

CITY OF SPOKANE



NOTICE

**CURRENT COUNCIL AGENDA
MEETING OF MONDAY, MARCH 30, 2020**

Temporarily and until further notice, the public's ability to attend City Council meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting as noted below.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing/Administrative Sessions will be held virtually and streamed live online and airing on City Cable 5. Some members of the City Council and City staff will be attending virtually. **The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling 408-418-9388 and entering the access code 966 942 097 when prompted.**

The regularly scheduled 6:00 p.m. Legislative Session for March 30, 2020, has been canceled. City Council will be moving their legislative agenda to their regularly scheduled 3:30 p.m. Administrative Session, pending Council approval. Public testimony on legislative items will take place telephonically beginning at 3:45 p.m. and those wishing to testify should call the number above.

**CITY COUNCIL MEETINGS
RULES – PUBLIC DECORUM**

Strict adherence to the following rules of decorum by the public will be observed and adhered to during City Council meetings, including open forum, public comment period on legislative items, and Council deliberations:

- 1. No Clapping!**
- 2. No Cheering!**
- 3. No Booing!**
- 4. No public outbursts!**
- 5. Three-minute time limit for comments made during open forum and public testimony on legislative items!**
- 6. No person shall be permitted to speak at the first open forum more often than once per calendar month.**

In addition, please silence your cell phones when entering the Council Chambers!

Further, keep the following City Council Rules in mind:

Rule 2.2 OPEN FORUM

- D. The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items not currently on the current or advance Council agendas. No person shall be permitted to speak in open forum regarding items on the current or advance agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.
- E. To encourage wider participation in open forum and a broad array of public comment and varied points of view from residents of the City of Spokane, no person shall be permitted to speak at the first open forum more often than once per calendar month. Any person may speak at the second open forum if they have not yet spoken in that meeting's first open forum or concerning any agenda item at that day's meeting, unless the meeting is that person's first address at open forum in that month.. There is no limit on the number of regular legislative agenda items on which a member of the public may testify, such as legislative items, special consideration items, hearing items, and other items before the City Council and requiring Council action that are not adjudicatory or administrative in nature, as specified in Rules 5.3 and 5.4.

Rule 2.7 SERVICE ANIMALS AT CITY COUNCIL MEETINGS

- B. Service animals must, at all times while present in a City Council meeting, be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices, in which case, the individual must maintain control of the animal through voice, signal, or other effective controls.

Rule 5.3 PARTICIPATION OF MEMBERS OF THE PUBLIC IN COUNCIL MEETINGS

- A. Members of the public may address the Council regarding items on the Council's legislative agenda, special consideration items, hearing items, and other items before the City Council requiring Council action that are not adjudicatory or administrative in nature. This rule shall not limit the public's right to speak during the open forum.
- B. No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. In order for a Council member to be recognized by the Chair for the purpose of obtaining the floor, the Council member shall either raise a hand or depress the call button on the dais until recognized by the Council President.
- C. Each person speaking at the public microphone shall verbally identify themselves by name, city of residence, and, if appropriate, representative capacity.
- D. Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded and documents submitted for the record are identified and marked by the Clerk.
- E. In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression not provided by these rules, including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults will be permitted.
- F. A speaker asserting a statement of fact may be asked to document and identify the sources of the factual datum being asserted.

- G. When addressing the Council, members of the public shall direct all remarks to the Council President and shall confine remarks to the matters that are specifically before the Council at that time.
- H. When any person, including members of the public, City staff, and others, are addressing the Council, Council members shall observe the same decorum and process, as the rules require among the members inter se. That is, a Council member shall not engage the person addressing the Council in colloquy, but shall speak only when granted the floor by the Council President. All persons and/or Council members shall not interrupt one another. The duty of mutual respect set forth in Rule 1.2 and the rules governing debate set forth in Robert's Rules of Order, newly revised, shall extend to all speakers before the City Council. The City Council Policy Advisor and/or City Attorney shall, with the assistance of Council staff, assist the Council President to ensure that all individuals desiring to speak shall be identified, appropriately recognized, and provided the opportunity to speak.

Rule 5.4 PUBLIC TESTIMONY REGARDING LEGISLATIVE AGENDA ITEMS – TIME LIMITS

- A. The City Council shall take public testimony on all matters included on its legislative agenda, with those exceptions stated in Rule 5.4(B). Public testimony shall be limited to the final Council action. Public testimony shall be limited to three (3) minutes per speaker, unless, at their discretion, the Chair determines that, because of the number of speakers signed up to testify, less time will be needed for each speaker in order to accommodate all speakers. The Chair may allow additional time if the speaker is asked to respond to questions from the Council.
- B. No public testimony shall be taken on items on the Council's consent agenda, amendments to legislative agenda items, or procedural, parliamentary, or administrative matters of the Council, including amendments to these Rules.
- C. For legislative or hearing items that may affect an identifiable individual, association, or group, the following procedure may be implemented:
 - 1. Following an assessment by the Chair of factors such as complexity of the issue(s), the apparent number of people indicating a desire to testify, representation by designated spokespersons, etc., the Chair shall, in the absence of objection by the majority of the Council present, impose the following procedural time limitations for taking public testimony regarding legislative matters:
 - a. There shall be up to fifteen (15) minutes for staff, board, or commission presentation of background information, if any.
 - b. The designated representative of the proponents of the issue shall speak first and may include within their presentation the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. Up to thirty (30) minutes shall be granted for the proponent's presentation. If there be more than one designated representative, they shall allocate the allotted time between or among themselves.
 - c. Following the presentation of the proponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the proponents who wishes to speak on behalf of the proponent's position.
 - d. The designated representative, if any, of the opponents of the issue shall speak following the presentation of the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. The designated representative(s) of the opponents shall have the same amount of time which was allotted to the proponents.
 - e. Following the presentation by the opponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the opponents who wishes to speak on behalf of the opponents' position.
 - f. Up to ten (10) minutes of rebuttal time shall be granted to the designated
 - 2. In the event the party or parties representing one side of an issue has a designated representative and the other side does not, the Chair shall publicly ask the unrepresented side if they wish to designate one or more persons to utilize the time allotted for the designated representative. If no such designation is made, each person wishing to speak on behalf of the unrepresented side shall be granted three (3) minutes to present their position, and no additional compensating time shall be allowed due to the fact that the side has no designated representative.
 - 3. In the event there appears to be more than two groups wishing to advocate their distinct positions on a specific issue, the Chair may grant the same procedural and time allowances to each group or groups, as stated previously.
- D. The time taken for staff or Council member questions and responses there to shall be in addition to the time allotted for any individual or designated representative's testimony.

THE CITY OF SPOKANE



CURRENT COUNCIL AGENDA

MEETING OF MONDAY, MARCH 30, 2020

MISSION STATEMENT

**TO DELIVER EFFICIENT AND EFFECTIVE SERVICES
THAT FACILITATE ECONOMIC OPPORTUNITY
AND ENHANCE QUALITY OF LIFE.**

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBER KATE BURKE

COUNCIL MEMBER MICHAEL CATHCART

COUNCIL MEMBER LORI KINNEAR

COUNCIL MEMBER CANDACE MUMM

**CITY COUNCIL CHAMBERS
CITY HALL**

**808 W. SPOKANE FALLS BLVD.
SPOKANE, WA 99201**

City of Spokane Guest Wireless access for Council Chambers for March 23, 2020:

User Name: **COS Guest**

Password: **j4q747dU**

Please note the space in user name.

Both user name and password are case sensitive.

CITY COUNCIL BRIEFING SESSION

Council will adopt the Administrative Session Consent Agenda after they have had appropriate discussion. Items may be moved to the Legislative Session for formal consideration by the Council at the request of any Council Member.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel. There will be an opportunity for the expression of public views during the Open Forum at the beginning and the conclusion of the Legislative Agenda on any issue not relating to the Current or Advance Agendas, pending hearing items, or initiatives or referenda in a pending election.

ADDRESSING THE COUNCIL

- No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition.
- Each person speaking at the public microphone shall verbally identify themselves by name, city of residency and, if appropriate, representative capacity.
- If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language or personal insults will be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.

SPEAKING TIME LIMITS: Unless deemed otherwise by the Chair, each person addressing the Council shall be limited to a three-minute speaking time.

CITY COUNCIL AGENDA: The City Council Advance and Current Agendas may be obtained prior to Council Meetings from the Office of the City Clerk during regular business hours (8 a.m. - 5 p.m.). The Agenda may also be accessed on the City website at www.spokanecity.org. Agenda items are available for public review in the Office of the City Clerk during regular business hours.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

If you have questions, please call the Agenda Hotline at 625-6350.

BRIEFING SESSION

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)

(No Public Testimony Taken)

Roll Call of Council

Council Reports

Staff Reports

Committee Reports

Advance Agenda Review

Current Agenda Review

ADMINISTRATIVE SESSION

CONSENT AGENDA

REPORTS, CONTRACTS AND CLAIMS

RECOMMENDATION

- | | | | |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------------|
| 1. | Value Blanket with Specialty Asphalt for NUVO GAP using State Contract No. 01211—not to exceed \$80,000. | Approve | OPR 2020-0354 |
| 2. | Community Minded Enterprises Cable Channel Amendment No. 13 for PEG fees reimbursement to CME—\$69,900. | Approve | OPR 2006-0976 |
| 3. | Annual Licensing Fees and Maintenance Extension with NBS (Temecula, CA) for D-FAST 3 Local Improvement Districts System for the Treasury Services Department—\$12,028. | Approve | OPR 2011-0330 |
| 4. | Contract with Infor Public Sector, Inc. (Chicago, IL) to license, use, and provide annual Computer Aided Dispatch systems maintenance for the proprietary EnRoute Emergency Systems Software from May 1, 2020, to April 30, 2021—\$70,799.97. | Approve | OPR 2014-0212 |

Request motion to withdraw the following item (OPR 2020-0355):

- | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------|
| 5. Low Bid of (to be determined at bid opening on March 16, 2020) for Sprague Avenue Rebuild 2B—\$_____. An administrative reserve of \$_____, which is 10% of the contract price, will be set aside. | Approve | OPR 2020-0355
PRO 2019133 |
| 6. Contract with Nicholls Kovich Engineering, PLLC, (Spokane Valley, WA) for the design of the Hatch Bridge Deck Replacement—\$89,887.54. An administrative reserve of \$8,988.75, which is 10% of the contract price, will be set aside. | Approve | OPR 2020-0356
PRO 2018085 |
| 7. Contract with Johnson Controls Fire Protection LP (Spokane, WA), to upgrade two fire panels and a beam detector—\$53,079. An administrative reserve of \$5,311, which is 10% of the contract price, will be set aside. | Approve | OPR 2020-0357 |
| 8. Contract with F.A. Bartlett Tree Experts Company (Spokane Valley, WA) for city-wide on-call arborist services—estimated expenditure \$100,000. | Approve | OPR 2020-0359 |
| 9. Report of the Mayor of pending: | Approve &
Authorize
Payments | CPR 2020-0002 |
| a. Claims and payments of previously approved obligations, including those of Parks and Library, through March 20, 2020, total \$4,261,915.57, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$3,260,773.46. | | |
| b. Payroll claims of previously approved obligations through March 21, 2020: \$7,163,586.51. | | CPR 2020-0003 |
| 10. City Council Meeting Minutes: March 16 and March 19, 2020. | Approve
All | CPR 2020-0013 |

EXECUTIVE SESSION

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

CITY COUNCIL SESSION

(May be held or reconvened following the 3:30 p.m. Administrative Session)
(Council Briefing Center)

This session may be held for the purpose of City Council meeting with Mayoral nominees to Boards and/or Commissions. The session is open to the public.

LEGISLATIVE SESSION

NOTE: The regularly scheduled 6:00 p.m. Legislative Session of the Spokane City Council on March 30, 2020, has been canceled. City Council will be moving their legislative agenda items to their regularly scheduled 3:30 p.m. Administrative Session, pending Council approval.

WORDS OF INSPIRATION

PLEDGE OF ALLEGIANCE

ROLL CALL OF COUNCIL

ANNOUNCEMENTS

(Announcements regarding Changes to the City Council Agenda)

NO BOARDS AND COMMISSIONS APPOINTMENTS

(Includes Announcements of Boards and Commissions Vacancies)

ADMINISTRATIVE REPORT

COUNCIL COMMITTEE REPORTS

(Committee Reports for Finance, Neighborhoods, Public Safety, Public Works, and Planning/Community and Economic Development Committees and other Boards and Commissions)

OPEN FORUM – WILL NOT BE HELD

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES(Require Five Affirmative, Recorded Roll Call Votes)

Ordinances amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

ORD C35900 City Council
FROM: Total Cost of Compensation, \$1,475;
TO: Senior Executive Assistant to the City Council (from Range 27 Step 6 to Range 30 Step 6), same amount.

(This action allows budgeting to adjust salary ranges following a review of incumbent's responsibilities and job descriptions.) (Council Sponsor: Council President Beggs)

ORD C35902 City Council
FROM: Reserve for Total Cost of Compensation, \$107,300;
TO: Various Accounts, same amount.

(This action corrects the budget code to allocate funds approved in 2019 for the Director of Communications without increasing the overall Council budget.) (Council Sponsor: Council President Beggs)

EMERGENCY ORDINANCES(Requires Five Affirmative, Recorded Roll Call Votes)

Request motion to suspend Council Rules to add the following item (ORD C35903):

ORD C35903 Relating to public testimony during city council meetings; amending SMC section 2.01.030 and declaring an emergency. (Council Sponsor: Council President Beggs)

NO RESOLUTIONS**FINAL READING ORDINANCES**(Require Four Affirmative, Recorded Roll Call Votes)

ORD C35899 (To be considered under Hearing Item H1 – **pending deferral.**)

NO FIRST READING ORDINANCES

NO SPECIAL CONSIDERATIONS

HEARINGS

(If there are items listed you wish to speak on, please sign your name on the sign-up sheets in the Chase Gallery.)

RECOMMENDATION

Request motion to defer the following hearing item (Ordinance C35899) for six weeks (to May 11, 2020):

H1.	Final Reading Ordinance C35899 Relating to Permit Fees, Heating Mechanics Licenses, Building Official Review of Proposed Amendments to 17F, Fences, Adoption of Current State Building Codes, Elevators and Dangerous Conveyances, and Application for Worker's Licenses amending SMC 08.02.031, 10.29.030, 11.19.720, 17C.110.230, 17F.030.010, 17F.040.010, 17F.050.010, 17F.060.040, 17F.060.060, 17F.080.010; 17F.090.010, 17F.100.010, and 17G.010.200. (Council Sponsor: Council Member Kinnear).	Pass Upon Roll Call Vote	ORD C35899
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OPEN FORUM (CONTINUED) – WILL NOT BE HELD

ADJOURNMENT

The March 30, 2020, Regular Administrative Session of the City Council will be held and is adjourned to April 13, 2020.

Note: The regularly scheduled City Council meeting for Monday, April 6, 2020, has been canceled.

NOTES

**Agenda Sheet for City Council Meeting of:**

03/30/2020

<u>Date Rec'd</u>	3/11/2020
<u>Clerk's File #</u>	OPR 2020-0354
<u>Renews #</u>	

<u>Submitting Dept</u>	STREETS	<u>Cross Ref #</u>	
<u>Contact Name/Phone</u>	CLINT HARRIS 7744	<u>Project #</u>	
<u>Contact E-Mail</u>	CEHARRIS@SPOKANECITY.ORG	<u>Bid #</u>	
<u>Agenda Item Type</u>	Purchase w/o Contract	<u>Requisition #</u>	VB
<u>Agenda Item Name</u>	1100 - NUVO GAP B FROM SPECIALTY ASPHALT		

Agenda Wording

Nuvo Gap is the crack sealing material that is used on the wider and deeper cracks found on the residential streets. Its cost is \$0.78/pound and we plan to use about 90,000 pounds of this material not to exceed \$80,000.

Summary (Background)

We started a residential crack sealing program in 2012 to preserve residential streets and extend their life cycle as part of the Transportation Benefit District (TBD) program. In 2013 we started using Nuvo Gap in deep wide cracks (1 inch and wider) to aid in the drivability and smoothness of streets and preservation and extension of the life cycle of these streets. We will be able to fill approximately 200,000 lineal feet of crack using this product. State contract #01211

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	
Expense	\$ 80,000.00	# 1100-21700-42300-53210-99999
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	HARRIS, CLINT E.	<u>Study Session</u>	3/30/2020
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Other</u>	
<u>Finance</u>	ORLOB, KIMBERLY	<u>Distribution List</u>	
<u>Legal</u>	ODLE, MARI	ceharris; jlagent; rhowerton; ssimmons	
<u>For the Mayor</u>	ORMSBY, MICHAEL	mstevenson; dmitchell	
<u>Additional Approvals</u>			
<u>Purchasing</u>			
<u>ACCOUNTING</u>	STOPHER, SALLY		

Briefing Paper (PIES)

Division & Department:	Street
Subject:	Nuvo Gap B Product from Specialty Asphalt
Date:	3/23/2020
Contact (email & phone):	rhowerton@spokanecity.org / 625-7741
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Infrastructure
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	
Background/History: <i>Nuvo Gap is the crack sealing material that is used on the wider and deeper cracks found on the residential streets. It cost \$0.78 per pound and we plan to use about 90,000 pounds of this material not to exceed \$80,000.</i>	
Executive Summary: <i>Impact</i> <ul style="list-style-type: none"> We started a residential crack sealing program in 2012 to preserve residential streets and extend their life cycle as part of the Transportation Benefit District (TBD) program. In 2013 we started using Nuvo Gap in deep wide cracks (1 inch and wider) to aid in the drivability and smoothness of streets and preservation and extension of the life cycle of these streets. We will be able to fill approximately 200,000 lineal feet of crack using this product. <i>Action</i> <ul style="list-style-type: none"> Approve this value blanket for NUVO GAP using state contract #01211, on “as needed” bases. <i>Funding</i> <ul style="list-style-type: none"> Funding for this is included in the 2020 street operation and maintenance budget. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes, <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes, <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes, <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes, <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

**Agenda Sheet for City Council Meeting of:**

03/30/2020

<u>Date Rec'd</u>	3/5/2020
<u>Clerk's File #</u>	OPR 2006-0976
<u>Renews #</u>	

<u>Submitting Dept</u>	COMMUNICATIONS	<u>Cross Ref #</u>	ORD C33751
<u>Contact Name/Phone</u>	JOHN DELAY 6355	<u>Project #</u>	
<u>Contact E-Mail</u>	JDELAY@SPOKANECITY.ORG	<u>Bid #</u>	
<u>Agenda Item Type</u>	Contract Item	<u>Requisition #</u>	
<u>Agenda Item Name</u>	CME CABLE CHANNEL AMENDMENT NO. 13		

Agenda Wording

An Amendment under Ordinance C-33751 for PEG fees reimbursement to Community Minded Enterprises (CME) in the amount of \$69,900.00 Dollars

Summary (Background)

OPR 2006-0976 In February, 2007 CME agreed to provide community programming on designated cable channel. This Amendment, No. 13, adds an additional \$69,900.00 in those funds for the year 2020.

<u>Fiscal Impact</u>	Grant related? YES Public Works? NO	<u>Budget Account</u>
Expense \$ 69,000		# 1940-37330-18900-54201
Select \$		#
Select \$		#
Select \$		#
<u>Approvals</u>	<u>Council Notifications</u>	
<u>Dept Head</u>	DELAY, JOHN	<u>Study Session</u> 3/23/2020
<u>Division Director</u>	CODDINGTON, BRIAN	<u>Other</u>
<u>Finance</u>	HUGHES, MICHELLE	<u>Distribution List</u>
<u>Legal</u>	SZAMBELAN, TIMOTHY	jdelay@spokanecity.org
<u>For the Mayor</u>	ORMSBY, MICHAEL	tszambelan@pokanecity.org
<u>Additional Approvals</u>		rriedinger@spokanecity.org
<u>Purchasing</u>		ywang@spokanecity.org
<u>GRANTS & CONTRACT MGMT</u>	STOPHER, SALLY	

CME CABLE CHANNEL
AMENDMENT NO. 13

THIS AGREEMENT is between the CITY OF SPOKANE, a Washington State municipal corporation, as "City," and COMMUNITY-MINDED ENTERPRISES, whose physical address is 104 W 3rd St., Spokane, Washington 99201, as "CME."

WHEREAS, the City has previously entered into an Agreement dated February 6, 2007, with Community Minded Enterprises (CME), a not for profit corporation organized under the laws of the State of Washington, wherein the City provided certain capital grant funds from "PEG" fees from the City's cable franchise (C-33571), together with limited operational support; and

WHEREAS, CME agreed to provide community programming on the cable channel designated for that purpose; and,

WHEREAS, City staff has proposed and CME has accepted a capital grant fund reimbursement for 2020 needs from Comcast PEG monies, with the grant not involving funds other than PEG fees dedicated to such purposes under the Comcast franchise; and

WHEREAS, CME has agreed to continue to provide community access cable programming and the continued operation of CME as Community Channel Manager is in the public interest;

NOW, THEREFORE, the parties agree as follows:

1. DOCUMENTS. The Agreement dated February 6, 2007, any previous amendments and/or extensions/renewals thereto are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. AMENDMENT. Section 3 of the Agreement is amended to include the following:

2019 CAPITAL FUNDING. Subject to applicable Franchise requirements as provided in the cable franchise between the City and the Comcast cable company (C-33571) for PEG Fee source expenditures, the City agrees to pay CME from the "PEG Fee" resource identified in Section 19 J of the franchise, a grant up to **SIXTY NINE THOUSAND, NINE HUNDRED AND 00/100 DOLLARS** (\$69,900.00) for capital expenditures

for the calendar year 2020. Future grant funding at this value is not a guarantee, and is subject to change on a yearly basis.

- A. CME agrees to continue to present community programming on the cable channel designated for this purpose and represents to the City that it has adequate operational funding and other resources necessary to accomplish this function; and
- B. CME understands its obligation to be sure that all expenditures of PEG fee grant monies are consistent with any Comcast franchise restrictions for use of said monies. CME shall furnish the City with reasonable proof, upon request, that its use meets cable franchise requirements. In the event CME cannot do so to City's satisfaction, CME is responsible to reimburse the City any reduction in PEG funding obligations by Comcast under Section 19 J (4). CME further agrees to indemnify and hold harmless the City from any other loss or liability for failure to the City from failure to satisfy Comcast; and
- C. This is a grant from PEG fee resources only. Under no circumstances shall the City be independently liable to CME for payment of any sums under this agreement, directly or indirectly by way of reduction of other monies due and payable by Comcast.

3. FUNDING APPROVAL. PEG funds and expenses will be approved upon submission of expense receipts to the City.

Dated: _____

CITY OF SPOKANE

By: _____
Mayor

Dated: _____

COMMUNITY-MINDED
ENTERPRISES

Email Address:

By: _____

Title: _____

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

2020

**Agenda Sheet for City Council Meeting of:**

03/30/2020

<u>Date Rec'd</u>	3/17/2020
<u>Clerk's File #</u>	OPR 2011-0330
<u>Renews #</u>	

<u>Submitting Dept</u>	TAX & LICENSING/AUDIT	<u>Cross Ref #</u>	
<u>Contact Name/Phone</u>	JAKE HENSLEY 625-6074	<u>Project #</u>	
<u>Contact E-Mail</u>	JAHENSLEY@SPOKANECITY.ORG	<u>Bid #</u>	
<u>Agenda Item Type</u>	Contract Item	<u>Requisition #</u>	CR21440
<u>Agenda Item Name</u>	0860 - ANNUAL LICENSING AND MAINTENANCE EXT, LID BILLING SYSTEM		

Agenda Wording

2020 Annual Licensing fees and maintenance extension with NBS contract OPR 2011-0330 for LID System (D-fast 3) utilized by the City of Spokane Treasury Services Department.

Summary (Background)

DFAST is the software used for local improvement district assessments and billing. •This extension exceeds the \$130,000 Minor Contract limit (for the term of the contract).

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	

Expense	\$ 12,028.12	# 0860-30400-14230-54820-99999
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	HENSLEY, JACOB A.	<u>Study Session</u>	Sust. Rec. 3/16/2020
<u>Division Director</u>	STOPHER, SALLY	<u>Other</u>	
<u>Finance</u>	BUSTOS, KIM	Distribution List	
<u>Legal</u>	ODLE, MARI	jahensley@spokanecity.org	
<u>For the Mayor</u>	ORMSBY, MICHAEL	aduffey@spokanecity.org	
<u>Additional Approvals</u>		treasuryaccounting@spokanecity.org	
<u>Purchasing</u>		koliva@nbs.org	
		rkokot@spokanecity.org	

Briefing Paper

SUSTAINABLE RESOURCES COMMITTEE

Division & Department:	Finance - Treasury
Subject:	DFast (NBS Gov) Annual Licensing Fee and Maintenance Extension
Date:	3/16/2020
Contact (email & phone):	jahensley@spokanecity.org ; 625-6074 (Jake Hensley, Treasury Manager)
City Council Sponsor:	CM Mumm
Executive Sponsor:	Tonya Wallace
Committee(s) Impacted:	Finance and Administration Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	License and extension applies to year 2020
Background/History: <ul style="list-style-type: none"> DFast is the software used for local improvement district assessments and billing. 	
Executive Summary: <ul style="list-style-type: none"> This extension exceeds the \$130,000 Minor Contract limit (for the term of the contract). Cost of this year's renewal: \$12,028.12 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: revenue generating	
Operations Impact: Consistent with current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: n/a Known challenges/barriers: n/a	



City of Spokane

Minor Contract Summary

RECEIVED

FEB 06 2020

CITY CLERK'S OFFICE

OPR # 2011-0330

Cross Ref

Destruct Date

Clerk's Dist.

01-1-2028

02-13-2020

Incomplete submissions will be returned to the Department until all requirements are met.
(Summary to be printed on blue paper)

Department Name Treasury ServicesDepartment Project # LID Billing SystemNew Contract ☐CR # 21440Date: 2/5/2020**Contractor/Consultant**Name: NBS Government Finance GroupAddress: 32605 Temecula Parkway Ste 100City, State, Zip: Temecula, CA 92592

Remittance Address: _____

City, State, Zip: _____

Summary of Services

Annual licensing fees and maintenance extension with NBS contract OPR 2011-0330 for LID System (D-Fast 3) utilized by the City of Spokane Treasury Services Department.

Amount: \$ 12,028.12Budget Code: 0860-30400-14230-54820-99999

Amount: _____

Budget Code: _____

Maximum Amount: _____

Beginning Date: 01/01/2020Expiration Date: 12/31/2020Open-Ended: ☐

- ☐ Quotes (per Purchasing Policy to be kept on file in Dept.)
- ☒ Insurance Certificate (attach to the contract)
- ☒ City Business Registration (attach verification that a current business license number exists)
- ☐ If Public Works Contract, Contractor has been notified of State Law requirements.
- ☐ Grant Related (if the contract is grant related, the Grants Management Department must sign below)
- ☒ Vendor is already set up for ACH payments or the *Accounts Payable Vendor ACH Enrollment Form* has been submitted to Accounting. Do not attach ACH form to the contract documents.

Department Verification Statement: My signature below verifies that all documentation has been completed.Requestor/Verifier/Contact: Jake Hensley

Funds are available in the appropriate budget account

Accountant

Signature [Signature]Date 2/5/2020

Department Head

Signature [Signature]Date 2/5/20

Other

Signature _____

Date _____

Grants Mgt. (if applicable)

Signature _____

Date _____

Distribution ListContractor E-mail: lconnard@nbs.gov

Andrew Duffey, Accounting

Dept. Contact E-mail: jahensley@spokanecity.org

Taxes and Licenses

treasuryaccounting@spokanecity.org

koliva@nbs.gov

jdcoley@spokanecity.org



32605 Temecula Parkway, Suite 100
Temecula, CA 92592

Toll free: 800.676.7516 (P) 951.296.1997

nbsgov.com

City of Spokane
E mail invoices to Jacob Hensley
jahensley@spokanecity.org

February 3, 2020

Project No: SPOKANE.DFAST

Invoice No: 12020034

D-FAST 3

2019 Annual Licensing fee was \$10,775.72 + 2.5% CPI as (full year 2019 published rate for the Seattle, WA area) = \$11,045.11 for the 2020 Annual fee.

(License fees are subject to Sales and Use Tax)

Fee			11,045.11
Taxes			
Spokane Sales and Use	8.90 % of 11,045.11	983.01	
Total Taxes		983.01	983.01
	TOTAL THIS INVOICE		\$12,028.12



An official website of the United States government [Here is how you know](#) ▼



United States Department of Labor

U.S. BUREAU OF LABOR STATISTICS

Databases, Tables & Calculators by Subject

Change Output Options:

From: To:

☐ include graphs ☐ include annual averages

[More Formatting Options](#) ➔

Data extracted on: January 26, 2020 (8:39:40 PM)

CPI for All Urban Consumers (CPI-U)

Series Id: CUURS49DSA0

Not Seasonally Adjusted

Series Title: All items in Seattle-Tacoma-Bellevue, WA, all urban consumers, not seasonally adjusted

Area: Seattle-Tacoma-Bellevue WA

Item: All items

Base Period: 1982-84=100

Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2009		224.737		225.918		227.257		227.138		226.277		225.596	226.028	225.580	226.475
2010		226.085		226.513		226.118		227.645		227.251		226.862	226.693	226.195	227.190
2011		229.482		231.314		233.250		233.810		235.916		234.812	232.765	230.815	234.715
2012		235.744		237.931		239.540		240.213		241.355		237.993	238.663	237.344	239.981
2013		239.898		240.823		242.820		242.767		242.787		241.055	241.563	240.777	242.350
2014		242.770		246.616		247.642		247.185		247.854		245.050	246.018	245.125	246.912
2015		245.496		247.611		251.622		251.617		250.831		250.385	249.364	247.614	251.115
2016		250.942		253.815		256.098		256.907		256.941		256.821	254.886	253.122	256.651
2017		259.503		261.560		263.756		263.333		264.653		265.850	262.668	260.656	264.680
2018		268.031		270.309		272.395		271.625		272.805		273.293	271.089	269.527	272.652
2019		275.304		276.765		278.631		280.286		278.682		279.421	277.984	276.230	279.738

12-Month Percent Change

Series Id: CUURS49DSA0

Not Seasonally Adjusted

Series Title: All items in Seattle-Tacoma-Bellevue, WA, all urban consumers, not seasonally adjusted

Area: Seattle-Tacoma-Bellevue WA

Item: All items

Base Period: 1982-84=100

Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2009		1.4		1.2		-0.4		-0.3		0.2		1.4	0.6	0.9	0.3
2010		0.6		0.3		-0.5		0.2		0.4		0.6	0.3	0.3	0.3
2011		1.5		2.1		3.2		2.7		3.8		3.5	2.7	2.0	3.3

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2012		2.7		2.9		2.7		2.7		2.3		1.4	2.5	2.8	2.2
2013		1.8		1.2		1.4		1.1		0.6		1.3	1.2	1.4	1.0
2014		1.2		2.4		2.0		1.8		2.1		1.7	1.8	1.8	1.9
2015		1.1		0.4		1.6		1.8		1.2		2.2	1.4	1.0	1.7
2016		2.2		2.5		1.8		2.1		2.4		2.6	2.2	2.2	2.2
2017		3.4		3.1		3.0		2.5		3.0		3.5	3.1	3.0	3.1
2018		3.3		3.3		3.3		3.1		3.1		2.8	3.2	3.4	3.0
2019		2.7		2.4		2.3		3.2		2.2		2.2	2.5	2.5	2.6

Home

Subjects

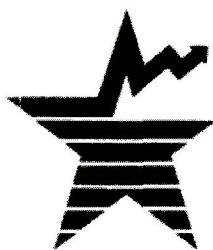
Data Tools

Publications

Economic Releases

Students

Beta



U.S. BUREAU OF LABOR STATISTICS

Postal Square Building
2 Massachusetts Avenue NE
Washington, DC 20212-0001
Telephone: 1-202-691-5200
Federal Relay Service: 1-800-877-8339
www.bls.gov
[Contact Us](#)

INFO

RESOURCES

ABOUT THIS SITE

Location		Sales/Use Tax		
County/City	Loc. Code	Local Rate	State Rate	Combined Sales Tax (1)
R (cont.)				
Rearland	2206	.015	.065	.080
Redmond	1724	.035	.065	.100
Redmond Non-RTA	4024	.021	.065	.086
Renton	1725	.035	.065	.100
Renton Non-RTA	4025	.021	.065	.086
Republic	1001	.012	.065	.077
Richland	0304	.021	.065	.086
Ridgely	0604	.019	.065	.084
Ritzville	0104	.015	.065	.080
Riverside	2410	.017	.065	.082
Rock Island	0904	.017	.065	.082
Rockford	3208	.016	.065	.081
Rossia	3813	.013	.065	.078
Roslyn	1904	.015	.065	.080
Roy	2712	.015	.065	.080
Royal City	1311	.014	.065	.079
Ruston	2713	.034	.065	.099
S				
Samish	1739	.035	.065	.100
Samish Non-RTA	4039	.021	.065	.086
San Juan County Unincorp. Areas	2800	.016	.065	.081
Seaside	1733	.035	.065	.100
Seattle	1726	.036	.065	.101
Sedro-Woolley	2908	.020	.065	.085
Selah	3907	.017	.065	.082
Sequim	0503	.023	.065	.088
Shelton	2301	.023	.065	.088
Shoreline	1737	.037	.065	.102
Skagit County Unincorp. Areas	2900	.016	.065	.081
Skagit County Unincorp. PTBA*	2929	.020	.065	.085
Skamania County Unincorp. Areas	3000	.012	.065	.077
Skylakish	1727	.021	.065	.086
Snodgrass (City)	3115	.027	.065	.092
Snodgrass County Unincorp. Areas	3100	.027	.065	.092
Snodgrass County Unincorp. Areas Non-RTA	4200	.013	.065	.078
Snodgrass County Unincorp. PTBA*	3131	.039	.065	.104
Snodgrass County Unincorp. PTBA* Non-RTA	4231	.025	.065	.090
Snodgrass	1728	.021	.065	.086
Soak Lake	1312	.014	.065	.079
South Bend	2504	.016	.065	.081
South Cle Elum	1905	.015	.065	.080
South Prairie	2714	.014	.065	.079
Spangle	3209	.016	.065	.081
Spokane (City)	3210	.024	.065	.089
Spokane County Unincorp. Areas	3200	.016	.065	.081
Spokane County Unincorp. PTBA*	3232	.024	.065	.089
Spokane Valley	3213	.024	.065	.089
Sprague	2207	.015	.065	.080
Springdale	3306	.011	.065	.076
St. John	3814	.013	.065	.078
Stamwood	3116	.027	.065	.092
Starbuck	0702	.017	.065	.082
Steilacoom	2715	.034	.065	.099
Stevens County Unincorp. Areas	3300	.011	.065	.076
Stevenson	3002	.012	.065	.077
Sultana	3117	.025	.065	.090
Sumas	3707	.020	.065	.085
Sumner	2716	.028	.065	.093
Sunnyside	3908	.014	.065	.079
T				
Tacoma	2717	.037	.065	.102
Tekoa	3815	.013	.065	.078
Tenino	3405	.014	.065	.079
Thurston County Unincorp. Areas	3400	.014	.065	.079
Thurston County Unincorp. PTBA*	3434	.026	.065	.091
Tieton	3909	.014	.065	.079

Location		Sales/Use Tax		
County/City	Loc. Code	Local Rate	State Rate	Combined Sales Tax (1)
T (cont.)				
Toledo	2107	.013	.065	.078
Tonasket	2411	.018	.065	.083
Toppenish	3910	.014	.065	.079
Tukwila	1729	.035	.065	.100
Tumwater	3406	.028	.065	.093
Twisp	2412	.020	.065	.085
U				
Union Gap	3911	.016	.065	.081
Uniontown	3816	.013	.065	.078
University Place	2719	.034	.065	.099
V				
Vader	2108	.013	.065	.078
Vancouver	0605	.019	.065	.084
W				
Wahkiakum County Unincorp. Areas	3500	.011	.065	.076
Waitsburg	3603	.017	.065	.082
Walla Walla (City)	3604	.024	.065	.089
Walla Walla County Unincorp. Areas	3600	.016	.065	.081
Walla Walla County Unincorp. PTBA*	3636	.022	.065	.097
Wapato	3912	.014	.065	.079
Warden	1313	.014	.065	.079
Washougal	0606	.019	.065	.084
Washtucna	0105	.015	.065	.080
Waterville	0905	.017	.065	.082
Waverly	3211	.016	.065	.081
Wenatchee	0405	.019	.065	.084
West Richland	0305	.021	.065	.086
Westport	1408	.023	.065	.088
Whatcom County Unincorp. Areas	3700	.014	.065	.079
Whatcom County Unincorp. PTBA*	3737	.020	.065	.085
White Salmon	2003	.010	.065	.075
Whitman County Unincorp. Areas	3800	.013	.065	.078
Wilbur	2208	.015	.065	.080
Wilkeson	2718	.014	.065	.079
Wilson Creek	1315	.014	.065	.079
Winlock	2109	.013	.065	.078
Winthrop	2413	.018	.065	.083
Woodinville	1735	.035	.065	.100
Woodinville Non-RTA	4035	.021	.065	.086
Woodland	0805	.014	.065	.079
Woodway	3118	.039	.065	.104
Y				
Yacolt	0607	.019	.065	.084
Yakima (City)	3913	.017	.065	.082
Yakima County Unincorp. Areas	3900	.014	.065	.079
Yarrow Point	1730	.035	.065	.100
Yelm	3407	.026	.065	.091
Z				
Zillah	3914	.014	.065	.079

Footnotes:

(1) Combined sales tax is a total of local and state sales tax including the 6.5% state rate, the local rate, and Regional Transit Authority (RTA) rate. If you have rate questions, go to our web site at dor.wa.gov or call 360-705-6705.

± HBZ - Hospital Benefit Zone

Unincorporated Areas are locations outside incorporated city limits.

* PTBA - Public Transportation Benefit Area

For tax assistance or to request this document in an alternate format, please call 360-705-6705. Teletype (TTY) users may use the Washington Relay Service by calling 711.



NBSGOVE-01

SEIME1

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0L48969 C3 Risk & Insurance Services 404 Camino Del Rio S. STE 410 San Diego, CA 92108	CONTACT NAME: Megan Seitz		
	PHONE (A/C, No, Ext): (619) 669-8108 249	FAX (A/C, No):	
	E-MAIL ADDRESS: megan@c3insurance.com		
INSURED NBS Government Finance Group 32605 Temecula Parkway, Suite 100 Temecula, CA 92592	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Hanover Insurance Company		22292
	INSURER B: Allmerica Financial Benefit Insurance Company		41840
	INSURER C: Gemini Insurance Company		10833
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	OH3A43196306	9/24/2019	9/24/2020	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 2,000,000 \$ 2,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 4,000,000
								\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AW3A42745806	9/24/2019	9/24/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			OH3A43196306	9/24/2019	9/24/2020	EACH OCCURRENCE	\$ 1,000,000
							AGGREGATE	\$ 1,000,000
								\$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		<input checked="" type="checkbox"/>	WH3A42745706	9/24/2019	9/24/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	\$ 1,000,000
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
C	E&O/Professional Lia			VCPL066003	9/24/2019	9/24/2020	Ea. Claim/Aggregate	2,000,000
C	E&O/Professional Lia			VCPL066003	9/24/2019	9/24/2020	Retention	20,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
E&O/Professional Liability- Retention: \$20,000

Employers Liability Stop Gap Coverage applies in Washington per the attached endorsement regarding Workers' Compensation. Workers' Compensation coverage shown on the certificate does not apply to Washington.

City of Spokane, its agents, officers, and employees are included as additional insureds regarding General Liability.
Blanket forms apply when required by written contract:
SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

CANCELLATION

City of Spokane
808 W. Spokane Falls Blvd
Spokane, WA 99201

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY C3 Risk & Insurance Services		License # 0L48969	NAMED INSURED NBS Government Finance Group 32605 Temecula Parkway, Suite 100 Temecula, CA 92592
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:

GENERAL LIABILITY:

Additional Insured-Special Broadening Endt: 391-1006 08 16

Additional Insured-Completed Operations: 391-1602 08 16

Primary & Non-Contributory: 391-1003 08 16

Waiver of Subrogation: 391-1003 08 16

AUTO:

Additional Insured: 461-0478 12 12

Primary & Non-Contributory: 461-0478 12 12

Waiver of Subrogation: 461-0155 9 97

WORKERS' COMPENSATION- Coverage applies to California, and does not apply to Washington State. A separate certificate will be provided by the insured evidencing their Washington State Workers' Compensation coverage.

Waiver of Subrogation: WC040306 4-84



STATE OF
WASHINGTON

BUSINESS LICENSE

Profit Corporation

NBS GOVERNMENT FINANCE GROUP

NBS

32605 TEMECULA PKWY STE 100

TEMECULA, CA 92592-6838

UNEMPLOYMENT INSURANCE - ACTIVE

TAX REGISTRATION - ACTIVE

Issue Date: Jul 19, 2019

Unified Business ID #: 602411904

Business ID #: 001

Location: 0001

Expires: Jul 31, 2020

INDUSTRIAL INSURANCE - ACTIVE

CITY ENDORSEMENTS:

SPOKANE GENERAL BUSINESS #T12041077BUS - ACTIVE

LICENSING RESTRICTIONS:

Not licensed to hire minors without a Minor Work Permit.

REGISTERED TRADE NAMES:

N B S

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

Vicki Smith
Director, Department of Revenue

STATE OF WASHINGTON

BI: 602411904 001 0001

BS GOVERNMENT FINANCE
ROUP

BS

32605 TEMECULA PKWY STE 100
TEMECULA, CA 92592-6838

UNEMPLOYMENT INSURANCE -
ACTIVE
INDUSTRIAL INSURANCE - ACTIVE
TAX REGISTRATION - ACTIVE
SPOKANE GENERAL BUSINESS
#T12041077BUS - ACTIVE

Expires: Jul 31, 2020

**Agenda Sheet for City Council Meeting of:**

03/30/2020

<u>Date Rec'd</u>	3/12/2020
<u>Clerk's File #</u>	OPR 2014-0212
<u>Renews #</u>	

<u>Submitting Dept</u>	FIRE	<u>Cross Ref #</u>	
<u>Contact Name/Phone</u>	JAY ATWOOD X7002	<u>Project #</u>	
<u>Contact E-Mail</u>	JATWOOD@SPOKANECITY.ORG	<u>Bid #</u>	
<u>Agenda Item Type</u>	Contract Item	<u>Requisition #</u>	CR21567
<u>Agenda Item Name</u>	1970 - ANNUAL CAD SOFTWARE MAINTENANCE		

Agenda Wording

Contract with INFOR PUBLIC SECTOR INC. to license, use, and provide annual CAD maintenance for the proprietary EnRoute Emergency Systems software from May 1, 2020 to April 30, 2021. Contract cost for the amendment period is \$70,799.97.

Summary (Background)

This is an annual contract renewal of ongoing maintenance to the Fire Department CAD systems. Maintenance of the system is necessary for compliance with the Fire Department's contracts to provide Fire/EMS dispatch services for 14 Fire agencies in Spokane County.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	

Expense	\$ 70,799.97	# 1630-35210-28200-54820-99999
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	SCHAEFFER, BRIAN	<u>Study Session</u>	PSHC 3/2/20
<u>Division Director</u>	SCHAEFFER, BRIAN	<u>Other</u>	
<u>Finance</u>	BUSTOS, KIM	<u>Distribution List</u>	
<u>Legal</u>	ODLE, MARI	Kyle Haugen (khaugen@spokanecity.org)	
<u>For the Mayor</u>	ORMSBY, MICHAEL	Jay Atwood (jatwood@spokanecity.org)	
<u>Additional Approvals</u>		Dusty Patrick (dpatrick@spokanecity.org)	
<u>Purchasing</u>	PRINCE, THEA	Fire Accounting (fireaccounting@spokanecity.org)	
		Shawwna Wagner (shawwna.wagner@infor.com)	

Briefing Paper

Public Safety and Community Health

Division & Department:	Fire/Dispatch
Subject:	OPR2014-0212 Annual CAD (Computer Aided Dispatch) Maintenance Agreement with Infor EnRoute of Tampa, Florida.
Date:	02/19/2020
Contact (email & phone):	Ken Lamoreaux (X7156), klamoreaux@spokanecity.org Kim Bustos (X7155), kbustos@spokanecity.org
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Safety and Community Health Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	FD Strategic Plan Goal #7 <i>Provide a high state of readiness of apparatus and equipment to ensure response to the needs of our customers in a safe and efficient manner.</i>
Strategic Initiative:	
Deadline:	04/30/20
Outcome: (deliverables, delivery duties, milestones to meet)	Approval by 04/30/20
<u>Background/History:</u> <p>Yearly CAD Maintenance Contract – CAD (Computer Aided Dispatch) Maintenance Agreement – This contract is with Infor EnRoute of Tampa, Florida for the annual contract maintenance of the Fire CAD system. This contract covers maintenance fees and non-Microsoft software licenses.</p> <p>Contract period is for May 1, 2020 through April 30, 2021. Annual cost will be approximately \$70,799.97 (including tax). This is the 5th annual renewal in a 5-year contract term that requires us to renew for successive one year periods.</p> <p>System maintenance is necessary to ensure continued operation of the system and compliance with our contracts to provide Fire/EMS dispatch services for 14 Fire Agencies in Spokane County. The majority of this agreement is paid by CCC funds.</p>	
<u>Budget Impact:</u> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<u>Operations Impact:</u> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	



**CITY OF
SPOKANE**
808 W Spokane
Falls Blvd
Spokane WA
99201

SOLE SOURCE JUSTIFICATION

Description of Product/Service: _____

Requisition Number: _____

Estimated amount of this purchase: \$ _____

Contract Period _____

Department: _____ Contact Person: _____ Phone: _____

Due Date: _____ Work must be completed by: _____

Date Material/Equipment/Supplies must be delivered by: _____

Location: _____

Date Service must begin by: _____

Please provide the following information in order to document justification of a sole source purchase.

1. Explain why the product/service requested is the only product/service that can satisfy your requirements, and explain why alternatives are unacceptable. Be specific with regard to specifications, features, characteristics, requirements, capabilities, and compatibility. Describe what steps have been undertaken to make this determination.
2. Explain why this service provider, supplier, or manufacturer is the only practicably available source from which to obtain this product or service, and describe the efforts that were made to verify and confirm whether, or not, this is so. (Obtain and include a letter from the manufacturer confirming claims made by distributors or exclusive distributorships regarding the product or service, if that is cited as a reason for this Sole Source.)
3. Will this purchase obligate us to a particular vendor for future purchases (either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one)?

4. Explain why the price for this product or service is considered to be fair and reasonable.
5. Describe the negotiation efforts, if any, that have been made with the supplier to obtain the best possible price.
6. Explain the consequence(s) to the city or public, including a dollar estimate of the financial impact, if this Sole Source is not approved.

Requested Vendor: _____

Vendor's Address: _____

Vendor Contact: _____ Phone: _____

If the cost of the sole source procurement is greater than the appropriate procurement threshold for department action, immediately contact the Purchasing Division or City Attorney's Office as appropriate.

My department's recommendation for sole source is based upon an objective review of the good/service being required and appears to be in the best interest of the City. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favor, or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

Signature of Requestor
(must be an authorized Department Buyer)

Date

Signature of Department Head or Designee

Date

Approval by Purchasing (when applicable)

Date

Approval by Grants Management
(Required for grant funded purchases)

Date



380 St. Peter Street
St. Paul, MN 55102
651-767-7000
infor.com

AMENDMENT DOCUMENT NO. 103-S030301
ATTACHMENT A-20

The Agreement for Systems and Services Number 103-S030301, signed May 6, 2003 between **Infor Public Sector, Inc.** ("Infor") and **Spokane Fire Department** ("Customer") shall be amended as follows:

1. The second sentence of Section 2(b) shall be deleted in its entirety and replaced with the following:

"This Agreement shall be for a term of one (1) year only, commencing May 1, 2020 and terminating April 30, 2021. Thereafter the annual term shall be from May 1 to April 30. It shall be the responsibility of the Spokane Fire Department to renew this agreement on an annual basis. A newly executed Amendment Document with annual payment must be executed and delivered to Infor prior to May 1 of each year in order to prevent the interruption of standard and emergency services as provided within this Agreement."

2. The Agreement shall be amended in accordance with the terms set out herein. All other terms and conditions of said Agreement shall remain the same. To the extent of any conflict, inconsistency or incongruity between the provisions of this Addendum Number A-20 and the provisions of the Agreement, the provisions of this Addendum shall govern and control.

Accepted by
Spokane Fire Department:



Authorized Signature



Print Name/Title

1 30 20

Date

Accepted by
Infor Public Sector, Inc.:



Authorized Signature

Lindsay Pritchard

Print Name/Title Associate General Counsel

February 4, 2020

Date

Approved as to form:



Assistant City Attorney



Invoice	Invoice Date	Due Date
P - 5797-US06A	01/02/2020	04/30/2020

Invoice

Bill to: Spokane Fire Department
44 West Riverside
Spokane, WA 99201
USA
Attn: Dusty Patrick

Deliver To: Spokane Fire Department
44 West Riverside
Spokane, WA 99201
USA
Attn: License Site

Customer No.	Tax Reg. No.	Customer PO No.	Currency
103			USD

Maintenance Renewal

Description	Location	Type	QTY	Users	Start Date	End Date
911-Parameter Driven	Spokane	PROD	1	1	05/01/2020	04/30/2021
A/N Paging	Spokane	PROD	1	1	05/01/2020	04/30/2021
Zetron Encoder	Spokane	PROD	1	1	05/01/2020	04/30/2021
ProQA Interface	Spokane	PROD	1	1	05/01/2020	04/30/2021
DF/AD to AMR Spokane	Spokane	PROD	1	1	05/01/2020	04/30/2021
AVL w/Unit Recommendation	Spokane	PROD	1	1	05/01/2020	04/30/2021
Location Interface	Spokane	PROD	1	1	05/01/2020	04/30/2021
FireHouse	Spokane	PROD	1	1	05/01/2020	04/30/2021
EnRoute CAD (COF # 103-1108180737)	Spokane	PROD	1	1	05/01/2020	04/30/2021
EnRoute CAD Seats	Spokane	PROD	1	8	05/01/2020	04/30/2021
Standard PCR Interface	Spokane	PROD	1	1	05/01/2020	04/30/2021
EnRoute CAD Seats	Spokane	PROD	1	4	05/01/2020	04/30/2021
800 MHZ-PTT-SIMMS Interface	Spokane	PROD	1	1	05/01/2020	04/30/2021
CAD to Foreign CAD Interface	Spokane	PROD	1	1	05/01/2020	04/30/2021
TAX(Type RE - WA)	4,793.29					
TAX(Type RP - WA)	992.93					

Carry Forward

0.00



Invoice	Invoice Date	Due Date
P - 5797-US06A	01/02/2020	04/30/2020

Invoice

Description	Location	Type	QTY	Users	Start Date	End Date
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For renewal questions, please contact Shawwna Wagner, Subscription Services Manager
Phone: +14704815238
Email: Shawwna.Wagner@infor.com

Remit to:

Infor Public Sector. Inc.
4213 Solutions Center
Chicago, IL 60677-4002
USA
Cash.Applications@infor.com
EFT: Wells Fargo Bank
ABA #: 121000248
Account #: 4121484505

Please pay invoice by due date to avoid interruptions in support.

Net	Tax	Total:
65,013.75	5,786.22	70,799.97

Payment Terms:

See Due Date.

Special Instructions:

For questions, please contact at 678-319-8000 or email Infor.Collections@Infor.com

Invoice Total: USD 70,799.97

13560 Morris Rd - Ste 4100 Alpharetta, GA 30004 USA
678-319-8000 Federal Tax ID. # 94-2913642

Failure to pay renewal fees when due will affect your continued support coverage and will incur additional fees
Please refer to <http://www.infor.com/support/reinstatement-policy/> for further details

**Agenda Sheet for City Council Meeting of:**

03/30/2020

<u>Date Rec'd</u>	3/18/2020
<u>Clerk's File #</u>	OPR 2020-0355
<u>Renews #</u>	

<u>Submitting Dept</u>	ENGINEERING SERVICES	<u>Cross Ref #</u>	
<u>Contact Name/Phone</u>	DAN BULLER 625-6391	<u>Project #</u>	2019133
<u>Contact E-Mail</u>	DBULLER@SPOKANECITY.ORG	<u>Bid #</u>	
<u>Agenda Item Type</u>	Contract Item	<u>Requisition #</u>	
<u>Agenda Item Name</u>	0370 – LOW BID AWARD – TO BE DETERMINED		

Agenda Wording

Low Bid of (to be determined at bid opening to be held on March 16, 2020, Spokane, WA for Sprague Avenue Rebuild 2B \$_____. An administrative reserve of \$_____, which is 10% of the contract price, will be set aside. East Central Neighborhood)

Summary (Background)

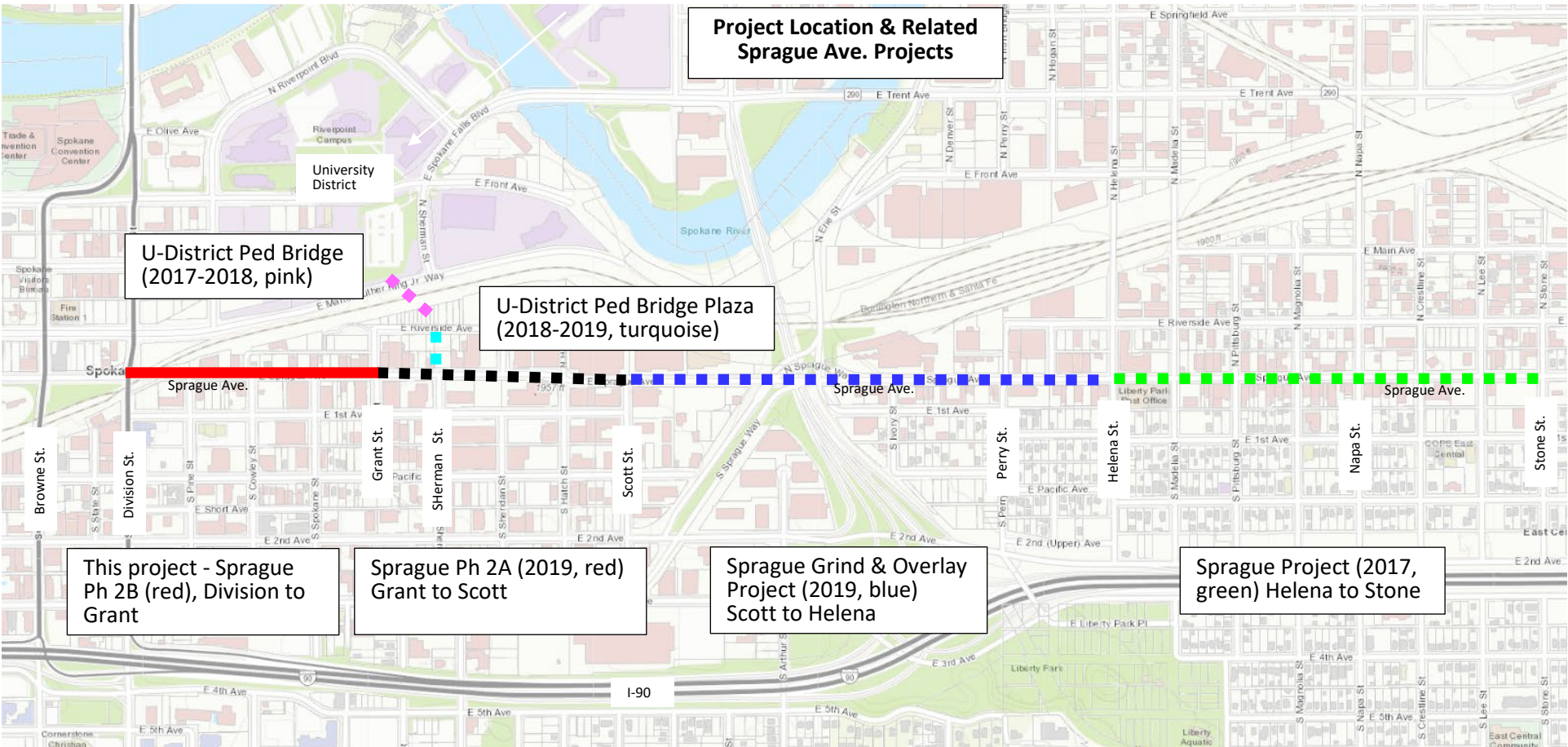
On March 16, 2020 bids were opened for the above project. The low bid was from (to be determined at bid opening) in the amount of \$_____, which is \$_____ or _____% (above/below) the Engineer's Estimate of \$3,600,893.00; _____ other bids were received as follows: (to be determined). All information will be provided prior to the 3/30/2020 council meeting.

<u>Fiscal Impact</u>	Grant related?	NO	<u>Budget Account</u>
	Public Works?	YES	
Expense	\$ 0		# 3200 95158 95300 56501 99999
Expense	\$ 0		# 3200 95158 95300 56501 21999
Expense	\$ 0		# 4250 43354 94310 56501 15787
Expense	\$ 0		# 4250 43387 94350 56501 15787
<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	TWOHIG, KYLE	<u>Study Session</u>	
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Other</u>	UE 03/09/20
<u>Finance</u>	ORLOB, KIMBERLY	<u>Distribution List</u>	
<u>Legal</u>	ODLE, MARI	eraea@spokanecity.org	
<u>For the Mayor</u>	ORMSBY, MICHAEL	publicworksaccounting@spokanecity.org	
<u>Additional Approvals</u>		kgoodman@spokanecity.org	
<u>Purchasing</u>			
		aduffey@spokanecity.org	

Briefing Paper

Urban Experience

Division & Department:	Public Works, Engineering
Subject:	Sprague Avenue Phase 2B
Date:	3-9-20
Contact (email & phone):	Dan Buller (dbuller@spokanecity.org 625-6391)
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	This project is in the 6 year street plan.
Strategic Initiative:	Innovative Infrastructure
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Approval of construction contract
<u>Background/History:</u> <ul style="list-style-type: none"> This project is the fourth and last in a series of Sprague Avenue projects located between Division Street and Altamont Street, three rebuilds and one grind & overlay. The first project was a full rebuild including sidewalks and associated pedestrian amenities in 2017 from Helena Street to Stone Street. The second project was a full rebuild including sidewalks and associated pedestrian amenities in 2019 from Grant Street to Scott Street. The third project was a grind & overlay from Scott Street to Helena Street. See attached exhibit. <ul style="list-style-type: none"> This project includes a full rebuild of Sprague Avenue from Division Street to Grant Street including sidewalks and associated pedestrian amenities. Also included are a 24" water main replacement, a 24" diameter stormwater pipe and various minor storm and sanitary sewer upgrades. Bid opening is scheduled for March 16, 2020. Design was federally funded. Construction will be locally funded (UDRA, levy and utilities). 	
<u>Budget Impact:</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<u>Operations Impact:</u> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	



**Project Location & Related
Sprague Ave. Projects**

U-District Ped Bridge
(2017-2018, pink)

U-District Ped Bridge Plaza
(2018-2019, turquoise)

This project - Sprague
Ph 2B (red), Division to
Grant

Sprague Ph 2A (2019, red)
Grant to Scott

Sprague Grind & Overlay
Project (2019, blue)
Scott to Helena

Sprague Project (2017,
green) Helena to Stone

**Agenda Sheet for City Council Meeting of:**

03/30/2020

<u>Date Rec'd</u>	3/18/2020
<u>Clerk's File #</u>	OPR 2020-0356
<u>Renews #</u>	

<u>Submitting Dept</u>	ENGINEERING SERVICES	<u>Cross Ref #</u>	
<u>Contact Name/Phone</u>	DAN BULLER 625-6391	<u>Project #</u>	2018085
<u>Contact E-Mail</u>	DBULLER@SPOKANECITY.ORG	<u>Bid #</u>	
<u>Agenda Item Type</u>	Contract Item	<u>Requisition #</u>	
<u>Agenda Item Name</u>	0370 - HATCH BRIDGE DECK REPLACEMENT DESIGN CONTRACT		

Agenda Wording

Contract for the design of the Hatch Bridge Deck Replacement with NK Engineering for \$89,887.54 and 10% administrative reserve.

Summary (Background)

The City has obtained a federal grant which will cover most of the deck replacement cost. The Hatch Rd. bridge over Latah Cr. was constructed in 1919 originally as an earth filled arch. In 1964 the bridge was rehabilitated with new pier walls and a steel floor system overlain by a corrugated metal deck. It is anticipated that the project will be bid in the fall of this year with construction occurring in 2021.

<u>Fiscal Impact</u>	Grant related? YES	<u>Budget Account</u>
	Public Works? YES	
Expense \$ 98876.29		# 3200-95140-95100-56501-99999
Select \$		#
Select \$		#
Select \$		#
<u>Approvals</u>	<u>Council Notifications</u>	
<u>Dept Head</u>	TWOHIG, KYLE	<u>Study Session</u>
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Other</u> PIES 3/23/20
<u>Finance</u>	ALBIN-MOORE, ANGELA	<u>Distribution List</u>
<u>Legal</u>	SCHOEDEL, ELIZABETH	eraea@spokanecity.org
<u>For the Mayor</u>	ORMSBY, MICHAEL	publicworksaccounting@spokanecity.org
<u>Additional Approvals</u>		kgoodman@spokanecity.org
<u>Purchasing</u>		
<u>GRANTS & CONTRACT MGMT</u>	WALLACE, TONYA	aduffey@spokanecity.org

Briefing Paper

PIES

Division & Department:	Public Works, Engineering
Subject:	Hatch Br. Deck Replacement Design Contract
Date:	3-23-20
Contact (email & phone):	Dan Buller (dbuller@spokanecity.org 625-6391)
City Council Sponsor:	Breean Beggs, City Council President
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	This project is in the 6 year street plan.
Strategic Initiative:	Innovative Infrastructure
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Approval of design contract
Background/History: <ul style="list-style-type: none"> • The Hatch Rd. bridge over Latah Cr. was constructed in 1919 originally as an earth filled arch. • In 1964 the bridge was rehabilitated with new pier walls and a steel floor system overlain by a corrugated metal deck. 	
<ul style="list-style-type: none"> • The existing bridge deck is 56 years old and due for a deck replacement. The existing arch will be thoroughly inspected but is believed to be in good condition. • The City has obtained a federal grant which will cover most of the deck replacement cost. • While widening the bridge is not feasible with the existing funds, the addition of a turn pocket between the bridge and Hwy 195 is under consideration. • The contract that is the subject of this briefing paper is for the design of this project. • We expect to bid the project in fall of this year with construction occurring in 2021. 	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	



Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement

Agreement Number: _____

Firm/Organization Legal Name (do not use dba's):		
Address	Federal Aid Number	
UBI Number 603 380 206	Federal TIN	
Execution Date	Completion Date	
1099 Form Required <input type="checkbox"/> Yes <input type="checkbox"/> No	Federal Participation <input type="checkbox"/> Yes <input type="checkbox"/> No	
Project Title		
Description of Work		
<input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes <input type="checkbox"/> Yes	<input type="checkbox"/> No DBE Participation <input type="checkbox"/> No MBE Participation <input type="checkbox"/> No WBE Participation <input type="checkbox"/> No SBE Participation	Maximum Amount Payable: \$89,887.54

Index of Exhibits

Exhibit A	Scope of Work
Exhibit B	DBE Participation
Exhibit C	Preparation and Delivery of Electronic Engineering and Other Data
Exhibit D	Prime Consultant Cost Computations
Exhibit E	Sub-consultant Cost Computations
Exhibit F	Title VI Assurances
Exhibit G	Certification Documents
Exhibit H	Liability Insurance Increase
Exhibit I	Alleged Consultant Design Error Procedures
Exhibit J	Consultant Claim Procedures

THIS AGREEMENT, made and entered into as shown in the “Execution Date” box on page one (1) of this AGREEMENT, between the _____, hereinafter called the “AGENCY,” and the “Firm / Organization Name” referenced on page one (1) of this AGREEMENT, hereinafter called the “CONSULTANT.”

WHEREAS, the AGENCY desires to accomplish the work referenced in “Description of Work” on page one (1) of this AGREEMENT and hereafter called the “SERVICES;” and does not have sufficient staff to meet the required commitment and therefore deems it advisable and desirable to engage the assistance of a CONSULTANT to provide the necessary SERVICES; and

WHEREAS, the CONSULTANT represents that they comply with the Washington State Statutes relating to professional registration, if applicable, and has signified a willingness to furnish consulting services to the AGENCY.

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, or attached and incorporated and made a part hereof, the parties hereto agree as follows:

I. General Description of Work

The work under this AGREEMENT shall consist of the above-described SERVICES as herein defined, and necessary to accomplish the completed work for this project. The CONSULTANT shall furnish all services, labor, and related equipment and, if applicable, sub-consultants and subcontractors necessary to conduct and complete the SERVICES as designated elsewhere in this AGREEMENT.

II. General Scope of Work

The Scope of Work and projected level of effort required for these SERVICES is described in Exhibit “A” attached hereto and by this reference made a part of this AGREEMENT. The General Scope of Work was developed utilizing performance based contracting methodologies.

III. General Requirements

All aspects of coordination of the work of this AGREEMENT with outside agencies, groups, or individuals shall receive advance approval by the AGENCY. Necessary contacts and meetings with agencies, groups, and/or individuals shall be coordinated through the AGENCY. The CONSULTANT shall attend coordination, progress, and presentation meetings with the AGENCY and/or such State, Federal, Community, City, or County officials, groups or individuals as may be requested by the AGENCY. The AGENCY will provide the CONSULTANT sufficient notice prior to meetings requiring CONSULTANT participation. The minimum required hours or days’ notice shall be agreed to between the AGENCY and the CONSULTANT and shown in Exhibit “A.”

The CONSULTANT shall prepare a monthly progress report, in a form approved by the AGENCY, which will outline in written and graphical form the various phases and the order of performance of the SERVICES in sufficient detail so that the progress of the SERVICES can easily be evaluated.

The CONSULTANT, any sub-consultants, and the AGENCY shall comply with all Federal, State, and local laws, rules, codes, regulations, and all AGENCY policies and directives, applicable to the work to be performed under this AGREEMENT. This AGREEMENT shall be interpreted and construed in accordance with the laws of the State of Washington.

Participation for Disadvantaged Business Enterprises (DBE) or Small Business Enterprises (SBE), if required, per 49 CFR Part 26, shall be shown on the heading of this AGREEMENT. If DBE firms are utilized at the commencement of this AGREEMENT, the amounts authorized to each firm and their certification number will be shown on Exhibit “B” attached hereto and by this reference made part of this AGREEMENT. If the Prime CONSULTANT is, a DBE certified firm they must comply with the Commercial Useful Function (CUF) regulation outlined in the AGENCY’s “DBE Program Participation Plan” and perform a minimum of 30% of the total amount of this AGREEMENT. It is recommended, but not required, that non-DBE Prime CONSULTANTS perform a minimum of 30% of the total amount of this AGREEMENT.

In the absence of a mandatory UDBE, the Consultant shall continue their outreach efforts to provide SBE firms maximum practicable opportunities.

The CONSULTANT, on a monthly basis, shall enter the amounts paid to all firms (including Prime) involved with this AGREEMENT into the wsdot.diversitycompliance.com program. Payment information shall identify any DBE Participation. Non-minority, woman owned DBEs does not count towards UDBE goal attainment.

All Reports, PS&E materials, and other data furnished to the CONSULTANT by the AGENCY shall be returned. All electronic files, prepared by the CONSULTANT, must meet the requirements as outlined in Exhibit “C – Preparation and Delivery of Electronic Engineering and other Data.”

All designs, drawings, specifications, documents, and other work products, including all electronic files, prepared by the CONSULTANT prior to completion or termination of this AGREEMENT are instruments of service for these SERVICES, and are the property of the AGENCY. Reuse by the AGENCY or by others, acting through or on behalf of the AGENCY of any such instruments of service, not occurring, as a part of this SERVICE, shall be without liability or legal exposure to the CONSULTANT.

Any and all notices or requests required under this AGREEMENT shall be made in writing and sent to the other party by (i) certified mail, return receipt requested, or (ii) by email or facsimile, to the address set forth below:

If to AGENCY:

Name: Dan Buller
Agency: City of Spokane
Address: 808 W. Spokane Falls Blvd.
City: Spokane State: WA Zip: 99201
Email: dbuller@spokanecity.org
Phone: 509-625-6700
Facsimile: 509-625-6349

If to CONSULTANT:

Name: Susan Kovich
Agency: Nicholls Kovich Engineering, PLLC
Address: 112 N. University Rd. #303
City: Spokane Valley State: WA Zip: 99206
Email: susan@nichollskovich.com
Phone: 509-921-6747
Facsimile:

IV. Time for Beginning and Completion

The CONSULTANT shall not begin any work under the terms of this AGREEMENT until authorized in writing by the AGENCY. All work under this AGREEMENT shall conform to the criteria agreed upon detailed in the AGREEMENT documents. These SERVICES must be completed by the date shown in the heading of this AGREEMENT titled “Completion Date.”

The established completion time shall not be extended because of any delays attributable to the CONSULTANT, but may be extended by the AGENCY in the event of a delay attributable to the AGENCY, or because of unavoidable delays caused by an act of GOD, governmental actions, or other conditions beyond the control of the CONSULTANT. A prior supplemental AGREEMENT issued by the AGENCY is required to extend the established completion time.

V. Payment Provisions

The CONSULTANT shall be paid by the AGENCY for completed SERVICES rendered under this AGREEMENT as provided hereinafter. Such payment shall be full compensation for SERVICES performed or SERVICES rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete SERVICES. The CONSULTANT shall conform to all applicable portions of 48 CFR Part 31 (www.ecfr.gov).

- A. Hourly Rates: Hourly rates are comprised of the following elements - Direct (Raw) Labor, Indirect Cost Rate, and Fee (Profit). The CONSULTANT shall be paid by the AGENCY for work done, based upon the negotiated hourly rates shown in Exhibits “D” and “E” attached hereto and by reference made part of this AGREEMENT. These negotiated hourly rates will be accepted based on a review of the CONSULTANT’s direct labor rates and indirect cost rate computations and agreed upon fee. The accepted negotiated rates shall be memorialized in a final written acknowledgment between the parties. Such final written acknowledgment shall be incorporated into, and become a part of, this AGREEMENT. The initially accepted negotiated rates shall be applicable from the approval date, as memorialized in a final written acknowledgment, to 180 days following the CONSULTANT’s fiscal year end (FYE) date.

The direct (raw) labor rates and classifications, as shown on Exhibits “D” and “E” shall be subject to renegotiations for each subsequent twelve (12) month period (180 days following FYE date to 180 days following FYE date) upon written request of the CONSULTANT or the AGENCY. The written request must be made to the other party within ninety (90) days following the CONSULTANT’s FYE date. If no such written request is made, the current direct (raw) labor rates and classifications as shown on Exhibits “D” and “E” will remain in effect for the twelve (12) month period.

Conversely, if a timely request is made in the manner set forth above, the parties will commence negotiations to determine the new direct (raw) labor rates and classifications that will be applicable for the twelve (12) month period. Any agreed to renegotiated rates shall be memorialized in a final written acknowledgment between the parties. Such final written acknowledgment shall be incorporated into, and become a part of, this AGREEMENT. If requested, the CONSULTANT shall provide current payroll register and classifications to aid in negotiations. If the parties cannot reach an agreement on the direct (raw) labor rates and classifications, the AGENCY shall perform an audit of the CONSULTANT’s books and records to determine the CONSULTANT’s actual costs. The audit findings will establish the direct (raw) labor rates and classifications that will be applicable for the twelve (12) month period.

The fee as identified in Exhibits “D” and “E” shall represent a value to be applied throughout the life of the AGREEMENT.

The CONSULTANT shall submit annually to the AGENCY an updated indirect cost rate within 180 days of the close of its fiscal year. An approved updated indirect cost rate shall be included in the current fiscal year rate under this AGREEMENT, even if/when other components of the hourly rate are not renegotiated. These rates will be applicable for the twelve (12) month period. At the AGENCY’s option, a provisional and/or conditional indirect cost rate may be negotiated. This provisional or conditional indirect rate shall remain in effect until the updated indirect cost rate is completed and approved. Indirect cost rate costs incurred during the provisional or conditional period will not be adjusted. The CONSULTANT may request an extension of the last approved indirect cost rate for the twelve (12) month period. These requests for provisional indirect cost rate and/or extension will be considered on a case-by-case basis, and if granted, will be memorialized in a final written acknowledgment.

The CONSULTANT shall maintain and have accessible support data for verification of the components of the hourly rates, i.e., direct (raw) labor, indirect cost rate, and fee (profit) percentage. The CONSULTANT shall bill each employee’s actual classification, and actual salary plus indirect cost rate plus fee.

- A. **Direct Non-Salary Costs:** Direct Non-Salary Costs will be reimbursed at the actual cost to the CONSULTANT. These charges may include, but are not limited to, the following items: travel, printing, long distance telephone, supplies, computer charges, and fees of sub-consultants. Air or train travel will be reimbursed only to lowest price available, unless otherwise approved by the AGENCY. The CONSULTANT shall comply with the rules and regulations regarding travel costs (excluding air, train, and rental car costs) in accordance with the WSDOT's Accounting Manual M 13-82, Chapter 10 – Travel Rules and Procedures, and all revisions thereto. Air, train, and rental card costs shall be reimbursed in accordance with 48 Code of Federal Regulations (CFR) Part 31.205-46 "Travel Costs." The billing for Direct Non-salary Costs shall include an itemized listing of the charges directly identifiable with these SERVICES. The CONSULTANT shall maintain the original supporting documents in their office. Copies of the original supporting documents shall be supplied to the STATE upon request. All above charges must be necessary for the SERVICES provided under this AGREEMENT.
- B. **Maximum Amount Payable:** The Maximum Amount Payable by the AGENCY to the CONSULTANT under this AGREEMENT shall not exceed the amount shown in the heading of this AGREEMENT on page one (1.) The Maximum Amount Payable does not include payment for extra work as stipulated in section XIII, "Extra Work." No minimum amount payable is guaranteed under this AGREEMENT.
- C. **Monthly Progress Payments:** Progress payments may be claimed on a monthly basis for all costs authorized in A and B above. Detailed statements shall support the monthly billings for hours expended at the rates established in Exhibit "D," including names and classifications of all employees, and billings for all direct non-salary expenses. To provide a means of verifying the billed salary costs for the CONSULTANT's employees, the AGENCY may conduct employee interviews. These interviews may consist of recording the names, titles, salary rates, and present duties of those employees performing work on the SERVICES at the time of the interview.
- D. **Final Payment:** Final Payment of any balance due the CONSULTANT of the gross amount earned will be made promptly upon its verification by the AGENCY after the completion of the SERVICES under this AGREEMENT, contingent upon receipt of all PS&E, plans, maps, notes, reports, electronic data, and other related documents, which are required to be furnished under this AGREEMENT. Acceptance of such Final Payment by the CONSULTANT shall constitute a release of all claims for payment, which the CONSULTANT may have against the AGENCY unless such claims are specifically reserved in writing and transmitted to the AGENCY by the CONSULTANT prior to its acceptance. Said Final Payment shall not, however, be a bar to any claims that the AGENCY may have against the CONSULTANT or to any remedies the AGENCY may pursue with respect to such claims.

The payment of any billing will not constitute agreement as to the appropriateness of any item and at the time of final audit all required adjustments will be made and reflected in a final payment. In the event that such final audit reveals an overpayment to the CONSULTANT, the CONSULTANT will refund such overpayment to the AGENCY within thirty (30) calendar days of notice of the overpayment. Such refund shall not constitute a waiver by the CONSULTANT for any claims relating to the validity of a finding by the AGENCY of overpayment. Per WSDOT's "Audit Guide for Consultants," Chapter 23 "Resolution Procedures," the CONSULTANT has twenty (20) working days after receipt of the final Post Audit to begin the appeal process to the AGENCY for audit findings

E. **Inspection of Cost Records:** The CONSULTANT and their sub-consultants shall keep available for inspection by representatives of the AGENCY and the United States, for a period of six (6) years after receipt of final payment, the cost records and accounts pertaining to this AGREEMENT and all items related to or bearing upon these records with the following exception: if any litigation, claim or audit arising out of, in connection with, or related to this AGREEMENT is initiated before the expiration of the six (6) year period, the cost records and accounts shall be retained until such litigation, claim, or audit involving the records is completed. An interim or post audit may be performed on this AGREEMENT. The audit, if any, will be performed by the State Auditor, WSDOT's Internal Audit Office and /or at the request of the AGENCY's Project Manager.

VI. Sub-Contracting

The AGENCY permits subcontracts for those items of SERVICES as shown in Exhibit "A" attached hereto and by this reference made part of this AGREEMENT.

The CONSULTANT shall not subcontract for the performance of any SERVICE under this AGREEMENT without prior written permission of the AGENCY. No permission for subcontracting shall create, between the AGENCY and sub-consultant, any contract or any other relationship.

Compensation for this sub-consultant SERVICES shall be based on the cost factors shown on Exhibit "E" attached hereto and by this reference made part of this AGREEMENT.

The SERVICES of the sub-consultant shall not exceed its maximum amount payable identified in each sub consultant cost estimate unless a prior written approval has been issued by the AGENCY.

All reimbursable direct labor, indirect cost rate, direct non-salary costs and fee costs for the sub-consultant shall be negotiated and substantiated in accordance with section V "Payment Provisions" herein and shall be memorialized in a final written acknowledgment between the parties

All subcontracts shall contain all applicable provisions of this AGREEMENT, and the CONSULTANT shall require each sub-consultant or subcontractor, of any tier, to abide by the terms and conditions of this AGREEMENT. With respect to sub-consultant payment, the CONSULTANT shall comply with all applicable sections of the STATE's Prompt Payment laws as set forth in RCW 39.04.250 and RCW 39.76.011.

The CONSULTANT, sub-recipient, or sub-consultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this AGREEMENT. The CONSULTANT shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the CONSULTANT to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the recipient deems appropriate.

VII. Employment and Organizational Conflict of Interest

The CONSULTANT warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CONSULTANT, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warrant, the AGENCY shall have the right to annul this AGREEMENT without liability or, in its discretion, to deduct from this AGREEMENT price or consideration or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

Any and all employees of the CONSULTANT or other persons while engaged in the performance of any work or services required of the CONSULTANT under this AGREEMENT, shall be considered employees of the CONSULTANT only and not of the AGENCY, and any and all claims that may arise under any Workmen's Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the CONSULTANT's employees or other persons while so engaged on any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the CONSULTANT.

The CONSULTANT shall not engage, on a full- or part-time basis, or other basis, during the period of this AGREEMENT, any professional or technical personnel who are, or have been, at any time during the period of this AGREEMENT, in the employ of the United States Department of Transportation or the AGENCY, except regularly retired employees, without written consent of the public employer of such person if he/she will be working on this AGREEMENT for the CONSULTANT.

Agreement Number:

VIII. Nondiscrimination

During the performance of this AGREEMENT, the CONSULTANT, for itself, its assignees, sub-consultants, subcontractors and successors in interest, agrees to comply with the following laws and regulations:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. Chapter 21 Subchapter V § 2000d through 2000d-4a)
- Federal-aid Highway Act of 1973 (23 U.S.C. Chapter 3 § 324)
- Rehabilitation Act of 1973 (29 U.S.C. Chapter 16 Subchapter V § 794)
- Age Discrimination Act of 1975 (42 U.S.C. Chapter 76 § 6101 *et. seq.*)
- Civil Rights Restoration Act of 1987 (Public Law 100-259)
- American with Disabilities Act of 1990 (42 U.S.C. Chapter 126 § 12101 *et. seq.*)
- 23 CFR Part 200
- 49 CFR Part 21
- 49 CFR Part 26
- RCW 49.60.180

In relation to Title VI of the Civil Rights Act of 1964, the CONSULTANT is bound by the provisions of Exhibit “F” attached hereto and by this reference made part of this AGREEMENT, and shall include the attached Exhibit “F” in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto.

IX. Termination of Agreement

The right is reserved by the AGENCY to terminate this AGREEMENT at any time with or without cause upon ten (10) days written notice to the CONSULTANT.

In the event this AGREEMENT is terminated by the AGENCY, other than for default on the part of the CONSULTANT, a final payment shall be made to the CONSULTANT for actual hours charged at the time of termination of this AGREEMENT, plus any direct non-salary costs incurred up to the time of termination of this AGREEMENT.

No payment shall be made for any SERVICES completed after ten (10) days following receipt by the CONSULTANT of the notice to terminate. If the accumulated payment made to the CONSULTANT prior to Notice of Termination exceeds the total amount that would be due when computed as set forth in paragraph two (2) of this section, then no final payment shall be due and the CONSULTANT shall immediately reimburse the AGENCY for any excess paid.

If the services of the CONSULTANT are terminated by the AGENCY for default on the part of the CONSULTANT, the above formula for payment shall not apply.

In the event of a termination for default, the amount to be paid to the CONSULTANT shall be determined by the AGENCY with consideration given to the actual costs incurred by the CONSULTANT in performing SERVICES to the date of termination, the amount of SERVICES originally required which was satisfactorily completed to date of termination, whether that SERVICE is in a form or a type which is usable to the AGENCY at the time of termination, the cost to the AGENCY of employing another firm to complete the SERVICES required and the time which may be required to do so, and other factors which affect the value to the AGENCY of the SERVICES performed at the time of termination. Under no circumstances shall payment made under this subsection exceed the amount, which would have been made using the formula set forth in paragraph two (2) of this section.

If it is determined for any reason, that the CONSULTANT was not in default or that the CONSULTANT’s failure to perform is without the CONSULTANT’s or its employee’s fault or negligence, the termination shall be deemed to be a termination for the convenience of the AGENCY. In such an event, the CONSULTANT would be reimbursed for actual costs in accordance with the termination for other than default clauses listed previously.

The CONSULTANT shall, within 15 days, notify the AGENCY in writing, in the event of the death of any member, partner, or officer of the CONSULTANT or the death or change of any of the CONSULTANT's supervisory and/or other key personnel assigned to the project or disaffiliation of any principally involved CONSULTANT employee.

The CONSULTANT shall also notify the AGENCY, in writing, in the event of the sale or transfer of 50% or more of the beneficial ownership of the CONSULTANT within 15 days of such sale or transfer occurring. The CONSULTANT shall continue to be obligated to complete the SERVICES under the terms of this AGREEMENT unless the AGENCY chooses to terminate this AGREEMENT for convenience or chooses to renegotiate any term(s) of this AGREEMENT. If termination for convenience occurs, final payment will be made to the CONSULTANT as set forth in the second and third paragraphs of this section.

Payment for any part of the SERVICES by the AGENCY shall not constitute a waiver by the AGENCY of any remedies of any type it may have against the CONSULTANT for any breach of this AGREEMENT by the CONSULTANT, or for failure of the CONSULTANT to perform SERVICES required of it by the AGENCY.

Forbearance of any rights under the AGREEMENT will not constitute waiver of entitlement to exercise those rights with respect to any future act or omission by the CONSULTANT.

X. Changes of Work

The CONSULTANT shall make such changes and revisions in the completed work of this AGREEMENT as necessary to correct errors appearing therein, without additional compensation thereof. Should the AGENCY find it desirable for its own purposes to have previously satisfactorily completed SERVICES or parts thereof changed or revised, the CONSULTANT shall make such revisions as directed by the AGENCY. This work shall be considered as Extra Work and will be paid for as herein provided under section XIII "Extra Work."

XI. Disputes

Any disputed issue not resolved pursuant to the terms of this AGREEMENT shall be submitted in writing within 10 days to the Director of Public Works or AGENCY Engineer, whose decision in the matter shall be final and binding on the parties of this AGREEMENT; provided however, that if an action is brought challenging the Director of Public Works or AGENCY Engineer's decision, that decision shall be subject to judicial review. If the parties to this AGREEMENT mutually agree, disputes concerning alleged design errors will be conducted under the procedures found in Exhibit "J". In the event that either party deem it necessary to institute legal action or proceeding to enforce any right or obligation under this AGREEMENT, this action shall be initiated in the Superior Court of the State of Washington, situated in the county in which the AGENCY is located. The parties hereto agree that all questions shall be resolved by application of Washington law and that the parties have the right of appeal from such decisions of the Superior Court in accordance with the laws of the State of Washington. The CONSULTANT hereby consents to the personal jurisdiction of the Superior Court of the State of Washington, situated in the county in which the AGENCY is located.

XII. Legal Relations

The CONSULTANT, any sub-consultants, and the AGENCY shall comply with all Federal, State, and local laws, rules, codes, regulations and all AGENCY policies and directives, applicable to the work to be performed under this AGREEMENT. This AGREEMENT shall be interpreted and construed in accordance with the laws of the State of Washington.

The CONSULTANT shall defend, indemnify, and hold the State of Washington (STATE) and the AGENCY and their officers and employees harmless from all claims, demands, or suits at law or equity arising in whole or in part from the negligence of, or the breach of any obligation under this AGREEMENT by, the CONSULTANT or the CONSULTANT's agents, employees, sub consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable; provided that nothing herein shall require a CONSULTANT

to defend or indemnify the STATE and the AGENCY and their officers and employees against and hold harmless the STATE and the AGENCY and their officers and employees from claims, demands or suits based solely upon the negligence of, or breach of any obligation under this AGREEMENT by the STATE and the AGENCY, their agents, officers, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the STATE and /or the AGENCY may be legally liable; and provided further that if the claims or suits are caused by or result from the concurrent negligence of (a) the CONSULTANT or the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT is legally liable, and (b) the STATE and/or AGENCY, their agents, officers, employees, sub-consultants, subcontractors and or vendors, of any tier, or any other persons for whom the STATE and/or AGENCY may be legally liable, the defense and indemnity obligation shall be valid and enforceable only to the extent of the CONSULTANT's negligence or the negligence of the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable. This provision shall be included in any AGREEMENT between CONSULTANT and any sub-consultant, subcontractor and vendor, of any tier.

The CONSULTANT shall also defend, indemnify, and hold the STATE and the AGENCY and their officers and employees harmless from all claims, demands, or suits at law or equity arising in whole or in part from the alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions by the CONSULTANT or the CONSULTANT's agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable, in performance of the Work under this AGREEMENT or arising out of any use in connection with the AGREEMENT of methods, processes, designs, information or other items furnished or communicated to STATE and/or the AGENCY, their agents, officers and employees pursuant to the AGREEMENT; provided that this indemnity shall not apply to any alleged patent or copyright infringement or other allegedly improper appropriation or use of trade secrets, patents, proprietary information, know-how, copyright rights or inventions resulting from STATE and/or AGENCY's, their agents', officers and employees' failure to comply with specific written instructions regarding use provided to STATE and/or AGENCY, their agents, officers and employees by the CONSULTANT, its agents, employees, sub-consultants, subcontractors or vendors, of any tier, or any other persons for whom the CONSULTANT may be legally liable.

The CONSULTANT's relation to the AGENCY shall be at all times as an independent contractor.

Notwithstanding any determination by the Executive Ethics Board or other tribunal, the AGENCY may, in its sole discretion, by written notice to the CONSULTANT terminate this AGREEMENT if it is found after due notice and examination by the AGENCY that there is a violation of the Ethics in Public Service Act, Chapter 42.52 RCW; or any similar statute involving the CONSULTANT in the procurement of, or performance under, this AGREEMENT.

The CONSULTANT specifically assumes potential liability for actions brought by the CONSULTANT's own employees or its agents against the STATE and/or the AGENCY and, solely for the purpose of this indemnification and defense, the CONSULTANT specifically waives any immunity under the state industrial insurance law, Title 51 RCW. The Parties have mutually negotiated this waiver.

Unless otherwise specified in this AGREEMENT, the AGENCY shall be responsible for administration of construction contracts, if any, on the project. Subject to the processing of a new sole source, or an acceptable supplemental AGREEMENT, the CONSULTANT shall provide On-Call assistance to the AGENCY during contract administration. By providing such assistance, the CONSULTANT shall assume no responsibility for proper construction techniques, job site safety, or any construction contractor's failure to perform its work in accordance with the contract documents.

The CONSULTANT shall obtain and keep in force during the terms of this AGREEMENT, or as otherwise required, the following insurance with companies or through sources approved by the State Insurance Commissioner pursuant to Title 48 RCW.

Insurance Coverage

- A. Worker's compensation and employer's liability insurance as required by the STATE.
- B. Commercial general liability insurance written under ISO Form CG 00 01 12 04 or its equivalent with minimum limits of one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) in the aggregate for each policy period.
- C. Business auto liability insurance written under ISO Form CG 00 01 10 01 or equivalent providing coverage for any "Auto" (Symbol 1) used in an amount not less than a one million dollar (\$1,000,000.00) combined single limit for each occurrence.

Excepting the Worker's Compensation Insurance and any Professional Liability Insurance, the STATE and AGENCY, their officers, employees, and agents will be named on all policies of CONSULTANT and any sub-consultant and/or subcontractor as an additional insured (the "AIs"), with no restrictions or limitations concerning products and completed operations coverage. This coverage shall be primary coverage and non-contributory and any coverage maintained by the AIs shall be excess over, and shall not contribute with, the additional insured coverage required hereunder. The CONSULTANT's and the sub-consultant's and/or subcontractor's insurer shall waive any and all rights of subrogation against the AIs. The CONSULTANT shall furnish the AGENCY with verification of insurance and endorsements required by this AGREEMENT. The AGENCY reserves the right to require complete, certified copies of all required insurance policies at any time.

All insurance shall be obtained from an insurance company authorized to do business in the State of Washington. The CONSULTANT shall submit a verification of insurance as outlined above within fourteen (14) days of the execution of this AGREEMENT to:

Name: Dan Buller

Agency: City of Spokane

Address: 808 W. Spokane Falls Blvd.

City: Spokane State: WA Zip: 99201

Email: dbuller@spokanecity.org

Phone: 509-625-6700

Facsimile: 509-625-6349

No cancellation of the foregoing policies shall be effective without thirty (30) days prior notice to the AGENCY.

The CONSULTANT's professional liability to the AGENCY, including that which may arise in reference to section IX "Termination of Agreement" of this AGREEMENT, shall be limited to the accumulative amount of the authorized AGREEMENT or one million dollars (\$1,000,000.00), whichever is greater, unless the limit of liability is increased by the AGENCY pursuant to Exhibit H. In no case shall the CONSULTANT's professional liability to third parties be limited in any way.

The parties enter into this AGREEMENT for the sole benefit of the parties, and to the exclusion of any third part, and no third party beneficiary is intended or created by the execution of this AGREEMENT.

The AGENCY will pay no progress payments under section V "Payment Provisions" until the CONSULTANT has fully complied with this section. This remedy is not exclusive; and the AGENCY may take such other action as is available to it under other provisions of this AGREEMENT, or otherwise in law.

XIII. Extra Work

- A. The AGENCY may at any time, by written order, make changes within the general scope of this AGREEMENT in the SERVICES to be performed.
- B. If any such change causes an increase or decrease in the estimated cost of, or the time required for, performance of any part of the SERVICES under this AGREEMENT, whether or not changed by the order, or otherwise affects any other terms and conditions of this AGREEMENT, the AGENCY shall make an equitable adjustment in the: (1) maximum amount payable; (2) delivery or completion schedule, or both; and (3) other affected terms and shall modify this AGREEMENT accordingly.
- C. The CONSULTANT must submit any “request for equitable adjustment,” hereafter referred to as “CLAIM,” under this clause within thirty (30) days from the date of receipt of the written order. However, if the AGENCY decides that the facts justify it, the AGENCY may receive and act upon a CLAIM submitted before final payment of this AGREEMENT.
- D. Failure to agree to any adjustment shall be a dispute under the section XI “Disputes” clause. However, nothing in this clause shall excuse the CONSULTANT from proceeding with the AGREEMENT as changed.
- E. Notwithstanding the terms and conditions of paragraphs (A.) and (B.) above, the maximum amount payable for this AGREEMENT, shall not be increased or considered to be increased except by specific written supplement to this AGREEMENT.

XIV. Endorsement of Plans

If applicable, the CONSULTANT shall place their endorsement on all plans, estimates, or any other engineering data furnished by them.

XV. Federal Review

The Federal Highway Administration shall have the right to participate in the review or examination of the SERVICES in progress.

XVI. Certification of the Consultant and the Agency

Attached hereto as Exhibit “G-1(a and b)” are the Certifications of the CONSULTANT and the AGENCY, Exhibit “G-2” Certification Regarding Debarment, Suspension and Other Responsibility Matters - Primary Covered Transactions, Exhibit “G-3” Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying and Exhibit “G-4” Certificate of Current Cost or Pricing Data. Exhibit “G-3” is required only in AGREEMENT’s over one hundred thousand dollars (\$100,000.00) and Exhibit “G-4” is required only in AGREEMENT’s over five hundred thousand dollars (\$500,000.00.) These Exhibits must be executed by the CONSULTANT, and submitted with the master AGREEMENT, and returned to the AGENCY at the address listed in section III “General Requirements” prior to its performance of any SERVICES under this AGREEMENT.

XVII. Complete Agreement

This document and referenced attachments contain all covenants, stipulations, and provisions agreed upon by the parties. No agent, or representative of either party has authority to make, and the parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein. No changes, amendments, or modifications of the terms hereof shall be valid unless reduced to writing and signed by the parties as a supplement to this AGREEMENT.

XVIII. Execution and Acceptance

This AGREEMENT may be simultaneously executed in several counterparts, each of which shall be deemed to be an original having identical legal effect. The CONSULTANT does hereby ratify and adopt all statements, representations, warranties, covenants, and AGREEMENT’s contained in the proposal, and the supporting material submitted by the CONSULTANT, and does hereby accept this AGREEMENT and agrees to all of the terms and conditions thereof.

XIX. Protection of Confidential Information

The CONSULTANT acknowledges that some of the material and information that may come into its possession or knowledge in connection with this AGREEMENT or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either chapter 42.56 RCW or other local, state, or federal statutes ("State's Confidential Information"). The "State's Confidential Information" includes, but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles credit card information, driver's license numbers, medical data, law enforcement records (or any other information identifiable to an individual), STATE and AGENCY source code or object code, STATE and AGENCY security data, non-public Specifications, STATE and AGENCY non-publicly available data, proprietary software, STATE and AGENCY security data, or information which may jeopardize any part of the project that relates to any of these types of information. The CONSULTANT agrees to hold the State's Confidential Information in strictest confidence and not to make use of the State's Confidential Information for any purpose other than the performance of this AGREEMENT, to release it only to authorized employees, sub-consultants or subcontractors requiring such information for the purposes of carrying out this AGREEMENT, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make it known to any other party without the AGENCY's express written consent or as provided by law. The CONSULTANT agrees to release such information or material only to employees, sub-consultants or subcontractors who have signed a nondisclosure AGREEMENT, the terms of which have been previously approved by the AGENCY. The CONSULTANT agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to the State's Confidential Information.

Immediately upon expiration or termination of this AGREEMENT, the CONSULTANT shall, at the AGENCY's option: (i) certify to the AGENCY that the CONSULTANT has destroyed all of the State's Confidential Information; or (ii) returned all of the State's Confidential Information to the AGENCY; or (iii) take whatever other steps the AGENCY requires of the CONSULTANT to protect the State's Confidential Information.

As required under Executive Order 00-03, the CONSULTANT shall maintain a log documenting the following: the State's Confidential Information received in the performance of this AGREEMENT; the purpose(s) for which the State's Confidential Information was received; who received, maintained, and used the State's Confidential Information; and the final disposition of the State's Confidential Information. The CONSULTANT's records shall be subject to inspection, review, or audit upon reasonable notice from the AGENCY.

The AGENCY reserves the right to monitor, audit, or investigate the use of the State's Confidential Information collected, used, or acquired by the CONSULTANT through this AGREEMENT. The monitoring, auditing, or investigating may include, but is not limited to, salting databases.

Violation of this section by the CONSULTANT or its sub-consultants or subcontractors may result in termination of this AGREEMENT and demand for return of all State's Confidential Information, monetary damages, or penalties

It is understood and acknowledged that the CONSULTANT may provide the AGENCY with information, which is proprietary and/or confidential during the term of this AGREEMENT. The parties agree to maintain the confidentiality of such information during the term of this AGREEMENT and afterwards. All materials containing such proprietary and/or confidential information shall be clearly identified and marked as "Confidential" and shall be returned to the disclosing party at the conclusion of the SERVICES under this AGREEMENT.

The CONSULTANT shall provide the AGENCY with a list of all information and materials it considers confidential and/or proprietary in nature: (a) at the commencement of the term of this AGREEMENT, or (b) as soon as such confidential or proprietary material is developed. "Proprietary and/or confidential information" is not meant to include any information which, at the time of its disclosure: (i) is already known to the other party; (ii) is rightfully disclosed to one of the parties by a third party that is not acting as an agent or representative for the other party; (iii) is independently developed by or for the other party; (iv) is publicly known; or (v) is generally utilized by unaffiliated third parties engaged in the same business or businesses as the CONSULTANT.

The parties also acknowledge that the AGENCY is subject to Washington State and federal public disclosure laws. As such, the AGENCY shall maintain the confidentiality of all such information marked proprietary and or confidential or otherwise exempt, unless such disclosure is required under applicable state or federal law. If a public disclosure request is made to view materials identified as "Proprietary and/or confidential information" or otherwise exempt information, the AGENCY will notify the CONSULTANT of the request and of the date that such records will be released to the requester unless the CONSULTANT obtains a court order from a court of competent jurisdiction enjoining that disclosure. If the CONSULTANT fails to obtain the court order enjoining disclosure, the AGENCY will release the requested information on the date specified.

The CONSULTANT agrees to notify the sub-consultant of any AGENCY communication regarding disclosure that may include a sub-consultant's proprietary and/or confidential information. The CONSULTANT notification to the sub-consultant will include the date that such records will be released by the AGENCY to the requester and state that unless the sub-consultant obtains a court order from a court of competent jurisdiction enjoining that disclosure the AGENCY will release the requested information. If the CONSULTANT and/or sub-consultant fail to obtain a court order or other judicial relief enjoining the AGENCY by the release date, the CONSULTANT shall waive and release and shall hold harmless and indemnify the AGENCY from all claims of actual or alleged damages, liabilities, or costs associated with the AGENCY's said disclosure of sub-consultants' information.

XX. Records Maintenance

During the progress of the Work and SERVICES provided hereunder and for a period of not less than six (6) years from the date of final payment to the CONSULTANT, the CONSULTANT shall keep, retain, and maintain all "documents" pertaining to the SERVICES provided pursuant to this AGREEMENT. Copies of all "documents" pertaining to the SERVICES provided hereunder shall be made available for review at the CONSULTANT's place of business during normal working hours. If any litigation, claim, or audit is commenced, the CONSULTANT shall cooperate with AGENCY and assist in the production of all such documents. "Documents" shall be retained until all litigation, claims or audit findings have been resolved even though such litigation, claim, or audit continues past the six (6) year retention period.

For purposes of this AGREEMENT, "documents" means every writing or record of every type and description, including electronically stored information ("ESI"), that is in the possession, control, or custody of the CONSULTANT, including, without limitation, any and all correspondences, contracts, AGREEMENTs, appraisals, plans, designs, data, surveys, maps, spreadsheets, memoranda, stenographic or handwritten notes, reports, records, telegrams, schedules, diaries, notebooks, logbooks, invoices, accounting records, work sheets, charts, notes, drafts, scribbles, recordings, visual displays, photographs, minutes of meetings, tabulations, computations, summaries, inventories, and writings regarding conferences, conversations or telephone conversations, and any and all other taped, recorded, written, printed or typed matters of any kind or description; every copy of the foregoing whether or not the original is in the possession, custody, or control of the CONSULTANT, and every copy of any of the foregoing, whether or not such copy is a copy identical to an original, or whether or not such copy contains any commentary or notation whatsoever that does not appear on the original.

For purposes of this AGREEMENT, “ESI” means any and all computer data or electronic recorded media of any kind, including “Native Files”, that are stored in any medium from which it can be retrieved and examined, either directly or after translation into a reasonably useable form. ESI may include information and/or documentation stored in various software programs such as Email, Outlook, Word, Excel, Access, Publisher, PowerPoint, Adobe Acrobat, SQL databases, or any other software or electronic communication programs or databases that the CONSULTANT may use in the performance of its operations. ESI may be located on network servers, backup tapes, smart phones, thumb drives, CDs, DVDs, floppy disks, work computers, cell phones, laptops, or any other electronic device that CONSULTANT uses in the performance of its Work or SERVICES hereunder, including any personal devices used by the CONSULTANT or any sub-consultant at home.

“Native files” are a subset of ESI and refer to the electronic format of the application in which such ESI is normally created, viewed, and /or modified

The CONSULTANT shall include this section XX “Records Maintenance” in every subcontract it enters into in relation to this AGREEMENT and bind the sub-consultant to its terms, unless expressly agreed to otherwise in writing by the AGENCY prior to the execution of such subcontract.

In witness whereof, the parties hereto have executed this AGREEMENT as of the day and year shown in the “Execution Date” box on page one (1) of this AGREEMENT.

Signature

Date

Signature

Date

Any modification, change, or reformation of this AGREEMENT shall require approval as to form by the Office of the Attorney General.

Exhibit A Scope of Work

Project No. _____

The scope of work covered in this agreement is described in the "Description of Work" on the first page of this agreement. The projects covered include:

- Overall coordination of structural design.
- Demolition plan for existing deck.
- Design of concrete panel deck system.
- Design of bridge and approach railing.
- Load rating to ensure existing structure will support new deck and railing for all legal loads.
- Technical assistance, submittal review, and periodic inspection during construction.

Exhibit B

DBE Participation Plan

In the absence of a mandatory UDBE, the Consultant shall continue their outreach efforts to provide SBE maximum practicable opportunities.

Exhibit C

Preparation and Delivery of Electronic Engineering and Other Data

In this Exhibit the agency, as applicable, is to provide a description of the format and standards the consultant is to use in preparing electronic files for transmission to the agency. The format and standards to be provided may include, but are not limited to, the following:

I. Surveying, Roadway Design & Plans Preparation Section

A. Survey Data

B. Roadway Design Files

C. Computer Aided Drafting Files

D. Specify the Agency's Right to Review Product with the Consultant

E. Specify the Electronic Deliverables to Be Provided to the Agency

F. Specify What Agency Furnished Services and Information Is to Be Provided

II. Any Other Electronic Files to Be Provided

III. Methods to Electronically Exchange Data

A. Agency Software Suite

B. Electronic Messaging System

C. File Transfers Format

Exhibit D
Prime Consultant Cost Computations

Exhibit E

Sub-consultant Cost Computations

The CONSULTANT shall not sub-contract for the performance of any work under this AGREEMENT without prior written permission of the AGENCY. Refer to section VI “Sub-Contracting” of this AGREEMENT.

Exhibit F

Title VI Assurances

During the performance of this AGREEMENT, the CONSULTANT, for itself, its assignees, and successors in interest agrees as follows:

1. **Compliance with Regulations:** The CONSULTANT shall comply with the Regulations relative to non-discrimination in federally assisted programs of the AGENCY, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the “REGULATIONS”), which are herein incorporated by reference and made a part of this AGREEMENT.
2. **Non-discrimination:** The CONSULTANT, with regard to the work performed during this AGREEMENT, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-consultants, including procurement of materials and leases of equipment. The CONSULTANT shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the REGULATIONS, including employment practices when this AGREEMENT covers a program set forth in Appendix B of the REGULATIONS.
3. **Solicitations for Sub-consultants, Including Procurement of Materials and Equipment:** In all solicitations either by competitive bidding or negotiations made by the CONSULTANT for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-consultant or supplier shall be notified by the CONSULTANT of the CONSULTANT’s obligations under this AGREEMENT and the REGULATIONS relative to non-discrimination on the grounds of race, color, sex, or national origin.
4. **Information and Reports:** The CONSULTANT shall provide all information and reports required by the REGULATIONS or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the AGENCY, the STATE, or the Federal Highway Administration (FHWA) to be pertinent to ascertain compliance with such REGULATIONS, orders and instructions. Where any information required of a CONSULTANT is in the exclusive possession of another who fails or refuses to furnish this information, the CONSULTANT shall so certify to the AGENCY, the STATE, or the FHWA as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Non-compliance:** In the event of the CONSULTANT’s non-compliance with the non-discrimination provisions of this AGREEMENT, the AGENCY shall impose such AGREEMENT sanctions as it, the STATE, or the FHWA may determine to be appropriate, including, but not limited to:
 - Withholding of payments to the CONSULTANT under this AGREEMENT until the CONSULTANT complies, and/or;
 - Cancellation, termination, or suspension of this AGREEMENT, in whole or in part.
6. **Incorporation of Provisions:** The CONSULTANT shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the REGULATIONS, or directives issued pursuant thereto. The CONSULTANT shall take such action with respect to any sub-consultant or procurement as the STATE, the AGENCY, or FHWA may direct as a means of enforcing such provisions including sanctions for non-compliance.

Provided, however, that in the event a CONSULTANT becomes involved in, or is threatened with, litigation with a sub-consultant or supplier as a result of such direction, the CONSULTANT may request the AGENCY enter into such litigation to protect the interests of the STATE and/or the AGENCY and, in addition, the CONSULTANT may request the United States enter into such litigation to protect the interests of the United States.

Exhibit G

Certification Document

- Exhibit G-1(a) Certification of Consultant
- Exhibit G-1(b) Certification of _____
- Exhibit G-2 Certification Regarding Debarment, Suspension and Other Responsibility Matters - Primary Covered Transactions
- Exhibit G-3 Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying
- Exhibit G-4 Certificate of Current Cost or Pricing Data

Exhibit G-1(a) Certification of Consultant

I hereby certify that I am the and duly authorized representative of the firm of

whose address is

and that neither the above firm nor I have

- a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above CONSULTANT) to solicit or secure this AGREEMENT;
- b) Agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out this AGREEMENT; or
- c) Paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above CONSULTANT) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out this AGREEMENT; except as hereby expressly stated (if any);

I acknowledge that this certificate is to be furnished to the _____

and the Federal Highway Administration, U.S. Department of Transportation in connection with this AGREEMENT involving participation of Federal-aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

Consultant (Firm Name)

Signature (Authorized Official of Consultant)

Date

Exhibit G-1(b) Certification of _____

I hereby certify that I am the:

☐

☐ Other

of the _____, and _____

or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this AGREEMENT to:

- a) Employ or retain, or agree to employ to retain, any firm or person; o
- b) Pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as hereby expressly stated (if any):

I acknowledge that this certificate is to be furnished to the _____

and the Federal Highway Administration, U.S. Department of Transportation, in connection with this AGREEMENT involving participation of Federal-aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

Signature

Date

Exhibit G-2 Certification Regarding Debarment Suspension and Other Responsibility Matters - Primary Covered Transactions

- I. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - B. Have not within a three (3) year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; an
 - D. Have not within a three (3) year period preceding this application / proposal had one or more public transactions (Federal, State and local) terminated for cause or default.
- II. Where the prospective primary participant is unable to certify to any of the statements in this certification such prospective participant shall attach an explanation to this proposal.

Consultant (Firm Name)

Signature (Authorized Official of Consultant)

Date

Exhibit G-3 Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying

The prospective participant certifies, by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative AGREEMENT, and the extension, continuation, renewal, amendment, or modification of Federal contract, grant, loan or cooperative AGREEMENT.
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative AGREEMENT, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the require certification shall be subject to a civil penalty of not less than \$10,000.00, and not more than \$100,000.00 for each such failure.

The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier sub-contracts, which exceed \$100,000 and that all such sub-recipients shall certify and disclose accordingly.

Consultant (Firm Name)

Signature (Authorized Official of Consultant)

Date

Exhibit G-4 Certification of Current Cost or Pricing Data

This is to certify that, to the best of my knowledge and belief, the cost or pricing data (as defined in section of the Federal Acquisition Regulation (FAR) and required under FAR subsection 15.403-4) submitted, either actually or by specific identification in writing, to the Contracting Officer or to the Contracting Officer’s representative in support of _____* are accurate, complete, and current as of _____**.

This certification includes the cost or pricing data supporting any advance AGREEMENT’s and forward pricing rate AGREEMENT’s between the offer or and the Government that are part of the proposal.

Firm: _____

Signature

Title

Date of Execution _____***.

*Identify the proposal, quotation, request for pricing adjustment, or other submission involved, giving the appropriate identifying number (e.g. project title.)
**Insert the day, month, and year, when price negotiations were concluded and price AGREEMENT was reached.
***Insert the day, month, and year, of signing, which should be as close as practicable to the date when the price negotiations were concluded and the contract price was agreed to.

Exhibit H

Liability Insurance Increase

To Be Used Only If Insurance Requirements Are Increased

The professional liability limit of the CONSULTANT to the AGENCY identified in Section XII, Legal Relations and Insurance of this Agreement is amended to \$ _____.

The CONSULTANT shall provide Professional Liability insurance with minimum per occurrence limits in the amount of \$ _____.

Such insurance coverage shall be evidenced by one of the following methods:

- Certificate of Insurance
- Self-insurance through an irrevocable Letter of Credit from a qualified financial institution

Self-insurance through documentation of a separate fund established exclusively for the payment of professional liability claims, including claim amounts already reserved against the fund, safeguards established for payment from the fund, a copy of the latest annual financial statements, and disclosure of the investment portfolio for those funds.

Should the minimum Professional Liability insurance limit required by the AGENCY as specified above exceed \$1 million per occurrence or the value of the contract, whichever is greater, then justification shall be submitted to the Federal Highway Administration (FHWA) for approval to increase the minimum insurance limit.

If FHWA approval is obtained, the AGENCY may, at its own cost, reimburse the CONSULTANT for the additional professional liability insurance required.

Notes: Cost of added insurance requirements: \$ _____.

- Include all costs, fee increase, premiums.
 - This cost shall not be billed against an FHWA funded project.
 - For final contracts, include this exhibit
-

Exhibit I

Alleged Consultant Design Error Procedures

The purpose of this exhibit is to establish a procedure to determine if a consultant has alleged design error is of a nature that exceeds the accepted standard of care. In addition, it will establish a uniform method for the resolution and/or cost recovery procedures in those instances where the agency believes it has suffered some material damage due to the alleged error by the consultant.

Step 1 Potential Consultant Design Error(s) is Identified by Agency's Project Manager

At the first indication of potential consultant design error(s), the first step in the process is for the Agency's project manager to notify the Director of Public Works or Agency Engineer regarding the potential design error(s). For federally funded projects, the Region Local Programs Engineer should be informed and involved in these procedures. (Note: The Director of Public Works or Agency Engineer may appoint an agency staff person other than the project manager, who has not been as directly involved in the project, to be responsible for the remaining steps in these procedures.)

Step 2 Project Manager Documents the Alleged Consultant Design Error(s)

After discussion of the alleged design error(s) and the magnitude of the alleged error(s), and with the Director of Public Works or Agency Engineer's concurrence, the project manager obtains more detailed documentation than is normally required on the project. Examples include all decisions and descriptions of work, photographs, records of labor, materials, and equipment.

Step 3 Contact the Consultant Regarding the Alleged Design Error(s)

If it is determined that there is a need to proceed further, the next step in the process is for the project manager to contact the consultant regarding the alleged design error(s) and the magnitude of the alleged error(s). The project manager and other appropriate agency staff should represent the agency and the consultant should be represented by their project manager and any personnel (including sub-consultants) deemed appropriate for the alleged design error(s) issue.

Step 4 Attempt to Resolve Alleged Design Error with Consultant

After the meeting(s) with the consultant have been completed regarding the consultant's alleged design error(s), there are three possible scenarios:

- It is determined via mutual agreement that there is not a consultant design error(s). If this is the case, then the process will not proceed beyond this point.
- It is determined via mutual agreement that a consultant design error(s) occurred. If this is the case, then the Director of Public Works or Agency Engineer, or their representatives, negotiate a settlement with the consultant. The settlement would be paid to the agency or the amount would be reduced from the consultant's agreement with the agency for the services on the project in which the design error took place. The agency is to provide LP, through the Region Local Programs Engineer, a summary of the settlement for review and to make adjustments, if any, as to how the settlement affects federal reimbursements. No further action is required.
- There is not a mutual agreement regarding the alleged consultant design error(s). The consultant may request that the alleged design error(s) issue be forwarded to the Director of Public Works or Agency Engineer for review. If the Director of Public Works or Agency Engineer, after review with their legal counsel, is not able to reach mutual agreement with the consultant, proceed to Step 5.

Step 5 Forward Documents to Local Programs

For federally funded projects, all available information, including costs, should be forwarded through the Region Local Programs Engineer to LP for their review and consultation with the FHWA. LP will meet with representatives of the agency and the consultant to review the alleged design error(s), and attempt to find a resolution to the issue. If necessary, LP will request assistance from the Attorney General's Office for legal interpretation. LP will also identify how the alleged error(s) affects eligibility of project costs for federal reimbursement.

- If mutual agreement is reached, the agency and consultant adjust the scope of work and costs to reflect the agreed upon resolution. LP, in consultation with FHWA, will identify the amount of federal participation in the agreed upon resolution of the issue.
- If mutual agreement is not reached, the agency and consultant may seek settlement by arbitration or by litigation.

Exhibit J

Consultant Claim Procedures

The purpose of this exhibit is to describe a procedure regarding claim(s) on a consultant agreement. The following procedures should only be utilized on consultant claims greater than \$1,000. If the consultant's claim(s) total a \$1,000 or less, it would not be cost effective to proceed through the outlined steps. It is suggested that the Director of Public Works or Agency Engineer negotiate a fair and reasonable price for the consultant's claim(s) that total \$1,000 or less.

This exhibit will outline the procedures to be followed by the consultant and the agency to consider a potential claim by the consultant.

Step 1 Consultant Files a Claim with the Agency Project Manager

If the consultant determines that they were requested to perform additional services that were outside of the agreement's scope of work, they may be entitled to a claim. The first step that must be completed is the request for consideration of the claim to the Agency's project manager.

The consultant's claim must outline the following:

- Summation of hours by classification for each firm that is included in the claim
- Any correspondence that directed the consultant to perform the additional work;
- Timeframe of the additional work that was outside of the project scope;
- Summary of direct labor dollars, overhead costs, profit and reimbursable costs associated with the additional work; and
- Explanation as to why the consultant believes the additional work was outside of the agreement scope of work.

Step 2 Review by Agency Personnel Regarding the Consultant's Claim for Additional Compensation

After the consultant has completed step 1, the next step in the process is to forward the request to the Agency's project manager. The project manager will review the consultant's claim and will meet with the Director of Public Works or Agency Engineer to determine if the Agency agrees with the claim. If the FHWA is participating in the project's funding, forward a copy of the consultant's claim and the Agency's recommendation for federal participation in the claim to the WSDOT Local Programs through the Region Local Programs Engineer. If the claim is not eligible for federal participation, payment will need to be from agency funds.

If the Agency project manager, Director of Public Works or Agency Engineer, WSDOT Local Programs (if applicable), and FHWA (if applicable) agree with the consultant's claim, send a request memo, including backup documentation to the consultant to either supplement the agreement, or create a new agreement for the claim. After the request has been approved, the Agency shall write the supplement and/or new agreement and pay the consultant the amount of the claim. Inform the consultant that the final payment for the agreement is subject to audit. No further action is needed regarding the claim procedures.

If the Agency does not agree with the consultant's claim, proceed to step 3 of the procedures.

Step 3 Preparation of Support Documentation Regarding Consultant's Claim(s)

If the Agency does not agree with the consultant's claim, the project manager shall prepare a summary for the Director of Public Works or Agency Engineer that included the following:

- Copy of information supplied by the consultant regarding the claim;
- Agency's summation of hours by classification for each firm that should be included in the claim
- Any correspondence that directed the consultant to perform the additional work;
- Agency's summary of direct labor dollars, overhead costs, profit and reimbursable costs associate with the additional work;
- Explanation regarding those areas in which the Agency does/does not agree with the consultant's claim(s);
- Explanation to describe what has been instituted to preclude future consultant claim(s); and
- Recommendations to resolve the claim.

Step 4 Director of Public Works or Agency Engineer Reviews Consultant Claim and Agency Documentation

The Director of Public Works or Agency Engineer shall review and administratively approve or disapprove the claim, or portions thereof, which may include getting Agency Council or Commission approval (as appropriate to agency dispute resolution procedures). If the project involves federal participation, obtain concurrence from WSDOT Local Programs and FHWA regarding final settlement of the claim. If the claim is not eligible for federal participation, payment will need to be from agency funds.

Step 5 Informing Consultant of Decision Regarding the Claim

The Director of Public Works or Agency Engineer shall notify (in writing) the consultant of their final decision regarding the consultant's claim(s). Include the final dollar amount of the accepted claim(s) and rationale utilized for the decision.

Step 6 Preparation of Supplement or New Agreement for the Consultant's Claim(s)

The agency shall write the supplement and/or new agreement and pay the consultant the amount of the claim. Inform the consultant that the final payment for the agreement is subject to audit

EXHIBIT A

SCOPE OF WORK

PROJECT: Hatch Road Bridge Deck Replacement

STRUCTURAL DESIGNER: Nicholls Kovich Engineering, PLLC (Consultant)

OWNER: City of Spokane (City)

PROJECT DESCRIPTION:

The Hatch Road Bridge over Latah Creek is a 166-ft long concrete arch bridge just east of Hwy 195 in south Spokane. The bridge is two lanes wide with an average daily traffic of 8,222 (2017). The bridge was originally constructed in 1919 as an earth-filled concrete arch. In 1963, the side walls were removed, and the bridge was reconstructed as an open spandrel arch with a metal deck. The current bridge consists of the arch, vertical spandrel walls, steel stringers, and steel floor beams that support a corrugated metal deck with an asphalt overlay.

Due to deck damage and continuously required deck maintenance, the City has obtained federal funding to replace the deck. The design concept is to close the bridge and replace with a precast concrete panel deck system. The bridge is currently posted for legal weights of 25T, 36T, and 40T to limit heavy loads crossing the deck.

The work to be performed by the Consultant consists of the structural design for the deck and bridge railing replacement, including:

- Overall coordination of structural design
- Demolition plan for existing deck
- Design of concrete panel deck system
- Design of bridge and approach railing
- Load rating to ensure existing structure will support new deck and railing for all legal loads.
- Technical assistance, submittal review, and periodic inspection during construction.

GENERAL REQUIREMENTS:

The Consultant's scope of work is to develop the Plans, Special Provisions, and Estimate (PS&E) for the deck replacement portion of the project. The following guidelines will apply:

- The bridge width curb-to-curb shall remain at 26 feet minimum (face to face of curb). Sidewalk is not anticipated.
- The roadway design speed is 35 mph.
- The preferred type of railing shall be determined during preliminary design.
- Design shall be in accordance with American Association of State Highway and Transportation (AASHTO) LRFD Design Specifications and the WSDOT Bridge Design Manual using HL-93 live loading. Deck design shall include for a future wearing surface (type and thickness to be determined).

- All design work shall be performed by a Professional Engineer licensed in the state of Washington, or by staff under their direct supervision.
- Project Specifications shall follow the WSDOT Standard Specifications for Road, Bridge, and Municipal Construction, 2020 (M41-10)
- Bridge Plans shall be prepared in AutoCAD Civil 3D and sheet size shall be 11x17 formatted for 22x34.
- All deliverables will be in electronic format. Hard copies of stamped plans and stamped load rating will be provided.

SCOPE OF WORK:

TASK 1. PROJECT MANAGEMENT AND ADMINISTRATION

The following is a description of project management and administration tasks:

- 1.1 The Consultant shall oversee design tasks, schedule and budget.
- 1.2 Phone, e-mail, and in-person communication with the City shall occur as necessary for the duration of the project. Up to two meetings at the City are assumed, one during preliminary design and one during final design.
- 1.3 The Consultant will set up and maintain hard copy, electronic and financial files to execute the project. The Consultant shall provide the City with copies of all drawings, reports and calculations.
- 1.4 Prepare and submit monthly invoices for progress payments. Each invoice will include: project name, invoice period, invoice number, rate and hours worked by employees, work description, direct expenses, and total amount due.

Deliverables

- Monthly Invoices
- Project Documentation (as required)

TASK 2. BRIDGE INSPECTION

The Consultant shall perform a visual inspection of the bridge to confirm feasibility of the structural elements to support a new deck. The inspection will be performed by two certified bridge inspectors. The following tasks will be completed.

- 2.1 Review available bridge data, past inspection reports, and plan accordingly for the bridge inspection. Coordinate with City on date and time of inspection and details to minimize traffic disruptions.
- 2.2 Perform visual inspection. City will provide UBIT truck, operator, and traffic control for the duration of the inspection which is anticipated to last no more than one day. All bridge elements will be reviewed, except those underwater. An underwater inspection is not anticipated as there is no past history of scour.

- 2.3 Inspection findings will be reviewed and discussed. A written and verbal summary of the inspection will be provided to the City, including any critical findings that would affect the support of a new bridge deck.

Deliverables

- Summary letter of inspection findings

Bridge inspection to be completed by March 31, 2020 (assuming notice-to-proceed by March 15, 2020).

TASK 3. BRIDGE ANALYSIS/LOAD RATING

The Consultant shall perform an analysis/load rating of the bridge in its existing condition. The purpose will be to confirm that all structural elements are able to carry the weight of a new deck. Once a deck and railing type is selected (Task 4.1), a draft load rating will be performed to ensure all bridge elements pass legal vehicles given the weight of the proposed new deck. A final stamped rating will be issued once construction is complete.

Load ratings shall be performed in accordance with the most recent AASHTO Manual for Bridge Evaluation and Chapter 13 of the WSDOT Bridge Design Manual (LRFD). Load rating analysis shall include all applicable vehicles, including Specialized Haul Vehicles and federal Emergency Vehicles (EV2 and EV3). Analysis shall also include up to seven city-specific vehicles.

- 3.1 Gather information and setup bridge model. Calculations shall be set up for the final load rating to be able to be run by City engineers for potential future overloads. The BRIDG program will be utilized for flat concrete members and Microsoft Excel will be utilized for steel members and the concrete arch.
- 3.2 Load rating of existing structure – The load rating of existing elements shall include the steel stringers, steel floor beams, and the concrete arch. Concrete spandrel walls and connections are assumed to not control the rating; however, this assumption will be confirmed by the Consultant.
- 3.3 Draft load rating of bridge with proposed deck weight - The proposed new deck will be included in the draft rating results. Draft rating files will be submitted to the City for review to confirm that they will meet needs for City analysis of potential overload crossings.
- 3.4 Final load rating - The Consultant will prepare the final load rating after construction is complete. All final files (Excel and BRIDG) will be transmitted to the City. It is assumed that the City inspectors will enter the final rating data into the BridgeWorks database.

Deliverables

- Load rating summary of existing condition
- Draft rating – summary and files for City review
- Final stamped load rating report and related files.

TASK 4. PRELIMINARY BRIDGE DECK DESIGN

The Consultant shall develop preliminary plans (40% Design) for City review. The preliminary plans shall show the proposed deck and railing type along with preliminary general details, such as joints, utility placement, connection to the existing structure, and the demolition concept. The Preliminary Design phase shall include the following steps:

- 4.1 Determination of Deck and Railing Type – The Consultant shall determine the most feasible and cost-effective concrete panel deck system with significance given to a design that minimizes the duration of construction. It is assumed that a longitudinal deck system (spanning floor beams) will be the most feasible option; however, a transverse deck system will be considered in the design as well.
- 4.2 The Consultant shall meet with the City to present the proposed bridge deck type along with discussing the findings from the bridge rating analysis (Task 3.3). Bridge railing types shall also be discussed and reviewed with the City. Additional details, such as bridge drainage, utilities, approaches, and construction duration shall also be discussed.
- 4.3 The Consultant will provide service bearing pressures at the spread footing abutments for three cases: original earth-filled construction, existing bridge and proposed bridge. Any assumptions made by the Consultant regarding original construction will be reviewed with the City. The City will consult with a Geotechnical Engineer (if needed) to confirm suitability of the soils/subgrade to support the additional weight of a new deck and rail system.
- 4.4 The Consultant shall check to ensure that all existing connections (if utilized) can support the weight and design loads of the new deck.
- 4.5 The Consultant will prepare preliminary bridge deck plans. The City will provide the necessary topographic survey data in Civil 3D. Preliminary bridge deck plans shall include the following:
 - Plan and profile
 - Preliminary notes, including scope of work and construction sequencing
 - Deck cross section, including bridge railing and utility support locations
 - Preliminary joint, bearing, and connection details
- 4.6 The Consultant will provide support to the City for Environmental Documentation/Permitting in the form of preliminary plans, description of scope and construction methods, and preliminary quantities as needed.
- 4.7 Preliminary Cost Estimate – The Consultant shall prepare and submit a preliminary cost estimate for the structural portion of the project, including bridge and approach railing.

Deliverables

- Existing and Proposed Service Bearing Pressures for Geotechnical review (by others)
- Preliminary Plans and Details (40% Plans)
- Preliminary Cost Estimate

Preliminary plans (40%) and estimate shall be submitted by May 31, 2020.

TASK 5. FINAL BRIDGE DECK DESIGN

The Consultant shall develop final plans, special provisions, bid quantities and estimate (PS&E) for the bridge deck and railing design. Final design tasks shall include:

- 5.1 Perform the final design calculations for bridge elements including deck reinforcing design, bearings, connections, bridge railing, and guardrail transitions and terminals.
- 5.2 Prepare detailed plan sheets showing all necessary final details including:
 - Bridge Plan and Profile
 - Typical Sections and Notes
 - Deck layout
 - Deck reinforcing details
 - Bearing details
 - Joint and connection details
 - Bridge railing layout and details
 - Approach railing details
 - Reinforcing bar list
- 5.3 Bid Items, bid quantities and estimate for structural portion at 90% and final design. It is assumed that the City plans will include the overall summary of quantities which will incorporate the structural quantities.
- 5.4 Special Provisions for bridge deck and railing in Word format.
- 5.5 Submit 90% plans, special provisions, and estimate for City input and review.
- 5.6 Finalize all details and submit 100% bridge PS&E for City approval.
- 5.7 Preparation of design calculations package
- 5.8 Assistance to the City during advertisement and bidding

Deliverables

- 90% PS&E
- 100% Final PS&E
- Design and quantity calculations

Final PS&E for the deck and railing portion shall be submitted no later than October 31, 2020. This assumes City approval of 90% plans and environmental approval by August 31, 2020.

TASK 6. CONSTRUCTION SUPPORT SERVICES

Construction phase support services, shall include the following items:

- 6.1 Attend pre-construction conference.
- 6.2 Answer technical questions and requests for information for bridge elements.
- 6.3 Review and comment on shop plan submittals (precast girders, reinforcing and bridge railing).
- 6.4 Review requests for approval of bridge materials (RAM).
- 6.5 Periodic inspections of bridge features during construction (assume three site visits).

To be provided by the City of Spokane or Others:

- All Environmental Documentation and Project Permits
- Topographic Survey in Civil 3D format
- Axle weights and spacing for City-owned trucks to analyze
- Plans and/or photos of original and existing bridge, if available.
- Civil Design, including approach roadway design and drainage.
- Geotechnical Engineering
- Traffic Control during Bridge Inspection
- Traffic Control / Detour Plans for Construction
- Existing & Proposed Utility type, size & locations
- Plan Sheet Border Format
- Cover Sheet
- Summary of Estimated Quantities Sheet
- Project Specifications and Division 1 Special Provisions
- Assemblage of Bid package
- Printing, Distribution & Advertisement of Bid Packages
- Communication, Coordination and Meetings with Consultant, as Needed
- Review and Comment on Preliminary Design prior to final design
- Review and Comment on Final Design prior to bidding.

Assumptions

It is assumed that any additional design work (outside of the scope of deck and railing replacement design), if deemed necessary after bridge inspection and analysis, will be covered through a supplemental agreement.

**Agenda Sheet for City Council Meeting of:**

03/30/2020

<u>Date Rec'd</u>	3/5/2020
<u>Clerk's File #</u>	OPR 2020-0357
<u>Renews #</u>	

<u>Submitting Dept</u>	WASTEWATER MANAGEMENT	<u>Cross Ref #</u>	
<u>Contact Name/Phone</u>	MIKE CANNON 625-4642	<u>Project #</u>	
<u>Contact E-Mail</u>	MCANNON@SPOKANECITY.ORG	<u>Bid #</u>	
<u>Agenda Item Type</u>	Contract Item	<u>Requisition #</u>	CR 21548
<u>Agenda Item Name</u>	4320 - CONTRACT WITH JOHNSON CONTROLS FIRE PROTECTION		

Agenda Wording

Council approval to award contract with Johnson Controls Fire Protection LP, to upgrade two fire panels and a beam detector for a cost of \$53,079.00 + 10% admin. reserve.

Summary (Background)

The Cogen building design is not conducive to installation of standard "ceiling mounted" smoke detectors, so a laser unit was installed at the time of construction. That laser smoke detector is no longer working correctly and needs to be updated with a model that will allow for minor building vibration and movement. The original detector is a basic model that only reflects a beam off of a fixed reflector. The reflected signal is easily moved off course by minor building vibrations

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? YES	

Expense	\$ 58,390.00	# 4320.43201.35148.54803
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	COSTER, MICHAEL	<u>Study Session</u>	
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Other</u>	PIES 03/23/20
<u>Finance</u>	ALBIN-MOORE, ANGELA	<u>Distribution List</u>	
<u>Legal</u>	DALTON, PAT	hbarnhart@spokanecity.org	
<u>For the Mayor</u>	ORMSBY, MICHAEL	kkeck@spokanecity.org	
<u>Additional Approvals</u>		mhughes@spokanecity.org	
<u>Purchasing</u>		Tax & Licenses	
		mcannon@spokanecity.org	
		mcoaster@spokanecity.org	
		bbrurud@spokanecity.org	



Continuation of Wording, Summary, Budget, and Distribution

Agenda Wording

OPR 2020-0357

Summary (Background)

building movement and temperature swings, causing false alarms in Cogen. The new sensor incorporates an active reflector that automatically aligns itself with the beam, eliminating false alarms and evacuations. •The existing Simplex fire alarm control panel for the DT building was installed in the mid-70's. •The controller is beginning to experience intermittent failures, which are preventing us from acknowledging and clearing alarms. •The controller and its associated components are obsolete and repair parts are no longer available. •If that controller has a complete failure, our DT facility will not have the required fire detection for a minimum of several weeks, probably longer until a new one could be installed. •A new cabinet and controller was installed in the DT electrical room as part of the SD3 project, but no provisions were made at that time.

Fiscal Impact

Select \$

Select \$

Budget Account

#

#

Distribution List

Briefing Paper

Public Infrastructure, Environment, and Sustainability

Division & Department:	Public Works – Riverside Park Water Reclamation Facility
Subject:	Contract for Fire Control - Panel Work
Date:	3/23/2020
Contact (email & phone):	Michael Cannon, Assistant Plant Manager, 625-4642 mcannon@spokanecity.org
City Council Sponsor:	
Executive Sponsor:	Scott Simmons, Director, Public Works
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	Operating Budget
Strategic Initiative:	
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval to award contract with Johnson Controls Fire Protection LP, at a cost of \$53,078.81.

Background/History:

The Cogen building design is not conducive to installation of standard “ceiling mounted” smoke detectors, so a laser unit was installed at the time of construction.

- That laser smoke detector is no longer working correctly and needs to be updated with a model that will allow for minor building vibration and movement.
 - The original detector is a basic model that only reflects a beam off of a fixed reflector. The reflected signal is easily moved off course by minor building vibrations, building movement and temperature swings, causing false alarms in Cogen.
 - The new sensor incorporates an active reflector that automatically aligns itself with the beam, eliminating false alarms and evacuations.
- The existing Simplex fire alarm control panel for the DT building was installed in the mid-70’s.
- The controller is beginning to experience intermittent failures, which are preventing us from acknowledging and clearing alarms.
- The controller and its associated components are obsolete and repair parts are no longer available.
- If that controller has a complete failure, our DT facility will not have the required fire detection for a minimum of several weeks, probably longer until a new one could be installed.
- A new cabinet and controller was installed in the DT electrical room as part of the SD3 project, but no provisions were made at that time to incorporate the existing system in with the new system.
- This project will route the fire detection wiring into the SD3 cabinet, install a new controller, and provide all needed programming for the DT facility fire detection.
 - It will also eliminate the old cabinet, freeing up needed space in the DT electrical room.

Executive Summary:

- Impact – Continuation of RPWRF operations.
- Action – RPWRF is seeking Council approval to award contract with Johnson Controls Fire Protection LP.
- Funding – Funding for this purchase is provided in the Wastewater Management budget and revenue is derived from sewer rates.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☐ Yes ☒ No ☐ N/A

If new, specify funding source: Department

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:



City of Spokane

PUBLIC WORKS AGREEMENT
10% Retainage Option – NO BONDS

Title: **FIRE CONTROL PANEL**

This Agreement is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **JOHNSON CONTROLS FIRE PROTECTION, LP**, whose address is 10010 East Knox Avenue, Spokane, Washington 99206 as ("Contractor"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the purpose of this Contract is to hire Contractor to perform Fire Control Panel Work – Combining into One for the City; and

WHEREAS, the Contractor was selected using Washington State Contract Number: 03115.

-- NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance of the Scope of Work contained herein, the City and Contractor mutually agree as follows:

1. TERM OF CONTRACT.

The term of this Contract begins on February 10, 2020, and ends on December 31, 2020, unless amended by written agreement or terminated earlier under the provisions.

2. TIME OF BEGINNING AND COMPLETION.

The Contractor shall begin the work outlined in the "Scope of Work" ("Work") on the beginning date, above. The City will acknowledge in writing when the Work is complete. Time limits established under this Contract shall not be extended because of delays for which the Contractor is responsible, but may be extended by the City, in writing, for the City's convenience or conditions beyond the Contractor's control.

3. SCOPE OF WORK.

The Contractor's General Scope of Work for this Contract is described in Contractor's February 5, 2020 Quote, attached as Exhibit C and made a part of this Contract. In the event of a conflict or discrepancy in the Contract documents, this City Public Works Contract controls. The Contractor will do all work, furnish all labor, materials, tools, construction equipment, transportation, supplies, supervision, organization and other items of work and costs necessary for the proper execution and completion of the work described in the specifications entitled **Fire Control Panel Work – Combining into One** and the associated Scope of Work and the specifications referenced therein.

The Work is subject to City review and approval. The Contractor shall confer with the City periodically, and prepare and present information and materials (e.g. detailed outline of completed Work) requested by the City to determine the adequacy of the Work or Contractor's progress.

4. COMPENSATION / PAYMENT.

Total compensation for Contractor's services under this Contract shall be a maximum amount not to exceed **FIFTY THREE THOUSAND SEVENTY EIGHT AND 81/100 DOLLARS (\$53,078.81)**, unless modified by a written amendment to this Contract. This is the maximum amount to be paid under this Contract for the work described in Section 3 above, and shall not be exceeded without the prior written authorization of the City in the form of an executed amendment to this Contract.

The Contractor will send its applications for payment to the Riverside Park Water Reclamation Facility, 4401 North Aubrey L. White Parkway, Spokane, Washington 99205-3939. All invoices should include the Department Contract No. "OPR XXXX-XXXX" and an approved L & I Intent to Pay Prevailing Wage number. The final invoice should include an approved Affidavit of Wages Paid number. Payment will not be made without this documentation included on the invoice. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Company's application except as provided by state law.

5. RETAINAGE IN LIEU OF BOND.

The Contractor may not commence work until it obtains all insurance, permits and bonds required by the contract documents and applicable law. **In lieu of a one hundred percent (100%) payment /performance bond, in accord with RCW 39.08.010, the City shall retain ten percent (10%) of the contract sum** for thirty (30) days after date of final acceptance or until receipt of required releases and settlement of any liens filed under Chapter 60.28 RCW, whichever is later.

6. CONTRACT DOCUMENTS.

The contract documents are this Contract, the Contractor's completed bid proposal form, contract provisions, contract plans, standard specifications, standard plans, addenda, various certifications and affidavits, supplemental agreements, change orders, and subsurface boring logs (if any). Federal and state requirements and the terms of this Contract, respectively, supersede other inconsistent provisions. These contract documents are on file in the Riverside Park Water Reclamation Facility, and are incorporated into this Contract by reference, as if they were set forth at length.

7. STATEMENT OF INTENT TO PAY PREVAILING WAGES TO BE POSTED.

The Contractor and each subcontractor required to pay the prevailing rate of wages shall post in a location readily visible at the job site: (1) a copy of a "Statement of Intent to Pay Prevailing Wages" approved by the industrial statistician of the Washington State Department of Labor and Industries (L & I); and (2) the address and telephone number of the industrial statistician of the Department of Labor and Industries where a complaint or inquiry concerning prevailing wages may be made.

8. STATE PREVAILING WAGES.

The Contractor and all subcontractors will submit a "Statement of Intent to Pay Prevailing Wages" certified by the industrial statistician of the Department of Labor and Industries, prior to

any payments. The "Statement of Intent to Pay Prevailing Wages" shall include: (1) the Contractor's registration number; and (2) the prevailing wages under RCW 39.12.020 and the number of workers in each classification. Each voucher claim submitted by the Contractor for payment on a project estimate shall state that the prevailing wages have been paid in accordance with the "Statement(s) of Intent to Pay Prevailing Wages" on file with the City. Prior to the payment of funds held under RCW 60.28, the Contractor and subcontractors must submit an "Affidavit of Wages Paid" certified by the industrial statistician.

9. PUBLIC WORKS REQUIREMENTS.

The Contractor and each subcontractor are required to fulfill the Department of Labor and Industries Public Works and Prevailing Wage Training Requirement under RCW 39.04.350. The contractor must verify responsibility criteria for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors must verify the responsibility criteria listed in RCW 39.04.350(1) for each of its subcontractors. Verification shall include that each subcontractor, at the time of subcontract execution, meets the responsibility criteria. This verification requirement, as well as responsibility criteria, must be included in every public works contract and subcontract of every tier.

10. TAXES, FEES AND LICENSES.

- A. Contractor shall pay and maintain in current status, all necessary licenses, fees, assessments, permit charges, etc. necessary to conduct the work included under this Contract. It is the Contractor's sole responsibility to monitor and determine changes or the enactment of any subsequent requirements for said fees, assessments, or changes and to immediately comply.
- B. The cost of any permits, licenses, fees, etc. arising as a result of the projects included in this Contract shall be included in the project budgets.

11. CITY OF SPOKANE BUSINESS LICENSE.

Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Contractor shall be responsible for contacting the State of Washington Business License Services at <http://bls.dor.wa.gov> or 1-800-451-7985 to obtain a business registration. If the Contractor does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

12. SOCIAL EQUITY REQUIREMENTS / NON-DISCRIMINATION.

No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Contractor agrees to comply with, and to require that all subcontractors comply with, federal, state and local nondiscrimination laws, including but not limited to: the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Age Discrimination in Employment Act, and the American's With Disabilities Act, to the extent those laws are applicable.

13. DEBARMENT AND SUSPENSION.

The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or

ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

14. INDEMNIFICATION.

The Contractor agrees to defend, indemnify and hold the City harmless from any and all claims, demands, losses and liabilities to or by third parties arising from, resulting from or connected with Work performed or to be performed under this Contract by Contractor, its agents or employees to the fullest extent permitted by law. Contractor's duty to indemnify the City shall not apply to liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City, its agents or employees. Contractor's duty to indemnify the City for liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the concurrent negligence of (a) the City or its agents or employees, and (b) Contractor or agents or employees, shall apply only to the extent of negligence of the Contractor or its agents or employees. Contractor's duty to defend, indemnify and hold the City harmless shall include, as to all claims, demands, losses and liability to which it applies, the City's personnel related costs, reasonable attorneys' fees, court costs and all other claim related expenses. The Contractor specifically assumes potential liability for actions brought by the Contractor's own employees against the City and, solely for the purpose of this indemnification and defense, the Contractor specifically waives any immunity under the state industrial insurance law, or Title 51 RCW. The Contractor recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnification provided for in this section shall survive any termination or expiration of this Contract.

15. INSURANCE.

During the period of the Contract, the Contractor shall maintain in force at its own expense, each insurance noted below with companies or through sources approved by the State Insurance Commissioner pursuant to RCW 48:

A. **Worker's Compensation Insurance** in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000;

B. **General Liability Insurance** on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this Contract. It shall provide that the City, its officers and employees are additional insureds but only with respect to the Contractor's services to be provided under this Contract;

- i. Acceptable **supplementary Umbrella insurance** coverage combined with Company's General Liability insurance policy must be a minimum of \$1,500,000, in order to meet the insurance coverage limits required in this Contract; and

C. **Automobile Liability Insurance** with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles; and

C. **Property Insurance** if materials and supplies are furnished by the Contractor. The amount of the insurance coverage shall be the value of the materials and supplies of the completed value of improvement. Hazard or XCU (explosion, collapse, underground) insurance should be provided if any hazard exists.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from the Consultant or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Consultant shall furnish acceptable Certificates Of Insurance (COI) to the City at the time it returns this signed Agreement. The certificate shall specify the City of Spokane as "Additional Insured" specifically for Consultant's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the sixty (60) day cancellation clause, and the deduction or retention level. The Consultant shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

16. SUBCONTRACTOR RESPONSIBILITY.

- A. The Contractor must verify responsibility criteria for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors must verify responsibility criteria for each of its subcontractors. Verification shall include that each subcontractor, at the time of subcontract execution, meets the responsibility criteria listed in RCW 39.04.350. The responsibility criteria are listed in the request for bids document. The Contractor shall include the language of this section in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. Upon request of the City, the Contractor shall promptly provide documentation to the City demonstrating that the subcontractor meets the subcontractor responsibility criteria below. The requirements of this section apply to all subcontractors regardless of tier.
- B. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:
1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;
 2. Have a current Washington Unified Business Identifier (UBI) number;
 3. If applicable, have:
 - a. Have Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW;
 - b. A Washington Employment Security Department number, as required in Title 50 RCW;
 - c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
 - d. An electrical contractor license, if required by Chapter 19.28 RCW;
 - e. An elevator contractor license, if required by Chapter 70.87 RCW.

4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).

17. INDEPENDENT CONTRACTOR.

The Contractor is an independent Contractor. This Contract does not intend the Contractor to act as a City employee. The City has neither direct nor immediate control over the Contractor nor the right to control the manner or means by which the Contractor works. Neither the Contractor nor any Contractor employee shall be an employee of the City. This Contract prohibits the Contractor to act as an agent or legal representative of the City. The Contractor is not granted express or implied rights or authority to assume or create any obligation or responsibility for or in the name of the City, or to bind the City. The City is not liable for or obligated to pay sick leave, vacation pay, or any other benefit of employment, nor to pay social security or other tax that may arise from employment. The Contractor shall pay all income and other taxes as due.

18. ASSIGNMENT AND SUBCONTRACTING.

The Contractor shall not assign or subcontract its obligations under this Contract without the City's written consent, which may be granted or withheld in the City's sole discretion. Any subcontract made by the Contractor shall incorporate by reference this Contract, except as otherwise provided. The Contractor shall ensure that all subcontractors comply with the obligations and requirements of the subcontract. The City's consent to any assignment or subcontract does not release the Contractor from liability or any obligation within this Contract, whether before or after City consent, assignment or subcontract.

19. TERMINATION.

Either party may terminate this Contract, with or without cause, by ten (10) days written notice to the other party. In the event of such termination, the City shall pay the Contractor for all work previously authorized and performed prior to the termination date.

20. STANDARD OF PERFORMANCE.

The standard of performance applicable to Contractor's services will be the degree of skill and diligence normally employed by professional contractors in the region performing the same or similar Contracting services at the time the work under this Contract are performed.

21. ANTI KICK-BACK.

No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Contract.

22. CONSTRUAL.

The Contractor acknowledges receipt of a copy of the Contract documents and agrees to comply with them. The silence or omission in the Contract documents concerning any detail required for the proper execution and completion of the work means that only the best general practice is to prevail and that only material and workmanship of the best quality are to be used. This Contract shall be construed neither in favor of nor against either party.

23. CONTRACTOR'S ACKNOWLEDGEMENT AND WARRANTY.

The Contractor acknowledges that it has visited the site of the work, has examined it, and is qualified to perform the work required by this Contract.

The Contractor guarantees and warranties all work, labor and materials under this Contract shall be in accord with the Contract documents. If any unsatisfactory condition or defect develops within that time, the Contractor will immediately place the work in a condition satisfactory to the City and repair all damage caused by the condition or defect. The Contractor will repair or restore to the City's satisfaction, in accordance with the contract documents and at its expense, all property damaged by his performance under this Contract. This warranty is in addition to any manufacturers' or other warranty in the Contract documents.

24. MISCELLANEOUS PROVISIONS.

- A. **Amendments/Modifications:** The City may modify this Contract and order changes in the work whenever necessary or advisable. The Contractor will accept modifications when ordered in writing by the City, and the Contract time and compensation will be adjusted accordingly.
- B. The Contractor, at no expense to the City, shall comply with all laws of the United States and Washington, the Charter and ordinances of the City of Spokane; and rules, regulations, orders and directives of their administrative agencies and officers.
- C. This Contract shall be construed and interpreted under the laws of Washington. The venue of any action brought shall be in a court of competent jurisdiction, located in Spokane County, Washington.
- D. **Captions:** The titles of sections or subsections are for convenience only and do not define or limit the contents.
- E. **Severability:** If any term or provision is determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Contract shall not be affected, and each term and provision shall be valid and enforceable to the fullest extent permitted by law.
- F. **Waiver:** No covenant, term or condition or the breach shall be deemed waived, except by written consent of the party against whom the waiver is claimed, and any waiver of the breach of any covenant, term or condition shall not be deemed a waiver of any preceding or succeeding breach of the same or any other covenant, term of condition. Neither the acceptance by the City of any performance by the Contractor after the time the same shall have become due nor payment to the Contractor for any portion of the Work shall constitute a waiver by the City of the breach or default of any covenant, term or condition unless otherwise expressly agreed to by the City in writing.
- G. **Entire Agreement:** This document along with any exhibits and all attachments, and subsequently issued addenda, comprises the entire agreement between the City and the Contractor. If conflict occurs between Contract documents and applicable laws, codes, ordinances or regulations, the most stringent or legally binding requirement shall govern and be considered a part of this Contract to afford the City the maximum benefits.
- H. **No personal liability:** No officer, agent or authorized employee of the City shall be personally responsible for any liability arising under this Contract, whether expressed or implied, nor for any statement or representation made or in any connection with this Contract.
- I. Under Washington State Law (reference RCW Chapter 42.56, the *Public Records Act* [PRA]) all materials received or created by the City of Spokane are **public records** and are available to the public for viewing via the City Clerk's Records (online) or a valid Public Records Request (PRR).

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract by having legally-binding representatives affix their signatures below.

**JOHNSON CONTROLS FIRE
PROTECTION, LP**

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title
Attest:

Title
Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Agreement:

Exhibit A – Debarment Certification

Exhibit B - Certification of Compliance with Wage Payment Statutes

Exhibit C – Contractor’s February 5, 2020 Quote

20-036

EXHIBIT A

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its actual knowledge and belief, that its officers and directors:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certifies, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<hr/> Name of Subrecipient / Contractor / Consultant (Type or Print)	<hr/> Program Title (Type or Print)
<hr/> Name of Certifying Official (Type or Print)	<hr/> Signature
<hr/> Title of Certifying Official (Type or Print)	<hr/> Date (Type or Print)



Certification of Compliance with Wage Payment Statutes and Washington Department of Labor and Industries Training Requirement

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date (**INSERT DATE**), the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

As of July 1, 2019, have fulfilled the Department of Labor and Industries’ Public Works and Prevailing Wage Training Requirement before bidding and/or performing work on public works projects under RCW 39.04.350 and RCW 39.06.020 by either of the following:

- 1) Received training on the requirements related to public works and prevailing wage under chapter RCW 39.04.350 and chapter 39.12; or
- 2) Be certified exempt by the Department of Labor and Industries by having completed three or more public work projects and have a had a valid business license in Washington for three or more years.

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Bidder’s Business Name

Signature of Authorized Official*

Printed Name

Title

Date

City

State

Check One:

Sole Proprietorship ☐ Partnership ☐ Joint Venture ☐ Corporation ☐

State of Incorporation, or if not a corporation, State where business entity was formed:

If a co-partnership, give firm name under which business is transacted:

** If a corporation, proposal must be executed in the corporate name by the president or vice-president or any other corporate officer accompanied by evidence of authority to sign, which shall be provided to the City of Spokane upon request. If a co-partnership, proposal must be executed by a partner.*

EXHIBIT C



10010 East Knox Ave
SPOKANE, WA 99206-4156
(509) 534 6055
FAX: (509) 535 5623

Johnson Controls Quotation

TO:
Wastewater Treatment
4401 N Aubrey White Pkwy
SPOKANE, WA 99205-3939

Project: RPWRF - Cogen/DT MCC
Customer Reference:
Johnson Controls Reference: 479413503
Date: 02/05/2020
Page 1 of 5

Johnson Controls is pleased to offer for your consideration this quotation for the above project.

QUANTITY	MODEL NUMBER	DESCRIPTION
RPWRF - Cogen Bldg		
1	OSI-10	IMAGER 10 DEGREE COVERAGE
1	OSE-SPW	EMITTER STANDARD POWER WIRED
1	OSI-INST	OSID INSTALLATION KIT
	PM LAB	PROJECT/CONSTRUCTION MGMT
	COMM LAB	Commissioning Labor
RPWRF - DT MCC Node 4		
1	4100-7158	4100ES MSTR CTLR UPGD NO DSPLY
1	4100-5101	XPS POWER, 3 NACS, 120VAC
1	4905-9950	CABINET TERMINAL 64 POINTS
	PM LAB	PROJECT/CONSTRUCTION MGMT
	COMM LAB	Commissioning Labor
Electrical Contractor		
	DPSUB	SUBCONTRACTING LABOR

Total net selling price, FOB shipping point, \$48,740.87

Comments

Scope of Work: Per Washington State Contract 03115

DT MCC

This work will consist of combining the two fire control panels into one.

We will work with Power City Electric to identify existing conductors a plant areas that will be affected.

Remove node 4 and combine with existing panel. Supply and install gutters/pull box/conduit which will allow us to extend the existing cables as needed. Supply and install FA cable and splicing material need to extend the existing circuits.

COGEN

We will replace the existing beam detector with one that has a transmitter and receiver that will auto align. This will eliminate having to align device ever so often.

Supply pathway, cable and mounting for new beam detector/receiver. PCE will supply lifts that will allow

THIS QUOTATION AND ANY RESULTING CONTRACT SHALL BE SUBJECT TO THE GENERAL TERMS AND CONDITIONS ATTACHED HERETO.

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America



Johnson Controls Quotation

Comments (continued)

Johson Controls Fire Protection & PCE to aim detector. We have time allowed to assist with writing CIPO, coordinate with the owner and attend CIPO meeting. PCE will assit us with checkout / startup.
Exclusions

Fire Alarm permit, Electrical Permit. Painting of devices and conduit. Pre-existing wiring conditions, ground faults.

Should this proposal meet your acceptance, please sign and return this document to my attention.
(Fax # 509-535-5623)

In signing this document, I acknowledge that I understand, authorize and accept this proposal in its entirety, hereby releasing SimplexGrinnell to proceed with its procurement of materials and to provided technical labor as noted.

Company Date: _____

Print Name

Signature PO# _____

I thank you for your time and consideration to review this proposal, and should you have any questions or simply require any additional information, please do not hesitate to contact me at (509) 534-6055

Blake Miller

**Agenda Sheet for City Council Meeting of:**

03/30/2020

<u>Date Rec'd</u>	3/18/2020
<u>Clerk's File #</u>	OPR 2020-0359
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	PW ITB #5239-20
<u>Requisition #</u>	MASTER CONTRACT

<u>Submitting Dept</u>	FINANCE & ADMIN
<u>Contact Name/Phone</u>	SALLY STOPHER 625-6032
<u>Contact E-Mail</u>	SSTOPHER@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Contract Item
<u>Agenda Item Name</u>	CITY WIDE ON CALL ARBORIST SERVICES

Agenda Wording

Contract with F.A. Bartlett Tree Experts Company (Spokane Valley, WA) for city-wide on-call arborist services - estimated expenditure - \$100,000.00

Summary (Background)

Invitation for Public Works Bid #5239-20 was issued February 17, 2020 on the City's electronic bidding portal. Two bids were received by the closing deadline on March 5, 2020. F.A. Bartlett Tree Experts Company was the lowest responsive, responsible bidder. The resulting contract will include annual renewal options at mutual consent up to a total term of four (4) years.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? YES	
Expense	\$ 100,000.00	# various
Select	\$	#
Select	\$	#
Select	\$	#
<u>Approvals</u>	<u>Council Notifications</u>	
<u>Dept Head</u>	STOPHER, SALLY	<u>Study Session</u>
<u>Division Director</u>	WALLACE, TONYA	<u>Other</u> PIES 3/23/20
<u>Finance</u>	ORLOB, KIMBERLY	<u>Distribution List</u>
<u>Legal</u>	ODLE, MARI	tprince@spokanecity.org
<u>For the Mayor</u>	ORMSBY, MICHAEL	
<u>Additional Approvals</u>		
<u>Purchasing</u>	PRINCE, THEA	

Briefing Paper

PUBLIC INFRASTRUCTURE & SUSTAINABILITY COMMITTEE

Division & Department:	Purchasing
Subject:	PW Master Service Contract for Arborist On Call Services
Date:	3/23/20
Contact (email & phone):	Sally Stopher. sstopher@spokanecity.org, 625-6032
City Council Sponsor:	Council President Beggs
Executive Sponsor:	
Committee(s) Impacted:	
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	
<p><u>Background/History:</u> The City of Spokane has a need for On-Call Arborist Services. PW ITB #5239-20 was put out through the City's procurement portal and two (2) responses were received with F.A. Bartlett Tree Experts being the lowest responsive, responsible vendor.</p>	
<p><u>Executive Summary:</u></p> <p><u>Impact</u></p> <ul style="list-style-type: none"> This Master Service Contract will allow all City departments to access the On Call Arborist Services <p><u>Action</u></p> <ul style="list-style-type: none"> Approve the Master Service Contract with F.A. Bartlett Tree Expert (Spokane Valley, WA) for On Call Arborist Services for a two (2) year period at an estimated annual amount of \$100,000 per year with two (2) one-year optional renewals. <p><u>Funding</u></p> <ul style="list-style-type: none"> Funding is available in the affected department's budgets. 	
<p><u>Budget Impact:</u></p> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p><u>Operations Impact:</u></p> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	



City of Spokane

PUBLIC WORKS CONTRACT

Title: **ARBORIST ON CALL SERVICES**

This Contract is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **F.A. BARTLETT TREE EXPERT COMPANY**, whose address is 11120 East Empire Way, Spokane Valley, Washington 99206 as ("Contractor"), individually hereafter referenced as a "party", and together as the "parties".

The parties agree as follows:

1. **PERFORMANCE/SCOPE OF WORK.**

The Contractor will do all work, furnish all labor, materials, tools, construction equipment, transportation, supplies, supervision, organization and other items of work and costs necessary for the proper execution and completion of the work described in the specifications entitled ARBORIST ON CALL SERVICES, selected via PW ITB 5239-20.

2. **CONTRACT DOCUMENTS.** The contract documents are this Contract, the Contractor's completed bid proposal form, the contract provisions, contract plans, standard specifications, standard plans, addenda, various certifications and affidavits, supplemental agreements, change orders and subsurface boring logs (if any). These contract documents are on file in the Purchasing Department and are incorporated into this Contract by reference as if they were set forth at length. In the event of a conflict, or to resolve an ambiguity or dispute, federal and state requirements supersede this Contract, and this Contract supersedes the other contract documents.

3. **TERM.** The term of this Contract begins on May 1, 2020, and ends on February 28, 2022, unless amended by written agreement or terminated earlier under the provisions. This Contract may be renewed on an annual basis by written agreement of the parties not to exceed two additional one year renewals.

4. **LIQUIDATED DAMAGES.** Liquidated damages shall be in accordance with the contract documents.

5. **TERMINATION.** Either party may terminate this Contract by thirty (30) days written notice to the other party. In the event of such termination, the City shall pay the Contractor for all work previously authorized and performed prior to the termination date.

6. **COMPENSATION.** Total compensation for Contractor's services under this various use, as needed Contract shall be a maximum amount not to exceed **ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$100,000.00)**, including applicable taxes, unless modified by a written amendment to this Contract. This is the maximum amount to be paid under this under this on-call, as needed Contract for the work described in Section 1 above, and shall not be exceeded

without the prior written authorization of the City in the form of an executed amendment to this Contract.

7. PAYMENT. The Contractor will send its applications for payment to the requesting City department. All invoices should include the Department Contract No. "OPR 2020-0359" and an approved L & I Intent to Pay Prevailing Wage number. The final invoice should include an approved Affidavit of Wages Paid number. Payment will not be made without this documentation included on the invoice. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Company's application except as provided by state law.

8. INDEMNIFICATION. The Contractor shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Contractor's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Contractor to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Contractor's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Contractor, its agents or employees. The Contractor specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Contractor's own employees against the City and, solely for the purpose of this indemnification and defense, the Contractor specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Contractor recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

9. INSURANCE. During the period of the Contract, the Contractor shall maintain in force at its own expense, each insurance noted below with companies or through sources approved by the State Insurance Commissioner pursuant to RCW 48:

A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000;

B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this Contract. It shall provide that the City, its officers and employees are additional insureds but only with respect to the Contractor's services to be provided under this Contract;

i. Acceptable supplementary Umbrella insurance coverage combined with Company's General Liability insurance policy must be a minimum of \$1,000,000, in order to meet the insurance coverage limits required in this Contract; and

C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles; and

D. Property Insurance if materials and supplies are furnished by the Contractor. The amount

of the insurance coverage shall be the value of the materials and supplies of the completed value of improvement. Hazard or XCU (explosion, collapse, underground) insurance should be provided if any hazard exists.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without thirty (30) days written notice from the Contractor or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Contractor shall furnish acceptable Certificates of Insurance (COI) to the City at the time it returns this signed Agreement. **The certificate shall specify the City of Spokane as "Additional Insured"** specifically for Contractor's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the thirty (30) day cancellation clause, and the deduction or retention level. The Contractor shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

10. CONTRACTOR'S WARRANTY. The Contractor's warranty for all work, labor and materials shall be in accordance with the contract documents.

11. WAGES. The Contractor and all subcontractors will submit a "Statement of Intent to Pay Prevailing Wages" certified by the industrial statistician of the Department of Labor and Industries, prior to any payments. The "Statement of Intent to Pay Prevailing Wages" shall include: (1) the Contractor's registration number; and (2) the prevailing wages under RCW 39.12.020 and the number of workers in each classification. Each voucher claim submitted by the Contractor for payment on a project estimate shall state that the prevailing wages have been paid in accordance with the "Statement(s) of Intent to Pay Prevailing Wages" on file with the City. Prior to the payment of funds held under RCW 60.28, the Contractor and subcontractors must submit an "Affidavit of Wages Paid" certified by the industrial statistician.

12. STATEMENT OF INTENT TO PAY PREVAILING WAGES TO BE POSTED. The Contractor and each subcontractor required to pay the prevailing rate of wages shall post in a location readily visible at the job site: (1) a copy of a "Statement of Intent to Pay Prevailing Wages" approved by the industrial statistician of the State Department of Labor and Industries; and (2) the address and telephone number of the industrial statistician of the Department of Labor and Industries where a complaint or inquiry concerning prevailing wages may be made.

13. PUBLIC WORKS REQUIREMENTS. The Contractor and each subcontractor are required to fulfill the Department of Labor and Industries Public Works and Prevailing Wage Training Requirement under RCW 39.04.350. The contractor must verify responsibility criteria for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors must verify the responsibility criteria listed in RCW 39.04.350(1) for each of its subcontractors. Verification shall include that each subcontractor, at the time of subcontract execution, meets the responsibility criteria. This verification requirement, as well as responsibility criteria, must be included in every public works contract and subcontract of every tier.

14. SUBCONTRACTOR RESPONSIBILITY.

A. The Contractor shall include the language of this section in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. Upon request of the City, the Contractor shall promptly provide documentation to the City demonstrating that the subcontractor meets the subcontractor responsibility criteria below. The requirements of this section apply to all subcontractors

regardless of tier.

B. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:

1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;
2. Have a current Washington Unified Business Identifier (UBI) number;
3. If applicable, have:
 - a. Have Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW;
 - b. A Washington Employment Security Department number, as required in Title 50 RCW;
 - c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
 - d. An electrical contractor license, if required by Chapter 19.28 RCW;
 - e. An elevator contractor license, if required by Chapter 70.87 RCW.
4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).

C. All Contractors and subcontractors are required to comply with the Spokane Municipal Code (SMC). In accordance with Article X, 7.06 SMC, Public Works Apprentice Program, for public works construction projects as defined in RCW 39.04.010 with an estimated cost of six hundred thousand dollars (\$600,000.00) or more, at least fifteen (15%) percent of the total contract labor project (all contractor and subcontractor hours) shall be performed by apprentices enrolled in a state-approved apprenticeship program.

1. The utilization percentage requirement of apprenticeship labor for public works construction contracts shall also apply to all subcontracts which value exceeds one hundred thousand dollars (\$100,000), provided there is a state-approved apprenticeship program for the trade for which a subcontract is issued (see, SMC 7.06.510).
2. Each subcontractor which this chapter applies is required to execute a form, provided by the city, acknowledging that the requirements of Article X 07.06 SMC are applicable to the labor hours for the project.
3. Each subcontractor is required to submit by the 15th of each month, a City of Spokane Statement of Apprentice/Journeyman Participation form for worked performed the previous month.

15. **NONDISCRIMINATION.** No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in

connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Contractor agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Contractor.

16. EXECUTIVE ORDER 11246.

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Contractor will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include but not be limited to the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- B. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- C. The Contractor will send each labor union, or representative of workers with which it has a collective bargaining contract or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- D. The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- E. The Contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- F. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Contract or with any of such rules, regulations or orders, this Contract may be canceled, terminated or suspended in whole or in part, and the Contractor may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- G. The Contractor will include the provisions of paragraphs A through G in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: PROVIDED, HOWEVER, that in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as the result of such direction, the Contractor may request the United States to enter into such

litigation to protect the interests of the United States.

17. DEBARMENT AND SUSPENSION. The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

18. ASSIGNMENTS. The Contractor may not assign, transfer or sublet any part of the work under this Contract, or assign any monies due, without the written approval of the City, except as may be required by law. In the event of assignment of accounts or monies due under this Contract, the Contractor specifically agrees to give immediate written notice to the City Administrator, no later than five (5) business days after the assignment.

19. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the Contract.

20. COMPLIANCE WITH LAWS. Each party shall comply with all applicable federal, state, and local laws and regulations that are incorporated herein by reference.

21. DISPUTES. This Contract shall be performed under the laws of the State of Washington. Any litigation to enforce this Contract or any of its provisions shall be brought in Spokane County, Washington.

22. SEVERABILITY. In the event any provision of this Contract should become invalid, the rest of the Contract shall remain in full force and effect.

23. AUDIT / RECORDS. The Contractor and its subcontractors shall maintain for a minimum of three (3) years following final payment all records related to its performance of the Contract. The Contractor and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal law applicable to the Contract, the federal law shall prevail.

24. BUSINESS REGISTRATION REQUIREMENT. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Contractor shall be responsible for contacting the State of Washington Business License Services at <http://bls.dor.wa.gov> or 1-800-451-7985 to obtain a business registration. If the Contractor does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

25. CONSTRUAL. The Contractor acknowledges receipt of a copy of the contract documents and agrees to comply with them. The silence or omission in the contract documents concerning any detail required for the proper execution and completion of the work means that only the best general practice is to prevail and that only material and workmanship of the best quality are to be used. This Contract shall be construed neither in favor of nor against either party.

26. MODIFICATIONS. The City may modify this Contract and order changes in the work

whenever necessary or advisable. The Contractor will accept modifications when ordered in writing by the Director of Engineering Services, and the Contract time and compensation will be adjusted accordingly.

27. **INTEGRATION.** This Contract, including any and all exhibits and schedules referred to herein or therein set forth the entire Agreement and understanding between the parties pertaining to the subject matter and merges all prior agreements, negotiations and discussions between them on the same subject matter.

28. **FORCE MAJEURE.** Neither party shall be liable to the other for any failure or delay in performing its obligations hereunder, or for any loss or damage resulting therefrom, due to: (1) acts of God or public enemy, acts of government, riots, terrorism, fires, floods, strikes, lock outs, epidemics, act or failure to act by the other party, or unusually severe weather affecting City, Contractor or its subcontractors, or (2) causes beyond their reasonable control and which are not foreseeable (each a "Force Majeure Event"). In the event of any such Force Majeure Event, the date of delivery or performance shall be extended for a period equal to the time lost by reason of the delay.

F.A. BARTLETT TREE EXPERT COMPANY

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Contract:
Certification Regarding Debarment

20-056

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certifies, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<hr/> Name of Subrecipient / Contractor / Consultant (Type or Print)	<hr/> Program Title (Type or Print)
<hr/> Name of Certifying Official (Type or Print)	<hr/> Signature
<hr/> Title of Certifying Official (Type or Print)	<hr/> Date (Type or Print)

Bid Response Summary



Bid Number PW ITB 5239-20
Bid Title Arborist On Call Services
Due Date Thursday, March 5, 2020 3:00:00 PM [(UTC-08:00) Pacific Time (US & Canada)]
Bid Status Closed to Bidding
Company The F.A. Bartlett Tree Expert Company
Submitted By Joseph Zubaly - Thursday, March 5, 2020 2:13:22 PM [(UTC-08:00) Pacific Time (US & Canada)]
 jzubaly@bartlett.com

Comments

Question Responses





Reference Number	Question	Response
BACKGROUND	The City of Spokane is seeking a contractor for tree evaluation, trimming and removal services throughout the City. To be pro-active, the City seeks the services of a tree service provider to evaluate and potentially remove hazardous trees that are likely to cause damage to property or are impeding the public right of way. Services are requested on an as needed basis.	I acknowledge
CONTRACTOR'S REPRESENTATION	The Contractor by making its Bid represents that it has read and understands the specifications.	I acknowledge
QUALIFICATION	Prior to the award of Contract, the Contractor shall be required to submit evidence of sufficient facilities, equipment, experience and financial ability to insure completion of the Work, unless waived by the City.	I acknowledge
AWARD OF CONTRACT	Award of Contract, when made by the City, will be to lowest responsive responsible bidder based on rates and most favorable service completion timeline through the end of February 2022. Unsuccessful Contractors will not automatically be notified of results. The contract that is awarded from this Request for Bids will be through the end of February 2022.	I acknowledge
CONTRACT RENEWALS	Contract renewals or extensions may be initiated by the City of Spokane, subject to mutual agreement. This contract may be renewed for up to two (2) one-year options with the total contract period not to exceed four (4) years .	I acknowledge
EXECUTION OF CONTRACT	Within ten (10) days of contract award, the Contractor shall sign and return to the City an executed copy of the contract and approved evidence of insurance unless otherwise mutually agreed by the City and Contractor.	I acknowledge
GUARANTEE	The Contractor guarantees all work, labor and materials for one (1) year following final acceptance. If any unsatisfactory condition or defect develops within that time, the Contractor shall immediately place the work in a satisfactory condition, and further repair all damage caused by the condition or defect at its sole expense. This guarantee shall not apply to work which has been abused or neglected by the City.	I acknowledge
PAYMENT	Payment will be made via direct deposit/ACH after receipt of the Contractor's application except as provided by state law. If the City objects to all or any portion of the invoice, it shall notify the Contractor and reserves the right to only pay that portion of the invoice not in dispute. In that event, the parties shall immediately make every effort to settle the disputed amount.	I acknowledge

REJECTION OF BIDS	The City reserves the right to reject any or all Bids, to waive minor deviations from the specifications, to waive minor informalities in Bid process whenever it is in the City's best interest, and to accept or reject all or part of this Request for Bids, at the prices shown.	I acknowledge
CONTRACTOR REGISTRATION	The Contractor shall be a Washington State registered or licensed contractor at time of Bid submittal.	I acknowledge
EMPLOYEES PER JOB	Please indicate how many employees the contractor feels is standard to perform each job.	1-4
LIQUIDATED DAMAGES	If the Work is not completed within the stated completion time, the Contractor agrees to pay to the City Liquidated Damages (LD's) in the amount of ZERO (\$0.00) for each and every day the Work remains uncompleted.	I acknowledge
CONTRACTOR CONTACT INFORMATION	Please indicate Name, Telephone Number and E-Mail address for person submitting this bid response.	Joseph R. Zubaly jzubaly@bartlett.com 208-640-6401
ADDITIONAL INFORMATION	If you have additional information/documents to submit, upload them here.	Statement of Qualifications.docx
A.	The work under this contract is classified as routine maintenance under state law.	I acknowledge
1.	A payment/performance bond is NOT required	I acknowledge
2.	Statutory retainage is NOT required	I acknowledge
B.	Prevailing Wage	Yes
1.	The State prevailing rate of wages to be paid to all workmen, laborers or mechanics employed in the performance of any part of this Contract shall be in accordance with the provisions of Chapter 39.12 of the Revised Code of Washington (RCW) and the rules and regulations of the Washington State Department of Labor and Industries (L & I).	I acknowledge
2.	<p>The State of Washington prevailing wage rates applicable for this public works project, which is located in Spokane County, may be found at the following website address of the Department of Labor and Industries:</p> <p>https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx. Prevailing wages for all work performed pursuant to each work order must be the prevailing wage rates in effect at the beginning date for each contract year. On call contracts must have prevailing wage rates updated annually. Intents and affidavits for prevailing wages paid must be submitted annually for all work completed within the previous twelve-month period of the unit priced contract. (RCW 35.22.620) Upon the anniversary date of the contract, labor rates may be adjusted according to the revised prevailing wages adopted by the Department of Labor and Industries at that time. In order to calculate the change in prevailing wages due to the Contractor, the Contractor shall provide to the City of Spokane a breakdown of the fully loaded labor rates for each classification of labor including hourly wage rates, fringe benefits, overhead and profit. The City of Spokane shall not pay for any price escalation for overhead, profit, equipment, material, or any other costs except for changes in the prevailing wages. The revised prevailing wages shall be effective for any Work issued after the anniversary date of the contract. The basis of modified prevailing wage rates applicable for the contract shall be calculated and issued in writing by the City of Spokane, but such changes shall not be included in a change order. To the extent that the contract sum changes, a change order will be issued as appropriate.</p>	I acknowledge

C.	Apprenticeship	Yes
1.	If apprentices are to be used, they must be registered with the State Apprenticeship Council; otherwise, they are to be paid State prevailing journeyman wages.	I acknowledge
D.	Statement of Intent	No
1.	The Contractor and subcontractors will submit a "Statement of Intent to Pay Prevailing Wages" certified by the industrial statistician of the Department of Labor and Industries, prior to any work or payments. The "Statement of Intent to Pay Prevailing Wages" shall include: (1) the Contractor's registration number; and (2) the prevailing wages under RCW 39.12.020 and the number of workers in each classification. Prior to payment of funds held under RCW 39.12.040, the Contractor and subcontractors must submit an "Affidavit of Wages Paid" certified by the industrial statistician annually for all work completed within the previous twelve-month period of the unit priced contract (RCW 35.22.620).	I acknowledge
E.	Filing Fees	Yes
1.	The fee for the approval of 1) "Statements of Intent to Pay Prevailing Wages" and 2) "Affidavits of Wages Paid" is twenty dollars (\$20) for each form. The Contractor is responsible for payment of these fees and shall make all applications directly to L & I.	I acknowledge
F.	Department of Labor and Industries' Public Works and Prevailing Wage Training	Yes
1.	As of July 1, 2019 contractors must have fulfilled the Department of Labor and Industries' Public Works and Prevailing Wage Training Requirement before bidding and/or performing work on public works projects under RCW 39.04.350 and RCW 39.06.020	I acknowledge
#1	Contractor acknowledges that they have read and understand the General Conditions Document in the "Documents" tab.	I acknowledge
Performance	Unless otherwise stated, the Contractor will be responsible for the furnishing of all labor, supervision, materials, tools, construction equipment, transportation, and other items of work and costs necessary for the proper performance and completion of the described Work. The apparent silence or omission as to any detail of any Work to be done or materials to be furnished and required for the proper performance of the Work, shall be regarded as meaning that the best general practice is to prevail, and that material and workmanship of the best quality are to be used, and interpretation of the scope of work shall be made upon this basis.	I acknowledge
Scope of Work	On call Arborist services for multiple City of Spokane departments.	I acknowledge
Scope of Work	Strong customer service and communication by telephone, email, or some combination thereof.	I acknowledge
Scope of Work	Coordination of projects across multiple City departments - Projects are department specific and the Contractor shall communicate with and invoice each department separately, though actual work may be completed in tandem, as the Contractor sees fit.	I acknowledge
Scope of Work	Completion of work, whenever possible, in the most timely and cost efficient manner for the citizens of Spokane. If projects across multiple departments may be combined to achieve reductions in timeline and/or price, the Contractor shall make every reasonable effort to do so.	I acknowledge
Scope of Work	The Contractor shall be responsible for obtaining at its expense any related or necessary permits required by regulatory agencies.	I acknowledge

Scope of Work	The winning Contractor shall receive a unit priced contract and, upon complete and accepted performance by the Contractor, the City shall issue payment in the applicable amount set forth on the Pricing Tab for the actual volume performed.	I acknowledge
Service Completion Timeline	Specify the standard number of calendar days required to complete projects from Notice to Proceed	3 - this is the average amount of time it takes to obtain a street obstruction permit and a Street Tree Pruning or Removal permit.
Professionalism	Successful vendor will fulfill contract in a responsible, professional manner at all times. Representatives shall dress appropriately and use acceptable health and safety practices.	I acknowledge
Emergency Calls	Emergency calls, contractor shall be onsite within 4 hour of notification. On average it is estimated that there is 3 Emergency calls per year that could result in an estimated annual total of 6 hours more or less (These numbers are just estimates for evaluation purposes)	I acknowledge
Non-Emergency Calls	Non-emergency repairs, contractor shall be onsite within 24 hours of notification. On average it is estimated that there is 7 calls per year that could result in an estimated annual total of 14 hours more or less. (These numbers are just estimates for evaluation purposes)	I acknowledge
Tree Trimming & Removal Services	Work will be performed at various locations throughout the City of Spokane, within Rights of Ways, easements, City parks or lands within or outside of the City limits. The contractor is expected to provide the following general tree services:	Yes
a.	The ability to remove trees considered as hazardous that include those that are or have the potential of overhanging power lines, towers, transmission lines, houses, structures, bridges, roadways, buildings or that may endanger the public or facilities that serve the public;	I acknowledge
b.	Remove any size tree section-by-section lowering each section to the ground by rope without felling the tree;	I acknowledge
c.	Chipping limbs and debris as requested;	I acknowledge
d.	Falling trees within limited distances between structures or in open spaces;	I acknowledge
e.	Provide services in limited access work locations where heavy machinery may not be able to reach the job site;	I acknowledge
f.	Provide chipper service and equipment to chip tree and brush as required;	I acknowledge
g.	Provide trimming, dead wood removal or other related tree service as necessary;	I acknowledge
h.	Stump removal and grinding	I acknowledge
Clean-Up and Disposal	The City expects the following:	No
a.	Debris from tree trimming, tree removal, and stump operations shall be cleaned up each day before the work crew leaves the site unless otherwise authorized by the City.	I acknowledge
b.	Lawn areas shall be raked, streets and sidewalks shall be swept and brush, branches and logs shall be removed from the site.	I acknowledge
c.	In open areas the tree clean-up may be established to chip in place limbs, cut tree into lengths chip piles and stacked wood temporarily left on site as approved by the City.	I acknowledge

d.	Materials left on site temporarily must be secured in a manner such that it does not present a hazard to the public.	I acknowledge
e.	Final clean-up areas are to be left in a condition equal to that which existed prior to the commencement of forestry operations	I acknowledge
f.	Disposal must be at a legal site with the proper permits for handling such waste.	I acknowledge
Supplier's Responsibilities	The Contractor must provide:	No
a.	Obtain all necessary licenses and permits needed to conduct the work required under the terms of this contract at their expense.	I acknowledge
b.	Obtain all necessary lane closure, property owner access and other needed authorization to conduct tree maintenance operations on right-of-way, easements or city owned property.	I acknowledge
c.	Provide any and all necessary formal notices required in conjunction with the execution of work.	I acknowledge
d.	Provide all supervision, labor, tools, equipment, material, supplies, traffic control, safety measures, and services.	I acknowledge
Tree Evaluation Services	The successful proposer will assess various trees located on the public rights-of-way and other public properties as designated by the City of Spokane. At a minimum, the information collected for each tree must include:	Yes
a.	Address and Location - Identify the location of each tree or stump site by one of the following attributes:	I acknowledge
*	Address. House address	I acknowledge
*	On Street. The street on which the tree is physically located.	I acknowledge
*	Side. The side of the house on which the tree stands in relation to the physical address.	I acknowledge
*	Park Name. If the tree is in a Park - the name of the park is recorded.	I acknowledge
b.	Species - Trees are identified by genus and species using both botanical and common names, and by cultivars where appropriate.	I acknowledge
c.	Tree Size - Diameter is measured to the nearest inch in 1-inch size classes at 4-1/2 feet above the ground, or diameter at breast height (DBH), using a Biltmore S	I acknowledge
d.	Condition - A general note on the health of the tree. Signs of stress, poor structure, mechanical damage, soil and root problems, disease, and pests are all considerations in the assessment of tree condition using the following guidelines	I acknowledge
*	Good. A good tree shows no major problems	I acknowledge
*	Fair. A fair tree has minor problems that may be corrected with time or corrective action.	I acknowledge
*	Poor. A poor tree has major problems that are irrecoverable.	I acknowledge
*	Dead. A dead tree shows no sign of life.	I acknowledge
e.	Maintenance - The following maintenance actions will be reported:	I acknowledge
*	Remove. Trees designated for removal have defects that cannot be practically or cost-effectively treated. The majority of trees in this category have a large percentage of dead crown.	I acknowledge
*	Prune. This is the removal of one or more limbs, needed to reduce risk, provide clearance, and restore the tree.	I acknowledge
*	Train. Pruning of young or medium aged trees to improve tree and branch architecture.	I acknowledge
*	Discretionary. The client may opt to prune to manage for tree health or aesthetic appearance	I acknowledge

*	Stump Removal. This category indicates a stump that should be removed.	I acknowledge
f.	Risk Rating - Evaluate risk and assign a risk rating based on an assessment of the failure mode i.e.,  , whole tree, co-dominant stem with the greatest risk. The specified period for the risk assessment is one year. The risk component of this assessment and evaluation is to maintain compliance with the most recent standards and practices in the arboricultural industry. At minimum, each tree must be assigned a risk rating of Low, Moderate, High or Extreme and provide the definition of each risk rating.	I acknowledge
g.	Overhead Utilities. For each tree or site, overhead utilities will be recorded if lines are:	Yes
*	Present and not conflicting;	I acknowledge
*	Present and conflicting; or	I acknowledge
*	Not present	I acknowledge
h.	Date of Assessment - The date data is collected and the name of the arborists is recorded	I acknowledge
Quality Control	All assessment arborists must be Certified Arborists through the International Society of Arboriculture; no students or temporary employees will be allowed. At least one person associated with the project and on-site for project duration shall have the Tree Risk Assessment Qualification (TRAQ) through the International Society of Arboriculture.	I acknowledge
Quality Control	Upload the TRAQ certificate for the individuals in your company here. Make sure to combine all documents into one document since only one document can be uploaded here.	Traq Certificates.pdf
Safety Standards	All equipment utilized in the work performed shall be in full compliance with the most current revision of the American National Standards Institute, Standard Z-133.1 - Safety Requirements for Pruning,  , Repairing, Maintaining, Removing Trees and for Cutting Brush; and L&I  requirements. The Contractor will be solely responsible for private and public property, pedestrian and vehicular safety and control, and must provide the necessary warning devices , barricades, and ground personnel needed to provide safety, protection and warning to persons and vehicular traffic within the work site. Contractor must provide qualified supervision of each crew at all times while working under this contract.	I acknowledge
a.	Working in Proximity to Electrical Hazards - The Contractor's tree worker and the supervisor shall perform an inspection to determine whether an electrical conductor passes through the tree or passes within reaching distance of the tree prior to any tree worker climbing, entering, or working around any tree. Contractor must take all prudent electrical safety measures that include shielding, de-energizing the line, or utilizing a qualified line clearance tree trimmer.	I acknowledge 

b.	Protection of Overhead Utilities - Tree trimming and removal operations may be conducted in areas where overhead electric, telephone and cable television facilities exist. Contractor must implement all prudent safety related measures to protect all utilities from damage, and must immediately contact the appropriate utility if damage should occur, and shall be responsible for all claims of damage due to the Contractor's operations. The Contractor shall make arrangements with all overhead utilities (including but not limited to electrical) for removal of all necessary limbs and branches that may conflict with or create injury hazard in conducting the operations of their work.	I acknowledge
c.	Protection of Underground Utilities - The Contractor shall be responsible for contacting the appropriate utility to locate underground utilities or services (including but not limited to electrical) in the work area that may be damaged by the Contractor's operation; in particular for any excavation stump grinding work. The Contractor will also locate and protect all utilities in the fall area or work zone.	I acknowledge
Traffic Control	The City may provide traffic control as mutually agreed upon. Closure of public streets will not be permitted unless prior arrangements have been approved by the City of Spokane Traffic Engineer. Traffic control must be accomplished in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), https://mutcd.fhwa.dot.gov/	I acknowledge
Working Hours	Work performed by the Contractor must be in compliance with the City of Spokane Noise Ordinance SMC 10.08D and related sections and scheduled between the hours of 7:00 am and 3:30 pm Monday through Friday. The City may authorize work outside these hours when necessary for emergency tree maintenance.	I acknowledge
Bid Offer	The price(s) listed on the pricing page of this project is tendered as an offer to furnish all labor, materials, equipment and supervision required to complete the proposed project in strict accordance with the contract documents.	I acknowledge
Addenda	Indicate how many Addenda the Contractor acknowledges receipt of and agrees that its requirements have been included in this Bid.	0
Withdrawal of Bid	The Contractor agrees that its Bid will NOT be withdrawn for a minimum of sixty (60) calendar days after the stated submittal date.	I acknowledge
Subcontractors	Download and complete the Subcontractor List in the "Documents" tab and upload it.	sub list.pdf
#1	Provide Washington State Contractor's Registration No.	FABARBT921MW
#2	Provide Contractor's U.B.I. Number	602831916
#3	Provide Contractor's Washington Employment Security Department Number	15989500
#4	Provide Contractor's Washington Excise Tax Registration Number	602831916
#5	Provide Contractor's City of Spokane Business Registration Number	T19000197CTL
#1	The Contractor hereby certifies that, within the three-year period immediately preceding the bid solicitation date for this Project, the contractor is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction. I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.	I acknowledge

Pricing Responses

Reference Number	Description	Type	Unit Of Measure	Quantity	Unit Price	Ext Base Price	Comment
#1	Power Line Clearance Tree Trimmer	Base	Hourly	1.00	\$91.00	\$91.00	All labor rates are port to port
#2	Fall & Bucker, chainsaw	Base	Hourly	1.00	\$73.00	\$73.00	
#3	 Topper	Base	Hourly	1.00	\$91.00	\$91.00	
#4	Climber	Base	Hourly	1.00	\$91.00	\$91.00	
#5	Choker Setter	Base	Hourly	1.00	\$73.00	\$73.00	
#6	Supervisor	Base	Hourly	1.00	\$91.00	\$91.00	
#7	Flagger, traffic	Base	Hourly	1.00	\$73.00	\$73.00	
#8	Power Equipment Operator	Base	Hourly	1.00	\$73.00	\$73.00	
#9	General Laborer	Base	Hourly	1.00	\$73.00	\$73.00	
#10	Equipment Operator, large	Base	Hourly	1.00	\$73.00	\$73.00	
#11	Truck Driver	Base	Hourly	1.00	\$73.00	\$73.00	
#12	Stump Grinder, Operator	Base	Hourly	1.00	\$91.00	\$91.00	
#13	Stump Removal, Laborer	Base	Hourly	1.00	\$73.00	\$73.00	
#14	10 ton & under Boom Truck Operator	Base	Hourly	1.00	\$91.00	\$91.00	
#15	Other	Base	Hourly	1.00	\$91.00	\$91.00	Air spading
#16	Other	Base	Hourly	1.00			
#1	Power Line Clearance Tree Trimmer	Base	Hourly	1.00	\$135.00	\$135.00	All labor rates are port to port
#2	Fall & Bucker, chainsaw	Base	Hourly	1.00	\$108.00	\$108.00	
#3	 Topper	Base	Hourly	1.00	\$135.00	\$135.00	
#4	Climber	Base	Hourly	1.00	\$135.00	\$135.00	
#5	Choker Setter	Base	Hourly	1.00	\$108.00	\$108.00	
#6	Supervisor	Base	Hourly	1.00	\$135.00	\$135.00	
#7	Flagger, traffic	Base	Hourly	1.00	\$108.00	\$108.00	
#8	Power Equipment Operator	Base	Hourly	1.00	\$108.00	\$108.00	
#9	General Laborer	Base	Hourly	1.00	\$108.00	\$108.00	
#10	Equipment Operator, large	Base	Hourly	1.00	\$108.00	\$108.00	
#11	Truck Driver	Base	Hourly	1.00	\$108.00	\$108.00	
#12	Stump Grinder, Operator	Base	Hourly	1.00	\$135.00	\$135.00	
#13	Stump Removal, Laborer	Base	Hourly	1.00	\$108.00	\$108.00	
#14	10 ton & under Boom Truck Operator	Base	Hourly	1.00	\$135.00	\$135.00	
#15	Other	Base	Hourly	1.00	\$135.00	\$135.00	Air spading
#16	Other	Base	Hourly	1.00	\$0.00	\$0.00	

#1	Stump Grinder	Base	Hourly	1.00	\$24.00	\$24.00	All equipment rates are port to port
#2	Chipper	Base	Hourly	1.00	\$24.00	\$24.00	
#3	Boom Truck	Base	Hourly	1.00	\$47.00	\$47.00	
#4	Dump Truck	Base	Hourly	1.00	\$35.00	\$35.00	
#5	8-Ton Knuckle Boom Crane	Base	Hourly	1.00	\$0.00	\$0.00	this equipment is not available in Spokane WA
#6	Mini Excavator	Base	Hourly	1.00	\$42.00	\$42.00	Also applies to skidsteer w/grapples
#7	Other	Base	Hourly	1.00	\$24.00	\$24.00	Pickup truck
#8	Other	Base	Hourly	1.00	\$24.00	\$24.00	Compressor
#1	Stump Grinder	Base	Hourly	1.00	\$24.00	\$24.00	All equipment rates are port to port
#2	Chipper	Base	Hourly	1.00	\$24.00	\$24.00	
#3	Boom Truck	Base	Hourly	1.00	\$75.00	\$75.00	
#4	Dump Truck	Base	Hourly	1.00	\$35.00	\$35.00	
#5	8-ton Knuckle Boom Crane	Base	Hourly	1.00	\$0.00	\$0.00	see above
#6	Mini Excavator	Base	Hourly	1.00	\$42.00	\$42.00	see note above
#7	Other	Base	Hourly	1.00	\$24.00	\$24.00	pickup
#8	Other	Base	Hourly	1.00	\$24.00	\$24.00	Compressor
#1	Arborist, Tree Evaluation	Base	Hourly	1.00	\$125.00	\$125.00	
#2	Single Tree - Lump Sum, Fixed Fee	Base	Lump Sum	1.00	\$375.00	\$375.00	
#3	Group of Trees - Lump Sum, Fixed Fee	Base	Lump Sum	1.00	\$125.00	\$125.00	only done by the hour
#1	Dump Fees	Base	Ton	1.00	\$15.00	\$15.00	per yard
#1	Traffic Control in Arterials	Base	per day	1.00	\$1,600.00	\$1,600.00	this is a variable cost and should be billed as such
Total Base Bid		\$5,738.00					

Statement of Qualifications

- The F.A. Bartlett Tree Expert company was founded in 1907 and is the world's leading scientific tree and shrub care company. The Spokane Valley Bartlett office started in 2017 by acquiring Northwest Plant Health Care, a 20 year company that serviced the greater Spokane and North Idaho areas.
- Our services include pruning, planting, tree and stump removal, insect and disease management, lab diagnostics, soil analysis, soil care and fertilization, root treatments, plant health care, consultation, tree risk assessment, tree inventory data collection and management plans, tree protection for construction projects, preservation, cabling and bracing, lightning protection systems.
- We have an unsurpassed safety record in the arboricultural field with a dedication to on-going training in safety techniques and procedures.
- We include a job-site safety analysis on every work tree care order and require the employees to review the information before starting beginning the work.
- We are a drug-free work place in order to comply with federal DOT laws and keep our employees safe and healthy.
- Our office has a diversified customer base including residential clients in the greater Spokane and North Idaho regions, commercial property managers, construction companies, small businesses, cemeteries, educational facilities such as Whitworth University (6 years), District 81 (5 years), Kootenai Health of Coeur d'Alene (3 years), apartment and condominium complexes, HOA's, golf courses such as the Kalispel Golf and Country Club (10+ years), the Club at Black Rock (10+ years) and the Coeur d'Alene Golf Course Resort (8+ years), historic properties such as the Hutton Settlement, Corbin Art Center and Riverfront Park, the City of Spokane (15 years), the city of Post Falls (5 years), the city of Dayton WA, the Spokane Public Facilities District (2 years), religious organizations and Rockwood Retirement Community (10 years).
- We have a fleet of new tree care vehicles including aerial lifts, chip trucks, log grapple-truck and skid-steer, stump grinders, plant health care trucks, air-spades and compressors to meet all that a job may require.
- We are fully staffed with 10 tree crew employees and 4 plant health care technicians to handle any emergency response or request for service.
- Bartlett has a commitment to maintaining trees and nurturing them back to health-to achieve a balance of nature, science and environmental responsibility. We receive regular recognition in the arboricultural industry for outstanding services, knowledge and professionalism.
- Our staff of scientists including P.H.D's and technicians trained in plant pathology, entomology and physiology aid our local office field staff in plant diagnosis and treatment. These staff members visit our Spokane office 1-2 times per year for research trial follow-ups and to visit our client's properties.

SUBCONTRACTOR LIST

PROJECT NAME: City of Spokane On-Call Arborist

IMPORTANT: REFER TO SECTION 5.2.1 OF THE SUPPLEMENTAL CONDITIONS FOR INSTRUCTIONS ON COMPLETING THE SUBCONTRACTOR LIST (use additional pages if necessary):

CONTRACTOR/SUPPLIER Northwest Traffic Control

TYPE OF WORK/BID ITEM Traffic Control/Flaggers

AMOUNT Per Project

CONTRACTOR'S REGISTRATION NO. 604 039 166

CONTRACTOR/SUPPLIER _____

TYPE OF WORK/BID ITEM _____

AMOUNT _____

CONTRACTOR'S REGISTRATION NO. _____

CONTRACTOR/SUPPLIER _____

TYPE OF WORK/BID ITEM _____

AMOUNT _____

CONTRACTOR'S REGISTRATION NO. _____

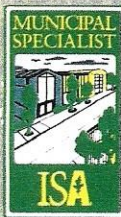
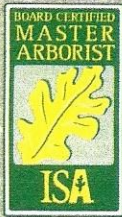
CONTRACTOR/SUPPLIER _____

TYPE OF WORK/BID ITEM _____

AMOUNT _____

CONTRACTOR'S REGISTRATION NO. _____

_____ NO SUBCONTRACTORS WILL BE USED ON THIS PROJECT



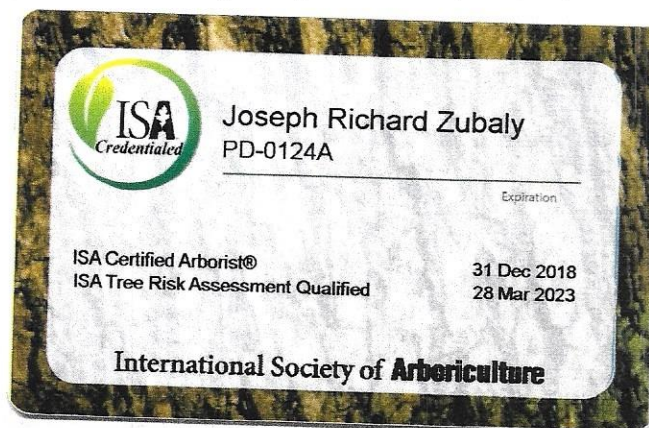
Dear Joseph,

Congrats! The International Society of Arboriculture (ISA) would like to notify you that you have passed the Tree Risk Assessment Qualification examination you recently took. You have received 95% on the written exam (passing score is 75%) and you passed the performance-based exam.

MAINTAIN YOUR CREDENTIAL

You are encouraged to maintain the level of professional competency you have demonstrated on the examination. For valuable information about your credential, please visit the ISA website (www.isa-arbor.com) at any time to manage your credential or view your status under MyISA.

Login Username: jzubaly@bartlett.com



GROW YOUR BUSINESS WITH ISA BRANDING

Learn to properly market your credential through the online ISA Style Guide LTE at www.isa-arbor.com/styleguide. Complete this simple four-step training on how to properly use the logos and titles, download the logos you are eligible to use, and begin your personal marketing efforts!

Once again, congratulations on acquiring your credential. As an ISA credential holder, your dedication to your profession and your community helps to make the world a better place, one tree at a time. If you have any questions or need additional information, please feel free to contact us by email at isa@isa-arbor.com or by phone at +1 217.355.9411.

Sincerely,

Kevin Martlage
Director of Credentialing
International Society of Arboriculture





Dear Michael,

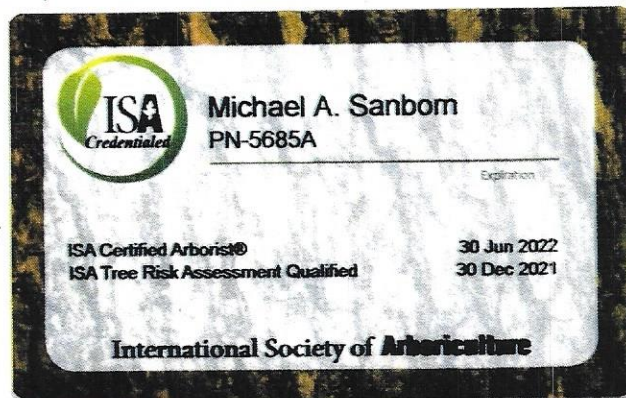
The International Society of Arboriculture (ISA) would like to notify you that you have successfully renewed your credential. ISA recognizes your commitment to self-growth through continuing education. As an ISA credential holder, your dedication to your profession and your community helps to make the world a better place, one tree at a time.

MAINTAIN YOUR CREDENTIAL

You are encouraged to maintain the level of professional competency you have demonstrated on the examination. For valuable information on how to maintain your credential for the upcoming cycle, please visit the ISA website (www.isa-arbor.com) at any time to manage your credential or view your status under MyISA.

Credential ID: PN-5685A

Login Username: msanborn@bartlett.com



WATCH FOR IMPORTANT INFORMATION

In the coming weeks and months, you will receive myCertification, an electronic communication that will quickly provide you with your credential status, communicate opportunities to help you maintain your credential, and provide tips on maximizing your credential in real-world applications.

GROW YOUR BUSINESS WITH ISA BRANDING

Learn to properly market your credential through the online ISA Style Guide LTE at www.isa-arbor.com/styleguide. Complete this simple four-step training on how to properly use the logos and titles, download the logos you are eligible to use, and begin your personal marketing efforts!

Once again, congratulations on renewing your credential. If you have any questions or need additional information, please feel free to contact us by email at isa@isa-arbor.com or by phone at +1 217.355.9411.

Sincerely,

Luana Vargas
Director of Credentialing Services
International Society of Arboriculture



#0847
ISO/IEC 17024
Personnel Certification Program
ISA Certified Arborist®

1196-F



International Society of Arboriculture
www.isa-arbor.com • p. +1 217.355.9411 • isa@isa-arbor.com



Agenda Sheet for City Council Meeting of: 03/30/2020

<u>Date Rec'd</u>	3/25/2020
<u>Clerk's File #</u>	CPR 2020-0002
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	

<u>Submitting Dept</u>	ACCOUNTING
<u>Contact Name/Phone</u>	LEONARD DAVIS 625-6028
<u>Contact E-Mail</u>	LDAVIS@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Claim Item
<u>Agenda Item Name</u>	5600-CLAIMS-2020

Agenda Wording

Report of the Mayor of pending claims & payments of previously approved obligations through: 3/20/20.
Total: \$ 4,261,915.57 with Parks & Library claims being approved by their respective boards. Claims
excluding Parks & Library Total: \$ 3,260,773.46.

Summary (Background)

Pages 1-22 Check numbers: 570037 - 570167 ACH payment numbers: 76427 - 76650 On file for review in
City Clerks Office: 22 Page listing of Claims Note:

<u>Fiscal Impact</u>	Grant related?	<u>Budget Account</u>
	Public Works? NO	
Expense	\$ 3,260,773.46	# Various
Select	\$	#
Select	\$	#
Select	\$	#
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	WALLACE, TONYA	<u>Study Session</u>
<u>Division Director</u>	HUGHES, MICHELLE	<u>Other</u>
<u>Finance</u>	HUGHES, MICHELLE	<u>Distribution List</u>
<u>Legal</u>	PICCOLO, MIKE	
<u>For the Mayor</u>	ORMSBY, MICHAEL	
<u>Additional Approvals</u>		
<u>Purchasing</u>		

REPORT: PG3610
 DATE: 03/23/20
 SYSTEM: FMSAP
 PAGE: 1
 USER: MANAGER
 RUN NO: 12

CITY OF SPOKANE
 APPROVAL DETAIL LISTING

CHECK AMOUNT	VENDOR NAME MM/DD	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
80076467 S	ABM JANITORIAL SERVICES SOUTH 811.91 03/17 SOUTH CENTRAL INC dba	CP14925062	SC-2019-0597000	578201	LAUNDRY/JANITORIAL
80076467 S	ABM JANITORIAL SERVICES SOUTH 1,111.77 03/17 SOUTH CENTRAL INC dba	CP14925063	SC-2019-0597000	578202	LAUNDRY/JANITORIAL
80076468 SERVICE	ABSOLUTE DRUG TESTING LLC 1,570.00 03/17	IM5835	RM-2018-0861014	578228	PROFESSIONAL
80076556 SERVICES	ACCESS INFORMATION HOLDINGS 645.00 03/19	CP7994382	SC-2019-0899000	577709	CONTRACTUAL
00570133 10.00	ACCOUNTING IMPREST FUND 03/19	ITFEB-MAR 2020	VP-155603000	578641	LEGAL SERVICES
00570133 1.95	ACCOUNTING IMPREST FUND 03/19	ITFEB-MAR 2020	VP-155603000	578641	OPERATING SUPPLIES
80076506 23.50	ACRANET CBS BRANCH/DIV OF 03/18 CBS REPORTING INC	IM13371	RM-2016-0046111	578414	BACKGROUND CHECKS
80076506 728.50	ACRANET CBS BRANCH/DIV OF 03/18 CBS REPORTING INC	IM13371	RM-2016-0046111	578414	BACKGROUND CHECKS
80076506 94.00	ACRANET CBS BRANCH/DIV OF 03/18 CBS REPORTING INC	IM13371	RM-2016-0046111	578414	BACKGROUND CHECKS
80076506 47.00	ACRANET CBS BRANCH/DIV OF 03/18 CBS REPORTING INC	IM13371	RM-2016-0046111	578414	BACKGROUND CHECKS
80076506 70.50	ACRANET CBS BRANCH/DIV OF 03/18 CBS REPORTING INC	IM13371	RM-2016-0046111	578414	BACKGROUND CHECKS
80076506 393.00	ACRANET CBS BRANCH/DIV OF 03/18 CBS REPORTING INC	IM13371	RM-2016-0046111	578414	BACKGROUND CHECKS
80076506 201.50	ACRANET CBS BRANCH/DIV OF 03/18 CBS REPORTING INC	IM13371	RM-2016-0046111	578414	BACKGROUND CHECKS
80076506 46.50	ACRANET CBS BRANCH/DIV OF 03/18 CBS REPORTING INC	IM13371	RM-2016-0046111	578414	BACKGROUND CHECKS
80076506 45.00	ACRANET CBS BRANCH/DIV OF 03/18 CBS REPORTING INC	IM13371	RM-2016-0046111	578414	BACKGROUND CHECKS
80076469 MAINTENANCE	ACTION MATERIALS 245.29 03/17	IT60839	RR-300996019	578230	REPAIR &
80076469 MAINTENANCE	ACTION MATERIALS 21.83 03/17	IT60839	RR-300996019	578230	REPAIR &
80076469 MAINTENANCE	ACTION MATERIALS 92.73 03/17	IT60973	RR-300784244	578231	REPAIR &
80076469 MAINTENANCE	ACTION MATERIALS 69.28 03/17	IT61077	RR-300784243	578232	REPAIR &
80076469 MAINTENANCE	ACTION MATERIALS 184.59 03/17	IT61077	RR-300784243	578232	REPAIR &
80076469 MAINTENANCE	ACTION MATERIALS 16.43 03/17	IT61077	RR-300784243	578232	REPAIR &
80076469 MAINTENANCE	ACTION MATERIALS 123.66 03/17	IT61061	RR-300784242	578233	REPAIR &
80076469 MAINTENANCE	ACTION MATERIALS 92.12 03/17	IT61061	RR-300784242	578233	REPAIR &
80076469 MAINTENANCE	ACTION MATERIALS 8.20 03/17	IT61061	RR-300784242	578233	REPAIR &

80076469 ACTION MATERIALS		IT61017	RR-300784245	578234 REPAIR &
MAINTENANCE	359.22 03/17			
80076469 ACTION MATERIALS		IT61017	RR-300784245	578234 REPAIR &
MAINTENANCE	637.42 03/17			
80076469 ACTION MATERIALS		IT61017	RR-300784245	578234 REPAIR &
MAINTENANCE	56.73 03/17			
80076507 ACTION MATERIALS		IT61186	RR-300784246	578413 REPAIR &
MAINTENANCE	56.33 03/18			
80076507 ACTION MATERIALS		IT61186	RR-300784246	578413 REPAIR &
MAINTENANCE	185.01 03/18			
80076507 ACTION MATERIALS		IT61186	RR-300784246	578413 REPAIR &
MAINTENANCE	16.47 03/18			
00570118 ADVANCE AUTO PARTS		IT2389448590	VP-155595000	578311 VEHICLE REPAIR &
MAI	2.66 03/18			
80076608 ADVANCED BROADCAST SOLUTIONS		CP080460	SC-2020-0036000	576926 COMMUNICATIONS
EQUIP	14,952.36 03/20			
00570134 ADVANCED HEARING AID CTR INC		ITRHOLMES	VP-155671000	578685 SERVICE
REIMBURSEMENT	115.50 03/19			
80076427 ALCOHOL MONITORING SYSTEMS INC		CP198491	SC-2018-0508000	578224 PROFESSIONAL
SERVICE	14,082.97 03/16			
80076505 ALEXIS R MOORE		ITTRAVEL 02/10	VP-155545000	578295 PER DIEM
146.00 03/17				
80076470 ALFA LAVAL INC		IT280012774	RR-531315001	578236 OPERATING SUPPLIES
2,800.00 03/17				
80076470 ALFA LAVAL INC		IT280012774	RR-531315001	578236 OPERATING SUPPLIES
38.13 03/17				
80076470 ALFA LAVAL INC		IT280012774	RR-531315001	578236 OPERATING SUPPLIES
252.59 03/17				
80076508 ALSCO DIVISION OF ALSCO INC		IMLSPO2282812	RM-2016-0301443	578415 LAUNDRY/JANITORIAL
S	17.70 03/18			
80076428 ALTA SCIENCE & ENGINEERING INC		ITA2513	SC-2019-0135000	578110 GRANT CASH PASS
THRU	8,216.45 03/16			
80076428 ALTA SCIENCE & ENGINEERING INC		ITA2513	SC-2019-0135000	578110 GRANT CASH PASS
THRU	8,216.45- 03/16			

REPORT: PG3610
DATE: 03/23/20
SYSTEM: FMSAP
PAGE: 2
USER: MANAGER
RUN NO: 12

CITY OF SPOKANE
APPROVAL DETAIL LISTING

CHECK AMOUNT	VENDOR NAME MM/DD	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
80076428	ALTA SCIENCE & ENGINEERING INC	ITA2513	SC-2019-0135000	578110	CONTRACTUAL
SERVICES	8,216.45 03/16				
80076471	AMERICAN LOCK & KEY	IT3074	RR-422161001	578218	BUILDING
REPAIRS/MAI	81.68 03/17				
80076471	AMERICAN LOCK & KEY	IT3074	RR-422161001	578218	REPAIR &
MAINTENANCE	27.22 03/17				
80076558	AMERICAN TRAFFIC SOLUTIONS INC	CP30656	SC-2008-0120000	578556	CONTRACTUAL
SERVICES	26,297.73 03/19				
80076558	AMERICAN TRAFFIC SOLUTIONS INC	CP30656	SC-2008-0120000	578556	CONTRACTUAL
SERVICES	54,949.02 03/19				
00570135	ANDY'S HOME CARE, INC	IT7833	VP-155654000	578679	SERVICE
REIMBURSEMENT	3,260.92 03/19				
	DBA LOVE IN HOME SENIOR CARE				
00570135	ANDY'S HOME CARE, INC	IT7912	VP-155654000	578680	SERVICE
REIMBURSEMENT	3,128.28 03/19				
	DBA LOVE IN HOME SENIOR CARE				
80076429	APOLLO INC	CP2017104#9	SC-2019-0132000	577832	CONSTRUCTION OF
FIXE	9,423.73 03/16				

80076509 APSCO LLC		IT21767	RR-531138001	578416 REPAIR &
MAINTENANCE	1,342.50	03/18		
80076509 APSCO LLC		IT21767	RR-531138001	578416 REPAIR &
MAINTENANCE	6,777.60	03/18		
80076509 APSCO LLC		IT21767	RR-531138001	578416 REPAIR &
MAINTENANCE	1,199.57	03/18		
80076509 APSCO LLC		IT21767	RR-531138001	578416 REPAIR &
MAINTENANCE	270.00	03/18		
80076509 APSCO LLC		IT21767	RR-531138001	578416 REPAIR &
MAINTENANCE	723.91	03/18		
80076509 APSCO LLC		IT21767	RR-531138001	578416 REPAIR &
MAINTENANCE	935.64	03/18		
80076509 APSCO LLC		IT21767	RR-531138001	578416 REPAIR &
MAINTENANCE	199.22	03/18		
00570126 ARNETTE STOLZ		ITXZ0059565	VP-155632000	578454 DEPOSIT-CASH BAIL
BO	1,500.00	03/18		
3803 W GREENWOOD RD SPC 30B				
80076611 ASSETWORKS		CP6143846A	SC-2018-0621000	576930 SOFTWARE
MAINTENANCE	51,604.50	03/20		
80076559 AVISTA CORPORATION		IT2423400000	VP-155690000	578584 UTILITY
LIGHT/POWER	14,744.65	03/19		
80076559 AVISTA CORPORATION		IT2423400000	VP-155690000	578584 UTILITY NATURAL
GAS	2,720.39	03/19		
80076472 AVISTA UTILITIES		IT8972300000	VP-155556000	578237 UTILITY
LIGHT/POWER	99,621.34	03/17		
80076472 AVISTA UTILITIES		IT9972300000	VP-155587000	578238 UTILITY
LIGHT/POWER	2,000.34	03/17		
80076472 AVISTA UTILITIES		IT5315358761	VP-155588000	578240 UTILITY
LIGHT/POWER	179,474.92	03/17		
80076510 AVISTA UTILITIES		IT3459840000	VP-155642000	578417 UTILITY
LIGHT/POWER	20,198.19	03/18		
80076560 AVISTA UTILITIES		IT9134395917	VP-155605000	578585 UTILITY
LIGHT/POWER	4,283.70	03/19		
80076560 AVISTA UTILITIES		IT9134395917	VP-155605000	578585 UTILITY NATURAL
GAS	10.11	03/19		
80076560 AVISTA UTILITIES		IT3853393950	VP-155675000	578586 UTILITY
LIGHT/POWER	272.18	03/19		
80076560 AVISTA UTILITIES		IT2820750000	VP-155677000	578587 UTILITY
LIGHT/POWER	59.14	03/19		
80076612 AVISTA UTILITIES		CP7241950000	SC-91-814019	578591 UTILITY NATURAL
GAS	9,931.91	03/20		
80076473 BANNER FURNACE & FUEL		IT62708	RR-300688137	578241 CHEMICAL/LAB
SUPPLIE	140.48	03/17		
80076511 BATTERY SYSTEMS INC		IT5419606	RR-301085040	578312 VEHICLE REPAIR &
MAI	344.43	03/18		
80076511 BATTERY SYSTEMS INC		IT5420223	RR-301085040	578313 VEHICLE REPAIR &
MAI	55.89	03/18		
00570136 BETTER BODY FITNESS INC		IT342692	RR-301105001	578588 OPERATING SUPPLIES
3,495.00	03/19			
00570136 BETTER BODY FITNESS INC		IT342692	RR-301105001	578588 OPERATING SUPPLIES
3,800.00	03/19			
00570136 BETTER BODY FITNESS INC		IT342692	RR-301105001	578588 OPERATING SUPPLIES
649.26	03/19			
80076561 BIG BELLY SOLAR LLC		CP66956998	SC-2018-0028002	578564 OPERATING
RENTALS/LE	77,638.29	03/19		
00570041 BOUND TREE MEDICAL LLC		IT83531138	RR-300810125	578242 SAFETY SUPPLIES
1,160.25	03/17			
80076555 BRENNEN J COOKE		ITTRAVEL 2/23-	VP-155580000	578456
REGISTRATION/SCHOOLI	685.00	03/18		
80076512 BRIDGESTONE AMERICAS INC		IT800182829	RR-301060053	578314 EQUIPMENT
REPAIRS/MA	272.25	03/18		
dba GCR TIRES & SERVICE				
80076512 BRIDGESTONE AMERICAS INC		IT800162844	RR-301060053	578315 VEHICLE REPAIR &
MAI	950.30	03/18		
dba GCR TIRES & SERVICE				
80076512 BRIDGESTONE AMERICAS INC		IT800162845	RR-301060053	578316 VEHICLE REPAIR &
MAI	944.85	03/18		
dba GCR TIRES & SERVICE				
80076474 BROADWAY INDUSTRIAL SUPPLY LLC		IT442651	RR-300724013	578243 OPERATING SUPPLIES
179.28	03/17			

80076474	BROADWAY INDUSTRIAL SUPPLY LLC	IT442651	RR-300724013	578243	OPERATING SUPPLIES
105.60	03/17				
80076474	BROADWAY INDUSTRIAL SUPPLY LLC	IT442651	RR-300724013	578243	OPERATING SUPPLIES
115.42	03/17				
80076474	BROADWAY INDUSTRIAL SUPPLY LLC	IT442651	RR-300724013	578243	OPERATING SUPPLIES
127.58	03/17				
80076474	BROADWAY INDUSTRIAL SUPPLY LLC	IT442651	RR-300724013	578243	OPERATING SUPPLIES
46.97	03/17				
00570042	BROADWAY TRUCK STOP/DIV OF	IT5144101	VP-155592000	578244	MOTOR FUEL-OUTSIDE
V	87.89 03/17				
	ALSAKER CORP				

REPORT: PG3610
 DATE: 03/23/20
 SYSTEM: FMSAP
 PAGE: 3
 USER: MANAGER
 RUN NO: 12

CITY OF SPOKANE
 APPROVAL DETAIL LISTING

CHECK AMOUNT	VENDOR NAME MM/DD	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
80076562	BUDINGER & ASSOCIATES INC	IMH195326	RM-2018-0026131	578589	CONSTRUCTION OF
FIXE	2,411.91 03/19				
80076614	CAMERON-REILLY LLC	CP2018166#RETA	SC-2019-0510000	578816	CONSTRUCTION OF
FIXE	12,028.39 03/20				
80076475	CAMTEK INC	CP48203	SC-2019-0948000	578203	OTHER IMPROVEMENTS
4,803.51	03/17				
00570043	CENTURYLINK	IT509Z26022049	VP-155600000	578245	TELEPHONE
58.00	03/17				
00570043	CENTURYLINK	IT509326039083	VP-155544000	578246	TELEPHONE
65.70	03/17				
00570043	CENTURYLINK	IT509Z26021134	VP-155466000	578247	TELEPHONE
817.55	03/17				
00570043	CENTURYLINK	IT509Z26022049	VP-155598000	578248	TELEPHONE
58.00	03/17				
00570137	CENTURYLINK	IT509534502586	VP-155643000	578590	TELEPHONE
65.70	03/19				
00570124	CHILI'S BAR & GRILL	IT604027371	VP-155640000	578451	NON BUSINESS
LICENSE	236.70 03/18				
	ATTN: PARADIGM RESTAURANTS LC				
80076563	CINTAS CORPORATION NO 3	IM4041827239	RM-2016-0303691	578594	LAUNDRY/JANITORIAL
S	1,070.05 03/19				
	LOC 606				
80076563	CINTAS CORPORATION NO 3	IT1901080812	VP-155613000	578595	SAFETY SUPPLIES
446.49	03/19				
	LOC 606				
80076563	CINTAS CORPORATION NO 3	IM4043579348	RM-2016-0303694	578597	LAUNDRY/JANITORIAL
S	1,061.20 03/19				
	LOC 606				
80076563	CINTAS CORPORATION NO 3	IM4042997583	RM-2016-0303693	578598	LAUNDRY/JANITORIAL
S	1,150.32 03/19				
	LOC 606				
80076563	CINTAS CORPORATION NO 3	IM4042430327	RM-2016-0303692	578599	LAUNDRY/JANITORIAL
S	1,209.53 03/19				
	LOC 606				
80076564	CITY SERVICE VALCON LLC	IT0416388	RR-301041568	578593	MOTOR FUEL-OUTSIDE
V	104.76 03/19				
80076564	CITY SERVICE VALCON LLC	IT0416388	RR-301041568	578593	MOTOR FUEL-OUTSIDE
V	1,177.03 03/19				
80076433	CLEAN ENERGY INC	CPCE12281857	SC-2015-0733000	577607	CONTRACTUAL
SERVICES	17,712.74 03/16				
80076565	COMCAST	IT849839002177	VP-155602000	578601	IT/DATA SERVICES
171.87	03/19				

80076514	CONNELL OIL INC	IT0293569IN	RR-301127007	578317	LUBRICANTS
249.16	03/18				
	DBA CO-ENERGY				
80076514	CONNELL OIL INC	IT0293051IN	RR-301127007	578318	LUBRICANTS
797.15	03/18				
	DBA CO-ENERGY				
80076566	CONTRACT DESIGN ASSOCIATES INC	IT46466	RR-300924134	578600	OFFICE FURNITURE
(NO	870.24 03/19				
80076566	CONTRACT DESIGN ASSOCIATES INC	IT46466	RR-300924134	578600	OFFICE FURNITURE
(NO	48.00 03/19				
80076566	CONTRACT DESIGN ASSOCIATES INC	IT46466	RR-300924134	578600	OFFICE FURNITURE
(NO	81.73 03/19				
80076515	CONTROL SOLUTIONS NW INC	IT21314	RR-422192001	578418	EQUIPMENT
REPAIRS/MA	254.62 03/18				
80076515	CONTROL SOLUTIONS NW INC	IT21314	RR-422192001	578418	EQUIPMENT
REPAIRS/MA	22.66 03/18				
80076567	CONVERGE ONE INC	CPPS138809	SC-2019-1020000	577711	ADVISORY TECHNICAL
S	9,708.00 03/19				
80076476	CORE & MAIN LP	ITL984447	RR-300813013	578251	INVENTORY
PURCHASES	2,408.84 03/17				
80076476	CORE & MAIN LP	ITL984447	RR-300813013	578251	INVENTORY
PURCHASES	214.38 03/17				
80076477	COWLES PUBLISHING COMPANY	IM0000013360	RM-2019-0666038	578250	ADVERTISING
36.02	03/17				
	DBA THE SPOKESMAN-REVIEW				
80076434	CRITTER CONTROL OF GREATER	CP4953	SC-2020-0338000	578118	CONTRACTUAL
SERVICES	49.00 03/16				
	SPOKANE				
80076516	CUMMINS NORTHWEST LLC	IT027885	RR-531358001	578319	VEHICLE REPAIR &
MAI	1,934.72 03/18				
80076516	CUMMINS NORTHWEST LLC	IT027811	RR-531358001	578320	VEHICLE REPAIR &
MAI	203.68 03/18				
80076436	DAVID EVANS AND ASSOCIATES INC	CP461986	SC-2019-0854000	578013	CONTRACTUAL
SERVICES	3,436.00 03/16				
80076570	DC GROUP INC	CPPM2010685	SC-2020-0277000	577713	HARDWARE
MAINTENANCE	2,559.15 03/19				
00570149	DEBORAH L MILLER	ITOBRIEN	VP-155665000	578687	SERVICE
REIMBURSEMENT	5,000.00 03/19				
	dba PROFESSIONAL HEARING				
80076478	DELL MARKETING LP	IT10378534613	RR-300752181	578252	OFFICE SUPPLIES
182.29	03/17				
	%DELL USA LP				
80076478	DELL MARKETING LP	IT10378534613	RR-300752181	578252	OFFICE SUPPLIES
16.22	03/17				
	%DELL USA LP				
80076478	DELL MARKETING LP	IT10378591683	RR-301112014	578253	MINOR EQUIPMENT
380.84	03/17				
	%DELL USA LP				

REPORT: PG3610
 DATE: 03/23/20
 SYSTEM: FMSAP
 PAGE: 4
 USER: MANAGER
 RUN NO: 12

CITY OF SPOKANE
 APPROVAL DETAIL LISTING

CHECK	VENDOR NAME	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
AMOUNT	MM/DD				
80076478	DELL MARKETING LP	IT10378591683	RR-301112014	578253	MINOR EQUIPMENT
33.90	03/17				
	%DELL USA LP				

80076479	DENNIS CLEAVENGER	IT000225	RR-422055001	578219	BUILDING
REPAIRS/MAI	3,286.60 03/17				
	DBA DENNIS CLEAVENGER CONST				
80076517	DEVRIES INFORMATION MANAGEMENT	IM0119985	RM-2019-1022032	578419	MISC
SERVICES/CHARGE	7.50 03/18				
80076517	DEVRIES INFORMATION MANAGEMENT	IM0119982	RM-2019-1022021	578420	CONTRACTUAL
SERVICES	30.00 03/18				
80076571	DEVRIES INFORMATION MANAGEMENT	CP0119815	SC-2018-0381000	577714	CONTRACTUAL
SERVICES	200.00 03/19				
80076480	DEXON COMPUTER INC	IT103842	RR-200123001	578254	MINOR EQUIPMENT
2,100.00	03/17				
80076480	DEXON COMPUTER INC	IT103842	RR-200123001	578254	MINOR EQUIPMENT
17.00	03/17				
80076481	DICK IRVIN INC.	CP144655900	SC-2015-0093000	578190	CONTRACTUAL
SERVICES	1,522.43 03/17				
80076619	DIVCO INC	CPSCPAY79461	SC-2018-0171000	578579	EQUIPMENT
REPAIRS/MA	4,929.02 03/20				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P72631	VP-155629000	578384	VEHICLE REPAIR &
MAI	436.34 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P74338	VP-155629000	578385	VEHICLE REPAIR &
MAI	499.13 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P73028	VP-155629000	578386	VEHICLE REPAIR &
MAI	40.22 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P74054	RR-300771227	578387	VEHICLE REPAIR &
MAI	1,637.40 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P73583	RR-300771227	578388	VEHICLE REPAIR &
MAI	62.49 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P73500	RR-300771227	578389	VEHICLE REPAIR &
MAI	72.09 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P72893	RR-300771227	578390	VEHICLE REPAIR &
MAI	703.30 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P71943	RR-300771227	578391	VEHICLE REPAIR &
MAI	14.70 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P71031	RR-300771227	578392	VEHICLE REPAIR &
MAI	106.09 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P71832	RR-300771227	578393	VEHICLE REPAIR &
MAI	621.60 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P68906	RR-300771227	578394	VEHICLE REPAIR &
MAI	47.65 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P70207	RR-300771227	578395	VEHICLE REPAIR &
MAI	10.56 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P70986	RR-300771227	578396	VEHICLE REPAIR &
MAI	1,863.09 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P70499	RR-300771227	578397	VEHICLE REPAIR &
MAI	39.20 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P69920	RR-300771227	578398	VEHICLE REPAIR &
MAI	16.14 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P69898	RR-300771227	578399	VEHICLE REPAIR &
MAI	1,095.60 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P68836	RR-300771227	578400	VEHICLE REPAIR &
MAI	1,911.41 03/18				
	DBA WESTERN TRUCK CENTER				
80076553	DOBBS HEAVY DUTY HOLDINGS LLC	IT027P68105	RR-300771227	578401	VEHICLE REPAIR &
MAI	62.72 03/18				

80076553	DBA WESTERN TRUCK CENTER DOBBS HEAVY DUTY HOLDINGS LLC MAI 25.77 03/18	IT027P66919	RR-300771227	578402 VEHICLE REPAIR &
80076437	DBA WESTERN TRUCK CENTER DOWNTOWN SPOKANE PARTNERSHIP GOVERNMENT 115,073.75 03/16	CP15138	SC-2011-0801000	577819 DUE TO OTHER
80076438	DUNCAN PARKING TECHNOLOGIES SERVICES 4,532.00 03/16 INC	CPDPT037344	SC-2013-0460000	578056 CONTRACTUAL

REPORT: PG3610
DATE: 03/23/20
SYSTEM: FMSAP
PAGE: 5
USER: MANAGER
RUN NO: 12

CITY OF SPOKANE
APPROVAL DETAIL LISTING

CHECK AMOUNT	VENDOR NAME MM/DD	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
00570046	DUSTIN HOWIE	ITTRAVEL 2/27-	VP-155608000	578294	CLE TRAVEL
475.00	03/17				
80076485	DUSTY FREDRICKSON	ITBREAKFAST FE	VP-155363000	578289	NON-TRAVEL
MEALS/LGH	89.92 03/17				
80076439	DW EXCAVATING INC	CP2015130#7	SC-2019-0422000	578104	CONSTRUCTION OF
FIXE	30,288.46 03/16				
80076439	DW EXCAVATING INC	CP2015130#7	SC-2019-0422000	578104	CONSTRUCTION OF
FIXE	17,345.30 03/16				
80076482	ELJAY OIL CO INC	IT0871186	RR-301084045	578255	MOTOR FUEL-OUTSIDE
V	529.91 03/17				
80076518	ELJAY OIL CO INC	IT0871369	RR-301084046	578421	MOTOR FUEL-OUTSIDE
V	391.88 03/18				
80076518	ELJAY OIL CO INC	IT0871455	RR-301083015	578422	CHEMICAL/LAB
SUPPLIE	419.59 03/18				
80076572	ELJAY OIL CO INC	IT0871499	RR-301084047	578603	MOTOR FUEL-OUTSIDE
V	351.53 03/19				
00570123	ERIC PETERSEN	IT604582567	VP-155639000	578449	OTHR BUS
REGISTRATIO	10.00 03/18				
	558 E LONGFELLOW AVE				
80076622	ESKILL CORPORATION	IT02182034122D	SC-2020-0156000	578764	CONTRACTUAL
SERVICES	13,000.00 03/20				
80076519	EVERGREEN STATE TOWING LLC	IT54200	VP-155599000	578321	TOWING EXPENSE
393.13	03/18				
	DBA SPOKANE VALLEY TOWING				
80076520	FASTENAL CO	ITWASPK323882	RR-301114082	578423	OPERATING SUPPLIES
13.39	03/18				
80076520	FASTENAL CO	ITWASPK323882	RR-301114082	578423	OPERATING SUPPLIES
100.56	03/18				
80076520	FASTENAL CO	ITWASPK324341	RR-301114083	578424	OPERATING SUPPLIES
8.92	03/18				
80076520	FASTENAL CO	ITWASPK321226	RR-301114084	578425	OPERATING SUPPLIES
85.50	03/18				
80076520	FASTENAL CO	ITWASPK321226	RR-301114084	578425	REPAIR &
MAINTENANCE	33.95 03/18				
80076520	FASTENAL CO	ITWASPK324718	RR-301114085	578426	OPERATING SUPPLIES
487.83	03/18				
80076520	FASTENAL CO	ITWASPK324718	RR-301114085	578426	OPERATING SUPPLIES
13.07	03/18				
80076520	FASTENAL CO	ITWASP180980	RR-300789351	578427	PERSONAL
PROTECTIVE	37.05 03/18				
80076520	FASTENAL CO	ITWASP180981	RR-300789351	578428	PERSONAL
PROTECTIVE	35.03- 03/18				

80076520 FASTENAL CO		ITWASP180948	RR-300789351	578429 PERSONAL
PROTECTIVE	35.03 03/18			
00570119 FIKES NORTHWEST INC/DIV OF		IM452233	RM-2015-0729654	578430 CONTRACTUAL
SERVICES	40.71 03/18			
VIKING LOGIC INC				
80076483 FIREPOWER INC		IT28962	RR-421899002	578220 BUILDING
REPAIRS/MAI	261.36 03/17			
80076483 FIREPOWER INC		IT28901	RR-421899001	578222 BUILDING
REPAIRS/MAI	179.69 03/17			
00570139 FIRST IMPRESSIONS CREATIVE		IT19235	RR-200121001	578605
PRINTING/BINDING/REP	285.00 03/19			
PRINTING INC				
00570139 FIRST IMPRESSIONS CREATIVE		IT19235	RR-200121001	578605
PRINTING/BINDING/REP	25.37 03/19			
PRINTING INC				
80076484 FIRSTWATCH SOLUTIONS INC		ITFW106349	SC-2017A0559000	578102 CONTRACTUAL
SERVICES	387.27 03/17			
00570122 FLOFORM COUNTERTOPS INC		IT602808569	VP-155638000	578448 OTHR BUS
REGISTRATIO	780.00 03/18			
ATTN: MECHELLE CALAMAYAN				
80076574 FRONTIER PRECISION		IT210030	VP-155574000	578606 OPERATING
RENTALS/LE	234.14 03/19			
80076440 GALLS LLC		CPBC1058422	SC-2018-0526000	577826 CLOTHING
320.48 03/16				
80076440 GALLS LLC		CPBC1059025	SC-2018-0526000	577827 CLOTHING
8.65 03/16				
80076440 GALLS LLC		CPBC1059192	SC-2018-0526000	577828 CLOTHING
23.14 03/16				
80076440 GALLS LLC		CPBC1059939	SC-2018-0526000	577829 CLOTHING
225.13 03/16				
80076440 GALLS LLC		CPBC1061736	SC-2018-0526000	577830 CLOTHING
53.45 03/16				
80076573 GALLS LLC		ITBC1062614	VP-155539000	578607 OPERATING SUPPLIES
264.34 03/19				
80076573 GALLS LLC		ITBC1062786	VP-155540000	578608 OPERATING SUPPLIES
313.34 03/19				
80076573 GALLS LLC		ITBC1066008	RR-301093032	578609 CLOTHING
ALTERATIONS	2.93 03/19			
80076573 GALLS LLC		ITBC1066008	RR-301093032	578609 CLOTHING
3.91 03/19				
80076573 GALLS LLC		ITBC1065109	RR-301093033	578610 CLOTHING
23.48 03/19				
80076573 GALLS LLC		ITBC1064063	RR-301093034	578611 CLOTHING
ALTERATIONS	32.67 03/19			
80076573 GALLS LLC		ITBC1064063	RR-301093034	578611 CLOTHING
11.75 03/19				
80076573 GALLS LLC		ITBC1062799	VP-155541000	578612 OPERATING SUPPLIES
32.66 03/19				
00570052 GENE OSBURN		IT108295	VP-155575000	578288 REFUNDS
3,121.94 03/17				
2113 W CADEN AVE				
00570049 GILBERT PRICE		IT097170009447	VP-155596000	578284 PHOTO RED FINES
100.00 03/17				
7017 W KENDRICK AVE				

REPORT: PG3610
DATE: 03/23/20
SYSTEM: FMSAP
PAGE: 6
USER: MANAGER
RUN NO: 12

CITY OF SPOKANE
APPROVAL DETAIL LISTING

CHECK	VENDOR NAME	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
AMOUNT	MM/DD				

80076575	GOODALE & BARBIERI COMPANY FISCA	85,000.00	03/19	ITINTERMODAL M	VP-155673000	578613 DEP W/EXTERNAL
80076521	GORDON TRUCK CENTERS INC DBA MAI	93.74	03/18	ITPC0014773980	VP-155631000	578322 VEHICLE REPAIR &
80076521	PACIFIC TRUCK CENTERS GORDON TRUCK CENTERS INC DBA MAI	13.05	03/18	ITPC0014773830	VP-155631000	578323 VEHICLE REPAIR &
80076521	PACIFIC TRUCK CENTERS GORDON TRUCK CENTERS INC DBA MAI	32.01	03/18	ITPC0014773920	VP-155631000	578324 VEHICLE REPAIR &
80076521	PACIFIC TRUCK CENTERS GORDON TRUCK CENTERS INC DBA MAI	291.54	03/18	ITPC0014775040	VP-155604000	578325 VEHICLE REPAIR &
80076521	PACIFIC TRUCK CENTERS GORDON TRUCK CENTERS INC DBA MAI	255.11	03/18	ITPC0014774830	VP-155604000	578326 VEHICLE REPAIR &
80076521	PACIFIC TRUCK CENTERS GORDON TRUCK CENTERS INC DBA MAI	16.22	03/18	ITPC0014776270	VP-155606000	578327 VEHICLE REPAIR &
80076521	PACIFIC TRUCK CENTERS GORDON TRUCK CENTERS INC DBA MAI	59.98	03/18	ITPC0014777500	VP-155606000	578328 VEHICLE REPAIR &
80076521	PACIFIC TRUCK CENTERS GORDON TRUCK CENTERS INC DBA MAI	26.65	03/18	ITPC0014770260	VP-155583000	578431 VEHICLE REPAIR &
80076522	GRANICH ENGINEERED PRODUCTS MAINTENANCE	25,125.00	03/18	ITGI0301764	RR-531227001	578432 REPAIR &
80076522	GRANICH ENGINEERED PRODUCTS MAINTENANCE	750.00	03/18	ITGI0301764	RR-531227001	578432 REPAIR &
80076522	GRANICH ENGINEERED PRODUCTS MAINTENANCE	2,302.88	03/18	ITGI0301764	RR-531227001	578432 REPAIR &
00570045	HACH COMPANY 2,903.19		03/17	IT11864830	RR-301108003	578256 OPERATING SUPPLIES
00570045	AMERICAN SIGMA HACH COMPANY 258.39		03/17	IT11864830	RR-301108003	578256 OPERATING SUPPLIES
80076523	AMERICAN SIGMA HASKINS STEEL CO INC MAI	116.51	03/18	IT568195	VP-155607000	578329 VEHICLE REPAIR &
80076577	HISTORICAL RESEARCH ASSOCIATES FIXE	2,189.36	03/19	IM2002093	RM-2018-0734027	578614 CONSTRUCTION OF
80076524	HITACHI ZOSIN INOVA U.S.A. MAINTENANCE	1,282.65	03/18	IT810000354	RR-200139001	578433 REPAIR &
00570120	HI-LINE ELECTRIC CO MAI	186.39	03/18	IT10765376	VP-155609000	578330 VEHICLE REPAIR &
00570140	HOME CARE ASSISTANCE OF REIMBURSEMENT	1,890.68	03/19	IT28418	VP-155669000	578674 SERVICE
00570140	WASHINGTON LLC HOME CARE ASSISTANCE OF REIMBURSEMENT	1,800.00	03/19	IT25891	VP-155669000	578675 SERVICE
00570140	WASHINGTON LLC HOME CARE ASSISTANCE OF REIMBURSEMENT	1,656.00	03/19	IT28751	VP-155669000	578676 SERVICE
80076525	WASHINGTON LLC HOTSY OF SPOKANE LLC 510.74		03/18	IT932	RR-301075012	578331 OPERATING SUPPLIES
80076525	HOTSY OF SPOKANE LLC 277.70		03/18	IT950	RR-301075012	578332 OPERATING SUPPLIES
80076486	IBEX FLOORING LLC REPAIRS/MAI	653.40	03/17	IT00034	RR-422068001	578180 BUILDING
00570047	IDAHO WASHINGTON AQUIFER DUES/SUBSCRIPTNS	1,000.00	03/17	IT202008	VP-155474000	578259 OTH
80076578	COLLABORATIVE INC INDUSTRIAL SOFTWARE SOLUTIONS- (NONCAPITAL)	11,216.70	03/19	CPSIN005674	SC-2020-0211000	577722 SOFTWARE
	WONDERWARE LLC					

80076627	INFINITE INNOVATIONS LLC	CP1175	SC-2020-0028000	576958	CONTRACTUAL
SERVICES	4,072.50 03/20				
80076487	INLAND ENVIRONMENTAL RESOURCES	IT20201367	RR-300781246	578258	CHEMICAL/LAB
SUPPLIE	5,827.50 03/17				
	INC				
80076487	INLAND ENVIRONMENTAL RESOURCES	IT20201367	RR-300781246	578258	CHEMICAL/LAB
SUPPLIE	518.65 03/17				
	INC				
80076526	INLAND PACIFIC HOSE & FITTINGS	ITI043301	VP-155610000	578333	VEHICLE REPAIR &
MAI	125.42 03/18				
	INC				
80076526	INLAND PACIFIC HOSE & FITTINGS	ITI043137	VP-155610000	578334	VEHICLE REPAIR &
MAI	146.11 03/18				
	INC				
80076526	INLAND PACIFIC HOSE & FITTINGS	ITI043144	VP-155610000	578335	VEHICLE REPAIR &
MAI	12.41 03/18				
	INC				

REPORT: PG3610
 DATE: 03/23/20
 SYSTEM: FMSAP
 PAGE: 7
 USER: MANAGER
 RUN NO: 12

CITY OF SPOKANE
 APPROVAL DETAIL LISTING

CHECK AMOUNT	VENDOR NAME MM/DD	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
80076526	INLAND PACIFIC HOSE & FITTINGS	ITI043163	VP-155610000	578336	VEHICLE REPAIR &
MAI	10.70- 03/18				
	INC				
80076579	INLAND PACIFIC HOSE & FITTINGS	ITI04178202	RR-531262003	578616	CONSTRUCTION OF
FIXE	2,632.50 03/19				
	INC				
80076579	INLAND PACIFIC HOSE & FITTINGS	ITI04178202	RR-531262003	578616	CONSTRUCTION OF
FIXE	234.29 03/19				
	INC				
80076580	INLAND POWER & LIGHT CO	IT89020001	VP-155641000	578617	UTILITY
LIGHT/POWER	28.56 03/19				
00570141	INTEGRITY CARE & STAFFING INC	IT426790	VP-155666000	578688	SERVICE
REIMBURSEMEN	1,680.00 03/19				
80076628	INTELLECTYX INC	CPSPK1070220	SC-2019-0424000	576962	CAPITALIZED
SOFTWARE	20,328.00 03/20				
00570051	IT FOUNG CHAN	IT113	VP-155576000	578287	REFUNDS
7.09	03/17				
	PO BOX 11306				
00570051	IT FOUNG CHAN	IT113	VP-155576000	578287	REFUNDS
8.61	03/17				
	PO BOX 11306				
00570051	IT FOUNG CHAN	IT113	VP-155576000	578287	REFUNDS
4.23	03/17				
	PO BOX 11306				
00570051	IT FOUNG CHAN	IT113	VP-155576000	578287	REFUNDS
57.41	03/17				
	PO BOX 11306				
00570055	JAMES HEITZMAN	ITTRAVEL 02/18	VP-155573000	578293	RECRUITMENT TRAVEL
E	873.50 03/17				
	1543 PLACER WAY				
00570142	JAMES KERNS	IT7505913	VP-155657000	578691	SERVICE
REIMBURSMENT	39.95 03/19				
00570154	JAMES THOMPSON	IT5324439A1659	VP-155667000	578689	SERVICE
REIMBURSMENT	80.79 03/19				

80076605 JAZMYN CLARK		ITTRAVEL 2/27-	VP-155659000	578639 LODGING
146.50 03/19				
80076605 JAZMYN CLARK		ITTRAVEL 2/27-	VP-155659000	578639 OTHER
TRANSPORTATION	84.61 03/19			
80076605 JAZMYN CLARK		ITTRAVEL 2/27-	VP-155659000	578639 PER DIEM
95.00 03/19				
00570127 JOHN THAYER		IT9Z0152483	VP-155634000	578455 DEPOSIT -
RESTITUTIO	25.00 03/18			
507 S HOWARD ST 32				
80076630 JOHNSON CONTROLS FIRE		CP21517155	SC-2017-0297000	578561 EQUIPMENT
REPAIRS/MA	420.00 03/20			
PROTECTION				
80076630 JOHNSON CONTROLS FIRE		CP21512180	SC-2017-0297000	578562 EQUIPMENT
REPAIRS/MA	425.00 03/20			
PROTECTION				
80076630 JOHNSON CONTROLS FIRE		CP21512163	SC-2017-0297000	578563 EQUIPMENT
REPAIRS/MA	13,912.26 03/20			
PROTECTION				
80076569 JOSEPH DANON		IT2019105012	VP-155630000	578638
REGISTRATION/SCHOOLI	125.00 03/19			
80076624 KAISER FOUNDATION HEALTH PLAN		ITINVSF0005531	VP-155727000	578775 INSURANCE CLAIMS
199,050.76 03/20				
OF WASHINGTON				
80076624 KAISER FOUNDATION HEALTH PLAN		ITINVSF0005531	VP-155727000	578775 INSURANCE CLAIMS
3,886.37 03/20				
OF WASHINGTON				
80076528 KENWORTH SALES COMPANY		ITSPOIN3747924	VP-155612000	578337 VEHICLE REPAIR &
MAI	11.36 03/18			
80076528 KENWORTH SALES COMPANY		ITSPOIN3755623	RR-531359001	578338 VEHICLE REPAIR &
MAI	946.31 03/18			
80076528 KENWORTH SALES COMPANY		ITSPOIN3753772	RR-531359001	578339 VEHICLE REPAIR &
MAI	1,673.01 03/18			
80076528 KENWORTH SALES COMPANY		ITSPOIN3741069	RR-531359001	578340 VEHICLE REPAIR &
MAI	63.02 03/18			
80076528 KENWORTH SALES COMPANY		ITSPOCM1461543	RR-531359001	578341 VEHICLE REPAIR &
MAI	57.17- 03/18			
80076528 KENWORTH SALES COMPANY		ITSPOCM1461544	RR-531359001	578342 VEHICLE REPAIR &
MAI	19.06- 03/18			
80076528 KENWORTH SALES COMPANY		ITSPOCM1461582	RR-531359001	578343 VEHICLE REPAIR &
MAI	95.29- 03/18			
80076528 KENWORTH SALES COMPANY		ITSPOCM1461583	RR-531359001	578344 VEHICLE REPAIR &
MAI	68.06- 03/18			
80076528 KENWORTH SALES COMPANY		ITSPOCM1461583	RR-531359001	578345 VEHICLE REPAIR &
MAI	27.23- 03/18			
80076442 KEPRO ACQUISITIONS, INC		CPSOINV0015753	SC-2017-0863000	578221 PROFESSIONAL
SERVICE	4,500.00 03/16			
80076581 KERSHAW INC		IT2364000	RR-200085001	578618 OPERATING SUPPLIES
990.00 03/19				
80076581 KERSHAW INC		IT2364000	RR-200085001	578618 OPERATING SUPPLIES
267.96 03/19				
80076581 KERSHAW INC		IT2364000	RR-200085001	578618 OPERATING SUPPLIES
111.96 03/19				
80076443 KIRKLAND DYNAMICS LLC		CPI2003021	SC-2018-0438000	577434
MACHINERY/EQUIPMENT	6,450.00 03/16			
00570163 KIRSTEN BROWN		INREPLACE P/R	-	578840 ACCOUNTS PAYABLE
537.31 03/20				
140 AVENUE B				

REPORT: PG3610
DATE: 03/23/20
SYSTEM: FMSAP
PAGE: 8
USER: MANAGER
RUN NO: 12

CITY OF SPOKANE
APPROVAL DETAIL LISTING

CHECK AMOUNT	VENDOR NAME MM/DD	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
80076631	KNIGHT CONSTRUCTION & REPAIRS/MA 942.25 03/20 SUPPLY INC	CP10427	SC-2017-0257000	578580	EQUIPMENT
80076631	KNIGHT CONSTRUCTION & REPAIRS/MA 3,173.39 03/20 SUPPLY INC	CP10428	SC-2017-0257000	578581	EQUIPMENT
80076582	KYOCERA DOCUMENT SOLUTIONS REPAIRS/MA 485.87 03/19 AMERICA INC	IT55P0976023	RR-301049006	578619	EQUIPMENT
80076504	LARS H HENDRON 17.25 03/17	ITMILEAGE FEB	VP-155373000	578290	LOCAL MILEAGE
80076607	LAWRENCE D MUMMEY REIMBURSEMENT 8.29 03/19	IT10190	VP-155655000	578690	SERVICE
00570128	LEAVITT MACHINERY USA INC MAI 2,077.01 03/18	ITSPU072446	RR-531360001	578346	VEHICLE REPAIR &
80076620	LECCO ENTERPRISES LLC REPAIRS/MA 1,628.06 03/20 EASTSIDE ELECTRIC MOTORS LLC	CP16312	SC-2016-0572000	578596	EQUIPMENT
00570144	LIFELINE SYSTEMS CO REIMBURSEMENT 44.50 03/19	IT36332295	VP-155664000	578686	SERVICE
00570121	LIGHTSPEED NETWORKS INC UTIL- 670.14 03/18 ATTN: NATE MAYS	IT603256329	VP-155637000	578447	B&O TAXES PRIV
00570053	LILAC BLOOMSDAY ASSOCIATION SERVICES 10,089.32 03/17	IT1 2020	RC-2020-0182001	578223	CONTRACTUAL
80076632	LINKO TECHNOLOGY INC (NONCAPITAL 2,442.63 03/20	IT6325	SC-2019-0652000	578766	SOFTWARE
80076632	LINKO TECHNOLOGY INC (NONCAPITAL 7,455.37 03/20	IT6325	SC-2019-0652000	578766	SOFTWARE
80076488	LOOMIS ARMORED US INC SERVICES 539.43 03/17	IM12587571	RM-2017-0197181	578260	CONTRACTUAL
80076488	LOOMIS ARMORED US INC SERVICES 539.43 03/17	IM12587572	RM-2017-0197181	578261	CONTRACTUAL
80076488	LOOMIS ARMORED US INC SERVICES 825.78 03/17	IM12587496	RM-2017-0197180	578262	CONTRACTUAL
80076488	LOOMIS ARMORED US INC SERVICES 1,007.39 03/17	IM12587496	RM-2017-0197180	578262	CONTRACTUAL
00570129	M & L SUPPLY CO INC PURCHASES 475.94 03/18	ITS10041106100	RR-200090001	578445	INVENTORY
00570129	M & L SUPPLY CO INC PURCHASES 23,261.25 03/18	ITS10041106100	RR-200090001	578445	INVENTORY
00570129	M & L SUPPLY CO INC PURCHASES 930.45 03/18	ITS10041106100	RR-200090001	578445	INVENTORY
00570129	M & L SUPPLY CO INC PURCHASES 2,195.42 03/18	ITS10041106100	RR-200090001	578445	INVENTORY
80076583	MARK ANDY INC MAINTENANCE 1,536.31 03/19 DBA MARK ANDY PRINT PRODUCTS	CP2019-0006	SC-2019-0006000	577723	HARDWARE
80076633	MARK ANDY INC MAINTENANCE 8,763.19 03/20 DBA MARK ANDY PRINT PRODUCTS	CPSIN229047	SC-2019-0006000	576973	HARDWARE
80076633	MARK ANDY INC MAINTENANCE 2,553.84 03/20 DBA MARK ANDY PRINT PRODUCTS	CPSIN228968	SC-2019-0006000	576982	HARDWARE
80076503	MARLENE C FEIST TRANSPORTATION 11.00 03/17	ITPARKING FEB	VP-155585000	578292	OTHER
80076529	MATTHEW BENDER & CO INC 31.85 03/18 DBA LEXIS NEXIS MATTHEW BENDER	IT17415888	VP-155636000	578444	PUBLICATIONS
00570145	MORAN VISTA SENIOR LIVING REIMBURSEMENT 4,910.00 03/19	IT15833	VP-155651000	578681	SERVICE
80076584	MOSS & BARNETT 5,596.00 03/19	CP724472	SC-2014-0117000	577726	LEGAL SERVICES
80076530	MOTION AUTO SUPPLY MAI 51.48 03/18 PARTS WHOLESALEERS INC	IT2773237	VP-155615000	578347	VEHICLE REPAIR &

80076531	MOTION INDUSTRIES INC	ITWA03401859	VP-155616000	578348	VEHICLE REPAIR &
MAI	405.06 03/18				
00570056	MULTICARE HEALTH SYSTEMS	IT135632	VP-155597000	578263	MEDICAL SERVICES
1,696.25	03/17				
	DBA MULTICARE CENTERS OF				
00570146	MULTICARE HEALTH SYSTEMS	IT2848090	VP-155653000	578683	SERVICE
REIMBURSEMENT	34.00 03/19				
	DBA MULTICARE HOSPITAL				
80076532	MURL'S DRIVELINE SERVICE	IT2809	VP-155617000	578349	EQUIPMENT
REPAIRS/MA	227.38 03/18				
80076585	MURRAYSMITH INC	CP182346007	SC-2018-0641000	578565	CONTRACTUAL
SERVICES	667.00 03/19				
80076585	MURRAYSMITH INC	CP182346008	SC-2018-0641000	578566	CONTRACTUAL
SERVICES	4,058.00 03/19				
80076634	NALCO CO	CP86815923	SC-2017-0256001	578640	CHEMICAL/LAB
SUPPLIE	2,717.27 03/20				
80076533	NAPA AUTO PARTS	IT1351458485	VP-155618000	578350	VEHICLE REPAIR &
MAI	21.53 03/18				
	GENUINE PARTS CO				
80076533	NAPA AUTO PARTS	IT1351458221	VP-155618000	578351	VEHICLE REPAIR &
MAI	15.64 03/18				
	GENUINE PARTS CO				
80076533	NAPA AUTO PARTS	IT1351458287	VP-155618000	578352	VEHICLE REPAIR &
MAI	112.40 03/18				
	GENUINE PARTS CO				

REPORT: PG3610
 DATE: 03/23/20
 SYSTEM: FMSAP
 PAGE: 9
 USER: MANAGER
 RUN NO: 12

CITY OF SPOKANE
 APPROVAL DETAIL LISTING

CHECK AMOUNT	VENDOR NAME MM/DD	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
80076533	NAPA AUTO PARTS	IT1351457262	VP-155619000	578354	VEHICLE REPAIR &
MAI	77.45 03/18				
	GENUINE PARTS CO				
80076533	NAPA AUTO PARTS	IT1351456001	VP-155619000	578355	VEHICLE REPAIR &
MAI	27.19 03/18				
	GENUINE PARTS CO				
80076533	NAPA AUTO PARTS	IT1351457816	VP-155620000	578356	MINOR EQUIPMENT
32.66	03/18				
	GENUINE PARTS CO				
80076533	NAPA AUTO PARTS	IT1351458077	VP-155620000	578357	MINOR EQUIPMENT
124.53	03/18				
	GENUINE PARTS CO				
80076586	NAPA AUTO PARTS	IT1351458171	VP-155619000	578620	VEHICLE REPAIR &
MAI	15.16 03/19				
	GENUINE PARTS CO				
80076587	NEPTUNE TECHNOLOGY GROUP INC	ITN600028	RR-300634183	578622	MINOR EQUIPMENT
8,832.00	03/19				
80076587	NEPTUNE TECHNOLOGY GROUP INC	ITN600028	RR-300634183	578622	MINOR EQUIPMENT
10,368.96	03/19				
80076587	NEPTUNE TECHNOLOGY GROUP INC	ITN600028	RR-300634183	578622	MINOR EQUIPMENT
1,708.89	03/19				
80076587	NEPTUNE TECHNOLOGY GROUP INC	ITN599529	RR-300634182	578623	MINOR EQUIPMENT
3,044.00	03/19				
80076587	NEPTUNE TECHNOLOGY GROUP INC	ITN599529	RR-300634182	578623	MINOR EQUIPMENT
214.00	03/19				
80076587	NEPTUNE TECHNOLOGY GROUP INC	ITN599529	RR-300634182	578623	MINOR EQUIPMENT
315.00	03/19				

80076587	NEPTUNE TECHNOLOGY GROUP INC	ITN599529	RR-300634182	578623	MINOR EQUIPMENT
350.00	03/19				
80076587	NEPTUNE TECHNOLOGY GROUP INC	ITN599529	RR-300634182	578623	MINOR EQUIPMENT
349.15	03/19				
80076606	NICHOLAS ANTHONY FEDERICI	CP000196	SC-2016-1040000	577728	PROFESSIONAL
SERVICE	2,500.00 03/19				
00570044	NICHOLAS GUERRA	ITBOOTS 2020	VP-155471000	578291	MINOR SAFETY
EQUIPME	180.00 03/17				
80076588	NORCO INC	IT28789114	RR-300683835	578624	CHEMICAL/LAB
SUPPLIE	499.15 03/19				
80076589	NORTHSTAR CHEMICAL INC	IT165076	RR-301100004	578625	CHEMICAL/LAB
SUPPLIE	1,756.34 03/19				
80076589	NORTHSTAR CHEMICAL INC	IT165074	RR-300942039	578626	CHEMICAL/LAB
SUPPLIE	4,007.52 03/19				
80076557	NORTHWEST INDUSTRIAL SERVICES	IM329753	RM-2018-0544140	578582	OPERATING
RENTALS/LE	65.00 03/19				
	DBA AMERICAN ON SITE SERVICES				
80076557	NORTHWEST INDUSTRIAL SERVICES	IM329752	RM-2018-0544139	578583	OPERATING
RENTALS/LE	130.00 03/19				
	DBA AMERICAN ON SITE SERVICES				
80076635	NORTHWEST OPEN ACCESS NETWORK	ITIN934664	SC-2019-1009000	578768	TELEPHONE
1,080.00	03/20				
80076635	NORTHWEST OPEN ACCESS NETWORK	ITIN934674	SC-2019-1028000	578770	TELEPHONE
2,550.00	03/20				
80076489	NOVUS AUTO GLASS	CP6385389	SC-2019-1004000	578078	EQUIPMENT
REPAIRS/MA	79.95 03/17				
80076590	NW EMERGENCY VEHICLE GRAPHICS	IM20023	RM-2018-0571015	578627	VEHICLE
REPAIRS/MAIN	2,335.91 03/19				
80076490	OIL RE-REFINING CO INC	CP428369	SC-2019-0404000	578192	HAZARDOUS WASTE
DISP	290.00 03/17				
80076491	OLIN CORPORATION	IT2802294	RR-300998053	578264	CHEMICAL/LAB
SUPPLIE	5,790.93 03/17				
	CHLOR ALKALI				
80076491	OLIN CORPORATION	IT2802294	RR-300998053	578264	CHEMICAL/LAB
SUPPLIE	515.39 03/17				
	CHLOR ALKALI				
00570147	ORCHARD CREST RETIREMENT LLC	ITAPT311	VP-155650000	578672	SERVICE
REIMBURSEMEN	2,865.00 03/19				
00570147	ORCHARD CREST RETIREMENT LLC	ITAPT311	VP-155650000	578673	SERVICE
REIMBURSMEN	1,186.00 03/19				
80076534	OXARC INC	IT30911635	RR-301071050	578446	OPERATING SUPPLIES
390.62	03/18				
80076534	OXARC INC	IT30911635	RR-301071050	578446	OPERATING SUPPLIES
34.77	03/18				
00570130	O'REILLY AUTOMOTIVE STORES INC	IT3221474522	VP-155621000	578358	VEHICLE REPAIR &
MAI	145.04 03/18				
	dba FIRST CALL				
00570130	O'REILLY AUTOMOTIVE STORES INC	IT3221475163	VP-155621000	578359	VEHICLE REPAIR &
MAI	122.33 03/18				
	dba FIRST CALL				
80076447	PACIFIC POWER GROUP LLC	CP89361300	SC-2019-0997000	577613	EQUIPMENT
REPAIRS/MA	1,236.88 03/16				
80076447	PACIFIC POWER GROUP LLC	CP89356000	SC-2019-0997000	577616	EQUIPMENT
REPAIRS/MA	1,505.47 03/16				
80076447	PACIFIC POWER GROUP LLC	CP89355800	SC-2019-0997000	577618	EQUIPMENT
REPAIRS/MA	1,281.09 03/16				
80076447	PACIFIC POWER GROUP LLC	CP89354800	SC-2019-0997000	577621	EQUIPMENT
REPAIRS/MA	1,505.47 03/16				
80076447	PACIFIC POWER GROUP LLC	CP89356400	SC-2019-0997000	578088	EQUIPMENT
REPAIRS/MA	1,236.88 03/16				
80076447	PACIFIC POWER GROUP LLC	CP89362100	SC-2019-0997000	578089	EQUIPMENT
REPAIRS/MA	1,200.39 03/16				
80076492	PACIFIC POWER GROUP LLC	CP893370	SC-2019-1007000	578205	BUILDING
REPAIRS/MAI	27.22 03/17				
80076492	PACIFIC POWER GROUP LLC	CP893370	SC-2019-1007000	578205	BUILDING
REPAIRS/MAI	27.22 03/17				

REPORT: PG3610
 DATE: 03/23/20
 SYSTEM: FMSAP
 PAGE: 10
 USER: MANAGER
 RUN NO: 12

CITY OF SPOKANE
 APPROVAL DETAIL LISTING

CHECK AMOUNT	VENDOR NAME MM/DD	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
80076492	PACIFIC POWER GROUP LLC	CP893370	SC-2019-1007000	578205	BUILDING
REPAIRS/MAI 27.22		03/17			
80076492	PACIFIC POWER GROUP LLC	CP893370	SC-2019-1007000	578205	BUILDING
REPAIRS/MAI 27.22		03/17			
80076492	PACIFIC POWER GROUP LLC	CP893370	SC-2019-1007000	578205	BUILDING
REPAIRS/MAI 27.23		03/17			
80076492	PACIFIC POWER GROUP LLC	CP893370	SC-2019-1007000	578205	BUILDING
REPAIRS/MAI 27.23		03/17			
80076492	PACIFIC POWER GROUP LLC	CP893370	SC-2019-1007000	578205	BUILDING
REPAIRS/MAI 27.23		03/17			
80076492	PACIFIC POWER GROUP LLC	CP893370	SC-2019-1007000	578205	BUILDING
REPAIRS/MAI 27.23		03/17			
80076636	PACIFIC POWER GROUP LLC	CP89355500	SC-2019-0997000	578211	EQUIPMENT
REPAIRS/MA 1,281.09		03/20			
80076535	PACWEST MACHINERY LLC	IT30390581	RR-531361001	578360	VEHICLE REPAIR &
MAI 1,182.02		03/18			
80076535	PACWEST MACHINERY LLC	IT30390580	RR-531361001	578361	VEHICLE REPAIR &
MAI 1,237.23		03/18			
80076535	PACWEST MACHINERY LLC	IT30389967	RR-531361001	578363	VEHICLE REPAIR &
MAI 302.26		03/18			
80076536	PAPE MACHINERY INC	IT11917499	VP-155622000	578364	VEHICLE REPAIR &
MAI 310.44		03/18			
80076448	PARKEON INC	ITIV115371	SC-2019-0033000	578062	CONTRACTUAL
SERVICES 570.00		03/16			
	DBA FLOWBIRD INC				
80076456	PAUL TAPIA	CP9Z1122402	SC-2020-0206000	578229	LEGAL SERVICES
162.50	03/16				
	TAPIA INVESTIGATIVE SERVICES				
80076456	PAUL TAPIA	CPP19011107	SC-2020-0206000	578235	LEGAL SERVICES
195.00	03/16				
	TAPIA INVESTIGATIVE SERVICES				
80076537	PETE LIEN & SONS INC	IT20POS015590	RR-301132001	578434	CHEMICAL/LAB
SUPPLIE 7,796.00		03/18			
80076537	PETE LIEN & SONS INC	IT20POS015593	RR-301132001	578435	CHEMICAL/LAB
SUPPLIE 6,272.11		03/18			
80076537	PETE LIEN & SONS INC	IT20POS016129	RR-301132001	578436	CHEMICAL/LAB
SUPPLIE 6,489.81		03/18			
80076537	PETE LIEN & SONS INC	IT20POS015590C	RR-301132001	578437	CHEMICAL/LAB
SUPPLIE 7,796.00-		03/18			
80076537	PETE LIEN & SONS INC	IT20POS015593C	RR-301132001	578438	CHEMICAL/LAB
SUPPLIE 6,272.12-		03/18			
80076537	PETE LIEN & SONS INC	IT20POS016129C	RR-301132001	578439	CHEMICAL/LAB
SUPPLIE 6,489.82-		03/18			
80076537	PETE LIEN & SONS INC	IT20POS017894	RR-301132001	578440	CHEMICAL/LAB
SUPPLIE 7,803.16		03/18			
80076537	PETE LIEN & SONS INC	IT20POS018433	RR-301132001	578441	CHEMICAL/LAB
SUPPLIE 7,759.58		03/18			
80076537	PETE LIEN & SONS INC	IT20POS018434	RR-301132001	578442	CHEMICAL/LAB
SUPPLIE 6,277.88		03/18			
80076537	PETE LIEN & SONS INC	IT20POS018435	RR-301132001	578443	CHEMICAL/LAB
SUPPLIE 6,495.78		03/18			
00570148	PITNEY BOWES	CP3310742530	SC-2019-0455000	577730	OPERATING
RENTALS/LE 12,443.55		03/19			
80076538	PREMERA BLUE CROSS OR	IT1018813 3/8-	VP-155678000	578557	INSURANCE CLAIMS
3,952.91	03/18				
	SPOKANE CITY TREASURER				

80076538	PREMERA BLUE CROSS OR	IT1018813	3/8-	VP-155678000	578557	INSURANCE CLAIMS
467,921.17	03/18					
	SPOKANE CITY TREASURER					
80076538	PREMERA BLUE CROSS OR	IT1022518	3/8-	VP-155678000	578558	SERVICE
REIMBURSEMEN	83,487.92	03/18				
	SPOKANE CITY TREASURER					
80076538	PREMERA BLUE CROSS OR	IT1022520	3/8-	VP-155678000	578559	SERVICE
REIMBURSEMEN	49,913.28	03/18				
	SPOKANE CITY TREASURER					
80076637	PROFESSIONAL ACCOUNT	CPDS0000005255		SC-2013-0504000	576945	CONTRACTUAL
SERVICES	8,177.80	03/20				
	MANAGEMENT LLC					
80076450	PROVOST PROFESSIONAL	CP426		SC-2018-0552000	578225	LEGAL SERVICES
436.10	03/16					
	INVESTIGATIONS					
00570057	PUBLIC SAFETY TESTING INC	IT20200057		VP-155562000	578265	PROFESSIONAL
SERVICE	370.00	03/17				
80076451	RACOM CORPORATION	CP20INV0317		SC-2019-0885000	578213	EQUIPMENT
REPAIRS/MA	3,865.95	03/16				
80076451	RACOM CORPORATION	CP20INV0299		SC-2019-0885000	578214	EQUIPMENT
REPAIRS/MA	3,865.95	03/16				
80076452	REHN & ASSOCIATES	CPFEB20		SC-2015-0884001	577817	INSURANCE
ADMINISTRA	1,392.00	03/16				
	SPOKANE CITY TREASURER					
80076591	RESOURCE SYNERGY LLC	CP3791		SC-2019-0160000	577731	CONTRACTUAL
SERVICES	507.67	03/19				
80076591	RESOURCE SYNERGY LLC	CP3791		SC-2019-0160000	577731	CONTRACTUAL
SERVICES	106.19	03/19				
80076591	RESOURCE SYNERGY LLC	CP3889		SC-2019-0160000	577732	CONTRACTUAL
SERVICES	613.86	03/19				
80076638	RIVER PARK SQUARE LLC	CP23173		SC-2016-0309000	576992	PARKING/TOLLS
(LOCAL	200.00	03/20				
80076638	RIVER PARK SQUARE LLC	CP23173		SC-2016-0309000	576992	PARKING/TOLLS
(LOCAL	200.00	03/20				
80076638	RIVER PARK SQUARE LLC	CP23173		SC-2016-0309000	576992	PARKING/TOLLS
(LOCAL	200.00	03/20				
00570150	RIVERVIEW CARE CENTER	IT27829		VP-155660000	578645	SERVICE
REIMBURSEMEN	8,865.00	03/19				

REPORT: PG3610
DATE: 03/23/20
SYSTEM: FMSAP
PAGE: 11
USER: MANAGER
RUN NO: 12

CITY OF SPOKANE
APPROVAL DETAIL LISTING

CHECK	VENDOR NAME	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
AMOUNT	MM/DD				
00570150	RIVERVIEW CARE CENTER	IT27829	VP-155660000	578646	SERVICE
REIMBURSEMEN	8,865.00	03/19			
00570150	RIVERVIEW CARE CENTER	IT5586	VP-155661000	578647	SERVICE
REIMBURSEMEN	13,079.00	03/19			
00570150	RIVERVIEW CARE CENTER	IT5586	VP-155661000	578648	SERVICE
REIMBURSEMEN	13,981.00	03/19			
00570150	RIVERVIEW CARE CENTER	IT5305	VP-155662000	578649	SERVICE
REIMBURSEMEN	3,415.00	03/19			
00570150	RIVERVIEW CARE CENTER	IT5305	VP-155662000	578650	SERVICE
REIMBURSEMEN	1,338.00	03/19			
00570150	RIVERVIEW CARE CENTER	IT5305	VP-155662000	578651	SERVICE
REIMBURSEMEN	3,415.00	03/19			
00570150	RIVERVIEW CARE CENTER	IT5305	VP-155662000	578652	SERVICE
REIMBURSEMEN	1,388.00	03/19			

00570151 ROSAUER'S PHARMACY		IT1315025	VP-155646000	578653 SERVICE
REIMBURSEMENT	7.00	03/19		
00570151 ROSAUER'S PHARMACY		IT1351319	VP-155646000	578654 SERVICE
REIMBURSEMENT	28.88	03/19		
00570151 ROSAUER'S PHARMACY		IT1351322	VP-155646000	578655 SERVICE
REIMBURSEMENT	23.50	03/19		
00570151 ROSAUER'S PHARMACY		IT1352030	VP-155646000	578657 SERVICE
REIMBURSEMENT	35.89	03/19		
00570151 ROSAUER'S PHARMACY		IT1351319	VP-155646000	578658 SERVICE
REIMBURSEMENT	28.88	03/19		
00570151 ROSAUER'S PHARMACY		IT1350137	VP-155646000	578659 SERVICE
REIMBURSEMENT	15.00	03/19		
00570151 ROSAUER'S PHARMACY		IT1297731	VP-155648000	578660 SERVICE
REIMBURSEMENT	30.00	03/19		
00570151 ROSAUER'S PHARMACY		IT1292754	VP-155648000	578661 SERVICE
REIMBURSEMENT	6.91	03/19		
00570151 ROSAUER'S PHARMACY		IT1281808	VP-155648000	578662 SERVICE
REIMBURSEMENT	20.82	03/19		
00570151 ROSAUER'S PHARMACY		IT1314617	VP-155648000	578663 SERVICE
REIMBURSEMENT	42.87	03/19		
00570151 ROSAUER'S PHARMACY		IT1313971	VP-155648000	578664 SERVICE
REIMBURSEMENT	30.00	03/19		
00570151 ROSAUER'S PHARMACY		IT1287591	VP-155648000	578665 SERVICE
REIMBURSEMENT	1,463.63	03/19		
00570151 ROSAUER'S PHARMACY		IT1306538	VP-155648000	578666 SERVICE
REIMBURSEMENT	24.99	03/19		
00570151 ROSAUER'S PHARMACY		IT1314793	VP-155648000	578667 SERVICE
REIMBURSEMENT	3.72	03/19		
00570151 ROSAUER'S PHARMACY		IT1301266	VP-155649000	578668 SERVICE
REIMBURSEMENT	39.89	03/19		
00570151 ROSAUER'S PHARMACY		IT1278001	VP-155649000	578669 SERVICE
REIMBURSEMENT	20.61	03/19		
00570151 ROSAUER'S PHARMACY		IT1353122	VP-155649000	578670 SERVICE
REIMBURSEMENT	20.00	03/19		
00570151 ROSAUER'S PHARMACY		IT1352255	VP-155649000	578671 SERVICE
REIMBURSEMENT	5.99	03/19		
00570152 ROYAL PARK CARE CENTER, LLC		ITMERVIN	VP-155663000	578677 SERVICE
REIMBURSEMENT	9,579.00	03/19		
00570152 ROYAL PARK CARE CENTER, LLC		ITMERVIN	VP-155663000	578678 SERVICE
REIMBURSEMENT	162.75	03/19		
80076539 RWC INTERNATIONAL LTD		IT118451N	VP-155623000	578365 VEHICLE REPAIR &
MAI	52.09	03/18		
80076540 SAJB-WELLHEAD IMPLEMENTATION		IT1656	RC-2000-289037	578459 CONTRACTUAL
SERVICES	25,000.00	03/18		
BOARD PROGRAM				
80076540 SAJB-WELLHEAD IMPLEMENTATION		IT1486	RC-2000-289038	578460 CONTRACTUAL
SERVICES	200.00	03/18		
BOARD PROGRAM				
80076444 SARAH THOMPSON MOORE		CPSP101	SC-2019-1117000	578069 CONSTRUCTION OF
FIXE	11,434.50	03/16		
00570153 SCOOTERS AMERICA LLC DBA		IT2361427956	VP-155670000	578684 SERVICE
REIMBURSEMENT	442.72	03/19		
AMERICA SEATING & MOBILITY				
80076493 SITEONE LANDSCAPE SUPPLY LLC		IT97464616001	RR-301053102	578267 REPAIR &
MAINTENANCE	493.69	03/17		
80076493 SITEONE LANDSCAPE SUPPLY LLC		IT97464616001	RR-301053102	578267 REPAIR &
MAINTENANCE	43.94	03/17		
80076493 SITEONE LANDSCAPE SUPPLY LLC		IT97740411001	RR-301053102	578268 REPAIR &
MAINTENANCE	2.07-	03/17		
80076493 SITEONE LANDSCAPE SUPPLY LLC		IT97740411001	RR-301053102	578268 REPAIR &
MAINTENANCE	0.19-	03/17		
80076493 SITEONE LANDSCAPE SUPPLY LLC		IT97488291001	RR-301053101	578269 REPAIR &
MAINTENANCE	22.52	03/17		
80076493 SITEONE LANDSCAPE SUPPLY LLC		IT97488291001	RR-301053101	578269 REPAIR &
MAINTENANCE	2.00	03/17		
80076592 SITEONE LANDSCAPE SUPPLY LLC		IT97804602001	RR-301053104	578629 REPAIR &
MAINTENANCE	21.65	03/19		
80076592 SITEONE LANDSCAPE SUPPLY LLC		IT97804602001	RR-301053104	578629 REPAIR &
MAINTENANCE	1.93	03/19		

80076592 SITEONE LANDSCAPE SUPPLY LLC	IT97805609001	RR-531365001	578630 REPAIR &
MAINTENANCE 106.01 03/19			
80076592 SITEONE LANDSCAPE SUPPLY LLC	IT97805609001	RR-531365001	578630 REPAIR &
MAINTENANCE 9.43 03/19			
80076592 SITEONE LANDSCAPE SUPPLY LLC	IT97780565001	RR-301053103	578631 REPAIR &
MAINTENANCE 22.25 03/19			
80076592 SITEONE LANDSCAPE SUPPLY LLC	IT97780565001	RR-301053103	578631 REPAIR &
MAINTENANCE 1.98 03/19			
00570131 SIX ROBBLEES INC	IT5870505	VP-155624000	578366 VEHICLE REPAIR &
MAI 40.65 03/18			
00570131 SIX ROBBLEES INC	IT5872229	VP-155624000	578367 VEHICLE REPAIR &
MAI 113.55 03/18			
80076454 SOLID WASTE SYSTEMS INC	CP0121672IN	SC-2020-0049000	577592 EQUIPMENT
REPAIRS/MA 16,985.16 03/16			
dba SWS EQUIPMENT INC			
80076543 SOLID WASTE SYSTEMS INC	IT0121657IN	RR-301103024	578369 VEHICLE REPAIR &
MAI 1,328.80 03/18			
dba SWS EQUIPMENT INC			

REPORT: PG3610
 DATE: 03/23/20
 SYSTEM: FMSAP
 PAGE: 12
 USER: MANAGER
 RUN NO: 12

CITY OF SPOKANE
 APPROVAL DETAIL LISTING

CHECK AMOUNT	VENDOR NAME MM/DD	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
80076543	SOLID WASTE SYSTEMS INC	IT0121656IN	RR-301103024	578370	VEHICLE REPAIR &
MAI 2,633.84 03/18	dba SWS EQUIPMENT INC				
80076543	SOLID WASTE SYSTEMS INC	IT0121772IN	RR-301103023	578371	VEHICLE REPAIR &
MAI 3,603.36 03/18	dba SWS EQUIPMENT INC				
80076543	SOLID WASTE SYSTEMS INC	IT0121773IN	RR-301103023	578372	VEHICLE REPAIR &
MAI 1,017.67 03/18	dba SWS EQUIPMENT INC				
80076593	SPOKANE ARTS FUND	CPQ1 2020	SC-2019-1096000	578552	CONTRACTUAL
SERVICES 84,635.00 03/19					
80076593	SPOKANE ARTS FUND	CPSTUDENT DESI	SC-2019-1125000	578555	CONTRACTUAL
SERVICES 3,500.00 03/19					
00570058	SPOKANE CITY TREASURER	IT100067	VP-155559000	578285	REFUNDS
423.00 03/17					
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-	578803	DEPOSIT-SALES TAX
53.96 03/20	WASH STATE DEPT OF REVENUE				
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-	578803	WA DEPT OF REVENUE
96,722.00 03/20	WASH STATE DEPT OF REVENUE				
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-	578803	WA DEPT OF REVENUE
18,660.52- 03/20	WASH STATE DEPT OF REVENUE				
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-	578803	WA DEPT OF REVENUE
84.77 03/20	WASH STATE DEPT OF REVENUE				
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-	578803	WA DEPT OF REVENUE
738.38 03/20	WASH STATE DEPT OF REVENUE				
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-	578803	WA DEPT OF REVENUE
55,924.66 03/20	WASH STATE DEPT OF REVENUE				
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-	578803	WA DEPT OF REVENUE
46,404.84 03/20					

WASH STATE DEPT OF REVENUE					
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-		578803 WA DEPT OF REVENUE
49,592.70	03/20				
WASH STATE DEPT OF REVENUE					
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-		578803 DEPOSIT-SALES TAX
1,294.47	03/20				
WASH STATE DEPT OF REVENUE					
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-		578803 WA DEPT OF REVENUE
1,564.19	03/20				
WASH STATE DEPT OF REVENUE					
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-		578803 WA DEPT OF REVENUE
23,405.89	03/20				
WASH STATE DEPT OF REVENUE					
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-		578803 WA DEPT OF REVENUE
55,954.22	03/20				
WASH STATE DEPT OF REVENUE					
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-		578803 WA DEPT OF REVENUE
48.60	03/20				
WASH STATE DEPT OF REVENUE					
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-		578803 DEPOSIT-REFUSE
COLLE	8.21 03/20				
WASH STATE DEPT OF REVENUE					
00570164	SPOKANE CITY TREASURER OR	INFEB 2020	-		578803 WA DEPT OF REVENUE
16,273.70	03/20				
WASH STATE DEPT OF REVENUE					
80076495	SPOKANE COUNTY AUDITOR	IT0549531C1	VP-155590000		578272 STREET/CURB
PERMITS	108.50 03/17				
SPOKANE COUNTY COURTHOUSE					
80076495	SPOKANE COUNTY AUDITOR	IT0549531C1	VP-155590000		578272 PROTECTIVE
INSPECTIO	104.50 03/17				
SPOKANE COUNTY COURTHOUSE					
80076495	SPOKANE COUNTY AUDITOR	IT0547884	VP-155590000		578273 LEGAL SERVICES
104.50	03/17				
SPOKANE COUNTY COURTHOUSE					
80076495	SPOKANE COUNTY AUDITOR	IT0548896	VP-155590000		578274 LEGAL SERVICES
106.50	03/17				
SPOKANE COUNTY COURTHOUSE					
80076495	SPOKANE COUNTY AUDITOR	IT0549548	VP-155590000		578275 LEGAL SERVICES
214.00	03/17				
SPOKANE COUNTY COURTHOUSE					
80076496	SPOKANE COUNTY TREASURER	ITGFOA 2020	VP-155577000		578276
REGISTRATION/SCHOOLI	445.00 03/17				
SPOKANE COUNTY TREASURER					
80076496	SPOKANE COUNTY TREASURER	ITGFOA 2020	VP-155577000		578276 LODGING
1,307.09	03/17				
SPOKANE COUNTY TREASURER					
80076496	SPOKANE COUNTY TREASURER	IT11007873	VP-155498000		578277 PERMITS/OTHER FEES
125.00	03/17				

REPORT: PG3610
 DATE: 03/23/20
 SYSTEM: FMSAP
 PAGE: 13
 USER: MANAGER
 RUN NO: 12

CITY OF SPOKANE
 APPROVAL DETAIL LISTING

CHECK AMOUNT	VENDOR NAME MM/DD	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
80076594	SPOKANE COUNTY TREASURER	CP50319481	SC-2013-0091001	577737	SOFTWARE
MAINTENANCE	918.77 03/19				
80076594	SPOKANE COUNTY TREASURER	CP50319481	SC-2013-0091001	577737	SOFTWARE
MAINTENANCE	12,260.49 03/19				
80076544	SPOKANE HOUSE OF HOSE INC	IT800449	RR-300918154	578373	VEHICLE REPAIR &
MAI	70.14 03/18				

80076544 SPOKANE HOUSE OF HOSE INC MAI 327.79 03/18	IT800459	RR-300918154	578374 VEHICLE REPAIR &
80076544 SPOKANE HOUSE OF HOSE INC MAI 394.76 03/18	IT800510	RR-300918154	578375 VEHICLE REPAIR &
80076544 SPOKANE HOUSE OF HOSE INC MAI 893.92 03/18	IT799921	RR-300918154	578376 VEHICLE REPAIR &
80076544 SPOKANE HOUSE OF HOSE INC MAI 34.00 03/18	IT800077	VP-155625000	578377 VEHICLE REPAIR &
80076544 SPOKANE HOUSE OF HOSE INC MAI 90.79- 03/18	IT800347	VP-155625000	578378 VEHICLE REPAIR &
80076544 SPOKANE HOUSE OF HOSE INC MAI 90.79 03/18	IT799924	VP-155625000	578379 VEHICLE REPAIR &
00570037 SPOKANE ROOFING COMPANY INC REPAIRS/MAI 57,145.00 03/16	CP1602	SC-2019-0732000	577825 BUILDING
80076641 SPOKANE TRANSIT AUTHORITY SERVICES 5,953.22 03/20	IT5442	RC-2017-0727025	578642 CONTRACTUAL
80076494 SPOKANE TREATMENT AND SERVICES 0.94 03/17	CP032020	SC-2017-0354000	578189 CONTRACTUAL
RECOVERY SERVICES			
80076494 SPOKANE TREATMENT AND SERVICES 4,300.00 03/17	CP032020	SC-2017-0354000	578189 CONTRACTUAL
RECOVERY SERVICES			
80076494 SPOKANE TREATMENT AND SERVICES 4,536.49 03/17	CP032020	SC-2017-0354000	578189 CONTRACTUAL
RECOVERY SERVICES			
80076595 STELLAR INDUSTRIAL SUPPLY INC 218.26 03/19	IT4185282	RR-301082007	578632 SAFETY SUPPLIES
80076595 STELLAR INDUSTRIAL SUPPLY INC 155.90 03/19	IT4185282	RR-301082007	578632 SAFETY SUPPLIES
80076595 STELLAR INDUSTRIAL SUPPLY INC 31.18 03/19	IT4185282	RR-301082007	578632 SAFETY SUPPLIES
80076595 STELLAR INDUSTRIAL SUPPLY INC 62.36 03/19	IT4185282	RR-301082007	578632 SAFETY SUPPLIES
80076595 STELLAR INDUSTRIAL SUPPLY INC 41.63 03/19	IT4185282	RR-301082007	578632 SAFETY SUPPLIES
00570059 STREET DEPT IMPREST FUND 2.92 03/17	ITMAR 2020	VP-155586000	578297 OPERATING SUPPLIES
00570059 STREET DEPT IMPREST FUND 3.91 03/17	ITMAR 2020	VP-155586000	578297 OPERATING SUPPLIES
80076497 SVL ANALYTICAL INC 126.00 03/17	ITX0B0341	RR-422046001	578278 TESTING SERVICES
80076545 TACOMA SCREW PRODUCTS INC 35.31 03/18	IT24150618	VP-155627000	578380 MINOR EQUIPMENT
ATTN: ACCOUNTS RECEIVABLE			
80076498 TESTAMERICA LABORATORIES INC 412.00 03/17	IT5900003965	RR-422125001	578279 TESTING SERVICES
DBA EUROFINS TESTAMERICA			
80076498 TESTAMERICA LABORATORIES INC 451.50 03/17	IT5900003969	RR-422142001	578280 TESTING SERVICES
DBA EUROFINS TESTAMERICA			
00570125 THE BAIL PROJECT BO 500.00 03/18	IT9Z0127028	VP-155633000	578453 DEPOSIT-CASH BAIL
1309 W DEAN AVE STE 101			
80076597 THE MAHER CORP DBA RISK MGMT SERVICES 3,998.63 03/19	CP171352	SC-2020-0018000	578226 CONTRACTUAL
PROFESSIONALS			
80076597 THE MAHER CORP DBA RISK MGMT SERVICES 1,232.50 03/19	CP171455	SC-2020-0018000	578227 CONTRACTUAL
PROFESSIONALS			
00570054 THE MEN'S WEARHOUSE INC ALTERATIONS 25.05 03/17	CP26834010959	SC-2012-0463000	578298 CLOTHING
80076457 THOMSON WEST 1,097.93 03/16	CP841918837	SC-2019-0233000	578239 PUBLICATIONS
WEST PUBLISHING PAYMENT CTR			
80076499 THYSENKRUPP ELEVATOR CORP SERVICE 139.03 03/17	CP3005116945	SC-2019-0605000	578208 PROFESSIONAL
THYSEN SOUND ELEVATOR			
80076500 TOBY'S BODY & FENDER INC REPAIRS/MA 3,277.54 03/17	CP3414	SC-2017-0841000	578080 EQUIPMENT

80076500 TOBY'S BODY & FENDER INC	CP3403	SC-2017-0841000	578081 EQUIPMENT
REPAIRS/MA 3,547.50 03/17			
80076500 TOBY'S BODY & FENDER INC	CP3402	SC-2017-0841000	578083 EQUIPMENT
REPAIRS/MA 3,547.50 03/17			
80076500 TOBY'S BODY & FENDER INC	CP3397	SC-2017-0841000	578085 EQUIPMENT
REPAIRS/MA 1,124.94 03/17			
80076500 TOBY'S BODY & FENDER INC	CP3396	SC-2017-0841000	578086 EQUIPMENT
REPAIRS/MA 1,124.94 03/17			
80076547 TRANSPORT EQUIPMENT INC	IT02P13209	VP-155626000	578381 VEHICLE REPAIR &
MAI 64.51 03/18			
00570155 TWISTED PAIR ENTERPRISES LLC	IT3092020	VP-155644000	578633 BUILDING
REPAIRS/MAI 219.97 03/19			
80076598 UNITEC DORSH LLC	CP03042020	SC-2020-0017000	578266
MACHINERY/EQUIPMENT 34,895.13 03/19			
C/O UNITEC CORPORATION			
80076458 UNITED TECHNOLOGY CORP	ITSR15721001	RR-422156001	577708 EQUIPMENT
REPAIRS/MA 1,560.00 03/16			
dba OTIS ELEVATOR CO			

REPORT: PG3610
 DATE: 03/23/20
 SYSTEM: FMSAP
 PAGE: 14
 USER: MANAGER
 RUN NO: 12

CITY OF SPOKANE
 APPROVAL DETAIL LISTING

CHECK AMOUNT	VENDOR NAME MM/DD	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
80076458	UNITED TECHNOLOGY CORP	ITSR15721001	RR-422156001	577708	EQUIPMENT
REPAIRS/MA 138.84 03/16	dba OTIS ELEVATOR CO				
80076459	UNIVERSAL PROTECTION SERVICE	CP9775385	SC-2018-0052000	578257	ALARM/SECURITY
SERVI 97.68 03/16	DBA ALLIED UNIVERSAL SECURITY				
80076459	UNIVERSAL PROTECTION SERVICE	CP9797335	SC-2018-0052000	578270	ALARM/SECURITY
SERVI 170.94 03/16	DBA ALLIED UNIVERSAL SECURITY				
80076459	UNIVERSAL PROTECTION SERVICE	CP9797336	SC-2018-0052000	578271	ALARM/SECURITY
SERVI 97.68 03/16	DBA ALLIED UNIVERSAL SECURITY				
80076549	US BANK OR CITY TREASURER	IT3/9-3/13/20	VP-155635000	578560	INSURANCE CLAIMS
2,336.04 03/18	LIABILITY CLAIMS				
80076460	US BANK P CARD PAYMENTS	IN03/5-03/12	-	578403	PCARD ADVANCE PYMT
R 116,998.73 03/16					
80076548	US BANK TRAVEL CARD	INTRAVEL FEB 2	-	578549	TRAVEL CARD
ADVANCE 42,780.41 03/18					
00570060	VISIONARY COMMUNICATIONS, INC	IT2667352	VP-155548000	578281	TELEPHONE
73.12 03/17					
80076461	WA STATE DEPT OF CORRECTIONS	CPFCU20024864	SC-2015-0214000	578249	WA DEPT OF
CORRECTIO 464.00 03/16	SPOKANE WORK CREW				
80076501	WA STATE DEPT OF ECOLOGY	IT2020WA002447	VP-155546000	578282	PERMITS/OTHER FEES
132,769.80 03/17					
00570156	WA STATE DEPT OF ECOLOGY	IT2020WAR04650	VP-155658000	578634	PERMITS/OTHER FEES
32,578.50 03/19					
72.53 /	WA STATE DEPT OF REVENUE	RUUSE TAX INDE	-	572302	OPERATING SUPPLIES
	WA STATE DEPT OF REVENUE	RUUSE TAX INDE	CK-100080076448	576580	CONTRACTUAL
SERVICES 50.73 /					
186.90 /	WA STATE DEPT OF REVENUE	RUUSE TAX INDE	CK-100080076480	576580	MINOR EQUIPMENT

1.51	WA STATE DEPT OF REVENUE	RUUSE TAX INDE	CK-100080076480	576580	MINOR EQUIPMENT
	/				
SERVICES	WA STATE DEPT OF REVENUE	RUUSE TAX INDE	CK-100080076484	576580	CONTRACTUAL
	34.47 /				
MAINTENANCE	WA STATE DEPT OF REVENUE	RUUSE TAX INDE	CK-100080076524	576580	REPAIR &
	114.16 /				
REPAIRS/MA	WA STATE DEPT OF REVENUE	RUUSE TAX INDE	CK-100080076582	576580	EQUIPMENT
	43.24 /				
SERVICES	WA STATE DEPT OF REVENUE	RUUSE TAX INDE	CK-100080076622	576580	CONTRACTUAL
	1,157.00 /				
(NONCAPITAL	WA STATE DEPT OF REVENUE	RUUSE TAX INDE	CK-100080076632	576580	SOFTWARE
	217.39 /				
(NONCAPITAL	WA STATE DEPT OF REVENUE	RUUSE TAX INDE	CK-100080076632	576580	SOFTWARE
	663.53 /				
96.12	WA STATE DEPT OF REVENUE	RUUSE TAX INDE	CK-100080076635	576580	TELEPHONE
	/				
226.95	WA STATE DEPT OF REVENUE	RUUSE TAX INDE	CK-100080076635	576580	TELEPHONE
	/				
00570157	WA STATE DEPT OF REVENUE	INFLEET FEB SA	-	578571	DEPOSIT-SALES TAX
295.04	03/19				
	OR CITY OF SPOKANE				
80076646	WASHINGTON DENTAL SERVICE OR	IT1258942	VP-155726000	578774	INSURANCE CLAIMS
38,796.91	03/20				
	CITY OF SPOKANE				
00570061	WATER DEPARTMENT	ITFEB 2020	VP-155469000	578296	PARKING/TOLLS
(LOCAL	17.45 03/17				
	IMPREST FUND				
00570061	WATER DEPARTMENT	ITFEB 2020	VP-155469000	578296	PERMITS/OTHER FEES
58.00	03/17				
	IMPREST FUND				
00570061	WATER DEPARTMENT	ITFEB 2020	VP-155469000	578296	REPAIR &
MAINTENANCE	13.02 03/17				
	IMPREST FUND				
00570138	WATERCO OF THE PACIFIC NORTH	IT0537533	VP-155591000	578602	OPERATING SUPPLIES
209.79	03/19				
	WEST, INC				
80076600	WEBQA INC	CP1297191219	SC-2017-0888000	577721	SOFTWARE
MAINTENANCE	1,800.00 03/19				
	DBA GOVQA				
80076502	WEINSTEIN WHOLESALERS SOLUTIONS	IT239396	VP-155589000	578283	OPERATING SUPPLIES
563.26	03/17				
	INC				
80076552	WENDLE FORD NISSAN ISUZU	IT1542754	VP-155628000	578382	VEHICLE REPAIR &
MAI	162.58 03/18				
80076552	WENDLE FORD NISSAN ISUZU	IT1542560	VP-155628000	578383	VEHICLE REPAIR &
MAI	124.46 03/18				
80076602	WESTERN HEARING AID CENTER INC	IT2440623	VP-155652000	578682	SERVICE
REIMBURSEMENT	58.20 03/19				
00570050	WILLIAM PERKINS	IT42359	VP-155582000	578286	REFUNDS
113.27	03/17				
	4104 W OLYMPIC AVE				
80076465	WILLIS OF SEATTLE INC OR	CP2623725	SC-2018-0196000	577823	INSURANCE CLAIMS
6,864.00	03/16				
	CITY OF SPOKANE TREASURER				

REPORT: PG3610
DATE: 03/23/20
SYSTEM: FMSAP
PAGE: 15
USER: MANAGER
RUN NO: 12

CITY OF SPOKANE
APPROVAL DETAIL LISTING

CHECK	VENDOR NAME	INVOICE	P.O. NUMBER	INDEX	DESCRIPTION
AMOUNT	MM/DD				

80076466 WINGFOOT COMMERCIAL TIRE	CP1971126187	SC-2019-0855000	577610 EQUIPMENT
REPAIRS/MA 2,358.77 03/16			
SYSTEMS LLC DBA GOODYEAR TIRE			
80076466 WINGFOOT COMMERCIAL TIRE	CP1971126383	SC-2019-0855000	578215 EQUIPMENT
REPAIRS/MA 211.15 03/16			
SYSTEMS LLC DBA GOODYEAR TIRE			
80076466 WINGFOOT COMMERCIAL TIRE	CP1971126382	SC-2019-0855000	578216 EQUIPMENT
REPAIRS/MA 211.15 03/16			
SYSTEMS LLC DBA GOODYEAR TIRE			
80076466 WINGFOOT COMMERCIAL TIRE	CP1971126326	SC-2019-0855000	578217 EQUIPMENT
REPAIRS/MA 2,308.68 03/16			
SYSTEMS LLC DBA GOODYEAR TIRE			
80076464 WSF LLC	CP29438	SC-2018-0424000	577715 EQUIPMENT
REPAIRS/MA 1,300.23 03/16			
dba WESTERN SYSTEMS &			
80076603 XO COMMUNICATIONS INC	IT0337268991	VP-155656000	578635 TELEPHONE
34.91 03/19			
C/O VERIZON			
80076603 XO COMMUNICATIONS INC	IT0337232795	VP-155672000	578636 TELEPHONE
61.62 03/19			
C/O VERIZON			
80076604 ZENCITY TECHNOLOGIES US INC	CP1104	SC-2019-0783000	577738 CAPITALIZED
SOFTWARE 26,136.00 03/19			

TOTAL			3,260,773.46

REPORT: PG3620
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 12

APPROVAL FUND SUMMARY

DATE: 03/23/20
TIME: 09:06
PAGE: 1

FUND	FUND NAME	AMOUNT
0100	GENERAL FUND	221,989.78
1100	STREET FUND	202,882.23
1200	CODE ENFORCEMENT FUND	49.00
1360	MISCELLANEOUS GRANTS FUND	0.00
1380	TRAFFIC CALMING MEASURES	81,346.75
1400	PARKS AND RECREATION FUND	1,036.03
1460	PARKING METER REVENUE FUND	14,339.87
1570	INTERMODAL FACILITY OPERATION	85,000.00
1590	HOTEL/MOTEL TAX FUND	10,089.32
1630	COMBINED COMMUNICATIONS CENTER	446.79
1910	CRIMINAL JUSTICE ASSISTANCE FD	14,546.97
1940	CHANNEL FIVE EQUIPMENT RESERVE	14,952.36
1970	FIRE/EMS FUND	3,651.48
3200	ARTERIAL STREET FUND	26,898.89
4100	WATER DIVISION	186,252.73
4250	INTEGRATED CAPITAL MANAGEMENT	111,258.55
4300	SEWER FUND	547,731.16
4480	SOLID WASTE FUND	289,866.75
4600	GOLF FUND	393.00
4700	DEVELOPMENT SVCS CENTER	627.74
5100	FLEET SERVICES FUND	148,684.10
5200	PUBLIC WORKS AND UTILITIES	979.38
5300	IT FUND	46,548.44
5310	IT CAPITAL REPLACEMENT FUND	46,464.00
5400	REPROGRAPHICS FUND	12,853.34
5700	MY SPOKANE	45.00
5750	OFFICE OF PERFORMANCE MGMT	4,162.42
5800	RISK MANAGEMENT FUND	2,336.04
5810	WORKERS' COMPENSATION FUND	6,864.00
5830	EMPLOYEES BENEFITS FUND	719,698.63
5900	ASSET MANAGEMENT FUND OPS	113,293.38
5901	ASSET MANAGEMENT FUND CAPITAL	2,335.91
6070	FIREFIGHTERS' PENSION FUND	149,644.89
6080	POLICE PENSION FUND	77,893.47
6730	PARKING & BUSINESS IMPROV DIST	115,073.75
6920	CLAIMS CLEARING FUND	537.31
TOTAL:		3,260,773.46

REPORT: PG3630
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 12

DATE: 03/23/20
TIME:
PAGE: 1

HONORABLE MAYOR
AND COUNCIL MEMBERS

03/23/20
PAGE 2

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0020 - NONDEPARTMENTAL

CHILI'S BAR & GRILL ATTN: PARADIGM RESTAURANTS LC	NON BUSINESS LICENSES/PERMITS CHECK NO. - 00570124	236.70
ERIC PETERSEN 558 E LONGFELLOW AVE	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00570123	10.00
FLOFORM COUNTERTOPS INC ATTN: MECHELLE CALAMAYAN	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00570122	780.00
LIGHTSPEED NETWORKS INC ATTN: NATE MAYS	B&O TAXES PRIV UTIL-TELEPHONE CHECK NO. - 00570121	670.14
MOSS & BARNETT	LEGAL SERVICES ACH PMT NO. - 80076584	5,596.00
SPOKANE TRANSIT AUTHORITY	CONTRACTUAL SERVICES ACH PMT NO. - 80076641	5,953.22
SPOKANE TREATMENT AND RECOVERY SERVICES	CONTRACTUAL SERVICES ACH PMT NO. - 80076494	8,837.43
TOTAL FOR 0020 - NONDEPARTMENTAL		22,083.49

0100 - GENERAL FUND

ALTA SCIENCE & ENGINEERING INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80076428	8,216.45
ARNETTE STOLZ 3803 W GREENWOOD RD SPC 30B	DEPOSIT-CASH BAIL BONDS CHECK NO. - 00570126	1,500.00
JOHN THAYER 507 S HOWARD ST 32	DEPOSIT - RESTITUTION CHECK NO. - 00570127	25.00
THE BAIL PROJECT 1309 W DEAN AVE STE 101	DEPOSIT-CASH BAIL BONDS CHECK NO. - 00570125	500.00
US BANK P CARD PAYMENTS	PCARD ADVANCE PYMT REC ACH PMT NO. - 80076460	116,998.73
US BANK TRAVEL CARD	TRAVEL CARD ADVANCE PYMT ACH PMT NO. - 80076548	42,780.41
TOTAL FOR 0100 - GENERAL FUND		170,020.59

0230 - CIVIL SERVICE

ESKILL CORPORATION	CONTRACTUAL SERVICES ACH PMT NO. - 80076622	13,000.00
WA STATE DEPT OF REVENUE	CONTRACTUAL SERVICES -	1,157.00

HONORABLE MAYOR
AND COUNCIL MEMBERS

03/23/20
PAGE 3

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0230 - CIVIL SERVICE	14,157.00
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0260 - CITY CLERK

COWLES PUBLISHING COMPANY	ADVERTISING	
DBA THE SPOKESMAN-REVIEW	ACH PMT NO. - 80076477	36.02

TOTAL FOR 0260 - CITY CLERK	36.02
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0320 - COUNCIL

NICHOLAS ANTHONY FEDERICI	PROFESSIONAL SERVICES	
	ACH PMT NO. - 80076606	2,500.00

TOTAL FOR 0320 - COUNCIL	2,500.00
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0370 - ENGINEERING SERVICES

ABM JANITORIAL SERVICES SOUTH	LAUNDRY/JANITORIAL SERVICES	
SOUTH CENTRAL INC dba	ACH PMT NO. - 80076467	811.91

ACCOUNTING IMPREST FUND	LEGAL SERVICES	
	CHECK NO. - 00570133	10.00

FRONTIER PRECISION	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80076574	234.14

TOTAL FOR 0370 - ENGINEERING SERVICES	1,056.05
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0500 - LEGAL

THYSSENKRUPP ELEVATOR CORP	PROFESSIONAL SERVICES	
THYSSEN SOUND ELEVATOR	ACH PMT NO. - 80076499	139.03

TOTAL FOR 0500 - LEGAL	139.03
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0560 - MUNICIPAL COURT

ABSOLUTE DRUG TESTING LLC	PROFESSIONAL SERVICES	
	ACH PMT NO. - 80076468	1,570.00

LOOMIS ARMORED US INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80076488	1,078.86

TWISTED PAIR ENTERPRISES LLC	BUILDING REPAIRS/MAINTENANCE	
	CHECK NO. - 00570155	219.97

UNIVERSAL PROTECTION SERVICE	ALARM/SECURITY SERVICES	
DBA ALLIED UNIVERSAL SECURITY	ACH PMT NO. - 80076459	366.30

HONORABLE MAYOR	03/23/20
AND COUNCIL MEMBERS	PAGE 4

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0560 - MUNICIPAL COURT	3,235.13
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0650 - PLANNING SERVICES

SPOKANE COUNTY AUDITOR	LEGAL SERVICES	
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SPOKANE COUNTY COURTHOUSE	ACH PMT NO. - 80076495	425.00
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TOTAL FOR 0650 - PLANNING SERVICES	425.00
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0680 - POLICE

GALLS LLC	CLOTHING	
	ACH PMT NO. - 80076440	630.85

GALLS LLC	OPERATING SUPPLIES	
	ACH PMT NO. - 80076573	610.34

KERSHAW'S INC	OPERATING SUPPLIES	
	ACH PMT NO. - 80076581	1,369.92

PUBLIC SAFETY TESTING INC	PROFESSIONAL SERVICES	
	CHECK NO. - 00570057	370.00

TOTAL FOR 0680 - POLICE	2,981.11
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0690 - PROBATION SERVICES

DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES	
	ACH PMT NO. - 80076517	7.50

TOTAL FOR 0690 - PROBATION SERVICES	7.50
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0700 - PUBLIC DEFENDER

DUSTIN HOWIE	CLE TRAVEL	
	CHECK NO. - 00570046	475.00

JAZMYN CLARK	LODGING	
	ACH PMT NO. - 80076605	146.50

JAZMYN CLARK	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80076605	84.61

JAZMYN CLARK	PER DIEM	
	ACH PMT NO. - 80076605	95.00

MATTHEW BENDER & CO INC	PUBLICATIONS	
DBA LEXIS NEXIS MATTHEW BENDER	ACH PMT NO. - 80076529	31.85

PAUL TAPIA	LEGAL SERVICES	
TAPIA INVESTIGATIVE SERVICES	ACH PMT NO. - 80076456	357.50

HONORABLE MAYOR
AND COUNCIL MEMBERS

03/23/20
PAGE 5

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

PROVOST PROFESSIONAL INVESTIGATIONS	LEGAL SERVICES	
	ACH PMT NO. - 80076450	436.10

THOMSON WEST	PUBLICATIONS	
WEST PUBLISHING PAYMENT CTR	ACH PMT NO. - 80076457	1,097.93

TOTAL FOR 0700 - PUBLIC DEFENDER	2,724.49
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0860 - TREASURY SERVICES

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80076506	46.50
LOOMIS ARMORED US INC	CONTRACTUAL SERVICES ACH PMT NO. - 80076488	825.78
SPOKANE COUNTY TREASURER	LODGING ACH PMT NO. - 80076496	1,307.09
SPOKANE COUNTY TREASURER	REGISTRATION/SCHOOLING ACH PMT NO. - 80076496	445.00
TOTAL FOR 0860 - TREASURY SERVICES		2,624.37

1100 - STREET FUND

ABM JANITORIAL SERVICES SOUTH SOUTH CENTRAL INC dba	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80076467	1,111.77
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80076510	201,673.45
INLAND POWER & LIGHT CO	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80076580	28.56
STREET DEPT IMPREST FUND	OPERATING SUPPLIES CHECK NO. - 00570059	6.83
XO COMMUNICATIONS INC C/O VERIZON	TELEPHONE ACH PMT NO. - 80076603	61.62
TOTAL FOR 1100 - STREET FUND		202,882.23

1200 - CODE ENFORCEMENT FUND

CRITTER CONTROL OF GREATER SPOKANE	CONTRACTUAL SERVICES ACH PMT NO. - 80076434	49.00
TOTAL FOR 1200 - CODE ENFORCEMENT FUND		49.00

1360 - MISCELLANEOUS GRANTS FUND

HONORABLE MAYOR
AND COUNCIL MEMBERS

03/23/20
PAGE 6

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ALTA SCIENCE & ENGINEERING INC	CONTRACTUAL SERVICES ACH PMT NO. - 80076428	8,216.45
ALTA SCIENCE & ENGINEERING INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80076428	8,216.45-
TOTAL FOR 1360 - MISCELLANEOUS GRANTS FUND		0.00

1380 - TRAFFIC CALMING MEASURES

AMERICAN TRAFFIC SOLUTIONS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80076558	81,246.75
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GILBERT PRICE	PHOTO RED FINES	
7017 W KENDRICK AVE	CHECK NO. - 00570049	100.00

TOTAL FOR 1380 - TRAFFIC CALMING MEASURES	81,346.75
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1400 - PARKS AND RECREATION FUND

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80076506	963.50
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WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	72.53
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TOTAL FOR 1400 - PARKS AND RECREATION FUND	1,036.03
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1460 - PARKING METER REVENUE FUND

ACCOUNTING IMPREST FUND	OPERATING SUPPLIES CHECK NO. - 00570133	1.95
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DUNCAN PARKING TECHNOLOGIES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80076438	4,532.00
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LOOMIS ARMORED US INC	CONTRACTUAL SERVICES ACH PMT NO. - 80076488	1,007.39
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PARKEON INC DBA FLOWBIRD INC	CONTRACTUAL SERVICES ACH PMT NO. - 80076448	570.00
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PROFESSIONAL ACCOUNT MANAGEMENT LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80076637	8,177.80
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WA STATE DEPT OF REVENUE	CONTRACTUAL SERVICES -	50.73
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TOTAL FOR 1460 - PARKING METER REVENUE FUND	14,339.87
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1570 - INTERMODAL FACILITY OPERATION

HONORABLE MAYOR AND COUNCIL MEMBERS	03/23/20 PAGE 7
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GOODALE & BARBIERI COMPANY	DEP W/EXTERNAL FISCAL AGENT ACH PMT NO. - 80076575	85,000.00
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TOTAL FOR 1570 - INTERMODAL FACILITY OPERATION	85,000.00
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1590 - HOTEL/MOTEL TAX FUND

LILAC BLOOMSDAY ASSOCIATION	CONTRACTUAL SERVICES CHECK NO. - 00570053	10,089.32
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TOTAL FOR 1590 - HOTEL/MOTEL TAX FUND	10,089.32
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1630 - COMBINED COMMUNICATIONS CENTER

FIRSTWATCH SOLUTIONS INC	CONTRACTUAL SERVICES	
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	ACH PMT NO. - 80076484	387.27
THE MEN'S WEARHOUSE INC	CLOTHING ALTERATIONS & REPAIRS CHECK NO. - 00570054	25.05
WA STATE DEPT OF REVENUE	CONTRACTUAL SERVICES -	34.47
TOTAL FOR 1630 - COMBINED COMMUNICATIONS CENTER		446.79
1910 - CRIMINAL JUSTICE ASSISTANCE FD		
ALCOHOL MONITORING SYSTEMS INC	PROFESSIONAL SERVICES ACH PMT NO. - 80076427	14,082.97
WA STATE DEPT OF CORRECTIONS SPOKANE WORK CREW	WA DEPT OF CORRECTIONS ACH PMT NO. - 80076461	464.00
TOTAL FOR 1910 - CRIMINAL JUSTICE ASSISTANCE FD		14,546.97
1940 - CHANNEL FIVE EQUIPMENT RESERVE		
ADVANCED BROADCAST SOLUTIONS	COMMUNICATIONS EQUIPMENT ACH PMT NO. - 80076608	14,952.36
TOTAL FOR 1940 - CHANNEL FIVE EQUIPMENT RESERVE		14,952.36
1970 - FIRE/EMS FUND		
ALEXIS R MOORE	PER DIEM ACH PMT NO. - 80076505	146.00
ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80076508	17.70
HONORABLE MAYOR AND COUNCIL MEMBERS		03/23/20 PAGE 8
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
AMERICAN LOCK & KEY	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80076471	81.68
AMERICAN LOCK & KEY	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80076471	27.22
BOUND TREE MEDICAL LLC	SAFETY SUPPLIES CHECK NO. - 00570041	1,160.25
BRENNEN J COOKE	REGISTRATION/SCHOOLING ACH PMT NO. - 80076555	685.00
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80076520	709.27
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80076520	33.95
GALLS LLC	CLOTHING ACH PMT NO. - 80076573	39.14
GALLS LLC	CLOTHING ALTERATIONS & REPAIRS ACH PMT NO. - 80076573	35.60

GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076521	26.65
JOSEPH DANON	REGISTRATION/SCHOOLING ACH PMT NO. - 80076569	125.00
KYOCERA DOCUMENT SOLUTIONS AMERICA INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80076582	485.87
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	43.24
XO COMMUNICATIONS INC C/O VERIZON	TELEPHONE ACH PMT NO. - 80076603	34.91

TOTAL FOR 1970 - FIRE/EMS FUND	-----	3,651.48
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3200 - ARTERIAL STREET FUND

CAMERON-REILLY LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80076614	12,028.39
DAVID EVANS AND ASSOCIATES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80076436	3,436.00
SARAH THOMPSON MOORE	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80076444	11,434.50

TOTAL FOR 3200 - ARTERIAL STREET FUND	-----	26,898.89
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4100 - WATER DIVISION

HONORABLE MAYOR
AND COUNCIL MEMBERS

03/23/20
PAGE 9

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ACCESS INFORMATION HOLDINGS	CONTRACTUAL SERVICES ACH PMT NO. - 80076556	645.00
ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80076469	1,907.50
CENTURYLINK	TELEPHONE CHECK NO. - 00570043	817.55
CORE & MAIN LP	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80076476	2,623.22
FIKES NORTHWEST INC/DIV OF VIKING LOGIC INC	CONTRACTUAL SERVICES CHECK NO. - 00570119	40.71
FIRST IMPRESSIONS CREATIVE PRINTING INC	PRINTING/BINDING/REPRO CHECK NO. - 00570139	310.37
GENE OSBURN 2113 W CADEN AVE	REFUNDS CHECK NO. - 00570052	3,121.94
IDAHO WASHINGTON AQUIFER COLLABORATIVE INC	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00570047	1,000.00
INDUSTRIAL SOFTWARE SOLUTIONS- WONDERWARE LLC	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80076578	11,216.70

INLAND PACIFIC HOSE & FITTINGS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80076579	2,866.79
IT FOUNG CHAN PO BOX 11306	REFUNDS CHECK NO. - 00570051	57.41
M & L SUPPLY CO INC	INVENTORY PURCHASES FOR WATER CHECK NO. - 00570129	26,863.06
MURRAYSMITH INC	CONTRACTUAL SERVICES ACH PMT NO. - 80076585	4,725.00
NEPTUNE TECHNOLOGY GROUP INC	MINOR EQUIPMENT ACH PMT NO. - 80076587	25,182.00
OXARC INC	OPERATING SUPPLIES ACH PMT NO. - 80076534	425.39
SAJB-WELLHEAD IMPLEMENTATION BOARD PROGRAM	CONTRACTUAL SERVICES ACH PMT NO. - 80076540	25,200.00
SITEONE LANDSCAPE SUPPLY LLC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80076592	723.14
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-SALES TAX CHECK NO. - 00570164	53.96
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00570164	78,146.25
SPOKANE COUNTY TREASURER	PERMITS/OTHER FEES ACH PMT NO. - 80076496	125.00

HONORABLE MAYOR
AND COUNCIL MEMBERS

03/23/20
PAGE 10

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WATER DEPARTMENT IMPREST FUND	PARKING/TOLLS (LOCAL) CHECK NO. - 00570061	17.45
WATER DEPARTMENT IMPREST FUND	PERMITS/OTHER FEES CHECK NO. - 00570061	58.00
WATER DEPARTMENT IMPREST FUND	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00570061	13.02
WILLIAM PERKINS 4104 W OLYMPIC AVE	REFUNDS CHECK NO. - 00570050	113.27

TOTAL FOR 4100 - WATER DIVISION

186,252.73

4250 - INTEGRATED CAPITAL MANAGEMENT

APOLLO INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80076429	9,423.73
BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80076562	2,411.91
DW EXCAVATING INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80076439	47,633.76
HISTORICAL RESEARCH ASSOCIATES	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80076577	2,189.36
IT FOUNG CHAN	REFUNDS	

PO BOX 11306	CHECK NO. - 00570051	7.09
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00570164	49,592.70
TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT		111,258.55
4300 - SEWER FUND		
IT FOUNG CHAN PO BOX 11306	REFUNDS CHECK NO. - 00570051	8.61
TOTAL FOR 4300 - SEWER FUND		8.61
4310 - SEWER MAINTENANCE DIVISION		
ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80076507	257.81
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80076560	59.14
BETTER BODY FITNESS INC	OPERATING SUPPLIES CHECK NO. - 00570136	7,944.26
HONORABLE MAYOR AND COUNCIL MEMBERS		03/23/20 PAGE 11
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80076564	1,281.79
CONTRACT DESIGN ASSOCIATES INC	OFFICE FURNITURE (NON CAPITAL) ACH PMT NO. - 80076566	999.97
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80076557	195.00
SPOKANE ARTS FUND	CONTRACTUAL SERVICES ACH PMT NO. - 80076593	3,500.00
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00570164	55,924.66
SPOKANE ROOFING COMPANY INC	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00570037	57,145.00
STELLAR INDUSTRIAL SUPPLY INC	SAFETY SUPPLIES ACH PMT NO. - 80076595	509.33
WSF LLC dba WESTERN SYSTEMS &	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80076464	1,300.23
TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION		129,117.19
4320 - RIVERSIDE PARK RECLAMATION FAC		
ALFA LAVAL INC	OPERATING SUPPLIES ACH PMT NO. - 80076470	3,090.72
APSCO LLC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80076509	11,448.44

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80076472	99,621.34
CENTURYLINK	TELEPHONE CHECK NO. - 00570043	65.70
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80076563	4,491.10
CINTAS CORPORATION NO 3 LOC 606	SAFETY SUPPLIES ACH PMT NO. - 80076563	446.49
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80076565	171.87
CONTROL SOLUTIONS NW INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80076515	277.28
GRANICH ENGINEERED PRODUCTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80076522	28,177.88
HACH COMPANY AMERICAN SIGMA	OPERATING SUPPLIES CHECK NO. - 00570045	3,161.58

HONORABLE MAYOR
AND COUNCIL MEMBERS

03/23/20
PAGE 12

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

INLAND ENVIRONMENTAL RESOURCES INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80076487	6,346.15
JAMES HEITZMAN 1543 PLACER WAY	RECRUITMENT TRAVEL EXPENSE CHECK NO. - 00570055	873.50
JOHNSON CONTROLS FIRE PROTECTION	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80076630	14,757.26
LARS H HENDRON	LOCAL MILEAGE ACH PMT NO. - 80076504	17.25
LINKO TECHNOLOGY INC	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80076632	9,898.00
NICHOLAS GUERRA	MINOR SAFETY EQUIPMENT CHECK NO. - 00570044	180.00
OLIN CORPORATION CHLOR ALKALI	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80076491	6,306.32
PACIFIC POWER GROUP LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80076636	9,247.27
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00570164	46,404.84
SVL ANALYTICAL INC	TESTING SERVICES ACH PMT NO. - 80076497	126.00
TESTAMERICA LABORATORIES INC DBA EUROFINS TESTAMERICA	TESTING SERVICES ACH PMT NO. - 80076498	863.50
UNITED TECHNOLOGY CORP dba OTIS ELEVATOR CO	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80076458	1,698.84
VISIONARY COMMUNICATIONS, INC	TELEPHONE CHECK NO. - 00570060	73.12

WA STATE DEPT OF ECOLOGY	PERMITS/OTHER FEES	
	ACH PMT NO. - 80076501	132,769.80
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED)	
	-	880.92
TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC		381,395.17

4330 - STORMWATER

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80076560	4,555.88
AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80076560	10.11
CENTURYLINK	TELEPHONE	
	CHECK NO. - 00570137	65.70

HONORABLE MAYOR
AND COUNCIL MEMBERS

03/23/20
PAGE 13

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WA STATE DEPT OF ECOLOGY	PERMITS/OTHER FEES	
	CHECK NO. - 00570156	32,578.50
TOTAL FOR 4330 - STORMWATER		37,210.19

4480 - SOLID WASTE FUND

IT FOUNG CHAN	REFUNDS	
PO BOX 11306	CHECK NO. - 00570051	4.23
SPOKANE CITY TREASURER	REFUNDS	
	CHECK NO. - 00570058	423.00
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-REFUSE COLLECTION TAX	
	CHECK NO. - 00570164	8.21
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-SALES TAX	
	CHECK NO. - 00570164	1,294.47
TOTAL FOR 4480 - SOLID WASTE FUND		1,729.91

4490 - SOLID WASTE DISPOSAL

AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80076612	9,931.91
BANNER FURNACE & FUEL	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80076473	140.48
BROADWAY INDUSTRIAL SUPPLY LLC	OPERATING SUPPLIES	
	ACH PMT NO. - 80076474	574.85
BROADWAY TRUCK STOP/DIV OF ALSAKER CORP	MOTOR FUEL-OUTSIDE VENDOR	
	CHECK NO. - 00570042	87.89
DICK IRVIN INC.	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80076481	1,522.43
DIVCO INC	EQUIPMENT REPAIRS/MAINTENANCE	

	ACH PMT NO. - 80076619	4,929.02
ELJAY OIL CO INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80076518	419.59
ELJAY OIL CO INC	MOTOR FUEL-OUTSIDE VENDOR	
	ACH PMT NO. - 80076572	1,273.32
FASTENAL CO	PERSONAL PROTECTIVE EQUIPMENT	
	ACH PMT NO. - 80076520	37.05
HITACHI ZOSEN INOVA U.S.A.	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80076524	1,282.65
KIRKLAND DYNAMICS LLC	MACHINERY/EQUIPMENT	
	ACH PMT NO. - 80076443	6,450.00

HONORABLE MAYOR
AND COUNCIL MEMBERS

03/23/20
PAGE 14

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

KNIGHT CONSTRUCTION & SUPPLY INC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80076631	4,115.64
LECCO ENTERPRISES LLC	EQUIPMENT REPAIRS/MAINTENANCE	
EASTSIDE ELECTRIC MOTORS LLC	ACH PMT NO. - 80076620	1,628.06
MULTICARE HEALTH SYSTEMS	MEDICAL SERVICES	
DBA MULTICARE CENTERS OF	CHECK NO. - 00570056	1,696.25
NALCO CO	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80076634	2,717.27
NORCO INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80076588	499.15
NORTHSTAR CHEMICAL INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80076589	5,763.86
OIL RE-REFINING CO INC	HAZARDOUS WASTE DISPOSAL	
	ACH PMT NO. - 80076490	290.00
PETE LIEN & SONS INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80076537	28,336.38
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE	
	CHECK NO. - 00570164	16,273.70
THE MAHER CORP DBA RISK MGMT PROFESSIONALS	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80076597	5,231.13
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES	
	-	114.16
WATERCO OF THE PACIFIC NORTH WEST, INC	OPERATING SUPPLIES	
	CHECK NO. - 00570138	209.79

TOTAL FOR 4490 - SOLID WASTE DISPOSAL	93,524.58
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4500 - SOLID WASTE COLLECTION

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS	
	ACH PMT NO. - 80076506	201.50
BIG BELLY SOLAR LLC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80076561	77,638.29

HOTSY OF SPOKANE LLC	OPERATING SUPPLIES	
	ACH PMT NO. - 80076525	788.44

SPOKANE CITY TREASURER OR	WA DEPT OF REVENUE	
WASH STATE DEPT OF REVENUE	CHECK NO. - 00570164	80,972.90

TOTAL FOR 4500 - SOLID WASTE COLLECTION	159,601.13
-----------------------------------------	------------

4530 - SOLID WASTE LANDFILLS

HONORABLE MAYOR
AND COUNCIL MEMBERS

03/23/20
PAGE 15

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CENTURYLINK	TELEPHONE	
	CHECK NO. - 00570043	116.00

UNITEC DORSH LLC	MACHINERY/EQUIPMENT	
C/O UNITEC CORPORATION	ACH PMT NO. - 80076598	34,895.13

TOTAL FOR 4530 - SOLID WASTE LANDFILLS	35,011.13
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4600 - GOLF FUND

ACRANET CBS BRANCH/DIV OF	BACKGROUND CHECKS	
CBS REPORTING INC	ACH PMT NO. - 80076506	393.00

TOTAL FOR 4600 - GOLF FUND	393.00
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4700 - DEVELOPMENT SVCS CENTER

DELL MARKETING LP	MINOR EQUIPMENT	
%DELL USA LP	ACH PMT NO. - 80076478	414.74

SPOKANE COUNTY AUDITOR	PROTECTIVE INSPECTION FEES	
SPOKANE COUNTY COURTHOUSE	ACH PMT NO. - 80076495	104.50

SPOKANE COUNTY AUDITOR	STREET/CURB PERMITS	
SPOKANE COUNTY COURTHOUSE	ACH PMT NO. - 80076495	108.50

TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER	627.74
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5100 - FLEET SERVICES FUND

ADVANCE AUTO PARTS	VEHICLE REPAIR & MAINT SUPPLY	
	CHECK NO. - 00570118	2.66

ASSETWORKS	SOFTWARE MAINTENANCE	
	ACH PMT NO. - 80076611	51,604.50

BATTERY SYSTEMS INC	VEHICLE REPAIR & MAINT SUPPLY	
	ACH PMT NO. - 80076511	400.32

BRIDGESTONE AMERICAS INC	EQUIPMENT REPAIRS/MAINTENANCE	
dba GCR TIRES & SERVICE	ACH PMT NO. - 80076512	272.25

BRIDGESTONE AMERICAS INC	VEHICLE REPAIR & MAINT SUPPLY	
dba GCR TIRES & SERVICE	ACH PMT NO. - 80076512	1,895.15

CLEAN ENERGY INC	CONTRACTUAL SERVICES ACH PMT NO. - 80076433	17,712.74
CONNELL OIL INC DBA CO-ENERGY	LUBRICANTS ACH PMT NO. - 80076514	1,046.31
CUMMINS NORTHWEST LLC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076516	2,138.40

HONORABLE MAYOR
AND COUNCIL MEMBERS

03/23/20
PAGE 16

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

DOBBS HEAVY DUTY HOLDINGS LLC DBA WESTERN TRUCK CENTER	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076553	9,265.50
EVERGREEN STATE TOWING LLC DBA SPOKANE VALLEY TOWING	TOWING EXPENSE ACH PMT NO. - 80076519	393.13
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076521	761.65
HASKINS STEEL CO INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076523	116.51
HI-LINE ELECTRIC CO	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00570120	186.39
INLAND PACIFIC HOSE & FITTINGS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076526	273.24
KENWORTH SALES COMPANY	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076528	2,426.89
LEAVITT MACHINERY USA INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00570128	2,077.01
MOTION AUTO SUPPLY PARTS WHOLESALERS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076530	51.48
MOTION INDUSTRIES INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076531	405.06
MURL'S DRIVELINE SERVICE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80076532	227.38
NAPA AUTO PARTS GENUINE PARTS CO	MINOR EQUIPMENT ACH PMT NO. - 80076533	157.19
NAPA AUTO PARTS GENUINE PARTS CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076586	269.37
NOVUS AUTO GLASS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80076489	79.95
O'REILLY AUTOMOTIVE STORES INC dba FIRST CALL	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00570130	267.37
PACWEST MACHINERY LLC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076535	2,721.51
PAPE MACHINERY INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076536	310.44
RACOM CORPORATION	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80076451	7,731.90
RWC INTERNATIONAL LTD	VEHICLE REPAIR & MAINT SUPPLY	

	ACH PMT NO. - 80076539	52.09
SIX ROBBLEES INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00570131	154.20

HONORABLE MAYOR
AND COUNCIL MEMBERS

03/23/20
PAGE 17

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80076454	16,985.16
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076543	8,583.67
SPOKANE HOUSE OF HOSE INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076544	1,720.61
TACOMA SCREW PRODUCTS INC ATTN: ACCOUNTS RECEIVABLE	MINOR EQUIPMENT ACH PMT NO. - 80076545	35.31
TOBY'S BODY & FENDER INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80076500	12,622.42
TRANSPORT EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076547	64.51
WA STATE DEPT OF REVENUE OR CITY OF SPOKANE	DEPOSIT-SALES TAX CHECK NO. - 00570157	295.04
WENDLE FORD NISSAN ISUZU	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80076552	287.04
WINGFOOT COMMERCIAL TIRE SYSTEMS LLC DBA GOODYEAR TIRE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80076466	5,089.75
TOTAL FOR 5100 - FLEET SERVICES FUND		148,684.10

5200 - PUBLIC WORKS AND UTILITIES

DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80076571	230.00
MARLENE C FEIST	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80076503	11.00
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00570164	738.38
TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES		979.38

5300 - IT FUND

CONVERGE ONE INC	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80076567	9,708.00
DC GROUP INC	HARDWARE MAINTENANCE ACH PMT NO. - 80076570	2,559.15
DEXON COMPUTER INC	MINOR EQUIPMENT ACH PMT NO. - 80076480	2,117.00
NORTHWEST OPEN ACCESS NETWORK	TELEPHONE ACH PMT NO. - 80076635	3,630.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

PITNEY BOWES	OPERATING RENTALS/LEASES CHECK NO. - 00570148	12,443.55
RIVER PARK SQUARE LLC	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80076638	600.00
SPOKANE COUNTY TREASURER	SOFTWARE MAINTENANCE ACH PMT NO. - 80076594	13,179.26
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	188.41
WA STATE DEPT OF REVENUE	TELEPHONE -	323.07
WEBQA INC DBA GOVQA	SOFTWARE MAINTENANCE ACH PMT NO. - 80076600	1,800.00
TOTAL FOR 5300 - IT FUND		46,548.44

5310 - IT CAPITAL REPLACEMENT FUND

INTELLECTYX INC	CAPITALIZED SOFTWARE ACH PMT NO. - 80076628	20,328.00
ZENCITY TECHNOLOGIES US INC	CAPITALIZED SOFTWARE ACH PMT NO. - 80076604	26,136.00
TOTAL FOR 5310 - IT CAPITAL REPLACEMENT FUND		46,464.00

5400 - REPROGRAPHICS FUND

MARK ANDY INC DBA MARK ANDY PRINT PRODUCTS	HARDWARE MAINTENANCE ACH PMT NO. - 80076633	12,853.34
TOTAL FOR 5400 - REPROGRAPHICS FUND		12,853.34

5700 - MY SPOKANE

ACRANET CBS BRANCH/DIV OF CBS REPORTING INC	BACKGROUND CHECKS ACH PMT NO. - 80076506	45.00
TOTAL FOR 5700 - MY SPOKANE		45.00

5750 - OFFICE OF PERFORMANCE MGMT

DUSTY FREDRICKSON	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80076485	89.92
INFINITE INNOVATIONS LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80076627	4,072.50

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 5750 - OFFICE OF PERFORMANCE MGMT		4,162.42
5800 - RISK MANAGEMENT FUND		
US BANK OR CITY TREASURER	INSURANCE CLAIMS	
LIABILITY CLAIMS	ACH PMT NO. - 80076549	2,336.04
TOTAL FOR 5800 - RISK MANAGEMENT FUND		2,336.04
5810 - WORKERS' COMPENSATION FUND		
WILLIS OF SEATTLE INC OR	INSURANCE CLAIMS	
CITY OF SPOKANE TREASURER	ACH PMT NO. - 80076465	6,864.00
TOTAL FOR 5810 - WORKERS' COMPENSATION FUND		6,864.00
5830 - EMPLOYEES BENEFITS FUND		
DELL MARKETING LP	OFFICE SUPPLIES	
%DELL USA LP	ACH PMT NO. - 80076478	198.51
KAISER FOUNDATION HEALTH PLAN	INSURANCE CLAIMS	
OF WASHINGTON	ACH PMT NO. - 80076624	202,937.13
KEPRO ACQUISITIONS, INC	PROFESSIONAL SERVICES	
	ACH PMT NO. - 80076442	4,500.00
PREMERA BLUE CROSS OR	INSURANCE CLAIMS	
SPOKANE CITY TREASURER	ACH PMT NO. - 80076538	471,874.08
REHN & ASSOCIATES	INSURANCE ADMINISTRATION	
SPOKANE CITY TREASURER	ACH PMT NO. - 80076452	1,392.00
WASHINGTON DENTAL SERVICE OR	INSURANCE CLAIMS	
CITY OF SPOKANE	ACH PMT NO. - 80076646	38,796.91
TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND		719,698.63
5900 - ASSET MANAGEMENT FUND OPS		
AVISTA CORPORATION	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80076559	14,744.65
AVISTA CORPORATION	UTILITY NATURAL GAS	
	ACH PMT NO. - 80076559	2,720.39
CAMTEK INC	OTHER IMPROVEMENTS	
	ACH PMT NO. - 80076475	4,803.51
DENNIS CLEAVENGER	BUILDING REPAIRS/MAINTENANCE	
DBA DENNIS CLEAVENGER CONST	ACH PMT NO. - 80076479	3,286.60

HONORABLE MAYOR
AND COUNCIL MEMBERS

03/23/20
PAGE 20

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

FIREPOWER INC	BUILDING REPAIRS/MAINTENANCE
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	ACH PMT NO. - 80076483	441.05
IBEX FLOORING LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80076486	653.40
PACIFIC POWER GROUP LLC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80076492	217.80
RESOURCE SYNERGY LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80076591	1,227.72
SPOKANE ARTS FUND	CONTRACTUAL SERVICES ACH PMT NO. - 80076593	84,635.00
WEINSTEIN WHOLESALERS SOLUTIONS INC	OPERATING SUPPLIES ACH PMT NO. - 80076502	563.26
TOTAL FOR 5900 - ASSET MANAGEMENT FUND OPS		113,293.38
5901 - ASSET MANAGEMENT FUND CAPITAL		
NW EMERGENCY VEHICLE GRAPHICS	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80076590	2,335.91
TOTAL FOR 5901 - ASSET MANAGEMENT FUND CAPITAL		2,335.91
6200 - FIREFIGHTERS' PENSION FUND		
ADVANCED HEARING AID CTR INC	SERVICE REIMBURSEMENT CHECK NO. - 00570134	115.50
INTEGRITY CARE & STAFFING INC	SERVICE REIMBURSEMENT CHECK NO. - 00570141	1,680.00
JAMES KERNS	SERVICE REIMBURSEMENT CHECK NO. - 00570142	39.95
JAMES THOMPSON	SERVICE REIMBURSEMENT CHECK NO. - 00570154	80.79
LAWRENCE D MUMMEY	SERVICE REIMBURSEMENT ACH PMT NO. - 80076607	8.29
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80076538	83,487.92
RIVERVIEW CARE CENTER	SERVICE REIMBURSEMENT CHECK NO. - 00570150	51,620.00
RIVERVIEW CARE CENTER	SERVICE REIMBURSEMENT CHECK NO. - 00570150	2,726.00
ROSAUER'S PHARMACY	SERVICE REIMBURSEMENT CHECK NO. - 00570151	86.49
HONORABLE MAYOR AND COUNCIL MEMBERS		03/23/20 PAGE 21
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
ROYAL PARK CARE CENTER, LLC	SERVICE REIMBURSEMENT CHECK NO. - 00570152	9,579.00
ROYAL PARK CARE CENTER, LLC	SERVICE REIMBURSEMENT CHECK NO. - 00570152	162.75

WESTERN HEARING AID CENTER INC	SERVICE REIMBURSEMENT	
	ACH PMT NO. - 80076602	58.20

TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND	149,644.89
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6300 - POLICE PENSION

ANDY'S HOME CARE, INC	SERVICE REIMBURSEMENT	
DBA LOVE IN HOME SENIOR CARE	CHECK NO. - 00570135	6,389.20
DEBORAH L MILLER	SERVICE REIMBURSEMENT	
dba PROFESSIONAL HEARING	CHECK NO. - 00570149	5,000.00
HOME CARE ASSISTANCE OF	SERVICE REIMBURSEMENT	
WASHINGTON LLC	CHECK NO. - 00570140	5,346.68
LIFELINE SYSTEMS CO	SERVICE REIMBURSEMENT	
	CHECK NO. - 00570144	44.50
MORAN VISTA SENIOR LIVING	SERVICE REIMBURSEMENT	
	CHECK NO. - 00570145	4,910.00
MULTICARE HEALTH SYSTEMS	SERVICE REIMBURSEMENT	
DBA MULTICARE HOSPITAL	CHECK NO. - 00570146	34.00
ORCHARD CREST RETIREMENT LLC	SERVICE REIMBURSEMENT	
	CHECK NO. - 00570147	2,865.00
ORCHARD CREST RETIREMENT LLC	SERVICE REIMBURSEMENT	
	CHECK NO. - 00570147	1,186.00
PREMERA BLUE CROSS OR	SERVICE REIMBURSEMENT	
SPOKANE CITY TREASURER	ACH PMT NO. - 80076538	49,913.28
ROSAUER'S PHARMACY	SERVICE REIMBURSEMENT	
	CHECK NO. - 00570151	1,762.09
SCOOTERS AMERICA LLC DBA	SERVICE REIMBURSEMENT	
AMERICA SEATING & MOBILITY	CHECK NO. - 00570153	442.72

TOTAL FOR 6300 - POLICE PENSION	77,893.47
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6730 - PARKING & BUSINESS IMPROV DIST

DOWNTOWN SPOKANE PARTNERSHIP	DUE TO OTHER GOVERNMENTAL UNIT	
	ACH PMT NO. - 80076437	115,073.75

TOTAL FOR 6730 - PARKING & BUSINESS IMPROV DIST	115,073.75
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HONORABLE MAYOR	03/23/20
AND COUNCIL MEMBERS	PAGE 22

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

6920 - CLAIMS CLEARING FUND

KIRSTEN BROWN	ACCOUNTS PAYABLE	
140 AVENUE B	CHECK NO. - 00570163	537.31

TOTAL FOR 6920 - CLAIMS CLEARING FUND	537.31
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TOTAL CLAIMS

3,260,773.46

REPORT: PG3640
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 12

CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

DATE: 03/23/20
TIME: 09:06
PAGE: 1

CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	2,864.53		
00570037	SPOKANE ROOFING COMPANY INC	57,145.00		
00570038	THE PEPSI BOTTLING GROUP			300.10
00570039	SPOKANE CONCRETE CUTTING INC			381.15
00570040	TRESKO MONUMENT INC			980.10
00570041	BOUND TREE MEDICAL LLC	1,160.25		
00570042	BROADWAY TRUCK STOP/DIV OF	87.89		
00570043	CENTURYLINK	999.25		
00570044	NICHOLAS GUERRA	180.00		
00570045	HACH COMPANY	3,161.58		
00570046	DUSTIN HOWIE	475.00		
00570047	IDAHO WASHINGTON AQUIFER	1,000.00		
00570049	GILBERT PRICE	100.00		
00570050	WILLIAM PERKINS	113.27		
00570051	IT FOUNG CHAN	77.34		
00570052	GENE OSBURN	3,121.94		
00570053	LILAC BLOOMSDAY ASSOCIATION	10,089.32		
00570054	THE MEN'S WEARHOUSE INC	25.05		
00570055	JAMES HEITZMAN	873.50		
00570056	MULTICARE HEALTH SYSTEMS	1,696.25		
00570057	PUBLIC SAFETY TESTING INC	370.00		
00570058	SPOKANE CITY TREASURER	423.00		
00570059	STREET DEPT IMPREST FUND	6.83		
00570060	VISIONARY COMMUNICATIONS, IN	73.12		
00570061	WATER DEPARTMENT	88.47		
00570118	ADVANCE AUTO PARTS	2.66		
00570119	FIKES NORTHWEST INC/DIV OF	40.71		
00570120	HI-LINE ELECTRIC CO	186.39		
00570121	LIGHTSPEED NETWORKS INC	670.14		
00570122	FLOFORM COUNTERTOPS INC	780.00		
00570123	ERIC PETERSEN	10.00		
00570124	CHILI'S BAR & GRILL	236.70		
00570125	THE BAIL PROJECT	500.00		
00570126	ARNETTE STOLZ	1,500.00		
00570127	JOHN THAYER	25.00		
00570128	LEAVITT MACHINERY USA INC	2,077.01		
00570129	M & L SUPPLY CO INC	26,863.06		
00570130	O'REILLY AUTOMOTIVE STORES I	267.37		
00570131	SIX ROBBLEES INC	154.20		
00570132	GROUP W MARKETING INC			2,000.00
00570133	ACCOUNTING IMPREST FUND	11.95		
00570134	ADVANCED HEARING AID CTR INC	115.50		
00570135	ANDY'S HOME CARE, INC	6,389.20		
00570136	BETTER BODY FITNESS INC	7,944.26		
00570137	CENTURYLINK	65.70		
00570138	WATERCO OF THE PACIFIC NORTH	209.79		
00570139	FIRST IMPRESSIONS CREATIVE	310.37		
00570140	HOME CARE ASSISTANCE OF	5,346.68		
00570141	INTEGRITY CARE & STAFFING IN	1,680.00		
00570142	JAMES KERNS	39.95		
00570144	LIFELINE SYSTEMS CO	44.50		
00570145	MORAN VISTA SENIOR LIVING	4,910.00		
00570146	MULTICARE HEALTH SYSTEMS	34.00		

REPORT: PG3640
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 12

CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

DATE: 03/23/20
TIME: 09:06
PAGE: 2

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00570147	ORCHARD CREST RETIREMENT LLC	4,051.00		
00570148	PITNEY BOWES	12,443.55		
00570149	DEBORAH L MILLER	5,000.00		
00570150	RIVERVIEW CARE CENTER	54,346.00		
00570151	ROSAUER'S PHARMACY	1,848.58		
00570152	ROYAL PARK CARE CENTER, LLC	9,741.75		
00570153	SCOOTERS AMERICA LLC DBA	442.72		
00570154	JAMES THOMPSON	80.79		
00570155	TWISTED PAIR ENTERPRISES LLC	219.97		
00570156	WA STATE DEPT OF ECOLOGY	32,578.50		
00570157	WA STATE DEPT OF REVENUE	295.04		
00570159	KURT THOVSON			106.00
00570160	QUILLAN FRAMSTAD			154.00
00570161	350 SPOKANE			1,816.00
00570162	KARENE LOMAN			400.00
00570163	KIRSTEN BROWN	537.31		
00570164	SPOKANE CITY TREASURER OR	329,410.07		
00570165	STRIPE RITE INC			389.75
00570166	WA STATE DEPT OF REVENUE			39,242.41
00570167	WALTER E NELSON CO			868.33
80076427	ALCOHOL MONITORING SYSTEMS I	14,082.97		
80076428	ALTA SCIENCE & ENGINEERING I	8,216.45		
80076429	APOLLO INC	9,423.73		
80076430	ARCHITECTURAL HISTORY &			7,470.98
80076431	BIG BELLY SOLAR LLC			2,710.00
80076432	CIVICPLUS, INC			44,788.54
80076433	CLEAN ENERGY INC	17,712.74		
80076434	CRITTER CONTROL OF GREATER	49.00		
80076435	ALBERT A BERGER			210.00
80076436	DAVID EVANS AND ASSOCIATES I	3,436.00		
80076437	DOWNTOWN SPOKANE PARTNERSHIP	115,073.75		
80076438	DUNCAN PARKING TECHNOLOGIES	4,532.00		
80076439	DW EXCAVATING INC	47,633.76		
80076440	GALLS LLC	630.85		
80076441	GENERAL FIRE EXTINGUISHER			941.82
80076442	KEPRO ACQUISTIONS, INC	4,500.00		
80076443	KIRKLAND DYNAMICS LLC	6,450.00		
80076444	SARAH THOMPSON MOORE	11,434.50		
80076445	NORTHEAST YOUTH CENTER			11,628.17
80076446	OGLETREE DEAKINS NASH SMOAK			
80076447	PACIFIC POWER GROUP LLC	7,966.18		
80076448	PARKEON INC	570.00		
80076449	PROJECT JOY			2,580.83
80076450	PROVOST PROFESSIONAL	436.10		
80076451	RACOM CORPORATION	7,731.90		
80076452	REHN & ASSOCIATES	1,392.00		
80076453	SINTO SENIOR CENTER			6,434.17
80076454	SOLID WASTE SYSTEMS INC	16,985.16		
80076455	SPRAGUE PEST CONTROL/DIV OF			397.94
80076456	PAUL TAPIA	357.50		
80076457	THOMSON WEST	1,097.93		
80076458	UNITED TECHNOLOGY CORP	1,698.84		
80076459	UNIVERSAL PROTECTION SERVICE	366.30		

REPORT: PG3640
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 12

CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

DATE: 03/23/20
TIME: 09:06
PAGE: 3

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80076460	US BANK P CARD PAYMENTS	116,998.73		

80076461	WA STATE DEPT OF CORRECTIONS	464.00	
80076462	WADSWORTH GOLF CONSTRUCTION		1,955.60
80076463	WEST CENTRAL COMMUNITY		6,056.25
80076464	WSF LLC	1,300.23	
80076465	WILLIS OF SEATTLE INC OR	6,864.00	
80076466	WINGFOOT COMMERCIAL TIRE	5,089.75	
80076467	ABM JANITORIAL SERVICES SOUT	1,923.68	
80076468	ABSOLUTE DRUG TESTING LLC	1,570.00	
80076469	ACTION MATERIALS	1,907.50	
80076470	ALFA LAVAL INC	3,090.72	
80076471	AMERICAN LOCK & KEY	108.90	
80076472	AVISTA UTILITIES	281,096.60	
80076473	BANNER FURNACE & FUEL	140.48	
80076474	BROADWAY INDUSTRIAL SUPPLY L	574.85	
80076475	CAMTEK INC	4,803.51	
80076476	CORE & MAIN LP	2,623.22	
80076477	COWLES PUBLISHING COMPANY	36.02	
80076478	DELL MARKETING LP	613.25	
80076479	DENNIS CLEAVENGER	3,286.60	
80076480	DEXON COMPUTER INC	2,117.00	
80076481	DICK IRVIN INC.	1,522.43	
80076482	ELJAY OIL CO INC	529.91	
80076483	FIREPOWER INC	441.05	
80076484	FIRSTWATCH SOLUTIONS INC	387.27	
80076485	DUSTY FREDRICKSON	89.92	
80076486	IBEX FLOORING LLC	653.40	
80076487	INLAND ENVIRONMENTAL RESOURC	6,346.15	
80076488	LOOMIS ARMORED US INC	2,912.03	
80076489	NOVUS AUTO GLASS	79.95	
80076490	OIL RE-REFINING CO INC	290.00	
80076491	OLIN CORPORATION	6,306.32	
80076492	PACIFIC POWER GROUP LLC	217.80	
80076493	SITEONE LANDSCAPE SUPPLY LLC	559.89	
80076494	SPOKANE TREATMENT AND	8,837.43	
80076495	SPOKANE COUNTY AUDITOR	638.00	
80076496	SPOKANE COUNTY TREASURER	1,877.09	
80076497	SVL ANALYTICAL INC	126.00	
80076498	TESTAMERICA LABORATORIES INC	863.50	
80076499	THYSSENKRUPP ELEVATOR CORP	139.03	
80076500	TOBY'S BODY & FENDER INC	12,622.42	
80076501	WA STATE DEPT OF ECOLOGY	132,769.80	
80076502	WEINSTEIN WHOLESALLES SOLUTIO	563.26	
80076503	MARLENE C FEIST	11.00	
80076504	LARS H HENDRON	17.25	
80076505	ALEXIS R MOORE	146.00	
80076506	ACRANET CBS BRANCH/DIV OF	1,649.50	
80076507	ACTION MATERIALS	257.81	
80076508	ALSCO DIVISION OF ALSCO INC	17.70	
80076509	APSCO LLC	11,448.44	
80076510	AVISTA UTILITIES	20,198.19	
80076511	BATTERY SYSTEMS INC	400.32	
80076512	BRIDGESTONE AMERICAS INC	2,167.40	

REPORT: PG3640
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 12

CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

DATE: 03/23/20
TIME: 09:06
PAGE: 4

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80076513	CATHOLIC CHARITIES			
80076514	CONNELL OIL INC	1,046.31		
80076515	CONTROL SOLUTIONS NW INC	277.28		
80076516	CUMMINS NORTHWEST LLC	2,138.40		
80076517	DEVRIES INFORMATION MANAGEME	37.50		

80076518	ELJAY OIL CO INC	811.47		
80076519	EVERGREEN STATE TOWING LLC	393.13		
80076520	FASTENAL CO	780.27		
80076521	GORDON TRUCK CENTERS INC DBA	788.30		
80076522	GRANICH ENGINEERED PRODUCTS	28,177.88		
80076523	HASKINS STEEL CO INC	116.51		
80076524	HITACHI ZOSEN INOVA U.S.A.	1,282.65		
80076525	HOTSY OF SPOKANE LLC	788.44		
80076526	INLAND PACIFIC HOSE & FITTING	273.24		
80076527	JEWEL HELPING HANDS			
80076528	KENWORTH SALES COMPANY	2,426.89		
80076529	MATTHEW BENDER & CO INC	31.85		
80076530	MOTION AUTO SUPPLY	51.48		
80076531	MOTION INDUSTRIES INC	405.06		
80076532	MURL'S DRIVELINE SERVICE	227.38		
80076533	NAPA AUTO PARTS	411.40		
80076534	OXARC INC	425.39		27.23
80076535	PACWEST MACHINERY LLC	2,721.51		
80076536	PAPE MACHINERY INC	310.44		
80076537	PETE LIEN & SONS INC	28,336.38		
80076538	PREMERA BLUE CROSS OR	605,275.28		
80076539	RWC INTERNATIONAL LTD	52.09		
80076540	SAJB-WELLHEAD IMPLEMENTATION	25,200.00		
80076541	SECOND HARVEST FOOD BANK OF			
80076542	SPOKANE NEIGHBORHOOD ACTION			
80076543	SOLID WASTE SYSTEMS INC	8,583.67		
80076544	SPOKANE HOUSE OF HOSE INC	1,720.61		
80076545	TACOMA SCREW PRODUCTS INC	35.31		
80076546	TRANSITIONS DBA TRANSITIONAL			
80076547	TRANSPORT EQUIPMENT INC	64.51		
80076548	US BANK TRAVEL CARD	42,780.41	829.80	1,353.96
80076549	US BANK OR CITY TREASURER	2,336.04		
80076550	VERIZON WIRELESS			4,172.78
80076551	VOLUNTEERS OF AMERICA OF			
80076552	WENDLE FORD NISSAN ISUZU	287.04		
80076553	DOBBS HEAVY DUTY HOLDINGS LL	9,265.50		
80076554	YWCA			
80076555	BRENNEN J COOKE	685.00		
80076556	ACCESS INFORMATION HOLDINGS	645.00		
80076557	NORTHWEST INDUSTRIAL SERVICE	195.00		
80076558	AMERICAN TRAFFIC SOLUTIONS I	81,246.75		
80076559	AVISTA CORPORATION	17,465.04		
80076560	AVISTA UTILITIES	4,625.13		
80076561	BIG BELLY SOLAR LLC	77,638.29		
80076562	BUDINGER & ASSOCIATES INC	2,411.91		
80076563	CINTAS CORPORATION NO 3	4,937.59		
80076564	CITY SERVICE VALCON LLC	1,281.79		677.49
80076565	COMCAST	171.87		

REPORT: PG3640 CITY OF SPOKANE
SYSTEM: FMSAP COUNCIL CHECK RANGE/TOTAL
USER: MANAGER
RUN NO: 12

DATE: 03/23/20
TIME: 09:06
PAGE: 5

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80076566	CONTRACT DESIGN ASSOCIATES I	999.97		
80076567	CONVERGE ONE INC	9,708.00		
80076568	CREEK AT QUALCHAN GOLF COURSE			10,747.33
80076569	JOSEPH DANON	125.00		
80076570	DC GROUP INC	2,559.15		
80076571	DEVRIES INFORMATION MANAGEMEN	200.00		
80076572	ELJAY OIL CO INC	351.53		
80076573	GALLS LLC	685.08		
80076574	FRONTIER PRECISION	234.14		

80076575	GOODALE & BARBIERI COMPANY	85,000.00	
80076576	GRAPHIC ART PRODUCTIONS DBA		206.85
80076577	HISTORICAL RESEARCH ASSOCIAT	2,189.36	
80076578	INDUSTRIAL SOFTWARE SOLUTION	11,216.70	
80076579	INLAND PACIFIC HOSE & FITTIN	2,866.79	
80076580	INLAND POWER & LIGHT CO	28.56	
80076581	KERSHAW INC	1,369.92	
80076582	KYOCERA DOCUMENT SOLUTIONS	485.87	
80076583	MARK ANDY INC	1,536.31	
80076584	MOSS & BARNETT	5,596.00	
80076585	MURRAYSMITH INC	4,725.00	
80076586	NAPA AUTO PARTS	15.16	
80076587	NEPTUNE TECHNOLOGY GROUP INC	25,182.00	
80076588	NORCO INC	499.15	
80076589	NORTHSTAR CHEMICAL INC	5,763.86	
80076590	NW EMERGENCY VEHICLE GRAPHIC	2,335.91	
80076591	RESOURCE SYNERGY LLC	1,227.72	
80076592	SITEONE LANDSCAPE SUPPLY LLC	163.25	
80076593	SPOKANE ARTS FUND	88,135.00	
80076594	SPOKANE COUNTY TREASURER	13,179.26	
80076595	STELLAR INDUSTRIAL SUPPLY IN	509.33	
80076596	SYSCO FOOD SERVICES INC		695.55
80076597	THE MAHER CORP DBA RISK MGMT	5,231.13	
80076598	UNITEC DORSH LLC	34,895.13	
80076599	WA STATE DEPT OF ECOLOGY		298.36
80076600	WEBQA INC	1,800.00	
80076601	WESTERN EQUIPMENT DISTRIBUTO		2,806.55
80076602	WESTERN HEARING AID CENTER I	58.20	
80076603	XO COMMUNICATIONS INC	96.53	
80076604	ZENCITY TECHNOLOGIES US INC	26,136.00	
80076605	JAZMYN CLARK	326.11	
80076606	NICHOLAS ANTHONY FEDERICI	2,500.00	
80076607	LAWRENCE D MUMMEY	8.29	
80076608	ADVANCED BROADCAST SOLUTIONS	14,952.36	
80076609	ALPINE BISTRO & BAKERY CO		124.61
80076610	NORTHWEST INDUSTRIAL SERVICE		
80076611	ASSETWORKS	51,604.50	
80076612	AVISTA UTILITIES	9,931.91	60,105.45
80076613	A-L COMPRESSED GASES		117.61
80076614	CAMERON-REILLY LLC	12,028.39	
80076615	CATHOLIC CHARITIES		
80076616	CONNELL OIL INC		1,079.96
80076617	STEVE CONNER		894.02
80076618	CREEK AT QUALCHAN GOLF COURS		4,280.08

REPORT: PG3640 CITY OF SPOKANE
SYSTEM: FMSAP COUNCIL CHECK RANGE/TOTAL
USER: MANAGER
RUN NO: 12

DATE: 03/23/20
TIME: 09:06
PAGE: 6

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80076619	DIVCO INC	4,929.02		
80076620	LECCO ENTERPRISES LLC	1,628.06		
80076621	ELECTRIC CITY INC			2,934.31
80076622	ESKILL CORPORATION	13,000.00		
80076623	GOODWILL INDUSTRIES OF THE			
80076624	KAISER FOUNDATION HEALTH PLA	202,937.13		
80076625	AMY GUREL			52.50
80076626	H D FOWLER COMPANY			54.95
80076627	INFINITE INNOVATIONS LLC	4,072.50		
80076628	INTELLECTYX INC	20,328.00		
80076629	INTERFAITH HOSPITALITY			
80076630	JOHNSON CONTROLS FIRE	14,757.26		
80076631	KNIGHT CONSTRUCTION &	4,115.64		

80076632	LINKO TECHNOLOGY INC	9,898.00		
80076633	MARK ANDY INC	11,317.03		
80076634	NALCO CO	2,717.27		
80076635	NORTHWEST OPEN ACCESS NETWOR	3,630.00		
80076636	PACIFIC POWER GROUP LLC	1,281.09		
80076637	PROFESSIONAL ACCOUNT	8,177.80		
80076638	RIVER PARK SQUARE LLC	600.00		
80076639	SANDBAGGERS CLUB LLC			2,413.59
80076640	SPOKANE NEIGHBORHOOD ACTION			
80076641	SPOKANE TRANSIT AUTHORITY	5,953.22		
80076642	SYSCO FOOD SERVICES INC			101.71
80076643	T & T GOLF MANAGEMENT INC			4,229.16
80076644	ULUPALAKUA RANCH INC			
80076645	VOLUNTEERS OF AMERICA OF			
80076646	WASHINGTON DENTAL SERVICE OR	38,796.91		
80076647	WILBUR ELLIS COMPANY			941.54
80076648	WILDROSE LTD dba			205.82
80076649	YWCA			
80076650	REBEKAH TUNO			
		-----	-----	-----
		3,260,773.46	829.80	230,333.55
				=====
	CITYWIDE TOTAL:			4,261,915.57

**Agenda Sheet for City Council Meeting of:**

03/30/2020

Date Rec'd

3/25/2020

Clerk's File #

CPR 2020-0003

Renews #Submitting Dept

ACCOUNTING

Cross Ref #Contact Name/Phone

MICHELLE HUGHES 6320

Project #Contact E-Mail

MHUGHES@SPOKANECITY.ORG

Bid #Agenda Item Type

Claim Item

Requisition #Agenda Item Name

5600-ACCOUNTING-PAYROLL

Agenda Wording

Report of the Mayor of pending payroll claims of previously approved obligations through: March 21, 2020.
Payroll check #556453 through check #556552 \$7,163,586.51

Summary (Background)

N/A

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Expense \$ 7,163,586.51

N/A

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil Notifications**Dept Head**

HUGHES, MICHELLE

Study Session**Division Director**

WALLACE, TONYA

Other**Finance**

HUGHES, MICHELLE

Distribution List**Legal**

PICCOLO, MIKE

For the Mayor

ORMSBY, MICHAEL

Additional Approvals**Purchasing**

PAYROLL RECAP BY FUND
PAY PERIOD ENDING MARCH 21, 2020

FUND	FUND NAME	TOTAL
0100	GENERAL FUND	
0030	POLICE OMBUDSMAN	8,669.05
0230	CIVIL SERVICE	33,757.27
0260	CITY CLERK	16,977.27
0320	COUNCIL	40,345.08
0330	PUBLIC AFFAIRS / COMMUNICATIONS	28,318.98
0370	ENGINEERING SERVICES	175,053.09
0410	FINANCE	13,442.40
0430	GRANTS MNGMT & FINANCIAL ASSIST	13,169.60
0450	CD/HS DIVISION	2,600.80
0470	HISTORIC PRESERVATION	5,751.40
0500	LEGAL	121,355.54
0520	MAYOR	23,754.00
0550	NEIGHBORHOOD SERVICES	6,915.22
05601	MUNICIPAL COURT	112,474.55
05602	PARKING VIOLATIONS	0.00
0570	OFFICE OF HEARING EXAMINER	6,549.60
0620	HUMAN RESOURCES	25,707.68
0650	PLANNING SERVICES	42,049.20
0680	POLICE	1,534,138.77
0690	PROBATION SERVICES	37,584.81
0700	PUBLIC DEFENDERS	83,988.11
0750	ECONOMIC DEVELOPMENT	3,336.80
0860	TREASURER	19,653.61
	TOTAL GENERAL FUND	2,355,592.83

FUND	FUND NAME	TOTAL
1100	STREET	255,968.02
1200	CODE ENFORCEMENT	44,622.57
1300	LIBRARY	195,455.00
1390	URBAN FORESTRY FUND	0.00
1400	PARKS AND RECREATION	269,303.09
1460	PARKING METER	41,719.73
1510	LAW ENFORCEMENT INFO SYSTEM FUND	4,074.40
1620	PUBLIC SAFETY & JUDICIAL GRANT	32,316.97
1625	PUBLIC SAFETY PERSONNEL	113,507.49
1630	COMBINED COMMUNICATIONS CENTER	33,093.74
1680	CD/HS	49,766.53
1970	EMS FUND	1,488,863.12
4100	WATER	423,509.37
4250	INTEGRATED CAPITAL FUND	56,902.44
4300	SEWER	516,408.37
4480	REFUSE	540,349.90
4490	SOLID WASTE	0.00
4530	LANDFILLS	0.00
4600	GOLF	33,626.88
4700	GENERAL SERVICES FUND	148,295.59
5100	FLEET SERVICE	91,603.72
5200	PUBLIC WORKS & UTILITY FUND	49,181.34
5300	MIS	178,857.03
5400	REPROGRAPHICS	9,234.62
5500	PURCHASING	19,064.80
5600	ACCOUNTING SERVICES	102,342.43
5700	MY SPOKANE	30,482.91
5750	PROJECT MANAGEMENT OFFICE	23,962.40
5810	WORKER'S COMPENSATION	13,895.98
5830	SELF-FUNDED MEDICAL/DENTAL	8,939.20
5900	ASSET MANAGEMENT	21,629.24
6060	CITY RETIREMENT	11,016.80
6750	REGIONAL PLAN	0.00
TOTAL		7,163,586.51

MINUTES OF SPOKANE CITY COUNCIL

Monday, March 16, 2020

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:32 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Beggs and Council Members Cathcart, Kinnear, Mumm, Stratton, and Wilkerson were present. Council Member Burke joined the meeting at 3:34 p.m. (Council Members Burke, Kinnear, and Stratton participated via telephone.)

City Administrator Wes Crago, City Council Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the March 23, 2020, Advance Agenda items.

Final Reading Ordinance C35870 Prohibiting the Use of Devices which Emit High-Frequency Sound, Often Called "Mosquitos"

Motion by Council Member Burke, seconded by Council Member Wilkerson, **to substitute** with the amendments passed around on Friday and sent to City Clerk (as filed on March 12, 2020); **carried unanimously**.

Motion by Council Member Burke, seconded by Council Member Wilkerson, **to defer** Final Reading Ordinance C35870 (as substituted) to April 13, 2020; **carried unanimously**.

Action to Approve March 23, 2020, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the March 23, 2020, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.B):

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to approve** the Advance Agenda for Monday, March 23, 2020 (as amended); **carried unanimously**.

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council considered the March 16, 2020, Current Agenda items. Council President Beggs requested the City Clerk to read the Consent Agenda less Item No. 5 (Ten-year Lease Agreement with Alexander Goods Depot, LLC), as Council Member Burke as requested this not be on the agenda (and so the item will be considered separately).

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following items:

Value Blanket Order extensions (all are the second of two one-year extensions) for the Communications Department from April 1, 2020, through March 31, 2021, with:

- a. Abadan Reprographics (Spokane, WA) for Quick Copy Work—\$80,000 (incl. tax). (OPR 2016-0337 / RFP 4154-15)
- b. Allied Envelope Co. (Spokane, WA) for Print and Graphic Work—\$100,000 (incl. tax). (OPR 2016-0334 / RFP 4182-15)
- c. Copy-Rite Inc. (Spokane, WA) for Print and Graphic Work—\$10,000.00 (incl. tax). (OPR 2016-0335 / RFP 4182-15)

Contract Amendments, for Outside Special Counsel to provide legal services and advice to the City, with:

- a. Beth Kennar and Summit Law Group (Seattle, WA) regarding Labor Negotiations for Spokane Police Department and Spokane Fire Department—not to exceed \$75,000. Total Contract Amount: \$125,000. (OPR 2018-0647)
- b. Michael E. McFarland, Jr. and Evans Craven & Lackie, P.S. (Spokane, WA) regarding the matter of Spencer v. City of Spokane, et. al.—\$15,000. Total Contract Amount: \$64,500. (OPR 2019-0351)

Contract Renewals from April 1, 2020, through March 31, 2021, with:

- a. Azteca Systems, LLC (Sandy, UT) for Cityworks Software Annual Software Maintenance and Support—\$114,345 (incl. tax).
- b. Hyland Software, Inc. (Westlake, OH) for Annual Software Maintenance and Support for the City's OnBase document imaging system—\$68,348.90 (incl. tax).

Contract with Washington State Department of Commerce for E2SHB 1923 Grant to adopt a Housing Action Plan—\$100,000 Revenue. (OR 2020-0300)

Multiple Family Housing Property Tax Exemption Agreements with:

- a. Spokane Part 1, LLC (Spokane, WA), for 10 new multi-family housing units located at 356 East Seventh Avenue, Parcel Number 35203.1101. (OPR 2020-0302)
- b. Philomena, LLC (Spokane, WA), for 72 new multi-family housing units located at 920 North Hamilton Street, Parcel Number 35171.1809. (OPR 2020-0303)
- c. Agnus Development, LLC (Spokane, WA) for 4 or more new multi-family housing units located at 617 North Ash Street, Parcel Number 25134.0511. (OPR 2020-0304)
- d. Boxcar SPO, LLC (Portland, OR), for 131 new multi-family housing units located at 15 North Grant Street and 304 East Riverside Avenue, Parcel Numbers 35173.1301, 35173.1302, 35173.1308. (OPR 2020-0305)

Contract with Spokane Community Oriented Policing Services to act as liaison between the Spokane Police Department and community groups and the public from April 1, 2020, through December 31, 2024—\$303,874.25. (OPR 2020-0306)

Memorandum of Understanding between the Police Department and Frontier Behavioral Health regarding Washington Association of Sheriffs and Police Chiefs Spokane Regional Mental Health Field Response Team Project from July 1, 2019, through June 30, 2020—\$157,310. (OPR 2020-0307)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through March 6, 2020, total \$3,296,614.77 (Check Nos: 569603 through 569808: ACH Payment Nos: 75823 through 76066), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$2,965,520.83
- b. Payroll claims of previously approved obligations through March 7, 2020: \$7,075,216.17 (Payroll Check Nos. 556343 through 556452).

City Council Meeting Minutes: March 2, 2020, and March 12, 2020.

Suspension of Council Rules

Council President Beggs requested a suspension of the Council Rules in order to allow for the approval of boards and commission appointments, add a resolution (RES 2020-0019) regarding declaration of civil emergency, and potentially adjust some agenda items. The following action was taken:

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to suspend** the Council Rules; **carried unanimously**.

BOARDS AND COMMISSION APPOINTMENTS

Design Review Board (CPR 1993-0069), Community Housing and Human Services Board (CPR 2012-0033), Bicycle Advisory Board (CPR 1992-0059), Spokane Historic Landmark Commission (CPR 1981-0122), Salary Review Commission (CPR 2018-0040)

Motion by Council Member Mumm, seconded by Council Member Wilkerson, **to confirm** the following appointments, reappointment, and reassignment as a block; **carried unanimously**:

Design Review Board (CPR 1993-0069)

- Appointment of Drew Kleman to the architect position, from March 17, 2020, through December 31, 2022.

Community Housing and Human Services Board (CPR 2012-0033)

- Appointment of Barry Barfield for a three-year term, from March 17, 2020, through March 17, 2023.
- Appointment of Bob Hutchinson for a three-year term, from March 17, 2020, through March 17, 2023.
- Appointment of Jason McCallister for a three-year term, from March 17, 2020, through March 17, 2023.
- Appointment of Ike Okoli for a three-year term, from March 17, 2020, through March 17, 2023.
- Appointment of Jeri Rathbun for a three-year term, from March 17, 2020, through March 17, 2023.

Bicycle Advisory Board (CPR 1992-0059)

- Appointment of Tyler Stevens for a three-year term, from January 1, 2020, through December 31, 2022.

Historic Landmarks Commission (CPR 1981-0122)

- Appointment of Cole Taylor, Estate Appraiser, from March 17, 2020, through December 31, 2022.
- Appointment of Daniel Zapotocky, City at Large, from March 17, 2020, through December 31, 2022.
- Reassignment of Ernie Robeson to Preservation Construction Specialist position for the remainder of current term.

Salary Review Commission

- Reappointment of Dycelia Weiss for a four-year term, from January 1, 2020, through December 31, 2023.

Resolution 2020-0019

Council President Beggs requested a motion to add resolution (Resolution 2020-0019) of City Council in response to the Mayor's declaration of disaster to this session's agenda. The following action was taken:

Motion by Council Member Mumm, seconded by Council Member Burke, **to add** Resolution 2020-0019 to the Current Legislative Agenda; **carried unanimously**.

The City Clerk provided a full reading of Resolution 2020-0019. Council President Beggs provided commentary on Resolution 2020-0019. There was an opportunity for public testimony, with no individuals requesting to speak. Council commentary ensued, and the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2020-0019** ratifying and amending the Mayor's declaration of a civil emergency or disaster.

Legislative Agenda Discussion

Council discussion was held on whether to move the City Council's regular Legislative Agenda to this meeting so that City Council can provide a full reporting on everyone and not have people coming down (to City Hall) and risking (Coronavirus/COVID-19) infection. Council President Beggs indicated he has made a decision in his role as meeting chair to not have open forum testimony tonight. He reviewed items that appear on the Legislative Agenda. Subsequent to Council and staff discussion, the following actions were taken:

Motion by Council Member Stratton, seconded by Council Member Wilkerson, **to recommend** the vote on the items at this session and the City Council make the 6:00 p.m. session available for updates and our community partners to provide information on the latest as to what is going on in our community with this virus (COVID-19); with

Motion to amend by Council Member Burke, seconded by Council Member Kinnear, **to move** item No. 5 (ten-year lease agreement with Alexander Goods Depot, LLC for the relocation of the Downtown Police Precinct) to March 23, 2020; **rejected 1-6 (Council Member Burke voting "aye" and Council President Beggs and Council Members Cathcart, Kinnear, Mumm, Stratton, and Wilkerson voting "no")**.

Main Motion by Council Member Stratton **carried 6-1 (Council Member Burke voting "no")**.

Ten-Year Lease Agreement (OPR 2020-0301) (Taken separately)

The City Council considered the ten-year Lease Agreement with Alexander Goods Depot, LLC (Denver, CO), for the relocation of the Downtown Police Precinct to 111 North Wall Street - Leasing, Tenant Improvement, Operations Costs and Ongoing Staffing Model.

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council and staff discussion, the following action was taken:

Upon 6-1 Voice Vote (Council Member Burke voting “no”), the City Council **approved** the ten-year Lease Agreement with Alexander Goods Depot, LLC (Denver, CO), for the relocation of the Downtown Police Precinct to 111 North Wall Street - Leasing, Tenant Improvement, Operations Costs and Ongoing Staffing Model—\$155,743 (these terms provide for a 3% annual increase).

LEGISLATIVE AGENDA

The Legislative Agenda items were considered during the 3:30 p.m. Administrative Session. See Council action above under “Legislative Agenda Discussion.”

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C35897

Subsequent to an opportunity for public testimony and Council commentary, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C35897** amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

FROM: Unappropriated Reserves, \$151,800;

TO: Mayor's Office, same amount.

(This action allows budgeting to create a Director – Emergency Management position. (Council Sponsor: Council President Beggs)

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2020-0015

Subsequent to an overview and comments by Council Members Mumm and Stratton, the opportunity for public testimony and additional Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City **adopted Resolution 2020-0015** referring Project No. 2017080 (Centennial Trail – Summit Gap – Boone to Pettet) to the Design Review Board for its review.

Resolution 2020-0016 and Resolution 2020-0016

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted (1) Resolution 2020-0016** declaring a 1992 Spartan Motors Pumper surplus and authorizing its donation to the Intendencia Nacional de Bomberos del Peru, Station Oxapampa No. 47 for \$1.00 and (2) Resolution 2020-0017 declaring a 1992 Spartan Motors Pumper surplus and authorizing its donation to the Spokane County Fire District 2 for \$1.00.

For Council action on Resolution 2020-0019, see section of minutes above.

There were no **Final Reading Ordinances**.

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

Council Recess/Executive Session

The City Council adjourned at 4:31 p.m. The City Council immediately reconvened into an Executive Session to discuss potential litigation for five minutes. At 4:34 p.m., Council President Beggs announced the Executive Session would continue for five additional minutes. City Attorney Mike Ormsby was present during the Executive Session. The City Council reconvened again at 6:00 p.m. for the Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Beggs.

Roll Call

On roll call, Council President Beggs and Council Members Cathcart, Mumm, and Wilkerson were present. Council Member Burke joined the meeting at 3:34 p.m. (Council Members Burke, Kinnear, and Stratton participated via telephone.) Mayor Nadine Woodward also joined the Council on the dais.

City Clerk Terri Pfister was also present on the dais. City Council Policy Advisor Brian McClatchey was absent.

ANNOUNCEMENTS

Council President Beggs provided an update on process and procedures as it pertains to changes to the agenda. The regularly scheduled 6:00 p.m. Town Hall Session at Dr. Martin Luther King, Jr. Community Center at East Central initially scheduled for this evening has been canceled. In addition, Council President Beggs provided a preview of the timely reports that will be provided by various City staff and community members (as it pertains to the Coronavirus).

CORONAVIRUS (COVID-19) UPDATE

Dr. Robert Lutz of the Spokane Regional Health District, Mayor's Cabinet members, Washington Commerce Director Lisa Brown, and Dr. Oscar Harris of Spokane Public Schools provided updates on the Coronavirus (COVID-19), and Council commentary was held.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:32 p.m.

Minutes prepared and submitted for publication in the April 1, 2020, issue of the *Official Gazette*.

Terri Pfister
Spokane City Clerk

Approved by Spokane City Council on _____, 2020.

Breean Beggs
City Council President

STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, March 19, 2020

A regularly scheduled Study Session of the Spokane City Council was held on the above date at 11:04 a.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Beggs and Council Members Cathcart, Kinnear, Stratton, and Wilkerson were present. Council Member Burke was present via video. Council Member Mumm was absent. Council Member Cathcart stepped out from 11:30 a.m. until 11:34 a.m. The purpose of the meeting was to hold discussion on the following topics:

- Retail Water Service Expansion Application
- Council COVID-19 Response

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:30 p.m.

Minutes prepared and submitted for publication in the April 1, 2020, issue of the Official Gazette.

Terri L. Pfister, MMC
Spokane City Clerk

Approved by City Council on _____, 2020.

Breean Beggs
City Council President

**Agenda Sheet for City Council Meeting of:**

03/30/2020

Date Rec'd

3/10/2020

Clerk's File #

ORD C35900

Renews #Submitting Dept

HUMAN RESOURCES

Cross Ref #Contact Name/PhoneMEGHAN X6386
STEINOLFSONProject #Contact E-Mail

MSTEINOLFSON@SPOKANECITY.ORG

Bid #Agenda Item Type

Special Budget Ordinance

Requisition #Agenda Item Name

0620 HUMAN RESOURCES QUARTERLY RANGE CHANGES

Agenda Wording

Range changes for currently filled classifications are done on a quarterly basis. We have one range change for the 2nd quarter of 2020. (Council Sponsor CP Beggs)

Summary (Background)

Range changes for currently filled classifications are done on a quarterly basis. We have one range change for the 2nd quarter of 2020 that will need Council approval before the range change can be made.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Expense \$ \$1,475.00

0320-36100-11600-55954-99999

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept HeadSTEINOLFSON,
MEGHANNStudy Session

Finance Committee 3/16

Division DirectorSTEINOLFSON,
MEGHANNOtherFinance

WALLACE, TONYA

Distribution ListLegal

PICCOLO, MIKE

lwilliams@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

pingiosi@spokanecity.org

Additional ApprovalsPurchasingBUDGET

INGIOSI, PAUL

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Briefing Paper

Finance & Administration Committee

Division & Department:	0620 – Human Resources
Subject:	Quarterly Range Changes
Date:	03/10/2020
Contact (email & phone):	Meghan Steinolfson x6903 msteinolfson@spokanecity.org
City Council Sponsor:	Breean Beggs
Executive Sponsor:	Meghan Steinolfson
Committee(s) Impacted:	Finance & Administration Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Budget
Strategic Initiative:	Quarterly Range Changes
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	To change the range for the Senior Exec to the City Council
Narrative: Range changes for currently filled classifications are done on a quarterly basis.	
Executive Summary: There has been a request to change the Senior Exec to the City Council from Range 27, Step 6 of the A07 Pay Plan to Range 30, Step 6 of the A07 Pay Plan.	
Budget Impact: Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Total Cost of Compensation Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

ORDINANCE NO C35900

An ordinance amending Ordinance No. C-35857, passed by the City Council December 16, 2019, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, declaring a public emergency, and providing it shall take effect immediately upon passage under Section 16(D) of the City Charter as necessary for the immediate support of the public health, safety, and welfare of the citizens of Spokane", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2020 budget Ordinance No. C-35857, as above entitled, and which passed the City Council December 16, 2019, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0320-36100	City Council	
	11600-59954	Total Cost of Compensation	<u>\$ 1,475</u>
TO:	0320-36100	City Council	
	11600-07340	Sr Exec Assistant to the City Council (from Range 27 step 6 to Range 30 Step 6)	<u>\$ 1,475</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to adjust salary ranges following a review of incumbent's responsibilities and job descriptions, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council Meeting of:**

03/30/2020

<u>Date Rec'd</u>	3/18/2020
<u>Clerk's File #</u>	ORD C35902
<u>Renews #</u>	

<u>Submitting Dept</u>	CITY COUNCIL	<u>Cross Ref #</u>	
<u>Contact Name/Phone</u>	BREEAN BEGGS 625-6254	<u>Project #</u>	
<u>Contact E-Mail</u>	BBEGGS@SPOKANECITY.ORG	<u>Bid #</u>	
<u>Agenda Item Type</u>	Special Budget Ordinance	<u>Requisition #</u>	
<u>Agenda Item Name</u>	0320 - CORRECTING FUNDS FOR COUNCIL DIRECTOR OF COMMUNICATIONS		

Agenda Wording

FROM: Reserve for Total Cost of Compensation, \$107,300; TO: Various Accounts, same amount. (This action corrects the budget code to allocate funds approved in 2019 for the Director of Communications without increasing the overall Council budget)

Summary (Background)

When Council passed the 2020 budget, funding for this position was included, but it was not given its own line item since it is a new position in the Council office. This budget-neutral SBO corrects moves the funds to the proper line within the Council budget.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	
Neutral	\$ \$107,300	# 0320-36100-11600-59954
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	ALLERS, HANNAHLEE	<u>Study Session</u>	
<u>Division Director</u>		<u>Other</u>	Finance 3/16
<u>Finance</u>	BUSTOS, KIM	<u>Distribution List</u>	
<u>Legal</u>	PICCOLO, MIKE	ywang@spokanecity.org	
<u>For the Mayor</u>	ORMSBY, MICHAEL		
<u>Additional Approvals</u>			
<u>Purchasing</u>			
<u>BUDGET</u>	WALLACE, TONYA		

Briefing Paper

Finance and Administration Committee

Division & Department:	City Council
Subject:	SBO for Council Director of Communication and Community Engagement
Date:	3/16/20
Contact (email & phone):	Breean Beggs, bbeggs@spokanecity.org
City Council Sponsor:	Breean Beggs
Executive Sponsor:	
Committee(s) Impacted:	Finance
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	
Strategic Initiative:	
Deadline:	Filing for Council Consideration on 3/23
Outcome: (deliverables, delivery duties, milestones to meet)	
Background/History: Council allocated funding to hire a Council Director of Communications and Community Engagement during the 2020 budgeting process in late 2019. This action moves funding within the Council Office budget to create and fund the position. This action corrects the budget code within the Council budget to properly allocate funds approved in 2019.	
Executive Summary: <ul style="list-style-type: none"> Moves \$114,321 (amount changed to \$107,300 after committee) from 0320-36100-11600-59954 (Reserve for Total Cost Compensation) to 0320-36100-11600-07340 (Director – Communications and Community Engagement) Total amount includes salary and benefits 	
Budget Impact: TOTAL COST: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

ORDINANCE NO C35902

An ordinance amending Ordinance No. C-35857, passed by the City Council December 16, 2019, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, declaring a public emergency, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2020 budget Ordinance No. C-35857, as above entitled, and which passed the City Council December 16, 2019, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, the below funds were allocated for this position during the passage of the 2020 Budget on December 16, 2019, but need to be moved to the proper line item in order to create the new positions; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0320-36100	City Council	
	11600-59954	Reserve for Total Cost of Compensation	<u>\$ 107,300</u>
TO:	0320-36100	City Council	
	11600-07340	Dir – Communications & Community Engagement (from 0 to 1 positions)	\$ 75,000
	11600-52110	Social Security	\$ 5,700
	11600-52210	Retirement	\$ 7,500
	11600-52310	Medical Insurance	\$ 16,000
	11600-52320	Dental Insurance	\$ 900
	11600-52330	Life Insurance	\$ 200
	11600-52340	Disability Insurance	\$ 100
	11600-52400	Industrial Insurance	\$ 100
	11600-51640	Deferred Compensation	1,800
			<u>\$ 107,300</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create a Director of Communications and Community Engagement in the City Council Office, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date

ORDINANCE NO. C35903

An ordinance relating to public testimony during city council meetings; amending SMC section 2.01.030 and declaring an emergency.

WHEREAS, on February, 29, 2020, Washington State Governor Jay Inslee issued a proclamation declaring a State of Emergency in all counties of the state of Washington in response to the COVID-19 outbreak in the United States and confirmed person-to-person spread of COVID-19 in Washington State; and

WHEREAS, Governor Inslee subsequently amended his proclamation to limit person to person contact through social distancing and to limit person to person contact; and

WHEREAS, on March 24, 2020, Governor Inslee issued Proclamation No. 20-28, regarding the Open Public Meeting Act (OPMA) and the Public Records Act, which waived certain requirements of the OPMA that provided for any activity that necessitated an in-person setting; and

WHEREAS, Proclamation No. 20-28 specifically prohibits any public meeting subject to the OPMA unless the meeting is not conducted in person and provides an option for the public to attend through telephone access and other electronic, internet and other means of remote access; and

WHEREAS, the Spokane Municipal Code, Section 2.01.030, provides for the right for the public to speak to matters on the City Council's legislative, special consideration and hearing agendas; and

WHEREAS, SMC 2.01.030 does not take into account the challenges with complying with declarations of emergencies and proclamations, which imposing legal obligations upon the City to amended public meeting obligations; and

WHEREAS, in order to enable the City Council to meet the requirements of declarations of emergencies and to effectively conduct public meetings during times of emergencies, SMC 2.01.030 should be amended to suspend the requirement to public speaking and testimony during council meetings conducted during the times of declared emergencies; and

WHEREAS, the City Council finds that the adoption of this ordinance is necessary for the immediate preservation of the public peace, health or safety or for the immediate support of city government and its existing public institutions; NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That SMC section 2.01.030 is amended to read as follows:

2.01.030 Right to Speak

All meetings of the City Council are open to the public except an executive session. Members of the public shall have the right to speak to an item on the City Council's legislative, special consideration, or hearing agendas that are not adjudicatory hearings. Members of the public may attend but do not have the right to speak when the City Council is meeting in briefing, study, or other workshop sessions, standing or ad hoc committee, or acting in an adjudicative capacity. It shall be the duty of the presiding officer to determine and allot whatever time is necessary due to the number of public participants and extend of the proposed participation.

The right to speak during a council meeting as set forth above shall be suspended during a declared emergency and the City Council may proceed with action on an agenda item without public testimony.

Section 2. Emergency Ordinance. That an urgency and emergency condition exists in the City of Spokane which poses a danger to the health, welfare and safety of the people of Spokane and which necessitates that this ordinance be, under Section 19 (a) of the City Charter effective immediately upon passage by the affirmative vote of one more than a majority of the City Council.

PASSED BY THE CITY COUNCIL ON _____, 2020.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council Meeting of:**

03/23/2020

<u>Date Rec'd</u>	3/10/2020
<u>Clerk's File #</u>	ORD C35899
<u>Renews #</u>	

Submitting Dept	DEVELOPER SERVICES CENTER	Cross Ref #	
Contact Name/Phone	DERMOTT X6142	Project #	
Contact E-Mail	DGMURPHY@SPOKANECITY.ORG	Bid #	
Agenda Item Type	First Reading Ordinance	Requisition #	
Agenda Item Name	4700 - BUILDING CODE AMENDMENTS (MULTIPLE CLEAN-UP ITEMS)		

Agenda Wording

An ordinance relating to Permit Fees, Heating Mechanics Licenses, Building Official Review of Proposed Amendments to 17F, Fences, Adoption of Current State Building Codes, Elevators and Dangerous Conveyances, and Application for Worker's Licenses.

Summary (Background)

City of Spokane Development Services Center is the lead on proposed amendments to remove references to outdated construction standards, administration, processes, licenses, and fees. Amendments ensure that new editions of construction-related standards adopted at the state level are appropriately referenced in the SMC among other code clean-up items. Amendments also provided that the City's Building Official review all proposed amendments to 17F - Construction Standards - prior to review and/or

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	

Neutral	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	BECKER, KRIS	<u>Study Session</u>	
<u>Division Director</u>	CORTRIGHT, CARLY	<u>Other</u>	2/3/2020 Public Safety
<u>Finance</u>	ORLOB, KIMBERLY	Distribution List	
<u>Legal</u>	DALTON, PAT	wcrago@spokanecity.org	
<u>For the Mayor</u>	ORMSBY, MICHAEL	kbecker@spokanecity.org	
<u>Additional Approvals</u>		dgmurphy@spokanecity.org	
<u>Purchasing</u>		dleopard@spokanecity.org	
		mowen@spokanecity.org	
		jchurchill@spokanecity.org	
		sbishop@spokanecity.org	



Continuation of Wording, Summary, Budget, and Distribution

Agenda Wording

(Council Sponsor: CM Kinnear) ORD C35899

Summary (Background)

approval by other recommending or decision making bodies within the City of Spokane.

Fiscal Impact

Select \$

Select \$

Budget Account

#

#

Distribution List

Briefing Paper (Public Safety & Community Health)

Division & Department:	Development Services Center
Subject:	Building Code Amendments (multiple clean-up items)
Date:	February 3, 2020
Contact (email & phone):	Dermott Murphy, dgmurphy@spokanecity.org, ext. 6142
City Council Sponsor:	Lori Kinnear
Executive Sponsor:	N/A
Committee(s) Impacted:	Public Safety & Community Health
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	N/A
Deadline:	Council Action anticipated in winter 2020
Outcome: (deliverables, delivery duties, milestones to meet)	Amendments are intended to remove references to outdated construction standards, administration, processes, licenses, and fees and to ensure that as new editions of construction-related standards adopted at the state level appropriately referenced in the City's municipal code among other code clean-up items. Amendments also provided that the City's Building Official review all proposed amendments to 17F – Construction Standards – prior to review and/or approval by other recommending or decision making bodies within the City of Spokane.

Background/History:

City of Spokane Development Services Center is the lead on proposed amendments to the SMC. The Proposal specifically amends Spokane Municipal Code (SMC): Chapter 08.02 Fees and Charges, Article III. Building and Construction Permits, Section 08.02.031(B) Building Code Fees and Charges – Valuation; Section 10.29.030 Heating Mechanics – License; Chapter 11.19 Zoning Code, Article VII. Administration and Procedure, Sections 11.19.720 Building Official; Section 17C.110.230 Fences related to enclosures for pools and hot tubs; 17F including: the National Board Inspector Code (pressure vessel code – 17F.030.010), Building (IBC, IRC, international Energy Conservation Code – 17F.040.010), Electrical (17F.050.010), Mechanical (17F.090.010), and Plumbing codes (17F.100.010); Section 17F.040.010 to include specific adoption of Appendix Q: Dwelling Unit Fire Sprinkler Systems, WAC 51-51-60105; 17F.060.040 Elevator Code – Requirements; 17F.060.060 Elevator Code – Dangerous Conveyances; and, 17G.010.200 Application for Worker's License.

Executive Summary:

The proposed text amendment includes the following:

- Updates Section 08.02.031(B)(1) Building Code, Building Permit Valuation to reflect the current building valuation schedule and frequency of valuation schedule updates (twice annually) published by the International Code Council (ICC).
- Removal of language from Section 10.29.030 (Heating Mechanics –License) related to work that may be conducted by a holder of an apprentice heating mechanic license and oil burner installer's license.
- Add language to 11.19.720, Building Official, requiring review and approval of all proposed amendments to Title 17F – Construction Standards – by the Building Official prior to review by other recommending or decision making bodies within the City of Spokane.

- Amending Section 17C.110.230, Fences – Enclosures for Pools and Hot Tubs, to include options for pool and spa barriers found in the International Swimming Pool and Spa Code.
- Code clean-up of 17F to reference “current adopted Editions” of construction codes instead of adopted codes of a specified year including the National Board Inspector Code (pressure vessel code – 17F.030.010), Building (IBC, IRC, international Energy Conservation Code – 17F.040.010), Electrical (17F.050.010), Mechanical (17F.090.010), and Plumbing codes (17F.100.010).
- Amend Section 17F.040.010 Adoption of Building Codes and Related Washington State Codes to include specific adoption of Appendix Q: Dwelling Unit Fire Sprinkler Systems, WAC 51-51-60105
- Amending 17F.060.040, Elevator Code to require use of fire rated belts tested to UL 62, UL 1581 FT-1 fire rating or equivalent only, when elevators incorporating noncircular elastomeric coated steel suspension members (belt suspension).
- Adding language to 17F.060.060 – Dangerous Conveyances – making removal of lock-out devices installed due to unsafe elevator operating conditions a Class I civil infraction with a current fee of \$536.00 per day of said infraction.
- Amend Section 17G.010.200 Application of Workers’ License to include:
 - Language encompassing the certification of electrical apprentices by the Department of Labor and Industries pursuant to chapter 19.28 RCW.
 - Striking experience qualifications for gas heating mechanic I/II and gas inspector I/II license eligibility from the City’s ordinance – the board of gas heating mechanic examiners will continue to determine the qualification and fitness of applicants for the purpose of obtaining a license and for license renewal.
 - Requirements for a new application and exam for all mechanical license holders for licenses expired more than 90 days.

Budget Impact:

Approved in current year budget? ☐ Yes ☐ No ☒ N/A

Annual/Reoccurring expenditure? ☐ Yes ☐ No ☒ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☐ Yes ☐ No ☒ N/A

Requires change in current operations/policy? ☐ Yes ☐ No ☒ N/A

Specify changes required:

Known challenges/barriers:

Attachments/Links:

- Existing Codes
 - [08.02.031](#) Building and Construction Permits, building Code, Building Permit Fees & Charges
 - [10.29.030](#) Contractors and Workers, Heating Mechanics License
 - [11.19.720](#) Administration and Procedure, Building Official
 - [17C.110.230](#) Fences, Enclosures for Pools, Hot Tubs, or Ponds
 - [17F.030.010](#) Boiler & Pressure Vessels, Adoption of Standard Codes
 - [17F.040.010](#) Adoption of Building Codes and Related WA State Codes
 - [17F.050.010](#) Adoption of National Electrical Code
 - [17F.060.040](#) Elevator Code, Requirements
 - [17F.060.060](#) Elevator Code, Dangerous Conveyances
 - [17F.090.010](#) Adoption of the International Mechanical Code
 - [17F.100.010](#) Adoption of Uniform Plumbing Code

- [17G.010.200](#) Building and Construction Permits, Application for Worker's License
- Proposed text changes to above listed codes and tables are attached

ORDINANCE C35899

An ordinance relating to Permit Fees, Heating Mechanics Licenses, Building Official Review of Proposed Amendments to 17F, Fences, Adoption of Current State Building Codes, Elevators and Dangerous Conveyances, and Application for Worker's Licenses amending SMC 08.02.031, 10.29.030, 11.19.720, 17C.110.230, 17F.030.010, 17F.040.010, 17F.050.010, 17F.060.040, 17F.060.060, 17F.080.010; 17F.090.010, 17F.100.010, and 17G.010.200.

The City of Spokane does ordain:

Section 1. That SMC 08.02.031 is amended to read as follows:

Section 08.02.031 Building Code

A. Building Permit.

Building permit fees are based on the value of the work to be done as follows:

VALUE OF WORK

(in dollars)

FEE

(in dollars)

1 - 500

28.00

501 - 2,000

28.00 plus 3.00 for each 100 over 500

2,001 - 25,000

73.00 plus 13.00 for each 1,000 over 2,000

25,001 - 50,000

372.00 plus 10.00 for each 1,000 over 25,000

50,001 - 100,000

622.00 plus 7.00 for each 1,000 over 50,000

100,001 - 500,000

972.00 plus 5.00 for each 1,000 over 100,000

500,001 - 1,000,000

2,972.00 plus 4.00 for each 1,000 over 500,000

1,000,001 - 99,999,999

4,972.00 plus 3.00 for each 1,000 over 1,000,000

B. Valuation.

1. The value of construction for purposes of calculating the amount of the fee is determined by using the:
 - a. most current building valuation data from the International Code ~~((Conference))~~Council (ICC) as published ~~((in the "Building Safety Journal"))~~ and updated by the ICC twice annually; or
 - b. contract valuation, whichever is greater.
2. "Gross area" when used in conjunction with the ICC building valuation data to determine valuation of a project is the total area of all floors, measured from the exterior face, outside dimension, or exterior column line of a building, including basements and balconies but excluding unexcavated areas.
3. The fee is based on the highest type of construction to which a proposed structure most nearly conforms, as determined by the building official.
4. For roofing permits, the value is determined to be:
 - a. one hundred fifty dollars per square for recovering roofs;
 - b. two hundred dollars per square for roofing projects when existing layers of roofing are torn off and a new layer is installed;
 - c. two hundred fifteen dollars per square for roofing projects when existing layers of roofing are torn off, new sheeting is installed, and a new layer of roof is installed;
 - d. or the contract valuation if it is greater.

C. Building Plan Review.

1. Plan review fees are sixty-five percent of the building permit fee as calculated from the table rounded up to the next whole dollar amount for:
 - a. all commercial building permits;
 - b. all industrial building permits;

- c. all mixed use building permits; and
 - d. new multi-family residences with three or more units.
- 2. Plan review fees are one hundred percent of the building permit fee as calculated from the table for fast-track projects.
- 3. Plan review fees are twenty-five percent of the building permit fee as calculated from the table rounded up to the next whole dollar amount for new:
 - a. single-family residences; and
 - b. duplexes.
- 4. Plan review fees are twenty-five dollars for:
 - a. new buildings that are accessory structures for single-family residences and duplexes to include garages, pole buildings, greenhouses, sheds that require a permit, etc.; and
 - b. additions to existing single family residences and duplexes to include living space, garages, sunrooms, decks, etc.
- 5. Plan review fees for additional review required by changes, additions, or revisions to plans are seventy-five dollars per hour or fraction thereof.
- 6. The building official may elect to assess plan review for remodeling single family residences and duplexes when required. This amount will be not be higher than the twenty-five percent of the building fee as calculated in the table rounded to the nearest whole dollar charged on a new single-family residence or duplex.

D. Demolition.

Demolition permit fees are:

- 1. Single-family residence, duplex and accessory structures: Thirty-five dollars each.
- 2. Other structures: Thirty-five dollars for every thousand square feet, to a maximum fee of three hundred fifty dollars.
- 3. The processing fee is twenty-five dollars.
- 4. For historic landmarks and contributing buildings within an historic district or located within the Downtown Boundary Area: five hundred dollars.
- 5. All demolition permit fees received by the city are to be deposited in the historic preservation incentives fund established by [SMC 07.08.152](#).

E. Fencing.

1. The permit fee is twenty dollars per one hundred linear feet, or fraction thereof.
2. The processing fee and review fee is twenty-five dollars.

F. Grading.

1. Grading permit fees are as follow:

VOLUME
(in cubic yards)

FEE
(in dollars)

100 or less

28.00

101 - 1,000

28.00 plus 12.00 for each 100 over 100

1,001 - 10,000

136.00 plus 10.00 for each 1,000 over 1,000

10,001 - 100,000

226.00 plus 45.00 for each 10,000 over 10,000

100,001 and more

631.00 plus 25.00 for each 10,000 over 100,000

2. Grading plan review fees are as follow:

VOLUME
(in cubic yards)

FEE
(in dollars)

50 or less

None

51 - 100

20.00

101 - 1,000

25.00

1,001 - 10,000

35.00

10,001 - 100,000

35.00 plus 17.00 for each 10,000 over 10,000

100,001 - 200,000

188.00 plus 10.00 for each 10,000 over 100,000

200,001 and more

288.00 plus 5.00 for each 10,000 over 200,000

G.

3. Failure to obtain a grading permit is a class one infraction under [SMC 1.05.150](#).
4. The processing fee is twenty-five dollars.

H. Sign Permits.

1. Sign permit fees are:
 - a. thirty dollars for each wall sign, projecting sign and incidental sign;
or
 - b. seventy-five dollars for each pole sign, including billboards and off-premises signs.
2. The building services plan review fee is fifty dollars and is in addition to the sign permit fee for pole signs in excess of one hundred square feet or more than thirty feet high.
3. The planning services review fee is fifty dollars for all signs.
4. The processing fee is twenty-five dollars.

I. Factory-built Housing.

1. The installation fee for factory-built housing is fifty dollars per section.
2. A foundation or basement requires a separate building permit.
3. Decks, carports and garages require a separate building permit.

4. The development services review fee is fifty dollars.
5. The processing fee is twenty-five dollars.

J. Manufactured (Mobile) Home.

1. The installation fee for a manufactured (mobile) home is fifty dollars per section.
2. A basement requires a separate building permit.
3. Decks, carports and garages require a separate building permit.
4. The development services review fee is fifty dollars.
5. The processing fee is twenty-five dollars.

K. Temporary Structures.

Permit fees for temporary structures are:

1. One hundred dollars for the first one hundred eighty days; and
2. Five hundred dollars for the second one hundred eighty days.
3. No third session will be allowed.
4. The development services review fee is fifty dollars.
5. The processing fee is twenty-five dollars.

L. Relocation.

1. The fee for a building relocation inspection for bond determination is seventy-five dollars.
2. The development services review fee is fifty dollars.
3. The processing fee is twenty-five dollars.
4. Any repairs or alterations required for relocation are handled by various building permits and the fees for such building permits are in addition to the relocation permit fee.

M. Early Start and Fast Track Approval.

The fee for an early start or fast track building permit approval is twenty-five percent of the building permit fee rounded to the next whole dollar amount and is in addition to any other required fees.

N. Certificate of Occupancy.

1. There is no separate fee for the issuance of a certificate of occupancy following final inspection under a permit so long as the fee for the permit is at least fifty dollars; otherwise, the minimum fee for a building permit and certificate of occupancy is fifty dollars plus a twenty-five dollar processing fee.

2. The fees for the issuance of a certificate of occupancy not resulting from work done under permit are as provided in [SMC 8.02.060](#).

3. The building official will assess a fee not to exceed one hundred percent of the building permit fee for the issuance or extension of any temporary certificate of occupancy. The minimum fee will be:

- a. two hundred twenty-five dollars plus a twenty-five dollar processing fee when the building permit fee exceeds this amount;
- b. equal to the amount of the building permit fee when the building permit fee is less than two hundred fifty dollars.

O. Swimming Pools.

1. The building and plumbing permit fee for a swimming pool is:

- a. seventy-five dollars for those accessory to a single-family residence; and
- b. one hundred dollars for all others.

2. The planning services review fee is twenty-five dollars.

3. The processing fee is twenty-five dollars.

4. Mechanical, electrical and fence permits are additional.

P. Parking Lot and Site Work Permits.

The fee for a site work permit is charged in accordance with the fee table in subsection (A) of this section.

Q. Reinspections.

The fee for reinspections for work that was not ready, or corrections previously identified but remain uncorrected, or site not accessible is seventy-five dollars per incident.

R. Inspections Outside Normal Inspector Working Hours.

The fee for inspections outside normal inspector working hours is seventy-five dollars per hour or fraction of an hour. A minimum of two hours is payable at the time the request is made and before an inspection can be scheduled.

S. Work Done Without a Permit/Investigation Fees.

Where work has commenced without first obtaining the required permit(s), a work without permit fee equivalent to the greater of:

1. twice the inspection fee, or
 2. the permit fee plus one hundred fifty dollars,
- must be paid prior to the issuance of the permit(s).

T. Safety Inspections.

The fees for safety inspections are:

1. Commercial Buildings: Seventy-five dollars per hour or fraction of an hour with a prepaid minimum of one hundred fifty dollars.
2. Single-family Residence – Electrical only: Seventy-five dollars.
3. Single-family Residence – Two or more trade categories: One hundred fifty dollars.
4. Two-family Residence: One hundred seventy-five dollars.
5. Multifamily – Three to six units: Two hundred fifty dollars.
6. Multifamily – Seven to fifty units: Two hundred fifty dollars plus twenty-five dollars for each unit over six.
7. Multifamily – Over fifty units: One thousand three hundred fifty dollars plus ten dollars for every unit over fifty.
8. Electrical Service Reconnect - Residence - Twenty-five dollars
9. Electrical Service Reconnect - Commercial - Fifty dollars
10. Processing fee: Twenty-five dollars.

U. Recording Fee Use of Public Right-of-way and Large Accessory Building Agreement.

The property owner shall be charged a pass-through fee equal to the amount assessed by Spokane County when erecting a fence, retaining wall or other structure in a public right-of-way. This is a recording fee for the acknowledged agreement whereby the property owner covenants to remove the encroachment upon notice by the City. An additional twenty-five dollar processing fee is required when a permit is not issued in conjunction with the recording.

V. Expired Permits Over Six Months.

1. Building Permits.

- a. No inspections have been made: Permits require full resubmittal, and if a commercial project, plan review. Original valuation shall be contained in description of new permit.
- b. Footings and foundations only have been inspected and approved: Minimum of seventy-five percent of the original assessed permit fee plus new processing fees. Original valuation shall be contained in description of new permit.

- c. All rough-in inspections approved: Minimum of twenty-five percent of original permit fee plus new processing fees. Original valuation shall be contained in description of new permit.
- d. Additional work done not on original permit: New valuation shall be calculated based upon either square footage if new construction, or valuation if remodel.

2. Plumbing Permits.

- a. No inspections: A full new permit for all fixtures is required.
- b. Partial inspections approved: If water tests, top outs and ground plumbing have been approved, then twenty-five percent of the original itemized permit fees plus new processing fee.

3. Mechanical Permits.

- a. No inspections: A full new permit is required.
- b. Partial inspections: If all rough-in inspections and air tests have been approved, then twenty-five percent of the original permit fee plus new processing fee.

4. Electrical Permit.

- a. No inspections: A full new permit is required.
- b. Partial inspections: If all rough-in inspections and service inspections have been approved, then twenty-five percent of the original fees plus new processing fee.

W. Processing Fee.

In addition to all of the fees identified in [SMC 8.02.031](#), the processing fee for each permit is twenty-five dollars, unless specifically stated otherwise.

Section 2. That SMC 10.29.030 is amended to read as follows:

Section 10.29.030 Heating Mechanics – License

No person may perform work requiring a mechanical permit without a license issued by the building services department of the appropriate type as follows:

~~((A.))((An apprentice heating mechanic license authorizes the holder to do gas fitting and oil burner work in the presence and under the supervision of a licensed heating mechanic or oil burner installer.))~~

~~((B))~~A. A gas heating mechanic I license authorizes the holder to do gas fitting work on a gas:

1. system or gas appliance utilizing up to four hundred thousand BTU input per hour, or
2. appliance in excess of four hundred thousand BTU input per hour under the direct supervision and in the presence of a gas heating mechanic II.

~~((G))~~B. A gas heating mechanic II license authorizes the holder to do industrial gas fitting work (exceeding four hundred thousand BTU) on any permit a mechanical contractor can take out.

~~((D-))~~~~((An oil burner installer's license authorizes the holder to do any installation or service work respecting oil burners and oil burning equipment.))~~

~~((E))~~C. Contractors who obtain permits requiring a heating mechanics license and the installer who performs the installation shall both be liable for the civil infraction set forth in [SMC 1.05.170](#).

Section 3. That SMC 11.19.720 is amended to reach as follows:

Section 11.19.720 Building Official

- A. The director of building services, who has jurisdiction over the construction, alteration, repair and occupancy of buildings under the various building and construction codes in this title, has responsibility to enforce the zoning code, through the permit and certificate processes and through the initiation of legal or administrative proceedings.
- B. The building official administers the more technical construction aspects of the zoning code, such as:
 1. the material and method of installation of manufactured home skirting;
 2. the installation and anchorage of manufactured homes;
 3. waiver of the minimum height of a loading space; and
 4. determination of the costs of restoration of a damaged nonconforming building.

- C. The building official issues certificates of occupancy evidencing the determination that the building and use either comply with zoning code or are nonconforming.
- D. The building official determines whether and when nonconforming rights have been abandoned and requires the discontinuance or removal of unpermitted uses.
- E. The building official is responsible for various interpretations, including:
 - 1. which is the front property line;
 - 2. the permissible height of structures in the airport hazard area;
 - 3. the number of off-street parking spaces when not specifically provided for; and
 - 4. the propriety of accessory buildings on a side property line.
- F. The building official makes recommendations to the director of planning services concerning the compliance of a proposal with the goals and policies of an interim development control area.
- G. In issuing building permits for construction within planned unit developments, the building official may permit minor adjustments of the location or dimensions of buildings, so long as such adjustments do not:
 - 1. exceed the permitted density or the total number of dwelling units authorized in the PUD, or
 - 2. decrease the amount of parking facilities, or
 - 3. permit buildings to be located closer to the site boundary line, or
 - 4. change any points of ingress or egress to the site.Questions as to whether the adjustment is minor in nature may be referred to the director of planning services for a decision.
- H. The building official shall review and approve all proposed amendments to Title 17F Construction Standards prior to review by other recommending or decision making bodies within the City of Spokane.

Section 4. That SMC 17C.110.230 is amended to read as follows:

Section 17C.110.230 Fences

A. Purpose.

The fence standards promote the positive benefits of fences without negatively affecting the community or endangering public or vehicle safety. Fences can create a sense of privacy, protect children and pets, provide separation from busy streets,

and enhance the appearance of property by providing attractive landscape materials. The negative effects of fences can include the creation of street walls that inhibit police and community surveillance, decrease the sense of community, hinder emergency access and the safe movement of pedestrians and vehicles, and create an unattractive appearance.

B. Types of Fences.

The standards apply to walls, fences, trellises, arbors, and screens of all types whether open, solid, wood, metal, wire, masonry, or other material.

C. Location.

1. Front Lot Line.

Fences up to forty-two inches high are allowed in required front lot line setbacks.

2. Sides and Rear Lot Line.

Fences up to six feet high are allowed in required sides or rear lot line setbacks. Except in an instance where a rear lot line joins the front lot line of another lot, the fence must be either:

- a. forty-two inches high or less, or
- b. right isosceles triangle having sides of seven feet measured along the right-of-way line of a side yard and the front property line.

3. Other.

The height for fences that are not in required building setbacks is the same as the height limits of the zone for detached accessory structures in Table 17C.110-3.

4. Alleys.

Fences shall not obstruct the clear width required in SMC 17H.010.130(G).

D. Reference to Other Standards.

Building permits are required by the building services department for all fences including the replacement of existing fences. A permit is not required to repair an existing fence.

E. Prohibited Fences.

1. No person may erect or maintain a fence or barrier consisting of or containing barbed, Constantine, or razor wire in the RSF, RTF, RMF, or RHD zones. In the RA zone, up to three strands of barbed wire are allowed for agricultural, farming or animal uses.
2. No person may construct or maintain a fence or barrier charged with electricity in the RSF, RTF, RMF, or RHD zones. In the RA zone, the use is permitted for the containment of livestock only.
3. A fence, wall, or other structure shall not be placed within the public right-of-way without an approved covenant as provided in SMC 17G.010.160 and any such structure is subject to the height requirement for the adjoining setback.
4. Fence Setbacks.

a. Arterial Street.

No fence may be closer than twelve feet to the curb of an arterial street.

b. Local Access Street.

No fence may be closer than the back of the sidewalk on a local access street. If there is no sidewalk, the fence shall be setback seven feet behind the face of the curb of a local access street.

F. Enclosures for Pools, Hot Tubs, and Impoundments of Water~~((or Ponds))~~.

1. To protect against potential drowning and near drowning by restricting access to pools, spas, and other impoundments of water, a~~((A))~~ person maintaining a swimming pool, hot tub, ~~pond~~ or other impoundment of water exceeding ~~five thousand gallons~~ and eighteen inches or more in depth and located on private property is required to construct and maintain an approved fence or other barrier as described in the currently adopted edition of the International Swimming Pool and Spa Code~~((by which the pool or other water feature is enclosed and inaccessible by small children))~~.

2. When a fence is elected as the preferred barrier, the following applies:

- a. The required pool enclosure must be at least fifty-four inches high and may be a fence, wall, building or other structure approved by the building services department.
- b. If the enclosure is a woven wire fence, it is required to be built to discourage climbing.
- c. No opening, except a door or gate, may exceed four inches in any dimension.
- d. Any door or gate in the pool enclosure, except when part of the occupied dwelling unit, must have self-closing and self-locking equipment by which the door or gate is kept secure when not in use. A latch or lock release on the outside of the door or gate must be at least fifty-four inches above the ground.

G. Visibility at Intersections.

A fence, wall, hedge, or other improvement may not be erected or maintained at the corner of a lot so as to obstruct the view of travelers upon the streets.

1. Subject to the authority of the traffic engineer to make adjustments and special requirements in particular cases, all fences, vegetation, and other features within the Clear View Triangle defined in SMC 17A.020.030 shall be maintained to keep a vertical clear view zone between three and eight feet from ground level

Section 5. That SMC 17F.030.010 is amended to read as follows:

Section 17F.030.010 Adoption of Standard Codes

- A. Boiler and pressure vessels installed within the city of Spokane shall comply with Sections I, II (Parts A, B, C and D), IV, V, VI, VII, VIII Divisions 1, 2, 3, IX, X, XII and PVHO-1 of the ASME Boiler and Pressure Vessel Code, current edition, together with the addenda thereto. Boilers and pressure vessels shall comply with the editions of the code in effect at the time the equipment was manufactured. (Reference WAC 296-104-200).
- B. The National Board Inspection Code, ((2015))current adopted Edition, with current addenda applies to the alteration, inspection and repair of boilers, unfired pressure vessels and appurtenances in the city.
- C. NFPA 85 Boiler and Combustion Systems Hazards Code current edition (for use with boilers with fuel input ratings of twelve million five hundred thousand BTU per hour or greater. (Reference WAC 296-104-200)
- D. These codes as modified by the additions, deletions and amendments set forth in this chapter, are the boiler and pressure vessel code of the City.
- E. The basis for [SMC 17F.030](#) is WAC 296-104 with the exclusion of the unique administrative and fee items unique to Washington State inspectors and their inspection process.

Section 6. That SMC 17F.040.010 is amended to reach as follows:

Section 17F.040.010 Adoption of Building Codes and Related Washington State Codes

- A. There is adopted the Washington State Building Code (chapter 19.27 RCW and chapter 19.27A RCW) as modified by chapter 51-50 WAC. Specifically, the code includes the:
 - 1. International Building Code (IBC), ((2015))current adopted Edition, as published by the International Code Council, including Washington State

- amendments, ICC/ANSI A117.1 ((2009)), and the ((2015))current adopted Edition International Existing Building Code;
2. International Residential Code, ((2015))current adopted Edition (except Part IV – Energy Efficiency, Part VII – Plumbing, and Part VIII – Electrical) as published by the International Code Council, and chapter 51-51 WAC; and Appendix Q: Dwelling Unit Fire Sprinkler Systems, WAC 51-51-60105;
 3. International Energy Conservation Code, ((2015))current adopted Edition, chapter 51-11C and 51-11R WAC.
- B. The codes, standards, and regulations adopted in subsection (A) of this section, as amended by this chapter, constitute the building code of the City of Spokane.

Section 7. That SMC 17F.050.010 is amended to read as follows:

Section 17F.050.010 Adoption of the National Electrical Code

- A. The National Electrical Code, ((2017))current adopted Edition, as published by the National Fire Protection Association, is the electrical code for the City.
- B. The rules and regulations of the State department of labor and industries, contained in chapter 296-46B WAC (except WAC 296-46B-906, WAC 296- 46B-907, WAC 296-46B-908, WAC 296-46B-909, and WAC 296-46B- 911) are adopted as amendments and interpretations of the National Electrical Code.
- C. Persons doing electrical work are also required to comply with the state electrical installations laws.
- D. The National Electrical Code is further modified by the local amendments as provided in this chapter.

Section 8. That SMC 17F.060.040 is amended to read as follows:

Section 17F.060.040 Requirements

- A. All new and existing elevators, dumb waiters, escalators, stair climbers, platform lifts, temporary personnel hoists, material lifts and moving walks and alterations must conform to this code.
- B. A sidewalk elevator, or hoist, or a freight elevator, which does not rise above the ground floor must have doors and gates so constructed that the car cannot move until they are closed. A sidewalk hoist must be equipped with safety rods so that it cannot be started until the sidewalk doors are open.
- C. Lock boxes for machine room access may be required by conditions.

- D. Conveyances with uncorrected deficiencies are subject to additional inspections and fees. An elevator inspector may revoke an operating permit and red-tag the conveyance if deficiencies remain uncorrected for one hundred fifty days.
- E. Elevators no longer used or deemed to be unsafe may be ordered to be decommissioned by the City Inspector.
- F. Conveyances to be decommissioned must occur by permit and inspections according to the requirements of ASME 17.1. Failure to decommission a conveyance as directed by the elevator inspector shall result in a class I civil infraction.
- G. Elevators incorporating noncircular elastomeric coated steel suspension members (belt suspension) shall use only fire rated belts tested to UL 62, UL 1581 FT-1 fire rating or equivalent.

Section 9. That SMC 17F.060.060 is amended to read as follows:

Section 17F.060.060 Dangerous Conveyances

- H. Whenever the elevator inspector finds a conveyance or part dangerous or unsafe, the owner must immediately repair, replace or otherwise correct the danger.
- I. No person may:
 - 1. remove, conceal or deface any notice of condemnation posted on a conveyance by the inspector; or
 - 2. operate a conveyance until it has been inspected and approved for operation by the inspector.
 - 3. remove any lock or lock out device that has been placed on a conveyance by an authorized person that is intended to prevent the operation of the conveyance that has been deemed unsafe to operate by that person.
- C. Violation of this section will result in a Class I civil infraction assessed daily until corrected.

Section 10. That SMC 17F.080.010 is amended to read as follows:

Section 17F.080.010 Adoption of Internal Fire Code

- A. The Washington State current amended edition (~~((amended version))~~) of the ~~((2015))~~ International Fire Code (IFC) and related standards, published by the International Code Council, as modified by this title, is the fire code of the City of Spokane except as otherwise provided.
- B. The following amendments are made to the International Fire Code:
 - 1. Section 101.1 is modified to read as follows:

- a. Title.

These regulations shall be known as the fire code of the City of Spokane, hereinafter referred to as “this code.”
2. Section 109.4 is modified to read as follows:
 - a. Violation Penalties.

Persons who shall violate a provision of this code or shall fail to comply with any of the requirements, thereof, or who shall erect, install, alter, repair, or do work in violation of the approved construction documents or directive of the fire code official or of a permit or certificate used under provisions of this code shall be subject to the provisions of [chapter 1.05 SMC](#).
3. Section 111.4 is modified to read as follows:
 - a. Failure to Comply.

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to penalties identified in [chapter 1.05 SMC](#).
4. IFC Sections 503.1.1, 503.1.2, 503.1.3, 503.2, 503.3, and 503.4 are adopted as published.
5. Chapter 56 is amended with [chapter 10.33A SMC](#).
6. Section 903.2.11.5 is revised to read:
 - a. A wet chemical suppression system shall be installed in a commercial kitchen exhaust hood and duct system to meet the compliance of Section 904.
7. Section 904.2.2 is revised to read:
 - a. Each required commercial kitchen exhaust hood and duct system required by Section 609 to have a Type 1 hood shall be protected with a wet chemical suppression system installed in accordance with this code.
8. Section 904.12.

Replace the first paragraph and the five types to read:

 - a. 904.12 – Commercial Cooking Systems.

The automatic fire extinguishing system for commercial cooking systems shall be a wet-chemical type system. The wet-chemical system shall be tested in accordance with UL 300 and listed and labeled for the intended application. The system shall be installed in accordance with this code, its listing, and the manufacturer’s installation instructions. Wet-chemical extinguishing systems shall be installed in accordance with NFPA 17A.
9. Section 904.12 – Exception; Section 904.12.1 – Exception; Section 904.12.3; Section 904.112.4 are not adopted.
10. Section 905.1 – Add the following to end of the paragraph:

Class II and Class III standpipes are not allowed for new construction in the City of Spokane. All requirements for Class II and Class III shall be Class I and references to one- and one-half inch outlets shall be changed

to two and one-half inches. There are no requirements for two and one-half inch hose to be provided (i.e., stages).

11.906.1.1.

Revise exception to read as follows:

a. Exception.

Portable fire extinguishers are not required for residential buildings that do not have an interior or exterior common space, such as townhouses.

12. Section 1011.14.

Remove “and for access to unoccupied roofs” from last sentence.

13. Section 1011.12

Remove the last sentence

14. Section 1023.9.

Revise the second sentence to read as follows:

“ . . . the story of, the number of floors above grade (if it is different from the story number), and the direction . . . ”

15. Section 5704.2.9.6.1.

Remove the last part of the last sentence “(See Section 3 of the Sample Ordinance for Adoption of the International Fire Code on page xxi).”

16. Section 5706.2.4.4.

Remove the last part of the last sentence “(See Section 3 of the Sample Ordinance for Adoption of the International Fire Code on page xxi).”

17. Section 5806.2.

Remove the last part of the last sentence “(See Section 3 of the Sample Ordinance for Adoption of the International Fire Code on page xxi).”

18. Section 6104.2.

Remove the last part of the last sentence “(See Section 3 of the Sample Ordinance for Adoption of the International Fire Code on page xxi).”

Section 11. That SMC 17F.090.010 is amended to read as follows:

Section 17F.090.010 Adoption of International Mechanical Code

The current adopted Editions of the International Mechanical Code (IMC) and the International Fuel Gas Code (IFGC)(~~(, 2015 Editions,)~~) published by the International Code Council, as modified by chapter 51-52 WAC and the additions, deletions, and amendments set forth in this chapter, are the mechanical code of the City.

Section 12. That SMC 17F.100.010 is amended to read as follows:

Section 17F.100.010 Adoption of Uniform Plumbing Code

- A. The Uniform Plumbing Code (UPC), (~~(2015)~~)current adopted Edition, and related standards published by the International Association of Plumbing and Mechanical

Officials, as modified by chapter 51-56 WAC and the additions, deletions, and amendments set forth in this chapter, is the plumbing code of the City.

B. Portions of the UPC not adopted are:

1. Chapters 12 and 15;
2. Combustion air and venting of appliances in Chapter 5; and
3. Portions of the Code addressing building sewers.

C. Appendices A, B, and I of the UPC are adopted as part of the code.

Section 13. That SMC 17G.010.200 is amended to read as follows:

Section 17G.010.200 Application for Worker's License

A. State Licenses, Permits, Certificates.

Electricians and electrical apprentices are certificated by the department of labor and industries under chapter 19.28 RCW. Persons engaged in the craft of installing, altering, repairing and renovating potable water systems and liquid waste systems within a building, either as a journeyman plumber or specialty plumber must have a certificate issued by the department of labor and industries as provided in chapter 18.106 RCW.

B. Boiler Operators' and Boiler Inspectors' Licenses.

1. An applicant for a license under the boiler and pressure vessel code shall pay the prescribed fees and make written application to the department of building services on prescribed forms.
2. Unless the application is to renew a license in good standing for the succeeding year, the applicant shall be examined as to his qualifications by the board of boiler examiners.
3. To be eligible to apply for a license, an applicant must meet the following minimum qualifications:
 - a. First class engineer and boiler inspector: Two years of practical experience as a boiler operator in a high-pressure plant exceeding eight million BTU input.
 - b. Second class engineer: One year of practical experience as a high-pressure boiler operator in a high-pressure plant exceeding four million BTU input.
 - c. Third class engineer: One year of practical experience.
 - d. Small high-pressure boiler operator: Must pass the prescribed examination.

- e. Low-pressure boiler operator: Must pass the prescribed examination.
- 4. All boiler operation and boiler inspector license holders must renew the license annually by December 31st.

C. Mechanics' Licenses.

1. An applicant for any license to do work under the mechanical code shall pay the prescribed fees and make written application to the department of building services on prescribed forms.
2. The board of gas heating mechanic examiners shall examine to determine the qualifications and fitness of original applicants for licenses as a gas heating mechanic(~~(, oil burner installer, gas inspector or oil inspector)~~). The board may similarly examine any applicant for a renewal of such license.
3. To be eligible to apply for a license, an applicant must meet the following minimum qualifications:
 - a. Gas heating mechanic I or gas inspector I: ~~((Successful completion of the Inland Northwest HVAC Association Gas School or three years' experience in gas fitting work or gas service))~~ No Requirements.
 - b. Gas heating mechanic II or gas inspector II: ~~((Successful completion of an industrial gas school or three years' experience in gas fitting work, other than as an apprentice))~~ Must possess an active Gas Mechanic I license.
4. "Gas fitting work" means the installation, alteration, extension, repair or maintenance, from the outlet of the gas meter, of gas piping, venting and appliances.
5. All mechanical license holders must renew the license annually by December 31st. If the license is expired for more than 90 days, a new application and exam is required.

D. Apprentices.

The building official, with the approval of the appropriate board, may promulgate from time to time rules for the licensing, registration or regulation or apprentices in the various trades, consistent with federal and state law.

E. Registered Servicers.

An applicant for a license to test, maintain and alter fire alarm systems, portable fire extinguishers, range hood systems, sprinkler systems, standpipe systems, or underground critical materials storage tanks must pay the prescribed fee and make written application to the fire official. Proof of competency is by exam, demonstration, or submittal of credentials as approved by the fire official.

F. Refueler Operator.

An applicant for a permit to operate an aircraft refueler vehicle must present to the fire official an identification card issued by his employer certifying the applicant's qualifications, as provided in UFC Section 2402.3.