

CITY OF SPOKANE



NOTICE

REGARDING CITY COUNCIL MEETINGS

Notice is hereby given that, pursuant to Governor Jay Inslee's **Fifteenth** Updated Proclamation **20-28.15**, dated **January 19, 2021**, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 2 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

Temporarily and until further notice, the public's ability to attend City Council meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting as noted below.

Public comment will be taken virtually on legislative items during the 6:00 p.m. Legislative Session on **March 8, 2021**.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing Session and 6:00 p.m. Legislative Session will be held virtually and streamed live online and airing on City Cable 5. Some members of the City Council and City staff will be attending virtually. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling **1-408-418-9388** and entering the access code **146 396 3105** for the 3:30 p.m. Briefing Session or **146 099 1258** for the 6:00 p.m. Legislative Session when prompted; meeting password is **0320**.

**To participate in virtual public comment:**

Sign up to give testimony at <https://forms.gle/RtciKb2tju6322BB7>. You must sign up in order to be called on to testify. The form will be **open at 5:00 p.m. on Monday, March 8, 2021, and will close at 6:00 p.m.** At 6:00 p.m., you will call in to the meeting using the information above. When it is your turn to testify, Council President will call your name and direct you to hit \*3 on your phone to ask to be unmuted. The system will alert you when you have been unmuted and you can begin giving your testimony. When you are done, you will need to hit \*3 again.

**To participate in Open Forum:**

Open Forum will take place at the end of the City Council Legislative Session unless the meeting lasts past 9:30 p.m., which may be extended by motion. Each speaker is limited to no more than three minutes. In order to participate in Open Forum, you must sign up here: <https://forms.gle/WtfGZ3HqQuXCipcX9>. The form will **open at 5:00 p.m. on Monday, March 8, and will close at 6:00 p.m.** Instructions for participating are available on the form. The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items of interest not relating to the Current or Advance Agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

**CITY COUNCIL MEETINGS  
RULES – PUBLIC DECORUM**

**Strict adherence to the following rules of decorum by the public will be observed and adhered to during City Council meetings, including open forum, public comment period on legislative items, and Council deliberations:**

- 1. No Clapping!**
- 2. No Cheering!**
- 3. No Booing!**
- 4. No public outbursts!**
- 5. Three-minute time limit for comments made during open forum and public testimony on legislative items!**
- 6. No person shall be permitted to speak at the first open forum more often than once per calendar month.**

**In addition, please silence your cell phones when entering the Council Chambers!**

Further, keep the following City Council Rules in mind:

**Rule 2.2        OPEN FORUM**

- A. At each meeting, after the conclusion of the legislative agenda, the Council shall hold an open public comment period until 9:30 pm, which may be extended by motion.
- B. At the beginning of the open forum session, staff will collect the sign-up sheet(s) and deliver them to the Chair. The order of the speakers and the appropriate time limits for the speakers will be determined at the discretion of the Chair. Each speaker shall be limited to no more than three minutes.
- C. No action, other than a statement of Councilmembers' intent to address the matter in the future, points of order, or points of information will be taken by Council members during an open forum.
- D. The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items not currently included on that week's current agenda or the next week's advance Council agendas. No person shall be permitted to speak in open forum regarding items on the current or advance agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

**Rule 2.7        SERVICE ANIMALS AT CITY COUNCIL MEETINGS**

- A. For purposes of these Rules, only dogs that are individually trained to do work or perform tasks for a person with a disability are recognized as service animals. Dogs or other animals whose sole function is to provide comfort or emotional support do not qualify as service animals under these Rules. Service animals are permitted to accompany people with disabilities in City Council meetings, as well as all areas where members of the public are allowed to go.
- B. Service animals must, at all times while present in a City Council meeting, be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices, in which case, the individual must maintain control of the animal through voice, signal, or other effective controls.

**Rule 2.15       PARTICIPATION OF MEMBERS OF THE PUBLIC IN COUNCIL MEETINGS**

- A. Members of the public may address the Council regarding the following items on the Council's legislative agenda: first and final readings of regular and special budget ordinances, emergency ordinances, special consideration items, hearing items, and other items before the City Council requiring Council action, except those that are adjudicatory or solely administrative in nature. This rule shall not limit the public's right to speak during the open forum.
- B. No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. Council members must be recognized by the Chair for the purpose of obtaining the floor.
- C. Each person speaking in a public Council meeting shall verbally identify themselves by name, city of residence, and, if appropriate, representative capacity.

- D. Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded, and documents submitted for the record are identified and marked by the Clerk.
- E. In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression not provided by these rules, including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults will be permitted.
- F. A speaker asserting a statement of fact may be asked to document and identify the sources of the factual datum being asserted.
- G. When addressing the Council, members of the public shall direct all remarks to the Council President, shall refrain from remarks directed personally to any Council Member, and shall confine remarks to the matters that are specifically before the Council at that time.
- H. When any person, including members of the public, City staff, and others, are addressing the Council, Council members shall observe the same decorum and process, as the rules require among the members *inter se*. That is, a Council member shall not engage the person addressing the Council in colloquy but shall speak only when granted the floor by the Council President. All persons and/or Council members shall not interrupt one another. The duty of mutual respect set forth in Rule 1.2 and the rules governing debate set forth in *Robert's Rules of Order, newly revised*, shall extend to all speakers before the City Council. The City Council's Policy Director and/or City Attorney shall, with the assistance of Council staff, assist the Council President to ensure that all individuals desiring to speak shall be identified, appropriately recognized, and provided the opportunity to speak.

**Rule 2.16 PUBLIC TESTIMONY REGARDING LEGISLATIVE AGENDA ITEMS – TIME LIMITS**

- A. The City Council shall take public testimony on all matters included on its legislative agenda as described at Rule 2.16(A), with those exceptions stated in Rule 2.17(B). Public testimony shall be limited to the final Council action, except that public testimony shall be allowed at the first reading of ordinances. Public testimony shall be limited to three (3) minutes per speaker, unless, at their discretion, the Chair determines that, because of the number of speakers signed up to testify, less time will be needed for each speaker in order to accommodate all speakers. The Chair may allow additional time if the speaker is asked to respond to questions from the Council.
- B. No public testimony shall be taken on items on the Council's consent agenda, amendments to legislative agenda items, or solely procedural, parliamentary, or administrative matters of the Council, including amendments to these Rules.
- C. For legislative or hearing items that may affect an identifiable individual, association, or group, the following procedure may be implemented at the discretion of the Council President:
  - 1. Following an assessment by the Chair of factors such as complexity of the issue(s), the apparent number of people indicating a desire to testify, representation by designated spokespersons, etc., the Chair shall, in the absence of objection by the majority of the Council present, impose the following procedural time limitations for taking public testimony regarding legislative matters:
    - a. There shall be up to fifteen (15) minutes for staff, board, or commission presentation of background information, if any.
    - b. The designated representative of the proponents of the issue shall speak first and may include within their presentation the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. Up to thirty (30) minutes may be granted for the proponent's presentation. If there be more than one designated representative, they shall allocate the allotted time between or among themselves.
    - c. Following the presentation of the proponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the proponents who wishes to speak on behalf of the proponent's position.
    - d. The designated representative, if any, of the opponents of the issue shall speak following the presentation of the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. The designated representative(s) of the opponents shall have the same amount of time which was allotted to the proponents.
    - e. Following the presentation by the opponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the opponents who wishes to speak on behalf of the opponents' position.

- f. Up to ten (10) minutes of rebuttal time may be granted to the designated representative for each side, the proponents speaking first, the opponents speaking second.
  - 2. In the event the party or parties representing one side of an issue has a designated representative and the other side does not, the Chair shall publicly ask the unrepresented side if they wish to designate one or more persons to utilize the time allotted for the designated representative. If no such designation is made, each person wishing to speak on behalf of the unrepresented side shall be granted three (3) minutes to present their position, and no additional compensating time shall be allowed due to the fact that the side has no designated representative.
  - 3. In the event there appears to be more than two groups wishing to advocate their distinct positions on a specific issue, the Chair may grant the same procedural and time allowances to each group or groups, as stated previously.
- D. The time taken for staff or Council member questions and responses thereto shall be in addition to the time allotted for any individual or designated representative's testimony.

# THE CITY OF SPOKANE



## CURRENT COUNCIL AGENDA

MEETING OF MONDAY, MARCH 8, 2021

### MISSION STATEMENT

TO DELIVER EFFICIENT AND EFFECTIVE SERVICES  
THAT FACILITATE ECONOMIC OPPORTUNITY  
AND ENHANCE QUALITY OF LIFE.

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBER KATE BURKE

COUNCIL MEMBER LORI KINNEAR

COUNCIL MEMBER KAREN STRATTON

COUNCIL MEMBER MICHAEL CATHCART

COUNCIL MEMBER CANDACE MUMM

COUNCIL MEMBER BETSY WILKERSON

CITY COUNCIL CHAMBERS  
CITY HALL

808 W. SPOKANE FALLS BLVD.  
SPOKANE, WA 99201

City of Spokane Guest Wireless access for Council Chambers for March 8, 2021:

User Name: **COS Guest**

Password: **c05DgFof**

Please note the space in user name.

Both user name and password are case sensitive.d

## **CITY COUNCIL BRIEFING SESSION**

Council will adopt the Administrative Session Consent Agenda after they have had appropriate discussion. Items may be moved to the 6:00 p.m. Legislative Session for formal consideration by the Council at the request of any Council Member.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel.

### **ADDRESSING THE COUNCIL**

- No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition.
- Each person speaking at the public microphone shall verbally identify themselves by name, city of residency and, if appropriate, representative capacity.
- If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language or personal insults will be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.

**SPEAKING TIME LIMITS:** Unless deemed otherwise by the Chair, each person addressing the Council shall be limited to a three-minute speaking time.

**CITY COUNCIL AGENDA:** The City Council Advance and Current Agendas may be obtained prior to Council Meetings by accessing the City website at [www.spokanecity.org](http://www.spokanecity.org).

# BRIEFING SESSION

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)  
(No Public Testimony Taken)

Roll Call of Council

Council Reports

Staff Reports

Committee Reports

Advance Agenda Review

Current Agenda Review

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## ADMINISTRATIVE SESSION

### CONSENT AGENDA

#### REPORTS, CONTRACTS AND CLAIMS

#### RECOMMENDATION

- |  |         |               |
|--|---------|---------------|
| 1. Purchase from Western States Equipment (Spokane) of Caterpillar H120 Hammer and Accessories—\$63,056.21 (incl. tax).  | Approve | OPR 2021-0147 |
| 2. Contract Extension and Annual Licensing Fees with NBS Government Finance Group d/b/a NBS (Temecula, CA) for D-FAST 3 Local Improvement Districts System for the Treasury Services Department—\$12,232.61 (incl. tax). Total contract amount: \$153,953.94 | Approve | OPR 2011-0330 |
| 3. Amendment No. 1 to Grant Agreement with the Washington State Department of Ecology to purchase a dedicated hazmat equipment truck and hazmat equipment—increase of \$100,000. Total grant amount: \$185,000 (Relates to Special Budget Ordinance C36017)  | Approve | OPR 2020-0744 |

**Request motion to accept substitute version of the following item (OPR 2021-0149):**

- |    |   |                                    |               |
|----|---|------------------------------------|---------------|
| 4. | Master Site Agreement with Avista Corporation, City of Spokane and Spokane Public Library for the installation of required equipment for electric vehicle DC fast charging stations. Avista will be responsible for the installation and related cost as well as the cost of electricity for the stations.  | Approve                            | OPR 2021-0149 |
| 5. | Contract Amendment with OAC Services, Inc. (Spokane) to audit the construction contract for Next Level of Treatment project at the Riverside Park Water Reclamation Facility (RPWRF)—\$253,634. Total contract amount: not to exceed \$433,104. Increase administrative reserve by \$25,363 (10%).          | Approve                            | OPR 2015-0559 |
| 6. | Contract Amendment Nos. 21 through 25 with CH2M Hill (Jacobs) Engineers, Inc. (Spokane) for engineering services for Next Level of Treatment at RPWRF—\$571,333. Total contract amount: not to exceed \$25,723,348.96. Increase administrative reserve by \$38,524 (6.7%).                                  | Approve                            | OPR 2015-0183 |
| 7. | Contract Renewals with:   | Approve<br>All                     |               |
| a. | Oracle America, Inc. (Dallas, TX) for license support, to include Updated Subscription Services and Right to Use Oracle Licenses, from April 21, 2021, through April 20, 2022—\$207,462.82 (incl. tax).   |                                    | OPR 2019-0314 |
| b. | Hyland Software, Inc. (Westlake, OH) for Annual Software Maintenance and Support for the City's OnBase document imaging system from April 1, 2021, through March 31, 2022—\$68,041.67 (incl. tax)   |                                    | OPR 2015-0013 |
| c. | Azteca Systems, LLC (Sandy, UT) for Cityworks Annual Software Maintenance and Support for Water and Wastewater Departments to manage Public Works Infrastructure from April 1, 2021, through March 31, 2022—\$135.036 (incl. tax).  |                                    | OPR 2016-0235 |
| 8. | Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through February 26, 2021, total \$8,597,165.27, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,345,803.20. | Approve &<br>Authorize<br>Payments | CPR 2021-0002 |

- |      |  |             |               |
|------|--|-------------|---------------|
| 9.   | City Council Meeting Minutes: February 22 and February 25, 2021.   | Approve All | CPR 2021-0013 |
| <br> |  |             |               |
| 10.  | Low Bid of Halme Construction (Spokane) for Centennial Trail - Summit Boulevard—\$1,954,325.97 (plus tax). An administrative reserve of \$195,432.60 (plus tax), which is 10% of the contract price (plus tax), will be set aside. (Deferred from March 1, 2021, Agenda) | Approve     | OPR 2021-0032 |

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## EXECUTIVE SESSION

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

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## CITY COUNCIL SESSION

(May be held or reconvened following the 3:30 p.m. Administrative Session)

(Council Briefing Center)

This session may be held for the purpose of City Council meeting with Mayoral nominees to Boards and/or Commissions. The session is open to the public.

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## LEGISLATIVE SESSION

(6:00 P.M.)

(Council Reconvenes in Council Chamber)

**NOTE: The regularly scheduled March 8, 2021, Town Hall meeting of City Council has been canceled. City Council will hold a regular Legislative Session at 6:00 p.m. on March 8, 2021, instead.**

**WORDS OF INSPIRATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COUNCIL**

**ANNOUNCEMENTS**

(Announcements regarding Changes to the City Council Agenda)

## **BOARDS AND COMMISSIONS APPOINTMENTS**

(Includes Announcements of Boards and Commissions Vacancies)

### **APPOINTMENTS**

Human Rights Commission: Two Appointments

### **RECOMMENDATION**

Confirm

CPR 1991-0068

## **ADMINISTRATIVE REPORT**

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## **COUNCIL COMMITTEE REPORTS**

(Committee Reports for Finance, Neighborhoods, Public Safety, Public Works, and Planning/Community and Economic Development Committees and other Boards and Commissions)

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## **LEGISLATIVE AGENDA**

### **SPECIAL BUDGET ORDINANCES**

(Require Five Affirmative, Recorded Roll Call Votes)

Ordinances amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

**ORD C36016**      Criminal Justice Fund  
FROM: Unappropriated Reserves, \$55,100;  
TO:      Interfund IT Expense, same amount,

and

Information Technology Fund  
FROM: Other Internal Service Changes, \$55,100;  
TO:      Various Accounts, same amount.

(This action budgets for the creation of a new position for long-term support of the eSeries [criminal justice] solution.) (Council Sponsor: Council Member Kinnear)

**ORD C36017**      Fire/EMS Fund  
FROM: Washington State Department of Ecology, \$100,000;  
TO: Various Accounts, same amount.

(This action budgets an amendment to a Department of Ecology Grant for Hazmat vehicles and equipment.) (Relates to Consent Agenda Item No. 3) (Council Sponsor: Council Member Kinnear)

**ORD C36018      Asset Management Capital Fund**  
**FROM: Undesignated Reserves, \$1,300,000;**  
**TO:      Operating Transfer to Arterial Streets, same amount,**  
  
**and**

**Arterial Street Fund**  
**FROM: Operating Transfer In from Asset Management, \$1,300,000;**  
**TO:      Various Accounts, same amount.**

**(This action budgets to expend the proceeds from the Sale of the Normandie Property.) (Council Sponsor: Council Member Wilkerson)**

**ORD C36019      Emergency Rental Assistance Fund**  
**FROM: Grant Revenue, \$6,695,536.90;**  
**TO:      Contractual Services, same amount.**

**(This action creates a fund to deposit and contract funds received from the Department of Treasury for Emergency Rental Assistance.) (Council Sponsor: Council Member Wilkerson)**

**ORD C36020      General Fund**  
**FROM: Unappropriated Reserves, \$225,713;**  
**TO:      Transfers Out to Arterial Streets, same amount,**  
  
**and**

**U-District Capital Fund**  
**FROM: Unappropriated Reserves, \$1,700,000;**  
**TO:      Transfers to Arterial Streets, same amount,**

**and**

**Asset Management Capital Fund**  
**FROM: Other Long Term Debt Proceeds, \$2,000,000;**  
**TO:      Transfers to Arterial Streets.**

**(This action allows for recording loan proceeds and the transfer of funds to Arterial Streets for the construction of the East Sprague Project in the U-District.) (Council Sponsor: Council President Beggs)**

## **NO EMERGENCY ORDINANCES**

**RESOLUTIONS & FINAL READING ORDINANCES**(Require Four Affirmative, Recorded Roll Call Votes)

- RES 2021-0016** Of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$2,000,000 to secure an interfund loan from the Spokane Investment Pool to the Asset Management Fund to finance a portion of the costs of the acquisition, construction and installation of the Sprague Phase 2 Streets Project; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto. (Council Sponsor: Council President Beggs)
- RES 2021-0017** Declaring Dresser Rand Company (Seattle, WA) a sole-source provider and authorizing the City to enter into a Value Blanket Order for the purchase of parts necessary for the Condensing Steam Turbine Generator Drive Package, Serial #D0823 for a two year period – approximately \$1,800,000 without public bidding. (Council Sponsor: Council President Beggs)
- RES 2021-0018** Approving settlement of a Civil Claim against the City of Spokane brought by Stephen Gilbert.

The following Ordinance (ORD C36003) has been deferred to the April 12, 2021, Agenda:

- ~~**ORD C36003** Relating to special events; amending Chapter 10.39 of the Spokane Municipal Code; SMC sections 4.04.020, 10.39.010, 10.39.020, 10.39.030, 10.39.040, 10.39.050 10.39.055, 10.39.070, 10.39.090, and 17G.050.070. (Deferred from January 25, 2021, Agenda) (Council Sponsor: Council Members Kinnear and Mumm)~~

**NO FIRST READING ORDINANCES**

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**NO SPECIAL CONSIDERATIONS****HEARINGS**

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## **OPEN FORUM**

At each meeting after the conclusion of the legislative agenda, the Council shall hold an open public comment period until 9:30 p.m., which may be extended by motion. Each speaker is limited to no more than three minutes. In order to participate in Open Forum, you must sign up here: <https://forms.gle/WtfGZ3HqQuXCipcX9>. The form will open at 5:00 p.m. on Monday, March 8, and will close at 6:00 p.m. Instructions for participating are available on the form. The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items of interest not relating to the Current or Advance Agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

## **ADJOURNMENT**

The March 8, 2021, Regular Legislative Session of the City Council is adjourned to March 15, 2021.

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## **NOTES**

**Agenda Sheet for City Council Meeting of:**

03/08/2021

**Date Rec'd**

2/24/2021

**Clerk's File #**

OPR 2021-0147

**Renews #****Submitting Dept**

WATER &amp; HYDROELECTRIC SERVICES

**Cross Ref #****Contact Name/Phone**

LOREN SEARL 625-7851

**Project #****Contact E-Mail**

LSEARL@SPOKANECITY.ORG

**Bid #**

SOURCEWELL

**Agenda Item Type**

Purchase w/o Contract

**Requisition #**

RE 19787

**Agenda Item Name**

4100 PURCHASE OF CATERPILLAR H120 HAMMER

**Agenda Wording**

Purchase of Caterpillar H120 Hammer and Accessories from Western States Equipment (Spokane, WA) for \$63,056.21 including tax.

**Summary (Background)**

In 2020, this equipment was rented for roughly two months at a rate of \$4,320 per week in support of two projects. Additional projects are planned for 2021. Given that, the department recommends purchase rather than continued rental in order to ensure the product is available when needed and to invest the expenditure in an asset. Purchase is recommended from the area's licensed Caterpillar dealer in accordance with Sourcewell Contract #032119.

Lease? NO

Grant related? NO

Public Works? NO

**Fiscal Impact****Budget Account**

Expense \$ 63,056.21

# 4100-42490-94340-56401-99999

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

SEARL, LOREN

**Study Session\Other**

PSCH 3/1/2021

**Division Director**

SIMMONS, SCOTT M.

**Council Sponsor**

PRESIDENT BEGGS

**Finance**

ALBIN-MOORE, ANGELA

**Distribution List****Legal**

ODLE, MARI

sjohnson@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

rtreffry@spokanecity.org

**Additional Approvals****Purchasing**

PRINCE, THEA

## Briefing Paper

### Public Safety & Community Health Committee

<b>Division &amp; Department:</b>	Public Works, 4100 Water & Hydroelectric Services
<b>Subject:</b>	Purchase of Caterpillar H120 Hammer
<b>Date:</b>	3/1/2021
<b>Author (email &amp; phone):</b>	Loren Searl, lsearl@spokanecity.org, 625-7851
<b>City Council Sponsor:</b>	President Breean Beggs
<b>Executive Sponsor:</b>	Scott Simmons, Public Works Director
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Funding for this purchase is available in the Water Department capital budget.
<b>Strategic Initiative:</b>	Sustainable Resources
<b>Deadline:</b>	Product has an anticipated lead time of 1 – 2 months and is needed to support projects planned for Spring/Summer 2021.
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	This purchase supports timely procurement and dependable availability of equipment essential to known department projects.
<p><u>Background/History:</u> <i>In 2020, the Water Department rented this equipment for roughly two months at a rate of \$4,320 per week in support of two projects. Additional projects are planned for 2021 which will require this equipment. Considering the planned and anticipated continued need for this product, the department recommends purchase rather than continued rental to ensure the product is available when needed and to invest the expenditure in an asset. Purchase is recommended through Western States Equipment as the area's licensed Caterpillar dealer and in accordance with Sourcwell Contract #032119. Western States has offered the City a 19% discount on the list price of the product.</i></p>	
<p><u>Executive Summary:</u></p> <ul style="list-style-type: none"> <li><i>Purchase from Western States Equipment (Spokane, WA) for \$63,056.21 including tax</i></li> <li><i>Pricing through National Sourcwell Contract #032119</i></li> </ul>	
<p><u>Budget Impact:</u></p> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If new, specify funding source: Water Department Capital Budget</p> <p>Other budget impacts: None</p>	
<p><u>Operations Impact:</u></p> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Specify changes required: None</p> <p>Known challenges/barriers: None</p>	

**Agenda Sheet for City Council Meeting of:**

03/08/2021

<u>Date Rec'd</u>	2/24/2021
<u>Clerk's File #</u>	OPR 2011-0330
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	CR22400

<u>Submitting Dept</u>	TREASURY SERVICES
<u>Contact Name/Phone</u>	JAKE HENSLEY X6074
<u>Contact E-Mail</u>	JAHENSLEY@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Contract Item
<u>Agenda Item Name</u>	0410-DFAST (NBS GOV) ANNUAL LICENSING FEE AND MAINTENANCE EXTENSION

Agenda Wording

DFast is the software used for local improvement district assessments and billing.

Summary (Background)

This extension exceeds the \$130,000 Minor Contract limit (for the term of the contract). Cost of this year's renewal: \$12,232.61 Total contract amount: \$153,953.94

Lease? NO Grant related? NO Public Works? NO  
Fiscal Impact Budget Account

Expense	\$ \$12,232.61	# 0410-30400-14230-54820-99999
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	HUGHES, MICHELLE	<u>Study Session\Other</u>	F&A Committee 2-22-2021
<u>Division Director</u>		<u>Council Sponsor</u>	CM Wilkerson
<u>Finance</u>	BUSTOS, KIM	<u>Distribution List</u>	
<u>Legal</u>	ODLE, MARI	twallace@spokanecity.org	
<u>For the Mayor</u>	ORMSBY, MICHAEL	jahensley@spokanecity.org	
<u>Additional Approvals</u>		ablain@spokanecity.org	
<u>Purchasing</u>		aduffey@spokanecity.org	
		treasuryaccounting@spokanecity.org	
		koliva@nbs.org	
		rkokot@spokanecity.org	

# Briefing Paper

## SUSTAINABLE RESOURCES COMMITTEE

<b>Division &amp; Department:</b>	Finance - Treasury
<b>Subject:</b>	DFAST (NBS Gov) Annual Licensing Fee and Maintenance Extension
<b>Date:</b>	2/22/21
<b>Contact (email &amp; phone):</b>	jahensley@spokanecity.org; 625-6074 (Jake Hensley, Treasury Manager)
<b>City Council Sponsor:</b>	Betsy Wilkerson
<b>Executive Sponsor:</b>	Tonya Wallace
<b>Committee(s) Impacted:</b>	Finance and Administration Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	License and extension applies to year 2021
<b>Background/History:</b> <ul style="list-style-type: none"> <li>DFAST is the software used for local improvement district assessments and billing.</li> </ul>	
<b>Executive Summary:</b> <ul style="list-style-type: none"> <li>This extension exceeds the \$130,000 Minor Contract limit (for the term of the contract).</li> <li>Cost of this year's renewal: \$12,232.61</li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: revenue generating	
<b>Operations Impact:</b> Consistent with current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: n/a Known challenges/barriers: n/a	



32605 Temecula Parkway, Suite 100  
Temecula, CA 92592  
Toll free: 800.676.7516 (P) 951.296.1997

[nbsgov.com](http://nbsgov.com)

City of Spokane  
E mail invoices to Jacob Hensley  
[jahensley@spokanecity.org](mailto:jahensley@spokanecity.org)

January 19, 2021  
Project No: SPOKANE.DFAST  
Invoice No: 1120000570

D-FAST 3

2020 Annual Licensing fee was \$11,045.11 + 1.7% CPI as (full year 2020 published rate for the Seattle, WA area) = \$11,232.88 for the 2021 Annual fee.

(License fees are subject to Sales and Use Tax)

<b>Fee</b>				<b>11,232.88</b>
<b>Taxes</b>				
Spokane Sales and Use	8.90 % of 11,232.88	999.73		
<b>Total Taxes</b>		<b>999.73</b>		<b>999.73</b>
<b>TOTAL THIS INVOICE</b>				<b>\$12,232.61</b>



STATE OF  
WASHINGTON

Profit Corporation

# BUSINESS LICENSE

NBS GOVERNMENT FINANCE GROUP  
NBS  
32605 TEMECULA PKWY STE 100  
TEMECULA, CA 92592-6838

UNEMPLOYMENT INSURANCE - ACTIVE  
TAX REGISTRATION - ACTIVE

INDUSTRIAL INSURANCE - ACTIVE

Issue Date: Jun 19, 2020  
Unified Business ID #: 602411904  
Business ID #: 001  
Location: 0001  
Expires: Jul 31, 2021

## CITY ENDORSEMENTS:

SPOKANE GENERAL BUSINESS - NON-RESIDENT #T12041077BUS - ACTIVE

## LICENSING RESTRICTIONS:

Not licensed to hire minors without a Minor Work Permit.

## REGISTERED TRADE NAMES:

N B S

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

Director, Department of Revenue

UBI: 602411904 001 0001

NBS GOVERNMENT FINANCE  
GROUP  
NBS  
32605 TEMECULA PKWY STE 100  
TEMECULA, CA 92592-6838

UNEMPLOYMENT INSURANCE -  
ACTIVE  
INDUSTRIAL INSURANCE - ACTIVE  
TAX REGISTRATION - ACTIVE  
SPOKANE GENERAL BUSINESS -  
NON-RESIDENT #T12041077BUS -  
ACTIVE

STATE OF WASHINGTON

Expires: Jul 31, 2021

**Agenda Sheet for City Council Meeting of:**

03/08/2021

**Date Rec'd**

2/24/2021

**Clerk's File #**

OPR 2020-0744

**Renews #****Cross Ref #**

ORD C36017

**Submitting Dept**

FIRE

**Contact Name/Phone**

TOM WILLIAMS X7002

**Project #****Contact E-Mail**

TMWILLIAMS@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Contract Item

**Requisition #****Agenda Item Name**

1970 DEPARTMENT OF ECOLOGY GRANT AMENDMENT FOR HAZMAT VEHICLE

**Agenda Wording**

In 2021, an additional \$100,000 became available. The additional grant monies will allow us to purchase a dedicated HazMat equipment truck and other HazMat equipment. SFD expects to utilize 100% of the grant before it expires on 06/30/2021.

**Summary (Background)**

In October 2020, the Fire Department received a \$85,000 grant (OPR 2020-0744) from the Dept of Ecology to acquire a dedicated hazmat equipment truck capable of storing SFD's hazmat response equipment. Currently, SFD stores hazmat equipment in a variety of locations, a practice solely based on the availability of space. With a dedicated hazmat equipment truck, SFD will be able to reduce the time to response by at least one third.

Lease? NO

Grant related? YES

Public Works? NO

**Fiscal Impact**

Expense \$ 35,000

Expense \$ 65,000

Revenue \$ 100,000

Select \$

**Budget Account**

# 1970-93542-94000-56404-99999

# 1970-93542-22200-53502-99999

# 1970-93542-99999-33431-99999

#

**Approvals****Dept Head**

SCHAEFFER, BRIAN

**Division Director**

SCHAEFFER, BRIAN

**Finance**

BUSTOS, KIM

**Legal**

ODLE, MARI

**For the Mayor**

ORMSBY, MICHAEL

**Council Notifications****Study Session\Other**

03/01/2021 PSCHC

**Council Sponsor****Distribution List**

kbustos@spokanecity.org

tmwilliams@spokanecity.org

**Additional Approvals****Purchasing**

joberg@spokanecity.org

dstockdill@spokanecity.org

**GRANTS,  
CONTRACTS &  
PURCHASING**

STOPHER, SALLY

drenner@spokanecity.org

rcmathews@spokanecity.org

## Briefing Paper

### Public Safety and Community Health

<b>Division &amp; Department:</b>	Fire
<b>Subject:</b>	Department of Ecology SBO/Grant Amendment
<b>Date:</b>	2/15/2021
<b>Contact (email &amp; phone):</b>	Brian Schaeffer (X7001), bschaeffer@spokanecity.org Kim Bustos (X7155), kbustos@spokanecity.org
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Brian Schaeffer
<b>Committee(s) Impacted:</b>	Public Safety and Community Health Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Budget
<b>Strategic Initiative:</b>	Safe and Healthy
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approve SBO/grant amendment for \$100,000.

Background/History:

In October 2020, the Fire Department received a \$85,000 grant (OPR 2020-0744) from the Dept of Ecology to acquire a dedicated hazmat equipment truck capable of storing SFD's hazmat response equipment. Currently, SFD stores hazmat equipment in a variety of locations, a practice solely based on the availability of space. With a dedicated hazmat equipment truck, SFD will be able to reduce the time to response by at least one third.

In 2021, an additional \$100,000 became available. The additional grant monies will allow us to purchase a dedicated HazMat equipment truck without utilizing SIP loan budget as well as purchase additional HazMat equipment. SFD expects to utilize 100% of the grant funds before the grant expires on 06/30/2021.

Executive Summary:

SBO/grant amendment for an additional \$100,000 from an existing Department of Ecology grant.

Budget Impact:

Approved in current year budget?    ☐ Yes    ☒ No    ☐ N/A

Annual/Reoccurring expenditure?    ☐ Yes    ☒ No    ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.) No match required. Will need to budget in the future for on-going maintenance and support.

Operations Impact:

Consistent with current operations/policy?    ☒ Yes    ☐ No    ☐ N/A

Requires change in current operations/policy?    ☐ Yes    ☒ No    ☐ N/A

Specify changes required:

Known challenges/barriers:



**AMENDMENT NO. 1**  
**TO AGREEMENT NO. SPPREG-2020-Spokane-00017**  
**BETWEEN**  
**THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY**  
**AND**  
**Spokane city of**

**PURPOSE:** To amend the above-referenced agreement (AGREEMENT) between the state of Washington Department of Ecology (ECOLOGY) and Spokane city of (RECIPIENT) for the City of Spokane Fire Department Spill Response Capacity Building (PROJECT).

This amendment increases funds to the amount originally awarded to Spokane city of. Budget was reduced in spring 2020 due to a projected revenue shortfall and a memorandum from OFM to cabinet agencies requesting they consider delaying expenditure of new funds in the 2020 supplemental budget.

IT IS MUTUALLY AGREED that the AGREEMENT is amended as follows:

Total Cost:

Original: 85,000.00 Amended: 185,000.00

Total Eligible Cost:

Original: 85,000.00 Amended: 185,000.00

**CHANGES TO THE BUDGET**

**Funding Distribution EG210004**

Funding Title: City of Spokane Fire Department Spill Response Cap

Funding Type: Grant

Funding Effective Date: 04/01/2020

Funding Expiration Date: 06/30/2021

Funding Source:

Title: State Toxics Control Account

Type: State

Funding Source %: 100%

Description:

Approved Indirect Costs Rate: Approved State Indirect: 0%

Recipient Match %: 0%

InKind Interlocal Allowed: No

InKind Other Allowed: No

Is this Funding Distribution used to match a federal grant? No

City of Spokane Fire Department Spill Response Cap	Task Total
Project Administration	\$ 0.00
New Response Equipment Purchase	\$ 185,000.00

**Total: \$ 185,000.00**

## CHANGES TO SCOPE OF WORK

Task Number: 2 Task Cost: \$185,000.00

Task Title: New Response Equipment Purchase

### Task Description:

A. The RECIPIENT will purchase only approved, eligible response equipment, tools, and supplies in accordance with ECOLOGY's requirement outlined in the Administrative Requirements for Recipients of Ecology Grants and Loans Managed In EAGL guidebook.

B. The RECIPIENT will purchase and take possession of approved, eligible oil spill and hazardous materials response and firefighting equipment, tools, and supplies that support the described project for oil spill and hazardous materials response and firefighting capacity building as described in the funding guidelines and that has been approved by ECOLOGY.

### Task Goal Statement:

Build and support spill and hazardous materials response and firefighting capacity through the purchase of approved, eligible response equipment, tools, and supplies as described in the project.

### Task Expected Outcome:

1. Timely and complete implementation of the task, including the purchase and acquisition of approved, eligible response equipment, tools, and supplies.
2. Properly store and maintain response equipment, tools, and supplies.

Recipient Task Coordinator: Rob Mathews

## Deliverables

Number	Description	Due Date
2.1	Purchase approved, eligible equipment	06/30/2021
2.2	Schedule equipment inspection with Ecology	06/20/2021

**Funding Distribution Summary**

**Recipient / Ecology Share**

Funding Distribution Name	Recipient Match %	Recipient Share	Ecology Share	Total
City of Spokane Fire Department Spill Response Cap	0 %	\$ 0.00	\$ 185,000.00	\$ 185,000.00
Total		\$ 0.00	\$ 185,000.00	\$ 185,000.00

**AUTHORIZING SIGNATURES**

All other terms and conditions of the original Agreement including any Amendments remain in full force and effect, except as expressly provided by this Amendment.

The signatories to this Amendment represent that they have the authority to execute this Amendment and bind their respective organizations to this Amendment.

This amendment will be effective 01/01/2021.

IN WITNESS WHEREOF: the parties hereto, having read this Amendment in its entirety, including all attachments, do agree in each and every particular and have thus set their hands hereunto.

Washington State  
Department of Ecology

Spokane city of

By: \_\_\_\_\_

Date

Spills

By: \_\_\_\_\_

Nadine Woodward

Date

Mayor

Brian Schaeffer

\_\_\_\_\_  
Fire Chief

\_\_\_\_\_  
Date

Template Approved to Form by  
Attorney General's Office



**AMENDMENT NO. 1  
TO AGREEMENT NO. SPPREG-2020-Spokane-00017  
BETWEEN  
THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY  
AND  
SPOKANE CITY OF**

**PURPOSE:** To amend the above-referenced agreement (AGREEMENT) between the state of Washington Department of Ecology (ECOLOGY) and Spokane city of (RECIPIENT) for the City of Spokane Fire Department Spill Response Capacity Building (PROJECT).

This amendment increases funds to the amount originally awarded to Spokane city of. Budget was reduced in spring 2020 due to a projected revenue shortfall and a memorandum from OFM to cabinet agencies requesting they consider delaying expenditure of new funds in the 2020 supplemental budget.

IT IS MUTUALLY AGREED that the AGREEMENT is amended as follows:

Total Cost:

Original: 85,000.00 Amended: 185,000.00

Total Eligible Cost:

Original: 85,000.00 Amended: 185,000.00

**CHANGES TO THE BUDGET**

**Funding Distribution EG210004**

Funding Title: City of Spokane Fire Department Spill Response Cap

Funding Type: Grant

Funding Effective Date: 04/01/2020

Funding Expiration Date: 06/30/2021

Funding Source:

Title: State Toxics Control Account

Type: State

Funding Source %: 100%

Description:

Approved Indirect Costs Rate: Approved State Indirect: 0%

Recipient Match %: 0%

InKind Interlocal Allowed: No

InKind Other Allowed: No

Is this Funding Distribution used to match a federal grant? No

City of Spokane Fire Department Spill Response Cap	Task Total
Project Administration	\$ 0.00
New Response Equipment Purchase	\$ 185,000.00

**Total: \$ 185,000.00**

## CHANGES TO SCOPE OF WORK

Task Number: 2 **Task Cost: \$185,000.00**

Task Title: New Response Equipment Purchase

### Task Description:

A. The RECIPIENT will purchase only approved, eligible response equipment, tools, and supplies in accordance with ECOLOGY's requirement outlined in the Administrative Requirements for Recipients of Ecology Grants and Loans Managed In EAGL guidebook.

B. The RECIPIENT will purchase and take possession of approved, eligible oil spill and hazardous materials response and firefighting equipment, tools, and supplies that support the described project for oil spill and hazardous materials response and firefighting capacity building as described in the funding guidelines and that has been approved by ECOLOGY.

### Task Goal Statement:

Build and support spill and hazardous materials response and firefighting capacity through the purchase of approved, eligible response equipment, tools, and supplies as described in the project.

### Task Expected Outcome:

1. Timely and complete implementation of the task, including the purchase and acquisition of approved, eligible response equipment, tools, and supplies.
2. Properly store and maintain response equipment, tools, and supplies.

Recipient Task Coordinator: Rob Mathews

**Deliverables**

Number	Description	Due Date
2.1	Purchase approved, eligible equipment	06/30/2021
2.2	Schedule equipment inspection with Ecology	06/20/2021

**Funding Distribution Summary**

**Recipient / Ecology Share**

Funding Distribution Name	Recipient Match %	Recipient Share	Ecology Share	Total
City of Spokane Fire Department Spill Response Cap	0 %	\$ 0.00	\$ 185,000.00	\$ 185,000.00
Total		\$ 0.00	\$ 185,000.00	\$ 185,000.00

**Agenda Sheet for City Council Meeting of:**

03/08/2021

<u>Date Rec'd</u>	2/24/2021
<u>Clerk's File #</u>	OPR 2021-0149
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	

<u>Submitting Dept</u>	CITY COUNCIL
<u>Contact Name/Phone</u>	MIKE PICCOLO 6237
<u>Contact E-Mail</u>	MPICCOLO@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Contract Item
<u>Agenda Item Name</u>	0320 - AGREEMENT WITH AVISTA TO BUILD ELECTRIC VEHICLE CHARGING STATIONS

Agenda Wording

Enables Avista to install the required equipment for electrical vehicle DC fast charging stations. Avista will be responsible for the installation and related costs as well as the cost of electricity for the stations.

Summary (Background)

Avista has been working with the Library on the installation of electric vehicle DC charging installations on various sites as the Library progresses with its bond construction projects, including The Hive and the Liberty Park Branch, renovation of the Downtown Library, and renovation and expansion of the Shadle Branch and renovation of the South Hill Branch and Indian Trails Branch. The sites include land ownership by the City, Library and Parks, so all parties agreed to develop this agreement.

Lease? NO Grant related? NO Public Works? NO  
Fiscal Impact Budget Account

Neutral	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	MCCLATCHEY, BRIAN	<u>Study Session\Other</u>	PIES 2/22/21
<u>Division Director</u>		<u>Council Sponsor</u>	CM Burke, CP Beggs
<u>Finance</u>	BUSTOS, KIM	<u>Distribution List</u>	
<u>Legal</u>	PICCOLO, MIKE	mpiccolo@spokanecity.org	
<u>For the Mayor</u>	ORMSBY, MICHAEL		
<u>Additional Approvals</u>			
<u>Purchasing</u>			

## Briefing Paper

### PIES

<b>Division &amp; Department:</b>	City Council
<b>Subject:</b>	Master Site Agreement for Avista Electrical Vehicle DC Charging Installation
<b>Date:</b>	February 22, 2021
<b>Contact (email &amp; phone):</b>	Mike Piccolo (mpiccolo@spokanecity.org/625-6237)
<b>City Council Sponsor:</b>	Council Member Kate Burke
<b>Executive Sponsor:</b>	Scott Simmons
<b>Committee(s) Impacted:</b>	Public Infrastructure, Environment and Sustainability Committee
<b>Type of Agenda item:</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b>	
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	
<u>Background/History:</u>	
<u>Executive Summary:</u> Avista and the Spokane Public Library have been working on the installation of electric vehicle DC charging installations on the various Library sites as the Library progresses with its bond construction projects. The project will include installation of charging stations during the new construction of The Hive and the Liberty Park Branch, renovation of the Downtown Library, and renovation and expansion of the Shadle Branch and renovation of the South Hill Branch and Indian Trails Branch. The various sites include a variety of land ownership by the City, the Library and Parks. To provide the greatest coordination with Avista, the parties agreed to develop a master agreement for all of the parties to sign. The agreement will enable Avista to install the required equipment for the installation of electrical vehicle DC fast charging stations. Avista will be responsible for the installation and related costs as well as the cost of electricity for the fast charging stations.	
<u>Budget Impact:</u> TOTAL COST: Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<u>Operations Impact:</u> Consistent with current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

## MASTER SITE AGREEMENT

### Avista Electric Vehicle DC Fast Charging Installations

Avista Contract No. R-\_\_\_\_\_

THIS SITE AGREEMENT (“Agreement”) is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2021 (“Effective Date”) between **Avista Corporation**, a Washington Corporation, whose address is 1411 E. Mission Avenue, Spokane, WA 99220 (“Avista”), and the **City of Spokane**, a Washington State Municipal Corporation, whose address is 808 W. Spokane Falls Blvd, Spokane, WA 99201 (“City”), and the **Spokane Public Library**, a public library operating under Chapter 27.12 RCW, whose address is 906 W. Main Avenue, Spokane, WA 99201 (“Library”), jointly referred to as “Host.”

WHEREAS, Avista and Host agree to establish sites located on Host’s property for the purpose of installing and providing access to Electric Vehicle Supply Equipment (EVSE), including DC fast charging EVSE, for Host’s patrons and the general public, pursuant to the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises, conditions and agreements set forth herein, Avista and Host agree as follows:

#### **SECTION 1. DEFINITIONS**

“Electric Vehicle” or “EV” means a vehicle that uses at least one method of propulsion that is capable of being reenergized by an external source of electricity, is designed to have the capability to drive at a speed of more than 35 miles per hour, and is licensed to drive on state and federal highways.

“Electric Vehicle Supply Equipment” or “EVSE” means the installed device used to deliver electricity to an Electric Vehicle, meeting industry standards for charger connections, and listed under applicable UL Standards and requirements or equivalent listing by a nationally recognized testing laboratory.

#### **SECTION 2. EVSE INSTALLATION AND SIGNAGE**

- a. Avista, through Avista’s network of authorized third-party independent contractors and at Avista’s expense, shall provide, install, own, maintain, repair or replace (collectively the “Work”) the EVSEs on property owned by Host (“Sites”), per the Site Listing included with this agreement whereby parties may identify additional Sites by addenda to this Agreement as needed, including exhibits of respective property easements. The charging installations will include the EVSE and associated electric supply panels, meters, electrical conduit, wire, lines, cables and other equipment from the transformer to the EVSEs. Sites are designed to accommodate initial EVSE installation, and future low-cost additional EVSE installation, according to a site plan proposed by Avista and agreed to by Host prior to installation.
  - a. Initial EVSE installation will commence at a date and time to be specified by Avista and agreed to by Host.
  - b. Future additional EVSE installation may commence upon thirty (30) days written notice to Host from Avista.

- b. Avista and Host shall jointly designate the Sites on the Host's property and Host shall grant to Avista the access required to the EVSEs and all associated equipment from the transformer to the EVSEs pursuant to the form of Easement set forth in respective easements as indicated by the Site Listing.
- c. Avista shall clearly indicate on the Site the manner and means whereby a customer utilizing the EVSEs may contact Avista or other third party resources with any and all questions, comments or concerns they may have regarding the installation and operation of the EVSE.
- d. Avista, at its sole expense, shall post signage approved by Host indicating the EVSE parking stalls are available to the public. All other parking stalls not part of this Agreement and located in the vicinity of the EVSE Site shall remain for the exclusive use of Host's customers. Notwithstanding the foregoing, the Parties agree that Avista shall not be liable or found to be in breach of this Agreement if third parties park on Host's property and outside the EVSE parking stalls without the permission or authorization of Host.

### **SECTION 3. HOST'S EVSE OBLIGATIONS**

- a. Host shall comply with all applicable rules and regulations of federal, state and city regulatory agencies relating to the Site where the EVSE is located, including environmental requirements associated therewith.
- b. Host shall maintain the EVSE parking stalls, Host's parking lot, and the area surrounding the EVSE in accordance with its standard property management practices and will promptly notify Avista of any problems related to the EVSE. Host's maintenance responsibilities will include, but not limited to, snow and ice removal from the EVSE parking stalls, and regular garbage removal.

### **SECTION 4. TERM**

This Agreement will be effective on the Effective Date. The term of this Agreement (the "Term") shall commence on the Effective Dates and shall continue until the earlier of (1) the tenth (10<sup>th</sup>) anniversary of the date the local electrical inspector deems the installation of the EVSE satisfactory and in accordance with all codes; or (2) such time that the EVSE is removed by Avista from the Site; or (3) termination as provided under Section 5 of this Agreement.

### **SECTION 5. TERMINATION**

- a. This Agreement may be terminated by Host only for cause and not for convenience.
- b. Termination of the Agreement by Host for cause shall be made only after one hundred eighty (180) days' notice to Avista of breach of this Agreement and opportunity to cure. If Avista fails to cure the breach within one hundred eighty (180) days of receipt of notice of breach, this Agreement shall terminate.
- c. Avista may terminate for cause which shall be made only after one hundred eighty (180) days' notice to Host of breach of this Agreement and opportunity to cure. If Host fails to cure the breach within one hundred eighty (180) days of receipt of notice of breach, this Agreement shall terminate.
- d. Upon termination, Avista or Avista's authorized third-party independent contractor shall remove and take possession of the EVSE, not including removal of underground conduit and wire back to the source and shall return the site to its original condition.

## **SECTION 6. TITLE TO EQUIPMENT AND DATA**

Avista shall own and maintain title to the EVSE and associated equipment from the transformer to the EVSE at all times. Electricity will be separately metered and billed to Avista, not to the Host. The Hosts shall not make any alterations, changes or modifications to the EVSE. All rights, title and interest in the EVSE data and related information collected from the EVSE shall also immediately vest in Avista.

## **SECTION 7. INSURANCE COVERAGE**

- a. As of the Effective Date of this Agreement, each Party will procure and maintain in good standing for the Term of this Agreement, insurance limits as set forth below for claims against either Party involving bodily injury or property damage which may arise from or in connection with the exercise of the rights and privileges granted under this Agreement. These insurance limits may include a combination of self and commercial insurance, written on an occurrence basis.
- b. Host and Avista shall provide and maintain in full force and effect at no additional cost to either Party for the duration of the Agreement the following coverages: i) Commercial general liability insurance or comprehensive general liability insurance with a minimum limit of \$2,000,000 per occurrence for bodily injury and damage to property including contractual liability, premises/operations, products/completed operations, independent contractors, broad form property damage, and personal injury coverage and a minimum aggregate amount of \$4,000,000 or commercial/comprehensive general liability insurance plus additional excess umbrella liability insurance to meet these limits; and ii) Workers' compensation insurance as specified by state law.
- c. Limits set forth herein may be met with a combination of self-insured deductible or retention, and underlying primary or excess insurance that is maintained by a party to this agreement.

## **SECTION 8. DISCLAIMER OF WARRANTY**

AVISTA EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHETHER EXPRESSED OR IMPLIED. FOR AVOIDANCE OF DOUBT, REPAIR OR REPLACEMENT OF NON-CONFORMITIES SHALL CONSTITUTE AVISTA'S SOLE LIABILITY AND HOST'S EXCLUSIVE REMEDY FOR FAILURE OF AVISTA TO MEET AVISTA'S WARRANTY OBLIGATIONS, WHETHER ANY CLAIMS OF HOST ARE BASED IN CONTRACT, IN TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY), OR OTHERWISE.

## **SECTION 9. MISCELLANEOUS PROVISIONS**

- a. Compliance with Laws. Performance under this Agreement is subject to all valid laws and regulations of courts or regulatory bodies having jurisdiction, including compliance with the Americans with Disabilities Act, as amended if Host is offering the EVSE to the general public.
- b. Assignment. This Agreement shall not be assigned except with the prior written consent of all parties hereto. The terms and conditions of this Agreement shall bind any permitted successors and assigns of the parties.
- c. Status of Parties. This Agreement shall not be construed as creating a partnership, joint venture, agency relationship, franchise or association, nor shall this Agreement render Avista and Host liable

as partners, co-venturers or principals. It is agreed that nothing shall operate to change or alter such relationship, except a further agreement in writing between them.

- d. Severability. If any term or provision of this Agreement is held illegal or unenforceable by a court with jurisdiction over the Agreement, all other terms in this Agreement will remain in full force and the illegal or unenforceable provision shall be deemed struck. In the event that the stricken provision materially affects the rights, obligations or duties of either party, Avista and Host shall substitute a provision by mutual agreement that preserves the original intent of the parties as closely as possible under applicable law.
- e. Governing Law. This Agreement shall be governed by the laws of the State of Washington. Avista and Host expressly waive their rights to a trial by jury in any action brought hereunder.
- f. Dispute Resolution. If any dispute arises between the Parties regarding issues of interpretation of the Agreement or the Services performed pursuant to the Agreement, Host may call the Avista Representative listed in this Agreement during business hours Monday-Friday 8 a.m. to 5 p.m. If further follow-up is required, Host shall provide Avista with written notice explaining the dispute and associated documentation. Avista will consider all disputes and respond within fifteen (15) days of receiving notice of a dispute. In the event Host is dissatisfied with the resolution of the dispute, Host has the right to file an informal or formal complaint with the Washington Utilities and Transportation Commission by contacting the Consumer Affairs section of the Washington Utilities and Transportation Commission at 1-888-333-9882 or complete an online complaint form at [www.utc.wa.gov](http://www.utc.wa.gov). Avista will take no other action to enforce this Agreement until any complaint filed with the Commission is resolved.
- g. Public Communication. Host agrees to cooperate with Avista in maintaining good community relations. Avista will issue all public statements, press releases, and similar publicity concerning the EVSE and the Work (including its progress, completion and characteristics). Host shall not make or assist anyone to make any such statements, releases, photographs, or publicity without prior written approval of Avista.
- h. Non-waiver. Avista's failure to insist on performance of any of the terms and conditions herein or to exercise any right or privilege or Avista's waiver of any breach hereunder shall not thereafter waive any of Avista rights or privileges under this Agreement or at law. Any waiver of any specific breach shall be effective only if given expressly by Avista in writing.
- i. Merger. This Agreement, together with the relevant easements, embodies the entire agreement between Avista and Host. The parties shall not be bound by or liable for any statement, writing, representation, promise, inducement or understanding not set forth above. No changes, modifications or amendments of any terms and conditions of this Agreement are valid or binding unless agreed to by the parties in writing and signed by their authorized agents.
- j. Consent. Host further acknowledges and agrees that Host is knowingly consenting to and authorizing Avista to release and share Host's information, including name, address and telephone number, charging data, and any technical configuration or electrical usage patterns concerning the Work with Avista's authorized third-party independent contractors, in order for the authorized third-party independent contractors to install and maintain the EVSE.

## **SECTION 10. NOTICES**

Any written notices required or permitted to be given by one Party to the other under this Agreement or by law shall be sufficiently given if delivered in person or sent by certified mail to the following address:

**Avista Corporation**

Attn: Rendall Farley  
1411 East Mission Avenue,  
MSC-15  
Spokane, Washington 99220  
[Rendall.farley@avistacorp.com](mailto:Rendall.farley@avistacorp.com)  
509-495-2823

**City of Spokane**

Attn: Scott Simmons  
  
W. 808 Spokane Falls Blvd  
Spokane, WA 99201  
[smsimmons@spokanecity.org](mailto:smsimmons@spokanecity.org)  
509-625-6584

**Spokane Public Library**

Attn: Andrew Chance  
906 W Main Avenue  
Spokane, WA 99201  
[achanse@spokanelibrary.org](mailto:achanse@spokanelibrary.org)  
509-444-5305

Either Party may change the above contact information by providing written notice of such change.

IN WITNESS WHEREOF, the parties execute this Agreement by their signature or the signature of their authorized agents as of the date first above written.

Host  
**CITY OF SPOKANE**

Avista  
**AVISTA CORPORATION**

By\_\_\_\_\_

By\_\_\_\_\_

Name: Nadine Woodward  
Title: Mayor  
Date\_\_\_\_\_

Name: Kevin Christie  
Title: Executive Vice President  
Date\_\_\_\_\_

Host  
**SPOKANE PUBLIC LIBRARY**

By\_\_\_\_\_

Name: Andrew Chance  
Title: Executive Director  
Date\_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**SITE LISTING**

for Avista Electric Vehicle DC Fast Charging Installations, Master Site Agreement Avista  
Contract No. R-\_\_\_\_\_

Respective Property Easement documents and exhibits with duly authorized and signed grantors for the Sites are listed below for reference, which may be added over time as agreed to by all authorized parties and subject to this Master Site Agreement.

<b>Site #</b>	<b>Description</b>	<b>Avista Easement Document No.</b>	<b>Parcel #</b>
1	The HIVE		35222.0809
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

## MASTER SITE AGREEMENT

### Avista Electric Vehicle DC Fast Charging Installations

Avista Contract No. R-\_\_\_\_\_

THIS SITE AGREEMENT ("Agreement") is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2021 ("Effective Date") between **Avista Corporation**, a Washington Corporation, whose address is 1411 E. Mission Avenue, Spokane, WA 99220 ("Avista"), and the **City of Spokane**, a Washington State Municipal Corporation, whose address is 808 W. Spokane Falls Blvd, Spokane, WA 99201 ("City"), the **Spokane Public Library**, a public library operating under Chapter 27.12 RCW, whose address is 906 W. Main Avenue, Spokane, WA 99201 ("Library") and the **City of Spokane Parks Board**, by and through the City of Spokane Parks and Recreation Division, whose address is 808 W. Spokane Falls Blvd, Spokane, WA 99201 ("Parks"), jointly referred to as "Host."

WHEREAS, Avista and Host agree to establish sites located on Host's property for the purpose of installing and providing access to Electric Vehicle Supply Equipment (EVSE), including DC fast charging EVSE, for Host's patrons and the general public, pursuant to the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises, conditions and agreements set forth herein, Avista and Host agree as follows:

#### **SECTION 1. DEFINITIONS**

"Electric Vehicle" or "EV" means a vehicle that uses at least one method of propulsion that is capable of being reenergized by an external source of electricity, is designed to have the capability to drive at a speed of more than 35 miles per hour, and is licensed to drive on state and federal highways.

"Electric Vehicle Supply Equipment" or "EVSE" means the installed device used to deliver electricity to an Electric Vehicle, meeting industry standards for charger connections, and listed under applicable UL Standards and requirements or equivalent listing by a nationally recognized testing laboratory.

#### **SECTION 2. EVSE INSTALLATION AND SIGNAGE**

- a. Avista, through Avista's network of authorized third-party independent contractors and at Avista's expense, shall provide, install, own, maintain, repair or replace (collectively the "Work") the EVSEs on property owned by Host ("Sites"), per the Site Listing included with this agreement whereby parties may identify additional Sites by addenda to this Agreement as needed, including exhibits of respective property easements. The charging installations will include the EVSE and associated electric supply panels, meters, electrical conduit, wire, lines, cables and other equipment from the transformer to the EVSEs. Sites are designed to accommodate initial EVSE installation, and future low-cost additional EVSE installation, according to a site plan proposed by Avista and agreed to by Host prior to installation.
  - a. Initial EVSE installation will commence at a date and time to be specified by Avista and agreed to by Host.
  - b. Future additional EVSE installation may commence upon thirty (30) days written notice to Host from Avista.

- b. Avista and Host shall jointly designate the Sites on the Host's property and Host shall grant to Avista the access required to the EVSEs and all associated equipment from the transformer to the EVSEs pursuant to the form of Easement set forth in respective easements as indicated by the Site Listing.
- c. Avista shall clearly indicate on the Site the manner and means whereby a customer utilizing the EVSEs may contact Avista or other third party resources with any and all questions, comments or concerns they may have regarding the installation and operation of the EVSE.
- d. Avista, at its sole expense, shall post signage approved by Host indicating the EVSE parking stalls are available to the public. All other parking stalls not part of this Agreement and located in the vicinity of the EVSE Site shall remain for the exclusive use of Host's customers. Notwithstanding the foregoing, the Parties agree that Avista shall not be liable or found to be in breach of this Agreement if third parties park on Host's property and outside the EVSE parking stalls without the permission or authorization of Host.

### **SECTION 3. HOST'S EVSE OBLIGATIONS**

- a. Host shall comply with all applicable rules and regulations of federal, state and city regulatory agencies relating to the Site where the EVSE is located, including environmental requirements associated therewith.
- b. Host shall maintain the EVSE parking stalls, Host's parking lot, and the area surrounding the EVSE in accordance with its standard property management practices and will promptly notify Avista of any problems related to the EVSE. Host's maintenance responsibilities will include, but not limited to, snow and ice removal from the EVSE parking stalls, and regular garbage removal.

### **SECTION 4. TERM**

This Agreement will be effective on the Effective Date. The term of this Agreement (the "Term") shall commence on the Effective Date and shall continue until the earlier of (1) the tenth (10<sup>th</sup>) anniversary of the date the local electrical inspector deems the installation of the EVSE satisfactory and in accordance with all codes; or (2) such time that the EVSE is removed by Avista from the Site; or (3) termination as provided under Section 5 of this Agreement.

### **SECTION 5. TERMINATION**

- a. This Agreement may be terminated by Host only for cause and not for convenience.
- b. Termination of the Agreement by Host for cause shall be made only after one hundred eighty (180) days' notice to Avista of breach of this Agreement and opportunity to cure. If Avista fails to cure the breach within one hundred eighty (180) days of receipt of notice of breach, this Agreement shall terminate.
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- d. Upon termination, Avista or Avista's authorized third-party independent contractor shall remove and take possession of the EVSE, not including removal of underground conduit and wire back to the source and shall return the site to its original condition.

## **SECTION 6. TITLE TO EQUIPMENT AND DATA**

Avista shall own and maintain title to the EVSE and associated equipment from the transformer to the EVSE at all times. Electricity will be separately metered and billed to Avista, not to the Host. The Hosts shall not make any alterations, changes or modifications to the EVSE. All rights, title and interest in the EVSE data and related information collected from the EVSE shall also immediately vest in Avista.

## **SECTION 7. INSURANCE COVERAGE**

- a. As of the Effective Date of this Agreement, each Party will procure and maintain in good standing for the Term of this Agreement, insurance limits as set forth below for claims against either Party involving bodily injury or property damage which may arise from or in connection with the exercise of the rights and privileges granted under this Agreement. These insurance limits may include a combination of self and commercial insurance, written on an occurrence basis.
- b. Host and Avista shall provide and maintain in full force and effect at no additional cost to either Party for the duration of the Agreement the following coverages: i) Commercial general liability insurance or comprehensive general liability insurance with a minimum limit of \$2,000,000 per occurrence for bodily injury and damage to property including contractual liability, premises/operations, products/completed operations, independent contractors, broad form property damage, and personal injury coverage and a minimum aggregate amount of \$4,000,000 or commercial/comprehensive general liability insurance plus additional excess umbrella liability insurance to meet these limits; and ii) Workers' compensation insurance as specified by state law.
- c. Limits set forth herein may be met with a combination of self-insured deductible or retention, and underlying primary or excess insurance that is maintained by a party to this agreement.

## **SECTION 8. DISCLAIMER OF WARRANTY**

AVISTA EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHETHER EXPRESSED OR IMPLIED. FOR AVOIDANCE OF DOUBT, REPAIR OR REPLACEMENT OF NON-CONFORMITIES SHALL CONSTITUTE AVISTA'S SOLE LIABILITY AND HOST'S EXCLUSIVE REMEDY FOR FAILURE OF AVISTA TO MEET AVISTA'S WARRANTY OBLIGATIONS, WHETHER ANY CLAIMS OF HOST ARE BASED IN CONTRACT, IN TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY), OR OTHERWISE.

## **SECTION 9. MISCELLANEOUS PROVISIONS**

- a. Compliance with Laws. Performance under this Agreement is subject to all valid laws and regulations of courts or regulatory bodies having jurisdiction, including compliance with the Americans with Disabilities Act, as amended if Host is offering the EVSE to the general public.
- b. Assignment. This Agreement shall not be assigned except with the prior written consent of all parties hereto. The terms and conditions of this Agreement shall bind any permitted successors and assigns of the parties.
- c. Status of Parties. This Agreement shall not be construed as creating a partnership, joint venture, agency relationship, franchise or association, nor shall this Agreement render Avista and Host liable

as partners, co-venturers or principals. It is agreed that nothing shall operate to change or alter such relationship, except a further agreement in writing between them.

- d. Severability. If any term or provision of this Agreement is held illegal or unenforceable by a court with jurisdiction over the Agreement, all other terms in this Agreement will remain in full force and the illegal or unenforceable provision shall be deemed struck. In the event that the stricken provision materially affects the rights, obligations or duties of either party, Avista and Host shall substitute a provision by mutual agreement that preserves the original intent of the parties as closely as possible under applicable law.
- e. Governing Law. This Agreement shall be governed by the laws of the State of Washington. Avista and Host expressly waive their rights to a trial by jury in any action brought hereunder.
- f. Dispute Resolution. If any dispute arises between the Parties regarding issues of interpretation of the Agreement or the Services performed pursuant to the Agreement, Host may call the Avista Representative listed in this Agreement during business hours Monday-Friday 8 a.m. to 5 p.m. If further follow-up is required, Host shall provide Avista with written notice explaining the dispute and associated documentation. Avista will consider all disputes and respond within fifteen (15) days of receiving notice of a dispute. In the event Host is dissatisfied with the resolution of the dispute, Host has the right to file an informal or formal complaint with the Washington Utilities and Transportation Commission by contacting the Consumer Affairs section of the Washington Utilities and Transportation Commission at 1-888-333-9882 or complete an online complaint form at [www.utc.wa.gov](http://www.utc.wa.gov). Avista will take no other action to enforce this Agreement until any complaint filed with the Commission is resolved.
- g. Public Communication. Host agrees to cooperate with Avista in maintaining good community relations. Avista will issue all public statements, press releases, and similar publicity concerning the EVSE and the Work (including its progress, completion and characteristics). Host shall not make or assist anyone to make any such statements, releases, photographs, or publicity without prior written approval of Avista.
- h. Non-waiver. Avista's failure to insist on performance of any of the terms and conditions herein or to exercise any right or privilege or Avista's waiver of any breach hereunder shall not thereafter waive any of Avista rights or privileges under this Agreement or at law. Any waiver of any specific breach shall be effective only if given expressly by Avista in writing.
- i. Merger. This Agreement, together with the relevant easements, embodies the entire agreement between Avista and Host. The parties shall not be bound by or liable for any statement, writing, representation, promise, inducement or understanding not set forth above. No changes, modifications or amendments of any terms and conditions of this Agreement are valid or binding unless agreed to by the parties in writing and signed by their authorized agents.
- j. Consent. Host further acknowledges and agrees that Host is knowingly consenting to and authorizing Avista to release and share Host's information, including name, address and telephone number, charging data, and any technical configuration or electrical usage patterns concerning the Work with Avista's authorized third-party independent contractors, in order for the authorized third-party independent contractors to install and maintain the EVSE.

## **SECTION 10. NOTICES**

Any written notices required or permitted to be given by one Party to the other under this Agreement or by law shall be sufficiently given if delivered in person or sent by certified mail to the following address:

**Avista Corporation**

Attn: Rendall Farley  
1411 East Mission Avenue,  
MSC-15  
Spokane, Washington 99220  
[Rendall.farley@avistacorp.com](mailto:Rendall.farley@avistacorp.com)  
509-495-2823

**City of Spokane**

Attn: Scott Simmons  
  
W. 808 Spokane Falls Blvd  
Spokane, WA 99201  
[smsimmons@spokanecity.org](mailto:smsimmons@spokanecity.org)  
509-625-6584

**Spokane Public Library**

Attn: Andrew Chance  
906 W Main Avenue  
Spokane, WA 99201  
[achanse@spokanelibrary.org](mailto:achanse@spokanelibrary.org)  
509-444-5305

**Parks and Recreation Division**

Attn: Garrett Jones  
W 808 Spokane Falls Blvd  
Spokane, WA 99201  
[gjones@spokanecity.org](mailto:gjones@spokanecity.org)  
509-363-5462

Either Party may change the above contact information by providing written notice of such change.

IN WITNESS WHEREOF, the parties execute this Agreement by their signature or the signature of their authorized agents as of the date first above written.

**Host**

**CITY OF SPOKANE**

BY: \_\_\_\_\_

NAME: Nadine Woodward

TITLE: Mayor

DATE: \_\_\_\_\_

**Avista**

**AVISTA CORPORATION**

BY: \_\_\_\_\_

NAME: Kevin Christie

TITLE: Executive Vice President

DATE: \_\_\_\_\_

**Host**

**SPOKANE PUBLIC LIBRARY**

BY: \_\_\_\_\_

NAME: Andrew Chance

TITLE: Executive Director

DATE: \_\_\_\_\_

**Host**

**CITY OF SPOKANE PARKS AND  
RECREATION DIVISION**

BY: \_\_\_\_\_

NAME: Garrett Jones

TITLE: Director

DATE: \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**SITE LISTING**

for Avista Electric Vehicle DC Fast Charging Installations, Master Site Agreement

Avista Contract No. R-\_\_\_\_\_

Respective Property Easement documents and exhibits with duly authorized and signed grantors for the Sites are listed below for reference, which may be added over time as agreed to by all authorized parties and subject to this Master Site Agreement.

<b>Site #</b>	<b>Description</b>	<b>Avista Easement Document No.</b>	<b>Parcel #</b>
1	The HIVE		35222.0809
2			
3			
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**Agenda Sheet for City Council Meeting of:**

03/08/2021

**Date Rec'd**

2/24/2021

**Clerk's File #**

OPR 2015-0559

**Renews #****Submitting Dept**INTEGRATED CAPITAL  
MANAGEMENT**Cross Ref #****Contact Name/Phone**

LARS HENDRON 7929

**Project #****Contact E-Mail**

LHENDRON@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Contract Item

**Requisition #****Agenda Item Name**

ICM-NLT OAC SVCS AMENDMENT #2

**Agenda Wording**

Contract Amendment with OAC Services, Inc. (Spokane) to audit construction contract for Next Level of Treatment project at RPWRF - \$253,634.00. Total contract not to exceed \$433,104.00. Increase administrative reserve by \$25,363.00 (10%).

**Summary (Background)**

Construction of the Next Level of Treatment (NLT) project at RPWRF has been underway about five years, using the Heavy Civil GC/CM construction procedure. RCW 39.10.350 requires the City to conduct at least one independent audit of this GC/CM project. This audit will confirm proper accrual and establish the price of the Close-out Change Order upon project completion this summer.

Lease? NO

Grant related? NO

Public Works? YES

**Fiscal Impact**

Neutral \$ 253,634.00

Neutral \$ 25,363.00

Select \$

Select \$

**Budget Account**

# 4250-43387-94350-56501-14323

# Admin Reserve:4250-43387-94350-56501-14323

#

#

**Approvals****Dept Head**

MILLER, KATHERINE E

**Division Director**

SIMMONS, SCOTT M.

**Finance**

ALBIN-MOORE, ANGELA

**Legal**

ODLE, MARI

**For the Mayor**

ORMSBY, MICHAEL

**Council Notifications****Study Session\Other**

PIES 2/22/2021

**Council Sponsor**

Breann Beggs

**Distribution List**

lmoon@spokanecity.org

kkeck@spokanecity.org

lhendron@spokanecity.org

smsimmons@spokanecity.org

modle@spokanecity.org

rgennett@spokanecity.org

kemiller@spokanecity.org

## Briefing Paper

### Public Infrastructure, Environment and Sustainability

<b>Division &amp; Department:</b>	Public Works – Wastewater/Riverside Park Water Reclamation Facility
<b>Subject:</b>	Amendment #2 with OAC Services, Inc. of Spokane WA for auditing relating to close-out of the Heavy Civil GC/CM construction contract for the Next Level of Treatment (NLT) project at RPWRF.
<b>Date:</b>	22 Feb 2021
<b>Contact (email &amp; phone):</b>	Lars Hendron ( <a href="mailto:lhendron@spokanecity.org">lhendron@spokanecity.org</a> , 509-625-7929)
<b>City Council Sponsor:</b>	Briann Beggs
<b>Executive Sponsor:</b>	
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b>	Comprehensive Plan / Wastewater Facility Plan
<b>Strategic Initiative:</b>	This audit of the GC/CM construction contract for NLT will reconfirm proper accrual of costs and establish the final close-out change order price for Final Acceptance, anticipated in the third quarter of 2021.
<b>Deadline:</b>	N/A
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Conduct audits(s) relating to close-out of the NLT GC/CM construction contract.

**Background/History:** Construction of the Next Level of Treatment (NLT) project at RPWRF has been underway about five years, using the Heavy Civil General Contractor / Construction Manager (GC/CM) construction procedure. RCW 39.10.350 requires the City to conduct at least one independent audit of this GC/CM project. For such a large contract, the City's NLT GC/CM Consultant, OAC Services, Inc., recommended both an early and a final audit. OAC conducted the initial audit in 2017, a year into construction, to confirm proper accrual of costs. This final audit will reconfirm proper accrual at this stage and establish the price of the Close-out Change Order upon project completion this summer.

**Executive Summary:**

- Construction of the Next Level of Treatment is scheduled for completion this summer
- Heavy Civil GC/CM project delivery requires the City to conduct an independent audit
- For this large NLT project, OAC recommended both an initial and a final audit
- OAC performed the initial audit in 2017
- This final audit will reconfirm cost accrual and establish Close-Out Change Order price
- Funding for OAC's effort is from Sewer Rates and provided for in the NLT Program budget
- A Management Reserve of 10% is requested

**Budget Impact:**  
 TOTAL COST:  
 Approved in current year budget? ☒ Yes ☐ No ☐ N/A  
 Annual/Reoccurring expenditure? ☐ Yes ☒ No ☐ N/A  
 If new, specify funding source: 4250-43387-94350-56501-14323/Sewer Rates  
 Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impact:**  
 Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A  
 Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A  
 Specify changes required:  
 Known challenges/barriers:



**City of Spokane**

**CONTRACT AMENDMENT/EXTENSION**

Title: Amendment #2 of GC/CM Consulting  
Services for NLT Project

THIS CONTRACT AMENDMENT EXTENSION is between the CITY OF SPOKANE, a Washington State municipal corporation, as ("City"), and OAC CONSULTING, whose address is 1717 S. Rustle St., Suite 105, Spokane WA 99224, as ("Consultant"). Individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Consultant agreed to SCOPE OF ORIGINAL CONTRACT; and

WHEREAS, additional work and time to perform has been requested;

-- Now, Therefore, the parties agree as follows:


1. **CONTRACT DOCUMENTS.** The original Contract dated May 18, 2015, any previous amendments and/or extensions/renewals thereto are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.
2. **EFFECTIVE DATE.** This Contract Amendment/Extension shall become effective on March 9<sup>th</sup>, 2021.
3. **ADDITIONAL WORK.** The Scope of Work of the original Contract is amended to add the following:

The scope of work in the Original Contract is revised to include all work identified in the attached scope of services documents referenced in the attached Exhibits

OAC Audit Services Proposal.

4. **EXTENSION.** The contract documents are hereby extended and shall run through December 31, 2021.

5. **COMPENSATION.** The City shall pay Consultant a maximum amount not to exceed TWO HUNDRED FIFTY THREE THOUSAND SIX HUNDRED THIRTY-FOUR DOLLARS AND NO CENTS/100 DOLLARS,/100 DOLLARS, (\$253,634.00) for everything furnished and done under this Contract Amendment/Extension.

OAC SERVICES	CITY OF SPOKANE:
By:  (signature)	By: _____ (signature)
Print Name: Jeff Jurgensen	Print Name: _____
Title: Sr. Vice President	Title: _____
Date: 01/11/2021	Date: _____
Email: jjurgensen@oacsvcs.com	

<b>ATTEST:</b>  _____ <b>City Clerk</b>	<b>APPROVED:</b>  _____ <b>Assistant City Attorney</b>
--	---

**Attachments that are part of this Contract Extension:**

OAC Services Audit Proposal dated December 31, 2020



**December 31, 2020**

**Lars Hendron**  
NLT Program Director  
City of Spokane  
808 W Spokane Falls Blvd  
Spokane, WA 99201

**Subj:** Riverside Park Water Treatment Facility, Next Level Treatment Project—Audit Proposal —

Dear Lars:

As you requested, this letter serves as OAC's proposal for PCC to perform the Audits on the NLT project as required in RCW 39.10 for the use of the Heavy Civil GC/CM project delivery method.

OAC currently has approximately \$20,000 left on current contract of approximately \$180,000. I am anticipating many meetings with the team to discuss the findings and work through the items. Below is the request of costs associated with the additional fees of the audit.

PCC fees -	\$229,834
PCC reimbursables estimate -	\$10,000
OAC additional time -	\$10,000
B&O Tax reimbursement -	\$3,800

**Total additional funds requests would be \$253,634** to be billed as outlined in the original agreement. It will be hourly not to exceed and funds not utilized in the commission of the audits would be returned to the City of Spokane.

Thank you

**Jeff Jurgensen**  
Sr. Vice President, OAC Services

Mr. Jeff Jurgensen  
Sr. Vice President, Principal  
OAC Services, Inc.  
905 W. Riverside Ave, Suite 510  
Spokane, WA 99201

October 7, 2020

Re: Proposal for Construction Audit Services – Riverside Water Reclamation Facility Project

Dear Mr. Jurgenson:

In accordance with your request, enclosed herewith is our proposal for construction audit services for the City of Spokane Riverside Water Reclamation Facility Project.

Our proposal consists of:

***Section I Scope of Work***

This section describes the scope of services we are proposing for the Riverside Water Reclamation Facility Project, including an audit kickoff meeting, interim audits, pre-close audits, and final cost reconciliation services.

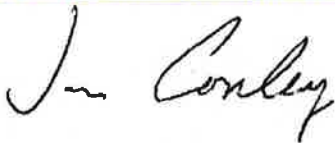
***Section II Cost Proposal***

In this section we provide hourly billing rates as well as our not-to-exceed fee estimate to perform the scope of services as defined in Section I.

If I can provide further information, please do not hesitate to call me at (425) 641-4400 or email me at [jonc@pacific-consultants.com](mailto:jonc@pacific-consultants.com).

Sincerely yours,

Pacific Construction Consultants  
[www.pacific-consultants.com](http://www.pacific-consultants.com)



Jon Conley  
Principal

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## **SECTION I**

### **SCOPE AND PROCEDURES**

We understand that the City of Spokane has entered into a GCCM agreement estimated to be approximately \$192.4 million with MWHC Constructors (MWHC) for the Riverside Water Reclamation Facility.

Our proposed scope of services includes:

- Audit Kickoff
- 2020 Interim Contract Cost Audits
- 2021 Pre-close Contract Cost Audits with Final Cost Reconciliation services

#### **A. AUDIT KICKOFF:**

The audit kickoff will include a review of the contract for the GCCM general contractor prior to an on-line meeting. PCC will meet on-line with the Project Manager, Cost Managers, and all contractors to be audited to review cost reimbursement terms, audit process and substantiation requirements.

#### **B. INTERIM AND PRE-CLOSE CONTRACT COST AUDITS:**

The audit procedures PCC will follow in executing the interim and pre-close audit scope of work are described below.

Based on our review of the GCCM agreement we will develop procedures to assure that costs have been charged according to the terms of the executed GCCM agreement. We expect our procedures will include testing of Negotiated Support Services and verifying that Specified General Conditions and Fixed Price Subcontracts have been charged according to executed contract terms. We anticipate that testing the cost charged to the Riverside Water Reclamation Facility project will include the following:

##### ***Labor:***

Pacific Consultants will select a sample both craft and staff labor costs charged to the project by the contractor. For field labor, we will confirm labor costs are supported by time sheets; and, if applicable, will match union classification with actual base wages paid; and will confirm whether contractor's billing rates are reflective of actual cost incurred. For administrative and staff labor, if the contract calls for actual cost we will confirm actual salaries for those employees included in our sample. In so far as possible, verify the appropriateness of all hours charged to the project by contractor personnel. Tie sample base wages back to cancelled checks or direct deposit evidence for both craft and staff labor. If staff labor is to be reimbursed at agreed upon rates we will test rates charged against rates per the contract.

##### ***Labor Burden:***

As appropriate, we will request supporting documentation for the labor burden elements used to markup bare labor and will confirm that these costs accurately approximate the contractor's actual incurred cost. These costs include fringe benefits, insurance, and payroll related state and federal taxes. Should the contractor use estimated burden rates, we will confirm that the estimated rate build up closely approximates actual cost and is correctly applied.

### ***Materials:***

We will audit supplier invoices for materials on a sampled basis and verify charged costs for materials were properly supported by cost supporting documentation and vendors' invoices were for this project. We will verify that all cash and trade discounts have been credited to the Owner, if specified by contract. We will select samples of materials invoices and tie the samples back to cancelled checks. If the contract requires the GMP contractor to fully substantiate their actual costs, Pacific Construction Consultants will review 100% of materials invoices. If full and complete substantiation is not required by contract, we will audit these costs consistent with our audit budget.

### ***Subcontracts:***

Fixed price subcontracts will be tested to assure that the cost charged do not exceed the value of the executed contracts including any executed change orders. Testing will also be performed to determine if costs related to fixed price subcontracts have been direct charged by the general contractor.

### ***Other Direct Costs and Markups:***

Direct costs such as contractor owned equipment rentals, cell phones, materials from stock, travel, graphics, reproduction, and any home office costs will be reviewed for appropriateness and conformance with the contract or industry standard job cost practices.

### ***Indirect Costs and Markups:***

Pacific Consultants will verify General Liability Insurance markup, B&O Tax markup, and any other indirect cost or markup for compliance to the terms of the agreement or to generally accepted industry practice.

## **C. SCHEDULE:**

Audit kickoff services will be performed on the date(s) scheduled by the City of Spokane's representatives. The interim and pre-close audits will each begin upon receipt of a notice-to-proceed from City of Spokane's representatives.

## **D. DELIVERABLES:**

Our deliverable will be written reports summarizing the work performed and the results of each audit. If exceptions are found in our review and prior to a written report, Pacific Construction Consultants will meet with the City of Spokane's representatives to review the issues. If needed, we will also meet with MWHC and the City of Spokane's representatives in a second meeting. Our objective is to resolve all issues before a report is written in so far as possible. We meet this objective in roughly 75% of cases.

## **E. FINAL COST RECONCILIATION:**

Our clients find a final cost reconciliation to be especially helpful in verification of final actual cost incurred. This work will be performed upon receipt of the preliminary final billing from MWHC. The objective of this work will be the final reconciliation between the progress billings and the actual costs substantiated per the GMP contract agreement.

Subjects, which we anticipate would be addressed, include:

- Incentive Fees earned if applicable.
- Credits for resolved audit issues.
- Credits for scrap materials.
- Credits for salvage value of tools, equipment and materials.
- Credits for cash and trade discounts if applicable.
- Final Fee including Fee on change orders and change order work not subject to Fee.
- Final application of markups for:
  - General Liability Insurance
  - B&O Taxes

As well as any other subjects that might be applicable based on the specific contract agreement.

**SECTION II**  
**COST PROPOSAL**  
**CITY OF SPOKANE**  
**RIVERSIDE WATER RECLAMATION FACILITY PROJECT**

**RIVERSIDE WATER RECLAMATION FACILITY PROJECT**

**Date:** 10/7/2020

**Project Description:** Riverside Water Reclamation Facility

Contractor Scope	Costs to Audit	Pacific Consultants		Total Estimate
		Scope	PCC Estimate	
<b>Audit Kickoff</b>			\$ 500	\$ 500
<b>Interim Audit 2020 - MWHC Constructors</b>				
Preconstruction	\$ 2,985,898	Audit	\$ 11,228	
GMP 2	\$ 12,202,838	Audit	\$ 14,991	
GMP 3	\$ 17,602,941	Audit	\$ 21,524	
GMP 4	\$ 41,155,161	Audit	\$ 32,109	
GMP 5	\$ 11,030,468	Audit	\$ 14,991	
GMP 6	\$ 24,490,167	Audit	\$ 22,600	
GMP 7	\$ 53,662,649	Audit	\$ 36,115	
<b>Subtotal</b>	<b>\$ 163,130,122</b>		<b>\$ 153,558</b>	<b>\$ 153,558</b>
<b>Final Audit/Final Reconciliation 2021 - MWHC Constructors</b>				
Preconstruction	\$ 3,073,774	Audit/FR	\$ 7,500	
GMP 2	\$ 12,195,782	Audit/FR	\$ 7,500	
GMP 3	\$ 24,814,682	Audit/FR	\$ 15,441	
GMP 4	\$ 42,506,734	Audit/FR	\$ 7,500	
GMP 5	\$ 11,742,180	Audit/FR	\$ 7,500	
GMP 6	\$ 24,951,356	Audit/FR	\$ 7,500	
GMP 7	\$ 73,337,549	Audit/FR	\$ 22,835	
<b>Subtotal</b>	<b>\$ 192,622,057</b>		<b>\$ 75,776</b>	<b>\$ 75,776</b>
			<b>Grand Total</b>	<b>\$ 229,834</b>

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## PACIFIC CONSTRUCTION CONSULTANTS STANDARD BILLING POLICY

The following are standard billing rates that we will use on this project.

### ***Labor:***

The billing rate for direct charge labor:

	<u>2020</u>	<u>2021</u>	<u>2022</u>
Principal.....	\$167 .....	\$171 .....	\$174
Associate .....	\$142 .....	\$145 .....	\$148
Sr. Staff Auditor .....	\$127 .....	\$130 .....	\$132
Staff Auditor.....	\$117 .....	\$120 .....	\$122
Clerical .....	\$51 .....	\$52 .....	\$53

### ***Non-Labor:***

Non-labor expenses incurred in performance of the services shall be reimbursed at actual cost or at unit prices as follows:

- Mileage reimbursed at the current IRS standard mileage rate
- Parking – at actual cost
- Air travel – at actual coach class cost
- Hotel and meals – at actual cost

**Agenda Sheet for City Council Meeting of:**

03/08/2021

**Date Rec'd**

2/24/2021

**Clerk's File #**

OPR 2015-0183

**Renews #****Submitting Dept**INTEGRATED CAPITAL  
MANAGEMENT**Cross Ref #****Contact Name/Phone**

LARS HENDRON 7929

**Project #****Contact E-Mail**

LHENDRON@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Contract Item

**Requisition #****Agenda Item Name**

ICM-NLT CH2M HILL AMENDMENTS #21-#25

**Agenda Wording**

Contract Amendments with CH2M Hill (Jacobs) Engineering, Inc., (Spokane) for engineering services for Next Level of Treatment at RPWRF - \$571,333.00. Total contract not to exceed \$25,723,348.96. Increase administrative reserve by \$38,524.00 (6.7%).

**Summary (Background)**

CH2M Hill (Jacobs) provides engineering services, and Services During Construction for the Next Level of Treatment program. The construction contract includes a year-long Monitored Test Period to verify performance and optimize operation. Amendments 21 through 25 to the CH2M Hill contract extend Services During Construction to match the contractor's schedule to completion in 2021, and provide engineering services relating to the Monitored Test Period through Spring, 2022.

Lease? NO

Grant related? NO

Public Works? YES

**Fiscal Impact****Budget Account**

Expense \$ 571,333.00

# 4250-43387-94350-56501-14323

Expense \$ 38,524.00

# Admin Reserve:4250-43387-94350-56501-14323

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

MILLER, KATHERINE E

**Study Session\Other**

PIES 2/22/2021

**Division Director**

SIMMONS, SCOTT M.

**Council Sponsor**

Breann Beggs

**Finance**

ALBIN-MOORE, ANGELA

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lmoon@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

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**Additional Approvals**

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**Purchasing**

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rgennett@spokanecity.org

kemiller@spokanecity.org

# Briefing Paper

## Public Infrastructure, Environment and Sustainability

<b>Division &amp; Department:</b>	Public Works – Wastewater/Riverside Park Water Reclamation Facility
<b>Subject:</b>	Amendments 21-25 to contract with CH2M Hill (Jacobs) Engineering, Inc., of Spokane, WA for professional services supporting the Next Level of Treatment (NLT) at RPWRF.
<b>Date:</b>	22 Feb 2021
<b>Contact (email &amp; phone):</b>	Lars Hendron ( <a href="mailto:lhendron@spokanecity.org">lhendron@spokanecity.org</a> , 509-625-7929)
<b>City Council Sponsor:</b>	Breann Beggs
<b>Executive Sponsor:</b>	Scott Simmons
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b>	Comprehensive Plan / Wastewater Facility Plan
<b>Strategic Initiative:</b>	Cleaner River Faster
<b>Deadline:</b>	N/A
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Duration of Services During Construction to match NLT Contractor's schedule, and services related to the year-long Monitored Test Period ending in Spring 2022.
<p><b>Background/History:</b> CH2M Hill (Jacobs) provides design and process control services, and Services During Construction for the Next Level of Treatment program. The need for these amendments is two-fold. First, the construction contract was extended 2-3 years ago to accommodate Value Engineering design revisions and unanticipated plant-wide process control upgrades (a.k.a. SCADA). Second, support by PALL Water (membrane supplier) for the year-long Monitored Test Period (MTP) was anticipated from the beginning, but the CH2M Hill services needed to support it were unknown at the time. Refinements to the NLT process identified during the MTP will involve pilot testing, enhanced Operator training using a treatment process model, and on-call engineering support for design and process control, as needed. Amendments 21 through 25 to the CH2M Hill contract extend Services During Construction to match the contractor's schedule to completion, and provide services relating to the MTP through Spring, 2022.</p>	
<p><b>Executive Summary:</b></p> <ul style="list-style-type: none"> <li>Services During Construction (QC) extended to match the Contractor's final completion date</li> <li>Preparing the Pilot Test Unit to support NLT optimization during the Monitored Test Period</li> <li>Customizing and installing the Replica™ process model to enhance NLT operation &amp; training</li> <li>On-call engineering support for process and process control during the MTP, as needed</li> <li>Incorporates \$125,000 credit from CH2M Hill regarding the 2019 IMCO arbitration</li> <li>Amendments (net) total \$571,333, "not to exceed"</li> <li>Requesting 10% Administrative Reserve on Amendments 21, 22, and 23 (\$38,523)</li> <li>Funding is from Sewer Rates and provided for in the NLT budget</li> </ul>	
<p><b>Budget Impact:</b></p> <p>TOTAL COST:</p> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If new, specify funding source: 4250-43387-94350-56501-14323/Sewer Rates</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p><b>Operations Impact:</b></p> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	



**City of Spokane**

**CONTRACT AMENDMENT**

**Title: Amendments #21-#25 Next Level of Treatment (NLT) Program**

This Contract Amendment is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and CH2M Hill ENGINEERS, INC., whose address is 999 West Riverside Avenue, Suite 500, Spokane, Washington, 99201 as ("**CONSULTANT**"), individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into a Contract wherein the **CONSULTANT** agreed to provide for the City DESIGN AND SERVICES DURING CONSTRUCTION FOR THE NEXT LEVEL OF TREATMENT PROGRAM AT THE RIVERSIDE STATE PARK WATER TREATMENT FACILITY; and*

*WHEREAS, a change or revision of the Work has been requested, thus the original Contract needs to be formally Amended by this written document; and*

*WHEREAS, the City and Consultant negotiated a Settlement Agreement (see Attachment B) and the \$125,000 credit, rather than being deducted from invoices in 2020, will partly offset the cost of the work identified in Attachment C; and*

*NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:*

**1. CONTRACT DOCUMENTS.**

The Contract, dated March 28, 2014, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE DATE.**

This Contract Amendment shall become effective on March 9, 2021.

**3. ADDITIONAL WORK.**

The Scope of Work in the original Contract is revised to include the following:

The scope of work in the Original Contract is revised to include all the work identified in Attachment C.

**4. COMPENSATION.**

The City shall pay an additional amount not to exceed **FIVE HUNDRED SEVENTY ONE THOUSAND THREE HUNDRED THIRTY-THREE AND NO/100 DOLLARS (\$571,333.00)** for everything furnished and done under this Contract Amendment. This is the maximum amount to be

paid under this Amendment, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

**5. DEBARMENT AND SUSPENSION.**

The Company has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

**CH2M Hill ENGINEERS, INC.**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature Date

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Agreement:**

Attachment A – Certificate of Debarment

Attachment B – Credit

Attachment C – Amended Scope of Work

21-601

## ATTACHMENT A

### CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
  - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

#### Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certifies, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
  2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<hr/> Name of Subrecipient / Contractor / Consultant (Type or Print)	<hr/> Program Title (Type or Print)
<hr/> Name of Certifying Official (Type or Print)	<hr/> Signature
<hr/> Title of Certifying Official (Type or Print)	<hr/> Date (Type or Print)

## ATTACHMENT B

## SETTLEMENT AGREEMENT AND RELEASE

THIS SETTLEMENT AGREEMENT AND RELEASE ("Agreement"), is entered into on this 21<sup>st</sup> day of January, 2020 ("Effective Date"), by and between THE CITY OF SPOKANE ("City"), and CH2M Hill, Inc. ("CH2M") (collectively, "Parties").

### I. RECITALS

A. On or about November 10, 2008, Spokane City Council approved a consulting contract with CH2M, whereby CH2M would provide professional services for Phase II of a capital improvement program at Riverside Park Wastewater Reclamation Facility.

B. During the course of the construction of Phase II, Package C – construction of Silo Digester 3 ("Package C"), a dispute arose between the general contractor for Package C, IMCO General Construction Inc. ("IMCO"), and the City, which included allegations concerning CH2M.

C. On May 16, 2018, the City and CH2M entered a Joint Defense Agreement for the purpose of cooperating in the City's defense against IMCO's claims and prosecution of the City's claims against IMCO.

D. CH2M assisted the City in its defense of IMCO's claims, incurring costs of approximately \$150,000.00.

E. The dispute between the City and IMCO was resolved through arbitration, resulting in a net award to IMCO.

F. The Joint Defense Agreement reserved the parties' rights to pursue claims against each other, relating to the IMCO arbitration.

G. The Parties desire to settle and resolve, fully and finally, all claims, causes of action and defenses relating to the IMCO claims and arbitration, referenced above.

H. The Parties therefore enter into this Agreement to compromise and settle any and all disputes or issues arising out of or related to the IMCO Claims.

NOW THEREFORE, in consideration of the foregoing and the mutual promises set forth below and other good and valuable consideration, the receipt and sufficiency of are hereby acknowledged, the Parties agree as follows:

### II. AGREEMENT

1. Incorporation of Recitals. The Parties incorporate the above Recitals as part of their Agreement as if fully restated herein.

2. Payment Amount. Within sixty (60) days following the execution of this Agreement, CH2M shall pay to the City Fifty Thousand and 00/100 Dollars (\$50,000.00) ("Payment Obligation"), and shall issue to the City a credit in the amount of One Hundred Twenty-Five Thousand and 00/100 Dollars (\$125,000.00) against amounts due to CH2M under the contract between the parties for the Next Level of Treatment at the Riverside Park Water Reclamation Facility ("Credit") as follows: CH2M will reduce amounts invoiced in April 2020 by \$42,000, CH2M will reduce amounts invoiced in May 2020 by \$42,000, and CH2M will reduce amounts invoiced in June 2020 by \$41,000. The amount of the Credit applied to each invoice will be clearly identified in each invoice as a portion of the Credit due under this Agreement. The Payment Obligation shall be made via check payable to the City Attorney for the City of Spokane, Michael O. Ormsby.

3. Denial of Liability. This Agreement expresses the full and complete settlement of any and all claims between the Parties relating to the IMCO claims and arbitration. Liability for such claims is expressly denied by the City and by CH2M herein.

4. Mutual Release. In consideration of this Agreement, and the provisions set forth herein, the City and CH2M hereby release, remise, acquit, and forever discharge the other, including all of the City and CH2M's current or former officers, directors, shareholders, partners, members, managers, owners, trustees, administrators, agents, attorneys, accountants, insurers, representatives, employees, parent corporations, subsidiaries, affiliates, partners, successors, heirs and assigns from all liability for damages incurred as a result of the IMCO claims and arbitration, including any and all past, present and future claims, demands, actions, suits, damages, losses, liabilities, and causes of action, known or unknown, fixed or contingent which arose, occurred or accrued prior to the Effective Date of this Agreement. All such individuals and related entities are expressly and specifically covered by this provision.

5. Binding Agreement. This Agreement will be binding upon and inure to the benefit of the Parties hereto and their respective representatives, agents and/or employees, heirs, successors, and assigns.

6. No Payment of Attorney's Fees. The Parties assume the responsibility for the payment of their own fees, costs, or expenses incurred in the negotiation and preparation of this Agreement and any related documents.

7. No Waiver. No failure or delay by the Parties in exercising any right, power or remedy under this Agreement in any manner will operate as a waiver thereof or preclude or impair any other or further exercise thereof or the exercise of any other right, power or remedy under this Agreement.

8. Severability. The invalidity or unenforceability of any provision of this Agreement will not affect the validity or enforceability of any other provisions of the Agreement, and this Agreement must be enforced in all respects as if the invalid or unenforceable provisions were omitted, subject to the following provision. If any particular provision of this Agreement is held by an arbitrator or court of competent

jurisdiction to be unreasonable, unlawful, or otherwise unenforceable, such provision will be modified to the extent necessary for such provision to be legally enforceable to the fullest extent permitted by applicable law.

9. Modification of Agreement. This Agreement may not be changed, modified, released, discharged, abandoned or otherwise terminated, in whole or in part, except by full performance or a written instrument signed by the Parties.

10. Entire Agreement. This Agreement contains the entire agreement between the Parties with respect to the subject matter of this Agreement and supersedes any and all other agreements either oral or written between the Parties relating to the subject matter of this Agreement. The terms of this Agreement are contractual and not merely recital. The Parties further declare and represent that no promise, inducement, or agreement not herein expressed has been made by and between the Parties.

11. Authority. Each person signing this Agreement on behalf of a party represents that he or she is authorized to do so, with full authority to bind that party to the terms and conditions of this Agreement.

12. Further Execution. Each person signing this Agreement agrees to execute any and all documents necessary to implement the provisions of this Agreement.

13. Preparation of Agreement. This Agreement has been freely and voluntarily negotiated between the Parties. Neither party will be deemed the "drafter" for contract interpretation purposes. Each party has had this Agreement reviewed by legal counsel, and each party knowingly and voluntarily enters into this Agreement freely and without any coercion of any kind.

14. Governing Law; Venue; Jurisdiction; Attorney's Fees. The laws of the State of Washington shall govern the interpretation and enforcement of this Agreement, without giving effect to its conflicts of law principles. If any dispute or lawsuit arises out of or under this Agreement, including, without limitation, any dispute or lawsuit involving the interpretation, performance, or enforcement of this Agreement, the prevailing party shall be entitled to an award of its reasonable attorneys' fees and costs, which includes all fees and costs incurred pre-lawsuit, pre-trial, trial, and through any appeal. It is expressly understood and agreed that any award of attorneys' fees and costs under this provision relates only to a dispute or lawsuit which arises out of or under this Agreement, including a dispute or lawsuit involving the interpretation, performance, or enforcement of this Agreement. Jurisdiction and venue for any proceeding arising out of or relating to this Agreement shall be brought and maintained in the state or federal courts in Spokane County, Washington, exclusively, and the courts to which an appeal therefrom may be taken. Notwithstanding the foregoing, any party obtaining an order or judgment in any of the above-referenced courts may bring an action in a court in another jurisdiction in order to enforce such order or judgment.

15. Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered will be deemed an original, and such counterparts together constitute one instrument. Photocopy or facsimile copies of an executed version of this Agreement may be treated as an original.

16. Advice of Legal Counsel. By signing this Agreement, the Parties acknowledge that they have sought legal advice concerning the terms of this Agreement.


17. Assumption of Risk of Differences in Fact. Other than the representations and warranties made herein, the Parties each acknowledge that if the facts with respect to which this Agreement is executed, are found hereafter to be different from what they now believe those facts to be, each expressly accepts and assumes the risk of such possible differences and agrees that this Agreement shall be, and shall remain, effective, notwithstanding such differences.

18. Headings. The headings and captions used in this Agreement are used for convenience only and are not to be considered in construing or interpreting this Agreement.


19. Acknowledgment. EACH PERSON WHO SIGNS THIS AGREEMENT REPRESENTS AND WARRANTS THAT HE OR SHE: HAS CAREFULLY READ AND FULLY UNDERSTANDS THIS AGREEMENT AND ITS FINAL AND BINDING EFFECT; HAS BEEN AFFORDED SUFFICIENT TIME AND OPPORTUNITY TO REVIEW THIS AGREEMENT WITH ADVISORS OR ATTORNEYS OF HIS OR HER CHOICE; HAS HAD AN OPPORTUNITY TO NEGOTIATE WITH REGARD TO THE TERMS OF THIS AGREEMENT; IS FULLY COMPETENT TO MANAGE HIS OR HER OWN BUSINESS AFFAIRS AND TO ENTER INTO OR SIGN THIS AGREEMENT; HAS SIGNED THIS AGREEMENT KNOWINGLY, FREELY AND VOLUNTARILY; AND THAT THE ONLY PROMISES MADE TO INDUCE HIM OR HER TO SIGN THIS AGREEMENT AND RELEASE ARE THOSE STATED HEREIN.

This Agreement is entered into as of the Effective Date.

The City of Spokane

By:   
Nadine Woodward  
Its: Mayor  
Date: March 20, 2020

CH2M Hill, Inc.

By:   
Its: Eva Wood, Vice President  
Date: April 13, 2020

## ATTACHMENT C

<b>Amendment #21 – Pilot Room Planning and Design</b>	<b>\$127,982.00</b>
<b>Amendment #22 – OA/QC Support Schedule Extension</b>	<b>\$154,293.00</b>
<b>Amendment #23 – Replica™ Operator Training Scope</b>	<b>\$102,961.00</b>
<b>Amendment #24 – Process Control On-Call Services</b>	<b>\$228,327.00</b>
<b>Amendment #25 – SCADA Support On-Call Services</b>	<b>\$ 82,770.00</b>
<b>Credit on Amendment #21</b>	<b>(\$125,000.00)</b>
<b>TOTAL</b>	<b>\$571,333.00</b>

## **AMENDMENT 21 to EXHIBIT A**

### **CITY OF SPOKANE**

#### **RIVERSIDE PARK WATER RECLAMATION FACILITY**

#### **NEXT LEVEL OF TREATMENT PROJECT (CITY CONTRACT OPR #2015-0183)**

##### **BACKGROUND:**

The City of Spokane (City) Riverside Park Water Reclamation Facility (RPWRF) Next Level of Treatment (NLT) Projects have been awarded to CH2M HILL Engineers Inc. (CH2M). CH2M won this contract through a competitive process as advertised in Request for Qualification #3994-14 RPWRF Membrane Filtration Treatment Facility (MFTF) Design and Construction Management. City and Consultant subsequently entered into the Next Level of Treatment Projects contract (City contract OPR #2015-0183). The scope of this contract includes a series of projects that will be performed and approved in phases over the duration of the contract term. An initial list of 17 projects was established in Exhibit A to the contract.

This document is Amendment #21 to Exhibit A of the aforementioned contract and establishes modifications to the existing project list and may include identification of additional projects to be executed under the amended contract.

The City used a multi-step procurement approach to select a supplier for the membrane filtration system which is the core of the MFTF. This included selecting two potential Membrane System Suppliers from responses to a publicly-advertised request for qualifications (RFQ). The RFQ included a description of how side-by-side pilot testing would be used to develop conceptual designs of the MFTF to be evaluated as part of the selection process. In the 15-month pilot test, both membrane systems operated downstream of tertiary chemical treatment processes designed by CH2M. The pilot testing was performed using design and operating parameters proposed for the full-scale facility. Pilot test results were used as the basis of proposals for supply of equipment and services from each prospective Membrane System Supplier. The proposals included warranted projections of energy and chemical consumption for the MFTF based on the pilot performance.

A multi-criteria analysis performed by the City was used to select Pall Water for supply of equipment and services to support the MFTF. Pall's scope of services for design, construction, and commissioning of the system were novated to the JV for delivery under GMP X. Equipment and membrane module warranties included in the Pall proposal will be novated back to the City from the JV upon acceptance of GMP3. Pall's warranted chemical and energy consumption are to be evaluated through a 12-month Monitored Test Period commencing upon acceptance of GMP3.

##### **BASIS OF AMENDMENT:**

A permanent pilot system is being provided as part of the MFTF. The pilot system will be housed in a dedicated room on the west side of the main floor of the MFTF. The pilot room will house dual pilot trains set up to permit side-by-side testing of membrane filtration cleaning protocols, different

pretreatment strategies, and new membrane technologies as well as conducting regular process monitoring analysis. The permanent pilot system will be substantially similar to the pilot system used during the membrane procurement phase of the NLT project, with the exception that each of the two pilot treatment trains will support a separate Pall pilot skid provided by Pall Corporation, instead of membrane filtration skids from two different vendors. The pilot room also houses some counter space, sample piping, and analyzers associated with the disinfection system which will be constructed, commissioned, and operated independently of the work described herein.

Installation of the Pall pilot skids is included in the JV scope of work. Installation of pilot feed pumps (to be procured) and piping terminating in the pilot room is to be provided by the JV as part of the facility construction.

## **STATEMENT OF WORK**

The purpose of this scope is to provide the design and construction of the pilot room to assist the City with commissioning during the construction phase for the Spokane NLT Phase 2 Project (PROJECT). The dual-train pilot system may be used to help substantiate energy and chemical consumption projections for the full-scale membrane system as warranted by Pall. It may also be used to substantiate alternative pretreatment and/or membrane system design and operating parameters to optimize chemical or power consumption under current operating conditions. The pilot system may also be used to substantiate a basis of design or operating parameters for future plant loads (i.e., higher flow rates).

## **Task 1: Pilot Room Planning and Design**

### **Task 1.1 – Design**

Jacobs staff will prepare a design of the permanent pilot system for review and approval by the City, including:

- An updated P&ID for the overall pilot system
- General arrangement drawing for the pretreatment systems
- An electrical one-line drawing for the overall pilot system
- Annotated details for any construction elements to be performed by others, for example equipment pads, pipe supports, etc.
- A bill of materials for the pretreatment system and interface with the Pall pilot skids and source water work provided by the JV. The bill of materials will include equipment, piping, valves, instruments, and wiring. Suppliers and price quotations will be included in the Bill of Materials.
- Includes 1 three-day site trip

### **Task 1.2 – Procurement**

Jacobs staff will procure the supplies identified in the approved Bill of Materials.

- Includes 1 three-day site trip

### Task 1.3 – Construction

Jacobs staff will coordinate installation of the pretreatment system, with interfaces to work provided by the JV coordinated as necessary. The Jacobs level of effort associated with this task assumes assistance by general laborers to facilitate basic piping and mechanical work. This may be provided by City staff, city-contracted subcontractors, or JV staff. Any electrical terminations will be provided by a licensed electrician, using City Staff, City-contracted electrical subcontractors, or JV staff. Any work required to interface with the Pall pilot skids will be coordinated with Pall prior to execution. A 1-year parts and labor warranty on the items provided and installed by Jacobs shall be provided.

- Includes 4 three-day site trips

### Task 1.4 – Commissioning

Commissioning of the pilot system will include functional testing of the pretreatment system and membrane skids, and development of basic operating protocols and sampling/analysis plans. Commissioning of the Pall pilot systems will be coordinated with Pall staff, and any support from Pall is understood to be included in their existing equipment supply contract.

- Includes 2 three-day site trips

## SCHEDULE

The duration is expected to commence in January 2021 and run through April 2021, consistent with the current Baseline Schedule and subsequent updates developed by the GCCM and approved by the City.

### COMPENSATION SCHEDULE

Total compensation for this scope is \$127,982.

#### City of Spokane

#### NLT Project Amendment 21 - Pilot Room

#### Level of Effort and Budget

Task	CH2M Labor Hours	CH2M Labor Cost	CH2M Expense Cost	Total Task Amount
Task 1 - Pilot Room Planning and Design	388	\$ 83,192	\$ 37,053	\$ 120,245
Fixed Fee (9.3%)				\$ 7,737
<b>TOTALS</b>	<b>388</b>	<b>\$ 83,192</b>	<b>\$ 37,053</b>	<b>\$ 127,982</b>

This Change Order Work is hereby proposed to be executed under Contract No. OPR 2015-0183 on a Cost plus fixed fee basis.

## **AMENDMENT 22 to EXHIBIT A**

### **CITY OF SPOKANE**

#### **RIVERSIDE PARK WATER RECLAMATION FACILITY**

#### **NEXT LEVEL OF TREATMENT PROJECT (CITY CONTRACT OPR #2015-0183)**

##### **BACKGROUND:**

The City of Spokane (City) Riverside Park Water Reclamation Facility (RPWRF) Next Level of Treatment (NLT) Projects have been awarded to CH2M HILL Engineers Inc. (CH2M). CH2M won this contract through a competitive process as advertised in Request for Qualification #3994-14 RPWRF Membrane Filtration Treatment Facility Design and Construction Management. City and Consultant subsequently entered into the Next Level of Treatment Projects contract (City contract OPR #2015-0183). The scope of this contract includes a series of projects that will be performed and approved in phases over the duration of the contract term. An initial list of 17 projects was established in Exhibit A to the contract.

This document is Amendment #22 to Exhibit A of the aforementioned contract and establishes modifications to the existing project list and may include identification of additional projects to be executed under the amended contract.

##### **BASIS OF AMENDMENT:**

The current scope of work includes QA/QC support through November 2020. This task will add funds for QA/QC support to continue through August 2021, the current end date for startup and commissioning.

##### **STATEMENT OF WORK**

The purpose of this scope is to provide commissioning and startup QA/QC support during the construction phase for the Spokane NLT Phase 2 Project (PROJECT).

##### **Task 1: QA/QC Support Schedule Extension**

This task adds up to 1,440 hours for QA/QC Support and 24 hours of Project Management time based on change of construction completion schedule from December 2020 to August 2021.

##### **SCHEDULE**

The duration is expected to commence in December 2020 and run through August 2021, consistent with the current Baseline Schedule and subsequent updates developed by the GCCM and approved by the City.

##### **COMPENSATION SCHEDULE**

Total compensation for this scope is \$154,293.

**City of Spokane**  
**NLT Project Amendment 22 QA/QC Support**  
**Level of Effort and Budget**

Task	CH2M Labor Hours	CH2M Labor Cost	CH2M Expense Cost	Total Task Amount
Task 1 - QA/QC Support schedule extension	1464	\$ 141,165	\$ -	\$ 141,165
Fixed Fee (9.3% x total labor)				\$ 13,128
<b>TOTALS</b>	<b>1464</b>	<b>\$ 141,165</b>	<b>\$ -</b>	<b>\$ 154,293</b>

This Change Order Work is hereby proposed to be executed under Contract No. OPR 2015-0183 on a Cost plus fixed fee basis.

## **AMENDMENT 23 to EXHIBIT A**

### **CITY OF SPOKANE**

#### **RIVERSIDE PARK WATER RECLAMATION FACILITY**

#### **NEXT LEVEL OF TREATMENT PROJECT (CITY CONTRACT OPR #2015-0183)**

##### **BACKGROUND:**

The City of Spokane (City) Riverside Park Water Reclamation Facility (RPWRF) Next Level of Treatment (NLT) Projects have been awarded to CH2M HILL Engineers Inc. (CH2M). CH2M won this contract through a competitive process as advertised in Request for Qualification #3994-14 RPWRF Membrane Filtration Treatment Facility Design and Construction Management. City and Consultant subsequently entered into the Next Level of Treatment Projects contract (City contract OPR #2015-0183). The scope of this contract includes a series of projects that will be performed and approved in phases over the duration of the contract term. An initial list of 17 projects was established in Exhibit A to the contract.

This document is Amendment #23 to Exhibit A of the aforementioned contract and establishes modifications to the existing project list and may include identification of additional projects to be executed under the amended contract.

##### **BASIS OF AMENDMENT:**

To provide the RPWRF Operations staff with a tool for training for the whole plant.

#### **STATEMENT OF WORK**

##### **Task 1: Replica® Operator Training Scope**

As part of a previous task, CH2M-Jacobs used its dynamic simulation software Replica™ to model the Spokane Riverside Park Reclamation Facility NTL Phase 2 project from the Secondary Clarifiers up to and including the Outfall. The development of the model focused on the Pall Corporation Microfiltration System. This scope of work provides a description of the proposed tasks to continue advancing and utilizing this model as an operator training tool that provides operators the opportunity to experience the interaction between the membrane system and the plant. A budget for each task accompanies this scope of work.

##### **Task 1.1 – Planning & Coordination**

Internal planning and coordination are required to develop the Spokane operator training tool that connects the plant's new SCADA screens to the Replica model.

### **Task 1.2 – Operator Model Configuration**

The operator will interact with the actual SCADA screens for operator training utilizing system feedback from the Replica dynamic simulation model. Therefore, the Replica model will be connected to the factory tested PLC code and SCADA graphics.

The Replica team will connect the existing model to the PLC code and SCADA graphics in this task. It includes the configuration of the model to communicate with the PLC code, as well as coordination between the modelling team and the system integrator. During this phase the system integrator will provide an unlocked copy of all microfiltration PLC code that is set up to bypass all physical inputs/outputs (IO), an IO list of the points to be connected to the Replica model, and live troubleshooting of PLC code when running with the Replica model. The operator training model will include the hydraulics and controls of the NLT2 Phase 2 project from the Secondary Clarifiers up to and including the Chlorine Contact Basin.

### **Task 1.3 – Operator Model Workshop**

An operator model workshop will be conducted via Microsoft Teams. The purpose of this workshop is to present and demo the operator training tool to the owner, start-up team and operations lead. The group will select operator training scenarios in this workshop and coordinate details for Task 4 – Operator Training. The training scenarios selected will vary in complexity. For example, a typical day diurnal flow training scenario can be used by new entry level operators to gain familiarity with the SCADA screens, as well as begin to understand the interaction between the membrane system and the plant. A storm flow training session can be used by more experienced operators to gain experience operating the system at peak capacity. A failure training scenario (pump failure, loss of communications, or loss of power) can be used by experienced operators to practice abnormal operations. The specific training scenarios will be selected during this workshop.

### **Task 1.4 – Operator Training**

First, the training scenarios identified in the Operator Model Workshop task will be created within the dynamic simulation environment. Then, the operator training will be performed using the membrane system SCADA screens. The dynamic simulation model will run in the background to pass data to and from the actual PLC logic. The operator will interact only with the SCADA screens, as if they were operating the real system.

One operator training workstation will be configured. One ExtendSim RunTime license will be installed on an existing workstation. Existing Rockwell Studio5000, RSLinx and FactoryTalk licenses will be utilized for the operator training tool.

Four workshops, 2-4 hours each, will be conducted on site to help the new users become comfortable with the training tool. The training sessions will increase in complexity. Operator training can be filmed so that additional operators can take the training in the future, if needed. The model will be provided to the Spokane operations team in Run-Time format. This allows the user to run simulations, change setpoints, vary flows to the system, but does not let the user change the structure of the model. The operator training will provide valuable hands on training operating the new Pall membrane filtration system and experiencing its interaction with the other plant systems.

## SCHEDULE

The duration is expected to commence in January 2021 and run through July 2021, consistent with the current Baseline Schedule and subsequent updates developed by the GCCM and approved by the City. The schedule assumes timely support of the Pall Corporation system integrator to provide an unlocked copy of all microfiltration PLC code that is set up to bypass all physical inputs/outputs (IO), an IO list of the points to be connected to the Replica model, and live troubleshooting of PLC code when running with the Replica model.

### COMPENSATION SCHEDULE

Total compensation for this scope is \$102,961.

#### City of Spokane

#### NLT Project Amendment 23 REPLICA

#### Training Tool

#### Level of Effort and Budget

Task	CH2M Labor Hours	CH2M Labor Cost	CH2M Expense Cost	Total Task Amount
Task 1.1 - Planning and Coordination	70	\$ 10,867		\$ 10,867
Task 1.2 - Operator Model Configuration	335	\$ 38,468	\$ 1,760	\$ 40,228
Task 1.3 - Operator Model Workshop	74	\$ 10,184		\$ 10,184
Task 1.4 - Operator Training	246	\$ 29,393	\$ 4,020	\$ 33,413
Fixed Fee (9.3% x total labor)				\$ 8,269
<b>TOTALS</b>	<b>725</b>	<b>\$ 88,912</b>	<b>\$ 5,780</b>	<b>\$ 102,961</b>

This Change Order Work is hereby proposed to be executed under Contract No. OPR 2015-0183 on a Cost plus fixed fee basis.

## **AMENDMENT 24 to EXHIBIT A**

### **CITY OF SPOKANE**

#### **RIVERSIDE PARK WATER RECLAMATION FACILITY**

#### **NEXT LEVEL OF TREATMENT PROJECT (CITY CONTRACT OPR #2015-0183)**

##### **BACKGROUND:**

The City of Spokane (City) Riverside Park Water Reclamation Facility (RPWRF) Next Level of Treatment (NLT) Projects have been awarded to CH2M HILL Engineers Inc. (CH2M). CH2M won this contract through a competitive process as advertised in Request for Qualification #3994-14 RPWRF Membrane Filtration Treatment Facility Design and Construction Management. City and Consultant subsequently entered into the Next Level of Treatment Projects contract (City contract OPR #2015-0183). The scope of this contract includes a series of projects that will be performed and approved in phases over the duration of the contract term. An initial list of 17 projects was established in Exhibit A to the contract.

This document is Amendment #24 to Exhibit A of the aforementioned contract and establishes modifications to the existing project list and may include identification of additional projects to be executed under the amended contract.

##### **BASIS OF AMENDMENT:**

The current scope of work includes on call services for both SCADA and Commissioning Support during the first year of operations. This task will add funds for this task through March of 2022, one year from the end date for startup and commissioning.

##### **STATEMENT OF WORK**

The purpose of this scope is to provide commissioning and startup QA/QC support during the construction phase for the Spokane NLT Phase 2 Project (PROJECT).

#### **Task 1: Process Control Support On-Call Services**

On-call process control support services will be initiated by the City of Spokane to address both immediate and long term needs with Jacobs with respect to the Riverside Park WRF NLT related treatment processes. 30 trips to Spokane will be scheduled. The level of effort of 724 hours equates to an average of 29 hours per week with more activity anticipated in the first 3-4 months of operation. Activities may include engineering support for operations, equipment and system troubleshooting (remote and on-site), performance verification, follow-on training, additional O&M Manual support, support of the City's SOP Development, inspections, and design support. Prior to implementation of any suggested solutions, City of Spokane staff will verify and approve of the solution.

## SCHEDULE

The duration is expected to commence in April 2021 and run through March 2022, consistent with the current Baseline Schedule and subsequent updates developed by the GCCM and approved by the City.

### COMPENSATION SCHEDULE

Total compensation for this scope is \$228,327.

#### City of Spokane

#### NLT Project Amendment 24 Process Control Support On-Call Services

#### Level of Effort and Budget

Task	CH2M Labor Hours	CH2M Labor Cost	CH2M Expense Cost	Total Task Amount
Task 1 - Operational On Call Services	724	\$ 154,005	\$ 60,000	\$ 214,005
Fixed Fee (9.3% x total labor)				\$ 14,322
TOTALS	724	\$ 154,005	\$ 60,000	\$ 228,327

This Change Order Work is hereby proposed to be executed under Contract No. OPR 2015-0183 on a Cost plus fixed fee basis.

## **AMENDMENT 25 to EXHIBIT A**

### **CITY OF SPOKANE**

#### **RIVERSIDE PARK WATER RECLAMATION FACILITY**

#### **NEXT LEVEL OF TREATMENT PROJECT (CITY CONTRACT OPR #2015-0183)**

##### **BACKGROUND:**

The City of Spokane (City) Riverside Park Water Reclamation Facility (RPWRF) Next Level of Treatment (NLT) Projects have been awarded to CH2M HILL Engineers Inc. (CH2M). CH2M won this contract through a competitive process as advertised in Request for Qualification #3994-14 RPWRF Membrane Filtration Treatment Facility Design and Construction Management. City and Consultant subsequently entered into the Next Level of Treatment Projects contract (City contract OPR #2015-0183). The scope of this contract includes a series of projects that will be performed and approved in phases over the duration of the contract term. An initial list of 17 projects was established in Exhibit A to the contract.

This document is Amendment #25 to Exhibit A of the aforementioned contract and establishes modifications to the existing project list and may include identification of additional projects to be executed under the amended contract.

##### **BASIS OF AMENDMENT:**

The current scope of work includes on-call SCADA support services during the first year of operations. This task will add funds for this task through March of 2022, one year from the end date for startup and commissioning.

##### **STATEMENT OF WORK**

The purpose of this scope is to provide on-call SCADA support during the construction phase for the Spokane NLT Phase 2 Project (PROJECT).

##### **Task 1: SCADA Support On-Call Services**

On-call SCADA services will be initiated by the City of Spokane to address both immediate and long term needs with Jacobs with respect to the Riverside Park WRF control system. This task includes on-call support services as identified and prioritized by the City, covering troubleshooting and repair in response to system issues. Services will be provided by local staff and/or by remote support. Expenses and labor for travel to address major failures are also covered. Materials costs will be borne by the City.

a. **LABOR ALLOWANCE:** Jacobs will provide qualified SCADA support services on an as-needed basis. The allowance for labor is \$69,000.

b. **TRAVEL ALLOWANCE:** This allowance is intended to cover travel costs for remote support staff, as needed. The allowance for travel is \$8,000.

c. Jacobs will provide on-call support during regular business hours, defined as Monday through Friday from 9 a.m. to 5 p.m. Response times shall be in accordance with the following schedule:

- For High Severity Issues where the SCADA application is not functional:
  - Response within 30 minutes
  - Resolution within 4 hours
- For Medium to Low Severity Issues where the SCADA application is functional and end users have a workaround:
  - Response within 1 hour
  - Resolution within 24 hours
- For requests for application configuration changes not related to a break\fix:
  - Response within 3 days
  - Resolution is variable based upon the size and scope of the request

d. Jacobs will provide a Support Manager who will serve as the City's primary point of contact. The Support Manager will be supported by a qualified team to respond and resolve issues within the required response times.

On-call services will mainly be focused on modification to the following software packages:

- RS Logix Studio software
- FactoryTalk View software
- FactoryTalk Historian software
- AssetCentre software

#### **ASSUMPTIONS**

It is assumed that the consultant's troubleshooter will be able to work remotely.

#### **SCHEDULE**

The duration is expected to commence in April 2021 and run through March 2022, consistent with the current Baseline Schedule and subsequent updates developed by the GCCM and approved by the City.

**COMPENSATION SCHEDULE**

Total compensation for this scope is \$82,770.

**NLT Project Amendment 25 SCADA Support On-Call Services****Level of Effort and Budget**

Task	CH2M Labor Hours	CH2M Labor Cost	CH2M Expense Cost	Total Task Amount
Task 1 - SCADA On Call Services	480	\$ 68,408	\$ 8,000	\$ 76,408
Fixed Fee (9.3% x total labor)				\$ 6,362
<b>TOTALS</b>	<b>480</b>	<b>\$ 68,408</b>	<b>\$ 8,000</b>	<b>\$ 82,770</b>

This Change Order Work is hereby proposed to be executed under Contract No. OPR 2015-0183 on a Cost plus fixed fee basis.

**Agenda Sheet for City Council Meeting of:**

03/08/2021

<b>Date Rec'd</b>	2/24/2021
<b>Clerk's File #</b>	OPR 2019-0314
<b>Renews #</b>	
<b>Cross Ref #</b>	RES 2019-0032
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	CR22369

<b>Submitting Dept</b>	INNOVATION & TECHNOLOGY SERVICES
<b>Contact Name/Phone</b>	MICHAEL SLOON 625-6468
<b>Contact E-Mail</b>	MSLOON@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	5300 ORACLE 2021 LICENSES AND SUPPORT

**Agenda Wording**

Contract for Oracle license support with Oracle America, Inc to include Update Subscription Services and Right to use Oracle licenses for the City of Spokane. This is a 1yr contract from 4/21/21 - 4/20/22 for \$207,462.82 including tax.

**Summary (Background)**

Oracle's PeopleSoft Human Capital Management is the application used by the City for Benefits, Payroll and Time & Labor. In addition, Oracle's database structure is used by Utility Billing's Customer Star application. It is imperative to the City that the functionality of the database structure and the HCM application is stable and consistent. 2020 contracted amount \$199,483.50 including tax.

Lease? NO Grant related? NO Public Works? NO

**Fiscal Impact**

Expense \$ 207,462.82

Select \$

Select \$

Select \$

**Budget Account**

# 5300-73300-18850-54820

#

#

#

**Approvals**

**Dept Head** SLOON, MICHAEL

**Division Director** FINCH, ERIC

**Finance** BUSTOS, KIM

**Legal** ODLE, MARI

**For the Mayor** ORMSBY, MICHAEL

**Additional Approvals**

**Purchasing** WAHL, CONNIE

**Council Notifications**

**Study Session\Other** Finance Committee  
02/22/2021

**Council Sponsor****Distribution List**

Accounting - ywang@spokanecity.org

Contract Accounting - aduffey@spokanecity.org

Legal - modle@spokanecity.org

Purchasing - cwahl@spokanecity.org

IT - itadmin@spokanecity.org

Tax & Licenses

Oracle - sue.miller@oracle.com

# Briefing Paper

## Finance and Administration Committee

<b>Division &amp; Department:</b>	Innovation and Technology Services Division
<b>Subject:</b>	Oracle's PeopleSoft and Database Annual Software Maintenance and Support
<b>Date:</b>	February 22, 2021
<b>Author (email &amp; phone):</b>	Michael Sloon, msloon@spokanecity.org, 625-6468
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Eric Finch and Michael Sloon
<b>Committee(s) Impacted:</b>	Finance and Administration Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Oracle Annual Software Maintenance and Support  Utilizing Budget Account #5300 73300 18850 54820
<b>Strategic Initiative:</b>	Sustainable Resources
<b>Deadline:</b>	April 20, 2021
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Continuation for Oracle Ongoing annual maintenance and support for PeopleSoft HCM and Cstar database.
<b>Background/History:</b>  Oracle America, Inc supports the City's PeopleSoft Human Capital Management (HCM) System and Cstar Oracle database, which is utilized by various City Departments. Oracle Software was selected and implemented in 2009 for the City of Spokane's PeopleSoft Benefits, Payroll and Time & Labor software. Oracle Software is the only supplier of PeopleSoft licensing. This contract includes software assurance for PeopleSoft Software. 2020 contracted amount was \$199,483.50 including tax.	
<b>Executive Summary:</b>  <ul style="list-style-type: none"> <li>Contract with Oracle America, Inc. for Annual Software Maintenance and Support of the City's PeopleSoft HCM system and Oracle Databases.</li> <li>Requesting \$207,462.82 including tax for the renewal of this contract. Per Kathleen Mesch, North America Premier Support Advisor, the City is subject to Oracle's annual Inflationary Adjustment Rate which is 4%.</li> <li>Term is April 21, 2021 – April 20, 2022</li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	



City of Spokane

**CONTRACT RENEWAL**

**Title: ORACLE ANNUAL LICENSE,  
SUPPORT AND MAINTENANCE**

This Contract Renewal is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **ORACLE AMERICA, INC.**, whose address is PO Box 203448, Dallas, Texas 75320-3448, as ("Company"), individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into a Contract wherein the Company agreed to provide Oracle License Support to include Updated Subscription Services and Right to Use Oracle Licenses. Oracle's PeopleSoft and Database Annual Software Maintenance and Support for the City; and*

*WHEREAS, the original Contract needs to be formally renewed by this written Contract Renewal document.*

*-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:*

**1. CONTRACT DOCUMENTS.**

The original Contract dated April 29, 2019 and May 1, 2019, any subsequent amendments, renewals and / or extensions / thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein. In the event of a conflict or discrepancy in the Agreement documents, this City's documents control.

**2. EFFECTIVE TERM.**

This Contract Renewal shall become effective on April 21, 2021, and run through April 20, 2022.

**3. COMPENSATION.**

The City shall pay an estimated maximum annual cost not to exceed **TWO HUNDRED SEVEN THOUSAND FOUR HUNDRED SIXTY-TWO AND 82/100 (\$207,462.82)**, including tax, for everything furnished and done under this Contract Renewal in accordance with the attached Renewal Order dated February 4, 2021. This is the maximum amount to be paid under this Renewal, and shall not be exceeded without the prior written authorization of the

City, memorialized with the same formality as the original Contract and this Renewal document.

**4. DEBARMENT AND SUSPENSION.**

The Company has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Renewal by having legally-binding representatives affix their signatures below.

**ORACLE AMERICA, INC.**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature                      Date

By \_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Nadine Woodward

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Agreement:**

Attachment A - Certificate of Debarment  
Oracle's Renewal Order dated February 4, 2021

**ATTACHMENT A**

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
  - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
  2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<hr/> Name of Subrecipient / Contractor / Consultant (Type or Print)	<hr/> Program Title (Type or Print)
<hr/> Name of Certifying Official (Type or Print)	<hr/> Signature
<hr/> Title of Certifying Official (Type or Print)	<hr/> Date (Type or Print)



4-Feb-21

Dear peggy lund

A support service renewal is expired or about to expire.

The technical support services for support service number 4656540 will expire, or have expired on 20-Apr-21.

Renewing these services is easy. Just click the Quick Checkout button below and complete your renewal online. Once your renewal is completed, the new Support Period for these services will begin on the start date listed for this renewal in your My Support Renewals account and will be provided through the end date as shown for this renewal in your My Support Renewals account. A renewal order containing all of the information about your renewal is also attached for your reference. So that there is no interruption in these services, please complete your renewal on or before 22-Mar-21. You can see and manage all of your support service renewals anytime on My Support Renewals by clicking the Manage Your Renewals button below.

[Quick Checkout](#)

[Manage Your Renewals](#)

To log into My Support Renewals, you will need your username and password:

Your Oracle.com username is: **KLUND@SPOKANECITY.ORG**

New Customer? Forgot your password? [Reset](#).

If you are unable to complete your renewal on My Support Renewals, you can complete your renewal by following the instructions in the attached renewal order. So that there is no interruption in these services, please complete your renewal on or before 22-Mar-21. If applicable, the attached renewal order may include technical support services that you have requested to order that are in addition to the technical support services that you are renewing.

Have a question? Call 1-888-545-4577, [Chat on My Support Renewals](#), or [Request Assistance](#).



## TECHNICAL SUPPORT SERVICES RENEWAL ORDER

### GENERAL INFORMATION

<b>OFFER EXPIRATION</b>		<b>ORACLE:</b> Oracle America, Inc.	
<b>Support Service Number:</b>	4656540	<b>Oracle Contact Information:</b> Oracle Premier Support Renewal Center	
<b>Offer Expires:</b>	20-Apr-21	<b>Call:</b>	1-888-545-4577
		<b>Chat:</b>	Chat on My Support Renewals
		<b>Request Assistance:</b> <a href="#">Click to Request Assistance</a>	
<b>CUSTOMER:</b> CITY OF SPOKANE			
<b>CUSTOMER QUOTE TO</b>		<b>CUSTOMER BILL TO</b>	
<b>Account Contact:</b>	peggy lund	<b>Account Contact:</b>	Peggy Lund
<b>Account Name:</b>	CITY OF SPOKANE	<b>Account Name:</b>	CITY OF SPOKANE
<b>Address:</b>	808 W Spokane Falls Blvd Spokane WA 99201 United States	<b>Address:</b>	ITSD 808 W Spokane Falls Blvd SPOKANE WA 99201 United States
<b>Telephone:</b>	509 6256954	<b>Telephone:</b>	509--625-6954
<b>Fax:</b>		<b>Fax:</b>	
<b>E-mail:</b>	klund@spokanecity.org	<b>E-mail:</b>	klund@spokanecity.org

"You" and "Your" as used in this renewal order, refer to the Customer listed above.

Please take a minute to make sure the email information entered above is correct. Your email address is particularly important because Oracle may email You certain notices about technical support services. If You need to make any changes to the Customer information above, You can either login to your [My Support Renewals](#) account and select "Update Quote to Information" to edit Your "Quote To" information and You can edit Your "Bill To" information at check out. Alternatively, this information can be updated by providing Your current information along with Your support service number 4656540, to Oracle per the General Information section above.

## SERVICE DETAILS

Program Technical Support Services							
Service Level:		Software Update License & Support					

Product Description	CSI #	Qty	License Metric	License Level / Type	Start Date	End Date	Price
Oracle Database Enterprise Edition - Processor Perpetual	3863575	4		FULL USE	21-Apr-21	20-Apr-22	40,308.74
Expansion - Reported Budget Perpetual	17569302	482		FULL USE	21-Apr-21	20-Apr-22	0.00
PeopleSoft Enterprise Benefits Administration - Enterprise Employee Perpetual	17569302	3000		FULL USE	21-Apr-21	20-Apr-22	14,397.57
PeopleSoft Enterprise ePerformance - Enterprise Employee Perpetual	17569302	3000		FULL USE	21-Apr-21	20-Apr-22	17,785.24
PeopleSoft Enterprise HCM Portal Pack - Enterprise Employee Perpetual	17569302	3000		FULL USE	21-Apr-21	20-Apr-22	2,032.60
PeopleSoft Enterprise Human Resources - Enterprise Employee Perpetual	17569302	3000		FULL USE	21-Apr-21	20-Apr-22	31,335.90
PeopleSoft Enterprise Payroll - Enterprise Employee Perpetual	17569302	3000		FULL USE	21-Apr-21	20-Apr-22	38,111.23
PeopleSoft Enterprise Pension Administration - Enterprise Employee Perpetual	17569302	3000		FULL USE	21-Apr-21	20-Apr-22	14,397.57
PeopleSoft Enterprise Recruiting Solutions - Enterprise Employee Perpetual	17569302	3000		FULL USE	21-Apr-21	20-Apr-22	12,703.74
PeopleSoft Enterprise Time and Labor - Enterprise Employee Perpetual	17569302	3000		FULL USE	21-Apr-21	20-Apr-22	18,632.15
Micro Focus Visual COBOL for Windows for 2 Named Users (Mfr is Microfocus; Third Party Program)	17660375	1		FULL USE	21-Apr-21	20-Apr-22	802.90

**Program Technical Support Fees: USD 190,507.64**

**Total Price: USD 190,507.64**

Plus applicable tax

### NOTES

- If Oracle accepts Your renewal order, the start date set forth in the Service Details table above shall serve as the commencement date of the technical support services and the technical support services ordered under this renewal order will be provided through the end date specified in the table

- for the applicable programs and/ or hardware ("Support Period").
- If any of the fields listed in the Service Details table above are blank, then such fields do not apply to Your renewal.

## **TECHNICAL SUPPORT SERVICES TERMS**

If the Customer and the Customer Quote To name identified in the General Information table above are not the same, CITY OF SPOKANE represents that Customer has authorized CITY OF SPOKANE to execute this renewal order on the Customer's behalf and to bind the Customer to the terms contained in this renewal order. CITY OF SPOKANE agrees that the services ordered are for the sole benefit of Customer and shall only be used by Customer. CITY OF SPOKANE agrees to advise Customer of the terms of this renewal order as well as any communications received from Oracle regarding the services.

If the Customer and the Customer Bill To name identified in the General Information table above are not the same, Customer agrees that: a) Customer has the ultimate responsibility for payments under this renewal order; and b) any failure of CITY OF SPOKANE to make timely payment per the terms of this renewal order shall be deemed a breach by Customer and, in addition to any other remedies available to Oracle, Oracle may terminate Customer's technical support service under this renewal order.

Technical support is provided under Oracle's technical support policies in effect at the time the services are provided. The technical support policies are subject to change at Oracle's discretion; however, Oracle will not materially reduce the level of services provided for supported programs and/or hardware during the period for which fees for technical support have been paid, or for U.S. federal and public sector entities, the period for which services have been ordered. You should review the technical support policies prior to entering into this renewal order.

The current version of the technical support policies may be accessed at <http://www.oracle.com/us/support/policies/index.html>.

Regarding the inclusion of DFARS 252.204-7012, the parties agree that DFARS 252.204-7012, Safeguarding Covered Defense Information and Cyber Incident Reporting (OCT 2016), does not apply to the Commercial Off the Shelf (COTS) licenses or hardware, and does not apply to the associated technical support because Oracle will not process, collect, develop, receive, transmit, use, or store "covered defense information" on "covered contractor information systems" as defined in DFARS 252.204-7012, Safeguarding Covered Defense Information and Cyber Incident Reporting (OCT 2016), in performance of the associated technical support services ordered under this renewal quote, and the Government agrees that it will not provide "covered defense information" to Oracle in performance of the associated technical support services.

The technical support services renewed under this renewal order are governed by the terms and conditions of the US-PS-TSSA-848173 ("agreement"). Any use of the programs and/or hardware, which includes updates and other materials provided or made available by Oracle as a part of technical support services, is subject to the rights granted for the programs and/or hardware set forth in the order in which the programs and/or hardware were acquired.

This renewal order incorporates the agreement by reference. In the event of inconsistencies between the terms contained in this renewal order and the agreement, this renewal order shall take precedence.

## **RENEWAL PROCESSING DETAILS**

**Please renew the technical support services on this renewal order on My Support Renewals.**

If You are unable to renew using My Support Renewals, You can renew using the options below. Your renewal order is subject to Oracle's acceptance. Your renewal is considered complete when You provide Oracle with payment details for the renewal as detailed below or an executed Oracle Financing contract. Once completed, Your renewal cannot be cancelled and Your payment is nonrefundable, except as provided in the agreement. Oracle will issue an invoice to You upon receipt of a purchase order or a form of payment acceptable to Oracle. If You are U.S. federal government or public sector entity, Oracle will issue You an invoice quarterly in arrears after the services are performed.

Unless you are an U.S. federal government entity, Oracle's invoice includes applicable sales tax, GST, or VAT (collectively referred to as "tax"). If CITY OF SPOKANE is a tax exempt organization and is not an U.S. federal government entity, a copy of CITY OF SPOKANE's tax exemption certificate must be submitted with CITY OF SPOKANE's purchase order, credit card, or other acceptable form of payment.

Please note that unless You are a U.S. federal government or public sector entity, if the pre-tax value of this renewal is USD \$2,000 or less, the technical support services ordered must be paid by credit card; or You must renew Your support on My Support Renewals.

**Technical Support fees are invoiced Quarterly in Arrears. All fees payable to Oracle are due within 30 NET from date of invoice.**

You agree to pay any sales, value-added or other similar taxes imposed by applicable law, except for taxes based on Oracle's income.

## **PAYMENT DETAILS**

### **Purchase Order**

If You are submitting a purchase order for the payment of the renewal of the technical support services on this renewal order, the purchase order must be in a non-editable format (e.g., PDF) and include the following information:

- Support Service Number: 4656540
- Total Price: USD 190,507.64 (excluding applicable tax)
- Local Tax, if applicable

In issuing a purchase order, CITY OF SPOKANE agrees that the terms of this renewal order and the agreement supersede the terms in the purchase order or any other non-Oracle document, and no terms included in any such purchase order or other non-Oracle document shall apply to the technical support services renewed under this renewal order.

Please contact Oracle per the General Information section above to issue Your purchase order.

### **Credit Card**

If You wish to use a credit card to pay for the renewal of the technical support services on this renewal order, please contact Oracle per the General Information section above. Please note that Oracle is unable to process credit card transactions of USD \$100,000 or greater or transactions that are not in USD.

### **Check**

If You are submitting a check for the payment of the renewal of the technical support services on this

renewal order, the check must include the following information:

- Support Service Number: 4656540
- Total Price: USD 190,507.64 (excluding applicable tax)
- Local Tax, if applicable

In issuing a check, CITY OF SPOKANE agrees that only the terms of this renewal order and the agreement shall apply to the technical support services renewed under this renewal order. No terms attached or submitted with the check will apply.

Checks for technical support services renewed under this renewal order should be sent to:

Checks for technical support services renewed under this renewal order should be sent to:

**AK, AZ, CA, HI, ID, NV, OR, UT, WA:**

Oracle America, Inc  
PO Box 44471  
San Francisco, CA 94144-4471

**All Other States:**

Oracle America, Inc  
PO Box 203448  
Dallas, TX 75320-3448

**Payment Confirmation**

If You cannot pay using any of the payment methods described above, please complete this payment confirmation and submit it to Oracle. Please initial the following statement that best applies to You.

\_\_\_\_ CITY OF SPOKANE does not issue purchase orders.

\_\_\_\_ CITY OF SPOKANE does not require a purchase order for the services ordered hereto.

CITY OF SPOKANE certifies that the information provided above is accurate and complies with CITY OF SPOKANE's business practices in entering into this renewal order, including obtaining all necessary approvals to release the funds for this renewal. In issuing this payment confirmation, CITY OF SPOKANE agrees that the terms of this renewal order and the agreement shall apply to the technical support services ordered under this renewal order. No terms attached or submitted with the payment confirmation will apply.

The signature below affirms CITY OF SPOKANE's commitment to pay for the services ordered in accordance with the terms of this renewal order.

CITY OF SPOKANE

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

Signature Date

Please contact Oracle per the General Information section above to issue Your Payment Confirmation.

 Washington State Department of Revenue

## &lt; Business Lookup

## License Information:

[New search](#) [Back to results](#)**Entity name:** ORACLE AMERICA, INC.**Business name:** ORACLE AMERICA, INC.**Entity type:** [Profit Corporation](#)**UBI #:** 601-091-507**Business ID:** 001**Location ID:** 0002**Location:** Active**Location address:** 411 108TH AVE NE  
STE 900  
BELLEVUE WA 98004-8419**Mailing address:** PO BOX 5200  
BELMONT CA 94002-5200**Excise tax and reseller permit status:** [Click here](#)**Secretary of State status:** [Click here](#)

## Endorsements

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance
<a href="#">Bellingham General Business</a>	021260			Active		Feb-10-1997
<a href="#">Burien General Business - Non-Resident</a>	07575			Active	Sep-30-2021	Mar-23-2009
<a href="#">Longview General Business - Non-Resident</a>	585176			Active	Sep-30-2021	Sep-15-2010
<a href="#">Olympia General Business - Non-Resident</a>	1947			Active	Sep-30-2021	Sep-27-2010
<a href="#">Spokane General Business - Non-Resident</a>	T12068092BUS			Active	Sep-30-2021	Oct-15-2012



**Governing people****Title**

CATZ, SAFRA

DALEY, DORIAN

HIGGINS, BRIAN S

HILBRICH, GREGORY

**Registered Trade Names****Registered trade names****Status****First issued**

ORACLE AMERICA, INC.

Active

Nov-12-2010

[View Additional Locations](#)

The Business Lookup information is updated nightly. Search date and time: 2/1/2021 4:30:58 PM

**Contact us**

How are we doing?

**Take our survey!**

Don't see what you expected?

**Check if your browser is supported**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/30/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH RISK & INSURANCE SERVICES FOUR EMBARCADERO CENTER, SUITE 1100 CALIFORNIA LICENSE NO. 0437153 SAN FRANCISCO, CA 94111  CN101765515-STND-GAWU-20-21	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b>	<b>FAX (A/C, No):</b>
<b>INSURED</b> ORACLE CORPORATION ORACLE AMERICA, INC. 500 ORACLE PARKWAY REDWOOD CITY, CA 94065	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> National Union Fire Ins Co Pittsburgh PA	
	<b>INSURER B:</b> Safety National Casualty Corp.	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
<b>INSURER E:</b>		
<b>INSURER F:</b>		
<b>NAIC #</b>		

**COVERAGES****CERTIFICATE NUMBER:**

SEA-003280847-50

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>  <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC  OTHER:			GL1728969	08/01/2020	08/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b>  <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CA4594403 (AOS) CA4594402 (MA)	08/01/2020 08/01/2020	08/01/2021 08/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	LDM0500082 (AOS) PS0500081 (WI)	04/01/2020 04/01/2020	04/01/2021 04/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**CITY OF SPOKANE  
ATTN: JOAN HAMILTON, OPERATIONS MANAGER  
808 W. SPOKANE FALLS BLVD.  
SPOKANE, WA 99201-3344**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
of Marsh Risk & Insurance Services

Leanna Peppercorn

*Leanna Peppercorn*

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**Agenda Sheet for City Council Meeting of:**

03/08/2021

**Date Rec'd**

2/24/2021

**Clerk's File #**

OPR 2015-0013

**Renews #****Submitting Dept**INNOVATION & TECHNOLOGY  
SERVICES**Cross Ref #****Contact Name/Phone**

MICHAEL SLOON 625-6468

**Project #****Contact E-Mail**

MSLOON@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Contract Item

**Requisition #**

CR22367

**Agenda Item Name**

5300 HYLAND ANNUAL SOFTWARE MAINTENANCE AND SUPPORT

**Agenda Wording**

Contract with Hyland Software, Inc for Annual Software Maintenance and Support for the City's OnBase document imaging system. Requesting \$68,041.67 including tax for the renewal of this contract. Term is April 1, 2021 - March 31, 2022.

**Summary (Background)**

Hyland Software supports the City's OnBase document imaging systems, which is utilized by various City Departments. Hyland Software was selected and implemented in 2009 for the City of Spokane's Enterprise Document Imaging and Management System. Hyland Software is the only supplier of OnBase licensing. This contract includes software assurance for Hyland Software. 2020 contracted amount \$68,041.67.

Lease? NO

Grant related? NO

Public Works? NO

**Fiscal Impact****Budget Account**

Expense \$ 68,041.67

# 5300-73300-18850-54820

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

SLOON, MICHAEL

**Study Session\Other**Finance Committee  
2/22/2021**Division Director**

FINCH, ERIC

**Council Sponsor****Finance**

BUSTOS, KIM

**Distribution List****Legal**

ODLE, MARI

Accounting - ywang@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

Contract Accounting - aduffey@spokanecity.org

**Additional Approvals**

Legal - modle@spokanecity.org

**Purchasing**

STOPHER, SALLY

Purchasing - cwahl@spokanecity.org

IT - itadmin@spokanecity.org

Tax &amp; Licenses

hylandcontracts@onbase.com

# Briefing Paper

## Finance and Administration Committee

<b>Division &amp; Department:</b>	Innovation and Technology Services Division
<b>Subject:</b>	Hyland Software, Inc. Annual Software Maintenance and Support
<b>Date:</b>	February 22, 2021
<b>Author (email &amp; phone):</b>	Michael Sloon, msloon@spokanecity.org, 625-6468
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Eric Finch and Michael Sloon
<b>Committee(s) Impacted:</b>	Finance and Administration Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	ITSD – OnBase Annual Software Maintenance and Support  Utilizing Budget Account # 5300-73300-18850-54820
<b>Strategic Initiative:</b>	Sustainable Resources
<b>Deadline:</b>	March 31, 2021
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Ongoing annual maintenance and support

Background/History:

Hyland Software supports the City's OnBase document imaging system, which is utilized by various City Departments. Hyland Software was selected and implemented in 2009 for the City of Spokane's Enterprise Document Imaging and Management System. Hyland Software is the only supplier of OnBase licensing. This contract includes software assurance for Hyland Software. 2020 contracted amount was \$68,348.90.

Executive Summary:

- Contract with Hyland Software, Inc. for Annual Software Maintenance and Support of the City's OnBase document imaging system.
- Requesting \$68,041.67 including tax for the renewal of this contract.
- Term is April 1, 2021 – March 31, 2022

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No

Annual/Reoccurring expenditure? ☒ Yes ☐ No

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No

Requires change in current operations/policy? ☐ Yes ☒ No

Specify changes required:

Known challenges/barriers:



**City of Spokane**  
**CONTRACT RENEWAL**  
**Title: ONBASE SOFTWARE SUPPORT**

This Contract Renewal is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **HYLAND SOFTWARE, INC.**, whose address is, 28500 Clemens Road, Westlake, Ohio 44145, as ("Consultant"). Individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into a Contract wherein the Consultant agreed to provide SOFTWARE SUPPORT AND MAINTENANCE FOR ONBASE SOFTWARE, THE CITY'S DOCUMENT IMAGING SYSTEM; and*

*WHEREAS, the initial contract provided for 4 additional one-year extensions, with this being the 1<sup>st</sup> of those renewals.*

*-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:*

**1. CONTRACT DOCUMENTS.**

The original Contract dated July 22, 2020 and July 28, 2020, and any previous amendments, renewals and / or extensions / thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. TERM.**

This Contract Renewal shall become effective on April 1, 2021, and end on March 31, 2022, unless amended by written agreement or terminated earlier under the provisions.

**3. COMPENSATION.**

The City shall pay an estimated maximum annual cost not to exceed **SIXTY EIGHT THOUSAND FORTY-ONE AND 67/100 (\$68,041.67)**, including tax, for everything furnished and done under this Contract Renewal. This is the maximum amount to be paid under this Renewal, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this Renewal document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Renewal by having legally-binding representatives affix their signatures below.

**HYLAND SOFTWARE, INC.**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature                      Date

By \_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Agreement:**

Hyland Invoice No. LE01-191057

21-021



Hyland Software, Inc.  
28500 Clemens Road  
Westlake, OH 44145  
United States of America

## MAINTENANCE INVOICE

LE01-191057

**BILL TO** City of Spokane, WA  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201  
United States of America

**SHIP TO** City of Spokane, WA  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201  
United States of America

<b>INVOICE DATE</b>	01/06/2021
<b>PO NUMBER</b>	
<b>CONTRACT NUMBER</b>	GS35F249DA
<b>DUE DATE</b>	03/31/2021
<b>FEDERAL TAX ID</b>	34-1699247
<b>BILL TO CUSTOMER NO.</b>	10294

Customer No.	Customer Name	Version	Salesperson
10294	City of Spokane, WA		

*Maintenance Period:* 04/01/2021 - 03/31/2022

	Description	Quantity	Unit Price	Extended Price
1	Maintenance Fees Product:OnBase	1	62,480.81	62,480.81

### Electronic Remittance Information

Mail Checks to: Hyland Software, Inc. PO Box 846261 Dallas, TX 75284-6261	<i>Wire/ACH Payments:</i> Bank Name: Bank of America, N.A. SWIFT: BOFAUS3N ACH Routing No: 071000039 Wire Routing No: 026009593 Account No: 8670616576 CHIPS No: 0959 Account Name: Hyland Software, Inc.
--	--

Subtotal	62,480.81 USD
Tax	5,560.86 USD
<b>Total Invoice Amount</b>	<b>68,041.67 USD</b>
<b>Balance Due</b>	<b>68,041.67 USD</b>

For billing or payment inquiries, please call 1-440-788-5045 and select Option 1 for Accounts Receivable or email [accountsreceivable@hyland.com](mailto:accountsreceivable@hyland.com).

This proforma invoice is for maintenance fees which cover technical support and the latest software updates and enhancements for the billing period. If you have any questions regarding this invoice or you elect to discontinue maintenance coverage please contact your account manager or email [accountsreceivable@hyland.com](mailto:accountsreceivable@hyland.com). To continue maintenance coverage, please process this invoice for payment.

\*A 10% reinstatement fee will be charged for maintenance fees received more than 30 days after the due date.

These items are controlled by the U.S. government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.

Further, if you are located in a European Union Member State, Norway or Switzerland, The software is also subject to Council Regulation (EC) No 428/2009. The software must not be transmitted outside of the European Union, Norway or Switzerland without a licence or authorisation being issued by the export control authority of the relevant Member State or the applicable authorities in Norway or Switzerland or as otherwise authorized by law or regulations in the relevant Member State or applicable authorities in Norway or Switzerland.

 Washington State Department of Revenue

## &lt; Business Lookup

## License Information:

[New search](#) [Back to results](#)**Entity name:** HYLAND SOFTWARE INC**Business name:** HYLAND SOFTWARE INC.**Entity type:** [Profit Corporation](#)**UBI #:** 602-207-254**Business ID:** 001**Location ID:** 0002**Location:** Active**Location address:** 28500 CLEMENS RD  
WESTLAKE OH 44145-1145**Mailing address:** 28500 CLEMENS RD  
WESTLAKE OH 44145-1145**Excise tax and reseller permit status:** [Click here](#)**Secretary of State status:** [Click here](#)

## Endorsements

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance
<a href="#">Bellingham General Business</a>	052133			<a href="#">Active</a>		Aug-01-2013
<a href="#">SeaTac General Business - Non-Resident</a>				<a href="#">Active</a>	Jul-31-2021	Jun-12-2019
<a href="#">Spokane General Business - Non-Resident</a>				<a href="#">Active</a>	Jul-31-2021	May-07-2015



Governing people	Title
------------------	-------

BERNARD, MARCEL	
-----------------	--

BORO, SETH	
------------	--

BRAVO, ORLANDO	
----------------	--

HYLAND, A J	
-------------	--

HYLAND, CHRISTOPHER J	
-----------------------	--

LINES, JAMES KEVIN	
--------------------	--

PEMBRIDGE, D TIMOTHY	
----------------------	--

POSKOCHIL, RODNEY	
-------------------	--

PRIEMER, WILLIAM	
------------------	--

VIRNIG II, KENNETH JOHN	
-------------------------	--

ZUBIZARRETA, MIGUEL	
---------------------	--

## Registered Trade Names

Registered trade names	Status	First issued
HYLAND SOFTWARE, INC.	Active	Aug-01-2013

[View Additional Locations](#)

The Business Lookup information is updated nightly. Search date and time: 1/27/2021 2:37:40 PM

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/21/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> The James B. Oswald Company 1100 Superior Avenue East Suite 1500 Cleveland OH 44114	<b>CONTACT NAME:</b> Sara Miller <b>PHONE (A/C, No, Ext):</b> (216) 777-6111 <b>E-MAIL ADDRESS:</b> smiller@oswaldcompanies.com <b>FAX (A/C, No):</b> (216) 241-4520
<b>INSURED</b> HSI Holdings I, Inc., Hyland Software, Inc. 28500 Clemens Road Westlake OH 44145	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Federal Insurance Company <b>INSURER B:</b> Great Northern Insurance Co. <b>INSURER C:</b> Pacific Indemnity Company <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES****CERTIFICATE NUMBER:** 20/21 GL/AUTO/**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			3578-33-25	12/31/2020	12/31/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefit Liab \$ 1,000,000
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			7352-28-83	12/31/2020	12/31/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 10,000
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$			7988-20-68	12/31/2020	12/31/2021	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ 25,000,000
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A	(21) 7171-39-93	12/31/2020	12/31/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**City of Spokane, WA  
808 W. Spokane Falls Blvd.  
  
Spokane WA 99201

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Agenda Sheet for City Council Meeting of:**

03/08/2021

<u>Date Rec'd</u>	2/24/2021
<u>Clerk's File #</u>	OPR 2016-0235
<u>Renews #</u>	
<u>Cross Ref #</u>	OPR 2015-0243 RES 2018-0017
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	CR22370

<u>Submitting Dept</u>	INNOVATION & TECHNOLOGY SERVICES
<u>Contact Name/Phone</u>	MICHAEL 625-6468
<u>Contact E-Mail</u>	MSLOON@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Contract Item
<u>Agenda Item Name</u>	5300 AZTECA CITYWORKS ANNUAL SUPPORT

Agenda Wording

Contract with Azteca Systems, LLC for Cityworks Annual Software Maintenance and Support. Cityworks is a GIS-based Asset Maintenance Management System used by the Water and Wastewater departments to manage public works infrastructure.

Summary (Background)

Cityworks is a powerful, flexible and affordable GIS-Centric Asset Maintenance Management System. Built exclusively on ESRI's leading ArcGIS software it enables City departments to inventory assets, issue and track service requests and work orders, and manage labor, material and equipment. Cityworks was selected and implemented in 2011 to manage the City's water distribution infrastructure.

<u>Lease?</u> NO	<u>Grant related?</u> NO	<u>Public Works?</u> NO
<u>Fiscal Impact</u>		<u>Budget Account</u>
Expense \$ 135,036.00		# 5300-41630-18850-54820
Select \$		#
Select \$		#
Select \$		#
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	SLOON, MICHAEL	<u>Study Session\Other</u> Finance Committee
<u>Division Director</u>	FINCH, ERIC	<u>Council Sponsor</u>
<u>Finance</u>	BUSTOS, KIM	<u>Distribution List</u>
<u>Legal</u>	ODLE, MARI	Accounting - ywang@spokanecity.org
<u>For the Mayor</u>	ORMSBY, MICHAEL	Contract Accounting - aduffey@spokanecity.org
<u>Additional Approvals</u>		Legal - modle@spokanecity.org
<u>Purchasing</u>	WAHL, CONNIE	Purchasing - cwahl@spokanecity.org
		IT - itadmin@spokanecity.org
		Tax & Licenses
		Brian Haslam - bhaslam@cityworks.com



Continuation of Wording, Summary, Budget, and Distribution

Agenda Wording

The Street department, and Parks and Recreation are in the process of implementing Cityworks MMS. Requesting \$135,036.00 including tax for the renewal of this contract. Term is April 1, 2021 - March 31, 2022.

Summary (Background)

In 2014 it was also implemented by the Wastewater department to manage sanitary and storm sewer infrastructure assets. There is an increase in cost from the previous year (2020) reflecting the amendment of adding Cityworks Work Order API. 2020 contracted amount was \$114,345.00 including tax, amendment adding Work Order API pro-rated at \$18, 967.11 including tax.

<u>Fiscal Impact</u>		<u>Budget Account</u>
Select	\$	#
Select	\$	#
<u>Distribution List</u>		

## Briefing Paper

### Finance & Administration Committee

<b>Division &amp; Department:</b>	Innovation and Technology Services Division
<b>Subject:</b>	Cityworks by Azteca Systems, LLC Annual Software Maintenance and Support
<b>Date:</b>	February 22, 2021
<b>Author (email &amp; phone):</b>	Bill Myers, wmyers@spokanecity.org, 625-6418
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Eric Finch and Michael Sloon
<b>Committee(s) Impacted:</b>	Finance and Administration Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	ITSD – Cityworks Annual Software Maintenance and Support  Utilizing Budget Account #: 5300-41630-18850-54820
<b>Strategic Initiative:</b>	Sustainable Resources
<b>Deadline:</b>	03/31/2021
<b>Outcome:</b> (deliverables, delivery duties, milestones)	Ongoing annual maintenance and support
<b>Background/History:</b> Cityworks is a powerful, flexible and affordable GIS-Centric Asset Maintenance Management System. Built exclusively on ESRI's leading ArcGIS software it enables City departments to inventory assets, issue and track service requests and work orders, and manage labor, material and equipment. Cityworks was selected and implemented in 2011 to manage the City's water distribution infrastructure. In 2014 it was also implemented by the Wastewater department to manage sanitary and storm sewer infrastructure assets. There is an increase in cost from the previous year (2020) reflecting the amendment of adding Cityworks Work Order API. 2020 contracted amount was \$114,345.00 including tax, amendment adding Work Order API pro-rated at \$18,967.11 including tax.	
<b>Executive Summary:</b> <ul style="list-style-type: none"> <li>Contract with Azteca Systems, LLC for Cityworks Software Annual Software Maintenance and Support.</li> <li>Cityworks is a GIS-based Asset Maintenance Management System used by the Water and Wastewater departments to manage public works infrastructure.</li> <li>The Street department, and Parks and Recreation are in the process of implementing Cityworks MMS.</li> <li>Requesting \$135,036.00 including tax for the renewal of this contract.</li> <li>Term is April 1, 2021 – March 31, 2022</li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required:	



City of Spokane

**CONTRACT RENEWAL**

**Title: ANNUAL SOFTWARE SUPPORT AND  
UPDATES FOR CITYWORKS SYSTEM**

This Contract Renewal is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **AZTECA SYSTEMS, LLC**, whose address is 11075 South State Street, Suite 24, Sandy, Utah 84070, as ("Contractor"), individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into a Contract wherein the Contractor agreed to provide ANNUAL CITYWORKS SOFTWARE, UPDATES AND SUPPORT, which enables Public Works and Utilities to inventory assets, issue and track service requests & work orders, As well as manage overall customer needs for the City; and*

*WHEREAS, the original Contract needs to be formally renewed by this written Contract Renewal document.*

*-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:*

**1. CONTRACT DOCUMENTS.**

The original Contract dated April 23, 2018, any subsequent amendments, renewals and / or extensions / thereto, as well as Cityworks Quote dated February 12, 2020, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein. In the event of a conflict or discrepancy in the Agreement documents, this City's documents control.

**2. EFFECTIVE TERM.**

This Contract Renewal shall become effective on April 1, 2021, and run through March 31, 2022.

**3. COMPENSATION.**

The City shall pay an estimated maximum annual cost not to exceed **ONE HUNDRED THIRTY-FIVE THOUSAND THIRTY SIX AND NO/100 (\$135,036.00)**, including tax, for everything furnished and done under this Contract Renewal in accordance with the attached Cityworks Quote dated December 28, 2020. This is the maximum amount to be paid under this Renewal, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this Renewal document.

**4. DEBARMENT AND SUSPENSION.**

The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and “Debarment and Suspension”, codified at 29 CFR part 98.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Renewal by having legally-binding representatives affix their signatures below.

**AZTECA SYSTEMS, LLC**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature                      Date

By \_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Nadine Woodward

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Agreement:**

Attachment A - Certificate of Debarment

Azteca Systems, LLC (Cityworks) December 28, 2020 Pricing Quotation

21-007

**ATTACHMENT A**

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
  - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
  2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

_____ Name of Subrecipient / Contractor / Consultant (Type or Print)	_____ Program Title (Type or Print)
_____ Name of Certifying Official (Type or Print)	_____ Signature
_____ Title of Certifying Official (Type or Print)	_____ Date (Type or Print)



**Azteca Systems, LLC - Cityworks**  
11075 S State St, Suite 24 | Sandy, UT 84070  
801-523-2751 | Fax # 801-523-3734

Quote Number      Q-10093-1  
Created Date        12/28/2020

#### Contact Information

Contact Name:	Mike Smith	Prepared By Name:	Jenn Miya
Customer:	Spokane (WA), City of	Prepared By Phone:	(801) 872-9528
Contact Address:	808 W Spokane Falls Blvd Spokane, WA 99201	Prepared By Email:	jmiya@cityworks.com

#### Quote Lines

Product Name	Quantity	Net Unit Price
ELA - Server AMS STANDARD	1.00	USD 105,000.00
Pavement Interface	1.00	Included
CCTV Interface for PACP	1.00	Included
Respond for AMS	1.00	Included
Mobile Native Apps (iOS/Android)	1.00	Included
Storeroom	1.00	Included
Equipment Checkout	1.00	Included
Contracts	1.00	Included
Cityworks for Excel for AMS	1.00	Included
Cityworks Analytics for AMS	1.00	Included
eURL	1.00	Included
Workload for AMS	1.00	Included
Web Hooks for AMS	1.00	Included
Work Order API Extended License	1.00	USD 19,000.00
TOTAL:		USD 124,000.00

**Maintenance Start Date:** 4/1/2021    **Maintenance End Date:** 3/31/2022

Quote Notes:

#### Terms and Conditions

Payment Terms  
Payment due within 30 days

All quotations are valid for ninety-days (90) from the date above, unless otherwise stated in this quotation form. All prices quoted are in USD, unless specifically provided otherwise, above. These prices and terms are valid only for items purchased for use and delivery for the Customers listed above.

Unless otherwise referenced, this quotation is for the Cityworks software products referenced above only. Pricing for implementation services (installation, configuration, training, etc.), or other software applications is provided separately and upon request.

The procurement, installation and administration of the Esri software or any other third-party software utilized in conjunction with Cityworks will be the responsibility of the Customer.

The procurement, installation and administration of the RDBMS utilized in conjunction with Cityworks will be the responsibility of the Customer. Currently, Cityworks supports Oracle and SQL Server. The procurement, installation and administration of the infrastructure (hardware and networking) utilized in conjunction with Cityworks will be the responsibility of the Customer.

This quotation and the pricing information herein is confidential and proprietary and may not be copied or released other than for the express purpose of the current system Software and Product selection and purchase. This information may not be given to outside parties or used for any other purpose without written consent from Azteca Systems, LLC or unless otherwise specifically permitted by law. If a "public access" or similar request is made, Customer, shall notify Azteca Systems, prior to any disclosure.

#### Software Licensing

All Azteca Systems software offered in this quotation are commercial off-the-shelf (COTS) software developed at private expense, and is subject to the terms and conditions of the signed "Cityworks Software License and Maintenance Agreement" ("Agreement") and any and all addendums or amendments thereto. A fully executed copy of the Agreement and any addendum(s) is required before delivery and installation and usage of the software is subject to the terms of the current license agreement.

The terms and conditions of the executed Cityworks Software License Agreement apply to this Quote unless otherwise specifically stated herein. Any additional or conflicting terms set forth in any purchase orders, invoices, or other standard form documents exchanged during the ordering process, other than product descriptions, quantities, pricing, and dates are void and of no effect.

Delivery method is by way of download through Azteca Systems, LLC. customer support web portal.

#### Taxes

Prices quoted do not include any applicable state, sales, local, or use taxes unless so stated. In preparing your budget and/or Purchase Order, please allow for any applicable taxes, including, sales, state, local or use taxes as necessary. Azteca Systems reserves the right to collect any applicable sales, use or other taxes tax assessed by or as required by law. Azteca Systems reserves the right to add any applicable tax to the invoice, unless proof with the order is shown that your organization or entity is tax exempt or if it pays any applicable tax directly.

#### International Customers

These items are controlled by the U.S. government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.

Your signature indicates your acceptance of this Quote, and that you have read and accepted the Terms and Conditions set forth above.

\_\_\_\_\_  
Accepted by:

\_\_\_\_\_  
Title

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

 Washington State Department of Revenue

## &lt; Business Lookup

## License Information:

[New search](#) [Back to results](#)

**Entity name:** AZTECA SYSTEMS, LLC

**Business name:** AZTECA SYSTEMS, LLC

**Entity type:** [Limited Liability Company](#)

**UBI #:** 604-060-266

**Business ID:** 001

**Location ID:** 0001

**Location:** Active

**Location address:** 11075 S STATE ST  
STE 24  
SANDY UT 84070-5128

**Mailing address:** 11075 S STATE ST  
STE 24  
SANDY UT 84070-5128

**Excise tax and reseller permit status:** [Click here](#)

**Secretary of State status:** [Click here](#)

## Endorsements

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance
<a href="#">Bellingham General Business</a>	063840			<a href="#">Active</a>		Aug-13-2018
<a href="#">Burien General Business - Non-Resident</a>	12399			<a href="#">Active</a>	Dec-31-2021	Feb-07-2017
<a href="#">Spokane General Business - Non-Resident</a>				<a href="#">Active</a>	Dec-31-2021	Jul-02-2018



Governing people	Title
AZTECA SYSTEMS MIDCO, LLC	
DUFFIN, DANIEL	
HASLAM, BRENT	
HRISTOU, PETER	
The Business Lookup information is updated nightly. Search date and time: 1/5/2021 9:36:10 AM	

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**Agenda Sheet for City Council Meeting of:**

03/08/2021

Date Rec'd

3/3/2021

Clerk's File #

CPR 2021-0002

Renews #Submitting Dept

ACCOUNTING

Cross Ref #Contact Name/Phone

LEONARD DAVIS 625-6028

Project #Contact E-Mail

LDAVIS@SPOKANECITY.ORG

Bid #Agenda Item Type

Claim Item

Requisition #Agenda Item Name

5600-CLAIMS-2021

Agenda Wording

Report of the Mayor of pending claims & payments of previously approved obligations through: 2/26/21.  
Total: \$8,597,165.27 with Parks & Library claims being approved by their respective boards. Claims excluding Parks & Library Total: \$7,345,803.20

Summary (Background)

Pages 1-52 Check numbers: 577905 - 578104 ACH payment numbers: 87556 - 87851 On file for review in City Clerks Office: 52 Page listing of Claims Note:

Lease? YES

Grant related?

Public Works? NO

Fiscal ImpactBudget Account

Expense \$ 7,345,803.20

# Various

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

HUGHES, MICHELLE

Study Session\OtherDivision Director

WALLACE, TONYA

Council SponsorFinance

HUGHES, MICHELLE

Distribution ListLegal

PICCOLO, MIKE

For the Mayor

ORMSBY, MICHAEL

Additional ApprovalsPurchasing

REPORT: PG3620  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 08

APPROVAL FUND SUMMARY

DATE: 03/01/21  
TIME: 08:05  
PAGE: 1

FUND	FUND NAME	AMOUNT
0100	GENERAL FUND	470,929.15
1100	STREET FUND	69,626.15
1200	CODE ENFORCEMENT FUND	7,477.70
1300	LIBRARY FUND	39,960.62
1380	TRAFFIC CALMING MEASURES	652.00
1400	PARKS AND RECREATION FUND	66,123.01
1460	PARKING METER REVENUE FUND	8,903.66
1540	HUMAN SERVICES GRANTS FUND	138.30
1560	FORFEITURES & CONTRIBUTION FND	9,726.95
1620	PUBLIC SAFETY & JUDICIAL GRANT	7,371.00
1625	PUBLIC SAFETY PERSONNEL FUND	5,265.51
1630	COMBINED COMMUNICATIONS CENTER	68,390.33
1640	COMMUNICATIONS BLDG M&O FUND	6,466.41
1680	CD/HS OPERATIONS	10,309.40
1940	CHANNEL FIVE EQUIPMENT RESERVE	1,047.19
1950	PARK CUMULATIVE RESERVE FUND	439.29
1970	FIRE/EMS FUND	380,302.21
1980	DEFINED CONTRIBUTION ADMIN FND	600.00
3346	UTGO 2015 PARKS	877.71
4100	WATER DIVISION	436,993.18
4250	INTEGRATED CAPITAL MANAGEMENT	45,602.15
4300	SEWER FUND	348,371.92
4480	SOLID WASTE FUND	555,839.03
4600	GOLF FUND	13,712.94
4700	DEVELOPMENT SVCS CENTER	34,692.69
5100	FLEET SERVICES FUND	199,798.87
5200	PUBLIC WORKS AND UTILITIES	28,724.10
5300	IT FUND	61,840.29
5310	IT CAPITAL REPLACEMENT FUND	23,063.33
5400	REPROGRAPHICS FUND	1,776.29
5500	PURCHASING & STORES FUND	4,517.92
5600	ACCOUNTING SERVICES	23,859.53
5700	MY SPOKANE	6,077.46
5750	OFFICE OF PERFORMANCE MGMT	12,812.89
5800	RISK MANAGEMENT FUND	5,461.88
5810	WORKERS' COMPENSATION FUND	7,607.85
5820	UNEMPLOYMENT COMPENSATION FUND	86,980.06
5830	EMPLOYEES BENEFITS FUND	1,359,462.05
5900	ASSET MANAGEMENT FUND OPS	34,177.91
5901	ASSET MANAGEMENT FUND CAPITAL	268,211.00
5902	PROPERTY ACQUISITION POLICE	23,242.07
5903	PROPERTY ACQUISITION FIRE	94.47
6060	EMPLOYEES' RETIREMENT FUND	2,467.53
6070	FIREFIGHTERS' PENSION FUND	48,373.42
6080	POLICE PENSION FUND	28,033.57
6960	SALARY CLEARING FUND NEW	2,529,402.21
TOTAL:		7,345,803.20

REPORT: PG3630  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 08

DATE: 03/01/21  
TIME:  
PAGE: 1

HONORABLE MAYOR  
AND COUNCIL MEMBERS

03/01/21  
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

## 0020 - NONDEPARTMENTAL

ATHENA THE CLEANA ATTN: ATHENA PERTGINIDES	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00578057	120.00
BLACKSTAR LLC ATTN: IANA GUTULENCO	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00578056	400.00
SPOKANE COUNTY TREASURER	CONTRACTUAL SERVICES ACH PMT NO. - 80087779	57,547.04
THE JONAH PROJECT ATTN: ALANA HOLMES	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00578055	80.00
THE LITTLE NEVADA ATTN: ROSEANNA VICTOR	PUNCH BOARDS/PULL TABS CHECK NO. - 00578054	12.43
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00577940	34.19
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00577940	0.08-
TOTAL FOR 0020 - NONDEPARTMENTAL		58,193.58

## 0030 - POLICE OMBUDSMAN

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	275.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	762.71
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	715.00
US BANK P CARD PAYMENTS	PUBLICATIONS ACH PMT NO. - 80087847	65.34
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80087847	51.36
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	972.40
TOTAL FOR 0030 - POLICE OMBUDSMAN		2,841.81

## 0100 - GENERAL FUND

DANA COURNEYA 1520 E 1ST AVE	DEPOSIT - RESTITUTION CHECK NO. - 00577922	500.00
IRINA K MATVEEVE 2015 E 5TH AVE	DEPOSIT - RESTITUTION CHECK NO. - 00577930	25.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

IRINA MATVEEVA 2015 E 5TH AVE	DEPOSIT - RESTITUTION CHECK NO. - 00577924	25.00
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JAY NUNEMAKER 33 W 33RD AVE	DEPOSIT-CASH BAIL BONDS CHECK NO. - 00577927	750.00
JOHN LEONETTI 3614 W KIERNAN ST	DEPOSIT - RESTITUTION CHECK NO. - 00577923	100.00
PAUL GREGORY CLARRY 1217 E ROCKWELL AVE	DEPOSIT-REFUNDS IN PROGRESS CHECK NO. - 00577921	123.00
PIERSOL CONSTRUCTION INC 2233 S GARFIELD RD	PERMIT REFUNDS PAYABLE CHECK NO. - 00578061	1,754.80
REIFF INJECTION MOLDING INC 131 N PITTSBURG ST	DEPOSIT - RESTITUTION CHECK NO. - 00577928	100.00
US BANK P CARD PAYMENTS	PCARD ADVANCE PYMT REC ACH PMT NO. - 80087847	166,379.52-
VALLEY EMPIRE COLLECTIONS 8817 E MISSION STE 101	DEPOSIT-REFUNDS IN PROGRESS CHECK NO. - 00577929	110.98

TOTAL FOR 0100 - GENERAL FUND

-----  
162,890.74-

0230 - CIVIL SERVICE

CRAIG E HULT	OTHER MISC CHARGES ACH PMT NO. - 80087658	105.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	735.00
JUDITH GILMORE	OTHER MISC CHARGES ACH PMT NO. - 80087657	105.00
MARK E LINDSEY	OTHER MISC CHARGES ACH PMT NO. - 80087659	105.00
SCOTT A STEPHENS	OTHER MISC CHARGES ACH PMT NO. - 80087660	105.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	2,356.33
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087847	476.81
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	50.81
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	3,471.19
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	669.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	3,079.76
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TOTAL FOR 0230 - CIVIL SERVICE

-----  
11,258.90

## 0260 - CITY CLERK

COWLES PUBLISHING COMPANY DBA THE SPOKESMAN-REVIEW	ADVERTISING ACH PMT NO. - 80087669	237.50
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	270.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	1,357.38
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	36.32
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	18.33
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	1,791.04

TOTAL FOR 0260 - CITY CLERK	3,710.57
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## 0300 - HUMAN SERVICES

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00577940	56.05
US BANK P CARD PAYMENTS	OTHER MISC CHARGES ACH PMT NO. - 80087847	189.95
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80087847	98.95-

TOTAL FOR 0300 - HUMAN SERVICES	147.05
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## 0320 - COUNCIL

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	1,300.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	3,824.16
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	161.12
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	40.98

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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## PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	PUBLICATIONS ACH PMT NO. - 80087847	10.57-
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80087847	55.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	4,779.55
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80087651	1,046.56

WA STATE DEPT OF REVENUE	OTH DUES/SUBSCRIPTNS/MEMBERSHP	0.89
	-	
WA STATE DEPT OF REVENUE	REGISTRATION/SCHOOLING	4.89
	-	
TOTAL FOR 0320 - COUNCIL		11,202.58

0330 - PUBLIC AFFAIRS/COMMUNICATIONS

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	505.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00578078	2,192.78
US BANK P CARD PAYMENTS	ADVERTISING	
	ACH PMT NO. - 80087847	85.37
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80087847	3,145.77
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80087846	2,923.28
WA STATE DEPT OF REVENUE	CONTRACTUAL SERVICES	
	-	3.78
WATOA	REGISTRATION/SCHOOLING	
ALICE LAWSON TREASURER	CHECK NO. - 00577943	100.00
TOTAL FOR 0330 - PUBLIC AFFAIRS/COMMUNICATIONS		8,955.98

0370 - ENGINEERING SERVICES

ANDREW SCOTT KLEIN	OTHER IMPROVEMENTS	
DBA AS KLEIN ENGINEERING PLLC	ACH PMT NO. - 80087759	2,500.00
ARAMARK UNIFORM SERVICES	LAUNDRY/JANITORIAL SERVICES	
AUS WEST LOCKBOX	ACH PMT NO. - 80087714	26.68
CONTRACT DESIGN ASSOCIATES INC	OFFICE FURNITURE (NON CAPITAL)	
	ACH PMT NO. - 80087731	997.83

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	3,095.00
PMWEB INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80087772	7,450.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00578078	12,100.21
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80087847	224.99
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80087847	905.15

US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL)	
	ACH PMT NO. - 80087847	38.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80087847	116.00
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80087846	15,824.39

TOTAL FOR 0370 - ENGINEERING SERVICES	-----	43,278.25
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#### 0410 - FINANCE

GOVERNMENT FINANCE OFFICERS ASSOCIATION	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00577920	210.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	760.01
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00577940	2,467.40
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00577940	268.06-
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	2,617.41
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	78.01
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	3,389.64
WSDOT CASHIER PO BOX 47305	CASH OVER/SHORT CHECK NO. - 00577935	8.47

TOTAL FOR 0410 - FINANCE	-----	9,262.88
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#### 0430 - GRANTS MANAGEMENT

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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#### PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GOVERNMENT FINANCE OFFICERS ASSOCIATION	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00577920	210.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	152.26
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	752.90
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	249.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	1,013.85

TOTAL FOR 0430 - GRANTS MANAGEMENT	-----	2,378.01
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## 0450 - NEIGHBHD HOUSING HUMAN SVCS

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	95.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00578078	625.81
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80087846	814.16

TOTAL FOR 0450 - NEIGHBHD HOUSING HUMAN SVCS	1,534.97
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## 0470 - HISTORIC PRESERVATION

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	100.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00578078	508.35
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80087846	420.32

TOTAL FOR 0470 - HISTORIC PRESERVATION	1,028.67
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## 0500 - LEGAL

ARAMARK UNIFORM SERVICES	LAUNDRY/JANITORIAL SERVICES	
AUS WEST LOCKBOX	ACH PMT NO. - 80087714	17.64
C & C YARD CARE	SNOW REMOVAL SERVICES	
	ACH PMT NO. - 80087720	153.55
DIXIE J ELLIS	JUDGEMENTS/DAMAGES	
DBA DIXIE CATTELL & ASSOCIATES	CHECK NO. - 00577918	311.25

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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## PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

EASTERN WASHINGTON ATTORNEY SERVICES INC	LEGAL SERVICES	
	CHECK NO. - 00578025	75.00
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	1,915.00
JRM ENTERPRISES INC	INTERPRETER COSTS	
DBA PROFESSIONAL LANGUAGE	ACH PMT NO. - 80087757	2,796.00
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00577940	22.29
US BANK	EARNINGS CREDIT	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00577940	0.15-
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00578078	8,839.44
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80087847	108.39
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80087847	50.00

US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80087846	11,465.12
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80087705	154.51
YWCA	PROFESSIONAL SERVICES	
	ACH PMT NO. - 80087796	1,699.96

TOTAL FOR 0500 - LEGAL	-----	27,608.00
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0520 - MAYOR

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	450.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00578078	1,677.23
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT	
	ACH PMT NO. - 80087847	121.08
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80087846	1,550.80

TOTAL FOR 0520 - MAYOR	-----	3,799.11
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0550 - NEIGHBORHOOD SERVICES

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	105.00

HONORABLE MAYOR	03/01/21
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00578078	825.57
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80087847	490.00
US BANK P CARD PAYMENTS	PUBLICATIONS	
	ACH PMT NO. - 80087847	44.94
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80087846	1,081.76

TOTAL FOR 0550 - NEIGHBORHOOD SERVICES	-----	2,547.27
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0560 - MUNICIPAL COURT

BRADY MOE	CASH OVER/SHORT	
3320 5TH STREET B	CHECK NO. - 00577934	15.00
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	1,975.00
RIVER PARK SQUARE LLC	PARKING/TOLLS (LOCAL)	
	ACH PMT NO. - 80087776	172.50

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00577940	185.47
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	7,933.74
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	571.92
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	541.83
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80087847	440.00
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80087847	38.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	10,597.40
WA STATE DEPT OF LABOR & INDUSTRIES	PENALTIES CHECK NO. - 00577956	2,400.00
TOTAL FOR 0560 - MUNICIPAL COURT		24,870.86

0570 - OFFICE OF HEARING EXAMINER

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	160.00
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HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPOKANE COUNTY AUDITOR SPOKANE COUNTY COURTHOUSE	LEGAL SERVICES CHECK NO. - 00578075	105.50
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	497.15
US BANK P CARD PAYMENTS	PUBLICATIONS ACH PMT NO. - 80087847	369.51
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	666.32
TOTAL FOR 0570 - OFFICE OF HEARING EXAMINER		1,798.48

0620 - HUMAN RESOURCES

DIXIE J ELLIS DBA DIXIE CATTELL & ASSOCIATES	LEGAL SERVICES CHECK NO. - 00577918	311.25
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	727.51
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	2,422.99
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	22.84
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	

	ACH PMT NO. - 80087847	21.78
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80087847	669.31
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80087846	3,112.17

TOTAL FOR 0620 - HUMAN RESOURCES	-----	7,287.85
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0650 - PLANNING SERVICES

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	880.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00578078	3,427.72
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80087847	1,360.31
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80087846	4,580.56

TOTAL FOR 0650 - PLANNING SERVICES	-----	10,248.59
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0680 - POLICE

ALL ABOUT TOWING SERVICES	TOWING EXPENSE	
	ACH PMT NO. - 80087604	568.99
ALL SERVICE WEST TOWING	TOWING EXPENSE	
	ACH PMT NO. - 80087605	310.37
A-PRO AUTO BODY AND TOWING	TOWING EXPENSE	
	ACH PMT NO. - 80087611	387.96
CALLYO 2009 CORP	SOFTWARE MAINTENANCE	
	ACH PMT NO. - 80087613	4,200.00
CDW GOVERNMENT INC	MINOR EQUIPMENT	
	ACH PMT NO. - 80087614	1,182.52
CENTURYLINK	ALARM/SECURITY SERVICES	
	CHECK NO. - 00577915	78.72
COPIERS NORTHWEST INC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80087616	170.32
DEPARTMENTWARE INC	SOFTWARE MAINTENANCE	
	ACH PMT NO. - 80087656	3,000.00
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES	
	ACH PMT NO. - 80087619	112.50
DOOLEY ENTERPRISES INC	AMMUNITION	
	ACH PMT NO. - 80087621	24,237.24
EVERGREEN STATE TOWING LLC	TOWING EXPENSE	
DBA SPOKANE VALLEY TOWING	ACH PMT NO. - 80087740	1,293.23

FBI NATIONAL ACADEMY	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00577919	115.00
FIREPOWER INC	ALARM/SECURITY SERVICES ACH PMT NO. - 80087626	228.69
GALLS LLC	OPERATING SUPPLIES ACH PMT NO. - 80087673	845.81
GOLDEN ENGINEERING INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087817	560.00
GOLDEN ENGINEERING INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087817	3,250.00
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	OPERATING SUPPLIES ACH PMT NO. - 80087743	101.39
GRAINGER INC	OPERATING SUPPLIES ACH PMT NO. - 80087676	505.49
GUNARAMA WHOLESALE INC	OPERATING SUPPLIES ACH PMT NO. - 80087631	615.72

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	72,653.31
JIM'S TRANSFER INC DBA DEVRIES MOVING PACKING STORAGE	PROFESSIONAL SERVICES ACH PMT NO. - 80087620	444.00
KERSHAW'S INC	OFFICE SUPPLIES ACH PMT NO. - 80087639	46.70
L N CURTIS & SONS	OPERATING SUPPLIES ACH PMT NO. - 80087641	28,583.64
MULTICARE HEALTH SYSTEMS DBA MULTICARE CENTERS OF	MEDICAL SERVICES CHECK NO. - 00578037	23.75
NELSON'S TOWING AND REPAIR/ DIV OF NELCO SERVICES INC	TOWING EXPENSE ACH PMT NO. - 80087643	103.46
OXARC INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087647	124.69
REHN & ASSOCIATES SPOKANE CITY TREASURER	HRA-POST EMPLOYMENT ACH PMT NO. - 80087831	3,500.00
ROBERT EARL ALFORD dba ALL SERVICE EAST TOWING	TOWING EXPENSE ACH PMT NO. - 80087606	129.30
SKR CORPORATION DBA PRO-TOW	TOWING EXPENSE ACH PMT NO. - 80087649	775.91
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00577940	146.34
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00577940	15.47-
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	38,007.21

US BANK P CARD PAYMENTS	BACKGROUND CHECKS ACH PMT NO. - 80087847	268.33
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80087847	119.25
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087847	87.69
US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80087847	155.00
US BANK P CARD PAYMENTS	MEDICAL SERVICES ACH PMT NO. - 80087847	492.82
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	3,101.67
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	1,139.78

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	6,300.99
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	760.94
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80087847	9.50
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80087847	4,373.00
US BANK P CARD PAYMENTS	SMART PHONES, IPAD, TABLETS ACH PMT NO. - 80087847	396.10
US BANK P CARD PAYMENTS	SOFTWARE MAINTENANCE ACH PMT NO. - 80087847	228.00
US BANK P CARD PAYMENTS	TOWING EXPENSE ACH PMT NO. - 80087847	496.80
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	24,832.10
VIPER ENTERPRISES LLC DBA FRANKS AND INLAND TOWING	TOWING EXPENSE ACH PMT NO. - 80087652	206.92
VYANET OPERATIONS GROUP dba ALLIED FIRE & SECURITY	ALARM/SECURITY SERVICES ACH PMT NO. - 80087607	1,783.74
WA ASSN OF SHERIFFS & POLICE CHIEFS	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00577941	485.00
WA ST DEPT OF ENTERPRISE SERVICES	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087790	1,500.00
WA STATE DEPT OF REVENUE	CLOTHING -	10.61
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	49.84
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT	

	-	13.64
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	
	-	313.56
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES	
	-	289.26
WA STATE DEPT OF REVENUE	SOFTWARE MAINTENANCE	
	-	909.40
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00578082	132,736.81
WCP SOLUTIONS	OPERATING SUPPLIES ACH PMT NO. - 80087708	5,052.26

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WESTERN STATES POLICE MEDICAL TRUST	VEBA MEDICAL SAVINGS-POLICE CHECK NO. - 00578083	625.00
WILLIAMS TOWING & RECOVERY LLC	TOWING EXPENSE ACH PMT NO. - 80087655	206.92
WYOMING WRECKER LLC DBA AA ACES TOWING	TOWING EXPENSE ACH PMT NO. - 80087601	206.91
ZETX INC	SOFTWARE MAINTENANCE CHECK NO. - 00577944	2,790.00
TOTAL FOR 0680 - POLICE		376,228.63

0690 - PROBATION SERVICES

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	795.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	2,870.69
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	49.99
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	3,868.64
TOTAL FOR 0690 - PROBATION SERVICES		7,584.32

0700 - PUBLIC DEFENDER

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	1,350.00
MATTHEW BENDER & CO INC DBA LEXIS NEXIS MATTHEW BENDER	PUBLICATIONS ACH PMT NO. - 80087760	32.94
PAUL TAPIA TAPIA INVESTIGATIVE SERVICES	LEGAL SERVICES ACH PMT NO. - 80087784	682.50
TAMMEY L MCMASTER OFFICIAL COURT REPORTER	LEGAL SERVICES ACH PMT NO. - 80087642	144.00

US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	6,291.43
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	945.97
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	32.65
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	7,856.40

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0700 - PUBLIC DEFENDER	-----	17,335.89
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0750 - COMMUNITY/ECONOMIC DEV DVSN

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	100.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	257.48
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	360.16

TOTAL FOR 0750 - COMMUNITY/ECONOMIC DEV DVSN	-----	717.64
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1100 - STREET FUND

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80087714	25.48
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	4,595.00
MCCAIN TRAFFIC SUPPLY	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00578036	3,375.90
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	20,776.16
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	86.84
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	150.57
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	1,774.86
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80087847	58.83
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80087847	29.53
US BANK P CARD PAYMENTS	POWER TOOLS/EQUIPMENT ACH PMT NO. - 80087847	1,723.84

US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80087847	132.99
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087847	8,279.78
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80087847	131.15

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	27,709.15
WA STATE GOOD ROADS AND TRANSPORTATION ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00578044	200.00
WESTERN SYSTEMS INC	OPERATING SUPPLIES CHECK NO. - 00578045	576.07
TOTAL FOR 1100 - STREET FUND		69,626.15

1200 - CODE ENFORCEMENT FUND

CLARK'S CONTAINERS LLC	OPERATING RENTALS/LEASES ACH PMT NO. - 80087724	116.25
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	645.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	2,853.75
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80087847	174.03
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80087847	6.53
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	69.34
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	343.58
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	3,269.22
TOTAL FOR 1200 - CODE ENFORCEMENT FUND		7,477.70

1300 - LIBRARY FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	2,255.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00577940	161.23
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00577940	3.48-
US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS ( CITY )	CHECK NO. - 00578078	13,848.58
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US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80087847	574.99

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80087847	191.67

US BANK P CARD PAYMENTS	IT/DATA SERVICES	
	ACH PMT NO. - 80087847	32.64

US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80087847	62.25

US BANK P CARD PAYMENTS	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80087847	704.00

US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80087847	2,078.17

US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80087847	230.00

US BANK P CARD PAYMENTS	RECREATIONAL SUPPLIES	
	ACH PMT NO. - 80087847	225.10

US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80087847	1,732.56

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT	
	ACH PMT NO. - 80087846	17,821.42

WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	
	-	41.31

WA STATE DEPT OF REVENUE	RECREATIONAL SUPPLIES	
	-	5.18

TOTAL FOR 1300 - LIBRARY FUND

-----  
39,960.62

1380 - TRAFFIC CALMING MEASURES

ALDERBROOK ENTERPRISE INC 8220 W GAGE BLVD	SCHOOL ZONE SPEED CAMERA FINE	
	CHECK NO. - 00578058	299.00

JACKLYN DELGADO 2416 W GARLAND AVE	PHOTO RED FINES	
	CHECK NO. - 00577925	50.00

JOCELYN DELACRUZ 2935 W BOONE AVE	PHOTO RED FINES	
	CHECK NO. - 00578026	164.00

XTRA LLC 7911 FORSYTH BLVD STE 600	PHOTO RED FINES	
	CHECK NO. - 00577926	139.00

TOTAL FOR 1380 - TRAFFIC CALMING MEASURES

-----  
652.00

1400 - PARKS AND RECREATION FUND

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS	
	ACH PMT NO. - 80087602	305.50

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	4,223.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00577940	147.78
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	18,093.78
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80087847	2,251.85
US BANK P CARD PAYMENTS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80087847	60.81
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80087847	120.55
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80087847	1,088.10
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087847	3,037.30
US BANK P CARD PAYMENTS	GENERAL REPAIRS/MAINT ACH PMT NO. - 80087847	431.59
US BANK P CARD PAYMENTS	INVENTORY HELD FOR RESALE ACH PMT NO. - 80087847	163.53
US BANK P CARD PAYMENTS	ITEMS PURCHASED FOR INVENTORY ACH PMT NO. - 80087847	943.84
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	2,748.46
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	298.31
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	6,927.77
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	176.91
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80087847	305.91
US BANK P CARD PAYMENTS	RECREATIONAL SUPPLIES ACH PMT NO. - 80087847	864.05
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80087847	132.00
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE ACH PMT NO. - 80087847	42.08
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80087847	1,321.98

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	22,350.23
WA STATE DEPT OF REVENUE	ADVERTISING -	53.72
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	9.60
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	10.02
WA STATE DEPT OF REVENUE	RECREATIONAL SUPPLIES -	14.34
TOTAL FOR 1400 - PARKS AND RECREATION FUND		66,123.01

1460 - PARKING METER REVENUE FUND

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80087732	89.88
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	636.87
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00577940	297.27
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	3,011.62
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80087847	272.23
US BANK P CARD PAYMENTS	LEGAL SERVICES ACH PMT NO. - 80087847	27.81
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	5.43
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	593.18
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	3,968.76
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	0.61
TOTAL FOR 1460 - PARKING METER REVENUE FUND		8,903.66

1540 - HUMAN SERVICES GRANTS FUND

US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80087847	138.30
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1540 - HUMAN SERVICES GRANTS FUND 138.30

1560 - FORFEITURES & CONTRIBUTION FND

TIFFIN METAL PRODUCTS CO	MACHINERY/EQUIPMENT CHECK NO. - 00577939	8,932.00
WA STATE DEPT OF REVENUE	MACHINERY/EQUIPMENT -	794.95

TOTAL FOR 1560 - FORFEITURES & CONTRIBUTION FND 9,726.95

1620 - PUBLIC SAFETY & JUDICIAL GRANT

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	927.75
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	265.20
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80087847	2,500.00
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	532.70
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	175.56
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80087847	900.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	22.81
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00578082	2,046.98

TOTAL FOR 1620 - PUBLIC SAFETY & JUDICIAL GRANT 7,371.00

1625 - PUBLIC SAFETY PERSONNEL FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	1,214.17
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578053	25.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	984.37
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	505.87

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00578082	2,536.10
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TOTAL FOR 1625 - PUBLIC SAFETY PERSONNEL FUND 5,265.51

## 1630 - COMBINED COMMUNICATIONS CENTER

CENTURYLINK	TELEPHONE CHECK NO. - 00577949	85.19
GALLS LLC	CLOTHING ACH PMT NO. - 80087673	692.57
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	284.88
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578053	623.39
INLAND NW HEALTH SERVICES	REGISTRATION/SCHOOLING CHECK NO. - 00577950	130.00
SPOKANE FIRE FIGHTERS BENEFIT TRUST	VEBA POST EMPLOYMENT ACH PMT NO. - 80087837	1,000.00
SPOKANE REGIONAL COMMUNICATION	CONTRACTUAL SERVICES ACH PMT NO. - 80087782	57,600.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	3,196.26
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	196.04
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80087847	46.79
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	43.15
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80087847	270.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	4,198.03
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	24.03

TOTAL FOR 1630 - COMBINED COMMUNICATIONS CENTER	68,390.33
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## 1640 - COMMUNICATIONS BLDG M&amp;O FUND

FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80087671	575.69
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## PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

KEYSTONE LAWN & TREE CARE	SNOW REMOVAL SERVICES ACH PMT NO. - 80087577	54.45
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087847	487.77
VERTIV CORPORATION	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087597	5,348.50

TOTAL FOR 1640 - COMMUNICATIONS BLDG M&O FUND		6,466.41
1680 - CD/HS OPERATIONS		
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	643.74
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	4,308.64
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	5,357.02
TOTAL FOR 1680 - CD/HS OPERATIONS		10,309.40
1940 - CHANNEL FIVE EQUIPMENT RESERVE		
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	1,047.19
TOTAL FOR 1940 - CHANNEL FIVE EQUIPMENT RESERVE		1,047.19
1950 - PARK CUMULATIVE RESERVE FUND		
US BANK P CARD PAYMENTS	HEAVY DUTY WORK EQUIPMENT ACH PMT NO. - 80087847	439.29
TOTAL FOR 1950 - PARK CUMULATIVE RESERVE FUND		439.29
1970 - FIRE/EMS FUND		
ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80087602	899.50
ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80087663	246.67
BOUND TREE MEDICAL LLC	SAFETY SUPPLIES CHECK NO. - 00577947	5,839.61
BRIDGESTONE AMERICAS INC dba GCR TIRES & SERVICE	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087612	948.58
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
BRIDGESTONE AMERICAS INC dba GCR TIRES & SERVICE	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80087612	81.68
CENTURYLINK	TELEPHONE CHECK NO. - 00577949	396.58
CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80087668	2,361.55
DIVINES TOWING/DIV OF DIVINE CORP	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80087670	153.12
EVERGREEN STATE TOWING LLC	TOWING EXPENSE	

DBA SPOKANE VALLEY TOWING	ACH PMT NO. - 80087622	384.42
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80087671	1,703.07
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087671	204.04
FASTENAL CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087671	189.82
GALLS LLC	CLOTHING ACH PMT NO. - 80087673	4,861.36
GENERAL FIRE EXTINGUISHER SERVICE INC	MINOR EQUIPMENT ACH PMT NO. - 80087628	2,874.96
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087675	5,633.73
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	OPERATING SUPPLIES ACH PMT NO. - 80087672	50.69
GRADOVILLE ACTIVE TRAINING LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80087749	3,750.00
GRAINGER INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087630	10.67
HRA VEBA TRUST HRA VEBA TRUST CONTRIBUTIONS	VEBA POST EMPLOYMENT ACH PMT NO. - 80087820	500.00
HUGHES FIRE EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087633	737.78
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	9,980.89
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578053	42,315.15
INLAND PACIFIC HOSE & FITTINGS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087635	264.05
KENWORTH SALES COMPANY	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087638	292.86

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

KEYSTONE LAWN & TREE CARE	SNOW REMOVAL SERVICES ACH PMT NO. - 80087577	108.90
L N CURTIS & SONS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087683	857.04
LEE M VENNING	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80087661	375.71
MCCOLLUM FORD SALES INC GUS JOHNSON FORD	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087632	3,809.07
MICHAEL MAYCUMBER DBA CORKYS RADIATOR SHOP	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00577916	2,022.27
MICHAEL MAYCUMBER DBA CORKYS RADIATOR SHOP	VEHICLE REPAIRS/MAINT CHECK NO. - 00577916	321.26

MR CAR WASH DEPT #880266	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80087685	7.36
MULTICARE HEALTH SYSTEMS DBA MULTICARE CENTERS OF	MEDICAL SERVICES CHECK NO. - 00577951	6,042.75
NAPA AUTO PARTS GENUINE PARTS CO	MINOR EQUIPMENT ACH PMT NO. - 80087686	242.86
NAPA AUTO PARTS GENUINE PARTS CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087686	1,691.04
NORCO INC	OPERATING SUPPLIES ACH PMT NO. - 80087688	44.18
NORCO INC	SAFETY SUPPLIES ACH PMT NO. - 80087688	118.46
NORTHWEST RESTAURANTS 18815 139TH AVE NE STE C	PUBLIC SAFETY LICENSE/PERM CHECK NO. - 00578066	19.00
NW EMERGENCY VEHICLE GRAPHICS	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80087645	855.95
PRO MECHANICAL SERVICES INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80087586	9,599.54
PROVIDENCE HEALTH & SERVICES DBA PROVIDENCE SACRED HEART	MEDICAL SERVICES ACH PMT NO. - 80087694	1,700.00
SIX ROBBLEES INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00577938	1,578.89
SPOKANE EMERGENCY PHYSICIANS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80087780	7,577.41
SPOKANE EXERCISE EQUIPMENT SALES AND SERVICE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087696	119.79
SPOKANE FIRE FIGHTERS BENEFIT TRUST	VEBA POST EMPLOYMENT ACH PMT NO. - 80087837	21,000.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

STERICYCLE INC STERICYCLE OF WA (BC)	HAZARDOUS WASTE DISPOSAL ACH PMT NO. - 80087698	1,649.12
STRYKER SALES CORPORATION	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00578041	17,451.84
TELEFLEX LLC c/o TELEFLEX FUNDING LLC	SAFETY SUPPLIES ACH PMT NO. - 80087699	8,250.00
THE MEN'S WEARHOUSE INC	CLOTHING ALTERATIONS & REPAIRS CHECK NO. - 00577905	21.78
TOBY'S BODY & FENDER INC	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80087595	2,808.14
TORRE REFUSE & RECYCLING DBA SUNSHINE DISPOSAL &	UTIL GARBAGE/WASTE REMOVAL CHECK NO. - 00577954	258.35
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00577940	161.46

US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00577940	5.57-
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	25,626.53
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087847	1,195.75
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	5,203.57
US BANK P CARD PAYMENTS	MISC SERVICES/CHARGES ACH PMT NO. - 80087847	18.00
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80087847	50.86
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	522.23
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	2,098.27
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	2,096.10
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80087847	92.88
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087847	3,454.14
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80087847	2,156.21
US BANK P CARD PAYMENTS	TELEPHONE ACH PMT NO. - 80087847	26.64

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087847	1,317.98
US BANK P CARD PAYMENTS	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80087847	38.26
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	5,517.51
VENDNOVATION LLC	SOFTWARE MAINTENANCE ACH PMT NO. - 80087704	2,613.60
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	1,577.26
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	73.73
WA STATE DEPT OF REVENUE	VEHICLE REPAIR & MAINT SUPPLY -	6.15
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00578082	152,444.33
WESTERN FIRE CHIEFS ASSOC	REGISTRATION/SCHOOLING	

FIRE SERVICE BOOKSTORE	ACH PMT NO. - 80087653	550.00
WHELEN ENGINEERING CO INC	VEHICLE REPAIR & MAINT SUPPLY	
	ACH PMT NO. - 80087654	254.83

TOTAL FOR 1970 - FIRE/EMS FUND		380,302.21
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1980 - DEFINED CONTRIBUTION ADMIN FND

US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80087847	600.00

TOTAL FOR 1980 - DEFINED CONTRIBUTION ADMIN FND		600.00
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3346 - UTGO 2015 PARKS

US BANK P CARD PAYMENTS	OTHER CAPITALIZED COSTS	
	ACH PMT NO. - 80087847	877.71

TOTAL FOR 3346 - UTGO 2015 PARKS		877.71
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4100 - WATER DIVISION

ACCESS INFORMATION HOLDINGS	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80087799	2,319.98

ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80087662	1,793.17

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ANATEK LABS INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80087802	395.00

BO MORSE	PERMITS/OTHER FEES	
	CHECK NO. - 00577936	102.00

CENTURYLINK	TELEPHONE	
	CHECK NO. - 00577949	850.98

CHERYL E EMERY	REFUNDS	
4028 E PACIFIC AVE	CHECK NO. - 00578029	194.00

CINTAS CORPORATION NO 3	LAUNDRY/JANITORIAL SERVICES	
LOC 606	ACH PMT NO. - 80087667	425.93

COFFMAN ENGINEERS INC	REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80087725	1,579.66

CONSOLIDATED SUPPLY CO	INVENTORY PURCHASES FOR WATER	
	ACH PMT NO. - 80087615	468.65

CORE & MAIN LP	INVENTORY PURCHASES FOR WATER	
	ACH PMT NO. - 80087617	8,542.28

FARP	REFUNDS	
PO BOX 3843	CHECK NO. - 00578033	96.01

FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80087671	568.96

FERGUSON ENTERPRISES INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087624	2,690.60
H D FOWLER COMPANY	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80087677	81,058.54
HASKINS STEEL CO INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087679	477.33
HEATHER DAVIS 2712 N FOX LN	REFUNDS CHECK NO. - 00578035	20.67
HOMESTEAD CONSTRUCTION INC 312 S FARR RD	REFUNDS CHECK NO. - 00578028	141.40
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	7,890.00
INSIGHT DISTRIBUTING INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087636	831.36
KATIE HANSEN 4816 N CALVIN RD	REFUNDS CHECK NO. - 00578065	19.93
LEAH JOHNSTON 1114 DE LOS REYES LN	REFUNDS CHECK NO. - 00578064	20.09
LEONE & KEEBLE INC PO BOX 2747	REFUNDS CHECK NO. - 00578062	2,000.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

MDM CONSTRUCTION GROUP INC PO BOX 2006	REFUNDS CHECK NO. - 00578034	1,646.86
NEPTUNE TECHNOLOGY GROUP INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087687	231.41
NICK SMITH 49305 HWY 74 SPACE 156	REFUNDS CHECK NO. - 00578031	978.11
NORCO INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087688	940.77
SAJB-WELLHEAD IMPLEMENTATION BOARD PROGRAM	CONTRACTUAL SERVICES ACH PMT NO. - 80087648	25,200.00
SCOTT & DANNA PLEASANT 3872 HEMLOCK RD	REFUNDS CHECK NO. - 00578030	37.12
SPOKANE CITY TREASURER	REFUNDS CHECK NO. - 00578074	2,398.81
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-SALES TAX CHECK NO. - 00577906	203.84
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00577906	85,346.64
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00577940	37.64
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00577940	16.00-

US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	33,088.90
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80087847	941.21
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087847	126.33
US BANK P CARD PAYMENTS	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80087847	1,255.92
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	7,613.88
US BANK P CARD PAYMENTS	OFFICE FURNITURE (NON CAPITAL) ACH PMT NO. - 80087847	237.40
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	1,887.56
US BANK P CARD PAYMENTS	OPERATING RENTALS/LEASES ACH PMT NO. - 80087847	577.45
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	1,808.04

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80087847	80.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80087847	1,002.87
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087847	24,863.63
US BANK P CARD PAYMENTS	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80087847	344.11
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	43,162.76
WA STATE DEPT OF HEALTH	PERMITS/OTHER FEES CHECK NO. - 00577942	90,434.10
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	27.18
YILMA BESHAN 528 E ERMINA AVE	REFUNDS CHECK NO. - 00578032	50.10

TOTAL FOR 4100 - WATER DIVISION

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436,993.18

4250 - INTEGRATED CAPITAL MANAGEMENT

FARP PO BOX 3843	REFUNDS CHECK NO. - 00578033	31.27
H2E INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80087678	3,761.42
HEATHER DAVIS	REFUNDS	

2712 N FOX LN	CHECK NO. - 00578035	30.39
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	855.00
KATIE HANSEN 4816 N CALVIN RD	REFUNDS CHECK NO. - 00578065	34.58
LEAH JOHNSTON 1114 DE LOS REYES LN	REFUNDS CHECK NO. - 00578064	35.46
SCOTT & DANNA PLEASANT 3872 HEMLOCK RD	REFUNDS CHECK NO. - 00578030	1.09
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00577906	32,501.72
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	3,591.80
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	4,759.42

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT	45,602.15
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4300 - SEWER FUND

FARP PO BOX 3843	REFUNDS CHECK NO. - 00578033	37.72
HEATHER DAVIS 2712 N FOX LN	REFUNDS CHECK NO. - 00578035	36.92
KATIE HANSEN 4816 N CALVIN RD	REFUNDS CHECK NO. - 00578065	42.02
LEAH JOHNSTON 1114 DE LOS REYES LN	REFUNDS CHECK NO. - 00578064	43.08
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-SALES TAX CHECK NO. - 00577906	37.90-

TOTAL FOR 4300 - SEWER FUND	121.84
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4310 - SEWER MAINTENANCE DIVISION

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	2,505.00
NORCO INC	SAFETY SUPPLIES ACH PMT NO. - 80087644	70.18
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00577906	44,873.34
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	9,571.77
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	727.63

US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	1,489.62
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	5,301.11
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	420.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087847	45.00
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80087847	1,450.05
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80087847	7.23

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	SMART PHONES, IPAD, TABLETS ACH PMT NO. - 80087847	378.93
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	12,570.91
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	22.44
WA STATE DEPT OF REVENUE	SAFETY SUPPLIES -	40.94

TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION	-----	79,474.15
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4320 - RIVERSIDE PARK RECLAMATION FAC

ALS LABORATORY GROUP	TESTING SERVICES ACH PMT NO. - 80087712	848.00
ASSURANCE FITNESS REPAIR	MISC SERVICES/CHARGES ACH PMT NO. - 80087664	198.74
BATTERY SYSTEMS INC	OPERATING SUPPLIES ACH PMT NO. - 80087715	336.25
CASCADE COLUMBIA DISTRIBUTION CO/DIV OF NEWCO INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80087721	1,633.50
CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80087723	2,818.66
COLUMBIA ELECTRIC SUPPLY/DIV CONSOLIDATED ELECTRICAL	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087726	17,740.44
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80087728	207.44
DETECTION INSTRUMENTS CORP	MINOR EQUIPMENT CHECK NO. - 00577917	13,791.28
GRANICH ENGINEERED PRODUCTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087750	8,835.95

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	6,025.00
INLAND ENVIRONMENTAL RESOURCES INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80087754	13,455.66
MIDLAND SCIENTIFIC INC	OPERATING SUPPLIES ACH PMT NO. - 80087761	2,536.03
NORCO INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80087688	153.94
NORCO INC	OPERATING SUPPLIES ACH PMT NO. - 80087688	278.75

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

OLIN CORPORATION CHLOR ALKALI	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80087690	6,254.09
OXARC INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087768	10,869.68
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00577906	43,493.91
TESTAMERICA LABORATORIES INC DBA EUROFINS TESTAMERICA	TESTING SERVICES ACH PMT NO. - 80087700	2,464.00
TWO RIVERS TERMINAL LLC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80087788	4,249.93
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	25,546.97
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80087847	926.19
US BANK P CARD PAYMENTS	LUBRICANTS ACH PMT NO. - 80087847	1,927.38
US BANK P CARD PAYMENTS	MINOR SAFETY EQUIPMENT ACH PMT NO. - 80087847	540.00
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	1,788.97
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	29,305.51
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	20.43
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80087847	680.48
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087847	198.20
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80087847	789.96
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	33,508.54
WA STATE DEPT OF ECOLOGY	PERMITS/OTHER FEES	

CASHERING UNIT	ACH PMT NO. - 80087791	20,950.04
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT	
	-	1,227.42
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	
	-	333.16
WHITNEY EQUIPMENT COMPANY INC	MINOR EQUIPMENT	
	ACH PMT NO. - 80087795	2,185.84

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC	256,120.34
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4330 - STORMWATER

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	1,290.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00578078	4,354.29
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80087847	659.34
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80087846	5,698.30
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES	
	-	9.79

TOTAL FOR 4330 - STORMWATER	12,011.72
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4360 - ENVIRONMENTAL PROGRAMS

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	75.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00578078	244.23
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80087846	324.64

TOTAL FOR 4360 - ENVIRONMENTAL PROGRAMS	643.87
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4480 - SOLID WASTE FUND

HEATHER DAVIS	REFUNDS	
2712 N FOX LN	CHECK NO. - 00578035	49.61
HERN CONSTRUCTION INC	REFUNDS	
PO BOX 515	CHECK NO. - 00578063	500.00
KATIE HANSEN	REFUNDS	
4816 N CALVIN RD	CHECK NO. - 00578065	58.79
LEAH JOHNSTON	REFUNDS	
1114 DE LOS REYES LN	CHECK NO. - 00578064	21.13

SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-REFUSE COLLECTION TAX CHECK NO. - 00577906	24.65
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-SALES TAX CHECK NO. - 00577906	1,609.24

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 4480 - SOLID WASTE FUND	----- 2,263.42
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4490 - SOLID WASTE DISPOSAL

ABB INC	CONTRACTUAL SERVICES ACH PMT NO. - 80087798	86,834.04
AIRGAS SPECIALTY PRODUCTS INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80087710	6,827.81
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80087804	21,742.89
BANNER FURNACE & FUEL	OPERATING SUPPLIES ACH PMT NO. - 80087665	157.91
BRANOM INSTRUMENT COMPANY	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087718	582.22
BROADWAY TRUCK STOP/DIV OF ALSAKER CORP	MOTOR FUEL-OUTSIDE VENDOR CHECK NO. - 00577948	105.73
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80087667	11,986.27
COMBUSTION TECHNOLOGY LLC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087727	7,123.88
ELJAY OIL CO INC	LUBRICANTS ACH PMT NO. - 80087739	114.18
ELJAY OIL CO INC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80087739	1,360.71
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80087741	785.11
FASTENAL CO	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80087741	924.43
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087741	926.11
FASTENAL CO	SAFETY SUPPLIES ACH PMT NO. - 80087671	10.72
FERGUSON ENTERPRISES INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087742	1,757.30
FOUST FABRICATION CO DBA FOUST FAB & ERECTORS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087815	56,524.55
GENERAL KINEMATICS CORPORATION	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087674	6,176.50

HASKINS STEEL CO INC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80087751	613.32

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

HELFRICH BROTHERS BOILER WORKS	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80087680	4,101.17
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	3,660.00
INGERSOLL RAND INDUSTRIAL	EQUIPMENT REPAIRS/MAINTENANCE	
US INC	ACH PMT NO. - 80087821	11,345.14
LEIF NIELSEN	PERSONAL PROTECTIVE EQUIPMENT	
	CHECK NO. - 00578068	180.00
MCCOY POWER CONSULTANTS INC	PROFESSIONAL SERVICES	
	ACH PMT NO. - 80087827	7,400.00
MULTICARE HEALTH SYSTEMS	MEDICAL SERVICES	
DBA MULTICARE CENTERS OF	CHECK NO. - 00577951	1,510.75
NARWHAL MET LLC	CONTRACTUAL SERVICES	
dba WEATHERNET LLC	ACH PMT NO. - 80087850	1,300.00
NORCO INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80087765	892.11
NORCO INC	PERSONAL PROTECTIVE EQUIPMENT	
	ACH PMT NO. - 80087765	102.41
NORTHSTAR CHEMICAL INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80087766	8,685.86
PETE LIEN & SONS INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80087771	24,056.66
SPOKANE CITY TREASURER OR	WA DEPT OF REVENUE	
WASH STATE DEPT OF REVENUE	CHECK NO. - 00577906	15,653.56
SPOKANE INT'L AIRPORT	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80087838	348.48
SPOKANE REGIONAL HEALTH DIST	PERMITS/OTHER FEES	
	CHECK NO. - 00577953	15,613.44
UNITED RENTALS NW INC	OPERATING RENTALS/LEASES	
	CHECK NO. - 00578042	2,131.18
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00577940	184.30
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00578078	18,172.66
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80087847	1,400.00
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80087847	257.50
US BANK P CARD PAYMENTS	LANDSCAPE/GROUNDS MAINT	
	ACH PMT NO. - 80087847	611.64

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	25.02
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	462.32
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	1,909.60
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	1,500.00
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80087847	1,198.36
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80087847	72.46
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087847	19,096.68
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80087847	582.32
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	23,502.19
VALMET INC C/O BANK OF AMERICA	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087703	12,152.16
WA STATE DEPT OF REVENUE	CHEMICAL/LAB SUPPLIES -	124.60
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	713.25
TOTAL FOR 4490 - SOLID WASTE DISPOSAL		383,499.50

4500 - SOLID WASTE COLLECTION

COWLES PUBLISHING COMPANY dba SPOKESMAN-REVIEW	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087734	348.40
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	4,470.00
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00577906	49,913.96
SPOKANE COUNTY TREASURER	UTIL GARBAGE/WASTE REMOVAL ACH PMT NO. - 80087779	61,178.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	19,154.62
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	82.70

US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80087847	159.96
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80087847	1,195.54
US BANK P CARD PAYMENTS	SAFETY SUPPLIES	
	ACH PMT NO. - 80087847	34.83
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT	
	ACH PMT NO. - 80087846	25,533.51
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80087789	647.58
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	
	-	19.41
WSF LLC dba WESTERN SYSTEMS &	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80087794	355.16
TOTAL FOR 4500 - SOLID WASTE COLLECTION		----- 163,093.67

4530 - SOLID WASTE LANDFILLS

CH2M HILL ENGINEERS INC	PROFESSIONAL SERVICES	
	CHECK NO. - 00578047	3,320.00
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80087667	154.64
JACOBS/CH2M HILL	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80087807	3,370.50
SPOKANE REGIONAL HEALTH DIST	PERMITS/OTHER FEES	
	CHECK NO. - 00577952	137.30
TOTAL FOR 4530 - SOLID WASTE LANDFILLS		----- 6,982.44

4600 - GOLF FUND

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS	
	ACH PMT NO. - 80087602	47.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING	
	CHECK NO. - 00578051	519.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES	
	CHECK NO. - 00577940	239.93
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY	
	CHECK NO. - 00578078	2,201.20
US BANK P CARD PAYMENTS	ADVERTISING	
	ACH PMT NO. - 80087847	71.99

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	CLOTHING	
	ACH PMT NO. - 80087847	619.47

US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80087847	980.10
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	1,167.07
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	504.00
US BANK P CARD PAYMENTS	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80087847	706.73
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE ACH PMT NO. - 80087847	3,436.87
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80087847	419.27
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	2,637.53
WA STATE DEPT OF REVENUE	REPAIRS/MAINTENANCE -	162.78
TOTAL FOR 4600 - GOLF FUND		13,712.94

4700 - DEVELOPMENT SVCS CENTER

ABACUS ELECTRIC CONTRACTING 216 S ASHTON	PERMIT REFUNDS PAYABLE CHECK NO. - 00577931	85.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	2,689.00
ICON ROOFING LLC 962 N CLEVELAND ST	PERMIT REFUNDS PAYABLE CHECK NO. - 00578059	164.00
JACOB KOSLOWSKY	REGISTRATION/SCHOOLING ACH PMT NO. - 80087640	180.00
MAINSTREAM ELECTRIC ATTN: TODD DAMSCHEN	PERMIT REFUNDS PAYABLE CHECK NO. - 00577933	45.00
MAINSTREAM ELECTRIC INC ATTN: TODD DAMSCHEM	PERMIT REFUNDS PAYABLE CHECK NO. - 00578060	53.00
NORTHWEST HVAC / R ASSOCIATION & TRAINING CENTER	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087646	495.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00577940	107.12
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	12,557.63

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	BANK FEES ACH PMT NO. - 80087847	237.95
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	47.10
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	

	ACH PMT NO. - 80087847	57.17
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	1,036.81
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80087847	83.67
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80087847	12.30
US BANK P CARD PAYMENTS	PUBLICATIONS ACH PMT NO. - 80087847	116.68-
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80087847	378.00
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80087847	374.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	16,206.62
TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER		34,692.69

5100 - FLEET SERVICES FUND

ADVANCE AUTO PARTS	MINOR EQUIPMENT CHECK NO. - 00578022	20.63
ADVANCE AUTO PARTS	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00578022	980.14
BATTERY SYSTEMS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087715	543.90
BERGKAMP INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087717	734.22
BRIDGESTONE AMERICAS INC dba GCR TIRES & SERVICE	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087746	5,103.80
BUCK'S TIRE & AUTOMOTIVE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087719	674.88
C & B UPHOLSTERY INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00578023	579.90
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80087722	1,722.77

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80087723	38,022.43
CONNELL OIL INC DBA CO-ENERGY	LUBRICANTS ACH PMT NO. - 80087730	6,137.66
CUMMINS NORTHWEST LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087735	1,943.63
CUMMINS NORTHWEST LLC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087735	11,678.96

DIRECT AUTOMOTIVE DISTRIBUTING DIV OF GEM INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00578024	67.74
DIVERSIFIED INSPECTIONS/ILT INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087737	5,400.00
EVERGREEN STATE TOWING LLC DBA SPOKANE VALLEY TOWING	TOWING EXPENSE ACH PMT NO. - 80087740	270.07
FLEET PAINTING INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087744	345.76
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087748	2,856.26
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087748	1,606.19
GWP HOLDINGS LLC DBA DOBBS PETERBILT	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087738	2,081.77
GWP HOLDINGS LLC DBA DOBBS PETERBILT	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087738	7,062.63
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	1,475.00
INLAND PACIFIC HOSE & FITTINGS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087755	18.96
KENWORTH SALES COMPANY	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087758	263.61
KENWORTH SALES COMPANY	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087758	1,551.59
MOTION AUTO SUPPLY PARTS WHOLESALERS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087762	1,844.49
NAPA AUTO PARTS GENUINE PARTS CO	MINOR EQUIPMENT ACH PMT NO. - 80087763	842.31
NAPA AUTO PARTS GENUINE PARTS CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087763	819.23
NOVUS AUTO GLASS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087829	1,161.01

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

OWEN EQUIPMENT CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087767	5,291.29
O'REILLY AUTOMOTIVE STORES INC dba FIRST CALL	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00578038	178.44
PACWEST MACHINERY LLC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087769	493.45
PAPE MACHINERY INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087770	9,947.01
ROBERT EARL ALFORD dba ALL SERVICE EAST TOWING	TOWING EXPENSE ACH PMT NO. - 80087711	155.18

RWC INTERNATIONAL LTD	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087777	415.22
SAFETY KLEEN CORPORATION	HAZARDOUS WASTE DISPOSAL CHECK NO. - 00578039	444.45
SIX ROBBLEES INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00578040	223.74
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087832	9,711.09
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087778	21,707.36
SPOKANE HOUSE OF HOSE INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087781	1,376.99
SPRAY CENTER ELECTRONICS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087783	4,987.34
TIFCO INDUSTRIES	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087785	143.72
TITAN TRUCK EQUIPMENT	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087786	1,913.14
TOBY'S BODY & FENDER INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087844	6,181.36
TRANSPORT EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087787	70.06
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	7,160.47
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80087847	740.32
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	339.94
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	2,453.06

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80087847	212.71
US BANK P CARD PAYMENTS	PROFESSIONAL SERVICES ACH PMT NO. - 80087847	1,087.92
US BANK P CARD PAYMENTS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087847	7,005.51
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	9,233.22
WA STATE DEPT OF REVENUE	VEHICLE REPAIR & MAINT SUPPLY -	59.04
WENDLE FORD NISSAN ISUZU	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80087792	273.49
WESTERN STATES EQUIPMENT CO	VEHICLE REPAIR & MAINT SUPPLY	

	ACH PMT NO. - 80087793	1,099.66
WINGFOOT COMMERCIAL TIRE	EQUIPMENT REPAIRS/MAINTENANCE	
SYSTEMS LLC DBA GOODYEAR TIRE	ACH PMT NO. - 80087818	2,938.43
WINGFOOT COMMERCIAL TIRE	VEHICLE REPAIR & MAINT SUPPLY	
SYSTEMS LLC DBA GOODYEAR TIRE	ACH PMT NO. - 80087747	8,145.72

TOTAL FOR 5100 - FLEET SERVICES FUND	-----	199,798.87
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#### 5200 - PUBLIC WORKS AND UTILITIES

DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80087736	200.00
HEATHER DAVIS	REFUNDS	
2712 N FOX LN	CHECK NO. - 00578035	1.50
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	860.00
LEAH JOHNSTON	REFUNDS	
1114 DE LOS REYES LN	CHECK NO. - 00578064	3.00
SPOKANE CITY TREASURER OR	WA DEPT OF REVENUE	
WASH STATE DEPT OF REVENUE	CHECK NO. - 00577906	249.51
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00577940	18,448.97
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00578078	3,867.39
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80087847	47.63
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80087846	5,046.10

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES	-----	28,724.10
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#### 5300 - IT FUND

AT&T	TELEPHONE	
	CHECK NO. - 00577914	103.53
BENTLEY SYSTEMS INC	SOFTWARE MAINTENANCE	
	ACH PMT NO. - 80087716	19,057.50
CENTURYLINK	TELEPHONE	
	CHECK NO. - 00577949	5,215.48
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	2,566.00
T-MOBILE	IT/DATA SERVICES	
	CHECK NO. - 00577955	59.50
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00578078	13,288.61

US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80087847	648.95
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	938.50
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	35.79
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80087847	54.34
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80087847	199.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	16,624.09
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80087705	1,479.13
WESLEY HOWARD MORRIS DBA MORRIS NETWORK CONTRACTING	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80087764	237.50
ZAYO GROUP HOLDINGS INC	TELEPHONE ACH PMT NO. - 80087797	1,332.37

TOTAL FOR 5300 - IT FUND	-----	61,840.29
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#### 5310 - IT CAPITAL REPLACEMENT FUND

COMGROUP INC	FIBER OPTICS ACH PMT NO. - 80087729	2,280.00
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

INTELLECTYX INC	CAPITALIZED SOFTWARE ACH PMT NO. - 80087756	20,783.33
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TOTAL FOR 5310 - IT CAPITAL REPLACEMENT FUND	-----	23,063.33
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#### 5400 - REPROGRAPHICS FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	180.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	685.73
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	910.56

TOTAL FOR 5400 - REPROGRAPHICS FUND	-----	1,776.29
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#### 5500 - PURCHASING & STORES FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	484.00
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US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	1,664.47
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	160.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	2,209.45

TOTAL FOR 5500 - PURCHASING & STORES FUND	-----	4,517.92
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5600 - ACCOUNTING SERVICES

GOVERNMENT FINANCE OFFICERS ASSOCIATION	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00577920	420.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	2,195.29
M B FOSTER ASSOCIATES	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80087825	1,633.50
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	8,069.53
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80087847	577.16
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	150.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	PRINTING/BINDING/REPRO ACH PMT NO. - 80087847	92.09
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	10,721.96

TOTAL FOR 5600 - ACCOUNTING SERVICES	-----	23,859.53
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5700 - MY SPOKANE

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80087602	53.50
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80087623	96.67
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	340.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	1,957.42
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	1,034.55
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	2,595.32

TOTAL FOR 5700 - MY SPOKANE

6,077.46

5750 - OFFICE OF PERFORMANCE MGMT

DUSTY FREDRICKSON	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087816	165.48
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	450.00
INFINITE INNOVATIONS LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80087753	8,079.30
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	1,929.47
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	2,188.64

TOTAL FOR 5750 - OFFICE OF PERFORMANCE MGMT

12,812.89

5800 - RISK MANAGEMENT FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	35.00
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

PRIME ACTUARIAL CONSULTING LLC DBA BICKMORE ACTUARIAL	PROFESSIONAL SERVICES ACH PMT NO. - 80087773	4,200.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00577940	227.56
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00577940	96.30-
US BANK OR CITY TREASURER LIABILITY CLAIMS	INSURANCE CLAIMS ACH PMT NO. - 80087702	706.51
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	170.19
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	218.92

TOTAL FOR 5800 - RISK MANAGEMENT FUND

5,461.88

5810 - WORKERS' COMPENSATION FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	420.00
PRIME ACTUARIAL CONSULTING LLC DBA BICKMORE ACTUARIAL	PROFESSIONAL SERVICES ACH PMT NO. - 80087773	4,200.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	1,304.01
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	1,683.84

TOTAL FOR 5810 - WORKERS' COMPENSATION FUND

7,607.85

5820 - UNEMPLOYMENT COMPENSATION FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	7.49
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	24.34
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	32.10
WA STATE EMPLOYMENT SECURITY DEPT	INSURANCE CLAIMS CHECK NO. - 00578043	86,916.13

TOTAL FOR 5820 - UNEMPLOYMENT COMPENSATION FUND

86,980.06

5830 - EMPLOYEES BENEFITS FUND

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

BRANDON RANKIN	IF MAND EMP CONTRIBUTION CHECK NO. - 00577937	270.00
DELTA DENTAL OF WASHINGTON	INSURANCE ADMINISTRATION ACH PMT NO. - 80087811	13,395.00
DELTA DENTAL OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80087811	52,626.03
HRA VEBA TRUST HRA VEBA TRUST CONTRIBUTIONS	INSURANCE PREMIUMS ACH PMT NO. - 80087820	2,742.25
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	245.00
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE ADMINISTRATION ACH PMT NO. - 80087823	78,656.42
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80087823	107,907.08
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE PREMIUMS ACH PMT NO. - 80087823	20,839.96
PREMERA BLUE CROSS	INSURANCE ADMINISTRATION ACH PMT NO. - 80087830	50,552.15
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	INSURANCE CLAIMS ACH PMT NO. - 80087693	362,381.97
SPOKANE FIRE FIGHTERS BENEFIT TRUST	INSURANCE PREMIUMS ACH PMT NO. - 80087837	668,030.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	796.88
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	1,019.31

TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND

-----  
1,359,462.055900 - ASSET MANAGEMENT FUND OPS  
-----

AMERICAN SPRINKLER REPAIR AND LANDSCAPE LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80087609	147.02
AVISTA CORPORATION	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80087610	14,613.43
AVISTA CORPORATION	UTILITY NATURAL GAS ACH PMT NO. - 80087610	4,272.81
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00578051	435.00
RESOURCE SYNERGY LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80087775	1,227.72

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## PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00578078	2,000.20
US BANK P CARD PAYMENTS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80087847	694.34
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80087847	24.98
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80087847	120.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80087847	7,973.49
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80087846	2,657.20
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	11.72

TOTAL FOR 5900 - ASSET MANAGEMENT FUND OPS

-----  
34,177.915901 - ASSET MANAGEMENT FUND CAPITAL  
-----

HUGHES FIRE EQUIPMENT INC	VEHICLES ACH PMT NO. - 80087681	268,211.00
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TOTAL FOR 5901 - ASSET MANAGEMENT FUND CAPITAL

-----  
268,211.005902 - PROPERTY ACQUISITION POLICE  
-----

DELL MARKETING LP %DELL USA LP	DATA PROCESS EQUIP ACH PMT NO. - 80087618	12,855.01
HURRICANE BUTTERFLY LAW ENFORCEMENT LLC	OPERATING SUPPLIES ACH PMT NO. - 80087634	1,582.49
JDL DIGITAL SYSTEMS INC	SOFTWARE MAINTENANCE	

DBA AIRSHIP INDUSTRIES INC                      ACH PMT NO. - 80087637                      8,804.57

TOTAL FOR 5902 - PROPERTY ACQUISITION POLICE                      23,242.07

5903 - PROPERTY ACQUISITION FIRE

L N CURTIS & SONS                      PERSONAL PROTECTIVE EQUIPMENT  
ACH PMT NO. - 80087683                      94.47

TOTAL FOR 5903 - PROPERTY ACQUISITION FIRE                      94.47

6100 - RETIREMENT

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457                      DEFERRED COMPENSATION-MATCHING  
% FIRST NATIONAL BANK OF MD                      CHECK NO. - 00578051                      260.00

US BANK OR CITY TREASURER                      SOCIAL SECURITY  
EMP BENEFITS ( CITY )                      CHECK NO. - 00578078                      859.20

US BANK P CARD PAYMENTS                      OFFICE SUPPLIES  
ACH PMT NO. - 80087847                      25.13

US BANK P CARD PAYMENTS                      OTH DUES/SUBSCRIPTNS/MEMBERSHP  
ACH PMT NO. - 80087847                      200.00

US BANK TRUST NA                      RETIREMENT  
OR CITY OF SPOKANE                      ACH PMT NO. - 80087846                      1,123.20

TOTAL FOR 6100 - RETIREMENT                      2,467.53

6200 - FIREFIGHTERS' PENSION FUND

DELTA DENTAL OF WASHINGTON                      INSURANCE ADMINISTRATION  
ACH PMT NO. - 80087811                      1,258.20

DELTA DENTAL OF WASHINGTON                      SERVICE REIMBURSEMENT  
ACH PMT NO. - 80087811                      12,491.00

PREMERA BLUE CROSS                      INSURANCE ADMINISTRATION  
ACH PMT NO. - 80087830                      15,547.90

PREMERA BLUE CROSS OR                      SERVICE REIMBURSEMENT  
SPOKANE CITY TREASURER                      ACH PMT NO. - 80087693                      19,076.32

TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND                      48,373.42

6300 - POLICE PENSION

DELTA DENTAL OF WASHINGTON                      INSURANCE ADMINISTRATION  
ACH PMT NO. - 80087811                      999.57

DELTA DENTAL OF WASHINGTON                      SERVICE REIMBURSEMENT  
ACH PMT NO. - 80087811                      12,279.00

PREMERA BLUE CROSS                      INSURANCE ADMINISTRATION  
ACH PMT NO. - 80087830                      6,227.75

PREMERA BLUE CROSS OR	SERVICE REIMBURSEMENT	
SPOKANE CITY TREASURER	ACH PMT NO. - 80087693	8,527.25

TOTAL FOR 6300 - POLICE PENSION	-----	28,033.57
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6960 - SALARY CLEARING FUND NEW

AFLAC/AMERICAN FAMILY LIFE	AFLAC	
ASSURANCE CO OF COLUMBUS	ACH PMT NO. - 80087800	21,024.86

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CHILD SUPPORT SERVICES	IDAHO CHILD SUPPORT SERVICE	
IDAHO CHILD SUPPORT RECEIPTING	CHECK NO. - 00578048	388.94
DANIEL H BRUNNER, TRUSTEE	DANIEL H BRUNNER,TRUSTEE	
CHAPTER 13 TRUSTEE	CHECK NO. - 00578049	400.00
DIGNITARY PROTECTION TEAM FUND	DIGNITARY PROTECTION TEAM FUND	
% SPOKANE LAW ENFORCEMENT C U	ACH PMT NO. - 80087812	110.00
EDU MEMBERSHIP FUND	EDU MEMBERSHIP FUND	
% SPOKANE LAW ENFORCEMENT C U	ACH PMT NO. - 80087813	20.00
HUMAN RESOURCES	HUMAN RESOURCES	
RE: PARKING FEES	CHECK NO. - 00578050	1,071.50
ICMA RETIREMENT TRUST 457	ICMA RETIREMENT TRUST 457D	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	255,534.59
ICMA RETIREMENT TRUST 457	ICMA ROTH IRA	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00578051	15,813.46
ICMA RETIREMENT TRUST 457 LOAN	ICMA RETR 457D LOAN PAYMENT	
PAYMENT	CHECK NO. - 00578052	54,730.48
ING LIFE INSURANCE & ANNUITY	ING LIFE INSURANCE&ANNUITY CO	
OR CITY OF SPOKANE TREASURER	CHECK NO. - 00578053	71,697.52
JUNE WALLACE	JUNE WALLACE	
	CHECK NO. - 00578081	980.12
LTS & CPTS LEGAL DEFENSE FUND	LEGAL DEFENSE LTS&CAPTS	
	ACH PMT NO. - 80087824	42.00
M & P ASSOCIATION	M&P ASSOCIATION	
	ACH PMT NO. - 80087826	2,733.64
NEW JERSEY SUPPORT PAYMENT	NJ SUPPORT PAYMENT CENTER	
CENTER	CHECK NO. - 00578067	162.50
OFFICE OF THE ATTORNEY GENERAL	OFFICE OF THE ATTY GENERAL	
TX CHILD SUPPORT SDU	CHECK NO. - 00578069	273.50
PEOPLE QUALIFIED COMMITTEE	PEOPLE QUALIFIED COMMITTEE	
AFL-CIO	CHECK NO. - 00578070	15.35
POLICE GUILD LEGAL DEFENSE	POLICE GUILD LEGAL DEFENSE	
FUND	ACH PMT NO. - 80087819	640.00
PRE-PAID LEGAL SERVICES INC	PRE-PAID LEGAL SERVICE INC	
	CHECK NO. - 00578071	420.45

REHN & ASSOCIATES SPOKANE CITY TREASURER	AW REHN-SEC 125 DEPENDENT CARE ACH PMT NO. - 80087831	3,704.94
REHN & ASSOCIATES SPOKANE CITY TREASURER	AW REHN-SEC 125 HEALTH ACH PMT NO. - 80087831	15,635.52
SPOKANE FIRE FIGHTERS BENEFIT TRUST	BENEFIT SOLUTIONS INC EE ACH PMT NO. - 80087805	58,272.50

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPOKANE FIRE FIGHTERS BENEFIT TRUST	BENEFIT SOLUTIONS MEDSFO EE ACH PMT NO. - 80087805	3,026.80
SPOKANE FIRE FIGHTERS BENEFIT TRUST	FIRE BENEFIT TRUST-VOL LIFE ACH PMT NO. - 80087806	1,632.30
SPOKANE POLICE BENEFIT ASSOC % SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE BENEFIT ASSOC ACH PMT NO. - 80087833	765.00
SPOKANE POLICE CHAPLAIN ASSOCIATION	POLICE CHAPLIN ASSOC ACH PMT NO. - 80087834	3,199.50
SPOKANE POLICE GUILD FRATERNAL ORDER OF POLICE	POLICE GUILD FRAT ORDER OF POL ACH PMT NO. - 80087839	884.04
SPOKANE POLICE GUILD LONG TERM DISABILITY	POLICE GUILD LTD ACH PMT NO. - 80087836	25,321.60
SPOKANE POLICE K-9 MEMBERSHIP FUND	POLICE K9 MEMBERSHIP FUND ACH PMT NO. - 80087835	105.00
SPOKANE POLICE SWAT TEAM %SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE SWAT TEAM ACH PMT NO. - 80087842	430.00
SPOKANE POLICE TACTICAL TEAM % SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE TACTICAL TEAM ACH PMT NO. - 80087843	296.00
STANDARD INSURANCE COMPANY	STANDARD INSURANCE CO(VL/E) ACH PMT NO. - 80087840	12,427.60
STANDARD INSURANCE COMPANY	STANDARD LIFE INS-VL/D CHILD ACH PMT NO. - 80087840	221.80
STANDARD INSURANCE COMPANY	STANDARD LIFE INS-VL/D SPOUSE ACH PMT NO. - 80087840	2,592.90
STATE DISBURSMENT UNIT ATTN: EMPLOYER PAYMENTS	STATE DISBURSEMENT UNIT CHECK NO. - 00578076	297.67
UNITED STATES TREASURY INTERNAL REVENUE SERVICE/ ACS	UNITED STATES TREASURY CHECK NO. - 00578077	12.50
UNITED WAY	UNITED WAY ACH PMT NO. - 80087845	337.50
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	FICA WITHHOLDING-CITY CHECK NO. - 00578078	263,229.40
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	FIT WITHHOLDING-CITY CHECK NO. - 00578078	678,252.99
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	MEDI WITHHOLDING-CITY CHECK NO. - 00578078	102,146.03
US BANK TRUST NA	CITY RETIREMENT SYSTEM	

OR CITY OF SPOKANE	ACH PMT NO. - 80087846	419,868.17
WA GET PROGRAM	WA GET PROGRAM CHECK NO. - 00578079	295.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WA ST COUNCIL OF CITY & COUNTY EMPLOYEES	WA ST COUNCIL OF CITY&CO EMPL ACH PMT NO. - 80087849	27,350.77
WA STATE SUPPORT REGISTRY OR CITY OF SPOKANE TREASURER	WA STATE CHILD SUPPORT CHECK NO. - 00578080	14,862.07
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	DEPT OF RET SYS-LEOFF 2 CHECK NO. - 00578082	466,947.00
WESTERN STATES POLICE MEDICAL TRUST	NW PUBLIC EMP MEDICAL TRUST CHECK NO. - 00578083	937.50
WSCCCE, AFSCME, AFL-CIO	WSCCCE AFSCME AFL CIO CHECK NO. - 00578084	291.20

TOTAL FOR 6960 - SALARY CLEARING FUND NEW	----- 2,529,402.21
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TOTAL CLAIMS	----- 7,345,803.20
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REPORT: PG3640  
 SYSTEM: FMSAP  
 USER: MANAGER  
 RUN NO: 08

CITY OF SPOKANE  
 COUNCIL CHECK RANGE/TOTAL

DATE: 03/01/21  
 TIME: 08:06  
 PAGE: 1

CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	6,958.50	24.05	8.37
00577905	THE MEN'S WEARHOUSE INC	21.78		
00577906	SPOKANE CITY TREASURER OR	273,832.47		
00577907	CENTER POINT PUBLISHING INC		270.24	
00577908	SHAWN PARKS		7,500.00	
00577909	SPOKANE CITY TREASURER		65.00	
00577910	THE RISK MANAGEMENT		1,500.00	
00577911	CENTURYLINK			321.53
00577912	WATERCO OF THE PACIFIC NORTH			6.53
00577913	WA STATE DEPT OF REVENUE			29,091.76
00577914	AT&T	103.53		
00577915	CENTURYLINK	78.72		
00577916	MICHAEL MAYCUMBER	2,343.53		
00577917	DETECTION INSTRUMENTS CORP	13,791.28		
00577918	DIXIE J ELLIS	622.50		
00577919	FBI NATIONAL ACADEMY	115.00		
00577920	GOVERNMENT FINANCE OFFICERS	840.00		
00577921	PAUL GREGORY CLARRY	123.00		
00577922	DANA COURNEYA	500.00		
00577923	JOHN LEONETTI	100.00		
00577924	IRINA MATVEEVA	25.00		
00577925	JACKLYN DELGADO	50.00		
00577926	XTRA LLC	139.00		
00577927	JAY NUNEMAKER	750.00		
00577928	REIFF INJECTION MOLDING INC	100.00		
00577929	VALLEY EMPIRE COLLECTIONS	110.98		
00577930	IRINA K MATVEEVE	25.00		
00577931	ABACUS ELECTRIC CONTRACTING	85.00		
00577932	MAINSTREAM ELECTRIC INC	38.00		
00577933	MAINSTREAM ELECTRIC	45.00		
00577934	BRADY MOE	15.00		
00577935	WSDOT CASHIER	8.47		
00577936	BO MORSE	102.00		
00577937	BRANDON RANKIN	270.00		
00577938	SIX ROBBLEES INC	1,578.89		
00577939	TIFFIN METAL PRODUCTS CO	8,932.00		
00577940	US BANK	22,519.89		
00577941	WA ASSN OF SHERIFFS & POLICE	485.00		
00577942	WA STATE DEPT OF HEALTH	90,434.10		
00577943	WATOA	100.00		
00577944	ZETX INC	2,790.00		
00577946	SPOKANE CITY TREASURER			
00577947	BOUND TREE MEDICAL LLC	5,839.61		
00577948	BROADWAY TRUCK STOP/DIV OF	105.73		
00577949	CENTURYLINK	6,548.23		
00577950	INLAND NW HEALTH SERVICES	130.00		
00577951	MULTICARE HEALTH SYSTEMS	7,553.50		
00577952	SPOKANE REGIONAL HEALTH DIST	137.30		
00577953	SPOKANE REGIONAL HEALTH DIST	15,613.44		
00577954	TORRE REFUSE & RECYCLING	258.35		
00577955	T-MOBILE	59.50		
00577956	WA STATE DEPT OF LABOR &	2,400.00		
00578022	ADVANCE AUTO PARTS	1,000.77		

REPORT: PG3640  
 SYSTEM: FMSAP  
 USER: MANAGER  
 RUN NO: 08

CITY OF SPOKANE  
 COUNCIL CHECK RANGE/TOTAL

DATE: 03/01/21  
 TIME: 08:06  
 PAGE: 2

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00578023	C & B UPHOLSTERY INC	579.90		
00578024	DIRECT AUTOMOTIVE DISTRIBUTI	67.74		
00578025	EASTERN WASHINGTON ATTORNEY	75.00		
00578026	JOCELYN DELACRUZ	164.00		
00578027	HOMESTEAD CONSTRUCTION INC	70.70		
00578028	HOMESTEAD CONSTRUCTION INC	70.70		
00578029	CHERYL E EMERY	194.00		
00578030	SCOTT & DANNA PLEASANT	38.21		
00578031	NICK SMITH	978.11		
00578032	YILMA BESHAN	50.10		
00578033	FARP	165.00		
00578034	MDM CONSTRUCTION GROUP INC	1,646.86		
00578035	HEATHER DAVIS	139.09		
00578036	MCCAIN TRAFFIC SUPPLY	3,375.90		
00578037	MULTICARE HEALTH SYSTEMS	23.75		
00578038	O'REILLY AUTOMOTIVE STORES I	178.44		
00578039	SAFETY KLEEN CORPORATION	444.45		
00578040	SIX ROBBLEES INC	223.74		
00578041	STRYKER SALES CORPORATION	9,927.84		
00578042	UNITED RENTALS NW INC	2,131.18		
00578043	WA STATE EMPLOYMENT SECURITY	86,916.13		
00578044	WA STATE GOOD ROADS AND	200.00		
00578045	WESTERN SYSTEMS INC	576.07		
00578046	NW INDUSTRIAL SERVICES LLC			12,837.50
00578047	CH2M HILL ENGINEERS INC	3,320.00		
00578048	CHILD SUPPORT SERVICES	388.94		
00578049	DANIEL H BRUNNER, TRUSTEE	400.00		
00578050	HUMAN RESOURCES	1,071.50		
00578051	ICMA RETIREMENT TRUST 457	425,083.22		
00578052	ICMA RETIREMENT TRUST 457 LO	54,730.48		
00578053	ING LIFE INSURANCE & ANNUITY	114,661.06		
00578054	THE LITTLE NEVADA	12.43		
00578055	THE JONAH PROJECT	80.00		
00578056	BLACKSTAR LLC	400.00		
00578057	ATHENA THE CLEANA	120.00		
00578058	ALDERBROOK ENTERPRISE INC	299.00		
00578059	ICON ROOFING LLC	164.00		
00578060	MAINSTREAM ELECTRIC INC	15.00		
00578061	PIERSOL CONSTRUCTION INC	1,754.80		
00578062	LEONE & KEEBLE INC	2,000.00		
00578063	HERN CONSTRUCTION INC	500.00		
00578064	LEAH JOHNSTON	122.76		
00578065	KATIE HANSEN	155.32		
00578066	NORTHWEST RESTAURANTS	19.00		
00578067	NEW JERSEY SUPPORT PAYMENT	162.50		
00578068	LEIF NIELSEN	180.00		
00578069	OFFICE OF THE ATTORNEY GENER	273.50		
00578070	PEOPLE QUALIFIED COMMITTEE	15.35		
00578071	PRE-PAID LEGAL SERVICES INC	420.45		
00578072	SPOKANE CITY TREASURER	196.62		
00578073	SPOKANE CITY TREASURER	845.52		
00578074	SPOKANE CITY TREASURER	1,356.67		
00578075	SPOKANE COUNTY AUDITOR	105.50		

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00578076	STATE DISBURSMENT UNIT	297.67		

00578077	UNITED STATES TREASURY	12.50	
00578078	US BANK OR CITY TREASURER	1,409,003.98	
00578079	WA GET PROGRAM	295.00	
00578080	WA STATE SUPPORT REGISTRY OR	14,862.07	
00578081	JUNE WALLACE	980.12	
00578082	WASHINGTON LEOFF	756,711.22	
00578083	WESTERN STATES POLICE MEDICA	1,562.50	
00578084	WSCCCE, AFSCME, AFL-CIO	291.20	
00578085	CENTURYLINK		158.90
00578086	CENTURYLINK COMMUNICATIONS I		516.07
00578087	GROUP W MARKETING INC		1,500.00
00578088	BILL BRONSCH		59.00
00578089	JOHN MAY		8.26
00578090	KATE ROSENKRANZ		54.00
00578091	KATHLEEN STIMPFLE		29.00
00578092	MARYANN COFFMAN		35.00
00578093	RILEY WILSON		29.00
00578094	SHAYLA MCKEEN		13.00
00578095	SHAYLA MCKEEN		13.00
00578096	SHAYLA MCKEEN		13.00
00578097	STEVEN JOHANSEN		20.00
00578098	STEVEN JOHANSEN		27.00
00578099	STEVE JOHANSEN		90.00
00578100	THE PACIFIC COMPANY LLC		774.00
00578101	PARK DEPT IMPREST FUND		254.71
00578102	PARK DEPT IMPREST FUND		122.38
00578103	THE TOLEDO TICKET CO		94.00
00578104	T-MOBILE		6.46
00578105	WA STATE DEPT OF AGRICULTURE		25.00
80087556	CHARLEY PHELAN		1,000.00
80087557	ALSCO DIVISION OF ALSCO INC		642.33
80087558	AMERIGAS PROPANE LP		450.85
80087559	AVISTA UTILITIES	10,141.84	
80087560	BAKER & TAYLOR BOOKS	4,903.50	
80087561	THE FA BARTLETT TREE EXPERT		9,356.41
80087562	BUDINGER & ASSOCIATES INC		7,691.61
80087563	CDW GOVERNMENT INC	3,604.75	
80087564	CENGAGE LEARNING INC	901.32	
80087565	CINTAS CORPORATION NO 3	38.12	
80087566	CLUB PROPHET SYSTEMS		2,439.36
80087567	STEVE CONNER		2,395.67
80087568	COPIERS NORTHWEST INC		124.80
80087569	CREEK AT QUALCHAN GOLF COURS		3,235.45
80087570	DELL MARKETING LP	1,264.00	
80087571	DITCHES UNLIMITED INC		20,305.96
80087573	GENERAL FIRE EXTINGUISHER		318.75
80087574	GEO ENGINEERS INC		319.75
80087575	GRAINGER INC		577.67
80087576	INLAND POWER & LIGHT CO		106.04
80087577	KEYSTONE LAWN & TREE CARE	163.35	
80087578	LARIVIERE INC		322,450.89
80087579	LUCI CREATIVE LLC	40,160.00	

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80087580	MID CITY CONCERNS INC			1,543.75
80087581	MIDWEST TAPE		8.16	
80087582	NORTHEAST YOUTH CENTER			11,628.17
80087583	OVERDRIVE INC		9,667.14	
80087584	OXARC INC			885.03

80087585	PERKINS COIE LLP		2,299.50
80087586	PRO MECHANICAL SERVICES INC	9,599.54	
80087587	SANDBAGGERS CLUB LLC		274.93
80087588	SINTO SENIOR CENTER		6,434.13
80087589	SOUTHWEST SPOKANE COMMUNITY		3,328.92
80087590	SPOKANE NORDIC SKI EDUCATION		775.00
80087591	STANDARD DIGITAL PRINT CO IN		37.62
80087592	STRATA GEOTECHNICAL ENGINEER		1,555.00
80087593	STRYKER SALES CORPORATION	7,524.00	
80087594	T & T GOLF MANAGEMENT INC		81.66
80087595	TOBY'S BODY & FENDER INC	2,808.14	
80087596	URBAN BICYCLE PARKING SYSTEM		1,769.30
80087597	VERTIV CORPORATION	5,348.50	
80087598	WEST CENTRAL COMMUNITY		6,056.25
80087599	WESTERN EQUIPMENT DISTRIBUTO		19,515.14
80087600	ZERO DB COMMUNICATIONS LLC		1,372.55
80087601	WYOMING WRECKER LLC	206.91	
80087602	ACRANET CBS BRANCH/DIV OF	1,305.50	
80087603	ACTION MATERIALS	350.01	
80087604	ALL ABOUT TOWING SERVICES	568.99	
80087605	ALL SERVICE WEST TOWING	310.37	
80087606	ROBERT EARL ALFORD	129.30	
80087607	VYANET OPERATIONS GROUP dba	1,783.74	
80087608	ALSCO DIVISION OF ALSCO INC	70.79	
80087609	AMERICAN SPRINKLER REPAIR	147.02	
80087610	AVISTA CORPORATION	18,886.24	
80087611	A-PRO AUTO BODY AND TOWING	387.96	
80087612	BRIDGESTONE AMERICAS INC	1,030.26	
80087613	CALLYO 2009 CORP	4,200.00	
80087614	CDW GOVERNMENT INC	1,182.52	
80087615	CONSOLIDATED SUPPLY CO	468.65	
80087616	COPIERS NORTHWEST INC	170.32	
80087617	CORE & MAIN LP	8,542.28	
80087618	DELL MARKETING LP	12,855.01	
80087619	DEVRIES INFORMATION MANAGEME	112.50	
80087620	JIM'S TRANSFER INC DBA DEVRI	444.00	
80087621	DOOLEY ENTERPRISES INC	24,237.24	
80087622	EVERGREEN STATE TOWING LLC	1,470.74	
80087623	FEDERAL EXPRESS CORP/DBA FED	96.67	
80087624	FERGUSON ENTERPRISES INC	2,690.60	
80087625	GORLEY LOGISTICS LLC	72.42	
80087626	FIREPOWER INC	228.69	
80087627	GALLS LLC	488.94	
80087628	GENERAL FIRE EXTINGUISHER	2,874.96	
80087629	GOLDEN ENGINEERING INC	1,065.00	
80087630	GRAINGER INC	10.67	
80087631	GUNARAMA WHOLESALE INC	615.72	
80087632	MCCOLLUM FORD SALES INC	3,809.07	

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80087633	HUGHES FIRE EQUIPMENT INC	737.78		
80087634	HURRICANE BUTTERFLY LAW	1,582.49		
80087635	INLAND PACIFIC HOSE & FITTIN	264.05		
80087636	INSIGHT DISTRIBUTING INC	831.36		
80087637	JDL DIGITAL SYSTEMS INC	8,804.57		
80087638	KENWORTH SALES COMPANY	292.86		
80087639	KERSHAW'S INC	46.70		
80087640	JACOB KOSLOWSKY	180.00		
80087641	L N CURTIS & SONS	28,583.64		

80087642	TAMMEY L MCMASTER	144.00
80087643	NELSON'S TOWING AND REPAIR/	103.46
80087644	NORCO INC	70.18
80087645	NW EMERGENCY VEHICLE GRAPHIC	855.95
80087646	NORTHWEST HVAC / R	495.00
80087647	OXARC INC	124.69
80087648	SAJB-WELLHEAD IMPLEMENTATION	25,200.00
80087649	SKR CORPORATION	775.91
80087650	ST JOHN'S PROPERTIES	
80087651	VERIZON WIRELESS	1,046.56
80087652	VIPER ENTERPRISES LLC	206.92
80087653	WESTERN FIRE CHIEFS ASSOC	550.00
80087654	WHELEN ENGINEERING CO INC	254.83
80087655	WILLIAMS TOWING & RECOVERY L	206.92
80087656	DEPARTMENTWARE INC	3,000.00
80087657	JUDITH GILMORE	105.00
80087658	CRAIG E HULT	105.00
80087659	MARK E LINDSEY	105.00
80087660	SCOTT A STEPHENS	105.00
80087661	LEE M VENNING	375.71
80087662	ACTION MATERIALS	1,443.16
80087663	ALSCO DIVISION OF ALSCO INC	175.88
80087664	ASSURANCE FITNESS REPAIR	198.74
80087665	BANNER FURNACE & FUEL	157.91
80087666	CATHOLIC CHARITIES	
80087667	CINTAS CORPORATION NO 3	12,566.84
80087668	CITY SERVICE VALCON LLC	2,361.55
80087669	COWLES PUBLISHING COMPANY	237.50
80087670	DIVINES TOWING/DIV OF	153.12
80087671	FASTENAL CO	4,561.58
80087672	GORLEY LOGISTICS LLC	50.69
80087673	GALLS LLC	5,910.80
80087674	GENERAL KINEMATICS CORPORATI	6,176.50
80087675	GORDON TRUCK CENTERS INC DBA	5,633.73
80087676	GRAINGER INC	505.49
80087677	H D FOWLER COMPANY	81,058.54
80087678	H2E INC	3,761.42
80087679	HASKINS STEEL CO INC	477.33
80087680	HELFRICH BROTHERS BOILER WOR	4,101.17
80087681	HUGHES FIRE EQUIPMENT INC	268,211.00
80087682	INLAND ENVIRONMENTAL RESOURC	6,751.12
80087683	L N CURTIS & SONS	951.51
80087684	MIDLAND SCIENTIFIC INC	1,258.35
80087685	MR CAR WASH	7.36

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80087686	NAPA AUTO PARTS	1,933.90		
80087687	NEPTUNE TECHNOLOGY GROUP INC	231.41		
80087688	NORCO INC	1,536.10		
80087689	NORTHSTAR CHEMICAL INC	4,608.65		
80087690	OLIN CORPORATION	6,254.09		
80087691	PARTNERS WITH FAMILIES &			
80087692	PETE LIEN & SONS INC	16,118.39		
80087693	PREMERA BLUE CROSS OR	389,985.54		
80087694	PROVIDENCE HEALTH & SERVICES	1,700.00		
80087695	THE SALVATION ARMY			
80087696	SPOKANE EXERCISE EQUIPMENT	119.79		
80087697	ST JOHN'S PROPERTIES			
80087698	STERICYCLE INC	1,649.12		

80087699	TELEFLEX LLC	8,250.00	
80087700	TESTAMERICA LABORATORIES INC	2,464.00	
80087701	THE GUARDIANS FOUNDATION INC		
80087702	US BANK OR CITY TREASURER	706.51	
80087703	VALMET INC	12,152.16	
80087704	VENDNOVATION LLC	2,613.60	
80087705	VERIZON WIRELESS	1,633.64	
80087706	VOLUNTEERS OF AMERICA OF		
80087707	WEST CENTRAL COMMUNITY		
80087708	WCP SOLUTIONS	5,052.26	
80087709	YWCA		
80087710	AIRGAS SPECIALTY PRODUCTS IN	6,827.81	
80087711	ROBERT EARL ALFORD	155.18	
80087712	ALS LABORATORY GROUP	848.00	
80087713	AMERIGAS PROPANE LP		256.78
80087714	ARAMARK UNIFORM SERVICES	69.80	
80087715	BATTERY SYSTEMS INC	880.15	
80087716	BENTLEY SYSTEMS INC	19,057.50	
80087717	BERGKAMP INC	734.22	
80087718	BRANOM INSTRUMENT COMPANY	582.22	
80087719	BUCK'S TIRE & AUTOMOTIVE	674.88	
80087720	C & C YARD CARE	153.55	
80087721	CASCADE COLUMBIA DISTRIBUTIO	1,633.50	
80087722	CINTAS CORPORATION NO 3	1,722.77	
80087723	CITY SERVICE VALCON LLC	40,841.09	3,089.23
80087724	CLARK'S CONTAINERS LLC	116.25	
80087725	COFFMAN ENGINEERS INC	1,579.66	
80087726	COLUMBIA ELECTRIC SUPPLY/DIV	17,740.44	
80087727	COMBUSTION TECHNOLOGY LLC	7,123.88	
80087728	COMCAST	207.44	
80087729	COMGROUP INC	2,280.00	
80087730	CONNELL OIL INC	6,137.66	
80087731	CONTRACT DESIGN ASSOCIATES I	997.83	
80087732	COPIERS NORTHWEST INC	89.88	
80087733	CORBIN SENIOR ACTIVITY CENTE		2,612.50
80087734	COWLES PUBLISHING COMPANY	348.40	
80087735	CUMMINS NORTHWEST LLC	13,622.59	
80087736	DEVRIES INFORMATION MANAGEME	200.00	
80087737	DIVERSIFIED INSPECTIONS/ILT	5,400.00	
80087738	GWP HOLDINGS LLC	9,144.40	

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80087739	ELJAY OIL CO INC	1,474.89		
80087740	EVERGREEN STATE TOWING LLC	476.98		
80087741	FASTENAL CO	1,326.37		
80087742	FERGUSON ENTERPRISES INC	1,757.30		
80087743	GORLEY LOGISTICS LLC	28.97		
80087744	FLEET PAINTING INC	345.76		
80087745	FRANCIS AVENUE HARDWARE			1,715.06
80087746	BRIDGESTONE AMERICAS INC	5,103.80		
80087747	WINGFOOT COMMERCIAL TIRE	8,145.72		
80087748	GORDON TRUCK CENTERS INC DBA	4,462.45		
80087749	GRADOVILLE ACTIVE TRAINING L	3,750.00		
80087750	GRANICH ENGINEERED PRODUCTS	8,835.95		
80087751	HASKINS STEEL CO INC	613.32		
80087752	HILLYARD SENIOR ACTIVITY CTR			6,666.66
80087753	INFINITE INNOVATIONS LLC	8,079.30		
80087754	INLAND ENVIRONMENTAL RESOURC	6,704.54		
80087755	INLAND PACIFIC HOSE & FITTIN	18.96		

80087756	INTELLECTYX INC	20,783.33	
80087757	JRM ENTERPRISES INC	2,796.00	
80087758	KENWORTH SALES COMPANY	1,815.20	
80087759	ANDREW SCOTT KLEIN	2,500.00	
80087760	MATTHEW BENDER & CO INC	32.94	
80087761	MIDLAND SCIENTIFIC INC	1,277.68	
80087762	MOTION AUTO SUPPLY	1,844.49	
80087763	NAPA AUTO PARTS	1,661.54	
80087764	WESLEY HOWARD MORRIS	237.50	
80087765	NORCO INC	994.52	
80087766	NORTHSTAR CHEMICAL INC	4,077.21	
80087767	OWEN EQUIPMENT CO	5,291.29	
80087768	OXARC INC	10,869.68	
80087769	PACWEST MACHINERY LLC	493.45	
80087770	PAPE MACHINERY INC	9,947.01	
80087771	PETE LIEN & SONS INC	7,938.27	
80087772	PMWEB INC	7,450.00	
80087773	PRIME ACTUARIAL CONSULTING L	8,400.00	
80087774	PROJECT JOY		2,580.83
80087775	RESOURCE SYNERGY LLC	1,227.72	
80087776	RIVER PARK SQUARE LLC	172.50	
80087777	RWC INTERNATIONAL LTD	415.22	
80087778	SOLID WASTE SYSTEMS INC	21,707.36	
80087779	SPOKANE COUNTY TREASURER	118,725.04	
80087780	SPOKANE EMERGENCY PHYSICIANS	7,577.41	
80087781	SPOKANE HOUSE OF HOSE INC	1,376.99	
80087782	SPOKANE REGIONAL COMMUNICATI	57,600.00	
80087783	SPRAY CENTER ELECTRONICS INC	4,987.34	
80087784	PAUL TAPIA	682.50	
80087785	TIFCO INDUSTRIES	143.72	
80087786	TITAN TRUCK EQUIPMENT	1,913.14	
80087787	TRANSPORT EQUIPMENT INC	70.06	
80087788	TWO RIVERS TERMINAL LLC	4,249.93	
80087789	VERIZON WIRELESS	647.58	
80087790	WA ST DEPT OF ENTERPRISE	1,500.00	
80087791	WA STATE DEPT OF ECOLOGY	20,950.04	

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80087792	WENDLE FORD NISSAN ISUZU	273.49		
80087793	WESTERN STATES EQUIPMENT CO	1,099.66		1,207.70
80087794	WSF LLC	355.16		
80087795	WHITNEY EQUIPMENT COMPANY IN	2,185.84		
80087796	YWCA	1,699.96		
80087797	ZAYO GROUP HOLDINGS INC	1,332.37		
80087798	ABB INC	86,834.04		
80087799	ACCESS INFORMATION HOLDINGS	2,319.98		
80087800	AFLAC/AMERICAN FAMILY LIFE	21,024.86		
80087801	ALSCO DIVISION OF ALSCO INC			1,230.72
80087802	ANATEK LABS INC	395.00		
80087803	AURORA WORLD INC			857.32
80087804	AVISTA UTILITIES	21,742.89		67,599.56
80087805	SPOKANE FIRE FIGHTERS BENEFI	61,299.30		
80087806	SPOKANE FIRE FIGHTERS BENEFI	1,632.30		
80087807	JACOBS/CH2M HILL	3,370.50		
80087808	COMCAST			90.05
80087809	COMCAST			291.65
80087810	CREEK AT QUALCHAN GOLF COURS			2,670.22
80087811	DELTA DENTAL OF WASHINGTON	93,048.80		
80087812	DIGNITARY PROTECTION TEAM FU	110.00		

80087813	EDU MEMBERSHIP FUND	20.00	
80087814	EVCO SOUND & ELECTRONICS		430.59
80087815	FOUST FABRICATION CO	56,524.55	
80087816	DUSTY FREDRICKSON	165.48	
80087817	GOLDEN ENGINEERING INC	2,745.00	
80087818	WINGFOOT COMMERCIAL TIRE	2,938.43	
80087819	POLICE GUILD LEGAL DEFENSE	640.00	
80087820	HRA VEBE TRUST	3,242.25	
80087821	INGERSOLL RAND INDUSTRIAL	11,345.14	
80087822	JENNIFER ALBERTS		217.80
80087823	KAISER FOUNDATION HEALTH PLA	207,403.46	
80087824	LTS & CPTS LEGAL DEFENSE FUN	42.00	
80087825	M B FOSTER ASSOCIATES	1,633.50	
80087826	M & P ASSOCIATION	2,733.64	
80087827	MCCOY POWER CONSULTANTS INC	7,400.00	
80087828	NATIONAL COLOR GRAPHICS INC		121.97
80087829	NOVUS AUTO GLASS	1,161.01	
80087830	PREMERA BLUE CROSS	72,327.80	
80087831	REHN & ASSOCIATES	22,840.46	
80087832	SOLID WASTE SYSTEMS INC	9,711.09	
80087833	SPOKANE POLICE BENEFIT ASSOC	765.00	
80087834	SPOKANE POLICE CHAPLAIN	3,199.50	
80087835	SPOKANE POLICE K-9 MEMBERSHI	105.00	
80087836	SPOKANE POLICE GUILD LONG	25,321.60	
80087837	SPOKANE FIRE FIGHTERS BENEFI	690,030.00	
80087838	SPOKANE INT'L AIRPORT	348.48	
80087839	SPOKANE POLICE GUILD FRATERN	884.04	
80087840	STANDARD INSURANCE COMPANY	15,242.30	
80087841	STARPLEX CORP		1,980.00
80087842	SPOKANE POLICE SWAT TEAM	430.00	
80087843	SPOKANE POLICE TACTICAL TEAM	296.00	
80087844	TOBY'S BODY & FENDER INC	6,181.36	

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80087845	UNITED WAY	337.50		
80087846	US BANK TRUST NA	839,736.34		
80087847	US BANK P CARD PAYMENTS	86,109.77		
80087848	VERIZON WIRELESS			4,176.33
80087849	WA ST COUNCIL OF CITY & COUN	27,350.77		
80087850	NARWHAL MET LLC	1,300.00		
80087851	WILBUR ELLIS COMPANY			811.96
		7,345,803.20	82,347.62	571,387.39
				=====
		CITYWIDE TOTAL:		8,597,165.27

## **MINUTES OF SPOKANE CITY COUNCIL**

**Monday, February 22, 2021**

### **BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 2 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

### **Roll Call**

On roll call, Council President Beggs and Council Members Burke, Cathcart, Mumm, Kinnear, and Wilkerson were present. Council Member Stratton was absent. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Mumm, Kinnear and Wilkerson attended the meeting via WebEx.)

City Attorney Mike Ormsby (WebEx), City Council Policy Advisor Brian McClatchey (WebEx), and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

### **Advance Agenda Review**

The City Council received an overview from staff on the March 1, 2021, Advance Agenda items.

Final Reading Ordinance C35924—Yellowstone Pipeline Franchise

**Motion** by Council Member Kinnear, seconded by Council Member Cathcart, **to defer** Final Reading Ordinance C35924 to April 12, 2021; **carried unanimously (Council Member Stratton absent)**.

Action to Approve March 1, 2021, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the February 1, 2021, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

**Motion** by Council Member Burke, seconded by Council Member Wilkerson, **to approve** the Advance Agenda for Monday, March 1, 2021, as amended; **carried unanimously (Council Member Stratton absent)**.

## **ADMINISTRATIVE SESSION**

### **Current Agenda Review**

The City Council received an overview from staff on the February 22, 2021, Advance Agenda items.

Suspension of Council Rules

**Motion** by Council Member Mumm, seconded by Council Member Wilkerson, **to suspend** the Council Rules for the purpose of changing the (Current) Agenda; **carried unanimously (Council Member Stratton absent)**.

Grant Agreements to Mitigate the Impacts of COVID-19 (OPR 2021-0127, OPR 2021-0128, and OPR 2021-0129) (Relates to Special Budget Ordinance C36015)

**Motion** by Council Member Wilkerson, seconded by Council Member Kinnear, **to add** Consent Agenda Item No. 10, which includes OPRs 2021-0127, 2021-0128, and 2021-0129 (grant agreements to mitigate the impacts of COVID-19 with various entities); **carried unanimously (Council Member Stratton absent)**.

Special Budget Ordinance C36015 to Provide Funding for Homeless Assistance Relating to COVID-19 (Relates to OPRs 2021-0127, 2021-0128, and 2021-0129) (Council Sponsor: Council President Beggs)

**Motion** by Council Member Wilkerson, seconded by Council Member Kinnear, **to add** Special Budget Ordinance C36015 (to provide funding to prevent, prepare for, and respond to the coronavirus pandemic among individuals and families who are homeless or receiving homeless assistance, and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19) to the Current Agenda; **carried unanimously (Council Member Stratton absent)**.

Low Bid Award for Centennial – Summit Blvd. (OPR 2021-0032 / ENG 2017080) (Deferred from February 8, 2021, Agenda)

**Motion** by Council Member Mumm, seconded by Council Member Kinnear, **to strike** Item No. 1 (Low Bid of Halme Construction for Centennial Trail – Summit Boulevard) from the Current Agenda; **carried unanimously (with Council Member Stratton absent)**.

Final Reading Ordinance C36009 – Amending Ordinance C16202 (Council Sponsor: Council Member Kinnear)

**Motion** by Council Member Mumm, seconded by Council Member Cathcart, **to defer** for one week, to March 1, Final Reading Ordinance C36009 [amending Ordinance C16202 vacating Third Avenue in the City of Spokane, from the west line of “A” Street to the east line of Audubon Street, and vacating Tenth Avenue from the west line of Julia Street to the east line of Rebecca Street (to release unnecessary easements that encumber property)]; **carried unanimously (Council Member Stratton absent)**.

RES 2021-0015 Ratifying the Mayor’s February 18, 2021, Executive Declaration of Civil Emergency or Disaster (Council Sponsor: Council President Beggs)

**Motion** by Council Member Kinnear, seconded by Council Member Cathcart, **to add** Resolution 2021-0015—ratifying the Mayor’s February 18, 2021, Executive Declaration of Civil Emergency or Disaster—to the Current Legislative Agenda; **carried unanimously (Council Member Stratton absent)**.

## **CONSENT AGENDA**

**Upon Unanimous Voice Vote (in the affirmative), the City Council (Council Member Stratton absent) approved Staff Recommendations for the following items:**

Contract Amendment with Stantec Consulting Services, Inc. (Spokane) to fund additional Phase I and Phase II environmental site assessments from January 1, 2021 through September 30, 2022—\$43,200. Total Contract Amount: \$592,000. (EPA Grant of \$600,000 accepted by City Council October 28, 2019.) (OPR 2014-0760)

Contract with Hadronex, Inc. d/b/a SmartCover Systems (Escondido, CA) to provide Stormwater Monitoring with Equipment, Operating and Maintenance Services from January 1, 2021, through December 31, 2021—\$180,000 (excl. tax). (OPR 2021-0102)

Memorandum of Understanding with the Spokane County Public Defenders’ Office to exchange conflict of interest cases, including felony conflict cases, to the City—\$72,000 revenue. (OPR 2021-0103)

Administration Agreement with International City Management Association Retirement Corporation (ICMA-RC) to provide a 457 Deferred Compensation Plan from March 1, 2021, to February 28, 2031. (OPR 2021-0104)

Consulting Services Agreement with Hyas Group, LLC (Portland, OR) to provide investment-consulting services for the ICMA-RC 457 Deferred Compensation Plan—\$48,000 (incl. tax). (OPR 2021-0105)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through February 5, 2021, total \$3,203,698.07 (Check Nos. 577626 through 577704; ACH Payment Nos. 87121 through 87353) with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$3,013,885.57. (CPR 2021-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through February 12, 2021, total \$7,984,007.78 (Check Nos. 577705 through 577820; ACH Payment Nos. 86968 through 87120) with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$7,753,248.14. (CPR 2021-0002)
- c. Payroll claims of previously approved obligations through February 6, 2021: \$7,106,582.91. (Check Nos. 558399 through 558474) (CPR 2021-0003)

City Council Meeting Minutes: February 1 and February 11, 2021. (CPR 2021-0013)

Grant Agreements to mitigate the impacts of COVID-19 with:

- a. Transitions to maintain weekend operations at their low barrier day center for women (OPR 2021-0127);
- b. Volunteers of America to fund young adult shelter beds (OPR 2021-0128);
- c. Truth Ministries to allow low-barrier shelter beds for men (OPR 2021-0129).

[The above items (OPR 2021-0127, OPR 2021-0128, and OPR 2021-129) relat to Special Budget Ordinance C36015.]

Multiple Family Housing Property Tax Exemption Agreements (OPRs 2021-0106 through OPR 2021-0109) (Taken Separately)

Upon 5-1 Voice Vote (Council Member Burke “no” and Council Member Stratton absent), the City Council approved the following Multiple Family Housing Property Exemption Agreements with:

- a. 5D Holdings, LLC for up to 23 new multi-family housing units in an existing commercial building located at 44 W. 6th Avenue, Parcel Number 35191.1810 (OPR 2021-0106);
- b. Andrey Sigitov for 4 new construction multi-family housing units located at 1614 E. Sharp Avenue, Parcel Number 35162.1823 (previously 35162.1821 and 35162.1822 prior to Boundary Line Adjustment) (OPR 20321-0107);

- c. Julie Hartling for 4 new-construction multi-family housing units located at 2511 N. Hamilton Street, Parcel Number 35081.4109 (OPR 2021-0108);
- d. Riverside and Brown Developer, LLC for up to 139 new-construction multi-family housing units located at 206 W. Riverside Avenue, Parcel Number 35184.0918 and 35184.0917 (OPR 2021-0109).

### **Council Recess/Executive Session**

The City Council adjourned at 4:33 p.m. The City Council reconvened at 6:00 p.m. for the Legislative Session.

## **LEGISLATIVE SESSION**

### **Roll Call**

On roll call, Council President Beggs and Council Members Burke, Cathcart, Mumm, Kinnear, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Kinnear, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.)

City Council Policy Advisor Brian McClatchey (WebEx) and City Clerk Terri Pfister (in Chambers) were also virtually present for the meeting.

### **PROCLAMATION**

February 28, 2021

*Make a Wish Alaska and Washington Day*

Council Member Cathcart read the proclamation. Make a Wish Alaska and Washington grants the wishes of children with critical illnesses and will celebrate it's 35<sup>th</sup> anniversary in 2021. Since its inception in 1986, the local Spokane Chapter has granted wishes to more than 7500 children. The wishes have approved physical and emotional benefits that can give children with critical illnesses a higher chance of survival and transforms the lives of children, their families, volunteers, supporters, and medical professionals and entire communities. Angela Miller was present virtually to accept the proclamation, and she provided remarks on the event.

### **CITY ADMINISTRATIVE REPORT**

#### **Update on Cold Weather and Sheltering**

Tim Sigler of the Community, Housing, and Human Service Department reported on the regional sheltering system changes due to the cold weather and provided an update on sheltering the homeless. Council President Beggs commented the biggest piece that we need is a better public facing outreach of how people get shelter. He noted we have a good team at SNAP that does outreach and provides information to people and does assessments and intake; but people who don't have phones and aren't as aware and maybe don't traditionally use our shelters don't necessarily have that information.

## **COUNCIL SALUTATION**

Council President Beggs read a salutation in recognition of Sandy Williams. Spokane has been a regional leader in producing strong Black leaders in all industries, from health care to politics, journalism, to education. We commemorate these often unsung heroes every February during Black history month Sand Williams with her newspaper the Black Lens has tirelessly held truth to power by traveling to the front lines of the headlines for the past six years, since 2015, offering Spokane readers an independent voice and news told from the African American and other traditionally marginalized communities. The Black Lens celebrates six years of print this January of 2021, delivering news to countless Spokane households and several subscribers across the nation despite the global pandemic and the national upheaval over racial justice. The Spokane City Council recognizes and salutes Sandy Williams for her contributions to independent journalism in the City of Spokane, giving voice to the stories that we rarely hear from, adding to the rich experience of the tapestry of our Spokane community. Sandy Williams virtually accepted the salutation and provided commentary.

There were no **Boards and Commissions Appointments**.

There were no **Council Committee Reports**.

## **LEGISLATIVE AGENDA**

### **SPECIAL BUDGET ORDINANCES**

#### **Ordinance C36006 (Council Sponsor: Council Member Wilkerson)**

After an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon 6-1 Roll Call Vote (Council Member Cathcart voting “no”) the City Council passed Special Budget Ordinance C36006** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

FROM: Historic Preservation – Various Accounts, \$63,664;

TO: Historic Preservation Various Accounts, same amount.

(This action allows for the reclassification of the vacant Planner I position to create the Historic Preservation Specialist position.)

**Special Budget Ordinance C36015 (Council Sponsor: Council President Beggs)**

After receiving public testimony and the opportunity for Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Ordinance C36015** amending Ordinance No. C35971 passed by the City Council December 14, 2020, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Human Services Grants Fund

FROM: ESG-CV Commerce, \$3,191,727;

TO: ESG-CV Commerce – Various Accounts, same amount.

(This action provides funding to prevent, prepare for, and respond to the coronavirus pandemic among individuals and families who are homeless or receiving homeless assistance, and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19.) (Relates to OPRs 2021-0127, 2021-0128, and 2021-0129)

There were no **Emergency Ordinances**.

**RESOLUTIONS**

**Resolution 2021-0015 (Council Sponsor: Council President Beggs)**

After a full reading of Resolution 2021-0015 by the City Clerk; an opportunity for public testimony, with no individuals requesting to speak; and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2021-0015** ratifying the Mayor's February 18, 2021, Executive Declaration of Civil Emergency or Disaster (due to the public emergency faced by the City from a hillside in the Peaceful Valley neighborhood which has become unstable).

**FINAL READING ORDINANCES**

**Final Reading Ordinance C36008 (Council Sponsor: Council Member Mumm)**

After receiving public testimony and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C36008** relating to the creation of an Emergency Rental

Assistance Fund; adopting a new section 7.08.154 to chapter 7.08 of the Spokane Municipal Code.

**For Council action on Final Reading Ordinance C36009, see section of minutes under Briefing Session.**

**Ordinance C36010 (Council Sponsor: Council Member Wilkerson)**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C36010** amending Ordinance C22392 vacating Cochran Street from a point 270 feet south of the south line of Sixteenth Avenue, City and County of Spokane, Washington (to release unnecessary easements that encumber property).

**Ordinance C36011 (Council Sponsor: Council Member Wilkerson)**

After an opportunity for public testimony and Council commentary, with none provided, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C36011** amending Ordinance C22393 vacating Cochran Street from a point 270 feet south of the south line of Sixteenth Avenue to the north line of Seventeenth Avenue AND of Seventeenth Avenue from the easterly right of way line of the Burlington Northern Inc. (formerly Spokane, Portland, & Seattle Railway) to the westerly right of way line of the Union Pacific Railroad (formerly the Oregon, Washington Railway & Navigation Co.), City and County of Spokane, Washington (to release unnecessary easements that encumber property).

**FIRST READING ORDINANCE**

**The following Ordinance was read for the first time, with further action deferred. There was an opportunity for public commentary, with no individuals speaking.**

**ORD C36013** Amending Ordinance C31697 that vacated Madelia Street from the north line of Fairview Avenue to Euclid Avenue except North Foothills Drive and the alley between Madelia Street and Pittsburg Street from Fairview Avenue to Euclid Avenue except North Foothills Drive. (Council Sponsor: Council Member Cathcart)

There were no **Special Considerations**.

There were no **Hearings**.

## OPEN FORUM

**Nicholette Ocheltree** commented on mosquito devices still being used in violation of the SMC, arrest made for Temple Beth Shalom hate crime, and other City affairs.

**Andrea Rose Gallardo** commented on the MAC's fourth year of free dinners with a side of free speech. She also remarked on the cold weather and homelessness.

**Curtis Hampton** expressed concern with violence in the community and shootings that have occurred.

## ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:47 p.m.

Minutes prepared and submitted for publication in the March 3, 2021, issue of the *Official Gazette*.

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Terri Pfister  
Spokane City Clerk

Approved by Spokane City Council on \_\_\_\_\_, 2021.

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Breean Beggs  
City Council President

**STUDY SESSION MEETING MINUTES**  
**SPOKANE CITY COUNCIL**  
**Thursday, February 25, 2021**

A regularly scheduled Study Session of the Spokane City Council was held virtually on the above date at 11:03 a.m. in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Burke, Cathcart, Mumm, and Wilkerson were present via Webex. Council Members Kinnear and Stratton were absent. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling in.

Pursuant to Governor Jay Inslee’s Fifteenth Updated Proclamation 20-28.15, dated January 19, 2021, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until termination of the state of emergency pursuant to RCW 43.06.210, or until rescinded, whichever occurs first. Proclamations 20-28, et seq, were amended by the Washington State Legislature to recognize the extension of statutory waivers and suspensions therein until termination of the state of emergency pursuant to RCW 43.06.210 or until rescinded.

While all public meetings must continue to be held remotely, an option for an additional in-person meeting component is permitted in Phase 2 regions consistent with the business meetings requirements contained in the Miscellaneous Venues guidance incorporated into Proclamation 20-25, et seq. At this time, the City Council has decided to continue its meetings with remote access only and to not include an in-person attendance component.

The purpose of the meeting was to hold discussion on the following topics:

- Visit Spokane
- Housing Action Plan
- Council Equity Training Update

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:05 p.m.

Minutes prepared and submitted for publication in the March 3, 2021, issue of the Official Gazette.

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Terri L. Pfister, MMC  
Spokane City Clerk

Approved by City Council on \_\_\_\_\_, 2021.

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Breean Beggs  
City Council President



OFFICE OF THE CITY CLERK  
808 W. SPOKANE FALLS BLVD.  
SPOKANE, WASHINGTON 99201-3342  
509.625.6350

February 1, 2021

City Clerk File No.:  
OPR 2021-0032

COUNCIL ACTION MEMORANDUM

RE: LOW BID FOR CENTENNIAL TRAIL – SUMMIT BLVD. (ENG 2017080) (Deferred from January 25, 2021, Agenda)

During its 3:30 p.m. Administrative Session held Monday, February 1, 2021, upon review of the February 1 Current Agenda, the following action was taken:

**Motion** by Council Member Burke, seconded by Council Member Cathcart, **to defer** to February 8, 2021, the Low Bid for Centennial Trail – Summit Blvd.; **carried unanimously (Council Members Kinnear and Wilkerson absent).**

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Terri L. Pfister, MMC  
Spokane City Clerk



OFFICE OF THE CITY CLERK  
808 W. SPOKANE FALLS BLVD.  
SPOKANE, WASHINGTON 99201-3342  
509.625.6350

January 25, 2021

City Clerk File No.:  
OPR 2021-0032

COUNCIL ACTION MEMORANDUM

RE: LOW BID FOR CENTENNIAL TRAIL – SUMMIT BLVD. (ENG 2017080)

During its 3:30 p.m. Administrative Session held Monday, January 25, 2021, upon review of the January 25 Current Agenda, the following action was taken:

**Motion** by Council Member Mumm, seconded by Council Member Wilkerson, **to defer** to February 1, 2021, the Low Bid for Centennial Trail – Summit Blvd.; **carried unanimously.**

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Terri L. Pfister, MMC  
Spokane City Clerk

**Agenda Sheet for City Council Meeting of:**

02/22/2021

<u>Date Rec'd</u>	2/17/2021
<u>Clerk's File #</u>	OPR 2021-0032
<u>Renews #</u>	

<u>Submitting Dept</u>	ENGINEERING SERVICES	<u>Cross Ref #</u>	
<u>Contact Name/Phone</u>	DAN BULLER 625-6391	<u>Project #</u>	2017080
<u>Contact E-Mail</u>	DBULLER@SPOKANECITY.ORG	<u>Bid #</u>	
<u>Agenda Item Type</u>	Contract Item	<u>Requisition #</u>	
<u>Agenda Item Name</u>	0370 – LOW BID AWARD – TO BE DETERMINED		

Agenda Wording

Low Bid of Halme Construction (Spokane, WA) for Centennial Trail - Summit Blvd.- \$1,954,325.97 (plus tax). An administrative reserve of \$195,432.60 (plus tax), which is 10% of the contract price (plus tax), will be set aside.

Summary (Background)

On January 11, 2021 bids were opened for the above project. The low bid was from Halme Construction in the amount of \$1,954,325.97 plus tax, which is \$342,881.53 or 15% below the Engineer's Estimate. Six other bids were received as follows: DW Excavating, Inc. - \$2,006,365.50, William Winkler Co -\$2,046,444.35, Graham Contracting, LTD. - \$2,316,488.50, LaRiviere Inc - \$2,338,133.25, Red Diamond Construction Inc. - \$2,533,966.80, NNAC Inc - \$2,877,940.00.

<u>Lease?</u> NO	<u>Grant related?</u> NO	<u>Public Works?</u> YES
<u>Fiscal Impact</u>		<u>Budget Account</u>
Select \$		#
Select \$		#
Select \$		#
Select \$		#
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	TWOHIG, KYLE	<u>Study Session\Other</u> PIES 01/04/21
<u>Division Director</u>	FEIST, MARLENE	<u>Council Sponsor</u> Beggs
<u>Finance</u>	ORLOB, KIMBERLY	<u>Distribution List</u>
<u>Legal</u>	ODLE, MARI	eraea@spokanecity.org
<u>For the Mayor</u>	ORMSBY, MICHAEL	publicworksaccounting@spokanecity.org
<u>Additional Approvals</u>		kgoodman@spokanecity.org
<u>Purchasing</u>		htrautman@spokanecity.org
		aduffey@spokanecity.org

## Briefing Paper

### Public Safety & Health

<b>Division &amp; Department:</b>	Public Works, Engineering
<b>Subject:</b>	Centennial Trail Summit Blvd
<b>Date:</b>	1-4-21
<b>Contact (email &amp; phone):</b>	Dan Buller (dbuller@spokanecity.org 625-6391)
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Scott Simmons
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	This project is in the 6 year street plan.
<b>Strategic Initiative:</b>	Innovative Infrastructure
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approval of construction contract

**Background/History:**

- The Centennial Trail has various gaps through the city where the trail consists of nothing more than signs alongside the street. As funding is acquired, these gaps are filled with a dedicated paved trail, separated from the adjacent street where possible. The proposed project fills one such gap. See attached exhibit for precise location.
- The need to address the gap is the subject of this briefing paper was first formally identified in the 2009 Master Bike Plan and added to the 6 year street plan in 2018.
- Due to opposition to this project on the part of number of area residents, this project has gone through the following additional non-standard processes:
  - a second NEPA review which was conducted and ultimately approved by both WSDOT and FHWA,
  - a formal review by the City's Design Review Board (even though such review was not required by City code) – the recommendations of DRB were incorporated into the project, and
  - an appeal of the project by a number of area residents to the City's hearing examiner, an appeal that was denied by the hearing examiner on all counts.
- This project was briefed in detail at PIES by Kyle Twohig on 1-27-20 and again on 6-22-20.

**Executive Summary:**

- The City has now completed all required and extra steps and addressed all required processes and appeals and this project is therefore now advertising for bids.
- Construction is planned for 2021.
- The project is mostly federal grant funded.

**Budget Impact:**

Approved in current year budget?    ☒ Yes    ☐ No    ☐ N/A

Annual/Reoccurring expenditure?    ☐ Yes    ☒ No    ☐ N/A

If new, specify funding source:

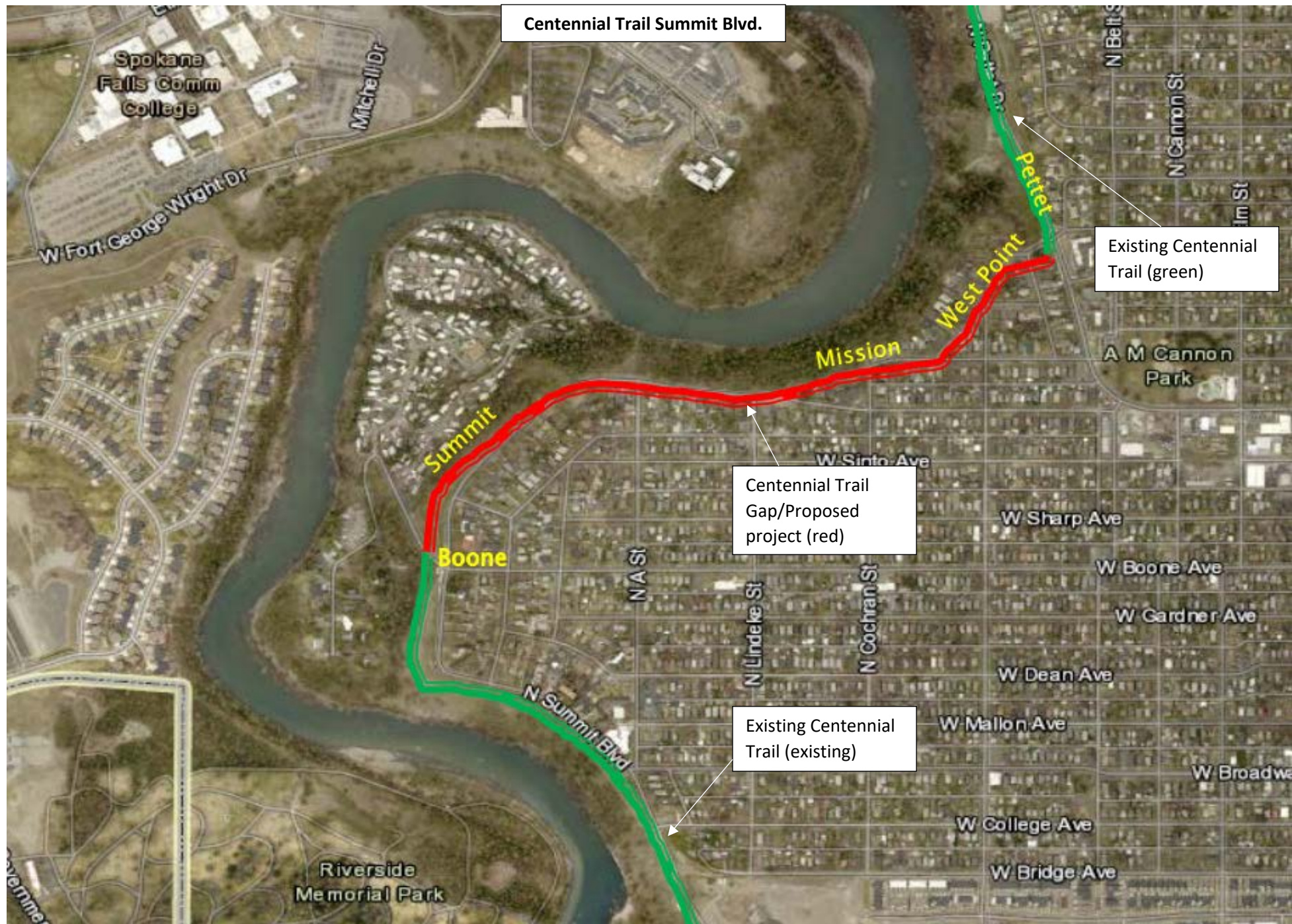
Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impact:**

Consistent with current operations/policy?    ☒ Yes    ☐ No    ☐ N/A

Requires change in current operations/policy?    ☐ Yes    ☒ No    ☐ N/A

Specify changes required:



**Agenda Sheet for City Council Meeting of:**

03/08/2021

**Date Rec'd**

2/24/2021

**Clerk's File #**

CPR 1991-0068

**Renews #****Submitting Dept**

MAYOR

**Cross Ref #****Contact Name/Phone**

TESSA DELBRIDGE 625-6716

**Project #****Contact E-Mail**

TDELBRIDGE@SPOKANECITY.ORG

**Bid #****Agenda Item Type**Boards and Commissions  
Appointments**Requisition #****Agenda Item Name**

0520 APPOINTMENTS TO SPOKANE HUMAN RIGHTS COMMISSION

**Agenda Wording**

Appointment of Lorna Hernandez-Jarvis to At-Large position on SHRC for remainder of term to expire 12/31/2022 and appointment of Anwar Peace to District 3 position on SHRC for remainder of term to expire 12/31/2022.

**Summary (Background)**

These are not new positions, but shifting which seats are held on the commission. Appointment of Lorna Hernandez-Jarvis to At-Large position on SHRC for remainder of term to expire 12/31/2022 and appointment of Anwar Peace to District 3 position on SHRC for remainder of term to expire 12/31/2022

Lease? NO

Grant related? NO

Public Works? NO

**Fiscal Impact****Budget Account**

Select \$

#

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

COTE, BRANDY

**Study Session\Other****Division Director****Council Sponsor****Finance****Distribution List****Legal**

tdelbridge@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

lkissler@spokanecity.org

**Additional Approvals****Purchasing**

**Agenda Sheet for City Council Meeting of:**

03/08/2021

Date Rec'd

2/25/2021

Clerk's File #

ORD C36016

Renews #Submitting DeptINNOVATION & TECHNOLOGY  
SERVICESCross Ref #Contact Name/Phone

ERIC FINCH 625-6455

Project #Contact E-Mail

EFINCH@SPOKANECITY.ORG

Bid #Agenda Item Type

Special Budget Ordinance

Requisition #Agenda Item Name

5300 FUNDING NEW SENIOR BUSINESS SYSTEMS ANALYST POSITION

Agenda Wording

Request for a new Senior Business Systems Analyst position to support the remaining eSeries implementation. The position will reside in the ITSD Fund and will be funded by a transfer in from the Criminal Justice Assistance fund.

Summary (Background)

The City desires to make an investment to implement the next generation of the Legal Case Management platform (Justware to eSeries). eSeries provides advanced solution configuration, system integration, and reporting capabilities that will advance Municipal Court's ability to improve operating efficiencies and outcomes. The cost of this advancement requires a sharp increase in the technical and business management complexities that necessitates a senior-level skill set.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal ImpactBudget Account

Revenue \$ 55,100

# 1910-99999-99999

Expense \$ 55,100

# 1910-18100-23100-54321

Revenue \$ 55,100

# 5300-30210-99999-34870

Expense \$ 55,100

# 5300-73300-18880-01620

ApprovalsCouncil NotificationsDept Head

SLOON, MICHAEL

Study Session\Other02/22/2021 Finance  
CommitteeDivision Director

SLOON, MICHAEL

Council Sponsor

Lori Kinnear

Finance

BUSTOS, KIM

Distribution ListLegal

PICCOLO, MIKE

Accounting - ywang@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

Contract Accounting - aduffey@spokanecity.org

Additional Approvals

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Purchasing

Purchasing - cwahl@spokanecity.org

MANAGEMENT &  
BUDGET

INGIOSI, PAUL

IT - itadmin@spokanecity.org

Tax &amp; Licenses

rkokot@spokanecity.org

# Briefing Paper

## Finance and Administration Committee

<b>Division &amp; Department:</b>	Innovation & Technology Service Department (ITSD)
<b>Subject:</b>	SBO for New Senior Business Systems Analyst Position
<b>Date:</b>	02/10/2021
<b>Author (email &amp; phone):</b>	Mike Sloon, msloon@spokanecity.org, 625-6468
<b>City Council Sponsor:</b>	Lori Kinnear
<b>Executive Sponsor:</b>	Eric Finch, CITO
<b>Committee(s) Impacted:</b>	Finance & Administration
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Budget
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approve SBO
<b>Background/History:</b> The City desires to make an investment to implement the next generation of the Legal Case Management platform (Justware to eSeries) for the Municipal Criminal Justice system  eSeries provides advanced solution configuration, system integration, and reporting capabilities that will advance Municipal Court's ability to improve operating efficiencies and outcomes. However, the cost of this advancement is a sharp increase in the technical and business management complexities that require a senior-level skill set and leadership abilities to navigate.  Estimated first year costs (6 months) are \$55,100, which will allow for the recruitment process.	
<b>Executive Summary:</b> Seeking approval for a new Senior Business Systems Analyst position to support the remaining eSeries implementation and maturity of the eSeries platform once implemented. The position will reside in the ITSD Fund and will be funded by a transfer in from the Criminal Justice Assistance Fund.	
<b>Budget Impact:</b> Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Operating Xfer In from Criminal Justice Assistance Fund Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers: Known challenges/barriers:	

## ORDINANCE NO. C36016

An ordinance amending Ordinance No. C-35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C-35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to establish and make changes in the appropriations of the Criminal Justice Assistance Fund and Information Technology Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Criminal Justice Fund, and the budget annexed thereto with reference to the Criminal Justice Fund, the following changes be made:

FROM:	1910-99999	Criminal Justice Fund	
	99999-	Unappropriated Reserves	<u>\$ 55,100</u>
TO:	1910-18100	Criminal Justice Fund	
	23100-54321	Interfund IT Expense	<u>\$ 55,100</u>

Section 2. That in the budget of the Information Technology Fund, and the budget annexed thereto with reference to the Information Technology Fund, the following changes be made:

FROM:	5300-30210	Information Technology Fund	
	99999-34870	Other Internal Service Charges	<u>\$ 55,100</u>
TO:	5300-73300	Information Technology Fund	
	18880-01620	Senior Business Systems Analyst (from 0 positions to 1 position)	\$ 38,763
	5300-73300	Information Technology Fund	
	18880-52110	Social Security	\$ 3637
	5300-73300	Information Technology Fund	
	18880-52210	Retirement	\$ 4,572
	5300-73300	Information Technology Fund	
	18880-52310	Medicare	\$ 6,774
	5300-73300	Information Technology Fund	
	18880-52320	Dental Insurance	\$ 768
	5300-73300	Information Technology Fund	
	18880-52330	Life Insurance	\$ 195
	5300-73300	Information Technology Fund	
	18880-52340	Disability Insurance	\$ 147
	5300-73300	Information Technology Fund	
	18880-52400	Life Insurance	<u>\$ 64</u>
			<u>\$ 55,100</u>

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create a new position for long-term support of the eSeries (criminal justice) solution, and because of such need, an

urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council Meeting of:**

03/08/2021

**Date Rec'd**

2/24/2021

**Clerk's File #**

ORD C36017

**Renews #****Submitting Dept**

FIRE

**Cross Ref #**

OPR 2020-0744

**Contact Name/Phone**

TOM WILLIAMS X7002

**Project #****Contact E-Mail**

TMWILLIAMS@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Special Budget Ordinance

**Requisition #****Agenda Item Name**

1970 SBO FOR DEPARTMENT OF ECOLOGY GRANT AMENDMENT FOR HAZMAT VEHICLE

**Agenda Wording**

In 2021, an additional \$100,000 became available. The additional grant monies will allow us to purchase a dedicated HazMat equipment truck and other HazMat equipment. SFD expects to utilize 100% of the grant before it expires on 06/30/21.

**Summary (Background)**

In October 2020, the Fire Department received a \$85,000 grant (OPR 2020-0744) from the Dept of Ecology to acquire a dedicated hazmat equipment truck capable of storing SFD's hazmat response equipment. Currently, SFD stores hazmat equipment in a variety of locations, a practice solely based on the availability of space. With a dedicated hazmat equipment truck, SFD will be able to reduce the time to response by at least one third.

Lease? NO

Grant related? YES

Public Works? NO

**Fiscal Impact**

Expense \$ 35,000

Expense \$ 65,000

Revenue \$ 100,000

Select \$

**Budget Account**

# 1970-93542-94000-56404-99999

# 1970-93542-22200-53502-99999

# 1970-93542-99999-33431-99999

#

**Approvals****Dept Head**

SCHAEFFER, BRIAN

**Division Director**

SCHAEFFER, BRIAN

**Finance**

BUSTOS, KIM

**Legal**

PICCOLO, MIKE

**For the Mayor**

ORMSBY, MICHAEL

**Council Notifications****Study Session\Other**

03/01/2021 PSCHC

**Council Sponsor**

Lori Kinnear

**Distribution List**

kbustos@spokanecity.org

tmwilliams@spokanecity.org

**Additional Approvals**

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**Purchasing**

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**MANAGEMENT & BUDGET**

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drenner@spokanecity.org

**GRANTS, CONTRACTS & PURCHASING**

STOPHER, SALLY

rcmathews@spokanecity.org

# Briefing Paper

## Public Safety and Community Health

<b>Division &amp; Department:</b>	Fire
<b>Subject:</b>	Department of Ecology SBO/Grant Amendment
<b>Date:</b>	2/15/2021
<b>Contact (email &amp; phone):</b>	Brian Schaeffer (X7001), bschaeffer@spokanecity.org Kim Bustos (X7155), kbustos@spokanecity.org
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Brian Schaeffer
<b>Committee(s) Impacted:</b>	Public Safety and Community Health Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Budget
<b>Strategic Initiative:</b>	Safe and Healthy
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approve SBO/grant amendment for \$100,000.
<p><u>Background/History:</u></p> <p>In October 2020, the Fire Department received a \$85,000 grant (OPR 2020-0744) from the Dept of Ecology to acquire a dedicated hazmat equipment truck capable of storing SFD's hazmat response equipment. Currently, SFD stores hazmat equipment in a variety of locations, a practice solely based on the availability of space. With a dedicated hazmat equipment truck, SFD will be able to reduce the time to response by at least one third.</p> <p>In 2021, an additional \$100,000 became available. The additional grant monies will allow us to purchase a dedicated HazMat equipment truck without utilizing SIP loan budget as well as purchase additional HazMat equipment. SFD expects to utilize 100% of the grant funds before the grant expires on 06/30/2021.</p>	
<p><u>Executive Summary:</u></p> <p>SBO/grant amendment for an additional \$100,000 from an existing Department of Ecology grant.</p>	
<p><u>Budget Impact:</u></p> <p>Approved in current year budget?    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure?    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.) No match required. Will need to budget in the future for on-going maintenance and support.</p>	
<p><u>Operations Impact:</u></p> <p>Consistent with current operations/policy?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy?    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	

ORDINANCE NO \_\_\_\_\_

An ordinance amending Ordinance No. C-35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C-35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Fire/EMS Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fire/EMS Fund, the following changes be made:

**FROM:**

<b>FUND:</b>	<b>FUND NAME:</b>	<b>BUDGET CODE:</b>	<b>DESCRIPTION:</b>	<b>AMOUNT:</b>
1970	Fire/EMS Fund	1970-93542-99999-33431	Dept of Ecology	\$100,000

**TO:**

<b>FUND:</b>	<b>FUND NAME:</b>	<b>BUDGET CODE:</b>	<b>DESCRIPTION:</b>	<b>AMOUNT:</b>
1970	Fire/EMS Fund	1970-93542-94000-56404	Vehicles	\$35,000
1970	Fire/EMS Fund	1970-93542-22200-53502	Minor Equipment	\$65,000
				\$100,000

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from an amendment to a Department of Ecology grant for HazMat vehicles & equipment, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council Meeting of:**

03/08/2021

Date Rec'd

2/25/2021

Clerk's File #

ORD C36018

Renews #Submitting Dept

FINANCE, TREASURY &amp; ADMIN

Cross Ref #Contact Name/Phone

TONYA WALLACE X6845

Project #Contact E-Mail

TWALLACE@SPOKANECITY.ORG

Bid #Agenda Item Type

Special Budget Ordinance

Requisition #Agenda Item Name

0410-SBO FOR SPENDDOWN OF NORMANDIE PROCEEDS

Agenda Wording

July 23, 2018 Council approved ORD C35659, which established a \$2M budget for River Connections. The original budget was not carried over from 2018 so this SBO re-establishes the necessary budget for these projects.

Summary (Background)

July 23, 2018 Council approved ORD C35659, which established a \$2M budget for River Connections with funds coming from the future sales of surplus property as part of the one-time funding for the Community Investment Plan. In 2019, the Normandie Complex was sold and proceeds were deposited into the Asset Management Capital fund. The proceeds are committed to fund the Sportsplex environmental work and for the South Gorge Trail as part of the City's Community Investment Plan.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal ImpactBudget Account

Revenue \$ 1,300,000

# 5901-99999-99999

Expense \$ 1,300,000

# 5901-49854-97140-80101

Revenue \$ 1,300,000

# 3200-49854-99999-39787

Expense \$ 1,300,000

# 3200-XXXXX-XXXXX-54201 / 56501

ApprovalsCouncil NotificationsDept Head

INGIOSI, PAUL

Study Session\Other

F&amp;A Committee 2-22-2021

Division Director

HUGHES, MICHELLE

Council Sponsor

CM Wilkerson

Finance

HUGHES, MICHELLE

Distribution ListLegal

PICCOLO, MIKE

twallace@spokanecity.org;  
mhughes@spokanecity.orgFor the Mayor

ORMSBY, MICHAEL

pingiosi@spokanecity.org; korlob@spokanecity.org

Additional Approvals

ablain@spokanecity.org; aduffey@spokanecity.org

PurchasingMANAGEMENT & BUDGET

INGIOSI, PAUL

## Briefing Paper

### Finance and Administration Committee

<b>Division &amp; Department:</b>	Asset Management Capital Fund; Finance, Treasury, & Administration
<b>Subject:</b>	Approve SBO for Spenddown of Normandie Proceeds
<b>Date:</b>	January 25, 2021
<b>Contact (email &amp; phone):</b>	Tonya Wallace (twallace@spokanecity.org, 625-6845)
<b>City Council Sponsor:</b>	CM Wilkerson
<b>Executive Sponsor:</b>	Tonya Wallace
<b>Committee(s) Impacted:</b>	Finance and Administration Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
<b>Strategic Initiative:</b>	Safe & Healthy, Urban Experience
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	South Gorge Trail, and Sportsplex environmental work
<p><u>Background/History:</u> July 23, 2018 Council approved ORD C35659, which established a \$2M budget for River Connections with funds coming from the future sales of surplus property as part of the one-time funding for the Community Investment Plan. In 2019, the Normandie Complex was sold and proceeds were deposited into the Asset Management Capital fund. The proceeds are committed to fund the Sportsplex environmental work and for the South Gorge Trail as part of the City's Community Investment Plan. The original budget was not carried over from 2018 so this SBO re-establishes the necessary budget for these projects.</p>	
<p><u>Executive Summary:</u></p> <p>The proceeds from the sale of the Normandie Complex are committed as follows according to the City's Community Investment Plan:</p> <ul style="list-style-type: none"> <li>• \$800,000 – Northbank Environmental work with PFD</li> <li>• \$500,000 – South Gorge Trail Connection (Final phase of South Gorge Trail): The section will continue the section of the trail that was constructed with CSO 26 and runs along the north side of the tank and head to the west underneath the Monroe St Bridge and connect to the widened sidewalk that is the South Gorge Trail heading into Peaceful Valley along Main Avenue.</li> </ul>	
<p><u>Budget Impact:</u></p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p><u>Operations Impact:</u></p> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	

ORDINANCE NO. C36018

An ordinance amending Ordinance No. C-35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C-35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of the Asset Management Capital Fund and Arterial Streets Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Asset Management Capital Fund, and the budget annexed thereto with reference to the Asset Management Capital Fund, the following changes be made:

FROM:	5901-99999	Asset Management Capital Fund	
	99999-	Undesignated Reserves	<u>\$ 1,300,000</u>
TO:	5901-49854	Asset Management Capital Fund	
	97140-80101	Operating Transfer to Arterial Streets	<u>\$ 1,300,000</u>

Section 2. That in the budget of the Arterial Street Fund, and the budget annexed thereto with reference to the Arterial Street Fund, the following changes be made:

FROM:	3200-49854	Arterial Street Fund	
	99999-39787	Operating Transfer In from Asset Mgmt	<u>\$ 1,300,000</u>
TO:	3200-49854	Arterial Street Fund	
	75201-54201	Contractual Services	<u>\$ 800,000</u>
	3200-95141	Arterial Street Fund	
	95300-56501	Construction of Fixed Assets	\$500,000

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create the necessary budget to expend the proceeds from the Sale of the Normandie Property, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_.

\_\_\_\_\_  
Council President

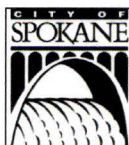
Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



**Agenda Sheet for City Council Meeting of:**  
07/23/2018

<b>Date Rec'd</b>	7/3/2018
<b>Clerk's File #</b>	ORD C35659
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	ACCOUNTING
<b>Contact Name/Phone</b>	RICK ROMERO X6361
<b>Contact E-Mail</b>	RROMERO@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Special Budget Ordinance
<b>Agenda Item Name</b>	5600-SBO-COMMUNITY INVESTMENT PLAN - URBAN EXPERIENCE

**Agenda Wording**

Budget one-time funding for Community Investment Plan - Urban Experience.

**Summary (Background)**

Budget one-time funding for Urban Experience from the Community Investment Plan. These include the North Bank Complex, River Connection Utilities, Bosch/Power District/Suspension Bridge, South Gorge Trail-Peaceful Valley, South Gorge Trail-Main to CSO 26, and Post Street and Bridge Avenue.

<b><u>Fiscal Impact</u></b>	Grant related? NO	<b><u>Budget Account</u></b>
	Public Works? YES	
Expense \$ 2,000,000		# Various
Select \$		#
Select \$		#
Select \$		#
<b><u>Approvals</u></b>		<b><u>Council Notifications</u></b>
<b><u>Dept Head</u></b>	HUGHES, MICHELLE	<b><u>Study Session</u></b> 7/9/18
<b><u>Division Director</u></b>	MARCHAND, CRYSTAL	<b><u>Other</u></b>
<b><u>Finance</u></b>	ALBIN-MOORE, ANGELA	<b><u>Distribution List</u></b>
<b><u>Legal</u></b>	DALTON, PAT	korlob@spokanecity.org
<b><u>For the Mayor</u></b>	CODDINGTON, BRIAN	aalbinmoore@spokanecity.org
<b><u>Additional Approvals</u></b>		rromero@spokanecity.org
<b><u>Purchasing</u></b>		kheatherly@spokanecity.org
<b><u>CITY COUNCIL</u></b>	MCDANIEL, ADAM	

PASSED BY  
SPOKANE CITY COUNCIL:

7/23/2018  
  
CITY CLERK

ORDINANCE NO C35659

An ordinance amending Ordinance No. C-35565, passed by the City Council December 11, 2017, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2018 budget Ordinance No. C-35565, as above entitled, and which passed the City Council December 11, 2017, it is necessary to make changes in the appropriations of the Arterial Street and Asset Management Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore, The City of Spokane does ordain:

Section 1. That in the budget of the Asset Management Capital Fund, and the budget annexed thereto with reference to the Asset Management Capital Fund, the following changes be made:

FROM:	5901-99999	Asset Management Capital Fund	
	99999	Unappropriated Reserves	\$ 2,000,000
TO:	5901-49854	Asset Management Capital Fund	
	97140-80101	Operating Transfer to Arterial Streets	\$ 2,000,000

Section 2. That in the budget of the Arterial Street Fund, and the budget annexed thereto with reference to the Arterial Street Fund, the following changes be made:

FROM:	3200-99999	Arterial Street Fund	
	99999-39787	Asset Management	\$ 2,000,000
TO:	3200-49854	Arterial Street Fund	
	95300-56501	Construction of Fixed Assets	\$2,000,000

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget one-time funding for Urban Experience Trail and River Connection improvements – unidentified projects related to Bosch Lot, Power District, and suspension Bridge and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage..

Passed the City Council

July 23, 2018

Attest:

[Signature]  
City Clerk

[Signature]  
Council President

Approved as to form:

[Signature]  
Assistant City Attorney

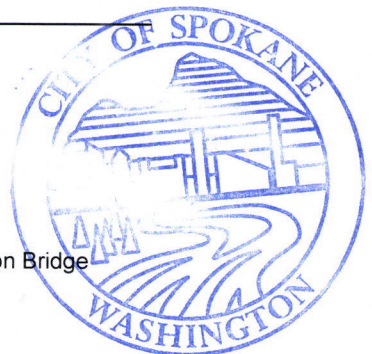
[Signature]  
Mayor

8-8-18

Date

August 8, 2018  
Effective Date

Urban Experience – Bosch/Power District/Suspension Bridge



# URBAN EXPERIENCE

SBO#5	3200	49854	95100	56592	99999	3000000	SIUE-River Connection (REET) pg 70 CIP - Post St and Bridge Ave
SBO#5	3200	49854	95300	56501	99999	6300000	SIUE-River Connection (REET) pg 70 CIP - Post St and Bridge Ave
SBO#5	3200	49854	95300	56592	99999	700000	SIUE-River Connection (REET) pg 70 CIP - Post St and Bridge Ave
SBO#5	3200	49854	99999	39734	99999	-10000000	SIUE-River Connection (REET) pg 70 CIP - Post St and Bridge Ave
SBO#5	1610	49854	97140	80101	99999	10000000	SIUE-River Connection (REET) pg 70 CIP - Post St and Bridge Ave
SBO#5	3200	49854	95100	56592	99999	2700000	SIUE-River Connection (REET) pg 145 CIP - South Gorge Trail Connection - Main to CSO 26
SBO#5	3200	49854	95300	56501	99999	9570000	SIUE-River Connection (REET) pg 145 CIP - South Gorge Trail Connection - Main to CSO 26
SBO#5	3200	49854	95300	56592	99999	2730000	SIUE-River Connection (REET) pg 145 CIP - South Gorge Trail Connection - Main to CSO 26
SBO#5	3200	49854	99999	39734	99999	-15000000	SIUE-River Connection (REET) pg 145 CIP - South Gorge Trail Connection - Main to CSO 26
SBO#5	1610	49854	97140	80101	99999	15000000	SIUE-River Connection (REET) pg 145 CIP - South Gorge Trail Connection - Main to CSO 26
SBO#5	3200	99999	99999	39734	99999	-5000000	SIUE-River Connection REET (pg 143 CIP) Peaceful Valley AKA S Gorge trail (2018 amount)
SBO#5	3200	95136	95300	56501	99999	5000000	SIUE-River Connection REET (pg 143 CIP) Peaceful Valley AKA S Gorge trail (2018 amount)
SBO#5	1610	99999	99999	28260	99999	-5000000	SIUE-River Connection REET (pg 143 CIP) Peaceful Valley AKA S Gorge trail (2018 amount)
SBO#5	1610	49854	97140	80101	99999	5000000	SIUE-River Connection REET (pg 143 CIP) Peaceful Valley AKA S Gorge trail (2018 amount)
SBO#5	4100	99999	99999	99999	99999	-500000	SIUE-River Connection (Utilities) - unidentified project
SBO#5	4250	99999	99999	99999	99999	-200000	SIUE-River Connection (Utilities) - unidentified project
SBO#5	4320	99999	99999	99999	99999	-1550000	SIUE-River Connection (Utilities) - unidentified project
SBO#5	4340	99999	99999	99999	99999	-750000	SIUE-River Connection (Utilities) - unidentified project
SBO#6	5901	99999	99999	99999	99999	20000000	SIUE - River Connection Surplus Property - Bosch, Power Dist, suspension bridge (OT Art St from Normandie Proceeds)
SBO#6	5901	49854	97140	80101	99999	-20000000	Proceeds from sale of Normandie
SBO#6	3200	49854	99999	39787	99999	-20000000	SIUE - River Connection Surplus Property - Bosch, Power Dist, suspension bridge OT from Asset Mgmt from Normandie Proceeds
SBO#6	3200	49854	95300	56501	99999	20000000	SIUE - River Connection Surplus Property - Bosch, Power Dist, suspension bridge
SBO#7	1610	49854	58700	54201	99999	50000000	SIUE-North Bank/Sportsplex
SBO#7	1610	99999	99999	28260	99999	-50000000	SIUE-North Bank/Sportsplex
SBO#8	5901	99999	99999	99999	99999	10000000	SIUE - Arts/Culture/Diversity strategic investments; \$700K Proceeds from sale Normandie - \$300K from other surplus property
SBO#8	5901	49854	58700	54201	99999	-10000000	SIUE - Arts/Culture/Diversity strategic investments; \$700K Proceeds from sale Normandie - \$300K from other surplus property



# Agenda Sheet for City Council Meeting of:

03/08/2021

<u>Date Rec'd</u>	2/24/2021
<u>Clerk's File #</u>	ORD C36019
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	

<u>Submitting Dept</u>	ACCOUNTING
<u>Contact Name/Phone</u>	MICHELLE HUGHES X6320
<u>Contact E-Mail</u>	MHUGHES@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Special Budget Ordinance
<u>Agenda Item Name</u>	5600-SBO FOR EMERGENCY RENTAL ASSISTANCE FUNDING

## Agenda Wording

To establish budget record revenue and contract funds received from the Department of Treasury for Emergency Rental Assistance.

## Summary (Background)

To establish budget record revenue and contract funds received from the Department of Treasury for Emergency Rental Assistance.

Lease? NO Grant related? YES Public Works? NO

Fiscal Impact Budget Account

Expense \$ 6,695,536.90 # 1760-95596-99999-33121

Revenue \$ 6,695,536.90 # 1760-95596-51040-54201

Select \$ #

Select \$ #

## Approvals

**Dept Head** STOPHER, SALLY

**Division Director** WALLACE, TONYA

**Finance** HUGHES, MICHELLE

**Legal** PICCOLO, MIKE

**For the Mayor** ORMSBY, MICHAEL

## Council Notifications

**Study Session\Other** F&A Committee 2-22-2021

**Council Sponsor** CM Wilkerson

## Distribution List

twallace@spokanecity.org;  
mhughes@spokanecity.org  
aduffey@spokanecity.org; ablain@spokanecity.org

## Additional Approvals

### **Purchasing**

**MANAGEMENT & BUDGET** HUGHES, MICHELLE

**GRANTS, CONTRACTS & PURCHASING** STOPHER, SALLY

# Briefing Paper

## FINANCE AND ADMINISTRATION

<b>Division &amp; Department:</b>	City Council
<b>Subject:</b>	SBO for Emergency Rental Assistance Funding
<b>Date:</b>	1-20-2021
<b>Contact (email &amp; phone):</b>	Michelle Hughes
<b>City Council Sponsor:</b>	CM Wilkerson
<b>Executive Sponsor:</b>	Tonya Wallace
<b>Committee(s) Impacted:</b>	Finance and Administration
<b>Type of Agenda item:</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b>	
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	
<u>Background/History:</u>	
<u>Executive Summary:</u>	
To establish budget record revenue and contract funds received from the Department of Treasury for Emergency Rental Assistance.	
<u>Budget Impact:</u>	
TOTAL COST:	
Approved in current year budget?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Annual/Reoccurring expenditure?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
If new, specify funding source:	
Other budget impacts: (revenue generating, match requirements, etc.)	
<u>Operations Impact:</u>	
Consistent with current operations/policy?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Requires change in current operations/policy?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Specify changes required:	
Known challenges/barriers:	

ORDINANCE NO \_\_\_\_\_

An ordinance amending Ordinance No. C-35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C-35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to establish and make changes in the appropriations of the Emergency Rental Assistance Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Emergency Rental Assistance Fund, and the budget annexed thereto with reference to the Emergency Rental Assistance Fund, the following changes be made:

FROM:	1760-95596	Emergency Rental Assistance Fund	
	99999-33121	Grant Revenue	<u>\$ 6,695,536.90</u>
TO:	1760-95596	Emergency Rental Assistance Fund	
	51040-54201	Contractual Services	<u>\$ 6,695,536.90</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create a fund to deposit and contract funds received from the Department of Treasury for Emergency Rental Assistance, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council Meeting of:**

03/08/2021

Date Rec'd

2/25/2021

Clerk's File #

ORD C36020

Renews #Submitting Dept

ACCOUNTING

Cross Ref #Contact Name/Phone

MICHELLE HUGHES X6320

Project #Contact E-Mail

MHUGHES@SPOKANECITY.ORG

Bid #Agenda Item Type

Special Budget Ordinance

Requisition #Agenda Item Name

5600-SBO LOAN PROCEEDS AND DEBT SERVICE EAST SPRAGUE

Agenda Wording

SBO to establish budget for the East Sprague Project in the U District.

Summary (Background)

During 2018, the City embarked on an integrated capital project to rebuild Sprague Avenue from Scott to Division. The funding to complete this \$8 million estimated project was provided by \$4 million from the City's Street levy funds (Arterial Streets Fund) and \$4 million from funding committed by the UDPDA. Please see attachment for more info.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal ImpactBudget Account

Revenue \$ 225,713

# 0100-99999-99999

Expense \$ 225,713

# 0020-88100-97140-80101

Revenue \$ 1,700,000

# 3502-99999-99999

Expense \$ 1,700,000

# 3502-36320-97140-80101

ApprovalsCouncil NotificationsDept Head

HUGHES, MICHELLE

Study Session\Other

F&amp;A Committee 2-22-2021

Division Director

WALLACE, TONYA

Council Sponsor

CM Beggs

Finance

HUGHES, MICHELLE

Distribution ListLegal

PICCOLO, MIKE

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mhughes@spokanecity.orgFor the Mayor

ORMSBY, MICHAEL

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Additional Approvals

pingiosi@spokanecity.org

PurchasingMANAGEMENT &  
BUDGET

INGIOSI, PAUL

# Briefing Paper

## FINANCE AND ADMINISTRATION

<b>Division &amp; Department:</b>	City Council
<b>Subject:</b>	<b>SBO for SIP Loan proceeds of East Sprague Project in the U District</b>
<b>Date:</b>	2/3/201
<b>Contact (email &amp; phone):</b>	Michelle Hughes
<b>City Council Sponsor:</b>	CM Beggs
<b>Executive Sponsor:</b>	Tonya Wallace
<b>Committee(s) Impacted:</b>	Finance and Administration
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b>	Strategic Investments
<b>Strategic Initiative:</b>	Economic Development
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	SBO to establish budget for SIP Loan proceeds, capital expenses and transfer of GF dollars to fund the East Sprague Project in the U District.
<u>Background/History:</u> SBO to establish budget for the East Sprague Project in the U District.	
<u>Executive Summary:</u> <p>During 2018, the City embarked on an integrated capital project to rebuild Sprague Avenue from Scott to Division. The funding to complete this \$8 million estimated project was provided by \$4 million from the City's Street levy funds (Arterial Streets Fund) and \$4 million from funding committed by the UDPDA. A portion of the project (Phase 2A) was completed in 2019 using the \$4 million committed City street levy funds. The final portion of the project (Phase 2B) was anticipated to utilize an SIP loan for \$4 million which would be repaid using incremental tax revenue sharing proceeds under the UDPDA agreement.</p> <p>During the 2021 budget process, the strategy identified for disbursing this relatively large amount owed to the UDPDA was for the City's General Fund directly cash funding to pay \$1,925,713 and a SIP Loan for the approximately remaining \$2 million. Annual debt service on the SIP loan for the construction of Sprague Phase 2B will be paid with future sales tax and property tax revenues earned in the U-District Area.</p>	
<u>Budget Impact:</u> TOTAL COST: Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<u>Operations Impact:</u> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

## ORDINANCE NO. C36020

An ordinance amending Ordinance No. C-35971, passed by the City Council December 14, 2020, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2021, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2021, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2021 budget Ordinance No. C-35971, as above entitled, and which passed the City Council December 14, 2020, it is necessary to make changes in the appropriations of various funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0020-99999 99999	General Fund Unappropriated Reserves	<u>\$ 225,713</u>
TO:	0020-88100 97140-80101	General Fund Transfers Out to Arterial Streets	<u>\$ 225,713</u>

Section 2. That in the budget of the U District Capital Fund, and the budget annexed thereto with reference to the U District Capital Fund, the following changes be made:

FROM:	3502-99999 99999	U District Capital Fund Unappropriated Reserves	<u>\$1,700,000</u>
TO:	3502-36320 97140-80101	U District Capital Fund Transfers to Arterial Streets	<u>\$1,700,000</u>

Section 3. That in the budget of the Asset Management Capital Fund, and the budget annexed thereto with reference to the Asset Management Capital Fund, the following changes be made:

FROM:	5901-79219 99999-38271	Asset Management Capital Fund Other Long Term Debt Proceeds	<u>\$2,000,000</u>
TO:	5901-79219 97140-80101	U District Capital Fund Transfers to Arterial Streets	<u>\$2,000,000</u>

Section 4. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to record to record loan proceeds and the transfer of funds to Arterial Streets for the construction of the East Sprague project in the U District, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council Meeting of:**

03/08/2021

Date Rec'd

2/25/2021

Clerk's File #

RES 2021-0016

Renews #Submitting Dept

ACCOUNTING

Cross Ref #Contact Name/Phone

MICHELLE HUGHES X6320

Project #Contact E-Mail

MHUGHES@SPOKANECITY.ORG

Bid #Agenda Item Type

Resolutions

Requisition #Agenda Item Name

5600- APPROVING FINANCING FOR E. SPRAGUE STREET RECONSTRUCTION PROJECT

Agenda Wording

Resolution for SIP a loan to finance \$2 million of the East Sprague project in the U District.

Summary (Background)

Resolution for SIP Loan to finance the East Sprague Project in regards to ILA with U District PDA. Debt service payments to be guaranteed by future sales tax revenue earned in the U District PDA and currently owed from the General Fund. Project cost is 4 million, with \$1,925,713 from sales tax earned by the PDA and \$2,000,000 SIP loan with 5 yr term and estimated interest rate of .95%. Payments staggered to match sales tax revenue projections.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal ImpactBudget Account

Expense \$ 2,000,000.00

# 99999

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

HUGHES, MICHELLE

Study Session\Other

F&amp;A Committee 2-22-2021

Division Director

WALLACE, TONYA

Council Sponsor

CM Beggs

Finance

HUGHES, MICHELLE

Distribution ListLegal

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mhughes@spokanecity.orgFor the Mayor

ORMSBY, MICHAEL

ablain@spokanecity.org; aduffey@spokanecity.org

Additional ApprovalsPurchasing

# Briefing Paper

## FINANCE AND ADMINISTRATION

<b>Division &amp; Department:</b>	City Council
<b>Subject:</b>	<b>Resolution for SIP Loan to fund East Sprague Project according to ILA with UDPDA</b>
<b>Date:</b>	2/3/201
<b>Contact (email &amp; phone):</b>	Michelle Hughes
<b>City Council Sponsor:</b>	CM Beggs
<b>Executive Sponsor:</b>	Tonya Wallace
<b>Committee(s) Impacted:</b>	Finance and Administration
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b>	Strategic Investments
<b>Strategic Initiative:</b>	Economic Development
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Resolution to fund a \$2 a million dollar SIP Loan for the East Sprague project in the U District as established by the ILA with the UDPDA.
<u>Background/History:</u> Resolution for SIP a loan to finance \$2 million of the East Sprague project in the U District.	
<u>Executive Summary:</u> Resolution for SIP Loan to finance the East Sprague Project in regards to ILA with U District PDA. Debt service payments to be guaranteed by future sales tax revenue earned in the U District PDA and currently owed from the General Fund. Project cost is 4 million, with \$1,925,713 from sales tax earned by the PDA and \$2,000,000 SIP loan with 5 yr term and estimated interest rate of .95%. Payments staggered to match sales tax revenue projections.	
<u>Budget Impact:</u> TOTAL COST: Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<u>Operations Impact:</u> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

CITY OF SPOKANE, WASHINGTON

SPRAGUE PHASE 2 STREETS PROJECT  
LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2021 (TAXABLE)

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RESOLUTION NO. 2021-0016

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$2,000,000 to secure an interfund loan from the Spokane Investment Pool to the Asset Management Fund to finance a portion of the costs of the acquisition, construction and installation of the Sprague Phase 2 Streets Project; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

ADOPTED \_\_\_\_\_, 2021

PREPARED BY:

MCALOON LAW, PLLC  
Spokane, Washington

CITY OF SPOKANE, WASHINGTON  
SPRAGUE PHASE 2 STREETS PROJECT  
LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2021 (TAXABLE)  
RESOLUTION NO. 2021-0016

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\* This Table of Contents and the cover page are not a part of the following Resolution and are included only for the convenience of the reader.

CITY OF SPOKANE, WASHINGTON

RESOLUTION NO. 2021-0016

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$2,000,000 to secure an interfund loan from the Spokane Investment Pool to the Asset Management Fund to finance a portion of the costs of the acquisition, construction and installation of the Sprague Phase 2 Streets Project; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

WHEREAS, the City desires to authorize an interfund loan from the Spokane Investment Pool (“SIP”) in the amount of not to exceed \$2,000,000 to temporarily finance a portion of the costs of the acquisition, construction and installation of the Sprague Phase 2 Streets Project (as defined below); and

WHEREAS, pursuant to chapters 35.22, 39.36 and 39.46 RCW and Article XIII of the City Charter, the City is authorized to issue general obligation bonds for the purpose of financing a portion of the costs of the acquisition, construction and installation of the Sprague Phase 2 Streets Project (as defined below); and

WHEREAS, RCW 35.39.030(4) and Sections 5.8.5 and 5.12.1 of the City's Administrative Policy and Procedure for Investments (“Investment Policy”) authorize the City Treasurer to purchase general obligation bonds or other bonds issued by the City as defined in Section 4.9 of the Investment Policy; and

WHEREAS, the City desires to secure the interfund loan obligation to the SIP with a bond issued by the City.

NOW THEREFORE, BE IT RESOLVED by the City Council as follows:

Section 1.      Definitions. As used in this resolution the following words shall have the following meanings:

***Annual Debt Service*** for any fiscal year or calendar year means the sum of the interest and principal due in such year on the Bond. If the interest rate on any such Bond is other than a fixed rate, the rate applicable at the time of the computation shall be used.

***Asset Management Fund*** means the City's existing special fund of the same name into which all revenues collected for and allocated to the payment of the principal and interest the Bond shall be deposited into a separate account for such purpose; and into which the principal proceeds received from the sale and delivery of the Bond shall be paid into a separate account within the Asset Management Fund and used to pay a portion of the costs of the Sprague Phase 2 Streets Project.

***Bond*** means the City of Spokane Sprague Phase 2 Streets Project Limited Tax General Obligation Bond, Series 202\_\_ (Taxable), issued pursuant to this resolution in the aggregate principal amount of not to exceed \$2,000,000 to establish and secure the interfund loan facility authorized herein.

***Bond Owner or Registered Owner*** means the City of Spokane, as payee, for the benefit of the Spokane Investment Pool.

***Bond Registrar*** means the Treasurer or any successor appointed by the Treasurer.

***Bond Year*** means the twelve (12) month period beginning on the date of issuance of the Bond.

***City*** means the City of Spokane, Spokane County, Washington, a charter code city duly organized and existing under the laws of the State of Washington and its City Charter.

***City Council*** means the general legislative authority of the City as the same shall be duly and regularly constituted from time to time.

***Maturity Date*** means a date not to exceed five years from the date of issuance of the Bond.

***Permitted Investments*** means any investments of City funds permitted under the laws of the State of Washington or the City's Investment Policy as amended from time to time.

***SIP*** means the Spokane Investment Pool.

***SIP Internal Lending Rate*** means an interest rate formula for the interfund lending of funds from the Spokane Investment Pool, calculated on the date of issuance of the Bond as follows: a rate equivalent to the United States Treasury Rate of like maturity plus 50 basis points (.50%).

***Sprague Phase 2 Streets Project*** means the acquisition, construction and installation of a full depth reconstruction of Sprague Avenue roadway between Scott Street and Division Street, consisting of: (a) extension of the three-lane section from Sherman to Pine Street; (b) retaining of parking on both side of the roadway, except for the area between Brown and Division Streets; and (c) repairing and widening of sidewalks.

***Treasurer*** means the Treasurer of the City, or any successor to the functions of the Treasurer.

**Rules of Interpretation.** In this resolution, unless the context otherwise requires:

(a) The terms "hereby," "hereof," "hereto," "herein," "hereunder" and any similar terms, as used in this resolution, refer to this resolution as a whole and not to any particular article, section, subdivision or clause hereof, and the term "hereafter" shall mean after, and the term "heretofore" shall mean before, the date of this resolution;

(b) Words of the masculine gender shall mean and include correlative words of the feminine and neutral genders and words importing the singular number shall mean and include the plural number and vice versa;

(c) Words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public bodies, as well as natural persons;

(d) Any headings preceding the text of the several articles and Sections of this resolution, and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience

of reference and shall not constitute a part of this resolution, nor shall they affect its meaning, construction or effect;

(e) All references herein to “articles,” “sections” and other subdivisions or clauses are to the corresponding articles, sections, subdivisions or clauses hereof.

Section 2. Plan of Capital Acquisitions. The Sprague Phase 2 Streets Project will be undertaken in accordance with specifications, contracts and agreements approved by the Mayor and the City Council or their designees from time to time.

It is hereby provided that the Sprague Phase 2 Streets Project shall be subject to such changes and additions as may be authorized by the City Council during the annual budget process. Presently, the total estimated cost of the Sprague Phase 2 Streets Project does not exceed \$8,000,000 over the five year scheduled acquisition period. The City has received the commitment of approximately equal cost-sharing in the total estimated cost of the Sprague Phase 2 Streets Project from the University District Public Development Authority, up to a maximum cost-sharing contribution of \$4,000,000. The balance of costs will be paid by the City from legally available funds.

Section 3. Authorization and Description of Bond. To finance a portion of the costs of the Sprague Phase 2 Streets Project, the City shall issue a taxable limited tax general obligation bond of the City to the Spokane Investment Pool (the “SIP”) in the principal amount of not to exceed \$2,000,000 (the “Bond”) to establish and secure an interfund loan facility with the SIP of not to exceed \$2,000,000. The Bond shall be dated as of the date of delivery to the SIP, shall be in the denomination of not to exceed \$2,000,000, shall be fully registered as to principal and interest, shall be numbered in such manner and with any additional identification as the Bond Registrar deems necessary for identification, and shall mature on the Maturity Date. Both principal of and interest on the Bond shall be paid semiannually on each June 1 and December 1, commencing December 1, 2021. On the Maturity Date, the remaining principal of and any accrued interest on the Bond shall be paid in full.

The Bond shall bear interest at the applicable SIP Internal Lending Rate in effect on the date of issuance of the Bond and shall be calculated on the basis of a year of 30/360 days. The Bond shall be amortized to create approximately level debt service based on semiannual payments of principal and interest, with final payment of principal and all accrued interest on the Maturity Date. The SIP shall provide an amortization schedule detailing the principal and interest payment amounts and dates, including the Maturity Date, and attach such schedule as an exhibit to the Bond.

Section 4.      Sale of Bond.

(a)      *Approval of Sale.* The City Council hereby approves the SIP's offer to purchase the Bond to establish and secure an interfund loan for the benefit of the Asset Management Fund for the capital acquisition purposes of the Sprague Phase 2 Streets Project and on the terms set forth in this resolution. The proper City officials are hereby authorized and directed to do everything necessary for the prompt execution and delivery of the Bond to the City of Spokane for the benefit of the SIP.

(b)      *Option for Early Call.* At its sole discretion, the SIP may call the Bond on August 1 of any year. The SIP must give notice to the City by July 1 of each year, beginning July 1, 2021, if it intends to call the Bond on the succeeding August 1 (the "Early Call Date"). The Bond may be paid in full on the Early Call Date in cash or with proceeds of a refunding bond.

(c)      *Prepayment.* The Bond may be prepaid, in whole or in part, at par plus accrued interest to the date fixed for prepayment. No notice of prepayment to the Registered Owner is required. Interest on prepaid principal shall cease to accrue on the date of prepayment.

Section 5.      Application of Bond Proceeds. The proceeds of the interfund loan secured by the Bond shall be expended solely to pay a portion of the costs of the Sprague Phase 2 Streets Project and pay the costs of issuing the Bond, as authorized herein. There has previously been created in the office of the Treasurer a special fund known as the Asset Management Fund (the "Project Fund"). The proceeds of the interfund loan secured by the Bond shall be paid into the Project Fund to provide for the payment of a portion of the costs of the Sprague Phase 2 Streets Project and the payment of

expenses incidental thereto. The Treasurer may invest any funds in the Project Fund temporarily in Permitted Investments that will mature prior to the date on which such money shall be needed. Earnings on such investments shall accrue to the benefit of the Project Fund. The proceeds of the interfund loan secured by the Bond shall be expended solely to pay a portion of the costs of the Sprague Phase 2 Streets Project or pay costs of issuance of the interfund loan secured by the Bond.

Section 6. Pledge of Funds and Credit. To pay principal of and interest on the Bond as the same shall become due, the City hereby irrevocably covenants that it will deposit money in the SIP from the Asset Management Fund and other legally-available funds of the City in amounts sufficient to pay when due the principal of and interest on the Bond. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the prompt payment of such principal and interest as necessary to repay the interfund loan.

Section 7. Registration and Payments. The Treasurer shall act as authenticating agent, paying agent and registrar for the Bond (the “Bond Registrar”). Both principal of and interest on the Bond shall be payable in lawful money of the United States of America. Payments of principal of and interest on the Bond shall be paid by interfund transfer, check, wire or electronic transfer. Final payment of all principal of and interest on the Bond shall be paid upon presentation and surrender of the Bond to the Bond Registrar. The Bond is not transferable.

Section 8. Execution and Authentication of Bond. The Bond shall be executed on behalf of the City with the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the City Clerk, and the seal of the City shall be impressed thereon. In case any of the officers who shall have signed or attested the Bond shall cease to be such officer before such Bond has been actually issued and delivered, such Bond shall be valid nevertheless and may be issued by the City with the same effect as though the persons who had signed or attested such Bond had not ceased to be such officers.

Only a Bond that bears a Registration Certificate in the form set forth in Section 9 hereof, manually executed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this resolution. Such Registration Certificate shall be conclusive evidence that the Bond so authenticated have been duly executed, authenticated and delivered hereunder and are entitled to the benefits of this resolution.

In case any of the officers who shall have executed the Bond shall cease to be an officer or officers of the City before the Bond shall have been authenticated or delivered by the Bond Registrar, or issued by the City, such Bond may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the City as though those who signed the same had continued to be such officers of the City. The Bond may also be signed and attested on behalf of the City by such persons as at the actual date of execution of the Bond shall be the proper officers of the City although at the original date of the Bond any such person shall not have been such officer of the City.

Section 9.      Form of Bond. The Bond shall be in substantially the following form:

NO. 2021-0016	UNITED STATES OF AMERICA	\$2,000,000
---------------	--------------------------	-------------

STATE OF WASHINGTON  
CITY OF SPOKANE  
SPRAGUE PHASE 2 STREETS PROJECT  
LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2021 (TAXABLE)

INTEREST RATE:	Variable, as described herein
MATURITY DATE:	[December 1, 20__]
REGISTERED OWNER:	CITY OF SPOKANE, WA for the benefit of the SPOKANE INVESTMENT POOL
TAX IDENTIFICATION #:	91-6001280
PRINCIPAL AMOUNT:	TWO MILLION AND NO/100 DOLLARS

CITY OF SPOKANE, Spokane County, Washington, a municipal corporation of the State of Washington (the "City"), for value received hereby promises to pay to the Registered Owner identified above, the principal amount of this Bond as indicated above.

This Bond is issued under authority of Resolution No. 2021-0016, adopted by the City Council on \_\_\_\_\_, 202\_\_ (the "Bond Resolution"), to establish and secure an interfund loan to pay a portion of the costs of acquiring and constructing the Sprague Phase 2 Streets Project. Capitalized terms not otherwise defined in this Bond shall have the meanings given such terms in the Bond Resolution.

Interest on the interfund loan established hereunder shall be determined as of the date of issuance of the Bond, shall be set at the SIP Internal Lending Rate, and shall be calculated on the basis of a year of 30/360 days.

Both principal of and interest on this Bond are payable in lawful money of the United States of America on the dates and in the amounts set forth in the amortization schedule attached hereto as Exhibit A. Upon final payment of all installments of principal and interest thereon, this Bond shall be submitted to the Treasurer of the City (the "Bond Registrar") for cancellation and surrender. Installments of principal of and interest on this Bond shall be paid by interfund transfer or by check or draft mailed on the date such principal and interest is due or by electronic funds transfer made on the date such interest is due to the registered owner or nominee at the address appearing on the Bond Register.

This Bond is not transferable.

The City reserves the right to prepay principal of this Bond in advance of the scheduled payments set forth above, in whole or in part, at any time, with no prepayment penalty in accordance with the terms of the Bond Resolution.

To pay installments of principal of and interest on this Bond as the same shall become due, the City hereby irrevocably covenants that it will deposit funds from Project Fund and other legally-available funds in the SIP in amounts sufficient to pay such principal and interest.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Registration Certificate hereon shall have been manually signed by the Bond Registrar.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Washington to exist, to have happened, been done and performed precedent to and in the issuance of this bond have happened, been done and performed and that the issuance of this Bond does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the City may incur.

IN WITNESS WHEREOF, the City of Spokane, Washington, has caused this bond to be signed with the facsimile or manual signature of the Mayor, to be attested by the facsimile or manual signature of the City Clerk, and the corporate seal of the City to be reproduced hereon, as of the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

CITY OF SPOKANE, WASHINGTON

By \_\_\_\_\_/s/\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_/s/\_\_\_\_\_  
City Clerk

(SEAL)

CERTIFICATE OF AUTHENTICATION

Date of Authentication: \_\_\_\_\_

This bond is the Sprague Phase 2 Streets Project Limited Tax General Obligation Bond, Series 202\_\_ (Taxable) of the City dated \_\_\_\_\_, 20\_\_ described in the within-mentioned Bond Resolution.

TREASURER of the City of Spokane, as  
Bond Registrar

By \_\_\_\_\_/s/\_\_\_\_\_  
\_\_\_\_\_

Section 10.    Ongoing Disclosure.    The Bond secures an interfund loan. The City has determined that the Bond is not subject to Rule 15c2-12 of the Securities and Exchange Commission under the Securities Exchange Act of 1934, and the City makes no undertaking regarding ongoing disclosure with respect to the Bond.

Section 11.    Prior Acts.    All acts taken pursuant to the authority of this resolution but prior to its effective date are hereby ratified and confirmed.

Section 12.    Severability.    If any provision in this resolution is declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provisions of this resolution and shall in no way affect the validity of the other provisions of this resolution or of the Bond.

Section 13.    Effective Date. This resolution shall become effective immediately upon its adoption.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

CITY OF SPOKANE  
Spokane County, Washington

\_\_\_\_\_  
Breean Beggs, Council President

ATTEST:

\_\_\_\_\_  
Terri L. Pfister, Clerk

\_\_\_\_\_  
Mayor

(SEAL)

APPROVED AS TO FORM:

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Laura D. McAloon, Bond Counsel

## East Sprague 2 M SIP Loan

Compounding Period: Semiannual

Nominal Annual Rate: 0.950%

## Cash Flow Data - Loans and Payments

Event	Date	Amount	Number	Period	End Date
1 Loan	03/19/2021	2,000,000.00	1		
2 Payment	12/01/2021	149,183.00	1		
3 Payment	06/01/2022	149,183.00	1		
4 Payment	12/01/2022	172,787.00	1		
5 Payment	06/01/2023	172,787.00	1		
6 Payment	12/01/2023	199,506.00	1		
7 Payment	06/01/2024	199,506.00	1		
8 Payment	12/01/2024	230,731.00	1		
9 Payment	06/01/2025	230,731.00	1		
10 Payment	12/01/2025	276,676.00	1		
11 Payment	06/01/2026	281,570.38	1		

## TValue Amortization Schedule - Normal, 360 Day Year

Date	Payment	Interest	Principal	Balance
Loan 03/19/2021				2,000,000.00
1 12/01/2021	149,183.00	13,424.11	135,758.89	1,864,241.11
<b>2021 Totals</b>	<b>149,183.00</b>	<b>13,424.11</b>	<b>135,758.89</b>	
2 06/01/2022	149,183.00	8,855.15	140,327.85	1,723,913.26
3 12/01/2022	172,787.00	8,188.59	164,598.41	1,559,314.85
<b>2022 Totals</b>	<b>321,970.00</b>	<b>17,043.74</b>	<b>304,926.26</b>	
4 06/01/2023	172,787.00	7,406.75	165,380.25	1,393,934.60
5 12/01/2023	199,506.00	6,621.19	192,884.81	1,201,049.79
<b>2023 Totals</b>	<b>372,293.00</b>	<b>14,027.94</b>	<b>358,265.06</b>	
6 06/01/2024	199,506.00	5,704.99	193,801.01	1,007,248.78
7 12/01/2024	230,731.00	4,784.43	225,946.57	781,302.21
<b>2024 Totals</b>	<b>430,237.00</b>	<b>10,489.42</b>	<b>419,747.58</b>	
8 06/01/2025	230,731.00	3,711.19	227,019.81	554,282.40
9 12/01/2025	276,676.00	2,632.84	274,043.16	280,239.24
<b>2025 Totals</b>	<b>507,407.00</b>	<b>6,344.03</b>	<b>501,062.97</b>	
10 06/01/2026	281,570.38	1,331.14	280,239.24	0.00
<b>2026 Totals</b>	<b>281,570.38</b>	<b>1,331.14</b>	<b>280,239.24</b>	
<b>Grand Totals</b>	<b>2,062,660.38</b>	<b>62,660.38</b>	<b>2,000,000.00</b>	

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	Amount Financed	Total of Payments
The cost of your credit as a yearly rate.	The dollar amount the credit will cost you.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.
<b>0.950%</b>	<b>\$62,660.38</b>	<b>\$2,000,000.00</b>	<b>\$2,062,660.38</b>

**Agenda Sheet for City Council Meeting of:**

03/08/2021

**Date Rec'd**

2/24/2021

**Clerk's File #**

RES 2021-0017

**Renews #****Cross Ref #**

OPR 2021-0150

**Submitting Dept**

SOLID WASTE DISPOSAL

**Contact Name/Phone**

CHRIS AVERYT 625-6540

**Project #****Contact E-Mail**

CAVERYT@SPOKANECITY.ORG

**Bid #**

SOLE SOURCE

**Agenda Item Type**

Resolutions

**Requisition #**

VALUE BLANKET

**Agenda Item Name**

4490 SOLE SOURCE RESOLUTION AND VB FOR PURCHASE OF TURBINE GENERATOR PARTS

**Agenda Wording**

Sole Source Resolution and Value Blanket with Dresser Rand Company (Seattle, WA) for the Purchase of Turbine Generator Overhaul Parts at the WTE from Mar. 1, 2021 - Feb. 28, 2023 with a total cost not to exceed \$1,800,000.00 plus tax.

**Summary (Background)**

The turbine generator at the WTE operates 24/7. To keep it in good operating condition, it is periodically overhauled. This is scheduled in 2022 per the 6-year capital plan. The parts have long lead times so their purchase was planned for and budgeted in 2021 and 2022. They would be purchased via value blanket, through a Sole Source Resolution with Dresser Rand Company who is the OEM and the only supplier who possesses the proprietary manufacturing information required to supply the parts.

Lease? NO

Grant related? NO

Public Works? NO

**Fiscal Impact****Budget Account**

Expense \$ 4490-44900-37145-54803

# 1,800,000.00

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

AVERYT, CHRIS

**Study Session\Other**

PIES 2/22/21

**Division Director**

SIMMONS, SCOTT M.

**Council Sponsor**

CP Beggs

**Finance**

ALBIN-MOORE, ANGELA

**Distribution List****Legal**

SCHOEDEL, ELIZABETH

mdorgan@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

jsalstrom@spokanecity.org

**Additional Approvals**

tprince@spokanecity.org

**Purchasing**

PRINCE, THEA

rrinderle@spokanecity.org

caveryt@spokanecity.org

## Briefing Paper

### Public Infrastructure, Environment and Sustainability Committee

<b>Division &amp; Department:</b>	Public Works Division; Solid Waste Disposal
<b>Subject:</b>	Sole Source Resolution and Value Blanket for the Purchase of Turbine Generator Overhaul Parts at the WTE.
<b>Date:</b>	February 22, 2021
<b>Contact (email &amp; phone):</b>	Chris Averyt, caveryt@spokanecity.org, 625-6540
<b>City Council Sponsor:</b>	Breean Beggs, City Council President
<b>Executive Sponsor:</b>	Scott Simmons, Director, Public Works
<b>Committee(s) Impacted:</b>	Public Infrastructure, Environment and Sustainability Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
<b>Strategic Initiative:</b>	Innovative Infrastructure – Sustainability; Sustainable Resources-Sustainable Practices
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Council approval for the sole source resolution and value blanket for the parts necessary to perform an overhaul of the turbine generator at the WTE.
<b>Background/History:</b> The turbine generator at the Waste to Energy Facility operates 24/7. In order to keep it in good operating condition, it is necessary to periodically have it overhauled. This is scheduled to be done in 2022 per the 6-year capital plan. The parts for this project have very long lead times so a value blanket to purchase them was planned for and budgeted in 2021 and 2022. In the event of a turbine generator failure, the City would lose revenue from power generation and incur additional costs in the form of purchased power to operate the waste to energy facility. The cost to repair damaged equipment, rather than performing the preventative maintenance would also be much more costly. The parts for this overhaul would be purchased via value blanket, through a Sole Source Resolution with Dresser Rand Company of Seattle, WA, who is the OEM of this proprietary equipment and are the only company that possesses the design, fabrication and manufacturing information for the maintenance, service and product supplies necessary for the condensing steam turbine generator at the WTE facility. The term will be for two years, from March 1, 2021 through February 28, 2023 with a total cost not to exceed \$1,800,000.00.	
<b>Executive Summary:</b> <ul style="list-style-type: none"> <li>Sole Source Resolution and Value Blanket with Dresser Rand Company for parts purchases necessary for the condensing steam turbine generator overhaul at the WTE Facility.</li> <li>Estimated cost not to exceed \$1,800,000.00.</li> <li>The term of this Value Blanket will be from March 1, 2021 through February 28, 2023.</li> <li>Dresser Rand is the original equipment manufacturer of this proprietary equipment and are the only company that possesses the design, fabrication and manufacturing information.</li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

SOLE-SOURCE RESOLUTION

A RESOLUTION declaring Dresser Rand Company (Seattle, WA) a sole-source provider and authorizing the City to enter into a Value Blanket Order for the purchase of parts necessary for the Condensing Steam Turbine Generator Drive Package, Serial #D0823 for a two (2) year period – approximately \$1,800,000.00 without public bidding.

WHEREAS, The Waste to Energy Facility is a 24 hr/7 day a week facility and if something goes wrong with the Turbine, immediate services will be needed, including parts; and

WHEREAS, Dresser Rand Company possesses the design, fabrication and manufacturing information required to supply such parts for this Turbine; and

WHEREAS, Dresser Rand Company can readily respond to parts requests for the Turbine. The Turbine is an integral part of the 24 hr/7 day a week operation of the Waste to Energy Facility and an interruption in service would likely cause an outage if it were to break down and parts not be readily available; and

WHEREAS, the cost of the parts exceeds the 2021 public bid limit of \$50,000 for goods;

-- Now, Therefore,

BE IT RESOLVED by the City Council for the City of Spokane that it hereby declares the purchase of the parts for the Condensing Steam Turbine Generator Drive Package a sole-source purchase through Dresser Rand Company, Inc.; and

BE IT FURTHER RESOLVED that the City Council authorizes a two (2) Value Blanket Order for the parts necessary for the Condensing Steam Turbine Generator Drive Package, Serial #D0823 - \$1,800,000.00, without public bidding.

ADOPTED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
City Clerk

Approved as to form:

  
\_\_\_\_\_  
Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

03/08/2021

Date Rec'd

2/26/2021

Clerk's File #

RES 2021-0018

Renews #Cross Ref #Submitting Dept

CITY ATTORNEY

Contact Name/Phone

SAM FAGGIANO 6818

Project #Contact E-Mail

SFAGGIANOSPOKANECITY.ORG

Bid #Agenda Item Type

Resolutions

Requisition #PAID THRU  
CLAIMSAgenda Item Name

0500 SETTLEMENT RESOLUTION

Agenda Wording

Resolution approving settlement of a Civil Claim against the City of Spokane brought by Stephen Gilbert.

Summary (Background)

Claim for Damages arises out of a water main break that caused property damage. The Claim has been resolved.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal ImpactBudget Account

Expense \$ \$78,265.45

# 5800-78100-18680-54601

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

PICCOLO, MIKE

Study Session\OtherMarch 1, 2021 First  
ReadingDivision DirectorCouncil Sponsor

C.P. Beggs

Finance

BUSTOS, KIM

Distribution ListLegal

PICCOLO, MIKE

sfaggiano@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

mormsby@spokanecity.org

Additional Approvals

sdhansen@spokanecity.org

Purchasing

james.scott@ascrisk.com

rkokot@spokanecity.org

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RE SETTLEMENT OF CIVIL CLAIM AGAINST CITY OF SPOKANE

WHEREAS, the City of Spokane is named as a defendant in a Claim for Damages brought by Stephen Gilbert, individually and on behalf of the marital community (hereinafter referred as "Claimants"), arising out of actions and/or omissions which occurred on or about January 17, 2020 in the City of Spokane, as more fully described in the Claim for Damages filed in with the City Clerk on or about January 22, 2020; and

WHEREAS, Claimants claim property damage as a result of negligence by the City of Spokane; and

WHEREAS, the City of Spokane has determined to resolve all differences with the Claimants and any third parties who may claim a subrogated interest against the Defendant for a payment of \$78,265.45 total monies, and Claimants have agreed to accept said payment and in return to dismiss with prejudice their claim against this Defendant.

NOW THEREFORE, be it resolved by the City Council of the City of Spokane:

That payment be made in the amount of \$78,265.45 to Claimants as designated in the executed Release Agreement, without admission of fault or liability, as a settlement and compromise of the above-referenced claim, in return for a full and final signed release fully extinguishing all claims by Claimants in connection with the incident and pledging to fully protect and indemnify the City of Spokane, its officers, agents, employees and contractors, against all loss or liability in connection with said case and claim.

PASSED the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney



OFFICE OF THE CITY CLERK  
808 W. SPOKANE FALLS BLVD.  
SPOKANE, WASHINGTON 99201-3342  
509.625.6350

January 25, 2021


City Clerk File No.:  
ORD C36003

COUNCIL ACTION MEMORANDUM

RE: FINAL READING ORDINANCE C36003 RELATING TO SPECIAL EVENTS

During its 3:30 p.m. Briefing Session held virtually Monday, January 25, 2021, upon review of the January 25 Current Agenda, the Spokane City Council took the following action:

**Motion** by Council Member Mumm, seconded by Council Member Cathcart, **to defer** Ordinance C36003—relating to special events; amending Chapter 10.39 of the Spokane Municipal Code; SMC sections 4.04.020, 10.39.010, 10.39.020, 10.39.030, 10.39.040, 10.39.050 10.39.055, 10.39.070, 10.39.090, and 17G.050.070—to March 8, 2021; **carried unanimously.**

  
\_\_\_\_\_  
Terri L. Pfister, MMC  
Spokane City Clerk



**Agenda Sheet for City Council Meeting of:**  
01/11/2021

<b>Date Rec'd</b>	1/4/2021
<b>Clerk's File #</b>	ORD C36003
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CUSTOMER EXPERIENCE
<b>Contact Name/Phone</b>	CARLY CORTRIGHT 6263
<b>Contact E-Mail</b>	CCORTRIGHT@SPOKANECITY.ORG
<b>Agenda Item Type</b>	First Reading Ordinance
<b>Agenda Item Name</b>	5700 - SMC 10.39 SPECIAL EVENT ORDINANCE

**Agenda Wording**

Updates to City's special event ordinance, including changes to application fee and public safety cost recovery structure, as well as language updates to provide clarity on issuing authority and appeals process.

**Summary (Background)**

The current code requires 100% cost recovery for public safety staffing at special events unless otherwise waived by Mayor or Council. The new tiered structure aims to provide more transparency and equality for events. The new application fee structure also aims to address the time spent by City staff coordinating events. Updates were also made to align with business practice regarding issuing authority for events in ROW vs Parks as well as appeals process if application denied.

Lease? NO	Grant related? NO	Public Works? NO
<b><u>Fiscal Impact</u></b>	<b><u>Budget Account</u></b>	
Select \$	#	
Select \$	#	
Select \$	#	
Select \$	#	
<b><u>Approvals</u></b>	<b><u>Council Notifications</u></b>	
<b><u>Dept Head</u></b>	CORTRIGHT, CARLY	<b><u>Study Session\Other</u></b> PSCHC 12-7-20
<b><u>Division Director</u></b>	ALEXANDER, CUPID	<b><u>Council Sponsor</u></b> Lori Kinnear/Candace Mumm
<b><u>Finance</u></b>	WALLACE, TONYA	<b><u>Distribution List</u></b>
<b><u>Legal</u></b>	PICCOLO, MIKE	
<b><u>For the Mayor</u></b>	ORMSBY, MICHAEL	
<b><u>Additional Approvals</u></b>		
<b><u>Purchasing</u></b>		

FIRST READING OF THE ABOVE  
ORDINANCE HELD ON

1/11/2021  
AND FURTHER ACTION WAS DEFERRED

  
CITY CLERK

# Briefing Paper

## Public Safety and Community Health Committee

<b>Division &amp; Department:</b>	NHHS - ONS
<b>Subject:</b>	SMC 10.39 Changes
<b>Date:</b>	12/7/20
<b>Contact (email &amp; phone):</b>	Mary Muramatsu, mmuramatsu@spokanecity.org, 625-6289
<b>City Council Sponsor:</b>	Lori Kinnear
<b>Executive Sponsor:</b>	Carly Cortright
<b>Committee(s) Impacted:</b>	Public Infrastructure and Environmental Sustainability
<b>Type of Agenda item:</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Budget;
<b>Strategic Initiative:</b>	Finance and Administration, Public Safety and Community Health
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approval of the SMC Changes
<p><u>Background/History:</u></p> <p>SMC 10.39 currently outlines 100% public safety cost recovery for events in the right of way unless waived by City Council or Mayor. Historically, we have completely waived public safety costs for parades and have waived 40% of the costs for Bloomsday, Hoopfest, and Pig Out in the Park in recognition of their economic impact.</p> <p>Per a Finance and Administration Committee meeting in February of 2020, we are updated SMC 10.39 to reflect a tiered approach to cost recovery that creates better balance between events. The tiers are community events (defined as parades that are open for the community to attend), legacy events with economic impact (Bloomsday, Hoopfest, and Pig Out in the Park), and all other events. The one exception will be for demonstration events which are already capped in the SMC to \$500 maximum cost recovery. The cost recovery model will be 25% for community events, 50% for events with economic impact, and 75% for all other events. This model will only increase our total cost recovery from approximately 37% to 44% (approximately \$27,000), but does create a more equitable approach where every event is both required to cover at least some portion of public safety costs, but every event also has part of the cost waived.</p> <p>In making these changes to SMC 10.39, we also are recommending some other clean-up of the code in terms of language (references to codes that have since been repealed), better clarity on issuing authority (between the Chief of Police and the Parks Director depending on location of event), and appeals process for permit denials (which previously referred to a different section of the municipal code). None of these changes are a reflection of a change in practice, but simply codify existing procedure.</p>	
<p><u>Executive Summary:</u></p> <ul style="list-style-type: none"> <li>• Proposed change to SMC 10.39 for cost recovery for public safety in the right of way; instead of 100% cost recovery, cost recovery would be tiered based on type of event <ul style="list-style-type: none"> <li>○ Tiers: 25% for community events such as parades, 50% for three legacy events (Bloomsday, Hoopfest, and Pig Out in the Park), and 75% for all other events</li> </ul> </li> </ul>	

- For the community events, this 25% cost recovery would be phased over two year; the first year would be 12.5%. This would be recognized via an MOU
- Clean-up other language in SMC 10.39 to provide greater clarity on permit issuance by Police Chief/designee and Parks Director/designee, as well as hearing process for permit denials.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☐ Yes ☒ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:

## ORDINANCE NO. C-36003

An ordinance relating to special events; amending Chapter 10.39 of the Spokane Municipal Code; SMC sections 4.04.020, 10.39.010, 10.39.020, 10.39.030, 10.39.040, 10.39.050 10.39.055, 10.39.070, 10.39.090, and 17G.050.070.

**NOW, THEREFORE,** the City of Spokane does ordain:

Section 1. That Chapter 10.39 SMC is amended to read as follows:

### **Chapter 10.39 Special Events (~~(--Parades--Demonstrations)~~)**

Section 2. That SMC 10.39.010 is amended to read as follows:

#### **10.39.010 Definitions**

- A. "Applicant" is the person (~~((representing the entity, group or association who has the authority from the same to apply for the special event permit.))~~) applying for the special event permit on their own behalf or on behalf of a group.
- B. "Assembly" is a public gathering or group of people organized for the purpose of advocating causes, public celebration, expressing ideas or conveying a message to the public or public display.
- C. "Beer garden" is a completely fenced off area within the public right of way with a maximum occupancy of 50 people where only beer and wine are served (no spirits).
- ~~((C.))~~ D. "Commercial special event" means any special event organized and conducted by any person or group that does not qualify as a tax-exempt nonprofit organization.
- ~~((D.))~~ E. "Demonstration" is a public gathering for the purpose of a public display or the redress of grievances.
- ~~((E.))~~ F. "Expressive activity" includes conduct, the sole or principal object of which is the expression, dissemination, or communication by verbal, visual, literary or auditory means of opinions, views or ideas and for which no fee or donation is charged or required as a condition of participation in or attendance at such activity. For purposes of this chapter, expressive activity does not include sport events, fundraising events or events the principal purpose of which is entertainment.
- ~~((1. For purposes of this chapter, expressive activity does not include sport events, fundraising events or events the principal purpose of which is entertainment.))~~

~~((F.))~~ G. “Float” is any decorated parade entry.

H. “Issuing Authority” means the person who issues the special event permit. For all events held on public property, the issuing authority is the chief of police or his or her designee.

I. “Legacy Event” is a large-scale event with the following attributes:

- a. provides a long-term commitment to the City with an event that draws large numbers of visitors to the city on a recurring basis;
- b. brings a significant and sustained economic benefit to the City of Spokane, as independently-verified through increased revenues to the City,
- c. brings improved infrastructure and increases amenities to the areas surrounding the event.

A determination of what qualifies as a “legacy event” is made by the issuing authority.

~~((G.))~~ J. “Noncommercial special event” means:

1. ~~((any special))~~ special event organized and conducted by a group that qualifies as a tax-exempt nonprofit organization, or
2. ~~((a special))~~ special event whose principal purpose is expressive activity and does not involve fundraising.

~~((H.))~~ K. “Outdoor concert” is any organized event for the primary purpose of presenting live or recorded music or other amplified sounds for entertainment.

~~((I.))~~ L. “Parade” is any organized group marching or in procession, whether on foot, animal or vehicle.

~~((J.))~~ M. Special event” is a preplanned activity sponsored by groups or organizations that (1) involves the use of public property or facilities, (2) impacts public and/or private property, and (3) may require the provision of public safety services. Special events include parades, demonstrations, entertainment, celebrations, amusement, cultural recognition, amateur sports demonstrations, competitive events, assemblies and outdoor concerts.

~~((J. Special event” is a preplanned activity (including a parade or demonstration) sponsored by groups or organizations that involves the use of or has an impact on~~

~~public property or facilities and the provision of City public safety services in response thereto.))~~

~~((1. A special event also has to be held on public property for the purpose of entertainment, celebration, amusement, cultural recognition, amateur sports demonstrations, competition or similar activity and demonstrations, assemblies and outdoor concerts and the principal purpose of which is not expressive activity.))~~

~~((K.))~~ N. "Tax-exempt nonprofit organization" means an organization that is exempted from payment of income taxes by federal or state law and has been in existence for a minimum of six months preceding the date of application for a special permit.

~~((L. "Beer garden" is a completely fenced off area within the public right of way with a maximum occupancy of 50 people where only beer and wine are served (no spirits).))~~

Section 3. That SMC 10.39.020 is amended to read as follows:

#### **10.39.020 Special Event Permit Approval Required**

A. No person or group may sponsor, promote or conduct a special event ~~within the City that involves the use of or impacts public property or a city park without a permit under this chapter. ((, in case the special event is on park property, without a permit under chapter 12.06 SMC.))~~

1. As provided in SMC 12.06A.040, permits for special events held in city parks are subject to the provisions of this chapter.
2. Permits for special events are issued by the Chief of Police or his or her designee, who is the issuing authority.
3. Persons or groups applying for a special event permit must submit an operational plan that addresses clean-up after the event, and shall reimburse the City for any costs associated with clean-up of the event.
4. Applicants shall commit to compliance with all laws, including rules and procedures set forth by the Parks Department for events in city parks.

~~((B. The permit under this chapter is in the nature of class III licenses as provided in chapter 4.04 SMC issued by the chief of police and/or fire chief.))~~

Section 4. That SMC 10.39.030 is amended to read as follows:

#### **10.39.030 Application Process**

A. Time for Filing.

1. The application for special event permit shall be filed ~~((with the City license officer not less than thirty calendar days before the time when it is proposed to conduct the special event))~~ proposed special event.
- ~~((2.))~~ ~~((If the special event is solely an expressive activity event, as defined by this chapter, then such application shall be filed with the City license officer not less than seven calendar days before the expressive activity event.))~~
- ~~((3.))~~ ~~2. ((Upon good cause shown and provided that no risk or burden to the City ensues, the chief of police has discretion to allow a later filing of the application.))~~ The issuing authority, upon finding that there is good cause and no burden to the City, may approve an application filed fewer than thirty days before the proposed event.

B. Contents of Application.

The applicant must file the application in writing on a form supplied by the City to the license officer, setting forth:

1. the name, telephone number and address of the applicant or the principals of the applicant;
2. the date and time of the event;
3. the probable number of participants;
4. the place or route of the event, including a map and written narrative of the proposed route;
5. a description of all public ways proposed to be blocked;
6. a description of the measures to be taken to protect participants and the general public from injury, including traffic control and crowd control, emergency medical services, fire and life safety services and emergency communication systems;
7. a description of the measures to be taken to ensure cleanup of any litter or damage resulting from the event;
8. the number and location of portable sanitation facilities;
9. a certification that the applicant will be financially responsible for any City fees or costs that may be imposed for the special event;

10. a copy of the tax exemption letter issued for any applicant claiming to be a tax-exempt nonprofit organization;
  11. a description of the types and number of vehicles to be used in the special event;
  12. insurance and surety bond information;
  13. any other additional information required by special event regulations.
- C. The date of the special event shall not be confirmed until the special event permit is issued.
- D. The application for a special event permit is deemed complete when the applicant has provided to the City issuing authority all of the information required by this chapter.

Section 5. That SMC 10.39.040 is amended to read as follows:

**10.39.040 Conditions Affecting the Special Event Permit Process**

- A. (~~The license officer may impose reasonable~~) Reasonable and necessary conditions ~~provided by this chapter on~~ may be imposed with the issuance of the permit.
- B. Conditions imposed will ensure that the special event does not:
1. substantially interrupt public transportation or other vehicular and pedestrian traffic in the area of the proposed route;
  2. cause an unreasonable conflict with construction or development in the public right-of-way or at a public facility;
  3. require the diversion of police and fire personnel and equipment from their normal duties without provisions for such;
  4. interfere with the movement of police, fire, ambulance and other emergency vehicles on the streets; and
  5. interfere with any other special event for which a permit has already been granted.
- C. The use of a float requires a permit from the fire department and is subject to conditions set forth in the fire code.

- D. The use of beer gardens on public right of way is acceptable if following conditions have been met (this condition does not apply to beer gardens in City parks and/or private property requiring a special event permit)
1. A permit is required from the Washington Liquor Cannabis Board.
  2. Beer garden must close by 10 PM.
  3. Liquor Endorsement must be included on insurance coverage.
  4. Beer garden area must be clearly designated with a minimum of 4 foot high fencing surrounding the area; fencing, tables, chairs, etc. must be able to be removed quickly to allow passing of emergency vehicles.
  5. Clearly designated entrance/exit points.
  6. Two uniformed security guards must be posted at every entrance/exit point unless deemed unnecessary.
  7. No outside alcohol may be brought into beer garden and no alcohol may be removed.
  8. Wrist bands or other clearly visible identification system must be used to designate who is eligible to enter the beer garden area; no person under 21 will be allowed into the garden area.
  9. Only one beer garden allowed per event.

Section 6. That SMC 10.39.050 is amended to read as follows:

#### **10.39.050 Denial of Permit – Revocation of Permit**

- A. Denial. An application for special event permit will be denied if the applicant does not conform to the terms and conditions of this chapter. Denial of the special event permit shall be made in writing as soon as reasonably practicable.
- ~~((B.)) ((Denial of the special event permit shall be made by the chief of police or his designee in writing as soon as reasonably practicable.))~~
- B. ~~((Revocation.))~~  
Revocation. The ~~((license officer))~~ issuing authority may revoke a special event permit and require the participants and spectators to disperse whenever the permittee is failing to satisfy the conditions or obligations under the permit or whenever the special event becomes an imminent danger to public safety or there is present a danger of substantial public disturbance or disorder.

Section 7. That SMC 10.39.055 is amended to read as follows:

**10.39.055 Violation**

- A. If a person engages in activities defined in SMC 10.39.010 without a current special event permit issued by the issuing authority (~~((City of Spokane Police or Fire Department))~~), they are subject to a penalty.
- B. A violation of this chapter is a class 1 civil infraction. Each day upon which a violation occurs or is knowingly continued constitutes a separate violation.
- C. Special Event Permit holders must comply with all state and local laws.

Section 8. That SMC 10.39.070 is amended to read as follows:

**10.39.070 Appeal of Denial or Revocation (~~of Special Event Permit~~)**

~~((A denial of a special events permit may be appealed pursuant to SMC 4.04.100.))~~

- A. A person or group aggrieved by the denial or revocation of a special event permit may appeal that decision to the City's Hearing Examiner by filing a written appeal stating the grounds for appeal.
- B. The appeal must be filed with the City Clerk no later than fourteen calendar days following the denial or revocation, and a copy of the appeal must be served on the issuing authority.
- C. Upon filing of the appeal, the City Clerk shall forward the appeal to the City's Hearing Examiner pursuant to SMC 17G.050.070.
- D. Upon receiving an administrative appeal, the hearing examiner's office shall schedule a hearing on the appeal with the appropriate parties within thirty days of the date of the appeal unless the parties agree to extend the appeal date past thirty days.
- E. The appeal shall be conducted in accordance with the procedures set forth in SMC 17G.050.320.

Section 9. That SMC 10.39.090 is amended to read as follows:

**10.39.090 Cost Recovery for Special Events**

- A. Except when waived by the mayor or by city council resolution for any special event, the ~~((licensing officer))~~ issuing authority shall charge:
  1. an administrative processing fee ~~((of fifty dollars))~~ per event paid at the time of application in the amount of:
    - a. \$50 for Small Event (0-50 attendees),
    - b. \$100 for Medium Event (51-1000 attendees), and
    - c. \$250 for Large Event (1001-10,000 attendees), and
    - d. \$500 for Extra Large Event (10,001 or more attendees).
  2. the cost of ~~the police officers and other~~ City personnel involved in traffic or crowd control, fire department response, facility or street support, clean up and repair, and the cost of City equipment and any other non-personnel expense involved in the special event as follows: ~~((:-))~~
    - a. 25% of these costs for parades, to be phased in at 0% in 2021 and 12.5% in 2022,
    - b. 50% of these costs for legacy events, and
    - c. 75% for all other events
  3. any park reservation fees associated with a special event.
- B. The fees and costs shall be estimated in writing by the ~~((licensing officer))~~ issuing authority and given to the applicant prior to the issuance of the special event permit.
- C. The fees and costs shall be paid by the applicant to the City within thirty days from the receipt of the bill for such costs and fees.
- D. When a special event permit is sought for an expressive activity involving a demonstration, rally or march, as defined by this chapter, and the special event will not require temporary street closures, cost recovery shall be limited to the administrative processing fee.
- E. When a special event permit is sought for an expressive activity requiring street closure or other City services, personnel and equipment, the special event permit may be conditioned upon payment of estimated costs incurred by the City to a maximum amount of five hundred dollars.
  1. In no way will an indigent applicant's First Amendment rights be impaired in any fashion.
  2. The terms and conditions of a permit shall not infringe upon the rights of petition, assembly or free expression protected by the First Amendment of

the U.S. Constitution and/or Article 1, Section 3, 4 and 5 of the Washington State Constitution.

Section 10. That SMC 4.04.020 is amended to read as follows:

**4.04.020 Activities Requiring Registrations and Licenses**

- A. A person, including principals and agents, needs a current and valid license issued under this chapter to begin or to continue, directly or indirectly, any activity provided for in Division II of Title 10 SMC, whether as a commercial business or for nonprofit or charitable purposes.
- B. Persons pursuing ordinary vocations and businesses on private property by private means need a class I license and registration, for such activities as:
  - 1. peddling merchandise, and
  - 2. solicitation of money or things of value.
- C. Persons conducting activities which have a potential to cause social or economic evil, or useful occupations which may under certain circumstances become a public or private nuisance offensive or dangerous to health, safety, morals, or good order, need a class II license for such activities as:
  - 1. maintaining places and devices of amusement, including teen clubs, cabarets, and entertainment facilities;
  - 2. keeping of animals;
  - 3. building relocation;
  - 4. certain contracting;
  - 5. commercial use and sale of fireworks;
  - 6. private or special police;
  - 7. dealing in used goods;
  - 8. operating for-hire vehicles
- D. Persons claiming a private right in or making extraordinary use of public property need a class III license for such activities as:
  - 1. moving buildings;

2. operating cable television;
3. certain contracting;
4. collecting garbage or commercial recyclables (SMC 13.02.0204);
5. distributing natural gas;
6. maintaining mechanical newspaper vendors;
- ~~((7. parades, special events, and demonstrations;))~~
- ~~((8.))~~ 7. operating telephone and telegraph equipment;
- ~~((9.))~~ 8. operating sidewalk cafes; and
- ~~((10.))~~ 9. doing commercial tree work.

Section 11. That SMC 17G.050.070 is amended to read as follows:

**17G.050.070 Jurisdiction**

- A. The office of hearing examiner exercises all quasi-judicial powers and functions authorized by the city council.
- B. Specifically, the hearing examiner conducts public hearings and renders decisions on:
  1. Type III project permit applications including plats, planned unit developments, variances, certificates of compliance, rezones and conditional use permits;
  2. appeals from decisions of the director of planning services, engineering services, the building official and the responsible official under SEPA under the land use codes;
  3. appeals from decisions of the landmarks commission related to applications for certificate of appropriateness and determination of eligibility under SMC 17D.040.230;
  4. decisions appealed from the animal control agency on dangerous dog determinations. In addition, the hearing examiner is authorized to promulgate rules and procedures necessary to conduct the appeal hearings pursuant to SMC 10.03.020;
  5. appeals from the community advisory board and SMC 10.23A.070;

6. appeals from the denial or revocation of special event permits issued pursuant to Chapter 10.39 SMC.

~~((6-))~~ 7. decisions and interpretations of the fire official relating to the fire code;

~~((7-))~~ 8. such other matters as the council may from time to time refer.

The hearing examiner may refer any matter pending before him or her to the plan commission whenever there is involved a major question of policy.

- C. The hearing examiner has such other powers as are necessary to carry out the intent of this chapter, including to conduct pre-hearing conferences, to require the submittal of information, to schedule and continue hearings, to rule on all evidentiary, procedural and other matters, and to prescribe regulations and rules of procedure for the conduct of hearings and other proceedings authorized by this chapter, subject to the approval of the city council.
- D. The hearing examiner may include in a decision any conditions of approval that are necessary to insure that the proposal complies with all applicable zoning code criteria and comprehensive plan policies and does not adversely affect surrounding property or the area.
- E. The hearing examiner may revoke an approved permit for failure to comply with any such conditions, upon application by City officials or individuals with standing under [chapter 17G.060 SMC](#).

PASSED by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective