

**CITY COUNCIL MEETINGS  
RULES – PUBLIC DECORUM**

**Strict adherence to the following rules of decorum by the public will be observed and adhered to during City Council meetings, including open forum, public comment period on legislative items, and Council deliberations:**

- 1. No Clapping!**
- 2. No Cheering!**
- 3. No Booing!**
- 4. No public outbursts!**
- 5. Three-minute time limit for comments made during open forum and public testimony on legislative items!**
- 6. No person shall be permitted to speak at the first open forum more often than once per calendar month.**

**In addition, please silence your cell phones when entering the Council Chambers!**

Further, keep the following City Council Rules in mind:

**Rule 2.2      OPEN FORUM**

- D.      The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items not currently on the current or advance Council agendas. No person shall be permitted to speak in open forum regarding items on the current or advance agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.
- E.      To encourage wider participation in open forum and a broad array of public comment and varied points of view from residents of the City of Spokane, no person shall be permitted to speak at the first open forum more often than once per calendar month. Any person may speak at the second open forum if they have not yet spoken in that meeting's first open forum or concerning any agenda item at that day's meeting, unless the meeting is that person's first address at open forum in that month.. There is no limit on the number of regular legislative agenda items on which a member of the public may testify, such as legislative items, special consideration items, hearing items, and other items before the City Council and requiring Council action that are not adjudicatory or administrative in nature, as specified in Rules 5.3 and 5.4.

**Rule 2.7      SERVICE ANIMALS AT CITY COUNCIL MEETINGS**

- B.      Service animals must, at all times while present in a City Council meeting, be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices, in which case, the individual must maintain control of the animal through voice, signal, or other effective controls.

**Rule 5.3      PARTICIPATION OF MEMBERS OF THE PUBLIC IN COUNCIL MEETINGS**

- A.      Members of the public may address the Council regarding items on the Council's legislative agenda, special consideration items, hearing items, and other items before the City Council requiring Council action that are not adjudicatory or administrative in nature. This rule shall not limit the public's right to speak during the open forum.
- B.      No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. In order for a Council member to be recognized by the Chair for the purpose of obtaining the floor, the Council member shall either raise a hand or depress the call button on the dais until recognized by the Council President.
- C.      Each person speaking at the public microphone shall verbally identify themselves by name, city of residence, and, if appropriate, representative capacity.
- D.      Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded and documents submitted for the record are identified and marked by the Clerk.
- E.      In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression not provided by these rules, including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults will be permitted.
- F.      A speaker asserting a statement of fact may be asked to document and identify the sources of the factual datum being asserted.

- G. When addressing the Council, members of the public shall direct all remarks to the Council President and shall confine remarks to the matters that are specifically before the Council at that time.
- H. When any person, including members of the public, City staff, and others, are addressing the Council, Council members shall observe the same decorum and process, as the rules require among the members inter se. That is, a Council member shall not engage the person addressing the Council in colloquy, but shall speak only when granted the floor by the Council President. All persons and/or Council members shall not interrupt one another. The duty of mutual respect set forth in Rule 1.2 and the rules governing debate set forth in Robert's Rules of Order, newly revised, shall extend to all speakers before the City Council. The City Council Policy Advisor and/or City Attorney shall, with the assistance of Council staff, assist the Council President to ensure that all individuals desiring to speak shall be identified, appropriately recognized, and provided the opportunity to speak.

**Rule 5.4 PUBLIC TESTIMONY REGARDING LEGISLATIVE AGENDA ITEMS – TIME LIMITS**

- A. The City Council shall take public testimony on all matters included on its legislative agenda, with those exceptions stated in Rule 5.4(B). Public testimony shall be limited to the final Council action. Public testimony shall be limited to three (3) minutes per speaker, unless, at their discretion, the Chair determines that, because of the number of speakers signed up to testify, less time will be needed for each speaker in order to accommodate all speakers. The Chair may allow additional time if the speaker is asked to respond to questions from the Council.
- B. No public testimony shall be taken on items on the Council's consent agenda, amendments to legislative agenda items, or procedural, parliamentary, or administrative matters of the Council, including amendments to these Rules.
- C. For legislative or hearing items that may affect an identifiable individual, association, or group, the following procedure may be implemented:
  - 1. Following an assessment by the Chair of factors such as complexity of the issue(s), the apparent number of people indicating a desire to testify, representation by designated spokespersons, etc., the Chair shall, in the absence of objection by the majority of the Council present, impose the following procedural time limitations for taking public testimony regarding legislative matters:
    - a. There shall be up to fifteen (15) minutes for staff, board, or commission presentation of background information, if any.
    - b. The designated representative of the proponents of the issue shall speak first and may include within their presentation the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. Up to thirty (30) minutes shall be granted for the proponent's presentation. If there be more than one designated representative, they shall allocate the allotted time between or among themselves.
    - c. Following the presentation of the proponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the proponents who wishes to speak on behalf of the proponent's position.
    - d. The designated representative, if any, of the opponents of the issue shall speak following the presentation of the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. The designated representative(s) of the opponents shall have the same amount of time which was allotted to the proponents.
    - e. Following the presentation by the opponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the opponents who wishes to speak on behalf of the opponents' position.
    - f. Up to ten (10) minutes of rebuttal time shall be granted to the designated
  - 2. In the event the party or parties representing one side of an issue has a designated representative and the other side does not, the Chair shall publicly ask the unrepresented side if they wish to designate one or more persons to utilize the time allotted for the designated representative. If no such designation is made, each person wishing to speak on behalf of the unrepresented side shall be granted three (3) minutes to present their position, and no additional compensating time shall be allowed due to the fact that the side has no designated representative.
  - 3. In the event there appears to be more than two groups wishing to advocate their distinct positions on a specific issue, the Chair may grant the same procedural and time allowances to each group or groups, as stated previously.
- D. The time taken for staff or Council member questions and responses there to shall be in addition to the time allotted for any individual or designated representative's testimony.

# THE CITY OF SPOKANE



## CURRENT COUNCIL AGENDA

MEETING OF MONDAY, MARCH 2, 2020

### **MISSION STATEMENT**

**TO DELIVER EFFICIENT AND EFFECTIVE SERVICES  
THAT FACILITATE ECONOMIC OPPORTUNITY  
AND ENHANCE QUALITY OF LIFE.**

**MAYOR NADINE WOODWARD**

**COUNCIL PRESIDENT BREEAN BEGGS**

**COUNCIL MEMBER KATE BURKE**

**COUNCIL MEMBER LORI KINNEAR**

**COUNCIL MEMBER KAREN STRATTON**

**COUNCIL MEMBER MICHAEL CATHCART**

**COUNCIL MEMBER CANDACE MUMM**

**COUNCIL MEMBER BETSY WILKERSON**

**CITY COUNCIL CHAMBERS  
CITY HALL**

**808 W. SPOKANE FALLS BLVD.  
SPOKANE, WA 99201**

City of Spokane Guest Wireless access for Council Chambers for March 2, 2020:

User Name: **COS Guest**

Password: **3mf3628M**

**Please note the space in user name.**

Both user name and password are case sensitive.

## CITY COUNCIL BRIEFING SESSION

Council will adopt the Administrative Session Consent Agenda after they have had appropriate discussion. Items may be moved to the 6:00 p.m. Legislative Session for formal consideration by the Council at the request of any Council Member.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel. There will be an opportunity for the expression of public views during the Open Forum at the beginning and the conclusion of the Legislative Agenda on any issue not relating to the Current or Advance Agendas, pending hearing items, or initiatives or referenda in a pending election.

### ADDRESSING THE COUNCIL

- No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition.
- Each person speaking at the public microphone shall verbally identify themselves by name, city of residency and, if appropriate, representative capacity.
- If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language or personal insults will be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.

**SPEAKING TIME LIMITS:** Unless deemed otherwise by the Chair, each person addressing the Council shall be limited to a three-minute speaking time.

**CITY COUNCIL AGENDA:** The City Council Advance and Current Agendas may be obtained prior to Council Meetings from the Office of the City Clerk during regular business hours (8 a.m. - 5 p.m.). The Agenda may also be accessed on the City website at [www.spokanecity.org](http://www.spokanecity.org). Agenda items are available for public review in the Office of the City Clerk during regular business hours.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

If you have questions, please call the Agenda Hotline at 625-6350.



# BRIEFING SESSION

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)

(No Public Testimony Taken)

Roll Call of Council

Council Reports

Staff Reports

Committee Reports

Advance Agenda Review

Current Agenda Review

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## ADMINISTRATIVE SESSION

### CONSENT AGENDA

#### REPORTS, CONTRACTS AND CLAIMS

#### RECOMMENDATION

- |  |                              |               |
|--|------------------------------|---------------|
| 1. Contract Amendment with The Law Firm of Thomas W. McLane (Spokane, WA) for outside special counsel providing legal services and advice to the City regarding the matter of Lonnie Tofsrud v. Spokane Police Department, et. al.—\$100,000. Total Amount: \$150,000.         | Approve                      | OPR 2019-1056 |
| 2. Accept funding recommendations from the Community, Housing and Human Services Board to rehabilitate 74 units of affordable housing, and construction of a new Early Childhood Education and Assistance Program facility—\$1,338,624.  | Approve                      | OPR 2020-0201 |
| 3. Report of the Mayor of pending:   | Approve & Authorize Payments |               |
| a. Claims and payments of previously approved obligations, including those of Parks and Library, through February 21, 2020, total \$5,065,845.45, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$4,567,402.93 |                              | CPR 2020-0002 |

- b. Payroll claims of previously approved obligations through February 22, 2020: \$ 7,003,663.76.

CPR 2020-0003

4. City Council Meeting Minutes: February 6, 2020.

Approve  
All

CPR 2020-0013

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## **EXECUTIVE SESSION**

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

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## **CITY COUNCIL SESSION**

(May be held or reconvened following the 3:30 p.m. Administrative Session)

(Council Briefing Center)

This session may be held for the purpose of City Council meeting with Mayoral nominees to Boards and/or Commissions. The session is open to the public.

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## **LEGISLATIVE SESSION**

(6:00 P.M.)

(Council Reconvenes in Council Chamber)

WORDS OF INSPIRATION

PLEDGE OF ALLEGIANCE

ROLL CALL OF COUNCIL

ANNOUNCEMENTS

(Announcements regarding Changes to the City Council Agenda)

## **BOARDS AND COMMISSIONS APPOINTMENTS**

(Includes Announcements of Boards and Commissions Vacancies)

### **APPOINTMENTS**

Spokane Public Library Board: One Reappointment

Spokane Arts Commission: Seven appointments

Bicycle Advisory Board: One Reappointment

### **RECOMMENDATION**

Approve CPR 1981-0400

Approve CPR 1981-0402

Approve CPR 1992-0059

## ADMINISTRATIVE REPORT

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### COUNCIL COMMITTEE REPORTS

(Committee Reports for Finance, Neighborhoods, Public Safety, Public Works, and Planning/Community and Economic Development Committees and other Boards and Commissions)

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### OPEN FORUM

This is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas, pending hearing items, or initiatives or referenda in a pending election. This Forum shall be for a period of time not to exceed thirty (30) minutes. After all the matters on the Agenda have been acted on, unless it is 10:00 p.m. or later, the open forum shall continue for a period of time not to exceed fifteen (15) minutes. Each speaker will be limited to three minutes, unless otherwise deemed by the Chair. If you wish to speak at the forum, please sign up on the sign-up sheet located in the Chase Gallery.

Note: No person shall be permitted to speak at the first Open Forum more often than once per calendar month. Any person may speak at the second open forum if they have not yet spoken in that meeting's first open forum or concerning any agenda item at that day's meeting, unless the meeting is that person's first open forum in that meeting. (Council Rule 2.2.E)

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## LEGISLATIVE AGENDA

### SPECIAL BUDGET ORDINANCES

(Require Five Affirmative, Recorded Roll Call Votes)

Ordinance C35895 amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Office of Performance Management

FROM: IF Revenue, \$113,801;

TO: Senior Project Manager, \$113,801.

(This action allows budgeting to create an additional position.)

(Council Sponsor: Council Member Mumm)

## EMERGENCY ORDINANCES

(Require Five Affirmative, Recorded Roll Call Votes)

The following items (ORD C35860 and ORD C35861) are deferred to May 4, 2020.

- ~~ORD C35860~~      ~~Establishing a local residential tenancy code; recodifying Division I of Title 10 as Title 10A; recodifying Division II of Title 10 as Title 10B; enacting a new Title 10C; enacting new sections 07.08.153 and 18.03.030; and amending sections 08.01.090, 08.01.120, 08.01.180, 08.01.200, 08.02.0206, and 18.01.030 of the Spokane Municipal Code; and declaring an emergency. (Deferred from December 9, 2019)~~
- ~~ORD C35861~~      ~~Requiring specific cause for most residential evictions; enacting new sections 18.03.005 and 18.03.030 of the Spokane Municipal Code; and declaring an emergency. (Deferred from December 9, 2019)~~

## RESOLUTIONS & FINAL READING ORDINANCES

(Require Four Affirmative, Recorded Roll Call Votes)

- RES 2020-0014      Regarding the Annual Comprehensive Plan Amendment Work Program for 2020, formalizing the non-City-initiated proposals and any City-initiated proposals to review. (Council Sponsor: Council Member Stratton)
- ORD C35894      Harmonizing the noise disturbance prohibitions in the context of health care providers and facilities with the noise disturbance provisions applicable generally throughout the city. (Council Sponsors: Council Member Kinnear and Council Member Wilkerson)

## NO FIRST READING ORDINANCES

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## NO SPECIAL CONSIDERATIONS

## NO HEARINGS

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## OPEN FORUM (CONTINUED)

This is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas, pending hearing items, or initiatives or referenda in a pending election. After all the matters on the Agenda have been acted on, unless it is 10:00 p.m. or later, the open forum shall continue for a period of time not to exceed fifteen (15) minutes. Each speaker will be limited to three minutes, unless otherwise deemed by the Chair. If you wish to speak at the forum, please sign up on the sign-up sheet located in the Chase Gallery.

**Note:** Any person may speak at the second open forum if they have not yet spoken in that meeting's first open forum or concerning any agenda item at that day's meeting, unless the meeting is that person's first address at open forum in that month. (Counsel Rule 2.2.E)

### **ADJOURNMENT**

The March 2, 2020, Regular Legislative Session of the City Council is adjourned to March 9, 2020.

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## **NOTES**

**Agenda Sheet for City Council Meeting of:**

03/02/2020

**Date Rec'd**

2/19/2020

**Clerk's File #**

OPR 2019-1056

**Renews #****Submitting Dept**

CITY ATTORNEY

**Cross Ref #****Contact Name/Phone**

MIKE ORMSBY 6287

**Project #****Contact E-Mail**

MORMSBY@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Contract Item

**Requisition #**

FROM CLAIMS

**Agenda Item Name**

0500 SPECIAL COUNSEL CONTRACT AMENDMENT

**Agenda Wording**

The Firm acts as OUTSIDE SPECIAL COUNSEL providing legal services and advice to the City regarding the matter of LONNIE TOFSRUD v. SPOKANE POLICE DEPARTMENT, ET. AL.

**Summary (Background)**

Additional funds are required. This contract amendment is for \$100,000.00. The total amount under the original contract and this amendment is \$150,000.00.

**Fiscal Impact**

Grant related? NO

Public Works? NO

**Budget Account**

Expense \$ 100,000.00

# 0000-00000-00000-00000 - from Claims

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

DALTON, PAT

**Study Session**

2/24/20

**Division Director****Other****Finance**

BUSTOS, KIM

**Distribution List****Legal**

DALTON, PAT

twm@twmclanelaw.com

**For the Mayor**

ORMSBY, MICHAEL

sdhansen@spokanecity.org

**Additional Approvals**

sfaggiano@spokanecity.org,

**Purchasing**

james.scott@ascrisk.com

**RISK MANAGEMENT**

STOPHER, SALLY

tstrothman@spokanecity.org

rkokot@spokanecity.org



**City of Spokane**  
**OUTSIDE COUNSEL  
CONTRACT AMENDMENT**

This Contract Amendment is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **THE LAW FIRM OF THOMAS W. MCLANE, PLLC**, whose address is 103 East Indiana Avenue, Suite A, Spokane, Washington 99207, as ("Firm"), individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into a Contract wherein the Firm agreed to act as OUTSIDE SPECIAL COUNSEL providing legal services and advice to the City regarding the matter of LONNIE TOFSRUD v. SPOKANE POLICE DEPARTMENT, ET. AL., and*

*WHEREAS, additional funds are necessary, thus the original Contract needs to be formally Amended by this written document; and*

*-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:*

**1. CONTRACT DOCUMENTS.**

The Contract, dated November 19, 2019 and November 20, 2019, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE DATE.**

This Contract Amendment shall become effective on February 1, 2020.

**3. COMPENSATION.**

The City shall pay an additional amount not to exceed **ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$100,000.00)** for everything furnished and done under this Contract Amendment. The total amount under the original contract, all previous amendments and this Amendment is **ONE HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS (\$150,000.00)**.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

**THE LAW FIRM OF  
THOMAS W. MCLANE, PLLC**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature Date

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

20-041



**Agenda Sheet for City Council Meeting of:**

03/02/2020

**Date Rec'd**

2/19/2020

**Clerk's File #**

OPR 2020-0201

**Renews #****Submitting Dept**

HOUSING &amp; HUMAN SERVICES

**Cross Ref #****Contact Name/Phone**

GEORGE DAHL 625-6036

**Project #****Contact E-Mail**

GDAHL@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Contract Item

**Requisition #**

CR 21499 &amp; 21498

**Agenda Item Name**

1680 - CHHS GRANTS AWARDS TO PIONEER HUMAN SERVICES AND PROCLAIM LIBERTY

**Agenda Wording**

CHHS seeks City Council approval of CHHS Board funding recommendations to rehabilitate 74 units of affordable housing, & construction of new ECEAP facility.

**Summary (Background)**

The CHHS Board approved a consolidated application process for housing, acquisition, and capital improvement projects during their November 6, 2019 meeting. CHHS facilitated the first application process during the 2nd week of December 2019. CHHS received three separate applications during the month of December. See attached for additional information.

**Fiscal Impact**

Grant related? YES

Public Works? YES

**Budget Account**

Expense \$ 744,150.00

# 1690-95576-51010-54201-73916

Expense \$ 594,474.00

# 1690-95576-51010-54201-73916

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

SIGLER, TIMOTHY

**Study Session****Division Director**

CORTRIGHT, CARLY

**Other**Finance & Admin  
02/24/2020**Finance**

HUGHES, MICHELLE

**Distribution List****Legal**

ODLE, MARI

tsigler@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

tdanzig@spokanecity.org

**Additional Approvals**

gdahl@spokanecity.org

**Purchasing**

PRINCE, THEA

cbrown@spokanecity.org

**GRANTS &  
CONTRACT MGMT**

STOPHER, SALLY

kburnett@spokanecity.org

chhsaccounting@spokanecity.org

# Briefing Paper

## Finance & Administration Committee

<b>Division &amp; Department:</b>	Neighborhood and Business Services Division – Community, Housing, and Human Services (CHHS) Department
<b>Subject:</b>	CHHS grant awards to Pioneer Human Services and Proclaim Liberty
<b>Date:</b>	February 17, 2020
<b>Author (email &amp; phone):</b>	George Dahl ( <a href="mailto:gdahl@spokanecity.org">gdahl@spokanecity.org</a> ext. 6036)
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Tim Sigler
<b>Committee(s) Impacted:</b>	Finance & Administration Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	2015-2020 Strategic Plan to End Homelessness 2015-2020 Consolidated Plan for Community Development
<b>Strategic Initiative:</b>	Safe & Healthy
<b>Deadline:</b>	12/31/2020
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	<ul style="list-style-type: none"> <li>• Rehabilitation of 74 affordable housing units at 206 S. Post St.</li> <li>• Construction of new ECEAP Facility for 40 part-time &amp; 20 full-time students on Spokane's lower south hill.</li> </ul>
<p><b>Background/History:</b> The CHHS Board approved a consolidated application process for housing, acquisition, and capital improvement projects during their November 6, 2019 meeting. CHHS facilitated the first application process during the 2<sup>nd</sup> week of December 2019. CHHS received three separate applications during the month of December.</p> <ol style="list-style-type: none"> <li>1. Family Promise of Spokane - \$180,000 (grant) request to acquire SF home at 2012 E. Mission Ave.</li> <li>2. Pioneer Human Services - \$594,474 (grant) request to rehabilitate 74 units of affordable housing at 206 S. Post St.</li> <li>3. Proclaim Liberty - \$744,150 request to construct new ECEAP facility serving 40 part-time and 20 full-time students on Spokane's lower south hill. A second request for \$455,850 (loan) was made to fund offsite improvements for 65 units of new affordable housing.</li> </ol>	
<p><b>Executive Summary:</b></p> <ul style="list-style-type: none"> <li>• The CHHS Board approved the following recommendations at their February 5, 2020 meeting:             <ul style="list-style-type: none"> <li>○ Do not fund Family Promise of Spokane's request for \$180,000.00                 <ul style="list-style-type: none"> <li>▪ Acquire SF home at 2012 E. Mission Ave</li> </ul> </li> <li>○ Fund Pioneer Human Services Carlyle Rehabilitation application in full \$594,474.00                 <ul style="list-style-type: none"> <li>▪ 74 units of permanent affordable housing</li> </ul> </li> <li>○ Fund Proclaim Liberty's new ECEAP facility in full \$744,474.00                 <ul style="list-style-type: none"> <li>▪ 40 part-time, and 20 full-time students</li> </ul> </li> <li>○ Fund Proclaim Liberty's request for offsite improvements related to Liberty Park Terrace Phase II affordable housing development \$455,850.00                 <ul style="list-style-type: none"> <li>▪ 65 units of new affordable housing on Spokane's lower south hill</li> </ul> </li> </ul> </li> </ul>	

**Budget Impact:**

Approved in current year budget? ☐ Yes ☒ No

Annual/Reoccurring expenditure? ☐ Yes ☒ No

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impact:**

Consistent with current operations/policy? ☒ Yes ☐ No

Requires change in current operations/policy? ☐ Yes ☒ No

Specify changes required:

Known challenges/barriers:

**BRIEFING PAPER**  
Community, Housing and Human Services Board  
**Perpetual Housing, Acquisition, and Capital Improvements Program (PHACIP)**  
Wednesday, February 5, 2020

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**SUBJECT:** CHHS received three separate applications requesting funding during the PHACIP's first open application period the week of December 9<sup>th</sup>.

**BACKGROUND:** The CHHS Board approved the creation of the PHACIP at their meeting on November 6, 2019. Staff created a webpage on the CHHS website to provide information for perspective applicants. Staff hosted two separate technical assistance workshops to assist partner agencies preparing to submit application. A total of 11 individuals from nine separate partner agencies attended the two workshops, including one CHHS Board member (Melody).

The table below is meant to summarize each of the three proposals received during the month of December 2019.

Agency	Proposal Type	Requested	Staff Summary
Family Promise	Acquisition	\$180,000 (grant)	<ul style="list-style-type: none"><li>• Acquisition of single-family home located at 2012 E. Mission Ave. Home will be converted to expand shelter capacity and centralize services for homeless families with special needs and infants.</li><li>• Existing purchase sale agreement with owner of 2012 E. Mission Ave.</li><li>• \$20,000 match commitment from Providence Health Systems Grant</li><li>• Plan to conduct a capital campaign in 2020</li></ul>
Pioneer Human Services	Rehabilitation	\$594,474 (grant)	<ul style="list-style-type: none"><li>• Complete building rehabilitation to transition the Carlyle from an assisted living facility to a high-barrier permanent supportive housing complex (74-units: 62 <i>studio</i> &amp; 12 <i>one-bed</i>) of affordable housing (&lt;50% AMI).</li><li>• Pioneer has already invested \$585,218 into facility improvements as part of the transition</li><li>• \$392,000 grant/leverage from Washington State Department of Commerce</li><li>• Request for CHHS to fund necessary electrical upgrades (gap funding)</li></ul>
Proclaim Liberty	New Construction	\$1,200,000 (grant & loan)	<ul style="list-style-type: none"><li>• Complete construction of new ECEAP facility (2020) that will serve 20 full-time &amp; 40 part-time students (2 classrooms).<ul style="list-style-type: none"><li>◦ Requesting \$744,150 <b>grant</b></li></ul></li><li>• Complete onsite and offsite improvements for the ECEAP Center and future apartment development (approximately 65 units of affordable housing anticipated to begin construction in 2021).<ul style="list-style-type: none"><li>◦ Requesting \$455,850 <b>loan</b> (no interest)</li></ul></li></ul>

**TIMELINE:** Each of the three applications received should be considered “shovel ready” with project completion planned during the 2020 calendar year.

**IMPACT:** CHHS has approximately \$1,000,000 to support this program. Consider funding availability and most pressing community needs when making funding recommendations.

**ACTION:** Vote to approve, or disapprove funding any of the proposals listed above.

*For more information, please contact George Dahl at [gdahl@spokanecity.org](mailto:gdahl@spokanecity.org)*



**Agenda Sheet for City Council Meeting**  
**of:**  
03/02/2020

<u>Date Rec'd</u>	2/26/2020
<u>Clerk's File #</u>	CPR 2020-0002
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	

<u>Submitting Dept</u>	ACCOUNTING
<u>Contact Name/Phone</u>	LEONARD DAVIS 625-6028
<u>Contact E-Mail</u>	LDAVIS@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Claim Item
<u>Agenda Item Name</u>	5600-CLAIMS-2020

Agenda Wording

Report of the Mayor of pending claims & payments of previously approved obligations through: 2/21/20.  
Total: \$ 5,065,845.45 with Parks & Library claims being approved by their respective boards. Claims  
excluding Parks & Library Total: \$ 4,567,402.93

Summary (Background)

Pages 1-30 Check numbers: 569248 - 569389 ACH payment numbers: 75247 - 75505 On file for review in  
City Clerks Office: 30 Page listing of Claims Note:

<u>Fiscal Impact</u>	Grant related?	<u>Budget Account</u>
	Public Works? NO	
Expense	\$ 4,567,402.93	# Various
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	HUGHES, MICHELLE	<u>Study Session</u>	
<u>Division Director</u>	STOPHER, SALLY	<u>Other</u>	
<u>Finance</u>	HUGHES, MICHELLE	<u>Distribution List</u>	
<u>Legal</u>	DALTON, PAT		
<u>For the Mayor</u>	ORMSBY, MICHAEL		
<u>Additional Approvals</u>			
<u>Purchasing</u>			

REPORT: PG3620  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 08

APPROVAL FUND SUMMARY

DATE: 02/24/20  
TIME: 08:48  
PAGE: 1

FUND	FUND NAME	AMOUNT
0100	GENERAL FUND	302,316.96
1100	STREET FUND	317,867.88
1200	CODE ENFORCEMENT FUND	11.21
1300	LIBRARY FUND	212.99
1350	PENSION CONTRIBUTIONS FUND	51.12
1360	MISCELLANEOUS GRANTS FUND	0.00
1380	TRAFFIC CALMING MEASURES	43,567.50
1400	PARKS AND RECREATION FUND	755.98
1450	UNDER FREEWAY PARKING FUND	22.10
1460	PARKING METER REVENUE FUND	15,412.29
1510	SPOKANE REG EMERG COM SYS	0.78
1570	INTERMODAL FACILITY OPERATION	2.61
1590	HOTEL/MOTEL TAX FUND	21.33
1610	REAL ESTATE EXCISE TAX FUND	53.27
1630	COMBINED COMMUNICATIONS CENTER	188.82
1640	COMMUNICATIONS BLDG M&O FUND	413.96
1680	CD/HS OPERATIONS	151.48
1910	CRIMINAL JUSTICE ASSISTANCE FD	836,180.55
1920	FINANCIAL PARTNERSHIP FUND	9.84
1940	CHANNEL FIVE EQUIPMENT RESERVE	1.14
1950	PARK CUMULATIVE RESERVE FUND	6.73
1970	FIRE/EMS FUND	28,967.56
1980	DEFINED CONTRIBUTION ADMIN FND	0.37
1990	TRANSPORTATION BENEFIT FUND	14.64
3200	ARTERIAL STREET FUND	75,066.02
4100	WATER DIVISION	192,932.91
4250	INTEGRATED CAPITAL MANAGEMENT	284,862.09
4300	SEWER FUND	133,550.21
4480	SOLID WASTE FUND	819,700.64
4600	GOLF FUND	727.77
4700	DEVELOPMENT SVCS CENTER	5,322.59
5100	FLEET SERVICES FUND	123,562.62
5200	PUBLIC WORKS AND UTILITIES	22,496.11
5300	IT FUND	18,887.61
5310	IT CAPITAL REPLACEMENT FUND	17,266.65
5400	REPROGRAPHICS FUND	11,369.30
5500	PURCHASING & STORES FUND	218.40
5600	ACCOUNTING SERVICES	21.28
5700	MY SPOKANE	6.45
5750	OFFICE OF PERFORMANCE MGMT	1,174.51
5800	RISK MANAGEMENT FUND	43,532.84
5810	WORKERS' COMPENSATION FUND	175.12
5820	UNEMPLOYMENT COMPENSATION FUND	2.93
5830	EMPLOYEES BENEFITS FUND	621,001.34
5900	ASSET MANAGEMENT FUND OPS	3,593.86
5901	ASSET MANAGEMENT FUND CAPITAL	171,305.55
6060	EMPLOYEES' RETIREMENT FUND	159.49
6070	FIREFIGHTERS' PENSION FUND	71,324.60
6080	POLICE PENSION FUND	401,376.55
6960	SALARY CLEARING FUND NEW	1,534.38
TOTAL:		4,567,402.93

REPORT: PG3630  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 08

DATE: 02/24/20  
TIME:  
PAGE: 1

HONORABLE MAYOR  
AND COUNCIL MEMBERS

02/24/20  
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

## 0020 - NONDEPARTMENTAL

ARCHBRIGHT INC	LEGAL SERVICES ACH PMT NO. - 80075477	11,196.00
FRONTIER BEHAVIORAL HEALTH	CONTRACTUAL SERVICES ACH PMT NO. - 80075483	4,517.01
SISTER CITIES ASSN OF SPOKANE	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80075299	500.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00569359	35.11
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00569359	119.02-
TOTAL FOR 0020 - NONDEPARTMENTAL		16,129.10

## 0030 - POLICE OMBUDSMAN

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075263	127.50
TOTAL FOR 0030 - POLICE OMBUDSMAN		127.50

## 0100 - GENERAL FUND

ALTA SCIENCE & ENGINEERING INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80075314	4,032.50
INLAND WASHINGTON LLC ATTN TOREY HEALEA	PERMIT REFUNDS PAYABLE CHECK NO. - 00569257	3,815.00
SPOKANE COUNTY TREASURER	DEPOSIT-COUNTY ACH PMT NO. - 80075430	10,525.00
SPOKANE SUPERIOR COURT 1100 W MALLON	DEPOSIT - APPEAL FEES CHECK NO. - 00569258	230.00
STANTEC CONSULTING SERVICES INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80075374	6,229.50
US BANK P CARD PAYMENTS	PCARD ADVANCE PYMT REC ACH PMT NO. - 80075498	169,094.92
US BANK TRAVEL CARD	TRAVEL CARD ADVANCE PYMT ACH PMT NO. - 80075383	30,099.26
TOTAL FOR 0100 - GENERAL FUND		224,026.18

## 0230 - CIVIL SERVICE

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075263	229.16
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TOTAL FOR 0230 - CIVIL SERVICE		----- 229.16
0300 - HUMAN SERVICES		
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US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00569359	57.98
TOTAL FOR 0300 - HUMAN SERVICES		----- 57.98
0320 - COUNCIL		
-----		
LUKE ESSER	PROFESSIONAL SERVICES	
	ACH PMT NO. - 80075480	2,500.00
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80075384	527.72
TOTAL FOR 0320 - COUNCIL		----- 3,027.72
0370 - ENGINEERING SERVICES		
-----		
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80075263	173.85
SHI CORP	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80075428	11,788.77
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80075310	2,048.34
VERIZON WIRELESS	IT/DATA SERVICES	
	ACH PMT NO. - 80075310	918.24
TOTAL FOR 0370 - ENGINEERING SERVICES		----- 14,929.20
0470 - HISTORIC PRESERVATION		
-----		
SPOKANE COUNTY AUDITOR	LEGAL SERVICES	
SPOKANE COUNTY COURTHOUSE	ACH PMT NO. - 80075466	310.50
TOTAL FOR 0470 - HISTORIC PRESERVATION		----- 310.50
0500 - LEGAL		
-----		
ARAMARK UNIFORM SERVICES	LAUNDRY/JANITORIAL SERVICES	
AUS WEST LOCKBOX	ACH PMT NO. - 80075402	16.34
HONORABLE MAYOR AND COUNCIL MEMBERS		02/24/20 PAGE 4
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
C & C YARD CARE	SNOW REMOVAL SERVICES	
	ACH PMT NO. - 80075325	136.40
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80075263	372.42
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES	

	ACH PMT NO. - 80075333	7.50
EASTERN WASHINGTON ATTORNEY SERVICES INC	JUDGEMENTS/DAMAGES CHECK NO. - 00569274	65.00
LANGUAGE LINE SERVICES LANGUAGE LINE LLC	INTERPRETER COSTS ACH PMT NO. - 80075419	18.13
SPOKANE COUNTY TREASURER	TELEPHONE ACH PMT NO. - 80075430	55.02
THOMSON WEST WEST PUBLISHING PAYMENT CTR	PUBLICATIONS ACH PMT NO. - 80075496	4,623.22
THYSSENKRUPP ELEVATOR CORP THYSSEN SOUND ELEVATOR	PROFESSIONAL SERVICES ACH PMT NO. - 80075305	477.98
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00569359	22.29
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00569359	0.52-
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80075384	56.83
WA STATE TRAFFIC SAFETY COMMISSION	CLE TRAVEL CHECK NO. - 00569263	50.00
TOTAL FOR 0500 - LEGAL		5,900.61
0520 - MAYOR		
WCP SOLUTIONS	PRINTING/BINDING/REPRO ACH PMT NO. - 80075470	269.48
TOTAL FOR 0520 - MAYOR		269.48
0560 - MUNICIPAL COURT		
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075263	931.38
DANIEL MCCANN 1703 E 12TH AVE	CASH OVER/SHORT CHECK NO. - 00569255	25.00
EAN HOLDINGS LLC 140020 EAST 21ST ST #1500	CASH OVER/SHORT CHECK NO. - 00569256	120.00
HONORABLE MAYOR AND COUNCIL MEMBERS		02/24/20 PAGE 5
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
LOOMIS ARMORED US INC	CONTRACTUAL SERVICES ACH PMT NO. - 80075459	1,083.38
PITNEY BOWES	OFFICE SUPPLIES CHECK NO. - 00569363	536.86
PPC SOLUTIONS INC	ALARM/SECURITY SERVICES ACH PMT NO. - 80075368	96.40
UNIVERSAL PROTECTION SERVICE DBA ALLIED UNIVERSAL SECURITY	ALARM/SECURITY SERVICES ACH PMT NO. - 80075309	214.23

US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00569359	247.20

TOTAL FOR 0560 - MUNICIPAL COURT	3,254.45
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0650 - PLANNING SERVICES

SPOKANE COUNTY AUDITOR	LEGAL SERVICES	
SPOKANE COUNTY COURTHOUSE	ACH PMT NO. - 80075466	213.00

TOTAL FOR 0650 - PLANNING SERVICES	213.00
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0680 - POLICE

ACRANET CBS BRANCH/DIV OF	BACKGROUND CHECKS	
CBS REPORTING INC	ACH PMT NO. - 80075399	208.00

ALL ABOUT TOWING SERVICES	TOWING EXPENSE	
	ACH PMT NO. - 80075400	129.32

AUDUBON VETERINARY CLINIC	VETERINARY SERVICES	
	CHECK NO. - 00569355	184.21

BEACON SERVICE INC	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80075478	1,255.55

CENTURYLINK	ALARM/SECURITY SERVICES	
	CHECK NO. - 00569248	293.60

CENTURYLINK	TELEPHONE	
	CHECK NO. - 00569248	472.14

CHRISTOPHER BODE	AIRFARE	
	CHECK NO. - 00569271	220.96

CITY OF DEER PARK	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80075479	1,404.00

COPIERS NORTHWEST INC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80075263	0.89

DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES	
	ACH PMT NO. - 80075333	142.50

HONORABLE MAYOR  
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

DIVINES TOWING/DIV OF	TOWING EXPENSE	
DIVINE CORP	ACH PMT NO. - 80075410	206.92

DR LOUIS C SOWERS	MEDICAL SERVICES	
	ACH PMT NO. - 80075493	500.00

EVERGREEN STATE TOWING LLC	TOWING EXPENSE	
DBA SPOKANE VALLEY TOWING	ACH PMT NO. - 80075413	413.83

GALLS LLC	CLOTHING	
	ACH PMT NO. - 80075455	4,349.94

GALLS LLC	OPERATING SUPPLIES	
	ACH PMT NO. - 80075340	3,625.24

GALLS LLC	PROTECTIVE GEAR/CLOTHING ACH PMT NO. - 80075340	1,538.26
GRAINGER INC	OPERATING SUPPLIES ACH PMT NO. - 80075343	342.07
GUN AGENTS LLC DBA PROTECTION FIRST	WEAPONS/FIREARMS/SIGNALGUNS ACH PMT NO. - 80075457	4,443.12
GUNARAMA WHOLESALE INC	OPERATING SUPPLIES ACH PMT NO. - 80075416	689.77
JIM'S TRANSFER INC DBA DEVRIES MOVING PACKING STORAGE	PROFESSIONAL SERVICES ACH PMT NO. - 80075265	777.54
LANGUAGE LINE SERVICES LANGUAGE LINE LLC	INTERPRETER COSTS ACH PMT NO. - 80075486	29.78
LEXIS-NEXIS RISK & ANALYTICS GROUP ACCURINT-ACCT 1189340	BACKGROUND CHECKS ACH PMT NO. - 80075458	163.35
LOOMIS ARMORED US INC	CONTRACTUAL SERVICES ACH PMT NO. - 80075459	1,079.52
PERF PUBLICATIONS/DIV POLICE EXECUTIVE RESEARCH FORUM	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80075367	200.00
RODNEY D SANKEY dba BULLDOG TOWING LLC	TOWING EXPENSE ACH PMT NO. - 80075406	103.46
SHI CORP	SOFTWARE MAINTENANCE ACH PMT NO. - 80075464	26.99
SKR CORPORATION DBA PRO-TOW	TOWING EXPENSE ACH PMT NO. - 80075426	284.50
SPECIAL SERVICES GROUP LLC	OPERATING SUPPLIES ACH PMT NO. - 80075465	152.46
SPOKANE EXERCISE EQUIPMENT SALES AND SERVICE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075431	418.18
SPOKANE EXERCISE EQUIPMENT SALES AND SERVICE	OPERATING SUPPLIES ACH PMT NO. - 80075431	59.90

HONORABLE MAYOR  
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

UNITED PARCEL SERVICE	POSTAGE CHECK NO. - 00569365	24.27
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00569359	170.64
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00569359	32.22-
VERIZON WIRELESS	MOBILE BROADBAND ACH PMT NO. - 80075310	124.84
WYOMING WRECKER LLC DBA AA ACES TOWING	TOWING EXPENSE ACH PMT NO. - 80075438	129.32
YWCA	OPERATING RENTALS/LEASES ACH PMT NO. - 80075503	934.20

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TOTAL FOR 0680 - POLICE

25,067.05

0690 - PROBATION SERVICES

ABSOLUTE DRUG TESTING LLC	PROFESSIONAL SERVICES ACH PMT NO. - 80075248	705.00
CDW GOVERNMENT INC	MINOR EQUIPMENT ACH PMT NO. - 80075446	592.46
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075263	196.87
JRM ENTERPRISES INC DBA PROFESSIONAL LANGUAGE	INTERPRETER COSTS ACH PMT NO. - 80075418	457.50

TOTAL FOR 0690 - PROBATION SERVICES

1,951.83

0700 - PUBLIC DEFENDER

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80075252	29.64
C & C YARD CARE	SNOW REMOVAL SERVICES ACH PMT NO. - 80075325	136.39
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075263	317.93
THOMSON WEST WEST PUBLISHING PAYMENT CTR	PUBLICATIONS ACH PMT NO. - 80075496	1,097.91

TOTAL FOR 0700 - PUBLIC DEFENDER

1,581.87

0750 - ECONOMIC DEVELOPMENT

HONORABLE MAYOR  
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

DOWNTOWN SPOKANE PARTNERSHIP	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80075266	1,575.00
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TOTAL FOR 0750 - ECONOMIC DEVELOPMENT

1,575.00

0860 - TREASURY SERVICES

CDW GOVERNMENT INC	MINOR EQUIPMENT ACH PMT NO. - 80075260	399.03
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80075428	370.70
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00569359	2,761.10
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00569359	510.72-

TOTAL FOR 0860 - TREASURY SERVICES

3,020.11

## 0970 - INTERNAL SERVICE CHARGES

OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	646.22

TOTAL FOR 0970 - INTERNAL SERVICE CHARGES	646.22
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## 1100 - STREET FUND

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80075404	215,256.46
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80075404	1,263.54
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075263	510.43
LAKESIDE INDUSTRIES	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00569250	4,679.39
MICHAEL SLACK	PERMITS/OTHER FEES CHECK NO. - 00569282	58.00
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80075250	190.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	138.71
ROADWISE INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80075296	83,809.09

HONORABLE MAYOR  
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## PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SALT DISTRIBUTORS INC	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00569261	8,928.55
STREET DEPT IMPREST FUND	OPERATING SUPPLIES CHECK NO. - 00569357	20.15
STREET DEPT IMPREST FUND	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00569357	25.59
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80075310	855.76
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80075310	439.16
WESTERN SYSTEMS INC	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00569284	1,693.05

TOTAL FOR 1100 - STREET FUND	317,867.88
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## 1200 - CODE ENFORCEMENT FUND

OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	11.21

TOTAL FOR 1200 - CODE ENFORCEMENT FUND		11.21
1300 - LIBRARY FUND		
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	52.13
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00569359	172.68
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00569359	11.82-
TOTAL FOR 1300 - LIBRARY FUND		212.99
1350 - PENSION CONTRIBUTIONS FUND		
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	51.12
TOTAL FOR 1350 - PENSION CONTRIBUTIONS FUND		51.12
1360 - MISCELLANEOUS GRANTS FUND		
ALTA SCIENCE & ENGINEERING INC	CONTRACTUAL SERVICES ACH PMT NO. - 80075314	4,032.50
HONORABLE MAYOR AND COUNCIL MEMBERS		02/24/20 PAGE 10
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
ALTA SCIENCE & ENGINEERING INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80075314	4,032.50-
STANTEC CONSULTING SERVICES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80075374	6,229.50
STANTEC CONSULTING SERVICES INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80075374	6,229.50-
TOTAL FOR 1360 - MISCELLANEOUS GRANTS FUND		0.00
1380 - TRAFFIC CALMING MEASURES		
AMERICAN TRAFFIC SOLUTIONS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80075316	43,159.75
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80075254	148.60
DENNIS JAGIM 4107 N COOK ST APT D8	SCHOOL ZONE SPEED CAMERA FINE CHECK NO. - 00569254	10.00
LINDSEY SWEARINGEN OR CONRAD MILSAP	SCHOOL ZONE SPEED CAMERA FINE CHECK NO. - 00569253	200.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	22.15
YELENA KARDASH	PHOTO RED FINES	

5427 E UNION AVE

CHECK NO. - 00569252

27.00

TOTAL FOR 1380 - TRAFFIC CALMING MEASURES

43,567.50

1400 - PARKS AND RECREATION FUND

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075263	315.34
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	197.70
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00569359	242.94

TOTAL FOR 1400 - PARKS AND RECREATION FUND

755.98

1450 - UNDER FREEWAY PARKING FUND

AVISTA CORPORATION	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80075253	21.28
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	0.82

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1450 - UNDER FREEWAY PARKING FUND

22.10

1460 - PARKING METER REVENUE FUND

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075263	89.88
DIXON RESOURCES UNLIMITED	CONTRACTUAL SERVICES ACH PMT NO. - 80075335	10,250.00
DUNCAN PARKING TECHNOLOGIES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80075267	4,532.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	24.94
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00569359	515.47

TOTAL FOR 1460 - PARKING METER REVENUE FUND

15,412.29

1510 - SPOKANE REG EMERG COM SYS

OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	0.78
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TOTAL FOR 1510 - SPOKANE REG EMERG COM SYS

0.78

1570 - INTERMODAL FACILITY OPERATION



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OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	2.61
		-----
TOTAL FOR 1570 - INTERMODAL FACILITY OPERATION		2.61
1590 - HOTEL/MOTEL TAX FUND		
-----		
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	21.33
		-----
TOTAL FOR 1590 - HOTEL/MOTEL TAX FUND		21.33
1610 - REAL ESTATE EXCISE TAX FUND		
-----		
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	53.27
		-----
TOTAL FOR 1610 - REAL ESTATE EXCISE TAX FUND		53.27
HONORABLE MAYOR		02/24/20
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
1630 - COMBINED COMMUNICATIONS CENTER		
-----		
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80075263	168.91
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	19.91
		-----
TOTAL FOR 1630 - COMBINED COMMUNICATIONS CENTER		188.82
1640 - COMMUNICATIONS BLDG M&O FUND		
-----		
CAMTEK INC	BUILDING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80075326	348.48
CAMTEK INC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80075326	65.34
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	0.14
		-----
TOTAL FOR 1640 - COMMUNICATIONS BLDG M&O FUND		413.96
1680 - CD/HS OPERATIONS		
-----		
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	151.48
		-----
TOTAL FOR 1680 - CD/HS OPERATIONS		151.48
1910 - CRIMINAL JUSTICE ASSISTANCE FD		
-----		
ALCOHOL MONITORING SYSTEMS INC PROFESSIONAL SERVICES		

	ACH PMT NO. - 80075475	13,729.28
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	27.60
SPOKANE COUNTY TREASURER	SPOKANE COUNTY	
	ACH PMT NO. - 80075495	821,975.67
WA STATE DEPT OF CORRECTIONS	WA DEPT OF CORRECTIONS	
SPOKANE WORK CREW	ACH PMT NO. - 80075311	448.00
TOTAL FOR 1910 - CRIMINAL JUSTICE ASSISTANCE FD		836,180.55
1920 - FINANCIAL PARTNERSHIP FUND		
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	9.84
HONORABLE MAYOR		02/24/20
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
TOTAL FOR 1920 - FINANCIAL PARTNERSHIP FUND		9.84
1940 - CHANNEL FIVE EQUIPMENT RESERVE		
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	1.14
TOTAL FOR 1940 - CHANNEL FIVE EQUIPMENT RESERVE		1.14
1950 - PARK CUMULATIVE RESERVE FUND		
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	6.73
TOTAL FOR 1950 - PARK CUMULATIVE RESERVE FUND		6.73
1970 - FIRE/EMS FUND		
ACTION APPAREL	CLOTHING ALTERATIONS & REPAIRS	
	ACH PMT NO. - 80075442	49.44
ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80075443	17.70
AMERICAN LOCK & KEY	BUILDING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80075315	130.80
AT&T MOBILITY	CELL PHONE	
	CHECK NO. - 00569361	3,304.62
AT&T MOBILITY	IT/DATA SERVICES	
	CHECK NO. - 00569361	2,050.28
AT&T MOBILITY	MINOR EQUIPMENT	
	CHECK NO. - 00569361	1,264.03
BOUND TREE MEDICAL LLC	SAFETY SUPPLIES	

	CHECK NO. - 00569362	1,781.35
CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80075448	1,061.54
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075263	717.48
DARRYL WISNIEWSKI	MINOR EQUIPMENT ACH PMT NO. - 80075474	108.89
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80075454	579.63
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80075454	206.53

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

FASTENAL CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075454	66.47
GALLS LLC	CLOTHING ACH PMT NO. - 80075455	124.40
GENERAL FIRE EXTINGUISHER SERVICE INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075456	13.01
GENERAL FIRE EXTINGUISHER SERVICE INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80075456	7.52
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075342	406.96
ICON CORPORATION	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80075346	1,295.92
ICON CORPORATION	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80075346	234.13
JAMIE J MCINTYRE	AIRFARE ACH PMT NO. - 80075396	176.81
JAMIE J MCINTYRE	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80075396	23.67
JAMIE J MCINTYRE	PER DIEM ACH PMT NO. - 80075396	61.00
KENWORTH SALES COMPANY	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075351	468.48
KYOCERA DOCUMENT SOLUTIONS AMERICA INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075353	134.24
MR CAR WASH DEPT #880266	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80075361	88.00
MUNICIPAL EMERGENCY SERVICES DEPOSITORY ACCOUNT	CLOTHING ACH PMT NO. - 80075460	1,908.32
MUNICIPAL EMERGENCY SERVICES DEPOSITORY ACCOUNT	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80075362	913.61
NAPA AUTO PARTS GENUINE PARTS CO	MINOR EQUIPMENT ACH PMT NO. - 80075363	23.13

NAPA AUTO PARTS	OPERATING SUPPLIES	
GENUINE PARTS CO	ACH PMT NO. - 80075363	11.10
NAPA AUTO PARTS	VEHICLE REPAIR & MAINT SUPPLY	
GENUINE PARTS CO	ACH PMT NO. - 80075363	1,716.74
NATHANIEL J COVER	AIRFARE	
	ACH PMT NO. - 80075391	36.54-
NATHANIEL J COVER	LODGING	
	ACH PMT NO. - 80075391	540.14

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

NATHANIEL J COVER	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80075391	95.50
NATHANIEL J COVER	PER DIEM	
	ACH PMT NO. - 80075391	150.00
NATHANIEL J COVER	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80075391	295.00
NORCO INC	SAFETY SUPPLIES	
	ACH PMT NO. - 80075364	78.15
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	278.75
STERICYCLE INC	HAZARDOUS WASTE DISPOSAL	
STERICYCLE OF WA (BC)	ACH PMT NO. - 80075376	1,355.89
TELEFLEX LLC	SAFETY SUPPLIES	
c/o TELEFLEX FUNDING LLC	ACH PMT NO. - 80075469	6,316.75
UNIFIRE POWER BLOWERS INC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80075382	327.78
UNIFIRE POWER BLOWERS INC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80075382	324.95
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00569359	172.01
US BANK	EARNINGS CREDIT	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00569359	19.07-
WILDROSE LTD dba	CLOTHING	
WILDROSE GRAPHICS	ACH PMT NO. - 80075387	107.54
XO COMMUNICATIONS INC	TELEPHONE	
C/O VERIZON	ACH PMT NO. - 80075472	34.91

TOTAL FOR 1970 - FIRE/EMS FUND	28,967.56
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1980 - DEFINED CONTRIBUTION ADMIN FND

OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	0.37

TOTAL FOR 1980 - DEFINED CONTRIBUTION ADMIN FND	0.37
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1990 - TRANSPORTATION BENEFIT FUND

OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	14.64

TOTAL FOR 1990 - TRANSPORTATION BENEFIT FUND	14.64
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

3200 - ARTERIAL STREET FUND

DAVID EVANS AND ASSOCIATES INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80075264	3,692.14
LARIVIERE INC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80075432	70,288.07
NATIONAL BARRICADE COMPANY	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80075286	811.31
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	274.50

TOTAL FOR 3200 - ARTERIAL STREET FUND	75,066.02
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4100 - WATER DIVISION

ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80075441	3,308.71
ANATEK LABS INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80075251	105.00
AVISTA UTILITIES	PUBLIC UTILITY SERVICE	
	ACH PMT NO. - 80075445	21.28
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80075445	68,660.10
AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80075445	4,674.69
CENTURYLINK	TELEPHONE	
	CHECK NO. - 00569248	817.55
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80075447	482.13
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80075263	453.20
LISA EIRLS PO BOX 9216	REFUNDS	
	CHECK NO. - 00569251	128.46
L&T TRUCK DRIVER TRAINING INC	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80075282	5,400.00
MACKIN & LITTLE INC	MACHINERY/EQUIPMENT	
	ACH PMT NO. - 80075283	72,175.24
NORCO INC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80075287	51.84

OFFICE OF STATE AUDITOR  
WASHINGTON STATE

STATE AUDIT CHARGES  
CHECK NO. - 00569279

242.97

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

OXARC INC	OPERATING SUPPLIES ACH PMT NO. - 80075461	953.42
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-SALES TAX CHECK NO. - 00569364	80.94
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00569364	34,925.27
THOMAS YOCUM PO BOX 724	REFUNDS CHECK NO. - 00569276	149.46
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00569359	38.56
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00569359	38.56-
WCP SOLUTIONS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80075436	302.65
TOTAL FOR 4100 - WATER DIVISION		192,932.91

4250 - INTEGRATED CAPITAL MANAGEMENT

AECOM TECHNICAL SERVICES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80075249	1,278.24
BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80075405	59,753.32
CLEARWATER CONSTRUCTION & MANAGEMENT LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80075261	149,950.53
GEO ENGINEERS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80075341	4,627.50
HISTORICAL RESEARCH ASSOCIATES	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80075274	3,780.84
JACOBS ENGINEERING GROUP INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80075277	3,332.16
LARIVIERE INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80075432	60,220.60-
LSB CONSULTING ENGINEERS PLLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80075281	12,136.25
NATIONAL NATIVE AMERICAN CONSTRUCTION INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80075420	66,781.95
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	760.25
PARAMETRIX INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80075291	13,783.75

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80075428	320.48
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00569364	28,517.20
THOMAS YOCUM PO BOX 724	REFUNDS CHECK NO. - 00569276	60.22
TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT		284,862.09
-----		
4300 - SEWER FUND		
-----		
THOMAS YOCUM PO BOX 724	REFUNDS CHECK NO. - 00569276	73.17
TOTAL FOR 4300 - SEWER FUND		73.17
-----		
4310 - SEWER MAINTENANCE DIVISION		
-----		
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075263	270.35
L&T TRUCK DRIVER TRAINING INC	REGISTRATION/SCHOOLING ACH PMT NO. - 80075282	2,700.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	123.11
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80075464	458.57
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00569364	36,581.61
TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION		40,133.64
-----		
4320 - RIVERSIDE PARK RECLAMATION FAC		
-----		
CENTURYLINK	TELEPHONE CHECK NO. - 00569248	65.70
COLUMBIA FORD INC	VEHICLES ACH PMT NO. - 80075329	46,709.56
COMCAST	IT/DATA SERVICES ACH PMT NO. - 80075262	171.87
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075263	650.39
INLAND ENVIRONMENTAL RESOURCES INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80075276	13,446.98

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

MICHAEL F COSTER	PARKING/TOLLS (LOCAL) CHECK NO. - 00569249	8.75
NALCO CO	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075285	1,197.90
OCCUPATIONAL HEALTH CENTERS OF WASHINGTON PS	MEDICAL SERVICES CHECK NO. - 00569278	31.50
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	130.93
OLIN CORPORATION CHLOR ALKALI	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80075289	6,304.40
SHI CORP	PROFESSIONAL SERVICES ACH PMT NO. - 80075428	320.48
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00569364	20,862.45
TESTAMERICA LABORATORIES INC DBA EUROFINS TESTAMERICA	TESTING SERVICES ACH PMT NO. - 80075304	344.50
UNIT PROCESS COMPANY	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00569358	2,316.38
UNITED TECHNOLOGY CORP dba OTIS ELEVATOR CO	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075308	735.07

TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC 93,296.86

4330 - STORMWATER

OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	43.34
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TOTAL FOR 4330 - STORMWATER 43.34

4360 - ENVIRONMENTAL PROGRAMS

OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	3.20
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TOTAL FOR 4360 - ENVIRONMENTAL PROGRAMS 3.20

4480 - SOLID WASTE FUND

SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-SALES TAX CHECK NO. - 00569364	1,856.07
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THOMAS YOCUM PO BOX 724	REFUNDS CHECK NO. - 00569276	64.96
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:



TOTAL FOR 4480 - SOLID WASTE FUND

1,921.03

4490 - SOLID WASTE DISPOSAL

ABB INC	CONTRACTUAL SERVICES ACH PMT NO. - 80075247	84,304.92
ABB INC	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80075313	6,262.00
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80075254	16,846.99
BANNER FURNACE & FUEL	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80075255	173.80
BANNER FURNACE & FUEL	CLOTHING ACH PMT NO. - 80075255	147.02
BIG SKY INDUSTRIAL/DIV OF WSS ASSOCIATES INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075256	1,272.10
BRANDSAFWAY SERVICES INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075463	152,487.68
CASCADE AUTOMATION INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075259	3,789.72
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075263	202.85
DICK IRVIN INC.	CONTRACTUAL SERVICES ACH PMT NO. - 80075334	2,002.60
ELJAY OIL CO INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80075411	751.08
ELJAY OIL CO INC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80075411	1,085.80
GRAYMONT CAPITAL INC.	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80075415	15,710.35
HYDRAULICS PLUS INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075275	6,242.04
KIRKLAND DYNAMICS LLC	MACHINERY/EQUIPMENT ACH PMT NO. - 80075352	6,525.00
KNIGHT CONSTRUCTION & SUPPLY INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075279	361.47
MCCOY POWER CONSULTANTS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80075284	7,218.75
MULTICARE HEALTH SYSTEMS DBA MULTICARE CENTERS OF	MEDICAL SERVICES CHECK NO. - 00569260	666.00

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80075250	215.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	176.42

REACT AUDIOVISUAL SYSTEMS	TV'S/AUDIO VISUAL EQUIPMENT ACH PMT NO. - 80075294	941.42
SPECIALTY MACHINING & MFG CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80075301	1,143.45
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00569364	14,709.83
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00569359	187.41
ZAMPELL REFRACTORIES INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075473	388,422.34
TOTAL FOR 4490 - SOLID WASTE DISPOSAL		711,846.04

4500 - SOLID WASTE COLLECTION

C & C YARD CARE	LANDSCAPE/GROUNDS MAINT ACH PMT NO. - 80075258	1,425.85
CENTURYLINK	TELEPHONE CHECK NO. - 00569248	60.94
COMCAST	TELEPHONE ACH PMT NO. - 80075262	321.72
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075263	666.15
HOTSY OF SPOKANE LLC	OPERATING SUPPLIES ACH PMT NO. - 80075345	6,359.76
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	287.40
SERIOUS INDUSTRIES INC	MINOR EQUIPMENT ACH PMT NO. - 80075297	5,924.00
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00569364	17,562.74
SPOKANE COUNTY TREASURER	UTIL GARBAGE/WASTE REMOVAL ACH PMT NO. - 80075302	71,814.28
SPOKANE PRO CARE INC	CONTRACTUAL SERVICES ACH PMT NO. - 80075303	326.69
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80075310	656.80

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	527.24
TOTAL FOR 4500 - SOLID WASTE COLLECTION		105,933.57

4600 - GOLF FUND

CDW GOVERNMENT INC	COMPUTER/MICRO EQUIPMENT ACH PMT NO. - 80075260	460.18
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	18.49
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00569359	249.10

TOTAL FOR 4600 - GOLF FUND		727.77
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4700 - DEVELOPMENT SVCS CENTER

BENJAMIN LEIGHTON	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00569259	95.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	36.75
SIGNS FOR SUCCESS INC	PROFESSIONAL SERVICES ACH PMT NO. - 80075298	3,849.80
SPOKANE COUNTY AUDITOR SPOKANE COUNTY COURTHOUSE	LEGAL SERVICES ACH PMT NO. - 80075466	728.50
SPOKANE COUNTY AUDITOR SPOKANE COUNTY COURTHOUSE	PROTECTIVE INSPECTION FEES ACH PMT NO. - 80075466	209.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00569359	149.44
WCP SOLUTIONS	OFFICE SUPPLIES ACH PMT NO. - 80075436	254.10

TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER		5,322.59
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5100 - FLEET SERVICES FUND

ADVANCE AUTO PARTS	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00569268	184.17
BATTERY SYSTEMS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075320	582.21
BEARING DISTRIBUTORS INC dba BROWN BEARING	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075321	403.09

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

BECKER BUICK-GMC INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075322	57.34
BRIDGESTONE AMERICAS INC dba GCR TIRES & SERVICE	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075323	874.01
BUCK'S TIRE & AUTOMOTIVE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075324	174.14
C & B UPHOLSTERY INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00569272	1,018.22
CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR	

	ACH PMT NO. - 80075328	17,473.30
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80075330	345.86
CUMMINS NORTHWEST LLC	VEHICLE REPAIR & MAINT SUPPLY	
	ACH PMT NO. - 80075331	421.01
DIRECT AUTOMOTIVE DISTRIBUTING DIV OF GEM INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00569273	202.42
DOBBS HEAVY DUTY HOLDINGS LLC DBA WESTERN TRUCK CENTER	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075386	2,834.84
ELJAY OIL CO INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075336	272.25
EVERGREEN STATE TOWING LLC DBA SPOKANE VALLEY TOWING	TOWING EXPENSE ACH PMT NO. - 80075337	632.71
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075342	1,493.81
HI-LINE ELECTRIC CO	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00569275	771.53
INLAND PACIFIC HOSE & FITTINGS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075348	74.91
KENWORTH SALES COMPANY	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075351	492.97
KENWORTH SALES COMPANY	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075351	1,757.57
LEAVITT MACHINERY USA INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00569277	3,619.19
LITHIA OF SPOKANE INC LITHIA CHRYSLER DODGE JEEP RAM	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075355	1,462.62
MCCOLLUM FORD SALES INC GUS JOHNSON FORD	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075344	85.76
MCCLOUGHLIN & EARDLEY GROUP dba SIRENNET.COM	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075358	584.44

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

MOTION AUTO SUPPLY PARTS WHOLESALERS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075360	421.90
MR CAR WASH DEPT #880266	CONTRACTUAL SERVICES ACH PMT NO. - 80075361	1,608.00
NAPA AUTO PARTS GENUINE PARTS CO	MINOR EQUIPMENT ACH PMT NO. - 80075363	12.50
NAPA AUTO PARTS GENUINE PARTS CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075363	8.51-
NOVUS AUTO GLASS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075288	362.85
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	75.05

O'REILLY AUTOMOTIVE STORES INC dba FIRST CALL	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00569280	187.12
PACWEST MACHINERY LLC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075366	3,122.86
SAFETY KLEEN CORPORATION	HAZARDOUS WASTE DISPOSAL ACH PMT NO. - 80075370	87.12
SHAMROCK AUTOMOTIVE DBA ZIEBART OF SPOKANE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075388	76.18
SIX ROBBLEES INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00569281	345.19
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075492	65,354.17
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075371	1,906.13
SPOKANE HOUSE OF HOSE INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075372	1,217.74
TACOMA SCREW PRODUCTS INC ATTN: ACCOUNTS RECEIVABLE	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075377	142.94
THERMO KING NORTHWEST	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075379	267.90
TITAN TRUCK EQUIPMENT	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075380	2,293.32
TOBY'S BODY & FENDER INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075306	6,526.33
TRANSPORT EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075381	376.83
WENDLE FORD NISSAN ISUZU	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80075385	746.66

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WINGFOOT COMMERCIAL TIRE SYSTEMS LLC DBA GOODYEAR TIRE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80075501	2,621.97
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TOTAL FOR 5100 - FLEET SERVICES FUND	-----	123,562.62
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5200 - PUBLIC WORKS AND UTILITIES

DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80075333	30.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	31.17
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	WA DEPT OF REVENUE CHECK NO. - 00569364	726.12
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00569359	21,708.82

TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES

22,496.11

5300 - IT FUND

AT&T	TELEPHONE CHECK NO. - 00569270	85.08
C LINK LLC	MINOR EQUIPMENT CHECK NO. - 00569356	192.46
DELL MARKETING LP %DELL USA LP	OPERATING SUPPLIES ACH PMT NO. - 80075409	97.55
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80075451	6.00
NORTHWEST OPEN ACCESS NETWORK	TELEPHONE ACH PMT NO. - 80075489	1,738.06
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	64.07
SHI CORP	SOFTWARE MAINTENANCE ACH PMT NO. - 80075428	3,508.00
SPOKANE COUNTY TREASURER	SOFTWARE MAINTENANCE ACH PMT NO. - 80075495	13,179.26
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	17.13

TOTAL FOR 5300 - IT FUND

18,887.61

5310 - IT CAPITAL REPLACEMENT FUND

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CAMTEK INC	COMPUTERS ACH PMT NO. - 80075326	3,312.43
CDW GOVERNMENT INC	COMPUTERS ACH PMT NO. - 80075260	1,320.72
DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80075409	3,187.98
VOLT MANAGEMENT CORP DBA VOLT WORKFORCE SOLUTIONS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80075499	9,445.52

TOTAL FOR 5310 - IT CAPITAL REPLACEMENT FUND

17,266.65

5400 - REPROGRAPHICS FUND

COPIERS NORTHWEST INC	HARDWARE MAINTENANCE ACH PMT NO. - 80075408	174.19
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80075408	9,155.00
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES	

	ACH PMT NO. - 80075451	15.00
MARK ANDY INC	HARDWARE MAINTENANCE	
DBA MARK ANDY PRINT PRODUCTS	ACH PMT NO. - 80075487	1,536.31
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	3.52
WCP SOLUTIONS	OPERATING SUPPLIES	
	ACH PMT NO. - 80075470	485.28
TOTAL FOR 5400 - REPROGRAPHICS FUND		11,369.30
5500 - PURCHASING & STORES FUND		
COMPUNET INC	MINOR EQUIPMENT	
	ACH PMT NO. - 80075407	95.56
DELL MARKETING LP	OFFICE SUPPLIES	
%DELL USA LP	ACH PMT NO. - 80075409	119.18
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	3.66
TOTAL FOR 5500 - PURCHASING & STORES FUND		218.40
5600 - ACCOUNTING SERVICES		
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	21.28
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
TOTAL FOR 5600 - ACCOUNTING SERVICES		21.28
5700 - MY SPOKANE		
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	6.45
TOTAL FOR 5700 - MY SPOKANE		6.45
5750 - OFFICE OF PERFORMANCE MGMT		
DELL MARKETING LP	MINOR EQUIPMENT	
%DELL USA LP	ACH PMT NO. - 80075409	89.84
INFINITE INNOVATIONS LLC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80075485	1,080.00
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	4.67
TOTAL FOR 5750 - OFFICE OF PERFORMANCE MGMT		1,174.51
5800 - RISK MANAGEMENT FUND		

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OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	28.33
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00569359	235.69
US BANK	EARNINGS CREDIT	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00569359	235.69-
US BANK OR CITY TREASURER	INSURANCE CLAIMS	
LIABILITY CLAIMS	ACH PMT NO. - 80075433	43,504.51
TOTAL FOR 5800 - RISK MANAGEMENT FUND		43,532.84
-----		
5810 - WORKERS' COMPENSATION FUND		
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COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80075263	141.89
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	33.23
TOTAL FOR 5810 - WORKERS' COMPENSATION FUND		175.12
-----		
5820 - UNEMPLOYMENT COMPENSATION FUND		
-----		
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	2.93
TOTAL FOR 5820 - UNEMPLOYMENT COMPENSATION FUND		2.93
-----		
5830 - EMPLOYEES BENEFITS FUND		
-----		
KAISER FOUNDATION HEALTH PLAN	INSURANCE CLAIMS	
OF WASHINGTON	ACH PMT NO. - 80075484	121,526.05
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	209.74
PREMERA BLUE CROSS OR	INSURANCE CLAIMS	
SPOKANE CITY TREASURER	ACH PMT NO. - 80075423	463,562.94
WASHINGTON DENTAL SERVICE OR	INSURANCE CLAIMS	
CITY OF SPOKANE	ACH PMT NO. - 80075500	35,702.61
TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND		621,001.34
-----		
5900 - ASSET MANAGEMENT FUND OPS		
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ARAMARK UNIFORM SERVICES	LAUNDRY/JANITORIAL SERVICES	
AUS WEST LOCKBOX	ACH PMT NO. - 80075317	50.99
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	59.49



RESOURCE SYNERGY LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80075491	1,841.58
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80075464	340.06
WCP SOLUTIONS	OPERATING SUPPLIES ACH PMT NO. - 80075436	1,301.74

TOTAL FOR 5900 - ASSET MANAGEMENT FUND OPS		3,593.86
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5901 - ASSET MANAGEMENT FUND CAPITAL

AMERICAN MEDICAL RESPONSE/ FRIENDS OF THE BLACK LENS	MACHINERY/EQUIPMENT CHECK NO. - 00569269	69,806.25
L N CURTIS & SONS	CONTRACTUAL SERVICES ACH PMT NO. - 80075482	100,000.00
NAPA AUTO PARTS GENUINE PARTS CO	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80075354	1,374.87
	VEHICLES ACH PMT NO. - 80075363	124.43

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 5901 - ASSET MANAGEMENT FUND CAPITAL		171,305.55
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6080 - POLICE PENSION FUND

US BANK TRUST NA OR CITY OF SPOKANE	PURCHASE OF INVESTMENTS ACH PMT NO. - 80075497	350,000.00
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TOTAL FOR 6080 - POLICE PENSION FUND		350,000.00
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6100 - RETIREMENT

OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	159.49
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TOTAL FOR 6100 - RETIREMENT		159.49
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6200 - FIREFIGHTERS' PENSION FUND

CHARLES KETURAKAT	SERVICE REIMBURSEMENT CHECK NO. - 00569382	1,495.00
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JAMES T BURKE	SERVICE REIMBURSEMENT CHECK NO. - 00569378	57.19
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OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00569279	24.94
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PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80075423	69,654.41
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ROSAUER'S PHARMACY	SERVICE REIMBURSEMENT	
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CHECK NO. - 00569385

93.06

TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND

71,324.60

## 6300 - POLICE PENSION

ANDY'S HOME CARE, INC	SERVICE REIMBURSEMENT	
DBA LOVE IN HOME SENIOR CARE	CHECK NO. - 00569377	7,347.71
CHARLES BOWN	SERVICE REIMBURSEMENT	
	ACH PMT NO. - 80075504	124.90
FRED UTTKE	SERVICE REIMBURSEMENT	
	CHECK NO. - 00569386	131.28
GREGORY C HARSHMAN	SERVICE REIMBURSEMENT	
	ACH PMT NO. - 80075505	990.00
HOME CARE ASSISTANCE OF	SERVICE REIMBURSEMENT	
WASHINGTON LLC	CHECK NO. - 00569381	1,823.63

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## PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

JOE A MACHALA	SERVICE REIMBURSEMENT	
	CHECK NO. - 00569383	290.70
MELVIN W CLARK	SERVICE REIMBURSEMENT	
	CHECK NO. - 00569379	128.20
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00569279	17.53
PAUL MEISSNER	SERVICE REIMBURSEMENT	
	CHECK NO. - 00569384	140.00
PREMERA BLUE CROSS OR	SERVICE REIMBURSEMENT	
SPOKANE CITY TREASURER	ACH PMT NO. - 80075423	39,681.07
ROSAUER'S PHARMACY	SERVICE REIMBURSEMENT	
	CHECK NO. - 00569385	701.53

TOTAL FOR 6300 - POLICE PENSION

51,376.55

## 6960 - SALARY CLEARING FUND NEW

GORDON AYLWORTH & TAMI PC	ASSET ACCEPTANCE, LLC	
	CHECK NO. - 00569380	1,534.38

TOTAL FOR 6960 - SALARY CLEARING FUND NEW

1,534.38

TOTAL CLAIMS

4,567,402.93

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	544.37		
00569248	CENTURYLINK	1,709.93		
00569249	MICHAEL F COSTER	8.75		
00569250	LAKESIDE INDUSTRIES	4,679.39		
00569251	LISA EIRLS	128.46		
00569252	YELENA KARDASH	27.00		
00569253	LINDSEY SWEARINGEN OR	200.00		
00569254	DENNIS JAGIM	10.00		
00569255	DANIEL MCCANN	25.00		
00569256	EAN HOLDINGS LLC	120.00		
00569257	INLAND WASHINGTON LLC	3,815.00		
00569258	SPOKANE SUPERIOR COURT	230.00		
00569259	BENJAMIN LEIGHTON	95.00		
00569260	MULTICARE HEALTH SYSTEMS	666.00		
00569261	SALT DISTRIBUTORS INC	8,928.55		
00569263	WA STATE TRAFFIC SAFETY	50.00		
00569265	JOHN GOULD			112.90
00569266	WA STATE DEPT OF AGRICULTURE			174.00
00569268	ADVANCE AUTO PARTS	184.17		
00569269	AMERICAN MEDICAL RESPONSE/	69,806.25		
00569270	AT&T	85.08		
00569271	CHRISTOPHER BODE	220.96		
00569272	C & B UPHOLSTERY INC	1,018.22		
00569273	DIRECT AUTOMOTIVE DISTRIBUTI	202.42		
00569274	EASTERN WASHINGTON ATTORNEY	65.00		
00569275	HI-LINE ELECTRIC CO	771.53		
00569276	THOMAS YOCUM	347.81		
00569277	LEAVITT MACHINERY USA INC	3,619.19		
00569278	OCCUPATIONAL HEALTH CENTERS	31.50		
00569279	OFFICE OF STATE AUDITOR	4,576.50		
00569280	O'REILLY AUTOMOTIVE STORES I	187.12		
00569281	SIX ROBBLEES INC	345.19		
00569282	MICHAEL SLACK	58.00		
00569283	UNITED PARCEL SERVICE	13.51		
00569284	WESTERN SYSTEMS INC	1,693.05		
00569285	CENTURYLINK		379.95	
00569286	HOFFMAN MUSIC CO		61.26	
00569287	NAGHMANA SHERAZI		50.00	
00569288	NICK OGDEN		50.00	
00569289	DONELL BARLOW		50.00	
00569290	ANGELA FORWOOD		80.00	
00569291	KAREN STROMGREN		50.00	
00569292	NICHOLAS SIRONKA		50.00	
00569293	CHRISTINA KAMKOSI		50.00	
00569294	MOLLY KREYSSLER		50.00	
00569295	SANYA ALA		50.00	
00569296	VERN M PAGE		150.00	
00569297	SIRSIDYNIX		54,077.76	
00569298	SPOKANE CITY TREASURER		384.21	
00569299	THE HANOVER INSURANCE GRP IN		6,035.20	
00569300	URBAN LIBRARIES COUNCIL		6,000.00	
00569301	RICHARD A WEBSTER JR		100.00	
00569355	AUDUBON VETERINARY CLINIC	184.21		

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
00569356	C LINK LLC	192.46		
00569357	STREET DEPT IMPREST FUND	45.74		
00569358	UNIT PROCESS COMPANY	2,316.38		
00569359	US BANK	25,998.82		
00569360	CENTURY LINK			209.48
00569361	AT&T MOBILITY	6,618.93		
00569362	BOUND TREE MEDICAL LLC	1,781.35		
00569363	PITNEY BOWES	536.86		
00569364	SPOKANE CITY TREASURER OR	155,822.23		
00569365	UNITED PARCEL SERVICE	10.76		
00569366	KNIGHT EQUIPMENT CO			2,100.00
00569367	ANGELA WEILERT			44.00
00569368	PARK DEPT IMPREST FUND			256.26
00569369	TPC HOLDING INC			8,476.26
00569370	T-MOBILE			7.03
00569377	ANDY'S HOME CARE, INC	7,347.71		
00569378	JAMES T BURKE	57.19		
00569379	MELVIN W CLARK	128.20		
00569380	GORDON AYLWORTH & TAMI PC	1,534.38		
00569381	HOME CARE ASSISTANCE OF	1,823.63		
00569382	CHARLES KETURAKAT	1,495.00		
00569383	JOE A MACHALA	290.70		
00569384	PAUL MEISSNER	140.00		
00569385	ROSAUER'S PHARMACY	794.59		
00569386	FRED UTTKE	131.28		
00569387	FIKES NORTHWEST INC/DIV OF			33.92
00569388	GANZ USA LLC			137.78
00569389	JENSEN DISTRIBUTION SERVICES			547.06
80075247	ABB INC	84,304.92		
80075248	ABSOLUTE DRUG TESTING LLC	705.00		
80075249	AECOM TECHNICAL SERVICES INC	1,278.24		
80075250	NORTHWEST INDUSTRIAL SERVICE	405.00		
80075251	ANATEK LABS INC	105.00		
80075252	ARAMARK UNIFORM SERVICES	29.64		
80075253	AVISTA CORPORATION	21.28		
80075254	AVISTA UTILITIES	220,228.82		
80075255	BANNER FURNACE & FUEL	320.82		
80075256	BIG SKY INDUSTRIAL/DIV OF	1,272.10		
80075257	BUDINGER & ASSOCIATES INC	26,671.59		
80075258	C & C YARD CARE	1,425.85		
80075259	CASCADE AUTOMATION INC	3,789.72		
80075260	CDW GOVERNMENT INC	2,179.93		
80075261	CLEARWATER CONSTRUCTION &	149,950.53		
80075262	COMCAST	493.59		
80075263	COPIERS NORTHWEST INC	14,554.23		
80075264	DAVID EVANS AND ASSOCIATES I	3,692.14		
80075265	JIM'S TRANSFER INC DBA DEVRI	777.54		
80075266	DOWNTOWN SPOKANE PARTNERSHIP	1,575.00		
80075267	DUNCAN PARKING TECHNOLOGIES	4,532.00		
80075268	ELJAY OIL CO INC	1,220.35		
80075269	EVCO SOUND & ELECTRONICS			308.19
80075270	GEO ENGINEERS INC	4,262.50		
80075271	GRAYMONT CAPITAL INC.	7,838.19		

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80075272	AMY GUREL			175.00

80075273	HILL INTERNATIONAL INC		56,857.16
80075274	HISTORICAL RESEARCH ASSOCIAT	3,780.84	
80075275	HYDRAULICS PLUS INC	6,242.04	
80075276	INLAND ENVIRONMENTAL RESOURC	13,446.98	
80075277	JACOBS ENGINEERING GROUP INC	3,332.16	
80075278	JRM ENTERPRISES INC	379.50	
80075279	KNIGHT CONSTRUCTION &	361.47	
80075280	KRUEGER SHEET METAL COMPANY		533.22
80075281	LSB CONSULTING ENGINEERS PLL	12,136.25	
80075282	L&T TRUCK DRIVER TRAINING IN	8,100.00	
80075283	MACKIN & LITTLE INC	72,175.24	
80075284	MCCOY POWER CONSULTANTS INC	7,218.75	
80075285	NALCO CO	1,197.90	
80075286	NATIONAL BARRICADE COMPANY	811.31	
80075287	NORCO INC	51.84	
80075288	NOVUS AUTO GLASS	362.85	
80075289	OLIN CORPORATION	6,304.40	
80075290	OVERDRIVE INC		4,852.55
80075291	PARAMETRIX INC	13,783.75	
80075292	PARTNERS WITH FAMILIES &		
80075293	POWER CITY ELECTRIC INC		25,494.22
80075294	REACT AUDIOVISUAL SYSTEMS	941.42	
80075295	RECORDED BOOKS INC		3,397.39
80075296	ROADWISE INC	83,809.09	
80075297	SERIOUS INDUSTRIES INC	5,924.00	
80075298	SIGNS FOR SUCCESS INC	3,849.80	
80075299	SISTER CITIES ASSN OF SPOKAN	500.00	
80075300	SPOKANE NEIGHBORHOOD ACTION		
80075301	SPECIALTY MACHINING & MFG CO	1,143.45	
80075302	SPOKANE COUNTY TREASURER	71,814.28	
80075303	SPOKANE PRO CARE INC	326.69	
80075304	TESTAMERICA LABORATORIES INC	344.50	
80075305	THYSSENKRUPP ELEVATOR CORP	477.98	
80075306	TOBY'S BODY & FENDER INC	6,526.33	
80075307	TRANSITIONS DBA TRANSITIONAL		
80075308	UNITED TECHNOLOGY CORP	735.07	
80075309	UNIVERSAL PROTECTION SERVICE	214.23	
80075310	VERIZON WIRELESS	5,043.14	
80075311	WA STATE DEPT OF CORRECTIONS	448.00	
80075312	YWCA		
80075313	ABB INC	6,262.00	
80075314	ALTA SCIENCE & ENGINEERING I	4,032.50	
80075315	AMERICAN LOCK & KEY	130.80	
80075316	AMERICAN TRAFFIC SOLUTIONS I	43,159.75	
80075317	ARAMARK UNIFORM SERVICES	50.99	
80075318	AVISTA UTILITIES		3,372.97
80075319	BAKER & TAYLOR BOOKS		22,694.89
80075320	BATTERY SYSTEMS INC	582.21	
80075321	BEARING DISTRIBUTORS INC	403.09	
80075322	BECKER BUICK-GMC INC	57.34	
80075323	BRIDGESTONE AMERICAS INC	874.01	
80075324	BUCK'S TIRE & AUTOMOTIVE	174.14	

REPORT: PG3640  
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CITY OF SPOKANE  
 COUNCIL CHECK RANGE/TOTAL

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 PAGE: 4

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80075325	C & C YARD CARE	272.79		
80075326	CAMTEK INC	3,726.25		
80075327	CENGAGE LEARNING INC		756.77	
80075328	CITY SERVICE VALCON LLC	17,473.30		
80075329	COLUMBIA FORD INC	46,709.56		

80075330	COPIERS NORTHWEST INC	129.08	
80075331	CUMMINS NORTHWEST LLC	421.01	
80075332	DANA R DALRYMPLE		19.49
80075333	DEVRIES INFORMATION MANAGEME	180.00	
80075334	DICK IRVIN INC.	2,002.60	
80075335	DIXON RESOURCES UNLIMITED	10,250.00	
80075336	ELJAY OIL CO INC	272.25	
80075337	EVERGREEN STATE TOWING LLC	632.71	
80075338	EXPRESS NAME TAGS & MORE, IN		11.16
80075339	FISHERS DOCUMENT SYSTEMS INC		43.32
80075340	GALLS LLC	6,386.55	
80075341	GEO ENGINEERS INC	365.00	
80075342	GORDON TRUCK CENTERS INC DBA	1,900.77	
80075343	GRAINGER INC	342.07	
80075344	MCCOLLUM FORD SALES INC	85.76	
80075345	HOTSY OF SPOKANE LLC	6,359.76	
80075346	ICON CORPORATION	1,530.05	
80075347	INDUSTRIAL BOLT & SUPPLY INC		11.26
80075348	INLAND PACIFIC HOSE & FITTIN	74.91	
80075349	HOME DEPOT USA INC		373.22
80075350	KANOPY INC		2,219.00
80075351	KENWORTH SALES COMPANY	2,719.02	
80075352	KIRKLAND DYNAMICS LLC	6,525.00	
80075353	KYOCERA DOCUMENT SOLUTIONS	134.24	
80075354	L N CURTIS & SONS	1,374.87	
80075355	LITHIA OF SPOKANE INC	1,462.62	
80075356	MARTIN LUTHER KING JR FAMILY		1,421.70
80075357	MCKINSTRY CO LLC		348.48
80075358	MCLOUGHLIN & EARDLEY GROUP	584.44	
80075359	MIDWEST TAPE		13,198.01
80075360	MOTION AUTO SUPPLY	421.90	
80075361	MR CAR WASH	1,696.00	
80075362	MUNICIPAL EMERGENCY SERVICES	913.61	
80075363	NAPA AUTO PARTS	1,879.39	
80075364	NORCO INC	78.15	
80075366	PACWEST MACHINERY LLC	3,122.86	
80075367	PERF PUBLICATIONS/DIV POLICE	200.00	
80075368	PPC SOLUTIONS INC	96.40	
80075369	PROQUEST LLC		10,318.46
80075370	SAFETY KLEEN CORPORATION	87.12	
80075371	SOLID WASTE SYSTEMS INC	1,906.13	
80075372	SPOKANE HOUSE OF HOSE INC	1,217.74	
80075373	SPOKANE TRANSIT AUTHORITY		10,681.99
80075374	STANTEC CONSULTING SERVICES	6,229.50	
80075375	STEINCO INC		8,058.60
80075376	STERICYCLE INC	1,355.89	
80075377	TACOMA SCREW PRODUCTS INC	142.94	
80075378	TALKING TECH US LTD LLC		2,763.00

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CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80075379	THERMO KING NORTHWEST	267.90		
80075380	TITAN TRUCK EQUIPMENT	2,293.32		
80075381	TRANSPORT EQUIPMENT INC	376.83		
80075382	UNIFIRE POWER BLOWERS INC	652.73		
80075383	US BANK TRAVEL CARD	30,099.26	3,071.61	3,625.51
80075384	VERIZON WIRELESS	584.55		
80075385	WENDLE FORD NISSAN ISUZU	746.66		
80075386	DOBBS HEAVY DUTY HOLDINGS LL	2,834.84		
80075387	WILDROSE LTD dba	107.54		

80075388	SHAMROCK AUTOMOTIVE	76.18		
80075389	CATHERINE G BAKKEN		46.58	
80075390	PAUL H CHAPIN		115.29	
80075391	NATHANIEL J COVER	1,044.10		
80075392	JORDAN A HILKER		35.93	
80075394	ANA L KRUGER		137.72	
80075395	REBEKAH MACE		21.33	
80075396	JAMIE J MCINTYRE	261.48		
80075397	JUAN JUAN MOSES		158.63	
80075398	CMR OPS, LLC			140.00
80075399	ACRANET CBS BRANCH/DIV OF	208.00		
80075400	ALL ABOUT TOWING SERVICES	129.32		
80075401	ALPINE BISTRO & BAKERY CO			78.92
80075402	ARAMARK UNIFORM SERVICES	16.34		
80075403	ARTFUL SOULSCAPES, LLC			252.00
80075404	AVISTA UTILITIES	13,286.77		
80075405	BUDINGER & ASSOCIATES INC	33,081.73		
80075406	RODNEY D SANKEY dba	103.46		
80075407	COMPUNET INC	95.56		
80075408	COPIERS NORTHWEST INC	1,528.61		
80075409	DELL MARKETING LP	3,494.55		
80075410	DIVINES TOWING/DIV OF	206.92		
80075411	ELJAY OIL CO INC	616.53		
80075412	ENTERPRISE FM TRUST			2,775.51
80075413	EVERGREEN STATE TOWING LLC	413.83		
80075414	GOLF COURSE SUPERINTENDENT			260.00
80075415	GRAYMONT CAPITAL INC.	7,872.16		
80075416	GUNARAMA WHOLESALE INC	689.77		
80075417	INLAND POWER & LIGHT CO			150.36
80075418	JRM ENTERPRISES INC	78.00		
80075419	LANGUAGE LINE SERVICES	18.13		
80075420	NATIONAL NATIVE AMERICAN	66,781.95		
80075421	NEXUS INLAND NW			246.01
80075422	OXARC INC			73.37
80075423	PREMERA BLUE CROSS OR	572,898.42		
80075424	QUANTIX INC/ENTERTAINMENT			1,605.58
80075425	SECOND HARVEST FOOD BANK OF			
80075426	SKR CORPORATION	284.50		
80075427	SPOKANE NEIGHBORHOOD ACTION			
80075428	SHI CORP	16,308.43		
80075429	SOUTHWEST SPOKANE COMMUNITY			
80075430	SPOKANE COUNTY TREASURER	10,580.02		
80075431	SPOKANE EXERCISE EQUIPMENT	478.08		
80075432	LARIVIERE INC	10,067.47		

REPORT: PG3640  
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CITY OF SPOKANE  
 COUNCIL CHECK RANGE/TOTAL

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80075433	US BANK OR CITY TREASURER	43,504.51		
80075434	VERIZON WIRELESS			4,208.46
80075435	WEST CENTRAL COMMUNITY			
80075436	WCP SOLUTIONS	1,858.49		
80075437	WOMENS & CHILDRENS FREE			
80075438	WYOMING WRECKER LLC	129.32		
80075439	XO COMMUNICATIONS INC			139.61
80075440	YWCA			
80075441	ACTION MATERIALS	3,308.71		
80075442	ACTION APPAREL	49.44		
80075443	ALSCO DIVISION OF ALSCO INC	17.70		
80075444	AMERIGAS PROPANE LP			114.04
80075445	AVISTA UTILITIES	73,356.07		

80075446	CDW GOVERNMENT INC	592.46	
80075447	CINTAS CORPORATION NO 3	482.13	
80075448	CITY SERVICE VALCON LLC	1,061.54	
80075449	STEVE CONNER		476.91
80075450	CREEK AT QUALCHAN GOLF COURS		873.46
80075451	DEVRIES INFORMATION MANAGEME	21.00	7.50
80075452	DEXON COMPUTER INC		815.00
80075453	EVCO SOUND & ELECTRONICS		1,389.97
80075454	FASTENAL CO	852.63	
80075455	GALLS LLC	3,251.29	
80075456	GENERAL FIRE EXTINGUISHER	20.53	
80075457	GUN AGENTS LLC	4,443.12	
80075458	LEXIS-NEXIS RISK & ANALYTICS	163.35	
80075459	LOOMIS ARMORED US INC	2,162.90	
80075460	MUNICIPAL EMERGENCY SERVICES	1,908.32	
80075461	OXARC INC	953.42	
80075462	SAFETY KLEEN CORPORATION		87.12
80075463	BRANDSAFWAY SERVICES INC	152,487.68	
80075464	SHI CORP	825.62	8.65
80075465	SPECIAL SERVICES GROUP LLC	152.46	
80075466	SPOKANE COUNTY AUDITOR	1,461.00	
80075467	STARPLEX CORP		1,870.00
80075468	T & T GOLF MANAGEMENT INC		108.90
80075469	TELEFLEX LLC	6,316.75	
80075470	WCP SOLUTIONS	754.76	
80075471	WILBUR ELLIS COMPANY		276.00
80075472	XO COMMUNICATIONS INC	34.91	
80075473	ZAMPELL REFRACTORIES INC	388,422.34	
80075474	DARRYL WISNIEWSKI	108.89	
80075475	ALCOHOL MONITORING SYSTEMS I	13,729.28	
80075476	ALSCO DIVISION OF ALSCO INC		642.11
80075477	ARCHBRIGHT INC	11,196.00	
80075478	BEACON SERVICE INC	1,255.55	
80075479	CITY OF DEER PARK	1,404.00	
80075480	LUKE ESSER	2,500.00	
80075481	FIREPOWER INC		712.21
80075482	FRIENDS OF THE BLACK LENS	100,000.00	
80075483	FRONTIER BEHAVIORAL HEALTH	4,517.01	
80075484	KAISER FOUNDATION HEALTH PLA	121,526.05	
80075485	INFINITE INNOVATIONS LLC	1,080.00	

REPORT: PG3640  
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CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 02/24/20  
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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80075486	LANGUAGE LINE SERVICES	29.78		
80075487	MARK ANDY INC	1,536.31		
80075488	MOTION PICTURE LICENSING COR			91.11
80075489	NORTHWEST OPEN ACCESS NETWOR	1,738.06		
80075490	OXARC INC			121.96
80075491	RESOURCE SYNERGY LLC	1,841.58		
80075492	SOLID WASTE SYSTEMS INC	65,354.17		
80075493	DR LOUIS C SOWERS	500.00		
80075494	SPOKANE COUNTY PARKS			20,000.00
80075495	SPOKANE COUNTY TREASURER	835,154.93		
80075496	THOMSON WEST	5,721.13		
80075497	US BANK TRUST NA	350,000.00		
80075498	US BANK P CARD PAYMENTS	169,094.92		
80075499	VOLT MANAGEMENT CORP	9,445.52		
80075500	WASHINGTON DENTAL SERVICE OR	35,702.61		
80075501	WINGFOOT COMMERCIAL TIRE	2,621.97		
80075502	XO COMMUNICATIONS INC			156.95



80075503 YWCA	934.20		
80075504 CHARLES BOWN	124.90		
80075505 GREGORY C HARSHMAN	990.00		
	-----	-----	-----
	4,567,402.93	238,149.11	54,422.32
			=====
	CITYWIDE TOTAL:		5,065,845.45

**Agenda Sheet for City Council Meeting of:**

03/02/2020

<u>Date Rec'd</u>	2/26/2020
<u>Clerk's File #</u>	CPR 2020-0003
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	

<u>Submitting Dept</u>	ACCOUNTING
<u>Contact Name/Phone</u>	MICHELLE HUGHES 6320
<u>Contact E-Mail</u>	MHUGHES@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Claim Item
<u>Agenda Item Name</u>	5600-ACCOUNTING-PAYROLL

Agenda Wording

Report of the Mayor of pending payroll claims of previously approved obligations through: February 22, 2020.  
Payroll check #556242 through check #556342 \$7,003,663.76

Summary (Background)

N/A

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	
Expense	\$ 7,003,663.76	# N/A
Select	\$	#
Select	\$	#
Select	\$	#
<u>Approvals</u>	<u>Council Notifications</u>	
<u>Dept Head</u>	STOPHER, SALLY	<u>Study Session</u>
<u>Division Director</u>	HUGHES, MICHELLE	<u>Other</u>
<u>Finance</u>	HUGHES, MICHELLE	<u>Distribution List</u>
<u>Legal</u>	DALTON, PAT	
<u>For the Mayor</u>	ORMSBY, MICHAEL	
<u>Additional Approvals</u>		
<u>Purchasing</u>		

**PAYROLL RECAP BY FUND**  
**PAY PERIOD ENDING FEBRUARY 22, 2020**

FUND	FUND NAME	TOTAL
0100	GENERAL FUND	
0030	POLICE OMBUDSMAN	8,669.05
0230	CIVIL SERVICE	33,757.26
0260	CITY CLERK	17,058.40
0320	COUNCIL	35,731.62
0330	PUBLIC AFFAIRS / COMMUNICATIONS	25,983.33
0370	ENGINEERING SERVICES	171,880.40
0410	FINANCE	14,299.61
0430	GRANTS MNGMT & FINANCIAL ASSIST	13,169.60
0450	CD/HS DIVISION	2,600.80
0470	HISTORIC PRESERVATION	6,301.60
0500	LEGAL	125,681.90
0520	MAYOR	23,754.00
0550	NEIGHBORHOOD SERVICES	6,915.24
05601	MUNICIPAL COURT	111,240.76
05602	PARKING VIOLATIONS	0.00
0570	OFFICE OF HEARING EXAMINER	6,385.60
0620	HUMAN RESOURCES	28,602.40
0650	PLANNING SERVICES	41,710.29
0680	POLICE	1,567,211.39
0690	PROBATION SERVICES	37,584.84
0700	PUBLIC DEFENDERS	83,902.61
0750	ECONOMIC DEVELOPMENT	3,336.80
0860	TREASURER	13,727.63
	TOTAL GENERAL FUND	2,379,505.13

FUND	FUND NAME	TOTAL
1100	STREET	249,088.91
1200	CODE ENFORCEMENT	44,531.55
1300	LIBRARY	201,145.91
1390	URBAN FORESTRY FUND	0.00
1400	PARKS AND RECREATION	287,786.42
1460	PARKING METER	41,214.28
1510	LAW ENFORCEMENT INFO SYSTEM FUND	4,074.40
1620	PUBLIC SAFETY & JUDICIAL GRANT	20,978.16
1625	PUBLIC SAFETY PERSONNEL	114,877.02
1630	COMBINED COMMUNICATIONS CENTER	29,842.48
1680	CD/HS	51,054.42
1970	EMS FUND	1,307,477.11
4100	WATER	423,147.81
4250	INTEGRATED CAPITAL FUND	48,622.25
4300	SEWER	515,902.48
4480	REFUSE	526,496.73
4490	SOLID WASTE	0.00
4530	LANDFILLS	0.00
4600	GOLF	23,442.14
4700	GENERAL SERVICES FUND	180,408.93
5100	FLEET SERVICE	87,445.98
5200	PUBLIC WORKS & UTILITY FUND	50,384.01
5300	MIS	173,887.59
5400	REPROGRAPHICS	9,105.60
5500	PURCHASING	19,064.82
5600	ACCOUNTING SERVICES	104,776.08
5700	MY SPOKANE	29,799.48
5750	PROJECT MANAGEMENT OFFICE	23,962.40
5810	WORKER'S COMPENSATION	14,035.20
5830	SELF-FUNDED MEDICAL/DENTAL	8,939.20
5900	ASSET MANAGEMENT	21,650.47
6060	CITY RETIREMENT	11,016.80
6750	REGIONAL PLAN	0.00
	TOTAL	7,003,663.76

**STUDY SESSION MEETING MINUTES**  
**SPOKANE CITY COUNCIL**  
**Thursday, February 6, 2020**

A regularly scheduled Study Session of the Spokane City Council was held on the above date at 11:03 a.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council Member Mumm (Chair) and Council Members Cathcart, Kinnear, Stratton, and Wilkerson were present. Council Member Burke arrived at 11:06 a.m. and Council President Beggs arrived at 11:44 a.m. The purpose of the meeting was to hold discussion on the following topic:

- West Quadrant TIF

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 12:04 p.m.

Minutes prepared and submitted for publication in the February 19, 2019, issue of the Official Gazette:

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Terri L. Pfister, MMC  
Spokane City Clerk

Approved by City Council on \_\_\_\_\_, 2020.

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Breean Beggs  
City Council President

**Agenda Sheet for City Council Meeting of:**

03/02/2020

**Date Rec'd**

2/19/2020

**Clerk's File #**

CPR 1981-0400

**Renews #****Submitting Dept**

MAYOR

**Cross Ref #****Contact Name/Phone**

BRANDY COTE 625-6774

**Project #****Contact E-Mail**

BCOTE@SPOKANECITY.ORG

**Bid #****Agenda Item Type**Boards and Commissions  
Appointments**Requisition #****Agenda Item Name**

0520 LIBRARY BOARD REAPPOINTMENT

**Agenda Wording**

Reappointment of Lara Hemingway to the Spokane Public Library Board of Trustees for a term of April 1, 2020 - March 31, 2025.

**Summary (Background)**

Reappointment of Lara Hemingway to the Spokane Public Library Board of Trustees for a term of April 1, 2020 - March 31, 2025.

**Fiscal Impact**

Grant related? NO

Public Works? NO

**Budget Account**

Select \$

#

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

COTE, BRANDY

**Study Session****Division Director****Other****Finance****Distribution List****Legal**

bcote@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

rbarden@spokanelibrary.org

**Additional Approvals**

achanse@spokanelibrary.org

**Purchasing**

**Agenda Sheet for City Council Meeting of:**

03/02/2020

**Date Rec'd**

2/19/2020

**Clerk's File #**

CPR 1981-0402

**Renews #****Submitting Dept**

MAYOR

**Cross Ref #****Contact Name/Phone**

BRANDY COTE 625-6774

**Project #****Contact E-Mail**

BCOTE@SPOKANECITY.ORG

**Bid #****Agenda Item Type**Boards and Commissions  
Appointments**Requisition #****Agenda Item Name**

0520 APPOINTMENT OF 7 MEMBERS TO THE SPOKANE ARTS COMMISSION

**Agenda Wording**

Appointment of 7 new members to the Spokane Arts Commission, each for a term of 1/1/20 - 12/31/2022: Chris Maccini, Eva Silverstone, Patricia Tully, Emma Noyes, Miguel Gonzalez, Remelisa Cullitan, and Daniel Lopez.

**Summary (Background)**

Appointment of 7 new members to the Spokane Arts Commission, each for a term of 1/1/20 - 12/31/2022: Chris Maccini, Eva Silverstone, Patricia Tully, Emma Noyes, Miguel Gonzalez, Remelisa Cullitan, and Daniel Lopez.

**Fiscal Impact**

Grant related? NO

Public Works? NO

**Budget Account**

Select \$

#

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

COTE, BRANDY

**Study Session****Division Director****Other****Finance****Distribution List****Legal**

bcote@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

melissa@spokanearts.org

**Additional Approvals**

ccortright@spokanecity.org

**Purchasing**

**Agenda Sheet for City Council Meeting of:**

03/02/2020

**Date Rec'd**

2/19/2020

**Clerk's File #**

CPR 1992-0059

**Renews #****Submitting Dept**

MAYOR

**Cross Ref #****Contact Name/Phone**

BRANDY COTE 625-6774

**Project #****Contact E-Mail**

BCOTE@SPOKANECITY.ORG

**Bid #****Agenda Item Type**Boards and Commissions  
Appointments**Requisition #****Agenda Item Name**

0520 REAPPOINTMENT TO THE BICYCLE ADVISORY BOARD

**Agenda Wording**

Reappointment of Rhonda Young to a three year term on the Bicycle Advisory Board, from 1/31/20 - 1/31/23.

**Summary (Background)**

Reappointment of Rhonda Young to a three year term on the Bicycle Advisory Board, from 1/31/20 - 1/31/23.

**Fiscal Impact**

Grant related? NO

Public Works? NO

**Budget Account**

Select \$

#

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

COTE, BRANDY

**Study Session****Division Director****Other****Finance****Distribution List****Legal**

bcote@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

cquinnhurst@spokanecity.org

**Additional Approvals****Purchasing**



**Agenda Sheet for City Council Meeting of:**

03/02/2020

Date Rec'd

2/19/2020

Clerk's File #

ORD C35895

Renews #Submitting Dept

PMO

Cross Ref #Contact Name/PhoneDUSTY 625-6482  
FREDRICKSONProject #Contact E-Mail

DFREDRICKSON@SPOKANECITY.ORG

Bid #Agenda Item Type

Special Budget Ordinance

Requisition #Agenda Item Name

5750 - SBO - BUDGET ALLOCATION

Agenda Wording

The Office of Performance Management is seeking approval to add a Senior Project Manager to the Project Management Office(PMO) budget to support ongoing and increasing demand for Project Management(PM) and Continuous Improvement(CI) resource capacity

Summary (Background)

The Office of Performance Management is seeking approval to add a Senior Project Manager in the 2020 budget. There is a need for additional resource capacity in the 2020 budget to execute technically or organizationally complex strategic projects. This Senior Project Manager will support all divisions to develop PM and CI skills sets within the organizations. We will be able to deliver additional Project Management training, support, and continuous improvement.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Expense \$ 113,801

# 5750-73250-18810-01310

Revenue \$ 113,801

# 5750-30210-99999-34870

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

FREDRICKSON, DUSTY

Study SessionPublic Safety &  
Community Health  
10/7/19Division Director

ORMSBY, MICHAEL

OtherFinance

ALBIN-MOORE, ANGELA

Distribution ListLegal

DALTON, PAT

Dfredrickson@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

KKeck@spokanecity.org

Additional Approvals

aalbinmoore@spokanecity.org

PurchasingBUDGET

INGIOSI, PAUL

ORDINANCE NO C35895

An ordinance amending Ordinance No. C-35857, passed by the City Council December 16, 2019, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2020 budget Ordinance No. C-35857, as above entitled, and which passed the City Council December 16, 2019, it is necessary to make changes in the appropriations of the Office of Performance Management Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Office of Performance Management Fund, and the budget annexed thereto with reference to the Office of Performance Management Fund, the following changes be made:

FROM:	5750-30210- 99999-34870	Office of Performance Mgmt. IF Revenue	<u>\$ 113,801</u>
TO:	5750-73250- 18810-01310	Office of Performance Mgmt. SR. Project Manager	<u>\$ 113,801</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create an additional position, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

## Briefing Paper

### Finance & Administration

<b>Division &amp; Department:</b>	General Fund, Office of Performance Management (PMO)
<b>Subject:</b>	SBO – Budget Allocation
<b>Date:</b>	02/19/2020
<b>Contact (email &amp; phone):</b>	Dusty Fredrickson ( <a href="mailto:dfredrickson@spokanecity.org">dfredrickson@spokanecity.org</a> )(625-6482)
<b>City Council Sponsor:</b>	Council Member Mumm
<b>Executive Sponsor:</b>	Wes Crago, City Administrator
<b>Committee(s) Impacted:</b>	Finance & Administration
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	2020 Budget Funding Allocation
<b>Strategic Initiative:</b>	Sustainable Resources
<b>Deadline:</b>	
<b>Outcome:</b>	

#### **Narrative:**

The Office of Performance Management is seeking approval to fund the Senior Project Manager position presented in October of 2019 and currently being filled by a Project Employee.

The purpose of this position is to augment the Project Management Office's (PMO) ability to support ongoing and increasing demand for Project Management (PM) capacity to:

- Execute technically, or organizationally, complex strategic projects
- Support all Divisions to develop PM skill sets within their organizations

The functions of this position as follows:

#### Senior Project Manager: \$113,801 – Fully Benefitted Cost

- Apply Project Management methodology to lead complex cross-departmental projects
- Participate, as a member of the PMO, to develop, enhance, and mature the City's practice of Project, Program and Portfolio Management
- Develop and deliver Project Management training to Department resources City-wide
- Support City leadership in project selection and prioritization by developing comprehensive business case and cost/benefit analysis

#### **Justification**

##### Mitigate Reliance on Vendor Resources

A vital tool in the PMO's toolkit is having the ability to bring in vendor resources to fill project-specific skillset gaps and to staff projects that are shorter in duration so the FTE's can maintain focus on the larger, longer-term, strategic projects.

To augment capacity, PM resources were contracted to support strategic projects as follows Utility System RFP: PM 1600 hours/\$280,000

*Deliver additional Project Management Training City-wide*

Division and Department heads across the City have recognized the benefit of investing in PM skills and support this request. The return on this investment takes the form of improvements to deliver quality and cost savings for the public.

With the additional capacity these resources will provide, the PMO will be able to deliver:

- 4 Project Management Training Sessions/Year (80 Employees Trained)
- Ongoing coaching and support to organizations putting these skills into practice
- Coverage for 2-4 more Citywide projects of significance for current and expected new administration initiatives

*Alleviate Chronic Over-Allocation of PMO Resources*

In any given quarter in 2018 and 2019, the PMO team is allocated over 100% capacity. This pace is not sustainable for individual team members, and does not allow the PMO to be the agile organization it needs to be in responding to high-value 'projects of opportunity' as they are identified.

These resources will add 3,300 productive hours to the PMO's capacity annually.

*Funding*

Reallocate PMO 2020 Project Employee budget to fund this full time position without an increase to department allocations.

*Executive Summary:*

Approval to move forward with reallocating 2020 PMO Project Employee budget to fund a FTE Senior Project Manager position.

*Budget Impact:*

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

*Operations Impact:*

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:

**Agenda Sheet for City Council Meeting of:**

12/09/2019

Date Rec'd

11/19/2019

Clerk's File #

ORD C35860

Renews #Submitting Dept

CITY COUNCIL

Cross Ref #Contact Name/Phone

BREEAN BEGGS 625-6714

Project #Contact E-Mail

BBEGGS@SPOKANECITY.ORG

Bid #Agenda Item Type

Emergency Ordinance

Requisition #Agenda Item Name

0320 AN ORDINANCE ESTABLISHING A LOCAL RESIDENTIAL TENANCY CODE

Agenda Wording

An ordinance establishing a local residential tenancy code; recodifying and amending sections of the Spokane Municipal Code; and declaring an emergency

Summary (Background)

See attached white paper for summary.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Neutral \$

#

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil Notifications**Dept Head**

MCDANIEL, ADAM

**Study Session**

December 5

**Division Director****Other****Finance**

BUSTOS, KIM

Distribution List**Legal**

PICCOLO, MIKE

kateburke@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

Additional Approvals**Purchasing**

## **ORDINANCE NO. C35860**

An ordinance establishing a local residential tenancy code; recodifying Division I of Title 10 as Title 10A; recodifying Division II of Title 10 as Title 10B; enacting a new Title 10C; enacting new sections 07.08.153 and 18.03.030; and amending sections 08.01.090, 08.01.120, 08.01.180, 08.01.200, 08.02.0206, and 18.01.030 of the Spokane Municipal Code; and declaring an emergency.

**WHEREAS**, the rate of vacancies for rental properties in Spokane is currently at 3.3%, its lowest level in a decade and below 5%, which is normally considered a sign of a healthy rental market and which the Spokane market has not attained since 2015; and

**WHEREAS**, the average rent for is now over \$1,000 per month, the highest level in at least a decade, having risen by 74% since 2010; and

**WHEREAS**, nearly 50% of renters in Spokane are cost-burdened, meaning they spend 30% or more of their income on housing each month

**WHEREAS**, almost a quarter of renters in Spokane are severely cost-burdened, meaning they spend half or more of their income on housing each month; and

**WHEREAS**, the median household income is climbing, but the median income for renter households remains below the median – for example, in 2017, the median household income in Spokane was \$46,543, but the median income for renting households was \$33,812 – and while the average rent in Spokane has increased by 74% since 2010, the median renting household's income over that same period only increased by 51%; and

**WHEREAS**, lower-income people who are cost-burdened or severely cost-burdened are at a much higher risk of eviction and therefore, of homelessness, particularly if they report substandard conditions or unfair housing practices; and

**WHEREAS**, research from the Washington State Department of Commerce and data from our own CHHS Department's point-in-time count reveal that lack of affordable housing and eviction from housing are two significant drivers of homelessness; and

**WHEREAS**, the number of unsheltered people experiencing homelessness in Spokane is now at a decade high, confirming the observations from around the state that as rents increase, homelessness does as well; and

**WHEREAS**, one way to lower the rate of homelessness in our community is to keep housed people housed if at all possible, and one way to do this is to reduce the number of evictions in Spokane, which currently stands at 4 households each and every week, according to data compiled by the Eviction Lab at Princeton University; and

**WHEREAS**, the Spokane City Council, in view of these facts, sees that a housing emergency is underway in Spokane, and likely has been for the past few years, and that this emergency poses a danger to the health, welfare, and safety of many people of lower incomes throughout Spokane and necessitates the enactment of this ordinance.

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** That Division I of Title 10 of the Spokane Municipal Code is renumbered as Title 10A Penal Code.

**Section 2.** That Division II of Title 10 of the Spokane Municipal Code, comprising chapter 10.23 through 10.56, inclusive, are renumbered as Title 10B License Code.

**Section 3.** That chapter 10.52 of the Spokane Municipal Code is renumbered as chapter 10C.03 of the Spokane Municipal Code.

**Section 4.** That there is enacted a new Title 10C of the Spokane Municipal Code to read as follows:

**Title 10C Residential Tenancy Code**

**Chapter 10C.01 General Provisions**

**Section 10C.01.010 Purpose and Intent**

- A. The City Council finds that the enactment of local residential tenancy code is necessary to protect the health, safety, and welfare of the public.
- B. It is the intent of this Title 10C to protect and preserve the health, safety, and welfare of the public by instituting regulations on the rental of most dwelling units in Spokane.

**Section 10C.01.020 Definitions**

For purposes of this Title 10C, the following terms are defined as follows:

- A. "Accessory dwelling unit" has the same meaning as set forth in SMC 17A.020.010(D).
- B. "Common areas" means areas on a property that are accessible by all tenants of the property including but not limited to: hallways; lobbies; laundry rooms; and common kitchens, parking areas, or recreation areas.
- C. "Department" means the City of Spokane's code enforcement department.
- D. "Deposit" means any payment, charge, or deposit of money paid to the landlord by the tenant at the beginning of the tenancy as a deposit and security for the purpose of:

1. Repairing damage to the premises, exclusive of ordinary wear and tear, caused by the tenant, or a guest or licensee of the tenant, or a pet of the tenant;
2. Compensating the landlord for the tenant's breach of the tenant's duties prescribed in the rental agreement to restore, replace, or return personal property or appurtenances; or
3. Compensating the landlord for the tenant's failure to return keys to the premises, except that a landlord shall not retain any portion of the deposit for keys for lock mechanisms that must be changed upon a change of tenancy.

E. "Dwelling unit" has the same meaning as set forth in RCW 59.18.030(9).

F. "Fee" means a one-time, non-refundable payment made by the tenant to the landlord to reimburse the landlord for a specific expense, including, without limitation, screening reports, background checks, credit reports, or to pay for the cleaning of the dwelling unit upon termination of the tenancy.

G. "Landlord" has the same meaning as set forth in RCW 59.18.030(14).

H. "Last month's rent" means money that is paid at the inception of the tenancy as rent for the last month of a residential tenancy.

I. "Manufactured Home" has the same meaning as set forth in RCW 59.20.030(6).

J. "Mobile Home" has the same meaning as set forth in RCW 59.20.030(8).

K. "Month-to-month tenancy" means a residential tenancy of an indefinite period with monthly or other periodic rent reserved.

L. "Owner" has the same meaning as set forth in RCW 59.18.030(16).

M. "Person" has the same meaning as set forth in RCW 59.18.030(17).

N. "Rent" means any payment or charge payable from the tenant to the landlord, usually periodically, for the residential use of any property, buildings, land, and equipment, including the basic rent charge, charge for parking facilities (whether called a fee or rent), and any other periodic charges by the landlord for other services connected with the residential use of property, but does not include utility charges that are based on usage and to which the tenant has agreed in a written rental agreement to pay.



- O. "Rental agreement" means an agreement which establishes or modifies the terms, conditions, rules, regulations, or any other provisions concerning the use and occupancy of a dwelling unit for compensation in the city of Spokane.
- P. "Rental Housing Registration" means a registration issued under chapter 10C.02, SMC.
- Q. "Shelter" means a facility with overnight sleeping accommodations, owned, operated, or managed by a nonprofit organization, religious organization or governmental entity, the primary purpose of which is to provide temporary shelter for the homeless in general or for specific populations of the homeless.
- R. "Single-room occupancy housing" (S.R.O.) has the meaning set forth in SMC 17A.020.190(AU).
- S. "Substantial rehabilitation" means the renovation, alteration, or remodeling of a residential unit of 30 or more years of age which (i) has been condemned, (ii) does not qualify for a certificate of occupancy, or (iii) requires substantial renovation in order to be in compliance with contemporary standards for decent, safe and sanitary housing. Substantial rehabilitation may vary in degree from gutting and extensive reconstruction to extensive improvements that cure substantial deferred maintenance. Cosmetic improvements alone such as painting, decorating and minor repairs, or other work which can be performed safely without having the unit vacated do not qualify as substantial rehabilitation.
- T. "Tenant" means any person who is entitled to occupy a dwelling unit primarily for living or dwelling purposes under a rental agreement in the city of Spokane.
- U. "Transitional housing" means housing units owned, operated or managed by a nonprofit organization, religious organization or governmental entity in which supportive services are provided to individuals and families that were formerly homeless, with the intent to stabilize them and move them to permanent housing.
- V. "Unit unavailable for rent" means a housing unit that is not offered or available for rent as a rental unit, and where prior to offering or making the unit available as a rental housing unit, the owner is required to obtain a rental housing registration for the property where the rental housing unit is located and comply with all rules adopted under this chapter.

**Section 10C.01.030                      Relationship with State Law; Construction; Severability.**

- A. The provisions of this Title 10C are supplementary and in addition to any rights, obligations, protections, remedies, and requirements of the Washington Residential Landlord-Tenant Act, chapter 59.18, RCW.

- B. This Title 10C shall be construed liberally and enforced for the benefit of the health, safety, and welfare of the general public, and not for the benefit of any particular person or class of persons.
- C. No provision of or term used in this Title 10C is intended to impose any duty upon the City or any of its officers or employees that would subject them to damages in a civil action.
- D. Should any provision of this Title 10C be determined by a court of competent jurisdiction to be void or unenforceable, such provision shall be severed from this Title 10C, and the remainder of this Title 10C shall continue in effect.

**Chapter 10C.02     Residential Rental Agreements**  
**Section 10C.02.010     Rental Agreement Requirements**

- A. A landlord shall not require the payment of last month's rent by a tenant unless such payment is required by a written rental agreement that specifies the amount of the last month's rent to be paid.
- B. Any rental agreement entered into after the effective date of this chapter shall describe the terms and conditions of any monthly or periodic payments required as a condition of tenancy, including but not limited to: rent, deposits, non-refundable fees, last month's rent, utility payments, late fees authorized by the rental agreement, or other monthly or periodic payments required to be made by the tenant to the landlord. When any monthly or periodic payment is made pursuant to the rental agreement, the landlord shall first apply the payment to the rent due before applying it to other payments due by the tenant to the landlord, except that if the payment is made in response to a notice issued pursuant to RCW 59.12.030 during the period of that notice, the landlord shall first apply the payment to the amount specified in that notice, before applying it to the rent due or to other payments due by the tenant to the landlord.
- C. A landlord shall not require the payment of a pet damage deposit unless the same is required by a written rental agreement, or an addendum to the written rental agreement, that specifies the amount of the pet damage deposit, and subject to the limits on the amount of such deposit stated in SMC 10C.02.040.

**Section 10C.02.020     Distribution of Information Packets to Tenants Required**

- A. The Department shall compile an information packet that includes:
  - 1. Summaries of the respective rights, obligations, and remedies of landlords and tenants thereunder as established in this chapter and in the Washington Residential Landlord Tenant Act; and

2. Information describing how to register to vote and how to update voter registration, including a voter registration form and a change of address form.
- B. The Department shall make the information packet required by this section available on the city's website and in hard copy at no cost to the public.
  - C. The information packet shall include informational documents only, and shall clearly state that nothing in the information packet shall be construed as binding on or affecting any judicial determination of the rights and responsibilities of landlords and tenants, nor is the Department liable for any misstatement or misinterpretation of the applicable laws.
  - D. A copy of the information packet described in this section shall be provided to each tenant or prospective tenant by or on behalf of a landlord when such rental agreement is offered, whether or not such agreement is for a new or renewal rental agreement. The landlord may provide the copy of the information packet to the tenant electronically, including by providing a link to the Department's web page that contains the information packet.
  - E. If there is an oral rental agreement, the landlord shall provide the tenant a copy of the information packet described in this section either before entering into the oral agreement or as soon as reasonably possible after entering into the oral agreement.
  - F. Landlords shall, within thirty (30) days after the Department makes the information packet available, distribute the information packet to existing tenants, including by electronic means set out in subsection D. The Department shall update the information packet periodically and shall notify landlords whenever it is updated.

#### **Section 10C.02.030                      Notification Requirements for Rent Increases**

Any rental agreement or renewal of a rental agreement for a dwelling unit in the city of Spokane entered into after January 1, 2020 shall include or be deemed to include a provision requiring a minimum of ninety (90) days' prior written notice whenever the periodic or monthly housing costs to be charged a tenant are to increase.

#### **Section 10C.02.040                      Pet Damage Deposits**

- A. A landlord shall not require payment of a pet damage deposit which exceeds twenty-five percent (25%) of the first full month's rent or \$150, whichever is higher. If rent is not paid or otherwise apportioned on a monthly basis then for the sole purpose of applying this limit the total rent shall be pro-rated on an equal, monthly basis and the total charge to a tenant for the pet damage deposit may not exceed twenty-five percent (25%) of the pro-rated, monthly rental amount or \$150, whichever is higher.

- B. The landlord may not require a pet damage deposit if the pet serves as an individually trained service animal for the tenant. Nothing in this section prohibits a landlord from bringing an action for damages resulting from damage to the landlord's property caused by the tenant's service animal.
- C. The landlord cannot keep any portion of the pet damage deposit for damage that was not caused by a pet or service animal for which the tenant is responsible.
- D. Other than the pet damage deposit authorized by SMC 10C.02.050(A), the landlord may not charge the tenant any fee for keeping a pet.

**Section 10C.02.050                      Deposits and Fees; Limitation**

- A. For rental agreements executed on or after the effective date of this chapter, the total amount of all deposits (including pet damage deposits) may not exceed the amount of a full month's rent for the dwelling unit. If rent is not paid or otherwise apportioned on a monthly basis, then for the sole purpose of applying this limit the total rent shall be pro-rated on an equal, monthly basis and the total charge to a tenant for the cost of a security deposit and nonrefundable move-in fees may not exceed the pro-rated, monthly rental amount.
- B. Restrictions on fees
  - 1. Except for the fees, deposits, and last month's rent defined in this Title 10C, landlords may not impose fees or charges upon tenants at the beginning of the tenancy.
  - 2. Pursuant to RCW 59.18.257, any fees charged to a prospective tenant by the landlord for the cost of obtaining a tenant screening report cannot exceed the actual cost of obtaining the report, which may not exceed the customary costs charged to the landlord by a tenant screening service in the city of Spokane. The landlord shall provide, personally or by mail, the prospective tenant with a receipt for any fees charged to the landlord for the cost of obtaining the screening report. The landlord shall provide the tenant with the name and address of the reporting agency and the prospective tenant's rights to obtain a free copy of the consumer report, pursuant to RCW 59.18.257.
  - 3. If the tenant has paid a cleaning fee at the inception of the tenancy, the landlord may not deduct additional cleaning fees from the tenant's security deposit at the conclusion of the tenancy, except for cleaning to remedy conditions beyond ordinary wear and tear.
  - 4. The total amount of fees may not exceed twenty-five percent (25%) of the first full month's rent or \$150, whichever is higher, except that if the cost of a tenant screening report exceeds ten percent (10%) of the first full month's rent, the amount in excess of ten percent (10%) may be included

in the non-refundable fee but may not exceed the customary costs charged by a screening service in the city of Spokane.

- C. No deposit may be collected or retained by a landlord unless the rental agreement is in writing and a written checklist or statement specifically describing the condition and cleanliness of or existing damages to the premises and furnishings is provided by the landlord to the tenant at the commencement of the tenancy. The checklist or statement shall be completed, signed, and dated by the landlord and the tenant, and the landlord shall provide to the tenant a copy of the signed checklist or statement.
- D. Nothing in this chapter prohibits a landlord from bringing an action against a tenant to recover sums exceeding the amount of the tenant's security deposit for damage to the dwelling unit for which the tenant is responsible.
- E. This section does not apply to a tenant who rents a housing unit in a single-family residence that is the principal residence of the owner of the residence.

**Section 10C.02.060            Rental Agreement Waiving Tenant's Remedies Prohibited—Exception.**

- A. No rental agreement, whether oral or written, may provide that the tenant waives or foregoes rights or remedies under this chapter, except as provided by subsection B.
- B. A landlord and tenant may agree, in writing, to waive specific requirements of this chapter if all of the following conditions have been met:
  - 1. The waiver of specific provisions is in writing and identifies the specific provisions to be waived;
  - 2. The waiver appears in a stand-alone document, does not appear in a standard form written lease or rental agreement, and is clearly titled "Waiver of Tenant's Remedies"; and
  - 3. There is no substantial inequality in the bargaining positions of the parties.

**Section 10C.02.070            Provisions in Violation of this Chapter Void**

Any provisions in a rental agreement that violate SMC 10C.02.010 – 10C.02.060 are null and void and of no lawful force and effect.

**Section 10C.02.080            Tenant Organizing Activity**

It is a violation of this chapter to interfere with, retaliate against, or prohibit the activities of tenants to organize themselves or take concerted action to address rental housing conditions or advocate for tenants.

## **Section 10C.02.090**

### **Retaliation Prohibited**

- A. It is a violation of this chapter for any person to retaliate against a tenant or prospective tenant because the tenant or prospective tenant exercised or attempted to exercise rights conferred by this chapter or made a complaint or a report to any governmental entity concerning any landlord's or property manager's alleged noncompliance with any provision of a code, statute, ordinance, rule, or regulation which governs the maintenance or operation of rental housing. In addition to all the actions stated in RCW 59.18.240(2), for purpose of this section, "retaliation" includes:
1. Refusing to provide, accept, or approve a rental application or a rental agreement;
  2. Termination of tenancy, giving notice of termination of tenancy, or threatening to terminate the tenancy;
  3. Applying more onerous terms, conditions, or privileges, including increased rent, to a tenant or prospective tenant who exercises his or her rights under this chapter than to a tenant or prospective tenant who does not assert those rights;
  4. Misrepresenting any material fact when providing a rental reference about a tenant;
  5. Threatening to allege to a government agency that a tenant or prospective tenant, or a family member of a tenant or prospective tenant, is not lawfully in the United States; and
  6. During the period from the date that the City first notifies the property owner of conditions that violate applicable codes, statutes, ordinances, or regulations to the time that either (i) relocation assistance payments under SMC 10C.02.200 are paid to eligible tenants, or (ii) the conditions leading to the notification are corrected:
    - a. Evicting, harassing, or intimidating tenants into vacating their units for the purpose of avoiding or diminishing application of SMC 10C.02.200 (relocation assistance payments);
    - b. Reducing services to any tenant; or
    - c. Materially increasing or changing the obligations of any tenant, including but not limited to any rent increase.
- B. Any retaliatory action identified in SMC 10C.02.090(A) and occurring within ninety (90) days of the date a tenant or prospective tenant first exercises rights conferred by this chapter is presumed to be retaliatory, and the presumption of retaliation may be rebutted by the production of clear and convincing evidence that the action was taken for a non-retaliatory purpose. Retaliatory actions alleged ninety (90) days or more after the date a tenant or prospective tenant first exercises rights conferred by this chapter may be established by a preponderance of evidence.

## **Section 10C.02.100**

### **Administration and Enforcement**

- A. The department shall administer the provisions of this Title 10C and is authorized to adopt administrative rules and regulations consistent with this chapter. In the event of any conflict between such rules and this chapter, this chapter shall control.
- B. Enforcement of this chapter shall be by department action, as provided in SMC 10C.02.110 (notices of violation; review; appeal), or by an aggrieved person, as provided in SMC 10C.02.120 (private right of action).
- C. The department may seek legal or equitable relief at any time to enjoin any acts or practices that violate the provisions of this chapter.

#### **Section 10C.02.110                      Notices of Violation; Review; Appeal**

Except as provided in SMC 10C.02.120 (private right of action; choice of remedies), notices of violation, review, and appeals concerning violations of this chapter shall be conducted pursuant to chapter 01.05, SMC (civil infraction system).

#### **Section 10C.02.120                      Private Right of Action; Choice of Remedies**

- A. Any person or class of persons injured as a result of a violation of this Title 10C may bring a civil action in the Spokane County Superior Court against the landlord, property owner, property manager, or other person violating this Title 10C and, upon prevailing, may be awarded reasonable attorneys' fees and costs and such legal or equitable relief as may be appropriate to remedy the violation and secure the compliance therewith, including, without limitation, rent refund or credit, reinstatement to tenancy, actual damages, damages for loss of the right to be free from discrimination in real estate transactions, injunctive or equitable relief, any other appropriate remedy set forth in the federal Fair Housing Amendments Act of 1988 (42 U.S.C. §3601 et seq.), and assessment of civil penalties as set forth in SMC 10C.02.130. An order may include the requirement for a report on the matter of compliance.
- B. Any person who is the subject of retaliation as defined in SMC 10C.02.090 or SMC 10C.03.040 may be awarded damages of up to ten thousand dollars (\$10,000) in any action filed in the Spokane County Superior Court to remedy such violation, in addition to all other remedies described in this section.
- C. No person may secure relief from more than one governmental entity, agency, or tribunal for the same harm or injury arising from the same facts, circumstances, transaction, or incident.

#### **Section 10C.02.130                      Civil Penalty**

- A. In cases either decided by the department or brought by the City Attorney alleging unfair practices filed under this chapter, in addition to any other award of damages or grant of injunctive relief, a civil penalty may be assessed against the respondent to vindicate the public interest, which penalty shall be payable

to the City of Spokane and deposited into the rental assistance fund established by SMC 07.08.153. Payment of a civil penalty may be ordered by the Spokane Superior Court in a proceeding filed under SMC 10C.02.120.

B. The civil penalty assessed under this section shall not exceed:

1. Five thousand dollars (\$5,000) if the respondent has not been determined to have committed any prior unfair housing practice;
2. Seven thousand five hundred dollars (\$7,500) if the respondent has been determined to have committed one (1) other unfair housing practice during the five (5) year period ending on the date of the filing of the complaint; or
3. Ten thousand dollars (\$10,000) if the respondent has been determined to have committed two (2) or more unfair housing practices during the five (5) year period ending on the date of the filing of the complaint.

#### **Section 10C.02.140                      Defense in Commencing Action – Award of Fees and Costs**

In any legal action commenced for unlawful detainer or to enforce a rental agreement, to impose penalties, or to forfeit a deposit contrary to rental agreement provisions of this Title 10C, or pursuant to rental agreement provisions prohibited by this Title 10C, it is a defense to such action that such provisions are in violation of this Title 10C, and a tenant who prevails on such defense shall be awarded reasonable attorney fees and costs.

#### **Section 10C.02.200                      Relocation Assistance**

- A. Within seven (7) calendar days of the occurrence of either of the following, the landlord shall pay relocation assistance in the amount of two thousand dollars (\$2,000) for each tenant household directly impacted:
1. the landlord's receipt of notice that a dwelling unit for which the landlord is responsible is unlawful to occupy due to the existence of a condition(s) that violate applicable codes, statutes, ordinances, or regulations, and the landlord knew or should have known of the existence of the condition(s) before receiving such notice; or
  2. the landlord's receipt of notice from a tenant occupying a rental dwelling unit for which the landlord has notified the tenant that the rental amount to charged is to increase by more than 5% in any calendar year and the tenant provides written notice that they are rent burdened as defined in SMC 10C.01.010 and must vacate due to the increased rental amount. A landlord so notified is entitled to obtain all household income information from the tenant and file a written appeal to the Hearing Examiner if the Landlord believes that the tenant does not meet the definition of rent burdened.



- B. In addition to relocation assistance, the property owner shall pay to the displaced tenants the entire amount of any deposit prepaid by the tenant and all prepaid rent.
- C. The property owner shall make relocation assistance payments and any prepaid deposit and prepaid rent as required by this section either by certified check to the displaced tenant(s) or to the City of Spokane for distribution to the displaced tenant(s).
- D. A property owner shall not be required to pay the relocation assistance required by this section if the dwelling unit is or will be unlawful to occupy, and this condition:
  - 1. was directly caused by a tenant's or a third party's conduct; or
  - 2. resulted from conditions arising from a natural disaster.
- E. If the landlord fails to pay relocation assistance as required by SMC 10C.02.200(A), the City may make the relocation assistance payments to the displaced tenants from the Rental Assistance Fund established by SMC 07.08.153 and seek reimbursement from the landlord pursuant to subsection (G) of this section.
- F. If, starting sixty (60) days from the date that the City first made a relocation assistance payment to a displaced tenant, a property owner has failed to reimburse the City in the amount of relocation assistance advanced to such tenant, the City may assess civil penalties in the amount of fifty dollars (\$50.00) per tenant per day such payment remains unreimbursed. In addition to this penalty, the City may impose interest on the amount of relocation assistance paid by the City for which the property owner has not reimbursed the City, at the maximum legal rate of interest permitted under RCW 19.52.020, starting sixty (60) days after the date that the City first advanced relocation assistance funds to the displaced tenant(s).
- G. If the City must initiate legal action in order to recover the amount of relocation assistance payments that it has advanced to a displaced tenant(s), including any interest and penalties under SMC 10C.02.200(F), the City shall be entitled to reasonable attorneys' fees and costs arising from its legal action, pursuant to RCW 59.18.085(3)(h).

**Chapter 10C.03     Housing Quality**  
**Section 10C.03.010     Purpose; Intent**

- A. The purpose of this code is to protect the health, welfare, and safety of tenants in rental housing in the city of Spokane.
- B. This chapter is intended to secure the rights of tenants in Spokane to have safe, secure, affordable, and well-maintained housing.

- C. The City of Spokane enacts this chapter to implement the recommendations of the Mayor's Housing Quality Task Force, as stated in its November 22, 2016 report, that the City of Spokane "should define and establish a minimum housing quality standard."

### **Section 10C.03.020                      Applicability and exclusions**

This chapter is inapplicable to the following types of dwelling units:

- A. Dwelling units owned by an individual natural person or family and which are the sole dwelling unit such individual or family makes available for rent in the city of Spokane;
- B. Housing units lawfully used as vacation rentals for periods not to exceed three (3) consecutive months and not consecutively used by the same individual or individuals for more than three (3) months in any twelve-month period;
- C. Housing units rented for not more than twelve (12) consecutive months as a result of the property owner, who previously occupied the unit as a primary residence, taking a work-related leave of absence or assignment such as an academic sabbatical or temporary transfer;
- D. Housing units that are not available for rent;
- E. Housing units in hotels, motels, inns, bed and breakfasts, or in similar accommodations that provide lodging for transient guests;
- F. Housing units in facilities licensed or required to be licensed under RCW 18.20, RCW 70.128, or RCW 72.36, or subject to another exemption under this Chapter;
- G. Housing units in any state licensed hospital, hospice, community-care facility, intermediate-care facility, or nursing home;
- H. Housing units in any convent, monastery, or other facility occupied exclusively by members of a religious order or congregation;
- I. Emergency or temporary-shelter or transitional housing accommodations;
- J. Housing units owned, operated, or managed by a major educational or medical institution or by a third party for the institution; and
- K. Housing units that a government entity or housing authority owns, operates or manages; or units exempted from municipal regulation by federal, state, or local law.

### **Section 10C.03.030            Complaints**

A tenant who observes an item or condition which the tenant believes is in violation of the City of Spokane's building and conservation code standards, as specified in Chapter 17F.070, SMC, may file a written complaint to the City's code enforcement department (the "Department"). Upon receipt of such a complaint, the department shall provide notice of the complaint and the substance thereof to the landlord and proceed under the process described in SMC 17F.070.420 – 17F.070.490.

### **Section 10C.03.040            Retaliation Prohibited**

- A. It shall be a violation of this chapter for any landlord to retaliate in any way against any tenant or any member of the tenant's family or a guest of the tenant who is on the premises lawfully and in compliance with the terms of a valid lease or rental agreement, in response to a complaint filed under SMC 10C.03.030.
- B. Actions to change the terms or conditions of the tenancy, termination of the tenancy, or threats to terminate the tenancy shall be deemed per se retaliation under this section if done within ninety (90) days of the filing of a complaint under SMC 10C.03.030.

### **Section 10C.03.050            Compliance Focus**

- A. The Department shall, in administering and enforcing the requirements of this chapter, endeavor first to assist property owners in efforts to come into compliance with this chapter.
- B. Only when all reasonable efforts to achieve compliance with this chapter have failed will the Department and code official proceed to enforcement actions.

### **Section 10C.03.060            Penalties for Non-Compliance; Escalation**

- A. Violation of this chapter is a class 1 civil infraction.
- B. Failure to repair defective items or conditions as provided in SMC 17F.075.030 within ninety (90) days of the notice provided by the Department or other time period mutually agreed upon between the property owner and the Department is a class 1 civil infraction. For purposes of this section, each defective condition which the landlord fails to repair shall be considered a separate infraction.
- C. Failure to keep all required records of inspections under SMC 17F.075.020 is a class 1 civil infraction.
- D. Knowingly submitting or assisting in the submission falsified information regarding the inspections required by SMC 10C.03.020 is a Class 1 civil infraction and may subject the person submitting or assisting in the submission of such false information to criminal liability under RCW 59.18.125(10).

### **Section 10C.03.070 Incentive Programs Authorized**

Beginning on January 1, 2021, the Department is authorized to create and administer a set of incentives for landlords who have had zero code violations from the effective date of this section to that date.

### **Section 10C.03.080 Microloan program authorized**

The Department is authorized to create and administer a program for microloans to assist tenants with rental and security deposits.

### **Section 10C.03.090 Inspections**

Before it can be offered for rent in Spokane, each dwelling unit offered for rent in Spokane after January 1, 2020 must either (i) have been inspected by a home inspector licensed in the state of Washington under RCW 18.280.020, or (ii) have received a certificate of occupancy in the five (5) years prior to being offered for rent. For purposes of this section, "first offered for rent" means that the unit has not previously been offered for rent within the immediately preceding two years.

**Section 5.** That there is enacted a new section 07.08.153 of the Spokane Municipal Code to read as follows:

#### **Section 07.08.153 Rental Assistance Fund**

- A. There is established as a special revenue fund a rental assistance fund, the proceeds of which shall be used (i) to reimburse tenants who must relocate due to the termination of their tenancy through no fault of their own, and (ii) for landlord and tenant education and materials publication costs.
- B. The annual business registration fees received from those who rent real property in Spokane, any fines or penalties associated with violations of the rental housing code, and any attorneys' fees recovered by the City pursuant to SMC 10C.02.200(G), shall be deposited in the rental assistance fund.

**Section 6.** That section 08.01.090 of the Spokane Municipal Code is amended to read as follows:

#### **Section 08.01.090 Exemptions**

Unless otherwise provided, the following exemptions apply to the requirement to obtain a general business registration under this chapter:

- A. Presenters of a show, such as a trade show, that is directly associated with or ancillary to a convention or a major national meeting, when entry is limited to

those attending the convention or meeting and the immediate family or associates of the conventioners.

B. Consumer Show Exhibitors.

Consumer show organizers remain responsible to purchase a regular business registration unless otherwise exempted.

C. Persons or entities otherwise subject to the requirement to obtain a business registration, but only to the extent such requirement arises from operating at locations operated or managed by an airport board pursuant to interlocal agreement arising under the authority of chapter 14.08 RCW, where such locations have been annexed to the city, said annexation taking effect on or after January 1, 2012; and

D. Where preempted by the federal or state constitution or laws.

E. Operators of market gardens under chapter 17C.380 SMC.

F. Owners of the following types of residential dwelling units:

1. Dwelling units owned by an individual natural person or family and which are the sole dwelling unit such individual or family makes available for rent in the city of Spokane;
2. Housing units lawfully used as vacation rentals for periods not to exceed three (3) consecutive months and not consecutively used by the same individual or individuals for more than three (3) months in any twelve-month period;
3. Housing units rented for not more than twelve (12) consecutive months as a result of the property owner, who previously occupied the unit as a primary residence, taking a work-related leave of absence or assignment such as an academic sabbatical or temporary transfer;
4. Housing units that are not available for rent;
5. Housing units in hotels, motels, inns, bed and breakfasts, or in similar accommodations that provide lodging for transient guests;
6. Housing units in facilities licensed or required to be licensed under RCW 18.20, RCW 70.128, or RCW 72.36, or subject to another exemption under this Chapter;
7. Housing units in any state licensed hospital, hospice, community-care facility, intermediate-care facility, or nursing home;

8. Housing units in any convent, monastery, or other facility occupied exclusively by members of a religious order or congregation;
9. Emergency or temporary-shelter or transitional housing accommodations;
10. Housing units owned, operated, or managed by a major educational or medical institution or by a third party for the institution; and
11. Housing units that a government entity or housing authority owns, operates or manages; or units exempted from municipal regulation by federal, state, or local law.

**Section 7.** That section 08.01.120 of the Spokane Municipal Code is amended to read as follows:

**Section 08.01.120 Registration – Application**

- A. The application for a registration shall be made on forms which set forth the:
  1. name of the applicant,
  2. applicant's residence,
  3. place of business,
  4. nature of the business,
  5. number of personnel, and
  6. amount of the registration fee.
- B. Applicants whose circumstances fall under the definition of SMC 10.40.010 must further disclose information as required in SMC 10.40.030.
- C. For purposes of the registration of businesses which rent residential dwelling units, persons or entities owning multiple dwelling units shall file a single registration for each person or entity which lists the number of units owned by that person or entity. By way of illustration only, a person who owns one single-family rental property in Spokane would file one business registration listing one property, while a LLC which owns a 20-unit apartment building would file one registration which lists 20 units.

**Section 8.** That section 08.01.180 of the Spokane Municipal Code is amended to read as follows:

**Section 08.01.180 Computation of Business Registration Fee**

- A. As fixed in SMC 8.02.0206, in addition to the basic registration fee, the total business registration fee due includes a per person fee amount applied to the total number of personnel of the business and, for owners of residential real property offered for rent in Spokane, a per-dwelling unit amount is applied to the

total number of dwelling units offered for rent.

- B. All persons employed at each business location as of the time of a business registration renewal are to be counted in the number of personnel for registration fee purposes. As appropriate, such as in the case of a business with seasonal fluctuations in the work force, the number of personnel by which the fee is measured is the number shown upon the business payroll for each of the payroll periods during that year, added together and divided by the number of payroll periods.
- C. In the case of a new business, the fee for the initial business registration is based upon the registrant's estimated number of personnel.
- D. For the per-dwelling unit fee, any dwelling unit offered for rent or actually rented for at least thirty (30) days in any calendar year is included within the number of dwelling units owned by the registrant.

**Section 9.** That section 08.01.200 of the Spokane Municipal Code is amended to read as follows:

#### **Section 08.01.200 Businesses Within City**

Businesses with a permanent location within the City must obtain a business registration. The measure of the fee is determined in part based upon the number of personnel who perform any part of their duties within the City and, for lessors of residential dwelling units, the number of such dwelling units owned by the registrant within Spokane.

**Section 10.** That section 08.02.0206 of the Spokane Municipal Code is amended to read as follows:

#### **Section 08.02.0206 Business Registration**

- A. A regular business registration basic fee is one hundred twenty dollars (\$120) per twelve-month period.
- B. The basic fee for a nonresident business registration is one hundred twenty dollars (\$120) per twelve-month period.
- C. In addition to the basic registration fee, each business must pay ~~((an))~~ additional ~~((fee for each personnel,))~~ fees per license year, as follows (all personnel of a business are charged the same amount corresponding to the respective category of the total number of personnel defined below):
  - 1. Businesses with fewer than six personnel in total: Ten dollars per person.
  - 2. Businesses with six to ten personnel in total: Fifteen dollars per person.

3. Businesses with more than ten personnel in total: Twenty dollars per person.
  4. Businesses offering dwelling units for rent in the city of Spokane: ten dollars (\$10.00) per dwelling unit.
- D. Whenever there is a change of ownership, the holder of the registration must notify the Washington State business licensing service within thirty (30) days of such event. The new owner must file an application with the Washington State business licensing service to acquire a new registration, as provided in chapter 8.01 SMC.
- E. For businesses qualifying under SMC 08.01.190(A) (low gross income businesses) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee, but all applicable personnel, inspection, per-dwelling unit, or other applicable fees or charges apply in full.
- F. For businesses qualifying under SMC 08.01.190(B) (nonprofit organizations) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee. Nonprofit businesses are exempt from personnel fees and per-dwelling unit fees.
- G. For businesses qualifying under SMC 08.01.190(C) (social purpose corporations) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee.
- H. For businesses qualifying under SMC 08.01.190(D) (Certified B Corporations) for a reduced registration fee, the reduced business registration fee is one-half the basic registration fee.
- I. Any Certified B Corporation certified by B Lab is exempt from personnel fees and per residential unit fees.

#### Annual Fee Adjustment.

Effective January 1, 2011, and the first of January of each year thereafter, the business registration fees set forth in this section shall be adjusted by the Chief Financial Officer by an amount equal to the consumer price index adjustment of the previous July – July U.S. All City Average (CPI-U and CPI-W). The newly determined amount shall be rounded up to the nearest dollar. In addition, the adjusted fees shall be presented to the City Council for approval and a copy of the approved fees filed with the Chief Financial Officer before becoming effective. The annual fee adjustment provided for in this section shall not apply to the personnel fee stated in SMC 08.02.0206(C).

**Section 11.** That section 18.01.030 of the Spokane Municipal Code is amended to read as follows:



## Section 18.01.030 Definitions

- A. "Commission" means the Spokane Human Rights Commission.
- B. "Data management protocols" means the procedures governing how data collected by surveillance equipment will be retained, stored, indexed and accessed. Information comprising data management protocols includes, at a minimum, the information required in SMC 18.04.020.
- C. "Disability" means the presence of a sensory, mental, or physical impairment that, whether temporary or permanent, common or uncommon, mitigated or unmitigated, a limitation or not on the ability to work generally or work at a particular job, or a limitation or not on the ability to engage in any other activity within the scope of this Title 18:
  - 1. is medically cognizable or diagnosable; or
  - 2. exists as a record or history; or
  - 3. is perceived to exist whether or not it exists in fact.
  - 4. For the purposes of reasonable accommodation in employment, an impairment must be known or shown through an interactive process to exist in fact and:
    - a. The impairment must have a substantially limiting effect upon the individual's ability to perform his or her job, the individual's ability to apply or be considered for a job, or the individual's access to equal benefits, privileges, or terms or conditions of employment; or
    - b. The employee must have put the employer on notice of the existence of an impairment, and medical documentation must establish a reasonable likelihood that engaging in job functions without an accommodation would aggravate the impairment to the extent that it would create a substantially limiting effect.
  - 5. For purposes of this definition, a limitation is not substantial if it has only a trivial effect.
  - 6. For purposes of housing, a "reasonable accommodation" is an adjustment to a rule, policy, practice, or service that may be necessary for a person with a disability to have an equal opportunity to use and enjoy a dwelling, including public and common use spaces, where there is an identifiable relationship or nexus between the requested accommodation and the person's disability.
- D. "Discrimination" means different or unequal treatment because of race, religion, creed, color, sex, national origin, marital status, familial status, domestic violence victim status, age, sexual orientation, gender identity, honorably discharged veteran or military status, refugee status, disability, the use of a guide dog or service animal, or the use or eligibility for the use of housing choice or other subsidy program or alternative source of income. "Discriminate" means to treat differently or unequally because of race, religion, creed, color, sex, national origin, marital status, familial status, domestic violence victim status, age, sexual orientation, gender identity, honorably discharged veteran or military status, refugee status, the presence of any sensory, mental or physical disability as defined by the Americans with Disabilities Act and/or the Washington State Law

Against Discrimination, or the use or eligibility for the use of housing choice or other subsidy program or alternative source of income. For purposes of this definition, it is discriminatory to fail to offer reasonable accommodation in housing or employment to an otherwise qualified applicant or employee with a disability, absent a showing that the accommodation would impose an undue hardship.

- E. "Dog guide" means a dog that is specifically trained for the purpose of guiding persons who are blind or a dog trained for the purpose of assisting persons with disabilities.
- F. "Domestic Violence Victim Status" means a family or household member, as defined in RCW 10.99.020 (3), who has been subjected to domestic violence as defined in RCW 10.99.020 (5) or who is a victim of sexual assault as defined in RCW 70.125.030.
- G. "Employee" means an individual who works for wages, salary or commission, or a combination thereof, in the service of an employer, but does not include a person employed by a parent, grandparent, brother, sister, spouse or child. The term includes an individual who is seeking or applying for employment. This definition does not include independent contractors.
- H. "Employer" means any person acting in the interest of an employer, directly or indirectly, who employs employees within the City, or who solicits individuals within the City to apply for employment within the City, including the City of Spokane and all its boards, commissions and authorities.
- I. "Entities under common ownership" means two or more legal entities, such as corporations, limited liability companies, partnerships, and the like which are: owned by the same person(s); in which the same person(s) serve as officers and/or directors; or the majority of one of which is owned by one or more of the others. For example, if a single person owns controlling interests in several limited liability companies, all of those limited liability companies are entities under common ownership.
- J. "Family with children status" means one or more individuals who have not attained the age of eighteen years being domiciled with a parent or another person having legal custody of such individual or individuals, or with the designee of such parent or other person having such legal custody, with the written permission of such parent or other person. Families with children status also applies to any person who is pregnant or is in the process of securing legal custody of any individual who has not attained the age of eighteen years.
- K. "Federally-recognized tribe" means an entity listed on the Department of the Interior's list under the Federally Recognized Indian Tribe List Act of 1994, which the Secretary currently acknowledges as an Indian tribe and with which the United States maintains a government-to-government relationship.
- L. "Gender Identity" means having or being perceived as having a gender identity, self-image, appearance, behavior, or expression, whether or not that gender identity, self-image, appearance, behavior, or expression is different from that traditionally associated with the sex assigned to that person at birth.
- M. "Housing choice or other subsidy program(( or alternative source of income))" means, without limitation: (i) any short or long term federal, state or local government, private nonprofit, or other assistance program in which a tenant's

rent is paid either partially by the program (through a direct arrangement between the program and the owner or lessor of the real property), and partially by the tenant or completely by the program; or (ii) HUD-Veteran Affairs Supportive Housing (VASH) vouchers, Housing and Essential Needs (HEN) funds, and short-term rental assistance provided by Rapid Rehousing subsidies.

- N. "Impairment" includes, without limitation, any:
1. physiological disorder, or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems: Neurological, musculoskeletal, special sense organs, respiratory, including speech organs, cardiovascular, reproductive, digestive, genitor-urinary, hemic and lymphatic, skin and endocrine; or
  2. mental, developmental, traumatic, or psychological disorder, including but not limited to cognitive limitation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.
- O. "Income" means lawful, verifiable income derived from all sources, including without limitation wages, salaries or other compensation for employment; Social Security benefits; supplemental security income; unemployment benefits; retirement programs; child support; payments from the Aged, Blind or Disabled Cash Assistance Program; Refugee Cash Assistance; any federal, state, local government, private, or nonprofit-administered benefit program, including without limitation payments from any housing choice or other subsidy program as defined in this chapter; financial aid for college students; and per capita payments or distributions received from a federally-recognized tribe.
- P. "Labor organization" means an organization which is constituted for the purpose, in whole or in part, of collective bargaining or for dealing with an employer concerning grievances, terms or conditions of employment, or for other mutual aid or protection in connection with an employer.
- Q. "Marital status" means the status of being married, single, separated, divorced or widowed.
- R. "National origin" includes ancestry.
- S. "Operational protocols" means the procedures governing how and when surveillance equipment may be used and by whom and includes, at a minimum, the information required in SMC 18.04.010.
- T. "Person" includes:
1. A natural individual, partnership, association, organization, corporation, cooperative, legal representative, trustee and receiver, and any group of persons acting in concert;
  2. an owner, lessee, proprietor, manager, agent or employee, of a person, whether consisting of one or more natural persons;
  3. entities under common ownership; and
  4. any political or civil subdivisions of the City and any agency or instrumentality of the City or of any political or civil subdivision thereof.

This definition does not include the federal government or any federally-recognized tribe.

- U. "Place of public resort, accommodation, assemblage or amusement" includes, but is not limited to, any place, licensed or unlicensed, kept for gain, hire or reward, or where charges are made for admission, service, occupancy, or use of any property or facilities, whether conducted for the entertainment, housing, or lodging of transient guests, or for the benefit, use, or accommodation of those seeking health, recreation, or rest, or for the burial or other disposition of human remains, or for the sale of goods, merchandise, services, or personal property, or for the rendering of personal services, or for public conveyance or transportation on land, water or in the air, including the stations and terminals thereof and the garaging of vehicles, or where food or beverages of any kind are sold for consumption on the premises, or where public amusement, entertainment, sports, or recreation of any kind is offered with or without charge, or where medical service or care is made available, or where the public gathers, congregates, or assembles for amusement, recreation, or public purposes, or public halls, public elevators, and public washrooms of buildings and structures occupied by two or more tenants, or by the owner and one or more tenants, or any public library or educational institution, or schools of special instruction, or nursery schools, or day care centers or children's camps, provided that nothing contained in this definition shall be construed to include or apply to any institute, bona fide club, or place of accommodation, which is by its nature distinctly private, including fraternal organizations, though where public use is permitted that use shall be covered by this section; nor shall anything contained in this definition apply to any educational facility, columbarium, crematory, mausoleum, or cemetery operated or maintained by a bona fide religious or sectarian institution.
- V. "Profiling" means actions of the Spokane Police Department, its members, or officers commissioned by the Spokane Police Department to rely on actual or perceived race, religion, national origin, color, creed, age, citizenship status, immigration status, refugee status, gender, sexual orientation, gender identity, disability, socio-economic status, housing status, or membership in any protected class under federal, state or local law as the determinative factor in initiating law enforcement action against an individual, rather than an individual's behavior or other information or circumstances that links a person or persons to suspected unlawful activity.
- W. "Real estate transaction" means the sale, purchase, conveyance, exchange, rental, lease, sublease, assignment, transfer, or other disposition of real property.
- X. "Real estate-related transaction" means any of the following:
1. The making or purchasing of loans or providing other financial assistance:
    - a. For purchasing, constructing, improving, repairing, or maintaining real property, or
    - b. Secured by real property; or
  2. The selling, brokering, or appraising of real property; or

3. The insuring of real property, mortgages, or the issuance of insurance related to any real estate transaction.

~~((W.))~~Y. "Refugee status" means the status of a person who, under the provisions of 8 USC 1101(a)(42), is outside a country of that person's nationality or, in the case of a person having no nationality, is outside any country in which that person last habitually resided, and who is unable or unwilling to return to, and is unable or unwilling to avail himself or herself of the protection of, that country because of persecution or a well-founded fear of persecution on account of race, religion, nationality, membership in a particular social group, or political opinion.

~~((X.))~~Z. "Service animal" means an animal that is trained for the purposes of assisting or accommodating a person with a disability.

~~((Y.))~~AA. "Sex" means gender.

~~((Z.))~~AB. "Sexual orientation" means heterosexuality, homosexuality, bisexuality and gender expression or identity. As used in this definition, "gender expression or identity" means having or being perceived as having a gender identity, self-image, appearance, behavior, or expression, whether or not that gender identity, self-image, appearance, behavior, or expression is different from that traditionally associated with the sex assigned to that person at birth.

~~((AA.))~~AC. "Surveillance equipment" means equipment capable of capturing or recording data, including images, videos, photographs or audio operated by or at the direction of a City department that may deliberately or inadvertently capture activities of individuals on public or private property, regardless of whether "masking" or other technology might be used to obscure or prevent the equipment from capturing certain views. "Surveillance equipment" includes drones or unmanned aircraft and any attached equipment used to collect data. "Surveillance equipment" does not include the following equipment which are in use by the City of Spokane as of March 1, 2017:

1. handheld or body-worn devices (e.g., "bodycams") used by law enforcement;
2. cameras installed in or on a police vehicle (e.g., "dashcams");
3. cameras installed in or on any City-owned vehicle, including without limitation fire trucks, emergency vehicles, utility vehicles and street maintenance vehicles, which are intended to ensure the safe operation of the vehicle;
4. cameras installed along a public right-of-way to record traffic patterns and/or traffic violations;
5. cameras intended to record activity inside or at the entrances to City buildings for security purposes; or

6. cameras installed to monitor and protect the physical integrity of City infrastructure, including without limitation fire stations and utility service facilities.

**Section 12.** That section 18.01.060 of the Spokane Municipal Code is amended to read as follows:

**Section 18.01.060 Penalty for Violation**

- A. The commission of an act of discrimination as defined in this Title 18 is punishable as a Class 1 civil infraction pursuant to chapter 01.05, SMC.
- B. Notwithstanding the foregoing, the commission of an act of discrimination based on source of income in the rental of a housing unit shall subject the person in violation to liability in a civil action of up to four and one-half (4.5) times the monthly rent of the housing unit at issue, in addition to court costs and reasonable attorneys' fees.

**Section 13.** That there is enacted a new section 18.01.090 of the Spokane Municipal Code to read as follows:

**Section 18.01.090 Private right of action; choice of remedies**

- A. Any person or class of persons that suffers injury as a result of a violation of SMC 18.03.010 may bring a civil action in the Spokane Municipal Court against the property owner, property manager, or other person violating such section and, upon prevailing, may be awarded reasonable attorneys' fees and costs and such legal or equitable relief as may be appropriate to remedy the violation and secure the compliance therewith, including, without limitation, rent refund or credit, reinstatement to tenancy, actual damages, damages for loss of the right to be free from discrimination in real estate transactions, injunctive or equitable relief, any other appropriate remedy set forth in the federal Fair Housing Amendments Act of 1988 (42 U.S.C. §3601 et seq.), and assessment of civil penalties as set forth in SMC 10C.02.130. An order may include the requirement for a report on the matter of compliance.
- B. Any person who is the subject of retaliation as defined in SMC 18.01.040 may be awarded damages of up to ten thousand dollars (\$10,000) in any action filed in the Spokane County Superior Court to remedy such violation, in addition to all other remedies described in this section.
- C. No person may secure relief from more than one governmental entity, agency, or tribunal for the same harm or injury arising from the same facts, circumstances, transaction, or incident.

**Section 14.** That there is enacted a new section 18.03.030 of the Spokane Municipal Code to read as follows:

### **Section 18.03.030 Prohibited Practices in Real Estate Related Transactions**

It is unlawful for any person whose business includes engaging in real estate related transactions, to:

- A. Discriminate against any person, owner, prospective occupant, or occupant of real property in the granting, withholding, extending, making available, modifying, or renewing, or in the rates, terms, conditions, or privileges of a real estate related transaction, or in the extension of services in connection therewith; or
- B. Discriminate by using any form of application for a real estate related transaction or making any record of inquiry in connection with applications for a real estate related transaction which expresses, directly or indirectly, an intent to discriminate unless required or authorized by local, state, or federal laws or agencies to prevent discrimination in real property; provided that, nothing in this provision shall prohibit any party to a credit transaction from requesting designation of marital status for the purpose of considering application of community property law to the individual case or from taking reasonable action thereon or from requesting information regarding age, parental status, or participation in a Section 8 or other subsidy program when such information is necessary to determine the applicant's ability to repay a loan.

**Section 15.** That an urgency and emergency exists such that the enactment of this ordinance is necessary for the protection of the public health, welfare, and safety, and that under Section 19(a) of the City Charter, this ordinance shall be effective immediately upon passage by the affirmative vote of one more than a majority of the City Council.

**PASSED** by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



**SPOKANE CITY COUNCIL  
Policy Advisor Memorandum**

TO: Council Members  
FROM: Brian McClatchey, Policy Advisor  
DATE: February 20, 2020  
RE: Summary of proposed residential tenancies code

---

This memorandum summarizes the proposed provisions of a local residential tenancies code. This proposal, and all the prior iterations of it, have been the subject of numerous meetings with landlords and tenants. As well, the housing quality provisions are intended to implement the recommendations of the 2016 report of the Mayor's Housing Quality Task Force.

**1. Rental agreement regulations.**

The proposed ordinance establishes some local regulations on rental agreements, for example, by prohibiting waivers of mandatory terms in rental agreements unless the waiver is clearly identified in a separate document as a waiver.

The proposed ordinance deals with deposits and pre-payment of last months' rent by requiring such payments or deposits to be authorized by a written rental agreement which identifies the amount of such required payment. Under the proposal, landlords can still impose cleaning fees, but they would be prohibited from taking an amount of money over the amount of the cleaning fee out of a deposit.

Pet deposits would be limited to 25% of one months' rent or \$150, whichever is higher, and landlords would not be able to charge a pet deposit for service animals, though they still would be able to recover for damage to a rental unit caused by a service animal. And overall, the proposal would cap the total deposits (defined as refundable payments) which can be required to an amount equal to one months' rent. Total fees (defined as one-time, non-refundable payments) would be capped at 25% of one months' rent, including a limitation on the amount a tenant can be charged for a screening report fee to 10% of one months' rent.

Beginning on January 1, 2020, landlords will be required to provide 90 days' written notice to tenants of any rent increase.

**2. Rental Relocation Assistance Program.**

The proposed ordinance creates and funds a rental relocation assistance program. If a tenant has to move due to a 'do not occupy' order caused by conditions caused by the



landlord, or due to rent increases which make the tenant unable to afford the rent, the landlord must pay \$2,000, and refund all deposits and pre-paid rent within 7 days of receiving notice from the City that the property is not to be occupied. This will help low-income tenants move to habitable and affordable housing. If the landlord does not make the payment to the tenant within 7 days, the City can advance those funds to the tenant. The City can then seek repayment from the landlord, including penalties and interest if the repayment does not occur within 60 days. Relocation assistance payments are not required if the uninhabitable condition is caused by a natural disaster or the tenant's conduct.

### **3. Enforcement, Prohibitions, and Fines.**

The proposed ordinance contains specific and fair enforcement provisions, among them being a private right of action for tenants to bring suit in the Superior Court. There is a limitation on this, which is that tenants are limited to the choice of recovery from one entity (*i.e.*, can sue under local code but not both state and local code).

The proposed ordinance prohibits retaliation and interfering with or prohibiting tenant organizing activities, and creates a rebuttable presumption of retaliation where any negative action is taken within 90 days of a complaint.

The proposed ordinance also establishes serious and fair monetary penalties, including for housing discrimination, such as \$10,000 fines for retaliation and housing discrimination, an escalating penalty schedule of up to \$10,000 in fines for repeat violators, and a penalty (to match that established in state law) of 4.5 times the monthly rental amount for violations of the prohibition on discrimination based on the source of income. The proposed ordinance also makes clear that compliance is the goal to be sought before enforcement actions can be taken. Other violations, such as failure to repair defective conditions, failure to keep adequate records (for example, inspection reports), and falsifying records are all Class 1 civil infractions.

### **4. Housing Quality Standards.**

The proposed ordinance establishes housing quality standards for all rental units in Spokane, with some exceptions, such as owner-occupied units which is the only unit rented by the owner, vacation rentals offered for rent no more than 3 months per year, hotels, motels, B&Bs, etc., health care facilities (like long-term care, group homes, hospitals, hospice, and nursing homes), religious facilities such as convents, monasteries or other facilities occupied exclusively by members of a religious order, emergency shelter or transitional housing, housing units for a major medical or educational institutions, and government or housing authority-owned units.

Housing units must have an inspection before being offered for rent in Spokane and a certificate of occupancy can suffice for that inspection for newer properties. The City does not inspect the property, so no additional city staffing is required, as the landlord is required to use a third-party inspector who is certified to the same level as under state law, and retain inspection reports or documents.

If a defective condition is apparent, the tenant can notify the City, which will then notify the landlord of the potential existence of a defective condition within 5 days. The landlord must fix any defective condition within 30 days of getting notice from the City (or longer period if city negotiates that longer period). When repairs are completed, the landlord notifies city of the completion of the repairs, and the City can then choose to inspect the work itself.

This proposal does not impose new substantive standards, but relies on the existing building and conservation code in the Spokane Municipal Code.

#### **5. Other Proposals.**

There are a number of other smaller changes in the proposals, such as a requirement that the City create and distribute an information packet including change of address forms, a landlord-tenant law summary, and voter registration forms. The proposal also authorizes an incentive program for landlords with zero code violations starting 1/1/2021 and a microloan program for all tenant rental and security deposits (not just displaced tenants). It also adds “real estate transactions” and “real estate related transactions” to the scope of the City’s existing anti-discrimination law.

#### **6. Business Registration Requirement.**

Business registration will now be required for owners of residential rental property which is offered for rent in Spokane. Each “place of business” must be registered, which means that each single-family rental home, and each apartment building or multiple-family unit building must have its own registration. Owners of residential real property offered for rent in Spokane will be required to pay the standard business license fee plus a \$10 fee for each housing unit offered for rent. That additional \$10 fee will be used to fund the rental relocation assistance program.

**Agenda Sheet for City Council Meeting of:**

12/09/2019

<u>Date Rec'd</u>	11/19/2019
<u>Clerk's File #</u>	ORD C35861
<u>Renews #</u>	

<u>Submitting Dept</u>	CITY COUNCIL	<u>Cross Ref #</u>	
<u>Contact Name/Phone</u>	BEN STUCKART 625-6258	<u>Project #</u>	
<u>Contact E-Mail</u>	BSTUCKART@SPOKANECITY.ORG	<u>Bid #</u>	
<u>Agenda Item Type</u>	Emergency Ordinance	<u>Requisition #</u>	
<u>Agenda Item Name</u>	0320 SPECIFIC CAUSE EVICTION ORDINANCE		

Agenda Wording

An ordinance requiring specific cause for most residential evictions; enacting new sections 18.03.005 and 18.03.030 of the Spokane Municipal Code; and declaring an emergency.

Summary (Background)

This ordinance establishes specific causes for which landlords and/or property management companies offering ten or more dwelling units for rent in Spokane may terminate a rental agreement.

<u>Fiscal Impact</u>		Grant related?	NO	<u>Budget Account</u>	
		Public Works?	NO		
Neutral	\$			#	
Select	\$			#	
Select	\$			#	
Select	\$			#	
<u>Approvals</u>				<u>Council Notifications</u>	
<u>Dept Head</u>		MCDANIEL, ADAM		<u>Study Session</u>	12/5 Study Session
<u>Division Director</u>				<u>Other</u>	
<u>Finance</u>		BUSTOS, KIM		<u>Distribution List</u>	
<u>Legal</u>		PICCOLO, MIKE		amcdaniel@spokanecity.org	
<u>For the Mayor</u>		ORMSBY, MICHAEL		kateburke@spokanecity.org	
<u>Additional Approvals</u>					
<u>Purchasing</u>					

## **ORDINANCE NO. C35861**

An ordinance requiring specific cause for most residential evictions; enacting new sections 18.03.005 and 18.03.030 of the Spokane Municipal Code; and declaring an emergency.

**WHEREAS**, the rate of vacancies for rental properties in Spokane is currently at 3.3%, its lowest level in a decade and below what 5%, which is normally considered a sign of a healthy rental market and which the Spokane market has not attained since 2015; and

**WHEREAS**, the average rent for is now over \$1,000 per month, the highest level in at least a decade, having risen by 74% since 2010; and

**WHEREAS**, nearly 50% of renters in Spokane are cost-burdened, meaning they spend 30% or more of their income on housing each month

**WHEREAS**, almost a quarter of renters in Spokane are severely cost-burdened, meaning they spend half or more of their income on housing each month; and

**WHEREAS**, the median household income is climbing, but the median income for renter households remains below the median – for example, in 2017, the median household income in Spokane was \$46,543, but the median income for renting households was \$33,812 – and while the average rent in Spokane has increased by 74% since 2010, the median renting household's income over that same period only increased by 51%; and

**WHEREAS**, lower-income people who are cost-burdened or severely cost-burdened are at a much higher risk of eviction and therefore, of homelessness; and

**WHEREAS**, research from the Washington State Department of Commerce and data from our own CHHS Department's point-in-time count reveal that lack of affordable housing and eviction from housing are two significant drivers of homelessness; and

**WHEREAS**, the number of unsheltered people experiencing homelessness in Spokane is now at a decade high, confirming the observed relationship between increasing rents and increasing homelessness; and

**WHEREAS**, one way to lower the rate of homelessness is to keep housed people housed, and one way to do that is to reduce the number of evictions in Spokane, the rate of which in Spokane is currently 4 households each and every week, according to data compiled by the Eviction Lab at Princeton University; and

**WHEREAS**, the Spokane City Council, in view of these facts, sees that a housing emergency exists in Spokane, that this emergency poses a danger to the health, welfare, and safety of many low-income people in Spokane, and that this emergency necessitates the enactment of this ordinance.

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** That there is enacted a new section 18.03.005 of the Spokane Municipal Code to read as follows:

**Section 18.03.005 Definitions**

- A. "Dwelling unit" has the same meaning as set forth in RCW 59.18.030(9).
- B. "Landlord" has the same meaning as set forth in RCW 59.18.030(14).
- C. "Rental agreement" means an agreement which establishes or modifies the terms, conditions, rules, regulations, or any other provisions concerning the use and occupancy of a dwelling unit for compensation in the city of Spokane.
- D. "Substantial rehabilitation" means the renovation, alteration, or remodeling of a residential unit of 30 or more years of age which (i) has been condemned, (ii) does not qualify for a certificate of occupancy, or (iii) requires substantial renovation in order to be in compliance with contemporary standards for decent, safe and sanitary housing. Substantial rehabilitation may vary in degree from gutting and extensive reconstruction to extensive improvements that cure substantial deferred maintenance. Cosmetic improvements alone such as painting, decorating and minor repairs, or other work which can be performed safely without having the unit vacated do not qualify as substantial rehabilitation.
- E. "Tenant" means any person who is entitled to occupy a dwelling unit primarily for living or dwelling purposes under a rental agreement in Spokane.

**Section 2.** That there is enacted a new section 18.03.030 of the Spokane Municipal Code to read as follows:

**Section 18.03.030 Eviction Only for Specific Cause**

- A. Except where the tenant cures the violation(s) as provided in this section, landlords and/or property management companies which offer ten (10) or more dwelling units for rent in Spokane may terminate a rental agreement only by providing written notice to the tenant of the existence of one or more of the causes listed in this section.
- B. Causes which are sufficient for the termination of a residential tenancy under this section are:
  - 1. Failure by the tenant to pay rent as required by the rental agreement;

2. Material violation by the tenant of any provision of RCW 59.18.130 (duties of tenant);
3. To allow the landlord or a member of the landlord's immediate family to occupy the dwelling unit;
4. To perform capital improvements which will make the unit temporarily uninhabitable while the work is being done;
5. to perform substantial rehabilitation work;
6. To withdraw the dwelling rental units from the rental market; or
7. To demolish or permanently remove a rental unit from housing use.

C. The notice required by subsection (A) must:

1. Specify the cause(s) for eviction from among the items listed in subsection B;
2. State that the tenancy will terminate due to such cause(s) no less than thirty (30) days after delivery of the notice, unless the cause(s) is/are cured by the tenant as described in this subsection; and
3. State that the tenant may cure one or more of the violations described in subsection (B)(1) and (B)(2) within fourteen (14) days of the delivery of the notice.
4. State that if a violation of subsection (B)(1) or (B)(2) which is described in the notice and is cured by the tenant within fourteen (14) days of the notice by a change in conduct, repairs, payment of money or otherwise, the rental agreement will not terminate.

D. If the cause of a written notice delivered as required by this section is failure by the tenant to pay rent within five (5) days of the date it is due under the rental agreement and for which notice was given under this section on two separate occasions within the previous six (6) months, the tenant does not have a right to cure a subsequent violation.

E. For week-to-week tenancies, the notice period in subsection (C)(2) changes from 30 days to seven days and the notice period in subsection (C)(4) of this section changes from 14 days to four days.

**Section 3.** That an urgency and emergency condition exists in the City of Spokane which poses a danger to the health, welfare, and safety of the people of Spokane and which necessitates that this ordinance be, under Section 19(a) of the City

Charter, effective immediately upon passage by the affirmative vote of one more than a majority of the City Council.

**PASSED** by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council Meeting of:**

03/02/2020

**Date Rec'd**

2/19/2020

**Clerk's File #**

RES 2020-0014

**Renews #****Submitting Dept**

PLANNING

**Contact Name/Phone**

KEVIN X6184

**Contact E-Mail**

KFREIBOTT@SPOKANECITY.ORG

**Agenda Item Type**

Resolutions

**Agenda Item Name**

ANNUAL COMP PLAN AMENDMENT WORK PROGRAM RESOLUTION

**Cross Ref #****Project #**

Various - See Below

**Bid #****Requisition #****Agenda Wording**

A Resolution regarding the Annual Comprehensive Plan Amendment Work Program for 2020, formalizing the non-City-initiated proposals and any City-initiated proposals to review. (Council Sponsor: Council Member Karen Stratton)

**Summary (Background)**

The City Council ad hoc committee met on Feb. 6, 2020 and reviewed all privately-submitted applications to amend the Comprehensive Plan. The ad hoc committee forwarded to City Council their findings and recommendations, stating that all of the private applications, except for Z19-505COMP, were recommended for full consideration. Separately, three applications representing proposals by the City for amendments to the Plan were forwarded by staff to the City Council for consideration of inclusion

**Fiscal Impact**

Grant related? NO

Public Works? NO

**Budget Account**

Neutral

\$

#

Select

\$

#

Select

\$

#

Select

\$

#

**Approvals****Dept Head**

MEULER, LOUIS

**Division Director**

CORTRIGHT, CARLY

**Finance**

HUGHES, MICHELLE

**Legal**

RICHMAN, JAMES

**For the Mayor**

ORMSBY, MICHAEL

**Council Notifications****Study Session**

February 14, 2020

**Other**

January 15, 2020

**Distribution List**

kfreibott@spokanecity.org

tblack@spokanecity.org

lmeuler@spokanecity.org

jrichman@spokanecity.org

jchurchill@spokanecity.org

**Additional Approvals****Purchasing**





**Continuation of Wording, Summary, Budget, and Distribution**

**Agenda Wording**

**Summary (Background)**

in this year's amendment work program.

**Fiscal Impact**

Select      \$

Select      \$

**Budget Account**

#

#

**Distribution List**


**Spokane City Council & Plan Commission - Ad Hoc Committee**

**FINDINGS, CONCLUSIONS, and RECOMMENDATION**

**Comprehensive Plan Amendment Application Nos. Z19-499COMP, Z19-501COMP, Z19-502COMP, Z19-503COMP, Z19-504COMP, and Z19-505COMP.**

**FINDINGS:**

- A. The Washington State Legislature passed the Growth Management Act ("GMA") in 1990, requiring among other things, the development of a Comprehensive Plan (RCW 36.70A).
- B. The City of Spokane adopted a Comprehensive Plan in May of 2001, and substantially amended it in 2017, in compliance with the requirements of the GMA, and has provided for periodic updates and annual amendments, as allowed under GMA.
- C. Under GMA, comprehensive plans generally may be amended no more frequently than once per year. All amendment proposals must be considered concurrently, in order to be evaluated for their cumulative effect. Also, the amendment period should be timed to coordinate with budget deliberations.
- D. SMC 17G.020.010(8) lists the guiding principles for processing applications seeking to amend the Comprehensive Plan, as follows:
  - a. Keep the comprehensive plan alive and responsive to the community.
  - b. Provide for simultaneous review of proposals to allow for cumulative impact analysis of all applications on a City-wide basis and in conjunction with budget decisions.
  - c. Make map adjustments based on a foundation in policy language, consistently applying those concepts citywide.
  - d. Honor the community's long-term investment in the comprehensive plan, through public participation and neighborhood planning processes, by not making changes lightly.
  - e. Encourage development that will enable our whole community to prosper and reinforce our sense of place and feeling of community, in an ecologically, economically and socially sustainable manner.
  - f. The proposed changes must result in a net benefit to the general public.

- E. In 2017, the City Council adopted Ordinance No. C-35536 (Aug. 21, 2017), which established a threshold review process, to be undertaken by an ad hoc City Council committee.
- F. Notice of the ad hoc committee meeting was provided via email to affected city neighborhood council leadership on January 22, 2020.
- G. The ad hoc review committee reviews comprehensive plan amendment applications at the threshold review stage for compliance with six specific criteria, codified at SMC 17G.020.026.
- H. The ad hoc committee met on February 6 at 2:00 p.m. in the Council Briefing Center, and reviewed applications Z19-499COMP, Z19-501COMP, Z19-502COMP, Z19-503COMP, Z19-504COMP, and Z19-505COMP (the "Applications").
- I. Staff provided an overview of the decision criteria for threshold review of a Comprehensive Plan amendment application as prescribed by SMC 17G.020.026, Threshold Review Decision Criteria.
- J. Written public comment received as of February 6, 2020 was forwarded to the committee.
- K. Applicants were given an opportunity to address the ad hoc committee regarding their respective applications.

### **CONCLUSIONS:**

Based upon the application materials, staff, applicant testimony, and public comments received, the ad hoc committee concludes that five of the six proposed amendments to the Comprehensive Plan satisfy the threshold review criteria, as detailed in SMC 17G.020.026, and recommend to the City Council that five proposals should be included in the Annual Comprehensive Plan Amendment Work Program for 2020, subject to the following.

The ad hoc committee finds, regarding applications Z19-499COMP, Z19-501COMP, Z19-502COMP, Z19-503COMP, and Z19-504COMP:

1. The proposed amendments present matters appropriately addressed through the comprehensive plan.
2. The proposed amendments do not raise policy or land use issues that are more appropriately addressed by an ongoing work program approved by the City Council or by a neighborhood or subarea planning process.
3. The proposed amendments can be reasonably reviewed within the resources and time frame of the Annual Comprehensive Plan Amendment Work Program.

4. When expansion of the geographic scope of an amendment proposal is being considered, shared characteristics with nearby, similarly situated property have been identified and the expansion is the minimum necessary to include properties with those shared characteristics.
5. The proposed amendments are generally consistent with current general policies in the comprehensive plan for site-specific amendment proposals. The proposed amendments are also consistent with policy implementation in the Countywide Planning Policies, the GMA, or other state or federal law, and the Washington Administrative Code.
6. The proposed amendments are not the same as or substantially similar to a proposal that was considered in the previous year's threshold review process, but was not included in the Annual Comprehensive Plan Amendment Work Program.
7. State law does not require, nor has a decision of a court or administrative agency directed, such changes.

With respect to application Z19-502COMP, the ad hoc committee recommends that the application be modified to include an additional parcel (#35273.0306, located at 2820 S Ray Street) in the application.

With respect to application Z19-503COMP, the ad hoc committee recommends that the application be modified to include an additional parcel (#34032.9094, located at 5106 S Palouse Highway) in the application.

With respect to application Z19-505COMP, the ad hoc committee made no recommendation.

#### **RECOMMENDATION:**

Based on the foregoing findings and conclusions, the ad hoc committee voted to recommend the following:

- Application **Z19-499COMP** is recommended to be included in the work program (6:0 vote).
- Application **Z19-501COMP** is recommended to be included in the work program (6:0 vote).
- Application **Z19-502COMP** is recommended to be expanded to include parcel 35273.0306 (2820 S Ray Street) and be included in the work program (6:0 vote).
- Application **Z19-503COMP** is recommended to be expanded to include parcel 34032.9094 (5106 S Palouse Highway) and be included in the work program (5:1 vote).

- Application **Z19-504COMP** is recommended to be included in the work program (6:0 vote).

Candace Mumm

Councilmember Candace Mumm, Chair

2/13/2020

Date

## **RESOLUTION 2020-0014**

### **A Resolution regarding the Annual Comprehensive Plan Amendment Work Program for 2020.**

WHEREAS, in Chapter 17G.020 of the Spokane Municipal Code, the City Council has established a threshold review process for private applications to amend the Comprehensive Plan, to be undertaken by an ad hoc committee comprised of members of the City Council and Plan Commission (the “Committee”); and

WHEREAS, this Committee reviews threshold applications per the criteria set forth in SMC 17G.020.026 and forwards a recommendation to the City Council as to which of the amendment proposals should be included in the City’s 2020 Annual Comprehensive Plan Amendment Work Program (the “Work Program”); and

WHEREAS, the Committee met on February 6, 2020 at 2:00 p.m. in the Council Briefing Center, and reviewed applications Z19-499COMP, Z19-501COMP, Z19-502COMP, Z19-503COMP, Z19-504COMP, and Z19-505COMP (the “Applications”), voted on recommendation to the City Council, and forwarded Findings, Conclusions, and Recommendation to the City Council for its consideration; and

WHEREAS, the Committee recommended the following:

- Application Z19-499COMP be included in the Work Program;
- Application Z19-501COMP be included in the Work Program;
- Application Z19-502COMP be expanded to include 2820 S Ray Street (Parcel 35273.03006) in the proposal and be included in the Work Program;
- Application Z19-503COMP be expanded to include 5106 S Palouse Highway (Parcel 34032.9094) in the proposal and be included in the Work Program; and
- Application Z19-504COMP be included in the Work Program; and

WHEREAS, the Committee made no recommendation regarding Application Z19-505COMP; and

WHEREAS, the City has complied with RCW 36.70A.370 by completing the threshold review of the Applications; and

WHEREAS, except as may be indicated below, the City Council adopts the Ad Hoc Committee's Findings, Conclusions, and Recommendation regarding the Applications and incorporates said findings into this Resolution; and

WHEREAS, pursuant to SMC 17G.020.025, the City Council may add additional items to the Work Program, including City-sponsored map amendments to map TR-5, Proposed Bike Network Map (File Z20-019COMP), and amendments to map TR-12, Arterial Network Map (File Z20-042COMP).

NOW, THEREFORE, BE IT RESOLVED BY THE SPOKANE CITY COUNCIL, that the following Applications shall be included in the 2020 Annual Comprehensive Plan Amendment Work Program:

\_\_\_\_\_ Z19-499COMP—3001, 3002, & 3207 E. Liberty Avenue;

\_\_\_\_\_ Z19-501COMP—6204 N Nevada Street & 1015 E Decatur Avenue;

\_\_\_\_\_ Z19-502COMP—3203 & 3207 E 29<sup>th</sup> Avenue,

\_\_\_\_\_ including 2820 S Ray Street (Parcel 35273.03006), as recommended by the Committee;

\_\_\_\_\_ Z19-503COMP—3227 E 53<sup>rd</sup> Avenue,

\_\_\_\_\_ including 5106 S Palouse Highway (Parcel 34032.9094), as recommended by the Committee;

\_\_\_\_\_ Z19-504COMP—3004 W 8th Avenue;

\_\_\_\_\_ Z19-505COMP—1117 W 10th Avenue;

\_\_\_\_\_ Z20-019COMP—Map TR-5 Amendments;

\_\_\_\_\_ Z20-042COMP—Map TR-12 Amendments;

\_\_\_\_\_ Z20-045COMP—Text Amendments to Chapter 4 regarding railway crossing safety.

ADOPTED by the Spokane City Council this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney





## 2019-2020 Proposed Comprehensive Plan Amendments

Under Revised Code of Washington (RCW) 36.70A.130, the City may generally amend the comprehensive plan once a year. During the application acceptance period in September and October of 2019, the City received six private applications. Furthermore, there are three city-sponsored applications proposed by various departments for consideration. Each of the applications under consideration are listed in the following table, along with the pages in this packet where more information can be found for each.

**Comprehensive Plan Amendment Applications under Consideration in 2020**

Application #	Address	Neighborhood	Proposed Change
Z19-499COMP	3001, 3022, 3207 E. Liberty Avenue	Bemiss (Adjacent to Minnehaha)	Land Use Plan Map R 4-10 to GC
Z19-501COMP	6204 N Nevada St & 1015 E Decatur Ave	Nevada Heights (Near Shiloh Hills)	Land Use Plan Map R 4-10 to GC
Z19-502COMP	3203 & 3207 E 29 <sup>th</sup> Ave	Lincoln Heights	Land Use Plan Map R 4-10 to Office
Z19-503COMP	3227 E 53 <sup>rd</sup> Ave	Southgate	Land Use Plan Map R 4-10 to R 15-30
Z19-504COMP	3004 W 8 <sup>th</sup> Ave	West Hills	Land Use Plan Map R 4-10 to R 15-30
Z19-505COMP	1117 W 10 <sup>th</sup> Ave	Cliff-Cannon	Land Use Plan Map R 4-10 to R 15-30
Z20-019COMP	City Street ROW	Various	Multiple Amendments to the Bike Network Map
Z20-042COMP	City Street ROW	Various	Multiple Amendments to the Arterial Network Map
Z20-045COMP	N/A	Various	Text Amendment to Address Rail Crossing Safety Improvements

Additional information regarding this year's suite of applications can be found here:

<https://my.spokanecity.org/projects/2019-2020-proposed-comprehensive-plan-amendments/>

The process for each year's consideration of amendments is laid out in the Municipal Code under [SMC 17G.020](#). For your reference, the following graphic provides a rough outline of the process, which generally takes 12-14 months to complete.

## Application: Z19-499COMP

---

**Action:** Map amendment to the Land Use Plan Map in Chapter 3

**Applicant/Agent:** Ms. Leslie Perez of Storhåug Engineering, Inc.

**Site Address(es):** 3001, 3022, 3027 E Liberty Avenue

**Neighborhood:** Bemiss (Adjacent to Minnehaha)

**Current Land Use:** Residential 4-10

**Proposed Land Use:** General Commercial

**Current Zoning:** Residential Single Family

**Proposed Zoning:** General Commercial

**Ad-Hoc Committee Results:** Recommended for inclusion in the 2020 Work Program.



# Z19-499COMP

(3001, 3022, & 3027 E Liberty Ave)

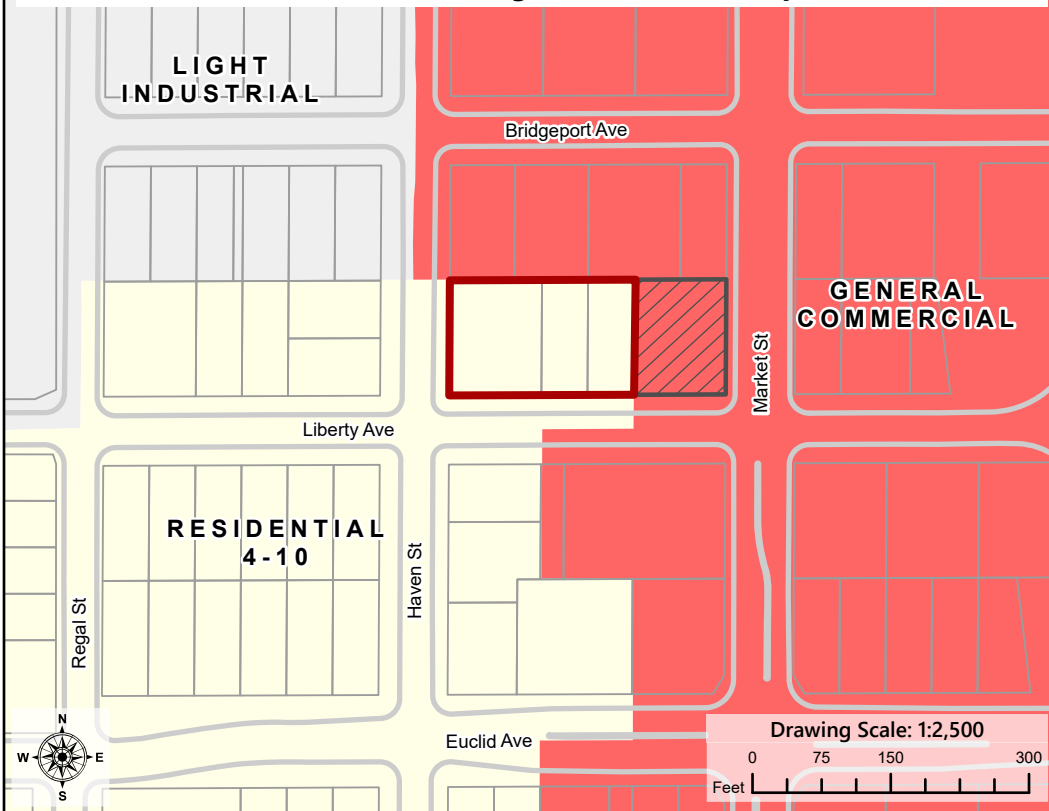
2019/2020 Comprehensive Plan Amendment Proposals

Drawn: 12/5/2019

THIS IS NOT A LEGAL DOCUMENT

The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.

## EXHIBIT A: Existing Land Use Plan Map



## Legend

Subject Parcels

Same Owner

Parcel

Curb Line

## Land Use Plan Designation

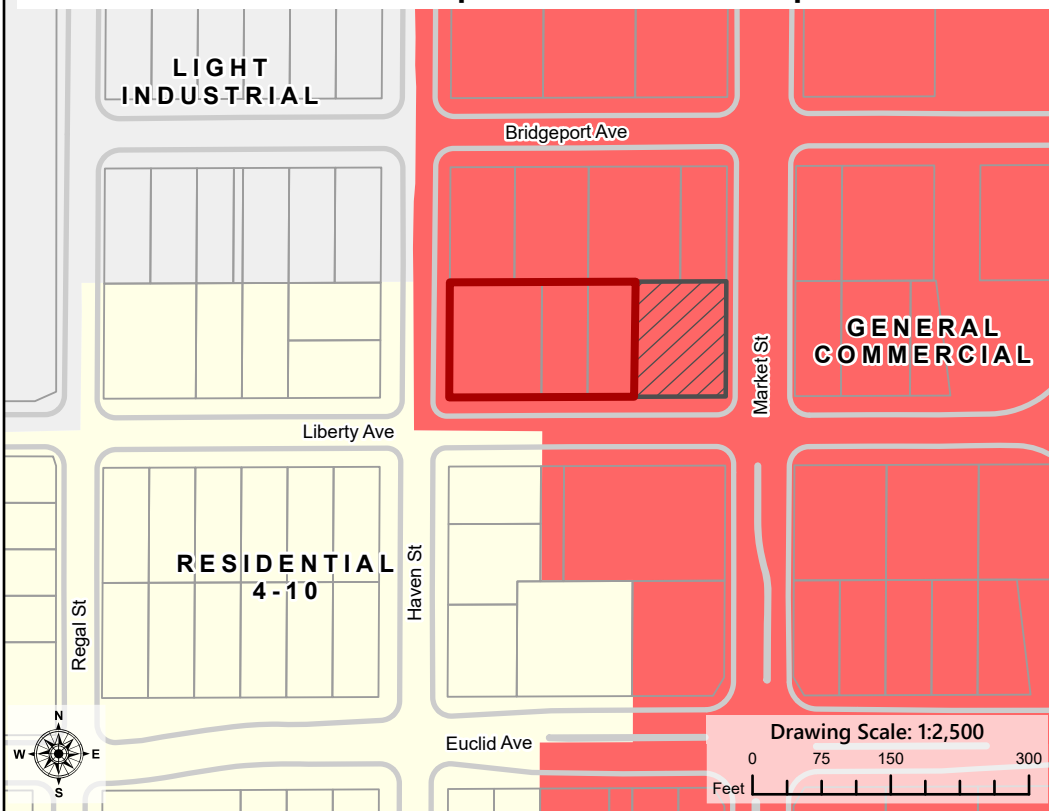
Residential 4-10

General Commercial

Light Industrial

Acres (Proposal): 0.85  
Acres (Adjacent): 0.28

## EXHIBIT B: Proposed Land Use Plan Map



## Legend

Subject Parcels

Same Owner

Parcel

Curb Line

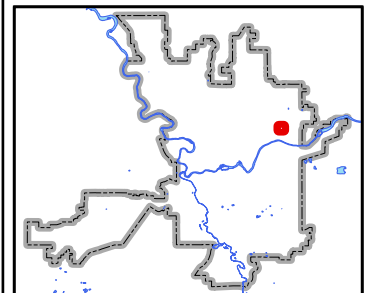
## Proposed Land Use

Residential 4-10

General Commercial

Light Industrial

## PROJECT LOCATION



Neighborhood and Planning Services  
Drawn By: Kevin Freibott

## Application: Z19-501COMP

---

**Action:** Map amendment to the Land Use Plan Map in Chapter 3

**Applicant/Agent:** Mr. Dwight Hume of Land Use Solutions & Entitlement

**Site Address(es):** 6204 N Nevada Street & 1015 E Decatur Avenue

**Neighborhood:** Nevada Heights (within the vicinity of Shiloh Hills)

**Current Land Use:** Residential 4-10

**Proposed Land Use:** General Commercial

**Current Zoning:** Residential Single Family

**Proposed Zoning:** Community Business-55

**Ad-Hoc Committee Results:** Recommended for inclusion in the 2020 Work Program.



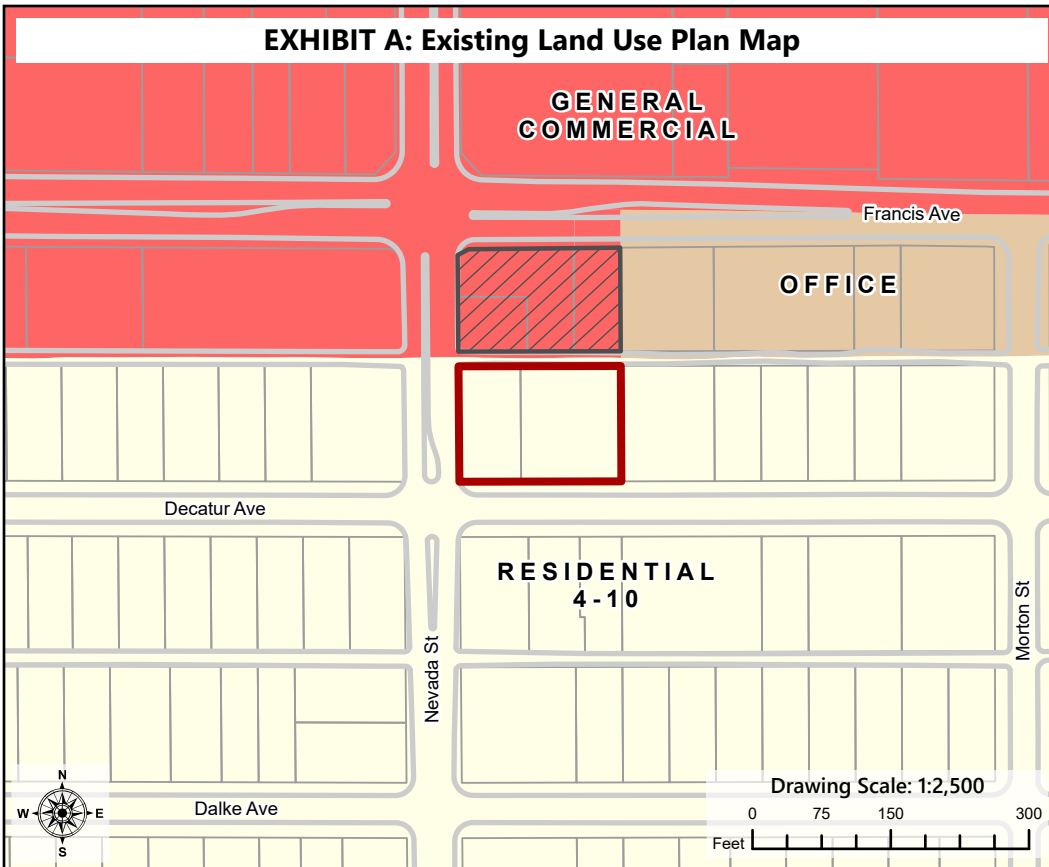
# Z19-501COMP (6204 N Nevada St & 1015 E Decatur Ave) 2019/2020 Comprehensive Plan Amendment Proposals

Drawn: 11/27/2019

THIS IS NOT A LEGAL DOCUMENT

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## EXHIBIT A: Existing Land Use Plan Map



### Legend

Subject Parcels

Same Owner

Parcel

Curb Line

### Land Use Plan Designation

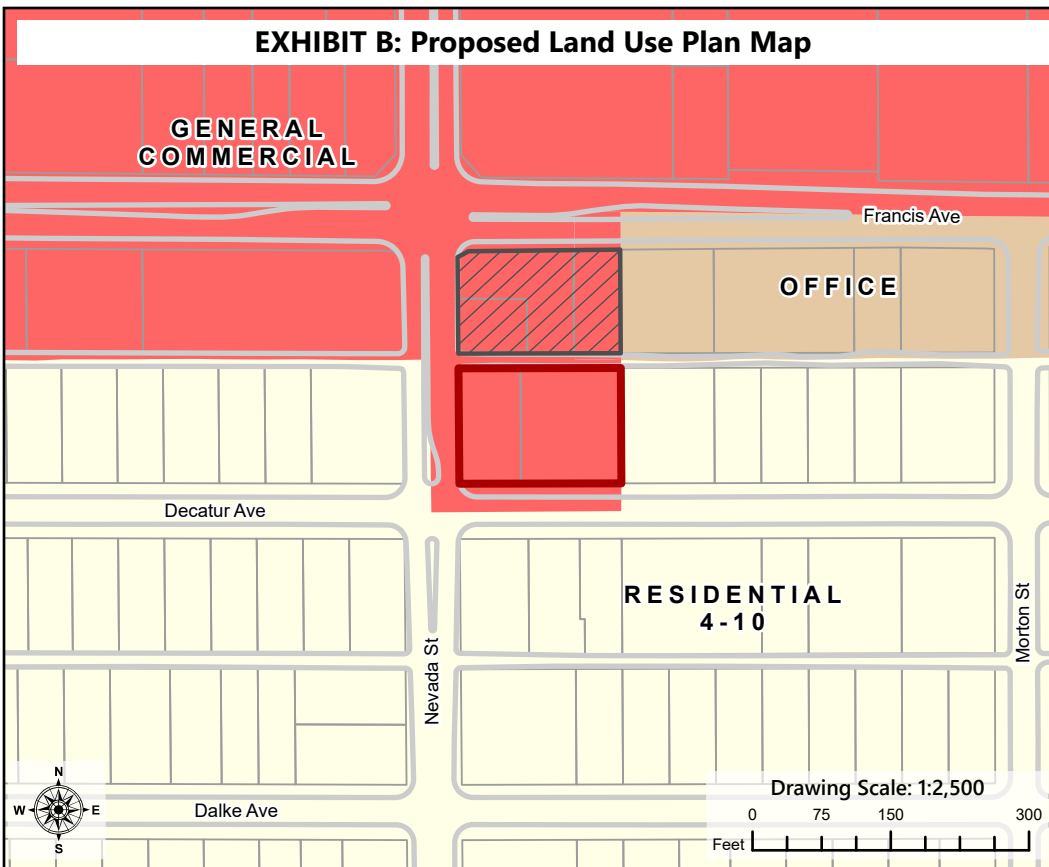
Residential 4-10

Office

General Commercial

Acres (Proposal): 0.51  
Acres (Adjacent): 0.45

## EXHIBIT B: Proposed Land Use Plan Map



### Legend

Subject Parcels

Same Owner

Parcel

Curb Line

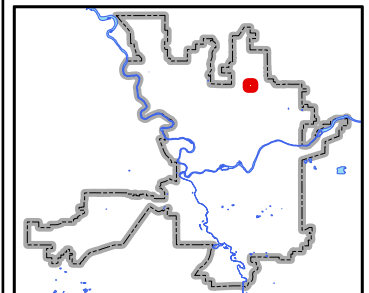
### Proposed Land Use

Residential 4-10

Office

General Commercial

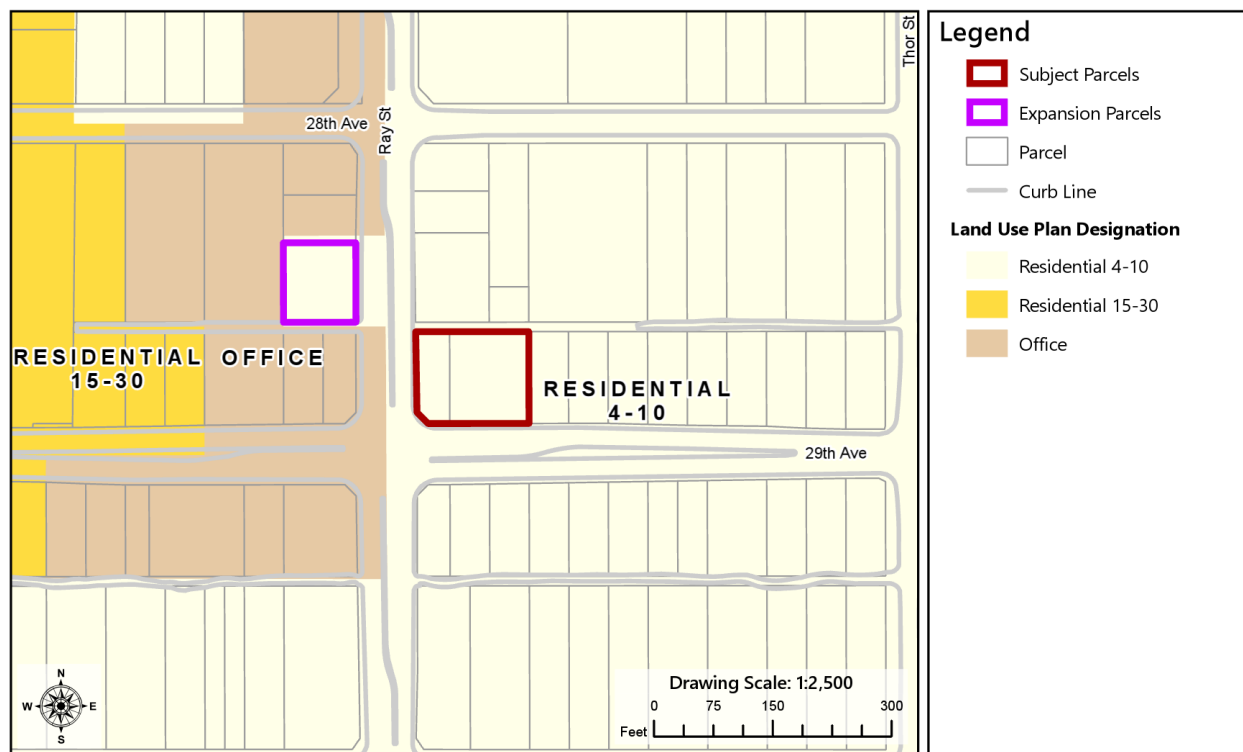
### PROJECT LOCATION



Neighborhood and Planning Services  
Drawn By: Kevin Freibott

## Application: Z19-502COMP

<b>Action:</b>	Map amendment to the Land Use Plan Map in Chapter 3
<b>Applicant/Agent:</b>	Mr. Dwight Hume of Land Use Solutions & Entitlement
<b>Site Address(es):</b>	3203 & 3207 E 29 <sup>th</sup> Avenue
<b>Neighborhood:</b>	Lincoln Heights
<b>Current Land Use:</b>	Residential 4-10
<b>Proposed Land Use:</b>	Office
<b>Current Zoning:</b>	Residential Single Family
<b>Proposed Zoning:</b>	Office-35
<b>Ad-Hoc Committee Results:</b>	Recommended to include parcel 35273.0306, 2820 S Ray Street (see below) for the same action and for inclusion in the 2020 Work Program.



Note: The parcel marked in purple above is approximately 0.21 acres in size. Noticing and signage on this property would be the responsibility of the City of Spokane, not the property owner. Noticing and signage on the original proposal (marked in red) would remain the responsibility of the applicant.



# Z19-502COMP (3203 & 3207 E 29th Ave)

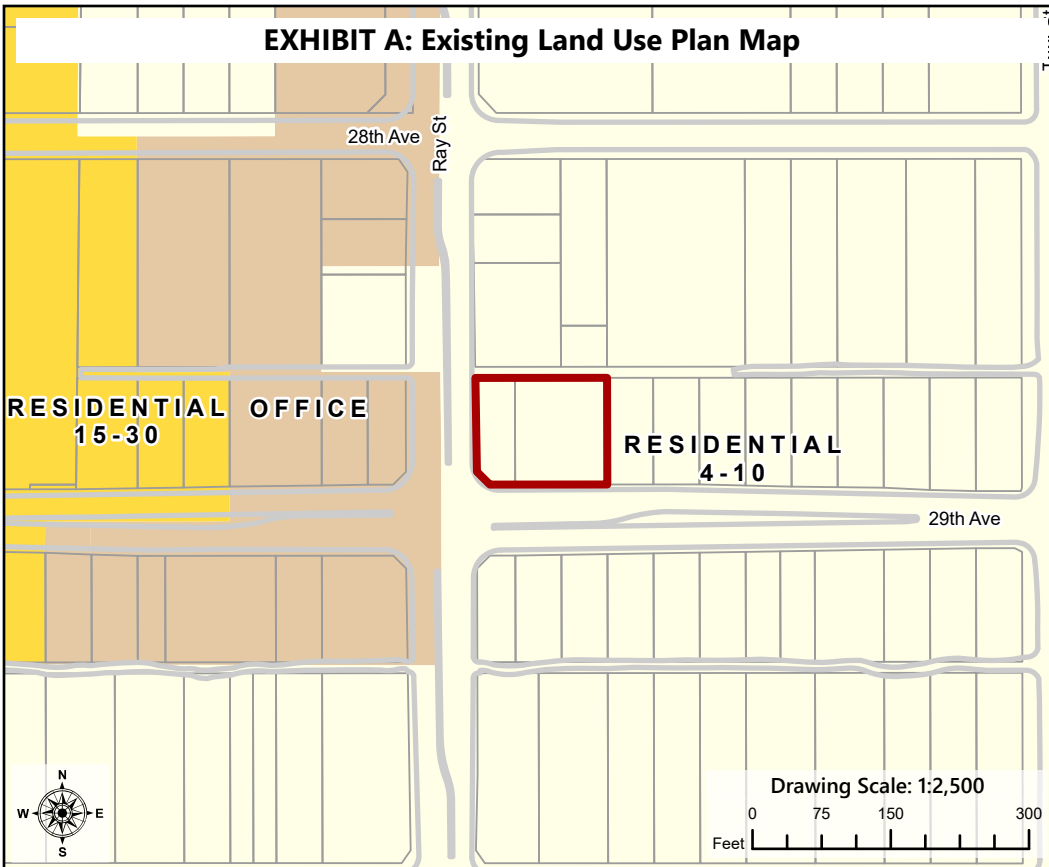
2019/2020 Comprehensive Plan Amendment Proposals

Drawn: 11/27/2019

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## EXHIBIT A: Existing Land Use Plan Map



## Legend

Subject Parcels

Parcel

Curb Line

### Land Use Plan Designation

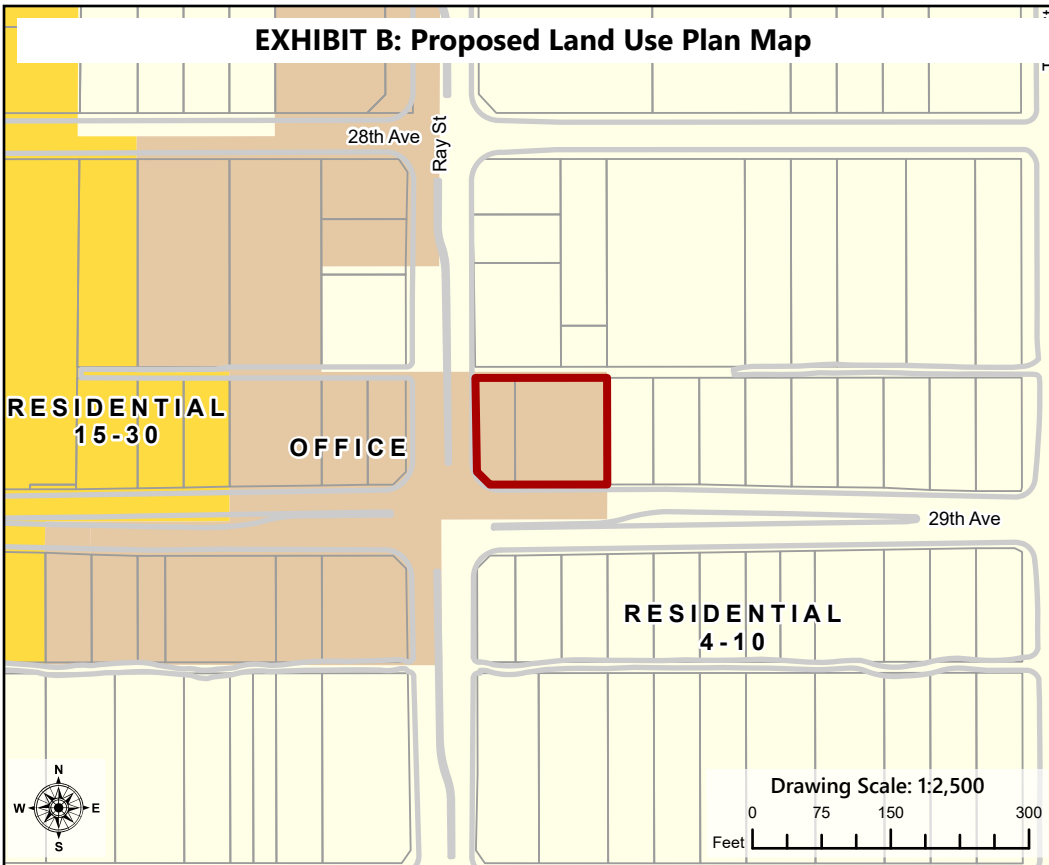
Residential 4-10

Residential 15-30

Office

Acres (Proposal): 0.38

## EXHIBIT B: Proposed Land Use Plan Map



## Legend

Subject Parcels

Parcel

Curb Line

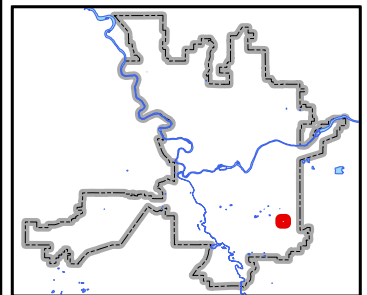
### Proposed Land Use

Residential 4-10

Residential 15-30

Office

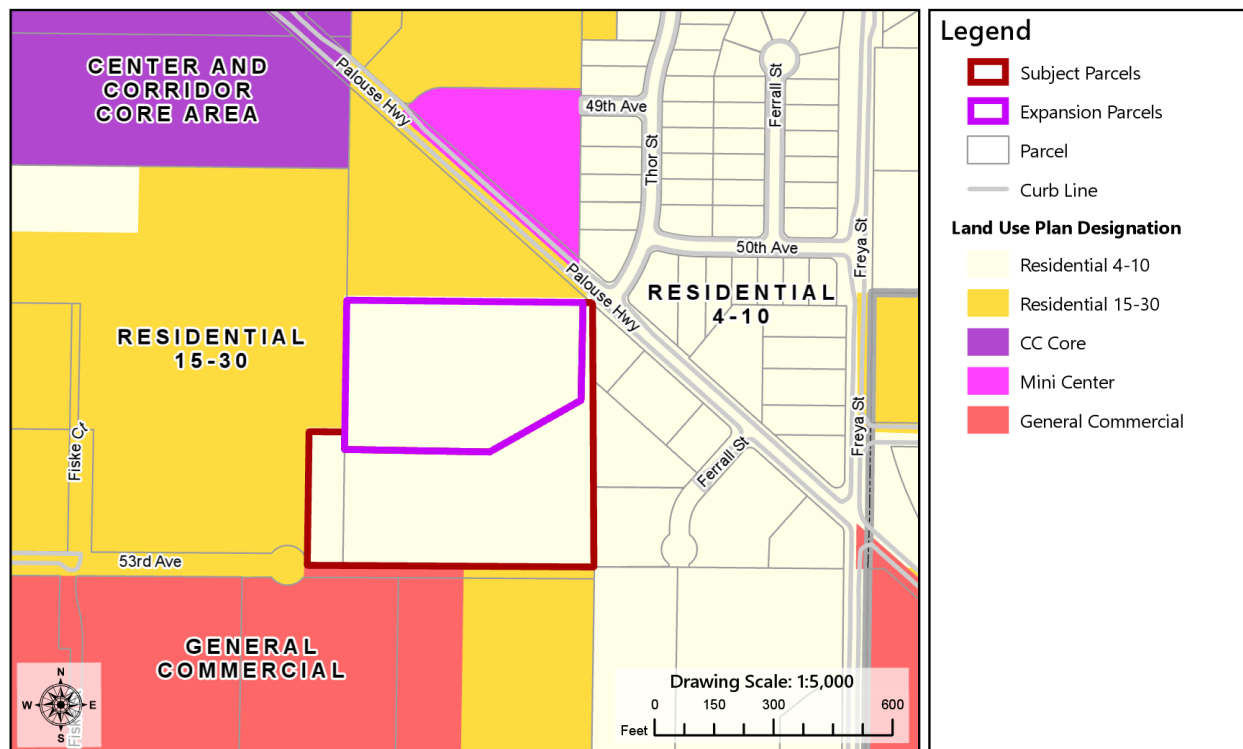
## PROJECT LOCATION



Neighborhood and Planning Services  
Drawn By: Kevin Freibott

## Application: Z19-503COMP

<b>Action:</b>	Map amendment to the Land Use Plan Map in Chapter 3
<b>Applicant/Agent:</b>	Mr. Dwight Hume of Land Use Solutions & Entitlement
<b>Site Address(es):</b>	3227 E 53 <sup>rd</sup> Avenue
<b>Neighborhood:</b>	Southgate
<b>Current Land Use:</b>	Residential 4-10
<b>Proposed Land Use:</b>	Residential 15-30
<b>Current Zoning:</b>	Residential Single Family
<b>Proposed Zoning:</b>	Residential Multi-Family
<b>Ad-Hoc Committee Results:</b>	Recommended to include parcel 34032.9094, 5106 S Palouse Highway (see below) for the same action and for inclusion in the 2020 Work Program.



Note: The parcel marked in purple above is approximately 4.82 acres in size. Noticing and signage on this property would be the responsibility of the City of Spokane, not the property owner. Noticing and signage on the original proposal (marked in red) would remain the responsibility of the applicant.





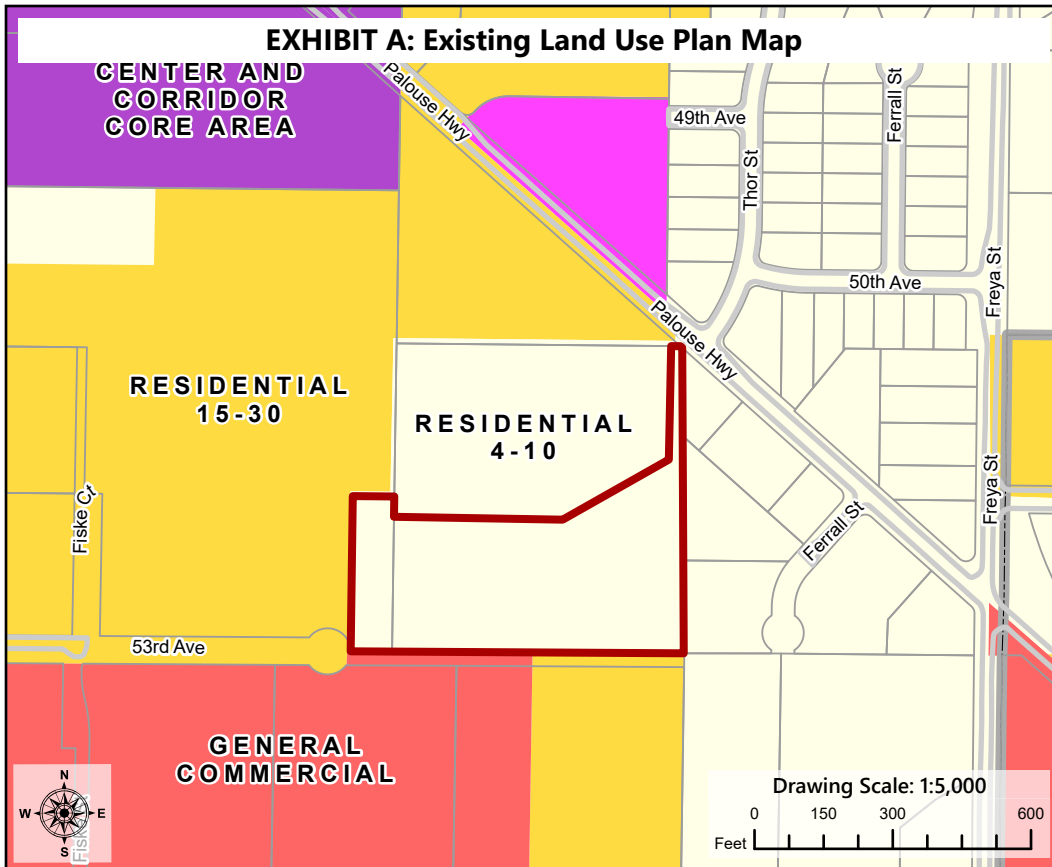
# Z19-503COMP (3227 E 53rd Ave)

2019/2020 Comprehensive Plan Amendment Proposals

Drawn: 11/27/2019

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## Legend

Subject Parcels

Parcel

Curb Line

### Land Use Plan Designation

Residential 4-10

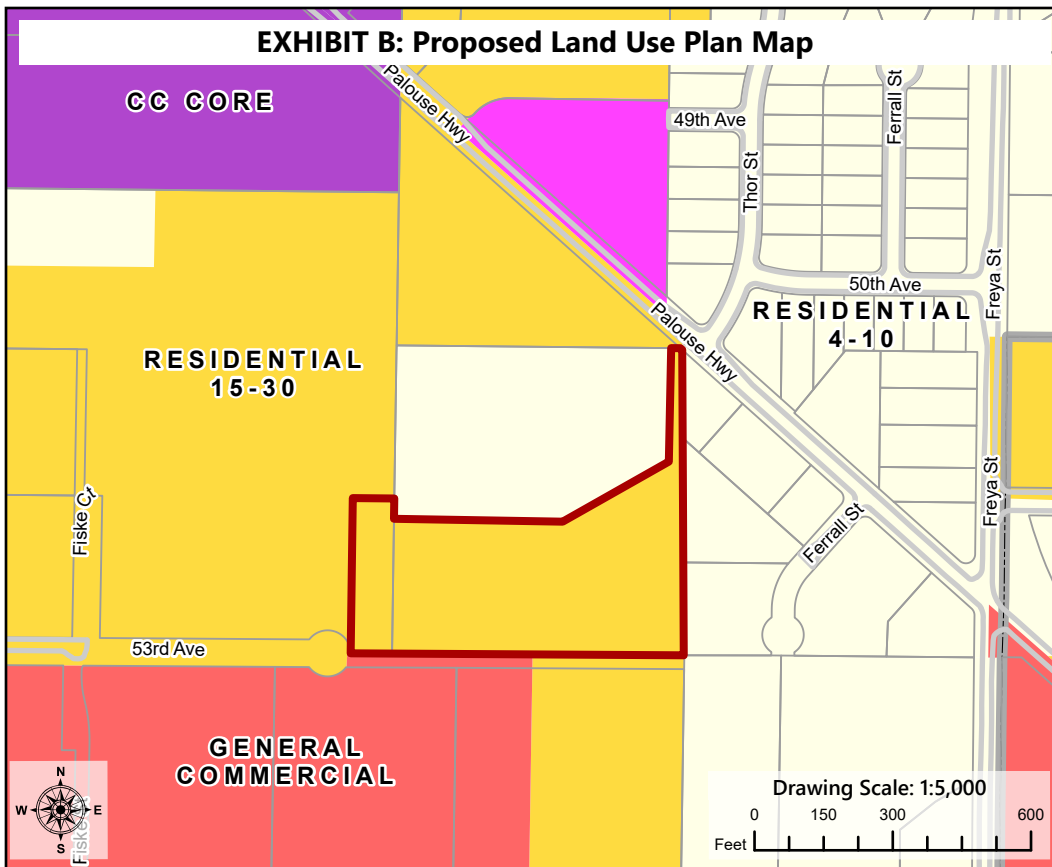
Residential 15-30

CC Core

Mini Center

General Commercial

Acres (Proposal): 5.48



## Legend

Subject Parcels

Parcel

Curb Line

### Proposed Land Use

Residential 4-10

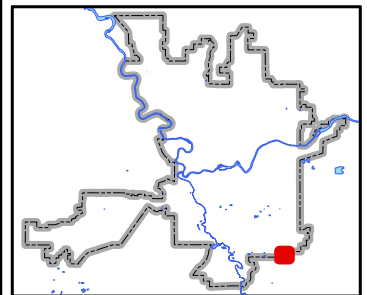
Residential 15-30

CC Core

Mini Center

General Commercial

### PROJECT LOCATION



Neighborhood and Planning Services  
Drawn By: Kevin Freibott

## Application: Z19-504COMP

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**Action:** Map amendment to the Land Use Plan Map in Chapter 3

**Applicant/Agent:** Mr. Dwight Hume of Land Use Solutions & Entitlement

**Site Address(es):** 3004 W 8<sup>th</sup> Avenue

**Neighborhood:** West Hills

**Current Land Use:** Residential 4-10

**Proposed Land Use:** Residential 15-30

**Current Zoning:** Residential Single Family

**Proposed Zoning:** Residential Multi-Family

**Ad-Hoc Committee Results:** Recommended for inclusion in the 2020 Work Program.



# Z19-504COMP (3004 W 8th Ave)

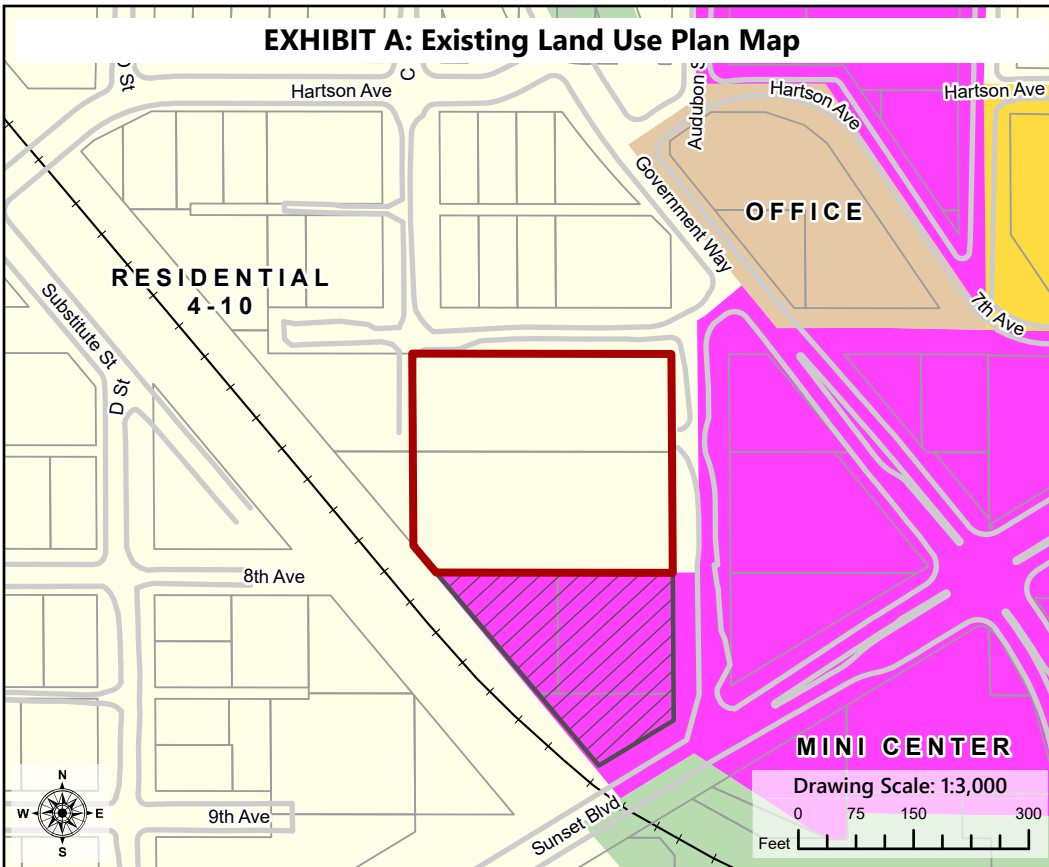
2019/2020 Comprehensive Plan Amendment Proposals

Drawn: 11/27/2019

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## EXHIBIT A: Existing Land Use Plan Map



## Legend

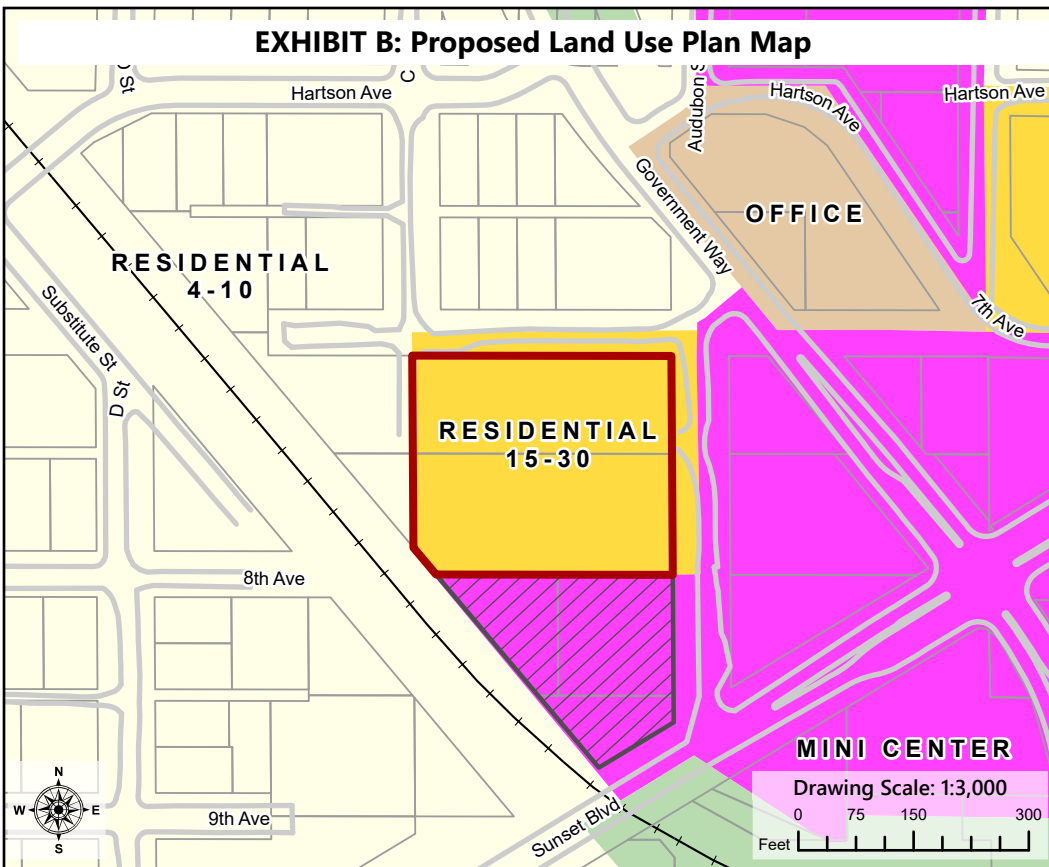
- Subject Parcels
- Same Owner
- Parcel
- Curb Line

## Land Use Plan Designation

- Conservation Open Space
- Residential 4-10
- Residential 15-30
- Office
- Mini Center

Acres (Proposal): 2.20

## EXHIBIT B: Proposed Land Use Plan Map

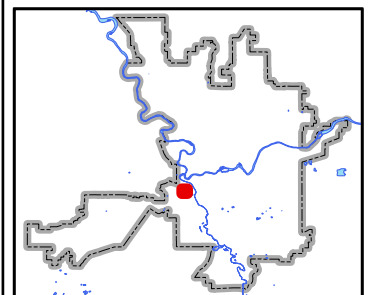


- Subject Parcels
- Same Owner
- Parcel
- Curb Line

## Proposed Land Use

- Conservation Open Space
- Residential 4-10
- Residential 15-30
- Office
- Mini Center

## PROJECT LOCATION



Neighborhood and Planning Services  
Drawn By: Kevin Freibott

## Application: Z19-505COMP

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**Action:** Map amendment to the Land Use Plan Map in Chapter 3

**Applicant/Agent:** Mr. Dwight Hume of Land Use Solutions & Entitlement

**Site Address(es):** 1117 W 10<sup>th</sup> Avenue

**Neighborhood:** Cliff-Cannon

**Current Land Use:** Residential 4-10

**Proposed Land Use:** Residential 15-30

**Current Zoning:** Residential Single Family

**Proposed Zoning:** Residential Multi-Family

**Ad-Hoc Committee Results:** Not recommended.



# Z19-505COMP (1117 W 10th Ave)

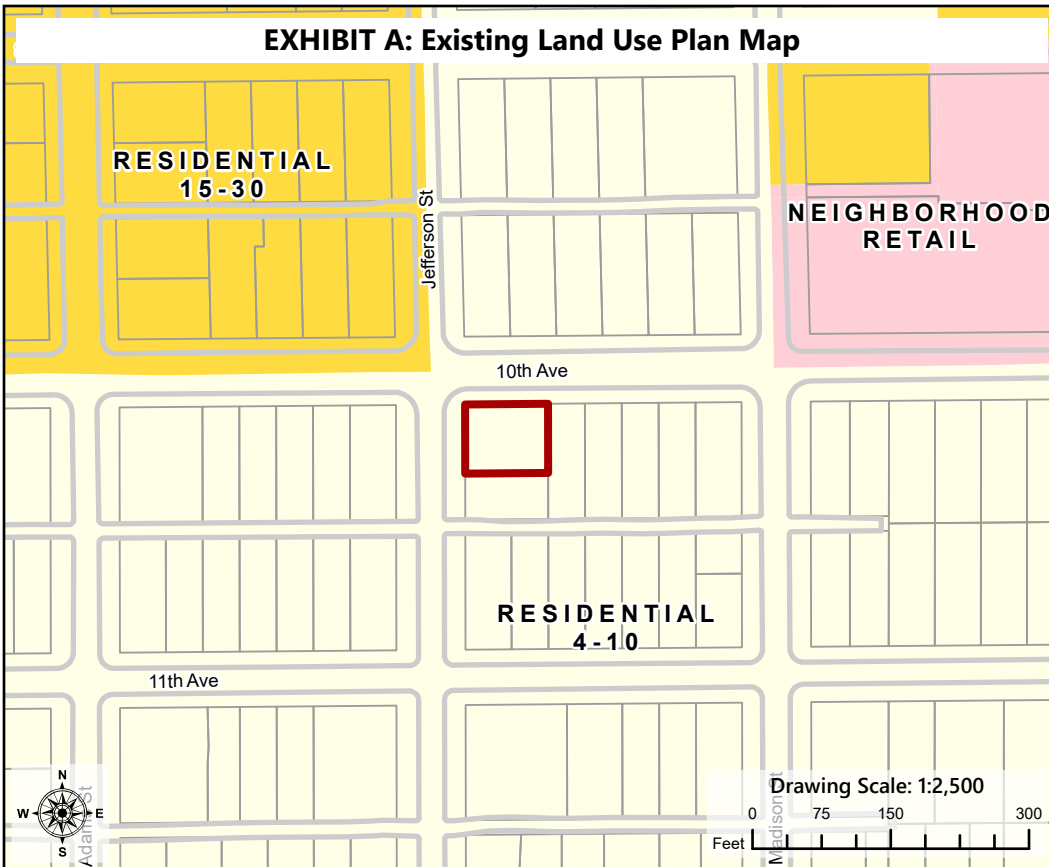
2019/2020 Comprehensive Plan Amendment Proposals

Drawn: 11/27/2019

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## EXHIBIT A: Existing Land Use Plan Map



## Legend

Subject Parcels

Parcel

Curb Line

### Land Use Plan Designation

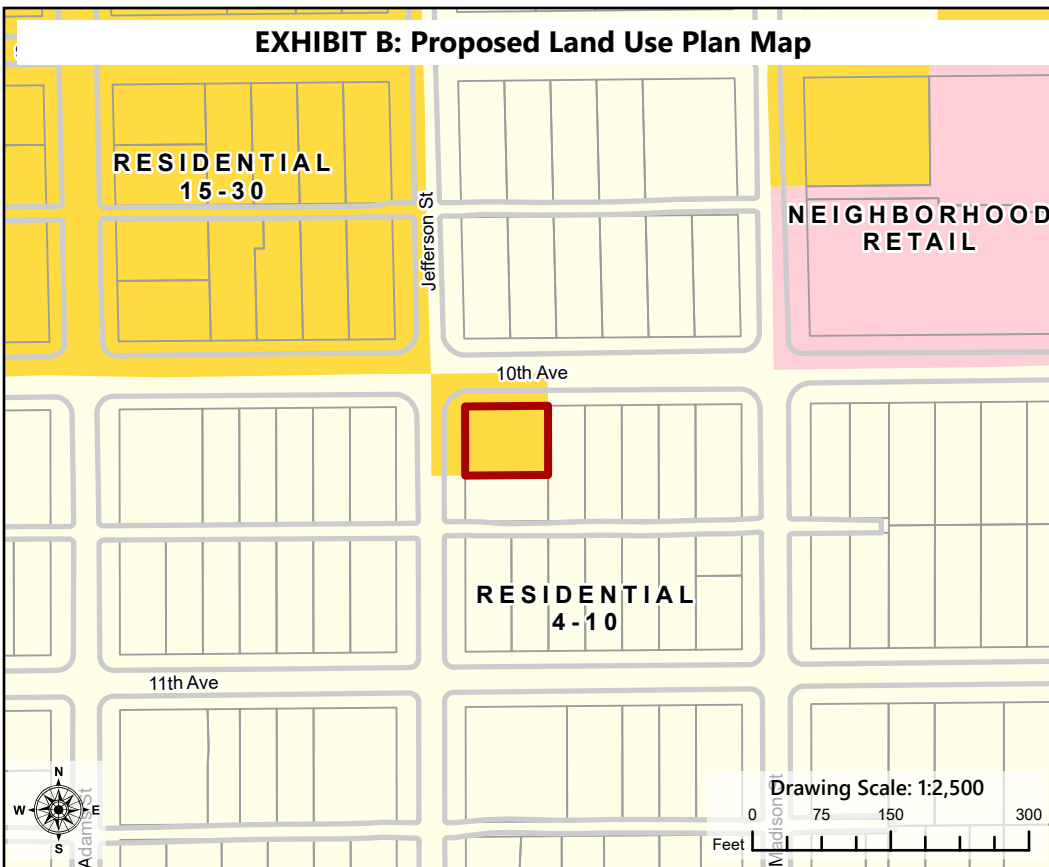
Residential 4-10

Residential 15-30

Neighborhood Retail

Acres (Proposal): 0.16

## EXHIBIT B: Proposed Land Use Plan Map



## Legend

Subject Parcels

Parcel

Curb Line

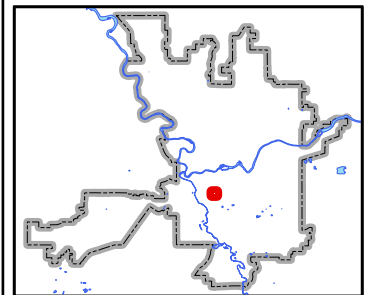
### Proposed Land Use

Residential 4-10

Residential 15-30

Neighborhood Retail

## PROJECT LOCATION



Neighborhood and Planning Services  
Drawn By: Kevin Freibott

## Application: Z20-019COMP

**Action:** Map amendment to the Proposed Bike Network Map in Chapter 4

**Applicant/Agent:** CITY-SPONSORED—Colin Quinn-Hurst, Department of Neighborhood and Planning Services

**Site Address(es):** n/a

**Neighborhood:** Various

The following changes to the Bike Network Map are draft in nature and may change during the next months as the proposal is refined and finalized.

Ref#	Street	From	To	Description (Future Designation)	Approx. Length
1	S Cowley St.	E 4th Ave.	E 9th Ave.	Update from medium traffic shared designation to medium traffic bike lane designation.*	0.33
2	W Strong Rd.	N Five Mile Rd.	N Nettleton Ct.	Update from moderate traffic bike lane to shared use path.*	0.42
3	E North Crescent Ave. and N North Center St.	N Perry St.	E Upriver Dr.	Designate for moderate traffic bike lane.*	0.47
4	E 17th Ave.	S Stevens St.	S Hatch St.	Shift greenway designation from 17th to 18th Ave along this stretch.	0.92
5	E Sumner Ave./ E 10th Ave./E 11th Ave./S Altamont Blvd./S Mt Vernon St./E 14th Ave.	S Grand Blvd.	S Fiske St.	Update bike-friendly route designation to neighborhood greenway designation	3.26
6	S Altamont St.	E Main Ave.	E 5th Ave.	Designate as moderate traffic bike Lane	0.53
7	S Flint Rd.	W Airport Dr.	W Airport Dr.**	Designate as moderate traffic bike lane	0.21
8	N Cook St.	E Francis Ave.	E Illinois Ave.	Designate as neighborhood greenway	
9	S Palouse Hwy.	S Thor St.	E 57th Ave.	Add shared-use pathway designation	0.80
10	W Boone Ave./N Atlantic St./W Sharp Ave.	N Lincoln St.	N Division St.	Update to moderate traffic bike lane designation	2.35
11	N Pittsburg St.	E Lyons Ave.	E Rich Ave.	Designate as a bike-friendly route.	1.51
	<i>*This designation conforms to recent improvements to the bicycle infrastructure on the street.</i>				
	<i>**Airport Dr. loops back to intersect Flint Rd. again.</i>				

## Application: Z20-042COMP

**Action:** Map amendment to the Arterial Network Map in Chapter 4  
**Applicant/Agent:** CITY-SPONSORED—Inga Note, Integrated Capital Management Department  
**Site Address(es):** n/a  
**Neighborhood:** Various

The following changes to the Arterial Network Map are draft in nature and may change during the next months as the proposal is refined and finalized.

Street	Limits	Classification on TR 12 Map	New Classification	Reason	Proposed by
Thorpe Rd	Craig to Lawson	local	Urban Minor Collector	Error correction	ICM
Granite Road (18 <sup>th</sup> Ave)	Flint to Campus	Local	Urban Minor Arterial	Consistency with SMC 12.08.040	ICM
Campus Road	12 <sup>th</sup> Ave to US 2	Proposed Urban Minor Collector	Urban Minor Collector	constructed	ICM
Grove Road	City limit to Sunset Hwy	Local	Urban Minor Collector	Error correction	ICM
Post Street Bridge	Summit Pkwy to SFB	Urban Minor Arterial	Urban Major Collector	Consistency with SMC 12.08.040	ICM
9 <sup>th</sup> Ave - Rockwood	Grand to Cowley	Local	Urban Major Collector	Error correction	ICM
Martin Luther King Jr. Way	Division to Trent	Proposed Urban Minor Arterial	Urban Minor Arterial	constructed	ICM
Thurston Ave	Grand to Perry	Urban Major Collector	local	Consistency with SMC 12.08.040	ICM
Rutter Parkway	Eastern to Bradley	Urban Minor Arterial	Urban Major Collector	Error correction	ICM
Upriver Drive	N. Center to Mission	Urban Minor Arterial	local	Vacated by Ordinance C35824	ICM
Upriver Drive	Buckeye to east city limits	local	Urban Minor Arterial	Error correction	ICM
Barnes Road	Phoebe to Strong	Proposed Urban Major Collector	Urban Major Collector	constructed	ICM

## Application: Z20-045COMP

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**Action:** Text Amendment to Chapter 4, Transportation  
**Applicant/Agent:** CITY-SPONSORED—Inga Note, Integrated Capital Management Department  
**Site Address(es):** n/a  
**Neighborhood:** Various

The proposed amendment would add text to Chapter 4 describing background information regarding vehicle and pedestrian safety for railway crossings in the City and will include a list of locations in the City where additional improvements are necessary to ensure the public's safety, including the currently-ungated crossings at:

1. S Havana Street, just north of E Sprague Avenue;
2. N Freya Street, just north of E Sprague Avenue; and
3. E Mission Avenue, just east of N Perry Street.



**Agenda Sheet for City Council Meeting of:**

02/24/2020

**Date Rec'd**

2/3/2020

**Clerk's File #**

ORD C35894

**Renews #****Submitting Dept**

CITY COUNCIL

**Cross Ref #****Contact Name/Phone**

LORI KINNEAR 6715

**Project #****Contact E-Mail**

LKINNEAR@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

First Reading Ordinance

**Requisition #****Agenda Item Name**

0320 - HEALTH CARE FACILITY NOISE ORDINANCE

**Agenda Wording**

An ordinance harmonizing the noise disturbance prohibitions in the context of health care providers and facilities with the noise disturbance provisions applicable generally throughout the city. (Council Sponsor: CM Kinnear/CM Wilkerson)

**Summary (Background)**

This ordinance provides for civil enforcement for a first violation and escalating criminal penalties for subsequent violations. It also emphasizes the current State of Washington RCW that is in place to prevent disruption at health care facilities. In order to allow for more effective enforcement, this ordinance provides for a private right of action for the enforcement of Section 10.07.060, so that health care facilities and health care providers can seek appropriate remedies for violations.

**Fiscal Impact**

Grant related? NO

Public Works? NO

**Budget Account**

Neutral \$

#

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

ALLERS, HANNAHLEE

**Study Session****Division Director****Other**

PSCHC 2/3

**Finance**

BUSTOS, KIM

**Distribution List****Legal**

PICCOLO, MIKE

mormsby@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

wcrago@spokanecity.org

**Additional Approvals**

cmeidl@spokanepolice.org

**Purchasing**

## ORDINANCE NO. C35894

An ordinance clarifying the application of the City's noise disturbance ordinances and provide a private right of action to address noise disturbances; amending section 10.07.060, and enacting a new section 10.08D.145 of the Spokane Municipal Code.

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** That section 10.07.060 of the Spokane Municipal Code is amended to read as follows:

### **Section 10.07.060 Interference with Health Care Facilities or Providers**

#### A. Definitions.

Unless the context clearly requires otherwise, the definitions in this section apply throughout this ~~((chapter))~~ section.

1. "Aggrieved" means:

- a. A person, physically present at the health care facility when the prohibited actions occur, whose access is or is about to be obstructed or impeded;
- b. A person, physically present at the health care facility when the prohibited actions occur, whose care is or is about to be disrupted;
- c. The health care facility, its employees, or agents;
- d. The owner of the health care facility or the building or property upon which the health care facility is located.

2. "Building" means any structure having a roof or a partial roof supported by columns or walls that is used or intended to be used for shelter or enclosure of persons or objects regardless of the materials of which it is constructed.

~~((1-))~~3. "Health care facility" means a facility that provides health care services directly to patients, including but not limited to, a hospital, clinic, health care provider's office, health maintenance organization, diagnostic or treatment center, neuropsychiatric or mental health facility, hospice, or nursing home.

~~((2-))~~4. "Health care provider" has the same meaning as defined in RCW 7.70.020 (1) and (2), and also means an officer, director, employee, or agent of a health care facility who sues or testifies regarding matters within the scope of his or her employment.

5. "Health service" means any medical, surgical, laboratory, testing or counseling service relating to the human body.

6. "Physical obstruction" means rendering impassable ingress to or egress from a building or rendering passage to or from a building unreasonably difficult or hazardous.

3. ~~("Aggrieved" means:~~

- ~~a. A person, physically present at the health care facility when the prohibited actions occur, whose access is or is about to be obstructed or impeded;~~
- ~~b. A person, physically present at the health care facility when the prohibited actions occur, whose care is or is about to be disrupted;~~
- ~~c. The health care facility, its employees, or agents;~~
- ~~d. The owner of the health care facility or the building or property upon which the health care facility is located.)~~

B. Prohibition.

It is unlawful for a person except as otherwise protected by state or federal law, alone or in concert with others, to ~~((willfully))~~ intentionally or recklessly interfere with access to or from a health care facility ~~((or willfully or))~~, to intentionally or recklessly disrupt the normal functioning of such facility, or to intentionally interfere with, or attempt to interfere with, any other person's exercise of rights secured by the United States Constitution or laws or of rights secured by the Constitution or laws of the state of Washington including, without limitation, RCW 9.02.100, by:

1. Physically obstructing or impeding the free passage of a person seeking to enter or depart from the facility or from the common areas of the real property upon which the facility is located;
2. ~~((Making noise that unreasonably disturbs the peace within the facility))~~ After having been ordered by a law enforcement officer to cease, intentionally making noise that can be heard within a building housing a health care facility and which is intended to cause, or actually causes either:
  - a. Jeopardy to the health of persons receiving health services within the building; or
  - b. interference with the safe and effective delivery of health services within the building.
3. Trespassing on the facility or the common areas of the real property upon which the facility is located.
4. Telephoning the facility repeatedly, or knowingly permitting any telephone under his or her control to be used for such purpose; or
5. Threatening to inflict injury on the owners, agents, patients, employees, or property of the facility or knowingly permitting any telephone under his or her control to be used for such purpose.

C. A first violation of SMC 10.07.060(C) is a class 1 civil infraction. A second violation of SMC 10.07.060(C) within one calendar year of the first violation is a gross misdemeanor~~((. A person convicted of violating this section shall be punished))~~punishable as follows.

1. For a first ~~((offense))~~conviction, a fine of not less than ~~((two hundred fifty))~~five hundred (\$500) dollars and a jail term of not less than twenty-four ~~((24))~~(24) consecutive hours;
2. For a second ~~((offense))~~conviction, a fine of not less than ~~((five hundred))~~seven hundred (\$700) dollars and a jail term of not less than seven ~~((7))~~(7) consecutive days; and
3. For a third or subsequent ~~((offense))~~conviction, a fine of not less than one thousand dollars ~~((1,000))~~(\$1,000) and a jail term of not less than thirty ~~((30))~~(30) consecutive days.

D. Nothing in this section shall prohibit either lawful picketing or other publicity for the purpose of providing the public with information.

E. Protection of Health Care Patients and Providers.

A court having jurisdiction over a criminal proceeding under this section shall take all steps reasonably necessary to safeguard the individual privacy and prevent harassment of a health care patient or health care provider who is a party or witness in a proceeding, including granting protective orders and orders in limine.

F. Private right of action. Each person or class of persons aggrieved by a violation of this section by any other person may bring an action against the person(s) violating this section in the Spokane County Superior Court. Upon prevailing, such aggrieved person may be awarded reasonable attorneys' fees and costs, and such other legal and equitable relief as appropriate to remedy the violation including, without limitation, the payment of compensatory damages and injunctive relief.

G. The provisions of this section are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, section, or portion of this section, or the invalidity of the application thereof to any person or circumstance does not affect the validity of the remainder of this section, or the validity of its application to other persons or circumstances.

**PASSED** by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date