

CITY OF SPOKANE



NOTICE

REGARDING CITY COUNCIL MEETINGS

Notice is hereby given that, pursuant to Governor Jay Inslee's **Eleventh** Updated Proclamation **20-28.11**, dated **October 2, 2020**, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through **November 9, 2020**.

Temporarily and until further notice, the public's ability to attend City Council meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting as noted below.

Public comment will be taken virtually on legislative items during the 6:00 p.m. Legislative Session on **October 19, 2020**. Open Forum will not be held and all testimony must be related to the legislative items on the agenda.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing Session and 6:00 p.m. Legislative Session will be held virtually and streamed live online and airing on City Cable 5. Some members of the City Council and City staff will be attending virtually. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling **1-408-418-9388** and entering the access code **966 942 097** for the 3:30 p.m. Briefing Session or **146 405 1437** for the 6:00 p.m. Legislative Session when prompted; meeting password is **0320**.

To participate in virtual public comment:

Sign up to give testimony at <https://forms.gle/RtcIKb2tju6322BB7>. You must sign up in order to be called on to testify. The form will be **open at 5:00 p.m. on Monday, October 19, 2020, and will close at 6:00 p.m.** At 6:00 p.m., you will call in to the meeting using the information above. When it is your turn to testify, Council President will call your name and direct you to hit *3 on your phone to ask to be unmuted. The system will alert you when you have been unmuted and you can begin giving your testimony. When you are done, you will need to hit *3 again.

**CITY COUNCIL MEETINGS
RULES – PUBLIC DECORUM**

Strict adherence to the following rules of decorum by the public will be observed and adhered to during City Council meetings, including open forum, public comment period on legislative items, and Council deliberations:

- 1. No Clapping!**
- 2. No Cheering!**
- 3. No Booing!**
- 4. No public outbursts!**
- 5. Three-minute time limit for comments made during open forum and public testimony on legislative items!**
- 6. No person shall be permitted to speak at the first open forum more often than once per calendar month.**

In addition, please silence your cell phones when entering the Council Chambers!

Further, keep the following City Council Rules in mind:

Rule 2.2 OPEN FORUM

- D. The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items not currently on the current or advance Council agendas. No person shall be permitted to speak in open forum regarding items on the current or advance agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.
- E. To encourage wider participation in open forum and a broad array of public comment and varied points of view from residents of the City of Spokane, no person shall be permitted to speak at the first open forum more often than once per calendar month. Any person may speak at the second open forum if they have not yet spoken in that meeting's first open forum or concerning any agenda item at that day's meeting, unless the meeting is that person's first address at open forum in that month.. There is no limit on the number of regular legislative agenda items on which a member of the public may testify, such as legislative items, special consideration items, hearing items, and other items before the City Council and requiring Council action that are not adjudicatory or administrative in nature, as specified in Rules 5.3 and 5.4.

Rule 2.7 SERVICE ANIMALS AT CITY COUNCIL MEETINGS

- B. Service animals must, at all times while present in a City Council meeting, be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices, in which case, the individual must maintain control of the animal through voice, signal, or other effective controls.

Rule 5.3 PARTICIPATION OF MEMBERS OF THE PUBLIC IN COUNCIL MEETINGS

- A. Members of the public may address the Council regarding items on the Council's legislative agenda, special consideration items, hearing items, and other items before the City Council requiring Council action that are not adjudicatory or administrative in nature. This rule shall not limit the public's right to speak during the open forum.
- B. No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. In order for a Council member to be recognized by the Chair for the purpose of obtaining the floor, the Council member shall either raise a hand or depress the call button on the dais until recognized by the Council President.
- C. Each person speaking at the public microphone shall verbally identify themselves by name, city of residence, and, if appropriate, representative capacity.
- D. Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded and documents submitted for the record are identified and marked by the Clerk.
- E. In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression not provided by these rules, including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults will be permitted.
- F. A speaker asserting a statement of fact may be asked to document and identify the sources of the factual datum being asserted.

- G. When addressing the Council, members of the public shall direct all remarks to the Council President and shall confine remarks to the matters that are specifically before the Council at that time.
- H. When any person, including members of the public, City staff, and others, are addressing the Council, Council members shall observe the same decorum and process, as the rules require among the members inter se. That is, a Council member shall not engage the person addressing the Council in colloquy, but shall speak only when granted the floor by the Council President. All persons and/or Council members shall not interrupt one another. The duty of mutual respect set forth in Rule 1.2 and the rules governing debate set forth in Robert's Rules of Order, newly revised, shall extend to all speakers before the City Council. The City Council Policy Advisor and/or City Attorney shall, with the assistance of Council staff, assist the Council President to ensure that all individuals desiring to speak shall be identified, appropriately recognized, and provided the opportunity to speak.

Rule 5.4 PUBLIC TESTIMONY REGARDING LEGISLATIVE AGENDA ITEMS – TIME LIMITS

- A. The City Council shall take public testimony on all matters included on its legislative agenda, with those exceptions stated in Rule 5.4(B). Public testimony shall be limited to the final Council action. Public testimony shall be limited to three (3) minutes per speaker, unless, at their discretion, the Chair determines that, because of the number of speakers signed up to testify, less time will be needed for each speaker in order to accommodate all speakers. The Chair may allow additional time if the speaker is asked to respond to questions from the Council.
- B. No public testimony shall be taken on items on the Council's consent agenda, amendments to legislative agenda items, or procedural, parliamentary, or administrative matters of the Council, including amendments to these Rules.
- C. For legislative or hearing items that may affect an identifiable individual, association, or group, the following procedure may be implemented:
 - 1. Following an assessment by the Chair of factors such as complexity of the issue(s), the apparent number of people indicating a desire to testify, representation by designated spokespersons, etc., the Chair shall, in the absence of objection by the majority of the Council present, impose the following procedural time limitations for taking public testimony regarding legislative matters:
 - a. There shall be up to fifteen (15) minutes for staff, board, or commission presentation of background information, if any.
 - b. The designated representative of the proponents of the issue shall speak first and may include within their presentation the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. Up to thirty (30) minutes shall be granted for the proponent's presentation. If there be more than one designated representative, they shall allocate the allotted time between or among themselves.
 - c. Following the presentation of the proponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the proponents who wishes to speak on behalf of the proponent's position.
 - d. The designated representative, if any, of the opponents of the issue shall speak following the presentation of the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. The designated representative(s) of the opponents shall have the same amount of time which was allotted to the proponents.
 - e. Following the presentation by the opponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the opponents who wishes to speak on behalf of the opponents' position.
 - f. Up to ten (10) minutes of rebuttal time shall be granted to the designated
 - 2. In the event the party or parties representing one side of an issue has a designated representative and the other side does not, the Chair shall publicly ask the unrepresented side if they wish to designate one or more persons to utilize the time allotted for the designated representative. If no such designation is made, each person wishing to speak on behalf of the unrepresented side shall be granted three (3) minutes to present their position, and no additional compensating time shall be allowed due to the fact that the side has no designated representative.
 - 3. In the event there appears to be more than two groups wishing to advocate their distinct positions on a specific issue, the Chair may grant the same procedural and time allowances to each group or groups, as stated previously.
- D. The time taken for staff or Council member questions and responses there to shall be in addition to the time allotted for any individual or designated representative's testimony.

THE CITY OF SPOKANE



CURRENT COUNCIL AGENDA

MEETING OF MONDAY, OCTOBER 19, 2020

MISSION STATEMENT

**TO DELIVER EFFICIENT AND EFFECTIVE SERVICES
THAT FACILITATE ECONOMIC OPPORTUNITY
AND ENHANCE QUALITY OF LIFE.**

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBER KATE BURKE

COUNCIL MEMBER LORI KINNEAR

COUNCIL MEMBER KAREN STRATTON

COUNCIL MEMBER MICHAEL CATHCART

COUNCIL MEMBER CANDACE MUMM

COUNCIL MEMBER BETSY WILKERSON

**CITY COUNCIL CHAMBERS
CITY HALL**

**808 W. SPOKANE FALLS BLVD.
SPOKANE, WA 99201**

City of Spokane Guest Wireless access for Council Chambers for October 12, 2020:

User Name: **COS Guest**

Password: **PJ6nN2vL**

**Please note the space in user name.
Both user name and password are case sensitive.**

CITY COUNCIL BRIEFING SESSION

Council will adopt the Administrative Session Consent Agenda after they have had appropriate discussion. Items may be moved to the 6:00 p.m. Legislative Session for formal consideration by the Council at the request of any Council Member.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel.

ADDRESSING THE COUNCIL

- No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition.
- Each person speaking at the public microphone shall verbally identify themselves by name, city of residency and, if appropriate, representative capacity.
- If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language or personal insults will be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.

SPEAKING TIME LIMITS: Unless deemed otherwise by the Chair, each person addressing the Council shall be limited to a three-minute speaking time.

CITY COUNCIL AGENDA: The City Council Advance and Current Agendas may be obtained prior to Council Meetings by accessing the City website at www.spokanecity.org.

BRIEFING SESSION

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)
(No Public Testimony Taken)

Roll Call of Council

Council Reports

Staff Reports

Committee Reports

Advance Agenda Review

Current Agenda Review

ADMINISTRATIVE SESSION

CONSENT AGENDA

REPORTS, CONTRACTS AND CLAIMS

RECOMMENDATION

- | | | |
|---|---------|---------------|
| 1. Contract Amendment No. 2 with Systems & Software, Inc. (Winnoski, VT) utility information system support and maintenance through June 3, 2021—\$319,812.50 (incl. tax). | Approve | OPR 2019-0364 |
| 2. Contract Amendment with Stantec Consulting Services, Inc. (Spokane) for The Yard – Grant writing and technical assistance for U.S. EPA Brownfield Grants—increase of \$10,000. (Paid by an Environmental Protection Agency Grant.) | Approve | OPR 2020-0603 |
| 3. Grant Extension from Washington Traffic Safety Commission for DUI Court—\$63,000 revenue. (Relates to Special Budget Ordinance C35958) | Approve | OPR 2019-0962 |
| 4. Grant Award from the Department of Justice – Office of Justice Programs to expand Spokane Community Court into the East Central Neighborhood—\$166,048 revenue. (Relates to Special Budget Ordinance C35957) | Approve | OPR 2020-0757 |

5. Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through November 9, 2020, total \$10,781,450.89, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,235,890.55. Approve & Authorize Payments CPR 2020-0002

6. City Council Meeting Minutes: October 5, 2020. Approve All CPR 2020-0013

The following item (FIN 2020-0001) was added to the Agenda by suspension of the Council Rules on October 12, 2020:

7. Setting a Public Hearing for possible revenue sources for the 2021 Budget on October 26, 2020. Set Hrg. 10-26-2020 FIN 2020-0001

Request motion to suspend Council Rules and add the following items (OPR 2020-0663 through OPR 2020-0665) to the Agenda:

8. Contract Extensions for CARES Act funded services to November 16, 2020, with: Approve All
- a. Geocko—\$1,039,100. OPR 2020-0663
 - b. Spokane Workforce Council—\$200,000. OPR 2020-0664
 - c. Community-Minded Enterprises—\$225,000. OPR 2020-0665

EXECUTIVE SESSION

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

CITY COUNCIL SESSION

(May be held or reconvened following the 3:30 p.m. Administrative Session)
(Council Briefing Center)

This session may be held for the purpose of City Council meeting with Mayoral nominees to Boards and/or Commissions. The session is open to the public.

LEGISLATIVE SESSION

(6:00 P.M.)

(Council Reconvenes in Council Chamber)

WORDS OF INSPIRATION

PLEDGE OF ALLEGIANCE

ROLL CALL OF COUNCIL

ANNOUNCEMENTS

(Announcements regarding Changes to the City Council Agenda)

BOARDS AND COMMISSIONS APPOINTMENTS

(Includes Announcements of Boards and Commissions Vacancies)

APPOINTMENTS

RECOMMENDATION

Park Board: Two Appointments

Approve

CPR 1981-0402

ADMINISTRATIVE REPORT

COUNCIL COMMITTEE REPORTS

(Committee Reports for Finance, Neighborhoods, Public Safety, Public Works, and Planning/Community and Economic Development Committees and other Boards and Commissions)

OPEN FORUM – WILL NOT BE HELD

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

(Require Five Affirmative, Recorded Roll Call Votes)

Request motion to suspend Council Rules and add the following Ordinances (ORD C35957 and ORD C35958) to the Agenda:

Ordinances amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

ORD C35957

General Fund – Municipal Court

FROM: Department of Justice, \$166,048;

TO: Various accounts, same amount.

**(This action budgets the Department of Justice Grant for the East Central Community Court Project)
(Relates to OPR 2020-0757) (Council Sponsor: Council President Beggs)**

ORD C35958

Miscellaneous Grant Fund

FROM: Department of Transportation, \$63,000;

TO: Various accounts, same amount.

(This action budgets the 2020 DUI Candidate Court Grant from DOT passed thru from the Washington Traffic Safety Commission.) (Relates to Consent Agenda Item No. 3)

NO EMERGENCY ORDINANCES

RESOLUTIONS & FINAL READING ORDINANCES

(Require Four Affirmative, Recorded Roll Call Votes)

RES 2020-0071 Approving the appointment of Stephen Burns as Director of Water and Hydroelectric Services for the City of Spokane. (Council Sponsor: Council President Beggs)

RES 2020-0072 Approving the Plan Commission's 2020-2021 Work Program. (Council Sponsor: Council Member Mumm)

The following items (RES 2020-0073 and RES 2020-0074) were added to the Agenda by suspension of the Council Rules on October 12, 2020:

RES 2020-0073 Declaring the intention to modify the boundaries of the Downtown Parking and Business Improvement Area; and setting Hearing before City Council for November 9, 2020. (Council Sponsor: Council President Beggs)

RES 2020-0074 Declaring the intention to change certain assessment rates within the Downtown Parking and Business Improvement Area; and setting Hearing before City Council for November 9, 2020. (Council Sponsor: Council President Beggs)

NO FIRST READING ORDINANCES

NO SPECIAL CONSIDERATIONS

NO HEARINGS

OPEN FORUM – WILL NOT BE HELD

ADJOURNMENT

The October 19, 2020, Regular Legislative Session of the City Council is adjourned to October 26, 2020.

NOTES



Agenda Sheet for City Council Meeting of:
10/19/2020

Date Rec'd	10/7/2020
Clerk's File #	OPR 2019-0364
Renews #	
Cross Ref #	
Project #	
Bid #	RFP 4480-18
Requisition #	BT

Submitting Dept	PUBLIC WORKS
Contact Name/Phone	BRANDON 625-6410
Contact E-Mail	BMEIERS@SPOKANECITY.ORG
Agenda Item Type	Contract Item
Agenda Item Name	5300 SYSTEMS AND SOFTWARE - UIS

Agenda Wording

Due to COVID-19, response measures and related resource capacity at the City has had a direct impact on our ability to meet UIS Project key deadlines with some critical path tasks postponed or delayed.

Summary (Background)

This Utility Information System project was approved in May 2019 in order to replace the aging, homegrown, over-customized application, Cstar with Systems & Software's product enQuesta6. The original budget approved for this project was \$3,306,921.78. The project officially kicked off in July 2019. Due to COVID-19, scheduled project implementation activities subsided causing the need for a scheduling adjustment for a new Go Live date from November 2020 to April 2021.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	

Expense	\$ 319,812.50 including tax	# 4250-30210-38141-54201-99999
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	SIMMONS, SCOTT M.	<u>Study Session\Other</u>	PIES 08/24/2020
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Council Sponsor</u>	
<u>Finance</u>	ALBIN-MOORE, ANGELA	<u>Distribution List</u>	
<u>Legal</u>	ODLE, MARI	Accounting - jsalstrom@spokanecity.org	
<u>For the Mayor</u>	ORMSBY, MICHAEL	Contract Accounting - aduffey@spokanecity.org	
<u>Additional Approvals</u>		Legal - modle@spokanecity.org	
<u>Purchasing</u>	PRINCE, THEA	Purchasing - cwahl@spokanecity.org	
		IT - itadmin@spokanecity.org	
		Tax & Licenses	
		S & S- Dana Lendorf-McCarthy - DLendorf-	

Briefing Paper

City Council Briefing

Division & Department:	Public Works, Utility Billing																						
Subject:	UIS Project – Billing System Conversion – Contract Extension																						
Date:	July 20, 2020																						
Author (email & phone):	Corin Morse (cmorse@spokanecity.org) or 625.6855																						
City Council Sponsor:																							
Executive Sponsor:	Scott Simmons																						
Committee(s) Impacted:	Public Infrastructure, Environment & Sustainability Committee																						
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative																						
Alignment:																							
Strategic Initiative:	Successful Conversion of the Utility Information System (UIS)																						
Deadline:																							
Outcome:	Full implementation of the UIS system April 2021																						
Background/History: This Utility Information System project was approved in May 2019 in order to replace the aging, homegrown, over-customized application, Cstar with Systems & Software's product enQuesta6. The original budget approved for this project was \$3,306,921.78. The project officially kicked off in July 2019. Due to COVID-19, scheduled project implementation activities subsided causing the need for a scheduling adjustment for a new Go Live date from November 2020 to April 2021. The amount of this impact is \$319,812.50; increasing the total project amount to \$3,626,734.28																							
Executive Summary: During mid-March to mid-May, COVID-19 response measures and related resource capacity at the City has had a direct impact on our ability to meet key deadlines with some critical path tasks postponed or delayed. As a result, the City and the vendor need additional time to complete this important project successfully. The project timeline was recalculated, with a need to extend the Contract a minimum of 3 months. That change would move the "Go Live" date to April 2021, from November, 2020. We also have developed an additional contingency plan that would allow for a "Go Live" date into March, if further delays are encountered. S & S recognizes that the City was most impacted by COVID-19 during a 6-week period and is not seeking additional compensation for that period of time. The total cost to extend is \$319,812.50. Here is a look at the additional costs of extending the project:																							
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">March 31 Go Live - Project Close June 30, 2021</th> <th style="text-align: right;">Gross</th> <th style="text-align: right;">Discount</th> <th style="text-align: right;">Cost</th> </tr> </thead> <tbody> <tr> <td>Additional Project Management - 5 months @ \$18,025</td> <td style="text-align: right;">\$90,125.00</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$90,125.00</td> </tr> <tr> <td>Additional Project SMEs - 5 months @ \$65,625</td> <td style="text-align: right;">\$328,125.00</td> <td style="text-align: right;">\$98,437.50</td> <td style="text-align: right;">\$229,687.50</td> </tr> <tr> <td>Additional Conversion – 40 hours</td> <td style="text-align: right;">\$7,000.00</td> <td style="text-align: right;">\$7,000.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$425,250.00</td> <td style="text-align: right;">\$105,437.50</td> <td style="text-align: right;">\$319,812.50</td> </tr> </tbody> </table>				March 31 Go Live - Project Close June 30, 2021	Gross	Discount	Cost	Additional Project Management - 5 months @ \$18,025	\$90,125.00	\$0.00	\$90,125.00	Additional Project SMEs - 5 months @ \$65,625	\$328,125.00	\$98,437.50	\$229,687.50	Additional Conversion – 40 hours	\$7,000.00	\$7,000.00	\$0.00	Total	\$425,250.00	\$105,437.50	\$319,812.50
March 31 Go Live - Project Close June 30, 2021	Gross	Discount	Cost																				
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Additional Conversion – 40 hours	\$7,000.00	\$7,000.00	\$0.00																				
Total	\$425,250.00	\$105,437.50	\$319,812.50																				
Budget Impact: Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Water, Wastewater and Solid Waste Other budget impacts: (revenue generating, match requirements, etc.)																							
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required:																							

Expenditure Control Form



1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date: 09/24/2020 **Type of expenditure:** Goods ☐ Services ☒

Department: Public Works and Utilities

Approving Supervisor: Scott Simmons

Amount of Proposed Expenditure: \$319,812.50

Funding Source: 4250-30210-38141-54201-99999

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

COVID-19 restrictions and related impact on Spokane resources caused certain Utility Information System Project critical path tasks to be postponed while others required additional time to complete. As a result, the project timeline was recalculated in late May and it has been subsequently determined that the project will require an additional 5 months to be prepared for and ensure a successful cutover to the new system.

What are the impacts if expenses are deferred?

We will be unable to complete the tasks which are critical for a successful cutover to the new system in the contracted timeline.

What alternative resources have been considered?

There are no other alternatives. Systems & Software was chosen as our vendor to help the City implement the new Utility Information System via RFP 4480-18

Description of the goods or service and any additional information?

Professional services for the 5 month project extension and one added conversion. Addition of 5 months to the project schedule.

Person Submitting Form/Contact:

FINANCE SIGNATURE:

DocuSigned by:

Tonya Wallace

CBC812B631244E9...

CITY ADMINISTRATOR SIGNATURE:

DocuSigned by:

Scott Simmons

E2AAB6F5A12B489...



City of Spokane

**CONTRACT AMENDMENT #2
WITH COST**

**Title: UTILITY INFORMATION SYSTEM,
SUPPORT AND MAINTENANCE**

This Contract Extension and Amendment including additional compensation is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **SYSTEMS & SOFTWARE, INC.**, whose address is 10 East Allen Street, Suite 201, Winooski, Vermont 05404 as ("Company"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Company agreed to provide a Utility Information System and Support and Maintenance for the City; and

WHEREAS, due to COVID-19 restrictions and the related impact and certain critical path tasks to be postponed while others required additional time to complete, and thus the Contract time for performance needs to be formally extended by this written document.

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The original Contract, dated May 23, 2019 and June 4, 2019, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Amendment shall become effective on September 1, 2020.

3. AMENDMENT.

Section 2 of the Contract, dated May 23, 2019 shall be revised to read as follows:

2. **CONTRACT TERM.** The Contract shall begin May 15, 2019 and run through June 30, 2021, (~~May 14, 2021~~) unless terminated sooner. The Contract may be extended for three (3) additional one (1) year contract periods with the total contract not to exceed five (5) years.

4. COMPENSATION.

The City shall pay an additional amount not to exceed **THREE HUNDRED NINETEEN THOUSAND EIGHT HUNDRED TWELVE AND 50/100 DOLLARS (\$319,812.50)** for everything furnished and done under this Contract Extension and Amendment in accordance with the attached Change Order, attached hereto as Exhibit A.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Extension and Amendment by having legally-binding representatives affix their signatures below.

SYSTEMS & SOFTWARE, INC.

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Contract Extension:

August 20, 2020 Change Order

U2020-079



City of Spokane (Spokane)
CIS Implementation Project
Project Change Order



Project Name:	CIS enQuesta v6.0 Implementation	Change Order:	CO-02
Requestor:	Brandon Meiers	Date Requested:	04/15/2020
Project Manager:	Jeryl-ann Butler	Priority:	High
Date Created:	06/17/2020	Revision Date:	08/20/2020

Description of Work Required

Title: Project Extension

Summary of Business Requirements & Reason for Proposed Change (Include Assumptions)

COVID-19 restrictions and the related impact on Spokane resources caused certain critical path tasks to be postponed while others required additional time to complete. As a result, the project timeline was recalculated in late May and it has subsequently been determined that the project will require an additional 5 months to be prepared for and ensure a successful cutover to the new system.

Go Live. (Go Live between March 29 and April 5, 2021) is needed. However, there remains palpable risk that near term critical path tasks will continue to be impacted and require additional time to complete.

Proposed Resolution and Recommendation

The recommendation is to add an additional 5 months to the project timeline. This will result in additional effort related to Project Management and Professional Services Core Team SME's.

Another issue to be addressed related to the delays is the age of the converted data for Functional Testing. That conversion was executed in February and Functional Testing is scheduled to being in late August making the data > 6 month old. Testing on this data would result in additional challenges for the testing team and introduce risk to reliable testing results. An additional conversion has been added to the project to mitigate these risks.

The expectation is that the current Project Management (Jeryl Butler) and Core Team resources (Linda Darling, Matt Bellew, Dale Hadley, Cello Souza) will remain in place through the remaining activities and timeline.

The SME's will continue to participate at the current level of effort (2 Full Time, 2 Part Time)

In recognition of the period of time the city was most impacted by the pandemic (~ mid-March to early April 2020), S&S is willing to forego the expense related to the Core Team SME's efforts for that 6 week period as well as the effort related to the additional conversion.

Impact to Project Scope, Schedule, Costs, Deliverables and Identify Risks

Impact to Project Scope:

- Additional Services for project extension and 1 added conversion

Impact to Project Schedule:

- Addition of 5 months to the Project Schedule

Impact to Project Costs:

- Professional Services for 5 month extension - \$319,812.50

Impact on existing Deliverables and list any new Deliverables:

- Deliverables due dates will shift relative to the new timeline. No new Deliverables will be added.

The following risk(s) are identified, quantified and mitigated:

- No Additional Risks are added to the project due to the extension

Detailed Costing				Costs
Go Live (between March 29 & April 2) - Project Close June 30, 2021				
	Gross	Discount	Cost	
Additional Project Management - 5 months @ \$18,025	\$90,125.00	\$0.00	\$90,125.00	
Additional Project SMEs - 5 months @ \$65,625	\$328,125.00	\$98,437.50	\$229,687.50	
Additional Conversion – 40 hours	\$7,000.00	\$7,000.00	\$0.00	
Total	\$425,250.00	\$105,437.50	\$319,812.50	
TOTAL				\$319,812.50

Summarized Costing & Work Breakdown	Costs
Development	0
Professional Services	\$319,812.50
Subtotal	\$319,812.50
Year 1 Maintenance & Support (20% of Development) – N/A	\$0.00
Year 1 Costs	\$319,812.50

MS #	Deliverable Name	Acceptance Criteria	Milestone Amount
MS-34	PM and SME Services-Mth1	Due on Nov 1, 2020	\$63,692.50
MS-35	PM and SME Services-Mth2	Due on Dec 1, 2020	\$63,692.50
MS-36	PM and SME Services-Mth3	Due on Jan 1, 2021	\$63,692.50
MS-37	PM and SME Services-Mth4	Due on Feb 1, 2021	\$63,692.50
MS-38	PM and SME Services-Mth5	Due on March 1, 2021	\$63,692.50

Terms and Conditions:

1. The change order rate identified in Section 3.1.3 – Change Order Rates within Schedule A of the Software Implementation Services Agreement is (\$175.00/hour) will apply to this Change Order.
2. This Change Order has been submitted, assessed and approved by the Project Management Team and the Executive Sponsors. Signed Approval of this document indicates it will be executed as described.
3. Year 1 Maintenance & Support, if applicable, will be prorated from signing date to the Spokane Support renewal date.

Signed: _____
Spokane Executive Sponsor: Scott Simmons

Date: _____

Signed: _____
Spokane Project Manager: Brandon Meiers

Date: _____

Signed: _____
S&S Executive Sponsor: Dana Lendorf-McCarthy

Date: _____

Signed: _____
S&S Project Manager: Jeryl-ann Butler

Date: _____

Washington State Department of Revenue

[Services](#)[Business Lookup](#)

SYSTEMS & SOFTWARE, INC.

License Information:

[New search](#)[Back to results](#)**Entity name:** SYSTEMS & SOFTWARE, INC.**Business name:** SYSTEMS & SOFTWARE, INC.**Entity type:** [Profit Corporation](#)**UBI #:** 604-404-683**Business ID:** 001**Location ID:** 0001**Location:** Active**Location address:** 10 EAST ALLEN STREET
WINOOSKI VT 05404**Mailing address:** 10 EAST ALLEN STREET
WINOOSKI VT 05404**Excise tax and reseller permit status:** [Click here](#)**Secretary of State status:** [Click here](#)

Endorsements

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance
Spokane General Business - Non-Resident				Active	Apr-30-2020	May-02-2019

Governing People *May include governing people not registered with Secretary of State*

Governing people	Title
----------------------------------	-----------------------

BENDER, JEFF

RICHARDSON, TODD

Registered Trade Names

Registered trade names	Status	First issued
SYSTEMS AND SOFTWARE INCORPORATION	Active	Jul-03-2019

[View Additional Locations](#)

The Business Lookup information is updated nightly. Search date and time: 11/5/2019 4:19:34 PM

Working together to fund Washington's future



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/6/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Marsh Canada Limited 120 Bremner Blvd., Suite 800 Toronto, ON M5J 0A8	CONTACT NAME: Mark Warren
	PHONE (A/C, No, Ext): 1-844-990-2378 FAX (A/C, No):
	EMAIL ADDRESS: CertificateRequestsCanada@marsh.com
	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: Federal Insurance Company 20281
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES **CERTIFICATE NUMBER: 20/21-1037** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			9950-48-39	09/27/2020	09/27/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 TENANTS LEGAL LIABILITY \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS			73600397	09/27/2020	09/27/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N NO	N/A	7176-4342	09/27/2020	09/27/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
CITY OF SPOKANE, ITS OFFICERS AND EMPLOYEES ARE ADDED AS ADDITIONAL INSURED WITH RESPECT TO THE COMMERCIAL GENERAL LIABILITY POLICY, BUT ONLY WITH RESPECT TO LIABILITY ARISING OUT OF THE OPERATIONS OF THE NAMED INSURED.
THE US COMMERCIAL GENERAL LIABILITY POLICY, US AUTOMOBILE POLICY, AND US WORKER'S COMPENSATION & EMPLOYER'S LIABILITY POLICY HAVE BEEN PLACED BY SERVICE OF MARSH USA INC. MARSH CANADA LIMITED HAS ONLY ACTED IN THE ROLE OF A CONSULTANT TO THE CLIENT WITH RESPECT TO THESE PLACEMENTS WHICH ARE INDICATED HERE FOR YOUR CONVENIENCE.

CERTIFICATE HOLDER CITY OF SPOKANE 808 W. SPOKANE FALLS BLVD., 7TH FLOOR SPOKANE, WA 99201-3344	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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**Agenda Sheet for City Council Meeting of:**

10/19/2020

Date Rec'd

10/9/2020

Clerk's File #

OPR 2020-0603

Renews #**Cross Ref #**

OPR 2014-0760

Submitting Dept

PLANNING

Contact Name/Phone

TERI STRIPES 6597

Project #**Contact E-Mail**

TSTRIPES@SPOKANECITY.ORG

Bid #**Agenda Item Type**

Contract Item

Requisition #**Agenda Item Name**CONSULTANT CONTRACT AMENDMENT FOR RIVERFRONT NORTH BANK
CLEANUP**Agenda Wording**

This amendment adds funds to a Stantec contract - funding comes from an EPA grant.

Summary (Background)

In 2017 the EPA awarded the City three grants for Brownfields Cleanup in Riverfront Park. Two of those grant projects completed on time. However, the North Bank cleanup and construction was delayed slightly. This last August, EPA granted our extension request on the North Bank grant for one year. Therefore, additional funds are needed on this consultant contract.

Fiscal Impact

Grant related? YES

Public Works? NO

Budget Account

Neutral \$ 10,000

1360 94166 94000 56584 48234

Select \$

#

Select \$

#

Select \$

#

Approvals**Dept Head**

MEULER, LOUIS

Council Notifications**Study Session\Other**Urban Experience
Consent Item
10/12/2020**Division Director**

BECKER, KRIS

Council Sponsor

CP Breean Beggs

Finance

WALLACE, TONYA

Distribution List**Legal**

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tstripes@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

lmeuler@spokanecity.org

Additional Approvals

sstopher@spokanecity.org

Purchasing

korlob@spokanecity.org

**GRANTS &
CONTRACT MGMT**

WALLACE, TONYA

sbishop@spokanecity.org

Briefing Paper

Urban Experience Committee

Division & Department:	Planning & Economic Development
Subject:	Consultant Contract Amendment for Riverfront North Bank Cleanup
Date:	10/12/2020
Contact (email & phone):	Teri Stripes, tstripes@spokanecity.org, X6597
City Council Sponsor:	Council President Beggs and Council Member Cathcart
Executive Sponsor:	Louis Meuler, Acting Planning Director
Committee(s) Impacted:	Urban Experience
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Aligns with the Strategic Plan by providing investment in readying properties (both public and private) for redevelopment through environmental site remediation.
Strategic Initiative:	Optimizing Public Assets and Growing Targeted Areas
Deadline:	10/12/2020
Outcome: (deliverables, delivery duties, milestones to meet)	This amendment adds funds to a Stantec contract – funding comes from an EPA grant.
<p>Background/History: In 2017 the EPA awarded the City three grants for Brownfields Cleanup in Riverfront Park. Two of those grant projects completed on time. However, the North Bank cleanup and construction was delayed slightly. This last August, EPA granted our extension request on the North Bank grant for one year. Therefore, additional funds are need on this consultant contract.</p>	
<p><u>Executive Summary:</u></p> <p>The Riverfront Park cleanup has taken more time than originally anticipated. In August, the US EPA granted our extension request, extending our grant period and funds for this work.</p> <p>This contract amendment adds funding to the consultant/Stantec contract for services that will be provided during the EPA grant extension. This \$10,000 amendment is funded by the EPA grant.</p> <p>The consultant is to provide oversight assistance on compliance review, quarter progress reports, updates to the USEPA ACRES system, and the grant closeout report.</p>	
<p><u>Budget Impact:</u></p> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (no revenues or expenses until grants are awarded in 2021)</p> <p>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p><u>Operations Impact:</u></p> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date: 9/28/2020

Type of expenditure: Goods ☐ Services ☒

Department: Planning and Economic Development

Approving Supervisor: Louis Meuler

Amount of Proposed Expenditure: \$10,000

Funding Source: EPA Grant OPR 2017-0710 1360-95126-99999-

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

In 2017 the EPA awarded the City three grants for Brownfields Cleanup in Riverfront Park. Two of those grant projects completed on time. However, the North Bank cleanup and construction was delayed slightly. This last August, EPA granted our extension request on the North Bank grant for one year. Therefore, additional funds are need on this consultant contract.

What are the impacts if expenses are deferred?

The City would not be able to meet our grant contract requirements and we would not be able to utilize the cleanup funding (approximately \$130,000) in the North Bank project.

What alternative resources have been considered?

None as this is fully funded by the EPA grant.

Description of the goods or service and any additional information?

The consultant is to provide oversight assistance on compliance review, quarter progress reports, updates to the USEPA ACRES system, and the grant closeout report.

Person Submitting Form/Contact: Teri Stripes tstripes@spokanecity.org x6597

FINANCE SIGNATURE:

Tonya Wallace

CITY ADMINISTRATOR SIGNATURE:



City of Spokane

CONTRACT AMENDMENT

Title: THE YARD – Grant Writing and Technical Assistance for U.S. EPA Brownfield Grants

This Contract Amendment is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **STANTEC CONSULTING SERVICES, INC.**, whose address is 621 West Mallon Avenue, Suite 309, Spokane, Washington 99201-2181 as ("Consultant"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Consultant agreed to provide for the City grant application assistance, project management, environmental inventory and assessment, and public information and outreach support for, but not limited to the United States Environmental Protection Agency (U.S. EPA) Brownfields Community Assessment grant as part of the U.S. E{A Brownfields Grant Competition; and

WHEREAS, a change or revision of the Work is needed that requires additional funds, thus the original Contract needs to be formally Amended by this written document; and

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Contract, dated October 31, 2014 and December 18, 2014, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Amendment shall become effective on June 1, 2020.

3. COMPENSATION.

The City shall pay an additional amount not to exceed **TEN THOUSAND AND NO/100 DOLLARS (\$10,000.00)** for everything furnished and done under this Contract Amendment. This is the maximum amount to be paid under this Amendment, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

STANTEC CONSULTING SERVICES, INC.

By _____
Signature Date

Type or Print Name

Title

Attest:

City Clerk

CITY OF SPOKANE

By _____
Signature Date

Type or Print Name

Title

Approved as to form:

Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

10/19/2020

Date Rec'd

10/9/2020

Clerk's File #

OPR 2019-0962

Renews #**Cross Ref #****Submitting Dept**

MUNICIPAL COURT

Contact Name/Phone

SETH HACKENBERG 509-309-6948

Project #**Contact E-Mail**

SHACKENBERG@SPOKANECITY.ORG

Bid #**Agenda Item Type**

Contract Item

Requisition #**Agenda Item Name**

0560- DUI COURT GRANT EXTENSION

Agenda Wording

The Spokane Municipal DUI Court is seeking acceptance of our WTSC Grant Extension for \$63,000.

Summary (Background)

The Washington Traffic Safety Commission has graciously extended their grant award to DUI Court for another year. This award is primarily for UA testing funding with \$50,000 going towards that purpose. \$12,000 is for travel to the 2021 NADCP Rise Educational Conference and the remaining \$1000 is for tablets for Zoom meetings and other supplies for DUI court participants.

Fiscal Impact

Grant related? YES

Public Works? NO

Budget Account

Revenue \$ \$63,000

1360-91208-99999-33320

Select

\$

#

Select

\$

#

Select

\$

#

Approvals**Council Notifications****Dept Head**

DELANEY, HOWARD

Study Session\Other

10/05/20 PSCHC Agenda

Division Director

ANTUSH, MATTHEW

Council Sponsor**Finance**

BUSTOS, KIM

Distribution List**Legal**

PICCOLO, MIKE

Howard Delaney Department Head
hdelaney@spokanecity.org**For the Mayor**

ORMSBY, MICHAEL

Judge Matthew Antush Division Director
mantush@spokanecity.org**Additional Approvals**Judge Tracy Staab DUI Court Judge
tstaab@spokanecity.org**Purchasing**

Robyn Kokot Finance rkokot@spokanecity.org

**GRANTS &
CONTRACT MGMT**

BROWN, SKYLER



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date: 10/7/2020

Type of expenditure: Goods ☐ Services ☒

Department: Municipal Court

Approving Supervisor: Howard Delaney

Amount of Proposed Expenditure: \$63,000

Funding Source: Washington Traffic Safety Commission

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

These funds are necessary to continue the required UA testing for DUI Court participants.

What are the impacts if expenses are deferred?

There would substantial financial barriers for some DUI Court participants as well as future participants to the program.

What alternative resources have been considered?

Donations from outside sources or 501c3 formation and funding.

Description of the goods or service and any additional information?

Person Submitting Form/Contact: Seth Hackenberg/Shackenberg@spokanecity.g

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:



INTERAGENCY AGREEMENT

BETWEEN THE

Washington Traffic Safety Commission

AND

Spokane Municipal Court

THIS AGREEMENT is made and entered into by and between the Washington Traffic Safety Commission, hereinafter referred to as "WTSC," and Spokane Municipal Court, hereinafter referred to as "SUB-RECIPIENT."

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof, the parties mutually agree as follows:

1. PURPOSE OF THE AGREEMENT:

The purpose of this Agreement is to provide funding, provided by the United States Department of Transportation (USDOT) National Highway Traffic Safety Administration (NHTSA) and allowed under the Assistance Listing/Catalog of Federal Domestic Assistance (CFDA) #20.600, for traffic safety grant project 2021-AG-4039-Spokane Municipal DUI Court.

2. PERIOD OF PERFORMANCE

The period of performance of this Agreement shall commence upon the date of execution by both parties, but not earlier than October 1, 2020, and remain in effect until September 30, 2021 unless terminated sooner, as provided herein.

3. STATEMENT OF WORK

The SUB-RECIPIENT shall carry out the provisions of the traffic safety project described here as the Statement of Work (SOW). If the SUB-RECIPIENT is unable to fulfill the SOW in any manner on this project, the SUB-RECIPIENT must contact the WTSC program manager immediately and discuss a potential amendment. All Federal and State regulations will apply.

Problem Statement:

In the past four years Spokane Municipal Court has had an average of 51 repeat DUI offenders. The Spokane Municipal Court has already seen a significant increase in DUI arrests due to Spokane Police Department (SPD) DUI enforcement officers under Project Title DUI Enforcement. In the first quarter (October-December 2017) SPD DUI Enforcement Officers made 106 DUI arrests which is already impacting our target population.

Project Goal:

The project aims to decrease the number of DUI's for the high risk/high need repeat DUI offender using the DWI Court model developed by the National Center for DWI Courts.

Project Strategies, Objectives, and Performance Measures:

Strategy 1: Use the National Center for DWI Courts' model of implementing DWI/DUI Courts

- Objective: Maintain fidelity to the NCDL DWI Court model to ensure that project has best chance to produce intended results.
- Objective: Provide resources for substance use disorder or co-occurring disorder assessments and DUI Victim Impact Panels.
- Objective: Match treatment and rehabilitation expectations to diagnosis.
- Objective: Expand use of electronic monitoring and drug testing to monitor abstinence outside of the treatment component.
- Objective: Use a collaborative team approach to managing DUI Court.
- Measure: Does the DUI Court follow the NCDL DWI Court model?
- Measure: Change in use of electronic monitoring and drug testing.
- Measure: Compare recidivism rates of DUI Court participants to DUI offenders who do not participate in DUI Court.
- Measure: Each role identified in NCDL's model is represented in the DUI Court team: Judge, Court Coordinator, Prosecutor, Public Defender, Probation Officer, Treatment Representative, Law Enforcement, and Program Evaluator.

Strategy 2: Streamline and improve screening processes to identify high risk impaired driving candidates as potential clients for the DUI court.

- Objective: Screen impaired drivers early in the judicial process to determine if they are high risk/high need.
- Objective: Utilize the CARS assessment to identify risk and needs levels.
- Objective: Reduce time to disposition on individuals to fit within national standards.
- Measure: Number of individuals arrested for DUI who were screened to determine if they are eligible for DUI Court
- Measure: Number of individuals assessed using CARS assessment tool
- Measure: Number of new participants added in FFY2021
- Measure: Number of participants in each of the 5 phases of DUI Court
- Measure: Number of participants who graduate from each of phases of DUI Court
- Measure: Amount of time from arrest to disposition for DUI Court participants.

Strategy 3: Provide an accurate, timely and comprehensive assessment of unauthorized substance use throughout participants enrollment in the DUI Court.

- Objective: Conduct frequent and random alcohol and drug testing of DUI Court participants.
- Measure: Number of alcohol and drug tests issued to DUI Court participants.

Strategy 4: Utilize law enforcement partners in the implementation of DUI Court

- Objective: Law enforcement will regularly attend court hearings, conduct curfew checks, and conduct random home visits.
- Measure: Was law enforcement present at DUI Court hearings?
- Measure: Did law enforcement conduct curfew checks and conduct random home visits?

3.2. MILESTONES AND DELIVERABLES

Milestone OR Deliverable Description	Completed Date
End of Federal Fiscal Year 2020 strategic review of program	11/30/2020
Review DUI Court policy and procedures	12/31/2020
Review recidivism for participants-quarterly	09/30/2021
Review participant violations and relapses-monthly	09/30/2021
DUI Court Team program planning meeting	09/30/2021
Process Evaluation - Bi-Annual	09/30/2021

3.3. COMPENSATION

3.3.1. Compensation for the work provided in accordance with this Agreement has been established under the terms of RCW 39.34. The cost of accomplishing the work described in the SOW will not exceed \$63,000.00. Payment for satisfactory performance of the work shall not exceed this amount unless the parties mutually agree to a higher amount in a written Amendment to this Agreement executed by both parties.

3.3.2. If the SUB-RECIPIENT intends to charge indirect costs, an Indirect Cost Rate must be established in accordance with WTSC policies, and a federally-approved cost allocation plan may be required to be submitted to the WTSC before any performance is conducted under this Agreement.

3.3.3 The SUB-RECIPIENT must submit a travel authorization form (A-40) to request approval for any travel not defined in the scope of work and for all travel outside of the continental United States. State travel policies (SAAM Chapter 10) would apply.

3.3.4. If WTSC makes travel arrangements on behalf of the SUB-RECIPIENT, state travel policies must be followed. See Washington State Administrative & Accounting Manual (SAAM) Chapter 10.

3.3.5. WTSC will reimburse travel related expenses consistent with the written travel policies of the SUB-RECIPIENT. If no written policy exists, state travel policies (SAAM Chapter 10) apply.

3.3.6. WTSC will only reimburse the SUB-RECIPIENT for travel related expenses for travel defined in the scope of work and budget or for which approval was expressly granted. The SUB-RECIPIENT must provide appropriate documentation (receipts) to support reimbursement requests, including the A-40 Travel Authorization form if required.

3.4. SUMMARY OF PROJECT COSTS

SUMMARY OF COSTS	AMOUNT
Employee salaries and benefits	\$0.00
Travel	\$12,000.00
Contract Services	\$50,000.00
Equipment (listed in the table below)	\$0.00

Goods or other expenses	\$1,000.00
Indirect Costs	\$0.00
TOTAL	\$63,000.00

Travel: \$12,000.00

Expenses related to core team members to attend NADCP conference including per diem; airfare; lodging.

Goods and other expenses: \$1,000.00

-Tablets for Remote Access (\$50 per item, 5 total at \$250) and Headphones (\$10 per set, 5 total for \$50)- \$300 Total

-50 "Day" Bus Passes at \$4 each - \$200 Total

-20 Day Planners (estimate cost of \$15 per item)- \$300 Total

-General supplies and/or extra planners or tablets as needed- \$200 Total

Contract Services: \$50,000.00

\$50,000.00 will be used to support sobriety through random urinalysis testing.

(Note: Project Director will follow local procurement policy for 3rd party contract services.)

APPLICABLE STATE AND FEDERAL TERMS AND CONDITIONS:

4. ACTIVITY REPORTS

The SUB-RECIPIENT will submit progress reports on the activity of this project in the form provided by the WTSC using the WTSC Enterprise Management System (WEMS) Progress Reporting process or other alternate means pre-approved by WTSC. The SUB-RECIPIENT will include copies of publications, training reports, and any statistical data generated in project execution in the reports. The final report will be submitted to WTSC within 30 days of termination of this Agreement. WTSC reserves the right to delay the processing of invoices until activity reports are received and approved.

5. ADVANCE PAYMENTS PROHIBITED

No payments in advance of or in anticipation of goods or services to be provided under this Agreement shall be made by the WTSC.

6. AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties in the form of a written Amendment to this Agreement. Such amendments shall only be binding if they are in writing and signed by personnel authorized to bind each of the parties.

7. ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

8. ASSIGNMENT

The SUB-RECIPIENT may not assign the work to be provided under this Agreement, in whole or in part, without the express prior written consent of the WTSC, which consent shall not be unreasonably withheld. The SUB-RECIPIENT shall provide the WTSC a copy of all third-party contracts and agreements entered into for purposes of fulfilling the SOW. Such third-party contracts and agreements must follow applicable federal, state, and local law, including but not limited to procurement law, rules, and procedures. If any of the funds provided under this Agreement include funds from NHTSA, such third-party contracts and agreements must include the federal provisions set forth in this Agreement in sections 32 through 40.

9. ATTORNEYS' FEES

In the event of litigation or other action brought to enforce the Agreement terms, each party agrees to bear its own attorney fees and costs.

10. BILLING PROCEDURE

The SUB-RECIPIENT shall submit monthly invoices for reimbursement to WTSC with supporting documentation as WTSC shall require. All invoices for reimbursement shall be submitted through the WEMS invoicing process, or via alternate method if approved by WTSC. Payment to the SUB-RECIPIENT for approved and completed work will be made by warrant or account transfer by WTSC within 30 days of receipt of such properly documented invoices acceptable to WTSC. Upon expiration of the Agreement, any claim for payment not already made shall be submitted within 45 days after the expiration date of this Agreement. All invoices for goods received or services performed on or prior to June 30, 2021, must be received by WTSC no later than August 10, 2021. All invoices for goods received or services performed between July 1, 2021, and September 30, 2021, must be received by WTSC no later than November 15, 2021. WTSC reserves the right to delay the processing of invoices until activity reports required by Section 4 of this agreement, are received and approved.

11. CONFIDENTIALITY/SAFEGUARDING OF INFORMATION

The SUB-RECIPIENT shall not use or disclose any information concerning the WTSC, or information which may be classified as confidential, for any purpose not directly connected with the administration of this Agreement, except with prior written consent of the WTSC, or as may be required by law.

12. COST PRINCIPLES

Costs incurred under this Agreement shall adhere to provisions of 2 CFR Part 200 Subpart E.

13. COVENANT AGAINST CONTINGENT FEES

The SUB-RECIPIENT warrants that it has not paid, and agrees not to pay, any bonus, commission, brokerage, or contingent fee to solicit or secure this Agreement or to obtain approval of any application for federal financial assistance for this Agreement. The WTSC shall have the right, in the event of breach of this section by the SUB-RECIPIENT, to annul this Agreement without liability.

14. DISPUTES

14.1. Disputes arising in the performance of this Agreement, which are not resolved by agreement of the parties, shall be decided in writing by the WTSC Deputy Director or designee. This decision shall be final and conclusive, unless within 10 days from the date of the SUB-RECIPIENT's receipt of WTSC's written decision, the SUB-RECIPIENT furnishes a written appeal to the WTSC Director. The SUB-RECIPIENT's appeal shall be decided in writing by the Director or designee within 30 days of receipt of the appeal by the Director. The decision shall be binding upon the SUB-RECIPIENT and the SUB-RECIPIENT shall abide by the decision.

14.2. Performance During Dispute. Unless otherwise directed by WTSC, the SUB-RECIPIENT shall continue performance under this Agreement while matters in dispute are being resolved.

15. GOVERNANCE

15.1. This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

15.2. In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

15.2.1. Applicable federal and state statutes and rules

15.2.2. Terms and Conditions of this Agreement

15.2.3. Any Amendment executed under this Agreement

15.2.4. Any SOW executed under this Agreement

15.2.5. Any other provisions of the Agreement, including materials incorporated by reference

16. INCOME

Any income earned by the SUB-RECIPIENT from the conduct of the SOW (e.g., sale of publications, registration fees, or service charges) must be accounted for, reported to WTSC, and that income must be applied to project purposes or used to reduce project costs.

17. INDEMNIFICATION

17.1. To the fullest extent permitted by law, the SUB-RECIPIENT shall indemnify and hold harmless the WTSC, its officers, employees, and agents, and process and defend at its own expense any and all claims, demands, suits at law or equity, actions, penalties, losses, damages, or costs of whatsoever kind ("claims") brought against WTSC arising out of or in connection with this Agreement and/or the SUB-RECIPIENT's performance or failure to perform any aspect of the Agreement. This indemnity provision applies to all claims against WTSC, its officers, employees, and agents arising out of, in connection with, or incident to the acts or omissions of the SUB-RECIPIENT, its officers, employees, agents, contractors, and subcontractors. Provided, however, that nothing herein shall require the SUB-RECIPIENT to indemnify and hold harmless or defend the WTSC, its agents, employees, or officers to the extent that claims are caused by the negligent acts or omissions of the WTSC, its officers, employees or agents; and provided further that if such claims result from the concurrent negligence of (a) the SUB-RECIPIENT, its officers, employees, agents, contractors, or subcontractors, and (b) the WTSC, its officers, employees, or agents, or involves those actions covered by RCW 4.24.115, the indemnity provisions provided herein shall be valid and enforceable only to the extent of the negligence of the SUB-RECIPIENT, its officers, employees, agents, contractors, or subcontractors.

17.2. The SUB-RECIPIENT waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend, and hold harmless the WTSC, its officers, employees, or agents.

17.3. The indemnification and hold harmless provision shall survive termination of this Agreement.

18. INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

19. INSURANCE COVERAGE

19.1. The SUB-RECIPIENT shall comply with the provisions of Title 51 RCW, Industrial Insurance, if required by law.

19.2. If the SUB-RECIPIENT is not required to maintain insurance in accordance with Title 51 RCW, prior to the start of any

performance of work under this Agreement, the SUB-RECIPIENT shall provide WTSC with proof of insurance coverage (e.g., vehicle liability insurance, private property liability insurance, or commercial property liability insurance), as determined appropriate by WTSC, which protects the SUB-RECIPIENT and WTSC from risks associated with executing the SOW associated with this Agreement.

20. LICENSING, ACCREDITATION, AND REGISTRATION

The SUB-RECIPIENT shall comply with all applicable local, state, and federal licensing, accreditation, and registration requirements and standards necessary for the performance of this Agreement. The SUB-RECIPIENT shall complete registration with the Washington State Department of Revenue, if required, and be responsible for payment of all taxes due on payments made under this Agreement.

21. RECORDS MAINTENANCE

21.1. During the term of this Agreement and for six years thereafter, the SUB-RECIPIENT shall maintain books, records, documents, and other evidence that sufficiently and properly reflect all direct and indirect costs expended in the performance of the services described herein. These records shall be subject to inspection, review, or audit by authorized personnel of the WTSC, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration. The Office of the State Auditor, federal auditors, the WTSC, and any duly authorized representatives shall have full access and the right to examine any of these materials during this period.

21.2. Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving them a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

22. RIGHT OF INSPECTION

The SUB-RECIPIENT shall provide right of access to its facilities to the WTSC or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Agreement. The SUB-RECIPIENT shall make available information necessary for WTSC to comply with the right to access, amend, and receive an accounting of disclosures of their Personal Information according to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) or any regulations enacted or revised pursuant to the HIPAA provisions and applicable provisions of Washington State law. The SUB-RECIPIENT shall upon request make available to the WTSC and the United States Secretary of the Department of Health and Human Services all internal policies and procedures, books, and records relating to the safeguarding, use, and disclosure of Personal Information obtained or used as a result of this Agreement.

23. RIGHTS IN DATA

23.1. WTSC and SUB-RECIPIENT agree that all data and work products (collectively called "Work Product") pursuant to this Agreement shall be considered works made for hire under the U.S. Copyright Act, 17 USC §101 et seq., and shall be owned by the state of Washington. Work Product includes, but is not limited to, reports, documents, pamphlets, advertisement, books, magazines, surveys, studies, computer programs, films, tapes, sound reproductions, designs, plans, diagrams, drawings, software, and/or databases to the extent provided by law. Ownership includes the right to copyright, register the copyright, distribute, prepare derivative works, publicly perform, publicly display, and the ability to otherwise use and transfer these rights.

23.2. If for any reason the Work Product would not be considered a work made for hire under applicable law, the SUB-RECIPIENT assigns and transfers to WTSC the entire right, title, and interest in and to all rights in the Work Product and any registrations and copyright applications relating thereto and any renewals and extensions thereof.

23.3. The SUB-RECIPIENT may publish, at its own expense, the results of project activities without prior review by the WTSC, provided that any publications (written, visual, or sound) contain acknowledgment of the support provided by NHTSA and the WTSC. Any discovery or invention derived from work performed under this project shall be referred to the WTSC, who will determine through NHTSA whether patent protections will be sought, how any rights will be administered, and other actions required to protect the public interest.

24. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to completion of the SOW under this Agreement, the WTSC may terminate the Agreement under the "TERMINATION FOR CONVENIENCE" clause, without the 30 day notice requirement. The Agreement is subject to renegotiation at the WTSC's discretion under any new funding limitations or conditions.

25. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

26. SITE SECURITY

While on WTSC premises, the SUB-RECIPIENT, its agents, employees, or sub-contractors shall conform in all respects with all WTSC physical, fire, or other security policies and applicable regulations.

27. TAXES

All payments of payroll taxes, unemployment contributions, any other taxes, insurance, or other such expenses for the SUB-RECIPIENT or its staff shall be the sole responsibility of the SUB-RECIPIENT.

28. TERMINATION FOR CAUSE

If the SUB-RECIPIENT does not fulfill in a timely and proper manner its obligations under this Agreement or violates any of these terms and conditions, the WTSC will give the SUB-RECIPIENT written notice of such failure or violation, and may terminate this Agreement immediately. At the WTSC's discretion, the SUB-RECIPIENT may be given 15 days to correct the violation or failure. In the event that the SUB-RECIPIENT is given the opportunity to correct the violation and the violation is not corrected within the 15-day period, this Agreement may be terminated at the end of that period by written notice of the WTSC.

29. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Agreement, either party may terminate this Agreement, without cause or reason, with 30 days written notice to the other party. If this Agreement is so terminated, the WTSC shall be liable only for payment required under the terms of this Agreement for services rendered or goods delivered prior to the effective date of termination.

30. TREATMENT OF ASSETS

30.1. Title to all property furnished by the WTSC shall remain property of the WTSC. Title to all property furnished by the SUB-RECIPIENT for the cost of which the SUB-RECIPIENT is entitled to be reimbursed as a direct item of cost under this Agreement shall pass to and vest in the WTSC upon delivery of such property by the SUB-RECIPIENT. Title to other property, the cost of

which is reimbursable to the SUB-RECIPIENT under this Agreement, shall pass to and vest in the WTSC upon (i) issuance for use of such property in the performance of this Agreement, or (ii) commencement of use of such property in the performance of this Agreement, or (iii) reimbursement of the cost thereof by the WTSC in whole or in part, whichever first occurs.

30.2. Any property of the WTSC furnished to the SUB-RECIPIENT shall, unless otherwise provided herein or approved by the WTSC, be used only for the performance of this Agreement.

30.3. The SUB-RECIPIENT shall be responsible for any loss or damage to property of the WTSC which results from the negligence of the SUB-RECIPIENT or which results from the failure on the part of the SUB-RECIPIENT to maintain and administer that property in accordance with sound management practices.

30.4. If any WTSC property is lost, destroyed, or damaged, the SUB-RECIPIENT shall immediately notify the WTSC and shall take all reasonable steps to protect the property from further damage.

30.5. The SUB-RECIPIENT shall surrender to the WTSC all property of the WTSC upon completion, termination, or cancellation of this Agreement.

30.6. All reference to the SUB-RECIPIENT under this clause shall also include SUB-RECIPIENT's employees, agents, or sub-contractors.

31. WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement.

APPLICABLE CERTIFICATIONS AND ASSURANCES FOR HIGHWAY SAFETY GRANTS (23 CFR PART 1300 APPENDIX A):

32. BUY AMERICA ACT

The SUB-RECIPIENT will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using federal funds. Buy America requires the SUB-RECIPIENT to purchase only steel, iron, and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use federal funds to purchase foreign produced items, the WTSC must submit a waiver request that provides an adequate basis and justification, and which is approved by the Secretary of Transportation.

33. DEBARMENT AND SUSPENSION

Instructions for Lower Tier Certification

33.1. By signing this Agreement, the SUB-RECIPIENT (hereinafter in this section referred to as the "lower tier participant") is providing the certification set out below and agrees to comply with the requirements of 2 CFR part 180 and 23 CFR part 1300.

33.2. The certification in this section is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

33.3. The lower tier participant shall provide immediate written notice to the WTSC if at any time the lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

33.4. The terms covered transaction, debarment, suspension, ineligible, lower tier, participant, person, primary tier, principal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Covered Transactions sections of 2 CFR part 180.

33.5. The lower tier participant agrees by signing this Agreement that it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.

33.6. The lower tier participant further agrees by signing this Agreement that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions, and will require lower tier participants to comply with 2 CFR part 180 and 23 CFR part 1300.

33.7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of parties Excluded from Federal Procurement and Non-procurement Programs.

33.8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

33.9. Except for transactions authorized under paragraph 33.5. of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency with which this transaction originated may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

33.10. The lower tier participant certifies, by signing this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

33.11. Where the lower tier participant is unable to certify to any of the statements in this certification, such participant shall attach an explanation to this Agreement.

34. THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)

34.1. The SUB-RECIPIENT shall:

34.1.1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace, and shall specify the actions that will be taken against employees for violation of such prohibition.

34.1.2. Establish a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace; the SUB-RECIPIENT's policy of maintaining a drug-free workplace; any available drug counseling, rehabilitation, and employee assistance programs; and the penalties that may be imposed upon employees for drug violations occurring in the workplace.

34.1.3. Make it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph 34.1.1. of this section.

34.1.4. Notify the employee in the statement required by paragraph 34.1.1. of this section that, as a condition of employment under the grant, the employee will abide by the terms of the statement, notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction, and notify the WTSC within 10 days after receiving notice from an employee or otherwise receiving actual notice of such conviction.

34.1.5. Take one of the following actions within 30 days of receiving notice under paragraph 34.1.3. of this section, with respect to any employee who is so convicted: take appropriate personnel action against such an employee, up to and including termination, and/or require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

34.1.6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

35. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

In accordance with FFATA, the SUB-RECIPIENT shall, upon request, provide WTSC the names and total compensation of the five most highly compensated officers of the entity, if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in federal awards, received \$25,000,000 or more in annual gross revenues from federal awards, and if the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 or section 6104 of the Internal Revenue Code of 1986.

36. FEDERAL LOBBYING

36.1. The undersigned certifies, to the best of his or her knowledge and belief, that:

36.1.1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

36.1.2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

36.1.3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grant, loans, and cooperative agreements), and that all sub-recipients shall certify and disclose accordingly.

36.2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

37. NONDISCRIMINATION (Title VI, 42 U.S.C. § 2000d et seq.)

37.1. During the performance of this Agreement, the SUB-RECIPIENT agrees:

37.1.1. To comply with all federal nondiscrimination laws and regulations, as may be amended from time to time.

37.1.2. Not to participate directly or indirectly in the discrimination prohibited by any federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR Part 21 and herein.

37.1.3. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the WTSC, USDOT, or NHTSA.

37.1.4. That, in the event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding Agreement, the WTSC will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies, and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part.

37.1.5. To insert this clause, including all paragraphs, in every sub-contract and sub-agreement and in every solicitation for a sub-contract or sub-agreement that receives federal funds under this program.

38. POLITICAL ACTIVITY (HATCH ACT)

The SUB-RECIPIENT will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

39. PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

The SUB-RECIPIENT will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists. This Agreement does not include any aspects or elements of helmet usage or checkpoints, and so fully complies with this requirement.

40. STATE LOBBYING

None of the funds under this Agreement will be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official whose salary is supported with NHTSA funds from engaging in direct communications with state or local legislative officials, in accordance with customary state practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

41. DESIGNATED CONTACTS

The following named individuals will serve as designated contacts for each of the parties for all communications, notices, and reimbursements regarding this Agreement:

The Contact for the SUB-RECIPIENT is:	The Contact for WTSC is:
Seth Hackenberg Shackenberg@spokanecity.org 509-625-4146	Jerry Noviello jnoviello@wtsc.wa.gov 360-725-9897 ext.

42. AUTHORITY TO SIGN

The undersigned acknowledge that they are authorized to execute this Agreement and bind their respective agencies or entities to the obligations set forth herein.

IN WITNESS WHEREOF, the parties have executed this Agreement.

Spokane Municipal Court

Signature

Printed Name

Title

Date

WASHINGTON TRAFFIC SAFETY COMMISSION

Signature

Printed Name

Title

Date

**Agenda Sheet for City Council Meeting of:**

10/19/2020

Date Rec'd

10/9/2020

Clerk's File #

OPR 2020-0757

Renews #**Cross Ref #****Submitting Dept**

MUNICIPAL COURT

Contact Name/Phone

SETH HACKENBERG 509-309-6948

Project #**Contact E-Mail**

SHACKENBERG@SPOKANECITY.ORG

Bid #**Agenda Item Type**

Contract Item

Requisition #**Agenda Item Name**

0560-BJA EXPANSION GRANT COMMUNITY COURT

Agenda Wording

The Spokane Community Court is submitting our grant award from the BJA, 2020-DC-BX-0042, for \$166,048 to expand the Spokane Community Court into the East Central neighborhood for acceptance.

Summary (Background)

The Spokane Community Court has been granted an award from the BJA (2020-DC-BX-0042), for the sum of \$166,048 to expand our service into the East Central neighborhood. These funds will be used to hire on a Social Services Navigator, who will assist Community Court participants in accessing services throughout the city of Spokane. Other portions of the funding will be used for training provided by JustLead to educate the Community Court team on systems thinking and structural racism.

Fiscal Impact

Grant related? YES

Public Works? NO

Budget Account

Revenue \$ \$166,048

0560-91202-99999-33316

Expense \$ \$166,048

0560-91202-12500-5XXXX

Select \$

#

Select \$

#

Approvals**Dept Head**

DELANEY, HOWARD

Division Director

ANTUSH, MATTHEW

Finance

BUSTOS, KIM

Legal

PICCOLO, MIKE

For the Mayor

ORMSBY, MICHAEL

Council Notifications**Study Session\Other**

10/05/20 PSCHC Agenda

Council Sponsor**Distribution List**Howard Delaney Division Head
hdelaney@spokanecity.orgJudge Matthew Antush Division Director
mantush@spokanecity.org**Additional Approvals**Judge Mary Logan Community Court Judge
mlogan@spokanecity.org**Purchasing**

rkokot@spokanecity.org

**GRANTS &
CONTRACT MGMT**

BROWN, SKYLER



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.


Today's Date: 10/7/2020

Type of expenditure: Goods ☐ Services ☐

Department: Municipal Court

Approving Supervisor: Howard Delaney

Amount of Proposed Expenditure: \$166,048

Funding Source: Department of Justice (DOJ) Office of Justice Pro 

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

This grant will cover expansion into the East Central Neighborhood, particularly the hiring of a Social Services Navigator that will assist court participants in accessing services and maintaining contact with service providers. This contact is key to success and the Social Service Navigator position will allow for more participants to remain in better contact with service providers.

What are the impacts if expenses are deferred?

It will become more difficult to help participants access services, lack of access to services is a key barrier that all participants in Community Court face.

What alternative resources have been considered?

Donations from outside parties, however this type of funding is not stable enough to support a position.

Description of the goods or service and any additional information?

Social Services Navigator, will help participants maintain contact with social service providers and act as a de facto case manager for participants who are in need of the extra support.

JustLead, will provide training to support the Court Team in better understanding systemic racism and structural racism both in society and the justice system.



Person Submitting Form/Contact: Seth Hackenberg/Shackenberg@spokanecity.g 

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:



Department of Justice (DOJ)
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 19, 2020

The Honorable Naydine Woodard
City of Spokane
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3339

Dear Mayor Woodard:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ), has approved the application by City of Spokane for an award under the OJP funding opportunity entitled "National Community Courts Site-based and Training and Technical Assistance Initiative: Implementation and Enhancement." The approved award amount is \$166,048. These funds are for the project entitled Spokane Community Court Expansion.

The award document, including award conditions, is enclosed. The entire document is to be reviewed carefully before any decision to accept the award. Also, the webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm) is to be consulted prior to an acceptance. Through that "Legal Notices" webpage, OJP sets out -- by funding opportunity -- certain special circumstances that may or will affect the applicability of one or more award requirements. Any such legal notice pertaining to award requirements that is posted through that webpage is incorporated by reference into the award.

Please note that award requirements include not only award conditions, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. Because these requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds), it is vital that all key staff know the award requirements, and receive the award conditions and the assurances and certifications, as well as the application as approved by OJP. (Information on all pertinent award requirements also must be provided to any subrecipient of the award.)

Should City of Spokane accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Please direct questions regarding this award as follows:

- For program questions, contact Tracy Lee-Williams, Program Manager at (202) 598-9695; and
- For financial questions, contact the Customer Service Center of OJP's Office of the Chief Financial Officer at (800) 458-0786, or at ask.ocfo@usdoj.gov.

We look forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Katharine T. Sullivan", is written over a horizontal line.

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Encl.



Department of Justice (DOJ)
Office of Justice Programs
Office of Civil Rights

Washington, DC 20531

September 19, 2020

The Honorable Naydine Woodard
City of Spokane
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3339

Dear Mayor Woodard:

Congratulations on your recent award. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOPs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEOP requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.


Sincerely,

A handwritten signature in black ink, appearing to read "Michael L. Alston".

Michael L. Alston
Director

cc: Grant Manager
Financial Analyst

<div></div> <div>Department of Justice (DOJ) Office of Justice Programs Bureau of Justice Assistance</div>		Grant		PAGE 1 OF 16																	
1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Spokane 808 W. Spokane Falls Blvd. Spokane, WA 99201-3339		4. AWARD NUMBER: 2020-DC-BX-0042																			
		5. PROJECT PERIOD: FROM 10/01/2020 TO 09/30/2022 BUDGET PERIOD: FROM 10/01/2020 TO 09/30/2022																			
		6. AWARD DATE 09/19/2020		7. ACTION Initial																	
2a. GRANTEE IRS/VENDOR NO. 916001302		8. SUPPLEMENT NUMBER 00																			
2b. GRANTEE DUNS NO. 115528189		9. PREVIOUS AWARD AMOUNT \$ 0																			
3. PROJECT TITLE Spokane Community Court Expansion		10. AMOUNT OF THIS AWARD \$ 166,048																			
		11. TOTAL AWARD \$ 166,048																			
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).																					
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY20(BJA - Drug Courts) 34 USC 10611; Pub. L. No. 116-93, 133 Stat 2317, 2409																					
14 . CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.585 - Drug Court Discretionary Grant Program																					
15. METHOD OF PAYMENT GPRS																					
AGENCY APPROVAL		GRANTEE ACCEPTANCE																			
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Katharine T. Sullivan Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Naydine Woodard Mayor																			
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL		19A. DATE																	
AGENCY USE ONLY																					
20. ACCOUNTING CLASSIFICATION CODES <table><tr><td>FISCAL YEAR</td><td>FUND CODE</td><td>BUD. ACT.</td><td>OFC.</td><td>DIV. REG.</td><td>SUB.</td><td>POMS</td><td>AMOUNT</td></tr><tr><td>X</td><td>B</td><td>DC</td><td>80</td><td>00</td><td>00</td><td></td><td>166048</td></tr></table>		FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	POMS	AMOUNT	X	B	DC	80	00	00		166048	21. VDCUGT2620			
FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	POMS	AMOUNT														
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<p style="text-align: center;"><i>SPECIAL CONDITIONS</i></p> <p>1. Requirements of the award; remedies for non-compliance or for materially false statements</p> <p>The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.</p> <p>Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.</p> <p>By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.</p> <p>Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.</p> <p>Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).</p> <p>Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.</p>		



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2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2020 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2020 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2020 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.



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5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.


The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

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<p style="text-align: center;"><i>SPECIAL CONDITIONS</i></p> <p>8. Requirements related to System for Award Management and Universal Identifier Requirements</p> <p>The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at https://www.sam.gov/. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.</p> <p>The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.</p> <p>The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at https://ojp.gov/funding/Explore/SAM.htm (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.</p> <p>This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).</p>		



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9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or



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any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.



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13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.



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14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.


Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

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<p><i>SPECIAL CONDITIONS</i></p> <p>19. Effect of failure to address audit issues</p> <p>The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.</p> <p>20. Potential imposition of additional requirements</p> <p>The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.</p> <p>21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42</p> <p>The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.</p> <p>22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54</p> <p>The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."</p> <p>23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38</p> <p>The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.</p> <p>Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.</p> <p>The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at https://www.ecfr.gov/cgi-bin/ECFR?page=browse), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.</p>		



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24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2020) The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>, and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.



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27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.


2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

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<p style="text-align: center;"><i>SPECIAL CONDITIONS</i></p> <p>28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)</p> <p>The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.</p> <p>The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.</p> <p>Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.</p> <p>29. Encouragement of policies to ban text messaging while driving</p> <p>Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.</p> <p>30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ</p> <p>If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.</p> <p>31. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2020-DC-BX-0042 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.</p>		



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32. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).
33. Verification and updating of recipient contact information
- The recipient must verify its Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.
34. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.
35. Justification of consultant rate
- Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.
36. Recipient understands and agrees that it must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through GMS (<https://grants.ojp.usdoj.gov>), and that it must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (<https://bjapmt.ojp.gov/>). For more detailed information on reporting and other requirements, refer to BJA's website. Failure to submit required reports by established deadlines may result in the freezing of grant funds and High Risk designation.
37. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.



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38. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)
- This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.
39. FFATA reporting: Subawards and executive compensation
- The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.
- This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
40. Regarding medication-assisted treatment (MAT), the award recipient understands and agrees to the following: 1) all clients in a BJA-funded drug court have a right to access MAT under the care and prescription of a physician to the extent MAT is clinically indicated; 2) BJA-funded drug courts must not deny any eligible client enrollment to the drug court program because of their use of FDA-approved medications for the treatment of substance abuse; 3) MAT must be permitted to be continued for as long as the prescriber determines that the FDA-approved medication is clinically beneficial; 4) while under no circumstances can a BJA-funded drug court program deny access to MAT under the care and prescription of a physician when it is clinically indicated, a judge retains judicial discretion to mitigate/reduce the risk of abuse, misuse, or diversion of these medications; and 5) federal funds shall not be used to support activities that violate the Controlled Substances Act, 21 U.S.C. §§ 801-904.
41. All BJA-funded adult drug courts must be operated based on the 10 key components for drug courts, which are found in BJA's and National Association of Drug Court Professionals's (NADCP) publication: Defining Drug Courts: The Key Components at <https://www.ncjrs.gov/pdffiles1/bja/205621.pdf>. During the grant period of performance, if BJA concludes that a funded drug court is not conforming to the 10 key components, it retains the right to place the award recipient on a corrective action plan to bring the drug court into conformance. Continued failure to maintain conformance to the key components may result in a hold placed on award funds or suspension/termination of the grant award agreement.
42. The recipient agrees to submit to BJA, by the termination of the award period, an electronic copy of the final evaluation report. The final evaluation report must be submitted to BJA as a "Special Report," via the OJP Grants Management System Progress Reports Module.



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43. The recipient understands and agrees that no award or matching funds may be used to provide services for violent offenders as defined in 42 U.S.C. 3797u-2, a “violent offender” means a person who—(1) is charged with or convicted of an offense that is punishable by a term of imprisonment exceeding one year, during the course of which offense or conduct— (A) the person carried, possessed, or used a firearm or dangerous weapon; (B) there occurred the death of or serious bodily injury to any person; or (C) there occurred the use of force against the person of another, without regard to whether any of the circumstances described in subparagraph (A) or (B) is an element of the offense or conduct of which or for which the person is charged or convicted; or (2) has 1 or more prior convictions for a felony crime of violence involving the use or attempted use of force against a person with the intent to cause death or serious bodily harm.
44. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
45. Recipient may not obligate, expend, or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has reviewed and approved the Budget Narrative portion of the application and has issued a Grant Adjustment Notice (GAN) informing the recipient of the approval.
46. Withholding of funds: Disclosure of pending applications
- The recipient may not obligate, expend, or draw down any award funds until: (1) it has provided to the grant manager for this OJP award either an "applicant disclosure of pending applications" for federal funding or a specific affirmative statement that no such pending applications (whether direct or indirect) exist, in accordance with the detailed instructions in the program solicitation, (2) OJP has completed its review of the information provided and of any supplemental information it may request, (3) the recipient has made any adjustments to the award that OJP may require to prevent or eliminate any inappropriate duplication of funding (e.g., budget modification, project scope adjustment), (4) if appropriate adjustments to a discretionary award cannot be made, the recipient has agreed in writing to any necessary reduction of the award amount in any amount sufficient to prevent duplication (as determined by OJP), and (5) a Grant Adjustment Notice has been issued to remove this condition.
47. Recipient may not obligate, expend or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has received and approved the required application attachment(s) and has issued a Grant Adjustment Notice (GAN) releasing this special condition.



Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Categorical Exclusion for City of Spokane

None of the following activities will be conducted whether under the Office of Justice Programs federal action or a related third party action:

- (1) New construction.
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species.
- (3) A renovation that will change the basic prior use of a facility or significantly change its size.
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment.
- (5) Implementation of a program involving the use of chemicals.

Additionally, the proposed action is neither a phase nor a segment of a project that when reviewed in its entirety would not meet the criteria for a categorical exclusion. Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.



Department of Justice (DOJ)
Office of Justice Programs

Bureau of Justice Assistance

GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY

Grant

PROJECT NUMBER

2020-DC-BX-0042

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This project is supported under FY20(BJA - Drug Courts) 34 USC 10611; Pub. L. No. 116-93, 133 Stat 2317, 2409

1. STAFF CONTACT (Name & telephone number)

Tracy Lee-Williams
(202) 598-9695

2. PROJECT DIRECTOR (Name, address & telephone number)

Seth Hackenberg
Court Coordinator
1100 W Mallon Ave
Spokane, WA 99260
(509) 309-6948

3a. TITLE OF THE PROGRAM

National Community Courts Site-based and Training and Technical Assistance Initiative: Implementation and Enhancement

3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)

4. TITLE OF PROJECT

Spokane Community Court Expansion

5. NAME & ADDRESS OF GRANTEE

City of Spokane
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3339

6. NAME & ADRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2020 TO: 09/30/2022

8. BUDGET PERIOD

FROM: 10/01/2020 TO: 09/30/2022

9. AMOUNT OF AWARD

\$ 166,048

10. DATE OF AWARD

09/19/2020

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Bureau of Justice Assistance (BJA) FY20 National Community Courts Site-based and Training and Technical Assistance Initiative supports efforts by state, local, and federally recognized Indian tribal governments to establish and enhance community courts in their jurisdictions. Community courts enhance public safety by addressing underlying issues that lead to criminal behavior, including substance abuse and behavioral health issues. By engaging communities in planning and operational processes, they provide justice system officials with more effective options in dealing with lower-level offenses, enhance public trust in the conduct of justice, and help to reduce unnecessary incarceration.

The grant recipient has completed a substantial amount of planning and is ready to fully implement a community court or will be enhancing an existing community court. Funding will be used for case management, supervision and treatment services, and/or the provision and coordination of recovery support services. Courts must ensure that participants are tested periodically for the use of controlled substances, including medical marijuana, and that the court conforms to the key

community court principles and statutory requirements of the program. CA/NCF



Agenda Sheet for City Council Meeting of:
10/19/2020

Date Rec'd	10/12/2020
Clerk's File #	CPR 2020-0002
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	ACCOUNTING
Contact Name/Phone	LEONARD DAVIS 625-6028
Contact E-Mail	LDAVIS@SPOKANECITY.ORG
Agenda Item Type	Claim Item
Agenda Item Name	5600-CLAIMS-2020

Agenda Wording

Report of the Mayor of pending claims & payments of previously approved obligations through: 10/9/20.
Total: \$10,781,450.89 with Parks & Library claims being approved by their respective boards. Claims excluding Parks & Library Total: \$8,235,890.55.

Summary (Background)

Pages 1-40 Check numbers: 574952 - 575172 ACH payment numbers: 82983 - 83277 On file for review in City Clerks Office: 40 Page listing of Claims Note:

<u>Fiscal Impact</u>	Grant related? Public Works? NO	<u>Budget Account</u>
Expense	\$ 8,235,890.55	# Various
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	HUGHES, MICHELLE	<u>Study Session\Other</u>	
<u>Division Director</u>	WALLACE, TONYA	<u>Council Sponsor</u>	
<u>Finance</u>	HUGHES, MICHELLE	<u>Distribution List</u>	
<u>Legal</u>	PICCOLO, MIKE		
<u>For the Mayor</u>	ORMSBY, MICHAEL		
<u>Additional Approvals</u>			
<u>Purchasing</u>			



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date: 9/14/20

Type of expenditure: Goods ☐ Services ☐

Department: ACCOUNTING

Approving Supervisor:

Amount of Proposed Expenditure: N/A

Funding Source: N/A

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

N/A

What are the impacts if expenses are deferred?

N/A

What alternative resources have been considered?

N/A

Description of the goods or service and any additional information?

N/A

Person Submitting Form/Contact: LEONARD DAVIS

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

REPORT: PG3620
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 41

APPROVAL FUND SUMMARY

DATE: 10/12/20
TIME: 07:27
PAGE: 1

FUND	FUND NAME	AMOUNT
----	-----	-----
0100	GENERAL FUND	651,309.37
1100	STREET FUND	67,965.14
1200	CODE ENFORCEMENT FUND	7,776.71
1300	LIBRARY FUND	32,960.76
1380	TRAFFIC CALMING MEASURES	297.80
1400	PARKS AND RECREATION FUND	45,921.85
1460	PARKING METER REVENUE FUND	8,925.14
1510	SPOKANE REG EMERG COM SYS	806.15
1590	HOTEL/MOTEL TAX FUND	184,728.05
1620	PUBLIC SAFETY & JUDICIAL GRANT	11,621.00
1625	PUBLIC SAFETY PERSONNEL FUND	8,156.07
1630	COMBINED COMMUNICATIONS CENTER	16,049.25
1640	COMMUNICATIONS BLDG M&O FUND	8,804.23
1680	CD/HS OPERATIONS	10,267.86
1695	CDBG REVOLVING LOAN FUND	66.75
1910	CRIMINAL JUSTICE ASSISTANCE FD	444,112.47
1970	FIRE/EMS FUND	126,376.46
1980	DEFINED CONTRIBUTION ADMIN FND	1,000.50
1985	VOYA DEFINED CONTR ADMIN FUND	6,875.00
3200	ARTERIAL STREET FUND	70,320.67
4100	WATER DIVISION	571,179.78
4250	INTEGRATED CAPITAL MANAGEMENT	107,816.14
4300	SEWER FUND	683,048.54
4480	SOLID WASTE FUND	1,845,098.32
4600	GOLF FUND	7,446.33
4700	DEVELOPMENT SVCS CENTER	32,089.60
5100	FLEET SERVICES FUND	139,591.28
5110	FLEET SVCS EQUIP REPL FUND	248,844.59
5200	PUBLIC WORKS AND UTILITIES	16,252.22
5300	IT FUND	30,836.49
5310	IT CAPITAL REPLACEMENT FUND	1,052.13
5400	REPROGRAPHICS FUND	1,772.13
5500	PURCHASING & STORES FUND	4,218.29
5600	ACCOUNTING SERVICES	20,400.84
5700	MY SPOKANE	5,452.10
5750	OFFICE OF PERFORMANCE MGMT	4,330.12
5800	RISK MANAGEMENT FUND	52,285.01
5810	WORKERS' COMPENSATION FUND	2,751.92
5820	UNEMPLOYMENT COMPENSATION FUND	564.76
5830	EMPLOYEES BENEFITS FUND	372,728.05
5900	ASSET MANAGEMENT FUND OPS	7,457.41
5901	ASSET MANAGEMENT FUND CAPITAL	70.79
5902	PROPERTY ACQUISITION POLICE	190,751.48
6060	EMPLOYEES' RETIREMENT FUND	2,174.57
6070	FIREFIGHTERS' PENSION FUND	7,200.52
6080	POLICE PENSION FUND	20,825.60
6230	BUILDING CODE RECORDS MGMT	3,835.00
6960	SALARY CLEARING FUND NEW	2,151,475.31
TOTAL:		8,235,890.55

REPORT: PG3630
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 41

DATE: 10/12/20
TIME:
PAGE: 1

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0020 - NONDEPARTMENTAL

COMPLETE OFFICE LLC	OPERATING SUPPLIES ACH PMT NO. - 80083113	4,029.30
EASTERN WASHINGTON UNIVERSITY	CONTRACTUAL SERVICES ACH PMT NO. - 80083209	2,087.08
NORTHEAST YOUTH CENTER	CONTRACTUAL SERVICES ACH PMT NO. - 80083082	37,777.82
POWERCOM.INC	MINOR EQUIPMENT ACH PMT NO. - 80083039	3,419.46
SPOKANE ARTS FUND	CONTRACTUAL SERVICES ACH PMT NO. - 80083254	175,000.00

TOTAL FOR 0020 - NONDEPARTMENTAL	222,313.66
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0030 - POLICE OMBUDSMAN

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	250.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	674.79
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	838.66

TOTAL FOR 0030 - POLICE OMBUDSMAN	1,763.45
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0100 - GENERAL FUND

COLLEEN JONES 1721 N BESSIE LN B	DEPOSIT - RESTITUTION CHECK NO. - 00575143	50.00
JAMES SAWYER 13212 N HOWARD LN	DEPOSIT - RESTITUTION CHECK NO. - 00575144	50.00
JOSHUA & ALISON TAYLOR 4009 E 41ST AVE	PERMIT REFUNDS PAYABLE CHECK NO. - 00575141	620.00
RODGER A LUNDBERG PO BOX 7269	DEPOSIT - RESTITUTION CHECK NO. - 00575145	22.61
RODNEY EUGENE CORMIER 903 E LACROSSE AVE	DEPOSIT-CASH BAIL BONDS CHECK NO. - 00575146	500.00
SPOKANE COUNTY PROSECUTING ATTORNEY	COUNTY CRIME VICTIM & WITNESS CHECK NO. - 00575156	1,388.82

TOTAL FOR 0100 - GENERAL FUND	2,631.43
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0230 - CIVIL SERVICE

COPIERS NORTHWEST INC	CONTRACTUAL SERVICES
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	ACH PMT NO. - 80083116	226.52
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	735.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	2,311.35
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	2,905.51
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80083176	156.33
TOTAL FOR 0230 - CIVIL SERVICE		6,334.71
0260 - CITY CLERK		
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	270.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	1,314.35
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	1,693.70
TOTAL FOR 0260 - CITY CLERK		3,278.05
0320 - COUNCIL		
DELL MARKETING LP	COMPUTERS	
%DELL USA LP	ACH PMT NO. - 80083118	2,641.64
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	1,300.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	3,765.75
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	4,510.43
TOTAL FOR 0320 - COUNCIL		12,217.82
0330 - PUBLIC AFFAIRS/COMMUNICATIONS		
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	505.00
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	2,233.22
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	2,772.35

TOTAL FOR 0330 - PUBLIC AFFAIRS/COMMUNICATIONS

5,510.57

0370 - ENGINEERING SERVICES

ARAMARK UNIFORM SERVICES	LAUNDRY/JANITORIAL SERVICES	
AUS WEST LOCKBOX	ACH PMT NO. - 80083103	53.36
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	3,250.00
T-MOBILE	CELL PHONE	
	CHECK NO. - 00575159	12.70
T-MOBILE	IT/DATA SERVICES	
	CHECK NO. - 00575159	83.49
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	12,766.08
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	16,426.31
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80083267	1,952.93
VERIZON WIRELESS	IT/DATA SERVICES	
	ACH PMT NO. - 80083267	955.24

TOTAL FOR 0370 - ENGINEERING SERVICES

35,500.11

0410 - FINANCE

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	245.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	753.92
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	967.47

TOTAL FOR 0410 - FINANCE

1,966.39

0430 - GRANTS MANAGEMENT

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	162.25

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	876.11
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	1,164.97
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80083267	52.11

TOTAL FOR 0430 - GRANTS MANAGEMENT

2,255.44

0450 - NEIGHBHD HOUSING HUMAN SVCS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	75.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	196.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	253.58
TOTAL FOR 0450 - NEIGHBHD HOUSING HUMAN SVCS		524.58

0470 - HISTORIC PRESERVATION

COWLES PUBLISHING COMPANY DBA THE SPOKESMAN-REVIEW	ADVERTISING ACH PMT NO. - 80083201	74.22
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	100.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	486.31
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	399.83
TOTAL FOR 0470 - HISTORIC PRESERVATION		1,060.36

0500 - LEGAL

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	2,035.00
JOHNSON CONTROLS FIRE PROTECTION	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80083144	958.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	8,851.91
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	11,432.42

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0500 - LEGAL	23,277.33
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0520 - MAYOR

DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80083118	1,188.60
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	550.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	3,133.81

US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	2,056.29

TOTAL FOR 0520 - MAYOR		6,928.70
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0550 - NEIGHBORHOOD SERVICES

CHARLES HANSEN 1611 E QUEEN AVE	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00575149	163.24
DONNA FAGAN 1523 E DALTON	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00575112	82.29
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	75.00
KAREN CARLBERG 927 S AZALEA DR	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00575111	163.24
MARY M WINKES 119 E 17TH AVE	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00575148	163.24
ROCKWOOD NEIGHBORHOOD COUNCIL 1719 S ROCKWOOD BLVD	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00575113	114.27
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	546.83
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	692.16

TOTAL FOR 0550 - NEIGHBORHOOD SERVICES		2,000.27
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0560 - MUNICIPAL COURT

DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80083207	30.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	2,135.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

POWERCOM.INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80083039	1,960.20
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	8,028.16
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	11,062.97
WA STATE TREASURER	AUTO THEFT PREVENTION CHECK NO. - 00575165	5,751.36
WA STATE TREASURER	BLOOD/BREATH TEST FEE CHECK NO. - 00575165	48.61
WA STATE TREASURER	DEATH INVESTIGATIONS CHECK NO. - 00575165	291.54
WA STATE TREASURER	DNA COLLECTOR FEE	

	CHECK NO. - 00575165	80.00
WA STATE TREASURER	DV PREVENTION ACCT SURCHARGE CHECK NO. - 00575165	15.00
WA STATE TREASURER	HIGHWAY SAFETY CHECK NO. - 00575165	1,186.53
WA STATE TREASURER	JIS ACCOUNT CHECK NO. - 00575165	14,612.13
WA STATE TREASURER	MOTORCYCLE SAFETY CHECK NO. - 00575165	8.36
WA STATE TREASURER	PSEA (SHB 1869) CHECK NO. - 00575165	24,149.57
WA STATE TREASURER	PSEA3 CHECK NO. - 00575165	533.69
WA STATE TREASURER	SCHOOL ZONE SAFETY CHECK NO. - 00575165	393.21
WA STATE TREASURER	SPECIAL ASSESSMENT CHECK NO. - 00575165	42,336.56
WA STATE TREASURER	TRAUMATIC BRAIN INJ/TRAUMA CHECK NO. - 00575165	5,154.61
WA STATE TREASURER	VEHICLE LICENSE FRAUD CHECK NO. - 00575165	9.53
WA STATE TREASURER	VULNERABLE ROADWAY USER CHECK NO. - 00575165	57.80
WA STATE TREASURER	WSP HIGHWAY CHECK NO. - 00575165	1,650.80

TOTAL FOR 0560 - MUNICIPAL COURT	-----	119,495.63
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0570 - OFFICE OF HEARING EXAMINER

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	160.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	489.53
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	638.58

TOTAL FOR 0570 - OFFICE OF HEARING EXAMINER	-----	1,288.11
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0620 - HUMAN RESOURCES

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	592.51
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	2,005.47

US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	2,554.52

TOTAL FOR 0620 - HUMAN RESOURCES	5,152.50
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0650 - PLANNING SERVICES

COWLES PUBLISHING COMPANY	ADVERTISING	
DBA THE SPOKESMAN-REVIEW	ACH PMT NO. - 80083201	1,047.37
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	880.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	3,168.97
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	4,105.69

TOTAL FOR 0650 - PLANNING SERVICES	9,202.03
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0680 - POLICE

ALL ABOUT TOWING SERVICES	TOWING EXPENSE	
	ACH PMT NO. - 80083097	206.91
ALWAYS TOWING & ROAD SERVICE	TOWING EXPENSE	
	ACH PMT NO. - 80083100	103.45
AT&T MOBILITY	MOBILE BROADBAND	
	CHECK NO. - 00575099	117.32

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80083104	8,174.35
AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80083104	311.03
BEACON SERVICE INC	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80083106	672.86
CENTURYLINK	TELEPHONE	
	CHECK NO. - 00575101	159.93
COPIERS NORTHWEST INC	MINOR EQUIPMENT	
	ACH PMT NO. - 80083116	246.11
EVERGREEN STATE TOWING LLC	TOWING EXPENSE	
DBA SPOKANE VALLEY TOWING	ACH PMT NO. - 80083126	103.46
FISHER'S TOWING AND TRANSPORT	TOWING EXPENSE	
	ACH PMT NO. - 80083129	103.46
GALLS LLC	CLOTHING	
	ACH PMT NO. - 80083131	297.17
GORLEY LOGISTICS LLC	OPERATING SUPPLIES	
dba FIKES NORTHWEST	ACH PMT NO. - 80083136	27.14

GRAINGER INC	OPERATING SUPPLIES ACH PMT NO. - 80083137	694.21
GUNARAMA WHOLESALE INC	OPERATING SUPPLIES ACH PMT NO. - 80083138	124.35
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	71,165.15
LAURI WEINMANN	CONTRACTUAL SERVICES ACH PMT NO. - 80083148	3,219.93
LOOMIS ARMORED US INC	CONTRACTUAL SERVICES ACH PMT NO. - 80083147	528.13
NELSON'S TOWING AND REPAIR/ DIV OF NELCO SERVICES INC	TOWING EXPENSE ACH PMT NO. - 80083150	336.24
SKR CORPORATION DBA PRO-TOW	TOWING EXPENSE ACH PMT NO. - 80083163	336.23
SUSTEEN INC	SOFTWARE MAINTENANCE ACH PMT NO. - 80083170	2,985.00
UNITED PARCEL SERVICE	POSTAGE CHECK NO. - 00575115	228.78
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	39,629.44
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	24,614.37

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WA ASSN OF SHERIFFS & POLICE CHIEFS	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00575116	225.00
WA STATE DEPT OF REVENUE	SOFTWARE MAINTENANCE -	265.67
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II 3.5% CHECK NO. - 00574971	2,725.19
WESTERN STATES POLICE MEDICAL TRUST	VEBA MEDICAL SAVINGS-POLICE CHECK NO. - 00575167	625.00

TOTAL FOR 0680 - POLICE

158,225.88

0690 - PROBATION SERVICES

DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80083207	7.50
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	795.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	2,842.42
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	3,707.78
VERIZON WIRELESS	CELL PHONE	

ACH PMT NO. - 80083176 244.48

TOTAL FOR 0690 - PROBATION SERVICES 7,597.18

0700 - PUBLIC DEFENDER

ABM JANITORIAL SERVICES SOUTH SOUTH CENTRAL INC dba	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80083096	1,104.30
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	1,385.00
JOHNSON CONTROLS FIRE PROTECTION	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80083144	958.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	6,483.16
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	7,939.85

TOTAL FOR 0700 - PUBLIC DEFENDER 17,870.31

0750 - COMMUNITY/ECONOMIC DEV DVSN

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	100.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	266.41
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	344.29

TOTAL FOR 0750 - COMMUNITY/ECONOMIC DEV DVSN 710.70

0860 - TREASURY SERVICES

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	515.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	1,621.64
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	2,067.52

TOTAL FOR 0860 - TREASURY SERVICES 4,204.16

1100 - STREET FUND

ENNIS-FLINT TRADING INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083123	1,169.92
ERGON ASPHALT & EMULSIONS INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083125	1,795.76

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	4,431.00
SHAMROCK MANUFACTURING INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083250	17,295.81
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	18,989.09
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	24,283.56
TOTAL FOR 1100 - STREET FUND		67,965.14

1200 - CODE ENFORCEMENT FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	660.00
STELLAR INDUSTRIAL SUPPLY INC	CLOTHING ACH PMT NO. - 80083258	67.92
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	3,169.56
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	3,131.00
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80083267	678.23
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80083267	70.00
TOTAL FOR 1200 - CODE ENFORCEMENT FUND		7,776.71

1300 - LIBRARY FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	2,205.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	13,463.53
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	17,292.23
TOTAL FOR 1300 - LIBRARY FUND		32,960.76

1380 - TRAFFIC CALMING MEASURES

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80083187	297.80
TOTAL FOR 1380 - TRAFFIC CALMING MEASURES		297.80

1400 - PARKS AND RECREATION FUND

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	4,318.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	20,026.44
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	21,577.41
TOTAL FOR 1400 - PARKS AND RECREATION FUND		45,921.85

1460 - PARKING METER REVENUE FUND

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	516.89
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
PARKEON INC	CONTRACTUAL SERVICES	
DBA FLOWBIRD INC	ACH PMT NO. - 80083084	570.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	2,919.10
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	3,566.19
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80083267	1,072.19
VERIZON WIRELESS	IT/DATA SERVICES	
	ACH PMT NO. - 80083267	230.04
WA STATE DEPT OF REVENUE	CONTRACTUAL SERVICES	
	-	50.73
TOTAL FOR 1460 - PARKING METER REVENUE FUND		8,925.14

1510 - SPOKANE REG EMERG COM SYS

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	100.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	308.90
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	397.25
TOTAL FOR 1510 - SPOKANE REG EMERG COM SYS		806.15

1590 - HOTEL/MOTEL TAX FUND

SPOKANE PUBLIC FACILITIES	SPOKANE PUBLIC FACILITY DIST	
DISTRICT	ACH PMT NO. - 80083169	184,728.05

TOTAL FOR 1590 - HOTEL/MOTEL TAX FUND

184,728.05

1620 - PUBLIC SAFETY & JUDICIAL GRANT

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	796.62
KING BROADCASTING COMPANY dba KREM/KSKN	ADVERTISING ACH PMT NO. - 80083146	1,995.00
SPOKANE COUNTY TREASURER	CONTRACTUAL SERVICES ACH PMT NO. - 80083166	4,158.38
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	237.90

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

YWCA	CONTRACTUAL SERVICES ACH PMT NO. - 80083179	4,433.10
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TOTAL FOR 1620 - PUBLIC SAFETY & JUDICIAL GRANT

11,621.00

1625 - PUBLIC SAFETY PERSONNEL FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	2,177.99
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575134	3,418.68
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	2,450.91
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II 3.5% CHECK NO. - 00574971	108.49

TOTAL FOR 1625 - PUBLIC SAFETY PERSONNEL FUND

8,156.07

1630 - COMBINED COMMUNICATIONS CENTER

DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80083204	8,715.62
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	281.14
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575134	573.39
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	2,836.11
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	3,602.98
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80083267	40.01

TOTAL FOR 1630 - COMBINED COMMUNICATIONS CENTER

16,049.25

1640 - COMMUNICATIONS BLDG M&O FUND

CONTROL SOLUTIONS NW INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80083115	2,646.27
CONTROL SOLUTIONS NW INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083115	1,455.94
ENVIRONMENT CONTROL OF SPOKANE	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80083124	2,035.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80083128	263.10
GENERAL FIRE EXTINGUISHER SERVICE INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80083132	119.74
GENERAL FIRE EXTINGUISHER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083132	38.11
ICON CORPORATION	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80083142	1,481.04
ICON CORPORATION	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083142	152.46
PLUMB LOCO INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80083242	318.53
PLUMB LOCO INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083242	294.04

TOTAL FOR 1640 - COMMUNICATIONS BLDG M&O FUND	8,804.23
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1680 - CD/HS OPERATIONS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	643.75
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	4,340.35
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	5,283.76

TOTAL FOR 1680 - CD/HS OPERATIONS	10,267.86
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1695 - CDBG REVOLVING LOAN FUND

WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	66.75
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TOTAL FOR 1695 - CDBG REVOLVING LOAN FUND	66.75
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1910 - CRIMINAL JUSTICE ASSISTANCE FD

SPOKANE COUNTY TREASURER	SPOKANE COUNTY	
	ACH PMT NO. - 80083255	443,632.47
WA STATE DEPT OF CORRECTIONS	WA DEPT OF CORRECTIONS	
SPOKANE WORK CREW	ACH PMT NO. - 80083269	480.00

TOTAL FOR 1910 - CRIMINAL JUSTICE ASSISTANCE FD	-----	444,112.47
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

1970 - FIRE/EMS FUND

ALEXIS R MOORE	PER DIEM ACH PMT NO. - 80083272	20.00
ALLIED ENVELOPE	PRINTING/BINDING/REPRO ACH PMT NO. - 80083184	105.12
ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80083185	87.94
BOUND TREE MEDICAL LLC	SAFETY SUPPLIES CHECK NO. - 00575100	70.55
CATHOLIC CHARITIES EASTERN WASHINGTON	PUBLIC SAFETY LICENSE/PERM CHECK NO. - 00575109	19.00
CATHOLIC HOUSING COMMUNITIES THE DELANEY	PUBLIC SAFETY LICENSE/PERM CHECK NO. - 00575108	19.00
CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80083193	3,439.67
DAVID CLARK COMPANY INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083203	416.75
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80083207	43.50
ELJAY OIL CO INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083211	1,860.36
ENVIRONMENT CONTROL OF SPOKANE	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80083124	2,340.00
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80083128	958.32
GALLS LLC	CLOTHING ACH PMT NO. - 80083215	294.02
GALLS LLC	CLOTHING ALTERATIONS & REPAIRS ACH PMT NO. - 80083131	49.01
GENERAL FIRE EXTINGUISHER SERVICE INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80083132	195.86
GENERAL FIRE EXTINGUISHER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083132	421.22
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083216	5,184.14
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	8,819.02

ING LIFE INSURANCE & ANNUITY
OR CITY OF SPOKANE TREASURER

DEFERRED COMPENSATION-MATCHING
CHECK NO. - 00575134

39,122.55

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

JASON WEBSTER	PER DIEM ACH PMT NO. - 80083181	30.00
KEVIN HAUGHTON	LODGING ACH PMT NO. - 80083271	105.89
KEVIN HAUGHTON	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80083271	222.53
KEVIN HAUGHTON	PER DIEM ACH PMT NO. - 80083271	301.25
KEVIN M SMITH	PER DIEM ACH PMT NO. - 80083273	80.00
LEE M VENNING	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80083276	288.65
LEE M VENNING	PER DIEM ACH PMT NO. - 80083276	283.25
MARLIN E THORMAN	PER DIEM ACH PMT NO. - 80083274	25.00
MATT HOUSTON dba SKUNKWORKS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80083164	2,015.00
MCCOLLUM FORD SALES INC GUS JOHNSON FORD	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083219	1,765.84
MICHAEL VAUGHAN	LODGING ACH PMT NO. - 80083275	282.51
MICHAEL VAUGHAN	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80083275	1,926.25
MICHAEL VAUGHAN	PER DIEM ACH PMT NO. - 80083275	304.00
MUNICIPAL EMERGENCY SERVICES DEPOSITORY ACCOUNT	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083234	254.44
NATHAN MULKEY	REGISTRATION/SCHOOLING ACH PMT NO. - 80083180	100.00
NORCO INC	OPERATING SUPPLIES ACH PMT NO. - 80083236	702.01
NORCO INC	SAFETY SUPPLIES ACH PMT NO. - 80083151	156.29
NORTHWEST RIVER SUPPLIES INC	MINOR EQUIPMENT ACH PMT NO. - 80083238	2,413.62
PACIFIC NW EMERGENCY EQUIPMENT dba GENERAL FIRE APPARATUS	SAFETY SUPPLIES ACH PMT NO. - 80083154	1,058.51
PEDIATRIC EMERGENCY STANDARDS INC	SOFTWARE MAINTENANCE ACH PMT NO. - 80083240	3,090.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SEFAC USA INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80083161	725.00
SEFAC USA INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083161	699.40
SIX ROBBLEES INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00575155	97.27
TRAVIS J WISE	PER DIEM ACH PMT NO. - 80083277	30.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	28,581.90
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	7,080.77
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80083267	46.92
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80083267	3,835.26
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	37.09
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	62.25
WA STATE DEPT OF REVENUE	SOFTWARE MAINTENANCE -	275.01
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II 3.5% CHECK NO. - 00574971	4,499.52
WHELEN ENGINEERING CO INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083270	142.44
WILLIAM J GONZALEZ	LODGING CHECK NO. - 00575102	1,352.56
WILLIAM J GONZALEZ	PER DIEM CHECK NO. - 00575129	40.00
TOTAL FOR 1970 - FIRE/EMS FUND		126,376.46
1980 - DEFINED CONTRIBUTION ADMIN FND		

OGLETREE DEAKINS NASH SMOAK & STEWART PC	CONTRACTUAL SERVICES ACH PMT NO. - 80083239	1,000.50
TOTAL FOR 1980 - DEFINED CONTRIBUTION ADMIN FND		1,000.50
1985 - VOYA DEFINED CONTR ADMIN FUND		

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

R.V. KUHNS & ASSOCIATES, INC.	ADVISORY TECHNICAL SERVICE	
DBA RVK, INC	CHECK NO. - 00575154	6,875.00

TOTAL FOR 1985 - VOYA DEFINED CONTR ADMIN FUND	6,875.00
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3200 - ARTERIAL STREET FUND

GEO ENGINEERS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80083133	1,446.26
HISTORICAL RESEARCH ASSOCIATES	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80083140	1,932.02
KPFF CONSULTING ENGINEERS	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80083080	641.06
KPFF CONSULTING ENGINEERS	CONTRACTUAL SERVICES ACH PMT NO. - 80083080	34,461.52
NICHOLLS KOVICH ENGINEERING PLLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80083081	9,220.13
SPOKANE ARTS FUND	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80083165	6,500.00
SPOKANE REGIONAL HEALTH DIST	CONTRACTUAL SERVICES CHECK NO. - 00574970	11,044.68
TC SHERRY & ASSOCIATES PS dba SPVV LANDSCAPE ARCHITECTS	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80083090	5,075.00

TOTAL FOR 3200 - ARTERIAL STREET FUND	70,320.67
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4100 - WATER DIVISION

ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083183	2,120.84
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80083187	420,123.76
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80083187	262.97
BAINBRIDGE ASSOCIATES LLC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80082989	180.62
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80083192	1,346.21
CONTRACT DESIGN ASSOCIATES INC	OFFICE FURNITURE (NON CAPITAL) ACH PMT NO. - 80083001	602.96
COPPER STATE BOLT & NUT CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083200	1,032.92

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GORLEY LOGISTICS LLC	CONTRACTUAL SERVICES
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dba FIKES NORTHWEST	ACH PMT NO. - 80083217	40.71
HASKINS STEEL CO INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083220	2,509.30
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	7,785.00
IDEXX DISTRIBUTION GROUP IDEXX LABORATORIES INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80083225	18.27
JEFFREY AND LISA COOK 22510 N PERRY RD	REFUNDS CHECK NO. - 00575104	2.16
KELLER SUPPLY COMPANY	INVENTORY PURCHASES FOR WATER CHECK NO. - 00575135	16,599.63
KYLE T KNIGGE 8310 N KYLE ST	REFUNDS CHECK NO. - 00575107	310.30
M & L SUPPLY CO INC	INVENTORY PURCHASES FOR WATER CHECK NO. - 00575147	17,022.77
METAL & CABLE CORP, INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083233	3,953.12
MICHAEL DEMASI 6117 N AUDUBON ST	REFUNDS CHECK NO. - 00575137	75.30
NEPTUNE TECHNOLOGY GROUP INC	MINOR EQUIPMENT ACH PMT NO. - 80083235	4,384.67
RHODES CRANE & RIGGING INC	COMPL MAINTENANCE EXPENSE WO ACH PMT NO. - 80083247	2,145.33
SPECIALTY INSULATION PO BOX 644	REFUNDS CHECK NO. - 00575105	39.25
SPOKANE VALLEY POWER TOOL INC	MACHINERY/EQUIPMENT CHECK NO. - 00575157	14,893.68
STAMEY BOLES 3117 E CHASER LN #173	REFUNDS CHECK NO. - 00575110	47.12
THARALDSON HOSPITALITY DEVELOPMENT	REFUNDS CHECK NO. - 00575106	389.15
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	33,581.40
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	41,132.22
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80083267	156.33
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	351.83

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WINDERMERE PM 2127 N MONROE ST	REFUNDS CHECK NO. - 00575138	71.96
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TOTAL FOR 4100 - WATER DIVISION

571,179.78

4250 - INTEGRATED CAPITAL MANAGEMENT

ANDERSON ENVIRONMENTAL CONSULTING LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80083068	6,556.95
BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80083107	21,630.32
COLUMBIA ELECTRIC SUPPLY/DIV CONSOLIDATED ELECTRICAL	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80083194	19,011.01
GHD INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80083134	5,579.50
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	830.00
JEFFREY AND LISA COOK 22510 N PERRY RD	REFUNDS CHECK NO. - 00575104	26.34
KPFF CONSULTING ENGINEERS	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80083080	43,907.86
MICHAEL DEMASI 6117 N AUDUBON ST	REFUNDS CHECK NO. - 00575137	19.25
RIVER PARK SQUARE LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80083085	2,080.00
SPOKANE CITY TREASURER	REFUNDS CHECK NO. - 00575114	5.30
STAMEY BOLES 3117 E CHASER LN #173	REFUNDS CHECK NO. - 00575110	30.39
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	3,479.28
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	4,512.99
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80083055	125.68
WINDERMERE PM 2127 N MONROE ST	REFUNDS CHECK NO. - 00575138	21.27

TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT	107,816.14
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4300 - SEWER FUND

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

JEFFREY AND LISA COOK 22510 N PERRY RD	REFUNDS CHECK NO. - 00575104	31.99
MICHAEL DEMASI 6117 N AUDUBON ST	REFUNDS CHECK NO. - 00575137	23.38
SPOKANE CITY TREASURER	REFUNDS CHECK NO. - 00575114	36.92

STAMEY BOLES	REFUNDS	
3117 E CHASER LN #173	CHECK NO. - 00575110	36.92
WINDERMERE PM	REFUNDS	
2127 N MONROE ST	CHECK NO. - 00575138	25.85

TOTAL FOR 4300 - SEWER FUND	-----	155.06
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4310 - SEWER MAINTENANCE DIVISION

ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80083185	614.88
CENTURYLINK	TELEPHONE	
	CHECK NO. - 00575125	330.52
CONTRACT DESIGN ASSOCIATES INC	OFFICE FURNITURE (NON CAPITAL)	
	ACH PMT NO. - 80083198	1,942.82
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80083207	7.50
FASTENAL CO	MISC REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80083213	53.58
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	2,465.00
T-MOBILE	CELL PHONE	
	CHECK NO. - 00575160	408.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	9,818.77
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	12,147.24
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80083267	2,243.22

TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION	-----	30,031.53
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4320 - RIVERSIDE PARK RECLAMATION FAC

ALS LABORATORY GROUP	TESTING SERVICES	
	ACH PMT NO. - 80082983	424.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

APSCO LLC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80082986	6,759.11
AVISTA UTILITIES	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80083187	465.41
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80083187	11,799.22
AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80083187	780.38
BRANDSAFWAY SERVICES INC	BUILDING REPAIRS/MAINTENANCE	

	ACH PMT NO. - 80083160	816.75
BRANDSAFWAY SERVICES INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80083043	980.10
CDW GOVERNMENT INC	OFFICE SUPPLIES	
	ACH PMT NO. - 80083109	101.15
CINTAS CORPORATION NO 3 LOC 606	SAFETY SUPPLIES	
	ACH PMT NO. - 80083110	193.84
COLUMBIA ELECTRIC SUPPLY/DIV CONSOLIDATED ELECTRICAL	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80083112	4,482.32
COPIERS NORTHWEST INC	OFFICE SUPPLIES	
	ACH PMT NO. - 80083003	82.74
DALLY ENVIRONMENTAL LLC	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80083117	614.62
EYEMART EXPRESS LLC	MINOR SAFETY EQUIPMENT	
	ACH PMT NO. - 80083127	350.00
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE	
	ACH PMT NO. - 80083214	1,337.67
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80083011	50.69
HUBER TECHNOLOGY INC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80083224	1,310.07
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING	
	CHECK NO. - 00575131	6,065.00
INLAND ENVIRONMENTAL RESOURCES INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80083143	20,629.11
KEMIRA WATER SOLUTIONS INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80083145	31,317.73
KGS NORTHWEST, LLC	REPAIR & MAINTENANCE SUPPLIES	
	CHECK NO. - 00575136	2,497.11
KIRK MISENHEIMER	MINOR SAFETY EQUIPMENT	
	CHECK NO. - 00574959	143.09

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

NORCO INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80083151	458.00
OLIN CORPORATION CHLOR ALKALI	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80083032	18,758.42
PCE PACIFIC INC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80083156	3,125.55
PUMPTECH INC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80083244	2,690.12
PUMPTECH INC	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80083040	3,506.89
SVL ANALYTICAL INC	TESTING SERVICES	
	ACH PMT NO. - 80083259	278.23

TESTAMERICA LABORATORIES INC DBA EUROFINS TESTAMERICA	TESTING SERVICES ACH PMT NO. - 80083172	1,437.50
TWO RIVERS TERMINAL LLC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80083054	4,259.85
T-MOBILE	CELL PHONE CHECK NO. - 00575160	40.07
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	25,287.79
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	32,070.09
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80083267	1,355.85
WASTE MANAGEMENT OF WA DBA GRAHAM ROAD LANDFILL	UTIL GARBAGE/WASTE REMOVAL ACH PMT NO. - 80083178	1,891.27

TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC	-----	186,359.74
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4330 - STORMWATER

ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80083185	614.87
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80083187	145.06
CENTURYLINK	TELEPHONE CHECK NO. - 00575125	334.49
DALLY ENVIRONMENTAL LLC	TESTING SERVICES ACH PMT NO. - 80083117	614.63
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	1,170.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

THE FA BARTLETT TREE EXPERT	CONTRACTUAL SERVICES ACH PMT NO. - 80083105	11,737.52
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	3,748.95
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	4,784.62
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80083267	389.03

TOTAL FOR 4330 - STORMWATER	-----	23,539.17
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4360 - ENVIRONMENTAL PROGRAMS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	75.00
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US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	238.58
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	308.80
TOTAL FOR 4360 - ENVIRONMENTAL PROGRAMS		622.38

4370 - SEWER CONSTRUCTION FUND

WA STATE DEPT OF ECOLOGY	INTEREST ON LONG TERM DEBT	
	ACH PMT NO. - 80083056	136,081.24
WA STATE DEPT OF ECOLOGY	INTERGOVERNMENTAL LOANS	
	ACH PMT NO. - 80083056	306,259.42
TOTAL FOR 4370 - SEWER CONSTRUCTION FUND		442,340.66

4480 - SOLID WASTE FUND

JEFFREY AND LISA COOK	REFUNDS	
22510 N PERRY RD	CHECK NO. - 00575104	24.04
MICHAEL DEMASI	REFUNDS	
6117 N AUDUBON ST	CHECK NO. - 00575137	31.71
SPOKANE CITY TREASURER	REFUNDS	
	CHECK NO. - 00575114	32.78
STAMEY BOLES	REFUNDS	
3117 E CHASER LN #173	CHECK NO. - 00575110	50.07
WINDERMERE PM	REFUNDS	
2127 N MONROE ST	CHECK NO. - 00575138	35.05

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 4480 - SOLID WASTE FUND	173.65
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4490 - SOLID WASTE DISPOSAL

APPLIED INDUSTRIAL TECHNOLOGIES	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80083102	5,473.10
BANNER FURNACE & FUEL	OPERATING SUPPLIES	
	ACH PMT NO. - 80083189	142.66
BRANDSAFWAY SERVICES INC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80083160	4,224.57
BROADWAY INDUSTRIAL SUPPLY LLC	OPERATING SUPPLIES	
	ACH PMT NO. - 80082993	1,469.23
BROADWAY TRUCK STOP/DIV OF ALSAKER CORP	MOTOR FUEL-OUTSIDE VENDOR	
	CHECK NO. - 00574953	40.49
DIAMOND TECHNOLOGIES INNOVATIONS, INC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80083119	1,967.92
DIVCO INC	EQUIPMENT REPAIRS/MAINTENANCE	

	ACH PMT NO. - 80083120	1,330.25
ECOCEM ANALYTICS INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083006	10,723.27
ELJAY OIL CO INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80083007	149.35
ELJAY OIL CO INC	LUBRICANTS ACH PMT NO. - 80083211	438.43
ELJAY OIL CO INC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80083211	1,662.23
FASTENAL CO	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083009	60.00
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80083128	358.28
FASTENAL CO	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80083128	785.71
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083128	817.93
FASTENAL CO	SAFETY SUPPLIES ACH PMT NO. - 80083128	5.36
GORLEY LOGISTICS LLC dba FIKES NORTHWEST	OPERATING SUPPLIES ACH PMT NO. - 80083011	6.78
GROUP W MARKETING INC KIDS NEWSPAPER	ADVERTISING CHECK NO. - 00574958	1,000.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

HITACHI ZOSEN INOVA U.S.A.	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083012	173,865.41
HYDRAULICS PLUS INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083141	1,055.47
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	3,720.00
JOHNSON CONTROLS FIRE PROTECTION	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083144	2,190.59
LECCO ENTERPRISES LLC EASTSIDE ELECTRIC MOTORS LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083121	6,201.86
MCCOY POWER CONSULTANTS INC	PROFESSIONAL SERVICES ACH PMT NO. - 80083231	7,400.00
NALCO CO	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80083026	8,400.54
NATIONAL FILTER MEDIA	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083149	6,293.33
NORCO INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80083151	454.67
NORTH COAST ELECTRIC COMPANY	DATA PROCESS EQUIP ACH PMT NO. - 80083237	1,503.87

NORTHSTAR CHEMICAL INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80083152	5,889.31
ONLINE CLEANING SERVICES	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083153	8,540.58
PETE LIEN & SONS INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80083157	23,468.33
REGIONAL DISPOSAL COMPANY	CONTRACTUAL SERVICES ACH PMT NO. - 80083245	1,190,659.55
SPOKANE COUNTY TREASURER	SPOKANE COUNTY ACH PMT NO. - 80083166	1,551.10
SPOKANE INT'L AIRPORT	OPERATING RENTALS/LEASES ACH PMT NO. - 80083168	34,537.32
SPRING ENVIRONMENTAL INC	REGISTRATION/SCHOOLING ACH PMT NO. - 80083047	3,000.00
TESTAMERICA LABORATORIES INC DBA EUROFINs TESTAMERICA	CONTRACTUAL SERVICES ACH PMT NO. - 80083172	2,009.00
UNITEC DORSH LLC C/O UNITEC CORPORATION	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083174	462.83
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	19,425.04

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	23,698.28
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	15,474.02
WASHINGTON EQUIPMENT MFG CO INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083057	508.74

TOTAL FOR 4490 - SOLID WASTE DISPOSAL	----- 1,570,965.40
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4500 - SOLID WASTE COLLECTION

BARR-TECH LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80083070	85,823.68
C & C YARD CARE	LANDSCAPE/GROUNDS MAINT ACH PMT NO. - 80083108	1,654.20
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80083110	8,893.32
COMCAST	PUBLIC UTILITY SERVICE ACH PMT NO. - 80083196	670.41
CONTRACT DESIGN ASSOCIATES INC	MINOR EQUIPMENT ACH PMT NO. - 80083198	7,894.73
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80083207	22.50

FASTENAL CO	OPERATING SUPPLIES	
	ACH PMT NO. - 80083128	676.51
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	4,575.00
SPOKANE PRO CARE INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80083089	346.31
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	23,534.24
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	26,074.44
WM RECYCLE AMERICA LLC	CONTRACTUAL SERVICES	
	CHECK NO. - 00575168	128,803.78
WM RECYCLE AMERICA LLC	SALE OF RECYCLING MATERIALS	
	CHECK NO. - 00575168	24,744.21-
TOTAL FOR 4500 - SOLID WASTE COLLECTION		264,224.91

4530 - SOLID WASTE LANDFILLS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ANATEK LABS INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80083101	4,330.00
CH2M HILL	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80082996	3,437.50
HERC RENTALS INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80083139	517.28
NORCO INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80083151	82.33
SPOKANE COUNTY TREASURER	SPOKANE COUNTY	
	ACH PMT NO. - 80083166	634.90
UNITEC DORSH LLC	EQUIPMENT REPAIRS/MAINTENANCE	
C/O UNITEC CORPORATION	ACH PMT NO. - 80083174	732.35
TOTAL FOR 4530 - SOLID WASTE LANDFILLS		9,734.36

4600 - GOLF FUND

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	519.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	4,411.26
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	2,516.07
TOTAL FOR 4600 - GOLF FUND		7,446.33

4700 - DEVELOPMENT SVCS CENTER

CAREN HUBBARD PO BOX 662	PERMIT REFUNDS PAYABLE CHECK NO. - 00575140	24.00
CDW GOVERNMENT INC	OFFICE SUPPLIES ACH PMT NO. - 80083109	397.10
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	2,869.00
LANZCE G DOUGLASS INC 1402 E MAGNESIUM	PERMIT REFUNDS PAYABLE CHECK NO. - 00575139	486.75
STURM HEATING 1112 N NELSON ST	PERMIT REFUNDS PAYABLE CHECK NO. - 00575142	15.00
THE BARTON BOYS HEATING & A/C 7221 E NORA AVENUE	PERMIT REFUNDS PAYABLE CHECK NO. - 00575103	15.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	12,390.30

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	15,692.76
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80083267	169.69
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80083267	30.00

TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER

32,089.60

5100 - FLEET SERVICES FUND

AG ENTERPRISE SUPPLY INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00574952	2,126.82
AMERIGAS PROPANE LP DBA NORTHERN ENERGY	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80082984	380.47
ASPEN AERIALS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80082987	1,277.42
BATTERY SYSTEMS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80082991	544.58
BRIDGESTONE AMERICAS INC dba GCR TIRES & SERVICE	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80082992	2,696.70
BUCK'S TIRE & AUTOMOTIVE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80082994	282.99
C & B UPHOLSTERY INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00574954	637.07
CHEMSEARCH FE DIVISION A DIVISION OF NCH CORPORATION	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80082997	384.59
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80082998	913.54

CONNELL OIL INC DBA CO-ENERGY	LUBRICANTS ACH PMT NO. - 80083000	192.55
CUMMINS NORTHWEST LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083004	6,474.84
CUMMINS NORTHWEST LLC	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80083004	838.53
CUMMINS NORTHWEST LLC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083004	8,315.70
DIRECT AUTOMOTIVE DISTRIBUTING DIV OF GEM INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00574956	382.17
ELJAY OIL CO INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083007	566.01

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

EVERGREEN STATE TOWING LLC DBA SPOKANE VALLEY TOWING	TOWING EXPENSE ACH PMT NO. - 80083008	139.39
FASTENAL CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083009	24.57
FLEETCOR TECHNOLOGIES INC DBA FUELMAN	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80083130	16,430.26
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083010	510.22
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083135	1,212.79
GWP HOLDINGS LLC DBA DOBBS PETERBILT	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083058	2,643.79
HI-LINE ELECTRIC CO	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00574957	791.30
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	1,645.00
INLAND PACIFIC HOSE & FITTINGS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083016	166.72
KENWORTH SALES COMPANY	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083017	269.02
MARK HENDERSON DBA ONSITE DASH REPAIR	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083033	255.91
MCGUIRE BEARING CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083019	913.17
MOTION AUTO SUPPLY PARTS WHOLESALERS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083022	2,605.82
MOTION INDUSTRIES INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083023	727.57
MURL'S DRIVELINE SERVICE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083025	244.42

NAPA AUTO PARTS GENUINE PARTS CO	MINOR EQUIPMENT ACH PMT NO. - 80083027	70.50
NAPA AUTO PARTS GENUINE PARTS CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083027	925.49
NORLIFT INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083029	301.57
NORTHWEST FLUID SOLUTIONS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083030	384.29
NOVUS AUTO GLASS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083031	1,192.10

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

OWEN EQUIPMENT CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083034	1,779.63
OXARC INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083035	462.29
PACWEST MACHINERY LLC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083036	4,755.52
PAPE MACHINERY INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083037	5,146.84
PAPE MACHINERY INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80083037	6,757.25
RACOM CORPORATION	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083041	3,461.94
SIX ROBBLEES INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00574960	1,921.49
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083044	7,949.59
SPOKANE HOUSE OF HOSE INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083045	9.45
SPOKANE POWERSPORTS INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083046	1,425.43
TACOMA SCREW PRODUCTS INC ATTN: ACCOUNTS RECEIVABLE	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083048	451.63
TESSCO INCORPORATED SUNTRUST BANK	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083049	50.75
TIFCO INDUSTRIES	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083050	382.61
TITAN TRUCK EQUIPMENT	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083051	6,298.07
TOBY'S BODY & FENDER INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083052	2,249.88
TRANSPORT EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083053	2,432.06
US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS (CITY)	CHECK NO. - 00575162	8,392.51
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	8,528.55
WATERCO OF THE PACIFIC NORTH WEST, INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00574955	516.18
WESTERN STATES EQUIPMENT CO	MINOR EQUIPMENT ACH PMT NO. - 80083059	963.33

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WESTERN STATES EQUIPMENT CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083059	1,239.19
WINGFOOT COMMERCIAL TIRE SYSTEMS LLC DBA GOODYEAR TIRE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80083060	2,519.83
WINGFOOT COMMERCIAL TIRE SYSTEMS LLC DBA GOODYEAR TIRE	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80083060	14,429.38
TOTAL FOR 5100 - FLEET SERVICES FUND		139,591.28

5110 - FLEET SVCS EQUIP REPL FUND

PAPE MACHINERY INC	RENTAL EQUIPMENT ACH PMT NO. - 80083037	248,844.59
TOTAL FOR 5110 - FLEET SVCS EQUIP REPL FUND		248,844.59

5200 - PUBLIC WORKS AND UTILITIES

CONTRACT DESIGN ASSOCIATES INC	MINOR EQUIPMENT ACH PMT NO. - 80083198	6,763.42
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80083207	22.50
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	830.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	3,977.33
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	4,647.47
WINDERMERE PM 2127 N MONROE ST	REFUNDS CHECK NO. - 00575138	11.50
TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES		16,252.22

5300 - IT FUND

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80083103	1.52
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	2,566.00

US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	12,788.44
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	15,480.53

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TOTAL FOR 5300 - IT FUND		----- 30,836.49
5310 - IT CAPITAL REPLACEMENT FUND		

DELL MARKETING LP	COMPUTERS	
%DELL USA LP	ACH PMT NO. - 80083118	1,052.13
TOTAL FOR 5310 - IT CAPITAL REPLACEMENT FUND		----- 1,052.13
5400 - REPROGRAPHICS FUND		

ARAMARK UNIFORM SERVICES	LAUNDRY/JANITORIAL SERVICES	
AUS WEST LOCKBOX	ACH PMT NO. - 80083103	28.34
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	180.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	675.98
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	887.81
TOTAL FOR 5400 - REPROGRAPHICS FUND		----- 1,772.13
5500 - PURCHASING & STORES FUND		

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	484.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	1,629.47
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	2,104.82
TOTAL FOR 5500 - PURCHASING & STORES FUND		----- 4,218.29
5600 - ACCOUNTING SERVICES		

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00575131	2,149.31
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00575162	7,968.99
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80083266	10,242.53

VERIZON WIRELESS

IT/DATA SERVICES

ACH PMT NO. - 80083267

40.01

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 5600 - ACCOUNTING SERVICES

20,400.84

5700 - MY SPOKANE

ICMA RETIREMENT TRUST 457 DEFERRED COMPENSATION-MATCHING
% FIRST NATIONAL BANK OF MD CHECK NO. - 00575131 390.00

US BANK OR CITY TREASURER SOCIAL SECURITY
EMP BENEFITS (CITY) CHECK NO. - 00575162 2,186.09

US BANK TRUST NA RETIREMENT
OR CITY OF SPOKANE ACH PMT NO. - 80083266 2,823.90

VERIZON WIRELESS CELL PHONE
ACH PMT NO. - 80083267 52.11

TOTAL FOR 5700 - MY SPOKANE

5,452.10

5750 - OFFICE OF PERFORMANCE MGMT

ICMA RETIREMENT TRUST 457 DEFERRED COMPENSATION-MATCHING
% FIRST NATIONAL BANK OF MD CHECK NO. - 00575131 450.00

US BANK OR CITY TREASURER SOCIAL SECURITY
EMP BENEFITS (CITY) CHECK NO. - 00575162 1,848.06

US BANK TRUST NA RETIREMENT
OR CITY OF SPOKANE ACH PMT NO. - 80083266 2,032.06

TOTAL FOR 5750 - OFFICE OF PERFORMANCE MGMT

4,330.12

5800 - RISK MANAGEMENT FUND

ALTERNATIVE SERVICE CONCEPTS INSURANCE ADMINISTRATION
LLC/ASC ACH PMT NO. - 80083186 26,740.10

ICMA RETIREMENT TRUST 457 DEFERRED COMPENSATION-MATCHING
% FIRST NATIONAL BANK OF MD CHECK NO. - 00575131 35.00

US BANK OR CITY TREASURER INSURANCE CLAIMS
LIABILITY CLAIMS ACH PMT NO. - 80083175 25,200.69

US BANK OR CITY TREASURER SOCIAL SECURITY
EMP BENEFITS (CITY) CHECK NO. - 00575162 102.84

US BANK TRUST NA RETIREMENT
OR CITY OF SPOKANE ACH PMT NO. - 80083266 206.38

TOTAL FOR 5800 - RISK MANAGEMENT FUND

52,285.01

5810 - WORKERS' COMPENSATION FUND

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	345.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	1,065.71
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	1,341.21

TOTAL FOR 5810 - WORKERS' COMPENSATION FUND		2,751.92

5820 - UNEMPLOYMENT COMPENSATION FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	7.49
NATIONAL EMPLOYERS COUNCIL INC DBA PEOPLESYSTEMS	INSURANCE ADMINISTRATION ACH PMT NO. - 80083241	500.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	25.41
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	31.86

TOTAL FOR 5820 - UNEMPLOYMENT COMPENSATION FUND		564.76

5830 - EMPLOYEES BENEFITS FUND

ALLIED ENVELOPE	OFFICE SUPPLIES ACH PMT NO. - 80083098	115.79
DELTA DENTAL OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80083205	30,740.01
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	245.00
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80083227	79,954.75
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	INSURANCE CLAIMS ACH PMT NO. - 80083159	259,898.71
REHN & ASSOCIATES SPOKANE CITY TREASURER	INSURANCE ADMINISTRATION ACH PMT NO. - 80083042	24.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	779.94
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	969.85

TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND		372,728.05

5900 - ASSET MANAGEMENT FUND OPS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	375.00
MCKINSTRY CO LLC LOCKBOX	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80083232	479.16
MCKINSTRY CO LLC LOCKBOX	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80083232	174.34
NATIONSERVE OVERHEAD DOOR CORPORATION	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00574962	1,491.93
NATIONSERVE OVERHEAD DOOR CORPORATION	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00574962	1,210.04
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	1,616.97
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	2,109.97

TOTAL FOR 5900 - ASSET MANAGEMENT FUND OPS	7,457.41
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5901 - ASSET MANAGEMENT FUND CAPITAL

THE HIDE OUT/ROYCE SHIELDS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80083173	70.79
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TOTAL FOR 5901 - ASSET MANAGEMENT FUND CAPITAL	70.79
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5902 - PROPERTY ACQUISITION POLICE

COLUMBIA FORD INC	VEHICLES ACH PMT NO. - 80083195	190,751.48
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TOTAL FOR 5902 - PROPERTY ACQUISITION POLICE	190,751.48
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6100 - RETIREMENT

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00575131	260.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00575162	840.43
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80083266	1,074.14

TOTAL FOR 6100 - RETIREMENT	2,174.57
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

6200 - FIREFIGHTERS' PENSION FUND

HEALTHCARE ACTUARIES LLC	OTHER CONTRACTUAL SERVICES
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	ACH PMT NO. - 80083221	625.00
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80083159	6,575.52
TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND		7,200.52
6230 - BUILDING CODE RECORDS MGMT		
WA STATE TREASURER	CONTRACTUAL SERVICES CHECK NO. - 00575165	3,835.00
TOTAL FOR 6230 - BUILDING CODE RECORDS MGMT		3,835.00
6300 - POLICE PENSION		
HEALTHCARE ACTUARIES LLC	OTHER CONTRACTUAL SERVICES ACH PMT NO. - 80083221	625.00
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80083159	20,200.60
TOTAL FOR 6300 - POLICE PENSION		20,825.60
6960 - SALARY CLEARING FUND NEW		
CHILD SUPPORT SERVICES IDAHO CHILD SUPPORT RECEIPTING	IDAHO CHILD SUPPORT SERVICE CHECK NO. - 00575126	429.60
DANIEL H BRUNNER, TRUSTEE CHAPTER 13 TRUSTEE	DANIEL H BRUNNER, TRUSTEE CHECK NO. - 00575127	400.59
DIGNITARY PROTECTION TEAM FUND % SPOKANE LAW ENFORCEMENT C U	DIGNITARY PROTECTION TEAM FUND ACH PMT NO. - 80083208	120.00
EDU MEMBERSHIP FUND % SPOKANE LAW ENFORCEMENT C U	EDU MEMBERSHIP FUND ACH PMT NO. - 80083210	20.00
HUMAN RESOURCES RE: PARKING FEES	HUMAN RESOURCES CHECK NO. - 00575130	1,193.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	ICMA RETIREMENT TRUST 457D CHECK NO. - 00575131	277,061.76
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	ICMA ROTH IRA CHECK NO. - 00575131	13,632.06
ICMA RETIREMENT TRUST 457 LOAN PAYMENT	ICMA RETR 457D LOAN PAYMENT CHECK NO. - 00575132	58,018.19
HONORABLE MAYOR AND COUNCIL MEMBERS		10/12/20 PAGE 39
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
IDAHO STATE TAX COMMISSION	IDAHO STATE TAX COMMISSION CHECK NO. - 00575133	150.22
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	ING LIFE INSURANCE&ANNUITY CO CHECK NO. - 00575134	72,701.90
INT'L ASSN OF FIREFIGHTERS/	INTL ASSOC FF LOCAL 29	

UNION LOCAL 29	ACH PMT NO. - 80083226	52,156.86
JUNE WALLACE	JUNE WALLACE CHECK NO. - 00575166	1,853.98
LT & CAPT ASSOCIATION % SPOKANE LAW ENFORCEMENT CU	LIEUTENANTS & CAPTAINS ASSOC ACH PMT NO. - 80083228	1,740.00
LTS & CPTS LEGAL DEFENSE FUND	LEGAL DEFENSE LTS&CAPTS ACH PMT NO. - 80083229	42.00
M & P ASSOCIATION	M&P ASSOCIATION ACH PMT NO. - 80083230	2,688.67
NEW JERSEY SUPPORT PAYMENT CENTER	NJ SUPPORT PAYMENT CENTER CHECK NO. - 00575150	158.41
OFFICE OF THE ATTORNEY GENERAL TX CHILD SUPPORT SDU	OFFICE OF THE ATTY GENERAL CHECK NO. - 00575151	273.91
PEOPLE QUALIFIED COMMITTEE AFL-CIO	PEOPLE QUALIFIED COMMITTEE CHECK NO. - 00575152	15.35
POLICE GUILD LEGAL DEFENSE FUND	POLICE GUILD LEGAL DEFENSE ACH PMT NO. - 80083218	636.00
PRE-PAID LEGAL SERVICES INC	PRE-PAID LEGAL SERVICE INC CHECK NO. - 00575153	436.41
REHN & ASSOCIATES SPOKANE CITY TREASURER	AW REHN-SEC 125 DEPENDENT CARE ACH PMT NO. - 80083246	3,368.44
REHN & ASSOCIATES SPOKANE CITY TREASURER	AW REHN-SEC 125 HEALTH ACH PMT NO. - 80083246	15,426.24
SPOKANE FIRE FIGHTERS BENEFIT TRUST	FIRE LONG TERM DISABILITY ACH PMT NO. - 80083190	17,455.58
SPOKANE POLICE BENEFIT ASSOC % SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE BENEFIT ASSOC ACH PMT NO. - 80083251	787.50
SPOKANE POLICE CHAPLAIN ASSOCIATION	POLICE CHAPLIN ASSOC ACH PMT NO. - 80083252	3,174.50
SPOKANE POLICE GUILD ATTN: BEN GREEN	POLICE GUILD ACH PMT NO. - 80083243	21,281.46
SPOKANE POLICE GUILD FRATERNAL ORDER OF POLICE	POLICE GUILD FRAT ORDER OF POL ACH PMT NO. - 80083256	825.66
SPOKANE POLICE K-9 MEMBERSHIP FUND	POLICE K9 MEMBERSHIP FUND ACH PMT NO. - 80083253	105.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPOKANE POLICE SWAT TEAM %SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE SWAT TEAM ACH PMT NO. - 80083260	400.00
SPOKANE POLICE TACTICAL TEAM % SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE TACTICAL TEAM ACH PMT NO. - 80083263	304.00
STATE DISBURSMENT UNIT ATTN: EMPLOYER PAYMENTS	STATE DISBURSEMENT UNIT CHECK NO. - 00575158	298.11
SUPPORT PAYMENT CLEARINGHOUSE	DEPT OF ECONOMIC SECURITY CHECK NO. - 00575128	257.88

UNITED STATES TREASURY INTERNAL REVENUE SERVICE/ ACS	UNITED STATES TREASURY CHECK NO. - 00575161	12.52
UNITED WAY	UNITED WAY ACH PMT NO. - 80083265	529.95
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	FICA WITHHOLDING-CITY CHECK NO. - 00575162	270,639.03
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	FIT WITHHOLDING-CITY CHECK NO. - 00575162	774,747.70
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	MEDI WITHHOLDING-CITY CHECK NO. - 00575162	108,944.17
US BANK TRUST NA OR CITY OF SPOKANE	CITY RETIREMENT SYSTEM ACH PMT NO. - 80083266	404,782.99
WA GET PROGRAM	WA GET PROGRAM CHECK NO. - 00575163	295.00
WA ST COUNCIL OF CITY & COUNTY EMPLOYEES	WA ST COUNCIL OF CITY&CO EMPL ACH PMT NO. - 80083268	27,393.13
WA STATE SUPPORT REGISTRY OR CITY OF SPOKANE TREASURER	WA STATE CHILD SUPPORT CHECK NO. - 00575164	15,468.96
WESTERN STATES POLICE MEDICAL TRUST	NW PUBLIC EMP MEDICAL TRUST CHECK NO. - 00575167	937.50
WSCCCE, AFSCME, AFL-CIO	WSCCCE AFSCME AFL CIO CHECK NO. - 00575169	311.08
TOTAL FOR 6960 - SALARY CLEARING FUND NEW		2,151,475.31
TOTAL CLAIMS		8,235,890.55

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	16,583.35		
00574952	AG ENTERPRISE SUPPLY INC	2,126.82		
00574953	BROADWAY TRUCK STOP/DIV OF	40.49		
00574954	C & B UPHOLSTERY INC	637.07		
00574955	WATERCO OF THE PACIFIC NORTH	516.18		
00574956	DIRECT AUTOMOTIVE DISTRIBUTI	382.17		
00574957	HI-LINE ELECTRIC CO	791.30		
00574958	GROUP W MARKETING INC	1,000.00		
00574959	KIRK MISENHEIMER	143.09		
00574960	SIX ROBBLEES INC	1,921.49		
00574961	T-MOBILE	29.10		
00574962	NATIONSERVE	2,701.97		
00574963	BPR CUMULUS LLC		3,000.00	
00574964	CENTURYLINK		316.62	
00574965	JOCELYN NUNEZ		25.00	
00574966	GLORIA BAYNES		50.00	
00574967	ALEXIS L. GUIZAR-DIAZ		75.00	
00574968	T-MOBILE		57.02	
00574969	WASHINGTON STATE UNIVERSITY		50.00	
00574970	SPOKANE REGIONAL HEALTH DIST	11,044.68		
00574971	WASHINGTON LEOFF	7,333.20		
00575099	AT&T MOBILITY	117.32		
00575100	BOUND TREE MEDICAL LLC	70.55		
00575101	CENTURYLINK	159.93		
00575102	WILLIAM J GONZALEZ	1,352.56		
00575103	THE BARTON BOYS HEATING & A/	15.00		
00575104	JEFFREY AND LISA COOK	84.53		
00575105	SPECIALTY INSULATION	39.25		
00575106	THARALDSON HOSPITALITY	389.15		
00575107	KYLE T KNIGGE	310.30		
00575108	CATHOLIC HOUSING COMMUNITIES	19.00		
00575109	CATHOLIC CHARITIES	19.00		
00575110	STAMEY BOLES	164.50		
00575111	KAREN CARLBERG	163.24		
00575112	DONNA FAGAN	82.29		
00575113	ROCKWOOD NEIGHBORHOOD COUNCI	114.27		
00575114	SPOKANE CITY TREASURER	75.00		
00575115	UNITED PARCEL SERVICE	228.78		
00575116	WA ASSN OF SHERIFFS & POLICE	225.00		
00575125	CENTURYLINK	665.01		
00575126	CHILD SUPPORT SERVICES	429.60		
00575127	DANIEL H BRUNNER, TRUSTEE	400.59		
00575128	SUPPORT PAYMENT CLEARINGHOUS	257.88		
00575129	WILLIAM J GONZALEZ	40.00		
00575130	HUMAN RESOURCES	1,193.00		
00575131	ICMA RETIREMENT TRUST 457	442,957.94		
00575132	ICMA RETIREMENT TRUST 457 LO	58,018.19		
00575133	IDAHO STATE TAX COMMISSION	150.22		
00575134	ING LIFE INSURANCE & ANNUITY	115,816.52		
00575135	KELLER SUPPLY COMPANY	16,599.63		
00575136	KGS NORTHWEST, LLC	2,497.11		
00575137	MICHAEL DEMASI	149.64		
00575138	WINDERMERE PM	165.63		

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00575139	LANZCE G DOUGLASS INC	486.75		
00575140	CAREN HUBBARD	24.00		
00575141	JOSHUA & ALISON TAYLOR	620.00		
00575142	STURM HEATING	15.00		
00575143	COLLEEN JONES	50.00		
00575144	JAMES SAWYER	50.00		
00575145	RODGER A LUNDBERG	22.61		
00575146	RODNEY EUGENE CORMIER	500.00		
00575147	M & L SUPPLY CO INC	17,022.77		
00575148	MARY M WINKES	163.24		
00575149	CHARLES HANSEN	163.24		
00575150	NEW JERSEY SUPPORT PAYMENT	158.41		
00575151	OFFICE OF THE ATTORNEY GENER	273.91		
00575152	PEOPLE QUALIFIED COMMITTEE	15.35		
00575153	PRE-PAID LEGAL SERVICES INC	436.41		
00575154	R.V. KUHN & ASSOCIATES, INC	6,875.00		
00575155	SIX ROBBLEES INC	97.27		
00575156	SPOKANE COUNTY PROSECUTING	1,388.82		
00575157	SPOKANE VALLEY POWER TOOL IN	14,893.68		
00575158	STATE DISBURSMENT UNIT	298.11		
00575159	T-MOBILE	96.19		
00575160	T-MOBILE	418.97		
00575161	UNITED STATES TREASURY	12.52		
00575162	US BANK OR CITY TREASURER	1,533,914.10		
00575163	WA GET PROGRAM	295.00		
00575164	WA STATE SUPPORT REGISTRY OR	15,468.96		
00575165	WA STATE TREASURER	100,114.30		
00575166	JUNE WALLACE	1,853.98		
00575167	WESTERN STATES POLICE MEDICA	1,562.50		
00575168	WM RECYCLE AMERICA LLC	104,059.57		
00575169	WSCCCE, AFSCME, AFL-CIO	311.08		
00575170	SPOKANE TRIBE OF INDIANS			1,026.20
00575171	VISIONARY COMMUNICATIONS, IN			589.73
00575172	HABITAT FOR HUMANITY SPOKANE			
80082983	ALS LABORATORY GROUP	424.00		
80082984	AMERIGAS PROPANE LP	380.47		
80082985	ANATEK LABS INC	2,422.50		
80082986	APSCO LLC	6,759.11		
80082987	ASPEN AERIALS INC	1,277.42		
80082988	AVISTA UTILITIES		131.53	
80082989	BAINBRIDGE ASSOCIATES LLC	180.62		
80082990	BAKER & TAYLOR BOOKS		8,896.12	
80082991	BATTERY SYSTEMS INC	544.58		
80082992	BRIDGESTONE AMERICAS INC	2,696.70		
80082993	BROADWAY INDUSTRIAL SUPPLY L	1,469.23		
80082994	BUCK'S TIRE & AUTOMOTIVE	282.99		
80082995	CENGAGE LEARNING INC		95.51	
80082996	CH2M HILL	3,437.50		
80082997	CHEMSEARCH FE DIVISION	384.59		
80082998	CINTAS CORPORATION NO 3	913.54	38.12	
80082999	COLUMBIA FORD INC	100,957.26		
80083000	CONNELL OIL INC	192.55		
80083001	CONTRACT DESIGN ASSOCIATES I	602.96		

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80083002	CONTROL SOLUTIONS NW INC		8,984.73	

80083003	COPIERS NORTHWEST INC	82.74	
80083004	CUMMINS NORTHWEST LLC	15,629.07	
80083005	DANA R DALRYMPLE		60.00
80083006	ECOCHEM ANALYTICS INC	10,723.27	
80083007	ELJAY OIL CO INC	1,222.99	
80083008	EVERGREEN STATE TOWING LLC	139.39	
80083009	FASTENAL CO	661.87	
80083010	GORDON TRUCK CENTERS INC DBA	1,548.51	
80083011	GORLEY LOGISTICS LLC	57.47	
80083012	HITACHI ZOSEN INOVA U.S.A.	173,865.41	
80083013	INDEX DATA LLC		32,000.00
80083014	INGRAM LIBRARY SERVICES LLC		40.68
80083015	INLAND ENVIRONMENTAL RESOURC	13,659.23	
80083016	INLAND PACIFIC HOSE & FITTIN	166.72	
80083017	KENWORTH SALES COMPANY	269.02	
80083018	MARTIN LUTHER KING JR FAMILY		265.08
80083019	MCGUIRE BEARING CO	913.17	
80083020	MCKINSTRY CO LLC		983.72
80083021	MIDWEST TAPE		351.48
80083022	MOTION AUTO SUPPLY	2,605.82	
80083023	MOTION INDUSTRIES INC	727.57	
80083024	MT LIBRARY SERVICES INC		2,064.74
80083025	MURL'S DRIVELINE SERVICE	244.42	
80083026	NALCO CO	8,400.54	
80083027	NAPA AUTO PARTS	995.99	
80083028	NORCO INC	54.36	
80083029	NORLIFT INC	301.57	
80083030	NORTHWEST FLUID SOLUTIONS IN	384.29	
80083031	NOVUS AUTO GLASS	1,192.10	
80083032	OLIN CORPORATION	18,758.42	
80083033	MARK HENDERSON	255.91	
80083034	OWEN EQUIPMENT CO	1,779.63	
80083035	OXARC INC	462.29	
80083036	PACWEST MACHINERY LLC	4,755.52	
80083037	PAPE MACHINERY INC	260,748.68	
80083038	PETE LIEN & SONS INC	15,432.01	
80083039	POWERCOM.INC	5,379.66	
80083040	PUMPTECH INC	3,506.89	
80083041	RACOM CORPORATION	3,461.94	
80083042	REHN & ASSOCIATES	24.00	
80083043	BRANDSAFWAY SERVICES INC	980.10	
80083044	SOLID WASTE SYSTEMS INC	7,949.59	
80083045	SPOKANE HOUSE OF HOSE INC	9.45	
80083046	SPOKANE POWERSPORTS INC	1,425.43	
80083047	SPRING ENVIRONMENTAL INC	3,000.00	
80083048	TACOMA SCREW PRODUCTS INC	451.63	
80083049	TESSCO INCORPORATED	50.75	
80083050	TIFCO INDUSTRIES	382.61	
80083051	TITAN TRUCK EQUIPMENT	6,298.07	
80083052	TOBY'S BODY & FENDER INC	2,249.88	
80083053	TRANSPORT EQUIPMENT INC	2,432.06	
80083054	TWO RIVERS TERMINAL LLC	4,259.85	

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80083055	VERIZON WIRELESS	125.68		
80083056	WA STATE DEPT OF ECOLOGY	442,340.66		
80083057	WASHINGTON EQUIPMENT MFG CO I	508.74		
80083058	GWP HOLDINGS LLC	2,643.79		
80083059	WESTERN STATES EQUIPMENT CO	2,202.52		

80083060	WINGFOOT COMMERCIAL TIRE	16,949.21		
80083061	MELYNDA K HARMON		29.33	
80083062	LARRY B HUGHES		29.33	
80083063	ANA L KRUGER		55.77	
80083064	INLAND NW AGC APPRENTICESHIP			
80083065	AIRGRONOMICS NORTH LLC			3,756.92
80083066	ALSCO DIVISION OF ALSCO INC			140.46
80083067	NORTHWEST INDUSTRIAL SERVICE			
80083068	ANDERSON ENVIRONMENTAL	6,556.95		
80083069	AVISTA UTILITIES			
80083070	BARR-TECH LLC	85,823.68		
80083071	BERNARDO-WILLS ARCHITECTS PC			30,129.92
80083072	COMCAST			415.08
80083073	CONNELL OIL INC			1,651.30
80083074	DESIGNER DECAL INC			299.48
80083075	GEO ENGINEERS INC			14,158.65
80083076	GOODWILL INDUSTRIES OF THE			
80083077	GRAPHIC ART PRODUCTIONS DBA			91.48
80083078	HELENA AGRI-ENTERPRISES			1,677.93
80083079	HILL INTERNATIONAL INC			4,135.01
80083080	KPFF CONSULTING ENGINEERS	79,010.44		
80083081	NICHOLLS KOVICH ENGINEERING	9,220.13		
80083082	NORTHEAST YOUTH CENTER	37,777.82		
80083083	OVERDRIVE INC		4,922.49	
80083084	PARKEON INC	570.00		
80083085	RIVER PARK SQUARE LLC	2,080.00		
80083086	SIMPLOT PARTNERS			1,998.74
80083087	SPOKANE ARTS FUND			25,000.00
80083088	SPOKANE AREA WORKFORCE			
80083089	SPOKANE PRO CARE INC	346.31		
80083090	TC SHERRY & ASSOCIATES PS db	5,075.00		
80083091	ST JOHN'S PROPERTIES			
80083092	STRATA GEOTECHNICAL ENGINEER		4,211.00	6,031.50
80083093	VOLUNTEERS OF AMERICA OF			
80083094	WESTERN EQUIPMENT DISTRIBUTO			828.09
80083095	WILBUR ELLIS COMPANY			1,411.02
80083096	ABM JANITORIAL SERVICES SOUT	1,104.30		
80083097	ALL ABOUT TOWING SERVICES	206.91		
80083098	ALLIED ENVELOPE	115.79		
80083099	ALSCO DIVISION OF ALSCO INC	70.79		
80083100	ALWAYS TOWING & ROAD SERVICE	103.45		
80083101	ANATEK LABS INC	1,907.50		
80083102	APPLIED INDUSTRIAL	5,473.10		
80083103	ARAMARK UNIFORM SERVICES	83.22		
80083104	AVISTA UTILITIES	8,485.38		
80083105	THE FA BARTLETT TREE EXPERT	11,737.52		
80083106	BEACON SERVICE INC	672.86		
80083107	BUDINGER & ASSOCIATES INC	21,630.32		

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CITY OF SPOKANE
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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80083108	C & C YARD CARE	1,654.20		
80083109	CDW GOVERNMENT INC	498.25		
80083110	CINTAS CORPORATION NO 3	9,087.16		
80083111	CITY SERVICE VALCON LLC	423.05		
80083112	COLUMBIA ELECTRIC SUPPLY/DIV	4,482.32		
80083113	COMPLETE OFFICE LLC	4,029.30		
80083114	CONTRACT DESIGN ASSOCIATES I	1,264.63		
80083115	CONTROL SOLUTIONS NW INC	4,102.21		
80083116	COPIERS NORTHWEST INC	472.63		

80083117	DALLY ENVIRONMENTAL LLC	1,229.25
80083118	DELL MARKETING LP	6,823.80
80083119	DIAMOND TECHNOLOGIES	1,967.92
80083120	DIVCO INC	1,330.25
80083121	LECCO ENTERPRISES LLC	6,201.86
80083122	ELJAY OIL CO INC	917.42
80083123	ENNIS-FLINT TRADING INC	1,169.92
80083124	ENVIRONMENT CONTROL OF SPOKA	4,375.00
80083125	ERGON ASPHALT & EMULSIONS IN	1,795.76
80083126	EVERGREEN STATE TOWING LLC	103.46
80083127	EYEMART EXPRESS LLC	350.00
80083128	FASTENAL CO	3,287.91
80083129	FISHER'S TOWING AND TRANSPOR	103.46
80083130	FLEETCOR TECHNOLOGIES INC	16,430.26
80083131	GALLS LLC	357.93
80083132	GENERAL FIRE EXTINGUISHER	774.93
80083133	GEO ENGINEERS INC	1,446.26
80083134	GHD INC	5,579.50
80083135	GORDON TRUCK CENTERS INC DBA	174.50
80083136	GORLEY LOGISTICS LLC	27.14
80083137	GRAINGER INC	694.21
80083138	GUNARAMA WHOLESALE INC	124.35
80083139	HERC RENTALS INC	517.28
80083140	HISTORICAL RESEARCH ASSOCIAT	1,932.02
80083141	HYDRAULICS PLUS INC	1,055.47
80083142	ICON CORPORATION	1,633.50
80083143	INLAND ENVIRONMENTAL RESOURC	6,969.88
80083144	JOHNSON CONTROLS FIRE	4,106.59
80083145	KEMIRA WATER SOLUTIONS INC	31,317.73
80083146	KING BROADCASTING COMPANY	1,995.00
80083147	LOOMIS ARMORED US INC	528.13
80083148	LAURI WEINMANN	3,219.93
80083149	NATIONAL FILTER MEDIA	6,293.33
80083150	NELSON'S TOWING AND REPAIR/	336.24
80083151	NORCO INC	1,096.93
80083152	NORTHSTAR CHEMICAL INC	5,889.31
80083153	ONLINE CLEANING SERVICES	8,540.58
80083154	PACIFIC NW EMERGENCY EQUIPME	1,058.51
80083155	PARTNERS WITH FAMILIES &	
80083156	PCE PACIFIC INC	3,125.55
80083157	PETE LIEN & SONS INC	8,036.32
80083158	PIONEER HUMAN SERVICES	
80083159	PREMERA BLUE CROSS OR	286,674.83
80083160	BRANDSAFWAY SERVICES INC	5,041.32

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80083161	SEFAC USA INC	1,424.40		
80083162	SHAMROCK MANUFACTURING INC	4,548.43		
80083163	SKR CORPORATION	336.23		
80083164	MATT HOUSTON	2,015.00		
80083165	SPOKANE ARTS FUND	6,500.00		
80083166	SPOKANE COUNTY TREASURER	6,344.38		
80083167	SPOKANE HOUSING AUTHORITY			
80083168	SPOKANE INT'L AIRPORT	34,537.32		
80083169	SPOKANE PUBLIC FACILITIES	184,728.05		
80083170	SUSTEEN INC	2,985.00		
80083171	SVL ANALYTICAL INC	126.00		
80083172	TESTAMERICA LABORATORIES INC	3,446.50		
80083173	THE HIDE OUT/ROYCE SHIELDS	70.79		

80083174	UNITEC DORSH LLC	1,195.18	
80083175	US BANK OR CITY TREASURER	25,200.69	
80083176	VERIZON WIRELESS	400.81	
80083177	VOLUNTEERS OF AMERICA OF		
80083178	WASTE MANAGEMENT OF WA DBA	1,891.27	
80083179	YWCA	4,433.10	
80083180	NATHAN MULKEY	100.00	
80083181	JASON WEBSTER	30.00	
80083182	ACCELERATED DATA SYSTEMS INC		
80083183	ACTION MATERIALS	2,120.84	
80083184	ALLIED ENVELOPE	105.12	
80083185	ALSCO DIVISION OF ALSCO INC	1,246.90	
80083186	ALTERNATIVE SERVICE CONCEPTS	26,740.10	
80083187	AVISTA UTILITIES	433,874.60	
80083188	BACON CONCRETE INC		141,089.70
80083189	BANNER FURNACE & FUEL	142.66	
80083190	SPOKANE FIRE FIGHTERS BENEFIT	17,455.58	
80083191	CATHOLIC CHARITIES		
80083192	CINTAS CORPORATION NO 3	1,346.21	
80083193	CITY SERVICE VALCON LLC	3,016.62	
80083194	COLUMBIA ELECTRIC SUPPLY/DIV	19,011.01	
80083195	COLUMBIA FORD INC	89,794.22	
80083196	COMCAST	670.41	
80083197	STEVE CONNER		4,875.42
80083198	CONTRACT DESIGN ASSOCIATES I	15,336.34	
80083199	COPIERS NORTHWEST INC		209.37
80083200	COPPER STATE BOLT & NUT CO	1,032.92	
80083201	COWLES PUBLISHING COMPANY	1,121.59	
80083202	CREEK AT QUALCHAN GOLF COURSE		13,416.72
80083203	DAVID CLARK COMPANY INC	416.75	
80083204	DELL MARKETING LP	6,774.19	
80083205	DELTA DENTAL OF WASHINGTON	30,740.01	
80083206	DESAUTEL HEGE COMMUNICATIONS		10,452.95
80083207	DEVRIES INFORMATION MANAGEMENT	133.50	
80083208	DIGNITARY PROTECTION TEAM FU	120.00	
80083209	EASTERN WASHINGTON UNIVERSITY	2,087.08	
80083210	EDU MEMBERSHIP FUND	20.00	
80083211	ELJAY OIL CO INC	2,535.97	
80083212	ENVIRONMENT CONTROL OF SPOKANE		
80083213	FASTENAL CO	53.58	

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80083214	FEDERAL EXPRESS CORP/DBA FED	1,337.67		
80083215	GALLS LLC	282.27		
80083216	GORDON TRUCK CENTERS INC DBA	5,184.14		
80083217	GORLEY LOGISTICS LLC	40.71		
80083218	POLICE GUILD LEGAL DEFENSE	636.00		
80083219	MCCOLLUM FORD SALES INC	1,765.84		
80083220	HASKINS STEEL CO INC	2,509.30		
80083221	HEALTHCARE ACTUARIES LLC	1,250.00		
80083222	HELENA AGRI-ENTERPRISES			359.37
80083223	HOWELER & YOON ARCHITECTURE			156,976.51
80083224	HUBER TECHNOLOGY INC	1,310.07		
80083225	IDEXX DISTRIBUTION GROUP	18.27		
80083226	INT'L ASSN OF FIREFIGHTERS/	52,156.86		
80083227	KAISER FOUNDATION HEALTH PLA	79,954.75		
80083228	LT & CAPT ASSOCIATION	1,740.00		
80083229	LTS & CPTS LEGAL DEFENSE FUN	42.00		
80083230	M & P ASSOCIATION	2,688.67		

80083231	MCCOY POWER CONSULTANTS INC	7,400.00	
80083232	MCKINSTRY CO LLC	653.50	
80083233	METAL & CABLE CORP, INC	3,953.12	
80083234	MUNICIPAL EMERGENCY SERVICES	254.44	
80083235	NEPTUNE TECHNOLOGY GROUP INC	4,384.67	
80083236	NORCO INC	702.01	72.46
80083237	NORTH COAST ELECTRIC COMPANY	1,503.87	
80083238	NORTHWEST RIVER SUPPLIES INC	2,413.62	
80083239	OGLETREE DEAKINS NASH SMOAK	1,000.50	
80083240	PEDIATRIC EMERGENCY STANDARD	3,090.00	
80083241	NATIONAL EMPLOYERS COUNCIL I	500.00	
80083242	PLUMB LOCO INC	612.57	
80083243	SPOKANE POLICE GUILD	21,281.46	
80083244	PUMPTECH INC	2,690.12	
80083245	REGIONAL DISPOSAL COMPANY	1,190,659.55	
80083246	REHN & ASSOCIATES	18,794.68	
80083247	RHODES CRANE & RIGGING INC	2,145.33	
80083248	ROBERT HALF INTERNATIONAL IN		134.95
80083249	SANDBAGGERS CLUB LLC		11,045.08
80083250	SHAMROCK MANUFACTURING INC	12,747.38	
80083251	SPOKANE POLICE BENEFIT ASSOC	787.50	
80083252	SPOKANE POLICE CHAPLAIN	3,174.50	
80083253	SPOKANE POLICE K-9 MEMBERSHI	105.00	
80083254	SPOKANE ARTS FUND	175,000.00	
80083255	SPOKANE COUNTY TREASURER	443,632.47	
80083256	SPOKANE POLICE GUILD FRATERN	825.66	
80083257	SPRAGUE PEST CONTROL/DIV OF		128.42
80083258	STELLAR INDUSTRIAL SUPPLY IN	67.92	
80083259	SVL ANALYTICAL INC	152.23	
80083260	SPOKANE POLICE SWAT TEAM	400.00	
80083261	LARIVIERE INC		1,580,757.11
80083262	T & T GOLF MANAGEMENT INC		7,090.66
80083263	SPOKANE POLICE TACTICAL TEAM	304.00	
80083264	THOMAS DEAN & HOSKINS INC		21,371.15
80083265	UNITED WAY	529.95	
80083266	US BANK TRUST NA	809,565.98	

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80083267	VERIZON WIRELESS	13,369.17		
80083268	WA ST COUNCIL OF CITY & COUN	27,393.13		
80083269	WA STATE DEPT OF CORRECTIONS	480.00		
80083270	WHELEN ENGINEERING CO INC	142.44		
80083271	KEVIN HAUGHTON	629.67		
80083272	ALEXIS R MOORE	20.00		
80083273	KEVIN M SMITH	80.00		
80083274	MARLIN E THORMAN	25.00		
80083275	MICHAEL VAUGHAN	2,512.76		
80083276	LEE M VENNING	571.90		
80083277	TRAVIS J WISE	30.00		
		8,235,890.55	66,733.27	2,041,321.38
				=====
		CITYWIDE TOTAL:		10,781,450.89

MINUTES OF SPOKANE CITY COUNCIL

Monday, October 5, 2020

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions and the 6:00 p.m. Legislative Session were held virtually and streamed live online and aired on City Cable 5. Pursuant to Governor Jay Inslee's Eleventh Updated Proclamation 20-28.11, dated October 2, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through November 9, 2020. The public was encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering an access code when prompted.

Roll Call

On roll call, Council President Beggs and Council Members Burke, Cathcart, Mumm, Stratton, and Wilkerson were present. (Council President Beggs was in attendance in the Council Chambers and also participated in the meeting via WebEx. Council Members Burke, Cathcart, Mumm, Stratton, and Wilkerson attended the meeting via WebEx.) Council Member Kinnear was absent.

City Attorney Mike Ormsby (attending via WebEx), City Council Policy Advisor Brian McClatchey (via WebEx), and City Clerk Terri Pfister (Chambers) were also virtually present.

Advance Agenda Review

The City Council received an overview from staff on the October 12, 2020, Advance Agenda items.

Emergency Ordinances C35860 and C35861 (Deferred from July 13, 2020, Agenda) Council Sponsor: Council President Beggs)

Subsequent to Council discussion, the following action was taken:

Motion by Council Member Stratton, seconded by Council Member Cathcart, **to defer indefinitely** Emergency Ordinances C35860 (establishing a local residential tenancy code) and C35861 (requiring specific cause for most residential evictions); **carried 5-1 (Council Member Burke “no” and Council Member Kinnear absent).**

Final Reading Ordinance C35924 (Deferred from September 21, 2020, Agenda) (Council Sponsor: Council Member Cathcart)

Subsequent to Council discussion, the following action was taken:

Motion by Council Member Cathcart, seconded by Council Member Stratton, **to defer** Final Reading Ordinance C35924—granting Yellowstone Pipe Line Company, a corporation, chartered in the State of Delaware, the nonexclusive right, privilege, authority, and franchise to construct, operate, maintain, remove, replace, and repair existing pipeline facilities together with equipment and appurtenances thereto, for the transportation of petroleum products and byproducts in the public right-of-way within and through the City of Spokane, Spokane County, WA—to November 2, 2020; **carried unanimously (Council Member Kinnear absent).**

Action to Approve October 12, 2020, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 12, 2020, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Wilkerson, seconded by Council Member Stratton, **to approve** the Advance Agenda for Monday, October 12, 2020, as amended; with

Motion to amend the current motion by Council Member Cathcart, seconded by Council Member Mumm, **to move** Special Budget Ordinance C35950 (allowing for purchase of a Haz Mat equipment truck) to the 3:30 p.m. Briefing Session; **carried unanimously (Council Member Kinnear absent).**

Main Motion, as amended/modified, **to approve** the Advance Agenda for Monday, October 12, 2020, as amended; **carried unanimously (Council Member Kinnear absent).**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council considered the October 5, 2020, Current Agenda.

Suspension of Council Rules

Motion by Council Member Mumm, seconded by Council Member Burke, **to suspend** the Council Rules; **carried unanimously (Council Member Kinnear absent).**

Addition of OPR 2020-0742 and OPR 2019-0582 to the Current Consent Agenda

Motion by Council Member Mumm, seconded by Council Member Burke **to add** Item No. 14 [Interlocal Cooperation Agreement with Spokane County regarding the renovation costs for Spokane County Mental Health Crisis Stabilization Facility for law enforcement and first responders (OPR 2020-0742)] and Item No. 15 [Second Amendment to Interlocal Agreement with Spokane Regional Emergency Communication regarding temporary 9-1-1 dispatch backup

support services extending the termination date to February 1, 2021 (OPR 2019-0852)] to the Current Consent Agenda; **carried unanimously (Council Member Kinnear absent).**

Addition of an Amendment to Resolution 2020-0005 to Appoint Alternates to Spokane Regional Transportation Council (Cross Reference: CPR 1993-0113)

Motion by Council Member Burke, seconded by Council Member Mumm, **to add** to today's (October 5) Consent Agenda (as Item No. 16) an amendment to Resolution 2020-0005 to add Council Members Mumm, Stratton, Wilkerson, Cathcart, and Council President Beggs as alternates to the Spokane Regional Transportation Council and delegating the schedule of which alternates will attend as needed to Council President Beggs; **carried unanimously (Council Member Kinnear absent).**

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council (Council Member Kinnear absent) approved Staff Recommendations for the following items:

Value Blanket Renewal with Atlas Copco (Arlington, WA) for compressor rentals as-needed and during scheduled/unscheduled outages at the Waste to Energy Facility from January 1, 2021, through December 31, 2021—not to exceed \$135,000 (incl. tax). (OPR 2016-0819 / RFQ 5119-19)

Purchase from Evergreen Tractor (Spokane) of feedbelt pulleys and rollers for the Waste to Energy Facility—not to exceed \$110,000 (excl. tax). (OPR 2020-0727 / RFQ 5323-20)

Contract with Shamrock Paving, Inc. (Spokane), for road construction services at the Waste to Energy Facility from October 1, 2020, through June 1, 2021—\$106,066 (incl. tax). An administrative reserve of \$10,606.60, which is 10% of the contract price, will be set aside. (OPR 2020-0728 / PW ITB 5322-20)

Contract Extension No. 4 of 4 with Hydrotech Generator Repair Plus, Inc. (Spokane Valley) for the off-site rebuilding of hydraulic and pneumatic cylinders throughout the Waste to Energy Facility from January 1, 2021, through December 31, 2021—not to exceed \$100,000 (incl. tax). (OPR 2016-0913 / RFP 4303-16)

Contract Renewals Nos. 1 of 4 for the Waste to Energy Facility from January 1, 2021, through December 31, 2021, with:

- a. Big Sky Industrial (Spokane) for vacuum support services—not to exceed \$110,000 (incl. tax). (OPR 2019-0956 / PW ITB 5098-19)
- b. Bay Valve Service, LLC (Longview, WA) for onsite valve repair services—not to exceed \$300,000 (incl. tax). (OPR 2019-0957 / PW ITB 5133-19)

Acceptance of fiscal year 2019 Continuum of Care Program Grant Award from the U.S. Department of Housing and Urban Development and approval to enter into sub recipient agreements with the awarded grantees. (OPR 2020-0729)

Grant Acceptance from the Washington Traffic Safety Commission for federal funding provided by the U.S. Department of Transportation's National Highway Safety Administration Grant Project for DUI Enforcement from October 1, 2020, through September 30, 2021—\$155,024. (OPR 2020-0730)

Contract Renewal No. 2 of 2 for bacteriological and chemical analysis of ground and drinking water on an as-needed basis for the Solid Waste and Water Departments from October 1, 2020, to September 30, 2021, with:

- a. Anatek Labs, Inc. (Spokane)—not to exceed \$58,575 (incl. tax). (OPR 2016-0784 / RFP 4259-16)
- b. Edge Analytical, Inc. (Burlington, WA)—not to exceed \$58,575 (incl. tax). (OPR 2016-0795 / RFP 4259-16)

Contract Renewal No. 1 of 2 with ALS Canada LTD. (Burlington, Ontario, CA) for specialized testing of wastewater and stormwater, which fulfills the Department of Ecology issued discharge permit—\$55,930 (plus tax). (OPR 2017-0770 / RFP 4372-17)

Contract with Transmap Corporation (Columbus, OH) for condition assessment of the City's Arterial Street System—not to exceed \$65,000 (incl. tax). (OPR 2020-0731 / IRFP 5318-20)

Three-year Contract with Lexipol for Law Enforcement Policy Manual upgrade and subscription—\$138,571. (OPR 2020-0736)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through September 25, 2020, total \$9,894,475.64 (Check Nos. 574673 - 574806; ACH Nos. 82502 - 82739), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,379,779.96.

City Council Meeting Minutes: September 21, 2020.

Interlocal Cooperation Agreement with Spokane County regarding the renovation costs for Spokane County Mental Health Crisis Stabilization Facility for law enforcement and first responders—\$1,100,000. (OPR 2020-0742)

Second Amendment to Interlocal Agreement with Spokane Regional Emergency Communication regarding temporary 9-1-1 dispatch backup support services extending the termination date to February 1, 2021. (OPR 2019-0852)

Amendment to Resolution 2020-0005 to add Council Members Mumm, Stratton, Wilkerson, Cathcart, and Council President Beggs as alternates to the Spokane Regional Transportation

Council and delegating the schedule of which alternates will attend as needed to Council President Beggs.

SPECIAL BUDGET ORDINANCE

Special Budget Ordinance C35949 (Council Sponsor: Council Member Mumm) (Note: Special Budget Ordinance was moved to 3:30 p.m. Administrative Session by Council Action taken on September 28, 2020.)

Upon Unanimous Roll Call Vote (Council Member Kinnear absent), the City Council passed Special Budget Ordinance C35949 amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Various Funds

FROM: Various Accounts, \$3,243,903;

TO: Various Accounts, same amount.

(This action provides funding for City operational costs incurred due to the COVID-19 public health emergency during the period of March 1, 2020, thru November 30, 2020, and budgets for \$614,742 in FEMA and \$2,629,161 in City CARES Act Funding.)

CITY COUNCIL PROCLAMATION

October 8, 2020 *Ombuds Day*

Council Member Cathcart read a proclamation in recognition of Ombuds Day and in recognition of the City's Police Ombudsman. Police Ombudsman Bart Logue thanked the City Council for the proclamation.

2019 ANNUAL REPORTS – OFFICE OF THE POLICE OMBUDSMAN AND OFFICE OF THE POLICE OMBUDSMAN COMMISSION

Police Ombudsman Bart Logue and Office of Police Ombudsman Committee Chair Jenny Rose presented the 2019 Annual Reports of the Office of the Police Ombudsman and Office of the Police Ombudsman Commission, and Council inquiry and commentary was held.

EXECUTIVE SESSION

No Executive Session was held.

LEGISLATIVE SESSION - CANCELED

The regularly scheduled 6:00 p.m. Legislative Session was canceled and was not held for October 5, 2020. City Council instead considered the Legislative Agenda items during the regularly scheduled 3:30 p.m. Briefing/Administrative Sessions.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 4:56 p.m.

Minutes prepared and submitted for publication in the October 14, 2020, issue of the *Official Gazette*.

Terri Pfister
Spokane City Clerk

Approved by Spokane City Council on _____, 2020.

Breean Beggs
City Council President



Agenda Sheet for City Council Meeting of:
10/19/2020

Date Rec'd	10/12/2020
Clerk's File #	FIN 2020-0001
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	FINANCE & ADMIN
Contact Name/Phone	PAUL INGIOSI 625-6061
Contact E-Mail	PINGIOSI@SPOKANECITY.ORG
Agenda Item Type	Hearings
Agenda Item Name	0410 - SET REVENUE HEARING

Agenda Wording

Setting public hearing on possible revenue sources for the 2021 Budget on October 26, 2020.

Summary (Background)

A city such as Spokane that collects a regular property tax levy must hold a public hearing on possible revenue sources for the 2021 current expense budget, including consideration of possible increases in property tax revenues (RCW 84.55.120). This hearing must be held before the meeting at which the City Council considers levy adoption. The property tax ordinance will be on the Council's November 9, 2020 agenda.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	
Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	INGIOSI, PAUL	<u>Study Session\Other</u>	
<u>Division Director</u>	WALLACE, TONYA	<u>Council Sponsor</u>	Council President Beggs
<u>Finance</u>	HUGHES, MICHELLE	<u>Distribution List</u>	
<u>Legal</u>	PICCOLO, MIKE		
<u>For the Mayor</u>	ORMSBY, MICHAEL		
<u>Additional Approvals</u>			
<u>Purchasing</u>			



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:



Agenda Sheet for City Council Meeting of:
10/19/2020

Date Rec'd	10/15/2020
Clerk's File #	OPR 2020-0663
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	CITY COUNCIL
Contact Name/Phone	BREEAN BEGGS 625-6254
Contact E-Mail	BBEGGS@SPOKANECITY.ORG
Agenda Item Type	Contract Item
Agenda Item Name	0320 - CARES ACT CONTRACT EXTENSION WITH GEOCKO

Agenda Wording

Contract extension with GEOCKO for CARES Act-funded services.

Summary (Background)

Extension of the contract with GEOCKO for CARES Act-related services to November 16, 2020, in the amount of \$1,039,100.

<u>Fiscal Impact</u>	Grant related? YES Public Works? NO	<u>Budget Account</u>
Expense	\$ \$1,039,100	# TBD
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	MCCLATCHEY, BRIAN	<u>Study Session\Other</u>	
<u>Division Director</u>		<u>Council Sponsor</u>	CP Beggs
<u>Finance</u>	HUGHES, MICHELLE	<u>Distribution List</u>	
<u>Legal</u>	PICCOLO, MIKE		
<u>For the Mayor</u>	ORMSBY, MICHAEL		
<u>Additional Approvals</u>			
<u>Purchasing</u>			
<u>GRANTS & CONTRACT MGMT</u>	STOPHER, SALLY		



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:



City of Spokane

**CONTRACT AMENDMENT/EXTENSION
WITH COST**

**Title: CARES RELIEF COMMUNITY
ECONOMIC SUPPORT GRANT**

This Contract Amendment/Extension including additional compensation is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **GEOCKO, INC., d/b/a LIVESTORIES**, whose address is 1904 3rd Avenue, Suite 100, Spokane, WA 99201 as ("Grantee"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into an Agreement wherein the Grantee agreed to distribute grant funds based upon City defined criteria to locally owned neighborhood businesses within the City in accordance with the Community Economic Support Project; and

WHEREAS, a change or revision is requested, additional time is required and additional grant funds provided and thus the Contract time for performance needs to be formally amended and extended by this written document.

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Agreement dated August 19, 2020, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Extension shall become effective on August 19,.

3. EXTENSION.

The contract documents are hereby extended and shall run through November 16, 2020.

4. AMENDMENT.

Section 11, 19 and 20 of Face Sheet, Section No.1, A, 1) Program Delivery and Section C of the contract documents is amended to read as follows:

~~11. End Date 10/15/2020, 19. Attachment "B"—Budget & Invoicing, Attachment "C"—A-19 Certification, Attachment "D"—A-19 Activity Report, 20, and FFATA-Certification. Section C, 1) and a. in their entirety~~
11. End Date 11/16/20,

Section 1, A, 1) Program Delivery:

ADD "under this amendment, non-profit organizations will receive priority funding"

Section C. REPORTING AND PAYMENT PROCEDURES.

Payment Procedures

The CITY shall reimburse the GRANTEE only for actual incurred costs upon presentation of an accurate and complete invoice approved by the CITY. Only those allowable costs directly related to this Agreement shall be paid. The amount of each request must be limited to the amount needed for payment of eligible costs. Requests for payment by GRANTEE shall be submitted no less than twice per month for the previous two weeks expenditures as directed below. For expenses incurred during the month of November the payment request shall be submitted on or before the 16th of November. In conjunction with each payment request, GRANTEE shall certify that services to be performed under this Agreement do not duplicate any services to be charged against any other grant, sub grant or other founding source. GRANTEE shall submit payment requests to the CITY's Contract Representative designated on the FACE SHEET of this Agreement either by mail to the address listed above or by e-mail to assigned Grant Manager.

a. Payment Requests:

The GRANTEE shall submit comprehensive invoice packets for the first and last months of the period of performance as identified on the FACE SHEET of this Agreement. Comprehensive invoices must include the invoice and complete supporting documentation, sub-reports and general ledger when applicable or requested. The CITY may request a comprehensive invoice in lieu of a monthly invoice for monitoring purposes throughout the period of performance of this Agreement.

With the exception of the invoices for the first and last months of the project, the GRANTEE shall submit semi-monthly invoices that include the billing invoice, appropriate sub-reports (e.g. payee expense detail, staff expense detail, housing assistance detail report), and the general ledger report if requested for the applicable period. The GRANTEE shall maintain appropriate supporting documentation, including copies of receipts, time and effort tracking, and proof of payment.

5. COMPENSATION.

The City shall pay an additional amount not to exceed **ONE MILLION THIRTY NINE THOUSAND ONE HUNDRED AND NO/100 DOLLARS (\$1,039,100.00)** for everything furnished and done under this Contract Amendment/Extension.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment/Extension by having legally-binding representatives affix their signatures below.

GEOCKO, INC., d/b/a LIVESTORIES

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Contract Amendment/Extension:

**Agenda Sheet for City Council Meeting of:**

10/19/2020

Date Rec'd

10/15/2020

Clerk's File #

OPR 2020-0664

Renews #**Cross Ref #****Submitting Dept**

CITY COUNCIL

Contact Name/Phone

BREEAN BEGGS 625-6254

Project #**Contact E-Mail**

BBEGGS@SPOKANECITY.ORG

Bid #**Agenda Item Type**

Contract Item

Requisition #**Agenda Item Name**

0320 - CARES ACT CONTRACT EXTENSION WITH SPOKANE WORKFORCE COUNCIL

Agenda Wording

Contract extension with Spokane Workforce Council for CARES Act-related services.

Summary (Background)

Extension of the contract with the Spokane Workforce Council in the amount of \$200,000, to November 16, 2020.

Fiscal Impact

Grant related? YES

Public Works? NO

Budget Account

Expense \$ 200,000

TBD

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

MCCLATCHEY, BRIAN

Study Session\Other**Division Director****Council Sponsor**

CP Beggs

Finance

HUGHES, MICHELLE

Distribution List**Legal**

PICCOLO, MIKE

For the Mayor

ORMSBY, MICHAEL

Additional Approvals**Purchasing****GRANTS &****CONTRACT MGMT**

STOPHER, SALLY



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:



City of Spokane

**CONTRACT AMENDMENT/EXTENSION
WITH COST**

Title: **CARES RELIEF COMMUNITY
ECONOMIC SUPPORT GRANT**

This Contract Amendment/Extension including additional compensation is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **SPOKANE WORKFORCE COUNCIL**, whose address is 140 South Arthur, Suite 300, Spokane, Washington 99202 as ("Grantee"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into an Agreement wherein the Grantee agreed to distribute grant funds as rental assistance to low income individuals and families within the City in accordance with the Community Economic Support Project; and

WHEREAS, a change or revision is requested, additional time is required and additional grant funds provided and thus the Contract time for performance needs to be formally amended and extended by this written document.

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Agreement dated August 24, 2020, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Extension shall become effective on August 24, 2020.

3. EXTENSION.

The contract documents are hereby extended and shall run through November 16, 2020.

4. AMENDMENT.

Section 11, 19 and 20 of Face Sheet, and Section C of the contract documents is amended to read as follows:

~~11. End Date 10/15/2020, 19. Attachment "B"—Budget & Invoicing, Attachment "C"—A-19 Certification, Attachment "D"—A-19 Activity Report, 20, and FFATA-Certification. Section C, 1) and a. in their entirety-~~
11. End Date 11/16/20, Section C. REPORTING AND PAYMENT PROCEDURES.

Payment Procedures

The CITY shall reimburse the GRANTEE only for actual incurred costs upon presentation of an accurate and complete invoice approved by the CITY. Only those allowable costs directly related to this Agreement shall be paid. The amount of each request must be limited to the amount needed for payment of eligible costs. Requests for payment by GRANTEE shall be submitted no less than twice per month for the previous two weeks expenditures as directed below. For expenses incurred during the month of November the payment request shall be submitted on or before the 16th of November. In conjunction with each payment request, GRANTEE shall certify that services to be performed under this Agreement do not duplicate any services to be charged against any other grant, sub grant or other founding source. GRANTEE shall submit payment requests to the CITY's Contract Representative designated on the FACE SHEET of this Agreement either by mail to the address listed above or by e-mail to assigned Grant Manager.

a. Payment Requests:

The GRANTEE shall submit comprehensive invoice packets for the first and last months of the period of performance as identified on the FACE SHEET of this Agreement. Comprehensive invoices must include the invoice and complete supporting documentation, sub-reports and general ledger when applicable or requested. The CITY may request a comprehensive invoice in lieu of a monthly invoice for monitoring purposes throughout the period of performance of this Agreement.

With the exception of the invoices for the first and last months of the project, the GRANTEE shall submit semi-monthly invoices that include the billing invoice, appropriate sub-reports (e.g. payee expense detail, staff expense detail, housing assistance detail report), and the general ledger report if requested for the applicable period. The GRANTEE shall maintain appropriate supporting documentation, including copies of receipts, time and effort tracking, and proof of payment.

5. COMPENSATION.

The City shall pay an additional amount not to exceed **TWO HUNDRED THOUSAND AND NO/100 DOLLARS (\$200,000.00)** for everything furnished and done under this Contract Amendment/Extension.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment/Extension by having legally-binding representatives affix their signatures below.

SPOKANE WORKFORCE COUNCIL

By _____
Signature Date

Type or Print Name

Title

Attest:

City Clerk

CITY OF SPOKANE

By _____
Signature Date

Type or Print Name

Title

Approved as to form:

Assistant City Attorney

Attachments that are part of this Contract Amendment/Extension:

20-178

**Agenda Sheet for City Council Meeting of:**

10/19/2020

Date Rec'd

10/15/2020

Clerk's File #

OPR 2020-0665

Renews #**Cross Ref #****Submitting Dept**

CITY COUNCIL

Contact Name/Phone

BREEAN BEGGS 625-6254

Project #**Contact E-Mail**

BBEGGS@SPOKANECITY.ORG

Bid #**Agenda Item Type**

Contract Item

Requisition #**Agenda Item Name**

0320 - CARES ACT CONTRACT EXTENSION WITH COMMUNITY-MINDED ENTERPRISES

Agenda Wording

Contract extension for CARES Act-related services with Community-Minded Enterprises

Summary (Background)

Extension of the CARES Act contract with Community-Minded Enterprises in the amount of 225,000 to November 16, 2020.

Fiscal Impact

Grant related? YES

Public Works? NO

Budget Account

Expense \$ 225,000

TBD

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

MCCLATCHEY, BRIAN

Study Session\Other**Division Director****Council Sponsor**

CP Beggs

Finance

HUGHES, MICHELLE

Distribution List**Legal**

PICCOLO, MIKE

For the Mayor

ORMSBY, MICHAEL

Additional Approvals**Purchasing****GRANTS &****CONTRACT MGMT**

STOPHER, SALLY



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:



City of Spokane

**CONTRACT AMENDMENT/EXTENSION
WITH COST**

Title: **CARES RELIEF COMMUNITY
ECONOMIC SUPPORT GRANT**

This Contract Amendment/Extension including additional compensation is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **HIP OF SPOKANE COUNTY d/b/a COMMUNITY-MINDED ENTERPRISES**, whose address is P.O. Box 48150, Spokane, Washington 99201 as ("Grantee"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into an Agreement wherein the Grantee agreed to distribute grant funds to support childcare centers and family childcare homes to re-open and scale up services to low income families within the City in accordance with the Community Economic Support Project; and

WHEREAS, a change or revision is requested, additional time is required and additional grant funds provided and thus the Contract time for performance needs to be formally amended and extended by this written document.

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Agreement dated August 26, 2020, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Extension shall become effective on August 26, 2020.

3. EXTENSION.

The contract documents are hereby extended and shall run through November 16, 2020.

4. AMENDMENT.

Section 11, 19 and 20 of Face Sheet, and Section C of the contract documents is amended to read as follows:

~~11. End Date 10/15/2020, 19. Attachment "B"—Budget & Invoicing, Attachment "C"—A-19 Certification, Attachment "D"—A-19 Activity Report, 20, and FFATA-Certification. Section C, 1) and a. in their entirety-~~
11. End Date 11/16/20, Section C. REPORTING AND PAYMENT PROCEDURES.

Payment Procedures

The CITY shall reimburse the GRANTEE only for actual incurred costs upon presentation of an accurate and complete invoice approved by the CITY. Only those allowable costs directly related to this Agreement shall be paid. The amount of each request must be limited to the amount needed for payment of eligible costs. Requests for payment by GRANTEE shall be submitted no less than twice per month for the previous two weeks expenditures as directed below. For expenses incurred during the month of November the payment request shall be submitted on or before the 16th of November. In conjunction with each payment request, GRANTEE shall certify that services to be performed under this Agreement do not duplicate any services to be charged against any other grant, sub grant or other founding source. GRANTEE shall submit payment requests to the CITY's Contract Representative designated on the FACE SHEET of this Agreement either by mail to the address listed above or by e-mail to assigned Grant Manager.

a. Payment Requests:

The GRANTEE shall submit comprehensive invoice packets for the first and last months of the period of performance as identified on the FACE SHEET of this Agreement. Comprehensive invoices must include the invoice and complete supporting documentation, sub-reports and general ledger when applicable or requested. The CITY may request a comprehensive invoice in lieu of a monthly invoice for monitoring purposes throughout the period of performance of this Agreement.

With the exception of the invoices for the first and last months of the project, the GRANTEE shall submit semi-monthly invoices that include the billing invoice, appropriate sub-reports (e.g. payee expense detail, staff expense detail, housing assistance detail report), and the general ledger report if requested for the applicable period. The GRANTEE shall maintain appropriate supporting documentation, including copies of receipts, time and effort tracking, and proof of payment.

5. COMPENSATION.

The City shall pay an additional amount not to exceed **TWO HUNDRED TWENTY FIVE THOUSAND AND NO/100 DOLLARS (\$225,000.00)** for everything furnished and done under this Contract Amendment/Extension.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment/Extension by having legally-binding representatives affix their signatures below.

**HIP OF SPOKANE COUNTY d/b/a
COMMUNITY-MINDED ENTERPRISES**

By _____
Signature Date

Type or Print Name

Title

Attest:

City Clerk

CITY OF SPOKANE

By _____
Signature Date

Type or Print Name

Title

Approved as to form:

Assistant City Attorney

Attachments that are part of this Contract Amendment/Extension:

20-178



Agenda Sheet for City Council Meeting of:
10/19/2020

Date Rec'd	10/7/2020
Clerk's File #	CPR 1981-0402
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	MAYOR
Contact Name/Phone	BRANDY COTE 625-6774
Contact E-Mail	BCOTE@SPOKANECITY.ORG
Agenda Item Type	Boards and Commissions Appointments
Agenda Item Name	0520 PARK BOARD APPOINTMENTS

Agenda Wording

Appointment of two Park Board members: Kevin Brownlee for a term of 10/20/20 - 2/1/23 and Hannah Kitz for a term of 10/20/20 - 2/4/25.

Summary (Background)

Appointment of two Park Board members: Kevin Brownlee for a term of 10/20/20 - 2/1/23 and Hannah Kitz for a term of 10/20/20 - 2/4/25.

<u>Fiscal Impact</u>	Grant related? NO Public Works? NO	<u>Budget Account</u>
Select \$		#
Select \$		#
Select \$		#
Select \$		#
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	COTE, BRANDY	<u>Study Session\Other</u>
<u>Division Director</u>		<u>Council Sponsor</u>
<u>Finance</u>		<u>Distribution List</u>
<u>Legal</u>		bcote@spokanecity.org
<u>For the Mayor</u>	ORMSBY, MICHAEL	pclarke@spokanecity.org
<u>Additional Approvals</u>		gjones@spokanecity.org
<u>Purchasing</u>		



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date: 9/30/20

Type of expenditure: Goods ☐ Services ☒

Department: 0520 Mayor's Office

Approving Supervisor: Brandy Cote

Amount of Proposed Expenditure: 0.00

Funding Source: N/A

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

No expense related to volunteer board and commission appointment.

What are the impacts if expenses are deferred?

N/A

What alternative resources have been considered?

N/A

Description of the goods or service and any additional information?

Board and commission appointments.

Person Submitting Form/Contact: Brandy Cote 625-6774

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

**Agenda Sheet for City Council Meeting of:**

10/19/2020

Date Rec'd

10/15/2020

Clerk's File #

ORD C35957

Renews #**Submitting Dept**

MUNICIPAL COURT

Cross Ref #

OPR 2020-0757

Contact Name/Phone

SETH HACKENBERG X4146

Project #**Contact E-Mail**

SHACKENBERG@SPOKANECITY.ORG

Bid #**Agenda Item Type**

Special Budget Ordinance

Requisition #**Agenda Item Name**

0560 - SBO BJA EXPANSION GRANT COMMUNITY COURT

Agenda Wording

Amending Ordinance No. C-35857 to add revenue and expenditure accounts to the Municipal Court budget for the Community Court Grant through the Bureau of Justice Assistance (BJA).

Summary (Background)

The Bureau of Justice Assistance has selected The City of Spokane Municipal Court to expand the community court services in to the East Central neighborhood. The SBO will fund a poverty alleviation/treatment case manager project employee.

Fiscal Impact

Grant related? YES

Public Works? NO

Budget Account

Revenue \$ 166,048

0560-91202-99999-33316-99999

Expense \$ 166,048

0560-91202-12500-5xxxx-99999

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

DELANEY, HOWARD

Study Session\Other

10/05/20 PSCHC

Division Director

ANTUSH, MATTHEW

Council Sponsor

CP BREEN BEGGS

Finance

BUSTOS, KIM

Distribution List**Legal**

PICCOLO, MIKE

hdelaney@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

mlogan@spokanecity.org

Additional Approvals

mantush@spokanecity.org

Purchasing

shackenberg@spokanecity.org

BUDGET

INGIOSI, PAUL

rkokot@spokanecity.org

**GRANTS &
CONTRACT MGMT**

BROWN, SKYLER

dcoley@spokanecity.org



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date: 10/13/20

Type of expenditure: Goods ☐ Services ☒

Department: MUNICIPAL COURT

Approving Supervisor: HOWARD DELANEY

Amount of Proposed Expenditure: \$166,048

Funding Source: DEPARTMENT OF JUSTICE (DOJ) OFFICE OF 

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

This grant will cover expansion into the East Central Neighborhood, particularly the hiring of a Social Service Navigator that will assist court participants in accessing services and maintaining contact with service providers. This contact is key to success and the Social Service Navigator position will allow more participants to remain in better contact with service providers.

What are the impacts if expenses are deferred?

It will become more difficult to help participants access services - lack of access to services is a key barrier that all participants in Community Court face.

What alternative resources have been considered?

Donations from outside sources; however, this type of funding is not stable enough to support a position.

Description of the goods or service and any additional information?

Social Service Navigator will help participants maintain contact with social service providers and act as a de facto case manager for participants who are in need of the extra support.

JustLead will provide training to support the Court Team in better understanding systemic racism and structural racism both in society and the justice system.

Person Submitting Form/Contact: Seth Hackenberg/shackenberg@spokanecity 

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

ORDINANCE NO. C35957

An ordinance amending Ordinance No. C-35857, passed by the City Council December 16, 2019, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2020 budget Ordinance No. C-35857, as above entitled, and which passed the City Council December 16, 2019, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0560-91202	General Fund – Municipal Court	
	99999-33316	Department of Justice	<u>\$ 166,048</u>
TO:	0560-91202	General Fund – Municipal Court	
	12500-00850	Project Employee	\$ 88,240
	12500-52110	FICA	6,752
	12500-52310	Medical	25,276
	12500-52320	Admin Fees	360
	12500-54101	Professional Services	15,000
	12500-54401	Airfare	14,184
	12500-54407	Lodging	11,124
	12500-54408	Per Diem	<u>5,112</u>
			<u>\$ 166,048</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget the Department of Justice Grant for the East Central Community Court Project, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date



Agenda Sheet for City Council Meeting of:
10/19/2020

Date Rec'd	10/15/2020
Clerk's File #	ORD C35958
Renews #	
Cross Ref #	OPR 2019-0962
Project #	
Bid #	
Requisition #	

Submitting Dept	MUNICIPAL COURT
Contact Name/Phone	SETH HACKENBERG X4146
Contact E-Mail	SHACKENBERG@SPOKANECITY.ORG
Agenda Item Type	Special Budget Ordinance
Agenda Item Name	0560 - SBO - DUI COURT GRANT EXTENSION

Agenda Wording

AMENDING ORDINANCE NO. C-35857 AND APPROPRIATING FUNDS IN THE MISCELLANEOUS GRANT FUND. THIS AMENDMENT WILL ADD REVENUE AND EXPENSES IN THE BUDGET FOR THE DUI CANDIDATE COURT GRANT RECEIVED FROM THE WASHINGTON TRAFFIC SAFETY COMMISSION.

Summary (Background)

WASHINGTON TRAFFIC SAFETY COMMISSION IS PROVIDING FUNDING FOR DRUG TESTING AND TRAINING RELATED TO THE DUI CANDIDATE COURT.

<u>Fiscal Impact</u>		Grant related? YES	<u>Budget Account</u>	
		Public Works? NO		
Revenue	\$ 63,000		# 1360-91208-99999-33320-99999	
Expense	\$ 63,000		# 1360-91208-12500-5XXXX-99999	
Select	\$		#	
Select	\$		#	
<u>Approvals</u>			<u>Council Notifications</u>	
<u>Dept Head</u>		DELANEY, HOWARD	<u>Study Session\Other</u>	10/05/20 PSCHC
<u>Division Director</u>		ANTUSH, MATTHEW	<u>Council Sponsor</u>	CP Breean Beggs
<u>Finance</u>		BUSTOS, KIM	<u>Distribution List</u>	
<u>Legal</u>		PICCOLO, MIKE	shackenberg@spokanecity.org	
<u>For the Mayor</u>		ORMSBY, MICHAEL	hhorstketter@spokanecity.org	
<u>Additional Approvals</u>			rkokot@spokanecity.org	
<u>Purchasing</u>			dcoley@spokanecity.org	
<u>BUDGET</u>		INGIOSI, PAUL	HDELANEY@SPOKANECITY.ORG	
<u>GRANTS & CONTRACT MGMT</u>		BROWN, SKYLER		



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date: 10/13/20

Type of expenditure: Goods ☐ Services ☒

Department: MUNICIPAL COURT

Approving Supervisor: HOWARD DELANEY

Amount of Proposed Expenditure: \$63,000

Funding Source: WASHINGTON TRAFFIC SAFETY COMMISSION 

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

These funds are necessary to continue the required UA testing for DUI court participants.

What are the impacts if expenses are deferred?

There would be substantial financial barriers for some DUI court participants as well as future participants to the program.

What alternative resources have been considered?

Donations from outside sources or 501c3 formation and funding.

Description of the goods or service and any additional information?

Person Submitting Form/Contact: Seth Hackenberg/shackenberg@spokanecity.org 

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

ORDINANCE NO. C35958

An ordinance amending Ordinance No. C-35857, passed by the City Council December 16, 2019, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2020 budget Ordinance No. C-35857, as above entitled, and which passed the City Council December 16, 2019, it is necessary to make changes in the appropriations of the Miscellaneous Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Miscellaneous Grant Fund, and the budget annexed thereto with reference to the Miscellaneous Grant Fund, the following changes be made:

FROM:	1360-91208	Miscellaneous Grant Fund	
	99999-33320	DOT	<u>\$ 63,000</u>
TO:	1360-91208	Miscellaneous Grant Fund	
	12500-53101	Supplies	1,000
	12500-54101	Contractual Services	50,000
	12500-54406	Travel	12,000
			<u>\$ 63,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to accept the 2020 DUI Candidate Court Grant from DOT passed thru from the Washington Traffic Safety Commission, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council Meeting of:**

10/19/2020

Date Rec'd

10/12/2020

Clerk's File #

RES 2020-0071

Renews #Submitting Dept

MAYOR

Cross Ref #Contact Name/Phone

AMBER RICHARDS 625-6383

Project #Contact E-Mail

ARICHARDS@SPOKANECITY.ORG

Bid #Agenda Item Type

Resolutions

Requisition #Agenda Item Name

0620 RESOLUTION APPOINTING STEPHEN BURNS AS WATER/HYDRO DIRECTOR

Agenda Wording

Resolution Appointing Stephen Burns as Water & Hydro Director

Summary (Background)

Resolution Appointing Stephen Burns as Water & Hydro Director

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Select \$

#

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

COTE, BRANDY

Study Session\Other

UD Comm., 10/12/20

Division DirectorCouncil Sponsor

Breean Beggs

Finance

WALLACE, TONYA

Distribution ListLegal

PICCOLO, MIKE

For the Mayor

ORMSBY, MICHAEL

Additional ApprovalsPurchasing



Expenditure Control Form

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Today's Date: 10/06/2020

Type of expenditure:

Goods



Services



Department: All

Approving Supervisor: NA

Amount of Proposed Expenditure: NA

Funding Source: NA

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

NA

What are the impacts if expenses are deferred?

NA

What alternative resources have been considered?

NA

Description of the goods or service and any additional information?

NA

Person Submitting Form/Contact: NA

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

RESOLUTION 2020-0071

A Resolution approving the appointment of Stephen Burns as Director of Water and Hydroelectric Services for the City of Spokane.

WHEREAS, Section 24 of the City Charter provides that the Mayor shall have the power to appoint department heads subject to the approval of the City Council; and

WHEREAS, Section 5.2 F of the City Council Rules of Procedures states that approval of appointment of department heads shall be by resolution during the City Council's legislative session; and

WHEREAS, after full consideration, Mayor Nadine Woodward has appointed Stephen Burns as Director of Water and Hydroelectric Services for the City of Spokane.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Spokane that it hereby approves the appointment of Stephen Burns as Director of Water and Hydroelectric Services the City of Spokane.

PASSED BY THE CITY COUNCIL ON _____, 2020.

City Clerk

Approved as to form:

Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

10/19/2020

<u>Date Rec'd</u>	10/7/2020
<u>Clerk's File #</u>	RES 2020-0072
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	

<u>Submitting Dept</u>	CITY COUNCIL
<u>Contact Name/Phone</u>	CANDACE MUMM 625-6275
<u>Contact E-Mail</u>	CMUMM@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Resolutions
<u>Agenda Item Name</u>	0320 - RESOLUTION ADOPTING THE 2020-2021 PLAN COMMISSION WORK PROGRAM

Agenda Wording

A resolution adopting the 2020-2021 work program for the Spokane Plan Commission.

Summary (Background)

A resolution adopting the Plan Commission's work program for 2020-2021.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	
Neutral	\$	#
Select	\$	#
Select	\$	#
Select	\$	#
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	MCCLATCHEY, BRIAN	<u>Study Session\Other</u> UD Comm., 10/12/2020
<u>Division Director</u>		<u>Council Sponsor</u> CM Mumm
<u>Finance</u>	WALLACE, TONYA	<u>Distribution List</u>
<u>Legal</u>	PICCOLO, MIKE	
<u>For the Mayor</u>	ORMSBY, MICHAEL	
<u>Additional Approvals</u>		
<u>Purchasing</u>		



Expenditure Control Form

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3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

RESOLUTION NO. 2020-0072

A resolution approving the Plan Commission's 2020 Work Program.

WHEREAS, pursuant to SMC 4.12.080, the City Council adopts by resolution an annual work program, which assigns certain policy and planning issues for consideration by the Plan Commission; and

WHEREAS, SMC 4.12.080 requires that the Plan Commission shall, when requested by City Council resolution, solicit information and comment from the public about planning goals and policies or plans for the City, and report to the City Council its recommendations and a summary and analysis of the comments received from the public; and

WHEREAS, the City Council and the Plan Commission met on September 3, 2020 to review and discuss the proposed Plan Commission 2020-2021 Work Program; and

WHEREAS, the Plan Commission met on September 23, 2020 and made a recommendation to approve a Plan Commission Work Program.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby adopts the Plan Commission's 2020 Work Program as set forth in Attachment A and approves of the work program for assigned policy and planning issues for consideration by the Plan Commission for 2020.

BE IT ALSO RESOLVED that the City Council recognizes that work assignments can change throughout the year and, therefore, calls upon the Chairperson of the Plan Commission, the Planning Director and the City Council liaison to the Plan Commission to coordinate the implementation of the work program.

BE IT FURTHER RESOLVED that the Council and the Plan Commission commit to review the 2020 Work Program periodically to determine if further revisions to the Work Program are necessary.

Passed by the City Council this _____ day of _____, 2020.

City Clerk

Approved as to form:

Assistant City Attorney

RESOLUTION NO. 2020-_____

A resolution approving the Plan Commission's 2020-~~2021~~ Work Program.

WHEREAS, pursuant to SMC 4.12.080, the City Council adopts by resolution an annual work program, which assigns certain policy and planning issues for consideration by the Plan Commission; and

WHEREAS, SMC 4.12.080 requires that the Plan Commission shall, when requested by City Council resolution, solicit information and comment from the public about planning goals and policies or plans for the City, and report to the City Council its recommendations and a summary and analysis of the comments received from the public; and

WHEREAS, the City Council and the Plan Commission met on September 3, 2020 to review and discuss the proposed Plan Commission 2020-2021 Work Program; and

WHEREAS, the Plan Commission met on September 23, 2020 and made a recommendation to approve a ~~the proposed~~ Plan Commission ~~2020-2021~~ Work Program.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby adopts the Plan Commission's 2020-~~2021~~ Work Program as set forth in Attachment A and approves of the work program for assigned policy and planning issues for consideration by the Plan Commission for 2020-~~2021~~.

BE IT ALSO RESOLVED that the City Council recognizes that work assignments can change throughout the year and, therefore, calls upon the Chairperson of the Plan Commission, the Planning Director and the City Council liaison to the Plan Commission to coordinate the implementation of the work program.

BE IT FURTHER RESOLVED that the Council and the Plan Commission commit to review the 2020-~~2021~~ Work Program periodically to determine if further revisions to the Work Program are necessary.

Passed by the City Council this _____ day of _____, 2020.

City Clerk

Approved as to form:

Assistant City Attorney

2020-2021 Work Plan

Remainder of 2020 Projects Completion

Project Name	Start/Status	Plan Commission	Project Completion
2020 Development Code Cleanup	Just Finished	Q3-2020	Q3-2020
29 th & Grand Center Study	Just Finished	Q3-2020	Q3-2020
Foothills CC3 - Overlay	Just Finished	Q3-2020	Q3-2020
U-District Sub-Area Plan and Development Standards	Just Finished	Q3-2020	Q3-2020
Street Renaming of Fort George Wright Drive	In Progress	Q4-2020	Q4-20 / Q1-2021
Street Standards Update (including Bicycle Standards)	In Progress	Q3-2020	Q4-2020

2020 Mandated / Annual Projects

6-Year City-Wide Capital Program Update	Q2-2020	Q3-2020	Q4-2020
2019 / 2020 Comp Plan Amendments	Q4-2019	Q2/3 - 2020	Q4-2020

2021 Project Completion

Project Name	Start/Status	Plan Commission	Project Completion
North Bank Plan	In Progress	Q1-20 / Q4-20	Q1-2021
Downtown Plan Update	In Progress	Q4-2020	Q2-2021
Housing Action Plan	Q4-2019	Q4-2020	Q2-2021
Design Guidelines – Shoreline, Public Structures, PUD, Skywalk, etc.	In Progress	Q1-2021	Q3-2021
Capital Facilities Chapter Update - Water	In Progress	Q1-2021	Q4-2021
Capital Facilities Chapter Update - Sewer	TBD	TBD	TBD
Downtown Design Guidelines & Development Standards	Q2-2021	Q3-2021	Q4-2021
Highway 2 - West Plains Transportation Study - WSDOT Lead	In Progress	Q1-2021	Q3-2021
U.S. 195 / I-90 Transportation Study - SRTC Lead	In Progress	Q3-2021	Q4-2021
Division Street Study - SRTC Lead	In Progress	Q2-2021	Q4-2021
2020 Code Clean-up	In Progress	Q4-2020	Q2-2021
Central City Line Overlay Plan Implementation - Land Use and Parking	Q4-2020	Q3-2021	Q4-2021

2021 Mandated / Annual Projects

6-Year Transportation Program Update	Q4-2020	Q2-2021	Q2-2021
6-Year City-Wide Capital Program Update*	Q2-2020	Q3-2021	Q4-2021
2020 / 2021 Comp Plan Amendments*	Q4-2020	Q2/Q3 - 2021	Q4-2021
Shoreline Master Plan Update	Q1-2020	Q4-2020	Q1-2021

2022 Project Completion			
Project Name	Start/Status	Plan Commission	Project Completion
2nd Phase - Division Street Study - SRTC Lead	Q4-2021	Q3-2022	Q4-2022
2021 Code Clean-up	Q4-2021	Q4-2021	Q2-2022
New Priority Projects	TBD	TBD	TBD

2022 Mandated / Annual Projects			
2022 - 6-Year Transportation Program Update	Q4-2021	Q2-2022	Q2-2022
2022 - 6-Year City-Wide Capital Program Update	Q2-2021	Q3-2022	Q4-2022
2021/2022 - Private Comprehensive Plan Amendments	Q4-2021	Q3-2022	Q4-2022

Notes:

WA State Periodic Comprehensive Plan Update - June, 2026*

Next WA State Shoreline Program Update - June, 2030*

Spokane County Urban Growth Area Mandatory Review - 2025

**CITY OF SPOKANE
NOTICE OF HEARING**

RESOLUTION NO. 2020-0073

**A RESOLUTION OF INTENTION TO MODIFY THE BOUNDARY OF THE
DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA**

WHEREAS, RCW 35.87A.075 authorizes the City Council to take legislative action to modify the boundaries of the Downtown Parking and Business Improvement Area (PBIA); and

WHEREAS, the City Council desires to modify the PBIA boundary in the southwest quadrant of the PBIA in order to allow services currently requested by private owners in the area.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL THAT:

1. The City Council declares its intentions to modify the boundary of the Downtown Parking and Business Improvement Area pursuant to RCW 35.87A.075 to expand the boundary from between Cedar Street and Lincoln Street/BNSF Railroad Tracks south to the I 90 Freeway Underpass identified as Zone 5 as further depicted on the attached map.
2. A public hearing before the City Council to take public testimony and to consider proposed modification shall be held on November 9, 2020 starting at 6:00 P.M. in the City Council Chambers in the lower level of City Hall located at 808 W. Spokane Falls Blvd.
3. PUBLIC TESTIMONY PROCEDURE

Notice is hereby given that, pursuant to Governor Jay Inslee's Eleventh Updated Proclamation 20-28.11, dated October 2, 2020, all public meetings subject to the Open Public Meetings Act are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through November 9, 2020.

Individuals wishing to provide public testimony shall sign in to participate telephonically through the instructions set out in the City Council's agenda packet for the November 9, 2020 City Council meeting posted on the Council's website at:

<https://my.spokanecity.org/citycouncil/documents/>.

ADOPTED by the City Council this ____ day of October 2020.

City Clerk

Approved as to form:

Assistant City Attorney

Downtown Business Improvement District Boundary (Proposed)

Drawn: October 14, 2020



Parcel



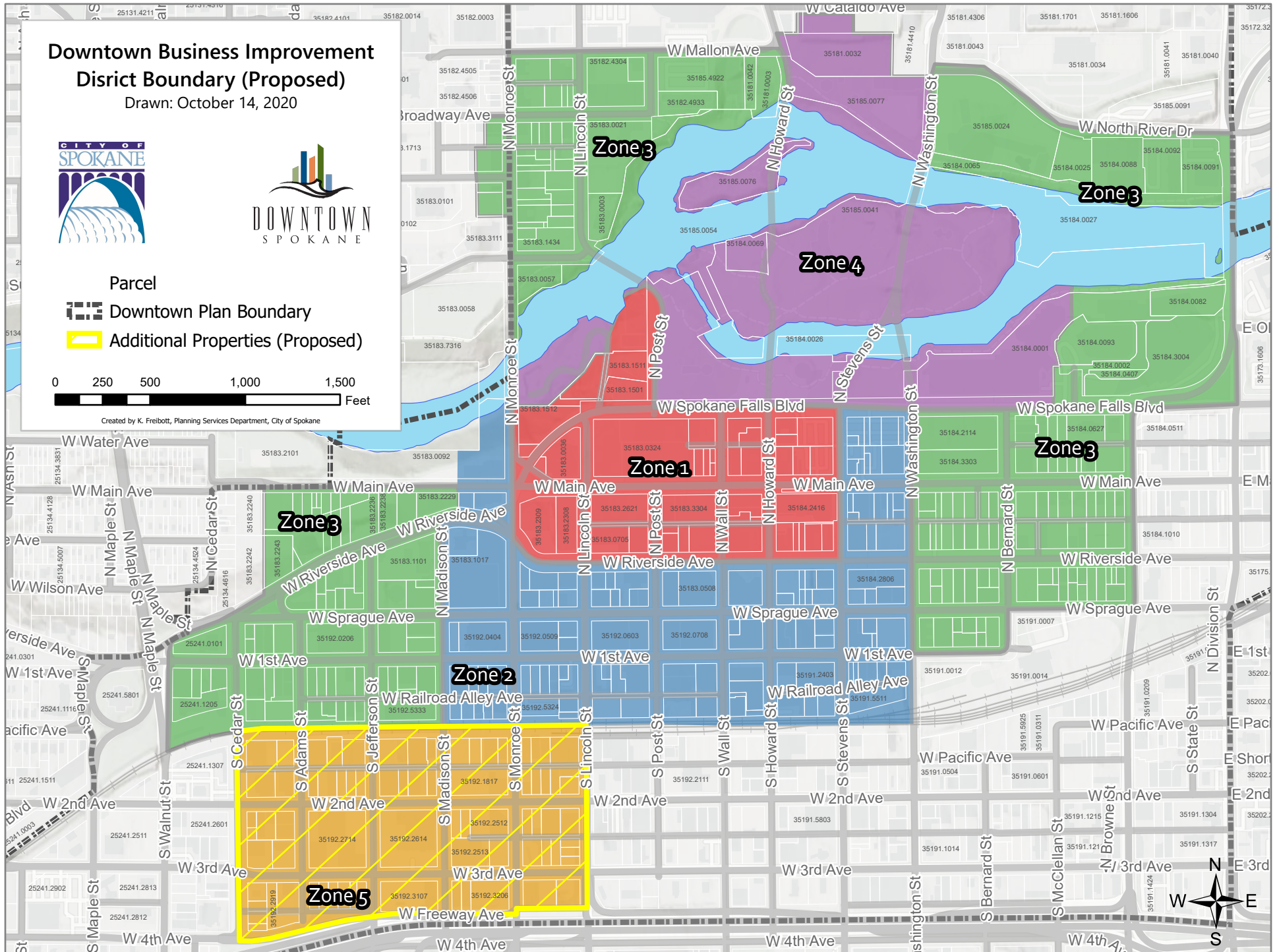
Downtown Plan Boundary



Additional Properties (Proposed)



Created by K. Freibott, Planning Services Department, City of Spokane



**CITY OF SPOKANE
NOTICE OF HEARING**

RESOLUTION NO. 2020-0074

**A RESOLUTION OF INTENTION TO CHANGE OR ESTABLISH CERTAIN
ASSESSMENT RATES WITHIN THE DOWNTOWN PARKING AND BUSINESS
IMPROVEMENT AREA**

WHEREAS, RCW 35.87A.140 authorizes the City Council to take legislative action to change the assessment rates within the Downtown Parking and Business Improvement Area (PBIA); and

WHEREAS, the proposed changes related to assessment rates in areas contained in the existing and proposed modified PBIA boundary as set forth in the attached PBIA Special Assessment Matrix.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL THAT:

1. The City Council declares its intentions to change certain assessment rates within the existing and proposed boundary of the Downtown Parking and Business Improvement Area pursuant to RCW 35.87A.140 as set forth in the attached Special Assessment Matrix as follows:
 - a) the adoption of a new assessment rate for the area contained in the PBIA expansion identified as Zone 5 with assessments based on assessed property valuation,
 - b) the consolidation of one assessment rate for manufacturing tenants with the elimination of references to the now-obsolete C-1 zoning,
 - c) an annual adjustment beginning to all flat-fee assessments and assessed property valuation based upon changes in the Consumer Price Index of the U.S. City Average for all urban consumers (CPI-U).
2. A public hearing before the City Council to take public testimony and to consider the proposed change shall be held on November 9, 2020 beginning at 6:00 P.M. in the City Council Chambers in the lower level of City Hall located at 808 W. Spokane Falls Blvd.

3. PUBLIC TESTIMONY PROCEDURE

Notice is hereby given that, pursuant to Governor Jay Inslee's Eleventh Updated Proclamation 20-28.11, dated October 2, 2020, all public meetings subject to the Open Public Meetings Act are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through November 9, 2020.

Individuals wishing to provide public testimony shall sign in to participate telephonically through the instructions set out in the City Council's agenda packet for the November 9, 2020 City Council meeting posted on the Council's website at:

<https://my.spokanecity.org/citycouncil/documents/>.

ADOPTED by the City Council this ____ day of October 2020.

City Clerk

Approved as to form:

Assistant City Attorney

**DOWNTOWN SPOKANE
BUSINESS IMPROVEMENT DISTRICT
Special Assessment Matrix**

I. TENANT ASSESSMENT FORMULA

All tenant assessments are based upon square footage of space per lease except where noted. *There is an annual minimum assessment of \$110.00 per tenant.*

Type of Tenant	Zone 1	Zone 2	Zone 3	Zone 4*	Zone 5
Retail Tenants -Ground floor and skywalk	\$0.28	\$0.16	\$0.13	-0-	<u>-0-</u>
Office Tenants -Ground floor and skywalk	\$0.16	\$0.15	\$0.12	-0-	<u>-0-</u>
Office and Retail Tenants -Upper floors and basement	\$0.12	\$0.11	\$0.10	-0-	<u>-0-</u>
Manufacturing Tenants outside a C-1 zoning district within a C-1 zoning district	\$0.12 \$0.05	\$0.11 \$0.05	\$0.10 \$0.05	-0- -0-	<u>-0-</u>
Commercial Parking -per space assessment	\$3.82 <u>3.87</u>	\$3.18 <u>3.22</u>	\$2.55 <u>2.58</u>	-0-	<u>\$2.58</u>
Commercial Theaters -per seat assessment	\$3.18 <u>3.22</u>	\$2.42 <u>2.45</u>	\$2.04 <u>2.07</u>	-0-	<u>\$2.07</u>
Apartments -per unit assessment	\$5.09 <u>5.16</u>	\$4.45 <u>4.51</u>	\$3.82 <u>3.87</u>	-0-	<u>\$3.87</u>

Combined Tenant/Owner	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5
Hotels and Motels	\$25.43 <u>25.78</u>	\$25.43 <u>25.78</u>	\$25.43 <u>25.78</u>	-0-	<u>\$ 25.78</u>

II. PROPERTY OWNER ASSESSMENT FORMULA

Property owner assessments are based upon current values for land plus improvements, no exemptions, and are calculated at a rate per \$1,000 of total assessed value. Each property including its tenants shall be assessed under both the tenant and property owner formulas. *There is an annual minimum assessment of \$110.00 per property parcel.*

Type of Owner	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5
Private Property	\$1.10	\$1.10	\$0.70	-0-	<u>\$1.92</u>
Government	\$0.80	\$0.80	\$0.60	-0-	<u>\$1.92</u>
Residential/Condominiums -per unit assessment	\$0.60 up to a max of \$215	\$0.60 up to a max of \$215	\$0.40 up to a max of \$215	-0-	<u>\$0.40 up to a max of \$215</u>
Public Facilities District	\$0.31	\$0.31	\$0.31	-0-	<u>\$0.31</u>

III. GOVERNMENT PARK PROPERTY ASSESSMENT FORMULA

Type	Zone 4*
Public Parks	\$152.55 <u>154.64</u> per acre

IV. GENERAL EXEMPTIONS

The following will be exempt from special assessments:

1. Organizations and property owners recognized under Section 501(c)(3) of the Internal Revenue Code as a tax exempt non-profit charitable organization;
2. Government agencies exempt from taxation pursuant to state or federal law;
3. Organizations conducting business in the BID less than 30 days per year.

V. TENANT EXEMPTIONS

The following tenants will be exempt from special assessments:

1. Businesses in the district less than 30 days per year.

ASSESSMENT GUIDELINES

Chapter 4.31 of the Spokane Municipal Code (SMC), as originally adopted in Ordinance No. C-32923 and as subsequently amended by the City Council, provides for the levy of special assessments upon businesses and properties within the area designated as the Downtown Business Improvement District (BID). The Ratepayer Advisory Board of Directors submits to City Council an annual BID Management Plan including a proposed budget and special assessment matrix. In early December, City Council holds a public hearing to hear all protests and receives evidence for or against the proposed action.

The following guidelines are provided as a supplement to the assessment matrix:

- Assessment rates are annual and are based upon gross leasable space (including storage) except where noted. If a ratepayer elects to pay the assessment in two installments there will be a \$10.00 service charge levied on each installment.
- A pro-rated assessment shall be available to tenant ratepayers upon request.
 - The pro-rated assessment shall be based on a full month, i.e. If a ratepayer leaves the district March 15th they will be invoiced for three full months.
 - A pro-rated assessment shall be available only to tenant ratepayers who move out of the district. When a tenant moves within the district, that tenant will be responsible for the assessment based on their previous location until the change is made for the next year's assessment roll.
- A pro-rated assessment shall be available to property owners upon request.
 - If the property is sold during the first half of the calendar year (Jan-Jun) the owner will be responsible for the first half assessment only.
 - If the property is sold during the second half of the calendar year (Jul-Dec) the owner will be responsible for the full year's assessment.
- Assessments are based upon four "benefit zones", each of which pays a different level of assessment based upon the services it receives.
- A minimum assessment of \$110.00 is levied for each tenant and/or property parcel.
- The following will be exempt from assessment: Organizations and property owners recognized under Section 501 (c)(3) of the Internal Revenue Code as a tax exempt non-profit charitable organization; Governmental agencies exempt from taxation pursuant to State and Federal law, and organizations conducting business in the BID less than 30 days per year.
- No historic tax credit or other exemptions that would decrease the assessed value of land or improvements will be used to calculate the annual property assessment.
- The Downtown Spokane Partnership office should be contacted immediately to discuss any situations not covered in the above guidelines.
- Manufacturing businesses should have their businesses classified, and assessments applied, consistent with other uses in the District. Business classifications (i.e., office/manufacturing) should not be prorated for a single business operation. Per Section 4, Part E, "if multiple activities or uses are undertaken in a single business space, the predominant activity or usage shall determine the business classification. The predominant usage is that use that has the greatest proportional square footage of a building compared to other uses.

DISPUTES

The majority of assessment questions are quickly resolved by the billing agency or the Downtown Spokane Partnership office. If a satisfactory conclusion is not reached, a ratepayer aggrieved by the amount of an assessment or delinquency charge, shall request, **within sixty (60) days of the assessment or charge**, a hearing before the Ratepayer Advisory Board. An Assessment Resolution Policy, which fully outlines the appeal process, is available from the Downtown Spokane Partnership office.

SPECIAL ASSESSMENTS

The City of Spokane will levy a special assessment on each business, organization, building and a property within the area by applying an assessment rate according to the current assessment formula approved by City Council.

Assessment Rate Increases

Proposals with regards to assessment rate changes (including minimums, maximums, exemptions and increases) are all subject to approval by City Council per RCW 35.87A.

Subsequent increases of the amount of the special assessments for all flat-fee assessments will be adjusted based on the increase, if any, of the Consumer Price Index of the U.S. City Average for all urban consumers (CPI-U). The percentage increase in the assessment formula shall be computed as follows:

$[(\text{Ending CPI-U} - \text{Beginning CPI-U}) \div \text{Beginning CPI-U}] \times 100 = \text{Percentage Increase}$

$[(\text{September Present Year} - \text{September Previous Year}) \div \text{September Previous Year}] \times 100 = \text{Percentage Increase}$

Assessment Policies

1. Hotels and motels will be assessed for both property and tenancy at one rate per number of rooms.
2. All parking that is open and accessible to the public, including hotel lots and garages, for which a fee is charged shall be assessed on the same basis as commercial parking. For purposes of this assessment, commercial parking is defined as a parking space that is open and accessible to the public for which a charge is assessed for the privilege of parking a vehicle in the parking space for a set period of time.
3. Public parks will be assessed for both property and tenancy at one rate per number of acres.
4. A minimum assessment of one hundred and ten dollars (\$110.00) will be applied to every business or property parcel within the boundaries.
5. Square footage will be combined for office or retail tenants occupying multiple spaces in one building.