

## CITY OF SPOKANE



### REGARDING CITY COUNCIL MEETINGS

Notice is hereby given that City Council has resumed in-person meetings. City Council's standing committee meetings, Briefing Sessions, Legislative Sessions and study sessions are held in City Council Chambers – Lower Level of City Hall, 808 W. Spokane Falls Blvd.

City Council Members, City staff, presenters and members of the public will still have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public. Call in information for the January 30, 2023, meetings is below. All meetings will continue to be streamed live on Channel 5 and online at <https://my.spokanecity.org/citycable5/live> and <https://www.facebook.com/spokanecitycouncil>.

#### **WebEx call in information for the week of January 30, 2023:**

1:15 p.m. Committee Meeting: 1-408-418-9388; access code: 2491 952 4023; password: 0320

3:30 p.m. Briefing Session: 1-408-418-9388; access code: 2497 452 1932; password: 0320

6:00 p.m. Legislative Session: 1-408-418-9388; access code: 2492 683 1780; password: 0320

Thursday Study Session: 1-408-418-9388; access code: 2480 676 7327; password: 0320

#### **To participate in public comment (including Open Forum):**

Testimony sign up is open from 5:00-6:00 p.m. on Monday, January 30, 2023. You must sign up by 6:00 p.m. to be called on to testify. Sign up forms will be available outside of Council Chambers for in-person attendees.

Those wishing to give testimony virtually can sign up between 5:00-6:00 p.m. at <https://forms.gle/Vd7n381x3seaL1NW6>. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Instructions for participation are provided on the form when you sign up.

The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items of interest not relating to the Current or Advance Agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

**CITY COUNCIL MEETINGS  
RULES – PUBLIC DECORUM**

**Strict adherence to the following rules of decorum by the public will be observed and adhered to during City Council meetings, including open forum, public comment period on legislative items, and Council deliberations:**

- 1. No Clapping!**
- 2. No Cheering!**
- 3. No Booing!**
- 4. No public outbursts!**
- 5. Three-minute time limit for comments made during public testimony on legislative items (two minutes for open forum)!**

**In addition, please silence your cell phones when entering the Council Chambers!**

Further, keep the following City Council Rules in mind:

**Rule 2.2 OPEN FORUM**

- A. At the 6:00 p.m. legislative session, prior to the consideration of consent or legislative items, the Council shall hold an open forum unless a majority of Council Members vote otherwise. The open forum shall have 15 (fifteen) spaces of two minutes each available and members of the public who have not spoken during open forum during that calendar month will be prioritized for spaces ahead of those who have spoken during that calendar month.
- B. Members of the public can sign up for open forum in the hour preceding the legislative session, or at the conclusion of the briefing session, whichever is later, via the virtual testimony form linked in the meeting packet or in person outside Council Chambers. Each speaker must sign themselves using their true first and last name. Members of the public who are unable to sign up during the sign up period or who attempt to sign up late will not be added to the list of speakers. The order of the speakers will be determined at the discretion of the chair. Each speaker shall be limited to no more than two minutes unless a majority of the Council Members in attendance vote on an alternate time limit.
- C. No action, other than a statement of Council Members' intent to address the matter in the future, points of order, or points of information will be taken by Council Members during an open forum.
- D. The open forum is a limited public forum and all matters discussed in the open forum shall relate to the affairs of the City. No person shall be permitted to speak in open forum regarding items on that week's current agenda or the next week's advanced agenda, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during open forum shall address their comments to the Council President and shall maintain decorum as laid out in Rule 2.15(E). Legal or personal matters between private parties that do not impact the governance of the City of Spokane are not a permissible topic of open forum testimony.

**Rule 2.7 SERVICE ANIMALS AT CITY COUNCIL MEETINGS**

- A. For purposes of these Rules, only dogs that are individually trained to do work or perform tasks for a person with a disability are recognized as service animals. Dogs or other animals whose sole function is to provide comfort or emotional support do not qualify as service animals under these Rules. Service animals are permitted to accompany people with disabilities in City Council meetings, as well as all areas where members of the public are allowed to go.
- B. Service animals must, at all times while present in a City Council meeting, be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices, in which case, the individual must maintain control of the animal through voice, signal, or other effective controls.

**Rule 2.15 PARTICIPATION OF MEMBERS OF THE PUBLIC IN COUNCIL MEETINGS**

- A. Members of the public may address the Council regarding the following items during the Council's legislative session: the consent agenda as a whole, all first reading ordinances together (with the exception of first reading ordinances associated with Hearings, which shall be taken separately), final readings of regular and special budget ordinances, emergency ordinances, special consideration items, hearing items, and other items before the City Council requiring Council action, except those that are adjudicatory or solely administrative in nature. This rule shall not limit the public's right to speak on issues that are not part of the current or advanced agendas during open forum.
- B. No member of the public may speak without first being recognized for that purpose by the chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. Council Members must be recognized by the chair for the purpose of obtaining the floor.

- C. Each person speaking in a public Council meeting shall verbally identify themselves by true first and last name, city of residence, and, if appropriate, representative capacity.
- D. Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded, and documents submitted for the record are identified and marked by the Clerk.
- E. In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression not provided by these rules, including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language or obscene speech, physically pounding the dais or other furniture, yelling, or personal comments or verbal insults about any individual will be permitted.
- F. A speaker asserting a statement of fact may be asked by a Council Member to document and identify the sources of the factual datum being asserted.
- G. When addressing the Council, members of the public shall direct all remarks to the Council President, shall refrain from remarks directed personally to any Council Member or any other individual, and shall confine remarks to the matters that are specifically before the Council at that time.
- H. City employees may participate in public comment, including open forum, providing they are in compliance with the City of Spokane Code of Ethics and they do the following:
  1. Announce at the beginning of their testimony that they are there in their personal capacity or their capacity as a member of a relevant board, commission, committee or community group;
  2. Protect confidential information, including, but not limited to, confidential financial information and attorney-client communications;
  3. Do not use, or be perceived to use, City funds, including giving testimony during paid work time or while in uniform; or City property, including using a City-issued computer or cell phone, in giving testimony.
- I. When any person, including members of the public, City staff, and others, are addressing the Council, Council Members shall observe the same decorum and process, as the rules require among the members *inter se*. That is, a Council Member shall not engage the person addressing the Council in colloquy but shall speak only when granted the floor by the Council President. All persons and/or Council Members shall not interrupt one another. The duty of mutual respect and avoiding unlawful harassment set forth in Rule 1.2 and the rules governing debate set forth in *Robert's Rules of Order, newly revised*, shall extend to all speakers before the City Council. The City Council's Director of Policy and Government Relations and/or City Attorney shall, with the assistance of Council staff, assist the Council President to ensure that all individuals desiring to speak shall be identified, appropriately recognized, and provided the opportunity to speak. All persons attending City Council Meetings or City Council sponsored meetings shall refrain from unlawfully harassing other attendees or risk being removed and/or prohibited from attending future meetings.

**Rule 2.16 PUBLIC TESTIMONY REGARDING LEGISLATIVE AGENDA ITEMS – TIME LIMITS**

- A. Members of the public can sign up to give testimony in the hour preceding the legislative session, or at the conclusion of the briefing session, whichever is later, via the virtual testimony form linked in the meeting packet or in person outside Council Chambers. Each speaker must sign themselves using their true first and last name. Members of the public who are unable to sign up during the sign up period or who attempt to sign up late will not be added to the list of speakers. The order of the speakers shall be determined at the discretion of the chair.
- B. The City Council shall take public testimony on all matters included on its legislative agenda as described at Rule 2.15(A), with those exceptions stated in Rule 2.16(B). Public testimony shall be limited to the final Council action, except that public testimony shall be allowed at the first reading of ordinances. Public testimony shall be limited to three (3) minutes per speaker unless the time limit is adjusted by a majority vote of the Council. The chair may allow additional time if the speaker is asked to respond to questions from the Council. Public testimony and consideration of an item may be extended to a subsequent meeting by a majority vote of the Council.
- C. No public testimony shall be taken on amendments to consent or legislative agenda items, votes to override a Mayoral veto, or solely procedural, parliamentary, or administrative matters of the Council.
- D. Public testimony will be taken on consent and legislative items that are moved to Council's regular briefing session or study session unless a majority of Council votes otherwise during the meeting in which the items are moved.
- E. For legislative or hearing items that may affect an identifiable individual, association, or group, the following procedure may be implemented at the discretion of the Council President:

1. Following an assessment by the chair of factors such as complexity of the issue(s), the apparent number of people indicating a desire to testify, representation by designated spokespersons, etc., the chair shall, in the absence of objection by the majority of the Council present, impose the following procedural time limitations for taking public testimony regarding legislative matters:
    - a. There shall be up to fifteen (15) minutes for staff, board, or commission presentation of background information, if any.
    - b. The designated representative of the proponents of the issue shall speak first and may include within their presentation the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. Up to thirty (30) minutes may be granted for the proponent's presentation. If there be more than one designated representative, they shall allocate the allotted time between or among themselves.
    - c. Following the presentation of the proponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the proponents who wishes to speak on behalf of the proponent's position.
    - d. The designated representative, if any, of the opponents of the issue shall speak following the presentation of the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. The designated representative(s) of the opponents shall have the same amount of time which was allotted to the proponents.
    - e. Following the presentation by the opponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the opponents who wishes to speak on behalf of the opponents' position.
    - f. Up to ten (10) minutes of rebuttal time may be granted to the designated representative for each side, the proponents speaking first, the opponents speaking second.
  2. In the event the party or parties representing one side of an issue has a designated representative and the other side does not, the chair shall publicly ask the unrepresented side if they wish to designate one or more persons to utilize the time allotted for the designated representative. If no such designation is made, each person wishing to speak on behalf of the unrepresented side shall be granted three (3) minutes to present their position, and no additional compensating time shall be allowed due to the fact that the side has no designated representative.
  3. In the event there appears to be more than two groups wishing to advocate their distinct positions on a specific issue, the chair may grant the same procedural and time allowances to each group or groups, as stated previously.
  4. In the event that the side for which individuals wish to speak is not identified, those wishing to give testimony shall be granted three (3) minutes to present their position after all sides have made their initial presentations and before each side's rebuttal period.
- F. The time taken for staff or Council Member questions and responses thereto shall be in addition to the time allotted for any individual or designated representative's testimony.
- G. Testimony may also be submitted by mail to City Council Office, Spokane City Hall, 808 W. Spokane Falls Blvd., Spokane, WA, 99201, by email to all Council Members, or via the Contact form on the Council's website.

# THE CITY OF SPOKANE



## CURRENT COUNCIL AGENDA

MEETING OF MONDAY, JANUARY 30, 2023

### **MISSION STATEMENT**

**TO DELIVER EFFICIENT AND EFFECTIVE SERVICES  
THAT FACILITATE ECONOMIC OPPORTUNITY  
AND ENHANCE QUALITY OF LIFE.**

**MAYOR NADINE WOODWARD**

**COUNCIL PRESIDENT BREEAN BEGGS**

**COUNCIL MEMBER JONATHAN BINGLE**

**COUNCIL MEMBER MICHAEL CATHCART**

**COUNCIL MEMBER LORI KINNEAR**

**COUNCIL MEMBER KAREN STRATTON**

**COUNCIL MEMBER BETSY WILKERSON**

**COUNCIL MEMBER ZACK ZAPPONE**

**CITY COUNCIL CHAMBERS  
CITY HALL**

**808 W. SPOKANE FALLS BLVD.  
SPOKANE, WA 99201**

City of Spokane Guest Wireless access for Council Chambers for January 30, 2023:

User Name: **COS Guest**

Password: **K8vCr44y**

**Please note the space in user name.  
Both user name and password are case sensitive.**

## **LAND ACKNOWLEDGEMENT**

We acknowledge that we are on the unceded land of the Spokane people. And that these lands were once the major trading center for the Spokanes as they shared this place and welcomed other area tribes through their relations, history, trade, and ceremony. We also want to acknowledge that the land holds the spirit of the place, through its knowledge, culture, and all the original peoples Since Time Immemorial.

As we take a moment to consider the impacts of colonization may we also acknowledge the strengths and resiliency of the Spokanes and their relatives. As we work together making decisions that benefit all, may we do so as one heart, one mind, and one spirit.

We are grateful to be on the shared lands of the Spokane people and ask for the support of their ancestors and all relations. We ask that you recognize these injustices that forever changed the lives of the Spokane people and all their relatives.

We agree to work together to stop all acts of continued injustices towards Native Americans and all our relatives. It is time for reconciliation. We must act upon the truths and take actions that will create restorative justice for all people.

Adopted by Spokane City Council on the 22nd day of March, 2021  
*via Resolution 2021-0019*

## BRIEFING AND LEGISLATIVE SESSIONS

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel. Pursuant to Council Rule 2.16.C, public testimony will be taken on consent and legislative items that are moved to Council's regular Briefing Session unless a majority of Council votes otherwise during the meeting in which the items are moved. The Legislative Session is also open to the public and public comment will be taken on Legislative Session items, except those that are adjudicatory or solely administrative in nature. Following the conclusion of the Legislative Agenda, an Open Forum will be held unless a majority of Council Members vote otherwise. Please see additional Open Forum information that appears at the end of the City Council agenda.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

### ADDRESSING THE COUNCIL

- No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. Council Members must be recognized by the chair for the purpose of obtaining the floor.
- Each person speaking at the public microphone shall verbally identify themselves by their true first and last name, city of residency and, if appropriate, representative capacity.
- Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded, and documents submitted for the record are identified and marked by the Clerk. (If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.)
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults will be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.
- When addressing the Council, members of the public shall direct all remarks to the Council President, shall refrain from remarks directed personally to any Council Member or any other individual, and shall continue to the matters that are specifically before the Council at that time.
- City staff may participate in public comment, including open forum, providing they are in compliance with the City of Spokane Code of Ethics and they follow the steps outlined in the City Council Rules of Procedure.

**SPEAKING TIME LIMITS:** Unless the time limit is adjusted by a majority vote of the Council, each person addressing the Council shall be limited to a two-minute speaking time during Open Forum and a three-minute speaking time for other matters. The chair may allow additional time if the speaker is asked to respond to questions from the Council. Public testimony and consideration of an item may be extended to a subsequent meeting by a majority vote of the Council. Note: No public testimony shall be taken on amendments to consent or legislative agenda items, or solely procedural, parliamentary, or administrative matters of the Council, including veto overrides.

**CITY COUNCIL AGENDA:** The City Council Advance and Current Agendas may be obtained prior to Council Meetings by accessing the City website at <https://my.spokanecity.org>.

# **BRIEFING SESSION**

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)  
(No Public Testimony Taken)

**ROLL CALL OF COUNCIL**

**INTERVIEWS OF NOMINEES TO BOARDS AND COMMISSIONS**

**COUNCIL OR STAFF REPORTS OF MATTERS OF INTEREST**

**ADVANCE AGENDA REVIEW (Staff or Council Member briefings and discussion)**

**APPROVAL BY MOTION OF THE ADVANCE AGENDA**

**CURRENT AGENDA REVIEW (Presentation of any new background information and discussion of any adjustments)**

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# **EXECUTIVE SESSION**

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

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# **TOWN HALL / LEGISLATIVE SESSION**

(6:00 P.M.)

(Council Reconvenes in Council Chamber)

**PLEDGE OF ALLEGIANCE**

**WORDS OF INSPIRATION AND SPECIAL INTRODUCTIONS**

**ROLL CALL OF COUNCIL**

**COUNCIL AND COMMITTEE REPORTS**

(Committee Reports for City Council Standing Committees and other Boards and Commissions)

**PROCLAMATIONS AND SALUTATIONS**

**REPORTS FROM NEIGHBORHOOD COUNCILS AND/OR OTHER CITY-SPONSORED  
COMMUNITY ORGANIZATIONS**

**ANNOUNCEMENTS**

(Announcements Regarding Adjustments to the City Council Agenda)



# BOARDS AND COMMISSIONS APPOINTMENTS

(Includes Announcements of Boards and Commissions Vacancies)

## APPOINTMENTS

## RECOMMENDATION

Spokane Park Board: Two Reappointments	Confirm	CPR 1981-0402
Bicycle Advisory Board: One Reappointment	Confirm	CPR 1992-0059
Spokane Housing Authority Board: One Appointment	Confirm	CPR 1981-0487
Spokane Historic Landmarks Commission – At Large Position: One Appointment	Confirm	CPR 1981-0122

## ADMINISTRATIVE REPORTS

### TOWN HALL FORUM

At each meeting, before the consideration of the Consent Agenda, the Council shall hold an open public comment period for up to 15 (fifteen) speakers. Each speaker is limited to no more than two minutes. In order to participate in Open Forum, you must sign up by 6:00 p.m. If more than 15 (fifteen) speakers wish to participate in Open Forum, members of the public who have not spoken during that calendar month will be prioritized. A sign-up form will be available on the day of the meeting from 5:00-6:00 p.m. outside of Council Chambers for in-person attendees. Virtual sign up is open between 5:00-6:00 p.m. at <https://forms.gle/Vd7n381x3seaL1NW6>. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Instructions for virtual participation are provided on the form when you sign up. The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items of interest not relating to the Current or Advance Agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

## CONSENT AGENDA

### REPORTS, CONTRACTS AND CLAIMS

### RECOMMENDATION

- |  |         |                                 |
|--|---------|---------------------------------|
| 1. Three-year Value Blanket with Oxarc (Spokane) for the purchase of caustic soda for the Waste to Energy Facility from February 1, 2023, through January 31, 2026—total cost not to exceed \$300,000 (plus tax). (Estimated \$100,000 annually.) (Council Sponsors: Council Members Kinnear and Bingle) | Approve | OPR 2023-0053<br>RFQ 5749-22    |
| 2. Contract Renewal 3 of 4 with BrandSafway Services, LLC (Pasco, WA) for removal and replacement of insulation and cladding at the Waste to Energy Facility from February 1, 2023, through January 31, 2024—annual cost not to exceed \$100,000   | Approve | OPR 2019-1094<br>PW ITB 5130-19 |

(incl. tax). (Council Sponsors: Council Members Kinnear and Bingle)

- |    |   |                                    |                                 |
|----|---|------------------------------------|---------------------------------|
| 3. | Contract Amendment with United States Electric Corp. (Olympia, WA) for electrical maintenance and technical support at the Waste to Energy Facility due to unanticipated costs associated with recent turbine overhaul work—additional \$105,000 (plus tax). (Council Sponsors: Council Members Kinnear and Bingle) | Approve                            | OPR 2020-0418<br>PW ITB 5230-20 |
| 4. | Report of the Mayor of pending:   | Approve &<br>Authorize<br>Payments |                                 |
| a. | Claims and payments of previously approved obligations, including those of Parks and Library, through January 20, 2023, total \$8,825,373.15, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,047,330.96.   |                                    | CPR 2023-0002                   |
| b. | Payroll claims of previously approved obligations through January 21, 2023: \$8,314,729.  |                                    | CPR 2023-0003                   |
| 5. | City Council Meeting Minutes: January 9 and January 26, 2023.   | Approve<br>All                     | CPR 2023-0013                   |

**Request motion to suspend Council Rules and add the following items (OPR 2023-0083 through OPR 2023-0088):**

- |    |   |                                      |               |
|----|---|--------------------------------------|---------------|
| 6. | Grant Agreement with the Washington State Department of Commerce for assisting with moving persons in encampments into housing—\$2,806,625 to be distributed as follows: \$2,000,000 to Trent Shelter (currently managed by The Salvation Army); \$656,625 to Housing Navigators for Rapid Re-housing; \$150,000 to United Way for Diversion. (Council Sponsors: Council Members Wilkerson and Stratton)<br><b>Jenn Cerecedes</b> | Approve                              | OPR 2023-0083 |
| 7. | Community, Housing, and Human Services Department warming center awards of grant funds to:  | Approve &<br>Authorize<br>Agreements |               |
| a. | Family Promise of Spokane—\$66,106.   |                                      | OPR 2023-0084 |
| b. | Transitions—\$29,264.<br>(Council President Beggs and Council Member Stratton)<br><b>Jenn Cerecedes</b>   |                                      | OPR 2023-0085 |
| 8. | Community, Housing, and Human Services Department formula grant agreements:   | Approve &<br>Authorize<br>Agreements |               |
| a. | Fiscal Year 2022 CDBG—\$3,163,021 revenue.  |                                      | OPR 2023-0086 |

b. Fiscal Year 2022 ESG—\$279,815 revenue.

OPR 2023-0087

c. HOME Investment Partnerships—\$1,458,497 revenue.

OPR 2023-0088

(Council Sponsors: Council President Beggs and Council Member Kinnear)

Jenn Cerecedes

ACTION ON CONSENT AGENDA

# LEGISLATIVE AGENDA

## NO SPECIAL BUDGET ORDINANCES

### EMERGENCY ORDINANCES

(Require Five Affirmative, Recorded Roll Call Votes)

The following item (ORD C36259) was deferred to the February 13, 2023, Agenda, during the January 23, 2023, 3:30 p.m. Briefing Session:

~~ORD C36259 Specifying the process for the conduct of collective bargaining; renaming chapter 03.07; and enacting a new section 03.07.005 of the Spokane Municipal Code; and declaring an emergency. (Deferred from October 24, 2022, Agenda) (Council Sponsors: Council President Beggs and Council Member Kinnear)~~

### RESOLUTIONS

(Require Four Affirmative, Recorded Roll Call Votes)

RES 2023-0007 Declaring an emergency and authorizing a Value Blanket Order be set up for Road Salt with Custom Salt Solutions in lieu of public bidding for the purchase of road salt for the 2022-2023 season—not to exceed \$100,000. (Council Sponsors: Council Members Kinnear and Stratton)

RES 2023-0008 Appointing Rich Lentz as Director of Parks Finance and Budget. (Council Sponsors: Council Members Bingle and Stratton)

## NO FINAL READING ORDINANCES

## NO FIRST READING ORDINANCES

**NO SPECIAL CONSIDERATIONS**

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**NO HEARINGS**

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**ADJOURNMENT**

The January 30, 2023, Regular Legislative Session of the City Council is adjourned to February 6, 2023.

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**NOTES**



**Agenda Sheet for City Council Meeting of:**  
01/30/2023

<b>Date Rec'd</b>	1/9/2023
<b>Clerk's File #</b>	CPR 1981-0402
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	MAYOR
<b>Contact Name/Phone</b>	JESSICA KIRK 5097206262
<b>Contact E-Mail</b>	JKIRK@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Boards and Commissions Appointments
<b>Agenda Item Name</b>	0520 REAPPOINTMENT TO SPOKANE PARK BOARD

**Agenda Wording**  
Greta Gilman 0520 Reappointment to Spokane Park Board term: 5 yr 2/7/2023-2/1/2028

**Summary (Background)**  
Greta Gilman 0520 Reappointment to Spokane Park Board term: 5 yr 2/7/2023-2/1/2028

Lease? NO	Grant related? NO	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Select \$		#
Select \$		#
Select \$		#
Select \$		#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	KIRK, JESSICA	<b>Study Session\Other</b>	
<b>Division Director</b>		<b>Council Sponsor</b>	
<b>Finance</b>		<b>Distribution List</b>	
<b>Legal</b>		jkirk@spokanecity.org	
<b>For the Mayor</b>	KIRK, JESSICA	gjones@spokanecity.org	
<b>Additional Approvals</b>		jmogden@spokanecity.org	
<b>Purchasing</b>			



**Agenda Sheet for City Council Meeting of:**  
01/30/2023

<b>Date Rec'd</b>	1/18/2023
<b>Clerk's File #</b>	CPR 1981-0402
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	MAYOR
<b>Contact Name/Phone</b>	JESSICA KIRK 5097206262
<b>Contact E-Mail</b>	JKIRK@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Boards and Commissions Appointments
<b>Agenda Item Name</b>	0520 REAPPOINTMENT TO SPOKANE PARK BOARD

**Agenda Wording**  
Kevin Brownlee 0520 Reappointment to Spokane Park Board term: 5 yr 2/7/2023-2/1/2028

**Summary (Background)**  
Kevin Brownlee 0520 Reappointment to Spokane Park Board term: 5 yr 2/7/2023-2/1/2028

Lease? NO	Grant related? NO	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Select \$		#
Select \$		#
Select \$		#
Select \$		#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	KIRK, JESSICA	<b>Study Session\Other</b>	
<b>Division Director</b>		<b>Council Sponsor</b>	
<b>Finance</b>		<b>Distribution List</b>	
<b>Legal</b>		jkirk@spokanecity.org	
<b>For the Mayor</b>	PERKINS, JOHNNIE	gjones@spokanecity.org	
<b>Additional Approvals</b>		jmogden@spokanecity.org	
<b>Purchasing</b>			



**Agenda Sheet for City Council Meeting of:**  
01/30/2023

<b>Date Rec'd</b>	1/18/2023
<b>Clerk's File #</b>	CPR 1992-0059
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	MAYOR
<b>Contact Name/Phone</b>	JESSICA KIRK 5097206262
<b>Contact E-Mail</b>	JKIRK@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Boards and Commissions Appointments
<b>Agenda Item Name</b>	0520 REAPPOINTMENT TO BICYCLE ADVISORY BOARD

**Agenda Wording**  
Pablo Monsivais 0520 Reappointment to Bicycle Advisory Board term: 3 year 6/1/2022 - 6/1/2025

**Summary (Background)**  
Pablo Monsivais 0520 Reappointment to Bicycle Advisory Board term: 3 year 6/1/2022 - 6/1/2025

Lease? NO	Grant related? NO	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	KIRK, JESSICA	<b>Study Session\Other</b>	
<b>Division Director</b>		<b>Council Sponsor</b>	
<b>Finance</b>		<b>Distribution List</b>	
<b>Legal</b>		jkirk@spokanecity.org	
<b>For the Mayor</b>	PERKINS, JOHNNIE	cquinnhurst@spokanecity.org	
<b>Additional Approvals</b>		rshea@spokanecity.org	
<b>Purchasing</b>			

**Agenda Sheet for City Council Meeting of:**

01/09/2023

**Date Rec'd**

12/8/2022

**Clerk's File #**

CPR 1981-0487

**Renews #****Submitting Dept**

MAYOR

**Cross Ref #****Contact Name/Phone**

JESSICA KIRK 5097206262

**Project #****Contact E-Mail**

JKIRK@SPOKANECITY.ORG

**Bid #****Agenda Item Type**Boards and Commissions  
Appointments**Requisition #****Agenda Item Name**

0520 APPOINTMENT TO SPOKANE HOUSING AUTHORITY BOARD

**Agenda Wording**

Marcus Kelsey Appointment to Spokane Housing Authority Board term: 5 year 1/1/2023 - 12/31/2027

**Summary (Background)**

Marcus Kelsey Appointment to Spokane Housing Authority Board term: 5 year 1/1/2023 - 12/31/2027

Lease? NO

Grant related? NO

Public Works? NO

**Fiscal Impact****Budget Account**

Select \$

#

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

KIRK, JESSICA

**Study Session\Other****Division Director****Council Sponsor****Finance****Distribution List****Legal**

jkirk@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

pparr@spokanehousing.org

**Additional Approvals****Purchasing**





**Agenda Sheet for City Council Meeting of:**  
01/23/2023

<b>Date Rec'd</b>	12/29/2022
<b>Clerk's File #</b>	CPR 1981-0122
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	MAYOR
<b>Contact Name/Phone</b>	JESSICA KIRK 5097206262
<b>Contact E-Mail</b>	JKIRK@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Boards and Commissions Appointments
<b>Agenda Item Name</b>	0520 APPOINTMENT TO SPOKANE HISTORIC LANDMARKS COMMISSION

**Agenda Wording**  
Elizabeth Geneva Wood 0520 Appointment to Spokane Historic Landmarks Commission - at large position term: 1/1/2023-12/31/2025

**Summary (Background)**  
Elizabeth Geneva Wood 0520 Appointment to Spokane Historic Landmarks Commission - at large position term: 1/1/2023-12/31/2025

Lease? NO	Grant related? NO	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Select \$		#
Select \$		#
Select \$		#
Select \$		#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	KIRK, JESSICA	<b>Study Session\Other</b>	
<b>Division Director</b>		<b>Council Sponsor</b>	
<b>Finance</b>		<b>Distribution List</b>	
<b>Legal</b>		jkirk@spokanecity.org	
<b>For the Mayor</b>	ORMSBY, MICHAEL	mduvall@spokanecity.org	
<b>Additional Approvals</b>			
<b>Purchasing</b>			



**Agenda Sheet for City Council Meeting of:**  
01/30/2023

<b>Date Rec'd</b>	1/11/2023
<b>Clerk's File #</b>	OPR 2023-0053
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	RFQ 5749-22
<b>Requisition #</b>	VB

<b>Submitting Dept</b>	SOLID WASTE DISPOSAL
<b>Contact Name/Phone</b>	DAVID PAINE 625-6878
<b>Contact E-Mail</b>	DPAINE@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Purchase w/o Contract
<b>Agenda Item Name</b>	4490 VALUE BLANKET FOR CAUSTIC SODA AT THE WTE

**Agenda Wording**

Three year value blanket award to Oxarc (Spokane, WA) for the purchase of caustic soda at the Waste to Energy Facility from Feb. 1, 2023 - Jan. 31, 2026 with a total cost not to exceed \$300,000.00 plus tax. (estimated spend of \$100K annually)

**Summary (Background)**

Sodium Hydroxide 50% Membrane (Caustic Soda) is required for feedwater treatment at the WTE Facility. On Nov. 22, 2022, bidding closed on RFQ 5749-22 for the as-needed annual purchase of caustic soda. Two bids were received; Oxarc (Spokane, WA) and Northstar Chemical (Sherwood, OR). Oxarc was selected as the low-cost bidder. The initial value blanket award will be for three years with the option of two additional one-year renewals.

Lease? NO Grant related? NO Public Works? NO

**Fiscal Impact**

Expense	\$ \$300,000.00
Select	\$
Select	\$
Select	\$

**Budget Account**

#	4490-44100-37148-53203
#	
#	
#	

**Approvals**

<b>Dept Head</b>	AVERYT, CHRIS
<b>Division Director</b>	FEIST, MARLENE
<b>Finance</b>	ALBIN-MOORE, ANGELA
<b>Legal</b>	HARRINGTON, MARGARET
<b>For the Mayor</b>	PERKINS, JOHNNIE

**Council Notifications**

<b>Study Session\Other</b>	UE 1/9/23
<b>Council Sponsor</b>	CM's Kinnear and Bingle
<b>Distribution List</b>	
	mdorgan@spokanecity.org
	jsalstrom@spokanecity.org
	tprince@spokanecity.org
	rrinderle@spokanecity.org

**Additional Approvals**

<b>Purchasing</b>	PRINCE, THEA

## Committee Agenda Sheet

### Urban Experience Committee

<b>Submitting Department</b>	Solid Waste Disposal
<b>Contact Name</b>	David Paine
<b>Contact Email &amp; Phone</b>	<a href="mailto:dpaine@spokanecity.org">dpaine@spokanecity.org</a>
<b>Council Sponsor(s)</b>	CM Kinnear
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Value blanket for the purchase of Caustic Soda for the WTE.
<b>Summary (Background)</b>	<p>Sodium Hydroxide 50% Membrane (Caustic Soda) is required for feedwater treatment at the WTE Facility.</p> <p>*use the Fiscal Impact box below for relevant financial information</p> <p>On Nov. 22, 2022, bidding closed on RFQ 5749-22 for the as-needed annual purchase of caustic soda. Two bids were received; Oxarc (Spokane, WA) and Northstar Chemical (Sherwood, OR). Oxarc was selected as the low-cost bidder. The initial value blanket award would be for three years, from Feb. 1, 2023 through Jan. 31, 2026, with the option of two additional one-year renewals. The annual cost is estimated to be \$100,000.00 plus tax, for a total three-year cost of \$300,000.00 plus tax.</p>
<b>Proposed Council Action</b>	Approval of three-year value blanket award.
<b>Fiscal Impact</b> Total Cost: <u>\$100,000.00 plus tax annually (\$300,000.00 plus tax for three-year term)</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: 4490 Solid Waste Disposal Budget  Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? The chemical is required to maintain the Facility's ability to generate low-cost power supplied to the grid. Low-cost power is imperative to curbing the rise in cost of electricity.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? The contractor is governed by WA L&I.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? The COS Procurement Policies regulate and safeguard this process.	

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work supports the continued safe operation the Facility. The expenditure is supportive of the Sustainable Action Plan and the Capital Improvement Program.



**Agenda Sheet for City Council Meeting of:**  
01/30/2023

<b>Date Rec'd</b>	1/11/2023
<b>Clerk's File #</b>	OPR 2019-1094
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	PW ITB 5130-19
<b>Requisition #</b>	CR 24349

<b>Submitting Dept</b>	SOLID WASTE DISPOSAL
<b>Contact Name/Phone</b>	DAVID PAINE 625-6878
<b>Contact E-Mail</b>	DPAINE@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	4490 CONTRACT RENEWAL FOR INSULATION SERVICES AT THE WTE

**Agenda Wording**

Contract renewal 3 of 4 with BrandSafway Services, LLC. (Pasco, WA) for removal and replacement of insulation and cladding at the WTE from Feb. 1, 2023 through Jan. 31, 2024 with an annual cost not to exceed \$100,000.00 including tax.

**Summary (Background)**

During outages at the WTE, removal of insulation and cladding for boiler walls and other areas is needed to allow access. Replacement of the insulation as well as fabrication and installation of removable insulation blankets is also required. In 2019, BrandSafway Services, LLC was the only respondent to PW ITB 5130-19 for these services and was awarded the contract for one year with the option of four (4) additional one-year renewals. This will be the third renewal.

Lease? NO Grant related? NO Public Works? YES

**Fiscal Impact**

Expense	\$ \$100,000.00
Select	\$
Select	\$
Select	\$

**Budget Account**

#	4490-44100-37148-54803-34002
#	
#	
#	

**Approvals**

<b>Dept Head</b>	AVERYT, CHRIS
<b>Division Director</b>	FEIST, MARLENE
<b>Finance</b>	ALBIN-MOORE, ANGELA
<b>Legal</b>	HARRINGTON, MARGARET
<b>For the Mayor</b>	PERKINS, JOHNNIE

**Council Notifications**

<b>Study Session\Other</b>	UE 1/9/23
<b>Council Sponsor</b>	CM's Kinnear and Bingle

**Distribution List**

mdorgan@spokanecity.org
jsalstrom@spokanecity.org

**Additional Approvals**

<b>Purchasing</b>	PRINCE, THEA
-------------------	--------------

tprince@spokanecity.org
rrinderle@spokanecity.org
DocuSign: Jorge Torres, Branch Manager, Jtorres4@brandsafway.com

## Committee Agenda Sheet

### Urban Experience Committee

<b>Submitting Department</b>	Solid Waste Disposal
<b>Contact Name</b>	David Paine
<b>Contact Email &amp; Phone</b>	<a href="mailto:dpaine@spokanecity.org">dpaine@spokanecity.org</a>
<b>Council Sponsor(s)</b>	CM Kinnear
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Contract renewal for removal and replacement of insulation and cladding at the WTE
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>During outages at the WTE, removal of insulation and cladding for boiler walls and other areas is needed to allow access. Replacement of the insulation as well as fabrication and installation of removable insulation blankets is also required during these outages.</p> <p>On October 31, 2019 bidding on PW ITB 5130-19 closed for these insulation services. BrandSafway Services, LLC., of Pasco, WA was the only response received. The bid stipulated that the contract will be for one year with the option of four (4) additional one-year periods. The initial term was from February 1, 2020 through January 31, 2021 with a cost of \$100,000.00. This will be the third of the allowed renewals from February 1, 2023 through January 31, 2024 with an additional cost not to exceed \$100,000.00 including tax.</p>
<b>Proposed Council Action</b>	Approval of contract renewal
<b>Fiscal Impact</b> Total Cost: <u>\$100,000.00 incl. tax</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: 4490 Solid Waste Disposal Budget  Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? The work is required to maintain the Facility's ability to generate low-cost power supplied to the grid. Low-cost power is imperative to curbing the rise in cost of electricity.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? The contractor is governed by WA L&I.	

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

The COS Procurement Policies regulate and safeguard this process.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work supports the continued safe operation the Facility. The expenditure is supportive of the Sustainable Action Plan and the Capital Improvement Program.



**City of Spokane**  
**CONTRACT RENEWAL**  
**3 of 4**  
**Title: INSULATION SERVICES**

This Contract Renewal is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **BRANDSAFWAY SERVICES, LLC**, whose address is 1523 East Hillsborough Avenue, Pasco, Washington 99301 as ("Contractor"), individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into a Contract wherein the Contractor agreed to perform INSULATION SERVICES; REMOVAL AND REPLACEMENT OF INSULATION AND CLADDING FOR BOILER WALLS AND PIPING AND FABRICATION OF AND INSTALLATION OF REMOVABLE INSULATION BLANKETS for the City; and*

*WHEREAS, the initial contract provided for 4 additional one-year renewals, with this being the third of those renewals.*

*NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:*

**1. CONTRACT DOCUMENTS.**

The original Contract, dated December 11, 2019 and December 26, 2019, any previous amendments, renewals and / or extensions / thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE TERM.**

This Contract Renewal shall become effective on February 1, 2023 and shall run through January 31, 2024.

**3. COMPENSATION.**

The City shall pay an estimated maximum annual cost not to exceed **ONE HUNDRED THOUSAND AND 00/100 (\$100,000.00)** for everything furnished and done under this Contract Renewal. This is the maximum amount to be paid under this Renewal, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this Renewal document.

**4. DEBARMENT AND SUSPENSION.**

The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or



ineligible from participation in Federal Assistance Programs under Executive Order 12549 and “Debarment and Suspension”, codified at 29 CFR part 98.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Renewal by having legally-binding representatives affix their signatures below.

**BRANDSAFWAY SERVICES, LLC.**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature                      Date

By \_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Agreement:**

Certificate of Debarment

23-005

**ATTACHMENT  
 CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
 INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
  - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
  
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
  
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
  
  2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<hr/> Name of Subrecipient / Contractor / Consultant (Type or Print)	<hr/> Program Title (Type or Print)
<hr/> Name of Certifying Official (Type or Print)	<hr/> Signature
<hr/> Title of Certifying Official (Type or Print)	<hr/> Date (Type or Print)

**Agenda Sheet for City Council Meeting of:**

01/30/2023

<b>Date Rec'd</b>	1/11/2023
<b>Clerk's File #</b>	OPR 2020-0418
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	PW ITB 5230-20
<b>Requisition #</b>	CR 24352

<b>Submitting Dept</b>	SOLID WASTE DISPOSAL
<b>Contact Name/Phone</b>	DAVID PAINE 625-6878
<b>Contact E-Mail</b>	DPAINE@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	4490 CONTRACT AMENDMENT FOR ELECTRICAL MAINTENANCE AT THE WTE

**Agenda Wording**

Contract amendment with United States Electric Corp. (Olympia, WA) for electrical maintenance and technical support at the WTE. An additional \$105,000.00 plus tax is needed due to unanticipated costs associated with recent turbine overhaul work.

**Summary (Background)**

The WTE needs high voltage electrical support services to maintain continuous operations. In March of 2020 United States Electric Corp were awarded a four year contract, with the option of four (4) additional one-year renewals based on their low-bid response to PW ITB 5230-20. The contract is currently on its second renewal with a total cost of \$299,000.00 plus tax. Unanticipated issues that came up during the overhaul, caused additional costs to be incurred that exceeded the contract amount.

Lease? NO Grant related? NO Public Works? YES

**Fiscal Impact**

Expense \$ 105,000.00

Select \$

Select \$

Select \$

**Budget Account**

# 4490-44100-37148-54803-34002

#

#

#

**Approvals**

<b>Dept Head</b>	AVERYT, CHRIS
<b>Division Director</b>	FEIST, MARLENE
<b>Finance</b>	ALBIN-MOORE, ANGELA
<b>Legal</b>	HARRINGTON, MARGARET
<b>For the Mayor</b>	PERKINS, JOHNNIE

**Council Notifications**

<b>Study Session\Other</b>	UE 1/9/23
<b>Council Sponsor</b>	CM's Kinnear and Bingle

**Distribution List**

mdorgan@spokanecity.org

jsalstrom@spokanecity.org

tprince@spokanecity.org

**Additional Approvals****Purchasing** PRINCE, THEA

rrinderle@spokanecity.org

DocuSign: Brady Malcolm, brady@uselectriccorp.com

## Committee Agenda Sheet

### Urban Experience Committee

<b>Submitting Department</b>	Solid Waste Disposal
<b>Contact Name</b>	David Paine
<b>Contact Email &amp; Phone</b>	<a href="mailto:dpaine@spokanecity.org">dpaine@spokanecity.org</a>
<b>Council Sponsor(s)</b>	CM Kinnear
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Contract amendment for high voltage electrical maintenance and technical support services at the WTE.
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>The Waste to Energy Facility at times has need for electrical support services to maintain continuous operations. On March 12, 2020 bidding closed on PW ITB 5230-20 for high voltage electrical technical and maintenance support, scheduled and unscheduled, as-needed services. There were three (3) responses received; United States Electric Corporation of Olympia, WA, Industrial Support Service of Deer Park, WA and Electrical Utility Services LLC of Davenport, WA. After review of the submissions, United States Electric was deemed to be the lowest cost, responsive and responsible bidder.</p> <p>The initial contract award was for \$90,000.00 from May 1, 2020 to April 30, 2021, with the option of four (4) additional one-year contract periods. The current contract is the second of the four (4) optional renewals which spans from May 1, 2022 through April 30, 2023. Due to additional support needed for the turbine overhaul during the fall 2022 outage, the estimated annual cost was increased to \$299,000.00 plus tax. Unanticipated issues that came up during the overhaul, caused additional costs to be incurred that exceeded the contract amount. An additional \$105,000.00, plus tax is requested to cover the additional costs and any other work that may need done prior to the contract expiration.</p>
<b>Proposed Council Action</b>	Approval of contract amendment
<b>Fiscal Impact</b> Total Cost: <u>\$404,000.00 (Original approved amount of \$299,000.00 plus tax and amendment for \$105,000.00 plus tax)</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: 4490 Solid Waste Disposal Budget  Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? The additional work was required to maintain the Facility's ability to generate low-cost power supplied to the grid. Low-cost power is imperative to curbing the rise in cost of electricity.	

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

The contractor is governed by WA L&I.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

The COS Procurement Policies regulate and safeguard this process.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work supports the continued safe operation the Facility. The expenditure is supportive of the Sustainable Action Plan and the Capital Improvement Program.



**City of Spokane**  
**CONTRACT AMENDMENT**  
**Title: HIGH VOLTAGE ELECTRICAL TECHNICAL  
AND MAINTENANCE SUPPORT**

This Contract Amendment is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **UNITED STATES ELECTRICAL CORP. OF WASHINGTON** whose address is PO Box 87, Olympia, Washington 98507, as ("Contractor"), individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into a Contract wherein the Contractor agreed to perform HIGH VOLTAGE ELECTRICAL TECHNICAL AND MAINTENANCE SUPPORT, SCHEDULED AND UNSCHEDULED – AS NEEDED; and*

*WHEREAS, additional funds are necessary to pay for unanticipated work discovered during the Turbine Overhaul Project, thus the original Contract needs to be formally Amended by this written document; and*

*NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:*

**1. CONTRACT DOCUMENTS.**

The original Contract, dated May 7, 2020, any previous amendments, renewals and / or extensions / thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE DATE.**

This Contract Amendment shall become effective on May 1, 2022.

**3. COMPENSATION.**

The City shall pay an additional amount not to exceed **ONE HUNDRED FIVE THOUSAND AND NO/100 DOLLARS (\$105,000.00)**, plus applicable sales tax, for everything furnished and done under this Contract Amendment. This is the maximum amount to be paid under this Amendment, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

**UNITED STATES ELECTRICAL CORP.  
OF WASHINGTON**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature                      Date

By \_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

23-004



**Agenda Sheet for City Council Meeting of:**  
01/30/2023

<b>Date Rec'd</b>	1/25/2023
<b>Clerk's File #</b>	CPR 2023-0002
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	ACCOUNTING
<b>Contact Name/Phone</b>	LEONARD DAVIS 625-6028
<b>Contact E-Mail</b>	LDAVIS@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Claim Item
<b>Agenda Item Name</b>	5600-CLAIMS-2023

**Agenda Wording**

Report of the Mayor of pending claims & payments of previously approved obligations through: 1/20/2023. Total:\$8,825,373.15 with Parks & Library claims being approved by their respective boards. Claims excluding Parks & Library Total:\$7,047,330.96

**Summary (Background)**

Pages 1-40 Check numbers: 591532 - 591658 ACH payment numbers: 111648 - 111906 On file for review in City Clerks Office: 40 Page listing of Claims Note:

Lease? NO	Grant related?	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Expense \$ 7,047,330.96		# Various
Select \$		#
Select \$		#
Select \$		#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	MURRAY, MICHELLE	<b>Study Session\Other</b>	
<b>Division Director</b>	WALLACE, TONYA	<b>Council Sponsor</b>	
<b>Finance</b>	MURRAY, MICHELLE	<b>Distribution List</b>	
<b>Legal</b>	PICCOLO, MIKE		
<b>For the Mayor</b>	ORMSBY, MICHAEL		
<b>Additional Approvals</b>			
<b>Purchasing</b>			



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APPROVAL FUND SUMMARY

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FUND	FUND NAME	AMOUNT
0100	GENERAL FUND	342,961.94
1100	STREET FUND	603,595.24
1200	CODE ENFORCEMENT FUND	2,970.40
1300	LIBRARY FUND	39,289.15
1360	MISCELLANEOUS GRANTS FUND	0.00
1380	TRAFFIC CALMING MEASURES	67,415.91
1400	PARKS AND RECREATION FUND	24,934.69
1425	AMERICAN RESCUE PLAN	105,450.55
1460	PARKING METER REVENUE FUND	4,325.76
1620	PUBLIC SAFETY & JUDICIAL GRANT	6,832.00
1630	COMBINED COMMUNICATIONS CENTER	17,564.93
1640	COMMUNICATIONS BLDG M&O FUND	191,724.81
1680	CD/HS OPERATIONS	1,081.50
1940	CHANNEL FIVE EQUIPMENT RESERVE	173.98
1950	PARK CUMULATIVE RESERVE FUND	699.08
1970	FIRE/EMS FUND	175,799.71
1990	TRANSPORTATION BENEFIT FUND	70,357.19
3200	ARTERIAL STREET FUND	206,759.08
3365	2018 UTGO LIBRARY CAPITAL BOND	1,958.02
4100	WATER DIVISION	143,015.68
4250	INTEGRATED CAPITAL MANAGEMENT	367,350.58
4300	SEWER FUND	360,538.87
4480	SOLID WASTE FUND	1,494,112.82
4600	GOLF FUND	3,783.41
4700	DEVELOPMENT SVCS CENTER	3,734.24
5100	FLEET SERVICES FUND	100,145.12
5200	PUBLIC WORKS AND UTILITIES	22,986.71
5300	IT FUND	15,410.86
5400	REPROGRAPHICS FUND	58.14
5500	PURCHASING & STORES FUND	187.68
5600	ACCOUNTING SERVICES	24,913.05
5700	MY SPOKANE	708.18
5750	OFFICE OF PERFORMANCE MGMT	15,576.54
5800	RISK MANAGEMENT FUND	125.15
5810	WORKERS' COMPENSATION FUND	347.21
5830	EMPLOYEES BENEFITS FUND	717,638.70
5900	FACILITIES MANAGEMENT FUND OPS	175,668.88
5902	PROPERTY ACQUISITION POLICE	2,961.52
5903	PROPERTY ACQUISITION FIRE	1,804.66
6060	EMPLOYEES' RETIREMENT FUND	1,537.57
6070	FIREFIGHTERS' PENSION FUND	155,300.79
6080	POLICE PENSION FUND	95,912.56
6230	BUILDING CODE RECORDS MGMT	2,021.00
6250	MUNICIPAL COURT	45,781.95
	TOTAL:	5,615,515.81

REPORT: PG3640  
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CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	4,133.73	100.80	105.11
00591532	BIG SKY INDUSTRIAL/DIV OF	59,663.58		
00591533	NW MUSEUM OF ARTS & CULTURE/	21,400.00		
00591534	SALT DISTRIBUTORS INC	49,493.04		
00591535	UNITED WAY OF SPOKANE COUNTY	19,165.23		
00591536	UNITED RENTALS NW INC	3,776.85		
00591537	WM RECYCLE AMERICA LLC	150,897.32		
00591538	SPOKANE PUBLIC LIBRARY IMPRE		8.75	
00591539	GERAS LLC	2,608.00		
00591540	GN HEARING CARE CORPORATION	113.22		
00591541	JAMES V JOHNSON	1,599.99		
00591542	GENE MCGOUGAN	83.94		
00591543	THE MEN'S WEARHOUSE INC	21.80		
00591544	RICHARD SCHUERMAN	1,599.99		
00591545	KHQ INC			900.00
00591546	SPOKANE CITY TREASURER			6,791.30
00591587	CENTURYLINK	88.77		
00591588	CLEAN HARBORS ENVIRONMENTAL	3,955.26		
00591589	CRISTA SENIOR COMMUNITY	15,550.00		
00591590	WATERCO OF THE PACIFIC NORTH	107.49		
00591591	EVERGREEN FOUNTAINS LLC	4,019.00		
00591592	EVERGREEN FOUNTAINS LLC	500.00		
00591593	EVERGREEN FOUNTAINS LLC	4,075.00		
00591594	EVERGREEN FOUNTAINS LLC	500.00		
00591595	EVERGREEN FOUNTAINS LLC	4,675.00		
00591596	EVERGREEN FOUNTAINS LLC	900.00		
00591597	FAIRWINDS SPOKANE LLC	51,990.00		
00591598	FLOORMART INC	3,952.00		
00591599	GN HEARING CARE CORPORATION	5,500.00		
00591600	FELIX HAYNES	180.00		
00591601	RANDY E JACOBS	174.19		
00591602	TESSA JILOT	360.50		
00591603	SARAH DAVIS	218.61		
00591604	BREYLIN R & THEODORE L	25.00		
00591605	KARENE SIMCHUK	20.00		
00591606	JOHNNY & SUSAN TUNSON	39.00		
00591607	MARCY FEW	299.00		
00591608	CRYSTAL PATRICK	20.00		
00591609	ZERO DB COMMUNICATIONS LLC	241.00		
00591610	ABBY BROOKS	150.00		
00591611	NORTH SPOKANE IRRIGATION	5.00		
00591612	HEATHER PAGE	360.50		
00591613	PET EMERGENCY CLINIC	149.34		
00591614	SCOTT P POTTER	180.00		
00591615	UNITED METHODIST HOMES	6,955.00		
00591616	SIX ROBBLEES INC	3,825.46		
00591617	SNOW PEAK 1 LIBERTY LAKE REA	7,325.00		
00591618	SPOKANE CARE GROUP LLC	8,720.00		
00591619	SPOKANE CITY TREASURER OR	288,334.05		
00591620	SPOKANE COUNTY BAR ASSN	1.00		
00591621	SPOKANE LIFELINE INC	27.23		
00591622	SPOKANE REGIONAL DOMESTIC	6,832.00		
00591623	SPOKANE VALLEY EAR NOSE &	128.50		

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CITY OF SPOKANE  
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CHECK #	VENDOR	CITY	LIBRARY	PARKS
00591624	SULLIVAN VENTURES, LLC	6,510.00		
00591625	T-MOBILE	59.50		
00591626	UNITED RENTALS NW INC	8,912.93		
00591627	US BANK	18,943.12		
00591628	PRORATE AND FUEL TAX	559.00		
00591629	WA STATE DEPT OF NATURAL	115.00		
00591630	WELLTOWER PEGASUS TENNANT LL	5,335.00		
00591631	WELLTOWER PEGASUS TENNANT LL	1,075.00		
00591632	WELLTOWER PEGASUS TENNANT LL	5,449.00		
00591633	WELLTOWER PEGASUS TENNANT LL	3,200.00		
00591634	WHITWORTH WATER DISTRICT NO	25.53		
00591635	BRAD C ZWARG	481.00		
00591636	BLOOMBERG FINANCE LP		7,020.00	
00591637	CANDID		2,995.00	
00591638	KING COUNTY DIRECTORS ASSN		146,928.83	
00591639	PRONUNCIATOR LLC		3,995.00	
00591640	TUMBLEWEED PRESS INC		6,300.00	
00591641	CENTURYLINK COMMUNICATIONS I			516.07
00591642	COMCAST			188.38
00591643	UNIVERSAL ATHLETIC LLC			1,437.16
00591644	WA STATE DEPT OF NATURAL			822.23
00591645	WA STATE DEPT OF REVENUE			30,773.85
00591646	SPOKANE CITY TREASURER	21,203.47		
00591647	AT&T MOBILITY	800.80		
00591648	BOUND TREE MEDICAL LLC	2,408.92		
00591649	BROADWAY TRUCK STOP/DIV OF	200.00		
00591650	PACIFIC COMPANY LLC	777.82		
00591651	ORKIN	113.36		
00591652	SAFETY KLEEN CORPORATION	2,065.37		
00591653	SWANSON'S REFRIGERATION &	97.56		
00591654	T-MOBILE	89.74		
00591655	T-MOBILE USA INC	25.00		
00591656	WA STATE TREASURER	47,802.95		
00591657	WM RECYCLE AMERICA LLC	136,450.96		
00591658	BIG BELLY SOLAR LLC			2,146.21
80111648	ACTION MATERIALS	454.38		
80111649	ADVANCED RADON TECHNOLOGIES		125.00	
80111650	ALS LABORATORY GROUP	2,580.00		
80111651	ANATEK LABS INC	2,641.00		
80111652	AUNT FLOW CORP		1,120.00	
80111653	AVISTA UTILITIES		7,923.79	
80111654	BANNER FURNACE & FUEL	101.37		
80111655	BARR-TECH LLC	280.00		
80111656	BUDINGER & ASSOCIATES INC	926.10		
80111657	CAMTEK INC		2,422.53	
80111658	CINTAS CORPORATION NO 3		38.15	
80111659	CINTAS CORPORATION NO 2	194.02		
80111660	CIVTECH INC	7,326.00		
80111661	COFFMAN ENGINEERS INC	12,069.74		
80111662	COLEMAN OIL COMPANY LLC	2,840.96		
80111663	CONTRACT DESIGN ASSOCIATES I		61,714.20	
80111664	CORWIN OF SPOKANE LLC	28.09		
80111665	DALLY ENVIRONMENTAL LLC	2,383.38		

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CITY OF SPOKANE  
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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80111666	DELL MARKETING LP	3,313.78		

80111667	DESIMONE CONSULTING LLC	6,667.00		
80111668	DIVCO INC	5,396.99		
80111669	DOWL LLC	66,553.30		
80111670	EASTSIDE ELECTRIC MOTORS	3,847.70		
80111671	ECOCHEM ANALYTICS INC	4,598.85		
80111672	FASTENAL CO	1,892.19		
80111673	FEAST COLLECTIVE	13,175.32		
80111674	FIRE CONTROL SPRINKLER SYSTE	1,129.59		
80111675	GHD INC	30,963.73		
80111676	GMCO CORP	284,004.72		
80111677	HDR ENGINEERING INC	40,922.49		
80111678	HEALTH EQUITY CIRCLE	15,000.00		
80111679	HELVETICKA INC		31,079.71	
80111680	HILL INTERNATIONAL INC		27,864.63	
80111681	HUMANIX HUMAN RESOURCE		1,428.80	
80111682	HYDRAULICS PLUS INC	341.33		
80111683	INLAND ENVIRONMENTAL RESOURC	7,950.15		
80111684	K & L GATES LLP	315.00		
80111685	K9 PEST DETECTIVES LLC		5,858.75	
80111686	KEMIRA WATER SOLUTIONS INC	66,497.67		
80111687	MCCOY POWER CONSULTANTS INC	7,400.00		
80111688	MERIDIAN CONSTRUCTION INC		430,647.84	
80111689	MK SOLUTIONS INC		26,787.21	
80111690	NALCO CO	21,939.76		
80111691	NB ENGINEERING LLC	1,675.50		
80111692	NORCO INC	493.05		
80111693	NRG EDGE CONSULTING LLC		700.00	
80111694	OLIN CORPORATION	28,615.11		
80111695	OSBORN CONSULTING INC	1,974.00		
80111696	OVERDRIVE INC		10,498.52	
80111697	RIPPLINGER ENGINEERING	8,041.37		
80111698	SECURITAS SECURITY SERVICES		24,375.08	
80111699	SPOKANE POWER TOOL & HDWE		1,350.52	
80111700	COWLES PUBLISHING COMPANY	178.16		
80111701	SYSTEMS AND SOFTWARE INC	7,000.00		
80111702	TERRAIN PROGRAMS	21,385.00		
80111703	TIERRA RIGHT OF WAY	2,678.79		
80111704	TRM SERVICES INC		4,812.36	
80111705	TWO RIVERS TERMINAL LLC	31,741.44		
80111706	UNITEC DORSH LLC	373.33		
80111707	WASHINGTON EQUIPMENT	10,872.75		
80111708	WASTE MANAGEMENT OF WA DBA	1,283.20		
80111709	WATERFLUENCE LLC	9,040.00		
80111710	WESTERN STATES EQUIPMENT CO	3,753.02		215.38
80111711	WESTERN SYSTEMS INC	6,165.77		
80111712	JOE RHEAUME	26,657.44		
80111713	WINSTON & CASHATT PS	8,710.00		
80111714	WITHERSPOON BRAJICICH		455.00	
80111715	CATHERINE G BAKKEN		30.63	
80111716	GINA COOPER		26.17	
80111717	JOSEPH A MOLLOY		10.63	
80111718	JUAN JUAN MOSES		41.36	

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80111719	INLAND NW AGC APPRENTICESHIP	12,500.00		
80111720	ALSCO DIVISION OF ALSCO INC			4.58
80111721	NORTHWEST INDUSTRIAL SERVICE			549.80
80111722	CATHOLIC CHARITIES	188,989.26		
80111723	COMMUNITY HEALTH ASSOCIATION	12,189.30		

80111724	CORBIN SENIOR ACTIVITY CENTE		2,612.50
80111725	DESAUTEL HEGE COMMUNICATIONS		10,445.00
80111726	ENTERPRISE FM TRUST		10,948.69
80111727	FOUR SEASONS LANDSCAPING INC	7,346.60	
80111728	GALLS LLC	5,326.30	
80111729	GARCO CONSTRUCTION INC		490,912.26
80111730	GOODWILL INDUSTRIES OF THE	121,282.22	
80111731	LANDMARK STRUCTURES I LP	99,580.63	
80111732	LANGUAGE LINE SERVICES	99.74	
80111733	NE COMMUNITY CENTER ASSN	26,740.43	
80111734	PARTNERS WITH FAMILIES &	6,510.82	
80111735	PETRICHOR BROADBAND LLC	40,000.00	
80111736	POSM SOFTWARE LLC	9,250.00	
80111737	PREMERA BLUE CROSS OR	594,829.41	
80111738	PRIORITY DISPATCH CORP/DIV O	17,395.86	
80111739	MARY F ROE		816.00
80111740	SECOND HARVEST FOOD BANK OF	3,395.54	
80111741	SINTO SENIOR CENTER		6,434.13
80111742	SPOKANE NEIGHBORHOOD ACTION	73,176.48	
80111743	SOUTHWEST SPOKANE COMMUNITY		3,328.88
80111744	DR LOUIS C SOWERS	7,200.00	
80111745	SPOKANE COUNTY FIRE DIST 10		1,000.00
80111746	SPOKANE COUNTY TREASURER	6,379.96	
80111747	SPOKANE EMERGENCY PHYSICIANS	15,890.00	
80111748	SPOKANE HOUSING AUTHORITY	2,086.17	
80111749	STANTEC CONSULTING SERVICES	2,567.25	
80111750	STARPLEX CORP		570.00
80111751	VOLUNTEERS OF AMERICA OF	471,540.91	
80111752	WEST CENTRAL COMMUNITY		6,056.25
80111753	WSF LLC	4,284.10	
80111754	YFA CONNECTIONS	2,083.33	
80111755	YWCA	78,705.15	
80111756	UNIVERSAL PROTECTION SERVICE	1,158.29	
80111757	ALL-AMERICAN ICE, LLC		1,167.91
80111758	ALSCO DIVISION OF ALSCO INC	1,525.54	
80111759	NORTHWEST INDUSTRIAL SERVICE	766.08	2,717.00
80111760	ARAMARK UNIFORM SERVICES	10.08	
80111761	AURORA WORLD INC		246.40
80111762	AVISTA UTILITIES	265,478.10	
80111763	A-L COMPRESSED GASES		178.22
80111764	BACON CONCRETE INC		51,874.75
80111765	BAKER & TAYLOR BOOKS		2,611.99
80111766	BANNER FURNACE & FUEL		490.50
80111767	BARR-TECH LLC	72,254.51	
80111768	BENEVATE INC	12,200.00	
80111769	BETTER HEALTH TOGETHER	53,099.87	
80111770	C & C YARD CARE	529.97	
80111771	CDW GOVERNMENT INC	261.93	

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CITY OF SPOKANE

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80111772	CENGAGE LEARNING INC		57,415.39	
80111773	CINTAS CORPORATION NO 3	12,307.86		
80111774	CLEAN ENERGY INC	17,276.47		
80111775	COFFMAN ENGINEERS INC	956.73		
80111776	COMCAST	4,706.35		
80111777	COMMONSTREET CONSULTING LLC	5,584.61		
80111778	COMPUNET INC	6,646.63		
80111779	CONTINENTAL DOOR COMPANY LLC	6,534.55		
80111780	CONTROL SOLUTIONS NW INC	122.62		

80111781	COPIERS NORTHWEST INC	367.22		
80111782	CORRIDOR CONTRACTORS LLC	251,191.59		
80111783	CREEK AT QUALCHAN GOLF COURS			13.60
80111784	CUMMINS INC	2,905.98		
80111785	DATA DIMENSIONS LLC	300.00		
80111786	DESIGNER DECAL INC	309.40		
80111787	DEVRIES INFORMATION MANAGEME	17.10		
80111788	JIM'S TRANSFER INC DBA DEVRI	318.00		
80111789	DIVCO INC	2,340.32		
80111790	DIVINES TOWING/DIV OF	207.65		
80111791	EBSCO INFORMATION SERVICES		40,752.26	
80111792	EUROFINS ENVIRONMENT TESTING	670.00		
80111793	EYEMART EXPRESS LLC	339.90		
80111794	FASTENAL CO	14.34		
80111795	FELTON FIRE SERVICE LLC	749.31		
80111796	FISHER CONSTRUCTION GROUP IN			172,142.85
80111797	FLUME INC	1,199.00		
80111798	GALLS LLC			72.20
80111799	GEO ENGINEERS INC	15,273.90		
80111800	WINGFOOT COMMERCIAL TIRE	919.59		
80111801	GRAINGER INC	220.45		
80111802	HDR ENGINEERING INC	23,642.17		
80111803	MARUBENI AMERICA CORPORATION			1,447.04
80111804	INFOUSA MARKETING INC		5,045.00	
80111805	CPM DEVELOPMENT CORP DBA	77,602.58		
80111806	INLAND ENVIRONMENTAL RESOURC	7,998.87		
80111807	INLAND TOWING	113.36		
80111808	INTEGRUS ARCHITECTURE	14,432.00		
80111809	INTERSTATE CONCRETE & ASPHAL	314.76		
80111810	J R SWIGART COMPANY INC	178,934.93		
80111811	JOHNSON CONTROLS FIRE	5,224.00		
80111812	KEN DAVIS LAWN & TREE CARE I	10,049.80		
80111813	LEONE & KEEBLE INC		25,240.44	
80111814	LEXIS-NEXIS RISK & ANALYTICS	407.67		
80111815	LOUDEN, KRISTAL			4,986.45
80111816	MATRIX CONSULTING GROUP LTD	13,120.00		
80111817	MCKINSTRY CO LLC	360.00		
80111818	MEGA WASH LLC	2,694.46		
80111819	MIDWEST TAPE		311.40	
80111820	MOSS-ADAMS LLP	2,205.00		
80111821	ALGONA PACIFIC FACILITIES OF	2,520.00		
80111822	NORTH RIDGE HOUSE INC	9,710.00		
80111823	OAC SERVICES INC	8,805.54		
80111824	OFFICE OF STATE AUDITOR	23,408.00		

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80111825	PACIFIC PETROLEUM & SUPPLY	2,257.61		
80111826	PERFORMANCE SYSTEMS	1,020.82		
80111827	PMTECH INC	7,850.00		
80111828	POINTE PEST CONTROL	1,466.05		
80111829	POMP'S TIRE SERVICE INC	2,111.64		
80111830	PRO MECHANICAL SERVICES INC	61,954.20		
80111831	PROQUEST LLC		10,999.99	
80111832	PROVOST PROFESSIONAL	1,046.57		
80111833	REGIONAL DISPOSAL COMPANY	753,280.41		
80111834	REHN & ASSOCIATES	396.00		
80111835	ROGUE HEART MEDIA SPC	14,406.96		
80111836	SHERWIN WILLIAMS CO	345.75		557.18
80111837	SHI CORP	623.07		

80111838	SITEONE LANDSCAPE SUPPLY LLC		2,605.34
80111839	SOLID WASTE SYSTEMS INC	2,077.57	
80111840	HESTON HARDWARE		761.74
80111841	SPOKANE COUNTY TITLE CO	218.00	
80111842	SPOKANE COUNTY TREASURER	188,335.82	
80111843	SPOKANE TRANSIT AUTHORITY	1,024.28	
80111844	SPRAGUE PEST CONTROL/DIV OF		190.75
80111845	STARPLEX CORP	30,118.75	
80111846	SUMMIT LAW GROUP PLLC	16,719.19	
80111847	T & T GOLF MANAGEMENT INC		6,542.01
80111848	PAUL TAPIA	650.00	
80111849	THOMSON WEST	3,962.70	
80111850	TIFCO INDUSTRIES	712.78	
80111851	TPC HOLDING INC		1,578.32
80111852	TRANSITIONS DBA TRANSITIONAL	5,628.29	
80111853	TRUTH MINISTRIES OF SPOKANE	52,102.00	
80111854	YOY INC	4,516.00	
80111855	VERIZON WIRELESS	2,525.35	3,838.58
80111856	VERTICAL OPTIONS LLC	697.60	
80111857	VOLT MANAGEMENT CORP	15,576.54	
80111858	WASHINGTON EQUIPMENT	1,151.96	
80111859	WEST CENTRAL COMMUNITY	20,868.36	
80111860	WEST PLAINS AIRPORT AREA	45,488.97	
80111861	YWCA	16,667.01	
80111862	KELLY BURNETT	360.50	
80111863	ALICE M BUSCH		15.63
80111864	AMBER GROE	58.25	
80111865	SUZANNE CATHERINE PERRY	875.00	
80111866	ALSCO DIVISION OF ALSCO INC	5,717.16	
80111867	NORTHWEST INDUSTRIAL SERVICE	698.94	
80111868	AVISTA UTILITIES	86,738.66	
80111869	CAMTEK INC	2,943.00	
80111870	CONTRACT DESIGN ASSOCIATES I	2,022.73	
80111871	COPIERS NORTHWEST INC	12,260.74	
80111872	CORWIN OF SPOKANE LLC	2,765.06	
80111873	CW NIELSEN MFG CORP	3,166.45	
80111874	DELTA DENTAL OF WASHINGTON	55,384.04	
80111875	DEVRIES INFORMATION MANAGEME	51.30	
80111876	ELECTRONIC DATA COLLECTION	829.14	
80111877	FEDERAL EXPRESS CORP/DBA FED	107.93	

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 03

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 01/23/23  
TIME: 09:39  
PAGE: 7

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80111878	FISHER CONSTRUCTION GROUP IN	5,481.61		
80111879	GORDON TRUCK CENTERS INC DBA	2,125.93		
80111880	HUGHES FIRE EQUIPMENT INC	1,602.15		
80111881	INLAND PACIFIC HOSE & FITTIN	96.60		
80111882	KAISER FOUNDATION HEALTH PLA	168,762.73		
80111883	MAUL FOSTER & ALONGI, INC	406.25		
80111884	MUNICIPAL EMERGENCY SERVICES	1,131.26		
80111885	OXARC INC	184.08		6.21
80111886	RACOM CORPORATION	70.29		
80111887	THE SALVATION ARMY	41,666.68		
80111888	SAN DIEGO POLICE EQUIP CO IN	15,691.10		
80111889	SPOKANE NEIGHBORHOOD ACTION	158,497.07		
80111890	SPOKANE COUNTY TREASURER	290,304.32		
80111891	SPOKANE INT'L AIRPORT	40.00		
80111892	STARPLEX CORP	29,127.52		
80111893	SUMMIT LAW GROUP PLLC	5,290.83		
80111894	TACOMA SCREW PRODUCTS INC	118.20		

80111895	THOMAS DEAN & HOSKINS INC	23,883.33		
80111896	TRACE ANALYTICS LLC	89.00		
80111897	ULINE INC	252.31		
80111898	US BANK P CARD PAYMENTS	52,119.08		
80111899	VERIZON WIRELESS	752.44		
80111900	WASHINGTON AUTO CARRIAGE	49.01		
80111901	WASTE MANAGEMENT OF WA DBA	74,337.67		
80111902	YWCA	32,969.84		
80111903	DERREK DANIELS	500.00		
80111904	LOREN MICHAEL MCDEID	180.00		
80111905	STEVE OBENLAND	136.00		
80111906	JERRY W SWANSON	16.81		
		-----	-----	-----
		7,047,330.96	949,035.73	829,006.46
				=====
			CITYWIDE TOTAL:	8,825,373.15



REPORT: PG3630  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 03

DATE: 01/23/23  
TIME:  
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0020 - NONDEPARTMENTAL

SPOKANE COUNTY TREASURER	SPOKANE COUNTY ACH PMT NO. - 80111890	208,591.24
SPOKANE TRANSIT AUTHORITY	CONTRACTUAL SERVICES ACH PMT NO. - 80111843	1,024.28
SUMMIT LAW GROUP PLLC	LEGAL SERVICES ACH PMT NO. - 80111893	22,010.02
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00591627	563.90-
WINSTON & CASHATT PS	LEGAL SERVICES ACH PMT NO. - 80111713	8,710.00
TOTAL FOR 0020 - NONDEPARTMENTAL		239,771.64

0030 - POLICE OMBUDSMAN

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	127.62
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	18.53
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	246.80
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	500.00
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80111898	200.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	2,147.95
WA STATE DEPT OF REVENUE	OFFICE SUPPLIES -	3.72
TOTAL FOR 0030 - POLICE OMBUDSMAN		3,244.62

0100 - GENERAL FUND

STANTEC CONSULTING SERVICES INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80111749	2,567.25
US BANK P CARD PAYMENTS	PCARD ADVANCE PYMT REC ACH PMT NO. - 80111898	348,224.00-
TOTAL FOR 0100 - GENERAL FUND		345,656.75-

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0230 - CIVIL SERVICE

CDW GOVERNMENT INC	OPERATING SUPPLIES
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	ACH PMT NO. - 80111771	261.93
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80111898	4,493.66
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	34.61
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	360.00
US BANK P CARD PAYMENTS	PROFESSIONAL SERVICES ACH PMT NO. - 80111898	49.06
TOTAL FOR 0230 - CIVIL SERVICE		5,199.26

0260 - CITY CLERK

US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	50.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	80.00
TOTAL FOR 0260 - CITY CLERK		130.00

0300 - HUMAN SERVICES

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	47.04
US BANK P CARD PAYMENTS	CELL PHONE ACH PMT NO. - 80111898	32.69
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	194.73
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80111855	90.36
TOTAL FOR 0300 - HUMAN SERVICES		364.82

0320 - COUNCIL

DESIMONE CONSULTING LLC	PROFESSIONAL SERVICES ACH PMT NO. - 80111667	6,667.00
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	478.50

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80111898	388.80
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	1,151.82
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	

	ACH PMT NO. - 80111898	81.75
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	621.13
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	50.00
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80111855	890.73
WA STATE DEPT OF REVENUE	OTH DUES/SUBSCRIPTNS/MEMBERSHP -	52.57
WA STATE DEPT OF REVENUE	REGISTRATION/SCHOOLING -	4.50
TOTAL FOR 0320 - COUNCIL		----- 10,386.80

0330 - PUBLIC AFFAIRS/COMMUNICATIONS

US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80111898	2,279.68
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80111898	1,961.61
TOTAL FOR 0330 - PUBLIC AFFAIRS/COMMUNICATIONS		----- 4,241.29

0370 - ENGINEERING SERVICES

DELL MARKETING LP %DELL USA LP	MINOR EQUIPMENT ACH PMT NO. - 80111666	565.39
PMTECH INC DBA PMWEB	CONTRACTUAL SERVICES ACH PMT NO. - 80111827	5,259.50
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	665.53
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	936.56
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	196.88
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	811.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80111898	326.93
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	375.00
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	12.15
TOTAL FOR 0370 - ENGINEERING SERVICES		----- 9,148.94

0410 - FINANCE

BENEVATE INC	SOFTWARE MAINTENANCE ACH PMT NO. - 80111768	12,200.00
COMCAST	MOBILE BROADBAND ACH PMT NO. - 80111776	174.70
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	3,476.98
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00591627	1,637.48-
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	19.60
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	35.99
WA STATE DEPT OF REVENUE	SOFTWARE MAINTENANCE -	648.00
TOTAL FOR 0410 - FINANCE		14,917.79

0450 - NEIGHBHD HOUSING HUMAN SVCS

US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	80.24
TOTAL FOR 0450 - NEIGHBHD HOUSING HUMAN SVCS		80.24

0470 - HISTORIC PRESERVATION

US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	21.64
TOTAL FOR 0470 - HISTORIC PRESERVATION		21.64

0500 - LEGAL

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

C & C YARD CARE	SNOW REMOVAL SERVICES ACH PMT NO. - 80111770	264.98
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	372.76
SPOKANE COUNTY BAR ASSN SPOKANE COUNTY COURTHOUSE	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00591620	1.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	22.31
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00591627	0.20-

US BANK P CARD PAYMENTS	CLE TRAVEL ACH PMT NO. - 80111898	2,249.32
US BANK P CARD PAYMENTS	JUDGEMENTS/DAMAGES ACH PMT NO. - 80111898	13.74
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	894.47
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	50.00
WA STATE DEPT OF REVENUE	JUDGEMENTS/DAMAGES -	1.24
TOTAL FOR 0500 - LEGAL		----- 3,869.62

0520 - MAYOR

US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80111898	70.97
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	249.74
US BANK P CARD PAYMENTS	PROMOTIONAL SUPPLIES ACH PMT NO. - 80111898	40.36
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	800.00
TOTAL FOR 0520 - MAYOR		----- 1,161.07

0550 - NEIGHBORHOOD SERVICES

AMBER GROE	LOCAL MILEAGE ACH PMT NO. - 80111864	58.25
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80111855	127.69

HONORABLE MAYOR  
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0550 - NEIGHBORHOOD SERVICES	----- 185.94
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0560 - MUNICIPAL COURT

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	329.68
UNIVERSAL PROTECTION SERVICE DBA ALLIED UNIVERSAL SECURITY	ALARM/SECURITY SERVICES ACH PMT NO. - 80111756	1,158.29
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	129.06
US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80111898	10.76
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	

	ACH PMT NO. - 80111898	1,503.74
US BANK P CARD PAYMENTS	OFFICE FURNITURE (NON CAPITAL) ACH PMT NO. - 80111898	3,827.29
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	2,321.49
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	2,811.24
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	309.30
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80111898	120.00
US BANK P CARD PAYMENTS	PUBLICATIONS ACH PMT NO. - 80111898	498.39
TOTAL FOR 0560 - MUNICIPAL COURT		----- 13,019.24

0650 - PLANNING SERVICES

US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	119.23
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	270.99
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80111898	99.99
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80111855	42.47
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	9.00

HONORABLE MAYOR  
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0650 - PLANNING SERVICES	----- 541.68
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0680 - POLICE

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80111760	10.08
AT&T MOBILITY	MOBILE BROADBAND CHECK NO. - 00591647	800.80
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80111868	7,174.93
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80111868	9,991.88
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80111776	2,914.70
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	7,021.22

CW NIELSEN MFG CORP	OPERATING SUPPLIES ACH PMT NO. - 80111873	3,166.45
DR LOUIS C SOWERS	MEDICAL SERVICES ACH PMT NO. - 80111744	7,200.00
FLOORMART INC	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00591598	3,952.00
FOUR SEASONS LANDSCAPING INC	SNOW REMOVAL SERVICES ACH PMT NO. - 80111727	7,346.60
GALLS LLC	CLOTHING ACH PMT NO. - 80111728	5,326.30
GRAINGER INC	OPERATING SUPPLIES ACH PMT NO. - 80111801	220.45
INLAND TOWING A DIV OF SADIE ENTERPRISE LLC	TOWING EXPENSE ACH PMT NO. - 80111807	113.36
JERRY W SWANSON	LOCAL MILEAGE ACH PMT NO. - 80111906	16.81
JIM'S TRANSFER INC DBA DEVRIES MOVING PACKING STORAGE	PROFESSIONAL SERVICES ACH PMT NO. - 80111788	318.00
LANGUAGE LINE SERVICES LANGUAGE LINE LLC	INTERPRETER COSTS ACH PMT NO. - 80111732	99.74
LEXIS-NEXIS RISK & ANALYTICS GROUP ACCURINT-ACCT 1189340	BACKGROUND CHECKS ACH PMT NO. - 80111814	163.50
LEXIS-NEXIS RISK & ANALYTICS GROUP ACCURINT-ACCT 1189340	SOFTWARE MAINTENANCE ACH PMT NO. - 80111814	244.17

HONORABLE MAYOR  
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

OXARC INC	OPERATING SUPPLIES ACH PMT NO. - 80111885	130.71
PET EMERGENCY CLINIC	OPERATING SUPPLIES CHECK NO. - 00591613	43.23
PET EMERGENCY CLINIC	VETERINARY SERVICES CHECK NO. - 00591613	106.11
SAN DIEGO POLICE EQUIP CO INC	AMMUNITION ACH PMT NO. - 80111888	15,691.10
SPOKANE COUNTY TREASURER	SPOKANE COUNTY ACH PMT NO. - 80111890	190,072.74
T-MOBILE USA INC	MISC SERVICES/CHARGES CHECK NO. - 00591655	25.00
ULINE INC ATTN: ACCOUNTS RECEIVABLE	OPERATING SUPPLIES ACH PMT NO. - 80111897	252.31
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	141.91
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00591627	14.90-



US BANK P CARD PAYMENTS	BACKGROUND CHECKS ACH PMT NO. - 80111898	294.74
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80111898	1,592.75
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	74.54
US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80111898	158.65
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	2,120.53
US BANK P CARD PAYMENTS	MISC SERVICES/CHARGES ACH PMT NO. - 80111898	80.00
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80111898	2,981.42
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	817.14
US BANK P CARD PAYMENTS	OPERATING RENTALS/LEASES ACH PMT NO. - 80111898	300.00
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	9,942.77
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	1,203.64

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80111898	872.68
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	718.20
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111898	79.73
US BANK P CARD PAYMENTS	SOFTWARE MAINTENANCE ACH PMT NO. - 80111898	107.91
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80111898	184.54
US BANK P CARD PAYMENTS	VETERINARY SERVICES ACH PMT NO. - 80111898	163.48
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80111855	339.76
VERIZON WIRELESS	MOBILE BROADBAND ACH PMT NO. - 80111855	40.01
WA STATE DEPT OF REVENUE	CLOTHING -	36.63
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	10.69
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	

-

285.89

TOTAL FOR 0680 - POLICE

284,934.90

0690 - COMMUNITY JUSTICE SERVICES

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	197.05
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	1,948.66
US BANK P CARD PAYMENTS	OFFICE FURNITURE (NON CAPITAL) ACH PMT NO. - 80111898	622.11
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	295.29
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	148.87

TOTAL FOR 0690 - COMMUNITY JUSTICE SERVICES

3,211.98

0700 - PUBLIC DEFENDER

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

C & C YARD CARE	SNOW REMOVAL SERVICES ACH PMT NO. - 80111770	264.99
PAUL TAPIA TAPIA INVESTIGATIVE SERVICES	LEGAL SERVICES ACH PMT NO. - 80111848	650.00
PROVOST PROFESSIONAL INVESTIGATIONS	LEGAL SERVICES ACH PMT NO. - 80111832	1,046.57
SUZANNE CATHERINE PERRY	LEGAL SERVICES ACH PMT NO. - 80111865	875.00
THOMSON WEST WEST PUBLISHING PAYMENT CTR	PUBLICATIONS ACH PMT NO. - 80111849	3,962.70
US BANK P CARD PAYMENTS	MISC SERVICES/CHARGES ACH PMT NO. - 80111898	85.00
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	1,287.88

TOTAL FOR 0700 - PUBLIC DEFENDER

8,172.14

0750 - COMMUNITY/ECONOMIC DEV DVSN

MAUL FOSTER & ALONGI, INC	CONTRACTUAL SERVICES ACH PMT NO. - 80111883	406.25
PETRICHOR BROADBAND LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80111735	40,000.00
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	115.86

US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	4.00
WEST PLAINS AIRPORT AREA PUBLIC DEVELOPMENT AUTHORITY	CONTRACTUAL SERVICES ACH PMT NO. - 80111860	45,488.97
TOTAL FOR 0750 - COMMUNITY/ECONOMIC DEV DVSN		----- 86,015.08

1100 - STREET FUND

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80111762	246,066.45
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80111762	2,956.56
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	510.89
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80111672	1,892.19

HONORABLE MAYOR  
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111794	14.34
GMCO CORP DBA ROADWISE	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111676	284,004.72
INTERSTATE CONCRETE & ASPHALT	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111809	314.76
NORTH SPOKANE IRRIGATION DIST #8	PUBLIC UTILITY SERVICE CHECK NO. - 00591611	5.00
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80111759	543.20
SALT DISTRIBUTORS INC	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00591534	49,493.04
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80111837	623.07
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	820.31
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	701.30
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	1,423.30
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	4,087.08
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80111898	301.91
US BANK P CARD PAYMENTS	POWER TOOLS/EQUIPMENT ACH PMT NO. - 80111898	589.13

US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	51.50
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111898	1,841.37
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80111898	381.84
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80111855	254.82
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80111855	527.16
WESTERN SYSTEMS INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111711	6,165.77
WHITWORTH WATER DISTRICT NO 2	PUBLIC UTILITY SERVICE CHECK NO. - 00591634	25.53

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1100 - STREET FUND	-----	603,595.24
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1200 - CODE ENFORCEMENT FUND

SHERWIN WILLIAMS CO	OPERATING SUPPLIES ACH PMT NO. - 80111836	345.75
US BANK P CARD PAYMENTS	CELL PHONE ACH PMT NO. - 80111898	0.99
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80111898	647.29
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	1,661.37
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	315.00
TOTAL FOR 1200 - CODE ENFORCEMENT FUND	-----	2,970.40

1300 - LIBRARY FUND

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	168.49
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00591627	3.74-
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80111898	623.81
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80111898	167.80
US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80111898	1,745.46
US BANK P CARD PAYMENTS	LIBRARY BOOKS/OTHER MATERIALS	

	ACH PMT NO. - 80111898	3,070.51
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	7,364.37
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	15,179.06
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	232.14
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80111898	400.00
US BANK P CARD PAYMENTS	POWER TOOLS/EQUIPMENT ACH PMT NO. - 80111898	359.67

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	PRINTING/BINDING/REPRO ACH PMT NO. - 80111898	111.16
US BANK P CARD PAYMENTS	PROMOTIONAL SUPPLIES ACH PMT NO. - 80111898	823.43
US BANK P CARD PAYMENTS	RECREATIONAL SUPPLIES ACH PMT NO. - 80111898	4,192.88
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	350.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111898	4,376.67
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	6.84
WA STATE DEPT OF REVENUE	RECREATIONAL SUPPLIES -	113.85
WA STATE DEPT OF REVENUE	REGISTRATION/SCHOOLING -	6.75
TOTAL FOR 1300 - LIBRARY FUND		39,289.15

1360 - MISCELLANEOUS GRANTS FUND

STANTEC CONSULTING SERVICES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80111749	2,567.25
STANTEC CONSULTING SERVICES INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80111749	2,567.25-
TOTAL FOR 1360 - MISCELLANEOUS GRANTS FUND		0.00

1380 - TRAFFIC CALMING MEASURES

BREYLIN R & THEODORE L JOHNSON	PHOTO RED FINES CHECK NO. - 00591604	25.00
CRYSTAL PATRICK PO BOX 871	SCHOOL ZONE SPEED CAMERA FINE CHECK NO. - 00591608	20.00

DOWL LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80111669	66,553.30
JOHNNY & SUSAN TUNSON 3372 S HUNTER VIEW DR	PHOTO RED FINES CHECK NO. - 00591606	39.00
KARENE SIMCHUK 16510 N APPLEWOOD LN	PHOTO RED FINES CHECK NO. - 00591605	20.00
MARCY FEW 6402 S CEDAR RD	SCHOOL ZONE SPEED CAMERA FINE CHECK NO. - 00591607	299.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SARAH DAVIS 14108 E WELLESLEY AVE	PHOTO RED FINES CHECK NO. - 00591603	218.61
ZERO DB COMMUNICATIONS LLC 4916 W BURROUGHS RD	SCHOOL ZONE SPEED CAMERA FINE CHECK NO. - 00591609	241.00

TOTAL FOR 1380 - TRAFFIC CALMING MEASURES	-----	67,415.91
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1400 - PARKS AND RECREATION FUND

COFFMAN ENGINEERS INC	PROFESSIONAL SERVICES ACH PMT NO. - 80111661	4,954.00
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80111776	340.03
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	229.73
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80111898	1,154.68
US BANK P CARD PAYMENTS	ALARM/SECURITY SERVICES ACH PMT NO. - 80111898	338.49
US BANK P CARD PAYMENTS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	235.22
US BANK P CARD PAYMENTS	CELL PHONE ACH PMT NO. - 80111898	57.60
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	3,081.93
US BANK P CARD PAYMENTS	GENERAL REPAIRS/MAINT ACH PMT NO. - 80111898	777.80
US BANK P CARD PAYMENTS	ITEMS PURCHASED FOR INVENTORY ACH PMT NO. - 80111898	1,407.61
US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80111898	351.29
US BANK P CARD PAYMENTS	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80111898	535.92
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	137.71

US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80111898	92.00
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	1,328.75
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	6,932.82

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	17.36
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80111898	126.00
US BANK P CARD PAYMENTS	RECREATIONAL SUPPLIES ACH PMT NO. - 80111898	942.94
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	1,076.45
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111898	169.00
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	45.58
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80111898	499.23
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	17.47
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	69.87
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	15.21
TOTAL FOR 1400 - PARKS AND RECREATION FUND		24,934.69

1425 - AMERICAN RESCUE PLAN

FEAST COLLECTIVE DBA FEAST WORLD KITCHEN	CONTRACTUAL SERVICES ACH PMT NO. - 80111673	13,175.32
HEALTH EQUITY CIRCLE	CONTRACTUAL SERVICES ACH PMT NO. - 80111678	15,000.00
MATRIX CONSULTING GROUP LTD	CONTRACTUAL SERVICES ACH PMT NO. - 80111816	13,120.00
MOSS-ADAMS LLP	CONTRACTUAL SERVICES ACH PMT NO. - 80111820	2,205.00
NW MUSEUM OF ARTS & CULTURE/ DIV OF EASTERN WA STATE	CONTRACTUAL SERVICES CHECK NO. - 00591533	21,400.00
TERRAIN PROGRAMS	CONTRACTUAL SERVICES ACH PMT NO. - 80111702	21,385.00
UNITED WAY OF SPOKANE COUNTY	CONTRACTUAL SERVICES	

DBA SPOKANE COUNTY UNITED WAY CHECK NO. - 00591535 19,165.23

TOTAL FOR 1425 - AMERICAN RESCUE PLAN 105,450.55

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

1460 - PARKING METER REVENUE FUND

ELECTRONIC DATA COLLECTION CORPORATION	BANK FEES ACH PMT NO. - 80111876	173.00
ELECTRONIC DATA COLLECTION CORPORATION	LEGAL SERVICES ACH PMT NO. - 80111876	75.00
ELECTRONIC DATA COLLECTION CORPORATION	POSTAGE ACH PMT NO. - 80111876	268.54
ELECTRONIC DATA COLLECTION CORPORATION	PRINTING/BINDING/REPRO ACH PMT NO. - 80111876	312.60
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80111877	107.93
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	522.99
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80111898	170.41
US BANK P CARD PAYMENTS	LEGAL SERVICES ACH PMT NO. - 80111898	93.85
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	145.08-
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	648.37
US BANK P CARD PAYMENTS	POWER TOOLS/EQUIPMENT ACH PMT NO. - 80111898	2,237.79
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111898	139.64-

TOTAL FOR 1460 - PARKING METER REVENUE FUND 4,325.76

1620 - PUBLIC SAFETY & JUDICIAL GRANT

SPOKANE REGIONAL DOMESTIC VIOLENCE COALITION	CONTRACTUAL SERVICES CHECK NO. - 00591622	6,832.00
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TOTAL FOR 1620 - PUBLIC SAFETY & JUDICIAL GRANT 6,832.00

1630 - COMBINED COMMUNICATIONS CENTER

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	169.07
PRIORITY DISPATCH CORP/DIV OF MEDICAL PRIORITY CONSULTANTS	SOFTWARE MAINTENANCE ACH PMT NO. - 80111738	17,395.86



PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1630 - COMBINED COMMUNICATIONS CENTER		17,564.93
-----		
1640 - COMMUNICATIONS BLDG M&O FUND		
-----		
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80111868	9,779.38
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80111868	2,029.50
CAMTEK INC	ALARM/SECURITY SERVICES ACH PMT NO. - 80111869	981.00
J R SWIGART COMPANY INC	BUILDING IMPROVEMENTS ACH PMT NO. - 80111810	178,934.93
TOTAL FOR 1640 - COMMUNICATIONS BLDG M&O FUND		191,724.81
-----		
1680 - CD/HS OPERATIONS		
-----		
HEATHER PAGE	TRAVEL CASH ADVANCE CHECK NO. - 00591612	360.50
KELLY BURNETT	TRAVEL CASH ADVANCE ACH PMT NO. - 80111862	360.50
TESSA JILOT	TRAVEL CASH ADVANCE CHECK NO. - 00591602	360.50
TOTAL FOR 1680 - CD/HS OPERATIONS		1,081.50
-----		
1940 - CHANNEL FIVE EQUIPMENT RESERVE		
-----		
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	32.14
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	141.84
TOTAL FOR 1940 - CHANNEL FIVE EQUIPMENT RESERVE		173.98
-----		
1950 - PARK CUMULATIVE RESERVE FUND		
-----		
COFFMAN ENGINEERS INC	LANDSCAPING AND IRRIGATION ACH PMT NO. - 80111661	549.08
COFFMAN ENGINEERS INC	PLAYGROUNDS ACH PMT NO. - 80111661	150.00
TOTAL FOR 1950 - PARK CUMULATIVE RESERVE FUND		699.08
-----		

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

1970 - FIRE/EMS FUND

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80111868	16,756.28
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80111868	25,809.72
BOUND TREE MEDICAL LLC	SAFETY SUPPLIES CHECK NO. - 00591648	2,408.92
CAMTEK INC	ALARM/SECURITY SERVICES ACH PMT NO. - 80111869	1,962.00
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80111776	460.23
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	718.15
CORWIN OF SPOKANE LLC CORWIN FORD SPOKANE	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80111872	2,259.12
CORWIN OF SPOKANE LLC CORWIN FORD SPOKANE	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80111872	534.03
DESIGNER DECAL INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80111786	309.40
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80111875	8.55
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80111879	2,125.93
HUGHES FIRE EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80111880	1,602.15
INLAND PACIFIC HOSE & FITTINGS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80111881	96.60
MUNICIPAL EMERGENCY SERVICES INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111884	1,131.26
PACIFIC COMPANY LLC	CLOTHING CHECK NO. - 00591650	777.82
PRO MECHANICAL SERVICES INC	BUILDING IMPROVEMENTS ACH PMT NO. - 80111830	61,954.20
RACOM CORPORATION	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80111886	70.29
SIX ROBBLEES INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00591616	3,358.42
SPOKANE EMERGENCY PHYSICIANS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80111747	15,890.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SWANSON'S REFRIGERATION & EQUIPMENT REPAIRS/MAINTENANCE

RESTAURANT REPAIR	CHECK NO. - 00591653	97.56
THE MEN'S WEARHOUSE INC	CLOTHING ALTERATIONS & REPAIRS CHECK NO. - 00591543	21.80
TRACE ANALYTICS LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111896	89.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	178.02
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00591627	6.02-
US BANK P CARD PAYMENTS	BANK FEES ACH PMT NO. - 80111898	55.20
US BANK P CARD PAYMENTS	CELL PHONE ACH PMT NO. - 80111898	369.55
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80111898	547.34
US BANK P CARD PAYMENTS	CLOTHING ALTERATIONS & REPAIRS ACH PMT NO. - 80111898	1.14
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	392.99
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	7,820.18
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80111898	677.23
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	816.01
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	5,395.38
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	106.60
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80111898	7,500.00
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80111898	29.54
US BANK P CARD PAYMENTS	PUBLICATIONS ACH PMT NO. - 80111898	1,458.38
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	475.92
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111898	1,445.66

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80111898	2,007.23
US BANK P CARD PAYMENTS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80111898	6,414.61

US BANK P CARD PAYMENTS	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80111898	566.74
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	431.58
WA STATE DEPT OF REVENUE	PERSONAL PROTECTIVE EQUIPMENT -	675.00
TOTAL FOR 1970 - FIRE/EMS FUND		----- 175,799.71
1990 - TRANSPORTATION BENEFIT FUND		
-----		
CPM DEVELOPMENT CORP DBA INLAND ASPHALT COMPANY	CONTRACTUAL SERVICES ACH PMT NO. - 80111805	70,357.19
TOTAL FOR 1990 - TRANSPORTATION BENEFIT FUND		----- 70,357.19
3200 - ARTERIAL STREET FUND		
-----		
COMMONSTREET CONSULTING LLC	RIGHT OF WAY ACH PMT NO. - 80111777	5,584.61
CORRIDOR CONTRACTORS LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111782	177,073.14
SPOKANE COUNTY TITLE CO	RIGHT OF WAY ACH PMT NO. - 80111841	218.00
THOMAS DEAN & HOSKINS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111895	23,883.33
TOTAL FOR 3200 - ARTERIAL STREET FUND		----- 206,759.08
3365 - 2018 UTGO LIBRARY CAPITAL BOND		
-----		
US BANK P CARD PAYMENTS	BUILDING CONSTRUCTION ACH PMT NO. - 80111898	1,958.02
TOTAL FOR 3365 - 2018 UTGO LIBRARY CAPITAL BOND		----- 1,958.02
4100 - WATER DIVISION		
-----		
ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111648	454.38
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	453.61
FLUME INC	CONTRACTUAL SERVICES ACH PMT NO. - 80111797	1,199.00
ROGUE HEART MEDIA SPC	CONTRACTUAL SERVICES ACH PMT NO. - 80111835	9,059.73

SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00591619	79,853.87
T-MOBILE	TELEPHONE CHECK NO. - 00591654	89.74
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	38.60
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00591627	17.30-
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80111898	210.08
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	1,241.00
US BANK P CARD PAYMENTS	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80111898	4,501.26
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	4,249.90
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	2,455.66
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	3,287.73
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	85.00
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80111898	2,856.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	150.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111898	21,282.23
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	2,134.53
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	49.67
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	231.19

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WA STATE DEPT OF REVENUE	REPAIRS/MAINTENANCE -	109.80
WATERFLUENCE LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80111709	9,040.00

TOTAL FOR 4100 - WATER DIVISION

-----  
143,015.68

4250 - INTEGRATED CAPITAL MANAGEMENT

-----  
BUDINGER & ASSOCIATES INC

CONSTRUCTION OF FIXED ASSETS

	ACH PMT NO. - 80111656	926.10
CIVTECH INC	CONTRACTUAL SERVICES ACH PMT NO. - 80111660	7,326.00
COFFMAN ENGINEERS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111775	7,373.39
CORRIDOR CONTRACTORS LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111782	74,118.45
COWLES PUBLISHING COMPANY DBA THE SPOKESMAN-REVIEW	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111700	178.16
GEO ENGINEERS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111799	15,273.90
GHD INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111675	30,963.73
HDR ENGINEERING INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111802	64,564.66
LANDMARK STRUCTURES I LP	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111731	99,580.63
NB ENGINEERING LLC DBA EVERGREEN STORMH2O	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111691	1,675.50
OAC SERVICES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111823	8,805.54
PMTECH INC DBA PMWEB	CONTRACTUAL SERVICES ACH PMT NO. - 80111827	2,590.50
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00591619	43,233.65
SYSTEMS AND SOFTWARE INC DBA SYSTEMS AND SOFTWARE	CONTRACTUAL SERVICES ACH PMT NO. - 80111701	7,000.00
TIERRA RIGHT OF WAY SERVICES LTD	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111703	2,678.79
US BANK P CARD PAYMENTS	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111898	474.99

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80111898	151.59
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	327.00
US BANK P CARD PAYMENTS	PUBLICATIONS ACH PMT NO. - 80111898	108.00

TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT -----  
367,350.58

4310 - SEWER MAINTENANCE DIVISION  
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ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80111866	1,142.47
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COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	1,103.08
CPM DEVELOPMENT CORP DBA INLAND ASPHALT COMPANY	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80111805	7,245.39
PACIFIC PETROLEUM & SUPPLY PACIFIC PETROLEUM DIST INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111825	2,257.61
POSM SOFTWARE LLC	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80111736	9,250.00
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00591619	52,503.36
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	297.27
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	39.80
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	4,450.72
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	490.00
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80111898	22.50
US BANK P CARD PAYMENTS	POWER TOOLS/EQUIPMENT ACH PMT NO. - 80111898	3,050.92
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	290.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111898	6,597.04
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80111898	1,485.28

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	234.24
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	832.50
WSF LLC dba WESTERN SYSTEMS &	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111753	4,284.10
TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION		95,576.28

4320 - RIVERSIDE PARK RECLAMATION FAC

ALS LABORATORY GROUP	TESTING SERVICES ACH PMT NO. - 80111650	2,580.00
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80111762	271.98

AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80111762	146.70
CINTAS CORPORATION NO 2	SAFETY SUPPLIES ACH PMT NO. - 80111659	194.02
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80111662	2,815.42
CONTRACT DESIGN ASSOCIATES INC	OFFICE FURNITURE (NON CAPITAL) ACH PMT NO. - 80111870	2,022.73
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	427.75
CUMMINS INC DBA CUMMINS SALES & SERVICE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111784	2,905.98
DALLY ENVIRONMENTAL LLC	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111665	1,191.69
EUROFINS ENVIRONMENT TESTING NORTHWEST LLC	TESTING SERVICES ACH PMT NO. - 80111792	670.00
EYEMART EXPRESS LLC	MINOR SAFETY EQUIPMENT ACH PMT NO. - 80111793	339.90
FELIX HAYNES	MINOR SAFETY EQUIPMENT CHECK NO. - 00591600	180.00
INLAND ENVIRONMENTAL RESOURCES INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80111806	15,949.02
K & L GATES LLP	LEGAL SERVICES ACH PMT NO. - 80111684	315.00
KEMIRA WATER SOLUTIONS INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80111686	66,497.67

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

NALCO CO	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80111690	21,939.76
NORCO INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111692	137.19
OLIN CORPORATION CHLOR ALKALI	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80111694	28,615.11
POINTE PEST CONTROL	CONTRACTUAL SERVICES ACH PMT NO. - 80111828	1,466.05
PRORATE AND FUEL TAX DEPT OF LICENSING	MOTOR FUEL-OUTSIDE VENDOR CHECK NO. - 00591628	559.00
SCOTT P POTTER	PROTECTIVE GEAR/CLOTHING CHECK NO. - 00591614	180.00
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00591619	29,882.88
TWO RIVERS TERMINAL LLC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80111705	31,741.44
US BANK P CARD PAYMENTS	CELL PHONE	



	ACH PMT NO. - 80111898	230.40
US BANK P CARD PAYMENTS	MINOR SAFETY EQUIPMENT ACH PMT NO. - 80111898	1,548.46
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	391.13
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	31,017.48
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	210.00
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80111898	1.50
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80111898	42.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	1,127.00
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80111898	3,085.79
WASTE MANAGEMENT OF WA DBA GRAHAM ROAD LANDFILL	UTIL GARBAGE/WASTE REMOVAL ACH PMT NO. - 80111708	1,283.20
TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC		249,966.25

4330 - STORMWATER

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80111866	1,142.42
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80111868	6,603.82
DALLY ENVIRONMENTAL LLC	TESTING SERVICES ACH PMT NO. - 80111665	1,191.69
ROGUE HEART MEDIA SPC	CONTRACTUAL SERVICES ACH PMT NO. - 80111835	5,347.23
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111898	711.18
TOTAL FOR 4330 - STORMWATER		14,996.34

4480 - SOLID WASTE FUND

SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-REFUSE COLLECTION TAX CHECK NO. - 00591619	55.79
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-SALES TAX CHECK NO. - 00591619	2,391.21
TOTAL FOR 4480 - SOLID WASTE FUND		2,447.00

4490 - SOLID WASTE DISPOSAL

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80111762	935.37
BANNER FURNACE & FUEL	OPERATING SUPPLIES ACH PMT NO. - 80111654	101.37
BARR-TECH LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80111767	72,254.51
BIG SKY INDUSTRIAL/DIV OF ROCHELLE CONSTRUCTION SERVICES	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00591532	59,663.58
BROADWAY TRUCK STOP/DIV OF ALSAKER CORP	MOTOR FUEL-OUTSIDE VENDOR CHECK NO. - 00591649	200.00
CENTURYLINK	TELEPHONE CHECK NO. - 00591587	43.30
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80111773	12,307.86
CLEAN HARBORS ENVIRONMENTAL SERVICES INC	HAZARDOUS WASTE DISPOSAL CHECK NO. - 00591588	3,955.26
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	176.65

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

DIVCO INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111789	7,737.31
EASTSIDE ELECTRIC MOTORS INTEGRATED POWER SERVICES LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111670	3,847.70
ECOICHEM ANALYTICS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80111671	4,598.85
FELTON FIRE SERVICE LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111795	749.31
FIRE CONTROL SPRINKLER SYSTEMS COMPANY INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111674	1,129.59
HYDRAULICS PLUS INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111682	341.33
LOREN MICHAEL MCDEID	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80111904	180.00
MCCOY POWER CONSULTANTS INC	PROFESSIONAL SERVICES ACH PMT NO. - 80111687	7,400.00
NORCO INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80111692	182.86
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80111867	698.94
OSBORN CONSULTING INC	PROFESSIONAL SERVICES ACH PMT NO. - 80111695	1,974.00

RANDY E JACOBS	PERSONAL PROTECTIVE EQUIPMENT CHECK NO. - 00591601	174.19
REGIONAL DISPOSAL COMPANY	CONTRACTUAL SERVICES ACH PMT NO. - 80111833	753,280.41
RIPPLINGER ENGINEERING LABORATORIES	PROFESSIONAL SERVICES ACH PMT NO. - 80111697	8,041.37
SAFETY KLEEN CORPORATION	OPERATING SUPPLIES CHECK NO. - 00591652	342.57
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00591619	19,137.87
STEVE OBENLAND	PERMITS/OTHER FEES ACH PMT NO. - 80111905	136.00
UNITEC DORSH LLC C/O UNITEC CORPORATION	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111706	373.33
UNITED RENTALS NW INC	OPERATING RENTALS/LEASES CHECK NO. - 00591626	12,689.78
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	164.44

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	269.00
US BANK P CARD PAYMENTS	IF PHONES ACH PMT NO. - 80111898	23.93
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	456.61
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	606.97
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	3,393.01
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	474.49
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80111898	351.66
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80111898	110.09
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111898	21,028.80
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80111898	78.44
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80111898	6,877.12
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	24.21
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES	

	-	196.82
WASHINGTON EQUIPMENT MANUFACTURING CO INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111707	10,872.75
WASHINGTON EQUIPMENT MANUFACTURING CO INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111858	1,151.96
WATERCO OF THE PACIFIC NORTH WEST, INC	OPERATING SUPPLIES CHECK NO. - 00591590	107.49
WESTERN STATES EQUIPMENT CO	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111710	3,753.02
TOTAL FOR 4490 - SOLID WASTE DISPOSAL		----- 1,022,594.12

4500 - SOLID WASTE COLLECTION

ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80111866	4,957.81
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80111868	11,249.98
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80111868	8,635.96
BARR-TECH LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80111655	280.00
BRAD C ZWARG	PERMITS/OTHER FEES CHECK NO. - 00591635	481.00
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80111875	21.37
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00591619	60,960.34
SPOKANE COUNTY TREASURER	UTIL GARBAGE/WASTE REMOVAL ACH PMT NO. - 80111890	79,976.16
SPOKANE INT'L AIRPORT	PERMITS/OTHER FEES ACH PMT NO. - 80111891	40.00
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	1,415.79
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	2,024.74
US BANK P CARD PAYMENTS	OTHER MISC CHARGES ACH PMT NO. - 80111898	51.65
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80111898	1,185.83
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80111898	653.83
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80111899	752.44

WM RECYCLE AMERICA LLC	CONTRACTUAL SERVICES CHECK NO. - 00591657	329,293.14
WM RECYCLE AMERICA LLC	SALE OF RECYCLING MATERIALS CHECK NO. - 00591657	41,944.86-
TOTAL FOR 4500 - SOLID WASTE COLLECTION		----- 460,035.18

4530 - SOLID WASTE LANDFILLS

ANATEK LABS INC	PROFESSIONAL SERVICES ACH PMT NO. - 80111651	2,641.00
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80111762	2,994.34

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CENTURYLINK	TELEPHONE CHECK NO. - 00591587	45.47
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80111776	194.65
NORCO INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80111692	173.00
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80111759	116.60
STARPLEX CORP	ALARM/SECURITY SERVICES ACH PMT NO. - 80111845	1,870.00
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80111898	636.46
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80111898	250.00
WA STATE DEPT OF NATURAL RESOURCES	PERMITS/OTHER FEES CHECK NO. - 00591629	115.00
TOTAL FOR 4530 - SOLID WASTE LANDFILLS		----- 9,036.52

4600 - GOLF FUND

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	275.91
US BANK P CARD PAYMENTS	GENERAL REPAIRS/MAINT ACH PMT NO. - 80111898	545.38
US BANK P CARD PAYMENTS	LUBRICANTS ACH PMT NO. - 80111898	162.34
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	175.75
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	101.98

US BANK P CARD PAYMENTS	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	1,695.31
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	780.50
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80111898	46.24
TOTAL FOR 4600 - GOLF FUND		----- 3,783.41

4700 - DEVELOPMENT SVCS CENTER  
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ABBY BROOKS NOBLE WINDS DBA WINEBOW	PERMIT REFUNDS PAYABLE CHECK NO. - 00591610	150.00
DELL MARKETING LP %DELL USA LP	MINOR EQUIPMENT ACH PMT NO. - 80111666	1,108.63
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	127.06
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	57.60
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	351.69
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	515.51
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	618.35
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80111898	84.80
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	720.60
TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER		----- 3,734.24

5100 - FLEET SERVICES FUND  
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AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80111762	774.04
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80111762	39.87
CLEAN ENERGY INC	CONTRACTUAL SERVICES ACH PMT NO. - 80111774	17,276.47
COLEMAN OIL COMPANY LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80111662	25.54
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	216.98
DIVINES TOWING/DIV OF	TOWING EXPENSE	

DIVINE CORP	ACH PMT NO. - 80111790	207.65
JOE RHEAUME DBA WESTERN TIRE CHAIN	OFFICE SUPPLIES ACH PMT NO. - 80111712	26,657.44
MEGA WASH LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111818	2,694.46
OXARC INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80111885	53.37

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

POMP'S TIRE SERVICE INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111829	2,111.64
SAFETY KLEEN CORPORATION	HAZARDOUS WASTE DISPOSAL CHECK NO. - 00591652	1,722.80
SIX ROBBLEES INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00591616	467.04
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111839	2,077.57
TACOMA SCREW PRODUCTS INC ATTN: ACCOUNTS RECEIVABLE	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80111894	118.20
TIFCO INDUSTRIES	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80111850	712.78
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	1,360.02
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	28,422.56
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	420.41
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	1,481.32
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80111898	652.02
US BANK P CARD PAYMENTS	SMART PHONES, IPAD, TABLETS ACH PMT NO. - 80111898	113.50
US BANK P CARD PAYMENTS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80111898	11,569.83
WA STATE DEPT OF REVENUE	VEHICLE REPAIR & MAINT SUPPLY -	1.01
WASHINGTON AUTO CARRIAGE FABRICATION & TRUCK EQUIP INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80111900	49.01
WINGFOOT COMMERCIAL TIRE SYSTEMS LLC DBA GOODYEAR TIRE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80111800	919.59

TOTAL FOR 5100 - FLEET SERVICES FUND

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100,145.12

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80111871	436.23
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80111875	21.38

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00591619	315.08
SPOKANE COUNTY TREASURER	SPOKANE COUNTY ACH PMT NO. - 80111746	6,379.96
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00591627	15,538.97
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	120.30
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	55.63
US BANK P CARD PAYMENTS	PERIPHERAL EQUIPMENT ACH PMT NO. - 80111898	119.16

TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES	-----	22,986.71
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5300 - IT FUND

COMCAST	IT/DATA SERVICES ACH PMT NO. - 80111776	622.04
COMPUNET INC LB 410802	MINOR EQUIPMENT ACH PMT NO. - 80111778	6,646.63
DELL MARKETING LP %DELL USA LP	MINOR EQUIPMENT ACH PMT NO. - 80111666	1,639.76
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80111787	17.10
T-MOBILE	IT/DATA SERVICES CHECK NO. - 00591625	59.50
US BANK P CARD PAYMENTS	COMPUTERS ACH PMT NO. - 80111898	1,269.83
US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80111898	585.42
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	501.29
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	27.21
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	282.86
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80111898	2,500.00



US BANK P CARD PAYMENTS	SOFTWARE MAINTENANCE ACH PMT NO. - 80111898	874.41
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80111898	331.48
WA STATE DEPT OF REVENUE	SOFTWARE MAINTENANCE -	49.37
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	3.96
TOTAL FOR 5300 - IT FUND		15,410.86

5400 - REPROGRAPHICS FUND

US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80111898	58.14
TOTAL FOR 5400 - REPROGRAPHICS FUND		58.14

5500 - PURCHASING & STORES FUND

US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	180.18
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80111898	7.50
TOTAL FOR 5500 - PURCHASING & STORES FUND		187.68

5600 - ACCOUNTING SERVICES

DERREK DANIELS	TUITION REIMBURSEMENT ACH PMT NO. - 80111903	500.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES ACH PMT NO. - 80111824	23,408.00
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	1,005.05
TOTAL FOR 5600 - ACCOUNTING SERVICES		24,913.05

5700 - MY SPOKANE

US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	468.70
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80111898	197.01
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80111855	42.47

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 5700 - MY SPOKANE		708.18
-----		
5750 - OFFICE OF PERFORMANCE MGMT		
-----		
VOLT MANAGEMENT CORP	CONTRACTUAL SERVICES	
DBA VOLT WORKFORCE SOLUTIONS	ACH PMT NO. - 80111857	15,576.54
TOTAL FOR 5750 - OFFICE OF PERFORMANCE MGMT		15,576.54
-----		
5800 - RISK MANAGEMENT FUND		
-----		
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00591627	230.28
US BANK	EARNINGS CREDIT	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00591627	105.13-
TOTAL FOR 5800 - RISK MANAGEMENT FUND		125.15
-----		
5810 - WORKERS' COMPENSATION FUND		
-----		
DATA DIMENSIONS LLC	INSURANCE ADMINISTRATION	
	ACH PMT NO. - 80111785	300.00
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80111898	25.06
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80111898	22.15
TOTAL FOR 5810 - WORKERS' COMPENSATION FUND		347.21
-----		
5830 - EMPLOYEES BENEFITS FUND		
-----		
DELTA DENTAL OF WASHINGTON	INSURANCE CLAIMS	
	ACH PMT NO. - 80111874	48,692.04
KAISER FOUNDATION HEALTH PLAN	INSURANCE CLAIMS	
OF WASHINGTON	ACH PMT NO. - 80111882	168,762.73
PREMERA BLUE CROSS OR	INSURANCE CLAIMS	
SPOKANE CITY TREASURER	ACH PMT NO. - 80111737	499,787.93
REHN & ASSOCIATES	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80111834	396.00
TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND		717,638.70
-----		
5900 - FACILITIES MANAGEMENT FUND OPS		
-----		

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ALGONA PACIFIC FACILITIES OF WASHINGTON LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80111821	2,520.00
CONTINENTAL DOOR COMPANY LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80111779	6,534.55
CONTROL SOLUTIONS NW INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80111780	122.62
FISHER CONSTRUCTION GROUP INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80111878	5,481.61
INTEGRUS ARCHITECTURE	CONTRACTUAL SERVICES ACH PMT NO. - 80111808	14,432.00
JOHNSON CONTROLS FIRE PROTECTION LP	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80111811	5,224.00
KEN DAVIS LAWN & TREE CARE INC	SNOW REMOVAL SERVICES ACH PMT NO. - 80111812	10,049.80
MCKINSTRY CO LLC LOCKBOX	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80111817	360.00
ORKIN	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00591651	113.36
STARPLEX CORP	ALARM/SECURITY SERVICES ACH PMT NO. - 80111892	29,127.52
US BANK P CARD PAYMENTS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80111898	6,281.72
US BANK P CARD PAYMENTS	CELL PHONE ACH PMT NO. - 80111898	24.91
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80111898	348.53
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80111898	15,496.99
VERTICAL OPTIONS LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80111856	697.60
WASTE MANAGEMENT OF WA DBA GRAHAM ROAD LANDFILL	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80111901	74,337.67
YOY INC DBA VERDIS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80111854	4,516.00
TOTAL FOR 5900 - FACILITIES MANAGEMENT FUND OPS		175,668.88

5902 - PROPERTY ACQUISITION POLICE

US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	2,961.52
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 5902 - PROPERTY ACQUISITION POLICE	2,961.52
--	----------

5903 - PROPERTY ACQUISITION FIRE

US BANK P CARD PAYMENTS	MACHINERY/EQUIPMENT ACH PMT NO. - 80111898	1,510.66
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80111898	294.00
TOTAL FOR 5903 - PROPERTY ACQUISITION FIRE		1,804.66

6100 - RETIREMENT

US BANK P CARD PAYMENTS	MISC SERVICES/CHARGES ACH PMT NO. - 80111898	1,389.57
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80111898	52.00
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80111898	96.00
TOTAL FOR 6100 - RETIREMENT		1,537.57

6200 - FIREFIGHTERS' PENSION FUND

DELTA DENTAL OF WASHINGTON	SERVICE REIMBURSEMENT ACH PMT NO. - 80111874	2,144.00
EVERGREEN FOUNTAINS LLC	SERVICE REIMBURSEMENT CHECK NO. - 00591593	8,094.00
EVERGREEN FOUNTAINS LLC	SERVICE REIMBURSEMENT CHECK NO. - 00591594	1,000.00
FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT CHECK NO. - 00591597	27,025.00
FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT CHECK NO. - 00591597	7,305.00
GERAS LLC DBA FAMILY RESOURCE HOME CARE	SERVICE REIMBURSEMENT CHECK NO. - 00591539	2,608.00
GN HEARING CARE CORPORATION DBA BELTONE	SERVICE REIMBURSEMENT CHECK NO. - 00591599	5,613.22
JAMES V JOHNSON	SERVICE REIMBURSEMENT CHECK NO. - 00591541	1,599.99
NORTH RIDGE HOUSE INC	SERVICE REIMBURSEMENT ACH PMT NO. - 80111822	5,000.00

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AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

NORTH RIDGE HOUSE INC	SERVICE REIMBURSEMENT ACH PMT NO. - 80111822	4,710.00
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80111737	58,477.36
RICHARD SCHUERMAN	SERVICE REIMBURSEMENT	

	CHECK NO. - 00591544	1,599.99
SNOW PEAK 1 LIBERTY LAKE REAL ESTATE LLC	SERVICE REIMBURSEMENT CHECK NO. - 00591617	4,475.00
SNOW PEAK 1 LIBERTY LAKE REAL ESTATE LLC	SERVICE REIMBURSEMENT CHECK NO. - 00591617	2,850.00
SPOKANE CARE GROUP LLC dba PINE RIDGE ALZHEIMER'S	SERVICE REIMBURSEMENT CHECK NO. - 00591618	1,945.00
SPOKANE CARE GROUP LLC dba PINE RIDGE ALZHEIMER'S	SERVICE REIMBURSEMENT CHECK NO. - 00591618	6,775.00
SPOKANE LIFELINE INC	SERVICE REIMBURSEMENT CHECK NO. - 00591621	27.23
UNITED METHODIST HOMES dba ROCKWOOD SOUTH HILL	SERVICE REIMBURSEMENT CHECK NO. - 00591615	6,955.00
US BANK P CARD PAYMENTS	MISC SERVICES/CHARGES ACH PMT NO. - 80111898	687.00
WELLTOWER PEGASUS TENNANT LLC dba SOUTH HILL VILLAGE	SERVICE REIMBURSEMENT CHECK NO. - 00591630	5,335.00
WELLTOWER PEGASUS TENNANT LLC dba SOUTH HILL VILLAGE	SERVICE REIMBURSEMENT CHECK NO. - 00591631	1,075.00
		-----
TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND		155,300.79

6230 - BUILDING CODE RECORDS MGMT

WA STATE TREASURER	CONTRACTUAL SERVICES CHECK NO. - 00591656	2,021.00
		-----
TOTAL FOR 6230 - BUILDING CODE RECORDS MGMT		2,021.00

6250 - MUNICIPAL COURT

WA STATE TREASURER	CONTRACTUAL SERVICES CHECK NO. - 00591656	45,781.95
		-----
TOTAL FOR 6250 - MUNICIPAL COURT		45,781.95

6300 - POLICE PENSION

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CRISTA SENIOR COMMUNITY ASSISTED LIVING	SERVICE REIMBURSEMENT CHECK NO. - 00591589	9,990.00
CRISTA SENIOR COMMUNITY ASSISTED LIVING	SERVICE REIMBURSEMENT CHECK NO. - 00591589	5,560.00
DELTA DENTAL OF WASHINGTON	SERVICE REIMBURSEMENT ACH PMT NO. - 80111874	4,548.00
EVERGREEN FOUNTAINS LLC	SERVICE REIMBURSEMENT CHECK NO. - 00591595	4,675.00

EVERGREEN FOUNTAINS LLC	SERVICE REIMBURSEMENT CHECK NO. - 00591596	900.00
FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT CHECK NO. - 00591597	13,870.00
FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT CHECK NO. - 00591597	3,790.00
GENE MCGOUGAN	SERVICE REIMBURSEMENT CHECK NO. - 00591542	83.94
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80111737	36,564.12
SPOKANE VALLEY EAR NOSE & THROAT CENTER PS	SERVICE REIMBURSEMENT CHECK NO. - 00591623	128.50
SULLIVAN VENTURES, LLC DBA SULLIVAN PARK ASSISTED LVG	SERVICE REIMBURSEMENT CHECK NO. - 00591624	5,160.00
SULLIVAN VENTURES, LLC DBA SULLIVAN PARK ASSISTED LVG	SERVICE REIMBURSEMENT CHECK NO. - 00591624	1,350.00
US BANK P CARD PAYMENTS	MISC SERVICES/CHARGES ACH PMT NO. - 80111898	644.00
WELLTOWER PEGASUS TENNANT LLC dba SOUTH HILL VILLAGE	SERVICE REIMBURSEMENT CHECK NO. - 00591632	5,449.00
WELLTOWER PEGASUS TENNANT LLC dba SOUTH HILL VILLAGE	SERVICE REIMBURSEMENT CHECK NO. - 00591633	3,200.00
		-----
TOTAL FOR 6300 - POLICE PENSION		95,912.56
		-----
TOTAL CLAIMS		5,615,515.81



**Agenda Sheet for City Council Meeting of:**  
01/30/2023

<b>Date Rec'd</b>	1/25/2023
<b>Clerk's File #</b>	CPR 2023-0003
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	ACCOUNTING
<b>Contact Name/Phone</b>	MICHELLE MURRAY 6032
<b>Contact E-Mail</b>	MMURRAY@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Claim Item
<b>Agenda Item Name</b>	5600-ACCOUNTING-PAYROLL

**Agenda Wording**

Report of the Mayor of pending payroll claims of previously approved obligations through: January 21, 2023.  
Payroll check #566785 through check #566897 \$8,314,729.00

**Summary (Background)**

N/A

Lease? NO Grant related? NO Public Works? NO

**Fiscal Impact**

Expense \$ 8,314,729.00

Select \$

Select \$

Select \$

**Budget Account**

# N/A

#

#

#

**Approvals**

**Dept Head** MURRAY, MICHELLE

**Division Director** WALLACE, TONYA

**Finance** MURRAY, MICHELLE

**Legal** PICCOLO, MIKE

**For the Mayor** ORMSBY, MICHAEL

**Council Notifications**

**Study Session\Other**

**Council Sponsor**

**Distribution List**

**Additional Approvals**

**Purchasing**


**PAYROLL RECAP BY FUND**  
**PAY PERIOD ENDING JANUARY 21, 2023**

FUND	FUND NAME	TOTAL
0100	GENERAL FUND	
0030	POLICE OMBUDSMAN	12,881.85
0230	CIVIL SERVICE	40,550.51
0260	CITY CLERK	18,846.10
0320	COUNCIL	50,314.67
0330	PUBLIC AFFAIRS / COMMUNICATIONS	33,398.73
0370	ENGINEERING SERVICES	182,197.62
0410	FINANCE	40,567.75
0430	GRANTS MNGMT & FINANCIAL ASSIST	0.00
0450	CD/HS DIVISION	12,479.20
0470	HISTORIC PRESERVATION	7,724.00
0480	OFFICE OF CIVIL RIGHTS,EQUITY, & INCLUSION	3,200.80
0500	LEGAL	134,508.65
0520	MAYOR	31,880.74
0550	NEIGHBORHOOD SERVICES	9,236.00
05601	MUNICIPAL COURT	117,785.34
0570	OFFICE OF HEARING EXAMINER	7,754.40
0620	HUMAN RESOURCES	20,292.50
0650	PLANNING SERVICES	58,127.20
0680	POLICE	2,004,003.67
0690	PROBATION SERVICES	46,488.00
0700	PUBLIC DEFENDERS	90,380.10
0750	ECONOMIC DEVELOPMENT	9,368.80
0860	TREASURER	0.00
	TOTAL GENERAL FUND	2,931,986.63



FUND	FUND NAME	TOTAL
1100	STREET	257,614.49
1200	CODE ENFORCEMENT	59,977.52
1300	LIBRARY	219,117.65
1400	PARKS AND RECREATION	324,065.84
1425	AMERICAN RESCUE PLAN	5,414.40
1460	PARKING METER	33,571.12
1620	PUBLIC SAFETY & JUDICIAL GRANT	13,431.51
1625	PUBLIC SAFETY PERSONNEL	115,446.30
1680	CD/HS	66,992.00
1970	EMS FUND	1,612,318.94
4100	WATER	478,460.04
4250	INTEGRATED CAPITAL FUND	57,292.88
4300	SEWER	606,942.33
4480	REFUSE	628,346.58
4600	GOLF	31,284.56
4700	GENERAL SERVICES FUND	171,715.37
5100	FLEET SERVICE	118,220.52
5200	PUBLIC WORKS & UTILITY FUND	54,756.70
5300	MIS	209,295.03
5400	REPROGRAPHICS	7,443.20
5500	PURCHASING	27,455.20
5600	ACCOUNTING SERVICES	119,876.81
5700	MY SPOKANE	31,333.84
5750	PROJECT MANAGEMENT OFFICE	21,108.80
5810	WORKER'S COMPENSATION	22,068.48
5830	SELF-FUNDED MEDICAL/DENTAL	10,105.60
5900	ASSET MANAGEMENT	40,171.23
6060	CITY RETIREMENT	38,915.43
	TOTAL	8,314,729.00

## MINUTES OF SPOKANE CITY COUNCIL

Monday, January 9, 2023

### BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:33 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

#### Roll Call

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present.

City Administrator Johnnie Perkins; Hannahlee Allers, Director-City Council Office; Assistant City Attorney Lauren Beattie; and Acting City Clerk Laurie Farnsworth were also present for the meeting.

#### Advance Agenda Review

There was no Advance Agenda review as the January 16, 2023, City Council Meeting was canceled.

#### Current Agenda Review

The City Council reviewed the January 9, 2023, Current Agenda.

#### Suspension of Council Rules

**Motion** by Council Member Wilkerson, seconded by Council Member Kinnear, **to suspend** the Council Rules for the purposes of adjusting the agenda; **carried 7-0.**

#### Contract with The Salvation Army for Shelter Operations at TRAC (OPR 2023-0017) and Funding for Surge Shelter Beds and Services (OPR 2023-0018)

**Motion** by Council Member Kinnear, seconded by Council Member Cathcart, **to add** Items 8 (Contract with The Salvation Army for shelter operations at the Trent Resource and Assistance Center) and 9 (Funding for surge shelter beds and services to continue shelter beds previously funded by COVID dollars) to tonight's Current Consent Agenda; **carried 7-0.**

#### Resolution 2023-0001 (Council Sponsors: Council Members Wilkerson and Kinnear)

**Motion** by Council Member Kinnear, seconded by Council Member Wilkerson, **to substitute** Resolution 2023-0001—Specifying a process, timeline, and criteria for a request for information (RFI) from the community to lease the former library building in East Central Neighborhood commonly known as 524 S. Stone Street or formerly the East Side Library—with Council President Beggs' amended version; **carried 7-0.**

Resolution 2023-0005 (Council Sponsors: Council President Beggs and Council Member Kinnear)

**Motion** by Council Member Bingle, seconded by Council Member Kinnear, **to add** Resolution 2023-0005—approving settlement of claim of Cameron-Reilly, LLC and its subcontractors for claims made relative to work done of the Thor-Freya Arterial Project—\$70,000—to tonight’s Legislative Agenda; **carried 7-0.**

Hearings Item H1: Hearing on Vacation of a Portion of 7<sup>th</sup> Avenue East of Government Way (Council Sponsors: Council Members Wilkerson and Kinnear)

**Motion** by Council Member Kinnear, seconded by Council Member Wilkerson, **to accept** Catholic Charities’ alternative “no cost” vacation of a portion of 7<sup>th</sup> Avenue east of Government Way; **carried 7-0.**

### **Action to Approve January 9, 2023, Current Agenda**

Following staff reports and Council inquiry and discussion regarding the January 9, 2023, Current Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Stratton, seconded by Council Member Wilkerson, **to approve**, as amended, the January 9, 2023, Current Agenda; **carried 7-0.**

### **Council Recess/Executive Session**

The City Council adjourned at 4:23 p.m. and immediately reconvened into an Executive Session to discuss the qualifications of an applicant for public employment until approximately 4:45 p.m., at which time the Briefing Session also ended. Interim Human Resources Director and Assistant City Attorney Mike Piccolo and Assistant City Attorney Lauren Beattie were present at the Executive Session. The City Council reconvened at 6:00 p.m. for the Legislative Session.

## **LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Breean Beggs.

### **Roll Call**

On roll call, Council President Beggs and Council Members Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone were present. (Council Member Bingle left the meeting after the adoption of Resolution 2022-0005.)

Giacobbe Byrd (Legislative Assistant to Council Member Kinnear); Assistant City Attorney Lauren Beattie; and Acting City Clerk Laurie Farnsworth were also present for the meeting.

### **Poetry at the Podium- Collaboration with Spokane Arts**

Katie Salisbury of the West Central Neighborhood read her original poem “Streets” for the audience.

There were no **Council Committee Reports**.

### **MAYORAL PROCLAMATION**

January 16, 2023 *Martin Luther King, Jr. Observation Day*

The proclamation was read by Council Member Wilkerson. Reverend Amos Atkinson, Jr., Assistant Pastor at Calvary Baptist Church, accepted the proclamation.

See proclamation attached to these minutes.

### **BOARDS AND COMMISSIONS APPOINTMENTS**

**Community, Housing, and Human Services Board (CPR 2012-0033); Spokane Human Rights Commission (CPR 1991-0068); Spokane Housing Authority Board (CPR 1981-0487); and Spokane Historic Landmarks Commission (CPR 1981-0122), Upon 7-0 Voice Vote (in the affirmative), the City Council approved (and thereby confirmed) the following:**

- Appointment of Blake R. Waltman to the Community, Housing, and Human Services Board for two-year term from January 1, 2023, to December 31, 2024.
- Reappointment of Hayley Harrison to the Spokane Human Rights Commission for term from October 16, 2022, to December 31, 2025.
- Reappointment of Kai D. Nevala to the Spokane Housing Authority Board for five-year term from December 5, 2022, to December 5, 2027.
- Appointment of Kenneth W. (MAC) McCandless to the Spokane Historic Landmarks Commission - Architect for three-year term from January 1, 2023, to December 31, 2025.
- Reappointment of Cole Taylor to the Spokane Historic Landmarks Commission – Real Estate Assessor for three-year term from January 1, 2023, to December 31, 2025.

There were no **Administrative Reports**.

### **Resolution 2023-0004 (Council Sponsors: Council President Beggs and Council Members Wilkerson and Stratton)**

Mayor Nadine Woodward introduced Mr. David Moss, who appeared virtually, and he provided an overview of his experience and responded to Council inquiries. Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0004** appointing David Moss as Human Resources Director for the City of Spokane.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None

## **CONSENT AGENDA**

Subsequent to the opportunity for public testimony and an opportunity for Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 7-0 Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:**

Second Contract Amendment/Extension with Archbright Workplace Performance Experts (Seattle, WA) to provide Human Resources Operation Support for the Human Resources Department from January 1, 2022 through March 31, 2023—additional \$60,000. Total contract amount: \$160,000. (OPR 2022-0551) (Council Sponsors: Council Members Stratton and Kinnear)

Contract Amendment with Waste Management (Medical Lake, WA) for disposal of contaminated material at the Spokane Police Department Academy Range—additional \$61,939.56 (plus applicable tax.) (OPR 2022-0401) (Council Sponsor: Council Member Stratton)

Contract amendment with Helfrich Brothers Boiler Works, Inc. (Lawrence, MA) for boilermaker services at the Waste to Energy Facility to cover unanticipated repairs discovered during the fall maintenance outage—additional \$100,000 (incl. tax). (OPR 2020-0341 / PW ITB 5238-20) (Council Sponsor: Council Member Kinnear)

Multiple Family Housing Property Tax Exemption Conditional Agreements with:

- a. LLJ Properties LLC for the future construction of approximately 18 units at Parcel Number 36322.1421, commonly known as 6020 N. Astor Street. (OPR 2023-0003)
- b. Master Build LLC for the future construction of approximately 4 units at Parcel Number 35053.0722, commonly known as 3804 N. Lidgerwood Street. (OPR 2023-0004)

The Conditional Agreements will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office post construction. (Council Sponsors: Council Members Cathcart and Bingle)

Low Bid of Bacon Concrete, Inc. (Spokane) for the Greene & Carlisle Pedestrian Hybrid Beacon project—\$797,241.00. An administrative reserve of \$79,724.10, which is 10% of the contract price, will be set aside. (Minnehaha Neighborhood) (OPR 2023-0005 / ENG 2021087) (Council Sponsor: Council Member Kinnear)

Report of the Mayor of pending:

a. Claims and payments of previously approved obligations, including those of Parks and Library, through December 9, 2022, total \$6,010,026.11 (Check Nos.: 590741-590842; ACH Nos.: 110253-110437), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,469,217.97. (CPR 2022-0002)

b. Claims and payments of previously approved obligations, including those of Parks and Library, through December 16, 2022, total \$13,620,392.78 (Check Nos.: 590843-591018; ACH Nos.: 110438-110811), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$12,743,180.83. (CPR 2022-0002)

c. Claims and payments of previously approved obligations, including those of Parks and Library, through December 23, 2022, total \$8,202,352.72 (Check Nos.: 591019-591159; ACH Nos.: 110812-111061), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,812,743.68. (CPR 2022-0002)

d. Claims and payments of previously approved obligations, including those of Parks and Library, through December 30, 2022, total \$8,143,667.54 (Check Nos.: 591160-591280; ACH Nos.: 111062-111238), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,875,605.33. (CPR 2022-0002)

e. Payroll claims of previously approved obligations through December 10, 2022: \$10,056,067.76 (Check Nos.: 566360-566537). (CPR 2022-0003)

f. Payroll claims of previously approved obligations through December 24, 2022: \$8,534,079.16 (Check Nos.: 566538-566670). (CPR 2022-0003)

City Council Meeting Minutes: December 8 and December 12, 2022. (CPR 2022-0013)

Funding for surge shelter beds and services to continue shelter beds previously funded by COVID dollars—\$3,350,000. These funds will come from Criminal Justice funds and be distributed as follows to:

Catholic Charities—\$560,819.  
Family Promise—\$500,526.  
Truth Ministries—\$625,218.  
VOA Hope House/YAS—\$1,324,157.  
YWCA—\$200,000.  
Transitions—\$139,280.

(Council Sponsors: Council President Beggs and Council Member Zappone) (OPR 2023-0018)

**Contract with The Salvation Army (OPR 2023-0017) (taken separately) (Council Sponsors: (Council President Beggs and Council Member Stratton)**

**Upon 7-0 Voice Vote**, the City Council **approved** Contract with The Salvation Army (Spokane) for shelter operations at the Trent Resource and Assistance Center from November 1, 2022, through December 31, 2023—\$5,640,586. (Clerical Note: See section of minutes following “Open Forum” for further action on this item.)

**Community Voices on Rental Housing Town Hall**

Council Member Cathcart requested a point of personal privilege and announced the Community Voices on Rental Housing town hall to be held on Tuesday, January 10, from 5-7 p.m. at the Northeast Community Center, 4001 N. Cook Street, or virtually via Zoom. See <https://my.spokanecity.org/news/releases/2023/01/09/community-invited-to-rental-housing-town-hall/> on the City of Spokane website.

**LEGISLATIVE AGENDA**

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

**RESOLUTIONS**

**Resolution 2023-0001 (as substituted during the 3:30 p.m. Briefing Session) (Council Sponsors: Council Members Wilkerson and Kinnear)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0001**, as substituted, specifying a process, timeline, and criteria for a request for information (RFI) from the community to lease the former library building in East Central Neighborhood commonly known as 524 S. Stone Street or formerly the East Side Library.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**Resolution 2023-0002 (Council Sponsors: Council President Beggs and Council Member Kinnear)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2023-0002** appointing City Council Members to boards, committees, and commissions for 2023.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** None

**Resolution 2023-0003 (Council Sponsors: Council President Beggs and Council Member Kinnear)**

Subsequent to an opportunity for public testimony and Council commentary, with two individuals requesting to speak, the following action was taken:

**Upon 5-2 Roll Call Vote**, the City Council **adopted Resolution 2023-0003** adopting various amendments to the City Council's Rules of Procedure.

**Ayes:** Beggs, Cathcart, Kinnear, Wilkerson, and Zappone  
**Nays:** Stratton and Bingle  
**Abstain:** None  
**Absent:** None

**Resolution 2023-0005 (as added during the 3:30 p.m. Briefing Session) (Council Sponsors: Council President Beggs and Council Member Kinnear)**

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

**Upon 7-0 Roll Call Vote**, the City Council **adopted Resolution 2023-0005** approving settlement of claim of Cameron-Reilly, LLC and its subcontractors for claims made relative to work done of the Thor-Freya Arterial Project—\$70,000.

**Ayes:** Beggs, Bingle, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone



**Nays:** None  
**Abstain:** None  
**Absent:** None

**(Council Member Bingle left the meeting after action was taken on Resolution 2023-0005.)**

There were no **Final Reading Ordinances**.

### **FIRST READING ORDINANCES**

**For Council action on Ordinance C36348, see section of minutes under “Hearings.”**

**For Council action on Ordinance C36349, see section of minutes under “Hearings.”**

There were no **Special Considerations**.

### **HEARINGS**

#### **Hearing on Vacation of a Portion of 7th Avenue East of Government Way (as requested by Catholic Charities) and Related First Reading Ordinance C36348**

The Spokane City Council held a hearing on the vacation of a portion of 7th Avenue east of Government Way, as requested by Catholic Charities. Subsequent to an opportunity for public testimony and Council commentary, with one individual requesting to speak, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **approved, subject to conditions** (in the Street Vacation Report dated November 15, 2022), the vacation of a portion of 7th Avenue east of Government Way.

**Ayes:** Beggs, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** Bingle

In conjunction with the hearing, Ordinance C36348—vacating a portion of 7th Avenue east of Government Way—was read for the first time, with further action deferred.

**(Clerical Note:** See City Council action under 3:30 p.m. Briefing Session making this a no-cost vacation for Catholic Charities.)

**Hearing on Vacation of a portion of the west 3 feet of Conklin Street south of Hartson Avenue (as requested by Harold and Heather Vanderpool) and Related First Reading Ordinance C36349**

The Spokane City Council held a hearing on the vacation of a portion of the west 3 feet of Conklin Street south of Hartson Avenue, as requested by Harold and Heather Vanderpool. Subsequent to an opportunity for public testimony and Council commentary, with one individual speaking virtually by telephone, the following action was taken:

**Upon 6-0 Roll Call Vote**, the City Council **approved, subject to conditions** (in the Street Vacation Report dated November 17, 2022), the vacation of the west 3 feet of Conklin Street south of Hartson Avenue.

**Ayes:** Beggs, Cathcart, Kinnear, Stratton, Wilkerson, and Zappone  
**Nays:** None  
**Abstain:** None  
**Absent:** Bingle

In conjunction with the hearing, Ordinance C36349—vacating the west 3 feet of Conklin Street south of Hartson Avenue—was read for the first time, with further action deferred.

**OPEN FORUM**

The following individual(s) spoke during Open Forum:

- Rick Bocook
- Antone Velone
- William Hulings
- Cherrie Barnett

**Contract with The Salvation Army for Shelter Operations at TRAC (OPR 2023-0017) (Council Sponsors: Council President Beggs and Council Member Stratton)**

Council President Beggs advised that additional curative action was required regarding OPR 2023-0017. Subsequent to brief discussion of Council, the following actions were taken:

**Motion** by Council Member Cathcart, seconded by Council Member Kinnear, **to reconsider** Item 8 (Contract with The Salvation Army for shelter operations at the Trent Resource and Assistance Center); **carried 6-0 (Council Member Bingle absent).**

**Motion** by Council Member Cathcart, seconded by Council Member Kinnear, **to substitute** Item 8 (Contract with The Salvation Army for shelter operations at the Trent Resource and Assistance Center) with contract

version circulated by City Clerk Terri Pfister after the afternoon Briefing Session and the Good Neighbor Agreement circulated by Johnnie Perkins; **carried 6-0 (Council Member Bingle absent).**

**Upon 6-0 Unanimous Voice Vote (in the affirmative) (Council Member Bingle absent),** the City Council **approved** the Contract with The Salvation Army (Spokane) for shelter operations at the Trent Resource and Assistance Center from November 1, 2022, through December 31, 2023—\$5,640,586 (including Good Neighbor Agreement) (as substituted). (OPR 2023-0017)

### **Lunar New Year Celebration**

Council Member Wilkerson requested a point of personal privilege and announced the Lunar New Year Celebration sponsored by the Chinese Association would be held on Sunday, January 15, from 1:00 to 6:00 p.m. at the Fox Theater.

### **ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:07 p.m.

Minutes prepared and submitted for publication in the January 25, 2023, issue of the *Official Gazette*.

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Laurie Farnsworth  
Spokane Acting City Clerk

Approved by Spokane City Council on January 30, 2023.

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Breean Beggs  
City Council President

**MEETING MINUTES**  
**City of Spokane**  
**City Council Study Session**  
**January 26, 2023**

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**Call to Order:** 11:06 a.m.

Recording of the meeting may be viewed here at <https://vimeo.com/spokanecitycouncil>.

Direct link: <https://vimeo.com/793127514>

**Attendance:**

Committee Members Present: Council President Breean Beggs, Council Members Kinnear, Stratton, Cathcart, Wilkerson, Zappone and Bingle

Committee Members Absent:

**Agenda Items:**

1. TOD Update

➤ Presenters:

Maren Murphy, City of Spokane; Tirrell Black, City of Spokane; Bob Bengford, Makers Architecture & Urban Design; Ian Crozier, Makers Architecture & Urban Design

➤ Action taken:

No action taken. Presentation and discussion only.

2. 6-Year Streets Program Update

➤ Presenters:

Kevin Picanco, City of Spokane

➤ Action taken:

No action taken. Presentation and discussion only.

**Executive Session:** None

**Adjournment:**

The meeting adjourned at 12:50 p.m.

Minutes prepared and submitted for publication in the February 1, 2023, issue of the Official Gazette.

---

Hannahlee Allers  
Director, Council Office

Approved by City Council on January 30, 2023.

---

Breean Beggs  
City Council President

Attest:

---

Terri L. Pfister  
City Clerk



**Agenda Sheet for City Council Meeting of:**  
01/30/2023

<b>Date Rec'd</b>	1/25/2023
<b>Clerk's File #</b>	OPR 2023-0083
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	HOUSING & HUMAN SERVICES
<b>Contact Name/Phone</b>	JENN CERCEDES 5096256055
<b>Contact E-Mail</b>	JCERCEDES@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	1680 CHHS DEPT OF COMMERCE RIGHT OF WAY INITIATIVE

**Agenda Wording**

In July of 2022 DOC made available funds for assisting with moving persons in encampments into housing. The City has received a contract indicating commerce will award the City \$2,806,625

**Summary (Background)**

In July of 2022 DOC made available funds for assisting with moving persons in encampments into housing. The City has received a contract indicating commerce will award the City \$2,806,625 to be broken down into the following distributions • \$2,000,000 To Trent Shelter currently managed by TSA • \$656,625 to Housing Navigators for Rapid Re-housing • \$150,000 to United Way for Diversion The scope of services for TRAC is complete, the Rapid Re-housing and Diversion scopes are still in progress- ple

Lease? NO Grant related? YES Public Works? NO

**Fiscal Impact**

Revenue	\$ \$2,806,625
Select	\$
Select	\$
Select	\$

**Budget Account**

#	SBO in process
#	
#	
#	

**Approvals**

<b>Dept Head</b>	MCCOLLIM, KIMBERLEY
<b>Division Director</b>	MCCOLLIM, KIMBERLEY
<b>Finance</b>	MURRAY, MICHELLE
<b>Legal</b>	HARRINGTON, MARGARET
<b>For the Mayor</b>	PERKINS, JOHNNIE

**Council Notifications**

<b>Study Session\Other</b>	1/23/2023
<b>Council Sponsor</b>	Wilkerson & Stratton

**Distribution List**

jcerecedes@spokanecity.org

**Additional Approvals**

**Purchasing**

**ACCOUNTING - GRANTS**

MURRAY, MICHELLE

## Committee Agenda Sheet [COMMITTEE]

<b>Submitting Department</b>	CHHS
<b>Contact Name &amp; Phone</b>	Jenn Cerecedes 509.625.6055
<b>Contact Email</b>	<a href="mailto:jcerecedes@spokanecity.org">jcerecedes@spokanecity.org</a>
<b>Council Sponsor(s)</b>	CM Wilkerson and CM Stratton
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 minutes
<b>Agenda Item Name</b>	Department of Commerce Right of way initiative
<b>Summary (Background)</b>	<p>In July of 2022 DOC made available funds for assisting with moving persons in encampments into housing. The City has received a contract indicating commerce will award the City \$2,806,625 to be broken down into the following distributions</p> <ul style="list-style-type: none"> <li>• \$2,000,000 To Trent Shelter currently managed by TSA</li> <li>• \$656,625 to Housing Navigators for Rapid Re-housing</li> <li>• \$150,000 to United Way for Diversion</li> </ul> <p>The scope of services for TRAC is complete, the Rapid Re-housing and Diversion scopes are still in progress- please see Scope of Work section for details on Rapid Re-Housing and Diversion.</p>
<b>Proposed Council Action &amp; Date:</b>	Acceptance of these awards on January 9 <sup>th</sup> , 2023
<p><b>Fiscal Impact:</b>  Total Cost:  Approved in current year budget?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p>Funding Source    <input checked="" type="checkbox"/> One-time    <input type="checkbox"/> Recurring  Specify funding source:</p> <p>Expense Occurrence    <input type="checkbox"/> One-time    <input checked="" type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<b>Operations Impacts</b>	
<p>What impacts would the proposal have on historically excluded communities?  This will serve households over the age of 18 who are homeless.</p>	
<p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?  CMIS will be used for data collection</p>	
<p>How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?  CMIS will be used for data collection</p>	

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This will align with the current 5 year strategy to end homelessness





**Federal Services Contract with**

**The City of Spokane, a Washington municipal corporation,**

**through**

**Rights of Way Initiative.**

**Contract Number:  
SFY23- 46141-013**

**For**

**Establishing an agreement between the City of Spokane and  
Commerce to achieve housing stability for individuals and families  
relocated from state rights of way.**

**Dated: Friday, October 1, 2021**

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## Face Sheet

Contract Number: SFY23- 46141-013

**Housing Division  
Rights of Way Initiative**

**Subrecipient**  
 **Contractor**

<b>1. Contractor</b> City of Spokane 808 W Spokane Falls Blvd Spokane, WA 99201		<b>2. Contractor Doing Business As (as applicable)</b> N/A	
<b>3. Contractor Representative</b> Jennifer Cerecedes, Director Community Housing & Human Services 808 W Spokane Falls Blvd, 6 <sup>th</sup> Floor 509-625-6055 <a href="mailto:jcerecedes@spokanecity.org">jcerecedes@spokanecity.org</a>		<b>4. COMMERCE Representative</b> Nathan Peppin Director of Homelessness on State Property (360) 489-5825 <a href="mailto:nathan.peppin@commerce.wa.gov">nathan.peppin@commerce.wa.gov</a> 1011 Plum ST SE Olympia, WA 98501	
<b>5. Contract Amount</b> \$2,806,625	<b>6. Funding Source</b> Federal: <input checked="" type="checkbox"/> State: <input type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>	<b>7. Start Date</b> 10/1/22	<b>8. End Date</b> 6/30/23
<b>9. Federal Funds (as applicable)</b> \$2,806,625	<b>Federal Agency:</b> U.S. Treasury	<b>ALN</b> 21.027	<b>Indirect Rate</b> <Insert indirect rate>
<b>10. Tax ID #</b> 91-60001280	<b>11. SWV #</b> WA003S	<b>12. UBI #</b> 328-013-877	<b>13. UEI #</b> PDNCLY8MYJN3
<b>14. Contract Purpose</b> Establishing an agreement between the City of Spokane and Commerce to achieve housing stability for individuals and families relocated from state rights of way.			
COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract and attachments and have executed this Contract on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Contract are governed by this Contract and the following other documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work and Attachment "B" – Budget			
<b>FOR CONTRACTOR</b>  <hr/> Nadine Woodward, Mayor  <hr/> Date		<b>FOR COMMERCE</b>  <hr/> Diane Klontz Deputy Director of Division and Program Alignment  <hr/> Date  <b>APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL APPROVAL ON FILE</b>	

## **Special Terms and Conditions**

### **1. ACKNOWLEDGEMENT OF FEDERAL FUNDING**

Federal Award Date: Not Provided  
Federal Award Identification Number (FAIN): SLFRP0002  
Total amount of the federal award: \$2,213,854,677.95  
Awarding official: US Department of the Treasury

The Contractor agrees that any publications (written, visual, or sound) but excluding press releases, newsletters, and issue analyses, issued by the Contractor describing programs or projects funded in whole or in part with federal funds under this Contract, shall contain the following statements:

“This project was supported by Grant No. SLRFP0002 awarded by the US Department of the Treasury. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the US Department of the Treasury. Grant funds are administered by the Rights of Way Initiative, Washington State Department of Commerce.”

### **2. CONTRACT MANAGEMENT**

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Contract.

The Representative for COMMERCE and their contact information are identified on the Face Sheet of this Contract.

The Representative for the Contractor and their contact information are identified on the Face Sheet of this Contract.

### **3. COMPENSATION**

COMMERCE shall pay an amount not to exceed \$2,806,625.00 for the performance of all things necessary for or incidental to the performance of work as set forth in the Scope of Work. Contractor's compensation for services rendered shall be based on the following rates or in accordance with the following terms:

#### **EXPENSES**

Contractor shall receive reimbursement for travel and other expenses as identified below or as authorized in advance by COMMERCE as reimbursable. The maximum amount to be paid to the Contractor for authorized expenses shall not exceed \$2,806,625.00 which amount is included in the Contract total above.

Such expenses may include airfare (economy or coach class only), other transportation expenses, and lodging and subsistence necessary during periods of required travel. Contractor shall receive compensation for travel expenses at current state travel reimbursement rates.

### **4. BILLING PROCEDURES AND PAYMENT**

COMMERCE will pay Contractor upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE not more often than monthly nor less than quarterly.

The invoices shall describe and document, to COMMERCE's satisfaction, a description of the work performed, the progress of the project, and fees. The invoice shall include the Contract Number SFY23- 46141-013. If expenses are invoiced, provide a detailed breakdown of each type. A receipt must accompany any single expenses in the amount of \$50.00 or more in order to receive reimbursement.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

COMMERCE may, in its sole discretion, terminate the Contract or withhold payments claimed by the Contractor for services rendered if the Contractor fail to satisfactorily comply with any term or condition of this Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE.

#### Invoices and End of Fiscal Year

Invoices are due on the 20th of the month following the provision of services.

Final invoices for a state fiscal year may be due sooner than the 20th and Commerce will provide notification of the end of fiscal year due date.

The Contractor must invoice for all expenses from the beginning of the contract through June 30, regardless of the contract start and end date.

#### Duplication of Billed Costs

The Contractor shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Contractor, if the Contractor is entitled to payment or has been or will be paid by any other source, including grants, for that service.

#### Disallowed Costs

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

COMMERCE may, in its sole discretion, withhold ten percent (10%) from each payment until acceptance by COMMERCE of the final report (or completion of the project, etc.).

### **5. SUBCONTRACTOR DATA COLLECTION**

Contractor will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Contract performed by subcontractors (including the Sub-Recipients) and the portion of Contract funds expended for work performed by subcontractors, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subcontractors. "Subcontractors" shall mean subcontractors of any tier.

### **6. INSURANCE**

The Contractor shall maintain insurance coverage as set out in this section.

The intent of the required insurance is to protect the state should there be any claims, suits, actions, costs, damages or expenses arising from any loss, or negligent or intentional act or omission of the Contractor or Subcontractor, or agents of either, while performing under the terms of this Contract. Failure to maintain the required insurance coverage may result in termination of this Contract.

The insurance required shall be issued by an insurance company authorized to do business within the state of Washington. Except for Professional Liability or Errors and Omissions Insurance, the insurance shall name the state of Washington, its agents, officers, and employees as additional insureds under the insurance policy. All policies shall be primary to any other valid and collectable insurance. The Contractor shall provide COMMERCE thirty (30) calendar days' advance notice of any insurance cancellation, non-renewal or modification.

The Contractor shall submit to COMMERCE within fifteen (15) calendar days of a written request by COMMERCE, a certificate of insurance which outlines the coverage and limits defined in this insurance section. During the term of the Contract, if required or requested, the Contractor shall submit renewal certificates not less than thirty (30) calendar days prior to expiration of each policy required under this section.

The Contractor shall provide, at COMMERCE's request, copies of insurance instruments or certificates from the insurance issuing agency. The copies or certificates shall show the insurance coverage, the designated beneficiary, who is covered, the amounts, the period of coverage, and that COMMERCE will be provided thirty (30) days' advance written notice of cancellation.

The Contractor shall provide insurance coverage that shall be maintained in full force and effect during the term of this Contract, as follows:

**Commercial General Liability Insurance Policy.** Provide a Commercial General Liability Insurance Policy, including contractual liability, written on an occurrence basis, in adequate quantity to protect against legal liability arising out of contract activity but no less than \$1,000,000 per occurrence. Additionally, the Contractor is responsible for ensuring that any Subcontractors provide adequate insurance coverage for the activities arising out of subcontracts.

**Automobile Liability.** In the event that performance pursuant to this Contract involves the use of vehicles, owned or operated by the Contractor or its Subcontractor, automobile liability insurance shall be required. The minimum limit for automobile liability is \$1,000,000 per occurrence, using a Combined Single Limit for bodily injury and property damage.

**Professional Liability, Errors and Omissions Insurance.** The Contractor shall maintain Professional Liability or Errors and Omissions Insurance. The Contractor shall maintain minimum limits of no less than \$1,000,000 per occurrence to cover all activities by the Contractor and licensed staff employed or under contract to the Contractor. The state of Washington, its agents, officers, and employees need not be named as additional insureds under this policy.

**Fidelity Insurance.** Every officer, director, employee, or agent who is authorized to act on behalf of the Contractor for the purpose of receiving or depositing funds into program accounts or issuing financial documents, checks, or other instruments of payment for program costs shall be insured to provide protection against loss:

- A. The amount of fidelity coverage secured pursuant to this Contract shall be \$100,000 or the highest of planned reimbursement for the Contract period, whichever is lowest. Fidelity insurance secured pursuant to this paragraph shall name COMMERCE as beneficiary.
- B. Subcontractors that receive \$10,000 or more per year in funding through this Contract shall secure fidelity insurance as noted above. Fidelity insurance secured by Subcontractors pursuant to this paragraph shall name the Contractor as beneficiary.

## **7. FRAUD AND OTHER LOSS REPORTING**

Contractor shall report in writing all known or suspected fraud or other loss of any funds or other property furnished under this Contract immediately or as soon as practicable to the Commerce Representative identified on the Face Sheet.

## **8. HOUSING SAFETY AND HABITABILITY REQUIREMENTS**

All funded living situations must protect occupants from the elements and not pose a threat to health or safety. Accommodations must be made for people who use wheelchairs or mobility devices, as needed, and reasonable accommodations must be made for other disabilities.

All funded living situations must provide:

- Access to hygiene facilities, including toilets, handwashing, and garbage containers, all of which are serviced frequently
- Access to storage for the belongings
- Cleaning services to support hygienic living situations
- Access to habitable temperatures
- Reasonable proximity to the right of way from which the person was moved, and reasonable access to transportation to local services

Funded living situations should also provide:

- Access to personal hygiene products
- Access to food and beverages and food that is in accordance with the participant's religious and cultural beliefs and personal practices
- Access to laundry facilities
- Access to electricity

## 9. **HOUSING ACCESSIBILITY**

Housing and shelter beds funded by this initiative must have realistic and clear expectations. Rules and policies must be narrowly focused on maintaining a safe environment for participants and the community and avoiding exits to homelessness. Housing and shelters must have flexible intake processes and require minimal documentation.

At a minimum, people must not be screened out based on the following criteria:

- Having little or no income
- Having poor credit or financial history
- Having poor or lack of rental history or evictions
- Having involvement with the criminal justice system
  - Housing serving families with children may screen participants for sex offenses.
- Having active or a history of alcohol and/or substance use
  - Sobriety/recovery-focused housing may limit enrollment to individuals seeking a sober/recovery-focused environment, but sobriety/recovery-focused housing cannot be the only housing option offered.
- Having been impacted or affected by crime
- The type or extent of disability-related services or supports that are needed
- Lacking identification or proof of U.S. Residency Status
- Other behaviors that are perceived as indicating a lack of "housing readiness," including resistance to receiving services
- If a program serves households with children, the age of a minor child cannot be used as a basis for denying any household's admission to the program

Housing can be oriented to moving people to more permanent housing, but housing may not have strict stay limits. Participants must not be exited to homelessness solely due to the number of days residing in housing.

Participants must not be terminated from the program for the following reasons:

- Failure to participate in supportive services or treatment programs
- Failure to make progress on a housing stability plan
- Alcohol and/or substance use in and of itself is not considered a reason for termination
- If a participant is terminated from the housing due to violating rules focused on maintaining a safe environment, there must be a process in place for the participant to re-enroll in the housing at a later date when the behavior has been resolved.



Housing and shelter must comply with local, state, and federal nondiscrimination requirements, including not discriminating based on religion, gender identity, or sexual orientation.

**10. ORDER OF PRECEDENCE**

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work
- Attachment B – Budget

## **General Terms and Conditions**

### **1. DEFINITIONS**

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A. “Authorized Representative” shall mean the Director and/or the designee authorized in writing to act on the Director’s behalf.
- B. “COMMERCE” or “Department” shall mean the Washington Department of Commerce.
- C. “Contract” or “Agreement” or “Grant” means the entire written agreement between COMMERCE and the Contractor, including any Exhibits, documents, or materials incorporated by reference. E-mail or Facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.
- D. “Contractor” or “Grantee” shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.
- E. “Modified Total Direct Costs” (MTDC) shall mean all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$25,000.
- F. “Personal Information” shall mean information identifiable to any person, including, but not limited to, information that relates to a person’s name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers, and “Protected Health Information” under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- G. “State” shall mean the state of Washington.
- H. “Subaward” shall mean an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.
- I. “Subcontractor” shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms “subcontractor” and “subcontractors” mean subcontractor(s) in any tier.
- J. “Subrecipient” shall mean a non-Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.

### **2. ACCESS TO DATA**

In compliance with RCW 39.26.180, the Contractor shall provide access to data generated under this Contract to COMMERCE, the Joint Legislative Audit and Review Committee, and the Office of the State Auditor at no additional cost. This includes access to all information that supports the findings,

conclusions, and recommendations of the Contractor's reports, including computer models and the methodology for those models.

**3. ADVANCE PAYMENTS PROHIBITED**

No payments in advance of or in anticipation of goods or services to be provided under this Contract shall be made by COMMERCE.

**4. ALL WRITINGS CONTAINED HEREIN**

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

**5. AMENDMENTS**

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

**6. AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 28 CFR Part 35**

The Contractor must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

**7. ASSIGNMENT**

Neither this Contract, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of COMMERCE.

**8. ATTORNEYS' FEES**

Unless expressly permitted under another provision of the Contract, in the event of litigation or other action brought to enforce Contract terms, each party agrees to bear its own attorneys' fees and costs.

**9. AUDIT**

If the Grantee is a subrecipient and expends \$750,000 or more in federal awards from any and/or all sources in any fiscal year, the Grantee shall procure and pay for a single audit or a program-specific audit for that fiscal year. Upon completion of each audit, the Grantee shall:

- A. Submit to COMMERCE the reporting package specified in Uniform Guidance 2 CFR 200, reports required by the program-specific audit guide (if applicable), and a copy of any management letters issued by the auditor.
- B. Submit to COMMERCE follow-up and developed corrective action plans for all audit findings.

If the Grantee is a subrecipient and expends less than \$750,000 in federal awards from any and/or all sources in any fiscal year, the Grantee shall notify COMMERCE they did not meet the single audit requirement.

The Grantee shall send all single audit documentation to the [Federal Audit Clearinghouse](#).

**10. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR INELIGIBILITY AND VOLUNTARY EXCLUSION- PRIMARY AND LOWER TIER COVERED TRANSACTIONS**

- A. Contractor, defined as the primary participant and its principals, certifies by signing these General Terms and Conditions that to the best of its knowledge and belief they:
  - i. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.

- ii. Have not within a three-year period preceding this Contract, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - iii. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of federal Executive Order 12549; and
  - iv. Have not within a three-year period preceding the signing of this Contract had one or more public transactions (Federal, State, or local) terminated for cause of default.
- B. Where the Contractor is unable to certify to any of the statements in this Contract, the Contractor shall attach an explanation to this Contract.
- C. The Contractor agrees by signing this Contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by COMMERCE.
- D. The Contractor further agrees by signing this Contract that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," as follows, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

#### **LOWER TIER COVERED TRANSACTIONS**

- i. The lower tier contractor certifies, by signing this Contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
  - ii. Where the lower tier contractor is unable to certify to any of the statements in this Contract, such contractor shall attach an explanation to this Contract.
- E. The terms **covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded**, as used in this section, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. Contractor may contact COMMERCE for assistance in obtaining a copy of these regulations.

#### **11. CONFIDENTIALITY/SAFEGUARDING OF INFORMATION**

- A. "Confidential Information" as used in this section includes:
- i. All material provided to the Contractor by COMMERCE that is designated as "confidential" by COMMERCE;
  - ii. All material produced by the Contractor that is designated as "confidential" by COMMERCE; and
  - iii. All personal information in the possession of the Contractor that may not be disclosed under state or federal law.
- B. The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing,

transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Contract whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by COMMERCE. Upon request, the Contractor shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.

- C. Unauthorized Use or Disclosure. The Contractor shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

## 12. **CONFLICT OF INTEREST**

Notwithstanding any determination by the Executive Ethics Board or other tribunal, COMMERCE may, in its sole discretion, by written notice to the Contractor terminate this contract if it is found after due notice and examination by COMMERCE that there is a violation of the Ethics in Public Service Act, Chapters 42.52 RCW and 42.23 RCW; or any similar statute involving the Contractor in the procurement of, or performance under this contract.

Specific restrictions apply to contracting with current or former state employees pursuant to chapter 42.52 of the Revised Code of Washington. The Contractor and their subcontractor(s) must identify any person employed in any capacity by the state of Washington that worked with the COMMERCE program executing this Contract, including but not limited to formulating or drafting the legislation, participating in procurement planning and execution, awarding contracts, and monitoring contract, during the 24-month period preceding the start date of this Contract. Identify the individual by name, the agency previously or currently employed by, job title or position held, and separation date. If it is determined by COMMERCE that a conflict of interest exists, the Contractor may be disqualified from further consideration for the award of a Contract.

In the event this contract is terminated as provided above, COMMERCE shall be entitled to pursue the same remedies against the Contractor as it could pursue in the event of a breach of the contract by the Contractor. The rights and remedies of COMMERCE provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law. The existence of facts upon which COMMERCE makes any determination under this clause shall be an issue and may be reviewed as provided in the "Disputes" clause of this contract.

## 13. **COPYRIGHT PROVISIONS**

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Contractor shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

#### **14. DISPUTES**

Except as otherwise provided in this Contract, when a dispute arises between the parties and it cannot be resolved by direct negotiation, either party may request a dispute hearing with the Director of COMMERCE, who may designate a neutral person to decide the dispute.

The request for a dispute hearing must:

- be in writing;
- state the disputed issues;
- state the relative positions of the parties;
- state the Contractor's name, address, and Contract number; and
- be mailed to the Director and the other party's (respondent's) Contract Representative within three (3) working days after the parties agree that they cannot resolve the dispute.

The respondent shall send a written answer to the requestor's statement to both the Director or the Director's designee and the requestor within five (5) working days.

The Director or designee shall review the written statements and reply in writing to both parties within ten (10) working days. The Director or designee may extend this period if necessary by notifying the parties.

The decision shall not be admissible in any succeeding judicial or quasi-judicial proceeding.

The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

Nothing in this Contract shall be construed to limit the parties' choice of a mutually acceptable alternate dispute resolution (ADR) method in addition to the dispute hearing procedure outlined above.

#### **15. DUPLICATE PAYMENT**

COMMERCE shall not pay the Contractor, if the Contractor has charged or will charge the State of Washington or any other party under any other contract or agreement, for the same services or expenses.

#### **16. GOVERNING LAW AND VENUE**

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

#### **17. INDEMNIFICATION**

To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the state of Washington, COMMERCE, agencies of the state and all officials, agents and employees of the state, from and against all claims for injuries or death arising out of or resulting from the performance of the contract. "Claim" as used in this contract, means any financial loss, claim, suit, action, damage, or expense, including but not limited to attorney's fees, attributable for bodily injury, sickness, disease, or death, or injury to or the destruction of tangible property including loss of use resulting therefrom.

The Contractor's obligation to indemnify, defend, and hold harmless includes any claim by Contractor's agents, employees, representatives, or any subcontractor or its employees.

The Contractor expressly agrees to indemnify, defend, and hold harmless the State for any claim arising out of or incident to Contractor's or any subcontractor's performance or failure to perform the contract. Contractor's obligation to indemnify, defend, and hold harmless the State shall not be eliminated or reduced by any actual or alleged concurrent negligence of State or its agents, agencies, employees and officials.

The Contractor waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless the state and its agencies, officers, agents or employees.

**18. INDEPENDENT CAPACITY OF THE CONTRACTOR**

The parties intend that an independent contractor relationship will be created by this Contract. The Contractor and its employees or agents performing under this Contract are not employees or agents of the state of Washington or COMMERCE. The Contractor will not hold itself out as or claim to be an officer or employee of COMMERCE or of the state of Washington by reason hereof, nor will the Contractor make any claim of right, privilege or benefit which would accrue to such officer or employee under law. Conduct and control of the work will be solely with the Contractor.

**19. INDIRECT COSTS**

The Contractor shall provide their indirect cost rate that has been negotiated between their entity and the Federal Government. If no such rate exists a de minimis indirect cost rate of 10% of modified total direct costs (MTDC) will be used.

**20. INDUSTRIAL INSURANCE COVERAGE**

The Contractor shall comply with all applicable provisions of Title 51 RCW, Industrial Insurance. If the Contractor fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, COMMERCE may collect from the Contractor the full amount payable to the Industrial Insurance Accident Fund. COMMERCE may deduct the amount owed by the Contractor to the accident fund from the amount payable to the Contractor by COMMERCE under this Contract, and transmit the deducted amount to the Department of Labor and Industries, (L&I) Division of Insurance Services. This provision does not waive any of L&I's rights to collect from the Contractor.

**21. LAWS**

The Contractor shall comply with all applicable laws, ordinances, codes, regulations and policies of local, state, and federal governments, as now or hereafter amended.

**22. LICENSING, ACCREDITATION AND REGISTRATION**

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

**23. LIMITATION OF AUTHORITY**

Only the Authorized Representative or the Authorized Representative's delegate by writing (delegation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Contract. Furthermore, any alteration, amendment, modification, or waiver or any clause or condition of this contract is not effective or binding unless made in writing and signed by the Authorized Representative.

**24. NONCOMPLIANCE WITH NONDISCRIMINATION LAWS**

During the performance of this Contract, the Contractor shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of the Contractor's non-compliance or refusal to comply with any nondiscrimination law, regulation or policy, this Contract may be rescinded, canceled or terminated in whole or in part, and the Contractor may be declared ineligible for further contracts with COMMERCE. The Contractor shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.



The funds provided under this contract may not be used to fund religious worship, exercise, or instruction. No person shall be required to participate in any religious worship, exercise, or instruction in order to have access to the facilities funded by this Contract.

## **25. PAY EQUITY**

The Contractor agrees to ensure that “similarly employed” individuals in its workforce are compensated as equals, consistent with the following:

- A.** Employees are “similarly employed” if the individuals work for the same employer, the performance of the job requires comparable skill, effort, and responsibility, and the jobs are performed under similar working conditions. Job titles alone are not determinative of whether employees are similarly employed;
- B.** Contractor may allow differentials in compensation for its workers if the differentials are based in good faith and on any of the following:
  - i.** A seniority system; a merit system; a system that measures earnings by quantity or quality of production; a bona fide job-related factor or factors; or a bona fide regional difference in compensation levels.
  - ii.** A bona fide job-related factor or factors may include, but not be limited to, education, training, or experience that is: Consistent with business necessity; not based on or derived from a gender-based differential; and accounts for the entire differential.
  - iii.** A bona fide regional difference in compensation level must be: Consistent with business necessity; not based on or derived from a gender-based differential; and account for the entire differential.

This Contract may be terminated by the Department, if the Department or the Department of Enterprise Services determines that the Contractor is not in compliance with this provision.

## **26. POLITICAL ACTIVITIES**

Political activity of Contractor employees and officers are limited by the State Campaign Finances and Lobbying provisions of Chapter 42.17A RCW and the Federal Hatch Act, 5 USC 1501 - 1508.

No funds may be used for working for or against ballot measures or for or against the candidacy of any person for public office.

## **27. PROCUREMENT STANDARDS FOR FEDERALLY FUNDED PROGRAMS**

All Contractors must establish procurement policies and procedures in accordance with 2 CFR Part 200, for all purchases funded by this Contract.

The Contractor’s procurement system should include at least the following:

- A.** A code or standard of conduct that shall govern the performance of its officers, employees, or agents engaged in the awarding of contracts using federal funds.
- B.** Procedures that ensure all procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, open and free competition.
- C.** Minimum procedural requirements, as follows:
  - i.** Follow a procedure to assure the avoidance of purchasing unnecessary or duplicative items.
  - ii.** Solicitations shall be based upon a clear and accurate description of the technical requirements of the procured items.
  - iii.** Positive efforts shall be made to use small and minority-owned businesses.
  - iv.** The type of procuring instrument (fixed price, cost reimbursement) shall be determined by the Contractor, but must be appropriate for the particular procurement and for promoting the best interest of the program involved.



- v. Contracts shall be made only with reasonable subcontractors who possess the potential ability to perform successfully under the terms and conditions of the proposed procurement.
  - vi. Some form of price or cost analysis should be performed in connection with every procurement action.
  - vii. Procurement records and files for purchases shall include all of the following:
    - 1) Contractor selection or rejection.
    - 2) The basis for the cost or price.
    - 3) Justification for lack of competitive bids if offers are not obtained.
  - viii. A system for contract administration to ensure Contractor conformance with terms, conditions and specifications of this Contract, and to ensure adequate and timely follow-up of all purchases.
- D. Contractor and Subcontractor must receive prior approval from COMMERCE for using funds from this Contract to enter into a sole source contract or a contract where only one bid or proposal is received when value of this Contract is expected to exceed \$5,000.

Prior approval requests shall include a copy of proposed contracts and any related procurement documents and justification for non-competitive procurement, if applicable.

## **28. PUBLICITY**

The Contractor agrees not to publish or use any advertising or publicity materials in which the state of Washington or COMMERCE's name is mentioned, or language used from which the connection with the state of Washington's or COMMERCE's name may reasonably be inferred or implied, without the prior written consent of COMMERCE.

## **29. RECAPTURE**

In the event that the Contractor fails to perform this Contract in accordance with state laws, federal laws, and/or the provisions of this Contract, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Contract.

## **30. RECORDS MAINTENANCE**

The Contractor shall maintain books, records, documents, data and other evidence relating to this contract and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract.

The Contractor shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the contract, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

## **31. REGISTRATION WITH DEPARTMENT OF REVENUE**

If required by law, the Contractor shall complete registration with the Washington State Department of Revenue.

### **32. RIGHT OF INSPECTION**

The Contractor shall provide right of access to its facilities to COMMERCE, or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this contract.

### **33. SAVINGS**

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, COMMERCE may terminate the Contract under the "Termination for Convenience" clause, without the ten business day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

### **34. SEVERABILITY**

The provisions of this contract are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the contract.

### **35. SITE SECURITY**

While on COMMERCE premises, Contractor, its agents, employees, or subcontractors shall conform in all respects with physical, fire or other security policies or regulations.

### **36. SUBCONTRACTING**

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, COMMERCE in writing may: (a) require the Contractor to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. The Contractor is responsible to COMMERCE if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to COMMERCE for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

### **37. SURVIVAL**

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

### **38. TAXES**

All payments accrued on account of payroll taxes, unemployment contributions, the Contractor's income or gross receipts, any other taxes, insurance or expenses for the Contractor or its staff shall be the sole responsibility of the Contractor.

### **39. TERMINATION FOR CAUSE**

In the event COMMERCE determines the Contractor has failed to comply with the conditions of this contract in a timely manner, COMMERCE has the right to suspend or terminate this contract. Before suspending or terminating the contract, COMMERCE shall notify the Contractor in writing of the need

to take corrective action. If corrective action is not taken within 30 calendar days, the contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by COMMERCE to terminate the contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this contract are not exclusive and are, in addition to any other rights and remedies, provided by law.

#### **40. TERMINATION FOR CONVENIENCE**

Except as otherwise provided in this Contract, COMMERCE may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, COMMERCE shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

#### **41. TERMINATION PROCEDURES**

Upon termination of this contract, COMMERCE, in addition to any other rights provided in this contract, may require the Contractor to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this contract as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Contractor the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Contractor and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this contract. COMMERCE may withhold from any amounts due the Contractor such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

- A.** Stop work under the contract on the date, and to the extent specified, in the notice;
- B.** Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the contract that is not terminated;
- C.** Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- D.** Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be

final for all the purposes of this clause;

- E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the contract had been completed, would have been required to be furnished to COMMERCE;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this contract, which is in the possession of the Contractor and in which COMMERCE has or may acquire an interest.

#### **42. TREATMENT OF ASSETS**

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this contract, shall pass to and vest in COMMERCE upon delivery of such property by the Contractor. Title to other property, the cost of which is reimbursable to the Contractor under this contract, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this contract, or (ii) commencement of use of such property in the performance of this contract, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

- A. Any property of COMMERCE furnished to the Contractor shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this contract.
- B. The Contractor shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Contractor or which results from the failure on the part of the Contractor to maintain and administer that property in accordance with sound management practices.
- C. If any COMMERCE property is lost, destroyed or damaged, the Contractor shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.
- D. The Contractor shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this contract.
- E. All reference to the Contractor under this clause shall also include Contractor's employees, agents or Subcontractors.

#### **43. WAIVER**

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

## **Attachment A: Scope of Work**

### **Trent Shelter:**

GRANTEE shall manage, staff, and operate the Trent Resource and Assistance Center to maintain an annual capacity of approximately 50 unsheltered individuals who self-certify as being displaced from the Washington State Department of Transportation's Right of Way commonly referred to as Camp Hope and thereby meet the basic needs of experiencing homelessness,

#### Operations

- a. Intake and sheltering services shall operate twenty-four hours a day, seven days a week, 365 days a year (24/7/365) for up to fifty (50) adults from state rights of way, based on priority provided by Commerce or WSDOT, in accordance with normal shelter operations and any relevant health or pandemic social distancing requirements.
- b. Hours of intake are to be 24 hours a day. GRANTEE is to be able to take an adult in at any time to provide needed shelter and basic human needs. To better manage the population, it is expected that guests remain in the shelter after dusk until dawn, and guests that demand to leave during that window would be barred from re-entry. Guests that demand to leave during hours of darkness will also be provided transport as defined below. Guests that have a legitimate and compelling need, such as night-time employment, or a documented/confirmed medical emergency can be exempted from this re-entry rule at GRANTEE's discretion. The intent of this provision is to reduce or eliminate unauthorized egress during hours of darkness as there are no local stores or services available, and all the guest needs can be met onsite.
- c. Daytime shelter and day use space shall be provided seven days a week including access to bathroom, shower, laundry, electrical charging, supportive services, and meals three times per day.
- d. GRANTEE shall ensure there is adequate separate day space internally and in the fenced outside area and loading dock area to allow for use without a guest having to leave the property. The outside space should incorporate a smoking area that allows adequate separation to prevent second-hand inhalation from other exterior spaces, and a pet-relief area that is maintained to prevent odor or other public health concerns.
- e. Scope of services includes providing of chemical toilets scaled to the population, services to same and the CITY owned and provided shower trailer, and provision for ADA accessibility to these facilities.

- f. Daytime services shall include outreach, referrals, case management, temporary storage for personal belongings, and a coordinated entry access point for regional supportive services, employment and housing.
- g. The Parties hereto affirm that they will comply with all current and future COVID-19 proclamations, regulations, requirements and/or related guidance issued by the Office of the Governor of Washington State, or the Washington State Legislature. Additional resources information may be found on the Governor's website at the following link: <https://coronavirus.wa.gov/>
- h. GRANTEE shall provide high-speed internet capability for GRANTEE, Service Provider, and any supporting agency use as part of the operating budget. The CITY shall provide four workstations for guest use related to supportive services, employment, and housing related use. At GRANTEE's own discretion, with outside partnership, wifi capability to the guests can be provided as long as it does not limit or reduce the effectiveness of the above requirement, and GRANTEE must have the capability to separate that guest wifi capability.
- i. GRANTEE shall provide a land-line telephone capability that can support at least two concurrent callers and be able to provide fire alarm connection capabilities as required.
- j. Rules of conduct shall be posted and used to help manage the site. GRANTEE will provide those rules to the CITY for review and approval and shall update based on lessons learned and feedback from the CITY, community members, or other governing agencies. At a minimum, these rules shall include not allowing weapons onsite, confiscation of illegal weapons and drugs and turning into the Spokane Police Department (SPD), and not allowing onsite drug or alcohol use or storage. Any site rules cannot be in conflict with any provision of the terms and conditions of this contract.
- k. Management of guests – GRANTEE shall provide and update a site plan and set of Standard Operating Procedures (SOPs) for review and reasonable input. This shall detail how different adult populations are to be managed, provided resources and access to services, issues and conflicts managed, and connection to supportive services will be assisted.
- l. GRANTEE shall provide healthy and nutritionally balanced meal choices and meet any needed and documented dietary requirement of shelter guests. GRANTEE is encouraged to provide healthy snack and beverage options.
- m. Personal visits to shelter guests will be managed, with visitors having to check in with GRANTEE and are subject to the shelter rules of conduct.

### **Rapid Rehousing:**

Prior to the release of any funding for Rapid Rehousing this section of the scope of work must be updated and agreed to by Commerce and The City of Spokane. Commerce and the City of

Spokane may agree in writing via email to release up to \$150,000.00 prior to a complete scope of work being finalized in an effort to stand up the program and avoid delays in housing homeless individuals and families.

**Diversion:**

Prior to the release of any funding for Diversion this section of the scope of work must be updated and agreed to by Commerce and The City of Spokane. Commerce and the City of Spokane may agree in writing via email to release up to \$25,000.00 prior to a complete scope of work being finalized in an effort to stand up the program and avoid delays in treating homeless individuals and families.

## **Attachment B: Budget**

<b>Line Item</b>	<b>FY 22</b>
Trent Shelter	\$2,000,000
Rapid Rehousing (Housing Navigators)	\$656,625
Diversion Program – United Way	\$150,000
<b>TOTAL</b>	<b>\$2,806,625</b>





**Agenda Sheet for City Council Meeting of:**  
01/30/2023

<b>Date Rec'd</b>	1/24/2023
<b>Clerk's File #</b>	OPR 2023-0084
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	HOUSING & HUMAN SERVICES
<b>Contact Name/Phone</b>	JENN CERCEDES 5096256055
<b>Contact E-Mail</b>	JCERCEDES@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	1680 CHHS WARMING CENTER AWARDS

**Agenda Wording**

CHHS has identified funding for warming centers, completed an RFP, and are recommending funding. These programs will only be activated when the weather hits warming center activation levels as defined in SMC 18.05.020

**Summary (Background)**

The CHHS board reviewed applications for warming and of the 4 applications, 2 are recommended for funding at their full requested amounts. Family Promise of Spokane (OPR 2023-0084) for a total of \$66,106, and Transitions (OPR 2023-0085) at \$29,264.

Lease? NO	Grant related? YES	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Expense \$ 95,370		# 1540-95588-65410-54201-99999
Select \$		#
Select \$		#
Select \$		#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	MCCOLLIM, KIMBERLEY	<b>Study Session\Other</b>	1/23/23
<b>Division Director</b>	MCCOLLIM, KIMBERLEY	<b>Council Sponsor</b>	Stratton & Beggs
<b>Finance</b>	MURRAY, MICHELLE	<b>Distribution List</b>	
<b>Legal</b>	HARRINGTON, MARGARET	jcerecedes@spokanecity.org	
<b>For the Mayor</b>	PERKINS, JOHNNIE	Kmcollim@spokanecity.org	
<b>Additional Approvals</b>		pgrinder@spokanecity.org	
<b>Purchasing</b>			
<b>ACCOUNTING - GRANTS</b>	MURRAY, MICHELLE		

## Committee Agenda Sheet [COMMITTEE]

<b>Submitting Department</b>	CHHS
<b>Contact Name &amp; Phone</b>	Jenn Cerecedes 509.625.6055
<b>Contact Email</b>	<a href="mailto:jcerecedes@spokanecity.org">jcerecedes@spokanecity.org</a>
<b>Council Sponsor(s)</b>	
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 minutes
<b>Agenda Item Name</b>	Warming Center Awards
<b>Summary (Background)</b>	<p>In December of 2022 CHHS was able to convert \$198,000 in unspent ESG-CV admin funds into program operations which were put into a NOFA. We received 4 applications. 2 of the applications, God's Love International and Yoyot Sp'q'n'l, were non-conforming and did not meet the requirements and intent outlined in the NOFO and were not recommended for funding. .The CHHS RFP committee made the following funding recommendation for the remaining two applicants and also provided some additional guidance.</p> <ul style="list-style-type: none"> <li>· <b>Transitions and Family Promise should be granted their full requested amounts (\$29,264 and \$66,106, respectively), with the proviso that reimbursements are limited to services provided during weather events as defined by the new City ordinance.</b></li> <li>· <b>Reopen the NOFA and invite Yoyot Sp'q'n'l to reapply with a proposal more specific to the terms of this NOFA, possibly in collaboration with a partner agency.</b></li> <li>· <b>Reach out to other potential providers to rebuild positive working relationships with the City, and encourage an expanded applicant pool for warming centers</b></li> </ul>
<b>Proposed Council Action &amp; Date:</b>	Approval to disperse \$29,264 to Transitions, and \$66,106 to Family Promise and to suspend the rules to approve at Committee, Advanced, and Current on January 23 <sup>rd</sup> .
<b>Fiscal Impact:</b> Total Cost: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source:  Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts</b>	
What impacts would the proposal have on historically excluded communities? This will serve households over the age of 18 who are homeless.	

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

CMIS will be used for data collection

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

CMIS will be used for data collection

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This will align with the current 5 year strategy to end homelessness

**Agenda Sheet for City Council Meeting of:**

01/30/2023

<b>Date Rec'd</b>	1/24/2023
<b>Clerk's File #</b>	OPR 2023-0085
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	HOUSING & HUMAN SERVICES
<b>Contact Name/Phone</b>	JENN CERCEDES 5096256055
<b>Contact E-Mail</b>	JCERCEDES@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	1680 CHHS WARMING CENTER AWARDS

**Agenda Wording**

CHHS has identified funding for warming centers, completed an RFP, and are recommending funding. These programs will only be activated when the weather hits warming center activation levels as defined in SMC 18.05.020

**Summary (Background)**

The CHHS board reviewed applications for warming and of the 4 applications, 2 are recommended for funding at their full requested amounts. Family Promise of Spokane (OPR 2023-0084) for a total of \$66,106, and Transitions (OPR 2023-0085) at \$29,264.

Lease? NO Grant related? YES Public Works? NO

**Fiscal Impact**

Expense	\$ 95,370
Select	\$
Select	\$
Select	\$

**Budget Account**

#	1540-95588-65410-54201-99999
#	
#	
#	

**Approvals**

<b>Dept Head</b>	MCCOLLIM, KIMBERLEY
<b>Division Director</b>	MCCOLLIM, KIMBERLEY
<b>Finance</b>	MURRAY, MICHELLE
<b>Legal</b>	HARRINGTON, MARGARET
<b>For the Mayor</b>	PERKINS, JOHNNIE

**Council Notifications**

<b>Study Session\Other</b>	1/23/23
<b>Council Sponsor</b>	Stratton & Beggs
<b>Distribution List</b>	jcerecedes@spokanecity.org
	Kmccollim@spokanecity.org
	pgrinder@spokanecity.org

**Additional Approvals**

<b>Purchasing</b>	
<b>ACCOUNTING - GRANTS</b>	MURRAY, MICHELLE

## Committee Agenda Sheet [COMMITTEE]

<b>Submitting Department</b>	CHHS
<b>Contact Name &amp; Phone</b>	Jenn Cerecedes 509.625.6055
<b>Contact Email</b>	<a href="mailto:jcerecedes@spokanecity.org">jcerecedes@spokanecity.org</a>
<b>Council Sponsor(s)</b>	
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 minutes
<b>Agenda Item Name</b>	Warming Center Awards
<b>Summary (Background)</b>	<p>In December of 2022 CHHS was able to convert \$198,000 in unspent ESG-CV admin funds into program operations which were put into a NOFA. We received 4 applications. 2 of the applications, God's Love International and Yoyot Sp'q'n'l, were non-conforming and did not meet the requirements and intent outlined in the NOFO and were not recommended for funding. .The CHHS RFP committee made the following funding recommendation for the remaining two applicants and also provided some additional guidance.</p> <ul style="list-style-type: none"> <li>· <b>Transitions and Family Promise should be granted their full requested amounts (\$29,264 and \$66,106, respectively), with the proviso that reimbursements are limited to services provided during weather events as defined by the new City ordinance.</b></li> <li>· <b>Reopen the NOFA and invite Yoyot Sp'q'n'l to reapply with a proposal more specific to the terms of this NOFA, possibly in collaboration with a partner agency.</b></li> <li>· <b>Reach out to other potential providers to rebuild positive working relationships with the City, and encourage an expanded applicant pool for warming centers</b></li> </ul>
<b>Proposed Council Action &amp; Date:</b>	Approval to disperse \$29,264 to Transitions, and \$66,106 to Family Promise and to suspend the rules to approve at Committee, Advanced, and Current on January 23 <sup>rd</sup> .
<b>Fiscal Impact:</b> Total Cost: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source:  Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts</b>	
What impacts would the proposal have on historically excluded communities? This will serve households over the age of 18 who are homeless.	

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

CMIS will be used for data collection

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

CMIS will be used for data collection

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This will align with the current 5 year strategy to end homelessness



**Agenda Sheet for City Council Meeting of:**  
01/30/2023

<b>Date Rec'd</b>	1/25/2023
<b>Clerk's File #</b>	OPR 2023-0086
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	HOUSING & HUMAN SERVICES
<b>Contact Name/Phone</b>	JENN CERCEDES 5096256055
<b>Contact E-Mail</b>	JCERCEDES@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	1680 CHHS ACCEPTANCE OF FORMULA GRANTS

**Agenda Wording**

CHHS is requesting permission to accept the **FY 2022 CDBG (OPR 2023-0086)**, ESG (OPR 2023-0087), and HOME Investment Partnerships (OPR 2023-0088) Grant Agreements.

**Summary (Background)**

CHHS is requesting permission to accept the FY 2022 CDBG Grant Agreement of \$3,163,021, the FY 2022 ESG Grant Agreement for \$279,815, and the HOME Investment Partnerships Grant Agreement of \$1,458,497. We are requested to sign and return these grant agreements within 30 days, we received these contracts on January 4th and need to have them completed by February 6th. As such I am requesting a suspension of the rules to have this item go to current and advanced agenda on January 30th.

Lease? NO Grant related? YES Public Works? NO

**Fiscal Impact**

Revenue	\$ \$3,163,021
Revenue	\$ \$279,815
Revenue	\$ \$1,458,497
Select	\$

**Budget Account**

#	SBO to follow
#	SBO to follow
#	SBO to follow
#	

**Approvals**

<b>Dept Head</b>	CERCEDES, JENNIFER
<b>Division Director</b>	FINCH, ERIC
<b>Finance</b>	MURRAY, MICHELLE
<b>Legal</b>	HARRINGTON, MARGARET
<b>For the Mayor</b>	PERKINS, JOHNNIE

**Council Notifications**

<b>Study Session\Other</b>	1/23/23
<b>Council Sponsor</b>	Beggs & Kinnear

**Distribution List**

**Additional Approvals**

<b>Purchasing</b>	
<b>ACCOUNTING - GRANTS</b>	MURRAY, MICHELLE

## Committee Agenda Sheet

### \*Select Committee Name\*

<b>Submitting Department</b>	CHHS
<b>Contact Name</b>	Jenn Cerecedes
<b>Contact Email &amp; Phone</b>	<a href="mailto:jcerecedes@spokanecity.org">jcerecedes@spokanecity.org</a> 509-625-6055
<b>Council Sponsor(s)</b>	CP Beggs
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 minutes
<b>Agenda Item Name</b>	Acceptance of formula grant agreements
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	CHHS is requesting permission to accept the FY 2022 CDBD Grant Agreement of \$3,163,021, the FY 2022 ESG Grant Agreement for \$279,815, and the HOME Investment Partnerships Grant Agreement of \$1,458,497. We are requested to sign and return these grant agreements within 30 days, we received these contracts on January 4 <sup>th</sup> and need to have them completed by February 6 <sup>th</sup> . Due to the MLK holiday, I am requesting that this item go to committee on the 23 <sup>rd</sup> , but would like to have a rules suspension on the 30 <sup>th</sup> to go to Advanced and Current Agenda so we can meet our deadline.
<b>Proposed Council Action</b>	Please grant us permission to accept these funds
<b>Fiscal Impact</b>	
Total Cost: <u>4,901,333</u>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Specify funding source: <a href="#">Click or tap here to enter text.</a>	
Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? These funds are primarily to support low income households via services or housing.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? For ESG reporting we use CMIS, for HOME and CDBG these awards are formula grants based on demographic data for our region.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? For ESG we are required to submit annual reports on the effectiveness of the program, for CDBG and HOME we update our Annual Action Plan with outcomes.	



Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This aligns with the Comprehensive Plan and the 5 year strategy to end homelessness.

# Funding Approval/Agreement

Title I of the Housing and Community Development Act (Public Law 930383)  
 HI-00515R of 20515R

U.S. Department of Housing and Urban Development

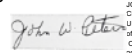
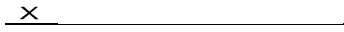
Office of Community Planning and Development  
 Community Development Block Grant Program

OPR 2023-0086


OMB Approval No. 2506-0193  
 exp 1/31/2025

1. Name of Grantee (as shown in item 5 of Standard Form 424) Spokane	3a. Grantee's 9-digit Tax ID Number 916001280	3b. Grantee's 9-digit DUNS Number PDNCLY8MYJN3 (UEI)
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 808 West Spokane Falls Boulevard R00M 250 Spokane, WA 99201-3333	4. Date use of funds may begin 07/01/2022	
	5a. Project/Grant No. 1 B-22-MC-53-0006	6a. Amount Approved \$3,163,021
	5b. Project/Grant No. 2	6b. Amount Approved

**Grant Agreement:** This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) John W. Peters		Grantee Name (Contractual Organization) Spokane (City of Spokane)	
Title CPD Director		Title	
Signature 	Date (mm/dd/yyyy) 01/04/2023	Signature 	Date (mm/dd/yyyy)

7. Category of Title I Assistance for this Funding Action:  Entitlement, Sec 106(b)	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached	9a. Date HUD Received Submission	10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number
		9b. Date Grantee Notified	
9c. Date of Start of Program Year 7/1/2022			
11. Amount of Community Development Block Grant			
		FY 2022	
a. Funds Reserved for this Grantee			
b. Funds now being Approved		\$3,163,021	
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency
<b>Loan Guarantee Acceptance Provisions for Designated Agencies:</b> The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency
	Title
	Signature 

## HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		
Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By							

8. Special Conditions.

- (a) The period of performance and single budget period for the funding assistance specified in the Funding Approval (“Funding Assistance”) shall each begin on the date specified in item 4 and shall each end on September 1, 2029. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2029.
- (b) The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

<u>Administering Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base</u>
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____

Instructions: The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.

- (c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS); the System for Award Management (SAM.gov.); the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and General Contractor Registration; and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- (d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water- related and wastewater-related infrastructure), other structures

designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107–118) shall be considered a public use for purposes of eminent domain.

- (e) The Grantee or unit of general local government that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.
- (g) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund).



# SPOKANE, CITY OF

Unique Entity ID <b>PDNCLY8MYJN3</b>	CAGE / NCAGE <b>5FYPO</b>	Purpose of Registration <b>All Awards</b>
Registration Status <b>Active Registration</b>	Expiration Date <b>Feb 19, 2023</b>	
Physical Address <b>808 W Spokane Falls BLVD Spokane, Washington 99201-3333 United States</b>	Mailing Address <b>808 W. Spokane Falls BLVD Spokane, Washington 99201-3339 United States</b>	

## Business Information

Doing Business as <b>Accounting Department</b>	Division Name <b>Grants Management &amp; Financial Assistance</b>	Division Number <b>(blank)</b>
Congressional District <b>Washington 05</b>	State / Country of Incorporation <b>(blank) / (blank)</b>	URL <b>http://www.spokanecity.org</b>

## Registration Dates

Activation Date <b>Jan 24, 2022</b>	Submission Date <b>Jan 20, 2022</b>	Initial Registration Date <b>May 6, 2009</b>
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## Entity Dates

Entity Start Date <b>Jan 1, 1805</b>	Fiscal Year End Close Date <b>Dec 31</b>
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## Immediate Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
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## Highest Level Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
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## Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

## Proceedings Questions

Registrants in the System for Award Management (SAM) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2.C.F.R. 200 Appendix XII. Their responses are not displayed in SAM. They are sent to FAPIIS.gov for display as applicable. Maintaining an active registration in SAM demonstrates the registrant responded to the proceedings questions.

## Exclusion Summary

Active Exclusions Records?

**No**

## SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

**Yes**

## Entity Types

### Business Types

Entity Structure <b>U.S. Government Entity</b>	Entity Type <b>US Local Government</b>	Organization Factors <b>(blank)</b>
Profit Structure <b>(blank)</b>		

**Socio-Economic Types**

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

**Government Types**

**U.S. Local Government**  
**Municipality**  
**City**

**Financial Information**

Accepts Credit Card Payments <b>Yes</b>	Debt Subject To Offset <b>No</b>
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EFT Indicator <b>0000</b>	CAGE Code <b>5FYP0</b>
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**Points of Contact****Electronic Business**

 <b>Skyler Brown</b>	<b>808 W. Spokane Falls BLVD</b> <b>Spokane, Washington 99201</b> <b>United States</b>
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Skyler Brown	808 W. Spokane Falls BLVD. Spokane, Washington 99201 United States
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**Government Business**

 <b>Skyler Brown</b>	<b>808 W. Spokane Falls BLVD.</b> <b>Spokane, Washington 99201</b> <b>United States</b>
--	---

Skyler Brown	808 W. Spokane Falls BLVD. Spokane, Washington 99201 United States
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**Service Classifications****NAICS Codes**

Primary	NAICS Codes	NAICS Title
<b>Yes</b>	<b>921190</b>	<b>Other General Government Support</b>
	<b>922120</b>	<b>Police Protection</b>
	<b>922160</b>	<b>Fire Protection</b>
	<b>926130</b>	<b>Regulation And Administration Of Communications, Electric, Gas, And Other Utilities</b>

**Disaster Response**

This entity does not appear in the disaster response registry.

**Agenda Sheet for City Council Meeting of:**

01/30/2023

<b>Date Rec'd</b>	1/25/2023
<b>Clerk's File #</b>	OPR 2023-0087
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	HOUSING & HUMAN SERVICES
<b>Contact Name/Phone</b>	JENN CERCEDES 5096256055
<b>Contact E-Mail</b>	JCERCEDES@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	1680 CHHS ACCEPTANCE OF FORMULA GRANTS

**Agenda Wording**

CHHS is requesting permission to accept the FY 2022 CDBG (OPR 2023-0086), **ESG (OPR 2023-0087)**, and HOME Investment Partnerships (OPR 2023-0088) Grant Agreements.

**Summary (Background)**

CHHS is requesting permission to accept the FY 2022 CDBG Grant Agreement of \$3,163,021, the FY 2022 ESG Grant Agreement for \$279,815, and the HOME Investment Partnerships Grant Agreement of \$1,458,497. We are requested to sign and return these grant agreements within 30 days, we received these contracts on January 4th and need to have them completed by February 6th. As such I am requesting a suspension of the rules to have this item go to current and advanced agenda on January 30th.

Lease? NO Grant related? YES Public Works? NO

**Fiscal Impact**

Revenue \$ \$3,163,021

Revenue \$ \$279,815

Revenue \$ \$1,458,497

Select \$

**Budget Account**

# SBO to follow

# SBO to follow

# SBO to follow

#

**Approvals****Dept Head** CERCEDES, JENNIFER**Division Director** FINCH, ERIC**Finance** MURRAY, MICHELLE**Legal** HARRINGTON, MARGARET**For the Mayor** PERKINS, JOHNNIE**Council Notifications****Study Session\Other** 1/23/23**Council Sponsor** Beggs & Kinnear**Distribution List****Additional Approvals****Purchasing****ACCOUNTING - GRANTS** MURRAY, MICHELLE

## Committee Agenda Sheet

### \*Select Committee Name\*

<b>Submitting Department</b>	CHHS
<b>Contact Name</b>	Jenn Cerecedes
<b>Contact Email &amp; Phone</b>	<a href="mailto:jcerecedes@spokanecity.org">jcerecedes@spokanecity.org</a> 509-625-6055
<b>Council Sponsor(s)</b>	CP Beggs
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 minutes
<b>Agenda Item Name</b>	Acceptance of formula grant agreements
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	CHHS is requesting permission to accept the FY 2022 CDBD Grant Agreement of \$3,163,021, the FY 2022 ESG Grant Agreement for \$279,815, and the HOME Investment Partnerships Grant Agreement of \$1,458,497. We are requested to sign and return these grant agreements within 30 days, we received these contracts on January 4 <sup>th</sup> and need to have them completed by February 6 <sup>th</sup> . Due to the MLK holiday, I am requesting that this item go to committee on the 23 <sup>rd</sup> , but would like to have a rules suspension on the 30 <sup>th</sup> to go to Advanced and Current Agenda so we can meet our deadline.
<b>Proposed Council Action</b>	Please grant us permission to accept these funds
<b>Fiscal Impact</b>	
Total Cost: <u>4,901,333</u>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Specify funding source: <a href="#">Click or tap here to enter text.</a>	
Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? These funds are primarily to support low income households via services or housing.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? For ESG reporting we use CMIS, for HOME and CDBG these awards are formula grants based on demographic data for our region.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? For ESG we are required to submit annual reports on the effectiveness of the program, for CDBG and HOME we update our Annual Action Plan with outcomes.	



Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This aligns with the Comprehensive Plan and the 5 year strategy to end homelessness.


# Funding Approval/Agreement

Emergency Solutions Grants Program  
 Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act,  
 42 U.S.C. 11371 et seq.  
 Assistance Listing Number 14.231

**U.S. Department of Housing and Urban  
 Development**  
 Office of Community Planning and Development

1. Recipient Name and Address City of Spokane 808 West Spokane Falls Boulevard Room 250 Spokane, WA 99201-3333		2. Unique Federal Award Identification Number: E-22-MC-53-0006	
		3. Tax Identification Number: 916001280	
		4. Unique Entity Identifier: PDNCLY8MYJN3	
5. Fiscal Year (yyyy): 2022			
6. Previous Obligation (Enter "0" for initial Fiscal Year allocation)		\$ 0	
7. Amount of Funds Obligated or Deobligated by This Action (+ or -)		\$279,815	
8. Total Amount of Federal Funds Obligated		\$279,815	
9. Total Required Match		\$279,815	
10. Total Amount of Federal Award Including Match		\$559,630	
11. Start Date of Recipient's Program Year 07/01/2022		12. Date HUD Received Recipient's Consolidated Plan Submission 12/16/2022	13. Period of Performance and Budget Period Start Date/Federal Award Date 01/04/2023
14. Type of Agreement (check applicable box) <input checked="" type="checkbox"/> Initial Agreement (Purpose #1 – Initial Fiscal Year allocation) <input type="checkbox"/> Amendment (Purpose #2 – Deobligation of funds) <input type="checkbox"/> Amendment (Purpose #3 – Obligation of additional funds)		15. Special Conditions and Requirements <input type="checkbox"/> Not applicable <input checked="" type="checkbox"/> Attached	
		16. Period of Performance and Budget Period End Date (24 months after the date listed in Box 13)	

**General Terms and Conditions:** This Agreement between the U.S. Department of Housing and Urban Development (HUD) and the Recipient is made pursuant to the authority of Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11371 et seq.) and is subject to the applicable annual appropriations act. The Recipient's Consolidated Plan submissions (including the Recipient's approved annual Action Plan and any amendments completed in accordance with 24 CFR Part 91), the Emergency Solutions Grants Program regulations at 24 CFR Part 576 (as now in effect and as may be amended from time to time), and this Agreement, including any special conditions attached to this Agreement, constitute part of this Agreement. Subject to the terms and conditions of this Agreement, HUD will make the funds for the specified Fiscal Year available to the Recipient upon execution of this Agreement by the Recipient and HUD. The funds may be used for costs incurred before the Budget Period under the conditions specified in HUD Notice CPD-22-05 or another prior written approval by HUD, or if the Recipient is not covered by Notice CPD-22-05, under the condition that the costs are otherwise allowable and were incurred on or after the dates listed in box 11 and box 12 or 90 calendar days before the date in box 13 (whichever is later). The Recipient agrees to assume responsibility for environmental review, decision making, and action under 24 CFR Part 58, except where the Recipient is a state and distributes funds to a unit of general local government, the Recipient must require the unit of general local government to assume that responsibility and must comply with the state's responsibilities under 24 CFR 58.4. Without the Recipient's execution of an amendment or other consent, HUD may amend this Agreement to provide additional funds to the Recipient for the specified Fiscal Year or to deobligate funds under this Agreement in accordance with applicable law. The Recipient must comply with the applicable requirements at 2 CFR part 200, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in 24 CFR part 576, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the part 200 requirements as replaced or renumbered by the part 200 amendments. If the amount in Box 8 exceeds \$500,000, the Recipient must comply with Appendix XII to 2 CFR part 200—Award Term and Condition for Recipient Integrity and Performance Matters. Nothing in this Agreement shall be construed as creating or justifying any claim against the federal government or the Recipient by any third party.

17. For the U.S. Department of HUD (Name, Title, and Contact Information of Authorized Official) John W. Peters, CPD Director	18. Signature  X	19. Date (mm/dd/yyyy) 01/04/2023
20. For the Recipient (Name and Title of Authorized Official)	21. Signature X	22. Date (mm/dd/yyyy) / /

Funding Information (HUD Accounting Use Only):

PAS Code: SOE	Region: 10	Program Code: SOE
Appropriation: 0192/1192	Office: (Seattle)	Treasury Code: 086
Appro Symbol: J		

## Special Conditions and Requirements for FY 2022 ESG Program

### Indirect Cost Rate

The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

*Instructions: The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.*

<u>Recipient Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base</u>
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____

## **Special Conditions and Requirements for FY 2022 ESG Program**

### **Serving Youth Who Lack 3rd Party Documentation or Live in Unsafe Situations**

Notwithstanding any contrary requirements under the McKinney-Vento Homeless Assistance Act or 24 CFR part 576, youth aged 24 and under who seek assistance (including shelter, services or rental assistance) shall not be required to provide third-party documentation that they meet the homeless definition in 24 CFR 578.3 as a condition for receiving assistance; and unaccompanied youth aged 24 and under (or families headed by youth aged 24 and under) who have an unsafe primary nighttime residence and no safe alternative to that residence shall be considered homeless for purposes of assistance provided by any private nonprofit organization whose primary mission is to provide services to youth aged 24 and under and families headed by youth aged 24 and under.

**Agenda Sheet for City Council Meeting of:**

01/30/2023

**Date Rec'd**

1/25/2023

**Clerk's File #**

OPR 2023-0088

**Renews #****Submitting Dept**

HOUSING &amp; HUMAN SERVICES

**Cross Ref #****Contact Name/Phone**

JENN CERCEDES 5096256055

**Project #****Contact E-Mail**

JCERCEDES@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Contract Item

**Requisition #****Agenda Item Name**

1680 CHHS ACCEPTANCE OF FORMULA GRANTS

**Agenda Wording**

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Lease? NO

Grant related? YES

Public Works? NO

**Fiscal Impact****Budget Account**

Revenue \$ \$3,163,021

# SBO to follow

Revenue \$ \$279,815

# SBO to follow

Revenue \$ \$1,458,497

# SBO to follow

Select \$

#

**Approvals****Council Notifications****Dept Head**

CERCEDES, JENNIFER

**Study Session\Other**

1/23/23

**Division Director**

FINCH, ERIC

**Council Sponsor**

Beggs &amp; Kinnear

**Finance**

MURRAY, MICHELLE

**Distribution List****Legal**HARRINGTON,  
MARGARET**For the Mayor**

PERKINS, JOHNNIE

**Additional Approvals****Purchasing****ACCOUNTING - GRANTS**

MURRAY, MICHELLE

## Committee Agenda Sheet

### \*Select Committee Name\*

<b>Submitting Department</b>	CHHS
<b>Contact Name</b>	Jenn Cerecedes
<b>Contact Email &amp; Phone</b>	<a href="mailto:jcerecedes@spokanecity.org">jcerecedes@spokanecity.org</a> 509-625-6055
<b>Council Sponsor(s)</b>	CP Beggs
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 minutes
<b>Agenda Item Name</b>	Acceptance of formula grant agreements
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Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Specify funding source: <a href="#">Click or tap here to enter text.</a>	
Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? These funds are primarily to support low income households via services or housing.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? For ESG reporting we use CMIS, for HOME and CDBG these awards are formula grants based on demographic data for our region.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? For ESG we are required to submit annual reports on the effectiveness of the program, for CDBG and HOME we update our Annual Action Plan with outcomes.	

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This aligns with the Comprehensive Plan and the 5 year strategy to end homelessness.

# Funding Approval and HOME Investment Partnerships Agreement

OPR 2023-0088

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development

Title II of the National Affordable Housing Act  
Assistance Listings#14.239 – HOME Investment Partnerships Program

1. Grantee Name (must match the name associated with 3b.) and Address Spokane 808 West Spokane Falls Boulevard Room 250 Spokane, WA 99201-3333	2. Grant Number (Federal Award Identification Number (FAIN)) M22-MC530201	
	3a. Tax Identification Number 916001280	3b. Unique Entity Identifier (formerly DUNS) PDNCLY8MYJN3
	4. Appropriation Number 862/50205	5. Budget Period Start and End Date FY 2022 through FY 2030

6. Previous Obligation (Enter "0" for initial FY allocation)	\$0.00
a. Formula Funds	\$
b. Community Housing Development Org. (CHDO) Competitive	\$

7. Current Transaction (+ or -)	\$1,458,497.00
a. Formula Funds	\$1,458,497.00
1. CHDO (For deobligations only)	\$
2. Non- CHDO (For deobligations only)	\$
b. CHDO Competitive Reallocation or Deobligation	\$

8. Revised Obligation	\$
a. Formula Funds	\$
b. CHDO Competitive Reallocation	\$

9. Special Conditions (check applicable box) <input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Attached	10. Federal Award Date (HUD Official's Signature Date) 01/04/2023
--	--

11. Indirect Cost Rate*	12. Period of Performance Date in Box #10 - 09/01/2030															
<table border="1"> <thead> <tr> <th>Administering Agency/Dept.</th> <th>Indirect Cost Rate</th> <th>Direct Cost Base</th> </tr> </thead> <tbody> <tr><td>—</td><td>—%</td><td></td></tr> <tr><td>—</td><td>—%</td><td></td></tr> <tr><td>—</td><td>—%</td><td></td></tr> <tr><td>—</td><td>—%</td><td></td></tr> </tbody> </table>	Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base	—	—%		—	—%		—	—%		—	—%		* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.
Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base														
—	—%															
—	—%															
—	—%															
—	—%															

This Agreement between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Grantee's approved Consolidated Plan submission/Application, the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Grantee upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Grantee's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee must comply with the applicable requirements at 2 CFR part 200 that are incorporated by the program regulations, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the 2 CFR part 200 requirements as replaced or renumbered by the part 200 amendments.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1<sup>st</sup> of the 5<sup>th</sup> fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) John W. Peters CPD Director	14. Signature  <small>JOHN PETERS CPD - JOHN PETERS C + US D = U U.S. Government OIG - Department of Housing and Urban Development, Office of Administration 2022.01.04 10:53:36 -0800</small>	15. Date 01/04/2023
16. For the Grantee (Name and Title of Authorized Official)	17. Signature	18. Date / /

19. Check one:  
 Initial Agreement     Amendment #

20. Funding Information: <b>HOME</b>			
Source of Funds	Appropriation Code	PAS Code	Amount
2022	86 2/5 0205	HMF (L)	\$1,452,687.00
2021	861/40205	HMF (J)	\$3,205.00
2020	860/30205	HMF (H)	\$1,330.00
2013	86 X 0205-13	HMC (O)	\$1,275.00



**Agenda Sheet for City Council Meeting of:**

08/22/2022

**Date Rec'd**

8/4/2022

**Clerk's File #**

ORD C36259

**Renews #****Submitting Dept**

CITY COUNCIL

**Cross Ref #****Contact Name/Phone**

BREEAN BEGGS X6254

**Project #****Contact E-Mail**

BBEGGS@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Emergency Ordinance

**Requisition #****Agenda Item Name**

0320 - COLLECTIVE BARGAINING IMPROVEMENT ORDINANCE

**Agenda Wording**

Specifying the process for the conduct of collective bargaining; renaming chapter 03.07; and enacting a new section 03.07.005 of the Spokane Municipal Code; and declaring an emergency.

**Summary (Background)**

Since Council has the final approval of CBAs, this ordinance ensures that no oral or written agreements are offered to bargaining representatives prior to Council's awareness of the terms and ability to share feedback with the negotiating team. It also requires that Council and OPOC host a public hearing and take testimony regarding civilian oversight needs in any future CBA at least 30 days before the City begins collective bargaining negotiations with the Police Guild.

Lease? NO

Grant related? NO

Public Works? NO

**Fiscal Impact****Budget Account**

Neutral \$

#

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

ALLERS, HANNAHLEE

**Study Session\Other**

8/4 Study Session

**Division Director****Council Sponsor**

CP Beggs; CM Kinnear

**Finance****Distribution List****Legal**

bbeggs@spokanecity.org

**For the Mayor**

lkinnear@spokanecity.org

**Additional Approvals****Purchasing**

## Committee Agenda Sheet

### Study Session

<b>Submitting Department</b>	City Council
<b>Contact Name &amp; Phone</b>	CP Beggs – x6254
<b>Contact Email</b>	<a href="mailto:bbeggs@spokanecity.org">bbeggs@spokanecity.org</a>
<b>Council Sponsor(s)</b>	CP Beggs & CM Kinnear
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5
<b>Agenda Item Name</b>	Collective Bargaining Improvement Ordinance
<b>Summary (Background)</b>	<p>This ordinance would enact a new section 03.07.005 of the Spokane Municipal Code regarding collective bargaining. Since Council has the final approval of CBAs, the goal of this ordinance is to ensure that no oral or written agreements are being offered to bargaining representatives prior to Council's awareness of the terms and ability to share with the negotiating team any feedback that would impact support of a tentative agreement. It would not constrict the terms of any tentative agreement offered by the negotiating team; it would just ensure that the team could accurately convey the potential support by the decisionmakers. The ordinance also requires that the City Council and OPOC host a joint public hearing and take public testimony regarding any civilian oversight needs in any future CBA at least 30 days before the City begins collective bargaining negotiations with the Spokane Police Guild.</p> <p>This ordinance is written as an emergency ordinance and will be effective immediately upon passage.</p>
<b>Proposed Council Action &amp; Date:</b>	Intended for filing for the August 15, 2022, City Council meeting
<b>Fiscal Impact:</b> N/A Total Cost: Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source:  Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts</b>	
What impacts would the proposal have on historically excluded communities?  Typically, the public has not been included in collective bargaining processes. This ordinance adds a public hearing to the beginning of the process related to Spokane Police Guild bargaining.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	

N/A

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

N/A

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This ordinance aligns City of Spokane Charter Sections 25, 26 and 37, as well as with current processes for collective bargaining agreements, but it adds check ins with Council prior to reaching tentative agreements with bargaining units.

## **ORDINANCE NO. C-36259**

An ordinance specifying the process for the conduct of collective bargaining; renaming chapter 03.07; and enacting a new section 03.07.005 of the Spokane Municipal Code; and declaring an emergency.

**WHEREAS**, Section 37 of the Spokane City Charter provides: “Subject to the general laws of the State of Washington, the city council shall by ordinance regulate the manner in which the City contracts for public works, personal services, and the acquisition and disposition of property”; and

**WHEREAS**, Sections 25 and 26 of the Spokane City Charter give to the City Council the authority to determine “the rights, powers, and duties” of the various departments as well as the authority to determine salaries of City employees; and

**WHEREAS**, collective bargaining agreements determine not only matters of the scope of employment of public employees, but also often contain significant budgetary obligations for the City, often over the course of up to five years; and

**WHEREAS**, in the past the City’s negotiating team has committed to tentative agreements without first securing any feedback from the City Council that it would consider approval of the components of such an agreement and thus potentially creating misunderstandings and labor unrest between the parties to such agreements; and

**WHEREAS**, the City Council wishes to avoid mistakes and misunderstandings between the City’s negotiating team and the decisionmakers for collective bargaining agreements by enacting this ordinance, which sets forth basic minimum process requirements for the negotiations and approval of collective bargaining agreements.

**WHEREAS**, the City Council determines that because this ordinance concerns the process for collective bargaining agreements critical to public safety and infrastructure, this ordinance is needed for the immediate preservation of the public peace and safety, and for the immediate support of City government and its existing public institutions, and that because of such need, this ordinance shall be effective immediately, under Section 19 of the City Charter, upon the affirmative vote of one more than a majority of the City Council.

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** That chapter 03.07 of the Spokane Municipal Code is renamed “Personnel Regulations.”

**Section 2.** That there is enacted a new section 03.07.005 of the Spokane Municipal Code to read as follows:

**Section 03.07.005 Collective Bargaining**

- A. No proposed labor agreement shall be offered to the bargaining unit by the City or formally accepted by the City as a tentative agreement, unless it has been first presented to the City Council in executive session for Council feedback.
- B. All labor agreements negotiated pursuant to chapter 41.56 RCW shall be subject to approval by vote of a majority of the City Council in an open public meeting.
- C. No binding oral or written agreements shall be entered into with the bargaining representative(s) of employees of the City relative to substantive changes in City policy toward wages, hours, or working conditions without such agreement(s) being first presented in executive session to the City Council for feedback, and approved by the vote of a majority of the City Council in an open public meeting.
- D. All elected public officials and appointed City officers assigned the responsibility of proposing, reviewing, or determining labor relations policies shall maintain strict confidentiality of executive session proceedings and any other privileged or confidential matters during the period of negotiations.
- E. Public Hearing on Police Contracts.
  - 1. The City Council and the Office of Police Ombudsman Commission (“OPOC”) shall jointly host a public hearing and take public testimony on the effectiveness of the City's police accountability system and should be held at least 30 days before the City begins collective bargaining agreement negotiations with the Spokane Police Guild (“Guild”) or the Spokane Police Lieutenants and Captains Association (“L&C”) or any successor labor organization(s).
  - 2. The City of Spokane will consider in good faith whether and how to carry forward the interests expressed at the public hearing. Those suggested changes that are legally required to be bargained with the Guild or L&C or their successor labor organizations will be considered by the City, in good faith, for inclusion in negotiations but the views expressed in the public hearing will not dictate the City’s position during bargaining.

**Section 3.** That the City Council declares that an urgency and emergency exists such that this ordinance is needed for the immediate preservation of the public peace, health, or safety, and/or for the immediate support of City government and its existing public institutions, and that because of such need, this ordinance shall be effective immediately, under Section 19 of the City Charter, upon the affirmative vote of one more than a majority of the City Council.

**PASSED** by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



**Agenda Sheet for City Council Meeting of:**

01/30/2023

<b>Date Rec'd</b>	1/11/2023
<b>Clerk's File #</b>	RES 2023-0007
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	STREETS
<b>Contact Name/Phone</b>	CLINT HARRIS 625-7744
<b>Contact E-Mail</b>	CEHARRIS@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Resolutions
<b>Agenda Item Name</b>	1100 - STREET DEPT. MAGNESIUM INFUSED SALT PRODUCT PURCHASE

**Agenda Wording**  
 The Street Department is seeking approval to purchase Magnesium infused Road Salt at a cost not to exceed \$100,000.

**Summary (Background)**  
 This material is used by the Street Department during the winter months to aid in road deicing. Custom Salt Solutions LLC. is the supplier. This material is being procured via emergency justification/resolution following a supply shortage brought about due to the frequent and repeated Winter snow/ice conditions in our region this season.

Lease? NO	Grant related? NO	Public Works? NO
<b>Fiscal Impact</b>		<b>Budget Account</b>
Expense	\$ 100,000.00	# 1100-21800-42660-53210-99999
Select	\$	#
Select	\$	#
Select	\$	#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	HARRIS, CLINT E.	<b>Study Session\Other</b>	Urban Experience 1/9/23
<b>Division Director</b>	FEIST, MARLENE	<b>Council Sponsor</b>	Kinnear / Stratton
<b>Finance</b>	ORLOB, KIMBERLY	<b>Distribution List</b>	
<b>Legal</b>	HARRINGTON, MARGARET	ceharris@spokanecity.org	
<b>For the Mayor</b>	PERKINS, JOHNNIE	tprince@spokanecity.org	
<b>Additional Approvals</b>		jwthomas@spokanecity.org	
<b>Purchasing</b>		tbrazington@spokanecity.org	
		jdykes@spokanecity.org	
		jklapp@spokanecity.org	

RESOLUTION 2023-0007

A resolution declaring an emergency and authorizing a Value Blanket Order be set up for Road Salt with Custom Salt Solutions in lieu of public bidding for the purchase of road salt for the 2022-2023 season.

WHEREAS, the Ice Kicker product that the City of Spokane has been purchasing through Salt Distributors off the Washington State Contract has become impossible to procure at a volume or in a timely manner because the State of Washington has a clause in their contract that they get what they need first and they are needing just about everything; and

WHEREAS, the City of Spokane is in the middle of several successive winter weather events which have brought hazardous ice build up on the roadways which require frequent treatment of product; and

WHEREAS, the City of Spokane Purchasing Department will be issuing a bid for road salt following the winter season; and

WHEREAS, the cost of the road salt exceeds the 2022 procurement threshold of \$50,000; and

WHEREAS, an urgency and emergency does exist -- Now, Therefore,

BE IT RESOLVED by the City Council for the City of Spokane that staff is hereby authorized to issue a Value Blanket Order for the purchase of road salt from Custom Salt Solutions for the 2022-2023 season for \$100,000.00.

ADOPTED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney



## Committee Agenda Sheet

### Urban Experience

<b>Submitting Department</b>	Streets
<b>Contact Name &amp; Phone</b>	Clint Harris 509-625-7744
<b>Contact Email</b>	<a href="mailto:ceharris@spokanecity.org">ceharris@spokanecity.org</a>
<b>Council Sponsor(s)</b>	Kinnear
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	1100 - Street Department- Magnesium Infused Road Salt
<b>Summary (Background)</b>	<p>The Street Department is seeking approval to purchase Magnesium infused Road Salt (R.R.) at a cost not to exceed \$100,000.</p> <p>This material is used by the Street Department during the winter months to aid in road deicing. Custom Salt Solutions LLC. is the supplier.</p> <p>This material is being procured via emergency justification/resolution following a supply shortage brought about due to the frequent and repeated Winter snow/ice conditions in our region this season.</p>
<b>Proposed Council Action &amp; Date:</b>	Urban Experience Consent Approval 1/9/23
<p><b>Fiscal Impact:</b> \$100,000.00  Total Cost: <u>\$100,000.00</u>  Approved in current year budget?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p>Funding Source    <input type="checkbox"/> One-time    <input checked="" type="checkbox"/> Recurring  Specify funding source:</p> <p>Expense Occurrence    <input type="checkbox"/> One-time    <input checked="" type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<b>Operations Impacts</b>	
What impacts would the proposal have on historically excluded communities?	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?	

**Agenda Sheet for City Council Meeting of:**

01/30/2023

**Date Rec'd**

1/18/2023

**Clerk's File #**

RES 2023-0008

**Renews #****Submitting Dept**

HUMAN RESOURCES

**Cross Ref #****Contact Name/Phone**

GARRETT JONES 363-5462

**Project #****Contact E-Mail**

GJONES@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Resolutions

**Requisition #****Agenda Item Name**

0620 RESOLUTION TO APPOINT RICH LENTZ AS DIRECTOR OF PARKS FINANCE AND BUDG

**Agenda Wording**

Resolution to appoint Rich Lentz as Director of Parks Finance and Budget

**Summary (Background)**

Resolution to appoint Rich Lentz as Director of Parks Finance and Budget

Lease? NO

Grant related? NO

Public Works? NO

**Fiscal Impact****Budget Account**

Select \$

#

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

PICCOLO, MIKE

**Study Session\Other**

PIES 01/30/2023

**Division Director**

PICCOLO, MIKE

**Council Sponsor**

CM Bingle &amp; CM Stratton

**Finance**

BUSTOS, KIM

**Distribution List****Legal**

PICCOLO, MIKE

rcouch@spokanecity.org

**For the Mayor**

PERKINS, JOHNNIE

jquick@spokanecity.org

**Additional Approvals**

bruffing@spokanecity.org

**Purchasing**

mpiccolo@spokanecity.org

**RESOLUTION 2023 - 0008**

A resolution approving the appointment of Rich Lentz as the Director of Parks Finance/Budget for the City of Spokane.

WHEREAS, Section 24 of the City Charter provides that the Mayor shall have the power to appoint department heads subject to the approval of the City Council; and

WHEREAS, Section 2.14 F of the City Council Rules of Procedures states that approval of appointment of department heads shall be by resolution during the City Council's legislative session; and

WHEREAS, after full consideration, Mayor Nadine Woodward has appointed Rich Lentz as the Director of Parks Finance/Budget for the City of Spokane.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Spokane that it hereby approves the appointment of Rich Lentz as the Director of Parks Finance/Budget for the City of Spokane.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_, 2023.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

## Committee Agenda Sheet

### Public Infrastructure, Environment, and Sustainability

<b>Submitting Department</b>	Human Resources
<b>Contact Name &amp; Phone</b>	Garrett Jones, Director Parks and Recreation
<b>Contact Email</b>	<a href="mailto:giones@spokanecity.org">giones@spokanecity.org</a> 509-363-5462
<b>Council Sponsor(s)</b>	Council Member Bingle Council Member Stratton
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 _____
<b>Agenda Item Name</b>	Council Confirmation of Mayoral Appointee – Director of Parks Finance/Budget.
<b>Summary (Background)</b>	<ul style="list-style-type: none"> <li>• <u>Appointment of Rich Lentz as Director of Parks Finance/Budget.</u></li> </ul> <p>Rich Lentz was selected for appointment to the position by Mayor Woodward and is being presented for confirmation to Director of Parks Finance/Budget</p>
<b>Proposed Council Action &amp; Date:</b>	Confirm the Appointment of Rich Lentz as the Director of Parks and Finance/Budget.
<b>Fiscal Impact:</b> Total Cost: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source:  Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts</b>	
What impacts would the proposal have on historically excluded communities? N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A	