

## **CITY COUNCIL MEETINGS RULES – PUBLIC DECORUM**

**Strict adherence to the following rules of decorum by the public will be observed and adhered to during City Council meetings, including open forum, public comment period on legislative items, and Council deliberations:**

- 1. No Clapping!**
- 2. No Cheering!**
- 3. No Booing!**
- 4. No public outbursts!**
- 5. Three-minute time limit for comments made during open forum and public testimony on legislative items!**
- 6. No person shall be permitted to speak at open forum more often than once per month. In addition, please silence your cell phones when entering the Council Chambers!**

Further, keep the following City Council Rules in mind:

### **Rule 2.2 Open Forum**

- D. The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City. No person shall be permitted to speak regarding items on the current or advance agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.
- E. To encourage wider participation in open forum and a broad array of public comment and varied points of view, no person shall be permitted to speak at open forum more often than once per month. However, there is no limit on the number of items on which a member of the public may testify, such as legislative items, special consideration items, hearing items, and other items before the City Council and requiring Council action that are not adjudicatory or administrative in nature, as specified in Rules 5.3 and 5.4.

### **Rule 5.4 Public Testimony Regarding Legislative Agenda Items – Time Limits**

- A. 5.4.1 The City Council shall take public testimony on all matters included on its legislative agenda, with those exceptions stated in Rule 5.4(B). Public testimony shall be limited to the final Council action. Public testimony shall be limited to three (3) minutes per speaker, unless, at his or her discretion, the Chair determines that, because of the number of speakers signed up to testify, less time will need to be allocated per speaker in order to accommodate all of the speakers. The Chair may allow additional time if the speaker is asked to respond to questions from the Council.
- B. No public testimony shall be taken on consent agenda items, amendments to legislative agenda items, or procedural, parliamentary, or administrative matters of the Council.
- C. For legislative or hearing items that may affect an identifiable individual, association, or group, the following procedure may be implemented:
  1. Following an assessment by the Chair of factors such as complexity of the issue(s), the apparent number of people indicating a desire to testify, representation by designated spokespersons, etc., the Chair shall, in the absence of objection by the majority of the Council present, impose the following procedural time limitations for taking public testimony regarding legislative matters:
    - a. There shall be up to fifteen (15) minutes for staff, board, or commission presentation of background information, if any.
    - b. The designated representative of the proponents of the issue shall speak first and may include within his or her presentation the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. Up to thirty (30) minutes shall be granted for the proponent's presentation. If there be more than one designated representative, they shall allocate the 30 minutes between or among themselves.

- c. Three minutes shall be granted for any other person not associated with the designated representative who wishes to speak on behalf of the proponent's position.
  - d. The designated representative, if any, of the opponents of the issue shall speak following the presentation of the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. The designated representative(s) of the opponents shall have the same time allotted as provided for the proponents.
  - e. Three minutes shall be granted for any other person not associated with the designated representative who wishes to speak on behalf of the opponents' position.
  - f. Up to ten minutes of rebuttal time shall be granted to the designated representative for each side, the proponents speaking first, the opponents speaking second.
- 2. In the event the party or parties representing one side of an issue has a designated representative and the other side does not, the Chair shall publicly ask the unrepresented side if they wish to designate one or more persons to utilize the time allotted for the designated representative. If no such designation is made, each person wishing to speak on behalf of the unrepresented side shall be granted three minutes to present his/her position, and no additional compensating time shall be allowed due to the fact that the side has no designated representative.
  - 3. In the event there appears to be more than two groups wishing to advocate their distinct positions on a specific issue, the Chair may grant the same procedural and time allowances to each group or groups, as stated previously.
- D. The time taken for staff or Council member questions and responses thereto shall be in addition to the time allotted for any individual or designated representative's testimony.

# THE CITY OF SPOKANE



## CURRENT COUNCIL AGENDA

MEETING OF MONDAY, JULY 29, 2019

### MISSION STATEMENT

TO DELIVER EFFICIENT AND EFFECTIVE SERVICES  
THAT FACILITATE ECONOMIC OPPORTUNITY  
AND ENHANCE QUALITY OF LIFE.

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBER BREEAN BEGGS

COUNCIL MEMBER KATE BURKE

COUNCIL MEMBER MIKE FAGAN

COUNCIL MEMBER LORI KINNEAR

COUNCIL MEMBER CANDACE MUMM

COUNCIL MEMBER KAREN STRATTON

COUNCIL CHAMBERS  
CITY HALL

808 W. SPOKANE FALLS BLVD.  
SPOKANE, WA 99201

City of Spokane Guest Wireless access for Council Chambers for July 29, 2019:

User Name: **COS Guest**  
Password: **V8RnHGcM**

Please note the space in user name.  
Both user name and password are case sensitive.

## CITY COUNCIL BRIEFING SESSION

Council will adopt the Administrative Session Consent Agenda after they have had appropriate discussion. Items may be moved to the 6:00 p.m. Legislative Session for formal consideration by the Council at the request of any Council Member.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel. There will be an opportunity for the expression of public views on any issue not relating to the Current or Advance Agendas during the Open Forum at the beginning and the conclusion of the Legislative Agenda.

### ADDRESSING THE COUNCIL

- No one may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet as a condition of recognition.
- Each person speaking at the public microphone shall print his or her name and address on the sheet provided at the entrance and verbally identify him/herself by name, address and, if appropriate, representative capacity.
- If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, modes of expression such as demonstration, banners, applause and the like will not be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.

**SPEAKING TIME LIMITS:** Unless deemed otherwise by the Chair, each person addressing the Council shall be limited to a three-minute speaking time.

**CITY COUNCIL AGENDA:** The City Council Advance and Current Agendas may be obtained prior to Council Meetings from the Office of the City Clerk during regular business hours (8 a.m. - 5 p.m.). The Agenda may also be accessed on the City website at [www.spokanecity.org](http://www.spokanecity.org). Agenda items are available for public review in the Office of the City Clerk during regular business hours.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

If you have questions, please call the Agenda Hotline at 625-6350.



**BRIEFING SESSION**

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)

(No Public Testimony Taken)

Roll Call of Council

Council Reports

Staff Reports

Committee Reports

Advance Agenda Review

Current Agenda Review

## ADMINISTRATIVE SESSION

### CONSENT AGENDA

**REPORTS, CONTRACTS AND CLAIMS****RECOMMENDATION**

- |  |                |                              |
|--|----------------|------------------------------|
| 1. Value Blanket Renewal with Hitachi Zosen (Norcross, GA) for the purchase of feeder and grate parts for the Waste to Energy plant beginning July 1, 2019—\$250,000 annually.         | Approve        | OPR 2016-0816<br>RFB 4292-16 |
| 2. Value Blanket Orders using Washington State Contract # 02817, Spokane County Contract P10162, or Pierce County Contract SC 104806 for traffic paint for the Street Department with: | Approve<br>All |                              |
| a. Ennis-Flint (Greensboro, NC)—\$95,000 (incl. tax) (utilizing WA State Contract #02817).   |                | OPR 2019-0547                |
| b. Sherwin-Williams (Atlanta, GA)—\$95,000 (incl. tax) (utilizing WA State Contract #02817).   |                | OPR 2019-0548                |
| c. Ozarc Mat (Greenville, AL)—\$95,000 (incl tax) (utilizing WA State Contract #02817).  |                | OPR 2019-0549                |
| d. Alpine Products (Auburn, WA)—\$95,000 (incl. tax) (utilizing Pierce County Contract #SC-104806).  |                | OPR 2019-0550                |

Total amount spent between vendors: Not to exceed \$95,000.

- |  |   |                                   |                              |
|--|---|-----------------------------------|------------------------------|
| 3.   | Contract Amendment 5 with AECOM (Spokane, WA) for CSO Basin 26 Control Facility and Plaza which includes construction engineering support—Increase of \$51,576.   | Approve                           | OPR 2013-0003<br>ENG 2018088 |
| 4.   | Contract with NRC Environmental Service, Inc. (Spokane, WA) to clean and remove sludge from Digester #3 at the Riverside Park Water Reclamation Facility from July 1, 2019, to December 31, 2019—\$113,263.62 (incl. tax).  | Approve                           | OPR 2019-0551                |
| 5.   | Low Bid of Halme Construction (Spokane, WA) for South Gorge Trail Phase I—\$1,536,673.90 (plus tax). An administrative reserve of \$153,667.40, which is 10% of the contract price will be set aside. (Peaceful Valley Neighborhood)  | Approve                           | OPR 2019-0552<br>ENG 2016059 |
| 6.   | Contract Amendment / Extension #2 with MurraySmith, Inc. for Central Avenue Well #2 site—Increase of \$15,000. Total contract cost: \$80,500.   | Approve                           | PRO 2017-0018<br>ENG 2016133 |
| 7.   | Amendment to Interlocal Agreement with Northeast Public Development Authority to include Section 8 Financial Relationship—\$233,000.  | Approve                           | OPR 2013-0132                |
| 8.   | Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through July 19, 2019, total \$13,415,00.65, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$9,666,589.14. | Approve &<br>Authorize<br>Payment | CPR 2019-0002                |
| 9.   | City Council Meeting Minutes: July 15, and July 18, 2019.   | Approve<br>All                    | CPR 2019-0013                |
| Request motion to suspend Council Rules to add the following items: (OPR 2014-0117 and OPR 2019-0561): |   |                                   |                              |
| 10.  | Special Counsel Contract Amendment with Moss & Barrett, P.A. (Minneapolis, MN) to provide legal services in regard to the Comcast Franchise renewal—Increase of \$27,500. Total Contract Amount: \$177,500.   | Approve                           | OPR 2014-0117                |
| 11.  | Contract with Wolfe Architectural Group (Spokane, WA) for architecture and engineering services in the design of East Central Dental Clinic located on the East Central Community Center campus—\$185,954.  | Approve                           | OPR 2019-0561                |

## **EXECUTIVE SESSION**

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

---

## **CITY COUNCIL SESSION**

(May be held or reconvened following the 3:30 p.m. Administrative Session)

(Council Briefing Center)

This session may be held for the purpose of City Council meeting with Mayoral nominees to Boards and/or Commissions. The session is open to the public.

---

## **LEGISLATIVE SESSION**

(6:00 P.M.)

(Council Reconvenes in Council Chamber)

**WORDS OF INSPIRATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COUNCIL**

**ANNOUNCEMENTS**

(Announcements regarding Changes to the City Council Agenda)

**NO BOARDS AND COMMISSIONS APPOINTMENTS**

(Includes Announcements of Boards and Commissions Vacancies)

**ADMINISTRATIVE REPORT**

---

## **COUNCIL COMMITTEE REPORTS**

(Committee Reports for Finance, Neighborhoods, Public Safety, Public Works, and Planning/Community and Economic Development Committees and other Boards and Commissions)

---

## **OPEN FORUM**

This is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas nor relating to political campaigns/items on upcoming election ballots. This Forum shall be for a period of time not to exceed thirty minutes. After all the matters on the Agenda have been acted on, unless it is 10:00 p.m. or later, the open forum shall continue for a period of time not to exceed

thirty minutes. Each speaker will be limited to three minutes, unless otherwise deemed by the Chair. If you wish to speak at the forum, please sign up on the sign-up sheet located in the Chase Gallery.

Note: No person shall be permitted to speak at Open Forum more often than once per month (Council Rule 2.2.E).

---

## LEGISLATIVE AGENDA

### SPECIAL BUDGET ORDINANCES

(Require Five Affirmative, Recorded Roll Call Votes)

Ordinance C35800 amending Ordinance No. C35703 passed by the City Council December 10, 2018, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Street Fund

FROM: IF Other General Government Services, \$40,501;

TO: Various Accounts, same amount.

(This action budgets for a Bridge Maintainer II to complete small area concrete work due to the increased costs of contracting this work out.)

### NO EMERGENCY ORDINANCES

### RESOLUTIONS & FINAL READING ORDINANCES

(Require Four Affirmative, Recorded Roll Call Votes)

**RES 2019-0053** Seeking to reorient toward community policing in downtown Spokane. (Deferred from July 22, 2019.)

**RES 2019-0054** Requesting that Spokane Transit Authority implement a program for free and/or reduced-price bus passes for individuals of low and very-low income within its service area.

**RES 2019-0055** Declaring Huber Technology, Inc. a sole source provider and authorizing the purchase of SE EscaMax Fine Screen and HydroPress Washer Compactor Parts and Service for \$1,102,000 without public bidding for a period of five years.

**Request suspension of the Rules to add the following items (RES 2019-0056 through RES 2019-0062):**

**RES 2019-0056** Reappointing Karen Stratton to the Spokane Transit Authority Board of Directors.

- RES 2019-0057** Approving indemnification of City employees named as defendants in the Richard Dahl v. City of Spokane, et al., United States District Court, Eastern District, Cause No. 2:19-cv-00246-TOR.
- RES 2019-0058** Approving indemnification of a City employee named as a defendant in the Tamara L. Palmquist v. City of Spokane, et al. Spokane County Superior Court, Cause No. 19-2-03017-32.
- RES 2019-0059** Approving indemnification of a City employee named as a defendant in the Daniel Mitchell, et al. v. City of Spokane, et al. United States District Court, Western District, Cause No. 3:19-cv-05106-RLB.
- RES 2019-0060** Approving indemnification of a City employee named as a defendant in the Craig B. Day v. Raymond M. Clarry, et al., Spokane Superior Court, Cause No. 17-204734-6.
- RES 2019-0061** Approving indemnification of City employees named as defendants in the Spencer v. City of Spokane, et al., USDC, Eastern District of Washington, Cause No. 2:19-cv-00100-RMP.
- RES 2019-0062** Declaring the City's intent to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406 (Chapter 338, Laws of 2019).
- ORD C35798** Vacating a portion of "E" Street, and vacating portions of Rockwell Avenue, LaCrosse Avenue, Walton Avenue and Lacey Street, in the City of Spokane. (Amends Ordinance C15326).
- ORD C35670** Vacating the alley between Sprague Avenue and First Avenue between Lee Street and Stone Street, as requested by Vanessa Behan Crises Center. (First Reading held August 13, 2018)

## **FIRST READING ORDINANCES**

(No Public Testimony Will Be Taken)

- ORD C35797** Relating to multiple-family housing property tax exemption; amending SMC Section 8.15.020.
- ORD C35801** Relating to the Police Department Records imprest fund; amending SMC 7.03.153 Police (increase from \$2,000 to \$3,000).

## **FURTHER ACTION DEFERRED**

## **NO SPECIAL CONSIDERATIONS**

---

## **NO HEARINGS**

---

**Motion to Approve Current Agenda for July 29, 2019  
(per Council Rule 2.1.2)**

---

## **OPEN FORUM (CONTINUED)**

This is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas nor relating to political campaigns/items on upcoming election ballots. This Forum shall be for a period of time not to exceed thirty minutes. After all the matters on the Agenda have been acted on, unless it is 10:00 p.m. or later, the open forum shall continue for a period of time not to exceed thirty minutes. Each speaker will be limited to three minutes, unless otherwise deemed by the Chair. If you wish to speak at the forum, please sign up on the sign-up sheet located in the Chase Gallery.

Note: No person shall be permitted to speak at Open Forum more often than once per month (Council Rule 2.2.E).

## **ADJOURNMENT**

The July 29, 2019, Regular Legislative Session of the City Council will be held and is adjourned to August 12, 2019.

Note: The regularly scheduled City Council meeting for Monday, August 5, 2019, has been canceled.

---

## **NOTES**

**Agenda Sheet for City Council Meeting of:**

07/29/2019

<u>Date Rec'd</u>	7/15/2019
<u>Clerk's File #</u>	OPR 2016-0816
<u>Renews #</u>	

Submitting Dept	SOLID WASTE DISPOSAL	Cross Ref #	
Contact Name/Phone	CHRIS AVERYT 625-6540	Project #	
Contact E-Mail	CAVERYT@SPOKANECITY.ORG	Bid #	RFB 4292-16
Agenda Item Type	Purchase w/o Contract	Requisition #	VB-300791
Agenda Item Name	4490-PURCHASE OF FEEDER AND GRATE PARTS VB RENEWAL AT THE WTE		

Agenda Wording

Renewal of the value blanket for the purchase of feeder and grate parts for the WTE from Hitachi Zosen of Norcross, GA, for an total additional cost of \$250,000.00 from November 1, 2019 thru Oct. 31, 2018.

Summary (Background)

In September of 2016 Hitachi Zosen was the low cost bidder to RFB #4292-16 and was awarded a value blanket for feeder and grate parts at the WTE. The initial Value Blanket was issued from November 1, 2016 to October 31, 2018 for a total cost of \$700,315.40, and had the option of three-one-year renewals. The first renewal from November 1, 2018 through October 31, 2019 was exercised for \$250,000.00. This will be the second of those renewals.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	

Expense	\$ \$250,000.00	# 4490-44100-37148-53210-34002
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	CONKLIN, CHUCK	<u>Study Session</u>	PSCH 7/1
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Other</u>	
<u>Finance</u>	ALBIN-MOORE, ANGELA	Distribution List	
<u>Legal</u>	ODLE, MARI	mdorgan@spokanecity.org	
<u>For the Mayor</u>	ORMSBY, MICHAEL	jsalstrom@spokanecity.org	
<u>Additional Approvals</u>		tprince@spokanecity.org	
<u>Purchasing</u>	PRINCE, THEA	rrinderle@spokanecity.org	



Continuation of Wording, Summary, Budget, and Distribution

Agenda Wording

Summary (Background)

Typically, in order to have the required parts on site for the fall outage, they need to be ordered in the early summer. In order to accomplish this, the start date for second optional renewal needs to be moved in from November 1, 2019 to July 1, 2019 and an additional \$250,000.00 for the year will need added to the value blanket.

Fiscal Impact		Budget Account
Select	\$	#
Select	\$	#

Distribution List




## Briefing Paper

### Public Safety & Community Health Committee Meeting

<b>Division &amp; Department:</b>	Public Works Division; Solid Waste Disposal
<b>Subject:</b>	Value Blanket Renewal for the Purchase of Feeder and Grate Parts at the Waste to Energy Facility.
<b>Date:</b>	July 1, 2019
<b>Contact (email &amp; phone):</b>	Chris Averyt, <a href="mailto:caveryt@spokanecity.org">caveryt@spokanecity.org</a> , 625-6540
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Scott Simmons, Director, Public Works
<b>Committee(s) Impacted:</b>	Public Safety & Community Health Committee Meeting/ Public Infrastructure, Environment and Sustainability Committee
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
<b>Strategic Initiative:</b>	Sustainable Resources – Reliable operations supports good customer service; Innovative infrastructure – Sustaining our core principals
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Council approval of an early renewal to the Hitachi Zosen Value Blanket.

#### Background/History:

In September of 2016 Hitachi Zosen was the low cost bidder to RFB #4292-16 and was awarded a value blanket for Feeder and Grate parts at the WTE. The initial Value Blanket was issued from November 1, 2016 to October 31, 2018 for a total cost of \$700,315.40, and had the option of three-one-year renewals. The first renewal from November 1, 2018 through October 31, 2019 was exercised for \$250,000.00.

Typically, in order to have the required parts on site for the fall outage, they need to be ordered in the early summer. In order to accomplish this, the start date for second optional renewal needs to be moved in from November 1, 2019 to July 1, 2019 and an additional \$250,000.00 for the year will need added to the value blanket.

#### Executive Summary:

- Renewal #2 of 3 to the value blanket with Hitachi Zosen for feeder and grate parts at the WTE for an additional cost of \$250,000.00.
- Original value blanket from Nov. 1, 2016 thru Oct. 31, 2018 for \$700,315.40.
- First renewal from Nov. 1, 2018 to Oct. 31, 2019 for \$250,000.00.
- Renewal date will need to be moved up to July 1, 2019 so that parts needed for the fall outage can arrive in time for the work to be done in October.

#### Budget Impact:

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

#### Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy?

☐

Yes

☒

No

☐

N/A

Specify changes required:

Known challenges/barriers:

**Agenda Sheet for City Council Meeting of:**

07/29/2019

<u>Date Rec'd</u>	7/17/2019
<u>Clerk's File #</u>	OPR 2019-0547
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	WA STATE CONTRACT #02817
<u>Requisition #</u>	VB

<u>Submitting Dept</u>	STREETS
<u>Contact Name/Phone</u>	CLINT HARRIS 625-7744
<u>Contact E-Mail</u>	CEHARRIS@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Purchase w/o Contract
<u>Agenda Item Name</u>	1100 - STREET DEPT ANNUAL PURCHASE OF TRAFFIC PAINT #1

**Agenda Wording**

Approve annual Value Blanket Order with Ennis-Flint (Greensboro, NC) for traffic paint. Due to supply issues in 2010-2011, the City is sourcing paint from multiple vendors and the total spend between vendors is not to exceed \$95,000.00 including tax.

**Summary (Background)**

The Signs and Markers Section maintains over 3.2 million linear feet of lane striping, 807 crosswalks, 751 stop bars and 708 roadway stencils, in paint, each year. The installation and maintenance of lane lines, marked crossings and other pavement markings is part of Street Department's annual tasks. Roadway markings provide important information to all roadway users, increasing safety and the efficient movement of the traveling public.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	
Expense \$ 95,000.00		# various
Select \$		#
Select \$		#
Select \$		#
<u>Approvals</u>	<u>Council Notifications</u>	
<u>Dept Head</u>	HARRIS, CLINT E.	<u>Study Session</u>
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Other</u> PIES 7/15/19
<u>Finance</u>	ORLOB, KIMBERLY	<u>Distribution List</u>
<u>Legal</u>	DALTON, PAT	tprince
<u>For the Mayor</u>	ORMSBY, MICHAEL	meveland
<u>Additional Approvals</u>		
<u>Purchasing</u>	PRINCE, THEA	

## Briefing Paper

### Public Infrastructure, Environment & Sustainability Committee

<b>Division &amp; Department:</b>	Street Department
<b>Subject:</b>	Approval of a 1-year Value Blanket Order for Traffic Paint, using Washington State Contract (#02817), Spokane County Contract (P10162), or Pierce County contract (SC-104806), not to exceed \$95,000.00 annually.
<b>Date:</b>	
<b>Contact (email &amp; phone):</b>	Clint Harris ( <a href="mailto:ceharris@spokanecity.org">ceharris@spokanecity.org</a> X7744)
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Scott Simmons
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b>	Strategic Plan
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	Current Value Blanket expires July 23 <sup>rd</sup> , 2019.
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Maintain infrastructure.

Background/History: Due to supply issues in 2010-2011, the City is sourcing paint from multiple vendors.

Working with the Purchasing Department, the Street Department will use the approved Washington State contract (#02817) or Pierce County contract (SC-104806) via Interlocal Agreement OPR #1995-0065, for purchasing traffic paint.

The Washington State contract was awarded to Ennis-Flint, Sherwin Williams and Ozark Materials. The current contract ends February 29<sup>th</sup>, 2024.

The Pierce County contract was awarded to Alpine Products Inc., Auburn, WA (manufactured by Ennis-Flint). The original contract expired March 13, 2018, with up to four one-year extensions. This would be the second extension.

Executive Summary:

- The Signs and Markers Section maintains over 3.2 million linear feet of lane striping, 807 crosswalks, 751 stop bars and 708 roadway stencils, in paint, each year. The installation and maintenance of lane lines, marked crossings and other pavement markings is part of Street Department's annual tasks. Roadway markings provide important information to all roadway users, increasing safety and the efficient movement of the traveling public.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:

**Agenda Sheet for City Council Meeting of:**

07/29/2019

<u>Date Rec'd</u>	7/17/2019
<u>Clerk's File #</u>	OPR 2019-0548
<u>Renews #</u>	

Submitting Dept	STREETS	Cross Ref #	
Contact Name/Phone	CLINT HARRIS 625-7744	Project #	
Contact E-Mail	CEHARRIS@SPOKANECITY.ORG	Bid #	WA STATE
Agenda Item Type	Purchase w/o Contract	Requisition #	VB
Agenda Item Name	1100 - STREET DEPT ANNUAL PURCHASE OF TRAFFIC PAINT #2		

Agenda Wording

Approve annual Value Blanket Order with Sherwin-Williams(Atlanta, GA)for traffic paint. Due to supply issues in 2010-2011,the City is sourcing paint from multiple vendors and the total spend between vendors is not to exceed \$95,000.00 including tax.

Summary (Background)

The Signs and Markers Section maintains over 3.2 million linear feet of lane striping, 807 crosswalks, 751 stop bars and 708 roadway stencils, in paint, each year. The installation and maintenance of lane lines, marked crossings and other pavement markings is part of Street Department's annual tasks. Roadway markings provide important information to all roadway users, increasing safety and the efficient movement of the traveling public.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	

Expense	\$ 95,000.00	# various
---------	--------------	-----------

Select	\$	#
--------	----	---

Select	\$	#
--------	----	---

Select	\$	#
--------	----	---

Approvals	Council Notifications
-----------	-----------------------

<u>Dept Head</u>	HARRIS, CLINT E.	<u>Study Session</u>	
------------------	------------------	----------------------	--

<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Other</u>	PIES 7/15/19
--------------------------	-------------------	--------------	--------------

<u>Finance</u>	ORLOB, KIMBERLY	<u>Distribution List</u>	
----------------	-----------------	--------------------------	--

<u>Legal</u>	DALTON, PAT	tprince	
--------------	-------------	---------	--

<u>For the Mayor</u>	ORMSBY, MICHAEL	meveland	
----------------------	-----------------	----------	--

Additional Approvals	
----------------------	--

<u>Purchasing</u>	PRINCE, THEA	
-------------------	--------------	--

--	--	--

--	--	--

--	--	--

## Briefing Paper

### Public Infrastructure, Environment & Sustainability Committee

<b>Division &amp; Department:</b>	Street Department
<b>Subject:</b>	Approval of a 1-year Value Blanket Order for Traffic Paint, using Washington State Contract (#02817), Spokane County Contract (P10162), or Pierce County contract (SC-104806), not to exceed \$95,000.00 annually.
<b>Date:</b>	
<b>Contact (email &amp; phone):</b>	Clint Harris ( <a href="mailto:ceharris@spokanecity.org">ceharris@spokanecity.org</a> X7744)
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Scott Simmons
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b>	Strategic Plan
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	Current Value Blanket expires July 23 <sup>rd</sup> , 2019.
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Maintain infrastructure.

Background/History: Due to supply issues in 2010-2011, the City is sourcing paint from multiple vendors.

Working with the Purchasing Department, the Street Department will use the approved Washington State contract (#02817) or Pierce County contract (SC-104806) via Interlocal Agreement OPR #1995-0065, for purchasing traffic paint.

The Washington State contract was awarded to Ennis-Flint, Sherwin Williams and Ozark Materials. The current contract ends February 29<sup>th</sup>, 2024.

The Pierce County contract was awarded to Alpine Products Inc., Auburn, WA (manufactured by Ennis-Flint). The original contract expired March 13, 2018, with up to four one-year extensions. This would be the second extension.

Executive Summary:

- The Signs and Markers Section maintains over 3.2 million linear feet of lane striping, 807 crosswalks, 751 stop bars and 708 roadway stencils, in paint, each year. The installation and maintenance of lane lines, marked crossings and other pavement markings is part of Street Department's annual tasks. Roadway markings provide important information to all roadway users, increasing safety and the efficient movement of the traveling public.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:

**Agenda Sheet for City Council Meeting of:**

07/29/2019

Date Rec'd

7/17/2019

Clerk's File #

OPR 2019-0549

Renews #Submitting Dept

STREETS

Cross Ref #Contact Name/Phone

CLINT HARRIS 625-7744

Project #Contact E-Mail

CEHARRIS@SPOKANECITY.ORG

Bid #WA STATE  
CONTRACT  
#02817Agenda Item Type

Purchase w/o Contract

Requisition #

VB

Agenda Item Name

1100 - STREET DEPT ANNUAL PURCHASE OF TRAFFIC PAINT #3

Agenda Wording

Approve annual Value Blanket Order with Ozarc Mat. (Greenville, AL) for traffic paint. Due to supply issues in 2010-2011, the City is sourcing paint from multiple vendors and the total spend between vendors is not to exceed \$95,000.00 including tax.

Summary (Background)

The Signs and Markers Section maintains over 3.2 million linear feet of lane striping, 807 crosswalks, 751 stop bars and 708 roadway stencils, in paint, each year. The installation and maintenance of lane lines, marked crossings and other pavement markings is part of Street Department's annual tasks. Roadway markings provide important information to all roadway users, increasing safety and the efficient movement of the traveling public.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Expense \$ 95,000.00

# various

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

HARRIS, CLINT E.

Study SessionDivision Director

SIMMONS, SCOTT M.

Other

PIES 7/15/19

Finance

ORLOB, KIMBERLY

Distribution ListLegal

DALTON, PAT

tprince

For the Mayor

ORMSBY, MICHAEL

meveland

Additional ApprovalsPurchasing

PRINCE, THEA

## Briefing Paper

### Public Infrastructure, Environment & Sustainability Committee

<b>Division &amp; Department:</b>	Street Department
<b>Subject:</b>	Approval of a 1-year Value Blanket Order for Traffic Paint, using Washington State Contract (#02817), Spokane County Contract (P10162), or Pierce County contract (SC-104806), not to exceed \$95,000.00 annually.
<b>Date:</b>	
<b>Contact (email &amp; phone):</b>	Clint Harris ( <a href="mailto:ceharris@spokanecity.org">ceharris@spokanecity.org</a> X7744)
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Scott Simmons
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b>	Strategic Plan
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	Current Value Blanket expires July 23 <sup>rd</sup> , 2019.
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Maintain infrastructure.

Background/History: Due to supply issues in 2010-2011, the City is sourcing paint from multiple vendors.

Working with the Purchasing Department, the Street Department will use the approved Washington State contract (#02817) or Pierce County contract (SC-104806) via Interlocal Agreement OPR #1995-0065, for purchasing traffic paint.

The Washington State contract was awarded to Ennis-Flint, Sherwin Williams and Ozark Materials. The current contract ends February 29<sup>th</sup>, 2024.

The Pierce County contract was awarded to Alpine Products Inc., Auburn, WA (manufactured by Ennis-Flint). The original contract expired March 13, 2018, with up to four one-year extensions. This would be the second extension.

Executive Summary:

- The Signs and Markers Section maintains over 3.2 million linear feet of lane striping, 807 crosswalks, 751 stop bars and 708 roadway stencils, in paint, each year. The installation and maintenance of lane lines, marked crossings and other pavement markings is part of Street Department's annual tasks. Roadway markings provide important information to all roadway users, increasing safety and the efficient movement of the traveling public.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:



**Agenda Sheet for City Council Meeting of:**

07/29/2019

Date Rec'd

7/17/2019

Clerk's File #

OPR 2019-0550

Renews #Submitting Dept

STREETS

Cross Ref #Contact Name/Phone

CLINT HARRIS 625-7744

Project #Contact E-Mail

CEHARRIS@SPOKANECITY.ORG

Bid #PIERCE COUNTY  
CONTRACT #SC-  
104806Agenda Item Type

Purchase w/o Contract

Requisition #

VB

Agenda Item Name

1100 - STREET DEPT ANNUAL PURCHASE OF TRAFFIC PAINT #4

Agenda Wording

Approve annual Value Blanket Order with Alpine Products (Auburn, WA) for traffic paint. Due to supply issues in 2010-2011, the City is sourcing paint from multiple vendors and the total spend between vendors is not to exceed \$95,000.00 including tax

Summary (Background)

The Signs and Markers Section maintains over 3.2 million linear feet of lane striping, 807 crosswalks, 751 stop bars and 708 roadway stencils, in paint, each year. The installation and maintenance of lane lines, marked crossings and other pavement markings is part of Street Department's annual tasks. Roadway markings provide important information to all roadway users, increasing safety and the efficient movement of the traveling public.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Expense \$ 95,000.00

# Various

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

HARRIS, CLINT E.

Study SessionDivision Director

SIMMONS, SCOTT M.

Other

PIES 7/15/19

Finance

ORLOB, KIMBERLY

Distribution ListLegal

ODLE, MARI

tprince

For the Mayor

ORMSBY, MICHAEL

meveland

Additional ApprovalsPurchasing

WAHL, CONNIE

## Briefing Paper

### Public Infrastructure, Environment & Sustainability Committee

<b>Division &amp; Department:</b>	Street Department
<b>Subject:</b>	Approval of a 1-year Value Blanket Order for Traffic Paint, using Washington State Contract (#02817), Spokane County Contract (P10162), or Pierce County contract (SC-104806), not to exceed \$95,000.00 annually.
<b>Date:</b>	
<b>Contact (email &amp; phone):</b>	Clint Harris ( <a href="mailto:ceharris@spokanecity.org">ceharris@spokanecity.org</a> X7744)
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Scott Simmons
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b>	Strategic Plan
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	Current Value Blanket expires July 23 <sup>rd</sup> , 2019.
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Maintain infrastructure.

**Background/History:** Due to supply issues in 2010-2011, the City is sourcing paint from multiple vendors.

Working with the Purchasing Department, the Street Department will use the approved Washington State contract (#02817) or Pierce County contract (SC-104806) via Interlocal Agreement OPR #1995-0065, for purchasing traffic paint.

The Washington State contract was awarded to Ennis-Flint, Sherwin Williams and Ozark Materials. The current contract ends February 29<sup>th</sup>, 2024.

The Pierce County contract was awarded to Alpine Products Inc., Auburn, WA (manufactured by Ennis-Flint). The original contract expired March 13, 2018, with up to four one-year extensions. This would be the second extension.

**Executive Summary:**

- The Signs and Markers Section maintains over 3.2 million linear feet of lane striping, 807 crosswalks, 751 stop bars and 708 roadway stencils, in paint, each year. The installation and maintenance of lane lines, marked crossings and other pavement markings is part of Street Department's annual tasks. Roadway markings provide important information to all roadway users, increasing safety and the efficient movement of the traveling public.

**Budget Impact:**

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impact:**

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:

**Agenda Sheet for City Council Meeting of:**

07/29/2019

<u>Date Rec'd</u>	6/20/2019
<u>Clerk's File #</u>	OPR 2013-0003
<u>Renews #</u>	

Submitting Dept	ENGINEERING SERVICES	Cross Ref #	
Contact Name/Phone	MARK 625-6154	Project #	2010088
Contact E-Mail	MSERBOUSEK@SPOKANECITY.ORG	Bid #	
Agenda Item Type	Contract Item	Requisition #	CR 20668
Agenda Item Name	0370 - CONTRACT AMENDMENT NO. 5 - AECOM		

Agenda Wording

Contract Amendment No. 5 with AECOM for CSO Basin 26 Control Facility and Plaza which includes construction engineering support and increases the contract amount by \$51,576.00.

Summary (Background)

AECOM Amendment No. 4 in August of 2018 had enough funds to continue construction support services through the majority of the construction process. Additional construction support services are now needed to provide continued support through the end of construction in the amount of \$51,576.00. The estimate is based on time and materials. Construction is scheduled to be complete in late 2019.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? YES	
Expense	\$ 51,576.00	# 4250 43416 94350 56501 10026
Select	\$	#
Select	\$	#
Select	\$	#
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	TWOHIG, KYLE	<u>Study Session</u>
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Other</u> PIES 7/22/19
<u>Finance</u>	ORLOB, KIMBERLY	Distribution List
<u>Legal</u>	ODLE, MARI	eraea@spokanecity.org
<u>For the Mayor</u>	ORMSBY, MICHAEL	publicworksaccounting@spokanecity.org
Additional Approvals		mserbousek@spokanecity.org
<u>Purchasing</u>	WAHL, CONNIE	htrautman@spokanecity.org
		aduffey@spokanecity.org

## Briefing Paper

### Public Infrastructure, Environment and Sustainability Committee

<b>Division &amp; Department:</b>	Engineering Services; Public Works
<b>Subject:</b>	Approve funding for CSO 26 Construction Management Support
<b>Date:</b>	7/22/2019
<b>Contact (email &amp; phone):</b>	Kyle Twohig ( <a href="mailto:ktwohig@spoknecity.org">ktwohig@spoknecity.org</a> ) 625-6152
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Scott Simmons
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	This project is in the 6 year street/utility plan and the CSO Reduction Program
<b>Strategic Initiative:</b>	Innovative Infrastructure
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	This budget will provide for consulting engineering services from the design company (AECOM) for construction support during project construction.
<b>Background/History:</b> There were remaining funds available in the design contract to pay for design consultant construction engineering support through June 2019. Additional funds are needed for continued construction activities through the end of December 2019.	
<b>Executive Summary:</b>  <ul style="list-style-type: none"> <li>The CSO 26 Control Facility project has been under construction since February 2017 and will be completed by the end of 2019.</li> <li>Initial utility relocates are complete, most of the large pipe has been installed, shoring and excavation ongoing in Lincoln St. while surface finishes are being completed and installed for the plaza above the tank.</li> <li>This project is funded by a DOE loan and Green Bonds.</li> <li>Estimated cost of these engineering services are \$52,000. This is an estimate with payment made on a time and materials basis.</li> <li>This is a request to amend the contract to add \$52,000 and extend the contract through the end of December 2019.</li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	



**City of Spokane**  
**CONTRACT AMENDMENT 5**  
**CSO Basins 26 Control Facility**

This Contract Amendment including additional compensation is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **AECOM TECHNICAL SERVICES, INC.**, whose address is 528 East Spokane Falls Boulevard, Suite 503, Spokane, Washington, 99202 as ("**CONSULTANT**").

WHEREAS, the parties entered into a Contract wherein the Consultant agreed to provide for the City DESIGN SERVICES FOR CSO BASINS 26 AND 34-1 AND ASSOCIATED COMPONENTS; MODELING OF FIVE (5) TANKS FOR CSO BASINS 20 AND 24; AND ADMINISTRATION, PLANNING, DESIGN, CONSTRUCTION PHASE SUPPORT AND CONSULTING; and

WHEREAS, a change or revision of the Work has been requested, thus the original Contract needs to be formally Amended by this written document; and

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

**1. CONTRACT DOCUMENTS.**

The Contract, dated January 21, 2013, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE TERM.**

This Contract Amendment shall become effective on June 1, 2019, and shall run through December 31, 2019.

**3. ADDITIONAL WORK.**

The Scope of Work in the original Contract is revised to include the following:

PROVIDE ADDITIONAL PROFESSIONAL CONSTRUCTION SUPPORT SERVICES RELATED TO THE SPOKANE FALLS COMBINED SEWER OVERFLOW (CSO) 26 CONTROL FACILITY – WHICH IS BEING DELIVERED UNDER THE GC/CM ALTERNATIVE PUBLIC WORKS PROCESS (RCW 39.10)

**4. COMPENSATION.**

The City shall pay an additional amount not to exceed **FIFTY-ONE THOUSAND FIVE HUNDRED SEVENTY-SIX AND 00/100 DOLLARS (\$51,576.00)** for everything furnished and done under this Contract Amendment. This is the maximum amount to be paid under this Amendment, and shall not be

exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

**AECOM TECHNICAL SERVICES, INC.**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature Date

Sujan Punyamurthula  
Type or Print Name

Senior Vice President  
Title

Sujan.punyamurthula@aecom.com  
E-Mail Address

601-706-718 / T11055811BUS  
UBI No. City Business License

Attest:

\_\_\_\_\_  
City Clerk Date

By \_\_\_\_\_  
Signature Date

David A. Condon  
Type or Print Name

Mayor  
Title

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney Date

**Attachments that are part of this Agreement:**

Amended Scope of Work document

18-fip



June 18, 2019

Mr. Mark Serbousek  
City of Spokane  
1225 E. Marietta Avenue  
Spokane, WA 99272751

**Subject: Spokane Falls CSO Basin 26 Control Facility  
Proposal for Professional Construction Support Services – Addendum No. 3  
City Project No. 2010088**

Dear Andrew:

AECOM Technical Services, Inc. ("AECOM") is pleased to provide the City of Spokane ("Owner") this Addendum No. 3 to Contract Design Change Order #6 (City Clerk's Number: OPR 2013-003, Engineering Services Project Number: 2010088), dated May 31, 2017, for additional professional construction support services related to the Spokane Falls Combined Sewer Overflow (CSO) 26 Control Facility located in Spokane, Washington.

### **SCOPE OF WORK**

#### **Task 1. Civil Engineering Construction Services**

AECOM will continue to assist the Owner and perform the following services:

- A. Construction material submittal documentation, review and recommendations for the Civil Engineering components of the Project. AECOM has budgeted an additional 16 hours of effort for submittal review.
- B. Respond to request for information (RFI) and work change order (CO) requests. AECOM has budgeted an additional 56 hours of effort for RFI and CO response.
- C. Coordination & Project Management
  - 1. Project Administration consisting of processing of invoices, assessing contract progress and facilitate internal project meetings.
  - 2. Project Coordination. Include project team coordination between civil (storage and conveyance) and structural disciplines.
  - 3. AECOM QA/QC coordination on all deliverables including submittal review and RFI responses.

AECOM has budgeted an additional 64 hours of effort for Coordination and Project Management efforts.

#### **Task 2. Structural Engineering (Permanent Shoring/Retaining Wall) Construction Services**

AECOM assumes Task 2 is complete and no further effort has been budgeted. All shoring and/or retaining wall services will be performed under Task 3.

#### **Task 3. Structural Engineering Construction Services**

AECOM will continue to assist the Owner and perform the following services:


- A. Construction material submittal documentation, review and recommendations for the Structural Engineering components of the Project. AECOM has budgeted an additional 40 hours of effort for submittal review.
- B. Respond to request for information (RFI) and work change order (CO) requests. AECOM has budgeted an additional 96 hours of effort for RFI and CO response.

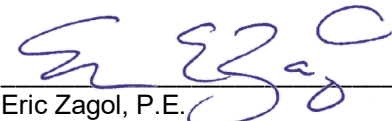
**All deliverables and/or assumptions shall be per the initial Contract Design Change Order #6, dated May 31, 2017.**

**PROPOSED ADDENDUM FEE**

Task	Description	Project Manager/Civil Engineer (Guinn)	Structural Engineer (Ge)	Cost
		\$207	\$172	
1	Civil Engineering			
	Submittal Review	16		\$3,320
	RFI's	56		\$11,619
	Coordination & Project Management	64		\$13,279
2	Structural Engineering (Permanent Shoring/Retaining Wall)			
	Submittal Review			\$0
	RFI's			\$0
3	Structural Engineering			
	Submittal Review		40	\$6,870
	Structural Observation			\$0
	RFI's		96	\$16,488
<b>Totals:</b>		<b>136</b>	<b>136</b>	<b>\$51,576</b>

Thank you for the opportunity to provide you with this addendum and should you have any further questions or comments, please do not hesitate to contact Thomas Guinn at 775-722-5095 (tom.guinn@aecom.com).

  
Thomas Guinn, P.E.  
Project Manager

  
Eric Zagol, P.E.  
Vice President

City Representative \_\_\_\_\_ Date \_\_\_\_\_



*Changes in scope, additional hours of effort or extra work requested by the City shall be initiated by written order as provided within this contract. In response to the request, AECOM will develop scope and budget impact (Proposal) for submission to the City for their review and approval. Upon approval AECOM will amend scope and budget to include the work. Costs associated with the development of the Proposal shall be considered extra work and subject to equitable compensation regardless of whether the City elects to proceed with the associated work. **No additional work will be performed until an amendment to the master contract is executed and received by AECOM.***

**Agenda Sheet for City Council Meeting of:**

07/29/2019

Date Rec'd

7/9/2019

Clerk's File #

OPR 2019-0551

Renews #Submitting Dept

WASTEWATER MANAGEMENT

Cross Ref #Contact Name/Phone

MIKE CANNON 625-4642

Project #Contact E-Mail

MCANNON@SPOKANECITY.ORG

Bid #Agenda Item Type

Contract Item

Requisition #

CR 20705

Agenda Item Name

4320 - CONTRACT WITH NRC ENVIRONMENTAL FOR DIGESTER #3 CLEANING

Agenda Wording

Council approval to award contract with NRC Environmental Service, Inc. who is the 2nd and only responsive bidder who met our requirements to clean and remove sludge from Digester 3. Big Sky was previously awarded the contract, but withdrew their bid

Summary (Background)

Three quotes were requested (NRC, Big Sky Industrial and Flow Hawk). NRC and Big Sky are the only two registered with MRSC.org. The lowest quote was Big Sky Industrial who was previously awarded the contract, but withdrew their bid due to their unspecified quote. In order to continue without interruption, or significant cost to the City, the digester needs to have sludge removed and cleaned, so that we don't lose redundancy.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? YES

Expense \$ 113,263.62

# 4320.43230.35148.54802.14329

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

CONKLIN, CHUCK

Study SessionDivision Director

SIMMONS, SCOTT M.

Other

PIES 7/22/19

Finance

KECK, KATHLEEN

Distribution ListLegal

ODLE, MARI

hbarnhart@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

kkeck@spokanecity.org

Additional Approvals

mhughes@spokanecity.org

Purchasing

cwahl@spokanecity.org

Tax &amp; Licenses

Mcannon@spokanecity.org

## Briefing Paper

### Public Infrastructure, Environment, and Sustainability

<b>Division &amp; Department:</b>	Public Works – Riverside Park Water Reclamation Facility
<b>Subject:</b>	Contract for Sludge Removal in Digester #3
<b>Date:</b>	July 22 <sup>nd</sup> , 2019
<b>Contact (email &amp; phone):</b>	Michael Cannon, Assistant Plant Manager, 625-4642 <a href="mailto:mcannon@spokanecity.org">mcannon@spokanecity.org</a>
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Scott Simmons, Director, Public Works
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b>	
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	July 1 <sup>st</sup> , 2019
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Council approval to award contract to NRC Environmental Service, Inc. for Digester #3 sludge removal and cleaning.
<p><u>Background/History:</u> The process leaves grit residue, which over time settles and requires us to clean it. If we don't clean it, it will fill with grit and we will be unable to use the digester.</p> <p>Two firms (NRC and Big Sky Industrial) submitted quotes for the cleaning of digester #3. These two firms are the only two registered with MRSC.org. The contract was previously awarded to Big Sky Industrial, who was the lowest price; however, Big Sky determined they were unable to complete the project at the contracted price. NRC was the next lowest price and the only other firm that bid. The total cost of this contract, is \$104,007.00 plus applicable sales tax.</p>	
<p><u>Executive Summary:</u></p> <ul style="list-style-type: none"> <li><u>Impact</u> – In order to continue without interruption or significant cost, the digester needs to have sludge removed and cleaned so that we don't lose digester redundancy. In addition if cleaning is delayed, it will hold up our pending expansion joint project.</li> <li><u>Action</u> – RPWRF is seeking Council approval to award NRC Environmental Service, Inc. the contract to clean digester #3.</li> <li><u>Funding</u> – Funding for this purchase is provided in the Wastewater Management budget and revenue is derived from sewer rates.</li> </ul>	
<p><u>Budget Impact:</u></p> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If new, specify funding source: Department</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p><u>Operations Impact:</u></p> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	



**City of Spokane**

**PUBLIC WORKS CONTRACT**

**Title: RPWRF – DIGESTER #3 CLEANING**

This Contract is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **NRC ENVIRONMENTAL SERVICE, INC.**, whose address is 21 North Julia Street, Spokane, Washington, 99202 as ("Contractor"), individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the purpose of this Contract is to **PROVIDE CLEANING WITH REMOVAL OF SLUDGE IN DIGESTER #3 AT RPWRF**; and*

*WHEREAS, the Contractor was selected through a Request for Quotes from the MRSC Roster – only two quotes were received and the winning bidder backed out due to unspecified quote.*

*-- NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance of the Scope of Work contained herein, the City and Contractor mutually agree as follows:*

**1. TERM OF CONTRACT.**

This Contract shall begin on July 1, 2019 and ends on December 31, 2019 unless amended by written agreement or terminated earlier under the provisions.

**2. TIME OF BEGINNING AND COMPLETION.**

The Contractor shall begin the work outlined in the "Scope of Work" ("Work") as outlined above. The City will acknowledge in writing when the Work is complete. Time limits established under this Contract shall not be extended because of delays for which the Contractor is responsible, but may be extended by the City, in writing, for the City's convenience or conditions beyond the Contractor's control.

**3. SCOPE OF WORK.**

The Contractor's General Scope of Work for this Contract is described in Contractor's Revised Proposal dated July 1, 2019, Exhibit A, which is attached to and made a part of this Contract. In the event of a conflict or discrepancy in the Contract documents, this City Public Works Contract controls. The Contractor will do all work, furnish all labor, materials, tools, construction equipment, transportation, supplies, supervision, organization and other items of work and costs necessary for the proper execution and completion of the work described in the specifications entitled **PROVIDE CLEANING WITH REMOVAL OF SLUDGE IN DIGESTER #3 AT RPWRF**.

The Work is subject to City review and approval. The Contractor shall confer with the City periodically, and prepare and present information and materials (e.g. detailed outline of completed Work) requested by the City to determine the adequacy of the Work or Contractor's progress.

#### **4. COMPENSATION / PAYMENT.**

Total compensation for Contractor's services under this Contract shall be a maximum amount not to exceed **ONE HUNDRED FOUR THOUSAND SEVEN AND NO/100 DOLLARS (\$104,007.00)**, not including applicable taxes, unless modified by a written amendment to this Contract. This is the maximum amount to be paid under this Contract for the work described in Section 3 above, and shall not be exceeded without the prior written authorization of the City in the form of an executed amendment to this Contract.

The Contractor shall submit its applications for payment to Riverside Park Water Reclamation Facility, Administration Office, 4401 North Aubrey L. White Parkway, Spokane, Washington 99205. All invoices should include the Department Contract No. "OPR XXXX-XXXX" and an approved L & I Intent to Pay Prevailing Wage number. The final invoice should include an approved Affidavit of Wages Paid number. Payment will not be made without this documentation included on the invoice. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Contractor's application except as provided in RCW 39.76. Five percent (5%) of the Contract price may be retained by the City, in accord with RCW 60.28 for a minimum of forty five (45) days after final acceptance, as a trust fund for the protection and payment of: the claims of any person arising under the Contract; and the State with respect to taxes imposed pursuant to Titles 50, 51 and 82 RCW which may be due from the Contractor. If the City objects to all or any portion of the invoice, it shall notify the Company and reserves the right to only pay that portion of the invoice not in dispute. In that event, the parties shall immediately make every effort to settle the disputed amount.

#### **5. CONTRACT DOCUMENTS.**

The contract documents are this Contract, the Contractor's completed bid proposal form, contract provisions, contract plans, standard specifications, standard plans, addenda, various certifications and affidavits, supplemental agreements, change orders, and subsurface boring logs (if any). Federal and state requirements and the terms of this Contract, respectively, supersede other inconsistent provisions. These contract documents are on file in the Riverside Park Water Reclamation Facility, and are incorporated into this Contract by reference, as if they were set forth at length.

**6. STATEMENT OF INTENT TO PAY PREVAILING WAGES TO BE POSTED.** The Contractor and each subcontractor required to pay the prevailing rate of wages shall post in a location readily visible at the job site: (1) a copy of a "Statement of Intent to Pay Prevailing Wages" approved by the industrial statistician of the Washington State Department of Labor and Industries (L & I); and (2) the address and telephone number of the industrial statistician of the Department of Labor and Industries where a complaint or inquiry concerning prevailing wages may be made.

#### **7. STATE PREVAILING WAGES.**

The Contractor and all subcontractors will submit a "Statement of Intent to Pay Prevailing Wages" certified by the industrial statistician of the Department of Labor and Industries, prior to any payments. The "Statement of Intent to Pay Prevailing Wages" shall include: (1) the Contractor's registration number; and (2) the prevailing wages under RCW 39.12.020 and the number of workers in each classification. Each voucher claim submitted by the Contractor for payment on a project estimate shall state that the prevailing wages have been paid in accordance with the "Statement(s) of Intent to Pay Prevailing Wages" on file with the City. Prior to the payment of funds

held under RCW 60.28, the Contractor and subcontractors must submit an "Affidavit of Wages Paid" certified by the industrial statistician.

#### **8. TAXES, FEES AND LICENSES.**

- A. Contractor shall pay and maintain in current status, all necessary licenses, fees, assessments, permit charges, etc. necessary to conduct the work included under this Contract. It is the Contractor's sole responsibility to monitor and determine changes or the enactment of any subsequent requirements for said fees, assessments, or changes and to immediately comply.
- B. The cost of any permits, licenses, fees, etc. arising as a result of the projects included in this Contract shall be included in the project budgets.

#### **9. CITY OF SPOKANE BUSINESS LICENSE.**

Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Contractor shall be responsible for contacting the State of Washington Business License Services at <http://bls.dor.wa.gov> or 1-800-451-7985 to obtain a business registration. If the Contractor does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

#### **10. SOCIAL EQUITY REQUIREMENTS / NON-DISCRIMINATION.**

No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Contractor agrees to comply with, and to require that all subcontractors comply with, federal, state and local nondiscrimination laws, including but not limited to: the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Age Discrimination in Employment Act, and the American's With Disabilities Act, to the extent those laws are applicable.

#### **11. DEBARMENT AND SUSPENSION.**

The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

#### **12. INDEMNIFICATION.**

The Contractor shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Contractor's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Contractor to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Contractor's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Contractor, its agents or employees. The Contractor specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Contractor's own employees against the City and, solely for the purpose of this indemnification and defense, the Contractor specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Contractor recognizes that this waiver was specifically entered into pursuant to the provisions of RCW

4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

### **13. INSURANCE.**

During the period of the Contract, the Contractor shall maintain in force at its own expense, each insurance noted below with companies or through sources approved by the State Insurance Commissioner pursuant to RCW 48:

A. **Worker's Compensation Insurance** in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000;

B. **General Liability Insurance** on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this Contract. It shall provide that the City, its officers and employees are additional insureds but only with respect to the Contractor's services to be provided under this Contract;

- i. Acceptable **supplementary Umbrella insurance** coverage combined with Company's General Liability insurance policy must be a minimum of \$1,500,000, in order to meet the insurance coverage limits required in this Contract; and

C. **Automobile Liability Insurance** with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles; and

C. **Property Insurance** if materials and supplies are furnished by the Contractor. The amount of the insurance coverage shall be the value of the materials and supplies of the completed value of improvement. Hazard or XCU (explosion, collapse, underground) insurance should be provided if any hazard exists.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without thirty (30) days written notice from the Contractor or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Contractor shall furnish acceptable Certificates of Insurance (COI) to the City at the time it returns this signed Agreement. The certificate shall specify the City of Spokane as "Additional Insured" specifically for Contractor's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the thirty (30) day cancellation clause, and the deduction or retention level. The Contractor shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

### **14. SUBCONTRACTOR RESPONSIBILITY.**

A. The Contractor must verify responsibility criteria for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors must verify responsibility criteria for each of its subcontractors. Verification shall include that each subcontractor, at the time of subcontract execution, meets the responsibility criteria listed in RCW 39.04.350. The responsibility criteria are listed in the request for bids document. The Contractor shall include the language of this section in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. Upon request of the City, the Contractor shall promptly provide documentation to the City demonstrating that the

subcontractor meets the subcontractor responsibility criteria below. The requirements of this section apply to all subcontractors regardless of tier.

- B. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:
1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;
  2. Have a current Washington Unified Business Identifier (UBI) number;
  3. If applicable, have:
    - a. Have Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW;
    - b. A Washington Employment Security Department number, as required in Title 50 RCW;
    - c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
    - d. An electrical contractor license, if required by Chapter 19.28 RCW;
    - e. An elevator contractor license, if required by Chapter 70.87 RCW.
  4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).

#### **15. INDEPENDENT CONTRACTOR.**

The Contractor is an independent Contractor. This Contract does not intend the Contractor to act as a City employee. The City has neither direct nor immediate control over the Contractor nor the right to control the manner or means by which the Contractor works. Neither the Contractor nor any Contractor employee shall be an employee of the City. This Contract prohibits the Contractor to act as an agent or legal representative of the City. The Contractor is not granted express or implied rights or authority to assume or create any obligation or responsibility for or in the name of the City, or to bind the City. The City is not liable for or obligated to pay sick leave, vacation pay, or any other benefit of employment, nor to pay social security or other tax that may arise from employment. The Contractor shall pay all income and other taxes as due.

#### **16. ASSIGNMENT AND SUBCONTRACTING.**

The Contractor shall not assign or subcontract its obligations under this Contract without the City's written consent, which may be granted or withheld in the City's sole discretion. Any subcontract made by the Contractor shall incorporate by reference this Contract, except as otherwise provided. The Contractor shall ensure that all subcontractors comply with the obligations and requirements of the subcontract. The City's consent to any assignment or subcontract does not release the Contractor from liability or any obligation within this Contract, whether before or after City consent, assignment or subcontract.

#### **17. TERMINATION.**



Either party may terminate this Contract, with or without cause, by ten (10) days written notice to the other party. In the event of such termination, the City shall pay the Contractor for all work previously authorized and performed prior to the termination date.

#### **18. STANDARD OF PERFORMANCE.**

The standard of performance applicable to Contractor's services will be the degree of skill and diligence normally employed by professional contractors in the region performing the same or similar Contracting services at the time the work under this Contract are performed.

#### **19. ANTI KICK-BACK.**

No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Contract.

#### **20. CONSTRUAL.**

The Contractor acknowledges receipt of a copy of the Contract documents and agrees to comply with them. The silence or omission in the Contract documents concerning any detail required for the proper execution and completion of the work means that only the best general practice is to prevail and that only material and workmanship of the best quality are to be used. This Contract shall be construed neither in favor of nor against either party.

#### **21. CONTRACTOR'S ACKNOWLEDGEMENT AND WARRANTY.**

The Contractor acknowledges that it has visited the site of the work, has examined it, and is qualified to perform the work required by this Contract.

The Contractor guarantees and warranties all work, labor and materials under this Contract shall be in accord with the Contract documents. If any unsatisfactory condition or defect develops within that time, the Contractor will immediately place the work in a condition satisfactory to the City and repair all damage caused by the condition or defect. The Contractor will repair or restore to the City's satisfaction, in accordance with the contract documents and at its expense, all property damaged by his performance under this Contract. This warranty is in addition to any manufacturers' or other warranty in the Contract documents.

#### **22. MISCELLANEOUS PROVISIONS.**

- A. **Amendments/Modifications:** The City may modify this Contract and order changes in the work whenever necessary or advisable. The Contractor will accept modifications when ordered in writing by the City, and the Contract time and compensation will be adjusted accordingly.
- B. The Contractor, at no expense to the City, shall comply with all laws of the United States and Washington, the Charter and ordinances of the City of Spokane; and rules, regulations, orders and directives of their administrative agencies and officers.
- C. This Contract shall be construed and interpreted under the laws of Washington. The venue of any action brought shall be in a court of competent jurisdiction, located in Spokane County, Washington.
- D. **Captions:** The titles of sections or subsections are for convenience only and do not define or limit the contents.
- E. **Severability:** If any term or provision is determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Contract shall not be affected, and each term and provision shall be valid and enforceable to the fullest extent permitted by law.

## EXHIBIT A

## ATTACHMENT B

### CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
  - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

#### Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
  2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded, as used in this exhibit, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. The undersigned may contact the City for assistance in obtaining a copy of these regulations.
  5. I understand that a false statement of this certification may be grounds for termination of the contract.

<hr/> Name of Subrecipient / Contractor / Consultant (Type or Print)	<hr/> Program Title (Type or Print)
<hr/> Name of Certifying Official (Type or Print)	<hr/> Signature
<hr/> Title of Certifying Official (Type or Print)	<hr/> Date (Type or Print)



July 1, 2019

Mr. John Jones  
City of Spokane  
4401 N Aubrey L White Pkwy  
Spokane, WA 99205

**Re: Proposal for Digester Sludge Removal - Revised  
Municipal Wastewater Treatment Plant  
Spokane, Washington**

Dear Mr. Jones:

NRC Environmental Services, Inc. (NRC) is pleased to present the following Revised proposal to the City of Spokane. This proposal is based on the information that was provided on our site visit on April 11, 2019.

## **SCOPE OF WORK**

NRC proposes to provide all necessary labor, equipment and materials to perform the following tasks:

- Provide a site-specific Health and Safety Plan;
- Mobilize an Industrial Vacuum Truck to the site with necessary personnel and support materials to remove an estimated 172,000 gallons of sludge material from digester structure;
- Conduct confined space operations, as necessary, following all NRC standard procedures and safety protocols;
- Off-load recovered material (sludge) from vacuum truck on site and in designated location; and
- Demobilize all personnel, equipment and remaining materials from the project site at the conclusion of the work.

## **ASSUMPTIONS**

NRC assumes that the following conditions will prevail during the performance of the work:

- Adequate access and workspace exists in all work locations for project equipment;
- NRC will have access to all required work locations with a minimum of standby due to other facility operations;
- The weather conditions will not be such as to prevent the efficient performance of the work;
- Water will be available on-site with adequate flow and pressure to aid the removal of the sludge from the digester;
- NRC will be able to discharge sludge from the vacuum truck back into facility system at a rate of up to 6,000 gallons per day; and
- All disposal of wastes recovered from the digester will be on-site.

## **SCHEDULE**

Based on the information provided, NRC estimates that this project can be completed in 32-37 days on-site. The range in estimated work days is a result of not knowing exactly how much water will need to be utilized and added to the sludge during the removal process. Since the daily volume of waste that can be discharged into on-site systems is limited, the volume of water added to the process will determine how much actual sludge can be removed daily. Therefore, it is very difficult to estimate a completion date for the work. NRC will bill only for the work actually required to complete the project.

## **ESTIMATED BUDGET**

The following cost estimate is based on the Scope of Work described above. NRC proposes the following:

Daily Crew Rate	\$2,811.00 per day
-----------------	--------------------

<b>Estimated Project Total</b>	<b>37 days @ \$2,811.00</b>	<b>\$104,007.00</b>
--------------------------------	-----------------------------	---------------------

**Note:** The pricing shown above does not include any sales or use taxes, if applicable.



The cost estimates in this proposal are based on representative hourly rates for various personnel classifications and anticipated project expenses. Our invoice(s) will reflect actual charges based on the appropriate schedules and may differ from the cost estimate in this proposal.

Should you authorize this work, NRC will invoice customer directly on a time-and-materials basis in accordance with this cost estimate. Should unforeseen circumstances materialize and require further work, NRC will contact you prior to further efforts. Any and all changes to the Scope of Work and Cost Estimate outlined above will be documented in writing prior to commencement of additional work. Any changes to our agreement must be in writing and mutually agreed upon.

NRC Environmental Services, Inc., appreciates the opportunity to provide this revised proposal to the City of Spokane. Should you have any questions or if we can provide further information, please contact me at (509) 993-1286.

Sincerely,

**NRC Environmental Services, Inc.**

Jeff Bentz  
Operations Supervisor – Spokane Division

- F. **Waiver:** No covenant, term or condition or the breach shall be deemed waived, except by written consent of the party against whom the waiver is claimed, and any waiver of the breach of any covenant, term or condition shall not be deemed a waiver of any preceding or succeeding breach of the same or any other covenant, term or condition. Neither the acceptance by the City of any performance by the Contractor after the time the same shall have become due nor payment to the Contractor for any portion of the Work shall constitute a waiver by the City of the breach or default of any covenant, term or condition unless otherwise expressly agreed to by the City in writing.
- G. **Entire Agreement:** This document along with any exhibits and all attachments, and subsequently issued addenda, comprises the entire agreement between the City and the Contractor. If conflict occurs between Contract documents and applicable laws, codes, ordinances or regulations, the most stringent or legally binding requirement shall govern and be considered a part of this Contract to afford the City the maximum benefits.
- H. **No personal liability:** No officer, agent or authorized employee of the City shall be personally responsible for any liability arising under this Contract, whether expressed or implied, nor for any statement or representation made or in any connection with this Contract.
- I. Under Washington State Law (reference RCW Chapter 42.56, the *Public Records Act* [PRA]) all materials received or created by the City of Spokane are **public records** and are available to the public for viewing via the City Clerk's Records (online) or a valid Public Records Request (PRR).

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract by having legally-binding representatives affix their signatures below.

**NRC ENVIRONMENTAL SERVICE, INC.**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature Date

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Contract:**

Exhibit A – Contractor's Revised Proposal dated July 1, 2019

Exhibit B – Certification Regarding Debarment

U2019-148

**Agenda Sheet for City Council Meeting of:**

07/29/2019

<u>Date Rec'd</u>	7/16/2019
<u>Clerk's File #</u>	OPR 2019-0552
<u>Renews #</u>	

<u>Submitting Dept</u>	ENGINEERING SERVICES	<u>Cross Ref #</u>	
<u>Contact Name/Phone</u>	DAN BULLER 625-6391	<u>Project #</u>	2016059
<u>Contact E-Mail</u>	DBULLER@SPOKANECITY.ORG	<u>Bid #</u>	
<u>Agenda Item Type</u>	Contract Item	<u>Requisition #</u>	CR 20713
<u>Agenda Item Name</u>	0370 – LOW BID AWARD – HALME CONSTRUCTION, INC.		

Agenda Wording

Low Bid of Halme Construction, Inc. (Spokane, WA) for South Gorge Trail Phase 1 - \$1,536,673.90 plus tax. An administrative reserve of \$153,667.40 plus tax, which is 10% of the contract, will be set aside. (Peaceful Valley Neighborhood Council)

Summary (Background)

On July 15, 2019 bids were opened for the above project. The low bid was from Halme Construction, Inc. in the amount of \$1,536,673.90, which is \$340,621.10 or 18.28% under the Engineer's Estimate; six other bids were received as follows: Red Diamond Construction, Inc. - \$1,561,214.05; L&L Cargile, Inc. - \$1,567,863.50; NNAC, Inc. - \$1,633,520.00; DW Excavating, Inc. - \$1,741,936.50; LaRiviere, Inc. - \$1,998,873.00

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? YES	
Expense \$ 198,247.34	# 4250 42300 94340 56501 86017	
Expense \$ 588,885.14	# 3200 95136 95300 56501 21996	
Expense \$ 174,838.76	# 4250 43354 94310 56501 86017	
Expense \$ 609,039.00	# 3200 95136 95300 56501 99999	
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	TWOHIG, KYLE	<u>Study Session</u>
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Other</u> PSCH 07/08/2019
<u>Finance</u>	ORLOB, KIMBERLY	<u>Distribution List</u>
<u>Legal</u>	ODLE, MARI	eraea@spokanecity.org
<u>For the Mayor</u>	ORMSBY, MICHAEL	publicworksaccounting@spokanecity.org
<u>Additional Approvals</u>		kgoodman@spokanecity.org
<u>Purchasing</u>	WAHL, CONNIE	htrautman@spokanecity.org
		aduffey@spokanecity.org





Continuation of Wording, Summary, Budget, and Distribution

Agenda Wording

Summary (Background)

Fiscal Impact

Expense     \$ 2,075.41

Expense     \$ 130,753.29

Budget Account

# 3200 95136 95300 56501 99999

# 4250 43387 94350 56501 86017

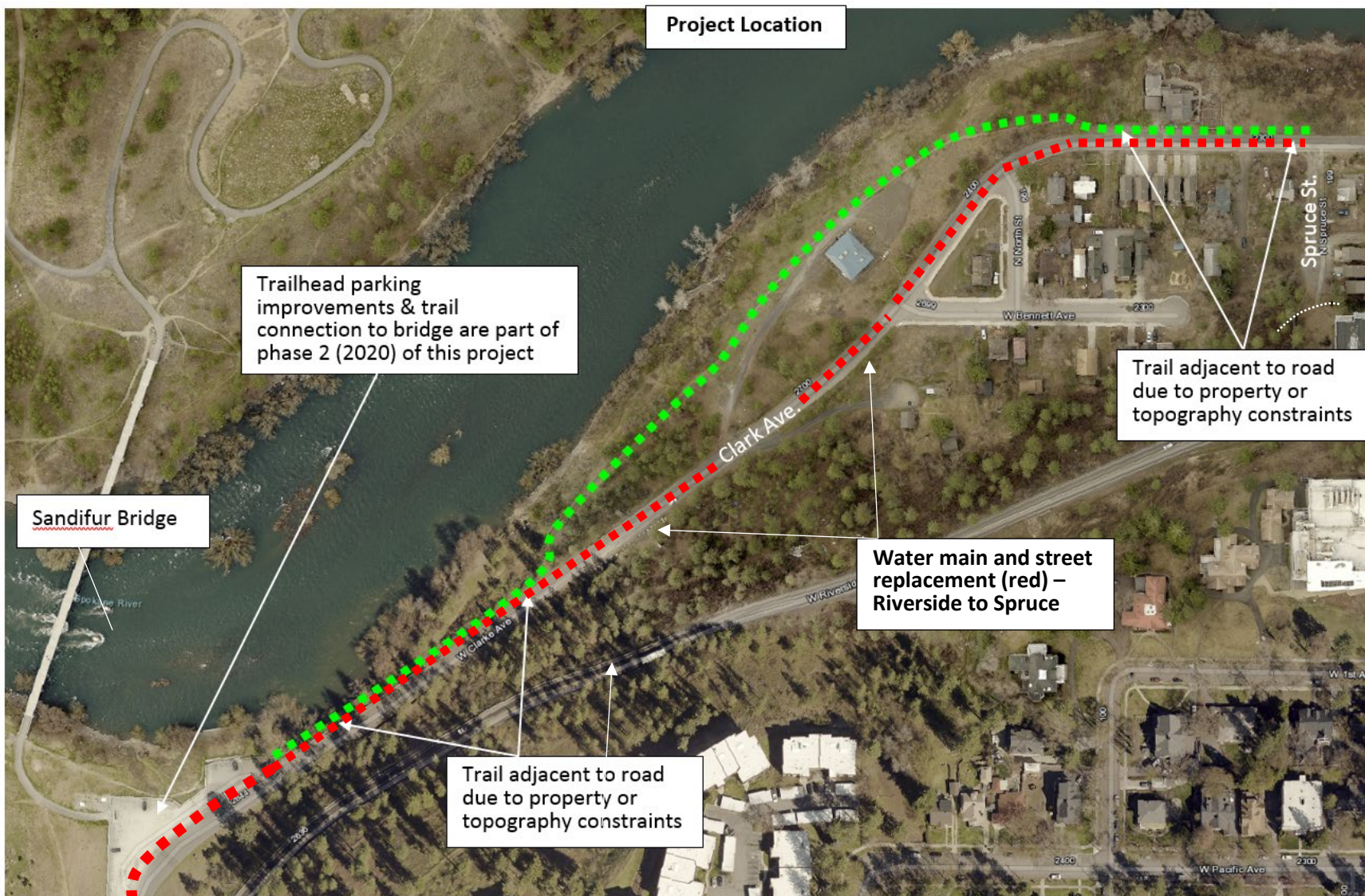
Distribution List


## Briefing Paper Public Safety

<b>Division &amp; Department:</b>	Engineering Services; Public Works
<b>Subject:</b>	South Gorge Trail Phase 1
<b>Date:</b>	July 8, 2019
<b>Contact (email &amp; phone):</b>	Dan Buller ( <a href="mailto:dbuller@spokanecity.org">dbuller@spokanecity.org</a> , 625-6391)
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Scott Simmons
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approval of construction contracts (once bids are opened and recommendation to award submitted to council for approval)
<b>Background/History:</b> <ul style="list-style-type: none"> <li>This project fills another gap in the South Gorge Trail and Centennial Trail loop as shown in the attached exhibits.</li> <li>It also replaces an old water line and repaves Clarke Avenue along the entire project alignment.</li> </ul>	
<b>Executive Summary:</b> <ul style="list-style-type: none"> <li>This project is the first phase in a two phase project as shown on the attached exhibits.</li> <li>The proposed trail is mostly separated from the road. Where required by right-of-way or topography constraints, the proposed trail is separated from the road by a curb.</li> <li>This project also includes water main replacement and full depth curb to curb pavement replacement over the full length of the project.</li> <li>Construction will occur this summer but may span into next spring.</li> <li>Approximately half the project cost is paid with arterial street funds, approximately a quarter with state grant funds and the remainder utility funds.</li> <li>Clarke Avenue will be closed to through traffic during the day and general open to through traffic evenings and nights. Local access will be provided from both directions</li> <li>Water and road work in front of the Sandifur bridge trailhead will be expedited to reopen access to the trailhead.</li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	







**City Of Spokane**  
**Engineering Services Department**  
**\*\*\* Bid Tabulation \*\*\***

**Project Number:** 2016059

**Project Description** South Gorge Trail - Phase 1

**Original Date** 6/10/2019 10:33:46 AM

**Funding Source**

**Update Date** 7/16/2019 8:18:52 AM

**Preparer** Rich Proszek

**Addendum**

<b>Project Number:</b> 2016059			<b>Engineer's Estimate</b>		Halme Construction Inc		Red Diamond Construction Inc		L & L Cargile Inc	
<b>Item No</b>	<b>Bid Item Description</b>	<b>Est. Qty</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>

**Schedule Description**

**Tax Classification**

**Schedule 01**

Street Improvements

Sales tax shall be included in unit prices

101	REIMBURSEMENT FOR THIRD PARTY DAMAGE	1 EST	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
102	SPCC PLAN	1 LS	*****	1,200.00	*****	500.00	*****	600.00	*****	200.00
103	ARCHAEOLOGICAL AND HISTORICAL SALVAGE	30000 EST	1.00	30,000.00	1.00	30,000.00	1.00	30,000.00	1.00	30,000.00
104	POTHOLING	14 EA	500.00	7,000.00	446.23	6,247.22	250.00	3,500.00	150.00	2,100.00
105	PUBLIC LIAISON REPRESENTATIVE	1 LS	*****	20,000.00	*****	500.00	*****	1,500.00	*****	1,500.00
106	REFERENCE AND REESTABLISH SURVEY MONUMENT	6 EA	700.00	4,200.00	434.43	2,606.58	550.00	3,300.00	550.00	3,300.00
107	CLASSIFICATION AND PROTECTION OF SURVEY MONUMENTS	1 LS	*****	3,000.00	*****	2,896.16	*****	3,000.00	*****	4,000.00
108	MOBILIZATION	1 LS	*****	139,000.00	*****	139,000.00	*****	280,000.00	*****	138,052.00
109	PROJECT TEMPORARY TRAFFIC CONTROL	1 LS	*****	25,000.00	*****	19,836.74	*****	22,000.00	*****	40,622.00
110	SPECIAL SIGNS	125 SF	20.00	2,500.00	11.59	1,448.75	10.00	1,250.00	10.00	1,250.00
111	PORTABLE CHANGEABLE MESSAGE SIGN	400 HR	7.00	2,800.00	4.34	1,736.00	9.00	3,600.00	3.75	1,500.00
112	TYPE III BARRICADE	7 EA	50.00	350.00	57.93	405.51	40.00	280.00	50.00	350.00
113	CLEARING AND GRUBBING	1 LS	*****	25,000.00	*****	14,447.73	*****	3,000.00	*****	6,000.00
114	AIR OR HYDRO EVACUATION	6 EA	700.00	4,200.00	781.96	4,691.76	700.00	4,200.00	450.00	2,700.00

<i>Project Number:</i> <b>2016059</b>			<i>Engineer's Estimate</i>		Halme Construction Inc		Red Diamond Construction Inc		L & L Cargile Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Street Improvements					Sales tax shall be included in unit prices					
115	TREE PROTECTION ZONE	42 EA	350.00	14,700.00	157.12	6,599.04	225.00	9,450.00	180.00	7,560.00
116	REMOVE TREE, CLASS I	34 EA	400.00	13,600.00	208.52	7,089.68	300.00	10,200.00	180.00	6,120.00
117	REMOVE TREE, CLASS II	2 EA	1,100.00	2,200.00	1,112.13	2,224.26	1,000.00	2,000.00	900.00	1,800.00
118	TREE PRUNING	66 EA	450.00	29,700.00	208.52	13,762.32	225.00	14,850.00	165.00	10,890.00
119	REMOVAL OF STRUCTURE AND OBSTRUCTION	1 LS	*****	5,000.00	*****	5,239.78	*****	2,500.00	*****	4,500.00
120	REMOVE EXISTING CURB	1325 LF	12.00	15,900.00	2.80	3,710.00	5.00	6,625.00	10.00	13,250.00
121	REMOVE EXISTING CURB AND GUTTER	120 LF	14.00	1,680.00	6.35	762.00	8.00	960.00	10.00	1,200.00
122	REMOVE CEMENT CONCRETE SIDEWALK AND DRIVEWAY	175 SY	16.00	2,800.00	5.00	875.00	8.00	1,400.00	10.00	1,750.00
123	REMOVE MANHOLE, CATCH BASIN OR DRYWELL	1 EA	600.00	600.00	277.19	277.19	500.00	500.00	540.00	540.00
124	REMOVE CURB/GRATE INLET	1 EA	375.00	375.00	277.19	277.19	200.00	200.00	290.00	290.00
125	REMOVE EXISTING < 12 IN. DIAMETER PIPE	60 LF	10.00	600.00	6.72	403.20	4.00	240.00	5.00	300.00
126	SAWCUTTING CURB	6 EA	42.00	252.00	23.17	139.02	45.00	270.00	25.00	150.00
127	SAWCUTTING RIGID PAVEMENT	210 LFI	1.10	231.00	1.05	220.50	3.00	630.00	1.00	210.00
128	SAWCUTTING FLEXIBLE PAVEMENT	2520 LFI	0.90	2,268.00	0.31	781.20	0.60	1,512.00	0.40	1,008.00
129	REMOVE GUARDRAIL	270 LF	10.00	2,700.00	11.59	3,129.30	7.00	1,890.00	10.00	2,700.00
130	ABANDON EXISTING MANHOLE, CATCH BASIN OR DRYWELL	5 EA	550.00	2,750.00	260.48	1,302.40	350.00	1,750.00	275.00	1,375.00
131	ROADWAY EXCAVATION INCL. HAUL	2610 CY	25.00	65,250.00	19.86	51,834.60	16.00	41,760.00	21.00	54,810.00
132	ROADWAY EXCAVATION INCL. HAUL - AREA (TRAIL)	100 CY	38.00	3,800.00	3.77	377.00	16.00	1,600.00	16.00	1,600.00
133	TRAIL EMBANKMENT	850 CY	12.00	10,200.00	7.53	6,400.50	8.00	6,800.00	4.50	3,825.00

<i>Project Number:</i> <b>2016059</b>			<i>Engineer's Estimate</i>		Halme Construction Inc		Red Diamond Construction Inc		L & L Cargile Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Street Improvements					Sales tax shall be included in unit prices					
134	REMOVE UNSUITABLE FOUNDATION MATERIAL	60 CY	25.00	1,500.00	15.34	920.40	0.01	0.60	10.00	600.00
135	REPLACE UNSUITABLE FOUNDATION MATERIAL	60 CY	32.00	1,920.00	11.34	680.40	0.01	0.60	15.00	900.00
136	COMMON BORROW INCL. HAUL	50 CY	25.00	1,250.00	11.34	567.00	29.00	1,450.00	25.00	1,250.00
137	SITE SHAPING & GRADING	1 LS	*****	7,500.00	*****	23,169.30	*****	2,800.00	*****	4,000.00
138	PREPARATION OF UNTREATED ROADWAY	9750 SY	3.00	29,250.00	1.16	11,310.00	2.00	19,500.00	2.00	19,500.00
139	CONSTRUCTION GEOSYNTHETIC FOR SOIL STABILIZATION	120 SY	2.50	300.00	3.70	444.00	4.00	480.00	2.00	240.00
140	CRUSHED SURFACING TOP COURSE	820 CY	52.00	42,640.00	46.53	38,154.60	40.00	32,800.00	53.00	43,460.00
141	CRUSHED SURFACING BASE COURSE	690 CY	45.00	31,050.00	42.72	29,476.80	40.00	27,600.00	46.00	31,740.00
142	CSTC FOR SIDEWALK AND DRIVEWAYS	25 CY	110.00	2,750.00	50.77	1,269.25	100.00	2,500.00	90.00	2,250.00
143	DUST PALLIATIVE	20000 FA	1.00	20,000.00	1.00	20,000.00	1.00	20,000.00	1.00	20,000.00
144	HMA CL. 1/2 IN. PG 64-26, 5 INCH THICK	7155 SY	25.00	178,875.00	27.17	194,401.35	24.00	171,720.00	26.00	186,030.00
145	HMA CL. 3/8 IN. PG 64-26, 2 INCH THICK	2310 SY	11.00	25,410.00	12.16	28,089.60	11.00	25,410.00	14.30	33,033.00
146	HMA FOR HEADERS CL. 1/2 IN. PG 64-28, 3 INCH THICK	285 SY	16.00	4,560.00	25.37	7,230.45	22.50	6,412.50	23.00	6,555.00
147	SOIL RESIDUAL HERBICIDE	9750 SY	0.60	5,850.00	0.27	2,632.50	0.26	2,535.00	0.25	2,437.50
148	JOB MIX COMPLIANCE PRICE ADJUSTMENT	1 EST	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00
149	COMPACTION PRICE ADJUSTMENT	4000 EST	1.00	4,000.00	1.00	4,000.00	1.00	4,000.00	1.00	4,000.00
150	CEMENT CONCRETE CURB WALL	375 LF	70.00	26,250.00	93.84	35,190.00	50.00	18,750.00	83.20	31,200.00
151	DRIVING ST. PILE	40 EA	600.00	24,000.00	949.37	37,974.80	0.01	0.40	1,000.00	40,000.00
152	FURNISHING ST. PILING, 4 INCH DIAM.	340 LF	50.00	17,000.00	57.93	19,696.20	0.01	3.40	20.00	6,800.00



<i>Project Number:</i> <b>2016059</b>		<i>Engineer's Estimate</i>			Halme Construction Inc		Red Diamond Construction Inc		L & L Cargile Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Street Improvements					Sales tax shall be included in unit prices					
153	FURNISHING STEEL PILE TIP OR SHOE, 4 INCH DIAM	40 EA	50.00	2,000.00	57.93	2,317.20	0.01	0.40	125.00	5,000.00
154	WSDOT LOW PROFILE BARRIER CURB	280 LF	160.00	44,800.00	144.82	40,549.60	247.00	69,160.00	137.00	38,360.00
155	RETAINING WALL SUPPORT BEAM	370 LF	150.00	55,500.00	94.40	34,928.00	70.00	25,900.00	75.00	27,750.00
156	GRAVEL BORROW FOR STRUCTURAL EARTH WALL INCL. HAUL	350 CY	65.00	22,750.00	45.61	15,963.50	30.00	10,500.00	70.00	24,500.00
157	SEGMENTAL CONCRETE RETAINING WALL	1480 SF	45.00	66,600.00	19.98	29,570.40	36.00	53,280.00	35.60	52,688.00
158	UNDERDRAIN PIPE 4 IN. DIAM.	280 LF	22.00	6,160.00	6.16	1,724.80	15.00	4,200.00	12.00	3,360.00
159	GRAVEL BACKFILL FOR DRAIN	15 CY	65.00	975.00	79.23	1,188.45	85.00	1,275.00	60.00	900.00
160	PIPE GUARD - 8 INCH	4 EA	350.00	1,400.00	163.60	654.40	150.00	600.00	158.00	632.00
161	GRATE INLET TYPE 3	4 EA	1,700.00	6,800.00	1,618.95	6,475.80	2,600.00	10,400.00	2,200.00	8,800.00
162	DRYWELL TYPE 1	4 EA	3,700.00	14,800.00	2,905.43	11,621.72	3,800.00	15,200.00	3,550.00	14,200.00
163	DRYWELL TYPE 1 SPECIAL	2 EA	3,900.00	7,800.00	2,951.76	5,903.52	4,000.00	8,000.00	4,000.00	8,000.00
164	DRYWELL TYPE 2	1 EA	4,200.00	4,200.00	4,183.99	4,183.99	4,500.00	4,500.00	4,848.00	4,848.00
165	MANHOLE TYPE - MODIFIED SHALLOW	3 EA	2,000.00	6,000.00	2,977.63	8,932.89	2,800.00	8,400.00	1,570.00	4,710.00
166	CATCH BASIN TYPE 1	2 EA	2,500.00	5,000.00	2,207.71	4,415.42	2,800.00	5,600.00	2,565.00	5,130.00
167	CATCH BASIN TYPE 2	1 EA	2,900.00	2,900.00	2,405.53	2,405.53	3,000.00	3,000.00	2,624.00	2,624.00
168	CATCH BASIN TYPE 3	2 EA	2,700.00	5,400.00	2,411.13	4,822.26	3,000.00	6,000.00	2,700.00	5,400.00
169	RETROFIT SURFACE INLET CATCH BASIN WITH FRAME & BI-DIRECTIONAL VANED GRATE	1 EA	700.00	700.00	960.25	960.25	1,000.00	1,000.00	1,069.00	1,069.00
170	REPLACE SURFACE INLET CATCH BASIN FRAME AND GRATE WITH MANHOLE FRAME AND COVER (LOCKABLE)	1 EA	700.00	700.00	971.83	971.83	900.00	900.00	1,082.00	1,082.00



<i>Project Number:</i> <b>2016059</b>			<i>Engineer's Estimate</i>		Halme Construction Inc		Red Diamond Construction Inc		L & L Cargile Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Street Improvements					Sales tax shall be included in unit prices					
171	MANHOLE OR DRYWELL FRAME AND COVER (STANDARD)	6 EA	675.00	4,050.00	566.65	3,399.90	900.00	5,400.00	925.00	5,550.00
172	MANHOLE OR DRYWELL FRAME AND COVER (LOCKABLE)	6 EA	675.00	4,050.00	612.99	3,677.94	900.00	5,400.00	975.00	5,850.00
173	MANHOLE RING AND COVER RETROFIT - 30 INCH	1 LS	*****	1,200.00	*****	1,974.99	*****	1,000.00	*****	1,283.00
174	CLEANING EXISTING DRAINAGE STRUCTURE	2 EA	400.00	800.00	97.71	195.42	350.00	700.00	220.00	440.00
175	REMOVE UNSUITABLE PIPE FOUNDATION MATERIAL	5 CY	30.00	150.00	15.34	76.70	0.01	0.05	10.00	50.00
176	REPLACE UNSUITABLE PIPE FOUNDATION MATERIAL	5 CY	38.00	190.00	11.34	56.70	0.01	0.05	15.00	75.00
177	IMPORTED BACKFILL	5 CY	38.00	190.00	11.34	56.70	0.01	0.05	25.00	125.00
178	TRENCH SAFETY SYSTEM	1 LS	*****	4,000.00	*****	5,000.00	*****	600.00	*****	5,000.00
179	CATCH BASIN DUCTILE IRON SEWER PIPE 8 IN. DIAM.	550 LF	55.00	30,250.00	38.88	21,384.00	45.00	24,750.00	54.40	29,920.00
180	CONNECT 8 IN. DIAMETER PIPE TO EXISTING CATCH BASIN, DRYWELL, OR MANHOLE	1 EA	800.00	800.00	296.67	296.67	350.00	350.00	458.00	458.00
181	CONNECT 8 IN. DIAM. SEWER PIPE TO EXISTING SEWER PIPE	1 EA	700.00	700.00	1,060.22	1,060.22	600.00	600.00	606.00	606.00
182	TEMPORARY ADJACENT UTILITY SUPPORT	1 LS	*****	5,000.00	*****	5,741.55	*****	2,800.00	*****	1,250.00
183	CLEANING EXISTING SANITARY SEWER	12 EA	550.00	6,600.00	347.54	4,170.48	300.00	3,600.00	340.00	4,080.00
184	TRENCH EXCAVATION FOR WATER SERVICE TAP	15 LF	45.00	675.00	35.71	535.65	50.00	750.00	31.00	465.00
185	ESC LEAD	1 LS	*****	2,300.00	*****	25.00	*****	700.00	*****	50.00
186	JUTE NETTING	850 SY	1.10	935.00	1.41	1,198.50	4.00	3,400.00	2.00	1,700.00
187	INLET PROTECTION	4 EA	110.00	440.00	60.44	241.76	120.00	480.00	100.00	400.00
188	STREET CLEANING	40 HR	170.00	6,800.00	217.03	8,681.20	5.00	200.00	160.00	6,400.00

<i>Project Number:</i> <b>2016059</b>			<i>Engineer's Estimate</i>		Halme Construction Inc		Red Diamond Construction Inc		L & L Cargile Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Street Improvements					Sales tax shall be included in unit prices					
189	SILT FENCE	1200 LF	12.00	14,400.00	3.66	4,392.00	5.00	6,000.00	5.00	6,000.00
190	TOPSOIL TYPE A, 2 INCH THICK	500 SY	12.00	6,000.00	4.05	2,025.00	6.00	3,000.00	3.80	1,900.00
191	STRUCTURAL PLANTING SOIL FOR TYPE 1 DW	50 CY	80.00	4,000.00	40.55	2,027.50	50.00	2,500.00	25.00	1,250.00
192	WEED SPRAYING AND CONTROL	2 EA	1,300.00	2,600.00	579.23	1,158.46	500.00	1,000.00	400.00	800.00
193	HYDROSEEDING	6380 SY	6.50	41,470.00	0.93	5,933.40	1.00	6,380.00	0.80	5,104.00
194	TOPSOIL FOR BIO-FILTRATION SWALES, TYPE A, 12 INCH THICK	40 SY	19.00	760.00	17.81	712.40	34.00	1,360.00	25.00	1,000.00
195	CONSTRUCT BIO-INFILTRATION SWALE	325 SY	12.00	3,900.00	11.59	3,766.75	10.00	3,250.00	6.00	1,950.00
196	CONSTRUCT ROADSIDE FILTER STRIP	150 SY	12.00	1,800.00	17.57	2,635.50	30.00	4,500.00	6.00	900.00
197	CONSTRUCT ROADSIDE DITCH & SHOULDER	475 SY	12.00	5,700.00	11.59	5,505.25	20.00	9,500.00	6.00	2,850.00
198	SWALE DRAIN PAD	4 SY	110.00	440.00	351.70	1,406.80	130.00	520.00	320.00	1,280.00
199	CURB DROP INLET	12 EA	210.00	2,520.00	173.77	2,085.24	130.00	1,560.00	162.00	1,944.00
200	PIPE OUTFALL PAD	1 EA	1,500.00	1,500.00	5,015.68	5,015.68	1,400.00	1,400.00	3,200.00	3,200.00
201	IRRIGATION SYSTEM - FILTER STRIP & SWALE ESTABLISHMENT	1 LS	*****	3,500.00	*****	17,500.00	*****	16,000.00	*****	17,000.00
202	2 IN. IRRIGATIN SLEEVE	40 LF	10.00	400.00	17.38	695.20	12.00	480.00	11.00	440.00
203	CEMENT CONCRETE CURB	3125 LF	28.00	87,500.00	16.97	53,031.25	17.00	53,125.00	16.60	51,875.00
204	CEMENT CONC. CURB AND GUTTER	90 LF	28.00	2,520.00	37.75	3,397.50	32.00	2,880.00	35.00	3,150.00
205	HAND PLACED RIPRAP	45 CY	100.00	4,500.00	75.59	3,401.55	75.00	3,375.00	87.00	3,915.00
206	CEMENT CONCRETE DRIVEWAY	185 SY	65.00	12,025.00	61.78	11,429.30	73.00	13,505.00	62.00	11,470.00
207	CEMENT CONCRETE DRIVEWAY TRANSITION	100 SY	65.00	6,500.00	61.78	6,178.00	73.00	7,300.00	62.00	6,200.00

<i>Project Number:</i> <b>2016059</b>			<i>Engineer's Estimate</i>		Halme Construction Inc		Red Diamond Construction Inc		L & L Cargile Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>

<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Street Improvements					Sales tax shall be included in unit prices					
208	VINYL COATED CHAIN LINK FENCE	370 LF	50.00	18,500.00	91.66	33,914.20	90.00	33,300.00	97.00	35,890.00
209	CEMENT CONC. SIDEWALK	50 SY	55.00	2,750.00	61.78	3,089.00	70.00	3,500.00	62.00	3,100.00
210	RAMP DETECTABLE WARNING	8 SF	28.00	224.00	25.49	203.92	25.00	200.00	22.00	176.00
211	ILLUMINATION CONDUIT & LIGHTING SYSTEM	1 LS	*****	35,000.00	*****	55,000.00	*****	52,000.00	*****	50,000.00
212	COMMUNICATION CONDUIT SYSTEM	1 LS	*****	151,000.00	*****	98,000.00	*****	90,000.00	*****	94,000.00
213	SIGNING, PERMANENT, CITY MANUFACTURED SIGNS	1 LS	*****	7,500.00	*****	9,846.95	*****	8,500.00	*****	9,300.00
214	PAVEMENT MARKING - DURABLE HEAT APPLIED	12 SF	10.00	120.00	17.38	208.56	20.00	240.00	16.00	192.00
215	ROCK RETAINING WALL	95 CY	600.00	57,000.00	336.64	31,980.80	175.00	16,625.00	112.00	10,640.00
216	QUARRY SPALL BACKFILL FOR WALL	40 CY	70.00	2,800.00	30.61	1,224.40	80.00	3,200.00	220.00	8,800.00
217	ROCK WALL GEOTEXTILE	245 SY	2.00	490.00	6.68	1,636.60	7.00	1,715.00	2.00	490.00
218	CEMENT CONCRETE INTEGRAL CURB AND SIDEWALK 5.5 FT. WIDE	15 LF	60.00	900.00	198.19	2,972.85	90.00	1,350.00	184.00	2,760.00
219	MOVEABLE BOLLARD	2 EA	1,600.00	3,200.00	1,171.35	2,342.70	1,200.00	2,400.00	1,350.00	2,700.00
220	SOD INSTALLATION	500 SY	10.00	5,000.00	11.59	5,795.00	10.00	5,000.00	9.20	4,600.00
<i>Schedule Totals</i>				1,673,095.00		1,398,801.98		1,431,640.05		1,397,078.50

<i>Project Number:</i> <b>2016059</b>			<i>Engineer's Estimate</i>		Halme Construction Inc		Red Diamond Construction Inc		L & L Cargile Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 03</i> Water Improvements					Sales tax shall NOT be included in unit prices					
301	POTHOLING	4 EA	700.00	2,800.00	382.77	1,531.08	300.00	1,200.00	150.00	600.00
302	REMOVE UNSUITABLE PIPE FOUNDATION MATERIAL	40 CY	20.00	800.00	15.34	613.60	0.01	0.40	10.00	400.00
303	REPLACE UNSUITABLE PIPE FOUNDATION MATERIAL	40 CY	35.00	1,400.00	11.34	453.60	0.01	0.40	15.00	600.00
304	PLUGGING EXISTING PIPE	4 EA	400.00	1,600.00	239.23	956.92	50.00	200.00	120.00	480.00
305	DI PIPE FOR WATER MAIN 8 IN. DIAM.	2460 LF	65.00	159,900.00	42.90	105,534.00	40.22	98,941.20	55.25	135,915.00
306	GATE VALVE 8 IN.	7 EA	2,000.00	14,000.00	1,421.33	9,949.31	1,576.00	11,032.00	1,850.00	12,950.00
307	HYDRANT ASSEMBLY	3 EA	6,000.00	18,000.00	4,890.27	14,670.81	5,200.00	15,600.00	5,500.00	16,500.00
308	TRENCH EXCAVATION FOR WATER SERVICE TAP	40 LF	45.00	1,800.00	35.71	1,428.40	20.00	800.00	31.00	1,240.00
309	DI PIPE FOR WATER MAIN 6 IN. DIAM.	60 LF	65.00	3,900.00	45.57	2,734.20	30.00	1,800.00	35.00	2,100.00
<i>Schedule Totals</i>				204,200.00		137,871.92		129,574.00		170,785.00

<i>Project Number:</i> <b>2016059</b>		<i>Engineer's Estimate</i>			National Native American Construction, Inc.		DW Excavating, Inc._		LaRiviere Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Street Improvements					Sales tax shall be included in unit prices					
101	REIMBURSEMENT FOR THIRD PARTY DAMAGE	1 EST	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
102	SPCC PLAN	1 LS	*****	1,200.00	*****	759.00	*****	130.00	*****	1,200.00
103	ARCHAEOLOGICAL AND HISTORICAL SALVAGE	30000 EST	1.00	30,000.00	1.00	30,000.00	1.00	30,000.00	1.00	30,000.00
104	POTHOLING	14 EA	500.00	7,000.00	404.00	5,656.00	475.00	6,650.00	520.00	7,280.00
105	PUBLIC LIAISON REPRESENTATIVE	1 LS	*****	20,000.00	*****	10,500.00	*****	3,000.00	*****	12,000.00
106	REFERENCE AND REESTABLISH SURVEY MONUMENT	6 EA	700.00	4,200.00	772.00	4,632.00	500.00	3,000.00	620.00	3,720.00
107	CLASSIFICATION AND PROTECTION OF SURVEY MONUMENTS	1 LS	*****	3,000.00	*****	1,910.00	*****	4,500.00	*****	6,200.00
108	MOBILIZATION	1 LS	*****	139,000.00	*****	30,000.00	*****	200,000.00	*****	103,000.00
109	PROJECT TEMPORARY TRAFFIC CONTROL	1 LS	*****	25,000.00	*****	41,000.00	*****	29,500.00	*****	81,000.00
110	SPECIAL SIGNS	125 SF	20.00	2,500.00	15.00	1,875.00	11.00	1,375.00	25.00	3,125.00
111	PORTABLE CHANGEABLE MESSAGE SIGN	400 HR	7.00	2,800.00	4.50	1,800.00	5.00	2,000.00	6.00	2,400.00
112	TYPE III BARRICADE	7 EA	50.00	350.00	62.00	434.00	55.00	385.00	37.00	259.00
113	CLEARING AND GRUBBING	1 LS	*****	25,000.00	*****	5,000.00	*****	10,000.00	*****	19,000.00
114	AIR OR HYDRO EVACUATION	6 EA	700.00	4,200.00	821.00	4,926.00	750.00	4,500.00	840.00	5,040.00
115	TREE PROTECTION ZONE	42 EA	350.00	14,700.00	255.00	10,710.00	230.00	9,660.00	260.00	10,920.00
116	REMOVE TREE, CLASS I	34 EA	400.00	13,600.00	219.00	7,446.00	195.00	6,630.00	220.00	7,480.00
117	REMOVE TREE, CLASS II	2 EA	1,100.00	2,200.00	1,168.00	2,336.00	1,000.00	2,000.00	950.00	1,900.00
118	TREE PRUNING	66 EA	450.00	29,700.00	219.00	14,454.00	195.00	12,870.00	220.00	14,520.00
119	REMOVAL OF STRUCTURE AND OBSTRUCTION	1 LS	*****	5,000.00	*****	10,000.00	*****	2,200.00	*****	24,000.00

<i>Project Number:</i> <b>2016059</b>		<i>Engineer's Estimate</i>			National Native American Construction, Inc.		DW Excavating, Inc_		LaRiviere Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Street Improvements					Sales tax shall be included in unit prices					
120	REMOVE EXISTING CURB	1325 LF	12.00	15,900.00	2.00	2,650.00	2.00	2,650.00	7.00	9,275.00
121	REMOVE EXISTING CURB AND GUTTER	120 LF	14.00	1,680.00	4.00	480.00	2.00	240.00	7.00	840.00
122	REMOVE CEMENT CONCRETE SIDEWALK AND DRIVEWAY	175 SY	16.00	2,800.00	9.00	1,575.00	7.00	1,225.00	10.00	1,750.00
123	REMOVE MANHOLE, CATCH BASIN OR DRYWELL	1 EA	600.00	600.00	520.00	520.00	280.00	280.00	480.00	480.00
124	REMOVE CURB/GRATE INLET	1 EA	375.00	375.00	520.00	520.00	280.00	280.00	360.00	360.00
125	REMOVE EXISTING < 12 IN. DIAMETER PIPE	60 LF	10.00	600.00	22.00	1,320.00	10.00	600.00	7.00	420.00
126	SAWCUTTING CURB	6 EA	42.00	252.00	24.00	144.00	45.00	270.00	37.00	222.00
127	SAWCUTTING RIGID PAVEMENT	210 LFI	1.10	231.00	1.00	210.00	1.00	210.00	1.60	336.00
128	SAWCUTTING FLEXIBLE PAVEMENT	2520 LFI	0.90	2,268.00	0.50	1,260.00	1.00	2,520.00	1.60	4,032.00
129	REMOVE GUARDRAIL	270 LF	10.00	2,700.00	10.00	2,700.00	9.00	2,430.00	12.00	3,240.00
130	ABANDON EXISTING MANHOLE, CATCH BASIN OR DRYWELL	5 EA	550.00	2,750.00	882.00	4,410.00	275.00	1,375.00	620.00	3,100.00
131	ROADWAY EXCAVATION INCL. HAUL	2610 CY	25.00	65,250.00	23.00	60,030.00	21.00	54,810.00	22.00	57,420.00
132	ROADWAY EXCAVATION INCL. HAUL - AREA (TRAIL)	100 CY	38.00	3,800.00	40.00	4,000.00	68.00	6,800.00	27.00	2,700.00
133	TRAIL EMBANKMENT	850 CY	12.00	10,200.00	6.00	5,100.00	9.00	7,650.00	17.00	14,450.00
134	REMOVE UNSUITABLE FOUNDATION MATERIAL	60 CY	25.00	1,500.00	26.00	1,560.00	31.00	1,860.00	30.00	1,800.00
135	REPLACE UNSUITABLE FOUNDATION MATERIAL	60 CY	32.00	1,920.00	41.00	2,460.00	50.00	3,000.00	53.00	3,180.00
136	COMMON BORROW INCL. HAUL	50 CY	25.00	1,250.00	41.00	2,050.00	35.00	1,750.00	40.00	2,000.00
137	SITE SHAPING & GRADING	1 LS	*****	7,500.00	*****	10,248.00	*****	7,000.00	*****	5,000.00
138	PREPARATION OF UNTREATED ROADWAY	9750 SY	3.00	29,250.00	2.50	24,375.00	2.00	19,500.00	2.10	20,475.00

<i>Project Number:</i> <b>2016059</b>		<i>Engineer's Estimate</i>			National Native American Construction, Inc.		DW Excavating, Inc_		LaRiviere Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Street Improvements					Sales tax shall be included in unit prices					
139	CONSTRUCTION GEOSYNTHETIC FOR SOIL STABILIZATION	120 SY	2.50	300.00	3.00	360.00	4.00	480.00	3.80	456.00
140	CRUSHED SURFACING TOP COURSE	820 CY	52.00	42,640.00	59.00	48,380.00	50.00	41,000.00	56.00	45,920.00
141	CRUSHED SURFACING BASE COURSE	690 CY	45.00	31,050.00	57.00	39,330.00	48.00	33,120.00	43.00	29,670.00
142	CSTC FOR SIDEWALK AND DRIVEWAYS	25 CY	110.00	2,750.00	175.00	4,375.00	179.00	4,475.00	97.00	2,425.00
143	DUST PALLIATIVE	20000 FA	1.00	20,000.00	1.00	20,000.00	1.00	20,000.00	1.00	20,000.00
144	HMA CL. 1/2 IN. PG 64-26, 5 INCH THICK	7155 SY	25.00	178,875.00	28.40	203,202.00	25.00	178,875.00	30.00	214,650.00
145	HMA CL. 3/8 IN. PG 64-26, 2 INCH THICK	2310 SY	11.00	25,410.00	12.80	29,568.00	11.50	26,565.00	17.00	39,270.00
146	HMA FOR HEADERS CL. 1/2 IN. PG 64-28, 3 INCH THICK	285 SY	16.00	4,560.00	26.40	7,524.00	24.00	6,840.00	27.00	7,695.00
147	SOIL RESIDUAL HERBICIDE	9750 SY	0.60	5,850.00	0.28	2,730.00	0.25	2,437.50	0.30	2,925.00
148	JOB MIX COMPLIANCE PRICE ADJUSTMENT	1 EST	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00
149	COMPACTION PRICE ADJUSTMENT	4000 EST	1.00	4,000.00	1.00	4,000.00	1.00	4,000.00	1.00	4,000.00
150	CEMENT CONCRETE CURB WALL	375 LF	70.00	26,250.00	79.00	29,625.00	69.00	25,875.00	50.00	18,750.00
151	DRIVING ST. PILE	40 EA	600.00	24,000.00	227.00	9,080.00	700.00	28,000.00	310.00	12,400.00
152	FURNISHING ST. PILING, 4 INCH DIAM.	340 LF	50.00	17,000.00	17.00	5,780.00	97.00	32,980.00	50.00	17,000.00
153	FURNISHING STEEL PILE TIP OR SHOE, 4 INCH DIAM	40 EA	50.00	2,000.00	58.00	2,320.00	260.00	10,400.00	310.00	12,400.00
154	WSDOT LOW PROFILE BARRIER CURB	280 LF	160.00	44,800.00	88.60	24,808.00	276.00	77,280.00	50.00	14,000.00
155	RETAINING WALL SUPPORT BEAM	370 LF	150.00	55,500.00	50.00	18,500.00	54.00	19,980.00	150.00	55,500.00
156	GRAVEL BORROW FOR STRUCTURAL EARTH WALL INCL. HAUL	350 CY	65.00	22,750.00	74.00	25,900.00	35.00	12,250.00	49.00	17,150.00
157	SEGMENTAL CONCRETE RETAINING WALL	1480 SF	45.00	66,600.00	23.80	35,224.00	40.00	59,200.00	41.00	60,680.00

<i>Project Number:</i> <b>2016059</b>		<i>Engineer's Estimate</i>			National Native American Construction, Inc.		DW Excavating, Inc_		LaRiviere Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Street Improvements					Sales tax shall be included in unit prices					
158	UNDERDRAIN PIPE 4 IN. DIAM.	280 LF	22.00	6,160.00	6.00	1,680.00	4.00	1,120.00	5.00	1,400.00
159	GRAVEL BACKFILL FOR DRAIN	15 CY	65.00	975.00	54.00	810.00	35.00	525.00	70.00	1,050.00
160	PIPE GUARD - 8 INCH	4 EA	350.00	1,400.00	233.00	932.00	114.00	456.00	120.00	480.00
161	GRATE INLET TYPE 3	4 EA	1,700.00	6,800.00	2,335.00	9,340.00	1,500.00	6,000.00	2,000.00	8,000.00
162	DRYWELL TYPE 1	4 EA	3,700.00	14,800.00	3,930.00	15,720.00	4,200.00	16,800.00	3,900.00	15,600.00
163	DRYWELL TYPE 1 SPECIAL	2 EA	3,900.00	7,800.00	6,000.00	12,000.00	4,300.00	8,600.00	4,000.00	8,000.00
164	DRYWELL TYPE 2	1 EA	4,200.00	4,200.00	5,106.00	5,106.00	4,600.00	4,600.00	4,900.00	4,900.00
165	MANHOLE TYPE - MODIFIED SHALLOW	3 EA	2,000.00	6,000.00	2,955.00	8,865.00	2,500.00	7,500.00	2,500.00	7,500.00
166	CATCH BASIN TYPE 1	2 EA	2,500.00	5,000.00	3,000.00	6,000.00	2,700.00	5,400.00	2,700.00	5,400.00
167	CATCH BASIN TYPE 2	1 EA	2,900.00	2,900.00	3,766.00	3,766.00	2,900.00	2,900.00	2,800.00	2,800.00
168	CATCH BASIN TYPE 3	2 EA	2,700.00	5,400.00	3,790.00	7,580.00	2,900.00	5,800.00	2,800.00	5,600.00
169	RETROFIT SURFACE INLET CATCH BASIN WITH FRAME & BI-DIRECTIONAL VANED GRATE	1 EA	700.00	700.00	507.00	507.00	900.00	900.00	730.00	730.00
170	REPLACE SURFACE INLET CATCH BASIN FRAME AND GRATE WITH MANHOLE FRAME AND COVER (LOCKABLE)	1 EA	700.00	700.00	520.00	520.00	1,000.00	1,000.00	740.00	740.00
171	MANHOLE OR DRYWELL FRAME AND COVER (STANDARD)	6 EA	675.00	4,050.00	467.00	2,802.00	1,000.00	6,000.00	690.00	4,140.00
172	MANHOLE OR DRYWELL FRAME AND COVER (LOCKABLE)	6 EA	675.00	4,050.00	520.00	3,120.00	1,100.00	6,600.00	740.00	4,440.00
173	MANHOLE RING AND COVER RETROFIT - 30 INCH	1 LS	*****	1,200.00	*****	725.00	*****	1,300.00	*****	960.00
174	CLEANING EXISTING DRAINAGE STRUCTURE	2 EA	400.00	800.00	654.00	1,308.00	610.00	1,220.00	440.00	880.00



<i>Project Number:</i> <b>2016059</b>		<i>Engineer's Estimate</i>			National Native American Construction, Inc.		DW Excavating, Inc_		LaRiviere Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Street Improvements					Sales tax shall be included in unit prices					
175	REMOVE UNSUITABLE PIPE FOUNDATION MATERIAL	5 CY	30.00	150.00	20.00	100.00	30.00	150.00	30.00	150.00
176	REPLACE UNSUITABLE PIPE FOUNDATION MATERIAL	5 CY	38.00	190.00	64.00	320.00	45.00	225.00	53.00	265.00
177	IMPORTED BACKFILL	5 CY	38.00	190.00	32.00	160.00	35.00	175.00	32.00	160.00
178	TRENCH SAFETY SYSTEM	1 LS	*****	4,000.00	*****	2,756.00	*****	1,900.00	*****	3,700.00
179	CATCH BASIN DUCTILE IRON SEWER PIPE 8 IN. DIAM.	550 LF	55.00	30,250.00	60.00	33,000.00	53.00	29,150.00	62.00	34,100.00
180	CONNECT 8 IN. DIAMETER PIPE TO EXISTING CATCH BASIN, DRYWELL, OR MANHOLE	1 EA	800.00	800.00	1,100.00	1,100.00	300.00	300.00	1,100.00	1,100.00
181	CONNECT 8 IN. DIAM. SEWER PIPE TO EXISTING SEWER PIPE	1 EA	700.00	700.00	1,650.00	1,650.00	300.00	300.00	1,200.00	1,200.00
182	TEMPORARY ADJACENT UTILITY SUPPORT	1 LS	*****	5,000.00	*****	4,500.00	*****	1,300.00	*****	1,200.00
183	CLEANING EXISTING SANITARY SEWER	12 EA	550.00	6,600.00	615.00	7,380.00	432.00	5,184.00	370.00	4,440.00
184	TRENCH EXCAVATION FOR WATER SERVICE TAP	15 LF	45.00	675.00	27.00	405.00	73.00	1,095.00	140.00	2,100.00
185	ESC LEAD	1 LS	*****	2,300.00	*****	850.00	*****	650.00	*****	12,000.00
186	JUTE NETTING	850 SY	1.10	935.00	5.00	4,250.00	4.00	3,400.00	5.00	4,250.00
187	INLET PROTECTION	4 EA	110.00	440.00	94.00	376.00	89.00	356.00	110.00	440.00
188	STREET CLEANING	40 HR	170.00	6,800.00	280.00	11,200.00	189.00	7,560.00	310.00	12,400.00
189	SILT FENCE	1200 LF	12.00	14,400.00	6.00	7,200.00	4.88	5,856.00	6.00	7,200.00
190	TOPSOIL TYPE A, 2 INCH THICK	500 SY	12.00	6,000.00	4.26	2,130.00	5.19	2,595.00	10.00	5,000.00
191	STRUCTURAL PLANTING SOIL FOR TYPE 1 DW	50 CY	80.00	4,000.00	52.00	2,600.00	61.00	3,050.00	160.00	8,000.00
192	WEED SPRAYING AND CONTROL	2 EA	1,300.00	2,600.00	448.00	896.00	453.00	906.00	2,500.00	5,000.00

<i>Project Number:</i> <b>2016059</b>		<i>Engineer's Estimate</i>			National Native American Construction, Inc.		DW Excavating, Inc_		LaRiviere Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Street Improvements					Sales tax shall be included in unit prices					
193	HYDROSEEDING	6380 SY	6.50	41,470.00	0.90	5,742.00	1.00	6,380.00	2.50	15,950.00
194	TOPSOIL FOR BIO-FILTRATION SWALES, TYPE A, 12 INCH THICK	40 SY	19.00	760.00	28.00	1,120.00	34.00	1,360.00	27.00	1,080.00
195	CONSTRUCT BIO-INFILTRATION SWALE	325 SY	12.00	3,900.00	44.00	14,300.00	8.00	2,600.00	25.00	8,125.00
196	CONSTRUCT ROADSIDE FILTER STRIP	150 SY	12.00	1,800.00	39.00	5,850.00	29.00	4,350.00	25.00	3,750.00
197	CONSTRUCT ROADSIDE DITCH & SHOULDER	475 SY	12.00	5,700.00	28.00	13,300.00	29.00	13,775.00	6.00	2,850.00
198	SWALE DRAIN PAD	4 SY	110.00	440.00	151.00	604.00	135.00	540.00	120.00	480.00
199	CURB DROP INLET	12 EA	210.00	2,520.00	257.00	3,084.00	135.00	1,620.00	310.00	3,720.00
200	PIPE OUTFALL PAD	1 EA	1,500.00	1,500.00	4,500.00	4,500.00	2,600.00	2,600.00	2,500.00	2,500.00
201	IRRIGATION SYSTEM - FILTER STRIP & SWALE ESTABLISHMENT	1 LS	*****	3,500.00	*****	16,800.00	*****	16,900.00	*****	21,000.00
202	2 IN. IRRIGATIN SLEEVE	40 LF	10.00	400.00	12.40	496.00	15.00	600.00	16.00	640.00
203	CEMENT CONCRETE CURB	3125 LF	28.00	87,500.00	21.00	65,625.00	27.00	84,375.00	50.00	156,250.00
204	CEMENT CONC. CURB AND GUTTER	90 LF	28.00	2,520.00	43.00	3,870.00	82.00	7,380.00	50.00	4,500.00
205	HAND PLACED RIPRAP	45 CY	100.00	4,500.00	215.00	9,675.00	73.00	3,285.00	110.00	4,950.00
206	CEMENT CONCRETE DRIVEWAY	185 SY	65.00	12,025.00	70.00	12,950.00	85.00	15,725.00	81.00	14,985.00
207	CEMENT CONCRETE DRIVEWAY TRANSITION	100 SY	65.00	6,500.00	72.00	7,200.00	83.49	8,349.00	81.00	8,100.00
208	VINYL COATED CHAIN LINK FENCE	370 LF	50.00	18,500.00	105.00	38,850.00	85.00	31,450.00	110.00	40,700.00
209	CEMENT CONC. SIDEWALK	50 SY	55.00	2,750.00	54.00	2,700.00	81.84	4,092.00	81.00	4,050.00
210	RAMP DETECTABLE WARNING	8 SF	28.00	224.00	21.00	168.00	34.00	272.00	50.00	400.00
211	ILLUMINATION CONDUIT & LIGHTING SYSTEM	1 LS	*****	35,000.00	*****	69,750.00	*****	40,300.00	*****	61,000.00

<i>Project Number:</i> <b>2016059</b>			<i>Engineer's Estimate</i>		National Native American Construction, Inc.		DW Excavating, Inc_		LaRiviere Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Street Improvements					Sales tax shall be included in unit prices					
212	COMMUNICATION CONDUIT SYSTEM	1 LS	*****	151,000.00	*****	103,260.00	*****	78,150.00	*****	150,000.00
213	SIGNING, PERMANENT, CITY MANUFACTURED SIGNS	1 LS	*****	7,500.00	*****	10,346.00	*****	9,200.00	*****	11,000.00
214	PAVEMENT MARKING - DURABLE HEAT APPLIED	12 SF	10.00	120.00	18.00	216.00	17.00	204.00	19.00	228.00
215	ROCK RETAINING WALL	95 CY	600.00	57,000.00	125.00	11,875.00	264.00	25,080.00	330.00	31,350.00
216	QUARRY SPALL BACKFILL FOR WALL	40 CY	70.00	2,800.00	137.00	5,480.00	41.00	1,640.00	110.00	4,400.00
217	ROCK WALL GEOTEXTILE	245 SY	2.00	490.00	15.00	3,675.00	2.00	490.00	5.00	1,225.00
218	CEMENT CONCRETE INTEGRAL CURB AND SIDEWALK 5.5 FT. WIDE	15 LF	60.00	900.00	131.00	1,965.00	145.00	2,175.00	100.00	1,500.00
219	MOVEABLE BOLLARD	2 EA	1,600.00	3,200.00	1,674.00	3,348.00	1,200.00	2,400.00	1,500.00	3,000.00
220	SOD INSTALLATION	500 SY	10.00	5,000.00	10.30	5,150.00	12.56	6,280.00	14.00	7,000.00
<i>Schedule Totals</i>				1,673,095.00		1,403,309.00		1,539,052.50		1,779,073.00

<i>Project Number:</i> <b>2016059</b>			<i>Engineer's Estimate</i>		National Native American Construction, Inc.		DW Excavating, Inc_		LaRiviere Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Est. Qty</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 03</i>		Water Improvements			Sales tax shall NOT be included in unit prices					
301	POTHOLING	4 EA	700.00	2,800.00	580.00	2,320.00	375.00	1,500.00	520.00	2,080.00
302	REMOVE UNSUITABLE PIPE FOUNDATION MATERIAL	40 CY	20.00	800.00	29.00	1,160.00	31.00	1,240.00	30.00	1,200.00
303	REPLACE UNSUITABLE PIPE FOUNDATION MATERIAL	40 CY	35.00	1,400.00	33.00	1,320.00	45.00	1,800.00	53.00	2,120.00
304	PLUGGING EXISTING PIPE	4 EA	400.00	1,600.00	220.00	880.00	247.00	988.00	750.00	3,000.00
305	DI PIPE FOR WATER MAIN 8 IN. DIAM.	2460 LF	65.00	159,900.00	74.35	182,901.00	62.55	153,873.00	71.00	174,660.00
306	GATE VALVE 8 IN.	7 EA	2,000.00	14,000.00	2,567.00	17,969.00	2,134.00	14,938.00	1,800.00	12,600.00
307	HYDRANT ASSEMBLY	3 EA	6,000.00	18,000.00	5,837.00	17,511.00	7,475.00	22,425.00	5,700.00	17,100.00
308	TRENCH EXCAVATION FOR WATER SERVICE TAP	40 LF	45.00	1,800.00	48.00	1,920.00	30.00	1,200.00	68.00	2,720.00
309	DI PIPE FOR WATER MAIN 6 IN. DIAM.	60 LF	65.00	3,900.00	70.50	4,230.00	82.00	4,920.00	72.00	4,320.00
<i>Schedule Totals</i>				204,200.00		230,211.00		202,884.00		219,800.00

	SCHEDULE SUMMARY								
	Sched 1	Sched 2	Sched 3	Sched 4	Sched 5	Sched 6	Sched 7	Sched 8	Total
Engineer's Est	1,673,095.00	0.00	204,200.00	0.00	0.00	0.00	0.00	0.00	1,877,295.00
Halme Construction Inc	1,398,801.98	0.00	137,871.92	0.00	0.00	0.00	0.00	0.00	1,536,673.90
Red Diamond Construc	1,431,640.05	0.00	129,574.00	0.00	0.00	0.00	0.00	0.00	1,561,214.05
L & L Cargile Inc	1,397,078.50	0.00	170,785.00	0.00	0.00	0.00	0.00	0.00	1,567,863.50
National Native Americ	1,403,309.00	0.00	230,211.00	0.00	0.00	0.00	0.00	0.00	1,633,520.00
DW Excavating, Inc.	1,539,052.50	0.00	202,884.00	0.00	0.00	0.00	0.00	0.00	1,741,936.50
LaRiviere Inc	1,779,073.00	0.00	219,800.00	0.00	0.00	0.00	0.00	0.00	1,998,873.00

Low Bid Contractor: Halme Construction Inc

	Contractor's Bid	Engineer's Estimate	% Variance	
Schedule 01	\$1,398,801.98	\$1,673,095.00	16.39	% Under Estimate
Schedule 03	\$150,004.65	\$222,169.60	32.48	% Under Estimate
Bid Totals	\$1,548,806.63	\$1,895,264.60	18.28	% Under Estimate

**Agenda Sheet for City Council Meeting of:**

07/29/2019

<u>Date Rec'd</u>	7/12/2019
<u>Clerk's File #</u>	PRO 2017-0018
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	2016133
<u>Bid #</u>	
<u>Requisition #</u>	CR 201718

<u>Submitting Dept</u>	ENGINEERING SERVICES
<u>Contact Name/Phone</u>	DAN BULLER 625-6391
<u>Contact E-Mail</u>	DBULLER@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Contract Item
<u>Agenda Item Name</u>	0370 - MURRAYSMITH - CONTRACT AMENDMENT/EXTENTION #2

Agenda Wording

Cont Amendment/Extention No. 2 with MurraySmith, Inc. for an amount not to exceed \$15,000.00.

Summary (Background)

Various conditions arose at the Central Avenue Well #2 site during construction which resulted in the need for additional consultant time beyond the original budget. Additional construction duration and resulting inspection costs associated with the issues have resulted in the need for approximately \$15,000.00 of additional budget for a total contract cost of \$80,500.00. Council approval of this amount is required.

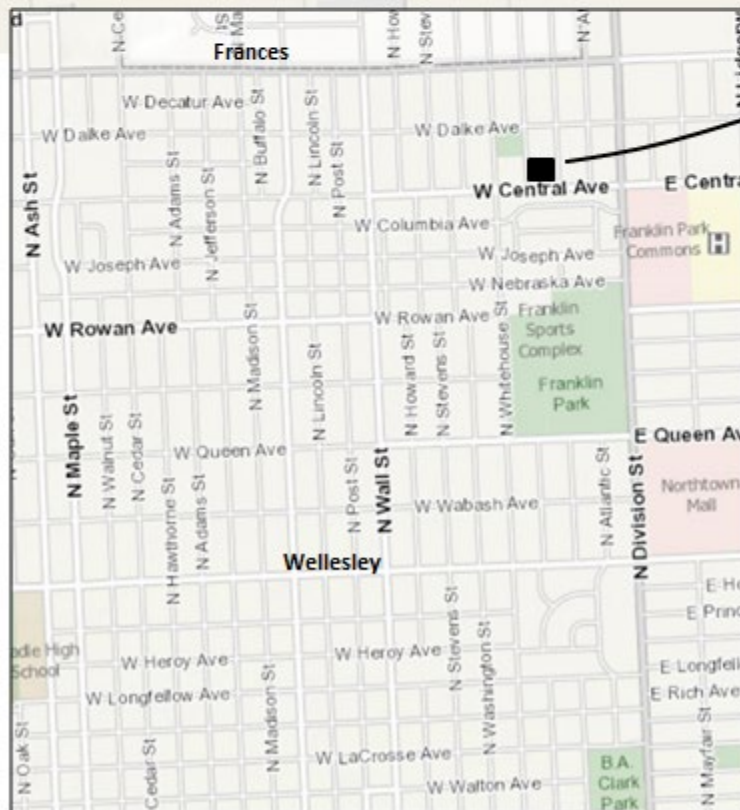
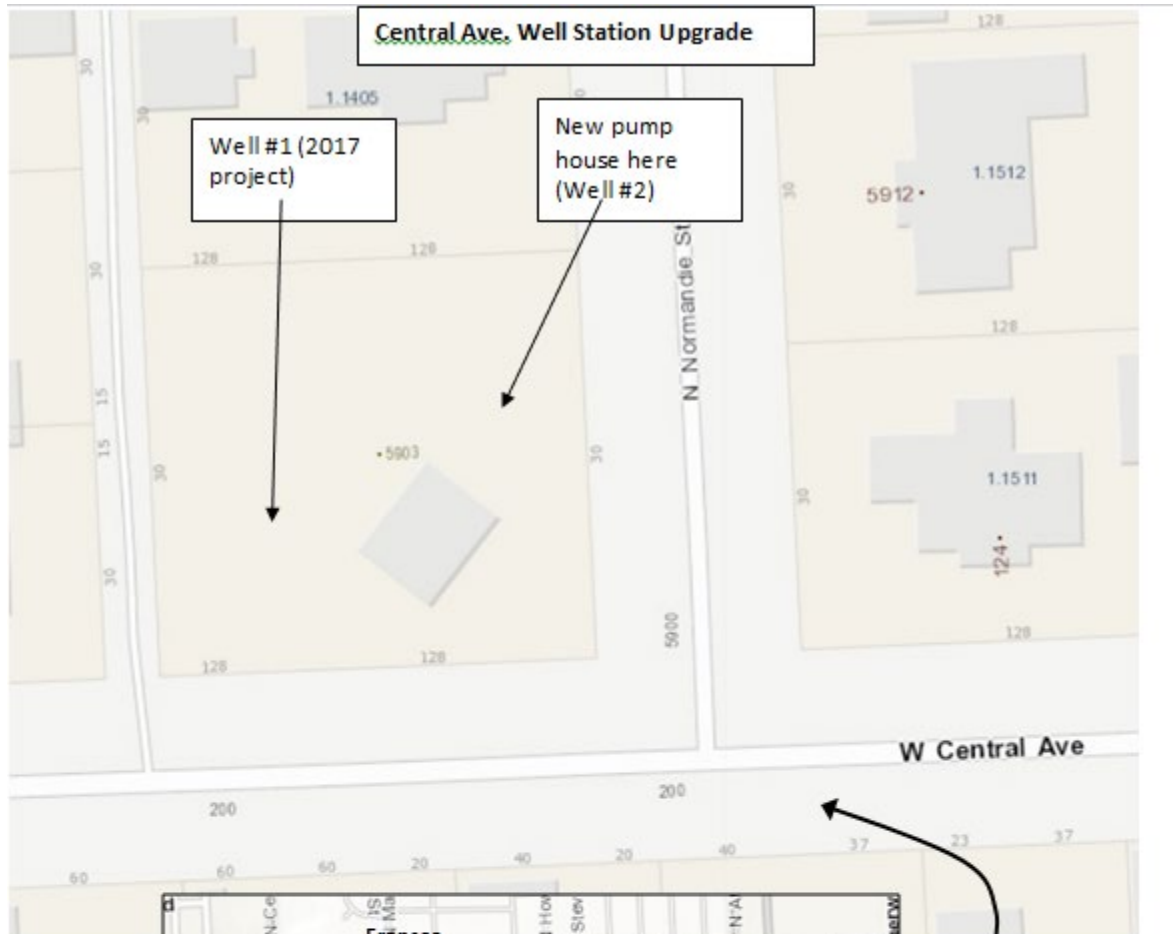
<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? YES	
Expense	\$ 15,000.00	# 4250 42300 94340 56501 15729
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>	<u>Council Notifications</u>		
<u>Dept Head</u>	TWOHIG, KYLE	<u>Study Session</u>	
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Other</u>	F&A 7/15/19
<u>Finance</u>	ORLOB, KIMBERLY	<u>Distribution List</u>	
<u>Legal</u>	ODLE, MARI	eraea@spokanecity.org	
<u>For the Mayor</u>	ORMSBY, MICHAEL	publicworksaccounting@spokanecity.org	
<u>Additional Approvals</u>		aduffey@spokanecity.org	
<u>Purchasing</u>	WAHL, CONNIE	htrautman@spokanecity.org	
		kgoodman@spokanecity.org	

## Briefing Paper

### Finance & Administration

<b>Division &amp; Department:</b>	Public Works, Engineering
<b>Subject:</b>	Consultant Contract Amendment - Central Ave. Well #2
<b>Date:</b>	7-15-18
<b>Contact (email &amp; phone):</b>	Dan Buller ( <a href="mailto:dbuller@spokanecity.org">dbuller@spokanecity.org</a> 625-6391)
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Scott Simmons
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	This project is in the 6 year water program
<b>Strategic Initiative:</b>	Innovative Infrastructure
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approval of contract amendment
<b>Background/History:</b> <ul style="list-style-type: none"> <li>Central Ave. Wells #1 and #2 were originally constructed in 1960.</li> <li>Both wells have recently been upgraded (pumps replaced, well heads brought above ground, electrical replaced). The upgrades were designed and construction management provided by a consultant, MurraySmith.</li> <li>Well #1 upgrades were constructed in 2017.</li> </ul>	
<b>Executive Summary:</b> <ul style="list-style-type: none"> <li>Well #2 upgrades are nearly complete.</li> <li>Various issues have arisen during construction which have resulted in the need for additional consultant time beyond the original budget.</li> <li>Issues were not foreseeable when the agreement with MurraySmith was signed. Issues include:             <ul style="list-style-type: none"> <li>Addition of sound abatement measures to address complaints by an adjacent property owner</li> <li>Addressing a misaligned pump caused by improper installation</li> <li>Addressing landscaping modifications requested by the city</li> </ul> </li> <li>Additional construction duration and resulting inspection costs associated with the preceding issues have occurred resulting in the need for approximately \$15,000 of additional budget.</li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	







**City of Spokane**  
**CONTRACT AMENDMENT/EXTENSION #2**  
**CENTRAL AVENUE WELL #2  
PUMP STATION REPLACEMENT**

This CONTRACT AMENDMENT EXTENSION is between the CITY OF SPOKANE, a Washington State municipal corporation as ("City"), and MURRAYSMITH, INC., whose address is 421 West Riverside Avenue, Suite 762, Spokane, Washington 99201 as ("Consultant"). Individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Consultant agreed to provide for the City PLANNING THE REPLACEMENT OF ONE OF THE TWO WELL PUMP STATIONS AT THE CENTRAL AVENUE SITE; and

WHEREAS, additional work and time to perform has been requested; and

-- NOW, THEREFORE, the parties agree as follows:

1. **CONTRACT DOCUMENTS.** The original Contract, dated June 5, 2017, any previous amendments, addendums and/or extensions/renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. **EFFECTIVE DATE.** This Contract Amendment/Extension shall become effective on August 1, 2019.

3. **ADDITIONAL WORK.** The Scope of Work in the original Contract is expanded to include the following:

ADDITION OF SOUND ABATEMENT MEASURES TO ADDRESS COMPLAINTS BY AN  
ADJACENT PROPERTY OWNER.  
ADDRESSING A MISALIGNED PUMP CAUSED BY IMPROPER INSTALLATION.  
ADDRESSING LANDSCAPING MODIFICATIONS REQUESTED BY THE CITY.

4. **EXTENSION.** The contract documents are hereby extended and shall run through October 31, 2019.

**5. COMPENSATION.**

The City shall pay Murrraysmith, Inc. a maximum additional amount not to exceed FIFTEEN THOUSAND AND NO/100 DOLLARS, (\$15,000.00) for everything furnished and done under this Contract Amendment/Extension.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

**MURRAYSMITH, INC**

By \_\_\_\_\_  
Signature Date

Joseph Foote  
Type or Print Name

Senior Engineer  
Title

Joe.foote@msa-ep.com  
E-Mail Address

Attest:

\_\_\_\_\_  
City Clerk Date

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature Date

David Condon  
Type or Print Name

Mayor  
Title

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Agreement: N/A**

18-fip

**Agenda Sheet for City Council Meeting of:**

07/29/2019

Date Rec'd

7/17/2019

Clerk's File #

OPR 2013-0132

Renews #Submitting Dept

PLANNING

Cross Ref #Contact Name/Phone

TERI STRIPES 625-6597

Project #Contact E-Mail

TSTRIPES@SPOKANECITY.ORG

Bid #Agenda Item Type

Contract Item

Requisition #

PE954/PE959

Agenda Item Name

0650 - AMENDMENT TO NEPDA INTERLOCAL OPERATING AGREEMENT

Agenda Wording

This Agreement Amendment is made & entered into by & between the City of Spokane as ("City"), a Washington municipal corporation, & Northeast Public Development Authority, a public corporation created pursuant to chapter 35.21 RCW, as ("Authority")

Summary (Background)

The original Agreement is revised to include the following: Section 8. Financial Relationship...8.4 To the extent authorized by the City Council through the adoption of the annual budget or through the adoption of a special budget ordinance, the City shall transfer funding to the Authority to fund staff and other operating expenses.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Expense \$ \$233,000

# 0750-41700-58700-54451-20802

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

TRAUTMAN, HEATHER

Study SessionDivision Director

CORTRIGHT, CARLY

Other

PIES 7/22/19

Finance

ORLOB, KIMBERLY

Distribution ListLegal

PICCOLO, MIKE

tstripes@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

htrautman@spokanecity.org

Additional Approvals

korlob@spokanecity.org

Purchasing

mpiccolo@spokanecity.org

smsimmons@spokanecity.org

## Briefing Paper

### Public Infrastructure, Environment & Sustainability Committee

<b>Division &amp; Department:</b>	Planning Economic Development Team
<b>Subject:</b>	Northeast Public Development Authority Operating Agreement
<b>Date:</b>	7/22/2019
<b>Author (email &amp; phone):</b>	Department Director, Heather Trautman and Teri Stripes x6597
<b>City Council Sponsor:</b>	Ben Stuckart/Mike Fagan
<b>Executive Sponsor:</b>	Gavin Cooley
<b>Committee(s) Impacted:</b>	UE & PIES
<b>Type of Agenda item:</b>	X    Consent                      Discussion                      Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	<p><b>Strategic Key Advancement of:</b></p> <p>Strategies and Tactics:</p> <ul style="list-style-type: none"> <li>• Invest in Key Neighborhoods and Business Centers; esp PDA's</li> <li>• Invest in Key Public Amenities and Facilities</li> <li>• Maximize Public Assets</li> </ul> <p>Expected Outcomes:</p> <ul style="list-style-type: none"> <li>• Property values growing faster than historic averages</li> <li>• We have created an environment to promote mixed income neighborhoods with a diverse range of housing options for all buyers</li> <li>• Total public/private investment and job growth is higher in targeted areas compared with the region</li> </ul> <p><b>Comprehensive Plan, Charter 7 Economic Development:</b></p> <p><b>ED 2 LAND AVAILABILITY FOR ECONOMIC ACTIVITIES</b>  Goal: Ensure that an adequate supply of useable industrial and commercial</p> <ul style="list-style-type: none"> <li>• Property is available for economic development activities.</li> </ul> <p><b>ED 6 INFRASTRUCTURE</b>  Goal: Implement infrastructure maintenance and improvement programs that support new and existing business and that reinforce Spokane's position as a regional center.</p> <p><b>ED 7 REGULATORY ENVIRONMENT AND TAX STRUCTURE</b>  Goal: Create a regulatory environment and tax structure that encourage investment, nurture economic activity, and promote a good business climate.</p> <ul style="list-style-type: none"> <li>• <b>ED 7.4 Tax Incentives for Land Improvement</b>  <i>Support a tax structure that encourages business investment and construction where infrastructure exists, especially in centers or other target areas for development.</i></li> <li>• <b>ED 7.5 Tax Incentives for Renovation</b>  <i>Use tax incentives and investments to encourage revitalization, modernization, or rehabilitation of deteriorated</i></li> </ul>

	<i>residential and commercial properties and buildings for new economic activity.</i>
<b>Strategic Initiative:</b>	See above Alignment with Urban Edge
<b>Deadline:</b>	July 31, 2019
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Amendment of the Public Development Authority Agreement
<u>Background Summary:</u> Because of the City County Inter Local Agreement negotiation and contract not moving forward, we need to amend a 2013 agreement with the Northeast Public Development Authority (NEPDA) that outlines and authorizes the City to transfer the funds to the NEPDA.	
<u>Executive Summary:</u> Amendment to a 2013 Inter Local Agreement with the Northeast Public Development Authority (NEPDA), that identifies and authorizes the transfer of funds to the NEPDA	
<u>Budget Impact:</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No #0750-41700-58700-54451-20802 Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Other budget impacts: (revenue generating, match requirements, etc.)	
<u>Operations Impact:</u> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Specify changes required: ORD amendment Known challenges/barriers:	



**City of Spokane**  
**AMENDMENT TO  
INTERLOCAL OPERATING AGREEMENT**

Title: **NORTHEAST PUBLIC  
DEVELOPMENT AUTHORITY**

This Agreement Amendment is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **Northeast Public Development Authority**, a public corporation created pursuant to chapter 35.21 RCW, as ("Authority"), individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into an Interlocal Agreement regarding the operation of the Northeast Public Development Authority (the Authority); and*

*WHEREAS, the City has allocated funding for the operation and staffing costs of the Authority; and*

*WHEREAS, the original Agreement needs to be formally Amended by this written document to set forth the process to transfer the funding to the Authority; and*

*-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:*

**1. CONTRACT DOCUMENTS.**

The Agreement, dated February 27, 2013, and any previous amendments, addendums and/or extensions/renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE DATE.**

This Contract Amendment shall become effective on August 1, 2019.

**3. AMENDMENT.**

The original Agreement is revised to include the following:

**Section 8. Financial Relationship**

...

8.4.1 To the extent authorized by the City Council through the adoption of the annual budget or through the adoption of a special budget ordinance, the City

shall transfer funding to the Authority to fund staff and other operating expenses.

8.4.2 The initial contributions authorized through the City Council's adoption of the annual budget consists of \$50,000 from 2017, \$133,000 from 2018 and \$50,000 from 2019 for a total of \$233,000 to be transferred. Future transfers shall be dependent upon the budgetary action of the City Council.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally binding representatives affix their signatures below.

**NORTHEAST PUBLIC  
DEVELOPMENT AUTHORITY**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature Date

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

07/29/2019

<u>Date Rec'd</u>	4/11/2012
<u>Clerk's File #</u>	CPR 2019-0002
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	

<u>Submitting Dept</u>	ACCOUNTING
<u>Contact Name/Phone</u>	LEONARD DAVIS 625-6028
<u>Contact E-Mail</u>	LDAVIS@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Claim Item
<u>Agenda Item Name</u>	5600-CLAIMS-2019

**Agenda Wording**

Report of the Mayor of pending claims & payments of previously approved obligations through: 7/19/19.  
Total: \$13,415,000.65 with Parks & Library claims being approved by their respective boards. Claims excluding Parks & Library Total:\$ \$9,666,589.14

**Summary (Background)**

Pages 1-47 Check numbers: 562450 - 562694 ACH payment numbers: 66286 - 66669 On file for review in City Clerks Office: 47 Page listing of Claims NOTE:

<u>Fiscal Impact</u>	Grant related? Public Works? NO	<u>Budget Account</u>
Expense	\$ 9,666,589.14	# Various
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u><b>Dept Head</b></u>	HUGHES, MICHELLE	<u><b>Study Session</b></u>	
<u><b>Division Director</b></u>	STOPHER, SALLY	<u><b>Other</b></u>	
<u><b>Finance</b></u>	HUGHES, MICHELLE	<u>Distribution List</u>	
<u><b>Legal</b></u>	PICCOLO, MIKE		
<u><b>For the Mayor</b></u>	ORMSBY, MICHAEL		
<u>Additional Approvals</u>			
<u><b>Purchasing</b></u>			



REPORT: PG3620  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 28

APPROVAL FUND SUMMARY

DATE: 07/22/19  
TIME: 08:48  
PAGE: 1

FUND	FUND NAME	AMOUNT
0100	GENERAL FUND	890,076.06
1100	STREET FUND	366,106.59
1200	CODE ENFORCEMENT FUND	13,661.22
1300	LIBRARY FUND	36,488.89
1350	PENSION CONTRIBUTIONS FUND	373.17
1380	TRAFFIC CALMING MEASURES	1,600.40
1400	PARKS AND RECREATION FUND	70,097.29
1450	UNDER FREEWAY PARKING FUND	7.25
1460	PARKING METER REVENUE FUND	15,053.05
1500	PATHS AND TRAILS RESERVE FUND	7.25
1510	SPOKANE REG EMERG COM SYS	835.68
1570	INTERMODAL FACILITY OPERATION	155.79
1590	HOTEL/MOTEL TAX FUND	3.62
1610	REAL ESTATE EXCISE TAX FUND	391.28
1620	PUBLIC SAFETY & JUDICIAL GRANT	13,685.21
1630	COMBINED COMMUNICATIONS CENTER	15,162.48
1640	COMMUNICATIONS BLDG M&O FUND	527.72
1680	CD/HS OPERATIONS	11,481.02
1910	CRIMINAL JUSTICE ASSISTANCE FD	202.89
1920	FINANCIAL PARTNERSHIP FUND	72.46
1940	CHANNEL FIVE EQUIPMENT RESERVE	7.25
1950	PARK CUMULATIVE RESERVE FUND	50.72
1970	FIRE/EMS FUND	320,290.66
1980	DEFINED CONTRIBUTION ADMIN FND	3.62
1990	TRANSPORTATION BENEFIT FUND	199,149.33
3200	ARTERIAL STREET FUND	492,353.76
4100	WATER DIVISION	511,774.28
4250	INTEGRATED CAPITAL MANAGEMENT	288,592.52
4300	SEWER FUND	445,091.78
4480	SOLID WASTE FUND	277,424.56
4490	SOLID WASTE DISPOSAL	242,828.25
4530	SOLID WASTE LANDFILLS	31,178.10
4600	GOLF FUND	6,851.91
4700	DEVELOPMENT SVCS CENTER	27,236.76
5100	FLEET SERVICES FUND	269,801.35
5200	PUBLIC WORKS AND UTILITIES	13,197.19
5300	IT FUND	56,624.44
5310	IT CAPITAL REPLACEMENT FUND	78,490.86
5400	REPROGRAPHICS FUND	48,176.97
5500	PURCHASING & STORES FUND	3,542.09
5600	ACCOUNTING SERVICES	19,385.71
5700	MY SPOKANE	5,194.56
5750	OFFICE OF PERFORMANCE MGMT	34,786.49
5800	RISK MANAGEMENT FUND	6,293.97
5810	WORKERS' COMPENSATION FUND	3,469.71
5820	UNEMPLOYMENT COMPENSATION FUND	111.72
5830	EMPLOYEES BENEFITS FUND	1,216,436.43
5900	ASSET MANAGEMENT FUND OPS	123,091.88
5901	ASSET MANAGEMENT FUND CAPITAL	804,340.28
5902	PROPERTY ACQUISITION POLICE	3,235.48
6060	EMPLOYEES' RETIREMENT FUND	3,222.48
6070	FIREFIGHTERS' PENSION FUND	11,400.80
6080	POLICE PENSION FUND	14,655.50

REPORT: PG3620  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 28

APPROVAL FUND SUMMARY

DATE: 07/22/19  
TIME: 08:48  
PAGE: 2

FUND	FUND NAME	AMOUNT
6960	SALARY CLEARING FUND NEW	2,672,308.41
TOTAL:		9,666,589.14

REPORT: PG3630  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 28

DATE: 07/22/19  
TIME:  
PAGE: 1

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 2

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0020 - NONDEPARTMENTAL

SPOKANE COUNTY TREASURER	SPOKANE COUNTY MISC SERVICES ACH PMT NO. - 80066372	80,794.78
TOTAL FOR 0020 - NONDEPARTMENTAL		80,794.78

0030 - POLICE OMBUDSMAN

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	250.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	655.20
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	754.10
TOTAL FOR 0030 - POLICE OMBUDSMAN		1,659.30

0100 - GENERAL FUND

CODY N REITER 511 STADIUM PL S APT 467	DEPOSIT-REFUNDS IN PROGRESS CHECK NO. - 00562653	12.00
DANETTE MEENACH 11006 E HALLET RD	DEPOSIT-CASH BAIL BONDS CHECK NO. - 00562628	1,000.00
JAN WENDT 1647 E WABASH	DEPOSIT - RESTITUTION CHECK NO. - 00562629	50.00
JOHN THAYER 507 S HOWARD ST 32	DEPOSIT - RESTITUTION CHECK NO. - 00562656	25.00
MARTHA GABRIELSON 17124 N GOLDEN DR	DEPOSIT-CASH BAIL BONDS CHECK NO. - 00562626	2,500.00
TERESA BUSBY 1616 E DECATUR ST	DEPOSIT-CASH BAIL BONDS CHECK NO. - 00562648	1,000.00
THOMAS A HANSEN 2310 E DIAMOND AVE	DEPOSIT-CASH BAIL BONDS CHECK NO. - 00562627	1,000.00
US BANK P CARD PAYMENTS	PCARD ADVANCE PYMT REC ACH PMT NO. - 80066523	154,465.95
US BANK TRAVEL CARD	TRAVEL CARD ADVANCE PYMT ACH PMT NO. - 80066457	38,894.53

TOTAL FOR 0100 - GENERAL FUND

198,947.48

0230 - CIVIL SERVICE

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 3

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80066306	244.07
CRAIG E HULT	OTHER MISC CHARGES ACH PMT NO. - 80066587	35.00
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80066312	4.48
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	660.00
JUDITH GILMORE	OTHER MISC CHARGES ACH PMT NO. - 80066556	35.00
MARK E LINDSEY	OTHER MISC CHARGES ACH PMT NO. - 80066588	35.00
PAMELA DECOUNTER	OTHER MISC CHARGES ACH PMT NO. - 80066549	35.00
SCOTT A STEPHENS	OTHER MISC CHARGES ACH PMT NO. - 80066581	35.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	2,210.18
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	2,481.45

TOTAL FOR 0230 - CIVIL SERVICE

5,775.18

0260 - CITY CLERK

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	240.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	1,106.96
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	1,345.24

TOTAL FOR 0260 - CITY CLERK

2,692.20

0320 - COUNCIL

DELL MARKETING LP	COMPUTERS	
%DELL USA LP	ACH PMT NO. - 80066425	720.22
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	675.00
NICHOLAS ANTHONY FEDERICI	PROFESSIONAL SERVICES	
	ACH PMT NO. - 80066539	2,500.00
HONORABLE MAYOR		07/22/19
AND COUNCIL MEMBERS		PAGE 4

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	2,958.97
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	2,861.68
TOTAL FOR 0320 - COUNCIL		9,715.87

0330 - PUBLIC AFFAIRS/COMMUNICATIONS

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	430.00
QUINN GROUP	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80066504	7,238.03
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	1,708.10
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	1,862.80
TOTAL FOR 0330 - PUBLIC AFFAIRS/COMMUNICATIONS		11,238.93

0350 - COMMUNITY CENTERS

NE COMMUNITY CENTER ASSN	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80066567	38,123.72
SOUTHWEST SPOKANE COMMUNITY CENTER	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80066577	3,091.71
TOTAL FOR 0350 - COMMUNITY CENTERS		41,215.43

0370 - ENGINEERING SERVICES

ARAMARK UNIFORM SERVICES	LAUNDRY/JANITORIAL SERVICES	
AUS WEST LOCKBOX	ACH PMT NO. - 80066409	54.24

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80066421	817.12
FRONTIER PRECISION	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066323	294.02
FRONTIER PRECISION	MACHINERY/EQUIPMENT ACH PMT NO. - 80066323	7,924.11
FRONTIER PRECISION	OPERATING SUPPLIES ACH PMT NO. - 80066323	1,249.56
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	3,435.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 5

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

KIM GOODMAN	OPERATING SUPPLIES ACH PMT NO. - 80066669	194.25
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	14,083.18
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	16,458.85
US DOSIMETRY TECHNOLOGY INC	OTHER MISC CHARGES ACH PMT NO. - 80066458	794.04
WA STATE DEPT OF ECOLOGY CASHERING SECTION	REGISTRATION/SCHOOLING CHECK NO. - 00562676	210.00

TOTAL FOR 0370 - ENGINEERING SERVICES

45,514.37

0410 - FINANCE

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	305.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	1,182.32
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	1,255.21

TOTAL FOR 0410 - FINANCE

2,742.53

0430 - GRANTS MANAGEMENT

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	141.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	672.33

US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	839.12

TOTAL FOR 0430 - GRANTS MANAGEMENT	-----	1,652.45
------------------------------------	-------	----------

0450 - COMM & NEIGHBHD SVCS DIVISION

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	100.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	415.61
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	495.06

HONORABLE MAYOR	07/22/19
AND COUNCIL MEMBERS	PAGE 6

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0450 - COMM & NEIGHBHD SVCS DIVISION	-----	1,010.67
--	-------	----------

0470 - HISTORIC PRESERVATION

COWLES PUBLISHING COMPANY	ADVERTISING	
DBA THE SPOKESMAN-REVIEW	ACH PMT NO. - 80066307	74.22
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	100.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	463.26
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	367.56

TOTAL FOR 0470 - HISTORIC PRESERVATION	-----	1,005.04
--	-------	----------

0500 - LEGAL

ARAMARK UNIFORM SERVICES	LAUNDRY/JANITORIAL SERVICES	
AUS WEST LOCKBOX	ACH PMT NO. - 80066409	24.08
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80066410	739.84
AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80066410	53.70
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES	
	ACH PMT NO. - 80066427	17.92
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	



% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	2,180.00
JRM ENTERPRISES INC	INTERPRETER COSTS	
DBA PROFESSIONAL LANGUAGE	ACH PMT NO. - 80066339	1,735.50
LANGUAGE LINE SERVICES	INTERPRETER COSTS	
LANGUAGE LINE LLC	ACH PMT NO. - 80066343	32.24
OXARC INC	MISC SERVICES/CHARGES	
	ACH PMT NO. - 80066355	120.33
SPOKANE COUNTY TREASURER	TELEPHONE	
	ACH PMT NO. - 80066372	55.02
TAISIA MOGA	INTERPRETER COSTS	
	CHECK NO. - 00562457	150.00
T-MOBILE	CELL PHONE	
	CHECK NO. - 00562470	51.64
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	9,094.25

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 7

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	10,963.43
		-----
TOTAL FOR 0500 - LEGAL		25,217.95

0520 - MAYOR

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	280.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	2,109.61
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	1,977.72
		-----
TOTAL FOR 0520 - MAYOR		4,367.33

0550 - NEIGHBORHOOD SERVICES

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	125.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	724.90
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	887.85

VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80066385	251.54
VERIZON WIRELESS	IT/DATA SERVICES	
	ACH PMT NO. - 80066385	20.00

TOTAL FOR 0550 - NEIGHBORHOOD SERVICES	-----	2,009.29
--	-------	----------

0560 - MUNICIPAL COURT

ABSOLUTE DRUG TESTING LLC	PROFESSIONAL SERVICES	
	ACH PMT NO. - 80066286	515.00
ANDREA POPLAWSKI	CASH OVER/SHORT	
530 W MAIL AVE STE 201	CHECK NO. - 00562652	30.00
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80066306	120.77
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	1,915.00
STREET WISE	OPERATING SUPPLIES	
	ACH PMT NO. - 80066375	504.00

HONORABLE MAYOR	07/22/19
AND COUNCIL MEMBERS	PAGE 8

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

UNIVERSAL PROTECTION SERVICE	ALARM/SECURITY SERVICES	
DBA ALLIED UNIVERSAL SECURITY	ACH PMT NO. - 80066655	229.90
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	8,510.62
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	10,507.30
VALLEY EMPIRE COLLECTION	CASH OVER/SHORT	
PO BOX 141248	CHECK NO. - 00562657	193.71
VALLEY EMPIRE COLLECTIONS	CASH OVER/SHORT	
PO BOX 141248	CHECK NO. - 00562492	30.04

TOTAL FOR 0560 - MUNICIPAL COURT	-----	22,556.34
----------------------------------	-------	-----------

0570 - OFFICE OF HEARING EXAMINER

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	160.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	458.70
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	573.72

TOTAL FOR 0570 - OFFICE OF HEARING EXAMINER

1,192.42

0620 - HUMAN RESOURCES

DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES	
	ACH PMT NO. - 80066312	4.48
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	588.75
LISA RAE RICHARDS	LOCAL MILEAGE	
	ACH PMT NO. - 80066589	134.65
OCCUPATIONAL MEDICINE	MEDICAL SERVICES	
ASSOCIATES PS	ACH PMT NO. - 80066353	3,820.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	2,222.18
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	2,531.29

TOTAL FOR 0620 - HUMAN RESOURCES

9,301.35

0650 - PLANNING SERVICES

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 9

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

COWLES PUBLISHING COMPANY	ADVERTISING	
DBA THE SPOKESMAN-REVIEW	ACH PMT NO. - 80066307	364.47
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	765.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	3,163.35
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	3,227.97

TOTAL FOR 0650 - PLANNING SERVICES

7,520.79

0680 - POLICE

ACRANET CBS BRANCH/DIV OF	BACKGROUND CHECKS	
CBS REPORTING INC	ACH PMT NO. - 80066406	128.00
ALL ABOUT TOWING SERVICES	TOWING EXPENSE	
	ACH PMT NO. - 80066592	103.45
ALWAYS TOWING & ROAD SERVICE	TOWING EXPENSE	

	ACH PMT NO. - 80066593	103.45
ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80066409	1,005.91
AUDUBON VETERINARY CLINIC	VETERINARY SERVICES CHECK NO. - 00562633	122.92
B & B TOWING LLC	TOWING EXPENSE CHECK NO. - 00562634	103.46
BEACON SERVICE INC	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80066468	1,946.00
CENTURYLINK	ALARM/SECURITY SERVICES CHECK NO. - 00562481	229.65
CENTURYLINK	TELEPHONE CHECK NO. - 00562481	459.36
CHRISTOPHER BENESCH	TUITION REIMBURSEMENT ACH PMT NO. - 80066586	1,650.00
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80066421	7,404.96
CROSSROADS SOFTWARE INC	SOFTWARE MAINTENANCE CHECK NO. - 00562636	1,500.00
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80066312	85.12
EVERGREEN STATE TOWING LLC DBA SPOKANE VALLEY TOWING	TOWING EXPENSE ACH PMT NO. - 80066609	14,140.67

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 10

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GALLS LLC	CLOTHING ACH PMT NO. - 80066611	1,613.27
GALLS LLC	PROTECTIVE GEAR/CLOTHING ACH PMT NO. - 80066611	2,959.06
GLENN BARTLETT	TUITION REIMBURSEMENT ACH PMT NO. - 80066585	773.25
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	71,638.00
LA POLICE GEAR INC	CLOTHING CHECK NO. - 00562489	1,641.02
LANGUAGE LINE SERVICES LANGUAGE LINE LLC	INTERPRETER COSTS ACH PMT NO. - 80066488	161.39
NET TRANSCRIPTS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80066496	75.62

PET EMERGENCY CLINIC	VETERINARY SERVICES CHECK NO. - 00562663	313.26
SPOKANE COUNTY TREASURER	SPOKANE COUNTY MISC SERVICES ACH PMT NO. - 80066372	20,584.27
SPOKANE COUNTY TREASURER	TELEPHONE ACH PMT NO. - 80066372	27.51
SPOKANE POLICE CHAPLAINCY BOARD	PROFESSIONAL SERVICES ACH PMT NO. - 80066515	9,375.00
TRACIE MEIDL	LODGING ACH PMT NO. - 80066463	108.69
TRAFFIC SAFETY SUPPLY INC	OPERATING SUPPLIES ACH PMT NO. - 80066652	789.53
UNITED PARCEL SERVICE	POSTAGE CHECK NO. - 00562668	20.91
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	41,054.30
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	22,879.44
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80066459	13,658.00
VERIZON WIRELESS	MINOR EQUIPMENT ACH PMT NO. - 80066657	303.73
VERIZON WIRELESS	MOBILE BROADBAND ACH PMT NO. - 80066459	14,980.04
WA STATE CRIMINAL JUSTICE TRAINING COMMISSION	REGISTRATION/SCHOOLING ACH PMT NO. - 80066387	750.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 11

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WA STATE DEPT OF REVENUE	SOFTWARE MAINTENANCE -	133.50
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00562680	144,409.16
WESTERN STATES POLICE MEDICAL TRUST	VEBA MEDICAL SAVINGS-POLICE CHECK NO. - 00562682	650.00
WILLIAMS TOWING & RECOVERY LLC	TOWING EXPENSE ACH PMT NO. - 80066665	103.46
WYOMING WRECKER LLC DBA AA ACES TOWING	TOWING EXPENSE ACH PMT NO. - 80066666	103.45

TOTAL FOR 0680 - POLICE

-----  
378,088.81

0690 - PROBATION SERVICES

ABSOLUTE DRUG TESTING LLC	PROFESSIONAL SERVICES ACH PMT NO. - 80066286	115.00
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80066317	4.09
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	735.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	2,556.81
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	3,178.74
TOTAL FOR 0690 - PROBATION SERVICES		6,589.64

0700 - PUBLIC DEFENDER

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80066410	739.84
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80066410	53.71
A-1 SERVICE	LAUNDRY/JANITORIAL SERVICES CHECK NO. - 00562480	660.00
CCH INC DBA WOLTERS KLUWER LEGAL & REGULATORY U.S.	PUBLICATIONS ACH PMT NO. - 80066600	248.73
DELL MARKETING LP %DELL USA LP	OFFICE SUPPLIES ACH PMT NO. - 80066311	181.25
FRANCIS ADEWALE	PARKING/TOLLS (LOCAL) CHECK NO. - 00562632	46.26

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 12

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	1,420.00
LARRY TANGEN	LEGAL SERVICES ACH PMT NO. - 80066651	146.25
MATTHEW BENDER & CO INC DBA LEXIS NEXIS MATTHEW BENDER	PUBLICATIONS ACH PMT NO. - 80066622	31.04
OXARC INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80066447	83.31
PROVOST PROFESSIONAL	LEGAL SERVICES	

INVESTIGATIONS	ACH PMT NO. - 80066634	232.37
SPOKANE COUNTY CLERK	MISC SERVICES/CHARGES CHECK NO. - 00562498	0.75
STEPHANIE VICK	PARKING/TOLLS (LOCAL) CHECK NO. - 00562673	4.35
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	9,802.91
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	7,250.91
		-----
TOTAL FOR 0700 - PUBLIC DEFENDER		20,901.68
0860 - TREASURY SERVICES		
-----		
BANK OF NEW YORK MELLON CORPORATE TRUST DEPARTMENT	BANK FEES ACH PMT NO. - 80066294	250.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	305.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	1,391.75
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	1,684.26
		-----
TOTAL FOR 0860 - TREASURY SERVICES		3,631.01
0970 - INTERNAL SERVICE CHARGES		
-----		
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	4,735.22
		-----
TOTAL FOR 0970 - INTERNAL SERVICE CHARGES		4,735.22
1100 - STREET FUND		
-----		
HONORABLE MAYOR AND COUNCIL MEMBERS		07/22/19 PAGE 13
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80066410	216,799.75
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80066421	1,018.85
CPM DEVELOPMENT CORP DBA INLAND ASPHALT COMPANY	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066335	49,086.14

DESIGNER DECAL INC	MINOR EQUIPMENT ACH PMT NO. - 80066426	93.86
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	4,696.00
NORCO INC	OPERATING SUPPLIES ACH PMT NO. - 80066348	7.84
NORCO INC	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80066446	256.22
NORTH SPOKANE IRRIGATION DIST #8	PUBLIC UTILITY SERVICE CHECK NO. - 00562458	31.51
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80066289	180.00
OCCUPATIONAL MEDICINE ASSOCIATES PS	MEDICAL SERVICES ACH PMT NO. - 80066353	363.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	1,014.44
ROBERT B TURNER	LOCAL MILEAGE ACH PMT NO. - 80066381	227.36
SHAMROCK MANUFACTURING INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066366	11,438.61
SPECIAL ASPHALT PRODUCTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066370	37,390.82
STREET DEPT IMPREST FUND	OPERATING SUPPLIES CHECK NO. - 00562499	102.54
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	19,453.39
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	22,700.73
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80066459	806.35
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80066385	439.18
TOTAL FOR 1100 - STREET FUND		366,106.59

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 14

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

1200 - CODE ENFORCEMENT FUND

CRITTER CONTROL OF GREATER SPOKANE	CONTRACTUAL SERVICES ACH PMT NO. - 80066309	661.00
---------------------------------------	--	--------



ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	795.00
NORTH COUNTRY SERVICES LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80066568	4,148.55
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80066408	363.64
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	83.33
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	3,455.21
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	3,468.87
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80066385	575.50
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80066385	110.12
TOTAL FOR 1200 - CODE ENFORCEMENT FUND		13,661.22
1300 - LIBRARY FUND		
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	2,245.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	3,155.63
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	14,360.74
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	16,727.52
TOTAL FOR 1300 - LIBRARY FUND		36,488.89
1350 - PENSION CONTRIBUTIONS FUND		
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	373.17
TOTAL FOR 1350 - PENSION CONTRIBUTIONS FUND		373.17

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 15

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

1380 - TRAFFIC CALMING MEASURES

CHRISTI DAUBEL 611 E HOFFMAN AVE	SCHOOL ZONE SPEED CAMERA FINE CHECK NO. - 00562625	25.00
NATIONAL NATIVE AMERICAN CONSTRUCTION INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066566	1,412.36
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	163.04
TOTAL FOR 1380 - TRAFFIC CALMING MEASURES		1,600.40

1400 - PARKS AND RECREATION FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	4,106.00
OCCUPATIONAL MEDICINE ASSOCIATES PS	MEDICAL SERVICES ACH PMT NO. - 80066353	5,496.25
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	1,445.58
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	37,849.83
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	21,199.63
TOTAL FOR 1400 - PARKS AND RECREATION FUND		70,097.29

1450 - UNDER FREEWAY PARKING FUND

OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	7.25
TOTAL FOR 1450 - UNDER FREEWAY PARKING FUND		7.25

1460 - PARKING METER REVENUE FUND

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80066421	260.15
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	615.17
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	181.15
PROFESSIONAL ACCOUNT MANAGEMENT LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80066571	6,475.40

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	2,937.25
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	3,465.58
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80066459	988.32
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80066459	130.03
TOTAL FOR 1460 - PARKING METER REVENUE FUND		15,053.05
1500 - PATHS AND TRAILS RESERVE FUND		
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	7.25
TOTAL FOR 1500 - PATHS AND TRAILS RESERVE FUND		7.25
1510 - SPOKANE REG EMERG COM SYS		
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	100.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	18.12
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	301.66
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	365.93
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80066459	49.97
TOTAL FOR 1510 - SPOKANE REG EMERG COM SYS		835.68
1570 - INTERMODAL FACILITY OPERATION		
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	155.79
TOTAL FOR 1570 - INTERMODAL FACILITY OPERATION		155.79
1590 - HOTEL/MOTEL TAX FUND		
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	3.62

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 1590 - HOTEL/MOTEL TAX FUND		3.62
-----		
1610 - REAL ESTATE EXCISE TAX FUND		
-----		
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00562659	391.28
TOTAL FOR 1610 - REAL ESTATE EXCISE TAX FUND		391.28
		-----
1620 - PUBLIC SAFETY & JUDICIAL GRANT		
-----		
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	586.31
QUEEN B RADIO INC dba	ADVERTISING	
KXLY BROADCAST GROUP	CHECK NO. - 00562591	2,143.00
SPOKANE COUNTY TREASURER	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80066511	9,565.06
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	179.03
WASHINGTON LEOFF	PENSION LEOFF II	
DEPT OF RETIREMENT SYSTEMS	CHECK NO. - 00562680	1,211.81
TOTAL FOR 1620 - PUBLIC SAFETY & JUDICIAL GRANT		13,685.21
		-----
1630 - COMBINED COMMUNICATIONS CENTER		
-----		
CENTURYLINK	TELEPHONE	
	CHECK NO. - 00562481	264.67
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	1,810.16
ING LIFE INSURANCE & ANNUITY	DEFERRED COMPENSATION-MATCHING	
OR CITY OF SPOKANE TREASURER	CHECK NO. - 00562646	943.27
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00562659	144.92
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	8,070.78
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	3,107.10
VERIZON WIRELESS	CELL PHONE	

	ACH PMT NO. - 80066459	49.97
VERIZON WIRELESS	IT/DATA SERVICES	
	ACH PMT NO. - 80066459	40.01

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 18

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00562680	731.60
TOTAL FOR 1630 - COMBINED COMMUNICATIONS CENTER		15,162.48

1640 - COMMUNICATIONS BLDG M&O FUND

CONTROL SOLUTIONS NW INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80066420	155.18
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80066316	40.22
SWANSON'S REFRIGERATION & RESTAURANT REPAIR	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00562468	269.53
SWANSON'S REFRIGERATION & RESTAURANT REPAIR	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00562468	62.79
TOTAL FOR 1640 - COMMUNICATIONS BLDG M&O FUND		527.72

1680 - CD/HS OPERATIONS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	835.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	1,108.64
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	4,291.13
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	5,246.25
TOTAL FOR 1680 - CD/HS OPERATIONS		11,481.02

1910 - CRIMINAL JUSTICE ASSISTANCE FD

OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	202.89
TOTAL FOR 1910 - CRIMINAL JUSTICE ASSISTANCE FD		202.89

1920 - FINANCIAL PARTNERSHIP FUND

OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00562659	72.46

TOTAL FOR 1920 - FINANCIAL PARTNERSHIP FUND	72.46
---	-------

HONORABLE MAYOR	07/22/19
AND COUNCIL MEMBERS	PAGE 19

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

1940 - CHANNEL FIVE EQUIPMENT RESERVE

OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00562659	7.25

TOTAL FOR 1940 - CHANNEL FIVE EQUIPMENT RESERVE	7.25
---	------

1950 - PARK CUMULATIVE RESERVE FUND

OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00562659	50.72

TOTAL FOR 1950 - PARK CUMULATIVE RESERVE FUND	50.72
---	-------

1970 - FIRE/EMS FUND

ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80066407	108.27

BOUND TREE MEDICAL LLC	SAFETY SUPPLIES	
	CHECK NO. - 00562451	2,469.43

BRIDGESTONE AMERICAS INC	VEHICLE REPAIR & MAINT SUPPLY	
dba GCR TIRES & SERVICE	ACH PMT NO. - 80066296	4.03

BRIDGESTONE AMERICAS INC	VEHICLE REPAIRS/MAINT	
dba GCR TIRES & SERVICE	ACH PMT NO. - 80066296	162.81

CENTURYLINK	TELEPHONE	
	CHECK NO. - 00562481	574.65

CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR	
	ACH PMT NO. - 80066417	7,955.73

CJ STAR LLC	PUBLIC SAFETY LICENSE/PERM	
CARL'S JR RESTAURANTS	CHECK NO. - 00562490	57.00

CONNELL OIL INC	VEHICLE REPAIR & MAINT SUPPLY	
DBA CO-ENERGY	ACH PMT NO. - 80066304	154.43

CONTROL SOLUTIONS NW INC	BUILDING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80066420	640.13

COZZETTO COIN OP LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066308	419.27
COZZETTO COIN OP LLC	MINOR EQUIPMENT ACH PMT NO. - 80066308	1,468.12
CW NIELSEN MFG CORP	CLOTHING ACH PMT NO. - 80066310	62.07
DAVID CLARK COMPANY INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066424	495.50

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 20

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80066316	1,919.64
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066316	353.85
FASTENAL CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066316	13.83
FIKES NORTHWEST INC/DIV OF VIKING LOGIC INC	OPERATING SUPPLIES ACH PMT NO. - 80066610	43.37
FLEET PAINTING INC	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80066319	14,305.10
GALLS LLC	CLOTHING ACH PMT NO. - 80066433	290.08
GENERAL FIRE APPARATUS CO INC ACCOUNT # 607000	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00562455	111.62
GENERAL FIRE APPARATUS CO INC ACCOUNT # 607000	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00562455	470.45
GENERAL FIRE APPARATUS CO INC ACCOUNT # 607000	SAFETY SUPPLIES CHECK NO. - 00562455	696.96
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066435	4,536.47
HUGHES FIRE EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066334	636.42
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	10,101.38
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562646	44,706.72
INLAND PACIFIC HOSE & FITTINGS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066337	101.75
JESUIT COMMUNITY OF GONZAGA UN	PUBLIC SAFETY LICENSE/PERM	

502 E BOONE AVE	CHECK NO. - 00562491	19.00
L N CURTIS & SONS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80066341	887.72
MATERIAL MOTION LLC	OPERATING SUPPLIES ACH PMT NO. - 80066625	850.00
MULTICARE DEACONESS HOSPITAL	SAFETY SUPPLIES CHECK NO. - 00562639	6,485.07
MUNICIPAL EMERGENCY SERVICES DEPOSITORY ACCOUNT	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80066346	346.39
NORCO INC	SAFETY SUPPLIES ACH PMT NO. - 80066446	1,636.86

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 21

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

OCCUPATIONAL MEDICINE ASSOCIATES PS	MEDICAL SERVICES ACH PMT NO. - 80066630	2,837.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	2,039.75
SAFETY KLEEN CORPORATION	HAZARDOUS WASTE DISPOSAL ACH PMT NO. - 80066448	130.68
SPOKANE CYLINDER SCOTT L SICKELS	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00562465	17.96
SPOKANE CYLINDER SCOTT L SICKELS	VEHICLE REPAIRS/MAINT CHECK NO. - 00562465	147.02
SPOKANE EMERGENCY PHYSICIANS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80066512	14,857.66
STUART CONSULTING GROUP INC	CONTRACTUAL SERVICES ACH PMT NO. - 80066516	1,600.00
THE LAMAR COMPANIES/DIV OF LAMAR TEXAS LTD PARTNERSHIP	ADVERTISING ACH PMT NO. - 80066342	3,272.00
THE MEN'S WEARHOUSE INC	CLOTHING ALTERATIONS & REPAIRS CHECK NO. - 00562592	71.89
TRACE ANALYTICS LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066380	383.10
UNIFIRE POWER BLOWERS INC c/o TRIUMPH BUSINESS CAPITAL	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066383	92.57
UNIFIRE POWER BLOWERS INC c/o TRIUMPH BUSINESS CAPITAL	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066383	293.16
UNITED RENTALS NW INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00562669	114.35



US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	25,682.97
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	4,400.98
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80066459	1,002.61
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80066459	4,921.60
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	44.10
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	75.65
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00562680	154,894.79

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 22

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WHEELER INDUSTRIES INC	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80066662	326.70
		-----
TOTAL FOR 1970 - FIRE/EMS FUND		320,290.66

1980 - DEFINED CONTRIBUTION ADMIN FND

OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	3.62
		-----
TOTAL FOR 1980 - DEFINED CONTRIBUTION ADMIN FND		3.62

1990 - TRANSPORTATION BENEFIT FUND

OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	108.69
SHAMROCK PAVING CO/DIV OF MURPHY BROS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80066450	199,040.64
		-----
TOTAL FOR 1990 - TRANSPORTATION BENEFIT FUND		199,149.33

3200 - ARTERIAL STREET FUND

BACON CONCRETE INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066411	112,146.25
DEER HEIGHTS LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066605	241,335.58

NATIONAL NATIVE AMERICAN CONSTRUCTION INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066566	136,058.46
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	2,010.77
PARAMETRIX INC DBA TAYLOR ENGINEERING INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066358	802.70
TOTAL FOR 3200 - ARTERIAL STREET FUND		492,353.76

4100 - WATER DIVISION

ANATEK LABS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80066465	20.00
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80066293	229,750.74
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80066293	276.14

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 23

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

BRIAN KNECHTGES 21211 BUCKEYE LAKE	REFUNDS CHECK NO. - 00562650	35.54
CENTURYLINK	TELEPHONE CHECK NO. - 00562481	811.12
CONSOLIDATED SUPPLY CO	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80066419	3,660.34
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80066306	87.44
DANIEL ROBINETTE 1506 E CENTER RD	REFUNDS CHECK NO. - 00562654	345.00
DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80066311	4,107.20
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066316	538.51
FIRE PROTECTION SPECIALISTS LLC	REPAIRS/MAINTENANCE ACH PMT NO. - 80066430	5,586.49
FRANCES MINIGAN 1723 E 11TH AVE	REFUNDS CHECK NO. - 00562651	23.30
GRAINGER INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066436	5,427.58
H D FOWLER COMPANY	INVENTORY PURCHASES FOR WATER	

	ACH PMT NO. - 80066331	1,787.85
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	8,165.00
ITRON INC	MINOR EQUIPMENT ACH PMT NO. - 80066441	340.66
OCCUPATIONAL MEDICINE ASSOCIATES PS	MEDICAL SERVICES ACH PMT NO. - 80066353	325.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	1,778.89
OXARC INC	OPERATING SUPPLIES ACH PMT NO. - 80066355	1,431.60
SPOKANE CITY TREASURER	REFUNDS CHECK NO. - 00562464	1,473.75
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-SALES TAX CHECK NO. - 00562666	161.88
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00562666	165,007.56
STANDARD DIGITAL PRINT CO INC DBA STANDARD PRINTWORKS	PRINTING/BINDING/REPRO ACH PMT NO. - 80066374	28.49

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 24

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TRAFFIC SAFETY SUPPLY INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066455	1,651.80
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	35,559.46
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	39,226.20
VAN NESS FELDMAN LLP	LEGAL SERVICES ACH PMT NO. - 80066524	396.00
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80066385	3,470.33
VICTOR JOHN GIAMPIETRI DBA WA STATE FIRST AID	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066461	300.41

TOTAL FOR 4100 - WATER DIVISION

-----  
511,774.28

4250 - INTEGRATED CAPITAL MANAGEMENT

ABADAN REPROGRAPHICS BUSINESS EQUIPMENT CENTER	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00562450	1,108.28
---	--	----------

BRIAN KNECHTGES 21211 BUCKEYE LAKE	REFUNDS CHECK NO. - 00562650	35.52
BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066298	2,980.76
GEO ENGINEERS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066322	901.50
HALME CONSTRUCTION INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066557	8,853.96
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	905.00
L & L CARGILE INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066562	7,808.90
LSB CONSULTING ENGINEERS PLLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066344	457.60
MICHELS CORPORATION	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066626	20,350.27
NATIONAL NATIVE AMERICAN CONSTRUCTION INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066566	62,875.25
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	5,561.31
SIGNS NOW DIV OF IN PROCESS INC	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00562460	955.11

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 25

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00562666	47,853.80
TRM SERVICES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066582	120,000.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	3,635.97
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	4,309.29

TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT	288,592.52
--	------------

4300 - SEWER FUND

BRIAN KNECHTGES 21211 BUCKEYE LAKE	REFUNDS CHECK NO. - 00562650	24.46
---------------------------------------	---------------------------------	-------

TOTAL FOR 4300 - SEWER FUND	24.46
-----------------------------	-------

4310 - SEWER MAINTENANCE DIVISION

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80066293	49.37
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80066293	10.12
CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80066417	5,560.31
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80066421	914.97
CORE & MAIN LP	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066332	2,394.14
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80066427	13.44
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	2,335.00
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80066408	195.00
OCCUPATIONAL MEDICINE ASSOCIATES PS	MEDICAL SERVICES ACH PMT NO. - 80066353	116.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	844.16
PRORATE AND FUEL TAX DEPT OF LICENSING	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00562675	1,716.28

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 26

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00562666	61,325.51
STANDARD DIGITAL PRINT CO INC DBA STANDARD PRINTWORKS	PRINTING/BINDING/REPRO ACH PMT NO. - 80066374	28.50
STELLAR INDUSTRIAL SUPPLY INC	SAFETY SUPPLIES CHECK NO. - 00562467	159.66
T-MOBILE	CELL PHONE CHECK NO. - 00562469	477.72
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	8,183.41
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	9,877.00
VERIZON WIRELESS	CELL PHONE	

	ACH PMT NO. - 80066459	2,175.10
WM WINKLER CO	PAVING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80066583	34,235.64
TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION		130,611.33

4320 - RIVERSIDE PARK RECLAMATION FAC

ALS LABORATORY GROUP	TESTING SERVICES	
	ACH PMT NO. - 80066544	2,100.00
BRANDSAFWAY SERVICES INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80066449	3,550.14
CENTURYLINK	TELEPHONE	
	CHECK NO. - 00562452	63.78
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80066301	4,105.16
CINTAS CORPORATION NO 3 LOC 606	OPERATING SUPPLIES	
	ACH PMT NO. - 80066301	176.30
CINTAS CORPORATION NO 3 LOC 606	SAFETY SUPPLIES	
	ACH PMT NO. - 80066301	103.46
CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR	
	ACH PMT NO. - 80066601	1,419.18
CONTRACT DESIGN ASSOCIATES INC	OFFICE FURNITURE (NON CAPITAL)	
	ACH PMT NO. - 80066305	482.64
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80066306	625.36
FIKES NORTHWEST INC/DIV OF VIKING LOGIC INC	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80066429	82.88

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 27

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GOBLE SAMPSON ASSOCIATES INC	REPAIR & MAINTENANCE SUPPLIES	
	CHECK NO. - 00562456	13,021.75
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING	
	CHECK NO. - 00562643	5,795.00
INLAND ENVIRONMENTAL RESOURCES INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80066336	6,434.36
JEFF ELKINS	PROTECTIVE GEAR/CLOTHING	
	CHECK NO. - 00562453	161.72
KEMIRA WATER SOLUTIONS INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80066340	69,586.73

KGS NORTHWEST, LLC	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00562488	78,555.84
LARS H HENDRON	LOCAL MILEAGE ACH PMT NO. - 80066401	27.84
LARS H HENDRON	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80066401	60.50
MICHAEL A GOAN	PROTECTIVE GEAR/CLOTHING CHECK NO. - 00562485	107.27
MSI ENGINEERS INC MEULINK STAUFFENBERG INC	MACHINERY/EQUIPMENT ACH PMT NO. - 80066564	7,773.60
NALCO CO	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80066629	1,197.90
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80066289	90.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	960.10
PHILIP MARTINS	PROTECTIVE GEAR/CLOTHING CHECK NO. - 00562497	295.00
PRORATE AND FUEL TAX DEPT OF LICENSING	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00562675	1,242.00
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00562666	36,575.30
STELLAR INDUSTRIAL SUPPLY INC	SAFETY SUPPLIES CHECK NO. - 00562667	544.22
SVL ANALYTICAL INC	TESTING SERVICES ACH PMT NO. - 80066376	189.00
TESTAMERICA LABORATORIES INC DBA EUROFINS TESTAMERICA	TESTING SERVICES ACH PMT NO. - 80066378	451.50
THOMAS L BUTLER	PROTECTIVE GEAR/CLOTHING ACH PMT NO. - 80066414	180.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 28

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TREVOR HOLMES	PROTECTIVE GEAR/CLOTHING CHECK NO. - 00562487	180.00
TRM SERVICES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80066582	879.00
TWO RIVERS TERMINAL LLC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80066456	4,184.82
T-MOBILE	CELL PHONE CHECK NO. - 00562469	10.87

US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	25,385.68
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	30,716.91
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80066385	1,232.51
VISIONARY COMMUNICATIONS, INC	TELEPHONE CHECK NO. - 00562471	73.12
WASTE MANAGEMENT OF WA DBA GRAHAM ROAD LANDFILL	UTIL GARBAGE/WASTE REMOVAL ACH PMT NO. - 80066390	1,647.60

TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC	300,269.04
---	------------

4330 - STORMWATER

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	1,525.00
NORTH SPOKANE IRRIGATION DIST #8	PUBLIC UTILITY SERVICE CHECK NO. - 00562458	103.35
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	318.82
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	4,760.13
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	6,086.18
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80066459	400.88

TOTAL FOR 4330 - STORMWATER	13,194.36
-----------------------------	-----------

4360 - ENVIRONMENTAL PROGRAMS

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	150.00
--	--	--------

HONORABLE MAYOR AND COUNCIL MEMBERS	07/22/19 PAGE 29
--	---------------------

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	21.74
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	353.29
US BANK TRUST NA	RETIREMENT	



OR CITY OF SPOKANE	ACH PMT NO. - 80066656	413.21
TOTAL FOR 4360 - ENVIRONMENTAL PROGRAMS		938.24
4370 - SEWER CONSTRUCTION FUND		
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00562659	54.35
TOTAL FOR 4370 - SEWER CONSTRUCTION FUND		54.35
4480 - SOLID WASTE FUND		
SPOKANE CITY TREASURER OR	DEPOSIT-SALES TAX	
WASH STATE DEPT OF REVENUE	CHECK NO. - 00562666	1,900.61
TOTAL FOR 4480 - SOLID WASTE FUND		1,900.61
4490 - SOLID WASTE DISPOSAL		
AUTOLINE CONTROLS	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80066292	6,748.53
AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80066545	9,790.43
BANNER FURNACE & FUEL	OPERATING SUPPLIES	
	ACH PMT NO. - 80066295	138.30
BRANDSAFWAY SERVICES INC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80066576	69,591.10
BRIGGS MACHINE & FABRICATION INC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80066598	1,600.83
CHRISTOPHER D GALBREATH	LOCAL MILEAGE	
	CHECK NO. - 00562454	53.82
COPIERS NORTHWEST INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80066548	317.31
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80066548	467.28
DAVID W PAINE	LOCAL MILEAGE	
	ACH PMT NO. - 80066404	191.98
HONORABLE MAYOR		07/22/19
AND COUNCIL MEMBERS		PAGE 30
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
DICK IRVIN INC.	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80066551	6,112.70

DRESSER RAND	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066552	11,710.22
ELJAY OIL CO INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80066314	998.93
ELJAY OIL CO INC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80066428	1,630.23
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80066316	263.59
FASTENAL CO	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80066316	478.61
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066316	658.96
FASTENAL CO	SAFETY SUPPLIES ACH PMT NO. - 80066316	30.38
FIKES NORTHWEST INC/DIV OF VIKING LOGIC INC	OPERATING SUPPLIES ACH PMT NO. - 80066429	6.78
FULCRUM ENVIRONMENTAL CONSULTING INC	MEDICAL SERVICES ACH PMT NO. - 80066554	4,550.00
GRAYMONT CAPITAL INC.	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80066329	25,289.19
HYDRAULICS PLUS INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066559	6,595.31
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	3,745.00
LISA A BUSSE	LOCAL MILEAGE ACH PMT NO. - 80066396	80.74
MCCOY POWER CONSULTANTS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80066491	7,218.75
MICHELLE DORGAN	LOCAL MILEAGE ACH PMT NO. - 80066398	100.92
NORCO INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80066348	462.94
NORTHSTAR CHEMICAL INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80066351	5,312.58
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80066594	215.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	1,289.79

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 31

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

OIL RE-REFINING CO INC	HAZARDOUS WASTE DISPOSAL ACH PMT NO. - 80066570	290.00
PUMPTech INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066361	2,351.93
REACT AUDIOVISUAL SYSTEMS	TV'S/AUDIO VISUAL EQUIPMENT ACH PMT NO. - 80066573	9,310.65
RICHARD E CRAMER	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066397	7.29
SCOTT K WINDSOR	LOCAL MILEAGE CHECK NO. - 00562474	58.52
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-REFUSE COLLECTION TAX CHECK NO. - 00562666	1.12
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00562666	18,012.88
TERRY D SOMERS	PERMITS/OTHER FEES CHECK NO. - 00562665	102.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	20,673.55
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	24,143.29
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80066459	751.49
WATERCO OF THE PACIFIC NORTH WEST, INC	OPERATING SUPPLIES CHECK NO. - 00562482	232.06
WESTERN INDUSTRIAL CERAMICS ZAMPELL ADVANCED REFRACTORY	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066392	1,243.27
TOTAL FOR 4490 - SOLID WASTE DISPOSAL		242,828.25
4500 - SOLID WASTE COLLECTION		
ACTION MEDICAL INC	OPERATING SUPPLIES ACH PMT NO. - 80066288	101.98
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80066410	1,175.34
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80066410	153.18
CENTURYLINK	TELEPHONE CHECK NO. - 00562452	59.02
COMCAST	PUBLIC UTILITY SERVICE ACH PMT NO. - 80066302	273.55

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

DESIGNER DECAL INC	MINOR EQUIPMENT ACH PMT NO. - 80066426	96.70
FIKES NORTHWEST INC/DIV OF VIKING LOGIC INC	OPERATING SUPPLIES ACH PMT NO. - 80066318	67.84
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	4,735.00
OCCUPATIONAL MEDICINE ASSOCIATES PS	MEDICAL SERVICES ACH PMT NO. - 80066353	218.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	2,101.34
RULE STEEL TANKS INC	MACHINERY/EQUIPMENT ACH PMT NO. - 80066362	54,720.00
SCHAEFER SYSTEMS INTERNATIONAL INC	MINOR EQUIPMENT ACH PMT NO. - 80066365	24,003.45
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00562666	66,685.54
SPOKANE COUNTY TREASURER	UTIL GARBAGE/WASTE REMOVAL ACH PMT NO. - 80066372	72,440.44
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	21,464.00
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	27,228.57
TOTAL FOR 4500 - SOLID WASTE COLLECTION		275,523.95
-----		
4530 - SOLID WASTE LANDFILLS		
-----		
CENTURYLINK	TELEPHONE CHECK NO. - 00562481	56.99
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	75.00
NORCO INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80066348	21.66
SPOKANE PRO CARE INC	LANDSCAPE/GROUNDS MAINT ACH PMT NO. - 80066580	29,135.11
STARPLEX CORP	ALARM/SECURITY SERVICES ACH PMT NO. - 80066647	1,258.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	218.15

US BANK TRUST NA  
OR CITY OF SPOKANE

RETIREMENT  
ACH PMT NO. - 80066656

286.31

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 33

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

VERIZON WIRELESS

CELL PHONE  
ACH PMT NO. - 80066459

126.88

TOTAL FOR 4530 - SOLID WASTE LANDFILLS

-----  
31,178.10

4600 - GOLF FUND

-----  
ICMA RETIREMENT TRUST 457  
% FIRST NATIONAL BANK OF MD

DEFERRED COMPENSATION-MATCHING  
CHECK NO. - 00562643

510.00

OFFICE OF STATE AUDITOR  
WASHINGTON STATE

STATE AUDIT CHARGES  
CHECK NO. - 00562659

134.05

US BANK OR CITY TREASURER  
EMP BENEFITS ( CITY )

SOCIAL SECURITY  
CHECK NO. - 00562671

4,199.87

US BANK TRUST NA  
OR CITY OF SPOKANE

RETIREMENT  
ACH PMT NO. - 80066656

2,007.99

TOTAL FOR 4600 - GOLF FUND

-----  
6,851.91

4700 - DEVELOPMENT SVCS CENTER

-----  
ADT LLC  
16810 E EUCLID AVE

PERMIT REFUNDS PAYABLE  
CHECK NO. - 00562647

15.00

ALEXANDRIA LYNN GOOLIE

ADVISORY TECHNICAL SERVICE  
ACH PMT NO. - 80066326

120.00

CAMERON DIONNE  
3742 W OLYMPIC AVE

PERMIT REFUNDS PAYABLE  
CHECK NO. - 00562649

140.00

EIRIK DRAGSETH

LOCAL MILEAGE  
CHECK NO. - 00562484

120.64

ICMA RETIREMENT TRUST 457  
% FIRST NATIONAL BANK OF MD

DEFERRED COMPENSATION-MATCHING  
CHECK NO. - 00562643

2,469.00

JOHN B HARE

ADVISORY TECHNICAL SERVICE  
ACH PMT NO. - 80066400

120.00

KENT E WALKER

ADVISORY TECHNICAL SERVICE  
ACH PMT NO. - 80066389

120.00

NICHOLAS GOODMAN

ADVISORY TECHNICAL SERVICE  
ACH PMT NO. - 80066324

60.00

OFFICE OF STATE AUDITOR  
WASHINGTON STATE

STATE AUDIT CHARGES  
CHECK NO. - 00562659

268.10

ROBERT W KAUL	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80066402	60.00
SALAZAR CONSTRUCTION LLC ATTN MELVIN SALAZAR	PERMIT REFUNDS PAYABLE CHECK NO. - 00562655	26.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 34

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TENA RISLEY	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80066405	60.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	10,779.64
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	12,878.38

TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER	27,236.76
--	-----------

5100 - FLEET SERVICES FUND

ADVANCE AUTO PARTS	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00562587	159.30
AMERIGAS PROPANE LP DBA NORTHERN ENERGY	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80066464	158.80
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80066410	835.26
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80066410	26.23
BATTERY SYSTEMS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066467	528.21
BRIDGESTONE AMERICAS INC dba GCR TIRES & SERVICE	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066469	7,118.00
BUCK'S TIRE & AUTOMOTIVE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066470	282.99
C & B UPHOLSTERY INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00562588	582.62
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80066416	1,157.50
CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80066473	94,687.19
CLEAN ENERGY INC	CONTRACTUAL SERVICES ACH PMT NO. - 80066546	18,462.99
CONNELL OIL INC	LUBRICANTS	

DBA CO-ENERGY	ACH PMT NO. - 80066474	3,113.84
CONNELL OIL INC DBA CO-ENERGY	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066304	263.80
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80066421	387.41
CUMMINS NORTHWEST LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066475	1,330.23

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 35

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CUMMINS NORTHWEST LLC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066475	4,369.78
DELL MARKETING LP %DELL USA LP	MINOR EQUIPMENT ACH PMT NO. - 80066311	563.43
DESIGNER DECAL INC	MINOR EQUIPMENT ACH PMT NO. - 80066426	93.85
DIRECT AUTOMOTIVE DISTRIBUTING DIV OF GEM INC	MINOR EQUIPMENT CHECK NO. - 00562483	5,988.41
DOBBS HEAVY DUTY HOLDINGS LLC DBA WESTERN TRUCK CENTER	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066393	2,668.83
DOBBS HEAVY DUTY HOLDINGS LLC DBA WESTERN TRUCK CENTER	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066529	10,040.74
ELJAY OIL CO INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066314	566.01
EMERSON MANUFACTURING CORP	MINOR EQUIPMENT ACH PMT NO. - 80066479	1,193.09
EVERGREEN STATE TOWING LLC DBA SPOKANE VALLEY TOWING	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066480	387.69
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066483	1,986.97
GORDON TRUCK CENTERS INC DBA PACIFIC TRUCK CENTERS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066483	972.24
GRAINGER INC	MINOR EQUIPMENT ACH PMT NO. - 80066484	109.99
HI-LINE ELECTRIC CO	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00562589	563.59
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	1,735.00
INDUSTRIAL WELDING CO INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00562590	1,350.36

KENWORTH SALES COMPANY	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066487	2,296.89
MARK HENDERSON DBA ONSITE DASH REPAIR	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066498	563.07
MCCOLLUM FORD SALES INC GUS JOHNSON FORD	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066485	116.23
MOTION AUTO SUPPLY PARTS WHOLESALERS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066493	1,287.68
MURL'S DRIVELINE SERVICE	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066444	259.78

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 36

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

NAPA AUTO PARTS GENUINE PARTS CO	MINOR EQUIPMENT ACH PMT NO. - 80066494	30.47
NAPA AUTO PARTS GENUINE PARTS CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066494	820.72
NORLIFT INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066349	1,449.87
NORSTAR INDUSTRIES INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066497	730.74
NOVUS AUTO GLASS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066352	337.54
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	547.07
OWEN EQUIPMENT CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066499	16,740.49
OXARC INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80066355	46.24
OXARC INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066355	357.66
PACWEST MACHINERY LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066356	593.98
PACWEST MACHINERY LLC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066356	1,102.10
PAPE MACHINERY INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80066501	3,528.36
PAPE MACHINERY INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066357	123.78
PRORATE AND FUEL TAX DEPT OF LICENSING	MOTOR FUEL-OUTSIDE VENDOR CHECK NO. - 00562472	17,628.62



RWC INTERNATIONAL LTD	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066363	160.76
SAFETY KLEEN CORPORATION	HAZARDOUS WASTE DISPOSAL ACH PMT NO. - 80066364	177.12
SIX ROBBLEES INC	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00562461	673.91
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066369	440.50
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066510	17,006.39
SPOKANE HOUSE OF HOSE INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066514	2,544.46

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 37

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TACOMA SCREW PRODUCTS INC ATTN: ACCOUNTS RECEIVABLE	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066517	527.56
TITAN TRUCK EQUIPMENT	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066379	363.54
TITAN TRUCK EQUIPMENT	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066379	548.50
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	6,370.94
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	7,811.00
WA STATE DEPT OF REVENUE OR CITY OF SPOKANE	DEPOSIT-SALES TAX CHECK NO. - 00562677	402.91
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	106.19
WA STATE DEPT OF REVENUE	VEHICLE REPAIR & MAINT SUPPLY -	79.93
WENDLE FORD NISSAN ISUZU	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066527	72.58
WENDLE FORD NISSAN ISUZU	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066527	1,293.17
WESTERN REFUSE & RECYCLING EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80066530	898.07
WESTERN STATES EQUIPMENT CO	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80066394	721.42
WESTERN STATES EQUIPMENT CO	VEHICLE REPAIR & MAINT SUPPLY	

	ACH PMT NO. - 80066531	527.61
WINGFOOT COMMERCIAL TIRE	EQUIPMENT REPAIRS/MAINTENANCE	
SYSTEMS LLC DBA GOODYEAR TIRE	ACH PMT NO. - 80066533	2,843.29
WINGFOOT COMMERCIAL TIRE	VEHICLE REPAIR & MAINT SUPPLY	
SYSTEMS LLC DBA GOODYEAR TIRE	ACH PMT NO. - 80066533	15,985.86

TOTAL FOR 5100 - FLEET SERVICES FUND	269,801.35
--------------------------------------	------------

5200 - PUBLIC WORKS AND UTILITIES

BRIAN KNECHTGES	REFUNDS	
21211 BUCKEYE LAKE	CHECK NO. - 00562650	10.00
DELL MARKETING LP	OPERATING SUPPLIES	
%DELL USA LP	ACH PMT NO. - 80066311	175.86
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80066550	200.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 38

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	880.00
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00562659	228.25
SPOKANE CITY TREASURER OR	EXTERNAL TAXES/OPER ASSESSMT	
WASH STATE DEPT OF REVENUE	CHECK NO. - 00562666	4.88
SPOKANE COUNTY TREASURER	SPOKANE COUNTY MISC SERVICES	
	ACH PMT NO. - 80066511	4,412.10
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	3,409.63
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	3,876.47

TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES	13,197.19
---	-----------

5300 - IT FUND

ARAMARK UNIFORM SERVICES	LAUNDRY/JANITORIAL SERVICES	
AUS WEST LOCKBOX	ACH PMT NO. - 80066290	1.52
CENTURYLINK	TELEPHONE	
	CHECK NO. - 00562452	4,532.65
DELL MARKETING LP	MINOR EQUIPMENT	
%DELL USA LP	ACH PMT NO. - 80066425	1,884.82

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	2,426.00
NORTH COUNTRY SERVICES LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80066350	5,403.54
NUVODIA LLC	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80066569	760.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	467.37
POWERCOM.INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80066359	228.69
SPOKANE COUNTY TREASURER	SOFTWARE MAINTENANCE ACH PMT NO. - 80066579	13,267.29
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	12,447.92
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	14,089.81
US POSTMASTER POSTAGE DUE PERMIT #95065	PREPAID POSTAGE CHECK NO. - 00562672	150.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 39

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

XO COMMUNICATIONS INC C/O VERIZON	TELEPHONE ACH PMT NO. - 80066584	964.83
--------------------------------------	-------------------------------------	--------

TOTAL FOR 5300 - IT FUND

56,624.44

5310 - IT CAPITAL REPLACEMENT FUND

COMPUNET INC	MINOR EQUIPMENT ACH PMT NO. - 80066303	22,291.83
DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80066425	11,349.03
INCAPSULATE LLC	CAPITALIZED SOFTWARE ACH PMT NO. - 80066560	44,850.00

TOTAL FOR 5310 - IT CAPITAL REPLACEMENT FUND

78,490.86

5400 - REPROGRAPHICS FUND

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80066290	28.34
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80066603	5,629.52

GREAT WESTERN INK INC	MACHINERY/EQUIPMENT CHECK NO. - 00562486	38,373.04
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	180.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	25.36
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	640.13
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	802.09
VERITIV OPERATING COMPANY	OPERATING SUPPLIES ACH PMT NO. - 80066384	2,404.51
WA STATE DEPT OF REVENUE	MACHINERY/EQUIPMENT -	93.98
TOTAL FOR 5400 - REPROGRAPHICS FUND		48,176.97

5500 - PURCHASING & STORES FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	409.00
HONORABLE MAYOR AND COUNCIL MEMBERS		07/22/19 PAGE 40
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	25.36
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	1,391.32
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	1,716.41
TOTAL FOR 5500 - PURCHASING & STORES FUND		3,542.09

5600 - ACCOUNTING SERVICES

DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80066312	4.48
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	2,218.17
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	155.79
US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS ( CITY )	CHECK NO. - 00562671	7,633.37
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	9,373.90
TOTAL FOR 5600 - ACCOUNTING SERVICES		19,385.71

5700 - MY SPOKANE

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	590.00
OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00562659	47.10
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	2,021.61
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	2,476.92
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80066385	58.93
TOTAL FOR 5700 - MY SPOKANE		5,194.56

5750 - OFFICE OF PERFORMANCE MGMT

ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00562643	375.00

HONORABLE MAYOR	07/22/19
AND COUNCIL MEMBERS	PAGE 41

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

NUVODIA LLC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80066569	31,320.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS ( CITY )	CHECK NO. - 00562671	1,518.84
US BANK TRUST NA	RETIREMENT	
OR CITY OF SPOKANE	ACH PMT NO. - 80066656	1,572.65
TOTAL FOR 5750 - OFFICE OF PERFORMANCE MGMT		34,786.49

5800 - RISK MANAGEMENT FUND

OFFICE OF STATE AUDITOR	STATE AUDIT CHARGES	
WASHINGTON STATE	CHECK NO. - 00562659	206.51
US BANK OR CITY TREASURER	INSURANCE CLAIMS	
LIABILITY CLAIMS	ACH PMT NO. - 80066522	6,087.46

## TOTAL FOR 5800 - RISK MANAGEMENT FUND

6,293.97

## 5810 - WORKERS' COMPENSATION FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	360.00
OCCUPATIONAL HEALTH CENTERS OF WASHINGTON PS	PROFESSIONAL SERVICES CHECK NO. - 00562459	30.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	242.74
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	1,422.40
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	1,414.57

## TOTAL FOR 5810 - WORKERS' COMPENSATION FUND

3,469.71

## 5820 - UNEMPLOYMENT COMPENSATION FUND

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	11.25
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	21.74
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	35.99
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	42.74

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 42

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

## TOTAL FOR 5820 - UNEMPLOYMENT COMPENSATION FUND

111.72

## 5830 - EMPLOYEES BENEFITS FUND

HRA VEB A TRUST HRA VEB A TRUST CONTRIBUTIONS	INSURANCE PREMIUMS ACH PMT NO. - 80066616	2,970.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	245.00
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80066613	151,720.40
KEPRO ACQUISITIONS, INC	PROFESSIONAL SERVICES ACH PMT NO. - 80066618	4,500.00

OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	1,536.15
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	INSURANCE CLAIMS ACH PMT NO. - 80066503	240,438.72
REHN & ASSOCIATES	CONTRACTUAL SERVICES ACH PMT NO. - 80066635	286.00
SPOKANE FIRE FIGHTERS BENEFIT TRUST	INSURANCE PREMIUMS ACH PMT NO. - 80066644	781,316.53
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	899.99
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	891.76
WA ST DEPT OF ENTERPRISE SERVICES	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80066460	2,241.09
WASHINGTON DENTAL SERVICE OR CITY OF SPOKANE	INSURANCE CLAIMS ACH PMT NO. - 80066661	29,390.79
TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND		1,216,436.43

5900 - ASSET MANAGEMENT FUND OPS

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80066290	131.12
COEUR D'ALENE SERVICE STATION EQUIPMENT	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80066547	669.36
COEUR D'ALENE SERVICE STATION EQUIPMENT	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066547	874.05
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	395.00

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 43

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

JOHNSON CONTROLS FIRE PROTECTION	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80066561	796.06
MCKINSTRY CO LLC LOCKBOX	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80066345	1,643.96
MCKINSTRY CO LLC LOCKBOX	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066345	143.76
NATIONSERVE OVERHEAD DOOR CORPORATION	BUILDING REPAIRS/MAINTENANCE CHECK NO. - 00562681	217.80
NORTH COUNTRY SERVICES LLC	BUILDING REPAIRS/MAINTENANCE	

	ACH PMT NO. - 80066350	8,865.55
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	434.76
PROFESSIONAL CRANE INSPECTIONS	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80066360	1,576.98
PROFESSIONAL CRANE INSPECTIONS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80066360	70.62
RESOURCE SYNERGY LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80066574	613.86
SPOKANE ARTS FUND	CONTRACTUAL SERVICES ACH PMT NO. - 80066578	100,000.00
SPOKANE PUMP INC	OTHER REPAIRS/MAINTENANCE CHECK NO. - 00562466	1,217.19
SPOKANE PUMP INC	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00562466	1,381.49
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	1,852.77
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	2,207.55
		-----
TOTAL FOR 5900 - ASSET MANAGEMENT FUND OPS		123,091.88
5901 - ASSET MANAGEMENT FUND CAPITAL		
-----		
HUGHES FIRE EQUIPMENT INC	VEHICLES ACH PMT NO. - 80066439	777,212.00
WA STATE DEPT OF LICENSING SPOKANE COUNTY COURTHOUSE	VEHICLES CHECK NO. - 00562473	27,128.28
		-----
TOTAL FOR 5901 - ASSET MANAGEMENT FUND CAPITAL		804,340.28
5902 - PROPERTY ACQUISITION POLICE		
-----		
HONORABLE MAYOR AND COUNCIL MEMBERS		07/22/19 PAGE 44
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
DATEC INC	COMPUTERS ACH PMT NO. - 80066423	3,235.48
		-----
TOTAL FOR 5902 - PROPERTY ACQUISITION POLICE		3,235.48
6100 - RETIREMENT		
-----		



ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00562643	260.00
OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	1,166.61
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	SOCIAL SECURITY CHECK NO. - 00562671	806.11
US BANK TRUST NA OR CITY OF SPOKANE	RETIREMENT ACH PMT NO. - 80066656	989.76

TOTAL FOR 6100 - RETIREMENT	3,222.48
-----------------------------	----------

6200 - FIREFIGHTERS' PENSION FUND

OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	181.15
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80066503	11,219.65

TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND	11,400.80
---	-----------

6300 - POLICE PENSION

OFFICE OF STATE AUDITOR WASHINGTON STATE	STATE AUDIT CHARGES CHECK NO. - 00562659	126.81
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80066503	14,528.69

TOTAL FOR 6300 - POLICE PENSION	14,655.50
---------------------------------	-----------

6960 - SALARY CLEARING FUND NEW

AFLAC/AMERICAN FAMILY LIFE ASSURANCE CO OF COLUMBUS	AFLAC ACH PMT NO. - 80066591	23,563.38
CALIFORNIA STATE DISBURSEMENT UNIT	CA STATE DISBURSEMENT UNIT CHECK NO. - 00562637	810.50
CHILD SUPPORT SERVICES IDAHO CHILD SUPPORT RECEIPTING	IDAHO CHILD SUPPORT SERVICE CHECK NO. - 00562635	280.50

HONORABLE MAYOR AND COUNCIL MEMBERS	07/22/19 PAGE 45
--	---------------------

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

DANIEL H BRUNNER, TRUSTEE CHAPTER 13 TRUSTEE	DANIEL H BRUNNER, TRUSTEE CHECK NO. - 00562638	1,044.87
DIGNITARY PROTECTION TEAM FUND % SPOKANE LAW ENFORCEMENT C U	DIGNITARY PROTECTION TEAM FUND ACH PMT NO. - 80066606	120.00

EDU MEMBERSHIP FUND % SPOKANE LAW ENFORCEMENT C U	EDU MEMBERSHIP FUND ACH PMT NO. - 80066608	22.50
FAMILY SUPPORT REGISTRY	FAMILY SUPPORT REGISTRY (CO) CHECK NO. - 00562641	507.67
HUMAN RESOURCES RE: PARKING FEES	HUMAN RESOURCES CHECK NO. - 00562642	796.00
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	ICMA RETIREMENT TRUST 457D CHECK NO. - 00562643	306,730.41
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	ICMA ROTH IRA CHECK NO. - 00562643	9,716.92
ICMA RETIREMENT TRUST 457 LOAN PAYMENT	ICMA RETR 457D LOAN PAYMENT CHECK NO. - 00562644	58,116.84
IDAHO STATE TAX COMMISSION	IDAHO STATE TAX COMMISSION CHECK NO. - 00562645	150.00
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREASURER	ING LIFE INSURANCE&ANNUITY CO CHECK NO. - 00562646	81,311.64
JUNE WALLACE	JUNE WALLACE CHECK NO. - 00562679	1,084.24
LTS & CPTS LEGAL DEFENSE FUND	LEGAL DEFENSE LTS&CAPTS ACH PMT NO. - 80066623	42.00
M & P ASSOCIATION	M&P ASSOCIATION ACH PMT NO. - 80066624	2,531.61
NEW JERSEY SUPPORT PAYMENT CENTER	NJ SUPPORT PAYMENT CENTER CHECK NO. - 00562658	158.15
OFFICE OF THE ATTORNEY GENERAL TX CHILD SUPPORT SDU	OFFICE OF THE ATTY GENERAL CHECK NO. - 00562660	273.50
OHIO CHILD SUPPORT PAYMENT CENTER	OHIO CHILD SUPPORT PAYMENT CEN CHECK NO. - 00562661	135.71
PEOPLE QUALIFIED COMMITTEE AFL-CIO	PEOPLE QUALIFIED COMMITTEE CHECK NO. - 00562662	15.35
POLICE GUILD LEGAL DEFENSE FUND	POLICE GUILD LEGAL DEFENSE ACH PMT NO. - 80066614	600.00
PRE-PAID LEGAL SERVICES INC	PRE-PAID LEGAL SERVICE INC CHECK NO. - 00562664	481.53
REHN & ASSOCIATES SPOKANE CITY TREASURER	AW REHN-SEC 125 DEPENDENT CARE ACH PMT NO. - 80066636	6,059.21

HONORABLE MAYOR  
AND COUNCIL MEMBERS

07/22/19  
PAGE 46

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

REHN & ASSOCIATES

AW REHN-SEC 125 HEALTH

SPOKANE CITY TREASURER	ACH PMT NO. - 80066636	16,084.55
SPOKANE FIRE FIGHTERS BENEFIT TRUST	BENEFIT SOLUTIONS INC EE ACH PMT NO. - 80066596	51,433.00
SPOKANE FIRE FIGHTERS BENEFIT TRUST	BENEFIT SOLUTIONS MEDSFO EE ACH PMT NO. - 80066596	2,699.58
SPOKANE FIRE FIGHTERS BENEFIT TRUST	FIRE BENEFIT TRUST-VOL LIFE ACH PMT NO. - 80066597	2,430.40
SPOKANE POLICE BENEFIT ASSOC % SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE BENEFIT ASSOC ACH PMT NO. - 80066640	832.50
SPOKANE POLICE CHAPLAIN ASSOCIATION	POLICE CHAPLIN ASSOC ACH PMT NO. - 80066641	3,239.50
SPOKANE POLICE GUILD FRATERNAL ORDER OF POLICE	POLICE GUILD FRAT ORDER OF POL ACH PMT NO. - 80066645	663.03
SPOKANE POLICE GUILD LONG TERM DISABILITY	POLICE GUILD LTD ACH PMT NO. - 80066643	24,615.00
SPOKANE POLICE K-9 MEMBERSHIP FUND	POLICE K9 MEMBERSHIP FUND ACH PMT NO. - 80066642	75.00
SPOKANE POLICE SWAT TEAM %SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE SWAT TEAM ACH PMT NO. - 80066648	410.00
SPOKANE POLICE TACTICAL TEAM % SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE TACTICAL TEAM ACH PMT NO. - 80066650	248.00
STANDARD INSURANCE COMPANY	STANDARD INSURANCE CO(VL/E) ACH PMT NO. - 80066646	12,458.19
STANDARD INSURANCE COMPANY	STANDARD LIFE INS-VL/D CHILD ACH PMT NO. - 80066646	249.40
STANDARD INSURANCE COMPANY	STANDARD LIFE INS-VL/D SPOUSE ACH PMT NO. - 80066646	2,696.40
SUPPORT PAYMENT CLEARINGHOUSE	DEPT OF ECONOMIC SECURITY CHECK NO. - 00562640	257.50
UNITED STATES TREASURY INTERNAL REVENUE SERVICE/ ACS	UNITED STATES TREASURY CHECK NO. - 00562670	12.50
UNITED WAY	UNITED WAY ACH PMT NO. - 80066654	814.00
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	FICA WITHHOLDING-CITY CHECK NO. - 00562671	288,584.96
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	FIT WITHHOLDING-CITY CHECK NO. - 00562671	747,958.30
US BANK OR CITY TREASURER EMP BENEFITS ( CITY )	MEDI WITHHOLDING-CITY CHECK NO. - 00562671	110,206.69

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRUST NA OR CITY OF SPOKANE	CITY RETIREMENT SYSTEM ACH PMT NO. - 80066656	379,505.25
WA GET PROGRAM	WA GET PROGRAM CHECK NO. - 00562674	600.50
WA ST COUNCIL OF CITY & COUNTY EMPLOYEES	WA ST COUNCIL OF CITY&CO EMPL ACH PMT NO. - 80066659	28,378.51
WA STATE SUPPORT REGISTRY OR CITY OF SPOKANE TREASURER	WA STATE CHILD SUPPORT CHECK NO. - 00562678	16,550.89
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	DEPT OF RET SYS-LEOFF 2 CHECK NO. - 00562680	485,466.26
WESTERN STATES POLICE MEDICAL TRUST	NW PUBLIC EMP MEDICAL TRUST CHECK NO. - 00562682	975.00
WSCCCE, AFSCME, AFL-CIO	WSCCCE AFSCME AFL CIO CHECK NO. - 00562683	310.97
TOTAL FOR 6960 - SALARY CLEARING FUND NEW		----- 2,672,308.41
TOTAL CLAIMS		----- 9,666,589.14

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 28

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 07/22/19  
TIME: 08:49  
PAGE: 1

CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	533.35	24.05	26,418.00
00562450	ABADAN REPROGRAPHICS	1,108.28		
00562451	BOUND TREE MEDICAL LLC	2,469.43		
00562452	CENTURYLINK	5,072.32		
00562453	JEFF ELKINS	161.72		
00562454	CHRISTOPHER D GALBREATH	53.82		
00562455	GENERAL FIRE APPARATUS CO IN	1,279.03		
00562456	GOBLE SAMPSON ASSOCIATES INC	13,021.75		
00562457	TAISIA MOGA	150.00		
00562458	NORTH SPOKANE IRRIGATION	134.86		
00562459	OCCUPATIONAL HEALTH CENTERS	30.00		
00562460	SIGNS NOW	955.11		
00562461	SIX ROBBLEES INC	673.91		
00562462	SPOKANE CITY TREASURER	980.63		
00562463	SPOKANE CITY TREASURER	117.54		
00562464	SPOKANE CITY TREASURER	375.58		
00562465	SPOKANE CYLINDER	164.98		
00562466	SPOKANE PUMP INC	2,598.68		
00562467	STELLAR INDUSTRIAL SUPPLY IN	159.66		
00562468	SWANSON'S REFRIGERATION &	332.32		
00562469	T-MOBILE	488.59		
00562470	T-MOBILE	51.64		
00562471	VISIONARY COMMUNICATIONS, IN	73.12		
00562472	PRORATE AND FUEL TAX	17,628.62		
00562473	WA STATE DEPT OF LICENSING	27,128.28		
00562474	SCOTT K WINDSOR	58.52		
00562475	CENTURYLINK			61.31
00562476	NW BUSINESS PRESS INC			750.00
00562477	Marie Rothstein			345.00
00562478	THE ODOM CORPORATION			192.74
00562479	ADVANCE AUTO PARTS	5.99		
00562480	A-1 SERVICE	660.00		
00562481	CENTURYLINK	1,979.57		
00562482	WATERCO OF THE PACIFIC NORTH	232.06		
00562483	DIRECT AUTOMOTIVE DISTRIBUTI	5,988.41		
00562484	EIRIK DRAGSETH	120.64		
00562485	MICHAEL A GOAN	107.27		
00562486	GREAT WESTERN INK INC	38,373.04		
00562487	TREVOR HOLMES	180.00		
00562488	KGS NORTHWEST, LLC	78,555.84		
00562489	LA POLICE GEAR INC	1,641.02		
00562490	CJ STAR LLC	57.00		
00562491	JESUIT COMMUNITY OF GONZAGA	19.00		
00562492	VALLEY EMPIRE COLLECTIONS	30.04		
00562493	VALLEY EMPIRE COLLECTION	43.48		
00562494	VALLEY EMPIRE COLLECTION	48.93		
00562495	VALLEY EMPIRE COLLECTION	48.79		
00562496	VALLEY EMPIRE COLLECTION	6.29		
00562497	PHILIP MARTINS	295.00		
00562498	SPOKANE COUNTY CLERK	0.75		
00562499	STREET DEPT IMPREST FUND	102.54		
00562500	THE FA BARTLETT TREE EXPERT			3,773.39
00562501	THE ODOM CORPORATION			1,016.83

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 28

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 07/22/19  
TIME: 08:49  
PAGE: 2

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00562502	WILLIAMS INLAND DISTRIBUTORS			2,440.36
00562587	ADVANCE AUTO PARTS	153.31		
00562588	C & B UPHOLSTERY INC	582.62		
00562589	HI-LINE ELECTRIC CO	563.59		
00562590	INDUSTRIAL WELDING CO INC	1,350.36		
00562591	QUEEN B RADIO INC dba	2,143.00		
00562592	THE MEN'S WEARHOUSE INC	71.89		
00562593	LISA COX		7.54	
00562594	DIAMOND PARKING INC		30.49	
00562595	SUSANNE MILLER		35.68	
00562596	NICHOLAS SIRONKA		50.00	
00562597	SPOKANE PUBLIC LIBRARY IMPRE		67.00	
00562598	SPOKANE PUBLIC LIBRARY		426.00	
00562599	WA STATE PATROL		60.00	
00562600	CHARLES PRESTON WILLIAMS		750.00	
00562601	CENTURYLINK			65.42
00562602	STAGELINE MOBILE STAGE INC			296,831.50
00562603	T O ENGINEERS INC			2,479.59
00562604	UNITED RENTALS NW INC			808.06
00562605	FIRST AMERICAN TITLE INS CO			
00562625	CHRISTI DAUBEL	25.00		
00562626	MARTHA GABRIELSON	2,500.00		
00562627	THOMAS A HANSEN	1,000.00		
00562628	DANETTE MEENACH	1,000.00		
00562629	JAN WENDT	50.00		
00562630	ADVANCED FIRE SYSTEMS INC			350.00
00562632	FRANCIS ADEWALE	46.26		
00562633	AUDUBON VETERINARY CLINIC	122.92		
00562634	B & B TOWING LLC	103.46		
00562635	CHILD SUPPORT SERVICES	280.50		
00562636	CROSSROADS SOFTWARE INC	1,500.00		
00562637	CALIFORNIA STATE DISBURSEMENT	810.50		
00562638	DANIEL H BRUNNER, TRUSTEE	1,044.87		
00562639	MULTICARE DEACONESS HOSPITAL	6,485.07		
00562640	SUPPORT PAYMENT CLEARINGHOUSE	257.50		
00562641	FAMILY SUPPORT REGISTRY	507.67		
00562642	HUMAN RESOURCES	796.00		
00562643	ICMA RETIREMENT TRUST 457	469,278.52		
00562644	ICMA RETIREMENT TRUST 457 LO	58,116.84		
00562645	IDAHO STATE TAX COMMISSION	150.00		
00562646	ING LIFE INSURANCE & ANNUITY	126,961.63		
00562647	ADT LLC	15.00		
00562648	TERESA BUSBY	1,000.00		
00562649	CAMERON DIONNE	140.00		
00562650	BRIAN KNECHTGES	105.52		
00562651	FRANCES MINIGAN	23.30		
00562652	ANDREA POPLAWSKI	30.00		
00562653	CODY N REITER	12.00		
00562654	DANIEL ROBINETTE	345.00		
00562655	SALAZAR CONSTRUCTION LLC	26.00		
00562656	JOHN THAYER	25.00		

00562657	VALLEY EMPIRE COLLECTION	46.22
00562658	NEW JERSEY SUPPORT PAYMENT	158.15

REPORT: PG3640	CITY OF SPOKANE
SYSTEM: FMSAP	COUNCIL CHECK RANGE/TOTAL
USER: MANAGER	
RUN NO: 28	

DATE: 07/22/19
TIME: 08:49
PAGE: 3

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00562659	OFFICE OF STATE AUDITOR	36,230.00		
00562660	OFFICE OF THE ATTORNEY GENER	273.50		
00562661	OHIO CHILD SUPPORT PAYMENT	135.71		
00562662	PEOPLE QUALIFIED COMMITTEE	15.35		
00562663	PET EMERGENCY CLINIC	313.26		
00562664	PRE-PAID LEGAL SERVICES INC	481.53		
00562665	TERRY D SOMERS	102.00		
00562666	SPOKANE CITY TREASURER OR	397,529.08		
00562667	STELLAR INDUSTRIAL SUPPLY IN	544.22		
00562668	UNITED PARCEL SERVICE	20.91		
00562669	UNITED RENTALS NW INC	114.35		
00562670	UNITED STATES TREASURY	12.50		
00562671	US BANK OR CITY TREASURER	1,545,541.60		
00562672	US POSTMASTER	150.00		
00562673	STEPHANIE VICK	4.35		
00562674	WA GET PROGRAM	600.50		
00562675	PRORATE AND FUEL TAX	2,958.28		
00562676	WA STATE DEPT OF ECOLOGY	105.00		
00562677	WA STATE DEPT OF REVENUE	402.91		
00562678	WA STATE SUPPORT REGISTRY OR	16,550.89		
00562679	JUNE WALLACE	1,084.24		
00562680	WASHINGTON LEOFF	786,713.62		
00562681	NATIONSERVE	217.80		
00562682	WESTERN STATES POLICE MEDICA	1,625.00		
00562683	WSCCCE, AFSCME, AFL-CIO	310.97		
00562684	CENTER POINT PUBLISHING INC		270.24	
00562685	COEUR D'ALENE PRESS		312.00	
00562686	LIBRARY IDEAS LLC		31,800.00	
00562687	WA STATE DEPT OF REVENUE		155.09	
00562688	FRIENDCHIPS			50.00
00562689	GANZ USA LLC			473.20
00562690	THE PEPSI BOTTLING GROUP			1,672.46
00562691	THE STUFFED ANIMAL HOUSE LTD			369.53
00562692	WA STATE DEPT OF REVENUE			112,936.41
00562693	WAYNE CARVER WOODWORKING/			551.55
00562694	WILLIAMS INLAND DISTRIBUTORS			165.20
80066286	ABSOLUTE DRUG TESTING LLC	630.00		
80066287	ACTION MATERIALS			296.33
80066288	ACTION MEDICAL INC	101.98		
80066289	NORTHWEST INDUSTRIAL SERVICE	270.00		5,512.00
80066290	ARAMARK UNIFORM SERVICES	188.10		
80066291	AURORA WORLD INC			1,089.18
80066292	AUTOLINE CONTROLS	6,748.53		
80066293	AVISTA UTILITIES	232,611.93		
80066294	BANK OF NEW YORK MELLON	250.00		
80066295	BANNER FURNACE & FUEL	138.30		
80066296	BRIDGESTONE AMERICAS INC	166.84		

80066297	BUCK'S TIRE & AUTOMOTIVE	87.07	
80066298	BUDINGER & ASSOCIATES INC	2,980.76	
80066299	CAMTEK INC		98.01
80066300	CATHOLIC CHARITIES		
80066301	CINTAS CORPORATION NO 3	4,384.92	
80066302	COMCAST	273.55	

REPORT: PG3640	CITY OF SPOKANE	DATE: 07/22/19
SYSTEM: FMSAP	COUNCIL CHECK RANGE/TOTAL	TIME: 08:49
USER: MANAGER		PAGE: 4
RUN NO: 28		

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80066303	COMPUNET INC	22,291.83		
80066304	CONNELL OIL INC	3,245.69		
80066305	CONTRACT DESIGN ASSOCIATES I	482.64		
80066306	COPIERS NORTHWEST INC	1,077.64		619.56
80066307	COWLES PUBLISHING COMPANY	438.69		
80066308	COZZETTO COIN OP LLC	1,887.39		
80066309	CRITTER CONTROL OF GREATER	661.00		
80066310	CW NIELSEN MFG CORP	62.07		
80066311	DELL MARKETING LP	5,027.74		
80066312	DEVRIES INFORMATION MANAGEME	98.56		
80066313	EDUCATIONAL & MARTIAL ARTS C			96.00
80066314	ELJAY OIL CO INC	2,510.74		
80066315	EVERGREEN STATE TOWING LLC	121.97		
80066316	FASTENAL CO	4,297.59		
80066317	FEDERAL EXPRESS CORP/DBA FED	4.09		
80066318	FIKES NORTHWEST INC/DIV OF	103.23		
80066319	FLEET PAINTING INC	14,305.10		
80066320	FRIENDS OF MT SPOKANE STATE			255.00
80066321	GALLS LLC	106.73		
80066322	GEO ENGINEERS INC	901.50		
80066323	FRONTIER PRECISION	9,467.69		
80066324	NICHOLAS GOODMAN	60.00		
80066325	GOODWILL INDUSTRIES OF THE			
80066326	ALEXANDRIA LYNN GOOLIE	120.00		
80066327	GORDON TRUCK CENTERS INC DBA	850.14		
80066328	GRAYBAR ELECTRIC COMPANY INC			972.39
80066329	GRAYMONT CAPITAL INC.	25,289.19		
80066330	MCCOLLUM FORD SALES INC	102.38		
80066331	H D FOWLER COMPANY	1,787.85		
80066332	CORE & MAIN LP	2,394.14		
80066333	HORIZON DISTRIBUTION INC			38.14
80066334	HUGHES FIRE EQUIPMENT INC	636.42		
80066335	CPM DEVELOPMENT CORP DBA	49,086.14		
80066336	INLAND ENVIRONMENTAL RESOURC	6,434.36		
80066337	INLAND PACIFIC HOSE & FITTIN	101.75		
80066338	INLAND POWER & LIGHT CO			117.67
80066339	JRM ENTERPRISES INC	1,735.50		
80066340	KEMIRA WATER SOLUTIONS INC	69,586.73		
80066341	L N CURTIS & SONS	887.72		
80066342	THE LAMAR COMPANIES/DIV OF	3,272.00		
80066343	LANGUAGE LINE SERVICES	32.24		
80066344	LSB CONSULTING ENGINEERS PLL	457.60		
80066345	MCKINSTRY CO LLC	1,787.72		



80066346	MUNICIPAL EMERGENCY SERVICES	346.39	
80066347	NEXUS INLAND NW		252.31
80066348	NORCO INC	2,098.13	
80066349	NORLIFT INC	1,449.87	
80066350	NORTH COUNTRY SERVICES LLC	14,269.09	
80066351	NORTHSTAR CHEMICAL INC	5,312.58	
80066352	NOVUS AUTO GLASS	337.54	
80066353	OCCUPATIONAL MEDICINE	10,338.25	
80066354	OWEN EQUIPMENT CO	15,817.98	
80066355	OXARC INC	1,955.83	

REPORT: PG3640  
 SYSTEM: FMSAP  
 USER: MANAGER  
 RUN NO: 28

CITY OF SPOKANE  
 COUNCIL CHECK RANGE/TOTAL

DATE: 07/22/19  
 TIME: 08:49  
 PAGE: 5

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80066356	PACWEST MACHINERY LLC	1,696.08		
80066357	PAPE MACHINERY INC	123.78		
80066358	PARAMETRIX INC DBA	802.70		
80066359	POWERCOM.INC	228.69		
80066360	PROFESSIONAL CRANE INSPECTIO	1,647.60		
80066361	PUMPTECH INC	2,351.93		
80066362	RULE STEEL TANKS INC	54,720.00		
80066363	RWC INTERNATIONAL LTD	160.76		
80066364	SAFETY KLEEN CORPORATION	177.12		
80066365	SCHAEFER SYSTEMS INTERNATIONAL	24,003.45		
80066366	SHAMROCK MANUFACTURING INC	11,438.61		
80066367	SIGNS FOR SUCCESS INC			394.76
80066368	SPOKANE NEIGHBORHOOD ACTION			
80066369	SOLID WASTE SYSTEMS INC	13,102.65		
80066370	SPECIAL ASPHALT PRODUCTS	37,390.82		
80066371	SPOKANE LAWN BOWLING CLUB			24.50
80066372	SPOKANE COUNTY TREASURER	173,902.02		
80066373	SPOKANE HOUSE OF HOSE INC	2,456.03		
80066374	STANDARD DIGITAL PRINT CO IN	56.99		
80066375	STREET WISE	504.00		
80066376	SVL ANALYTICAL INC	189.00		
80066377	SYSCO FOOD SERVICES INC			13.00
80066378	TESTAMERICA LABORATORIES INC	451.50		
80066379	TITAN TRUCK EQUIPMENT	912.04		
80066380	TRACE ANALYTICS LLC	383.10		
80066381	ROBERT B TURNER	227.36		
80066382	ULUPALAKUA RANCH INC			
80066383	UNIFIRE POWER BLOWERS INC	385.73		
80066384	VERITIV OPERATING COMPANY	2,404.51		
80066385	VERIZON WIRELESS	7,321.11		
80066386	VOLUNTEERS OF AMERICA OF			
80066387	WA STATE CRIMINAL JUSTICE	750.00		
80066388	WADSWORTH GOLF CONSTRUCTION			391,751.96
80066389	KENT E WALKER	120.00		
80066390	WASTE MANAGEMENT OF WA DBA	1,647.60		
80066391	WENDLE FORD NISSAN ISUZU	1,163.72		
80066392	WESTERN INDUSTRIAL CERAMICS	1,243.27		
80066393	DOBBS HEAVY DUTY HOLDINGS LL	9,988.57		
80066394	WESTERN STATES EQUIPMENT CO	898.81		

80066395	WINGFOOT COMMERCIAL TIRE	9,146.25	
80066396	LISA A BUSSE	80.74	
80066397	RICHARD E CRAMER	7.29	
80066398	MICHELLE DORGAN	100.92	
80066399	KAREN L FELBER		54.00
80066400	JOHN B HARE	120.00	
80066401	LARS H HENDRON	88.34	
80066402	ROBERT W KAUL	60.00	
80066403	KOSANKE, KATIE		13.92
80066404	DAVID W PAINE	191.98	
80066405	TENA RISLEY	60.00	
80066406	ACRANET CBS BRANCH/DIV OF	128.00	
80066407	ALSCO DIVISION OF ALSCO INC	108.27	319.21
80066408	NORTHWEST INDUSTRIAL SERVICE	558.64	4,347.38

REPORT: PG3640  
 SYSTEM: FMSAP  
 USER: MANAGER  
 RUN NO: 28

CITY OF SPOKANE  
 COUNCIL CHECK RANGE/TOTAL

DATE: 07/22/19  
 TIME: 08:49  
 PAGE: 6

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80066409	ARAMARK UNIFORM SERVICES	1,057.11		
80066410	AVISTA UTILITIES	218,051.29		
80066411	BACON CONCRETE INC	112,146.25		
80066412	BATTERY SYSTEMS INC	305.34		
80066413	BRIDGESTONE AMERICAS INC	864.62		
80066414	THOMAS L BUTLER	180.00		
80066415	CAMERON-REILLY LLC			227,699.76
80066416	CINTAS CORPORATION NO 3	1,157.50		
80066417	CITY SERVICE VALCON LLC	59,619.17		
80066418	CONCESSION SUPPLY/DIV OF			564.93
80066419	CONSOLIDATED SUPPLY CO	3,660.34		
80066420	CONTROL SOLUTIONS NW INC	795.31	10,530.39	
80066421	COPIERS NORTHWEST INC	12,376.64		
80066422	CUMMINS NORTHWEST LLC	2,178.75		
80066423	DATEC INC	3,235.48		
80066424	DAVID CLARK COMPANY INC	495.50		
80066425	DELL MARKETING LP	13,954.07		
80066426	DESIGNER DECAL INC	284.41		
80066427	DEVRIES INFORMATION MANAGEME	31.36		4.48
80066428	ELJAY OIL CO INC	684.43		
80066429	FIKES NORTHWEST INC/DIV OF	54.27		33.92
80066430	FIRE PROTECTION SPECIALISTS	5,586.49		
80066431	FROSTY ICE/DIV OF R PLUM COR			104.76
80066432	FULCRUM ENVIRONMENTAL			4,000.00
80066433	GALLS LLC	187.71		
80066434	GEO ENGINEERS INC			7,185.50
80066435	GORDON TRUCK CENTERS INC DBA	4,536.47		
80066436	GRAINGER INC	5,427.58		
80066437	GREENLEAF LANDSCAPING INC		980.14	
80066438	HILL INTERNATIONAL INC		17,095.50	
80066439	HUGHES FIRE EQUIPMENT INC	777,212.00		
80066440	HOME DEPOT USA INC		131.27	
80066441	ITRON INC	340.66		
80066442	KENWORTH SALES COMPANY	1,072.27		
80066443	MOTION AUTO SUPPLY	303.98		

80066444	MURL'S DRIVELINE SERVICE	259.78		
80066445	NAPA AUTO PARTS	634.35		
80066446	NORCO INC	287.39		
80066447	OXARC INC	83.31		
80066448	SAFETY KLEEN CORPORATION	130.68		326.68
80066449	BRANDSAFWAY SERVICES INC	3,550.14		
80066450	SHAMROCK PAVING CO/DIV OF	199,040.64		
80066451	TC SHERRY & ASSOCIATES PS db			24,291.70
80066452	STRATA GEOTECHNICAL ENGINEER			8,675.25
80066453	SYSCO FOOD SERVICES INC			12,185.34
80066454	THYSSENKRUPP ELEVATOR CORP		798.03	
80066455	TRAFFIC SAFETY SUPPLY INC	1,651.80		
80066456	TWO RIVERS TERMINAL LLC	4,184.82		
80066457	US BANK TRAVEL CARD	38,894.53	737.94	1,749.91
80066458	US DOSIMETRY TECHNOLOGY INC	794.04		
80066459	VERIZON WIRELESS	38,727.14		
80066460	WA ST DEPT OF ENTERPRISE	2,241.09		
80066461	VICTOR JOHN GIAMPIETRI	300.41		

REPORT: PG3640 CITY OF SPOKANE  
SYSTEM: FMSAP COUNCIL CHECK RANGE/TOTAL  
USER: MANAGER  
RUN NO: 28

DATE: 07/22/19  
TIME: 08:49  
PAGE: 7

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80066462	WESTERN EQUIPMENT DISTRIBUTO			6,418.31
80066463	TRACIE MEIDL	108.69		
80066464	AMERIGAS PROPANE LP	158.80		
80066465	ANATEK LABS INC	20.00		
80066466	AVISTA UTILITIES		2,179.08	
80066467	BATTERY SYSTEMS INC	222.87		
80066468	BEACON SERVICE INC	1,946.00		
80066469	BRIDGESTONE AMERICAS INC	6,253.38		
80066470	BUCK'S TIRE & AUTOMOTIVE	195.92		
80066471	CATHOLIC CHARITIES			
80066472	CINTAS CORPORATION NO 3		38.12	
80066473	CITY SERVICE VALCON LLC	48,584.06		
80066474	CONNELL OIL INC	286.38		
80066475	CUMMINS NORTHWEST LLC	3,521.26		
80066476	DANA R DALRYMPLE		18.12	
80066477	EARLYCHILDHOOD LLC			702.48
80066478	FESE ELANGO		17.74	
80066479	EMERSON MANUFACTURING CORP	1,193.09		
80066480	EVERGREEN STATE TOWING LLC	14,096.02		
80066481	FISHERS DOCUMENT SYSTEMS INC		35.22	
80066482	GALLS LLC	416.90		
80066483	GORDON TRUCK CENTERS INC DBA	2,109.07		
80066484	GRAINGER INC	109.99		
80066485	MCCOLLUM FORD SALES INC	13.85		
80066486	HORIZON DISTRIBUTION INC			38.14
80066487	KENWORTH SALES COMPANY	1,224.62		
80066488	LANGUAGE LINE SERVICES	161.39		
80066489	JACOB CECIL LEWIS		2,025.00	
80066490	LUTHERAN COMMUNITY SERVICES			
80066491	MCCOY POWER CONSULTANTS INC	7,218.75		
80066492	MCKINSTRY CO LLC			350.00

80066493	MOTION AUTO SUPPLY	983.70		
80066494	NAPA AUTO PARTS	216.84		
80066495	NATIONAL COLOR GRAPHICS INC		1,393.92	
80066496	NET TRANSCRIPTS INC	75.62		
80066497	NORSTAR INDUSTRIES INC	730.74		
80066498	MARK HENDERSON	563.07		
80066499	OWEN EQUIPMENT CO	922.51		
80066500	OXARC INC			15,227.94
80066501	PAPE MACHINERY INC	3,528.36		
80066502	PARTNERS WITH FAMILIES &			
80066503	PREMERA BLUE CROSS OR	266,187.06		
80066504	QUINN GROUP	7,238.03		
80066505	THE SALVATION ARMY			
80066506	SCHOLASTIC INC		6,611.91	
80066507	SIMPLOT PARTNERS			3,593.70
80066508	SPOKANE NEIGHBORHOOD ACTION			
80066509	SOIL TECHNOLOGIES CORP			614.15
80066510	SOLID WASTE SYSTEMS INC	4,344.24		
80066511	SPOKANE COUNTY TREASURER	13,977.16		
80066512	SPOKANE EMERGENCY PHYSICIANS	14,857.66		
80066513	SPOKANE GYMNASTICS INC			3,280.50
80066514	SPOKANE HOUSE OF HOSE INC	88.43		

REPORT: PG3640  
 SYSTEM: FMSAP  
 USER: MANAGER  
 RUN NO: 28

CITY OF SPOKANE  
 COUNCIL CHECK RANGE/TOTAL

DATE: 07/22/19  
 TIME: 08:49  
 PAGE: 8

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80066515	SPOKANE POLICE CHAPLAINCY	9,375.00		
80066516	STUART CONSULTING GROUP INC	1,600.00		
80066517	TACOMA SCREW PRODUCTS INC	527.56		
80066518	TIFFANY HANSEN PHOTOGRAPHY			108.90
80066519	TRANSITIONS DBA TRANSITIONAL			
80066520	UNIQUE MANAGEMENT SERVICES I		1,038.20	
80066521	UPPERCUT LAWN & DRIVE LLC			735.07
80066522	US BANK OR CITY TREASURER	6,087.46		
80066523	US BANK P CARD PAYMENTS	154,465.95		
80066524	VAN NESS FELDMAN LLP	396.00		
80066525	VOLUNTEERS OF AMERICA OF			
80066526	WALKER CONSTRUCTION INC		15,328.10	
80066527	WENDLE FORD NISSAN ISUZU	202.03		
80066528	WEST CENTRAL COMMUNITY			
80066529	DOBBS HEAVY DUTY HOLDINGS LL	2,721.00		
80066530	WESTERN REFUSE & RECYCLING	898.07		
80066531	WESTERN STATES EQUIPMENT CO	350.22		
80066532	WILDROSE LTD dba			2,739.92
80066533	WINGFOOT COMMERCIAL TIRE	9,682.90		
80066534	XO COMMUNICATIONS INC			79.56
80066535	YFA CONNECTIONS			
80066536	ANDREW W CHANSE		35.02	
80066537	TRACEY L CUBBAGE		49.88	
80066538	AMANDA DONOVAN		422.90	
80066539	NICHOLAS ANTHONY FEDERICI	2,500.00		
80066540	JANET HACKER-BRUMLEY		12.30	
80066541	JORDAN A HILKER		150.00	

80066542	REBEKAH MACE		29.58
80066543	ELLEN PETERS		104.74
80066544	ALS LABORATORY GROUP	2,100.00	
80066545	AVISTA UTILITIES	9,790.43	
80066546	CLEAN ENERGY INC	18,462.99	
80066547	COEUR D'ALENE SERVICE STATIO	1,543.41	
80066548	COPIERS NORTHWEST INC	784.59	
80066549	PAMELA DECOUNTER	35.00	
80066550	DEVRIES INFORMATION MANAGEME	200.00	
80066551	DICK IRVIN INC.	6,112.70	
80066552	DRESSER RAND	11,710.22	
80066553	FLOW ADVENTURES		1,173.00
80066554	FULCRUM ENVIRONMENTAL	4,550.00	
80066555	GARCO CONSTRUCTION INC		1,727,439.87
80066556	JUDITH GILMORE	35.00	
80066557	HALME CONSTRUCTION INC	8,853.96	
80066558	HILLYARD SENIOR ACTIVITY CTR		6,666.66
80066559	HYDRAULICS PLUS INC	6,595.31	
80066560	INCAPSULATE LLC	44,850.00	
80066561	JOHNSON CONTROLS FIRE	796.06	
80066562	L & L CARGILE INC	7,808.90	
80066563	MARTIN LUTHER KING JR FAMILY		3,483.33
80066564	MSI ENGINEERS INC	7,773.60	
80066565	MT SPOKANE		5,318.88
80066566	NATIONAL NATIVE AMERICAN	200,346.07	
80066567	NE COMMUNITY CENTER ASSN	38,123.72	

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 28

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 07/22/19  
TIME: 08:49  
PAGE: 9

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80066568	NORTH COUNTRY SERVICES LLC	4,148.55		
80066569	NUVODIA LLC	32,080.00		
80066570	OIL RE-REFINING CO INC	290.00		
80066571	PROFESSIONAL ACCOUNT	6,475.40		
80066572	PROJECT JOY			2,580.83
80066573	REACT AUDIOVISUAL SYSTEMS	9,310.65		
80066574	RESOURCE SYNERGY LLC	613.86		
80066575	RIVER ODYSSEY WEST DIV ROW I			935.52
80066576	BRANDSAFWAY SERVICES INC	69,591.10		
80066577	SOUTHWEST SPOKANE COMMUNITY	3,091.71		
80066578	SPOKANE ARTS FUND	100,000.00		
80066579	SPOKANE COUNTY TREASURER	13,267.29		
80066580	SPOKANE PRO CARE INC	29,135.11		
80066581	SCOTT A STEPHENS	35.00		
80066582	TRM SERVICES INC	120,879.00		
80066583	WM WINKLER CO	34,235.64		
80066584	XO COMMUNICATIONS INC	964.83		
80066585	GLENN BARTLETT	773.25		
80066586	CHRISTOPHER BENESCH	1,650.00		
80066587	CRAIG E HULT	35.00		
80066588	MARK E LINDSEY	35.00		
80066589	LISA RAE RICHARDS	134.65		
80066590	ROBERT HALF COMPANY			2,677.42

80066591	AFLAC/AMERICAN FAMILY LIFE	23,563.38		
80066592	ALL ABOUT TOWING SERVICES	103.45		
80066593	ALWAYS TOWING & ROAD SERVICE	103.45		
80066594	NORTHWEST INDUSTRIAL SERVICE	215.00		1,053.59
80066595	BAKER & TAYLOR BOOKS		20,825.81	
80066596	SPOKANE FIRE FIGHTERS BENEFI	54,132.58		
80066597	SPOKANE FIRE FIGHTERS BENEFI	2,430.40		
80066598	BRIGGS MACHINE & FABRICATION	1,600.83		
80066599	CATHOLIC CHARITIES			
80066600	CCH INC DBA WOLTERS KLUWER	248.73		
80066601	CITY SERVICE VALCON LLC	1,419.18		5,711.09
80066602	STEVE CONNER			9,138.80
80066603	COPIERS NORTHWEST INC	4,056.34		
80066604	CREEK AT QUALCHAN GOLF COURS			8,492.72
80066605	DEER HEIGHTS LLC	241,335.58		
80066606	DIGNITARY PROTECTION TEAM FU	120.00		
80066607	EDGE CONSTRUCTION SUPPLY			1,168.42
80066608	EDU MEMBERSHIP FUND	22.50		
80066609	EVERGREEN STATE TOWING LLC	310.37		
80066610	FIKES NORTHWEST INC/DIV OF	43.37		
80066611	GALLS LLC	4,151.07		
80066612	GOODWILL INDUSTRIES OF THE			
80066613	KAISER FOUNDATION HEALTH PLA	151,720.40		
80066614	POLICE GUILD LEGAL DEFENSE	600.00		
80066615	HELENA AGRI-ENTERPRISES			956.14
80066616	HRA VEBA TRUST	2,970.00		
80066617	INGRAM LIBRARY SERVICES LLC		26.33	
80066618	KEPRO ACQUISTIONS, INC	4,500.00		
80066619	KING BEVERAGE INC			163.92
80066620	ELIZABETH A PIKE			612.50

REPORT: PG3640  
SYSTEM: FMSAP  
USER: MANAGER  
RUN NO: 28

CITY OF SPOKANE  
COUNCIL CHECK RANGE/TOTAL

DATE: 07/22/19  
TIME: 08:49  
PAGE: 10

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80066621	JACOB CECIL LEWIS			900.00
80066622	MATTHEW BENDER & CO INC	31.04		
80066623	LTS & CPTS LEGAL DEFENSE FUN	42.00		
80066624	M & P ASSOCIATION	2,531.61		
80066625	MATERIAL MOTION LLC	850.00		
80066626	MICHELS CORPORATION	20,350.27		
80066627	MIDWEST TAPE		368.81	
80066628	MOVIE LICENSING USA			600.00
80066629	NALCO CO	1,197.90		
80066630	OCCUPATIONAL MEDICINE	2,837.00		
80066631	OXARC INC			19,350.72
80066632	PLANET TURF			2,961.76
80066633	PROQUEST LLC		4,027.99	
80066634	PROVOST PROFESSIONAL	232.37		
80066635	REHN & ASSOCIATES	286.00		
80066636	REHN & ASSOCIATES	22,143.76		
80066637	SANDBAGGERS CLUB LLC			5,461.88
80066638	SIMPLOT PARTNERS			7,071.00
80066639	SPOKANE NEIGHBORHOOD ACTION			

80066640	SPOKANE POLICE BENEFIT ASSOC	832.50	
80066641	SPOKANE POLICE CHAPLAIN	3,239.50	
80066642	SPOKANE POLICE K-9 MEMBERSHI	75.00	
80066643	SPOKANE POLICE GUILD LONG	24,615.00	
80066644	SPOKANE FIRE FIGHTERS BENEFI	781,316.53	
80066645	SPOKANE POLICE GUILD FRATERN	663.03	
80066646	STANDARD INSURANCE COMPANY	15,403.99	
80066647	STARPLEX CORP	1,258.00	
80066648	SPOKANE POLICE SWAT TEAM	410.00	
80066649	T & T GOLF MANAGEMENT INC		12,790.97
80066650	SPOKANE POLICE TACTICAL TEAM	248.00	
80066651	LARRY TANGEN	146.25	
80066652	TRAFFIC SAFETY SUPPLY INC	789.53	
80066653	TRANSITIONS DBA TRANSITIONAL		
80066654	UNITED WAY	814.00	
80066655	UNIVERSAL PROTECTION SERVICE	229.90	
80066656	US BANK TRUST NA	759,010.50	
80066657	VERIZON WIRELESS	494.84	
80066658	VOLUNTEERS OF AMERICA OF		
80066659	WA ST COUNCIL OF CITY & COUN	28,378.51	
80066660	WA STATE DEPT OF ECOLOGY	105.00	
80066661	WASHINGTON DENTAL SERVICE OR	29,390.79	
80066662	WHEELER INDUSTRIES INC	326.70	
80066663	WILBUR ELLIS COMPANY		176.74
80066664	WILDROSE LTD dba		2,910.06
80066665	WILLIAMS TOWING & RECOVERY L	103.46	
80066666	WYOMING WRECKER LLC	103.45	
80066667	XO COMMUNICATIONS INC		35.74
80066668	YWCA		
80066669	KIM GOODMAN	194.25	
		-----	-----
		9,666,589.14	119,000.13
			3,008,558.33
			=====
	CITYWIDE TOTAL:		13,415,000.65

## MINUTES OF SPOKANE CITY COUNCIL

Monday, July 15, 2019

### BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

#### Roll Call

On roll call, Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

City Attorney Michael Ormsby and City Council Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were present on the dais.

#### Advance Agenda Review

The City Council received an overview from staff on the July 22, 2019, Advance Agenda items.

#### Resolution 2019-0053

**Motion** by Council Member Kinnear, seconded by Council Member Mumm, **to defer** Resolution 2019-0053—seeking to reorient toward community policing in downtown Spokane—for two weeks (from July 22, 2019, Agenda to July 29, 2019 Agenda); **carried unanimously.**

#### Action to Approve July 22, 2019, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the July 22, 2019, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, July 22, 2019; **carried unanimously.**

#### Hearings before City Council for July 22, 2019, on Initiative Nos. 1 and 2 (LGL 2019-0014 and LGL 2019-0015)

City Clerk Terri Pfister reported on validated petition signatures for Initiative No. 2019-1 (regarding open government) and Initiative No. 2019-2 (prohibiting a City of Spokane income tax). For Initiative No. 2019-1, the County examined 3,105 of the 3,343 signatures submitted and 2,285 were approved. This constitutes 5.134 percent of the votes cast at the last general municipal election held November 7, 2017. For Initiative No. 2019-2, the County examined 3,112 of the 3,342 signatures submitted and 2,319 were approved. This constitutes 5.21 percent of the votes cast at the last general



municipal election held November 7, 2017. Five percent or 2,226 signatures were required to place the respective matters on this coming November's ballot. Requests to set hearings before City Council for July 22, 2019, appear on the July 15, 2019, Consent Agenda.

## **ADMINISTRATIVE SESSION**

### **Current Agenda Review**

The City Council received an overview from staff on the July 15, 2019, Current Agenda items.

#### Final Reading Ordinance C35789 (deferred from July 1, 2019, Agenda)

Following commentary by Council Member Mumm, the following action was taken:

**Motion** by Council Member Mumm, seconded by Council Member Fagan, **to defer** Ordinance C35789—regulating the practice of loaning city employees and property to other government agencies, enacting new chapters 03.13 and 12.12 of the Spokane Municipal Code—to August 12, 2019; **carried unanimously.**

### **Action to Approve July 15, 2019, Current Agenda**

Following staff reports and Council inquiry and discussion regarding the July 15, 2019, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to approve** the Current Agenda for Monday, July 15, 2019 (as amended); **carried unanimously.**

## **CONSENT AGENDA**

**Upon motion by Council Member Fagan, seconded by Council Member Mumm, the City Council unanimously approved Staff Recommendations for the following items:**

Set Hearings before City Council for July 22, 2019, on validated petitions filed by Michael Cathcart, Better Spokane, sponsor, regarding Charter amendments:

- a. Initiative No. 2019-1 open government and transparency in City government. (LGL 2019-0014).
- b. Initiative No. 2019-2 prohibiting a City of Spokane income tax (LGL 2019-0015).

Purchase of eight refuse vehicles for the Solid Waste Collection Department from Western Peterbilt, Inc., using Sourcewell Contracts 112014-LEG and 081-716-PMC—\$3,204,725.95 (incl. tax) (OPR 2019-0508)

Consultant Agreement with DKS Associates, (Portland, OR) for transportation and zoning analysis of Grand Boulevard—not to exceed \$75,000. (OPR 2019-0509)

Low Bid of Cameron-Reilly, LLC, (Spokane, WA) for Francis and Alberta Geometric Improvements—\$241,628. An administrative reserve of \$24,162.80, which is 10% of the contract price, will be set aside. (NW & Balboa/S. Indian Trail Neighborhoods) (OPR 2019-0510)

Contract with LSB Consulting Engineers, PLLC, (Spokane, WA) for Structural Engineering Services for 2019-2021 Non-FHWA funded projects—\$400,000. (OPR 2019-0511)

Master Service Contract with Reinland Equipment Auction, (Post Falls, ID) for Ongoing Public Auction Services for the City from July 1, 2019 through June 30, 2024—\$300,000 to \$500,000 Revenue annually. (OPR 2019-0512)

Contract with the Washington State Department of Commerce for a Dental Clinic Grant to be used towards the East Central Community Center Clinic—\$485,000. (OPR 2019-0515)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, for a two week period, through July 5, 2019, total \$18,480,323.17 (Check Nos. 561795-562293; ACH Payment Nos. 65524-66064), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$15,036,640.75. (CPR 2019-0002)

Report of the Mayor of pending claims and payments of previously approved obligations through June 29, 2019, total \$7,627,879.25 (Check Nos. 553577-553801.) (CPR 2019-0003)

### **Council Recess/Executive Session**

The City Council adjourned at 4:03 p.m. and immediately reconvened into an Executive Session to discuss litigation, threatened litigation, legal advice, and collective bargaining for 15 minutes. City Attorney Mike Ormsby was present during the Executive Session. The City Council reconvened at 6:00 p.m. for the Legislative Session.

## **LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Pro Tem Beggs.

### **Poetry at the Podium**

Frankie Ghee presented a poem called "Magic Water."

### **Roll Call**

Council President Pro Tem Beggs and Council Members Burke, Fagan, Kinnear, Mumm, and Stratton were present. Council President Stuckart was absent.

City Council Policy Advisor Brian McClatchey and City Clerk Terri Pfister were present on the dais.

### **MAYORAL PROCLAMATION**

July 15-21, 2019 *L.W. Hutton Week*

Council President Pro Tem Beggs read the proclamation and presented it to Mr. Chud Wendle. Hutton Settlement founded in 1919 by Mr. L.W. Hutton in Spokane, Washington, was established to create for children a home where they could learn to work as well as play, where they're lives could be as normal and individual as the lives of more fortunate children. L.W. Hutton, also an orphan dedicated his life and fortune to serving others in need and is recognized as one of Spokane's biggest visionaries and philanthropists. L.W. Hutton showed great foresight in his establishment of his children's home, including a sustainable funding model, a unique governance structure and a legacy of love, all allowing the organization to deliver a century of providing hope, opportunity, and life to thousands of our region's children in need of a safe home and family.

### **COUNCIL COMMITTEE REPORTS**

#### **Finance Committee Meeting**

Council Member Mumm reported on the Finance Committee meeting held earlier today (July 15, 2019). Minutes of the Finance Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Finance Committee.

There was no **Administrative Report**.

### **BOARDS AND COMMISSION APPOINTMENTS**

#### **Plan Commission (CPR 1981-0295)**

Council Member Mumm stated an analysis has been done on our boards and commissions and she noted she will be drafting a letter to the Mayor expressing the update on the status of our boards and commissions, which is showing not a great

balance on gender or people of color. She stated she would like to have a further conversation with the Mayor about this.

**Motion** by Council Member Mumm, seconded by Council Member Burke, **to table indefinitely** the two appointments to the Plan Commission; **carried 5-1 (Council Member Stratton “no” and Council President Stuckart absent).**

## **OPEN FORUM**

**Jennifer Bates** inquired if it's the intent of the City's Parks Department to have no benches at all in Riverfront Park. She spoke regarding the lack of seating in downtown Spokane and attributes it to irrational fear and loathing of the homeless by the stores and businesses downtown.

**George McGrath** congratulated President Trump on the courage to tell it like it is and provided other commentary. He also remarked on Lime scooters blocking sidewalks all over town.

**Wayne Gazzola** stated that we have treated land and community spaces as commodities until it has come to this – there is simply no place to go. He stated we take far more than we could ever give and that we owe it to others to give them their own space and to be with others in the same boat, to rest, to clean up, and to simply be during the day; not just a place to sleep at night.

## **LEGISLATIVE AGENDA**

### **SPECIAL BUDGET ORDINANCES**

#### **Special Budget Ordinance C35793**

The City Council considered Special Budget Ordinance C35793. Subsequent to public testimony from one individual and Council commentary, the following action was taken:

**Upon 5-1 Roll Call Vote (Council Member Fagan “no” and Council President Stuckart absent), the City Council passed Special Budget Ordinance C35793** amending Ordinance No. C35703 passed by the City Council December 10, 2018, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to

the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Paths & Trails Fund

FROM: Various Accounts, \$59,050;

TO: Various Accounts, same amount.

(This action makes changes in the appropriations of the Employees Benefits Fund.)

### **Special Budget Ordinance C35794**

The City Council considered Special Budget Ordinance C35794. Subsequent to Council commentary and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote (Council President Stuckart absent),** the City Council **passed Special Budget Ordinance C35794** amending Ordinance No. C35703 passed by the City Council December 10, 2018, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Human Services Grant Fund

FROM: Dept. of Commerce, \$1,841,595;

TO: Various Accounts, same amount.

(This action budgets for Consolidated Homeless Grant funds sub-granted from Spokane County to serve households experiencing homelessness within our community.)

### **Special Budget Ordinance C35796**

The City Council considered Special Budget Ordinance C35796. Subsequent to the opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote (Council President Stuckart absent),** the City Council **passed Special Budget Ordinance C35796** amending Ordinance No. C35703 passed by the City Council December 10, 2018, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Human Services Grant Fund  
FROM: Dept. of Commerce, \$56,212;  
TO: Various Accounts, same amount.

(This action adds budget capacity to the 2019 Municipal Court Budget to cover the established pay increases effective 7/1/2019, for Municipal Court Judges and Court Commissioners.)

There were no **Emergency Ordinances**.

There were no **Resolutions**.

## **FINAL READING ORDINANCE**

**For Council action on Final Reading Ordinance C35789, see section of minutes under 3:30 p.m. Briefing Session.**

## **FIRST READING ORDINANCES**

**First Reading Ordinance C35795**

**The following ordinance was read for the first time, with further action deferred:**

**ORD C35795**      Relating to the adoption of the City of Spokane's Community Empowerment Zone Strategic Plan and the Community Empowerment Zone Boundary and the appointment of the Community Empowerment Zone Manager; adopting a new chapter 8.20 to title 8 of the Spokane Municipal Code.

There were no **Special Considerations**.

There were no **Hearings**.

## **SECOND OPEN FORUM**

**Joan Medina** publically thanked two hospice organizations in Spokane that she has had the privilege and honor of working with this week for the first time ever. The first is Horizon Hospice who has been providing support and care for Alfredo Llamedo, and the second organization is Hospice of Spokane who provided care and support for her mother and family this week.

Council President Pro Tem Beggs noted that Mr. Llamedo had requested time beyond the three minutes and stated those who are aware of his condition know that he does not have much time left with us. He noted the three-minute rule will be honored, but he stated he would stay and hear whatever Mr. Llamedo has to say and invited anyone else to do the same.

**Alfredo Llamedo** quoted John Lennon's "Imagine" song lyrics. He stated the two words that resonate the most with him in this song are the words "imagine" and "dreamer." He referenced where he grew up and one of his favorite places to go as a child was the Museum of Natural History. He stated there is a blue whale that hangs from the ceiling and he used to picture himself and dream about flying through the museum under that whale, over the whale, and would think about how big it was.

Council President Pro Tem Beggs announced Mr. Llamedo's three minutes were up, and he adjourned the meeting. Mr. Llamedo was allowed to complete his commentary following the adjournment of the meeting.

## **ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:43 p.m.

Minutes prepared and submitted for publication in the July 31, 2019, issue of the *Official Gazette*.

---

Terri Pfister  
Spokane City Clerk

Approved by Spokane City Council on \_\_\_\_\_, 2019.

---

Ben Stuckart  
City Council President



**STUDY SESSION MEETING MINUTES**  
**SPOKANE CITY COUNCIL**  
**Thursday, July 18, 2019**

A regularly scheduled study session meeting of the Spokane City Council was held on the above date at 3:30 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Burke, Fagan, and Kinnear were present. Council Member Mumm and Stratton were absent.

The following topics were discussed:

- Parking Study Implementation
- Subminimum Wage Presentation

The meeting was open to the public, but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:50 p.m.

Minutes prepared and submitted for publication in the July 30, 2019, issue of the Official Gazette:

---

Terri L. Pfister, MMC  
Spokane City Clerk

Approved by City Council on \_\_\_\_\_, 2019.

---

Ben Stuckart  
City Council President

**Agenda Sheet for City Council Meeting of:**

07/29/2019

Date Rec'd

7/22/2019

Clerk's File #

OPR 2014-0117

Renews #Submitting Dept

CITY ATTORNEY

Cross Ref #Contact Name/Phone

MIKE ORMSBY 6287

Project #Contact E-Mail

MORMSBY@SPOKANECITY.ORG

Bid #Agenda Item Type

Contract Item

Requisition #Agenda Item Name

0500 SPECIAL COUNSEL CONTRACT AMENDMENT

Agenda Wording

The City entered into contract with Moss & Barnett to provide legal services and advice in regards to the Comcast Franchise renewal. The total amount under the original contract, all previous amendments and this Amendment is \$177,500.

Summary (Background)

The City is in the process of renewing its cable franchise with Comcast which the current contract ends at the end of 2017, and has been extended to June 30, 2019. The City has hired Brian Grogan as special counsel from the law firm of Moss & Barrett to negotiate a new cable franchise agreement with Comcast. Mr. Grogan has also provided legal services to the City involving the FCC's authority to regulate and the impacts of the pending FCC orders on municipal cable franchises.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Expense \$ 27,500

# 0020-88100-18900-54105

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

PICCOLO, MIKE

Study SessionDivision DirectorOtherFinance

ALBIN-MOORE, ANGELA

Distribution ListLegal

PICCOLO, MIKE

brian.grogan@lawmoss.com

For the Mayor

ORMSBY, MICHAEL

tszambelan@spokanecity.org

Additional Approvals

sdhansen@spokanecity.org

Purchasing

aduffey@spokanecity.org



**City of Spokane**  
**CONTRACT AMENDMENT**  
**SPECIAL COUNSEL**

THIS CONTRACT AMENDMENT is between the **CITY OF SPOKANE**, a Washington State municipal corporation, as ("City"), and **BRIAN T. GROGAN** and the law firm of **MOSS & BARRETT, P.A.**, whose address is 4800 Wells Fargo Center, 90 South Street, Minneapolis, Minnesota 55402, as ("Firm"), individually hereafter referenced as a "party" and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Firm agreed to act as OUTSIDE COUNSEL providing legal services and advice to the City in regards to the Comcast Franchise renewal; and

WHEREAS, additional funds are necessary for the Firm to negotiate a franchise renewal for the City;

-- Now, Therefore,

The parties agree as follows:

**1. CONTRACT DOCUMENTS.**

The original Contract executed by the parties on February 3, 2014 and February 13, 2014, any previous amendments and/or extensions/renewals thereto are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE DATE.**

This Contract Amendment shall become effective on May 1, 2019.

**3. AMENDMENT.**

The City shall pay a maximum of **TWENTY SEVEN THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$27,500.00)** for everything furnished and done under this Contract Amendment. The total amount under the original contract, all previous amendments and

this Amendment is **ONE HUNDRED SEVENTY SEVEN THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$177,500.00).**

**MOSS & BARRETT, P.A.**

**CITY OF SPOKANE**

By \_\_\_\_\_  
Signature      Date

By \_\_\_\_\_  
Signature      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

19-120



# Agenda Sheet for City Council Meeting of:

07/29/2019

<u>Date Rec'd</u>	7/24/2019
<u>Clerk's File #</u>	OPR 2019-0561
<u>Renews #</u>	
<u>Cross Ref #</u>	OPR 2019-0515
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	BT

<u>Submitting Dept</u>	NEIGHBORHOOD & BUSINESS SERVICES
<u>Contact Name/Phone</u>	KARIN JANSSEN X6147
<u>Contact E-Mail</u>	KJANSSEN@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Contract Item
<u>Agenda Item Name</u>	0450- EAST CENTRAL DENTAL CLINIC A&E CONTRACT

## Agenda Wording

Contract with Wolfe Architectural Group (WAG) for architecture and engineering services in the design of the East Central Dental Clinic to be located on the East Central Community Center (ECCC) campus.

## Summary (Background)

WAG will provide design specifications for a 4,000 sq ft dental clinic to be built south of the ECCC. Once completed, the clinic will be leased to & operated by CHAS. The City has procured \$485,000 in funding from WA State Dept of Commerce and another \$750,000 in CDBG funds for construction costs for the building. The remaining costs of construction intend to be covered with a SIP Loan to be paid back through lease payments from CHAS. This contract will be paid by Dept of Commerce.

<u>Fiscal Impact</u>	Grant related? YES	<u>Budget Account</u>
	Public Works? NO	

Expense	\$ 185,954.00	# 1360-95769-94000-56202-99999
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	CORTRIGHT, CARLY	<u>Study Session</u>	PSCHC 7/1/19
<u>Division Director</u>	CORTRIGHT, CARLY	<u>Other</u>	
<u>Finance</u>	ORLOB, KIMBERLY	<u>Distribution List</u>	
<u>Legal</u>	PICCOLO, MIKE	kjanssen@spokanecity.org	
<u>For the Mayor</u>	ORMSBY, MICHAEL	ccortright@spokanecity.org	
<u>Additional Approvals</u>		dnorman@spokanecity.org	
<u>Purchasing</u>		korlob@spokanecity.org	
<b>GRANTS &amp; CONTRACT MGMT</b>	STOPHER, SALLY		

## Briefing Paper

### Public Safety and Community Health Committee

<b>Division &amp; Department:</b>	Neighborhood & Business Services – My Spokane
<b>Subject:</b>	Contract with WAG for A&E for East Central Dental Clinic
<b>Date:</b>	6/21/19
<b>Contact (email &amp; phone):</b>	Dustin West <a href="mailto:dwest@spokanecity.org">dwest@spokanecity.org</a> 625-6933
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Carly Cortright
<b>Committee(s) Impacted:</b>	Public Safety and Community Health
<b>Type of Agenda item:</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Budget; Strategic Plan
<b>Strategic Initiative:</b>	Urban Experience; Public Safety and Community Health
<b>Deadline:</b>	7/15/19
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approval of contract
<b>Background/History:</b> <p>The City of Spokane desires to build a dental clinic on the East Central Community Center campus. The clinic will be leased to and operated by CHAS. The City has procured \$485,000 in funding from Washington State Department of Commerce and another \$750,000 in CDBG funds for construction costs for the building. The remaining costs of construction intend to be covered with a SIP Loan to be paid back through lease payments from CHAS.</p> <p>The City conducted an RFP for Architectural and Engineering (A&amp;E) services to design the dental clinic. This will be funded through the Commerce funds. Wolfe Architectural Group (WAG) was selected as the vendor through the RFP based on their ability to provide a design within 60 days so that we can attempt to start construction this fall. Total cost of contract is TBD</p>	
<b>Executive Summary:</b> <ul style="list-style-type: none"> <li>• Contract is with WAG for TBD</li> <li>• Contract will be funded through Commerce grant</li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Department of Commerce grant Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

# AIA<sup>®</sup> Document B104<sup>™</sup> – 2017

## ***Standard Abbreviated Form of Agreement Between Owner and Architect***

**AGREEMENT** made as of the twenty-fourth day of July in the year two thousand nineteen  
(In words, indicate day, month and year.)

**BETWEEN** the Architect's client identified as the Owner:  
(Name, legal status, address and other information)

City of Spokane  
808 W Spokane Falls Blvd.  
Spokane, WA 99201  
Attn: 4<sup>th</sup> Floor, City Hall

and the Architect:  
(Name, legal status, address and other information)

Wolfe Architectural Group  
1015 N Calispel, Suite B  
Spokane, WA 99201

for the following Project:  
(Name, location and detailed description)

ECCC - Spokane Dental Clinic – New Construction 3500 Square Feet  
500 S Stone Street  
Spokane, WA 99202

The Owner and Architect agree as follows.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

## TABLE OF ARTICLES

- 1 INITIAL INFORMATION
- 2 ARCHITECT'S RESPONSIBILITIES
- 3 SCOPE OF ARCHITECT'S BASIC SERVICES
- 4 SUPPLEMENTAL AND ADDITIONAL SERVICES
- 5 OWNER'S RESPONSIBILITIES
- 6 COST OF THE WORK
- 7 COPYRIGHTS AND LICENSES
- 8 CLAIMS AND DISPUTES
- 9 TERMINATION OR SUSPENSION
- 10 MISCELLANEOUS PROVISIONS
- 11 COMPENSATION
- 12 SPECIAL TERMS AND CONDITIONS
- 13 SCOPE OF THE AGREEMENT

### ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth below:

*(State below details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, and other information relevant to the Project.)*

See Exhibit "A"

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

### ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services set forth in this Agreement consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same



or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

**§ 2.2** The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.8:

*(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)*

**.1 General Liability**

Exhibit "B"

**.2 Automobile Liability**

Exhibit "B"

**.3 Workers' Compensation**

Exhibit "B"

**.4 Professional Liability**

Exhibit "B"

**ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES**

**§ 3.1** The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

**§ 3.1.1** The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on (1) the accuracy and completeness of the services and information furnished by the Owner and (2) the Owner's approvals. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

**§ 3.1.2** As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

**§ 3.1.3** The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

**§ 3.2 Design Phase Services**

**§ 3.2.1** The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

**§ 3.2.2** The Architect shall discuss with the Owner the Owner's program, schedule, budget for the Cost of the Work, Project site, and alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the Project requirements.

**§ 3.2.3** The Architect shall consider the relative value of alternative materials, building systems and equipment, together with other considerations based on program, aesthetics, and any sustainable objectives, in developing a design for the Project that is consistent with the Owner's schedule and budget for the Cost of the Work.

§ 3.2.4 Based on the Project requirements, the Architect shall prepare Design Documents for the Owner's approval consisting of drawings and other documents appropriate for the Project and the Architect shall prepare and submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.5 The Architect shall submit the Design Documents to the Owner, and request the Owner's approval.

### **§ 3.3 Construction Documents Phase Services**

§ 3.3.1 Based on the Owner's approval of the Design Documents, the Architect shall prepare for the Owner's approval Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.4.4.

§ 3.3.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.3.3 The Architect shall submit the Construction Documents to the Owner, update the estimate for the Cost of the Work and advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.3.4 The Architect, following the Owner's approval of the Construction Documents and of the latest estimate of the Cost of the Work, shall assist the Owner in obtaining bids or proposals and awarding and preparing contracts for construction.

### **§ 3.4 Construction Phase Services**

#### **§ 3.4.1 General**

§ 3.4.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A104™–2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A104–2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.4.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.4.1.3 Subject to Section 4.2, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

#### **§ 3.4.2 Evaluations of the Work**

§ 3.4.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.2, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

**§ 3.4.2.2** The Architect has the authority to reject Work that does not conform to the Contract Documents and has the authority to require inspection or testing of the Work.

**§ 3.4.2.3** The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

**§ 3.4.2.4** When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith.

**§ 3.4.2.5** The Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

### **§ 3.4.3 Certificates for Payment to Contractor**

**§ 3.4.3.1** The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.4.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified.

**§ 3.4.3.2** The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

### **§ 3.4.4 Submittals**

**§ 3.4.4.1** The Architect shall review and approve, or take other appropriate action, upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or any construction means, methods, techniques, sequences or procedures.

**§ 3.4.4.2** If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

**§ 3.4.4.3** The Architect shall review and respond to written requests for information about the Contract Documents. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness.

### **§ 3.4.5 Changes in the Work**

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

#### § 3.4.6 Project Completion

The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.5 The Architect's services set forth in Article 3 of this agreement shall encompass and be consistent with the Scope of Services identified in Section 2 of the City of Spokane's Request for Proposals (#5075-19).

#### ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services are not included in Basic Services but may be required for the Project. The Architect shall provide the Supplemental Services indicated below, and the Owner shall compensate the Architect as provided in Section 11.2. Supplemental Services may include programming, site evaluation and planning, environmental studies, civil engineering, landscape design, telecommunications/data, security, measured drawings of existing conditions, coordination of separate contractors or independent consultants, detailed cost estimates, on-site project representation beyond requirements of Section 4.2.2, value analysis, interior architectural design, tenant related services, preparation of record drawings, commissioning, sustainable project services, and any other services not otherwise included in this Agreement.

*(Identify below the Supplemental Services that the Architect is required to provide and insert a description of each Supplemental Service, if not further described in an exhibit attached to this document.)*

None

§ 4.2 The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Upon recognizing the need to perform Additional Services, the Architect shall notify the Owner. The Architect shall not provide the Additional Services until the Architect receives the Owner's written authorization. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3.

§ 4.2.1 The Architect shall provide services necessitated by a change in the Initial Information, changes in previous instructions or approvals given by the Owner, or a material change in the Project including size; quality; complexity; the Owner's schedule or budget for Cost of the Work; or procurement or delivery method as an Additional Service.

§ 4.2.2 The Architect has included in Basic Services twelve ( 12 ) visits to the site by the Architect during construction. The Architect shall conduct site visits in excess of that amount as an Additional Service.

§ 4.2.3 The Architect shall, as an Additional Service, provide services made necessary by a Contractor's proposed change in the Work. The Architect shall prepare revisions to the Architect's Instruments of Service necessitated by Change Orders and Construction Change Directives as an Additional Service.

§ 4.2.4 If the services covered by this Agreement have not been completed within eighteen ( 18 ) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

#### ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until

final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

**§ 5.3** The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project; a written legal description of the site; and services of geotechnical engineers or other consultants, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project.

**§ 5.4** The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

**§ 5.5** The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests; tests for air and water pollution; and tests for hazardous materials.

**§ 5.6** The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

**§ 5.7** The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

**§ 5.8** The Owner shall endeavor to communicate with the Contractor through the Architect about matters arising out of or relating to the Contract Documents.

**§ 5.9** The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

**§ 5.10** Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

## **ARTICLE 6 COST OF THE WORK**

**§ 6.1** For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

**§ 6.2** The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

**§ 6.3** In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the

Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1, as a Supplemental Service.

**§ 6.4** If, through no fault of the Architect, construction procurement activities have not commenced within 90 days after the Architect submits the Construction Documents to the Owner the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

**§ 6.5** If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

**§ 6.6** If the Owner's current budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

**§ 6.7** If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

## **ARTICLE 7 COPYRIGHTS AND LICENSES**

**§ 7.1** The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

**§ 7.2** The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

**§ 7.3** The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums when due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

**§ 7.3.1** In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of

the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

**§ 7.4** Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

**§ 7.5** Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

## **ARTICLE 8 CLAIMS AND DISPUTES**

### **§ 8.1 General**

**§ 8.1.1** The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

**§ 8.1.2** To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other, for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A104–2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

**§ 8.1.3** The Architect and Owner waive consequential damages for claims, disputes or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.6

### **§ 8.2 Mediation**

**§ 8.2.1** Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

**§ 8.2.2** Mediation, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

**§ 8.2.3** If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

*(Check the appropriate box.)*

☒ **[ X ]** Arbitration pursuant to Section 8.3 of this Agreement

☐ **[ ]** Litigation in a court of competent jurisdiction

☐ **[ ]** Other: (Specify)

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

### **§ 8.3 Arbitration**

**§ 8.3.1** If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement.

**§ 8.3.1.1** A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

**§ 8.3.2** The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

**§ 8.3.3** The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

### **§ 8.3.4 Consolidation or Joinder**

**§ 8.3.4.1** Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

**§ 8.3.4.2** Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

**§ 8.3.4.3** The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

**§ 8.4** The provisions of this Article 8 shall survive the termination of this Agreement.

## **ARTICLE 9 TERMINATION OR SUSPENSION**

**§ 9.1** If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

**§ 9.2** If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.



§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, Reimbursable Expenses incurred, and all costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

*(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)*

.1 Termination Fee:

None

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

A mutually agreed upon amount.

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

## ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A104-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates or consents, the proposed language of such certificates or consents shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. However, the Architect's materials shall not include information the Owner has identified in writing as confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

## ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

.1 Stipulated Sum  
(Insert amount)

One Hundred Eighty Five Thousand Nine Hundred Fifty Four Dollars and Zero Cents (\$185,954.00)

(Paragraph Deleted)

(Paragraphs Deleted)

§ 11.2 For Supplemental Services identified in Section 4.1, the Owner shall compensate the Architect as follows:  
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

N/A

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:  
(Insert amount of, or basis for, compensation.)

See hourly rates in Exhibit "A"

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus ten percent ( 10%), or as follows:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Schematic Design	16,900.00
Design Development	23,350.00
Construction Documents	86,300.00
Bidding & Negotiations	6,500.00
Construction Administration	35,950.00
Total Basic Compensation	\$185,954.00

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.

*(If applicable, attach an exhibit of hourly billing rates or insert them below.)*

See Exhibit "A"

Employee or Category	Rate
See Exhibit "A"	

#### § 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 Expense of professional liability insurance dedicated exclusively to this Project or the expense of additional insurance coverage or limits requested by the Owner in excess of that normally maintained by the Architect and the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus ten percent ( 10 %) of the expenses incurred.

#### § 11.9 Payments to the Architect

##### § 11.9.1 Initial Payment

An initial payment of zero (\$ 0.00 ) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

##### § 11.9.2 Progress Payments

§ 11.9.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid ( ) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

*(Insert rate of monthly or annual interest agreed upon.)*

1.5 % monthly

§ 11.9.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.9.2.3 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

## ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

*(Include other terms and conditions applicable to this Agreement.)*

None

## ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B104™-2017, Standard Abbreviated Form of Agreement Between Owner and Architect
- .2 The City of Spokane's Request for Proposals (RFP #5075-19)
- .3 The Architect's Response to RFP #5075-19 dated June 10, 2019

*(Paragraph Deleted)*

.4 Exhibits:

*(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits identified in Section 4.1.)*

Exhibit "A" – WAG A & E Fee Proposal Dated 7/24/19

Exhibit "B" – WAG Insurance

Certificates

.5 Other documents:

*(List other documents, if any, including additional scopes of service forming part of the Agreement.)*

None

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

Karin Janssen, Community Engagement Manager  
*(Printed name and title)*

ARCHITECT (Signature)

Russell J Wolfe, AIA, Principal  
*(Printed name, title, and license number, if required)*



architecture planning & interiors

wagarch.com

Wolfe Architectural Group  
1015 North Calispel, Suite B  
Spokane, WA 99201  
t 509 455 6999

Revised; 24 July 19

Exhibit "A"

Ms. Karin Janssen, Community Engagement Manager  
City of Spokane  
4<sup>th</sup> Floor, City Hall  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201

RE: Architectural and Engineering Proposal for  
New Construction - Dental Clinic at the East Central Community Center

Ms Janssen;

Wolfe Architectural Group is pleased to provide this architectural, engineering and interior design proposal for the design and construction administration for a new standalone 3,500 square foot dental clinic featuring 7 operatories with supporting functions.

The site development for this project will include the demolition of a 3,000 square foot building and the new construction of a parking area extending to Lee Street. Other site improvements include storm drainage, landscape, site lighting, signage, and accessible parking and travel surfaces.

The building construction is anticipated to feature slab on grade construction with a crawl space under the operatories with wood framing above. Exterior finishes including roofing will be selected for durability, life cycle and low maintenance.

The interior scope of work will include full build out of a 3,500 (plus/minus) square foot functional dental facility. Seven - operatories, sterilization, lab, pano, storage, common breakroom, staff toilets, check in/out, reception area, and waiting. It is understood that the selected Dental Supply Vendor will provide final specification for all equipment prior to issuance of final construction documents. Medical gas, suction, and plumbing design will be coordinated through the new dental equipment supplier. Certification of medical piping will be provided by a 3<sup>rd</sup> party and contracted directly to the City.

Wolfe Architectural Group proposes the following:

**Phase I – Pre-Design/ Schematic Design**

1. Programming/Definition
  - Define project goals with City
  - Verify site limits of construction and scope with current construction
  - Coordinate site survey and geotechnical investigation
  - Site visit of Sample Dental Clinic with Chas Health and City Representative
2. Prepare Design Schedule to meet goals identified in the RFP
3. Provide Dental Equipment Specification
4. Site and Floor Plan Studies
  - Develop site options based on program requirements
  - Develop floor plan options based on program requirements
  - Define required equipment needs and locations

Fee \$16,900.00

**Phase II – Design Development**

1. Finalize Floor Plan Design
  - Finalize spaces & adjacencies
2. Finalize System Design and Integration with Dental Supply Vendor
  - Plumbing systems with vendor
  - Electrical and communication systems with vendor
  - Lighting
  - Coordinate with Owner's vendors (Data & Security)
3. Finalize Interior Design
  - Finalize equipment requirements & layout
  - Develop interior finish package
  - Finalize FF&E Plans and requirements
4. Update Cost Estimate
5. Provide outline specifications
  - Integrate Owner standards into specifications

Fee \$ 25,350.00

Note: This phase is intended to finalize Design and Construction concepts and provide cost information to ensure compliance with the Owner's budget and design requirements.

**Phase III – Construction Documents**

1. Preparation of Architectural, Engineering, and Interior Design documents and specifications for permitting, bidding and construction of the project
2. Submit Plans and Project Manual to the City of Spokane
3. Submit Final Construction Estimate
4. Assist in preparation of advertisement for bid

Fee \$ 86,300.00

**Phase IV – Bidding and Negotiations**

1. Distribution of documents to City as directed
2. Preparation of necessary Addenda & Supplementary Information as required
3. Review prior approvals submittals
4. Field questions by bidders

Fee \$ 6,500.00

**Phase V – Construction Administration**

1. Shop drawing & submittal review for compliance with design intent and specifications
2. Site visits and documentation during construction (Assume 12 total)
3. Written documentation of all contract document modifications
4. Project Close-out
  - Final punch-list (Assume 1 visit)

Fee \$ 35,950.00

Service and permit fees not included in this proposal are as follows (allowances are estimates only; actual costs may vary):

A.	Geotech Soil Investigation	allow	\$ 4,100.00
B.	City of Spokane Impact Fees	allow	\$ 17,000.00
C.	Site Topo and Boundary Survey	allow	\$ 2,500.00
D.	Non-Residential Energy Code	allow	\$ 1,000.00
E.	Knox-Box system	allow	\$ 300.00
F.	Plan review/permit the City of Spokane	allow	\$ 14,000.00
G.	Sewer Connection Fee	allow	\$ 9,500.00
H.	Water Connection Fee	allow	\$ 12,500.00
I.	Construction Special Inspection	allow	\$ 8,500.00
J.	SEPA Checklist Fee	allow	\$ 250.00
K.	BLA	allow	\$ 0.00
L.	Trip Generation Letter	allow	\$ 1,000.00
M.	Asbestos and Haz Materials Report	allow	\$ 1,500.00

**Reimbursable Expenses:** In addition to the Professional Service Fee, the following items will be billed monthly as normal reimbursable expenses:

A.	Special postage and delivery services	allow	\$ 500.00
B.	Blueprinting and copying	allow	\$ 2,500.00

**Note:** We recommend to owner an additional \$75,000.00 dollars be budgeted for permit fees and reimbursable cost related to this project. The actual permit fees may vary depending on the final assessments by the agencies.

**Summary of Fees:**

Phase I – Pre-Design/ Schematic	\$ 16,900.00
Phase II – Design Development	\$ 25,350.00
Phase III – Construction Documents	\$ 86,300.00
Phase IV – Bidding	\$ 6,500.00
<u>Phase V – Construction Administration</u>	<u>\$ 35,950.00</u>
Basic Architectural & Engineering Services	\$ 171,000.00
Additional Site Design Consultants	
Civil Design DCI Engineers	\$ 8,250.00
<u>Landscape Design Place Landscape</u>	<u>\$ 6,704.00</u>
<b>Total Design Fee</b>	<b>\$185,954.00</b>

Wolfe Architectural Group proposes using AIA Standard Form B101 – Standard Form of Agreement between Owner and Architect – 2017 Edition as the basis for agreement to perform the work. A copy of the Agreement is available for your review upon request. Modifications to the Agreement can be negotiated to the mutual satisfaction of the parties.

We would again like to extend our thanks for considering us for this project. We are very excited about working with you and your team of professionals. Should you have any questions regarding this proposal, we encourage you to call.

Respectfully submitted,



Russell J. Wolfe, AIA  
Principal

Enclosures: Architectural Floor Plan

**3,500 SF Dental Office Building for City of Spokane – East Central Community Center**

Consultant burden included in base fee:

Mechanical/Plumbing/Medical Engineering	\$ 20,301.00
Structural Engineering	\$ 10,255.00
Electrical Engineering	\$ 18,000.00
Cost Estimator	\$ 6,000.00
Sub-Total	\$ 54,556.00
Burden plus 10%	& 60,011.00

Wolfe Architectural Group Hourly Rates:

Principal	\$175.00
Associate Principal	\$160.00
Architect	\$130.00
Intern Architect	\$90.00
Interior Designer	\$95.00
Drafter	\$80.00
Clerical	\$70.00





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/19/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Orion Insurance Group 3405 188th ST SW Suite #302 Lynnwood WA 98037	<b>CONTACT NAME:</b> Christopher Day <b>PHONE (A/C, No, Ext):</b> (425) 771-5197 <b>FAX (A/C, No):</b> (425) 673-4427 <b>E-MAIL ADDRESS:</b> chrisday@orioninsgroup.com														
<b>INSURED</b> Wolfe Architectural Group, P.S. 1015 N. Calispel St. Spokane WA 99201	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Liberty International Underwriters</td> <td>41939</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Liberty International Underwriters	41939	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Liberty International Underwriters	41939														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

**COVERAGES****CERTIFICATE NUMBER:** CL18103002770**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability Claims Made			AEX102178-0004	10/14/2018	10/14/2020	\$1,000,000 Each Claim \$20,000 \$2,000,000 Aggregate Deductible

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

All projects.

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.



WOLFARC-01

BPARKER

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/24/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hub International Northwest LLC PO Box 3144 Spokane, WA 99220	<b>CONTACT NAME:</b> Laurie Stewart		
	<b>PHONE (A/C, No, Ext):</b> (509) 462-7864	<b>FAX (A/C, No):</b>	
	<b>E-MAIL ADDRESS:</b> laurie.stewart@hubinternational.com		
<b>INSURED</b>  Wolfe Architectural Group PS 1015 N Calispel Ste B Spokane, WA 99201	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Hartford Casualty Insurance Company		29424
	<b>INSURER B:</b> Hartford Fire Insurance Company		19682
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
	<b>INSURER F:</b>		

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			52SBALC2702	7/1/2019	7/1/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			52UECGM2151	5/13/2019	5/13/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			52SBALC2702	7/1/2019	7/1/2020	EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	52SBALC2702	7/1/2019	7/1/2020	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

City of Spokane  
4th Floor, City Hall  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

DAVID A. CONDON  
MAYOR



CITY OF SPOKANE - PURCHASING  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201-3316  
(509) 625-6400  
FAX (509) 625-6413

## REQUEST FOR PROPOSALS (NO-COST)

City of Spokane, Washington

**RFP NUMBER: #5075-19**

**DESCRIPTION: DENTAL CLINIC BUILDING DESIGN AND CONSTRUCTION PLAN SERVICES**

**DUE DATE: MONDAY, JUNE 10, 2019**  
**No later than 10:00 a.m.**

City of Spokane - Purchasing  
4<sup>TH</sup> Floor, City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201-3316

---

Connie Wahl, C.P.M., CPPB  
Purchasing

## TABLE OF CONTENTS

<b>1. Introduction .....</b>	<b>1</b>
1.1 Background Summary and Purpose .....	1
1.2 Minimum Qualifications .....	1
1.3 Funding .....	1
1.4 Period of Performance .....	1
1.5 Definitions .....	2
1.6 Addenda .....	2
1.7 Contracting with Current or Former City Employees .....	2
<b>2. Scope of Services .....</b>	<b>2</b>
2.1 Project Background .....	2
2.2 Scope of Services .....	2
<b>3. General Information .....</b>	<b>5</b>
3.1 RFP Coordinator .....	5
3.2 Estimated Schedule of Procurement Activities .....	5
3.3 Submission of Proposals .....	6
3.4 Proprietary Information/Public Disclosure .....	6
3.5 Revisions to the RFP .....	7
3.6 Minority & Women-Owned Business Participation .....	7
3.7 Acceptance Period .....	7
3.8 Responsiveness .....	7
3.9 Most Favorable Terms .....	7
3.10 Costs to Propose .....	7
3.11 No Obligation to Contract .....	7
3.12 Rejection of Proposals .....	8
3.13 Interlocal Purchase Agreements .....	8
<b>4. Proposal Contents .....</b>	<b>8</b>
4.1 Preparation of Proposal .....	8
4.2 Letter of Submittal .....	8
4.3 Technical Proposal .....	9
4.4 Management Proposal .....	9
<b>5. Evaluation .....</b>	<b>10</b>
5.1 Evaluation Procedure .....	10
5.2 Evaluation Weighting and Scoring .....	11
5.3 Oral Presentations May Be Required .....	11
5.4 Award of Contract .....	11
5.5 Debriefing of Unsuccessful Proposers .....	11
<b>6. Contract Terms .....</b>	<b>12</b>
6.1 Business Registration Requirement .....	12
6.2 Anti-Kickback .....	12
6.3 Disputes .....	12
6.4 Termination .....	12
6.5 Nondiscrimination .....	12
6.6 Payment .....	12
6.7 Liability .....	12
6.8 Insurance Coverage .....	13

# 1. INTRODUCTION

## 1.1 BACKGROUND SUMMARY AND PURPOSE

The City of Spokane, through its Neighborhood and Business Services Division (City) is initiating this Request for Proposals (RFP) to solicit Proposals excluding cost from Firms interested in providing Building Design and Construction Plan Services for a Dental Clinic. This project will include architectural and engineering services for a brand new construction that will serve as the dental clinic.

The City of Spokane is partnering with the East Central Community Center to open a dental clinic at the Center. The proposed dental clinic will be 4,000 square feet in size, and will staff 2.5 dentists and 2.5 Registered Dental Hygienist (RDH). This clinic will serve approximately 4,650 patients annually.

## 1.2 MINIMUM QUALIFICATIONS

The Firm must be licensed to do business in the State of Washington.

## 1.3 FUNDING

Any contract awarded as a result of this procurement is contingent upon the availability of funding. **This project will be funded by local and state money.**

## 1.4 PERIOD OF PERFORMANCE

The period of performance of any contract resulting from this RFP is tentatively scheduled to begin on or about July 1, 2019 and to end on September 30, 2019.

Contract extensions, if necessary to complete the contract scope, shall be initiated at the discretion of the City and subject to mutual agreement.

## 1.5 DEFINITIONS

Definitions for the purposes of this RFP include:

**City** – The City of Spokane, a Washington State municipal corporation, the agency issuing this RFP.

**Firm or Consultant** – Individual or company who's Proposal has been accepted by the City and is awarded a fully executed, written contract.

**Proposal** – A formal offer submitted in response to this solicitation.

**Proposer** - Individual or Firm submitting a Proposal in order to attain a contract with the City.

**Request for Proposals (RFP)** – Formal procurement document in which a service or need is identified but no specific method to achieve it has been chosen. The purpose of an RFP is to permit the consultant community to provide qualifications and proposals excluding cost for evaluation.

## **1.6 ADDENDA**

It is the responsibility of Proposers to check the City of Spokane's online procurement system <https://spokane.procureware.com> for Addenda or other additional information that may be posted regarding this Request.

## **1.7 CONTRACTING WITH CURRENT OR FORMER CITY EMPLOYEES**

Specific restrictions apply to contracting with current or former City officers and employees pursuant to the Code of Ethics in chapter 1.04 of the Spokane Municipal Code. Proposers should familiarize themselves with the requirements prior to submitting a Proposal that includes current or former City officers or employees.

# **2. SCOPE OF SERVICES**

## **2.1 PROJECT BACKGROUND**

The East Central Community Center is located in Spokane's East Central Neighborhood. This area has been identified by the Health Resource & Services Administration (HRSA) as a Dental Care Health Professional Shortage Area (HPSA). Fifty (50) percent of East Central residents live at or below the poverty line, and there is a lack of local dentists in the area to receive patients, and who will also accept adult Medicaid, which is creating a backlog of patients in need of dental care. In response, the City of Spokane is working is partnering with East Central Community Center (ECCC) to open a dental clinic at the Center. The Community Health Association of Spokane (CHAS) will be the dental provider for the dental clinic upon completion of the facility.

## **2.2 SCOPE OF SERVICES**

The City seeks architectural and/or engineering services to design the build and construction plan for a brand new construction that will serve as the dental clinic.

The proposed dental clinic will be no more than 4,000 square feet in size per lot restrictions, and will staff 2.5 dentists and 2.5 Registered Dental Hygienist (RDH). This clinic will serve approximately 4,650 patients annually.

The City desires a completed design plan within sixty (60) days or as soon as possible thereafter from award of contract to allow for an accelerated timeline from design to construction completion. The Firm must design and engineer the clinic with the goal in mind that the total construction cost, including A&E services, is \$1.5 million dollars. The design and engineering for this clinic must be done in the most cost effective manner.

The Firm awarded a contract will be required to work with the supplier of the dental equipment, to incorporate any necessary designs and engineering to accommodate electrical and water supply lines necessary for the operatory.

The basic space requirements to be included in the design and engineering of the clinic by the Firm awarded a contract are as follows:

### **Entry**

- Entry vestibule required by Washington State Energy Code
- Entry circulation area and curing zone must provide sufficient separation from the

- reception counter to the waiting area to meet HIPAA patient privacy regulations
- Waiting area must provide a minimum of 2 seats per operator
- Entry area must include drinking fountain and patient rest room

#### **Mechanical/FP/Electricity**

- Mechanical space to provide room for required dental equipment including specialized air compressor and vacuum pump
- Main heating and cooling equipment must be located on the building roof
- Main electrical breaker panels with switchgear and transformer expected outside near room
- Fire Protection equipment as required for dental clinics serving patients with medical gas.

#### **Medical Gas**

- One (1) medical gas room is required for dental procedures, and must be located on an exterior wall for bottle exchange access and ventilation

#### **Patient Service Coordinator**

- One (1) workspace is required for a PSC to work with patients to determine which services might be available to them
- This space is typically 150 square feet to allow for families with children

#### **Reception**

- A front counter for incoming and outgoing patients is required
- Reception counter should allow 5' per person

#### **Call Center**

- One (1) call center required

#### **Work Area**

- Work area required with mail station, mail slots, office copier, printer, shred bin, typical office utensils and general area for staff between patient
- Work area is typically 300+/- square feet

#### **PAN**

- At a minimum one (1) area is required for Panoramic Dental X-Ray machine and controller

#### **CA Office**

- One (1) office required for Clinic Administrator or office manager to maintain essential overall office coordination, staffing and work flows;
- Typically this office would be 120 square feet

#### **Operatory**

- Seven (7) open operatories with minimum size of 10x10 is required for this clinic.

#### **Sterile**

- One (1) sterilization room required for cleaning and sterilizing of equipment for necessary infection control
- Sterilization should ideally be 150 square feet

#### **Providers**

- One (1) provider office for private work area to review patient records, determine care plans and review work, large enough for 3 workstations

**Lab**

- One (1) laboratory for general dental equipment and services

**Telehealth Meeting Room**

- One (1) conference room required for telehealth services use, ideally a 100 square foot room
- Telehealth conference room will be used to provide consultations via video conferencing, provide to provider consultations and help those with limited mobility and transportation options

**Breakroom**

- One (1) break room required for storage of personal items, break area, and lunch/dining area for staff

**Rest Room**

- One (1) staff rest room required, with minimal accessible size

**Janitorial**

- One (1) janitorial and storage room used for hot water tank storage, mop sink, janitorial supplies and clinic storage.

**Storage**

- One 10x10 room for clinic dry supplies must be provided.

**BioHazard Room**

- Small closet type space for storage of BioHazard waste

**Data Closet**

- A 7x7 room with proper A/C and power needs

Documents must be sufficient to communicate the design intent, to acquire building permit, and to describe the extent of work to a contractor as part of the construction contract.

Generally, the document set will include plans, sections and detail drawings, product and performance specifications as well as legal and contractual requirements for construction.

Items, plan and design to be provided by the Firm awarded a contract include, but are not limited to, the following:

- Design a building that minimizes total cost of ownership by designing for low initial cost, low energy consumption and low, long term maintenance cost;
- Create a building that maximizes the opportunities of the existing site including traffic flow, circulation and utilities;
- A drought resistant approach to landscaping to be applied to site.
- Provide ready plan set that includes:
  - a site plan;
  - utility plan;
  - building exterior elevations: vertical cross sections detailing exterior wall components as well as thermal and weather seal envelope components;



- structural that includes building and corresponding foundation design, roof structure, supporting walls and columns;
- building interior: all floor plans, indicating room names, square footage, circulation (horizontal and vertical); ADA Accessibility Requirements; Building Services indicating all mechanical, electrical, IT and other service areas;
- Plumbing: Fixtures – show locations of all plumbing fixtures specifying brand and model of each fixture; Mechanical: provide HVAC system plan, indicating any shafts, duct mainlines and specific air handling equipment;
- Fire Protection: show connections to utilities on the mechanical plans; Fire Alarm: show panel locations;
- Electrical: provide interior and exterior lighting plan; show main distribution room locations and transformer locations;
- Telecommunications: show locations of closets and cable trays;
- Landscape plan

### **3. GENERAL INFORMATION**

#### **3.1 RFP COORDINATOR**

The RFP Coordinator is the sole point of contact in the City for this procurement. All communication between the Proposer and the City upon receipt of this RFP shall be with the RFP Coordinator and shall be submitted through the 'Clarifications' tab in the City of Spokane's online procurement system portal: <https://spokane.procureware.com>.

Name	Dustin West
Division	Neighborhood and Business Services

Any other communication will be considered unofficial and non-binding on the City. Firms are to rely on written statements issued by Addendum. Communication directed to parties other than the RFP Coordinator through the ProcureWare system may result in disqualification of the Firm.

#### **3.2 ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES**

Issue Request for Proposals	5/21/2019
Question and answer period	5/21/2019 – 5/31/2019
Last date for RFP questions requiring an Addendum	5/31/2019
Proposals due	6/10/2019 – 10:00 A.M.
Evaluate Proposals	6/11/2019 – 6/21/2019
Conduct oral interviews with finalists, if required	Mid-June, 2019
Negotiate contract	Mid-June, 2019
City Council approval of contract	Late June, 2019
Begin contract work	July, 2019

**The City reserves the right to revise the above schedule.**

### 3.3 SUBMISSION OF PROPOSALS

#### A. SUBMITTAL INFORMATION

Proposals shall be submitted electronically through the City of Spokane's online procurement system portal: <https://spokane.procureware.com> on or before the due date and time. **Hard paper, e-mailed or faxed copies will not be accepted.**

**Late Proposals will not be accepted.** The City of Spokane is not responsible for Proposals electronically submitted late. It is the responsibility of the Proposer to be sure the Proposals are electronically submitted sufficiently ahead of time to be received no later than 10:00 a.m. on the Proposal due date.

#### B. ELECTRONIC SUBMITTAL INSTRUCTIONS

Proposers must go online to the City's online procurement system portal (<https://spokane.procureware.com>) to submit Proposals and other documentation as requested. Proposers are asked to read the Welcome Screen and register if they have not done so previously. Once on the procurement system portal, follow the steps below to enter and submit the electronic Proposal:

1. Click on "Bids" located on the left hand column.
2. Find the applicable project and click the "Project Number".
3. Click on the "Response" tab.
4. In the "Questions" tab, upload required scanned documents into the bid portal by clicking on "Browse" for each item.
5. **Skip the "Pricing" tab – Pricing shall not be included in Proposal.**
6. Once the Questions have been entered, the yellow "Question Response" information message will change from incomplete to complete. Then the "Submit" button will become available.
7. Click the "Submit Bid" button and review the terms and conditions, pop-up window that appears. If you agree to the terms and conditions, click the "I Accept and Submit this Bid" button.
8. If you want to remove your Proposal, click the red "Withdraw Bid" button in the "Response" tab for the applicable Proposal.

### 3.4 PROPRIETARY INFORMATION / PUBLIC DISCLOSURE

All materials submitted to the City in response to this competitive procurement shall become the property of the City.

All materials received by the City are public records and are subject to being released pursuant to a valid public records request. Washington state law mandates that all documents used, received or produced by a governmental entity are presumptively public records, and there are few exemptions. RCW Ch. 41.56.

When responding to this competitive procurement, please consider that what you submit will be a public record. If you believe that some part of your response constitutes legally protected proprietary information, you **MUST** submit those portions of your response as a separate part of your response, and you **MUST** label it as "PROPRIETARY INFORMATION." If a valid public records request is then received by the City for this information, you will be given notice and a 10-day opportunity to go to court to obtain an injunction to prevent the City from releasing this

part of your response. If no injunction is obtained, the City is legally required to release the records.

The City will neither look for nor honor any claims of “proprietary information” that are not within the separate part of your response.

### **3.5 REVISIONS TO THE RFP**

In the event it becomes necessary to revise any part of this RFP or provide other pertinent information, it shall be posted to the City of Spokane’s online procurement system <https://spokane.procureware.com>.

The City also reserves the right to cancel or reissue the RFP in whole or in part, prior to final award of a contract.

### **3.6 MINORITY & WOMEN-OWNED BUSINESS PARTICIPATION**

The City encourages participation in all of its contracts by Firms certified by the Washington State Office of Minority and Women’s Business Enterprises (OMWBE). Proposers may contact OMWBE at (360)753-9693 to obtain information on certified Firms.

### **3.7 ACCEPTANCE PERIOD**

Proposals shall remain in effect for sixty (60) days for acceptance by the City from the due date for receipt of Proposals.

### **3.8 RESPONSIVENESS**

The Proposer is specifically notified that failure to comply with any part of the RFP may result in rejection of its Proposal as non-responsive.

The City also reserves the right, however, at its sole discretion to waive minor administrative irregularities.

### **3.9 MOST FAVORABLE TERMS**

The City reserves the right to make an award without further discussion of the Proposal submitted. Therefore, the Proposal should be submitted initially with the most favorable terms that can be proposed. There will be no best and final offer procedure. The City reserves the right to contact a Proposer for clarification of its Proposal.

The Proposer should be prepared to accept this RFP for incorporation into a contract resulting from this RFP. Contract negotiations may incorporate some or all of the Proposal.

### **3.10 COSTS TO PROPOSE**

The City will not be liable for any costs incurred by the Proposer in preparation of a Proposal submitted in response to this RFP, in conduct of a presentation, or any other activities related to responding to this RFP.

### **3.11 NO OBLIGATION TO CONTRACT**

This RFP does not obligate the City to contract for services specified herein.

### 3.12 REJECTION OF PROPOSALS

The City reserves the right at its sole discretion to reject any and all Proposals received without penalty and to not issue a contract as a result of this RFP.

### 3.13 INTERLOCAL PURCHASE AGREEMENTS

The City of Spokane has entered into Interlocal Purchase Agreements with other public agencies pursuant to RCW chapter 39.34. In submitting a response, the Proposer agrees to provide its services to other public agencies at the same contracted price, terms and conditions it is providing to the City of Spokane, contingent upon the Firm's review and approval at the time of a requested contract. The Firm's right to refuse to enter into a contract with another public agency at the time of request shall be absolute.

## 4. PROPOSAL CONTENTS

### 4.1 PREPARATION OF PROPOSAL

The major sections of the Proposal are to be submitted in the order noted below:

1. Letter of Submittal.
2. Technical Proposal.
3. Management Proposal.

Proposals shall provide information in the same order as presented in this document with the same headings. This will not only be helpful to the evaluators of the Proposal, but should assist the Proposer in preparing a thorough response. **No cost shall be included as part of the submitted proposal.**

### 4.2 LETTER OF SUBMITTAL

The Letter of Submittal shall be signed and dated by a person authorized to legally bind the Firm to a contractual relationship, e.g., the president or executive director if a corporation, the managing partner if a partnership, or the proprietor if a sole proprietorship. Along with introductory remarks, the Letter of Submittal is to include the following information about the Firm and any proposed subcontractors:

1. Name, address, principal place of business, telephone number, and fax number/e-mail address of legal entity or individual with whom contract would be written;
2. Legal status of the Firm (sole proprietorship, partnership, corporation, etc.);
3. Location of the facility from which the Firm would operate;
4. Identify any current or former City employees employed by or on the Firm's governing board as of the date of the Proposal or during the previous twelve (12) months; and
5. Acknowledgement that the Firm will comply with all terms and conditions set forth in the Request for Proposals, unless otherwise agreed by the City.

### **4.3 TECHNICAL PROPOSAL**

The Technical Proposal shall contain a comprehensive description of services with specific attention to Section 2 "SCOPE OF SERVICES" and including the following elements:

1. **PROJECT APPROACH / METHODOLOGY** – Include a complete description of the Firm's proposed approach and methodology for the project. This section should convey Firm's understanding of the proposed project.
2. **WORK PLAN** – Include all project requirements and the proposed tasks, services, activities, etc. necessary to accomplish the scope of the project defined in this RFP. This section of the technical Proposal shall contain sufficient detail to convey to members of the evaluation team, the Firm's knowledge of the subjects and skills necessary to successfully complete the project. Include any required involvement of City staff. The Firm may also present any creative approaches that may be appropriate and may provide any pertinent supporting documentation.
3. **PROJECT SCHEDULE** – Include a project schedule indicating when the elements of the work will be completed and when deliverables, if any, will be provided. The City desires a completed design plan within sixty (60) days or as soon as possible thereafter from award of contract to allow for an accelerated timeline from design to construction completion. Provide detailed project schedule and timeline information.
4. **DELIVERABLES** – Fully describe deliverables to be submitted under the proposed project including, but not limited to, the items described in Paragraph 2 "Scope of Services".

### **4.4 MANAGEMENT PROPOSAL**

#### **A. PROJECT MANAGEMENT**

1. **PROJECT TEAM STRUCTURE / INTERNAL CONTROLS** - Provide a description of the proposed project team structure and internal controls to be used during the course of the project, including any subcontractors. Provide an organizational chart of the Firm indicating lines of authority for personnel involved in performance of this potential contract and relationships of this staff to other programs or functions of the Firm. This chart must also show lines of authority to the next senior level of management. Include who within the Firm will have prime responsibility and final authority for the proposed work.
2. **STAFF QUALIFICATIONS / EXPERIENCE** – Identify staff, including subcontractors, who will be assigned to the potential contract, indicating the responsibilities and qualifications of such personnel, and include the amount of time each will be assigned to the project. Provide resumes' (not to exceed two (2) pages per person) for the named staff, which include information on the individual's particular skills related to this project, education, experience, significant accomplishments and any other pertinent information. The Firm shall commit that staff identified in its Proposal will actually perform the assigned work. Any staff substitution must have the prior approval of the City.

#### **B. EXPERIENCE OF THE FIRM**

1. Indicate the experience the Firm and any subcontractors have in the following areas:

**Refer to Paragraph 2 “Scope of Services”. Also provide specific detail regarding depth and years of experience with medical and dental building design.**

2. Indicate other relevant experience that indicates the qualifications of the Firm, and any subcontractors, for the performance of the potential contract.
3. Include a list of contracts the Firm has had during the last two (2) years that relate to the Firm’s ability to perform the services needed under this RFP. List contract reference numbers, contract period of performance, contact persons, telephone numbers, and fax numbers/e-mail addresses. The Firm grants permission to the City to contact the list provided.

#### C. REFERENCES

List names, addresses, telephone numbers, and fax numbers/e-mail addresses of three (3) business references for whom work has been accomplished and briefly describe the type of service provided. The Firm grants permission to the City to contact the references provided. Do not include current City staff as references. The City may evaluate references at the City’s discretion.

#### D. RELATED INFORMATION

1. If the Firm has had a contract terminated for default in the last five (5) years, describe the incident. Termination for default is defined as notice to stop performance due to the Firm’s non-performance or poor performance and if the issue of performance was either (a) not litigated due to inaction on the part of the Proposer, or (b) litigated and such litigation determined that the Proposer was in default.
2. Submit full details of the terms for default including the other party’s name, address, and phone number. Present the Firm’s position on the matter. The City will evaluate the facts and may, at its sole discretion, reject the Proposal on the grounds of the past experience. If no such termination for default has been experienced by the Firm in the past five (5) years, so indicate.

### 5. EVALUATION

#### 5.1 EVALUATION PROCEDURE

Responsive Proposals will be evaluated in accordance with the requirements stated in this solicitation and any addenda issued. Evaluation of Proposals shall be accomplished by an evaluation team, to be designated by the City, which will determine the ranking of the Proposals. **RCW Chapter 39.80 prohibits the consideration of cost in the selection process of A&E professional services.**

The City, at its sole discretion, may elect to select the top-scoring Firms as finalists for an oral presentation.

The RFP Coordinator may contact the Firm for clarification of any portion of the Firm’s Proposal.

## 5.2 EVALUATION WEIGHTING AND SCORING

The following weighting and points will be assigned to the Proposal for evaluation purposes:

<b>Technical Proposal – 50%</b>	100 points
---------------------------------	------------

Project Approach/Methodology	10 Points (Maximum)
Quality of Work Plan	40 Points (Maximum)
Project Schedule	30 Points (Maximum)
Project Deliverables	20 Points (Maximum)

<b>Management Proposal - 50%</b>	100 points
----------------------------------	------------

Project Team Structure/ Internal Controls	30 Points (Maximum)
Staff Qualifications/Experience	30 Points (Maximum)
Experience of the Firm	40 Points (Maximum)

**GRAND TOTAL FOR WRITTEN  
PROPOSAL**

---

**200 POINTS**

## 5.3 ORAL PRESENTATIONS MAY BE REQUIRED

Written submittals and oral presentations, if considered necessary, will be utilized in selecting the winning Proposal. The City, at its sole discretion, may elect to select the top scoring finalists from the written evaluation for an oral presentation and final determination of contract award. Should the City elect to hold oral presentations, it will contact the top-scoring Firm(s) to schedule a date, time and location. Commitments made by the Firm at the oral interview, if any, will be considered binding.

## 5.4 AWARD OF CONTRACT

This RFP does not obligate the City to award a contract.

The City of Spokane reserves the option of awarding this contract in any manner most advantageous for the City. More than one contract may be awarded.

Award of contract, when made, will be to the proposer whose Proposal is the most favorable to the City, taking into consideration the evaluation factors. The City Council shall make the award of contract or purchase.

## 5.5 DEBRIEFING OF UNSUCCESSFUL PROPOSERS

Upon request, a debriefing conference will be scheduled with an unsuccessful Proposer. Discussion will be limited to a critique of the requesting Firm's Proposal. Comparisons between Proposals or evaluations of the other Proposals will not be allowed. Debriefing conferences may be conducted in person or on the telephone.

## **6. CONTRACT TERMS**

### **6.1 BUSINESS REGISTRATION REQUIREMENT**

Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid business registration. The Firm shall be responsible for contacting the State of Washington Business License Services at <http://bls.dor.wa.gov> or 1-800-451-7985 to obtain a business registration. If the Firm does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

### **6.2 ANTI-KICKBACK**

No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this contract shall have or acquire any interest in the contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the contract.

### **6.3 DISPUTES**

This contract shall be performed under the laws of Washington State. Any litigation to enforce this contract or any of its provisions shall be brought in Spokane County, Washington.

### **6.4 TERMINATION**

Either party may terminate this contract by sixty (60) days written notice to the other party.

### **6.5 NONDISCRIMINATION**

No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Firm agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Firm.

### **6.6 PAYMENT**

Payment will be made via direct deposit/ACH except as provided by state law. A completed ACH application is required before a City Order will be issued. If the City objects to all or any portion of the invoice, it shall notify the Company and reserves the right to only pay that portion of the invoice not in dispute. In that event, the parties shall immediately make every effort to settle the disputed amount.

### **6.7 LIABILITY**

The Firm shall indemnify, defend and hold harmless the City, its officers and employees from all claims, demands, or suits in law or equity arising from the Firm's negligence or breach or its obligations under the contract. The Firm's duty to indemnify shall not apply to liability caused by the sole negligence of the City, its officers and employees. The Firm's duty to indemnify for liability arising from the concurrent negligence of the City, its officers and employees and the Firm, its



officers and employees shall apply only to the extent of the negligence of the Firm, its officers and employees. The Firm's duty to indemnify shall survive termination or expiration of the contract. The Firm waives, with respect to the City only, its immunity under RCW Title 51, Industrial Insurance.

## **6.8 INSURANCE COVERAGE**

During the term of the contract, the Firm shall maintain in force at its own expense, each insurance coverage noted below:

- A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000; and
- B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this contract. It shall provide that the City, its officers and employees are additional insureds, but only with respect to the Firm's services to be provided under this contract; and
- C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.
- D. Professional Liability Insurance with a combined single limit of not less than \$1,000,000 each claim, incident or occurrence. This is to cover damages caused by the error, omission, or negligent acts related to the professional services to be provided under this contract. The coverage must remain in effect for at least three [3] years after the contract is completed.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without forty-five (45) days written notice from the Firm or its insurer(s) to the City.

As evidence of the insurance coverages required by this contract, the Firm shall furnish acceptable insurance certificates to the City at the time it returns the signed contract. The certificate shall specify all of the parties who are additional insured, and include applicable policy endorsements, and the deductible or retention level, as well as policy limits. Insuring companies or entities are subject to City acceptance and must have a rating of A- or higher by Best. Copies of all applicable endorsements shall be provided. The Firm shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.



City of Spokane RFP#5075-19  
Dental Clinic Building Design and Construction Services  
June 10, 2019



architecture planning & interiors

wagarch.com

Wolfe Architectural Group  
1015 North Calispel, Suite B  
Spokane, WA 99201  
t 509 455 6999

June 10, 2019

Dustin West  
City of Spokane  
Neighborhood and Business Services  
4th Floor, City Hall  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201

Re: RFP #5075-19, Dental Clinic Building Design and Construction Plan Services

Mr. West:

Wolfe Architectural Group (WAG) is pleased to submit our response to request for proposals for building design and construction plan services for the new dental clinic at the East Central Community Center. You will find included relevant project experience, personnel information, and a project approach, giving you an overview of what we can offer.

Established in 1998, WAG is a Spokane-based, full service, LEED certified firm with 14 design professionals and administrative personnel, recognized for its excellence in both architecture and interior design.

We are uniquely qualified for this project as we have:

**Experience with Similar Projects:** WAG has a strong resume of similar project types. We have successfully completed numerous medical and dental facilities for Yakima Valley Farm Workers Clinic (Unify Community Health), Department of Veterans Affairs, as well as a number of medical facilities for private clients.

**Design on a Budget:** We bring a lot of experience working with both non-profits and tight budgets. We are known for “design on a budget” and the design team will explore options necessary to maximize your project dollars.

**Total Principal Involvement:** I, along with Associate Principal Charles Zandbergen, will be involved in each phase of the project to ensure the project is delivered at the highest level. Our team members will stay consistent throughout the design and construction process to ensure quality and consistency.

**Experience with Tight Schedules:** We understand that the City of Spokane desires to complete the design work within sixty (60) days of contract award to ensure construction can be completed on an accelerated timeline. WAG has extensive experience with accelerated schedules and with fast-track design. Early in the design process, a proposed project schedule with critical project

milestones and internal coordination deadlines will be prepared and the importance of early and frequent communication between team members will be reiterated.

**Dedicated Team of Design Consultants:** We have assembled a large team of design consultants to complete services for your new dental clinic. Each team member is aware of your goal to complete the design in sixty (60) days. We have secured commitments to meet this schedule for each team member.

**Minority & Women-Owned Business Participation:** Included on our team is Design Source which is a Women-Owned Business.

The following includes requested information for our firm and each of our design consultants:

**Wolfe Architectural Group (WAG)**

Address: 1015 N. Calispel, Suite B, Spokane, WA, 99201

Phone Number: 509-455-6999

Fax Number: 509-455-3966

Email: [rwolfe@wagarch.com](mailto:rwolfe@wagarch.com)

Legal Entity or Individual: Wolfe Architectural Group, P.S.

Legal Status of Firm: Corporation

Location from which the firm will operate: Spokane, WA

Current or former City of Spokane employees employed at WAG: N/A

**Design Source (Woman-Owned Business)**

Address: 804 S. Monroe, Spokane, WA 99204

Phone Number: 509-455-8740

Fax Number: 509-747-5806

Email: [angie@design-source-inc.com](mailto:angie@design-source-inc.com)

Legal Entity or Individual: Design Source, Inc.

Legal Status of Firm: Sole Proprietorship

Location from which the firm will operate: Spokane, WA

Current or former City of Spokane employees employed at Design Source: N/A

**DCI Engineers**

Address: 707 W 2nd Avenue, Spokane, WA 99201

Phone Number: 509-455-4448

Fax Number: 509-455-7492

Email: [dgiordano@dc-engineers.com](mailto:dgiordano@dc-engineers.com)

Legal Entity or Individual: DCI Engineers

Legal Status of Firm: Corporation

Location from which the firm will operate: Spokane, WA

Current or former City of Spokane employees employed at DCI: N/A

**MSI Engineers**

Address: 108 N. Washington, Spokane, WA 99201

Phone Number: 509-624-1050

Fax Number: 509-624-2420

Email: [Bill@msi-engineers.com](mailto:Bill@msi-engineers.com)

Legal Entity or Individual: MSI Engineers, Inc.

Legal Status of Firm: S Corporation

Location from which the firm will operate: Spokane, WA

Current or former City of Spokane employees employed at MSI Engineers: N/A

**Coffman Engineers**

Address: 10 N. Post St., Ste. 500, Spokane, WA 99201

Phone Number: 509-328-2994

Fax Number: 509-328-2999

Email: kurt.niven@coffman.com

Legal Entity or Individual: Coffman Engineers

Legal Status of Firm: Corporation

Location from which the firm will operate: Spokane, WA

Current or former City of Spokane employees employed at Coffman Engineers: N/A

**Place Landscape Architecture**

Address: 1325 W 1st Ave, Suite 204, Spokane, WA 99201

Phone Number: 509-570-2157

Fax Number: N/A

Email: josh@place-la.com

Legal Entity or Individual: Place Landscape Architecture, LLC

Legal Status of Firm: Corporation

Location from which the firm will operate: Spokane, WA

Current or former City of Spokane employees employed at Place Landscape Architecture: N/A

**eight31consulting**

Address: PO Box 935, Liberty Lake, WA 99019

Phone Number: 509-981-9393

Fax Number: N/A

Email: jim@eight31consulting.com

Legal Entity or Individual: Eight31 Consulting, LLC

Legal Status of Firm: WA Limited Liability Company

Location from which the firm will operate: Spokane, WA

Current or former City of Spokane employees employed at eight31consulting: N/A

WAG and each of our design consultants acknowledge and agree to comply with all terms and conditions set forth in the Request for Proposals, unless otherwise agreed by the City.

We have confidence that our qualifications and enthusiasm will fit your needs and we look forward to working with your team. Thank you for considering WAG.

Respectfully submitted,



Russell J. Wolfe, AIA  
Principal

Contact: Russell Wolfe  
rwolfe@wagarch.com  
509-455-6999

City of Spokane  
RRP # 5075-19  
Dental Clinic Building Design and Construction Plan Services

---

Technical Proposal

Project Approach/Methodology.....2

Work Plan.....5

Project Schedule .....7

Deliverables.....8

Management Proposal

Internal Controls.....11

Team Structure.....12

Staff Qualifications/Experience .....13

Experience of the Firm.....23

References.....39

Related Information .....39

## Project Approach/Methodology

### PROJECT APPROACH

Successful projects begin with a successful design team that has worked together on multiple projects. This is especially important when working on projects with tight deadlines and budgets. The proposed WAG team has worked together on multiple private and public projects throughout the Pacific Northwest, including a variety of medical facilities. Our experience with developer driven projects lends itself well to ensure projects are delivered with speed and accuracy, as well as designed within established budgets.

One of the most vital pieces of this project is ensuring that design documents are 100% complete within a 60 day time-frame. We do not foresee any issues that would delay this schedule. We have assembled a large, dedicated team that has the capacity to provide the final bid documents within your required deadline. We have secured commitments from all consultants to meet the design schedule.

The design team will be headed by Russ Wolfe, who will be the Principal-in-Charge. As a hands-on principal, he will be heavily involved in the design of your new dental facility. Architect, Tim Dickerson, will be critical in managing the team effort, establishing goals and solidifying the project's vision to truly be reflective of your present and future needs.

As a team, the involved firms have developed a successful approach to design that ensures the correct questions are asked and answered through a sequence of steps that allows all stakeholders to be fully heard and appreciated. We encourage City of Spokane representatives and Community Health Association Members (CHAS) personnel be involved from the beginning of the process. This will ensure the design process moves forward in a predictable and timely fashion with buy-in from all parties at critical phases. Our approach includes the following:

The WAG team will test the site to maximize its potential. During this process we will:

- Determine any zoning restrictions
- Examine any impacts of encroachments or right-of-ways
- Determine required setbacks, density, height restrictions, and green space requirements
- Explore traffic impacts for entering and leaving the site
- Establish minimum and maximum parking requirements
- Verify the size and type of utilities serving the site

- Gather any information regarding the geology of the site, including soil conditions and existing water table levels to ensure proper placement of the building

Once the basic parameters and restrictions on the site are understood, WAG will create conceptual site plans showing various configurations of the parking, landscaping, and building massing that may be an appropriate development of the site. By exploring various scenarios for the property, advantages and disadvantages can be compared and contrasted.

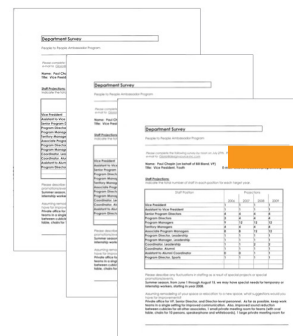
### PROGRAMMING

While the parameters of the site are being explored, the WAG team will simultaneously begin the task of confirming and solidifying the program for the dental clinic. This effort will be led by Angie Cashen from Design Source. As Principal of Design Source, Angie has a wealth of experience of gathering and extracting information from clients to ensure all critical aspects of the project are vetted at the onset, such as spatial requirements, adjacencies, and equipment layout. This is a critical step in the design process in order to ensure that the long term goals and values of the project are translated into design principles. These principles will help guide decisions that will best fit the long term direction of the facility.

The first step is to obtain a full understanding of “big picture” goals. Questions will be explored such as:

- What is the City's vision for the new building?
- How can the facility impact the East Central neighborhood in a positive way?
- How can the low initial building cost translate successfully into low, long term maintenance costs?
- Will there be any future expansions?

### Surveys



### Spatial Layout



WAG will facilitate a kick-off meeting with the entire design team, City/CHAS personnel, and the dental equipment supplier, to ensure correct interpretation of the project's immediate and long term goals. Using the established overall project goals as a guide, the WAG design team will gather additional information such as:

- Staff adjacencies, work flow and function
- Staff workspace requirements
- Storage requirements
- Technology integration and equipment requirements
- Dental equipment layout and requirements
- Required building support spaces (mechanical, janitor, restrooms, break room/coffee bar, etc.)

WAG will analyze all data and prepare spatial relationship diagrams of the required spaces, and develop final square footage and room requirements for the project.

## DESIGN

With the site parameters and the program established, design of the new facility will begin. The WAG process clearly defines responsibilities so that no aspect of the project is overlooked. Each phase will be overseen by the Architect and Project Manager, Tim Dickerson, who will be accessible to the City at all times.

To ensure the project stays on schedule, WAG will describe the design process to all participants. This description gives a clear definition of the agendas for each meeting, and what the expected outcome is. Communication about critical decision-making and critical milestone dates will be outlined during project meetings, to ensure sufficient time is provided to make informed decisions by key stakeholders. This allows for a clear understanding of what will happen and what is expected of the participants.

Weekly meetings will be a combination of face-to-face and conference call meetings between the City stakeholders and WAG. They will be scheduled to ensure thoroughness, accuracy and completeness in all aspects of the project during all stages. This process ensures that critical design and construction deadlines are met, design ideas stay within budget, potential issues are addressed in a timely fashion, and all stakeholders are pleased with the finished product.

During design, a concerted effort will be made to maintain the schedule and to design within the set budget, as well as to ensure the building is energy efficient and has long-term low maintenance cost. To achieve this, strategies by discipline

may include:

### Architectural

- Exploring rectangular shaped building of wood construction using shorter clear spans to reduce building costs
- Considering the use of a crawlspace for easy passage of utilities such as medical gas
- Using cement board and light gauge metal panel exterior wall finishes which are low maintenance and durable
- Examining the fire protection requirements to eliminate the need for a costly fire sprinkler system
- Implementing the use of high-quality fiberglass window units rather than a more expensive aluminum storefront system
- Reducing the need for applied finishes such as providing polished concrete floors in lieu of carpet, or open exposed ceilings in lieu of suspended ceiling tiles

### Civil

- Developing an efficient layout of the site to provide the required parking and driveways
- Investigating the existing fire hydrant layout to minimize the need for additional fire hydrants
- Designing the most efficient utility layout for the site, taking advantage of existing site utilities to the greatest extent possible

### Landscaping

- Employing water-wise and drought tolerant landscape with drip irrigation components
- Implementing the use of blended rock mulches, landscape boulders, and other non-living landscape materials
- Incorporating flow sensors that shut down the irrigation system if a critical failure occurs in the system



*Example of drought tolerant landscape*



#### Structural

- Examining alternative structural solutions early in the design for economy, constructability, and quality
- Incorporating fast-track permit path with the City to allow early foundation design package for construction in order to meet the tight project schedule

#### Mechanical

- Designing air handlers with heat recovery to capture waste heat from the building environment
- Specifying state of the art control systems with user friendly interface requiring very little training or expertise to effectively operate the facility
- Designing the HVAC systems with a high degree of individual zone control for improved thermal comfort which ultimately reduces over heating/cooling of otherwise non-controlled zones
- Designing plumbing and HVAC systems that are familiar with the maintenance staff
- Finding opportunities to simplify the systems without compromising first cost or energy consumption such as utilizing fixed plate heat recovery in lieu of heat recovery wheels due to fewer moving parts

#### Electrical

- Specifying LED lighting for all interior and exterior fixtures
- Incorporating a lighting control system to reduce energy usage by programming lights to turn off in unoccupied spaces or after hours
- Designing the interior lighting to reduce lighting energy by 75% by implementing WSEC C406, Additional Efficiency Package, Option 2
- Utilizing controlled receptacles in all private offices, open offices, conference rooms, spaces used primarily for printing and/or copying functions, and break rooms

Final Construction Documents will be overseen by Tim Dickerson who will manage the Consultants and interact regularly with the City and CHAS representatives. Consultants will be asked to develop their work early to ensure that questions are asked and answered. Tim will continually coordinate with the consultants at every step through weekly meetings as the work progresses, ensuring thoroughness, accuracy and completeness. The documents will also be reviewed by Charles Zandbergen at regular intervals as a quality control measure to verify that the final documents are clear, concise and have incorporated all the required aspects of the project.

During Construction Tim Dickerson will continue to be actively involved, ensuring any contractor questions that arise are responded to quickly and completely, and that submittals are evaluated in a timely fashion. He will visit the site weekly and keep the stakeholders current on the construction status.



*Spokane Military Entrance Processing Station  
Airway Heights, Washington*

## Work Plan

The following is a proposed work plan for tasks, services activities, etc. to complete the project.  
Please note key below for team involvement for each item.

	NTP		60%				90%		Permit
PRE-DESIGN									
Team Kick-off	ALL								
Develop Detailed Schedule	ALL								
Program Verification Meeting	A,I,O								
Program Update	I								
Final Program Document	I	I							
Topographic Survey (if req.)	O	O							
Geotechnical Survey (if req.)	O	O							
Weekly Stakeholders Meeting	ALL	ALL							
Obtain approval of Program		O							
60% DESIGN DOCUMENTS									
Team Meetings		ALL	ALL	ALL					
Research City Zoning and Planning Req.		A,C							
Develop Site options		A,C	A,C,L						
Meet with Civil and Landscape Consultants			A,C,L						
Meet with Stakeholders to Review options			A,C,L,O						
Revise/Finalize Site Plan			A,C,L						
Obtain Stakeholder Approval for Site			O						
Distribute Site Plan to Consultants			A						
Develop Civil Drawings				C,L					
Develop Landscape Drawings				C,L					
Set up Pre-Dev Meeting with City Bldg Dept			A						
Conduct Building Code Analysis		A							
Develop Building Plan options		A							
Meet with Dental Equip. Supplier		A,O							
Meet with Stakeholders to Review Options		A,O							
Revise/Finalize Building Plan			A	A					
Obtain Stakeholders Approval for Building Plan				O					
Distribute Approved Plans to Consultants				A					
Develop Building Sections and Elevations			A	A					
Develop RCP and Roof Plans			A	A					
Develop Exterior 3D Rendering of Facility				A					
Select Exterior Finishes			A						
Develop Interior Architecture			I						
Select Interior Finishes				I					
Develop Door and Finish Schedules			A						
Develop Dental Equipment Schedules			A,O						
Develop Structural Drawings			S	S					
Develop Mechanical Drawings			M	M					
Develop Electrical Drawings			E	E					
Develop Opinion of Costs				A					
Meet with Stakeholders to Review Documents				A,O					
Incorporate Owner Comments				ALL					
Obtain Stakeholder Approval for 60%				O					
WEEK	1	2	3	4	5	6	7	8	9

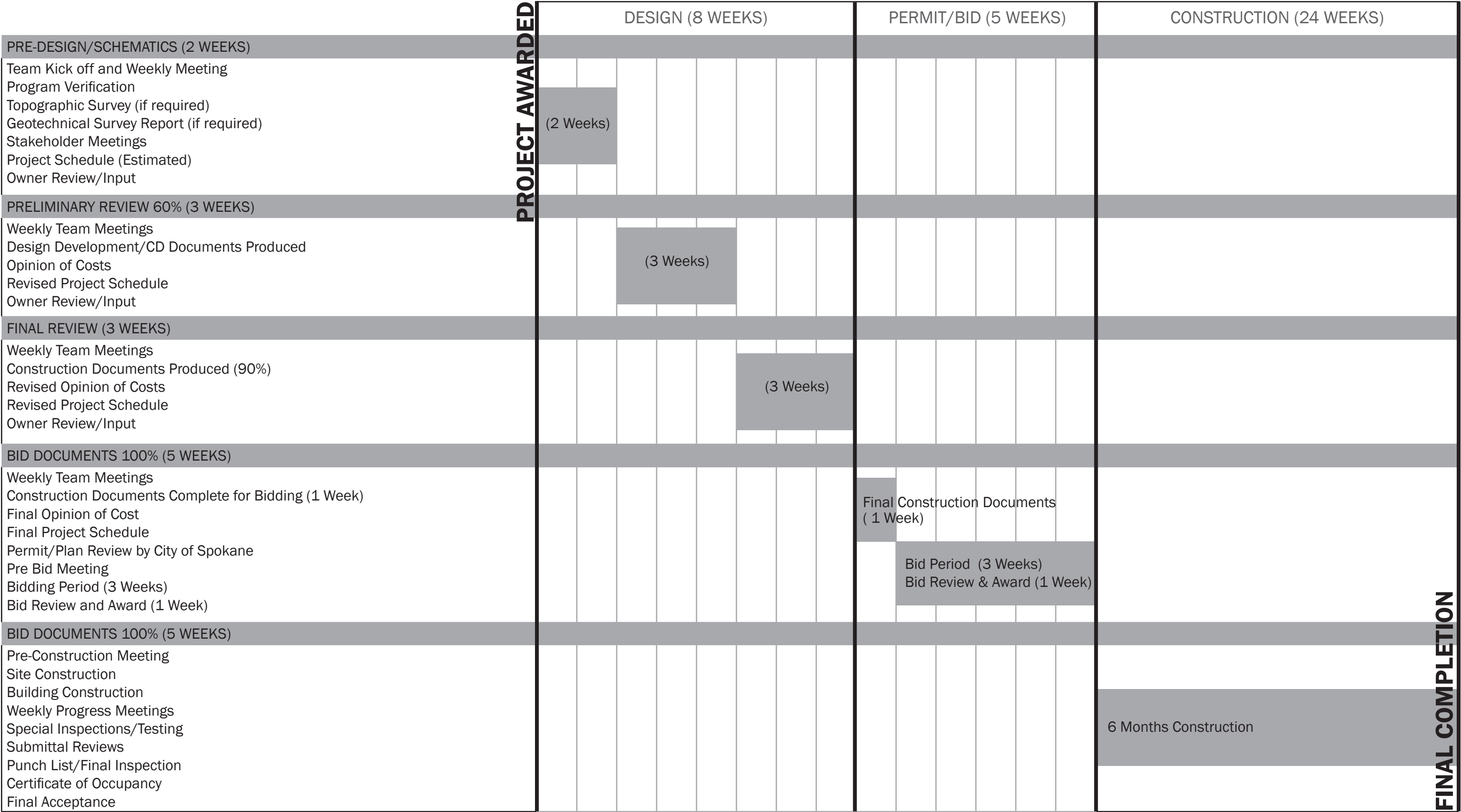
### Key

A - Architect	S - Structural
I - Interiors	M - Mechanical
C - Civil	E - Electrical
L - Landscape	O - Owner (City/CHAS)

	NTP			60%			90%		Permit
<b>90% DESIGN DOCUMENTS</b>									
Team Meetings					ALL	ALL	ALL		
Update Site Plan					A	A			
Develop Site Plan Details					A	A			
Update Floor Plan/RCP/Roof Plan					A	A			
Update Interiors					I	I			
Update Building and Wall Sections					A	A			
Update Door Schedules						A			
Update/Refine Dental Equipment						A,O			
Develop Building Details					A	A			
Update Civil Drawings					C	C			
Update Landscape Drawings					L	L			
Update Structural Drawings					S	S			
Update Mechanical Drawings					M	M			
Update Electrical Drawings					E	E			
Update Opinion of Costs							A		
Meet with Stakeholders to Review Documents							A		
Incorporate Owner Comments							ALL		
Obtain Stakeholder Approval for 90%							O		
<b>100% DESIGN DOCUMENTS</b>									
Team Meetings								ALL	
Update Site Plan								ALL	
Update Site Plan Details								ALL	
Update Floor Plan/RCP/Roof Plan								ALL	
Update Interiors								I	
Update Building and Wall Sections								ALL	
Update Door Schedules								ALL	
Update/Refine Dental Equipment								A,O	
Update Building Details								A	
Update Civil Drawings								C	
Update Landscape Drawings								L	
Update Structural Drawings								S	
Update Mechanical Drawings								M	
Update Electrical Drawings								E	
Finalize Opinion of Costs								A	
Meet with Stakeholders to Review Documents								A,O	
Incorporate Owner Comments								A	
Obtain Stakeholder Approval for 100%								A	
Submit to City Bldg Department for Plan Review									A
Respond to City Comments									A
Conduct Pre-Bid Meeting									A
Respond to Bidder Questions									ALL
Review Bid Results									A,O
<b>CONSTRUCTION ADMINISTRATION</b>									
Conduct Pre-Construction Meeting									A
Attend Weekly Meetings - Site Construction									A
Attend Weekly Meetings - Building Construction									A
Review Submittals									ALL
Respond to Contractor Questions									ALL
Conduct Punch List/Final Inspection									ALL
Issue Certif. of Substantial Completion									A
Review As-Built and O&M Documents									ALL
Deliver Final As-Built and O&M to Owner									A
WEEK	1	2	3	4	5	6	7	8	9

## Key

A - Architect  
I - Interiors  
C - Civil  
L - Landscape  
S - Structural  
M - Mechanical  
E - Electrical  
O - Owner (City/CHAS)



FINAL COMPLETION

## Deliverables

Deliverables for the project would consist of drawings and renderings (if required). The following is a list of drawings that would be included in the project.

### COLORED RENDERINGS

- #1 EXTERIOR COLORED RENDERING
- #2 INTERIOR COLORED RENDERING

### TYPICAL DRAWING INDEX

#### **GENERAL**

- G0.01 COVER SHEET
- G1.01 CODE COMPLIANCE PLAN

#### **CIVIL**

- C0.00 EXISTING SITE AND EROSION CONTROL
- C0.01 SITE GRADING PLAN
- C1.01 SITE UTILITY PLAN
- C2.01 GENERAL CIVIL NOTES
- C5.01 CIVIL DETAILS

#### **LANDSCAPE**

- IR.01 IRRIGATION PLAN
- IR.02 IRRIGATION DETAILS
- L1.01 LANDSCAPE PLAN
- L2.01 LANDSCAPE DETAILS

#### **ARCHITECTURAL**

- A0.00 ARCHITECTURAL SITE PLAN
- A0.01 ARCHITECTURAL SITE DETAILS
- A1.01 WALL ASSEMBLY TYPES
- A1.02 ARCHITECTURAL FLOOR PLAN
- A1.11 REFLECTED CEILING PLAN AND DETAILS
- A1.31 ROOF PLAN AND DETAILS
- A1.41 ENLARGED FLOOR PLANS
- A2.00 EXTERIOR ELEVATIONS
- A2.01 EXTERIOR ELEVATIONS AND DETAILS
- A3.01 BUILDING SECTIONS
- A3.02 BUILDING SECTIONS
- A3.11 WALL SECTIONS
- A3.12 WALL SECTIONS
- A5.00 DOOR & WINDOW TYPES AND DOOR SCHEDULE
- A5.01 DOOR DETAILS
- A5.02 WINDOW DETAILS
- A7.00 FINISH FLOOR PLAN AND SCHEDULE
- A7.01 INTERIOR ELEVATIONS

- A7.02 INTERIOR ELEVATIONS
- A7.03 INTERIOR CABINET DETAILS AND SECTIONS

#### **STRUCTURAL**

- S0.00 GENERAL NOTES
- S0.01 SPECIAL INSPECTIONS
- S1.00 FOUNDATION PLAN
- S1.01 FLOOR PLAN
- S1.02 ROOF FRAMING PLAN
- S3.00 FOUNDATION DETAILS
- S3.01 FLOOR DETAILS
- S3.02 ROOF FRAMING DETAILS

#### **MECHANICAL**

- M1.00 FOUNDATION PLUMBING PLAN
- M2.00 HVAC PLAN
- M2.01 MECHANICAL ROOF PLAN
- M3.00 SCHEDULES
- M4.00 HVAC DETAILS
- M5.00 PLUMBING PLAN
- M5.01 PLUMBING SCHEDULES
- M5.02 PLUMBING DETAILS

#### **ELECTRICAL**

- E1.00 GENERAL NOTES, ABBREVIATIONS AND LEGENDS
- E2.00 ELECTRICAL SCHEDULES
- E2.01 ELECTRICAL SCHEDULES
- E2.02 ELECTRICAL SCHEDULES
- E3.00 ELECTRICAL SITE PLAN
- E4.00 FLOOR PLAN - POWER PLAN
- E4.01 ROOF PLAN - POWER PLAN
- E5.01 FLOOR PLAN - LIGHTING PLAN
- E6.00 FLOOR PLAN - SYSTEMS
- E7.00 ELECTRICAL DETAILS
- E7.01 ELECTRICAL DETAILS
- E8.00 ENERGY COMPLIANCE

#### **DENTAL EQUIPMENT**

- D1.00 DENTAL EQUIPMENT PLAN
- D2.00 EQUIPMENT PLACEMENT PLAN & PLACEMENT SCHEDULE FLOOR & BRACING PLAN FOR DENTAL
- D3.00 EQUIPMENT ELECTRICAL PLAN & ELECTRICAL LEGEND

D4.00	PLUMBING PLAN & PLUMBING SCHEDULE
D5.00	ENLARGED ELECTRICAL PLANS
D6.00	CASEWORK DRAWINGS AND MOUNTING SPECIFICATIONS PAN X-RAY DRAWINGS
D7.0	COMPRESSOR & GENERAL MECHANICAL ROOM NOTES AIR TECHNIQUES & VACUUM SYSTEM

#### TYPICAL SPECIFICATIONS INDEX

#### **CONTRACTING REQUIREMENTS**

007000	GENERAL CONDITIONS
008000	SUPPLEMENTARY CONDITIONS

#### **DIVISION 01 - GENERAL REQUIREMENTS**

011000	SUMMARY
012500	SUBSTITUTION PROCEDURES
012600	CONTRACT MODIFICATION PROCEDURES
012900	PAYMENT PROCEDURES
013100	PROJECT MANAGEMENT AND COORDINATION
013200	CONSTRUCTION PROGRESS DOCUMENTATION
013233	PHOTOGRAPHIC DOCUMENTATION
013300	SUBMITTAL PROCEDURES
014000	QUALITY REQUIREMENTS
014200	REFERENCES
015000	TEMPORARY FACILITIES AND CONTROLS
016000	PRODUCT REQUIREMENTS
017300	EXECUTION
017700	CLOSEOUT PROCEDURES
017823	OPERATION AND MAINTENANCE DATA
017839	PROJECT RECORD DOCUMENTS
017900	DEMONSTRATION AND TRAINING

#### **DIVISION 02 - EXISTING CONDITIONS**

NOT USED

#### **DIVISION 03 - CONCRETE**

033000	CAST-IN-PLACE CONCRETE
--------	------------------------

#### **DIVISION 04 - MASONRY**

044313	MANUFACTURED STONE VENEER
--------	---------------------------

#### **DIVISION 05 - METALS**

051200	STRUCTURAL STEEL FRAMING
055000	METAL FABRICATIONS

#### **DIVISION 06 – WOOD, PLASTICS, AND COMPOSITES**

061000	ROUGH CARPENTRY
061600	SHEATHING
061800	GLUE-LAMINATED CONSTRUCTION
062013	EXTERIOR FINISH CARPENTRY
064023	INTERIOR ARCHITECTURAL WOODWORK

#### **DIVISION 07 - THERMAL AND MOISTURE PROTECTION**

071113	BITUMINOUS DAMPPROOFING
072100	THERMAL INSULATION
072500	WEATHER BARRIERS
073113	ASPHALT SHINGLES
074570	FIBER-CEMENT PANELS
076200	SHEET METAL FLASHING AND TRIM
078400	THROUGH PENETRATION FIRESTOP SYSTEMS
079200	JOINT SEALANTS

#### **DIVISION 08 - OPENINGS**

081113	HOLLOW METAL DOORS AND FRAMES
081416	FLUSH WOOD DOORS
083113	ACCESS DOORS AND FRAMES
084113	ALUMINUM FRAMED ENTRANCES AND STOREFRONTS
087100	DOOR HARDWARE
088000	GLAZING

#### **DIVISION 09 - FINISHES**

092900	GYPSUM BOARD
093000	TILING
095113	ACOUSTICAL PANEL CEILINGS
096513	RESILIENT BASE AND ACCESSORIES
096516	RESILIENT SHEET FLOORING
096519	RESILIENT TILE FLOORING
096813	TILE CARPETING
097200	WALL COVERINGS
099110	PAINTING

#### **DIVISION 10 - SPECIALTIES**

101400	SIGNAGE
102600	WALL AND DOOR PROTECTION
102800	TOILET ROOM ACCESSORIES
104400	FIRE PROTECTION SPECIALTIES

#### **DIVISION 11 - EQUIPMENT**

REFER TO DRAWINGS FOR DENTAL EQUIPMENT

**DIVISION 12 - FURNISHINGS**

122413 ROLLER WINDOW SHADES  
123661 QUARTZ COUNTERTOPS

260553 IDENTIFICATION FOR ELECTRICAL SYSTEMS  
260923 LIGHTING CONTROL DEVICES  
260943 LOW VOLTAGE LIGHTING CONTROL  
262416 PANELBOARDS

**DIVISION 13 - SPECIAL CONSTRUCTION**

NOT USED

**DIVISION 14 - CONVEYING EQUIPMENT**

NOT USED

FACILITY SERVICES SUBGROUP

**DIVISION 21 - FIRE SUPPRESSION**

NOT USED

**DIVISION 22 - PLUMBING**

220010 GENERAL MECHANICAL REQUIREMENTS  
220020 MECHANICAL DEMOLITION  
220050 BASIC MATERIAL & METHODS  
220250 MECHANICAL INSULATION  
220400 PLUMBING

**DIVISION 23 - HEATING, VENTILATING, AND AIR  
CONDITIONING (HVAC)**

230010 GENERAL MECHANICAL REQUIREMENTS  
230020 MECHANICAL DEMOLITION  
230250 MECHANICAL INSULATION  
230700 HEATING & AIR CONDITIONING  
230800 AIR DISTRIBUTION & VENTILATION  
230900 AUTOMATED CONTROL SYSTEMS  
230990 TESTING, ADJUSTING & BALANCING

**DIVISION 25 - INTEGRATED AUTOMATION**

NOT USED

**DIVISION 26 - ELECTRICAL**

260010 GENERAL PROVISIONS FOR ELECTRICAL  
SYSTEMS  
260500 COMMON WORK RESULTS FOR ELECTRICAL  
260519 LOW-VOLTAGE ELECTRICAL POWER  
CONDUCTORS AND CABLES  
260526 GROUNDING AND BONDING FOR  
ELECTRICAL SYSTEMS  
260529 HANGERS AND SUPPORTS FOR ELECTRICAL  
SYSTEMS  
260533 RACEWAY AND BOXES FOR ELECTRICAL  
SYSTEMS  
260535 FLOOR BOXES FOR ELECTRICAL SYSTEMS



## Internal Controls

The WAG quality control program is evident throughout the design process, which keeps the costs within budget and the project on schedule. From its inception, WAG has made quality control one of its major founding principles. It begins at the onset of the project and continues even after completion. Everyone is responsible to make sure that quality control is achieved, but ultimately the responsibility lies with the Project Manager, Timothy Dickerson and the Quality Control Manager, Charles Zandbergen.

During the entire design and construction process, Timothy Dickerson will be continually involved in the review and coordination of the design team, consultants, the City and CHAS representatives. Consultants are asked to develop their work early to ensure that questions are asked and answered. Team meetings are held multiple times during each stage of development and we encourage the owners to attend and contribute their concerns and criteria. Consistent meetings ensure that all disciplines are communicating and working on the same schedule to meet deadlines. From the initial concept the key engineering disciplines work as a team with the Project Manager. Continual coordination with these consultants is done at every step as the work progresses, ensuring thoroughness, accuracy and completeness. The importance of continual coordination cannot be overstated. By identifying and addressing issues early on, we will avoid costly fixes down the road.



*Yakima Valley Farm Workers Clinic Building  
Toppenish, Washington*



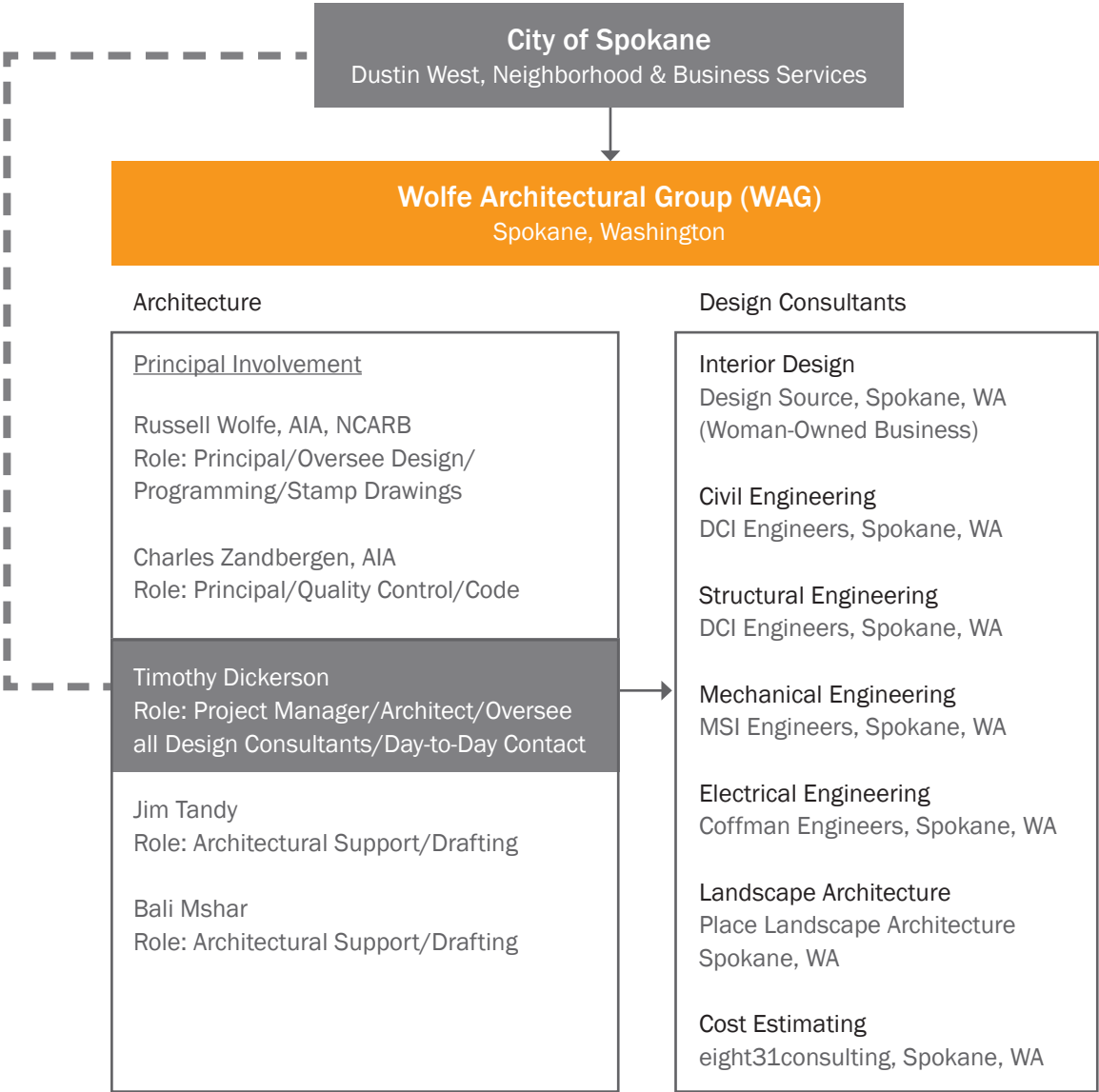
*Rockwood Clinic Physical Therapy Suite, Spokane, Washington*



## Project Team Structure

WAG has assigned 5 staff members for the design of your new clinic, along with a large team of design consultants. Included on our team is Angie Cashen, who will be heavily involved in the design of your new clinic and will attend all design and programming meetings. Principals Russ Wolfe and Charles Zandbergen will be highly involved in the project to ensure the project is completed on an accelerated timeline. Architect Timothy Dickerson, with architectural support from our design team, will be responsible for producing all drawings for the project. Mr. Dickerson will be your day-to-day point of contact for the project. Russ and Charles will also be fully accessible to the City during the entire duration of the project.

WAG along with our selected consultants is a partnership of complementary skills and experience that will provide the most qualified team to design your new Dental Clinic. Below is an illustration of the organization of our team. Key personnel summaries and resumes are outlined in the following pages.



## Staff Qualifications/Experience

WAG

### Russell Wolfe, AIA // Principal-in-Charge



With 30 years of professional experience, Mr. Wolfe brings a varied and extensive background to his projects. He has been responsible for managing and designing both public and private entities. Mr. Wolfe is committed to providing the very best in quality design and professional work in a timely and responsive manner.

As Managing Principal of the firm, Mr. Wolfe is active with all projects and is responsible for each phase from Pre-Design through Construction Administration. His responsibilities include:

- Attending programming meetings
- Overseeing design team during all phases of design and construction
- Reviewing drawings and specifications to ensure that contract requirements are met
- Stamping, signing and dating all final architectural drawings

Amount of Time Dedicated to the Project: 30%

#### REPRESENTATIVE PROJECTS

- Unify Community Health Family Dental, Pullman, WA
- Unify Community Health Mission Avenue Medical Clinic, Spokane, WA
- Unify Community Health West Central Community Center Medical Clinic, Spokane, WA
- Dr. Ralph Orthodontist Dental Suite, Spokane, WA
- Rockwood Clinic Physical Therapy Suite, Spokane, WA
- Department of Veterans Affairs Medical Building, Coeur d'Alene, ID
- Unify Community Health Sunnyside Immediate Care Clinic, Sunnyside, WA
- Unify Community Health Family Medical and Dental Center, Walla Walla, WA
- Military Entrance Processing Station (included medical exam rooms and lab), Airway Heights, WA
- West Plains Animal Clinic, Airway Heights, WA
- Washington State University; Cougar Mania Hydrotherapy Facility, Pullman, WA
- Youthful Horizons, New Physical Therapy and Medical Office Building, Spokane, WA
- Bourekis & Psomas, DDS, New Medical and Dental Building, Spokane Valley, WA
- Palouse Oral & Maxillofacial Surgery Building, Moscow, ID
- Gonzaga University, Tilford Academic Center Nursing School, Spokane, WA
- Washington State University, National Aquatic and Sports Medicine Institute (NASMI) Laboratory, Pre-Design, Pullman, WA
- Liberty Lake Professional Building, New Medical Office Facility, Liberty Lake, WA
- Dr. Howard Medical Office Building, Exterior Renovation, Spokane, WA
- Dr. Simonds Dental Suite, Tenant Improvements, Liberty Lake, WA
- Dr. Craig Dental Office, Endoscopy Suite, Tenant Improvements, Spokane, WA
- Dr. Henderson, DDS, Studio Smiles Northwest, Tenant Improvements, Spokane, WA
- Dr. Lemery, Medical Office Renovation Study, Spokane, WA

#### Education

Montana State University  
School of Architecture  
Bachelor of Architecture,  
1989

#### Professional Registration

State of Washington #6305  
State of Idaho #AR-2637  
State of Oregon #6735  
State of Montana #2426  
State of Wyoming #C-2755  
NCARB Certificate

#### Civic Activities/Affiliations

American Institute of  
Architects National Chapter,  
Member

American Institute of  
Architects

Spokane Chapter, Member

US Army Corps of Engineers,  
Construction Quality  
Management  
for Contractors, 2009-2014

Spokane Regional Plan  
Center, Board Member

Spokane Preservation  
Advocates, Member



## Timothy Dickerson // Architect/Project Manager



### Education

Master of Architecture  
Washington State University  
2009

Bachelor of Architecture  
Kent State University  
2007

Associate of Applied  
Science  
Muskingum Area Tech.  
College 1998

Professional Registration  
State of Washington  
#12200

State of Montana  
#ARC-ARC-LIC-17156

Mr. Dickerson has been with the firm since 2013 and is one of our senior project managers at WAG. Twenty years of experience has provided Tim with a broad knowledge in the intricacies of the architecture profession. Tim has the ability to take often challenging project requirements and mold them into a cohesive whole. He believes in providing clients and communities with the benefits of high quality architecture. He brings experience in medical facilities, most recently serving as project architect for Unify Community Health Family Dental & Medical Clinic in Pullman, Washington; and the Department of Veteran Affairs Medical Building in Coeur d'Alene, Idaho.

As a Project Manager for your project, his responsibilities include:

- Attending all team meetings
- Leading the architectural team and design consultants to develop design and construction documents
- Ensuring deadlines are met and documents are accurate
- Obtaining necessary building and environmental permits in a timely manner
- Reviewing submittals to verify contract requirements are met
- Coordinating and attending client meetings
- Preparing and distributing meeting minutes
- Conducting site visits during construction administration
- Punch-list and closeout items

Amount of Time Dedicated to the Project: 90%

### REPRESENTATIVE PROJECTS

- Department of Veteran Affairs Medical Building, Coeur d'Alene, ID
- Unify Community Health Family Dental & Medical Clinic, Pullman, WA
- Washington State University Food Quality Building Addition, Pullman, WA
- Avista Corporation Parking Garage, Spokane, WA
- City of Kettle Falls Library & Community Center, Kettle Falls, WA
- A&A Development Hilton Garden Inn, Wenatchee, WA
- Washington Trust Bank Manito Branch, Spokane, WA
- Northwest Farm Credit Services Office Building, Idaho Falls, ID
- Washington Trust Bank Sandpoint Branch Tenant Improvement, Sandpoint, ID
- Phones Plus Retail Store Renovation/Addition, Sandpoint, ID
- Washington Trust Bank Lewiston Branch, Lewiston, ID
- Ulta Beauty Retail Store, Moses Lake, WA
- IBEX Office Addition, Spokane, WA



## Charles Zandbergen, AIA // Principal/Quality Control



### Education

University of Michigan  
Master of Architecture with  
Distinction, 1989

University of Calgary,  
Canada, Environmental  
Design Program in  
Architecture, 1985

Okanagan College, Canada  
Civil Engineering  
Technology, with Distinction,  
1983

Dordt College, Iowa  
Bachelor of Arts, 1980

### Professional Registration

State of Washington  
#10143

District of Columbia  
#ARC5667

Civic Activities/Affiliations  
American Institute of  
Architects, National Chapter  
Member

American Institute of  
Architects, Spokane Chapter  
Member

National Trust for Historic  
Preservation Member

With 28 years of experience, Mr. Zandbergen has had the opportunity to be involved in numerous projects of varied scope, size and complexity. He brings with him the ability to derive creative solutions for projects with short time schedules, stringent program requirements and limited budgets. Mr. Zandbergen has been involved in a wide variety of public works projects and understands the importance of developing accurate and detailed documents at the onset of the project to keep the project on time and on budget. Mr. Zandbergen will play a critical role in this project providing quality control for your new dental clinic.

His responsibilities include:

- Conducting quality control reviews throughout the design process
- Oversee design to ensure code requirements are met for the project
- Writing specifications for the project

Amount of Time Dedicated to the Project: 30%

### REPRESENTATIVE PROJECTS

- Military Entrance Processing Station (included medical exam rooms and lab), Airway Heights, WA
- City of Kettle Falls Public Library and Community Center, Kettle Falls, WA
- City of Cheney Public Works and Utility Building, Cheney, WA
- Spokane Turbine Center Pilot Education and Training Facility, Spokane, WA
- Moody Aviation Services Aircraft Maintenance and Training Facility, Spokane, WA
- Goodwill Industries of the Inland Northwest Retail and Production Facility, Post Falls, ID
- Goodwill Industries of the Inland Northwest Retail Store, Spokane, WA
- Gonzaga University Twohy Residence Hall, Spokane, WA
- Northwest Christian Schools Colbert Elementary School, Colbert, WA
- Northwest Farm Credit Services Corporate Headquarters, Airway Heights, WA
- Fogle Pump & Supply Retail Store, Colville, WA
- Wonder Development Adaptive Reuse/New Construction, Spokane, WA
- Spokane International Airport, AFM and Fuel Control Building, Spokane, WA
- Spokane International Airport, Fixed Base Operator Facility, Spokane, WA
- Spokane International Airport, TSA Office Renovation, Spokane, WA
- Spokane International Airport, Absolute Empire Hangar Expansion Study, Spokane, WA



## Angie Cashen // Interior Design/Programming



### Education

Washington State University  
Bachelor of Arts in Interior  
Design, 1997

### Professional Registration

National Certification for  
Interior Design Qualification  
Certificate No. 016995

Woman-Owned Business  
WBE #W2F3520827

Angie has over twenty years of commercial interior design experience. Her astute knowledge in strategic planning, employee wellness, technology, equipment and furniture expertise ensures exceptional results creating functional, aesthetically pleasing spaces. Angie's extensive project experience includes comprehensive programming, schematic design layouts, selection of appropriate interior finishes, and furniture budget creation / specification. Angie has a high level of involvement collaborating with the whole design team during the planning phase to ensure the project exceeds the client's goals. She has proven expertise and collaboration skills with clients, architects, equipment consultants and contractors gained over the past two decades of multiple medical and dental clinic projects.

Her responsibilities include:

- Coordinating with City of Spokane (and CHAS) staff to confirm program for the building and exploring spacial requirements
- Providing interior concepts
- Making recommendations for sustainable interior finishes
- Reviewing interior submittals
- Ensuring that punch-list items are completed

Amount of Time Dedicated to the Project: 50%

### REPRESENTATIVE PROJECTS

#### 5th Ave Dental, Spokane, WA

Provided interior planning and design services for this 2,800 SF, five treatment room, whole office renovation. Services included programming, space planning/floor plan development, material and finish selection, lighting design/layout/specification, incorporation of modular walls and a lab in the lower level. Design Source worked closely with the Tenant's dental equipment vendor in finalizing the design and documenting the electrical/plumbing requirements.

#### Spokane Eye Clinic – New Nevada Clinic, Spokane, WA

Provided full Interior Design Services for this 10,500 SF Remodel project. The space was previously used as a surgery center, we redesigned it to accommodate a new four Doctor practice with a centrally located Optical Retail Shop. We provided test fit studies, programming, schematic design, design development for interior and exterior finishes, electrical layout, ceiling plans/lighting design & specification, construction drawings, managed the project during construction. Will be complete June 2019.

#### Dermatology Specialists of Spokane, Spokane, WA

Design Source was hired during the schematic design phase to help finalize the plans and design concept for their new 10,000 SF Clinic and Surgery Center. We recommended durable, cleanable finishes in a beautiful palette to make their clients feel welcome. In addition to designing all the custom cabinetry, we specified the lighting/plumbing and prepared the electrical plans as they related to equipment & furniture. We also assisted the client with furniture selections and bidding.



## Ryan Berg // Civil Project Engineer



### Education

B.A. (Civil): Carroll College,  
2008

### Professional Registration

Civil: Washington; Idaho

### Civic Activities/Affiliations

Member, AIA,  
Spokane Chapter Member

Society of Young

Professionals,  
Spokane Chapter

Member, OneAEC

Ryan Berg has over ten years of experience in planning, design and project management. His experience focuses on healthcare, municipal, retail, and commercial projects. He has also worked on two of the only integrated project delivery method projects in Eastern Washington. As a senior project manager, Mr. Berg's past experience in site planning, grading, utility, water, wastewater and transportation provides a vast knowledge on a wide variety of project types. He also has extensive experience working closely with local, state and federal agencies and jurisdictions.

Mr. Berg believes positive and effective client communication is necessary throughout the life of the project. His vast experience and intrapersonal skills result in great projects, seamless timelines and established client relations.

His responsibilities include:

- Provide Civil Engineering design that maximizes the opportunities of the existing site including traffic flow, circulation and utilities.
- Oversee the communication of the design through accurate and well-coordinated construction documents.
- Construction administration to ensure timely communications, adherence to the drawings and specifications.

Amount of Time Dedicated to the Project: 50%

### REPRESENTATIVE PROJECTS

- CHAS Health Parking Lot, Cheney, WA
- CHAS Health Denny Murphy Parking Lot, Spokane, WA
- CHAS Health Indiana Avenue Parking Lot, Spokane, WA
- Spokane Behavioral Health Hospital (Integrated Project Delivery), Spokane, WA
- Riverview Memory Care Center, Spokane, WA
- Riverview Group Homes, Spokane, WA
- Excelsior Life Point Youth Behavioral Health Center, Spokane, WA
- Lidgerwood Health Care Center, Spokane, WA
- Inland Eye Center, Spokane, WA
- Kaiser Permanente Sunset Hill, Spokane, WA
- Samaritan Healthcare Moses Lake Replacement Hospital, Moses Lake, WA
- West Plains Animal Clinic, Airway Heights, WA (Wolfe Architectural Group)
- Spokane Guilds School, Spokane, WA
- South Landing Building A, Spokane, WA
- South Landing Lot B & West Parcel, Spokane, WA
- South Landing Lot C, Spokane, WA
- South Landing, Spokane, WA
- JC Wright Corporate Office, Spokane, WA (Wolfe Architectural Group)





## David Giordano // Structural Project Engineer



### Education

B.S., Civil Engineering,  
University of Idaho, 1997

### Professional Registration

Civil & Structural:  
Washington

### Civic Activities/Affiliations

Past Secretary/Treasurer,  
Structural Engineers  
Association of Washington

Platinum Allied Member,  
AIA - Spokane Chapter

Member, Society of  
American Military Engineers

Member, International  
Society for Pharmaceutical  
Engineering (ISPE)

Board Member, Boys and  
Girls Clubs of Spokane

Mr. Giordano, a registered PE and SE in the state of Washington, has design experience in a variety of structural types including concrete, wood, masonry, and steel construction materials. His project experience includes commercial, retail, recreational, governmental, hotel, and residential projects throughout the United States.

Mr. Giordano is responsible for project design, coordinating construction documents, value engineering, and construction administration. He pays particular attention to constructability and economy of the structural system. He is responsible when issues arise in the construction process, and tends to clients' needs in a timely manner.

His responsibilities include:

- Structural Engineering design
- Select appropriate and efficient structural solutions required for buildings of this type
- Pursue owner satisfaction through upholding standards, working with facilities staff and being the owner's advocate throughout construction.
- Oversee the communication of the design through accurate and well-coordinated construction documents.
- Construction administration to ensure timely communications, adherence to the drawings and specifications.

Amount of Time Dedicated to the Project: 50%

### REPRESENTATIVE PROJECTS

- CHAS South Hill Tenant Improvements, Spokane, WA
- CHAS Vercier Clinic, Spokane Valley, WA, Bernardo Wills Architects
- CHAS Geriatric Tenant Improvements, Spokane, WA
- CHAS CHENEY, Cheney, WA, Bernardo Wills Architects
- CHAS Indiana Clinic, Spokane, WA, Bernardo Wills Architects
- CHAS Perry Clinic Tenant Improvements, Spokane, WA
- Children's Choice Dental Clinic, Spokane, WA
- Olmstead Family Dentistry, Coeur d'Alene, ID
- Bates-Miller Dental Clinic, Deer Park, WA
- KiDDS Dental, Spokane Valley, WA
- Lakeview Dental, Coeur d'Alene, ID
- Ronald McDonald House Expansion, Spokane, WA (Wolfe Architectural Group)
- 4th & University Medical Office Building, Spokane Valley, WA (Wolfe Architectural Group)
- West Plains Animal Clinic, Airway Heights, WA (Wolfe Architectural Group)



## Aaron Donnelly // Mechanical Project Engineer



### Education

Bachelor of Science, ME  
University of Idaho, 2000  
Master of Engineering, ME  
University of Idaho, 2002

### Professional Registration

State of Idaho PE License  
State of Washington PE  
License  
ASHRAE Member  
ASHE Member

As Principal of Meulink Stauffenberg, Inc., Aaron promotes a collaborative design approach within the firm as well as with the design teams on the projects he manages. He is committed to working with all stakeholders to provide mechanical system design solutions that support the project's priorities, schedule and budget in order to maximize value to the owner. Aaron's 20 years of experience in mechanical systems design and construction administration has been focused primarily on projects in the healthcare, higher education, local, state and federal governments sectors.

His responsibilities include:

- Principal-In-Charge of HVAC, hydronic and plumbing designs while looking for opportunities to innovate and improve energy efficiency, indoor air quality and thermal comfort.
- Participate and collaborate with all stakeholders to select systems and integrate them into the infrastructure and architecture.
- Pursue owner satisfaction through upholding standards, working with facilities staff and being the owner's advocate throughout construction.
- Oversee the communication of the design through accurate and well-coordinated construction documents.
- Construction administration to ensure timely communications, adherence to the drawings and specifications.

Amount of Time Dedicated to the Project: 45%

### REPRESENTATIVE PROJECTS

- Kadlec/CBC Health Sciences Center, Richland, WA
- Spokane Behavioral Health – United Health Services, Spokane, WA
- Vanessa Behan Crisis Nursery, Spokane, WA
- Kamiah Clinic, Kamiah, ID
- Kadlec Clinic Endoscopy Center – Providence Kadlec, Richland, WA
- Providence Ambulatory Surgery Center, Walla Walla, WA
- Spokane Eye Clinic Ambulatory Surgery Center Remodel, Spokane, WA
- Hospital Smoke Controls – Providence St. Mary Medical Center, Walla Walla, WA
- VA Primary Care Building – VA Hospital, Spokane, WA
- VA Surgery Suite – VA Hospital, Spokane, WA
- VA CT Scan Suite – VA Hospital, Spokane, WA
- VA Pharmacy – VA Hospital, Spokane, WA
- NEWTech Skill Center w/ Dental Program – Spokane Public Schools, Spokane, WA
- Idaho Panhandle Health District Medical Building – Panhandle Health, Hayden ID
- Coeur D Alene Eye Clinic, Coeur D Alene, ID
- Deaconess PET & MRI Suites, Fetal Clinic, NICU, Hyperbaric Ctr, Pharmacy, Spokane, WA
- Deaconess Campus Chiller Plant, Spokane, WA
- Jenkins Wellness Center – Spokane Community College School of Nursing, Spokane, WA
- Grand Ronde Hospital Campus Chiller Plant, La Grande, OR
- Plastic Surgery Northwest Surgery Suite – Plastic Surgery Northwest, Spokane, WA
- Clearwater Valley Hospital Outpatient Services Study – Clearwater Valley Hospital, Orofino, ID
- Clearwater Oral and Maxillofacial Surgery – Oral and Facial Surgery, Lewiston, ID





## Ernie Nye // Electrical Project Engineer



Education  
ITT Technical Institute;  
Spokane, WA  
1988

Mr. Nye has over 30 years of experience in the electrical engineering field, which has given him the opportunity to be involved in a range of projects, including retail, administrative, banks, K-12, higher education, manufacturing, maintenance/repair and correctional facilities. His project involvement has included all phases of the design process, estimating, and construction administration. Mr. Nye is a team player, pays attention to detail, and strives to meet client expectations.

Amount of Time Dedicated to the Project: 30%

### REPRESENTATIVE PROJECTS

Maple Lane Corrections Center Westside Pharmacy, Centralia, WA

Project manager for the electrical conversion of a former DSHS building into a pharmacy on the Maple Lane campus for Washington Department of Corrections (DOC). Work included power, lighting, data, security controls, security video, and access control.

Plastic Surgeon Tenant Improvement, Coeur d'Alene, ID

Project manager for the electrical design, including the extension of existing electrical service to the new addition to feed all interior and exterior lighting, power, system, and mechanical equipment loads. Design services included extension of existing fire alarm system to serve the new addition.

Veterans Administration Medical Center Expansion/Renovation of OR Suites, Spokane, WA

Senior designer for the electrical design of the complete renovation of the eighth floor operating room suites with four new operating rooms and new recovery area. Electrical scope expanded and extended existing life safety and critical branches and emergency equipment branch power. Nurse call, data, telephones, and fire alarm systems are being updated.

Monroe Corrections Center TRU-SOU Dental Improvements, Monroe, WA

Project manager for electrical design, including the extension of existing electrical service to the feed all interior and exterior lighting, power, system, and mechanical equipment loads. Design services also included power and data connections to dental procedure and x-ray equipment, and extension of the existing fire alarm, access control, and camera video systems.

Palouse Oral Surgery, Moscow, ID

Project manager for the electrical design, including utility coordination, interior and exterior site lighting and controls, power distribution with backup generator, mechanical equipment connections, voice/data and fire alarm systems. Design services also included power and data connections to dental procedure and x-ray equipment.

Dr. Henneberg & Kym OBGYN Tenant Improvement, Coeur d'Alene, ID

Project manager for the electrical design, including the extension of existing electrical service to the new addition to feed all interior and exterior lighting, power, system, and mechanical equipment loads. Design services also included the extension of the existing fire alarm, access control, and intrusion detection systems.



## Josh Tripp // Landscape Architect



### Education

Bachelor of Science  
Landscape Architecture,  
Washington State University,  
1997

International Studies  
Italy/Europe

Professional Registration  
Landscape Architect:  
Washington and Idaho

Civic Activities/Affiliations  
American Society of  
Landscape Architects, Exec.  
Board Member

Washington and Arizona  
Marketing Associates of  
Spokane, Exec. Board  
Member

Josh presents nearly 23 years of diversified professional landscape architecture experience with an emphasis on master planning and detailed site design. In addition to public places, Josh has provided collaborative services for environmental, parks and open spaces, trails, playgrounds, commercial/retail, medical facilities, technology campuses, tourism destinations, educational institutions, and residential projects. His in-depth understanding of landscape construction, the built environment, and passion for the creative process ensures design tasks will be completed with accuracy and relevant to project performance. Josh engages the design team early on; ensuring client goals & objectives are clearly identified - remaining active throughout design development, construction, and commissioning processes. Josh is currently working with the City of Spokane on the following projects: Park Operations Facility, Manito Park Resource Reduction and Audubon Park Resource Reduction.

Amount of Time Dedicated to the Project: 35%

### REPRESENTATIVE PROJECTS

**Yakima Valley Farm Workers Clinic, Administrative Building & Data Center Toppenish, WA (Wolfe Architectural Group)**

The headquarters for YVFWC is the hub of several operations for this organization. Such activities include administration, data, and conference use. The exterior landscape design focused on sustainability. This high-performing landscape introduces drought tolerant, low-maintenance plant materials, planted in mass, while utilizing very little water after establishment. The grass along the right-of-way can be left tall for a prairie, meadow style, or mowed to a lower manicured appearance. Security and access control were a major design element for the project; fencing was selected for its function and aesthetic. A covered outdoor space also provides ample seating and shade opportunities for employees and visitors to catch some fresh air or simply enjoy a quiet moment during the work day.

**JC Wright Lighting Office Building, Spokane, WA (Wolfe Architectural Group)**

Solid Basalt defines JC Wright's project site. The landscape design incorporates fractured native basalt in gabion wire baskets as well as boulder form throughout the landscape planting beds. Different types of rock mulch (decomposed granite and basalt chip) were used to create contrast in the landscape planting beds while perennial grasses introduce color and texture. The plant material is very drought tolerant once established, and the drip irrigation system features water conservation and failure protection technology.

**Ronald McDonald House (Under Construction), Spokane, WA (Wolfe Architectural Group)**

A landscape environment that enhances the family experience; that was the driving mission of the landscape design for RMH. The project incorporates a rooftop terrace with container plantings that are also utilized throughout the landscape to define entry points and seating areas. Playgrounds for multi-aged children, shade structures, site furniture, and fencing. Synthetic lawn replaces traditional open play turf; eliminating water use, mowing, and minimizing maintenance by 95%. Perennial grasses and drought tolerant trees and plants are utilized in the landscape buffers and right-of-way. The drip irrigation is automated and delivers point source distribution to carefully designed hydrozones.

# eight31 consulting

## Jim Paras // Cost Estimator



Jim brings over 25 years of experience in the construction industry with a passion to help Architects, Owners and Contractors win at construction and business. Whether its cost estimating for an architect during design, representing the Project Owner during construction or helping the Owner of a business improve their operations, as CEO he brings expertise and ambition for improvement in order to get results. Jim has worked with WAG on several projects providing cost estimating services.

With over 25 years in the construction industry, Jim will be a vital asset to the design team, providing cost estimating from pre-design through construction documents.

### Education

Washington State University  
School of Design &  
Construction, Bachelor of  
Science in Construction  
Management, 1991

Amount of Time Dedicated to the Project: 20%

### REPRESENTATIVE PROJECTS

#### Spokane Valley City Hall, Spokane Valley, WA

Provided cost estimating, value engineering, constructability review, scheduling, cost management and construction administration services for a new three-story city hall building. Construction cost \$13,000,000.

#### Idaho Department of Lands, Coeur d'Alene, ID

Provided cost estimating, value engineering, constructability review, scheduling, cost management and construction administration services for a new one-story administration building and operations center. Construction cost \$3,000,000.

#### Quincy High School, Quincy, WA

Provided cost estimating, value engineering and constructability review for a new high school. Construction cost \$62,000,000.

#### Mann-Grandstaff VA Medical Center, Spokane, WA

Evaluate conditions of the work in place and develop a class three estimate (as defined by AACE International) to determine the cost to complete the stalled "Construct Endoscopy and Sterile Processing" project at the Mann-Grandstaff VA Medical Center, Spokane, WA. Construction cost \$4,000,000.

#### Numerous Project Types - WA, OR, ID, MT

16 years as a licensed general contractor for private, public and federal projects throughout Washington, Oregon, Idaho and Montana. Construction cost \$100,000,000 plus.

## Experience of the Firm

WAG has designed over 25 Medical and Dental Facilities since 1998. Our experience gives us a proven track record, as well as an understanding of the appropriate and efficient design solutions required for buildings of this type. Projects vary from renovations, to tenant improvements, to new construction.

We have worked with numerous primary and specialty health care providers throughout the Inland Northwest. The types of providers we have worked with include:

- General Dentistry
- Orthodontist
- Oral Pathologist or Oral Surgeon
- Internal Medicine
- Family Practice
- Physical Therapy
- Telemedicine
- Mental Health
- Optometrist
- Radiologist
- Gastroenterology

Some of our most recent experience includes work for Yakima Valley Farm Workers Clinic (Unify Community Health) who is one of the largest community-based health care providers in the Pacific Northwest. WAG has completed 10 successful projects with YVFWC since 2011. Our most recent project is the Unify Community Health Family Dental clinic in Pullman, Washington which offers general dentistry for children and adults.

The following is a list of medical/dental projects WAG has completed since 1998:

- Unify Community Health Family Dental, Pullman, WA
- Unify Community Health Mission Avenue Medical Clinic, Spokane, WA
- Unify Community Health West Central Community Center Medical Clinic, Spokane, WA
- Dr. Ralph Orthodontist Dental Suite, Spokane, WA
- Rockwood Clinic Physical Therapy Suite, Spokane, WA
- Department of Veterans Affairs Medical Building, Coeur d'Alene, ID
- Unify Community Health Sunnyside Immediate Care Clinic, Sunnyside, WA
- Unify Community Health Family Medical and Dental Center, Walla Walla, WA

- Military Entrance Processing Station (included medical exam rooms and lab), Airway Heights, WA
- West Plains Animal Clinic, Airway Heights, WA
- Washington State University; Cougar Mania Hydrotherapy Facility, Pullman, WA
- Youthful Horizons, New Physical Therapy and Medical Office Building, Spokane, WA
- Bourekis & Psomas, DDS, New Medical and Dental Building, Spokane Valley, WA
- Palouse Oral & Maxillofacial Surgery Building, Moscow, ID
- Gonzaga University, Tilford Academic Center Nursing School, Spokane, WA
- Washington State University, National Aquatic and Sports Medicine Institute (NASMI) Laboratory, Pre-Design, Pullman, WA
- Liberty Lake Professional Building, New Medical Office Facility, Liberty Lake, WA
- Dr. Howard Medical Office Building, Exterior Renovation, Spokane, WA
- Dr. Simonds Dental Suite, Tenant Improvements, Liberty Lake, WA
- Dr. Craig Dental Office, Endoscopy Suite, Tenant Improvements, Spokane, WA
- Dr. Henderson, DDS, Studio Smiles Northwest, Tenant Improvements, Spokane, WA
- Dr. Lemery, Medical Office Renovation Study, Spokane, WA
- Spokane Medical Clinic Remodel, Spokane, WA
- Pet Savers Low-Cost Spay & Neuter Clinic, Design for New Construction, Spokane Valley, Washington

Each of our design consultants have extensive medical and dental building design experience which is outlined in their resumes in the previous section.

Project profiles of our relevant experience are included on the following pages.





### Spokane Military Entrance Processing Station Airway Heights, Washington

This facility is one of 65 similar facilities across the United States that processes applicants into the various divisions of the armed forces. Typical functions include: aptitude testing, physical examinations, counseling, and a ceremony room for the swearing in of successful applicants. This LEED Gold project was administered by the GSA in conjunction with USMEPCOM.

The 21,000 square foot facility is located on a seven acre site. It features administrative offices, medical exam rooms/labs, counseling offices, dining facilities, and waiting areas. Central to the facility is the control desk with its patriotic symbolism incorporated into the finishes. Exterior architectural treatments include ground-face masonry, brick accents, skylights, and precast window shading elements. Unique systems include a ground source heat pump, daylight harvesting, energy management, and UFC DoD anti-terrorism perimeter security measures.

Features: Offices, Medical Exam Rooms/Labs, Fitness, Aptitude Testing, UFC DoD Perimeter Force Protection, Dining, LEED Gold Certified

Project Type: New Construction  
Construction Cost: \$4,805,000  
Design: 04/10 - 07/10  
Construction: 06/10 - 01/11

Team Involvement:  
Russ Wolfe, Principal-in-Charge  
Charles Zandbergen, Project Architect

Project Contact:  
Michael O'Brien, Contracting Officer  
253-326-6038





### Department of Veterans Affairs Medical Building Coeur d'Alene, Idaho

The 16,350 square foot Coeur d'Alene VA outpatient medical facility was designed around the VA's PACT (Patient Aligned Care Teams) initiative. This integrated delivery model allows the patient to receive multiple care options in a singular location. The floor plan is designed so that care is delivered in an efficient manner that eliminates redundancies without dissolving quality of care. The clinic is easily navigated with simplified signage for enhanced wayfinding. The separation of patient and staff corridors enhances privacy and creates a quiet environment in clinical care areas.

The building was programmatically divided into two areas: the clinic area and the specialty area. With common corridors and by using the VA PACT (Lean) concept, the providers and nurses are able to easily navigate throughout the clinic and work as a team allowing for great productivity and efficient use of space. The clinic features 19 typical exam rooms, specialty clinics, offices, break room, showers, lockers, a physical therapy gym, teleretinal, and specialty programs.



## Department of Veterans Affairs Medical Building Coeur d'Alene, Idaho (cont.)

This project met Energy Star (Site, Core, Shell) and LEED for Commercial Interiors certification (Interior). Located in the heart of the medical district, with service by public transit, the site provides ideal connectivity. Building features include a high-performance insulated shell with centralized high efficiency VRF HVAC system and heat recovery. Interior includes water-saving plumbing fixtures, sustainable low-VAC materials, and LED lighting with daylight harvesting.

Features: Exam Rooms, Specialty Clinics, Break Room, Showers, Lockers, Offices, LEED for Commercial Interiors

Project Type: New Construction

Construction Cost: \$3,500,000

Design: 2013

Construction: 2014

Team Involvement:

Russ Wolfe, Principal-in-Charge

Timothy Dickerson, Project Architect

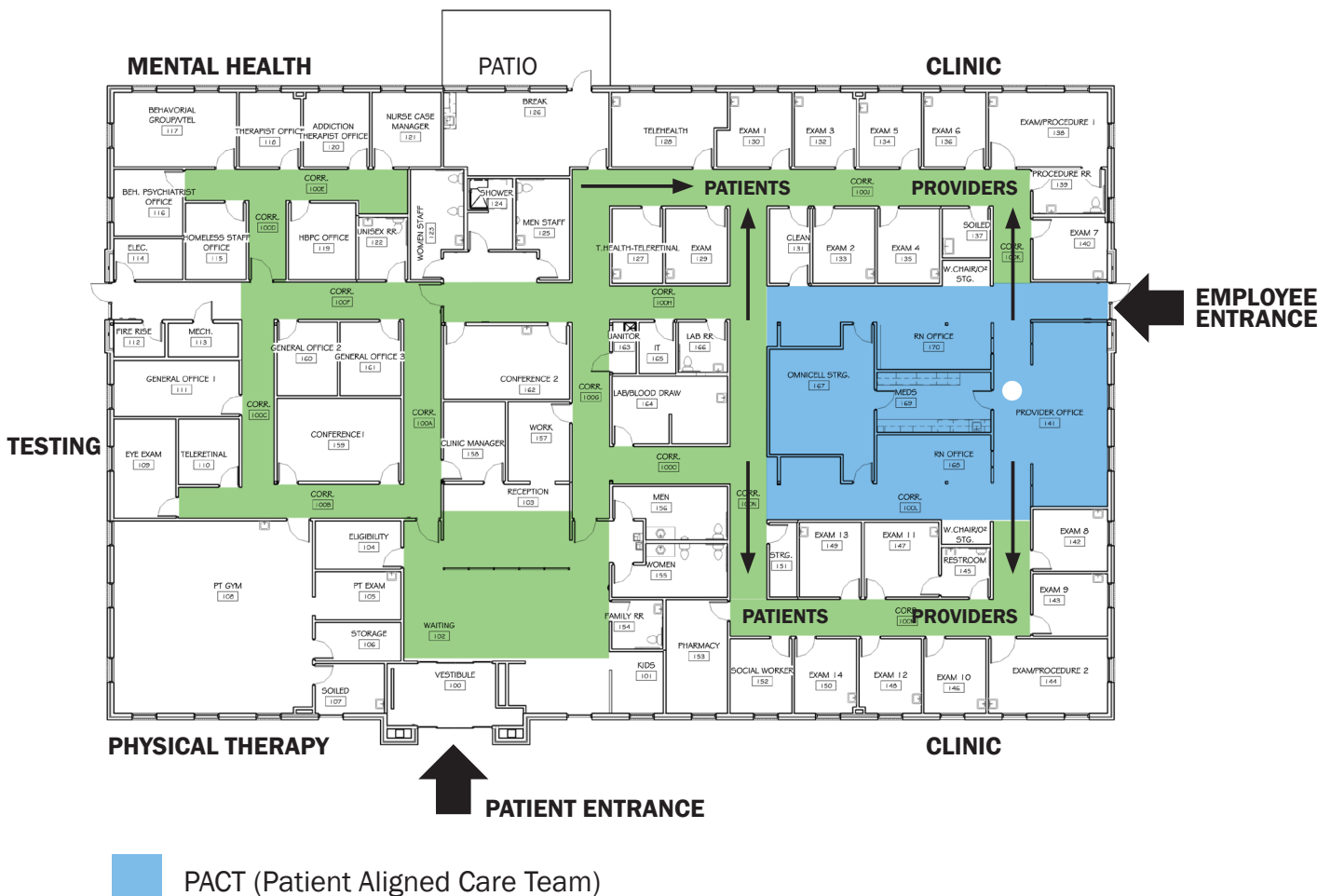
Project Contact:

Ryan Nipp

Parkwood Business Properties

208-667-4086

rnipp@parkwoodproperties.com







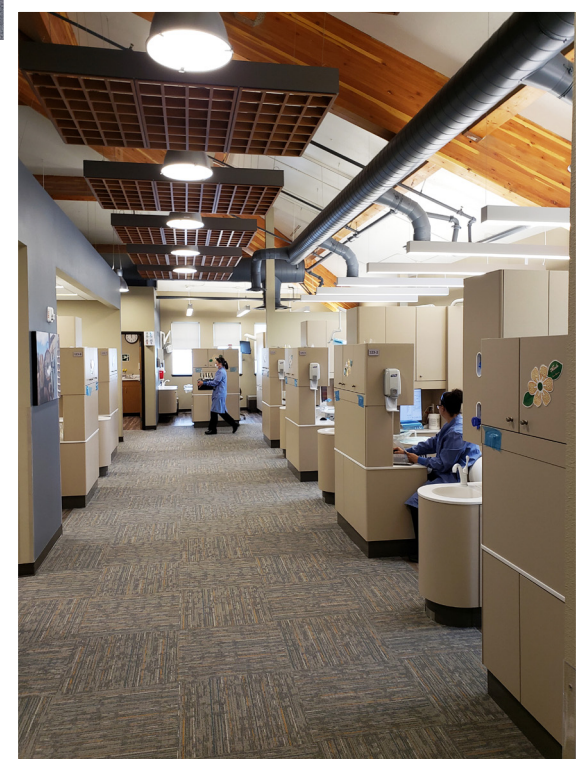
### Unify Community Health Family Dental & Medical Clinic Pullman, Washington

The adaptive reuse of a former, 8,000 square foot steakhouse restaurant into an eight-chair, 4,750 square foot dental clinic, and 3,000 square foot future medical clinic.

Yakima Valley Farm Workers approached WAG, with a program and a former steakhouse restaurant, and asked for a dental suite and medical clinic. WAG took the challenge, and developed a layout for an eight-chair dental suite and space for a future medical clinic. The dental suite is outfitted with a pano x-ray and lab, as well as various staff and management offices, breakroom, storage and lobby and reception areas.

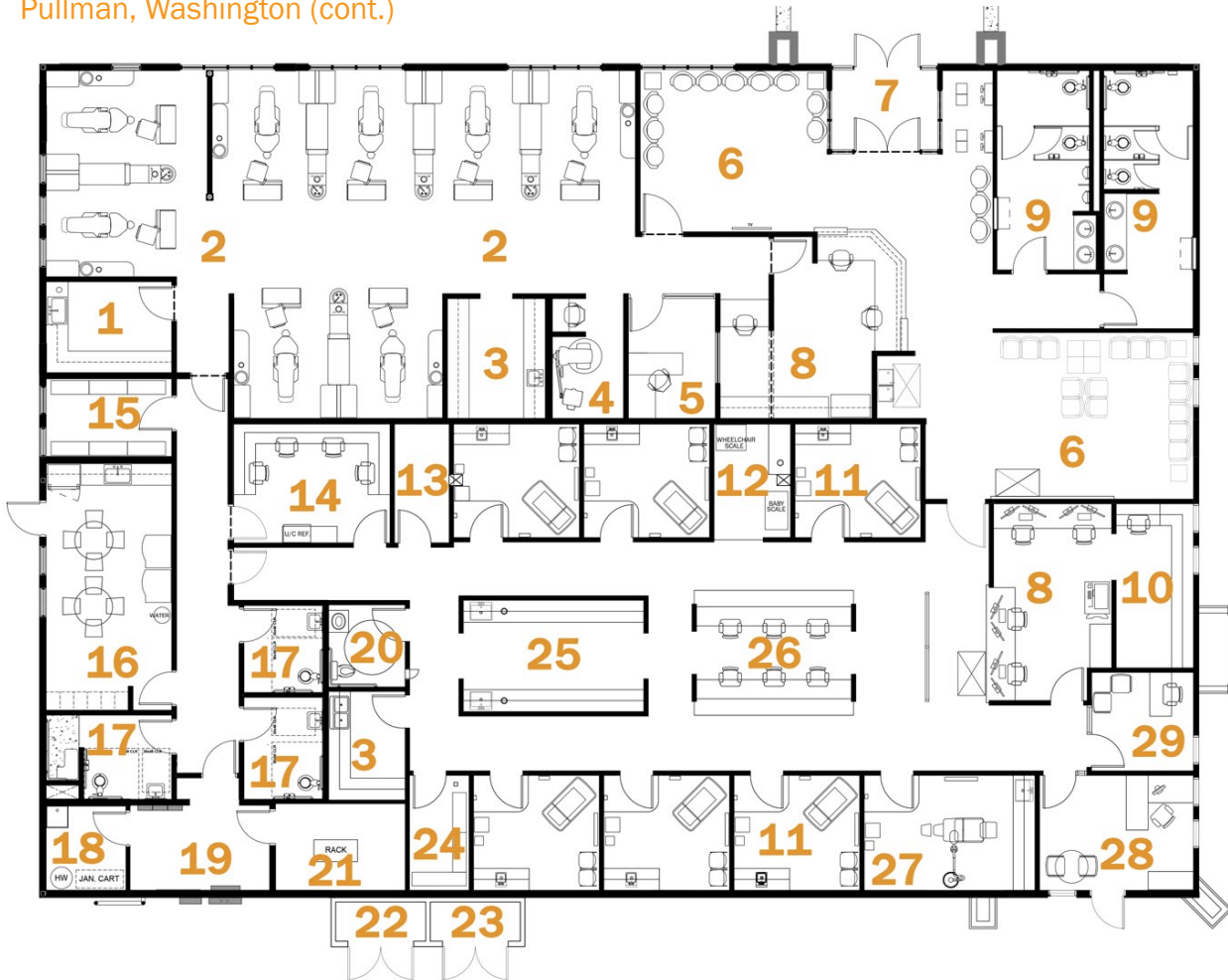
Additionally, the exterior of the building was updated with new paint to coincide with the client's brand, and new floor-to-ceiling storefront windows were added to bring greater natural light into the operatory.

The floor plan is included on the following page.





## Unify Community Health Family Dental Pullman, Washington (cont.)



Features: Operatory Rooms, X-Ray Room,  
Sterilization, Break Room, Offices

Project Type: Adaptive Reuse

Construction Cost: \$1.1 Mil

Design: 2016

Construction: 2018

Team Involvement:

Russ Wolfe, Principal-in-Charge

Timothy Dickerson, Project Architect

Project Contact:

Jeff Breymeyer, Facilities Architect

Yakima Valley Farm Workers Clinic

JeffBr@yvwf.org

509.865.5898 ext. 2364

- |           |                   |           |                      |
|-----------|-------------------|-----------|----------------------|
| <b>1</b>  | LAB               | <b>17</b> | STAFF RESTROOM       |
| <b>2</b>  | OPERATORY         | <b>18</b> | JANITORIAL           |
| <b>3</b>  | STERILIZATION     | <b>19</b> | ELECTRICAL           |
| <b>4</b>  | PANO X-RAY        | <b>20</b> | LAB BATHROOM         |
| <b>5</b>  | MANAGER OFFICE    | <b>21</b> | DATA                 |
| <b>6</b>  | LOBBY             | <b>22</b> | MED. GAS             |
| <b>7</b>  | ENTRANCE          | <b>23</b> | MED. SUCTION         |
| <b>8</b>  | RECEPTION         | <b>24</b> | MEDICAL SUPPLIES     |
| <b>9</b>  | RESTROOM          | <b>25</b> | LAB/MEDS             |
| <b>10</b> | WORK SPACE        | <b>26</b> | INTEGRATED CARE TEAM |
| <b>11</b> | EXAM ROOM         | <b>27</b> | PROCEDURE ROOM       |
| <b>12</b> | WEIGH ROOM        | <b>28</b> | MEDICAL OFFICE       |
| <b>13</b> | STORAGE           | <b>29</b> | FLOAT OFFICE         |
| <b>14</b> | PROVIDER'S OFFICE |           |                      |
| <b>15</b> | DENTAL SUPPLY     |           |                      |
| <b>16</b> | BREAK ROOM        |           |                      |



### Unify Community Health Family Dental Clinic Walla Walla, Washington

Unify Community Health Family Medical Center serves the families of the Walla Walla area with medical, dental, Nutrition Services/WIC, adolescent counseling and more in an up-to-date clinic. The center includes an on-site pharmacy and medical laboratory,

This 2,500 square foot dental clinic was completed in two phases while staying fully operational during construction.

With phase I being 1,600 square feet and phase II being 960 square feet, the clinic was able to remain fully operational during construction. The clinic features an open operator with 9 chairs, sterilization room, pan X-ray, restrooms, storage and a quiet operator.

The floor plan is included on the following page.

Features: 9 Operator Chairs, Sterilization, Pan X-Ray, Quiet Operator, Restrooms, Storage

Project Type: New Construction and Tenant Improvements

Construction Cost: \$379,970

Design: 2013

Construction: 2014

Team Involvement:

Russ Wolfe: Principal-in-Charge

Design Source: Angie Cashen, Interior Design

Project Contact:

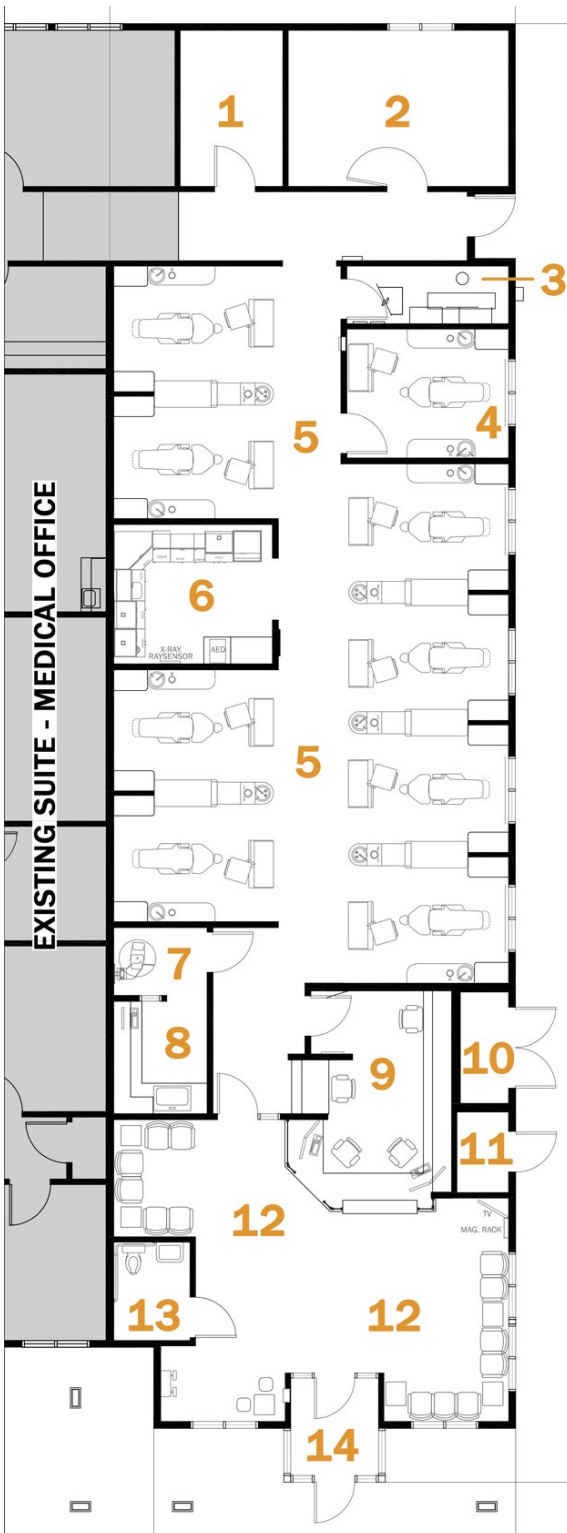
Jeff Breymeyer, Facilities Architect

Yakima Valley Farm Workers Clinic

JeffBr@yvfwc.org

509.865.5898 ext. 2364

Unify Community Health Family Dental  
Walla Walla, Washington (cont.)



- 1 DENTAL SUPPLY
- 2 OFFICE
- 3 PUMP ACCESS
- 4 QUIET OPERATORY
- 5 OPERATORY
- 6 STERILIZATION
- 7 PANO X-RAY
- 8 LAB
- 9 RECEPTION
- 10 MED. GAS
- 11 FIRE SPRINKLER
- 12 WAITING
- 13 RESTROOM
- 14 ENTRANCE





### Unify Community Health Mission Medical Clinic Spokane, Washington

2400 square foot phased renovation of existing medical clinic. Clinic features typical exam rooms, laboratory, break room, offices and support spaces.

Scope of work included demolition of hard walls, expansion of waiting area, construction of new examination rooms, construction of integrated care team area, and construction of new administrative support areas. Modifications to mechanical, plumbing, and electrical were included in the scope of work. Construction was done in 3 phases to allow the clinic to remain fully operational during construction.

Floor Plan included on next page.

Features: Exam Rooms, Break Room, Offices, Lab

Project Type: Tenant Improvement

Construction Cost: \$384,818

Design: 2014

Construction: 2015

Team Involvement:

Russ Wolfe, Principal-in-Charge

Project Contact:

Jeff Breymer, Facilities Architect

Yakima Valley Farm Workers Clinic

JeffBr@yvwfc.org

509.865.5898 ext. 2364

Unify Community Health Mission Medical Clinic  
Spokane, Washington (cont.)







### Yakima Valley Farm Workers Clinic, Sunnyside Medical Clinic Sunnyside, Washington

2,900 square foot tenant improvement space plus 1,900 square foot addition. Urgent care medical clinic featured 6 typical exam rooms, 1 exam/procedure room, and 1 X-Ray room, laboratory, sterilization, break room and office. With construction divided into 2 phases, the clinic was fully operational during construction.

Features: Exam Rooms,  
Procedure Room, X-Ray Room,  
Laboratory, Sterilization, Break  
Room, Offices

Project Type: New Construction &  
Tenant Improvement

Construction Cost: \$566,000

Design: 2013

Construction: 2013

Team Involvement:  
Russ Wolfe, Principal-in-Charge

Project Contact:  
Jeff Breymeyer, Facilities Architect  
Yakima Valley Farm Workers Clinic  
JeffBr@yvwf.org  
509.865.5898 ext. 2364





### Yakima Valley Farm Workers Clinic, West Central Medical Clinic, Spokane, Washington

1800 square foot tenant Improvement for a Medical Suite in the West Central Community Center. Work included demolition of hard walls, reconfiguration of the lobby, administration, nurse station, provider office, supply room, sterilization, and fit and finish throughout the suite. Minor mechanical and electrical upgrades were also included in the work.

Features: Exam Rooms, Break Room, Offices, Multi-Purpose Room, Sterilization

Project Type: Tenant Improvement

Construction Cost: \$119,530

Design: 2013

Construction: 2014

Team Involvement:

Russ Wolfe, Principal-in-Charge

Project Contact:

Jeff Breymeyer, Facilities Architect

Yakima Valley Farm Workers Clinic

JeffBr@yvwfc.org

509.865.5898 ext. 2364





### Rockwood Clinic Physical Therapy Suite Spokane, Washington

8,600 square foot tenant improvement for a physical therapy clinic for Rockwood Clinic. Program consisted of 2 exam rooms, 1 X-ray room, a 2,300 square foot gym, offices, a large conference room, and support spaces throughout the two floors. Finishes were selected to maintain a single monochromatic color scheme and assist in the patients healing and recovery process.

Features: Physical Therapy, Offices, Exam Rooms, X-Ray

Project Type: Tenant Improvement

Design: 2015

Construction: 2016

Team Involvement:

Russ Wolfe, Principal-in-Charge

Project Contact:

Building Owner

Steve Schmautz

SDS Realty

509-624-1019







### Dr. Ralph Orthodontist Dental Office Suite Spokane, Washington

In 2014 WAG completed construction of a 20,000 square foot office building to house future tenants on the prominent corner of 29th and Southeast Blvd. Design consisted of site improvements, landscaping, a lower level parking garage, and meet the City of Spokane's criteria. Shortly after completion of the building shell, WAG provided design services for a tenant improvement of the second story north suite for Orthodontist Dr. Scott Ralph. The 3,000 square foot tenant improvement suite consists of 7 operator chairs, offices, X-Ray, sterilization room, staff lounge and support functions.

Features: 7 operator chairs, Sterilization, X-Ray,  
Quiet Operatory, Restrooms, Offices, Storage  
Project Type: Tenant Improvement

Design: 2015

Construction: 2016

Team Involvement:

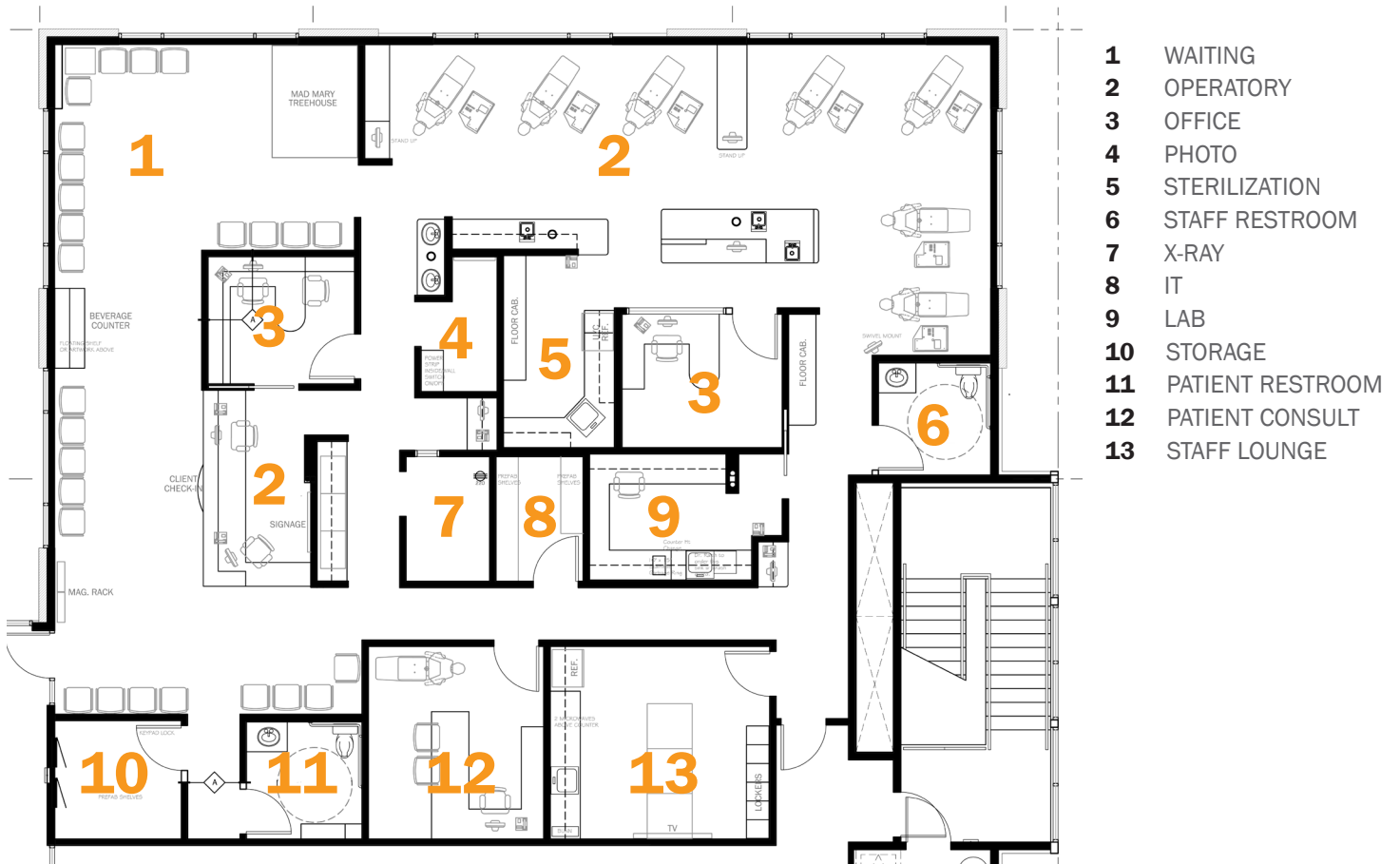
Russ Wolfe, Principal-in-Charge

Project Contact:

Dr. Scott Ralph Orthodontist  
509-228-7636

Floor Plan is provided on the following page.

Dr. Ralph Orthodontist, Spokane, Washington  
(cont.)





### Downtown Dental/5th Ave Dental Spokane, Washington

Design Source provided interior planning and design services for this 2,800 SF, five treatment room, whole office renovation. Services included programming, space planning/floor plan development, material and finish selection, lighting design/layout/specification, incorporation of modular walls and a lab in the lower level. Design Source worked closely with the tenant's dental equipment vendor in finalizing the design and documenting the electrical/plumbing requirements.

Team Involvement:  
Angie Cashen, Design Source

Project Contact:  
Downtown Dental / 5th Ave Dental  
Dr. Corey Plaster, DDS  
509-747-2070  
coreyplaster@gmail.com





## Experience of the Firm

Relevant contracts completed in the last 2 Years:

Yakima Valley Farm Workers Clinic (Unify Community Health) Family Dental Clinic, Pullman, Washington

Contact Name: Jeff Breymeyer, Facilities Architect

Phone Number: 509.865.5898 ext. 2364

Fax Number: N/A

Email: JeffBr@yvfwc.org

Contract Period of Performance: April, 2017 – November, 2018

## References

Keith Erhart

Vice President/Facilities Manager

Washington Trust Bank

717 W Sprague Ave

Spokane, WA 99210

kerhart@watrust.com

509-353-3808

Type of Service Provided: Architectural & Interior Design

Vance Ruppert, Facilities Project Manager

Avista Corporation

1411 E. Mission Avenue

Spokane, WA 99220

Vance.Ruppert@avistacorp.com

509-495-2235

Type of Service Provided: Architectural & Interior Design

Clark Brekke, President/CEO

Goodwill Industries of the Inland Northwest

130 E. Third Avenue

Spokane, WA 99202

clarkb@giin.org

509-838-4246

Type of Service Provided: Architectural & Interior Design

Jeff Breymeyer, Facilities Architect

Yakima Valley Farm Workers Clinic

604 West 1st Avenue

Toppenish, WA 98948

JeffBr@yvfwc.org

509.865.5898 ext. 2364

Type of Service Provided: Architectural & Interior Design

Matt Breen

Director, Planning & Engineering Department

9000 West Airport Drive, Suite 204

Spokane, WA 99224

Spokane International Airport

mattb@spokaneairports.net

509-455-6413

Type of Service Provided: Architectural & Interior Design

Doug Chadderdon, President

Great Floors

524 E. Sherman Avenue

Coeur d'Alene, ID 83814

d.chadderdon@greatfloors.com

208-664-5405

Type of Service Provided: Architectural & Interior Design

## Related Information

WAG has not had any contracts terminated in the last 5 years.

**Agenda Sheet for City Council Meeting of:**

07/29/2019

Date Rec'd

7/11/2019

Clerk's File #

ORD C35800

Renews #

Submitting Dept

STREETS

Cross Ref #

Contact Name/Phone

CLINT HARRIS 625-7744

Project #

Contact E-Mail

CEHARRIS@SPOKANECITY.ORG

Bid #Agenda Item Type

Special Budget Ordinance

Requisition #Agenda Item Name

1100 - SBO SMALL AREA CONCRETE REPAIR POSITION

Agenda Wording

An ordinance amending Ordinance No. C-35703, passed by the City Council December 10, 2018, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds of the City of Spokane.

Summary (Background)

The City Public Works Departments are utilizing an annual contract to complete small area concrete work. This annual contract has increased from \$175K in 2018 to \$350K in 2019. The request is to add a Bridge Maintainer II crewmember to the Street Department Bridge crew to complete small concrete projects for Public Works Departments. Position will benefit the Public Works Department to complete small concrete projects in a timely manner.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Expense \$ 40,501

# Various

Revenue \$ 40,501

# 1100-21900-99999-34919-99999

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

HARRIS, CLINT E.

Study Session

PIES 7/22

Division Director

SIMMONS, SCOTT M.

OtherFinance

ORLOB, KIMBERLY

Distribution ListLegal

SCHOEDEL, ELIZABETH

ceharris

For the Mayor

ORMSBY, MICHAEL

nzollinger

Additional Approvals

jlargent

Purchasing

korlob

ORDINANCE NO C35800

An ordinance amending Ordinance No. C-35703, passed by the City Council December 10, 2018, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2019 budget Ordinance No. C-35703, as above entitled, and which passed the City Council December 10, 2018, it is necessary to make changes in the appropriations of the Street Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Street Fund, and the budget annexed thereto with reference to the Street Fund, the following changes be made:

FROM:	1100-21900	Street Department – Bridge Maintenance	
	99999-34919	IF Other General Govt Services	\$40,501
TO:	1100-21900	Street Department – Bridge Maintenance	
	42500-05660	Bridge Maintainer II (from 1.5 to 2.5 positions)	28,771
	42500-52110	Social Security	2,201
	42500-52210	Retirement	2,230
	42500-52310	Medical Insurance	5,950
	42500-42320	Dental Insurance	525
	42500-52330	Life Insurance	172
	42500-52400	Industrial Insurance	52
	42500-51640	Deferred Comp	<u>600</u>
			<u>\$40,501</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for a Bridge Maintainer II to complete small area concrete work due to the increased costs of contracting this work out, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

## Briefing Paper

### Public Infrastructure, Environment and Sustainability

<b>Division &amp; Department:</b>	Street
<b>Subject:</b>	Bridge Maintainer II Position
<b>Date:</b>	7/9/19
<b>Contact (email &amp; phone):</b>	<a href="mailto:ceharris@spokanecity.org">ceharris@spokanecity.org</a> 625-7744
<b>City Council Sponsor:</b>	Breean Beggs
<b>Executive Sponsor:</b>	Scott Simmons
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	
<b>Outcome:</b>	Increase staffing by 1 FTE to complete small area concrete work.
<b>Background/History:</b> The City Public Works Departments are utilizing an annual contract to complete small area concrete work. This annual contract has increased from \$175K in 2018 to \$350K in 2019. The request is to add a Bridge Maintainer II crewmember to the Street Department Bridge crew to complete small concrete projects for Public Works Departments. Position will benefit the Public Works Department to complete small concrete projects in a timely manner.	
<b>Executive Summary:</b> <ul style="list-style-type: none"> <li>• Position will complete small concrete projects for other Public Works Departments</li> <li>• Interfund billing will support the increase costs for the new position.</li> <li>• Existing tools/equipment will be utilized to minimize startup costs</li> <li>• Small concrete projects will be easier to schedule/complete</li> <li>• A Special Budget Ordinance will be brought to Council for approval of the position add.</li> </ul>	
<b>Budget Impact:</b> Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Street Department Budget: Offset by interfund billings to departments receiving services. Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impact:</b> Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

**Agenda Sheet for City Council Meeting of:**

07/22/2019

Date Rec'd	7/10/2019
Clerk's File #	RES 2019-0053
Renews #	

Submitting Dept	CITY COUNCIL	Cross Ref #	
Contact Name/Phone	LORI 625-6261	Project #	
Contact E-Mail	LKINNEAR@SPOKANECITY.ORG	Bid #	
Agenda Item Type	Resolutions	Requisition #	
Agenda Item Name	0320 - RESOLUTION REQUESTING MOVE OF DOWNTOWN POLICE PRECINCT		

Agenda Wording

A resolution seeking to reorient toward community policing in downtown Spokane.

Summary (Background)

Until late 2015, we had a police precinct in the heart of downtown Spokane. Neighborhood policing - in which officers interact more often and in better ways with residents - requires that we have the constant presence that a precinct provides. This resolution requests the police department move the precinct back to where it is needed - the heart of downtown - and use that location to engage in community and neighborhood policing strategies that will improve both actual and perceived safety.

<u>Fiscal Impact</u>	Grant related?	NO	<u>Budget Account</u>
	Public Works?	NO	

Expense	\$ TBD	# TBD
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	MCCLATCHEY, BRIAN	<u>Study Session</u>	
<u>Division Director</u>		<u>Other</u>	Finance Comm.,
<u>Finance</u>	ORLOB, KIMBERLY	<u>Distribution List</u>	
<u>Legal</u>	PICCOLO, MIKE		
<u>For the Mayor</u>	ORMSBY, MICHAEL		

<u>Additional Approvals</u>		
<u>Purchasing</u>		



## **RESOLUTION NO. 2019-\_\_\_\_\_**

A resolution seeking to reorient toward community policing in downtown Spokane.

**WHEREAS**, downtown Spokane is the regional center for living, working, visiting, and taking advantage of our city's best amenities; and

**WHEREAS**, as such, it is imperative that downtown Spokane both actually be, and be perceived to be, a safe environment for all; and

**WHEREAS**, community policing, in which officers on bike or on foot, facilitate more and better interactions between officers and individuals in the neighborhood – including residents, business owners, workers, commuters, tourists, and people experiencing homelessness – is a proven and highly effective model for doing that; and

**WHEREAS**, to make community policing work, the Spokane Police Department ("SPD") must move its downtown precinct office back to the heart of downtown Spokane; and

**WHEREAS**, in December, 2015, the City Administration decided to move the downtown police precinct out of the heart of downtown Spokane over the objections of the downtown stakeholders and law enforcement and instead place it outside the downtown core at the Intermodal Center; and

**WHEREAS**, unfortunately, that decision was made without the input of STA, the Downtown Spokane Partnership, or the City Council; and

**WHEREAS**, from the onset, it was clear that the decision to remove a police precinct from the center of downtown Spokane was not working as intended, as downtown stakeholders, business owners, and Spokane residents have consistently maintained that downtown Spokane needs a constant police presence; and

**WHEREAS**, the City Council and residents of Spokane believe that strengthening both the safety and the perception of safety downtown is of the utmost priority for our community.

**NOW THEREFORE, BE IT RESOLVED** that the Spokane City Council requests that the Spokane Police Department undertake the following:

- Place a police precinct office back in the heart of downtown Spokane; and
- Implement a community policing model in downtown Spokane, including at a minimum, frequent walking and/or bicycling patrols.

Passed by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

07/22/2019

Date Rec'd

7/15/2019

Clerk's File #

RES 2019-0054

Renews #Submitting Dept

CITY COUNCIL

Cross Ref #Contact Name/Phone

KATE BURKE 625-6275

Project #Contact E-Mail

KATEBURKE@SPOKANECITY.ORG

Bid #Agenda Item Type

Resolutions

Requisition #Agenda Item Name

0320 - RESOLUTION REQUESTING THAT STA CREATE A LOW-INCOME BUS PASS PROGRAM

Agenda Wording

A Resolution requesting that Spokane Transit Authority implement a program for free and/or reduced-price bus passes for individuals of low- and very-low income within its service area.

Summary (Background)

More than 15% of people in Spokane County are at or below the federal poverty level, 34.5% of the County's population lives at or below 200% of the poverty level. For many people living in poverty, transportation costs are a significant challenge. STA, of which the City is over half the service area, has discussed providing free or reduced-price passes to people of low- or very low-income, and the City Council supports the implementation of such a program.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Neutral \$

#

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

MCCLATCHEY, BRIAN

Study SessionStudy Session -  
7/18/2019Division DirectorOtherFinance

BUSTOS, KIM

Distribution ListLegal

PICCOLO, MIKE

For the Mayor

ORMSBY, MICHAEL

Additional ApprovalsPurchasing

**RESOLUTION NO. 2019-\_\_\_\_\_**

A Resolution requesting that Spokane Transit Authority implement a program for free and/or reduced-price bus passes for individuals of low- and very-low income within its service area.

**WHEREAS**, despite significant recent economic expansion, poverty and its consequences continue to have significant adverse effects in the City of Spokane and Spokane County; and

**WHEREAS**, according to the 2017 American Community Survey, more than 15% of the population of Spokane County lived at or below the federal poverty level, 34.5% of the County's population lives at or below 200% of the poverty level, and poverty rates for people of color (26% - 40%) are still about twice the rate for people who identify as white (14%); and //

**WHEREAS**, people living at or near poverty experience substantially greater challenges in meeting basic human needs such as transportation, housing, health care, and income security than those living significantly above the poverty line; and

**WHEREAS**, poverty and near poverty in the City of Spokane and the surrounding area drives a wide range of social and economic ills, including but not limited to increased crime rates, lower educational attainment, poorer physical, mental, and social health outcomes, and reduced social capital; and

**WHEREAS**, the City of Spokane has four seats on the Spokane Transit Authority ("STA") board, and the City itself comprises greater than half of the service area of the public transportation benefit area ("PTBA"), within which STA provide its service; and

**WHEREAS**, the STA is a very well-run organization with substantial cash reserves.

**NOW THEREFORE, BE IT RESOLVED** that the City of Spokane requests that Spokane Transit Authority ("STA") create a program for free and/or reduced-price bus passes for low- and very low-income individuals, to help ensure that the transit system provides a great transportation network for all people in STA's service area.

Passed by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

Approved as to form:

---

Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

07/29/2019

Date Rec'd	7/2/2019
Clerk's File #	RES 2019-0055
Renews #	

Submitting Dept	WASTEWATER MANAGEMENT	Cross Ref #	
Contact Name/Phone	MIKE CANNON 625-4642	Project #	
Contact E-Mail	MCANNON@SPOKANECITY.ORG	Bid #	
Agenda Item Type	Resolutions	Requisition #	VALUE BLANKET
Agenda Item Name	4320 - RESOLUTION WITH PURCHASE - HUBER TECHNOLOGY, INC.		

Agenda Wording

Council approval of a sole source resolution and purchase of Huber Technology equipment, parts and service. The total cost for these replacement parts and installation over the next 5 years is \$1,102,000.00.

Summary (Background)

The facility uses automated perforated plate screening systems to remove untreatable debris from wastewater prior to full treatment. Such screening is necessary to prevent damage to subsequent treatment process equipment, as well as to achieve compliance with the State of Washington's biosolids 'recognizables' regulations.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? YES	

Expense	\$ \$92,000.00	# 4320.43230.35148.54803
---------	----------------	--------------------------

Expense	\$ \$1,010,000.00	# 4320.43290.35148.54803
---------	-------------------	--------------------------

Select	\$	#
--------	----	---

Select	\$	#
--------	----	---

Approvals	Council Notifications
-----------	-----------------------

<u>Dept Head</u>	CONKLIN, CHUCK	<u>Study Session</u>	
------------------	----------------	----------------------	--

<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Other</u>	PIES 7/22/19
--------------------------	-------------------	--------------	--------------

<u>Finance</u>	KECK, KATHLEEN	Distribution List	
----------------	----------------	-------------------	--

<u>Legal</u>	ODLE, MARI	hbarnhart@spokanecity.org	
--------------	------------	---------------------------	--

<u>For the Mayor</u>	SANDERS, THERESA	kkeck@spokanecity.org	
----------------------	------------------	-----------------------	--

Additional Approvals	mhughes@spokanecity.org		
----------------------	-------------------------	--	--

<u>Purchasing</u>	PRINCE, THEA		
-------------------	--------------	--	--

		Tax & Licenses	
--	--	----------------	--

		tprince@spokanecity.org	
--	--	-------------------------	--

		janderson@spokanecity.org	
--	--	---------------------------	--

## Briefing Paper

### Public Infrastructure, Environment, and Sustainability

<b>Division &amp; Department:</b>	Public Works and Utilities
<b>Subject:</b>	Resolution with purchase for Huber Technology, Equipment, Parts and Service
<b>Date:</b>	7/22/19
<b>Contact (email &amp; phone):</b>	Michael Cannon, Assistant Plant Manager, 625-4642 <a href="mailto:mcannon@spokanecity.org">mcannon@spokanecity.org</a>
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	Scott Simmons, Director, Public Works
<b>Committee(s) Impacted:</b>	PIES
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b>	
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	August 1 <sup>st</sup> , 2019
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Council approval of a sole source resolution and purchase of Huber Technology equipment, parts and service which is used to provide preliminary treatment screening of wastewater at Riverside Park Water Reclamation Facility.

Background/History: The facility uses automated perforated plate screening systems to remove untreatable debris from wastewater prior to full treatment. Such screening is necessary to prevent damage to subsequent treatment process equipment, as well as to achieve compliance with the State of Washington's biosolids 'recognizables' regulations. Screen damage due to grit and rocks associated with the City's Combined Sewer Overflow system is frequent and necessitates the replacement of unserviceable screen components. Huber Technology, of Huntersville, NC is the manufacturer and distributor. The total cost for these replacement parts and installation over the next 5 years is \$1,102,000.00.

Executive Summary:

- Impact

These process components will allow the facility to maintain continuous compliance with regulatory requirements.

- Action

Wastewater Management is seeking Council approval to purchase the Huber equipment, parts and service through a sole-source resolution from Huber Technology, Inc.

- Funding

Funding for this purchase is provided in the Wastewater Management budget and revenue is derived from sewer bills.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source: Department

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:

## RESOLUTION 2019-0055

A RESOLUTION declaring Huber Technology, Inc. a sole source provider and authorizing the purchase of SE EscaMax Fine Screen and HydroPress Washer Compactor Parts and Service for \$1,102,000.00 without public bidding for a period of five (5) years.

WHEREAS, wastewater always contains a great deal of inert material that cannot be effectively treated in a wastewater treatment facility, such as rocks, sticks, paper, and plastic. Modern treatment facilities always incorporate 'preliminary treatment' process components to remove untreatable debris, in turn preventing it from ending up in the subsequent treatment process components (where it can cause equipment damage, unnecessarily consume treatment capacity, or render the facility's biosolids unusable). To further complicate the issue, a combined sewer overflow system (such as Spokane's) inherently contributes large quantities of abrasive and damaging mineral matter (rocks and fine grit) to its waste stream; and

WHEREAS, the City of Spokane's Riverside Park Water Reclamation Facility upgraded its preliminary treatment system a few years ago; from a very inefficient  $\frac{3}{4}$ " bar screen system (installed in the late 1970's) to a modern 6 mm (just a little under a  $\frac{1}{4}$ " ) perforated screen system manufactured by Huber Technology. The old system was well beyond its normal lifespan, allowed large quantities of untreatable debris to pass into the plant, and did not meet the new biosolids 'recognizables' regulations (WAC 173-308-205) that mandated the installation of screening systems with apertures of no more than 9.5 mm by July 1, 2012; and

WHEREAS, while modern screening systems manage to remove much larger quantities of untreatable material than did previous screening systems, such efficiency comes at a high price; there are a lot of moving parts, with tight tolerances, which lend themselves to high rates of damage and wear (particularly in a combined sewer overflow environment). In addition, modern screening systems utilize proprietary designs, which severely limit competitive pricing for replacement parts. The manufacturer, or its designated distributor, become the sole provider of such parts; and

WHEREAS, the facility's Huber screen brushes (also referred to as "perforated plate brushes") continuously undergo high rates of damage and wear because of the drastically changing flow rates and inherent characteristics of Spokane's wastewater. If the damaged plates are not replaced, it will result in a bypass of the preliminary treatment process, which is expressly prohibited in the federal discharge permit, as well as a violation of the state's biosolids screening regulations (which means that the biosolids could not lawfully be applied to agricultural land, and thus a much more expensive disposal alternative would have to be adopted); and

WHEREAS, Huber Technology, Inc. of Huntersville, North Carolina is a subsidiary of the original manufacturer of the screen system and the only source for parts in the



United States and Canada. Any warranty on the screen system is void if non-factory parts are used instead of Huber parts; and

WHEREAS, the cost of the cost of the replacement parts exceeds the 2019 public bid limit of \$50,000 for the purchase of goods; -- Now, Therefore,

BE IT RESOLVED by the City Council for the City of Spokane that it hereby declares Huber replacement parts for the EscaMax perforated plate screen system a sole source purchase; and

BE IT FURTHER RESOLVED that the City Council authorizes the purchase of replacement parts from Huber Technology, Inc. for \$1,102,000.00 without public bidding for a period of five (5) years.

ADOPTED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Billing Address**

City of Spokane  
4401 Aubery L. White Parkway  
Riverside Park WRF  
Spokane, WA 99205  
UNITED STATES

**Delivery Address**

Spokane WWTP  
4401 Aubery L. White Parkway  
Riverside Park Water Recl Fac  
Spokane, WA 99205  
UNITED STATES

**OFFER:**

Project: **71005896 / V1**  
Spokane, WA (289328)

Your Letter/Your Reference:

Date printed: Jun 5, 2019  
Our Reference: Anthony, Cedric  
Phone: +1-704-990-2408  
Fax:  
Email: Cedric.Anthony@hhusa.net

Customer No: 114222  
Phone: +1-509-625-4656  
Fax: +1-509-625-4669

Pos	Qty	Unit	Item Description	Country of origin HS-Code	Price USD Discount (%)	Total USD Tax (%)
10/1	25.00	pcs	50141467 screening element W1580 EscaMax ( long)	84219990	2,036.43 30%	<b>35,637.52</b> 8.9%
20/1	20.00	pcs	50141464 screening element W1566 EscaMax (short)	84219990	2,036.43 30%	<b>28,510.02</b> 8.9%
30/1	10.00	pcs	50141460 screening element segment rake W1566 EscaMax	84219990	2,871.33 30%	<b>20,099.31</b> 8.9%
40/1	1.00	pcs	410200 Freight		200.00	<b>200.00</b> 8.9%
					<b>Total net</b>	<b>USD 84,446.85</b>
					<b>including Tax</b>	<b>USD 7,515.77</b>
					<b>Total gross</b>	<b>USD 91,962.62</b>

**Quotation No:** **71005896**

Date: Jun 5, 2019

Page: 2 (7)

Valid for: 90 days  
Delivery: prepaid and add  
Payment terms: Net 30 days

Best regards

*Anthony, Cedric*

**Huber Technology, Inc.**

**Quotation No:** 71005896  
Date: Jun 5, 2019  
Page: 3 (7)

## Aftermarket Sales & Service Rates 2019

### Field Service Base Rates

Continental U.S., Mexico and Canada.....	<b>\$145.00 per hour</b>
Outside Continental U.S., Mexico and Canada.....	<b>\$217.50 per hour</b>

## Training

Product Training..... **\$145.00 per hour**

## Travel

Travel (time).....	\$110.00 per hour
Mileage.....	\$0.58 per mile

### Manufacturing/Engineering Services in house

Services include failure analysis of returned hardware..... **\$145.00 per hour**

### Premium Rates

Overtime rate (in excess of 8 hours per day).....	<b>\$217.50 per hour</b>
Standby rate.....	<b>Applicable base rate</b>
Double time rate (Sunday, Holiday, or in excess of 12 hours).....	<b>\$295.00 per hour</b>

### Expenses

Travel and accommodations.....	<b>Actual cost</b>
Per Diem.....	Business Rate Plan 1.. <b>\$60.00 per day</b>
	High Cost Area Rate 2.. <b>\$70.00 per day</b>
Service Truck Rate .....	<b>\$80.00 per day</b>
Materials, Equipment Rental, Supplies.....	<b>Actual cost plus 20%</b>
Laboratory testing.....	<b>Actual cost plus 20%</b>

## Fees

Visa, work permits, taxes, user fees or special assessments, etc..... **Actual cost**

### **Cancellation Charges**

Prior to departure for travel expenses incurred (i.e. airline / change fees)..... **Actual cost**

**Quotation No:** 71005896  
**Date:** Jun 5, 2019  
**Page:** 4 (7)

## Aftermarket Sales & Service Rates 2019

**Field service Base Rate.** Rates are calculated from the day the Service Specialist departs Huber Technology, Huntersville, North Carolina until the day the Service Specialist returns to Huber Technology, Inc., Huntersville, North Carolina. Rates include weekends and holidays. If a Service Specialist is required to travel from any other location, including, Germany the rates are calculated from when the Service Specialist departs the home office until the day the Service Specialist returns to the home office.

**Travel.** Time includes transportation to and from the airport, security clearance, time between flight changes, driving time and local travel to and from worksite. Travel time in excess of eight (8) hours may be billed at the premium rate.

**Double Time.** Any Sunday or **Recognized Huber Technology, Inc. Holiday.**

**Transportation.** The customer is responsible for reimbursing Huber Technology, Inc. for all transportation charges associated with service work. Flights will be booked as coach-tourist class unless it is unavailable. Rental car, gas, taxis, airport / hotel limousines, company or personal vehicles will be used when necessary.

**Standby rate.** Applies to the time a Service Specialist is available for work and is located at or near the job site but unable to work due to circumstances beyond his control. Time shall be considered time worked and will be charged at the applicable base or premium rate.

**Accommodations and Meals.** Meals are charged at \$51.00 per day or \$66.00 per day depending on the area (See Business Rate Plan 1 and 2). If an overnight stay is required, the customer is required to reimburse Huber Technology, Inc. for lodging charges. Hotel rooms will be booked on a business executive, single occupancy basis.

**Visa, Work Permits & Local Taxes.** The customer is responsible to pay any and all taxes, user fees or special assessments. If a visa or work permit is required before departing for an international assignment, the fee will be charged to the customer at actual cost (including any expediting charges).

**Warranties.** Per Huber Technology, Inc.'s Terms and Conditions of Sale, Huber Technology, Inc. warrants Field Service work performed at site. "Breach of Warranty" claims do not entitle the customer to refuse payment for field service work.

HUBER TECHNOLOGY, INC. MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, WITH REGARD TO THE DESIGN, SALE, MERCHANTABILITY OR FITNESS OF THE GOODS FOR A PARTICULAR PURPOSE OR USE EXCEPT AS EXPRESSLY SET FORTH IN HUBER TECHNOLOGY, INC.'S TERMS AND CONDITIONS. HUBER TECHNOLOGY, INC. IS NOT SUBJECT TO ANY OTHER OBLIGATIONS OR LIABILITIES ARISING OUT OF BREACH OF CONTRACT OR WARRANTY, TORT CLAIMS INCLUDING NEGLIGENCE AND STRICT LIABILITY, OR ANY OTHER THEORIES OF LAW. HUBER TECHNOLOGY, INC. IS UNDER NO EVENT LIABLE FOR ANY SPECIFIC, INDIRECT, INCIDENTAL OR CONSEQUENTIAL LOSS, DAMAGES, EXPENSE, INJURY, DISMEMBERMENT, OR DEATH OF ANY KIND WHATSOEVER.

**SCHEDULING – 10 Working Days Notice.** Request for field service should be made in writing (letter, fax or e-mail) to Huber Technology, Inc. at least ten (10) working days prior to the date for which services are requested. Confirmation of the service will be conveyed verbally by Huber Technology, Inc.

**Insurance.** All Huber Technology, Inc. Service Specialists are insured. Liability insurance certificates may be provided upon request by the customer in order to allow for sufficient time for document processing, the request must be made at least seven (7) working days prior to the date of services.

Huber Technology, Inc. can not offer fixed lump sum contracts for Field Service activities. The duration of site visitation is neither under our direct control nor influence, and as such we can only provide estimates of time on-site to affect the required service actions. Field service published rates and terms are valid through December 2019.

### **Hazardous Locations.**

Huber Technology, Inc. reserves the right to recall its personnel if the worksite does not meet governmental health and safety standards.

**Minimum Daily Charge.** For all Field Service Base Rates or combinations of Base Rates, the minimum fee will be for eight (8) hours. If services are performed on the same day as travel, travel time will be billed in addition to service time.

**Overtime.** The overtime rate applies to work or travel in excess of eight (8) hours per day (weekdays) and all Saturday work. Workdays in excess of (16) hours are prohibited. Service specialist are NOT required to perform, and may decline, work in excess of twelve (12) hours. The overtime charge shall be at the base rate plus a one hundred percent (100%) premium.

**Recognized Huber Technology, Inc. Holidays** New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the Friday after Thanksgiving Day, Christmas Eve and Christmas Day.

**Expenses.** The customer is responsible for ALL expenses associated with service work. All travel expenses including airfare, taxi, mileage for personal or company owned vehicles or any other chauffeured vehicle, living

accommodations and meals will be invoiced. Invoices will include a cost break-down. Copies of receipts will not be furnished unless specifically requested. Original receipts cannot be provided. Receipts for under \$25.00 cannot be provided. Use of personal or company owned vehicles will be invoice at the rate set by IRS mileage regulations.

**Payment.** All field service invoices are in U.S. Currency and all payments must be in U.S. Dollars. Payment is due NET 30 DAYS from the date of invoice.

**Purchase Orders.** A purchase order is required BEFORE any field service arrangements will be made. The purchase order is to be made out to Huber Technology, Inc. and must contain the following information:

- 1) Customer's name, 2) company, 3) billing address, 4) dates of service, 5) type of service requested (i.e. installation, commissioning, troubleshooting, training, etc.), 6) serial number / model number, 7) equipment purchase order number, and 8) equipment tag numbers. A "confirming-copy" purchase order must follow any preliminary arrangements. Equipment location including city, state, plant site, directions to the site, a local contact and telephone number must also be included.
- 2) Amended Purchase Orders. An amended PO is required if services are extended beyond the cost of the original PO. If the Service Specialist is on site and an amendment is required, the PO must be completed and submitted to Huber Technology, Inc. before the Service Specialist can continue working.

**Applicable law.** Any purchase order accepted by Huber Technology, Inc. in conjunction with Field Service work, shall be deemed to have been executed, delivered and accepted in the State of North Carolina, USA and shall be governed, construed and enforced pursuant to the laws of the State of North Carolina, USA

Huber Technology, Inc.

Huber Technology, Inc. · 9735 NorthCross Center Court Suite A · Huntersville, NC 28078  
Phone (704) 949-1010 · Fax (704) 949-1020 · huber@hhusa.net · www.huber-technology.com

A member of the HUBER Group

Quotation No: **71005896**  
Date: Jun 5, 2019  
Page: 5 (7)

## Warranty and Returns Policy & Instructions

Huber Technology, Inc. ("Huber") warrants any **original** Huber part (mechanical or electrical) for a period of:

A. Twelve (12) months from the date of purchase and only when part(s) are installed by a Huber factory trained technician. Should the part(s) fail within the warranty period, a replacement shall be supplied at no cost to the owner ("Replacement Part")

1. Only valid if the product is operated in accordance with the manufacturer's instructions.
2. The replacement part(s) must not be modified or changed in anyway.
3. The replacement part(s) must be installed by a qualified person to the manufacturer's specifications

Or

B. Three (3) months from the date of purchase and/or installed by a non-Huber factory trained technician.

1. Only valid if the product is operated in accordance with the manufacturer's instructions
2. The replacement part(s) must not be modified or changed in anyway.
3. The replacement part(s) must be installed by a qualified person to the manufacturer's specifications

**This warranty does not apply to any damage or defect arising out of any of the following circumstances:**

- Part(s) needing repair or replacement due to events or circumstances outside of normal use and operation of the equipment.
- Part(s) or components damaged due to power surges, short circuits, loss of power, lightning strikes, fire or water damage, vandalism, theft, or any other causes outside of normal use and operation of the equipment or that would normally be covered by casualty insurance on the equipment.
- Damage or defects caused by neglect, incorrect application, abuse, or by accidental damage of the parts or components.
- Repair or replacement of part(s) or components due to improper or negligent operation of the equipment.
- Damage or defects to the part(s), component(s), or equipment caused by the attempted repair by an unauthorized or unqualified person.

**All Huber parts warranties are non- transferable, and cannot be sold, assigned or transferred in any other way.**

This warranty of **original** Huber Service parts does not include the labor to remove the defective part nor the labor to install the new part. **All labor costs associated with the replacement of the part is the responsibility of the owner.** The request for assistance of a certified Huber technician is available upon the issuance of a purchase order by the owner. The fee for the assistance of a Huber technician includes labor (billed at prevailing Huber Field Service Base Rates) plus associated expenses for travel to and from the jobsite.

### Return of New Wear or Spare Parts:

- Any original Huber part(s) returned to Huber after a purchase order has been submitted is subject to a flat twenty percent (20%) restocking fee for each part returned.
- The customer has up to thirty (30) days to return a part from the purchase order submittal date to Huber. **Returns will not be accepted past thirty (30) days.**
- Part(s) must be new and never installed. Any indication of wear or installation, at Huber's sole discretion, may result in the part(s) being shipped back to owner, at the owner's cost, and no credit shall be issued.
- **Exception:**  
The owner may exchange, without a restocking fee, if the incorrect part(s) is delivered and/or sold to the

**Quotation No:** 71005896

Date: Jun 5, 2019

Page: 6 (7)

owner by a Huber team member. Huber will ship the correct part(s) to the owner expeditiously. A refund will be issued to the owner upon Huber's receipt of the incorrect part(s).  
warehouse.

The customer may return, without a restocking fee, any original Huber part(s) if said part(s) was sold as part of a complete rebuild and the Huber technician concluded the part(s) were not needed. The customer has thirty (30) days from the date the service was completed. After thirty (30) days have expired, the normal Huber restocking fee shall apply.

HUBER Technology, Inc.

Huber Technology, Inc. · 9735 NorthCross Center Court Suite A · Huntersville, NC 28078  
Phone (704) 949-1010 · Fax (704) 949-1020 · [huber@hhusa.net](mailto:huber@hhusa.net) · [www.huber-technology.com](http://www.huber-technology.com)

A member of the HUBER Group

**Quotation No:** 71005896  
**Date:** Jun 5, 2019  
**Page:** 7 (7)

## Warranty and Returns Policy & Instructions

### Return of Damaged / Defective Items

- In the event of a damaged or defective part, the return process can often be expedited by providing a digital image of the damage or defect (along with a clear description of the problem) in an email to the Huber Aftermarket Team ("Aftermarket Team") at the following email address: [returns@hhusa.net](mailto:returns@hhusa.net). The phone and fax numbers for Aftermarket Team are: 704.990.2045; Fax: 704.896.2830. Huber reserves the right to inspect in person even if a digital image is provided as outlined above.
- If the damage or defect **cannot be verified over the phone or via email** contact, the item may be required to be returned to Huber Technology, Inc. for inspection before a determination can be made as to the state of the product.
- The Aftermarket Team will validate the warranty claim for the defective part.
- If the Aftermarket Team determines that the part is under warranty and should be replaced, the Aftermarket Team will provide a Return Merchandise Authorization ("RMA") number and a shipping address to the Customer for the return of the defective part.
- The Customer shall ship the part to the specified address with the RMA number listed on the outside of the package.
- When the warranty part has been repaired (or replaced) by Huber, the part will be shipped to the "ship-to" address included in the RMA information provided by the Customer.

### Return shipping cost

- ONLY in the event that an incorrect part is sold to the Customer by a Huber team member, will Huber pay for shipping. The Customer will be provided with a prepaid return shipping label.
- UNDER ALL OTHER CIRCUMSTANCES, the Customer returning the part(s) is responsible for any freight costs incurred for returning the part(s).
- UNDER NO CIRCUMSTANCE will Huber reimburse (or provide credit) for return shipping costs incurred by the Customer.

### How to Request an RMA (Return Merchandise Authorization)

Contact the Huber Technology Aftermarket Sales Team and request a Return Merchandise Authorization ("RMA") number.

- Completely fill out the RMA form.
- Include the completed RMA form in the package along with the item(s) to be returned.
- Write the RMA number conspicuously on the outside of the package to ensure proper routing upon receipt by the Aftermarket Team.
- Ship the package to:

**o Huber Technology, Inc.**  
**Aftermarket Sales and Service**  
**9735 NorthCross Center Court , Suite A**  
**Huntersville NC 28078**

**Phone: 704.990.2050 Fax: 704.896.2830 Email: [returns@hhusa.net](mailto:returns@hhusa.net)**



RESOLUTION NO. 2019-0056

A Resolution appointing Karen Stratton to the Spokane Transit Authority Board of Directors.

**WHEREAS**, Mayor David Condon has stepped down from the Spokane Transit Authority ("STA") Board of Directors; and

**WHEREAS**, the City of Spokane retains four (4) seats on the STA Board under the terms of Section 2.1(b) of the STA Bylaws;

**WHEREAS**, Section 2.1 of the STA Bylaws require that the City's board members must be elected officials of the City of Spokane; and

**WHEREAS**, due to the vacancy, there is now a need to appoint a replacement member for the STA Board to represent the City of Spokane.

**NOW THEREFORE, BE IT RESOLVED** that the Spokane City Council appoints Council Member Karen Stratton to the Spokane Transit Authority Board.

Passed by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

07/29/2019

Date Rec'd

7/24/2019

Clerk's File #

RES 2019-0057

Renews #Submitting Dept

CITY ATTORNEY

Cross Ref #Contact Name/Phone

SAM FAGGIANO 6818

Project #Contact E-Mail

SFAGGIANO@SPOKANECITY.ORG

Bid #Agenda Item Type

Resolutions

Requisition #Agenda Item Name

0500 INDEMNIFICATION RESOLUTION

Agenda Wording

A resolution approving indemnification of City employees named as defendants in the Richard Dahl v. City of Spokane, et al., United States District Court, Eastern District, Cause No. 2:19-cv-00246-TOR

Summary (Background)

David Condon, Craig Meidl and Dave Singley are named defendants in the above-referenced lawsuit. The allegations relate to the good faith performance of this employee's duties for the City of Spokane. The resolution provides for the defense of this individual and any judgment rendered against him will be paid by the City or its insurance carrier(s). A determination of indemnity for punitive damages shall be made if such damages are awarded.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Select \$

#

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

DALTON, PAT

Study SessionDivision DirectorOtherFinance

BUSTOS, KIM

Distribution ListLegal

PICCOLO, MIKE

sfaggiano@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

dstragier@spokanecity.org

Additional Approvals

james.scott@ascrisk.com

Purchasing

mormsby@spokanecity.org

Resolution Approving Indemnification  
and  
Defense of Employees of City of Spokane

WHEREAS, the City of Spokane has provided for defense and indemnification of employees of the City of Spokane who are sued in the good faith performance of their duties pursuant to SMC 3.07.200; and

WHEREAS, RICHARD DAHL has sued DAVID CONDON, Mayor of the City of Spokane; CRAIG MEIDL, Chief of Spokane Police Department; and DAVE SINGLEY, Spokane Police Department Captain in the United States District Court, Eastern District, Cause No. 2:19-cv-00246-TOR; and

WHEREAS, at all times relevant, David Condon, Craig Meidl and Dave Singley were employees of the City of Spokane; and

WHEREAS, all allegations made in the referenced lawsuit have to do with conduct while performing or in good faith purporting to perform their official duties and occurring solely because of the performance of David Condon's, Craig Meidl's and Dave Singley's duties for the City of Spokane; and

NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Spokane that David Condon, Craig Meidl and Dave Singley shall be defended by attorneys for the City of Spokane in connection with the matters identified above and any judgment rendered against them in that lawsuit will be paid by the City of Spokane or its insurance carrier(s), with the possible exception of punitive damages. Applicable law limits prospective indemnification for punitive damage awards. The City Council of the City of Spokane may agree to indemnify an award for punitive damages if and when such award is made at trial or other proceeding.

Adopted \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

07/29/2019

Date Rec'd

7/24/2019

Clerk's File #

RES 2019-0058

Renews #Submitting Dept

CITY ATTORNEY

Cross Ref #Contact Name/Phone

SAM J. FAGGIANO 6818

Project #Contact E-Mail

SFAGGIANO@SPOKANECITY.ORG

Bid #Agenda Item Type

Resolutions

Requisition #Agenda Item Name

0500 INDEMNIFICATION RESOLUTION

Agenda Wording

A resolution approving indemnification of a City employee named as a defendants in the Tamara L. Palmquist v. v. City of Spokane, et al., Spokane County Superior Court, Cause No. 19-2-03017-32.

Summary (Background)

Corey J. Newman is a named defendant in the above-referenced lawsuit. The allegations relate to the good faith performance of this employee's duties for the City of Spokane. The resolution provides for the defense of this individual and any judgment rendered against him will be paid by the City or its insurance carrier(s).

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Select \$

#

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

DALTON, PAT

Study SessionDivision DirectorOtherFinance

BUSTOS, KIM

Distribution ListLegal

PICCOLO, MIKE

sfaggiano@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

dstragier@spokanecity.org

Additional Approvals

james.scott@ascrisk.com

Purchasing

mormsby@spokanecity.org

Resolution Approving Indemnification  
and  
Defense of Employees of City of Spokane

WHEREAS, the City of Spokane has provided for defense and indemnification of employees of the City of Spokane who are sued in the good faith performance of their duties pursuant to SMC 3.07.200; and

WHEREAS, TAMARA L. PALMQUIST has sued COREY J. NEWMAN, in his official capacity and individually in the Spokane County Superior Court, Cause No. 19-2-03017-32; and

WHEREAS, at all times relevant, Corey J. Newman was an employee of the City of Spokane; and

WHEREAS, all allegations made in the referenced lawsuit have to do with conduct while performing or in good faith purporting to perform his official duties and occurring solely because of the performance of Corey J. Newman's duties for the City of Spokane; and

NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Spokane that Corey J. Newman shall be defended by attorneys for the City of Spokane in connection with the matters identified above and any judgment rendered against them in that lawsuit will be paid by the City of Spokane or its insurance carrier(s), with the possible exception of punitive damages.

Adopted \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

07/29/2019

Date Rec'd

7/24/2019

Clerk's File #

RES 2019-0059

Renews #Submitting Dept

CITY ATTORNEY

Cross Ref #Contact Name/Phone

SAM FAGGIANO 6818

Project #Contact E-Mail

SFAGGIANO@SPOKANECITY.ORG

Bid #Agenda Item Type

Resolutions

Requisition #Agenda Item Name

0500 INDEMNIFICATION RESOLUTION

Agenda Wording

A resolution approving indemnification of a City employee named as a defendant in the Daniel Mitchell, et al. v. City of Spokane, et al., United States District Court, Western District, Cause No. 3:19-cv-05106-RLB.

Summary (Background)

Craig Meidl is a named defendant in the above-referenced lawsuit. The allegations relate to the good faith performance of this employee's duties for the City of Spokane. The resolution provides for the defense of this individual and any judgment rendered against him will be paid by the City or its insurance carrier(s).

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Select \$

#

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

DALTON, PAT

Study SessionDivision DirectorOtherFinance

BUSTOS, KIM

Distribution ListLegal

PICCOLO, MIKE

sfaggiano@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

dstragier@spokanecity.org

Additional Approvals

james.scott@ascrisk.com

Purchasing

mormbsy@spokanecity.org

Resolution Approving Indemnification  
and  
Defense of Employees of City of Spokane

WHEREAS, the City of Spokane has provided for defense and indemnification of employees of the City of Spokane who are sued in the good faith performance of their duties pursuant to SMC 3.07.200; and

WHEREAS, DANIEL MITCHELL, ROBIN BALL, LUKE RETTMER, ARMEN TOOLOEE, NATHANIEL CASEY, MATTHEW WALD, SECOND AMENDMENT FOUNDATION and NATIONAL RIFLE ASSOCIATION have sued CRAIG MEIDL, in his official capacity as the Chief of Police of Spokane, Washington in the United States District Court, Western District, Cause No. 3:19-cv-05106-RLB; and

WHEREAS, at all times relevant, Craig Meidl was an employee of the City of Spokane; and

WHEREAS, all allegations made in the referenced lawsuit have to do with conduct while performing or in good faith purporting to perform their official duties and occurring solely because of the performance of Craig Meidl's duties for the City of Spokane; and

NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Spokane that Craig Meidl shall be defended by attorneys for the City of Spokane in connection with the matters identified above and any judgment rendered against them in that lawsuit will be paid by the City of Spokane or its insurance carrier(s), with the possible exception of punitive damages..

Adopted \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

07/29/2019

Date Rec'd

7/24/2019

Clerk's File #

RES 2019-0060

Renews #Submitting Dept

CITY ATTORNEY

Cross Ref #Contact Name/Phone

NATE ODLE 6288

Project #Contact E-Mail

NODLE@SPOKANECITY.ORG

Bid #Agenda Item Type

Resolutions

Requisition #Agenda Item Name

0500 INDEMNIFICATION RESOLUTION

Agenda Wording

A resolution approving indemnification of a City employee named as a defendant in the Craig B. Day v. Raymond M. Clarry, et al., Spokane Superior Court, Cause No. 17-204734-6.

Summary (Background)

Raymond M. Clarry is a named defendant in the above-referenced lawsuit. The allegations relate to the good faith performance of this employee's duties for the City of Spokane. The resolution provides for the defense of this individual and any judgment rendered against him will be paid by the City or its insurance carrier(s).

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Select \$

#

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

DALTON, PAT

Study SessionDivision DirectorOtherFinance

BUSTOS, KIM

Distribution ListLegal

PICCOLO, MIKE

nodle@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

tstrothman@spokanecity.org

Additional Approvals

james.scott@ascrisk.com

Purchasing

mormsby@spokanecity.org



Resolution Approving Indemnification  
and  
Defense of Employees of City of Spokane

WHEREAS, the City of Spokane has provided for defense and indemnification of employees of the City of Spokane who are sued in the good faith performance of their duties pursuant to SMC 3.07.200; and

WHEREAS, CRAIG B. DAY, individually, has sued RAYMOND M. CLARRY in Spokane Superior Court, Cause No. 17-204734-6; and

WHEREAS, at all times relevant, Raymond Clarry was an employee of the City of Spokane; and

WHEREAS, all allegations made in the referenced lawsuit have to do with conduct while performing or in good faith purporting to perform their official duties and occurring solely because of the performance of Raymond M. Clarry's duties for the City of Spokane; and

NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Spokane that Raymond M. Clarry shall be defended by attorneys for the City of Spokane in connection with the matters identified above and any judgment rendered against them in that lawsuit will be paid by the City of Spokane or its insurance carrier(s).

Adopted \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

07/29/2019

Date Rec'd

7/25/2019

Clerk's File #

RES 2019-0061

Renews #Submitting Dept

CITY ATTORNEY

Cross Ref #Contact Name/Phone

NATE ODLE 6288

Project #Contact E-Mail

NODLE@SPOKANECITY.ORG

Bid #Agenda Item Type

Resolutions

Requisition #Agenda Item Name

0500 INDEMNIFICATION RESOLUTION

Agenda Wording

A resolution approving indemnification of City employees named as defendants in the Spencer v. City of Spokane, et al., USDC, Eastern District of Washington, Cause No. 2:19-cv-00100-RMP

Summary (Background)

Gregory Paul Lebsock is a named defendant in the above-referenced lawsuit. The allegations relate to the good faith performance of the employees' duties for the City of Spokane. The resolution provides for the defense of this individual and any judgment rendered against him will be paid by the City or its insurance carrier(s). A determination of indemnity for punitive damages shall be made if such damages are awarded.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Select \$

#

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

DALTON, PAT

Study SessionDivision DirectorOtherFinance

BUSTOS, KIM

Distribution ListLegal

PICCOLO, MIKE

nodle@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

tstrothman@spokanecity.org

Additional Approvals

james.scott@ascrisk.com

Purchasing

mormbsy@spokanecity.org

Resolution Approving Indemnification  
and  
Defense of Employees of City of Spokane

WHEREAS, the City of Spokane has provided for defense and indemnification of employees of the City of Spokane who are sued in the good faith performance of their duties pursuant to SMC 3.07.200; and

WHEREAS, QUANAH M. SPENCER has sued GREGORY PAUL LEBSOCK, in his individual and official capacities in the United States District Court, Eastern District of Washington, Cause No. 2:19-cv-00100-RMP; and

WHEREAS, at all times relevant, Gregory Paul Lebsock was an employee of the City of Spokane; and

WHEREAS, all allegations made in the referenced lawsuit have to do with conduct while performing or in good faith purporting to perform their official duties and occurring solely because of the performance of Gregory Paul Lebsock's duties for the City of Spokane; and

NOW, THEREFORE,


BE IT RESOLVED by the City Council of the City of Spokane that Gregory Paul Lebsock shall be defended by attorneys for the City of Spokane in connection with the matters identified above and any judgment rendered against them in that lawsuit will be paid by the City of Spokane or its insurance carrier(s), with the possible exception of punitive damages. Applicable law limits prospective indemnification for punitive damage awards. The City Council of the City of Spokane may agree to indemnify an award for punitive damages if and when such award is made at trial or other proceeding.

Adopted \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

 <b>Agenda Sheet for City Council Meeting of*</b> 07/29/2019 <input type="text"/>		Date Rec'd <small>(Clerk use only)</small> 7/26/2019
Briefing date: 07/29/2019 Status: DIVISION\FINANCE\LEGAL REVIEW		Clerk's File # RES 2019-0062
Submitting Dept*: CITY COUNCIL <input type="text"/>		Renew # <input type="text"/>
Contact Name & Phone*: BEN STUCKART 625-6258		Cross Ref # <input type="text"/>
Contact E-Mail*: BSTUCKART@SPOKANECITY.ORG		Project # <input type="text"/>
Add'l Docs Attached? <input checked="" type="checkbox"/> Resolutions <input type="text"/>		Bid # <input type="text"/>
Requisition # <input type="text"/>		
Agenda Item Name: Begin with Dept # 0320 - INTENTION TO ADOPT A SALES AND USE TAX DEDUCTIO		
Agenda Wording*: (43 character max) <input type="checkbox"/> Additional attached? A Resolution declaring the City's intent to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406 (Chapter 338, Laws of 2019).		
Summary (Background)*: (61 character max.) <input type="checkbox"/> Additional attached? House Bill 1406, which passed the legislature last session, authorizes the City of Spokane to redirect 0.0073% of state sales tax revenues for the acquisition, construction, or rehabilitation of housing that is affordable for people earning up to 60% of the county area median income. This resolution is a required step to notify of the City's intention to redirect those state sales tax revenues for the improvement of affordable housing.		
Fiscal Impact Grant related? Yes <input type="radio"/> No <input checked="" type="radio"/> Public Works? Yes <input type="radio"/> No <input checked="" type="radio"/>		
Budget Account <input type="checkbox"/> Additional attached?		
Revenue <input type="text"/> \$	405,000 annually	# various
Select <input type="text"/> \$		#
Select <input type="text"/> \$		#
Select <input type="text"/> \$		#
Approvals		Council Notifications (Date) <input type="checkbox"/> None
Dept Head	MCCLATCHEY, BRIAN	Study Session 7/25/2019
Division Director		Other
Finance		Distribution List (Emails preferred) <input type="checkbox"/> Additional?
Legal	DALTON, PAT	
For the Mayor		
Additional Approvals		
Purchasing		
Select Dept 1 <input type="text"/>		
Select Dept 2 <input type="text"/>		
Select Dept 3 <input type="text"/>		
Save Cancel View Related Documents		

## **RESOLUTION 2019-\_\_\_\_\_**

A Resolution declaring the City's intent to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406 (Chapter 338, Laws of 2019).

**WHEREAS**, in the 2019 Regular Session, the Washington State Legislature approved, and the Governor signed, Substitute House Bill 1406 (Chapter 338, Laws of 2019) ("SHB 1406"); and

**WHEREAS**, SHB 1406 authorizes the governing body of a city or county to impose a local sales and use tax for the acquisition, construction or rehabilitation of affordable housing or facilities providing supportive housing, and for the operations and maintenance costs of affordable or supportive housing; and

**WHEREAS**, the tax will be deducted from the existing state sales taxes collected within the City of Spokane and therefore will not result in higher sales and use taxes within the City of Spokane, in essence redirecting some existing amount of sales and use tax collected to the City to be used to address housing needs in the City of Spokane; and

**WHEREAS**, these funds must be used to assist persons whose income is at or below sixty percent (60%) of the City of Spokane median income; and

**WHEREAS**, the City of Spokane has a lack of affordable housing for households earning at or below sixty percent (60%) area median income, and a large percentage of residents are cost burdened and/or severely cost burdened with housing costs and the City of Spokane has determined that imposing the sales and use tax to address this need will benefit its residents; and

**WHEREAS**, in order for a city or county to impose the tax, within six (6) months of the effective date of SHB 1406, or January 28, 2020, the governing body must adopt a resolution of intent to authorize the maximum capacity of the tax, and within twelve (12) months of the effective date of SHB 1406, or July 28, 2020, must adopt legislation to authorize the maximum capacity of the tax; and

**WHEREAS**, this resolution constitutes the resolution of intent required by SHB 1406; and

**WHEREAS**, the City Council now desires to declare its intent to impose a local sales and use tax as authorized by SHB 1406 as set forth herein.

**NOW, THEREFORE, BE IT RESOLVED:**

Section 1. Resolution of Intent. The City Council declares its intent to adopt legislation to authorize the maximum capacity of the sales and use tax authorized by SHB 1406 within one year of the effective date of SHB 1406, or by July 28, 2020.

Section 2. Further Authority; Ratification. All City officials, their agents, and representatives are hereby authorized and directed to undertake all action necessary or desirable from time to time to carry out the terms of, and complete the actions contemplated by, this resolution. All acts taken pursuant to the authority of this resolution but prior to its effective date are hereby ratified.

Section 3. Effective Date. This resolution shall be effective immediately upon passage.

**PASSED** by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

07/22/2019

Date Rec'd

7/3/2019

Clerk's File #

ORD C35798

Renews #Submitting Dept

DEVELOPER SERVICES CENTER

Cross Ref #Contact Name/Phone

ELDON BROWN 6305

Project #Contact E-Mail

EBROWN@SPOKANECITY.ORG

Bid #Agenda Item Type

First Reading Ordinance

Requisition #Agenda Item Name

4700- ORDINANCE AMENDMENT FOR LACROSSE REGAL TO COOK VACATION

Agenda Wording

An ordinance amending Ordinance C-15326 that vacated LaCrosse from Regal to Cook and reserved an easement for a water main.

Summary (Background)

City Council passed the vacation Ordinance on March 10, 1958. At that time an easement was retained over the entire street for a water main that existed at the time. The water main has since been abandoned and Shaw Middle School would like to build a campus expansion in the area.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Neutral \$

#

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil Notifications**Dept Head**

BECKER, KRIS

**Study Session**Urban Experience  
11/12/18**Division Director**

CORTRIGHT, CARLY

**Other****Finance**

ORLOB, KIMBERLY

Distribution List**Legal**

RICHTMAN, JAMES

ebrown@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

edjohnson@spokanecity.org

Additional Approvals

kbecker@spokanecity.org

**Purchasing**

ccortright@spokanecity.org

dnorman@spokanecity.org


korlob@spokanecity.org



# Amending Ordinance C-15326



## Legend

 Easement Reserved Under Ordinance C-15326 to be removed



THIS IS NOT A LEGAL DOCUMENT  
This information is provided for informational purposes only and should not be used for legal purposes. It is not intended to constitute an offer of insurance or any other financial product. For more information, please contact your insurance agent or broker.



City of Spokane  
Planning & Development Services  
808 West Spokane Falls Blvd.  
Spokane, WA 99201-3343  
(509) 625-6700

## ORDINANCE NO. \_\_\_\_\_

An ordinance vacating a portion of "E" Street, and vacating portions of Rockwell Avenue, LaCrosse Avenue, Walton Avenue and Lacey Street, in the City of Spokane.

The City of Spokane does ordain:

Section 1. That "E" Street, in the City of Spokane, from the south line of Hartson Avenue to the north line of 7<sup>th</sup> Avenue, be, and the same is hereby, vacated, provided, however, that the City of Spokane reserves an easement or the right to exercise and grant easements for the construction, maintenance and replacement of the facilities of the Washington Water Power Company as now existing in said street.

Section 2. That the following described portions of Rockwell Avenue, LaCrosse Avenue, Walton Avenue, and Lacey Street, in the City of Spokane, be, and the same are hereby, vacated, namely:

Rockwell Avenue, from the west line of Regal Street to the east line of Cook Street;

LaCrosse Avenue, from the west line of Regal Street to the east line of Cook Street;  
**~~provided, however, the City of Spokane reserves unto itself an easement for the maintenance, reconstruction and replacement of a 24-inch water main in said LaCrosse Avenue at the existing location:~~**

Walton Avenue, from the west line of Regal Street to the east line of Cook Street; and,

Lacey Street, from the south line of Rich Avenue to the north line of Garland Avenue.

Section 3. This ordinance shall take effect and be in force thirty days from and after its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to Form:

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

Effective Date: \_\_\_\_\_

RECEIVED

JUL 10 2019

CITY CLERK'S OFFICE

**TRANSMITTAL OF FIRST READING ORDINANCE**

DATE: September 28, 2018

TO: Eric Johnson  
Engineering Services

Clerk's File No.  
ORD C35670

FROM: Terri Pfister, City Clerk

RE: Vacation of the alley between Sprague Avenue and 1st Avenue.

---

Attached is a copy of Ordinance C35669 for the vacation of:

the alley between Sprague Avenue and 1st Avenue.

This ordinance was read for the first time on August 13, 2018, and will be read for the final time when the necessary conditions have been met and this transmittal, signed and dated by the Engineering Services Director, is returned to the City Clerk's Office.

  
\_\_\_\_\_  
City Clerk

2/4/19  
\_\_\_\_\_  
Date

---

Precedent conditions have been met and Ordinance C35670 is hereby returned for Final Reading.

  
\_\_\_\_\_  
Principal Engineer – Developer Services

Dated: 7/10/19  
\_\_\_\_\_



OFFICE OF THE CITY CLERK  
808 W. SPOKANE FALLS BLVD.  
SPOKANE, WASHINGTON 99201-3342  
509.625.6350

August 13, 2018

City Clerk File No.:  
ORD C35670  
CR: RES 2018-0065


COUNCIL ACTION MEMORANDUM

RE: HEARING ON THE VACATION OF THE ALLEY BETWEEN SPRAGUE AVENUE AND FIRST AVENUE, BETWEEN LEE STREET AND STONE STREET AS REQUESTED BY VANESSA BEHAN CRISIS CENTER and RELATED FIRST READING ORDINANCE C35670

During its 6:00 p.m. Legislative Session held Monday, August 13, 2018, City Council held a hearing on the vacation of the alley between Sprague Avenue and First Avenue between Lee Street and Stone Street as requested by Vanessa Behan Crisis Center. Subsequent to public testimony from one individual and Council and staff commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **approved, subject to conditions** (in the Street Vacation Report dated July 10, 2018), the vacation of the alley between Sprague Avenue and First Avenue between Lee Street and Stone Street.

In conjunction with the hearing, Ordinance C35670—vacating the alley between Sprague Avenue and First Avenue from the east line of Lee Street to west line of Stone Street—was read the first time, with further action deferred.

  
Terri L. Pfister, MMC  
Spokane City Clerk



**Agenda Sheet for City Council Meeting of:**  
08/13/2018

<b>Date Rec'd</b>	7/31/2018
<b>Clerk's File #</b>	ORD C35670
<b>Renews #</b>	
<b>Cross Ref #</b>	RES 2018-0065
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

**Submitting Dept** DEVELOPER SERVICES CENTER

**Contact Name/Phone** ELDON BROWN 625-6305

**Contact E-Mail** EBROWN@SPOKANECITY.ORG

**Agenda Item Type** Hearings

**Agenda Item Name** 4700 - HEARING FOR VACATION OF SPRAGUE AND 1ST AVE

**Agenda Wording**

Vacation of the alley between Sprague Ave and 1st Ave, between Lee St. and Stone St. as requested by Vanessa Behan Crisis Center.

**Summary (Background)**

At its legislative session held on July 23, 2018, the City Council set a hearing on the above vacation for August 13, 2018. Staff has solicited responses from all concerned parties.

**Fiscal Impact** Grant related? NO  
Public Works? NO

**Budget Account**

Neutral	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

**Approvals**

**Dept Head** BECKER, KRIS

**Division Director** KINDER, DAWN

**Finance** ORLOB, KIMBERLY

**Legal** RICHMAN, JAMES

**For the Mayor** SANDERS, THERESA

**Additional Approvals**

**Purchasing**

**Council Notifications**

**Study Session** P.I.E.S 3/26/18

**Other**

**Distribution List**

ebrown@spokanecity.org

edjohnson@spokanecity.org

kbecker@spokanecity.org

krichards@spokanecity.org

FIRST READING OF THE ABOVE  
ORDINANCE HELD ON

8/13/2018

AND FURTHER ACTION WAS DEFERRED

CITY CLERK

City of Spokane  
Planning & Development Services  
808 West Spokane Falls Blvd.  
Spokane, WA 99201-3343  
(509) 625-6700

## ORDINANCE NO. C35670

An ordinance vacating the alley between Sprague Avenue and 1<sup>st</sup> Avenue, from the east line of Lee Street to the west line of Stone Street;

WHEREAS, a petition for the vacation of the alley between Sprague Avenue and 1<sup>st</sup> Avenue, from the east line of Lee Street to the west line of Stone Street has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That the alley between Sprague Avenue and 1<sup>st</sup> Avenue, from the east line of Lee Street to the west line of Stone Street is hereby vacated. Parcel number not assigned.

Section 2. An easement is reserved and retained over and through the entire vacated area for the utility services of Avista, CenturyLink, Comcast, Zayo Communications, and the City of Spokane to protect existing and future utilities.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to Form:

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

Effective Date: \_\_\_\_\_



**CITY OF SPOKANE**  
**PLANNING & DEVELOPMENT**

808 West Spokane Falls Blvd, Spokane WA 99201-3343  
(509) 625-6300 FAX (509) 625-6822

**STREET VACATION REPORT**  
**July 10, 2018**

**LOCATION:** Alley between Lee and Stone, from 1<sup>st</sup> to Sprague

**PROPONENT:** Vanessa Behan Crisis Center

**PURPOSE:** Consolidate property

**HEARING:** August 13, 2018

**REPORTS:**

**AVISTA UTILITIES** – I have reviewed the requested vacation and Avista Utilities has electrical and gas facilities in the proposed vacated area. Please reserve a 16' wide easement for serving utilities as indicated on attached.

**COMCAST** – Comcast has reviewed the vacation request. Enclosed is a map showing our cable plant in this area. As you can see we have Fiber and Coax running down this easement. So we can't approve this vacation, due to needing access to our plant.

**ZAYO COMMUNICATIONS** – Zayo is in this location on the utility poles.

**CENTURYLINK** – Per our conversation we have aerial services going through the alley between Stone and Lee, please reserve easements upon sale.

**INLAND POWER & LIGHT** – Inland Power and Light has no facilities within the proposed area to be vacated.

**ASSET MANAGEMENT - CAPITAL PROGRAMS** – There is a 10-inch active sewer line in the alley. A 30-foot easement will be required as well as limiting construction of any permanent facility in the easement.

**FIRE DEPARTMENT** – Fire has no objections

**NEIGHBORHOOD SERVICES** – No comments



**XO COMMUNICATIONS** – XO Comm. is clear and has no interest concerning this property.

**PARKS DEPARTMENT** - No comments

**PLANNING & DEVELOPMENT – DEVELOPER SERVICES** – No comments

**PLANNING & DEVELOPMENT – TRAFFIC DESIGN** – I have no issues with this proposed street vacation.

**PLANNING & DEVELOPMENT – PLANNING** – Alley connectivity will be severed, and there are utilities in the alley currently.

**POLICE DEPARTMENT** - No comments

**SOLID WASTE MANAGEMENT** – No comments

**STREET DEPARTMENT** – I don't see any concerns from a street perspective.

**WASTEWATER MANAGEMENT** – The city has a sanitary main running roughly down the center of the proposed vacation area. Our assessment at Wastewater Management is that we could not support this vacation without the City retaining a 30' no build easement over that sanitary main in order to provide access for possible service and repair work on that line. In addition, should the vacation be granted, onsite runoff would be required to be maintained and treated on site by the property owner.

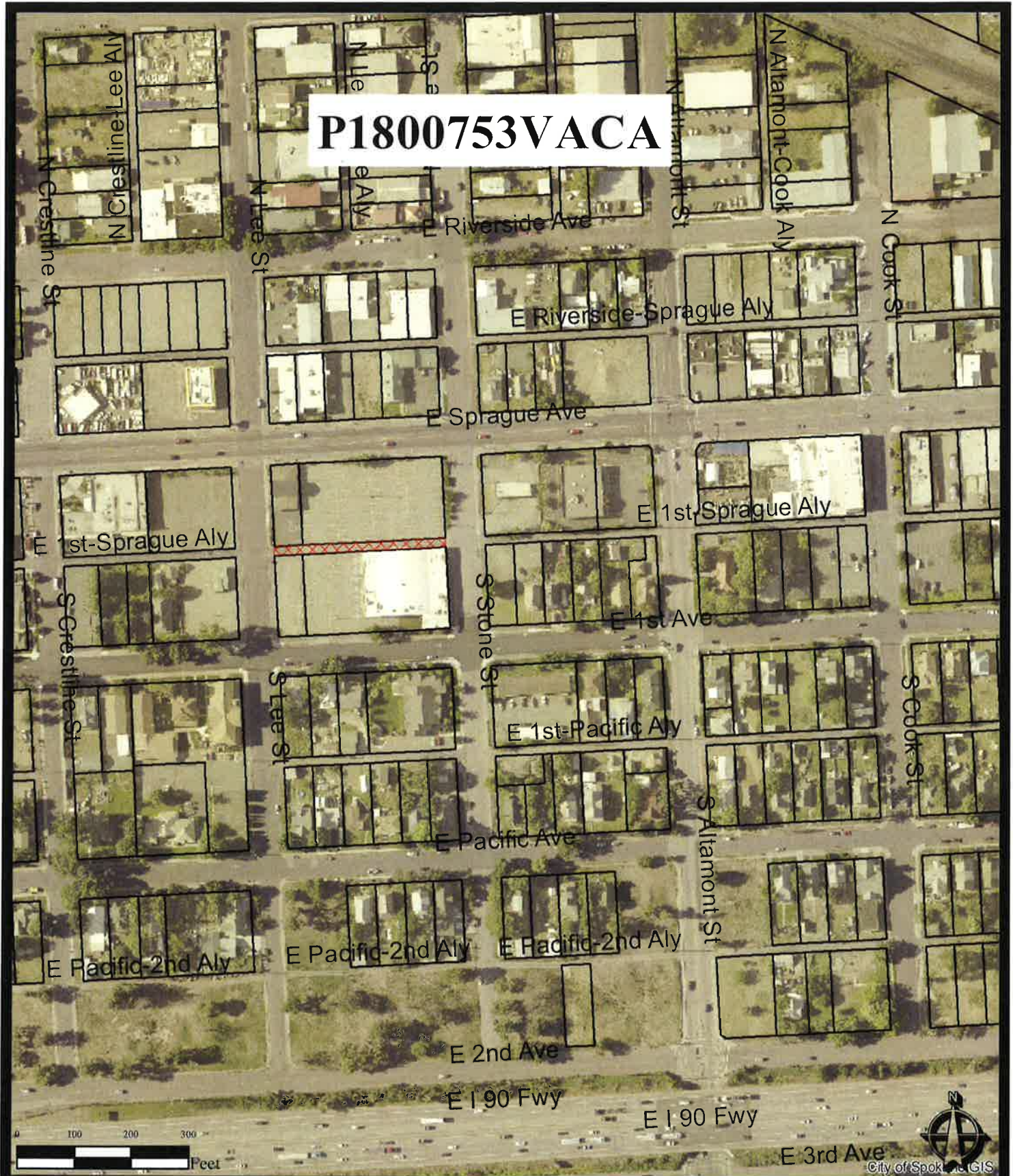
**WATER DEPARTMENT** - No comments

**BICYCLE ADVISORY BOARD** - No comments

**RECOMMENDATION:** That the petition be granted and a vacating ordinance be prepared subject to the following conditions:

1. An easement as requested by Century Link, Avista Utilities, Comcast, CenturyLink, Zayo Communications, and the City of Spokane shall be retained to protect existing and future utilities.
2. Adequate emergency vehicle access shall be maintained to existing and future buildings.
3. Closure work shall be completed at each end of the alley. If closure cannot be completed prior to the finalization of the vacation, a bond must be in place for the work.
4. The proponent shall pay to the City of Spokane the assessed valuation for the vacated land as defined by the latest information from the County Assessor's Office. This is

# P1800753VACA



**Right of Way Description:**  
**Vacation of the alley between Sprague Ave and 1st Ave, from Lee St. to Stone St.**

## Legend

 Vacation Area

THIS IS NOT A LEGAL DOCUMENT.  
 The information shown on this map is compiled from various sources and is subject to future revision. Information shown on this map should not be used to determine the location of facilities or to determine property lines, easement lines, etc.



calculated to be \$19,000.00 and is to be deposited to Budget Account #3200 49199 99999 39510.


5. That the final reading of the vacation be held in abeyance until all of the above conditions are met and that the above conditions are met by **December 1, 2019**.

Eldon Brown, P.E.  
Principal Engineer – Planning & Development

EDJ/edj

A handwritten signature in black ink, appearing to read "Eldon W. Brown". The signature is written in a cursive, flowing style.



 <b>Agenda Sheet for City Council Meeting of*</b> ? 08/13/2018 Briefing date: 08/13/2018 ? Status: DEPT HEAD REVIEW		? Date Rec'd (Clerk use only) 7/31/2018
		? Clerk's File #
		? Renewals #
<b>Submitting Dept*:</b>	DEVELOPER SERVICES CENTE	? Cross Ref #
<b>Contact Name &amp; Phone*:</b>	ELDON BROWN 625-6305	? Project #
? <b>Contact E-Mail*</b>	EBROWN@SPOKANECITY.ORG	? Bid #
? Add'l Docs Attached? <input checked="" type="checkbox"/>	Hearings	? Requisition #
? <b>Agenda Item Name:</b> Begin with Dept # 4700 - HEARING FOR VACATION OF SPRAGUE AND 1ST AVE		
? <b>Agenda Wording*:</b> (42 character max) <input type="checkbox"/> Additional attached? Resolution setting hearing before the City Council for August 13, 2018 for the vacation of the alley between Sprague Ave and 1st Ave, between Lee St. and Stone St. as requested by Vanessa Behan Crisis Center.		
? <b>Summary (Background)*:</b> (318 character max.) <input type="checkbox"/> Additional attached? At its legislative session held on July 23, 2018, the City Council set a hearing on the above vacation for August 13, 2018. Staff has solicited responses from all concerned parties.		
? <b>Fiscal Impact</b> Grant related? Yes <input type="radio"/> No <input checked="" type="radio"/> Public Works? Yes <input type="radio"/> No <input checked="" type="radio"/>		
? <b>Budget Account</b> <input type="checkbox"/> Additional attached?		
Neutral <input type="checkbox"/> \$	<input type="text"/>	# <input type="text"/>
Select <input type="checkbox"/> \$	<input type="text"/>	# <input type="text"/>
Select <input type="checkbox"/> \$	<input type="text"/>	# <input type="text"/>
Select <input type="checkbox"/> \$	<input type="text"/>	# <input type="text"/>
? <b>Approvals</b>		? <b>Council Notifications (Date)</b> <input type="checkbox"/> None
Dept Head	<input type="text"/>	Study Session P.I.E.S 3/26/18
Division Director	<input type="text"/>	Other
Finance	<input type="text"/>	? <b>Distribution List</b> (Emails preferred) <input type="checkbox"/> Additional?
Legal	<input type="text"/>	ebrown@spokanecity.org
For the Mayor	<input type="text"/>	edjohnson@spokanecity.org
? <b>Additional Approvals</b>		kbecker@spokanecity.org
Purchasing	<input type="text"/>	krichards@spokanecity.org
Select Dept 1	<input type="text"/>	<input type="text"/>
Select Dept 2	<input type="text"/>	<input type="text"/>
Select Dept 3	<input type="text"/>	<input type="text"/>
Save	Cancel	View Related Documents

**DISTRIBUTION LIST**  
**LEE & SPRAGUE STREET VACATION**

**POLICE DEPARTMENT**

ATTN: SGT CHUCK REISENAUER

**FIRE DEPARTMENT**

ATTN: MIKE MILLER  
MEGAN PHILLIPS

**CURRENT PLANNING**

ATTN: TAMI PALMQUIST  
DAVE COMPTON

**WATER DEPARTMENT**

ATTN: JOHN SAYWERS  
DAN KEGLEY  
JAMES SAKAMOTO  
LOREN SEARL  
CHRIS PETERSCHMIDT

**STREETS**

ATTN: MARK SERBOUSEK  
DAUN DOUGLAS

**TRANSPORTATION OPERATIONS**

ATTN: BOB TURNER

**PLANNING & DEVELOPMENT**

ATTN: ELDON BROWN  
JOELIE ELIASON

**CONSTRUCTION MANAGEMENT**

ATTN: KEN BROWN

**INTEGRATED CAPITAL MANAGEMENT**

ATTN: KATHERINE MILLER

**WASTEWATER MANAGEMENT**

ATTN: BILL PEACOCK

**PARKS & RECREATION DEPARTMENT**

ATTN: LEROY EADIE

**NEIGHBORHOOD SERVICES**

ATTN: DAWN KINDER  
HEATHER TRAUTMAN

**BICYCLE ADVISORY BOARD**

ATTN: LOUIS MEULER

**SOLID WASTE MANAGEMENT**

ATTN: CHUCK CONKLIN

**CITY CLERK'S OFFICE**

ATTN: JACQUELINE FAUGHT

**PUBLIC WORKS**

ATTN: SCOTT SIMMONS  
MARCIA DAVIS

**NEIGHBORHOOD COUNCIL**

[Eastcentralneighborhood.chair@gmail.com](mailto:Eastcentralneighborhood.chair@gmail.com)  
[Eastcentralneighborhood.vice@gmail.com](mailto:Eastcentralneighborhood.vice@gmail.com)  
[Eastcentralneighborhood.carep@gmail.com](mailto:Eastcentralneighborhood.carep@gmail.com)

**- SEE ATTACHED MAILING LABELS FOR  
THE FOLLOWING RECIPIENTS AND  
PROPERTY OWNERS -**

**AVISTA UTILITIES**

ATTN: ROD PRICE  
RANDY MYHRE

**COMCAST DESIGN & CONSTRUCTION**

ATTN: BRYAN RICHARDSON

**CENTURY LINK**

ATTN: KAREN STODDARD

**Agenda Sheet for City Council Meeting of:**

07/29/2019

Date Rec'd

7/8/2019

Clerk's File #

ORD C35797

Renews #Submitting Dept

PLANNING

Cross Ref #Contact Name/Phone

TERI STRIPES 625-6597

Project #Contact E-Mail

TSTRIPES@SPOKANECITY.ORG

Bid #Agenda Item Type

First Reading Ordinance

Requisition #Agenda Item Name

0650 - AMENDING MULTIPLE FAMILY HOUSING PROPERTY TAX EXEMPTION BOUNDARY

Agenda Wording

AN ORDINANCE RELATING TO MULTIPLE FAMILY HOUSING PROPERTY TAX EXEMPTION BOUNDARY;  
AMENDING SMC SECTION 8.15.020.

Summary (Background)

IN RESPONSE TO THE HOUSING CHOICE SHORTAGE IN SPOKANE IT IS THE DESIRE OF THE CITY TO EXPAND THE MFTE BOUNDARY TO INCENTIVIZES THE CREATION OF NEW HOUSING IN TARGETED AREAS AND FOLLOWING NOTICE AND PUBLIC HEARING AS PRESCRIBED IN RCW 84.14.040, THE COUNCIL MAY DESIGNATE ONE OR MORE RESIDENTIAL TARGETED AREAS, UPON A FINDING BY THE COUNCIL IN ITS SOLE DISCRETION.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Neutral \$

#

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil Notifications**Dept Head**

TRAUTMAN, HEATHER

**Study Session****Division Director**

CORTRIGHT, CARLY

**Other**Urban Development  
3/11/19**Finance**

ORLOB, KIMBERLY

Distribution List**Legal**

PICCOLO, MIKE

tstripes@spokanecity.org

**For the Mayor**

ORMSBY, MICHAEL

htrautman@spokanecity.org

Additional Approvals

bstuckart@spokanecity.org

**Purchasing**

mpiccolo@spokanecity.org

abrast@spokanecity.org

sbishop@spokanecity.org

## ORDINANCE NO. C-35797

An ordinance relating to multiple family housing property tax exemption; amending SMC section 8.15.020.

The City of Spokane does ordain:

Section 1. That SMC section 8.15.020 is amended to read as follows:

### **8.15.030 Residential Targeted Areas – Criteria – Designation**

- A. Following notice and public hearing as prescribed in RCW 84.14.040, the council may designate one or more residential targeted areas, upon a finding by the council in its sole discretion that the residential targeted area meets the following criteria:
  - 1. The residential targeted area is within an urban center.
  - 2. The residential targeted area lacks sufficient available, desirable, and convenient residential housing, including affordable housing, to meet the needs of the public who would be likely to live in the urban center if affordable, desirable, attractive, and livable residences were available; and
  - 3. Providing additional housing opportunity, including affordable housing, in the residential targeted area will assist in achieving one or more of the following purposes:
    - a. Encourage increased residential opportunities within the City, including mixed-income and affordable housing opportunities; or
    - b. Stimulate the construction of new multifamily housing; or
    - c. Encourage the rehabilitation of existing vacant and underutilized buildings for multifamily housing.
- B. In designating a residential targeted area, the council may also consider other factors, including whether:
  - 1. additional housing, including affordable housing units, in the residential targeted area will attract and maintain an increase in the number of permanent residents;
  - 2. an increased permanent residential population in the residential targeted area will help to achieve the planning goals mandated by the Growth Management Act under chapter 36.70A RCW, as implemented through the City's current and future comprehensive plans;
  - 3. encouraging additional housing in the residential targeted area is consistent with public transportation plans; or
  - 4. additional housing may contribute to revitalization of a distressed neighborhood or area within the City.
- C. At any time the council may, by ordinance, in its sole discretion, amend or rescind the designation of a residential targeted area pursuant to the same procedural requirements as set forth in this chapter for original designation.

D. The following area ((~~areas~~)), as shown in Attachment A, is ((~~are~~)) designated as a residential targeted area ((~~areas~~)) under this chapter:

1. Spokane's MFTE
- ((1. ~~Downtown~~
2. ~~University District~~
3. ~~South University District~~
4. ~~Kendall Yards~~
5. ~~Monroe Corridor~~
6. ~~Market Corridor~~
7. ~~Division Corridor~~
8. ~~Hamilton/Nevada Corridor~~
9. ~~East Sprague Targeted Investment Pilot~~
10. ~~Lower South Hill~~))

E. If a part of any legal lot is within a designated residential targeted area with zoning allowing for construction of multifamily housing, Centers and Corridors Zones: CC1, CC2, CC3 overlay, and CC4, Residential Zones: RMF, RHD and Commercial Zones: DTG, DTU, DTS, DTC, CA1, CA2, CA3, CA4, O, OR, NR, NMU, CB, GC and where multi-family housing is allowed in LI as shown in Attachment A, then the entire lot shall be deemed to lie within such residential targeted area. The area ((~~areas~~)) designated as a residential targeted area ((~~areas~~)) is ((~~are~~)) bound by the streets described in Attachment A. Property located outside of, but adjacent to, the described area ((~~areas~~)) is not designated as a residential targeted area ((~~areas~~)).

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_, 2019.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



Briefing Paper  
Planning Services Department  
Economic Development Team  
June 17, 2019

---

**Subject**

This briefing was requested to report on the value of the Multi-Family Tax Exemption (MFTE) to the community and to examine if MFTE boundary changes should be made. These questions are similar to the criteria considered during the required MFTE periodic update and program evaluation in 2017. The next formal periodic review, evaluation, and reauthorization process is not due again until 2022. In this briefing, we will draw upon the:

- MAC's 2015-2016 incentives recommendation
- past periodic reviews (last 2017),
- new projects that have come online since the last review,
- 2016 Lower South Hill boundary addition results,
- recommendations at the March 2019, UE Council Committee,
- alignment with other initiatives and incentives, Opportunity Zone, CCL and HPT,
- support of the Monroe and Hamilton corridor middle housing options,
- lack of available housing choices and concerning lower property values,
- statements from our Economic Development partners, brokers, and developers on the need for incentives, and
- anecdotal information collected by those who manage the incentive daily and work with the developers on their application.

**Background**

Why do we offer the MFTE incentive? RCW 36.70 was established by the state with the intent and authorization of cities, who have planned under GMA **to provide an infill incentive of a short-term property tax exemption for the long-term benefit of increasing urban housing densities and housing choices for all income levels.** As the only community east of the Cascades in WA authorized to utilize the incentive, it helps provide Spokane a competitive advantage over our the smaller surrounding communities of Spokane Valley, Liberty Lake, Deer Park, and even the surrounding County for infill development.

**Value to the Community**

What has the incentive accomplished within designated target zones over the years (first exempt project came online in 2005)?

- Infill development of varied housing:
  - Facilitated Condo Development in Downtown in early 2000
  - Got Kendall Yards off the ground with fee simple affordable townhomes in 2009
  - Built apartment complexes and single apartment buildings
  - Has provided middle housing infill of 4-12 units in neighborhoods

- The incentive has been used as both a rehab tool as well as new development tool (examples: 808 W Main and Kendall Yards).
- MFTE projects have been completed by layering incentives and funds with Historic Preservation and CDBG housing projects.
- Condominiums (owned and rented), apartments, and townhomes (owned and rented) have all been constructed using the tool.
- In talking with underwriters who are approving loans on an owner occupied MFTE units the incentive significantly helps someone qualify for the loan, especially on the affordable 12yr units, which often helps bring first time homebuyers into the market.
- Expands housing options at all income levels implementing Comp Plan Policies.

#### **By the Numbers: Total Program Stats for 2020 tax year**

- Total exempt value in all units in the program \$205.7M
  - Non Exempt Taxable Value \$48M
- Cost of the total exempt value to City revenues \$586k
- \$67.2New Construction value returned to taxable values between 2015-19
- Total units 1720 currently exempt
  - 12yr 846 units--both owned and rented
  - 8 yr 874 units--both owned and rented
  - 232 Fee Simple Units (townhomes and condos)
  - 1488 Rentals (apartments)

#### **How many acres of MFTE eligible?**

- Existing MFTE: 3,337.6 acres (7.49 percent of the City)
- Additional MFTE Proposed: 1,589.2 acres (3.57 percent of the City)
- TOTAL MFTE If Approved: 4,926.8 acres (11.06 percent of the City)

#### **2016 Lower South Hill Addition**

Review of the Lower South Hill infill area reveals the pent-up demand for assistance in helping infill projects pencil.

Since mid-2016, thirty-six new 12-year units have been constructed along with six 8-year units.

However, the following projects are under construction and will receive final MFTE this year. This will provide an additional 59 units:

- Scott St Apartments (15 units, 12-year)
- Kosta 4-Plex (12-year)
- Nine's on Ninth (9-units, unknown length of exemption)
- Barnes 4-Plex (12-year)
- Hansen Apartments (4-units, 12-year)
- Blaine St Townhomes (9-units, 12 year)
- Garfield & Hartson Townhomes (14-units, 8-year)

This area also now aligns with the new Federal Opportunity Zones of the Lower South Hill and we are in consultation with three projects that will be making OZ investments and utilizing the MFTE in this area in the coming months.

Similar infill development and redevelopment is anticipated in other Qualified Opportunity Zones such as the University District, Hillyard, West Central, Sprague, and the North Bank. We know this because of consultations held on other future projects. It takes time to pull a project together but investors are getting anxious to move because of the reinvestment window on capital gains.

### **Policies**

- 36.70A RCW Housing. **Encourage the availability of affordable housing to all economic segments of the population of this state, promote a variety of residential densities and housing types, and encourage preservation of existing housing stock.**
- City of Spokane Comp Plan: LU 3 EFFICIENT LAND USE Goal: **Promote the efficient use of land by the use of incentives, density and mixed-use development in proximity to retail businesses, public services, places of work, and transportation systems.**
- City of Spokane Comp Plan: H 2 HOUSING CHOICE AND DIVERSITY Goal: **Increase the number of housing alternatives within all areas of the city to help meet the changing needs and preferences of a diverse population.**

### **Recommendations**

- Continue the MAC's 2016 recommendation of incentivizing infill development including housing development in the core of the city, where such development is more costly.
- Expand the current MFTE boundary slightly, where it overlaps with Federal Opportunity Zone designation and the CCL and HPT growth opportunities. Leading to many small adjustments in several areas where the underlying zoning allows for multifamily construction.
- Now that condominium laws are a little more flexible, the incentive may encourage more fee simple condominiums and townhomes—helping fill the gap in middle housing. Before the regulations became too strict, this was the product the market was using the incentive to build.
- Include Light Industrial zoned land with a CC3 overlay properties in West Central and around Foothills, which allows for housing. These smaller CC3 Overlay properties may develop better as housing than small lot manufacturing, which will also reduce blight. The Foothills area will also have proximity to the new school.
- At the UE Committee meeting in March, Council felt the Maple/Ash Corridor and Sprague area should be expanded because available land, transit service, depressed values, Opportunity Zone designation, etc.
- Change the language in the code to merge all 11 target areas into one target area to eliminate confusion. In the code we now name the eligible Zoning categories within the target area where MF can be constructed—the boundaries are aligned with streets, and include ineligible properties, so this clarification will help provide certainty to the development community

- Being the only community capable of offering the incentive on the east side of the state, we should use utilize the incentive to provide Spokane a competitive advantage over our the smaller surrounding communities Spokane Valley, Liberty Lake, Deer Park, and even the surrounding County to encourage infill growth, and build to the urban densities important to our economic growth and vitality.

### **Statements on the importance of incentives to projects**

Our building was essentially abandoned for 40 years and required extensive renovations and upgrades to meet modern requirements. As an historic property in the downtown core area, it is an important property to preserve. The costs to upgrade the water and power made this project impossible for owners like us, who have taken significant personal risk to improve the property. The grant from the city, helped cover some of these costs, which otherwise would have halted the project altogether. We are very grateful for the assistance.

- *Marianne and Mark Kartchner, May 2019*

These incentives are very important to our city and future development. I can tell you that without the multi family tax exemption we would not be converting the James S Black building from empty office to useful apartments.

Of course, the certified historic designation will help immensely as well, with the federal tax credit that is available.

We have also taken advantage of the general facilities charge waiver and it has made marginal projects more financially palatable. All of the incentives that are very important to our community and I appreciate your position in promoting them and helping the development community to use them.

- *Dave Black, SIOR CCIM, NAI Business Manager, CEO, NAI Black, May 2019*

With the increasing costs of construction any and all City incentives, no matter how small, can make the difference between a project going forward or being put on the back burner.

City incentives can help get a project completed without cutting corners.

With rising costs and an uncertain economy development incentives of any kind provided by the City of Spokane can move a project forward.

In a slow growth, market like Spokane developers must be very frugal to create a successful project. City incentives can have a positive impact on the success of a project.

- *Jeff K Johnson, SIOR CCIM, NAI Director, President - Black Commercial, Inc., NAI Black, May 2019*

We have utilized the Multi-family Tax Exemption, Projects of Citywide Significance (currently unfunded), Urban Utility Installation Assistance, and General Facilities Connection Fee Waiver to

make the decision to move forward on \$27,400,000 in projects in Spokane West End of Downtown. The incentives were critical in discussions with investors to make the commitment. These projects may not have broken ground without the incentives above. We can't thank the city enough for their coordination and cooperation to make these and many more developments possible.

- *JORDAN TAMPIEN, CO-FOUNDER, DESIGNATED BROKER, 4 DEGREES, May 2019*

The market doesn't always respond to or recognize good projects, thus the role of economic development is to fill market gaps. And the City of Spokane incentives do just that, bridging good projects to the needs of our community.

- *Drew Repp, Economic Development & Government Affairs Manager, Greater Spokane Inc. , May 2019*

Incentives are a key and vital component of any project. Without them, projects don't happen and the capital or development goes to other cities what have these incentives. In order to be competitive, the city should keep them in place.

A great example of this is the Amazon Project we worked on. The West Plains PDA & County gave Amazon major incentives and without doing so, that project would have never happened and / or they would end up in Post Falls or City of Spokane Valley. Boise, ID was working on a similar project and Amazon end up stopping the deal due to lack of incentives and hurdles.

In regards to tax abatement on multi-family, 10 years goes by pretty fast. Once that project gets stabilized it will eventually end up on the tax roll. The city is doing a good job and should keep the incentives in order to compete in today's climate.

Case & Point, Amazon walking from New York City. How much did that cost the city??

- *Kevin Edwards, Hawkins Edwards, Inc. , May 2019*

As the University District uses every opportunity possible to make the district a vibrant place to live, learn, work, and play we engage property owners and developers interested in a wide range of opportunities. Having access to diverse development incentives has helped us to not only attract and engage partners but also help them consider additional possibilities that would allow them to develop their site to the highest best use. More innovative, integrated, and dense development is critical to the district's and Spokane's health and the incentives have been useful in promoting that.

- *Lars Gilberts, CEO, University District, May 2019*

I've used the Multi-Family Tax Exemption to amplify the marketing on downtown projects many times. Nice little icing on the cake.

- *Steven Daines, Daines Capital | Commercial Real Estate, May 2019*

Incentives from the City of Spokane are integral to our cost analysis on new developments. They are very meaningful in mitigating the additional costs incurred to bring a property up to its highest and best use. Improving blighted urban properties costs more than developing rural and suburban land outside the city limits due to such additional costs as demolition of unsafe buildings, removal of asbestos and underground storage tanks, rebuilding sidewalks and streetscapes, etc. The incentives provided by the City actually help level the playing field against the economic disincentives stacked against our urban renewal projects. In many cases, without them, the project simply would not go ahead.

- *LAWRENCE B. STONE, President Stone Group of Companies, May 2019*

The Projects of Citywide Significance funding we received for our Catalyst Building project helped us to build out the public right of way adjacent to the project, benefitting both the project and the neighborhood. Without it our project would have been unduly burdened by these offsite costs, leading to lower returns for our investors and making it more difficult to attract capital and ultimately make the project happen. The funding we received was of great value to our project and is part of the bigger picture of what made it the development possible. We also believe the improved ROW will help attract future development to the area.

- *Allie Teplicky, Real Estate Development Manager at McKinstry, May 2019*

#### **Anecdotal MFTE needs collected at permit counter**

- We often receive requests from developers asking about the availability of the incentive in the West Central neighborhood. Developers want to provide quality housing adjacent to Kendall Yards, but often can't make it pencil out without MFTE (these areas are not eligible today).
- We have had several conversations with both new and existing MFTE developers who pursue future projects based on the availability of the incentive on a site...One developer in particular called about a specific lot and when we shared with him that the parcel was in the MFTE boundary and in the GFC waiver area he responded: "I'm writing up an offer on this place now". When we share information about the availability of the incentive with developers of potential projects, they are always very excited about the option. We believe it's often a contributing factor in their decision to move forward with a project.

## ORDINANCE NO. C-35797

An ordinance relating to multiple family housing property tax exemption; amending SMC section 8.15.020.

The City of Spokane does ordain:

Section 1. That SMC section 8.15.020 is amended to read as follows:

### **8.15.030 Residential Targeted Areas – Criteria – Designation**

- A. Following notice and public hearing as prescribed in RCW 84.14.040, the council may designate one or more residential targeted areas, upon a finding by the council in its sole discretion that the residential targeted area meets the following criteria:
  - 1. The residential targeted area is within an urban center.
  - 2. The residential targeted area lacks sufficient available, desirable, and convenient residential housing, including affordable housing, to meet the needs of the public who would be likely to live in the urban center if affordable, desirable, attractive, and livable residences were available; and
  - 3. Providing additional housing opportunity, including affordable housing, in the residential targeted area will assist in achieving one or more of the following purposes:
    - a. Encourage increased residential opportunities within the City, including mixed-income and affordable housing opportunities; or
    - b. Stimulate the construction of new multifamily housing; or
    - c. Encourage the rehabilitation of existing vacant and underutilized buildings for multifamily housing.
- B. In designating a residential targeted area, the council may also consider other factors, including whether:
  - 1. additional housing, including affordable housing units, in the residential targeted area will attract and maintain an increase in the number of permanent residents;
  - 2. an increased permanent residential population in the residential targeted area will help to achieve the planning goals mandated by the Growth Management Act under chapter 36.70A RCW, as implemented through the City's current and future comprehensive plans;
  - 3. encouraging additional housing in the residential targeted area is consistent with public transportation plans; or
  - 4. additional housing may contribute to revitalization of a distressed neighborhood or area within the City.
- C. At any time the council may, by ordinance, in its sole discretion, amend or rescind the designation of a residential targeted area pursuant to the same procedural requirements as set forth in this chapter for original designation.

D. The following area ((~~areas~~)), as shown in Attachment A, is ((~~are~~)) designated as a residential targeted area ((~~areas~~)) under this chapter:

1. Spokane's MFTE
- ((1. ~~Downtown~~
2. ~~University District~~
3. ~~South University District~~
4. ~~Kendall Yards~~
5. ~~Monroe Corridor~~
6. ~~Market Corridor~~
7. ~~Division Corridor~~
8. ~~Hamilton/Nevada Corridor~~
9. ~~East Sprague Targeted Investment Pilot~~
10. ~~Lower South Hill~~))

E. If a part of any legal lot is within a designated residential targeted area with zoning allowing for construction of multifamily housing, Centers and Corridors Zones: CC1, CC2, CC3 overlay, and CC4, Residential Zones: RMF, RHD and Commercial Zones: DTG, DTU, DTS, DTC, CA1, CA2, CA3, CA4, O, OR, NR, NMU, CB, GC and where multi-family housing is allowed in LI as shown in Attachment A, then the entire lot shall be deemed to lie within such residential targeted area. The area ((~~areas~~)) designated as a residential targeted area ((~~areas~~)) is ((~~are~~)) bound by the streets described in Attachment A. Property located outside of, but adjacent to, the described area ((~~areas~~)) is not designated as a residential targeted area ((~~areas~~)).

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_, 2019.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

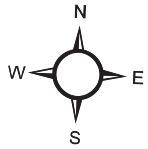


# Multi-Family Tax Exemption and City Zoning

Printed by: Neighborhood and Planning Services  
Print date: 6/20/2019

- Existing MFTE
- Proposed MFTE Addition
- High Performance Transit
- Target Investment Areas
- Opportunity Zones
- City of Spokane

- City Zoning**
- Center and Corridor Type 1
  - Center and Corridor Type 2
  - Mixed Use Transition-CC4
  - Community Business
  - Downtown Core
  - Downtown University
  - Downtown General
  - Downtown South
  - Context Area 1
  - Context Area 2
  - Context Area 3
  - Context Area 4
  - General Commercial
  - Heavy Industrial
  - Light Industrial
  - Neighborhood Retail
  - Office
  - Office Retail
  - Residential Agricultural
  - Residential High Density
  - Residential Multifamily
  - Residential Single-Family
  - Residential Two-Family
  - CC3



**THIS IS NOT A LEGAL DOCUMENT:**  
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.





**Agenda Sheet for City Council Meeting of:**

07/29/2019

<u>Date Rec'd</u>	7/16/2019
<u>Clerk's File #</u>	ORD C35801
<u>Renews #</u>	
<u>Cross Ref #</u>	ORD C34865
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	

<u>Submitting Dept</u>	POLICE
<u>Contact Name/Phone</u>	ERIC OLSEN 835-4505
<u>Contact E-Mail</u>	EOLSEN@SPOKANEPOLICE.ORG
<u>Agenda Item Type</u>	First Reading Ordinance
<u>Agenda Item Name</u>	0680 - SPD RECORDS IMPREST FUND

Agenda Wording

Amending SMC 7.03.153 \*(Police Records Imprest Fund) to increase the current amount from \$2,000.00 to \$3,000.00.

Summary (Background)

Spokane Police would like to request an increase in the Records Imprest fund from \$2,000.00 to \$3,000.00 in anticipation of an increase in background checks caused by legislative changes and the discontinuation of FBI (Federal Bureau of Investigations) NCIS checks for firearms dealers. These changes will increase Records employees who handle background checks from 4 to 8; each employee is in charge of \$300.00 petty cash. The rest of the money - \$600.00 will be held on hand.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	

Neutral	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	LUNDGREN, JUSTIN	<u>Study Session</u>	PSCH Meeting
<u>Division Director</u>	MEIDL, CRAIG	<u>Other</u>	
<u>Finance</u>	SCHMITT, KEVIN	<u>Distribution List</u>	
<u>Legal</u>	DALTON, PAT	spdfinance	
<u>For the Mayor</u>	ORMSBY, MICHAEL	eolsen	
<u>Additional Approvals</u>		aduffy	
<u>Purchasing</u>			

ORDINANCE NO.C35801

AN ORDINANCE relating to the Police Department Records imprest fund;  
amending SMC section 7.03.153.

The City of Spokane does ordain:

Section 1. That SMC section 7.03.153 is amended to read as follows:

**7.03.153 Police Department – Records**

There is established in the police department a records imprest fund in an amount not to exceed three thousand dollars.

PASSED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

## Briefing Paper

### (Public Safety & Community Health Committee)

<b>Division &amp; Department:</b>	Police
<b>Subject:</b>	Increase to Police Records imprest fund
<b>Date:</b>	07/01/2019
<b>Contact (email &amp; phone):</b>	Eric Olsen <a href="mailto:eolsen@spokane police.org">eolsen@spokane police.org</a> 835-4505
<b>City Council Sponsor:</b>	
<b>Executive Sponsor:</b>	
<b>Committee(s) Impacted:</b>	Public Safety & Community Health
<b>Type of Agenda item:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
<b>Strategic Initiative:</b>	
<b>Deadline:</b>	
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Approval to increase the amount of cash on hand available to the Police Records public window from \$2,000 to \$3,000 through an update to SMC 07.03.153.
<p><u>Background/History:</u></p> <p><i>Fee Increases:</i> On January 1, 2019 WSP increases their electronic finger print fee from \$20 to \$21. In addition, the FBI increased their fee from \$12 to \$13.25.</p> <p><i>Legislative Changes:</i> On July 1<sup>st</sup>, the bulk of I-1639 will go into effect which will require background checks on semi-automatic assault rifles. We do not know the impact on this will have, but know this is somewhere between 75,000 – 125,000 more background checks for WA.</p> <p><i>FBI Changes:</i> Also starting July 1<sup>st</sup>, the FBI will be discontinuing their NCIS checks for firearms dealers. This means that these background checks will now go to Records for processing. We have no way to estimate this total, but one pawn shop told us to expect about a 312% increase in work from them.</p> <p>With the legislative &amp; FBI changes coming, we have shifted resources within Records to place a total of 8 employees staffed at the public window &amp; handling background checks. All 8 of these employees will need the ability to work the public window and will need a “money bag.” Previously, we had 4 employees with money bags and were able to spread the amount of cash on hand evenly. Now, with higher fees, we need about \$300 per bag. With 8 employees this totals \$2,400. In addition, we keep \$600 petty cash on hand. This totals to \$3,000.</p>	
<p><u>Executive Summary:</u></p> <ul style="list-style-type: none"> <li>• Police Records operates a public window located in the Public Safety Building which handles all concealed pistol licenses, finger print requests, gun transfers, etc.</li> <li>• Cash on hand is required for the CPL fees as well as the fingerprint fees.</li> <li>• Current SMC 07.03.153 limits the amount of cash on hand to \$2,000.</li> <li>• An increase in staff and fees necessitates a need for \$3,000 cash on hand.</li> </ul>	

Budget Impact:

Approved in current year budget? ☐ Yes ☐ No ☒ N/A

Annual/Reoccurring expenditure? ☐ Yes ☐ No ☒ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☒ Yes ☐ No ☐ N/A

Specify changes required:

Known challenges/barriers: