

**CITY COUNCIL MEETINGS
RULES – PUBLIC DECORUM**

Strict adherence to the following rules of decorum by the public will be observed and adhered to during City Council meetings, including open forum, public comment period on legislative items, and Council deliberations:

- 1. No Clapping!**
- 2. No Cheering!**
- 3. No Booing!**
- 4. No public outbursts!**
- 5. Three-minute time limit for comments made during open forum and public testimony on legislative items!**
- 6. No person shall be permitted to speak at open forum more often than once per month.**

In addition, please silence your cell phones when entering the Council Chambers!

Further, keep the following City Council Rules in mind:

Rule 2.2 Open Forum

- 2.2.4 The open forum is a limited public forum and all matters discussed shall relate to affairs of the City. No person may use the open forum to speak on such matters and in such a manner as to violate the laws governing the conduct of municipal affairs. No person shall be permitted to speak on matters related to the current or advance agendas, potential or pending hearing items, or ballot propositions for a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not make personal comment or verbal insults about any individual.
- 2.2.6 In an effort to encourage wider participation in open forum so that the Council can hear a wide array of citizen comment, no person shall be permitted to speak at open forum more often than once per month. However, this limitation has no effect on the public comment rules concerning items on the Council's current legislative agenda, special consideration items, hearing items, and other items before the City Council requiring Council action that are not adjudicatory or administrative in nature, as specified in Rules 5.3 and 5.4.

Rule 5.4 Public Testimony Regarding Legislative Agenda Items – Time Limits

- 5.3.1 Members of the public may address the Council regarding items on the Council's legislative agenda, special consideration items, hearing items and other items before the City Council requiring Council action that are not adjudicatory or administrative in nature. This rule shall not limit the public's right to speak during the open forum.
- 5.3.2 No one may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide his or her address as a condition of recognition. In order for a council member to be recognized by the Chair for the purpose of obtaining the floor, the council member shall either raise a hand or depress the call button on the dais until recognized by the Council President.
- 5.3.3 Each person speaking at the public microphone shall verbally identify him(her)self by name and, if appropriate, representative capacity.
- 5.3.4 Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded and documents submitted for the record are identified and marked by the Clerk.
- 5.3.5 In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression not provided by these rules, including but not limited to demonstrations, banners, applause, profanity, vulgar language, or personal insults will be permitted.
- 5.3.6 A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.
- 5.3.7 When addressing the Council, members of the public shall direct all remarks to the Council President and shall confine remarks to the matters that are specifically before the Council at that time.
- 5.3.8 When any person, including members of the public, City staff and others are addressing the Council, council members shall observe the same decorum and process, as the rules require among the members inter se. That is, a council member shall not engage the person addressing the Council in colloquy, but shall speak only when granted the floor by the Council President. All persons and/or council members shall not interrupt one another. The duty of mutual respect set forth in Rule 1.2 and the rules governing debate set forth in *Robert's Rules of Order* shall extend to all speakers before the City Council. The council president pro-tem shall be charged with the task of assisting the council president to insure that all individuals desiring to speak, be they members of the public, staff or council members, shall be identified and provided the opportunity to speak.

THE CITY OF SPOKANE



CURRENT COUNCIL AGENDA

MEETING OF MONDAY, APRIL 17, 2017

MISSION STATEMENT

TO DELIVER EFFICIENT AND EFFECTIVE SERVICES
THAT FACILITATE ECONOMIC OPPORTUNITY
AND ENHANCE QUALITY OF LIFE.

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBER BREEAN BEGGS

COUNCIL MEMBER MIKE FAGAN

COUNCIL MEMBER LORI KINNEAR

COUNCIL MEMBER CANDACE MUMM

COUNCIL MEMBER KAREN STRATTON

COUNCIL MEMBER AMBER WALDREF

CITY COUNCIL CHAMBERS
CITY HALL

808 W. SPOKANE FALLS BLVD.
SPOKANE, WA 99201

City of Spokane Guest Wireless access for Council Chambers for April 17, 2017:

User Name: **COS Guest**
Password: **4rGS7eJB**

Please note the space in user name. Also, both user name and password are case sensitive

CITY COUNCIL BRIEFING SESSION

Council will adopt the Administrative Session Consent Agenda after they have had appropriate discussion. Items may be moved to the 6:00 p.m. Legislative Session for formal consideration by the Council at the request of any Council Member.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel. There will be an opportunity for the expression of public views on any issue not relating to the Current or Advance Agendas during the Open Forum at the beginning and the conclusion of the Legislative Agenda.

ADDRESSING THE COUNCIL

- No one may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet as a condition of recognition.
- Each person speaking at the public microphone shall print his or her name and address on the sheet provided at the entrance and verbally identify him/herself by name, address and, if appropriate, representative capacity.
- If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, modes of expression such as demonstration, banners, applause and the like will not be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.

SPEAKING TIME LIMITS: Unless deemed otherwise by the Chair, each person addressing the Council shall be limited to a three-minute speaking time.

CITY COUNCIL AGENDA: The City Council Advance and Current Agendas may be obtained prior to Council Meetings from the Office of the City Clerk during regular business hours (8 a.m. - 5 p.m.). The Agenda may also be accessed on the City website at www.spokanecity.org. Agenda items are available for public review in the Office of the City Clerk during regular business hours.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Christine Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ccavanaugh@spokanecity.org. Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-7083 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

If you have questions, please call the Agenda Hotline at 625-6350.

BRIEFING SESSION

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)

(No Public Testimony Taken)

Council Reports

Staff Reports

Committee Reports

Advance Agenda Review

Current Agenda Review

ADMINISTRATIVE SESSION

Roll Call of Council

CONSENT AGENDA**REPORTS, CONTRACTS AND CLAIMS****RECOMMENDATION**

- | | | |
|--|------------------------|------------------------------|
| 1. Contract with Louis Allis (Warrior, AL) for additional repairs required on Ray Well Station #2 motor—not to exceed \$26,530.30 (incl. tax). Total Contract Amount: \$56,530.30. | Approve | OPR 2016-0853
BID 4272-16 |
| 2. Contract with Nuvodia (Spokane, WA) for a project management contractor to assist the Innovation and Technology Services Division Project Management Office with supporting and managing priority projects for the City—2017: \$159,840. 2018: \$69,120. Total Cost: \$228,960. | Approve | OPR 2017-0267
RFP 4340-17 |
| 3. Contract Amendment/Renewal with Occupational Medicine Associates (Spokane, WA) for professional medical services through April 30, 2018—\$120,000 (Last of four one-year renewal options). | Approve | OPR 2013-0295 |
| 4. Report of the Mayor of pending: | Approve &
Authorize | |
| a. Claims and payments of previously approved obligations, including those of Parks and Library, through April 7, 2017, total | Payments | CPR 2017-0002 |

\$3,091,573.64, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total **\$2,966,477.62**.

b. Payroll claims of previously approved obligations through April 8, 2017: **\$6,422,761.11**.

CPR 2017-0003

5. City Council Meeting Minutes: **March 30, 2017**.

Approve
All

CPR 2017-0013

EXECUTIVE SESSION

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

CITY COUNCIL SESSION

(May be held or reconvened following the 3:30 p.m. Administrative Session)

(Council Briefing Center)

This session may be held for the purpose of City Council meeting with Mayoral nominees to Boards and/or Commissions. The session is open to the public.

LEGISLATIVE SESSION

(6:00 P.M.)

(Council Reconvenes in Council Chamber)

WORDS OF INSPIRATION

PLEDGE OF ALLEGIANCE

ROLL CALL OF COUNCIL

ANNOUNCEMENTS

(Announcements regarding Changes to the City Council Agenda)

NO BOARDS AND COMMISSIONS APPOINTMENTS

ADMINISTRATIVE REPORT

COUNCIL COMMITTEE REPORTS

(Committee Reports for Finance, Neighborhoods, Public Safety, Public Works, and Planning/Community and Economic Development Committees and other Boards and Commissions)

OPEN FORUM

This is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas nor relating to political campaigns/items on upcoming election ballots. This Forum shall be for a period of time not to exceed thirty minutes. After all the matters on the Agenda have been acted on, unless it is 10:00 p.m. or later, the open forum shall continue for a period of time not to exceed thirty minutes. Each speaker will be limited to three minutes, unless otherwise deemed by the Chair. If you wish to speak at the forum, please sign up on the sign-up sheet located in the Chase Gallery.

Note: No person shall be permitted to speak at Open Forum more often than once per month (Council Rule 2.2.6).

LEGISLATIVE AGENDA

NO SPECIAL BUDGET ORDINANCES

NO EMERGENCY ORDINANCES

RESOLUTIONS

(Require Four Affirmative, Recorded Roll Call Votes)

- | | |
|---------------|--|
| RES 2017-0024 | Approving the appointment of Jennifer Papich as Recreation Director for the City of Spokane. |
| RES 2017-0025 | Approving settlement of Darryl N. McLeod and Jaimelyn S. McLeod, et al., Spokane County Superior Court Cause No. 14-202477-5, arising from a June 21, 2012, incident-\$60,000. |
| RES 2017-0026 | Regarding the City Council's approval of the Spokane Human Rights Commission's 2017 Work Program. |

NO FINAL READING ORDINANCES

NO FIRST READING ORDINANCES

NO SPECIAL CONSIDERATIONS

NO HEARINGS

OPEN FORUM (CONTINUED)

This is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas nor relating to political campaigns/items on upcoming election ballots. This Forum shall be for a period of time not to exceed thirty minutes. After all the matters on the Agenda have been acted on, unless it is 10:00 p.m. or later, the open forum shall continue for a period of time not to exceed thirty minutes. Each speaker will be limited to three minutes, unless otherwise deemed by the Chair. If you wish to speak at the forum, please sign up on the sign-up sheet located in the Chase Gallery.

Note: No person shall be permitted to speak at Open Forum more often than once per month (Council Rule 2.2.6).

ADJOURNMENT

The April 17, 2017, Regular Legislative Session of the City Council is adjourned to April 24, 2017.

NOTES



Agenda Sheet for City Council Meeting of:
04/17/2017

Date Rec'd	3/30/2017
Clerk's File #	OPR 2016-0853
Renews #	
Cross Ref #	
Project #	
Bid #	4272-16
Requisition #	CR 17954

Submitting Dept	WATER & HYDROELECTRIC SERVICES
Contact Name/Phone	STEVE BURNS 742-8154
Contact E-Mail	SBURNS@SPOKANECITY.ORG
Agenda Item Type	Contract Item
Agenda Item Name	4100 - RAY WELL STATION #2 - ADDITIONAL MOTOR REPAIRS

Agenda Wording

Contract for additional repairs required on Ray Well Station #2 motor with Louis Allis (Warrior, AL) not to exceed \$26,530.30 including tax.

Summary (Background)

Upon receiving the physical motor, Louis Allis disassembled and tested the unit. They recommend additional repairs including but not limited to rotor rewind, a new slip ring assembly, and re-leading the stator to return the motor to full, dependable functionality. The original value of this repair was quoted at \$9,890.00 (additional repairs at \$85/hr and 20% markup) and contracted not to exceed \$30,000.00 including tax. The total value of this project including these funds will be \$56,530.30.

<u>Fiscal Impact</u>		<u>Budget Account</u>	
Expense	\$ 26,530.30	#	4100-42460-34148-54801-99999
Select	\$	#	
Select	\$	#	
Select	\$	#	
<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	KEGLEY, DANIEL	<u>Study Session</u>	
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Other</u>	PWC 10/10/2016
<u>Finance</u>	CLINE, ANGELA	<u>Distribution List</u>	
<u>Legal</u>	WHALEY, HUNT	TPRINCE@SPOKANECITY.ORG	
<u>For the Mayor</u>	SANDERS, THERESA	SJOHNSON@SPOKANECITY.ORG	
<u>Additional Approvals</u>			
<u>Purchasing</u>	PRINCE, THEA		



City of Spokane

**CONTRACT AMENDMENT /
EXTENSION**

Title: Motor Repair of Ray Well Station #2

This Contract Amendment / Extension is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **Louis Allis**, whose address is 645 Lester Doss Road, warrior Alabama 35180 as ("**Company**").

*WHEREAS, the parties entered into a Contract wherein the **Company** agreed to provide for the City Repair of the Westinghouse Wound Rotor Style 5P-192 Motor at the Ray Well Station #2; and*

WHEREAS, a change or revision of the Work has been requested, due to the discovery of additional repairs required additional work has been requested and the Contract time for performance needs to be extended, thus the original Contract needs to be formally Amended and Extended by this written document; and

– NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Contract, dated November 21, 2016, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Amendment / Extension shall become effective on February 18, 2017 and end June 1, 2017.

3. ADDITIONAL WORK.

The Scope of Work in the original Contract is expanded to include the following additional Work:

It was discovered that additional repairs are required after the motor was transported to the Company, disassembled and tested

4. COMPENSATION.

The City shall pay an additional amount not to exceed **TWENTY SIX THOUSAND FIVE HUNDRED THIRTY AND 30/100 DOLLARS (\$26,530.30)** for everything furnished and done under this Contract Amendment / Extension. This is the maximum amount to be paid under this Amendment / Extension, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment / Extension by having legally-binding representatives affix their signatures below.

COMPANY

By Kensley Cornelius
Signature Date
Kensley Cornelius
Type or Print Name
Sales
Title

Attest:

City Clerk

CITY OF SPOKANE

By _____
Signature Date

Type or Print Name

Title

Approved as to form:

[Signature]
Assistant City Attorney

Attachments that are part of this Agreement:

Additional Scope of Work document

U2017-125a



LOUIS ALLIS

A Division of Alliance Specialty Motors

Date: January 16, 2017

Subject: Itemized Cost for Additional Work – Reference Bid No. 4272-16

To: Samantha Johnson, Buyer, City of Spokane

Hi Samantha,

During the inspection of the 900HP Westinghouse Vertical Wound Rotor Motor, Louis Allis discovered additional repair needs which are listed in the work scope on Louis Allis Quote 23664. Per your request, below is an itemized list of the additional repair needs which lists the cost of labor and materials using the labor rate and material mark-up listed in the original bid document.

Rotor Rewind		
Labor	123 hours x \$85/hr = \$10,455	
Material	\$14,500 x 1.2 = \$17,400	
Total Rotor Rewind Cost		\$27,855
New Slip Ring Assembly		
Labor	72 hours x \$85/hr = \$6,120	
Material	\$4760 x 1.2 = \$5,712	
Total Slip Ring Assy Cost		\$11,832
Repair NDE Bearing Fit		
Labor	14 hours x \$85/hr = \$1,190	
Material	\$160 x 1.2 = \$192	
Total Bearing Fit Repair Cost		\$1,382
Re-lead Stator		
Labor	12 hours x \$85/hr = \$1,020	



LOUIS ALLIS

A Division of Alliance Specialty Motors

Material	$\$340 \times 1.2 = \408	
Total Re-lead Stator		\$1,428
Replace Auxiliary T-Box		
Labor	3 hours x \$85/hr = \$255	
Material	$\$90 \times 1.2 = \108	
Total Replace Aux T-Box		\$363
Total All Add'l Rework		\$42,860

The original amount bid by Louis Allis was \$9890. Adding the cost of the additional work to that amount would yield a new total of \$52,750. Along with this letter, I am including a revised quote which lists this amount.

Please feel free to contact me if you have any questions.

Thank you,

Landon Wilson

Project Manager

205-543-1056 Direct

lwilson@louisallis.com



Agenda Sheet for City Council Meeting of: 04/17/2017

Date Rec'd	4/4/2017
Clerk's File #	OPR 2017-0267
Renews #	
Cross Ref #	
Project #	
Bid #	RFP 4340-17
Requisition #	BT
Agenda Item Name	5300 - PROFESSIONAL PROJECT MANAGER & BUSINESS ANALYST RFP 4340-17

Agenda Wording

Contract for a project management contractor to assist the Innovation and Technology Services Division (ITSD) Project Management Office (PMO) with supporting and managing priority projects for the City

Summary (Background)

The PMO is currently managing or supporting: Financial Systems Program, FMS III upgrade, Asset Management Systems Assessment, FMS Integration Business Analysis, FMS MH Gap Analysis, Legal Case Management System Replacement, Housing Quality Definition and Standards, Network projects, & Steering Committee implementation. The PM/BA contractor will provide management and business analysis during the initiation, planning, execution, and/or closing stages of assigned projects.

Fiscal Impact

Expense \$ 159,840.00

Expense \$ 69,120.00

Select \$

Select \$

Budget Account

5300-30210-18810-08500

2018 Funds TBD

#

#

Approvals

Dept Head SLOON, MICHAEL

Division Director SLOON, MICHAEL

Finance DOVAL, MATTHEW

Legal WHALEY, HUNT

For the Mayor SANDERS, THERESA

Council Notifications

Study Session 4/10/17 Finance Committee

Other

Distribution List

Accounting - kkeck@spokanecity.org

Contract Accounting - jsalstrom@spokanecity.org

Legal - hwhaley@spokanecity.org

Purchasing - cwahl@spokanecity.org

IT - itadmin@spokanecity.org

Taxes & Licenses

Additional Approvals

Purchasing

Briefing Paper
Project Manager for ITSD PMO
Request for Proposal (RFP) #4340-17
Finance and Technology Committee
April 10, 2017

Subject

Contract for a project management contractor to assist the Innovation and Technology Services Division (ITSD) Project Management Office (PMO) with supporting and managing priority projects for the City.

Background

The ITSD requires the services of a professional Project Manager (PM) and Business Analyst (BA) to assist with several major, priority projects for the City.

The projects that the PMO are currently managing or supporting are as follows:

- Financial Systems Program
 - FMS III upgrade
 - Asset Management Systems Assessment
 - FMS Integration Business Analysis
 - FMS MH Gap Analysis
- Legal Case Management System Replacement
- Housing Quality Definition and Standards
- Network projects
- Steering Committee implementation

The PM/BA contractor will provide management and business analysis during the initiation, planning, execution, and/or closing stages of assigned projects. The PM/BA may also provide project assistance to functional Project Managers within different departments of the City.

Impact

The addition of a PM/BA contractor to the PMO will alleviate the workload on the current PMO staff.

The current staff members of the PMO are:

Senior Project Manager – Sandra Willard

Project Manager – Kurt Monsen

Project Management Intern – Amy Ferris

Auxiliary Project Manager – Brandon Meiers

The PMO has had an open Senior PM position since mid-2016 which has been challenging to fill. It is currently in a hiring status.

Action

A five-month long, formal assessment of the PMO was completed in November 2016 by Nuvodia and they recommended that the PMO leader, Sandra Willard, be provided with project management staff augmentation. This included one full-time Project Manager in addition to temporary project support as needed.

Eric Finch, CITO, along with Mike Sloon, Director of ITSD, were in agreement of this assessment and recommended that assistance by a contractor was needed.

Following up on their recommendation, the PMO issued an informal RFP in December to seek temporary, contractual support for some of their high priority projects. The contract was awarded and from January until April 2017, the PMO utilized a contractor to support ongoing project work. This contract concluded on April 7, 2017.

A formal RFP (#4340-17) for a year-long contract was made available to the public on March 6, 2017 and it closed on March 27, 2017. There were 5 proposals submitted and "Nuvodia" was awarded the contract.

Funding

A total of approximately \$159,840.00 in 2017 funding and \$69,120.00 in 2018 funding will be allocated by Innovation and Technology Services Division.



City of Spokane

CONSULTANT AGREEMENT

Title: **PROJECT MANAGEMENT CONTRACTOR**

This Agreement is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **NUVODIA, LLC**, whose address is 850 East Spokane Falls Boulevard, Spokane, Washington, 99201 as ("Consultant").

WHEREAS, the purpose of this Agreement is to provide a Project Management Contractor to assist the Project Management Officer with Supporting and Managing Priority Projects for the City; and

WHEREAS, the Consultant was selected from RFP No. 4340-17..

-- NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance of the Scope of Work contained herein, the City and Consultant mutually agree as follows:

1. TERM OF AGREEMENT.

The term of this Agreement begins on May 1, 2017, and ends on April 30, 2018, unless amended by written agreement or terminated earlier under the provisions.

2. TIME OF BEGINNING AND COMPLETION.

The Consultant shall begin the work outlined in the "Scope of Work" ("Work") on the beginning date, above. The City will acknowledge in writing when the Work is complete. Time limits established under this Agreement shall not be extended because of delays for which the Consultant is responsible, but may be extended by the City, in writing, for the City's convenience or conditions beyond the Consultant's control.

3. SCOPE OF WORK.

The General Scope of Work for this Agreement is described in Exhibit A, which is attached to and made a part of this Agreement. In the event of a conflict or discrepancy in the contract documents, the City Agreement controls.

4. PAYMENT.

Total compensation for Consultant's services under this Agreement shall not exceed **ONE HUNDRED FIFTY NINE THOUSAND EIGHT HUNDRED FORTY AND NO/100 DOLLARS (\$159,840.00)**, not including tax, unless modified by a written amendment to this Agreement. Compensation shall be based upon a Lump Sum arrangement and further payment details attached hereto as Exhibit B. Payment will be made via direct deposit/ACH within thirty (30) days after receipt of the Consultant's application except as provided by state law.

5. REIMBURSABLES

The reimbursables under this Agreement are to be included, and considered part of the maximum amount not to exceed (above), and require the Consultant's submittal of appropriate documentation and actual itemized receipts, the following limitations apply.

- A. City will reimburse the Consultant at actual cost for expenditures that are pre-approved by the City in writing and are necessary and directly applicable to the work required by this Contract provided that similar direct project costs related to the contracts of other clients are consistently accounted for in a like manner. Such direct project costs may not be charged as part of overhead expenses or include a markup. Other direct charges may include, but are not limited to the following types of items: travel, printing, cell phone, supplies, materials, computer charges, and fees of subconsultants.
- B. The billing for third party direct expenses specifically identifiable with this project shall be an itemized listing of the charges supported by copies of the original bills, invoices, expense accounts, subconsultant paid invoices, and other supporting documents used by the Consultant to generate invoice(s) to the City. The original supporting documents shall be available to the City for inspection upon request. All charges must be necessary for the services provided under this Contract.
- C. The City will reimburse the actual cost for travel expenses incurred as evidenced by copies of receipts (excluding meals) supporting such travel expenses, and in accordance with the City of Spokane Travel Policy, details of which can be provided upon request.
- D. **Airfare:** Airfare will be reimbursed at the actual cost of the airline ticket. The City will reimburse for Economy or Coach Fare only. Receipts detailing each airfare are required.
- E. **Meals:** Meals will be reimbursed at the Federal Per Diem daily meal rate for the city in which the work is performed. *Receipts are not required as documentation.* The invoice shall state "the meals are being billed at the Federal Per Diem daily meal rate", and shall detail how many of each meal is being billed (e.g. the number of breakfasts, lunches, and dinners). The City will not reimburse for alcohol at any time.
- F. **Lodging:** Lodging will be reimbursed at actual cost incurred up to a maximum of the published General Services Administration (GSA) Index for the city in which the work is performed (*the current maximum allowed reimbursement amount can be provided upon request*). Receipts detailing each day / night lodging are required. The City will not reimburse for ancillary expenses charged to the room (e.g. movies, laundry, mini bar, refreshment center, fitness center, sundry items, etc.)
- G. **Vehicle mileage:** Vehicle mileage will be reimbursed at the Federal Internal Revenue Service Standard Business Mileage Rate in affect at the time the mileage expense is incurred (currently that rate for 2016 is 54 cents per mile.) Please note: payment for mileage for long distances traveled will not be more than an equivalent trip round-trip airfare of a common carrier for a coach or economy class ticket.
- H. **Rental Car:** Rental car expenses will be reimbursed at the actual cost of the rental. Rental car receipts are required for all rental car expenses. The City will reimburse for a standard car of a mid-size class or less. The City will not reimburse for ancillary expenses charged to the car rental (e.g. GPS unit).
- I. **Miscellaneous Travel** (e.g. parking, rental car gas, taxi, shuttle, toll fees, ferry fees, etc.): Miscellaneous travel expenses will be reimbursed at the actual cost incurred. Receipts are required for each expense of \$10.00 or more.
- J. **Miscellaneous other business expenses** (e.g. printing, photo development, binding): Other miscellaneous business expenses will be reimbursed at the actual cost incurred and may not include a mark up. Receipts are required for all miscellaneous expenses that are billed.

Subconsultant: Subconsultant expenses will be reimbursed at the actual cost incurred and may not include a markup. Copies of all Subconsultant invoices that are rebilled to the City are required

6. PAYMENT PROCEDURES.

The Consultant may submit invoices to the City as frequently as once per month during progress of work, for partial payment for work completed to date. Payment shall be made by the City to the Consultant upon the City's receipt of an invoice containing the information listed below.

Invoices shall be submitted to:
CITY OF SPOKANE INFORMATION TECHNOLOGY DEPARTMENT Seventh Floor, City Hall 808 West Spokane Falls Boulevard Spokane, Washington 99201.
Invoices under this Contract shall clearly display the following information (sub-consultants' invoices shall also include this information):
<ul style="list-style-type: none">• Invoice Date and Invoice Number• INFORMATION TECHNOLOGY DEPARTMENT• Project Coordinator: Christina Coty (Please do not put name in the address portion of the invoice)• Contract Title: PROJECT MANAGEMENT CONTRACTOR• Period covered by the invoice• Project Title• Payments for Services shall be in accordance with Exhibit B – Payment Method Lump Sum• Employee's name and classification• Employee's all-inclusive hourly rate excluding fixed fee and # of hours worked• Total labor costs per Project• Itemization of direct, non-salary costs (per Project, if so allocated)• The following Sub-Consultant payment information will be provided [<i>if needed</i>] (attach Sub-Consultant invoices as backup):<ul style="list-style-type: none">○ Amount Paid to all Sub-Consultants for the invoice period (list separate totals for each Sub-Consultant).○ Cumulative To-Date amount paid to all Sub-Consultants (list separate totals for each Sub-Consultant).• Cumulative costs per Project and for the total Agreement

7. TAXES, FEES AND LICENSES.

A. Consultant shall pay and maintain in current status, all necessary licenses, fees, assessments, permit charges, etc. necessary to conduct the work included under this Agreement. It is the Consultant's sole responsibility to monitor and determine changes or the enactment of any subsequent requirements for said fees, assessments, or changes and to immediately comply.

- B. Where required by state statute, ordinance or regulation, Consultant shall pay and maintain in current status all taxes necessary for performance. Consultant shall not charge the City for federal excise taxes. The City will furnish Consultant an exemption certificate where appropriate.
- C. The Director of Finance and Administrative Services may withhold payment pending satisfactory resolution of unpaid taxes and fees due the City.
- D. The cost of any permits, licenses, fees, etc. arising as a result of the projects included in this Agreement shall be included in the project budgets.

8. CITY OF SPOKANE BUSINESS LICENSE.

Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Consultant shall be responsible for contacting the State of Washington Business License Services at <http://bls.dor.wa.gov> or 1-800-451-7985 to obtain a business registration. If the Contractor does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

9. ADDRESSES FOR NOTICES AND DELIVERABLE MATERIALS.

Deliver all official notices under this Agreement to:

If to the City:	If to the Consultant:
Information Technology Department City of Spokane City Contact: _____ Employee 2nd Floor – City Hall 808 West Spokane Falls Boulevard Spokane, Washington 99201	NUVODIA, LLC Consultant Contact: _____ Employee Address: 850 East Spokane Falls Boulevard Spokane, Washington, 99201

10. SOCIAL EQUITY REQUIREMENTS.

- A. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Agreement because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. Consultant agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Consultant. Consultant shall seek inclusion of woman and minority business for subcontracting. A woman or minority business is one that self-identifies to be at least 51% owned by a woman and/or minority. Such firms do not have to be certified by the State of Washington.

11. INDEMNIFICATION.

The Consultant shall indemnify and hold the City and the State and their officers and employees harmless from all claims, demands, or suits at law or equity, including but not limited to attorney's fees and litigation costs asserted by third parties for bodily injury (including death) and/or property damage which arise from the Consultant's negligence or willful misconduct under this Agreement; provided that nothing herein shall require a Consultant to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the conduct of the City, its agents, officers and employees and provided further that if the claims or

suits are caused by or result from the concurrent negligence of (a) the Consultant's agents or employees and (b) the City, its agents, officers and employees, this indemnity provision with respect to (1) claims or suits based upon such negligence, (2) the costs to the City of defending such claims and suits, etc.; shall be valid and enforceable only to the extent of the negligence of the Consultant, its agents or employees. The Consultant specifically assumes potential liability for actions brought by the Consultant's own employees against the City and, solely for the purpose of this indemnification and defense, the Consultant specifically waives any immunity under the state industrial insurance law, or Title 51 RCW. The Consultant recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnification provided for in this section shall survive any termination or expiration of this Agreement.

The parties agree that the City is fully responsible for its own negligence, including negligent plant operations controlled by the City, and for its material breaches of this Contract. It is not the intent of this Section to limit this understanding.

12. INSURANCE.

The Consultant shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this Agreement. This Agreement shall be interpreted and construed in accord with the laws of Washington.

During the period of the Agreement, the Consultant shall maintain in force at its own expense, each insurance noted below with companies or through sources approved by the State Insurance Commissioner pursuant to RCW 48:

A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000;

B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this agreement. It shall provide that the City, its officers and employees are additional insureds but only with respect to the Consultant's services to be provided under this Agreement; and

C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.

D. Professional Liability Insurance with a combined single limit of not less than \$1,000,000 each claim, incident or occurrence. This is to cover damages caused by the error, omission, or negligent acts related to the professional services to be provided under this Agreement. The coverage must remain in effect for at least two (2) years after the Agreement is completed.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from the Consultant or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Consultant shall furnish acceptable Certificates of Insurance (COI) to the City at the time it returns this signed Agreement. The certificate shall specify the City of Spokane as "Additional Insured" specifically for Consultant's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the sixty (60) day

cancellation clause, and the deduction or retention level. The Consultant shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

13. AUDIT.

Upon request, the Consultant shall permit the City and any other governmental agency ("Agency") involved in the funding of the Work to inspect and audit all pertinent books and records. This includes work of the Consultant, any subconsultant, or any other person or entity that performed connected or related Work. Such books and records shall be made available upon reasonable notice of a request by the City, including up to three (3) years after final payment or release of withheld amounts. Such inspection and audit shall occur in Spokane County, Washington, or other reasonable locations mutually agreed to by the parties. The Consultant shall permit the City to copy such books and records at its own expense. The Consultant shall ensure that inspection, audit and copying rights of the City is a condition of any subcontract, agreement or other arrangement under which any other persons or entity may perform Work under this Agreement.

14. INDEPENDENT CONSULTANT.

- A. The Consultant is an independent Consultant. This Agreement does not intend the Consultant to act as a City employee. The City has neither direct nor immediate control over the Consultant nor the right to control the manner or means by which the Consultant works. Neither the Consultant nor any Consultant employee shall be an employee of the City. This Agreement prohibits the Consultant to act as an agent or legal representative of the City. The Consultant is not granted express or implied rights or authority to assume or create any obligation or responsibility for or in the name of the City, or to bind the City. The City is not liable for or obligated to pay sick leave, vacation pay, or any other benefit of employment, nor to pay social security or other tax that may arise from employment. The Consultant shall pay all income and other taxes as due. The Consultant may perform work for other parties; the City is not the exclusive user of the services that the Consultant provides.
- B. If the City needs the Consultant to Work on City premises and/or with City equipment, the City may provide the necessary premises and equipment. Such premises and equipment are exclusively for the Work and not to be used for any other purpose.
- C. If the Consultant works on the City premises using City equipment, the Consultant remains an independent Consultant and not a City employee. The Consultant will notify the City Project Manager if s/he or any other Workers are within ninety (90) days of a consecutive 36-month placement on City property. If the City determines using City premises or equipment is unnecessary to complete the Work, the Consultant will be required to work from its own office space or in the field. The City may negotiate a reduction in Consultant fees or charge a rental fee based on the actual costs to the City, for City premises or equipment.

15. KEY PERSONS.

The Consultant shall not transfer or reassign any individual designated in this Agreement as essential to the Work, nor shall those key persons, or employees of Consultant identified as to be involved in the Project Work be replaced, removed or withdrawn from the Work without the express written consent of the City, which shall not be unreasonably withheld. If any such individual leaves the Consultant's employment, the Consultant shall present to the City one or more individuals with greater or equal qualifications as a replacement, subject to the City's approval, which shall not be unreasonably withheld. The City's approval does not release the Consultant from its obligations under this Agreement.

16. ASSIGNMENT AND SUBCONTRACTING.

The Consultant shall not assign or subcontract its obligations under this Agreement without the City's written consent, which may be granted or withheld in the City's sole discretion. Any subcontract made by the Consultant shall incorporate by reference this Agreement, except as otherwise provided. The Consultant shall ensure that all subconsultants comply with the obligations and requirements of the subcontract. The City's consent to any assignment or subcontract does not release the consultant from liability or any obligation within this Agreement, whether before or after City consent, assignment or subcontract.

17. CITY ETHICS CODE.

- A. Consultant shall promptly notify the City in writing of any person expected to be a Consultant Worker (including any Consultant employee, subconsultant, principal, or owner) and was a former City officer or employee within the past twelve (12) months.
- B. Consultant shall ensure compliance with the City Ethics Code by any Consultant Worker when the Work or matter related to the Work is performed by a Consultant Worker who has been a City officer or employee within the past two (2) years.
- C. Consultant shall not directly or indirectly offer anything of value (such as retainers, loans, entertainment, favors, gifts, tickets, trips, favors, bonuses, donations, special discounts, work or meals) to any City employee, volunteer or official that is intended, or may appear to a reasonable person to be intended, to obtain or give special consideration to the Consultant. Promotional items worth less than \$25 may be distributed by the Consultant to a City employee if the Consultant uses the items as routine and standard promotional materials. Any violation of this provision may cause termination of this Agreement. Nothing in this Agreement prohibits donations to campaigns for election to City office, so long as the donation is disclosed as required by the election campaign disclosure laws of the City and of the State.

18. NO CONFLICT OF INTEREST.

Consultant confirms that the Consultant or workers have no business interest or a close family relationship with any City officer or employee who was or will be involved in the consultant selection, negotiation, drafting, signing, administration or evaluation of the Consultant's work. As used in this Section, the term Consultant includes any worker of the Consultant who was, is, or will be, involved in negotiation, drafting, signing, administration or performance of the Agreement. The term "close family relationship" refers to: spouse or domestic partner, any dependent parent, parent-in-law, child, son-in-law, daughter-in-law; or any parent, parent in-law, sibling, uncle, aunt, cousin, niece or nephew residing in the household of a City officer or employee described above.

19. ERRORS AND OMISSIONS, CORRECTIONS.

Consultant is responsible for professional quality, technical accuracy, and the coordination of all designs, drawings, specifications, and other services furnished by or on the behalf of the Consultant under this Agreement in the delivery of a final work product. The standard of care applicable to Consultant's services will be the degree of skill and diligence normally employed by professional engineers or Consultants performing the same or similar services at the time said services are performed. The Final Work Product is defined as a stamped, signed work product. Consultant, without additional compensation, shall correct or revise errors or mistakes in designs, drawings, specifications, and/or other consultant services immediately upon notification by the City. The obligation provided for in this Section regarding acts or omissions resulting from this Agreement survives Agreement termination or expiration.

20. INTELLECTUAL PROPERTY RIGHTS.

- A. Copyrights. The Consultant shall retain the copyright (including the right of reuse) to all materials and documents prepared by the Consultant for the Work, whether or not the Work is completed. The Consultant grants to the City a non-exclusive, irrevocable, unlimited, royalty-free license to use copy and distribute every document and all the materials prepared by the Consultant for the City under this Agreement. If requested by the City, a copy of all drawings, prints, plans, field notes, reports, documents, files, input materials, output materials, the media upon which they are located (including cards, tapes, discs, and other storage facilities), software program or packages (including source code or codes, object codes, upgrades, revisions, modifications, and any related materials) and/or any other related documents or materials developed solely for and paid for by the City to perform the Work, shall be promptly delivered to the City.
- B. Patents: The Consultant assigns to the City all rights in any invention, improvement, or discovery, with all related information, including but not limited to designs, specifications, data, patent rights and findings developed with the performance of the Agreement or any subcontract. Notwithstanding the above, the Consultant does not convey to the City, nor does the City obtain, any right to any document or material utilized by the Consultant created or produced separate from the Agreement or was pre-existing material (not already owned by the City), provided that the Consultant has identified in writing such material as pre-existing prior to commencement of the Work. If pre-existing materials are incorporated in the work, the Consultant grants the City an irrevocable, non-exclusive right and/or license to use, execute, reproduce, display and transfer the pre-existing material, but only as an inseparable part of the work.
- C. The City may make and retain copies of such documents for its information and reference with their use on the project. The Consultant does not represent or warrant that such documents are suitable for reuse by the City or others, on extensions of the project or on any other project, and the City releases the Consultant from liability for any unauthorized reuse of such documents.

21. CONFIDENTIALITY.

Under Washington State Law (reference RCW Chapter 42.56, the *Public Records Act*) all materials received or created by the City of Spokane are **public records**. These records include but are not limited to bid or proposal submittals, agreement documents, contract work product, or other bid material. Some records or portions of records are legally *exempt from disclosure* and can be redacted or withheld. The Public Records Act (RCW 42.56 and RCW 19.10) describes those exemptions. Consultant must familiarize themselves with the Washington State Public Records Act (PRA) and the City of Spokane's process for managing records.

The City will try to redact anything that seems obvious in the City opinion for redaction. For example, the City will black out (redact) Social Security Numbers, federal tax identifiers, and financial account numbers before records are made viewable by the public. However, this does not replace your own obligations to identify any materials you wish to have redacted or protected, and that you think are so under the Public Records Act (PRA).

Protecting your Materials from Disclosure (Protected, Confidential, or Proprietary):

You must determine and declare any materials you want exempted (redacted), and that you also believe are eligible for redaction. This includes but is not limited to your bid submissions, contract materials and work products.

Contract Work Products: If you wish to assert exemptions for your contract work products you must notify the City Project Manager at the time such records are generated.

Please note the City cannot accept a generic marking of materials, such as marking everything with a document header or footer, page stamp, or a generic statement that a document is non-disclosable, exempt, confidential, proprietary, or protected. You may not exempt an entire page unless each sentence is entitled to exemption; instead, identify paragraphs or sentences that meet the RCW exemption criteria you are relying upon.

City's Response to a Public Records Act Requests: The City will prepare two versions of your materials:

Full Redaction: A public copy that redacts (blacks out) both the exemptions (such as social security numbers) identified by the City and also materials or text you identified as exempt. The fully redacted version is made public upon contract execution and will be supplied with no notification to you.

Limited Redaction: A copy that redacts (blacks out) only the exemptions (such as social security numbers) identified by the City. This does not redact (black out) exemptions you identified. The Limited Redaction will be released only after you are provided "third party notice" that allows you the legal right under RCW 42.56.540 to bring a legal action to enjoin the release of any records you believe are not subject to disclosure.

If any requestor seeks the Limited Redacted or original versions, the City will provide you "third party notice", giving ten business days to obtain a temporary restraining order while you pursue a court injunction. A judge will determine the status of your exemptions and the Public Records Act.

22. DISPUTES.

Any dispute or misunderstanding that may arise under this Agreement, concerning the Consultant's performance, shall first be through negotiations, if possible, between the Consultant's Project Manager and the City's Project Manager. It shall be referred to the Director and the Consultant's senior executive(s). If such officials do not agree upon a decision within a reasonable period of time, either party may decline or discontinue such discussions and may then pursue the legal means to resolve such disputes, including but not limited to mediation, arbitration and/or alternative dispute resolution processes. Nothing in this dispute process shall mitigate the rights of the City to terminate the Agreement. Notwithstanding all of the above, if the City believes in good faith that some portion of the Work has not been completed satisfactorily, the City may require the Consultant to correct such work prior to the City payment. The City will provide to the Consultant an explanation of the concern and the remedy that the City expects. The City may withhold from any payment otherwise due, an amount that the City in good faith finds to be under dispute, or if the Consultant provides no sufficient remedy, the City may retain the amount equal to the cost to the City for otherwise correcting or remedying the work not properly completed. Waiver of any of these rights is not deemed a future waiver of any such right or remedy available at law, contract or equity.

23. TERMINATION.

- A. For Cause: The City or Consultant may terminate the Agreement if the other party is in material breach of this Agreement, and such breach has not been corrected to the other party's reasonable satisfaction in a timely manner. Notice of termination under this Section shall be given by the party terminating this Agreement to the other, not fewer than thirty (30) business days prior to the effective date of termination.
- B. For Reasons Beyond Control of Parties: Either party may terminate this Agreement without recourse by the other where performance is rendered impossible or impracticable for reasons beyond such party's reasonable control, such as, but not limited to, an act of nature, war or warlike operation, civil commotion, riot, labor dispute including strike, walkout

or lockout, except labor disputes involving the Consultant's own employees, sabotage, or superior governmental regulation or control. Notice of termination under this Section shall be given by the party terminating this Agreement to the other, not fewer than thirty (30) business days prior to the effective date of termination.

- C. For City's Convenience: The City may terminate this Agreement without cause and including the City's convenience, upon written notice to the Consultant. Notice of termination under this Section shall be given by the party terminating this Agreement to the other, not fewer than ninety (90) business days prior to the effective date of termination.
- D. Actions upon Termination: if termination occurs not the fault of the Consultant, the Consultant shall be paid for the services properly performed prior to the actual termination date, with any reimbursable expenses then due, but such compensation shall not exceed the maximum compensation to be paid under the Agreement. The Consultant agrees this payment shall fully and adequately compensate the Consultant and all subconsultants for all profits, costs, expenses, losses, liabilities, damages, taxes and charges of any kind (whether foreseen or unforeseen) attributable to the termination of this Agreement.
- E. Upon termination, the Consultant shall provide the City with the most current design documents, contract documents, writings and other products the Consultant has produced to termination, along with copies of all project-related correspondence and similar items. The City shall have the same rights to use these materials as if termination had not occurred; provided however, that the City shall indemnify and hold the Consultant harmless from any claims, losses, or damages to the extent caused by modifications made by the City to the Consultant's work product.

24. EXPANSION FOR NEW WORK.

This Agreement scope may be expanded for new work. Any expansion for New Work (work not specified within the original Scope of Work Section of this Agreement, and/or not specified in the original RFP as intended work for the Agreement) must comply with all the following limitations and requirements: (a) the New Work is not reasonable to solicit separately; (b) the New Work is for reasonable purpose; (c) the New Work was not reasonably known either the City or Consultant at time of contract or else was mentioned as a possibility in the solicitation (such as future phases of work, or a change in law); (d) the New Work is not significant enough to be reasonably regarded as an independent body of work; (e) the New Work would not have attracted a different field of competition; and (f) the change does not vary the essential identified or main purposes of the Agreement. The City may make exceptions for immaterial changes, emergency or sole source conditions, or other situations required in City opinion. Certain changes are not New Work subject to these limitations, such as additional phases of Work anticipated at the time of solicitation, time extensions, Work Orders issued on an On-Call contract, and similar. New Work must be mutually agreed and issued by the City through written Addenda. New Work performed before an authorizing Amendment may not be eligible for payment.

25. MISCELLANEOUS PROVISIONS.

- A. Amendments: No modification of this Agreement shall be effective unless in writing and signed by an authorized representative of each of the parties hereto.
- B. Binding Agreement: This Agreement shall not be binding until signed by both parties. The provisions, covenants and conditions in this Agreement shall bind the parties, their legal heirs, representatives, successors and assigns.
- C. Americans with Disabilities Act (ADA): Specific attention by the designer is required in association with the Americans with Disabilities Act (ADA) 42 U.S.C. 12101-12213 and 47 U.S.C. 225 and 611, its requirements, regulations, standards and guidelines, which were updated in 2010 and are effective and mandatory for all State and local government facilities and places of public accommodation for construction projects including alteration of existing

facilities, as of March 15, 2012. The City advises that the requirements for accessibility under the ADA, may contain provisions that differ substantively from accessibility provisions in applicable State and City codes, and if the provisions of the ADA impose a greater or equal protection for the rights of individuals with disabilities or individuals associated with them than the adopted local codes, the ADA prevail unless approval for an exception is obtained by a formal documented process. Where local codes provide exceptions from accessibility requirements that differ from the ADA Standards; such exceptions may not be permitted for publicly owned facilities subject to Title II requirements unless the same exception exists in the Title II regulations. It is the responsibility of the designer to determine the code provisions.

- D. The Consultant, at no expense to the City, shall comply with all laws of the United States and Washington, the Charter and ordinances of the City of Spokane; and rules, regulations, orders and directives of their administrative agencies and officers. Without limiting the generality of this paragraph, the Consultant shall comply with the requirements of this Section.
- E. This Agreement shall be construed and interpreted under the laws of Washington. The venue of any action brought shall be in the Superior Court of Spokane County.
- F. Remedies Cumulative: Rights under this Agreement are cumulative and nonexclusive of any other remedy of law or in equity.
- G. Captions: The titles of sections or subsections are for convenience only and do not define or limit the contents.
- H. Severability: If any term or provision is determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall not be affected, and each term and provision shall be valid and enforceable to the fullest extent permitted by law.
- I. Waiver: No covenant, term or condition or the breach shall be deemed waived, except by written consent of the party against whom the waiver is claimed, and any waiver of the breach of any covenant, term or condition shall not be deemed a waiver of any preceding or succeeding breach of the same or any other covenant, term or condition. Neither the acceptance by the City of any performance by the Consultant after the time the same shall have become due nor payment to the Consultant for any portion of the Work shall constitute a waiver by the City of the breach or default of any covenant, term or condition unless otherwise expressly agreed to by the City in writing.
- J. Additional Provisions: This Agreement may be modified by additional terms and conditions ("Special Conditions") which shall be attached to this Agreement as Exhibit D. The parties agree that the Special Conditions shall supplement the terms and conditions of the Agreement, and in the event of ambiguity or conflict with the terms and conditions of the Agreement, these Special Conditions shall govern.
- K. Entire Agreement: This document along with any exhibits and all attachments, and subsequently issued addenda, comprises the entire agreement between the City and the Consultant. If conflict occurs between contract documents and applicable laws, codes, ordinances or regulations, the most stringent or legally binding requirement shall govern and be considered a part of this contract to afford the City the maximum benefits.
- L. Negotiated Agreement: The parties acknowledge this is a negotiated agreement, that they have had this Agreement reviewed by their respective legal counsel, and that the terms and conditions of this Agreement are not to be construed against any party on the basis of such party's draftsmanship.
- M. No personal liability: No officer, agent or authorized employee of the City shall be personally responsible for any liability arising under this Contract, whether expressed or implied, nor for any statement or representation made or in any connection with this Agreement.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Agreement by having legally-binding representatives affix their signatures below.

NUVODIA, LLC

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Consultant's UBI #

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments: Exhibit A – General Scope of Work
Exhibit B – City's Payment Methodology – Lump Sum

17-040

EXHIBIT A – GENERAL SCOPE OF WORK

EXHIBIT B
PAYMENT
(LUMP SUM)

- A. LUMP SUM AGREEMENT. Payment for all consulting services for this Project shall be on the basis of a lump sum amount as shown in the heading of this Agreement.
1. Management Reserve Fund. If the Agency desires the Consultant to perform additional work beyond that already defined in this Agreement, the Agreement Administrator may authorize additional funds for this purpose as shown on page 2 (above) of this Agreement. Any changes requiring additional costs in excess of the "Management Reserve Fund" shall be made in accordance with that Section.
 2. Maximum Total Amount Payable. The maximum amount payable, by the Agency to the Consultant under this Agreement, shall not exceed the amount shown in the heading of the Agreement as maximum amount payable unless a supplemental agreement has been negotiated and executed by the Agency prior to incurring any costs in excess of the maximum amount payable.
- B. MONTHLY PROGRESS PAYMENTS. Partial payments may be made upon request by the Consultant to cover the percentage of work completed and are not to be more frequent than one (1) per month.
- C. FINAL PAYMENT. Final payment of any balance due the Consultant of the gross amount earned will be made promptly upon its verification by the Agency after the completion of the work under this Agreement, contingent upon receipt of all PS&E, plans, maps, notes, reports, and other related documents which are required to be furnished under this Agreement. Acceptance of the final payment by the Consultant shall constitute a release of all claims for payment which the Consultant may have against the Agency unless such claims are specifically reserved in writing and transmitted to the Agency by the Consultant prior to its acceptance. The final payment shall not, however, be a bar to any claims that the Agency may have against the Consultant or to any remedies the Agency may pursue with respect to such claims.
- The payment of any billing will not constitute agreement as to the appropriateness of any item and that at the time of final audit, all required adjustments will be made and reflected in a final payment. In the event that the final audit reveals an overpayment to the Consultant, the Consultant agrees to refund the overpayment to the Agency within ninety (90) days of notice of any payment. The refund shall not constitute a waiver by the Consultant for any claims relating to the validity of a finding of the Agency of overpayment.
- D. INSPECTION OF COST RECORDS. The Consultant and its subconsultants shall keep available for inspection by representatives of the Agency for a period of three (3) years after final payment the cost records and accounts pertaining to this Agreement and all items related to or bearing upon these records with the following exception: if any litigation, claim, or audit arising out of, in connection with, or related to this Agreement is initiated before the expiration of the three (3)-year period, the cost records and accounts shall be retained until such litigation, claim, or audit involving the records is completed.



Agenda Sheet for City Council Meeting of:
04/17/2017

Date Rec'd	4/5/2017
Clerk's File #	OPR 2013-0295
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	MASTER CONTRACT

Submitting Dept	HUMAN RESOURCES
Contact Name/Phone	CHRIS CAVANAUGH 625-6383
Contact E-Mail	CCAVANAUGH@SPOKANECITY.ORG
Agenda Item Type	Contract Item
Agenda Item Name	OMA CONTRACT RENEWAL

Agenda Wording

Contract Amendment/Renewal #4 of 4 for OMA

Summary (Background)

Contract Amendment/Renewal #4 of 4 for OMA

<u>Fiscal Impact</u>	<u>Budget Account</u>
Select \$	#
Select \$	#
Select \$	#
Select \$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	CAVANAUGH, CHRISTINE	<u>Study Session</u>	
<u>Division Director</u>	CAVANAUGH, CHRISTINE	<u>Other</u>	4/10/17
<u>Finance</u>	DOVAL, MATTHEW	<u>Distribution List</u>	
<u>Legal</u>	WHALEY, HUNT		
<u>For the Mayor</u>	SANDERS, THERESA		
<u>Additional Approvals</u>			
<u>Purchasing</u>			



City of Spokane
CONTRACT AMENDMENT/RENEWAL
#4 of 4
OCCUPATIONAL MEDICINE ASSOCIATES (OMA)

This Contract Amendment/Renewal is made and entered into by and between the City of Spokane as ("City"), a Washington municipal corporation, and **OCCUPATIONAL MEDICINE ASSOCIATES (OMA)**, whose address is 323 East 2nd Avenue, Spokane, Washington, 99202 as ("OMA").

WHEREAS, the parties entered into an original Contract wherein OMA agreed to provide and perform professional medical services for the City; and

WHEREAS, a change or revision of the Work has been requested, thus the original Contract needs to be formally Amended by this written document, and shall include no additional compensation for the Work performed under this Contract Amendment/Renewal; and

WHEREAS, the original Agreement allows up to four (4) additional one (1) year periods; this will be the final renewal #4 of 4 available under this Contract.

– NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The original Contract dated March 28, 2013 and April 29, 2013, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Amendment/Renewal shall become effective upon signature of both parties and shall run through April 30, 2018.

3. ADDITIONAL WORK.

The Scope of Work in the original Contract and subsequent Amendment are revised to include the following:

Item	Code	Fee	Item	Code	Fee
Twinrix	90636	\$92.50	Nursing admin. fee	90471	\$11.25
Hep A	90632	\$65.00	Nursing admin. fee	90471	\$11.25
Heb B	90746	\$60.00	Nursing admin. fee	90471	\$11.25
Lift Test	00498	\$10.00			
Tetanus	90714	\$16.00			
Quantiferon Gold blood test	00124	\$170.00 with pre-approval by City	Nursing admin. fee	90471	\$11.25
Varicella-Zoster IG IM	90396	\$93.00			
Varicella-Zoster Titer	86787	\$60.00			
Hep B Surface Antibody	86706	\$42.50			

TDAP Vaccine – Tetanus, Diphtheria, Pertussis	90715	\$51.00			
Influenza Virus Immunization	90658	\$20.00			
Additional vaccination nursing fee	90472	\$6.25 if more than one vaccine is administered at the same time			

4. COMPENSATION.

The City shall pay a maximum of **ONE HUNDRED TWENTY THOUSAND AND NO/100 DOLLARS (\$120,000.00)** for everything furnished and done under this Contract Amendment/Renewal.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

OCCUPATIONAL MEDICINE ASSOCIATES, P.S.

CITY OF SPOKANE

By Terrence D. Rempel 2-12-2012
Signature Date

By _____
Signature Date

Terrence D. Rempel, MD
Type or Print Name

Type or Print Name

Partner
Title

Title

Attest:

Approved as to form:

City Clerk

[Signature]
Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

04/17/2017

<u>Date Rec'd</u>	4/11/2017
<u>Clerk's File #</u>	CPR 2017-0002
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	

<u>Submitting Dept</u>	ACCOUNTING
<u>Contact Name/Phone</u>	LEONARD DAVIS 625-6028
<u>Contact E-Mail</u>	LDAVIS@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Claim Item
<u>Agenda Item Name</u>	5600-CLAIMS-2017

Agenda Wording

Report of the Mayor of pending claims & payments of previously approved obligations through: 4/7/17.
Total:\$ 3,091,573.64 with Parks & Library claims being approved by their respective boards. Claims excluding Parks & Library Total:\$ 2,966,477.62

Summary (Background)

Pages 1-21 Check numbers: 536013 - 536247 ACH payment numbers: 36381 - 36549 On file for review in City Clerks Office: 21 Page listing of Claims NOTE:

<u>Fiscal Impact</u>	<u>Budget Account</u>
Expense \$ 2,966,477.62	# Various
Select \$	#
Select \$	#
Select \$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	BUSTOS, KIM	<u>Study Session</u>	
<u>Division Director</u>	MARCHAND, CRYSTAL	<u>Other</u>	
<u>Finance</u>	DOVAL, MATTHEW	<u>Distribution List</u>	
<u>Legal</u>	DALTON, PAT		
<u>For the Mayor</u>	SANDERS, THERESA		
<u>Additional Approvals</u>			
<u>Purchasing</u>			

REPORT: PG3620
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 14

APPROVAL FUND SUMMARY

DATE: 04/10/17
TIME: 08:14
PAGE: 1

FUND	FUND NAME	AMOUNT
----	-----	-----
0100	GENERAL FUND	234,564.90
1100	STREET FUND	4,399.61
1200	CODE ENFORCEMENT FUND	150.53
1400	PARKS AND RECREATION FUND	10,347.75
1450	UNDER FREEWAY PARKING FUND	57.45
1460	PARKING METER REVENUE FUND	2,716.45
1540	HUMAN SERVICES GRANTS FUND	22,233.51
1560	FORFEITURES & CONTRIBUTION FND	6,071.93
1630	COMBINED COMMUNICATIONS CENTER	2,320.73
1640	COMMUNICATIONS BLDG M&O FUND	758.24
1680	CD/HS OPERATIONS	1,909.59
1690	COMM DEVELOPMENT BLOCK GRANTS	0.00
1700	MISC COMM DEVELOP GRANTS	1,657.75
1730	HOPE ACQUISITION FUND	131.27
1950	PARK CUMULATIVE RESERVE FUND	38,680.78
1970	FIRE/EMS FUND	21,703.13
3200	ARTERIAL STREET FUND	8,132.01
4100	WATER DIVISION	257,479.29
4250	INTEGRATED CAPITAL MANAGEMENT	58,447.44
4300	SEWER FUND	6,637.57
4340	WATER/WW REVENUE BOND FUND	22,019.77
4490	SOLID WASTE DISPOSAL	46,683.45
4700	DEVELOPMENT SVCS CENTER	4,059.19
5100	FLEET SERVICES FUND	106,476.78
5200	PUBLIC WORKS AND UTILITIES	1,304.40
5300	IT FUND	84,184.59
5310	IT CAPITAL REPLACEMENT FUND	11,809.34
5400	REPROGRAPHICS FUND	485.18
5600	ACCOUNTING SERVICES	291.35
5800	RISK MANAGEMENT FUND	12,575.20
5810	WORKERS' COMPENSATION FUND	145.24
5820	UNEMPLOYMENT COMPENSATION FUND	500.00
5830	EMPLOYEES BENEFITS FUND	1,784,306.05
5900	ASSET MANAGEMENT FUND OPS	1,006.43
5901	ASSET MANAGEMENT FUND CAPITAL	3,217.43
6070	FIREFIGHTERS' PENSION FUND	147,815.61
6080	POLICE PENSION FUND	59,540.98
6750	SPOKANE REGIONAL TRANS COUNCIL	105.25
6920	CLAIMS CLEARING FUND	1,551.45
TOTAL:		2,966,477.62

REPORT: PG3630
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 14

DATE: 04/10/17
TIME:
PAGE: 1

HONORABLE MAYOR
AND COUNCIL MEMBERS

04/10/17
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

0020 - NONDEPARTMENTAL

BLUE DOG MARKETING JEFFREY F. CLAUSEN	OTHR BUS REGISTRATIONS/PERMITS CHECK NO. - 00536235	10.00
FOSTER PEPPER PLLC	LEGAL SERVICES ACH PMT NO. - 80036419	300.00
SPOKANE COUNTY FIRE DIST 10	EXTERNAL TAXES/OPER ASSESSMT ACH PMT NO. - 80036439	51,803.10
SPOKANE COUNTY TREASURER	CONTRACTUAL SERVICES ACH PMT NO. - 80036441	47,798.80
STARPLEX CORP	ALARM/SECURITY SERVICES ACH PMT NO. - 80036480	10,631.31
WINSTON & CASHATT PS	LEGAL SERVICES CHECK NO. - 00536051	435.00

TOTAL FOR 0020 - NONDEPARTMENTAL 110,978.21

0030 - POLICE OMBUDSMAN

COPIERS NORTHWEST INC	MISC SERVICES/CHARGES ACH PMT NO. - 80036412	87.95
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TOTAL FOR 0030 - POLICE OMBUDSMAN 87.95

0100 - GENERAL FUND

DAVID LARGENT HOMES INC 1402 N RIVER VISTA	PERMIT REFUNDS PAYABLE CHECK NO. - 00536038	990.00
GEORGEN HOMES INC PO BOX 18338	PERMIT REFUNDS PAYABLE CHECK NO. - 00536083	25.00
JOHN & LYNDIA KENNEDY 5607 W HOUSTON	PERMIT REFUNDS PAYABLE CHECK NO. - 00536084	950.00
SNAP FINANCIAL ACCESS	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80036392	17,309.50
SPOKANE HOUSING VENTURES	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80036530	23,403.30
TIFFANY A TREECE 223 S ADAMS RD APT C203	DEPOSIT-CASH BAIL BONDS CHECK NO. - 00536044	150.00
WA STATE PATROL	DEPOSIT-SPD STATE REMITTANCE CHECK NO. - 00536031	5,818.00
WEST CENTRAL COMMUNITY DEVELOPMENT ASSOCIATION INC	GRANT CASH PASS THRU ACCOUNT ACH PMT NO. - 80036397	9,780.80

HONORABLE MAYOR
AND COUNCIL MEMBERS

04/10/17
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0100 - GENERAL FUND 58,426.60

0300 - HUMAN SERVICES

SPOKANE NEIGHBORHOOD ACTION PARTNERS	CONTRACTUAL SERVICES ACH PMT NO. - 80036391	832.71
TRANSITIONS DBA TRANSITIONAL PROGRAMS FOR WOMEN	CONTRACTUAL SERVICES ACH PMT NO. - 80036396	5,151.18
TOTAL FOR 0300 - HUMAN SERVICES		5,983.89

0330 - PUBLIC AFFAIRS/COMMUNICATIONS

VERIZON WIRELESS BELLEVUE	IT/DATA SERVICES ACH PMT NO. - 80036533	40.01
TOTAL FOR 0330 - PUBLIC AFFAIRS/COMMUNICATIONS		40.01

0350 - COMMUNITY CENTERS

EAST CENTRAL COMMUNITY ORGANIZATION	CONTRACTUAL SERVICES ACH PMT NO. - 80036416	28,703.83
TOTAL FOR 0350 - COMMUNITY CENTERS		28,703.83

0370 - ENGINEERING SERVICES

T-MOBILE	CELL PHONE CHECK NO. - 00536047	233.97
VERIZON WIRELESS BELLEVUE	CELL PHONE ACH PMT NO. - 80036448	115.20
VERIZON WIRELESS BELLEVUE	IT/DATA SERVICES ACH PMT NO. - 80036448	840.25
TOTAL FOR 0370 - ENGINEERING SERVICES		1,189.42

0410 - FINANCE

VERIZON WIRELESS BELLEVUE	CELL PHONE ACH PMT NO. - 80036548	117.10
TOTAL FOR 0410 - FINANCE		117.10

0500 - LEGAL

HONORABLE MAYOR
AND COUNCIL MEMBERS

04/10/17
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

RIVER OAKS COMMUNICATIONS CORP	CONTRACTUAL SERVICES ACH PMT NO. - 80036389	1,445.50
TOTAL FOR 0500 - LEGAL		1,445.50

0520 - MAYOR

GREATER SPOKANE INC	PROFESSIONAL SERVICES	
	ACH PMT NO. - 80036470	3,000.00

TOTAL FOR 0520 - MAYOR	3,000.00
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0560 - MUNICIPAL COURT

BLAKE NELSON	CASH OVER/SHORT	
5815 N LOMA DR	CHECK NO. - 00536234	20.00
BRIAN P MCCLATCHEY	CASH OVER/SHORT	
1919 W CENTENNIAL WAY	CHECK NO. - 00536016	25.00
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80036385	635.67
DAYNA M LAMB	CASH OVER/SHORT	
311 W DALTON	CHECK NO. - 00536039	25.00
DOUGLAS SHAW	CASH OVER/SHORT	
13809 137TH STREET KP N	CHECK NO. - 00536017	20.00
KARA POWELL	CASH OVER/SHORT	
21115 N MT. SPOKANE PARK DRIVE	CHECK NO. - 00536040	15.00
MARGARETHE FULKERSON	CLOTHING ALTERATIONS & REPAIRS	
	CHECK NO. - 00536233	30.44
PAUL JOHNSON	CASH OVER/SHORT	
2303 E EMPIRE AVE	CHECK NO. - 00536019	20.00
PAUL WERT	CASH OVER/SHORT	
815 W 7TH AVE	CHECK NO. - 00536020	15.00
VALLEY EMPIRE COLLECTION	CASH OVER/SHORT	
8817 E MISSION AVE SUITE 101	CHECK NO. - 00536025	228.12
WILLIAM MCDOWELL	CASH OVER/SHORT	
225 ROCK ST	CHECK NO. - 00536026	25.00

TOTAL FOR 0560 - MUNICIPAL COURT	1,059.23
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0650 - PLANNING SERVICES

LEONARD ZICKLER	CONTRACTUAL SERVICES	
dba PROJECT TRIBUTA	ACH PMT NO. - 80036434	1,106.00

HONORABLE MAYOR
AND COUNCIL MEMBERS

04/10/17
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0650 - PLANNING SERVICES	1,106.00
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0680 - POLICE

ALL SERVICE WEST TOWING	TOWING EXPENSE	
	ACH PMT NO. - 80036459	70.66
ALLIED ENVELOPE	PRINTING/BINDING/REPRO	
	ACH PMT NO. - 80036491	42.20

ASAP TRANSLATION SERVICES LLC	INTERPRETER COSTS ACH PMT NO. - 80036482	80.50
B & B TOWING LLC	TOWING EXPENSE ACH PMT NO. - 80036460	247.30
EVERGREEN STATE TOWING LLC DBA SPOKANE VALLEY TOWING	TOWING EXPENSE ACH PMT NO. - 80036466	441.61
FIKES NORTHWEST INC/DIV OF VIKING LOGIC INC	OPERATING SUPPLIES ACH PMT NO. - 80036418	40.63
GALLS LLC	CLOTHING ACH PMT NO. - 80036420	1,707.46
GALLS LLC	OPERATING SUPPLIES ACH PMT NO. - 80036420	388.05
GALLS LLC	PROTECTIVE GEAR/CLOTHING ACH PMT NO. - 80036420	9,455.89
GENERAL FIRE EXTINGUISHER SERVICE INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00536015	139.03
GRAINGER INC	OPERATING SUPPLIES ACH PMT NO. - 80036387	316.11
GUNARAMA WHOLESALE INC	OPERATING SUPPLIES ACH PMT NO. - 80036388	123.92
LAURI LUCAS	CONTRACTUAL SERVICES ACH PMT NO. - 80036427	3,064.55
RICHARD WILLIAM TYRIE JR DBA RENEGADE TOWING	TOWING EXPENSE ACH PMT NO. - 80036484	70.65
ROBERT T BRO dba T & B SPRINKLERS	LANDSCAPE/GROUNDS MAINT ACH PMT NO. - 80036443	1,320.71
SOUTHERN POLICE INSTITUTE	REGISTRATION/SCHOOLING CHECK NO. - 00536030	1,195.00
SPOKANE COUNTY TREASURER	TELEPHONE ACH PMT NO. - 80036441	711.10
T & T AUTOMOTIVE & TOWING	TOWING EXPENSE ACH PMT NO. - 80036481	282.63

HONORABLE MAYOR
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 0680 - POLICE		19,698.00
0690 - PROBATION SERVICES		
COPIERS NORTHWEST INC	OPERATING RENTALS/LEASES ACH PMT NO. - 80036412	73.89
TOTAL FOR 0690 - PROBATION SERVICES		73.89

0700 - PUBLIC DEFENDER

FIKES NORTHWEST INC/DIV OF VIKING LOGIC INC	OPERATING SUPPLIES ACH PMT NO. - 80036418	6.77
LARRY TANGEN	LEGAL SERVICES ACH PMT NO. - 80036445	1,358.50
TED PULVER DBA PULVER INVESTIGATIONS	LEGAL SERVICES ACH PMT NO. - 80036435	1,290.00
TOTAL FOR 0700 - PUBLIC DEFENDER		2,655.27
1100 - STREET FUND		
MICHAEL J BLACKMON DBA NORTHWEST SAFETY	REGISTRATION/SCHOOLING ACH PMT NO. - 80036431	250.00
WESTERN GLOVE INC	PERSONAL PROTECTIVE EQUIPMENT CHECK NO. - 00536050	3,588.95
WESTERN STATES ASPHALT LLC	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036452	560.66
TOTAL FOR 1100 - STREET FUND		4,399.61
1200 - CODE ENFORCEMENT FUND		
JAMES A KREITZ	OPERATING SUPPLIES CHECK NO. - 00536082	150.53
TOTAL FOR 1200 - CODE ENFORCEMENT FUND		150.53
1400 - PARKS AND RECREATION FUND		
GRAPHIC ART PRODUCTIONS DBA FASTSIGNS	PRINTING/BINDING/REPRO ACH PMT NO. - 80036421	258.19
GRIFFIN PUBLISHING INC	PRINTING/BINDING/REPRO ACH PMT NO. - 80036422	10,068.88
HONORABLE MAYOR AND COUNCIL MEMBERS		04/10/17 PAGE 7
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
WILDROSE LTD dba WILDROSE GRAPHICS	OPERATING SUPPLIES ACH PMT NO. - 80036539	20.68
TOTAL FOR 1400 - PARKS AND RECREATION FUND		10,347.75
1450 - UNDER FREEWAY PARKING FUND		
AVISTA CORPORATION	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80036405	57.45
TOTAL FOR 1450 - UNDER FREEWAY PARKING FUND		57.45
1460 - PARKING METER REVENUE FUND		
PEROVICH PARTNERS INC	PRINTING/BINDING/REPRO	

dba SPEEDPRO IMAGING CHECK NO. - 00536239 2,716.45

TOTAL FOR 1460 - PARKING METER REVENUE FUND 2,716.45

1540 - HUMAN SERVICES GRANTS FUND

CLIENT TRACK INC SOFTWARE MAINTENANCE
CHECK NO. - 00536232 19,566.00

TRANSITIONS DBA TRANSITIONAL CONTRACTUAL SERVICES
PROGRAMS FOR WOMEN ACH PMT NO. - 80036396 2,667.51

TOTAL FOR 1540 - HUMAN SERVICES GRANTS FUND 22,233.51

1560 - FORFEITURES & CONTRIBUTION FND

CARRIE L PAETSCH LEGAL SERVICES
DBA NORTH COUNTRY SERVICES ACH PMT NO. - 80036474 111.93

CRAIG MEIDL OR JUSTIN LUNDGREN CONFIDENTIAL FUNDS
CRAIG MEIDL TRUSTEE CHECK NO. - 00536029 5,960.00

TOTAL FOR 1560 - FORFEITURES & CONTRIBUTION FND 6,071.93

1630 - COMBINED COMMUNICATIONS CENTER

INDUSTRIAL COMMUNICATIONS SMART PHONES, IPAD, TABLETS
SALES & SERVICE CO ACH PMT NO. - 80036518 1,108.76

SPOKANE COUNTY TREASURER TELEPHONE
ACH PMT NO. - 80036441 1,211.97

TOTAL FOR 1630 - COMBINED COMMUNICATIONS CENTER 2,320.73

HONORABLE MAYOR 04/10/17
AND COUNCIL MEMBERS PAGE 8

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

1640 - COMMUNICATIONS BLDG M&O FUND

SPOKANE COUNTY 911 CONTRACTUAL SERVICES
SPOKANE COUNTY TREASURER ACH PMT NO. - 80036440 758.24

TOTAL FOR 1640 - COMMUNICATIONS BLDG M&O FUND 758.24

1680 - CD/HS OPERATIONS

DAWN KINDER OTHER TRANSPORTATION EXPENSES
ACH PMT NO. - 80036400 56.12

DAWN KINDER PER DIEM
ACH PMT NO. - 80036400 140.00

GEORGE CARL DAHL OTHER TRANSPORTATION EXPENSES
CHECK NO. - 00536014 69.50

GEORGE CARL DAHL PER DIEM
CHECK NO. - 00536014 92.00

MELORA L SHARTS	AIRFARE	
	ACH PMT NO. - 80036402	216.40
MELORA L SHARTS	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80036402	11.49
REBEKAH HOLLWEDEL	OTHER TRANSPORTATION EXPENSES	
	ACH PMT NO. - 80036399	60.15
SHI CORP	SOFTWARE MAINTENANCE	
	ACH PMT NO. - 80036438	163.18
SOFTWAREONE INC	IT EXPENSES	
	ACH PMT NO. - 80036478	1,100.75
TOTAL FOR 1680 - CD/HS OPERATIONS		1,909.59

1690 - COMM DEVELOPMENT BLOCK GRANTS		

SNAP FINANCIAL ACCESS	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80036392	17,309.50
SNAP FINANCIAL ACCESS	GRANT CASH PASS THRU ACCOUNT	
	ACH PMT NO. - 80036392	17,309.50-
SPOKANE HOUSING VENTURES	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80036530	23,403.30
SPOKANE HOUSING VENTURES	GRANT CASH PASS THRU ACCOUNT	
	ACH PMT NO. - 80036530	23,403.30-
WEST CENTRAL COMMUNITY DEVELOPMENT ASSOCIATION INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80036397	9,780.80
HONORABLE MAYOR AND COUNCIL MEMBERS		04/10/17 PAGE 9
PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
WEST CENTRAL COMMUNITY DEVELOPMENT ASSOCIATION INC	GRANT CASH PASS THRU ACCOUNT	
	ACH PMT NO. - 80036397	9,780.80-
TOTAL FOR 1690 - COMM DEVELOPMENT BLOCK GRANTS		0.00

1700 - MISC COMM DEVELOP GRANTS		

DAWN KINDER	PER DIEM	
	ACH PMT NO. - 80036400	112.00
PROVIDENCE HEALTH SERVICES WA dba PROVIDENCE SCARED HEART	CONTRACTUAL SERVICES	
	CHECK NO. - 00536028	654.31
SPOKANE HOUSING AUTHORITY DBA NE WASHINGTON HOUSING	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80036393	891.44
TOTAL FOR 1700 - MISC COMM DEVELOP GRANTS		1,657.75

1730 - HOPE ACQUISITION FUND		

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE	
	ACH PMT NO. - 80036495	35.87

AVISTA UTILITIES	UTILITY NATURAL GAS	
	ACH PMT NO. - 80036495	95.40

TOTAL FOR 1730 - HOPE ACQUISITION FUND		131.27
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1950 - PARK CUMULATIVE RESERVE FUND

COLUMBIA FORD INC	MACHINERY/EQUIPMENT	
	ACH PMT NO. - 80036411	5,147.16

COLUMBIA FORD INC	VEHICLES	
	ACH PMT NO. - 80036411	33,533.62

TOTAL FOR 1950 - PARK CUMULATIVE RESERVE FUND		38,680.78
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1970 - FIRE/EMS FUND

BOUND TREE MEDICAL LLC	SAFETY SUPPLIES	
	CHECK NO. - 00536033	42.81

CENTURYLINK	TELEPHONE	
	CHECK NO. - 00536034	215.48

CRAIGS AUTOMOTIVE COLLISION CENTER	PUBLIC SAFETY LICENSE/PERM	
	CHECK NO. - 00536037	176.00

DONALD D WALLER	PERSONAL PROTECTIVE EQUIPMENT	
	ACH PMT NO. - 80036456	310.55

HONORABLE MAYOR AND COUNCIL MEMBERS	04/10/17 PAGE 10
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ELJAY OIL CO INC	VEHICLE REPAIR & MAINT SUPPLY	
	ACH PMT NO. - 80036417	293.85

EMERGENCY SERVICES CONSULTING INC	CONTRACTUAL SERVICES	
	CHECK NO. - 00536035	3,824.00

HUGHES FIRE EQUIPMENT INC	VEHICLE REPAIR & MAINT SUPPLY	
	ACH PMT NO. - 80036424	610.48

MICHAEL J DAWSON	OPERATING SUPPLIES	
	ACH PMT NO. - 80036453	679.37

NORCO HEATING & AIR CONDITIONING CO	SAFETY SUPPLIES	
	CHECK NO. - 00536046	113.68

NORCO INC	SAFETY SUPPLIES	
	ACH PMT NO. - 80036524	113.68

ROCKWOOD RETIREMENT COMMUNITY 2903 E 25TH AVENUE	PROTECTIVE INSPECTION FEES	
	CHECK NO. - 00536042	19.00

SPOKANE EMERGENCY PHYSICIANS INC	CONTRACTUAL SERVICES	
	ACH PMT NO. - 80036442	5,202.00

TACOMA SCREW PRODUCTS INC ATTN: ACCOUNTS RECEIVABLE	VEHICLE REPAIR & MAINT SUPPLY	
	ACH PMT NO. - 80036444	8.12

THE MEN'S WEARHOUSE INC	CLOTHING ALTERATIONS & REPAIRS	
	CHECK NO. - 00536045	45.65

TIM'S COMFORT PLUS	EQUIPMENT REPAIRS/MAINTENANCE	
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TIMOTHY J SILVA-OWNER	ACH PMT NO. - 80036446	620.78
TOBY'S BODY & FENDER INC	VEHICLE REPAIRS/MAINT ACH PMT NO. - 80036447	7,154.38
ZEP MANUFACTURING CO	OPERATING SUPPLIES CHECK NO. - 00536052	2,273.30

TOTAL FOR 1970 - FIRE/EMS FUND	-----	21,703.13
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3200 - ARTERIAL STREET FUND

ABADAN REPROGRAPHICS BUSINESS EQUIPMENT CENTER	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00536032	207.01
GARY S NELSON CONSULTING	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80036510	7,875.00
PATSY A SCHUDEL	RIGHT OF WAY CHECK NO. - 00536238	50.00

TOTAL FOR 3200 - ARTERIAL STREET FUND	-----	8,132.01
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4100 - WATER DIVISION

HONORABLE MAYOR
AND COUNCIL MEMBERS

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

ACTION MATERIALS	PAVING REPAIRS/MAINTENANCE ACH PMT NO. - 80036490	454.31
ANATEK LABS INC	CONTRACTUAL SERVICES ACH PMT NO. - 80036493	360.00
ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80036494	342.38
AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80036495	68,027.61
AVISTA UTILITIES	UTILITY NATURAL GAS ACH PMT NO. - 80036495	4,092.94
COPIERS NORTHWEST INC	REPAIRS/MAINTENANCE ACH PMT NO. - 80036542	106.88
DELL MARKETING LP %DELL USA LP	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80036464	152.17
DEVRIES INFORMATION MANAGEMENT	CONTRACTUAL SERVICES ACH PMT NO. - 80036504	4.21
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80036544	265.35
FERGUSON ENTERPRISES INC dba FAMILIAN NW INC	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80036507	2,159.78
H D FOWLER COMPANY	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80036513	59,625.92
H D SUPPLY WATERWORKS LTD	INVENTORY PURCHASES FOR WATER ACH PMT NO. - 80036514	81,235.08

INDUSTRIAL SOFTWARE SOLUTIONS- WONDERWARE LLC	PERMITS/OTHER FEES ACH PMT NO. - 80036472	9,527.56
MICHAEL J BLACKMON DBA NORTHWEST SAFETY	REGISTRATION/SCHOOLING ACH PMT NO. - 80036431	200.00
NORCO INC	REPAIR & MAINTENANCE SUPPLIES ACH PMT NO. - 80036546	55.37
NORTHROP GRUMAN SYSTEMS CORP	MINOR EQUIPMENT ACH PMT NO. - 80036430	309.23
OWEN EQUIPMENT CO	MINOR EQUIPMENT ACH PMT NO. - 80036432	18,848.58
VERIZON WIRELESS BELLEVUE	CELL PHONE ACH PMT NO. - 80036548	2,485.19
WA STATE DEPT/TRANSPORTATION EASTERN REGION UTILITIES	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00536048	889.02
WATER DEPARTMENT IMPREST FUND	PARKING/TOLLS (LOCAL) CHECK NO. - 00536049	54.99

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WATER DEPARTMENT IMPREST FUND	PERMITS/OTHER FEES CHECK NO. - 00536049	702.00
WATER DEPARTMENT IMPREST FUND	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00536049	2.11
WCP SOLUTIONS	PRINTING/BINDING/REPRO ACH PMT NO. - 80036485	710.29
WESTERN GLOVE INC	REPAIR & MAINTENANCE SUPPLIES CHECK NO. - 00536243	199.57
WESTERN STATES EQUIPMENT CO	MINOR EQUIPMENT ACH PMT NO. - 80036451	6,668.75

TOTAL FOR 4100 - WATER DIVISION

257,479.29

4250 - INTEGRATED CAPITAL MANAGEMENT

GEO ENGINEERS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80036512	4,151.25
HISTORICAL RESEARCH ASSOCIATES	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80036516	800.47
LSB CONSULTING ENGINEERS PLLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80036522	43,795.00
TRINDERA ENGINEERING	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80036531	9,585.52
VERIZON WIRELESS BELLEVUE	CELL PHONE ACH PMT NO. - 80036448	115.20

TOTAL FOR 4250 - INTEGRATED CAPITAL MANAGEMENT

58,447.44

4310 - SEWER MAINTENANCE DIVISION

AVISTA UTILITIES	UTILITY LIGHT/POWER SERVICE ACH PMT NO. - 80036495	286.55
MICHAEL J BLACKMON DBA NORTHWEST SAFETY	REGISTRATION/SCHOOLING ACH PMT NO. - 80036431	400.00
RAYLENE L GENNETT	TUITION REIMBURSEMENT ACH PMT NO. - 80036454	2,890.50
VERIZON WIRELESS BELLEVUE	CELL PHONE ACH PMT NO. - 80036548	21.20-
WILLIAM R PEACOCK	LODGING ACH PMT NO. - 80036401	580.65
WILLIAM R PEACOCK	OTHER TRANSPORTATION EXPENSES ACH PMT NO. - 80036401	339.83

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

WILLIAM R PEACOCK	PER DIEM ACH PMT NO. - 80036401	240.00
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TOTAL FOR 4310 - SEWER MAINTENANCE DIVISION	4,716.33
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4320 - RIVERSIDE PARK RECLAMATION FAC

DETECTION INSTRUMENTS CORP	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00536080	1,762.24
FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE ACH PMT NO. - 80036506	3.92
WA STATE DEPT OF REVENUE	EQUIPMENT REPAIRS/MAINTENANCE -	155.08

TOTAL FOR 4320 - RIVERSIDE PARK RECLAMATION FAC	1,921.24
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4340 - WATER/WW REVENUE BOND FUND

ABADAN REPROGRAPHICS BUSINESS EQUIPMENT CENTER	CONSTRUCTION OF FIXED ASSETS CHECK NO. - 00536032	700.42
BUDINGER & ASSOCIATES INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80036408	1,297.06
GEO ENGINEERS INC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80036512	6,555.75
HISTORICAL RESEARCH ASSOCIATES	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80036516	247.79
LSB CONSULTING ENGINEERS PLLC	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80036522	315.00
S M HANSEN CONSULTING	CONSTRUCTION OF FIXED ASSETS ACH PMT NO. - 80036529	6,007.50
TRINDERA ENGINEERING	CONSTRUCTION OF FIXED ASSETS	

ACH PMT NO. - 80036531 6,896.25

TOTAL FOR 4340 - WATER/WW REVENUE BOND FUND 22,019.77

4490 - SOLID WASTE DISPOSAL

A & R ENVIRONMENTAL SERVICES LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80036489	1,973.04
BANNER FURNACE & FUEL	OPERATING SUPPLIES ACH PMT NO. - 80036497	127.18
BHS MARKETING LLC DBA BHS SPECIALTY CHEMICAL PRO	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80036461	3,068.93

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

CHARLES CONKLIN	LOCAL MILEAGE ACH PMT NO. - 80036541	46.25
COCHRAN INC	IT/DATA SERVICES ACH PMT NO. - 80036410	260.88
DICK IRVIN INC.	CONTRACTUAL SERVICES ACH PMT NO. - 80036505	7,030.35
ELJAY OIL CO INC	LUBRICANTS ACH PMT NO. - 80036465	228.37
ELJAY OIL CO INC	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80036465	574.75
FASTENAL CO	OPERATING SUPPLIES ACH PMT NO. - 80036467	197.34
FASTENAL CO	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036467	606.67
FASTENAL CO	SAFETY SUPPLIES ACH PMT NO. - 80036467	30.54
GENERAL KINEMATICS CORPORATION	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036511	786.53
GRAYMONT CAPITAL INC.	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80036469	20,867.31
HITACHI Zosen INOVA U.S.A.	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036471	1,645.00
HYDRAULICS PLUS INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80036517	4,211.23
NARWHAL MET LLC dba WEATHERNET LLC	CONTRACTUAL SERVICES ACH PMT NO. - 80036535	1,300.00
NORCO INC	OPERATING SUPPLIES ACH PMT NO. - 80036524	365.30
NORCO INC	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036473	420.61
NORTHSTAR CHEMICAL INC	CHEMICAL/LAB SUPPLIES ACH PMT NO. - 80036475	2,170.52

SOFTWAREONE INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80036478	257.47
WA STATE DEPT OF ECOLOGY CASHERING UNIT	WA STATE DOE ACH PMT NO. - 80036534	301.21
WA STATE DEPT OF REVENUE	OTHER REPAIRS/MAINT SUPPLIES -	213.97

TOTAL FOR 4490 - SOLID WASTE DISPOSAL	-----	46,683.45
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

4700 - DEVELOPMENT SVCS CENTER

K C CHARLES, INC 5685 JERGENS RD	PERMIT REFUNDS PAYABLE CHECK NO. - 00536018	18.00
KEENAN FLANAGAN 4106 E JACKSON	PERMIT REFUNDS PAYABLE CHECK NO. - 00536085	48.00
PARAS HOMES LLC 603 N HAVANA ST	PERMIT REFUNDS PAYABLE CHECK NO. - 00536041	2,262.00
RIVER OAKS COMMUNICATIONS CORP	LEGAL SERVICES ACH PMT NO. - 80036389	1,445.50
SIMPSON ENGINEERS INC 909 N ARGONNE RD	PERMIT REFUNDS PAYABLE CHECK NO. - 00536043	225.00
VERIZON WIRELESS BELLEVUE	IT/DATA SERVICES ACH PMT NO. - 80036448	40.01
WILDROSE LTD dba WILDROSE GRAPHICS	OFFICE SUPPLIES ACH PMT NO. - 80036539	20.68

TOTAL FOR 4700 - DEVELOPMENT SVCS CENTER	-----	4,059.19
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5100 - FLEET SERVICES FUND

AMERIGAS PROPANE LP DBA NORTHERN ENERGY	MOTOR FUEL-OUTSIDE VENDOR ACH PMT NO. - 80036492	253.78
BATTERY SYSTEMS INC	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036498	823.43
BRIDGESTONE AMERICAS INC dba GCR TIRES & SERVICE	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036499	1,620.10
CINTAS CORPORATION NO 3 LOC 606	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80036462	5,361.36
CONNELL OIL INC DBA CO-ENERGY	LUBRICANTS ACH PMT NO. - 80036501	10,791.11
CUMMINS NORTHWEST LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80036502	9,977.54
DIVERSIFIED INSPECTIONS/ILT INC	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00536081	270.00
FREEDOM TRUCK CENTERS INC	EQUIPMENT REPAIRS/MAINTENANCE	

DBA FREIGHTLINER NORTHWEST	ACH PMT NO. - 80036509	475.66
HASKINS STEEL CO INC	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036515	413.45
INDUSTRIAL COMMUNICATIONS SALES & SERVICE CO	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036518	1,701.20

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

OXARC INC	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036476	14.61
PACWEST MACHINERY LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80036525	45,895.67
SOLID WASTE SYSTEMS INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80036479	4,987.99
SOLID WASTE SYSTEMS INC	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036479	907.40
TOBY'S BODY & FENDER INC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80036483	1,082.54
WENDLE FORD NISSAN ISUZU	EQUIPMENT REPAIRS/MAINTENANCE CHECK NO. - 00536087	1,419.83
WESTERN PETERBILT LLC	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80036486	9,667.61
WESTERN PETERBILT LLC	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036537	2,887.02
WESTERN STATES EQUIPMENT CO	EQUIPMENT REPAIRS/MAINTENANCE ACH PMT NO. - 80036487	3,224.95
WHITE BEAR WEST INC	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036488	77.72
WINGFOOT COMMERCIAL TIRE SYSTEMS LLC DBA GOODYEAR TIRE	OTHER REPAIRS/MAINT SUPPLIES ACH PMT NO. - 80036540	4,623.81

TOTAL FOR 5100 - FLEET SERVICES FUND	-----	106,476.78
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5200 - PUBLIC WORKS AND UTILITIES

GARLAND PRINTING CO	PRINTING/BINDING/REPRO CHECK NO. - 00536036	1,304.40
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TOTAL FOR 5200 - PUBLIC WORKS AND UTILITIES	-----	1,304.40
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5300 - IT FUND

ARAMARK UNIFORM SERVICES AUS WEST LOCKBOX	LAUNDRY/JANITORIAL SERVICES ACH PMT NO. - 80036494	3.04
COMPUNET INC	ADVISORY TECHNICAL SERVICE ACH PMT NO. - 80036384	461.98
DELL MARKETING LP	OFFICE SUPPLIES	

%DELL USA LP	ACH PMT NO. - 80036503	60.86
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NUVODIA LLC	CONTRACTUAL SERVICES	
	CHECK NO. - 00536027	28,042.50

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

PITNEY BOWES RESERVE ACCOUNT	PREPAID POSTAGE	
POSTAGE BY PHONE RESERVE ACCT	CHECK NO. - 00536237	45,000.00

STRUCTURED COMMUNICATION	ADVISORY TECHNICAL SERVICE	
SYSTEMS INC	CHECK NO. - 00536240	665.00

T-MOBILE	CELL PHONE	
	CHECK NO. - 00536241	29.75

US POSTMASTER	PREPAID POSTAGE	
PRESORT STANDARD PERMIT #722	CHECK NO. - 00536242	5,000.00

VERIZON WIRELESS BELLEVUE	CELL PHONE	
	ACH PMT NO. - 80036533	929.08

XEROX CORPORATION	OPERATING RENTALS/LEASES	
	ACH PMT NO. - 80036398	3,992.38

TOTAL FOR 5300 - IT FUND	84,184.59
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5310 - IT CAPITAL REPLACEMENT FUND

DELL MARKETING LP	COMPUTER/MICRO EQUIPMENT	
%DELL USA LP	ACH PMT NO. - 80036543	9,409.34

STRUCTURED COMMUNICATION	COMPUTER/MICRO EQUIPMENT	
SYSTEMS INC	CHECK NO. - 00536240	2,400.00

TOTAL FOR 5310 - IT CAPITAL REPLACEMENT FUND	11,809.34
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5400 - REPROGRAPHICS FUND

ARAMARK UNIFORM SERVICES	LAUNDRY/JANITORIAL SERVICES	
AUS WEST LOCKBOX	ACH PMT NO. - 80036494	23.37

WCP SOLUTIONS	OPERATING SUPPLIES	
	ACH PMT NO. - 80036485	461.81

TOTAL FOR 5400 - REPROGRAPHICS FUND	485.18
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5600 - ACCOUNTING SERVICES

BANK OF NEW YORK MELLON	BANK FEES	
CORPORATE TRUST DEPARTMENT	ACH PMT NO. - 80036496	250.00

WILDROSE LTD dba	OFFICE SUPPLIES	
WILDROSE GRAPHICS	ACH PMT NO. - 80036539	41.35

TOTAL FOR 5600 - ACCOUNTING SERVICES	291.35
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5800 - RISK MANAGEMENT FUND

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

US BANK OR CITY TREASURER	INSURANCE CLAIMS	
LIABILITY CLAIMS	ACH PMT NO. - 80036532	12,575.20

TOTAL FOR 5800 - RISK MANAGEMENT FUND	12,575.20
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5810 - WORKERS' COMPENSATION FUND

FEDERAL EXPRESS CORP/DBA FEDEX	POSTAGE	
	ACH PMT NO. - 80036544	20.24

MICHAEL J BLACKMON	CONTRACTUAL SERVICES	
DBA NORTHWEST SAFETY	ACH PMT NO. - 80036431	125.00

TOTAL FOR 5810 - WORKERS' COMPENSATION FUND	145.24
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5820 - UNEMPLOYMENT COMPENSATION FUND

NATIONAL EMPLOYERS COUNCIL INC	INSURANCE ADMINISTRATION	
DBA PEOPLESYSTEMS	ACH PMT NO. - 80036433	500.00

TOTAL FOR 5820 - UNEMPLOYMENT COMPENSATION FUND	500.00
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5830 - EMPLOYEES BENEFITS FUND

KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE ADMINISTRATION	
	ACH PMT NO. - 80036545	41,887.79

KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE CLAIMS	
	ACH PMT NO. - 80036545	1,207,000.59

KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	INSURANCE PREMIUMS	
	ACH PMT NO. - 80036545	12,991.76

PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	INSURANCE CLAIMS	
	ACH PMT NO. - 80036528	487,304.89

WASHINGTON DENTAL SERVICE OR CITY OF SPOKANE	INSURANCE ADMINISTRATION	
	ACH PMT NO. - 80036549	3,047.03

WASHINGTON DENTAL SERVICE OR CITY OF SPOKANE	INSURANCE CLAIMS	
	ACH PMT NO. - 80036549	32,073.99

TOTAL FOR 5830 - EMPLOYEES BENEFITS FUND	1,784,306.05
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5900 - ASSET MANAGEMENT FUND OPS

MCKINSTRY CO LLC	BUILDING REPAIRS/MAINTENANCE	
LOCKBOX	CHECK NO. - 00536086	962.97

SCOTT STEWART	OPERATING SUPPLIES	
2110 W SHARP AVE	CHECK NO. - 00536247	43.46

PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

TOTAL FOR 5900 - ASSET MANAGEMENT FUND OPS		1,006.43
5901 - ASSET MANAGEMENT FUND CAPITAL		
DELL MARKETING LP	COMPUTER/MICRO EQUIPMENT	
%DELL USA LP	ACH PMT NO. - 80036413	3,217.43
TOTAL FOR 5901 - ASSET MANAGEMENT FUND CAPITAL		3,217.43
6200 - FIREFIGHTERS' PENSION FUND		
DALE MCGOWAN	SERVICE REIMBURSEMENT	
	CHECK NO. - 00536069	34.24
FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT	
	CHECK NO. - 00536063	13,865.00
FAMILY FIRST CARE MANAGEMENT	SERVICE REIMBURSEMENT	
	CHECK NO. - 00536064	261.90
PREMERA BLUE CROSS OR	SERVICE REIMBURSEMENT	
SPOKANE CITY TREASURER	ACH PMT NO. - 80036528	97,580.12
RELIANT RX LLC	SERVICE REIMBURSEMENT	
	CHECK NO. - 00536073	77.40
RESCARE WASHINGTON INC	SERVICE REIMBURSEMENT	
DBA RESCARE HOMECARE	CHECK NO. - 00536074	10,627.00
SPOKANE EAR NOSE & THROAT	SERVICE REIMBURSEMENT	
CLINIC PS	CHECK NO. - 00536077	54.89
VAUGHN S YOUNG	SERVICE REIMBURSEMENT	
DBA GUARDIAN ANGEL HOME CARE	CHECK NO. - 00536066	711.06
WASHINGTON DENTAL SERVICE OR	SERVICE REIMBURSEMENT	
CITY OF SPOKANE	ACH PMT NO. - 80036449	24,604.00
TOTAL FOR 6200 - FIREFIGHTERS' PENSION FUND		147,815.61
6300 - POLICE PENSION		
ALBERT W SCHABER	SERVICE REIMBURSEMENT	
	CHECK NO. - 00536076	17.17
DALLAS PALMER	SERVICE REIMBURSEMENT	
	CHECK NO. - 00536071	139.80
FAIRWINDS SPOKANE LLC	SERVICE REIMBURSEMENT	
	CHECK NO. - 00536063	4,460.00
FRED UTTKE	SERVICE REIMBURSEMENT	
	CHECK NO. - 00536079	370.90

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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:

GN HEARING CARE CORPORATION	SERVICE REIMBURSEMENT
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DBA BELTONE	CHECK NO. - 00536065	138.83
GREGORY C HARSHMAN	SERVICE REIMBURSEMENT ACH PMT NO. - 80036458	100.00
JAMES C HILL	SERVICE REIMBURSEMENT CHECK NO. - 00536067	27.03
KIM THOMAS	SERVICE REIMBURSEMENT CHECK NO. - 00536078	430.95
LIFELINE SYSTEMS CO	SERVICE REIMBURSEMENT CHECK NO. - 00536068	43.00
MANITO CAPITAL LLC DBA FAMILY HOME CARE	SERVICE REIMBURSEMENT ACH PMT NO. - 80036457	2,220.75
PREMERA BLUE CROSS OR SPOKANE CITY TREASURER	SERVICE REIMBURSEMENT ACH PMT NO. - 80036528	37,691.84
RESCARE WASHINGTON INC DBA RESCARE HOMECARE	SERVICE REIMBURSEMENT CHECK NO. - 00536074	4,187.28
ROSAUER'S PHARMACY	SERVICE REIMBURSEMENT CHECK NO. - 00536075	11.49
SHELDON REEVE	SERVICE REIMBURSEMENT CHECK NO. - 00536072	110.00
SPOKANE EAR NOSE & THROAT CLINIC PS	SERVICE REIMBURSEMENT CHECK NO. - 00536077	45.00
TERRY MOREHOUSE	SERVICE REIMBURSEMENT CHECK NO. - 00536070	144.94
WASHINGTON DENTAL SERVICE OR CITY OF SPOKANE	SERVICE REIMBURSEMENT ACH PMT NO. - 80036449	9,402.00
TOTAL FOR 6300 - POLICE PENSION		59,540.98
6760 - SPOKANE REGIONAL COUNCIL		
WA STATE DEPT OF REVENUE	MINOR EQUIPMENT	105.25
TOTAL FOR 6760 - SPOKANE REGIONAL COUNCIL		105.25
6920 - CLAIMS CLEARING FUND		
RANDY J PENALUNA	ACCOUNTS PAYABLE CHECK NO. - 00536236	1,551.45
TOTAL FOR 6920 - CLAIMS CLEARING FUND		1,551.45
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PROCESSING OF VOUCHERS RESULTS IN CLAIMS AS FOLLOWS:		
TOTAL CLAIMS		2,966,477.62

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SYSTEM: FMSAP
USER: MANAGER
RUN NO: 14

CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
	USE TAX AMOUNTS	474.30	15.31	
00536013	CLIENT TRACK INC	9,783.00		
00536014	GEORGE CARL DAHL	161.50		
00536015	GENERAL FIRE EXTINGUISHER	139.03		
00536016	BRIAN P MCCLATCHEY	25.00		
00536017	DOUGLAS SHAW	20.00		
00536018	K C CHARLES, INC	18.00		
00536019	PAUL JOHNSON	20.00		
00536020	PAUL WERT	15.00		
00536021	VALLEY EMPIRE COLLECTION	67.65		
00536022	VALLEY EMPIRE COLLECTION	30.00		
00536023	VALLEY EMPIRE COLLECTION	47.29		
00536024	VALLEY EMPIRE COLLECTION	40.65		
00536025	VALLEY EMPIRE COLLECTION	42.53		
00536026	WILLIAM MCDOWELL	25.00		
00536027	NUVODIA LLC	142.50		
00536028	PROVIDENCE HEALTH SERVICES W	654.31		
00536029	CRAIG MEIDL OR JUSTIN LUNDGR	5,960.00		
00536030	SOUTHERN POLICE INSTITUTE	1,195.00		
00536031	WA STATE PATROL	5,818.00		
00536032	ABADAN REPROGRAPHICS	907.43		
00536033	BOUND TREE MEDICAL LLC	42.81		
00536034	CENTURYLINK	215.48		
00536035	EMERGENCY SERVICES CONSULTIN	3,824.00		
00536036	GARLAND PRINTING CO	1,304.40		
00536037	CRAIGS AUTOMOTIVE	176.00		
00536038	DAVID LARGENT HOMES INC	990.00		
00536039	DAYNA M LAMB	25.00		
00536040	KARA POWELL	15.00		
00536041	PARAS HOMES LLC	2,262.00		
00536042	ROCKWOOD RETIREMENT COMMUNIT	19.00		
00536043	SIMPSON ENGINEERS INC	225.00		
00536044	TIFFANY A TREECE	150.00		
00536045	THE MEN'S WEARHOUSE INC	45.65		
00536046	NORCO HEATING & AIR	113.68		
00536047	T-MOBILE	233.97		
00536048	WA STATE DEPT/TRANSPORTATION	889.02		
00536049	WATER DEPARTMENT	759.10		
00536050	WESTERN GLOVE INC	3,588.95		
00536051	WINSTON & CASHATT PS	435.00		
00536052	ZEP MANUFACTURING CO	2,273.30		
00536053	AUNTIES INC		7.83	
00536063	FAIRWINDS SPOKANE LLC	18,325.00		
00536064	FAMILY FIRST CARE MANAGEMENT	261.90		
00536065	GN HEARING CARE CORPORATION	138.83		
00536066	VAUGHN S YOUNG	711.06		
00536067	JAMES C HILL	27.03		
00536068	LIFELINE SYSTEMS CO	43.00		
00536069	DALE MCGOWAN	34.24		
00536070	TERRY MOREHOUSE	144.94		
00536071	DALLAS PALMER	139.80		
00536072	SHELDON REEVE	110.00		
00536073	RELIANT RX LLC	77.40		

REPORT: PG3640
SYSTEM: FMSAP
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CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

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CHECK #	VENDOR	CITY	LIBRARY	PARKS
00536074	RESCARE WASHINGTON INC	14,814.28		
00536075	ROSAUER'S PHARMACY	11.49		
00536076	ALBERT W SCHABER	17.17		
00536077	SPOKANE EAR NOSE & THROAT	99.89		
00536078	KIM THOMAS	430.95		
00536079	FRED UTTKE	370.90		
00536080	DETECTION INSTRUMENTS CORP	1,762.24		
00536081	DIVERSIFIED INSPECTIONS/ILT	270.00		
00536082	JAMES A KREITZ	150.53		
00536083	GEORGEN HOMES INC	25.00		
00536084	JOHN & LYNDA KENNEDY	950.00		
00536085	KEENAN FLANAGAN	48.00		
00536086	MCKINSTRY CO LLC	962.97		
00536087	WENDLE FORD NISSAN ISUZU	1,419.83		
00536232	CLIENT TRACK INC	9,783.00		
00536233	MARGARETHE FULKERSON	30.44		
00536234	BLAKE NELSON	20.00		
00536235	BLUE DOG MARKETING	10.00		
00536236	RANDY J PENALUNA	1,551.45		
00536237	PITNEY BOWES RESERVE ACCOUNT	45,000.00		
00536238	PATSY A SCHUDEL	50.00		
00536239	PEROVICH PARTNERS INC	2,716.45		
00536240	STRUCTURED COMMUNICATION	3,065.00		
00536241	T-MOBILE	29.75		
00536242	US POSTMASTER	5,000.00		
00536243	WESTERN GLOVE INC	199.57		
00536244	COEUR D'ALENE METALS			1,368.01
00536245	GCR TIRES & SERVICE			2,376.11
00536246	WALTER E NELSON CO			1,856.92
00536247	SCOTT STEWART	43.46		
80036381	ARAMARK UNIFORM SERVICES	1.52		
80036382	AVISTA UTILITIES	200.69		
80036383	B & B TOWING LLC	105.98		
80036384	COMPUNET INC	461.98		
80036385	COPIERS NORTHWEST INC	635.67		
80036386	GALLS LLC	184.79		
80036387	GRAINGER INC	316.11		
80036388	GUNARAMA WHOLESALE INC	123.92		
80036389	RIVER OAKS COMMUNICATIONS CO	2,891.00		
80036390	SAGEVIEW CONSULTING GROUP, L			
80036391	SPOKANE NEIGHBORHOOD ACTION	832.71		
80036392	SNAP FINANCIAL ACCESS	17,309.50		
80036393	SPOKANE HOUSING AUTHORITY	891.44		
80036394	T & T AUTOMOTIVE & TOWING	70.66		
80036395	LARRY TANGEN	630.50		
80036396	TRANSITIONS DBA TRANSITIONAL	7,818.69		
80036397	WEST CENTRAL COMMUNITY	9,780.80		
80036398	XEROX CORPORATION	3,992.38		
80036399	REBEKAH HOLLWEDEL	60.15		
80036400	DAWN KINDER	308.12		
80036401	WILLIAM R PEACOCK	1,160.48		
80036402	MELORA L SHARTS	227.89		
80036403	A1 STUMP REMOVAL			10,983.91

REPORT: PG3640
SYSTEM: FMSAP
USER: MANAGER
RUN NO: 14

CITY OF SPOKANE
COUNCIL CHECK RANGE/TOTAL

DATE: 04/10/17
TIME: 08:14
PAGE: 3

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80036404	AHBL INC			6,117.86

80036405	AVISTA CORPORATION	57.45		
80036406	BAKER & TAYLOR BOOKS		9,888.40	
80036407	BELSBY ENGINEERING			1,540.00
80036408	BUDINGER & ASSOCIATES INC	1,297.06		
80036409	CENGAGE LEARNING INC		149.04	
80036410	COCHRAN INC	260.88		
80036411	COLUMBIA FORD INC	38,680.78		
80036412	COPIERS NORTHWEST INC	161.84		
80036413	DELL MARKETING LP	3,217.43		
80036414	DESAUTEL HEGE COMMUNICATIONS			13,244.19
80036415	DURHAM SCHOOL SERVICES			690.13
80036416	EAST CENTRAL COMMUNITY	28,703.83		3,483.33
80036417	ELJAY OIL CO INC	293.85		
80036418	FIKES NORTHWEST INC/DIV OF	47.40		
80036419	FOSTER PEPPER PLLC	300.00		
80036420	GALLS LLC	11,366.61		
80036421	GRAPHIC ART PRODUCTIONS DBA	258.19		
80036422	GRIFFIN PUBLISHING INC	10,068.88		
80036423	H D SUPPLY WATERWORKS LTD	20,917.69		
80036424	HUGHES FIRE EQUIPMENT INC	610.48		
80036425	INGRAM LIBRARY SERVICES LLC		48.87	
80036426	LOOMIS ARMORED US INC			201.96
80036427	LAURI LUCAS	3,064.55		
80036428	MIDWEST TAPE		2,651.65	
80036429	NATIONAL PUBLIC SAFETY INFO		174.00	
80036430	NORTHROP GRUMAN SYSTEMS CORP	309.23		
80036431	MICHAEL J BLACKMON	975.00		
80036432	OWEN EQUIPMENT CO	18,848.58		
80036433	NATIONAL EMPLOYERS COUNCIL I	500.00		
80036434	LEONARD ZICKLER	1,106.00		
80036435	TED PULVER	1,290.00		
80036436	RECORDED BOOKS INC		1,126.66	
80036437	SAFETY KLEEN CORPORATION			400.00
80036438	SHI CORP	163.18		
80036439	SPOKANE COUNTY FIRE DIST 10	51,803.10		
80036440	SPOKANE COUNTY 911	758.24		
80036441	SPOKANE COUNTY TREASURER	49,721.87		
80036442	SPOKANE EMERGENCY PHYSICIANS	5,202.00		
80036443	ROBERT T BRO	1,320.71		
80036444	TACOMA SCREW PRODUCTS INC	8.12		
80036445	LARRY TANGEN	728.00		
80036446	TIM'S COMFORT PLUS	620.78		
80036447	TOBY'S BODY & FENDER INC	7,154.38		
80036448	VERIZON WIRELESS BELLEVUE	1,110.66		
80036449	WASHINGTON DENTAL SERVICE OR	34,006.00		
80036450	WEST CENTRAL COMMUNITY			6,056.25
80036451	WESTERN STATES EQUIPMENT CO	6,668.75		
80036452	WESTERN STATES ASPHALT LLC	560.66		
80036453	MICHAEL J DAWSON	679.37		
80036454	RAYLENE L GENNETT	2,890.50		
80036456	DONALD D WALLER	310.55		
80036457	MANITO CAPITAL LLC	2,220.75		

REPORT: PG3640
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CITY OF SPOKANE
 COUNCIL CHECK RANGE/TOTAL

DATE: 04/10/17
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 PAGE: 4

CHECK #	VENDOR	CITY	LIBRARY	PARKS
80036458	GREGORY C HARSHMAN	100.00		
80036459	ALL SERVICE WEST TOWING	70.66		
80036460	B & B TOWING LLC	141.32		
80036461	BHS MARKETING LLC	3,068.93		
80036462	CINTAS CORPORATION NO 3	5,361.36		

80036463	CUMMINS NORTHWEST LLC	5,446.84	
80036464	DELL MARKETING LP	152.17	
80036465	ELJAY OIL CO INC	803.12	
80036466	EVERGREEN STATE TOWING LLC	441.61	
80036467	FASTENAL CO	834.55	
80036468	FERGUSON ENTERPRISES INC	1,049.90	
80036469	GRAYMONT CAPITAL INC.	20,867.31	
80036470	GREATER SPOKANE INC	3,000.00	
80036471	HITACHI Zosen INOVA U.S.A.	1,645.00	
80036472	INDUSTRIAL SOFTWARE SOLUTION	9,527.56	
80036473	NORCO INC	651.65	
80036474	CARRIE L PAETSCH	111.93	
80036475	NORTHSTAR CHEMICAL INC	2,170.52	
80036476	OXARC INC	14.61	
80036477	PACWEST MACHINERY LLC	45,007.31	
80036478	SOFTWAREONE INC	1,358.22	
80036479	SOLID WASTE SYSTEMS INC	5,895.39	
80036480	STARPLEX CORP	10,631.31	
80036481	T & T AUTOMOTIVE & TOWING	211.97	
80036482	ASAP TRANSLATION SERVICES LL	80.50	
80036483	TOBY'S BODY & FENDER INC	1,082.54	
80036484	RICHARD WILLIAM TYRIE JR	70.65	
80036485	WCP SOLUTIONS	1,172.10	
80036486	WESTERN PETERBILT LLC	11,978.45	
80036487	WESTERN STATES EQUIPMENT CO	3,224.95	
80036488	WHITE BEAR WEST INC	77.72	
80036489	A & R ENVIRONMENTAL SERVICES	1,973.04	
80036490	ACTION MATERIALS	454.31	
80036491	ALLIED ENVELOPE	42.20	
80036492	AMERIGAS PROPANE LP	253.78	
80036493	ANATEK LABS INC	360.00	
80036494	ARAMARK UNIFORM SERVICES	367.27	
80036495	AVISTA UTILITIES	72,337.68	
80036496	BANK OF NEW YORK MELLON	250.00	
80036497	BANNER FURNACE & FUEL	127.18	
80036498	BATTERY SYSTEMS INC	823.43	
80036499	BRIDGESTONE AMERICAS INC	1,620.10	
80036500	CLUB PROPHET SYSTEMS		5,480.59
80036501	CONNELL OIL INC	10,791.11	
80036502	CUMMINS NORTHWEST LLC	4,530.70	
80036503	DELL MARKETING LP	60.86	
80036504	DEVRIES INFORMATION MANAGEME	4.21	
80036505	DICK IRVIN INC.	7,030.35	
80036506	FEDERAL EXPRESS CORP/DBA FED	214.42	
80036507	FERGUSON ENTERPRISES INC	1,109.88	
80036508	FINE FAMILY LLC		7,717.52
80036509	FREEDOM TRUCK CENTERS INC	475.66	
80036510	GARY S NELSON CONSULTING	7,875.00	

REPORT: PG3640 CITY OF SPOKANE
SYSTEM: FMSAP COUNCIL CHECK RANGE/TOTAL
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CHECK #	VENDOR	CITY	LIBRARY	PARKS
80036511	GENERAL KINEMATICS CORPORATI	786.53		
80036512	GEO ENGINEERS INC	10,707.00		
80036513	H D FOWLER COMPANY	59,625.92		
80036514	H D SUPPLY WATERWORKS LTD	60,317.39		
80036515	HASKINS STEEL CO INC	413.45		
80036516	HISTORICAL RESEARCH ASSOCIAT	1,048.26		
80036517	HYDRAULICS PLUS INC	4,211.23		
80036518	INDUSTRIAL COMMUNICATIONS	2,809.96		
80036519	INSIGHT DISTRIBUTING INC			15,753.79

80036520	K & L GATES LLP		
80036521	KIMMEL ATHLETIC SUPPLY CO IN		12,266.44
80036522	LSB CONSULTING ENGINEERS PLL	44,110.00	
80036523	MICHAEL TERRELL LANDSCAPE		140.00
80036524	NORCO INC	247.94	4.43
80036525	PACWEST MACHINERY LLC	888.36	
80036526	PELLA WINDOWS & DOORS		3,803.13
80036527	PLANET TURF		54.35
80036528	PREMERA BLUE CROSS OR	622,576.85	
80036529	S M HANSEN CONSULTING	6,007.50	
80036530	SPOKANE HOUSING VENTURES	23,403.30	
80036531	TRINDERA ENGINEERING	16,481.77	
80036532	US BANK OR CITY TREASURER	12,575.20	
80036533	VERIZON WIRELESS BELLEVUE	969.09	
80036534	WA STATE DEPT OF ECOLOGY	301.21	
80036535	NARWHAL MET LLC	1,300.00	
80036536	WESTERN EQUIPMENT DISTRIBUTO		5,435.64
80036537	WESTERN PETERBILT LLC	576.18	
80036538	WILBUR ELLIS COMPANY		1,822.49
80036539	WILDROSE LTD dba	82.71	
80036540	WINGFOOT COMMERCIAL TIRE	4,623.81	
80036541	CHARLES CONKLIN	46.25	
80036542	COPIERS NORTHWEST INC	106.88	
80036543	DELL MARKETING LP	9,409.34	
80036544	FEDERAL EXPRESS CORP/DBA FED	75.09	
80036545	KAISER FOUNDATION HEALTH PLA	1,261,880.14	
80036546	NORCO INC	55.37	
80036547	NUVODIA LLC	27,900.00	
80036548	VERIZON WIRELESS BELLEVUE	2,581.09	
80036549	WASHINGTON DENTAL SERVICE OR	35,121.02	
		-----	-----
		2,966,477.62	14,061.76
			100,797.05
			=====
	CITYWIDE TOTAL:		3,091,573.64

**Agenda Sheet for City Council Meeting of:**

04/17/2017

<u>Date Rec'd</u>	4/12/2017
<u>Clerk's File #</u>	CPR 2017-0003
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	

Submitting Dept	ACCOUNTING
Contact Name/Phone	KIM BUSTOS 6034
Contact E-Mail	KBUSTOS@SPOKANECITY.ORG
Agenda Item Type	Claim Item
Agenda Item Name	5600-ACCOUNTING-PAYROLL

Agenda Wording

Report of the Mayor of pending payroll claims of previously approved obligations through: April 8, 2017.
Payroll check #544147 through check #544319 \$6,422,761.11

Summary (Background)

N/A

<u>Fiscal Impact</u>		<u>Budget Account</u>	
Expense	\$ 6,422,761.11	#	N/A
Select	\$	#	
Select	\$	#	
Select	\$	#	
<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	BUSTOS, KIM	<u>Study Session</u>	
<u>Division Director</u>	MARCHAND, CRYSTAL	<u>Other</u>	
<u>Finance</u>	HUGHES, MICHELLE	<u>Distribution List</u>	
<u>Legal</u>	DALTON, PAT		
<u>For the Mayor</u>	SANDERS, THERESA		
<u>Additional Approvals</u>			
<u>Purchasing</u>			

PAYROLL RECAP BY FUND
PAY PERIOD ENDING APRIL 8, 2017

FUND	FUND NAME	TOTAL
0100	GENERAL FUND	
0030	POLICE OMBUDSMAN	7,190.91
0230	CIVIL SERVICE	25,162.11
0260	CITY CLERK	14,344.40
0320	COUNCIL	31,152.24
0330	PUBLIC AFFAIRS / COMMUNICATIONS	22,161.93
0370	ENGINEERING SERVICES	163,303.75
0410	FINANCE	35,663.20
0430	GRANTS MNGMT & FINANCIAL ASSIST	9,672.81
0450	CD/HS DIVISION	7,587.20
0470	HISTORIC PRESERVATION	3,798.40
0500	LEGAL	104,396.14
0520	MAYOR	22,900.50
0550	NEIGHBORHOOD SERVICES	11,482.41
05601	MUNICIPAL COURT	99,625.84
05602	PARKING VIOLATIONS	0.00
0570	OFFICE OF HEARING EXAMINER	6,458.40
0620	HUMAN RESOURCES	20,056.80
0650	PLANNING SERVICES	47,144.21
0680	POLICE	1,432,552.46
0690	PROBATION SERVICES	32,850.80
0700	PUBLIC DEFENDERS	78,694.00
0750	ECONOMIC DEVELOPMENT	9,993.60
	TOTAL GENERAL FUND	2,186,192.11

FUND	FUND NAME	TOTAL
1100	STREET	237,719.73
1200	CODE ENFORCEMENT	44,274.77
1300	LIBRARY	198,866.63
1390	URBAN FORESTRY FUND	0.00
1400	PARKS AND RECREATION	242,997.56
1460	PARKING METER	35,737.78
1510	LAW ENFORCEMENT INFO SYSTEM FUND	3,673.60
1620	PUBLIC SAFETY & JUDICIAL GRANT	27,011.95
1630	COMBINED COMMUNICATIONS CENTER	59,329.23
1680	CD/HS	47,128.01
1840	WIA ADMINISTRATIVE COST POOL	0.00
1970	EMS FUND	1,281,884.09
4100	WATER	378,966.28
4250	INTEGRATED CAPITAL FUND	35,983.66
4300	SEWER	480,268.96
4480	REFUSE	270,882.47
4490	SOLID WASTE	238,070.33
4600	GOLF	38,064.98
4700	GENERAL SERVICES FUND	119,847.76
5100	FLEET SERVICE	84,038.85
5200	PUBLIC WORKS & UTILITY FUND	56,103.03
5300	MIS	152,689.78
5400	REPROGRAPHICS	7,803.20
5600	ACCOUNTING SERVICES	91,177.66
5700	MY SPOKANE	19,411.00
5810	WORKER'S COMPENSATION	13,594.40
5830	SELF-FUNDED MEDICAL/DENTAL	7,942.40
5900	ASSET MANAGEMENT	25,189.90
6060	CITY RETIREMENT	10,002.40
6750	REGIONAL PLAN	27,908.59
	TOTAL	6,422,761.11

STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, March 30, 2017

A Special Meeting of the Spokane City Council was held on the above date at 3:43 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Pro-Tem Waldref and Council Members Fagan, Kinnear and Mumm were present. Council President Stuckart and Council Members Beggs and Stratton were absent.

The following topic was discussed:

- Central City Line

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:42 p.m.

Minutes prepared and submitted for publication in the April 19, 2017, issue of the Official Gazette:

Terri L. Pfister, MMC
Spokane City Clerk

Approved by City Council on _____, 2017.

Ben Stuckart
City Council President



Agenda Sheet for City Council Meeting of:
04/17/2017

Date Rec'd	4/4/2017
Clerk's File #	RES 2017-0024
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	
Submitting Dept	HUMAN RESOURCES
Contact Name/Phone	CHRIS CAVANAUGH 625-6383
Contact E-Mail	CCAVANAUGH@SPOKANECITY.ORG
Agenda Item Type	Resolutions
Agenda Item Name	0620 RESOLUTION APPOINTING JENNIFER PAPICH DIRECTOR OF RECREATION

Agenda Wording

A Resolution approving the appointment of Jennifer Papich as the Director of Recreation for the Parks & Recreation Department for the City of Spokane.

Summary (Background)

A Resolution approving the appointment of Jennifer Papich as the Director of Recreation for the Parks & Recreation Department for the City of Spokane.

Fiscal Impact

Budget Account

Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

Approvals

Council Notifications

<u>Dept Head</u>	CAVANAUGH, CHRISTINE	<u>Study Session</u>	
<u>Division Director</u>	CAVANAUGH, CHRISTINE	<u>Other</u>	
<u>Finance</u>	DOVAL, MATTHEW	<u>Distribution List</u>	
<u>Legal</u>	DALTON, PAT		
<u>For the Mayor</u>	SANDERS, THERESA		

Additional Approvals

<u>Purchasing</u>		

RESOLUTION 2017-0024

A Resolution approving the appointment of Jennifer Papich as Recreation Director for the City of Spokane.

WHEREAS, Section 24 of the City Charter provides that the Mayor shall have the power to appoint department heads subject to the approval of the City Council; and

WHEREAS, Section 5.2.6 of the City Council Rules of Procedure states that approval of appointment of department heads shall be by Resolution; and

WHEREAS, after full consideration, Mayor David Condon has appointed Jennifer Papich as Recreation Director for the City of Spokane --

NOW, THEREFORE,

BE IT RESOLVED by the City Council for the City of Spokane that it hereby approves the appointment of Jennifer Papich as Recreation Director for the City of Spokane.

ADOPTED BY THE CITY COUNCIL ON _____, 2017

City Clerk

Approved as to form:

Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

04/17/2017

<u>Date Rec'd</u>	4/5/2017
<u>Clerk's File #</u>	RES 2017-0025
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	CLAIMS
<u>Agenda Item Name</u>	0500 RESOLUTION APPROVING SETTLEMENT - MCLEOD

Agenda Wording

Resolution approving settlement of Darryl N. McLeod and Jaimelyn S. McLeod, et al., Spokane County Superior Court Cause No. 14-202477-5, arising from a June 21, 2012, incident-\$60,000.

Summary (Background)

This suit was settled through mediation.

Fiscal ImpactBudget Account

Expense	\$ \$60,000	# 5800-78100-14780-54601
Select	\$	#
Select	\$	#
Select	\$	#

ApprovalsCouncil Notifications

<u>Dept Head</u>	DALTON, PAT	<u>Study Session</u>	
<u>Division Director</u>		<u>Other</u>	Exec Session on 4/10/17
<u>Finance</u>	DOVAL, MATTHEW	<u>Distribution List</u>	
<u>Legal</u>	DALTON, PAT	nodle@spokanecity.org	
<u>For the Mayor</u>	SANDERS, THERESA	jasampson@spokanecity.org	
<u>Additional Approvals</u>		dstragier@spokanecity.org	
<u>Purchasing</u>		tdunivant@spokanecity.org	
		cmarchand@spokanecity.org	
		james.scott@asrisk.com	

RESOLUTION NO. 2017-0025

RESOLUTION RE SETTLEMENT OF CIVIL CLAIM AGAINST CITY OF SPOKANE

WHEREAS, the City of Spokane is a defendant in litigation brought in the Spokane County Superior Court under the caption *Darryl N. McLeod and Jaimelyn S. McLeod, a married couple, and Jaimelyn S. McLeod, as Guardian Ad Litem for ISM, a minor child v. City of Spokane; Lonnie Tofsrud and Jane Doe Tofsrud, a marital community; Jonathan Andersen and Jane Doe Andersen, and the marital community, thereof*, Cause No. 14-202477-5, arising from a June 21, 2012 vehicle collision as more fully described in the Complaint filed in said cause, and

WHEREAS, the City has determined to resolve all claims with Plaintiffs and any third parties who may claim a subrogated interest against the City, its officers, agents, employees and contractors, for a payment of SIXTY THOUSAND and NO/100 DOLLARS (\$60,000.00).

WHEREAS, Plaintiffs have agreed to accept said payment and in return to dismiss with prejudice their underlying lawsuit and any and all claims against the City.

NOW THEREFORE, be it resolved by the City Council of the City of Spokane:

1. The City of Spokane authorizes that payment in the amount of SIXTY THOUSAND and NO/100 DOLLARS (\$60,000.00), to be paid to Plaintiffs Darryl McLeod, Jaimelyn McLeod, and ISM, and their counsel, without admission of fault or liability, as a full settlement and compromise of the above-referenced lawsuit. In exchange, Plaintiffs will dismiss the underlying lawsuit with prejudice and without costs of said litigation, and provide a signed release fully extinguishing all claims held, asserted or un-asserted, by Plaintiffs in connection with the case and pledging to fully protect and indemnify the City of Spokane, its officers, agents, employees, contractors, and insurers, against all loss or liability in connection with said case and/or claim for damages or other relief.

PASSED the City Council this _____ day of April, 2017.

City Clerk

Approved as to form:

Assistant City Attorney



Agenda Sheet for City Council Meeting of:
04/17/2017

Date Rec'd	3/30/2017
Clerk's File #	RES 2017-0026
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	
Submitting Dept	CITY COUNCIL
Contact Name/Phone	KAREN STRATTON 6256269
Contact E-Mail	AMCDANIEL@SPOKANECITY.ORG
Agenda Item Type	Resolutions
Agenda Item Name	APPROVING SPOKANE HUMAN RIGHTS COMMISSION'S 2017 WORK PROGRAM

Agenda Wording

A resolution regarding the City Council's approval of the Spokane Human Rights Commission's 2017 Work Program.

Summary (Background)

This resolution approves the 2017 Spokane Human Rights Commission Work Program.

Fiscal Impact

Select \$

Select \$

Select \$

Select \$

Budget Account

#

#

#

#

Approvals

Dept Head MCDANIEL, ADAM

Division Director

Finance ORLOB, KIMBERLY

Legal PICCOLO, MIKE

For the Mayor SANDERS, THERESA

Council Notifications

Study Session

Other CHE

Distribution List

Additional Approvals

Purchasing

Resolution No. 2017-0026

A resolution regarding the City Council's approval of the Spokane Human Rights Commission's 2017 Work Program.

WHEREAS, the Spokane Human Rights Commission advises and makes recommendations to the City Council regarding issues related to human rights and unjust discrimination and the implementation of programs consistent with the needs of all residents of the City of Spokane; and

WHEREAS, the City Council and John Lemus of the Spokane Human Rights Commission met on March 6, 2017 at the Community, Health, & Environment Work Plan to review and discuss the proposed Spokane Human Rights Commission 2017 Work Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPOKANE that the City Council hereby adopts the Spokane Human Rights Commission 2017 Work Program as set forth in Attachment A.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL that the Council and the Spokane Human Rights Commission commit to review the progress of the Work Program in December 2017.

ADOPTED by the City Council this _____ day of March, 2017.

City Clerk

Approved as to form:

Assistant City Attorney

CITY OF SPOKANE

HUMAN RIGHTS COMMISSION

Mission:

To promote and secure mutual understanding and respect among all people regardless of race, color, sex, ancestry, gender, religion, sexual orientation, gender identity, age, disability, familial/marital status, economic status or political affiliation; and to be a resource for citizens that need help resolving differences in cases of alleged discrimination. to work with organizations, groups, and leaders, encouraging them to be advocates for eliminating discrimination and improving human relations. To develop and conduct community programs that increase respect for all people. Assisting with issues of Mental Health; Healthy Living (Drugs and Alcohol); Community Safety; Diversity & Race; Domestic Violence/ Violence against Women & Children; Poverty Issues; Disabilities; Violence Prevention; Hate Crime; and Interreligious/Interfaith Cooperation.



Welcome to the Spokane Human Rights Commission 2017 Work Plan!

2017 Work Plan

This document was put together by our subcommittee leads with community input. This plan represents the vision of the SHRC for the next year. As we move forward we look forward to opportunities to collaborate and partner with community members and organizations on the work plans core focus areas. This year the commission will be focusing on efforts to engage citizens with our efforts each of the subcommittees within the work plan are open for citizen participation so if something catches your eye please feel free to reach out.

In addition to the work plan efforts the SHRC will be continuing the quarterly courageous conversations initiative where we will call the community together to discuss solutions to common community issues.

2016 was very much a rebuilding year for the SHRC we are now well equipped to do some great work alongside some incredible community partners in 2017.

As the SHRC embarks on its 25th year as a city commission advancing human rights in the City of Spokane we will continue to do our part for the citizens and community that we serve.

We Are All Spokane,

John Lemus

SHRC Chair

Ashley Torres

SHRC Vice Chair

Chair LGBTQIA Subcommittee

Nicole Bishop

Chair Education & Planning Subcommittee

Chair Human Trafficking Subcommittee

Amina Fields

Chair Complaint Subcommittee

Aaron Riley

Chair Rules & Procedures Subcommittee

Aaron Tilbury

Commissioner at Large

Andrea Fallenstein

Commissioner at Large



LGBTQIA Sub-Committee Work Plan

<i>Designation</i>	Goal	Narrative	Measurable	Achievable	Relevant	Time	Resources Needed	Target Completion Date
<i>LGBTQIA 1.1</i>	To create a more inclusive environment among community organizations both through communication and collaborations.	The feedback from the community meetings was a concern for the lack of collaboration among community organizations. In providing a more cohesive way for groups to share via the Facebook platform and would include leaders from each community organization.	In the first quarter of the year a survey would be sent out through social media to gauge the current level of inclusiveness. The group would be created and contribution would be voluntary but encouraged. At the end of 2017 a second survey would be sent out to re-evaluate the level of inclusiveness. Results would be measured to see if the feedback results an increased feeling of collaboration between organizations	In order to create the group it would take some time in compiling the contact information and creating the survey. However, once started it will be easy to maintain and measure.	Goal #1: It is important to create this group so that organizations can provide better service to the community. In doing so, the community will feel more inclusive and be a stronger force and support system.	The “pilot” for this program will begin by March 2017 and conclude December of 2017. At that time the data will be assessed to see if the group has been successful.		
<i>LGBTQIA 1.2</i>	To increase community awareness of the Spokane Human Rights Commission in the LGBTQIA community	Although the SHRC has been involved in community events since inception, there is still a lack of community awareness. By becoming involved in community outreach events in the LGBTQIA community, the commission will become	The best way to measure the awareness of the commission will be through social media and event attendance. We will promote the commission’s Facebook page at all events and keep track of attendance for	Community awareness can be attained as mentioned by attending the Pride Festival/Parade. There will be a cost for the table/booth and an option to purchase a handle on the Pride flag which will be carried in	It is important for the Spokane Human Rights Commission to have presence in the LGBTQIA community as the SHRC is often advocating for their rights.	The 2017 Pride Festival/Parade commences the second week of June 2017. However, the SHRC will continue to be represented at community meetings and summits as they are scheduled		



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LGBTQIA 1.3

	more familiar. One of the main events to attend would be the 2017 Pride Festival/Parade.	subcommittee meetings. At the end of 2017 we can calculate if there has been an increase in attendance and in the social media presence.	the parade for years to come. Please see the attached proposed budget items		throughout the year.		
To maintain the protective legislations currently in place for the LGBTQIA community in the City of Spokane.	The LGBTQIA community has voiced great concern for the current political state of our country. With these concerns also comes the fear that legislation that is currently in place to protect the rights of the LGBTQIA community may be overturned. By keeping up to date on proposed legislation the LGBTQIA subcommittee can work to address concerns regarding this legislation both at the city and state level. The LGBTQIA subcommittee will ask for support for or against legislation that has an effect on the members of the LGBTQIA community members	The success of this goal will be measured by the interaction with city and state representatives on legislation presented. We hope to prevent any impact that discriminatory legislation may have on the LGBTQIA community.	In a time where it is clear that there will be many changes on the horizon that will ultimately affect the LGBTQIA community it is important to provide support. By keeping ourselves current on state legislation and advocating for the community we can help to diminish the effect these changes may have.	In a time where it is clear that there will be many changes on the horizon that will ultimately affect the LGBTQIA community it is important to provide support. By keeping ourselves current on state legislation and advocating for the community we can help to diminish the effect these changes may have	The subcommittee will continue to advocate and raise awareness on this issue for the entire year of 2017. This will also include any pre-filed bills in 2017 that have an impact on the LGBTQI community members		



Human Trafficking Sub-Committee Work Plan

Designation	Goal	Narrative	Measurable	Achievable	Relevant	Time	Resources Needed	Target Completion Date
Human Trafficking 1.1	To create a more collaborative environment between the SHRC and local agencies that work with Human Trafficking in Spokane; bring further attention to Human Trafficking.	Although there are various agencies in Spokane that offer some services to individuals who have been involved in sex trafficking, most are not aware of the services others offer, nor of the full impact the other agencies are currently having in the community. Because different agencies have a focus in different arenas, it would be a major boon to the cause if we could unify these services for better ease of collaboration. In order to achieve this, we wanted to partner with youth organizations, such as the Chase Youth Commission to create a Human Trafficking Youth Unity Event, where the various agencies would set up booths, offer information, exchange knowledge of their	This process would begin by creating a successful partnership with the Chase Youth Commission and local high schools and/or middle schools, offering a commitment to the HT Youth Community Event. Further research will be needed on the entirety of the agencies in Spokane that address Human Trafficking in some capacity.	Once the appropriate partnerships are created and enough agencies are signed up to attend, we can collaborate to set a date, time, and location for the event, along with a list of information agencies should come prepared with for maximum success.	This would be a great starting point to achieve the first primary purpose of the subcommittee- to get our names and faces out there to make it be known that the SHRC is a quality contact working in the community to address the scourge of human trafficking.	Although the first event of this type would occur at some point during this school year (ideally around April), this is something that may well become an annual event as a way to create annual awareness.		



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Human
Trafficking
1.2

	services with one another, and educate the public on the cause. We firmly feel that involving youth in the cause will help to ameliorate issues between the agencies and involve the demographic most severely affected by human trafficking: Adolescents.						
To change public discourse and perception regarding Human Trafficking victims	Many, chiefly the media, use the term "child prostitution" to discuss victims of human trafficking. However, this discourse implies that there is agency on behalf of the victim. The preferred term for victims of human trafficking/sexual slavery is "Victims of Commercial Sexual Exploitation." The subcommittee feels that changing the way this issue is framed by the media can do a world of good to change the perception of these victims in the eyes of the public or their peers.	The best way to measure this is by legislation. As a subcommittee, we would advocate for and possibly propose an ordinance that would change the preferred verbiage from "child prostitutes" to the more accurate term, "Victims of Commercial Sexual Exploitation."	The best way to achieve this, we feel, is to use other cities who have done similar things as a model. What avenues did they use? What was the verbiage of their ordinances for this cause? These would be important to answer. Moreover, a public education campaign on this idea may be important as well. Many high school students are much maligned, considered prostitutes by their peers and in many cases teachers and parents. A public information campaign, in addition to the ordinance, could do a great deal to turn that tide.	It is important to accurately represent the issue of human trafficking. Referring to it as "child prostitution" only minimizes and deflects from the human rights crisis that is actually being endured.	This is an issue that may require ongoing attention, at least in terms of educating the public. On the issue of the ordinance, this may require 2-5 months of research, advocacy, and organization with local agencies that deal with Human Trafficking, to create a strong enough case and groundswell to become an ordinance that could pass.		



**Human
Trafficking
1.3**

To unite community agencies that deal with Human Trafficking victims under cohesive, consistent, and transparent service design	There is not a whole lot of transparency with agencies that deal directly with victims of human trafficking. For example, there are some agencies that may have a 3 month blackout period where the victims of commercial sexual exploitation cannot even reach out to their advocate. Because so many of these services for intake and aftercare are all across the board, the subcommittee finds it important to use the SHRC to serve as a third party, identifying goals for agencies to coalesce under.	This goal would be considered a success if a) We had an inventory of all of the area agencies along with a list of their standard protocols. b) Had a community liaison within the subcommittee who worked with agencies to discuss their ongoing policies and plans to progress over time. c) Have dedicated members trained to be able to work with agencies and in the community to educate others on the matter.	For the previous points a) This would be easily achievable by breaking the subcommittee into a smaller task force of individuals interested in doing research on agencies and their protocols. The meeting revealed a large number of people interested in this particular task. This information would be used to create an endorsement by the SHRC in regards to agencies that best serve victims with transparent aftercare policies. b) A subcommittee-appointed community liaison could be responsible for follow-up, and tracking progress of various agencies. c) Lutheran Community Services, who works heavily with human trafficking victims, offers trainings, which they volunteered to offer for the SHRC. This way, each member who wishes, can go forth and educate within the community-whether it's agencies, schools, or businesses.	This would fulfill a great need in the Spokane community to offer a third party resource to victims of human trafficking. There are many who wish to get free of the lifestyle, but with fear already holding them back, lack of transparent resources may further stifle that process. This could ensure that more victims are encouraged to make a big step, and also offer better services and care to those who have already made the step.	The subcommittee will work to create a task force within this calendar year. Within that time, we hope to have a resource compiled that offers information and makes transparent the policies that the community liaison will check in on with regularity.		
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Human
Trafficking
1.4

To provide advocates with a clear and identifiable process that the police who deal with Human Trafficking victims follow when investigating a case so that the advocate can pass on those expectations to the individual they are working with.	Advocates struggle to provide consistent information to the individuals they work with if one of those individuals chooses to attempt to prosecute their oppressor. There is not a consistent process. Sometimes, the process can take months to progress to the next step, leaving the victims in an uncomfortable limbo. It would be nice to resolve this by having one or both of the following things in place: 1) A best practices guidelines for police when following-up on human trafficking victims. 2) Information on steps advocates can tell the individuals for whom they advocate that police follow. Whether the process can take one day or three months, that information is important for the advocates to know to tell their clients.	This would be considered a success if the SHRC HT Subcommittee could leave with identifiable courses of action that police follow. Moreover, we will consider this a success once we have drafted a committee-approved best practices guidelines as a SHRC recommendation to police to follow.	The first step would be to meet with police who deal with this, particularly if possible a summit with the SHRC HT Subcommittee. Fostering a relationship where we can start by following the process and clarifying what is currently being done and why will help to elucidate proper changes to propose as well as offer a list to advocates of what is currently being done.	One of the best ways to end the scourge of human trafficking is to stop it before it claims its next victim. As it currently stands, victims are not necessarily fostered to speak up because after trauma, the process is too frightening, intimidating, and full of too many unknowns. Clarifying the unknowns into knowns could mean the world of difference for someone struggling to find the courage and strength to speak up against and prosecute their oppressor.	Fostering a relationship with the police will be an ongoing endeavor we hope to continue during the duration of the SHRC HT Subcommittee. However, creating best practices guidelines to recommend and finding a calendar that police follow when working with human trafficking victims are all goals we would like to see achieved within the calendar year.		
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Education & Planning Sub-Committee Work Plan

Designation	Goal	Narrative	Measurable	Achievable	Relevant	Time	Resources Needed	Target Completion Date
Education & Planning 1.1	Create one page educational materials to place in relevant locations across the city. These materials would educate relevant target audiences about their rights, the issue as it stands, what the SHRC Seeks to do about it, what they can do about it, and where they can go for assistance.	There are a number of issues about which people do not have enough access to concise information that is addressed to them in a digestible manner. This would fulfill the "education" intention of the subcommittee. In particular, as there are more national events that place individuals in a more vulnerable position, having accessible information on understanding their rights and courses of action are ever-more important.	This would be considered a success if the subcommittee could have materials drafted and distributed on at least 7 subject areas. It would be important to work with the other subcommittees to create a sheet on their subject area as well, such as LGBTQIA and Human Trafficking. Beyond that, I envisioned this covering: Immigrants/Refugees, Homelessness, Hate Crimes, Single Parenthood, and Energy Assistance. This list would be crafted and refined by the subcommittee members by the end of the second meeting.	This is a task that would require research within the SHRC as well as the community. Because a large portion of this would require knowledge of community resources, that would be an important task. It would be most achievable by delegating various subject areas to different members of the subcommittee to be responsible for and bring to the group for edits.	This will help to make the SHRC a preeminent source for information related to human rights. Having information present at the appropriate locations to reach the designated target audience would also be helpful in making sure that the populace is well-educated on matters that directly affect them.	This is a task that would be feasible to have done by the end of the summer. The start of fall, particularly with schools starting anew for the school year, would be a great time to ensure all print materials are ready and disseminated.	Printing costs are essential.	



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Education & Planning 1.2

Host an event targeted toward educating youth on the SHRC and allowing them a chance to find small ways to get involved and understand the importance of human rights.	I recently had the opportunity to speak at Indian Trail Elementary School. The school administrators there were thirsty for events to involve their students. Moreover, youth is a great time to get individuals interested in important ideas that will carry with them for the rest of their lives. Having an event targeted to youth where they can meet the SHRC, learn about various aspects of human rights, engage, interact, and possibly even create on behalf of the SHRC would be a great way to increase engagement for the future as well.	There are several pieces in place that would be required to make this event a success; A. A venue to host this. B. Involving schools to ensure there is cooperation among the schools and high attendance among the students. C. Creating small modules about various areas of human rights (to be decided by subcommittee and the SHRC as a whole). D. Creating a way for youth to get involved by offering a demonstrative task. Possible ideas include: An essay contest, a contest to create the SHRC banner for the year, or simply creating artwork we would combine to create a collage by the students.	We can achieve this by starting quickly to work with schools to secure a workable date and venue location. Next, delegation would be important to ensure we had members of the subcommittee working on their various modules. (ie: One person may create an exhibit focused on civil rights, another may create an exhibit about the dangers of bullying). With this information delegated, it would be a more digestible task to come together to create this successful event.	This is something I would hope to continue annually to continue to engage schools and youth in the cause. This could also help to bring more attention to the SHRC for adults. Having students come and participate can bring their parents into the fold, which would be important to making the SHRC an institution that is looked to as an authority on human rights in Spokane.	Ideally, I would like to have this set up by the summer before District 81 is done with their school year. I think it is important to have this in tandem with the academic calendar so that we get maximum involvement. If we do not make the summer deadline, then I would opt to push it to the start of the school year in the fall.	Possible cost for venue location (though likely not), possible scholarship costs for essay/poetry prizes, possible banner printing cost.	The end of this school year.
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Spokane Human Rights Commission
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Education & Planning 1.3

Have a regular media presence, whether its articles we submit to the Inlander, the Spokesman Review, the Black Lens, or other local papers.	In order to gain more clout as a commission, it is important that we get our voices out there as an authority on human rights. Accordingly, if we could gain partnerships with local area print media to have periodic features, written on various topics (one time, perhaps someone on the LGBTQIA can write about something relevant, another time, someone can write about homelessness, or immigration issues). If we can create a relationship with the media to create a space to write our editorials, it would be a great stride toward educating the public on multiple issues and bringing others into the fold on the existence of the SHRC and what we do as a commission.	This would be considered a success if we have at least 5 editorials run in a calendar year. If we can be a regular contributor of a particular periodical or two, that would be even more successful. Repeated exposure in one periodical would help to find a consistent audience following our contributions.	This would first be achieved by reaching out to various periodicals and trying to establish a relationship. Having a meeting with individuals from the media we want to be a part of to set up a meeting would be important. After we find what their needs are for subjects of editorials, we would need to find individuals who can speak as authorities on subjects to draft an editorial for that publication. This would be done on a rotating basis.	This would educate Spokane on the relevant issues we discuss while also keeping the SHRC as a constant presence in the media. Doing so will develop the commission further, making us more integral to human rights issues in Spokane.	This would ideally work on an ongoing basis. However, we would want to get started right away, reaching out to newspapers to see how we can best become a part of their regular commentary.		
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Education & Planning 1.4		25 Year Campaign <ul style="list-style-type: none">- Use this information as a communication piece to the community.- Presentation to city council. Present the history and future goals.						
Education & Planning 1.5		Involvement in the Unity in the Community event (August) setting up a booth for this event (\$75).						
Education & Planning 1.6		Human Rights Awards						



Rules & Procedures Sub-Committee Work Plan

Designation	Goal	Narrative	Measurable	Achievable	Relevant	Time	Resources Needed	Target Completion Date
Rules & Procedures 1.1	The committee at minimum will meet on a quarterly basis to review the Commission’s Bylaws, Policies and Procedures that may be limiting or presenting barriers to the Commission’s ability to function effectively and efficiently.							
Rules & Procedures 1.2	From the committee’s ongoing review of the Commission Bylaws, Policies and Procedures recommendations for changes to the Bylaws, Policies or Procedures will be developed with the intent to enhance or improve the Commission’s ability to effectively and efficiently function in achieving the Commission’s annual work plan and Mission.							



Spokane Human Rights Commission
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**Rules &
Procedures
1.3**

Recommended changes to the Bylaws, Policies and Procedures will be presented to the City Attorney’s office for review to assure the recommended change(s) complies with the Commission’s enabling legislation as well as to comply with all rules, regulations, ordinances, and laws of the City of Spokane and the State of Washington.

**Rules &
Procedures
1.4**

After review and approval by the City Attorney’s office, recommended changes to the Bylaws, Policies and procedures will be presented at the next monthly regular meeting of the full Commission for consideration and subsequent approval and adoption as deemed necessary by the full Commission.



Complaint Sub-Committee Work Plan

<i>Designation</i>	Goal	Narrative	Measurable	Achievable	Relevant	Time	Resources Needed	Target Completion Date
Rules & Procedures 1.1	Issue Tracking for Spokane area (Council Member Request)	Complaint Committee will develop a data base in which commissioners can report issues they receive as far as discrimination complaints	A report will be disseminated amongst commissioners and council once per calendar year in November.					