANK P CARD PAYMENTS	PROFESSIONAL SERVICES ACH PMT NO. - 80119299	108.89
US BANK P CARD PAYMENTS	PUBLICATIONS ACH PMT NO. - 80119299	159.84
US BANK P CARD PAYMENTS	SOFTWARE MAINTENANCE ACH PMT NO. - 80119299	107.91
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80119299	1,599.95
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	31,135.91
VERIZON WIRELESS LERT B	MISC SERVICES/CHARGES ACH PMT NO. - 80119103	135.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 13

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WA STATE DEPT OF REVENUE	PUBLICATIONS -	14.39
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	135.00
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00596202	238,868.92
WEST CENTRAL COMMUNITY DEVELOPMENT ASSOCIATION INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119232	479.79
WESTERN STATES POLICE MEDICAL TRUST	VEBA MEDICAL SAVINGS-POLICE CHECK NO. - 00596203	2,275.00
WMD TECH SERVICES LLC	MINOR EQUIPMENT CHECK NO. - 00596038	2,779.50
YWCA	OPERATING RENTALS/LEASES ACH PMT NO. - 80119233	1,194.93
TOTAL FOR 0680 - POLICE		572,101.14

0690 - COMMUNITY JUSTICE SERVICES

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119122	485.29
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	975.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	3,721.93
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	91.87
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	5,178.71



TOTAL FOR 0690 - COMMUNITY JUSTICE SERVICES 10,452.80

0700 - PUBLIC DEFENDER

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CHARLES R DELGADO LEGAL SERVICES  
DBA DELGADO INVESTIGATIONS LLC ACH PMT NO. - 80119206 1,105.00  
  
COPIERS NORTHWEST INC OFFICE SUPPLIES  
ACH PMT NO. - 80119061 85.83  
  
COPIERS NORTHWEST INC OPERATING RENTALS/LEASES  
ACH PMT NO. - 80119061 430.56  
  
GORLEY LOGISTICS LLC OPERATING SUPPLIES  
dba FIKES NORTHWEST ACH PMT NO. - 80119068 8.32

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 14

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 DEFERRED COMPENSATION-MATCHING  
% FIRST NATIONAL BANK OF MD CHECK NO. - 00596184 1,310.00  
  
MATTHEW BENDER & CO INC PUBLICATIONS  
DBA LEXIS NEXIS MATTHEW BENDER ACH PMT NO. - 80119076 35.97  
  
PROVOST PROFESSIONAL LEGAL SERVICES  
INVESTIGATIONS ACH PMT NO. - 80119221 890.48  
  
US BANK OR CITY TREASURER SOCIAL SECURITY  
EMP BENEFITS ( CITY ) CHECK NO. - 00596197 7,216.94  
  
US BANK P CARD PAYMENTS MISC SERVICES/CHARGES  
ACH PMT NO. - 80119299 62.80  
  
US BANK P CARD PAYMENTS OFFICE SUPPLIES  
ACH PMT NO. - 80119299 401.45  
  
US BANK TRUST NA RETIREMENT  
OR CITY OF SPOKANE ACH PMT NO. - 80119298 9,367.85

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TOTAL FOR 0700 - PUBLIC DEFENDER 20,915.20

0750 - COMMUNITY/ECONOMIC DEV DVSN

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ICMA RETIREMENT TRUST 457 DEFERRED COMPENSATION-MATCHING  
% FIRST NATIONAL BANK OF MD CHECK NO. - 00596184 175.00  
  
UNIV DIST PUBLIC DEV AUTHORITY CONTRACTUAL SERVICES  
ACH PMT NO. - 80119101 186,408.00  
  
US BANK OR CITY TREASURER SOCIAL SECURITY  
EMP BENEFITS ( CITY ) CHECK NO. - 00596197 721.26  
  
US BANK P CARD PAYMENTS OFFICE SUPPLIES  
ACH PMT NO. - 80119299 578.00  
  
US BANK P CARD PAYMENTS OTH DUES/SUBSCRIPTNS/MEMBERSHP  
ACH PMT NO. - 80119299 6.12  
  
US BANK TRUST NA RETIREMENT  
OR CITY OF SPOKANE ACH PMT NO. - 80119298 975.30  
  
VERIZON WIRELESS CELL PHONE  
ACH PMT NO. - 80119102 189.74

WA STATE DEPT OF REVENUE	OFFICE SUPPLIES	
	-	52.02
WEST PLAINS AIRPORT AREA	CONTRACTUAL SERVICES	
PUBLIC DEVELOPMENT AUTHORITY	ACH PMT NO. - 80119104	99,657.02
TOTAL FOR 0750 - COMMUNITY/ECONOMIC DEV DVSN		----- 288,762.46

1100 - STREET FUND

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HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 15

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119235	107.02
ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119241	76.78
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119242	11,158.22
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119242	198.31
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119245	1,118.88
CPM DEVELOPMENT CORP DBA INLAND ASPHALT COMPANY	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119261	10,100.93
DGT ENTERPRISES LLC DBA SPOKANE TESTING SOLUTIONS	MEDICAL SERVICES CHECK NO. - 00596051	1,380.00
ERGON ASPHALT & EMULSIONS INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119254	3,397.01
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80119257	2,945.74
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	4,486.00
INLAND POWER & LIGHT CO	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119146	123.52
INTERSTATE CONCRETE & ASPHALT	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119147	258.08
OCHOCO MANUFACTURING CORP	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119271	4,549.51
SHAMROCK MANUFACTURING INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119277	17,328.69
SPECIAL ASPHALT PRODUCTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119283	8,300.25
SPECIALTY MOBILE MIX INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119284	2,904.85
SPOKANE COUNTY WATER DIST NO 3	PUBLIC UTILITY SERVICE CHECK NO. - 00596192	24.23

US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	22,268.56
US BANK P CARD PAYMENTS	CELL PHONE ACH PMT NO. - 80119299	81.33
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	231.40

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 16

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	344.23
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	3,868.66
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119299	183.01
US BANK P CARD PAYMENTS	POWER TOOLS/EQUIPMENT ACH PMT NO. - 80119299	967.98
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80119299	381.50
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119299	369.33
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80119299	567.05
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	30,490.51
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	409.46
WHITE CAP LP	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119304	763.00
WHITWORTH WATER DISTRICT NO 2	PUBLIC UTILITY SERVICE CHECK NO. - 00596071	77.23
TOTAL FOR 1100 - STREET FUND		----- 129,461.27

1200 - CODE ENFORCEMENT FUND

DGT ENTERPRISES LLC DBA SPOKANE TESTING SOLUTIONS	MEDICAL SERVICES CHECK NO. - 00596051	90.00
ENTERPRISE FM TRUST ATTN: CUSTOMER BILLING	OPERATING RENTALS/LEASES ACH PMT NO. - 80119065	66.75
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	1,000.00
SPOKANE COUNTY TREASURER	CONTRACTUAL SERVICES ACH PMT NO. - 80119096	873.72
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	4,656.24
US BANK P CARD PAYMENTS	CLOTHING	

	ACH PMT NO. - 80119299	244.97
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	50.10

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 17

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	1,632.55
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	0.99
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	6,292.88
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119102	615.09
WATERCO OF THE PACIFIC NORTH WEST, INC	NON-TRAVEL MEALS/LGHT RFRSHMT CHECK NO. - 00596020	74.96
TOTAL FOR 1200 - CODE ENFORCEMENT FUND		15,598.25

1300 - LIBRARY FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	2,395.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	18,443.18
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80119299	1,336.60
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119299	1,558.19
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80119299	309.33
US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80119299	2,486.34
US BANK P CARD PAYMENTS	LIBRARY BOOKS/OTHER MATERIALS ACH PMT NO. - 80119299	45.67
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	1,794.99
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	10,006.18
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	433.80
US BANK P CARD PAYMENTS	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80119299	34.00
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80119299	15.00
US BANK P CARD PAYMENTS	PROFESSIONAL SERVICES ACH PMT NO. - 80119299	58.85

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	PROMOTIONAL SUPPLIES ACH PMT NO. - 80119299	390.70
US BANK P CARD PAYMENTS	RECREATIONAL SUPPLIES ACH PMT NO. - 80119299	1,297.09
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119299	578.95
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80119299	97.30
US BANK P CARD PAYMENTS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119299	302.54
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	23,530.88
WA STATE DEPT OF REVENUE	IT/DATA SERVICES -	81.27
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	159.19
TOTAL FOR 1300 - LIBRARY FUND		65,355.05

1360 - MISCELLANEOUS GRANTS FUND

ALEX-CIANA HOWIE	PER DIEM CHECK NO. - 00596182	310.50
JEFFREY D SAWYER	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00596191	9.17
JEFFREY D SAWYER	PER DIEM CHECK NO. - 00596191	379.50
JENNIFER EPLEY	LODGING CHECK NO. - 00596180	3.79-
JENNIFER EPLEY	PER DIEM CHECK NO. - 00596180	310.50
SARAH THOMPSON	PER DIEM CHECK NO. - 00596195	379.50
TRAVIS W TERRY	PER DIEM CHECK NO. - 00596194	310.50
US BANK POLICE ADVANCE TRAVEL	PER DIEM ACH PMT NO. - 80119179	310.50
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	48,538.40
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80119299	145.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1360 - MISCELLANEOUS GRANTS FUND 50,689.78

1380 - TRAFFIC CALMING MEASURES

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119035	183.12
CATHOLIC CHARITIES OF SPOKANE PO BOX 2253	SCHOOL ZONE SPEED CAMERA FINE CHECK NO. - 00596168	305.00
JOHN WALLACE BRUMBAUGH 4342 S GREYSTONE LN	SCHOOL ZONE SPEED CAMERA FINE CHECK NO. - 00596165	3.00
SHARON BREWER 8412 PRINE VILLA LN SW	PHOTO RED FINES CHECK NO. - 00596167	4.00
THOMAS AND SUSAN FISCHBACK 6622 LONG LAKE DR	SCHOOL ZONE SPEED CAMERA FINE CHECK NO. - 00596166	243.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	227.34
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	303.97

TOTAL FOR 1380 - TRAFFIC CALMING MEASURES 1,269.43

1400 - PARKS AND RECREATION FUND

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80119056	1,497.50
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80119119	359.59
DGT ENTERPRISES LLC DBA SPOKANE TESTING SOLUTIONS	MEDICAL SERVICES CHECK NO. - 00596051	4,820.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	4,511.00
KAISER FOUNDATION HEALTH OF WASHINGTON	MEDICAL SERVICES CHECK NO. - 00596147	44.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	41,119.40
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80119299	4,051.95
US BANK P CARD PAYMENTS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119299	1,286.49
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80119299	421.73

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 20

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS CONTRACTUAL SERVICES

	ACH PMT NO. - 80119299	1,490.50
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119299	1,658.75
US BANK P CARD PAYMENTS	GENERAL REPAIRS/MAINT ACH PMT NO. - 80119299	1,039.24
US BANK P CARD PAYMENTS	ITEMS PURCHASED FOR INVENTORY ACH PMT NO. - 80119299	10,360.55
US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80119299	227.19
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	595.88
US BANK P CARD PAYMENTS	MISC SERVICES/CHARGES ACH PMT NO. - 80119299	476.00
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	620.87
US BANK P CARD PAYMENTS	OPERATING RENTALS/LEASES ACH PMT NO. - 80119299	354.26
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	10,344.61
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	19.32
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80119299	450.00
US BANK P CARD PAYMENTS	PRINTING/BINDING/REPRO ACH PMT NO. - 80119299	215.88
US BANK P CARD PAYMENTS	RECREATIONAL SUPPLIES ACH PMT NO. - 80119299	13,561.41
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80119299	2,525.00
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE ACH PMT NO. - 80119299	743.30
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80119299	541.56
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	28,373.25
WA STATE DEPT OF REVENUE	ADVERTISING -	45.33
WA STATE DEPT OF REVENUE	CLOTHING -	10.44

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 21

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WA STATE DEPT OF REVENUE	CONTRACTUAL SERVICES -	117.18
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	36.18

WA STATE DEPT OF REVENUE	GENERAL REPAIRS/MAINT	-	55.30
WA STATE DEPT OF REVENUE	IT/DATA SERVICES	-	2.79
WA STATE DEPT OF REVENUE	MISC SERVICES/CHARGES	-	42.84
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	-	29.43
WA STATE DEPT OF REVENUE	PERMITS/OTHER FEES	-	18.90
WA STATE DEPT OF REVENUE	PRINTING/BINDING/REPRO	-	19.43
WA STATE DEPT OF REVENUE	RECREATIONAL SUPPLIES	-	1,008.00
TOTAL FOR 1400 - PARKS AND RECREATION FUND			----- 133,095.05

1425 - AMERICAN RESCUE PLAN

STANTEC CONSULTING SERVICES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80119228		25,838.25
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197		387.02
TOTAL FOR 1425 - AMERICAN RESCUE PLAN			----- 26,225.27

1440 - FIRE GRANTS MISCELLANEOUS

US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299		6,219.70
TOTAL FOR 1440 - FIRE GRANTS MISCELLANEOUS			----- 6,219.70

1460 - PARKING METER REVENUE FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184		680.00
LOOMIS ARMORED US INC	CONTRACTUAL SERVICES ACH PMT NO. - 80119078		801.84

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 22

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197		2,856.33
US BANK P CARD PAYMENTS	LEGAL SERVICES ACH PMT NO. - 80119299		27.81
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299		860.46



US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	39.40
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	111.09
US BANK P CARD PAYMENTS	OTHER MISC CHARGES ACH PMT NO. - 80119299	1.20
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80119299	450.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119299	191.69
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	3,909.62
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119102	21.21
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	77.44
TOTAL FOR 1460 - PARKING METER REVENUE FUND		10,028.09

1560 - FORFEITURES & CONTRIBUTION FND

US BANK POLICE ADVANCE TRAVEL	PER DIEM ACH PMT NO. - 80119179	560.50
US BANK P CARD PAYMENTS	LEGAL SERVICES ACH PMT NO. - 80119299	254.61
TOTAL FOR 1560 - FORFEITURES & CONTRIBUTION FND		815.11

1620 - PUBLIC SAFETY & JUDICIAL GRANT

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	1,701.55
SPOKANE REGIONAL DOMESTIC VIOLENCE COALITION	CONTRACTUAL SERVICES ACH PMT NO. - 80119227	4,152.11
US BANK POLICE ADVANCE TRAVEL	PER DIEM ACH PMT NO. - 80119179	2,525.75

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 23

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	600.79
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	10,688.53
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	128.97
US BANK P CARD PAYMENTS	VEHICLES ACH PMT NO. - 80119299	4,055.00
WA STATE DEPT OF REVENUE	VEHICLES	

	-	364.95
WASHINGTON LEOFF	PENSION LEOFF II	
DEPT OF RETIREMENT SYSTEMS	CHECK NO. - 00596202	3,341.96

TOTAL FOR 1620 - PUBLIC SAFETY & JUDICIAL GRANT		27,559.61
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1625 - PUBLIC SAFETY PERSONNEL FUND

COMCAST	IT/DATA SERVICES CHECK NO. - 00596050	369.99
COMCAST	TELEPHONE CHECK NO. - 00596050	64.26
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	5,829.29
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596186	3,846.70
MISTY M GRIFFITH	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80119307	15.12
MISTY M GRIFFITH	PER DIEM ACH PMT NO. - 80119307	310.50
SCOTT R BRADLEY	PER DIEM CHECK NO. - 00596176	310.50
SEAN J RED	PER DIEM CHECK NO. - 00596190	310.50
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	7,995.22
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	74.23
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	6,800.62
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00596202	19,905.37

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 24

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1625 - PUBLIC SAFETY PERSONNEL FUND		45,832.30
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1640 - COMMUNICATIONS BLDG M&O FUND

CORTNER ARCHITECTURAL COMPANY	ENGINEERING SERVICES ACH PMT NO. - 80119063	2,800.00
ENVIRONMENT CONTROL OF SPOKANE	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119066	2,255.00
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80119046	323.89

TOTAL FOR 1640 - COMMUNICATIONS BLDG M&O FUND		5,378.89
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1680 - CD/HS OPERATIONS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	768.76
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	4,862.27
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	5,797.83
TOTAL FOR 1680 - CD/HS OPERATIONS		11,428.86

1910 - CRIMINAL JUSTICE ASSISTANCE FD

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	75.00
MOVHER LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119081	3,140.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	169.40
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	224.11
VIRGINIA M SCUDDER	INTERPRETER COSTS ACH PMT NO. - 80119090	1,680.00
TOTAL FOR 1910 - CRIMINAL JUSTICE ASSISTANCE FD		5,288.51

1940 - CHANNEL FIVE EQUIPMENT RESERVE

US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	199.00
HONORABLE MAYOR AND COUNCIL MEMBERS		07/31/23 PAGE 25
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
TOTAL FOR 1940 - CHANNEL FIVE EQUIPMENT RESERVE		199.00

1970 - FIRE/EMS FUND

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80119056	24.00
AT&T MOBILITY	CELL PHONE CHECK NO. - 00596019	12.40
BEST WESTERN PLUS 9601 N NEWPORT HWY	PERMIT REFUNDS PAYABLE CHECK NO. - 00596056	38.00
BRIDGET BLACKMORE	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00596043	18.00
BRIDGET BLACKMORE	PER DIEM CHECK NO. - 00596043	151.00

CARSON BROWN	PERSONAL PROTECTIVE EQUIPMENT CHECK NO. - 00596045	340.08
CHRISTOPHER NUNLEY	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119195	340.08
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80119038	6,940.80
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80119119	460.95
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119061	1,488.31
DAVID FISHER	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119190	340.08
DGT ENTERPRISES LLC DBA SPOKANE TESTING SOLUTIONS	MEDICAL SERVICES CHECK NO. - 00596051	50.00
ENVIRONMENT CONTROL OF SPOKANE	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119066	3,485.00
ESO SOLUTIONS INC	SOFTWARE MAINTENANCE ACH PMT NO. - 80119255	88,446.02
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80119046	1,049.54
FASTENAL CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119046	12.24
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80119067	42.70
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	10,600.48

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 26

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596186	48,724.19
JACOB MOTZNY	PERSONAL PROTECTIVE EQUIPMENT CHECK NO. - 00596061	340.08
KAISER FOUNDATION HEALTH OF WASHINGTON	MEDICAL SERVICES CHECK NO. - 00596147	14,586.64
KEVIN HAUGHTON	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80119193	575.77
KEVIN HAUGHTON	PER DIEM ACH PMT NO. - 80119193	322.50
LIFE ASSIST INC	SAFETY SUPPLIES ACH PMT NO. - 80119077	495.19
LUKE NAKAMOTO	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119194	340.08
NAPA AUTO PARTS GENUINE PARTS CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119155	1,639.41
NORCO INC	SAFETY SUPPLIES	

	ACH PMT NO. - 80119083	220.65
NORTHWEST RESTAURANTS INC 18815 139TH AVE N.E.	PERMIT REFUNDS PAYABLE CHECK NO. - 00596055	210.00
OFFICE DEPOT 6600 N MILITARY TRAIL	PERMIT REFUNDS PAYABLE CHECK NO. - 00596054	19.00
PACIFIC NW EMERGENCY EQUIPMENT dba GENERAL FIRE APPARATUS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119086	37.41
PAUL YOUNG	REGISTRATION/SCHOOLING ACH PMT NO. - 80119199	500.00
POMP'S TIRE SERVICE INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119089	22.42
POMP'S TIRE SERVICE INC	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80119089	21.80
ROBERT E DELATEUR	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119188	340.08
SCOTT COLDIRON	AIRFARE CHECK NO. - 00596049	398.01
SCOTT COLDIRON	LODGING CHECK NO. - 00596049	237.96
SCOTT COLDIRON	PER DIEM CHECK NO. - 00596049	114.00
SEAN K DOYLE	AIRFARE CHECK NO. - 00596052	197.99

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 27

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SEAN K DOYLE	LODGING CHECK NO. - 00596052	268.90
SEAN K DOYLE	PER DIEM CHECK NO. - 00596052	114.00
SITEONE LANDSCAPE SUPPLY LLC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119093	15.84
SIX ROBBLEES INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00596030	238.80
SPOKANE EMERGENCY PHYSICIANS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80119097	8,103.90
SPOKANE REGIONAL COMMUNICATION	CONTRACTUAL SERVICES ACH PMT NO. - 80119098	151,202.77
TAVOLATA SPOKANE 2622 NW MARKET ST	PERMIT REFUNDS PAYABLE CHECK NO. - 00596057	76.00
TYLER GROTH	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119191	340.08
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	30,466.42
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80119299	50.76

US BANK P CARD PAYMENTS	BANK FEES ACH PMT NO. - 80119299	65.00
US BANK P CARD PAYMENTS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119299	3,265.10
US BANK P CARD PAYMENTS	CELL PHONE ACH PMT NO. - 80119299	554.35
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119299	66.07
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	6,534.30
US BANK P CARD PAYMENTS	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80119299	27.09
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80119299	200.59
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	457.03
US BANK P CARD PAYMENTS	OPERATING RENTALS/LEASES ACH PMT NO. - 80119299	156.11
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	2,417.60

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 28

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	414.80
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119299	2,374.04
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80119299	276.12
US BANK P CARD PAYMENTS	PRINTING/BINDING/REPRO ACH PMT NO. - 80119299	16.09
US BANK P CARD PAYMENTS	PUBLICATIONS ACH PMT NO. - 80119299	300.43
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80119299	1,231.84
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119299	1,844.58
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80119299	5,210.72
US BANK P CARD PAYMENTS	SMART PHONES, IPAD, TABLETS ACH PMT NO. - 80119299	1,629.55
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80119299	3,215.50
US BANK P CARD PAYMENTS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119299	6,507.26

US BANK P CARD PAYMENTS	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80119299	944.77
US BANK P CARD PAYMENTS	VEHICLES ACH PMT NO. - 80119299	1,741.82
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	7,408.52
WA STATE DEPT OF REVENUE	VEHICLE REPAIRS/MAINT -	45.00
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00596202	187,526.06
TOTAL FOR 1970 - FIRE/EMS FUND		608,490.67

2350 - SPECIAL ASSESSMENT GUARANTY FD

FIRST AMERICAN TITLE INS	REAL ESTATE SERVICES ACH PMT NO. - 80119136	1,090.00
TOTAL FOR 2350 - SPECIAL ASSESSMENT GUARANTY FD		1,090.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 29

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

3200 - ARTERIAL STREET FUND

KPFF CONSULTING ENGINEERS	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119214	14,152.55
WASHINGTON STATE UNIVERSITY ATTN: ERIC SMITH	RIGHT OF WAY CHECK NO. - 00596171	185,000.00
TOTAL FOR 3200 - ARTERIAL STREET FUND		199,152.55

4100 - WATER DIVISION

AVA ZHAN 3220 S NAPA ST	REFUNDS CHECK NO. - 00596154	137.28
CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119037	686.27
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119122	518.81
CORE & MAIN LP	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80119062	24,372.83
CORE & MAIN LP	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119062	26,813.66
DGT ENTERPRISES LLC DBA SPOKANE TESTING SOLUTIONS	MEDICAL SERVICES CHECK NO. - 00596051	1,385.00
GARLAND PRINTING CO	PRINTING/BINDING/REPRO CHECK NO. - 00596021	109.00
H D FOWLER COMPANY	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80119070	4,145.42

H D FOWLER COMPANY	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119070	1,548.13
HAYDEN HOMES LLC 2464 SW GLACIER PLACE	REFUNDS CHECK NO. - 00596155	463.90
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	7,670.00
JOANNA WEBER 5919 S DIVISION ST	REFUNDS CHECK NO. - 00596059	154.13
NORFOLK IRON & METAL CO DBA CDA METALS	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00596011	4,291.91
PHOEBE N DURHAM-KANN 1610 SOUTH DEER HEIGHT RD	REFUNDS CHECK NO. - 00596153	674.55
SPOKANE CITY TREASURER	REFUNDS CHECK NO. - 00596067	197.12

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 30

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPOKANE INT'L AIRPORT 9000 W AIRPORT DR	REFUNDS CHECK NO. - 00596157	425.06
SYNAFLEX RUBBER PRODUCTS CO INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119100	12,276.63
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	40,310.05
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119299	806.81
US BANK P CARD PAYMENTS	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119299	2,002.17
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119299	1,916.37
US BANK P CARD PAYMENTS	JUDGEMENTS/DAMAGES ACH PMT NO. - 80119299	205.00
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	1,237.63
US BANK P CARD PAYMENTS	OFFICE FURNITURE (NON CAPITAL) ACH PMT NO. - 80119299	2,397.98
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	1,605.70
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	6,792.14
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80119299	201.85
US BANK P CARD PAYMENTS	PUBLICATIONS ACH PMT NO. - 80119299	18.53
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80119299	200.00



US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119299	21,683.41
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE ACH PMT NO. - 80119299	360.54
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	53,454.40
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	44.08
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	67.23
YOY INC DBA VERDIS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119230	24,109.86

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 31

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ZOYA CHUMOVA 3516 E JACKSON AVE	REFUNDS CHECK NO. - 00596058	2,747.65
TOTAL FOR 4100 - WATER DIVISION		----- 246,031.10

4250 - INTEGRATED CAPITAL MANAGEMENT

BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119116	959.98
DW EXCAVATING INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119207	1,437,596.56
HOLT SERVICES INC	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00596146	110,248.40
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	790.00
KPFF CONSULTING ENGINEERS	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119264	32,794.32
PHOEBE N DURHAM-KANN 1610 SOUTH DEER HEIGHT RD	REFUNDS CHECK NO. - 00596153	52.78
SPOKANE CITY TREASURER	REFUNDS CHECK NO. - 00596067	61.22
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	4,086.72
US BANK P CARD PAYMENTS	COMPUTERS ACH PMT NO. - 80119299	67.97
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	5,539.76
TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT		----- 1,592,197.71

4300 - SEWER FUND

PHOEBE N DURHAM-KANN 1610 SOUTH DEER HEIGHT RD	REFUNDS CHECK NO. - 00596153	141.08
SPOKANE CITY TREASURER	REFUNDS CHECK NO. - 00596067	77.13
TOTAL FOR 4300 - SEWER FUND		----- 218.21

4310 - SEWER MAINTENANCE DIVISION  
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COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119122	85.77
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 32

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

DGT ENTERPRISES LLC DBA SPOKANE TESTING SOLUTIONS	MEDICAL SERVICES CHECK NO. - 00596051	465.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	2,455.00
PRORATE AND FUEL TAX DEPT OF LICENSING	WA DEPT OF REVENUE CHECK NO. - 00596013	689.97
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	11,396.14
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119299	129.54
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	1,022.25
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	3,300.31
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80119299	93.00
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80119299	104.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119299	3,509.38
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80119299	374.69
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	15,297.01
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	75.15
TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION		----- 38,997.21

4320 - RIVERSIDE PARK RECLAMATION FAC  
-----

ALS LABORATORY GROUP	TESTING SERVICES ACH PMT NO. - 80119201	1,190.00
BECKWITH & KUFFEL INC DBA	EQUIPMENT REPAIRS/MAINTENANCE	

GRANICH ENGINEERED PRODUCTS	ACH PMT NO. - 80119139	1,685.95
BECKWITH & KUFFEL INC DBA GRANICH ENGINEERED PRODUCTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119139	48,840.40
CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119117	7,096.46
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119122	427.75

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 33

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

EUROFINS ENVIRONMENT TESTING NORTHWEST LLC	TESTING SERVICES ACH PMT NO. - 80119132	1,581.50
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80119134	345.02
GRAINGER INC	OPERATING SUPPLIES ACH PMT NO. - 80119138	86.16
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	6,640.00
INLAND ENVIRONMENTAL RESOURCES INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119071	15,560.70
INLAND POWER & LIGHT CO	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119072	93.20
KEMIRA WATER SOLUTIONS INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119074	73,788.77
MICRONICS ENGINEERED FILTRATION GROUP INC	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00596028	8,149.80
PIONEER AMERICAS LLC 10728	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119088	14,196.77
ROSEMOUNT INC	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00596063	6,978.27
SPECIALTY ANALYTICAL	TESTING SERVICES CHECK NO. - 00596031	3,345.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	31,783.54
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119299	1,381.71
US BANK P CARD PAYMENTS	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119299	9.50
US BANK P CARD PAYMENTS	LUBRICANTS ACH PMT NO. - 80119299	2,507.00
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	423.26
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	25,455.53
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80119299	8.50

US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80119299	249.99
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119299	1,091.12

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 34

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	43,352.11
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	125.72
TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC		296,393.73

4330 - STORMWATER

DGT ENTERPRISES LLC DBA SPOKANE TESTING SOLUTIONS	MEDICAL SERVICES CHECK NO. - 00596051	100.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	1,410.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	5,500.26
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119299	543.49
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	7,423.02
WA STATE DEPT OF ECOLOGY	PERMITS/OTHER FEES CHECK NO. - 00596200	34,347.50
TOTAL FOR 4330 - STORMWATER		49,324.27

4360 - ENVIRONMENTAL PROGRAMS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	150.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	607.81
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	812.54
TOTAL FOR 4360 - ENVIRONMENTAL PROGRAMS		1,570.35

4480 - SOLID WASTE FUND

JOYCE LUCAS 1905 S GREENE ST	REFUNDS CHECK NO. - 00596156	500.00
SPOKANE CITY TREASURER	REFUNDS CHECK NO. - 00596067	60.63

TOTAL FOR 4480 - SOLID WASTE FUND

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560.63

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 35

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4490 - SOLID WASTE DISPOSAL

ARMOR INDUSTRIAL LLC DBA RUXCO	MINOR EQUIPMENT ACH PMT NO. - 80119113	4,213.54
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119202	11,989.51
BIG SKY INDUSTRIAL/DIV OF ROCHELLE CONSTRUCTION SERVICES	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00596142	25,276.69
BROADWAY TRUCK STOP/DIV OF ALSAKER CORP	MOTOR FUEL-OUTSIDE VENDOR CHECK NO. - 00596044	115.36
CENTURYLINK	TELEPHONE CHECK NO. - 00596048	40.57
CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119117	14,934.54
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119122	176.66
DGT ENTERPRISES LLC DBA SPOKANE TESTING SOLUTIONS	MEDICAL SERVICES CHECK NO. - 00596051	220.00
ELJAY OIL CO INC	LUBRICANTS ACH PMT NO. - 80119130	491.47
ELJAY OIL CO INC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80119130	2,229.98
FASTENAL CO	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119133	176.74
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119133	120.86
HYDRAULICS PLUS INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119212	6,072.47
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	3,715.00
LOOMIS ARMORED US INC	CONTRACTUAL SERVICES ACH PMT NO. - 80119078	618.64
MCKINSTRY CO LLC LOCKBOX	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119218	463.25
NORCO INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119083	1,174.65
NORTHSTAR CHEMICAL INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119084	4,372.91
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80119111	656.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

OIL RE-REFINING CO INC	HAZARDOUS WASTE DISPOSAL ACH PMT NO. - 80119220	1,267.00
PETE LIEN & SONS INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119087	10,850.24
ROTO-ROOTER/DIV OF RAM PLUMBING INC	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00596064	9,810.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	22,636.72
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119299	544.50
US BANK P CARD PAYMENTS	HAZARDOUS WASTE DISPOSAL ACH PMT NO. - 80119299	221.00
US BANK P CARD PAYMENTS	MINOR SAFETY EQUIPMENT ACH PMT NO. - 80119299	813.86
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	667.95
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	4,121.69
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	400.40
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80119299	865.00
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119299	1,111.19
US BANK P CARD PAYMENTS	PROFESSIONAL SERVICES ACH PMT NO. - 80119299	190.71
US BANK P CARD PAYMENTS	PUBLICATIONS ACH PMT NO. - 80119299	11.33
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119299	22,342.17
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80119299	2,065.80
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	29,053.91
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	39.68
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	32.79
WA STATE DEPT OF REVENUE	SMALL TOOLS -	28.82

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WM RECYCLE AMERICA LLC	CONTRACTUAL SERVICES CHECK NO. - 00596173	1,545.86
TOTAL FOR 4490 - SOLID WASTE DISPOSAL		----- 185,679.46

4500 - SOLID WASTE COLLECTION

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80119056	40.00
ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119110	4,492.35
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119114	9,379.33
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119114	518.83
CASCADE ENGINEERING INC	MINOR EQUIPMENT CHECK NO. - 00596047	108,382.84
CENTURYLINK	TELEPHONE CHECK NO. - 00596048	206.15
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119122	1,280.29
COWLES PUBLISHING COMPANY dba SPOKESMAN-REVIEW	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119123	494.00
DGT ENTERPRISES LLC DBA SPOKANE TESTING SOLUTIONS	MEDICAL SERVICES CHECK NO. - 00596051	1,592.50
ERIC A WORLEY	PERMITS/OTHER FEES CHECK NO. - 00596072	136.00
GRAINGER INC	SMALL TOOLS ACH PMT NO. - 80119138	48.65
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	4,235.00
NW SOLAR PROTECTION LLC	OPERATING SUPPLIES CHECK NO. - 00596062	1,373.40
SOLID WASTE MANAGEMENT IMPREST CASH FUND	PARKING/TOLLS (LOCAL) CHECK NO. - 00596065	4.00
SPOKANE PRO CARE INC	CONTRACTUAL SERVICES ACH PMT NO. - 80119226	416.38
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	24,904.09
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	337.73

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 38

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	MISC REPAIRS/MAINTENANCE ACH PMT NO. - 80119299	168.95
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US BANK P CARD PAYMENTS	OFFICE FURNITURE (NON CAPITAL) ACH PMT NO. - 80119299	571.16
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	227.65
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	961.33
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	53.42
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80119299	534.91
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80119299	140.34
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	34,358.15
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119180	754.11
TOTAL FOR 4500 - SOLID WASTE COLLECTION		195,611.56

4530 - SOLID WASTE LANDFILLS

CENTURYLINK	TELEPHONE CHECK NO. - 00596048	45.52
CINTAS CORPORATION	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119117	162.56
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80119119	199.65
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80119111	110.00
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119299	603.64
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	1,281.33
TOTAL FOR 4530 - SOLID WASTE LANDFILLS		2,402.70

4600 - GOLF FUND

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80119056	96.00
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 39

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	701.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	6,227.38
US BANK P CARD PAYMENTS	GENERAL REPAIRS/MAINT	



	ACH PMT NO. - 80119299	408.27
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80119299	1,331.33
US BANK P CARD PAYMENTS	OTHER REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80119299	1,495.59
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80119299	686.56
US BANK P CARD PAYMENTS	SMALL TOOLS	
	ACH PMT NO. - 80119299	568.41
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT	
	ACH PMT NO. - 80119298	4,645.58
WA STATE DEPT OF REVENUE	REPAIRS/MAINTENANCE	
	-	3.47
		-----
TOTAL FOR 4600 - GOLF FUND		16,163.59

4700 - DEVELOPMENT SVCS CENTER

ABC LEGAL HOLDINGS LLC	LEGAL SERVICES	
	ACH PMT NO. - 80119107	371.00
BRENT CRAMER	LOCAL MILEAGE	
	ACH PMT NO. - 80119187	12.45
ENTERPRISE FM TRUST ATTN: CUSTOMER BILLING	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80119065	64.25
HANDYMAN SOLUTIONS MIKE RITCHIE	PERMIT REFUNDS PAYABLE	
	CHECK NO. - 00596158	594.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING	
	CHECK NO. - 00596184	2,679.00
LENNAR NORTHWEST INC 33455 6TH AVE SOUTH	PERMIT REFUNDS PAYABLE	
	CHECK NO. - 00596162	315.75
MAINSTREAM ELECTRIC LLC 12822 E INDIANA AVE	PERMIT REFUNDS PAYABLE	
	CHECK NO. - 00596161	120.00
PACIFIC BATH COMPANY 141 N HAVEN ST	PERMIT REFUNDS PAYABLE	
	CHECK NO. - 00596159	15.00
ST ANDREWS APTS SPOKANE 2	PERMIT REFUNDS PAYABLE	
	CHECK NO. - 00596163	20.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 40

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

STURM HEATING INC SHANNON SPOOR	PERMIT REFUNDS PAYABLE	
	CHECK NO. - 00596164	30.00
TRUEPOINT SOLUTIONS LLC	PROFESSIONAL SERVICES	
	ACH PMT NO. - 80119177	1,658.37
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY	
	CHECK NO. - 00596197	14,303.75
US BANK P CARD PAYMENTS	BANK FEES	
	ACH PMT NO. - 80119299	223.15

US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	191.52
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	170.73
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119299	395.00
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80119299	84.80
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80119299	102.24
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	19,026.50
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119102	127.26
TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER		40,504.77

5100 - FLEET SERVICES FUND

AMERIGAS PROPANE LP DBA NORTHERN ENERGY	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80119240	568.65
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80119243	80,686.06
CORWIN OF SPOKANE LLC CORWIN FORD SPOKANE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119246	4,062.78
DGT ENTERPRISES LLC DBA SPOKANE TESTING SOLUTIONS	MEDICAL SERVICES CHECK NO. - 00596051	110.00
EVERGREEN STATE TOWING LLC DBA SPOKANE VALLEY TOWING	TOWING EXPENSE ACH PMT NO. - 80119256	535.19
GWP HOLDINGS LLC DBA DOBBS PETERBILT	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119129	27,246.98
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	1,510.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 41

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

KENWORTH SALES COMPANY	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119263	38,068.60
PAPE MACHINERY INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119160	27,417.79
POMP'S TIRE SERVICE INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119272	23,721.51
POMP'S TIRE SERVICE INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119272	19,301.11
RWC INTERNATIONAL LTD	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119275	780.76

SHAMROCK AUTOMOTIVE DBA ZIEBART OF SPOKANE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119105	463.25
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119094	5,532.55
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	8,447.76
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119299	5,126.24
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	701.74
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80119299	169.37
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80119299	337.50
US BANK P CARD PAYMENTS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119299	4,492.45
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	11,742.05
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119300	295.79
TOTAL FOR 5100 - FLEET SERVICES FUND		261,318.13

5200 - PUBLIC WORKS AND UTILITIES

DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80119126	6,413.81
DEPARTMENT OF COMMERCE	UNEARNED REVENUE CHECK NO. - 00596179	18,962.74
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	810.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 42

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

PHOEBE N DURHAM-KANN 1610 SOUTH DEER HEIGHT RD	REFUNDS CHECK NO. - 00596153	3.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	4,317.34
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	97.00
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80119299	41.46
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	729.99
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	582.40
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING	

	ACH PMT NO. - 80119299	475.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	5,818.19
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	52.42
TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES		----- 38,303.35

5300 - IT FUND

ACCELA INC	SOFTWARE MAINTENANCE ACH PMT NO. - 80119108	213,468.83
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80119119	644.14
COMPUNET INC LB 410802	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80119120	4,387.50
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80119128	15.38
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	2,521.00
NORTHWEST OPEN ACCESS NETWORK	TELEPHONE ACH PMT NO. - 80119158	3,600.00
SHI CORP	IT/DATA SERVICES ACH PMT NO. - 80119092	113.93
STRUCTURED COMMUNICATION SYSTEMS INC	HARDWARE MAINTENANCE ACH PMT NO. - 80119172	34,452.96
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	16,421.22

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 43

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80119299	627.81
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80119299	940.04
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	221.51
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	143.99
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80119299	68.99
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	21,486.03
VERTIV CORPORATION	HARDWARE MAINTENANCE ACH PMT NO. - 80119181	3,208.57
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	6.21

TOTAL FOR 5300 - IT FUND

-----  
302,328.11

5310 - IT CAPITAL REPLACEMENT FUND

-----  
DELL MARKETING LP                    COMPUTERS  
%DELL USA LP                        ACH PMT NO. - 80119041                    3,329.86  
  
STRUCTURED COMMUNICATION            COMPUTER/MICRO EQUIPMENT  
SYSTEMS INC                         ACH PMT NO. - 80119172                    3,750.00  
-----

TOTAL FOR 5310 - IT CAPITAL REPLACEMENT FUND

7,079.86

5400 - REPROGRAPHICS FUND

-----  
CANON FINANCIAL SERVICES INC        OPERATING RENTALS/LEASES  
    CHECK NO. - 00596046                    927.80  
  
ICMA RETIREMENT TRUST 457            DEFERRED COMPENSATION-MATCHING  
% FIRST NATIONAL BANK OF MD        CHECK NO. - 00596184                    120.00  
  
MARK ANDY INC                        OPERATING SUPPLIES  
DBA MARK ANDY PRINT PRODUCTS       ACH PMT NO. - 80119079                    196.97  
  
US BANK OR CITY TREASURER            SOCIAL SECURITY  
EMP BENEFITS ( CITY )                CHECK NO. - 00596197                    581.32  
  
US BANK P CARD PAYMENTS            OPERATING SUPPLIES  
    ACH PMT NO. - 80119299                    1,133.98  
  
US BANK TRUST NA                     RETIREMENT  
OR CITY OF SPOKANE                    ACH PMT NO. - 80119298                    800.98

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 44

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 5400 - REPROGRAPHICS FUND

-----  
3,761.05

5500 - PURCHASING & STORES FUND

-----  
ICMA RETIREMENT TRUST 457            DEFERRED COMPENSATION-MATCHING  
% FIRST NATIONAL BANK OF MD        CHECK NO. - 00596184                    550.00  
  
US BANK OR CITY TREASURER            SOCIAL SECURITY  
EMP BENEFITS ( CITY )                CHECK NO. - 00596197                    2,113.05  
  
US BANK P CARD PAYMENTS            OFFICE FURNITURE (NON CAPITAL)  
    ACH PMT NO. - 80119299                    5,576.15  
  
US BANK TRUST NA                     RETIREMENT  
OR CITY OF SPOKANE                    ACH PMT NO. - 80119298                    2,814.17  
  
VERIZON WIRELESS                     CELL PHONE  
    ACH PMT NO. - 80119102                    85.26  
-----

TOTAL FOR 5500 - PURCHASING & STORES FUND

11,138.63

5600 - ACCOUNTING SERVICES

-----

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	2,276.24
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80119092	50.63
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	9,840.48
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	49.14
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	13,314.59
TOTAL FOR 5600 - ACCOUNTING SERVICES		----- 25,531.08

5700 - MY SPOKANE

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80119056	33.50
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	535.38
LANGUAGE SERVICES ASSOC INC	INTERPRETER COSTS ACH PMT NO. - 80119150	44.58
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	2,669.43

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 45

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	12.20
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	3,660.85
TOTAL FOR 5700 - MY SPOKANE		----- 6,955.94

5750 - OFFICE OF PERFORMANCE MGMT

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	525.00
INFINITE INNOVATIONS LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80119145	4,302.92
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	2,050.20
US BANK P CARD PAYMENTS	CELL PHONE ACH PMT NO. - 80119299	25.04
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80119299	95.42
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	2,573.32
VERIZON WIRELESS	CELL PHONE	

ACH PMT NO. - 80119102 213.15

TOTAL FOR 5750 - OFFICE OF PERFORMANCE MGMT 9,785.05

5800 - RISK MANAGEMENT FUND

US BANK OR CITY TREASURER LIABILITY CLAIMS	INSURANCE CLAIMS ACH PMT NO. - 80119178	25,349.22
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	390.21
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	50.71
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	520.70

TOTAL FOR 5800 - RISK MANAGEMENT FUND 26,310.84

5810 - WORKERS' COMPENSATION FUND

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119061	209.64
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 46

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	360.00
OCCUPATIONAL HEALTH SOLUTIONS INC	PROFESSIONAL SERVICES ACH PMT NO. - 80119048	1,050.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	1,587.94
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80119299	27.25
US BANK P CARD PAYMENTS	PROFESSIONAL SERVICES ACH PMT NO. - 80119299	185.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	2,063.78

TOTAL FOR 5810 - WORKERS' COMPENSATION FUND 5,483.61

5820 - UNEMPLOYMENT COMPENSATION FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	3.75
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	15.35
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	20.17

TOTAL FOR 5820 - UNEMPLOYMENT COMPENSATION FUND 39.27

## 5830 - EMPLOYEES BENEFITS FUND

ALLIANT INSURANCE SERVICES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80119031	5,720.00
ASSURANCE FITNESS REPAIR	WELLNESS ACH PMT NO. - 80119057	661.63
DEER OAKS EAP SERVICES LLC	PROFESSIONAL SERVICES ACH PMT NO. - 80119205	4,972.00
DELTA DENTAL OF WASHINGTON	INSURANCE ADMINISTRATION ACH PMT NO. - 80119127	14,382.00
DELTA DENTAL OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80119249	34,613.54
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	150.00
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE ADMINISTRATION ACH PMT NO. - 80119148	80,583.49

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 47

## PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80119262	119,218.95
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE PREMIUMS ACH PMT NO. - 80119148	26,180.44
PREMERA BLUE CROSS	INSURANCE ADMINISTRATION ACH PMT NO. - 80119163	59,281.88
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	INSURANCE CLAIMS ACH PMT NO. - 80119162	246,665.51
REHN & ASSOCIATES	CONTRACTUAL SERVICES ACH PMT NO. - 80119051	418.00
UNITED STATES TREASURY DEPT OF THE TREASURY	ADVISORY TECHNICAL SERVICE CHECK NO. - 00596012	10,416.57
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	684.62
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	884.24

TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND

604,832.87

## 5900 - FACILITIES MANAGEMENT FUND OPS

AVISTA CORPORATION	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119034	20,567.46
AVISTA CORPORATION	UTILITY NATURAL GAS ACH PMT NO. - 80119034	200.53
COSCO FIRE PROTECTION INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119039	377.00



EMPIRE GLASS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119045	4,371.58
HERRES BACKFLOW & CONSTRUCTION LLC	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00596053	200.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596184	375.00
NIKKI HANSHAW	LOCAL MILEAGE ACH PMT NO. - 80119192	53.65
NW MUSEUM OF ARTS & CULTURE/ DIV OF EASTERN WA STATE	OPERATING RENTALS/LEASES CHECK NO. - 00596029	555.90
OVERHEAD DOOR CORPORATION DBA WAYNE DALTON SALES &	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00596070	11,479.88
ROTO-ROOTER/DIV OF RAM PLUMBING INC	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00596064	449.90

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 48

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

STARPLEX CORP	ALARM/SECURITY SERVICES ACH PMT NO. - 80119099	31,608.59
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596197	2,906.50
US BANK P CARD PAYMENTS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119299	149.69
US BANK P CARD PAYMENTS	OPERATING RENTALS/LEASES ACH PMT NO. - 80119299	79.35
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80119299	27.91
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80119299	385.21
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119299	14,119.56
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80119299	12.81
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119298	4,103.72
WA STATE DEPT OF REVENUE	BUILDING REPAIRS/MAINTENANCE -	33.93
WAXIE SANITARY SUPPLY	OPERATING SUPPLIES CHECK NO. - 00596037	570.59

TOTAL FOR 5900 - FACILITIES MANAGEMENT FUND OPS -----  
92,628.76

5902 - PROPERTY ACQUISITION POLICE  
-----

AARDVARK	POWER TOOLS/EQUIPMENT ACH PMT NO. - 80119106	1,393.02
AT&T MOBILITY	SMART PHONES, IPAD, TABLETS	

	CHECK NO. - 00596042	1,655.21
GALLS LLC	MINOR EQUIPMENT	
	ACH PMT NO. - 80119137	5,758.48
T-MOBILE	MINOR EQUIPMENT	
	CHECK NO. - 00596069	2,861.09
US BANK P CARD PAYMENTS	CAMERAS AND PROJECTION EQUIPMT	
	ACH PMT NO. - 80119299	543.91
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80119299	325.91

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TOTAL FOR 5902 - PROPERTY ACQUISITION POLICE		12,537.62
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 49

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

5903 - PROPERTY ACQUISITION FIRE

-----

FIRSTLINE COMMUNICATIONS INC	SOFTWARE MAINTENANCE	
DBA ALL PHASE NETWORK, ACCESS	ACH PMT NO. - 80119069	1,803.99
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80119299	10.86-
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80119299	758.27

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TOTAL FOR 5903 - PROPERTY ACQUISITION FIRE		2,551.40
--	--	----------

5904 - FACILITIES CAPITAL

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J R SWIGART COMPANY INC	BUILDING IMPROVEMENTS	
	ACH PMT NO. - 80119073	439,301.17

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TOTAL FOR 5904 - FACILITIES CAPITAL		439,301.17
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6070 - FIREFIGHTERS' PENSION FUND

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US BANK TRUST NA	PURCHASE OF INVESTMENTS	
OR CITY OF SPOKANE	ACH PMT NO. - 80119055	250,000.00

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TOTAL FOR 6070 - FIREFIGHTERS' PENSION FUND		250,000.00
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6100 - RETIREMENT

-----

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00596184	160.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00596197	577.16
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80119299	66.76
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80119299	160.00

US BANK P CARD PAYMENTS	POSTAGE	
	ACH PMT NO. - 80119299	23.87
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80119298	773.67
		-----
TOTAL FOR 6100 - RETIREMENT		1,761.46

6200 - FIREFIGHTERS' PENSION FUND

-----

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 50

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ALLIANT INSURANCE SERVICES INC	INSURANCE ADMINISTRATION	
	ACH PMT NO. - 80119031	1,665.00
CSL TECHRIDGE 2018 LLC	SERVICE REIMBURSEMENT	
DBA TECHRIDGE OAKS AL & MC	CHECK NO. - 00596144	4,910.00
CSL TECHRIDGE 2018 LLC	SERVICE REIMBURSEMENT	
DBA TECHRIDGE OAKS AL & MC	CHECK NO. - 00596144	1,550.00
DELTA DENTAL OF WASHINGTON	INSURANCE ADMINISTRATION	
	ACH PMT NO. - 80119127	1,133.67
DELTA DENTAL OF WASHINGTON	SERVICE REIMBURSEMENT	
	ACH PMT NO. - 80119249	6,267.00
FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT	
	CHECK NO. - 00596145	24,625.00
FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT	
	CHECK NO. - 00596145	9,185.00
NORTH RIDGE HOUSE INC	SERVICE REIMBURSEMENT	
	ACH PMT NO. - 80119219	5,000.00
NORTH RIDGE HOUSE INC	SERVICE REIMBURSEMENT	
	ACH PMT NO. - 80119219	4,800.00
OMNICARE LLC	SERVICE REIMBURSEMENT	
EVERGREEN PHARMACEUTICAL LLC	CHECK NO. - 00596169	12.72
PREMERA BLUE CROSS	INSURANCE ADMINISTRATION	
	ACH PMT NO. - 80119163	6,976.92
PREMERA BLUE CROSS OR	SERVICE REIMBURSEMENT	
SPOKANE CITY TREASURER	ACH PMT NO. - 80119162	12,221.56
SNOW PEAK 1 LIBERTY LAKE REAL	SERVICE REIMBURSEMENT	
ESTATE LLC	CHECK NO. - 00596170	4,475.00
SNOW PEAK 1 LIBERTY LAKE REAL	SERVICE REIMBURSEMENT	
ESTATE LLC	CHECK NO. - 00596170	2,850.00
UNITED STATES TREASURY	INSURANCE ADMINISTRATION	
DEPT OF THE TREASURY	CHECK NO. - 00596012	505.74
US BANK P CARD PAYMENTS	POSTAGE	
	ACH PMT NO. - 80119299	12.21
WELLTOWER PEGASUS TENNANT LLC	SERVICE REIMBURSEMENT	
dba SOUTH HILL VILLAGE	CHECK NO. - 00596172	5,335.00

WELLTOWER PEGASUS TENNANT LLC	SERVICE REIMBURSEMENT	
dba SOUTH HILL VILLAGE	CHECK NO. - 00596172	1,815.00

TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND		93,339.82
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6230 - BUILDING CODE RECORDS MGMT

HONORABLE MAYOR	07/31/23
AND COUNCIL MEMBERS	PAGE 51

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WA STATE TREASURER	CONTRACTUAL SERVICES	
	CHECK NO. - 00596036	4,311.00

TOTAL FOR 6230 - BUILDING CODE RECORDS MGMT		4,311.00
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6250 - MUNICIPAL COURT

WA STATE TREASURER	CONTRACTUAL SERVICES	
	CHECK NO. - 00596036	58,707.69

TOTAL FOR 6250 - MUNICIPAL COURT		58,707.69
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6255 - LAW ENFORCEMENT RECORDS MGMT

SPOKANE COUNTY TREASURER	DEPOSIT-COUNTY	
	ACH PMT NO. - 80119096	9,753.00

TOTAL FOR 6255 - LAW ENFORCEMENT RECORDS MGMT		9,753.00
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6300 - POLICE PENSION

ALLIANT INSURANCE SERVICES INC	INSURANCE ADMINISTRATION	
	ACH PMT NO. - 80119031	1,665.00

CRISTA SENIOR COMMUNITY	SERVICE REIMBURSEMENT	
ASSISTED LIVING	CHECK NO. - 00596143	3,905.00

CRISTA SENIOR COMMUNITY	SERVICE REIMBURSEMENT	
ASSISTED LIVING	CHECK NO. - 00596143	2,725.25

DELTA DENTAL OF WASHINGTON	INSURANCE ADMINISTRATION	
	ACH PMT NO. - 80119127	912.64

DELTA DENTAL OF WASHINGTON	SERVICE REIMBURSEMENT	
	ACH PMT NO. - 80119249	127.00

FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT	
	CHECK NO. - 00596145	15,110.00

FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT	
	CHECK NO. - 00596145	4,805.00

JAMES CULP	SERVICE REIMBURSEMENT	
	ACH PMT NO. - 80119234	37.09

PREMERA BLUE CROSS	INSURANCE ADMINISTRATION	
	ACH PMT NO. - 80119163	5,660.52

PREMERA BLUE CROSS OR	SERVICE REIMBURSEMENT	
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SPOKANE CITY TREASURER	ACH PMT NO. - 80119162	6,319.95
UNITED STATES TREASURY	INSURANCE ADMINISTRATION	
DEPT OF THE TREASURY	CHECK NO. - 00596012	411.99

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/31/23  
PAGE 52

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 6300 - POLICE PENSION		41,679.44
-----		
6730 - PARKING & BUSINESS IMPROV DIST		
-----		
EAST SPOKANE BUSINESS ASSOCIATION	OTHER MISC CHARGES ACH PMT NO. - 80119044	601.06
PHONG CHIU 4232 RIO HONDO AVE	SPECIAL ASSESSMENT PRIN (CURR) CHECK NO. - 00596151	671.05
RIDPATH PENTHOUSE LLC 515 W SPRAGUE AVE	SPECIAL ASSESSMENT PRIN (CURR) CHECK NO. - 00596148	1,183.28
VAN CHIU 2022 E SPRAGUE AVE	SPECIAL ASSESSMENT PRIN (CURR) CHECK NO. - 00596150	48.33
TOTAL FOR 6730 - PARKING & BUSINESS IMPROV DIST		2,503.72
-----		
6920 - CLAIMS CLEARING FUND		
-----		
DONALD V AVENGER 1421 N MURRAY LN	ACCOUNTS PAYABLE CHECK NO. - 00596060	5,057.40
TOTAL FOR 6920 - CLAIMS CLEARING FUND		5,057.40
-----		
6960 - SALARY CLEARING FUND NEW		
-----		
AFLAC/AMERICAN FAMILY LIFE ASSURANCE CO OF COLUMBUS	AFLAC ACH PMT NO. - 80119236	16,208.48
CALIFORNIA STATE DISBURSEMENT UNIT	CA STATE DISBURSEMENT UNIT CHECK NO. - 00596178	221.11
CHILD SUPPORT SERVICES IDAHO CHILD SUPPORT RECEIPTING	IDAHO CHILD SUPPORT SERVICE CHECK NO. - 00596177	1,125.44
DIGNITARY PROTECTION TEAM FUND % SPOKANE LAW ENFORCEMENT C U	DIGNITARY PROTECTION TEAM FUND ACH PMT NO. - 80119250	240.00
EDU MEMBERSHIP FUND % SPOKANE LAW ENFORCEMENT C U	EDU MEMBERSHIP FUND ACH PMT NO. - 80119251	15.00
HUMAN RESOURCES RE: PARKING FEES	HUMAN RESOURCES CHECK NO. - 00596183	821.50
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	ICMA RETIREMENT TRUST 457D CHECK NO. - 00596184	306,401.61
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	ICMA ROTH IRA CHECK NO. - 00596184	30,385.64
ICMA RETIREMENT TRUST 457 LOAN PAYMENT	ICMA RETR 457D LOAN PAYMENT CHECK NO. - 00596185	50,943.57

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	ICMA ROTH IRA CHECK NO. - 00596186	3,936.09
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	ING LIFE INSURANCE&ANNUITY CO CHECK NO. - 00596186	83,839.75
LT & CAPT ASSOCIATION - LTD	LTD - LTS & CAPTS ACH PMT NO. - 80119265	715.00
LTS & CPTS LEGAL DEFENSE FUND	LEGAL DEFENSE LTS&CAPTS ACH PMT NO. - 80119266	44.00
M & P ASSOCIATION	M&P ASSOCIATION ACH PMT NO. - 80119267	3,258.55
NEW JERSEY SUPPORT PAYMENT CENTER	NJ SUPPORT PAYMENT CENTER CHECK NO. - 00596187	649.98
PEOPLE QUALIFIED COMMITTEE AFL-CIO	PEOPLE QUALIFIED COMMITTEE CHECK NO. - 00596188	7.00
POLICE GUILD LEGAL DEFENSE FUND	POLICE GUILD LEGAL DEFENSE ACH PMT NO. - 80119259	618.00
PRE-PAID LEGAL SERVICES INC LEGALSHIELD	PRE-PAID LEGAL SERVICE INC CHECK NO. - 00596189	377.42
REHN & ASSOCIATES SPOKANE CITY TREASURER	AW REHN-SEC 125 DEPENDENT CARE ACH PMT NO. - 80119274	5,212.62
REHN & ASSOCIATES SPOKANE CITY TREASURER	AW REHN-SEC 125 HEALTH ACH PMT NO. - 80119274	17,565.24
SPOKANE FIRE FIGHTERS BENEFIT TRUST	BENEFIT SOLUTIONS INC EE ACH PMT NO. - 80119286	60,950.06
SPOKANE FIRE FIGHTERS BENEFIT TRUST	BENEFIT SOLUTIONS MEDSFO EE ACH PMT NO. - 80119286	3,375.72
SPOKANE FIRE FIGHTERS BENEFIT TRUST	FIRE BENEFIT TRUST-VOL LIFE ACH PMT NO. - 80119287	1,151.90
SPOKANE POLICE BENEFIT ASSOC % SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE BENEFIT ASSOC ACH PMT NO. - 80119279	562.50
SPOKANE POLICE CHAPLAIN ASSOCIATION	POLICE CHAPLIN ASSOC ACH PMT NO. - 80119280	3,370.00
SPOKANE POLICE GUILD FRATERNAL ORDER OF POLICE	POLICE GUILD FRAT ORDER OF POL ACH PMT NO. - 80119288	842.34
SPOKANE POLICE GUILD LONG TERM DISABILITY	POLICE GUILD LTD ACH PMT NO. - 80119282	19,890.00
SPOKANE POLICE K-9 MEMBERSHIP FUND	POLICE K9 MEMBERSHIP FUND ACH PMT NO. - 80119281	105.00
SPOKANE POLICE SWAT TEAM %SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE SWAT TEAM ACH PMT NO. - 80119293	400.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPOKANE POLICE TACTICAL TEAM % SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE TACTICAL TEAM ACH PMT NO. - 80119295	578.00
STANDARD INSURANCE COMPANY	STANDARD INSURANCE CO(VL/E) ACH PMT NO. - 80119290	11,220.00
STANDARD INSURANCE COMPANY	STANDARD LIFE INS-VL/D CHILD ACH PMT NO. - 80119290	199.00
STANDARD INSURANCE COMPANY	STANDARD LIFE INS-VL/D SPOUSE ACH PMT NO. - 80119290	2,217.10
STATE DISBURSMENT UNIT ATTN: EMPLOYER PAYMENTS	STATE DISBURSEMENT UNIT CHECK NO. - 00596193	1,952.96
UNITED STATES TREASURY INTERNAL REVENUE SERVICE/ ACS	UNITED STATES TREASURY CHECK NO. - 00596196	12.50
UNITED WAY	UNITED WAY ACH PMT NO. - 80119297	292.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	FICA WITHHOLDING-CITY CHECK NO. - 00596197	342,059.78
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	FIT WITHHOLDING-CITY CHECK NO. - 00596197	1,130,221.05
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	MEDI WITHHOLDING-CITY CHECK NO. - 00596197	150,006.03
US BANK TRUST NA OR CITY OF SPOKANE	CITY RETIREMENT SYSTEM ACH PMT NO. - 80119298	527,787.76
VOYA FINANCIAL LOAN REPAYMENT	VOYA LOANS CHECK NO. - 00596198	1,172.19
WA GET PROGRAM	WA GET PROGRAM CHECK NO. - 00596199	345.00
WA ST COUNCIL OF CITY & COUNTY EMPLOYEES	WA ST COUNCIL OF CITY&CO EMPL ACH PMT NO. - 80119301	30,840.25
WA STATE SUPPORT REGISTRY OR CITY OF SPOKANE TREASURER	WA STATE CHILD SUPPORT CHECK NO. - 00596201	16,898.05
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	DEPT OF RET SYS-LEOFF 2 CHECK NO. - 00596202	723,669.52
WESTERN STATES POLICE MEDICAL TRUST	NW PUBLIC EMP MEDICAL TRUST CHECK NO. - 00596203	975.00
WSCCCE, AFSCME, AFL-CIO	WSCCCE AFSCME AFL CIO CHECK NO. - 00596204	339.57
		-----
TOTAL FOR 6960 - SALARY CLEARING FUND NEW		3,554,019.28
		-----
TOTAL CLAIMS		11,659,119.98

**Agenda Sheet for City Council Meeting of:**

08/21/2023

<b>Date Rec'd</b>	8/9/2023
<b>Clerk's File #</b>	CPR 2023-0002
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	ACCOUNTING
<b>Contact Name/Phone</b>	LEONARD DAVIS 625-6005
<b>Contact E-Mail</b>	LDAVIS@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Claim Item
<b>Agenda Item Name</b>	5600-CLAIMS-2023

**Agenda Wording**

Report of the Mayor of pending claims & payments of previously approved obligations through: 8/4/2023. Total:\$7,924,664.69 with Parks & Library claims being approved by their respective boards. Claims excluding Parks & Library Total:\$7,560,439.06

**Summary (Background)**

Pages 1-25 Check numbers: 596212 - 596354 ACH payment numbers: 119308 - 119550 On file for review in City Clerks Office: 25 Page listing of Claims Note:

Lease? NO Grant related? Public Works? NO

**Fiscal Impact**

Expense \$ 7,560,439.06

Select \$

Select \$

Select \$

**Budget Account**

# Various

#

#

#

**Approvals****Dept Head** MURRAY, MICHELLE**Division Director** WALLACE, TONYA**Finance** MURRAY, MICHELLE**Legal** PICCOLO, MIKE**For the Mayor** JONES, GARRETT**Council Notifications****Study Session\Other****Council Sponsor****Distribution List****Additional Approvals****Purchasing**



REPORT: PG3620  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 31

APPROVAL FUND SUMMARY

DATE: 08/07/23  
TIME: 07:39  
PAGE: 1

FUND	FUND NAME	AMOUNT
0100	GENERAL FUND	148,332.94
1100	STREET FUND	1,609.00
1300	LIBRARY FUND	229.98
1360	MISCELLANEOUS GRANTS FUND	11,431.27
1380	TRAFFIC CALMING MEASURES	801.48
1400	PARKS AND RECREATION FUND	390.64
1425	AMERICAN RESCUE PLAN	142,890.34
1460	PARKING METER REVENUE FUND	29,941.05
1560	FORFEITURES & CONTRIBUTION FND	25,000.00
1620	PUBLIC SAFETY & JUDICIAL GRANT	123.31
1625	PUBLIC SAFETY PERSONNEL FUND	563.07
1640	COMMUNICATIONS BLDG M&O FUND	2,255.00
1910	CRIMINAL JUSTICE ASSISTANCE FD	397,160.46
1970	FIRE/EMS FUND	139,362.65
3200	ARTERIAL STREET FUND	703,241.74
4100	WATER DIVISION	450,653.80
4250	INTEGRATED CAPITAL MANAGEMENT	362,008.09
4300	SEWER FUND	382,112.83
4480	SOLID WASTE FUND	712,159.63
4600	GOLF FUND	544.39
4700	DEVELOPMENT SVCS CENTER	28,719.76
5100	FLEET SERVICES FUND	206,264.59
5200	PUBLIC WORKS AND UTILITIES	32,417.16
5300	IT FUND	283,257.82
5310	IT CAPITAL REPLACEMENT FUND	30,002.46
5400	REPROGRAPHICS FUND	3,867.83
5600	ACCOUNTING SERVICES	6,370.00
5750	OFFICE OF PERFORMANCE MGMT	1,031.15
5800	RISK MANAGEMENT FUND	51,788.09
5810	WORKERS' COMPENSATION FUND	374,411.10
5820	UNEMPLOYMENT COMPENSATION FUND	45,260.93
5830	EMPLOYEES BENEFITS FUND	1,375,614.28
5900	FACILITIES MANAGEMENT FUND OPS	17,822.14
5902	PROPERTY ACQUISITION POLICE	5,207.59
5904	FACILITIES CAPITAL	1,193,113.43
6070	FIREFIGHTERS' PENSION FUND	96,928.99
6080	POLICE PENSION FUND	51,490.92
6920	CLAIMS CLEARING FUND	3,514.65
	TOTAL:	7,317,894.56

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 31

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 08/07/23  
TIME: 07:40  
PAGE: 1

CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	1,755.97	900.98	153.35
00596212	ABADAN REPROGRAPHICS	18,858.41		
00596213	POLLYANNE F BIRGE	24.50		
00596214	PAVEL CHUMOV	1,500.00		
00596215	BRS FIELD OPS LLC	18.50		
00596216	POINTE PEST CONTROL	392.40		
00596217	ORKIN	229.98		
00596218	SPOKANE FIRE DEPARTMENT	74.05		
00596219	US BANK	21,557.57		
00596220	CENTURYLINK		345.05	
00596221	LEVEL 3 FINANCING INC		752.61	
00596222	SARAH CONOVER		75.00	
00596223	NW PLAYGROUND EQUIPMENT INC			112,421.56
00596224	UNION PACIFIC RAILROAD COMPA	1,045.00		
00596225	NW UNITY	100.00		
00596226	AIRGAS SPECIALTY PRODUCTS IN	28,436.42		
00596227	FIDEL BAZAN	96.35		
00596228	CENTURYLINK	369.92		
00596229	COMCAST	64.95		
00596230	MURRAY DEAN GILES	769.91		
00596231	TICOR TITLE COMPANY	500.00		
00596232	SHAHIN PROPERTY LLC	400.82		
00596233	CHARLENE QUINTANILLA	105.00		
00596234	BILLS HEATING & AC	35.00		
00596235	SOREN BELEW	165.00		
00596236	NORTHWEST EXCAVATORS INC	220.00		
00596237	LARRY BROWN	248.50		
00596238	ALEXANDRA EVANS	30.00		
00596239	VALLEY EMPIRE COLLECTIONS	26.79		
00596240	JACOB LATTIN	136.00		
00596241	MARUBENI AMERICA CORPORATION	29,557.38		
00596242	MICRONICS ENGINEERED	21,937.02		
00596243	PITNEY BOWES	13,080.00		
00596244	POINTE PEST CONTROL	228.90		
00596245	ROTO-ROOTER/DIV OF	743.92		
00596246	SAFETY KLEEN CORPORATION	1,124.88		
00596247	JAMES SAKAMOTO	467.20		
00596248	KRIS KREUTZER	1,078.12		
00596249	MICHAEL W SCHUG	373.00		
00596250	ROBERT SCHULHOFF	180.00		
00596251	SIEMENS ENERGY INC	26,102.70		
00596252	SIX ROBBLEES INC	15.78		
00596253	T-MOBILE	386.45		
00596254	T-MOBILE	6.48		
00596255	UNITED STATES GEOLOGICAL	5,152.00		
00596256	WA STATE DEPT OF HEALTH	5,484.00		
00596257	JULIAN WALKER	102.00		
00596258	WASHINGTON FINANCE OFFICERS	6,370.00		
00596259	ALASKA RUBBER GROUP INC			547.36
00596260	CENTURYLINK			81.20
00596261	GENERAL STORE INC			73.54
00596262	CSWW INC			143.74
00596263	O'REILLY AUTO PARTS ( OLD )			113.28

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 31

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 08/07/23  
TIME: 07:40  
PAGE: 2

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00596264	WALTER E NELSON CO			278.57
00596309	LARRY BELL	400.69		
00596310	BYRAM HEALTHCARE CENTERS INC	249.69		
00596311	HIP OF SPOKANE COUNTY DBA	8,790.34		
00596312	CSL TECHRIDGE 2018 LLC	6,460.00		
00596313	EVANS CRAVEN & LACKIE PS	2,217.50		
00596314	EVERGREEN FOUNTAINS LLC	4,854.00		
00596315	EVERGREEN FOUNTAINS LLC	586.62		
00596316	EVERGREEN FOUNTAINS LLC	4,350.00		
00596318	EVERGREEN FOUNTAINS LLC	4,173.00		
00596319	EVERGREEN FOUNTAINS LLC	700.00		
00596320	MADRONA PEAK LLC	2,267.75		
00596321	JOURNAL TECHNOLOGIES INC	164,284.39		
00596322	POINTE PEST CONTROL	1,466.05		
00596323	ROSAUERS PHARMACY	147.38		
00596324	SULLIVAN VENTURES, LLC	6,510.00		
00596325	LIBRARY IDEAS LLC		9,893.16	
00596326	EVERGREEN FOUNTAINS LLC	400.00		
00596327	AT&T MOBILITY	12,187.34		
00596328	EZRA CROOKS	163.34		
00596329	INDUSTRIAL WELDING CO INC	12,742.10		
00596330	ELI BORDERS	394.10		
00596331	DANIEL ADEWALE	49.64		
00596332	MORGAN WILLIAMS	109.66		
00596333	MICHAEL ANGER	1,371.63		
00596334	CORTLAND ASHBROOK	535.99		
00596335	ALISON A STONE	165.49		
00596336	BENJAMIN TAFOYA	826.45		
00596337	MILES E LEWIS	61.69		
00596338	BRS FIELD OPS LLC	18.50		
00596339	THERESA SULLIVAN	198.62		
00596340	SEAN GRACE	166.63		
00596341	JOHN CASTO	17.00		
00596342	PHILIP WALTERS	2.00		
00596343	SUSAN FREEMAN	218.61		
00596344	KATANNA WARD	198.62		
00596345	JHAB3 CO	1,744.62		
00596346	PACIFIC CUSTOMER SPORTSWEAR,	6,922.11		
00596347	NICHOLAS SOBOSKY	136.00		
00596348	SPOKANE CITY TREASURER	103.30		
00596349	T-MOBILE	96.45		
00596350	WA STATE DEPT OF LABOR &	365,558.75		
00596351	WA STATE EMPLOYMENT SECURITY	44,760.93		
00596352	WASHINGTON LEOFF	4,650.16		
00596353	WASTEQUIP WASHINGTON	85,421.85		
00596354	WATER DEPARTMENT	136.00		
80119308	ARAMARK UNIFORM SERVICES	146.09		
80119309	AVISTA UTILITIES	1,605.41	10,060.77	
80119310	JOHN MENETTO		200.00	
80119311	BAKER & TAYLOR BOOKS		695.00	
80119312	CERTIFIED SECURITY SYSTEMS	152.60		
80119313	CINTAS CORPORATION		38.15	
80119314	CIVTECH INC	9,108.50		

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 31

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 08/07/23  
TIME: 07:40  
PAGE: 3

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119315	COLEMAN OIL COMPANY LLC	4,198.66		

80119316	CONSOR NORTH AMERICA INC	32,594.60		
80119317	DAIKIN APPLIED AMERICA INC		706.32	
80119318	DELL MARKETING LP	13,979.50		
80119319	DEXON COMPUTER INC	3,178.00		
80119320	EDNETICS INC		4,412.58	
80119321	ELECTRIC CITY INC			596.61
80119322	ELECTRONIC DATA COLLECTION	29,078.88		
80119323	EMPIRE SPRAY SERVICE			763.00
80119324	FEDERAL EXPRESS CORP/DBA FED	17.66		
80119325	GORLEY LOGISTICS LLC	24.95		
80119326	GALLS LLC	14,719.51		
80119327	GROUNDWATER SOLUTIONS INC	7,921.64		
80119328	HDR ENGINEERING INC	16,311.39		
80119329	THE HIDE OUT/ROYCE SHIELDS	779.35		
80119330	HRA VEBA TRUST	56,798.00		
80119331	HUGHES FIRE EQUIPMENT INC	3,214.67		
80119332	HUMANIX HUMAN RESOURCE		1,786.00	
80119333	MACKIN BOOK COMPANY DBA		9,139.78	
80119334	MANENE LANGUAGE SERVICES LLC	3,381.00		
80119335	MARK ANDY INC	138.02		
80119336	MCKINSTRY CO LLC			495.95
80119337	MOSS-ADAMS LLP	7,000.00		
80119338	LEGEND INVSTMENTS CORP	3,267.00		
80119339	NATIONAL COLOR GRAPHICS INC		12,236.34	
80119340	NOVUS AUTO GLASS	1,404.72		
80119341	NW LANDSCAPE MAINTENANCE INC	313.23		
80119342	OCLC INC		6,667.76	
80119343	PATRON POINT INC		12,560.00	
80119344	PMTECH INC	7,250.00		
80119345	POWER CITY ELECTRIC INC	71,780.80		
80119346	REHN & ASSOCIATES	1,000.00		
80119347	SHI CORP	62,224.29		
80119348	SPOKANE FIRE FIGHTERS BENEFIT	784,087.00		
80119349	SPOKANE POWER TOOL & HDWE		5,306.64	
80119350	COWLES PUBLISHING COMPANY	1,194.24		
80119351	STERICYCLE INC	1,220.40		
80119352	TIERRA RIGHT OF WAY	13,317.76		
80119353	VERIZON WIRELESS	275.04		
80119354	WA STATE DEPT OF ECOLOGY	109.00		
80119355	WCP SOLUTIONS	267.17		
80119356	NEIL, MASON		122.71	
80119357	SUMITTRA A SHADDUCK		18.67	
80119358	ACTION MATERIALS	2,596.66		
80119359	AXON ENTERPRISE INC	388,208.46		
80119360	ALEXANDER GOOD DEPOT LLC	14,182.00		
80119361	COPIERS NORTHWEST INC	230.69		
80119362	CORRIDOR CONTRACTORS LLC	668,656.95		
80119363	EUROFINS ENVIRONMENT TESTING	885.00		
80119364	INLAND ELEVATOR LLC	386.96		
80119365	MAX J KUNEY COMPANY	39,108.80		
80119366	NORTH COUNTRY SERVICES LLC	552.49		
80119367	PARTNERS WITH FAMILIES &	35,000.00		

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 31

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 08/07/23  
TIME: 07:40  
PAGE: 4

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119368	ROCKIN' DW CONSTRUCTION INC	14,061.17		
80119369	SNO VALLEY PROCESS SOLUTIONS	10,709.25		
80119370	WUTKE LLC	33,660.00		
80119371	AED INSTITUTE OF AMERICA INC	11,431.27		
80119372	ALLIED ENVELOPE	162.11		

80119373	ALS LABORATORY GROUP	425.00	
80119374	ALSCO DIVISION OF ALSCO INC	190.56	
80119375	AM HARDWARE CO		448.67
80119376	AMERICAN LOCK & KEY		65.18
80119377	NORTHWEST INDUSTRIAL SERVICE		1,606.61
80119378	ARAMARK UNIFORM SERVICES	141.74	
80119379	AVISTA UTILITIES	274.50	
80119380	BANNER FURNACE & FUEL	270.32	
80119381	BRANOM OPERATING COMPANY LLC	4,414.50	
80119382	C & C YARD CARE		16,622.50
80119383	CATHOLIC CHARITIES	28,392.06	
80119384	COLEMAN OIL COMPANY LLC		2,335.34
80119385	COLE-PARMER INSTRUMENT	247.68	
80119386	CONTINENTAL DOOR COMPANY LLC		1,504.20
80119387	COPIERS NORTHWEST INC		141.48
80119388	COYLE OUTSIDE LLC		3,180.80
80119389	L N CURTIS & SONS	2,688.49	
80119390	DELL MARKETING LP	24,870.47	
80119391	DESAUTEL HEGE COMMUNICATIONS		4,485.29
80119392	ZW USA INC		1,703.88
80119393	ELECTRIC CITY INC		2,336.32
80119394	ELJAY OIL CO INC	2,949.81	
80119395	EMPIRE GLASS	2,026.07	
80119396	EVOQUA WATER TECHNOLOGIES LL	559.04	
80119397	FASTENAL CO	8,147.78	377.69
80119398	GORDON TRUCK CENTERS INC DBA	1,885.73	
80119399	HASKINS STEEL CO INC	2,265.66	
80119400	MARUBENI AMERICA CORPORATION		327.00
80119401	HORIZON DISTRIBUTORS	556.79	1,467.82
80119402	HUGHES FIRE EQUIPMENT INC	1,893.29	
80119403	INFRASTRUCTURE REPAIR SYSTEM	8,287.00	
80119404	INLAND ENVIRONMENTAL RESOURC	8,243.81	
80119405	INLAND POWER & LIGHT CO	830.77	
80119406	WILLAR CORP dba		524.81
80119407	KRUEGER SHEET METAL COMPANY	1,445.99	
80119408	LAWRENCE B STONE PROPERTIES	18.33	
80119409	LSB CONSULTING ENGINEERS PLL	30,416.19	
80119410	LUTHERAN COMMUNITY SERVICES	3,426.22	
80119411	M & M COURT REPORTING LLC	2,672.00	
80119412	MCKINSTRY CO LLC		168.95
80119413	MHA SPEAKOUT SPEAKUP	3,046.76	
80119414	MUTUAL MATERIALS CO INC		649.36
80119415	MYTHICS INC	1,106.68	
80119416	NAPA AUTO PARTS	949.91	
80119417	NORCO INC	128.19	
80119418	OXARC INC	5,614.92	
80119419	PACER SERVICE CENTER	44.60	
80119420	PARAMETRIX INC	14,872.50	

REPORT: PG3640

CITY OF SPOKANE

DATE: 08/07/23

SYSTEM: FMSAP

COUNCIL CHECK RANGE/TOTAL

TIME: 07:40

USER: MANAGER

PAGE: 5

RUN NO: 31

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119421	PETE LIEN & SONS INC	32,350.33		
80119422	PICTOMETRY INTERNATIONAL COR	2,398.00		
80119423	PLANET TURF			1,341.54
80119424	POMP'S TIRE SERVICE INC	82.84		
80119425	PREMERA BLUE CROSS OR	504,536.36		
80119426	PURE FILTRATION PRODUCTS INC			444.32
80119427	RAY TURF FARMS INC	160.09		
80119428	DRI STICK DECAL CORP	1,828.82		
80119429	SHERWIN WILLIAMS CO			228.94

80119430	SHI CORP	49,219.36		
80119431	SITEONE LANDSCAPE SUPPLY LLC	225.83		1,773.84
80119432	SPOKANE NEIGHBORHOOD ACTION	68,065.48		
80119433	HESTON HARDWARE			127.73
80119434	SPOKANE POWER TOOL & HDWE			61.03
80119435	SPRAGUE PEST CONTROL/DIV OF			387.42
80119436	MARTIN SPROCKET AND GEAR INC	24,242.43		
80119437	TRACE ANALYTICS LLC	21.46		
80119438	US BANK OR CITY TREASURER	23,830.13		
80119439	VERIZON WIRELESS	85.26		
80119440	VOLUNTEERS OF AMERICA OF	34,015.31		
80119441	WESTERN GLOVE INC			84.95
80119442	WESTERN STATES EQUIPMENT CO			3,027.48
80119443	WHELEN ENGINEERING CO INC	303.46		
80119444	WILDROSE LTD dba			303.02
80119445	WILLIS TOWERS WATSON	6,864.00		
80119446	YWCA	102,367.19		
80119447	HARRY G LOCHRIDGE	239.80		
80119448	MICHAEL VAUGHAN	340.60		
80119449	LEE M VENNING	174.27		
80119450	2B PROPERTIES LLC	1,500.00		
80119451	AHBL INC			3,548.70
80119452	BAKER & TAYLOR BOOKS		6,734.11	
80119453	CENGAGE LEARNING INC		120.95	
80119454	COFFMAN ENGINEERS INC			196.00
80119455	STEVE CONNER			21,669.38
80119456	CREEK AT QUALCHAN GOLF COURS			23,011.31
80119457	ALTERNATIVE SERVICE CONCEPTS	27,823.08		
80119458	DESIMONE CONSULTING LLC	6,667.00		
80119459	HARWIN LLC			245.25
80119460	SHELLEY FAIRWEATHER-VEGA		128.62	
80119461	FINANCIAL CONSULTING SOLUTIO	18,236.25		
80119462	FIRE CONTROL SPRINKLER SYSTE			1,635.00
80119463	GHD INC	14,566.41		
80119464	HALME CONSTRUCTION INC	50,391.98		
80119465	INSIGHT GLOBAL LLC	1,520.00		
80119466	KRUEGER SHEET METAL COMPANY	988,868.71		
80119467	MARK ANDY INC	3,334.42		
80119468	MAUL FOSTER & ALONGI, INC	2,512.26		
80119469	MEGA WASH LLC	5,205.75		
80119470	MIDWEST TAPE		160.74	
80119471	MIMIRS WELL LLC	25,188.80		
80119472	NOVUS AUTO GLASS	2,169.08		
80119473	OCCUPATIONAL HEALTH SOLUTION	1,892.00		

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 31

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 08/07/23  
TIME: 07:40  
PAGE: 6

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119474	OVERDRIVE INC		9,223.67	
80119475	NATIONAL EMPLOYERS COUNCIL I	500.00		
80119476	PROVOST PROFESSIONAL	336.76		
80119477	REHN & ASSOCIATES	1,500.00		
80119478	RIVER PARK SQUARE LLC	800.00		
80119479	SANDBAGGERS CLUB LLC			18,084.84
80119480	SEW UNIQUELY YOU			1,460.20
80119481	SHAMROCK PAVING CO/DIV OF	61,990.93		
80119482	SPOKANE ARTS FUND	134,100.00		
80119483	T & T GOLF MANAGEMENT INC			40,653.01
80119484	TOBY'S BODY & FENDER INC	8,685.98		
80119485	CHESTER JOHN CASKEY			42.00
80119486	VERIZON WIRELESS	213.15		

80119487	NICHOLAS ANTHONY FEDERICI	3,500.00
80119488	ABSOLUTE DRUG TESTING LLC	3,460.00
80119489	AMERIGAS PROPANE LP	453.91
80119490	AVISTA UTILITIES	38,020.53
80119491	BECKER BUICK-GMC INC	214.31
80119492	BUD CLARY CHEVROLET JEEP EAG	56,675.52
80119493	CINTAS CORPORATION NO 2	357.35
80119494	COLEMAN OIL COMPANY LLC	118,017.57
80119495	CONNELL OIL INC	1,465.06
80119496	L N CURTIS & SONS	1,691.14
80119497	DELTA DENTAL OF WASHINGTON	33,366.36
80119498	DEVRIES INFORMATION MANAGEME	68.40
80119499	GWP HOLDINGS LLC	309,164.91
80119500	ENVIRONMENT CONTROL OF SPOKA	6,585.00
80119501	EVERGREEN STATE TOWING LLC	663.81
80119502	FASTENAL CO	3,672.39
80119503	FEDERAL EXPRESS CORP/DBA FED	166.90
80119504	GORLEY LOGISTICS LLC	191.29
80119505	FLEET PAINTING INC	4,292.42
80119506	FROSTY ICE/DIV OF R PLUM COR	140.61
80119507	GALLS LLC	489.29
80119508	GRAINGER INC	15,056.40
80119509	H D FOWLER COMPANY	3,436.94
80119510	HASKINS STEEL CO INC	385.00
80119511	INFOR PUBLIC SECTOR INC	2,604.74
80119512	INLAND ENVIRONMENTAL RESOURC	16,162.84
80119513	INTEGRUS ARCHITECTURE	46,292.50
80119514	J R SWIGART COMPANY INC	164,162.71
80119515	JRM ENTERPRISES INC	5,571.00
80119516	KAISER FOUNDATION HEALTH PLA	91,154.51
80119517	KENWORTH SALES COMPANY	1,892.10
80119518	LIFEWISE ASSURANCE CO	33,747.01
80119519	MIDLAND SCIENTIFIC INC	2,069.76
80119520	NATIONAL ASSN FOR CIVILIAN	500.00
80119521	NEPTUNE TECHNOLOGY GROUP INC	293,706.39
80119522	NORCO INC	867.89
80119523	OLYMPIC FOUNDRY INC	6,512.76
80119524	OTIS ELEVATOR COMPANY	4,888.64
80119525	OWEN EQUIPMENT CO	4,545.30
80119526	OXARC INC	12,171.82

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 31

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 08/07/23  
TIME: 07:40  
PAGE: 7

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119527	PETE LIEN & SONS INC	10,548.10		
80119528	POHL SPRING WORKS INC	613.32		
80119529	POMP'S TIRE SERVICE INC	8,478.49		
80119530	PPE SOFTWARE LLC	6,217.00		
80119531	SAFEBUILT WASHINGTON LLC	23,480.00		
80119532	BRANDSAFWAY SERVICES INC	5,709.35		
80119533	SAJB-WELLHEAD IMPLEMENTATION	25,000.00		
80119534	SITEONE LANDSCAPE SUPPLY LLC	800.90		
80119535	SPOKANE TREATMENT AND	9,527.29		
80119536	SPOKANE COUNTY FIRE DIST 10	80,307.65		
80119537	SPOKANE COUNTY TREASURER	157,967.76		
80119538	TITAN TRUCK EQUIPMENT	4,764.02		
80119539	TWO RIVERS TERMINAL LLC	30,320.26		
80119540	VERIZON WIRELESS	2,690.49		
80119541	WA STATE DEPT OF ECOLOGY	221,542.73		
80119542	WAPAL FUND	245.82		
80119543	BRENDAN CRAIG	546.55		

80119544	JOSE CRUZ	340.08
80119545	LUKE DENKE	340.08
80119546	RANDY FERRIS	340.08
80119547	NYLE KHOUJA	340.08
80119548	MATT KLINKE	340.08
80119549	CALEB MARTIN	340.08
80119550	RYAN RORABACK	340.08

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7,560,439.06	92,285.61	271,940.02
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	CITYWIDE TOTAL:	7,924,664.69



REPORT: PG3630  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 31

DATE: 08/07/23  
TIME:  
PAGE: 1

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 2

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0020 - NONDEPARTMENTAL

EVANS CRAVEN & LACKIE PS	LEGAL SERVICES CHECK NO. - 00596313	2,217.50
SPOKANE COUNTY FIRE DIST 10	CONTRACTUAL SERVICES ACH PMT NO. - 80119536	80,307.65
SPOKANE TREATMENT AND RECOVERY SERVICES	CONTRACTUAL SERVICES ACH PMT NO. - 80119535	9,527.29
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00596219	4,316.13-
TOTAL FOR 0020 - NONDEPARTMENTAL		87,736.31

0030 - POLICE OMBUDSMAN

NATIONAL ASSN FOR CIVILIAN OVERSIGHT OF LAW ENFORCEMENT	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80119520	500.00
TOTAL FOR 0030 - POLICE OMBUDSMAN		500.00

0100 - GENERAL FUND

NORTHWEST EXCAVATORS INC 2803 W GRACE AVE	PERMIT REFUNDS PAYABLE CHECK NO. - 00596236	220.00
TOTAL FOR 0100 - GENERAL FUND		220.00

0300 - HUMAN SERVICES

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00596219	115.88
TOTAL FOR 0300 - HUMAN SERVICES		115.88

0320 - COUNCIL

DESIMONE CONSULTING LLC	PROFESSIONAL SERVICES ACH PMT NO. - 80119458	6,667.00
NICHOLAS ANTHONY FEDERICI	PROFESSIONAL SERVICES ACH PMT NO. - 80119487	3,500.00
TOTAL FOR 0320 - COUNCIL		10,167.00

0370 - ENGINEERING SERVICES

HONORABLE MAYOR AND COUNCIL MEMBERS		08/07/23 PAGE 3
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
PMTECH INC DBA PMWEB	CONTRACTUAL SERVICES ACH PMT NO. - 80119344	4,857.50

T-MOBILE	CELL PHONE	
	CHECK NO. - 00596349	12.96
T-MOBILE	IT/DATA SERVICES	
	CHECK NO. - 00596349	83.49

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TOTAL FOR 0370 - ENGINEERING SERVICES		4,953.95
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0410 - FINANCE

DELL MARKETING LP	MINOR EQUIPMENT	
%DELL USA LP	ACH PMT NO. - 80119390	1,696.15
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00596219	3,940.58
US BANK	EARNINGS CREDIT	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00596219	1,545.99-

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TOTAL FOR 0410 - FINANCE		4,090.74
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0450 - NEIGHBHD HOUSING HUMAN SVCS

VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80119353	42.63

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TOTAL FOR 0450 - NEIGHBHD HOUSING HUMAN SVCS		42.63
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0470 - HISTORIC PRESERVATION

VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80119353	42.63

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TOTAL FOR 0470 - HISTORIC PRESERVATION		42.63
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0500 - LEGAL

ARAMARK UNIFORM SERVICES	OPERATING SUPPLIES	
AUS WEST LOCKBOX	ACH PMT NO. - 80119378	9.66
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80119309	728.60
AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80119309	74.10
CERTIFIED SECURITY SYSTEMS	ALARM/SECURITY SERVICES	
SPOKANE SECURITY SYSTEMS INC	ACH PMT NO. - 80119312	152.60

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 4

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GORLEY LOGISTICS LLC	OPERATING SUPPLIES	
dba FIKES NORTHWEST	ACH PMT NO. - 80119325	24.95
PACER SERVICE CENTER	JUDGEMENTS/DAMAGES	
	ACH PMT NO. - 80119419	44.60
VERIZON WIRELESS	CELL PHONE	

ACH PMT NO. - 80119353

52.26

TOTAL FOR 0500 - LEGAL

-----  
1,086.77

0550 - NEIGHBORHOOD SERVICES

-----  
NW UNITY                      REGISTRATION/SCHOOLING  
CHECK NO. - 00596225                      100.00  
  
POLLYANNE F BIRGE                      LOCAL MILEAGE  
CHECK NO. - 00596213                      24.50

TOTAL FOR 0550 - NEIGHBORHOOD SERVICES

-----  
124.50

0560 - MUNICIPAL COURT

-----  
ALEXANDRA EVANS                      CASH OVER/SHORT  
711 E 23RD AVE                      CHECK NO. - 00596238                      30.00  
  
COMCAST                              IT/DATA SERVICES  
CHECK NO. - 00596229                      64.95  
  
DEVRIES INFORMATION MANAGEMENT      MISC SERVICES/CHARGES  
ACH PMT NO. - 80119498                      51.30  
  
US BANK                              BANK FEES  
TREASURY MANAGEMENT SERVICES      CHECK NO. - 00596219                      207.68  
  
VALLEY EMPIRE COLLECTIONS              CASH OVER/SHORT  
PO BOX 141248                      CHECK NO. - 00596239                      26.79

TOTAL FOR 0560 - MUNICIPAL COURT

-----  
380.72

0650 - PLANNING SERVICES

-----  
SHI CORP                              SOFTWARE (NONCAPITALIZED)  
ACH PMT NO. - 80119347                      41.65

TOTAL FOR 0650 - PLANNING SERVICES

-----  
41.65

0680 - POLICE

-----  
ALEXANDER GOOD DEPOT LLC              OPERATING RENTALS/LEASES  
C/O BLACK REALTY MGMT              ACH PMT NO. - 80119360                      14,182.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 5

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GALLS LLC                              CLOTHING  
ACH PMT NO. - 80119507                      489.29  
  
PARTNERS WITH FAMILIES &              CONTRACTUAL SERVICES  
CHILDREN: SPOKANE                      ACH PMT NO. - 80119367                      10,000.00  
  
REHN & ASSOCIATES                      HRA-POST EMPLOYMENT  
SPOKANE CITY TREASURER              ACH PMT NO. - 80119346                      1,000.00  
  
US BANK                              BANK FEES  
TREASURY MANAGEMENT SERVICES      CHECK NO. - 00596219                      196.50

US BANK	EARNINGS CREDIT	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00596219	7.03-
WASHINGTON LEOFF	PENSION LEOFF II 3.5%	
DEPT OF RETIREMENT SYSTEMS	CHECK NO. - 00596352	2,826.31
		-----
TOTAL FOR 0680 - POLICE		28,687.07

0690 - COMMUNITY JUSTICE SERVICES

ABSOLUTE DRUG TESTING LLC	PROFESSIONAL SERVICES ACH PMT NO. - 80119488	3,460.00
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80119498	17.10
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119439	85.26
		-----
TOTAL FOR 0690 - COMMUNITY JUSTICE SERVICES		3,562.36

0700 - PUBLIC DEFENDER

ALLIED ENVELOPE	PRINTING/BINDING/REPRO ACH PMT NO. - 80119372	162.11
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119309	728.61
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119309	74.10
M & M COURT REPORTING LLC	LEGAL SERVICES ACH PMT NO. - 80119411	2,672.00
PROVOST PROFESSIONAL INVESTIGATIONS	LEGAL SERVICES ACH PMT NO. - 80119476	336.76
		-----
TOTAL FOR 0700 - PUBLIC DEFENDER		3,973.58

0750 - COMMUNITY/ECONOMIC DEV DVSN

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 6

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

MAUL FOSTER & ALONGI, INC	CONTRACTUAL SERVICES ACH PMT NO. - 80119468	2,512.26
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119353	94.89
		-----
TOTAL FOR 0750 - COMMUNITY/ECONOMIC DEV DVSN		2,607.15

1100 - STREET FUND

2B PROPERTIES LLC	RIGHT OF WAY ACH PMT NO. - 80119450	1,500.00
-------------------	--	----------

WA STATE DEPT OF ECOLOGY CONTRACTUAL SERVICES  
ACH PMT NO. - 80119354 109.00

TOTAL FOR 1100 - STREET FUND 1,609.00

1300 - LIBRARY FUND

US BANK BANK FEES  
TREASURY MANAGEMENT SERVICES CHECK NO. - 00596219 237.86

US BANK EARNINGS CREDIT  
TREASURY MANAGEMENT SERVICES CHECK NO. - 00596219 7.88-

TOTAL FOR 1300 - LIBRARY FUND 229.98

1360 - MISCELLANEOUS GRANTS FUND

AED INSTITUTE OF AMERICA INC POWER TOOLS/EQUIPMENT  
ACH PMT NO. - 80119371 11,431.27

TOTAL FOR 1360 - MISCELLANEOUS GRANTS FUND 11,431.27

1380 - TRAFFIC CALMING MEASURES

JOHN CASTO SCHOOL ZONE SPEED CAMERA FINE  
3003 E AUGUSTA AVE CHECK NO. - 00596341 17.00

KATANNA WARD PHOTO RED FINES  
3228 E 29TH AVE CHECK NO. - 00596344 198.62

PHILIP WALTERS SCHOOL ZONE SPEED CAMERA FINE  
6923 N ADAMS ST CHECK NO. - 00596342 2.00

SEAN GRACE PHOTO RED FINES  
17323 N GOLDEN DR CHECK NO. - 00596340 166.63

SUSAN FREEMAN PHOTO RED FINES  
PO BOX 537 CHECK NO. - 00596343 218.61

HONORABLE MAYOR 08/07/23  
AND COUNCIL MEMBERS PAGE 7

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

THERESA SULLIVAN PHOTO RED FINES  
10913 N WAIKIKI RD CHECK NO. - 00596339 198.62

TOTAL FOR 1380 - TRAFFIC CALMING MEASURES 801.48

1400 - PARKS AND RECREATION FUND

US BANK BANK FEES  
TREASURY MANAGEMENT SERVICES CHECK NO. - 00596219 390.64

TOTAL FOR 1400 - PARKS AND RECREATION FUND 390.64

1425 - AMERICAN RESCUE PLAN

HIP OF SPOKANE COUNTY DBA CONTRACTUAL SERVICES

COMMUNITY MINDED ENTERPRISES	CHECK NO. - 00596311	8,790.34
SPOKANE ARTS FUND	CONTRACTUAL SERVICES ACH PMT NO. - 80119482	134,100.00
TOTAL FOR 1425 - AMERICAN RESCUE PLAN		142,890.34

1460 - PARKING METER REVENUE FUND

CENTURYLINK	TELEPHONE CHECK NO. - 00596228	85.34
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119361	89.96
ELECTRONIC DATA COLLECTION CORPORATION	BANK FEES ACH PMT NO. - 80119322	364.85
ELECTRONIC DATA COLLECTION CORPORATION	POSTAGE ACH PMT NO. - 80119322	1,635.89
ELECTRONIC DATA COLLECTION CORPORATION	PRINTING/BINDING/REPRO ACH PMT NO. - 80119322	1,876.80
ELECTRONIC DATA COLLECTION CORPORATION	SUBSCRIPTION BASED IT ARNGMTS ACH PMT NO. - 80119322	25,201.34
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00596219	686.87
TOTAL FOR 1460 - PARKING METER REVENUE FUND		29,941.05

1560 - FORFEITURES & CONTRIBUTION FND

PARTNERS WITH FAMILIES & CHILDREN: SPOKANE	CONTRACTUAL SERVICES ACH PMT NO. - 80119367	25,000.00
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 8

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1560 - FORFEITURES & CONTRIBUTION FND	25,000.00
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1620 - PUBLIC SAFETY & JUDICIAL GRANT

WASHINGTON LOEFF DEPT OF RETIREMENT SYSTEMS	PENSION LOEFF II 3.5% CHECK NO. - 00596352	123.31
--	---	--------

TOTAL FOR 1620 - PUBLIC SAFETY & JUDICIAL GRANT	123.31
---	--------

1625 - PUBLIC SAFETY PERSONNEL FUND

SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80119430	563.05
WASHINGTON LOEFF DEPT OF RETIREMENT SYSTEMS	PENSION LOEFF II 3.5% CHECK NO. - 00596352	0.02

TOTAL FOR 1625 - PUBLIC SAFETY PERSONNEL FUND	563.07
---	--------

1640 - COMMUNICATIONS BLDG M&O FUND

-----  
 ENVIRONMENT CONTROL OF SPOKANE LAUNDRY/JANITORIAL SERVICES  
 ACH PMT NO. - 80119500 2,255.00  
 -----

TOTAL FOR 1640 - COMMUNICATIONS BLDG M&O FUND 2,255.00

1910 - CRIMINAL JUSTICE ASSISTANCE FD

-----  
 AXON ENTERPRISE INC SOFTWARE MAINTENANCE  
 ACH PMT NO. - 80119359 388,208.46

JRM ENTERPRISES INC INTERPRETER COSTS  
 DBA PROFESSIONAL LANGUAGE ACH PMT NO. - 80119515 5,571.00

MANENE LANGUAGE SERVICES LLC INTERPRETER COSTS  
 ACH PMT NO. - 80119334 3,381.00  
 -----

TOTAL FOR 1910 - CRIMINAL JUSTICE ASSISTANCE FD 397,160.46

1970 - FIRE/EMS FUND

-----  
 ALSCO DIVISION OF ALSCO INC LAUNDRY/JANITORIAL SERVICES  
 ACH PMT NO. - 80119374 190.56

AT&T MOBILITY CELL PHONE  
 CHECK NO. - 00596327 5,933.46

AT&T MOBILITY IT/DATA SERVICES  
 CHECK NO. - 00596327 6,163.91

HONORABLE MAYOR 08/07/23  
 AND COUNCIL MEMBERS PAGE 9

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

AT&T MOBILITY MINOR EQUIPMENT  
 CHECK NO. - 00596327 89.97

BRENDAN CRAIG OTHER TRANSPORTATION EXPENSES  
 ACH PMT NO. - 80119543 407.05

BRENDAN CRAIG PER DIEM  
 ACH PMT NO. - 80119543 139.50

CALEB MARTIN PERSONAL PROTECTIVE EQUIPMENT  
 ACH PMT NO. - 80119549 340.08

CENTURYLINK TELEPHONE  
 CHECK NO. - 00596228 284.58

CHARLENE QUINTANILLA PERMIT REFUNDS PAYABLE  
 4407 N DIVISION ST CHECK NO. - 00596233 105.00

COLEMAN OIL COMPANY LLC MOTOR FUEL-OUTSIDE VENDOR  
 ACH PMT NO. - 80119315 4,198.66

ENVIRONMENT CONTROL OF SPOKANE LAUNDRY/JANITORIAL SERVICES  
 ACH PMT NO. - 80119500 4,330.00

FASTENAL CO OFFICE SUPPLIES  
 ACH PMT NO. - 80119397 112.14



FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80119397	2,196.17
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119397	301.99
FASTENAL CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119397	178.58
GALLS LLC	CLOTHING ACH PMT NO. - 80119326	14,719.51
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119398	1,885.73
HARRY G LOCHRIDGE	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119447	239.80
HUGHES FIRE EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119402	5,107.96
INFOR PUBLIC SECTOR INC	SOFTWARE MAINTENANCE ACH PMT NO. - 80119511	2,604.74
INTEGRUS ARCHITECTURE	PROFESSIONAL SERVICES ACH PMT NO. - 80119513	46,292.50
JOSE CRUZ	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119544	340.08
L N CURTIS & SONS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119496	1,160.86

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 10

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

L N CURTIS & SONS	MINOR EQUIPMENT ACH PMT NO. - 80119389	1,508.56
L N CURTIS & SONS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119496	1,710.21
LEE M VENNING	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80119449	44.77
LEE M VENNING	PER DIEM ACH PMT NO. - 80119449	129.50
LUKE DENKE	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119545	340.08
MATT KLINKE	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119548	340.08
MICHAEL VAUGHAN	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80119448	340.60
NAPA AUTO PARTS GENUINE PARTS CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119416	949.91
NORCO INC	SAFETY SUPPLIES ACH PMT NO. - 80119417	85.41
NW LANDSCAPE MAINTENANCE INC DBA DARNALL SPRINKLERS	LANDSCAPE/GROUNDS MAINT ACH PMT NO. - 80119341	287.76
NW LANDSCAPE MAINTENANCE INC	REPAIR & MAINTENANCE SUPPLIES	

DBA DARNALL SPRINKLERS	ACH PMT NO. - 80119341	25.47
NYLE KHOUJA	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119547	340.08
PACIFIC CUSTOMER SPORTSWEAR, LLC	CLOTHING CHECK NO. - 00596346	6,922.11
POINTE PEST CONTROL	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00596244	621.30
POMP'S TIRE SERVICE INC	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80119424	82.84
PPE SOFTWARE LLC	SOFTWARE MAINTENANCE ACH PMT NO. - 80119530	6,217.00
RANDY FERRIS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119546	340.08
RYAN RORABACK	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119550	340.08
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80119430	41.65
SIX ROBBLEES INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00596252	15.78

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 11

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPOKANE FIRE DEPARTMENT IMPREST FUND	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00596218	74.05
SPOKANE FIRE FIGHTERS BENEFIT TRUST	VEBA POST EMPLOYMENT ACH PMT NO. - 80119348	16,500.00
STERICYCLE INC STERICYCLE OF WA (BC)	HAZARDOUS WASTE DISPOSAL ACH PMT NO. - 80119351	1,220.40
THE HIDE OUT/ROYCE SHIELDS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119329	779.35
TRACE ANALYTICS LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119437	21.46
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00596219	197.78
WA STATE DEPT OF REVENUE	SOFTWARE MAINTENANCE -	559.53
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II 3.5% CHECK NO. - 00596352	1,700.52
WHELEN ENGINEERING CO INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119443	303.46

TOTAL FOR 1970 - FIRE/EMS FUND

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139,362.65

3200 - ARTERIAL STREET FUND  
-----

ABADAN REPROGRAPHICS BUSINESS EQUIPMENT CENTER	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00596212	18,858.41
---	--	-----------

CORRIDOR CONTRACTORS LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119362	552,743.55
COWLES PUBLISHING COMPANY DBA THE SPOKESMAN-REVIEW	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119350	1,194.24
HALME CONSTRUCTION INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119464	53,406.88
PARAMETRIX INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119420	14,872.50
SHAMROCK PAVING CO/DIV OF MURPHY BROS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80119481	61,990.93
WA STATE DEPT OF ECOLOGY	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119541	175.23
-----		
TOTAL FOR 3200 - ARTERIAL STREET FUND		703,241.74

4100 - WATER DIVISION  
-----

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 12

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119358	2,592.73
BUD CLARY CHEVROLET JEEP EAGLE	VEHICLES ACH PMT NO. - 80119492	56,675.52
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119361	140.73
DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80119390	3,427.25
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119502	2,630.95
FINANCIAL CONSULTING SOLUTIONS GROUP INC DBA FCS GROUP	CONTRACTUAL SERVICES ACH PMT NO. - 80119461	6,078.75
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	CONTRACTUAL SERVICES ACH PMT NO. - 80119504	49.90
H D FOWLER COMPANY	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80119509	3,436.94
HASKINS STEEL CO INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119510	385.00
HORIZON DISTRIBUTORS	OPERATING SUPPLIES ACH PMT NO. - 80119401	556.79
INLAND POWER & LIGHT CO	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119405	830.77
JAMES SAKAMOTO	LODGING CHECK NO. - 00596247	388.70
JAMES SAKAMOTO	PER DIEM CHECK NO. - 00596247	78.50

MIMIRS WELL LLC DBA MIMIR WATER	CONTRACTUAL SERVICES ACH PMT NO. - 80119471	25,188.80
NEPTUNE TECHNOLOGY GROUP INC	MACHINERY/EQUIPMENT ACH PMT NO. - 80119521	293,706.39
NORCO INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119417	42.78
OLYMPIC FOUNDRY INC	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80119523	6,512.76
OWEN EQUIPMENT CO	MINOR EQUIPMENT ACH PMT NO. - 80119525	4,545.30
OXARC INC	OPERATING SUPPLIES ACH PMT NO. - 80119526	9,666.51
PAVEL CHUMOV 4018 E HARTSON AVE	REFUNDS CHECK NO. - 00596214	1,500.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 13

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

RAY TURF FARMS INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119427	160.09
SAJB-WELLHEAD IMPLEMENTATION BOARD PROGRAM	CONTRACTUAL SERVICES ACH PMT NO. - 80119533	25,000.00
SHAHIN PROPERTY LLC PO BOX 11982	REFUNDS CHECK NO. - 00596232	400.82
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80119430	731.07
SITEONE LANDSCAPE SUPPLY LLC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119534	1,026.73
TITAN TRUCK EQUIPMENT	MINOR EQUIPMENT ACH PMT NO. - 80119538	4,764.02
WATER DEPARTMENT IMPREST FUND	PERMITS/OTHER FEES CHECK NO. - 00596354	136.00
TOTAL FOR 4100 - WATER DIVISION		----- 450,653.80

4250 - INTEGRATED CAPITAL MANAGEMENT

CIVTECH INC	CONTRACTUAL SERVICES ACH PMT NO. - 80119314	9,108.50
CONSOR NORTH AMERICA INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119316	32,594.60
CORRIDOR CONTRACTORS LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119362	115,913.40
GHD INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119463	14,566.41
GROUNDWATER SOLUTIONS INC dba GSI WATER SOLUTIONS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119327	7,921.64
HALME CONSTRUCTION INC	CONSTRUCTION OF FIXED ASSETS	

	ACH PMT NO. - 80119464	3,014.90-
HDR ENGINEERING INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119328	16,311.39
LEGEND INVSTMENTS CORP DBA NATIONAL BARRICADE CO OF	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119338	3,267.00
LSB CONSULTING ENGINEERS PLLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119409	30,416.19
MAX J KUNEY COMPANY	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119365	39,108.80
PMTECH INC DBA PMWEB	CONTRACTUAL SERVICES ACH PMT NO. - 80119344	2,392.50

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 14

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

POWER CITY ELECTRIC INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119345	71,780.80
TIERRA RIGHT OF WAY SERVICES LTD	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119352	13,317.76
WA STATE DEPT OF ECOLOGY	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119541	2,840.00
WA STATE DEPT OF HEALTH	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00596256	5,484.00
TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT		362,008.09

4310 - SEWER MAINTENANCE DIVISION

ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119358	3.93
FINANCIAL CONSULTING SOLUTIONS GROUP INC DBA FCS GROUP	CONTRACTUAL SERVICES ACH PMT NO. - 80119461	6,078.75
FROSTY ICE/DIV OF R PLUM CORP EMPIRE COLD STORAGE & FROSTY	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119506	140.61
INFRASTRUCTURE REPAIR SYSTEMS INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119403	8,287.00
JULIAN WALKER	PERMITS/OTHER FEES CHECK NO. - 00596257	102.00
MICHAEL W SCHUG	PER DIEM CHECK NO. - 00596249	373.00
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	745.83
TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION		15,731.12

4320 - RIVERSIDE PARK RECLAMATION FAC

ALS LABORATORY GROUP	TESTING SERVICES ACH PMT NO. - 80119373	425.00
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AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119379	258.72
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119379	15.78
BRANDSAFWAY SERVICES INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119532	5,709.35
BRANOM OPERATING COMPANY LLC BRANOM INSTRUMENT COMPANY	OPERATING SUPPLIES ACH PMT NO. - 80119381	4,414.50

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 15

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

COLE-PARMER INSTRUMENT COMPANY LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119385	247.68
EUROFINS ENVIRONMENT TESTING NORTHWEST LLC	TESTING SERVICES ACH PMT NO. - 80119363	885.00
EVOQUA WATER TECHNOLOGIES LLC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119396	559.04
EZRA CROOKS	MINOR SAFETY EQUIPMENT CHECK NO. - 00596328	163.34
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80119503	184.56
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119504	58.22
INLAND ENVIRONMENTAL RESOURCES INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119512	24,406.65
KRIS KREUTZER DBA SALT OF THE EARTH INC	OPERATING SUPPLIES CHECK NO. - 00596248	1,078.12
MARUBENI AMERICA CORPORATION	CHEMICAL/LAB SUPPLIES CHECK NO. - 00596241	29,557.38
MICRONICS ENGINEERED FILTRATION GROUP INC	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00596242	21,937.02
MIDLAND SCIENTIFIC INC	OPERATING SUPPLIES ACH PMT NO. - 80119519	2,069.76
NORCO INC	OPERATING SUPPLIES ACH PMT NO. - 80119522	867.89
OTIS ELEVATOR COMPANY	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119524	4,888.64
OXARC INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119526	2,505.31
POINTE PEST CONTROL	CONTRACTUAL SERVICES CHECK NO. - 00596322	1,466.05
ROBERT SCHULHOFF	MINOR SAFETY EQUIPMENT CHECK NO. - 00596250	180.00
TWO RIVERS TERMINAL LLC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119539	30,320.26

T-MOBILE	CELL PHONE CHECK NO. - 00596254	392.93
UNITED STATES GEOLOGICAL SURVEY	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00596255	5,152.00
WA STATE DEPT OF ECOLOGY	PERMITS/OTHER FEES ACH PMT NO. - 80119541	218,527.50

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 16

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC	-----	356,270.70
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4330 - STORMWATER

FINANCIAL CONSULTING SOLUTIONS GROUP INC DBA FCS GROUP	CONTRACTUAL SERVICES ACH PMT NO. - 80119461	6,078.75
VERIZON WIRELESS	TELEPHONE ACH PMT NO. - 80119540	239.71

TOTAL FOR 4330 - STORMWATER	-----	6,318.46
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4360 - ENVIRONMENTAL PROGRAMS

DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80119318	3,792.55
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TOTAL FOR 4360 - ENVIRONMENTAL PROGRAMS	-----	3,792.55
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4490 - SOLID WASTE DISPOSAL

AIRGAS SPECIALTY PRODUCTS INC	CHEMICAL/LAB SUPPLIES CHECK NO. - 00596226	28,436.42
BANNER FURNACE & FUEL	OPERATING SUPPLIES ACH PMT NO. - 80119380	270.32
ELJAY OIL CO INC	LUBRICANTS ACH PMT NO. - 80119394	2,037.70
ELJAY OIL CO INC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80119394	912.11
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80119502	1,006.83
FASTENAL CO	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119502	3,526.91
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119502	1,427.45
FASTENAL CO	SAFETY SUPPLIES ACH PMT NO. - 80119397	96.50
GRAINGER INC	SAFETY SUPPLIES ACH PMT NO. - 80119508	15,056.40
HASKINS STEEL CO INC	REPAIR & MAINTENANCE SUPPLIES	

	ACH PMT NO. - 80119399	2,265.66
KRUEGER SHEET METAL COMPANY	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80119407	1,445.99

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 17

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

MARTIN SPROCKET AND GEAR INC DBA THOMAS CONVEYOR COMPANY	OTHER IMPROVEMENTS ACH PMT NO. - 80119436	24,242.43
OXARC INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119418	5,614.92
PETE LIEN & SONS INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119527	42,898.43
SAFETY KLEEN CORPORATION	OPERATING SUPPLIES CHECK NO. - 00596246	1,124.88
SIEMENS ENERGY INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00596251	26,102.70
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00596219	291.70
TOTAL FOR 4490 - SOLID WASTE DISPOSAL		156,757.35

4500 - SOLID WASTE COLLECTION

AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119490	156.53
DRI STICK DECAL CORP DBA RYDIN DECAL	PRINTING/BINDING/REPRO ACH PMT NO. - 80119428	1,828.82
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80119502	342.65
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	OPERATING SUPPLIES ACH PMT NO. - 80119504	83.17
GWP HOLDINGS LLC DBA DOBBS PETERBILT	VEHICLES ACH PMT NO. - 80119499	309,164.91
JACOB LATTIN	PERMITS/OTHER FEES CHECK NO. - 00596240	136.00
NICHOLAS SOBOSKY	PERMITS/OTHER FEES CHECK NO. - 00596347	136.00
SPOKANE COUNTY TREASURER	UTIL GARBAGE/WASTE REMOVAL ACH PMT NO. - 80119537	157,967.76
WA STATE DEPT OF REVENUE	PRINTING/BINDING/REPRO -	164.59
WASTEQUIP WASHINGTON	MACHINERY/EQUIPMENT CHECK NO. - 00596353	20,970.09
WASTEQUIP WASHINGTON	MINOR EQUIPMENT CHECK NO. - 00596353	64,451.76
TOTAL FOR 4500 - SOLID WASTE COLLECTION		555,402.28



PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4600 - GOLF FUND

US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00596219	544.39
TOTAL FOR 4600 - GOLF FUND		544.39

4700 - DEVELOPMENT SVCS CENTER

BILLS HEATING & AC PO BOX 585	PERMIT REFUNDS PAYABLE CHECK NO. - 00596234	35.00
BRS FIELD OPS LLC 1403 N RESEARCH WAY	PERMIT REFUNDS PAYABLE CHECK NO. - 00596338	37.00
LARRY BROWN COMAN CONST & EXCAVATION INC	PERMIT REFUNDS PAYABLE CHECK NO. - 00596237	248.50
MURRAY DEAN GILES	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00596230	510.91
MURRAY DEAN GILES	PER DIEM CHECK NO. - 00596230	259.00
NORTH COUNTRY SERVICES LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80119366	552.49
SAFEBUILT WASHINGTON LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80119531	23,480.00
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80119430	281.53
SOREN BELEW ADVANCED PLUMBING II LLC	PERMIT REFUNDS PAYABLE CHECK NO. - 00596235	165.00
TICOR TITLE COMPANY 16201 E INDIANA AVE	PERMIT REFUNDS PAYABLE CHECK NO. - 00596231	500.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00596219	199.55
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119540	1,530.55
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80119540	920.23
TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER		28,719.76

5100 - FLEET SERVICES FUND

AMERIGAS PROPANE LP DBA NORTHERN ENERGY	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80119489	453.91
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

AVISTA UTILITIES	COMPRESSED NATURAL GAS FUEL ACH PMT NO. - 80119490	34,218.33
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119490	3,613.61
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119490	32.06
BECKER BUICK-GMC INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119491	165.95
BECKER BUICK-GMC INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119491	48.36
CINTAS CORPORATION NO 2	SAFETY SUPPLIES ACH PMT NO. - 80119493	357.35
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80119494	118,017.57
CONNELL OIL INC DBA CO-ENERGY	LUBRICANTS ACH PMT NO. - 80119495	1,465.06
EVERGREEN STATE TOWING LLC DBA SPOKANE VALLEY TOWING	TOWING EXPENSE ACH PMT NO. - 80119501	663.81
FLEET PAINTING INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119505	4,292.42
INDUSTRIAL WELDING CO INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00596329	12,742.10
JHAB3 CO DBA MEINEKE CAR CARE CENTER	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00596345	1,744.62
KENWORTH SALES COMPANY	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119517	1,892.10
MEGA WASH LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80119469	5,205.75
NOVUS AUTO GLASS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119472	3,573.80
POHL SPRING WORKS INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119528	613.32
POMP'S TIRE SERVICE INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119529	8,478.49
TOBY'S BODY & FENDER INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119484	8,685.98
		-----
	TOTAL FOR 5100 - FLEET SERVICES FUND	206,264.59

5200 - PUBLIC WORKS AND UTILITIES  
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 20

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

PITNEY BOWES

OPERATING SUPPLIES

	CHECK NO. - 00596243	11,772.00
SHI CORP	SOFTWARE MAINTENANCE ACH PMT NO. - 80119347	312.24
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00596219	20,290.29
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119353	42.63
TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES		32,417.16

5300 - IT FUND

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119378	3.86
DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80119390	503.82
DEXON COMPUTER INC	MINOR EQUIPMENT ACH PMT NO. - 80119319	3,178.00
JOURNAL TECHNOLOGIES INC	SOFTWARE MAINTENANCE CHECK NO. - 00596321	164,284.39
MYTHICS INC	SOFTWARE MAINTENANCE ACH PMT NO. - 80119415	1,106.68
PICTOMETRY INTERNATIONAL CORP	SOFTWARE MAINTENANCE ACH PMT NO. - 80119422	2,398.00
PITNEY BOWES	OPERATING SUPPLIES CHECK NO. - 00596243	1,308.00
RIVER PARK SQUARE LLC	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80119478	800.00
SHI CORP	SOFTWARE MAINTENANCE ACH PMT NO. - 80119430	109,389.05
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	286.02
TOTAL FOR 5300 - IT FUND		283,257.82

5310 - IT CAPITAL REPLACEMENT FUND

DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80119390	28,482.46
INSIGHT GLOBAL LLC	FIBER OPTICS ACH PMT NO. - 80119465	1,520.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 21

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 5310 - IT CAPITAL REPLACEMENT FUND	30,002.46
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5400 - REPROGRAPHICS FUND

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ARAMARK UNIFORM SERVICES	LAUNDRY/JANITORIAL SERVICES	
AUS WEST LOCKBOX	ACH PMT NO. - 80119378	128.22
MARK ANDY INC	EQUIPMENT REPAIRS/MAINTENANCE	
DBA MARK ANDY PRINT PRODUCTS	ACH PMT NO. - 80119467	3,334.42
MARK ANDY INC	OPERATING SUPPLIES	
DBA MARK ANDY PRINT PRODUCTS	ACH PMT NO. - 80119335	138.02
WCP SOLUTIONS	OPERATING SUPPLIES	
	ACH PMT NO. - 80119355	267.17
TOTAL FOR 5400 - REPROGRAPHICS FUND		----- 3,867.83

5600 - ACCOUNTING SERVICES

-----		
WASHINGTON FINANCE OFFICERS	REGISTRATION/SCHOOLING	
ASSN	CHECK NO. - 00596258	6,370.00
TOTAL FOR 5600 - ACCOUNTING SERVICES		----- 6,370.00

5750 - OFFICE OF PERFORMANCE MGMT

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DELL MARKETING LP	MINOR EQUIPMENT	
%DELL USA LP	ACH PMT NO. - 80119318	947.74
SHI CORP	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80119430	83.41
TOTAL FOR 5750 - OFFICE OF PERFORMANCE MGMT		----- 1,031.15

5800 - RISK MANAGEMENT FUND

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ALTERNATIVE SERVICE CONCEPTS	INSURANCE ADMINISTRATION	
ACCT #1254375	ACH PMT NO. - 80119457	27,823.08
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00596219	224.07
US BANK	EARNINGS CREDIT	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00596219	89.19-
US BANK OR CITY TREASURER	INSURANCE CLAIMS	
LIABILITY CLAIMS	ACH PMT NO. - 80119438	23,830.13
TOTAL FOR 5800 - RISK MANAGEMENT FUND		----- 51,788.09

HONORABLE MAYOR AND COUNCIL MEMBERS 08/07/23  
PAGE 22

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

5810 - WORKERS' COMPENSATION FUND

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FIDEL BAZAN	LOCAL MILEAGE	
	CHECK NO. - 00596227	96.35
OCCUPATIONAL HEALTH SOLUTIONS	PROFESSIONAL SERVICES	
INC	ACH PMT NO. - 80119473	1,892.00
WA STATE DEPT OF LABOR &	DEPOSIT-SUPP PENSION ASSESSMNT	

INDUSTRIES	CHECK NO. - 00596350	206,429.26
WA STATE DEPT OF LABOR & INDUSTRIES	INSURANCE ADMINISTRATION CHECK NO. - 00596350	193,796.57
WA STATE DEPT OF LABOR & INDUSTRIES	OTHER STATE AGENCIES CHECK NO. - 00596350	34,667.08-
WILLIS TOWERS WATSON INSURANCE SERVICES WEST INC	INSURANCE CLAIMS ACH PMT NO. - 80119445	6,864.00
TOTAL FOR 5810 - WORKERS' COMPENSATION FUND		----- 374,411.10

5820 - UNEMPLOYMENT COMPENSATION FUND

NATIONAL EMPLOYERS COUNCIL INC DBA PEOPLESYSTEMS	INSURANCE ADMINISTRATION ACH PMT NO. - 80119475	500.00
WA STATE EMPLOYMENT SECURITY DEPT	INSURANCE CLAIMS CHECK NO. - 00596351	44,760.93
TOTAL FOR 5820 - UNEMPLOYMENT COMPENSATION FUND		----- 45,260.93

5830 - EMPLOYEES BENEFITS FUND

DELTA DENTAL OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80119497	30,298.36
HRA VEBA TRUST HRA VEBA TRUST CONTRIBUTIONS	INSURANCE PREMIUMS ACH PMT NO. - 80119330	56,798.00
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80119516	91,154.51
LIFEWISE ASSURANCE CO	INSURANCE PREMIUMS ACH PMT NO. - 80119518	27,817.09
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	INSURANCE CLAIMS ACH PMT NO. - 80119425	400,213.50
REHN & ASSOCIATES SPOKANE CITY TREASURER	INSURANCE ADMINISTRATION ACH PMT NO. - 80119477	1,500.00
SPOKANE FIRE FIGHTERS BENEFIT TRUST	INSURANCE PREMIUMS ACH PMT NO. - 80119348	767,587.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 23

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WAPAL FUND WASHINGTON STATE HEALTH CARE	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80119542	245.82
TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND		----- 1,375,614.28

5900 - FACILITIES MANAGEMENT FUND OPS

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119308	146.09
EMPIRE GLASS	BUILDING REPAIRS/MAINTENANCE	

	ACH PMT NO. - 80119395	2,026.07
INLAND ELEVATOR LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119364	386.96
ORKIN	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00596217	229.98
ROCKIN' DW CONSTRUCTION INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119368	2,431.57
ROTO-ROOTER/DIV OF RAM PLUMBING INC	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00596245	743.92
SNO VALLEY PROCESS SOLUTIONS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119369	10,709.25
SPOKANE CITY TREASURER	PUBLIC UTILITY SERVICE CHECK NO. - 00596348	103.30
UNION PACIFIC RAILROAD COMPANY 12567 COLLECTIONS CENTER DRIVE	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00596224	1,045.00
TOTAL FOR 5900 - FACILITIES MANAGEMENT FUND OPS		17,822.14

5902 - PROPERTY ACQUISITION POLICE

ROCKIN' DW CONSTRUCTION INC	BUILDING IMPROVEMENTS ACH PMT NO. - 80119368	5,207.59
TOTAL FOR 5902 - PROPERTY ACQUISITION POLICE		5,207.59

5904 - FACILITIES CAPITAL

J R SWIGART COMPANY INC	BUILDING IMPROVEMENTS ACH PMT NO. - 80119514	164,162.71
KRUEGER SHEET METAL COMPANY	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119466	988,868.71
ROCKIN' DW CONSTRUCTION INC	BUILDING IMPROVEMENTS ACH PMT NO. - 80119368	6,422.01

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 24

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WUTKE LLC DBA IDAHO FENCE	OTHER IMPROVEMENTS ACH PMT NO. - 80119370	33,660.00
TOTAL FOR 5904 - FACILITIES CAPITAL		1,193,113.43

6200 - FIREFIGHTERS' PENSION FUND

BYRAM HEALTHCARE CENTERS INC	SERVICE REIMBURSEMENT CHECK NO. - 00596310	249.69
CSL TECHRIDGE 2018 LLC DBA TECHRIDGE OAKS AL & MC	SERVICE REIMBURSEMENT CHECK NO. - 00596312	4,910.00
CSL TECHRIDGE 2018 LLC DBA TECHRIDGE OAKS AL & MC	SERVICE REIMBURSEMENT CHECK NO. - 00596312	1,550.00

DELTA DENTAL OF WASHINGTON	SERVICE REIMBURSEMENT ACH PMT NO. - 80119497	2,421.00
EVERGREEN FOUNTAINS LLC	SERVICE REIMBURSEMENT CHECK NO. - 00596318	8,523.00
EVERGREEN FOUNTAINS LLC	SERVICE REIMBURSEMENT CHECK NO. - 00596326	1,100.00
LARRY BELL	SERVICE REIMBURSEMENT CHECK NO. - 00596309	400.69
LIFEWISE ASSURANCE CO	INSURANCE ADMINISTRATION ACH PMT NO. - 80119518	3,273.81
MADRONA PEAK LLC GENERATIONS HOME CARE	SERVICE REIMBURSEMENT CHECK NO. - 00596320	2,267.75
MOSS-ADAMS LLP	CONTRACTUAL SERVICES ACH PMT NO. - 80119337	2,500.00
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80119425	69,705.78
ROSAUERS PHARMACY	SERVICE REIMBURSEMENT CHECK NO. - 00596323	27.27
TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND		96,928.99

6300 - POLICE PENSION

DELTA DENTAL OF WASHINGTON	SERVICE REIMBURSEMENT ACH PMT NO. - 80119497	647.00
EVERGREEN FOUNTAINS LLC	SERVICE REIMBURSEMENT CHECK NO. - 00596314	4,854.00
EVERGREEN FOUNTAINS LLC	SERVICE REIMBURSEMENT CHECK NO. - 00596315	586.62

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/07/23  
PAGE 25

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

LIFEWISE ASSURANCE CO	INSURANCE ADMINISTRATION ACH PMT NO. - 80119518	2,656.11
MOSS-ADAMS LLP	CONTRACTUAL SERVICES ACH PMT NO. - 80119337	1,500.00
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80119425	34,617.08
ROSAUERS PHARMACY	SERVICE REIMBURSEMENT CHECK NO. - 00596323	120.11
SULLIVAN VENTURES, LLC DBA SULLIVAN PARK ASSISTED LVG	SERVICE REIMBURSEMENT CHECK NO. - 00596324	4,810.00
SULLIVAN VENTURES, LLC DBA SULLIVAN PARK ASSISTED LVG	SERVICE REIMBURSEMENT CHECK NO. - 00596324	1,700.00
TOTAL FOR 6300 - POLICE PENSION		51,490.92

6920 - CLAIMS CLEARING FUND

ALISON A STONE 2507 W GORDON AVE	ACCOUNTS PAYABLE CHECK NO. - 00596335	165.49
BENJAMIN TAFOYA 4028 N ELGIN ST	ACCOUNTS PAYABLE CHECK NO. - 00596336	826.45
CORTLAND ASHBROOK 3711 S SR 27 HWY	ACCOUNTS PAYABLE CHECK NO. - 00596334	535.99
DANIEL ADEWALE 4711 EAST 36TH COURT	ACCOUNTS PAYABLE CHECK NO. - 00596331	49.64
ELI BORDERS 5715 EAST VALLEY SPRINGS RD	ACCOUNTS PAYABLE CHECK NO. - 00596330	394.10
MICHAEL ANGER 10107 N WHITTIER ST	ACCOUNTS PAYABLE CHECK NO. - 00596333	1,371.63
MILES E LEWIS 2515 E 39TH AVE	ACCOUNTS PAYABLE CHECK NO. - 00596337	61.69
MORGAN WILLIAMS 18631 106TH PL SE	ACCOUNTS PAYABLE CHECK NO. - 00596332	109.66

TOTAL FOR 6920 - CLAIMS CLEARING FUND -----  
3,514.65

TOTAL CLAIMS -----  
7,317,894.56



**Agenda Sheet for City Council Meeting of:**

08/21/2023

<b>Date Rec'd</b>	8/9/2023
<b>Clerk's File #</b>	CPR 2023-0002
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	ACCOUNTING
<b>Contact Name/Phone</b>	LEONARD DAVIS 625-6005
<b>Contact E-Mail</b>	LDAVIS@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Claim Item
<b>Agenda Item Name</b>	5600-CLAIMS-2023

**Agenda Wording**

Report of the Mayor of pending claims & payments of previously approved obligations through: 8/11/2023. Total:\$10,942,882.03 with Parks & Library claims being approved by their respective boards. Claims excluding Parks & Library Total:\$10,676,514.48

**Summary (Background)**

Pages 1-33 Check numbers: 596355 - 596506 ACH payment numbers: 119551 - 119786 On file for review in City Clerks Office: 33 Page listing of Claims Note:

Lease? NO Grant related? Public Works? NO

**Fiscal Impact**

Expense \$ 10,676,514.48

Select \$

Select \$

Select \$

**Budget Account**

# Various

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#

#

**Approvals****Dept Head** MURRAY, MICHELLE**Division Director** WALLACE, TONYA**Finance** MURRAY, MICHELLE**Legal** PICCOLO, MIKE**For the Mayor** JONES, GARRETT**Council Notifications****Study Session\Other****Council Sponsor****Distribution List****Additional Approvals****Purchasing**

APPROVAL FUND SUMMARY

FUND	FUND NAME	AMOUNT
0100	GENERAL FUND	694,872.83
1100	STREET FUND	59,961.19
1200	CODE ENFORCEMENT FUND	12,112.19
1300	LIBRARY FUND	44,609.70
1380	TRAFFIC CALMING MEASURES	531.32
1400	PARKS AND RECREATION FUND	75,604.49
1425	AMERICAN RESCUE PLAN	11,344.86
1460	PARKING METER REVENUE FUND	8,748.11
1560	FORFEITURES & CONTRIBUTION FND	2,604.69
1590	HOTEL/MOTEL TAX FUND	548,167.26
1620	PUBLIC SAFETY & JUDICIAL GRANT	1,542.52
1625	PUBLIC SAFETY PERSONNEL FUND	22,725.18
1640	COMMUNICATIONS BLDG M&O FUND	15,682.17
1680	CD/HS OPERATIONS	11,853.62
1910	CRIMINAL JUSTICE ASSISTANCE FD	568.51
1970	FIRE/EMS FUND	335,700.08
3200	ARTERIAL STREET FUND	152,139.44
4100	WATER DIVISION	593,818.42
4250	INTEGRATED CAPITAL MANAGEMENT	1,562,550.70
4300	SEWER FUND	600,725.16
4480	SOLID WASTE FUND	212,231.63
4600	GOLF FUND	10,710.55
4700	DEVELOPMENT SVCS CENTER	46,267.41
5100	FLEET SERVICES FUND	185,594.52
5200	PUBLIC WORKS AND UTILITIES	11,696.10
5300	IT FUND	155,385.55
5310	IT CAPITAL REPLACEMENT FUND	3,800.00
5400	REPROGRAPHICS FUND	12,305.53
5500	PURCHASING & STORES FUND	5,519.87
5600	ACCOUNTING SERVICES	24,231.98
5700	MY SPOKANE	6,901.88
5750	OFFICE OF PERFORMANCE MGMT	10,523.52
5800	RISK MANAGEMENT FUND	19,712.13
5810	WORKERS' COMPENSATION FUND	4,241.01
5820	UNEMPLOYMENT COMPENSATION FUND	39.26
5830	EMPLOYEES BENEFITS FUND	450,991.82
5900	FACILITIES MANAGEMENT FUND OPS	71,875.96
5902	PROPERTY ACQUISITION POLICE	65,147.45
5903	PROPERTY ACQUISITION FIRE	73,124.21
5904	FACILITIES CAPITAL	6,179.90
6060	EMPLOYEES' RETIREMENT FUND	1,510.82
6070	FIREFIGHTERS' PENSION FUND	16,297.37
6080	POLICE PENSION FUND	5,621.17
6255	LAW ENFORCEMENT RECORDS MGMT	8,266.50
6920	CLAIMS CLEARING FUND	2,914.44
6960	SALARY CLEARING FUND NEW	2,621,351.04
TOTAL:		8,788,304.06

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 32

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 08/14/23  
TIME: 07:26  
PAGE: 1

CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	1,280.71		
00596355	CENTURYLINK	582.50		
00596356	24 SEVEN TOPCO LLC		710.50	
00596357	DEVIKA GATES		100.00	
00596358	EDWARD GOODEN		100.00	
00596359	T-MOBILE		57.48	
00596360	WA STATE PATROL		33.00	
00596361	CENTURYLINK			76.35
00596362	COMCAST			73.47
00596363	MIKE LIGHT			235.00
00596364	CSWW INC			92.36
00596365	SHAUN SPRINGER			175.00
00596366	SWIRE PACIFIC HOLDINGS, INC			1,789.06
00596367	WILLIAMS INLAND DISTRIBUTORS			243.59
00596368	NORFOLK IRON & METAL CO	2,938.43		
00596369	DGT ENTERPRISES LLC	7,505.00		
00596370	WILLIAM J GONZALEZ	2,025.45		
00596372	WINSTON & CASHATT LAWYERS	36.07		
00596373	JULIANNE YOUNG ADAMS	45.81		
00596374	FV CONTRACTING LLC	500.00		
00596375	MADISON CZARAPATA	156.89		
00596376	MARILYN THAYER	131.62		
00596377	BLACK REALTY MANAGEMENT	76.00		
00596378	BLACK REALTY MANAGEMENT	38.00		
00596379	JOEL MURILLO	2,914.44		
00596380	LEAVITT MACHINERY USA INC	589.91		
00596381	CAROL TOMSIC	150.00		
00596382	PET EMERGENCY CLINIC	176.68		
00596383	POINTE PEST CONTROL	136.25		
00596384	SCRIBSOFT HOLDINGS INC	555.00		
00596385	CRAIG MEIDL OR JUSTIN LUNDGR	1,670.00		
00596386	T-MOBILE	21.28		
00596387	T-MOBILE	7,099.79		
00596388	UNITED RENTALS NW INC	4,660.92		
00596389	WA STATE EMPLOYMENT SECURITY	20.00		
00596390	CALE AMERICA INC			832.42
00596391	CENTURYLINK			126.59
00596392	WATERCO OF THE PACIFIC NORTH			97.73
00596394	CSWW INC			381.13
00596395	O'REILLY AUTOMOTIVE STORES I			8.63
00596396	PARK DEPT IMPREST FUND			160.90
00596397	PARK DEPT IMPREST FUND			29.98
00596398	SIX ROBBLEES INC			98.05
00596399	SPOKANE CITY TREASURER			4,282.39
00596400	SWIRE PACIFIC HOLDINGS, INC			1,156.75
00596401	WALTER E NELSON CO			757.42
00596402	WILLIAMS INLAND DISTRIBUTORS			328.35
00596403	ORIN FITZGERALD	208.63		
00596404	TONYA M REISS	80.50		
00596459	ABADAN REPROGRAPHICS	9,448.28		
00596460	CENTURYLINK	154.75		
00596461	WATERCO OF THE PACIFIC NORTH	354.20		
00596462	EASTERN WASHINGTON ATTORNEY	45.00		

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 32

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 08/14/23  
TIME: 07:26  
PAGE: 2

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00596463	LINKS FOUNDATION INC	11,057.69		
00596464	SPOKANE CITY TREASURER	4,490.21		
00596465	WASHINGTON STATE	7,176.08		
00596466	WASHINGTON STATE	5,338.44		
00596467	WASHINGTON STATE	5,228.37		
00596468	GOLF CARS ETC/DIV OF H A V I			14,153.24
00596469	ARLO HUBER & SON INC			15,028.20
00596470	STICKERS NORTHWEST INC			1,162.50
00596471	UNITED CROWN PUMP AND DRILLI			481.78
00596472	AIRGAS SPECIALTY PRODUCTS IN	30,239.24		
00596473	ALASKA RUBBER GROUP INC	37.65		
00596474	CHILD SUPPORT SERVICES	1,125.44		
00596475	CALIFORNIA STATE DISBURSEMEN	221.14		
00596476	GLOVER MANSION EVENTS LLC	858.04		
00596477	HUMAN RESOURCES	834.00		
00596478	ICMA RETIREMENT TRUST 457	514,401.00		
00596479	ICMA RETIREMENT TRUST 457 LO	50,077.27		
00596480	ING LIFE INSURANCE & ANNUITY	142,909.20		
00596481	RICHARD JORGENSON	85.03		
00596482	CONRAD MANFRED	8,990.50		
00596483	RIGHT NOW HEATING & COOLING	15.00		
00596484	FIS BILL PAY	15.00		
00596485	LEVEL 3 FINANCING INC	3,639.03		
00596486	JHAB3 CO	3,366.36		
00596487	CAROL TOMSIC	56.00		
00596488	CAROL TOMSIC	9.00		
00596489	TAISIA MOGA	100.00		
00596490	NEW JERSEY SUPPORT PAYMENT	650.02		
00596491	PEOPLE QUALIFIED COMMITTEE	7.00		
00596492	PRE-PAID LEGAL SERVICES INC	409.32		
00596493	R 'N R RV CENTER	3,064.62		
00596494	UNITED METHODIST HOMES	7,745.86		
00596495	PEROVICH PARTNERS INC	1,300.82		
00596496	SPOKANE EYE CLINIC	33.23		
00596497	SPOKANE RIVER FORUM	5,217.35		
00596498	STATE DISBURSMENT UNIT	862.60		
00596499	T-MOBILE	29.75		
00596500	UNITED STATES TREASURY	12.50		
00596501	US BANK OR CITY TREASURER	1,881,457.19		
00596502	VOYA FINANCIAL LOAN REPAYMEN	1,172.19		
00596503	WA GET PROGRAM	345.00		
00596504	WA STATE SUPPORT REGISTRY OR	17,118.22		
00596505	WESTERN STATES POLICE MEDICA	3,375.00		
00596506	WSCCCE, AFSCME, AFL-CIO	339.68		
80119551	ACTION MATERIALS	473.25		
80119552	ALS LABORATORY GROUP	2,753.00		
80119553	ALSCO DIVISION OF ALSCO INC	2,223.43		
80119554	ATLAS ELECTRIC INC	30.06		
80119555	AURORA WORLD INC			189.64
80119556	AVISTA UTILITIES	4,643.06	251.51	
80119557	BEARING DISTRIBUTORS INC			75.85
80119558	CDA REDI MIX & PRECAST INC	4,473.36		
80119559	CHEMSEARCH FE DIVISION		2,340.33	

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 32

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 08/14/23  
TIME: 07:26  
PAGE: 3

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119560	CINTAS CORPORATION		38.15	

80119561	CINTAS CORPORATION NO 2	155.84		
80119562	CLEARWATER SUMMIT GROUP INC		2,369.39	
80119563	COLEMAN OIL COMPANY LLC			530.86
80119564	COMCAST	378.57		
80119565	CONCESSION SUPPLY/DIV OF			371.74
80119566	CONSOLIDATED SUPPLY CO	3,124.16		
80119567	ZERO TOLERANCE SNOW & ICE	3,292.89		
80119568	DELL MARKETING LP		9,341.41	
80119569	DESIGNER DECAL INC		433.71	
80119570	DEVRIES INFORMATION MANAGEME	34.20		
80119571	EDGE CONSTRUCTION SUPPLY	3,498.86		
80119572	ELJAY OIL CO INC	655.74		
80119573	ENDRESS+HAUSER INC	8,140.41		
80119574	EUROFINS ENVIRONMENT TESTING	502.50		
80119575	EVOQUA WATER TECHNOLOGIES LL	559.04		
80119576	EXPRESS NAME TAGS & MORE, IN		14.60	
80119577	FIRE SYSTEMS WEST INC		340.63	
80119578	GRAINGER INC			343.50
80119579	DANIEL HALL			250.00
80119580	HARRINGTON INDUSTRIAL PLASTI			78.22
80119581	HORIZON DISTRIBUTORS			1,098.77
80119582	HUMANIX HUMAN RESOURCE		3,572.00	
80119583	LARIVIERE INC	108,394.69		
80119584	LEONE & KEEBLE INC		3,424.20	
80119585	MACKIN BOOK COMPANY DBA		2,772.27	
80119586	MCKINSTRY CO LLC		539.55	
80119587	WORKSPACE DEVELOPMENT LLC		9,418.41	
80119588	PARAMETRIX INC	20,585.00		
80119589	SHI CORP			844.58
80119590	SITEONE LANDSCAPE SUPPLY LLC			1,040.95
80119591	SPOKANE COUNTY TREASURER	36,388.30		
80119592	SPOKANE TRANSIT AUTHORITY	67,216.97		
80119593	TK ELEVATOR CORPORATION		910.78	
80119594	WILBUR ELLIS COMPANY			5,764.67
80119595	WILDROSE LTD dba			1,417.00
80119596	WUTKE LLC	3,400.00		
80119597	JENNIE ANDERSON		40.61	
80119598	CATHERINE G BAKKEN		62.88	
80119599	PAUL H CHAPIN		125.44	
80119600	THOMAS HERRLINGER		9.17	
80119601	JORDAN A HILKER		2,937.00	
80119602	LARRY B HUGHES		22.93	
80119603	ALINA MURCAR		4,462.85	
80119604	MARK POIRIER			112.66
80119605	JONATHAN ROSARIO		42.31	
80119606	ABSOLUTE DRUG TESTING LLC	8,640.00		
80119607	ACTION MATERIALS	169.50		698.95
80119608	ARAMARK UNIFORM SERVICES	59.42		
80119609	AVISTA UTILITIES	490,410.60		
80119610	CDW GOVERNMENT INC	1,635.00		
80119611	COLEMAN OIL COMPANY LLC	3,023.89		
80119612	COMCAST	153.54		

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 32

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 08/14/23  
TIME: 07:26  
PAGE: 4

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119613	CONSOLIDATED ELECTRICAL			52.32
80119614	CONSOLIDATED SUPPLY CO	12,402.18		
80119615	COPIERS NORTHWEST INC	12,518.33		
80119616	L N CURTIS & SONS	1,382.52		
80119617	DELL MARKETING LP	1,167.55		

80119618	DEVRIES INFORMATION MANAGEME	6.83	
80119619	JIM'S TRANSFER INC DBA DEVRI	1,649.39	
80119620	PALADIN 2018 dba		375.00
80119621	GORLEY LOGISTICS LLC	66.54	
80119622	FOUR SEASONS LANDSCAPING INC	2,960.44	
80119623	FRANCIS AVENUE HARDWARE		11.29
80119624	GALLS LLC	18,366.51	
80119625	GRAINGER INC	3,272.17	
80119626	HUGHES FIRE EQUIPMENT INC	10,541.36	
80119627	INLAND ELEVATOR LLC	589.55	
80119628	KERSHAW INC	275.80	
80119629	KEYSTONE LAWN & TREE CARE	2,997.50	
80119630	LSB CONSULTING ENGINEERS PLL	4,937.50	
80119631	MILKOR USA INC	4,820.00	
80119632	NEPTUNE TECHNOLOGY GROUP INC	153.29	
80119633	NORCO INC	424.94	3.38
80119634	NORTH COUNTRY SERVICES LLC	934.69	
80119635	OXARC INC	1,294.66	28,649.00
80119636	PACIFIC NW EMERGENCY EQUIPME	459.98	
80119637	PARAMETRIX INC	53,890.00	
80119638	PLANET TURF		27.26
80119639	POMP'S TIRE SERVICE INC	835.19	
80119640	RIVER PARK SQUARE LLC	431.50	
80119641	SHARP SHOOTING INDOOR RANGE	30,917.85	
80119642	SITEONE LANDSCAPE SUPPLY LLC	5.30	
80119643	HESTON HARDWARE		107.01
80119644	SPOKANE COUNTY TREASURER	9,169.70	
80119645	SPOKANE POLICE CHAPLAINCY	440.86	
80119646	SPOKANE PUBLIC FACILITIES	548,167.26	
80119647	STELLAR INDUSTRIAL SUPPLY IN	315.05	
80119648	UNIV DIST PUBLIC DEV AUTHORI	265,000.00	
80119649	US BANK OR CITY TREASURER	18,758.58	
80119650	VERIZON WIRELESS	1,621.73	
80119651	VERIZON WIRELESS LERT B	190.00	
80119652	WASHINGTON EQUIPMENT	54,239.66	
80119653	WESTERN EQUIPMENT DISTRIBUTO		3,831.17
80119654	WILDROSE LTD dba		27.25
80119655	WILLIS BERKSHIRE	560.81	
80119656	NIKKI HANSHAW	35.76	
80119658	CARL D STRONG		194.46
80119659	B & E ELECTRIC INC	8,637.16	
80119660	CLEAN ENERGY INC	17,774.65	
80119661	INDUSTRIAL CONSTRUCTION OF	152,893.08	
80119662	INSIGHT GLOBAL LLC	3,800.00	
80119663	LEE & HAYES PC	730.00	
80119664	NORTH COUNTRY SERVICES LLC	492.15	
80119665	NOVUS AUTO GLASS	369.27	
80119666	PREMERA BLUE CROSS OR	303,015.27	

REPORT: PG3640

CITY OF SPOKANE

DATE: 08/14/23

SYSTEM: FMSAP

COUNCIL CHECK RANGE/TOTAL

TIME: 07:26

USER: MANAGER

PAGE: 5

RUN NO: 32

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119667	PRO MECHANICAL SERVICES INC	1,539.36		
80119668	SOLID WASTE SYSTEMS INC	3,132.46		
80119669	TOBY'S BODY & FENDER INC	15,256.61		
80119670	WA STATE DEPT OF ECOLOGY	82,628.01		
80119671	CYLAS J ENGELAND	165.50		
80119672	BRYAN SULLIVAN	379.25		
80119673	INLAND NW AGC APPRENTICESHIP	16,302.12		
80119674	ALEXANDER'S METER READING	3,410.00		
80119675	ALSCO DIVISION OF ALSCO INC	208.37		

80119676	ARAMARK UNIFORM SERVICES	15.68	
80119677	ASIA MOTORS INC	28,700.00	
80119678	AURORA WORLD INC		1,552.44
80119679	AVISTA CORPORATION	24,761.71	
80119680	AVISTA UTILITIES	179.12	
80119681	BAKER & TAYLOR BOOKS		6,232.08
80119682	BROWN AND CALDWELL	3,539.20	
80119683	BUD CLARY CHEVROLET JEEP EAG	71,956.66	
80119684	C & C YARD CARE	712.20	
80119685	CATHOLIC CHARITIES	80,369.76	
80119686	CENGAGE LEARNING INC		183.82
80119687	CERTIFIED SECURITY SYSTEMS	366.24	
80119688	CERTIFIED POWER INC	106.00	
80119689	CLARK'S CONTAINERS LLC	116.36	
80119690	COLEMAN OIL COMPANY LLC	16,342.67	2,787.51
80119691	COLVICO INC	2,779.90	
80119692	COMPUNET INC	54,389.13	
80119693	STEVE CONNER		20,270.83
80119694	COPIERS NORTHWEST INC	12,723.69	
80119695	CORWIN OF SPOKANE LLC	2,292.57	
80119696	CREEK AT QUALCHAN GOLF COURS		17,213.36
80119697	DEVRIES INFORMATION MANAGEME	100.88	
80119698	GWP HOLDINGS LLC	39,739.88	
80119699	EVERGREEN STATE TOWING LLC	1,814.85	
80119700	FASTENAL CO	2,519.40	
80119701	FRANCIS AVENUE HARDWARE		1,902.38
80119702	JENNIFER FIELD		4,080.00
80119703	MARUBENI AMERICA CORPORATION		1,062.75
80119704	INFINITE INNOVATIONS LLC	4,995.50	
80119705	INTERFAITH HOSPITALITY	45,877.28	
80119706	JOHNSON CONTROLS INC	2,675.99	
80119707	KANOPY INC		2,523.00
80119708	KERSHAW INC	452.35	
80119709	LANDMARK STRUCTURES I LP	1,359,502.67	
80119710	LIFE ASSIST INC	182.39	
80119711	MIDWEST TAPE		9,999.80
80119712	NORCO INC	609.23	
80119713	OVERDRIVE INC		4,787.33
80119714	OXARC INC		957.83
80119715	PACIFIC GOLF TURF LLC		2,937.56
80119716	PARAMETRIX INC	2,222.50	
80119717	PLANET TURF		935.78
80119718	RIVER PARK SQUARE LLC	1,800.00	
80119719	THE SALVATION ARMY	1,608,024.91	

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 32

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 08/14/23  
TIME: 07:26  
PAGE: 6

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119720	SANDBAGGERS CLUB LLC			18,261.25
80119721	SEFAC USA INC	2,191.86		
80119722	SMITH WESTERN CO			1,739.48
80119723	SPOKANE NEIGHBORHOOD ACTION	23,859.05		
80119724	SPOKANE REGIONAL COMMUNICATI	151,202.77		
80119725	T & T GOLF MANAGEMENT INC			31,740.70
80119726	ULINE INC			1,080.16
80119727	VERIZON WIRELESS	548.95		
80119728	VOLUNTEERS OF AMERICA OF	27,984.08		
80119729	WSF LLC	2,020.91		
80119730	WHEELER MANUFACTURING CO, IN			1,636.08
80119731	WILBUR ELLIS COMPANY			2,145.88
80119732	WUTKE LLC	11,749.11		

80119733	YWCA	85,793.22
80119734	CHRISTEN ANN KISHEL PHD	1,050.00
80119735	ACTION MATERIALS	3,675.06
80119736	ALSCO DIVISION OF ALSCO INC	1,600.40
80119737	AVISTA UTILITIES	21,587.74
80119738	BANNER FURNACE & FUEL	149.78
80119739	BECKER BUICK-GMC INC	271.53
80119740	SPOKANE FIRE FIGHTERS BENEFI	14,537.70
80119741	CIVTECH INC	4,316.25
80119742	DELTA DENTAL OF WASHINGTON	35,384.38
80119743	DEVRIES INFORMATION MANAGEME	278.00
80119744	DIGNITARY PROTECTION TEAM FU	220.00
80119745	EDU MEMBERSHIP FUND	15.00
80119746	FEDERAL EXPRESS CORP/DBA FED	719.14
80119747	FLEETCOR TECHNOLOGIES INC	30,088.89
80119748	FOUR SEASONS LANDSCAPING INC	408.75
80119749	GORDON TRUCK CENTERS INC DBA	2,962.34
80119750	GRAINGER INC	14,646.53
80119751	GROUNDWATER SOLUTIONS INC	23,994.33
80119752	POLICE GUILD LEGAL DEFENSE	616.00
80119753	HUGHES FIRE EQUIPMENT INC	5,605.42
80119754	INT'L ASSN OF FIREFIGHTERS/	70,678.81
80119755	KAISER FOUNDATION HEALTH PLA	124,945.50
80119756	LEE & HAYES PC	553.50
80119757	LT & CAPT ASSOCIATION	2,130.00
80119758	LT & CAPT ASSOCIATION - LTD	747.50
80119759	LTS & CPTS LEGAL DEFENSE FUN	46.00
80119760	M & P ASSOCIATION	3,287.36
80119761	LEGEND INVSTMENTS CORP	816.75
80119762	NORCO INC	44.26
80119763	ORACLE AMERICA INC	53,989.83
80119764	OXARC INC	32.71
80119765	PAPE MACHINERY INC	209,879.79
80119766	PARAMETRIX INC	4,693.30
80119767	SPOKANE POLICE GUILD	26,217.87
80119768	POMP'S TIRE SERVICE INC	1,007.54
80119769	PUSH THE ROCK	1,818.45
80119770	REHN & ASSOCIATES	23,110.03
80119771	SIMPLIFILE LC	1,264.70
80119772	SPOKANE POLICE BENEFIT ASSOC	562.50

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 32

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 08/14/23  
TIME: 07:26  
PAGE: 7

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80119773	SPOKANE POLICE CHAPLAIN	3,385.00		
80119774	SPOKANE POLICE K-9 MEMBERSHI	105.00		
80119775	SPOKANE POLICE GUILD FRATERN	842.34		
80119776	COWLES PUBLISHING COMPANY	117.40		
80119777	BRAD L WHITE	1,214.65		
80119778	SPOKANE POLICE SWAT TEAM	400.00		
80119779	SPOKANE POLICE TACTICAL TEAM	578.00		
80119780	UNITED WAY	292.00		
80119781	US BANK TRUST NA	1,050,651.42		
80119782	VERIZON WIRELESS	14,697.32		
80119783	WA ST COUNCIL OF CITY & COUN	31,100.54		
80119784	SHAMROCK AUTOMOTIVE	1,016.43		
80119785	JASON DONAHUE	340.08		
80119786	HARRY G LOCHRIDGE	40.32		
		10,676,514.48	68,197.14	198,170.41



CITYWIDE TOTAL:

10,942,882.03

REPORT: PG3630  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 32

DATE: 08/14/23  
TIME:  
PAGE: 1

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 2

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0030 - POLICE OMBUDSMAN

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	275.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	1,003.99
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	1,317.33
TOTAL FOR 0030 - POLICE OMBUDSMAN		2,596.32

0100 - GENERAL FUND

SCRIBSOFT HOLDINGS INC DBA PERMITIUM	ACCOUNTS RECEIVABLE-MISC CHECK NO. - 00596384	555.00
TOTAL FOR 0100 - GENERAL FUND		555.00

0230 - CIVIL SERVICE

BRYAN SULLIVAN	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80119672	40.00
BRYAN SULLIVAN	PER DIEM ACH PMT NO. - 80119672	339.25
COPIERS NORTHWEST INC	MISC SERVICES/CHARGES ACH PMT NO. - 80119694	226.73
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	735.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	2,939.90
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	3,929.19
TOTAL FOR 0230 - CIVIL SERVICE		8,210.07

0260 - CITY CLERK

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	340.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	1,556.76
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	2,118.56

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 3

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0260 - CITY CLERK	4,015.32
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0320 - COUNCIL

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	1,050.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	4,119.13
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	5,428.39
TOTAL FOR 0320 - COUNCIL		10,597.52

0330 - PUBLIC AFFAIRS/COMMUNICATIONS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	405.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	2,472.95
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	3,081.67
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119782	557.91
TOTAL FOR 0330 - PUBLIC AFFAIRS/COMMUNICATIONS		6,517.53

0370 - ENGINEERING SERVICES

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119608	49.34
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119609	708.98
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	3,021.30
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	15,434.70
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	20,507.58
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119782	1,534.68
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80119782	835.22

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 4

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0370 - ENGINEERING SERVICES	42,091.80
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0410 - FINANCE

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING
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% FIRST NATIONAL BANK OF MD	CHECK NO. - 00596478	710.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	3,314.06
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	4,445.39
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119650	116.93
TOTAL FOR 0410 - FINANCE		8,586.38

0450 - NEIGHBHD HOUSING HUMAN SVCS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	175.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	1,002.34
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	1,327.42
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119782	85.26
TOTAL FOR 0450 - NEIGHBHD HOUSING HUMAN SVCS		2,590.02

0470 - HISTORIC PRESERVATION

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	160.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	610.34
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	807.62
TOTAL FOR 0470 - HISTORIC PRESERVATION		1,577.96

0480 - OFFICE OF CIVIL RIGHTS

US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	339.26
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 5

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	454.36
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119782	42.63
TOTAL FOR 0480 - OFFICE OF CIVIL RIGHTS		836.25

0500 - LEGAL

CERTIFIED SECURITY SYSTEMS SPOKANE SECURITY SYSTEMS INC	ALARM/SECURITY SERVICES ACH PMT NO. - 80119687	366.24
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119694	446.74
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80119697	8.55
EASTERN WASHINGTON ATTORNEY SERVICES INC	LEGAL SERVICES CHECK NO. - 00596462	45.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	1,615.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	9,944.58
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	12,888.70
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119782	42.63
TOTAL FOR 0500 - LEGAL		25,357.44

0520 - MAYOR

COPIERS NORTHWEST INC	OFFICE SUPPLIES ACH PMT NO. - 80119694	140.81
GLOVER MANSION EVENTS LLC	NON-TRAVEL MEALS/LGHT RFRSHMT CHECK NO. - 00596476	858.04
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	200.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	1,794.45
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	1,683.37
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119782	511.51
HONORABLE MAYOR AND COUNCIL MEMBERS		08/14/23 PAGE 6

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0520 - MAYOR	5,188.18
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0550 - NEIGHBORHOOD SERVICES

CAROL TOMSIC 3303 E 27TH	NON-TRAVEL MEALS/LGHT RFRSHMT CHECK NO. - 00596488	65.00
CAROL TOMSIC 3303 E 27TH	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00596381	150.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	250.00

US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	1,372.09
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	1,813.09
TOTAL FOR 0550 - NEIGHBORHOOD SERVICES		3,650.18

0560 - MUNICIPAL COURT

ABSOLUTE DRUG TESTING LLC	PROFESSIONAL SERVICES ACH PMT NO. - 80119606	8,640.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	2,000.00
RIVER PARK SQUARE LLC	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80119640	431.50
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	9,567.79
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	13,141.37
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119782	554.19
TOTAL FOR 0560 - MUNICIPAL COURT		34,334.85

0570 - OFFICE OF HEARING EXAMINER

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	160.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	609.29
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	832.88

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 7

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0570 - OFFICE OF HEARING EXAMINER	1,602.17
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0620 - HUMAN RESOURCES

DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80119618	6.83
DGT ENTERPRISES LLC DBA SPOKANE TESTING SOLUTIONS	MEDICAL SERVICES CHECK NO. - 00596369	7,505.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	341.25
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	2,668.43
US BANK TRUST NA	RETIREMENT	

OR CITY OF SPOKANE	ACH PMT NO. - 80119781	3,141.06
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119650	319.10
TOTAL FOR 0620 - HUMAN RESOURCES		13,981.67

0650 - PLANNING SERVICES

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	1,070.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	4,527.55
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	6,189.36
TOTAL FOR 0650 - PLANNING SERVICES		11,786.91

0680 - POLICE

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119608	10.08
CDW GOVERNMENT INC	OFFICE SUPPLIES ACH PMT NO. - 80119610	1,635.00
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80119612	153.54
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119615	12,518.33
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80119746	61.32

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 8

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

FOUR SEASONS LANDSCAPING INC	LANDSCAPE/GROUNDS MAINT ACH PMT NO. - 80119748	3,369.19
GALLS LLC	CLOTHING ACH PMT NO. - 80119624	18,366.51
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	OPERATING SUPPLIES ACH PMT NO. - 80119621	66.54
GRAINGER INC	OPERATING SUPPLIES ACH PMT NO. - 80119625	531.72
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	80,296.71
JIM'S TRANSFER INC DBA DEVRIES MOVING PACKING STORAGE	PROFESSIONAL SERVICES ACH PMT NO. - 80119619	1,649.39
L N CURTIS & SONS	OPERATING SUPPLIES ACH PMT NO. - 80119616	1,382.52
ORIN FITZGERALD	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00596403	58.63



ORIN FITZGERALD	REGISTRATION/SCHOOLING CHECK NO. - 00596403	150.00
PET EMERGENCY CLINIC	OPERATING SUPPLIES CHECK NO. - 00596382	176.68
SPOKANE COUNTY TREASURER	SPOKANE COUNTY ACH PMT NO. - 80119644	903.20
SPOKANE POLICE CHAPLAINCY BOARD	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80119645	440.86
T-MOBILE	CELL PHONE CHECK NO. - 00596387	1,516.32
T-MOBILE	MOBILE BROADBAND CHECK NO. - 00596387	5,604.75
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	52,442.48
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	31,496.55
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119650	682.00
VERIZON WIRELESS	MOBILE BROADBAND ACH PMT NO. - 80119650	80.02
VERIZON WIRELESS LERT B	MISC SERVICES/CHARGES ACH PMT NO. - 80119651	190.00
WA STATE EMPLOYMENT SECURITY DEPARTMENT	MISC SERVICES/CHARGES CHECK NO. - 00596389	20.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 9

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WESTERN STATES POLICE MEDICAL TRUST	VEBA MEDICAL SAVINGS-POLICE CHECK NO. - 00596505	2,362.50
TOTAL FOR 0680 - POLICE		216,164.84

0690 - COMMUNITY JUSTICE SERVICES

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	975.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	3,721.94
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	5,178.71
TOTAL FOR 0690 - COMMUNITY JUSTICE SERVICES		9,875.65

0700 - PUBLIC DEFENDER

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119676	15.68
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ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	1,310.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	7,195.79
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	9,363.75
TOTAL FOR 0700 - PUBLIC DEFENDER		----- 17,885.22

0750 - COMMUNITY/ECONOMIC DEV DVSN

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	175.00
UNIV DIST PUBLIC DEV AUTHORITY	CONTRACTUAL SERVICES ACH PMT NO. - 80119648	265,000.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	721.25
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	975.30
TOTAL FOR 0750 - COMMUNITY/ECONOMIC DEV DVSN		----- 266,871.55

1100 - STREET FUND

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 10

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	4,561.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	24,797.16
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	30,603.03
TOTAL FOR 1100 - STREET FUND		----- 59,961.19

1200 - CODE ENFORCEMENT FUND

CLARK'S CONTAINERS LLC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119689	116.36
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80119697	34.20
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	1,000.01
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	4,672.02
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	6,289.60
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TOTAL FOR 1200 - CODE ENFORCEMENT FUND 12,112.19

1300 - LIBRARY FUND

-----  
ICMA RETIREMENT TRUST 457 DEFERRED COMPENSATION-MATCHING  
% FIRST NATIONAL BANK OF MD CHECK NO. - 00596478 2,395.00  
  
US BANK OR CITY TREASURER SOCIAL SECURITY  
EMP BENEFITS ( CITY ) CHECK NO. - 00596501 18,444.80  
  
US BANK TRUST NA RETIREMENT  
OR CITY OF SPOKANE ACH PMT NO. - 80119781 23,769.90  
-----  
TOTAL FOR 1300 - LIBRARY FUND 44,609.70

1380 - TRAFFIC CALMING MEASURES

-----  
US BANK OR CITY TREASURER SOCIAL SECURITY  
EMP BENEFITS ( CITY ) CHECK NO. - 00596501 227.35  
  
US BANK TRUST NA RETIREMENT  
OR CITY OF SPOKANE ACH PMT NO. - 80119781 303.97  
-----  
TOTAL FOR 1380 - TRAFFIC CALMING MEASURES 531.32

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 11

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

1400 - PARKS AND RECREATION FUND

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ICMA RETIREMENT TRUST 457 DEFERRED COMPENSATION-MATCHING  
% FIRST NATIONAL BANK OF MD CHECK NO. - 00596478 4,571.00  
  
LEE & HAYES PC PROFESSIONAL SERVICES  
ACH PMT NO. - 80119756 1,283.50  
  
US BANK OR CITY TREASURER SOCIAL SECURITY  
EMP BENEFITS ( CITY ) CHECK NO. - 00596501 41,108.57  
  
US BANK TRUST NA RETIREMENT  
OR CITY OF SPOKANE ACH PMT NO. - 80119781 28,641.42  
-----  
TOTAL FOR 1400 - PARKS AND RECREATION FUND 75,604.49

1425 - AMERICAN RESCUE PLAN

-----  
LINKS FOUNDATION INC CONTRACTUAL SERVICES  
CHECK NO. - 00596463 11,057.69  
  
US BANK OR CITY TREASURER SOCIAL SECURITY  
EMP BENEFITS ( CITY ) CHECK NO. - 00596501 287.17  
-----  
TOTAL FOR 1425 - AMERICAN RESCUE PLAN 11,344.86

1460 - PARKING METER REVENUE FUND

-----  
ICMA RETIREMENT TRUST 457 DEFERRED COMPENSATION-MATCHING  
% FIRST NATIONAL BANK OF MD CHECK NO. - 00596478 679.99

PEROVICH PARTNERS INC dba SPEEDPRO IMAGING	OPERATING SUPPLIES CHECK NO. - 00596495	1,300.82
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	2,856.93
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	3,910.37
TOTAL FOR 1460 - PARKING METER REVENUE FUND		8,748.11

1560 - FORFEITURES & CONTRIBUTION FND

CRAIG MEIDL OR JUSTIN LUNDGREN CRAIG MEIDL TRUSTEE	CONFIDENTIAL FUNDS CHECK NO. - 00596385	1,670.00
NORTH COUNTRY SERVICES LLC	LEGAL SERVICES ACH PMT NO. - 80119634	934.69
TOTAL FOR 1560 - FORFEITURES & CONTRIBUTION FND		2,604.69

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 12

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

1590 - HOTEL/MOTEL TAX FUND

SPOKANE PUBLIC FACILITIES DISTRICT	SPOKANE PUBLIC FACILITY DIST ACH PMT NO. - 80119646	548,167.26
TOTAL FOR 1590 - HOTEL/MOTEL TAX FUND		548,167.26

1620 - PUBLIC SAFETY & JUDICIAL GRANT

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	1,130.40
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	382.36
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	29.76
TOTAL FOR 1620 - PUBLIC SAFETY & JUDICIAL GRANT		1,542.52

1625 - PUBLIC SAFETY PERSONNEL FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	4,272.36
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596480	4,050.66
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	7,461.59
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	6,940.57

TOTAL FOR 1625 - PUBLIC SAFETY PERSONNEL FUND 22,725.18

1640 - COMMUNICATIONS BLDG M&O FUND

-----  
AVISTA UTILITIES UTILITY LIGHT/POWER SERVICE  
ACH PMT NO. - 80119609 11,325.96  
  
AVISTA UTILITIES UTILITY NATURAL GAS  
ACH PMT NO. - 80119609 184.09  
  
KEYSTONE LAWN & TREE CARE LANDSCAPE/GROUNDS MAINT  
ACH PMT NO. - 80119629 1,362.50  
  
POINTE PEST CONTROL BUILDING REPAIRS/MAINTENANCE  
CHECK NO. - 00596383 136.25  
  
SPOKANE CITY TREASURER PUBLIC UTILITY SERVICE  
CHECK NO. - 00596464 2,673.37

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 13

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

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TOTAL FOR 1640 - COMMUNICATIONS BLDG M&O FUND 15,682.17

1680 - CD/HS OPERATIONS

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ICMA RETIREMENT TRUST 457 DEFERRED COMPENSATION-MATCHING  
% FIRST NATIONAL BANK OF MD CHECK NO. - 00596478 768.76  
  
US BANK OR CITY TREASURER SOCIAL SECURITY  
EMP BENEFITS ( CITY ) CHECK NO. - 00596501 4,954.77  
  
US BANK TRUST NA RETIREMENT  
OR CITY OF SPOKANE ACH PMT NO. - 80119781 6,130.09

-----  
TOTAL FOR 1680 - CD/HS OPERATIONS 11,853.62

1910 - CRIMINAL JUSTICE ASSISTANCE FD

-----  
ICMA RETIREMENT TRUST 457 DEFERRED COMPENSATION-MATCHING  
% FIRST NATIONAL BANK OF MD CHECK NO. - 00596478 75.00  
  
TAISIA MOGA INTERPRETER COSTS  
CHECK NO. - 00596489 100.00  
  
US BANK OR CITY TREASURER SOCIAL SECURITY  
EMP BENEFITS ( CITY ) CHECK NO. - 00596501 169.40  
  
US BANK TRUST NA RETIREMENT  
OR CITY OF SPOKANE ACH PMT NO. - 80119781 224.11

-----  
TOTAL FOR 1910 - CRIMINAL JUSTICE ASSISTANCE FD 568.51

1970 - FIRE/EMS FUND

-----  
ALASKA RUBBER GROUP INC VEHICLE REPAIR & MAINT SUPPLY  
DBA ARG INDUSTRIAL CHECK NO. - 00596473 37.65  
  
ALSCO DIVISION OF ALSCO INC LAUNDRY/JANITORIAL SERVICES

	ACH PMT NO. - 80119675	208.37
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119609	19,371.56
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119609	2,628.58
BECKER BUICK-GMC INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119739	113.48
BECKER BUICK-GMC INC	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80119739	158.05
BLACK REALTY MANAGEMENT ATTN: BETH CRAWFORD	PERMIT REFUNDS PAYABLE CHECK NO. - 00596378	114.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 14

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CHRISTEN ANN KISHEL PHD	MEDICAL SERVICES ACH PMT NO. - 80119734	1,050.00
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80119690	16,342.67
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80119697	17.10
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80119700	2,302.03
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119700	72.99
FASTENAL CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119700	144.38
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80119746	652.16
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119749	1,854.69
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80119749	397.47
HARRY G LOCHRIDGE	OPERATING SUPPLIES ACH PMT NO. - 80119786	40.32
HUGHES FIRE EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119753	16,146.78
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	11,002.97
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596480	49,478.31
INLAND ELEVATOR LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119627	589.55
JASON DONAHUE	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119785	340.08
KEYSTONE LAWN & TREE CARE	LANDSCAPE/GROUNDS MAINT ACH PMT NO. - 80119629	1,635.00

LIFE ASSIST INC	SAFETY SUPPLIES ACH PMT NO. - 80119710	182.39
NORCO INC	OPERATING SUPPLIES ACH PMT NO. - 80119762	653.49
NORCO INC	SAFETY SUPPLIES ACH PMT NO. - 80119633	64.06
PACIFIC NW EMERGENCY EQUIPMENT dba GENERAL FIRE APPARATUS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119636	459.98

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 15

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

POMP'S TIRE SERVICE INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119639	726.41
POMP'S TIRE SERVICE INC	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80119639	108.78
SEFAC USA INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119721	2,191.86
SITEONE LANDSCAPE SUPPLY LLC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119642	5.30
SPOKANE CITY TREASURER	PUBLIC UTILITY SERVICE CHECK NO. - 00596464	1,816.84
SPOKANE REGIONAL COMMUNICATION	CONTRACTUAL SERVICES ACH PMT NO. - 80119724	151,202.77
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	31,188.39
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	8,066.25
WILLIAM J GONZALEZ	LODGING CHECK NO. - 00596370	236.56
WILLIAM J GONZALEZ	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00596370	1,064.39
WILLIAM J GONZALEZ	PER DIEM CHECK NO. - 00596370	724.50
WILLIS BERKSHIRE	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80119655	560.81
WUTKE LLC DBA IDAHO FENCE	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119732	11,749.11
TOTAL FOR 1970 - FIRE/EMS FUND		335,700.08

3200 - ARTERIAL STREET FUND

ABADAN REPROGRAPHICS BUSINESS EQUIPMENT CENTER	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00596459	6,079.97
AVISTA UTILITIES	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119609	12,200.00

PARAMETRIX INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119637	66,642.50
SPOKANE TRANSIT AUTHORITY	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119592	67,216.97
TOTAL FOR 3200 - ARTERIAL STREET FUND		----- 152,139.44

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 16

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4100 - WATER DIVISION

ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119735	3,799.56
ALEXANDER'S METER READING SOLUTIONS	CONTRACTUAL SERVICES ACH PMT NO. - 80119674	3,410.00
AVISTA UTILITIES	PUBLIC UTILITY SERVICE ACH PMT NO. - 80119556	67.46
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119609	443,692.91
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119609	298.52
BANNER FURNACE & FUEL	OPERATING SUPPLIES ACH PMT NO. - 80119738	149.78
CDA REDI MIX & PRECAST INC	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80119558	4,473.36
CONSOLIDATED SUPPLY CO	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80119614	15,526.34
EDGE CONSTRUCTION SUPPLY	POWER TOOLS/EQUIPMENT ACH PMT NO. - 80119571	3,498.86
FIS BILL PAY LOCKBOX 997EPP	REFUNDS CHECK NO. - 00596484	15.00
GRAINGER INC	MINOR EQUIPMENT ACH PMT NO. - 80119625	2,740.45
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	7,715.00
JULIANNE YOUNG ADAMS 8216 QUINAULT RD	REFUNDS CHECK NO. - 00596373	45.81
MADISON CZARAPATA 5112 W HOWESDALE DR	REFUNDS CHECK NO. - 00596375	156.89
MARILYN THAYER 10331 N MAYBERRY DR	REFUNDS CHECK NO. - 00596376	43.01
NEPTUNE TECHNOLOGY GROUP INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119632	153.29
NORFOLK IRON & METAL CO DBA CDA METALS	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00596368	2,938.43
OXARC INC	OPERATING SUPPLIES ACH PMT NO. - 80119635	1,294.66



TONYA M REISS	PER DIEM CHECK NO. - 00596404	80.50
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 17

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

UNITED RENTALS NW INC	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00596388	4,660.92
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	38,973.54
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	51,473.31
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119782	5,196.36
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	85.50
WINSTON & CASHATT LAWYERS 601 W RIVERSIDE AVE	REFUNDS CHECK NO. - 00596372	36.07
ZERO TOLERANCE SNOW & ICE SOLUTIONS LLC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119567	3,292.89
TOTAL FOR 4100 - WATER DIVISION		593,818.42

4250 - INTEGRATED CAPITAL MANAGEMENT

ABADAN REPROGRAPHICS BUSINESS EQUIPMENT CENTER	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00596459	3,368.31
CIVTECH INC	CONTRACTUAL SERVICES ACH PMT NO. - 80119741	4,316.25
COWLES PUBLISHING COMPANY DBA THE SPOKESMAN-REVIEW	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119776	117.40
GROUNDWATER SOLUTIONS INC dba GSI WATER SOLUTIONS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119751	23,994.33
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	815.00
LANDMARK STRUCTURES I LP	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119709	1,359,502.67
LARIVIERE INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119583	108,394.69
LEGEND INVSTMENTS CORP DBA NATIONAL BARRICADE CO OF	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119761	816.75
LSB CONSULTING ENGINEERS PLLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119630	4,937.50
MARILYN THAYER 10331 N MAYBERRY DR	REFUNDS CHECK NO. - 00596376	37.94
PARAMETRIX INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119716	10,055.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

PUSH THE ROCK DBA EAGLES WINGS DISC GOLF	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119769	1,818.45
RIVER PARK SQUARE LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119718	1,800.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	4,136.31
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	5,603.64
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119650	42.63
WA STATE DEPT OF ECOLOGY	INTEREST ON LONG TERM DEBT ACH PMT NO. - 80119670	8,735.09
WA STATE DEPT OF ECOLOGY	INTERGOVERNMENTAL LOANS ACH PMT NO. - 80119670	24,058.74
TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT		1,562,550.70

4300 - SEWER FUND

MARILYN THAYER 10331 N MAYBERRY DR	REFUNDS CHECK NO. - 00596376	50.67
TOTAL FOR 4300 - SEWER FUND		50.67

4310 - SEWER MAINTENANCE DIVISION

ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80119607	518.25
ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119736	800.20
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119737	1,795.11
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119737	163.94
CENTURYLINK	TELEPHONE CHECK NO. - 00596355	330.88
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80119611	3,023.89
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	2,455.00
INDUSTRIAL CONSTRUCTION OF WASHINGTON	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119661	152,893.08

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

LEAVITT MACHINERY USA INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00596380	589.91
PAPE MACHINERY INC	VEHICLES ACH PMT NO. - 80119765	200,069.79
PARAMETRIX INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80119766	4,693.30
STELLAR INDUSTRIAL SUPPLY INC	SAFETY SUPPLIES ACH PMT NO. - 80119647	315.05
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	11,300.03
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	15,227.50
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119782	2,486.74
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	745.83
WSF LLC dba WESTERN SYSTEMS &	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119729	2,020.91
TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION		399,429.41

4320 - RIVERSIDE PARK RECLAMATION FAC

ALS LABORATORY GROUP	TESTING SERVICES ACH PMT NO. - 80119552	2,753.00
ATLAS ELECTRIC INC	POSTAGE ACH PMT NO. - 80119554	30.06
AVISTA UTILITIES	OPERATING RENTALS/LEASES ACH PMT NO. - 80119737	465.41
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119737	14,411.94
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119737	3,219.91
B & E ELECTRIC INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119659	8,637.16
BROWN AND CALDWELL	PROFESSIONAL SERVICES ACH PMT NO. - 80119682	3,539.20
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80119564	201.65
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119694	1,570.23

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 20

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ENDRESS+HAUSER INC	OPERATING SUPPLIES
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C/O FIELD INSTRUMENTS & CONTRO	ACH PMT NO. - 80119573	8,140.41
EUROFINS ENVIRONMENT TESTING NORTHWEST LLC	TESTING SERVICES ACH PMT NO. - 80119574	502.50
EVOQUA WATER TECHNOLOGIES LLC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119575	559.04
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	6,700.00
SPOKANE RIVER FORUM	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00596497	5,217.35
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	31,565.64
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	42,794.35
VERIZON WIRELESS	TELEPHONE ACH PMT NO. - 80119782	912.38
TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC		131,220.23

4330 - STORMWATER

ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80119736	800.20
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119737	2,750.12
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119556	43.38
CENTURYLINK	TELEPHONE CHECK NO. - 00596355	251.62
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	1,410.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	5,549.63
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	7,483.79
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119782	331.60
TOTAL FOR 4330 - STORMWATER		18,620.34

4360 - ENVIRONMENTAL PROGRAMS

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 21

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	150.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	607.79

US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80119781	812.54

TOTAL FOR 4360 - ENVIRONMENTAL PROGRAMS		----- 1,570.33
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4370 - SEWER CONSTRUCTION FUND

WA STATE DEPT OF ECOLOGY	INTEREST ON LONG TERM DEBT	
	ACH PMT NO. - 80119670	7,637.73

WA STATE DEPT OF ECOLOGY	INTERGOVERNMENTAL LOANS	
	ACH PMT NO. - 80119670	42,196.45

TOTAL FOR 4370 - SEWER CONSTRUCTION FUND		----- 49,834.18
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4480 - SOLID WASTE FUND

FV CONTRACTING LLC	REFUNDS	
21816 N MADISON RD	CHECK NO. - 00596374	500.00

TOTAL FOR 4480 - SOLID WASTE FUND		----- 500.00
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4490 - SOLID WASTE DISPOSAL

AIRGAS SPECIALTY PRODUCTS INC	CHEMICAL/LAB SUPPLIES	
	CHECK NO. - 00596472	30,239.24

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80119737	427.26

ELJAY OIL CO INC	MOTOR FUEL-OUTSIDE VENDOR	
	ACH PMT NO. - 80119572	655.74

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00596478	3,715.00

NORCO INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80119633	170.98

US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00596501	22,995.27

US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80119781	29,511.30

WASHINGTON EQUIPMENT	REPAIR & MAINTENANCE SUPPLIES	
MANUFACTURING CO INC	ACH PMT NO. - 80119652	54,239.66

HONORABLE MAYOR	08/14/23
AND COUNCIL MEMBERS	PAGE 22

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 4490 - SOLID WASTE DISPOSAL		----- 141,954.45
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4500 - SOLID WASTE COLLECTION

ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80119553	2,223.43

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119737	1,113.38
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119737	229.08
C & C YARD CARE	LANDSCAPE/GROUNDS MAINT ACH PMT NO. - 80119684	712.20
CINTAS CORPORATION NO 2	OPERATING SUPPLIES ACH PMT NO. - 80119561	155.84
COMCAST	TELEPHONE ACH PMT NO. - 80119564	176.92
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80119570	17.10
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	4,235.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	25,006.38
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	34,580.07
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TOTAL FOR 4500 - SOLID WASTE COLLECTION		68,449.40

4530 - SOLID WASTE LANDFILLS

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119737	1,137.88
NORCO INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80119633	189.90
-----		
TOTAL FOR 4530 - SOLID WASTE LANDFILLS		1,327.78

4600 - GOLF FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	701.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	5,851.53

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 23

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	4,158.02
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TOTAL FOR 4600 - GOLF FUND		10,710.55

4700 - DEVELOPMENT SVCS CENTER

CONRAD MANFRED PO BOX 11742	PERMIT REFUNDS PAYABLE CHECK NO. - 00596482	8,990.50
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES	

	ACH PMT NO. - 80119697	25.65
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	2,679.00
NORTH COUNTRY SERVICES LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80119664	492.15
RIGHT NOW HEATING & COOLING 212 EVANS ST	PERMIT REFUNDS PAYABLE CHECK NO. - 00596483	15.00
SIMPLIFILE LC	LEGAL SERVICES ACH PMT NO. - 80119771	1,264.70
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	13,947.19
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	18,853.22
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TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER		46,267.41

5100 - FLEET SERVICES FUND

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119737	550.24
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80119737	34.81
BRAD L WHITE dba SUPERIOR FLUID POWER	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119777	1,214.65
CERTIFIED POWER INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119688	106.00
CLEAN ENERGY INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119660	17,774.65
CORWIN OF SPOKANE LLC CORWIN FORD SPOKANE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119695	2,292.57
EVERGREEN STATE TOWING LLC DBA SPOKANE VALLEY TOWING	TOWING EXPENSE ACH PMT NO. - 80119699	1,814.85

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 24

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

FLEETCOR TECHNOLOGIES INC DBA FUELMAN	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80119747	30,088.89
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119749	710.18
GRAINGER INC	SAFETY SUPPLIES ACH PMT NO. - 80119750	14,646.53
GWP HOLDINGS LLC DBA DOBBS PETERBILT	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119698	39,701.76
GWP HOLDINGS LLC DBA DOBBS PETERBILT	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119698	38.12
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	1,510.00

JHAB3 CO DBA MEINEKE CAR CARE CENTER	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00596486	3,366.36
NOVUS AUTO GLASS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119665	369.27
OXARC INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119764	32.71
PAPE MACHINERY INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119765	9,810.00
POMP'S TIRE SERVICE INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80119768	1,007.54
R 'N R RV CENTER RNR HOLIDAY RV INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00596493	3,064.62
SHAMROCK AUTOMOTIVE DBA ZIEBART OF SPOKANE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119784	1,016.43
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119668	3,132.46
TOBY'S BODY & FENDER INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80119669	15,256.61
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	8,329.26
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	11,619.38
WA STATE DEPT OF REVENUE	VEHICLE REPAIR & MAINT SUPPLY -	9.54
WASHINGTON STATE DEPARTMENT OF LICENSING	PERMITS/OTHER FEES CHECK NO. - 00596467	17,742.89
WATERCO OF THE PACIFIC NORTH WEST, INC	OPERATING SUPPLIES CHECK NO. - 00596461	354.20

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 25

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 5100 - FLEET SERVICES FUND	-----	185,594.52
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5200 - PUBLIC WORKS AND UTILITIES

DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80119743	295.10
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	870.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	4,452.30
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	5,993.44
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119782	85.26



TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES

11,696.10

5300 - IT FUND

CENTURYLINK	TELEPHONE CHECK NO. - 00596460	154.75
COMPUNET INC LB 410802	SOFTWARE MAINTENANCE ACH PMT NO. - 80119692	54,389.13
CYLAS J ENGELAND	PER DIEM ACH PMT NO. - 80119671	165.50
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80119697	15.38
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	2,521.00
LEVEL 3 FINANCING INC DBA LEVEL 3 COMMUNICATIONS LLC	TELEPHONE CHECK NO. - 00596485	3,639.03
ORACLE AMERICA INC	SOFTWARE MAINTENANCE ACH PMT NO. - 80119763	53,989.83
PRO MECHANICAL SERVICES INC	HARDWARE MAINTENANCE ACH PMT NO. - 80119667	1,539.36
T-MOBILE	IT/DATA SERVICES CHECK NO. - 00596499	29.75
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	16,242.67
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	21,188.05

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 26

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119782	1,511.10
TOTAL FOR 5300 - IT FUND		155,385.55

5310 - IT CAPITAL REPLACEMENT FUND

INSIGHT GLOBAL LLC	FIBER OPTICS ACH PMT NO. - 80119662	3,800.00
TOTAL FOR 5310 - IT CAPITAL REPLACEMENT FUND		3,800.00

5400 - REPROGRAPHICS FUND

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80119694	10,339.18
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80119746	5.66
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	

% FIRST NATIONAL BANK OF MD	CHECK NO. - 00596478	120.00
KERSHAW INC	OPERATING SUPPLIES ACH PMT NO. - 80119708	452.35
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	581.32
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	800.98
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	6.04
TOTAL FOR 5400 - REPROGRAPHICS FUND		----- 12,305.53

5500 - PURCHASING & STORES FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	550.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	2,113.07
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	2,814.17
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119650	42.63
TOTAL FOR 5500 - PURCHASING & STORES FUND		----- 5,519.87

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 27

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

5600 - ACCOUNTING SERVICES

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	2,276.24
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	9,274.47
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	12,556.00
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80119650	85.26
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80119650	40.01
TOTAL FOR 5600 - ACCOUNTING SERVICES		----- 24,231.98

5700 - MY SPOKANE

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	535.38
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	2,691.18

US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80119781	3,675.32

TOTAL FOR 5700 - MY SPOKANE		6,901.88
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5750 - OFFICE OF PERFORMANCE MGMT

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00596478	525.00
INFINITE INNOVATIONS LLC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80119704	4,995.50
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00596501	2,212.40
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80119781	2,790.62

TOTAL FOR 5750 - OFFICE OF PERFORMANCE MGMT		10,523.52
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5800 - RISK MANAGEMENT FUND

US BANK OR CITY TREASURER	INSURANCE CLAIMS	
LIABILITY CLAIMS	ACH PMT NO. - 80119649	18,758.58

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 28

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00596501	390.22
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80119781	520.70
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80119650	42.63

TOTAL FOR 5800 - RISK MANAGEMENT FUND		19,712.13
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5810 - WORKERS' COMPENSATION FUND

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00596478	360.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00596501	1,646.71
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80119781	2,063.78
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80119650	170.52

TOTAL FOR 5810 - WORKERS' COMPENSATION FUND		4,241.01
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5820 - UNEMPLOYMENT COMPENSATION FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	3.75
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	15.35
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	20.16
TOTAL FOR 5820 - UNEMPLOYMENT COMPENSATION FUND		39.26

5830 - EMPLOYEES BENEFITS FUND

DELTA DENTAL OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80119742	31,566.38
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	150.00
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80119755	124,945.50
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	INSURANCE CLAIMS ACH PMT NO. - 80119666	292,778.85

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 29

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	677.02
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	874.07
TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND		450,991.82

5900 - FACILITIES MANAGEMENT FUND OPS

AVISTA CORPORATION	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80119679	24,554.03
AVISTA CORPORATION	UTILITY NATURAL GAS ACH PMT NO. - 80119679	207.68
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00596478	435.00
JOHNSON CONTROLS INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80119706	2,675.99
NIKKI HANSHAW	LOCAL MILEAGE ACH PMT NO. - 80119656	35.76
SPOKANE COUNTY TREASURER	OPERATING RENTALS/LEASES ACH PMT NO. - 80119591	36,388.30
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00596501	2,913.49
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80119781	4,106.91
VERIZON WIRELESS	CELL PHONE	

ACH PMT NO. - 80119782 558.80

TOTAL FOR 5900 - FACILITIES MANAGEMENT FUND OPS 71,875.96

5902 - PROPERTY ACQUISITION POLICE

-----  
ASIA MOTORS INC VEHICLES  
ACH PMT NO. - 80119677 28,700.00  
  
KERSHAW INC OFFICE FURNITURE (NON CAPITAL)  
ACH PMT NO. - 80119628 275.80  
  
MILKOR USA INC WEAPONS/FIREARMS/SIGNALGUNS  
ACH PMT NO. - 80119631 4,820.00  
  
SHARP SHOOTING INDOOR RANGE WEAPONS/FIREARMS/SIGNALGUNS  
ACH PMT NO. - 80119641 30,917.85  
  
WA STATE DEPT OF REVENUE WEAPONS/FIREARMS/SIGNALGUNS  
- 433.80

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 30

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 5902 - PROPERTY ACQUISITION POLICE 65,147.45

5903 - PROPERTY ACQUISITION FIRE

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BUD CLARY CHEVROLET JEEP EAGLE VEHICLES  
ACH PMT NO. - 80119683 71,956.66  
  
DELL MARKETING LP MINOR EQUIPMENT  
%DELL USA LP ACH PMT NO. - 80119617 1,167.55

TOTAL FOR 5903 - PROPERTY ACQUISITION FIRE 73,124.21

5904 - FACILITIES CAPITAL

-----  
COLVICO INC OTHER IMPROVEMENTS  
ACH PMT NO. - 80119691 2,779.90  
  
WUTKE LLC OTHER IMPROVEMENTS  
DBA IDAHO FENCE ACH PMT NO. - 80119596 3,400.00

TOTAL FOR 5904 - FACILITIES CAPITAL 6,179.90

6100 - RETIREMENT

-----  
ICMA RETIREMENT TRUST 457 DEFERRED COMPENSATION-MATCHING  
% FIRST NATIONAL BANK OF MD CHECK NO. - 00596478 160.00  
  
US BANK OR CITY TREASURER SOCIAL SECURITY  
EMP BENEFITS ( CITY ) CHECK NO. - 00596501 577.15  
  
US BANK TRUST NA RETIREMENT  
OR CITY OF SPOKANE ACH PMT NO. - 80119781 773.67

TOTAL FOR 6100 - RETIREMENT 1,510.82

6200 - FIREFIGHTERS' PENSION FUND

DELTA DENTAL OF WASHINGTON	SERVICE REIMBURSEMENT ACH PMT NO. - 80119742	2,910.00
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80119666	5,641.51
UNITED METHODIST HOMES dba ROCKWOOD SOUTH HILL	SERVICE REIMBURSEMENT CHECK NO. - 00596494	7,651.00
UNITED METHODIST HOMES dba ROCKWOOD SOUTH HILL	SERVICE REIMBURSEMENT CHECK NO. - 00596494	94.86
TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND		16,297.37

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 31

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

6255 - LAW ENFORCEMENT RECORDS MGMT

SPOKANE COUNTY TREASURER	DEPOSIT-COUNTY ACH PMT NO. - 80119644	8,266.50
TOTAL FOR 6255 - LAW ENFORCEMENT RECORDS MGMT		8,266.50

6300 - POLICE PENSION

DELTA DENTAL OF WASHINGTON	SERVICE REIMBURSEMENT ACH PMT NO. - 80119742	908.00
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80119666	4,594.91
RICHARD JORGENSON	SERVICE REIMBURSEMENT CHECK NO. - 00596481	85.03
SPOKANE EYE CLINIC	SERVICE REIMBURSEMENT CHECK NO. - 00596496	33.23
TOTAL FOR 6300 - POLICE PENSION		5,621.17

6920 - CLAIMS CLEARING FUND

JOEL MURILLO 6402 PACIFIC PINES DR	ACCOUNTS PAYABLE CHECK NO. - 00596379	2,914.44
TOTAL FOR 6920 - CLAIMS CLEARING FUND		2,914.44

6960 - SALARY CLEARING FUND NEW

CALIFORNIA STATE DISBURSEMENT UNIT	CA STATE DISBURSEMENT UNIT CHECK NO. - 00596475	221.14
CHILD SUPPORT SERVICES IDAHO CHILD SUPPORT RECEIPTING	IDAHO CHILD SUPPORT SERVICE CHECK NO. - 00596474	1,125.44
DIGNITARY PROTECTION TEAM FUND	DIGNITARY PROTECTION TEAM FUND	

% SPOKANE LAW ENFORCEMENT C U	ACH PMT NO. - 80119744	220.00
EDU MEMBERSHIP FUND	EDU MEMBERSHIP FUND	
% SPOKANE LAW ENFORCEMENT C U	ACH PMT NO. - 80119745	15.00
HUMAN RESOURCES	HUMAN RESOURCES	
RE: PARKING FEES	CHECK NO. - 00596477	834.00
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT TRUST 457D	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00596478	317,710.40
ICMA RETIREMENT TRUST 457	ICMA ROTH IRA	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00596478	30,378.48

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 32

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 LOAN PAYMENT	ICMA RETR 457D LOAN PAYMENT CHECK NO. - 00596479	50,077.27
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	ICMA ROTH IRA CHECK NO. - 00596480	4,489.54
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	ING LIFE INSURANCE&ANNUITY CO CHECK NO. - 00596480	84,890.69
INT'L ASSN OF FIREFIGHTERS/ UNION LOCAL 29	INTL ASSOC FF LOCAL 29 ACH PMT NO. - 80119754	70,678.81
LT & CAPT ASSOCIATION % SPOKANE LAW ENFORCEMENT CU	LIEUTENANTS & CAPTAINS ASSOC ACH PMT NO. - 80119757	2,130.00
LT & CAPT ASSOCIATION - LTD	LTD - LTS & CAPTS ACH PMT NO. - 80119758	747.50
LTS & CPTS LEGAL DEFENSE FUND	LEGAL DEFENSE LTS&CAPTS ACH PMT NO. - 80119759	46.00
M & P ASSOCIATION	M&P ASSOCIATION ACH PMT NO. - 80119760	3,287.36
NEW JERSEY SUPPORT PAYMENT CENTER	NJ SUPPORT PAYMENT CENTER CHECK NO. - 00596490	650.02
PEOPLE QUALIFIED COMMITTEE AFL-CIO	PEOPLE QUALIFIED COMMITTEE CHECK NO. - 00596491	7.00
POLICE GUILD LEGAL DEFENSE FUND	POLICE GUILD LEGAL DEFENSE ACH PMT NO. - 80119752	616.00
PRE-PAID LEGAL SERVICES INC LEGALSHIELD	PRE-PAID LEGAL SERVICE INC CHECK NO. - 00596492	409.32
REHN & ASSOCIATES SPOKANE CITY TREASURER	AW REHN-SEC 125 DEPENDENT CARE ACH PMT NO. - 80119770	5,492.02
REHN & ASSOCIATES SPOKANE CITY TREASURER	AW REHN-SEC 125 HEALTH ACH PMT NO. - 80119770	17,618.01
SPOKANE FIRE FIGHTERS BENEFIT TRUST	FIRE LONG TERM DISABILITY ACH PMT NO. - 80119740	14,537.70
SPOKANE POLICE BENEFIT ASSOC % SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE BENEFIT ASSOC ACH PMT NO. - 80119772	562.50
SPOKANE POLICE CHAPLAIN	POLICE CHAPLIN ASSOC	

ASSOCIATION	ACH PMT NO. - 80119773	3,385.00
SPOKANE POLICE GUILD ATTN: BEN GREEN	POLICE GUILD ACH PMT NO. - 80119767	26,217.87
SPOKANE POLICE GUILD FRATERNAL ORDER OF POLICE	POLICE GUILD FRAT ORDER OF POL ACH PMT NO. - 80119775	842.34
SPOKANE POLICE K-9 MEMBERSHIP FUND	POLICE K9 MEMBERSHIP FUND ACH PMT NO. - 80119774	105.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

08/14/23  
PAGE 33

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPOKANE POLICE SWAT TEAM %SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE SWAT TEAM ACH PMT NO. - 80119778	400.00
SPOKANE POLICE TACTICAL TEAM % SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE TACTICAL TEAM ACH PMT NO. - 80119779	578.00
STATE DISBURSMENT UNIT ATTN: EMPLOYER PAYMENTS	STATE DISBURSEMENT UNIT CHECK NO. - 00596498	862.60
UNITED STATES TREASURY INTERNAL REVENUE SERVICE/ ACS	UNITED STATES TREASURY CHECK NO. - 00596500	12.50
UNITED WAY	UNITED WAY ACH PMT NO. - 80119780	292.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	FICA WITHHOLDING-CITY CHECK NO. - 00596501	340,433.24
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	FIT WITHHOLDING-CITY CHECK NO. - 00596501	929,538.46
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	MEDI WITHHOLDING-CITY CHECK NO. - 00596501	135,525.99
US BANK TRUST NA OR CITY OF SPOKANE	CITY RETIREMENT SYSTEM ACH PMT NO. - 80119781	525,325.71
VOYA FINANCIAL LOAN REPAYMENT	VOYA LOANS CHECK NO. - 00596502	1,172.19
WA GET PROGRAM	WA GET PROGRAM CHECK NO. - 00596503	345.00
WA ST COUNCIL OF CITY & COUNTY EMPLOYEES	WA ST COUNCIL OF CITY&CO EMPL ACH PMT NO. - 80119783	31,100.54
WA STATE SUPPORT REGISTRY OR CITY OF SPOKANE TREASURER	WA STATE CHILD SUPPORT CHECK NO. - 00596504	17,118.22
WESTERN STATES POLICE MEDICAL TRUST	NW PUBLIC EMP MEDICAL TRUST CHECK NO. - 00596505	1,012.50
WSCCCE, AFSCME, AFL-CIO	WSCCCE AFSCME AFL CIO CHECK NO. - 00596506	339.68

TOTAL FOR 6960 - SALARY CLEARING FUND NEW

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2,621,351.04

TOTAL CLAIMS

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8,788,304.06





**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	8/9/2023
<b>Clerk's File #</b>	CPR 2023-0003
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	ACCOUNTING
<b>Contact Name/Phone</b>	MICHELLE MURRAY 6032
<b>Contact E-Mail</b>	MMURRAY@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Claim Item
<b>Agenda Item Name</b>	5600-ACCOUNTING-PAYROLL

**Agenda Wording**

Report of the Mayor of pending payroll claims of previously approved obligations through: August 5, 2023.  
Payroll check #569423 through check #569704 \$9,511,228.71

**Summary (Background)**

N/A

Lease? NO Grant related? NO Public Works? NO

**Fiscal Impact**

Expense \$ 9,511,228.71

Select \$

Select \$

Select \$

**Budget Account**

# various

#

#

#

**Approvals**

**Dept Head** MURRAY, MICHELLE

**Division Director** WALLACE, TONYA

**Finance** MURRAY, MICHELLE

**Legal** PICCOLO, MIKE

**For the Mayor** JONES, GARRETT

**Council Notifications**

**Study Session\Other**

**Council Sponsor**

**Distribution List**

**Additional Approvals**

**Purchasing**


**PAYROLL RECAP BY FUND**  
**PAY PERIOD ENDING AUGUST 5, 2023**

FUND	FUND NAME	TOTAL
0100	GENERAL FUND	
0030	POLICE OMBUDSMAN	12,852.00
0230	CIVIL SERVICE	39,159.28
0260	CITY CLERK	20,668.83
0320	COUNCIL	53,179.83
0330	PUBLIC AFFAIRS / COMMUNICATIONS	32,594.54
0370	ENGINEERING SERVICES	202,712.76
0410	FINANCE	43,369.60
0430	GRANTS MNGMT & FINANCIAL ASSIST	0.00
0450	CD/HS DIVISION	12,950.40
0470	HISTORIC PRESERVATION	7,879.20
0480	OFFICE OF CIVIL RIGHTS,EQUITY, & INCLUSION	4,432.80
0500	LEGAL	133,107.27
0520	MAYOR	23,736.50
0550	NEIGHBORHOOD SERVICES	17,688.80
05601	MUNICIPAL COURT	128,208.65
0570	OFFICE OF HEARING EXAMINER	8,125.60
0620	HUMAN RESOURCES	35,844.01
0650	PLANNING SERVICES	60,384.00
0680	POLICE	2,344,268.84
0690	PROBATION SERVICES	50,524.01
0700	PUBLIC DEFENDERS	94,989.54
0750	ECONOMIC DEVELOPMENT	9,515.20
0860	TREASURER	0.00
	TOTAL GENERAL FUND	3,336,191.66

FUND	FUND NAME	TOTAL
1100	STREET	333,538.62
1200	CODE ENFORCEMENT	64,034.69
1300	LIBRARY	244,398.17
1380	TRAFFIC CALMING MEASURES	2,985.60
1400	PARKS AND RECREATION	545,069.65
1425	AMERICAN RESCUE PLAN	4,108.80
1460	PARKING METER	35,476.65
1620	PUBLIC SAFETY & JUDICIAL GRANT	17,798.31
1625	PUBLIC SAFETY PERSONNEL	217,631.19
1680	CD/HS	65,849.80
1910	CRIMINAL JUSTICE ASSISTANCES	2,186.40
1970	EMS FUND	1,825,587.23
4100	WATER	516,853.32
4250	INTEGRATED CAPITAL FUND	59,595.21
4300	SEWER	643,870.78
4480	REFUSE	641,984.07
4600	GOLF	75,933.69
4700	GENERAL SERVICES FUND	184,240.81
5100	FLEET SERVICE	113,359.90
5200	PUBLIC WORKS & UTILITY FUND	60,056.96
5300	MIS	216,087.03
5400	REPROGRAPHICS	7,814.41
5500	PURCHASING	27,455.20
5600	ACCOUNTING SERVICES	121,792.07
5700	MY SPOKANE	36,034.45
5750	PROJECT MANAGEMENT OFFICE	29,225.60
5800	RISK MANAGEMENT	5,080.00
5810	WORKER'S COMPENSATION	21,499.52
5830	SELF-FUNDED MEDICAL/DENTAL	7,873.53
5900	ASSET MANAGEMENT	40,067.39
6060	CITY RETIREMENT	7,548.00
	TOTAL	9,511,228.71

# MINUTES OF SPOKANE CITY COUNCIL

Monday, July 10, 2023

## BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:36 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

### Roll Call

On roll call, Council President Beggs and Council Members Bingle (appearing virtually), Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

Acting City Administrator Garrett Jones; Hannahlee Allers, City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

### Current Agenda Review

The City Council reviewed the July 10, 2023, Current Agenda.

Service Level Agreement with Spokane Regional Emergency Communications (OPR 2023-0246) (Deferred from June 12, 2023, Agenda) (Council Sponsors: Council Members Cathcart and Bingle)

**Motion** by Council Member Kinnear, seconded by Council Member Stratton, **to defer** the Service Level Agreement with Spokane Regional Emergency Communications regarding emergency communications services for the dispatch of fire related emergency services to January 29, 2024, Agenda; **carried 7-0**.

Special Budget Ordinance C36412 (Council Sponsors: Council President Beggs and Council Members Cathcart and Wilkerson)

**Motion** by Council Member Bingle, seconded by Council Member Stratton, **to add** Special Budget Ordinance C36412—arising from the need to increase the interpreter costs budget—to the July 24, 2023, Agenda; **carried 7-0**.

Suspension of Council Rules to Add Special Budget Ordinances

**Motion** by Council Member Zappone, seconded by Council Member Wilkerson, **to suspend** Council Rules for the purposes of adding special budget ordinances (C36409, C36410, C36411, and C36413) to tonight's (July 10) agenda; **carried 7-0**.

Resolution 2023-0051 (Council Sponsors: Council President Beggs and Council Member Zappone)

**Motion** by Council Member Zappone, seconded by Council Member Wilkerson **to substitute** Resolution 2023-0051 (with updated version) stating the Spokane City Council's position on the ~~appointment of the current candidate serving in an interim~~

~~capacity as the Interim City Attorney.~~ city staff serving in an interim capacity; **carried 6-1.**

Resolution 2023-0052 (Council Sponsors: Council President Beggs and Council Member Zappone)

**Motion** by Council Member Zappone, seconded by Council Member Wilkerson **to table indefinitely** Resolution 2023-0052 affirming Spokane Public Library and partnering community organizations shall incur no costs associated with traffic control when closing down Spokane Falls Boulevard for events; **carried 7-0.**

Resolution 2023-0053 (Council Sponsors: Council President Beggs and Council Member Kinnear)

**Motion** by Council Member Kinnear, seconded by Council Member Stratton, **to substitute** Resolution 2023-0053 approving the appointment of Kelly Thomas as the Manager of Sustainability Initiatives for the Spokane City Council; **carried 7-0.**

Resolution 2023-0055 (Council Sponsors: Council President Beggs and Council Member Zappone)

**Motion** by Council Member Kinnear, seconded by Council Member Zappone, **to substitute** Exhibit A, with full list of locations, to Resolution 2023-0055; **carried 7-0.**

Resolution 2023-0056 (Council Sponsors: Council President Beggs and Council Member Zappone)

**Motion** by Council Member Zappone, seconded by Council Member Kinnear, **to amend** the Budget Grant Agreement (attached to Resolution 2023-0056) to add the language that was circulated earlier that describes and makes it clear what data is requested; **carried 7-0.**

The language in the Budget Grant Agreement, as amended, is, as follows:

1. Speed-Measuring Devices

b. SPD will report quarterly to Public Safety and Community Health Committee ("PSCH"), or more frequently as may be practicable as to following information for each quarter:

- The number of occasions when deployment resulted in officers engaging drivers,
- The number of occasions when deployment resulted in issuance of warning, traffic citations or arrests,
- demographic data of individuals with final outcome of occasion (engaged, warning, cited, arrested),
- location and time of occasion of deployment.

2. Overtime Expenses

c. SPD will report quarterly to the Public Safety and Community Health Committee ("PSCH"), or more frequently as may be practicable, as to following information for each quarter:

- The number of hours overtime were used

- The dates, times, and locations of when overtime shifts were used
- The number of occasions that resulted in issuance of warning, traffic citations or arrests, and
- demographic data of individuals with final outcome of occasion (engaged, warning, cited, arrested).

Suspension of Council Rules

**Motion** by Council Member Wilkerson, seconded by Council Member Zappone, **to suspend** Council Rules for the purposes of adding Resolution 2023-0062 to tonight's (July 10) agenda; **carried 7-0.**

Resolution 2023-0062 (Council Sponsors: Council Members Wilkerson and Kinnear)

**Motion** by Council Member Wilkerson, seconded by Council Member Cathcart, **to add** Resolution 2023-0062—affirming the legislative priorities of the City of Spokane for 2023-2024 sessions of the Washington State Legislature—to tonight's agenda; **carried 7-0.**

First Reading Ordinance C36405 (Council Sponsors: Council Members Zappone and Bingle)

**Motion** by Council Member Zappone, seconded by Council Member Kinnear, **to defer** First Reading Ordinance C36405—concerning parking regulations for housing, exempting minimum parking space requirements for certain residential developments; adopting a new Chapter 17C.405 of the Spokane Municipal Code, Interim Parking Regulations for Housing; setting a public hearing; and establishing a work program—to July 17, 2023; **carried 7-0.**

Final Reading Ordinance C36403 (Council Sponsors: Council President Beggs and Council Member Wilkerson)

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to amend** Ordinance C36403 making this a provisional motto until there is an officially adopted one and there would a six-month public engagement process or a public advisory vote on a ballot; **rejected 3-4.**

Final Reading Ordinance C35389—Ballot Proposition Regarding the City Council Redistricting Process and Related Resolution 2023-0043 Requesting the Spokane County Auditor to Hold a Special Election (Council Sponsors: Council Members Cathcart and Bingle)

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to substitute** Ordinance C35389 with the version that was circulated earlier today via email; **carried 7-0.**

**Motion** by Council Member Cathcart, seconded by Council Member Bingle **to defer** Special Consideration Items S1.a. (Final Reading of Ordinance C35389 submitting a ballot proposition to the voters of the City of Spokane amending the city council redistricting process by adding a new section 62 to Article VII and repealing sections 59 and 60 of the Spokane City Charter) and S1.b. (Resolution 2023-0043 requesting the Spokane County Auditor to hold a special election in conjunction with the scheduled

general election on November 7, 2023) to the July 24, 2023, Legislative Agenda; **carried 7-0.**

Final Reading Ordinances C36391 and C36392 (Council Sponsors: Council President Beggs and Council Member Kinnear)

**Motion** by Council Member Kinnear, seconded by Council Member Stratton, **to substitute** Hearings Item H2 (Final Reading Ordinance C36391 relating to the regulation of short-term rentals) and Hearings Item H3 (Final Reading Ordinance C36392 relating to fees on short-term rentals and short-term rental platforms) with updated versions; **carried 7-0.**

**Action to Approve July 10, 2023, Current Agenda**

Following staff reports and Council inquiry and discussion regarding the July 10, 2023, Current Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Kinnear, seconded by Council Member Cathcart, **to approve** the July 10, 2023, Current Agenda (as amended); **carried 7-0.**

**Advance Agenda Review**

The City Council received an overview from staff on the July 17, 2023, Advance Agenda items.

**Action to Approve July 17, 2023, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the July 17, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Upon 7-0 Voice Vote**, the City Council **approved** the July 17, 2023, Advance Agenda.

**Council Recess/Executive Session**

The City Council adjourned at 5:31 p.m. No Executive Session was held. The City Council reconvened at 6:07 p.m. for the Legislative Session.

**LEGISLATIVE SESSION**

**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Beggs.

**Roll Call**

On roll call, Council President Beggs and Council Members Bingle (appearing virtually), Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

Hannahlee Allers, City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

### **Announcement**

Council President Beggs noted this is his last night presiding over a City Council meeting. He also noted that he joined by his long-time assistant Hannahlee Allers, and it is also her last City Council meeting.

### **Poetry at the Podium**

John Browning read “In West Central.”

There were no **Council and Committee Reports.**

### **SPECIAL PRESENTATION**

#### **Dan Packer Award – Washington Fire Chiefs Association**

Washington Fire Chiefs Association Executive Director Steve Wright and President Steve Brooks presented Spokane Fire Chief Brian Schaeffer with the Dan Packer Award. Each year the Association selects a Washington Fire Chief of the year. The award is in honor of Chief Dan Packer who was on the Washington Fire Chiefs Association Board back in the 2003 era and who perished tragically in a wildfire incident in California in 2008.

### **MAYORAL PROCLAMATION**

July 2023 *Parks & Recreation Month*

The proclamation was read by Council Member Cathcart. Jason Conley, Executive Parks Officer, accepted the proclamation.

### **COUNCIL SALUTATION**

#### **“Coming to the Table”**

Council President Beggs read a salutation to the Spokane Community – “Coming to the Table.” The salutation salutes the Washington State Departments of Transportation and Commerce and various organizations for the coordinated, compassionate, and momentous effort to close Camp Hope ahead of schedule on June 9, 2023.

#### **Saluting the Public Service of Council President Beggs**

Council Member Kinnear read a salutation saluting the public service of Council President Beggs. Breean Beggs has represented the community members of Spokane since 2016, first as a representative of District 2, then as City Council President.

Spokane Airport Board Chair Nancy Vorhees, accompanied by CEO Larry Krauter, Vice-Chair Jennifer West, and Board Member Ezra Eckhardt, extended sincere thanks to



Council President Beggs for his service on the Board from January 2020 to July 2023 and extended a token of appreciation for his service.

There were no **Reports from Neighborhood Councils**.

There were no **Boards and Commissions Appointments**.

There were **no Administrative Reports**.

### **OPEN FORUM**

Council President Beggs provided an overview of open forum rules. The following individual(s) spoke during the Open Forum:

- Sunshine Wigger
- Dennis Flynn
- Will Hulings
- Michael McGuire
- Cherrie Barnett
- Tonya Comstock
- Megra Flatman
- Eugene Knowles
- Katherine Corrick
- Antone Velone
- Justine Haller
- Greg Abell
- Teresa Simon

### **CONSENT AGENDA**

After public testimony and an opportunity for Council commentary, the following action was taken:

**Upon 7-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:**

Service Level Agreement with Spokane Regional Emergency Communications regarding emergency communications services for the dispatch of fire related emergency services beginning January 1, 2023—\$150,000 per month. (Deferred from June 12, 2023, Agenda) (OPR 2023-0246) (Council Sponsors: Council Members Cathcart and Bingle)

Five-year Value Blanket with HASA, Inc. (Saugus, CA) to supply sodium hypochlorite on an as-needed basis to the Riverside Park Water Reclamation Facility from August 1, 2023, to July 31, 2028—\$1,850,820. (OPR 2023-0664 / ITB 5903-23) (Council Sponsor: Council Member Kinnear)

Public Works Agreement with McKinstry Co. LLC (Spokane) for HVAC repairs at the Riverside Park Water Reclamation Facility from June 1, 2023, to May 31, 2024—\$164,335 (plus tax, if applicable). (Council Sponsor: Council Member Kinnear)

Pre-approval to purchase four to five used vehicles to be used by the Police Department to fill in the gap due to long lead times waiting for the new K-8 Police Interceptors—not to exceed \$160,000. (OPR 2023-0666) (Council Sponsor: Council Member Kinnear)

Acceptance of fiscal year 2022 Continuum of Care Program awards from the U.S. Department of Housing and Urban Development and approval to enter into subrecipient agreements with the awarded grantees—\$4,359,643. (OPR 2023-0667) (Council Sponsors: Council Members Kinnear and Bingle)

Recommendation to list the Alex & Fanny Ritter House, 702 W 21st Avenue, on the Spokane Register of Historic Places. (OPR 2023-0668) (Council Sponsors: Council Members Kinnear and Wilkerson)

Low Bid of Power City Electric, Inc. (Spokane) for the Division Pedestrian Hybrid Beacons project—\$1,185,725.13. An administrative reserve of \$118,572.51, which is 10% of the contract, will be set aside. (OPR 2023-0669 / ENG 2021071) (Council Sponsor: Council Member Kinnear)

Low Bid of DW Excavating Inc. (Davenport, WA) for the Northeast Force Main project—\$1,190,792 (plus tax). An administrative reserve of \$119,079.20 (plus tax), which is 10% of the contract price, will be set aside. (OPR 2023-0670 / ENG 2020080) (Council Sponsor: Council Member Kinnear)

Low Bid of Halme Construction, Inc. (Spokane) for the South Gorge Trail Connection project—\$2,529,036. An administrative reserve of \$252,903.60, which is 10% of the contract price, will be set aside. (Peaceful Valley/Riverside Neighborhoods) (OPR 2023-0671 / ENG 2018097) (Council Sponsor: Council Member Kinnear)

Low Bid of WM Winkler Company (Spokane) for the Garland Avenue Pathway Shaw Middle School project—\$1,321,359.25. An administrative reserve of \$132,135.93, which is 10% of the contract, will be set aside. (North Hill Neighborhood) (OPR 2023-0672 / ENG 2021084) (Council Sponsor: Council Member Kinnear)

Public Works Contract with Clearwater Summit Group (Spokane) for the site preparation, installation of a new irrigation system and new landscaping, and initial maintenance of such at the Indian Trail Water Tower— \$82,825.72 (\$75,296.11 plus 10% administrative

reserve). (OPR 2023-0673 / IPWQ 5879-23) (Council Sponsors: Council Members Kinnear and Bingle)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through June 23, 2023, total \$5,285,759.47 (Check Nos.: 595296-595413; ACH Nos.: 117722-117992), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$4,050,047.63. (CPR 2023-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through June 30, 2023, total \$12,383,648.05 (Check Nos.: 595414-595570; ACH Nos.: 117993-118300), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$11,881,472.89. (CPR 2023-0002)
- c. Payroll claims of previously approved obligations through June 24, 2023: \$9,037,760.74 (Check Nos.: 568560-568852). (CPR 2023-0003)

City Council Meeting Minutes: June 12, June 26, June 29, and July 6, 2023. (CPR 2023-0013)

## LEGISLATIVE AGENDA

### SPECIAL BUDGET ORDINANCES

Public testimony was received, and Council commentary held on Special Budget Ordinances. Each of the ordinances was voted on separately as noted below.

#### **Special Budget Ordinance C36406 (Council Sponsors: Council President Beggs and Council Member Wilkerson)**

**Upon 7-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36406** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Various Funds to make grade and associated pay range changes for various positions (as more specifically described in the ordinance).

(This action arises from the need to adjust pay ranges to align with salary analysis.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nos:** None

**Abstain:** None  
**Absent:** None

**Special Budget Ordinance C36409 (As added during the 3:30 p.m. Briefing Session)  
(Council Sponsors: Council President Beggs and Council Members Cathcart and Wilkerson)**

**Upon 7-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36409** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Making changes in the appropriations of the General Fund, Public Safety & Judicial Grant Fund, Criminal Justice Assistance Fund, and the Public Safety Personnel and Crime Reduction Fund (as more specifically described in the ordinance).

(This action arises from the need to adjust the General Fund budget.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**Special Budget Ordinance C36410 (As added during the 3:30 p.m. Briefing Session)  
(Council Sponsors: Council President Beggs and Council Members Cathcart and Wilkerson)**

**Upon 7-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36410** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Various funds (as more specifically described in the ordinance).

(This action arises from the need to increase citywide PFML budgets for 2023 premium rates.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**Special Budget Ordinance C36411 (As added during the 3:30 p.m. Briefing Session)  
(Council Sponsors: Council President Beggs and Council Members Cathcart and Wilkerson)**

**Upon 7-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36411** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

**Real Estate Excise Tax Fund**

1) Decrease appropriation by \$1,100,000.

A) Of the decreased appropriation, \$1,100,000 is removed solely from interfund other professional services in the Real Estate Excise Tax First Quarter Percent Department.

2) Increase appropriation by \$1,100,000.

A) Of the increased appropriation, \$1,100,000 is provided solely for operating transfer-out in the Real Estate Excise Tax Second Quarter Percent Department.

and

**City Street Fund**

1) Increase revenue by \$4,000,000.

A) Of the increased revenue, \$2,900,000 is provided solely for operating transfer-in from the Real Estate Excise Tax Fund in the Real Estate Excise Tax First Quarter Percent Department.

B) Of the increased revenue, \$1,100,000 is provided solely for operating transfer-in from the Real Estate Excise Tax Fund in the Real Estate Excise Tax Second Quarter Percent Department.

(This action arises from the need to add omitted revenue budget authority.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nos:** None

**Abstain:** None

**Absent:** None

**For action on Special Budget Ordinance C36412, see section of minutes under 3:30 p.m. Briefing Session.**

**Special Budget Ordinance C36413 (As added during the 3:30 p.m. Briefing Session)  
(Council Sponsors: Council President Beggs and Council Members Cathcart and Wilkerson)**

**Upon 7-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36413** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the

fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Asset Management Fund

1) Decrease appropriation by \$800,000.

A) Of the decreased appropriation, \$800,000 is removed solely from reserve for budget adjustment in the Capital Facilities Department.

(This action arises from the need to remove duplicative budget authority.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nos:** None

**Abstain:** None

**Absent:** None

There were no **Emergency Ordinances**.

## **RESOLUTIONS**

**For action on Resolution 2023-0043, see section of minutes under Special Considerations.**

**Resolution 2023-0051 (as substituted during the 3:30 p.m. Briefing Session)  
(Council Sponsors: Council President Beggs and Council Member Zappone)**

Council President Beggs provided an overview of Resolution 2023-0051 and Council discussion was held. There was an opportunity for public testimony, with no individuals requesting to speak. The following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **adopted Resolution 2023-0051**, as substituted, stating the Spokane City Council's position on city staff serving in an interim capacity.

**Ayes:** Beggs, Kinnear, Stratton, Wilkerson, and Zappone

**Nos:** Bingle and Cathcart

**Abstain:** None

**Absent:** None

**For action on Resolution 2023-0052, see section of minutes under 3:30 p.m. Briefing Session.**

**Resolution 2023-0053 (as substituted during the 3:30 p.m. Briefing Session)  
(Council Sponsors: Council President Beggs and Council Member Kinnear)**

After an opportunity for public testimony, with one individual speaking, and Council commentary, the following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **adopted Resolution 2023-0053**, as substituted, approving the appointment of Kelly Thomas as the Manager of Sustainability Initiatives for the Spokane City Council.

**Ayes:** Beggs, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** Bingle and Cathcart  
**Abstain:** None  
**Absent:** None

**Resolution 2023-0054 (Council Sponsors: Council President Beggs and Council Member Zappone)**

After an opportunity for public testimony, with one individual speaking, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0054** establishing the Municipal Criminal Justice Coordinating Subcommittee of the Public Safety and Community Health Committee.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**Resolutions 2023-0055 (with Exhibit A as substituted during the 3:30 p.m. Briefing Session), 2023-0056 (with attached Budget Grant Agreement as amended during the 3:30 p.m. Briefing Session), and 2023-0057 (Council Sponsors: Council President Beggs and Council Member Zappone)**

Public testimony was received and Council commentary held, after which the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted** the following three Resolutions:

**RES 2023-0055** Approving installation of automated traffic safety cameras and other matters related thereto.

**RES 2023-0056** Regarding allocation of funds from infractions issued with automated traffic safety cameras for traffic calming measures and adopting a “Budget Grant Agreement” to govern the allocation, use and invoicing of a portion of the Traffic Calming Funds by the Spokane Police Department until such time as the dedicated additional funds are exhausted.

**RES 2023-0057** Regarding allocation of funds from infractions issued with automated traffic safety cameras for traffic calming measures. (Establishes the timing and criteria for allocation of Traffic Calming Measure Funds for the years 2022-2025.)

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**Resolutions 2023-0058 and 2023-0059 (Council Sponsors: Council Members Kinnear and Bingle)**

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted** the following two Resolutions:

**RES 2023-0058** Approving the appointment of Dan Buller as the Director of Engineering Services for the City of Spokane.

**RES 2023-0059** Approving the appointment of Marcia Davis as the Director of Integrated Capital Management for the City of Spokane.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**Resolution 2023-0062 (as added during the 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Wilkerson and Kinnear)**

Council President Beggs provided an overview of Resolution 2023-0062 and the City Clerk provided a full reading of the resolution. Public testimony was received from one individual, after which the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0062** affirming the legislative priorities of the City of Spokane for 2023-2024.



**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

#### **FINAL READING ORDINANCES**

##### **Final Reading Ordinance C36166 (First Reading held January 24, 2022) (Council Sponsor: Council Member Wilkerson)**

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36166** vacating Perry Street between the north line of Hartson Avenue and the south line of Celesta Avenue.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**For action on Final Reading Ordinance C36389, see section of minutes under Special Considerations.**

**For action on Final Reading Ordinance C36391, see section of minutes under Hearings.**

**For action on Final Reading Ordinance C36392, see section of minutes under Hearings.**

##### **Final Reading Ordinance C36400 (Council Sponsors: Council Members Beggs and Wilkerson)**

After an opportunity for public testimony, with one individual speaking, and the opportunity for Council commentary, with none provided, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36400** relating to parking municipal codes amending SMC sections 08.02.083, 16A.04.100, 16A.05.060, 16A.05.220, 16A.05.280, 16A.05.310, 16A.05.460, 16A.07.040, 16A.07.080; and adding new section 16A.05.155 to chapter 16A.05 of the Spokane Municipal Code and setting an effective date.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone

**Nos:** None  
**Abstain:** None  
**Absent:** None

**Final Reading Ordinance C36401 (Council Sponsors: Council President Beggs and Council Member Wilkerson)**

After receiving an overview of Final Reading Ordinance C36401 by Council President Beggs, public testimony was received from two individuals, and the following action was taken:

**Upon 6-1 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36401** relating to the Sales and Use Tax for Housing and Housing-Related Supportive Services; amending Spokane Municipal Code Sections 08.07C.030 and 08.07C.050.

**Ayes:** Beggs, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** Bingle  
**Abstain:** None  
**Absent:** None

**Final Reading Ordinance C36402 (Council Sponsors: Council President Beggs and Council Member Stratton)**

After an overview of Final Reading Ordinance C36402 by Council President Beggs, public testimony was received, and Council commentary held. The following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36402** relating to the establishment of a process to consider and act upon community members' concerns regarding City-owned property; adopting a new chapter 18.10 to Title 18 of the Spokane Municipal Code.

**Ayes:** Beggs, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** Bingle and Cathcart  
**Abstain:** None  
**Absent:** None

**Final Reading Ordinance C36403 (Council Sponsors: Council President Beggs and Council Member Wilkerson)**

After an overview of Final Reading Ordinance C36403 by Council President Beggs, public testimony was received, and Council commentary held. The following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36403** establishing the motto of the City of Spokane and adopting a new section SMC 01.03.030.

**Ayes:** Beggs, Kinnear, Stratton, Wilkerson, and Zappone

**Nos:** Bingle and Cathcart  
**Abstain:** None  
**Absent:** None

**Final Reading Ordinance C36404 (Council Sponsors: Council President Beggs and Council Member Cathcart)**

After a brief overview of Final Reading Ordinance C36404 by Council President Beggs, public testimony was received from one individual, and Council commentary held. The following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36404** adopting policy standards for broadband infrastructure expansion.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

**For action on Final Reading Ordinance C36405, see section of minutes under 3:30 p.m. Briefing Session.**

**FIRST READING ORDINANCES**

The following Ordinance was read for the first time, with further action deferred. There was an opportunity for public testimony on the first reading ordinances, with no individuals requesting to speak.

**ORD C36407** Concerning the use of automated traffic safety cameras, extending the termination date for authorization to use automated traffic safety cameras, expanding the use of said cameras to school walk areas, public park speed zones, and hospital speed zones, and amending sections 16A.64.220 and 16A.64.260 of the Spokane Municipal Code. (Council Sponsors: Council President Beggs and Council Member Zappone)

**For Council action on First Reading Ordinance C36408, see section of minutes under “Hearings.”**

**SPECIAL CONSIDERATIONS**

**For action on Final Reading Ordinance C36389, see section of minutes under 3:30 p.m. Briefing Session.**

For action on Resolution 2023-0043, see section of minutes under 3:30 p.m. Briefing Session.

## HEARINGS

### **Hearing Regarding Proposed Initiative 2023-004 (LGL 2023-0027) and Accompanying First Reading Ordinance C36408**

The City Council held a hearing regarding Proposed Initiative 2023-4 petition signatures (unvalidated) filed on behalf of Brian Hansen, petition, regarding prohibiting encampments near schools, parks, playgrounds, and child care facilities. There was an opportunity for public testimony, with no individuals requesting to speak. Following commentary by Council President Beggs, the following action was taken:

**Motion** by Council Member Stratton, seconded by Council Member Wilkerson, **to direct** the City Clerk to validate signatures; **carried 7-0.**

In conjunction with the hearing, Ordinance C36408—regarding prohibiting encampments near schools, parks, playgrounds, and child care facilities—was read for the first time, with further action deferred.

### **Hearing on Final Reading Ordinance C36391 (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Beggs and Council Member Kinnear)**

After receiving public testimony from one individual and Council commentary, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36391**, as substituted, relating to the regulation of short-term rentals; amending Spokane Municipal Code (SMC) Sections 17C.316.010, 17C.316.020, 17C.316.030, 17C.316.040, 17C.316.050, 17C.316.060, and 17C.316.070; and setting an effective date.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

### **Hearing on Final Reading Ordinance C36392 (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Beggs and Council Member Kinnear)**

Council President Beggs referenced and read a proposed amendment by Council Member Cathcart (as distributed to City Council by Planning Director Spencer Gardner) to section 8.02.090.D of Ordinance C36392. The following action was taken:

**Motion** by Council Member Cathcart, seconded by Council Member Kinnear, **to so move (to accept** the amendment to 8.02.090.D); **carried 7-0.**

Section 8.02.090.D, as amended, reads as follows:

- D. All funds collected under this section shall be spent exclusively for purposes of acquiring, rehabilitating, or constructing housing affordable to low-income and moderate-income households as defined in SMC 08.15.020. At least 90% of funds collected under this section shall be allocated to direct, non-administrative costs of programs serving the purposes of this section.

There was an opportunity for public testimony, with no individuals requesting to speak. The following action was taken:

**Upon 7-0 Roll Call Vote,** the City Council **passed Final Reading Ordinance C36392,** as substituted and amended, relating to fees on short-term rentals and short-term rental platforms; amending Spokane Municipal Code (SMC) Sections 08.02.034, 08.02.066, and 08.08.010; adopting a new section 08.02.090 to chapter 08.02 of the Spokane Municipal Code; and setting an effective date.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**N0s:** None  
**Abstain:** None  
**Absent:** None

### **Closing Remarks**

Council President Beggs introduced two special guests in the audience, his wife and son, and acknowledged his twin daughters who are in New York, and noted his family's support has been completely invaluable during his time in public service. He also acknowledged amazing current and past City Council staff. He further recognized Channel 5 staff, as well as the media and City Council regulars who come each week to the City Council meeting. In addition, he acknowledged City Council Members and stated he has learned three things: One, we can all learn from each other; two, we all have more in common than not; and three, people are the most important thing. He ended his comments by saying his two favorite phrases: "When Spokane leads, the rest of Washington follows" and "In Spokane, we all belong."

### **ADJOURNMENT**

There being no further business to come before the City Council, the meeting adjourned at 9:12 p.m.

Minutes prepared and submitted for publication in the July 26, 2023, issue of the *Official Gazette*.

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Terri Pfister  
City Clerk

Approved by Spokane City Council on July 24, 2023.

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Breean Beggs  
City Council President

## MINUTES OF SPOKANE CITY COUNCIL

Monday, July 17, 2023

### BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

#### Roll Call

On roll call, Council President Pro Tem Kinnear and Council Members Bingle, Cathcart, Stratton, Wilkerson, and Zappone were present.

Acting City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and Acting City Clerk Laurie Farnsworth were also present for the meeting.

#### Advance Agenda Review

The City Council received an overview from staff on the July 24, 2023, Advance Agenda items.

First Reading Ordinance C36415 (Council Sponsors: Council Members Stratton and Wilkerson)

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to substitute** First Reading Ordinance C36415—relating to revenue from cannabis sales—with an updated version (circulated earlier today at approximately 3:30 p.m. by Matt Boston); **carried 5-1.**

#### Action to Approve July 24, 2023, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the July 24, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Bingle, seconded by Council Member Wilkerson, **to approve** the July 24, 2023, Advance Agenda, as amended; **carried 6-0.**

#### Current Agenda Review

The City Council reviewed the July 17, 2023, Current Agenda.

Resolution 2023-0060 (Council Sponsors: Council President Kinnear and Council Member Stratton)

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to substitute** Resolution 2023-0060—appointing a council member to fill the position of Spokane City Council President vacated by Breean Beggs—with an updated version (distributed by Giacobbe Byrd at 9:41 a.m.); **carried 6-0.**

**Motion** by Council Member Zappone, seconded by Council Member Cathcart, **to suspend** Council Rules for the purpose of amending Resolution 2023-0060; **carried 6-0.**

**Motion** by Council Member Stratton, seconded by Council Member Cathcart, **to amend** Resolution 2023-0060 by adding Council Member Lori Kinnear’s name to the blank line in the resolution; **carried 6-0.**

Resolution 2023-0061 (Council Sponsors: Council President Kinnear and Council Member Stratton)

**Motion** by Council Member Stratton, seconded by Council Member Cathcart, **to substitute** previously filed version of Resolution 2023-0061—amending the appointments of Council Members to boards and commissions—with an updated version (circulated by Giacobbe Byrd on Friday at around 1:00 p.m.); **carried 6-0.**

Final Reading Ordinance C36405 (Council Sponsors: Council Members Zappone and Bingle)

**Motion** by Council Member Bingle, seconded by Council Member Stratton, **to substitute** previously filed version of Final Reading Ordinance C36405—concerning parking regulations for housing, exempting minimum parking space requirements for certain residential developments; adopting a new Chapter 17C.405 of the Spokane Municipal Code, Interim Parking Regulations for Housing; setting a public hearing; and establishing a work program—with an updated version; **carried 6-0.**

### **Council Recess/Executive Session**

The City Council adjourned at 4:15 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Legislative Session.

## **TOWN HALL / LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Pro Tem Kinnear.

### **Roll Call**

On roll call, Council President Pro Tem Kinnear and Council Members Bingle, Cathcart, Stratton, Wilkerson, and Zappone were present.



Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and Deputy City Clerk Laurie Farnsworth were also present for the meeting.

**Poetry at the Podium**

Brenda Jaeger appeared virtually and read “The Doughnut Man.”

There were no **Council Committee Reports**.

There were no **Boards and Commissions Appointments**.

There were **no Administrative Reports**.

**TOWN HALL FORUM**

The following individual(s) spoke during the Open Forum:

- Dennis Flynn
- Peter Dobrenski
- Elizabeth Gulick
- Sunshine Wigen
- Rick Bocook
- Dave M
- Terry Sullivan
- Cindy Zapotocky
- Will Hulings
- Steve Corker
- Ted Harris-Means
- Justin Haller

**CONSENT AGENDA**

Subsequent to the opportunity for public testimony and an opportunity for Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 6-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:**

Purchase from D&L Supply Co., Inc. (Moses Lake, WA) of sewer and stormwater access frames and covers for the Wastewater Management Department—\$95,375 (plus tax).

(OPR 2023-0681 / RFQ 5895-23) (Council Sponsors: Council Members Kinnear and Bingle)

Value Blankets with Special Asphalt Products, Inc. (Spokane) utilizing Washington State Contract No. 07121 for purchases for the Streets Department of:

- a. Nuvo Gap—\$80,000. (OPR 2023-0682)
- b. SA Premiere Crack Sealant—\$125,000. (OPR 2023-0683)  
(Council Sponsor: Council Member Kinnear)

Public Works Agreement with Arrow Concrete & Asphalt Specialties (Spokane) for emergency sink hole repair in the Spokane Police Department Northeast Precinct parking lot from May 5, 2023, to May 31, 2023—\$57,625.24 (incl. tax). (OPR 2023-0684) (Council Sponsor: Council Member Kinnear)

Acceptance of grant funding from the Washington Association of Sheriffs and Police Chiefs for the Washington Auto Theft Prevention program to be used to fund one police detective position to focus on auto theft enforcement and prevention from July 1, 2023, to June 30, 2025—\$294,191. (OPR 2023-0685) (Council Sponsor: Council Member Stratton)

Two-year Contract with Applied Industrial Technologies (Spokane) for the as-needed purchase and installation of conveyor belts at the Waste to Energy Facility from July 1, 2023, through June 30, 2025—not to exceed \$210,000 (plus tax). (OPR 2023-0686 / IPWQ 5891-23) (Council Sponsors: Council Members Kinnear and Bingle)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through July 7, 2023, total \$7,071,291.38 (Check Nos.: 595571-595664; ACH Nos.: 118301-118485), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,556,018.27. (CPR 2023-0002)
- b. Payroll claims of previously approved obligations through July 8, 2023: \$9,471,300.64 (Check Nos.: 568853-569139). (CPR 2023-0003)

## LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

## RESOLUTIONS

### **Resolution 2023-0060 (as substituted and amended during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Kinnear and Council Member Stratton)**

After public testimony and Council commentary, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0060** (as substituted and amended) appointing Lori Kinnear to fill the position of Spokane City Council President vacated by Breean Beggs.

**Ayes:** Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

### **Resolution 2023-0061 (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Kinnear and Council Member Stratton)**

After the opportunity for public testimony, with no individuals speaking, and Council commentary, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0061** (as substituted) amending the appointments of Council Members to boards and commissions.

**Ayes:** Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

## FINAL READING ORDINANCES

### **Final Reading Ordinance C36405 (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Zappone and Bingle)**

After public testimony and Council commentary, the following action was taken:

**Upon 5-1 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36405** (as substituted) concerning parking regulations for housing, exempting minimum parking space requirements for certain residential developments; adopting a new Chapter 17C.405 of the Spokane Municipal Code, Interim Parking Regulations for Housing; setting a public hearing; and establishing a work program.

**Ayes:** Bingle, Kinnear, Stratton, Wilkerson, and Zappone

**Nos:** Cathcart  
**Abstain:** None  
**Absent:** None

**Final Reading Ordinance C36407 (Council Sponsors: Council President Kinnear and Council Member Zappone)**

After public testimony and Council commentary, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **passed Final Reading Ordinance C36407** concerning the use of automated traffic safety cameras, extending the termination date for authorization to use automated traffic safety cameras, expanding the use of said cameras to school walk areas, public park speed zones, and hospital speed zones, and amending sections 16A.64.220 and 16A.64.260 of the Spokane Municipal Code.

**Ayes:** Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nos:** None  
**Abstain:** None  
**Absent:** None

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

## **NEIGHBORHOOD REPORTS**

### **Introduction/Welcome**

Neighborhood Services Director Patrick Striker provided introductory remarks and provided an overview of Neighborhood Services activities. Neighborhood Services facilitated introductions for the neighborhood reports, as follows:

- Jeff Stevens reported on Audubon/Downriver
- Tiffany Picotte and Dave Williams reported on Browne's Addition
- Jeff Mergler reported on Comstock
- Doug Trudeau reported on East Central
- E.J. Iannelli reported on Emerson Garfield
- Carol Tomsic reported on Lincoln Heights
- Gail Cropper reported on Northwest
- Scot Webb reported on North Hill
- Liz Marlin reported on West Central

**ADJOURNMENT**

There being no further business to come before the City Council, the meeting adjourned at 8:24 p.m.

Minutes prepared and submitted for publication in the August 9, 2023, issue of the *Official Gazette*.

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Laurie Farnsworth  
Acting City Clerk

Approved by Spokane City Council on August 21, 2023.

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Council President Kinnear  
City Council President

## MINUTES OF SPOKANE CITY COUNCIL

Monday, July 24, 2023

### BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

#### Roll Call

On roll call, Council President Kinnear and Council Members Bingle (appearing virtually), Cathcart, and Stratton were present. Council Member Wilkerson arrived at 3:32 p.m. Council Member Zappone was absent.

Acting City Administrator Garrett Jones; Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

#### Advance Agenda Review

The City Council received an overview from staff on the July 31, 2023, Advance Agenda items.

Resolution 2023-0063 (Council Sponsors: Council President Kinnear and Council Members Cathcart and Zappone)

**Motion** by Council Member Cathcart, seconded by Council Member Wilkerson, **to substitute** Resolution 2023-0063—regarding the approval of year 2024 traffic calming applications and projects to be paid through the Traffic Calming Measures Fund—with an updated version distributed by Chris Wright at 11:42 a.m.; **carried 5-0.**

Final Reading Ordinance C36417 (Council Sponsors: Council Members Bingle and Cathcart)

**Motion** by Council Member Bingle, seconded by Council Member Cathcart, **to substitute** Final Reading Ordinance C36417—relating to Regulations of Residential Rental Housing—with version submitted at 1:02 p.m.; **carried 5-0.**

#### Action to Approve July 31, 2023, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the July 31, 2023, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Cathcart, seconded by Council Member Wilkerson, the City Council **approved** the July 31, 2023, Advance Agenda, as amended; **carried 5-0.**

## **Current Agenda Review**

The City Council reviewed the July 24, 2023, Current Agenda.

### Suspension of Council Rules

**Motion** by Council Member Cathcart, seconded by Council Member Stratton, **to suspend** Council Rules for the purpose of adding four items to the agenda; **carried 4-1**.

### Consent Agenda Item No. 8 Setting Hearing for July 31, 2023, regarding Proposed Initiative 2023-4 (LGL 2023-0027)

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to add** Item No. 8—setting hearing before City Council for July 31, 2023, on Proposed Initiative 2023-4 validated petition signatures filed on behalf of Brian Hansen, petitioner, regarding prohibiting encampments near schools, parks, playgrounds, and child care facilities—to tonight’s Legislative Agenda; **carried 4-1**.

### Resolution 2023-0065 (Council Sponsors: Council President Kinnear and Council Member Bingle)

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to substitute** Resolution 2023-0065 (with updated members on the for committee)—regarding the appointment of for and against committee members relating to a measure on the November 7, 2023 general election ballot regarding a proposition to amend the Spokane City Charter regarding amendments to the Spokane City Charter adding a new section 62 and repealing sections 59 and 60, all relating to the City Council redistricting process—**carried 4-1**. (Note: Resolution 2023-0065 was substituted again during the 6:00 p.m. Legislative Session, which includes the change in the election date from November 7, 2023, to February 13, 2024.)

### Resolution 2023-0066 (Council Sponsors: Council President Kinnear and Council Member Bingle)

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to add** Resolution 2023-0066—regarding the appointment of for and against committee members relating to a measure on the November 7, 2023, general election ballot regarding a proposition to amend the Spokane Municipal Code relating to the prohibition of encampments within one thousand feet of a public or private school, public park, playground or licensed child care facility—to tonight’s Legislative Agenda; **carried 4-1**.

### Resolution 2023-0069 (Council Sponsors: Council President Kinnear and Council Member Bingle)

**Motion** by Council Member Stratton, seconded by Council Member Cathcart, **to add** Resolution 2023-0069—appointment Lynden Smithson as the City Attorney—to tonight’s Legislative Agenda; **carried 4-1**.

### Final Reading Ordinance C36389 (Council Sponsors: Council Members Cathcart and Bingle)

**Motion** by Council Member Cathcart, seconded by Council Member Bingle, **to substitute** Final Reading Ordinance C36389—submitting a ballot proposition to the voters of the City of Spokane amending the city council redistricting process by adding a new section 62 to Article VII and repealing sections 59 and 60 of the Spokane City Charter—with an updated version circulated around the noon hour today, with friendly amendment by Council Member Stratton, seconded by Council Member Wilkerson, and accepted by Council Members Cathcart and Bingle, to move the date for a vote to February (13,) 2024 (special election); **carried 5-0.**

Resolution 2023-0043 (Council Sponsors: Council Members Cathcart and Bingle)

**Motion** by Council Member Cathcart, seconded by Council Member Wilkerson, **to substitute** Resolution 2023-0043, including changing the date of the election to February (13,) 2024; **carried 5-0.**

### **Council Recess/Executive Session**

The City Council adjourned at 4:50 p.m. No Executive Session was held. The City Council reconvened at 6:05 p.m. for the Legislative Session.

## **LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Kinnear.

### **Roll Call**

On roll call, Council President Kinnear and Council Members Bingle (appearing virtually), Cathcart, Stratton, and Wilkerson were present. Council Member Zappone was absent.

Giacobbe Byrd, Director-City Council Office; City Council Policy Advisor Chris Wright; and City Clerk Terri Pfister were also present for the meeting.

### **Poetry at the Podium**

Teresa Vanairsdale read “Walking in the Perry District.”

There were no **Council Committee Reports.**

## **COUNCIL SALUTATION**

### **Saluting Community Service of Ivan Bush**

Council Member Wilkerson read a Council Salutation saluting the outstanding community service of Ivan Bush who recently passed away. Ivan’s wife and daughters accepted the proclamation.



There were no **Mayoral Proclamations**.

There were no **Reports from Neighborhood Councils**.

There were no **Boards and Commissions Appointments**.

There were no **Administrative Reports**.

**(For Open Forum, see section of minutes following “Special Budget Ordinance.”)**

## **LEGISLATIVE AGENDA**

(Note: Agenda items were taken out of order, and items are reflected in the order taken.)

### **UPDATES TO THE AGENDA**

#### **Suspension of Council Rules**

**Motion** by Council Member Cathcart, seconded by Council Member Stratton, **to suspend** the Council Rules (in order to make substitutions); **carried 5-0**.

#### **Final Reading Ordinance C36389 Submitting Proposition to the Voters—Redistricting Process (Council Sponsors: Council Members Cathcart and Bingle)**

**Motion** by Council Member Cathcart, seconded by Council member Stratton, **to substitute** Final Reading Ordinance C36389 with updated version (which reflects updated dates); **carried 5-0**.

#### **Resolution 2023-0065 Regarding the Appointment of For and Against Committee Members—Redistricting Process**

**Motion** by Council Member Cathcart, seconded by Council Member Stratton, **to substitute** Resolution 2023-0065 with updated version (which reflects updated dates); **carried 5-0**.

## **RESOLUTIONS**

**For action on Resolution 2023-0065, see section of minutes under Special Considerations.**

**For action on Resolution 2023-0066, see section of minutes under Special Considerations.**

**Resolution 2023-0069 (Council Sponsors: Council President Kinnear and Council Member Bingle)**

After a full reading of Resolution 2023-0069 by the City Clerk, public testimony, and Council commentary, the following action was taken:

**Upon 4-1 Roll Call Vote**, the City Council **adopted Resolution 2023-0069** approving the appointment of Lynden Smithson as the City Attorney for the City of Spokane.

**Ayes:** Bingle, Cathcart, Kinnear and Stratton  
**Nos:** Wilkerson  
**Abstain:** None  
**Absent:** Zappone

**SPECIAL BUDGET ORDINANCE**

**Special Budget Ordinance C36412 (Council Sponsors: Council President Beggs and Council Members Cathcart and Wilkerson)**

After receiving public testimony from one individual, and an opportunity for Council commentary, with none provided, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **passed Special Budget Ordinance C36412** amending Ordinance No. C36345 passed by the City Council December 12, 2022, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Criminal Justice Assistance Fund

- 1) Decrease appropriation by \$30,000.
  - A) Of the decreased appropriation, \$20,000 is removed solely from base wages in the Municipal Court program.
  - B) Of the decreased appropriation, \$10,000 is removed solely from various employee benefit types in the Municipal Court program.

and

- 2) Increase appropriation by \$30,000.
  - A) Of the increased appropriation, \$30,000 is provided solely for interpreter costs in the Municipal Court program.
  - B) There is no increase in the appropriation of the Criminal Justice Assistance Fund.

(This action arises from the need to increase the interpreter costs budget.)

**Ayes:** Bingle, Cathcart, Kinnear, Stratton, and Wilkerson  
**Nos:** None  
**Abstain:** None  
**Absent:** Zappone

## OPEN FORUM

The following individual(s) spoke during the Open Forum:

- Terry Hill
- Mary Nguyen
- Tim Usher
- Ivan Urnovitz
- Kristine Schuler
- Wendy Powell
- Sunshine Wigen
- Megra Flatman
- Breia Gorder
- Justice Forall
- William Hulings
- Zach McGuckin
- Gina McKenzie

## SPECIAL CONSIDERATIONS

**Final Reading Ordinance C36389 and Resolution 2023-0043 (Both deferred from July 10, 2023, Agenda) (Council Sponsors: Council Members Cathcart and Bingle)**

After public testimony and Council commentary, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **passed** the following items:

- **Final Reading Ordinance C36389** (as substituted) submitting a ballot proposition to the voters of the City of Spokane amending the city council redistricting process by adding a new section 62 to Article VII and repealing sections 59 and 60 of the Spokane City Charter.
- **Resolution 2023-0043** (as substituted) requesting the Spokane County Auditor to hold a special election in conjunction with the scheduled special election on February 13, 2024, to submit to the electors of the City of Spokane a proposition regarding amendments to the Spokane City Charter adding a new section 62 and repealing sections 59 and 60, all relating to the City Council redistricting process.

**Ayes:** Bingle, Cathcart, Kinnear, Stratton, and Wilkerson  
**Nos:** None  
**Abstain:** None  
**Absent:** Zappone

**Resolution 2023-0065 (Council Sponsors: Council President Kinnear and Council Member Bingle)**

After public testimony and Council commentary, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0065** (as substituted) regarding the appointment of for and against committee members relating to a measure on the February 14, 2024, general election ballot regarding a proposition to amend the Spokane City Charter regarding amendments to the Spokane City Charter adding a new section 62 and repealing sections 59 and 60, all relating to the City Council redistricting process.

**Ayes:** Bingle, Cathcart, Kinnear, Stratton, and Wilkerson  
**Nos:** None  
**Abstain:** None  
**Absent:** Zappone

**Resolution 2023-0066 (Council Sponsors: Council President Kinnear and Council Member Bingle)**

After public testimony and an opportunity for Council commentary, the following action was taken:

**Upon 5-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0066** regarding the appointment of for and against committee members relating to a measure on the November 7, 2023, general election ballot regarding a proposition to amend the Spokane Municipal Code relating to the prohibition of encampments within one thousand feet of a public or private school, public park, playground or licensed child care facility.

**Ayes:** Bingle, Cathcart, Kinnear, Stratton, and Wilkerson  
**Nos:** None  
**Abstain:** None  
**Absent:** Zappone

**For Final Reading Ordinance C36389, see section of minutes above under “Special Considerations.”**

## CONSENT AGENDA

After public testimony and Council commentary, the following action was taken:

**Upon 5-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:**

Purchase from Tiny Idahomes, LLC, (Emmett, ID) of a new children's fire safety house for the Fire Department—\$87,360 (plus tax). (OPR 2023-0697 / RFQ 5890-23) (Council Sponsors: Council Members Cathcart and Wilkerson)

Multiple Family Housing Property Tax Exemption Conditional Agreement with LTR Real Estate Investments, LLC, for the future construction of approximately 4 units, at Parcel Number 35084.2411, commonly known as 907 East Indiana Avenue. The Conditional Agreement will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office post construction. (OPR 2023-0698) (Council Sponsors: Council Members Bingle and Cathcart)

Contract Amendment with outside counsel, Summit Law Group, who represents the City in the action Michael Bacon, et. al. v. City of Spokane, et. al. to prevent the enforcement of the vaccine mandate—increase of \$50,000. Total contract amount: \$205,000. (OPR 2021-0722) (Council Sponsor: Council Member Stratton)

Memorandums of Understanding between the City of Spokane, Spokane County, and the City of Spokane Valley regarding the Bioretention Soil Media TAPE Project and Effectiveness Study from January 1, 2023, to January 1, 2027 for:

- a. Cost sharing of the grant award match component—\$33,678. (OPR 2023-0699)
- b. Direct costs to perform the study—\$33,333. (OPR 2023-0700)  
(Council Sponsor: Council Member Kinnear)

Interagency Agreement to accept funding from the Washington State Department of Commerce through the Housing Division Homelessness Assistance Unit for a System Demonstration Grant—\$15,820,937. (OPR 2023-0701) (Council Sponsor: Council Member Stratton)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through July 14, 2023, total \$9,527,744.57 (Check Nos.: 595665-595831; ACH Nos.: 118486-118680), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,096,214.86. (CPR 2023-0002)

City Council Meeting Minutes: July 13, 2023. (CPR 2023-0013)

Set hearing before City Council for July 31, 2023, on Proposed Initiative 2023-4 validated petition signatures filed on behalf of Brian Hansen, petitioner, regarding prohibiting encampments near schools, parks, playgrounds, and child care facilities. (LGL 2023-0027)

### **FIRST READING ORDINANCES**

The following Ordinances were read for the first time, with further action deferred. Public testimony was received on the First Reading Ordinances.

**ORD C36414** Relating to Proposal File Z23-112comp, amending Chapter 3, Land Use, and the glossary of the Comprehensive Plan with the goal of incorporating and accommodating middle housing types in all residential areas of the City and improving the overall implementation and effectiveness of vision, values, and policies of the chapter. (Council Sponsors: Council Members Wilkerson and Cathcart)

**ORD C36415** Relating to revenue from cannabis sales, creating a special revenue fund in Article II of Chapter 07.08 of the Spokane Municipal Code, and enacting new section 07.08.159 of the Spokane Municipal Code. (Council Sponsors: Council Members Stratton and Wilkerson)

**ORD C36416** Renaming a portion of West Dean Avenue from Howard Street to Washington Street to “Joe Albi Way.” (Council Sponsors: Council Members Bingle and Zappone)

**ORD C36417** Relating to Regulations of Residential Rental Housing; adopting a new section 10.57.115 to chapter 10.57 SMC; and repealing SMC 18.08.010, 18.08.020, 18.08.030, 18.08.040, 18.08.050, 18.08.060, 18.08.070, 18.08.080, 18.08.090, 18.08.100, 18.08.110, 18.08.120, 18.08.130, 18.08.140, 18.08.150, and 18.08.160 to chapter 18 of the Spokane Municipal Code; and setting an effective date. (As substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Bingle and Cathcart)

There were no **Hearings**.

### **ADJOURNMENT**

There being no further business to come before the City Council, the meeting adjourned at 7:54 p.m.

Minutes prepared and submitted for publication in the August 16, 2023, issue of the *Official Gazette*.

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Terri Pfister  
City Clerk

Approved by Spokane City Council on August 21, 2023.

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Lori Kinnear  
City Council President

**MEETING MINUTES**  
**City of Spokane**  
**City Council Study Session**  
**August 3, 2023**

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**Call to Order:** 11:01 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/851415494>

**Attendance:**

Committee Members Present: Council President Kinnear, Council Members Cathcart, and Wilkerson.

Committee Members Absent: Council Members Stratton, Bingle, and Zappone

**Agenda Items:**

1. Q2 Economic Report

- Presenter:  
Patrick Jones, Ph.D., Eastern Washington University  
Kelley Cullen, Ph.D., Eastern Washington University
- Action taken:  
No action taken. Presentation and discussion only.

2. Police Vehicle Discussion

- Presenter:  
Tonya Wallace, City of Spokane  
Eric Olsen, City of Spokane
- Action taken:  
No action taken. Presentation and discussion only.

3. Budget Update

- Presenter:  
Tonya Wallace, City of Spokane  
Garrett Jones, City of Spokane
- Action taken:  
No action taken. Presentation and discussion only.



**Executive Session:**

None

**Adjournment:**

The meeting adjourned at 12:38 p.m.

Minutes prepared and submitted for publication in the August 9, 2023, issue of the Official Gazette.

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Giacobbe Byrd  
Director, Council Office

Approved by City Council on August 21, 2023.

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Lori Kinnear  
City Council President

Attest:

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Terri L. Pfister  
City Clerk



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	8/17/2023
<b>Clerk's File #</b>	OPR 2023-0852
<b>Renews #</b>	
<b>Cross Ref #</b>	ORD C36432
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CITY COUNCIL
<b>Contact Name/Phone</b>	SARAH THOMPSON 6948
<b>Contact E-Mail</b>	STHOMPSON@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	0320 - INTERAGENCY AGREEMENT BETWEEN AOC AND SPOKANE MUNICIPAL COMMUNITY

**Agenda Wording**

THIS AGREEMENT (Agreement) is entered into by and between the Administrative Office of the Courts (AOC) and (Court), (collectively as the Parties).

**Summary (Background)**

On June 30, 2023, Municipal Court received Notice to Proceed letters for: Community Court in the amount of \$293,750

Lease? NO Grant related? NO Public Works? NO

**Fiscal Impact**

Neutral	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

**Budget Account**

**Approvals**

<b>Dept Head</b>	BYRD, GIACOBBE
<b>Division Director</b>	
<b>Finance</b>	
<b>Legal</b>	
<b>For the Mayor</b>	

**Council Notifications**

<b>Study Session\Other</b>	8/21 Finance
<b>Council Sponsor</b>	CP Kinnear
<b>Distribution List</b>	
	gbyrd@spokanecity.org
	sthompson@spokanecity.org

**Additional Approvals**

<b>Purchasing</b>	

## Committee Agenda Sheet

### Public Safety & Community Health Committee

<b>Submitting Department</b>	Municipal Court
<b>Contact Name</b>	Sarah Thompson
<b>Contact Email &amp; Phone</b>	509-309-6948    sthompson@spokanecity.org
<b>Council Sponsor(s)</b>	CM Kinnear
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 minutes
<b>Agenda Item Name</b>	Notice to Proceed from the Administrative Office of the Courts effective July 1, 2023
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>The Administrative Office of the Courts (AOC) announced the availability of approximately \$9.7 million in state funding to support new and existing therapeutic courts in courts of limited jurisdiction for fiscal year 2024 (July 1, 2023, through June 30, 2024). This is an ongoing funding stream; however, applications and budgets will be required annually. The funding cannot supplant existing funds.</p> <p>Municipal Court submitted 5 grant applications. One for each therapeutic court: Community Court, Domestic Violence Intervention Treatment (DVIT) Court, Drug Court, DUI Court, and Veterans Court. The cost categories available are for: salary and benefits; program equipment and technology; training and travel; treatment; and recovery services.</p> <p>On June 30, 2023, Municipal Court received Notice to Proceed letters for:</p> <p>Community Court in the amount of \$293,750  DUI Court in the amount of \$76,350  DVIT Court in the amount of \$341,549.68  Veterans Court in the amount of \$26,400</p> <p>Municipal Court is pending the award letters which will allocate the funds to the specific cost categories identified above. The purpose of this briefing paper is to inform council of the total award amounts and to request the positions that are to be funded though the awards be setup.</p> <p>DVIT Court will continue with one fulltime Community Justice Counselor and one fulltime Community Justice Specialist; the positions are established. Two additional Community Justice Specialist positions are being requested at this time. The funding for the salaries and benefits will be paid for through the AOC funds for Community Court.</p> <p>Once award letters are received, Municipal Court will submit a subsequent briefing paper and SBO for council review outlining the allocation of funds.</p>
<b>Proposed Council Action</b>	Approve two Community Justice Specialist positions to be fully funded by the Administrative Office of the Courts.

**Fiscal Impact**

Total Cost: [Click or tap here to enter text.](#)

Approved in current year budget?  Yes  No  N/A

Funding Source  One-time  Recurring

Specify funding source: [Click or tap here to enter text.](#)

Expense Occurrence  One-time  Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impacts (If N/A, please give a brief description as to why)**

What impacts would the proposal have on historically excluded communities?

Therapeutic Courts build stronger and safer communities by providing accountability to justice-involved individuals by utilizing a problem-solving approach to crime to help individuals become productive members of the community. Therapeutic Courts work to address factors impacting participant's criminal behavior, substance use/mental health disorders, provide access to resources, and address victim needs. Therapeutic Courts attempt to enhance the lives of individual participants by addressing the underlying causes for court involvement, while ensuring public safety.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Therapeutic Courts utilize various data metrics to analyze the effectiveness of the program and to ensure justice involved individuals are not excluded based on racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities. The data is shared with the multidisciplinary team for analysis.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Therapeutic Courts will utilize data metrics that will provide regular analysis of the effectiveness and inclusion of community members to ensure racial inequities do not present. If data analysis presents some limitation to access Therapeutic Courts on any bias against race, age, gender, or socio-economic status, the court may address the data and alternative methodology of services with the multi-disciplinary court team.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The participants of Therapeutic Courts often face adversary and barriers at every step as they attempt to exit homelessness, address substance use and mental health disorders, and become productive members of the community. The funding will enhance therapeutic court programs as we work to improve the participant's lives and the community. Improving community safety is a critical element in the City's criminal justice reform efforts.

**THERAPEUTIC COURTS INTERAGENCY AGREEMENT IAA24227**  
**BETWEEN**  
**WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS**  
**AND**  
**SPOKANE MUNICIPAL COMMUNITY**

THIS AGREEMENT (Agreement) is entered into by and between the Administrative Office of the Courts (AOC) and Spokane Municipal Community (Court), (collectively as the **Parties**).

The Parties hereby enter into this Agreement whereby Court will perform certain services for, and provide product deliveries to AOC. The Court is subject to the terms and conditions specified in Attachment A and agrees to the following terms and conditions.

**I. PURPOSE**

The purpose of this Agreement is to provide reimbursements to assist Courts with costs related to Therapeutic Court and must use funding to identify individuals before their court with substance use disorders or other behavioral health needs and engage those individuals with community-based therapeutic interventions within the Court's jurisdiction in accordance with the Court's application, and Statement of Work (Attachment A).

**II. REIMBURSEMENT**

- A. The awarded amount is \$293,750.00 . Court will use funds as described in the Exhibit A.
- B. General. AOC shall provide reimbursement to the Court for approved and completed reimbursements by warrant or account transfer within 30 days of receipt of a properly completed A-19 invoice and the completed data report as required below.

**III. PERIOD OF PERFORMANCE**

Performance under this Agreement begins July 1, 2023 regardless of the date of execution, and ends on June 30, 2024.

#### IV. COMPENSATION AND PAYMENT

- A. AOC will reimburse the Court up to a maximum/NTE/ of \$293,750.00 for payments made by the Court during the period from July 1, 2023 to June 30, 2024 related to the Therapeutic Court Program
- B. The Court shall submit invoices to AOC for expenditures no more frequently than monthly, and no less frequently than quarterly. Invoices shall be submitted on state form A-19.
- C. Before payment can be processed, properly-completed A-19 invoices must be submitted to [payables@courts.wa.gov](mailto:payables@courts.wa.gov) with a CC to [CLJTherapeuticCourtsApplications@courts.wa.gov](mailto:CLJTherapeuticCourtsApplications@courts.wa.gov)
- D. If this agreement is terminated, the Court shall only receive payment for performance rendered or costs incurred in accordance with the terms of this agreement prior to the effective date of termination.
- E. The Court shall maintain sufficient backup documentation of expenses under this agreement.
- F. Payments made by AOC within 30 days of receipt of a properly-completed A-19 invoice shall be deemed timely.
- G. This amount includes expenses necessary or incidental to performing the items under the Statement of Work, including, but not limited to, travel, lodging and per diem related expenses. Court will submit an invoice after the completion and acceptance of each deliverable listed in the Exhibit A.

The awarded amount is \$293,750.00 . The Court will use the funds for the following cost categories:

<b>Cost Category</b>	<b>Amount</b>
Personnel salaries & benefits	\$160,000.00
Staff equipment	\$5,000.00
Training	\$13,400.00
Treatment services	\$35,000.00
Recovery Supports	\$80,350.00
<b>Total Amount</b>	<b>\$293,750.00</b>

The amounts between cost categories may vary the amount in any particular category by up to 10%, but any adjustments beyond 10% require the explicit written consent of AOC's Point of Contact, and in no case may the total amount exceed the total amount listed above.

Funds cannot be used for:

- replacing or supplementing the salary of current employees of the Court (employees must be taking on additional work or be a new employee to be eligible for funding),
- program incentives that constitute a gift or reward
- items and activities outside of the cost categories listed in the Court's contract.

## **V. BILLING PROCEDURES**

Court will submit properly prepared Form A-19s via email to AOC Financial Services at [payables@courts.wa.gov](mailto:payables@courts.wa.gov) and include a CC to [CLJTherapeuticCourtsApplications@courts.wa.gov](mailto:CLJTherapeuticCourtsApplications@courts.wa.gov). Invoices shall be submitted no less frequently than quarterly during the term of the contract. Incorrect or incomplete invoices shall be returned by AOC to Court for correction and reissuance, and may result in delays in funding. All Invoices shall provide and itemize, at a minimum, the following:

- A. Contract Number;
- B. Court name, address, phone number;
- C. Court Federal Tax Identification Number;
- D. Description of Services to be provided;
- E. Date(s) Services will be provided;
- F. Total Invoice Price.

Payment will be considered timely if made by the AOC within thirty (30) calendar days of receipt of a properly prepared invoice. Payment shall be sent to the address designated by the Court.

The AOC may, in its sole discretion, terminate the contract or withhold payments claimed by the Court for services rendered if the Court fails to satisfactorily comply with any term or condition of this contract.

No payments in advance or in anticipation of services or supplies to be provided under this contract shall be made by the AOC.

## **VI. REVENUE SHARING**

- A. AOC in its sole discretion, may initiate the revenue sharing. AOC will notify the Court no later than May 1, 2024 that AOC intends to reallocate funding among

courts. If AOC determines the Court may not spend all monies available under the Agreement, then AOC may reduce the Agreement amount. If AOC determines the Court may spend more money than is available under the Agreement and for its scope, then the AOC may increase Agreement amount.

- B. If the AOC initiates the revenue sharing process, then the Court must submit a final revenue sharing A19 to [payables@courts.wa.gov](mailto:payables@courts.wa.gov) between July 12, 2024 and August 1, 2024.

## **VII. APPROPRIATIONS**

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of Washington State (Legislature) for the performance of this Agreement. If sufficient appropriations and authorization are not made or removed by the Legislature, this Agreement will terminate immediately upon written notice being given by the AOC to the Court. The decision as to whether appropriations are sufficient to perform the duties under this Agreement is within the sole discretion of AOC.

## **VIII. AGREEMENT ALTERATIONS AND AMENDMENTS**

This Agreement may be amended by agreement of the parties. Such amendments are not binding unless they are in writing and signed by personnel authorized to bind each of the parties.

## **IX. INDEPENDENT CAPACITY**

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

## **X. RECORDS, DOCUMENTS, AND REPORTS**

The Court shall maintain books, records, documents and other evidence of accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this agreement. These records shall be subject at all reasonable times to inspection, review, or audit by personnel duly authorized by the AOC and the Office of the State Auditor, or so authorized by law, rule, regulation, or agreement. The Court will retain all books, records, documents, and other material relevant to this agreement for six years after settlement, and make them available for inspection by persons authorized by this provision.



**XI. RIGHT OF INSPECTION**

The Court shall provide right of access to its facilities to the AOC, or any of its officers, or to any other authorized agent or official of the state of Washington at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this agreement.

**XII. DISPUTES**

Disputes arising under this Agreement shall be resolved by a panel consisting of one representative from the AOC, one representative from the Court, and a mutually agreed upon third party. The dispute panel shall thereafter decide the dispute with the majority prevailing. Neither party shall have recourse to the courts unless there is a showing of noncompliance or waiver of this section.

**XIII. TERMINATION**

Either party may terminate this Agreement upon thirty (30) days written notice to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

**XIV. GOVERNANCE**

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement must be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency will be resolved by giving precedence in the following order:

- A. Applicable state and federal statutes and rules;
- B. This Agreement; and
- C. Any other provisions of the agreement, including materials incorporated by reference.

**XV. ASSIGNMENT**

The work to be provided under this Agreement, and any claim arising hereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

**XVI. WAIVER**

A failure by either party to exercise its rights under this Agreement does not preclude that party from subsequent exercise of such rights and is not a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

**XVII. SEVERABILITY**

If any provision of this Agreement, or any provision of any document incorporated by reference is held invalid, such invalidity does not affect the other provisions of this Agreement which can be given effect without the invalid provision and to this end the provisions of this Agreement are declared to be severable.

**XVIII. AGREEMENT MANAGEMENT**

The program managers noted below are responsible for and are the contact people for all communications and billings regarding the performance of this Agreement:

<b>AOC Program Manager</b>	<b>Court Point of Contact</b>
Tessa Clements PO Box 41170 Olympia, WA 98504-1170 <a href="mailto:tessa.clements@courts.wa.gov">tessa.clements@courts.wa.gov</a>	Sarah Thompson 1100 W. Mallon Ave Spokane, WA 99260 <a href="mailto:sthompson@spokanecity.org">sthompson@spokanecity.org</a>

**XIX. ENTIRE AGREEMENT**

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement are considered to exist or to bind any of the parties to this agreement unless otherwise stated in this Agreement.

**AGREED:**

**Administrative Office of the Courts**

**Court**

DocuSigned by:  
*Dawn Marie Rubio*  
EE8516B880F04E0...  
\_\_\_\_\_  
*Signature*

7/25/2023 | 1:37 PM PDT

*Date*

DocuSigned by:  
*Howard Delaney*  
C514AC19E3B1480...  
\_\_\_\_\_  
*Signature*

7/25/2023 | 1:35 PM PDT

*Date*

Dawn Marie Rubio  
\_\_\_\_\_  
*Name*

Howard Delaney  
\_\_\_\_\_  
*Name*

State Court Administrator  
\_\_\_\_\_  
*Title*

Court Administrator  
\_\_\_\_\_  
*Title*

## **ATTACHMENT A: STATEMENT OF WORK**

The Court must use funding to identify individuals before their court with substance use disorders or other behavioral health needs and engage those individuals with community-based therapeutic interventions within the Court's jurisdiction in accordance with the Court's grant application.

### **I. Use of Funds:**

- Personnel salaries & benefits for staff (coordinator, case manager, peer support, prosecution, defense, judicial) while working on therapeutic court duties or procedures.
- Staff equipment – includes computers, staff phones (desk and cell) printers, fax machines, IT maintenance and program subscriptions that support the program
- Therapeutic Court team training- Includes National Association of Drug Court Professionals All RISE conferences, Washington state Association of Drug Court Professionals state conferences, training staff on the use of risk-needs-responsivity assessments and evidence-based treatment modalities,
- Treatment services *not covered by participants' insurance* or co-insurance costs (deductibles, spend downs, etc.) that are deemed unaffordable to the participant (therapeutic services specifically designed to address SUD and MH) & compliance monitoring, and
- Other participant services *that are not accessible through other local, state or federally available programs within a reasonable standard* (other supportive services meant to ensure participant success- i.e. transportation services, including bus passes or car services providing transportation to court related activities and direct provision of meals, water and snacks, phones for checkout to participants and the purchase of minutes for those phones).

### **II. REPORTING**

The Court shall submit quarterly reports to AOC documenting the progress their therapeutic court program and engage in technical assistance calls with the Behavioral Health team on quarterly. These reports shall provide:

- the number of program participants (therapeutic court referrals, entries, opt in agreements, active participants, terminations and graduations) for the corresponding quarter,
- the services provided to program participants for the corresponding quarter,
- the cost of services provided to program participants for the corresponding quarter, with back up documentation
- other costs accrued by the Court to support the therapeutic court program during the corresponding quarter, with back up documentation

- Challenges faced by the Court in operating their therapeutic court program during the corresponding quarter. Reports shall be **submitted to** <https://inside.courts.wa.gov/apps/therapeuticgrants>
- on the following schedule:

**Reporting schedule:**

Period	Quarter	Report Due
07/01/23-09/30/23	1	10/13/23
10/01/23-12/31/23	2	01/15/24
01/01/24-03/31/24	3	04/15/24
04/01/24-06/31/24	4	7/15/24 (final report for the year)

Failure to submit a report by the due date will adversely affect the Court's eligibility for future funding.

Other deliverables are required if applicable to a specific Therapeutic Court. When there is any question about deliverables, Court should communicate with the AOC Program Manager (refer to section XIX of the agreement) or <https://inside.courts.wa.gov/apps/therapeuticgrants> to determine which deliverables are applicable to you Court. When using these funds, other deliverables may include the following:

- Attend regular meetings with the Administrative Office of the Court Behavioral Health Program
- Attend trainings identified and/or provided by the Behavioral Health Program
- Build/plan/attend stakeholder meetings to include all therapeutic court roles and other community stakeholders
- Build/maintain therapeutic court advisory committee
- Create/implement/maintain MOUs with stakeholders and/or partner agencies
- Follow internal protocol to create/advertise/hire/onboard for therapeutic court program roles
- Develop/review/regularly update therapeutic court operations/policies and procedures
- Track and maintain data
- Completing the Washington Therapeutic Court Evaluation and Review (WATER) on an annual basis, according to the period of performance of this award (Refer to section III of the agreement).
- Begin/continue evaluation of data to identify areas of success and need
- Plan and present at local stakeholders/community meetings to educate and increase awareness of the therapeutic court
- Use data and evaluation to begin/continue plans for sustaining the therapeutic court



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	8/17/2023
<b>Clerk's File #</b>	OPR 2023-0853
<b>Renews #</b>	
<b>Cross Ref #</b>	ORD C36432
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CITY COUNCIL
<b>Contact Name/Phone</b>	SARAH THOMPSON 6948
<b>Contact E-Mail</b>	STHOMPSON@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	0320 - INTERAGENCY AGREEMENT BETWEEN AOC AND SPOKANE MUNICIPAL DUI

**Agenda Wording**

THIS AGREEMENT (Agreement) is entered into by and between the Administrative Office of the Courts (AOC) and Spokane Municipal DUI (Court), (collectively as the Parties).

**Summary (Background)**

On June 30, 2023, Municipal Court received Notice to Proceed letters for: DUI Court in the amount of \$76,350

Lease? NO Grant related? NO Public Works? NO

**Fiscal Impact**

Neutral	\$
Select	\$
Select	\$
Select	\$

**Budget Account**

#
#
#
#

**Approvals**

<b>Dept Head</b>	BYRD, GIACOBBE
<b>Division Director</b>	
<b>Finance</b>	
<b>Legal</b>	
<b>For the Mayor</b>	

**Council Notifications**

<b>Study Session\Other</b>	8/21 Finance
<b>Council Sponsor</b>	CP Kinnear
<b>Distribution List</b>	
gbyrd@spokanecity.org	
sthompson@spokanecity.org	

**Additional Approvals**

<b>Purchasing</b>	

## Committee Agenda Sheet

### Public Safety & Community Health Committee

<b>Submitting Department</b>	Municipal Court
<b>Contact Name</b>	Sarah Thompson
<b>Contact Email &amp; Phone</b>	509-309-6948    sthompson@spokanecity.org
<b>Council Sponsor(s)</b>	CM Kinnear
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 minutes
<b>Agenda Item Name</b>	Notice to Proceed from the Administrative Office of the Courts effective July 1, 2023
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>The Administrative Office of the Courts (AOC) announced the availability of approximately \$9.7 million in state funding to support new and existing therapeutic courts in courts of limited jurisdiction for fiscal year 2024 (July 1, 2023, through June 30, 2024). This is an ongoing funding stream; however, applications and budgets will be required annually. The funding cannot supplant existing funds.</p> <p>Municipal Court submitted 5 grant applications. One for each therapeutic court: Community Court, Domestic Violence Intervention Treatment (DVIT) Court, Drug Court, DUI Court, and Veterans Court. The cost categories available are for: salary and benefits; program equipment and technology; training and travel; treatment; and recovery services.</p> <p>On June 30, 2023, Municipal Court received Notice to Proceed letters for:</p> <p>Community Court in the amount of \$293,750  DUI Court in the amount of \$76,350  DVIT Court in the amount of \$341,549.68  Veterans Court in the amount of \$26,400</p> <p>Municipal Court is pending the award letters which will allocate the funds to the specific cost categories identified above. The purpose of this briefing paper is to inform council of the total award amounts and to request the positions that are to be funded though the awards be setup.</p> <p>DVIT Court will continue with one fulltime Community Justice Counselor and one fulltime Community Justice Specialist; the positions are established. Two additional Community Justice Specialist positions are being requested at this time. The funding for the salaries and benefits will be paid for through the AOC funds for Community Court.</p> <p>Once award letters are received, Municipal Court will submit a subsequent briefing paper and SBO for council review outlining the allocation of funds.</p>
<b>Proposed Council Action</b>	Approve two Community Justice Specialist positions to be fully funded by the Administrative Office of the Courts.

**Fiscal Impact**

Total Cost: [Click or tap here to enter text.](#)

Approved in current year budget?  Yes  No  N/A

Funding Source  One-time  Recurring

Specify funding source: [Click or tap here to enter text.](#)

Expense Occurrence  One-time  Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impacts (If N/A, please give a brief description as to why)**

What impacts would the proposal have on historically excluded communities?

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**AND**  
**SPOKANE MUNICIPAL DUI**

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<b>Cost Category</b>	<b>Amount</b>
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Treatment services	\$10,000.00
Recovery Supports	\$50,450.00
<b>Total Amount</b>	<b>\$76,350.00</b>

The amounts between cost categories may vary the amount in any particular category by up to 10%, but any adjustments beyond 10% require the explicit written consent of AOC's Point of Contact, and in no case may the total amount exceed the total amount listed above.

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- B. Court name, address, phone number;
- C. Court Federal Tax Identification Number;
- D. Description of Services to be provided;
- E. Date(s) Services will be provided;
- F. Total Invoice Price.

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## **VIII. AGREEMENT ALTERATIONS AND AMENDMENTS**

This Agreement may be amended by agreement of the parties. Such amendments are not binding unless they are in writing and signed by personnel authorized to bind each of the parties.

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The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

## **X. RECORDS, DOCUMENTS, AND REPORTS**

The Court shall maintain books, records, documents and other evidence of accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this agreement. These records shall be subject at all reasonable times to inspection, review, or audit by personnel duly authorized by the AOC and the Office of the State Auditor, or so authorized by law, rule, regulation, or agreement. The Court will retain all books, records, documents, and other material relevant to this agreement for six years after settlement, and make them available for inspection by persons authorized by this provision.

**XI. RIGHT OF INSPECTION**

The Court shall provide right of access to its facilities to the AOC, or any of its officers, or to any other authorized agent or official of the state of Washington at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this agreement.

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Disputes arising under this Agreement shall be resolved by a panel consisting of one representative from the AOC, one representative from the Court, and a mutually agreed upon third party. The dispute panel shall thereafter decide the dispute with the majority prevailing. Neither party shall have recourse to the courts unless there is a showing of noncompliance or waiver of this section.

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In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency will be resolved by giving precedence in the following order:

- A. Applicable state and federal statutes and rules;
- B. This Agreement; and
- C. Any other provisions of the agreement, including materials incorporated by reference.

**XV. ASSIGNMENT**

The work to be provided under this Agreement, and any claim arising hereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

**XVI. WAIVER**

A failure by either party to exercise its rights under this Agreement does not preclude that party from subsequent exercise of such rights and is not a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

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If any provision of this Agreement, or any provision of any document incorporated by reference is held invalid, such invalidity does not affect the other provisions of this Agreement which can be given effect without the invalid provision and to this end the provisions of this Agreement are declared to be severable.

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The program managers noted below are responsible for and are the contact people for all communications and billings regarding the performance of this Agreement:

<b>AOC Program Manager</b>	<b>Court Point of Contact</b>
Tessa Clements PO Box 41170 Olympia, WA 98504-1170 <a href="mailto:tessa.clements@courts.wa.gov">tessa.clements@courts.wa.gov</a>	Sarah Thompson 1101 W. Mallon Ave Spokane, WA 99260 <a href="mailto:sthompson@spokanecity.org">sthompson@spokanecity.org</a>

**XIX. ENTIRE AGREEMENT**

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement are considered to exist or to bind any of the parties to this agreement unless otherwise stated in this Agreement.

**AGREED:**

**Administrative Office of the Courts**

**Court**

DocuSigned by:  
*Dawn Marie Rubio*  
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\_\_\_\_\_  
*Signature*

7/25/2023 | 1:34 PM PDT

*Date*

DocuSigned by:  
*Howard Delaney*  
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*Signature*

7/25/2023 | 1:33 PM PDT

*Date*

Dawn Marie Rubio  
\_\_\_\_\_  
*Name*

Howard Delaney  
\_\_\_\_\_  
*Name*

**State Court Administrator**  
\_\_\_\_\_  
*Title*

Court Administrator  
\_\_\_\_\_  
*Title*

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- Personnel salaries & benefits for staff (coordinator, case manager, peer support, prosecution, defense, judicial) while working on therapeutic court duties or procedures.
- Staff equipment – includes computers, staff phones (desk and cell) printers, fax machines, IT maintenance and program subscriptions that support the program
- Therapeutic Court team training- Includes National Association of Drug Court Professionals All RISE conferences, Washington state Association of Drug Court Professionals state conferences, training staff on the use of risk-needs-responsivity assessments and evidence-based treatment modalities,
- Treatment services *not covered by participants'* insurance or co-insurance costs (deductibles, spend downs, etc.) that are deemed unaffordable to the participant (therapeutic services specifically designed to address SUD and MH) & compliance monitoring, and
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- the services provided to program participants for the corresponding quarter,
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- Use data and evaluation to begin/continue plans for sustaining the therapeutic court



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	8/17/2023
<b>Clerk's File #</b>	OPR 2023-0854
<b>Renews #</b>	
<b>Cross Ref #</b>	ORD C36432
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CITY COUNCIL
<b>Contact Name/Phone</b>	SARAH THOMPSON 6948
<b>Contact E-Mail</b>	STHOMPSON@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	0320 - INTERAGENCY AGREEMENT BETWEEN AOC AND SPOKANE MUNICIPAL DVIT

**Agenda Wording**

THIS AGREEMENT (Agreement) is entered into by and between the Administrative Office of the Courts (AOC) and Spokane Municipal DVIT(Court), (collectively as the Parties).

**Summary (Background)**

On June 30, 2023, Municipal Court received Notice to Proceed letters for: DVIT Court in the amount of \$341,549.68

Lease? NO Grant related? NO Public Works? NO

**Fiscal Impact**

Neutral	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

**Budget Account**

**Approvals**

<b>Dept Head</b>	BYRD, GIACOBBE
<b>Division Director</b>	
<b>Finance</b>	
<b>Legal</b>	
<b>For the Mayor</b>	

**Council Notifications**

<b>Study Session\Other</b>	8/21 Finance
<b>Council Sponsor</b>	CP Kinnear

**Distribution List**

**Additional Approvals**

**Purchasing**


## Committee Agenda Sheet

### Public Safety & Community Health Committee

<b>Submitting Department</b>	Municipal Court
<b>Contact Name</b>	Sarah Thompson
<b>Contact Email &amp; Phone</b>	509-309-6948    sthompson@spokanecity.org
<b>Council Sponsor(s)</b>	CM Kinnear
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 minutes
<b>Agenda Item Name</b>	Notice to Proceed from the Administrative Office of the Courts effective July 1, 2023
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>The Administrative Office of the Courts (AOC) announced the availability of approximately \$9.7 million in state funding to support new and existing therapeutic courts in courts of limited jurisdiction for fiscal year 2024 (July 1, 2023, through June 30, 2024). This is an ongoing funding stream; however, applications and budgets will be required annually. The funding cannot supplant existing funds.</p> <p>Municipal Court submitted 5 grant applications. One for each therapeutic court: Community Court, Domestic Violence Intervention Treatment (DVIT) Court, Drug Court, DUI Court, and Veterans Court. The cost categories available are for: salary and benefits; program equipment and technology; training and travel; treatment; and recovery services.</p> <p>On June 30, 2023, Municipal Court received Notice to Proceed letters for:</p> <p>Community Court in the amount of \$293,750  DUI Court in the amount of \$76,350  DVIT Court in the amount of \$341,549.68  Veterans Court in the amount of \$26,400</p> <p>Municipal Court is pending the award letters which will allocate the funds to the specific cost categories identified above. The purpose of this briefing paper is to inform council of the total award amounts and to request the positions that are to be funded though the awards be setup.</p> <p>DVIT Court will continue with one fulltime Community Justice Counselor and one fulltime Community Justice Specialist; the positions are established. Two additional Community Justice Specialist positions are being requested at this time. The funding for the salaries and benefits will be paid for through the AOC funds for Community Court.</p> <p>Once award letters are received, Municipal Court will submit a subsequent briefing paper and SBO for council review outlining the allocation of funds.</p>
<b>Proposed Council Action</b>	Approve two Community Justice Specialist positions to be fully funded by the Administrative Office of the Courts.

**Fiscal Impact**

Total Cost: [Click or tap here to enter text.](#)

Approved in current year budget?  Yes  No  N/A

Funding Source  One-time  Recurring

Specify funding source: [Click or tap here to enter text.](#)

Expense Occurrence  One-time  Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impacts (If N/A, please give a brief description as to why)**

What impacts would the proposal have on historically excluded communities?

Therapeutic Courts build stronger and safer communities by providing accountability to justice-involved individuals by utilizing a problem-solving approach to crime to help individuals become productive members of the community. Therapeutic Courts work to address factors impacting participant's criminal behavior, substance use/mental health disorders, provide access to resources, and address victim needs. Therapeutic Courts attempt to enhance the lives of individual participants by addressing the underlying causes for court involvement, while ensuring public safety.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Therapeutic Courts utilize various data metrics to analyze the effectiveness of the program and to ensure justice involved individuals are not excluded based on racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities. The data is shared with the multidisciplinary team for analysis.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Therapeutic Courts will utilize data metrics that will provide regular analysis of the effectiveness and inclusion of community members to ensure racial inequities do not present. If data analysis presents some limitation to access Therapeutic Courts on any bias against race, age, gender, or socio-economic status, the court may address the data and alternative methodology of services with the multi-disciplinary court team.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The participants of Therapeutic Courts often face adversary and barriers at every step as they attempt to exit homelessness, address substance use and mental health disorders, and become productive members of the community. The funding will enhance therapeutic court programs as we work to improve the participant's lives and the community. Improving community safety is a critical element in the City's criminal justice reform efforts.

**THERAPEUTIC COURTS INTERAGENCY AGREEMENT IAA24229**  
**BETWEEN**  
**WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS**  
**AND**  
**SPOKANE MUNICIPAL DVIT**

THIS AGREEMENT (Agreement) is entered into by and between the Administrative Office of the Courts (AOC) and Spokane Municipal DVIT (Court), (collectively as the **Parties**).

The Parties hereby enter into this Agreement whereby Court will perform certain services for, and provide product deliveries to AOC. The Court is subject to the terms and conditions specified in Attachment A and agrees to the following terms and conditions.

**I. PURPOSE**

The purpose of this Agreement is to provide reimbursements to assist Courts with costs related to Therapeutic Court and must use funding to identify individuals before their court with substance use disorders or other behavioral health needs and engage those individuals with community-based therapeutic interventions within the Court's jurisdiction in accordance with the Court's application, and Statement of Work (Attachment A).

**II. REIMBURSEMENT**

- A. The awarded amount is \$341,549.68 . Court will use funds as described in the Exhibit A.
- B. General. AOC shall provide reimbursement to the Court for approved and completed reimbursements by warrant or account transfer within 30 days of receipt of a properly completed A-19 invoice and the completed data report as required below.

**III. PERIOD OF PERFORMANCE**

Performance under this Agreement begins July 1, 2023 regardless of the date of execution, and ends on June 30, 2024.

#### IV. COMPENSATION AND PAYMENT

- A. AOC will reimburse the Court up to a maximum/NTE/ of \$341,549.68 for payments made by the Court during the period from July 1, 2023 to June 30, 2024 related to the Therapeutic Court Program
- B. The Court shall submit invoices to AOC for expenditures no more frequently than monthly, and no less frequently than quarterly. Invoices shall be submitted on state form A-19.
- C. Before payment can be processed, properly-completed A-19 invoices must be submitted to [payables@courts.wa.gov](mailto:payables@courts.wa.gov) with a CC to [CLJTherapeuticCourtsApplications@courts.wa.gov](mailto:CLJTherapeuticCourtsApplications@courts.wa.gov)
- D. If this agreement is terminated, the Court shall only receive payment for performance rendered or costs incurred in accordance with the terms of this agreement prior to the effective date of termination.
- E. The Court shall maintain sufficient backup documentation of expenses under this agreement.
- F. Payments made by AOC within 30 days of receipt of a properly-completed A-19 invoice shall be deemed timely.
- G. This amount includes expenses necessary or incidental to performing the items under the Statement of Work, including, but not limited to, travel, lodging and per diem related expenses. Court will submit an invoice after the completion and acceptance of each deliverable listed in the Exhibit A.

The awarded amount is \$341,549.68 . The Court will use the funds for the following cost categories:

<b>Cost Category</b>	<b>Amount</b>
Personnel salaries & benefits	\$150,000.00
Staff equipment	\$1,250.00
Training	\$13,400.00
Treatment services	\$96,000.00
Recovery Supports	\$80,899.68
<b>Total Amount</b>	<b>\$341,549.68</b>

The amounts between cost categories may vary the amount in any particular category by up to 10%, but any adjustments beyond 10% require the explicit written consent of AOC's Point of Contact, and in no case may the total amount exceed the total amount listed above.

Funds cannot be used for:

- replacing or supplementing the salary of current employees of the Court (employees must be taking on additional work or be a new employee to be eligible for funding),
- program incentives that constitute a gift or reward
- items and activities outside of the cost categories listed in the Court's contract.

## **V. BILLING PROCEDURES**

Court will submit properly prepared Form A-19s via email to AOC Financial Services at [payables@courts.wa.gov](mailto:payables@courts.wa.gov) and include a CC to [CLJTherapeuticCourtsApplications@courts.wa.gov](mailto:CLJTherapeuticCourtsApplications@courts.wa.gov). Invoices shall be submitted no less frequently than quarterly during the term of the contract. Incorrect or incomplete invoices shall be returned by AOC to Court for correction and reissuance, and may result in delays in funding. All Invoices shall provide and itemize, at a minimum, the following:

- A. Contract Number;
- B. Court name, address, phone number;
- C. Court Federal Tax Identification Number;
- D. Description of Services to be provided;
- E. Date(s) Services will be provided;
- F. Total Invoice Price.

Payment will be considered timely if made by the AOC within thirty (30) calendar days of receipt of a properly prepared invoice. Payment shall be sent to the address designated by the Court.

The AOC may, in its sole discretion, terminate the contract or withhold payments claimed by the Court for services rendered if the Court fails to satisfactorily comply with any term or condition of this contract.

No payments in advance or in anticipation of services or supplies to be provided under this contract shall be made by the AOC.

## **VI. REVENUE SHARING**

- A. AOC in its sole discretion, may initiate the revenue sharing. AOC will notify the Court no later than May 1, 2024 that AOC intends to reallocate funding among

courts. If AOC determines the Court may not spend all monies available under the Agreement, then AOC may reduce the Agreement amount. If AOC determines the Court may spend more money than is available under the Agreement and for its scope, then the AOC may increase Agreement amount.

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DocuSigned by:  
*Dawn Marie Rubio* 7/25/2023 | 1:39 PM PDT  
EE8516B880F04E0...  
\_\_\_\_\_  
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<b>Submitting Dept</b>	CITY COUNCIL
<b>Contact Name/Phone</b>	SARAH THOMPSON 6948
<b>Contact E-Mail</b>	STHOMPSON@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	0320 - INTERAGENCY AGREEMENT BETWEEN AOC AND SPOKANE MUNICIPAL VETERANS

**Agenda Wording**

THIS AGREEMENT (Agreement) is entered into by and between the Administrative Office of the Courts (AOC) and Spokane Municipal Veterans (Court), (collectively as the Parties).

**Summary (Background)**

On June 30, 2023, Municipal Court received Notice to Proceed letters for: Veterans Court in the amount of \$26,400

Lease? NO Grant related? NO Public Works? NO

**Fiscal Impact**

Neutral	\$
Select	\$
Select	\$
Select	\$

**Budget Account**

#
#
#
#

**Approvals**

<b>Dept Head</b>	BYRD, GIACOBBE
<b>Division Director</b>	
<b>Finance</b>	
<b>Legal</b>	
<b>For the Mayor</b>	

**Council Notifications**

<b>Study Session\Other</b>	8/21 Finance
<b>Council Sponsor</b>	CP Kinnear
<b>Distribution List</b>	
	gbyrd@spokanecity.org
	sthompson@spokanecity.org

**Additional Approvals**

**Purchasing**


## Committee Agenda Sheet

### Public Safety & Community Health Committee

<b>Submitting Department</b>	Municipal Court
<b>Contact Name</b>	Sarah Thompson
<b>Contact Email &amp; Phone</b>	509-309-6948    sthompson@spokanecity.org
<b>Council Sponsor(s)</b>	CM Kinnear
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 minutes
<b>Agenda Item Name</b>	Notice to Proceed from the Administrative Office of the Courts effective July 1, 2023
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>The Administrative Office of the Courts (AOC) announced the availability of approximately \$9.7 million in state funding to support new and existing therapeutic courts in courts of limited jurisdiction for fiscal year 2024 (July 1, 2023, through June 30, 2024). This is an ongoing funding stream; however, applications and budgets will be required annually. The funding cannot supplant existing funds.</p> <p>Municipal Court submitted 5 grant applications. One for each therapeutic court: Community Court, Domestic Violence Intervention Treatment (DVIT) Court, Drug Court, DUI Court, and Veterans Court. The cost categories available are for: salary and benefits; program equipment and technology; training and travel; treatment; and recovery services.</p> <p>On June 30, 2023, Municipal Court received Notice to Proceed letters for:</p> <p>Community Court in the amount of \$293,750  DUI Court in the amount of \$76,350  DVIT Court in the amount of \$341,549.68  Veterans Court in the amount of \$26,400</p> <p>Municipal Court is pending the award letters which will allocate the funds to the specific cost categories identified above. The purpose of this briefing paper is to inform council of the total award amounts and to request the positions that are to be funded though the awards be setup.</p> <p>DVIT Court will continue with one fulltime Community Justice Counselor and one fulltime Community Justice Specialist; the positions are established. Two additional Community Justice Specialist positions are being requested at this time. The funding for the salaries and benefits will be paid for through the AOC funds for Community Court.</p> <p>Once award letters are received, Municipal Court will submit a subsequent briefing paper and SBO for council review outlining the allocation of funds.</p>
<b>Proposed Council Action</b>	Approve two Community Justice Specialist positions to be fully funded by the Administrative Office of the Courts.

**Fiscal Impact**

Total Cost: [Click or tap here to enter text.](#)

Approved in current year budget?  Yes  No  N/A

Funding Source  One-time  Recurring

Specify funding source: [Click or tap here to enter text.](#)

Expense Occurrence  One-time  Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impacts (If N/A, please give a brief description as to why)**

What impacts would the proposal have on historically excluded communities?

Therapeutic Courts build stronger and safer communities by providing accountability to justice-involved individuals by utilizing a problem-solving approach to crime to help individuals become productive members of the community. Therapeutic Courts work to address factors impacting participant's criminal behavior, substance use/mental health disorders, provide access to resources, and address victim needs. Therapeutic Courts attempt to enhance the lives of individual participants by addressing the underlying causes for court involvement, while ensuring public safety.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Therapeutic Courts utilize various data metrics to analyze the effectiveness of the program and to ensure justice involved individuals are not excluded based on racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities. The data is shared with the multidisciplinary team for analysis.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Therapeutic Courts will utilize data metrics that will provide regular analysis of the effectiveness and inclusion of community members to ensure racial inequities do not present. If data analysis presents some limitation to access Therapeutic Courts on any bias against race, age, gender, or socio-economic status, the court may address the data and alternative methodology of services with the multi-disciplinary court team.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The participants of Therapeutic Courts often face adversary and barriers at every step as they attempt to exit homelessness, address substance use and mental health disorders, and become productive members of the community. The funding will enhance therapeutic court programs as we work to improve the participant's lives and the community. Improving community safety is a critical element in the City's criminal justice reform efforts.



**THERAPEUTIC COURTS INTERAGENCY AGREEMENT IAA24230**  
**BETWEEN**  
**WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS**  
**AND**  
**SPOKANE MUNICIPAL VETERANS**

THIS AGREEMENT (Agreement) is entered into by and between the Administrative Office of the Courts (AOC) and Spokane Municipal Veterans (Court), (collectively as the **Parties**).

The Parties hereby enter into this Agreement whereby Court will perform certain services for, and provide product deliveries to AOC. The Court is subject to the terms and conditions specified in Attachment A and agrees to the following terms and conditions.

**I. PURPOSE**

The purpose of this Agreement is to provide reimbursements to assist Courts with costs related to Therapeutic Court and must use funding to identify individuals before their court with substance use disorders or other behavioral health needs and engage those individuals with community-based therapeutic interventions within the Court's jurisdiction in accordance with the Court's application, and Statement of Work (Attachment A).

**II. REIMBURSEMENT**

- A. The awarded amount is \$26,400.00 . Court will use funds as described in the Exhibit A.
- B. General. AOC shall provide reimbursement to the Court for approved and completed reimbursements by warrant or account transfer within 30 days of receipt of a properly completed A-19 invoice and the completed data report as required below.

**III. PERIOD OF PERFORMANCE**

Performance under this Agreement begins July 1, 2023 regardless of the date of execution, and ends on June 30, 2024.

#### IV. COMPENSATION AND PAYMENT

- A. AOC will reimburse the Court up to a maximum/NTE/ of \$26,400.00 for payments made by the Court during the period from July 1, 2023 to June 30, 2024 related to the Therapeutic Court Program
- B. The Court shall submit invoices to AOC for expenditures no more frequently than monthly, and no less frequently than quarterly. Invoices shall be submitted on state form A-19.
- C. Before payment can be processed, properly-completed A-19 invoices must be submitted to [payables@courts.wa.gov](mailto:payables@courts.wa.gov) with a CC to [CLJTherapeuticCourtsApplications@courts.wa.gov](mailto:CLJTherapeuticCourtsApplications@courts.wa.gov)
- D. If this agreement is terminated, the Court shall only receive payment for performance rendered or costs incurred in accordance with the terms of this agreement prior to the effective date of termination.
- E. The Court shall maintain sufficient backup documentation of expenses under this agreement.
- F. Payments made by AOC within 30 days of receipt of a properly-completed A-19 invoice shall be deemed timely.
- G. This amount includes expenses necessary or incidental to performing the items under the Statement of Work, including, but not limited to, travel, lodging and per diem related expenses. Court will submit an invoice after the completion and acceptance of each deliverable listed in the Exhibit A.

The awarded amount is \$26,400.00 . The Court will use the funds for the following cost categories:

<b>Cost Category</b>	<b>Amount</b>
Personnel salaries & benefits	\$0.00
Staff equipment	\$500.00
Training	\$13,400.00
Treatment services	\$10,000.00
Recovery Supports	\$2,500.00
<b>Total Amount</b>	<b>\$26,400.00</b>

The amounts between cost categories may vary the amount in any particular category by up to 10%, but any adjustments beyond 10% require the explicit written consent of AOC's Point of Contact, and in no case may the total amount exceed the total amount listed above.

Funds cannot be used for:

- replacing or supplementing the salary of current employees of the Court (employees must be taking on additional work or be a new employee to be eligible for funding),
- program incentives that constitute a gift or reward
- items and activities outside of the cost categories listed in the Court's contract.

## **V. BILLING PROCEDURES**

Court will submit properly prepared Form A-19s via email to AOC Financial Services at [payables@courts.wa.gov](mailto:payables@courts.wa.gov) and include a CC to [CLJTherapeuticCourtsApplications@courts.wa.gov](mailto:CLJTherapeuticCourtsApplications@courts.wa.gov). Invoices shall be submitted no less frequently than quarterly during the term of the contract. Incorrect or incomplete invoices shall be returned by AOC to Court for correction and reissuance, and may result in delays in funding. All Invoices shall provide and itemize, at a minimum, the following:

- A. Contract Number;
- B. Court name, address, phone number;
- C. Court Federal Tax Identification Number;
- D. Description of Services to be provided;
- E. Date(s) Services will be provided;
- F. Total Invoice Price.

Payment will be considered timely if made by the AOC within thirty (30) calendar days of receipt of a properly prepared invoice. Payment shall be sent to the address designated by the Court.

The AOC may, in its sole discretion, terminate the contract or withhold payments claimed by the Court for services rendered if the Court fails to satisfactorily comply with any term or condition of this contract.

No payments in advance or in anticipation of services or supplies to be provided under this contract shall be made by the AOC.

## **VI. REVENUE SHARING**

- A. AOC in its sole discretion, may initiate the revenue sharing. AOC will notify the Court no later than May 1, 2024 that AOC intends to reallocate funding among

courts. If AOC determines the Court may not spend all monies available under the Agreement, then AOC may reduce the Agreement amount. If AOC determines the Court may spend more money than is available under the Agreement and for its scope, then the AOC may increase Agreement amount.

- B. If the AOC initiates the revenue sharing process, then the Court must submit a final revenue sharing A19 to [payables@courts.wa.gov](mailto:payables@courts.wa.gov) between July 12, 2024 and August 1, 2024.

## **VII. APPROPRIATIONS**

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of Washington State (Legislature) for the performance of this Agreement. If sufficient appropriations and authorization are not made or removed by the Legislature, this Agreement will terminate immediately upon written notice being given by the AOC to the Court. The decision as to whether appropriations are sufficient to perform the duties under this Agreement is within the sole discretion of AOC.

## **VIII. AGREEMENT ALTERATIONS AND AMENDMENTS**

This Agreement may be amended by agreement of the parties. Such amendments are not binding unless they are in writing and signed by personnel authorized to bind each of the parties.

## **IX. INDEPENDENT CAPACITY**

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

## **X. RECORDS, DOCUMENTS, AND REPORTS**

The Court shall maintain books, records, documents and other evidence of accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this agreement. These records shall be subject at all reasonable times to inspection, review, or audit by personnel duly authorized by the AOC and the Office of the State Auditor, or so authorized by law, rule, regulation, or agreement. The Court will retain all books, records, documents, and other material relevant to this agreement for six years after settlement, and make them available for inspection by persons authorized by this provision.

**XI. RIGHT OF INSPECTION**

The Court shall provide right of access to its facilities to the AOC, or any of its officers, or to any other authorized agent or official of the state of Washington at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this agreement.

**XII. DISPUTES**

Disputes arising under this Agreement shall be resolved by a panel consisting of one representative from the AOC, one representative from the Court, and a mutually agreed upon third party. The dispute panel shall thereafter decide the dispute with the majority prevailing. Neither party shall have recourse to the courts unless there is a showing of noncompliance or waiver of this section.

**XIII. TERMINATION**

Either party may terminate this Agreement upon thirty (30) days written notice to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

**XIV. GOVERNANCE**

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement must be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency will be resolved by giving precedence in the following order:

- A. Applicable state and federal statutes and rules;
- B. This Agreement; and
- C. Any other provisions of the agreement, including materials incorporated by reference.

**XV. ASSIGNMENT**

The work to be provided under this Agreement, and any claim arising hereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

**XVI. WAIVER**

A failure by either party to exercise its rights under this Agreement does not preclude that party from subsequent exercise of such rights and is not a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

**XVII. SEVERABILITY**

If any provision of this Agreement, or any provision of any document incorporated by reference is held invalid, such invalidity does not affect the other provisions of this Agreement which can be given effect without the invalid provision and to this end the provisions of this Agreement are declared to be severable.

**XVIII. AGREEMENT MANAGEMENT**

The program managers noted below are responsible for and are the contact people for all communications and billings regarding the performance of this Agreement:

<b>AOC Program Manager</b>	<b>Court Point of Contact</b>
Tessa Clements PO Box 41170 Olympia, WA 98504-1170 <a href="mailto:tessa.clements@courts.wa.gov">tessa.clements@courts.wa.gov</a>	Sarah Thompson 1103 W. Mallon Ave Spokane, WA 99260 <a href="mailto:sthompson@spokanecity.org">sthompson@spokanecity.org</a>

**XIX. ENTIRE AGREEMENT**

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement are considered to exist or to bind any of the parties to this agreement unless otherwise stated in this Agreement.

**AGREED:**

**Administrative Office of the Courts**

**Court**

DocuSigned by:  
*Dawn Marie Rubio* 7/25/2023 | 1:35 PM PDT  
EE8516B880F04E0...  
\_\_\_\_\_  
*Signature* *Date*

DocuSigned by:  
*Howard Delaney* 7/25/2023 | 1:34 PM PDT  
C514AC19E3B1480...  
\_\_\_\_\_  
*Signature* *Date*

Dawn Marie Rubio  
\_\_\_\_\_  
*Name*

Howard Delaney  
\_\_\_\_\_  
*Name*

**State Court Administrator**  
\_\_\_\_\_  
*Title*

Court Administrator  
\_\_\_\_\_  
*Title*

## **ATTACHMENT A: STATEMENT OF WORK**

The Court must use funding to identify individuals before their court with substance use disorders or other behavioral health needs and engage those individuals with community-based therapeutic interventions within the Court's jurisdiction in accordance with the Court's grant application.

### **I. Use of Funds:**

- Personnel salaries & benefits for staff (coordinator, case manager, peer support, prosecution, defense, judicial) while working on therapeutic court duties or procedures.
- Staff equipment – includes computers, staff phones (desk and cell) printers, fax machines, IT maintenance and program subscriptions that support the program
- Therapeutic Court team training- Includes National Association of Drug Court Professionals All RISE conferences, Washington state Association of Drug Court Professionals state conferences, training staff on the use of risk-needs-responsivity assessments and evidence-based treatment modalities,
- Treatment services *not covered by participants'* insurance or co-insurance costs (deductibles, spend downs, etc.) that are deemed unaffordable to the participant (therapeutic services specifically designed to address SUD and MH) & compliance monitoring, and
- Other participant services *that are not accessible through other local, state or federally available programs within a reasonable standard* (other supportive services meant to ensure participant success- i.e. transportation services, including bus passes or car services providing transportation to court related activities and direct provision of meals, water and snacks, phones for checkout to participants and the purchase of minutes for those phones).

### **II. REPORTING**

The Court shall submit quarterly reports to AOC documenting the progress their therapeutic court program and engage in technical assistance calls with the Behavioral Health team on quarterly. These reports shall provide:

- the number of program participants (therapeutic court referrals, entries, opt in agreements, active participants, terminations and graduations) for the corresponding quarter,
- the services provided to program participants for the corresponding quarter,
- the cost of services provided to program participants for the corresponding quarter, with back up documentation
- other costs accrued by the Court to support the therapeutic court program during the corresponding quarter, with back up documentation



- Challenges faced by the Court in operating their therapeutic court program during the corresponding quarter. Reports shall be **submitted to** <https://inside.courts.wa.gov/apps/therapeuticgrants>
- on the following schedule:

**Reporting schedule:**

Period	Quarter	Report Due
07/01/23-09/30/23	1	10/13/23
10/01/23-12/31/23	2	01/15/24
01/01/24-03/31/24	3	04/15/24
04/01/24-06/31/24	4	7/15/24 (final report for the year)

Failure to submit a report by the due date will adversely affect the Court's eligibility for future funding.

Other deliverables are required if applicable to a specific Therapeutic Court. When there is any question about deliverables, Court should communicate with the AOC Program Manager (refer to section XIX of the agreement) or <https://inside.courts.wa.gov/apps/therapeuticgrants> to determine which deliverables are applicable to you Court. When using these funds, other deliverables may include the following:

- Attend regular meetings with the Administrative Office of the Court Behavioral Health Program
- Attend trainings identified and/or provided by the Behavioral Health Program
- Build/plan/attend stakeholder meetings to include all therapeutic court roles and other community stakeholders
- Build/maintain therapeutic court advisory committee
- Create/implement/maintain MOUs with stakeholders and/or partner agencies
- Follow internal protocol to create/advertise/hire/onboard for therapeutic court program roles
- Develop/review/regularly update therapeutic court operations/policies and procedures
- Track and maintain data
- Completing the Washington Therapeutic Court Evaluation and Review (WATER) on an annual basis, according to the period of performance of this award (Refer to section III of the agreement).
- Begin/continue evaluation of data to identify areas of success and need
- Plan and present at local stakeholders/community meetings to educate and increase awareness of the therapeutic court
- Use data and evaluation to begin/continue plans for sustaining the therapeutic court

**Agenda Sheet for City Council Meeting of:**

07/31/2023

**Date Rec'd**

7/19/2023

**Clerk's File #**

ORD C36418

**Renews #****Submitting Dept**

POLICE

**Cross Ref #****Contact Name/Phone**JACQUI 625-4109  
MACCONNELL**Project #****Contact E-Mail**

JMACCONNELL@SPOKANEPOLICE.ORG

**Bid #****Agenda Item Type**

Special Budget Ordinance

**Requisition #****Agenda Item Name**0680-POLICE-SBO ACCEPTANCE OF WA STATE LEGISLATURE ACADEMY  
EXPANSION FUNDS**Agenda Wording**

SPD is requesting approval to accept the funds as well as a special budget ordinance to appropriately budget for receipt and expenditures. Facilities Management will manage the project.

**Summary (Background)**

The Washington State Legislature's Engrossed Substitute Senate Bill 5200, allocated \$1.4 million for a "Spokane Academy Expansion". This funding is for the construction of a building at the current Academy location to be utilized for the instruction of our CJTC Basic Law Enforcement Academy and BLEA personnel offices. SPD is requesting approval to accept the funds as well as a special budget ordinance to appropriately budget for receipt and expenditures. Facilities to manage the project.

Lease? NO

Grant related? NO

Public Works? NO

**Fiscal Impact****Budget Account**

Revenue \$ \$1,400,000

# 3160-XXXXX-99999-33469

Expense \$ \$1,400,000

# 3160-XXXXX-94210-56501

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

LUNDGREN, JUSTIN

**Study Session\Other**F&A Committee  
7/17/2023**Division Director**

MACCONNELL, JACQUI

**Council Sponsor**CM Wilkerson & CM  
Zappone**Finance**

SCHMITT, KEVIN

**Distribution List****Legal**

PICCOLO, MIKE

**For the Mayor**

JONES, GARRETT

**Additional Approvals****Purchasing****MANAGEMENT &**

STRATTON, JESSICA

<b>BUDGET</b>		

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Police
<b>Contact Name</b>	Jacqui MacConnell
<b>Contact Email &amp; Phone</b>	<a href="mailto:jmacconnell@spokanepolice.org">jmacconnell@spokanepolice.org</a> 625-4109
<b>Council Sponsor(s)</b>	CM Wilkerson & CM Zappone
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5min
<b>Agenda Item Name</b>	SBO - Acceptance of WA State Legislature Academy Expansion Funds
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>The Washington State Legislature’s Engrossed Substitute Senate Bill 5200, allocated \$1.4 million for a “Spokane Academy Expansion”.</p> <p>This funding is for the construction of a building at the current Academy location to be utilized for the instruction of our CJTC Basic Law Enforcement Academy and BLEA personnel offices.</p> <p>SPD is requesting approval to accept the funds as well as a special budget ordinance to appropriately budget for receipt and expenditures. Facilities Management will manage the project.</p>
<b>Proposed Council Action</b>	Approval to receive funds & SBO 7/31/23
<b>Fiscal Impact</b> Total Annual Cost: \$1.4 million Total Cost Remaining This Year: Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: WA State Legislature distribution  Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?	

N/A

ORDINANCE NO C36418

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the General Capital Improvements Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Capital Improvements Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$1,400,000.
  - A) Of the increased revenue, \$1,400,000 is provided by Washington State per Senate Bill 5200 for expansion of the Spokane PD Academy.
- 2) Increase appropriation by \$1,400,000.
  - A) Of the increased appropriation, \$1,400,000 is provided solely for construction of fixed assets.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the WA state budget allocation for Spokane Academy expansion, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



**Agenda Sheet for City Council Meeting of:**  
07/31/2023

<b>Date Rec'd</b>	7/19/2023
<b>Clerk's File #</b>	ORD C36419
<b>Renews #</b>	
<b>Cross Ref #</b>	OPR 2023-0722
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CITY COUNCIL
<b>Contact Name/Phone</b>	MATT BOSTON 6820
<b>Contact E-Mail</b>	MBOSTON@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Special Budget Ordinance
<b>Agenda Item Name</b>	0320 - TRANCHE 6 OF FUNDING FROM AMERICAN RESCUE PLAN ACT

**Agenda Wording**  
An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane govern

**Summary (Background)**  
Funding from the American Rescue Plan Act award that allocates funds for audio/visual upgrades and vehicle capital purchase for a Children's Fire Safety House.

Lease? NO	Grant related? NO	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Expense	\$ 300,000	# tbd
Select	\$	#
Select	\$	#
Select	\$	#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	BYRD, GIACOBBE	<b>Study Session\Other</b>	07/17/2023
<b>Division Director</b>		<b>Council Sponsor</b>	Wilkerson and Zappone
<b>Finance</b>		<b>Distribution List</b>	
<b>Legal</b>		mboston@spokanecity.org	
<b>For the Mayor</b>		gbyrd@spokanecity.org	
<b>Additional Approvals</b>			
<b>Purchasing</b>			

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	City Council
<b>Contact Name</b>	Matt Boston
<b>Contact Email &amp; Phone</b>	<a href="mailto:mboston@spokanecity.org">mboston@spokanecity.org</a>
<b>Council Sponsor(s)</b>	CM Wilkerson & Zappone
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested: 5
<b>Agenda Item Name</b>	ARPA Allocation
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>In 2022 the Administration and Council determined that IT and A/V upgrades were needed within the Council chambers and briefing center in order to enhance accessibility and usability of the spaces. The City's Informational Technology and City Channel 5 teams worked with the provided to determine the appropriate needs.</p> <p>In 2022 the Council approved the funding for a children's fire safety house using ARPA funding. Before funding the transportation vehicle of the fire house, Council requested that SFD look for donor or a vehicle to be repurposed within the existing fleet. Those efforts were unsuccessful and therefore, this is the funding portion of the transportation needed.</p>
<b>Proposed Council Action</b>	Approve 7/31
<b>Fiscal Impact</b>	<p>Total Cost: <u>\$300,000</u></p> <p>Approved in current year budget?    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p>Funding Source    <input checked="" type="checkbox"/> One-time    <input type="checkbox"/> Recurring Specify funding source: American Rescue Plan Act</p> <p>Expense Occurrence    <input checked="" type="checkbox"/> One-time    <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? Enhanced accessibility to meetings and enhanced fire safety.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? No data will be collected on these disparities.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? Effectiveness of IT and A/V was determined prior to by SMC and effectiveness of education will be evaluated by SFD	



Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

These proposals do not impact the above policies.

ORDINANCE NO C36419

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the American Rescue Plan Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the American Rescue Plan Fund, and the budget annexed thereto with reference to the American Rescue Plan Fund, the following changes be made:

- 1) Increase appropriation by \$300,000 funded from the city's direct allocation of the State and Local Fiscal Recovery Fund of the American Rescue Plan Act.
  - A) Of the increased appropriation, \$250,000 is provided for the purpose of providing funding to update the Audio/Visual technologies of the Spokane City Council Briefing Chambers and Council Chambers to enhance accessibility to the public.
  - B) Of the increased appropriation, \$50,000 is provided for capital expenditures for the transportation of the City owned firehouse.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide appropriation authority for funding critical service and accessibilities to the community, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	7/25/2023
<b>Clerk's File #</b>	ORD C36423
<b>Renews #</b>	
<b>Cross Ref #</b>	OPR 2023-0718
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	HOUSING & HUMAN SERVICES
<b>Contact Name/Phone</b>	RICHARD CULTON 625-6009
<b>Contact E-Mail</b>	RCULTON@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Special Budget Ordinance
<b>Agenda Item Name</b>	1680-CHHS-NORTHEAST COMMUNITY CENTER ASSOCIATION

**Agenda Wording**  
Approval to change the funding source for the Northeast Community Center Association Triplex project from CDBG funds to 1590 funds, and to enter into the attached contract with Northeast Community Center Association

**Summary (Background)**  
The Affordable Housing Committee recommended the Northeast Community Center Association (NECCA) Triplex project for funding on Tuesday February 14, 2023. The CHHS Board recommended the NECCA Triplex project for funding on March 1, 2023. The City Council approved the NECCA Triplex project for funding on March 27, 2023. The NECCA Triplex project was originally slated for funding from CDBG funds.

Lease? NO	Grant related? NO	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Expense	\$ 300,000	# 1595-XXXXXX-XXXXXX-54201
Select	\$	#
Select	\$	#
Select	\$	#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	MCCOLLIM, KIMBERLEY	<b>Study Session\Other</b>	PIES Committee 7/24/23
<b>Division Director</b>	MCCOLLIM, KIMBERLEY	<b>Council Sponsor</b>	CM Bingle & CM Stratton
<b>Finance</b>	MURRAY, MICHELLE	<b>Distribution List</b>	
<b>Legal</b>	HARRINGTON, MARGARET		
<b>For the Mayor</b>	JONES, GARRETT		
<b>Additional Approvals</b>			
<b>Purchasing</b>			
<b>MANAGEMENT &amp; BUDGET</b>	STRATTON, JESSICA		

## Committee Agenda Sheet

### Urban Experience Committee

<b>Submitting Department</b>	Community, Housing and Human Services
<b>Contact Name</b>	Richard Culton
<b>Contact Email &amp; Phone</b>	<a href="mailto:rculton@spokanecity.org">rculton@spokanecity.org</a> ; 625-6009
<b>Council Sponsor(s)</b>	CM Bingle & CM Stratton
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	SBO - Northeast Community Center Association, Triplex Project Funding Change
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>CHHS is seeking Council approval to change the funding source for the Northeast Community Center Association Triplex project from CDBG funds to 1590 funds, and to enter into the attached contract with Northeast Community Center Association.</p> <p>The Affordable Housing Committee recommended the Northeast Community Center Association (NECCA) Triplex project for funding on Tuesday February 14, 2023. The CHHS Board recommended the NECCA Triplex project for funding on March 1, 2023. The City Council approved the NECCA Triplex project for funding on March 27, 2023. The NECCA Triplex project was originally slated for funding from CDBG funds.</p> <p>The \$300,000 in funding was to be used to <b>rehab existing single-family property</b> owned by NECCA to a multi-family, 3-unit building of affordable housing. The Affordable Housing Committee, and City staff understood the project to be a rehabilitation project. Rehabilitation is an eligible activity under CDBG regulations.</p> <p>A site review conducted prior to contracting with NECCA for CDBG funds revealed that while one unit would be rehabilitated, the other units added to the build would be completely new construction. New construction is NOT an eligible activity for CDBG funding.</p> <p>The Sales and Use Tax Revenue (1590) funding can fund both rehabilitation and new construction. The NECCA Triplex project meets the eligible activities parameters of the 1590 regulations. CHHS is requesting approval to shift the funding source of the NECCA Triplex project from CDBG funds to 1590 funds.</p> <p>Background: CHHS released a Notice of Funding Availability (NOFA) to the public on December 9, 2022 for proposals that would address urgent housing needs for low- and moderate-income residents. The main priorities of the Rapid Capital Acquisition and Reconstruction of Affordable Housing NOFA were to 1.) rapidly allocate CDBG funds which cannot be used to fund new construction, and 2.) to use CDBG, HOME, and Sales and Use Tax revenue funds to increase affordable housing inventory or preserve current affordable housing inventory for low-to-moderate-income households through rapid acquisition and rehabilitation activities. There was roughly \$10,000,000 in</p>

potential funding available for this NOFA comprised of funding through federal HOME and CDBG as well as Sales and Use tax funds 1406 and 1590. Not all of the available 1590 funding was allocated during the initial selection/allocation process.

The Request for Proposals closed on January 16, 2023. CHHS received a total of 18 applications from 12 different agencies, organizations, and individuals. A total of \$18,265.71 in funding was requested.

Members of the CHHS Affordable Housing Committee individually reviewed 16 applications along with staff threshold reviews, and then scored each application. On Tuesday February 14, 2023, the Committee met collectively to discuss scoring and select projects for funding.

All nine (9) projects selected by the Affordable Housing Committee were approved by the CHHS Board on March 1, 2023, and by the City Council on March 27, 2023.

**Fiscal Impact**  
 Total Cost: \$300,000  
 Approved in current year budget?       Yes    No    N/A

Funding Source       One-time    Recurring  
 Specify funding source: Funds from 1590 Sales and Use Tax Revenue will be used to fund the projects

Expense Occurrence       One-time    Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impacts (If N/A, please give a brief description as to why)**

What impacts would the proposal have on historically excluded communities?

The proposals recommended for funding will provide services to underserved communities through the creation and retention of affordable housing and housing services for low- to moderate-income households.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

CHHS will collect and report basic demographic data on recipients of these funding sources as outlined in their contractual agreements.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

CHHS utilizes performance-based contracting to ensure the objectives of each proposal are being met in accordance with performance measures as outlined in each contractual agreement.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The 1590 Sales and Use Tax Revenue funding recommendation aligns with the SMC 08.07B.

ORDINANCE NO C36423

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Housing Sales Tax Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Housing Sales Tax Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$300,000
- A) Of the increased appropriation, \$300,000 is provided solely for contractual services to be provided by the City's selected recipients to increase affordable housing inventory and/or preserve current affordable housing inventory.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to increase affordable housing inventory for low-to-moderate-income households in the City of Spokane, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	8/17/2023
<b>Clerk's File #</b>	ORD C36432
<b>Renews #</b>	
<b>Cross Ref #</b>	See Summary
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CITY COUNCIL
<b>Contact Name/Phone</b>	SARAH THOMPSON 6948
<b>Contact E-Mail</b>	STHOMPSON@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Special Budget Ordinance
<b>Agenda Item Name</b>	0320 - SBO FOR THERAPEUTIC COURTS AOC AWARDS FOR FY 2024

**Agenda Wording**

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane govern

**Summary (Background)**

The attached SBO is to increase revenue by \$738,050 to fund the below therapeutic courts as follows:

Community Court in the amount of \$293,750 (Cross Reference OPR 2023-0852)

DUI Court in the amount of \$76,350 (Cross Reference OPR 2023-0853)

DVIT Court in the amount of \$341,549.68 (Cross Reference OPR 2023-0854)

Veterans Court in the amount of \$26,400 (Cross Reference OPR 2023-0855)

Lease? NO Grant related? NO Public Works? NO

**Fiscal Impact**

Revenue \$ \$738,050

Select \$

Select \$

Select \$

**Budget Account**

# tbd

#

#

#

**Approvals**

**Dept Head** BYRD, GIACOBBE

**Division Director**

**Finance**

**Legal**

**For the Mayor**

**Council Notifications**

**Study Session\Other** 8/21 Finance

**Council Sponsor** CP Kinnear and CM Wilkerson

**Distribution List**

gbyrd@spokanecity.org

sthompson@spokanecity.org

**Additional Approvals**

**Purchasing**




## Committee Agenda Sheet

### Public Safety & Community Health Committee

<b>Submitting Department</b>	Municipal Court
<b>Contact Name</b>	Sarah Thompson
<b>Contact Email &amp; Phone</b>	509-309-6948    sthompson@spokanecity.org
<b>Council Sponsor(s)</b>	CP Kinnear and CM Wilkerson
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 minutes
<b>Agenda Item Name</b>	SBO for Therapeutic Courts AOC awards for FY 2024
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>Municipal Court received funding from the Administrative Office of the Courts to support four therapeutic court programs: Community Court, Domestic Violence Intervention Treatment (DVIT) Court, DUI Court, and Veterans Court. The AOC cost categories available are for: salary and benefits; program equipment and technology; training and travel; treatment; and recovery services. This is an ongoing funding stream; however, applications and budgets will be required annually. The funding cannot supplant existing funds.</p> <p>The attached SBO is to increase revenue by \$738,050 to fund the below therapeutic courts as follows:</p> <p>Community Court in the amount of \$293,750  DUI Court in the amount of \$76,350  DVIT Court in the amount of \$341,549.68  Veterans Court in the amount of \$26,400</p> <p>The increased appropriation of \$738,500 to fund the below city cost categories as follows:</p> <p>Base wages and benefits in the amount of \$366,930  Equipment in the amount of \$9,250  Travel in the amount of \$53,600  Professional services in the amount of \$308,270</p>
<b>Proposed Council Action</b>	Approve funding from the AOC for Fiscal Year 2024
<b>Fiscal Impact</b> Total Cost: <a href="#">Click or tap here to enter text.</a> Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: <a href="#">Click or tap here to enter text.</a>  Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities?	

Therapeutic Courts build stronger and safer communities by providing accountability to justice-involved individuals by utilizing a problem-solving approach to crime to help individuals become productive members of the community. Therapeutic Courts work to address factors impacting participant's criminal behavior, substance use/mental health disorders, provide access to resources, and address victim needs. Therapeutic Courts attempt to enhance the lives of individual participants by addressing the underlying causes for court involvement, while ensuring public safety.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Therapeutic Courts utilize various data metrics to analyze the effectiveness of the program and to ensure justice involved individuals are not excluded based on racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities. The data is shared with the multidisciplinary team for analysis.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Therapeutic Courts will utilize data metrics that will provide regular analysis of the effectiveness and inclusion of community members to ensure racial inequities do not present. If data analysis presents some limitation to access Therapeutic Courts on any bias against race, age, gender, or socio-economic status, the court may address the data and alternative methodology of services with the multi-disciplinary court team.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The participants of Therapeutic Courts often face adversary and barriers at every step as they attempt to exit homelessness, address substance use and mental health disorders, and become productive members of the community. The funding will enhance therapeutic court programs as we work to improve the participant's lives and the community. Improving community safety is a critical element in the City's criminal justice reform efforts.

ORDINANCE NO C36432

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grants Fund and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$738,050.
  - A) Of the increased revenue, \$293,750 is provided by the Administrative Office of the Courts for the Community Court.
  - B) Of the increased revenue, \$76,350 is provided by the Administrative Office of the Courts for the DUI Court.
  - C) Of the increased revenue, \$341,550 is provided by the Administrative Office of the Courts for the DVIT Court.
  - D) Of the increased revenue, \$26,400 is provided by the Administrative Office of the Courts for the Veterans Court.
  
- 2) Increase appropriation by \$738,050.
  - A) Of the increased appropriation, \$366,930 is provided solely for base wages and benefits.
  - B) Of the increased appropriation, \$9,250 is provided solely for minor equipment.
  - C) Of the increased appropriation, \$53,600 is provided solely for travel.
  - D) Of the increased appropriation, \$308,270 is provided solely for professional services.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the Administrative Office of the Courts therapeutic court grants, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

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Effective Date



**Agenda Sheet for City Council Meeting of:**

07/24/2023

<b>Date Rec'd</b>	7/12/2023
<b>Clerk's File #</b>	ORD C36417
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CITY COUNCIL
<b>Contact Name/Phone</b>	ELIZABETH X6232 SCHOEDEL
<b>Contact E-Mail</b>	ESCHOEDEL@SPOKANECITY.ORG
<b>Agenda Item Type</b>	First Reading Ordinance
<b>Agenda Item Name</b>	0320 - RENTAL REGULATION UPDATE

**Agenda Wording**

AN ORDINANCE relating to Regulations of Residential Rental Housing; adopting a new section 10.57.115 to chapter 10.57 SMC; and repealing SMC 18.08.010, 18.08.020, 18.08.030, 18.08.040, 18.08.050, 18.08.060, 18.08.070, 18.08.080, 18.08.090, 18.08.100,

**Summary (Background)**

City Council adopted SMC 18.08 in January 2022 as the pandemic and statewide regulations on tenant evictions were still evolving. SMC 18.08 has since become obsolete after termination of the statewide eviction moratorium and the July 1, 2023 termination of related rental assistance programs. This proposed ordinance is intended to update SMC 18.08 and repeal obsolete provisions.

Lease? NO	Grant related? NO	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Neutral \$		#
Select \$		#
Select \$		#
Select \$		#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	BYRD, GIACOBBE	<b>Study Session\Other</b>	07/17/23 Finance
<b>Division Director</b>		<b>Council Sponsor</b>	CM Bingle & CM Cathcart
<b>Finance</b>		<b>Distribution List</b>	
<b>Legal</b>		cwright@spokanecity.org	
<b>For the Mayor</b>		gbyrd@spokanecity.org	
<b>Additional Approvals</b>		eschoedel@spokanecity.org	
<b>Purchasing</b>		jbingle@spokanecity.org	
		mcathcart@spokanecity.org	

**ORDINANCE NO. C-36417**

AN ORDINANCE relating to Regulations of Residential Rental Housing; adopting a new section 10.57.115 to chapter 10.57 SMC; and repealing SMC 18.08.010, 18.08.020, 18.08.030, 18.08.040, 18.08.050, 18.08.060, 18.08.070, 18.08.080, 18.08.090, 18.08.100, 18.08.110, 18.08.120, 18.08.130, 18.08.140, 18.08.150, and 18.08.160 to chapter 18 of the Spokane Municipal Code; setting an effective date, and declaring an emergency.

WHEREAS, in response to the COVID-19 pandemic, the Washington Legislature in 2021 enacted Engrossed Second Substitute Senate Bill 5160, with the stated purpose of addressing landlord-tenant relations during the COVID-19 public health emergency,

WHEREAS, pursuant to RCW 59.18.630 and ESSB 5160, the statewide eviction moratorium instituted by the Governor of the State of Washington under proclamation 20-19.6 ended on June 30, 2021; and

WHEREAS, ESSB 5160 established, among other provisions, a requirement that landlords offer a repayment plan for unpaid rent that accrued during the COVID-19 pandemic and to participate in the Eviction Resolution Pilot Program; and

WHEREAS, as of May 1, 2023, landlords are no longer required to offer tenants a repayment plan for any unpaid rent accrued on or after May 1, 2023, but must still offer tenants a repayment plan for any unpaid rent accrued between March 1, 2020 and April 30, 2023, and

WHEREAS, the Eviction Resolution Pilot Program established under RCW 59.18.660 expired on July 1, 2023, and, after that date, landlord participation in the Eviction Resolution Pilot Program is no longer a pre-requisite to filing court eviction proceedings for non-payment of rent, and

WHEREAS, in an effort to establish a local statutory scheme for regulation of landlord tenant relations during the COVID-19 pandemic, the City adopted Ordinance C36164, which established a new chapter 18.08 in the Spokane Municipal Code to codify local preconditions for residential evictions and to institute further provisions regarding unpaid rent accrued during the pandemic; and

WHEREAS, many provisions in SMC 18.08 now are either obsolete or inconsistent with state law; and

WHEREAS, the City Council finds that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions; and

WHEREAS, as a result, the City is amending relevant ordinances.

-- Now, Therefore,

The City of Spokane does ordain:

Section 1. That there is adopted a new section 10.57.115 to chapter 10.57 SMC to read as follows:

**10.57.115 Future Rent – COVID-19 Repayment**

A. For rent accruing after April 30, 2023, it is the expectation that tenants will pay rent in full, negotiate a lesser amount or a payment plan with the tenant's landlord, or actively seek rental assistance if assistance is needed, consistent with the requirements of RCW 59.18.

B. For rent owed that accrued due to COVID-19 or the economic effects of the pandemic (such as, without limitation, loss or reduction of income in connection with COVID-19) on or after February 29, 2020 through April 30, 2023, landlords are prohibited from serving or enforcing, or threatening to serve or enforce, any notice requiring a resident to vacate any dwelling, including but not limited to an eviction notice, notice to pay or vacate, unlawful detainer summons or complaint, notice of termination of rental, or notice to comply or vacate if the landlord has made no attempt to establish a reasonable repayment plan with the tenant. Tenants must respond to landlords within 14 days of the landlord's offer. If a tenant fails to accept the terms of a reasonable repayment plan or if the tenant defaults on any rent owed under a repayment plan, a landlord must first provide notice to the tenant of the default, and then follow the procedures provided in Chapter 59.18 RCW, before filing an unlawful detainer action based in whole or in part on non-payment.

Section 2. That there is adopted a new section 10.57.116 to chapter 10.57 SMC to read as follows:

**10.57.116 Enforceable Debt**

A. If based in whole or in part on any arrears for a current tenant that accrued due to COVID-19 or the economic effects of the pandemic (such as, without limitation, loss or

reduction of income in connection with COVID-19) on or after February 29, 2020 to April 30, 2023, landlords are prohibited from treating any unpaid rent or other charges related to a dwelling as an enforceable debt or obligation that is owing or collectable, if the landlord has made no attempt to establish a reasonable repayment plan with the tenant in the manner set forth in section 10.57.116. This prohibition against enforcing a debt arising from unpaid rent includes attempts to collect, or threats to collect, independently or through a collection agency, by filing an unlawful detainer or other judicial action, by withholding any portion of a security deposit, by reporting to credit bureaus, or by any other means.

Section 3. That section 10.57.130 of chapter 10.57 is amended to read as follows:

### **Section 10.57.130 Anti-Retaliation Protections**

#### **A. Purpose and Intent.**

Due to fears of retaliation, tenants may fear speaking up about housing habitability issues, practices relating to collection of past due rent, or organizing as tenants. State law provides protection against retaliation, and the City of Spokane intends for its code to provide additional protections.

#### **B. Prohibition on retaliation.**

1. No landlord or owner or manager of residential rental real property in Spokane may intimidate any person because that person is engaging in activities designed to make other persons aware of, or encouraging such other persons to exercise rights granted or protected by the fair housing laws, or engaging in political speech or political organizing.
2. No person may threaten any employee or agent with dismissal or an adverse employment action, or take such adverse employment action, for any effort to assist any person in the exercise of their fair housing rights.
3. Landlords are prohibited from retaliating against individuals for invoking their rights or protections under subsections 10.57.115, 10.57.116.
- ~~((3))~~ 4. For purposes of this section, “fair housing laws” and “fair housing rights” include the federal Fair Housing Act, and the Washington Law Against Discrimination(~~(, and Title 18 of the Spokane Municipal Code)~~).

Section 4. That SMC section 18.08.010 entitled “Purpose and Intent is repealed.

Section 5. That SMC section 18.08.020 entitled “Definitions” is repealed.



Section 6. That SMC section 18.08.030 entitled “Past Rent Owed” is repealed.

Section 7. That SMC section 18.08.040 entitled “Enforceable Debt” is repealed.

Section 8. That SMC section 18.08.050 entitled “Future Rent Owed” is repealed.

Section 9. That SMC section 18.08.060 entitled “Late Fees” is repealed.

Section 10. That SMC section 18.08.070 entitled “Written Notice of Resources and Programs” is repealed.

Section 11. That SMC section 18.08.080 entitled “Reasonable Payment Plans” is repealed.

Section 12. That SMC section 18.08.090 entitled “Permissible Unlawful Detainer Actions” is repealed.

Section 13. That SMC section 18.08.100 entitled “Local Law Enforcement Involvement in Evictions Prohibited” is repealed.

Section 14. That SMC section 18.08.110 entitled “Communications” is repealed.

Section 15. That SMC section 18.08.120 entitled “Retaliation Prohibited” is repealed.

Section 16. That SMC section 18.08.130 entitled “Right to Legal Counsel” is repealed.

Section 17. That SMC section 18.08.140 entitled “Exclusions” is repealed.

Section 18. That SMC section 18.08.150 entitled “Penalties” is repealed.

Section 19. That SMC section 18.08.160 entitled “Severability” is repealed.

Section 20. Corrections. Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener’s errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

Section 21. Emergency Clause. The City Council declares that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions, and that because of such need, this ordinance shall be effective immediately under Section 19 of the City Charter, upon the affirmative vote of one more than a majority of the City Council.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_, 2023.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	8/17/2023
<b>Clerk's File #</b>	ORD C36433
<b>Renews #</b>	
<b>Cross Ref #</b>	RES 2023-0073
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CITY COUNCIL
<b>Contact Name/Phone</b>	MIKE MCNAB 4514
<b>Contact E-Mail</b>	MMCNAB@SPOKANEPOLICE.ORG
<b>Agenda Item Type</b>	Emergency Ordinance
<b>Agenda Item Name</b>	0320 - ORDINANCE AMENDING TYPE OF POLICE VEHICLE PURCHASES

**Agenda Wording**

An ordinance amending the specific type of police vehicles allowed to be procured and commissioned as sited in Ordinance No. C-36201 that was passed by the council on May 2, 2022 and declaring an emergency.

**Summary (Background)**

Ordinance C36201 transferred ARPA funds for the purchase of specific public safety vehicles. Due to manufacturing constraints, many of the specific type of police vehicle orders may not be fulfilled. Fleet would like to amend the wording on ORD C36201, Section 1, Item i from "Up to 25 Ford K8 Electric Hybrid models" to: "Up to 25 Ford K8 Police Interceptor, Ford F150 Police Responder, or similar models as vehicle availability allows."

Lease? NO Grant related? NO Public Works? NO

**Fiscal Impact**

Neutral	\$
Select	\$
Select	\$
Select	\$

**Budget Account**

#
#
#
#

**Approvals**

<b>Dept Head</b>	BYRD, GIACOBBE
<b>Division Director</b>	
<b>Finance</b>	
<b>Legal</b>	
<b>For the Mayor</b>	

**Council Notifications**

<b>Study Session\Other</b>	8/21 Finance
<b>Council Sponsor</b>	CP Kinnear
<b>Distribution List</b>	
	gbyrd@spokanecity.org
	mmc nab@spokanepolice.org
	rgiddings@spokanecity.org

**Additional Approvals**

**Purchasing**


## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Fleet Services
<b>Contact Name</b>	Rick Giddings
<b>Contact Email &amp; Phone</b>	rgiddings@spokanecity.org
<b>Council Sponsor(s)</b>	CP Kinnear
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Emergency Ordinance
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	Ordinance C36201 transferred ARPA funds for the purchase of specific public safety vehicles. Due to manufacturing constraints, many of the specific type of police vehicle orders may not be fulfilled. Fleet would like to amend the wording on ORD C36201, Section 1, Item i from “Up to 25 Ford K8 Electric Hybrid models” to: “Up to 25 Ford K8 Police Interceptor, Ford F150 Police Responder, or similar models as vehicle availability allows.” This amendment will allow more flexibility in quickly providing vehicles to the Spokane Police Department for which there is a critical need.
<b>Proposed Council Action</b>	Suspend Rules to Approve Amendment at earliest date.
<b>Fiscal Impact</b>	
Total Cost: <u>Neutral</u>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: ARPA	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? None identified.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? Data will not be collected.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? Fleet Services gathers data on fuel economy and other lifecycle costs to determine vehicle viability.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? Aligns with Centralized Fleet Policy and Capital Improvement Plan.	

## ORDINANCE NO C36433

An ordinance amending the specific type of police vehicles allowed to be procured and commissioned as sited in Ordinance No. C-36201 that was passed by the council on May 2, 2022 and declaring an emergency.

**WHEREAS**, on May 2, 2022 the council passed Ordinance No. C-36201, which specified the specific type of police vehicles allowed to be procured and commissioned with American Rescue Plan Act funds, and which ordinance in turn amended Ordinance No. C-36121, which was passed by the council on December 13, 2021 and was entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage"; and

**WHEREAS**, on February 6, 2023 the council passed Ordinance No. C-36353, which carried over budget authority for 2022 obligated budget items that were not completed by year-end, which included funding for the specific type of police vehicles included in Ordinance No. C-36201; and

**WHEREAS**, subsequent to the adoption of the Ordinance No. C-36201 and Ordinance No. C-36353, due to manufacturing constraints, many of the specific type of police vehicle orders, allowed to be procured and commissioned as sited in Ordinance No. C-36201, may not be fulfilled; and

**WHEREAS**, this ordinance has been on file in the City Clerk's Office for five days.

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1.** That section 1.A.i. of Ordinance No. C-36201, providing for changes in the budget of the American Rescue Plan Act Fund, and the budget annexed thereto with reference to the American Rescue Plan Act Fund, be amended as follows:

- i. ~~((Up to 25 Ford K8 Electric Hybrid models))~~ Up to 25 Ford K8 Police Interceptor, Ford F150 Police Responder, or similar models as vehicle availability allows.

**Section 2.** It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to purchase and commission fire and police vehicles, purchase and installation of electric charging infrastructure and procurement of a study, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

PASSED by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



**Agenda Sheet for City Council Meeting of:**

08/21/2023

<b>Date Rec'd</b>	8/3/2023
<b>Clerk's File #</b>	RES 2023-0070
<b>Renews #</b>	
<b>Cross Ref #</b>	OPR 2023-0830
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	PAID THRU CLAIMS

<b>Submitting Dept</b>	RISK MANAGEMENT
<b>Contact Name/Phone</b>	SCOTT JORDAN 625-6223
<b>Contact E-Mail</b>	JSJORDAN@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Resolutions
<b>Agenda Item Name</b>	5800-RISK MANAGEMENT - SETTLEMENT RESOLUTION

**Agenda Wording**

Approving settlement of claim for damages of Arealous Earthman and Tami Earthman as a result of damage to their property.

**Summary (Background)**

Resolution approving the Arealous Earthman and Tami Earthman Settlement Agreement and Release of all claims for \$105,795.18.

Lease? NO Grant related? NO Public Works? NO  
**Fiscal Impact** **Budget Account**

Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

**Approvals**

<b>Dept Head</b>	JORDAN, SCOTT
<b>Division Director</b>	WALLACE, TONYA
<b>Finance</b>	BUSTOS, KIM
<b>Legal</b>	PICCOLO, MIKE
<b>For the Mayor</b>	JONES, GARRETT

**Council Notifications**

<b>Study Session\Other</b>	F&A Committee 8/21/2023
<b>Council Sponsor</b>	CP Kinnear / CM Wilkerson
<b>Distribution List</b>	jsjordan@spokanecity.org
	jlargent@spokanecity.org
	hstuart@spokanecity.org

**Additional Approvals**

<b>Purchasing</b>	

## Committee Agenda Sheet [Finance and Administration]

<b>Submitting Department</b>	Risk Management - 5800
<b>Contact Name &amp; Phone</b>	Scott Jordan – 625-6223
<b>Contact Email</b>	<a href="mailto:jsjordan@spokanecity.org">jsjordan@spokanecity.org</a>
<b>Council Sponsor(s)</b>	CP Kinnear / CM Wilkerson
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested: _____
<b>Agenda Item Name</b>	Settlement Resolution
<b>Summary (Background)</b>	Approving settlement of claim for damages of Arealous Earthman and Tami Earthman as a result of damage to their property.
<b>Proposed Council Action &amp; Date:</b>	Resolution approving the Arealous Earthman and Tami Earthman Settlement Agreement and Release of all claims for \$105,795.18. <b>Council Meeting of: August 21, 2023</b>
<b>Fiscal Impact:</b> Total Cost: \$105,795.18 Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source:  Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.) These funds will be paid out of Risk Management and Utility Department Funds and does not involve monies from the General Fund	
<b>Operations Impacts</b>	
What impacts would the proposal have on historically excluded communities? N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A	



RESOLUTION RE SETTLEMENT OF  
CIVIL CLAIM AGAINST CITY OF SPOKANE

WHEREAS, on October 24, 2022 Arealous Earthman and Tami Earthman (collectively the "Claimants"), filed a Claim for Damages with the City of Spokane for damages as a result of a claim of damage to their property at 3634 S. Lee Street, in Spokane, Washington; and

WHEREAS, the City has determined to resolve all claims with Claimants and any third parties who may claim a subrogated interest against the City, its officers, agents, employees and contractors, for a payment of **ONE HUNDRED FIVE THOUSAND SEVEN HUNDRED NINETY-FIVE AND 18/100 DOLLARS (\$105,795.18)**; and

WHEREAS, Claimants have agreed to accept said payment and in return to release any and all claims against the City of Spokane relative to the Claim for Damages.

NOW THEREFORE, be it resolved by the City Council of the City of Spokane:

The City of Spokane authorizes that payment in the amount of **ONE HUNDRED FIVE THOUSAND SEVEN HUNDRED NINETY-FIVE AND 18/100 DOLLARS (\$105,795.18)**; to be paid to Claimants, without admission of fault or liability, as a full settlement and compromise of the above-referenced claim, and in exchange the Claimant will provide a signed release fully extinguishing all claims by Claimants in connection with the Claim and pledging to fully protect and indemnify the City of Spokane, its officers, agents, employees, and insurers, against all loss or liability in connection with said claim.

PASSED the City Council this \_\_\_\_\_ day of August, 2023.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**RELEASE AGREEMENT  
(REAL OR PERSONAL PROPERTY DAMAGE)**

For and in consideration of the payment of **ONE HUNDRED FIVE THOUSAND SEVEN HUNDRED NINETY FIVE DOLLARS AND 18/100 CENTS (\$105,795.18) payable as \$19,862.99 to Allklean, Inc. and \$85,932.19 payable to Arealous and Tami Earthman** the undersigned, Arealous Earthman on behalf of the marital community of Arealous and Tami Earthman ( hereafter referred to as "releasor") does hereby release and discharge the City of Spokane and Davies Claims Solutions, their employees, officers, their heirs, representatives, (hereafter collectively referred to as "releasees"), from all claims, demands, damages, costs, expenses and liens as a result of property damage, (real or personal), arising out of or in any way related to the incident described in the Claim for Damages filed with the City of Spokane on or about October 24, 2022 and for an incident occurring on October 20, 2022 at or near 3623 S. Lee St., Spokane, WA..

IT IS UNDERSTOOD AND AGREED that this is a full and final release and is in full compromise and settlement of releasor's claims against them. Releasor expressly agrees to indemnify the City of Spokane and Releasees against loss or liability from any and all further claims, demands, or actions that may be brought against the City of Spokane and Releasees by Releasor or by anyone on Releasor's behalf, and further including claims by way of subrogation whether or not on behalf of an insurance company or any other party, for the purpose of enforcing a further claim of damages arising out of or in connection with the above party, for the purpose of enforcing a further claim of damages arising out of or in connection with the above described accident.

Releasor further agrees that this release shall not be pleaded by him as a bar to any claim or suit.

This release shall not be a basis for claims for indemnity, contribution, or breach of contract pursuant to any statute, common law or agreement.

THE UNDERSIGNED hereby declare that the terms of this settlement are for the express purpose of precluding forever and further additional claims by releasors against releasees arising out of or in any way connected with the incident described in the Claim for Damages filed with the City of Spokane on or about October 24, 2022, and against the City of Spokane, their officers, employees, administrators, agents, trustees and corporation.

THIS RELEASE AGREEMENT contains the entire agreement between the parties hereto and the terms of the releases are contractual and not a mere recital.

I have read the foregoing release and know the contents thereof and sign the same as the free act and deed of said person and/or corporation.

Signed, sealed and delivered this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CAUTION: READ BEFORE SIGNING BELOW

X \_\_\_\_\_

**Arealous Earthman**

State of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me personally appeared

\_\_\_\_\_ to be known to be the person named herein and who executed the foregoing.

My term expires \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	7/25/2023
<b>Clerk's File #</b>	RES 2023-0071
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CONTRACTS & PURCHASING
<b>Contact Name/Phone</b>	JASON NECHANICKY 5092328841
<b>Contact E-Mail</b>	JNECHANICKY@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Resolutions
<b>Agenda Item Name</b>	5500 - RESOLUTION REGARDING INSURANCE PREMIUM PURCHASES

**Agenda Wording**  
A resolution waiving the competitive procurement requirements for insurance premiums for 2023-2024.

**Summary (Background)**  
Insurance policies are secured for various categories as part of good fiscal policy. We contract with a broker to negotiate premiums on our behalf. The broker was selected through a competitive procurement process, IRFP 5548-21. In order to optimize the use of the broker and comply with RCW and SMC for competitive procurement process the Council needs to exercise their power to waive the competitive procurement process.

Lease? NO	Grant related? NO	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Neutral \$ 0.00		# XXXXX
Select \$		#
Select \$		#
Select \$		#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	NECHANICKY, JASON	<b>Study Session\Other</b>	07/24/2023 - PIES
<b>Division Director</b>	WALLACE, TONYA	<b>Council Sponsor</b>	Kinnear, Wilkerson
<b>Finance</b>	MURRAY, MICHELLE	<b>Distribution List</b>	
<b>Legal</b>	PICCOLO, MIKE	sjordan@spokanecity.org	
<b>For the Mayor</b>	JONES, GARRETT	lsmythson@spokanecity.org	
<b>Additional Approvals</b>		cwahl@spokanecity.org	
<b>Purchasing</b>		cwright@spokanecity.org	

## Committee Agenda Sheet

**\*Select Committee Name\***

<b>Submitting Department</b>	Purchasing & Contracts
<b>Contact Name</b>	Jason Nechanicky
<b>Contact Email &amp; Phone</b>	<a href="mailto:jnechanicky@spokanecity.org">jnechanicky@spokanecity.org</a> , 509-232-8841
<b>Council Sponsor(s)</b>	CP Lori Kinnear
<b>Committee Date</b>	07/24/2023
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Resolution Regarding Insurance Premium Purchases
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	Insurance policies are secured for various categories as part of good fiscal policy. We contract with a broker to negotiate premiums on our behalf. In order to optimize the use of the broker and comply with RCW and SMC for competitive procurement process the Council needs to exercise their power to waive the competitive procurement process.
<b>Proposed Council Action</b>	Vote and approve resolution
<b>Fiscal Impact</b> Total Cost: <u>No cost action, premiums are submitted on a separate item</u> Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: <a href="#">Click or tap here to enter text.</a>  Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b> What impacts would the proposal have on historically excluded communities?  n/a	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?  Procurement process for insurance premiums does not have a direct impact on existing disparities.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?  No data is generated from this action.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?	

This resolution ensures that the procurement of insurance policies complies with RCW and SMC.

## RESOLUTION NO. 2023-0071

A RESOLUTION declaring the waiver of public bid requirements for the purchase of 2023-2024 insurance premiums for specified city insurance coverages.

**WHEREAS**, the City of Spokane is self-insured but carries various insurance policies as a practice of fiscal policy; and

**WHEREAS**, the City annually secures coverage for property casualty, general liability, law enforcement liability, commercial auto liability, public officials' liability, damage and repair to boilers and machinery, acts of terrorism, inland marine casualty (fire truck), excess worker's compensation, cyber liability, criminal acts, and limited aviation coverage; and

**WHEREAS**, the nature of the insurance industry is such that utilizing normal public procurement processes are likely to result in a higher cost of premiums; and

**WHEREAS**, the City of Spokane does not have sufficient subject matter experts to coordinate and negotiate the various insurance coverages and premiums necessary to properly insure the City, and for this reason the City hired an insurance broker, who was selected through normal competitive procurement process and whose fees are paid separately from premiums, to negotiate premiums and coverages on behalf of the City; and

**WHEREAS**, it is recommended the City secure certain insurance coverages as negotiated by its insurance broker and recommended from time to time, usually on an annual basis; and

**WHEREAS**, as allowed by RCW 39.04.280 (1) (d), and SMC 07.06.170, the Council may by resolution waive the public bid requirements of insurance; and

**WHEREAS**, the City desires to waive public bid requirements for the foregoing insurance coverages, as well as other coverages that may be identified as prudent for the City to secure; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council that it hereby declares a waiver of public bid requirements for the purchase of insurance policies; and

**BE IT FURTHER RESOLVED** by the City Council that this resolution is a general approval of waiver of public bidding procedures for securing of insurance quotes, and

that approval of actual coverages and associated premiums shall be by separate resolution.

ADOPTED by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2023.

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City Clerk

Approved as to form:

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Assistant City Attorney



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	8/9/2023
<b>Clerk's File #</b>	RES 2023-0072
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CITY COUNCIL
<b>Contact Name/Phone</b>	MATT BOSTON 6820
<b>Contact E-Mail</b>	MBOSTON@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Resolutions
<b>Agenda Item Name</b>	RESOLUTION ESTABLISHING 2024 BUDGET TIMELINE

**Agenda Wording**

A resolution that recognizes the current vacancies/upcoming Council Member transitions and the implications it makes on the budget process.

**Summary (Background)**

Due to the City Council having at least two positions being filled during the final stages of the budget process, the Council is requesting that the Administration move the normally scheduled budget process up slightly, so that the Council Members who are involved in and informed about the budget process and planning can finalize the 2024 Budget prior to departure on November 28, 2023.

Lease? NO	Grant related? NO	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Select \$		#
Select \$		#
Select \$		#
Select \$		#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	WRIGHT, CHRISTOPHER	<b>Study Session\Other</b>	PSCH 07/31/2023
<b>Division Director</b>		<b>Council Sponsor</b>	Kinnear, Cathcart, Wilkerson
<b>Finance</b>		<b>Distribution List</b>	
<b>Legal</b>			
<b>For the Mayor</b>			
<b>Additional Approvals</b>			
<b>Purchasing</b>			



## Committee Agenda Sheet

### Public Safety & Community Health Committee

<b>Submitting Department</b>	City Council
<b>Contact Name</b>	Matt Boston
<b>Contact Email &amp; Phone</b>	<a href="mailto:mboston@spokanecity.org">mboston@spokanecity.org</a>
<b>Council Sponsor(s)</b>	CMs Wilkerson & Cathcart, CP Kinnear
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 10
<b>Agenda Item Name</b>	2023 Budget Timeline Resolution
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	Due to the City Council having at least two positions being filled during the final stages of the budget process, the Council is requesting that the Administration move the normally scheduled budget process up slightly, so that the Council Members who are involved in and informed about the budget process and planning can finalize the 2024 Budget prior to departure on November 28, 2023.
<b>Proposed Council Action</b>	Approve 7/31
<b>Fiscal Impact</b>	
Total Cost: <small>Click or tap here to enter text.</small>	
Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: American Rescue Plan Act	
Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? No impact on historically impacted communities, as there will be early communication so that all participants and public will be made aware.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? No data will be collected on these disparities.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? Effectiveness of solution is determined prior to the action, as by making this process more effective is by utilizing Council Members already participating in the process for the months leading up to the passing of the budget	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?	

This proposal does not impact the above policies.

## RESOLUTION NO. 2023-0072

A RESOLUTION setting timelines for adoption of the 2024 annual budget for the City of Spokane.

**WHEREAS**, Chapter 35.33 of the Revised Code of Washington sets forth budgeting procedures for first-class cities of the State of Washington with a population under 300,000 persons; and

**WHEREAS**, pursuant to RCW 35.33.135 and SMC 07.14.010, and no later than Monday, October 2, 2023, the mayor is to provide the city council with current information on estimates of revenues from all sources as adopted in the budget for the current year, together with any preliminary budget prepared by the Director of Finance, Treasury and Administration; and

**WHEREAS**, pursuant to RCW 35.33.055, and no later than October 29, 2023, the City's preliminary budget must be published and made available to the general public; and

**WHEREAS**, pursuant to RCW 35.33.061, and no later than Monday, December 4, 2023, the City Council must set dates for public hearing or hearings on the proposed annual budget, and adopt an annual budget for the 2024 for the City of Spokane no later than December 6, 2023; and

**WHEREAS**, council deliberations regarding the annual city budget are complex, lengthy, and deeply informed by council and administrative deliberations throughout the prior year, and accordingly the deliberations regarding the 2024 annual budget are expected to be heavily informed by decisions of the city council throughout the current year; and

**WHEREAS**, as provided in Section 5 of the Spokane City Charter, general municipal elections are held in November in odd-numbered years, and for the year 2023 there is to be an election for the mayor, council president, and three council members; and

**WHEREAS**, Section 8 of the Spokane City Charter provides that an appointee to a vacancy on the city council holds office "until the next general municipal election at which election a person is elected to the office for the unexpired term, or for the next full term, as the case may be," and

**WHEREAS**, the position of council president for the City Council became vacant effective July 13, 2023, resulting in a vacancy that was filled pursuant to Resolution 2023-0060 on July 17, 2023; and

**WHEREAS**, with the appointment of a new council president on July 17, 2023, the council member position representing District 2 became vacant, requiring that a replacement be

selected as provided under Section 8 of the Spokane City Charter and City Council Rule 7.1; and

**WHEREAS**, pursuant to Resolution 2023-0060, the vacancy in the District 2 council position will not be filled before Monday, August 28, 2023; and

**WHEREAS**, due to the timing of recently-filled vacancy in the position of council president and the recently vacated council seat for District 2, there is the possibility of at least two new members of city council being sworn in as members of the city council immediately after certification of election results on November 28, 2023, and the possibility of a third vacancy on the council as of the same date, all coinciding with a critical period in the development and adoption of the annual city budget;

**WHEREAS**, the convergence of council vacancies, the impending elections for council positions and mayor, and the budget adoption is unusual and threatens to disrupt to adoption of the 2024 annual budget; and

**WHEREAS**, the City Council wishes to avoid compelling those new council members taking office immediately after November 28, 2023 from having to review the proposed 2024 annual budget and casting a vote for or against adopting the 2024 budget within two weeks after taking office; and

**WHEREAS**, the Council wishes to establish a timeline for adoption of the 2024 annual budget that minimizes the disruption of the budget adoption process.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council shall adopt the 2024 annual budget of the City no later than Monday, November 27, 2023; and

**BE IT FURTHER RESOLVED** that, consistent with adoption of the 2024 annual budget on November 27, 2023, the City shall prepare and present to council a preliminary 2024 annual budget no later than October 2, 2023; and

**BE IT FURTHER RESOLVED** that, pursuant to RCW 35.33.061 public hearings on the 2024 annual budget shall be conducted begin Monday, November 6, 2023, and concluded no later than Monday, November 27, 2023; and

**BE IT FURTHER RESOLVED** that the City Council requests that the Mayor direct the division of Finance, Treasury and Administration, and other departments of the City as she deems appropriate, to prepare a preliminary budget and budget summary consistent with this resolution.

**ADOPTED** by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2023.

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City Clerk

Approved as to form:

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Assistant City Attorney

**AGENDA ITEM PROCESSING SHEET**

**FILL IN AS MUCH INFORMATION AS POSSIBLE – CONTACT HANNAHLEE IF YOU NEED HELP**

**PLEASE PROVIDE DOCUMENTS (ELECTRONIC IF AVAILABLE) THAT NEED TO BE SUBMITTED WITH THE AGENDA ITEM**

City Council Meeting Date:

Submitting Dept:

Name of Staff Member Presenting to Council:

Email:

Ext.:

Agenda Item Type:

Agenda Item Name:

Agenda Wording (250 Character Limit):

Summary/Background (500 Character Limit):

Lease?                                      Yes     No

Grant Related?                            Yes     No

Public Works Related?                 Yes     No

Fiscal Impact (Neutral/Revenue/Expense):

If Revenue/Expense:

Dollar Amount:

Budget Code:

Council Notification (Committee/Study Session Date):

Council Sponsor(s):

Distribution List (provide emails as needed):



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	8/17/2023
<b>Clerk's File #</b>	RES 2023-0073
<b>Renews #</b>	
<b>Cross Ref #</b>	ORD C36433
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CITY COUNCIL
<b>Contact Name/Phone</b>	MIKE MCNAB 4514
<b>Contact E-Mail</b>	MMCNAB@SPOKANEPOLICE.ORG
<b>Agenda Item Type</b>	Resolutions
<b>Agenda Item Name</b>	0320 - RESOLUTION AMENDING TYPE OF POLICE VEHICLE PURCHASES

**Agenda Wording**

A Resolution amending the specific type of police vehicles allowed to be procured and commissioned as sited in Resolution 2022-0030.

**Summary (Background)**

Resolution 2022-0030 provided pre-purchase approval for the purchase of specific public safety vehicles. Due to manufacturing constraints, many of the specific type of police vehicle orders may not be fulfilled. Fleet would like to amend the wording on Resolution 2022-0030, Section A, Item i, from: "Up to 25 Ford K8 Electric Hybrid models" to: "Up to 25 Ford K8 Police Interceptor, Ford F150 Police Responder, or similar models as vehicle availability allows."

Lease? NO Grant related? NO Public Works? NO

**Fiscal Impact**

Neutral	\$
Select	\$
Select	\$
Select	\$

**Budget Account**

#
#
#
#

**Approvals**

<b>Dept Head</b>	BYRD, GIACOBBE
<b>Division Director</b>	
<b>Finance</b>	
<b>Legal</b>	
<b>For the Mayor</b>	

**Council Notifications**

<b>Study Session\Other</b>	8/21 Finance
<b>Council Sponsor</b>	CP Kinnear
<b>Distribution List</b>	
	gbyrd@spokanecity.org
	mmc nab@spokanepolice.org
	rgiddings@spokanecity.org

**Additional Approvals**

**Purchasing**




## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Fleet Services
<b>Contact Name</b>	Rick Giddings
<b>Contact Email &amp; Phone</b>	rgiddings@spokanecity.org
<b>Council Sponsor(s)</b>	CP Kinnear
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Amendment to Resolution 2022-0030
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	Resolution 2022-0030 provided pre-purchase approval for the purchase of specific public safety vehicles. Due to manufacturing constraints, many of the specific type of police vehicle orders may not be fulfilled. Fleet would like to amend the wording on Resolution 2022-0030, Section A, Item i, from: “Up to 25 Ford K8 Electric Hybrid models” to: “Up to 25 Ford K8 Police Interceptor, Ford F150 Police Responder, or similar models as vehicle availability allows.” This amendment will allow more flexibility in quickly providing vehicles to the Spokane Police Department for which there is a critical need.
<b>Proposed Council Action</b>	Suspend Rules to Approve Amendment at earliest date.
<b>Fiscal Impact</b>	
Total Cost: <u>Neutral</u>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: ARPA	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? None identified.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? Data will not be collected.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? Fleet Services gathers data on fuel economy and other lifecycle costs to determine vehicle viability.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? Aligns with Centralized Fleet Policy and Capital Improvement Plan.	

**RESOLUTION NO. 2023-0073**

A Resolution amending the specific type of police vehicles allowed to be procured and commissioned as sited in Resolution 2022-0030.

**WHEREAS**, Spokane City Council passed Resolution 2022-0030 on March 28, 2022, which pre-authorized Spokane Police Department to enter into purchase agreements for police vehicles; and

**WHEREAS**, subsequent to the adoption of the Resolution 2022-0030, due to manufacturing constraints, many of the specific type of police vehicle orders, allowed to be procured and commissioned as sited in Resolution 2022-0030, may not be fulfilled; and

**WHEREAS**, this amendment will allow more flexibility in quickly providing vehicles to the Spokane Police Department for which there is a critical need.

**NOW, THEREFORE, BE IT RESOLVED** that the Spokane City Council shall promptly amend the specific type of police vehicles allowed to be procured and commissioned as sited in Special Budget Ordinance C36201 that was passed by the council on May 2, 2022, to read as follows:

- i. ((Up to 25 Ford K8 Electric Hybrid models)) Up to 25 Ford K8 Police Interceptor, Ford F150 Police Responder, or similar models as vehicle availability allows,

**BE IT ALSO RESOLVED** that Fleet is pre-authorized to enter into purchase agreements for vendors of the thirty-five police vehicles in order to avoid price increases and product scarcity.

Adopted by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney



**Agenda Sheet for City Council Meeting of:**  
07/31/2023

<b>Date Rec'd</b>	7/19/2023
<b>Clerk's File #</b>	ORD C36420
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CITY COUNCIL
<b>Contact Name/Phone</b>	CHRIS WRIGHT 6210
<b>Contact E-Mail</b>	CWRIGHT@SPOKANECITY.ORG
<b>Agenda Item Type</b>	First Reading Ordinance
<b>Agenda Item Name</b>	0320 - ORDINANCE AMENDING PARK HOURS

**Agenda Wording**

An ordinance relating to Parks; amending Section 12.06A.040 of the Spokane Municipal Code concerning park rules and regulations, and adding a new section 12.06A.055 to Chapter 12.06A of the Spokane Municipal Code.

**Summary (Background)**

This ordinance would further amend SMC 12.06A.040.J.4, concerning Park Rules and Regulations, to restore the park rules under the Spokane Municipal Code to reflect the current hours of operation consistent with the decision of the Park Board.

Lease? NO	Grant related? NO	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Neutral	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	BYRD, GIACOBBE	<b>Study Session\Other</b>	N/A
<b>Division Director</b>		<b>Council Sponsor</b>	Stratton; Cathcart; Bingle
<b>Finance</b>		<b>Distribution List</b>	
<b>Legal</b>		CM Stratton and CM Cathcart	
<b>For the Mayor</b>			
<b>Additional Approvals</b>			
<b>Purchasing</b>			

## **ORDINANCE NO. C36420**

An ordinance relating to Parks; amending Section 12.06A.040 of the Spokane Municipal Code concerning park rules and regulations, and adding a new section 12.06A.055 to Chapter 12.06A of the Spokane Municipal Code.

**WHEREAS**, on Monday, June 26, 2023, the Spokane City Council considered ORD C36394, a revision to SMC 12.06A.040.J.4 that would increase the penalty for being in a city park after the hours of closure from a civil infraction to a misdemeanor; and

**WHEREAS**, an amendment to ORD C36394 was offered which proposed to change the hours when parks are closed so that closure would be from 11 p.m. to 5 a.m., and midnight to 5 a.m. in Riverfront Park; and

**WHEREAS**, Council members acknowledged the authority of the Park Board under the City Charter to set rules and regulations for city parks and therefore added a final “whereas” to the prefatory recitals of ORD C36394, formally seeking the Park Board’s agreement to this rule change (“WHEREAS, the Spokane City Council requests the Spokane Park Board update the park hours to reflect the hours listed in this ordinance”); and

**WHEREAS**, the City Council thereafter unanimously adopted the amendment and proceeded to a vote on the substantive ordinance, which narrowly passed by a vote of 4 to 3 (See ORD C36394, Exhibit A, attached); and

**WHEREAS**, the Park Board convened on Thursday, July 13, 2023 to discuss the City Council’s request to change the park hours of operation and voted overwhelmingly to decline the request, issuing a Park Board Resolution stating its reasons for maintaining the current hours of closure from 10 p.m. to 6 a.m. and midnight to 6 a.m. for Riverfront Park (See Exhibit B, attached); and

**WHEREAS**, the Spokane City Council recognizes the authority of the Park Board under Section 48 of the Spokane City Charter, which gives the Park Board sole authority to make rules and regulations for the use of parks and to provide for the enforcement of such rules and regulations, thereby preempting City Council action on matters relating to the Park hours of operation; and

**WHEREAS**, ORD C36394 will take effect on July 30, 2023; and

**WHEREAS**, the Spokane City Council now wishes to further amend SMC 12.06A.040.J.4, concerning Park Rules and Regulations, to restore the park rules under the Spokane Municipal Code to reflect the current hours of operation consistent with the decision of the Park Board.

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1.** That Section 12.06A.040 SMC is amended to read as follows:

Section 12.06A.040 Rules and Regulations

The Park Board has established rules governing behavior on park property, and such rules may be enforced consistent with this ordinance.

Except when done in places designated and in the manner prescribed by rule, regulation or special permission of the park board or department:

A. Park Grounds and Maintenance

1. No person may cut, trim, tag or in any way tamper with the trees or landscaping, or dig, stake, pierce or penetrate the ground of any park.

B. Vehicles and Watercraft

1. No person may ride or drive any motor vehicle in Riverfront Park without express permission from the director of the parks department or his or her designee. Nothing in this section shall be construed as prohibiting the use of electric scooters, electric bicycles or other personal electric mobility devices in Riverfront Park.
2. No person may drive or ride any vehicle or animal on the grass or in any areas of the park other than designated drives, ways, boulevards or paths. Nothing in this section shall be construed as prohibiting a person from riding a mountain bike on established paths and trails in natural/conservation/undeveloped areas.
3. No person may park outside designated parking areas. Cars parked in turf areas, parked overnight or left for multiple days in parking lots may be deemed unauthorized pursuant to SMC 16A.07.060 and impounded by a registered tow truck operator at the direction of a law enforcement officer or other public official with jurisdiction.
4. No person may operate or drive any vehicle, including bicycles, skateboards and roller skates, in a manner which is likely to endanger persons and/or property.
5. No person may intentionally enter, swim, dive or float, with or without a boat, raft, craft or other flotation device, in or upon any pond in a park or the Spokane River at any point between the west line of the Division Street Bridge and the west line of the Monroe Street Bridge.

### C. Speed

1. No person may ride or drive a vehicle at a speed in excess of five miles per hour in Riverfront Park.
2. At all parks other than Riverfront Park, no person may ride or drive a vehicle at a speed in excess of fifteen miles per hour unless otherwise posted.

### D. Games and Athletics

1. No person may engage in, conduct, or hold any trials or competitions for speed, endurance, or hill climbing involving any vehicle, boat, aircraft, or animal in any park, except by permission of the director of the parks department or his or her designee.
2. No person may play or practice any game that involves the running or the throwing or hitting of a ball or other projectile such as golf, archery, hockey, tennis or baseball, when and where such activity is likely to be dangerous.
3. No person may operate remote controlled vehicles, unmanned air systems or other hobby craft in a manner that is dangerous to persons or property.
4. Swimming pools, wading pools, golf courses, softball diamonds and basketball courts may be used only during hours designated by the director of the parks department or his or her designee.

### E. Animals

1. No person may allow any animal to run at large in any park or enter any pond, pool, fountain or stream thereof except within a designated off-leash area. A violation of this section is a class 4 civil infraction.
2. All persons bringing pets to a park must provide for the disposal of animal waste from their pets. Failure to do so is a class 4 infraction.
3. No person may tease, annoy, disturb, attack, catch, injure, or kill, throw stones or any object at, or strike with any stick or weapon, any animal, bird, fowl or other wildlife in any park.
4. Fishing shall be allowed in rivers and creeks adjacent to parks, but shall not be allowed in the ponds of any park.
5. No person may feed any wildlife in any park. A violation of this section is a class 4 civil infraction.

## F. Drugs and Alcohol

1. Except as specifically authorized by the director of the parks department or his or her designee, no person shall open the package containing liquor or consume liquor in a public park. A violation of this section is a class 3 civil infraction.
2. As provided in RCW 69.50.445, it is unlawful to open a package containing marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, or consume marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, in any park. A violation of this section is a class 3 civil infraction.
3. For the safety and protection of all park users, the use and distribution of drug paraphernalia is prohibited in city parks. In addition to penalties provided in state or local law, violators shall be subject to exclusion from one or more city parks for one year.

## G. Weapons and Projectiles

No person may shoot, fire, throw or explode any fireworks, explosive, bow and arrow, slingshot or other weapon, toy or real, which discharges a pellet or other object with harmful force.

## H. Food

1. Except as provided in SMC 10.51.040(A), no person may sell food inside or adjacent to a park without first obtaining the following:
  - a. Written authorization from the director of the parks department, or his or her designee, to vend at a particular location or locations, as required by SMC 10.51.070 and SMC 17C.390.030; and
  - b. A valid a mobile food vendor's permit as required by SMC 10.51.010.

### I. Events

1. Special events held in a city park require a park reservation and must also be authorized by a special event permit issued by the director of the parks department under the procedures and requirements for special events as provided in Chapter 10.39 SMC.
2. Regardless of whether an event requires a special event permit, park reservations are required to reserve park space and to serve or distribute food for groups of over fifteen people. There is no cost to submit reservation

application for events that do not include the use of a shelter, but the application requires the submission of a clean-up plan and may be subject to cost recovery for the actual costs of clean-up by park employees.

J. Other Uses of Parks and Park Property

1. No person may use or occupy park property to sleep, store property or for any other purpose when done in a manner that obstructs or prevents others from its use and enjoyment.
2. No person may build a fire in a park during official burn bans or where fire restrictions are otherwise imposed. All fires must be contained to designated fireplaces and park-supplied barbecue pits.
3. Where the park board has provided for the collection of fees, rents or charges for the use of park facilities, including municipal golf courses, no person may enter upon or use such park facilities without paying such required fees, rents or charges.
4. No person may be in a City park or on park property during the hours of closure without the express permission of the director of the parks department or his or her designee. ~~((All City parks shall be closed from eleven p.m. to five a.m. except Riverfront Park, which shall be closed from twelve a.m. to five a.m.))~~ All City parks shall be closed from ten p.m. to six a.m., except Riverfront Park, which shall be closed from midnight to six a.m. throughout the year. A violation of this section is an unlawful park trespass and shall be punishable as a misdemeanor.
5. No person may sell or barter any goods or services without prior permission of the director of the parks department or his or her designee.

K. No person may violate such rules and regulations as may from time to time be promulgated by the park board or the director of parks and recreation pursuant to and in supplementation of the City Charter and this code.

**Section 2.** That a new section 12.06A.055 is added to Title 12.06A SMC, the Park Code, to read as follows:

**Section 12.06A.055 Data Compilation**

The Spokane Police Department shall compile and submit to the City Council on an annual basis data that identifies the number of persons law enforcement officers arrest in connection with enforcement of the park trespass violation, including such factors as age, race, ethnicity, whether the person had additional charges, and whether



they were released or booked into jail. Beyond the annual reporting requirement, the City Council may from time to time require the Spokane Police Department to provide updated reports.

**Section 3. Severability.** If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

**Section 4.** Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**EXHIBIT A**

**ORDINANCE NO. C36394**

An ordinance relating to Parks; amending Section 12.06A.040 of the Spokane Municipal Code concerning park rules and regulations.

WHEREAS, there has been a significant increase in after-hour incidents in city parks, which incidents have frequently escalated into altercations, felony assaults, and shootings, and which incidents often involve the unlawful use of drugs; and

WHEREAS, the current punishment for violation of the park hours rules is a non-traffic civil infraction, and pursuant to RCW 7.80.060 a person who is unable or unwilling to reasonably identify himself or herself to an enforcement officer may be detained for a period of time not longer than is reasonably necessary to identify the person for purposes of issuing a civil infraction; and

WHEREAS, elevating the penalty for unlawful presence in a city park after hours to a misdemeanor allows law enforcement officers to investigate, check for warrants and pat down for weapons, as is constitutionally authorized; and

WHEREAS, the City seeks to enhance the enforcement options for law enforcement personnel with respect to illegal and after-hour activity in city parks; and

WHEREAS, the City has an important governmental interest in protecting the health, safety and lives of its residents and in reducing the community impact of drug possession and drug use; and that under its Article XI section 11 police powers, the City is authorized to act in the interest of public safety and welfare; and

WHEREAS, the Spokane City Council requests the Spokane Park Board update the park hours to reflect the hours listed in this ordinance; and

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1.** That Section 12.06A.040 SMC is amended to read as follows:

Section 12.06A.040 Rules and Regulations

The Park Board has established rules governing behavior on park property, and such rules may be enforced consistent with this ordinance.

Except when done in places designated and in the manner prescribed by rule, regulation or special permission of the park board or department:

A. Park Grounds and Maintenance

1. No person may cut, trim, tag or in any way tamper with the trees or landscaping, or dig, stake, pierce or penetrate the ground of any park.

#### B. Vehicles and Watercraft

1. No person may ride or drive any motor vehicle in Riverfront Park without express permission from the director of the parks department or his or her designee. Nothing in this section shall be construed as prohibiting the use of electric scooters, electric bicycles or other personal electric mobility devices in Riverfront Park.
2. No person may drive or ride any vehicle or animal on the grass or in any areas of the park other than designated drives, ways, boulevards or paths. Nothing in this section shall be construed as prohibiting a person from riding a mountain bike on established paths and trails in natural/conservation/undeveloped areas.
3. No person may park outside designated parking areas. Cars parked in turf areas, parked overnight or left for multiple days in parking lots may be deemed unauthorized pursuant to SMC 16A.07.060 and impounded by a registered tow truck operator at the direction of a law enforcement officer or other public official with jurisdiction.
4. No person may operate or drive any vehicle, including bicycles, skateboards and roller skates, in a manner which is likely to endanger persons and/or property.
5. No person may intentionally enter, swim, dive or float, with or without a boat, raft, craft or other flotation device, in or upon any pond in a park or the Spokane River at any point between the west line of the Division Street Bridge and the west line of the Monroe Street Bridge.

#### C. Speed

1. No person may ride or drive a vehicle at a speed in excess of five miles per hour in Riverfront Park.
2. At all parks other than Riverfront Park, no person may ride or drive a vehicle at a speed in excess of fifteen miles per hour unless otherwise posted.

#### D. Games and Athletics

1. No person may engage in, conduct, or hold any trials or competitions for speed, endurance, or hill climbing involving any vehicle, boat, aircraft, or

animal in any park, except by permission of the director of the parks department or his or her designee.

2. No person may play or practice any game that involves the running or the throwing or hitting of a ball or other projectile such as golf, archery, hockey, tennis or baseball, when and where such activity is likely to be dangerous.
3. No person may operate remote controlled vehicles, unmanned air systems or other hobby craft in a manner that is dangerous to persons or property.
4. Swimming pools, wading pools, golf courses, softball diamonds and basketball courts may be used only during hours designated by the director of the parks department or his or her designee.

#### E. Animals

1. No person may allow any animal to run at large in any park or enter any pond, pool, fountain or stream thereof except within a designated off-leash area. A violation of this section is a class 4 civil infraction.
2. All persons bringing pets to a park must provide for the disposal of animal waste from their pets. Failure to do so is a class 4 infraction.
3. No person may tease, annoy, disturb, attack, catch, injure, or kill, throw stones or any object at, or strike with any stick or weapon, any animal, bird, fowl or other wildlife in any park.
4. Fishing shall be allowed in rivers and creeks adjacent to parks, but shall not be allowed in the ponds of any park.
5. No person may feed any wildlife in any park. A violation of this section is a class 4 civil infraction.

#### F. Drugs and Alcohol

1. Except as specifically authorized by the director of the parks department or his or her designee, no person shall open the package containing liquor or consume liquor in a public park. A violation of this section is a class 3 civil infraction.
2. As provided in RCW 69.50.445, it is unlawful to open a package containing marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, or consume marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, in any park. A violation of this section is a class 3 civil infraction.

3. For the safety and protection of all park users, the use and distribution of drug paraphernalia is prohibited in city parks. In addition to penalties provided in state or local law, violators shall be subject to exclusion from one or more city parks for one year.

#### G. Weapons and Projectiles

No person may shoot, fire, throw or explode any fireworks, explosive, bow and arrow, slingshot or other weapon, toy or real, which discharges a pellet or other object with harmful force.

#### H. Food

1. Except as provided in SMC 10.51.040(A), no person may sell food inside or adjacent to a park without first obtaining the following:
  - a. Written authorization from the director of the parks department, or his or her designee, to vend at a particular location or locations, as required by SMC 10.51.070 and SMC 17C.390.030; and
  - b. A valid a mobile food vendor's permit as required by SMC 10.51.010.

#### I. Events

1. Special events held in a city park require a park reservation and must also be authorized by a special event permit issued by the director of the parks department under the procedures and requirements for special events as provided in Chapter 10.39 SMC.
2. Regardless of whether an event requires a special event permit, park reservations are required to reserve park space and to serve or distribute food for groups of over fifteen people. There is no cost to submit reservation application for events that do not include the use of a shelter, but the application requires the submission of a clean-up plan and may be subject to cost recovery for the actual costs of clean-up by park employees.

#### J. Other Uses of Parks and Park Property and Facilities

1. No person may use or occupy park property to sleep, store property or for any other purpose when done in a manner that obstructs or prevents others from its use and enjoyment.
2. No person may build a fire in a park during official burn bans or where fire restrictions are otherwise imposed. All fires must be contained to designated fireplaces and park-supplied barbecue pits.

3. Where the park board has provided for the collection of fees, rents or charges for the use of park facilities, including municipal golf courses, no person may enter upon or use such park facilities without paying such required fees, rents or charges.
  4. No person may be in a City park or on park property during the hours of closure without the express permission of the director of the parks department or his or her designee. ~~((All City parks shall be closed from ten p.m. to six a.m., except Riverfront Park, which shall be closed from midnight to six a.m. throughout the year.))~~ All City parks shall be closed from eleven p.m. to five a.m., except Riverfront Park, which shall be closed from twelve a.m. to five a.m. A violation of this section is an unlawful park trespass and shall be punishable as a misdemeanor.
  5. No person may sell or barter any goods or services without prior permission of the director of the parks department or his or her designee.
- K. No person may violate such rules and regulations as may from time to time be promulgated by the park board or the director of parks and recreation pursuant to and in supplementation of the City Charter and this code.

**Section 2.** The Spokane Police Department shall compile and submit to the City Council on an annual basis data that identifies the number of persons law enforcement officers arrest in connection with enforcement of the park trespass violation, including such factors as age, race, ethnicity, whether the person had additional charges, and whether they were released or booked into jail. Beyond the annual reporting requirement, the City Council may from time to time require the Spokane Police Department to provide updated reports.

**Section 3.** Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

**Section 4.** Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Spokane Park Board**

**RESOLUTION**

A Resolution of the Spokane Park Board regarding the City Council's request to update the Park hours of operation pursuant to ORD C36394.

**WHEREAS**, pursuant to the City of Spokane Charter, Section 48, "[t]he park board shall have power . . . [t]o make rules and regulations for the use of parks and provide for the enforcement of such rules and regulations . . . ; and

**WHEREAS**, based on the City's Charter and relevant Washington case law, City of Spokane Park Board has the sole authority to establish park rules and regulations and to provide for the enforcement of such rules and regulations; and

**WHEREAS**, pursuant to park rules established by the Spokane Park Board and codified in SMC 12.06A.040J.4, most city parks are currently closed from 10:00pm to 6:00am, and Riverfront Park is closed from 12:00am to 6:00am; and

**WHEREAS**, on Monday, June 26, 2023, the Spokane City Council considered ORD C36394, a revision to SMC 12.06A.040.J.4 that would increase the penalty for being in a city park after the hours of closure from a civil infraction to a misdemeanor; and

**WHEREAS**, an amendment to ORD C36394 was offered which proposed to change the hours when parks are closed so that closure would be from 11 p.m. to 5 a.m., and midnight to 5 a.m. in Riverfront Park; and

**WHEREAS**, the Council discussion of the amendment included recognition of the Park Board's sole authority to establish Park Rules as well as an acknowledgement of the procedural requirement to bring park rule changes before the Park Board for approval; and

**WHEREAS**, Council members acknowledged that their action to adopt the amendment would take things out of order procedurally, and therefore added a final "whereas" to the prefatory recitals of ORD C36394, formally seeking the Park Board's agreement to this rule change ("WHEREAS, the Spokane City Council requests the Spokane Park Board update the park hours to reflect the hours listed in this ordinance"); and

**WHEREAS**, The Council thereafter unanimously adopted the amendment and proceeded to a vote on the substantive ordinance, which narrowly passed by a vote of 4 to 3. (See ORD C36394, Exhibit A, attached.); and



**WHEREAS**, the City has an important governmental interest in closing public parks at night and in setting a nighttime deadline when all activities must cease and members of the community must leave, and which recognizes the responsibility of local government to promote the safety and protection of the public during times when parks are not patrolled and to ensure that community members in the surrounding neighborhoods are able to avail themselves of quiet enjoyment at times when most people go to sleep; and

**WHEREAS**, after much community input, the Spokane Parks Department previously adopted a ten-p.m. closure time for most city parks and a midnight closure time for Riverfront Park; and that these times were established to help facilitate the efficient management of city parks and to align with neighborhood concerns about activities that affect quiet enjoyment during late-night hours and enforcement of Spokane's Noise Ordinance; and

**WHEREAS**, the community has benefitted from the alignment of the current park hours of operation and the City's noise ordinance, which was intended to mitigate public disturbances caused by sound generated after ten p.m.; and which arise out of late-night park activity, adversely affecting residential neighborhoods where after-hours noise interrupts sleep and peace; and

**WHEREAS**, the Spokane City Council now asks the Spokane Park Board to consider a change in the hours of closure in order to address violent crime, including documented shootings which have been occurring in the parks overnight, with the enhanced penalty of a misdemeanor, but only during more limited hours; and

**WHEREAS**, changing the hours of closure would require the Parks Department to incur significant costs, including thousands of dollars in expenses not currently in the Parks budget; these include the replacement of over one thousand signs in parks throughout the city which could yield a cost tens of thousands of dollars; and

**WHEREAS**, a change in Park hours of operation will also require that the Parks Department incur costs associated with staff time to re-educate the public about the change as well as costs associated with payroll for the increased workloads of Park Rangers to patrol the extra hours and park maintenance staff to address trash and vandalism in city parks; and

**WHEREAS**, the Park Board must prioritize its budgeted projects and first consider the fiscal needs of Park operations, understanding that the Parks Department is already short on funds to accomplish all that it needs to and lacks adequate funding to accommodate this unsolicited change; and

**WHEREAS**, Section 48 of the Spokane City Charter gives the Park Board sole authority to make rules and regulations for the use of parks and to provide for the enforcement of such rules and regulations, thereby preempting City Council action on matters relating to the Park hours of operation; and

**WHEREAS**, SMC 04.11.010 reaffirms this authority, held exclusively by the Park Board, consistent with the charter and ordinances of Spokane, to adopt, promulgate and enforce rules and regulations respecting the management, control and use of the parks; and

**WHEREAS**, the Park Board appreciates its partnership with the City Council and its mutual interest in public safety through the stewardship required of each entity in their respective roles; and hopes the City Council will respect and accept that the Park Board has a responsibility to maintain the current park hours of operation for the reasons previously stated;

**NOW, THEREFORE, BE IT RESOLVED** that the Spokane Park Board respectfully declines City Council's request to change the park hours of operation in City parks.

**BE IT FURTHER RESOLVED** that the Spokane Park Board respectfully asks the City Council to amend SMC 12.06A.040.J.4 to restore the park hours lawfully established by the Park Board pursuant to its charter authority.

Adopted by the Spokane Park Board this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Park Board President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	8/2/2023
<b>Clerk's File #</b>	ORD C36424
<b>Renews #</b>	

<b>Submitting Dept</b>	PUBLIC WORKS	<b>Cross Ref #</b>	C35964 & C35963
<b>Contact Name/Phone</b>	MARLENE FEIST 625-6505	<b>Project #</b>	
<b>Contact E-Mail</b>	MFEIST@SPOKANECITY.ORG	<b>Bid #</b>	
<b>Agenda Item Type</b>	First Reading Ordinance	<b>Requisition #</b>	
<b>Agenda Item Name</b>	4100 – WATER RATES ORDINANCE		

**Agenda Wording**

An ordinance relating to the rates of the Water & Hydroelectric Department, amending SMC sections 13.04.2002, 13.04.2004, 13.04.2005, 13.04.2008, 13.04.2010, 13.04.2012, 13.04.2014, 13.04.2015, 13.04.2016, and 13.04.20161; to chapter 13.04 of the

**Summary (Background)**

The ordinance reflects no annual increase to water rates for 2024. Public Works will promote a plan to complete a three-year rate setting process for 2025 through 2027.

Lease? NO Grant related? NO Public Works? YES

**Fiscal Impact**

Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

**Budget Account**

**Approvals**

<b>Dept Head</b>	FEIST, MARLENE
<b>Division Director</b>	FEIST, MARLENE
<b>Finance</b>	ALBIN-MOORE, ANGELA
<b>Legal</b>	SCHOEDEL, ELIZABETH
<b>For the Mayor</b>	JONES, GARRETT

**Council Notifications**

<b>Study Session\Other</b>	Finance 6/17/23
<b>Council Sponsor</b>	Kinnear/Bingle/Stratton

**Additional Approvals**

<b>Purchasing</b>	eraea@spokanecity.org
	eschoedel@spokanecity.org
	kemiller@spokanecity.org
	mfeist@spokanecity.org



## Continuation of Wording, Summary, Budget, and Distribution

### **Agenda Wording**

Spokane Municipal Code; and setting an effective date.

### **Summary (Background)**

### **Fiscal Impact**

Select \$

Select \$

### **Budget Account**

#

#

### **Distribution List**


## Committee Agenda Sheet

### Finance Committee

<b>Submitting Department</b>	Public Works and Utilities
<b>Contact Name &amp; Phone</b>	Marlene Feist, (509) 625-6505
<b>Contact Email</b>	mfeist@spokanecity.org
<b>Council Sponsor(s)</b>	Council Member Kinnear
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 15 Minutes
<b>Agenda Item Name</b>	Utility Rates for 2024
<b>Summary (Background)</b>	<p>Approved rates for the City of Spokane’s water, wastewater and solid waste utilities extend through the end of 2023. Public Works will present its proposal for updating rates for 2024.</p> <p>The proposal remains firmly committed to our rate-setting principles with a keen eye on affordability for all customers. We have a particular need to manage increased hard costs in Solid Waste that this proposal will address.</p> <p>PW also will promote a plan to complete a three-year rate setting process for 2025 through 2027. That look would include information from other work that is currently under way, including the cost of service analysis for water and wastewater, the finalization of GFC rate structures, the completion of a comprehensive water capital plan, and an ongoing analysis of costs in solid waste.</p>
<b>Proposed Council Action &amp; Date:</b>	Approve utility rates for 2024; action anticipated in August 2023
<b>Fiscal Impact:</b> Total Cost: <u>TBD</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source:  Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts</b>	
What impacts would the proposal have on historically excluded communities?  <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible.</p> <p>The City’s utilities serve all customers. Bill support is available for low-income seniors and disabled individuals and through the U-Help program, along with remaining support as a result of the</p>	

pandemic. Also, customers can reduce their monthly bills by recycling more and making choices about their indoor and outdoor water usage.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Budgets will be analyzed to ensure that costs of services are covered.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with the Comprehensive Plan, utility capital plans and budgets.

ORDINANCE NO. C36424

AN ORDINANCE relating to the rates of the Water & Hydroelectric Department, amending SMC sections 13.04.2002, 13.04.2004, 13.04.2005, 13.04.2008, 13.04.2010, 13.04.2012, 13.04.2014, 13.04.2015, 13.04.2016, and 13.04.20161; to chapter 13.04 of the Spokane Municipal Code; and setting an effective date.

The City of Spokane does ordain:

Section 1: That SMC section 13.04.2002 is amended to read as follows:

**13.04.2002 City Residence Rates**

A. Single-family Residence – Basic Charge.

1. Within the City limits, the basic monthly service charge for each single-family residence where the water is being used or water is available to the property shall be:

a.	<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
	<del>(((\$17.72))</del>	<del>(((\$18.23))</del>	<del>(((\$18.76))</del>	<u>\$18.76</u>

- a. Unless otherwise provided, for two or more single-family residences on one meter, the above service charge shall apply for each residence.
2. For purposes of this chapter, a "single-family residence" or "equivalent residential unit" designation applies to each self-contained, stand-alone living unit with at least one:
  - a. kitchen or cooking area room, which must include a sink;
  - b. bathroom, which must include a toilet, bathtub, and sink or a toilet, shower, and sink.
  - c. a separate entrance that does not require residents to co-mingle.

B. Consumption Charge.

The following consumption charge rate schedule is adopted to encourage water conservation and promote environmental quality. Within the City limits, for each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption charges:

Monthly Water Usage (in cubic feet)	Rate Per Hundred Cubic Feet			
	((2021))	((2022))	((2023))	2024
Zero up to 600	(( <u>\$0.3382</u> ))	(( <u>\$0.3481</u> ))	(( <u>\$0.3581</u> ))	<u>\$0.3581</u>
Greater than 600 up to 1,200	(( <u>\$0.7156</u> ))	(( <u>\$0.7363</u> ))	(( <u>\$0.7577</u> ))	<u>\$0.7577</u>
Greater than 1,200 up to 2,500	(( <u>\$0.9627</u> ))	(( <u>\$0.9906</u> ))	(( <u>\$1.0193</u> ))	<u>\$1.0193</u>
Greater than 2,500 up to 4,500	(( <u>\$1.2361</u> ))	(( <u>\$1.2719</u> ))	(( <u>\$1.3088</u> ))	<u>\$1.3088</u>
Greater than 4,500	(( <u>\$1.5435</u> ))	(( <u>\$1.5883</u> ))	(( <u>\$1.6344</u> ))	<u>\$1.6344</u>

C. No vacancy allowance will be made on any house in a group served by one meter unless all houses served by one meter are vacant and the water is shut off at the City valve by the water and hydroelectric services department upon proper request in writing.

D. Family daycare homes shall be billed at the single-family rate. For purposes of this provision, "family daycare homes" shall mean a daycare facility:

1. furnishing care, supervision, and guidance for persons twelve years of age or younger for more than four but less than twenty-four hours in a day;
2. licensed as such by the state department of social and health services; and;
3. which regularly provides such care during part of a twenty-four hour day for no more than twelve children in the dwelling of the person(s) in charge.

E. Capital Charge.

In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 2: That SMC section 13.04.2004 is amended to read as follows:

**13.04.2004 City Commercial and Industrial Rates**

A. These rates apply to commercial and industrial customers and to all other customer premises not specifically identified on City utilities billing records as single-family residences or PUDs. The rates are for service inside the city limits of the City of Spokane.

1. Size of Service / Meter Charge Per Month.

Size of Service	Meter Charge Per Month
-----------------	------------------------



	((2021))	((2022))	((2023))	2024
1 inch or smaller	(( <u>\$18.78</u> ))	(( <u>\$19.33</u> ))	(( <u>\$19.89</u> ))	<u>\$19.89</u>
1 ½ inch	(( <u>\$30.64</u> ))	(( <u>\$31.53</u> ))	(( <u>\$32.44</u> ))	<u>\$32.44</u>
2 inch	(( <u>\$43.41</u> ))	(( <u>\$44.67</u> ))	(( <u>\$45.97</u> ))	<u>\$45.97</u>
3 inch	(( <u>\$69.54</u> ))	(( <u>\$71.56</u> ))	(( <u>\$73.63</u> ))	<u>\$73.63</u>
4 inch	(( <u>\$95.78</u> ))	(( <u>\$98.55</u> ))	(( <u>\$101.41</u> ))	<u>\$101.41</u>
6 inch	(( <u>\$135.47</u> ))	(( <u>\$139.40</u> ))	(( <u>\$143.45</u> ))	<u>\$143.45</u>
8 inch	(( <u>\$277.58</u> ))	(( <u>\$285.63</u> ))	(( <u>\$293.91</u> ))	<u>\$293.91</u>
10 inch	(( <u>\$405.36</u> ))	(( <u>\$417.12</u> ))	(( <u>\$429.21</u> ))	<u>\$429.21</u>

B. Consumption.

The following rate schedule is adopted to encourage water conservation and promote environmental quality. For each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following monthly consumption charges:

1. Monthly Water Use / Charge Rate Per Hundred Cubic Feet.

a. Zero cubic feet to six hundred cubic feet per month:

Monthly Water Usage (in cubic feet)	Rate Per Hundred Cubic Feet			
	((2021))	((2022))	((2023))	2024
Zero up to 600 (Charge for all use: zero up to 600.)	(( <u>\$0.3508</u> ))	(( <u>\$0.3610</u> ))	(( <u>\$0.3715</u> ))	<u>\$0.3715</u>
Greater than 600 up to 1,000 (Charge for all use: zero up to 1,000.)	(( <u>\$0.7284</u> ))	(( <u>\$0.7492</u> ))	(( <u>\$0.7709</u> ))	<u>\$0.7709</u>
Greater than 1,000 (Charge for all use: zero to amount used.)	(( <u>\$1.0532</u> ))	(( <u>\$1.0837</u> ))	(( <u>\$1.1152</u> ))	<u>\$1.1152</u>

C. Capital Charge.

In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 3: That SMC section 13.04.2005 is amended to read as follows:

**13.04.2005 City Planned Unit Developments (PUD)**

A. Basic Charge.

In general, a planned unit development (PUD) designation is one approved in accord with applicable PUD development standards and served by a master water meter. However, if a dwelling unit would otherwise be included within a PUD designation but has its own individual City water meter, it will be billed as a single family residence under SMC 13.04.2002 or other applicable rate section. Questions of applicability are determined by the director. [Cross Reference: SMC 17A.020.160(T)]

**B. Consumption.**

For billing water consumption, the PUD will be charged the same as a single-family residence within the City limits except the PUD's total consumption will be divided by the total number of dwelling units to determine the per-dwelling consumption for purposes of applying the rate steps defined in SMC 13.04.2002(B).

**C. Size of Service / Meter Charge Per Month.**

Size of Service	Meter Charge Per Month			
	((2021))	((2022))	((2023))	<u>2024</u>
1 inch or smaller	<u>(((\$18.78))</u>	<u>(((\$19.33))</u>	<u>(((\$19.89))</u>	<u>\$19.89</u>
1 ½ inch	<u>(((\$30.64))</u>	<u>(((\$31.53))</u>	<u>(((\$32.44))</u>	<u>\$32.44</u>
2 inch	<u>(((\$43.41))</u>	<u>(((\$44.67))</u>	<u>(((\$45.97))</u>	<u>\$45.97</u>
3 inch	<u>(((\$69.54))</u>	<u>(((\$71.56))</u>	<u>(((\$73.63))</u>	<u>\$73.63</u>
4 inch	<u>(((\$95.78))</u>	<u>(((\$98.55))</u>	<u>(((\$101.41))</u>	<u>\$101.41</u>
6 inch	<u>(((\$135.47))</u>	<u>(((\$139.40))</u>	<u>(((\$143.45))</u>	<u>\$143.45</u>
8 inch	<u>(((\$277.58))</u>	<u>(((\$285.63))</u>	<u>(((\$293.91))</u>	<u>\$293.91</u>
10 inch	<u>(((\$405.36))</u>	<u>(((\$417.12))</u>	<u>(((\$429.21))</u>	<u>\$429.21</u>

**D. Capital Charge.**

In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 4: That SMC section 13.04.2008 is amended to read as follows:

**13.04.2008 Construction Rates**

- A. Rates for water used during construction will be charged per month, or fractional part thereof, in accord with the following rates, until the meter is set.
  - 1. Worksite will be inspected at least every ninety days to determine meter status.
  - 2. The meter installation will be made at the earliest possible date.

3. Residential meters installed prior to occupancy construction rates will apply until certificate of occupancy is granted.

B. Size of Service / Meter Charge Per Month.

Size of Service	Meter Charge Per Month			
	((2021))	((2022))	((2023))	<u>2024</u>
1 inch or smaller	<del>(((\$18.78))</del>	<del>(((\$19.33))</del>	<del>(((\$19.89))</del>	<u>\$19.89</u>
1 ½ inch	<del>(((\$30.64))</del>	<del>(((\$31.53))</del>	<del>(((\$32.44))</del>	<u>\$32.44</u>
2 inch	<del>(((\$43.41))</del>	<del>(((\$44.67))</del>	<del>(((\$45.97))</del>	<u>\$45.97</u>
3 inch	<del>(((\$69.54))</del>	<del>(((\$71.56))</del>	<del>(((\$73.63))</del>	<u>\$73.63</u>
4 inch	<del>(((\$95.78))</del>	<del>(((\$95.88))</del>	<del>(((\$101.41))</del>	<u>\$101.41</u>
6 inch	<del>(((\$135.47))</del>	<del>(((\$139.40))</del>	<del>(((\$143.45))</del>	<u>\$143.45</u>
8 inch	<del>(((\$277.58))</del>	<del>(((\$285.63))</del>	<del>(((\$293.91))</del>	<u>\$293.91</u>
10 inch	<del>(((\$405.36))</del>	<del>(((\$417.12))</del>	<del>(((\$429.21))</del>	<u>\$429.21</u>

Section 5: That SMC section 13.04.2010 is amended to read as follows:

**13.04.2010 Water for Private Fire Protection**

- A. For inside the City of Spokane metered and unmetered connection on the City’s water mains supplying hydrants, standpipes, or automatic sprinklers for private fire protection to the premises, charges will be made in accord with the following rates:

Size of Service	Meter Charge Per Month			
	((2021))	((2022))	((2023))	<u>2024</u>
3 inch or smaller	<del>(((\$19.88))</del>	<del>(((\$20.46))</del>	<del>(((\$21.05))</del>	<u>\$21.05</u>
4 inch	<del>(((\$28.07))</del>	<del>(((\$28.88))</del>	<del>(((\$29.72))</del>	<u>\$29.72</u>
6 inch	<del>(((\$39.01))</del>	<del>(((\$40.14))</del>	<del>(((\$41.30))</del>	<u>\$41.30</u>
8 inch	<del>(((\$47.19))</del>	<del>(((\$48.56))</del>	<del>(((\$49.97))</del>	<u>\$49.97</u>
10 inch	<del>(((\$56.44))</del>	<del>(((\$58.07))</del>	<del>(((\$59.76))</del>	<u>\$59.76</u>

- B. For outside the City of Spokane metered and unmetered connection on the City’s water mains supplying hydrants, standpipes, or automatic sprinklers for private fire protection to the premises, charges will be made in accord with the following rates:

1. Size of Connection / Service Charge per Month.

Size of Service	Meter Charge Per Month			
	((2021))	((2022))	((2023))	<u>2024</u>
3 inch or smaller	<del>(((\$29.83))</del>	<del>(((\$30.69))</del>	<del>(((\$31.58))</del>	<u>\$31.58</u>
4 inch	<del>(((\$42.09))</del>	<del>(((\$43.31))</del>	<del>(((\$44.57))</del>	<u>\$44.57</u>

6 inch	<del>(\$58.51)</del>	<del>(\$60.20)</del>	<del>(\$61.95)</del>	<u>\$61.95</u>
8 inch	<del>(\$70.77)</del>	<del>(\$72.82)</del>	<del>(\$74.94)</del>	<u>\$74.94</u>
10 inch	<del>(\$84.66)</del>	<del>(\$87.11)</del>	<del>(\$89.64)</del>	<u>\$89.64</u>

Section 6: That SMC section 13.04.2012 is amended to read as follows:

**13.04.2012 Outside City Residence Rates**

A. Basic Charge: Single-family Residence.

1. Outside the City, for each single-family residence, the monthly service charge where the water is being used or reflected as on in the records of the City of Spokane utilities billings office shall be:

<del>(2021)</del>	<del>(2022)</del>	<del>(2023)</del>	<u>2024</u>
<del>(\$26.58)</del>	<del>(\$27.35)</del>	<del>(\$28.14)</del>	<u>\$28.14</u>

2. For two or more single-family residences on one meter the above service charge shall apply for each residence. "Single-family residence" has the meaning in SMC 13.04.2002(A)(2).

B. Consumption.

The following rate schedule is adopted to encourage water conservation and promote environmental quality. Outside the City limits, for each one hundred cubic feet or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption charges:

Monthly Water Usage (in cubic feet)	Rate Per Hundred Cubic Feet			
	<del>(2021)</del>	<del>(2022)</del>	<del>(2023)</del>	<u>2024</u>
Zero up to 600	<del>(\$0.5073)</del>	<del>(\$0.5220)</del>	<del>(\$0.5371)</del>	<u>\$0.5371</u>
Greater than 600 up to 1,200	<del>(\$1.0735)</del>	<del>(\$1.1046)</del>	<del>(\$1.1366)</del>	<u>\$1.1366</u>
Greater than 1,200 up to 2,500	<del>(\$1.4441)</del>	<del>(\$1.4860)</del>	<del>(\$1.5291)</del>	<u>\$1.5291</u>
Greater than 2,500 up to 4,500	<del>(\$1.8540)</del>	<del>(\$1.9077)</del>	<del>(\$1.9631)</del>	<u>\$1.9631</u>
Greater than 4,500	<del>(\$2.3153)</del>	<del>(\$2.3824)</del>	<del>(\$2.4515)</del>	<u>\$2.4515</u>

- C. No vacancy allowance will be made on any house in a group served by one meter unless all houses served by one meter are vacant and the water is shut off at the City valve by the water and hydroelectric services department upon proper request in writing.

D. Family daycare homes shall be billed at the single-family rate. For purposes of this provision, "family daycare homes" shall mean a day care facility:

1. furnishing care, supervision, and guidance for persons twelve years of age or younger for more than four but less than twenty-four hours in a day;
2. licensed as such by the state department of social and health services; and
3. which regularly provides such care during part of a twenty-four hour day for no more than twelve children in the dwelling of the person(s) in charge.

E. Capital Charge.

In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 7: That SMC section 13.04.2014 is amended to read as follows:

**13.04.2014 Outside City Rate to Other Purveyors**

A. The charge to other purveyors for water use outside the City's service area shall be at the following rate per one hundred cubic feet of water used plus outside City commercial monthly service charge, unless modified by separate agreement:

<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
<del>(((\$1.3140))</del>	<del>(((\$1.3521))</del>	<del>(((\$1.3913))</del>	<u>\$1.3913</u>

B. Capital Charge.

In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 8: That SMC section 13.04.2015 is amended to read as follows:

**13.04.2015 Outside City Planned Unit Developments (PUD)**

A. Basic Charge.

In general, a planned unit development (PUD) designation is one approved in accord with applicable PUD development standards and served by a master water meter. However, if a dwelling unit would otherwise be included within a PUD designation but has its own individual city water meter, it will be billed as a single-family residence under SMC 13.04.2012 or other applicable rate section. Questions of applicability are determined by the director. [Cross Reference: SMC 17A.020.160(T)]

B. Consumption.

For billing water consumption, the outside city PUD basic charge will be charged the same as a single-family residence outside the City limits except the PUD's total consumption will be divided by the total number of dwelling units to determine the per-dwelling consumption for purposes of applying the rate steps defined in SMC 13.04.2012(B).

C. Size of Service / Meter Charge Per Month.

Size of Service	Meter Charge Per Month			
	((2021))	((2022))	((2023))	<u>2024</u>
1 inch or smaller	<del>((36.38))</del>	<del>((37.43))</del>	<del>((38.52))</del>	<u>\$38.52</u>
1 ½ inch	<del>((54.16))</del>	<del>((55.73))</del>	<del>((57.34))</del>	<u>\$57.34</u>
2 inch	<del>((73.33))</del>	<del>((75.46))</del>	<del>((77.65))</del>	<u>\$77.65</u>
3 inch	<del>((112.54))</del>	<del>((115.77))</del>	<del>((119.13))</del>	<u>\$119.13</u>
4 inch	<del>((151.87))</del>	<del>((156.27))</del>	<del>((160.80))</del>	<u>\$160.80</u>
6 inch	<del>((211.42))</del>	<del>((217.55))</del>	<del>((223.86))</del>	<u>\$223.86</u>
8 inch	<del>((424.69))</del>	<del>((437.00))</del>	<del>((449.68))</del>	<u>\$449.68</u>
10 inch	<del>((616.26))</del>	<del>((634.13))</del>	<del>((652.52))</del>	<u>\$652.52</u>

D. Capital Charge.

In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 9: That SMC section 13.04.2016 is amended to read as follows:

**13.04.2016 Outside City Commercial and Industrial Rates**

A. These rates apply to commercial and industrial customers and to all other customer premises not specifically identified as single-family residences or PUDs. The rates are for service outside the city limits of the City of Spokane.

B. Size of Service / Service Charge Per Month.

Size of Service	Meter Charge Per Month			
	((2021))	((2022))	((2023))	<u>2024</u>
1 inch or smaller	<del>((36.38))</del>	<del>((37.43))</del>	<del>((38.52))</del>	<u>\$38.52</u>
1 ½ inch	<del>((54.16))</del>	<del>((55.73))</del>	<del>((57.34))</del>	<u>\$57.34</u>
2 inch	<del>((73.33))</del>	<del>((75.46))</del>	<del>((77.65))</del>	<u>\$77.65</u>
3 inch	<del>((112.51))</del>	<del>((115.77))</del>	<del>((119.13))</del>	<u>\$119.13</u>
4 inch	<del>((151.87))</del>	<del>((156.27))</del>	<del>((160.80))</del>	<u>\$160.80</u>
6 inch	<del>((211.42))</del>	<del>((217.55))</del>	<del>((223.86))</del>	<u>\$223.86</u>

8 inch	<del>(\$424.69)</del>	<del>(\$437.00)</del>	<del>(\$449.68)</del>	<u>\$449.68</u>
10 inch	<del>(\$616.26)</del>	<del>(\$634.13)</del>	<del>(\$652.52)</del>	<u>\$652.52</u>

C. The following rate schedule is adopted to encourage water conservation and promote environmental quality. Outside the City limits, for each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption charges:

Monthly Water Usage (in cubic feet)	Rate Per Hundred Cubic Feet			
	<del>(2021)</del>	<del>(2022)</del>	2023	<u>2024</u>
Zero up to 600 (Charge for all use: zero up to 600.)	<del>(\$0.5262)</del>	<del>(\$0.5415)</del>	<del>(\$0.5572)</del>	<u>\$0.5572</u>
Greater than 600 up to 1,000 (Charge for all use: zero up to 1,000.)	<del>(\$1.0924)</del>	<del>(\$1.1241)</del>	<del>(\$1.1567)</del>	<u>\$1.1567</u>
Greater than 1,000 (Charge for all use: zero to amount used.)	<del>(\$1.5799)</del>	<del>(\$1.6257)</del>	<del>(\$1.6728)</del>	<u>\$1.6728</u>

D. Capital Charge.

In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 9: That SMC section 13.04.20161 is amended to read as follows:

**13.04.20161 PDA Water Rates**

A. These rates apply to residential customers located within a designated and approved Public Development Authority (PDA).

1. Basic Charge – Residential Customer:

<del>(2021)</del>	<del>(2022)</del>	<del>(2023)</del>	<u>2024</u>
<del>(\$17.72)</del>	<del>(\$18.23)</del>	<del>(\$18.76)</del>	<u>\$18.76</u>

2. Consumption Charge – Residential Customer.

The following consumption charge rate schedule is adopted to encourage water conservation and promote environmental quality. Within the PDA boundaries, for each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following consumption charges:

Monthly Water Usage (in cubic feet)	Rate Per Hundred Cubic Feet			
	((2021))	((2022))	((2023))	<u>2024</u>
Zero up to 600	(( <u>\$0.3382</u> ))	(( <u>\$0.348</u> ))	(( <u>\$0.3581</u> ))	<u>\$0.3581</u>
Greater than 600 up to 1,200	(( <u>\$0.7156</u> ))	(( <u>\$0.7363</u> ))	(( <u>\$0.7577</u> ))	<u>\$0.7577</u>
Greater than 1,200 up to 2,500	(( <u>\$0.9627</u> ))	(( <u>\$0.9906</u> ))	(( <u>\$1.0193</u> ))	<u>\$1.0193</u>
Greater than 2,500 up to 4,500	(( <u>\$1.2361</u> ))	(( <u>\$1.2719</u> ))	(( <u>\$1.3088</u> ))	<u>\$1.3088</u>
Greater than 4,500	(( <u>\$1.5435</u> ))	(( <u>\$1.5883</u> ))	(( <u>\$1.6344</u> ))	<u>\$1.6344</u>

B. These rates apply to commercial customers located within a designated and approved Public Development Authority (PDA).

1. Size of Service / Meter Charge Per Month.

Size of Service	Meter Charge Per Month			
	((2021))	((2022))	((2023))	<u>2024</u>
1 inch or smaller	(( <u>\$18.78</u> ))	(( <u>\$19.33</u> ))	(( <u>\$19.89</u> ))	<u>\$19.89</u>
1 ½ inch	(( <u>\$30.64</u> ))	(( <u>\$31.53</u> ))	(( <u>\$32.44</u> ))	<u>\$32.44</u>
2 inch	(( <u>\$43.41</u> ))	(( <u>\$44.67</u> ))	(( <u>\$45.97</u> ))	<u>\$45.97</u>
3 inch	(( <u>\$69.54</u> ))	(( <u>\$71.56</u> ))	(( <u>\$73.63</u> ))	<u>\$73.63</u>
4 inch	(( <u>\$95.78</u> ))	(( <u>\$98.55</u> ))	(( <u>\$101.41</u> ))	<u>\$101.41</u>
6 inch	(( <u>\$135.47</u> ))	(( <u>\$139.40</u> ))	(( <u>\$143.45</u> ))	<u>\$143.45</u>
8 inch	(( <u>\$277.58</u> ))	(( <u>\$285.63</u> ))	(( <u>\$293.91</u> ))	<u>\$293.91</u>
10 inch	(( <u>\$405.36</u> ))	(( <u>\$417.12</u> ))	(( <u>\$429.21</u> ))	<u>\$429.21</u>

2. Commercial Consumption.

The following rate schedule is adopted to encourage water conservation and promote environmental quality. For each one hundred cubic feet, or major fraction (approximately seven hundred fifty gallons) of water used, there will be the following monthly consumption charges:

PDA Monthly Water Usage (in cubic feet)	Rate Per Hundred Cubic Feet			
	((2021))	((2022))	((2023))	<u>2024</u>
Zero up to 600 (Charge for all use: zero up to 600.)	(( <u>\$0.3508</u> ))	(( <u>\$0.3610</u> ))	(( <u>\$0.3715</u> ))	<u>\$0.3715</u>



Greater than 600 up to 1,000 (Charge for all use: zero up to 1,000.)	(((\$0.7284))	(((\$0.7492))	(((\$0.7709))	<u>\$0.7709</u>
Greater than 1,000 (Charge for all use: zero to amount used.)	(((\$1.0532))	(((\$1.0837))	(((\$1.1152))	<u>\$1.1152</u>

C. Capital Charge. In addition to the basic charge and consumption charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500

Section 10: Effective Date. This ordinance shall take effect and be in force on January 1, 2024.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



**Agenda Sheet for City Council Meeting of:**

08/21/2023

<b>Date Rec'd</b>	8/2/2023
<b>Clerk's File #</b>	ORD C36425
<b>Renews #</b>	
<b>Cross Ref #</b>	C35965
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	PUBLIC WORKS
<b>Contact Name/Phone</b>	MARLENE FEIST 625-6302
<b>Contact E-Mail</b>	MFEIST@SPOKANECITY.ORG
<b>Agenda Item Type</b>	First Reading Ordinance
<b>Agenda Item Name</b>	4100 – WATER-WASTEWATER CAPITAL RATES ORDINANCE

**Agenda Wording**

An ordinance relating to the rates for Water-Wastewater Capital Rates, amending SMC section 13.035.500, to chapter 13.035 of the Spokane Municipal Code; and setting an effective date.

**Summary (Background)**

The ordinance reflects no annual increase to water-wastewater capital rates for 2024. Public Works will promote a plan to complete a three-year rate setting process for 2025 through 2027.

Lease? NO Grant related? NO Public Works? YES

**Fiscal Impact**

Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

**Budget Account**

**Approvals**

<b>Dept Head</b>	FEIST, MARLENE
<b>Division Director</b>	FEIST, MARLENE
<b>Finance</b>	ALBIN-MOORE, ANGELA
<b>Legal</b>	SCHOEDEL, ELIZABETH
<b>For the Mayor</b>	JONES, GARRETT

**Council Notifications**

<b>Study Session\Other</b>	Finance 6/17/23
<b>Council Sponsor</b>	Kinnear/Bingle/Stratton
<b>Distribution List</b>	
	ddaniels@spokanecity.org
	publicworksaccounting@spokanecity.org
	eraea@spokanecity.org
	eschoedel@spokanecity.org
	kemiller@spokanecity.org
	mfeist@spokanecity.org

**Additional Approvals**

<b>Purchasing</b>	

## Committee Agenda Sheet

### Finance Committee

<b>Submitting Department</b>	Public Works and Utilities
<b>Contact Name &amp; Phone</b>	Marlene Feist, (509) 625-6505
<b>Contact Email</b>	mfeist@spokanecity.org
<b>Council Sponsor(s)</b>	Council Member Kinnear
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 15 Minutes
<b>Agenda Item Name</b>	Utility Rates for 2024
<b>Summary (Background)</b>	<p>Approved rates for the City of Spokane’s water, wastewater and solid waste utilities extend through the end of 2023. Public Works will present its proposal for updating rates for 2024.</p> <p>The proposal remains firmly committed to our rate-setting principles with a keen eye on affordability for all customers. We have a particular need to manage increased hard costs in Solid Waste that this proposal will address.</p> <p>PW also will promote a plan to complete a three-year rate setting process for 2025 through 2027. That look would include information from other work that is currently under way, including the cost of service analysis for water and wastewater, the finalization of GFC rate structures, the completion of a comprehensive water capital plan, and an ongoing analysis of costs in solid waste.</p>
<b>Proposed Council Action &amp; Date:</b>	Approve utility rates for 2024; action anticipated in August 2023
<b>Fiscal Impact:</b> Total Cost: <u>TBD</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source:  Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts</b>	
What impacts would the proposal have on historically excluded communities?  <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible.</p> <p>The City’s utilities serve all customers. Bill support is available for low-income seniors and disabled individuals and through the U-Help program, along with remaining support as a result of the</p>	

pandemic. Also, customers can reduce their monthly bills by recycling more and making choices about their indoor and outdoor water usage.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Budgets will be analyzed to ensure that costs of services are covered.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with the Comprehensive Plan, utility capital plans and budgets.

ORDINANCE NO. C36425

AN ORDINANCE relating to the rates for Water-Wastewater Capital Rates, amending SMC section 13.035.500, to chapter 13.035 of the Spokane Municipal Code; and setting an effective date.

Section 1: That SMC section 13.035.500 is amended to read as follows:

**13.035.500 Water-Wastewater Capital Rates**

- A. In addition to user charges (basic charges and consumption charges) for providing utility services to customers, all accounts are assessed a water-wastewater capital management fund charge which shall be placed in a separate fund, reserved for purposes of contribution to water-wastewater capital infrastructure.
- B. The following rates shall apply to the water-wastewater capital management fund charge and shall be separately itemized on the utility bill:

Water-wastewater Capital Rates – per month				
	((2021))	((2022))	((2023))	2024
Domestic user (Per single-family residence or equivalent residential unit):				
Domestic user – In City	(( <del>\$31.27</del> ))	(( <del>\$32.18</del> ))	(( <del>\$33.11</del> ))	<u>\$33.11</u>
Domestic user – Outside City	(( <del>\$35.83</del> ))	(( <del>\$36.87</del> ))	(( <del>\$37.94</del> ))	<u>\$37.94</u>
Commercial User:				
Commercial user – In City: Minimum commercial user charge (includes first forty eight units)	(( <del>\$31.27</del> ))	(( <del>\$32.18</del> ))	(( <del>\$33.11</del> ))	<u>\$33.11</u>
Commercial user – In City: Water-wastewater consumption charge (over forty eight units) (per hundred cubic feet)	(( <del>\$0.6559</del> ))	(( <del>\$0.6749</del> ))	(( <del>\$0.6945</del> ))	<u>\$0.6945</u>
Commercial user – Outside City: Minimum commercial user charge (includes first twenty eight units)	(( <del>\$35.83</del> ))	(( <del>\$36.87</del> ))	(( <del>\$37.94</del> ))	<u>\$37.94</u>
Commercial user – Outside City: Water-wastewater consumption charge (over twenty eight units) (per hundred cubic feet)	(( <del>\$1.3114</del> ))	(( <del>\$1.3495</del> ))	(( <del>\$1.3886</del> ))	<u>\$1.3886</u>
Other services:				
PDA - Domestic User	(( <del>\$31.27</del> ))	(( <del>\$32.18</del> ))	(( <del>\$33.11</del> ))	<u>\$33.11</u>
PDA - Commercial user Minimum commercial user charge (includes first forty eight units)	(( <del>\$31.27</del> ))	(( <del>\$32.18</del> ))	(( <del>\$33.11</del> ))	<u>\$33.11</u>

PDA - Commercial user Water-wastewater consumption charge (over forty eight units) (per hundred cubic feet)	(((\$0.6559))	(((\$0.6749))	(((\$0.6945))	<u>\$0.6945</u>
PDA Water only Domestic User -Capital Charge	(((\$12.51))	(((\$12.88))	(((\$13.25))	<u>\$13.25</u>
PDA Water only Commercial User Minimum commercial user charge (includes first forty eight units)	(((\$12.51))	(((\$12.88))	(((\$13.25))	<u>\$13.25</u>
PDA Water Only Commercial User Capital consumption charge (over forty eight units) (per hundred cubic feet)	(((\$0.2623))	(((\$0.2699))	(((\$0.2777))	<u>\$0.2777</u>
PDA Wastewater only Domestic User- Capital Charge	(((\$18.76))	(((\$19.30))	(((\$19.86))	<u>\$19.86</u>
PDA Wastewater only Commercial User - minimum commercial user charge (includes first forty-eight units)	(((\$18.76))	(((\$19.30))	(((\$19.86))	<u>\$19.86</u>
PDA Wastewater only Commercial User Capital consumption charge (over forty eight units) (per hundred cubic feet)	(((\$0.3936))	(((\$0.4050))	(((\$0.4167))	<u>\$0.4167</u>
Service outside City utility service area (per hundred cubic feet). This rate shall apply unless modified by separate agreement	(((\$1.3114))	(((\$1.3495))	(((\$1.3886))	<u>\$1.3886</u>
Non-domestic process water- wastewater capital rate (per thousand gallons)	(((\$44.95))	(((\$46.26))	(((\$47.60))	<u>\$47.60</u>
Septage charge (per thousand gallons)	(((\$44.95))	(((\$46.26))	(((\$47.60))	<u>\$47.60</u>
Water Service Only Domestic User- Capital Charge – In City	(((\$12.51))	(((\$12.88))	(((\$13.25))	<u>\$13.25</u>
Water Service Only Domestic User- Capital Charge – Outside City	(((\$14.33))	(((\$14.75))	(((\$15.18))	<u>\$15.18</u>
Water Service Only Commercial User – Minimum Capital Charge – In City (includes first forty eight units)	(((\$12.51))	(((\$12.88))	(((\$13.25))	<u>\$13.25</u>
Water Service Only Commercial User – In City -capital consumption charge (over forty eight units) (per hundred cubic feet)	(((\$0.2623))	(((\$0.2699))	(((\$0.2777))	<u>\$0.2777</u>
Water Service Only Commercial User – Minimum Capital Charge – Outside City (includes first twenty eight units)	(((\$14.33))	(((\$14.75))	(((\$15.18))	<u>\$15.18</u>
Water Service Only Commercial User – Outside City – capital consumption	(((\$0.5246))	(((\$0.5398))	(((\$0.5555))	<u>\$0.5555</u>

charge (over twenty eight units) (per hundred cubic feet)				
Wastewater Service Only Domestic User – Capital Charge – In City	(((\$18.76))	(((\$19.30))	(((\$19.86))	<u>\$19.86</u>
Wastewater Service Only Domestic User – Capital Charge – Outside City	(((\$21.50))	(((\$22.12))	(((\$22.76))	<u>\$22.76</u>
Wastewater Service Only – Commercial User – Minimum Capital Charge – In City (includes first forty eight units)	(((\$18.76))	(((\$19.30))	(((\$19.86))	<u>\$19.86</u>
Wastewater Service Only Commercial User – In City – capital consumption charge (over forty eight units) (per hundred cubic feet)	(((\$0.3936))	(((\$0.4050))	(((\$0.4167))	<u>\$0.4167</u>
Wastewater Service Only Commercial User – Minimum Capital Charge – Outside City (includes first twenty eight units)	(((\$21.50))	(((\$22.12))	(((\$22.76))	<u>\$22.76</u>
Wastewater Service Only Commercial User – Outside City – capital consumption charge (over twenty eight units) (per hundred cubic feet)	(((\$0.7868))	(((\$0.8096))	(((\$0.833))	<u>\$0.833</u>

Section 2: Effective Date. This ordinance shall take effect and be in force on January 1, 2024.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

---

Effective Date





**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	8/2/2023
<b>Clerk's File #</b>	ORD C36426
<b>Renews #</b>	

<b>Submitting Dept</b>	PUBLIC WORKS	<b>Cross Ref #</b>	C35962 & C36963
<b>Contact Name/Phone</b>	MARLENE FEIST 625-6302	<b>Project #</b>	
<b>Contact E-Mail</b>	MFEIST@SPOKANECITY.ORG	<b>Bid #</b>	
<b>Agenda Item Type</b>	First Reading Ordinance	<b>Requisition #</b>	
<b>Agenda Item Name</b>	4300 – WASTEWATER & SEWER RATES ORDINANCE		

**Agenda Wording**

An ordinance relating to the rates of Wastewater and Sewer public utilities and services, amending SMC sections 13.03.1004, 13.03.1006, 13.03.1008, 13.03.1010, 13.03.1012, 13.03.1018, 13.03.1020, 13.03.1022, and 13.03.1011; to chapter 13.03 of the

**Summary (Background)**

The ordinance reflects no annual increase to wastewater and sewer rates for 2024. Public Works will promote a plan to complete a three-year rate setting process for 2025 through 2027.

Lease? NO Grant related? NO Public Works? YES

**Fiscal Impact**

Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

**Budget Account**

**Approvals**

<b>Dept Head</b>	FEIST, MARLENE
<b>Division Director</b>	FEIST, MARLENE
<b>Finance</b>	ALBIN-MOORE, ANGELA
<b>Legal</b>	SCHOEDEL, ELIZABETH
<b>For the Mayor</b>	JONES, GARRETT

**Council Notifications**

<b>Study Session\Other</b>	Finance 6/17/23
<b>Council Sponsor</b>	Kinnear/Bingle/Stratton

**Additional Approvals**

<b>Purchasing</b>	eraea@spokanecity.org
	eschoedel@spokanecity.org
	kemiller@spokanecity.org
	mfeist@spokanecity.org



**Continuation of Wording, Summary, Budget, and Distribution**

**Agenda Wording**

Spokane Municipal Code; and setting an effective date.

**Summary (Background)**

**Fiscal Impact**

Select \$

Select \$

**Budget Account**

#

#

**Distribution List**


## Committee Agenda Sheet

### Finance Committee

<b>Submitting Department</b>	Public Works and Utilities
<b>Contact Name &amp; Phone</b>	Marlene Feist, (509) 625-6505
<b>Contact Email</b>	mfeist@spokanecity.org
<b>Council Sponsor(s)</b>	Council Member Kinnear
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 15 Minutes
<b>Agenda Item Name</b>	Utility Rates for 2024
<b>Summary (Background)</b>	<p>Approved rates for the City of Spokane’s water, wastewater and solid waste utilities extend through the end of 2023. Public Works will present its proposal for updating rates for 2024.</p> <p>The proposal remains firmly committed to our rate-setting principles with a keen eye on affordability for all customers. We have a particular need to manage increased hard costs in Solid Waste that this proposal will address.</p> <p>PW also will promote a plan to complete a three-year rate setting process for 2025 through 2027. That look would include information from other work that is currently under way, including the cost of service analysis for water and wastewater, the finalization of GFC rate structures, the completion of a comprehensive water capital plan, and an ongoing analysis of costs in solid waste.</p>
<b>Proposed Council Action &amp; Date:</b>	Approve utility rates for 2024; action anticipated in August 2023
<b>Fiscal Impact:</b> Total Cost: <u>TBD</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source:  Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts</b>	
What impacts would the proposal have on historically excluded communities?  <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible.</p> <p>The City’s utilities serve all customers. Bill support is available for low-income seniors and disabled individuals and through the U-Help program, along with remaining support as a result of the</p>	

pandemic. Also, customers can reduce their monthly bills by recycling more and making choices about their indoor and outdoor water usage.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Budgets will be analyzed to ensure that costs of services are covered.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with the Comprehensive Plan, utility capital plans and budgets.

ORDINANCE NO. C36426

AN ORDINANCE relating to the rates of Wastewater and Sewer public utilities and services, amending SMC sections 13.03.1004, 13.03.1006, 13.03.1008, 13.03.1010, 13.03.1012, 13.03.1018, 13.03.1020, 13.03.1022, and 13.03.1011; to chapter 13.03 of the Spokane Municipal Code; and setting an effective date.

The City of Spokane does ordain:

Section 1: That SMC section 13.03.1004 is amended to read as follows:

**13.03.1004 Basic Domestic Service Charge – Monthly Amount**

The City's basic monthly service charge is reflected in this section.

Basic Domestic Service Charge	Monthly Amount			
	((2021))	((2022))	((2023))	2024
Basic domestic service charge	(((\$25.53))	(((\$26.27))	(((\$27.03))	\$27.03
Cost per RV dump connection	(((\$6.22))	(((\$6.40))	(((\$6.59))	\$6.59

Section 2: That SMC section 13.03.1006 is amended to read as follows:

**13.03.1006 User Charge – Standard Strength Wastewater – Monthly Amount**

This section lists the City's monthly user charge for treatment of standard strength wastewater. The User Charge is the monthly amount charged to all properties connected to the sewer system and to those properties for which the established connection deadline has passed.

User Charge for Treatment of Standard Strength Wastewater	Monthly Amount			
	((2021))	((2022))	((2023))	2024
Per million gallons	(((\$1,823.87))	(((\$1,876.76))	(((\$1,931.19))	\$1,931.19
Per cubic foot	(((\$2.44))	(((\$2.52))	(((\$2.59))	\$2.59

Section 3: That SMC section 13.03.1008 is amended to read as follows:

**13.03.1008 Domestic and Commercial User Charges Inside City – Monthly Amount**

This section lists the City's monthly domestic and commercial user and other monthly charges inside the City. The Domestic and Commercial User Charge is the monthly amount charged to all properties connected to the sewer system and to those properties for which the established connection deadline has passed.

A. Domestic User Charge (single-family residence or equivalent residential unit).

Domestic User Charge - Inside City	Monthly Amount			
	((2021))	((2022))	((2023))	<u>2024</u>
Domestic charge	(( <u>\$33.34</u> ))	(( <u>\$34.27</u> ))	(( <u>\$35.27</u> ))	<u>\$35.27</u>
General stormwater charge	(( <u>\$4.68</u> ))	(( <u>\$4.82</u> ))	(( <u>\$4.96</u> ))	<u>\$4.96</u>
Cost for additional apartment	(( <u>\$29.94</u> ))	(( <u>\$30.81</u> ))	(( <u>\$31.71</u> ))	<u>\$31.71</u>
General stormwater charge per unit for four units or Less	(( <u>\$4.01</u> ))	(( <u>\$4.13</u> ))	(( <u>\$4.25</u> ))	<u>\$4.25</u>
General stormwater charge per unit for over four units	(( <u>\$3.22</u> ))	(( <u>\$3.31</u> ))	(( <u>\$3.41</u> ))	<u>\$3.41</u>

1. Capital Rates.

In addition to the basic charge there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

B. Commercial User Charge.

Commercial User Charge - Inside City	Monthly Amount			
	((2021))	((2022))	((2023))	<u>2024</u>
Commercial user charge				
Per million gallons	(( <u>\$2,353.33</u> ))	(( <u>\$2,421.58</u> ))	(( <u>\$2,491.80</u> ))	<u>\$2,491.80</u>
Per hundred cubic feet	(( <u>\$1.76</u> ))	(( <u>\$1.81</u> ))	(( <u>\$1.86</u> ))	<u>\$1.86</u>
General stormwater charge				
Per impervious acre per year	(( <u>\$1,124.41</u> ))	(( <u>\$1,157.07</u> ))	(( <u>\$1,190.57</u> ))	<u>\$1,190.57</u>
Per one-one hundredth impervious acre per month. (See RCW 35.67.020; RCW 35.92.020)	(( <u>\$0.94</u> ))	(( <u>\$0.96</u> ))	(( <u>\$0.99</u> ))	<u>\$0.99</u>
Combined Sewer Overflow (CSO) Stormwater user surcharge (per acre or equivalent thereof)	(( <u>\$81.94</u> ))	(( <u>\$84.32</u> ))	(( <u>\$86.77</u> ))	<u>\$86.77</u>
Process/Seepage user charge				
Per million gallons	(( <u>\$697.82</u> ))	(( <u>\$718.05</u> ))	(( <u>\$738.88</u> ))	<u>\$738.88</u>
Per hundred cubic feet	(( <u>\$0.5520</u> ))	(( <u>\$0.5371</u> ))	(( <u>\$0.5527</u> ))	<u>\$0.5527</u>

1. Capital Rates.

In addition to the basic charge there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 4: That SMC section 13.03.1010 is amended to read as follows:

**13.03.1010 Domestic and Commercial User Charges – Outside City Customer – Monthly Amount**

This section lists the City's monthly domestic and commercial user charges and other monthly charges for Outside City customers. The Domestic and Commercial User Charge is the monthly amount charged to all properties connected to the sewer system and to those properties for which the established connection deadline has passed.

**A. Non-City Domestic User Charge (single-family residence or equivalent residential unit).**

Domestic User Charge – Outside City Customers	Monthly Amount			
	((2021))	((2022))	((2023))	2024
Domestic charge	(( <del>\$66.63</del> ))	(( <del>\$68.56</del> ))	(( <del>\$70.55</del> ))	\$70.55
Cost for additional apartment	(( <del>\$63.27</del> ))	(( <del>\$65.10</del> ))	(( <del>\$66.99</del> ))	\$66.99

1. Capital Rates.

In addition to the basic charge there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

**B. Outside City Retail Commercial User Charge.**

Commercial User Charge – Outside City Customers	Monthly Amount			
	((2021))	((2022))	((2023))	2024
Per million gallons	(( <del>\$4,706.11</del> ))	(( <del>\$4,842.59</del> ))	(( <del>\$4,983.02</del> ))	\$4,983.02
Per hundred cubic feet	(( <del>\$3.52</del> ))	(( <del>\$3.62</del> ))	(( <del>\$3.73</del> ))	\$3.73

1. Capital Rates.

In addition to the basic charge there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

**C. Outside City Utility Service Area (except by interlocal agreement).**

Outside City Utility Service Area (except by interlocal agreement)	((2021))	((2022))	((2023))	2024
	Per million gallons	(( <del>\$4,706.11</del> ))	(( <del>\$4,842.59</del> ))	(( <del>\$4,983.02</del> ))
Per hundred cubic feet	(( <del>\$3.52</del> ))	(( <del>\$3.62</del> ))	(( <del>\$3.73</del> ))	\$3.73

1. Capital Rates.

In addition to the basic charge there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 5: That SMC section 13.03.1012 is amended to read as follows:

**13.03.1012 Septage Charge – Amount**

This section lists the City's septage charge rate.

A. Septage Charge Rate

Septage Charge	((2021))	((2022))	((2023))	2024
User charge (per gallon)	(((\$0.2274))	(((\$0.2340))	(((\$0.2408))	\$0.2408

1. Capital Rates.

In addition to the basic charge there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500.

Section 6: That SMC section 13.03.1018 is amended to read as follows:

**13.03.1018 Landfill Wastewater Pump and Treat Services – Amount**

This section lists the rate for landfill wastewater pump and treat services.

Landfill Pump and Treat Total	Monthly Amount			
	((2021))	((2022))	((2023))	2024
Per million gallons	(((\$1,307.28))	(((\$1,345.19))	(((\$1,384.20))	\$1,384.20
Per hundred cubic feet	(((\$0.99))	(((\$1.02))	(((\$1.05))	\$1.05

Section 7: That SMC section 13.03.1020 is amended to read as follows:

**13.03.1020 Cesspool and Miscellaneous Charges – Amount**

This section lists the rate for cesspool pump and miscellaneous charges.

A. Cesspool Pump and Miscellaneous Charges.

Gallons	Basic Charge	Basic Charge	Basic Charge	Basic Charge
	((2021))	((2022))	((2023))	2024
500	(((\$265.14))	(((\$272.80))	(((\$280.71))	\$280.71
600	(((\$300.82))	(((\$309.54))	(((\$318.52))	\$318.52



700	<del>(\$335.33)</del>	<del>(\$345.06)</del>	<del>(\$355.06)</del>	<u>\$355.06</u>
800	<del>(\$370.86)</del>	<del>(\$381.62)</del>	<del>(\$392.68)</del>	<u>\$392.68</u>
900	<del>(\$406.31)</del>	<del>(\$418.09)</del>	<del>(\$430.22)</del>	<u>\$430.22</u>
1000	<del>(\$441.56)</del>	<del>(\$454.37)</del>	<del>(\$467.55)</del>	<u>\$467.55</u>
1100	<del>(\$459.26)</del>	<del>(\$472.58)</del>	<del>(\$486.29)</del>	<u>\$486.29</u>
1200	<del>(\$476.91)</del>	<del>(\$490.74)</del>	<del>(\$504.97)</del>	<u>\$504.97</u>
1300	<del>(\$494.60)</del>	<del>(\$508.94)</del>	<del>(\$523.70)</del>	<u>\$523.70</u>
1400	<del>(\$512.15)</del>	<del>(\$527.01)</del>	<del>(\$542.29)</del>	<u>\$542.29</u>
1500	<del>(\$529.94)</del>	<del>(\$545.30)</del>	<del>(\$561.12)</del>	<u>\$561.12</u>

Section 8: That SMC section 13.03.1022 is amended to read as follows:

**13.03.1022 Refuse Dumpster Maintenance Charge – Amount**

This section lists the refuse dumpster maintenance charge.

A. Monthly Refuse Dumpster Maintenance Charge.

Refuse Dumpster	<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
Monthly charge	<del>(\$7.32)</del>	<del>(\$4.53)</del>	<del>(\$7.75)</del>	<u>\$7.75</u>
Inspection fee (start-up, one-time fee)	<del>(\$104.08)</del>	<del>(\$107.09)</del>	<del>(\$110.20)</del>	<u>\$110.20</u>

Section 9: That SMC section 13.03.1011 is amended to read as follows:

**13.03.1011 PDA Sewer and Stormwater Rates**

This section lists the City’s monthly sewer and stormwater charges for residential and commercial customers located within a designated and approved Public Development Authority (PDA).

A. PDA User Charge.

PDA User Charge			Monthly Amount	
	<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
PDA Residential User Charge:				-
Domestic User Charge	<del>(\$66.63)</del>	<del>(\$68.56)</del>	<del>(\$70.55)</del>	<u>\$70.55</u>
Additional Apartment	<del>(\$63.27)</del>	<del>(\$65.10)</del>	<del>(\$66.99)</del>	<u>\$66.99</u>
PDA Commercial User charge:				
Per million gallons	<del>(\$2,353.33)</del>	<del>(\$2,421.58)</del>	<del>(\$2,491.80)</del>	<u>\$2,491.80</u>
Per hundred cubic feet	<del>(\$1.76)</del>	<del>(\$1.84)</del>	<del>(\$1.86)</del>	<u>\$1.86</u>

General stormwater charge:				
Domestic Stormwater charge	(( <u>\$33.31</u> ))	(( <u>\$34.27</u> ))	(( <u>\$35.27</u> ))	<u>\$35.27</u>
General domestic stormwater charge per unit for four units or Less	(( <u>\$4.01</u> ))	(( <u>\$4.13</u> ))	(( <u>\$4.25</u> ))	<u>\$4.25</u>
General domestic stormwater charge per unit for over four units	(( <u>\$3.22</u> ))	(( <u>\$3.31</u> ))	(( <u>\$3.41</u> ))	<u>\$3.41</u>
Per impervious acre per year – commercial charge	(( <u>\$1,124.41</u> ))	(( <u>\$1,157.02</u> ))	(( <u>\$1,190.57</u> ))	<u>\$1,190.57</u>
Per one-one hundredth impervious acre - Commercial (See RCW 35.67.020; RCW 35.92.020)	(( <u>\$0.94</u> ))	(( <u>\$0.96</u> ))	(( <u>\$0.99</u> ))	<u>\$0.99</u>
Combined Sewer Overflow (CSO) Stormwater user surcharge (per acre or equivalent thereof) - Commercial	(( <u>\$81.94</u> ))	(( <u>\$84.32</u> ))	(( <u>\$86.77</u> ))	<u>\$86.77</u>
Process/Seepage user charge:				
Per million gallons	(( <u>\$697.82</u> ))	(( <u>\$718.05</u> ))	(( <u>\$738.88</u> ))	<u>\$738.88</u>
Per hundred cubic feet	(( <u>\$0.5220</u> ))	(( <u>\$0.5374</u> ))	(( <u>\$0.5527</u> ))	<u>\$0.5527</u>

B. Capital Charge. In addition to the basic charge, there shall be charged a capital charge for all accounts as established and provided for in SMC 13.035.500

Section 10: Effective Date. This ordinance shall take effect and be in force on January 1, 2024.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

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City Clerk

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Assistant City Attorney

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Mayor

---

Date

---

Effective Date



**Agenda Sheet for City Council Meeting of:**

08/21/2023

<b>Date Rec'd</b>	8/2/2023
<b>Clerk's File #</b>	ORD C36427
<b>Renews #</b>	
<b>Cross Ref #</b>	C35955
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	PUBLIC WORKS
<b>Contact Name/Phone</b>	MARLENE FEIST 625-6505
<b>Contact E-Mail</b>	MFEIST@SPOKANECITY.ORG
<b>Agenda Item Type</b>	First Reading Ordinance
<b>Agenda Item Name</b>	4490 – SOLID WASTE DISPOSAL RATES ORDINANCE

**Agenda Wording**

An ordinance relating to the rates of solid waste disposal public utilities & services, amending SMC sections 13.02.0560, 13.02.0561, 13.02.0562, 13.02.0563 and 13.02.0568, to chapter 13.02 of the Spokane Municipal Code and setting an effective date.

**Summary (Background)**

The ordinance reflects an annual increase of 10% to solid waste disposal for 2024. Public Works will promote a plan to complete a three-year rate setting process for 2025 through 2027.

Lease? NO Grant related? NO Public Works? YES

**Fiscal Impact**

Select	\$
Select	\$
Select	\$
Select	\$

**Budget Account**

#
#
#
#

**Approvals**

<b>Dept Head</b>	FEIST, MARLENE
<b>Division Director</b>	FEIST, MARLENE
<b>Finance</b>	ALBIN-MOORE, ANGELA
<b>Legal</b>	SCHOEDEL, ELIZABETH
<b>For the Mayor</b>	JONES, GARRETT

**Council Notifications**

<b>Study Session\Other</b>	Finance 6/17/23
<b>Council Sponsor</b>	Kinnear/Bingle/Stratton
<b>Distribution List</b>	ddaniels@spokanecity.org
	publicworksaccounting@spokanecity.org
	eraea@spokanecity.org
	eschoedel@spokanecity.org
	kemiller@spokanecity.org
	mfeist@spokanecity.org

**Additional Approvals**

<b>Purchasing</b>	

## Committee Agenda Sheet

### Finance Committee

<b>Submitting Department</b>	Public Works and Utilities
<b>Contact Name &amp; Phone</b>	Marlene Feist, (509) 625-6505
<b>Contact Email</b>	mfeist@spokanecity.org
<b>Council Sponsor(s)</b>	Council Member Kinnear
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 15 Minutes
<b>Agenda Item Name</b>	Utility Rates for 2024
<b>Summary (Background)</b>	<p>Approved rates for the City of Spokane’s water, wastewater and solid waste utilities extend through the end of 2023. Public Works will present its proposal for updating rates for 2024.</p> <p>The proposal remains firmly committed to our rate-setting principles with a keen eye on affordability for all customers. We have a particular need to manage increased hard costs in Solid Waste that this proposal will address.</p> <p>PW also will promote a plan to complete a three-year rate setting process for 2025 through 2027. That look would include information from other work that is currently under way, including the cost of service analysis for water and wastewater, the finalization of GFC rate structures, the completion of a comprehensive water capital plan, and an ongoing analysis of costs in solid waste.</p>
<b>Proposed Council Action &amp; Date:</b>	Approve utility rates for 2024; action anticipated in August 2023
<b>Fiscal Impact:</b> Total Cost: <u>TBD</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source:  Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts</b>	
What impacts would the proposal have on historically excluded communities?  <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible.</p> <p>The City’s utilities serve all customers. Bill support is available for low-income seniors and disabled individuals and through the U-Help program, along with remaining support as a result of the</p>	

pandemic. Also, customers can reduce their monthly bills by recycling more and making choices about their indoor and outdoor water usage.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Budgets will be analyzed to ensure that costs of services are covered.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with the Comprehensive Plan, utility capital plans and budgets.

ORDINANCE NO. C36427

AN ORDINANCE relating to the rates of solid waste disposal public utilities and services, amending SMC sections 13.02.0560, 13.02.0561, 13.02.0562, 13.02.0563, and 13.02.0568, to chapter 13.02 of the Spokane Municipal Code; and setting an effective date.

The City of Spokane does ordain:

Section 1: That SMC section 13.02.0560 is amended to read as follows:

**13.02.0560 General Mixed Solid Waste – Tonnage Fee**

A. For solid waste delivered to the Waste-to-Energy Facility (WTE), the charge shall be:

	<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	2024
Per ton charge	<del>(((\$113.86))</del>	<del>(((\$117.16))</del>	<del>(((\$120.56))</del>	<u>\$132.62</u>
Minimum charge per vehicle	<del>(((\$18.60))</del>	<del>(((\$19.14))</del>	<del>(((\$19.70))</del>	<u>\$21.67</u>

B. For solid waste delivered to the Northside Landfill, the charge shall be:

	<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	2024
Per ton charge	<del>(((\$113.86))</del>	<del>(((\$117.16))</del>	<del>(((\$120.56))</del>	<u>\$132.62</u>
Minimum charge per vehicle	<del>(((\$18.60))</del>	<del>(((\$19.14))</del>	<del>(((\$19.70))</del>	<u>\$21.67</u>

C. For solid waste delivered to the Waste to Energy Facility, which the director determines requires special handling, the charge shall be:

	<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	2024
Per ton charge	<del>(((\$204.66))</del>	<del>(((\$210.59))</del>	<del>(((\$216.70))</del>	<u>\$238.37</u>
Minimum charge per vehicle	<del>(((\$102.32))</del>	<del>(((\$105.29))</del>	<del>(((\$108.34))</del>	<u>\$119.17</u>

D. For solid waste delivered to any of the above facilities, from nonprofit generator accounts, the applicable per ton charge above listed in subsection A, B or C shall be reduced by thirty-five percent. The minimum charge per vehicle is:

<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	2024
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(( <del>\$18.60</del> ))	(( <del>\$19.14</del> ))	(( <del>\$19.70</del> ))	<u>\$21.67</u>
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1. The generator shall identify itself as a section 501(c) (3) of the Internal Revenue Code approved nonprofit enterprise or provide similar proof of qualification to the department.
2. The waste shall be the product of the nonprofit business activities, which include waste reduction or recycling as a major component of its operations.

Section 2: That a new section, SMC 13.02.0561 shall be added to read as follows:

**13.02.0561 Self Haul Transaction Fee**

For all waste delivered to the Waste-to-Energy Facility or Northside Landfill, there shall be charged a self-haul transaction Fee per vehicle per load:

(( <del>2021</del> ))	(( <del>2022</del> ))	(( <del>2023</del> ))	<u>2024</u>
(( <del>\$2.00</del> ))	(( <del>\$2.06</del> ))	(( <del>\$2.12</del> ))	<u>\$2.33</u>

Section 3: That SMC section 13.02.0562 is amended to read as follows:

**13.02.0562 Compost**

- A. Compost Consisting of Clean Green Yard Waste, Self-hauled.

For clean green yard waste, delivered to the Waste-to-Energy Facility there shall be a charge of:

	(( <del>2021</del> ))	(( <del>2022</del> ))	(( <del>2023</del> ))	<u>2024</u>
Per ton charge (then prorated by weight thereafter)	(( <del>\$57.42</del> ))	(( <del>\$59.08</del> ))	(( <del>\$60.80</del> ))	<u>\$66.88</u>
Minimum charge per vehicle	(( <del>\$6.11</del> ))	(( <del>\$6.29</del> ))	(( <del>\$6.47</del> ))	<u>\$7.12</u>

These rates do not apply to dirt, debris, or other materials from large-scale landscaping, land clearing.

Section 4: That SMC section 13.02.0563 is amended to read as follows:

**13.02.0563 Waste Tires**

Waste Tires are tires no longer suitable for their original intended purpose because of wear, damage, or defect.



- A. For waste tires, delivered to the Waste-to-Energy Facility, there shall be a charge of:

	<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
Per ton charge (then prorated by weight thereafter)	<del>(((\$149.39))</del>	<del>(((\$152.70))</del>	<del>(((\$157.12))</del>	<u>\$172.83</u>
Minimum charge per vehicle	<del>(((\$22.23))</del>	<del>(((\$22.87))</del>	<del>(((\$23.53))</del>	<u>\$25.88</u>

- B. Dedicated loads of waste tires will be accepted by appointment only.
- C. Acceptance of waste tires is subject to change without notice. The City of Spokane may modify, restrict, or cancel the acceptance of waste tires in accord with policy or market conditions.

Section 5: That SMC section 13.02.0568 is amended to read as follows:

**13.02.0568 Estimates Allowed**

- A. Where scales are temporarily disabled or not in use, commercial vehicles are assessed a full vehicle load fee based upon comparable weights.
- Private noncommercial citizen vehicles are assessed a fee based upon the City's estimated cubic yards of the load at

<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
<del>(((\$30.29))</del>	<del>(((\$31.17))</del>	<del>(((\$32.08))</del>	<u>\$35.29</u>

Per cubic yard plus applicable state taxes.

- In addition, if a vehicle leaves without weighing out, it will be charged the full authorized loaded gross vehicle weight.
- B. Special service at a City disposal facility for disposal of unusual or nonstandard municipal solid waste, as determined by the City, or other special labor costs is at the rate of seventy-five dollars, plus applicable state taxes, per hour or fraction thereof, with a twenty-five dollar minimum charge.
- The special service fee shall be in addition to the assessed tipping fee based on weight.

C. Where a customer loses his/her loop tag at the disposal site, the City's representative at the disposal site scales will estimate the charge for the customer's load and such estimation will bind the customer.

1. The minimum charge will be for a one-ton load, or more if a larger load is estimated.
2. In addition, the customer may be required to pay a five dollar (\$5.00) lost card fee.

D. Use of scales for weighing only:

<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
<del>(\$18.60)</del>	<del>(\$19.14)</del>	<del>(\$19.70)</del>	<u>\$21.67</u>

Section 6: Effective Date. This ordinance shall take effect and be in force on January 1, 2024.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	8/2/2023
<b>Clerk's File #</b>	ORD C36428
<b>Renews #</b>	

<b>Submitting Dept</b>	PUBLIC WORKS	<b>Cross Ref #</b>	C35530
<b>Contact Name/Phone</b>	MARLENE FEIST 625-6505	<b>Project #</b>	
<b>Contact E-Mail</b>	MFEIST@SPOKANECITY.ORG	<b>Bid #</b>	
<b>Agenda Item Type</b>	First Reading Ordinance	<b>Requisition #</b>	
<b>Agenda Item Name</b>	4500 – SOLID WASTE COLLECTION RATES ORDINANCE		

**Agenda Wording**

An ordinance relating to the rates of solid waste collection public utilities and services, amending SMC sections 13.02.0336, 13.02.0502, 13.02.0504, 13.02.0506, 13.02.0508, 13.02.0510, 13.02.0512, 13.02.0514, 13.02.0518, 13.02.0520, 13.02.0528,

**Summary (Background)**

The ordinance reflects an annual increase of 10% to solid waste collection for 2024 and includes updates and clarifications of definitions and fee schedules. Public Works will promote a plan to complete a three-year rate setting process for 2025 through 2027.

Lease? NO Grant related? NO Public Works? YES

**Fiscal Impact**

Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

**Budget Account**

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	FEIST, MARLENE	<b>Study Session\Other</b>	Finance 6/17/23
<b>Division Director</b>	FEIST, MARLENE	<b>Council Sponsor</b>	Kinnear/Bingle/Stratton
<b>Finance</b>	ALBIN-MOORE, ANGELA	<b>Distribution List</b>	
<b>Legal</b>	SCHOEDEL, ELIZABETH	ddaniels@spokanecity.org	
<b>For the Mayor</b>	JONES, GARRETT	publicworksaccounting@spokanecity.org	
<b>Additional Approvals</b>		eraea@spokanecity.org	
<b>Purchasing</b>		eschoedel@spokanecity.org	
		kemiller@spokanecity.org	
		mfeist@spokanecity.org	



**Continuation of Wording, Summary, Budget, and Distribution**

**Agenda Wording**

13.02.0552, and 13.02.0554; to chapter 13.02 of the Spokane Municipal Code; and setting an effective date.

**Summary (Background)**

**Fiscal Impact**

Select \$

Select \$

**Budget Account**

#

#

**Distribution List**


## Committee Agenda Sheet

### Finance Committee

<b>Submitting Department</b>	Public Works and Utilities
<b>Contact Name &amp; Phone</b>	Marlene Feist, (509) 625-6505
<b>Contact Email</b>	mfeist@spokanecity.org
<b>Council Sponsor(s)</b>	Council Member Kinnear
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 15 Minutes
<b>Agenda Item Name</b>	Utility Rates for 2024
<b>Summary (Background)</b>	<p>Approved rates for the City of Spokane’s water, wastewater and solid waste utilities extend through the end of 2023. Public Works will present its proposal for updating rates for 2024.</p> <p>The proposal remains firmly committed to our rate-setting principles with a keen eye on affordability for all customers. We have a particular need to manage increased hard costs in Solid Waste that this proposal will address.</p> <p>PW also will promote a plan to complete a three-year rate setting process for 2025 through 2027. That look would include information from other work that is currently under way, including the cost of service analysis for water and wastewater, the finalization of GFC rate structures, the completion of a comprehensive water capital plan, and an ongoing analysis of costs in solid waste.</p>
<b>Proposed Council Action &amp; Date:</b>	Approve utility rates for 2024; action anticipated in August 2023
<b>Fiscal Impact:</b> Total Cost: <u>TBD</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source:  Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts</b>	
What impacts would the proposal have on historically excluded communities?  <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible.</p> <p>The City’s utilities serve all customers. Bill support is available for low-income seniors and disabled individuals and through the U-Help program, along with remaining support as a result of the</p>	

pandemic. Also, customers can reduce their monthly bills by recycling more and making choices about their indoor and outdoor water usage.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Budgets will be analyzed to ensure that costs of services are covered.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with the Comprehensive Plan, utility capital plans and budgets.

ORDINANCE NO. C36428

AN ORDINANCE relating to the rates of solid waste collection public utilities and services, amending SMC sections 13.02.0336, 13.02.0502, 13.02.0504, 13.02.0506, 13.02.0508, 13.02.0510, 13.02.0512, 13.02.0514, 13.02.0518, 13.02.0520, 13.02.0528, 13.02.0552, and 13.02.0554; to chapter 13.02 of the Spokane Municipal Code; and setting an effective date.

The City of Spokane does ordain:

Section 1: That SMC section 13.02.0336 is amended to read as follows:

**13.02.0336 Residential Containers**

- A. Only premises generating solid waste of a nature and quantity typical for (~~single-family~~) residential households are eligible for service with residential style automated carts.
- B. Premises approved by the director as eligible for residential service may use the following containers for mixed municipal solid waste:

- 1. Automated Cart Service.

Automated carts are available in three sizes:

- a. Thirty(~~two~~) gallons (equivalent to a regular garbage can).
  - b. Sixty(~~eight~~) gallons (equivalent to two regular garbage cans); and
  - c. Ninety(~~five~~) gallons (equivalent to three regular garbage cans).
- 2. Recyclable materials carts have a sixty(~~four~~) or ninety gallon capacity. Larger volume service may be furnished with larger commercial-capacity containers.

Section 2: That SMC section 13.02.0502 is amended to read as follows:

**13.02.0502 Residential Service Rates**

- A. Service is billed monthly and is calculated by the size of the cart multiplied by the number of carts. There is an additional cost for service if cart is not placed at the curbside.
  - 1. Single-family residential premises or equivalent are presumed to require service of at least one thirty(~~two~~) gallon automated cart.

B. Rates include all taxes imposed on the department. Taxes imposed on the customer are not included in rates stated, but added on to the rates specified herein.

C. Adjacent Service.

Container pickup location is up to ~~((six))~~ two feet from vehicle access point for automated service or ~~((twelve))~~ six feet from the collection vehicle access point for semi-automated service areas. For semi-automated service, automated carts more than ~~((twelve))~~ six feet from the pickup location will be charged for rollout at rates specified hereafter.

Residential Automated Cart Service	Monthly Amount			
	<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
20 gallon (Discontinued)	<del>((15.68))</del>	<del>((16.14))</del>	<del>((16.60))</del>	<u>\$18.26</u>
<del>((32))</del> 30 gallon	<del>((18.64))</del>	<del>((19.18))</del>	<del>((19.73))</del>	<u>\$21.70</u>
<del>((68))</del> 60 gallon	<del>((33.73))</del>	<del>((34.71))</del>	<del>((35.72))</del>	<u>\$39.29</u>
<del>((95))</del> 90 gallon	<del>((49.25))</del>	<del>((50.68))</del>	<del>((52.15))</del>	<u>\$57.37</u>

D. Debris extending above the top of the automated cart such that the lid is at or above a forty-five degree angle will be charged at a rate of:

<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
<del>((4.36))</del>	<del>((4.49))</del>	<del>((4.62))</del>	<u>\$5.08</u>

E. Rollout Service.

Rollout Service (Pack-out is on a per automated cart basis.)	Monthly Amount			
	<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
Container pickup location from collection vehicle access (in feet).				
<del>((6))</del> 2 feet (Automated) / <del>((12))</del> 6 feet (Semi-automated) to 50 feet	<del>((14.90))</del>	<del>((15.33))</del>	<del>((15.78))</del>	<u>\$17.36</u>
More than 50 feet to 100 feet	<del>((29.77))</del>	<del>((30.63))</del>	<del>((31.52))</del>	<u>\$34.67</u>
More than 100 feet to 150 feet	<del>((44.63))</del>	<del>((45.92))</del>	<del>((47.25))</del>	<u>\$51.98</u>
More than 150 feet to 200 feet	<del>((59.50))</del>	<del>((61.22))</del>	<del>((63.00))</del>	<u>\$69.30</u>

F. Extra/additional items and extra automated cart dumping charges.



1. Occasional, infrequent extra waste material (boxes, bags, cans, carts, etc.) which can be readily loaded by hand and when placed at curb or alley will be taken and charged as additional items. Additional items are based on 30-35 gallons; items in excess of 30-35 gallons will be charged a higher fee.
2. Regular extra waste will require service upgrade to a larger service category. Cart charges are based on actual cart size multiplied by the base per unit price.

	((2021))	((2022))	((2023))	2024
Additional items (per item)				
Adjacent service	(((\$4.36))	(((\$4.49))	(((\$4.62))	\$5.08
Rollout service	(((\$5.52))	(((\$5.68))	(((\$5.84))	\$6.42
Extra automated cart dumping charges				
((32)) 30 gallon	(((\$4.66))	(((\$4.80))	(((\$4.94))	\$5.43
((68)) 60 gallon	(((\$8.43))	(((\$8.67))	(((\$8.92))	\$9.81
((95)) 90 gallon	(((\$12.32))	(((\$12.67))	(((\$13.04))	\$14.34
Contaminated recycling cart	(((\$8.43))	(((\$8.67))	(((\$8.92))	\$9.81
Contaminated yard cart	(((\$12.32))	(((\$12.67))	(((\$13.04))	\$14.34

G. Overloaded/Overweight/Oversize Containers.

1. Overloaded

Debris extending above the top of the automated cart such that the lid is at or above a forty-five degree angle will be charged at a rate of:

((2023))	2024
(((\$4.62))	\$5.08

((4)) 2. Overweight.

For residential service, those containers in excess of the maximum allowed weight, as referenced in SMC 13.02.0354(A), are subject to an overweight charge per container, if accepted, of the following:

((2021))	((2022))	((2023))	2024
(((\$4.36))	(((\$4.49))	(((\$4.62))	\$5.08

- a. For purposes of assessing an overweight cart or container charge, the good faith estimation of the solid waste collector shall be sufficient to support the charge, absent further information, considering that such employees handle

a high volume of carts and containers with regularity and are familiar with standard cart and container weight limits prescribed herein.

- b. In practice, for an overweight container charge, the assessment generally arises where the solid waste collector requires assistance.

Section 3: That SMC section 13.02.0504 is amended to read as follows:

**13.02.0504 Commercial Service Rates – Dumpsters**

Rates are stated for monthly billing with once weekly collection for non-compacted solid waste.

- A. Dumpster service is provided through front-end or rear-load dumpsters. In addition to a flat container placement charge, the monthly service charge is based on a ~~((one-yard dumpster multiplied by the number of yards in))~~ the size of dumpster multiplied by the number of weekly pickups multiplied by the number of dumpsters.

Commercial Service Rates	Monthly Amount			
	((2021))	((2022))	((2023))	2024
Dumpster service				
1 cubic yard	(((\$100.01))	(((\$102.92))	(((\$105.89))	\$116.48
2 cubic yard	(((\$200.00))	(((\$205.80))	(((\$211.76))	\$232.94
3 cubic yard	(((\$300.02))	(((\$308.72))	(((\$317.67))	\$349.44
4 cubic yard	(((\$400.02))	(((\$411.62))	(((\$423.56))	\$465.92
6 cubic yard	(((\$600.02))	(((\$617.42))	(((\$635.33))	\$698.86
Dumpster lockbar for front-load dumpsters installation fee	(((\$100.55))	(((\$103.47))	(((\$106.47))	\$117.12

Section 4: That SMC section 13.02.0506 is amended to read as follows:

**13.02.0506 Commercial Service Rates – Rolloffs**

- A. Rolloff service is provided through twenty- or thirty-cubic-yard containers furnished by the department.
- B. In addition to the flat container placement charge, rolloff rates are computed as the sum of a pickup hauling fee plus a disposal fee computed by weight at the time of disposal.

Pickup Hauling Fee	((2021))	((2022))	((2023))	2024
Loose solid waste	(((\$142.50))	(((\$146.63))	(((\$150.88))	\$165.97
Compacted solid waste	(((\$168.61))	(((\$173.50))	(((\$178.53))	\$196.38

- C. Minimum charge is one haul per month unless the director determines weekly service is necessary because of inclusion of putrescible materials.

Section 5: That SMC section 13.02.0508 is amended to read as follows:

**13.02.0508 Commercial Container Service, Placement**

- A. For all commercial capacity containers, the following rules apply:

1. To avoid container damage, location changes are to be made by the department.
2. Where customer needs require the container be moved, an additional container placement charge is assessed at the following rates:

<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	2024
<del>((30.17))</del>	<del>((31.05))</del>	<del>((31.95))</del>	\$35.15

3. A delivery charge accrues for cancellation of a container delivery request on less than twenty-four hours' notice.

- B. An additional service call charge is assessed if the collection vehicle must return to dump a container that had been scheduled and not dumped for any reason not of the department's responsibility.

1. If the collection vehicle is required to move/pull out a front-load (one- to six-cubic-yard) container for the dump, a "pullout" fee is charged in addition to the disposal/dump charge at the following rates:

<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	2024
<del>((30.17))</del>	<del>((31.05))</del>	<del>((31.95))</del>	\$35.15

2. Accepting delivery of the dumpsters includes acceptance of these additional charges where the department determines necessary.

- C. If the driver must exit the truck to open an enclosure gate, a fee may be assessed at the following rates:

<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	2024
<del>((15.51))</del>	<del>((16.16))</del>	<del>((16.64))</del>	\$18.30

- D. Once a container is placed, billing continues until the container is removed from the property by the department.

Section 6: That SMC section 13.02.0510 is amended to read as follows:

**13.02.0510 Commercial Service Rates – Compactors**

Rates are stated for monthly billing with once weekly collection for compacted solid waste.

- A. Where the customer supplies the compactor unit for disposal, the charge is per cubic yard of a container, provided that where the director determines an account should not be billed by cubic yard (e.g., as with rolloff boxes), an account will be billed for services in accord with the otherwise applicable rate schedule; e.g., the applicable tipping fee rate. Compactors with putrescible materials, as determined by the director, must be emptied weekly. The monthly service charge is based on ~~((a one-yard compactor multiplied by the number of yards in))~~ the size of the compactor multiplied by the number of weekly pickups multiplied by the number of compactors.

Commercial Compactors	Monthly Amount			
	((2021))	((2022))	((2023))	<u>2024</u>
Compactor service				
1 cubic yard	(((\$193.26))	(((\$198.86))	(((\$204.63))	<u>\$225.09</u>
2 cubic yard	(((\$386.52))	(((\$397.73))	(((\$409.27))	<u>\$450.20</u>
3 cubic yard	(((\$579.78))	(((\$596.59))	(((\$613.89))	<u>\$675.28</u>
4 cubic yard	(((\$773.05))	(((\$795.46))	(((\$818.53))	<u>\$900.38</u>
5 cubic yard	(((\$966.29))	(((\$994.31))	(((\$1,023.15))	<u>\$1,125.47</u>
6 cubic yard	(((\$1,159.54))	(((\$1,193.17))	(((\$1,227.77))	<u>\$1,350.55</u>

- B. Preparation of a compaction unit in order to ready it for dumping is the responsibility of the customer. This includes any lines, latches, and handles, and wheeling it into position for dumping by City equipment.
  - 1. A fee is assessed if any part of the container preparation is done by City personnel at the following rate:

((2021))	((2022))	((2023))	<u>2024</u>
(((\$30.17))	(((\$31.05))	(((\$31.95))	<u>\$35.15</u>

- C. Compacted waste is charged according to the time consumed and volume when placed in a customer-owned container. All other compacted solid waste, bales, etc., may be charged by volume, weight, or time to load at the department's discretion.

Special Compactor Services Requiring Extra Loading Time	((2021))	((2022))	((2023))	<u>2024</u>
Minimum charge	(((\$10.06))	(((\$10.36))	(((\$10.66))	<u>\$11.73</u>
Per estimated 10 minute interval	(((\$10.06))	(((\$10.36))	(((\$10.66))	<u>\$11.73</u>

Section 7: That SMC section 13.02.0512 is amended to read as follows:

**13.02.0512 Return Trip Charges**

- A. A return trip charge accrues where a collection vehicle (general solid waste or recycling) passes a premises and must return to collect materials for any reason except department fault or error. Reasons include failure to:
1. have container properly prepared for pickup,
  2. have container at the required container pickup location,
  3. have container at the required location at the required time, or
  4. remove obstacles to department vehicle access

Return Trip Charges (Per Stop)	<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
Automated <del>((Solid Waste Cart Service or Recycling))</del> Cart	<del>(((\$14.95))</del>	<del>(((\$15.08))</del>	<del>(((\$15.52))</del>	<u>\$17.07</u>
Commercial container dumpster/recycling dumpster	<del>(((\$30.17))</del>	<del>(((\$31.05))</del>	<del>(((\$31.95))</del>	<u>\$35.15</u>
Commercial container rolloff	<del>(((\$31.95))</del>	<del>(((\$35.15))</del>	<del>(((\$31.95))</del>	<u>\$35.15</u>
Move cart for access	<del>(((\$7.91))</del>	<del>(((\$8.70))</del>	<del>(((\$7.91))</del>	<u>\$8.70</u>

- B. A return trip or service call charge is also assessed for customer-requested container deliveries, container retrievals or trips resulting from a customer’s special handling needs, as determined by the City.
- C. Return trip charges are in addition to service call charges. Where collection does not occur for any reason not the fault or error of the department, the regular collection charges accrue to the premises. This does not include the tonnage or weight charge added to rollofs.

Section 8: That SMC section 13.02.0514 is amended to read as follows:

**13.02.0514 Additional Charges for Commercial Containers**

- A. Debris extending above the top of the container will be charged per cubic yard. Minimum fee is for one cubic yard.:

<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
<del>(((\$32.99))</del>	<del>(((\$33.95))</del>	<del>(((\$34.93))</del>	<u>\$38.42</u>

- B. On-site labor charge (where collection crew is delayed by site conditions and/or must supply additional site clean-up labor or other services, e.g. where container contents are spilled due to overfill, loose lid, or other conditions, or where access is blocked by debris):

On-site Labor Charge	((2021))	((2022))	((2023))	2024
Minimum charge	(((\$30.17))	(((\$31.05))	(((\$31.95))	<u>\$35.15</u>
Per estimated 15-minute interval	(((\$30.17))	(((\$31.05))	(((\$31.95))	<u>\$35.15</u>

- C. When City personnel are required to adjust the materials on an overloaded container, a labor or preparation fee is assessed based upon time needed.

Section 9: That SMC section 13.02.0518 is amended to read as follows:

**13.02.0518 Container Cleaning, Pressure Wash, Refurbishment Charge**

- A. Pressure Washing.

General container cleaning service may be provided on a time and materials basis whenever requested or ordered by the department. Charges may increase or decrease based on current costs and contracts. Pressure Washing may not be adequate to remove all materials. The following charges apply to container cleaning and pressure washing:

Container Cleaning and Pressure Washing Charge	((2021))	((2022))	((2023))	2024
((Pressure Washing per hour))				
((Sandblasting – per hour))	(((\$95.00))	(((\$97.76))	(((\$100.59))	
((Repair and Welding – per hour))	(((\$85.00))	(((\$87.47))	(((\$90.00))	
((Paint – per hour))	(((\$95.99))	(((\$98.77))	(((\$101.64))	
((Decaling and Striping – per hour))	(((\$50.00))	(((\$51.45))	(((\$52.94))	
((Delivery and Pickup – per hour))	(((\$50.00))	(((\$51.45))	(((\$52.94))	
<u>Front-Load &amp; Rear-Load Dumpsters – per hour</u>				<u>\$74.99</u>
<u>Rolloff – per hour</u>				<u>\$104.21</u>
<u>30 gallon automated cart</u>			(((\$13.29))	<u>\$14.62</u>
<u>60 gallon automated cart</u>			(((\$19.97))	<u>\$21.97</u>
<u>90 gallon automated cart</u>			(((\$26.62))	<u>\$29.28</u>

- B. Refurbishment.

When a customer discontinues service or a container otherwise needs ((a thorough cleanout)) repairs or restoration of a container because of either customer request or departmental order, the department assesses a refurbishment fee. The department may use an independent contractor or assess a time and materials fee. Charges may increase or decrease based on current costs and contracts. Refurbishment charges, subject to change, are:

Refurbishment Charges	((2021))	((2022))	((2023))	2024
<b>((Base – Rear-load refuse container</b>				
((1 cubic yard	\$183.51	\$188.83	\$194.31	
2 cubic yard	\$194.84	\$200.49	\$206.31	
3 cubic yard	\$241.33	\$248.33	\$255.53	
4 cubic yard	\$251.39	\$258.69	\$266.19	
6 cubic yard	\$275.28	\$283.26	\$291.48	
<b>Bottoms – Rear-load Refuse container</b>				
1 cubic yard	\$167.18	\$172.03	\$177.02	
2 cubic yard	\$169.70	\$174.62	\$179.69	
3 cubic load	\$186.03	\$191.43	\$196.98	
4 cubic load	\$203.64	\$209.54	\$215.62	
6 cubic load	\$243.86	\$250.93	\$258.21	
<b>Lids – Rear-load refuse container</b>				
1 cubic yard	\$92.96	\$85.36	\$87.84	
2 cubic yard	\$89.25	\$91.83	\$94.50	
3 cubic yard	\$150.83	\$155.20	\$159.71	
4 cubic yard	\$178.49	\$183.67	\$188.99	
6 cubic yard	\$197.33	\$203.05	\$208.94	
Swing lids for 3, 4, and 6 cubic yard	\$169.70	\$174.62	\$179.69	
<b>Casters – Rear-load refuse container</b>				
1, 2, 3, 4, and 6 cubic yard	\$13.83	\$14.23	\$14.64	
<b>Base – Front-load refuse container</b>				
1 cubic yard	\$189.80	\$195.30	\$200.97	
2 cubic yard	\$213.68	\$219.88	\$226.26	
3 cubic yard	\$227.51	\$248.33	\$240.90	
4 cubic yard	\$241.33	\$248.33	\$255.53	
6 cubic yard	\$248.07	\$292.30	\$300.78	
<b>Bottoms – Front-load refuse container</b>				
1 cubic yard	\$138.28	\$142.29	\$146.41	
2 cubic yard	\$153.35	\$157.80	\$162.38	
3 cubic yard	\$199.85	\$205.65	\$211.61	
4 cubic yard	\$219.99	\$226.37	\$232.93	
6 cubic yard	\$257.69	\$265.17	\$272.86	
<b>Lids – Front-load refuse container</b>				

1 cubic yard	\$93.03	\$95.73	\$98.51	
2 cubic yard	\$99.30	\$102.18	\$105.14	
3 cubic yard	\$99.30	\$102.18	\$105.14	
4 cubic yard	\$106.84	\$109.94	\$113.13	
6 cubic yard	\$106.84	\$109.94	\$113.13	
Pocket covers for 1-2-3-4 & 6 cubic yard	\$69.14	\$71.14	\$73.21	
<b>Base – Rolloff containers</b>				
20 cubic yard	\$1,828.89	\$1,881.93	\$1,936.51	
30 cubic yard	\$2,004.86	\$2,063.00	\$2,122.83	
40 cubic yard	\$2,363.09	\$2,431.62	\$2,502.13	
Screened dome lid for 20 & 30 cubic yard	\$1,678.05	\$1,726.72	\$1,776.79	
Solid dome lid for 20, 30, & 40 cubic yard))	\$1,948.30	\$2,004.80	\$2,062.94	
Cleaning & Prep – per hour			<del>(\$40.00)</del>	\$44.00
Sandblasting – per hour			<del>(\$89.00)</del>	\$97.90
Repair and Welding – per hour			<del>(\$85.00)</del>	\$93.50
Paint – per hour			<del>(\$89.00)</del>	\$97.90
Decaling and Striping – per hour			<del>(\$50.00)</del>	\$55.00
Front Load & Rear Load Dumpster hauling to and from refurbishment facility – per hour			<del>(\$50.00)</del>	\$55.00
((Container)) Rolloff hauling for refurbishment facility (round trip)			<del>(\$150.88)</del>	\$165.97

The department's cost for materials (steel, lids, winch handles, etc.) including any mark up and sales tax, used to repair or refurbish containers either by the city or an independent contractor, will be charge back to the customer, in addition to the charges listed in the table above in SMC 13.02.0518, Section B.

Section 10: That SMC section 13.02.0520 is amended to read as follows:

### 13.02.0520 Temporary Account

- A. Some premises needs may increase or arise on a temporary basis, such as construction, remodeling, demolition, or other short-term events.
  - 1. Customer requests for temporary accounts may not exceed one hundred eighty days continuously within any calendar year period. After that time,



any temporary container may be removed from the premises after notice or attempt to notify the customer or owner by the department.

- B. Use of a temporary container does not displace regular solid waste service for ongoing premises needs, which must continue to be accepted. Regular solid waste generated by premises is not permitted in temporary containers. Where the director determines premises needs exceed one hundred eighty days, or it appears there may be putrescible materials accumulating, regular mandatory weekly service provisions apply.

Temporary Account	((2021))	((2022))	((2023))	2024
Delivery charge	(( <u>\$30.17</u> ))	(( <u>\$31.05</u> ))	(( <u>\$31.95</u> ))	<u>\$35.15</u>
Dumpster service for (3-6 cubic yard containers) ((rental fees)) – Flat Daily Charge (Rental Fee)	(( <u>\$2.41</u> ))	(( <u>\$2.48</u> ))	(( <u>\$2.55</u> ))	<u>\$2.81</u>
((*Plus appropriate disposal fee based on size of containers))				
Dump Fee 3 Cubic Yard Containers			(( <u>\$109.44</u> ))	<u>\$120.38</u>
Dump Fee 6 Cubic Yard Containers			(( <u>\$218.89</u> ))	<u>\$240.78</u>
Rolloff Service – Flat daily charge (Rental Fee)			(( <u>\$5.08</u> ))	<u>\$5.59</u>
Rolloff Service – Load haul fee (Per load)			(( <u>\$150.88</u> ))	<u>\$165.97</u>

Weight fee for Rolloff Service: As provided in SMC 13.02.0560.

- C. Rental fee does not include Washington State sales tax.

Section 11: That SMC section 13.02.0528 is amended to read as follows:

**13.02.0528 Rates for Equipment and Labor – Packer and Nonpacker**

- A. Department vehicle and labor service is supplied with two kinds of vehicles: Single-axle nonpacker trucks and tandem-axle packer trucks.
1. Disposal fees are charged in addition to equipment and labor charges.
  2. Regular garbage collection vehicles are also called “packer” trucks because they operate with a compaction facility that pushes or packs in waste. For

some disposal needs, such as odd-shaped debris or materials, regular open bed trucks are more suitable. These vehicles are called “nonpacker” trucks.

3. Department packer trucks are all larger tandem-axle design. Department nonpacker trucks are all smaller single-axle design.
4. Distinguished from this service is rolloff service, where a rolloff box is loaded by the customer, rather than with department labor. (See SMC 13.02.0506)

B. Rates.

Rates in this section are stated based on fifteen-minute increments. The minimum charge is fifteen minutes.

Packer and Nonpacker Trucks	((2021))	((2022))	((2023))	2024
Nonpacker, single-axle, truck, and driver	(( <u>\$27.01</u> ))	(( <u>\$37.79</u> ))	(( <u>\$28.60</u> ))	<u>\$31.46</u>
Each extra person	(( <u>\$22.49</u> ))	(( <u>\$23.15</u> ))	(( <u>\$23.82</u> ))	<u>\$26.20</u>
Tandem-axle truck, driver, and loader	(( <u>\$37.53</u> ))	(( <u>\$38.62</u> ))	(( <u>\$39.74</u> ))	<u>\$43.71</u>

- C. In addition to the labor and equipment charges, there is added to subsection (B) of this section a charge for waste disposal, as shown in SMC 13.02.0560, except that the minimum charge for waste disposal shall be equal to one-quarter of the applicable tonnage fee.

D. Overtime Periods.

When a customer requests service on holidays, Saturdays, or Sundays, or other overtime periods, an additional charge equal to the total labor paid plus the normal hauling fee shall apply.

Section 12: That SMC section 13.02.0552 is amended to read as follows:

**13.02.0552 Recycling Rates- Nonresidential – Residential Premises with Multi-unit Dwellings Premises – Additional**

- A. The following rates apply to premises with multi-unit dwellings where the director determines larger volume containers are needed. In addition to the residential recycling program, customers not otherwise participating may request recycling service of any and all materials accepted in the curbside program under the following rates. (See SMC 13.02.0122(B))
- B. Collection of single-stream recyclables is available weekly (with the exception of carts) at the following monthly rates:

Nonresidential & Multi-unit Dwellings	Monthly Amount			
	<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
<b>Collection of single-stream recyclables</b>				
<del>((32))</del> 30, <del>((64))</del> 60, & <del>((95))</del> 90 gallon cart (bi-weekly service)	<del>((16.88))</del>	<del>((17.36))</del>	<del>((17.87))</del>	<u>\$19.66</u>
One cubic yard dumpster	<del>((35.19))</del>	<del>((36.21))</del>	<del>((37.26))</del>	<u>\$40.99</u>
Two cubic yard dumpster	<del>((54.04))</del>	<del>((55.58))</del>	<del>((57.19))</del>	<u>\$62.91</u>
Three cubic yard dumpster	<del>((81.04))</del>	<del>((83.36))</del>	<del>((85.78))</del>	<u>\$94.36</u>
Four cubic yard dumpster	<del>((107.99))</del>	<del>((111.13))</del>	<del>((114.35))</del>	<u>\$125.79</u>
Six cubic yard dumpster	<del>((162.02))</del>	<del>((166.71))</del>	<del>((171.55))</del>	<u>\$188.71</u>
<b>Loose Yardage</b>				
One yard	<del>((47.77))</del>	<del>((49.15))</del>	<del>((50.58))</del>	<u>\$55.64</u>
Two yards	<del>((66.57))</del>	<del>((68.50))</del>	<del>((70.48))</del>	<u>\$77.53</u>
Three yards	<del>((93.57))</del>	<del>((96.28))</del>	<del>((99.07))</del>	<u>\$108.98</u>
Four yards	<del>((120.57))</del>	<del>((124.06))</del>	<del>((127.66))</del>	<u>\$140.43</u>
Six yards	<del>((174.59))</del>	<del>((179.65))</del>	<del>((184.86))</del>	<u>\$203.35</u>

- C. Rollout rates, including packouts for recycling carts, are available at the same increment and percentage of increase as the general mixed solid waste rate (one-half of standard sixty~~((eight))~~ gallon refuse rate for each fifty feet for items not within six feet of pickup location).
- D. Load Truck Loose Yardage Recyclables – Collection Rates/Hour (hand-loaded). Rates in this section are stated based on fifteen-minute increments. The minimum charge is thirty minutes.

Load Truck Loose Yardage Recyclables	<del>((2021))</del>	<del>((2022))</del>	<del>((2023))</del>	<u>2024</u>
Single-axle truck and driver	<del>((26.10))</del>	<del>((26.85))</del>	<del>((27.63))</del>	<u>\$30.39</u>
Tandem-axle truck driver	<del>((36.28))</del>	<del>((37.33))</del>	<del>((38.42))</del>	<u>\$42.26</u>

- E. The department retains any proceeds from sale of recyclables.
- F. Loads including non-recyclable solid waste are charged as a regular solid waste load, in addition to return trip charges applicable.
- G. The director of solid waste management reserves the right to deny service to any generator that does not meet a minimum standard of recyclable quality as determined by the director's evaluation.

Section 13: That SMC section 13.02.0554 is amended to read as follows:

**13.02.0554 Clean Green Yard Waste Collection**

- A. Any customer may apply to the department for collection of “clean green” yard waste. Participation is voluntary.
1. To be accepted as “clean green” yard waste, material must consist of grass, leaves, pine needles, pine cones, thatch, vines, weeds, and branches, or other such fresh yard waste type material, not putrefied. Food scraps and compostable paper products are acceptable.
  2. Woody material must be no more than three inches in diameter and not extend outside the approved collection container.
  3. Material may be bundled with rope or string next to the container not to exceed six feet in length.
  4. Total gross cart weight may not exceed two hundred fifty pounds.
- B. In addition to subsection (A) of this section, customers are cautioned that “clean green” yard material may not contain any of the following:
1. Sod (beyond small amounts).
  2. Rocks.
  3. Dirt.
  4. Gravel.
  5. Concrete.
  6. Glass.
  7. Metal.
  8. Plastic.
  9. (([Reserved])) Treated wood/bark.
  10. Animal feces.
  11. Paint residue.
  12. Christmas or holiday decorations.
  13. Non-compostable paper products.
  14. Flocking.

- 15. Dimensional lumber.
- 16. Stumps/roots.
- 17. Charcoal/Ash

A load is further not considered clean green if it emanates a strong odor, detectable by an ordinary person at a distance of thirty feet. Loads submitted not acceptable as clean green will be left by clean green collection crews and must be handled as a category solid waste. The rate shall be as for a ninety((-five)) gallon automated style container, as set in SMC 13.02.0502.

C. The collection day for clean green yard waste shall be on a weekly basis during the season which generally runs from March through November, on the same day as the customer's regular solid waste collection. Service is provided only in ninety((-five)) gallon carts supplied by the department.

D. The service is billed and payable monthly, as follows:

Clean Green Yard Waste Collection	((2021))	((2022))	((2023))	<u>2024</u>
March thru November	(((\$17.79))	(((\$18.31))	(((\$18.84))	<u>\$20.72</u>
December thru February	((No Charge))	((No Charge))	((No charge))	<u>No charge</u>
Extra Dump	(((\$4.46))	(((\$4.58))	(((\$4.72))	<u>\$5.19</u>

B. Yard waste cart packout charged at same rate as refuse (one half of standard sixty((-eight)) gallon refuse rate for each fifty feet for items not within the six feet of pickup location).

E. There is no container delivery charge for the first delivery to a given customer. Thereafter, the redelivery charge is the same amount as the container pickup fee as listed below.

- 1. The container pickup fee is:

((2021))	((2022))	((2023))	<u>2024</u>
(((\$30.17))	(((\$31.05))	(((\$31.95))	<u>\$35.15</u>

if requested within twelve months of the initial delivery.

The customer is responsible for the cost of cart replacement in case of loss or damage.

Section 14. Effective Date. This ordinance shall take effect and be in force on January 1, 2024.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



**Agenda Sheet for City Council Meeting of:**  
08/21/2023

<b>Date Rec'd</b>	7/26/2023
<b>Clerk's File #</b>	ORD C36429
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	WASTEWATER MANAGEMENT
<b>Contact Name/Phone</b>	KYLE ARRINGTON 625-4647
<b>Contact E-Mail</b>	KARRINGTON@SPOKANECITY.ORG
<b>Agenda Item Type</b>	First Reading Ordinance
<b>Agenda Item Name</b>	4320 WASTEWATER MANAGEMENT SEWER ORDINANCE AMENDMENTS

**Agenda Wording**

Amendments to SMC 13.03 regarding requirements for grease control devices, oil/water separators, and sand traps within the City's sewer service area. The goal of these proposed changes is to reduce instances of City sewer pipe obstruction and cost.

**Summary (Background)**

These changes have been coordinated with Spokane County, and include definitions, design and construction standards, required maintenance frequencies, cleaning criteria, and record keeping requirements. Businesses will now have detailed benchmarks for their required wastewater treatment systems. One proposed change (SMC 13.03.1216) removes outdated information and language regarding wastewater haulers.

Lease? NO Grant related? NO Public Works? NO  
**Fiscal Impact** **Budget Account**

Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

**Approvals**

<b>Dept Head</b>	GENNETT, RAYLENE
<b>Division Director</b>	FEIST, MARLENE
<b>Finance</b>	ALBIN-MOORE, ANGELA
<b>Legal</b>	PICCOLO, MIKE
<b>For the Mayor</b>	JONES, GARRETT

**Council Notifications**

<b>Study Session\Other</b>	PIES 7/24/23
<b>Council Sponsor</b>	CM Kinnear CM Bingle
<b>Distribution List</b>	
	hbarnhart@spokanecity.org
	kkeck@spokanecity.org
<b>Additional Approvals</b>	mmurray@spokanecity.org
<b>Purchasing</b>	Tax & Licenses
	atagnani@spokanecity.org

## Committee Agenda Sheet

### Public Infrastructure, Environment, and Sustainability

<b>Submitting Department</b>	Public Works – Riverside Park Water Reclamation Facility
<b>Contact Name &amp; Phone</b>	Raylene Gennett (509) 625-7901
<b>Contact Email</b>	<a href="mailto:rgennett@spokanecity.org">rgennett@spokanecity.org</a>
<b>Council Sponsor(s)</b>	CM Kinnear
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested: _____
<b>Agenda Item Name</b>	Sewer Ordinance Amendments – Wastewater Management
<b>Summary (Background)</b>	<p>Amendments to SMC 13.03 regarding requirements for grease control devices, oil/water separators, and sand traps within the City’s sewer service area. The goal of these proposed changes is to reduce instances of City sewer pipe obstruction and costly cleanups.</p> <p>These changes have been coordinated with Spokane County, and include definitions, design and construction standards, required maintenance frequencies, cleaning criteria, and record keeping requirements. Businesses will now have detailed benchmarks for their required wastewater treatment systems.</p> <p>One proposed change (SMC 13.03.1216) removes outdated information and language regarding wastewater haulers.</p>
<b>Proposed Council Action &amp; Date:</b>	Council Consent August 7 <sup>th</sup> , 2023
<b>Fiscal Impact:</b>	
Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source:	
Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.) Recop operation costs.	
<b>Operations Impacts</b>	
What impacts would the proposal have on historically excluded communities?	
N/A - Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.	



How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A - This work is designed to manage costs and continue service delivery in support of all citizens and taxpayers and maintain compliance with regulatory requirements.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

N/A - Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with all City Policies and Procedures and is required to maintain compliance with regulatory requirements.

## ORDINANCE NO. C36429

AN ORDINANCE relating to updates to the pretreatment ordinances, adding new SMC sections 13.03.0101, 13.03.0216, 13.03.0217, 13.03.0218, 13.03.0219, 13.03.0220, 13.03.0221, 13.02.0222, 13.03.0223, and 13.03.0503; and amending SMC sections 13.03.0502, 13.03.0508, 13.03.0602, 13.03.0622, 13.03.0628, and 13.03.1216, to chapter 13.03 of the Spokane Municipal Code; and setting an effective date.

The City of Spokane does ordain:

Section 1: That a new section, SMC 13.03.0101 shall be added to read as follows:

### **13.03.0101 Abbreviations**

FOG – Fats, oil, and grease.

Section 2: That a new section, SMC 13.03.0216 shall be added to read as follows:

### **13.03.0216 Grease Control Device(s).**

"Grease control device(s)" means an appurtenance or appliance that is installed in a sanitary drainage system to intercept non-petroleum fats, oil, and grease (FOG) from wastewater. There are three types of grease control devices: gravity grease interceptors, hydromechanical grease interceptors, and mechanical grease removal devices.

Section 3: That a new section, SMC 13.03.0217 shall be added to read as follows:

### **13.03.0217 – Grease Interceptor.**

"Grease interceptor" means a large tank installed underground designed to collect and control solid- food wastes and floating grease from wastewater prior to discharge into the sanitary sewer collection system. Grease interceptors are normally installed outside the building and use gravity to separate grease from the wastewater as it moves from one compartment of the interceptor to the next.

Section 4: That a new section, SMC 13.03.0218 shall be added to read as follows:

### **13.03.0218 Hydromechanical Grease Interceptor.**

"Hydromechanical grease interceptor" or "grease trap" means a device placed under or in close proximity to sinks or other fixtures likely to discharge grease in an attempt to

separate, trap and hold oil and grease substances, prior to discharge into the sanitary sewer collection system.

Section 5: That a new section, SMC 13.03.0219 shall be added to read as follows:

**13.03.0219 Mechanical Grease Removal Device.**

"Mechanical grease removal device" means a power operated device or combination of devices using electrical equipment to heat, filter, siphon, skim or otherwise separate and retain floating grease and solid food waste prior to the wastewater exiting the trap and entering the sanitary sewer collection system.

Section 6: That a new section, SMC 13.03.0220 shall be added to read as follows:

**13.03.0220 Oil/Water Separator.**

"Oil/water separator" means an appurtenance or appliance that is installed in a sanitary sewer drainage system to intercept petroleum fats, oils, and grease (FOG) from wastewater. There are two types of oil/water separators: baffle type separators and coalescing plate separators.

Section 7: That a new section, SMC 13.03.0221 shall be added to read as follows:

**13.03.0221 Sand Trap.**

"Sand trap" means an appurtenance or appliance that is installed in conjunction with an oil/water separator to intercept settleable granular particles from wastewater.

Section 8: That a new section, SMC 13.03.0222 shall be added to read as follows:

**13.03.0222 Septic Tank.**

"Septic tank" means a watertight treatment receptacle receiving the discharge of sewage from a building sewer or sewers, designed and constructed to permit separation of settleable and floating solids from the liquid, and detention and anaerobic digestion of the organic matter, as part of an on-site disposal system.

Section 9: That a new section, SMC 13.03.0223 shall be added to read as follows:

**13.03.0223 Wastewater Hauler.**

“Wastewater hauler” is a firm permitted to collect and transport materials removed from onsite grease control devices or septic tanks that may be discharged to a local POTW or discharged to a rendering facility. The director may approve industrial waste on a case-by-case basis.

Section 10: That SMC 13.03.0502 is amended to read as follows:

**ARTICLE V. ~~((Grease, Oil and Sand Interceptors))~~ Grease Control Devices, Oil/water Separators, Sand Traps**

**13.03.0502 ~~((Grease traps))~~ Grease Control Devices.**

~~((In all cases where a structure is used as a hotel, boardinghouse or restaurant, or where required by the building official or health officer, the owner must provide a properly constructed grease trap through which all wastes of a greasy nature shall be drained. All grease traps are of a type, capacity and design approved by the building official)).~~

Any commercial facility which generates grease waste including but not limited to hotels, boardinghouses, restaurants, or food processing facilities, shall install an approved type of grease control device at the owner’s expense and liability, as part of their waste disposal system. Installation may be required for other facilities by the director, the building and planning department, or the health officer. Design and construction of grease control devices and associated piping shall be in accordance with the more restrictive of the Side Sewer Installation Handbook and Uniform Plumbing Code and must be configured to be readily accessible for maintenance and inspection.

Cross reference(s)—Sewer construction regulations, SMC 13.03.0622

Section 11: That a new section, SMC 13.03.0503 shall be added to read as follows:

**13.03.0503 Oil/water Separators, Sand Traps.**

Any commercial facility which discharges petroleum and/or settleable granular particles wastes shall install an oil/water separator and/or sand trap as part of their sewer system, at the owner’s expense and liability. Installation may be required for other facilities by the director, the building and planning department, or the health officer. Such commercial facilities include, but are not limited to, car washes, automotive repair/maintenance facilities, and petroleum stations. Design and construction shall be in accordance with the Side Sewer Installation Handbook and City Design Standards, and located as to be readily accessible for maintenance and inspection.

Cross reference(s)—Sewer construction regulations, SMC 13.03.0622.

Section 12: That SMC 13.03.0508 is amended to read as follows:

**13.03.0508 Grease Control Devices, Oil/water Separators, Sand Traps — Maintenance.**

~~((Where installed, all grease, oil and sand interceptors must be maintained by the owner, at the owner's expense and liability, in good order and condition at all times.))~~

A. All grease control devices, oil/water separators, and sand traps shall be maintained by the owner, at his or her expense and liability, in good order and condition at all times. Existing grease control devices connected to public sewer shall be, cleaned, inspected, and adequately documented per Subsection C. If the grease control device, oil/water separator, or sand trap fails the inspection as not being up to City standards, such device will have to be repaired or replaced at the owner's expense.

B. Grease control devices, oil/water separators, and sand traps shall be cleaned on a sufficient frequency to prevent objectionable odors, surcharge of the grease control device, obstruction, or interference with the operation of the sanitary sewer system.

1. Hydromechanical grease interceptors shall be cleaned at least once every thirty days, when the device is filled to twenty-five percent or more of capacity with grease or settled solids, or based on the operational thresholds of the device manufacturer.
2. Gravity grease interceptors shall be cleaned by a wastewater hauler at least once every ninety days, when their last chamber is filled to twenty- five percent or more of capacity with grease or settled solids, or based on the operational thresholds of the device manufacturer. Grease interceptors with a sample box shall be cleaned immediately when grease is evident in the sample box.
3. Mechanical grease removal devices must be maintained in a manner and frequency consistent with manufacturer specifications and guidance.
4. Oil/water separators and sand traps shall be serviced by a licensed hazardous waste disposal company when the inlet chamber exceeds 6 inches of sludge accumulation, or when there is one inch or more of floating oil in either chamber, whichever comes first.
5. Grease control devices and oil/water separators shall be cleaned by being pumped dry and all accumulated sludge on all surfaces shall be removed by washing down the sides, baffles, and tees. Water removed during cleaning shall not be returned to the grease control device or the oil/water separator, nor the downstream sewer.
6. The use of chemical or biological additives, enzymes or surfactants acting as grease emulsifiers is not permitted as a method for cleaning the grease control device.

C. Users shall maintain records on site for a period of at least three years as follows:

1. Users with an installed grease control device or oil/water separator shall maintain records showing that the control device has been properly maintained and cleaned as required by Subsections A and B.
2. Users shall maintain records showing the following related to all wastes hauled off site: date and time material removed off site; volume removed; licensed wastewater hauler or hazardous waste disposal company name.

D. Grease control devices shall be kept free of inorganic solid materials, such as grit, rocks, gravel, sand, eating utensils, cigarettes, shells, towels, rags, etc.

E. The director may grant an exception to the requirements of Subsections B.2 where the director finds, based on evidence presented by the user, that a less frequent cleaning schedule will be sufficient to assure that not more than twenty-five percent of the capacity of the grease control device will be filled with grease or settled solids.

F. The director may conduct an inspection of grease control devices, sand traps, and oil/water separators. The user shall make all facilities accessible for inspection, and shall provide inspection and maintenance records. The cost of the inspections, any repairs to the public sewer, and any cleaning of the public sewer, necessitated by a lack of proper maintenance of the user's facilities, shall be billed as an additional utility service to the user.

Section 13: That SMC 13.03.0602 is amended to read as follows:

### **13.03.0602 Inspections**

- A. Except as provided hereafter, whenever any side sewer or other connection is made with any public sewer or private sewer, or any part of such side sewer or other connection is constructed, the work shall follow the Side Sewer Installation Handbook and be inspected by the wastewater supervisor or designated wastewater inspector.
- B. ~~((Such inspection shall not be required for sewer))~~ Sewer connections made within mobile home parks, or sewer connections relating to mobile homes, recreational vehicles, house trailers, campers or other similar vehicles located within private property lines shall also be subject to~~((These construction))~~, permit and inspection requirements and the more restrictive of ~~((are provided in))~~ the plumbing code of the City ~~((chapter 11.09 SMC))~~ SMC 17F.100) or the Side Sewer Installation Handbook.
- C. The health officer inspects on-site sewage disposal systems as defined in regulations of the jurisdictional health agency in the City.
- D. Side sewer stubs are inspected by the wastewater management department.

Section 14: That SMC 13.03.0622 is amended to read as follows:

**13.03.0622 Sewer Construction Regulations**

- A. The director of engineering services prepares and updates “Regulations Governing Sewer Construction in the City of Spokane.”
  - 1. Copies of the regulations may be obtained in the department of engineering services.
- B. The regulations contain specifications relative to materials, construction, procedure, inspection, backfilling and responsibilities in sewer installations. The permissibility of specific installations not fully covered by the regulations, General Special Provisions, or Design Standards and Standard Plans are determined by the sewer maintenance supervisor at the time of occurrence in accordance with the spirit and purpose of the regulations.
- C. Revision of or addition to the regulations may be made by the director of engineering services as specified in SMC 13.03.0902.

Section 15: That SMC 13.03.0628 is amended to read as follows:

**13.03.0628 ((Enforcement)) Compliance Inspections**

- A. ((The sewer maintenance supervisor, building official, health officer, director of public works and utilities and POTW director)) Authorized personnel of the health officer, the wastewater management department, or the building and planning department shall have the right to enter, during hours of operation upon any premises, public or private, as reasonably necessary to enforce the provisions of this chapter, any other ordinance relative to wastewater control, or any regulation or order adopted or issued pursuant thereto.
- B. The owner or occupant of any house, building, or property ((is required to)) shall specifically allow City officials to inspect on site the nature of wastes intended to be discharged into a public sewer and/or on-site sewage disposal system.
- C. In the event there appears to be a violation, the City, in addition to any other power or authority reserved in this chapter, may issue a notice of violation, requiring the party to whom the notice is directed to correct the violation within thirty days of the date of the notice.
  - 1. Failure to take such corrective action is an additional violation of this chapter.
  - 2. No notice is necessary in case of emergency or as a prior requirement to taking any other enforcement action authorized by this chapter.

Section 16: That SMC 13.03.1216 is amended to read as follows:

**13.03.1216 ((Septage)) Wastewater Haulers**

A. ((Septage)) Wastewater haulers shall be charged a fixed rate per one thousand gallons of truck tank capacity for each load dumped into the Spokane municipal sewage collection system, to reflect the cost of treatment of a full truck volume of septage of average strength as established by the director, plus a service fee for handling.

~~((B. Each septage hauler must log each load dumped with designated wastewater treatment plant operating personnel, and must comply with City rules for septage dumping procedures, times and clean-up, and must carry in the vehicle a copy of a certificate establishing the total truck tank volume. This certificate shall consist of an approved:~~

- ~~1. calculation of total truck tank volume, or~~
- ~~2. report of an actual displacement test to determine volume.~~

~~The certificate shall accurately indicate the total capacity of the vehicle for hauling septage.))~~

Section 17: Effective Date.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_, 2023.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date