CITY COUNCIL MEETINGS RULES – PUBLIC DECORUM

Strict adherence to the following rules of decorum by the public will be observed and adhered to during City Council meetings, including open forum, public comment period on legislative items, and Council deliberations:

1. **No Clapping!**
2. **No Cheering!**
3. **No Booing!**
4. **No public outbursts!**
5. **Three-minute time limit for comments made during open forum and public testimony on legislative items!**
6. **No person shall be permitted to speak at open forum more often than once per month. In addition, please silence your cell phones when entering the Council Chambers!**

Further, keep the following City Council Rules in mind:

Rule 2.2 Open Forum

D. The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City. No person shall be permitted to speak regarding items on the current or advance agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

E. To encourage wider participation in open forum and a broad array of public comment and varied points of view, no person shall be permitted to speak at open forum more often than once per month. However, there is no limit on the number of items on which a member of the public may testify, such as legislative items, special consideration items, hearing items, and other items before the City Council and requiring Council action that are not adjudicatory or administrative in nature, as specified in Rules 5.3 and 5.4.

Rule 5.4 Public Testimony Regarding Legislative Agenda Items – Time Limits

A. 5.4.1 The City Council shall take public testimony on all matters included on its legislative agenda, with those exceptions stated in Rule 5.4(B). Public testimony shall be limited to the final Council action. Public testimony shall be limited to three (3) minutes per speaker, unless, at his or her discretion, the Chair determines that, because of the number of speakers signed up to testify, less time will need to be allocated per speaker in order to accommodate all of the speakers. The Chair may allow additional time if the speaker is asked to respond to questions from the Council.

B. No public testimony shall be taken on consent agenda items, amendments to legislative agenda items, or procedural, parliamentary, or administrative matters of the Council.

C. For legislative or hearing items that may affect an identifiable individual, association, or group, the following procedure may be implemented:

1. Following an assessment by the Chair of factors such as complexity of the issue(s), the apparent number of people indicating a desire to testify, representation by designated spokespersons, etc., the Chair shall, in the absence of objection by the majority of the Council present, impose the following procedural time limitations for taking public testimony regarding legislative matters:

    a. There shall be up to fifteen (15) minutes for staff, board, or commission presentation of background information, if any.

    b. The designated representative of the proponents of the issue shall speak first and may include within his or her presentation the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. Up to thirty (30) minutes shall be granted for the proponent's presentation. If there be more than one designated representative, they shall allocate the 30 minutes between or among themselves.

c. Three minutes shall be granted for any other person not associated with the designated representative who wishes to speak on behalf of the proponent's position.

d. The designated representative, if any, of the opponents of the issue shall speak following the presentation of the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. The designated representative(s) of the opponents shall have the same time allotted as provided for the proponents.

e. Three minutes shall be granted for any other person not associated with the designated representative who wishes to speak on behalf of the opponents' position.

f. Up to ten minutes of rebuttal time shall be granted to the designated representative for each side, the proponents speaking first, the opponents speaking second.

2. In the event the party or parties representing one side of an issue has a designated representative and the other side does not, the Chair shall publicly ask the unrepresented side if they wish to designate one or more persons to utilize the time allotted for the designated representative. If no such designation is made, each person wishing to speak on behalf of the unrepresented side shall be granted three minutes to present his/her position, and no additional compensating time shall be allowed due to the fact that the side has no designated representative.

3. In the event there appears to be more than two groups wishing to advocate their distinct positions on a specific issue, the Chair may grant the same procedural and time allowances to each group or groups, as stated previously.

D. The time taken for staff or Council member questions and responses thereto shall be in addition to the time allotted for any individual or designated representative's testimony.

THE CITY OF SPOKANE

CURRENT COUNCIL AGENDA

MEETING OF MONDAY, SEPTEMBER 10, 2018

MISSION STATEMENT

TO DELIVER EFFICIENT AND EFFECTIVE SERVICES THAT FACILITATE ECONOMIC OPPORTUNITY AND ENHANCE QUALITY OF LIFE.

MAYOR DAVID A. CONDON
COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBER BREEAN BEGGS
COUNCIL MEMBER KATE BURKE
COUNCIL MEMBER MIKE FAGAN
COUNCIL MEMBER LORI KINNEAR
COUNCIL MEMBER CANDACE MUMM
COUNCIL MEMBER KAREN STRATTON

CITY COUNCIL CHAMBERS
CITY HALL

808 W. SPOKANE FALLS BLVD.
SPOKANE, WA 99201

City of Spokane Guest Wireless access for Council Chambers for September 10, 2018:

User Name: **COS Guest**
Password: **3cA7xTtD**

Please note the space in user name. Also, both user name and password are case sensitive

CITY COUNCIL BRIEFING SESSION

Council will adopt the Administrative Session Consent Agenda after they have had appropriate discussion. Items may be moved to the 6:00 p.m. Legislative Session for formal consideration by the Council at the request of any Council Member.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel. There will be an opportunity for the expression of public views on any issue not relating to the Current or Advance Agendas during the Open Forum at the beginning and the conclusion of the Legislative Agenda.

ADDRESSING THE COUNCIL

- No one may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet as a condition of recognition.
- Each person speaking at the public microphone shall print his or her name and address on the sheet provided at the entrance and verbally identify him/herself by name, address and, if appropriate, representative capacity.
- If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, modes of expression such as demonstration, banners, applause and the like will not be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.

SPEAKING TIME LIMITS: Unless deemed otherwise by the Chair, each person addressing the Council shall be limited to a three-minute speaking time.

CITY COUNCIL AGENDA: The City Council Advance and Current Agendas may be obtained prior to Council Meetings from the Office of the City Clerk during regular business hours (8 a.m. - 5 p.m.). The Agenda may also be accessed on the City website at www.spokanecity.org. Agenda items are available for public review in the Office of the City Clerk during regular business hours.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

If you have questions, please call the Agenda Hotline at 625-6350.

BRIEFING SESSION

(3:30 p.m.)
(Council Chambers Lower Level of City Hall)
(No Public Testimony Taken)

Roll Call of Council

Council Reports

Staff Reports

Committee Reports

Advance Agenda Review

Current Agenda Review

ADMINISTRATIVE SESSION

CONSENT AGENDA

REPORTS, CONTRACTS AND CLAIMS	RECOMMENDATION	
1. Annual Blanket Orders with Shamrock Paving, Action Materials and Central Pre-Mix (as a group) (all Spokane, WA) for sand and gravel for Street Maintenance, Sewer Maintenance, Water & Hydro, and Parks Departments—annual expenditure $165,000. Gary Kaesemeyer	Approve	OPR 2018-0555 QUOTE 760-18
2. Contract Amendments with Etter, McMahon, Van Wert & Oreskovich, P.C. (Spokane, WA) for outside counsel services in the legal matters of:	Approve	
a. West Terrace Golf, LLC v. City of Spokane—increase of $75,000. Total contract amount: $250,000.		OPR 2017-0501
b. John Durgan, et. al. v. City of Spokane—increase of $75,000. Total contract amount: $250,000. Sam Faggiano		OPR 2017-0546
3. Contract Extension No. 1 of 4 with Deeco, Inc. (Raleigh, NC) to provide Air Quality Emission Compliance Testing for the Waste-to-Energy Facility from November 1, 2018 to October 31, 2019—$110,000. David Paine	Approve	OPR 2017-0659 RFP 4378-17

4.	Contract Extension No. 4 of 4 with Dick Irvin, Inc. (Shelby, MT) for coordination, transportation and offloading of bulk lime for the Waste-to-Energy Facility from October 1, 2018 to September 30, 2019—2018: $100,000; 2019: $220,000. David Paine	Approve	OPR 2015-0093 RFP 4079-14
5.	Renewal of Consultant Agreement with ABB, Inc. (Portland, OR) for software maintenance and technical support plus parts for the control systems for the Waste-to-Energy Facility from November 17, 2018 to November 16, 2019—2018: $16,259; 2019: $81,295. David Paine	Approve	OPR 2014-0936 RES 2014-0107
6.	Contract Extension No. 2 of 4 with Linn Machine & Manufacturing, Inc. (Spokane Valley, WA) for refurbishing metal refuse/recycling containers and roll off boxes—estimate $450,000 (incl. tax). Dustin Bender	Approve	OPR 2016-0649 BID 4254-16
7.	Interlocal Agreement with Spokane County Treasurer for processing payments for Utilities Billing. Corin Morse	Approve	OPR 2018-0556
8.	Multi-Family Tax Exemption Conditional Contract for 51 residential units at 1309 West 1st Avenue. Ali Brast	Approve	OPR 2018-0557
9.	Interagency Agreement with Washington State Criminal Justice Training Center (Burien, WA) for the Spokane Police Department to operate the Fall 2018 Police Academy—$232,800. (Relates to Special Budget Ordinance C35675) Jennifer Isaacson	Approve	OPR 2018-0558
10.	Contract with the Department of Ecology for Integrated Planning Grant for the Yard and the City's Ranch site, in particular, to enable the City to carry out environmental due diligence and remedial investigation—$300,000. Terri Stripes	Approve	OPR 2018-0559
11.	Contracts, for right-of-way acquisition services on projects that are federally funded and required to meet WSDOT and FHWA rules for property acquisition, with:	Approve All	RFP 4467-18
	a. Commonstreet Consulting, LLC (Seattle, WA)—$250,000.		OPR 2018-0560
	b. D'amato, Conversano, Inc. dba DCI Engineers (Spokane, WA)—$250,000. David Steele		OPR 2018-0562
12.	Reports of the Mayor of pending: a. Claims and payments of previously approved obligations, including those of Parks and Library, through August 31, 2018, total $19,469,638.17, with Parks and Library claims	Approve & Authorize Payments	CPR 2018-0002

approved by their respective boards. Warrants excluding Parks and Library total $17,581,210.60.

b. Payroll claims of previously approved obligations through: August 25, 2018: $7,045,170.47. **CPR 2018-0003**

13. City Council Meeting Minutes: August 20, August 27, and August 30, 2018. **Approve All** **CPR 2018-0013**

EXECUTIVE SESSION

(Closed Session of Council)
(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

CITY COUNCIL SESSION

(May be held or reconvened following the 3:30 p.m. Administrative Session)
(Council Briefing Center)

This session may be held for the purpose of City Council meeting with Mayoral nominees to Boards and/or Commissions. The session is open to the public.

LEGISLATIVE SESSION

(6:00 P.M.)
(Council Reconvenes in Council Chamber)

WORDS OF INSPIRATION

PLEDGE OF ALLEGIANCE

ROLL CALL OF COUNCIL

ANNOUNCEMENTS
(Announcements regarding Changes to the City Council Agenda)

NO BOARDS AND COMMISSIONS APPOINTMENTS

ADMINISTRATIVE REPORT

COUNCIL COMMITTEE REPORTS

(Committee Reports for Finance, Neighborhoods, Public Safety, Public Works, and Planning/Community and Economic Development Committees and other Boards and Commissions)

OPEN FORUM

This is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas nor relating to political campaigns/items on upcoming election ballots. This Forum shall be for a period of time not to exceed thirty minutes. After all the matters on the Agenda have been acted on, unless it is 10:00 p.m. or later, the open forum shall continue for a period of time not to exceed thirty minutes. Each speaker will be limited to three minutes, unless otherwise deemed by the Chair. If you wish to speak at the forum, please sign up on the sign-up sheet located in the Chase Gallery.

Note: No person shall be permitted to speak at Open Forum more often than once per month (Council Rule 2.2.E).

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

(Require Five Affirmative, Recorded Roll Call Votes)

Ordinances amending Ordinance No. C35565 passed by the City Council December 11, 2017, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage, and declaring an emergency and appropriating funds in:

ORD C35675 General Fund—Police-Criminal Justice Training
FROM: Law Enforcement Services, $110,000;
TO: Various Accounts, $110,000.

(This action will allow budgeting to fund and operate the Fall 2018 Police Academy.) (Relates to Consent Agenda Item No. 9.)
Jennifer Isaacson

ORD C35676 Forfeiture & Contributions Fund
FROM: Department of Justice, $92,337;
TO: Various Accounts, $92,337.

(This action will allow budgeting to replace failing AV equipment necessary for the collection of evidence in the police investigations interview rooms.)
Jennifer Isaacson

NO EMERGENCY ORDINANCES

RESOLUTIONS

(Require Four Affirmative, Recorded Roll Call Votes)

RES 2018-0076 **Of the Spokane City Council expressing its support for passage of Spokane School District No. 81 Proposition No. 1 to appear on the November 6, 2018 ballot, entitled "Bonds to Construct New Schools and Replace and Renovate Aging School Facilities." (Deferred from August 27, 2018.)**
Council Member Mumm

RES 2018-0077 **Of the Spokane City Council expressing its support for passage of City of Spokane Proposition No. 1 to appear on the November 6, 2018 ballot and entitled "Spokane Public Library General Obligation Bonds—$77,000,000." (Deferred from August 27, 2018.)**
Council Member Mumm

RES 2018-0080 **Declaring the Teledyne ISCO flow monitoring system a sole source procurement and authorizing its purchase from Whitney Equipment Company, Inc. (Woodinville, WA) at an estimated cost of $680,000 (incl. tax) over five years.**
Mike Coster

NO FINAL READING ORDINANCES

NO FIRST READING ORDINANCES

NO SPECIAL CONSIDERATIONS

NO HEARINGS

Motion to Approve Advance Agenda for September 10, 2018

(per Council Rule 2.1.2)

OPEN FORUM (CONTINUED)

This is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas nor relating to political campaigns/items on upcoming election ballots. This Forum shall be for a period of time not to exceed thirty minutes. After all the matters on the Agenda have been acted on, unless it is 10:00 p.m. or later, the open forum shall continue for a period of time not to exceed thirty minutes. Each speaker will be limited to three minutes, unless otherwise deemed by the Chair. If you wish to speak at the forum, please sign up on the sign-up sheet located in the Chase Gallery.

Note: No person shall be permitted to speak at Open Forum more often than once per month (Council Rule 2.2.E).

ADJOURNMENT

The September 10, 2018, Regular Legislative Session of the City Council is adjourned to September 17, 2018.

Note: The September 17, 2018, 3:30 p.m. Briefing will be held in City Council Chambers. The September 17, 2018, 6:00 p.m. Legislative Session will be a Town Hall Meeting held at the Northeast Community Center, 4001 North Cook Street.

NOTES

Agenda Sheet for City Council Meeting of: 09/10/2018		**Date Rec'd**	8/21/2018
		Clerk's File #	OPR 2018-0555
		Renews #	
Submitting Dept	STREETS	**Cross Ref #**	
Contact Name/Phone	GARY 232-8810	**Project #**	
Contact E-Mail	GKAESEMEYER@SPOKANECITY.ORG	**Bid #**	QUOTE #760-18
Agenda Item Type	Purchase w/o Contract	**Requisition #**	VALUE BLANKET
Agenda Item Name	1100 - ANNUAL BLANKET ORDERS FOR SAND & GRAVEL		

Agenda Wording

Annual Blanket Orders with Shamrock Paving, Action Materials and Central Pre-Mix (as a group) for sand and gravel for use by the City of Spokane Street Maint., Sewer Maint., Water & Hydro and Parks Department. Annual Expenditure - $165,000.00

Summary (Background)

on 6/21/18 quotes were received to provide the City of Spokane with sand and gravel. Responses were received from the above referenced vendors who are all local. Value Blanket Orders with all three vendors allows the City to haul from the location most econimical for the job site. These will be five (5) year Value Blanket Orders and will expire September 1, 2023.

Fiscal Impact	Grant related? NO Public Works? NO	**Budget Account**
Expense	**$** 165,000.00	**#** various
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Approvals		**Council Notifications**	
Dept Head	KAESEMEYER, GARY	**Study Session**	
Division Director	SIMMONS, SCOTT M.	**Other**	UEAIR 7/26/18
Finance	ALBIN-MOORE, ANGELA	**Distribution List**	
Legal	ODLE, MARI	tprince	
For the Mayor	SANDERS, THERESA		
Additional Approvals			
Purchasing	PRINCE, THEA		

Continuation of Wording, Summary, Budget, and Distribution

Agenda Wording

The cost of this renewal is $97,554.00 from November 2018-December 2019. $16,259 will be funded from the 2018 operational budget and $81,295.00 will be funded from the 2019 operational budget.

Summary (Background)

The original contract issued under sole source resolution 2014-0107 was for 3 years with the option to renew for an additional two (2) one-year extensions. This is the second of those extensions. Utilizing the consultant who is familiar with this proprietary software, and having the ability to purchase required parts as necessary will keep the WTE Facility operating properly.

Fiscal Impact		Budget Account
Select	$	#
Select	$	#

Distribution List	

Briefing Paper
(UEAIR)

Division & Department:	Street
Subject:	Sand and gravel
Date:	7/26/2018
Contact (email & phone):	rhowerton@spokanecity.org / 625-7741
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	
Type of Agenda item:	x Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Infrastructure
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	

Background/History:

This material is used by Street Department, Sewer Department, Water Department and Parks Department. The estimated annual cost is $165,000 and a 5 year total of $825,000. The City of Spokane Purchasing Department requested a 5 year bid from the major sand and gravel producers in the region.

Executive Summary:

Impact

- The total cost to all City Departments noted above will be approximately $165,000 annually.

Action

- Approval of the 5 year Value Blanket Order for Sand and Gravel with Shamrock Paving, Action Materials and Central Pre-Mix, all local companies.

Funding

- Funding for this is included in the 2018 Street Operation and Maintenance Budget.

Budget Impact:

Approved in current year budget? ☑ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☐ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☑ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☑ No ☐ N/A

Specify changes required:

Known challenges/barriers:

760-18 SAND & GRAVEL	SHAMROCK PAVING PO BOX 19263 SPOKANE WA 99219			ACTION MATERIALS PO BOX 19425 SPOKANE WA 99219			CENTRAL PRE MIX 5111 E BROADWAY AVENUE SPOKANE WA 99212		
Pick Up Locations	2605 N. Hayford Rd.			9518 S. Grove Rd., Cheney Wa 99004			Various		
Delivery Radius from Spokane	10 miles			Within Spokane City Limits			none		
	Delivered	Picked Up	Minimum	Delivered	Picked Up	Minimum	Delivered	Picked Up	Minimum
DESCRIPTION	PRICE PER TON			PRICE PER TON			PRICE PER TON		
3/8" PEA GRAVEL	$ -	$ -		$ 26.00	$ 14.00	15 TON DEL		$ 9.50	100 TON/Sullivan
SAND/GRAVEL MIX	$ -	$ -		$ 20.50	$ 18.50	15 TON DEL		$ 10.50	100 TON/Sullivan
COARSE SAND	$ -	$ -		$ 17.50	$ 5.50	15 TON DEL		$ 6.50	10,000 TON/Sullivan
MEAD SAND	$ -	$ -		$ 28.50	$ 16.50	15 TON DEL		$ 16.50	1,000 TON/Crestline
3/4" ROUND GRAVEL (WASHED)	$ -	$ -		$ 26.00	$ 9.00	15 TON DEL		$ 13.50	1,000 TON/Sullivan
1 1/4" MINUS CRUSHED GRAVEL	$ 16.00	$ 7.50	25 TON	$ 19.50	$ 7.50	15 TON DEL		$ 10.75	1,000 TON/Key Rock
3/4" MINUS CRUSHED GRAVEL	$ 16.00	$ 7.50	25 TON	$ 19.50	$ 7.50	15 TON DEL		$ -	
3/8" MINUS SHRUSHED GRAVEL	$ -	$ -		$ -	$ -			$ -	
5/8" MINUS CRUSHED GRAVEL	$ -	$ -		$ 19.50	$ 7.50	15 TON DEL		$ 10.75	1,000 TON/Key Rock
1 1/2" ROUND ROCK	$ -	$ -		$ 21.50	$ 9.50	15 TON DEL		$ -	
1-1/4" - 3/4" Chips				$ 24.50	$ 12.50	15 TON DEL		$ 16.00	1,000 TON/Perry
CONCRETE SAND	$ -	$ -		$ -	$ -			$ 20.00	100 TON/Sullivan
CONCRETE READY-MIX SACKS	$ -	$ -		$ -	$ -			$ -	
2-1/2" WSDOT State Ballast Crushed Rock	$ -	$ -		$ -	$ -			$ 15.00	100 TON/Perry
Silica Sand	$ -	$ -		$ -	$ -			$ -	

Agenda Sheet for City Council Meeting of: 09/10/2018		Date Rec'd	8/28/2018
		Clerk's File #	OPR 2017-0501
		Renews #	
Submitting Dept	CITY ATTORNEY	Cross Ref #	
Contact Name/Phone	SAM FAGGIANO 6818	Project #	
Contact E-Mail	SFAGGIANOSPOKANECITY.ORG	Bid #	
Agenda Item Type	Contract Item	Requisition #	PAID BY CLAIMS
Agenda Item Name	0500 SPECIAL COUNSEL AMENDMENT		

Agenda Wording

Amendment to contract with Etter, McMahon, Van Wert & Oreskovich, P.C., for outside counsel services in the legal matter West Terrace Golf, LLC v. City of Spokane. Increase of $75,000 for a total contract amount of $250,000.

Summary (Background)

The City entered into contract with the above firm for outside legal counsel services regarding the above matter. Additional funds are necessary.

Fiscal Impact	Grant related? NO Public Works? NO	Budget Account
Expense	$ $75,000.00	# 5800-78100-14780-54601
Select	$	#
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	DALTON, PAT	**Study Session**	
Division Director		**Other**	
Finance	BUSTOS, KIM	Distribution List	
Legal	DALTON, PAT	james.scott@ascrisk.com	
For the Mayor	SANDERS, THERESA	sdhansen@spokanecity.org	
Additional Approvals		mfc@ettermcmahon.com	
Purchasing		sfaggiano@spokanecity.org	
RISK MANAGEMENT	ORMSBY, MICHAEL		

City Clerk's No. OPR 2017-0501

City of Spokane

SPECIAL COUNSEL CONTRACT AMENDMENT

This Contract Amendment is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **ETTER, MCMAHON, LAMBERSON, VAN WERT & ORESKOVICH, P.C.**, whose address is 618 West Riverside Avenue, Suite 210, Spokane, WA 99201, as ("Firm"), Individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into a Contract wherein the Firm agreed to provide legal services and advice to the City of Spokane, and its officers and employees regarding the matter of **WEST TERRACE GOLF, L.L.C. v. CITY OF SPOKANE**, consistent with applicable laws and this Contract.*

WHEREAS, additional funds are necessary, thus the original Contract needs to be formally Amended by this written document; and

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.
The original Contract, dated June 27, 2017 and July 17, 2017, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Contract Amendment shall become effective upon signature by both parties.

3. COMPENSATION.
The City shall pay an additional amount not to exceed **SEVENTY FIVE THOUSAND AND NO/100 DOLLARS ($75,000.00)** as full compensation for everything furnished and done under this Contract Amendment. The total amount under the original Contract, any subsequent amendments, and this Contract Amendment is **TWO HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS ($250,000.00)**.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

ETTER, MCMAHON, LAMBERSON, VAN WERT & ORESKOVICH, P.C.

By_____
Signature Date

_____
Type or Print Name

_____
Title

CITY OF SPOKANE

By_____
Signature Date

_____
Type or Print Name

_____
Title

Attest: Approved as to form:

_____
City Clerk

_____
Assistant City Attorney

18-149

Agenda Sheet for City Council Meeting of: 09/10/2018		Date Rec'd	8/28/2018
		Clerk's File #	OPR 2017-0546
		Renews #	
Submitting Dept	CITY ATTORNEY	Cross Ref #	
Contact Name/Phone	SAM FAGGIANO 6818	Project #	
Contact E-Mail	SFAGGIANOSPOKANECITY.ORG	Bid #	
Agenda Item Type	Contract Item	Requisition #	PAID BY CLAIMS
Agenda Item Name	0500 SPECIAL COUNSEL AMENDMENT		

Agenda Wording

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Summary (Background)

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Fiscal Impact	Grant related? NO Public Works? NO	Budget Account
Expense	$ $75,000.00	# 5800-78100-14780-54601
Select	$	#
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	DALTON, PAT	Study Session	
Division Director		Other	
Finance	BUSTOS, KIM	Distribution List	
Legal	DALTON, PAT	james.scott@ascrisk.com	
For the Mayor	SANDERS, THERESA	sdhansen@spokanecity.org	
Additional Approvals		mfc@ettermcmahon.com	
Purchasing		sfaggiano@spokanecity.org	
RISK MANAGEMENT	ORMSBY, MICHAEL		

City Clerk's No. OPR 2017-0546

City of Spokane

SPECIAL COUNSEL CONTRACT AMENDMENT

This Contract Amendment is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **ETTER, MCMAHON, LAMBERSON, VAN WERT & ORESKOVICH, P.C.**, whose address is 618 West Riverside Avenue, Suite 210, Spokane, WA 99201, as ("Firm"), individually hereafter referenced as a "party", and together as the "parties".

*WHEREAS, the parties entered into a Contract wherein the Firm agreed to provide legal services and advice to the City of Spokane, and its officers and employees regarding the matter of **JOHN DURGAN, ET. AL. v. CITY OF SPOKANE**, consistent with applicable laws and this Contract.*

WHEREAS, additional funds are necessary, thus the original Contract needs to be formally Amended by this written document; and

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.
The original Contract, dated July 28, 2017 and August 1, 2017, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Contract Amendment shall become effective upon signature by both parties.

3. COMPENSATION.
The City shall pay an additional amount not to exceed **SEVENTY FIVE THOUSAND AND NO/100 DOLLARS ($75,000.00)** as full compensation for everything furnished and done under this Contract Amendment. The total amount under the original Contract, any subsequent amendments, and this Contract Amendment is **TWO HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS ($250,000.00)**.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

ETTER, MCMAHON, LAMBERSON, VAN WERT & ORESKOVICH, P.C.

By_____
Signature Date

_____
Type or Print Name

_____
Title

CITY OF SPOKANE

By_____
Signature Date

_____
Type or Print Name

_____
Title

Attest: Approved as to form:

_____
City Clerk

_____
Assistant City Attorney

18-148

Agenda Sheet for City Council Meeting of: 09/10/2018		Date Rec'd	8/17/2018
		Clerk's File #	OPR 2017-0659
		Renews #	
Submitting Dept	SOLID WASTE DISPOSAL	Cross Ref #	
Contact Name/Phone	DAVID PAINE 625-6878	Project #	
Contact E-Mail	DPAINE@SPOKANECITY.ORG	Bid #	RFP #4378-17
Agenda Item Type	Contract Item	Requisition #	CR 19629
Agenda Item Name	4490-CONTRACT FOR AIR QUALITY EMISSION COMPLIANCE TESTING AT WTE		

Agenda Wording

Contract with DEECO Inc. of Raleigh, North Carolina to provide Air Quality Emission Compliance Testing at the WTE. Total cost of contract is $110,000.00 and will run from November 1, 2018 to October 31, 2019.

Summary (Background)

Annual emissions testing is required by the operating permits for the WTE. Responses to RFP #4378-17 were received in August of 2017, of which DEECO Inc. was the most qualified and most cost effective. A contract with DEECO Inc. resulted from this RFP, which was for one year with the option of four (4) one-year extensions. This is the first of those extensions. This testing will demonstrate WTE's compliance with Air Operating Permit emission limits (Chapter 401, Title V).

Fiscal Impact	Grant related? NO Public Works? NO	Budget Account
Expense	$ $110,000.00	# 4490-44100-37148-54940
Select	$	#
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	CONKLIN, CHUCK	Study Session	PIES 8/27
Division Director	SIMMONS, SCOTT M.	Other	
Finance	ALBIN-MOORE, ANGELA	Distribution List	
Legal	ODLE, MARI	mdorgan@spokanecity.org	
For the Mayor	SANDERS, THERESA	jsalstrom@spokanecity.org	
Additional Approvals		tprince@spokanecity.org	
Purchasing	PRINCE, THEA	rrinderle@spokanecity.org	
		deeco@deeco.com Marc Hamilton *DS	

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Contract For Air Quality Emission Compliance Testing At WTE.
Date:	August 27, 2018
Contact (email & phone):	David Paine, dpaine@spokanecity.org, 625-6878
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	☒ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Sustainable Resources – Sustainable practices; Innovative Infrastructure - Sustainability
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of the contract renewal with DEECO for air emissions compliance testing, without which, the facility will not be in compliance with its Air Operating Permit.

Background/History:

Annual emissions compliance testing is required by the Air Operating Permit (Chapter 401, Title V) for the WTE Facility. It also provides a 3rd party certification of the accuracy of the existing Continuous Emission Monitors as required by Federal regulations in 40CRF 60 Appendices B and F procedures.

On August 21, 2017 responses to RFP #4378-17 were received and DEECO Inc., of Raleigh, North Carolina, was awarded the contract for these testing services. The initial contract was for one year with the option of four (4) additional one-year extensions/renewals. This will be the first of those renewals. The contract will run through October of 2019 and will have an estimated annual cost of $110,000.00.

Executive Summary:

- Renewal #1 of 4 for air emissions compliance testing at the WTE Facility.
- Testing is required under the Facility's Air Operating Permit (Chapter 401, Title V).
- Contract term from November 1, 2018 through October 31, 2019.
- Pricing to remain the same as the prior contract year.
- Anticipated annual cost not to exceed $110,000.00.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)
Operations Impact: Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A Specify changes required: Known challenges/barriers:

City Clerk's No. OPR 2017-0659

City of Spokane

CONTRACT EXTENSION 1 OF 4 WITH COST

Title: AIR QUALITY EMISSIONS COMPLIANCE TESTING FOR CITY'S WASTE TO ENERGY FACILITY (WTE)

This Contract Extension including additional compensation is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **DEECO, INC.**, whose address is 3404 Lake Woodard Road, Raleigh, North Carolina 27604 as ("Consultant"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Consultant agreed to CONDUCT AIR EMISSIONS COMPLIANCE TESTING AT THE WTE FACILITY; and

WHEREAS, the initial contract provided for 4 additional one-year extensions, with this being the 1st of those extensions.

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.
The Contract, dated October 1, 2017, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Contract Extension shall become effective on November 1, 2018.

3. EXTENSION.
The contract documents are hereby extended and shall run through October 31, 2019.

4. COMPENSATION.
The City shall pay an additional amount not to exceed **ONE HUNDRED TEN THOUSAND AND NO/100 DOLLARS ($110,000.00)** for everything furnished and done under this Contract Extension.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Extension by having legally-binding representatives affix their signatures below.

DEECO, INC.	**CITY OF SPOKANE**
By_____	By_____
Signature Date	Signature Date
_____	_____
Type or Print Name	Type or Print Name
_____	_____
Title	Title
Attest:	Approved as to form:
_____	_____
City Clerk	Assistant City Attorney

Attachments that are part of this Contract Extension:
Contractor's 2018 2019 Rates

18-032

TABLE 1
OVERALL PROJECT COSTS FOR TASKS 1, 2, 3, 4, 5, AND 6

Task No.	Scope of Work	Costs
1	Develop Protocol	$0
2	Compliance test conducted on all both boilers in accordance with the requirements under 40 CFR 60.58b and 40 CFR 60.38b and 2017 report format (Dioxin, PAH, & PCB on only one Unit)	$86,610 (Subtract $9,000)
3	Sampling and Analytical Clarifications	N/A
4	RATA on both units including test report	$9,000
5	Acquisition and Analysis of Audit Samples Method 23 Method 8 (1 req'd in 2017) Method 26 (1 req'd in 2017) Method 29 for 8 Metals (2 req'd in 2017) Method 29 for Mercury (2 req'd in 2017)	 N/A* $209 $201 $877 $458
6	Compliance Test Report (See Table 2 and 3 for details)	$2,500
Total	Total of Tasks 1, 2, 3, 4, 5, and 6 with all options (Dioxin, PAH, & PCB on only one Unit)	**$99,855** (Subtract $9,000)

*Not available at the time of this writing, but will be ordered and billed at cost for acquisition and analysis if available 60 days prior to compliance testing.

Agenda Sheet for City Council Meeting of: 09/10/2018		Date Rec'd	8/17/2018
		Clerk's File #	OPR 2015-0093
		Renews #	
Submitting Dept	SOLID WASTE DISPOSAL	Cross Ref #	
Contact Name/Phone	DAVID PAINE 625-6878	Project #	
Contact E-Mail	DPAINE@SPOKANECITY.ORG	Bid #	RFP #4079-14
Agenda Item Type	Contract Item	Requisition #	CR 19628
Agenda Item Name	4490-CONTRACT FOR TRANSPORTATION AND OFFLOADING OF LIME AT WTE		

Agenda Wording

Extension of contract with DICK IRVIN, INC., of Shelby, MT for coordination, transportation and offloading of bulk lime, for use at the WTE. Total cost of contract is $320,000.00 and will run from October 1, 2018 to September 30, 2019.

Summary (Background)

RFP #4079-14 for coordination, transportation and off-loading of bulk lime was issued and Dick Irvin, Inc., was the only respondent. Dick Irvin, Inc. has continued to effectively communicate with the WTE Facility staff to monitor lime levels and coordinate with the lime supplier to assure lime is delivered when needed. They have the proper equipment to integrate with the facility's equipment for safe and timely product off-loading.

Fiscal Impact	Grant related? NO Public Works? YES	Budget Account
Expense	$ $100,000.00 2018 Funds	# 4490-44100-37148-54201
Expense	$ $220,000.00 2019 Funds	# 4490-44100-37148-54201
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	CONKLIN, CHUCK	Study Session	PIES 8/27
Division Director	SIMMONS, SCOTT M.	Other	
Finance	ALBIN-MOORE, ANGELA	Distribution List	
Legal	ODLE, MARI	mdorgan@spokanecity.org	
For the Mayor	SANDERS, THERESA	jsalstrom@spokanecity.org	
Additional Approvals		tprince@spokanecity.org	
Purchasing	PRINCE, THEA	rrinderle@spokanecity.org	
		mike@dickirvininc.com Mike Irvin *DS	

Continuation of Wording, Summary, Budget, and Distribution

Agenda Wording

Summary (Background)

There were no price increases in 2018, but rising costs have resulted in a price increase from $52.90/ton to $53.90/ton for this contract extension. The initial contract was for one year, with four (4) additional one-year extensions possible. This will be the fourth extension. The bulk lime is required in order to comply with the WTE Facility's emissions standards under its Air Operating Permit.

Fiscal Impact		Budget Account
Select	$	#
Select	$	#

Distribution List

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Contract Renewal #4 of 4 with Dick Irvin, Inc. for Lime Delivery to the WTE.
Date:	August 27, 2018
Contact (email & phone):	David Paine, dpaine@spokanecity.org, 625-6878
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	☒ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Sustainable Resources – Sustainable practices; Innovative Infrastructure - Sustainability
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of the contract renewal with Dick Irvin Inc., for delivery of lime to the facility, without which the facility would fail to meet its permit enforced emissions standards.

Background/History:

The WTE Facility utilizes lime in its emission controls process to meet its emission standards under its operating permits. Failure to have lime on-site when needed would result in a plant shutdown.

A request for proposals #4079-14 for coordination, transportation and off-loading of bulk lime at the WTE Facility was issued, and Dick Irvin, Inc., of Shelby Montana was the only respondent. The initial contract was for one year with the option of four (4) additional one-year renewals/extensions. This is the 4th of those renewals/extensions. The contract will run from October 1, 2018 to September 30, 2019. The price per ton will increase from the previous year from $52.30/ton to $53.90/ton for an annual cost of approximately $315,000.00.

Executive Summary:

- Contract renewal #4 of 4 with Dick Irvin, Inc. for bulk lime delivery services, which is required for the emissions control systems at the WTE Facility.
- Price increase from $52.30/ton to $53.90/ton, for a total annual spend of approximately $315,000.00.
- The contract will run through September 30, 2019.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)
Operations Impact: Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A Specify changes required: Known challenges/barriers:

City Clerk's No. OPR 2015-0093

City of Spokane

CONTRACT EXTENSION WITH COST 4 of 4

Title: **TRANSPORTATION AND OFF-LOADING OF BULK LIME AT THE WASTE TO ENERGY FACILITY**

This Contract Extension including additional compensation is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **DICK IRVIN, INC.**, whose address is 475 Wilson Avenue, P.O. Box 950, Shelby, Montana 59474, as ("Contractor"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Contractor agreed to provide for the City TRANSPORTATION AND OFF-LOADING OF BULK LIME AT THE WASTE TO ENERGY FACILITY; and

WHEREAS, additional time is required, and thus the Contract time for performance needs to be formally extended by this written document.

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.
The Contract, dated December 8, 2014, and March 4, 2015, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Contract Extension shall become effective on October 1, 2018.

3. EXTENSION.
The contract documents are hereby extended and shall run through September 30, 2019.

4. COMPENSATION.
The City shall pay an additional amount not to exceed **THREE HUNDRED TWENTY THOUSAND AND NO/100 DOLLARS ($320,000.00)** for everything furnished and done under this Contract Extension.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Extension by having legally-binding representatives affix their signatures below.

DICK IRVIN, INC.

By_____
Signature Date

_____
Type or Print Name

_____
Title

Attest:

_____
City Clerk

CITY OF SPOKANE

By_____
Signature Date

_____
Type or Print Name

_____
Title

Approved as to form:

_____
Assistant City Attorney

18-140

Agenda Sheet for City Council Meeting of: 09/10/2018		**Date Rec'd**	8/15/2018
		Clerk's File #	OPR 2014-0936
		Renews #	
Submitting Dept	SOLID WASTE DISPOSAL	**Cross Ref #**	RES 2014-0107
Contact Name/Phone	DAVID PAINE 625-6878	**Project #**	
Contact E-Mail	DPAINE@SPOKANECITY.ORG	**Bid #**	
Agenda Item Type	Contract Item	**Requisition #**	CR 19630
Agenda Item Name	4490-SOLE SOURCE CONSULTANT AGREEMENT WITH ABB INC.		

Agenda Wording

Renewal of consultant agreement with ABB, Inc., Portland, Oregon, for software maintenance and technical support plus parts for the control systems at the WTE Facility from November 17, 2018 to November 16, 2019.

Summary (Background)

Abb. Inc. owns a custom proprietary software which is used to enhance the operational effectiveness of the WTE Facility to reduce maintenance costs to the City. In October 2014, Council declared ABB, Inc., as a Sole Source for providing the software and support required to operate the WTE Facility's control system.

Fiscal Impact	Grant related? NO	**Budget Account**
	Public Works? YES	
Expense	**$** 2018 $16,259.00	**#** 4490-44100-37148-53104
Expense	**$** 2019 $81,295.00	**#** 4490-44100-37148-53104
Select	**$**	**#**
Select	**$**	**#**

Approvals		**Council Notifications**	
Dept Head	CONKLIN, CHUCK	**Study Session**	PIES 8/27
Division Director	SIMMONS, SCOTT M.	**Other**	
Finance	ALBIN-MOORE, ANGELA	**Distribution List**	
Legal	ODLE, MARI	mdorgan@spokanecity.org	
For the Mayor	SANDERS, THERESA	jsalstrom@spokanecity.org	
Additional Approvals		tprince@spokanecity.org	
Purchasing		rrinderle@spokanecity.org	
		ted.collins@us.abb.com *DS	
		patrick.murray@us.abb.com	

Continuation of Wording, Summary, Budget, and Distribution

Agenda Wording

The cost of this renewal is $97,554.00 from November 2018-December 2019. $16,259 will be funded from the 2018 operational budget and $81,295.00 will be funded from the 2019 operational budget.

Summary (Background)

The original contract issued under sole source resolution 2014-0107 was for 3 years with the option to renew for an additional two (2) one-year extensions. This is the second of those extensions. Utilizing the consultant who is familiar with this proprietary software, and having the ability to purchase required parts as necessary will keep the WTE Facility operating properly.

Fiscal Impact		Budget Account
Select	$	#
Select	$	#

Distribution List	

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	ABB Sole Source Consultant Agreement Renewal at the WTE
Date:	August 27, 2018
Contact (email & phone):	David Paine, dpaine@spokanecity.org, 625-6878
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	☒ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Sustainable Resources – Sustainable practices; Innovative Infrastructure - Sustainability
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of the Sole Source Contract renewal with ABB Inc., for proprietary software to keep the WTE facility operating properly.

Background/History:

ABB Inc., owns a custom proprietary software which is used to enhance the operational effectiveness of the WTE Facility to reduce maintenance costs to the City. In October 2014, Council declared ABB Inc., as a sole source for providing the software and support required to operate the WTE Facility's control system. The original contract issued under that sole source resolution was for 3 years with the option to renew for an additional two (2) one-year extensions. This is the second of those extensions.

The cost of this renewal is $97,554.00 from November 2018-December 2019. $16,259 will be funded from the 2018 operational budget and $81,295.00 will be funded from the 2019 operational budget.

Executive Summary:

- Renewal #2 of 2 of Sole Source contract with ABB, Inc., for software maintenance and technical support, plus parts for the control systems at the WTE facility.
- Contract term is from November 17, 2018 to November 16, 2019.
- Cost of renewal is $16,259.00 in 2018, $81,295.00 in 2019, for a total annual amount of $97,554.00.
- Utilizing a consultant who is familiar with this proprietary software, and who has the ability to purchase required parts as necessary will keep the WTE facility operating properly.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy?	☐ Yes ☒ No ☐ N/A
Specify changes required:	
Known challenges/barriers:	

City Clerk's No. OPR 2014-0936

City of Spokane

CONTRACT EXTENSION
2 OF 2

Title: **SOFTWARE MAINTENANCE, TECHNICAL SUPPORT AND PARTS FOR CONTROL SYSTEMS AND THE CITY OF SPOKANE'S WASTE TO ENERGY FACILITY (WTE)**

This Contract Amendment / Extension including additional compensation is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **ABB, INC.**, whose address is 4800 SW Macadam Avenue, Suite 240, Portland, Oregon 97239 as ("Consultant"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Consultant agreed to provide for the City ***SOFTWARE MAINTENANCE, TECHNICAL SUPPORT AND PARTS FOR CONTROL SYSTEMS AND THE CITY OF SPOKANE'S WASTE TO ENERGY FACILITY (WTE)****; and*

WHEREAS, the initial contract provided for 2 additional one-year extensions, with this being the 2nd of those extensions.

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.
The Contract, dated December 18, 2014 and January 21, 2015, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Contract Amendment / Extension shall become effective on November 17, 2018.

3. EXTENSION.
The contract documents are hereby extended and shall run through November 16, 2019.

4. COMPENSATION.
The City shall pay an additional amount not to exceed **NINETY SEVEN THOUSAND FIVE HUNDRED FIFTY FOUR AND NO/100 DOLLARS ($97,554.00)** for everything furnished and done under this Contract Amendment / Extension.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment / Extension by having legally-binding representatives affix their signatures below.

ABB, INC.

By_____
Signature Date

_____
Type or Print Name

_____
Title

Attest:

_____
City Clerk

CITY OF SPOKANE

By_____
Signature Date

_____
Type or Print Name

_____
Title

Approved as to form:

_____
Assistant City Attorney

18-137

Agenda Sheet for City Council Meeting of: 09/10/2018		Date Rec'd	8/20/2018
		Clerk's File #	OPR 2016-0649
		Renews #	
Submitting Dept	SOLID WASTE COLLECTION	Cross Ref #	
Contact Name/Phone	DUSTIN BENDER & X7806 MATT LOWMASTER	Project #	
Contact E-Mail	DDBENDER@SPOKANECITY.ORG & MLOWMASTER@SPOKANECITY.ORG	Bid #	4254-16
Agenda Item Type	Contract Item	Requisition #	VALUE BLANKET
Agenda Item Name	4500 ONE YEAR EXTENSION OF VALUE BLANKET CONTRACT TO REFURBISH DUMPSTERS		

Agenda Wording

One-year extension to Value Blanket Order Contract with Linn Machine & Manufacturing, Inc. (Spokane Valley, WA) to refurbish metal refuse and recycling dumpsters--estimated annual expenditure $450,000 (including tax).

Summary (Background)

Solid Waste Collection owns, maintains and operates an inventory of metal refuse/recycling containers and roll off boxes (collectively referred to as "dumpsters"). These previously purchased dumpsters require maintenance and restoration to maximize their functional lifespan. Bid #4254-16 was issued to 35 firms that possibly engaged in metal fabrication services. Linn Machine & Manufacturing, Inc. was awarded the contract. The original contract was for one-year with the option to

Fiscal Impact	Grant related? NO Public Works? NO	Budget Account
Expense	$ 405,000 estimated	# 4500-45100-37148-54803
Expense	$ 45,000 estimated	# 4500-44200-37148-54803
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	CONKLIN, CHUCK	**Study Session**	PIES - August 27, 2018
Division Director	SIMMONS, SCOTT M.	**Other**	
Finance	KECK, KATHLEEN	Distribution List	
Legal	ODLE, MARI	cconklin@spokanecity.org	
For the Mayor	SANDERS, THERESA	rschoonover@spokanecity.org	
Additional Approvals		ddbender@spokanecity.org	
Purchasing	WAHL, CONNIE	Tax & Licenses	
		ddbender@spokanecity.org	
		jsalstrom@spokanecity.org	
		rich@linnmachine.com	

Briefing Paper
Public Infrastructure, Environment, and Sustainability

Division & Department:	Public Works / Solid Waste Collection 4500
Subject:	One-year contract extension with Linn Machine & Manufacturing, Inc.
Date:	August 27, 2018
Author (email & phone):	Matt Lowmaster / mlowmaster@spokanecity.org / 509.625.7806 Dustin Bender / ddbender@spokanecity.org. / 509.625.7806
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Infrastructure, Environment, and Sustainability
Type of Agenda item:	■ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	Solid Waste Collection's Operating Budget
Strategic Initiative:	Sustainable Resources
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Seeking approval by City Council for a one year extension of the value blanket contract for refurbishing services on City-owned metal refuse/recycling containers and roll off boxes.

Background/History: Solid Waste Collection owns, maintains and operates an inventory of metal refuse/recycling containers and roll off boxes (collectively referred to as "dumpsters"). These dumpsters are provided to our customers Bid #4254-16 was issued to 35 companies that possibly engaged in metal fabrication services. Two "no bid" responses were received in addition to Linn Machine & Manufacturing's bid. The initial contract term was for one year, with option to renew for four additional one year periods. This extension is the second provided for in the original contract.

The first contract extension request was for $300,000. An additional $30,000 (10%) was added in March 2018 to allow the continuation of services until an addendum for $150,000 could be drafted and put in front of City Council for approval. Those funds were approved and added in June 2018. The annual estimated expenditure requested for the second contract extension is $450,000.

Executive Summary:

- *Annual expenditures for refurbishing services have increased due to significant steel price increases over the last few years. We project that they will continue to rise during this contract extension.*
- *Permanent and temporary dumpster accounts have grown immensely in recent years due to a good economy, real estate market, construction and annexations.*
- *Refurbishing worn dumpsters uses fewer resources which has a positive impact on the environment and extends their useful life.*
- *Solid Waste Collection has purchased less newly manufactured dumpsters in the last few years. Refurbishing costs less than new dumpsters.*
- *The City has had a contract with Linn Machine & Manufacturing since 2016 with highly satisfactory results; dumpsters are returned in a "like new" condition.*
- *This extension will ensure that Solid Waste Collection has enough dumpsters available for our customers and special events.*
- *Solid Waste Collection is having Linn Machine & Manufacturing pick up dumpsters from the Marietta site, refurbish them and return them to the Spokane Central Service Center so they are in usable condition as we continue to work on vacating the Marietta site.*

Budget Impact:

Approved in current year budget? ■ Yes ☐ No Annual/Reoccurring expenditure? ■ Yes ☐ No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<u>Operations Impact:</u> Consistent with current operations/policy? ■ Yes ☐ No Requires change in current operations/policy? ☐ Yes ■ No Specify changes required: Known challenges/barriers:	

City Clerk's No. OPR 2016-0649

City of Spokane

CONTRACT EXTENSION 2 OF 4 WITH COST

Title: **REFURBISH REFUSE/RECYCLING CONTAINERS AND ROLL OFF BOXES**

This Contract Extension including additional compensation is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **LINN MACHINE AND MANUFACTURING, INC.**, whose address is 3808 North Sullivan Road, Building N7, Spokane Valley, Washington, 99216 as ("Company"), individually hereafter referenced as a "party" and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Company *agreed to provide for the City* ***Refurbishing of Metal Refuse/Recycling Containers and Roll Off Boxes****; and*

WHEREAS, additional time is required, and thus the Contract time for performance needs to be formally extended by this written document.

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.
The Original Contract executed by the parties on September 1, 2016 and September 26, 2016, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.
This Contract Extension shall become effective on September 1, 2018

3. EXTENSION.
The contract documents are hereby extended and shall run through August 31, 2019.

4. COMPENSATION.
The City shall pay an additional amount not to exceed **FOUR HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS ($450,000.00)** for everything furnished and done under this Contract Extension.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Extension by having legally-binding representatives affix their signatures below.

LINN MACHINE AND MANUFACTURING, INC.

By_____
Signature Date

_____
Type or Print Name

_____
Title

Attest:

_____
City Clerk

CITY OF SPOKANE

By_____
Signature Date

_____
Type or Print Name

_____
Title

Approved as to form:

_____
Assistant City Attorney

18-141

Agenda Sheet for City Council Meeting of: 09/10/2018		**Date Rec'd**	8/22/2018
		Clerk's File #	OPR 2018-0556
		Renews #	
Submitting Dept	PUBLIC WORKS	**Cross Ref #**	
Contact Name/Phone	CORIN MORSE 625-6855	**Project #**	
Contact E-Mail	CMORSE@SPOKANECITY.ORG	**Bid #**	
Agenda Item Type	Contract Item	**Requisition #**	CR #19638
Agenda Item Name	5200 - INTERLOCAL AGREEMENT WITH SPOKANE COUNTY TREASURER		

Agenda Wording

Interlocal Agreement with Spokane County Treasurer for processing payments of utility bills.

Summary (Background)

The current OCR check payment procesing machine which is >15 years old has experienced a high rate of operational failures in recent years. Since January of 2018, the OCR has experienced 9 mechanical failures of multiple types. The Annual Service rate is currently $48,000 per year and the cost of replacement was quoted at $176,000 in 2015. The City has an opportunity to partner with the Spokane County Treasurer who in recent years, has invested into payment processing technology.

Fiscal Impact	Grant related? NO Public Works? NO	**Budget Account**
Expense	**$** variable	**#** 5200 72700 38148 54201 9999
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Approvals		**Council Notifications**	
Dept Head	SIMMONS, SCOTT M.	**Study Session**	
Division Director	SIMMONS, SCOTT M.	**Other**	F & A 8/27/18
Finance	ALBIN-MOORE, ANGELA	**Distribution List**	
Legal	ODLE, MARI	eraea@spokanecity.org	
For the Mayor	SANDERS, THERESA	cmorse@spokanecity.org	
Additional Approvals		smsimmons@spokanecity.org	
Purchasing		bpatrick@spokanecity.org	
		jmccoy@spokanecity.org	

Briefing Paper
Finance & Administration Committee

Division & Department:	Public Works & Utility Billing Program
Subject:	Payment Processing
Date:	August 27, 2018
Author (email & phone):	Corin Morse (cmorse@spokanecity.org & 625-6855)
City Council Sponsor:	N/A
Executive Sponsor:	Scott Simmons, Public Works Director
Committee(s) Impacted:	N/A
Type of Agenda item:	■ Consent ☐ Discussion ☐ Strategic Initiative
Alignment:	Budget
Strategic Initiative:	Spokane County Payment Processing Partnership – Interlocal Agreement
Deadline:	Implementation date of 10/1/2018
Outcome:	Interlocal Agreement with Spokane County Treasurer for processing payments of utility bills.

Background/History:

- Currently checks are processed through a payment processing machine called an OCR that is >15 years old with a high rate of operational failure in recent years. There is an annual service agreement of $48K to cover mechanical issues.
- To replace the OCR was quoted at $176K, as of 2015.
- The City has an opportunity to partner with the Spokane County Treasurer who in recent years, has invested into payment processing technology. In addition to tax payments, they also process payments for SCRAPs and County sewer bills.
- Since January of 2018, the OCR has experienced 9 mechanical failures of multiple types.

Executive Summary:

- Partnering with the Spokane County Treasurer provides for business continuity and resiliency as they currently have multiple machines and staff to perform this service.
- Improve customer service by preventing by preventing delays in posting payments to accounts when the OCR machine is out of service.
- No delays anticipated due to our existing partnership with courier services to allow for same day processing of payments as we do today.
- Customers would not experience a change to the payment address printed on utility remittance stubs.
- This partnership would present an estimated annual cost savings to the City of $62K.

Budget Impact:

Approved in current year budget? ☐ Yes ■ No
Annual/Reoccurring expenditure? ■ Yes ☐ No
If new, specify funding source:
Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ■ Yes ☐ No
Requires change in current operations/policy? ☐ Yes ☐ No
Specify changes required:
Known challenges/barriers:

City of Spokane OPR 2018 - ____

INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE AND THE SPOKANE COUNTY TREASURER REGARDING PAYMENT PROCESSING SERVICES FOR THE CITY OF SPOKANE UTILITIES BILLING DEPARTMENT

THIS AGREEMENT is between the **City of Spokane**, a Washington State municipal corporation, having offices for the transaction of business at 808 W. Spokane Falls Boulevard, Spokane, Washington 99201, hereinafter referred to as "CITY" and **Spokane County** and the **Spokane County Treasurer**, a political subdivision of the State of Washington, having offices for the transaction of business at 1116 West Broadway Avenue, Spokane, Washington 99260, hereinafter referred to as "COUNTY," and jointly hereinafter referred to as the "Parties."

WITNESSETH:

WHEREAS, pursuant to the provisions of RCW 36.32.120(6), the Board of County Commissioners of Spokane County, Washington, has the care of county property and the management of county funds and business; and

WHEREAS, the City of Spokane is a first-class charter city duly incorporated and validly existing under the laws and Constitution of the State of Washington; and

WHEREAS, pursuant to chapter 39.34 RCW (Interlocal Cooperation Act), two or more public entities may jointly cooperate between themselves to perform functions which each may individually perform; and

WHEREAS, the Parties desire to enter into this interlocal agreement for the purpose of aligning resources and services to facilitate the processing of payments for the City of Spokane Utilities Billing Department.

NOW, THEREFORE, the Parties hereby agree as follows:

Section 1: PURPOSE

The purpose of this Interlocal Agreement is to set forth the Parties' understanding of the terms and conditions under which the Spokane County Treasurer will provide staff, equipment, and facilities to process payments for the City of Spokane Utilities Department. Various COUNTY staff will be assigned to the function and the CITY will be charged for the direct labor costs, departmental allocated management and administrative costs, COUNTY indirect costs, and equipment, software, and capital charges properly allocable to processing CITY Utilities Billing payments. Although,

mail and payments are usually processed on the day received, the Treasurer has established a 3 business day rule for processing payments.

Section 2: Treasurer's Duties:

- Ensure that the operations are adequately staffed and staff is properly trained and supervised.
- Open mail and process payments. Provide to the CITY daily reports and a full reconciliation of all transactions including but not limited to type and amounts of payment, and any errors or discrepancies, Transmit image cash letter for deposit of payments and transmit electronic file and images to the CITY.
- Track labor and other costs of COUNTY's management, technical and support staff and rate for reimbursement by the CITY. Costs will include both direct and allocated.
- The Treasurer shall provide a monthly written invoice for said costs to the CITY Division of Utilities. The CITY shall make payment of each invoice within thirty (30) days of receipt.
- Make available to the CITY all records associated with the service.
- Provide for periodic meetings as necessary.

Section 3: Reimbursement of Costs:

The intent of the Agreement is to reimburse the COUNTY for the full costs of the services provided including direct, allocated, indirect and other costs.

The CITY agrees to pay the direct labor and other costs associated with the payment processing. The direct labor will be tracked in 15-minute increments each day of operation. Management and administrative costs will be allocated based upon direct labor hour.

All reasonable costs associated with the management and operation including software, services, equipment, capital and supplies will be allocated based upon the monthly count of checks or monthly count of items processed at the discretion of the Treasurer. The method of allocation will be used uniformly amongst all participants in the payment processing service provided by the Treasurer. The Treasurer reserves the right to change the method of allocation with or without notification, but the method must be uniform and represent a reasonable apportionment of the shared costs.

All reasonable costs associated with the management and operation, including software, services, equipment, capital and supplies required by the Treasurer to implement, maintain, or continue operations specifically and directly associated with the CITY will be billed directly to the CITY. Any single amount billed that exceeds $2,000 will require prior

approval of the CITY.

The COUNTY will charge its standard indirect cost rate or negotiated rate agreed upon by the Board of County Commissioners on all costs associated with the service.

Based on the anticipated staffing level and work load the estimated average monthly cost to CITY is $5,000. Since this is based upon actual labor usage, and since other direct costs, allocated departmental costs, and the COUNTY's indirect allocated costs are not included, actual amounts may vary.

Section 4: Term of the Agreement:

The agreement is effective from the date of execution by both Parties to 12/31/2021. By 12/31/2018 both Parties agree to good faith negotiations to clarify language or adjust or amend the agreement to address unforeseen issues.

Section 5: Termination of Interlocal:

Either party may terminate this Interlocal Agreement by providing a minimum of 180 days written notice to the other party.

Section 6: Miscellaneous

A. Non-Waiver. No waiver by either party of any of the terms of this Agreement shall be construed as a waiver of the same or other rights of that party in the future.

B. Entire Agreement. This Agreement contains the entire understanding of the parties. No representations, promises, or agreements not expressed herein have been made to induce either party to sing this agreement.

C. Modification. No modification or amendment to this agreement shall be valid until put in writing and signed with the same formalities as this agreement. After the one-year anniversary of this Agreement, the Parties agree to negotiate in good faith any necessary changes to the Agreement.

D. Assignment. Neither party may assign its interest in this agreement without the express written consent of the other party.

E. Severability. In the event any portion of this Agreement should become invalid or unenforceable, the rest of the Agreement shall remain in full force and effect.

F. Compliance with Laws. The Parties shall observe all federal, state and local laws, ordinances and regulations, to the extent that they may be applicable to the terms of this agreement.

G. Nondiscrimination. In the performance of this Agreement, the Parties shall not discriminate on the basis of race, color, sex, religion, national origin, creed, marital status, age or the presence of any sensory, mental status, age or the presence of any sensory, mental or physical handicap in employment or application for employment or in the administration or delivery of service or any other benefits under the agreement.

H. Venue Stipulation. This Agreement shall be construed under the laws of Washington State. Any action at law, suit in equity or judicial proceeding regarding this Agreement or any provision hereto shall be instituted only in courts of competent jurisdiction within Spokane County, Washington.

APPROVED by the City of Spokane on _____, 2018.

CITY OF SPOKANE

By: _____

Its: _____

Attest:

_____

City Clerk

Approved as to form:

_____

Assistant City Attorney

APPROVED by the County of Spokane, Spokane County Treasurer, on _____, 2018.

BOARD OF COUNTY COMMISSIONERS

_____

_____

_____

Attest:

Approved as to form:

_____
Ginna Vasquez
Clerk of the Board

_____
Deputy Civil Prosecuting Attorney

Agenda Sheet for City Council Meeting of: 09/10/2018		**Date Rec'd**	8/20/2018
		Clerk's File #	OPR 2018-0557
		Renews #	
Submitting Dept	DEVELOPER SERVICES CENTER	**Cross Ref #**	
Contact Name/Phone	ALI BRAST 625-6638	**Project #**	
Contact E-Mail	ABRAST@SPOKANECITY.ORG	**Bid #**	
Agenda Item Type	Contract Item	**Requisition #**	
Agenda Item Name	4700 - MFTE CONDITIONAL CONTRACT - PARKVIEW WEST		

Agenda Wording

MFTE Conditional Contract for 51 residential units at 1309 W 1st Avenue.

Summary (Background)

MFTE Conditional Contract for 51 residential units at 1309 W 1st Avenue.

Fiscal Impact	Grant related? NO Public Works? NO	**Budget Account**
Neutral	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**
Select	**$**	**#**

Approvals		**Council Notifications**	
Dept Head	WEST, JACQUE	**Study Session**	
Division Director	TRAUTMAN, HEATHER	**Other**	Urban Experience Committee 8/13/18
Finance	ORLOB, KIMBERLY	**Distribution List**	
Legal	ODLE, MARI	abrast@spokanecity.org	
For the Mayor	SANDERS, THERESA	kbecker@spokanecity.org	
Additional Approvals		sbishop@spokanecity.org	
Purchasing			

Briefing Paper
Urban Experience Committee

Division & Department:	Development Services Center
Subject:	MFTE Conditional Contract
Date:	August 13th, 2018
Contact (email & phone):	Ali Brast (abrast@spokanecity.org, 625-6638)
City Council Sponsor:	TBD
Executive Sponsor:	Dawn Kinder
Committee(s) Impacted:	Urban Experience
Type of Agenda item:	■ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	SMC 08.15 Multi- Family Housing Property Tax Exemption
Strategic Initiative:	
Deadline:	Will file for Council consideration following committee meeting
Outcome: (deliverables, delivery duties, milestones to meet)	Approval of Conditional Multi-Family Tax Exemption contract

Background/History: Chapter 84.14 RCW authorizes the City to create a multiple family housing property tax exemption program and to certify qualified property owners for that property tax exemption. The City Council enacted Ordinance No. C-32575, which provides for the property tax exemption program for multiple housing in residential targeted areas. Pursuant to Ordinance No. C-33079, the City Council expanded the residential targeted areas. Pursuant to Ordinance No. C-35524, the regulations were revised, allowing for rental rates of up to 115% AMI. The State statute and the City ordinance require the City to approve the application regarding the tax exemption and the necessary construction requirements. This contract authorizes the appropriate city official to enter into the Multiple Family Housing Property Tax Exemption Agreement, which will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor's Office.

Executive Summary:

- *Applicant applying for a conditional contract to build mixed-use building with 51 units above ground floor retail at 1309 W 1st Ave.*
- *Property is zoned Downtown General.*

Budget Impact:

Approved in current year budget? ☐ Yes ☐ No ■ N/A

Annual/Reoccurring expenditure? ☐ Yes ☐ No ■ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ■ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ■ No ☐ N/A

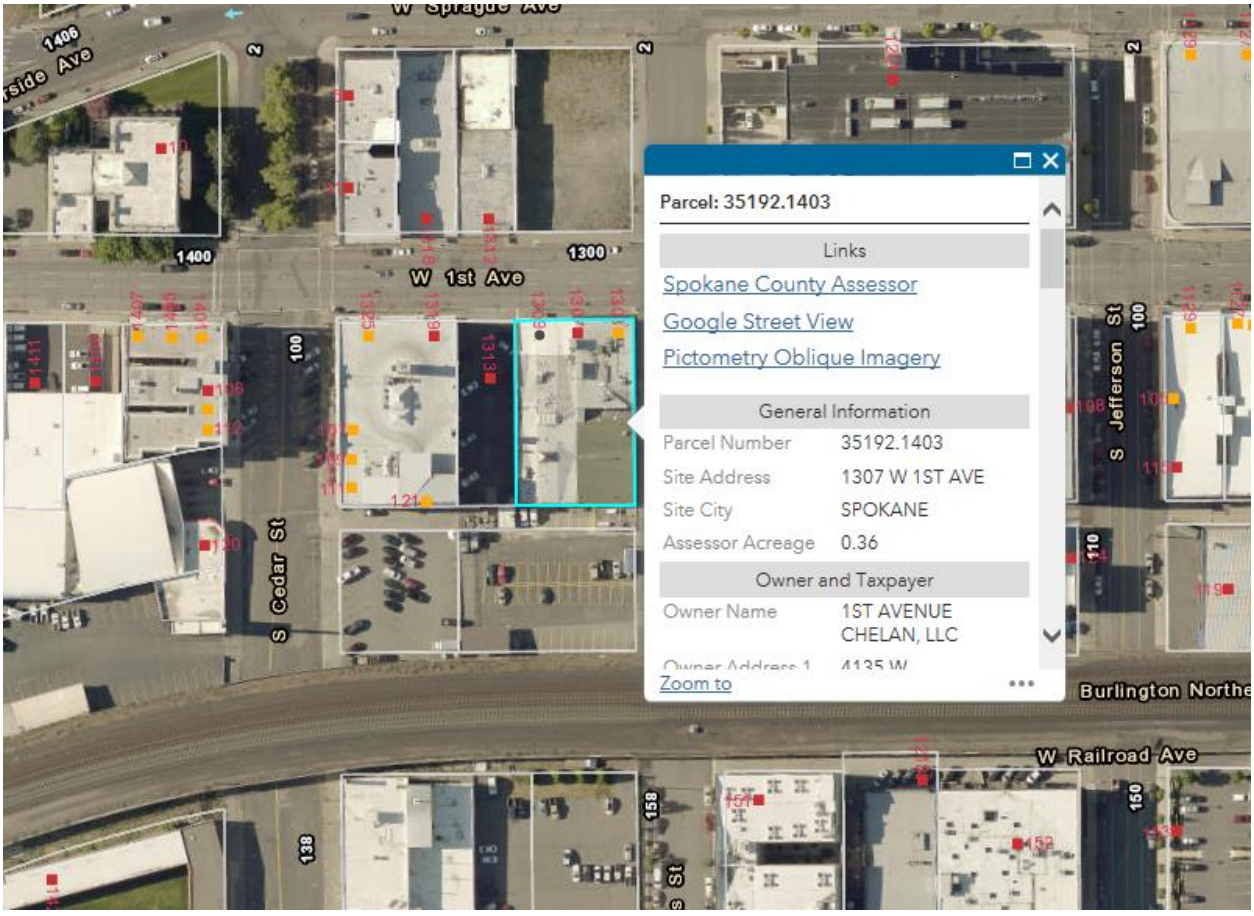
Specify changes required:

Known challenges/barriers:

Tax Abatement Information:

2018 Multi-Family Tax Exemption MFTE Property Tax Forgone & Savings Calculator	
Project Name: Parkview West	
Number of units in the project	51
***Average Property Value Exempt per unit**	**$121,094**
Estimated City Property **Tax forgone annually per unit**	$2,656
Estimated Property Tax saved per project annually	$83,991
Enter the number of years of MFTE (8 or 12)	12
Estimated Property Tax saved during the term of exemption	$1,007,892
Estimated City **Tax forgone during the term of exemption per unit**	$31,867
Estimated City **Tax forgone during the term of exemption all units**	$382,406
Once a project has met programmatic criteria the owner can expect to save approximately $1,600 on their tax bill for every $120,000 of Exempt Assessed Value on the housing portions of the property.	
*Average Property Value Exempt per unit is based upon the average of all properties currently in the MFTE Program and 2017 Property value assessments	

Site Map:



MULTIPLE FAMILY HOUSING PROPERTY
TAX EXEMPTION AGREEMENT

THIS AGREEMENT is between the City of Spokane, a Washington State municipal corporation, as "City", and 1st Avenue Chelan, LLC, as "Owner" whose business address is 4135 West Sunnybank Drive, Chelan, WA 98816.

W I T N E S S E T H:

WHEREAS, The City has, pursuant to the authority granted to it by Chapter 84.14 RCW, designated various residential targeted areas for the provision of a limited property tax exemption for new and rehabilitated multiple family residential housing; and

WHEREAS, The City has, through SMC Chapter 8.15, enacted a program whereby property owners may qualify for a Final Certificate of Tax Exemption which certifies to the Spokane County Assessor that the Owner is eligible to receive the multiple family housing property tax exemption; and

WHEREAS, The Owner is interested in receiving the multiple family property tax exemption for new multiple family residential housing units in a residential targeted area; and

WHEREAS, The Owner has submitted to the City a complete application form for no fewer than a total of four new multiple family permanent residential housing units to be constructed on property legally described as:

RAILROAD L 4-5 B 21

Assessor's Parcel Number(s) 35192.1403, commonly known as 1309 West 1st Avenue, Spokane, WA 99201.

WHEREAS, The City has determined that the improvements will, if completed as proposed, satisfy the requirements for a Final Certificate of Tax Exemption; -- NOW, THEREFORE,

The City and the Owner do mutually agree as follows:

1. The City agrees to issue the Owner a Conditional Certificate of Acceptance of Tax Exemption subsequent to the City Council's approval of this agreement.

2. The project must comply with all applicable zoning requirements, land use requirements, design review recommendations and all building, fire, and housing code requirements contained in the Spokane Municipal Code at the time a complete application for a building permit is received. However, if the proposal includes rehabilitation or demolition in preparation for new construction, the residential portion of the building shall fail to comply with one or more standards of applicable building or housing codes, and the

rehabilitation improvements shall achieve compliance with the applicable building and construction codes.

3. If the property proposed to be rehabilitated is not vacant, the Owner shall provide each existing tenant with housing of comparable size, quality and price and a reasonable opportunity to relocate.

4. The Owner intends to construct on the site, approximately 51 new multiple family residential housing units substantially as described in their application filed with and approved by the City. In no event shall such construction provide fewer than a total of four multiple family permanent residential housing units.

5. The Owner agrees to complete construction of the agreed-upon improvements within three years from the date the City issues the Conditional Certificate of Acceptance of Tax Exemption or within any extension granted by the City.

6. The Owner agrees, upon completion of the improvements and upon issuance by the City of a temporary or permanent certificate of occupancy, to file with the City's Business & Development Services Department the following:

(a) a statement of the actual development cost of each multiple family housing unit, and the total expenditures made in the rehabilitation or construction of the entire property;

(b) a description of the completed work and a statement that the rehabilitation improvements or new construction of the Owner's property qualifies the property for the exemption;

(c) a statement that the project meets the affordable housing requirements, if applicable; and

(d) a statement that the work was completed within the required three-year period or any authorized extension of the issuance of the conditional certificate of tax exemption.

7. The City agrees, conditioned on the Owner's successful completion of the improvements in accordance with the terms of this Agreement and on the Owner's filing of the materials described in Paragraph 6 above, to file a Final Certificate of Tax Exemption with the Spokane County Assessor indicating that the Owner is qualified for the limited tax exemption under Chapter 84.14 RCW.

8. The Owner agrees, within 30 days following the first anniversary of the County's filing of the Final Certificate of Tax Exemption and each year thereafter for a period of twelve years, to file a declaration with the City's Business and Development Services Department, verified upon oath and indicating the following:

(a) a statement of occupancy and vacancy of the multiple family units during the previous year;

(b) a certification that the property has not changed use and, if applicable, that the property has been in compliance with the affordable housing requirements as described in SMC 8.15.090 since the date of the filing of the Final Certificate of Tax Exemption, and continues to be in compliance with this Agreement and the requirements of SMC Chapter 8.15; and

(c) a description of any improvements or changes to the property made after the filing of the final certificate or last declaration.

9. The parties acknowledge that the units are to be used and occupied for multifamily residential use. The parties further acknowledge that the certificate of occupancy issued by the City is for multifamily residential units. The Owner acknowledges and agrees that the units shall be used primarily for residential occupancy and any business activities shall only be incidental and ancillary to the residential occupancy.

10. If the Owner converts to another use any of the multiple family residential housing units constructed under this Agreement, or if applicable, if the owner intends to discontinue compliance with the affordable housing requirements as described in SMC 8.15.090 or any other condition to exemption, the Owner shall notify the Spokane County Assessor and the City's Business and Development Services Department within 60 days of such change in use.

11. The Owner will have the right to assign its rights under this Agreement. The Owner agrees to notify the City promptly of any transfer of Owner's ownership interest in the Site or in the improvements made to the Site under this Agreement.

12. The City reserves the right to cancel the Final Certificate of Tax Exemption should the Owner, its successors and assigns, fail to comply with any of the terms and conditions of this Agreement or of SMC Chapter 8.15.

13. No modifications of this Agreement shall be made unless mutually agreed upon by the parties in writing.

14. The Owner acknowledges its awareness of the potential tax liability involved if and when the property ceases to be eligible for the incentive provided pursuant to this agreement. Such liability may include additional real property tax, penalties and interest imposed pursuant to RCW 84.14.110. The Owner further acknowledges its awareness and understanding of the process implemented by the Spokane County Assessor's Office for the appraisal and assessment of property taxes. The Owner agrees that the City is not responsible for the property value assessment imposed by Spokane County at any time during the exemption period.

15. In the event that any term or clause of this Agreement conflicts with applicable law, such conflict shall not affect other terms of this Agreement, which can be given effect without the conflicting term or clause, and to this end, the terms of this Agreement are declared to be severable.

16. Nothing in this Agreement shall permit or be interpreted to permit either party to violate any provision of Chapter 84.14 RCW or SMC Chapter 8.15.

17. This Agreement is subject to approval by the City Council.

DATED this _____ day of _____, 2018

CITY OF SPOKANE

By:_____

Mayor, David A. Condon

Attest:

_____

City Clerk

Scott Isaak for 1st Avenue Chelan, LLC

By:_____

Its:_____

Approved as to form:

_____

Assistant City Attorney

STATE OF WASHINGTON)
) ss.
County of Spokane)

On this _____ day of _____, 2018, before me, the undersigned, a Notary Public in and for the State of Washington, personally appeared DAVID A. CONDON and TERRI L. PFISTER, to me known to be the Mayor and the City Clerk, respectively, of the CITY OF SPOKANE, the municipal corporation that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said municipal corporation, for the uses and purposes therein mentioned, and on oath stated that they were authorized to execute said instrument and that the seal affixed is the corporate seal of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this _____ day of _____, 2018.

_____

Notary Public in and for the State
of Washington, residing at Spokane

My commission expires _____

STATE OF WASHINGTON)
) ss.
County of Spokane)

On this _____ day of _____, 2018, before me, the undersigned, a Notary Public in and for the State of Washington, personally appeared _____ _____, to me known to be the person who executed the within and foregoing instrument, and acknowledged the said instrument to be his/her free and voluntary act and deed, for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this _____ day of _____, 2018.

_____

Notary Public in and for the State
of Washington, residing at Spokane

My commission expires _____

Agenda Sheet for City Council Meeting of: 09/10/2018		Date Rec'd	8/15/2018
		Clerk's File #	OPR 2018-0558
		Renews #	
Submitting Dept	POLICE	Cross Ref #	
Contact Name/Phone	JENNIFER ISAACSON 625-4056	Project #	
Contact E-Mail	JISAACSON@SPOKANEPOLICE.ORG	Bid #	
Agenda Item Type	Contract Item	Requisition #	
Agenda Item Name	0680-SPD CONTRACT WITH WSCJTC		

Agenda Wording

Contract with Washington State Criminal Justice Training Center (Burien, WA)in the amount of $232,800 with the Spokane Police Department in order to operate the Fall 2018 Police Academy.

Summary (Background)

CJTC and SPD's contract to run the Police Academy has expired and with an upcoming Academy the State wanted a lump sum contract rather than a reimbursable contract in order to run the Academy. This new contract expires 12/31/18 and is in the amount of $232,800 and will go towards funding County Personnel, operating supplies and SPD Personnel.

Fiscal Impact	Grant related? NO Public Works? NO	Budget Account
Neutral	$	#
Select	$	#
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	ISAACSON, JENNIFER	**Study Session**	08/20/18
Division Director	ISAACSON, JENNIFER	**Other**	
Finance	SCHMITT, KEVIN	Distribution List	
Legal	ODLE, MARI	spdFinance	
For the Mayor	SANDERS, THERESA		
Additional Approvals			
Purchasing			

WASHINGTON STATE
CRIMINAL JUSTICE TRAINING COMMISSION

Susan L. Rahr, Executive Director

19010 1st Avenue South • Burien, WA 98148 • Phone: 206-835-7300 • www.cjtc.state.wa.us

INTERAGENCY AGREEMENT
BETWEEN
WASHINGTON STATE CRIMINAL JUSTICE TRAINING COMMISSION
AND
SPOKANE POLICE DEPARTMENT

THIS INTERAGENCY AGREEMENT (the "Agreement") is by and between Washington State Criminal Justice Training Commission, an agency of the state of Washington (hereafter referred to as "WSCJTC"), and the Spokane Police Department, a Law Enforcement Agency, located in Spokane, Washington (hereafter referred to as "SPD").

IT IS THE PURPOSE OF THIS AGREEMENT to memorialize the terms and conditions under which SPD will operate the 2018 Fall Basic Law Enforcement Academy (BLEA).

NOW, THEREFORE, the parties agree as follows:

WCJTC will provide a lump sum of $232,800 to the Spokane Police Department to fully operate the 2018 Fall BLEA Academy. Whereas past practice has been that the Spokane Police Department billed WCJTC for the costs of running the academy and WCJTC would reimburse the department, this agreement provides up-front payment to SPD instead of a process of reimbursement.

I. STATEMENT OF WORK TO BE PERFORMED BY SPD

A. Operations Manage and oversee the daily operations of the 2018 Fall Washington State Basic Law Enforcement Academy (BLEA). Duties include, but not limited to:

a. Manage and supervise TAC Staff and all instructors participating in the delivery, implementation, coaching, and evaluation of the BLEA students learning.

b. Manage and oversee budget.

c. Manage and oversee equipment and Inventory of purchase(s).

B. Materials & Supplies

SPD will provide materials, services, and supplies.

C. Facilities

SPD will provide the necessary facilities to successfully conduct the 720 hour

Fall BLEA academy.

D. **Staff**

SPD shall provide TAC Staff.

E. **Conduct Emergency Vehicle Operation Course (EVOC) training**

1. SPD shall conduct EVOC training as prescribed and or adopted by the WSCJTC and shall make necessary equipment and instructional resources available for such purpose.

2. SPD shall be responsible for actual costs attendant to vehicle replacement or repair resulting from any damage occurring during and because of attendeeoperation hereunder.

F. **Provide part-time instructors**.

SPD shall provide instructors that are Criminal Justice Training Commission certified and approved by the Basic Training Academy Commander prior to instructing at the Spokane Basic Law Enforcement Academy.

II. FOOD AND LODGING

SPD will not provide lodging or meals to participants of the 2018 Fall BLEA Academy.

WSCJTC shall inform each of the participating law enforcement agencies of their duty to provide lodging to their employees participating in the 2018 Fall BLEA Academy, and of their obligation to pay their employees a per diem for all meals while at the 2018 Fall BLEA Academy.

III. PERIOD OF AGREEMENT

Subject to its other provisions, the period of performance of this Agreement shall be for the period spanning the duration of the Fall 2018 BLEA academy, August 7, 2018 to December 14, 2018, Class No. 773.

IV. PAYMENT

Compensation for the work provided in accordance with this Agreement shall be made from a single invoice from SPD specifying Class No. 773. WCJTC will pay a sum of $232,800 to the Spokane Police Department to cover all costs associated with the operation of the Fall BLEA academy. This excludes meals and lodging for participants of the 2018 Fall BLEA Academy.

V. RECORDS MAINTENANCE

The parties to this Agreement shall each maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records shall be

subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six (6) years after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period .

Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties, without first giving notice to the furnishing party and giving a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

VI. RIGHTS IN DATA

Unless otherwise provided, any data that originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by WSCJTC. SPD has a right to request access to this data and WSCJTC will provide the data upon request. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.

VII. INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

VIII. MODIFICATION

This Agreement may be modified or amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

IX. TERMINATION

Either party may terminate this Agreement upon thirty (30) days prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination. Under this section or the following section, if the parties choose to partially or completely terminate this Agreement, the parties shall either mutually agree how any property involved shall be disposed of. It they are unable to do so, they shall submit the dispute to the Dispute Panel provided for in Section XI.

X. TERMINATION FOR CAUSE

If for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within fifteen (15) working days. If failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved part to the other. See Section IX for the provisions for disposition of property upon the partial or complete termination of this Agreement.

XI. DISPUTES

In the event that a dispute arises under this Agreement which the parties are unable to resolve, they shall allow the dispute to be decided by a Dispute Panel in the following manner: Each party to this Agreement shall appoint one (1) member to the Dispute Panel. The members so appointed shall jointly appoint an additional member to the Dispute Panel. The Dispute Panel shall review the facts, contract terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Panel shall be final and binding on the parties hereto. There shall be no charge to the parties for these services of the Dispute Panel.

As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

XII. GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order.

A. applicable state and federal statutes and rules;
B. statement of work; and
C. Any other provisions of the Agreement, including materials incorporated by reference.

XIII. ASSIGNMENT

The work to be provided under this Agreement, and any claim arising under this Agreement is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

XIV. WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

XV. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

XVI. ENTIRE AGREEMENT

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

XVII. CONTRACT ADMINISTRATION

A designated contract administrator for each of the parties shall administer this Agreement and be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement.

The Interagency Administrator for WSCJTC is:

Name: Tara Berlin
Title: Contract Specialist
Address: 19010 1st Ave S Burien, WA 98148
Telephone: (206) 835-7352
Email: tberlin@cjtc.state.wa.us

The Interagency Administrator for SPD is:

Name: Mark Griffiths
Title: Lieutenant, SPD Training Center
Address: 2302 N. Waterworks Spokane, WA 99212
Telephone: (509) 742-8110
Email: mgriffiths@spokanepolice.org

XVIII. SIGNATURES

X

Sue Rahr
Executive Director

X

Craig Meidl
Chief of Spokane Police Department

Agenda Sheet for City Council Meeting of: 09/10/2018		Date Rec'd	8/27/2018
		Clerk's File #	OPR 2018-0559
		Renews #	
Submitting Dept	PLANNING	Cross Ref #	
Contact Name/Phone	TERI STRIPES 625-6597	Project #	
Contact E-Mail	TSTRIPES@SPOKANECITY.ORG	Bid #	
Agenda Item Type	Contract Item	Requisition #	
Agenda Item Name	0650 - ECOLOGY INTEGRATED PLANNING GRANT CONTRACT $300,000		

Agenda Wording

Accepting a contract with Ecology for the $300,000 Integrated Planning Grant for the Yard and the City's Ranch site in particular, the Integrated Planning Grant will enable us to carry out environmental due diligence and remedial investigation.

Summary (Background)

Several years ago, Ecology chose our Hillyard Integrated Planning Grant proposal to award $300,000. Within days of telling us we were awarded, Ecology lost its funding for it's Brownfield grants. Consequently, that left a large hole in the funding strategy we had put together for the Yard. When Ecology's 2018 capital budget passed, they let us know our project was still the first in line for funding. Attached is that earlier funding strategy many of you will remember.

Fiscal Impact	Grant related? YES Public Works? NO	Budget Account
Revenue	$ 300,000	# 1360-94169-99999-33431-99999
Select	$	#
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	TRAUTMAN, HEATHER	**Study Session**	
Division Director	TRAUTMAN, HEATHER	**Other**	Urban Experience committee 9/10/18
Finance	HUGHES, MICHELLE	Distribution List	
Legal	RICHMAN, JAMES	tstripes@spokanecity.org	
For the Mayor	SANDERS, THERESA	htrautman@spokanecity.org	
Additional Approvals		sbishop@spokanecity.org	
Purchasing	PRINCE, THEA	korlob@spokanecity.org	
GRANTS & CONTRACT MGMT	STOPHER, SALLY	sstopher@spokanecity.org	
		mdavis@spokanecity.org	
		kmiller@spokanecity.org	

Briefing Paper
Urban Experience Committee

Division & Department:	Planning Economic Development Team
Subject:	Urban Utility Installation Program Update
Date:	9/10/2018
Author (email & phone):	Department Director, Heather Trautman and Teri Stripes x6597
City Council Sponsor:	Ben Stuckart/Karen Stratton
Executive Sponsor:	Gavin Cooley
Committee(s) Impacted:	Urban Experience
Type of Agenda item:	☐ Consent X Discussion X Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	**Strategic Key Advancement of:** Strategies and Tactics: • Invest in Key Neighborhoods and Business Centers; esp PDA's • Invest in Key Public Amenities and Facilities • Maximize Public Assets Expected Outcomes: • Property values growing faster than historic averages • We have created an environment to promote mixed income neighborhoods with a diverse range of housing options for all buyers • Total public/private investment and job growth is higher in targeted areas compared with the region **Comprehensive Plan, Charter 7 Economic Development:** ED 2 LAND AVAILABILITY FOR ECONOMIC ACTIVITIES Goal: Ensure that an adequate supply of useable industrial and commercial • Property is available for economic development activities. ED 6 INFRASTRUCTURE Goal: Implement infrastructure maintenance and improvement programs that support new and existing business and that reinforce Spokane's position as a regional center. ED 7 REGULATORY ENVIRONMENT AND TAX STRUCTURE Goal: Create a regulatory environment and tax structure that encourage investment, nurture economic activity, and promote a good business climate. • ED 7.4 Tax Incentives for Land Improvement *Support a tax structure that encourages business investment and construction where infrastructure exists, especially in centers or other target areas for development.* • ED 7.5 Tax Incentives for Renovation *Use tax incentives and investments to encourage revitalization, modernization, or rehabilitation of deteriorated*

	residential and commercial properties and buildings for new economic activity.
Strategic Initiative:	See above Alignment with Urban Edge
Deadline:	9/10/2018
Outcome: (deliverables, delivery duties, milestones to meet)	Measurable changes in stormwater infrastructure planning, reuse, and redevelopment of the City's Ranch site. A understanding of the possible contamination needing to be remediated at the Ranch.

Background/History: *Provide brief history e.g. this is the 3rd and final 5 year extension of the contract which was put in place in 2007.*
Several years ago, Ecology chose our Hillyard Integrated Planning Grant proposal to award $300,000. Within days of telling us we were awarded, Ecology lost its funding for it's Brownfield grants. Consequently, that left a large hole in the funding strategy we had put together for the Yard. When Ecology's 2018 capital budget passed, they let us know our project was still the first in line for funding. Attached is that earlier funding strategy many of you will remember

Executive Summary:
Accepting a contract with Ecology for the $300,000 Integrated Planning Grant for the Yard and the City's Ranch site in particular, the Integrated Planning Grant will enable us to carry out environmental due diligence and remedial investigation. The scope of work for the grant includes a property condition assessment, identifying a stormwater solution for the Ranch's stormwater basin, developing a brownfield cleanup strategy, conducting preliminary site planning, and creating a redevelopment strategy to position the Hillyard Industrial Brownfield Redevelopment Opportunity Zone Site for redevelopment.

Budget Impact:
Approved in current year budget? x Yes ☐ No
Annual/Reoccurring expenditure? ☐ Yes x No
Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:
Consistent with current operations/policy? X Yes ☐ No
Requires change in current operations/policy? ☐ Yes x No
Specify changes required: ORD amendment
Known challenges/barriers:

Agreement No. TCPRA-2018-SpoPDS-00026

TOXICS CLEANUP REMEDIAL ACTION GRANT PROGRAM AGREEMENT

BETWEEN

THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY

AND

CITY OF SPOKANE

This is a binding Agreement entered into by and between the state of Washington, Department of Ecology, hereinafter referred to as "ECOLOGY," and CITY OF SPOKANE, hereinafter referred to as the "RECIPIENT," to carry out with the provided funds activities described herein.

GENERAL INFORMATION

Project Title:	Hillyard Industrial Brownfield Redevelopment
Total Cost:	$300,000.00
Total Eligible Cost:	$300,000.00
Ecology Share:	$300,000.00
Recipient Share:	$0.00
The Effective Date of this Agreement is:	05/01/2018
The Expiration Date of this Agreement is no later than:	06/30/2019
Project Type:	Integrated Planning Grant

Project Short Description:
An Integrated Planning Grant will enable the RECIPIENT to carry out environmental due diligence and remedial investigation, property condition assessment, developing a cleanup strategy, preliminary site planning, and redevelopment strategy to position the Hillyard Industrial Brownfield Site for redevelopment.

Project Long Description:
The Site comprises of two priority locations: 1. The "Ranch", located at 4101 E Queen Avenue, Spokane; 2. Sites near or adjacent to 4101 E queen Avenue, in Spokane. The Cleanup Site ID for the Site is 8615. Suspected contaminants of concern include: Non Halogenated Solvents, Polynuclear Aromatic Hydrocarbons, PAH, Methyl tertiary butyl Ether, Petroleum Diesel, and Petroleum. The RECIPIENT will conduct environmental due diligence and remedial investigation, property condition assessment, preliminary site planning, and develop a cleanup strategy that aligns with the desired future industrial reuse, building upon the work completed under the EPA Area Wide Planning efforts, and a redevelopment strategy for the Site. In 2012, the RECIPIENT created the Northeast Public Development Authority , NEPDA, and the Hillyard Industrial Brownfield Redevelopment

Opportunity Zone, IBROZ. NEPDA's focus includes 800 acres in the northeast Spokane Hillyard neighborhood known as the YARD and approximately another 100 acres along the Market street corridor known as the Historic Hillyard and Market Street mixed use commercial district.

From 1920 to 1982 Hillyard was a major industrial center supporting the Great Northern Railway. During its peak, the industrial center produced one steam locomotive per month. In the early 1980s all of the railroad facilities were shut down. Soon, other railroad supporting industries closed. Today nearly all of the former manufacturing facilities are gone. Only nine firms remain which provide less than 40 manufacturing jobs. Most of the 500 acres of industrial land that makes up Hillyard remains undeveloped.
Unfortunately, Hillyard's history as a former railyard and manufacturing center left a reputation of pervasive environmental hazards throughout the area. These hazards are both real and perceived. ECOLOGY confirmed contamination on several sites, notably, the former and relatively large 100 acre BNSF Rail Yard site and the Black Tank site. A 2014 survey and inventory of potential brownfield sites conducted by the RECIPIENT found that in addition to these well known sites, most of the remaining parcels lack any kind of environmental record. The County Tax Assessor's records reveal that approximately 35 percent of the land is vacant and over 60 percent is considered underutilized. Only 8 of the 637 tax parcels in the YARD are listed in ECOLOGY's Confirmed and Suspected Contaminated Site database. An additional 183 parcels, 151 acres, were identified as "suspected" for contamination; a designation based on the potential that historical or current land uses including automotive repair, scrap yards, and manufacturing facilities could have caused releases of hazardous substances. Overall, the large railroad area creates the impression that the area is blighted and has contaminated land although relatively little is actually known about the environmental condition of many of the properties in the area.

Hillyard remains one of only three industrial areas within the City of Spokane and is the only one adjacent to the BNSF Canada Mexico line; over $500 million of freight rolls through the Hillyard area each year. Approximately 500 acres of the properties within the YARD are zoned for industrial land use. The remaining land consists of 300 acres of residential property, and slightly less than 100 acres of commercial property. NEPDA's mission is to redevelop the industrial properties to generate jobs and provide economic vigor in northeast Spokane. To spur this mission, Hillyard will soon have access to the US Highway 395 North American Free Trade Agreement, NAFTA corridor. When completed, this North Spokane Corridor, NSC section of US 395 will be a 60 mile per hour, 10.5-mile long, north-south, limited access facility, and a multi modal corridor freeway. The NSC will maximize vehicle capacity and contribute to freight hauling competitiveness by moving vehicles and freight traffic away from local arterials and on to an unrestricted flowing freeway. The NSC will support alternative transportation choices by providing park and ride lots and vanpooling operations, and by reserving enough rights of way for high capacity transit and providing a pedestrian and bicycle trail along its full length. The NSC will connect to Interstate 90 on the south end, just west of the existing Thor Freya Interchange, and to the existing US Highway 2 at Farwell Road and US Highway 395 at Wandermere on the north end. The Plan provides for additional interchanges at locations along the corridor that will include: Trent Avenue, SR 290, Wellesley Avenue, Francis Freya Street, Parksmith Drive, US Highway 2, and US Highway 395 at Wandermere.

Hillyard is one of Spokane's poorest neighborhoods where the rate of residents living in poverty, 28.7 percent, is significantly higher than Spokane's overall poverty rate of 18.4 percent and over three times the State poverty rate of 8.4 percent. Median income at $37,359 is 37 percent lower than the state median income of $59,374. The unemployment rate is 8.4 percent compared to the statewide rate of 8.9 percent. Additionally, life expectancy in the Hillyard neighborhood is lower than the rest of Spokane and Washington State. The Spokane Regional Health District ranks the Hillyard neighborhood in the top five neighborhoods for mortality from major heart

disease, chronic lung disease, injury, suicide, and chronic liver disease. Hillyard shares the same legacy as many communities where industry has ceased operations and left behind a legacy of damaged environmental and socioeconomic conditions.
Hillyard residents are subject to disproportionate environmental impacts related to air emissions and water quality impacts, including those associated with brownfields. In 2005, the Spokane Regional Clean Air Agency, SRCAA, performed a monitoring study to quantify toxic emissions, and identified tracer pollutants, i.e., air pollutants present in diesel exhaust, including gasses, 1,3 butadiene, acetaldehyde, and formaldehyde, and metals, arsenic, beryllium, and cadmium.

Overall Goal:
The goal of the project is to address the environmental condition of the Site, assist in expanding the Hillyard Industrial Brownfield Redevelopment Opportunity Zone, HIBROZ, provide a cleanup strategy that aligns with the desired future industrial reuse, build upon the work completed under the EPA Area Wide Planning efforts; examine the potential for infrastructure improvements at the Site to attract public and private investment.

RECIPIENT INFORMATION

Organization Name: CITY OF SPOKANE

Federal Tax ID: 91-6001280
DUNS Number: 115528189

Mailing Address: 808 W Spokane Falls Blvd, 3rd floor
Spokane, WA 99201

Physical Address: 808 W Spokane Falls Blvd, 3rd floor
Spokane, Washington 99201

Organization Email: tstripes@spokanecity.org
Organization Fax: (509) 625-6013

Contacts

Project Manager	Teri Stripes Assistant Planner Planning & Development Services 808 W Spokane Falls Blvd Spokane, Washington 99201 Email: tstripes@spokanecity.org Phone: (509) 625-6597
Billing Contact	Teri Stripes Assistant Planner Planning & Development Services 808 W Spokane Falls Blvd Spokane, Washington 99201 Email: tstripes@spokanecity.org Phone: (509) 625-6597
Authorized Signatory	Teri Stripes Assistant Planner Planning & Development Services 808 W Spokane Falls Blvd Spokane, Washington 99201 Email: tstripes@spokanecity.org

ECOLOGY INFORMATION

Mailing Address: Department of Ecology
Toxics Cleanup
PO BOX 47600
Olympia, WA 98504-7600

Physical Address: Toxics Cleanup
300 Desmond Drive SE
Lacey, WA 98503

Contacts

Project Manager	Sandra Treccani 4601 N Monroe Street Spokane, Washington 99205-1295 Email: satr461@ecy.wa.gov Phone: (509) 329-3412
Financial Manager	Dan Koroma PO Box 47600 Olympia, Washington 98504-7600 Email: dkor461@ecy.wa.gov Phone: (360) 407-7187
Technical Advisor	Margo Thompson PO Box 47600 Olympia, Washington 98504-7600 Email: math461@ecy.wa.gov Phone: (360) 407-7336

AUTHORIZING SIGNATURES

RECIPIENT agrees to furnish the necessary personnel, equipment, materials, services, and otherwise do all things necessary for or incidental to the performance of work as set forth in this Agreement.

RECIPIENT acknowledges that they had the opportunity to review the entire Agreement, including all the terms and conditions of this Agreement, Scope of Work, attachments, and incorporated or referenced documents, as well as all applicable laws, statutes, rules, regulations, and guidelines mentioned in this Agreement. Furthermore, the RECIPIENT has read, understood, and accepts all requirements contained within this Agreement.

This Agreement contains the entire understanding between the parties, and there are no other understandings or representations other than as set forth, or incorporated by reference, herein.

No subsequent modifications or amendments to this agreement will be of any force or effect unless in writing, signed by authorized representatives of the RECIPIENT and ECOLOGY and made a part of this agreement. ECOLOGY and RECIPIENT may change their respective staff contacts without the concurrence of either party.

This Agreement shall be subject to the written approval of Ecology's authorized representative and shall not be binding until so approved.

The signatories to this Agreement represent that they have the authority to execute this Agreement and bind their respective organizations to this Agreement.

IN WITNESS WHEREOF: the parties hereto, having read this Agreement in its entirety, including all attachments, do agree in each and every particular and have thus set their hands hereunto.

Washington State
Department of Ecology

By: _____

Jim Pendowski Date

Toxics Cleanup

Program Manager

CITY OF SPOKANE

By: _____

Teri Stripes Date

Assistant Planner

Template Approved to Form by
Attorney General's Office

Ben Stuckart

City Council President Date

David A.. Condon

Mayor Date

SCOPE OF WORK

Task Number: 1 **Task Cost:** $200,000.00

Task Title: Remedial Investigation - J003

Task Description:
This task funds the RECIPIENT's eligible costs ECOLOGY deems reasonable and necessary to plan and conduct site assessment and remedial investigations at the Site. This includes negotiating a scope of work with ECOLOGY to characterize the nature and extent of contamination throughout the Hillyard Industrial Brownfield Redevelopment opportunity Zone, HIBROZ; characterizing the nature and extent of contamination at the Site; and conducting onsite sampling of soil and groundwater. Sample locations and specific contaminants analysis will be determined by researching the historical uses of the land and documenting the recognized environmental conditions within the HIBROZ and in accordance with an ECOLOGY approved RIFS Work Plan. The Recipient will analyze results of sampling and review with ECOLOGY and conduct additional sampling if needed to fill data gaps to develop a complete understanding of contamination at the Site.
Priority locations include:
1. The "Ranch", located at 4101 E Queen Avenue, Spokane, comprising several parcels of approximately 10 acres. Suspected contaminants include: Non Halogenated Solvents, Polynuclear Aromatic Hydrocarbons, PAH, Methyl tertiary butyl Ether, Petroleum Diesel, Petroleum, and Lead.
2. Sites near or adjacent to 4101 E Queen Avenue, Spokane, within the same storm water basin that will be identified during the storm water needs planning phase of the project.

The RECIPIENT shall provide the Project Manager and the Technical Adviser with copies of all reports and deliverables developed under this task.

The RECIPIENT shall manage the grant and project, and complete all administrative documentation and billings in accordance with accounting standards, the terms and conditions of the grant, and the Administrative Requirements for Recipients of Ecology Grants and Loans Managed in EAGL.

RECIPIENT administrative costs, costs of managing the grant, travel, training, and Per Diem are not eligible under this grant. Only travel costs, Per Diem, and technical management undertaken by the RECIPIENT's consultant may be billed to this task.

Task Goal Statement:
The goal is to conduct investigations that adequately characterize the nature and extent of contamination at the two RECIPIENT owned properties.

Task Expected Outcome:
A comprehensive remedial investigation report that will help to define the development of the cleanup plan as well as highlight challenges that may exist with infrastructure planning, and stormwater management.

Recipient Task Coordinator: Teri Stripes

Remedial Investigation - J003

Deliverables

Number	Description	Due Date
1.1	Remedial Investigations Report	
1.2	Timely grant payment requests, progress reports PRPR with proper documentation.	
1.3	Updated spending plan with each PRPR.	

SCOPE OF WORK

Task Number: 2 **Task Cost:** $15,000.00

Task Title: Integrated Planning Activities - J011

Task Description:
This task funds RECIPIENT integrated planning activities ECOLOGY deems reasonable and necessary to review previous Conceptual Site Plan Alternatives for redevelopment of the Ranch. The RECIPIENT will prepare a memo noting any conflicts between contamination and the current conceptual plan; prepare a new Conceptual Site Plan for the Ranch if it is suitable entirely as a stormwater facility based on the results of the Engineering Design study. Concepts and changes reviewed by the RECIPIENTwill be presented to the NEPDA HIBROZ authority and community stakeholders. Changes in the preferred Conceptual Site Plan Alternative, the new Stormwater Alternatives, and Conceptual Site Plan will be presented at a public meeting.

Eligible costs may include cost of evaluating key physical, economic, and structural features of the property, including but not limited to:
- Community Involvement
- Transportation and site access.
- Environmental critical areas.
- Cultural resources
- Economic impact research and evaluations
- GIS analysis

The RECIPIENT shall:
- Consult and coordinate with ECOLOGY in the development of consultant scopes of work for activities under this task.
- Provide ECOLOGY with copies of all draft and final technical documents, plans, reports, data and analyses, communication material, public information materials, web page content, open house agendas, surveys and results, and any other deliverables developed or funded under this task.
- Provide ECOLOGY the advance notice of community events or meetings about the grant funded work.
- Verify the eligibility of costs with the ECOLOGY grant financial manager. Costs not approved by the ECOLOGY grant financial manager are the responsibility of the RECIPIENT.

The RECIPIENT shall manage the grant and project, and complete all administrative documentation and billings in accordance with accounting standards, the terms and conditions of the grant, and the Administrative Requirements for Recipients of Ecology Grants and Loans Managed in EAGL.

RECIPIENT administrative costs, costs of managing the grant, travel, training, and Per Diem are not eligible under this grant. Only travel costs, Per Diem, and technical management undertaken by the RECIPIENT's consultant may be billed to this task.

Costs for remedial actions that are the responsibility of potentially liable parties are not grant eligible. Costs for technical advertising, and communications materials not approved by ECOLOGY are the responsibility of the RECIPIENT.

Task Goal Statement:

The goal of this task is to update, confirm or inform the City and public stakeholders of needed changes in the conceptual site plan in light of the outcomes of the Remedial Investigation and Engineering Design.

Task Expected Outcome:
Completing a Conceptual Site Plan for redevelopment of the Ranch site that is well informed by the stormwater analysis, the remedial investigation, and the cleanup alternatives.

Recipient Task Coordinator: Teri Stripes

Integrated Planning Activities - J011

Deliverables

Number	Description	Due Date
2.1	Updated Conceptual Site Plan	
2.2	Updated spending plan with each PRPR.	
2.3	Timely grant payment requests and progress reports PRPR with proper documentation.	

SCOPE OF WORK

Task Number: 3 **Task Cost:** $60,000.00

Task Title: Engineering Design - 005

Task Description:
This task funds the RECIPIENT'S eligible costs ECOLOGY deems reasonable and necessary to plan and perform engineering design consistent with the scope of work in the approved work plan for the Site. This includes costs to prepare the engineering design report, construction plans and specifications, and any other needed plans or reports necessary to complete the Engineering Design phase. Other costs include mapping, surveying, design of source control systems, or stormwater reduction and treatment facilities, permit applications, and project management costs.
Specifically, the RECIPIENT will evaluate basin wide management solutions to determine the most cost effective solutions effectively and efficiently mitigating stormwater runoff while protecting Spokane's Sole Source Aquifer. The RECIPIENT owns a large portion of the Ranch Focus Area. Using the Ranch Focus Area as an example for The Yard as a whole, the RECIPIENT will determine the cost of each type of stormwater management solution.
The RECIPIENT will determine the effective runoff area for the Ranch Focus Area based on stormwater gravity conveyance to the Site; create a best management practices(BMP) classification system to determine the cost per acre of runoff; determine site suitability criteria for assessment and selection of the most suitable BMPs, which are based on site constraints within the project area; identify and prioritize sites to be assessed under Task 1.
Potential locations for BMPs will be located on city owned property, private property, in the right of way, or outside of the basin the area. BMP classifications for specific locations will be selected from a list based on site suitability and will be identified on maps for each alternative.

Task Goal Statement:
The goal of this task is to find the optimum stormwater solution for both public and private entities, as well as selecting the most effective solutions for the corresponding 25 year life cycle costs.

Task Expected Outcome:
This project will develop a 25 year life cycle capital cost analysis for the top three selected stormwater mitigation alternatives. Costs to the RECIPIENT and to property owners will each be identified and distinctly separated. A final memorandum will be developed that summarizes the work completed, review of the selected alternatives, and the costs for each of the alternative for private and public entities.

Recipient Task Coordinator: Teri Stripes

Engineering Design - 005

Deliverables

Number	Description	Due Date
3.1	Memorandumof Engineering Design alternative and associated Cost analysis	

SCOPE OF WORK

Task Number: 4 **Task Cost:** $25,000.00

Task Title: Feasibility Study - J004

Task Description:
This task funds RECIPIENT's eligible costs ECOLOGY deems reasonable and necessary to plan and conduct an analysis of the feasibility of cleanup options being considered for the Site. The work must be consistent with the scope of work approved by the ECOLOGY Project Manager for the Site.

Eligible costs may include costs incurred planning and implementing the FS and selection of remedy. This includes MTCA feasibility studies, pilot tests and treatability studies, supplemental testing, source control engineering studies to develop solutions, green remediation alternatives analysis, development of the cleanup acton plan, EIS, data management, public involvement, and project management costs necessary to complete the FS.

Task Goal Statement:
To complete a feasibility study and evaluate cleanup alternatives, provide the RECIPIENT and NEPDA with preliminary cleanup cost estimates, position the Sites for cleanup funding, and move the Sites further through the MTCA process.

Task Expected Outcome:
The results of the feasibility study are documented in a final report and adequate information has been provided for selection of a cleanup action for the Site, a preferred final cleanup action has been submitted to ECOLOGY with associated cost estimates.

Recipient Task Coordinator: Teri Stripes

Feasibility Study - J004

Deliverables

Number	Description	Due Date
4.1	Feasibility Study Report	

BUDGET

Funding Distribution EG180455

NOTE: *The above funding distribution number is used to identify this specific agreement and budget on payment remittances and may be referenced on other communications from ECOLOGY. Your agreement may have multiple funding distribution numbers to identify each budget.*

Funding Title:	Hillyard Industrial Brownfield - IPG	Funding Type:	Grant
Funding Effective Date:	05/01/2018	Funding Expiration Date:	06/30/2019

Funding Source:

Title:	Local Toxics Control Account (LTCA)
Type:	State
Funding Source %:	100%
Description:	Remedial action grants and loans are provided to Local Governments in Washington State to assist with the cleanup of publicly owned lands contaminated with hazardous substances. Grants or loans offered included those for cleanups conducted under state or federal cleanup order or consent decree, independent cleanups, safe drinking water actions, areawide groundwater investigations, and integrated planning activities. The remedial action grant and loan program was created by the Model Toxics Control Act (MTCA), Chapter 70.105D RCW. MTCA directed ECOLOGY to adopt rules for grant and loan issuance and performance. Those rules are in Chapter 173-322A WAC, Remedial Action Grants and Loans. Funds for remedial action grants and loans come from a tax on hazardous substances. MTCA directs 44% of the tax revenue into the Local Toxics Control Account (LTCA). Each biennium, the Legislature appropriates a portion of the funds in the LTCA for remedial action grants and loans.

Approved Indirect Costs Rate:	Approved State Indirect Rate: 0%
Recipient Match %:	0%
InKind Interlocal Allowed:	No
InKind Other Allowed:	No

Is this Funding Distribution used to match a federal grant? No

Hillyard Industrial Brownfield - IPG	**Task Total**
Remedial Investigation - J003	$ 200,000.00
Integrated Planning Activities - J011	$ 15,000.00
Engineering Design - 005	$ 60,000.00
Feasibility Study - J004	$ 25,000.00
	Total: $ 300,000.00

Funding Distribution Summary

Recipient / Ecology Share

Funding Distribution Name	Recipient Match %	Recipient Share	Ecology Share	Total
Hillyard Industrial Brownfield - IPG	0.00 %	$ 0.00	$ 300,000.00	$ 300,000.00
Total		**$ 0.00**	**$ 300,000.00**	**$ 300,000.00**

AGREEMENT SPECIFIC TERMS AND CONDITIONS

N/A

SPECIAL TERMS AND CONDITIONS

GENERAL FEDERAL CONDITIONS

If a portion or all of the funds for this agreement are provided through federal funding sources or this agreement is used to match a federal grant award, the following terms and conditions apply to you.

A. CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION:

1. The RECIPIENT/CONTRACTOR, by signing this agreement, certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds. If the RECIPIENT/CONTRACTOR is unable to certify to the statements contained in the certification, they must provide an explanation as to why they cannot.
2. The RECIPIENT/CONTRACTOR shall provide immediate written notice to ECOLOGY if at any time the RECIPIENT/CONTRACTOR learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
3. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact ECOLOGY for assistance in obtaining a copy of those regulations.
4. The RECIPIENT/CONTRACTOR agrees it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable Code of Federal Regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
5. The RECIPIENT/CONTRACTOR further agrees by signing this agreement, that it will include this clause titled "CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
6. Pursuant to 2CFR180.330, the RECIPIENT/CONTRACTOR is responsible for ensuring that any lower tier covered transaction complies with certification of suspension and debarment requirements.
7. RECIPIENT/CONTRACTOR acknowledges that failing to disclose the information required in the Code of

Federal Regulations may result in the delay or negation of this funding agreement, or pursuance of legal remedies, including suspension and debarment.

8. RECIPIENT/CONTRACTOR agrees to keep proof in its agreement file, that it, and all lower tier recipients or contractors, are not suspended or debarred, and will make this proof available to ECOLOGY before requests for reimbursements will be approved for payment. RECIPIENT/CONTRACTOR must run a search in <http://www.sam.gov> and print a copy of completed searches to document proof of compliance.

B. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) REPORTING REQUIREMENTS:

CONTRACTOR/RECIPIENT must complete the FFATA Data Collection Form (ECY 070-395) and return it with the signed agreement to ECOLOGY.

Any CONTRACTOR/RECIPIENT that meets each of the criteria below must report compensation for its five top executives using the FFATA Data Collection Form.

- Receives more than $25,000 in federal funds under this award.
- Receives more than 80 percent of its annual gross revenues from federal funds.
- Receives more than $25,000,000 in annual federal funds.

Ecology will not pay any invoices until it has received a completed and signed FFATA Data Collection Form. Ecology is required to report the FFATA information for federally funded agreements, including the required DUNS number, at www.fsrs.gov <http://www.fsrs.gov/> within 30 days of agreement signature. The FFATA information will be available to the public at www.usaspending.gov <http://www.usaspending.gov/>.

For more details on FFATA requirements, see www.fsrs.gov <http://www.fsrs.gov/>.

GENERAL TERMS AND CONDITIONS

Pertaining to Grant and Loan Agreements With the state of Washington, Department of Ecology

GENERAL TERMS AND CONDITIONS AS OF LAST UPDATED 1/22/2018 VERSION

1. ADMINISTRATIVE REQUIREMENTS

a) RECIPIENT shall follow the "Administrative Requirements for Recipients of Ecology Grants and Loans – EAGL Edition." (https://fortress.wa.gov/ecy/publications/SummaryPages/1701004.html)

b) RECIPIENT shall complete all activities funded by this Agreement and be fully responsible for the proper management of all funds and resources made available under this Agreement.

c) RECIPIENT agrees to take complete responsibility for all actions taken under this Agreement, including ensuring all subgrantees and contractors comply with the terms and conditions of this Agreement. ECOLOGY reserves the right to request proof of compliance by subgrantees and contractors.

d) RECIPIENT's activities under this Agreement shall be subject to the review and approval by ECOLOGY for the extent and character of all work and services.

2. AMENDMENTS AND MODIFICATIONS

This Agreement may be altered, amended, or waived only by a written amendment executed by both parties. No subsequent modification(s) or amendment(s) of this Agreement will be of any force or effect unless in writing and signed by authorized representatives of both parties. ECOLOGY and the RECIPIENT may change their respective staff contacts and administrative information without the concurrence of either party.

3. ARCHAEOLOGICAL AND CULTURAL RESOURCES

RECIPIENT shall take reasonable action to avoid, minimize, or mitigate adverse effects to archeological and historic resources. The RECIPIENT must agree to hold harmless the State of Washington in relation to any claim related to historical or cultural artifacts discovered, disturbed, or damaged due to the RECIPIENT's project funded under this Agreement.

RECIPIENT shall:

a) Contact the ECOLOGY Program issuing the grant or loan to discuss any Cultural Resources requirements for their project:

- For capital construction projects or land acquisitions for capital construction projects, if required, comply with Governor Executive Order 05-05, Archaeology and Cultural Resources.
- For projects with any federal involvement, if required, comply with the National Historic Preservation Act.
- Any cultural resources federal or state requirements must be completed prior to the start of any work on the project site.

b) If required by the ECOLOGY Program, submit an Inadvertent Discovery Plan (IDP) to ECOLOGY prior to implementing any project that involves ground disturbing activities. ECOLOGY will provide the IDP form.

RECIPIENT shall:

- Keep the IDP at the project site.
- Make the IDP readily available to anyone working at the project site.
- Discuss the IDP with staff and contractors working at the project site.
- Implement the IDP when cultural resources or human remains are found at the project site.

c) If any archeological or historic resources are found while conducting work under this Agreement:

- Immediately stop work and notify the ECOLOGY Program, the Department of Archaeology and Historic Preservation at (360) 586-3064, any affected Tribe, and the local government.

d) If any human remains are found while conducting work under this Agreement:

• Immediately stop work and notify the local Law Enforcement Agency or Medical Examiner/Coroner's Office, and then the ECOLOGY Program.

e) Comply with RCW 27.53, RCW 27.44.055, and RCW 68.50.645, and all other applicable local, state, and federal laws protecting cultural resources and human remains.

4. ASSIGNMENT

No right or claim of the RECIPIENT arising under this Agreement shall be transferred or assigned by the RECIPIENT.

5. COMMUNICATION

RECIPIENT shall make every effort to maintain effective communications with the RECIPIENT's designees, ECOLOGY, all affected local, state, or federal jurisdictions, and any interested individuals or groups.

6. COMPENSATION

a) Any work performed prior to effective date of this Agreement will be at the sole expense and risk of the RECIPIENT. ECOLOGY must sign the Agreement before any payment requests can be submitted.

b) Payments will be made on a reimbursable basis for approved and completed work as specified in this Agreement.

c) RECIPIENT is responsible to determine if costs are eligible. Any questions regarding eligibility should be clarified with ECOLOGY prior to incurring costs. Costs that are conditionally eligible require approval by ECOLOGY prior to expenditure.

d) RECIPIENT shall not invoice more than once per month unless agreed on by ECOLOGY.

e) ECOLOGY will not process payment requests without the proper reimbursement forms, Progress Report and supporting documentation. ECOLOGY will provide instructions for submitting payment requests.

f) ECOLOGY will pay the RECIPIENT thirty (30) days after receipt of a properly completed request for payment.

g) RECIPIENT will receive payment through Washington State Department of Enterprise Services' Statewide Payee Desk. RECIPIENT must register as a payee by submitting a Statewide Payee Registration form and an IRS W-9 form at the website, http://www.des.wa.gov/services/ContractingPurchasing/Business/VendorPay/Pages/default.aspx. For any questions about the vendor registration process contact the Statewide Payee Help Desk at (360) 407-8180 or email payeehelpdesk@watech.wa.gov.

h) ECOLOGY may, at its sole discretion, withhold payments claimed by the RECIPIENT if the RECIPIENT fails to satisfactorily comply with any term or condition of this Agreement.

i) Monies withheld by ECOLOGY may be paid to the RECIPIENT when the work described herein, or a portion thereof, has been completed if, at ECOLOGY's sole discretion, such payment is reasonable and approved according to this Agreement, as appropriate, or upon completion of an audit as specified herein.

j) RECIPIENT must submit within thirty (30) days after the expiration date of this Agreement, all financial, performance, and other reports required by this agreement. Failure to comply may result in delayed reimbursement.

7. COMPLIANCE WITH ALL LAWS

RECIPIENT agrees to comply fully with all applicable federal, state and local laws, orders, regulations, and permits related to this Agreement, including but not limited to:

a) RECIPIENT agrees to comply with all applicable laws, regulations, and policies of the United States and the State of Washington which affect wages and job safety.

b) RECIPIENT agrees to be bound by all applicable federal and state laws, regulations, and policies against discrimination.

c) RECIPIENT certifies full compliance with all applicable state industrial insurance requirements.

d) RECIPIENT agrees to secure and provide assurance to ECOLOGY that all the necessary approvals and permits required by authorities having jurisdiction over the project are obtained. RECIPIENT must include time in their project timeline for the permit and approval processes.

ECOLOGY shall have the right to immediately terminate for cause this Agreement as provided herein if the RECIPIENT fails to comply with above requirements.
If any provision of this Agreement violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

8. CONFLICT OF INTEREST
RECIPIENT and ECOLOGY agree that any officer, member, agent, or employee, who exercises any function or responsibility in the review, approval, or carrying out of this Agreement, shall not have any personal or financial interest, direct or indirect, nor affect the interest of any corporation, partnership, or association in which he/she is a part, in this Agreement or the proceeds thereof.

9. CONTRACTING FOR GOODS AND SERVICES
RECIPIENT may contract to buy goods or services related to its performance under this Agreement. RECIPIENT shall award all contracts for construction, purchase of goods, equipment, services, and professional architectural and engineering services through a competitive process, if required by State law. RECIPIENT is required to follow procurement procedures that ensure legal, fair, and open competition.
RECIPIENT must have a standard procurement process or follow current state procurement procedures. RECIPIENT may be required to provide written certification that they have followed their standard procurement procedures and applicable state law in awarding contracts under this Agreement.
ECOLOGY reserves the right to inspect and request copies of all procurement documentation, and review procurement practices related to this Agreement. Any costs incurred as a result of procurement practices not in compliance with state procurement law or the RECIPIENT's normal procedures may be disallowed at ECOLOGY's sole discretion.

10. DISPUTES
When there is a dispute with regard to the extent and character of the work, or any other matter related to this Agreement the determination of ECOLOGY will govern, although the RECIPIENT shall have the right to appeal decisions as provided for below:
a) RECIPIENT notifies the funding program of an appeal request.
b) Appeal request must be in writing and state the disputed issue(s).
c) RECIPIENT has the opportunity to be heard and offer evidence in support of its appeal.
d) ECOLOGY reviews the RECIPIENT's appeal.
e) ECOLOGY sends a written answer within ten (10) business days, unless more time is needed, after concluding the review.
The decision of ECOLOGY from an appeal will be final and conclusive, unless within thirty (30) days from the date of such decision, the RECIPIENT furnishes to the Director of ECOLOGY a written appeal. The decision of the Director or duly authorized representative will be final and conclusive.
The parties agree that this dispute process will precede any action in a judicial or quasi-judicial tribunal.
Appeals of the Director's decision will be brought in the Superior Court of Thurston County. Review of the Director's decision will not be taken to Environmental and Land Use Hearings Office.
Pending final decision of a dispute, the RECIPIENT agrees to proceed diligently with the performance of this Agreement and in accordance with the decision rendered.
Nothing in this Agreement will be construed to limit the parties' choice of another mutually acceptable method, in addition to the dispute resolution procedure outlined above.

11. ENVIRONMENTAL DATA STANDARDS
a) RECIPIENT shall prepare a Quality Assurance Project Plan (QAPP) for a project that collects or uses environmental measurement data. RECIPIENTS unsure about whether a QAPP is required for their project shall contact

the ECOLOGY Program issuing the grant or loan. If a QAPP is required, the RECIPIENT shall:

- Use ECOLOGY's QAPP Template/Checklist provided by the ECOLOGY, unless ECOLOGY Quality Assurance (QA) officer or the Program QA coordinator instructs otherwise.
- Follow ECOLOGY's Guidelines for Preparing Quality Assurance Project Plans for Environmental Studies, July 2004 (Ecology Publication No. 04-03-030).
- Submit the QAPP to ECOLOGY for review and approval before the start of the work.

b) RECIPIENT shall submit environmental data that was collected on a project to ECOLOGY using the Environmental Information Management system (EIM), unless the ECOLOGY Program instructs otherwise. The RECIPIENT must confirm with ECOLOGY that complete and correct data was successfully loaded into EIM, find instructions at: http://www.ecy.wa.gov/eim.

c) RECIPIENT shall follow ECOLOGY's data standards when Geographic Information System (GIS) data is collected and processed. Guidelines for Creating and Accessing GIS Data are available at: https://ecology.wa.gov/Research-Data/Data-resources/Geographic-Information-Systems-GIS/Standards. RECIPIENT, when requested by ECOLOGY, shall provide copies to ECOLOGY of all final GIS data layers, imagery, related tables, raw data collection files, map products, and all metadata and project documentation.

12. GOVERNING LAW

This Agreement will be governed by the laws of the State of Washington, and the venue of any action brought hereunder will be in the Superior Court of Thurston County.

13. INDEMNIFICATION

ECOLOGY will in no way be held responsible for payment of salaries, consultant's fees, and other costs related to the project described herein, except as provided in the Scope of Work.

To the extent that the Constitution and laws of the State of Washington permit, each party will indemnify and hold the other harmless from and against any liability for any or all injuries to persons or property arising from the negligent act or omission of that party or that party's agents or employees arising out of this Agreement.

14. INDEPENDENT STATUS

The employees, volunteers, or agents of each party who are engaged in the performance of this Agreement will continue to be employees, volunteers, or agents of that party and will not for any purpose be employees, volunteers, or agents of the other party.

15. KICKBACKS

RECIPIENT is prohibited from inducing by any means any person employed or otherwise involved in this Agreement to give up any part of the compensation to which he/she is otherwise entitled to or receive any fee, commission, or gift in return for award of a subcontract hereunder.

16. MINORITY AND WOMEN'S BUSINESS ENTERPRISES (MWBE)

RECIPIENT is encouraged to solicit and recruit, to the extent possible, certified minority-owned (MBE) and women-owned (WBE) businesses in purchases and contracts initiated under this Agreement.

Contract awards or rejections cannot be made based on MWBE participation; however, the RECIPIENT is encouraged to take the following actions, when possible, in any procurement under this Agreement:

a) Include qualified minority and women's businesses on solicitation lists whenever they are potential sources of goods or services.

b) Divide the total requirements, when economically feasible, into smaller tasks or quantities, to permit maximum participation by qualified minority and women's businesses.

c) Establish delivery schedules, where work requirements permit, which will encourage participation of qualified

minority and women's businesses.
d) Use the services and assistance of the Washington State Office of Minority and Women's Business Enterprises (OMWBE) (866-208-1064) and the Office of Minority Business Enterprises of the U.S. Department of Commerce, as appropriate.

17. ORDER OF PRECEDENCE
In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: (a) applicable federal and state statutes and regulations; (b) The Agreement; (c) Scope of Work; (d) Special Terms and Conditions; (e) Any provisions or terms incorporated herein by reference, including the "Administrative Requirements for Recipients of Ecology Grants and Loans"; and (f) the General Terms and Conditions.

18. PRESENTATION AND PROMOTIONAL MATERIALS
ECOLOGY reserves the right to approve RECIPIENT's communication documents and materials related to the fulfillment of this Agreement:
a) If requested, RECIPIENT shall provide a draft copy to ECOLOGY for review and approval ten (10) business days prior to production and distribution.
b) RECIPIENT shall include time for ECOLOGY's review and approval process in their project timeline.
c) If requested, RECIPIENT shall provide ECOLOGY two (2) final copies and an electronic copy of any tangible products developed.
Copies include any printed materials, and all tangible products developed such as brochures, manuals, pamphlets, videos, audio tapes, CDs, curriculum, posters, media announcements, or gadgets with a message, such as a refrigerator magnet, and any online communications, such as web pages, blogs, and twitter campaigns. If it is not practical to provide a copy, then the RECIPIENT shall provide a description (photographs, drawings, printouts, etc.) that best represents the item.
Any communications intended for public distribution that uses ECOLOGY's logo shall comply with ECOLOGY's graphic requirements and any additional requirements specified in this Agreement. Before the use of ECOLOGY's logo contact ECOLOGY for guidelines.
RECIPIENT shall acknowledge in the communications that funding was provided by ECOLOGY.

19. PROGRESS REPORTING
a) RECIPIENT must satisfactorily demonstrate the timely use of funds by submitting payment requests and progress reports to ECOLOGY. ECOLOGY reserves the right to amend or terminate this Agreement if the RECIPIENT does not document timely use of funds.
b) RECIPIENT must submit a progress report with each payment request. Payment requests will not be processed without a progress report. ECOLOGY will define the elements and frequency of progress reports.
c) RECIPIENT shall use ECOLOGY's provided progress report format.
d) Quarterly progress reports will cover the periods from January 1 through March 31, April 1 through June 30, July 1 through September 30, and October 1 through December 31. Reports shall be submitted within thirty (30) days after the end of the quarter being reported.
e) RECIPIENT must submit within thirty (30) days of the expiration date of the project, unless an extension has been approved by ECOLOGY, all financial, performance, and other reports required by the agreement and funding program guidelines. RECIPIENT shall use the ECOLOGY provided closeout report format.
20. PROPERTY RIGHTS
a) Copyrights and Patents. When the RECIPIENT creates any copyrightable materials or invents any patentable property under this Agreement, the RECIPIENT may copyright or patent the same but ECOLOGY retains a royalty free, nonexclusive, and irrevocable license to reproduce, publish, recover, or otherwise use the material(s) or property, and to

authorize others to use the same for federal, state, or local government purposes.
b) Publications. When the RECIPIENT or persons employed by the RECIPIENT use or publish ECOLOGY information; present papers, lectures, or seminars involving information supplied by ECOLOGY; or use logos, reports, maps, or other data in printed reports, signs, brochures, pamphlets, etc., appropriate credit shall be given to ECOLOGY.
c) Presentation and Promotional Materials. ECOLOGY shall have the right to use or reproduce any printed or graphic materials produced in fulfillment of this Agreement, in any manner ECOLOGY deems appropriate. ECOLOGY shall acknowledge the RECIPIENT as the sole copyright owner in every use or reproduction of the materials.
d) Tangible Property Rights. ECOLOGY's current edition of "Administrative Requirements for Recipients of Ecology Grants and Loans," shall control the use and disposition of all real and personal property purchased wholly or in part with funds furnished by ECOLOGY in the absence of state and federal statutes, regulations, or policies to the contrary, or upon specific instructions with respect thereto in this Agreement.
e) Personal Property Furnished by ECOLOGY. When ECOLOGY provides personal property directly to the RECIPIENT for use in performance of the project, it shall be returned to ECOLOGY prior to final payment by ECOLOGY. If said property is lost, stolen, or damaged while in the RECIPIENT's possession, then ECOLOGY shall be reimbursed in cash or by setoff by the RECIPIENT for the fair market value of such property.
f) Acquisition Projects. The following provisions shall apply if the project covered by this Agreement includes funds for the acquisition of land or facilities:
1. RECIPIENT shall establish that the cost is fair value and reasonable prior to disbursement of funds provided for in this Agreement.
2. RECIPIENT shall provide satisfactory evidence of title or ability to acquire title for each parcel prior to disbursement of funds provided by this Agreement. Such evidence may include title insurance policies, Torrens certificates, or abstracts, and attorney's opinions establishing that the land is free from any impediment, lien, or claim which would impair the uses intended by this Agreement.
g) Conversions. Regardless of the Agreement expiration date, the RECIPIENT shall not at any time convert any equipment, property, or facility acquired or developed under this Agreement to uses other than those for which assistance was originally approved without prior written approval of ECOLOGY. Such approval may be conditioned upon payment to ECOLOGY of that portion of the proceeds of the sale, lease, or other conversion or encumbrance which monies granted pursuant to this Agreement bear to the total acquisition, purchase, or construction costs of such property.

21. RECORDS, AUDITS, AND INSPECTIONS
RECIPIENT shall maintain complete program and financial records relating to this Agreement, including any engineering documentation and field inspection reports of all construction work accomplished.
All records shall:
a) Be kept in a manner which provides an audit trail for all expenditures.
b) Be kept in a common file to facilitate audits and inspections.
c) Clearly indicate total receipts and expenditures related to this Agreement.
d) Be open for audit or inspection by ECOLOGY, or by any duly authorized audit representative of the State of Washington, for a period of at least three (3) years after the final grant payment or loan repayment, or any dispute resolution hereunder.
RECIPIENT shall provide clarification and make necessary adjustments if any audits or inspections identify discrepancies in the records.
ECOLOGY reserves the right to audit, or have a designated third party audit, applicable records to ensure that the state has been properly invoiced. Any remedies and penalties allowed by law to recover monies determined owed will be enforced. Repetitive instances of incorrect invoicing or inadequate records may be considered cause for termination.
All work performed under this Agreement and any property and equipment purchased shall be made available to ECOLOGY and to any authorized state, federal or local representative for inspection at any time during the course of

this Agreement and for at least three (3) years following grant or loan termination or dispute resolution hereunder. RECIPIENT shall provide right of access to ECOLOGY, or any other authorized representative, at all reasonable times, in order to monitor and evaluate performance, compliance, and any other conditions under this Agreement.

22. RECOVERY OF FUNDS

The right of the RECIPIENT to retain monies received as reimbursement payments is contingent upon satisfactory performance of this Agreement and completion of the work described in the Scope of Work.

All payments to the RECIPIENT are subject to approval and audit by ECOLOGY, and any unauthorized expenditure(s) or unallowable cost charged to this Agreement shall be refunded to ECOLOGY by the RECIPIENT.

RECIPIENT shall refund to ECOLOGY the full amount of any erroneous payment or overpayment under this Agreement.

RECIPIENT shall refund by check payable to ECOLOGY the amount of any such reduction of payments or repayments within thirty (30) days of a written notice. Interest will accrue at the rate of twelve percent (12%) per year from the time ECOLOGY demands repayment of funds.

Any property acquired under this Agreement, at the option of ECOLOGY, may become ECOLOGY's property and the RECIPIENT's liability to repay monies will be reduced by an amount reflecting the fair value of such property.

23. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, and to this end the provisions of this Agreement are declared to be severable.

24. STATE ENVIRONMENTAL POLICY ACT (SEPA)

RECIPIENT must demonstrate to ECOLOGY's satisfaction that compliance with the requirements of the State Environmental Policy Act (Chapter 43.21C RCW and Chapter 197-11 WAC) have been or will be met. Any reimbursements are subject to this provision.

25. SUSPENSION

When in the best interest of ECOLOGY, ECOLOGY may at any time, and without cause, suspend this Agreement or any portion thereof for a temporary period by written notice from ECOLOGY to the RECIPIENT. RECIPIENT shall resume performance on the next business day following the suspension period unless another day is specified by ECOLOGY.

26. SUSTAINABLE PRACTICES

In order to sustain Washington's natural resources and ecosystems, the RECIPIENT is fully encouraged to implement sustainable practices and to purchase environmentally preferable products under this Agreement.

a) Sustainable practices may include such activities as: use of clean energy, use of double-sided printing, hosting low impact meetings, and setting up recycling and composting programs.

b) Purchasing may include such items as: sustainably produced products and services, EPEAT registered computers and imaging equipment, independently certified green cleaning products, remanufactured toner cartridges, products with reduced packaging, office products that are refillable, rechargeable, and recyclable, and 100% post-consumer recycled paper.

For more suggestions visit ECOLOGY's web page: Green Purchasing, , https://ecology.wa.gov/Regulations-Permits/Guidance-technical-assistance/Sustainable-purchasing.

27. TERMINATION

a) For Cause

ECOLOGY may terminate for cause this Agreement with a seven (7) calendar days prior written notification to the

RECIPIENT, at the sole discretion of ECOLOGY, for failing to perform an Agreement requirement or for a material breach of any term or condition. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.
Failure to Commence Work. ECOLOGY reserves the right to terminate this Agreement if RECIPIENT fails to commence work on the project funded within four (4) months after the effective date of this Agreement, or by any date mutually agreed upon in writing for commencement of work, or the time period defined within the Scope of Work.

Non-Performance. The obligation of ECOLOGY to the RECIPIENT is contingent upon satisfactory performance by the RECIPIENT of all of its obligations under this Agreement. In the event the RECIPIENT unjustifiably fails, in the opinion of ECOLOGY, to perform any obligation required of it by this Agreement, ECOLOGY may refuse to pay any further funds, terminate in whole or in part this Agreement, and exercise any other rights under this Agreement. Despite the above, the RECIPIENT shall not be relieved of any liability to ECOLOGY for damages sustained by ECOLOGY and the State of Washington because of any breach of this Agreement by the RECIPIENT. ECOLOGY may withhold payments for the purpose of setoff until such time as the exact amount of damages due ECOLOGY from the RECIPIENT is determined.

b) For Convenience
ECOLOGY may terminate for convenience this Agreement, in whole or in part, for any reason when it is the best interest of ECOLOGY, with a thirty (30) calendar days prior written notification to the RECIPIENT, except as noted below. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.
Non-Allocation of Funds. ECOLOGY's ability to make payments is contingent on availability of funding. In the event funding from state, federal or other sources is withdrawn, reduced, or limited in any way after the effective date and prior to the completion or expiration date of this Agreement, ECOLOGY, at its sole discretion, may elect to terminate the Agreement, in whole or part, or renegotiate the Agreement, subject to new funding limitations or conditions. ECOLOGY may also elect to suspend performance of the Agreement until ECOLOGY determines the funding insufficiency is resolved. ECOLOGY may exercise any of these options with no notification or restrictions, although ECOLOGY will make a reasonable attempt to provide notice.

In the event of termination or suspension, ECOLOGY will reimburse eligible costs incurred by the recipient/contractor through the effective date of termination or suspension. Reimbursed costs must be agreed to by ECOLOGY and the recipient/contractor. In no event shall ECOLOGY's reimbursement exceed ECOLOGY's total responsibility under the agreement and any amendments.

If payments have been discontinued by ECOLOGY due to unavailable funds, the RECIPIENT shall not be obligated to repay monies which had been paid to the RECIPIENT prior to such termination.
RECIPIENT's obligation to continue or complete the work described in this Agreement shall be contingent upon availability of funds by the RECIPIENT's governing body.

c) By Mutual Agreement
ECOLOGY and the RECIPIENT may terminate this Agreement, in whole or in part, at any time, by mutual written agreement.

d) In Event of Termination
All finished or unfinished documents, data studies, surveys, drawings, maps, models, photographs, reports or other materials prepared by the RECIPIENT under this Agreement, at the option of ECOLOGY, will become property of ECOLOGY and the RECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work

completed on such documents and other materials.
Nothing contained herein shall preclude ECOLOGY from demanding repayment of all funds paid to the RECIPIENT in accordance with Recovery of Funds, identified herein.

28. THIRD PARTY BENEFICIARY
RECIPIENT shall ensure that in all subcontracts entered into by the RECIPIENT pursuant to this Agreement, the state of Washington is named as an express third party beneficiary of such subcontracts with full rights as such.
29. WAIVER
Waiver of a default or breach of any provision of this Agreement is not a waiver of any subsequent default or breach, and will not be construed as a modification of the terms of this Agreement unless stated as such in writing by the authorized representative of ECOLOGY.

HILLYARD REDEVELOPMENT PLANNING FUNDING OVERVIEW
DRAFT

Tasks	Funding Sources				
	Commerce Grant ($100K) ✓	US EDA Grant ($35K) ✓	US EPA Area-Wide Planning ($200K) ✓	Integrated Planning Grant ($300K)	US EPA Assessment Grant ($400K) ✓
Market Study	**X**				
Brownfield Redevelopment Opportunity	**X**				
Zone Analysis	**X**				
Infrastructure Assessment	**X**				
NEPDA Business Plan	**X**				
Focused Market Study		**X**			
Supply Chain Analysis		**X**			
Site Specific Feasibility Study (Concept Plan, Pro Forma)			**X**		
Infrastructure Planning & Preliminary Design (Site Specific and Regional Solutions for Stormwater in Coordination with CSO Abatement Plans)			**X**		
Redevelopment Strategy			**X**		
Environmental Assessment of the Ranch				**X**	
Site reuse planning & industrial stormwater need				**X**	
Brownfield Inventory					**X**
Environmental Assessment (Additive to Work Conducted under AWP & IPG)					**X**

Agenda Sheet for City Council Meeting of: 09/10/2018		Date Rec'd	8/22/2018
		Clerk's File #	OPR 2018-0560
		Renews #	
Submitting Dept	ASSET MANAGEMENT	Cross Ref #	
Contact Name/Phone	DAVID STEELE 625-6064	Project #	
Contact E-Mail	DSTEELE@SPOKANECITY.ORG	Bid #	RFP 4467-18
Agenda Item Type	Contract Item	Requisition #	VARIOUS
Agenda Item Name	5900 - COMMONSTREET CONSULTING LLC FOR REAL ESTATE ACQUISITION & RELOCATION		

Agenda Wording

Contract for right-of-way (ROW) acquisition services on projects that are federally funded, and required to meet WSDOT and FHWA rules for property acquisition.

Summary (Background)

The City of Spokane often has need of ROW acquisition and or relocation services for projects utilizing federal grant dollars. Funding for these contracts is directly tied to future projects and will be assigned on a project by project basis as individual task assignments. The approval of these contracts will allow the City to continue to move forward with a series of projects and meet required bidding and construction deadlines over the next 3-5 years.

Fiscal Impact	Grant related? YES Public Works? NO	Budget Account
Expense	$ 250,000.00	# VARIOUS
Select	$	#
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	LUKAS, ED	**Study Session**	
Division Director	MARCHAND, CRYSTAL	**Other**	F&A 7/19/18
Finance	STOPHER, SALLY	Distribution List	
Legal	ODLE, MARI	eraea@spokanecity.org	
For the Mayor	SANDERS, THERESA	dsteele@spokanecity.org	
Additional Approvals		publicworksaccounting@spokanecity.org	
Purchasing	WAHL, CONNIE	mdoval@spokanecity.org	
GRANTS & CONTRACT MGMT	STOPHER, SALLY		

Briefing Paper
Council Study Session

Division & Department:	Finance & Administration, Asset Management
Subject:	Federally Funded Right of Way Acquisition Services
Date:	7/19/18
Author (email & phone):	Dave Steele, 625-6064
City Council Sponsor:	TBD
Executive Sponsor:	Theresa Sanders
Committee(s) Impacted:	NA
Type of Agenda item:	**XXX** Consent Discussion Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	6 Year Capital Program
Strategic Initiative:	Innovative Infrastructure
Deadline:	ASAP
Outcome: (deliverables, delivery duties, milestones to meet)	New contracts for federally funded right of way acquisition services.

Background/History:

The City of Spokane often has need of Right of Way acquisition and or relocation services for projects utilizing federal grant dollars. Property acquired utilizing federal dollars has a tremendous level of state and federal review necessary and acquisitions are required to be completed by qualified firms that have been approved by the State of Washington for this type of work. Typically, these services are needed on a project by project basis and are related to federally funded projects such as street reconstruction projects, street capacity improvement projects, trails, sidewalks, etc.

Funding for these contracts is directly tied to future projects and will be assigned on a project by project basis as individual task assignments. These capital projects are scoped and funded to include the cost of ROW acquisition and relocation services as needed. The approval of these contracts will allow the City to continue to move forward with a series of projects and meet required bidding and construction deadlines over the next 3-5 years. Contracts with DCI Engineers and Commonstreet Consulting will provide these services for the next 3 years (plus 2 one year extensions) with a total not to exceed contract (for each contract) amount of $250,000 over the term of the contract.

Executive Summary:

Contract for right of way acquisition services on projects that are federally funded, and are required to meet WSDOT and FHWA rules for property acquisition.

Budget Impact:

Approved in current year budget? **XX** Yes No

Annual/Reoccurring expenditure? **XX** Yes No

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? **XX** Yes No

Requires change in current operations/policy? Yes **XX** No

Specify changes required:

Known challenges/barriers:

City Clerk's OPR _____

City of Spokane

CONSULTANT AGREEMENT

Title: FEDERAL RIGHT OF WAY ACQUISITION AND RELOCATION SERVICES

This Consultant Agreement is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **COMMONSTREET CONSULTING, LLC,** a Washington corporation whose address is 100 South Kind Street, Suite 100, Seattle, Washington, 98104 as ("Consultant"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the purpose of this Agreement is to provide ***-FEDERAL RIGHT OF WAY ACQUISITION SERVICES*** *to the City; and*

WHEREAS, the Consultant was selected through a Request for Proposal No 4467-18.

-- NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance of the Scope of Work contained herein, the City and Consultant mutually agree as follows:

1. TERM OF AGREEMENT.
The term of this Agreement begins on September 3, 2018, and ends on September 2, 2021, unless amended by written agreement or terminated earlier under the provisions. The contract may be renewed for two (2) additional one-year contract periods, subject to mutual agreement.

2. TIME OF BEGINNING AND COMPLETION.
The Consultant shall begin the Work outlined in the "Scope of Work" ("Work") on the beginning date, above. The City will acknowledge in writing when the Work is complete. Time limits established under this Agreement shall not be extended because of delays for which the Consultant is responsible, but may be extended by the City, in writing, for the City's convenience or conditions beyond the Consultant's control.

3. SCOPE OF WORK.
The General Scope of Work for this Agreement is described in Exhibit A, which is attached to and made a part of this Agreement. In the event of a conflict or discrepancy in the contract documents, the City Agreement controls.

The Work is subject to City review and approval. The Consultant shall confer with the City periodically, and prepare and present information and materials (e.g. detailed outline of completed Work) requested by the City to determine the adequacy of the Work or Consultant's progress.

4. PAYMENT.
Total compensation for Consultant's services under this Agreement shall not exceed **TWO HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS ($250,000.00)**, unless modified by a written amendment to this Agreement.

5. COMPENSATION/PAYMENT.
The Company shall submit its applications for payment to City of Spokane, Asset Management Department, 808 West Spokane Falls Blvd., Spokane, WA 99201. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Company's application except as provided by state law. If the City objects to all or any portion of the invoice, it shall notify the Company and reserves the right to only pay that portion of the invoice not in dispute. In that event, the parties shall immediately make every effort to settle the disputed amount.

6. REIMBURSABLES
The reimbursables under this Agreement are to be included, and considered part of the maximum amount not to exceed (above), and require the Consultant's submittal of appropriate documentation and actual itemized receipts, the following limitations apply.

A. City will reimburse the Consultant at actual cost for expenditures that are pre-approved by the City in writing and are necessary and directly applicable to the work required by this Contract provided that similar direct project costs related to the contracts of other clients are consistently accounted for in a like manner. Such direct project costs may not be charged as part of overhead expenses or include a markup. Other direct charges may include, but are not limited to the following types of items: travel, printing, cell phone, supplies, materials, computer charges, and fees of subconsultants.
B. The billing for third party direct expenses specifically identifiable with this project shall be an itemized listing of the charges supported by copies of the original bills, invoices, expense accounts, subconsultant paid invoices, and other supporting documents used by the Consultant to generate invoice(s) to the City. The original supporting documents shall be available to the City for inspection upon request. All charges must be necessary for the services provided under this Contract.
C. The City will reimburse the actual cost for travel expenses incurred as evidenced by copies of receipts (excluding meals) supporting such travel expenses, and in accordance with the City of Spokane Travel Policy, details of which can be provided upon request.
D. **Airfare**: Airfare will be reimbursed at the actual cost of the airline ticket. The City will reimburse for Economy or Coach Fare only. Receipts detailing each airfare are required.
E. **Meals:** Meals will be reimbursed at the Federal Per Diem daily meal rate for the city in which the work is performed. *Receipts <u>are not</u> required as documentation.* The invoice shall state "the meals are being billed at the Federal Per Diem daily meal rate", and shall detail how many of each meal is being billed (e.g. the number of breakfasts, lunches, and dinners). The City will not reimburse for alcohol at any time.
F. **Lodging:** Lodging will be reimbursed at actual cost incurred up to a maximum of the published General Services Administration (GSA) Index for the city in which the work is performed (*the current maximum allowed reimbursement amount can be provided upon request*). Receipts detailing each day / night lodging are required. The City will not reimburse for ancillary expenses charged to the room (e.g. movies, laundry, mini bar, refreshment center, fitness center, sundry items, etc.)
G. **Vehicle mileage**: Vehicle mileage will be reimbursed at the Federal Internal Revenue Service Standard Business Mileage Rate in affect at the time the mileage expense is incurred. Please note: payment for mileage for long distances traveled will not be more

than an equivalent trip round-trip airfare of a common carrier for a coach or economy class ticket.

H. **Rental Car:** Rental car expenses will be reimbursed at the actual cost of the rental. Rental car receipts are required for all rental car expenses. The City will reimburse for a standard car of a mid-size class or less. The City will not reimburse for ancillary expenses charged to the car rental (e.g. GPS unit).

I. **Miscellaneous Travel** (e.g. parking, rental car gas, taxi, shuttle, toll fees, ferry fees, etc.): Miscellaneous travel expenses will be reimbursed at the actual cost incurred. Receipts are required for each expense of $10.00 or more.

J. **Miscellaneous other business expenses** (e.g. printing, photo development, binding): Other miscellaneous business expenses will be reimbursed at the actual cost incurred and may not include a mark up. Receipts are required for all miscellaneous expenses that are billed.

Subconsultant: Subconsultant expenses will be reimbursed at the actual cost incurred and may include a four percent (4%) markup. Copies of all Subconsultant invoices that are rebilled to the City are required

7. TAXES, FEES AND LICENSES.

A. Consultant shall pay and maintain in current status, all necessary licenses, fees, assessments, permit charges, etc. necessary to conduct the work included under this Agreement. It is the Consultant's sole responsibility to monitor and determine changes or the enactment of any subsequent requirements for said fees, assessments, or changes and to immediately comply.

B. Where required by state statute, ordinance or regulation, Consultant shall pay and maintain in current status all taxes necessary for performance. Consultant shall not charge the City for federal excise taxes. The City will furnish Consultant an exemption certificate where appropriate.

C. The Director of Finance and Administrative Services may withhold payment pending satisfactory resolution of unpaid taxes and fees due the City.

D. The cost of any permits, licenses, fees, etc. arising as a result of the projects included in this Agreement shall be included in the project budgets.

8. CITY OF SPOKANE BUSINESS LICENSE.

Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Consultant shall be responsible for contacting the State of Washington Business License Services at http://bls.dor.wa.gov or 1-800-451-7985 to obtain a business registration. If the Consultant does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

9. ADDRESSES FOR NOTICES AND DELIVERABLE MATERIALS.

Deliver all official notices under this Agreement to:

If to the City:	**If to the Consultant:**
Asset Management Department City of Spokane 2nd Floor – City Hall 808 West Spokane Falls Boulevard Spokane, Washington 99201	COMMONSTREET CONSULTING, LLC 100 South Kind Street, Suite 100 Seattle, WA 98104

10. SOCIAL EQUITY REQUIREMENTS.

A. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Agreement because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. Consultant agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Consultant. Consultant shall seek inclusion of woman and minority business for subcontracting. A woman or minority business is one that self-identifies to be at least 51% owned by a woman and/or minority. Such firms do not have to be certified by the State of Washington.

11. INDEMNIFICATION.

The Consultant shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Consultant's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Consultant to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Consultant's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Consultant, its agents or employees. The Consultant specifically assumes liability and agrees to defend, indemnity, and hold the City harmless for actions brought by the Consultant's own employees against the City and, solely for the purpose of this indemnification and defense, the Consultant specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Consultant recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

12. INSURANCE.

The Consultant shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this Agreement. This Agreement shall be interpreted and construed in accord with the laws of Washington.

During the period of the Agreement, the Consultant shall maintain in force at its own expense, each insurance noted below with companies or through sources approved by the State Insurance Commissioner pursuant to RCW Title 48;

A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of $1,000,000;

B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than $1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this agreement. It shall provide

that the City, its officers and employees are additional insureds but only with respect to the Consultant's services to be provided under this Agreement; and

C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than $1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.

D. Professional Liability Insurance with a combined single limit of not less than $1,000,000 each claim, incident or occurrence. This is to cover damages caused by the error, omission, or negligent acts related to the professional services to be provided under this Agreement. The coverage must remain in effect for at least two (2) years after the Agreement is completed.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from the Consultant or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Consultant shall furnish acceptable Certificates Of Insurance (COI) to the City at the time it returns this signed Agreement. The certificate shall specify the City of Spokane as "Additional Insured" specifically for Consultant's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the sixty (60) day cancellation clause, and the deduction or retention level. The Consultant shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

13. DEBARMENT AND SUSPENSION.
The Consultant has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

14. AUDIT.
Upon request, the Consultant shall permit the City and any other governmental agency ("Agency") involved in the funding of the Work to inspect and audit all pertinent books and records. This includes work of the Consultant, any subconsultant, or any other person or entity that performed connected or related Work. Such books and records shall be made available upon reasonable notice of a request by the City, including up to three (3) years after final payment or release of withheld amounts. Such inspection and audit shall occur in Spokane County, Washington, or other reasonable locations mutually agreed to by the parties. The Consultant shall permit the City to copy such books and records at its own expense. The Consultant shall ensure that inspection, audit and copying rights of the City is a condition of any subcontract, agreement or other arrangement under which any other persons or entity may perform Work under this Agreement.

15. INDEPENDENT CONSULTANT.
A. The Consultant is an independent Consultant. This Agreement does not intend the Consultant to act as a City employee. The City has neither direct nor immediate control over the Consultant nor the right to control the manner or means by which the Consultant works. Neither the Consultant nor any Consultant employee shall be an employee of the City. This Agreement prohibits the Consultant to act as an agent or legal representative of the City. The Consultant is not granted express or implied rights or authority to assume or create any obligation or responsibility for or in the name of the City, or to bind the City. The City is not liable for or obligated to pay sick leave, vacation pay, or any other benefit of employment,

nor to pay social security or other tax that may arise from employment. The Consultant shall pay all income and other taxes as due. The Consultant may perform work for other parties; the City is not the exclusive user of the services that the Consultant provides.

B. If the City needs the Consultant to Work on City premises and/or with City equipment, the City may provide the necessary premises and equipment. Such premises and equipment are exclusively for the Work and not to be used for any other purpose.

C. If the Consultant works on the City premises using City equipment, the Consultant remains an independent Consultant and not a City employee. The Consultant will notify the City Project Manager if s/he or any other Workers are within ninety (90) days of a consecutive 36-month placement on City property. If the City determines using City premises or equipment is unnecessary to complete the Work, the Consultant will be required to work from its own office space or in the field. The City may negotiate a reduction in Consultant fees or charge a rental fee based on the actual costs to the City, for City premises or equipment.

16. KEY PERSONS.

The Consultant shall not transfer or reassign any individual designated in this Agreement as essential to the Work, nor shall those key persons, or employees of Consultant identified as to be involved in the Project Work be replaced, removed or withdrawn from the Work without the express written consent of the City, which shall not be unreasonably withheld. If any such individual leaves the Consultant's employment, the Consultant shall present to the City one or more individuals with greater or equal qualifications as a replacement, subject to the City's approval, which shall not be unreasonably withheld. The City's approval does not release the Consultant from its obligations under this Agreement.

17. ASSIGNMENT AND SUBCONTRACTING.

The Consultant shall not assign or subcontract its obligations under this Agreement without the City's written consent, which may be granted or withheld in the City's sole discretion. Any subcontract made by the Consultant shall incorporate by reference this Agreement, except as otherwise provided. The Consultant shall ensure that all subconsultants comply with the obligations and requirements of the subcontract. The City's consent to any assignment or subcontract does not release the consultant from liability or any obligation within this Agreement, whether before or after City consent, assignment or subcontract.

18. CITY ETHICS CODE.

A. Consultant shall promptly notify the City in writing of any person expected to be a Consultant Worker (including any Consultant employee, subconsultant, principal, or owner) and was a former City officer or employee within the past twelve (12) months.

B. Consultant shall ensure compliance with the City Ethics Code by any Consultant Worker when the Work or matter related to the Work is performed by a Consultant Worker who has been a City officer or employee within the past two (2) years.

C. Consultant shall not directly or indirectly offer anything of value (such as retainers, loans, entertainment, favors, gifts, tickets, trips, favors, bonuses, donations, special discounts, work or meals) to any City employee, volunteer or official that is intended, or may appear to a reasonable person to be intended, to obtain or give special consideration to the Consultant. Promotional items worth less than $25 may be distributed by the Consultant to a City employee if the Consultant uses the items as routine and standard promotional materials. Any violation of this provision may cause termination of this Agreement. Nothing in this Agreement prohibits donations to campaigns for election to City office, so long as the

donation is disclosed as required by the election campaign disclosure laws of the City and of the State.

19. NO CONFLICT OF INTEREST.

Consultant confirms that the Consultant or workers have no business interest or a close family relationship with any City officer or employee who was or will be involved in the consultant selection, negotiation, drafting, signing, administration or evaluation of the Consultant's work. As used in this Section, the term Consultant includes any worker of the Consultant who was, is, or will be, involved in negotiation, drafting, signing, administration or performance of the Agreement. The term "close family relationship" refers to: spouse or domestic partner, any dependent parent, parent-in-law, child, son-in-law, daughter-in-law; or any parent, parent in-law, sibling, uncle, aunt, cousin, niece or nephew residing in the household of a City officer or employee described above.

20. ERRORS AND OMISSIONS, CORRECTIONS.

Consultant is responsible for professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, and other services furnished by or on the behalf of the Consultant under this Agreement in the delivery of a final work product. The standard of care applicable to Consultant's services will be the degree of skill and diligence normally employed by professional engineers or Consultants performing the same or similar services at the time said services are performed. The Final Work Product is defined as a stamped, signed work product. Consultant, without additional compensation, shall correct or revise errors or mistakes in designs, drawings, specifications, and/or other consultant services immediately upon notification by the City. The obligation provided for in this Section regarding acts or omissions resulting from this Agreement survives Agreement termination or expiration.

21. INTELLECTUAL PROPERTY RIGHTS.

A. Copyrights. The Consultant shall retain the copyright (including the right of reuse) to all materials and documents prepared by the Consultant for the Work, whether or not the Work is completed. The Consultant grants to the City a non-exclusive, irrevocable, unlimited, royalty-free license to use copy and distribute every document and all the materials prepared by the Consultant for the City under this Agreement. If requested by the City, a copy of all drawings, prints, plans, field notes, reports, documents, files, input materials, output materials, the media upon which they are located (including cards, tapes, discs, and other storage facilities), software program or packages (including source code or codes, object codes, upgrades, revisions, modifications, and any related materials) and/or any other related documents or materials developed solely for and paid for by the City to perform the Work, shall be promptly delivered to the City.

B. Patents: The Consultant assigns to the City all rights in any invention, improvement, or discovery, with all related information, including but not limited to designs, specifications, data, patent rights and findings developed with the performance of the Agreement or any subcontract. Notwithstanding the above, the Consultant does not convey to the City, nor does the City obtain, any right to any document or material utilized by the Consultant created or produced separate from the Agreement or was pre-existing material (not already owned by the City), provided that the Consultant has identified in writing such material as pre-existing prior to commencement of the Work. If pre-existing materials are incorporated in the work, the Consultant grants the City an irrevocable, non-exclusive right and/or license to use, execute, reproduce, display and transfer the pre-existing material, but only as an inseparable part of the work.

C. The City may make and retain copies of such documents for its information and reference with their use on the project. The Consultant does not represent or warrant that such documents are suitable for reuse by the City or others, on extensions of the project or on any other project, and the City releases the Consultant from liability for any unauthorized reuse of such documents.

22. CONFIDENTIALITY.

Under Washington State Law (reference RCW Chapter 42.56, the Public Records Act) all materials received or created by the City of Spokane are public records which are subject to review and copying pursuant to a public records request. These records include but are not limited to bid or proposal submittals, agreement documents, contract work product, or other bid material. Some records or portions of records may be legally exempt from disclosure and can be redacted or withheld. The Public Records Act (RCW Ch. 42.56) describes those exemptions. Consultant must familiarize themselves with the Washington State Public Records Act (PRA) and the City of Spokane's process for managing records.

If the City receives a public records request for records involving Consultant or Consultant's work product, City will release the records unless City determines that there are obvious exemptions or redactions (which City will make prior to release of the records) or that there are apparent exemptions or redactions that Consultant could assert. In the latter case, Consultant will be notified of the request and pending release of records and Consultant will be given ten days to obtain a Court order preventing the City from releasing the requested records. If no Court order is procured by Consultant, the City will release the requested records.

23. DISPUTES.

Any dispute or misunderstanding that may arise under this Agreement, concerning the Consultant's performance, shall first be through negotiations, if possible, between the Consultant's Project Manager and the City's Project Manager. It shall be referred to the Director and the Consultant's senior executive(s). If such officials do not agree upon a decision within a reasonable period of time, either party may decline or discontinue such discussions and may then pursue the legal means to resolve such disputes, including but not limited to mediation, arbitration and/or alternative dispute resolution processes. Nothing in this dispute process shall mitigate the rights of the City to terminate the Agreement. Notwithstanding all of the above, if the City believes in good faith that some portion of the Work has not been completed satisfactorily, the City may require the Consultant to correct such work prior to the City payment. The City will provide to the Consultant an explanation of the concern and the remedy that the City expects. The City may withhold from any payment otherwise due, an amount that the City in good faith finds to be under dispute, or if the Consultant provides no sufficient remedy, the City may retain the amount equal to the cost to the City for otherwise correcting or remedying the work not properly completed. Waiver of any of these rights is not deemed a future waiver of any such right or remedy available at law, contract or equity.

24. TERMINATION.

A. For Cause: The City or Consultant may terminate the Agreement if the other party is in material breach of this Agreement, and such breach has not been corrected to the other party's reasonable satisfaction in a timely manner. Notice of termination under this Section shall be given by the party terminating this Agreement to the other, not fewer than thirty (30) business days prior to the effective date of termination.
B. For Reasons Beyond Control of Parties: Either party may terminate this Agreement without recourse by the other where performance is rendered impossible or impracticable for

reasons beyond such party's reasonable control, such as, but not limited to, an act of nature, war or warlike operation, civil commotion, riot, labor dispute including strike, walkout or lockout, except labor disputes involving the Consultant's own employees, sabotage, or superior governmental regulation or control. Notice of termination under this Section shall be given by the party terminating this Agreement to the other, not fewer than thirty (30) business days prior to the effective date of termination.

C. For City's Convenience: The City may terminate this Agreement without cause and including the City's convenience, upon written notice to the Consultant. Notice of termination under this Section shall be given by the party terminating this Agreement to the other, not fewer than ninety (90) business days prior to the effective date of termination.
D. Actions upon Termination: if termination occurs not the fault of the Consultant, the Consultant shall be paid for the services properly performed prior to the actual termination date, with any reimbursable expenses then due, but such compensation shall not exceed the maximum compensation to be paid under the Agreement. The Consultant agrees this payment shall fully and adequately compensate the Consultant and all subconsultants for all profits, costs, expenses, losses, liabilities, damages, taxes and charges of any kind (whether foreseen or unforeseen) attributable to the termination of this Agreement.
E. Upon termination, the Consultant shall provide the City with the most current design documents, contract documents, writings and other products the Consultant has produced to termination, along with copies of all project-related correspondence and similar items. The City shall have the same rights to use these materials as if termination had not occurred; provided however, that the City shall indemnify and hold the Consultant harmless from any claims, losses, or damages to the extent caused by modifications made by the City to the Consultant's work product.

25. EXPANSION FOR NEW WORK.

This Agreement scope may be expanded for new work. Any expansion for New Work (work not specified within the original Scope of Work Section of this Agreement, and/or not specified in the original RFP as intended work for the Agreement) must comply with all the following limitations and requirements: (a) the New Work is not reasonable to solicit separately; (b) the New Work is for reasonable purpose; (c) the New Work was not reasonably known either the City or Consultant at time of contract or else was mentioned as a possibility in the solicitation (such as future phases of work, or a change in law); (d) the New Work is not significant enough to be reasonably regarded as an independent body of work; (e) the New Work would not have attracted a different field of competition; and (f) the change does not vary the essential identified or main purposes of the Agreement. The City may make exceptions for immaterial changes, emergency or sole source conditions, or other situations required in City opinion. Certain changes are not New Work subject to these limitations, such as additional phases of Work anticipated at the time of solicitation, time extensions, Work Orders issued on an On-Call contract, and similar. New Work must be mutually agreed and issued by the City through written Addenda. New Work performed before an authorizing Amendment may not be eligible for payment.

26. MISCELLANEOUS PROVISIONS.

A. Amendments: No modification of this Agreement shall be effective unless in writing and signed by an authorized representative of each of the parties hereto.
B. Binding Agreement: This Agreement shall not be binding until signed by both parties. The provisions, covenants and conditions in this Agreement shall bind the parties, their legal heirs, representatives, successors and assigns.

C. Americans with Disabilities Act (ADA): Specific attention by the designer is required in association with the Americans with Disabilities Act (ADA) 42 U.S.C. 12101-12213 and 47 U.S.C. 225 and 611, its requirements, regulations, standards and guidelines, which were updated in 2010 and are effective and mandatory for all State and local government facilities and places of public accommodation for construction projects including alteration of existing facilities, as of March 15, 2012. The City advises that the requirements for accessibility under the ADA, may contain provisions that differ substantively from accessibility provisions in applicable State and City codes, and if the provisions of the ADA impose a greater or equal protection for the rights of individuals with disabilities or individuals associated with them than the adopted local codes, the ADA prevail unless approval for an exception is obtained by a formal documented process. Where local codes provide exceptions from accessibility requirements that differ from the ADA Standards; such exceptions may not be permitted for publicly owned facilities subject to Title II requirements unless the same exception exists in the Title II regulations. It is the responsibility of the designer to determine the code provisions.
D. The Consultant, at no expense to the City, shall comply with all laws of the United States and Washington, the Charter and ordinances of the City of Spokane; and rules, regulations, orders and directives of their administrative agencies and officers. Without limiting the generality of this paragraph, the Consultant shall comply with the requirements of this Section.
E. This Agreement shall be construed and interpreted under the laws of Washington. The venue of any action brought shall be in the Superior Court of Spokane County.
F. Remedies Cumulative: Rights under this Agreement are cumulative and nonexclusive of any other remedy of law or in equity.
G. Captions: The titles of sections or subsections are for convenience only and do not define or limit the contents.
H. Severability: If any term or provision is determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall not be affected, and each term and provision shall be valid and enforceable to the fullest extent permitted by law.
I. Waiver: No covenant, term or condition or the breach shall be deemed waived, except by written consent of the party against whom the waiver is claimed, and any waiver of the breach of any covenant, term or condition shall not be deemed a waiver of any preceding or succeeding breach of the same or any other covenant, term of condition. Neither the acceptance by the City of any performance by the Consultant after the time the same shall have become due nor payment to the Consultant for any portion of the Work shall constitute a waiver by the City of the breach or default of any covenant, term or condition unless otherwise expressly agreed to by the City in writing.
J. Additional Provisions: This Agreement may be modified by additional terms and conditions ("Special Conditions") which shall be attached to this Agreement as Exhibit D. The parties agree that the Special Conditions shall supplement the terms and conditions of the Agreement, and in the event of ambiguity or conflict with the terms and conditions of the Agreement, these Special Conditions shall govern.
K. Entire Agreement: This document along with any exhibits and all attachments, and subsequently issued addenda, comprises the entire agreement between the City and the Consultant. If conflict occurs between contract documents and applicable laws, codes, ordinances or regulations, the most stringent or legally binding requirement shall govern and be considered a part of this contract to afford the City the maximum benefits.
L. Negotiated Agreement: The parties acknowledge this is a negotiated agreement, that they have had this Agreement reviewed by their respective legal counsel, and that the terms and

conditions of this Agreement are not to be construed against any party on the basis of such party's draftsmanship.

M. No personal liability: No officer, agent or authorized employee of the City shall be personally responsible for any liability arising under this Contract, whether expressed or implied, nor for any statement or representation made or in any connection with this Agreement.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Agreement by having legally-binding representatives affix their signatures below.

COMMONSTREET CONSULTING, LLC	**CITY OF SPOKANE**
By_____	By_____
Signature Date	Signature Date
_____	_____
Type or Print Name	Type or Print Name
_____	_____
Title	Title
Attest:	Approved as to form:
_____	_____
City Clerk	Assistant City Attorney

Attachments: Exhibit A – Scope of Work
Exhibit B - Debarment Certificate

18-143

June 4, 2018

Response to

RFP #4467-18

Right of Way Acquisition and Relocation Services for Federally Funded Projects - Reissued

PRESENTED BY: Commonstreet Consulting

PRESENTED TO: CITY OF SPOKANE

4.2 Letter of Submittal

June 4, 2018

Commonstreet Consulting, LLC
100 S. King St, Ste 100
Seattle, WA 98104

Dear City of Spokane,

Thank you for the opportunity to respond to the City of Spokane's Request for Proposals for On-Call Right of Way Services. As will be shown in our proposal, we believe our team is uniquely positioned to be the most qualified turn-key right of way services team in the Greater Spokane Area. ***With a local Spokane office headed by relocation and acquisition managers, De Ressa and Bishop Morgan,*** Commonstreet's local presence in Eastern Washington, supported by a team of 6 other agents and managers throughout the state, is positioned to deliver.

Commonstreet Headquarters is at our 100 South King Street address in Pioneer Square, Seattle, and our Spokane base of operations is run out of 15817 North Edencrest Drive, Spokane. We have no current or former City employees on our staff and Commonstreet agrees to comply with all conditions set forth in the City's Request for Proposals.

All verbal communications for purposes of establishing a contract can be processed through my office as Principal, (503) 747-9961. Thank you again for considering our proposal, we very much look forward to working with you!

Sincerely,

Hutch Goodman
Principal / Co-Owner
hutch@csrow.com
(503) 747-9961

4.3 Technical Proposal

1. Project Approach / Methodology

Commonstreet Consulting's Team has served in right of way management capacities for some of the most complex, marquis projects in Washington State. We bring over 100 years of management experience in delivering WSDOT Right of Way Manual/Uniform Act compliant projects across Washington State. With client-convenient headquarters out of Pioneer Square in downtown Seattle, and remote office in Spokane, our proficiency has included complex right of way feasibility studies and cost estimating, developing mitigation strategies, leading communications outreaches, partnering with agency contractors during construction, developing robust right of way risk management plans, relocating apartment complexes, businesses and industrial operations, and of course, negotiating and acquiring multiple varieties of property rights. This breadth of experience has extended from acquiring property from small town farmers in the *City of Pullman, to the prominent North-South Corridor Project in Spokane* to the multi-million-dollar corporations affected by the Alaska Way Viaduct decommissioning in downtown Seattle.

By the numbers...

100

Years of staff experience delivering WSDOT Right of Way Manual compliant projects.

Our team's approach to project delivery begins with having an expert on staff to review all files in the project closet-out phase. To that end, our WSDOT Right of Way Manual Certification experience is headed by Tom Boyd, former Local Area Coordinator (LAC) for Western Washington. He is supported by ***two of the most prominent right of way delivery specialists in eastern Washington: De Ressa, Relocation and Title Specialist, and Morgan Bishop, Acquisition Agent/Manager. As will be articulated in great detail below,*** *our approach is further extended* through a highly effective support staff of six to manage and administrate Quality Assurance, Documents Control, management support and administrative functions known as the "3CPO" Approach. Finally, our Spokane team continues to grow as we look to bring aboard a Documents Control/Quality Assurance Manager this summer. These are exciting times for Commonstreet's Spokane Delivery Team!

Commonstreet is the right of way program manager for the Alaskan Way Viaduct Replacement Project, a marquis mega project for WSDOT's Headquarters' office.

1. Project Approach / Methodology, continued...

We believe having a total staff experience of working directly for ***over 50 public agencies from Bellingham to Vancouver, Washington has given us a unique edge*** in the market place. Not only has this experience lent itself to a deep understanding of the dynamic real estate market and population demographics throughout the state, but it's also provided a thoroughgoing understanding of the needs of local cities and counties. Four fundamental issues in the right of way community continue to emerge as we converse with public agency design leads, right of way managers and public works directors. We have organized our entire project management approach around these themes.

A sensitivity to the **Political Climate** of any given project, or agency.

An assurance that the consulting team has a very strong grasp of federal requirements via the **WSDOT Certification process.**

Maintaining predictable, high level **Communications** protocols with the Project Team from project inception, through appraisal, negotiations and project close-out/certification.

Plan On challenges, because they always come! Plan ahead enough to ensure you can acquire the needed right of way on or ahead of schedule. *And within budget.*

To achieve these goals for the ***City of Spokane,*** we believe a right of way firm must not only keep these in mind at project inception, but also have ***developed processes for maintaining these emphases.*** Toward this end, each of these themes, referred to internally as our **"3CPO Approach"** ***(Climate, Certification, Communications and Plan On Challenges)*** are communicated through one-on-one trainings and "organic" mentoring opportunities that arise through project delivery. These are our "true north" and commitment to the City as we move forward into 2019.

2. Work Plan

Introduction

Beyond the extensive scope of work outlined in this proposal, Commonstreet believes that a clear understanding of a written, well-articulated Work Plan is critical for project success. Instead of simply restating the scope of work and passing this off as a "work plan", we train our managers and agents to have a *fourfold Work Plan Approach* that involves: Quality Assurance and Quality Control, Real Time Budget and Scope Tracking and Effective Communications with the Project Team, Delivering Projects Through Specialists (instead of generalists). Upon these, an understanding of how to *accomplish* the scope of work can be developed. Finally, as a new firm, we have new and innovative means of delivering project, including those that save funds and help the environment. Each is articulated below.

Quality Control Process

Commonstreet's quality control processes begin with a project management approach that includes checks and balances. At project inception an agent or project manager is assigned to set-up acquisition and relocation files, offer packages and closing documents. As each function is performed, ***a Quality Control Checklist is assigned to another agent or manager*** to cross check the accuracy of each task. Items like confirming vesting, tax identification numbers, proper formats for closing documents (whether WSDOT, County or City specific forms are appropriate) and right of way design elements. ***Second,*** As the appraisal assignments are administrated, our document controls group ***ensures that the latest right of way engineering is getting into the hands of the appraiser to avoid timely delays*** in re-appraising or revising reports. Finally, as negotiations are being finalized and administrative settlement justifications are drafted, the negotiator consults with a senior member of the team, such as an Advisor or Senior Project Manager, to ensure that the proposed settlement is, in fact, justifiable, well supported and within the WSDOT Right of Way Manual parameters of an appropriate settlement.

Real Time Budget/Scope and Tracking Systems

Commonstreet is a firm believer in providing cross-checking our original with internal management prior to delivery of said scope to the client. ***As has been said, "there's wisdom in a multitude of counselors,"*** – we cannot let our Project Managers fly blind as they create scopes and budgets for a new client. This is the first and best step in preventing change orders. That said, budgets still need to be maintained, and this begins with our Project Controller. Not only does our Project Controller maintain the integrity and security of project documents, *but they also provide monthly updates to the Project Manager as monthly invoicing goes out.* This information in turn is relayed to our negotiators to ensure that each individual acquisition is progressing according to the original scope given to the client. ***As this reflexive process plays out, the Project Manager works closely with the client to inform them of potential acquisition issues emerging*** that may not have been originally scoped. Wherever possible, we are committed to completing out of scope items within the original scope provided. Where that's not feasible, early planning and consistent communication is our philosophy in order to avoid client surprises.

Effective Communications as Integral to our Work Plan: Client and Stakeholder Interactions

One of the most common praises received by former clients is our *commitment to returning client phone calls and emails quickly, establishing weekly check-in meetings* with clients at project inception and effectively *leading the Right of Way Task Force meetings* with the agency's design leads. Our philosophy is that you've hired us to actually *consult* and to take the right of way task off your plate. This requires skilled leadership at times, but always requires clear communications. This can come in the form of adequate preparation for the weekly Right of Way Task Force meeting, but it also can mean double and triple writing a complex email to the Project Team or developing easy to use reporting tools for clients and stakeholders. Having worked so many politically sensitive projects, along with multiple mega projects, has helped in this regard. From these experiences our team has refined - and refined again - highly effective progress tracking tools and other communications approaches that allow the client and stakeholders to feel confident that the acquisition consultant has a very strong grasp on how to secure all of the right of way needed for construction.

Multiple Specialists That Make Up A Team

Multiple members of our Washington team have worked together for several years in different capacities and this synergy has resulted in some very highly efficient delivery systems. Rather than have a few agents be average at several functions, we operate on the principal each team player should operate in their best capacity, like how a baseball team would be developed. *De Ressa*, as an example, has multiple years' experience as an escrow closer and title researcher and is therefore the company mentor in document preparations, title clearance and escrow functions. In addition, she's one of the most sought-out and respected WSDOT relocation experts in the state of

Washington. She will perform these same functions for the City. *Morgan Bishop* has 13 years' experience in complicated residential and commercial acquisitions and will spearhead the negotiations effort because of his incredible efficiency and proficiency in securing property rights, often in very schedule intensive environments. Since they are both proficient in their respective areas of expertise, we place them as managers over these specific tasks rather than simply having project managers be generalists in all of the tasks of project delivery. The result has been a remarkable internal collaboration capable of delivering many more parcels because each individual is operating at their best capacity.

Sustainability

Part of the success of Commonstreet is our ability to be innovative because of certain sustainable structures have in place. Part of this is an attempt to reduce costs by reducing our corporate carbon foot print. We do this by working out of remote offices around the country. While we have a home base in Pioneer Square, we recognized over the years that right of way offices in the private sector are very often empty because of the volume of property owner and client meetings that take place. This is a waste of money and environmental resources. We believe environmental conservation should go beyond not just printing emails and using recycled paper (though we should certainly start there!). Instead, we reserve various work sites around the state according to the need that we have. Not only does this keep our overhead low, reducing electricity, office complacency and office décor and the like, but it affords us the opportunity to pay for 100% of all our employees – and their dependents – medical insurance. Keeping our employees healthy, in the field and utilizing less environmental resources is the kind of company we'd like to run.

By the numbers...

6

Number of $1billion + capital improvement projects our staff has played significant management roles in.

3. Project Schedule

Project cycles vary depending on how design progresses, the complexity of the appraisal assignments, whether the project is design-build or design-bid-build and other considerations. But as a rule, a project life cycle will follow the following timelines. ***Note that Commonstreet's unique management approach in the industry, as articulated in Section 2, Work Plan, our team emphasizes our right of way risk assessment*** as early as possible in the pre-appraisal phase.

PRE-APPRAISAL *(all tasks listed are 60-90 Days and run concurrently)*

- ✓ Identify and Assess Cost and Schedule Risks to City Prior to Appraisal Process
- ✓ Secure Title Report/Identify Encumbrances, Establish Title Clearance Approach
- ✓ Review Design Elements with Project Engineering Team, Identify Outstanding Design
- ✓ Coordinate with Project Team on Phase 1 and 2 Environmental Assessment Approaches
- ✓ Interview WSDOT LAC Regarding Specific Expectations for Project
- ✓ Set up Physical Files and Secure Online Database Portal for Establishing Regular Lines of Communication Between Commonstreet and City
- ✓ Confirm Right of Way Cost Estimates were Adequately Completed and that Project Budget Expectations are Current and Accurate
- ✓ Determine Need for Specialty Appraisal Reports, Mitigation Studies and/or City/Fire Department Requirements

Where Access Points are Blocked or Temporary Mitigation Construction Activity is Anticipated

- ✓ Determine if all Utility Easement Needs Have Been Identified and an Approach for Securing Said Needs Has Been Established
- ✓ Set Up Appraisal Contract with Sub Consultants to Ensure Compliance with Schedule Expectations
- ✓ Initiate and Execute Pubic Information Meetings, as Needed
- ✓ Delivery General Notice Introducing Project to Property Owners

APPRAISAL/TITLE CLEARANCE INITIATION (45-60 Days)

- ✓ Confirm Design Elements with City Prior to Appraisal Assignment
- ✓ Identify Title Encumbrances, Prepare Plan for Clearing Title During Negotiations to Ensure Timely Closing
- ✓ Provide Appraiser with All Needed Materials to Ensure Schedule
- ✓ Prepare Appraisal Reviewer for Assignment Prior to Delivery of Appraisal/Establish Delivery Schedule Verbally and Contractually

APPRAISAL REVIEW (30-45 Days)

- ✓ Deliver Appraisal to Reviewer, Ensuring All Appraisal Elements are Included
- ✓ Facilitate Communications and Other Needed Information to Reviewer, as Needed

NEGOTIATIONS (30-90 Days)

- ✓ Prepare Offer Package, Deliver to Property Owner (in person, where possible)
- ✓ Assist Property Owner in Responding to Design and Compensation Questions or Concerns
- ✓ Negotiate Settlement, Execute Conveyance Documents

RELOCATIONS (90-180 Days)

- ✓ Develop Relocation Plan Based on Initial Understanding of Relocation Needs, Revise as Surveys Completed
- ✓ Initiate and Attend Pre-Relocation Meetings with Property Owners/Tenants, Complete Relocation Survey
- ✓ Work with Project Team to Establish Policy for Special Needs Relocations
- ✓ Initiate and Attend Public Workshops to Explain Relocation Process
- ✓ Develop Relocation Entitlements Packages for Displaced Businesses and Residences
- ✓ Issue Notice of Eligibility at or Shortly Following Initiation of Negotiations
- ✓ Work with Displacees in Securing Replacement Sites
- ✓ Process Relocation Claims in Timely Manner
- ✓ Complete Decent , Safe and Sanitary Inspections on Replacement Residential Units
- ✓ Complete Move-Out Inspection of Subject Property
- ✓ Finalize Remaining Relocation Claims, as Needed
- ✓ Complete Relocation Files, Submit with Acquisition Files at Certification

ESCROW/CLOSING (30-60 Days)

- ✓ Prepare Closing Documents for Escrow or City Payment Process
- ✓ Continue Clearing of Title Encumbrances, Secure Clearance Certificates, as Needed
- ✓ Prepare Voucher (if City Closing), or Escrow Instructions
- ✓ Facilitate Closing, Payment Disbursement and Recording of Conveyance Documents
- ✓ Prepare WSDOT LAC for Imminent Certification Process

FACILITATE WSDOT CERTIFICATION/PROJECT CLOSE OUT (15-30 Days)

- ✓ Set Up Pre-Certification Meeting with LAC
- ✓ Coordinate with City on Finalizing 100% Construction Plans, as needed

- ✓ Attend Final Certification Meeting with LAC/Secure Certification for City
- ✓ Prepare All Files for City Records, Both Electronic and Physical – Deliver within 7 Days of Cert

4. Deliverables

Typical deliverables on any given acquisition and relocation project for the City include the following:

- ✓ Title Report/Title Policy (upon closing)
- ✓ Appraisal/Appraisal Review and any applicable mitigation and/or cost to cure studies
- ✓ Negotiators Diary
- ✓ Applicable temporary or permanent easements, permits, deeds and other conveyance documents
- ✓ General Notice Letter introducing the property owner to the project
- ✓ All components of a WSDOT-compliant Offer Package
- ✓ Administrative justifications in the event of a counter offer
- ✓ Relocations claims forms, justifications, Notice of Eligibilities
- ✓ All of the above compiled in a WSDOT compliant acquisition/relocation file format
- ✓ WSDOT certification form signed off my local WSDOT Local Area Coordinator (LAC)

4.4 Management Proposal

A. Project Management

(1) Project Team Structure / Internal Controls

Commonstreet's Team has seven available Team members for Spokane beginning at Notice to Proceed, three of which are project managers (T. Hudak, H. Goodman and T. Boyd), two senior agents that also perform in project management capacities on various projects (Morgan and M. Masse), and one document controls and right of way technician (K. Skove).

Hutch Goodman and Todd Hudak often manage projects in teams *because of the added expertise to the acquisition problems the City may be facing, but also to ensure responsiveness to client requests.* Hutch also has extensive experience in residential and commercial relocations and developing both acquisition and relocation management plans for agencies throughout the west coast. That said, either one of them will be the sole point of contact for the City depending on the project. Morgan Bishop will likely play an Assistant Project Manager to both. ***Kelly Skove*** controls our secure, web-based database portal along with file set-up and other right of way technical support functions.

Finally, ***Tom Boyd*** *will provide WSDOT Certification/Compliance guidance from project inception, throughout project close-out/certification.* He will also operate in a Senior Project Manager capacity to weigh in on complicated acquisition problems the City may be facing throughout the term of this contract.

Interactions Within Our Own Team

In addition to what has been stated above, our team values high internal communication. Typically, twice a week project team meetings are organized to ensure appraisal, negotiations, title clearance, payment processing and other milestones are being hit. Too many times an agent will let an appraiser or property owner dictate the timeline of a transaction. We believe that clear proper management of the acquisition task begins with agents and project managers consistently meeting to assess how various milestones are progressing. Our team almost always communicates after hours, not out of obligation, but rather because negotiations don't always follow the 9am-

5pm schedule. Our company also has bi-monthly meetings wherein we gather as an entire group to review progress on various projects, discuss philosophical or guideline issues and generally just keep relationships within the team active and happy.

(2) Staff Qualifications / Experience

Thomas Boyd

Senior Project Manager/Advisor

Years of Experience: 31

Education
The University of Texas at Austin, M.Sc., Community and Regional Planning

IRWA Courses:
100 – Principles of Land Acquisition
102 – Ethics and Right of Way
104 – Standards of Practice
200 – Principles of R.E. Negotiations
401 – The Appraisal of Partial Acquisitions
802 – Legal Aspects of Easements

Registrations/Certifications
SR/WA, granted by the Inter-national Right of Way Association, 1997; voluntarily relinquished 2007.

Certified General Real Estate Appraiser, certification granted by the State of Texas, 1995; certification transferred to the State of Washington, 1999; voluntarily relinquished 2006.

Experience Overview
Thomas Boyd's first encounter with the field of right of way came in the mid-1980s when he entered the commercial right of way field in Austin, Texas. As his experience accumulated he was called upon as an expert witness in eminent domain cases, both in Special Commissioners Court and in jury trials. He later became a review appraiser on a major program of bond-funded road improvement projects for Travis County. He subsequently became the chief review appraiser for the City of Austin's acquisition of over 950 acres of suburban land to support development of the new Austin-Bergstrom International Airport. Following this, he took a position as a right of way acquisition agent with Snohomish County. When the opportunity arose to join WSDOT, he became the Northwest Region's Consultant Liaison, overseeing contracts for right of way acquisition, appraisal and relocation services, and within three years became the Region's Local Agency Coordinator and maintained that role for 12 years.

Recent Major Project Certification Experience
Snohomish County: Broadway Avenue Shoulder Improvements, a ~45 parcel road improvement project designed to improve traffic flow and sight distances in the Cathcart-Maltby area. March 2015.

Snohomish County: North Road Improvements, a ~45 parcel road improvement project designed to improve traffic flow and sight distances in the suburban Mill Creek area. October 2013.

City of Issaquah: E. Lake Sammamish Parkway SE, a complex set of acquisitions of commercial properties, the most challenging of which was a large public storage facility with over 140 storage units.

Other Representative Projects Requiring WSDOT Certification
City of Federal Way: Phases 2, 3 and 4 of the widening of Pacific Highway S. (US 99) from central Federal Way, S. 320th Street to S. 356th Street. 2007 – 2014.

City of Lynden: Main Street Improvements, a project to ease downtown congestion and improve parking.

City of Bothell: SR-522 Wayne Curve Improvements, a project to add lanes and improve sight distances.

Snohomish County: Swamp Creek Bridge #504, a five-parcel project with both residential and commercial relocation. June 2015.

Snohomish County: Pilchuck River Bridge #581, October 2015.

Snohomish County: Springhetti Road and Broadway Avenue Intersection Improvements, February 2014.

Todd Hudak, *J.D.*

Senior Project Manager/Advisor

Years of Experience: 31

Education

Juris Doctor, Juris Doctorate, Willamette University, 1997

Bachelor of Arts, Political Science/Government, Montana State Univ. Bozeman, 1986

Licenses and Registrations

Washington Real Estate Managing Broker License No. 73757 Issued: 01/21/2008, Expires: 12/04/2019

Juris Doctor (Attorney), Washington, No. 27506 Issued: 11/21/1997

Washington Notary Public

International Right of Way Association, Chapter 4, Member

Washington State Bar Association (WSBA), In-Active Member

Experience Overview

Todd Hudak co-founded Commonstreet Consulting in December 2016, having been a Project Manager/Principal with HDR and Pharos Corp. for the 18 years previous. Todd was one of four shareholders who sold Pharos to HDR in 2007 and has been responsible for the management of multiple large right-of-way acquisition and relocation projects from planning through execution. He has a history of managing consultant and agency staff into a single integrated, cohesive and effective delivery team. Todd brings his experience to all his projects enabling him to excel in maintaining scope, schedule and budget as well as hiring and managing survey, appraisal, environmental and other sub-consultants. He possesses a strong ability to work with engineers, integrating the right-of-way process into design/construction timelines to ensure project success. Todd's training as an attorney has given him a unique understanding of how to work with public officials, agencies, contractors, the public, project management and design teams, as well as staff, to do whatever is necessary to complete complex projects within short timeframes.

Recent Major Project Certification Experience

June 2005 - 2017, HDR/Pharos and Commonstreet, Washington State Department of Transportation, SR 99 Alaskan Way Viaduct Replacement Project, Seattle. Since mid-2005, Todd has been program manager for the planning, acquisition and relocation services for this major highway replacement project along the central downtown Seattle waterfront. Over 30 design/construction projects are associated with this Federally funded program, many of which required property rights. Todd developed the program processes and reporting structures to keep each project consistent with the Uniform Act and WSDOT certification requirements. Todd and his team acquired the subsurface rights necessary to bore the world's largest tunnel under the City of Seattle. They resolved owner concerns over valuation, noise, vibration and subsidence. They worked with owners whose historic buildings needed internal structural stabilization and ground improvements prior to tunnel boring and worked to gain access rights for the installation of over 350 monitoring devices.

2005 – 2016 HDR/Pharos, Central Puget Sound Regional Transit Authority, Sound Transit On-Call Right-of-Way Services, Seattle During his nearly 17 years of working as a consultant for Sound Transit, Todd managed several multimillion dollar contracts, including the consultant acquisition and relocation services for many high-profile Link Light Rail projects. These include East Link, North Link, Northgate Link Extension together with Northgate Station, South Link Extension as well as completing several Commuter Rail and Station improvement projects. These projects included Tacoma Trestle, Tukwila Station and Mulkilteo Station improvements. Contract services also involved hundreds of Rights of Entry for future projects as well as property management support services. As Project Manager, Todd managed between 13-18 full and part time staff and sub consultants. He drafted and implementing work plans and task orders, worked with ST managers to recommend procedures and developed effective reporting tools. All parcels were delivered on schedule and within budget.

Hutch Goodman, *SR/WA*

Principal / Senior Project Manager

Years of Experience: 20

Education: Bachelor of Arts: International Studies, University of Washington

IRWA Courses:
201 – Comm. In RE Acquisition
205 – Bargaining Negotiations
400 – Prin. of Real Estate Appraisal
501 – Relocation Assistance
502 – Business Relocation
503 – Mobile Home Relocation
505 – Advanced Relocation
800 – Real Estate Law
900 – Principles of RE Engineering
901 – Engineering Plan, Development

The Eminent Domain Seminar, 2011, 2014, 2015, 2016

Registrations/Certifications
Real Estate Broker, Washington and License

Professional Affiliations
Senior Member, International Right of Way Association, #6219

National Speaking Assignments
Federal Agency Update, "Acquiring Property Prior to Environmental Approval"

AASHTO Convention, "Assisting Public Agencies with Regulatory Compliance"

IRWA Chapter 1 – Valuation Seminar, "ROW Risk Management and Cost Avoidance Strategies for Public Agencies"

Experience Overview
Hutch has served as Project Lead and Project Manager for some of the most complex acquisition projects in California, Oregon and Washington representing over 50 ports, cities, counties and public agencies. He is a specialist in state and federal certification requirements, right of way cost estimation and complex acquisition problems. Hutch has a wide range of experience from negotiating with small town farmers to managing mega-projects in highly urbanized settings such as his role as the Deputy Project Manager and Risk Manager for the $2.0 billion, 500 parcel SR-91 Corridor Improvement Project, and as the Right of Way Programming/Early Planning Manager for the 800 parcel Centennial Project. In addition to being an invited speaker at multiple transportation conferences such as AASHTO, IRWA and the Federal Agency Update (FAU), Mr. Goodman has been responsible for training and developing acquisition managers throughout various states, particularly in schedule-reducing strategies and Uniform Act compliance. He is also a recognized expert in Early/Advance Acquisition procedures under Map 21 Legislation and NEPA requirements.

Recent Project Delivery Experience
Alaskan Way Viaduct (AWV) Replacement Program, ***Deputy Right of Way Program Manager:*** This WSDOT oversight program is one of the premier public works projects in Washington State. Responsibilities include navigating highly complex valuation issues, creating and initiating an experimental incentive program with WSDOT headquarters and the acquisition of over 74 easements to allow for the removal of the Alaskan Way Viaduct. Program responsibilities led by Mr. Goodman include extensive design-build contractor interface, drafting of RFP documents, acquisition and relocation staff management, development of program processes and protocols.

Pullman-Moscow Regional Airport Runway Realignment, WA, ***Right of Way Project Manager:*** Tasks include project management of highly complex due-diligence assessments, cost estimations and wetlands mitigation site feasibility studies for 11 million square feet of right of way takings. Complexities include coordination of land acquisition purchasing with private properties and public institutions such as Washington State University and WSDOT, evaluating multiple zonings and property uses included wetlands, complex research farming facilities, commercial operations and a marijuana manufacturing plant.

SR-91 Corridor Improvement Project, Riverside County Transportation Commission (RCTC), ***Early Planning ROW Risk Manager/Deputy Project Manager:*** Served as Deputy Project Manager in development of environmental process, feasibility/cost estimating and acquisition/relocation tasks for a 500 parcel, $2 billion project. Notable functions include developing multi-million-dollar cost recovery strategies for lead agency, managing team of 10 + agents in acquiring partial/full acquisitions, drafting the project's Right of Way Acquisition Management Plan (RAMP), Capital Expenditures Analysis, ROW Mitigation Strategy Program among other program documents.

Morgan Bishop

Project Manager/Senior Right of Way Agent

Years of Experience: 13

Education: Spokane Community College

IRWA/Courses:
104 – Standards of R/W Practices
200 – Principles of Land Acquisition
207 – Negotiations for US
802 – Legal Aspects of Easements
102 – Ethics and Right of Way
200 – Principals of R.E. Negotiations
104 – Standards of Practice
WSDOT In-House Class: Residential Relocation
WSDOT In-House Class: Certification for federally Funded Projects
WSDOT In-House Class: Sufficient Property Rights Training

Registrations/Certifications
Real Estate Broker, Washington, License #86946
Real Estate Salesperson, Idaho, License #SP41126

Experience Overview
Morgan Bishop is a senior acquisition agent certified by the Federal Highway Administration, the Washington Department of Transportation, and an approved negotiator for the Idaho Transportation Department. He formerly worked for five years as a senior acquisition agent for the Eastern Region of WSDOT. He is tenacious, impeccably organized and a skilled negotiator. Morgan takes a straightforward, cordial approach when working with tenants and property owners, all the while staying focused on project objectives and budget. His skill set is diverse, having been involved in lease preparation, permitting, relocation assistance and all aspects of real estate closings. Morgan's calm demeanor and ability to explain right of way and relocation planning is a particularly valuable asset during negotiations and stakeholder meetings.

Recent Project Delivery Experience

37th Avenue from Regal Street to Custer Street, City of Spokane, ***Project Manager/Acquisition Agent:*** This project included pavement replacement, curbing, sidewalks, bike lanes, and storm water piping. Morgan acted as Project Manager and Acquisition agent acquiring approximately 20 parcels on time and without the use of eminent domain. Project had WSDOT and FHWA oversight.

North Spokane–Francis Avenue Phase 2, City of Spokane, ***Senior Acquisition Agent.*** Project included the grind and overlay of Francis Avenue. Acquisitions included easements and fee to rebuild approaches and install ADA compliant ramp approaches on this busy arterial. Morgan acquired over 40 parcels in a three-month time frame. Project was successfully WSDOT Certified.

Barnes Road from Strong Road to Phoebe Street, City of Spokane, ***Project Manager/Acquisition Agent.*** **Project** included paving, curbing, sidewalks, drainage facilities, and installation of a 12-inch water line. Property acquisitions were certified on time with close coordination with WSDOT's Local Agency Coordinator. Project included federal funds.

Alaskan Way Viaduct (AWV) Replacement Program, ***Senior Acquisition Agent:*** Responsibilities include acquiring highly complex easements in relation to the demolition of the Alaskan Way Viaduct, Battery Street Tunnel Decommissioning, and North Surface Street Projects. Complexities include highly complex valuation problems and ingress/egress issues affected by temporary construction easements.

Washington State Department of Transportation, Senior Acquisition Agent: Morgan spent five years at WSDOT's Eastern Region Real Estate Services Department. This included acquisitions and negotiation on several critical projects. The North South Corridor and the SR 195 Cheney-Spokane projects are two high profile projects in which Morgan played a key role. He developed a tremendous reputation for gaining the trust of property owners and obtaining agreements quickly.

Michael Masse

Senior Right of Way Agent/Project Manager

Years of Experience: 20

Education: Bachelor of Arts, Theology and Religion, Central Bible College, 1994

Registrations/Certifications
Real Estate Broker, Washington, License
Washington Notary Public

Professional Affiliations
Senior Member, International Right of Way Association

Experience Overview
Mike Masse has amassed a long and storied career of 19 years at Sound Transit acquiring some of the most challenging right of way acquisitions in the state, often in deeply sensitive pollical environments. His expertise is acquiring property under schedule constraints and developing trusting relationships with affected property owners and displaces. Technical skills Mr. Masse excels in are title research, preparation of acquisition documents, negotiating full and partial acquisitions of residential and commercial properties, securing utility and other permits, facilitating complex administrative settlements as well as working directly with client managers, attorneys, appraisers and engineers. His reputation is well known in the greater Seattle area and is a consistent and reliable agent under any federal funding compliance project.

Recent Project Delivery Experience

Alaskan Way Viaduct (AWV) Replacement Program, ***Senior Acquisition Agent:*** Responsibilities include acquiring highly complex easements in relation to the demolition of the Alaskan Way Viaduct, Battery Street Tunnel Decommissioning, and North Surface Street Projects. Complexities include highly complex valuation problems and ingress/egress issues affected by temporary construction easements.

Sound Transit / Link Extension Project: ***Senior Acquisition Agent:*** Successfully completed large caseloads of fee and easement acquisitions for the Sound Transit Link light rail projects. In particular, instrumental in the acquisition of more than 90 subsurface tunnel easements under Beacon Hill. Acquired nine permanent and temporary property rights from Boeing (Longacres Park) for the Tukwila Sounder Station, working closely with BNSF, Boeing, and the City of Tukwila.

City of Renton / Rainier Avenue Improvement Project: Acquired fee and easement rights for this project, which involved commercial parcels which will provide the necessary right of way for additional lanes of traffic, widening of sidewalks and planter strips. Successfully negotiated more than 50 parcels, including acquiring fee and easement rights on 36 commercial parcels.

Alderwood / Clearview Pipeline Project: Acquired numerous easements to increase the capacity for the Alderwood / Clearview water system located near Canyon Park. Parcels were located under an existing Seattle City Light transmission line. This waterline is for the benefit of future development of larger tracts and does not provide for individual water service to parcel owners.

City of Everett / East Marine View Drive Widening Project: Acquired temporary construction easements and fee acquisitions for this road improvement project. This project involved over 60 mostly residential parcels and included the addition of sidewalks, bicycle lanes and left-turn channelization to the existing road.

Kitsap County / West Kingston Road Project. Acquired temporary construction easements and fee acquisitions for this road improvement project for the Kitsap County Department of Public Works. This project involved over 70 mostly residential parcels and included the addition of sidewalks and bicycle lanes and left-turn channelization to the existing road.

De Ressa, *RW-RAC*

Senior Relocation Agent/Project Manager

Years of Experience: 23

Education: Associate of Arts, General Studies, Spokane Falls Community College
Eastern Washington University

Registrations/Certifications

FHWA – Qualified Acquisition Agent
FHWA – Qualified Relocation Agent
NHI – Advanced Relocation
NHI – Advance Business Relocation
IRWA Courses

103 Ethics in Right of Way
501 Residential Relocation
502 Business Relocation
504 Computing Replacement Housing Payments
505 Advanced Residential Relocation
506 Advanced Business Relocation

Notary Public, Washington, #96789
Real Estate Broker, Washington #113617

Experience Overview

Ms. Ressa has an extensive background in real estate including eight years as an escrow closer, plus experience in the title insurance industry. In addition, she was a Relocation Specialist for the Washington State Department of Transportation (WSDOT) for nine years and has successfully assisted hundreds of property owners and tenants in the relocation of their personal property, residences and businesses. She has completed over 300 relocations including personal property, residential and commercial displacements. Throughout her career, Ms. Ressa has also prepared numerous relocation plans. With her knowledge of Federal and State laws, Ms. Ressa is an asset to any agency seeking our expertise in Right of Way relocation, title and acquisition.

Recent Project Delivery Experience

U-District Pedestrian/Bike Bridge, ***Senior Relocation Agent and Title Examiner:*** This project constructs a pedestrian bridge over the BNSF main line to provide connection from Spokane's University District to the City's Medical District. The project resulted in the full relocation of four impacted properties including three businesses, one residential tenant, and one personal property only move. In addition, De served as the title examiner/closing coordinator for all parcels.

CSO Sites, ***Acquisition Agent, Title Examiner/Closing Coordinator:*** The City of Spokane is installing infrastructure to reduce the amount of untreated overflow from sanitary water and stormwater that reaches the Spokane River. De was involved in acquiring several sites for this infrastructure and also acted as the title examiner/closing coordinator.

37th Avenue from Regal Street to Custer Street, ***Title Examiner/Closing Coordinator:*** This project included pavement replacement, curbing, sidewalks, bike lanes, and stormwater piping. De acted as the title examiner/closing coordinator for the acquisition of property rights from numerous parcels along the route.

Cedar Road/Country Homes Blvd, ***Acquisition Agent and Title Examiner/Closing Coordinator:*** The City of Spokane installed a new traffic signal and installed ADA ramps/curbs. De was the Acquisition Agent for this project.

Five Mile Road from Lincoln Road to Strong Road/Barnes Road, ***Title Examiner/Closing Coordinator:*** De served as the title examiner and closing coordinator on this road improvement project.

Regal-Bemiss-Shaw Pedestrian Safety Project, ***Acquisition Agent and Title Examiner/Closing Coordinator:*** This City of Spokane project improved existing ADA ramps/curbs. De acted as acquisition agent and as the title examiner/closing coordinator.

North Spokane Corridor/WSDOT, Spokane, Washington, ***Relocation Specialist:*** This project is a 10.5-mile corridor of new right of way which will improve mobility through the Spokane metropolitan area. As a Relocation Specialist with WSDOT, Ms. Ressa spent nine years assisting residential, commercial and personal property only displacees affected by this project.

Alaskan Way Viaduct (AWV) Replacement Program, ***Title Examiner and Relocation Agent:*** This WSDOT oversight program is one of the premier public works projects in Washington State. Ms. Ressa is responsible for title research, drafting acquisition documents for over 74 parcels in coordination with WSDOT headquarters, as well as, relocation planning and implementation.

(2) Staff Qualifications / Experience cont.

The chart below details the experience of each of the Key Personnel identified, in addition to our right of way technical assistant, Kelly Skove. As can be seen, our team for the City has a breadth of experience in nearly every facet

Key Staff	Years of Experience	WSDOT Cert Delivery	Project Management	Negotiations Experience	QA/QC	Documents Control	ROW Cost Estimating/ Mitigation	Project Budget Controls	Relocation	Database/IT Support	Escrow and Close Out
Tom Boyd	31	👍	👍	👍	👍	👍	👍	👍	👍		
Todd Hudak, J.D.	20	👍	👍	👍	👍	👍	👍	👍	👍		👍
Hutch Goodman, SR/WA	20	👍	👍	👍	👍	👍	👍	👍	👍		👍
De Ressa, R/W-RAC	23	👍	👍	👍	👍	👍	👍	👍	👍	👍	👍
Morgan Bishop	13	👍	👍	👍	👍	👍	👍	👍	👍	👍	👍
Michael Masse	19	👍	👍	👍	👍	👍	👍	👍	👍	👍	👍
Kelly Skove	5				👍	👍		👍		👍	👍

All Team members identified are available on at least a 50% basis upon Notice to Proceed. Also of note, is Commonstreet's offsite office in Spokane, where Senior Relocation Agent/Project Manager De Ressa and Project Manager/Senior Right of Way Agent Morgan Bishop work from.

By the numbers...

1000

Approximate number of relocations overseen by our staff, at least 250 of which were commercial/industrial.

B. Experience of the Firm

Commonstreet's team has over 100 years combined experience in managing WSDOT certification projects, and two of our Managers, De Ressa and Morgan Bishop, have been acquiring property and relocating residents and businesses in the greater Spokane area for more than 10 years. A sampling of their experience is listed in the (9) projects below. Additionally, Commonstreet Consulting is a relatively new firm of 2 years, and our contract experience is still growing! As such, while the management of our two mega projects remains our primary Firm's contracts, we have several contracts won with various agencies wherein the work has yet to begin.

Greater Spokane Regions - Staff Experience

City of Spokane

- *Riverside Extension/MLK Boulevard* – Moves vehicular traffic away from the Riverpoint campus while creating an inviting setting within the University District for commuters. The new boulevard also includes bike lanes, street trees, wide sidewalks, and an elevated median. Turn Key acquisition and appraisal coordination, true cost estimates, WSDOT Certification, title review, documents preparations and relocation of (2) commercial businesses.
- *University District Pedestrian/Bike Bridge:* This project constructs a pedestrian bridge over the BNSF main line to provide connection from Spokane's University District to the City's Medical District. Includes turn-key, full acquisition services including true cost estimates, negotiations of (6) parcels, WSDOT Certification, title clearance and relocated (3) businesses, (1) residence and (1) personal property only.
- *37th Avenue from Regal Street to Custer Street:* This project included pavement replacement, curbing, sidewalks, bike lanes, and storm water piping. Acquired property rights from approximately 45 owners, WSDOT certification, true cost estimate, title clearance and escrow coordination. Property rights include temporary construction easements and fee acquisitions.

City of Spokane Valley

- Mansfield Avenue Connection - This project completed connection of Mansfield Avenue at Houk Road. Relocation of low-income tenants from an apartment building. Scope included the full relocation of (4) residents, WSDOT Certification.
- *Mission Avenue* – Flora Road to Barker Road: The project will reconstruct and widen Mission Avenue to provide 2 travel lanes, 5-ft bike lanes, curb and gutter, and 6-feet wide ADA accessible sidewalks. Included turn-key acquisition of over (40) parcels requiring WSDOT Certification, title clearance, escrow coordination, true cost estimate, appraisal coordination.
- *SR 27 Pines and Grace Intersection Safety Project* - The project includes new left turn lanes on northbound and southbound Pines, sight distance improvements, narrower lanes to accommodate safety improvements, reconstruction of pedestrian ramps on sidewalks at each corner and the addition of a storm water drainage swale on the east side of the intersection. Tasks completed included acquisition of over (6), turn key services included title review and clearance, true cost estimates completed, WSDOT certification and escrow coordination.

Spokane County

- *Market Street Widening* - This project reconstructed the arterial, added sidewalks, a bicycle lane and rebuilt existing curb ramps to meet ADA standards. The project called for strip acquisitions of approximately 45 property owners, turn key acquisitions included title clearance, escrow coordination, true cost estimates.
- *Monroe Road Bridge Replacement* - Replacement of aging bridge. Acquired property rights from 4 residential owners, tasks include title clearance, escrow coordination, WSDOT Certification, true cost estimates.
- *Ritchey Road Bridge Replacement* - Replacement of aging bridge. Acquired property rights from 4 residential owners, tasks include title clearance, escrow coordination, WSDOT Certification, true cost estimates.

Commonstreet Firm Experience

- ***Alaskan Way Viaduct Replacement Project,*** Brian Neilson, Program Manager: 999 Third Avenue, Suite 2200, (206) 805-2800, also available is Bruce Nebbitt, Project Engineering Manager (retired): (206) 265-0974. Contract Duration: 8/2016 to Present
- ***Pullman-Moscow Airport Realignment Project***, Kevin Mulcaster, Program Manager – Mead & Hunt: 3200 Airport Road, Pullman, WA 99163, (503) 278-9944. Contract Duration: 12/2016 to Present

C. References

City of Spokane: *reference for De Ressa and Morgan Bishop*
Projects:

- Riverside Extension/MLK Boulevard
- University District Pedestrian/Bike Bridge
- 37th Avenue from Regal Street to Custer Street
  Contact – David Steele, Manager – Real Estate and Facilities, 808 (509) 625-6700

City of Spokane Valley: *reference for De Ressa and Morgan Bishop*
Projects:

- Mansfield Avenue Connection
- Mission Avenue – Flora Road to Barker Road
- SR 27 Pines and Grace
  Contact – Craig Aldworth, 10210 E. Sprague Ave., Spokane Valley

By the numbers...

9+

Number of Greater Spokane Region projects Commonstreet staff have helped certify in the last 5 years.

Alaska Way Viaduct Replacement Project: *Reference for Hutch Goodman and Todd Hudak*

- Brian Neilson, Program Manager: 999 Third Avenue, Suite 2200, (206) 805-2800
- Bruce Nebbitt, Project Engineering Manager (retired): (206) 265-0974

Spokane County: *reference for De Ressa and Morgan Bishop*
Projects:

- Market Street Widening
- Monroe Road Bridge Replacement
- Ritchey Road Bridge Replacement
  Tim Schwab, P.E., 1026 W. Broadway Ave., Spokane WA 99260, (509) 477-3600

D. Related Information

1. Contract Termination: None.
2. Terms of Default: N/A

4.5 Cost Proposal

1. Identification of Cost

Another value of Commonstreet's is transparency as it pertains to pricing and scoping. In our experience, besides incompetent management, the lack of early and clear communication regarding scope and fee arrangements is one of the primary causes of costly change orders. As such, we like to provide both a standard rate sheet, as well as a "typical" acquisition and relocation scenario pricing structure that assumes *approximately (10) acquisitions of moderate complexity, no design changes and market rates for appraisal and appraisal review* depending on the availability of local resources. Commonstreet's staff has delivered projects in the *Greater Spokane Area for over 10 consecutive years; it is well acquainted with market conditions and the cost of doing business in the area*.

PRE-APPRAISAL *(all tasks listed are 60-90 Days and run concurrently)*

* Pricing Dependent on Unique Needs of Project and Complexity of Acquisitions
40-60 Hours @ $120/Hour Senior Agent or $145/Hour Project Manager Rate

- ✓ Identify and Assess Cost and Schedule Risks to City Prior to Appraisal Process
- ✓ Secure Title Report/Identify Encumbrances, Establish Title Clearance Approach
- ✓ Review Design Elements with Project Engineering Team, Identify Outstanding Design
- ✓ Coordinate with Project Team on Phase 1 and 2 Environmental Assessment Approaches
- ✓ Interview WSDOT LAC Regarding Specific Expectations for Project
- ✓ Set up Physical Files and Secure Online Database Portal for Establishing Regular Lines of Communication Between Commonstreet and City
- ✓ Confirm Right of Way Cost Estimates were Adequately Completed and that Project Budget Expectations are Current and Accurate
- ✓ Determine Need for Specialty Appraisal Reports, Mitigation Studies and/or City/Fire Department Requirements Where Access Points are Blocked or Temporary Mitigation Construction Activity is Anticipated
- ✓ Determine if all Utility Easement Needs Have Been Identified and an Approach for Securing Said Needs Has Been Established
- ✓ Set Up Appraisal Contract with Sub Consultants to Ensure Compliance with Schedule Expectations
- ✓ Initiate and Execute Pubic Information Meetings, as Needed
- ✓ Delivery General Notice Introducing Project to Property Owners

APPRAISAL/TITLE CLEARANCE INITIATION (45-60 Days)

$2,000-$3,500 Fee Appraisal (based on Sub Consultant Availability and Complexity)
Commonstreet Management of Appraisal Process, Per Parcel: 1.5 Hours @ $145/Hour

- ✓ Confirm Design Elements with City Prior to Appraisal Assignment
- ✓ Identify Title Encumbrances, Prepare Plan for Clearing Title During Negotiations to Ensure Timely Closing
- ✓ Provide Appraiser with All Needed Materials to Ensure Schedule
- ✓ Prepare Appraisal Reviewer for Assignment Prior to Delivery of Appraisal/Establish Delivery Schedule Verbally and Contractually

APPRAISAL REVIEW (30-45 Days)

$750-$1,500 Appraisal Review (based on Sub Consultant Availability and Complexity)
Commonstreet Management of Review Appraisal Process, Per Parcel: .5 Hours @ $145/Hour

- ✓ Deliver Appraisal to Reviewer, Ensuring All Appraisal Elements are Included
- ✓ Facilitate Communications and Other Needed Information to Reviewer, as Needed

NEGOTIATIONS (30-90 Days)

Commonstreet Senior Agent Rate, Per Acquisition: 28 Hours @ $120/Hour
Commonstreet Project Management Rate, Per Acquisition: 5 Hours @ $145/Hour
Commonstreet Senior Project Management Rate/Advisor, Per Acquisition: 1 Hour @ $185/Hour
Commonstreet Right of Way Technical Support: 15 Hours @ $95/Hour

- ✓ Prepare Offer Package, Deliver to Property Owner (in person, where possible)
- ✓ Assist Property Owner in Responding to Design and Compensation Questions or Concerns
- ✓ Negotiate Settlement, Execute Conveyance Documents

RELOCATIONS (90-180 Days)

Commonstreet Senior Agent Rate, Per Residential Relocation: 40-60 Hours @ $120/Hour
Commonstreet Senior Agent Rate, Per Commercial Relocation: 80-100 Hours @ $120/Hour
Project Management Rate, Per Relocation: 5 Hours @ $145/Hour

- ✓ Develop Relocation Plan Based on Initial Understanding of Relocation Needs, Revise as Surveys Completed
- ✓ Initiate and Attend Pre-Relocation Meetings with Property Owners/Tenants, Complete Relocation Survey
- ✓ Work with Project Team to Establish Policy for Special Needs Relocations
- ✓ Initiate and Attend Public Workshops to Explain Relocation Process
- ✓ Develop Relocation Entitlements Packages for Displaced Businesses and Residences
- ✓ Issue Notice of Eligibility at or Shortly Following Initiation of Negotiations
- ✓ Work with Displacees in Securing Replacement Sites
- ✓ Process Relocation Claims in Timely Manner
- ✓ Complete Decent , Safe and Sanitary Inspections on Replacement Residential Units
- ✓ Complete Move-Out Inspection of Subject Property
- ✓ Finalize Remaining Relocation Claims, as Needed
- ✓ Complete Relocation Files, Submit with Acquisition Files at Certification

ESCROW/CLOSING (30-60 Days)

Commonstreet Senior Agent Rate, Per Acquisition: 8-15 Hours @ $120/Hour

- ✓ Prepare Closing Documents for Escrow or City Payment Process
- ✓ Continue Clearing of Title Encumbrances, Secure Clearance Certificates, as Needed
- ✓ Prepare Voucher (if City Closing), or Escrow Instructions
- ✓ Facilitate Closing, Payment Disbursement and Recording of Conveyance Documents
- ✓ Prepare WSDOT LAC for Imminent Certification Process

FACILITATE WSDOT CERTIFICATION/PROJECT CLOSE OUT (15-30 Days)

Commonstreet Project Management Rate, Per File: 1.5 Hours @ $145/Hour
Commonstreet Senior PM/Advisor: 1 Hour @ $185/Hour

- ✓ Set Up Pre-Certification Meeting with LAC
- ✓ Coordinate with City on Finalizing 100% Construction Plans, as needed
- ✓ Attend Final Certification Meeting with LAC/Secure Certification for City
- ✓ Prepare All Files for City Records, Both Electronic and Physical – Deliver within 7 Days of Cert

COST SUMMARY

Cost Per Acquisition:	$9,848 - $13,188
Estimated Cost for Moderately Complex, 10 Parcel Project, Assumes Federal Funding*:	$98,480 - $131,880

** includes all sub consultant costs, does not include relocation costs or pre-appraisal right of way risk assessment, title reports or escrow*

HOURLY RATES WITH SUBCONSULTANT ESTIMATES

Right of Way Technician:	$95/Hour
Acquisition/Relocation Agent:	$105/Hour
Senior Acquisition/Relocation Agent:	$120/Hour
Assistant Project Manager:	$130/Hour
Project Manager:	$145/Hour
Senior Project Manager/Advisor	$185/Hour
Appraiser (Sub Consultant)	$2,000-$3,500/Report
Appraisal Reviewer (Sub Consultant)	$750-$1,500/Review

ATTACHMENT B

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:

   a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
   b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
   c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
   d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.

2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.

3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

   Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

   1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

   2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.

4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded, as used in this exhibit, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. The undersigned may contact the City for assistance in obtaining a copy of these regulations.

5. I understand that a false statement of this certification may be grounds for termination of the contract.

Name of Subrecipient / Contractor / Consultant (Type or Print)	Program Title (Type or Print)
Name of Certifying Official (Type or Print) Title of Certifying Official (Type or Print)	Signature Date (Type or Print)

Agenda Sheet for City Council Meeting of: 09/10/2018		Date Rec'd	8/22/2018
		Clerk's File #	OPR 2018-0562
		Renews #	
Submitting Dept	ASSET MANAGEMENT	Cross Ref #	
Contact Name/Phone	DAVID STEELE 625-6064	Project #	
Contact E-Mail	DSTEELE@SPOKANECITY.ORG	Bid #	RFP #4467-18
Agenda Item Type	Contract Item	Requisition #	VARIABLE
Agenda Item Name	5900 DCI ENGINEERS FOR REAL ESTATE RIGHT-OF-WAY ACQUISITION & RELOCAITON		

Agenda Wording

Contract for right-of-way (ROW) acquisition services on projects that are federally funded, and required to meet WSDOT and FHWA rules for property acquisition.

Summary (Background)

The City of Spokane often has need of ROW acquisition and or relocation services for projects utilizing federal grant dollars. Funding for these contracts is directly tied to future projects and will be assigned on a project by project basis as individual task assignments. The approval of these contracts will allow the City to continue to move forward with a series of projects and meet required bidding and construction deadlines over the next 3-5 years.

Fiscal Impact	Grant related? YES Public Works? YES	Budget Account
Expense	$ 250,000.00	# VARIOUS
Select	$	#
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	LUKAS, ED	**Study Session**	
Division Director	MARCHAND, CRYSTAL	**Other**	F&A 7/19/18
Finance	STOPHER, SALLY	Distribution List	
Legal	ODLE, MARI	eraea@spokanecity.org	
For the Mayor	PFISTER, TERRI	dsteele@spokanecity.org	
Additional Approvals		publicworksaccounting@spokanecity.org	
Purchasing	WAHL, CONNIE	mdoval@spokanecity.org	
GRANTS & CONTRACT MGMT	STOPHER, SALLY		

Briefing Paper
Council Study Session

Division & Department:	Finance & Administration, Asset Management
Subject:	Federally Funded Right of Way Acquisition Services
Date:	7/19/18
Author (email & phone):	Dave Steele, 625-6064
City Council Sponsor:	TBD
Executive Sponsor:	Theresa Sanders
Committee(s) Impacted:	NA
Type of Agenda item:	**XXX** Consent Discussion Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	6 Year Capital Program
Strategic Initiative:	Innovative Infrastructure
Deadline:	ASAP
Outcome: (deliverables, delivery duties, milestones to meet)	New contracts for federally funded right of way acquisition services.

Background/History:

The City of Spokane often has need of Right of Way acquisition and or relocation services for projects utilizing federal grant dollars. Property acquired utilizing federal dollars has a tremendous level of state and federal review necessary and acquisitions are required to be completed by qualified firms that have been approved by the State of Washington for this type of work. Typically, these services are needed on a project by project basis and are related to federally funded projects such as street reconstruction projects, street capacity improvement projects, trails, sidewalks, etc.

Funding for these contracts is directly tied to future projects and will be assigned on a project by project basis as individual task assignments. These capital projects are scoped and funded to include the cost of ROW acquisition and relocation services as needed. The approval of these contracts will allow the City to continue to move forward with a series of projects and meet required bidding and construction deadlines over the next 3-5 years. Contracts with DCI Engineers and Commonstreet Consulting will provide these services for the next 3 years (plus 2 one year extensions) with a total not to exceed contract (for each contract) amount of $250,000 over the term of the contract.

Executive Summary:

Contract for right of way acquisition services on projects that are federally funded, and are required to meet WSDOT and FHWA rules for property acquisition.

Budget Impact:

Approved in current year budget? **XX** Yes No

Annual/Reoccurring expenditure? **XX** Yes No

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? **XX** Yes No

Requires change in current operations/policy? Yes **XX** No

Specify changes required:

Known challenges/barriers:

City Clerk's OPR _____

City of Spokane

CONSULTANT AGREEMENT

Title: FEDERAL RIGHT OF WAY ACQUISITION AND RELOCATION SERVICES

This Consultant Agreement is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **D'AMATO, CONVERSANO, INC.,** a Washington corporation dba **DCI ENGINEERS**, whose address is 707 West 2nd Avenue, Spokane, Washington, 99201 as ("Consultant"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the purpose of this Agreement is to provide ***-FEDERAL RIGHT OF WAY ACQUISITION SERVICES*** *to the City; and*

WHEREAS, the Consultant was selected through a Request for Proposal No 4467-18.

-- NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance of the Scope of Work contained herein, the City and Consultant mutually agree as follows:

1. TERM OF AGREEMENT.
The term of this Agreement begins on September 3, 2018, and ends on September 2, 2021, unless amended by written agreement or terminated earlier under the provisions. The contract may be renewed for two (2) additional one-year contract periods, subject to mutual agreement.

2. TIME OF BEGINNING AND COMPLETION.
The Consultant shall begin the Work outlined in the "Scope of Work" ("Work") on the beginning date, above. The City will acknowledge in writing when the Work is complete. Time limits established under this Agreement shall not be extended because of delays for which the Consultant is responsible, but may be extended by the City, in writing, for the City's convenience or conditions beyond the Consultant's control.

3. SCOPE OF WORK.
The General Scope of Work for this Agreement is described in Exhibit A, which is attached to and made a part of this Agreement. In the event of a conflict or discrepancy in the contract documents, the City Agreement controls.

The Work is subject to City review and approval. The Consultant shall confer with the City periodically, and prepare and present information and materials (e.g. detailed outline of completed Work) requested by the City to determine the adequacy of the Work or Consultant's progress.

4. PAYMENT.
Total compensation for Consultant's services under this Agreement shall not exceed **TWO HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS ($250,000.00)**, unless modified by a written amendment to this Agreement.

5. COMPENSATION/PAYMENT.
The Company shall submit its applications for payment to City of Spokane, Asset Management Department, 808 West Spokane Falls Blvd., Spokane, WA 99201. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Company's application except as provided by state law. If the City objects to all or any portion of the invoice, it shall notify the Company and reserves the right to only pay that portion of the invoice not in dispute. In that event, the parties shall immediately make every effort to settle the disputed amount.

6. REIMBURSABLES
The reimbursables under this Agreement are to be included, and considered part of the maximum amount not to exceed (above), and require the Consultant's submittal of appropriate documentation and actual itemized receipts, the following limitations apply.

A. City will reimburse the Consultant at actual cost for expenditures that are pre-approved by the City in writing and are necessary and directly applicable to the work required by this Contract provided that similar direct project costs related to the contracts of other clients are consistently accounted for in a like manner. Such direct project costs may not be charged as part of overhead expenses or include a markup. Other direct charges may include, but are not limited to the following types of items: travel, printing, cell phone, supplies, materials, computer charges, and fees of subconsultants.
B. The billing for third party direct expenses specifically identifiable with this project shall be an itemized listing of the charges supported by copies of the original bills, invoices, expense accounts, subconsultant paid invoices, and other supporting documents used by the Consultant to generate invoice(s) to the City. The original supporting documents shall be available to the City for inspection upon request. All charges must be necessary for the services provided under this Contract.
C. The City will reimburse the actual cost for travel expenses incurred as evidenced by copies of receipts (excluding meals) supporting such travel expenses, and in accordance with the City of Spokane Travel Policy, details of which can be provided upon request.
D. **Airfare**: Airfare will be reimbursed at the actual cost of the airline ticket. The City will reimburse for Economy or Coach Fare only. Receipts detailing each airfare are required.
E. **Meals:** Meals will be reimbursed at the Federal Per Diem daily meal rate for the city in which the work is performed. *Receipts <u>are not</u> required as documentation.* The invoice shall state "the meals are being billed at the Federal Per Diem daily meal rate", and shall detail how many of each meal is being billed (e.g. the number of breakfasts, lunches, and dinners). The City will not reimburse for alcohol at any time.
F. **Lodging:** Lodging will be reimbursed at actual cost incurred up to a maximum of the published General Services Administration (GSA) Index for the city in which the work is performed (*the current maximum allowed reimbursement amount can be provided upon request*). Receipts detailing each day / night lodging are required. The City will not reimburse for ancillary expenses charged to the room (e.g. movies, laundry, mini bar, refreshment center, fitness center, sundry items, etc.)
G. **Vehicle mileage**: Vehicle mileage will be reimbursed at the Federal Internal Revenue Service Standard Business Mileage Rate in affect at the time the mileage expense is incurred. Please note: payment for mileage for long distances traveled will not be more

than an equivalent trip round-trip airfare of a common carrier for a coach or economy class ticket.

H. **Rental Car:** Rental car expenses will be reimbursed at the actual cost of the rental. Rental car receipts are required for all rental car expenses. The City will reimburse for a standard car of a mid-size class or less. The City will not reimburse for ancillary expenses charged to the car rental (e.g. GPS unit).

I. **Miscellaneous Travel** (e.g. parking, rental car gas, taxi, shuttle, toll fees, ferry fees, etc.): Miscellaneous travel expenses will be reimbursed at the actual cost incurred. Receipts are required for each expense of $10.00 or more.

J. **Miscellaneous other business expenses** (e.g. printing, photo development, binding): Other miscellaneous business expenses will be reimbursed at the actual cost incurred and may not include a mark up. Receipts are required for all miscellaneous expenses that are billed.

Subconsultant: Subconsultant expenses will be reimbursed at the actual cost incurred and may include a four percent (4%) markup. Copies of all Subconsultant invoices that are rebilled to the City are required

7. TAXES, FEES AND LICENSES.

A. Consultant shall pay and maintain in current status, all necessary licenses, fees, assessments, permit charges, etc. necessary to conduct the work included under this Agreement. It is the Consultant's sole responsibility to monitor and determine changes or the enactment of any subsequent requirements for said fees, assessments, or changes and to immediately comply.

B. Where required by state statute, ordinance or regulation, Consultant shall pay and maintain in current status all taxes necessary for performance. Consultant shall not charge the City for federal excise taxes. The City will furnish Consultant an exemption certificate where appropriate.

C. The Director of Finance and Administrative Services may withhold payment pending satisfactory resolution of unpaid taxes and fees due the City.

D. The cost of any permits, licenses, fees, etc. arising as a result of the projects included in this Agreement shall be included in the project budgets.

8. CITY OF SPOKANE BUSINESS LICENSE.

Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Consultant shall be responsible for contacting the State of Washington Business License Services at http://bls.dor.wa.gov or 1-800-451-7985 to obtain a business registration. If the Consultant does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

9. ADDRESSES FOR NOTICES AND DELIVERABLE MATERIALS.

Deliver all official notices under this Agreement to:

If to the City:	**If to the Consultant:**
Asset Management Department City of Spokane 2nd Floor – City Hall 808 West Spokane Falls Boulevard Spokane, Washington 99201	DCI ENGINEERS 702 West 2nd Avenue Spokane, WA 99201

10. SOCIAL EQUITY REQUIREMENTS.

A. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Agreement because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. Consultant agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Consultant. Consultant shall seek inclusion of woman and minority business for subcontracting. A woman or minority business is one that self-identifies to be at least 51% owned by a woman and/or minority. Such firms do not have to be certified by the State of Washington.

11. INDEMNIFICATION.

The Consultant shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Consultant's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Consultant to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Consultant's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Consultant, its agents or employees. The Consultant specifically assumes liability and agrees to defend, indemnity, and hold the City harmless for actions brought by the Consultant's own employees against the City and, solely for the purpose of this indemnification and defense, the Consultant specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Consultant recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

12. INSURANCE.

The Consultant shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this Agreement. This Agreement shall be interpreted and construed in accord with the laws of Washington.

During the period of the Agreement, the Consultant shall maintain in force at its own expense, each insurance noted below with companies or through sources approved by the State Insurance Commissioner pursuant to RCW Title 48;

A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of $1,000,000;

B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than $1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this agreement. It shall provide

that the City, its officers and employees are additional insureds but only with respect to the Consultant's services to be provided under this Agreement; and

C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than $1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.

D. Professional Liability Insurance with a combined single limit of not less than $1,000,000 each claim, incident or occurrence. This is to cover damages caused by the error, omission, or negligent acts related to the professional services to be provided under this Agreement. The coverage must remain in effect for at least two (2) years after the Agreement is completed.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from the Consultant or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Consultant shall furnish acceptable Certificates Of Insurance (COI) to the City at the time it returns this signed Agreement. The certificate shall specify the City of Spokane as "Additional Insured" specifically for Consultant's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the sixty (60) day cancellation clause, and the deduction or retention level. The Consultant shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

13. DEBARMENT AND SUSPENSION.
The Consultant has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

14. AUDIT.
Upon request, the Consultant shall permit the City and any other governmental agency ("Agency") involved in the funding of the Work to inspect and audit all pertinent books and records. This includes work of the Consultant, any subconsultant, or any other person or entity that performed connected or related Work. Such books and records shall be made available upon reasonable notice of a request by the City, including up to three (3) years after final payment or release of withheld amounts. Such inspection and audit shall occur in Spokane County, Washington, or other reasonable locations mutually agreed to by the parties. The Consultant shall permit the City to copy such books and records at its own expense. The Consultant shall ensure that inspection, audit and copying rights of the City is a condition of any subcontract, agreement or other arrangement under which any other persons or entity may perform Work under this Agreement.

15. INDEPENDENT CONSULTANT.
A. The Consultant is an independent Consultant. This Agreement does not intend the Consultant to act as a City employee. The City has neither direct nor immediate control over the Consultant nor the right to control the manner or means by which the Consultant works. Neither the Consultant nor any Consultant employee shall be an employee of the City. This Agreement prohibits the Consultant to act as an agent or legal representative of the City. The Consultant is not granted express or implied rights or authority to assume or create any obligation or responsibility for or in the name of the City, or to bind the City. The City is not liable for or obligated to pay sick leave, vacation pay, or any other benefit of employment,

nor to pay social security or other tax that may arise from employment. The Consultant shall pay all income and other taxes as due. The Consultant may perform work for other parties; the City is not the exclusive user of the services that the Consultant provides.

B. If the City needs the Consultant to Work on City premises and/or with City equipment, the City may provide the necessary premises and equipment. Such premises and equipment are exclusively for the Work and not to be used for any other purpose.

C. If the Consultant works on the City premises using City equipment, the Consultant remains an independent Consultant and not a City employee. The Consultant will notify the City Project Manager if s/he or any other Workers are within ninety (90) days of a consecutive 36-month placement on City property. If the City determines using City premises or equipment is unnecessary to complete the Work, the Consultant will be required to work from its own office space or in the field. The City may negotiate a reduction in Consultant fees or charge a rental fee based on the actual costs to the City, for City premises or equipment.

16. KEY PERSONS.

The Consultant shall not transfer or reassign any individual designated in this Agreement as essential to the Work, nor shall those key persons, or employees of Consultant identified as to be involved in the Project Work be replaced, removed or withdrawn from the Work without the express written consent of the City, which shall not be unreasonably withheld. If any such individual leaves the Consultant's employment, the Consultant shall present to the City one or more individuals with greater or equal qualifications as a replacement, subject to the City's approval, which shall not be unreasonably withheld. The City's approval does not release the Consultant from its obligations under this Agreement.

17. ASSIGNMENT AND SUBCONTRACTING.

The Consultant shall not assign or subcontract its obligations under this Agreement without the City's written consent, which may be granted or withheld in the City's sole discretion. Any subcontract made by the Consultant shall incorporate by reference this Agreement, except as otherwise provided. The Consultant shall ensure that all subconsultants comply with the obligations and requirements of the subcontract. The City's consent to any assignment or subcontract does not release the consultant from liability or any obligation within this Agreement, whether before or after City consent, assignment or subcontract.

18. CITY ETHICS CODE.

A. Consultant shall promptly notify the City in writing of any person expected to be a Consultant Worker (including any Consultant employee, subconsultant, principal, or owner) and was a former City officer or employee within the past twelve (12) months.

B. Consultant shall ensure compliance with the City Ethics Code by any Consultant Worker when the Work or matter related to the Work is performed by a Consultant Worker who has been a City officer or employee within the past two (2) years.

C. Consultant shall not directly or indirectly offer anything of value (such as retainers, loans, entertainment, favors, gifts, tickets, trips, favors, bonuses, donations, special discounts, work or meals) to any City employee, volunteer or official that is intended, or may appear to a reasonable person to be intended, to obtain or give special consideration to the Consultant. Promotional items worth less than $25 may be distributed by the Consultant to a City employee if the Consultant uses the items as routine and standard promotional materials. Any violation of this provision may cause termination of this Agreement. Nothing in this Agreement prohibits donations to campaigns for election to City office, so long as the

donation is disclosed as required by the election campaign disclosure laws of the City and of the State.

19. NO CONFLICT OF INTEREST.
Consultant confirms that the Consultant or workers have no business interest or a close family relationship with any City officer or employee who was or will be involved in the consultant selection, negotiation, drafting, signing, administration or evaluation of the Consultant's work. As used in this Section, the term Consultant includes any worker of the Consultant who was, is, or will be, involved in negotiation, drafting, signing, administration or performance of the Agreement. The term "close family relationship" refers to: spouse or domestic partner, any dependent parent, parent-in-law, child, son-in-law, daughter-in-law; or any parent, parent in-law, sibling, uncle, aunt, cousin, niece or nephew residing in the household of a City officer or employee described above.

20. ERRORS AND OMISSIONS, CORRECTIONS.
Consultant is responsible for professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, and other services furnished by or on the behalf of the Consultant under this Agreement in the delivery of a final work product. The standard of care applicable to Consultant's services will be the degree of skill and diligence normally employed by professional engineers or Consultants performing the same or similar services at the time said services are performed. The Final Work Product is defined as a stamped, signed work product. Consultant, without additional compensation, shall correct or revise errors or mistakes in designs, drawings, specifications, and/or other consultant services immediately upon notification by the City. The obligation provided for in this Section regarding acts or omissions resulting from this Agreement survives Agreement termination or expiration.

21. INTELLECTUAL PROPERTY RIGHTS.
A. Copyrights. The Consultant shall retain the copyright (including the right of reuse) to all materials and documents prepared by the Consultant for the Work, whether or not the Work is completed. The Consultant grants to the City a non-exclusive, irrevocable, unlimited, royalty-free license to use copy and distribute every document and all the materials prepared by the Consultant for the City under this Agreement. If requested by the City, a copy of all drawings, prints, plans, field notes, reports, documents, files, input materials, output materials, the media upon which they are located (including cards, tapes, discs, and other storage facilities), software program or packages (including source code or codes, object codes, upgrades, revisions, modifications, and any related materials) and/or any other related documents or materials developed solely for and paid for by the City to perform the Work, shall be promptly delivered to the City.
B. Patents: The Consultant assigns to the City all rights in any invention, improvement, or discovery, with all related information, including but not limited to designs, specifications, data, patent rights and findings developed with the performance of the Agreement or any subcontract. Notwithstanding the above, the Consultant does not convey to the City, nor does the City obtain, any right to any document or material utilized by the Consultant created or produced separate from the Agreement or was pre-existing material (not already owned by the City), provided that the Consultant has identified in writing such material as pre-existing prior to commencement of the Work. If pre-existing materials are incorporated in the work, the Consultant grants the City an irrevocable, non-exclusive right and/or license to use, execute, reproduce, display and transfer the pre-existing material, but only as an inseparable part of the work.

C. The City may make and retain copies of such documents for its information and reference with their use on the project. The Consultant does not represent or warrant that such documents are suitable for reuse by the City or others, on extensions of the project or on any other project, and the City releases the Consultant from liability for any unauthorized reuse of such documents.

22. CONFIDENTIALITY.

Under Washington State Law (reference RCW Chapter 42.56, the Public Records Act) all materials received or created by the City of Spokane are public records which are subject to review and copying pursuant to a public records request. These records include but are not limited to bid or proposal submittals, agreement documents, contract work product, or other bid material. Some records or portions of records may be legally exempt from disclosure and can be redacted or withheld. The Public Records Act (RCW Ch. 42.56) describes those exemptions. Consultant must familiarize themselves with the Washington State Public Records Act (PRA) and the City of Spokane's process for managing records.

If the City receives a public records request for records involving Consultant or Consultant's work product, City will release the records unless City determines that there are obvious exemptions or redactions (which City will make prior to release of the records) or that there are apparent exemptions or redactions that Consultant could assert. In the latter case, Consultant will be notified of the request and pending release of records and Consultant will be given ten days to obtain a Court order preventing the City from releasing the requested records. If no Court order is procured by Consultant, the City will release the requested records.

23. DISPUTES.

Any dispute or misunderstanding that may arise under this Agreement, concerning the Consultant's performance, shall first be through negotiations, if possible, between the Consultant's Project Manager and the City's Project Manager. It shall be referred to the Director and the Consultant's senior executive(s). If such officials do not agree upon a decision within a reasonable period of time, either party may decline or discontinue such discussions and may then pursue the legal means to resolve such disputes, including but not limited to mediation, arbitration and/or alternative dispute resolution processes. Nothing in this dispute process shall mitigate the rights of the City to terminate the Agreement. Notwithstanding all of the above, if the City believes in good faith that some portion of the Work has not been completed satisfactorily, the City may require the Consultant to correct such work prior to the City payment. The City will provide to the Consultant an explanation of the concern and the remedy that the City expects. The City may withhold from any payment otherwise due, an amount that the City in good faith finds to be under dispute, or if the Consultant provides no sufficient remedy, the City may retain the amount equal to the cost to the City for otherwise correcting or remedying the work not properly completed. Waiver of any of these rights is not deemed a future waiver of any such right or remedy available at law, contract or equity.

24. TERMINATION.

A. For Cause: The City or Consultant may terminate the Agreement if the other party is in material breach of this Agreement, and such breach has not been corrected to the other party's reasonable satisfaction in a timely manner. Notice of termination under this Section shall be given by the party terminating this Agreement to the other, not fewer than thirty (30) business days prior to the effective date of termination.
B. For Reasons Beyond Control of Parties: Either party may terminate this Agreement without recourse by the other where performance is rendered impossible or impracticable for

reasons beyond such party's reasonable control, such as, but not limited to, an act of nature, war or warlike operation, civil commotion, riot, labor dispute including strike, walkout or lockout, except labor disputes involving the Consultant's own employees, sabotage, or superior governmental regulation or control. Notice of termination under this Section shall be given by the party terminating this Agreement to the other, not fewer than thirty (30) business days prior to the effective date of termination.

C. For City's Convenience: The City may terminate this Agreement without cause and including the City's convenience, upon written notice to the Consultant. Notice of termination under this Section shall be given by the party terminating this Agreement to the other, not fewer than ninety (90) business days prior to the effective date of termination.
D. Actions upon Termination: if termination occurs not the fault of the Consultant, the Consultant shall be paid for the services properly performed prior to the actual termination date, with any reimbursable expenses then due, but such compensation shall not exceed the maximum compensation to be paid under the Agreement. The Consultant agrees this payment shall fully and adequately compensate the Consultant and all subconsultants for all profits, costs, expenses, losses, liabilities, damages, taxes and charges of any kind (whether foreseen or unforeseen) attributable to the termination of this Agreement.
E. Upon termination, the Consultant shall provide the City with the most current design documents, contract documents, writings and other products the Consultant has produced to termination, along with copies of all project-related correspondence and similar items. The City shall have the same rights to use these materials as if termination had not occurred; provided however, that the City shall indemnify and hold the Consultant harmless from any claims, losses, or damages to the extent caused by modifications made by the City to the Consultant's work product.

25. EXPANSION FOR NEW WORK.

This Agreement scope may be expanded for new work. Any expansion for New Work (work not specified within the original Scope of Work Section of this Agreement, and/or not specified in the original RFP as intended work for the Agreement) must comply with all the following limitations and requirements: (a) the New Work is not reasonable to solicit separately; (b) the New Work is for reasonable purpose; (c) the New Work was not reasonably known either the City or Consultant at time of contract or else was mentioned as a possibility in the solicitation (such as future phases of work, or a change in law); (d) the New Work is not significant enough to be reasonably regarded as an independent body of work; (e) the New Work would not have attracted a different field of competition; and (f) the change does not vary the essential identified or main purposes of the Agreement. The City may make exceptions for immaterial changes, emergency or sole source conditions, or other situations required in City opinion. Certain changes are not New Work subject to these limitations, such as additional phases of Work anticipated at the time of solicitation, time extensions, Work Orders issued on an On-Call contract, and similar. New Work must be mutually agreed and issued by the City through written Addenda. New Work performed before an authorizing Amendment may not be eligible for payment.

26. MISCELLANEOUS PROVISIONS.

A. Amendments: No modification of this Agreement shall be effective unless in writing and signed by an authorized representative of each of the parties hereto.
B. Binding Agreement: This Agreement shall not be binding until signed by both parties. The provisions, covenants and conditions in this Agreement shall bind the parties, their legal heirs, representatives, successors and assigns.

C. Americans with Disabilities Act (ADA): Specific attention by the designer is required in association with the Americans with Disabilities Act (ADA) 42 U.S.C. 12101-12213 and 47 U.S.C. 225 and 611, its requirements, regulations, standards and guidelines, which were updated in 2010 and are effective and mandatory for all State and local government facilities and places of public accommodation for construction projects including alteration of existing facilities, as of March 15, 2012. The City advises that the requirements for accessibility under the ADA, may contain provisions that differ substantively from accessibility provisions in applicable State and City codes, and if the provisions of the ADA impose a greater or equal protection for the rights of individuals with disabilities or individuals associated with them than the adopted local codes, the ADA prevail unless approval for an exception is obtained by a formal documented process. Where local codes provide exceptions from accessibility requirements that differ from the ADA Standards; such exceptions may not be permitted for publicly owned facilities subject to Title II requirements unless the same exception exists in the Title II regulations. It is the responsibility of the designer to determine the code provisions.
D. The Consultant, at no expense to the City, shall comply with all laws of the United States and Washington, the Charter and ordinances of the City of Spokane; and rules, regulations, orders and directives of their administrative agencies and officers. Without limiting the generality of this paragraph, the Consultant shall comply with the requirements of this Section.
E. This Agreement shall be construed and interpreted under the laws of Washington. The venue of any action brought shall be in the Superior Court of Spokane County.
F. Remedies Cumulative: Rights under this Agreement are cumulative and nonexclusive of any other remedy of law or in equity.
G. Captions: The titles of sections or subsections are for convenience only and do not define or limit the contents.
H. Severability: If any term or provision is determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall not be affected, and each term and provision shall be valid and enforceable to the fullest extent permitted by law.
I. Waiver: No covenant, term or condition or the breach shall be deemed waived, except by written consent of the party against whom the waiver is claimed, and any waiver of the breach of any covenant, term or condition shall not be deemed a waiver of any preceding or succeeding breach of the same or any other covenant, term of condition. Neither the acceptance by the City of any performance by the Consultant after the time the same shall have become due nor payment to the Consultant for any portion of the Work shall constitute a waiver by the City of the breach or default of any covenant, term or condition unless otherwise expressly agreed to by the City in writing.
J. Additional Provisions: This Agreement may be modified by additional terms and conditions ("Special Conditions") which shall be attached to this Agreement as Exhibit D. The parties agree that the Special Conditions shall supplement the terms and conditions of the Agreement, and in the event of ambiguity or conflict with the terms and conditions of the Agreement, these Special Conditions shall govern.
K. Entire Agreement: This document along with any exhibits and all attachments, and subsequently issued addenda, comprises the entire agreement between the City and the Consultant. If conflict occurs between contract documents and applicable laws, codes, ordinances or regulations, the most stringent or legally binding requirement shall govern and be considered a part of this contract to afford the City the maximum benefits.
L. Negotiated Agreement: The parties acknowledge this is a negotiated agreement, that they have had this Agreement reviewed by their respective legal counsel, and that the terms and

conditions of this Agreement are not to be construed against any party on the basis of such party's draftsmanship.

M. No personal liability: No officer, agent or authorized employee of the City shall be personally responsible for any liability arising under this Contract, whether expressed or implied, nor for any statement or representation made or in any connection with this Agreement.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Agreement by having legally-binding representatives affix their signatures below.

DCI ENGINEERS	**CITY OF SPOKANE**
By_____	By_____
Signature Date	Signature Date
_____	_____
Type or Print Name	Type or Print Name
_____	_____
Title	Title
Attest:	Approved as to form:
_____	_____
City Clerk	Assistant City Attorney

Attachments: Exhibit A – Scope of Work
Exhibit B - Debarment Certificate

18-142

DCI ENGINEERS

Statement of Qualifications

DCI Engineers | June 4, 2018

Right of Way Acquisition & Relocation Services for Federally Funded Projects

#4467-18

City of Spokane

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LETTER OF SUBMITTAL

June 4, 2018

Dave Steele
City of Spokane – Purchasing
4th Floor, City Hall
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3316

Re: Right of Way Acquisition and Relocation Servicefor Federally Funded Projects- RFP #4467-18

Dear Dave:

DCI is very excited to respond to this Request for Proposal, and I believe that our company and Right of Way staff are uniquely suited to provide these services for the City of Spokane. DCI has been providing engineering and related services in Spokane for twenty years, and has extensive involvement in every aspect of the business community. I have personally been on the boards and a member of the City of Spokane Design Review Committee, the Spokane County Construction Review Board, the Downtown Spokane Partnership, Greater Spokane Incorporated, the Inland Northwest AGC, and the Downtown Spokane Ventures Association, and my fellow DCI staff are involved in many more civic and professional organizations. Our commitment to the Spokane community is unmatched by any other firm in our profession in my opinion.

Roxanne Grimm joined DCI over two years ago to start our Right of Way department to expand our services and commitment to the local community. With over 16+ years in the local Right of Way industry she has allowed us to expand our reach to state and federally funded projects. Her cohesive and project delivery drive has proven successful and we have expanded our firm's reach to government projects.

The history of our partnership in Spokane includes most of the significant projects that have transformed our great city over the last two decades:

- The Davenport, Davenport Tower, and Davenport Grand Hotels
- The Spokane Convention Center Expansion
- Gonzaga's Hemmingson Center and McCarthey Athletic Center
- Riverfront Park Looff Carrousel and Pavilion Renovation
- Ferris, North Central, and Rogers Additions and Renovations
- U-District Pedestrian Bridge
- Central City Line

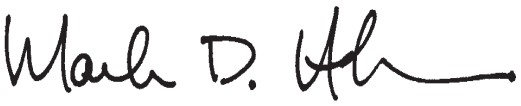
There are several specific questions in the RFP that I'd like to address. First of all, the contract would be written to:

Roxanne Grimm
DCI Engineers
707 W 2nd Avenue
Spokane, WA 99201
P 509-455-4448
F 509-455-7492
E rgrimm@dci-engineers.com

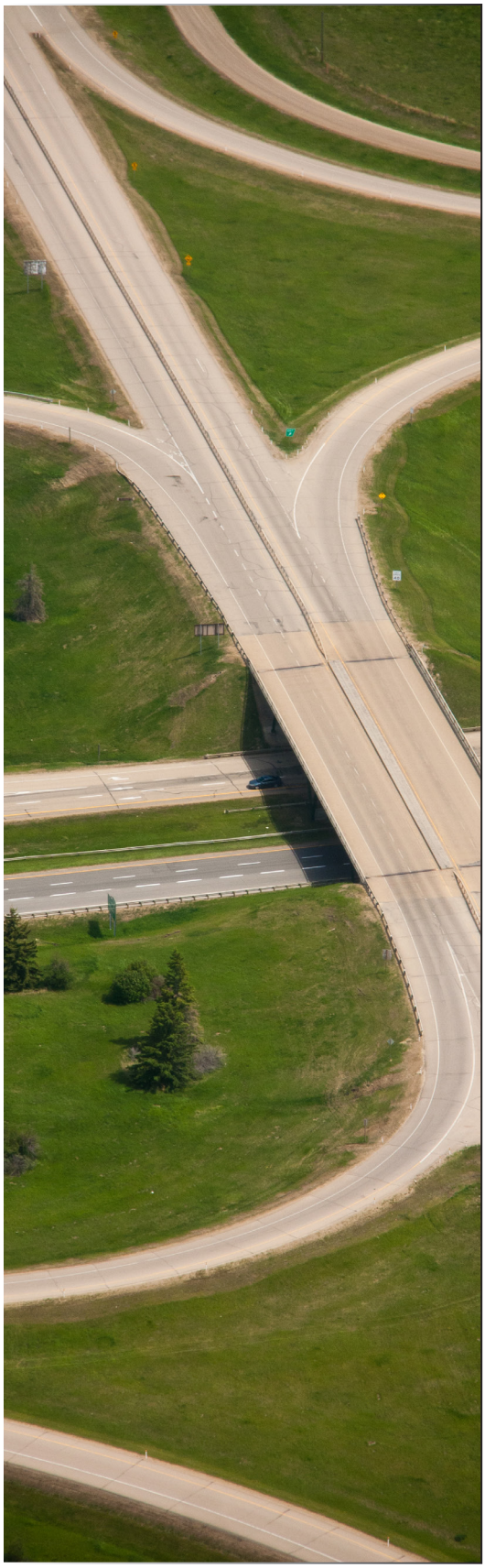
The legal organization of the firm is a Subchapter S Corporation, and the address above is the location from which the work will be performed and managed. There are no current or former City employees employed in any capacity, or on the board of directors, by DCI Engineers in Spokane or any other location now or in the past year. DCI Engineers has read, understands, and will comply with all of the terms and conditions set forth in the Request for Proposals unless otherwise agreed to.

Sincerely,

DCI Engineers



Mark D. Aden, PE, SE
President/CEO



PROJECT APPROACH

Securing the needed Right of Way for a project is one of the biggest challenges to this team. In fact, Right of Way has the most variables because you are dealing with human emotion, money, land and federal regulations. This can be very scary experience to property owners. Our RW team begins our work early on in the design phase so that we can offer our expertise prior to final design. We are able to identify title issues, potential relocation, provide cost analysis and schedule restraints.

We only use local experienced WSDOT approved appraisers and we attend each and every appraisal inspection. This not only ensures that the valuation process is followed but allows us the opportunity to continue to build the relationship with the impacted property owner. At these meetings we are also able to discuss any title issues that may need time to clear. There is nothing worse after you make an offer and discover a title issue that could take months to resolve and jeopardize project AD dates.

Our Right of Way team has over 50+ years of WSDOT federally funded project experience. This experience encompasses complex appraisals, relocation, environmental, acquisition and title work. We not only have actively worked these projects but we have taken this experience and provide educational and advisory services to municipalities state wide.

Successful Right of Way work is done at the beginning of the project not the end. Our project team believes this theory and understands the importance of this approach and is ready to deliver your projects.

WORK PLAN

DCI's project manager, Roxanne Grimm, will meet personally with the City's engineering group to discuss the project, schedule, funding source and review any conceptual designs. This initial contact allows us to communicate directly with the City and discuss your needs for the project. It also allows us to identify any potential schedule issues, discuss any relocation needs and provide cost estimations. It is very common during this phase that we can assist the City in some time and cost saving ideas.

Once the project is in the RW phase, we can schedule any Phase 1 reports, start a relocation plan and assign the appraiser to the task. The acquisition agent/relocation agent will attend the appraisal inspection to introduce themselves to the impacted property owner and work with the appraiser to identify real vs. personal property. It is also a great opportunity to get to know the property and take a proactive approach to any unidentified issues.

Once the parcels are appraised and reviewed by the appraisal team, a copy of the reports are forwarded to the City for review and to set Just compensation. Depending on the City's approved RW procedures, offer letters, RW map, title report and appraisals may need to be reviewed by the WSDOT Eastern Region LAC for approval prior to making offers and relocation entitlements.

Both the acquisition and relocation agents will meet with the property owners to present the offer and relocation entitlements. This meeting is beneficial to allow the agents to fully explain the process and inform the property owner of compensation and relocation benefits. Weekly follow up with the property owner is completed until the transactions are facilitated and complete. The PM will also be sending a weekly status report to the City's designated staff to ensure that schedules and project delivery expectations are being met. Facilitation of closing the transactions will be completed by the RW agents with the local title company.

Once all parcels have been acquired and or relocated, completed files including recording and proof of payment will be submitted to the City for submittal to WSDOT Eastern Region LAC for certification review.

PROJECT SCHEDULE

30% DESIGN

- Review with City staff preliminary plans
- Review title reports for any potential title issues and identify project schedule challenges
- Provide cost estimations
- Attend public meetings as needed

RIGHT OF WAY PHASE

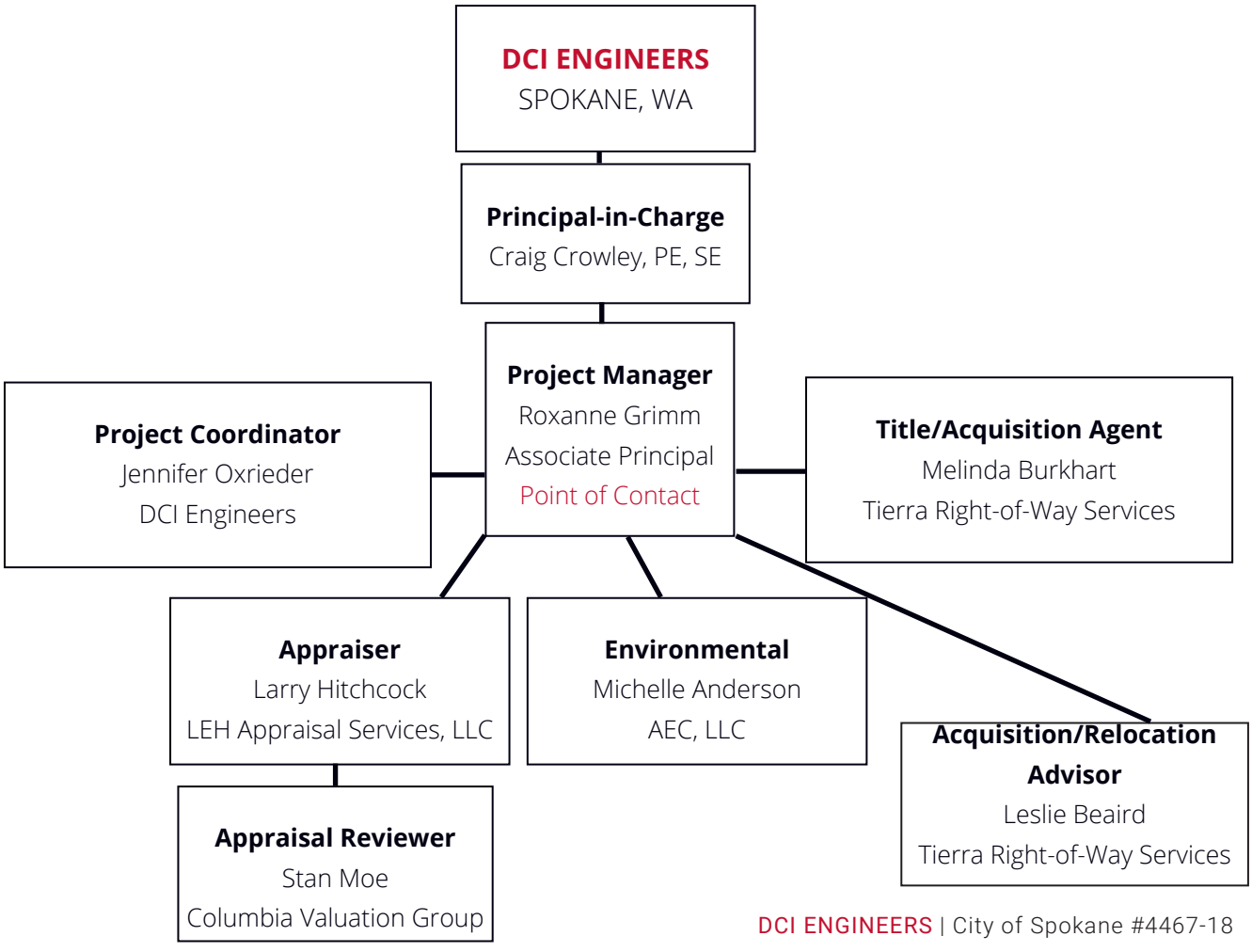
- Meet with WSDOT LAC to review RW expectations
- Appraisal activities
- Relocation Plan
- City of Spokane to set just compensation
- Preliminary offer package review with WSDOT LAC
- Offer package to property owner in person
- Weekly Status reports
- Final transactions in closing
- Final file review to WSDOT for certification review

PROJECT ORGANIZATION

We have assembled a team that has vast right-of-way and acquisition experience. We unify our knowledge with a diverse portfolio and a strong understanding of being proactive in reducing costs through efficient project delivery, while also minimizing scheduling impacts. We are proposing the following team members who will be involved with the project from conception through completion.

Roxanne Grimm will serve as the Project Manager for the City of Spokane Projects. Her experience with city projects has given her a clear and precise knowledge of what is expected and required to deliver your transportation projects. She has carefully chosen a diverse and highly knowledgeable right of way team that has a proven track record in delivering some of the most diverse infrastructure projects. These projects span from rail, transit, airports, highways, arterials, sidewalks, sewer and utilities. This vast knowledge of state and federal funding sources is an asset to the City for planning and project delivery.

We take an active approach early on starting with conceptual design and public involvement so we can offer the city a perspective based on our experience and knowledge. We can provide cost estimates, environmental insight and title review to ensure project timelines are realistic and ensure a successful project.



MEET THE TEAM

Craig Crowley, Principal In Charge

Craig Crowley joined DCI Engineers in 1997 as a structural engineer in the Seattle office. In March of 2008, he was promoted to Principal in the firm and now serves as Principal in Charge of the Spokane office.

Roxanne Grimm, Associate Prinicpal

As DCI's Right of Way Services Director, Roxanne Grimm has over 16 years of experience managing many of the region's largest right-of way-projects and teams. Roxanne will serve as project manager and point of contact. She will devote 45% of her time to this project.

Jennifer Oxrieder, Project Coordinator

As DCI's Right of Way Project Coordinator, Jennifer Oxrieder is the project scheduler and documentation specialist for the ROW team. Jennifer will spend 55% of her time on this project.

Melinda Burkhart, Title/Acquisition Agent

Melinda Burkhart, a Senior Right of Way Agent with Tierra Right of Way Services, has 10 years of experience. She is experienced in acquisition and relocation under the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act and in property management. Melinda will dedicate 40% of her time to this project.

Leslie Beaird, Acquisition/Relocation Advisor

Leslie Beaird has been involved in right-of-way activities since 1998. Her daily focus is on project management, certification, and the implementation of projects under the Uniform Act. Ms. Beaird has significant experience in project management, team leadership, coaching and mentoring employees, and educating agencies, their staff, and consultants. She is currently the Leader of the IRWA's Relocation Community of Practice and a certified instructor for IRWA relocation courses. As acquistion/relocation advisor, she will spend 15% of her time on this project.

Michelle Anderson, Environmental Consultant

Ms. Anderson has over 21 years of biological, environmental planning and management experience with diverse projects. She has had extensive experience with Federal, State and Local Environmental Regulations including but not limited to the National Environmental Policy Act (NEPA), State Environmental Policy Act (SEPA), and Section 106 of the National Historic Preservation Act (NHPA). She is very experienced with Federal Highway Administration (FHWA), Washington State Department of Transportation (WSDOT) and City of Spokane environmental requirements and process. Michelle will devote 10% of her time as environmental consultant.

Larry Hitchcock, Appraiser

Larry Hitchcock is principal and sole owner of LEH Appraisal Services. As the role of appraiser on this team, he will spend approximately 10% of his time on this project.

Stanley Moe, Appraisal Review

Stanley Moe is the sole owner of Columbia Valuation Group, an Idaho corporation providing professional real estate appraisal and consulting services. Stanley will provide appraisal review for this project and will spend approximately 10% of his time.

ROXANNE **GRIMM,** RIGHT OF WAY SERVICES DIRECTOR

SPOKANE, WASHINGTON

PROJECT MANAGER

As DCI's Right of Way Services Director, Roxanne Grimm has over 16 years of experience managing many of the region's largest right-of way-projects and teams. Roxanne was a former local agency coordinator and acquisition supervisor for Washington State Department of Transportation's Eastern Region, and most recently regional manager for a local Right of Way firm. As one of the state's foremost right-of-way industry leaders, a consummate and detail-oriented manager, she has an admirable reputation for developing highly efficient acquisition and relocation teams. Roxanne approaches the right-of-way process as a transaction facilitator rather than a negotiator, emphasizing fairness, attentive listening and clear and timely communications. Integrity, client service and team unity are the center of her core values. Roxanne is a certified mediator.

PROFESSIONAL TITLE:
Associate Principal

EDUCATION:
Washington State University

REGISTRATION:
WA Public Notary, #96694
Certified Mediator

PROFESSIONAL SOCIETIES:
American Public Works Association (APWA)

Women in Transportation (WTS), Chapter President, Spokane Chapter/CDA Chapter

Marketing Associates of Spokane (MAS)

CITY OF SPOKANE, Project Manager
Right of Way On-Call-Non-Federal Projects
Riverside Ext Phase 2/MLK Blvd
U-Dist Pedestrian /Bike Bridge

CITY OF LIBERTY LAKE, Project Manager
Harvard Road-Appleway Signals

CITY OF SPOKANE VALLEY, Project Manager
Argonne Road between Broadway Ave to Indiana Ave

WSDOT, Acquisition Supervisor / Local Agency Coordinator
US 395 North South Corridor
Parksmith Interchange

CITY OF COVINGTON, Project Manager
SR 516 Jenkins Creek and 185th Place SE

BENEWAH COUNTY, Project Manager
St. Maries Airport

VERA WATER & POWER, Project Manager
East 46th Avenue & Hwy 27

THURSTON COUNTY PUBLIC HEALTH & SOCIAL SERVICES,
Relocation Manager, Thurston County Public Health & Social Services Relocations

BONNER COUNTY, Project Manager
Priest River Airport

JENNIFER **OXRIEDER**

SPOKANE, WASHINGTON

PROFESSIONAL TITLE:
Project Coordinator

As DCI's Right of Way Project Coordinator, Jennifer Oxrieder is the project scheduler and documentation specialist for the ROW team. Her support role secures title reports, monitors delivery goals, and organizes team meetings. Jennifer checks parcel acquisition paperwork for content consistency and guideline compliance.

CITY OF COVINGTON, Project Coordinator
SR 516 Jenkins Creek and 185th Place SE
BENEWAH COUNTY, Project Coordinator
St. Maries Municipal Airport

MELINDA **BURKHART**

Tierra Right of Way
A LAND SERVICES COMPANY

SEATTLE, WASHINGTON

Melinda Burkhart is a Senior Right of Way Agent with 10 years of experience. She is experienced in acquisition and relocation under the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act and in property management. Ms. Burkhart has excellent written and verbal communication skills, builds rapport quickly with property owners and displaces, and enjoys teamwork. She has been highly successful in completing projects on time and under budget, and has the skillset necessary to handle projects that are politically sensitive.

PROFESSIONAL TITLE:
Senior Right of Way Agent

EDUCATION:
Wenatchee Valley College,
Wenatchee, WA

REGISTRATION:
Washington State Real Estate
Broker's License No. #117725

Washington State Notary Public

CITY OF SEQUIM, Senior Right of Way Agent,
W. 3rd Street Rehabilitation**,** , 2017–present,
CITY OF WENATCHEE, Acquisition Agent,
Lewis and Clark Elementary School Sidewalk Project, March 2017–April 2017,
CITY OF EAST WENATCHEE, Acquisition Agent,
Baker Street Improvements, , December 2016–April 2017,

LESLIE **BEAIRD,** SR/WA, R/W-RAC

SEATTLE, WASHINGTON — ACQUISITION/RELOCATION ADVISOR

Leslie Beaird has been involved in right-of-way activities since 1998. Her daily focus is on project management, certification, and the implementation of projects under the Uniform Act. Ms. Beaird has significant experience in project management, team leadership, coaching and mentoring employees, and educating agencies, their staff, and consultants. She is currently the Leader of the IRWA's Relocation Community of Practice and a certified instructor for IRWA relocation courses.

During her 15-year tenure in Real Estate Services at the WSDOT, Ms. Beaird was responsible for the development and implementation of training courses for staff, consultants, and local agency employees. She performed quality assurance oversight, relocation assistance, and project certification reviews on FHWA-funded projects throughout Washington.

Ms. Beaird served as past President of the IRWA's Puget Sound Chapter and was named Chapter Professional of the Year in 2014.

PROFESSIONAL TITLE:
Manager, Right of Way Operations, Pacific NW

EDUCATION:
South Puget Sound Community College

REGISTRATION:
IRWA Senior Right of Way Professional (SR/WA) Designation; IRWA Relocation Assistance Certified (R/W-RAC); Washington State Real Estate Broker's License No. 114768

PROFESSIONAL SOCIETIES:
International Right of Way Association; American Public Works Association; American Council of Engineering Companies

NOANET, Project Manager
Astoria to Warrentown (POP), August 2017-January 2018,
CITY OF TUMWATER, Project Manager,
Deschutes Valley Trail, September 2017-present
CITY OF SEQUIM, Project Manager,
W. Fir Street Rehabilitation, 2017–present
CITY OF WENATCHEE, Project Manager,
Olds Station Sanitary Sewer Expansion Phase 1, December 2017-present
CITY OF SUMNER, Project Manager,
Stewart Road Project, August 2017-present
SAN JUAN COUNTY, Project Manager,
Orcas Road Improvements Project, 2016–present
KING COUNTY, Project Manager,
228th Street UPRR Grade Separation Project, 2016–2017
CITY OF ARLINGTON, Project Manager,
Arlington Valley Road Project, 2016–2017
SEATTLE DEPARTMENT OF TRANSPORTATION (SDOT) Project Manager, Sidewalk Development & Safe Routes to School Project, 2016–2017
CHELAN COUNTY, Project Manager,
Western Avenue Safety Improvement Project, 2016–2017

MICHELLE **ANDERSON**

SPOKANE, WASHINGTON

ENVIRONMENTAL CONSULTANT

Ms. Anderson has over 21 years of biological, environmental planning and management experience with diverse projects. She has had extensive experience with Federal, State and Local Environmental Regulations including but not limited to the National Environmental Policy Act (NEPA), State Environmental Policy Act (SEPA), and Section 106 of the National Historic Preservation Act (NHPA). She is very experienced with Federal Highway Administration (FHWA), Washington State Department of Transportation (WSDOT) and City of Spokane environmental requirements and process. She has specific expertise in Wetland Delineation & Mitigation, Environmental Site Assessments, Habitat Management Plans, Section 106/Cultural Resources, Section 4(f), and Environmental Permitting (including the SEPA, NPDES, Critical Areas, HPAs, 404/10, and Shoreline Regulations/process).

PROFESSIONAL TITLE:
Principal/Sr. Environmental Planner/Biologist

EDUCATION:
B.A. Biology - Botany and Environmental Education, Western Washington University, 1994

U.S. Army Corps of Engineers

Wetland Delineation
1998 & 2002

RIVERFRONT PARK REDEVELOPMENT, Strategic Environmental Permit Advisor. Spokane, WA, Oversight of Shorelines CUPs and exemptions, SEPA, HPA, 404, Section 106, NPDES and HMPs. Public involvement, Community meetings, hearings and noticing.

WESTSIDE SUBSTATION, Conditional Use Permit, SEPA, Community Meeting, Hearing and Cultural, Spokane, WA

CENTENNIAL TRAIL GAP (MISSION ST), Environmental analysis of alternatives and environmental support. Spokane WA

BURLINGTON NORTHERN SANTA FE AUTOMOTIVE FACILITY, SEPA and NPDES. Spokane, WA.

SPOKANE COUNTY FLORA PIT ROAD SEWER EXTENSION, SEPA, Shoreline CUP, Planting Plan, JARPA and agency coordination. Spokane Valley, WA

ELIZABETH ROAD COMPREHENSIVE PLAN AMENDMENT AND REZONE, SEPA, Rezone Applications, Noticing, Hearing, Planning Commission and City Council Meetings. Spokane Valley, WA

PEND OREILLE COUNTY PROJECTS, Several FHWA funded projects including Indian Creek Fish Passage, Shearer Lake Pit, Sandy Shores Intersection and Sullivan Lake Inlet Bridge. Most involved NEPA/CE, 106/Cultural, Shoreline Substantial Development Permits, SEPA, NPDES, Wetland delineation and Mitigation and 404, HPA, 401 permits. Newport, WA.

YAKIMA RIVER GATEWAY PARK, New park along shoreline in West Richland. Prepared NEPA Environmental Assessment, HMP, Shoreline CUP, NPDES, JARPA for HPA, Corps and other agency coordination, Biological Assessment, SEPA, Hearing and Wetland Delineation Report.

LARRY E. HITCHCOCK

SPOKANE, WASHINGTON — APPRAISER

PROFESSIONAL TITLE:
Principal

EDUCATION:
Walla Walla Community College, A.A & A.S. Civil Engineering Tech

Federal Highway Administration Classes; Agricultural Specialty Properties; Agricultural Property Valuation; Eminent Domain Training for Appraisers

International Right of Way Association Classes; Appraisal of Partial Acquisitions – 401; Legal Aspects of Easements –802S; Ethics and the Right of Way Profession – 103; Skills of Expert Testimony – 214; Uniform Standards of Appraisal Practices

Appraisal Institute Classes

REGISTRATION:
Certified General Real Estate Appraiser, Washington State #1100866

CITY OF SPOKANE, Appraiser
Francis Avenue Improvement Project
Monroe-Francis Improvement Project
Reviews-Ben Burr Trail Project

SPOKANE COUNTY, Appraiser
Bigelow Gulch Road Improvement Project - CRP 2989
Market Street Improvement Project - CRP 3177
Glenrose-Carnahan Project - CRP 3197
Market Street - CRP 3177
Bigelow Gulch Road - CRP 2989A

CITY OF RICHLAND, Appraiser
Steven Drive Extension Project
Badger Mountain Improvement Project
Duportail Bridge Project

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION, Appraiser
Asotin County Ten Mile Project
SR 12 - Burbank Re-alignment Project
SR 395 NSC Project - Multiple Narrative Appraisals Commercial/Industrial/Residential Properties
(Vancouver, WA) WSDOT - Reviews on the SR 502, Four Lane Project - I-5 to Battle Ground, WA
SR 395 NSC Project - I-90 Garfield St. to Jct 395
SR 395 NSC Project - I-90 Jct. SR 395 to Sprague Avenue

YAKIMA COUNTY, Appraiser
Yakima Valley Highway - C 3380 Improvement Project
Summitview Road Improvement Project - C2958 Apple Way to Forney

STANLEY D. MOE, MAI, RM

COEUR D'ALENE, IDAHO

APPRAISAL REVIEW

PROFESSIONAL TITLE:
Owner

EDUCATION:
San Jose State College, San Jose, California, Bachelor of Science Business and Industrial Management with Real Estate Emphasis.

REGISTRATION:
State of Idaho, Certified Appraiser No. CGA-72, expires 10/31/2019

State of Washington, General Classification No. 1100678, expires 10/31/2019

State of Idaho, Real Estate Broker, License No. DB00005532

PROFESSIONAL SOCIETIES:
Appraisal Institute - Professional Designations, MAI and RM

State of Idaho Real Estate Brokers License

American Institute of Real Estate Appraisers, Southern Idaho Chapter No. 55 -President, 1980, Inland Northwest Chapter - President, 1997

Idaho Real Estate Appraiser Board (2000-2008)

WORK EXPERIENCE:

SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT, Right-of-Way Agent in Property Management - 1967.

CALIFORNIA DIVISION OF HIGHWAYS, Right-of-Way Agent in Property Management, Acquisition and Appraisal of Highway Rights-of-Way - 1967 to 1971.

WASHINGTON STATE HIGHWAY DEPARTMENT, Staff Appraiser - 1971 and 1972.

EATON & ASSOCIATES, INC., Longview, Washington, Real Estate Appraising and Counseling - 1972 through April 1976.

MOUNTAIN STATES APPRAISAL & CONSULTING, INC., Boise, Idaho, Co-owner and President - 1976 through 1990. Firm engages in real estate appraisal and counseling.

EATON & ASSOCIATES, INC. – Appraiser and Manager, 1991

HOAGLAND & ASSOCIATES, INC. – Appraiser and Manager, late 1991 through March, 1992

CURRENT BUSINESS CONNECTIONS

COLUMBIA VALUATION GROUP, INC., Sole Owner, an Idaho Corporation, providing professional real estate appraisal and consulting services.

LIST OF CONTRACTS

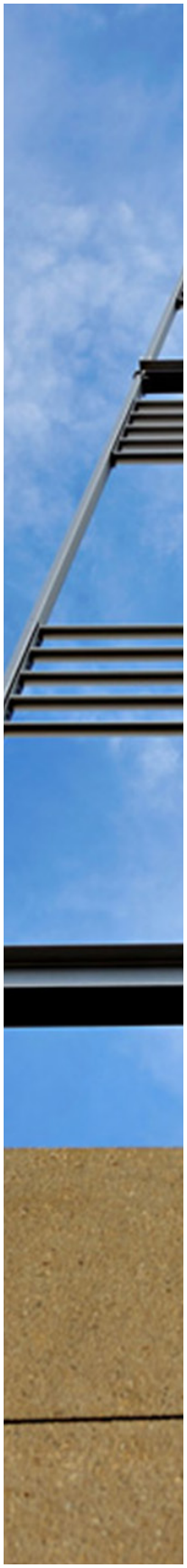
CSR 516 JENKINS CREEK & 185 PLACE SE, Covington, WA,
City of Covington, Fred French, Special Projects, ffrench@covingtonwa.gov
MILLWOOD TRAIL, Millwood, WA, City of Millwood
Welch Comer, Matt Gillis, (208) 664.9382, mgillis@welchcomer.com
ARGONNE ROAD BETWEEN BROADWAY AVENUE TO INDIANA AVENUE, Spokane Valley, WA,
City of Spokane Valley, Craig Aldworth, Senior Project Manager, Caldworth@spokanevalley.org
HARVARD ROAD - APPLEWAY SIGNALS, Liberty Lake, WA
City of Liberty Lake, Andrew Staples, City Engineer, astaples@libertylakewa.gov
ST MARIES MUNICIPAL AIRPORT, St. Maries, ID, Benewah County
T+O Engineers, James Norvell, (208)762-3644 , jnorvell@to-engineers.com
THURSTON COUNTY HOUSING AUTHORITY RELOCATIONS, Various locations,
Thurston County Housing Authority, Bob Ricks, (360) 753-8592
THURSTON COUNTY PUBLIC HEALTH & SOCIAL SERVICES RELOCATIONS, Various locations,
Thurston County Public Health & Social Services, Schelli Slaughter, (360) 867-2500
EAST 46TH AVENUE & HIGHWAY 27, Spokane Valley, WA, Vera Water & Power, Brian Dilts, (509) 924-3800
MARKET STREET IMPROVEMENT PROJECT, Spokane, WA, Spokane County, CRP 3177
Spokane County, Tim Schwab, PE (509) 477-3600
GLENROSE - CARNAHAN PROJECT, Spokane, WA, Spokane County, CRP 3197
Spokane County, Tim Schwab, PE (509) 477-3600
MARKET STREET, Spokane, WA, Spokane County, CRP 3177
Spokane County, Tim Schwab, PE (509) 477-3600
BIGELOW GULCH ROAD, Spokane, WA, Spokane County, CRP 2989A
Spokane County, Tim Schwab, PE (509) 477-3600
DESCHUTES VALLEY TRAIL, TUMWATER HISTORICAL PARK TO FALLS PARK, City of Tumwater
City of Tumwater, Brandon Hicks, (360) 754-4140, bhicks@ci.tumwater.wa.us
STEWART ROAD PROJECT, City of Sumner, BergerABAM, Stuart Bennion, (206) 431-2396,
stuart.bennion@abam.com
WEST FIR STREET REHABILITATION PROJECT, City of Sequim, Matt Klontz, (360) 683-4908,
mklontz@sequimwa.gov
MCCLEARY THIRD STREET PROJECT, City of McCleary, Skillings Connolly, Gerry Smith/Tim Horton,
(360) 491-3399, gsmith@skillings.com/thorton@skillings.com

REFERENCES

Andrew Staples, P.E. | City Engineer
City of Liberty Lake
22710 E. Country Vista Dr.
Liberty Lake, WA 99019
P 509-755-6730
astaples@libertylakewa.gov
Services Provided: Right of Way & Acquisition

Don Vondran | Public Works Director
City of Covington
16720 SE 271st Street, Suite 100
Covington, WA 98042-4964
Phone: (253) 480-2400
DVondran@covingtonwa.gov
Services Provided: Right of Way & Acquisition

Craig Aldworth | Sr. Project Engineer
City of Spokane Valley
10210 E. Sprague Avenue
Spokane Valley, WA 99206
(509) 720-5001
Caldworth@spokanevalley.org
Services Provided: Right of Way & Acquisition



FIRM PROFILE

DCI Engineers has been providing client-focused civil and structural engineering services for almost 30 years. With the addition of right-of-way services, DCI is now able to provide temporary relocation to our clients. Our office locations are spread up and down the West Coast, including Washington, Oregon, California and Alaska; the Mountain States of Colorado and Montana; and Texas. These fourteen offices employ over 300 engineers and technical support staff. We are licensed in all 50 states as well as many Canadian provinces. In fact, DCI's completed project portfolio extends across North and South America as well as into Asia.

Throughout our geographic growth, DCI has focused on ensuring that all of our offices remain highly connected. This connection includes sharing intellectual resources, physical resources, and workload. As a result of this close collaboration, our staff always has the assets and leverage necessary to successfully complete projects.

From the beginning, DCI's fundamental philosophy has been to provide Service, Innovation, and Value to our clients and team members.

Service – Comprehensive understanding of project goals and project challenges, not just from a Right-of-Way standpoint, helps distinguish the level of service DCI strives to provide. This level of comprehensive knowledge and understanding allows us to be a proactive part of the design and construction team.
Innovation – DCI's depth of experience, combined with our breadth of company-wide technical knowledge, allows us to provide more efficient and creative Right-of-Way solutions.
Value - DCI recognizes that the designs we provide can positively affect the project cost, and the project schedule. We strive to establish good communication with the design team and to facilitate dialogue that will help the project team meet or exceed the goals necessary to make the project successful.

Operating from thirteen offices with projects throughout the US. Licensed in all 50 States as well as several Canadian Provinces.

FIRM PROFILE

Tierra Right of Way Services, Ltd

Tierra Right of Way Services, Ltd. (Tierra) is a State of Washington-certified Woman and Minority Business Enterprise (WMBE) serving clients in Washington since 1993 and across the western United States since 1989. While real property and right of way acquisition is Tierra's flagship service, we have grown from a local two-person consultant to a regional land services firm with 75 multi-disciplined employees in eight offices across six states. We offer a wide range of services in addition to right of way, including environmental planning, cultural resources, and Geographic Information System (GIS) and mapping services. Tierra has successfully provided land services to local, State, and Federal agencies; Tribal agencies; engineers; solar and wind developers; telecommunication companies; energy, pipeline, and mining companies; and land developers in 34 states.

Tierra began providing archaeological and cultural resources services from our Seattle branch office in 2010. Since then, our cultural resources team has completed more than 160 cultural resources surveys and assessments across the state. These projects have involved archaeological and historical research, reconnaissance, site testing, resource recovery, construction monitoring, artifact cataloging, compliance training, report preparation, and more.

Our corporate headquarters are located in Tucson, Arizona, and we maintain branch offices in Seattle, Washington; Phoenix, Arizona; Santa Fe and Albuquerque, New Mexico; Bozeman, Montana; Las Vegas, Nevada; and San Diego, California. Tierra has the experience and practical skills required to meet our clients' needs for innovative, cost-effective and timely land services solutions.

Anderson Environmental Consulting (AEC)

Anderson Environmental Consulting (AEC) is a Washington and Idaho certified Disadvanted Business Enterprise (DBE) and woman owned business (WBE) specializing in National Environmental Policy Act (NEPA), Phase I Envionmental Site Assessments, GIS services, wetland studies, biological studies and environmental permitting for primarily public projects. AEC has provided high quality environmental services for hundreds of Federal projects throughout eastern Washington and Idaho since 2006. AEC has 2 full time and 2 part time professional staff.

COST PROPOSAL

DCI Engineers

Craig Crowley, Principal	$200.00
Roxanne Grimm, Associate Principal	$180.00
Administration	$50.00

Tierra Right of Way Services

Leslie Beaird	$124.32
Melinda Burkhart	$90.50

Environmental Consulting

Michelle Anderson	$110.00

Appraisal Services

Larry Hitchcock	$150.00
Stanley Moe	$150.00

FOR MORE INFORMATION

contact
Roxanne Grimm - Associate Principal
707 W 2nd Avenue
Spokane, WA 99201
Email: rgrimm@dci-engineers.com
509.960.0079

ATTACHMENT B

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:

   a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
   b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
   c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
   d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.

2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.

3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

   Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

   1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

   2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.

4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded, as used in this exhibit, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. The undersigned may contact the City for assistance in obtaining a copy of these regulations.

5. I understand that a false statement of this certification may be grounds for termination of the contract.

Name of Subrecipient / Contractor / Consultant (Type or Print)	Program Title (Type or Print)
Name of Certifying Official (Type or Print) Title of Certifying Official (Type or Print)	Signature Date (Type or Print)

Agenda Sheet for City Council Meeting of: 09/10/2018		Date Rec'd	8/31/2018
		Clerk's File #	CPR 2018-0002
		Renews #	
Submitting Dept	ACCOUNTING	Cross Ref #	
Contact Name/Phone	MATT DOVAL 625-6005	Project #	
Contact E-Mail	MDOVAL@SPOKANECITY.ORG	Bid #	
Agenda Item Type	Claim Item	Requisition #	
Agenda Item Name	5600-CLAIMS-2018		

Agenda Wording

Report of the Mayor of pending claims & payments of previously approved obligations through: 8/31/18. Total:$ 19,469,638.17 with Parks & Library claims being approved by their respective boards. Claims excluding Parks & Library Total:$ 17,581,210.60

Summary (Background)

Pages 1-65 Check numbers: 552192 - 552628 ACH payment numbers: 53691 - 54200 On file for review in City Clerks Office: 65 Page listing of Claims NOTE: 2 Week Period

Fiscal Impact	Grant related? Public Works? NO	Budget Account
Expense	$ 17,581,210.60	# Various
Select	$	#
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	HUGHES, MICHELLE	**Study Session**	
Division Director	MARCHAND, CRYSTAL	**Other**	
Finance	HUGHES, MICHELLE	Distribution List	
Legal	DALTON, PAT		
For the Mayor	SANDERS, THERESA		
Additional Approvals			
Purchasing			

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0020 - NONDEPARTMENTAL

ALYAS CLEANING SERVICES LLC ATTN:MELISSA ALYAS	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00552341	133.00
GATEHOUSE MEDIA PENNSYLVANIA HOLIDNGS INC	SURVEYS/STUDIES CHECK NO. - 00552372	3,485.50
LINDA D BROMME 2234 E 46TH AVE	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00552377	10.83
SISTER CITIES ASSN OF SPOKANE	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80054042	1,295.25
SPOKANE COUNTY TREASURER	CONTRACTUAL SERVICES ACH PMT NO. - 80053878	48,706.51
SPOKANE PUBLIC FACILITIES DISTRICT	MISC SERVICES/CHARGES ACH PMT NO. - 80053880	448.80
SPOKANE TRANSIT AUTHORITY	CONTRACTUAL SERVICES ACH PMT NO. - 80053881	4,567.13
SPOKANE TREATMENT AND RECOVERY SERVICES	CONTRACTUAL SERVICES ACH PMT NO. - 80054170	8,519.00
THE NATIVE PROJECT	CONTRACTUAL SERVICES CHECK NO. - 00552396	10,000.00
UPTIC STUDIOS INC	SURVEYS/STUDIES ACH PMT NO. - 80054181	5,820.00
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00552208	3,013.03
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00552208	22,849.11-
TOTAL FOR 0020 - NONDEPARTMENTAL		63,149.94

0030 - POLICE OMBUDSMAN

CHRISTINA COTY	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00552369	37.50
LUVIMAE P OMANA	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80053896	37.50
LUVIMAE P OMANA	REGISTRATION/SCHOOLING ACH PMT NO. - 80053896	20.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	586.30
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80054183	175.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRAVEL CARD	AIRFARE	

	CHECK NO. - 00552611	834.28
US BANK TRAVEL CARD	LODGING	
	CHECK NO. - 00552611	278.68
US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES	
	CHECK NO. - 00552611	506.64
US BANK TRAVEL CARD	REGISTRATION/SCHOOLING	
	CHECK NO. - 00552611	10.00
TOTAL FOR 0030 - POLICE OMBUDSMAN		2,485.90

0100 - GENERAL FUND

A AFFORDABLE BAIL BONDS	DEPOSIT-REFUNDS IN PROGRESS	
625 W 11TH STE 200	CHECK NO. - 00552382	1,000.00
ABSOLUTE DRUG TESTING LLC	GRANT CASH PASS THRU ACCOUNT	
	ACH PMT NO. - 80053825	2,815.00
ANATOLIY V ALTUKHOV	DEPOSIT-REFUNDS IN PROGRESS	
11533 S GARDNER RD	CHECK NO. - 00552343	239.00
ASHLEY MIMIER	DEPOSIT-CASH BAIL BONDS	
1816 W 7TH AVE	CHECK NO. - 00552425	1,000.00
CHAD C MICHELBOOK	DEPOSIT-CASH BAIL BONDS	
4409 S MYRTLE	CHECK NO. - 00552345	1,000.00
CODY COOMBS	PERMIT REFUNDS PAYABLE	
1622 E SOUTH RIDGE DR	CHECK NO. - 00552386	690.00
COWLES PUBLISHING COMPANY	GRANT CASH PASS THRU ACCOUNT	
DBA THE SPOKESMAN-REVIEW	ACH PMT NO. - 80053844	262.38
INTOXIMETERS	GRANT CASH PASS THRU ACCOUNT	
	ACH PMT NO. - 80053740	939.50
IRENE NALL	DEPOSIT-CASH BAIL BONDS	
PO BOX 53	CHECK NO. - 00552346	1,000.00
LAGUNA CAFE LLC	DEPOSIT-REFUNDS IN PROGRESS	
2013 E 29TH AVE	CHECK NO. - 00552344	41.00
RONALD NOLTING	DEPOSIT-CASH BAIL BONDS	
814 E HANDY DR	CHECK NO. - 00552384	2,500.00
SERGEY A YERMOLA	DEPOSIT - RESTITUTION	
2126 E 4TH AVE	CHECK NO. - 00552342	25.00
SPOKANE POLICE DEPARTMENT	PETTY CASH-POLICE	
IMPREST FUND	CHECK NO. - 00552402	200.00
SPOKANE PUBLIC SCHOOLS	GRANT CASH PASS THRU ACCOUNT	
	ACH PMT NO. - 80053924	11,190.63

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SUPERIOR TRAMWAY	DEPOSIT - RESTITUTION	
2311 E MAIN AVE	CHECK NO. - 00552383	50.00
US BANK P CARD PAYMENTS	PCARD ADVANCE PYMT REC	

	ACH PMT NO. - 80054183	217,518.34-
US BANK TRAVEL CARD	GRANT CASH PASS THRU ACCOUNT CHECK NO. - 00552611	18.00
US BANK TRAVEL CARD	TRAVEL CARD ADVANCE PYMT CHECK NO. - 00552611	35,827.37-
VERIZON WIRELESS	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80053752	55.33
WA STATE PATROL	DEPOSIT-SPD STATE REMITTANCE CHECK NO. - 00552408	4,932.00
TOTAL FOR 0100 - GENERAL FUND		225,387.87-

0230 - CIVIL SERVICE

CRAIG E HULT	OTHER MISC CHARGES ACH PMT NO. - 80053820	35.00
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80053732	69.11
JUDITH GILMORE	OTHER MISC CHARGES ACH PMT NO. - 80053779	35.00
MARK E LINDSEY	OTHER MISC CHARGES ACH PMT NO. - 80053822	35.00
PAMELA DECOUNTER	OTHER MISC CHARGES ACH PMT NO. - 80053770	35.00
SCOTT A STEPHENS	OTHER MISC CHARGES ACH PMT NO. - 80053807	35.00
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80053876	758.61
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	1,902.25
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80054183	199.00
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80054183	60.14
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	200.62
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	899.60

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0230 - CIVIL SERVICE	4,264.33

0260 - CITY CLERK

US BANK OR CITY TREASURER	SOCIAL SECURITY

EMP BENEFITS (CITY)	CHECK NO. - 00552612	1,132.12
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	167.13
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80054183	530.00
WA STATE DEPT OF REVENUE	OFFICE SUPPLIES -	2.72
	TOTAL FOR 0260 - CITY CLERK	1,831.97

0300 - HUMAN SERVICES

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00552208	48.07
	TOTAL FOR 0300 - HUMAN SERVICES	48.07

0320 - COUNCIL

NICHOLAS ANTHONY FEDERICI	PROFESSIONAL SERVICES ACH PMT NO. - 80053986	2,500.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	2,419.76
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	24.99
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	51.35
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	81.18-
US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00552611	20.00
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80053752	435.16
	TOTAL FOR 0320 - COUNCIL	5,370.08

0330 - PUBLIC AFFAIRS/COMMUNICATIONS

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	1,631.23
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80054183	34.51
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80054183	237.97
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	

	ACH PMT NO. - 80054183	398.96
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80054183	89.53
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80054183	25.00
US BANK TRAVEL CARD	AIRFARE	
	CHECK NO. - 00552611	567.60
US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES	
	CHECK NO. - 00552611	25.92
WA STATE DEPT OF REVENUE	ADVERTISING	
	-	3.03
WA STATE DEPT OF REVENUE	CONTRACTUAL SERVICES	
	-	20.94
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	
	-	3.08
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED)	
	-	2.20
TOTAL FOR 0330 - PUBLIC AFFAIRS/COMMUNICATIONS		3,039.97

0350 - COMMUNITY CENTERS

NE COMMUNITY CENTER ASSN	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80053794	4,975.17
TOTAL FOR 0350 - COMMUNITY CENTERS		4,975.17

0370 - ENGINEERING SERVICES

ABM JANITORIAL SERVICES SOUTH SOUTH CENTRAL INC dba	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80054103	741.97
AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	CHECK NO. - 00552196	760.00
ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80054109	119.15

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80054021	37.70
AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80054021	10.37
JENSEN HUGHES INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80053764	9,114.28
MICHELE VAZQUEZ	LOCAL MILEAGE	
	ACH PMT NO. - 80054061	26.38
US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS (CITY)	CHECK NO. - 00552612	14,855.72
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	488.47
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	777.86
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80054183	3,930.95
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80054183	249.00
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80054183	294.00
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	42.53
WA STATE DEPT OF REVENUE	OFFICE SUPPLIES -	3.30
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	16.63
TOTAL FOR 0370 - ENGINEERING SERVICES		31,468.31

0410 - FINANCE

COMCAST	MOBILE BROADBAND CHECK NO. - 00552437	337.32
DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80053845	2,537.47
DELL MARKETING LP %DELL USA LP	MINOR EQUIPMENT ACH PMT NO. - 80053952	228.47
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80054167	868.83
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00552208	222.77

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	1,736.29
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80054183	771.53
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	223.68
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	694.60
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80053752	47.52

TOTAL FOR 0410 - FINANCE		7,668.48

0430 - GRANTS MANAGEMENT

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	897.60
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	694.60
TOTAL FOR 0430 - GRANTS MANAGEMENT		1,592.20

0450 - COMM & NEIGHBHD SVCS DIVISION

ALLIED ENVELOPE	PRINTING/BINDING/REPRO ACH PMT NO. - 80053939	42.09
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	763.36
TOTAL FOR 0450 - COMM & NEIGHBHD SVCS DIVISION		805.45

0470 - HISTORIC PRESERVATION

DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80053729	1,519.53
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	295.10
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80054183	216.52
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80054183	310.00
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	25.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00552611	23.50
TOTAL FOR 0470 - HISTORIC PRESERVATION		2,389.65

0500 - LEGAL

ABM JANITORIAL SERVICES SOUTH SOUTH CENTRAL INC dba	PROFESSIONAL SERVICES ACH PMT NO. - 80053987	972.75
ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80053827	37.04
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80053720	968.10
AVISTA UTILITIES	UTILITY NATURAL GAS	

	ACH PMT NO. - 80053720	52.80
AWAY WITH WORDS INTERPRETER SERVICES LLC	INTERPRETER COSTS ACH PMT NO. - 80053721	240.26
EASTERN WASHINGTON ATTORNEY SERVICES INC	JUDGEMENTS/DAMAGES CHECK NO. - 00552438	40.00
EASTERN WASHINGTON ATTORNEY SERVICES INC	LEGAL SERVICES CHECK NO. - 00552200	50.00
FIKES NORTHWEST INC/DIV OF VIKING LOGIC INC	OPERATING SUPPLIES ACH PMT NO. - 80053852	27.11
JRM ENTERPRISES INC DBA PROFESSIONAL LANGUAGE	INTERPRETER COSTS ACH PMT NO. - 80053865	2,422.50
SPOKANE COUNTY BAR ASSN SPOKANE COUNTY COURTHOUSE	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00552399	1,365.00
TAISIA MOGA	INTERPRETER COSTS CHECK NO. - 00552395	150.00
THOMSON WEST WEST PUBLISHING PAYMENT CTR	PUBLICATIONS ACH PMT NO. - 80054050	8,233.44
T-MOBILE	CELL PHONE CHECK NO. - 00552207	53.10
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00552208	22.28
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00552208	0.66-
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	8,896.95
US BANK P CARD PAYMENTS	CLE TRAVEL ACH PMT NO. - 80054183	625.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	1,076.27
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80054183	720.00
WA STATE ASSN OF MUNICIPAL ATTORNEYS	REGISTRATION/SCHOOLING CHECK NO. - 00552406	235.00
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	63.36
TOTAL FOR 0500 - LEGAL		26,250.30

0520 - MAYOR

DAVID CONDON	AIRFARE CHECK NO. - 00552596	317.60
DAVID CONDON	LODGING	

	CHECK NO. - 00552596	1,637.32
DAVID CONDON	PER DIEM	
	CHECK NO. - 00552596	176.00
DESIGNER DECAL INC	PRINTING/BINDING/REPRO	
	ACH PMT NO. - 80053847	1,732.20
THERESA SANDERS	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80054199	100.00
THERESA SANDERS	PER DIEM	
	ACH PMT NO. - 80054199	208.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00552612	2,047.08
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT	
	ACH PMT NO. - 80054183	742.43
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80054183	92.82
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80054183	209.00
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL)	
	ACH PMT NO. - 80054183	13.10
US BANK TRAVEL CARD	AIRFARE	
	CHECK NO. - 00552611	1,257.00
US BANK TRAVEL CARD	LODGING	
	CHECK NO. - 00552611	654.36
US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES	
	CHECK NO. - 00552611	65.08

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRAVEL CARD	PARKING/TOLLS (LOCAL)	
	CHECK NO. - 00552611	6.00
TOTAL FOR 0520 - MAYOR		9,257.99

0550 - NEIGHBORHOOD SERVICES

AMERICAN PLANNING ASSOCIATION	REGISTRATION/SCHOOLING	
WASHINGTON CHAPTER	CHECK NO. - 00552365	590.00
AUDUBON DOWNRIVER	OTHER MISC CHARGES	
NEIGHBORHOOD COUNCIL	CHECK NO. - 00552604	500.00
CHARLES HANSEN	OTHER MISC CHARGES	
1611 E QUEEN AVE	CHECK NO. - 00552606	207.65
NORTH INDIAN TRAIL	OTHER MISC CHARGES	
NEIGHBORHOOD COUNCIL	CHECK NO. - 00552605	550.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00552612	844.35
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	

	ACH PMT NO. - 80054183	23.91
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80054183	106.60
US BANK P CARD PAYMENTS	OTHER MISC CHARGES	
	ACH PMT NO. - 80054183	32.97
US BANK P CARD PAYMENTS	SURVEYS/STUDIES	
	ACH PMT NO. - 80054183	37.00
WA STATE DEPT OF REVENUE	OTHER MISC CHARGES	
	-	2.90
TOTAL FOR 0550 - NEIGHBORHOOD SERVICES		2,895.38

0560 - MUNICIPAL COURT

COMCAST	IT/DATA SERVICES	
	CHECK NO. - 00552580	106.17
DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES	
	ACH PMT NO. - 80053848	17.92
ENTERPRISE	CASH OVER/SHORT	
EAN SERVICES	CHECK NO. - 00552376	40.00
LOOMIS ARMORED US INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80053867	983.80
MARY C LOGAN	OPERATING SUPPLIES	
	CHECK NO. - 00552392	100.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPOKANE MUNICIPAL COURT	BANK FEES	
PUBLIC SAFETY BUILDING	CHECK NO. - 00552401	426.47
SPOKANE TRANSIT AUTHORITY	OPERATING SUPPLIES	
ATTN ACCOUNTS RECEIVABLE	ACH PMT NO. - 80054046	5,000.00
STREET WISE	OPERATING SUPPLIES	
	ACH PMT NO. - 80053883	504.00
UNIVERSAL PROTECTION SERVICE	ALARM/SECURITY SERVICES	
DBA ALLIED UNIVERSAL SECURITY	ACH PMT NO. - 80053928	481.21
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00552208	267.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00552612	7,713.82
US BANK P CARD PAYMENTS	CLOTHING ALTERATIONS & REPAIRS	
	ACH PMT NO. - 80054183	37.50
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80054183	390.56
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT	
	ACH PMT NO. - 80054183	8.30
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	

	ACH PMT NO. - 80054183	567.51
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80054183	249.00
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80054183	40.00
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	142.39
US BANK TRAVEL CARD	LODGING CHECK NO. - 00552611	337.81
US BANK TRAVEL CARD	OPERATING SUPPLIES CHECK NO. - 00552611	285.39
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80053752	555.50
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80053752	40.01
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	14.31
TOTAL FOR 0560 - MUNICIPAL COURT		18,308.67

0570 - OFFICE OF HEARING EXAMINER

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	512.42
TOTAL FOR 0570 - OFFICE OF HEARING EXAMINER		512.42

0620 - HUMAN RESOURCES

OCCUPATIONAL MEDICINE ASSOCIATES PS	MEDICAL SERVICES ACH PMT NO. - 80053964	411.75
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	2,066.10
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	30.91
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80054183	121.19
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	269.40
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80053752	183.25
TOTAL FOR 0620 - HUMAN RESOURCES		3,082.60

0650 - PLANNING SERVICES

AMERICAN PLANNING ASSOCIATION WASHINGTON CHAPTER	REGISTRATION/SCHOOLING CHECK NO. - 00552365	1,285.00
BRYAN BLANC C/O NELSON NYGAARD	OPERATING SUPPLIES CHECK NO. - 00552394	52.35
DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80053845	6,956.72
DOWNTOWN SPOKANE PARTNERSHIP	CONTRACTUAL SERVICES ACH PMT NO. - 80053955	2,359.94
KEVIN FREIBOTT	AIRFARE CHECK NO. - 00552371	25.00
KEVIN FREIBOTT	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00552371	25.69
KEVIN FREIBOTT	PER DIEM CHECK NO. - 00552371	16.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	3,545.49
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	328.01

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80054183	306.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80054183	149.00
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	312.45
US BANK TRAVEL CARD	LODGING CHECK NO. - 00552611	165.94
US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00552611	68.00

TOTAL FOR 0650 - PLANNING SERVICES 15,595.59

0680 - POLICE

A W REHN & ASSOCIATES INC OR SPOKANE CITY TREASURER	HRA-POST EMPLOYMENT ACH PMT NO. - 80054102	11,500.00
ALLPAK CONTAINER LLC DBA ALLPAK TROJAN EAST	OPERATING SUPPLIES CHECK NO. - 00552578	1,290.19
AT&T MOBILITY	MOBILE BROADBAND CHECK NO. - 00552435	172.92
AUDUBON VETERINARY CLINIC	VETERINARY SERVICES CHECK NO. - 00552197	590.07
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	

	ACH PMT NO. - 80053828	8,044.60
AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80053828	239.74
A-PRO AUTO BODY AND TOWING	TOWING EXPENSE	
	ACH PMT NO. - 80053829	141.44
B & B TOWING LLC	TOWING EXPENSE	
	ACH PMT NO. - 80053830	159.12
BEACON SERVICE INC	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80053693	816.45
CENTURYLINK	ALARM/SECURITY SERVICES	
	CHECK NO. - 00552436	277.13
CENTURYLINK	TELEPHONE	
	CHECK NO. - 00552367	584.99
COMCAST	IT/DATA SERVICES	
	CHECK NO. - 00552437	7,328.70
COPIERS NORTHWEST INC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80053843	250.38

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CW NIELSEN MFG CORP	OPERATING SUPPLIES	
	ACH PMT NO. - 80054025	8.70
EVERGREEN STATE TOWING LLC	TOWING EXPENSE	
DBA SPOKANE VALLEY TOWING	ACH PMT NO. - 80053850	671.84
FIKES NORTHWEST INC/DIV OF	OPERATING SUPPLIES	
VIKING LOGIC INC	ACH PMT NO. - 80053734	13.56
GALLS LLC	CLOTHING	
	ACH PMT NO. - 80054029	4,459.46
GLOBAL EQUIPMENT COMPANY	MINOR EQUIPMENT	
	ACH PMT NO. - 80053855	3,198.68
GRAINGER INC	OPERATING SUPPLIES	
	ACH PMT NO. - 80054030	1,032.90
GUNARAMA WHOLESALE INC	OPERATING SUPPLIES	
	ACH PMT NO. - 80053998	239.34
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00552601	59,758.74
KELSEY SCOTT	TUITION REIMBURSEMENT	
	ACH PMT NO. - 80054200	3,240.00
L N CURTIS & SONS	OPERATING SUPPLIES	
	ACH PMT NO. - 80054001	11,417.68
LAURI LUCAS	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80054036	3,095.19
LOOMIS ARMORED US INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80053867	543.15
NW HANDLING SYSTEMS INC	EQUIPMENT REPAIRS/MAINTENANCE	

	ACH PMT NO. - 80053963	763.78
NW HANDLING SYSTEMS INC	OPERATING SUPPLIES	
	ACH PMT NO. - 80053963	435.35
POS SUPPLY SOLUTIONS INC	OPERATING SUPPLIES	
	ACH PMT NO. - 80054039	1,439.75
POS SUPPLY SOLUTIONS INC	PRINTING/BINDING/REPRO	
	ACH PMT NO. - 80054039	6,748.95
ROBERT T BRO	BUILDING REPAIRS/MAINTENANCE	
dba T & B SPRINKLERS	ACH PMT NO. - 80054012	3,353.76
ROBERT T BRO	OPERATING SUPPLIES	
dba T & B SPRINKLERS	ACH PMT NO. - 80054012	146.88
RODNEY D SANKEY dba	TOWING EXPENSE	
BULLDOG TOWING LLC	ACH PMT NO. - 80053834	88.40
SAN DIEGO POLICE EQUIP CO INC	AMMUNITION	
	ACH PMT NO. - 80054008	17,744.63

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SENSKE PEST CONTROL	LANDSCAPE/GROUNDS MAINT	
SENSKE LAWN & TREE CARE	ACH PMT NO. - 80053749	603.84
SHAIDON P STORCH	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80053716	7.14
SPOKANE COUNTY TREASURER	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80054044	3,178.83
SPOKANE COUNTY TREASURER	SPOKANE COUNTY MISC SERVICES	
	ACH PMT NO. - 80054010	41,488.75
SPOKANE COUNTY TREASURER	TELEPHONE	
	ACH PMT NO. - 80054044	1,481.56
SRA INTERNATIONAL INC	SOFTWARE MAINTENANCE	
f/k/a SYSTEMS RESEARCH AND	ACH PMT NO. - 80053711	10,395.00
T-MOBILE USA INC	MISC SERVICES/CHARGES	
	CHECK NO. - 00552404	204.00
UNITED PARCEL SERVICE	POSTAGE	
	CHECK NO. - 00552440	33.75
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00552208	229.44
US BANK	EARNINGS CREDIT	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00552208	33.98-
US BANK	PER DIEM	
POLICE ADVANCE TRAVEL	ACH PMT NO. - 80054184	7,735.50
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00552612	36,315.04
US BANK P CARD PAYMENTS	BACKGROUND CHECKS	
	ACH PMT NO. - 80054183	240.67
US BANK P CARD PAYMENTS	CLOTHING	

	ACH PMT NO. - 80054183	39.17
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054183	756.60
US BANK P CARD PAYMENTS	MEDICAL SERVICES	
	ACH PMT NO. - 80054183	33.00
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80054183	798.20
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT	
	ACH PMT NO. - 80054183	333.85
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80054183	760.33
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80054183	12,088.37

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80054183	320.87
US BANK P CARD PAYMENTS	POWER TOOLS/EQUIPMENT	
	ACH PMT NO. - 80054183	651.70
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80054183	7,514.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80054183	1,153.02
US BANK P CARD PAYMENTS	SOFTWARE MAINTENANCE	
	ACH PMT NO. - 80054183	25.95
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80054183	360.00
US BANK P CARD PAYMENTS	TVS/AUDIO VISUAL EQUIPMENT	
	ACH PMT NO. - 80054183	326.39
US BANK TRAVEL CARD	AIRFARE	
	CHECK NO. - 00552611	4,947.80
US BANK TRAVEL CARD	IT/DATA SERVICES	
	CHECK NO. - 00552611	151.17
US BANK TRAVEL CARD	LODGING	
	CHECK NO. - 00552611	2,061.43
US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES	
	CHECK NO. - 00552611	1,623.28
US MARSHAL SERVICE	OPERATIONAL TRAVEL	
	CHECK NO. - 00552405	4,332.00
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80053888	15,242.53
VERIZON WIRELESS	MOBILE BROADBAND	
	ACH PMT NO. - 80053752	15,365.41
VERIZON WIRELESS	SMART PHONES, IPAD, TABLETS	

	ACH PMT NO. - 80053888	400.00-
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	59.40
WA STATE DEPT OF REVENUE	OFFICE SUPPLIES -	11.22
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	960.74
WA STATE DEPT OF REVENUE	PRINTING/BINDING/REPRO -	593.91
WA STATE DEPT OF REVENUE	SOFTWARE MAINTENANCE -	2.28

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	31.68
WA STATE PATROL	REGISTRATION/SCHOOLING CHECK NO. - 00552355	35.82
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00552614	203,482.74
WEST CENTRAL COMMUNITY DEVELOPMENT ASSOCIATION INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80053814	432.79
XO COMMUNICATIONS INC C/O VERIZON	ALARM/SECURITY SERVICES ACH PMT NO. - 80053893	34.04
YWCA	OPERATING RENTALS/LEASES ACH PMT NO. - 80053816	934.20
TOTAL FOR 0680 - POLICE		526,739.90

0690 - PROBATION SERVICES

FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80053732	11.44
LANGUAGE LINE SERVICES LANGUAGE LINE LLC	INTERPRETER COSTS ACH PMT NO. - 80053742	9.07
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	2,063.15
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	98.35
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	696.56
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80054183	720.00
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	63.36

TOTAL FOR 0690 - PROBATION SERVICES		3,661.93

0700 - PUBLIC DEFENDER

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80053720	968.11
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80053720	52.80
CHARLES R DELGADO DBA DELGADO INVESTIGATIONS LLC	LEGAL SERVICES ACH PMT NO. - 80053906	1,807.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

FIKES NORTHWEST INC/DIV OF VIKING LOGIC INC	OPERATING SUPPLIES ACH PMT NO. - 80053734	6.78
FRANCIS ADEWALE	PARKING/TOLLS (LOCAL) CHECK NO. - 00552364	18.50
KATHERINE S KNOX	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80053894	30.00
LARRY TANGEN	LEGAL SERVICES ACH PMT NO. - 80054048	1,231.75
MATTHEW BENDER & CO INC DBA LEXIS NEXIS MATTHEW BENDER	PUBLICATIONS ACH PMT NO. - 80053743	190.40
SPOKANE COUNTY CLERK OFFICE OF THE PUBLIC DEFENDER	MISC SERVICES/CHARGES CHECK NO. - 00552204	9.25
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	6,239.92
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	968.07
TOTAL FOR 0700 - PUBLIC DEFENDER		11,522.58

0750 - ECONOMIC DEVELOPMENT

DALE M WESTHAUER DBA WAFFLES PLUS	CONTRACTUAL SERVICES ACH PMT NO. - 80054195	4,389.53
NATIONAL COUNCIL FOR COM DEV NATIONAL DEVELOPMENT COUNCIL	CONTRACTUAL SERVICES ACH PMT NO. - 80053793	3,000.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	722.05
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	21.76
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80054186	57.75
TOTAL FOR 0750 - ECONOMIC DEVELOPMENT		8,191.09

0860 - TREASURY SERVICES

BLOOMBERG FINANCE LP	CONTRACTUAL SERVICES CHECK NO. - 00552338	6,821.76
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	658.64
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80054183	36.99

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80053752	63.27
	TOTAL FOR 0860 - TREASURY SERVICES	7,580.66

1100 - STREET FUND

ABM JANITORIAL SERVICES SOUTH SOUTH CENTRAL INC dba	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80054103	980.19
ALPINE PRODUCTS INC	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80053940	23,936.00
AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00552196	380.00
ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80054109	67.24
AT&T MOBILITY	MOBILE BROADBAND CHECK NO. - 00552435	683.51
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80054021	9,301.70
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80054021	113.74
BERNTSEN INTERNATIONAL INC	MACHINERY/EQUIPMENT CHECK NO. - 00552422	9,924.43
BIOSYSTEMS INC	OPERATING SUPPLIES ACH PMT NO. - 80053723	2,580.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	OPERATING SUPPLIES ACH PMT NO. - 80053951	13,344.32
CPM DEVELOPMENT CORP DBA INLAND ASPHALT COMPANY	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80054140	183,218.54
SHAMROCK MANUFACTURING INC	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80053874	64,328.45
SPOKANE COUNTY WATER DIST NO 3	PUBLIC UTILITY SERVICE CHECK NO. - 00552610	167.77
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	20,853.16
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES	

	ACH PMT NO. - 80054183	900.00
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054183	1,573.36
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80054183	1,087.35

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80054183	664.28
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80054183	3,006.90
US BANK P CARD PAYMENTS	OTHER REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054183	1,691.66
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT	
	ACH PMT NO. - 80054183	1,223.28
US BANK P CARD PAYMENTS	POSTAGE	
	ACH PMT NO. - 80054183	82.33
US BANK P CARD PAYMENTS	POWER TOOLS/EQUIPMENT	
	ACH PMT NO. - 80054183	607.10
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80054183	1,005.00
US BANK P CARD PAYMENTS	SMALL TOOLS	
	ACH PMT NO. - 80054183	1,085.88
US BANK P CARD PAYMENTS	STRUCTURE REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054183	246.48
US BANK P CARD PAYMENTS	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80054183	28.56
US BANK TRAVEL CARD	AIRFARE	
	CHECK NO. - 00552611	1,105.56
US BANK TRAVEL CARD	LODGING	
	CHECK NO. - 00552611	891.87
WA STATE DEPT OF REVENUE	MACHINERY/EQUIPMENT	
	-	873.35
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	
	-	238.08
XO COMMUNICATIONS INC	TELEPHONE	
C/O VERIZON	ACH PMT NO. - 80053893	59.16

TOTAL FOR 1100 - STREET FUND		346,249.25

1200 - CODE ENFORCEMENT FUND

CARRIE L PAETSCH	CONTRACTUAL SERVICES	
DBA NORTH COUNTRY SERVICES	ACH PMT NO. - 80054155	6,506.15
CRITTER CONTROL OF GREATER	CONTRACTUAL SERVICES	

SPOKANE	ACH PMT NO. - 80053769	159.00
DELL MARKETING LP %DELL USA LP	COMPUTERS ACH PMT NO. - 80053729	751.66

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SELECT PORTFOLIO SERVICING INC PO BOX 65250	DEMOLITION LIENS CHECK NO. - 00552380	500.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	2,671.70
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80054183	709.99
US BANK P CARD PAYMENTS	LEGAL SERVICES ACH PMT NO. - 80054183	15.00
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	108.79
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80054183	55.55
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	95.68
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80054183	200.01
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80054183	784.00
WA ASSN OF CODE ENFORCEMENT WACE TREASURER/ORLANDO HOWELL	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80053889	40.00
WA ASSN OF CODE ENFORCEMENT WACE TREASURER/ORLANDO HOWELL	REGISTRATION/SCHOOLING ACH PMT NO. - 80053889	1,000.00
WITHERSPOON BRAJCICH MCPHEE PLLC	CONTRACTUAL SERVICES ACH PMT NO. - 80053984	1,392.45
	TOTAL FOR 1200 - CODE ENFORCEMENT FUND	14,989.98

1300 - LIBRARY FUND

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00552208	223.17
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00552208	13.81-
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	13,465.28
US BANK P CARD PAYMENTS	COMPUTERS ACH PMT NO. - 80054183	1,479.65
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES ACH PMT NO. - 80054183	336.77
US BANK P CARD PAYMENTS	LIBRARY BOOKS/OTHER MATERIALS	

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

	ACH PMT NO. - 80054183	828.78
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80054183	4,559.30
US BANK P CARD PAYMENTS	MISC REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054183	362.97
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80054183	5,222.83
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80054183	158.50
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80054183	1,641.43
WA STATE DEPT OF REVENUE	LIBRARY BOOKS/OTHER MATERIALS	
	-	19.18
TOTAL FOR 1300 - LIBRARY FUND		28,284.05

1360 - MISCELLANEOUS GRANTS FUND

ABSOLUTE DRUG TESTING LLC	GRANT CASH PASS THRU ACCOUNT	
	ACH PMT NO. - 80053825	2,815.00-
ABSOLUTE DRUG TESTING LLC	PROFESSIONAL SERVICES	
	ACH PMT NO. - 80053825	2,815.00
INTOXIMETERS	GRANT CASH PASS THRU ACCOUNT	
	ACH PMT NO. - 80053740	939.50-
INTOXIMETERS	MINOR EQUIPMENT	
	ACH PMT NO. - 80053740	939.50
SPOKANE PUBLIC SCHOOLS	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80053924	11,190.63
SPOKANE PUBLIC SCHOOLS	GRANT CASH PASS THRU ACCOUNT	
	ACH PMT NO. - 80053924	11,190.63-
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80053752	55.33
VERIZON WIRELESS	GRANT CASH PASS THRU ACCOUNT	
	ACH PMT NO. - 80053752	55.33-
TOTAL FOR 1360 - MISCELLANEOUS GRANTS FUND		0.00

1380 - TRAFFIC CALMING MEASURES

AMERICAN TRAFFIC SOLUTIONS INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80053757	60,766.25
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80053992	22.15

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80054183	12.49
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED)	
	-	1.10
TOTAL FOR 1380 - TRAFFIC CALMING MEASURES		60,801.99

1400 - PARKS AND RECREATION FUND

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80054021	82.86
CAMTEK INC	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80053836	570.00
COMCAST	IT/DATA SERVICES	
	CHECK NO. - 00552437	487.02
DESIGNER DECAL INC	OPERATING SUPPLIES	
	ACH PMT NO. - 80053847	558.69
GRAPHIC ART PRODUCTIONS DBA FASTSIGNS	ADVERTISING	
	ACH PMT NO. - 80053858	231.22
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES	
	CHECK NO. - 00552208	482.61
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY	
	CHECK NO. - 00552612	29,957.56
US BANK P CARD PAYMENTS	ADVERTISING	
	ACH PMT NO. - 80054183	1,274.34
US BANK P CARD PAYMENTS	BUILDING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054183	3,572.21
US BANK P CARD PAYMENTS	CAMERAS AND PROJECTION EQUIPMT	
	ACH PMT NO. - 80054183	347.02
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80054183	177.35
US BANK P CARD PAYMENTS	CLOTHING	
	ACH PMT NO. - 80054183	631.94
US BANK P CARD PAYMENTS	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80054183	257.86-
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054183	4,816.90
US BANK P CARD PAYMENTS	GENERAL REPAIRS/MAINT	
	ACH PMT NO. - 80054183	2,917.60
US BANK P CARD PAYMENTS	INVENTORY HELD FOR RESALE	
	ACH PMT NO. - 80054183	3,124.43

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	ITEMS PURCHASED FOR INVENTORY ACH PMT NO. - 80054183	8,270.37
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	3,355.12
US BANK P CARD PAYMENTS	MISC REPAIRS/MAINTENANCE ACH PMT NO. - 80054183	272.06
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80054183	1,105.85
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	2,545.37
US BANK P CARD PAYMENTS	OPERATING RENTALS/LEASES ACH PMT NO. - 80054183	745.28
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80054183	15,670.02
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80054183	89.95
US BANK P CARD PAYMENTS	OTHER MISC CHARGES ACH PMT NO. - 80054183	75.00-
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES ACH PMT NO. - 80054183	151.28
US BANK P CARD PAYMENTS	PRINTING/BINDING/REPRO ACH PMT NO. - 80054183	57.50
US BANK P CARD PAYMENTS	PROFESSIONAL SERVICES ACH PMT NO. - 80054183	1,976.48
US BANK P CARD PAYMENTS	RECREATIONAL SUPPLIES ACH PMT NO. - 80054183	3,900.10
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80054183	549.66
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE ACH PMT NO. - 80054183	7,679.90
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80054183	2,591.19
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	562.90
US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00552611	4.70
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	63.56
WA STATE DEPT OF REVENUE	GENERAL REPAIRS/MAINT -	66.30

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WA STATE DEPT OF REVENUE	INVENTORY HELD FOR RESALE

	-	39.02
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	28.55
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	196.93
WA STATE DEPT OF REVENUE	RECREATIONAL SUPPLIES -	90.84
WA STATE DEPT OF REVENUE	REPAIRS/MAINTENANCE -	60.20
WA STATE DEPT OF REVENUE	SMALL TOOLS -	33.09
TOTAL FOR 1400 - PARKS AND RECREATION FUND		99,005.11

1450 - UNDER FREEWAY PARKING FUND

US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80054183	1,636.21
TOTAL FOR 1450 - UNDER FREEWAY PARKING FUND		1,636.21

1460 - PARKING METER REVENUE FUND

CENTURYLINK	TELEPHONE CHECK NO. - 00552595	112.99
GRAINGER INC	CLOTHING ACH PMT NO. - 80053856	4,576.94
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00552208	959.20
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	2,003.66
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80054183	200.00
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80054183	860.20
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80053888	748.33
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80053888	160.14
TOTAL FOR 1460 - PARKING METER REVENUE FUND		9,621.46

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

1510 - SPOKANE RGL EMERG COM SYS

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	293.83

US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80054183	120.00
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80053888	55.13
TOTAL FOR 1510 - SPOKANE RGL EMERG COM SYS		468.96

1560 - FORFEITURES & CONTRIBUTION FND

CRAIG MEIDL OR JUSTIN LUNDGREN CRAIG MEIDL TRUSTEE	CONFIDENTIAL FUNDS CHECK NO. - 00552403	6,810.00
FORENSIC LOGIC LLC	SOFTWARE MAINTENANCE ACH PMT NO. - 80053699	42,044.00
SPOKANE COUNTY SUPERIOR COURT	LEGAL SERVICES CHECK NO. - 00552400	246.00
SPOKANE COUNTY TITLE CO	LEGAL SERVICES ACH PMT NO. - 80053877	573.38
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80054183	115.75
WA STATE DEPT OF REVENUE	ADVERTISING -	10.19
WA STATE DEPT OF REVENUE	SOFTWARE MAINTENANCE -	3,699.87
TOTAL FOR 1560 - FORFEITURES & CONTRIBUTION FND		53,499.19

1590 - HOTEL/MOTEL TAX FUND

SPOKANE REGIONAL SPORTS COMMISSION	CONTRACTUAL SERVICES ACH PMT NO. - 80054045	2,740.83
TOTAL FOR 1590 - HOTEL/MOTEL TAX FUND		2,740.83

1620 - PUBLIC SAFETY & JUDICIAL GRANT

ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00552601	618.29
US BANK POLICE ADVANCE TRAVEL	PER DIEM ACH PMT NO. - 80054184	622.50

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	184.01
US BANK TRAVEL CARD	GRANT CASH PASS THRU ACCOUNT CHECK NO. - 00552611	18.00-
US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES	

	CHECK NO. - 00552611	18.00
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00552614	1,917.85
TOTAL FOR 1620 - PUBLIC SAFETY & JUDICIAL GRANT		3,342.65

1630 - COMBINED COMMUNICATIONS CENTER

CENTURYLINK	TELEPHONE CHECK NO. - 00552199	258.87
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00552601	1,458.60
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREAURER	DEFERRED COMPENSATION-MATCHING CHECK NO. - 00552603	1,201.68
JEREMY J ATWOOD	PER DIEM ACH PMT NO. - 80053817	220.00
LOCUTION SYSTEMS INC	SOFTWARE MAINTENANCE ACH PMT NO. - 80054147	15,470.27
LORENA F MARKHAM	PER DIEM ACH PMT NO. - 80053823	220.00
OCCUPATIONAL MEDICINE ASSOCIATES PS	MEDICAL SERVICES ACH PMT NO. - 80053964	101.00
PRIORITY DISPATCH CORP/DIV OF MEDICAL PRIORITY CONSULTANTS	SOFTWARE MAINTENANCE ACH PMT NO. - 80053801	16,238.41
SPOKANE COUNTY TREASURER	TELEPHONE ACH PMT NO. - 80054010	1,235.76
SPOKANE FIRE FIGHTERS BENEFIT TRUST	VEBA POST EMPLOYMENT ACH PMT NO. - 80054172	500.00
STUART CONSULTING GROUP INC	CONTRACTUAL SERVICES ACH PMT NO. - 80053808	2,185.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	5,170.99
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	701.48
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80054183	81.79

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	54.53
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80054183	940.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80054183	10.83
US BANK TRAVEL CARD	LODGING	

	CHECK NO. - 00552611	524.26
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80053888	130.26
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80053888	80.02
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00552614	1,999.09
TOTAL FOR 1630 - COMBINED COMMUNICATIONS CENTER		48,782.84

1640 - COMMUNICATIONS BLDG M&O FUND

CONTROL SOLUTIONS NW INC	BUILDING IMPROVEMENTS ACH PMT NO. - 80053767	10,825.60
CONTROL SOLUTIONS NW INC	BUILDING REPAIRS/MAINTENANCE ACH PMT NO. - 80054122	3,959.52
ENVIRONMENT CONTROL OF SPOKANE	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80053773	2,035.00
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80053731	801.71
STANTEC CONSULTING SERVICES INC	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80053806	22.50
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80054183	160.39
TOTAL FOR 1640 - COMMUNICATIONS BLDG M&O FUND		17,804.72

1680 - CD/HS OPERATIONS

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	3,569.80
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80054183	202.97
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	156.68

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80054183	147.00
TOTAL FOR 1680 - CD/HS OPERATIONS		4,076.45

1690 - COMM DEVELOPMENT BLOCK GRANTS

COWLES PUBLISHING COMPANY DBA THE SPOKESMAN-REVIEW	ADVERTISING ACH PMT NO. - 80053844	148.01
COWLES PUBLISHING COMPANY	GRANT CASH PASS THRU ACCOUNT	

DBA THE SPOKESMAN-REVIEW	ACH PMT NO. - 80053844	148.01-
	TOTAL FOR 1690 - COMM DEVELOPMENT BLOCK GRANTS	0.00

1710 - HOME PROGRAM

COWLES PUBLISHING COMPANY	ADVERTISING	
DBA THE SPOKESMAN-REVIEW	ACH PMT NO. - 80053844	114.37
COWLES PUBLISHING COMPANY	GRANT CASH PASS THRU ACCOUNT	
DBA THE SPOKESMAN-REVIEW	ACH PMT NO. - 80053844	114.37-
	TOTAL FOR 1710 - HOME PROGRAM	0.00

1940 - CHANNEL FIVE EQUIPMENT RESERVE

US BANK P CARD PAYMENTS	CAMERAS AND PROJECTION EQUIPMT	
	ACH PMT NO. - 80054183	766.99
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80054183	80.00
US BANK P CARD PAYMENTS	TVS/AUDIO VISUAL EQUIPMENT	
	ACH PMT NO. - 80054183	888.54
WA STATE DEPT OF REVENUE	CAMERAS AND PROJECTION EQUIPMT	
	-	67.50
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED)	
	-	7.04
	TOTAL FOR 1940 - CHANNEL FIVE EQUIPMENT RESERVE	1,810.07

1950 - PARK CUMULATIVE RESERVE FUND

DELL MARKETING LP	COMPUTER/MICRO EQUIPMENT	
%DELL USA LP	ACH PMT NO. - 80053952	8,069.66
SCHETKY NW SALES INC	VEHICLES	
	CHECK NO. - 00552427	86,050.60

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SHI CORP	CAPITALIZED SOFTWARE	
	ACH PMT NO. - 80053973	2,606.50
	TOTAL FOR 1950 - PARK CUMULATIVE RESERVE FUND	96,726.76

1970 - FIRE/EMS FUND

ALEX A DRAEGER	REPAIR & MAINTENANCE SUPPLIES	
	CHECK NO. - 00552424	77.22
ALSCO DIVISION OF ALSCO INC	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80053717	256.19
BOUND TREE MEDICAL LLC	SAFETY SUPPLIES	

	CHECK NO. - 00552198	4,294.59
BRIDGET A LUBY	OPERATING SUPPLIES	
	ACH PMT NO. - 80053895	21.20
CAMTEK INC	VEHICLE REPAIRS/MAINT	
	ACH PMT NO. - 80053946	26.11
CENTURYLINK	TELEPHONE	
	CHECK NO. - 00552199	550.58
CHRISTEN ANN KISHEL PHD	MEDICAL SERVICES	
	ACH PMT NO. - 80053821	1,050.00
CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR	
	ACH PMT NO. - 80053993	22,696.03
COMCAST	IT/DATA SERVICES	
	CHECK NO. - 00552437	2,467.14
CONTROL SOLUTIONS NW INC	BUILDING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054122	605.48
DAVID J SWOBODA	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80053898	69.36
DIVINES TOWING/DIV OF	MOTOR FUEL-OUTSIDE VENDOR	
DIVINE CORP	ACH PMT NO. - 80053954	234.30
ENVIRONMENT CONTROL OF SPOKANE	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80053773	2,340.00
FASTENAL CO	OFFICE SUPPLIES	
	ACH PMT NO. - 80053731	4.66
FASTENAL CO	OPERATING SUPPLIES	
	ACH PMT NO. - 80053731	1,678.23
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE	
	ACH PMT NO. - 80054028	6.82
FOUR SEASONS LANDSCAPING INC	LANDSCAPE/GROUNDS MAINT	
	ACH PMT NO. - 80053778	151.23

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GENERAL FIRE APPARATUS CO INC	FIRE EQUIPMENT	
ACCOUNT # 607000	CHECK NO. - 00552201	3,114.82
HRA VEBA TRUST	VEBA POST EMPLOYMENT	
HRA VEBA TRUST CONTRIBUTIONS	ACH PMT NO. - 80054139	500.00
ICMA RETIREMENT TRUST 457	DEFERRED COMPENSATION-MATCHING	
% FIRST NATIONAL BANK OF MD	CHECK NO. - 00552601	9,428.83
ING LIFE INSURANCE & ANNUITY	DEFERRED COMPENSATION-MATCHING	
OR CITY OF SPOKANE TREAURER	CHECK NO. - 00552603	41,612.33
JASON WEBSTER	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80053824	187.88
JASON WEBSTER	VEHICLE REPAIRS/MAINT	
	ACH PMT NO. - 80053824	94.00
JOSHUA SAMPSON	OTHER TRANSPORTATION EXPENSES	

	ACH PMT NO. - 80053873	451.54
JUSTIN C FREEMAN	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80053819	356.86
KEVIN HAUGHTON	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80053935	335.72
KEVIN HAUGHTON	PER DIEM	
	ACH PMT NO. - 80053935	541.00
LEE M VENNING	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80053938	372.24
LEE M VENNING	PER DIEM	
	ACH PMT NO. - 80053938	541.00
M SCHRODER LLC	VEHICLE REPAIRS/MAINT	
DBA ROUSE'S TOWING & RECOVERY	ACH PMT NO. - 80053969	746.28
MARK DONAIS	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80053818	77.82
MICHAEL VAUGHAN	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80053937	49.82
NORCO INC	SAFETY SUPPLIES	
	ACH PMT NO. - 80053747	1,088.67
OCCUPATIONAL MEDICINE	MEDICAL SERVICES	
ASSOCIATES PS	ACH PMT NO. - 80053964	2,681.75
PAUL J BINKOSKI	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80053714	837.67
PAUL J BINKOSKI	PER DIEM	
	ACH PMT NO. - 80053714	68.00
PLUMB LOCO INC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80053871	680.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

PLUMB LOCO INC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80053871	293.76
SPOKANE FIRE FIGHTERS BENEFIT	MEDICAL SERVICES	
TRUST	ACH PMT NO. - 80054172	4,431.50
SPOKANE FIRE FIGHTERS BENEFIT	VEBA POST EMPLOYMENT	
TRUST	ACH PMT NO. - 80054172	12,600.00
THE MALLORY CO	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80053745	231.25
TREVOR RICHARDS	VEHICLE REPAIR & MAINT SUPPLY	
	CHECK NO. - 00552397	129.68
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00552208	192.76
US BANK	EARNINGS CREDIT	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00552208	24.14-
US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS (CITY)	CHECK NO. - 00552612	25,024.48
US BANK P CARD PAYMENTS	CLOTHING ACH PMT NO. - 80054183	66.64
US BANK P CARD PAYMENTS	COMPRESSED NATURAL GAS FUEL ACH PMT NO. - 80054183	18.33
US BANK P CARD PAYMENTS	IT/DATA SERVICES ACH PMT NO. - 80054183	14.99
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	1,460.84
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80054183	519.92
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	1,103.66
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80054183	1,360.20
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80054183	75.32
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80054183	53.05
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80054183	2,305.84
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80054183	47.52
US BANK P CARD PAYMENTS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80054183	7,021.48

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80054183	34.70
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	125.00
US BANK TRAVEL CARD	LODGING CHECK NO. - 00552611	5,412.12
US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00552611	1,413.35
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80053888	2,447.53
VERIZON WIRELESS	IT/DATA SERVICES ACH PMT NO. - 80053888	6,272.95
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	63.36
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	86.93
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES	

	-	44.44
WA STATE DEPT OF REVENUE	VEHICLE REPAIR & MAINT SUPPLY -	46.65
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF I CHECK NO. - 00552614	18.54
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	PENSION LEOFF II CHECK NO. - 00552614	228,260.66
	TOTAL FOR 1970 - FIRE/EMS FUND	401,448.68

1980 - DEFINED CONTRIBUTION ADMIN FND

US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80054183	1,100.00
	TOTAL FOR 1980 - DEFINED CONTRIBUTION ADMIN FND	1,100.00

1990 - TRANSPORTATION BENEFIT FUND

HISTORICAL RESEARCH ASSOCIATES	CONTRACTUAL SERVICES ACH PMT NO. - 80053783	599.16
POE ASPHALT PAVING INC	CONTRACTUAL SERVICES ACH PMT NO. - 80054159	27,602.25
SHAMROCK PAVING CO/DIV OF MURPHY BROS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80054166	105,225.11

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SHAMROCK PAVING CO/DIV OF MURPHY BROS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80054166	416,113.87
	TOTAL FOR 1990 - TRANSPORTATION BENEFIT FUND	549,540.39

2300 - SPECIAL ASSESSMENT DEBT FUND

GREGORY J FORSYTH 1358 NORTHSTAR LN	OTHER GENERAL MISC REVENUE CHECK NO. - 00552378	369.41
	TOTAL FOR 2300 - SPECIAL ASSESSMENT DEBT FUND	369.41

3200 - ARTERIAL STREET FUND

ABADAN REPROGRAPHICS BUSINESS EQUIPMENT CENTER	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00552433	4,166.39
ADAMS & CLARK INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80053989	7,869.54
BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80053833	6,553.13
CAMERON-REILLY LLC	CONSTRUCTION OF FIXED ASSETS	

	ACH PMT NO. - 80053835	10,589.89
HISTORICAL RESEARCH ASSOCIATES	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80053783	2,440.99
LSB CONSULTING ENGINEERS PLLC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80054149	3,928.18
MURPHY BROTHERS INC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80054004	754,386.24
NELSON/NYGAARD CONSULTING ASSOCIATES INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80054090	56.25
PARAMETRIX INC DBA TAYLOR ENGINEERING INC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80054013	2,155.00
RED DIAMOND CONSTRUCTION INC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80054007	446,557.96
SHAMROCK PAVING CO/DIV OF MURPHY BROS INC	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80054166	439,422.95
SHAMROCK PAVING CO/DIV OF MURPHY BROS INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80054166	79,669.73
WA STATE DEPT OF ECOLOGY CASHERING UNIT	CONSTRUCTION OF FIXED ASSETS	
	ACH PMT NO. - 80053754	2,564.00
WITHERSPOON BRAJCICH MCPHEE PLLC	RIGHT OF WAY	
	ACH PMT NO. - 80054055	32,104.11

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 3200 - ARTERIAL STREET FUND	1,792,464.36

4100 - WATER DIVISION

ACTION MATERIALS	PAVING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80053988	4,418.73
AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	CHECK NO. - 00552196	190.00
ANATEK LABS INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80054019	20.00
AVISTA UTILITIES	PUBLIC UTILITY SERVICE	
	ACH PMT NO. - 80053992	42.56
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80053720	271,703.56
AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80053720	311.28
BANNER FURNACE & FUEL	OPERATING SUPPLIES	
	ACH PMT NO. - 80053722	106.54
BERNARDO-WILLS ARCHITECTS PC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80053761	1,312.50
CINTAS CORPORATION NO 3	LAUNDRY/JANITORIAL SERVICES	

LOC 606	ACH PMT NO. - 80053725	1,574.34
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80053728	219.26
CORE & MAIN LP	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80053860	28,682.16
CORE & MAIN LP	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80053860	2,999.62
CPM DEVELOPMENT CORP DBA CENTRAL PRE-MIX CONCRETE CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80053838	2,916.24
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80053730	4.48
DON MULLER 11612 E 35TH AVE	REFUNDS CHECK NO. - 00552391	88.85
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80053996	1,426.56
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80054028	58.10
FERGUSON ENTERPRISES INC	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80053733	34,193.66

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GABRIELLE DELEO 1214 E GLASS AVE	REFUNDS CHECK NO. - 00552381	29.02
GARLAND PRINTING CO	PRINTING/BINDING/REPRO CHECK NO. - 00552600	217.60
GUSTAFSON LAW 1500 W 4TH STE 408	REFUNDS CHECK NO. - 00552347	10.07
H D FOWLER COMPANY	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80053737	5,962.24
HASKINS STEEL CO INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80053999	2,379.07
HORIZON DISTRIBUTORS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80054032	946.63
INNOVYZE INC	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80054034	7,398.40
JIM AND LISA ANDERSON 1401 S MONROE ST	REFUNDS CHECK NO. - 00552439	12,377.97
KELLER SUPPLY COMPANY	INVENTORY PURCHASES FOR WATER CHECK NO. - 00552375	13,245.74
MATHIS STRIPING & SNOWPLOWING INC	REPAIRS/MAINTENANCE ACH PMT NO. - 80054151	1,104.32
MORAN FENCE INC	REPAIRS/MAINTENANCE ACH PMT NO. - 80054003	3,667.65
NATHAN NASH	REFUNDS	

5732 S RAVENCREST DR	CHECK NO. - 00552379	424.90
NEPTUNE TECHNOLOGY GROUP INC	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80053869	340.33
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80053718	114.46
OXARC INC	OPERATING SUPPLIES ACH PMT NO. - 80054005	4,699.51
RAY TURF FARMS INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80054006	137.09
SPOKANE CITY TREASURER	REFUNDS CHECK NO. - 00552351	476.10
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-SALES TAX CHECK NO. - 00552352	261.84
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00552352	173,494.14
STANDARD DIGITAL PRINT CO INC DBA STANDARD PRINTWORKS	PRINTING/BINDING/REPRO ACH PMT NO. - 80053751	29.60

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

STELLAR INDUSTRIAL SUPPLY INC	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00552206	203.54
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00552208	39.41
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00552208	39.41-
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	31,181.20
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80054183	25.00
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80054183	54.38
US BANK P CARD PAYMENTS	COMPUTERS ACH PMT NO. - 80054183	75.69
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80054183	106.61
US BANK P CARD PAYMENTS	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80054183	2,813.05
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	35,853.91
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	1,557.79
US BANK P CARD PAYMENTS	OPERATING RENTALS/LEASES ACH PMT NO. - 80054183	654.13
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	

	ACH PMT NO. - 80054183	2,585.14
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80054183	6.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80054183	1,395.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80054183	22,498.61
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE ACH PMT NO. - 80054183	1,035.22
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	786.60
US BANK TRAVEL CARD	LODGING CHECK NO. - 00552611	460.02
US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00552611	69.37

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

VAN NESS FELDMAN LLP	LEGAL SERVICES ACH PMT NO. - 80054053	4,945.00
WA STATE DEPT OF AGRICULTURE PESTICIDE MGMT DIVISION	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00552441	168.30
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	293.34
WA STATE DEPT OF REVENUE	OFFICE SUPPLIES -	14.12
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	4.62
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	29.29
TOTAL FOR 4100 - WATER DIVISION		684,401.05

4250 - INTEGRATED CAPITAL MANAGEMENT

AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00552196	380.00
BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80053763	10,224.64
CH2M HILL ENGINEERS INC	CONSTRUCTION PROFESSIONAL SRVC CHECK NO. - 00552588	489.57
CLEARWATER CONSTRUCTION & MANAGEMENT LLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80053994	288,303.59
COFFMAN ENGINEERS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80054120	4,670.50
GABRIELLE DELEO	REFUNDS	

1214 E GLASS AVE	CHECK NO. - 00552381	22.00
GROUNDWATER SOLUTIONS INC dba GSI WATER SOLUTIONS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80054132	75,616.88
GUSTAFSON LAW 1500 W 4TH STE 408	REFUNDS CHECK NO. - 00552347	29.66
HALME CONSTRUCTION INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80054134	1,043,422.79
HISTORICAL RESEARCH ASSOCIATES	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80053862	11,287.89
INNOVYZE INC	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80054034	11,625.29
L & L CARGILE INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80053866	57,349.56

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

LSB CONSULTING ENGINEERS PLLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80053744	1,412.50
MURPHY BROTHERS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80054004	4,497.29
MURRAYSMITH INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80054153	8,512.28
PARAMETRIX INC DBA TAYLOR ENGINEERING INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80053884	600.00
PMWEB INC	CAPITALIZED SOFTWARE ACH PMT NO. - 80054038	370.00
RED DIAMOND CONSTRUCTION INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80054007	83,836.50
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00552352	47,279.41
SPOKANE COUNTY TREASURER	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80054095	1,572.16
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	3,254.44
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	65.27
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80054183	1,390.00
WA STATE DEPT OF ECOLOGY CASHERING UNIT	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80054015	1,857.00
WA STATE DEPT/TRANSPORTATION	CAPITALIZED RENTS/LEASES ACH PMT NO. - 80054100	3,424.87
WA STATE DEPT/TRANSPORTATION	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80053753	2,727.09

TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT 1,664,221.18

4300 - SEWER FUND

GABRIELLE DELEO 1214 E GLASS AVE	REFUNDS CHECK NO. - 00552381	16.74
GUSTAFSON LAW 1500 W 4TH STE 408	REFUNDS CHECK NO. - 00552347	9.06
TOTAL FOR 4300 - SEWER FUND		25.80

4310 - SEWER MAINTENANCE DIVISION

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ACTION MATERIALS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80053826	1,005.68
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80053828	2,155.56
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80053828	96.03
BUDINGER & ASSOCIATES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80053833	2,473.73
CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80053840	4,465.41
H D FOWLER COMPANY	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80053859	3,624.12
MATT KELSEY	PERMITS/OTHER FEES CHECK NO. - 00552340	102.00
MICHAEL D LOWDON	PERMITS/OTHER FEES CHECK NO. - 00552393	102.00
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00552352	62,663.44
STANDARD DIGITAL PRINT CO INC DBA STANDARD PRINTWORKS	PRINTING/BINDING/REPRO ACH PMT NO. - 80053751	29.60
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	8,364.61
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80054183	230.24
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80054183	1,332.55
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	1,209.99
US BANK P CARD PAYMENTS	MISC REPAIRS/MAINTENANCE ACH PMT NO. - 80054183	1,367.34
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	

	ACH PMT NO. - 80054183	1,189.99
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80054183	474.90
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL)	
	ACH PMT NO. - 80054183	34.75
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80054183	625.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80054183	1,517.06

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	SAFETY SUPPLIES	
	ACH PMT NO. - 80054183	773.47
US BANK P CARD PAYMENTS	SMALL TOOLS	
	ACH PMT NO. - 80054183	622.93
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT	
	-	0.00
WA STATE DEPT OF REVENUE	SMALL TOOLS	
	-	36.96
TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION		94,497.36

4320 - RIVERSIDE PARK RECLAMATION FAC

AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	CHECK NO. - 00552196	760.00
AVISTA UTILITIES	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80053720	465.41
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80054110	12,914.80
AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80054110	906.52
CINTAS CORPORATION NO 3	SAFETY SUPPLIES	
LOC 606	ACH PMT NO. - 80053765	76.63
CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR	
	ACH PMT NO. - 80054117	8,558.03
COMCAST	IT/DATA SERVICES	
	CHECK NO. - 00552368	160.15
COMPASS CONSTRUCTION INC	BUILDING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80053949	3,933.69
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80053843	437.44
DELL MARKETING LP	OFFICE SUPPLIES	
%DELL USA LP	ACH PMT NO. - 80053729	540.54
EUROFINS FRONTIER GLOBAL	TESTING SERVICES	

SCIENCES INC	ACH PMT NO. - 80053775	6,745.00
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE	
	ACH PMT NO. - 80053777	1,430.57
FISHER SCIENTIFIC	OPERATING SUPPLIES	
	ACH PMT NO. - 80053853	1,636.59
HACH COMPANY	OPERATING SUPPLIES	
AMERICAN SIGMA	ACH PMT NO. - 80054084	2,989.67

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

INLAND ENVIRONMENTAL RESOURCES	CHEMICAL/LAB SUPPLIES	
INC	ACH PMT NO. - 80054141	26,834.98
INLAND POWER & LIGHT CO	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80054142	96.68
KEMIRA WATER SOLUTIONS INC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80054145	36,736.84
NORTHWEST INDUSTRIAL SERVICES	OPERATING RENTALS/LEASES	
DBA AMERICAN ON SITE SERVICES	ACH PMT NO. - 80053718	90.00
PAPE MACHINERY INC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054158	916.82
PAPE MACHINERY INC	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80054158	284.51
PROCTOR SALES INC	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054162	2,129.77
RICHARD B WHITE	LEGAL SERVICES	
	CHECK NO. - 00552209	600.00
SEAVUS USA INC	MINOR EQUIPMENT	
	ACH PMT NO. - 80053970	449.00
SPOKANE CITY TREASURER OR	EXTERNAL TAXES/OPER ASSESSMT	
WASH STATE DEPT OF REVENUE	CHECK NO. - 00552352	34,573.51
SVL ANALYTICAL INC	TESTING SERVICES	
	ACH PMT NO. - 80054175	189.00
TESTAMERICA LABORATORIES INC	TESTING SERVICES	
	ACH PMT NO. - 80054098	678.50
TWO RIVERS TERMINAL LLC	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80054179	4,332.30
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00552612	24,073.88
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES	
	ACH PMT NO. - 80054183	772.93
US BANK P CARD PAYMENTS	LAUNDRY/JANITORIAL SERVICES	
	ACH PMT NO. - 80054183	35.36
US BANK P CARD PAYMENTS	LUBRICANTS	
	ACH PMT NO. - 80054183	940.91
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	

	ACH PMT NO. - 80054183	1,918.80
US BANK P CARD PAYMENTS	MINOR SAFETY EQUIPMENT	
	ACH PMT NO. - 80054183	821.49
US BANK P CARD PAYMENTS	MISC SERVICES/CHARGES	
	ACH PMT NO. - 80054183	37.92

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80054183	197.68
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80054183	13,195.28
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80054183	543.50
US BANK P CARD PAYMENTS	OTHER REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054183	141.89
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL)	
	ACH PMT NO. - 80054183	13.75
US BANK P CARD PAYMENTS	PERMITS/OTHER FEES	
	ACH PMT NO. - 80054183	88.00
US BANK P CARD PAYMENTS	PRINTING/BINDING/REPRO	
	ACH PMT NO. - 80054183	10.88
US BANK P CARD PAYMENTS	PUBLICATIONS	
	ACH PMT NO. - 80054183	20.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80054183	340.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80054183	1,716.35
US BANK P CARD PAYMENTS	SAFETY SUPPLIES	
	ACH PMT NO. - 80054183	14.50
US BANK P CARD PAYMENTS	SMALL TOOLS	
	ACH PMT NO. - 80054183	505.37
US BANK TRAVEL CARD	AIRFARE	
	CHECK NO. - 00552611	426.80
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80053752	1,283.24
VERIZON WIRELESS	TELEPHONE	
	ACH PMT NO. - 80053752	895.08
WA STATE DEPT OF REVENUE	CHEMICAL/LAB SUPPLIES	
	-	65.40
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT	
	-	125.68
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	
	-	40.92
WAXIE SANITARY SUPPLY	OPERATING SUPPLIES	

	ACH PMT NO. - 80054190	144.98
XO COMMUNICATIONS INC C/O VERIZON	TELEPHONE ACH PMT NO. - 80053893	128.88

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC		197,966.42

4330 - STORMWATER

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80053828	364.52
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80053828	27.08
STANDARD DIGITAL PRINT CO INC DBA STANDARD PRINTWORKS	PRINTING/BINDING/REPRO ACH PMT NO. - 80053751	29.59
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	4,157.83
TOTAL FOR 4330 - STORMWATER		4,579.02

4340 - WATER/WW REVENUE BOND FUND

BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80053763	31,839.76
MWH CONSTRUCTORS INC & SLAYDEN CONSTRUCTION GROUP INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80054154	4,595,866.59
US BANK P CARD PAYMENTS	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80054183	226.07
TOTAL FOR 4340 - WATER/WW REVENUE BOND FUND		4,627,932.42

4360 - ENVIRONMENTAL PROGRAMS

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	721.62
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80054183	20.00
TOTAL FOR 4360 - ENVIRONMENTAL PROGRAMS		741.62

4480 - SOLID WASTE FUND

GABRIELLE DELEO 1214 E GLASS AVE	REFUNDS CHECK NO. - 00552381	23.74
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-SALES TAX CHECK NO. - 00552352	1,600.91

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4490 - SOLID WASTE DISPOSAL

ABB INC	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80053756	6,262.00
ANATEK LABS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80054019	3,804.80
BANNER FURNACE & FUEL	OPERATING SUPPLIES ACH PMT NO. - 80053943	163.20
BARR-TECH LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80053760	28,525.80
BRENNTAG PACIFIC INC	CHEMICAL/LAB SUPPLIES CHECK NO. - 00552587	29,767.64
BROADWAY TRUCK STOP/DIV OF ALSAKER CORP	MOTOR FUEL-OUTSIDE VENDOR CHECK NO. - 00552579	248.52
CDW GOVERNMENT INC	MINOR EQUIPMENT ACH PMT NO. - 80054023	689.49
CENTURYLINK	TELEPHONE CHECK NO. - 00552436	53.92
CH2M HILL	CONTRACTUAL SERVICES ACH PMT NO. - 80054073	5,877.77
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80053839	12,179.33
CLEAN HARBORS ENVIRONMENTAL SERVICES INC	HAZARDOUS WASTE DISPOSAL CHECK NO. - 00552339	3,324.25
COMCAST	IT/DATA SERVICES CHECK NO. - 00552437	1,117.02
CONTRACT DESIGN ASSOCIATES INC	OFFICE SUPPLIES ACH PMT NO. - 80054077	403.31
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80054078	214.02
DICK IRVIN INC.	CONTRACTUAL SERVICES ACH PMT NO. - 80054081	12,884.24
DRESSER RAND	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80053771	12,025.07
ELJAY OIL CO INC	LUBRICANTS ACH PMT NO. - 80054082	4,546.93
ELJAY OIL CO INC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80054082	3,158.08
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80054083	773.04

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

FASTENAL CO	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80054083	1,305.50
FASTENAL CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80054083	1,015.86
FASTENAL CO	SAFETY SUPPLIES ACH PMT NO. - 80054083	22.32
GRAYMONT CAPITAL INC.	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80053780	32,765.34
HDR ENGINEERING INC	CONTRACTUAL SERVICES ACH PMT NO. - 80054031	21,588.24
HELFRICH BROTHERS BOILER WORKS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80054135	46,740.48
HITACHI ZOSEN INOVA U.S.A.	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80054085	11,394.23
HYDRAULICS PLUS INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80054086	1,773.68
K & N ELECTRIC MOTORS INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80053786	938.84
KNIGHT CONSTRUCTION & SUPPLY INC	MACHINERY/EQUIPMENT ACH PMT NO. - 80054146	345,636.05
LOOMIS ARMORED US INC	CONTRACTUAL SERVICES ACH PMT NO. - 80054148	677.71
MCCOY POWER CONSULTANTS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80053791	6,875.00
NALCO CO	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80053792	2,407.13
NORCO INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80053795	598.89
NORTHSTAR CHEMICAL INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80053797	5,904.79
NORTHWEST INDUSTRIAL SERVICES DBA AMERICAN ON SITE SERVICES	OPERATING RENTALS/LEASES ACH PMT NO. - 80054107	110.00
OCCUPATIONAL MEDICINE ASSOCIATES PS	MEDICAL SERVICES ACH PMT NO. - 80053870	1,298.50
PRIME PEST CONTROL	PROFESSIONAL SERVICES CHECK NO. - 00552349	154.50
PURE PROCESS FILTRATION INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80053967	1,610.81
REGIONAL DISPOSAL COMPANY	CONTRACTUAL SERVICES ACH PMT NO. - 80054041	431,000.35

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPECIALTY MACHINING & MFG CO	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80053804	739.84
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	DEPOSIT-REFUSE COLLECTION TAX CHECK NO. - 00552352	4.66
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00552352	18,128.90
SPRING ENVIRONMENTAL INC	REGISTRATION/SCHOOLING ACH PMT NO. - 80054047	1,102.50
STARPLEX CORP	ALARM/SECURITY SERVICES ACH PMT NO. - 80053882	1,258.00
STELLAR INDUSTRIAL SUPPLY INC	PERSONAL PROTECTIVE EQUIPMENT CHECK NO. - 00552428	151.88
TESTAMERICA LABORATORIES INC	CONTRACTUAL SERVICES ACH PMT NO. - 80054049	135.50
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00552208	290.11
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	19,136.33
US BANK P CARD PAYMENTS	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80054183	316.26
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80054183	2,816.14
US BANK P CARD PAYMENTS	HAZARDOUS WASTE DISPOSAL ACH PMT NO. - 80054183	246.68
US BANK P CARD PAYMENTS	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80054183	14.36
US BANK P CARD PAYMENTS	MACHINERY/EQUIPMENT ACH PMT NO. - 80054183	19,377.12
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	1,617.79
US BANK P CARD PAYMENTS	MINOR SAFETY EQUIPMENT ACH PMT NO. - 80054183	52.25
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80054183	493.97
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	1,039.18
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80054183	3,414.08
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80054183	514.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OTHER REPAIRS/MAINTENANCE

	ACH PMT NO. - 80054183	219.04-
US BANK P CARD PAYMENTS	PERSONAL PROTECTIVE EQUIPMENT ACH PMT NO. - 80054183	1,088.09
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80054183	261.78
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80054183	33,571.12
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80054183	540.28
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80054183	1,616.73
V BELT GLOBAL SUPPLY INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80053811	67.69
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80053813	845.35
WA STATE DEPT OF REVENUE	MACHINERY/EQUIPMENT -	324.71
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	142.37
WA STATE DEPT OF REVENUE	MINOR SAFETY EQUIPMENT -	4.59
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	44.43
WA STATE DEPT OF REVENUE	PERSONAL PROTECTIVE EQUIPMENT -	43.95
WA STATE DEPT OF REVENUE	REPAIR & MAINTENANCE SUPPLIES -	1,709.07
WA STATE DEPT OF REVENUE	SMALL TOOLS -	57.32
WESTERN INDUSTRIAL CERAMICS ZAMPELL ADVANCED REFRACTORY	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80053815	319.05
TOTAL FOR 4490 - SOLID WASTE DISPOSAL		1,151,103.69

4500 - SOLID WASTE COLLECTION

BARR-TECH LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80054067	75,211.72
BRILES FENCING CORPORATION	REPAIRS/MAINTENANCE ACH PMT NO. - 80053762	5,771.84

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

C & C YARD CARE	LANDSCAPE/GROUNDS MAINT ACH PMT NO. - 80054114	304.64
CRAMBLIT INC	OPERATING SUPPLIES	

dba HOTSY OF SPOKANE	ACH PMT NO. - 80054137	1,188.64
ERICA ANN JACOBO	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00552374	11.55
ERICA ANN JACOBO	PER DIEM CHECK NO. - 00552374	161.00
KERRY D DEATRICH	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00552370	29.55
KERRY D DEATRICH	PER DIEM CHECK NO. - 00552370	161.00
OTTO ENVIRONMENTAL SYSTEMS LLC	MINOR EQUIPMENT ACH PMT NO. - 80054156	76,664.40
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80053876	809.20
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00552352	62,124.76
SPOKANE COUNTY TREASURER	UTIL GARBAGE/WASTE REMOVAL ACH PMT NO. - 80054171	118,429.92
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	20,285.37
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80054183	325.00
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	643.32
US BANK P CARD PAYMENTS	MISC REPAIRS/MAINTENANCE ACH PMT NO. - 80054183	114.24
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	654.74
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80054183	1,339.13
US BANK P CARD PAYMENTS	SAFETY SUPPLIES ACH PMT NO. - 80054183	516.80
US BANK P CARD PAYMENTS	SMALL TOOLS ACH PMT NO. - 80054183	129.47
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	907.58
US BANK TRAVEL CARD	LODGING CHECK NO. - 00552611	289.08

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00552611	7.00
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	28.42
WM RECYCLE AMERICA LLC	CONTRACTUAL SERVICES	

	CHECK NO. - 00552590	130,769.50
WM RECYCLE AMERICA LLC	SALE OF RECYCLING MATERIALS	
	CHECK NO. - 00552590	65,324.33-
	TOTAL FOR 4500 - SOLID WASTE COLLECTION	431,553.54

4600 - GOLF FUND

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80054021	31.31
US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00552208	339.21
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00552612	4,491.80
US BANK P CARD PAYMENTS	ADVERTISING	
	ACH PMT NO. - 80054183	162.76
US BANK P CARD PAYMENTS	GENERAL REPAIRS/MAINT	
	ACH PMT NO. - 80054183	1,507.51
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80054183	4,008.71
US BANK P CARD PAYMENTS	OTHER REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054183	3,536.68
US BANK P CARD PAYMENTS	POSTAGE	
	ACH PMT NO. - 80054183	24.38
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80054183	529.95
US BANK P CARD PAYMENTS	REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054183	2,228.64
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	
	-	51.97
WA STATE DEPT OF REVENUE	OTHER REPAIRS/MAINTENANCE	
	-	34.03
WA STATE DEPT OF REVENUE	REGISTRATION/SCHOOLING	
	-	11.00
	TOTAL FOR 4600 - GOLF FUND	16,957.95

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4700 - DEVELOPMENT SVCS CENTER

ACCOUNTING IMPREST FUND	PARKING/TOLLS (LOCAL)	
	CHECK NO. - 00552434	18.50
ADT LLC	PERMIT REFUNDS PAYABLE	
16810 E EUCLID AVE	CHECK NO. - 00552390	30.00
ALLIED ENVELOPE	PRINTING/BINDING/REPRO	
	ACH PMT NO. - 80053939	187.90

AMERICAN PLANNING ASSOCIATION WASHINGTON CHAPTER	REGISTRATION/SCHOOLING CHECK NO. - 00552365	295.00
AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00552196	380.00
AVIDEX INDUSTRIES LLC AVIDEX AV	BUILDING IMPROVEMENTS ACH PMT NO. - 80053691	6,205.72
JUSTIN HILTZ 14106 BIGELOW GULCH RD	PERMIT REFUNDS PAYABLE CHECK NO. - 00552385	31.25
LEONE & KEEBLE INC PO BOX 2747	PERMIT REFUNDS PAYABLE CHECK NO. - 00552389	25.00
PETER BALTES 4923 N OAK ST	PERMIT REFUNDS PAYABLE CHECK NO. - 00552388	102.50
STANDARD DIGITAL PRINT CO INC DBA STANDARD PRINTWORKS	PRINTING/BINDING/REPRO ACH PMT NO. - 80053751	29.60
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00552208	137.70
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	10,115.57
US BANK P CARD PAYMENTS	MISC SERVICES/CHARGES ACH PMT NO. - 80054183	93.45
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80054183	697.94
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	693.45
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80054183	310.00
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80054183	629.42
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80054183	260.00
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	1,120.80

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK TRAVEL CARD	LODGING CHECK NO. - 00552611	872.17
US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES CHECK NO. - 00552611	220.65
US BANK TRAVEL CARD	REGISTRATION/SCHOOLING CHECK NO. - 00552611	950.00
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80054186	1,412.09
VERIZON WIRELESS	IT/DATA SERVICES	

	ACH PMT NO. - 80054186	240.06
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	22.88
TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER		25,081.65

5100 - FLEET SERVICES FUND

AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00552196	190.00
AMERIGAS PROPANE LP DBA NORTHERN ENERGY	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80054108	263.23
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80053941	1,022.73
BATTERY SYSTEMS INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80054111	1,226.53
BERGKAMP INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80054069	192.59
BRIDGESTONE AMERICAS INC dba GCR TIRES & SERVICE	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80054072	15,666.68
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80054116	2,853.57
CITY SERVICE VALCON LLC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80054117	124,628.69
CONNELL OIL INC DBA CO-ENERGY	LUBRICANTS ACH PMT NO. - 80054121	5,437.38
CUMMINS NORTHWEST LLC	PROFESSIONAL SERVICES ACH PMT NO. - 80054080	627.78
D & W SUPPLIES INC D & W TIRE DEALERS SUPPLIES	VEHICLE REPAIR & MAINT SUPPLY CHECK NO. - 00552597	444.62
FASTENAL CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80054083	240.12

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

MCLOUGHLIN & EARDLEY GROUP dba SIRENNET.COM	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80053960	4,633.57
MODERN MACHINERY CO INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80053868	323.20
PACWEST MACHINERY LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80054091	1,196.80
PACWEST MACHINERY LLC	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80054157	129.15
PACWEST MACHINERY LLC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80054157	4,178.98
PAPE MACHINERY INC	EQUIPMENT REPAIRS/MAINTENANCE	

	ACH PMT NO. - 80054158	5,287.68
PETROCARD SYSTEMS INC PACIFIC PRIDE	MOTOR FUEL-OUTSIDE VENDOR CHECK NO. - 00552589	153.93
SIX ROBBLEES INC	OTHER REPAIRS/MAINTENANCE CHECK NO. - 00552398	288.45
SOLID WASTE SYSTEMS INC dba SWS EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80054168	3,324.10
SPOKANE HOUSE OF HOSE INC	MINOR EQUIPMENT ACH PMT NO. - 80054173	34.28
SPOKANE HOUSE OF HOSE INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80054173	828.83
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	7,692.36
US BANK P CARD PAYMENTS	ADVERTISING ACH PMT NO. - 80054183	327.38
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80054183	45,494.20
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	2,027.80
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	264.38
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80054183	653.25
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80054183	499.00
US BANK P CARD PAYMENTS	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80054183	10.75
US BANK P CARD PAYMENTS	POSTAGE ACH PMT NO. - 80054183	150.25

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80054183	102,649.78
US BANK TRAVEL CARD	AIRFARE CHECK NO. - 00552611	759.59
US BANK TRAVEL CARD	LODGING CHECK NO. - 00552611	289.08
VALENCE INC VALENCE WIRELESS &	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80054185	4,221.92
VERIZON WIRELESS	CELL PHONE ACH PMT NO. - 80053888	333.30
WA STATE DEPT OF REVENUE OR CITY OF SPOKANE	DEPOSIT-SALES TAX CHECK NO. - 00552354	859.08
WA STATE DEPT OF REVENUE	EXTERNAL TAXES/OPER ASSESSMT	

OR CITY OF SPOKANE	CHECK NO. - 00552354	15.98
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	3.01
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES -	27.78
WA STATE DEPT OF REVENUE	VEHICLE REPAIR & MAINT SUPPLY -	303.69
WASHINGTON AUTO CARRIAGE FABRICATION & TRUCK EQUIP INC	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80054188	4,932.26
WESTERN PETERBILT LLC	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80054192	1,057.07
WESTERN PETERBILT LLC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80053980	717.00
WESTERN REFUSE & RECYCLING EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80054193	2,363.92
WESTERN STATES EQUIPMENT CO	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80054194	3,214.22
WESTERN STATES EQUIPMENT CO	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80053981	360.22
WHITE BEAR WEST INC	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80053892	104.30
WINGFOOT COMMERCIAL TIRE SYSTEMS LLC DBA GOODYEAR TIRE	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80054196	19,705.10
	TOTAL FOR 5100 - FLEET SERVICES FUND	372,209.56

5200 - PUBLIC WORKS AND UTILITIES

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ALLIED ENVELOPE	OPERATING SUPPLIES ACH PMT NO. - 80053939	125.49
AMERICAN PUBLIC WORKS ASSN	OTH DUES/SUBSCRIPTNS/MEMBERSHP CHECK NO. - 00552196	380.00
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80054027	98.56
GUSTAFSON LAW 1500 W 4TH STE 408	REFUNDS CHECK NO. - 00552347	10.00
SCOTT M SIMMONS	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80053897	45.61
SPOKANE CITY TREASURER OR WASH STATE DEPT OF REVENUE	EXTERNAL TAXES/OPER ASSESSMT CHECK NO. - 00552352	725.39
US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00552208	14,817.17
US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS (CITY)	CHECK NO. - 00552612	2,853.92
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	267.61
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	25.03
US BANK P CARD PAYMENTS	OTHER MISC CHARGES ACH PMT NO. - 80054183	364.42
	TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES	19,713.20

5300 - IT FUND

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80053827	24.91
AT&T MOBILITY	CELL PHONE CHECK NO. - 00552366	51.92
COMCAST	IT/DATA SERVICES CHECK NO. - 00552437	1,457.28
CONTRACT DESIGN ASSOCIATES INC	OFFICE FURNITURE (NON CAPITAL) ACH PMT NO. - 80053727	2,690.75
DELL MARKETING LP %DELL USA LP	MINOR EQUIPMENT ACH PMT NO. - 80054123	447.48
DELL MARKETING LP %DELL USA LP	OPERATING SUPPLIES ACH PMT NO. - 80053729	97.91
LEADERSHIP SPOKANE	REGISTRATION/SCHOOLING ACH PMT NO. - 80054035	3,250.00

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

NEOPOST USA INC	SOFTWARE MAINTENANCE CHECK NO. - 00552202	3,606.72
NORTHWEST VITAL RECORDS CENTER INC	ALARM/SECURITY SERVICES ACH PMT NO. - 80053798	647.50
NUVODIA LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80053799	58,671.00
ORACLE AMERICA INC	SOFTWARE MAINTENANCE ACH PMT NO. - 80053965	52,343.17
PITNEY BOWES	OPERATING RENTALS/LEASES CHECK NO. - 00552348	137.09
PITNEY BOWES	OPERATING SUPPLIES CHECK NO. - 00552203	307.47
SHI CORP	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80054043	268.52
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	13,073.82
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	

	ACH PMT NO. - 80054183	254.47
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80054183	142.18
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP	
	ACH PMT NO. - 80054183	14.13
US BANK P CARD PAYMENTS	POSTAGE	
	ACH PMT NO. - 80054183	1,494.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80054183	3,149.00
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80054183	360.00
US BANK TRAVEL CARD	AIRFARE	
	CHECK NO. - 00552611	707.70
US BANK TRAVEL CARD	LODGING	
	CHECK NO. - 00552611	220.66
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80053752	57.75
WA STATE DEPT OF REVENUE	COMPUTERS	
	-	250.80
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED)	
	-	31.68
WESLEY HOWARD MORRIS	ADVISORY TECHNICAL SERVICE	
DBA MORRIS NETWORK CONTRACTING	ACH PMT NO. - 80054191	332.50

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ZETX INC	COMPUTERS	
	CHECK NO. - 00552409	2,850.00

TOTAL FOR 5300 - IT FUND		146,940.41

5310 - IT CAPITAL REPLACEMENT FUND

DELL MARKETING LP	COMPUTERS	
%DELL USA LP	ACH PMT NO. - 80053845	28,305.87

TOTAL FOR 5310 - IT CAPITAL REPLACEMENT FUND		28,305.87

5400 - REPROGRAPHICS FUND

COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80053843	1,294.58
GREAT WESTERN INK INC	OPERATING SUPPLIES	
	CHECK NO. - 00552373	324.31
MARK ANDY INC	HARDWARE MAINTENANCE	
DBA MARK ANDY PRINT PRODUCTS	ACH PMT NO. - 80053790	1,432.50
US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS (CITY)	CHECK NO. - 00552612	627.92
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80054183	1,006.30
VERITIV OPERATING COMPANY	OPERATING SUPPLIES	
	ACH PMT NO. - 80053887	652.80
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	
	-	65.95
WCP SOLUTIONS	OPERATING SUPPLIES	
	ACH PMT NO. - 80054054	956.84
TOTAL FOR 5400 - REPROGRAPHICS FUND		6,361.20

5500 - PURCHASING & STORES FUND

GREATER SPOKANE INC	MISC SERVICES/CHARGES	
	ACH PMT NO. - 80053736	100.00
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00552612	1,366.03
TOTAL FOR 5500 - PURCHASING & STORES FUND		1,466.03

5600 - ACCOUNTING SERVICES

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK	BANK FEES	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00552208	2,757.13
US BANK	EARNINGS CREDIT	
TREASURY MANAGEMENT SERVICES	CHECK NO. - 00552208	1,079.95-
US BANK OR CITY TREASURER	SOCIAL SECURITY	
EMP BENEFITS (CITY)	CHECK NO. - 00552612	7,181.19
US BANK P CARD PAYMENTS	ADVERTISING	
	ACH PMT NO. - 80054183	538.72
US BANK P CARD PAYMENTS	OFFICE SUPPLIES	
	ACH PMT NO. - 80054183	616.81
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED)	
	ACH PMT NO. - 80054183	149.00
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80053752	60.50
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED)	
	-	13.11
TOTAL FOR 5600 - ACCOUNTING SERVICES		10,236.51

5700 - MY SPOKANE

US BANK OR CITY TREASURER	SOCIAL SECURITY	

EMP BENEFITS (CITY)	CHECK NO. - 00552612	1,996.74
US BANK P CARD PAYMENTS	NON-TRAVEL MEALS/LGHT RFRSHMT ACH PMT NO. - 80054183	78.44
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	113.46
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80054183	260.00
WA STATE DEPT OF REVENUE	SOFTWARE (NONCAPITALIZED) -	22.88
	TOTAL FOR 5700 - MY SPOKANE	2,471.52

5800 - RISK MANAGEMENT FUND

US BANK TREASURY MANAGEMENT SERVICES	BANK FEES CHECK NO. - 00552208	218.59
US BANK TREASURY MANAGEMENT SERVICES	EARNINGS CREDIT CHECK NO. - 00552208	218.59-
US BANK OR CITY TREASURER LIABILITY CLAIMS	INSURANCE CLAIMS ACH PMT NO. - 80054052	116,447.39

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	30.68
	TOTAL FOR 5800 - RISK MANAGEMENT FUND	116,478.07

5810 - WORKERS' COMPENSATION FUND

DEVRIES INFORMATION MANAGEMENT	MISC SERVICES/CHARGES ACH PMT NO. - 80053953	8.96
EQUIAN LLC	INSURANCE ADMINISTRATION ACH PMT NO. - 80053774	8,727.09
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	1,428.70
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	46.50
US BANK TRAVEL CARD	LODGING CHECK NO. - 00552611	815.65
VENTIV TECHNOLOLY INC	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80053812	306.00
WILLIAM M THRELFALL	LOCAL MILEAGE ACH PMT NO. - 80054060	770.63
WILLIAM M THRELFALL	PARKING/TOLLS (LOCAL) ACH PMT NO. - 80054060	11.25

TOTAL FOR 5810 - WORKERS' COMPENSATION FUND		12,114.78

5820 - UNEMPLOYMENT COMPENSATION FUND

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	32.37
TOTAL FOR 5820 - UNEMPLOYMENT COMPENSATION FUND		32.37

5830 - EMPLOYEES BENEFITS FUND

KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE ADMINISTRATION ACH PMT NO. - 80054133	41,570.28
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE CLAIMS ACH PMT NO. - 80054133	599,408.43
KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE PREMIUMS ACH PMT NO. - 80054133	19,005.72
PREMERA BLUE CROSS	INSURANCE ADMINISTRATION ACH PMT NO. - 80054160	53,645.99

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	INSURANCE CLAIMS ACH PMT NO. - 80054040	836,529.55
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	818.15
US BANK P CARD PAYMENTS	OFFICE SUPPLIES ACH PMT NO. - 80054183	126.65
US BANK P CARD PAYMENTS	OPERATING SUPPLIES ACH PMT NO. - 80054183	45.89
WASHINGTON DENTAL SERVICE OR CITY OF SPOKANE	INSURANCE ADMINISTRATION ACH PMT NO. - 80054189	7,629.26
WASHINGTON DENTAL SERVICE OR CITY OF SPOKANE	INSURANCE CLAIMS ACH PMT NO. - 80054189	76,323.84
TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND		1,635,103.76

5900 - ASSET MANAGEMENT FUND OPS

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80054065	401.46
AVISTA CORPORATION	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80053991	41.96
COEUR D'ALENE SERVICE STATION EQUIPMENT	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80054119	2,016.51
DESIGN SOURCE INC	CONTRACTUAL SERVICES ACH PMT NO. - 80053846	746.25
FIRE SYSTEMS WEST INC	BUILDING REPAIRS/MAINTENANCE	

	ACH PMT NO. - 80054128	228.48
FIREPOWER INC	BUILDING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054129	628.32
GRAINGER INC	OPERATING SUPPLIES	
	ACH PMT NO. - 80053997	1,927.32
JOHNSON CONTROLS INC	BUILDING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054144	862.78
LEMBECK APPRAISAL & CONSULTING INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80053788	3,000.00
MCKINSTRY CO LLC LOCKBOX	BUILDING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054152	1,751.68
NORTHWEST AUTOMATION	EQUIPMENT REPAIRS/MAINTENANCE	
	CHECK NO. - 00552608	478.72
NORTHWEST AUTOMATION	OTHER REPAIRS/MAINTENANCE	
	CHECK NO. - 00552608	979.20

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

PROFESSIONAL CRANE INSPECTIONS	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054163	822.19
SCHINDLER ELEVATOR CORP	BUILDING REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054164	1,032.81
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY	
	CHECK NO. - 00552612	2,268.79
US BANK P CARD PAYMENTS	EQUIPMENT REPAIRS/MAINTENANCE	
	ACH PMT NO. - 80054183	284.88
US BANK P CARD PAYMENTS	MINOR EQUIPMENT	
	ACH PMT NO. - 80054183	68.57
US BANK P CARD PAYMENTS	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80054183	487.25
US BANK P CARD PAYMENTS	OPERATING SUPPLIES	
	ACH PMT NO. - 80054183	1,216.71
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING	
	ACH PMT NO. - 80054183	125.00
US BANK P CARD PAYMENTS	REPAIR & MAINTENANCE SUPPLIES	
	ACH PMT NO. - 80054183	8,380.95
US BANK TRAVEL CARD	OTHER TRANSPORTATION EXPENSES	
	CHECK NO. - 00552611	10.00
US BANK TRAVEL CARD	PER DIEM	
	CHECK NO. - 00552611	10.12
VERIZON WIRELESS	CELL PHONE	
	ACH PMT NO. - 80053752	384.48
VERIZON WIRELESS	IT/DATA SERVICES	
	ACH PMT NO. - 80053752	80.14
WA STATE DEPT OF REVENUE	OPERATING SUPPLIES	

	-	5.89
WCP SOLUTIONS	OPERATING SUPPLIES ACH PMT NO. - 80053891	1,238.20
WEINSTEIN WHOLESALES SOLUTIONS INC	OPERATING SUPPLIES ACH PMT NO. - 80053755	424.25
WESTERN STATES EQUIPMENT CO	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80054194	788.74
WESTERN STATES EQUIPMENT CO	OTHER REPAIRS/MAINTENANCE ACH PMT NO. - 80054194	758.82
TOTAL FOR 5900 - ASSET MANAGEMENT FUND OPS		31,450.47

5901 - ASSET MANAGEMENT FUND CAPITAL

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CONTRACT DESIGN ASSOCIATES INC	OFFICE FURNITURE (NON CAPITAL) ACH PMT NO. - 80053842	2,663.98
UNIFIRE POWER BLOWERS INC c/o TRIUMPH BUSINESS CAPITAL	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80053885	195.84
US BANK P CARD PAYMENTS	COMPUTERS ACH PMT NO. - 80054183	1,396.32
US BANK P CARD PAYMENTS	MINOR EQUIPMENT ACH PMT NO. - 80054183	367.01
US BANK P CARD PAYMENTS	VEHICLE REPAIR & MAINT SUPPLY ACH PMT NO. - 80054183	91.31
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT -	32.30
TOTAL FOR 5901 - ASSET MANAGEMENT FUND CAPITAL		4,746.76

6100 - RETIREMENT

US BANK OR CITY TREASURER EMP BENEFITS (CITY)	SOCIAL SECURITY CHECK NO. - 00552612	789.13
US BANK P CARD PAYMENTS	OTH DUES/SUBSCRIPTNS/MEMBERSHP ACH PMT NO. - 80054183	96.00
US BANK P CARD PAYMENTS	REGISTRATION/SCHOOLING ACH PMT NO. - 80054183	400.00
US BANK P CARD PAYMENTS	SOFTWARE (NONCAPITALIZED) ACH PMT NO. - 80054183	31.20
TOTAL FOR 6100 - RETIREMENT		1,316.33

6200 - FIREFIGHTERS' PENSION FUND

LEONARD J VANDERBOSCH MD	OTHER CONTRACTUAL SERVICES	

	ACH PMT NO. - 80053886	175.00
PREMERA BLUE CROSS	INSURANCE ADMINISTRATION ACH PMT NO. - 80054160	8,692.44
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80054040	72,181.08
WASHINGTON DENTAL SERVICE OR CITY OF SPOKANE	INSURANCE ADMINISTRATION ACH PMT NO. - 80054189	1,356.04
WASHINGTON DENTAL SERVICE OR CITY OF SPOKANE	SERVICE REIMBURSEMENT ACH PMT NO. - 80054189	13,924.30
TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND		96,328.86

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

6300 - POLICE PENSION

LEONARD J VANDERBOSCH MD	OTHER CONTRACTUAL SERVICES ACH PMT NO. - 80053886	175.00
PREMERA BLUE CROSS	INSURANCE ADMINISTRATION ACH PMT NO. - 80054160	6,689.77
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80054040	96,934.15
WASHINGTON DENTAL SERVICE OR CITY OF SPOKANE	INSURANCE ADMINISTRATION ACH PMT NO. - 80054189	1,048.76
WASHINGTON DENTAL SERVICE OR CITY OF SPOKANE	SERVICE REIMBURSEMENT ACH PMT NO. - 80054189	12,221.00
TOTAL FOR 6300 - POLICE PENSION		117,068.68

6960 - SALARY CLEARING FUND NEW

A W REHN & ASSOCIATES INC OR SPOKANE CITY TREASURER	AW REHN-SEC 125 DEPENDENT CARE ACH PMT NO. - 80054102	5,012.45
A W REHN & ASSOCIATES INC OR SPOKANE CITY TREASURER	AW REHN-SEC 125 HEALTH ACH PMT NO. - 80054102	9,761.83
AFLAC/AMERICAN FAMILY LIFE ASSURANCE CO OF COLUMBUS	AFLAC ACH PMT NO. - 80054106	38,579.37
DANIEL H BRUNNER, TRUSTEE CHAPTER 13 TRUSTEE	DANIEL H BRUNNER,TRUSTEE CHECK NO. - 00552598	225.00
DIGNITARY PROTECTION TEAM FUND % SPOKANE LAW ENFORCEMENT C U	DIGNITARY PROTECTION TEAM FUND ACH PMT NO. - 80054125	120.00
EMPLOYMENT SECURITY DEPT BENEFIT PAYMENT CONTROL	EMPLOYMENT SECURITY DEPT CHECK NO. - 00552599	175.01
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	ICMA RETIREMENT TRUST 457D CHECK NO. - 00552601	105,395.81
ICMA RETIREMENT TRUST 457 % FIRST NATIONAL BANK OF MD	ICMA ROTH IRA CHECK NO. - 00552601	1,753.73

ICMA RETIREMENT TRUST 457 LOAN PAYMENT	ICMA RETR 457D LOAN PAYMENT CHECK NO. - 00552602	47.43
ING LIFE INSURANCE & ANNUITY OR CITY OF SPOKANE TREAURER	ING LIFE INSURANCE&ANNUITY CO CHECK NO. - 00552603	68,687.29
JUNE WALLACE	JUNE WALLACE CHECK NO. - 00552613	1,005.58
PEOPLE QUALIFIED COMMITTEE AFL-CIO	PEOPLE QUALIFIED COMMITTEE CHECK NO. - 00552609	15.35

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

SPOKANE POLICE K-9 MEMBERSHIP FUND	POLICE K9 MEMBERSHIP FUND ACH PMT NO. - 80054169	105.00
SPOKANE POLICE SWAT TEAM %SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE SWAT TEAM ACH PMT NO. - 80054176	440.00
SPOKANE POLICE TACTICAL TEAM % SPOKANE LAW ENFORCEMENT C U	SPOKANE POLICE TACTICAL TEAM ACH PMT NO. - 80054177	280.00
UNITED WAY	UNITED WAY ACH PMT NO. - 80054180	1,387.00
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	FICA WITHHOLDING-CITY CHECK NO. - 00552612	265,528.01
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	FIT WITHHOLDING-CITY CHECK NO. - 00552612	704,100.33
US BANK OR CITY TREASURER EMP BENEFITS (CITY)	MEDI WITHHOLDING-CITY CHECK NO. - 00552612	101,422.97
WA ST COUNCIL OF CITY & COUNTY EMPLOYEES	WA ST COUNCIL OF CITY&CO EMPL ACH PMT NO. - 80054187	42.69
WASHINGTON LEOFF DEPT OF RETIREMENT SYSTEMS	DEPT OF RET SYS-LEOFF 2 CHECK NO. - 00552614	702,030.90
TOTAL FOR 6960 - SALARY CLEARING FUND NEW		2,006,115.75
TOTAL CLAIMS		17,581,210.60

CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	11,475.93		
00552192	JASON CORCORAN		150.00	
00552193	SPOKANE CITY TREASURER		65.00	
00552194	MOUNTAIN CONSULTING SVCS LLC			1,014.30
00552195	WILLIAMS INLAND DISTRIBUTORS			2,597.13
00552196	AMERICAN PUBLIC WORKS ASSN	3,420.00		
00552197	AUDUBON VETERINARY CLINIC	590.07		
00552198	BOUND TREE MEDICAL LLC	4,294.59		
00552199	CENTURYLINK	1,480.42		
00552200	EASTERN WASHINGTON ATTORNEY	50.00		
00552201	GENERAL FIRE APPARATUS CO IN	3,114.82		
00552202	NEOPOST USA INC	3,606.72		
00552203	PITNEY BOWES	307.47		
00552204	SPOKANE COUNTY CLERK	9.25		
00552205	SPOKANE MUNICIPAL COURT	37.38		
00552206	STELLAR INDUSTRIAL SUPPLY IN	203.54		
00552207	T-MOBILE	53.10		
00552208	US BANK			
00552209	RICHARD B WHITE	600.00		
00552338	BLOOMBERG FINANCE LP	6,821.76		
00552339	CLEAN HARBORS ENVIRONMENTAL	3,324.25		
00552340	MATT KELSEY	102.00		
00552341	ALYAS CLEANING SERVICES LLC	133.00		
00552342	SERGEY A YERMOLA	25.00		
00552343	ANATOLIY V ALTUKHOV	239.00		
00552344	LAGUNA CAFE LLC	41.00		
00552345	CHAD C MICHELBOOK	1,000.00		
00552346	IRENE NALL	1,000.00		
00552347	GUSTAFSON LAW	58.79		
00552348	PITNEY BOWES	137.09		
00552349	PRIME PEST CONTROL	154.50		
00552350	SPOKANE CITY TREASURER	90.00		
00552351	SPOKANE CITY TREASURER	386.10		
00552352	SPOKANE CITY TREASURER OR	400,856.96		
00552353	SPOKANE MUNICIPAL COURT	283.20		
00552354	WA STATE DEPT OF REVENUE	875.06		
00552355	WA STATE PATROL	35.82		
00552356	WA STATE DEPT OF REVENUE		184.68	
00552357	THE PACIFIC COMPANY LLC			1,085.04
00552363	ABADAN REPROGRAPHICS	2,217.65		
00552364	FRANCIS ADEWALE	18.50		
00552365	AMERICAN PLANNING ASSOCIATIO	2,170.00		
00552366	AT&T MOBILITY	51.92		
00552367	CENTURYLINK	135.87		
00552368	COMCAST	160.15		
00552369	CHRISTINA COTY	37.50		
00552370	KERRY D DEATRICH	190.55		
00552371	KEVIN FREIBOTT	66.69		
00552372	GATEHOUSE MEDIA PENNSYLVANIA	3,485.50		
00552373	GREAT WESTERN INK INC	324.31		
00552374	ERICA ANN JACOBO	172.55		
00552375	KELLER SUPPLY COMPANY	13,245.74		
00552376	ENTERPRISE	40.00		

RUN NO: 35

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00552377	LINDA D BROMME	10.83		
00552378	GREGORY J FORSYTH	369.41		
00552379	NATHAN NASH	424.90		
00552380	SELECT PORTFOLIO SERVICING I	500.00		
00552381	GABRIELLE DELEO	91.50		
00552382	A AFFORDABLE BAIL BONDS	1,000.00		
00552383	SUPERIOR TRAMWAY	50.00		
00552384	RONALD NOLTING	2,500.00		
00552385	JUSTIN HILTZ	31.25		
00552386	CODY COOMBS	690.00		
00552387	ADT LLC	15.00		
00552388	PETER BALTES	102.50		
00552389	LEONE & KEEBLE INC	25.00		
00552390	ADT LLC	15.00		
00552391	DON MULLER	88.85		
00552392	MARY C LOGAN	100.00		
00552393	MICHAEL D LOWDON	102.00		
00552394	BRYAN BLANC	52.35		
00552395	TAISIA MOGA	150.00		
00552396	THE NATIVE PROJECT	10,000.00		
00552397	TREVOR RICHARDS	129.68		
00552398	SIX ROBBLEES INC	288.45		
00552399	SPOKANE COUNTY BAR ASSN	1,365.00		
00552400	SPOKANE COUNTY SUPERIOR COUR	246.00		
00552401	SPOKANE MUNICIPAL COURT	105.89		
00552402	SPOKANE POLICE DEPARTMENT	200.00		
00552403	CRAIG MEIDL OR JUSTIN LUNDGR	6,810.00		
00552404	T-MOBILE USA INC	204.00		
00552405	US MARSHAL SERVICE	4,332.00		
00552406	WA STATE ASSN OF MUNICIPAL	235.00		
00552407	WA STATE PATROL	164.00		
00552408	WA STATE PATROL	4,768.00		
00552409	ZETX INC	2,850.00		
00552410	WA STATE DEPT OF REVENUE			109,290.70
00552411	ADVANCED FIRE SYSTEMS INC			260.03
00552412	CENTURYLINK			57.83
00552413	CLEARWATER SEED LLC			272.39
00552414	JENSEN DISTRIBUTION SERVICES			187.82
00552415	LABAR ARCHITECTURE INC			2,100.00
00552416	PARK DEPT IMPREST FUND			262.45
00552417	THE PEPSI BOTTLING GROUP			5,916.78
00552418	JERRY SCHMIDT ENTERPRISES LL			4,490.80
00552419	SPOKANE JAZZ SOCIETY			4,000.00
00552420	TCF NATIONAL BANK dba			23,346.12
00552421	ABADAN REPROGRAPHICS	1,937.86		
00552422	BERNTSEN INTERNATIONAL INC	9,924.43		
00552423	BRENNTAG PACIFIC INC	15,688.77		
00552424	ALEX A DRAEGER	77.22		
00552425	ASHLEY MIMIER	1,000.00		
00552426	PETROCARD SYSTEMS INC	56.03		
00552427	SCHETKY NW SALES INC	86,050.60		
00552428	STELLAR INDUSTRIAL SUPPLY IN	151.88		
00552429	MEGAN CLARK			120.00

CHECK # VENDOR CITY LIBRARY PARKS

00552430	JULIA HOOKOM			100.00
00552431	SCOTT L NIEMEIER			160.11
00552432	WEST COAST CASH REGISTER			168.75
00552433	ABADAN REPROGRAPHICS	10.88		
00552434	ACCOUNTING IMPREST FUND	18.50		
00552435	AT&T MOBILITY	856.43		
00552436	CENTURYLINK	109.20		
00552437	COMCAST	13,194.48		
00552438	EASTERN WASHINGTON ATTORNEY	40.00		
00552439	JIM AND LISA ANDERSON	12,377.97		
00552440	UNITED PARCEL SERVICE	33.75		
00552441	WA STATE DEPT OF AGRICULTURE	168.30		
00552442	AQUATIC SPECIALTY SERVICES I			899.78
00552443	ARROW CONTRACTING SERVICE IN			944.38
00552444	ATLAS SAND AND ROCK INC			8,673.18
00552578	ALLPAK CONTAINER LLC	1,290.19		
00552579	BROADWAY TRUCK STOP/DIV OF	248.52		
00552580	COMCAST	106.17		
00552581	CENTURY LINK		888.93	
00552582	SUSANNE MILLER		42.95	
00552583	ELIZABETH MERRIAM		50.00	
00552584	SPOKANE PUBLIC LIBRARY IMPRE		33.02	
00552587	BRENNTAG PACIFIC INC	14,078.87		
00552588	CH2M HILL ENGINEERS INC	489.57		
00552589	PETROCARD SYSTEMS INC	97.90		
00552590	WM RECYCLE AMERICA LLC	65,445.17		
00552591	ABADAN REPROGRAPHICS			17.63
00552592	CENTURYLINK			51.95
00552593	THE PEPSI BOTTLING GROUP			1,048.20
00552594	SPOKANE ART SCHOOL			729.00
00552595	CENTURYLINK	112.99		
00552596	DAVID CONDON	2,130.92		
00552597	D & W SUPPLIES INC	444.62		
00552598	DANIEL H BRUNNER, TRUSTEE	225.00		
00552599	EMPLOYMENT SECURITY DEPT	175.01		
00552600	GARLAND PRINTING CO	217.60		
00552601	ICMA RETIREMENT TRUST 457	178,414.00		
00552602	ICMA RETIREMENT TRUST 457 LO	47.43		
00552603	ING LIFE INSURANCE & ANNUITY	111,501.30		
00552604	AUDUBON DOWNRIVER	500.00		
00552605	NORTH INDIAN TRAIL	550.00		
00552606	CHARLES HANSEN	207.65		
00552608	NORTHWEST AUTOMATION	1,457.92		
00552609	PEOPLE QUALIFIED COMMITTEE	15.35		
00552610	SPOKANE COUNTY WATER DIST NO	167.77		
00552611	US BANK TRAVEL CARD			
00552612	US BANK OR CITY TREASURER	1,438,002.29		
00552613	JUNE WALLACE	1,005.58		
00552614	WASHINGTON LEOFF	1,137,709.78		
00552615	US BANK TRAVEL CARD			
00552616	ARTISANS ARK			1,028.16
00552617	CENTURYLINK			82.85
00552618	COMCAST			411.89

CHECK #	VENDOR	CITY	LIBRARY	PARKS
00552619	CONTRACTORS NORTHWEST INC			33,690.12
00552620	WATERCO OF THE PACIFIC NORTH			93.94

00552621	THE FA BARTLETT TREE EXPERT				275.00
00552622	KHYLER T HOWLAND				15.59
00552623	BRADLEY KEELER				150.00
00552624	SCOTT L NIEMEIER				55.07
00552625	PARK DEPT IMPREST FUND				344.30
00552626	PARK DEPT IMPREST FUND				386.53
00552627	SPOKANE CITY TREASURER				3,345.44
00552628	WA STATE PATROL				396.00
80053691	AVIDEX INDUSTRIES LLC	6,205.72			
80053692	BAKER & TAYLOR BOOKS		4,659.74		
80053693	BEACON SERVICE INC	816.45			
80053695	CATHOLIC CHARITIES				
80053696	CENGAGE LEARNING INC		555.51		
80053697	CONCESSION SUPPLY/DIV OF				540.24
80053698	FASTENAL CO				1,067.53
80053699	FORENSIC LOGIC LLC	42,044.00			
80053700	FROSTY ICE/DIV OF R PLUM COR				236.04
80053701	GOODWILL INDUSTRIES OF THE				
80053702	H D FOWLER COMPANY				520.61
80053703	HORIZON DISTRIBUTORS				769.47
80053704	LIBRARY TECHNOLOGIES INC		171.00		
80053705	MIDWEST TAPE		43.51		
80053706	WORKSPACE DEVELOPMENT LLC				3,205.69
80053707	OVERDRIVE INC		1,188.72		
80053708	RECORDED BOOKS INC		922.82		
80053709	SPOKANE NEIGHBORHOOD ACTION				
80053710	SYSCO FOOD SERVICES INC				14,770.58
80053711	SRA INTERNATIONAL INC	10,395.00			
80053712	VERIZON WIRELESS		420.64		
80053713	YWCA				
80053714	PAUL J BINKOSKI	905.67			
80053715	JUSTIN C FREEMAN	101.26			
80053716	SHAIDON P STORCH	7.14			
80053717	ALSCO DIVISION OF ALSCO INC	256.19			
80053718	NORTHWEST INDUSTRIAL SERVICE	204.46			
80053719	ARAMARK UNIFORM SERVICES	23.83			
80053720	AVISTA UTILITIES	287,737.28			
80053721	AWAY WITH WORDS INTERPRETER	240.26			
80053722	BANNER FURNACE & FUEL	106.54			
80053723	BIOSYSTEMS INC	2,580.00			
80053724	BUDINGER & ASSOCIATES INC	9,001.96			
80053725	CINTAS CORPORATION NO 3	1,574.34			
80053726	CITY SERVICE VALCON LLC	9,837.14			
80053727	CONTRACT DESIGN ASSOCIATES I	2,690.75			
80053728	COPIERS NORTHWEST INC	219.88			
80053729	DELL MARKETING LP	7,202.24			
80053730	DEVRIES INFORMATION MANAGEME	4.48			
80053731	FASTENAL CO	3,100.65			
80053732	FEDERAL EXPRESS CORP/DBA FED	87.90			
80053733	FERGUSON ENTERPRISES INC	34,193.66			
80053734	FIKES NORTHWEST INC/DIV OF	20.34			

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80053735	GRAINGER INC	244.43		
80053736	GREATER SPOKANE INC	100.00		
80053737	H D FOWLER COMPANY	5,962.24		
80053738	HASKINS STEEL CO INC	1,857.12		
80053739	HISTORICAL RESEARCH ASSOCIAT	8,868.59		

80053740	INTOXIMETERS	939.50			
80053741	JRM ENTERPRISES INC	1,148.50			
80053742	LANGUAGE LINE SERVICES	9.07			
80053743	MATTHEW BENDER & CO INC	190.40			
80053744	LSB CONSULTING ENGINEERS PLL	1,412.50			
80053745	THE MALLORY CO	231.25			
80053746	NEPTUNE TECHNOLOGY GROUP INC	9.14			
80053747	NORCO INC	1,088.67			
80053748	OXARC INC	3,677.88			
80053749	SENSKE PEST CONTROL	603.84			
80053750	SPOKANE COUNTY TREASURER	723.15			
80053751	STANDARD DIGITAL PRINT CO IN	118.39			
80053752	VERIZON WIRELESS	19,526.65			
80053753	WA STATE DEPT/TRANSPORTATION	2,727.09			
80053754	WA STATE DEPT OF ECOLOGY	2,564.00			
80053755	WEINSTEIN WHOLESALES SOLUTIO	424.25			
80053756	ABB INC	6,262.00			
80053757	AMERICAN TRAFFIC SOLUTIONS I	60,766.25			
80053758	ARAMARK UNIFORM SERVICES	133.82			
80053759	AURORA WORLD INC				1,071.77
80053760	BARR-TECH LLC	28,525.80			
80053761	BERNARDO-WILLS ARCHITECTS PC	1,312.50			
80053762	BRILES FENCING CORPORATION	5,771.84			
80053763	BUDINGER & ASSOCIATES INC	33,062.44			
80053764	JENSEN HUGHES INC	9,114.28			
80053765	CINTAS CORPORATION NO 3	1,131.81			
80053766	CLUB PROPHET SYSTEMS				737.66
80053767	CONTROL SOLUTIONS NW INC	10,825.60			
80053768	COPIERS NORTHWEST INC	268.26			
80053769	CRITTER CONTROL OF GREATER	159.00			
80053770	PAMELA DECOUNTER	35.00			
80053771	DRESSER RAND	12,025.07			
80053772	ELJAY OIL CO INC	1,280.79			
80053773	ENVIRONMENT CONTROL OF SPOKA	4,375.00			
80053774	EQUIAN LLC	8,727.09			
80053775	EUROFINS FRONTIER GLOBAL	6,745.00			
80053776	FASTENAL CO	1,634.62			
80053777	FEDERAL EXPRESS CORP/DBA FED	1,430.57			
80053778	FOUR SEASONS LANDSCAPING INC	151.23			
80053779	JUDITH GILMORE	35.00			
80053780	GRAYMONT CAPITAL INC.	32,765.34			
80053781	HALME CONSTRUCTION INC	270,099.09			
80053782	HDR ENGINEERING INC	17,061.44			
80053783	HISTORICAL RESEARCH ASSOCIAT	2,000.51			
80053784	HITACHI ZOSEN INOVA U.S.A.	200.53			
80053785	INTERLINE BRANDS INC dba		479.62		
80053786	K & N ELECTRIC MOTORS INC	938.84			
80053787	KING BEVERAGE INC				207.87

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80053788	LEMBECK APPRAISAL & CONSULTI	3,000.00		
80053789	LSB CONSULTING ENGINEERS PLL	617.78		
80053790	MARK ANDY INC	1,432.50		
80053791	MCCOY POWER CONSULTANTS INC	6,875.00		
80053792	NALCO CO	2,407.13		
80053793	NATIONAL COUNCIL FOR COM DEV	3,000.00		
80053794	NE COMMUNITY CENTER ASSN	4,975.17		
80053795	NORCO INC	598.89		249.69

80053796	CARRIE L PAETSCH	1,110.83		
80053797	NORTHSTAR CHEMICAL INC	5,904.79		
80053798	NORTHWEST VITAL RECORDS	647.50		
80053799	NUVODIA LLC	58,671.00		
80053800	PREMERA BLUE CROSS OR	661,359.00		
80053801	PRIORITY DISPATCH CORP/DIV O	16,238.41		
80053802	PURE PROCESS FILTRATION INC	1,191.80		
80053803	RIVER CITY GLASS INC		2,094.40	
80053804	SPECIALTY MACHINING & MFG CO	739.84		
80053805	SPRING ENVIRONMENTAL INC	472.50		
80053806	STANTEC CONSULTING SERVICES	22.50		
80053807	SCOTT A STEPHENS	35.00		
80053808	STUART CONSULTING GROUP INC	2,185.00		
80053809	UNIVERSAL PROTECTION SERVICE	280.71		
80053810	US BANK OR CITY TREASURER	30,902.90		
80053811	V BELT GLOBAL SUPPLY INC	67.69		
80053812	VENTIV TECHNOLOLY INC	306.00		
80053813	VERIZON WIRELESS	845.35		
80053814	WEST CENTRAL COMMUNITY	432.79		
80053815	WESTERN INDUSTRIAL CERAMICS	319.05		
80053816	YWCA	934.20		
80053817	JEREMY J ATWOOD	220.00		
80053818	MARK DONAIS	77.82		
80053819	JUSTIN C FREEMAN	255.60		
80053820	CRAIG E HULT	35.00		
80053821	CHRISTEN ANN KISHEL PHD	1,050.00		
80053822	MARK E LINDSEY	35.00		
80053823	LORENA F MARKHAM	220.00		
80053824	JASON WEBSTER	281.88		
80053825	ABSOLUTE DRUG TESTING LLC	2,815.00		
80053826	ACTION MATERIALS	1,005.68		
80053827	ARAMARK UNIFORM SERVICES	219.60		
80053828	AVISTA UTILITIES	11,907.30		
80053829	A-PRO AUTO BODY AND TOWING	141.44		
80053830	B & B TOWING LLC	159.12		
80053831	BATTERY SYSTEMS INC	262.48		
80053832	BRIDGESTONE AMERICAS INC	204.76		
80053833	BUDINGER & ASSOCIATES INC	9,026.86		
80053834	RODNEY D SANKEY dba	88.40		
80053835	CAMERON-REILLY LLC	10,589.89		
80053836	CAMTEK INC	570.00		
80053837	CATHOLIC CHARITIES			
80053838	CPM DEVELOPMENT CORP DBA	2,916.24		
80053839	CINTAS CORPORATION NO 3	11,124.15		
80053840	CITY SERVICE VALCON LLC	9,288.32		

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80053841	COMMUNITY FRAMEWORKS			
80053842	CONTRACT DESIGN ASSOCIATES I	2,663.98		
80053843	COPIERS NORTHWEST INC	1,713.52		
80053844	COWLES PUBLISHING COMPANY	262.38		
80053845	DELL MARKETING LP	33,507.46		
80053846	DESIGN SOURCE INC	746.25		
80053847	DESIGNER DECAL INC	2,290.89		
80053848	DEVRIES INFORMATION MANAGEME	22.40		
80053849	ELJAY OIL CO INC	4,504.76		
80053850	EVERGREEN STATE TOWING LLC	671.84		
80053851	FASTENAL CO	619.21		

80053852	FIKES NORTHWEST INC/DIV OF	27.11
80053853	FISHER SCIENTIFIC	1,636.59
80053854	GALLS LLC	4,294.84
80053855	GLOBAL EQUIPMENT COMPANY	3,198.68
80053856	GRAINGER INC	4,631.88
80053857	GRANTANALYST.COM LLC	
80053858	GRAPHIC ART PRODUCTIONS DBA	231.22
80053859	H D FOWLER COMPANY	3,624.12
80053860	CORE & MAIN LP	31,681.78
80053861	HORIZON DISTRIBUTORS	177.56
80053862	HISTORICAL RESEARCH ASSOCIAT	3,458.94
80053863	CPM DEVELOPMENT CORP DBA	58,433.81
80053864	INTERFAITH HOSPITALITY	
80053865	JRM ENTERPRISES INC	1,274.00
80053866	L & L CARGILE INC	57,349.56
80053867	LOOMIS ARMORED US INC	1,526.95
80053868	MODERN MACHINERY CO INC	323.20
80053869	NEPTUNE TECHNOLOGY GROUP INC	331.19
80053870	OCCUPATIONAL MEDICINE	1,298.50
80053871	PLUMB LOCO INC	973.76
80053872	RAY TURF FARMS INC	124.03
80053873	JOSHUA SAMPSON	451.54
80053874	SHAMROCK MANUFACTURING INC	64,328.45
80053875	SPOKANE NEIGHBORHOOD ACTION	
80053876	SHI CORP	1,567.81
80053877	SPOKANE COUNTY TITLE CO	573.38
80053878	SPOKANE COUNTY TREASURER	48,706.51
80053879	SPOKANE HOUSE OF HOSE INC	23.41
80053880	SPOKANE PUBLIC FACILITIES	448.80
80053881	SPOKANE TRANSIT AUTHORITY	4,567.13
80053882	STARPLEX CORP	1,258.00
80053883	STREET WISE	504.00
80053884	PARAMETRIX INC DBA	600.00
80053885	UNIFIRE POWER BLOWERS INC	195.84
80053886	LEONARD J VANDERBOSCH MD	350.00
80053887	VERITIV OPERATING COMPANY	652.80
80053888	VERIZON WIRELESS	25,050.18
80053889	WA ASSN OF CODE ENFORCEMENT	1,040.00
80053890	WA STATE DEPT OF ECOLOGY	1,150.00
80053891	WCP SOLUTIONS	1,397.21
80053892	WHITE BEAR WEST INC	104.30
80053893	XO COMMUNICATIONS INC	222.08

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80053894	KATHERINE S KNOX	30.00		
80053895	BRIDGET A LUBY	21.20		
80053896	LUVIMAE P OMANA	57.50		
80053897	SCOTT M SIMMONS	45.61		
80053898	DAVID J SWOBODA	69.36		
80053899	ACCOUNTEMPS			3,760.86
80053900	ACTION MATERIALS			456.14
80053901	ALSCO DIVISION OF ALSCO INC			15.63
80053902	AURORA WORLD INC			820.30
80053903	BRETT SPORTS & ENTERTAINMENT			2,960.00
80053904	STEVE CONNER			7,539.05
80053905	CREEK AT QUALCHAN GOLF COURS			9,644.33
80053906	CHARLES R DELGADO	1,807.00		
80053907	DESAUTEL HEGE COMMUNICATIONS			18,837.24

80053908	KAISER FOUNDATION HEALTH PLA	476,792.80			
80053909	HELENA AGRI-ENTERPRISES				315.52
80053910	HILLYARD SENIOR ACTIVITY CTR				13,333.32
80053911	INLAND POWER & LIGHT CO				120.11
80053912	MAE WOLFE PHOTOGRAPHY				375.00
80053913	MARTIN LUTHER KING JR FAMILY				3,483.33
80053914	MID CITY CONCERNS INC				1,543.75
80053915	NORTHEAST YOUTH CENTER				11,628.17
80053916	OXARC INC				652.32
80053917	PEAK 7 ADVENTURES				1,395.00
80053918	PROJECT JOY				2,580.83
80053919	RELATIONAL RIDING ACADEMY				3,224.00
80053920	SANDBAGGERS CLUB LLC				2,449.24
80053921	SINTO SENIOR CENTER				6,434.17
80053922	SOUTHSIDE SENIOR ACTIVITY CT				8,017.38
80053923	SOUTHWEST SPOKANE COMMUNITY				3,328.92
80053924	SPOKANE PUBLIC SCHOOLS	11,190.63			
80053925	SPRAGUE PEST CONTROL/DIV OF				363.92
80053926	T & T GOLF MANAGEMENT INC				14,316.05
80053927	THE CAMPUS BOULDERING GYM LL				905.00
80053928	UNIVERSAL PROTECTION SERVICE	200.50			
80053929	US BANK P CARD PAYMENTS	231,219.79			
80053930	VERIZON WIRELESS				2,943.98
80053931	VIP PRODUCTION NORTHWEST INC				6,921.86
80053932	WASHINGTON DENTAL SERVICE OR	41,932.08			
80053933	WEST CENTRAL COMMUNITY				20,426.15
80053934	WESTERN STATES EQUIPMENT CO				1,858.70
80053935	KEVIN HAUGHTON	876.72			
80053936	CARL D STRONG				463.86
80053937	MICHAEL VAUGHAN	49.82			
80053938	LEE M VENNING	913.24			
80053939	ALLIED ENVELOPE	355.48			
80053940	ALPINE PRODUCTS INC	23,936.00			
80053941	AVISTA UTILITIES	42.96			
80053942	BAKER & TAYLOR BOOKS		5,614.33		
80053943	BANNER FURNACE & FUEL	163.20			
80053944	BATTERY SYSTEMS INC	208.28			
80053945	BRIDGESTONE AMERICAS INC	13,523.90			
80053946	CAMTEK INC	26.11			

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80053947	CATHOLIC CHARITIES			
80053948	CITY SERVICE VALCON LLC	55,723.20		
80053949	COMPASS CONSTRUCTION INC	3,933.69		
80053950	CONNELL OIL INC	441.86		
80053951	CONSOLIDATED ELECTRICAL	13,344.32		
80053952	DELL MARKETING LP	8,298.13		
80053953	DEVRIES INFORMATION MANAGEME	4.48		
80053954	DIVINES TOWING/DIV OF	234.30		
80053955	DOWNTOWN SPOKANE PARTNERSHIP	2,359.94		
80053956	ELJAY OIL CO INC	1,084.14		
80053957	HITACHI ZOSEN INOVA U.S.A.	9,099.92		
80053958	INGRAM LIBRARY SERVICES LLC		1,466.63	
80053959	INLAND ENVIRONMENTAL RESOURC	13,654.95		
80053960	MCLOUGHLIN & EARDLEY GROUP	4,633.57		
80053961	MIDWEST TAPE		201.23	
80053962	NEW BRYANT ARMS SOUTH			
80053963	NW HANDLING SYSTEMS INC	1,199.13		

80053964	OCCUPATIONAL MEDICINE	3,194.50			
80053965	ORACLE AMERICA INC	52,343.17			
80053966	OVERDRIVE INC		746.83		
80053967	PURE PROCESS FILTRATION INC	419.01			
80053968	RECORDED BOOKS INC		1,162.20		
80053969	M SCHRODER LLC	746.28			
80053970	SEAVUS USA INC	449.00			
80053971	SINTO SENIOR CENTER				
80053972	SPOKANE NEIGHBORHOOD ACTION				
80053973	SHI CORP	2,606.50			
80053974	SPOKANE HOUSE OF HOSE INC	47.58			
80053975	TESTAMERICA LABORATORIES INC	175.00			
80053976	VERIZON WIRELESS				3,033.18
80053977	VOLUNTEERS OF AMERICA OF				
80053978	WEST CENTRAL COMMUNITY				
80053979	WCP SOLUTIONS	534.97			
80053980	WESTERN PETERBILT LLC	717.00			
80053981	WESTERN STATES EQUIPMENT CO	360.22			
80053982	WILDROSE LTD dba				269.06
80053983	WINGFOOT COMMERCIAL TIRE	5,263.89			
80053984	WITHERSPOON BRAJCICH	1,392.45			
80053985	XO COMMUNICATIONS INC				75.94
80053986	NICHOLAS ANTHONY FEDERICI	2,500.00			
80053987	ABM JANITORIAL SERVICES SOUT	972.75			
80053988	ACTION MATERIALS	4,418.73			
80053989	ADAMS & CLARK INC	7,869.54			
80053990	AUTO-RAIN SUPPLY INC				25,770.33
80053991	AVISTA CORPORATION	41.96			
80053992	AVISTA UTILITIES	64.71			
80053993	CITY SERVICE VALCON LLC	12,396.45			1,687.24
80053994	CLEARWATER CONSTRUCTION &	288,303.59			
80053995	DOPPELMAYER USA INC				33,050.41
80053996	FASTENAL CO	284.62			
80053997	GRAINGER INC	1,927.32			
80053998	GUNARAMA WHOLESALE INC	239.34			
80053999	HASKINS STEEL CO INC	521.95			

CHECK #	VENDOR	CITY	LIBRARY	PARKS	
80054000	HORIZON DISTRIBUTORS				639.79
80054001	L N CURTIS & SONS	11,417.68			
80054002	MARSH GENERAL CONTRACTORS IN				8,200.40
80054003	MORAN FENCE INC	3,667.65			
80054004	MURPHY BROTHERS INC	758,883.53			
80054005	OXARC INC	1,021.63			31,374.20
80054006	RAY TURF FARMS INC	13.06			
80054007	RED DIAMOND CONSTRUCTION INC	530,394.46			
80054008	SAN DIEGO POLICE EQUIP CO IN	17,744.63			
80054009	SHAMROCK PAVING CO/DIV OF	138,773.37			
80054010	SPOKANE COUNTY TREASURER	42,724.51			
80054011	SUNBELT RENTALS INC				3,944.90
80054012	ROBERT T BRO	3,500.64			
80054013	PARAMETRIX INC DBA	2,155.00			
80054014	TRAFFIC SAFETY SUPPLY INC				1,063.40
80054015	WA STATE DEPT OF ECOLOGY	707.00			
80054016	WESTERN EQUIPMENT DISTRIBUTO				740.71
80054017	ACTIVE NETWORK LLC				32,604.94
80054018	ALSCO DIVISION OF ALSCO INC		34.41		322.96
80054019	ANATEK LABS INC	3,824.80			

80054020	ARAMARK UNIFORM SERVICES	19.58			
80054021	AVISTA UTILITIES	10,017.30	6,805.66		
80054022	BAKER & TAYLOR BOOKS		303.28		
80054023	CDW GOVERNMENT INC	689.49			
80054024	CIVICPLUS, INC				32,500.00
80054025	CW NIELSEN MFG CORP	8.70			
80054026	DELL MARKETING LP	77.78	6,041.66		
80054027	DEVRIES INFORMATION MANAGEME	98.56			
80054028	FEDERAL EXPRESS CORP/DBA FED	57.57			
80054029	GALLS LLC	164.62			
80054030	GRAINGER INC	733.53			
80054031	HDR ENGINEERING INC	4,526.80			
80054032	HORIZON DISTRIBUTORS	769.07			
80054033	HERTZ EQUIPMENT RENTAL CORP		300.56		
80054034	INNOVYZE INC	19,023.69			
80054035	LEADERSHIP SPOKANE	3,250.00			
80054036	LAURI LUCAS	3,095.19			
80054037	MCKINSTRY CO LLC		361.72		
80054038	PMWEB INC	370.00			
80054039	POS SUPPLY SOLUTIONS INC	8,188.70			
80054040	PREMERA BLUE CROSS OR	344,285.78			
80054041	REGIONAL DISPOSAL COMPANY	431,000.35			
80054042	SISTER CITIES ASSN OF SPOKAN	1,295.25			
80054043	SHI CORP	268.52			
80054044	SPOKANE COUNTY TREASURER	3,937.24			
80054045	SPOKANE REGIONAL SPORTS	2,740.83			
80054046	SPOKANE TRANSIT AUTHORITY	5,000.00			
80054047	SPRING ENVIRONMENTAL INC	630.00			
80054048	LARRY TANGEN	1,231.75			
80054049	TESTAMERICA LABORATORIES INC	135.50			
80054050	THOMSON WEST	8,233.44			
80054051	TMD TECHNOLOGIES GROUP LLC				389.50
80054052	US BANK OR CITY TREASURER	85,544.49			

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80054053	VAN NESS FELDMAN LLP	4,945.00		
80054054	WCP SOLUTIONS	262.86		
80054055	WITHERSPOON BRAJCICH	32,104.11		
80054056	CATHERINE G BAKKEN		99.28	
80054057	LARRY B HUGHES		25.07	
80054059	ELLEN PETERS		31.34	
80054060	WILLIAM M THRELFALL	781.88		
80054061	MICHELE VAZQUEZ	26.38		
80054062	ALEXON GROUP			277.18
80054063	ALSCO DIVISION OF ALSCO INC			353.74
80054064	NORTHWEST INDUSTRIAL SERVICE			43.52
80054065	ARAMARK UNIFORM SERVICES	114.24		
80054066	AVISTA UTILITIES			66,907.93
80054067	BARR-TECH LLC	75,211.72		
80054068	BATTERY SYSTEMS INC	396.37		
80054069	BERGKAMP INC	192.59		
80054070	BINGLE ENTERPRISES INC			354.40
80054071	BJ CARD COMPANY			43.50
80054072	BRIDGESTONE AMERICAS INC	1,938.02		
80054073	CH2M HILL	5,877.77		
80054074	CITY SERVICE VALCON LLC	31,284.50		
80054075	CONNELL OIL INC	4,226.75		
80054076	STEVE CONNER			12,493.58

80054077	CONTRACT DESIGN ASSOCIATES I	403.31			
80054078	COPIERS NORTHWEST INC	214.02			
80054079	CREEK AT QUALCHAN GOLF COURS				3,789.90
80054080	CUMMINS NORTHWEST LLC	627.78			
80054081	DICK IRVIN INC.	12,884.24			
80054082	ELJAY OIL CO INC	835.32			
80054083	FASTENAL CO	1,628.90			
80054084	HACH COMPANY	2,989.67			
80054085	HITACHI ZOSEN INOVA U.S.A.	2,093.78			
80054086	HYDRAULICS PLUS INC	1,773.68			
80054087	INLAND NORTHWEST LAND TRUST				1,500.00
80054088	INSTANT SIGN FACTORY				235.01
80054089	JACKHAMMER PROMOTIONS INC				322.50
80054090	NELSON/NYGAARD CONSULTING	56.25			
80054091	PACWEST MACHINERY LLC	1,196.80			
80054092	RECREATION TODAY OF IDAHO LL				27,354.39
80054093	SANDBAGGERS CLUB LLC				4,312.92
80054094	SMITH WESTERN CO				212.53
80054095	SPOKANE COUNTY TREASURER	1,572.16			
80054096	SPOKANE HOUSE OF HOSE INC	82.67			
80054097	T & T GOLF MANAGEMENT INC				11,827.41
80054098	TESTAMERICA LABORATORIES INC	503.50			
80054099	AARON THEISEN				400.00
80054100	WA STATE DEPT/TRANSPORTATION	3,424.87			
80054101	WESTERN PETERBILT LLC	880.09			
80054102	A W REHN & ASSOCIATES INC OR	26,274.28			
80054103	ABM JANITORIAL SERVICES SOUT	1,722.16			
80054104	KLEINCO INTERNATIONAL INC				2,306.56
80054105	ACTION MATERIALS				273.41
80054106	AFLAC/AMERICAN FAMILY LIFE	38,579.37			

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80054107	NORTHWEST INDUSTRIAL SERVICE	110.00		1,612.00
80054108	AMERIGAS PROPANE LP	263.23		
80054109	ARAMARK UNIFORM SERVICES	138.73		
80054110	AVISTA UTILITIES	166.48		
80054111	BATTERY SYSTEMS INC	359.40		
80054112	BERGER PARTNERSHIP PS			4,908.08
80054113	BINGLE ENTERPRISES INC			354.40
80054114	C & C YARD CARE	304.64		
80054115	CAMTEK INC			9,337.88
80054116	CINTAS CORPORATION NO 3	2,853.57		
80054117	CITY SERVICE VALCON LLC	41,818.55		
80054118	COCHRAN INC			239.36
80054119	COEUR D'ALENE SERVICE STATIO	2,016.51		
80054120	COFFMAN ENGINEERS INC	4,670.50		
80054121	CONNELL OIL INC	768.77		
80054122	CONTROL SOLUTIONS NW INC	4,565.00		
80054123	DELL MARKETING LP	369.70		
80054124	DENNIS CLEAVENGER			2,772.80
80054125	DIGNITARY PROTECTION TEAM FU	120.00		
80054126	DIVCO INC			1,005.31
80054127	DOPPELMAYER USA INC			5,191.46
80054128	FIRE SYSTEMS WEST INC	228.48		
80054129	FIREPOWER INC	628.32		239.36
80054130	FRONTIER BEHAVIORAL HEALTH			
80054131	GEO ENGINEERS INC			26,950.10
80054132	GROUNDWATER SOLUTIONS INC	75,616.88		

80054133	KAISER FOUNDATION HEALTH PLA	183,191.63		
80054134	HALME CONSTRUCTION INC	773,323.70		
80054135	HELFRICH BROTHERS BOILER WOR	46,740.48		
80054136	HILL INTERNATIONAL INC			26,848.02
80054137	CRAMBLIT INC	1,188.64		
80054138	HOWELER & YOON ARCHITECTURE			10,000.00
80054139	HRA VEBA TRUST	500.00		
80054140	CPM DEVELOPMENT CORP DBA	124,784.73		
80054141	INLAND ENVIRONMENTAL RESOURC	13,180.03		
80054142	INLAND POWER & LIGHT CO	96.68		
80054143	INTERNATIONAL PROFFESSIONAL			704.50
80054144	JOHNSON CONTROLS INC	862.78		
80054145	KEMIRA WATER SOLUTIONS INC	36,736.84		
80054146	KNIGHT CONSTRUCTION &	345,636.05		
80054147	LOCUTION SYSTEMS INC	15,470.27		
80054148	LOOMIS ARMORED US INC	677.71		
80054149	LSB CONSULTING ENGINEERS PLL	3,310.40		
80054150	LUTHERAN COMMUNITY SERVICES			
80054151	MATHIS STRIPING & SNOWPLOWIN	1,104.32		
80054152	MCKINSTRY CO LLC	1,751.68		
80054153	MURRAYSMITH INC	8,512.28		
80054154	MWH CONSTRUCTORS INC &	4,595,866.59		
80054155	CARRIE L PAETSCH	5,395.32		
80054156	OTTO ENVIRONMENTAL SYSTEMS L	76,664.40		
80054157	PACWEST MACHINERY LLC	4,308.13		
80054158	PAPE MACHINERY INC	6,489.01		
80054159	POE ASPHALT PAVING INC	27,602.25		

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80054160	PREMERA BLUE CROSS	69,028.20		
80054161	PRO MECHANICAL SERVICES INC			645.67
80054162	PROCTOR SALES INC	2,129.77		
80054163	PROFESSIONAL CRANE INSPECTIO	822.19		
80054164	SCHINDLER ELEVATOR CORP	1,032.81		
80054165	SEGMENTAL SYSTEMS INC			544.00
80054166	SHAMROCK PAVING CO/DIV OF	901,658.29		
80054167	SHI CORP	868.83		
80054168	SOLID WASTE SYSTEMS INC	3,324.10		
80054169	SPOKANE POLICE K-9 MEMBERSHI	105.00		
80054170	SPOKANE TREATMENT AND	8,519.00		
80054171	SPOKANE COUNTY TREASURER	118,429.92		
80054172	SPOKANE FIRE FIGHTERS BENEFI	17,531.50		
80054173	SPOKANE HOUSE OF HOSE INC	709.45		
80054174	STRATA GEOTECHNICAL ENGINEER			2,896.50
80054175	SVL ANALYTICAL INC	189.00		
80054176	SPOKANE POLICE SWAT TEAM	440.00		
80054177	SPOKANE POLICE TACTICAL TEAM	280.00		
80054178	THE CAMPUS BOULDERING GYM LL			920.00
80054179	TWO RIVERS TERMINAL LLC	4,332.30		
80054180	UNITED WAY	1,387.00		
80054181	UPTIC STUDIOS INC	5,820.00		
80054182	US BANK TRUST NA			
80054183	US BANK P CARD PAYMENTS	72,464.20		
80054184	US BANK	8,358.00		
80054185	VALENCE INC	4,221.92		
80054186	VERIZON WIRELESS	1,709.90		
80054187	WA ST COUNCIL OF CITY & COUN	42.69		
80054188	WASHINGTON AUTO CARRIAGE	4,932.26		

80054189	WASHINGTON DENTAL SERVICE OR	70,571.12			
80054190	WAXIE SANITARY SUPPLY	144.98			
80054191	WESLEY HOWARD MORRIS	332.50			
80054192	WESTERN PETERBILT LLC	176.98			
80054193	WESTERN REFUSE & RECYCLING	2,363.92			
80054194	WESTERN STATES EQUIPMENT CO	4,761.78			
80054195	DALE M WESTHAUER	4,389.53			
80054196	WINGFOOT COMMERCIAL TIRE	14,441.21			
80054197	XO COMMUNICATIONS INC				136.17
80054198	@WORK SOLUTIONS INC				
80054199	THERESA SANDERS	308.00			
80054200	KELSEY SCOTT	3,240.00			
		17,581,210.60	35,144.74	786,541.59	
	CITYWIDE TOTAL:				19,469,638.17

FUND	FUND NAME	AMOUNT
0100	GENERAL FUND	537,300.76
1100	STREET FUND	346,249.25
1200	CODE ENFORCEMENT FUND	14,989.98
1300	LIBRARY FUND	28,284.05
1360	MISCELLANEOUS GRANTS FUND	0.00
1380	TRAFFIC CALMING MEASURES	60,801.99
1400	PARKS AND RECREATION FUND	99,005.11
1450	UNDER FREEWAY PARKING FUND	1,636.21
1460	PARKING METER REVENUE FUND	9,621.46
1510	SPOKANE RGL EMERG COM SYS	468.96
1560	FORFEITURES & CONTRIBUTION FND	53,499.19
1590	HOTEL/MOTEL TAX FUND	2,740.83
1620	PUBLIC SAFETY & JUDICIAL GRANT	3,342.65
1630	COMBINED COMMUNICATIONS CENTER	48,782.84
1640	COMMUNICATIONS BLDG M&O FUND	17,804.72
1680	CD/HS OPERATIONS	4,076.45
1690	COMM DEVELOPMENT BLOCK GRANTS	0.00
1710	HOME PROGRAM	0.00
1940	CHANNEL FIVE EQUIPMENT RESERVE	1,810.07
1950	PARK CUMULATIVE RESERVE FUND	96,726.76
1970	FIRE/EMS FUND	401,448.68
1980	DEFINED CONTRIBUTION ADMIN FND	1,100.00
1990	TRANSPORTATION BENEFIT FUND	549,540.39
2300	SPECIAL ASSESSMENT DEBT FUND	369.41
3200	ARTERIAL STREET FUND	1,792,464.36
4100	WATER DIVISION	684,401.05
4250	INTEGRATED CAPITAL MANAGEMENT	1,664,221.18
4300	SEWER FUND	297,810.22
4340	WATER/WW REVENUE BOND FUND	4,627,932.42
4480	SOLID WASTE FUND	433,178.19
4490	SOLID WASTE DISPOSAL	1,151,103.69
4600	GOLF FUND	16,957.95
4700	DEVELOPMENT SVCS CENTER	25,081.65
5100	FLEET SERVICES FUND	372,209.56
5200	PUBLIC WORKS AND UTILITIES	19,713.20
5300	IT FUND	146,940.41
5310	IT CAPITAL REPLACEMENT FUND	28,305.87
5400	REPROGRAPHICS FUND	6,361.20
5500	PURCHASING & STORES FUND	1,466.03
5600	ACCOUNTING SERVICES	10,236.51
5700	MY SPOKANE	2,471.52
5800	RISK MANAGEMENT FUND	116,478.07
5810	WORKERS' COMPENSATION FUND	12,114.78
5820	UNEMPLOYMENT COMPENSATION FUND	32.37
5830	EMPLOYEES BENEFITS FUND	1,635,103.76
5900	ASSET MANAGEMENT FUND OPS	31,450.47
5901	ASSET MANAGEMENT FUND CAPITAL	4,746.76
6060	EMPLOYEES' RETIREMENT FUND	1,316.33
6070	FIREFIGHTERS' PENSION FUND	96,328.86
6080	POLICE PENSION FUND	117,068.68
6960	SALARY CLEARING FUND NEW	2,006,115.75

RUN NO: 35

FUND	FUND NAME	AMOUNT
	TOTAL:	17,581,210.60

Agenda Sheet for City Council Meeting of: 09/10/2018		Date Rec'd	8/29/2018
		Clerk's File #	CPR 2018-0003
		Renews #	
Submitting Dept	ACCOUNTING	Cross Ref #	
Contact Name/Phone	MICHELLE HUGHES 6320	Project #	
Contact E-Mail	MHUGHES@SPOKANECITY.ORG	Bid #	
Agenda Item Type	Claim Item	Requisition #	
Agenda Item Name	5600-ACCOUNTING-PAYROLL		

Agenda Wording

Report of the Mayor of pending payroll claims of previously approved obligations through: August 25, 2018. Payroll check #550332 through check #550525 $7,045,170.47

Summary (Background)

N/A

Fiscal Impact	Grant related? NO / Public Works? NO	Budget Account
Expense	$ 7,045,170.47	# N/A
Select	$	#
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	HUGHES, MICHELLE	**Study Session**	
Division Director	MARCHAND, CRYSTAL	**Other**	
Finance	DOVAL, MATTHEW	Distribution List	
Legal	DALTON, PAT		
For the Mayor	SANDERS, THERESA		
Additional Approvals			
Purchasing			

PAYROLL RECAP BY FUND
PAY PERIOD ENDING AUGUST 25, 2018

FUND	FUND NAME	TOTAL
0100	GENERAL FUND	
0030	POLICE OMBUDSMAN	7,683.20
0230	CIVIL SERVICE	24,986.40
0260	CITY CLERK	14,836.41
0320	COUNCIL	31,770.54
0330	PUBLIC AFFAIRS / COMMUNICATIONS	21,523.41
0370	ENGINEERING SERVICES	194,574.31
0410	FINANCE	22,731.28
0430	GRANTS MNGMT & FINANCIAL ASSIST	13,616.80
0450	CD/HS DIVISION	9,598.14
0470	HISTORIC PRESERVATION	3,857.60
0500	LEGAL	117,317.05
0520	MAYOR	26,759.20
0550	NEIGHBORHOOD SERVICES	11,368.00
05601	MUNICIPAL COURT	101,475.00
05602	PARKING VIOLATIONS	0.00
0570	OFFICE OF HEARING EXAMINER	6,752.00
0620	HUMAN RESOURCES	28,491.08
0650	PLANNING SERVICES	46,635.66
0680	POLICE	1,463,828.35
0690	PROBATION SERVICES	27,050.18
0700	PUBLIC DEFENDERS	81,757.98
0750	ECONOMIC DEVELOPMENT	9,506.81
0860	TREASURER	8,609.60
	TOTAL GENERAL FUND	2,274,729.00

FUND	FUND NAME	TOTAL
1100	STREET	275,179.71
1200	CODE ENFORCEMENT	34,943.89
1300	LIBRARY	178,119.49
1390	URBAN FORESTRY FUND	0.00
1400	PARKS AND RECREATION	392,975.09
1460	PARKING METER	26,389.58
1510	LAW ENFORCEMENT INFO SYSTEM FUND	3,840.80
1620	PUBLIC SAFETY & JUDICIAL GRANT	28,290.46
1630	COMBINED COMMUNICATIONS CENTER	76,859.61
1680	CD/HS	47,171.68
1970	EMS FUND	1,497,715.75
4100	WATER	408,932.19
4250	INTEGRATED CAPITAL FUND	43,135.95
4300	SEWER	489,405.62
4480	REFUSE	267,238.76
4490	SOLID WASTE	252,740.09
4600	GOLF	57,888.29
4700	GENERAL SERVICES FUND	132,359.84
5100	FLEET SERVICE	101,005.41
5200	PUBLIC WORKS & UTILITY FUND	37,656.34
5300	MIS	171,769.91
5400	REPROGRAPHICS	8,208.01
5500	PURCHASING	16,082.40
5600	ACCOUNTING SERVICES	94,449.24
5700	MY SPOKANE	26,170.00
5810	WORKER'S COMPENSATION	17,457.60
5830	SELF-FUNDED MEDICAL/DENTAL	11,126.40
5900	ASSET MANAGEMENT	29,676.66
6060	CITY RETIREMENT	10,384.00
6750	REGIONAL PLAN	33,268.70
	TOTAL	7,045,170.47

MINUTES OF SPOKANE CITY COUNCIL

Monday, August 20, 2018

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call
On roll call, Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

City Attorney Mike Ormsby, City Council's Policy Advisor Brian McClatchey, and Acting City Clerk Laurie Farnsworth were also present on the dais.

Advance Agenda Review
The City Council received an overview from staff on the August 27, 2018, Advance Agenda items.

Resolution 2018-0074
Upon review of Resolution 2018-0074 (authorizing the issuance of a Spokane Investment Pool Bond to provide funds in the amount up to $7,5000,000 to pay for improvements to City owned golf courses), Council Member Fagan inquired if this resolution is a re-do. Chief Financial Officer Gavin Cooley noted that is correct and that staff worked with Legal to rewrite the SIP Loan documents to more clearly and closely mirror what the City does with actual bond issuances, so it's fairly technical and clerical in nature and staff wanted to make sure it was consistent with that format.

(Clerical Note: Resolution 2018-0074 replaces Resolution 2018-0025 previously approved by City Council on April 16, 2018.)

Resolution 2018-0075
Upon review of Resolution 2018-0075 (approving the issuance of a Spokane Investment Pool Bond in the amount of $1,620,000), Chief Financial Officer Gavin Cooley noted the resolution is not for the YMCA site in Riverfront Park as is indicated (on the agenda) but is in fact for projects of citywide significance. He noted this is from the $2 million out of the $52 million that was set aside for those types of projects and indicated the information was mislabeled (on the agenda submission sheet).

Resolution 2018-0076 and Resolution 2018-0077
Motion by Council Member Mumm, seconded by Council Members Burke and Kinnear, **to defer** Resolution 2018-0076 (expressing support for passage of Spokane School District No. 81 Proposition No. 1) and Resolution 2018-0077 (expressing support for

passage of City of Spokane Proposition No. 1) to September 10, 2018, Agenda; **carried unanimously.**

Action to Approve August 27, 2018, Advance Agenda
Following staff reports and Council inquiry and discussion regarding the August 27, 2018, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

> **Motion** by Council Member Fagan, seconded by Council Member Stratton, **to approve** the Advance Agenda for Monday, August 20, 2018 (as amended); **carried unanimously.**

ADMINISTRATIVE SESSION

Current Agenda Review
The City Council reviewed the August 20, 2018, Current Agenda for updates.

Report of the Mayor of Pending Claims and Payments of Previously Approved Obligations (CPR 2018-0002)
Upon consideration of the Current Agenda for August 20, 2018, Council Member Mumm requested that Item No. 7.a. (Claims and payments of previously approved obligations, including those of Parks and Library, through August 10, 2018, be considered separately.

Final Reading Ordinance C35668
Motion by Council Member Beggs, seconded by Council Member Fagan, **to substitute** a new version of Ordinance C35668 (creating a Sustainability Action Commission) which has been previously circulated to Council, as well as a tracked changes version circulated by Policy Advisor Brian McClatchey, and provided to the City Clerk's Office; **carried unanimously.**

CONSENT AGENDA

Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following:

Encumbrance of funds for the last year of West Thomson Reuters (St. Paul, MN) contract for online legal research—increase of $50,306.38. (OPR 2016-0839)

Public Works Trust Fund Loan Agreement to repair the coating systems of the Sunset Reservoir—$1,412,000. Repayment period will be for a term of 20 years at 1.66% interest. (OPR 2018-0505 / ENG 2016079)

Low Bid of Cameron-Reilly, LLC (Spokane Valley, WA) for Centennial Trail Mission Avenue Gap Phase 1 - REBID—$513,385. An administrative reserve of $51,338.50, which is 10% of the contract price, will be set aside. (Logan Neighborhood) (OPR 2018-0506 / ENG 2014095)

Personal Service Agreement with the University District Public Development Authority relating to the update of the 2004 University District Strategic Master Plan—$83,333. (OPR 2018-0507)

Agreement with SCRAM for home monitoring equipment software and training to support municipal probation's jail alternatives program—$175,000. (OPR 2018-0508)

Twenty-year Lease Agreement with Ulupalakua Ranch, Inc., regarding City-owned property that has been deemed not needed for public right of way purposes and will not be needed for public purposes in the foreseeable future—$334,912.99 revenue. (OPR 2018-0509)

City Council Meeting Minutes: July 30, August 1, August 2, and August 6, 2018. (CPR 2018-0013)

Reports of the Mayor of pending (a) Claims and Payments through August 10, 2018 (CPR 2018-0002) and (b) Payroll claims (CPR 2018-0003) (taken separately)

Council Member Mumm requested the deferral of one of the voucher payments from Department Code 1630 Combined Communications Center (under the pending Claims and Payments). She noted there is a Payment No. 80053393 for $2,300 to Stuart Consulting Group and she would like more information about that. She further noted the total amount for claims and payments approval would be $7,134,177.50, and that the total payment for the 1630 Combined Communications Center would instead be $375.60. Following Council commentary, the following actions were taken:

> **Motion** by Council Member Mumm, seconded by Council Member Stratton, **to defer** the voucher payment from Department Code 1630 Combined Communications Center, payment No. 80053393, for $2,300 to Stuart Consulting Group pending more information; **carried unanimously.**
>
> **Upon Unanimous Voice Vote (in the affirmative),** the City Council **approved** Reports of the Mayor of pending:
>
> a. Claims and payments of previously approved obligations, including those of Parks and Library, through August 10, 2018, total $7,501,513.35 (Check Nos. 551734-551941; ACH Payment Nos. 53170-53401), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total $7,134,177.50. (CPR 2018-0002)

b. Payroll claims of previously approved obligations through August 11, 2018: $7,275,592.81 (Payroll Check Nos. 550142-550330). (CPR 2018-0003)

Council Recess/Executive Session
The City Council adjourned at 3:50 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance
The Pledge of Allegiance was led by Council President Stuckart.

Roll Call
Council President Stuckart and Council Members Beggs, Burke, Fagan, Mumm, Kinnear, and Stratton were present.

Acting City Clerk Laurie Farnswoth and City Council's Policy Advisor Brian McClatchey were also present.

ADMINISTRATIVE REPORT
Update on Homelessness Response
Community Housing and Human Services Director Kelly Keenan provided an update on the homelessness response system and what the short and mid-range plans are for continuing to move the homelessness response system forward.

There were no **Appointments.**

OPEN FORUM

Marshall Smith stated he is a veteran and remarked on issues he experienced pertaining to his return to work following military leave.

Jon Lossing noted that Downtown Spokane approached his group to work on a plant project that is on Wall Street and remarked on some of the positive things they are doing for the City and displayed photos.

Lynne Sexton remarked on housing problems and the threat of eviction.

Jennifer Bates remarked on her car accident and wholeheartedly thanked the paramedics, firefighters, and police officers who helped that day, as well as passersby who stayed with her after it happened and the witnesses who came forward.

Henry Valder remarked on homelessness and housing.

David Brookbank spoke about his experience at the Intermodal Facility and the notice of trespass he received for harassing the border patrol.

Cherie Barnett remarked she has seen a lot of hoopla about white supremacy and hate groups of white supremacists and the southern Poverty Law Center as being the standard of non-hate, which she indicated it's not. She stated she wants people to be truthful and people to be fair and not to slant or twist things.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinance C35672

Subsequent to public testimony from one individual and Council commentary, the following action was taken:

> **Upon Unanimous Roll Call Vote,** the City Council **passed Special Budget Ordinance C35672** amending Ordinance No. C35565 passed by the City Council December 11, 2017, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage, and declaring an emergency and appropriating funds in:
>
> Fire/EMS Fund
> FROM: Homeland Security, $50,000;
> TO: Machinery/Equipment, same amount.
>
> (This action increases the budget for the Assistance to Firefighters Grant to allow remaining 2018 grant expenses to be incurred.)

RESOLUTIONS

Resolution 2018-0072

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2018-0072** setting a hearing before the City Council for September 24, 2018 for the vacation of multiple City right-of-ways for the Washington State Department of Transportation North Spokane Corridor project.

FINAL READING ORDINANCES
Final Reading Ordinance C35668
Council Member Beggs provided an introduction and overview of Final Reading Ordinance C35668 creating a Sustainability Action Commission (as substituted during the 3:30 p.m. Briefing Session). Council Member Burke and Council President Stuckart also remarked on the ordinance. Public testimony was then received and Council commentary held. The following action was taken:

> **Upon 6-1 Roll Call Vote (Council Member Fagan "no"),** the City Council **passed Final Reading Ordinance C35668 (as substituted)** creating a Sustainability Action Commission, describing its composition, and stating its goals, duties, and functions; amending SMC sections 15.05.050 and 15.05.060; and enacting a new chapter 4.36 to the Spokane Municipal Code.

FIRST READING ORDINANCES
The following ordinance was read for the first time with further action deferred:

ORD C35673 Relating to animal control and amending SMC sections 10.03.020 and 10.03.033.

There were no **Special Considerations.**

There were no **Hearings.**

No individuals spoke during the **Second Open Forum.**

ADJOURNMENT
There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 9:40 p.m.

Minutes prepared and submitted for publication in the September 5, 2018, issue of the *Official Gazette*.

_____
Terri Pfister
Spokane City Clerk

Approved by Spokane City Council on _____, 2018.

_____
Ben Stuckart
City Council President

MINUTES OF SPOKANE CITY COUNCIL

Monday, August 27, 2018

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:31 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call
On roll call, Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

City Attorney Mike Ormsby, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review
There was no Advance Agenda review as the City Council's regularly scheduled meeting on September 4, 2018, is canceled. (Note: There is no meeting on Monday, September 3, 2018, due the recognized observance of the Labor Day holiday.)

ADMINISTRATIVE SESSION

Current Agenda Review
The City Council reviewed the August 27, 2018, Current Agenda for updates.

Contract with Willis, the City's Insurance Broker (OPR 2018-0546)
Motion by Council Member Fagan, seconded by Council Member Mumm, **to suspend** the Council Rules; **carried unanimously.**

Motion by Council Member Fagan, seconded by Council Member Beggs and Kinnear, **to add** Item No. 13 (OPR 2018-0546: Contract with Willis, the City's insurance broker, to purchase insurance policies for the City of Spokane) to the Current Consent Agenda; **carried unanimously.**

Motion by Council Member Fagan, seconded by Council Member Mumm, **to replace** the amount of the contract from $1,933,000 to an "estimated $1,851,000;" **carried unanimously.**

Claims and Payments: Payment No. 80053393 to Stuart Consulting Group (deferred from August 20, 2018, Agenda)
Council President Stuckart requested to have a meeting soon about claims and payments and suggested it be added to the Finance Committee meeting agenda this

month. He noted the claims and payments are being paid about two weeks before the City Council is approving the payments and claims and stated that brings up a much larger discussion and issue. With respect to Payment No. 80053393 to Stuart Consulting Group, Council President Stuckart noted he did get clarification from Fire Chief Schaeffer on the bill and what it was for, but he stated he thinks there is a huge issue that Council needs to sit down with everybody in Finance and talk about process, as he stated it is functionless that the Council is approving bills that have been paid three weeks earlier. Council Member Mumm noted that Finance Committee does not meet until September and suggested that she, along with Council President Stuckart and City Attorney Mike Ormsby, meet as soon as possible with Budget Director Crystal Marchand and Accounting Director Michelle Hughes to discuss this matter.

Resolution 2018-0075

Motion by Council Member Beggs, seconded by Council Member Mumm, **to cross out** (in reference to the language appearing on the August 27 Agenda for Resolution 2018-0075) "the continued acquisition of the former YMCA site in Riverfront Park" and change it to "projects of citywide significance (payback with the savings from refinance); **carried unanimously.** (As amended, Resolution 2018-0075 on the August 27 Agenda reads: "Approving the issuance of a Spokane Investment Pool ("SIP") Bond in the amount of $1,620,000 to finance projects of citywide significance (payback with the savings from refinance").

CONSENT AGENDA

Upon motion of Council Member Fagan, seconded by Council Member Mumm, the City Council approved Staff Recommendations for the following:

Purchase without contract of LED Luminaires from Graybar Electric Supply (Spokane, WA)─$131,368.09 (incl. tax). (OPR 2018-0522 / RFQ #761-18)

Contract Amendments for the CSO 26 Control Facility and Plaza project for continued construction support services (all Spokane):

a. Contract Extension with Bernardo Wills─additional amount not to exceed $64,500.50. (OPR 2017-0528)

b. Contract Amendment No. 4 with AECOM─additional amount not to exceed $47,013. (OPR 2013-0003)

c. Contract Amendment No. 1 with Coffman Engineers─additional amount not to exceed $52,000. (OPR 2017-0597)

Contract Amendment with Specialty Roofing, LLC (Spokane, WA) to provide proper roof venting for Fire Stations #2 and #13 increase of─additional amount not to exceed $26,715.49. (OPR 2018-0321)

Sole Source Contract renewal #3 of 4 with Dresser Rand Company (Seattle, WA) for maintenance, service and product supplies for the Condensing Steam Turbine Generator Drive Package for the Waste to Energy Facility—$108,700. (OPR 2015-0094)

Low Bid from Red Diamond Construction (Spokane Valley, WA) for Sprague Sherman Plaza—$745,172.90 plus an administrative reserve of $74,517.29, which is 10% of the contract price plus tax, will be set aside. (OPR 2018-0523 / ENG 1025150)

Agreement with Zayo Group, LLC contributing towards conduit installation for the MLK Jr. Way project—$51,151. This agreement is part of a project which is in the 6 year street plan. (OPR 2018-0524 / ENG 2015078)

Contract with ESO Solutions, Inc. for Annual Subscription fees for the incident record management system. This system was developed in 2017 to replace the old ePCR system. The cost of the annual fees is $76,040.34 (incl. tax). (OPR 2018-0525)

Contract with GALLS (Spokane, WA) for Police uniforms with fitting, repair, and inventory services through July 30, 2021. Estimated average amount of $100,000 annually for total contract amount not to exceed $300,000. (OPR 2018-0526 / BID 4463-18)

GMP #7 with MWH Construction, Inc., and Slayden Construction Group for continuation of work at the Wastewater Treatment Facility to implement the Integrated Clean Water Plan and meet regulatory requirements for phosphorous removal—$72,621,276.20. (OPR 2015-0834)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through August 17, 2018, total $7,737,191.98 (Check Nos. 551942-552188; ACH Payment Nos. 53402-53690), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total $5,929,850.50. (CPR 2018-0002)

City Council Meeting Minutes: August 13 and August 16, 2018. (CPR 2018-0013)

Claims and Payments (through August 10, 2018): Payment No. 80053393 to Stuart Consulting Group—$2,300. (Deferred from August 20, 2018, Agenda.) (CPR 2018-0002)

Contract with Willis (Seattle, WA), the City's insurance broker, to purchase insurance policies for the City of Spokane for the coverage period of September 1, 2018, to August 31, 2019—estimated $1,851,000. (OPR 2018-0546)

Addition of Resolution 2018-0079 to Legislative Agenda

Motion by Council Member Fagan, seconded by Council Member Mumm, **to suspend** the Council Rules; **carried unanimously.**

Motion by Council Member Beggs, seconded by Council Member Kinnear, **to add** Resolution 2018-0079 (requesting City of Spokane staff to request proposals to temporarily house homeless individuals inside and outside of the downtown core); **carried unanimously.**

Council Recess/Executive Session

The City Council adjourned at 3:47 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

Roll Call

Council President Stuckart and Council Members Beggs, Burke, Fagan, Mumm, Kinnear, and Stratton were present.

City Clerk Terri Pfister and City Council's Policy Advisor Brian McClatchey were also present.

Moment of Silence in Memory of Senator John McCain

Council President Stuckart called for a moment of silence to remember Senator John McCain, who recently passed away, and all that he stood for in this country.

ADMINISTRATIVE REPORT

Second Quarterly Report on Performance Measures for 2018

Mayor David Condon and staff reported on performance measures for the second quarter of 2018.

COUNCIL COMMITTEE REPORTS

Public Infrastructure, Environment, and Sustainability (PIES) Committee Meeting

Council Member Beggs reported on the PIES Committee meeting held earlier today (August 27). Minutes of the PIES Committee are filed with the City Clerk's Office and are available for review following approval by the PIES Committee.

There were no **Appointments.**

OPEN FORUM

Joe Shogan inquired what happened to the Sisters Cities Flags (in the Chambers). He also stated he is here tonight as a Vietnam combat vet to honor Senator John McCain, another Vietnam combat vet.

Bob Supon remarked on the recent vandalism at Grant Community Garden.

Barb Brock remarked on the House of Charity.

Alan McDowell remarked on City Hall security. In addition, he remarked on mental health.

Richard Dahl commented on homelessness and attending community court with a friend for illegal camping and being provided vouchers for new IDs and bus passes and having belongings and the vouchers stolen.

Shelly McLallen commented on homelessness and stated there needs to be more options.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCE
Special Budget Ordinance C35674
Upon Unanimous Roll Call Vote, the City Council **passed Special Budget Ordinance C35674** amending Ordinance No. C35565 passed by the City Council December 11, 2017, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage, and declaring an emergency and appropriating funds in:

Forfeiture Fund – State
FROM: Confiscated/Forfeited Property, $75,000;
TO: Vehicles, same amount.

(This action will allow budget in order to replace aging undercover vehicles.)

RESOLUTIONS

Resolution 2018-0074

Subsequent to commentary by Council President Stuckart and public testimony, the following action was taken:

> **Upon Unanimous Roll Call Vote,** the City Council **adopted Resolution 2018-0074** authorizing the issuance of a Spokane Investment Pool ("SIP") Bond to provide funds in the amount up to $7,500,000 to pay for improvements to City owned golf courses.

(Clerical Note: Resolution 2018-0074 replaces Resolution 2018-0025 previously approved by City Council on April 16, 2018.)

Resolution 2018-0075

Subsequent to commentary by Council President Stuckart and public testimony, the following action was taken:

> **Upon Unanimous Roll Call Vote,** the City Council **adopted Resolution 2018-0075** approving the issuance of a Spokane Investment Pool ("SIP") Bond in the amount of $1,620,000 to finance projects of citywide significance (payback with the savings from refinance).

Resolution 2018-0078

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2018-0078** designating a City Official to approve grant from the Recreation and Conservation Office – Washington Wildlife and Recreation Program 2018 for the connection of the Centennial Trail behind Spokane Club─$1,330,000.

Resolution 2018-0079

Subsequent to a full reading of Resolution 2018-0079 by the City Clerk, Council Member Beggs provided an overview of the resolution. Public testimony was then received and Council commentary held. The following action was taken:

> **Upon Unanimous Roll Call Vote,** the City Council **adopted Resolution 2018-0079** requesting City of Spokane staff to request proposals to temporarily house homeless individuals inside and outside of the downtown core.

FINAL READING ORDINANCES

Final Reading Ordinance C35662 (First Reading held July 23, 2018)

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C35662** granting a municipal franchise for the collection of solid waste to Torre Refuse & Recycling, LLC d/b/a Sunshine Disposal & Recycling, for the area generally known as the West Plains Annexation.

Final Reading Ordinance C35673
Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C35673** relating to animal control and amending SMC Sections 10.03.020 and 10.03.033.

There were no **First Reading Ordinances.**

There were no **Special Considerations.**

There were no **Hearings.**

No individuals spoke during the **Second Open Forum.**

ADJOURNMENT
There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:06 p.m.

Minutes prepared and submitted for publication in the September 5, 2018, issue of the *Official Gazette*.

_____
Terri Pfister
Spokane City Clerk

Approved by Spokane City Council on _____, 2018.

_____
Ben Stuckart
City Council President

STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, August 30, 2018

A Special Meeting of the Spokane City Council was held on the above date at 3:32 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Burke, Fagan, Kinnear, Mumm, and Stratton were present.

The following topic was discussed:

- 2018 Budget Overview

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:24 p.m.

Minutes prepared and submitted for publication in the September 12, 2018, issue of the Official Gazette:

_____
Terri L. Pfister, MMC
Spokane City Clerk

Approved by City Council on _____, 2018.

_____
Ben Stuckart
City Council President

Agenda Sheet for City Council Meeting of: 09/10/2018		**Date Rec'd**	8/14/2018
		Clerk's File #	ORD C35675
		Renews #	
Submitting Dept	POLICE	**Cross Ref #**	
Contact Name/Phone	JENNIFER ISAACSON 625-4056	**Project #**	
Contact E-Mail	JISAACSON@SPOKANEPOLICE.ORG	**Bid #**	
Agenda Item Type	Special Budget Ordinance	**Requisition #**	SBO
Agenda Item Name	0680-SBO FOR CONTRACT WITH WSCJTC		

Agenda Wording

Amending Ordinance No. C-35565 and appropriating funds in the Police Department Fund, FROM: Law Enforcement Services $110,000; TO: Various Accounts, same amount.

Summary (Background)

The Spokane Police Department will be receiving additional unbudgeted revenue from the Washington State Criminal Justice Training Commission in the amount of $110,000. The additional revenue has been allocated to additional supplies, contracts, and overtime in order to operate the Fall 2018 Police Academy for various agencies across the state. This SBO allows the appropriation and allocation of those monies to operate.

Fiscal Impact	Grant related? NO Public Works? NO	**Budget Account**
Revenue	**$** 110,000	**#** 0680-11710-21400-34210
Expense	**$** 50,000	**#** 0680-11710-21400-51215
Expense	**$** 33,000	**#** 0680-11710-21400-53201
Expense	**$** 27,000	**#** 0680-11710-21400-54201

Approvals		**Council Notifications**	
Dept Head	ISAACSON, JENNIFER	**Study Session**	08/20/18
Division Director	KING, KEVIN	**Other**	
Finance	SCHMITT, KEVIN	**Distribution List**	
Legal	PICCOLO, MIKE		
For the Mayor	SANDERS, THERESA		
Additional Approvals			
Purchasing			
CITY COUNCIL	MCDANIEL, ADAM		

Briefing Paper
(Public Safety & Community Healthy Committee)

Division & Department:	Police Department
Subject:	Fall 2018 BLEA (Basic Law Enforcement Academy)
Date:	August 20, 2018
Contact (email & phone):	Jennifer Isaacson, 625-4056
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Safety & Community Health Committee
Type of Agenda item:	☒ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan- Make sustainable financial decisions that support strategic goals.
Strategic Initiative:	
Deadline:	8/20/18
Outcome: (deliverables, delivery duties, milestones to meet)	Approve WSCJTCJ contract Approve EBO for additional revenue and expense

Background/History:

The Spokane Police Department has held two academies a year for CJTC (Criminal Justice Training Commission) for the last few years. CJTC and SPD's contract to run the Police Academy has expired and with an upcoming Academy the State wanted a lump sum contract rather than a reimbursable contract in order to run the Academy.

The past contract CJTC reimbursed the department for costs related to running an academy, including a percentage of personnel costs. The personnel costs were already budgeted into 2018, but the additional revenue for this new contract was not budgeted. The unbudgeted amount of additional revenue and expense is $110,000. SPD will ask for and SBO in this amount.

For the Fall 2018 BLEA, CJTC will be providing a total lump sum contract in the amount of $232,800 to the Spokane Police Department rather than reimbursing us the costs associated with the academy.

Executive Summary:

- For the Fall 2018 Academy, SPD and the WSCJTC are requesting the approval of a new contract in the amount of $232,800 from CJTC as part of our agreement to run a Fall 2018 BLEA.
- An SBO will be requested in the amount of $110,000 in order to cover additional expenses not previously budgeted.

Budget Impact:

Approved in current year budget? ☐ Yes ☒ No ☐ N/A
Annual/Reoccurring expenditure? ☐ Yes ☒ No ☒ N/A
If new, specify funding source: Proposed SBO
Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☒ N/A
Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A
Specify changes required:
Known challenges/barriers: None

ORDINANCE NO C35675

An ordinance amending Ordinance No. C-35565, passed by the City Council December 11, 2017, and entitled, “An ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage”, and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2018 budget Ordinance No. C-35565, as above entitled, and which passed the City Council December 11, 2017, it is necessary to make changes in the appropriations of the Police Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0680-11710	Police Fund – Criminal Justice Training	
	21400-34210	Law Enforcement Services	$ 110,000
TO:	0680-11710	Police Fund – Criminal Justice Training	
	21400-51215	Overtime	50,000
	21400-53201	Operating Supplies	33,000
	21400-54201	Contractual Services	27,000
			$110,000

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need pursuant to a contract between the Washington State Criminal Justice Training Commission and the Spokane Police Department to fund and operate the Fall 2018 Police Academy there has been an increase in revenue and expenses relating to operating the Academy; and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage..

Passed the City Council _____

_____
Council President

Attest:_____
City Clerk

Approved as to form:_____
Assistant City Attorney

_____ _____
Mayor Date

_____
Effective Date

Agenda Sheet for City Council Meeting of: 09/10/2018		**Date Rec'd**	8/15/2018
		Clerk's File #	ORD C35676
		Renews #	
Submitting Dept	POLICE	**Cross Ref #**	
Contact Name/Phone	JENNIFER ISAACSON 625-4056	**Project #**	
Contact E-Mail	JISAACSON@SPOKANEPOLICE.ORG	**Bid #**	
Agenda Item Type	Special Budget Ordinance	**Requisition #**	
Agenda Item Name	0680-SBO FROM FORFEITURES FOR AV SYSTEMS		

Agenda Wording

Amending Ordinance No. C-35565 and appropriating funds in the Forfeitures & Contributions Fund, FROM: Forfeited Property $92,337; TO: Various Accounts, same amount.

Summary (Background)

Action on this SBO will allow budget in order to replace the current AV systems in the Investigations interview rooms. SPD has deposited additional forfeited cash in order to allow for this purchase, but the budget capacity to spend is not available due to the constraints of the fund. The projected purchase will replace the AV systems to ensure reliable video for recording and evidence.

Fiscal Impact	Grant related? NO Public Works? NO	**Budget Account**
Revenue	**$** 92,337	**#** 1560-17100-21250-33116
Expense	**$** 64,249	**#** 1560-17100-94000-56412
Expense	**$** 28,088	**#** 1560-17100-21250-53104
Select	**$**	**#**

Approvals		**Council Notifications**	
Dept Head	MEIDL, CRAIG	**Study Session**	PSCH 7/30/18
Division Director	MEIDL, CRAIG	**Other**	
Finance	SCHMITT, KEVIN	**Distribution List**	
Legal	DALTON, PAT	spdfinance	
For the Mayor	SANDERS, THERESA	eolsen	
Additional Approvals			
Purchasing			
CITY COUNCIL	MCDANIEL, ADAM		

Briefing Paper
(Public Safety & Community Health Committee)

Division & Department:	Police
Subject:	SBO – Forfeiture funds for interview room upgrade
Date:	
Contact (email & phone):	Eric Olsen eolsen@spokanepolice.org 835-4505
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	
Type of Agenda item:	☒ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Procurement of a new camera system for Investigations interview rooms.

Background/History: The current AV systems in the Investigations interview rooms in both the Public Safety Building and the Gardner building have failed multiple times, resulting in the loss of evidence. This purchase will replace these systems to ensure reliable video recording and evidence collection.

Executive Summary:

- *Our current contract with Precision Digital has expired and will be replaced with Axon Enterprise Contract – estimated $92, 337.*
- *Eligible forfeiture funds received currently exceeds what was in the adopted expenditure budget for 2018*
- *Requested expenditure increase would allow the expenditure of the additional funds received towards the purchase of the new Axon camera system.*

Budget Impact:

Approved in current year budget? ☐ Yes ☒ No ☐ N/A

Annual/Reoccurring expenditure? ☐ Yes ☒ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:

ORDINANCE NO C35676

An ordinance amending Ordinance No. C-35565, passed by the City Council December 11, 2017, and entitled, “An ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage”, and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2018 budget Ordinance No. C-35565, as above entitled, and which passed the City Council December 11, 2017, it is necessary to make changes in the appropriations of the Forfeitures & Contributions Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Forfeiture & Contributions Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	1560-17100	Forfeiture Fund – Federal	
	21250-33116	Department of Justice	$ 92,337
TO:	1560-17100	Forfeiture Fund – Federal	
	94000-56412	Capital – TV/AV Equipment	$ 64,249
	21250-53104	Software (non-capital)	$ 28,088
			$ 92,337

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to replace failing AV equipment necessary for the collection of evidence in the police investigations interview rooms and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

_____
Council President

Attest:_____
City Clerk

Approved as to form:_____
Assistant City Attorney

_____ _____
Mayor Date

_____
Effective Date

Agenda Sheet for City Council Meeting of: 08/27/2018		Date Rec'd	8/14/2018
		Clerk's File #	RES 2018-0076
		Renews #	
Submitting Dept	CITY COUNCIL	Cross Ref #	
Contact Name/Phone	CANDACE MUMM, 625-6256 BEN STUCKART	Project #	
Contact E-Mail	CMUMM@SPOKANECITY.ORG	Bid #	
Agenda Item Type	Resolutions	Requisition #	
Agenda Item Name	0320 - RESOLUTION SUPPORTING PASSAGE OF 2018 SCHOOL BOND BALLOT MEASURE		

Agenda Wording

A resolution supporting the passage of Spokane School District No. 81 Proposition No. 1 to appear on the November 6, 2018 ballot, entitled "Bonds to Construct New Schools and Replace and Renovate Aging School Facilities."

Summary (Background)

On August 1, 2018, Spokane School District No. 81 adopted a resolution which submits to voters at the November 6, 2018 election a ballot proposition authorizing the District to issue $495,300,000 of general obligation bonds to pay for the construction of three new middle schools, replacement or renovation of four other middle schools and Albi Stadium, and for other renovation and construction projects. This resolution expresses support for the passage of this ballot measure.

Fiscal Impact	Grant related? NO Public Works? NO	Budget Account
Neutral	$	#
Select	$	#
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	MCDANIEL, ADAM	**Study Session**	
Division Director		**Other**	Various
Finance	BUSTOS, KIM	Distribution List	
Legal	PICCOLO, MIKE		
For the Mayor	SANDERS, THERESA		
Additional Approvals			
Purchasing			
CITY COUNCIL	MCCLATCHEY, BRIAN		

RESOLUTION NO. 2018-0076

A resolution of the Spokane City Council expressing its support for passage of Spokane School District No. 81 Proposition No. 1 to appear on the November 6, 2018 ballot, entitled "Bonds to Construct New Schools and Replace and Renovate Aging School Facilities."

WHEREAS, on August 1, 2018, the Board of Directors ("Board") of Spokane School District No. 81 ("District") adopted Resolution No. 2018–10, which submits to the Spokane School District voters at the November 6, 2018 election a ballot proposition authorizing the District to issue $495,300,000 of general obligation bonds to pay for the construction of three new middle schools, replacement or renovation of four other middle schools and Albi Stadium, and for other renovation and construction projects ("Bond Projects"); and

WHEREAS, in Resolution No. 2018-10, the Board determined that overcrowding, aging, and educationally outdated infrastructure and school facilities, student safety and security needs, and the need to improve educational opportunities require the District to complete the Bond Projects; and

WHEREAS, the Board also determined that the District lacks funds with which to pay costs of the Bond Projects and that it is necessary and advisable that the District issue and sell general obligation bonds to carry out the Bond Projects; and

WHEREAS, construction of the Bond Projects will enable the District to invest in and develop new and renovated educational facilities which provide the residents of the District and the City with fully utilized, cost-effective public facilities.

NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council strongly supports the passage of Spokane School District No. 81 Proposition No. 1 entitled "Bonds to Construct New Schools and Replace and Renovate Aging School Facilities" to be submitted by the District to the voters at the November 6, 2018 election.

ADOPTED BY THE CITY COUNCIL ON _____.

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

Agenda Sheet for City Council Meeting of: 08/27/2018		Date Rec'd	8/14/2018
		Clerk's File #	RES 2018-0077
		Renews #	
Submitting Dept	CITY COUNCIL	Cross Ref #	
Contact Name/Phone	CANDACE MUMM 625-6256 AND BEN STUCKART	Project #	
Contact E-Mail	CMUMM@SPOKANECITY.ORG	Bid #	
Agenda Item Type	Resolutions	Requisition #	
Agenda Item Name	0320 - RESOLUTION SUPPORTING PASSAGE OF 2018 LIBRARY BALLOT MEASURE		

Agenda Wording

A resolution supporting the passage of City of Spokane Proposition No. 1 to appear on the November 6, 2018 ballot and entitled "Spokane Public Library General Obligation Bonds - $77,000,000."

Summary (Background)

On Aug. 1, 2018, the City Council adopted a resolution submitting to the City's voters, at the Nov. 6, 2018 special election, a ballot measure authorizing the City to issue $77,000,000 of general obligation bonds to finance library modernization at Downtown, South Hill and Indian Trail; expand and modernize Shadle; remodel or relocate the Hillyard branch; construct new branches at Liberty Park and Libby Center and other projects. This resolution supports passage of this ballot measure.

Fiscal Impact	Grant related? NO Public Works? NO	Budget Account
Neutral	$	#
Select	$	#
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	MCDANIEL, ADAM	**Study Session**	
Division Director		**Other**	various
Finance	BUSTOS, KIM	Distribution List	
Legal	PICCOLO, MIKE		
For the Mayor	SANDERS, THERESA		
Additional Approvals			
Purchasing			
CITY COUNCIL	MCCLATCHEY, BRIAN		

RESOLUTION NO. 2018-0077

A resolution of the Spokane City Council expressing its support for the passage of City of Spokane Proposition No. 1 to appear on the November 6, 2018 ballot and entitled "Spokane Public Library General Obligation Bonds - $77,000,000."

WHEREAS, on August 1, 2018, the City Council adopted Resolution No. 2018-0069, which submits to the City's voters, at the November 6, 2018 special election, a ballot proposition authorizing the City to issue $77,000,000 of general obligation bonds to finance the modernization of the Downtown, South Hill and Indian Trail library branches; expand and modernize the Shadle library branch; remodel or relocate the Hillyard library branch; construct new branches at Liberty Park and the Libby Center; install library kiosks throughout the City; and equip and outfit these library branches (the "City Bond Projects"); and

WHEREAS, construction of the City Bond Projects will enable the City and the Spokane Public Library to invest in and develop new and renovated library facilities which would provide residents of the City and Spokane School District No. 81 with fully utilized, cost-effective, and modern public facilities.

NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council strongly supports the passage of City of Spokane Proposition No. 1 entitled "Spokane Public Library General Obligation Bonds - $77,000,000," to be submitted by the City to the voters at the November 6, 2018 election.

ADOPTED BY THE CITY COUNCIL ON _____.

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

Agenda Sheet for City Council Meeting of: 09/10/2018		Date Rec'd	7/26/2018
		Clerk's File #	RES 2018-0080
		Renews #	
Submitting Dept	WASTEWATER MANAGEMENT	Cross Ref #	
Contact Name/Phone	MIKE COSTER 625-4640	Project #	
Contact E-Mail	MCOSTER@SPOKANECITY.ORG	Bid #	
Agenda Item Type	Resolutions	Requisition #	VB
Agenda Item Name	4320 SOLE SOURCE RESOLUTION TELEDYNE ISCO FROM WHITNEY EQUIPMENT		

Agenda Wording

Sole Source Resolution declaring the Teledyne ISCO flow monitoring system sole source procurement and authorizing its purchase from Whitney Equipment Company, Inc. (Woodinville, WA) Estimated cost of $680,000.00 including tax, over five (5) years.

Summary (Background)

The department uses a portable, modular monitoring system that utilizes ultrasonic, sonar, and pressure transducer technologies used to monitor data and log the flow in sewer lines and CSO's. This system is used to ensure compliance with the Department of Ecology, EPA and Sierra Club requirements regarding the Clean Water Act, which is the basis of the City's NPDES Permit as well as to provide data for the implementation of the City's Integrated Strategy program.

Fiscal Impact	Grant related? NO Public Works? YES	Budget Account
Select	$	#
Select	$	#
Select	$	#
Select	$	#

Approvals		Council Notifications	
Dept Head	CONKLIN, CHUCK	Study Session	
Division Director	FEIST, MARLENE	Other	PIES 8/27
Finance	ALBIN-MOORE, ANGELA	Distribution List	
Legal	ODLE, MARI	hbarnhart@spokanecity.org	
For the Mayor	SANDERS, THERESA	jsalstrom@spokanecity.org	
Additional Approvals		mhughes@spokanecity.org	
Purchasing	WAHL, CONNIE	cwahl@spokanecity.org	
CITY COUNCIL	MCCLATCHEY, BRIAN	Tax & Licenses	
		Lberry@spokanecity.org	
		Kkeck@spokanecity.org	

Continuation of Wording, Summary, Budget, and Distribution

Agenda Wording

Summary (Background)

Teledyne ISCO has provided this product under previous resolutions and contracts and has been an excellent supplier. This is a five-year resolution tentatively scheduled to begin on August 1, 2018 and to end on July 31, 2023.

Fiscal Impact		Budget Account
Select	$	#
Select	$	#

Distribution List	

Briefing Paper
Public Infrastructure, Environment, and Sustainability

Division & Department:	Public Works and Utilities
Subject:	Sole Source Resolution declaring the Teledyne ISCO flow monitoring system sole source procurement and authorizing its purchase from Whitney Equipment Company, Inc. (Woodinville, WA) at an estimated cost of $680,000.00 including tax, over five (5) years.
Date:	8/27/18
Contact (email & phone):	Michael F. Coster, Plant Manager 625-4640 mcoster@spokanecity.org
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	PIES
Type of Agenda item:	■ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Innovative Infrastructure – Affordable Utility Rates
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval to authorize sole source procurement and authorizing its purchase from Whitney Equipment Company, Inc. to supply CSO equipment, monitors, parts and supplies.

Background/History: The department uses a portable, modular monitoring system that utilizes ultrasonic, sonar, and pressure transducer technologies used to monitor data and log the flow in sewer lines and CSO's. This system is used to ensure compliance with the Department of Ecology, EPA and Sierra Club requirements regarding the Clean Water Act, which is the basis of the City's NPDES Permit as well as to provide data for the implementation of the City's Integrated Strategy program.

Teledyne ISCO has provided this product under previous resolutions and contracts and has been an excellent supplier.

This is a five-year resolution tentatively scheduled to begin on August 1, 2018 and to end on July 31, 2023.

Executive Summary:

- Impact

In order to continuously without interruption monitor data and log the flow with our current system to remain in compliance with the DOE, EPA, Sierra club, CWA and NPDES permit, it is necessary to be able to purchase updated monitors, equipment, parts and supplies as a sole source.

- Action

Wastewater Management is seeking Council approval to authorize sole source procurement and authorizing its purchase from Whitney Equipment Company, Inc. to supply CSO equipment, monitors, parts and supplies.

- Funding

Funding for this purchase is provided in the Wastewater Management budget, and revenue is derived from sewer rates. .

Budget Impact:

Approved in current year budget? ■ Yes ☐ No ☐ N/A Annual/Reoccurring expenditure? ■ Yes ☐ No ☐ N/A If new, specify funding source: Department Other budget impacts: (revenue generating, match requirements, etc.)	
<u>Operations Impact:</u> Consistent with current operations/policy? ■ Yes ☐ No ☐ N/A Requires change in current operations/policy? ☐ Yes ■ No ☐ N/A Specify changes required: Known challenges/barriers:	

RESOLUTION 2018-0080

A SOLE SOURCE RESOLUTION declaring the Teledyne ISCO flow monitoring system a sole source procurement and authorizing its purchase from Whitney Equipment Company, Inc. at an estimated cost of $680,000.00 including tax, over five (5) years.

WHEREAS, the Wastewater Management Department monitors the sewage flow in its sewer and storm lines; and

WHEREAS, the Department uses a portable, modular monitoring system that utilizes ultrasonic, sonar, and pressure transducer technologies used to monitor data and log the flow in an open channel (in the City's case, sewer lines and CSO's). This system is used to ensure compliance with Department of Ecology (DOE), EPA, and Sierra Club requirements regarding the Clean Water Act (CWA), which is the basis of the City's NPDES (National Pollutant Discharge Elimination System) Permit as well as provide data for the implementation of the City's Integrated Strategy program; and

WHEREAS, the monitoring system "pushes" the data at specified time intervals to the City's web server via Teledyne ISCO's Flowlink Pro software, which recognizes programmed alarm conditions and initiates DOE required emergency maintenance response via Teledyne ISCO Flowlink Pro software, which was purchased by the City several years ago; and

WHEREAS, the Teledyne ISCO 2100 series monitors meet the department's current and projected future needs. Any problems with the equipment and the software have been resolved with excellent assistance via the vendor's customer support. It provides the correct quantity of ultrasonic level channels for the monitoring sites, it has reliable service/repairs/customer support, it has flexibility in its alarm configuration to comply with EPA/DOE requirements; and most importantly is the only known monitor system compatible with Teledyne ISCO FlowLink Pro software; and extensive deployment of existing Teledyne ISCO monitoring equipment and

WHEREAS, the Teledyne ISCO flow monitoring system is a patented product and only available from authorized dealers; and

WHEREAS, Whitney Equipment Company, Inc. is the only authorized dealer for Washington State; and

WHEREAS, the Department anticipates the purchase of assorted monitors, probes and associated hardware for the upkeep, maintenance and possible expansion of the Teledyne ISCO flow monitoring program at a cost of $680,000.00 over five (5) years; which exceeds the 2018 public bid limit of $50,000.00 for goods; -- Now, Therefore,

BE IT RESOLVED by the City Council for the City of Spokane that it hereby declares the Teledyne ISCO flow monitoring system a sole source procurement and

authorizes its purchase from Whitney Equipment Company, Inc. at an estimated cost of $140,000 including tax, per year, over five (5) years.

ADOPTED BY THE CITY COUNCIL ON _____

_____
City Clerk

Approved as to form:

_____
Assistant City Attorney

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