

CITY OF SPOKANE



NOTICE

REGARDING CITY COUNCIL MEETINGS

Notice is hereby given that City Council has resumed in-person meetings (effective Monday, March 14, 2022). City Council's standing committee meetings, Briefing Sessions, Legislative Sessions and study sessions are held in City Council Chambers – Lower Level of City Hall, 808 W. Spokane Falls Blvd.

City Council Members, City staff, presenters and members of the public will still have the option to participate virtually via WebEx during all meetings, with the exception of Executive Sessions which are closed to the public. Call in information for the June 20, 2022, meetings is below. All meetings will continue to be streamed live on Channel 5 and online at <https://my.spokanecity.org/citycable5/live> and <https://www.facebook.com/spokanecitycouncil>.

WebEx call in information for the week of June 20, 2022:

1:15 p.m. Committee Meeting: 1-408-418-9388; access code: 2491 952 4023; password: 0320

3:30 p.m. Briefing Session: 1-408-418-9388; access code: 2485 018 9050; password: 0320

6:00 p.m. Legislative Session: 1-408-418-9388; access code: 2482 312 6738; password: 0320

Thursday Study Session: 1-408-418-9388; access code: 2480 676 7327; password: 0320

To participate in public comment (including Open Forum):

Testimony sign up is open from 5:00-6:00 p.m. on Monday, June 20, 2022. You must sign up by 6:00 p.m. to be called on to testify. Sign up forms will be available outside of Council Chambers for in-person attendees.

Those wishing to give testimony virtually can sign up between 5:00-6:00 p.m. at <https://forms.gle/Vd7n381x3seaL1NW6>. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Instructions for participation are provided on the form when you sign up.

The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items of interest not relating to the Current or Advance Agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

**CITY COUNCIL MEETINGS
RULES – PUBLIC DECORUM**

Strict adherence to the following rules of decorum by the public will be observed and adhered to during City Council meetings, including open forum, public comment period on legislative items, and Council deliberations:

- 1. No Clapping!**
- 2. No Cheering!**
- 3. No Booing!**
- 4. No public outbursts!**
- 5. Three-minute time limit for comments made during open forum and public testimony on legislative items!**

In addition, please silence your cell phones when entering the Council Chambers!

Further, keep the following City Council Rules in mind:

Rule 2.2 OPEN FORUM

- A. At the 6:00 p.m. legislative session, after the conclusion of the legislative agenda, the Council shall hold an open forum unless a majority of Council Members vote otherwise. The open forum will not extend past 9:30 p.m. unless extended by a supermajority of the Council.
- B. Members of the public can sign up for open forum in the hour preceding the legislative session via the virtual testimony form linked in the meeting packet or in person outside Council Chambers. The order of the speakers be determined at the discretion of the chair. Each speaker shall be limited to no more than three minutes unless a majority of the Council Members in attendance vote on an alternate time limit.
- C. No action, other than a statement of Council Members' intent to address the matter in the future, points of order, or points of information will be taken by Council Members during an open forum.
- D. The open forum is a limited public forum and all matters discussed in the open forum shall relate to the affairs of the City. No person shall be permitted to speak in open forum regarding items on that week's current agenda or the next week's advanced agenda, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

Rule 2.7 SERVICE ANIMALS AT CITY COUNCIL MEETINGS

- A. For purposes of these Rules, only dogs that are individually trained to do work or perform tasks for a person with a disability are recognized as service animals. Dogs or other animals whose sole function is to provide comfort or emotional support do not qualify as service animals under these Rules. Service animals are permitted to accompany people with disabilities in City Council meetings, as well as all areas where members of the public are allowed to go.
- B. Service animals must, at all times while present in a City Council meeting, be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices, in which case, the individual must maintain control of the animal through voice, signal, or other effective controls.

Rule 2.15 PARTICIPATION OF MEMBERS OF THE PUBLIC IN COUNCIL MEETINGS

- A. Members of the public may address the Council regarding the following items during the Council's legislative session: the consent agenda as a whole, first and final readings of regular and special budget ordinances, emergency ordinances, special consideration items, hearing items, and other items before the City Council requiring Council action, except those that are adjudicatory or solely administrative in nature. This rule shall not limit the public's right to speak on issues that are not part of the current or advanced agendas during open forum.
- B. No member of the public may speak without first being recognized for that purpose by the chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. Council Members must be recognized by the chair for the purpose of obtaining the floor.
- C. Each person speaking in a public Council meeting shall verbally identify themselves by name, city of residence, and, if appropriate, representative capacity.
- D. Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded, and documents submitted for the record are identified and marked by the Clerk.

- E. In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression not provided by these rules, including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults will be permitted.
- F. A speaker asserting a statement of fact may be asked to document and identify the sources of the factual datum being asserted.
- G. When addressing the Council, members of the public shall direct all remarks to the Council President, shall refrain from remarks directed personally to any Council Member or any other individual, and shall confine remarks to the matters that are specifically before the Council at that time.
- H. Members of City Council staff may participate in public comment, including open forum, providing they are in compliance with the City of Spokane Code of Ethics and they do the following:
 - 1. Announce at the beginning of their testimony that they are there in their personal capacity or their capacity as a member of a relevant board, commission, committee or community group;
 - 2. Protect confidential information, including, but not limited to, confidential financial information and attorney-client communications;
 - 3. Do not use, or be perceived to use, City funds, including giving testimony during paid work time, or City property, including using a City-issued computer or cell phone, in giving testimony.
- I. When any person, including members of the public, City staff, and others, are addressing the Council, Council Members shall observe the same decorum and process, as the rules require among the members *inter se*. That is, a Council Member shall not engage the person addressing the Council in colloquy but shall speak only when granted the floor by the Council President. All persons and/or Council Members shall not interrupt one another. The duty of mutual respect set forth in Rule 1.2 and the rules governing debate set forth in *Robert's Rules of Order, newly revised*, shall extend to all speakers before the City Council. The City Council's Director of Policy and Government Relations and/or City Attorney shall, with the assistance of Council staff, assist the Council President to ensure that all individuals desiring to speak shall be identified, appropriately recognized, and provided the opportunity to speak.

Rule 2.16 PUBLIC TESTIMONY REGARDING LEGISLATIVE AGENDA ITEMS – TIME LIMITS

- A. The City Council shall take public testimony on all matters included on its legislative agenda as described at Rule 2.15(A), with those exceptions stated in Rule 2.16(B). Public testimony shall be limited to the final Council action, except that public testimony shall be allowed at the first reading of ordinances. Public testimony shall be limited to three (3) minutes per speaker unless the time limit is adjusted by a majority vote of the Council. The chair may allow additional time if the speaker is asked to respond to questions from the Council. Public testimony and consideration of an item may be extended to a subsequent meeting by a majority vote of the Council.
- B. No public testimony shall be taken on amendments to consent or legislative agenda items, or solely procedural, parliamentary, or administrative matters of the Council.
- C. Public testimony will be taken on consent and legislative items that are moved to Council's regular briefing session or study session unless a majority of Council votes otherwise during the meeting in which the items are moved.
- D. For legislative or hearing items that may affect an identifiable individual, association, or group, the following procedure may be implemented at the discretion of the Council President:
 - 1. Following an assessment by the chair of factors such as complexity of the issue(s), the apparent number of people indicating a desire to testify, representation by designated spokespersons, etc., the chair shall, in the absence of objection by the majority of the Council present, impose the following procedural time limitations for taking public testimony regarding legislative matters:
 - a. There shall be up to fifteen (15) minutes for staff, board, or commission presentation of background information, if any.
 - b. The designated representative of the proponents of the issue shall speak first and may include within their presentation the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. Up to thirty (30) minutes may be granted for the proponent's presentation. If there be more than one designated representative, they shall allocate the allotted time between or among themselves.
 - c. Following the presentation of the proponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the proponents who wishes to speak on behalf of the proponent's position.
 - d. The designated representative, if any, of the opponents of the issue shall speak following the

presentation of the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. The designated representative(s) of the opponents shall have the same amount of time which was allotted to the proponents.

- e. Following the presentation by the opponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the opponents who wishes to speak on behalf of the opponents' position.
 - f. Up to ten (10) minutes of rebuttal time may be granted to the designated representative for each side, the proponents speaking first, the opponents speaking second.
- 2. In the event the party or parties representing one side of an issue has a designated representative and the other side does not, the chair shall publicly ask the unrepresented side if they wish to designate one or more persons to utilize the time allotted for the designated representative. If no such designation is made, each person wishing to speak on behalf of the unrepresented side shall be granted three (3) minutes to present their position, and no additional compensating time shall be allowed due to the fact that the side has no designated representative.
 - 3. In the event there appears to be more than two groups wishing to advocate their distinct positions on a specific issue, the chair may grant the same procedural and time allowances to each group or groups, as stated previously.
 - 4. In the event that the side for which individuals wish to speak is not identified, those wishing to give testimony shall be granted three (3) minutes to present their position after all sides have made their initial presentations and before each side's rebuttal period.
- E. The time taken for staff or Council Member questions and responses thereto shall be in addition to the time allotted for any individual or designated representative's testimony.
 - F. Testimony may also be submitted by mail to City Council Office, Spokane City Hall, 808 W. Spokane Falls Blvd., Spokane, WA, 99201, by email to all Council Members, or via the Contact form on the Council's website.¹

¹ <https://my.spokanecity.org/citycouncil/members/>

THE CITY OF SPOKANE



ADVANCE COUNCIL AGENDA

MEETING OF MONDAY, JUNE 20, 2022

MISSION STATEMENT

**TO DELIVER EFFICIENT AND EFFECTIVE SERVICES
THAT FACILITATE ECONOMIC OPPORTUNITY
AND ENHANCE QUALITY OF LIFE.**

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBER JONATHAN BINGLE

COUNCIL MEMBER LORI KINNEAR

COUNCIL MEMBER BETSY WILKERSON

COUNCIL MEMBER MICHAEL CATHCART

COUNCIL MEMBER KAREN STRATTON

COUNCIL MEMBER ZACK ZAPPONE

**CITY COUNCIL CHAMBERS
CITY HALL**

**808 W. SPOKANE FALLS BLVD.
SPOKANE, WA 99201**

LAND ACKNOWLEDGEMENT

We acknowledge that we are on the unceded land of the Spokane people. And that these lands were once the major trading center for the Spokanes as they shared this place and welcomed other area tribes through their relations, history, trade, and ceremony. We also want to acknowledge that the land holds the spirit of the place, through its knowledge, culture, and all the original peoples Since Time Immemorial.

As we take a moment to consider the impacts of colonization may we also acknowledge the strengths and resiliency of the Spokanes and their relatives. As we work together making decisions that benefit all, may we do so as one heart, one mind, and one spirit.

We are grateful to be on the shared lands of the Spokane people and ask for the support of their ancestors and all relations. We ask that you recognize these injustices that forever changed the lives of the Spokane people and all their relatives.

We agree to work together to stop all acts of continued injustices towards Native Americans and all our relatives. It is time for reconciliation. We must act upon the truths and take actions that will create restorative justice for all people.

Adopted by Spokane City Council on the 22nd day of March, 2021
via Resolution 2021-0019

BRIEFING AND LEGISLATIVE SESSIONS

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel. Pursuant to Council Rule 2.16.C, public testimony will be taken on consent and legislative items that are moved to Council's regular Briefing Session unless a majority of Council votes otherwise during the meeting in which the items are moved. The Legislative Session is also open to the public and public comment will be taken on Legislative Session items, except those that are adjudicatory or solely administrative in nature. Following the conclusion of the Legislative Agenda, an Open Forum will be held unless a majority of Council Members vote otherwise. Please see additional Open Forum information that appears at the end of the City Council agenda.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

ADDRESSING THE COUNCIL

- No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. Council Members must be recognized by the chair for the purpose of obtaining the floor.
- Each person speaking at the public microphone shall verbally identify themselves by name, city of residency and, if appropriate, representative capacity.
- Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded, and documents submitted for the record are identified and marked by the Clerk. (If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.)
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults will be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.
- When addressing the Council, members of the public shall direct all remarks to the Council President, shall refrain from remarks directed personally to any Council Member or any other individual, and shall continue to the matters that are specifically before the Council at that time.
- Members of the City Council staff may participate in public comment, including open forum, providing they are in compliance with the City of Spokane Code of Ethics and they follow the steps outlined in the City Council Rules of Procedure.

SPEAKING TIME LIMITS: Unless the time limit is adjusted by a majority vote of the Council, each person addressing the Council shall be limited to a three-minute speaking time. The chair may allow additional time if the speaker is asked to respond to questions from the Council. Public testimony and consideration of an item may be extended to a subsequent meeting by a majority vote of the Council. Note: No public testimony shall be taken on amendments to consent or legislative agenda items, or solely procedural, parliamentary, or administrative matters of the Council.

CITY COUNCIL AGENDA: The City Council Advance and Current Agendas may be obtained prior to Council Meetings by accessing the City website at <https://my.spokanecity.org>.

BRIEFING SESSION

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)

(No Public Testimony Taken)

ROLL CALL OF COUNCIL

INTERVIEWS OF NOMINEES TO BOARDS AND COMMISSIONS

COUNCIL OR STAFF REPORTS OF MATTERS OF INTEREST

ADVANCE AGENDA REVIEW (Staff or Council Member briefings and discussion)

APPROVAL BY MOTION OF THE ADVANCE AGENDA

CURRENT AGENDA REVIEW (Presentation of any new background information and discussion of any adjustments)

EXECUTIVE SESSION

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

LEGISLATIVE SESSION

(6:00 P.M.)

(Council Reconvenes in Council Chamber)

PLEDGE OF ALLEGIANCE

WORDS OF INSPIRATION AND SPECIAL INTRODUCTIONS

ROLL CALL OF COUNCIL

COUNCIL AND COMMITTEE REPORTS

(Committee Reports for City Council Standing Committees and other Boards and Commissions)

PROCLAMATIONS AND SALUTATIONS

REPORTS FROM NEIGHBORHOOD COUNCILS AND/OR OTHER CITY-SPONSORED COMMUNITY ORGANIZATIONS

ANNOUNCEMENTS

(Announcements regarding Changes to the City Council Agenda)

NO BOARDS AND COMMISSIONS APPOINTMENTS

ADMINISTRATIVE REPORT

CONSENT AGENDA

REPORTS, CONTRACTS AND CLAIMS

RECOMMENDATION

- | | | |
|---|--|--|
| <p>1. Contract with Volt Management Corporation (Orange, CA) for technical resources in support of the Project Management Office, Community Housing and Human Services, and the Innovation and Technology Services Division from May 1, 2022 through April 30 2024—\$350,000 per year, not including tax. (Deferred from June 6, 2022, Agenda)(Council Sponsor: Council Member Cathcart)
Michael Sloon</p> <p>2. Value Blanket with Airgas Specialty Products Inc. (Lawrenceville, GA) for the purchase of anhydrous ammonia at the Waste to Energy Facility from July 1, 2022 through June 30, 2025—not to exceed \$880,000 annually (\$2,640,000 for 3-year term) (plus tax). (Council Sponsor: Council Member Kinnear)
David Paine</p> <p>3. Purchase of Cubicles for the Spokane Police Department Gardner Building utilizing Herman Miller OMNIA cooperative contract #2020000622—\$65,070.44 (incl. tax) (Council Sponsor: Council Member Cathcart)
Mike McNab</p> <p>4. Purchase of Dell Server utilizing NASPO contract—\$594,798.72 (incl. tax). (Relates to Consent Agenda Item No. 9) (Council Sponsor: Council Member Cathcart)
Shawna Ernst</p> <p>5. Low Bids of:</p> <p style="padding-left: 40px;">a. (to be determined at bid opening to be held on June 13, 2022) (City, ST) for Cycle 9 Traffic Calming—\$____. An administrative reserve of \$____, which is 10% of the contract price, will be set aside. (Various Neighborhoods) (Council Sponsors: Council President Beggs and Council Member Kinnear)</p> <p style="padding-left: 40px;">b. (to be determined at bid opening to be held on June 13, 2022) (City, ST) for Washington Basin</p> | <p>Approve</p> <p>Approve</p> <p>Approve</p> <p>Approve</p> <p>Approve
All</p> | <p>OPR 2022-0412</p> <p>OPR 2022-0440
ITB #5634-22</p> <p>OPR 2022-0441</p> <p>OPR 2022-0442</p> <p>OPR 2022-0443
ENG 2019088</p> <p>OPR 2022-0444
ENG 2017178</p> |
|---|--|--|

Stormwater - Knox Avenue—\$____. An administrative reserve of \$____, which is 10% of the contract price, will be set aside. (Emerson/Garfield) (Council Sponsor: Council Member Kinnear)

Dan Buller

- | | | | |
|----|---|---------|---------------|
| 6. | One-year Value Blanket Renewal with Camtek for cameras, other security hardware and video management software—\$295,000. (Council Sponsor: Council Member Cathcart) | Approve | OPR 2019-0073 |
|----|---|---------|---------------|

Dave Steele

- | | | | |
|----|--|---------|----------------------------------|
| 7. | Contract Renewal No. 1 of 2 with Frank Gurney, Inc. (Spokane Valley, WA) for needed on-call guardrail repair services—not to exceed \$125,000. (Council Sponsor: Council Member Kinnear) | Approve | OPR 2021-0302
PW ITB #5407-21 |
|----|--|---------|----------------------------------|

Clint Harris

- | | | | |
|----|---|---------|---------------|
| 8. | One-year Contract Extension with Superior LLC (Lake Mary, FL) for continued joint administration of the False Alarm Program from July 1, 2022 through July 30, 2023—Estimated revenue \$380,000/year. (Council Sponsor: Council Member Kinnear) | Approve | OPR 2011-0535 |
|----|---|---------|---------------|

Dan Waters

- | | | | |
|----|--|---------|---------------|
| 9. | First Amendment to Master Services and Purchasing Agreement with Axon Enterprise, Inc. to add on additional products and services—\$7,614,420.75. (Relates to Consent Agenda Item No. 4) (Council Sponsor: Council Member Cathcart). | Approve | OPR 2019-1095 |
|----|--|---------|---------------|

Shawna Ernst

- | | | | |
|-----|--|------------------------------------|---------------|
| 10. | Report of the Mayor of pending: | Approve &
Authorize
Payments | |
| a. | Claims and payments of previously approved obligations, including those of Parks and Library, through _____, 2022, total \$_____, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$_____. | | CPR 2022-0002 |
| b. | Payroll claims of previously approved obligations through_____, 2022: \$_____. | | CPR 2022-0003 |

- | | | | |
|-----|--|----------------|---------------|
| 11. | City Council Meeting Minutes: _____, 2022. | Approve
All | CPR 2022-0013 |
|-----|--|----------------|---------------|

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

(Require Five Affirmative, Recorded Roll Call Votes)

Ordinances amending Ordinance No. C36161 passed by the City Council December 13, 2021, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

- ORD C36227 Public Safety Personnel and Crime Reduction Fund
1) Add two Parking Enforcement Specialist I positions (from 0 to 2) and increase the associated appropriation for salary and benefits by approximately \$69,225.
(This action arises from the need to create an abandoned vehicle unit.)
(Council Sponsors: Council Members Cathcart and Stratton)
Justin Lundgren
- ORD C36228 Public Safety Personnel and Crime Reduction Fund
1) Increase the appropriation by \$668,000.
A) Of the increased appropriation, approximately \$256,000 is provided solely for wages and benefits for fire academy recruit school instructors.
B) Of the increased appropriation, \$412,000 is provided solely for equipment needs related to the fire academy recruit school.

(This action arises from the need to run an additional fire recruiting academy beginning in 2022.) (Council Sponsors: Council Members Cathcart and Kinnear)
Brian Schaeffer
- ORD C36229 General Fund
1) Decrease the appropriation for a Public Defender I position in the Office of Public Defender by \$27,000.
2) Increase the appropriation for legal services by \$27,000.
3) There is no change to the overall appropriation level in the General Fund.

(This action arises from the need transfer budget authority from personnel to non-personnel expenses to provide expert witness legal services) (Council Sponsors: Council Members Cathcart and Kinnear)
Paul Ingiosi

NO EMERGENCY ORDINANCES

RESOLUTIONS

(Require Four Affirmative, Recorded Roll Call Votes)

- RES 2022-0055 Recognizing the US 195 / I-90 Transportation Study ("The Study") as a declaration of the City's desired future transportation conditions within the US 195 corridor from I-90 to Hatch Road. (Council Sponsors: Council President Beggs and Council Member Kinnear)
Inga Note
- RES 2022-0056 (To be considered under Hearings Item H1.)

NO FINAL READING ORDINANCES

FIRST READING ORDINANCES

- ORD C36223 Relating to parking municipal codes amending SMC sections 16A.04.100, 16A.05.060, 16A.05.460, 16A.06.010; repealing SMC sections 16A.06.030, 16A.06.040, 16A.06.050; and adding new section 16A.06.080, 16A.06.090 to chapter 16A.06 of the Spokane Municipal Code and setting an effective date. (Council Sponsors: Council Members Stratton and Kinnear)
Jesten Ray
- FURTHER ACTION DEFERRED

NO SPECIAL CONSIDERATIONS

HEARINGS

RECOMMENDATION

- | | | | |
|-----|---|-------|---------------|
| H1. | Hearing on Resolution 2022-0056 adopting the 2023-2028 Six-Year Comprehensive Street Program. (Various neighborhoods)(Council Sponsors: Council President Beggs and Council Member Kinnear)
Kevin Picanco | Adopt | RES 2022-0056 |
|-----|---|-------|---------------|
-

Motion to Approve Advance Agenda for June 20, 2022
(per Council Rule 2.1.2)

OPEN FORUM

At each meeting after the conclusion of the legislative agenda, the Council shall hold an open public comment period until 9:30 p.m., which may be extended by motion. Each speaker is limited to no more than three minutes. In order to participate in Open Forum, you must sign up by 6:00 p.m. A sign-up form will be available on the day of the meeting from 5:00-6:00 p.m. outside of Council Chambers for in-person attendees. Those wishing to comment virtually can sign up between 5:00-6:00 p.m. at <https://forms.gle/Vd7n381x3seaL1NW6>. (If you are unable to access the form by clicking the hyperlink, please copy and paste the link address into your browser window.) Instructions for virtual participation are provided on the form when you sign up. The Open Forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items of interest not relating to the Current or Advance Agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.

ADJOURNMENT

The June 20, 2022, Regular Legislative Session of the City Council is adjourned to June 27, 2022.

NOTES

**Agenda Sheet for City Council Meeting of:**

06/06/2022

Date Rec'd

5/24/2022

Clerk's File #

OPR 2022-0412

Renews #**Cross Ref #****Submitting Dept**INNOVATION & TECHNOLOGY
SERVICES**Contact Name/Phone**

MICHAEL SLOON 625-6468

Project #**Contact E-Mail**

MSLOON@SPOKANECITY.ORG

Bid #

RFP 5435-21

Agenda Item Type

Contract Item

Requisition #

MASTER

Agenda Item Name

5300 VOLT - TECHNICAL SERVICES FOR PMO, CHHS & ITSD PROJECTS

Agenda Wording

Contract with Volt Management Corp. for technical services in support of PMO, CHHS and ITSD projects. Requesting \$350,000 per year, not including tax. Term is May 1, 2022 - April 30, 2024.

Summary (Background)

The PMO, CHHS and ITSD currently manages several projects that occasionally require augmentation to City resources. Specific contracting needs will be in the areas of Project Management, Business Analysis, Software Development and Infrastructure support. Volt was a successful bidder under RFP 5435-21 to be contracted for various PMO and ITSD projects. The 2022 annual contract amount is \$350,000.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Expense \$ 350,000.00

Various Accounts

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

SLOON, MICHAEL

Study Session\Other

5/23/22 PIES Committee

Division Director

FINCH, ERIC

Council Sponsor

CM Michael Cathcart

Finance

MURRAY, MICHELLE

Distribution List**Legal**

ODLE, MARI

Accounting - ywang@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

Contract Accounting - ddaniels@spokanecity.org

Additional Approvals

Legal - modle@spokanecity.org

Purchasing

WAHL, CONNIE

Purchasing - cwahl@spokanecity.org

IT - itadmin@spokanecity.org

Tax & Licenses

Beau Burnett - BBurnett@volt.com

Committee Agenda Sheet

PIES Committee

Submitting Department	Innovation and Technology Services Division
Contact Name & Phone	Michael Sloon, 625-6468
Contact Email	msloon@spokanecity.org
Council Sponsor(s)	Michael Cathcart
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: 5/23/2022
Agenda Item Name	Contract for Technical Services for PMO, CHHS and ITSD Projects
Summary (Background)	The PMO, CHHS and ITSD currently manages several projects that occasionally require augmentation to City resources. Specific contracting needs will be in the areas of Project Management, Business Analysis, Software Development and Infrastructure support. Volt Management, was a successful bidder under RFP 5435-21 to be contracted for various PMO and ITSD projects. Term is May 1, 2022 – April 30, 2024.
Proposed Council Action & Date:	Pass Council on June 6 th , 2022
Fiscal Impact: Total Cost: \$350,000 per year Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: Various Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Other budget impacts:	
Operations Impacts	
What impacts would the proposal have on historically excluded communities?	
Not applicable – annual software maintenance	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
Not applicable – annual software maintenance	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?	
Not applicable – annual software maintenance	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?	
This service aligns with the Sustainable Resources strategic initiative based on sound financial objectives, and quality customer service in support of PMO, CHHS and ITSD projects.	



City of Spokane

MASTER CONTRACT

Title: **TECHNICAL RESOURCES**

THIS MASTER CONTRACT is between the **CITY OF SPOKANE**, a Washington State municipal corporation, as ("City"), and **VOLT MANAGEMENT, CORP.**, whose address is 2401 N. Glassell St., Orange, California 92865, as ("Company"), individually hereafter referenced as a "party", and together as the "parties".

The parties agree as follows:

1. **PERFORMANCE.** The Company will provide Technical Resources for the Project Management Office, CHHS, and Innovation and Technology Services Division in accordance with RFP 5435-21, and Company's Response to RFP, attached as Exhibit B. In the event of a discrepancy between the documents this City Contract controls.
2. **CONTRACT TERMS.** The Contract shall begin May 1, 2022, and run through April 30, 2024, unless amended by written agreement or terminated earlier under the provisions. This Contract may be renewed by agreement of the parties not to exceed three (3) additional one (1) year contract periods.
3. **COMPENSATION.** Total annual compensation for Company's services under this Agreement shall not exceed **THREE HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS (\$350,000.00)**, plus any applicable tax for everything furnished and done under this Contract. This is the maximum amount to be paid under this Contract for the work described in Section 3 above, and shall not be exceeded without the prior written authorization of the City in the form of an executed amendment to this Contract.
4. **PAYMENT.** The Company shall send its application for payment to Innovation and Technology Services Division, Administration Office, Seventh Floor, City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Contractor's application except as provided by state law.
5. **COMPLIANCE WITH LAWS.** Each party shall comply with all applicable federal, state, and local laws and regulations.
6. **ASSIGNMENTS.** This Contract is binding on the parties and their heirs, successors, and assigns. Neither party may assign, transfer or subcontract its interest, in whole or in part, without the other party's prior written consent.

7. AMENDMENTS. This Contract may be amended at any time by mutual written agreement.

8. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Contract.

9. TERMINATION. Either party may terminate this Contract by thirty (30) days written notice to the other party. In the event of such termination, the City shall pay the Company for all work previously authorized and performed prior to the termination date.

10. INSURANCE. During the term of the Agreement, the Company shall maintain in force at its own expense, the following insurance coverages:

- A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers; and
- B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this contract. It shall provide that the City, its officers and employees are additional insureds, but only with respect to the Contractor's services to be provided under this contract;
 - i. Acceptable supplementary Umbrella insurance coverage, combined with the Company's General Liability insurance policy must be a *minimum* of \$1,000,000, in order to meet the insurance coverages required under this Contract;
- C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from the Company or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Company shall furnish acceptable Certificates of Insurance (COI) to the City at the time it returns this signed Agreement. **The certificate shall specify the City of Spokane as "Additional Insured"** specifically for Company's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the sixty (60) day cancellation clause, and the deduction or retention level. The Company shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

11. INDEMNIFICATION. The Company shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Company's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Company to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the

concurrent negligence of the Company's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Company, its agents or employees. The Company specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Company's own employees against the City and, solely for the purpose of this indemnification and defense, the Company specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Company recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

12. DEBARMENT AND SUSPENSION. The Company has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

13. SEVERABILITY. In the event any provision of this Contract should become invalid, the rest of the Contract shall remain in full force and effect.

14. STANDARD OF PERFORMANCE. The silence or omission in the Contract regarding any detail required for the proper performance of the work, means that the Company shall perform the best general practice.

15. NONDISCRIMINATION. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Company agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Company.

16. BUSINESS REGISTRATION REQUIREMENT. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Company shall be responsible for contacting the State of Washington Business License Services at www.dor.wa.gov or 360-705-6741 to obtain a business registration. If the Company does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

17. AUDIT / RECORDS. The Company and its subcontractors shall maintain for a minimum of three (3) years following final payment all records related to its performance of the Contract. The Company and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal law applicable to the Contract, the federal law shall prevail.

18. CONFIDENTIALITY/PUBLIC RECORDS. Notwithstanding anything to the contrary, City will maintain the confidentiality of Company's materials and information only to the extent that is

legally allowed in the State of Washington. City is bound by the State Public Records Act, RCW Ch. 42.56. That law presumptively makes all records in the possession of the City public records which are freely available upon request by anyone. In the event that City gets a valid public records request for Company's materials or information and the City determines there are exemptions only the Company can assert, City will endeavor to give Company notice. Company, at its own expense, will be required to go to Court to get an injunction preventing the release of the requested records. In the event that Company does not get a timely injunction preventing the release of the records, the City will comply with the Public Records Act and release the records.

19. DISPUTES. This Contract shall be performed under the laws of the State of Washington. Any litigation to enforce this Contract or any of its provisions shall be brought in Spokane County, Washington.

VOLT GROUP, INC.

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Agreement:

Exhibit A – Certificate Regarding Debarment

Exhibit B – Company's Response to RFP

22-052

EXHIBIT A
CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.

2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.

3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

 1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.

4. I understand that a false statement of this certification may be grounds for termination of the contract.

<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div> Name of Subrecipient / Contractor / Consultant (Type or Print)	<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div> Program Title (Type or Print)
<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div> Name of Certifying Official (Type or Print)	<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div> Signature
<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div> Title of Certifying Official (Type or Print)	<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div> Date (Type or Print)

EXHIBIT B



CITY OF SPOKANE

Volt's Proposal Response to RFP 5435-21

May 17, 2021

FOR MORE INFORMATION, PLEASE CONTACT:



Jakob Pakenbush
Senior Business Development Manager
JPackebush@Volt.com
(509) 954-2229

Volt Workforce Solutions, a division of Volt Management Corp.

This proposal includes data that shall not be disclosed outside of City of Spokane and shall not be duplicated, used or disclosed – in whole or in part – for any purpose other than to evaluate this proposal. If, however, a contract is awarded to the offeror as a result of, or in connection with, the submission of this data, City of Spokane shall have the right to duplicate, use or disclose the data to the extent provided in the resulting contract. This restriction does not limit City of Spokane's right to use the information contained in this document if it is obtained from another source without restriction. All data contained herein is subject to this restriction. Please note that all offerings contained in this proposal are valid for sixty (60) days after the date of submission.

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ATTACHMENTS

Sample Resumes.	Attachments A01-A19
Job Descriptions.....	Attachment B

Volt's Letter of Submittal

May 17th 2021

Volt Workforce Solutions
2401 N. Glassell Street, Orange, CA 92865
w 509-818-3934 | c 509-954-2229
JPackebush@Volt.com

Connie Wahl,
City of Spokane Purchasing Department
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3316

A. The Legal entity with which the contract will be written is:

Volt Management Corp.
2401 N. Glassell St.
Orange, CA 92865
Tel. 714.921.8800

Authorized representative:

Beau Burnett
(714) 921-5597
BBurnett@volt.com

Volt's contact:

Jakob Pakebush
W (509) 818-3934
C (509) 954-2229
JPackebush@Volt.com

B. Legal status of the Firm (sole proprietorship, partnership, corporation, etc.) and location of the facility from which the Firm would operate.

Volt Workforce Solutions, a division of Volt Management Corp., is the largest business unit of Volt Information Sciences, Inc. a publicly owned company whose shares are traded on the New York Stock Exchange (NYSE) American as VOLT.

C. Identification of any current or former employees from the participating Agencies employed by or on the Firm's governing board as of the date of the Proposal or during the previous twelve (12) months

Volt and the City of Spokane

Volt currently has temporary associates on assignment at the City of Spokane, WA. During the 12 months prior to the date of this submission (05.17.2021), none of Volt's governing board or management have worked for the City of Spokane.

Volt's Executive Leadership

Linda Perneau, *President and Chief Executive Officer*

Herb Mueller, *Senior Vice President and Chief Financial Officer*

Nancy Avedissian, *Senior Vice President, Chief Legal Officer and Corporate Secretary*

Lori Schultz, *Chief Global Solutions Officer*

Chris Kelly, *Senior Vice President, Strategic Solutions*

Lauren Griffin, *Senior Vice President, Specialty Solutions Group*

Lenny Naujokas, *Chief Accounting Officer and Controller*

Signature of Authorized Representative,



William (Beau) Burnett,
Vice President, VWS and Chief Contracts Officer
BBurnett@volt.com
Volt Workforce Solutions
2401 N. Glassell,
Orange, CA 92865

Following is Volt’s Proposal Response to the City of Spokane’s RFP for Technical Resources for the Innovation and Technology Services Division and PMO Office (RFP 5435-21)

Technical Proposal

A) Provide a brief general description of how your Firm accomplishes the service of planning and providing project employees to best meet customer needs on projects.

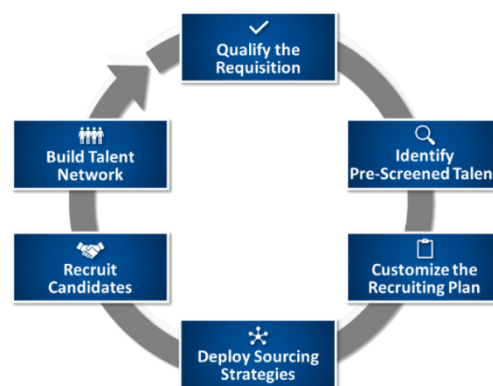
Volt will work with the City of Spokane to establish customized recruiting processes and strategies developed around both the hard and soft skill requirements of each assignment to be filled. We do not utilize benched resources, but rather qualify each individual need, understanding the technical and soft skill requirements, then use our world class recruiting team and methodologies to find the talent you need—aligned to your project needs.

Matching the right person to the right position with the right company requires detailed knowledge of industry trends, client business objectives, and the precise skills that define best-in-field talent. Recognized experts in their communities who actively participate in social networks, Volt’s recruiters have such knowledge. Our recruiters put themselves in the jobseeker’s shoes and discuss skill requirements, industry trends, and common experiences.

Each recruiter remains attuned to emerging trends that may impact demand for specific skills and focuses on interacting with individuals who continually demonstrate expertise in these areas. Such an approach increases the recruiter’s likelihood of identifying active and passive candidates well suited for a position, engaging their strengths, and piquing their interests.

Sourcing and Recruiting Methodology

Our recruiting process is built on a proven, repeatable framework with the flexibility to design unique recruiting plans for each client. Volt’s recruiters dedicated to sourcing for our client’s required skill sets and local market(s) leverage their specialized expertise and partner with



clients to create customized recruiting plans that allow us to rapidly and reliably deliver the best-fit, qualified candidates for open requisitions.

Sourcing Channels

Volt's recruiting plans focus on the sources that are most applicable to each client and their specific positions. These multi-faceted plans incorporate online and community-based recruiting resources and include ideas for targeted campaigns.

Traditional Sourcing	Web-Based Networking	Targeted Recruiting
<ul style="list-style-type: none"> Referrals Job fairs Open houses Print advertising Colleges and schools 	<ul style="list-style-type: none"> jobs.volt.com Career sites/job boards Community boards Blogs and user groups Social networking Digital ads 	<ul style="list-style-type: none"> Volt's military program Strategic search Hiring sessions Skill-specific Networking Campaigns

Technology-driven Recruiting Network

Our Jobs Get Noticed!

Volt's commitment to technology is evident through partnerships with industry-leading technology platforms which streamline the recruiting and onboarding process and ensure a premium candidate experience.

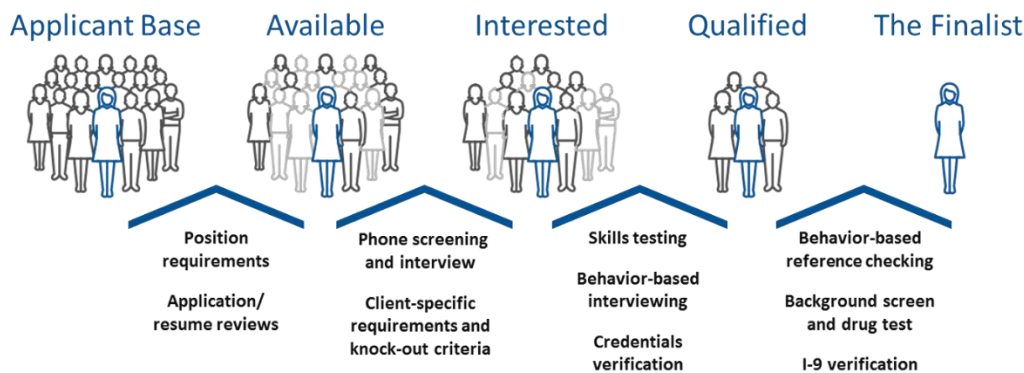


Screening, Interviewing, and Verifying

Every candidate we present to a client meets the criteria of the position to be filled and is a good cultural match. Volt achieves this by having each candidate undergo our stringent screening and interviewing processes to ensure they are a good fit for the company.

Volt works closely with clients to assess each position and thoroughly understand the skill sets and experience needed to conduct laser-focused searches that produce candidates with the requisite skill sets. Recruiters advise candidates of the client's company culture

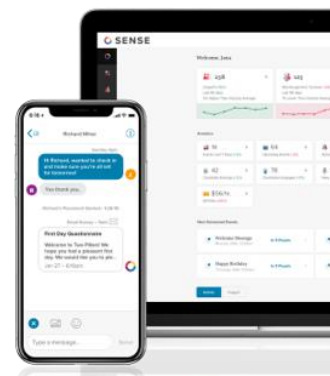
and philosophy and conduct in-depth interviews that help the recruiter ascertain whether the candidates are a good match. These measures ensure the placements of candidates who will remain with the client long-term, mitigating turnover.



Proven screening and selection methods ensure that Volt’s clients receive well-rounded employees who possess the vital skills crucial to specific job duties. Each client’s industry, work environment and company culture shape the screening, testing and interviewing procedures that we create for each account. This consultative methodology ensures that we continually meet the expectations and requirements unique to each client. The core of our streamlined screening practices represents more than six decades of best practices and intense scrutiny, using Six Sigma tools, to ensure efficiency at every stage.

Recruiting Innovation

Volt continues to embrace and deploy emerging technologies that create value for our clients, enabling them to adapt with speed and agility to global market forces. We continually evaluate our recruiting strategies to keep pace with the latest labor market trends and challenges. Our leaders drive our strategic and innovative use of various technologies to ensure we quickly connect the right candidates with our clients. Included among our recent technology innovations is the integration of chat capabilities into our sourcing and screening process, an innovation that significantly increases candidate engagement.



As part of this drive to innovate, we have recently implemented the use of **Sense technology** that allows Volt to interact and engage with candidates during every step of the recruiting and onboarding process.

Volt utilizes **Sense's Chatbot** (known as "Reva") functionality to screen new web responses for specific skills using texting conversations within 60 minutes of a candidate applying. All questions and candidate responses are saved the candidate's record in our applicant tracking system (ATS). This assists our recruiters in quickly narrowing down the pool of qualified candidates, resulting in increased fulfillment rates and decreased time to fill. Additionally, Reva improves the candidate experience by responding to everyone who applied for a position in a timely manner.

We use targeted personalized messages after every stage of the hiring process to communicate directly with our candidates. By doing so we turn passive candidates into active employees and provide them a better relationship with their employer. This relationship will keep employees engaged during the five phases of their employment: Candidacy, Pre-Deployment, Onboarding, On-Assignment, and Redeployment. Sense also provides Volt a means by which to engage candidates in a way that is comfortable to them—through their mobile devices. This method of communication, texting and easy to use mobile access, allows candidates the opportunity to give feedback and feel connected every step of the way. Sense allows us to keep in regular contact with our candidates, once hired, to gauge their experience on:

- Day 1
- Day 7
- Day 14
- Day 30
- Every 30 days thereafter

By utilizing texting and mobile access, we give our candidates the opportunity to provide feedback and feel connected every step of the way. Volt uses Sense technology to help us keep our candidates actively engaged, fostering retention, and maintaining candidate care at the core of our business.

Able

Volt uses Able, a state-of-the-art onboarding automation platform that is fully integrated with our ATS, to deliver a 100% mobile-enabled experience to our candidates, including delivering documents for signature from any device while maintaining compliance.

Able demonstrates our commitment to providing expert workforce solutions, speeding up the hiring and onboarding process while maintaining an unparalleled experience for our candidates and clients.

The benefits of Able include:

- Driving candidate quality
- Auditability
- Allowing recruiters to focus on enhancing the candidate experience
- Reducing time-to-fill

Employee Relations Program

In today's tight labor market, managing the candidate experience is crucial to successfully identifying and retaining top talent. Starting with the initial conversation, through the interview process, offer, onboarding and continuing throughout the assignment, Volt ensures continuous communication with our candidates and employees. We understand that well-cared for and satisfied employees result in higher productivity and lower turnover rates.

We take the time to understand our candidates' work preference and align them with the right assignment. We offer guidance and preparation during the interview process, provide a realistic job preview which allows for a clear understanding of the client's environment, and respond quickly with feedback. Once the candidate is selected, we maintain clear communication during onboarding and greet the candidate on their first day of assignment. Volt strives to connect with every employee on assignment at least once a month, preferably in person, or by phone or email depending on the field employee's job. We interact with each Volt employee throughout the duration of their assignment, building a foundation of positive interactions and support between Volt and our employees.

Volt's Project Team for the City of Spokane

The internal team that will support your needs includes:

- | | |
|--------------------------------|----------------------------|
| ▪ Jakob Packebush | <i>Business Manger</i> |
| ▪ Allisen Moser | <i>Lead Recruiter</i> |
| ▪ Taylor Carr | <i>Recruiter</i> |
| ▪ Aimee Zehrung | <i>Recruiter</i> |
| ▪ Lauryn Giem | <i>Program Manager</i> |
| ▪ Emily Jannings-Thomas | <i>Program Coordinator</i> |

Depending on your volume requirements or specialty needs, our team has access to Volt's Recruitment Delivery Centers and the possibility of escalating our reach via Volt's network of local branches across the West Coast, our approved suppliers, and our remote recruiting resources.

B) Describe process for City to request project employees for specific projects and general response time for Firm to provide plan and employee resources to best support the City's needs. Describe how Firm will respond proactively to issues and project scope changes. Include any required involvement by City staff.

Requisition Process

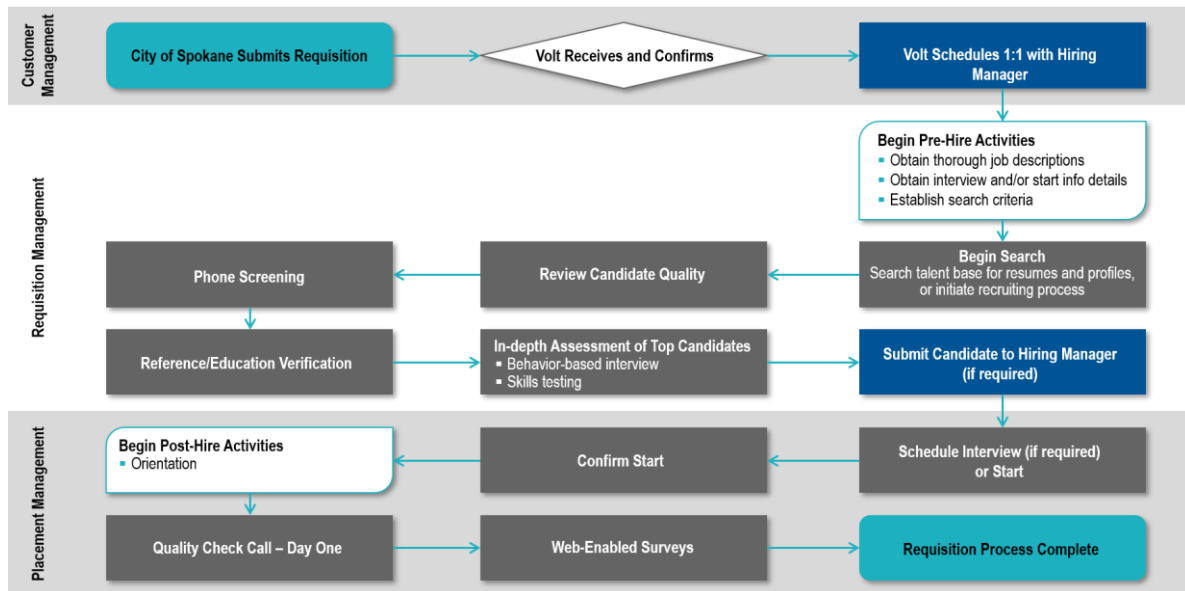
The process by which the City of Spokane will request project employees needs to be straight forward and simple. We suggest a two-step approach:

1. Fill out a Requisition Request (this will be a Word document template we will provide) that supplies the basic information: City of Spokane contact, job title, estimated length of the project, skills & experience needed, timeline for start date, potential for project extension or conversion to city employee, remote vs. onsite, work hours, on call expectations, etc. This requisition should take no longer than five minutes to complete.
2. 20-minute discussion between your Volt recruiter and the hiring manager to dive deeper into the role. This will give us the opportunity to learn more about the project, the team, the goals for the first 30/60/90 days, technical skill assessments, interview process, soft skills, etc.

Our local Volt team can guide you through this process and we make it very easy to request project help. By getting it right up front, we avoid having to spend cycles with your employees and let them focus on their jobs, while we work behind the scenes to find the right candidates for you to choose from.

Below is a more detailed look at the process, which we will customize as necessary for the City of Spokane.

Requisition Management Process



Our requisition process is tailored to meet our client requirements and incorporates, at minimum, the following steps:

- Receive requisition
- Review the City of Spokane’s requirements
- Contact hiring manager for clarification of requirements or additional information, if necessary
- Initiate candidate search in our talent database to match requisition with readily available talent
- If a match is not found in the internal talent base, engage other recruiting resources:
 - Recruiting Technology: jobs.volt.com, social networking, career sites, specialty boards
 - Community: job advisory boards, colleges and schools, job fairs, open-house events, hiring sessions
 - Targeted Campaigns: redeployment, email blasts, advertisements, recruitment branding, text and phone message broadcasts
- Source through other local resources, including associate vendors, as necessary
- Conduct initial screening:
 - Resume review
 - Initial phone screening
 - Skills testing
- Identify best match to client requirements and company culture
- Conduct candidate screening:

- Behavior-based interviewing
 - Behavior-based reference checking
- Submit candidate information for client review, if required
- Schedule interview(s) as required by client or hiring manager
- Offer assignment to selected candidate
- Candidate accepts assignment
- Conduct employee screening:
 - Verification of qualifications
 - I-9 verification
- Employee completes onboarding process
- Employee assigned
- Requisition complete

The City of Spokane will benefit from our consultative approach to thoroughly understand your position, skills, and business culture requirements. This in-depth profile of the “ideal candidate” will allow us to proactively source the best talent and the most qualified employees to meet the requirements of the Scope of Services.

Time to Fill

For all roles listed in this RFP, Volt’s average time to present screened, qualified candidates is 1-5 business days. We have 25+ years of experience in this market recruiting Information Technology and Project Management roles and are well equipped with a large network and a strong, talented local team.

Typical timeline from request to someone starting is normally 3-5 weeks, which includes recruitment time, interviews, onboarding, etc.

Proactive Response to Problem Resolution

The City of Spokane can be confident in the services Volt provides, knowing that we will work with the City of Spokane to ensure any problems with a candidate we provide are immediately addressed.

We are local, with a team of 8 that takes pride in being actively involved with all of our field employees throughout their assignments. We have a very structured Employee Relations programs set up to stay connected with our people, identifying issues or roadblocks before they become issues for our clients.

When Volt is informed of a problem, a service alert is initiated to rapidly escalate the issue, if necessary. For minor problems, local staff will work with the City of Spokane to rectify the situation. For more serious matters, Volt’s executive leadership will become involved in the resolution process, and all service alerts will be shared with account

managers to ensure that all issues are tracked, and solutions are monitored. Additional steps could include:

- Counsel the employee
- Retrain the employee, if necessary
- Replace the employee, if requested

Any performance issue and resulting action taken are noted in the employee's file, and local management will follow up with the client to ensure that the solution is satisfactory.

Volt employs a wide range of tools and procedures to track our employees' performance providing several venues to monitor our employees while on assignment and reinforce our role as the employer of record. These methods are tailored to our clients' requirements and specific work environment and could include in-person evaluations, phone calls and written and electronic surveys.

If the City of Spokane believes that it would be in your best interest for a contingent employee to be replaced, Volt will remove the employee immediately and begin the replacement process. For IT, engineering, technical, professional positions, if Volt is notified of unsatisfactory performance within 16 hours, you will not be invoiced for that employee's time.

C) Provide a list of existing job descriptions for various services outlined in section 2 "Scope of Services".

We provide a list of appropriate job descriptions as Attachment B). These descriptions have been compiled from past client engagements and represent our prior experience with recruiting for such positions—as such, they are general and require refinement with the input of the City of Spokane's hiring managers to qualify each opportunity according to its own unique engagement. Please treat these descriptions as confidential and proprietary,

The following Job Descriptions are included:

- | | |
|--------------------------|-------------------------|
| ▪ Business Analyst | ▪ Data Analyst |
| ▪ Database Administrator | ▪ GIS Analyst |
| ▪ IT Support Specialist | ▪ Network Administrator |
| ▪ Project Assistance | ▪ Project Manager |
| ▪ Software Developer | ▪ System Administrator |

D) Include a copy of your Firm's "Non-Compete Agreement" that would come into play should the City want to hire a Firm resource into a full time City position. In addition, please provide all Firm policy information that speaks to the process and costs associated with converting a Firm resource to a City full time position.

Volt's Non-Solicitation Policy

As an organization committed to ethical practices and upholding the standards of the American Staffing Association (ASA) to which we belong, Volt never recruits from our existing customers. Additionally, we honor existing relationships that contingent employees have with their employers in the IT/technical/engineering disciplines.

Volt's standard master services agreement states that neither our client nor a third party may solicit or employ any Volt employee for a period of ninety (90) days following completion of the employee's assignment, except for normal conversion.

Conversion to the City of Spokane's Payroll

Except as provided for in the below Conversion Fee schedule, The City of Spokane agrees that it will neither solicit Field Employees for direct employment at/with the City of Spokane nor directly employ any Field Employee for a period of one-hundred and eighty (90) days following termination of the Field Employee's assignment by Volt with the City of Spokane.

We welcome the conversion of Volt contractors to City of Spokane full time employees. For any Volt employees the City of Spokane wishes to convert to its payroll, the below conversion fee schedule will apply.

CITY OF SPOKANE CONVERSION FEE SCHEDULE	
Field Employee Hours on Assignment	Fee as a Percentage of Annual Salary
1 – 160 hours	20%
161 – 320 hours	17%
321 – 480 hours	15%
481 – 640 hours	12%
641 – 800 hours	7%
801 – 1040 hours	5%
1041+ hours	No Fee

Management Proposal

A) Indicate the experience the Firm, staff and any sub-consultants have relevant to the scope of services. Provide name, title, brief description of duties, responsibilities, qualifications, and years of pertinent experience. Resumes may be included limited to 2 pages per person. The Firm shall commit that staff identified in its Proposal will actually perform the assigned work. Any staff substitution must have the prior approval of the City.

Volt's Experience

We have been an active partner with the City of Spokane since 2018 and currently have two consultants working with you who have proven very successful.

Volt has had an office in Spokane since 1994 and our recruiters are deeply ingrained in the local Spokane Information Technology space.

- 20+ years in E. Washington market
- 300+ Information Technology consultants placed in the past 4 years
- Actively working with 30+ clients across multiple vertical markets – banking, utilities, technology, government, manufacturing, healthcare, and non-profits
- Five-time Supplier of the Year award from a local client (we will gladly provide references, upon request)

In the Spokane area we currently have 29 active clients and 228 consultants on assignment.

To provide a better idea of how well aligned we are to respond to the City's needs, as communicated in the Scope of Services section, we offer a current snapshot of our Volt consultants currently working in the Spokane region and how they line up to the roles you identified in Section 2, Scope of Services:

Job Title / Service	Volt Consultants currently on assignment
Project Manager	37
Project Assistance	34
Business Analyst	6
Software Developer	21
Network Administrator/Engineer	19
Database Administrator	2
Data Analyst	3
GIS Analyst	8

Systems Administrator/Engineer	11
IT Support Specialist	35

As noted above, for your consideration, we have provided sample resumes as Attachments A01-A19. We are pleased to present the candidates below in response to this RFP, with the understanding that we would also want to know more about the exact project needs in order to perform a targeted search to identify the best resource options for the City of Spokane. Following are the candidates whose resumes we have provided for you.

Project Manager Candidates

Resource Name	Years of Pertinent Experience	Brief description of duties, responsibilities & qualifications
Brianna Buchman	10	10+ yrs. managing large scale, enterprise projects from initiation through closing. PMP certified.
Vicki Stewart	30	30+ yrs. managing large scale, enterprise projects from initiation through closing. PMP and CSM certified.

Project Assistance Candidates

Resource Name	Years of Pertinent Experience	Brief description of duties, responsibilities & qualifications
Simone Vernego	7	7 years of professional experience, 4 specifically supporting projects in a variety of ways.
Cole Tanner	7	7+ years in Project Coordinator role, assisting PM's or running small projects. BA in International Business

Business Analyst Candidates

Resource Name	Years of Pertinent Experience	Brief description of duties, responsibilities & qualifications
Carlos Barbour	6	6 years of direct experience with large organizations, BA degree
Nina Ozaki	10+	10+ years of direct experience, government experience, BA degree, Scrum certified

Software Developer Candidates

Resource Name	Years of Pertinent Experience	Brief description of duties, responsibilities & qualifications
Derek Drysdale	11	10+ years of relevant experience as a full stack developer, BA degree
Tyler Latimer	3	3+ years of experience, BA degree and very skilled in front-end technologies

Network Administrator Candidates

Resource Name	Years of Pertinent Experience	Brief description of duties, responsibilities & qualifications
David Parkins	8+	8+ years of relevant experience, 5 of them in large, enterprise environments, CCNA certification
Matthew Collinson	20	20 years' experience, predominantly in enterprise environments, BAS degree

Database Administrator Candidates

Resource Name	Years of Pertinent Experience	Brief description of duties, responsibilities & qualifications
Launa Sallai	18+	Experienced SQL DBA with enterprise experience, multiple certifications

Data Analyst Candidates

Resource Name	Years of Pertinent Experience	Brief description of duties, responsibilities & qualifications
Elijah Orlando	6	6 years of relevant, enterprise experience with Fortune 500 firms
Jacob Bowen	2	New degree from EWU – Data Analytics, well versed in Cloud, Toolkits, BA degree

GIS Analyst Candidates

Resource Name	Years of Pertinent Experience	Brief description of duties, responsibilities & qualifications
Andrea Perez	6	6 years of relevant experience with large, enterprise companies, has government experience, BA degree, GIS certificate
Christopher Pieroni	4	4 years direct experience, including with government entities, BA degree

Systems Administrator Candidates

Resource Name	Years of Pertinent Experience	Brief description of duties, responsibilities & qualifications
Daniel Haider	5	5 years of relevant experience, AA degree
Vasiliy Bunakov	11	10+ years of relevant experience, including government, BAS degree

IT Support Specialist Candidates

Resource Name	Years of Pertinent Experience	Brief description of duties, responsibilities & qualifications
Amanda Ashling	17	17 years of IT Support experience, very well-rounded technology exposure, BS degree
Tom Olson	9	9 years of relevant experience – 5+ years at enterprise level, AAS degree

B) Include a list of contracts the Firm has had during the last three (3) years that relate to the Firm's ability to perform the services needed under this RFP. Provide contract period, contact names, phone numbers and e-mail addresses. Identify three (3) specific references from this list and briefly describe the work accomplished. Do not include City staff as references. The Firm grants permission to the City to contact the list provided.

List of Current Contracts

Client	Performance Period	Job Title	Description
Public Utility	2010 to present	Project Manager Project Assistance	Since 2018, we have recruited and placed 33 Project Managers and 37 Project Coordinators/Project Admins for this client.
Energy Consulting Firm	2017 to present	Software Developer	In the past 3 years, we have recruited and placed 12 Software Developers with this client.
Regional Bank, Public	2005 to present	IT Support Specialist	In the past 3 years, we have recruited and placed 15+ Technical Support Specialists with this client
Central WA PUD	2018 to present	Project Manager	In the past 3 years, we have recruited and placed 7 Project Managers with the client
Technology, Application Delivery Company	2019 to present	System Administrator	In the past 6 months, we have recruited and placed 3 System Engineers with this client

Public Utility	2010 to present	Business Analyst	Since 2018, we have recruited and placed 4 Business/Data Analysts with this client
Technology Consulting Firm	2005 to present	IT Support Specialist	In the past 4 months, we have recruited and placed 20+ IT Support Specialists
Reginal Bank, Private	2020 to present	Project Manager Project Coordinator	In the past 3 months, we have placed one Project Manager and one Project Coordinator
Public Utility	2010 to present	Network Administrator	Since 2018, we have recruited and placed 30+ Network Administrator/Engineers with this client
Medical Company	2006 to present	Network Administrator	In the past 3 years, we have recruited and placed 4 Network Administrators/Engineers with this client
Hospital	2017 to present	IT Support Specialist	In the past 3 years, we have recruited and placed 9 IT Support Specialists with this client

References

As a courtesy to our clients, we would ask that you allow us to facilitate contact with our references.

Avista Corporation

Forrest Toop, Corporate Category Manager

509-495-8757

Forrest.toop@avistacorp.com

Services Provided: Avista is a 10+ year client of Volt and we provide a wide array of recruitment services to them in the following areas: Information Technology, Engineering, Accounting, etc. Forrest Toop is our Supply Chain Category Manager and can speak to our specific, measured performance as we are graded annually as a supplier. In fact, we have been awarded Supplier of the Year at Avista for the past five years.

Engie North America

Ken Mathis, Senior Manager, Technology

425-319-3648

Ken.mathis@engie.com

Services Provided: We have worked with Engie since 2005, supplying them with a variety of IT consultants including Software Engineer, System Engineer, IS Support Technicians

and QA/Performance Engineers. Most recently, we partnered with them on a large domain migration project that Ken was responsible for. We were able to quickly help staff his team and the project was a success.

Labcorp

Sarah Rosman, IT Manager

509-638-7992

rosmans@labcorp.com

Services Provided: We have partners with PAML/Labcorp since 2006, helping them with a variety of roles including Network Engineers, Helpdesk Technicians, Software Developers and Project Coordinators.

C) If the Firm has had a contract terminated for default in the last five (5) years, describe the incident. Termination for default is defined as notice to stop performance due to the Firm's non-performance or poor performance and if the issue of performance was either (a) not litigated due to inaction on the part of the Proposer, or (b) litigated and such litigation determined that the Proposer was in default. Provide other party's name, address, phone number and email address. If no such termination for default has been experienced by the Firm in the past five (5) years, so indicate.

At the date of this submission (05/17/2021), to the best of our knowledge, Volt has not defaulted on a contract in the last five years.

The Cost Proposal shall identify all costs to be charged including any expenses necessary to accomplish the tasks and to produce the deliverables under the contract. Submit as a fully detailed budget with a total cost. Firms are required to collect and pay Washington state sales tax, if applicable. Do not include Washington state sales tax in Proposal.

COST PROPOSAL

We charge on a time and materials basis. Below is our bill rate table for all the roles identified:

Job Title	Low	Mid	High
Project Manager	\$50.00	\$70.00	\$90.00
Project Assistance	\$35.00	\$45.00	\$55.00
Business Analyst	\$50.00	\$70.00	\$90.00
Software Developer	\$50.00	\$70.00	\$90.00
Network Administrator/Engineer	\$50.00	\$70.00	\$90.00

Database Administrator	\$55.00	\$72.50	\$95.00
Data Analyst	\$55.00	\$70.00	\$90.00
GIS Analyst	\$45.00	\$62.50	\$75.00
Systems Administrator/Engineer	\$45.00	\$65.00	\$85.00
IT Support Specialist	\$30.00	\$40.00	\$50.00

In order to provide for the City of Spokane’s requisitions, Volt can utilize an onsite/hybrid approach if required. Such an approach would revolve around Volt both working onsite with the City of Spokane to deliver candidates to you and utilizing our expertise in remote recruiting to fill your requisitions as they occur, while using Able to onboard the selected candidates remotely.

During the Covid-19 pandemic, we have successfully deployed such an approach to recruit and onboard numerous candidates for our clients.

Pricing Notes

The following notes apply to Volt’s pricing:

- Volt’s rates are valid for 45 days from the date of our proposal
- Our quoted rates are based on Volt’s standard terms and conditions and weekly invoices with payment terms of Net 30 days from date of invoice
- Our medical plan offerings are fully compliant with Affordable Care Act (ACA) requirements and Volt’s markups include costs related to the employer contribution for ACA medical benefits
- State specific sexual harassment training included
- State specific sick leave included
- Additional services that are not listed may be added if desired, with modifications to the proposed pricing, as applicable

Attachments A01-A19: Resumes

Carlos Barbour

SUMMARY

Professional Experience:

Over 6 years' experience as a Senior Business Analyst.

Over 10 years' experience acting as a liaison between all levels of a corporation.

Over 11 years Advance knowledge of Word, Excel, PowerPoint, and a working knowledge of Microsoft Project.

Strong knowledge of Cognos. Working knowledge of Tableau, SAS, SQL

Bachelor of Arts degree in Business Administration

PROFESSIONAL EXPERIENCE

Premera Blue Cross Blue Shield

07/2013 – 02/2019 Business Analyst

Mountlake Terrace, WA

- Translated ambiguous business needs into solid business and functional requirements for small to large projects.
- Acted as a liaison among stakeholders to validate requirements and meet business needs.
- Gathered, analyzed and documented business and functional requirements from clients and business users.
- Investigated and researched system problems & worked collaboratively to identify and provide business and/or technical solutions.
- Assessed problems, interpreted and clarified customer needs, and created solutions.
- Communicated technical information to non-technical customers.
- Research possible software solutions to increase work efficiency.
- Lean leadership
- Used Cognos, Tableau, SAS, and SQL to provide quantitative analysis to Executive level management.

The Spokesman-Review

04/2001 – 07/2013

District Manager

Spokane, WA

- Mentored support staff and supervisors.
- Gathered required data and prepared related reports.

Social Media Marketing Strategist

Spokane, WA

- Engaged client/customers using proven analytic techniques which provided quantitative data towards analyzing marketing objective.
- Defined key performance indicators, analytics, and reporting methods to gauge success.
- Additionally, I kept all duties formerly as a Marketing Research and Database Manager.

Marketing Research and Database Manager

Spokane, WA

- Used research data to make strategic and product decisions.
- Distilled research obtained from Cognos, Tableau, and SQL to provide quantitative analysis to Executive level management.
- Define key performance indicators, analytics, and reporting methods to gauge success.
- Function as an escalation point for internal and external customers.
- Estimate costs and time requirements of projects.
- Develop user documentation for new software releases.
- Managed projects as lead project manager for large complex company wide system implementation.
- Provided in person, over the phone, or email support to resolve technical issues.
- Additionally, I kept all duties formerly as Marketing Administrator.

Marketing Administrator

Spokane, WA

- Recruited and trained supervisors and managers.
- Performed professional IT business analysis functions.
- Performed as an assistant project manager. Managed small and complex system implementations.
- Analyzed IT requirements for new implementations.
- Developed, delivered and maintained, both standard and customized training programs.
- Provided in person, over the phone, or email support to resolve technical issues.
- Learned Point-of-Sale system for new retail location.
- Assessed problems, interpreted and clarified customer needs, and created solutions.

EDUCATION

Eastern Washington University (NCWWU accredited, 1919) 2011

Bachelor of Arts, Business Administration, Focus Marketing

Spokane Community College (NCWWU accredited)

09/95-06/97, 09/07-06/09

Associated Arts of Science, and Associate Arts degree.

Shadle Park High School 1994

Diploma

Nina Ozaki

SUMMARY

Nina Ozaki is an accomplished Business Analyst who has demonstrated proficiency in technical writing, technical training, process mapping, and navigating ambiguity. Additionally, she has liaised between business partners and technical teams, skillfully building and maintaining business relationships that were reliant on the success of each project.

Nina’s work has spanned across different industries in both private and public sectors, including tech, telecom, retail and e-commerce, demonstrating her ability to shift between environments and cultures.

Her scope of work has traversed into learning and change enablement, and she has a proven success in assisting clients with the adoption of new systems. In addition to her analytical skills, she has a conceptual understanding of Agile processes and can shift between different methodologies.

AREAS OF EXPERTISE

- Technical writing
- Training
- Business & systems analysis
- Change management
- Business process optimization
- Requirements definition
- System testing

INDUSTRIES

- Tech
- Telecom
- Food & Beverage
- Retail/E-commerce
- Nonprofit
- Healthcare

PROFESSIONAL EXPERIENCE

Volt Workforce Solutions, Business Analyst | 2019 to present

Independent Contractor – Business Analyst | Generalist | Seattle, WA | 2017 - 2019

Slalom – Consultant | Seattle, WA | 2011–2017

PROJECTS

Business Analyst – Grant County PUD (Volt) | 10/2019 to present

Business analyst and co-project manager for AssetWorks FleetFocus, FuelFocus, and KeyValet fleet management software implementation for Grant County. This has been primarily a project rescue role through April 2021.

I restarted the project in the discovery phase with contract reviews and renewals, business process development, aligning business requirements to OOB capabilities, and negotiating vendor project structure and commitment to ensure the project would be driven to completion.

The first phase of the project launched in December 2020 with shop operations stabilizing within one week. The second phase involves fuel and motor pool capabilities is on target for go-live in May 2021.

Business Analyst – Seattle Department of Transportation (SDOT) | 11/2018 – Present

Technical writing scoped around business procedures and training curriculum for the implementation of Accela, the new permitting system which will support SDOT's Street Use division.

Highlights

- Liaised with business leaders and end users to document business procedures that will guide staff through the new system, which will issue over 30 types of permits impacting the public right-of-way.
- Created training materials.
- Delivered training and support for 100+ end users to enable them to effectively and efficiently serve the public using the new system.
- Managing enhancement requests from the business for future releases.

Business Analyst - REI | 3/2018 – 11/2018

RFP management, business requirements and business process optimization for a Supply Planning automation solution for REI's Co-op Brands.

Highlights

- Produced the RFP, vendor scoring approach and process, and planned and hosted the vendor demo sessions to enable the Business and IT in their strategic vendor down-selection process
- Supply Planning requirements solicitation and optimization for the new solution
- Interim PM throughout the Discovery phase

Business Analyst – Starbucks | 6/2017 – 10/2017

Customer experience mapping, business process engineering and user acceptance testing for the launch of the Starbucks credit card through the Loyalty program.

Highlights

- Partnered with program leadership, Marketing and Global Digital Products teams to build out customer experience maps to drive strategic planning and identify gaps in the product and portfolio
- Engineered a new process for tracking source code from first click to better target and measure marketing efforts, and ultimately determine bounty assignment within the partnership
- UAT for multiple products within the program, including drafting UAT plans, test scenarios and test cases

Business Analyst – F5 Networks | 2/2016 – 12/2016

Assessed the impact of 50+ peripheral applications and co-managed the scope of 38 of these for F5 Networks Chart of Accounts and Oracle eBS reimplementation project, a multi-million dollar enterprise upgrade, representing the largest financial and people investment in the company.

Highlights

- Built the approach and scope for each application, including hosting 36 internal stakeholder discovery interviews and workshops
- Strategized around system and data dependencies, and sequencing of applications for Integration and UAT test execution, including hosting scenario workshops for each application
- Extensive liaising and people management across cross-functional teams of an estimated 80 stakeholders
- Change Enablement across all application teams and the Business owners
- Production and stabilization support of all applications

Business Analyst – Starbucks | 8/2015 – 11/2015

Conducted an analysis of systems, tools, people and processes for the restructuring of a digital ordering platform, including key capabilities, such as product catalog, menu and order management. The objective was to enable this major Seattle retailer to streamline its digital space and allow business stakeholders across various channels, such as mobile, web and retail stores, to leverage the same product data in order to enable consistent product offerings to the end customers.

Highlights

- Built the recommended approach and scope for internal stakeholder interviews, which resulted in conducting over 40 interviews
- Documented as-is business processes and system architecture within the digital space in parallel with stakeholder interviews
- Coordinated with digital strategist to develop To-Be user stories by identifying pain points collected from interviews and used as input into a capability assessment and heat map output
- Partnered with other related project teams within the digital space to understand objectives and identify overlap where project inputs could be leveraged as part of digital ordering platform outputs
- Achieved sign-off by reviewing deliverables and findings with key stakeholders and refining the To-Be scope and approach as appropriate

Business Analyst – Premera | 5/2015 – 8/2015

Owned multiple segments of a dental benefit integration project, including project planning, discovery and requirements consolidation, process engineering, data mapping and light project management, and ensured deliverables were on track for testing and implementation.

Highlights

- Produced the Business Requirements Document for the Provider Information data extract for the integration of dental providers into the existing Medicare Advantage medical network
- Produced the Business Requirements Document for the reconciliation of dental Provider Information between the source and destination systems of record
- Created workflows/process engineering for the related work streams which resulted from the newly embedded dental benefits
- Defined and coordinated electronic transmission requirements for the extracts with the third-party vendor
- Light Project Management, including monitoring testing, planning for Go-Live, stabilization and Production Support, and liaising between the cross-functional teams

Business Analyst – Rainier Scholars | 2/2015 – 5/2015

Consulted in systems selection for various facets of Rainier Scholars' program and its internal operations. Additionally, designed the organization's website overhaul process and provided guidance throughout the planning phase of the project.

Highlights

- Assessed the current and target state of the organization's intranet and website by meeting with key stakeholders to understand the goals and needs of the program and the challenges within
- Collected business requirements for the program and internal operations by creating a survey and meeting with stakeholders
- Researched knowledge/content management systems and learning management systems per organizational needs and created a systems comparison matrix to facilitate in decision making
- Initiated a design package, including project charter, business requirements and site map, to deliver to the web development team for the design phase of the website overhaul project
- Developed and RFP template and provided guidance in the proposal process for web design vendor selection

Business Analyst – Microsoft | 11/2014 – 12/2014

Development and ownership of training and support materials, including job-aids, FAQ's and user guides for the latest version of Microsoft Retail Store Portal for all US, Puerto Rico and Canada stores.

Highlights

- In alignment with senior leadership, designed and developed job aids and user guides for the Microsoft Retail Store Headquarters team, which are used for guidance, training and support of the new Store Portal 2.0 SharePoint site at corporate headquarters
- Upon request by the project team, assisted in Tier 3 support for launch of Store Portal 2.0
- Documented and validated Retail Help Desk processes to align with the new Store Portal site

Business Analyst – Microsoft | 1/2014 – 11/2014

Restructured Microsoft's IT application portfolio leveraging the newly implemented data repository tool, as well as increased user adoption of the tool. The outcome was a decrease in redundancies, which allowed IT to shut down servers and increase savings. Adoption of the tool prevented further redundancies and created data transparency across all organizations within the company as well as strengthen planning. Worked closely with executive level decision makers down to data owners to establish governance around the new tool and implement change management.

Highlights

- In coordination with project leadership and stakeholders, conducted a high-level diagnostic report of the current data repository tool capabilities in alignment to client defined requirements and recommended cost cutting initiatives. This was achieved by reviewing and analyzing the organization's data owners' needs, the established processes and communication channels.
- Tracked data requests made by the organization within IT as well as the business, and ran reports to monitor the completion of data within the application portfolio as well as the data quality
- Facilitated regular meetings with data stakeholders and managers, and tracked progress towards current data cleanup initiatives and reported out to a broad audience weekly
- Followed-up on system improvement requests and worked with business owners to prioritize system change efforts

Business Analyst – Amazon | 4/2013 – 1/2014

Time Management and Accruals Systems design and implementation for Amazon. Scope of work included business requirements gathering and modification, and development and ownership of system training tools and change management, including job-aids, FAQ's, quick reference guides, user guides and communications. Rolled out to an estimated 50,000 employees in the North America Fulfillment Centers, as well as an estimated 6,000 employees in the Customer Service centers.

Highlights

- Ownership of post-launch stabilization of system and process implementation as well as change management support and communications for 17 of 44 distribution centers
- Parallel Test Lead in the audit of employee's payroll import results against the production set of payroll results that were calculated using legacy time systems for the North America Customer Service location and fulfillment centers with an estimated 6,000 employees
- System Testing, accruals and User Acceptance Test (UAT) support, including writing and executing test scripts and defect resolution
- Created wiki pages for UAT, Accruals and Parallel testing guidance for vendors to reference throughout the South Africa, UK, Costa Rica, Czech Republic and Poland implementations
- Conducted post-deployment assessment of the U.S. implementation including acceptance of new HR policies and processes in alignment to the new time and attendance system

Additional projects available upon request.

EDUCATION, AFFILIATIONS AND CERTIFICATIONS

Seattle Pacific University

Bachelor of Arts, Business Administration and Merchandising | 2004

Network Design and Administration – Graduate Certification

Seattle Central College | 2010

Scrum Alliance

Certified ScrumMaster | 2015

PHILANTHROPY

Technical Instructor – King County Library Systems | 2011-2012

Taught introductory computer classes to adult learners for a county-wide library system, including Internet and Microsoft Office classes. Curriculum was prepared and distributed to each class and instruction was conducted in an ad-hoc style to meet all personal requests and learning styles.

Highlights

- Effectively communicated complex technical information in a simplified and conducive manner to a wide variety of personalities and learning styles
- Developed technical curriculum that was simplified for beginners to understand and easily follow while obtaining effective results

Technical Instructor – HandsOn Network | 2010

Taught introductory computer classes and tutored adult learners for a nonprofit that assists exonerated individuals in learning basic technical skills to help them become more competitive in the job market.

Highlights

- Adapted curriculum to each learning style and unique personality
- Articulated technical information in a simplified and conducive manner
- Delivered resumes and skillsets that enabled the students to be competitive in the job market

Elijah Andre-Orlando

Data centric analyst/developer with a passion for building solutions.

Skills

SQL
Python, R
Power BI, Tableau
Snowflake

Root-Cause Analysis
Data Modeling
Swift Learner
Validation

Data Mining
Data Analytics
Strong Communication
Research & Self-Learning

Experience

WotC (contract)

Data Analyst

Apr 2020 – Feb 2021

- Managed a weekly report on mass sales data and provided snapshots for management
- Used Python to establish automated data processing for distributor and mass sales data
- Ensured weekly reports updated in line with business needs
- **Distributor Sales Report Automation** (July 2020 – Dec 2020)
 - Engineered Python scripts to pull, aggregate, and process historical and weekly data
 - Set up process for easily integrating data into Snowflake DB
 - Rebuilt and enhanced original report using Tableau
- **Mass POS Data Automation** (Apr 2020 – Feb 2021)
 - Established possible automation processes for mass point-of-sale data
 - Helped map UPCs to internal SKUs
 - Built proof of concept for identifying which SKU a UPC relates to
 - Designed Python scripts to process incoming mass data into a coherent data set

Intel (contract)

Senior Project Analyst

Oct 2018 – Apr 2020

- Engineered decision driving indicators for reporting with SQL, Power BI, and Excel
- Helped onboard other analysts by interviewing and performing introductory training.
- Advised on technologies and data model changes would best serve customers' reporting needs
- Outlined missing and dirty data required for reporting needs
- Cleansed usable data for proof of concept prototyping
- **Best-Known Configuration Kit Analytics** (Oct 2018 – April 2019)
 - Engineered a script to compare product configurations to each other with R, Python, and Power Query for different use cases.
 - Cut prototype reporting time in half by utilizing R, Power BI, and DAX for parsing, transformation, and dashboard creation.
 - Establish comprehensive kit to kit comparison reporting across multiple groupings
 - Identified and created dashboards to review inconsistent data
 - Created metrics for Kit throughput and build frequency
- **Sysdebug Daily Dashboard** (Dec 2019 – Current)
 - Based on requirements and constraints of other technologies, worked with the customer to determine Excel as the best option for their reporting needs
 - Built VBA and pivot-table layout allowing dynamic filter synchronization across visuals
 - Designed querying and document for easier updates and maintenance as business needs shift

Ingredion	Data Analyst	May 2016 – Sep 2018
<ul style="list-style-type: none"> • Developed data validation and organization, report creation and validation, database, data mining, project prioritization, and programming skills. • Engineered 2 Access applications data models, reporting and data entry UIs, and data management code into production in 18 months. • Developed, maintained, and reformatted operations data and reporting for better data gathering and reporting. • Worked with Excel, MS Access databases, and VBA. • SAP Migration Project (Dec 2017 – Aug 2018) <ul style="list-style-type: none"> ○ Successfully migrated two SAP and supported migrating four SAP modules leveraging SQL, SSMS, and Excel for ETL ○ Bridged key communication gaps between customers and project leads ○ Helped identify solutions for required business processes ○ Identified key business solutions by collaborating with customers on data transform and business requirements ○ Explained functionality driving data to support customers making business decisions ○ Supported training and easing the business into new ERP system processes 		

Education

University of Phoenix	IT coursework	2016 – 2017
<ul style="list-style-type: none"> • All coursework focused on team collaboration and asynchronous communication • Developed basic web development skills with JS, JQuery, HTML, and CSS • Built foundational program visualization skills 		
Linn-Benton Comm. College	Accounting coursework	2015 – 2016
<ul style="list-style-type: none"> • Cultivate business knowledge through coursework • Refined accounting and documentation process through coursework 		

References

Kenny Fortson	Director, Design Economics	(408)-458-6012
Gavin Verhey	Sr. Product Designer	(206)-713-5265
Jessica Nazario	Sysdebug Lead	(971)-570-5975
David Gatti	Controller	(503)-508-4656

Jacob V. Bowen

Objective

I am seeking an entry-level Data Scientist position in an organization that can best utilize my extensive knowledge of advanced statistical techniques and machine learning to provide exceptional business intelligence.

Professional Experience

CPR Cell Phone Repair, Woodinville, WA

May-Sept 2016

Repair Technician

- Performed routine inspection, testing, and repair of smart phones and other mobile devices.
- Accurately documented repairs and parts information on repair tracking documents / work orders and in point of sale computer tracking system.
- Performed high quality repairs and refurbishment of electronic devices: phones/tablets/laptops/GPSs/ etc.
- Monitored parts inventories and inform management of status.
- Dismantled old electronic devices for OEM parts.
- Provided exceptional customer service while interacting with customers, as needed.
- Managed store design and maintained cleanliness.

Traxx Indoor Raceway, Mukilteo, WA

Jan-Apr 2016

Crew Chief

- Ensured that all track personnel perform their assigned duties safely, effectively and professionally
- Ensured that the daily attendance log is completed by all staff members
- Coordinated with Assistant and General Managers regarding disciplinary and operational issues
- Prepared track and karts prior to opening
- Instructed new customers on proper kart usage, race flag usage, and racing safety- Maintained an orderly and speedy flow of racers through the track(s)
- Supervised ongoing races and enforce race policies and procedures
- Responded to emergency situations as they arise
- Ensured that the pit and track areas remain clean and safe
- Performed specific facility cleaning and maintenance duties as assigned by management
- Performed closing duties to secure the pit and track and prepare for the following day's operation

Angel of the Winds Arena, Everett, WA

Feb 2012 – June 2015

Arena Facility Supervisor

- Managed arrangements for personnel, equipment, and material availability.
- Developed strong relationships with facility user groups.
- Maintained public relations and patron satisfaction.
- Provided customer service and dispute resolution, as needed.
- Synchronized in-house programs and independent hockey and figure skating associations.
- Coordinated repair and preventative maintenance issues to Arena Manager.
- Assisted in scheduling use of the arena.
- Upheld policies and rules to ensure safety of all guests.
- Performed staff duties as needed, including collecting fees, rental payments, and pro-shop sales.
- Sustained a complete knowledge of fees, programs, schedules, and rental information for customers.

Education

Eastern Washington University, Cheney, WA

- Bachelor of Science – Data Analytics with a minor in Computer Science, June 2020
- GPA: 3.75 Major, 3.5 Minor, 3.1 Cumulative

Awards

- Dean's List last 5 quarters
- 4.0 Senior Capstone

Skills

- Experience with data science toolkits: Pandas, NumPy, Matplotlib, Seaborn, Tensorflow, etc.
- Strong technical and analytical abilities, a knack for driving impact and growth

- Competent understanding of statistical programming languages such as R, Python, and SAS.
- Competent understanding of Cloud (AWS, Azure, etc.)
- Excellent verbal and written communication skills
- Excellent understanding of Microsoft Suite (Outlook, Word, Excel, PowerPoint, Access)
- Ability to deliver complex analysis in easily digestible and interactive formats using Dashboard Programs (Microsoft PowerBI, Tableau)

Certifications

- Microsoft Professional Program: Data Science
- Google Analytics IQ Certification

Notable Projects

- Database/Dashboard development of Spokane Homeless Resource Directory
 - Used internally by Spokane City Government's Community, Housing and Human Services Department
- Management Survey Design alongside Spokane City Government's Community, Housing and Human Services Department concerning Homelessness
- Economic Research Analysis/Dashboard development concerning COVID-19 impact vs the other Influenza pandemics of the 20th and 21st centuries

Volunteer Work/Extra-Curriculars

- Rouge Park Rescue (May 2009)
- Youth Hockey Coach, Everett, WA (March 2014-August 2014)
- Adult Hockey Program Instructor, Everett, WA (November 2013-February 2015)
- College Hockey Goalie, Eastern Washington University (2016-2020)

Launa Sallai – Sr. Database Administrator

Hayden, ID 83835

SUMMARY:

A Microsoft SQL Server Database Administrator (DBA) with a Computer Technology Diploma and 18+ years of professional experience with increasing responsibilities and successful record of achievements in Database Administration. Although my focus has been Database and some history of Legal, I am seeking a challenging, responsible and rewarding career.

PROFESSIONAL EXPERIENCE:

Nov 2007 – May 2020

Expedia Group – Seattle Washington

Senior Database Administrator

- ◆ Monitor and provide support for Microsoft's internal services business applications.
- ◆ Project based implement and support new and existing business applications into LAB, PPE and Production.
- ◆ SQLServer installation and server configuration
- ◆ Configuration of AAG(Always On Availability Groups, DAG set up

- ◆ Successfully planned, implemented and support our Sheepdog process (snapshots of XIO Storage LUNs) to bring production backups from Production, fully scrubbed of PII and PCI data, to the LAB for Testers and Developers.
- ◆ Fully support many Customers in Production, LAB and Pre-Production environments.
- ◆ Planned, organized many migrations of SQL Server 2008 to 2016. LAB thru Production.

Nov 2005 – Nov 2007

Microsoft Corporation – Issaquah Washington (Contract)

Database Administrator

- ◆ Monitor and provide support for Microsoft's internal services business applications (Application Owner).
- ◆ Project based implement and support new and existing business applications into UAT (staging) and production.
- ◆ Administer SQL Server 2000 & 2005 environments. Working with Analysis Services and Full-Text Indexing.
- ◆ Administer and write custom queries for SQL Server
- ◆ Automate Application-monitoring systems.
- ◆ Document current processes and jobs running on the backend SQL Server.
- ◆ Document Troubleshooting guides for application/servers.

Aug 2005 – Dec 2005

Atlas Solutions – Seattle Washington

Database Administrator

- ◆ Maintain the MS SQL Server database environments used by AtlasDMT
- ◆ Optimizing and tuning database systems to maximize their performance and operation.
- ◆ Implement new databases and updates existing database systems.
- ◆ Partners with the software development team to ensure systems make maximum use of the existing database infrastructure.
- ◆ Define and improve the overall release process for database systems.
- ◆ Investigate and resolve issues that may originate in the database systems.
- ◆ Provide on-call support for database systems.

Launa Sallai – Sr. Database Administrator

Hayden, ID 83835

Feb 2005 – Aug 2005

Microsoft Corporation – Redmond Washington (Contract)

Database Administrator

- ♦ Responsible for the day-to-day administration and maintenance of 6 SQL Server 2000, Windows 2003 Enterprise Servers.
- ♦ Responsible for performance monitoring of the servers and stored procedure optimization.
- ♦ Creating, setup and monitoring of automated performance monitoring tools for stored procedures.

Nov 03 – Nov 04 Microsoft Corporation – Redmond Washington
Database Administrator (Microsoft SQL Server platform)

Jun 03 – Oct 03 Northwest Administrators – Seattle Washington
Database Administrator (Microsoft SQL Server platform)

Jan 03 – Mar 03 Iron Mountain - Renton, Washington (Contract)
Database Administrator (Microsoft SQL Server platform)

Sept 99 – Jan 03 CORBIS - Bellevue, Washington
Database Administrator (Microsoft SQL Server platform)

May 97 - May 99 NTI NEWSPAPER TECHNOLOGIES INC. - Calgary, Alberta
Database Administrator (Microsoft SQL Server platform)

1996 NOVA RESEARCH & TECHNOLOGY CENTER - Calgary, Alberta
May - December *Network & Desktop Analyst (Contract)*

1995 NOWSCO WELL SERVICES - Calgary, Alberta
May - September *Backup & Systems Analyst (Contract)*

EDUCATION:

Cloud - AWS Certified Solutions Architect – Associate

Issued August 2, 2017

MICROSOFT SQL SERVER 2000

Redmond, Washington

SOUTHERN ALBERTA INSTITUTE OF TECHNOLOGY

Calgary, Alberta

Computer Technology Diploma Program, **Focus:** Information Systems - GPA: 3.23

P.B.S.C. COMPUTER TRAINING CENTRES

Calgary, Alberta

Windows '95 courses (Levels I & II)

THE CAREER COLLEGE

Calgary, Alberta

Launa Sallai – Sr. Database Administrator

Hayden, ID 83835

Legal Assistant Diploma (WordPerfect 5.1 & MS-DOS courses)

SKILLS:

Database Administration:

Database backup and restore strategies, performance tuning, Replication, SQL Job and Alert configuration, Security and permissions, Log Shipping, Data Transformation Services (DTS) packages, Distributed databases, SQL Mail/Database Mail, SQL Profiler, Index Tuning Wizard, Microsoft Analysis Services (OLAP) and Transact SQL (TSQL), MDW (Management Data Warehouse), Mirroring, AlwaysOn Availability Groups (AAG)

Databases:

Microsoft SQL 6.5, 7.0 and 2000-2016, Cassandra/DSE, PostgreSQL

Operating Systems:

Windows Server 2008 -2016, NT, XP, MS-DOS; Novell 3.11, Linux

Tools:

Microsoft Office 9x\2013, Visual Source Safe, Microsoft Word, Crystal Reports, MS FrontPage, ODBC, IIS, JIRA, PowerShell, SCOM, ServiceNow

Programming Languages:

Transact-SQL, PowerShell, HTML, vi editor

Hardware:

Build Production servers and configure for performance and redundancy, Storage Area Networks (SAN) systems including XtremIO, VMAX, and VNX technologies.

Other:

Team player, responsible, good customer interaction, troubleshooting and problem solving, production implementation process, production and end-user support, administering servers and basic network setup, disk administration. I attack each and every new problem or issue with optimism and energy. If the answer is not readily available, there is always a way to find one!

PERSONAL:

Key Attributes: Quick study, motivated, very dedicated, hardworking, multitasker, strong problem-solving abilities, creative, work well as a team, adaptable, leader and influencer

Interests: Computers, reading, my personal web site, scrap booking, cooking, helping people, movies

Activities: Walking, swimming, biking, cooking

REFERENCES: Available upon request

ANDREA PEREZ

(951) 741-7275 | amperez2018@gmail.com | linkedin.com/andreaperez96

Multidisciplinary professional with 5+ years of experience in geospatial technologies application managing data collection and analysis, team collaboration, independent research, and organizational management. Record of success completing projects with overlapping deadlines in a timely manner, supporting organization missions, driving continuous task improvement, and meeting top levels of performance.

STRENGTHS

- Interpersonal Communication
- Attention-to-detail
- Multi-tasking

SKILLS & CERTIFICATIONS

- ESRI Suite: ArcGIS 10.x (Pro, Desktop, Catalog, Toolbox, Online), Collector, Survey 123
 - CARTO, Fusion, R-Studio, SQL, XLSTAT, SAP, ArcFM, PlanGrid
 - Microsoft Office Suite, Adobe Creative Suite, Google Suite, Analytics, Hootsuite
 - Red Card Qualifications: Faller A (FALA), Helicopter Crew Member Trainee (T-HECM), Firefighter 2 (FFT2)
 - Basic Life Services Certificate: CPR, AED, and Basic First Aid
 - Read, write, speak, and understand the Spanish Language (Fluent Native Speaker)
-

EXPERIENCE

GIS Research Project Specialist - Sewer lateral inspection project (SLIP) **02/2019 - Present**

Southern California Gas Company, San Bernardino, CA

- Analyze databases (ArcGIS, SAP, ArcFM) and records to determine main gas line installation methods.
- Interpret city planning records (i.e. as-built plans, completion drawing sketches).
- Map and package work orders for field inspection to investigate possible sewer main intrusions.
- Project management for San Bernardino SLIP research team.
- Conduct quality assurance and quality control to verify research for final review.
- Provide additional training to research team members: guidance for solutions in work orders, research workflow updates, and interpretation of city planning records.
- Contributed to video and quality control department projects to meet SLIP team deadlines.
- Organize work tasks and deliver project presentations.
- Knowledge of gas company procedures, common terminology, installation methods, and GIS modeling.
- Representative for the San Bernardino SLIP Team for monthly meetings.

Teacher, Geospatial Information Systems

04/2019 - 02/2020

Ignite Leadership Academy, Riverside, CA

- Mentored and taught coding skill foundations to 15 female middle school students from urban areas.
- Developed curriculum for class: robotics, sustainability, and ESRI ArcOnline Programs.
- Spearheaded presentation on the application of GIS in wildland fire.

Wildland Firefighter, Sawyer Class A

05/2018 - 05/2019

Stanislaus National Forest, Sonora, CA

- Performed fire management operations within Type 2 hand crew on fuel projects crew, initial attack assignments, and headed fuel break construction under stressful and adverse conditions.
- Facilitated map briefings for the crew: basics of cartography, how to read and interpret map features, and how to predict fire behavior based on topography.
- Took weather readings using a portable weather kit to investigate weather patterns to determine fire line construction. Proficient in radio usage and terminology, weather kits, and kestrels.

GIS Analyst

08/2017 - 05/2018

Murdered and Missing Indigenous Women (MMIW)

- Independently researched cases of MMIW, built a database, and appropriately visualized incidents on maps.
- Produced high-quality cartographic products and presented to diverse audiences in a digestible manner.
- Awarded the Archbishop Oscar Romero Award, 2018 Recipient (Student Leadership Award) in recognition of outstanding commitment to social justice through efforts to alleviate poverty and oppression.

Environmental Health & Safety Coordinator**08/2014 - 05/2018***USF Environmental Safety Office, San Francisco, CA*

- Managed 30+ employees, task delegation, schedule and projects with overlapping deadlines.
- Conducted environmental compliance reviews, data entry, collection for 10,000+ chemicals, biological, and hazardous waste, annual chemical inventories, and filed proper documentation to ensure compliance with state and federal regulations (i.e. Hazardous Waste Manifests, Material Safety Data Sheets).
- Planned USF Earth Day Festival 2015 and 2016: contacted 50+ vendors/organizations, 1,000+ attendees.
- Designed (Adobe Creative Suite) and instituted educational materials in an effort to promote waste diversion.
- Executed environmental outreach and education for 6,000+ people, generated 94% waste diversion.

EDUCATION**Bachelor of Science, Environmental Science****08/2018***University of San Francisco, San Francisco, CA***Geospatial Technologies Certificate****05/2018***Geospatial Analysis Lab, University of San Francisco, San Francisco, CA*

- Reconstructed Battles et al. Model for the Air Resources Board of California, used to predict vegetation cover in the state to determine fuel types and predict fire behavior. Manipulated the model using the Monte Carlo method to shorten the run-time need to process data and replicate accuracy achieved by the original model.

Christopher T. Pieroni

CAREER OBJECTIVE

Future employment in environmentally related field such as city/county planning, GIS services, or land use consulting. Highly motivated college graduate with professional work experience with local governments and non-profit organizations. Ability to adapt to change, quick learner and excels in team settings.

SUMMARY OF QUALIFICATIONS

- Professional post-college experience with local government agencies and departments
- Three years experience in sustainable development via academic coursework
- Skilled in environmental planning and site master planning through research-based projects
- Highly familiar with GIS utility mapping, complex legal documents, development regulations, and construction design processes
- Excels with Word processing, Adobe InDesign, Microsoft PPT, Sketch-up, and GIS software applications
- Outstanding written and verbal communication skills, and refined public speaking abilities
- Strong team-management skills, well organized and high ethical standards

PROFESSIONAL EXPERIENCE

City of Cheney, Public Works Department

Planning & Community Development Intern

[Sept. 2018 - Present]

- Seasonal, full-time employment with the City of Cheney
- Daily experience with ArcGIS desktop, Arc Catalog and GPS processes for utility mapping purposes
- Created a 45+ page *Water Irrigation Report* for the Parks & Recreation department irrigation systems
- Fundamental understanding of construction designs and site review plans
- Developed strong customer relations and an ability to work in a fast-paced environment

Whatcom Land Trust

Conservation Intern

[June 2017 - June 2018]

- 400+ volunteer hours with non-profit conservation organization in Whatcom County
- Assisted the Conservation Director with multiple local and state grant applications through Washington State's Recreation and Conservation Office (RCO)
- Professional experience with ArcGIS software for various projects/presentations
- Hands-on stewardship experience regarding habitat restoration and ecosystem stabilization under the Stewardship Director
- Ability to work independently and accurately, displayed creative problem-solving skills

Western Washington University

Intramural Coordinator

[Jan. 2018 - June 2018]

- Displayed effective leadership capabilities as a full-time student
- Coordinated schedules, meetings and events for all employees within the department
- Organized new hire interview processes and conducted employee promotions
- Highly organized and able to adapt to change

Assistant Intramural Coordinator

[June 2017 - January 2018]

- Demonstrated effective communication skills with co-workers and patrons alike
- Conveyed strong leadership qualities and aspirations
- Developed exceptional customer relations and customer service skills

Sport Supervisor

[Sept. 2016 - June 2017]

- Interacted professionally with peers, superiors, and patrons while developing strong interpersonal skills
- Demonstrated an ability to work in team settings and high-quality time management skills
- Flexible, high ethical standards and an ability to work in a fast-paced environment

EDUCATION

Western Washington University, Bellingham, WA

Bachelor of Arts: Environmental Studies

[Spring 2018]

Concentration: Urban Planning and Sustainable Development

AMANDA ASHLING

509-688-7244



ARAshling@protonmail.com

www.linkedin.com/in/amanda-ashling

IT EDUCATION/SUPPORT | IT/NETWORK SPECIALIST | PROJECT COORDINATOR

Highly experienced and trained IT professional with a lifelong passion in providing IT and network administration, end user and systems support. Troubleshoot, diagnose and resolve software/hardware and network issues. Train end users on current and new/emerging technology devices and software.

- Actively seeking an IT service and support role where deep technology knowledge, Windows desktop and server support experience and installation and maintenance of hardware and software in an enterprise environment are valued.

PROVEN STRENGTHS

Diagnose/Resolve IT Issues
End User Training
Windows Enterprise Platform
Network Design/Security
Clear/Concise Communicator
Problem Resolution Strategist

TECHNOLOGY SKILLS

Systems:	MS Windows Operating Systems 3.x to Win 10, OS X (Mountain Lion to Catalina), Linux, iOS, Android, Windows Server 2008, 2012, Exchange Server
Software:	MS Office & Office 365 (OSx & Windows), BootCamp, AirWatch, ServiceDesk, IGT, Agilysys, Shift4, Citrix, UC700, VSphere/VMware, SimpleHelp, Windows Remote Desktop
Browser:	Edge, Internet Explorer, Chrome, Mozilla Firefox, Safari
Cloud Drives:	iCloud, Google Drive, OneDrive, DropBox, NAS Cloud
Email:	Outlook, Mozilla Thunderbird, Apple Mail, MS Outlook for Mac, Exchange
Languages:	Visual Basic
Applications:	Windows PowerShell, Active Directory, Group Policy, Hyper-V, VMware, VSphere, MS Exchange
Networking:	WireShark, PacketSniffer, MS Network Monitor, Google Extension

EDUCATION / CERTIFICATIONS

B.S. Information Technology | Western Governors University (WGU) – *Anticipated 2022*

A.A.S. Computer Networking Technology | Iowa Central Community College, Fort Dodge, IA – 2016

President's Honor Roll, National Honor Society

CompTIA A+ Certification – 2017

Level 4 CJIS Certification – 2019

Class 3 Security Clearance and Gaming License – 2019

PROFESSIONAL EXPERIENCE

IT SUPPORT SPECIALIST | Volt Workforce Solutions, Spokane Valley, WA | September 2020 to Present

Configure and deploy 50 Windows 10 laptops for an enterprise environment. Configure 15 Windows 10 Kiosk desktops. Coordinate and collaborate with others, both within and outside the IT department, for deployment. Troubleshoot any issues that arise. Organization and cable management.

DESKTOP SUPPORT TECHNICIAN | Northern Quest Resort & Casino, Airway Heights, WA | January 2018 to January 2020

Ensure the helpdesk phone is always answered. Immediately resolve issues that affect business or the guest experience for 8 remote venues and over 2 dozen local venues. Create and administer user accounts for most programs used site wide (over 150 programs).

TECHNOLOGY ENGINEER AND EDUCATOR/Owner | Hierophant Solutions, Spokane, WA | 2003 to Present

Troubleshoot, diagnose and resolve network issues and hardware/software issues for clients onsite. Build customized computers and install/configure needed software. IT Consultant for individual/business IT requirements.

- Train users on various technology devices including iPhone/smartphones, laptop/desktop systems, printers and software; remote into user's systems using remote desktop software.
- Complete upgrades from previous Windows to Windows 10; assemble Ethernet cables needed for hardware connectivity; walk users through configuration issues to resolve certain IT issues.
- Streamline business productivity by setting up entire systems, backup/update performed in the background.

Thomas R. Olson

22855 E Country Vista Dr #366 | Liberty Lake, WA 99019 | 509.768.2232 | olson.thomasr@gmail.com

Career Objective

A challenging and rewarding position utilizing my experience in IT and strong, solution-oriented troubleshooting skills to provide customers with consistent and reliable work environments.

Summary of Qualifications

- Eight+ years of hands-on experience between being a one-man IT department for an expanding small business, to being an IT Site Lead for a global pharmaceutical research company.
- IT background obtained from on-the-job experience and a degree in Network Administration and Design
- Life-long learner dedicated to researching tough problems to find the most effective, timely solutions
- Career focus on delivery of personalized IT support services and network administration

Professional Profile

- Extensive experience providing technical assistance with Windows Operating Systems and Servers
- Consistently utilized strong interpersonal skills to build quality customer relations while troubleshooting various issues
- Facilitated new employee system set-up, to include hardware and software installation, and configuration of desktop components and network profiles
- Utilized effective oral and written communication to relay relevant IT-related information, to many different levels of staff, in a tactful and timely manner
- Assisted with management with updating IT procedures to keep up with evolving technologies
- Regularly provided guidance on the creation, distribution, and implementation of new network policies and procedure to improve overall IT infrastructure
- Comfortable in roles responsible for the prioritization of workload and oversight of quality of work
- Familiarity setting-up virtual machines as well as managing remote user connections and devices

Technical Competencies

- **MS Windows Administration:** Microsoft Windows XP/7/10 and Server 2003/2012R2/Sequel
- **Unix Administration:** Ubuntu, Fedora Linux, CentOS Linux, Red Hat Linux, Kali Linux
- **System Hardware:** Dell & HP PC's, Cisco Routers (1941 series) & Switches (2960 series), Lenovo laptops and associated docks/cables/adapters
- **Software & Services:** Active Directory Services, DNS, DHCP, DFS, MS Office, MS Exchange, AVG Anti-Virus software, PowerShell, NMAP, Python, Mitel phone systems
- **Virtualization:** Citrix, Hyper-V, VMware Workstation & vSphere

Education

Network Design and Administration, A.A.S | Spokane Community College | 2018
3.9 GPA, with Honors

Professional Experience

Delivery Services/Windows 10 Tech | Avista/VOLT | Spokane, WA | 2019 – Present

Contracted for multimillion-dollar, company-wide IT/IS projects for this regional utility. Managed computer hardware, software and server network system upgrade projects at 60 sites across a 4-state region. Updated over 800 pieces of software to SCCM, and rolled out Windows 10 OS throughout the utility network, impacting over 2,000 users, and 3,200 PC devices. I had also been selected to be part of the Vulnerability Management team. The VMS team is tasked with finding and patching vulnerabilities, then testing patches, before deploying in the Avista network environment.

- Technologies used and supported include: Windows 10, IOS, Office 365, Active Directory, SCCM, ProxyPro, Skype for Business, InTune, vSphere, OneDrive, ticketing systems (Tracker), computer imaging (PXE), Cisco AnyConnect (VPN), RSA.
- Additional responsibilities included: Responsible for imaging of all devices: desktops, laptops, tablets, handhelds, and devices for mobile workforce. Also, printers, scanners, cell phones, cameras & all related peripherals. Application installation/configuration (manual installs of complex applications such as Adobe Suite, AutoCAD, Quickbooks). Deploying new workstations (PC, monitors, phone, hardware, etc.). Troubleshooting/Root cause analysis on deployment issues as they arise. Configuring and Deploying printers in an enterprise environment. Recovery of assets, hardware and software, using NMAP, SCCM, AD, and PowerShell. Providing support to our remote locations and users.

IT Site Lead | Evidera/PPD | Bethesda, MD | 2018 – 2109

As the IT Site Lead, for the Bethesda office of a global research consulting group, I was part of a four-person global IT team. My main responsibilities consisted of Tier I and II HelpDesk support services. I provided hands-on desktop support to users on-site in the Bethesda office, and remote support for office staff at other Evidera/PPD offices and home-based employees.

- Technologies used and supported include: Windows 10, Office 365, Active Directory, SCCM, OneDrive, ticketing systems (Cherwell), computer imaging (PXE), mobile device management (Intune), conferencing technologies (GoToMeeting, WebEx), Skype for Business, desktop statistical software such as STATA, SAS and R.
- Additional IT Site Lead responsibilities included: Laptop imaging and configuration, hardware and mobile device inventory, telephony support, software installation, printer maintenance (local/network), meeting and video conferencing support, various team projects (hardware refresh, cell phone migration, company-wide software upgrades, etc.), adherence to global IT standard operating procedures and service level agreements.

IT Specialist/Facilities/AP Specialist | Empowering Inc. Services | Spokane, WA | 2010 – 2016

As the IT Specialist for an expanding child welfare agency, I served as a one-man IT Department handling a wide array of responsibilities ranging from Tier I Helpdesk support services to Tier II Network and System Administration. During my time in this role, the agency grew from around 30 to 150 employees, which required the ability to multi-task and prioritize user issues to ensure mission critical needs were met in a timely fashion.

- Additional IT Specialist responsibilities included: working with Microsoft Windows Services including, but not limited to: DNS, DHCP, and DFS; addressing staff's network connectivity problems; creating documentation on network configuration, network mapping, circuit identification and processes; conducting trainings on network access and general use; participating in strategic planning exercises to develop and implement new technology or equipment to improve the agency's IT infrastructure; and consistently interfacing with various internal and external business associates in a professional manner.
- Additional facilities management responsibilities included: office set-up and equipment installation for employees; addressing building concerns with property management; managing external contractors; and ensuring building safety and security.

Laborer | Laborers Local #238 | Spokane, WA | 2008 – 2010

As a member of Laborers Local #238 Union, I led hydro-demolition and concrete crews comprised of 4-10 laborers. Responsibilities included: conducting safety meetings to familiarize staff with OSHA regulations; project workload management; coordinating equipment operators; and general managerial duties.

Lead Man | Septagon Construction | Sedalia, MO | 2006 – 2008

I served as the Lead Man on a concrete crew for a medium-sized company specializing in commercial, industrial, and institutional construction. In this role, I cultivated strong leadership skills through the oversight and direct management of the concrete crews. Additional responsibilities included: worksite layout design; site safety enforcement; inspection scheduling; foundation installation, flatwork, and finish work.

References

Gladly Upon Request



DAVID PARKINS

16621 E Indiana Ave. Apt. E-306
Spokane Valley, WA. 99216
Phone: 509.951.0633 Email: dparkins@gmail.com

SUMMARY

Successfully complete project goals and objectives in a timely manner, while honoring business best practices and effectively communicating between stakeholders and technology personnel. Desire to face challenging problems and provide expertise in network engineering, administration, implementation, analysis, documentation and troubleshooting.

EXPERIENCE

Network Engineer

Volt Workforce Solutions / Kattera Inc. – Spokane, WA
March 2019 to December 2019

- Responsible for large-scale cross laminated timber industrial and corporate network
- Provided support and management to achieve a stable and reliable network environment for server infrastructure, workstations, switches and wireless and other supporting devices
- Duties primarily involve configuration, installation, problem resolution, and proactive monitoring of network switching and routing equipment to maintain optimized network communications
- Collaborated with Systems personnel to provide seamless application delivery to end users
- Support and troubleshooting of various peripheral and infrastructure
- Worked with various vendors and stakeholders to analyze complex situations
- Created network and rack elevation diagrams and detailed switchport maps for documentation
- Worked in a fast-paced and dynamic environment with limited supervision

Network Engineer

Volt Workforce Solutions / Nuvodia – Spokane, WA
October 2018 to December 2018

- Resolve ticket issues for various clients across the country
- Resolve various Cisco VoIP issues, CCM, CUC - create / change, extensions, voice mailboxes, install / config new phones, Music on Hold changes, minor scripting changes
- Research and solve cryptic syslog messages from various Cisco devices
- Upgraded client remote wireless site to Cisco FlexConnect to enable access to specific WLAN
- Gather and document network information as needed by clients
- Gather, sort, collate call detail records (CDR) as needed by clients
- Troubleshoot wireless network issues
- Worked with remote technicians and capable clients to resolve issues when needed

Network Administrator II

Numerica Credit Union - Spokane Valley, WA
February 2014 to February 2018

- Assisted in managing data, VoIP, VPN, and wireless network for HQ and 21 remote branch locations consisting of over 400 employees
- Upgrade, configure, replace Cisco and other networking equipment during branch builds and remodels
- Worked on many projects including:
- Upgrading multi-homed branches to facilitate fail-over redundancy and reliability utilizing iBGP
- Redesign and implementation of enterprise site-based IP scheme to introduce a multi-VLAN environment
- Provision network resources for outside vendors for a business web portal being created which would allow businesses to conduct transactions in a web-based format
- Implemented network monitoring solutions using PRTG, Cacti alongside Cisco NetFlow to monitor bandwidth and data traffic to proactively resolve issues including system crashes, network slowdowns, and connectivity problems
- Participated in team project migrating branch wireless central switching to FlexConnect local switching and fortifying existing wireless infrastructure
- Implemented strong AAA authentication on routers, switches and network appliances using Microsoft RADIUS

- Maintain Barracuda Load Balancers, SPAM filters and web filters
- Created detailed network documentation and diagrams using Microsoft Visio and migrated critical network documentation into central and collaborative SharePoint documents
- Setup and managed NetBrain, a network design, documentation, troubleshooting, and collaboration tool
- Provided secondary technical assistance for user connectivity issues, as well as VoIP and other network related issues
- Provide Tier 2 Helpdesk and rotating On-Call support
- Managed physical cabling and wiring closets

District Technology Specialist

Medical Lake School District 326 - Medical Lake, WA

June 1999 to August 2013

- Scaled district network from 4 servers, various switches and hubs to over 65 Cisco switches, 48 access points, 40 IP cameras, 85 networked printers, 268 VoIP phones, and approximately 12 Novell, Windows and Linux servers
- Provided management, administration, configuration, implementation, maintenance, analysis, troubleshooting, optimization, and documentation of voice and data networks.
- Provided network services, connectivity, and support for 2,100 students, 250 faculty and staff with over 1,100 workstations and laptops
- Achieved greater utilization of resources and consolidation of multiple servers leveraging Cisco UCS and VMware vSphere 4.1 virtualization
- Optimized unmanaged district network with Cisco managed switches enabling gigabit speeds
- Implemented the use of VLANs and routing through layer 3 switching to leverage the district's infrastructure
- Replaced PBX with Cisco VoIP system
- Installation and maintenance of Cisco wireless network and controller system
- Coordinated with district staff, construction team, and various vendors during high school, middle school and elementary school renovations as well as construction of a new elementary school on Fairchild Air Force base
- Initiated and managed migration from Novell GroupWise to Google Gmail services
- Installed, configured, and managed Linux Request Tracker ticketing system to track issues and provide improved customer service
- Configure, upgrade, troubleshoot, manage, maintain and optimize district print, file, and application servers (both virtual and physical)
- Maintain current and accurate documentation
- Worked with administration and staff to analyze and introduce new services and support as requested
- Supervise and instruct technical support staff of four people
- Manage backup services for critical district and faculty data
- Manage Schools and Libraries Universal Service Fund Program (E-RATE) providing annual reimbursement to the district

SKILLS & Proficiencies

Protocols:

TCP/IP, VoIP, DNS, DHCP, HTTP(s), SSH, OSPF, EIGRP, NFS, SNMP, SMTP, FTP
Basic knowledge MPLS, BGP, Cisco Call Manager

Cisco IOS:

Cisco 1900 - 4500 switches and 2800 - 2900 series routers

Network documentation:

Microsoft Visio, Excel, Word, NetBrain

Network monitoring solutions:

PRTG, Solarwinds Orion, syslog server, Cacti network performance monitoring, Cisco NetFlow, SNMP, NetBrain network automation software

Network management:

Barracuda Load Balancers, Barracuda Spam Filter, Barracuda Web Filter, Wireshark network traffic analyzer, Arpwatch ARP monitoring tool, Bluecoat Packetshaper 3500 traffic shaper

Wireless:

Cisco, Meraki, Aruba

Voice:

Cisco and Polycom VoIP phones

Programming:

Python, Visual Basic

Operating system:

Microsoft Windows Server up to 2012, Windows OS up to 10
Microsoft GPO, Active Directory, Exchange
CentOS Linux 7

Applications:

Word, Excel, Visio, Outlook & OneNote

Other:

Steelcase "RoomWizard" Meeting Room Scheduling System

Completed the following independent courses:

- . Configuring and Administering Microsoft SharePoint 2010
- . Core Solutions of Microsoft Exchange Server 2013
- . Optimizing Converged Cisco Networks
- . Building Cisco Multilayer Switched Networks
- . Novell GroupWise 6.5 Administration
- . Novell Network Management
- . Custom ZENworks 4.0 for Desktops
- . Cisco Secure Pix Firewall Advanced
- . Interconnecting Cisco network Devices

EDUCATION

Community Colleges of Spokane

Associate of Science – AS, Network and System Administration / Administrator, 1997 – 1999

Certification:

Cisco CCNA certification, current - 2022

Completed instructional courses:

Configuring and Administering Microsoft SharePoint 2010
Core Solutions of Microsoft Exchange Server 2013
Optimizing Converged Cisco Networks
Building Cisco Multilayer Switched Networks
Novell GroupWise 6.5 Administration
Novell Network Management
Custom ZENworks 4.0 for Desktops
Cisco Secure Pix Firewall Advanced
Interconnecting Cisco network Devices

MATTHEW COLLINSON

SUMMARY

Network Engineering professional with over 19 years of progressive experience, including more than 9 years in healthcare as a Network/Systems Analyst and 4 years serving proudly in the United States Air Force. A diverse background of managing, maintaining, troubleshooting, and supporting healthcare and pharmaceutical systems as well as wireless, Cisco VoIP, and networking infrastructure.

PROFESSIONAL EXPERIENCE

JAN 2018 – CURRENT

NETWORK ENGINEER, INLAND NORTHWEST HEALTH SERVICES

APR 2017 – JAN 2018

NETWORK/SYSTEMS ADMINISRATOR, SPOKANE FEDERAL CREDIT UNION

MAR 2015 – APR 2017

NETWORK ADMINISTRATOR, HOLLISTERSTIER LABS

JAN 2013 – NOV 2014

NETWORK/SYSTEMS ANALYST, COLUMBIA MEDICAL ASSOCIATES

DEC 2006 – JAN 2013

SYSTEMS ANALYST, INLAND NORTHWEST HEALTH SERVICES

SEP 2005 – DEC 2006

SR PC TECHNICIAN, GENERAL DYNAMICS

SEP 2001 – SEP 2005

NETWORK ADMINISTRATOR, UNITED STATES AIR FORCE

EDUCATION

DEC 2019

BAS INFORMATION SYSTEMS AND TECHNOLOGY

SPOKANE FALLS COMMUNITY COLLEGE

SEP 2018

AS NETWORK DESIGN AND ADMINISTRATION

SPOKANE COMMUNITY COLLEGE

HIGH-LEVEL SKILLS

- CISCO ASA/FIREWALL CLI
- CISCO SWITCH/ROUTE
- CISCO CUCM/UNITY
- JUNIPER SWITCH/ROUTE
- FORTIGATE FIREWALL
- IPSEC VPN
- DATACENTER HARDWARE

BRIANNA BUCHMANN

Summary

Brianna Buchmann is a Senior Project Manager, managing projects and staff augmentation engagements.

As a Senior Project Manager, Brianna ensures the successful delivery of a broad range of complex Information Technology projects. Additionally, she assists with project team management, resource management, and vendor/consultant management. Brianna joined Entisys360 in 2006 and has held the roles of Engagement Manager and Client Relationship Manager. In these roles, she was the single point of contact for all support requests, engagements, and projects at Entisys360, along with managing client relationships. Her organizational skills, time management, and business relationships both internally and externally are a fundamental contribution to the success of Entisys360.

Brianna started her career in IT over 20 years ago, working in the web hosting industry, eventually working her way into a management role in the tech world. She is passionate about every aspect of her career, and continuously strives to improve her skills, and the Project Management Office at Entisys360. Brianna possesses excellent communication skills and is committed to meeting, if not exceeding, customer expectations.

Throughout her career at Entisys360, Brianna has managed many projects from multiple industries including:

- Government
- Legal
- Financial
- Healthcare
- Pharmaceutical
- Software
- Property Management
- Education
- Entertainment

Professional Experience

The following are a small subset of client engagements demonstrating a knowledge and solid understanding of complex business solutions.

Infrastructure Upgrade - Financial

Managed a project for a large financial company in San Francisco. A 5-year Infrastructure Upgrade project which merged their entire Information Technology infrastructure into a single unified organization. The ultimate goal was for all accounting, HR, line of business and back-end applications to be standardized across all business sites and managed as a cohesive unit by a single geographically dispersed team of administrators and merging ADs of separate organizations into a single forest with a single domain. The Entisys360 team was able to accomplish this, and in doing so, greatly simplified management and reduced overall complexity by assisting with Analysis, Design, and Implementation of unifying the Active Directory domains, email systems, and storage, virtualization, and DR infrastructures. This offered the company and team a platform for rolling into the next phase of unification which focused on business applications and practices, desktops, and remote access, including further consolidation of domains and computing infrastructures.

BRIANNA BUCHMANN

Wireless LAN Design, Configuration and Implementation – Pharmaceutical

Large multi-vendor project involving the build of a new warehouse in order to consolidate multiple other warehouses and manufacturing facilities spanning over ~2 years. Design, configuration, and implementation of the Wireless LAN to be used by office and warehouse workers. Three phase approach was used to ensure seamless coverage throughout the warehouse for all handheld and mobile devices. Entisys360 provided a WLAN infrastructure upgrade and migration of existing WLAN infrastructure, developed a WLAN solution for the new warehouse, and provided post RF validation.

Citrix XenDesktop Rebuild – Educational USD

Project Manager for education system deploying a new XenDesktop/XenApp 7.15 environment as well as migrating existing workloads for a USD in Southern California. The ultimate goal was to replace their existing legacy XenApp 6.5 Farm. Additionally, the Entisys360 team began the foundation of a new Windows Server 2016 deployment for migration of applications in order to account for current 2008 end of support as it was not a long term support strategy.

VDI Secure Workstation / HP Thin Client Deployment and Support – Entertainment

Managed a 2-in-1 project, working with the client on both Citrix and HP. Entisys360 assisted with the migration of existing workloads from existing hardware to new Nutanix platform, while building a foundation for virtual desktops (Windows 7 and Windows 10). Began foundation of a Secure Desktop deployment utilizing Citrix XenDesktop 7.13 common infrastructure components.

Additionally, Entisys360 assisted with the deployment of HP Thin Clients in their environment, along with post project support.

VMware Horizon 7 Pilot Implementation & Validation – Financial

Project Manager for a large financial corporation located in Silicon Valley. 6 Month engagement working with existing VMware View environment, with desktops provisioned using and application layers deployed through Unidesk, as well as utilizing App-V application virtualization and XenApp application publishing. The end goal was to completely upgrade the client's Virtual Desktop Infrastructure by deploying and configuring a new Pilot Horizon 7 Virtual Desktop Infrastructure. The Pilot infrastructure was designed to support eventually just over 500 users. The following components were used to house, manage, or support this deployment: VMware vSphere cluster with vCenter and ESXi hosts, Horizon View Management Infrastructure, Unidesk Management Infrastructure. Testing and validation was also addressed at the end of the deployment and configuration, as well as documentation and post project support.

Citrix Expansion & Relocation Implementation, New Citrix Environment – Healthcare

Assisted a large healthcare company in the facilitation of a datacenter move from one location to another. The project contained elements of AllScripts Expansion, Web Interface Load Balancing, AllScripts Build, Migration Planning, NetScaler AG on SDX, and Decommissioning the old Citrix Environment.

With the success of the expansion and relocation project, we were quickly engaged on the next project deploying a new Citrix environment. The Entisys360 team focused on our customer's current and future needs of the deployment, ensuring compatibility with any existing solutions which could

BRIANNA BUCHMANN

not be replaced. A “greenfield” approach was taken, all while considering what was being leveraged at that time and addressing any current issues within the environment.

Office 365 Evaluate, Plan and Build POC plus Implementation – Restaurant

A large restaurant chain had a requirement to migrate from Exchange to Office 365. In preparation, our team reviewed the existing Exchange and Active Directory environment prior to planning the migration to the Office 365 tenant. The initial focus was to be on email and no other Office 365 workloads. At the conclusion of the POC, we had a solid plan to migrate to Office 365. During the migration, there were a number of other services involved, and a handful of changes which were necessary to take place due to unexpected behaviors. Throughout the project we were able to identify and mitigate risks, lay out a full project plan, tracking high priorities to low priorities daily and weekly, and ultimately implemented the migration successfully.

Technology Skills

- Citrix (XenDesktop, XenApp, XenMobile, ADC/NetScaler – SCOM/MAS, Includes HealthChecks, Discovery and Design, Implementations, Rebuilds, Upgrades, Migrations)
- VMware (ESX, View, Horizon, vSphere)
- Cisco UCS, UCM
- NetApp and other storage projects
- MS Exchange, Exchange Online, O365, AD, SQL, Windows Servers (2008, 2010, 2012, 2016)
- Wireless (Antennas, APs, etc.)
- HP blades, thin clients
- Disaster Recovery

Certifications

- Project Management Professional (PMP)®



VICKI STEWART , PMP , CSM , SSGB , CF , PMI – ACP

www.linkedin.com/in/vickistewartpm

SUMMARY

PMI PMP and ACP certified with extensive experience in management, project management, leadership, change management and process improvement. Passion for creating and leading departments that help organizations identify, prioritize, initiate, manage and track critical projects. Successful in deploying and managing various project and program groups – from deploying complex telecommunications sites across North America; to network enablement projects in HIPAA and Sarbanes-Oxley environments; to developing sustainable business processes. Strong track record of collaboration and creating effective partnerships across organizational lines. Analytical and process-oriented experience working at both the strategic and tactical levels of an initiative. Known for listening, being trustworthy and a supportive leader of people.

AREAS OF EXPERTISE

- Project Management
- Project Management Office
- Collaborative Leadership
- Change Management
- Process Improvement
- Management
- Team Building
- Business Quality Assurance
- Creativity

PROFESSIONAL EXPERIENCE

AVISTA UTILITIES - Spokane, Washington 2018 – Current

- **Project Manager** – Responsible for IT Network projects. Working as a team member within the IT PMO, I am responsible to manage, track and secure funding for IT Network projects.

CLEARWATER PAPER - Spokane, Washington 2015 – 2018

- **Project Manager** – Collaborating with Senior Management, Business Owners and Stakeholders at all levels of the organization to define project scope and deliverables that support the implementation of projects throughout the Enterprise. Led major Overall Equipment Effectiveness (OEE) initiative for all US based mills and plants.

PATHOLOGY ASSOCIATES MEDICAL LABORATORY - Spokane, Washington 2005 – 2015

- **Senior Project Manager** – Responsible for major project initiatives that simplify and standardize laboratory operations through the reduction of dated applications and systems; along with the implementation of versatile product suites including development of custom applications and interfaces. These projects included physician office interfaces; major laboratory system implementation and retirement; as well as ICD-10 rollout.

VICKI STEWART , PMP , CSM , SSGB , CF , PMI – ACP
N. 4923 Idaho Road

Newman Lake, WA 99025

509.270.0035

www.linkedin.com/in/vickistewartpm

vbehar@comcast.net

- **Enterprise Manager, Project Management Office (Interim)** – Responsible for all aspects of IT and Integration projects including coordinating the planning, organizing, and integrating of all tasks associated with the installation and implementation of laboratory hardware and software solutions, interfaces, and other services. The PMO is also responsible for internal IT infrastructure projects and other enterprise IT projects.

DATAPRO SOLUTIONS – Spokane, Washington

2004- 2005

- **Program and Project Manager** – Led the deployment and services department. Developed, coached, and assigned project resources for prioritized projects. The team included team leads, engineers, technicians and support personnel who worked on implementation and support of numerous and wide-ranging projects throughout the Northwest. Responsible for managing the North American support contract for Weyerhaeuser Corporation.

QUALXSERV - Tewksbury, Massachusetts

1981 – 2004

- **Senior Project Manager** – Maintained customer account satisfaction. Project Management responsibilities for assigned customer base (Hughes Satellite Systems, Ford Motor Company, General Motors, Smith-Barney, Western Union, etc.) Reconciled and recovered \$67K within six weeks for State Farm Insurance. Reconciled and recovered \$20K in modem stock for Motorola.
- **Deployment Manager** – Managed all deployment and 3-tier service incidents for customers and wide-ranging projects, nationally and internationally.
- **Office Development Manager** – Responsible for budgetary control, implementation and recommendation for in-house office automation tools as well as managing the centralized document-processing department.
- **Systems Administrator** – System administration and management of five WANG VS systems for a centralized word processing department.

VOLUNTEER EXPERIENCE

Inland NW PMI Chapter

2008-2016

- **Past VP of Membership** – Created and implemented policy and procedures for the business unit; provided input to the Chapter's strategic plan; initiated a 5% per year growth plan for Chapter membership.
- **Past VP of Education** – Established a sustainable virtual PMP preparation course with a 97% success pass rate. The course is one of the main revenue resources for the Chapter and increases membership at a minimum of 10% per year. Held the first Professional Development Day subsidized solely by the Chapter, thus allowing the Chapter to maintain all profits.
- **Past President** – Managed and directed all offices including Education, Marketing, Finance, Administration, Membership and Programs.

VICKI STEWART, PMP, CSM, SSGB, CF, PMI-ACP

N. 4923 Idaho Road

Newman Lake, WA 99025

509.270.0035

www.linkedin.com/in/vickistewartpm

vbehar@comcast.net

EDUCATION – TRAINING

Eastern Washington University, 1992

Bachelor of Arts Degree – Business/MIS

Certifications

PMP Certification - December, 2007

Change Facilitator Certification – June, 2010

PMI-ACP Certification – May, 2018

Certified Scrum Master – June, 2012

Six Sigma Green Belt – September, 2013

REFERENCES

References are available and will be furnished upon request

COLE TANNER

Objective:

Having lived in Spokane most of my life, I am looking for opportunities that will enrich our community. With professional experience in Project Management and Marketing, I am hoping to find a position that will nurture learning and growth with a positive work environment.

Work Experience:

2017-Present: Engie Impact, Spokane, WA:

Project Coordinator:

- Monitor daily metrics and clearly speak to numbers and resources.
 - Tools used to pull metrics are pivots, vlookups, and ad hoc reports.
- Key grasp of soft skills to informally lead team and deescalate client concerns.
- Manage 85 client's open and close work across 3 industries.
- Lead calls and make presentations to introduce services, best practices, and expectations to prepare clients for a successful implementation.
- Delegate and assign work across the team that will complement individual strengths to maximize productivity.
- Perform random quality audits to determine if additional training is needed.
- Run reports for clients to show progress and action items needed from them.

2015-2017: DeVries MPS, Spokane, WA:

Project Manager

DeVries is an Atlas Van Lines Company specializing in long haul transportation and installation.

- Provided clients with strategic planning for corporate installation projects and large scale relocations.
- Ability to read blueprints to determine installation phases.
- Performed project cost and labor forecasting. Determine resources needed for the project by calculating delivery schedule, time frame for project, and personnel needed.
- Drafted job proposals.
- Performed quality checks and client visits to ensure clients satisfaction.
- Implemented tracking system to manage equipment usage and requirements.

2012-2015: North By Northwest Productions, Spokane, WA:

Post Production Editor / Colorist

NxNW is a full-service digital studio focusing on video production

- In house Colorist work can be viewed in the television series "Z-Nation" (Season 1), "Washington Grown" (Seasons 1-3), the film "West of Redemption," and various ad campaigns.
- Strong understanding of video editing software, as well as current industry trends and practices.
- Maintain composure in a high pressure environment that includes constant critique and feedback.
- Ability to transfer clients vision into a consistent product.
- Basic knowledge of front end coding to assist interactive departments with video projects.

Programs Proficient In:

Excel (If & formulas, Vlookups, Concatenates), Outlook, Powerpoint, Peachtree, AviTrack, DaVinci, Final Cut, PhotoShop, Adobe, DocuSign.

Education:

2012: Western Washington University: Bachelor of Arts in International Business

2019: Lean Six Sigma: Yellow Belt

Simone Vernengo

Currently working as a **Market Analytics Specialist** at **Engie Impact USA**, worked as a **Business Consultant** for the major Italian consulting firm for over 3 years gaining **international experience** in **project management** and **strategical advisory assignments**. Masters degree of economics with a focus on sustainability. Recently moved to Coeur d'Alene, able to work in US (green card).

Working Experience

- Oct 2020 – Today

Job Title: Market Analytics Specialist

Employer: Engie Impact USA

Spokane (USA)

Resolving unusual cost, consumption patterns and discrepancies **determining huge savings opportunities**. Monitoring all costs and consumption reporting. **Analyzing daily utility bills using a firm understanding of client industry**, weather related usage patterns, market related changes and an internal audit process.
- Oct 2017 – Feb 2020

Job Title: Business Consultant

Employer: B.I.P. and SESAR Deployment Manager

Brussels (Belgium)

Supported with **project management, strategical and operational advices** the **major European Union (EU) Aviation Organization** for the implementation of the IR 716/2014 in the framework of the Single European Sky initiative as regulated by the European Commission. **Lead a team of 2 people** in daily activities to be performed.

Coordinated over 100 Stakeholders (airlines, airports, militaries, etc.) to distribute **almost 10 billion € EU funding** for the modernization and synchronization of the European Airspace. **Set up dedicated monitoring tools** and **planned the initiatives** to accommodate the huge increase in air traffic expected in Europe over the next years thus bringing benefits to both passengers and environment. **Collected data** coming from a **huge number of Stakeholders**, **created and maintained the main database**. **Addressed Stakeholders comments** tackling any possible issue, **handled multiple time-sensitive demands accurately**.

Produced a wide number of presentations for the major EU delegations in the aviation business **to measure progress and witness deployment in action**. Drafted specific reports, analyzed the cost and benefits of a wide range of initiatives. **Produced slides and other material for weekly meeting with the Top Management to plan the work and always keep track of the upcoming deadlines**.
- Jan 2017 – Oct 2017

Job Title: Business Analyst

Employer: B.I.P.

Rome (Italy)

Supported the evolution, revision, optimization and re-engineering of business processes for primary Italian companies in the Public Administration, ICT and Transportation field.
- Jun 2015 – Dec 2016

Job Title: Event Coordinator

Employer: G.V.S.T. Group

Rome (Italy)

Coordinated the organization of large international events (both in Europe and USA) from 500 to more than 1000 participants **supervising specific areas and planning** some of the **activities** to be done by the participants. **Managed the warehouse, established relationship with suppliers and relevant Stakeholder**.

Studies

- Oct 2014 – Jul 2016

Masters of Economics

Università degli Studi Roma Tre

Master's Degree in Environment and Development Economics with a final grade of 110/110 with Honors (4.0 GPA)
- Oct 2011 – Oct 2014

Bachelor of Economics

Università degli Studi Roma Tre

Volunteering

- Save The Children Italy

WWF Young Italy
- ### Personal Info
- Address**
1009 E Mullan Ave, CdA

Phone
208-763-8844

Email
simonevernengo@gmail.com

LinkedIn
<https://bit.ly/2OSfx67>
- ### Skills
- Project Management

Strategic Planning

Business Process Improvement

Environmental Strategies

Cross-cultural Communication

Strong Organization
- ### Software
- Microsoft Power Point**
Excellent

Microsoft Excel
Excellent

Microsoft Word
Excellent

Microsoft Project
Good

Visual Basic
Beginner
- ### Languages
- Italian**
Mother tongue

English
Highly proficient

Spanish
Basic knowledge

French
Basic knowledge
- ### Clubs
- Soccer

Cooking

Photography

Derek Drysdale

Full-Stack Software Engineer

About

Innovative and detailed-oriented software engineer who enjoys writing clean, well-structured code. Experienced in all areas of the full software development life cycle including, requirements gathering, design, development, testing, and support. Productive in both team-based and self-managed projects. Extremely passionate about delivering well-tested and easy to maintain code. Enjoys learning new technologies and frameworks, and has proven to come up to speed quickly and competently.

Experience

Software Engineer

October 2018 - Present

Avista Utilities, Spokane, WA

- Responsible for the design, development, and deployment of internal ASP.NET Core microservices and Vue/TypeScript web applications.
- Ensures code is well-tested utilizing xUnit, Moq, and Jest testing frameworks.
- Maintains and creates all related Azure DevOps build and deploy pipelines.
- Utilizes Entity Framework and SQL to develop and maintain required databases.
- Mentors junior developers
- Refactors existing legacy applications making them more extensible and maintainable.

Software Engineer | CAD Library Manager

November 2010 - July 2017

AMX - Harman International, Cheney, WA

- Designed, developed, and maintained a full-stack MVVM application in C# to track and check all PCB designs, produce all fabrication and assembly deliverables, and archive all required design files. This resulted in improved accuracy and much quicker product release times.
- Developed RESTful WCF service API to provide MySQL CRUD functionality.
- Updated existing internal C# and Visual Basic applications to utilize object-oriented design principles.
- Developed web application in React to enhance and simplify the site-wide internal part request process.
- Managed parts library and all aspects of part development program for Cheney site.

Team Leader - Cryptologic Linguist

U.S. Army, El Paso, TX

- Supervised the interception, transcription, and reporting of Russian voice transmissions, supporting a 5000 member organization.
- Provided language and mission-specific training to subordinates.
- Top Secret clearance.

Education

Bachelors of Science, Software Development

Western Governors University - Expected completion 04/2021


Nanodegree, React


Udacity - 2018


Certifications

- CompTIA Project+
- CompTIA A+
- Axelos ITIL Foundation
- CIW User Interface Designer
- CIW Site Development Associate

Contact

 32326 N Elk Chattaroy Rd
Chattaroy, WA 99003

 509.795.6750

 derek.drysdale@icloud.com

 [linkedin.com/in/derek-drysdale](https://www.linkedin.com/in/derek-drysdale)

Key Skills

Back End

- .NET Core, C#
- Microservice Architecture
- Swagger, OpenAPI
- REST
- Postman
- Hangfire

Front End

- React, JSX, Redux
- Vue, Vuetify, Vuex, Nuxt
- JavaScript (ES5, ES6, ES7)
- TypeScript
- HTML5, CSS3, Bootstrap
- NPM, WebPack, Babel, Sass
- UI/UX

DevOps

- Azure DevOps
- Build/Deploy Pipelines
- GIT, GitHub Actions

Database

- Entity Framework, SQL Server
- Oracle, PostgreSQL, MongoDB

Miscellaneous

- Test Driven Development
- SOLID/OOD Principles
- Layered, Clean Architecture
- WPF, MVVM
- Agile/SCRUM Methodologies
- Remote Development
- Project Management
- Disciplined
- Organized

Tyler Latimer

Professional Experience:

Potlatch No. 1 Financial Credit Union – Programmer Lewiston, ID | *May 2019-Current*

- Analyze business processes and suggest/develop more efficient solutions
- Support the core software and develop additional modules and features
- Implement software processes and project cycles, maintain documentation
- Utilize PowerOn, HTML, CSS, JavaScript, Batch, and other languages

Lewis-Clark State College – IT Support Technician Lewiston, ID | *April 2018 – May 2019*

- Write scripts to automate program installs and upgrades, including macOS
- Provide general IT and Helpdesk support
- Update/Reimage classrooms and labs to prepare for the upcoming year

Project Experience:

Member Letters

July 2019 to Current

- Oversee conversion of letters between systems and vendor changes
- Develop modules to gather various data for letters through iterations
- Coordinate with three vendors for templates, processes, and data needs
- Test data to ensure proper selection and variable use

Banking Application - <https://github.com/trlatimer/bankingApplication>

June 2019

- Developed using C#, MySQL, and AWS RDS
- Base banking application that has potential to be expanded upon
- Provides solution for basic banking needs such as transactions and accounts

Inventory App - <https://github.com/trlatimer/InventoryApp>

Jan. 2019

- Visual C# Program designed for managing products and associated parts
- Utilizes local data structures and data elements in Visual C# for displays
- Created as a final project for my Software I course at WGU

Education:

Western Governor's University – Software Development, B.S

February 2018 to June 2019

Lewis-Clark State College – Business Management, B.A.S

August 2013 to May 2017

Certifications:

Microsoft - Microsoft Technology Associate

December 2017

CompTIA – A+, Network+, Project+

January 2018

CIW – Site Development Associate, Advanced HTML5 and CSS3 Specialist, UI Designer 2018

Oracle – Oracle Database SQL Certified Associate

June 2019

Technical Skills:

Languages: HTML, CSS, Javascript, Python, C++, C#, PHP, MySQL, Bash, PowerOn

Frameworks/Libraries: Bootstrap, jQuery, Flask, SQLAlchemy, NodeJS, .NET

Daniel Haider

2415 N Cherry, Apt 33
Spokane Valley, WA 99216

(509) 981-0926
dhaider999@gmail.com

SYSTEM ADMINISTRATOR

Methodical and goal oriented System Admin with hands on experience with diagnosing and repairing many different types of hardware and software. Familiar with almost every type of OS on the market and has worked on them from installation all the way through to daily maintenance. Great communication skills are a high priority when helping end users with issues.

SKILLS

Technical

- Monitored, Maintained and fixed virtual windows servers
- Performed vulnerability patching on both Windows and Linux servers
- Monitored status of website interfaces and networking devices
- Taught end users how to identify issues with their local machines and peripherals
- Troubleshoot enduser's software and hardware remotely and in person
- repaired enterprise and home office printers and copiers
- Worked tickets in SCSM
- Performed installations and Maintenance of the following operating systems:
 - Windows 7
 - Windows 8.1
 - Windows 10
 - Windows Server 2008
 - Windows Server 2012
 - Windows Server 2016
 - Mac OS
 - CentOS
 - Ubuntu
- Repaired many physical pieces of hardware such as keyboards, printers, and networking devices
- Worked on Linux servers and have learned how to use the CLI for many different types of duties
- Built full scale network for case study that encompassed many network domains and various types of hardware
- Know how to use the OSI model to help when troubleshooting

Customer Service

- Able to work with many customers at one time giving each one timely and courteous service
- Successfully calmed down and helped irate customers over the phone and in person
- Routinely worked with many different types of equipment to get projects done for customers on time and Budget
- Practiced patience when helping new customers
- Planned out jobs for customer projects, then work with said customer to make sure the job went smoothly
- Handled customer calls and imputed user information into ticketing system

EDUCATION

Spokane Community College
AA in Network Design/ Administration
Spokane, WA

Fall 2012

Daniel Haider

2415 N Cherry, Apt 33
Spokane Valley, WA 99216

(509) 981-0926
dhaider999@gmail.com

EXPERIENCE

Associate The UPS Store Airway heights, WA	2008-2012
IT Consultant Witte Sound Solutions Spokane, WA	2011-2012
Tech Support Specialist I Banner Bank Spokane, WA	2013-2016
Network Operation Technician Imprezzio Spokane, WA	2016-2019
TOC Operations Technician Umpqua Bank Spokane, WA	2019-Present

Vasiliy A. Bunakov

vasiliy.bunakov@gmail.com

<https://tritecta.com>

TECHNICAL SKILLS

- Systems administration: linux/windows server maintenance, LDAP, AuthN/Z management, apache, nginx, IIS, SSL, security, hypervisors (vmware, xen, virtualbox, hyper-v), wireshark, HIPAA/FERPA/DOE/DOD data, consulting, documentation, GIT, splunk, greylog, HPC, databases.
- Network administration: Dell, HP, Netgear, Cisco switches, VLANs, DHCP, DNS, pfSense firewalls, VPN's, servers, storage, network troubleshooting, designing networks, SNMP, IPTables.
- Enterprise open source solutions: CentOS, Ubuntu, HTML5 RDP, FreeNAS, NAS4Free, pfSense, ZFS, FreeIPA, GIT, kubernetes, docker.
- Programming/scripting: bash, power shell, C/C++, PHP, Perl and Python.
- Management: led budget constraint projects, architect/designed solutions, consulting, coached/mentored projects/colleagues..
- 10+ Year of IT experience: higher education, small/big business, research, HPC and consulting (TriTecta).

EXPERIENCE

System Engineer Contractor Engie Impact 2020 - Present

- Designing, maintaining Windows servers, networks, hypervisors, DHCP, DNS, firewalls, UPS, switches, database, servers.
- Consulting and Architecting solutions, mentor fellow colleagues,
- Designing and documenting system solutions and configuring hardware, network, services, servers, storage, programming (e.g python, bash), devops, etc...

IT Contractor & Owner TriTecTa LLC 2020 - Present

- Specializing in IT consulting for business from hardware/software setup and maintenance (desktops/laptops/servers/point-of-sale systems, network access points/routers/switches, Windows/Mac/Linux, enterprise ERP/CMS, web sites, search engine optimization, virtualization, and custom needs).
- Specializing in Cyber Security (Compliance:HIPAA, PCI, SOC, SSL and custom needs).

Linux System Engineer 2barrels 2019 - 2020

- Designing, implementing, re-building, and maintaining Linux and Windows servers, networks, hypervisors, DHCP, DNS, firewalls, UPS, switches, servers.
- Configuring hardware, network, services, servers, storage, AWS, programming (e.g python, bash), devops, etc.
- Consulting, Cyber Security, Architecting, Implementing, documenting and maintaining system solutions.

System Administrator Washington State University 2010 – 2019

- Consulted, Architected, Implemented IT solution for the Voland College Engineering Architect.
- Configured, managed, and troubleshooted software/hardware.
- Designed and documented system solutions for colleagues, faculty, staff and students.
- Maintained and managed server integrity, availability, and performance.
- Scripting, programming and devops.
- Designed, implemented and maintained the next generation of Linux servers for College of Engineering.
- Provided IT support to manage servers, desktops, authN/Z

EDUCATION

BAS Cybersecurity Spokane Falls Community College 2019 - 2021

- Completed March 2021

Course Work Washington State University 2009 – 2014

- 120 Credits of Electrical Engineering, Computer Science, and general electives

AA Degree Big Bend Community College 2006 – 2008

- Associate Degree of Arts and Sciences

Attachment B: Job Descriptions

Title: Business Analyst

The Business Systems Analyst works with complex information systems and develops or modifies existing systems through analysis of business and user needs.

- Expertise in systems required to review capacity, limitation, delivery and results
- Responsible for analyzing and documenting findings, making recommendations, and revising system logic difficulties
- Supports systems design, implementation and testing.
- Responsible for creating detailed specifications from which software programs will be written
- May be required to perform cost/benefit/risk analysis
- Facilitate focused, effective meetings with clear agendas and thorough meeting minutes
- Define and develop, with guidance, detailed business requirements while identifying, tracking and resolving business systems issues
- Assess, research, analyze and document sponsor/stakeholder needs in accordance with Project Life Cycle utilizing reporting tools, requirements gathering methodologies, process models, data models and prototypes
- Recommend business solutions that satisfy sponsor/stakeholder needs continually exploring and assessing options for value-add for clients
- Works with internal leadership to identify tasks and scheduling
- May work closely with or delegate assignments to other members of the immediate workgroup.
- May complete end user documentation and prepare training material
- Develop and execute test plans to ensure quality
- Facilitate small group meetings and one-on-one interviews

Knowledge and Experience:

- Bachelors degree in Computer Science, Computer Engineering or related field; relevant experience considered
- 3-6 years; experience as a business systems analyst
- Advanced verbal and written communication skills
- Advanced facilitation and presentation skills
- Advanced ability to resolve minor conflicts/issues using different tactics for prior to escalation
- Advanced knowledge of cost/benefit analysis, risk assessment and quantification methodologies
- Demonstrated ability in the following methods: interviewing, data modeling, business process modeling, business object modeling and user interface

- Strong Interpersonal skills and ability to work well within a team
- Creative thinker with problem solving skills
- Ability to drive results and mentor and provide constructive feedback
- Analytical and detailed oriented
- Ability to work independently
- Organized with strong time management

Title: Data Analyst

The successful candidate will turn data into information and insights that will help support business decisions. They will work closely with the data team to interpret data, analyze results using statistical techniques and provide ongoing reports.

- Develop and implement databases, data collection systems, data analytics and other strategies that optimize statistical efficiency and quality.
- Acquire data from primary or secondary data sources and maintain databases/data systems.
- Identify, analyze, and interpret trends or patterns in complex data sets.
- Filter and “clean” data by reviewing computer reports, printouts, and performance indicators to locate and correct code problems.
- Work with management to prioritize business and information needs.
- Locate and define new process improvement opportunities.
- Develop end to end reporting solutions for complex processes.
- Gather business requirements, design and build automated reporting solutions in Tableau.
- Analyze, inspect and create reports against various data sources in Hadoop, SQL.
- Present the report findings to line of business reps to drive actions.
- Provide deep analysis on internal data sets and recommend/build aggregates, dashboards and scorecards to be used for reporting at detail and management level.
- Provide Tableau reporting expertise and knowledge to implement decision-based reporting solutions.
- Enhance and maintain existing production Tableau dashboards.
- Responsible for incoming reporting requests and liaise between the reporting groups to accomplish monthly release cycles.

Knowledge & Experience:

- 5+ years of experience as a data analyst or data scientist
- 3+ years of experience with querying in Hadoop, e.g. Spark, Hive
- 3+ years of experience with a programming language, e.g. Python, Scala
- 3+ years of experience in developing and optimizing Tableau data sources, dashboards and stories
- Technical proficiency with SQL and relational databases
- Ability to understand API Specs, identify relevant API calls, extract/transform data and implement SQL friendly data structures
- Excellent analytical and problem solving skills
- Strong communication and presentation skills
- Demonstrated ability working with multiple teams to complete critical achievements under pressure with tight deadlines
- Experience with Jupyter Notebook, Airflow preferred

- Strong understanding of large-scale content management systems and data modeling strongly preferred

Title: Database Administrator

DBA will be an integral part of the team and should have complete focus on tracking and resolving database related incidents and requests within SLAs, reviewing service-related reports (e.g.: database backups, maintenance, monitoring) on a daily basis to ensure service-related issues are identified and resolved.

- Assists in planning, implementing, and maintaining a production MSSQL database server environment
- Supports a robust security program by following best practices related to the database server environment
- Responds to database-oriented Engineering helpdesk requests
- Maintains automation scripts written in PowerShell
- Maintains system performance by performing system monitoring and analysis, and performance tuning
- Troubleshooting system hardware, software, networks and operating and system management systems
- Designing and running system load/stress testing; escalating application problems to vendors
- Performs system upgrades in collaboration with operation staff and external service providers as needed
- Ready to work in shift, if required
- Other duties may be assigned, as required

Knowledge and Experience:

- BS in Computer Science or equivalent education
- 1-2 years' of MSSQL database administration experience
- Minimum of 2 Years of T-SQL programming experience
- Minimum 2 years of development experience using SQL Server Integration Services (SSIS) and SQL Server Reporting Services (SSRS)
- 2 years of experience importing and exporting data from non-SQL data-sources such as Excel, and delimited flat files
- Experience supporting large databases with heavy online and batch activities
- Good knowledge of High Availability (HA), Always On and Disaster Recovery (DR) options for MSSQL Server
- Experience troubleshooting and resolving database integrity issues, performance issues, security issues
- Experience with data modeling and design
- Experience with backups, restores and database recovery models

- Experience in Performance Tuning and Optimization (PTO), using native monitoring and troubleshooting tools like Idera
- Excellent analytical, problem solving, oral and written communication skills
- Great team player and a self-starter
- A basic understanding of Storage Area Network concepts and technologies.

Title: GIS Analyst

The Geographic Information Systems (GIS) Analyst will have the responsibility of analyzing data, creating client-facing content, and presenting it in a compelling way. They will interpret client needs, find the information that addresses those needs, and present the data in the best format possible. This is a great opportunity for an analytically minded individual willing to learn multiple tools and technologies.

- Create captivating visualizations, integrating JLL's proprietary research data for the purposes of business development, external distribution, and client requests
- Produce interactive maps, reports, and presentations that bring research content and real estate data to life
- Assist on projects from initial debrief to finished product with significant self-direction and limited oversight
- Respond to internal stakeholder and external client requests for data and information
- Desire to develop communication and presentation skills necessary for client facing interactions
- Develop and share best practice standards for the region and the Americas Research Group

Knowledge & Experience:

- 1 – 3 years of related GIS experience, real estate knowledge a plus
- BS/BA in geography, GIS, urban planning, economics, or relevant experience
- Working knowledge of the Esri platform: ArcMap/ArcGIS Pro, ArcGIS Online, and ArcGIS Applications
- Comfort with analysis and visualization tools (such as Excel, PowerPoint, Tableau) and Adobe Creative Suite
- Strong written and oral communication skills and the ability to work independently and collaboratively
- Experience managing workload, ability to multi-task, succeed under pressure and effectively manage time

Title: IT Support Specialist

Provides support services to internal and/or external users for software, applications, hardware, and telecommunications related issues. Troubleshoot core bank applications, Microsoft applications, hardware errors, and Operating System. Collect information, open tickets, perform triage, and resolve or escalate issues related to new hardware/software requests, network, application software and telecommunications to the appropriate staff.

- Assist and support users with the use of core banking applications, standard software, Windows, MS Office and other business solutions. Answer, evaluate, and prioritize incoming telephone, voicemail, email, and Self-Service site requests for assistance.
- Maintain the Technical Support Software (ServiceNow) by identifying trends and accurately capturing details to enable the Problem Management function to improve IT processes and systems through accurate reporting.
- Create and update documentation on established Technical Support procedures and processes, problem resolution steps, and escalation procedures. Make recommendations to management on updates and changes needed
- Identify and troubleshoot hardware, software, operating system, mobility, and telecommunication issues.
- Responsible for installing, configuring, troubleshooting, and resolving incidents with respect to networking and desktop environments, including LANs, WANs, remote access, and VPNs.
- Perform diagnostic techniques to identify problems, investigate causes, and recommend solutions to correct common failures utilizing remote access tools.
- Responsible for performing installations and configuring computers/laptops using standard processes and tools.
- Partner in a 24X5 global support team. May be required to be on-call during specific times/projects. Escalates complex problems to higher level of expertise within the organization.

Knowledge & Experience:

- High school diploma or GED or the equivalent in vocational training. College degree in information technology preferred.
- Previous practical experience in a personal computer network environment. One year of IT related Help Desk experience required.
- A+ certification required. MCDST (Microsoft Certified Desktop Support Technician) certification preferred.

- Knowledge of TCP/IP Protocols and PC knowledge, including hardware and software configuration, directory tree structure, Windows Messaging services, Active Directory, and Internet Explorer.
- Good working knowledge of Windows Operating Systems, Microsoft Office software package, Active Directory, and system management tools. Proficient in MS Office Suite, Enterprise Networks, banking computer system, and print device troubleshooting in a networked environment.
- Possess outstanding customer service skills and the ability to communicate highly technical information to both technical and non-technical staff.
- Good research, analytical, problem solving, and troubleshooting skills. Ability to manage time efficiently and work under stressful conditions.
- Good working understanding of computer hardware architecture concepts and technology related terminology. Ability to effectively log tickets in call tracking software.

Title: Network Administrator

Responsible for the overall integration of the enterprise-wide network, including reliability, planning, design, installation, maintenance, management, and coordination of the company networks. Participates in the development of strategy for information systems and the design infrastructure necessary to support that strategy. Advises on selection of technological purchases with regard to network infrastructure, data storage, data access, and applications support. Ensures continued uninterrupted service through identification and problem resolution.

- Under general supervision, design, recommend, administer, and/or maintain wide area network
- Remain current on border routing protocols, make recommendations, and troubleshoot issues
- Under general supervision, design, recommend, administer, and/or maintain remote access systems, protected network access, firewalls, wireless, and associated access controls
- Monitor, install, and configure all network systems
- Proactively discover ways to improve performance of assigned systems
- Remain current on new infrastructure technology and champion initiatives to evaluate and recommend improvements
- Document network systems and keep documentation up to date
- Retire and remove legacy systems as they are no longer relevant
- Under general supervision, design, recommend, administer, and/or maintain servers, including web filtering appliances, intrusion detection appliances, network optimization and aggregation appliances, firewalls, backup systems, server racks, and switching technologies
- Help design, recommend, administer, and/or maintain network storage infrastructures and replication infrastructure
- Monitor and report the status of assigned hardware systems and recommend changes
- Proactively look for ways to improve performance of assigned systems
- Maintain hardware device firmware and software
- Proactively monitor company hardware infrastructure and respond to alerts

Requirements:

- A four-year degree in computer science, MIS or related field, or five years of directly relevant work experience and/or training
- Experience with Palo Alto firewalls
- Proficient knowledge and experience with the following technologies:

- IP routing and virtualization in a Wide Area Network – MPLS, VRF, IPSEC
- BGP, OSPF, EIGRP, Ethernet, and TDM configuration and operation
- Cisco Enterprise and Industrial routing and switching platforms, modules, and configuration
- WAN performance, optimization, configuration, and assurance techniques
- Back-office network management and authentication systems
- Wireless LAN configuration, operation, and maintenance
- IP subnetting
- IP protocols
- Configuration and operation of LAN switching technology – VLANs, Trunking, FHRP's
- Proficient knowledge of network security best practices with hands on experience configuring Access Control Lists, TACACS+, SNMP, AAA, SSH
- Ability to interact with a diverse user base in a competent and professional manner required
- Performs most tasks and projects independently (without close supervision or guidance)
- Performs project management duties on some key initiatives
- Excellent analytical, problem solving, and organizational skills required
- Project and time management skills required
- Presentation and training skills required
- Provide after-hours support in an on-call rotation, including nights and weekends

Title: Project Coordinator/Assistance

The Project Coordinator will be assisting the Project Manager with project plans and supporting documentation, while ensuring that assigned projects meet strategic business objectives for clients. Additional duties include:

- Adhere to established PMO standards and take direction from PMO Team on project management best practices and approach
- Interacting and coordinating with different departments and team members, driving communication and collaboration.
- Assisting the Project Team leaders with the following:
 - Project Management Plan
 - Resource Management
 - Meetings (prep, notes, action items)
 - Business Requirements
 - Communication Plans
 - Work Breakdown Structures
 - Project Budgets and Forecasts

Knowledge and Experience:

- BS in Computer Science, Engineering, or a related field; or equivalent experience
- 1+ years directly related experience
- Superior communication skills (verbal and written)
- Good understanding of the project lifecycle
- Proficient with all the Microsoft Office products, particularly Excel, SharePoint, and Teams
- Demonstrated ability to track and drive issues
- Good soft skills and an ability to deal with ambiguity
- Financial forecasting and budgeting background is a plus
- The person in this roll will need to have outstanding customer service and communication skills.
- Preferred experience with MS Project and Azure DevOps

Title: Project Manager

Project Manager drives development of project plans and supporting documentation, while ensuring that assigned projects meet strategic business objectives for clients. The Project Manager works closely with business users to evaluate, recommend, and implement technical and process solutions to enhance business value of operations and assists in the decision-making process by providing complete, current, reliable, and objective information.

Essential duties and responsibilities include, but are not limited to, the following:

- Effectively identify, prioritize, and translate business goals/objectives into information technology strategies/solutions
- Work with vendor project teams and internal core team to ensure deliverables and timelines are being met
- Interact with business partners through process modeling to understand, identify, and define project scope, cost, and resource estimates
- Adhere to established PMO standards and take direction from PMO Team Members on project management best practices and approach
- Development of project charter and governance plan development
- Monitor project resources, set priorities, and clarify tasks and assignments
- Development of the Project Management Plan
- Develop the project resource plan and facilitate onboarding of project resources
- Facilitate a formal project kick-off meeting
- Development of business requirements in partnership with the business and vendor teams
- Develop work breakdown structure and schedule with critical path identified
- Create and maintain the Integrated Project Plan (IPP). The IPP will be updated and published every two weeks, at a minimum, and shared with the core team, vendor teams, PMO, and essential stakeholders
- Plan and lead project core team meetings, project manager meetings, steering committee meetings, and other project related meetings
- Tracking and aging of project action items and key decisions
- Management of project budget, actuals, cash flows, and forecast
- Bi-weekly project status reports
- Active risk and issue management: identify, manage, and as appropriate, escalate project issues and risks to the appropriate person
- Prepare and distribute meeting agendas and meeting minutes
- Provide Project specific guidance and recommendations throughout the duration of the Project
- Plan for and manage a project go-live readiness assessment and cut-over process.

- Manage effective transition from project to operations.
- Lead Project closeout and facilitate a lessons-learned workshop in partnership with the PMO.

Requirements:

- BS in Computer Science, Engineering, or a related field; or equivalent experience
- 5-7 years directly related experience
- Superior communication skills (verbal and written)
- Good understanding of the project lifecycle
- Proficient with all the Microsoft Office products, particularly Excel, SharePoint, and Teams
- Demonstrated ability to track and drive issues
- Good soft skills and an ability to deal with ambiguity
- Financial forecasting and budgeting background is a plus
- PMP highly desired
- PMP, Scrum Master, Agile-PMP, or equivalent Agile certification highly desired
- The person in this roll will need to have outstanding customer service and communication skills.
- Preferred experience with MS Project and Azure DevOps
- Experience managing all phases (Initiation, Planning, Execution, and Closure) large, enterprise level ERP or cloud projects
- Contracts / legal / vendor management experience
- Strong technology / network/ security systems background preferred

Title: Software Developer

Primary responsibilities include consulting with end users and stakeholders, developing web-based applications and conducting technical analysis of systems and applications in order to implement, configure and test commercial-off-the-shelf applications. Additional responsibilities include the investigation and remedy of problems with existing systems and applications.

- Collaborate with peers on software design, maintenance, troubleshooting, and new feature implementation
- Provide accurate story and project estimations
- Perform peer code reviews
- Contribute ideas to continually improve the team's productivity and code quality
- Guide and mentor less experienced developers while remaining a productive coder wherever necessary
- Creating database schemas that represent and support business processes
- Analyze system architecture and structure requirements
- Implementing Unit tests

Qualifications & Requirements:

- Full stack development experience in a Windows environment using object-oriented programming
- Strong understanding of Agile/Scrum methodology
- Front-end: experience with Angular 1.3+, CSS, JavaScript, Vue
- Back-end: experience with .NET, C#, SQL Server, Web Services (REST, ODATA, Vue)
- Experience architecting large software systems and enterprise integrations
- Solid grasp and fluent in common design patterns
- Tools: TFS, git, Visual Studio and VS Code

Preferred Skills & Competencies:

- SharePoint 365
- Familiarity with continuous integration
- Front-end: Sass, TypeScript, ES2017
- Back-end: Oracle
- Cloud: AWS, Azure
- Other: Experience with CI/CD, UI/UX design skills
- Strong frontend dev with familiarity to .NET backend and strong .NET dev with some hands-on front-end development skills

Title: Systems Administrator

Ideal candidate will be a motivated generalist who also works to resolve user tickets and is excited to be involved in nearly every aspect of technology. Above all else, we seek someone who is driven, friendly, and technical, and has a willingness to contribute in a meaningful way to support the needs of the company.

- Monitor systems and networks for issues or potential issues and be proactive in recommending appropriate resolutions
- Perform workstation imaging, inventory and asset management, and software installation and upgrades
- Support end users directly, with consistent follow through and issue resolution
- Perform routine maintenance and patching of systems
- Script and automate software installations and other changes
- Install, upgrade, and configure workstations, servers, network appliances, etc.
- Follow, maintain, and develop comprehensive written documentation
- Ensure company data and systems are secure and protected

Knowledge & Experience:

- B.S. in Computer Science, Information Science, IT/IS or similar, or 4 years' experience as a mid-career system admin or equivalent role
- In-depth knowledge of Active Directory, Group Policy, and backup and replica processes and best practices
- Proficient in Office 365, Windows 10, and Windows Server (2012R2/2016/2019), and in scripting Windows batch and/or PowerShell
- Familiar with switching and routing basics such as DHCP, DNS, VLANs, firewalls, VPNs, WLANs, iSCSI, etc.
- Experience managing virtual server environments with shared storage, such as VMWare vSphere or Hyper-V
- Proactive and relentless approach to troubleshooting
- Effective, professional, and courteous communicator

Preferred Qualifications:

- Certifications in MCSA/MCSE/CCNA/JNCP, or similar.
- Familiar with Autodesk products such as Autocad/Civil 3d, Infraworks, and with Veeam Backup & Replication
- Experience with Hyper-V/Failover Cluster management, HPE Nimble/TrueNAS storage, Kace K2000 Systems Imaging/Kace K1000 Systems Management,

SNMP/Syslog (PRTG), Juniper, Meraki, SSO/MFA (Duo), Linux (CentOS), and/or
DirectAccess/Always-On VPN

License Information:

[New search](#) [Back to results](#)

Entity name: VOLT MANAGEMENT CORP.

Business name: VOLT MANAGEMENT CORP

Entity type: [Profit Corporation](#)

UBI #: 601-516-248

Business ID: 001

Location ID: 0023

Location: Active

Location address: 1420 N MULLAN RD
STE 110
SPOKANE VALLEY WA 99206-4333

Mailing address: TAX DEPT
PO BOX 13500
ORANGE CA 92857-8500

Excise tax and reseller permit status: [Click here](#)

Secretary of State status: [Click here](#)

Endorsements

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Spokane General Business - Non-Resident	T12033544BUS			Active	Dec-31-2022	Oct-15-2012
Spokane Valley General Business				Active	Dec-31-2022	May-05-2016



Governing People

May include governing people not registered with Secretary of State

Governing people	Title
AVEDISSIAN, NANCY	
HOWELL, DIANE	
MUELLER, HERB	
NAUJOKAS, LEONARD	
PERNEAU, LINDA	

Registered Trade Names

Registered trade names	Status	First issued
VOLT SERVICES GROUP	Active	Jul-14-1994
VOLT WORKFORCE SOLUTIONS	Active	Jun-06-2007

[View Additional Locations](#)

The Business Lookup information is updated nightly. Search date and time: 2/17/2022 8:40:25 AM

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CERTIFICATE OF LIABILITY INSURANCE

OPR 2017-0876

Page 1 of 1

DATE (MM/DD/YYYY)
12/09/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Willis Towers Watson Northeast, Inc.
c/o 26 Century Blvd
P.O. Box 305191
Nashville, TN 372305191 USA

INSURED
Volt Workforce Solutions, a division
of Volt Management Corp.
2401 N. Glassell St
Orange, CA 92865

RECEIVED

DEC 16 2021

CITY CLERK'S OFFICE

CONTACT
NAME: Willis Towers Watson Certificate Center
PHONE
(A/C, No, Ext): 1-877-945-7378 **FAX**
(A/C, No): 1-888-467-2378
E-MAIL
ADDRESS: certificates@willis.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Columbia Casualty Company	31127
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** W23049019**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$
	OTHER:					\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTIONS					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability		652057576	12/08/2021	12/08/2022	Limit \$1,000,000
						Retention \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Agreement City OPR Number 2017-0876 EVIDENCE OF INSURANCE.

CERTIFICATE HOLDER

City of Spokane
Attn.: Shelley McCarrey 808 W. Spokane Falls Blvd.
Spokane, WA 99201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Agenda Sheet for City Council Meeting of:**

06/20/2022

Date Rec'd

6/6/2022

Clerk's File #

OPR 2022-0440

Renews #**Cross Ref #****Project #****Bid #**

ITB 5634-22

Requisition #

VALUE BLANKET

Submitting Dept

SOLID WASTE DISPOSAL

Contact Name/Phone

DAVID PAINE 625-6878

Contact E-Mail

DPAINE@SPOKANECITY.ORG

Agenda Item Type

Purchase w/o Contract

Agenda Item Name

4490 VALUE BLANKET FOR THE PURCHASE OF ANHYDROUS AMMONIA AT THE WTE

Agenda Wording

Value blanket with Airgas Specialty Products, Inc. (Lawrenceville, GA), for the purchase of anhydrous ammonia at the WTE from Jul. 1, 2022 thru Jun. 30, 2025 and a cost not to exceed \$880,000.00 annually (\$2,640,000.00 for 3-yr term) plus tax.

Summary (Background)

Anhydrous Ammonia is used for emissions control at the WTE. It is required to maintain compliance with the Air Operating permit emission limits. On May 2, 2022 bids for ITB 5634-22 for the purchase of Anhydrous Ammonia were received and Airgas Specialty Products, Inc. was the only respondent. The pricing will be at \$1.10/lb with an approximate annual usage of 800,000 lbs.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Expense \$ 880,000 (2022-2023)

4490-44100-37148-53203

Expense \$ 880,000 (2023-2024)

4490-44100-37148-53203

Expense \$ 880,000 (2024-2055)

4490-44100-37148-53203

Select \$

#

Approvals**Council Notifications****Dept Head**

AVERYT, CHRIS

Study Session\Other

6/6/22 PSCH

Division Director

FEIST, MARLENE

Council Sponsor

CM Kinnear

Finance

ALBIN-MOORE, ANGELA

Distribution List**Legal**

ODLE, MARI

mdorgan@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

jsalstrom@spokanecity.org

Additional Approvals

tprince@spokanecity.org

Purchasing

PRINCE, THEA

rrinderle@spokanecity.org

Committee Agenda Sheet

Public Safety and Community Health Committee

Submitting Department	Solid Waste Disposal
Contact Name & Phone	David Paine, 625-6878
Contact Email	dpaine@spokanecity.org
Council Sponsor(s)	CM Lori Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Value blanket for the purchase of anhydrous ammonia at the WTE.
Summary (Background)	<p>Anhydrous Ammonia is used for emissions control at the Waste to Energy Facility. It is required to maintain compliance with the Air Operating permit emission limits.</p> <p>On May 2, 2022 bids for ITB 5634-22 for the purchase of Anhydrous Ammonia were received and Airgas Specialty Products, Inc. of Lawrenceville, GA, was the only respondent. The initial term of the value blanket will be for a three (3) year period beginning July 1, 2022 and spanning thru June 30, 2025 with the option of two (2) additional one-year renewals. The pricing will be at \$1.10/lb, so with an approximate annual usage of 800,000 lbs, the cost should not exceed \$880,000.00 each year or \$2,640,000.00 for the three year total, plus taxes.</p>
Proposed Council Action & Date:	Committee's consent to proceed on 6/6/22.
<p>Fiscal Impact: \$880,000.00 Total Cost: <u>\$2,640,000.00</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: 2022 SWD Budget</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	

Operations Impacts

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

The use of anhydrous ammonia as part of the WTE's emission control process is evident in the reading seen in the continuous emission monitoring system and annual stack testing.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Maintaining our emissions at or below the permitted and allowable levels supports the SAP while providing a necessary service to the citizens and our communities.

**Agenda Sheet for City Council Meeting of:**

06/20/2022

Date Rec'd

6/7/2022

Clerk's File #

OPR 2022-0441

Renews #**Cross Ref #****Submitting Dept**

POLICE

Contact Name/Phone

MIKE MCNAB 835-4514

Project #**Contact E-Mail**

MMCNAB@SPOKANEPOLICE.ORG

Bid #**Agenda Item Type**

Purchase w/o Contract

Requisition #**Agenda Item Name**

0680 CUBICLE PURCHASE FOR SPD GARDNER BUILDING

Agenda Wording

Seeking approval to purchase Cubicles for the SPD Gardner Building utilizing Herman Miller OMNIA cooperative contract #2020000622.

Summary (Background)

On April 25th, 2022 City Council approved special budget ordinance C36192 authorizing the procurement of office furniture using federal forfeiture funds. Due to increasing costs of materials, the estimate for purchasing cubicle panels has reached a total cost of \$65,070.44 (Incl. tax) requiring council approval for the purchase.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Expense \$ \$65,070.44

1560-17100-21250-53505-99999

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

LUNDGREN, JUSTIN

Study Session\Other

04/25/2022

Division Director

MEIDL, CRAIG

Council Sponsor

CM Cathcart

Finance

SCHMITT, KEVIN

Distribution List**Legal**

ODLE, MARI

spdfinance@spokanepolice.org

For the Mayor

ORMSBY, MICHAEL

mmncab@spokanepolice.org

Additional Approvals**Purchasing**

Committee Agenda Sheet

Public Safety & Community Health

Submitting Department	Spokane Police Department
Contact Name & Phone	Major Mike McNab 835-4514
Contact Email	mmcnab@spokanepolice.org
Council Sponsor(s)	Councilman Cathcart
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: 0
Agenda Item Name	Approval to Purchase Cubicles for SPD Gardner Building
Summary (Background)	On April 25 th , 2022 City Council approved special budget ordinance C36192 authorizing the procurement of office furniture using federal forfeiture funds. Due to increasing costs of materials, the estimate for purchasing cubicle panels has reached a total cost of \$65,070.44 (Incl. tax) requiring council approval for the purchase.
Proposed Council Action & Date:	Approval on June 20 th , 2022
Fiscal Impact: Total Cost: \$65,070.44 Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Federal funds received for one-time costs related to law enforcement and criminal justice legislation Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities?	
None	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
There will be no data collected for these purchases	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?	
N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?	
The furniture and equipment purchased with increased budget allocation aligns with multiple goals from the Police Department's 2022- 2023 Strategic Plan Including:	

- **Ensure the wellness and health of our employees, emotionally and physically.**
- **Maintain a progressive approach to best practices revolving around training, equipment, programs and service to the community and our employees.**

The use of federal forfeiture funds for these purposes aligns with federal law and U.S. Department of Justice guidelines as permissible use for the “expansion of law enforcement activity”.



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Missoula, MT 59802

(406)926-3313 P&F

PROPOSAL

PROPOSAL #: 49312

DATE: 05/11/22

PROJECT #: 9-135

PROPOSAL FOR: 1746

CITY OF SPOKANE
ATTN: ACCOUNTS PAYABLE
808 SPOKANE FALLS BLVD
SPOKANE WA 99201

INSTALL AT:

SPOKANE POLICE DEPARTMENT
1427 W GARDNER
SPOKANE WA 99201

CUSTOMER P.O.

PAYMENT TERMS

QUOTE VALID

SALESPERSON

NET 10 DAYS

07/01/22

DEFELICE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
1	2	A8125.6724J	HERMAN MILLER OMNIA CONTRACT #2020000622 +Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 24W HF +inner tone light HF +inner tone light 8T +crossing-Pr Cat 1 19 +crossing shale 8T +crossing-Pr Cat 1 19 +crossing shale	257.64	515.28
2	2	A8125.6736J	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 36W HF +inner tone light HF +inner tone light 8T +crossing-Pr Cat 1 19 +crossing shale 8T +crossing-Pr Cat 1 19 +crossing shale	311.51	623.02
3	2	A8125.6742J	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 42W HF +inner tone light HF +inner tone light 8T +crossing-Pr Cat 1 19 +crossing shale 8T +crossing-Pr Cat 1 19 +crossing shale	325.19	650.38
4	2	A8125.6748J	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 48W HF +inner tone light HF +inner tone light 8T +crossing-Pr Cat 1 19 +crossing shale 8T +crossing-Pr Cat 1 19 +crossing shale	344.00	688.00



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NET 10 DAYS

07/01/22

DEFELICE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
5	2	A8220.67H HF	+Conn,2-Way 90 Deg,Thin Base Hard 67H +inner tone light	62.70	125.40
6	2	A8271.67H HF	+Fin End,Thin Base 67H +inner tone light	23.09	46.18
7	2	AO210.62 HF	+Wall Start 62H +inner tone light	30.50	61.00
8	1	AO212.	+Wall Filler Strip, 4/Pkg	70.11	70.11
9	6	AO215.62	+Draw Rod 62H	10.83	64.98
10	3	A8125.6724J HF	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 24W +inner tone light	257.64	772.92
		HF	+inner tone light		
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
11	3	A8125.6730J HF	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 30W +inner tone light	278.45	835.35
		HF	+inner tone light		
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
12	9	A8125.6736J HF	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 36W +inner tone light	311.51	2,803.59
		HF	+inner tone light		
		8T	+crossing-Pr Cat 1		

CONTINUED...



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DEFELICE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
13	3	A8220.67H	19 +crossing shale 8T +crossing-Pr Cat 1 19 +crossing shale +Conn,2-Way 90 Deg,Thin Base Hard 67H	62.70	188.10
14	3	A8271.67H	HF +inner tone light HF +inner tone light +Fin End,Thin Base 67H	23.09	69.27
15	3	AO210.62	HF +inner tone light +Wall Start 62H	30.50	91.50
16	12	AO215.62	+inner tone light +Draw Rod 62H	10.83	129.96
17	12	A8125.6724J	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 24W	257.64	3,091.68
18	6	A8125.6730J	HF +inner tone light HF +inner tone light 8T +crossing-Pr Cat 1 19 +crossing shale 8T +crossing-Pr Cat 1 19 +crossing shale +Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 30W	278.45	1,670.70
19	22	A8125.6736J	HF +inner tone light HF +inner tone light 8T +crossing-Pr Cat 1 19 +crossing shale 8T +crossing-Pr Cat 1 19 +crossing shale +Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 36W	311.51	6,853.22
		HF	+inner tone light		

CONTINUED...



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PAYMENT TERMS

QUOTE VALID

SALESPERSON

NET 10 DAYS

07/01/22

DEFELICE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
20	12	A8125.6742J	HF +inner tone light 8T +crossing-Pr Cat 1 19 +crossing shale 8T +crossing-Pr Cat 1 19 +crossing shale +Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 42W	325.19	3,902.28
21	13	A8220.67H	HF +inner tone light HF +inner tone light 8T +crossing-Pr Cat 1 19 +crossing shale 8T +crossing-Pr Cat 1 19 +crossing shale +Conn,2-Way 90 Deg,Thin Base Hard 67H	62.70	815.10
22	3	A8230.67H	HF +inner tone light HF +inner tone light +Conn,3-Way 90 Deg,Thin Base Hard 67H	102.32	306.96
23	2	A8240.67H	HF +inner tone light HF +inner tone light +Conn,4-Way 90 Deg,Thin Base 67H	131.39	262.78
24	12	A8271.67H	HF +inner tone light HF +inner tone light +Fin End,Thin Base 67H	23.09	277.08
25	5	AO210.62	HF +inner tone light +Wall Start 62H	30.50	152.50
26	2	AO212.	HF +inner tone light +Wall Filler Strip, 4/Pkg	70.11	140.22
27	40	AO215.62	+Draw Rod 62H	10.83	433.20



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DEFELICE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
28	15	A8125.6724J	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 24W HF +inner tone light HF +inner tone light 8T +crossing-Pr Cat 1 19 +crossing shale 8T +crossing-Pr Cat 1 19 +crossing shale	257.64	3,864.60
29	6	A8125.6730J	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 30W HF +inner tone light HF +inner tone light 8T +crossing-Pr Cat 1 19 +crossing shale 8T +crossing-Pr Cat 1 19 +crossing shale	278.45	1,670.70
30	12	A8125.6736J	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 36W HF +inner tone light HF +inner tone light 8T +crossing-Pr Cat 1 19 +crossing shale 8T +crossing-Pr Cat 1 19 +crossing shale	311.51	3,738.12
31	2	A8125.6748J	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 48W HF +inner tone light HF +inner tone light 8T +crossing-Pr Cat 1 19 +crossing shale 8T +crossing-Pr Cat 1 19 +crossing shale	344.00	688.00



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NET 10 DAYS

07/01/22

DEFELICE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
32	21	AO215.62	+Draw Rod 62H	10.83	227.43
33	8	A8125.6724J	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 24W	257.64	2,061.12
		HF	+inner tone light		
		HF	+inner tone light		
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
34	4	A8125.6730J	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 30W	278.45	1,113.80
		HF	+inner tone light		
		HF	+inner tone light		
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
35	16	A8125.6736J	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 36W	311.51	4,984.16
		HF	+inner tone light		
		HF	+inner tone light		
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
36	12	A8125.6742J	+Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 42W	325.19	3,902.28
		HF	+inner tone light		
		HF	+inner tone light		
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
		8T	+crossing-Pr Cat 1		

CONTINUED...



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PAYMENT TERMS

QUOTE VALID

SALESPERSON

NET 10 DAYS

07/01/22

DEFELICE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
37	12	19 A8125.6748J HF HF 8T 19 8T 19	+crossing shale +Panel,Tack Ac-Bar,Thin Baser Npwr W/Rcp/Com Lc 67H 48W +inner tone light +inner tone light +crossing-Pr Cat 1 +crossing shale +crossing-Pr Cat 1 +crossing shale	344.00	4,128.00
38	8	A8220.67H HF HF	+Conn,2-Way 90 Deg,Thin Base Hard 67H +inner tone light +inner tone light	62.70	501.60
39	4	A8230.67H HF HF	+Conn,3-Way 90 Deg,Thin Base Hard 67H +inner tone light +inner tone light	102.32	409.28
40	2	A8240.67H HF HF	+Conn,4-Way 90 Deg,Thin Base 67H +inner tone light +inner tone light	131.39	262.78
41	12	A8271.67H HF HF	+Fin End,Thin Base 67H +inner tone light +inner tone light	23.09	277.08
42	28	AO215.62	+Draw Rod 62H	10.83	303.24
43	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.40	6.80
44	2	226 LTPL-04220 HF	+key number 226 @Tu File Top, Lam Top/TP Edge 42W 20D @inner tone light	117.34	234.68
45	2	LW400.4238 SS HF KA	+Storage Case,W-Pull 42W 38H +smooth paint on smooth steel +inner tone light +keyed alike	609.61	1,219.22



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PAYMENT TERMS

QUOTE VALID

SALESPERSON

NET 10 DAYS

07/01/22

DEFELICE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
46	1		Delivery Installation Services	4,464.00	4,464.00
<p style="text-align: center;"><u>General Terms and Conditions of Sale</u></p> <p>*Upon approval of the Proposal, the order shall be deemed accepted and non-cancellable. *Title to the property listed on these pages shall remain with Contract Design Associates, Inc. (CDA) until Buyer pays the obligation in full. Buyer agrees not to sell, encumber, or remove the same property from the county in which it was delivered prior to full payment, without the written approval of CDA. *All invoices from CDA carry net 10-day terms. CDA reserves the right to assess and Buyer agrees to pay interest charges at 1.5% per month (18% per annum) on all unpaid balances past 30 days.</p> <p>Payments made by credit card for materials or services in excess of \$3000 per order will incur a 3% processing fee.</p> <p>*CDA reserves the right to make partial deliveries and to invoice accordingly and Buyer agrees to pay invoices for partial shipments. *After Buyer's acceptance of this proposal, should Buyer not be able to accept delivery of the goods covered under this contract within 10 business days of arrival at CDA warehouse or a designated receiving location, CDA shall invoice for goods as well as storage and handling costs, and Buyer agrees to pay such charges. Installation charges will be withheld until completed.</p> <p style="text-align: center;">COMPLETE TERMS AND CONDITIONS AVAILABLE UPON REQUEST</p>					

DEPOSIT REQUIRED: 0.00

THANK YOU FOR YOUR BUSINESS!!!

By acceptance of this proposal, I acknowledge and agree with the seller's standard terms and conditions.

SUBTOTAL

59,697.65

SALES TAX

5,372.79

TOTAL

65,070.44

ACCEPTED BY _____

DATE ACCEPTED _____

**Agenda Sheet for City Council Meeting of:**

06/20/2022

Date Rec'd

6/8/2022

Clerk's File #

OPR 2022-0442

Renews #**Cross Ref #****Project #****Bid #****Requisition #**

PO 201694

Submitting Dept

POLICE

Contact Name/Phone

SHAWNA ERNST 625-4106

Contact E-Mail

SERNST@SPOKANEPOLICE.ORG

Agenda Item Type

Purchase w/o Contract

Agenda Item Name

0680 PURCHASE OF DELL SERVER

Agenda Wording

SEEKING APPROVAL TO PURCHASE DELL SERVER UTILIZING NASPO CONTRACT.

Summary (Background)

The Spokane Police Department is currently using antiquated technology for managing digital forensic evidence and for field reporting, and police records management. This program will overhaul the current technology stack for the department (in concert with regional partner agencies).

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Expense \$ 594,798.72

5902-79115-94000-56409-68404

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

OLSEN, ERIC

Study Session\Other

PSCHC 05/02/2022

Division Director

OLSEN, ERIC

Council Sponsor

CM CATHCART

Finance

SCHMITT, KEVIN

Distribution List**Legal**

ODLE, MARI

SPDFINANCE@SPOKANEPOLICE.ORG

For the Mayor

ORMSBY, MICHAEL

SERNST@SPOKANEPOLICE.ORG

Additional Approvals

EOLSEN@SPOKANEPOLICE.ORG

Purchasing

Committee Agenda Sheet

Public Safety and Community Health Committee

Submitting Department	Spokane Police Department
Contact Name & Phone	Shawna Ernst 509-625-4106
Contact Email	sernst@spokanepolice.org
Council Sponsor(s)	CM Cathcart
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Police Digital Evidence Storage, Records Management, and Axon and Dell Contracts
Summary (Background)	<p>The Spokane Police Department is currently using antiquated technology for managing digital forensic evidence and for field reporting, and police records management. This program will overhaul the current technology stack for the department (in concert with regional partner agencies).</p> <p>The program will include the following system improvements:</p> <ol style="list-style-type: none"> 1.) Working Storage: Provide secure on-premise short-term working storage for digital forensic evidence ensuring that Investigations has timely access to forensic extracts to perform investigative analyses (Dell contract). 2.) Long-term Storage: Provide secure, cloud-based, unlimited long-term storage for all digital evidence and body camera video ensuring that it meets Washington State retention requirements and can easily be shared with Prosecution and Courts to reduce the time required for case processing (Axon contract). 3.) Axon Records: Work with our regional partner agencies (Spokane County Sheriff's Office, Spokane Valley Police, SREC 911, Liberty Lake Police, Airway Heights Police, Spokane International Airport Police, Kalispel Tribal Police, and Eastern Washington University Police) to migrate to a modern, cloud-based Field Reporting and Records Management System (Axon Records) which will accomplish the following: <ol style="list-style-type: none"> a. Reduce system downtime b. Eliminate information silos c. Improve ability to conduct investigations d. Improve ability to enter data into the system and create reports/analyses for stakeholders e. Decrease the time it takes to write reports and the time it takes to disseminate case information to prosecution 4.) Body-Worn Cameras and TASERs: Provide regular hardware upgrades to the Department's body worn camera program and TASER program (Axon contract).

- 5.) **Citizen Evidence:** Provide a method of obtaining photos and video evidence directly from Citizens (Axon contract).
- 6.) **VR Training:** Increase training for officers using Virtual Reality simulation. Situations available in VR training include:
 - a. Empathy Library: Ten modules focused on interacting with community members of various backgrounds (one example includes interacting with an individual on the Autism spectrum).
 - b. Tactical Library: Modules focused on analytical and de-escalation skills.
 - c. Officer Preparedness: Modules focused on proficiency with the TASER device.
 - d. Officer Coping: Modules focused on providing officers with tools and techniques to cope with the psychological impact of public safety work.
- 7.) **Disaster Recovery:** Improve our cybersecurity posture and strengthen our ability to continue operations during a natural or man-made disaster.

There are many other improvements to our overall system by adopting the Officer Safety Plan 7+ program.

The Spokane Police Department will utilize existing 2022 funding from SIP program carryovers and criminal justice assistance funds to accept both contracts.

- 1.) **Dell:** The Dell contract (secure, on-premises file storage for digital forensic evidence) will be funded with carryover SIP funding that has already been allocated to storage needs. Cost will not exceed the \$600,000 budgeted amount.
- 2.) **Axon OSP 7+ Premium:** The Department will amend our existing Axon contract. The new OSP 7+ Premium contract is valued at \$894,235 in 2022 (our 2022 budget has \$897,294 available). Future year costs (2023 – 2029) are \$965,070.19 annually with two one-time expenses due upon project implementation (Sub-project A and Sub-project B).
 - a. **Sub-project A (\$27,795.00):** Migrate from IA Pro and BlueTeam for Use of Force Incidents to Axon Standards so that body camera video is directly available to the reviewer (time-savings). This sub-project is currently unscheduled with no funding source identified.
 - b. **Sub-project B (\$516,115.00):** Implement Axon Records for the department and law enforcement partner agencies. This sub-project will begin in 2022, with payment due upon successful implementation (target date – January 2025). At that time, this expense will be cost-shared across the consortium.

Proposed Council Action & Date:	Approval of both Dell and Axon Contracts – June 2022 (for a contract start date of July 1, 2022)
Fiscal Impact: Total Cost: <u>\$1,494,235</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: SIP Carryover funding for the Dell contract, Criminal Justice Assistance Fund for Axon contract for 2022 Expense Occurrence <input checked="" type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Dell expense is a one-time expense, Axon contract is a recurring expense Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? 1.) Working Storage: N/A 2.) Long-term Storage: N/A 3.) Axon Records: Moving to the Axon Records system will enable the department and regional partner agencies to better collect demographic information for use in analyses/reporting. The department will be able to more easily extract key data to develop a public-facing dashboard that increases transparency. 4.) Body-Worn Cameras and TASERs: N/A 5.) Citizen Evidence: Axon Citizen allows citizens to easily provide photos/videos to law enforcement. If a victim/witness does not feel comfortable with personally interacting with officers/report-takers, this system provides them an alternative way to ensure their evidence is available for investigations. 6.) VR Training: Axon’s VR training has an empathy section with ten modules (and growing) focused on improving interactions with people from all walks of life, including those from historically excluded communities. 7.) Disaster Recovery: Persons from historically excluded communities are often the most-impacted during natural disasters. Improving the department’s ability to continue operations during and after a disaster will directly benefit those communities as they seek emergency services.	

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Upon completion of this program (specifically the Axon Records project), the department will be able to develop a public-facing dashboard including information on crime in the community and cross-reference crime data with socio-economic and demographic data to help identify disparities in where crime occurs.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Spokane Police Department staff, along with staff from our regional partners have spent over two years discussing potential solutions for our technology issues. We have seen multiple demos of Axon's product line, and have the benefit of a long-standing partnership with Axon for our body-worn camera and TASER programs.

By bundling our Records system into the Axon ecosystem – we will be able to house all digital evidence and reports in a single repository, which will streamline operations from the time the report is written through closure of appeals. There is no other system that would provide that integration natively.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This program aligns with the following strategic plan objectives:

- 1.) Innovative Infrastructure: This program will be the first on-premise/cloud hybrid at the City of Spokane and will serve as a model for other Information Technology initiatives.
- 2.) Safe and Healthy: This program will reduce the time officers spend writing field reports, reduce the time the Prosecutor's office spends assembling information and evidence for court, and will increase departmental transparency.
- 3.) Sustainable Resources: This program will reduce our overall dependence on physical assets (server clusters, network connections to County) in favor of utilizing cloud-based resources. The long-term cost-savings from using Axon's unlimited storage are immeasurable.



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000118739165.1	Sales Rep	Charles Anglin
Total	\$594,798.72	Phone	(800) 456-3355, 6180469
Customer #	64030	Email	Charles_Anglin@Dell.com
Quoted On	Apr. 29, 2022	Billing To	IT DEPT AP
Expires by	May. 29, 2022		CITY OF SPOKANE
Contract Name	Standard governing terms in Supplier's quote		999 USE CN
Contract Code	C000000006563		808 W SPOKANE FALLS BLVD
Solution ID	16021298.1		SPOKANE, WA 99201-3333

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Charles Anglin

Shipping Group

Shipping To	Shipping Method	Install At
ACCOUNTS PAYABL CITY OF SPOKANE 808 W SPOKANE FALLS BLVD MIS DEPT 7TH FL SPOKANE, WA 99201-3333 (509) 456-3853	Standard Delivery Free Cost	ACCOUNTS PAYABL CITY OF SPOKANE 808 W SPOKANE FALLS BLVD MIS DEPT 7TH FL SPOKANE, WA 99201-3333 (509) 456-3853

Solution Name:

City Of Spokane Forensics 1.5PB 8 x
A300 SED With RWD

Product	Unit Price	Quantity	Subtotal
PowerScale Chassis - AMER	\$2,412.62	2	\$4,825.24
Data IQ - AMER	\$0.01	1	\$0.01
Backend Network Switches - AMER	\$23,308.93	2	\$46,617.86

PowerScale Accessories - AMER	\$807.60	1	\$807.60
PowerScale A300 - AMER	\$59,908.73	8	\$479,269.84
Superna SEL Eyeglass DR Manager Enterprise VAPP	\$398.89	8	\$3,191.12
Superna SEL Maint Eyeglass DR Manager Ent 3YR	\$433.71	8	\$3,469.68
Superna SEL Eyeglass Cluster Addon Install Service	\$3,062.19	1	\$3,062.19
Superna SEL Ransomware Defender Agent Lic	\$1,678.28	1	\$1,678.28
Superna SEL Ransomware Defender Feature Lic	\$1,259.57	1	\$1,259.57
Superna SEL Ransomware Defender Agent 3YR	\$1,505.52	1	\$1,505.52
Subtotal:			\$545,686.91
Shipping:			\$0.00
Environmental Fee:			\$0.00
Non-Taxable Amount:			\$0.01
Taxable Amount:			\$545,686.90
Estimated Tax:			\$49,111.81
Total:			\$594,798.72

Shipping Group Details

Shipping To

ACCOUNTS PAYABL
CITY OF SPOKANE
808 W SPOKANE FALLS BLVD
MIS DEPT 7TH FL
SPOKANE, WA 99201-3333
(509) 456-3853

Shipping Method

Standard Delivery Free Cost

Install At

ACCOUNTS PAYABL
CITY OF SPOKANE
808 W SPOKANE FALLS BLVD
MIS DEPT 7TH FL
SPOKANE, WA 99201-3333
(509) 456-3853

Solution Name:

City Of Spokane Forensics 1.5PB 8 x
A300 SED Wlth RWD

	Quantity	Subtotal
PowerScale Chassis - AMER		
Estimated delivery if purchased today:		
May. 25, 2022		
Contract # C000000006563		
	2	\$4,825.24

Description	SKU	Unit Price	Quantity	Subtotal
Base Chassis - Normal A-Series	210-BBFS	-	2	-
Dell Hardware Limited Warranty	854-0800	-	2	-
ProSupport Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 1 Year	854-0810	-	2	-
ProSupport Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 2 Years Extended	854-0812	-	2	-
ProSupport Mission Critical 7x24 Technical Support and Assistance 3 Years	854-0819	-	2	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	2	-
Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	989-3439	-	2	-

	Quantity	Subtotal
Data IQ - AMER		
Estimated delivery if purchased today:		
May. 18, 2022		
Contract # C000000006563		
	1	\$0.01

Description	SKU	Unit Price	Quantity	Subtotal
DatalQ Perpetual Base	210-AVMU	-	1	-
ProSupport Mission Critical-DatalQ Instance Software Support Contract 3 Years	835-9427	-	1	-
Thank you for Your Order	929-3709	-	1	-
Thank you for Your Order	935-6720	-	1	-
DatalQ Dell Base Lic=IF	142-BBDM	-	1	-
ProSupport Mission Critical-DatalQ Instance Software Support- Maintenance 3 Years	835-9407	-	1	-

	Quantity	Subtotal
Backend Network Switches - AMER		
Estimated delivery if purchased today:		
May. 12, 2022		
Contract # C000000006563		
	2	\$46,617.86

Description	SKU	Unit Price	Quantity	Subtotal
S5232F Dell Networking Switch	210-BCVB	-	2	-

S5232 Series User Guide	343-BBSQ	-	2	-
Dell Switch Field Installation Kit for S4148F, S5232, Z9100	750-ACVZ	-	2	-
OS10 Enterprise Software, S5232F	528-CSYU	-	2	-
Dell Hardware Limited Warranty Initial Year	870-3564	-	2	-
ProSupport Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 1 Year	870-3579	-	2	-
ProSupport Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 2 Years Extended	870-3581	-	2	-
ProSupport Mission Critical 7x24 Technical Support and Assistance 3 Years	870-3588	-	2	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	2	-
Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	989-3439	-	2	-

			Quantity	Subtotal
		\$807.60	1	\$807.60

PowerScale Accessories - AMER

Estimated delivery if purchased today:
May. 25, 2022
Contract # C000000006563

Description	SKU	Unit Price	Quantity	Subtotal
Accessories Label BASE	210-AXGY	-	1	-
Thank you for Your Order	929-3709	-	1	-
Thank you for Your Order	935-6720	-	1	-
PWCRD KIT for Normal Chassis	450-AJHP	-	4	-
100G to 25G Breakout (4)SFP28 to (1)Q28 DAC 3M	470-AFFZ	-	4	-
			Quantity	Subtotal
		\$59,908.73	8	\$479,269.84

PowerScale A300 - AMER

Estimated delivery if purchased today:
May. 25, 2022
Contract # C000000006563

Description	SKU	Unit Price	Quantity	Subtotal
A300 - L3 - SED 240TB (15x16TB)/800GB SSD	210-AZUD	-	8	-
2x25GbE (SFP28) Back-end W/O OPTICS	590-TFHE	-	8	-
2x25GbE (SFP28) W/O OPTICS	590-TFBK	-	8	-
OneFS Base License A3 12TB+ Tier 3 L3=ID	149-BBGL	-	8	-
OneFS Encrytion Key A3 12TB+ Tier 3 L3=ID	149-BBGY	-	8	-
SnapShotIQ Base License A3 Tier 3 L3 =ID	151-BBHJ	-	8	-
SmartPools Base License A3 Tier 3 L3 =ID	151-BBHN	-	8	-
SyncIQ Base License A3 Tier 3 L3 =ID	151-BBIM	-	8	-
SmartConnect Base License A3 Tier 3 L3 =ID	151-BBJE	-	8	-
Enterprise Advanced Bundle A3 Tier 3 L3 =ID	151-BBJL	-	8	-
SmartQuotas Base License A3 Tier 3 L3 =ID	151-BBJS	-	8	-
HDFS for OneFS (\$0.00)	151-BBEH	-	8	-
Dell Hardware Limited Warranty	853-8872	-	8	-
ProSupport Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 1 Year	853-8882	-	8	-
ProSupport Mission Critical 4-Hour 7x24 Onsite Service with Emergency Dispatch 2 Years Extended	853-8884	-	8	-

ProSupport Mission Critical 7x24 Technical Support and Assistance 3 Years	853-8891	-	8	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	8	-
Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	989-3439	-	8	-
3 Years ProSupport Mission Critical OneFS Enc-Key Mgt Base 12TB Plus Software Support-Maint	854-7408	-	8	-
3 Years ProSupport Mission Critical Enterprise Advanced Bundle Base Software Support-Maint	854-6861	-	8	-
3 Years ProSupport Mission Critical HDFS for OneFS Software Support-Maint	849-5190	-	8	-
None	825-6815	-	8	-
None	825-6815	-	8	-
None	825-6815	-	8	-
ProDeploy Plus No Charge Training 300	812-4005	-	8	-
ProDeploy Plus for PowerScale Node	829-3033	-	8	-
Transceivers/Optic/SFP+/SR/10GbE/2 GEN6	407-BCIU	-	8	-
OneFS Capacity A3 Tier 3 L3=CB	149-BBGI	-	1920	-
SynclQ Capacity License A3 Tier 3 L3=CB	151-BBHI	-	1920	-
SnapShotIQ Capacity License A3 Tier 3 L3=CB	151-BBIY	-	1920	-
SmartQuotas Capacity License A3 Tier 3 L3=CB	151-BBJM	-	1920	-
SmartPools Capacity License A3 Tier 3 L3=CB	151-BBJN	-	1920	-
SmartConnect Capacity License A3 Tier 3 L3=CB	151-BBJP	-	1920	-
Enterprise Advanced Bundle Capacity A3 Tier 3 L3=CB	151-BBJY	-	1920	-
3 Years ProSupport Mission Critical OneFS Capacity Software Support-Maint	854-6079	-	1920	-
3 Years ProSupport Mission Critical Enterprise Advanced Bundle Capacity Software Support-Maint	854-7356	-	1920	-
ProSupport Mission Critical 4-Hour 7x24 Onsite Capacity Addon 3 Years	854-3439	-	1920	-
None	825-6815	-	8	-
None	825-6815	-	8	-

			Quantity	Subtotal
Superna SEL Eyeglass DR Manager Enterprise VAPP		\$398.89	8	\$3,191.12
Estimated delivery if purchased today: May. 31, 2022 Contract # C000000006563				

Description	SKU	Unit Price	Quantity	Subtotal
Superna SEL Eyeglass DR Manager Enterprise VAPP	AA977295	-	8	-

			Quantity	Subtotal
Superna SEL Maint Eyeglass DR Manager Ent 3YR		\$433.71	8	\$3,469.68
Estimated delivery if purchased today: May. 10, 2022 Contract # C000000006563				

Description	SKU	Unit Price	Quantity	Subtotal
Superna SEL Maint Eyeglass DR Manager Ent 3YR	AA977297	-	8	-
			Quantity	Subtotal

Superna SEL Eyeglass Cluster Addon Install Service

\$3,062.191\$3,062.19

Estimated delivery if purchased today:
May. 10, 2022
Contract # C000000006563

Description	SKU	Unit Price	Quantity	Subtotal
Superna SEL Eyeglass Cluster Addon Install Service	AB109744	-	1	-
			Quantity	Subtotal

Superna SEL Ransomware Defender Agent Lic

\$1,678.281\$1,678.28

Estimated delivery if purchased today:
May. 10, 2022
Contract # C000000006563

Description	SKU	Unit Price	Quantity	Subtotal
Superna SEL Ransomware Defender Agent Lic	AB109722	-	1	-
			Quantity	Subtotal

Superna SEL Ransomware Defender Feature Lic

\$1,259.571\$1,259.57

Estimated delivery if purchased today:
May. 10, 2022
Contract # C000000006563

Description	SKU	Unit Price	Quantity	Subtotal
Superna SEL Ransomware Defender Feature Lic	AB109721	-	1	-
			Quantity	Subtotal

Superna SEL Ransomware Defender Agent 3YR

\$1,505.521\$1,505.52

Estimated delivery if purchased today:
May. 10, 2022
Contract # C000000006563

Description	SKU	Unit Price	Quantity	Subtotal
Superna SEL Ransomware Defender Agent 3YR	AB109724	-	1	-

Subtotal:	\$545,686.91
Shipping:	\$0.00
Environmental Fee:	\$0.00
Estimated Tax:	\$49,111.81
Total:	\$594,798.72

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringsspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC): Offered to business customers by WebBank, Member FDIC, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of the new balance shown on the monthly billing statement. Dell and the Dell logo are trademarks of Dell Inc.

**Agenda Sheet for City Council Meeting of:**

06/20/2022

Date Rec'd

6/6/2022

Clerk's File #

OPR 2022-0443

Renews #**Submitting Dept**

ENGINEERING SERVICES

Cross Ref #**Contact Name/Phone**

DAN BULLER 625-6391

Project #

2019088

Contact E-Mail

DBULLER@SPOKANECITY.ORG

Bid #**Agenda Item Type**

Contract Item

Requisition #**Agenda Item Name**

0370 - LOW BID AWARD - TRAFFIC CALMING (2019088) - TO BE DETERMINED

Agenda Wording

Low Bid of (to be determined at bid opening to be held on June 13, 2022) (City, ST) for Cycle 9 Traffic Calming - \$_. An administrative reserve of \$_, which is 10% of the contract price, will be set aside. (Various Neighborhood Councils)

Summary (Background)

On June 13, 2022 bids were opened for the above project. The low bid was from (to be determined at bid opening) in the amount of \$_____, which is \$_____ or _____% (above/below) the Engineer's Estimate of \$550,951.00; _____ other bids were received as follows: (to be determined). All information will be provided prior to the June 20, 2022 council meeting.

Lease? NO

Grant related? NO

Public Works? YES

Fiscal Impact**Budget Account**

Select \$

1380 24106 95300 56501 21011

Select \$

1380 24107 95300 56501 21011

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

TWOHIG, KYLE

Study Session\Other

PIES 5/23

Division Director

FEIST, MARLENE

Council Sponsor

Beggs/Kinnear

Finance

ORLOB, KIMBERLY

Distribution List**Legal**

ODLE, MARI

eraea@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

publicworksaccounting@spokanecity.org

Additional Approvals

kgoodman@spokanecity.org

Purchasing

jgraff@spokanecity.org

ddaniels@spokanecity.org

pyoung@spokanecity.org

Committee Agenda Sheet

PIES

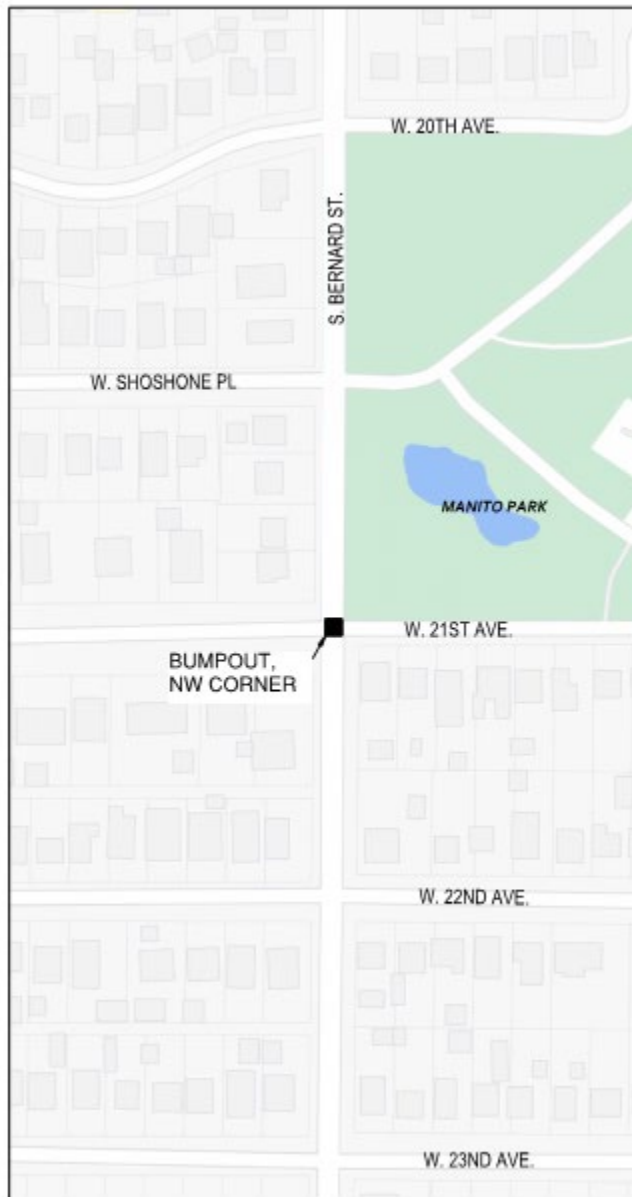
Submitting Department	Public Works, Engineering
Contact Name & Phone	Dan Buller 625-6391
Contact Email	dbuller@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Traffic Calming (Cycle 9)
Summary (Background)	<ul style="list-style-type: none"> This is the annual neighborhood traffic calming project funded by red light camera funds Projects are in districts 2 and 3 only. District 1 funds are being held for use on landscaping type improvements around NSC. Project components can be seen in the attached exhibits. Work is planned this summer. This project is locally funded.
Proposed Council Action & Date:	None at this time. Following bid opening, we will bring a pipe purchase contract to Council for approval.
Fiscal Impact: Total Cost: Approved in current year budget? X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source X One-time <input type="checkbox"/> Recurring Specify funding source: project funds (generally street or utility funds) Expense Occurrence X One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A – This contract supports multiple public works projects and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?	

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

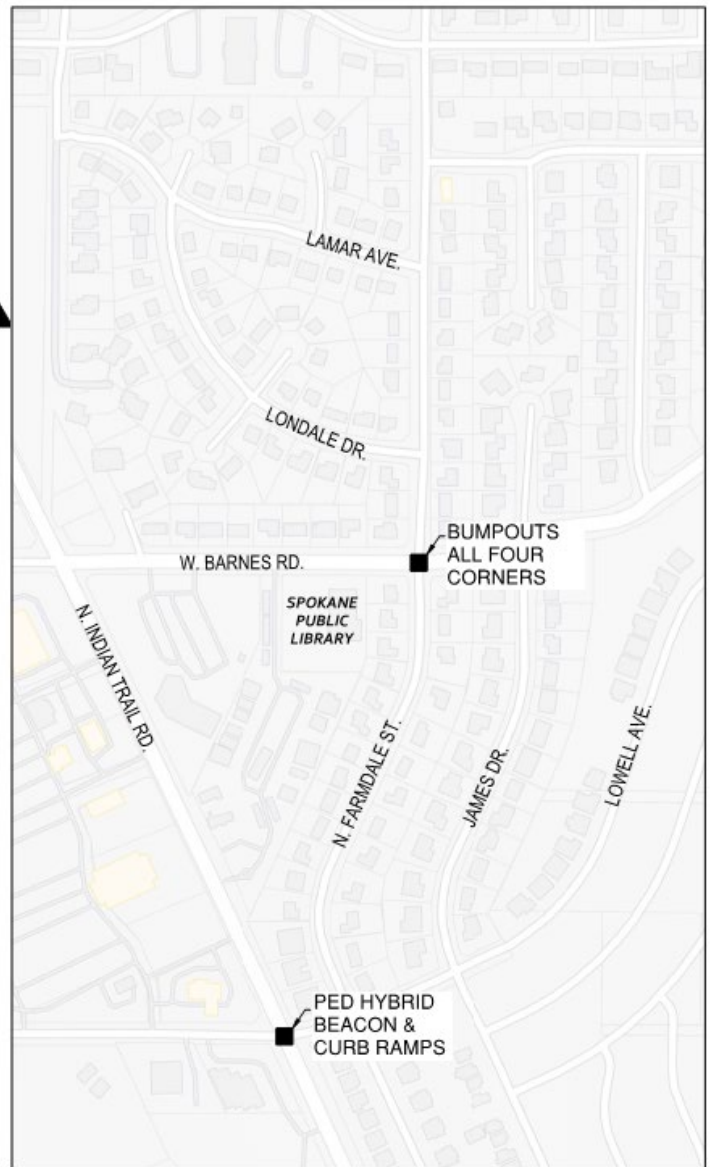
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The projects which will use this on-call contract are consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.

DISTRICT 2 PROJECTS



DISTRICT 3 PROJECTS



**Agenda Sheet for City Council Meeting of:**

06/20/2022

Date Rec'd

6/6/2022

Clerk's File #

OPR 2022-0444

Renews #**Submitting Dept**

ENGINEERING SERVICES

Cross Ref #**Contact Name/Phone**

DAN BULLER 625-6391

Project #

2017178

Contact E-Mail

DBULLER@SPOKANECITY.ORG

Bid #**Agenda Item Type**

Contract Item

Requisition #**Agenda Item Name**

0370 - LOW BID AWARD - WA BASIN STORMWATER (2017178) - TO BE DETERMINED

Agenda Wording

Low Bid of (to be determined at bid opening to be held on June 13, 2022) (City, ST) for Washington Basin Stormwater - Knox Avenue - \$_. An administrative reserve of \$_, which is 10% of the contract price, will be set aside. (Emerson/Garfield)

Summary (Background)

On June 13, 2022 bids were opened for the above project. The low bid was from (to be determined at bid opening) in the amount of \$_____, which is \$_____ or _____% (above/below) the Engineer's Estimate of \$1,740,000.00; _____ other bids were received as follows: (to be determined). All information will be provided prior to the June 20, 2022 council meeting.

Lease? NO

Grant related? NO

Public Works? YES

Fiscal Impact**Budget Account**

Expense \$ 0

4250-98817-94310-56501-14357

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

TWOHIG, KYLE

Study Session\Other

Public Safety 6/6

Division Director

TWOHIG, KYLE

Council Sponsor

Kinnear

Finance

ORLOB, KIMBERLY

Distribution List**Legal**

ODLE, MARI

eraea@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

publicworksaccounting@spokanecity.org

Additional Approvals

kgoodman@spokanecity.org

Purchasing

jgraff@spokanecity.org

ddaniels@spokanecity.org

pyoung@spokanecity.org

Committee Agenda Sheet

Public Health & Safety

Submitting Department	Public Works, Engineering
Contact Name & Phone	Dan Buller 625-6391
Contact Email	dbuller@spokanecity.org
Council Sponsor(s)	Lori Kinnear/Breean Beggs
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Washington Basin Stormwater Treatment
Summary (Background)	<ul style="list-style-type: none"> This project collects and treats approximately stormwater from approximately 150 acres of land bounded roughly by Buckeye Ave. on the north, Northwest Blvd on the west, Wall St. on the east and Indiana St. on the south (see attached exhibit). That stormwater is currently routed without treatment to the Spokane River. The proposed project installs a packaged treatment system and drywells in a one block stretch of Knox Ave. between Wall St. and Howard St. The project will also replace the water main and repaved curb to curb that one block. Work is planned this summer. Because of the depth of excavation required, this one block will be closed to for the duration of the project. This project is mostly paid with a DOE grant.
Proposed Council Action & Date:	None at this time. Following bid opening, we will bring a pipe purchase contract to Council for approval.
Fiscal Impact: Total Cost: Approved in current year budget? X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source X One-time <input type="checkbox"/> Recurring Specify funding source: project funds (generally street or utility funds) Expense Occurrence X One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? <p>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.</p>	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	

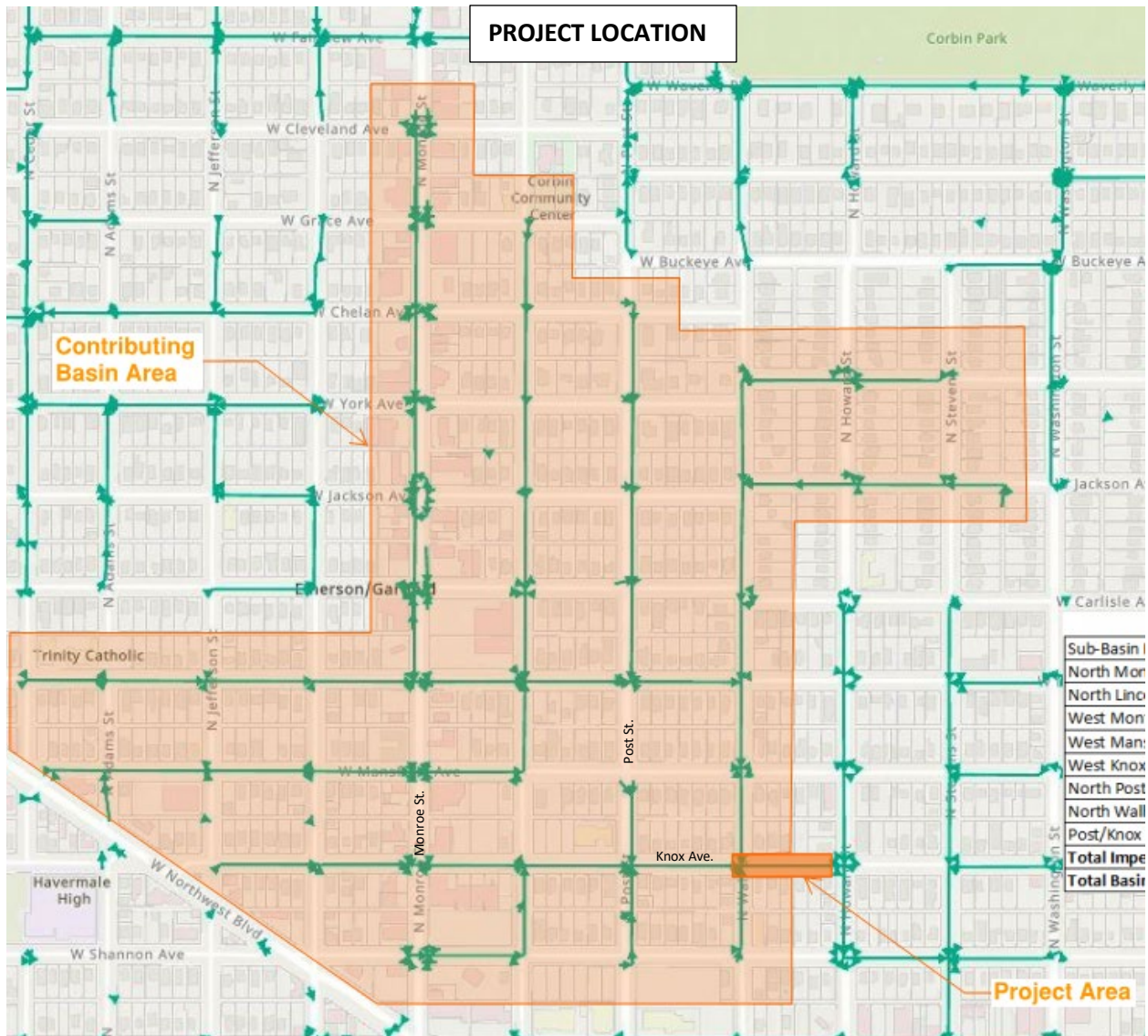
N/A – This contract supports multiple public works projects and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The projects which will use this on-call contract are consistent with our adopted six year programs as well as the annual budget and strategic initiative to advance street maintenance activities.





Agenda Sheet for City Council Meeting of:

06/20/2022

Date Rec'd	6/7/2022
Clerk's File #	OPR 2019-0073
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	VALUE BLANKET

Submitting Dept	FACILITIES MANAGEMENT
Contact Name/Phone	DAVE STEELE 6064
Contact E-Mail	DSTEELE@SPOKANECITY.ORG
Agenda Item Type	Contract Item
Agenda Item Name	5900 CITY WIDE VALUE BLANKET FOR SECURITY CAMERAS RENEWAL

Agenda Wording

Request to approve one (1) year renewal of Camtek Value Blanket for cameras, other security hardware and video management software.

Summary (Background)

The City's long-term contract with Camtek OPR 2019-0073 for the provision of replacement security cameras has (2) two, one-year renewals. With the contract having expired, and replacements an ongoing process, Staff is requesting authorization of a one-year renewal to allow for the continuation of replacement of aging camera systems by various departments at various locations and facilities

Lease? NO Grant related? NO Public Works? NO

Fiscal Impact

Expense \$ \$295,000.00

Select \$

Select \$

Select \$

Budget Account

various

#

#

#

Approvals

Dept Head TEAL, JEFFREY

Division Director INGIOSI, PAUL

Finance BUSTOS, KIM

Legal ODLE, MARI

For the Mayor ORMSBY, MICHAEL

Council Notifications

Study Session\Other 6/6/22 PSCHC

Council Sponsor CM Cathcart

Distribution List

jteal@spokanecity.org

dstele@spokanecity.org

laga@spokanecity.org

kbustos@spokanecity.org

lorie@camtekinc.com

facilitiesdepartment@spokanecity.org

Additional Approvals

Purchasing

Committee Agenda Sheet

Public Safety Committee

Submitting Department	Facilities
Contact Name & Phone	Dave Steele x-6064
Contact Email	Dsteele@spokanecity.org
Council Sponsor(s)	Councilman Cathcart
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	CITY WIDE VALUE BLANKET FOR SECURITY CAMERAS RENEWAL
Summary (Background)	The City's long-term contract with Camtek OPR 2019-0073 for the provision of replacement security cameras has (2) two, one-year renewals. With the contract having expired, and replacements an ongoing process, Staff is requesting authorization of a one-year renewal to allow for the continuation of replacement of aging camera systems by various departments at various locations and facilities.
Proposed Council Action & Date:	6/27/2022 Council Approval of Value Blanket Agreement
Fiscal Impact: Renewal of contract, NTE \$295,000 annual expense Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: Individual Departments are responsible for funding their camera replacements. Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.) Revenue Generating	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? NA	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? NA	

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

NA

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

CAMTEK

Integrated Security Systems

Inc.

Camera Catalog 2022 Prepared for the City of Spokane

Contact Information

CAMTEK

Integrated Security Systems Inc.

Lorie Stephenson

3815 East Everett Avenue
Spokane, Washington 99217
www.camtekinc.com
509.443.2609
lorie@camteckinc.com
dustin@camtekinc.com



David Steele

City of Spokane Real Estate Manager
808 W. Spokane Falls Blvd
Spokane, Washington 99201
509.625.6064

How to use this Catalog

1. The Department requesting cameras will submit a facilities request through the Help Desk at: <http://cossmssp.spokanecity.org/>
2. The City of Spokane's Real Estate Manager will contact Camtek to request a site consultation. Contact information for the site requester will be forwarded to Camtek for scheduling.
3. Camtek will contact the Department requester and schedule a site survey.
4. Once the site survey is completed a proposal will be generated and sent to the Facilities Manager and then forwarded on to the Department requester for review.

Supplemental Information

Camtek is pleased to offer the City of Spokane Security Cameras and Video Management Software in a catalog format. Camtek has provided as part of the IRFP part numbers and pricing for video equipment, software and accessories. Initial catalog pricing was valid from **January 1, 2019 – June 1, 2020**. Starting June 1 of 2020 The City of Spokane was provided with annual updated pricing and model numbers for all camera types to make sure we are providing the latest in technology from multiple manufacturers.

The reason June was selected as a catalog date was because ISC West (the largest converged security industry trade show in the U.S.) is held in April and all of the new technology will be readily available and in stock with manufacturers by June 1. Camtek will work with the Real Estate Manager for the City of Spokane to include in the catalog the latest technology, value and detail to formulate the best possible catalog for the City of Spokane.

All pricing quoted in the catalog will be guaranteed by Camtek for the term of the catalog, i.e. January 1, 2021 - June 1, 2022 to enable management to plan strategically year to year.

In the event of an unforeseen issue such as a natural disaster, production delay or part shortage which would impact manufacturing, such as the tsunami in Japan which affected both Sony and Samsung cameras and delayed production for 3 - 4 months. Camtek would notify the Real Estate Manager immediately and work with the manufacturers to address the issue and resolve the situation. It is Camtek's goal to provide the best camera for the best application at the best price.

City of Spokane - Camera Catalog Pricing
Pricing Reflects the Camera Only Price and Does Not Include any
Installation, Termination, Network Certification or Wiring Infrastructure

SPECIFIED PART NO	ITEM DESCRIPTION OR PRE-APPROVED SUBSTITUTE	MATERIAL COST	QUANTITY	EXTENSION
	Axis Pricing			
01273-001	2N Helios IP Video Intercom Verso (with camera)	1368.95	1	1,368.95
01289-001	Frame Cover for IP Verso Brushed Stainless	89.69	1	89.69
	https://www.2n.cz/en_GB/documents/22902/87735/ip_verso_leaflet_a4_en_lq.pdf/48ce218b-2b36-4e92-ba44-cd6c31a513c5/searchTitle-Product+Leaflet+%28EN%29+-+2N%C2%AE+IP+Verso			
Q3518-LVE	Exterior Camera PoE Only	1598.03	1	1,598.03
	https://www.axis.com/en-us/products/axis-q3518-lve			
M3058-PLVE	360 Degree Camera 12MP	1006.01	1	1,006.01
	https://www.axis.com/en-us/search/result			
P3248-LVE MK	Outdoor Dome Camera Varifocal Lens 1080P IR	1289.13	1	1,289.13
	https://www.axis.com/en-us/products/axis-p3228-lve			
Q6075-E	Exterior PTZ Camera	3635.13	1	3,635.13
	https://www.axis.com/en-us/products/axis-q6055-e			
291	1U Video Server Rack	4678.41	1	4,678.41
Q7436	Encoder Blade 6 Channel	1406.43	1	1,406.43
T91H61	Wall Mount Gooseneck	205.28	1	205.28
T94M01D	Pendant Cap	69.15	1	69.15
T91E61	Wall Mount Gooseneck	45.75	1	45.75
T94K01D	Pendant Cap	45.75	1	45.75
T91A64	Corner Bracket	92.67	1	92.67
T91G61	Wall Mount Gooseneck	233.43	1	233.43
T94A01D	Pendant Cap	71.86	1	71.86
	Hanwha Pricing			
PNF-9010R	360 Degree 12MP Camera	1126.08	1	1,126.08
	https://www.hanwhasecurity.com/media/attachment/file/p/n/pnf-9010r_rv_rvm_datasheet_170815.pdf			
XND-6080V	Indoor Fixed Camera 2MP	668.61	1	668.61
	http://www.securitydynamics.co.uk/media/assets/datasheets/XND-6080V%20Datasheet.pdf			
XNV-6080R	Outdoor Fixed Camera 2MP IR	809.37	1	809.37
	https://www.hanwhasecurity.com/media/attachment/file/x/n/xnv-6080r_specifications.pdf			
PNV-9080R	Outdoor 4K Dome	1126.08	1	1,126.08
	https://www.hanwhasecurity.com/wp-content/uploads/attachments/p/n/pnv-9080r_datasheet_pt.pdf			
XNP-6320H	Exterior PTZ Camera	3061.53	1	3,061.53
	https://www.hanwhasecurity.com/product/xnp-6320h/			
SBP-300HM6	Cap for PNV	34.49	1	34.49
SPB-300WM	Wall Mount for Cap	55.60	1	55.60
SPB-300WM1	Wall Mount PTZ	55.60	1	55.60
SBP-329HM	Outdoor Cap for PNM-9080 Series	52.79	1	52.79
SBP-300NB	Mounting Plate for SBP-300WM, SBP-300WM1, SBP-300KM	211.20	1	211.20
PNM-9085RQZ	Outdoor IR MultiSensor Camera (4) 5 MP Cameras 1 Housing	2674.44	1	2,674.44

City of Spokane - Camera Catalog Pricing
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SPECIFIED PART NO	ITEM DESCRIPTION OR PRE-APPROVED SUBSTITUTE	MATERIAL COST	QUANTITY	EXTENSION
	https://www.hanwhasecurity.com/products/security-cameras/network-cameras/multi-sensor-multi-directional/pnm-9081vq.html		1	
PNM-9084RQZ	Outdoor IR MultiSensor Camera (4) 2 MP Cameras 1 Housing	2027.44	1	2,027.44
	https://www.hanwhasecurity.com/wp-content/uploads/dlm_uploads/2020/12/DataSheet_PNM-9084RQZ1_220323_EN.pdf		1	
	Open Eye Pricing		1	
OE-C7084-AWR	Indoor/Outdoor 4 MP IP Dome	410.83	1	410.83
	https://www.openeye.net/products/cameras/oe-c7084-awr			
OE-C3012T8	Indoor/Outdoor 8 MP IP Dome 4K	510.39	1	510.39
	https://www.openeye.net/products/cameras/oe-c7088-awr			
OE-C8213	Exterior PTZ Camera 3MP IP 30X PTZ	2058.62	1	2,058.62
	https://www.openeye.net/products/cameras/oe-c8103			
OE-C97512	360 Degree 12 MP IP Camera	910.80	1	910.80
	https://www.openeye.net/products/cameras/oe-c97512			
OE-C3011D4	Indoor 3 MP IP Camera	313.05	1	313.05
	https://www.openeye.net/products/cameras/oe-c6413-awr			
OE-CA79PM	Pendant Mount Adapter	25.12	1	25.12
OE-CA97CMS	Short Arm Corner Mount Kit	127.65	1	127.65
	PoE Midspans and Misc Items			
PD3501G/AC	PowerDsine Single Port High POE Midspan	106.26	1	106.26
PD9501G/AC/B	PowerDsine Single Port High PoE+ Midspan	138.35	1	138.35
5G460-5Y	Leviton Igiamax 5E Patch Cord	4.47	1	4.47
ALTV244175UL	Altronix UL Listed Power Supply	157.31	1	157.31
PCS615-MD-B	Self amplified 8" loud speaker - Surface	386.40	1	386.40
PSA802-MD	Self amplified 8" loud speaker - Flush	380.88	1	380.88
3.5mm	25ft 3.5mm audio cable, plenum rated	31.74	1	31.74
N-Tron 305FX-N-ST	Hardened Network Switch Fiber Connection	723.12	1	723.12
N-Tron 105TX	Hardened Network Switch Cat5e Connection	168.29	1	168.29
	ONSSI Video Management Software and License			
OC-ENT-1C	ONSSI Ocularis Enterprise Camera License	200.93	1	200.93
OC-ENT-B	ONSSI Base License	979.80	1	979.80
SC-OC-ENT-B-2Y	ONSSI Base StayCurrent 2 Year	310.50	1	310.50
SC-OC-ENT-1C-2Y	ONSSI Ocularis Camera StayCURRENT 2 Years	60.72	1	60.72
	Sony Pricing			
	Wireless Equipment			
NSM5	5GHZ Nanostation, 802.11, MIMO, airmax, PoE	181.06	1	181.06
Rocket M5	5GHZ airmax base station with omni antenna	386.39	1	386.39
	Custom Video Mounts			
Custom	New Standard Corner Mount (Replaces WM20G, ACA2 and Connection Access Box)	625.31	1	625.31
Custom	4K Single Mount - (1 Camera)	207.00	1	207.00
Custom	Bucket Truck/Lift Rental for Camera Installation	1242.00	1	1,242.00
Custom	Reach Fork for installation of camera poles	2001.00	1	2,001.00

City of Spokane - Camera Catalog Pricing
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SPECIFIED PART NO	ITEM DESCRIPTION OR PRE-APPROVED SUBSTITUTE	MATERIAL COST	QUANTITY	EXTENSION
Custom	building color) per camera	138.00	1	138.00
Custom	Camera Pole to SPS Specifications - 1" Base Plate	1058.46	1	1,058.46



CAMTINC-01

DHOSKINS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/6/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Alliant Insurance Services, Inc. 818 W Riverside Ave Ste 800 Spokane, WA 99201	CONTACT NAME: Michelle K. DeMoss, CIC, AINS, CLCS, CRIS, CCIP PHONE (A/C, No, Ext): (509) 343-9239 FAX (A/C, No): (509) 325-1803 E-MAIL ADDRESS: Michelle.DeMoss@alliant.com														
INSURED Camtek, Inc. P.O. Box 6520 Spokane, WA 99217-0908	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A : Crum & Forster Specialty Insurance Company</td> <td>44520</td> </tr> <tr> <td>INSURER B : Employers Mutual Casualty Company</td> <td>21415</td> </tr> <tr> <td>INSURER C : Scottsdale Insurance Company</td> <td>41297</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Crum & Forster Specialty Insurance Company	44520	INSURER B : Employers Mutual Casualty Company	21415	INSURER C : Scottsdale Insurance Company	41297	INSURER D :		INSURER E :		INSURER F :	
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INSURER E :															
INSURER F :															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY						
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	X	GLO084114	10/5/2021	10/5/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 PROFESSIONAL LI \$ Included
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	X OTHER:						
B	X AUTOMOBILE LIABILITY						
	ANY AUTO OWNED AUTOS ONLY			6X11186	10/5/2021	10/5/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	HIRED AUTOS ONLY						
	SCHEDULED AUTOS						
	NON-OWNED AUTOS ONLY						
C	X UMBRELLA LIAB						
	EXCESS LIAB			UMS0028362	10/5/2021	10/5/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)			GLO084114	10/5/2021	10/5/2022	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						
B	Equipment Floater			6X11186	10/5/2021	10/5/2022	Rented/Leased Equip 250,000
A	Professional Liab			GLO084114	10/5/2021	10/5/2022	Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: Master Contract

City of Spokane, its officers and employees are named as Additional Insured for ongoing and completed operations per the policy forms. Waiver of subrogation applies per the policy forms

CERTIFICATE HOLDER

CANCELLATION

City of Spokane 808 W Spokane Falls Blvd Spokane, WA 99201	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p>
--	--

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – AUTOMATIC STATUS WHEN
REQUIRED IN CONSTRUCTION AGREEMENT WITH YOU**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Section II – Who Is An Insured is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured.

However, the insurance afforded to such additional insured:

1. Only applies to the extent permitted by law; and
2. Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
 - a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
 - b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

2. "Bodily injury" or "property damage" occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement you have entered into with the additional insured; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
Any person or organization you have agreed in a written contract to add as an additional insured on your policy provided the written contract is executed prior to the "bodily injury", "property damage" or "personal and advertising injury".	Premises covered under this policy when required by written contract executed prior to the "bodily injury", "property damage" or "personal and advertising injury".
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization:

A person or organization you have agreed in a written contract to waive any right of recovery against provided the written contract is executed prior to the injury or damage.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

**Agenda Sheet for City Council Meeting of:**

06/20/2022

Date Rec'd

5/23/2022

Clerk's File #

OPR 2021-0302

Renews #**Cross Ref #****Project #****Bid #**

PW ITB 5407-21

Requisition #**Submitting Dept**

STREETS

Contact Name/Phone

CLINT HARRIS 625-7744

Contact E-Mail

CEHARRIS@SPOKANECITY.ORG

Agenda Item Type

Contract Item

Agenda Item Name

1100-STREET DEPARTMENT ON CALL GUARDRAIL REPAIR

Agenda Wording

The Street Department would like to renew an on-call service contract for needed guardrail repair services at a cost not to exceed \$125,000.00.

Summary (Background)

This contract was awarded, via bid, to Frank Gurney Inc in 2021 and is the first renewal. This contract provides a more timely and efficient means of procuring guardrail repairs. Funding for this is available in the Street Depart Budget.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Expense \$ 125,000.00

1100-21700-42300-54801-99999

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

HARRIS, CLINT E.

Study Session\Other

PIES 5/23/2022

Division Director

FEIST, MARLENE

Council Sponsor

Lori Kinnear

Finance

ORLOB, KIMBERLY

Distribution List**Legal**

ODLE, MARI

ceharris@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

jwthomas@spokanecity.org

Additional Approvals

jklapp@spokanecity.org

Purchasing

WAHL, CONNIE

tbrazington@spokanecity.org

ccafaro@spokanecity.org

fgurney@comcast.net

jdykes@spokanecity.org



City of Spokane

CONTRACT RENEWAL #1 of 2

Title: On-Call Guardrail Services – PW ITB 5407-02

This Contract Renewal is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **FRANK GURNEY, INC.**, whose address is PO Box 11557, Parkwater Station, Spokane Valley, WA 99211 as ("Contractor"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Contractor agreed to provide on-call guardrail services for the City of Spokane; and

WHEREAS, the original Contract needs to be formally renewed by this written Contract Renewal document; and

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The original Contract, dated May 13, 2021, any previous amendments, renewals and / or extensions / thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Renewal shall become effective on April 1, 2022 and shall end March 31, 2023.

3. COMPENSATION.

The City shall pay an estimated maximum annual cost not to exceed **ONE HUNDRED TWENTY-FIVE THOUSAND AND 00/100 (\$125,000.00)** for everything furnished and done under this Contract Renewal. This is the maximum amount to be paid under this Renewal, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this Renewal document.

4. DEBARMENT AND SUSPENSION.

The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Renewal by having legally-binding representatives affix their signatures below.

FRANK GURNEY, INC

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Agreement:

Contract Renewal - Scope of Work document
Certificate of Debarment

U2022-034

ATTACHMENT A

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<hr/> Name of Subrecipient / Contractor / Consultant (Type or Print)	<hr/> Program Title (Type or Print)
<hr/> Name of Certifying Official (Type or Print)	<hr/> Signature
<hr/> Title of Certifying Official (Type or Print)	<hr/> Date (Type or Print)

Committee Agenda Sheet

[Public Infrastructure, Environment ,and Sustainability]

Submitting Department	Streets
Contact Name & Phone	Jared Thomas
Contact Email	jwthomas@spokanecity.org
Council Sponsor(s)	Lori Kinnear
Select Agenda Item Type	X Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	1100- Streets On Call Guardrail Repair Contract Renewal
Summary (Background)	The Street Department is requesting the renewal of on-call guardrail repair services with Frank Gurney Inc at an amount no to exceed \$125k. This contract was put out for bid in 2021 and this will be the first of three potential extensions.
Proposed Council Action & Date:	Council Approval of Contract Renewal at PIES meeting on 5/23/22
Fiscal Impact: \$125,000.00 Total Cost: <u>\$125,000.00</u> Approved in current year budget? X Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source X One-time <input type="checkbox"/> Recurring Specify funding source: Expense Occurrence X One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A	

**Agenda Sheet for City Council Meeting of:**

06/20/2022

Date Rec'd

6/7/2022

Clerk's File #

OPR 2011-0535

Renews #**Cross Ref #****Submitting Dept**

POLICE

Contact Name/Phone

DAN WATERS 625-4031

Project #**Contact E-Mail**

DWATERS@SPOKANEPOLICE.ORG

Bid #**Agenda Item Type**

Contract Item

Requisition #**Agenda Item Name**

0680 - FALSE ALARM PROGRAM EXTENSION

Agenda Wording

One year contract extension with Superior LLC for continued joint administration of the False Alarm Program. Estimated revenue from the program is \$380,000/year. Extension term is July 1, 2022 through July 30, 2023.

Summary (Background)

The Police Department responds to over 7,000 alarm calls annually. Approximately, 98% of these alarms are false, resulting in the commitment of over 8,000 hours in Police Department resources to those alarms. This program will identify false alarm problems and hold alarm companies and their customers accountable through annual registration, education, and an assessment of cost recovery fees to reimburse the expense of responding to false alarms.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Revenue \$ 380,000

0680-11150-21250-34210-68148

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

MEIDL, CRAIG

Study Session\OtherPSCHC Meeting
06/06/2022**Division Director**

MEIDL, CRAIG

Council Sponsor

Councilmember Kinnear

Finance

SCHMITT, KEVIN

Distribution List**Legal**

ODLE, MARI

SPDFINANCE@SPOKANECITY.ORG

For the Mayor

ORMSBY, MICHAEL

jgoldman@spokanepolice.org

Additional Approvals

jean.schommer@centralsquare.com

Purchasing

dwaters



City of Spokane

**CONTRACT EXTENSION
WITH COST**

Title: **ADMINISTRATION OF THE CITY'S
FALSE ALARM PROGRAM**

This Contract Extension including additional compensation is made and entered into by and between the **City of Spokane** as ("City"), a Washington municipal corporation, and **SUPERION, LLC**, whose address is 1000 Business Center Drive, Lake Mary, Florida 32746 as ("Company"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein AOT Public Safety Corporation agreed to provide for the City a system and Program for the monitoring of False Alarms; and

WHEREAS, the Contract with AOT Public Safety Corporation has been assigned to Superion, LLC; and

WHEREAS, the original contract including Extensions has run its Term, but additional time is required, and thus the original Contract currently in place needs to be formally extended by this written document for one (1) additional year.

-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Contract, dated May 23, 2011 and May 27, 2011, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Extension shall become effective on July 1, 2022.

3. EXTENSION.

The contract documents are hereby extended and shall run through June 30, 2023.

4. COMPENSATION.

The City shall receive an estimated annual revenue after compensation of the Program of **THREE HUNDRED EIGHTY THOUSAND AND NO/100 DOLLARS (\$380,000.00)** for everything furnished and done under this Contract Extension.

5. DEBARMENT AND SUSPENSION.

The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Extension by having legally-binding representatives affix their signatures below.

SUPERION, LLC

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

**ATTACHMENT A
CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Name of Subrecipient / Contractor / Consultant (Type or Print)	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Program Title (Type or Print)
<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Name of Certifying Official (Type or Print)	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Signature
<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Title of Certifying Official (Type or Print)	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Date (Type or Print)

Briefing Paper/Agenda

PSCH Committee Meeting & Spokane City Council Agenda

May/June 2022

Division & Department:	Spokane Police Department
Subject:	OPR 2011-0525 – SPD FARP Program
Date:	5/3/22
Contact (email) :	Lt. Dan Waters and Jody Goldman
City Council Sponsor:	CW Kinnear
Executive Sponsor:	
Committee(s) Impacted:	Public Safety
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	
Deadline:	06/30/2022
Outcome: (deliverables, delivery duties, milestones to meet)	<p><u>Action</u> SPD FARP additional contract extension from July 1, 2022 through June 30, 2023. The current vendor Superior LLC whom owns 100% of assets of PSC including all rights in the Crywolf software system has agreed to a 1-year contract extension with accepting the same terms and conditions for this 1-year contract extension period.</p> <p><u>Funding</u> This is revenue to the general fund of approximately yearly \$380k.</p>
<p><u>Background/History:</u> The current contract extension to Superior LLC and the City of Spokane will expire on June 30, 2022. SPD approved and received an additional 1-year contract extension by Spokane City Legal.</p>	
<p><u>Executive Summary:</u></p> <p><u>Subject</u> Contract extension with Superior LLC for the administration of the False Alarm Program. The estimated revenue that impacts the general fund is approximately \$380,000 for the 1-year term from July 1, 2022 through June 30, 2023.</p> <p><u>Impact History</u> The False Alarm Program has substantial revenue impacts on the general fund. The Police Department responds to over 7,000 alarm calls annually. Approximately, 98% of these alarms are false, resulting in the commitment of over 8,000 hours in Police Department resources to those alarms. This program will identify false alarm problems and hold alarm companies and their customers accountable through annual registration, education, and an assessment of cost recovery fees to reimburse the expense of responding to false alarms.</p>	
<p><u>Budget Impact:</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p>	

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source: Federal Funding – Department of Justice

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:

**Agenda Sheet for City Council Meeting of:**

06/20/2022

Date Rec'd

6/8/2022

Clerk's File #

OPR 2019-1095

Renews #**Cross Ref #****Project #****Bid #****Requisition #**

CR 23694

Submitting Dept

POLICE

Contact Name/Phone

SHAWNA ERNST 625-4106

Contact E-Mail

SERNST@SPOKANEPOLICE.ORG

Agenda Item Type

Contract Item

Agenda Item Name

0680 AXON CONTRACT AMENDMENT

Agenda Wording

Approval to amend current contract with Axon and add on additional products and services.

Summary (Background)

The Spokane Police Department is currently using antiquated technology for managing digital forensic evidence and for field reporting, and police records management. This program will overhaul the current technology stack for the department (in concert with regional partner agencies).

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Expense \$ 7,614,420.75

1910-11470-21140-54820-99999

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

OLSEN, ERIC

Study Session\Other

PSCHC 5/2/2022

Division Director

OLSEN, ERIC

Council Sponsor

CM Cathcart

Finance

SCHMITT, KEVIN

Distribution List**Legal**

ODLE, MARI

spdfinance@spokanepolice.org

For the Mayor

ORMSBY, MICHAEL

sernst@spokanepolice.org

Additional Approvals

eolsen@spokanepolice.org

Purchasing

Committee Agenda Sheet

Public Safety and Community Health Committee

Submitting Department	Spokane Police Department
Contact Name & Phone	Shawna Ernst 509-625-4106
Contact Email	sernst@spokanepolice.org
Council Sponsor(s)	CM Cathcart
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Police Digital Evidence Storage, Records Management, and Axon and Dell Contracts
Summary (Background)	<p>The Spokane Police Department is currently using antiquated technology for managing digital forensic evidence and for field reporting, and police records management. This program will overhaul the current technology stack for the department (in concert with regional partner agencies).</p> <p>The program will include the following system improvements:</p> <ol style="list-style-type: none"> 1.) Working Storage: Provide secure on-premise short-term working storage for digital forensic evidence ensuring that Investigations has timely access to forensic extracts to perform investigative analyses (Dell contract). 2.) Long-term Storage: Provide secure, cloud-based, unlimited long-term storage for all digital evidence and body camera video ensuring that it meets Washington State retention requirements and can easily be shared with Prosecution and Courts to reduce the time required for case processing (Axon contract). 3.) Axon Records: Work with our regional partner agencies (Spokane County Sheriff's Office, Spokane Valley Police, SREC 911, Liberty Lake Police, Airway Heights Police, Spokane International Airport Police, Kalispel Tribal Police, and Eastern Washington University Police) to migrate to a modern, cloud-based Field Reporting and Records Management System (Axon Records) which will accomplish the following: <ol style="list-style-type: none"> a. Reduce system downtime b. Eliminate information silos c. Improve ability to conduct investigations d. Improve ability to enter data into the system and create reports/analyses for stakeholders e. Decrease the time it takes to write reports and the time it takes to disseminate case information to prosecution 4.) Body-Worn Cameras and TASERs: Provide regular hardware upgrades to the Department's body worn camera program and TASER program (Axon contract).

- 5.) **Citizen Evidence:** Provide a method of obtaining photos and video evidence directly from Citizens (Axon contract).
- 6.) **VR Training:** Increase training for officers using Virtual Reality simulation. Situations available in VR training include:
 - a. Empathy Library: Ten modules focused on interacting with community members of various backgrounds (one example includes interacting with an individual on the Autism spectrum).
 - b. Tactical Library: Modules focused on analytical and de-escalation skills.
 - c. Officer Preparedness: Modules focused on proficiency with the TASER device.
 - d. Officer Coping: Modules focused on providing officers with tools and techniques to cope with the psychological impact of public safety work.
- 7.) **Disaster Recovery:** Improve our cybersecurity posture and strengthen our ability to continue operations during a natural or man-made disaster.

There are many other improvements to our overall system by adopting the Officer Safety Plan 7+ program.

The Spokane Police Department will utilize existing 2022 funding from SIP program carryovers and criminal justice assistance funds to accept both contracts.

- 1.) **Dell:** The Dell contract (secure, on-premises file storage for digital forensic evidence) will be funded with carryover SIP funding that has already been allocated to storage needs. Cost will not exceed the \$600,000 budgeted amount.
- 2.) **Axon OSP 7+ Premium:** The Department will amend our existing Axon contract. The new OSP 7+ Premium contract is valued at \$894,235 in 2022 (our 2022 budget has \$897,294 available). Future year costs (2023 – 2029) are \$965,070.19 annually with two one-time expenses due upon project implementation (Sub-project A and Sub-project B).
 - a. **Sub-project A (\$27,795.00):** Migrate from IA Pro and BlueTeam for Use of Force Incidents to Axon Standards so that body camera video is directly available to the reviewer (time-savings). This sub-project is currently unscheduled with no funding source identified.
 - b. **Sub-project B (\$516,115.00):** Implement Axon Records for the department and law enforcement partner agencies. This sub-project will begin in 2022, with payment due upon successful implementation (target date – January 2025). At that time, this expense will be cost-shared across the consortium.

Proposed Council Action & Date:	Approval of both Dell and Axon Contracts – June 2022 (for a contract start date of July 1, 2022)
Fiscal Impact: Total Cost: <u>\$1,494,235</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: SIP Carryover funding for the Dell contract, Criminal Justice Assistance Fund for Axon contract for 2022 Expense Occurrence <input checked="" type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Dell expense is a one-time expense, Axon contract is a recurring expense Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? 1.) Working Storage: N/A 2.) Long-term Storage: N/A 3.) Axon Records: Moving to the Axon Records system will enable the department and regional partner agencies to better collect demographic information for use in analyses/reporting. The department will be able to more easily extract key data to develop a public-facing dashboard that increases transparency. 4.) Body-Worn Cameras and TASERs: N/A 5.) Citizen Evidence: Axon Citizen allows citizens to easily provide photos/videos to law enforcement. If a victim/witness does not feel comfortable with personally interacting with officers/report-takers, this system provides them an alternative way to ensure their evidence is available for investigations. 6.) VR Training: Axon’s VR training has an empathy section with ten modules (and growing) focused on improving interactions with people from all walks of life, including those from historically excluded communities. 7.) Disaster Recovery: Persons from historically excluded communities are often the most-impacted during natural disasters. Improving the department’s ability to continue operations during and after a disaster will directly benefit those communities as they seek emergency services.	

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Upon completion of this program (specifically the Axon Records project), the department will be able to develop a public-facing dashboard including information on crime in the community and cross-reference crime data with socio-economic and demographic data to help identify disparities in where crime occurs.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Spokane Police Department staff, along with staff from our regional partners have spent over two years discussing potential solutions for our technology issues. We have seen multiple demos of Axon's product line, and have the benefit of a long-standing partnership with Axon for our body-worn camera and TASER programs.

By bundling our Records system into the Axon ecosystem – we will be able to house all digital evidence and reports in a single repository, which will streamline operations from the time the report is written through closure of appeals. There is no other system that would provide that integration natively.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This program aligns with the following strategic plan objectives:

- 1.) Innovative Infrastructure: This program will be the first on-premise/cloud hybrid at the City of Spokane and will serve as a model for other Information Technology initiatives.
- 2.) Safe and Healthy: This program will reduce the time officers spend writing field reports, reduce the time the Prosecutor's office spends assembling information and evidence for court, and will increase departmental transparency.
- 3.) Sustainable Resources: This program will reduce our overall dependence on physical assets (server clusters, network connections to County) in favor of utilizing cloud-based resources. The long-term cost-savings from using Axon's unlimited storage are immeasurable.

	2021	2022	2023	2024	2025	2026	2027	2028	2029	
Digital Forensics & Video Evidence	Mixed Solution: External Drives, Cloud Storage, Axon Storage, and ITSD Datacenter	Implement Dell Working Storage					Dell Working Storage Hardware Refresh			Current State
		Implement Axon Long-Term Storage								Dell Contract/Project
Body Camera Program	Current Axon Contract			Body-Worn Camera Hardware Refresh #1			Body-Worn Camera Hardware Refresh #2		Body-Worn Camera Hardware Refresh #3	Axon Contract/Program
TASER Program	Current Axon Contract			TASER Hardware Refresh						CAD Project
										Cost Outside of Contract
CAD	Tyler New World Law CAD Infor EnRoute Fire CAD	ILA and Governance Development SREC 911 RFP for Consultant	SREC 911 RFP for Combined Fire/Law CAD System	CAD System Configuration	CAD System Go-Live	Realized Infor Fire CAD Savings: \$128,000 annually <i>City Portion: \$67,000</i>	Realized Infor Fire CAD Savings: \$128,000 annually <i>City Portion: \$67,000</i>	Realized Infor Fire CAD Savings: \$128,000 annually <i>City Portion: \$67,000</i>	Realized Infor Fire CAD Savings: \$128,000 annually <i>City Portion: \$67,000</i>	Realized Cost Savings
Records Management System	Tyler New World Records Management System County IT LE Docs System	ILA and Governance Development Police and Criminal Justice Business Process Analysis	Axon Records System Configuration	Axon Records System Configuration	Axon Records System Go-Live Milestone Payment: \$516,000 <i>City Portion: \$310,000</i>	Realized Tyler New World CAD/RMS Savings: \$1,529,000 annually <i>City Portion: \$309,000</i>	Realized Tyler New World CAD/RMS Savings: \$1,529,000 annually <i>City Portion: \$309,000</i>	Realized Tyler New World CAD/RMS Savings: \$1,529,000 annually <i>City Portion: \$309,000</i>	Realized Tyler New World CAD/RMS Savings: \$1,529,000 annually <i>City Portion: \$309,000</i>	Annual Costs
Public-Facing Data Dashboard	None			Data Dashboard Development	Data Dashboard Internal/External Launch					
Use of Force Reporting	IA Pro/BlueTeam		Axon Standards System Configuration	Axon Standards System Go-Live Milestone Payment: \$28,000	Realized IA Pro/BlueTeam Cost Savings: \$4,000 annually	Realized IA Pro/BlueTeam Cost Savings: \$4,000 annually	Realized IA Pro/BlueTeam Cost Savings: \$4,000 annually	Realized IA Pro/BlueTeam Cost Savings: \$4,000 annually	Realized IA Pro/BlueTeam Cost Savings: \$4,000 annually	
VR Training	None	VR Training for Academy Staff	VR Training for Officers Go-Live							
Total Costs (City Only)	\$1,010,000 annually to City of Spokane*	\$1,010,000 annual expenses, \$315,000 new Axon Contract, \$600,000 Dell Contract, \$1,925,000 TOTAL	\$380,000 annual expenses, \$965,000 new Axon Contract, \$1,345,000 TOTAL	\$380,000 annual expenses, \$965,000 new Axon Contract, \$28,000 Axon Standards, \$1,373,000 TOTAL	\$376,000 annual expenses, \$965,000 new Axon Contract, \$310,000 Axon Records, \$1,651,000 TOTAL	\$965,000 new Axon Contract, \$965,000 TOTAL	\$965,000 new Axon Contract, \$200,000 Dell Refresh, \$1,165,000 TOTAL	\$965,000 new Axon Contract, \$965,000 TOTAL	\$965,000 new Axon Contract, \$965,000 TOTAL	

*Current annualized costs include: Tyler New World CAD & Records Management (with annualized hardware expense), Infor EnRoute Fire CAD (with annualized hardware expense), Digital Forensics storage, IA Pro/BlueTeam, and the current Axon Contract.

Police Evidence and Records Management Program



This FIRST AMENDMENT TO MASTER SERVICES AND PURCHASING AGREEMENT (“**First Amendment**”) dated April 04, 2022 (“**First Amendment Effective Date**”) to the Agreement dated December 30, 2019 (“**Agreement**”), as amended, between AXON ENTERPRISE, INC., a Delaware corporation, *fka* TASER International Inc., (“**Axon**”) and Spokane Police Department, (“**Agency**”) is entered by such parties to amend the Agreement as set forth in this First Amendment. Axon and Company may also be referred to in this First Amendment individually as “Party” or collectively as “Parties.” To the extent this First Amendment contains terms and conditions that differ from those contained in the Agreement, this First Amendment shall control. The Parties agree that a concept or principle covered in this First Amendment shall apply and be incorporated into all other provisions of the Agreement in which the concept or principle is also applicable, notwithstanding the absence of any specific cross-reference thereto. All capitalized and defined terms referenced, but not defined, in this First Amendment shall have the meanings assigned to them in the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained in this First Amendment and the Agreement, the Parties hereby agree as follows:

1. Section 1, first sentence of “Term,” in the Agreement is hereby replaced with the following:
 - a. **Term.** The term of this Agreement shall commence on the Effective Date and continues for ten (10) years unless terminated pursuant to this Agreement (“Term”).
2. Section 4, first sentence of “Payment” in the Agreement is hereby replaced with the following:
 - a. Agency may purchase additional products and services on the Quote at the pricing on the Quote for up to 90 months from the Effective Date for 50 additional officers, in order to account for Agency’s projected growth.
3. Section 17.3, first sentence of “By Agency” in the Agreement is hereby replaced with:
 - a. The Agency entered into this Agreement through NASPO cooperative contract OK-MA-145-015 ending 07/30/2022.
4. Add and incorporate Attachment A – Quote: Q-373588-44679.937JH.
5. The attached documents are hereby incorporated into the Agreement:
 - a. Attachment B - Axon Respond Appendix
 - b. Attachment C - Add-on Services Appendix
 - c. Attachment D - Axon Auto-Transcribe Appendix
 - d. Attachment E - Axon Virtual Reality Content Terms of Use Appendix
 - e. Attachment F - Axon Channel Services Appendix
6. Except as set forth in this First Amendment, the terms and provisions of the Agreement shall remain in full force and effect.
7. The signatories to this First Amendment represent and warrant that they have full rights, power and authority to enter into and bind his or her, as the case may be, respective Party to the obligations set forth in this First Amendment without further consent or approval of any kind.



IN WITNESS WHEREOF, each Party, by and through its respective representative, has duly executed and delivered this First Amendment as of the First Amendment Effective Date.

AXON:

AXON ENTERPRISE, INC., a Delaware corporation

By: _____

Name: _____

Title: _____

Agency:

SPOKANE POLICE DEPARTMENT- WA

By: _____

Name: _____

Title: _____

Attachment A – Axon Quote
See next page



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Attachment A

Q-373588-44679.937JH

Issued: 04/28/2022

Quote Expiration:

Estimated Contract Start Date: 07/15/2022

Account Number: 446518

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Business;Delivery;Invoice-1100 W Mallon Ave 1100 W Mallon Ave Spokane, WA 99260-2043 USA	Spokane Police Dept. - WA 1100 W Mallon Ave Spokane, WA 99260-2043 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Chris Neubeck Phone: +1 6027080074 Email: cneubeck@axon.com Fax: (480) 658-0629	Phone: Email: Fax:

Quote Summary

Program Length	90 Months
TOTAL COST	\$7,009,792.65
ESTIMATED TOTAL W/ TAX	\$7,614,420.75

Discount Summary

Average Savings Per Year	\$350,014.31
TOTAL SAVINGS	\$2,625,107.33

Payment Summary

Date	Subtotal	Tax	Total
Jun 2022	\$290,081.62	\$24,937.64	\$315,019.26
2022	\$25,500.00	\$2,295.00	\$27,795.00
Aug 2022	\$0.10	\$0.06	\$0.16
Jan 2023	\$888,672.99	\$76,397.20	\$965,070.19
Jan 2024	\$888,672.99	\$76,397.20	\$965,070.19
Jan 2025	\$1,362,172.99	\$119,012.20	\$1,481,185.19
Jan 2026	\$888,672.99	\$76,397.20	\$965,070.19
Jan 2027	\$888,672.99	\$76,397.20	\$965,070.19
Jan 2028	\$888,672.99	\$76,397.20	\$965,070.19
Jan 2029	\$888,672.99	\$76,397.20	\$965,070.19
Total	\$7,009,792.65	\$604,628.10	\$7,614,420.75

Quote Unbundled Price:	\$9,635,423.60
Quote List Price:	\$7,984,251.20
Quote Subtotal:	\$7,009,792.65

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	20	90	\$117.07	\$79.28	\$79.28	\$142,703.99	\$12,843.35	\$155,547.34
2022OSP7+Premium10Year	2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	275	90	\$319.04	\$254.72	\$229.27	\$5,674,400.81	\$484,442.85	\$6,158,843.66
2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	48	90	\$77.25	\$79.28	\$60.83	\$262,767.85	\$23,649.10	\$286,416.95
A la Carte Hardware									
AB3C	AB3 Camera Bundle	284			\$699.00	\$0.00	\$0.00	\$0.00	\$0.00
AB3MBD	AB3 Multi Bay Dock Bundle	35			\$1,495.00	\$0.00	\$0.00	\$0.00	\$0.00
A la Carte Software									
73891	RECORDS LICENSE, NON-SWORN	120	60		\$29.00	\$0.00	\$0.00	\$0.00	\$0.00
73890	RECORDS LICENSE, NON-OSP	25	60		\$29.00	\$29.00	\$43,500.00	\$3,915.00	\$47,415.00
ProLicense	Pro License Bundle	120	90		\$39.00	\$39.90	\$430,920.00	\$38,782.80	\$469,702.80
A la Carte Services									
85157	Consortium - Records Milestone Payment	1	60		\$500.00	\$7,166.67	\$430,000.00	\$38,700.00	\$468,700.00
85144	AXON STARTER	1			\$2,750.00	\$2,750.00	\$2,750.00	\$247.50	\$2,997.50
85144	AXON STARTER	1			\$2,750.00	\$2,750.00	\$2,750.00	\$247.50	\$2,997.50
73897	STANDARDS SERVICE, PREMIUM	1			\$20,000.00	\$20,000.00	\$20,000.00	\$1,800.00	\$21,800.00
A la Carte Warranties									
80374	EXT WARRANTY, TASER 7 BATTERY PACK	387	90		\$0.44	\$0.00	\$0.00	\$0.00	\$0.00
80395	EXT WARRANTY, TASER 7 HANDLE	333	90		\$6.58	\$0.00	\$0.00	\$0.00	\$0.00
80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	4	90		\$6.58	\$0.00	\$0.00	\$0.00	\$0.00
Total							\$7,009,792.65	\$604,628.10	\$7,614,420.75

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20188	VR CONTROLLER KIT PELICAN CASE	4	06/15/2022
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20296	SAMSUNG S7+ TABLET FOR VR SIMULATOR	4	06/15/2022
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20297	SAMSUNG S7+ TABLET CASE FOR VR SIMULATOR	4	06/15/2022
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20298	VR-ENABLED GLOCK 19 CONTROLLER	4	06/15/2022
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20378	HTC FOCUS 3 VR HEADSET	11	06/15/2022
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	22196	TASER 7 VR CARTRIDGE, STANDOFF (3.5-DEGREE)	8	06/15/2022
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	22197	TASER 7 VR CARTRIDGE, CLOSE-QUARTERS (12-DEGREE)	8	06/15/2022
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	550	06/15/2022
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	75015	SIGNAL SIDEARM KIT	275	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	20	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	20018	TASER 7 BATTERY PACK, TACTICAL	24	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	20160	TASER 7 HOLSTER - SAFARILAND, RH+CARD CARRIER	20	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	20188	VR CONTROLLER KIT PELICAN CASE	1	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	20188	VR CONTROLLER KIT PELICAN CASE	1	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	20296	SAMSUNG S7+ TABLET FOR VR SIMULATOR	1	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	20296	SAMSUNG S7+ TABLET FOR VR SIMULATOR	1	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	20297	SAMSUNG S7+ TABLET CASE FOR VR SIMULATOR	1	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	20297	SAMSUNG S7+ TABLET CASE FOR VR SIMULATOR	1	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	20298	VR-ENABLED GLOCK 19 CONTROLLER	1	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	20298	VR-ENABLED GLOCK 19 CONTROLLER	1	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	20378	HTC FOCUS 3 VR HEADSET	1	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	20378	HTC FOCUS 3 VR HEADSET	2	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	60	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	40	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	60	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	40	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	40	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	40	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	20	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	20	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22196	TASER 7 VR CARTRIDGE, STANDOFF (3.5-DEGREE)	2	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22196	TASER 7 VR CARTRIDGE, STANDOFF (3.5-DEGREE)	2	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22197	TASER 7 VR CARTRIDGE, CLOSE-QUARTERS (12-DEGREE)	2	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22197	TASER 7 VR CARTRIDGE, CLOSE-QUARTERS (12-DEGREE)	2	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	74200	TASER 7 6-BAY DOCK AND CORE	1	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	06/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	06/15/2022
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	313	06/15/2022
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	284	06/15/2022
AB3 Camera Bundle	74028	WING CLIP MOUNT, AXON RAPIDLOCK	313	06/15/2022
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	35	08/15/2022

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	35	08/15/2022
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	550	12/15/2022
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	550	12/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	96	12/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	96	12/15/2022
2022 Taser 7 Cert Bundle W/ VR 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	40	06/15/2023
2022 Taser 7 Cert Bundle W/ VR 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	40	06/15/2023
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	550	12/15/2023
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	550	12/15/2023
2022 Taser 7 Cert Bundle W/ VR 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	96	12/15/2023
2022 Taser 7 Cert Bundle W/ VR 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	96	12/15/2023
2022 Taser 7 Cert Bundle W/ VR 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	40	06/15/2024
2022 Taser 7 Cert Bundle W/ VR 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	40	06/15/2024
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	100210	VIRTUAL REALITY TABLET REFRESH ONE	4	12/15/2024
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20242	TASER CERTIFICATION PROGRAM YEAR 6-10 HARDWARE	275	12/15/2024
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20373	VIRTUAL REALITY HEADSET REFRESH ONE	11	12/15/2024
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73309	AXON CAMERA REFRESH ONE	284	12/15/2024
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73689	MULTI-BAY BWC DOCK 1ST REFRESH	35	12/15/2024
2022 Taser 7 Cert Bundle W/ VR 10 Year	100210	VIRTUAL REALITY TABLET REFRESH ONE	1	12/15/2024
2022 Taser 7 Cert Bundle W/ VR 10 Year	100210	VIRTUAL REALITY TABLET REFRESH ONE	1	12/15/2024
2022 Taser 7 Cert Bundle W/ VR 10 Year	20242	TASER CERTIFICATION PROGRAM YEAR 6-10 HARDWARE	20	12/15/2024
2022 Taser 7 Cert Bundle W/ VR 10 Year	20242	TASER CERTIFICATION PROGRAM YEAR 6-10 HARDWARE	48	12/15/2024
2022 Taser 7 Cert Bundle W/ VR 10 Year	20373	VIRTUAL REALITY HEADSET REFRESH ONE	1	12/15/2024
2022 Taser 7 Cert Bundle W/ VR 10 Year	20373	VIRTUAL REALITY HEADSET REFRESH ONE	2	12/15/2024
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	100211	VIRTUAL REALITY TABLET REFRESH TWO	4	06/15/2027
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20374	VIRTUAL REALITY HEADSET REFRESH TWO	11	06/15/2027
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73310	AXON CAMERA REFRESH TWO	284	06/15/2027
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73688	MULTI-BAY BWC DOCK 2ND REFRESH	35	06/15/2027
2022 Taser 7 Cert Bundle W/ VR 10 Year	100211	VIRTUAL REALITY TABLET REFRESH TWO	1	06/15/2027
2022 Taser 7 Cert Bundle W/ VR 10 Year	100211	VIRTUAL REALITY TABLET REFRESH TWO	1	06/15/2027
2022 Taser 7 Cert Bundle W/ VR 10 Year	20374	VIRTUAL REALITY HEADSET REFRESH TWO	1	06/15/2027
2022 Taser 7 Cert Bundle W/ VR 10 Year	20374	VIRTUAL REALITY HEADSET REFRESH TWO	2	06/15/2027
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	100212	VIRTUAL REALITY TABLET REFRESH THREE	4	12/15/2029
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20375	VIRTUAL REALITY HEADSET REFRESH THREE	11	12/15/2029
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73345	AXON CAMERA REFRESH THREE	284	12/15/2029
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73347	MULTI-BAY BWC DOCK 3RD REFRESH	35	12/15/2029
2022 Taser 7 Cert Bundle W/ VR 10 Year	100212	VIRTUAL REALITY TABLET REFRESH THREE	1	12/15/2029
2022 Taser 7 Cert Bundle W/ VR 10 Year	100212	VIRTUAL REALITY TABLET REFRESH THREE	1	12/15/2029
2022 Taser 7 Cert Bundle W/ VR 10 Year	20375	VIRTUAL REALITY HEADSET REFRESH THREE	1	12/15/2029
2022 Taser 7 Cert Bundle W/ VR 10 Year	20375	VIRTUAL REALITY HEADSET REFRESH THREE	2	12/15/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	100165	UNLIMITED 3RD-PARTY STORAGE	275	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	275	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	2	07/15/2022	01/14/2030

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20370	FULL VR TASER 7 ADD-ON USER ACCESS	275	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73478	REDACTION ASSISTANT USER LICENSE	275	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73618	CITIZEN FOR COMMUNITIES USER LICENSE	275	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73680	RESPOND DEVICE PLUS LICENSE	275	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73681	AXON RECORDS FULL	275	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73682	AUTO TAGGING LICENSE	275	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73686	UNLIMITED BWC + CAPTURE STORAGE	275	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73687	EVIDENCE.COM VIEWER LICENSE	2	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73739	PERFORMANCE LICENSE	275	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	73746	PROFESSIONAL EVIDENCE.COM LICENSE	275	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	85760	Auto-Transcribe Unlimited Service	275	07/15/2022	01/14/2030
2022 Taser 7 Cert Bundle W/ VR 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	20	07/15/2022	01/14/2030
2022 Taser 7 Cert Bundle W/ VR 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	1	07/15/2022	01/14/2030
2022 Taser 7 Cert Bundle W/ VR 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	48	07/15/2022	01/14/2030
2022 Taser 7 Cert Bundle W/ VR 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	1	07/15/2022	01/14/2030
2022 Taser 7 Cert Bundle W/ VR 10 Year	20370	FULL VR TASER 7 ADD-ON USER ACCESS	20	07/15/2022	01/14/2030
2022 Taser 7 Cert Bundle W/ VR 10 Year	20370	FULL VR TASER 7 ADD-ON USER ACCESS	48	07/15/2022	01/14/2030
Pro License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	360	07/15/2022	01/14/2030
Pro License Bundle	73746	PROFESSIONAL EVIDENCE.COM LICENSE	120	07/15/2022	01/14/2030
A la Carte	73890	RECORDS LICENSE, NON-OSP	25	01/15/2025	01/14/2030
A la Carte	73891	RECORDS LICENSE, NON-SWORN	120	01/15/2025	01/14/2030

Services

Bundle	Item	Description	QTY
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	275
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20119	TASER 7 MASTER INSTRUCTOR SCHOOL VOUCHER	1
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20119	TASER 7 MASTER INSTRUCTOR SCHOOL VOUCHER	1
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20120	TASER 7 INSTRUCTOR COURSE VOUCHER	3
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	20120	TASER 7 INSTRUCTOR COURSE VOUCHER	3
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	79999	AUTO TAGGING / PERFORMANCE IMPLEMENTATION SERVICE	1
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	80190	Evidence.com Channel Services	1
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	80223	INACTIVE CHANNEL ACCESS LICENSE	1
A la Carte	73897	STANDARDS SERVICE, PREMIUM	1
A la Carte	85144	AXON STARTER	1
A la Carte	85144	AXON STARTER	1
A la Carte	85157	Consortium - Records Milestone Payment	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	100198	AXON VR CONTROLLER KIT - WARRANTY	4	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	80464	EXT WARRANTY, CAMERA (TAP)	275	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	80464	EXT WARRANTY, CAMERA (TAP)	9	07/15/2022	01/14/2030
2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	35	07/15/2022	01/14/2030
2022 Taser 7 Cert Bundle W/ VR 10 Year	100198	AXON VR CONTROLLER KIT - WARRANTY	1	07/15/2022	01/14/2030

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2022 Taser 7 Cert Bundle W/ VR 10 Year	100198	AXON VR CONTROLLER KIT - WARRANTY	1	07/15/2022	01/14/2030
A la Carte	80374	EXT WARRANTY, TASER 7 BATTERY PACK	387	07/15/2022	01/14/2030
A la Carte	80395	EXT WARRANTY, TASER 7 HANDLE	333	07/15/2022	01/14/2030
A la Carte	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	4	07/15/2022	01/14/2030
2022 Taser 7 Cert Bundle W/ VR 10 Year	80374	EXT WARRANTY, TASER 7 BATTERY PACK	24	06/15/2023	01/14/2030
2022 Taser 7 Cert Bundle W/ VR 10 Year	80395	EXT WARRANTY, TASER 7 HANDLE	20	06/15/2023	01/14/2030
2022 Taser 7 Cert Bundle W/ VR 10 Year	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	06/15/2023	01/14/2030

Payment Details

Jul 2021

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	80374	EXT WARRANTY, TASER 7 BATTERY PACK	387	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	80395	EXT WARRANTY, TASER 7 HANDLE	333	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	4	\$0.00	\$0.00	\$0.00
Total				\$0.00	\$0.00	\$0.00

Jun 2022

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3 - T7Cert (48)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	48	\$11,707.32	\$1,053.67	\$12,760.99
Invoice Upon Fulfillment	AB3C	AB3 Camera Bundle	284	\$0.00	\$0.00	\$0.00
Year 3 - OSP7+P	2022OSP7+Premium10Year	2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	275	\$252,817.08	\$21,583.82	\$274,400.90
Year 3 - Axon	ProLicense	Pro License Bundle	120	\$19,199.18	\$1,727.93	\$20,927.11
Year 3 - T7Cert (20)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	20	\$6,358.04	\$572.22	\$6,930.26
Total				\$290,081.62	\$24,937.64	\$315,019.26

Jul 2022

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	73897	STANDARDS SERVICE, PREMIUM	1	\$20,000.00	\$1,800.00	\$21,800.00
Invoice Upon Fulfillment	85144	AXON STARTER	1	\$2,750.00	\$247.50	\$2,997.50
Invoice Upon Fulfillment	85144	AXON STARTER	1	\$2,750.00	\$247.50	\$2,997.50
Total				\$25,500.00	\$2,295.00	\$27,795.00

Aug 2022

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	AB3MBD	AB3 Multi Bay Dock Bundle	35	\$0.10	\$0.06	\$0.16
Total				\$0.10	\$0.06	\$0.16

Jan 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4 - T7Cert (48)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	48	\$35,865.80	\$3,227.91	\$39,093.71
Year 4 - OSP7+P	2022OSP7+Premium10Year	2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	275	\$774,511.96	\$66,122.73	\$840,634.69
Year 4 - Axon	ProLicense	Pro License Bundle	120	\$58,817.26	\$5,293.55	\$64,110.81
Year 4 - T7Cert (20)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	20	\$19,477.97	\$1,753.01	\$21,230.98
Total				\$888,672.99	\$76,397.20	\$965,070.19

Jan 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5 - T7Cert (48)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	48	\$35,865.80	\$3,227.91	\$39,093.71
Year 5 - OSP7+P	2022OSP7+Premium10Year	2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	275	\$774,511.96	\$66,122.73	\$840,634.69
Year 5 - Axon	ProLicense	Pro License Bundle	120	\$58,817.26	\$5,293.55	\$64,110.81
Year 5 - T7Cert (20)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	20	\$19,477.97	\$1,753.01	\$21,230.98

Jan 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Total				\$888,672.99	\$76,397.20	\$965,070.19

Jan 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 6 - T7Cert (48)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	48	\$35,865.80	\$3,227.91	\$39,093.71
Invoice Upon Fulfillment	73890	RECORDS LICENSE, NON-OSP	25	\$43,500.00	\$3,915.00	\$47,415.00
Invoice Upon Fulfillment	73891	RECORDS LICENSE, NON-SWORN	120	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	85157	Consortium - Records Milestone Payment	1	\$430,000.00	\$38,700.00	\$468,700.00
Year 6 - OSP7+P	2022OSP7+Premium10Year	2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	275	\$774,511.96	\$66,122.73	\$840,634.69
Year 6 - Axon	ProLicense	Pro License Bundle	120	\$58,817.26	\$5,293.55	\$64,110.81
Year 6 - T7Cert (20)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	20	\$19,477.97	\$1,753.01	\$21,230.98
Total				\$1,362,172.99	\$119,012.20	\$1,481,185.19

Jan 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 7 - T7Cert (48)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	48	\$35,865.80	\$3,227.91	\$39,093.71
Year 7 - OSP7+P	2022OSP7+Premium10Year	2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	275	\$774,511.96	\$66,122.73	\$840,634.69
Year 7 - Axon	ProLicense	Pro License Bundle	120	\$58,817.26	\$5,293.55	\$64,110.81
Year 7 - T7Cert (20)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	20	\$19,477.97	\$1,753.01	\$21,230.98
Total				\$888,672.99	\$76,397.20	\$965,070.19

Jan 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 8 - T7Cert (48)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	48	\$35,865.80	\$3,227.91	\$39,093.71
Year 8 - OSP7+P	2022OSP7+Premium10Year	2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	275	\$774,511.96	\$66,122.73	\$840,634.69
Year 8 - Axon	ProLicense	Pro License Bundle	120	\$58,817.26	\$5,293.55	\$64,110.81
Year 8 - T7Cert (20)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	20	\$19,477.97	\$1,753.01	\$21,230.98
Total				\$888,672.99	\$76,397.20	\$965,070.19

Jan 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 9 - T7Cert (48)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	48	\$35,865.80	\$3,227.91	\$39,093.71
Year 9 - OSP7+P	2022OSP7+Premium10Year	2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	275	\$774,511.96	\$66,122.73	\$840,634.69
Year 9 - Axon	ProLicense	Pro License Bundle	120	\$58,817.26	\$5,293.55	\$64,110.81
Year 9 - T7Cert (20)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	20	\$19,477.97	\$1,753.01	\$21,230.98
Total				\$888,672.99	\$76,397.20	\$965,070.19

Jan 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 10 - T7Cert (48)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	48	\$35,865.80	\$3,227.91	\$39,093.71
Year 10 - OSP7+P	2022OSP7+Premium10Year	2022 - OFFICER SAFETY PLAN 7 PLUS Premium 10 Year	275	\$774,511.96	\$66,122.73	\$840,634.69
Year 10 - Axon	ProLicense	Pro License Bundle	120	\$58,817.26	\$5,293.55	\$64,110.81
Year 10 - T7Cert (20)	2022T7CertVR10Yr	2022 Taser 7 Cert Bundle W/ VR 10 Year	20	\$19,477.97	\$1,753.01	\$21,230.98

Jan 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Total				\$888,672.99	\$76,397.20	\$965,070.19

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Axon Records Subscription Term. For the purposes of invoicing and payment, the Axon Records subscription begins upon Go-Live

Prior to Go-Live, as further defined in the SOW for Axon Records and/or Standards, Agency may terminate if Agency determines there is a material default with Axon Records and/or Standards and does not meet any requirements in the SOW. In the event Agency terminates under this Section, any payment obligations related to the integration of Axon Records and/or Standards will be cancelled.

Agency has existing contract #00025500 (originated via Q-226160) and is amending that contract upon the new license start date (7/15/2022) of this quote. All references to pricing and duration of the contract will be updated to reflect this quote.

The parties agree that Axon is granting a refund of \$248,415.13 to refund paid, but undelivered services. This discount is based on a ship date range of 6/15/2022-6/30/2022, resulting in a 7/15/2022 license date. Any change in this date and resulting license start date will result in modification of this discount value which may result in additional fees due to or from Axon.

Exceptions to Standard Terms and Conditions

For the purposes of invoicing and payment, Axon Standards and Axon Records subscription begins upon Go-Live.

Spokane PD is entitled to the next iteration of CEW in 2025 at no additional cost.

Signature

Date Signed

4/28/2022



ATTENTION

This order may qualify for freight shipping, please fill out the following information.

Who is the receiving contact and what is the contact phone number for this shipment?	
What are the receiving hours of operation?	
Is a loading dock available for this incoming shipment? If yes, are you able to unload pallets from the trailer or will the driver need to assist with unload?	
Do you have a forklift and/or pallet jack to transport pallets into your facility?	
Are there any delivery restrictions (no 53' trailers, no box trucks, etc.)?	



Attachment B - Axon Respond Appendix

This Axon Respond Appendix applies to both Axon Respond and Axon Respond Plus, if either is included on the Quote.

1. **Axon Respond Subscription Term.** If Agency purchases Axon Respond as part of a bundled offering, the Axon Respond subscription begins on the later of the (1) start date of that bundled offering, or (2) date Axon provisions Axon Respond to Agency. If Agency purchases Axon Respond as a standalone, the Axon Respond subscription begins the later of the (1) date Axon provisions Axon Respond to Agency, or (2) first day of the month following the Effective Date. The Axon Respond subscription term will end upon the completion of the Axon Evidence Subscription associated with Axon Respond.
2. **Scope of Axon Respond.** The scope of Axon Respond is to assist Agency with real-time situational awareness during critical incidents to improve officer safety, effectiveness, and awareness. In the event Agency uses Axon Respond outside this scope, Axon may initiate good-faith discussions with Agency on upgrading Agency's Axon Respond to better meet Agency's needs.
3. **Axon Body 3 LTE Requirements.** Axon Respond is only available and usable with an LTE enabled body-worn camera. Axon is not liable if Agency utilizes the LTE device outside of the coverage area or if the LTE carrier is unavailable. LTE coverage is only available in the United States, including any U.S. territories. Axon may utilize a carrier of Axon's choice to provide LTE service. Axon may change LTE carriers during the Term without Agency's consent.
4. **Axon Fleet 3 LTE Requirements.** Axon Respond is only available and usable with a Fleet 3 system configured with LTE modem and service. Agency is responsible for providing LTE service for the modem. Coverage and availability of LTE service is subject to Agency's LTE carrier.
5. **Axon Respond Service Limitations.** Agency acknowledges that LTE service is made available only within the operating range of the networks. Service may be temporarily refused, interrupted, or limited because of: (a) facilities limitations; (b) transmission limitations caused by atmospheric, terrain, other natural or artificial conditions adversely affecting transmission, weak batteries, system overcapacity, movement outside a service area or gaps in coverage in a service area and other causes reasonably outside of the carrier's control such as intentional or negligent acts of third parties that damage or impair the network or disrupt service; or (c) equipment modifications, upgrades, relocations, repairs, and other similar activities necessary for the proper or improved operation of service.
 - 5.1. With regard to Axon Body 3, Partner networks are made available as-is and the carrier makes no warranties or representations as to the availability or quality of roaming service provided by carrier partners, and the carrier will not be liable in any capacity for any errors, outages, or failures of carrier partner networks. Agency expressly understands and agrees that it has no contractual relationship whatsoever with the underlying wireless service provider or its affiliates or contractors and Agency is not a third-party beneficiary of any agreement between Axon and the underlying carrier.
6. **Termination.** Upon termination of this Agreement, or if Agency stops paying for Axon Respond or bundles that include Axon Respond, Axon will end Axon Respond services, including any Axon-provided LTE service.



Attachment C - Add-on Services Appendix

This Appendix applies if Axon Citizen for Communities, Axon Redaction Assistant, and/or Axon Performance are included on the Quote.

1. **Subscription Term.** If Agency purchases Axon Citizen for Communities, Axon Redaction Assistant, or Axon Performance as part of OSP 7, the subscription begins on the later of the (1) start date of the OSP 7 Term, or (2) date Axon provisions Axon Citizen for Communities, Axon Redaction Assistant, or Axon Performance to Agency.
 - 1.1. If Agency purchases Axon Citizen for Communities, Axon Redaction Assistant, or Axon Performance as a standalone, the subscription begins the later of the (1) date Axon provisions Axon Citizen for Communities, Axon Redaction Assistant, or Axon Performance to Agency, or (2) first day of the month following the Effective Date.
 - 1.2. The subscription term will end upon the completion of the Axon Evidence Subscription associated with the add-on.
2. **Axon Citizen Storage.** For Axon Citizen, Agency may store an unlimited amount of data submitted through the public portal (“**Portal Content**”), within Agency’s Axon Evidence instance. The post-termination provisions outlined in the Axon Cloud Services Terms of Use Appendix also apply to Portal Content.
3. **Performance Auto-Tagging Data.** In order to provide some features of Axon Performance to Agency, Axon will need to store call for service data from Agency’s CAD or RMS.



Attachment D - Axon Auto-Transcribe Appendix

This Appendix applies if Axon Auto-Transcribe is included on the Quote.

1. **Subscription Term.** If Agency purchases Axon Auto-Transcribe as part of a bundle or Axon Cloud Services subscription, the subscription begins on the later of the (1) start date of the bundle or Axon Cloud Services license term, or (2) date Axon provisions Axon Auto-Transcribe to Agency. If Agency purchases Axon Auto-Transcribe minutes as a standalone, the subscription begins on the date Axon provisions Axon Auto-Transcribe to Agency.
 - 1.1. If Agency cancels Auto-Transcribe services, any amounts owed by the Parties will be based on the amount of time passed under the annual subscription, rather than on the number of minutes used, regardless of usage.
2. **Auto-Transcribe A-La-Carte Minutes.** Upon Axon granting Agency a set number of minutes, Agency may utilize Axon Auto-Transcribe, subject to the number of minutes allowed on the Quote. Agency will not have the ability to roll over unused minutes to future Auto-Transcribe terms. Axon may charge Agency additional fees for exceeding the number of purchased minutes. Axon Auto-Transcribe minutes expire one year after being provisioned to Agency by Axon.
3. **Axon Unlimited Transcribe.** Upon Axon granting Agency an Unlimited Transcribe subscription to Axon Auto-Transcribe, Agency may utilize Axon Auto-Transcribe with no limit on the number of minutes. Unlimited Transcribe includes automatic transcription of all Axon BWC and Axon Capture footage. With regard to Axon Interview Room, Axon Fleet, Axon Citizen, or third-party transcription, transcription must be requested on demand. Notwithstanding the foregoing, Axon may limit usage after 5,000 minutes per user per month for multiple months in a row. Axon will not bill for overages.
4. **Warranty.** Axon disclaims all warranties, express or implied, for Axon Auto-Transcribe.



Attachment E - Axon Virtual Reality Content Terms of Use Appendix

If Virtual Reality is included on the Quote, this Appendix applies.

1. **Term.** The Quote will detail the products and license duration, as applicable, of the goods, services, and software, and contents thereof, provided by Axon to Agency related to virtual reality (collectively, "Virtual Reality Media").
2. **Headsets.** Agency may purchase additional virtual reality headsets from Axon. In the event Agency decides to purchase additional virtual reality headsets for use with Virtual Reality Media, Agency must purchase those headsets from Axon.
3. **License Restrictions.** All licenses will immediately terminate if Agency does not comply with any term of this Agreement. If Agency utilizes more users than stated in this Agreement, Agency must purchase additional Virtual Reality Media licenses from Axon. Agency may not use Virtual Reality Media for any purpose other than as expressly permitted by this Agreement. Agency may not:
 - 3.1. modify, tamper with, repair, or otherwise create derivative works of Virtual Reality Media;
 - 3.2. reverse engineer, disassemble, or decompile Virtual Reality Media or apply any process to derive the source code of Virtual Reality Media, or allow others to do the same;
 - 3.3. copy Virtual Reality Media in whole or part, except as expressly permitted in this Agreement;
 - 3.4. use trade secret information contained in Virtual Reality Media;
 - 3.5. resell, rent, loan or sublicense Virtual Reality Media;
 - 3.6. access Virtual Reality Media to build a competitive device or service or copy any features, functions, or graphics of Virtual Reality Media; or
 - 3.7. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon or Axon's licensors on or within Virtual Reality Media or any copies of Virtual Reality Media.
4. **Privacy.** Agency's use of the Virtual Reality Media is subject to the Axon Virtual Reality Privacy Policy, a current version of which is available at <https://www.axon.com/legal/axon-virtual-reality-privacy-policy>.
5. **Termination.** Axon may terminate Agency's license immediately for Agency's failure to comply with any of the terms in this Agreement.



Attachment F - Axon Channel Services Appendix

This Appendix applies if Agency purchases Axon Channel Service, as set forth on the Quote.

1. Definitions.

- 1.1. **"Axon Digital Evidence Management System"** means Axon Evidence or Axon Commander, as specified in the attached Channel Services Statement of Work.
- 1.2. **"Active Channel"** means a third-party system that is continuously communicating with an Axon Digital Evidence Management System.
- 1.3. **"Inactive Channel"** means a third-party system that will have a one-time communication to an Axon Digital Evidence Management System.

2. **Scope.** Agency currently has a third-party system or data repository from which Agency desires to share data with Axon Digital Evidence Management. Axon will facilitate the transfer of Agency's third-party data into an Axon Digital Evidence Management System or the transfer of Agency data out of an Axon Digital Evidence Management System as defined in the Channel Services Statement of Work ("**Channel Services SOW**"). Channel Services will not delete any Agency Content. Agency is responsible for verifying all necessary data is migrated correctly and retained per Agency policy.

3. **Purpose and Use.** Agency is responsible for verifying Agency has the right to share data from and provide access to third-party system as it relates to the Services described in this Appendix and the Channel Services SOW. For Active Channels, Agency is responsible for any changes to a third-party system that may affect the functionality of the channel service. Any additional work required for the continuation of the Service may require additional fees. An Axon Field Engineer may require access to Agency's network and systems to perform the Services described in the Channel Services SOW. Agency is responsible for facilitating this access per all laws and policies applicable to Agency.

4. **Project Management.** Axon will assign a Project Manager to work closely with Agency's project manager and project team members and will be responsible for completing the tasks required to meet all contract deliverables on time and budget.

5. **Warranty.** Axon warrants that it will perform the Channel Services in a good and workmanlike manner.

6. **Monitoring.** Axon may monitor Agency's use of Channel Services to ensure quality, improve Axon devices and services, prepare invoices based on the total amount of data migrated, and verify compliance with this Agreement. Agency agrees not to interfere with such monitoring or obscure from Axon Agency's use of channel services.

7. **Agency's Responsibilities.** Axon's successful performance of the Channel Services requires Agency:

- 7.1. Make available its relevant systems for assessment by Axon (including making these systems available to Axon via remote access);
- 7.2. Provide access to the building facilities and where Axon is to perform the Channel Services, subject to safety and security restrictions imposed by the Agency (including providing security passes or other necessary documentation to Axon representatives performing the Channel Services permitting them to enter and exit Agency premises with laptop personal computers and any other materials needed to perform the Channel Services);
- 7.3. Provide all necessary infrastructure and software information (TCP/IP addresses, node names, and network configuration) for Axon to provide the Channel Services;
- 7.4. Ensure all appropriate data backups are performed;
- 7.5. Provide Axon with remote access to the Agency's network and third-party systems when required for Axon to perform the Channel Services;
- 7.6. Notify Axon of any network or machine maintenance that may impact the performance of the Channel Services; and
- 7.7. Ensure the reasonable availability by phone or email of knowledgeable staff, personnel, system administrators, and operators to provide timely, accurate, complete, and up-to-date documentation and information to Axon (these contacts are to provide background information and clarification of information required to perform the Channel Services).

**Agenda Sheet for City Council Meeting of:**

06/20/2022

Date Rec'd

6/8/2022

Clerk's File #

ORD C36227

Renews #**Submitting Dept**

POLICE

Cross Ref #**Contact Name/Phone**

JUSTIN LUNDGREN 625-4115

Project #**Contact E-Mail**

JCLUNDGREN@SPOKANEPOLICE.ORG

Bid #**Agenda Item Type**

Special Budget Ordinance

Requisition #**Agenda Item Name**

1625 - ABANDONED VEHICLE UNIT SBO

Agenda Wording

Addition of 2 new Parking Enforcement Specialist positions employed by the Spokane Police Department for the creation of an Abandoned Vehicle Unit.

Summary (Background)

The City's current response to removing abandoned vehicles is not nearly sufficient to address the growing problem that impacts the quality of life in City neighborhoods. Neighborhood Resource Officers respond to some abandoned vehicle reports but have other duties and responsibilities which do not allow them to dedicate sufficient time to address the problem.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Expense \$ 69,225

1625-11410-21250-04340

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

LUNDGREN, JUSTIN

Study Session\OtherPSCHC Meeting
06/06/2022**Division Director**

LUNDGREN, JUSTIN

Council Sponsor

CM Cathcart/Stratton

Finance

SCHMITT, KEVIN

Distribution List**Legal**

MURAMATSU, MARY

SPDFINANCE@SPOKANECITY.ORG

For the Mayor

ORMSBY, MICHAEL

jclundgren@spokanepolice.org

Additional Approvals

budget@spokanecity.org

Purchasing**MANAGEMENT &
BUDGET**

INGIOSI, PAUL

Committee Agenda Sheet

Public Safety & Community Health Committee

Submitting Department	Police
Contact Name & Phone	AC Justin Lundgren, 625-4115
Contact Email	jclundgren@spokanepolice.org
Council Sponsor(s)	CM Stratton and CM Cathcart
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: <u>10 minutes</u>
Agenda Item Name	SBO – Abandoned Vehicle Unit
Summary (Background)	<p><u>Background</u></p> <p>The City's current response to removing abandoned vehicles is not nearly sufficient to address the growing problem that impacts the quality of life in City neighborhoods. Neighborhood Resource Officers respond to some abandoned vehicle reports but have other duties and responsibilities which do not allow them to dedicate sufficient time to address the problem.</p> <p><u>Summary</u></p> <p>An Abandoned Vehicle Unit (AVU) consisting of two (2) Parking Enforcement Specialist positions employed by the police department will have sole responsibility for abandoned vehicles and RVs throughout the North and South precinct areas and respond citywide.</p> <p>As employees of the police department, the individuals will receive a limited commission to enforce Spokane Municipal parking ordinances, tow vehicles, and receive access to information systems limited to law enforcement agencies. As such, the AVU employees will be able to quickly and safely bring community complaints to resolution.</p> <p>The AVU will not assume other parking-related functions that currently reside with Parking Enforcement, such as expired meter enforcement or the collection of parking meter funds.</p> <p>The estimated cost of the program through the rest of the current year is approximately \$69,000. The initial proposed funding source for these positions is the Public Safety Personnel and Crime Reduction Fund. It is anticipated the Parking System Fund will assume the cost of the program once the meter upgrade project is completed.</p>
Proposed Council Action & Date:	SBO – June 20, 2022
<p>Fiscal Impact:</p> <p>Total Cost: \$69,225</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring</p> <p>Specify funding source: Initial funding from Public Safety Personnel and Crime Reduction Fund; eventually funding will come from the Parking System Fund.</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring</p>	

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts

What impacts would the proposal have on historically excluded communities?

n/a

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

n/a

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

n/a

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

n/a

ORDINANCE NO C36227

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Public Safety Personnel and Crime Reduction Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Public Safety Personnel and Crime Reduction Fund, and the budget annexed thereto with reference to the Public Safety Personnel and Crime Reduction Fund, the following changes be made:

- 1) Add two Parking Enforcement Specialist I positions (from 0 to 2) and increase the associated appropriation for salary and benefits by approximately \$69,225.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create an abandoned vehicle unit, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council Meeting of:**

06/20/2022

Date Rec'd

6/8/2022

Clerk's File #

ORD C36228

Renews #**Submitting Dept**

FIRE

Cross Ref #**Contact Name/Phone**

BRIAN SCHAEFFER 625-7001

Project #**Contact E-Mail**

BSCHAEFFER@SPOKANECITY.ORG

Bid #**Agenda Item Type**

Special Budget Ordinance

Requisition #**Agenda Item Name**

1625 - ADDITIONAL FIRE ACADEMY SBO

Agenda Wording

Special budget ordinance to provide an additional \$668,00 to the Fire Department to allow an additional recruit academy of up to 25 firefighters. Funds will cover necessary PPE as well as backfill for instructor time.

Summary (Background)

The Spokane Fire Department (SFD) relies on fire recruit academies to fill vacant entry-level firefighter positions. However, since 2020, SFD has been unable to plan and run regular recruit classes due to the uncertainty surrounding the passage of the public safety property tax levy in 2019 and the subsequent COVID-19 global pandemic.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Expense \$ 668,000

1625-35170-22450-VARIOUS-43021

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

SCHAEFFER, BRIAN

Study Session\OtherPSCHC Meeting
06/06/2022**Division Director**

SCHAEFFER, BRIAN

Council SponsorCM Cathcart / CM
Kinnear**Finance**

SCHMITT, KEVIN

Distribution List**Legal**

PICCOLO, MIKE

bschaeffer@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

fireaccounting@spokanecity.org

Additional Approvals

kschmitt

Purchasing

rstrickland

**MANAGEMENT &
BUDGET**

INGIOSI, PAUL

budget@spokanecity.org

Committee Agenda Sheet

Public Safety & Community Health Committee

Submitting Department	Fire Department
Contact Name & Phone	Brian Schaeffer, 509-625-7001
Contact Email	Bschaefter@spokanecity.org
Council Sponsor(s)	Council Member Cathcart
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: <u>10 minutes</u>
Agenda Item Name	SBO – Additional Fire Academy
Summary (Background)	<p><u>Background</u></p> <p>The Spokane Fire Department (SFD) relies on fire recruit academies to fill vacant entry-level firefighter positions. However, since 2020, SFD has been unable to plan and run regular recruit classes due to the uncertainty surrounding the passage of the public safety property tax levy in 2019 and the subsequent COVID-19 global pandemic.</p> <p>The 2022 budget provided approximately \$500,000 for a fire recruit academy class of up to 32 firefighters who recently graduated on June 4.</p> <p><u>Summary</u></p> <p>Despite the initial investment in one recruit academy for 2022, SFD continues to experience unprecedented vacancies in uniformed positions and increased uniform-overtime costs above historical levels. As a result, a need exists for an additional recruit academy of up to 25 firefighters beginning in 2022 at the cost of approximately \$668,000.</p> <p>The recommended funding source is unappropriated reserves from the Public Safety Personnel and Crime Reduction Fund. The unappropriated reserves in the fund at the beginning of 2022 were approximately \$3.8 million. Alternative funding sources to be considered include General Fund unappropriated reserves or additional American Rescue Plan Act funds.</p>
Proposed Council Action & Date:	SBO – June 20, 2022
Fiscal Impact: Total Cost: \$668,000 Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Various funds Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? The Spokane Fire Department (SFD) serves a compelling number of vulnerable and excluded communities such as people on Medicare or Medicaid, the elderly, those with psychiatric or	

psychological problems, lower socioeconomic status, minority race or nationality, or sexual orientation. The SFD's vision is to cultivate a culture and legacy of pride through teamwork, inclusion, respect, and professionalism; rooted in our community and service. Every member of the organization is bound together by our mission and a passionate commitment to saving lives.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Customer data is collected in compliance with National Fire Incident Reporting System (NFIRS) and National Emergency Medical Services Information System (NEMSIS). Healthcare clinical outcome measures are reported as de-identified data to Washington State through the key performance indicator program and the quality improvement program (WAC 246-976-910). Fire Department performance measures are reported annually in compliance with RCW 52.33.030.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Performance measures as outlined in RCW 52.33.030 are built for real-time monitoring and improvement on the City's PowerBI platform. The tool allows leaders to identify and evaluate changes, trends, and opportunities as the community changes.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Effectively staffing and deploying fire department resources affects community outcomes in three critical areas: firefighter injury and death, civilian injury and death, property loss, and environmental impact. If fire department resources (both mobile and personnel) are deployed to match the risk levels inherent to Spokane's hazards, it is expected that outcomes in all three areas will likely be positive. Likewise, failure to match fire department resources deployed to the level of the risk events to which firefighters respond will likely result in negative community outcomes. Those expected outcomes and community expectations are outlined in the Comprehensive Plan, Council Resolutions and Expectations, CIP, and Sustainability Plans.

ORDINANCE NO C36228

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Public Safety Personnel and Crime Reduction Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Public Safety Personnel and Crime Reduction Fund, and the budget annexed thereto with reference to the Public Safety Personnel and Crime Reduction Fund, the following changes be made:

- 1) Increase the appropriation by \$668,000.
- A) Of the increased appropriation, approximately \$256,000 is provided solely for wages and benefits for fire academy recruit school instructors.
- B) Of the increased appropriation, \$412,000 is provided solely for equipment needs related to the fire academy recruit school.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to run an additional fire recruiting academy beginning in 2022, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council Meeting of:**

06/20/2022

Date Rec'd

6/8/2022

Clerk's File #

ORD C36229

Renews #**Submitting Dept**

FINANCE, TREASURY & ADMIN

Cross Ref #**Contact Name/Phone**

PAUL INGIOSI 509-625-6061

Project #**Contact E-Mail**

PINGIOSI@SPOKANECITY.ORG

Bid #**Agenda Item Type**

Special Budget Ordinance

Requisition #**Agenda Item Name**

0410 - PUBLIC DEFENDER PERSONNEL SAVINGS SBO

Agenda Wording

An ordinance transferring budgeted personnel expenses to non-personnel expenses.

Summary (Background)

City code permits intrafund budget transfers of budgeted personnel expenses to non-personnel expenses only when approved by an ordinance passed by the vote of one more than the majority of all members of the City Council (SMC 07.09.010(A)(4)). Due to an internal promotion in the Office of Public Defender, there are available budgeted personnel expenses the department would like to transfer to the legal services expense type to pay for an expert witness and provide budget capacity for the year.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Expense \$ (27,000)

0700-14100-15930-00950-99999

Expense \$ 27,000

0700-14100-15930-54105-99999

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

MURRAY, MICHELLE

Study Session\OtherPublic Safety Committee
- 6/6/22**Division Director**

INGIOSI, PAUL

Council SponsorCM Cathcart / CM
Kinnear**Finance**

MURRAY, MICHELLE

Distribution List**Legal**

PICCOLO, MIKE

nantush@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

rkokot@spokanecity.org

Additional Approvals

budget@spokanecity.org

Purchasing**MANAGEMENT &
BUDGET**

INGIOSI, PAUL

Committee Agenda Sheet

Public Safety & Community Health Committee

Submitting Department	Finance
Contact Name & Phone	Paul Ingiosi – 509-625-6061
Contact Email	pingiosi@spokanecity.org
Council Sponsor(s)	Council Member Cathcart
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: <u>5 minutes</u>
Agenda Item Name	SBO – Salary Savings to Contractual Services
Summary (Background)	<p><u>Background</u></p> <p>City code permits intrafund budget transfers of budgeted personnel expenses to non-personnel expenses only when approved by an ordinance passed by the vote of one more than the majority of all members of the City Council (SMC 07.09.010(A)(4)).</p> <p><u>Summary</u></p> <p>In May 2022, a Public Defender II was promoted to the position of Public Defender. The vacant Public Defender II position was later downgraded to a Public Defender I position for hiring purposes per departmental position policy. The salary and benefit difference between the Public Defender II and Public Defender I position is approximately \$27,000.</p> <p>The department would like to transfer the \$27,000 in salary and benefit savings to the legal services expense type to fund the payment of an expert witness requested by a departmental attorney and provide budget capacity for additional expenses throughout the year.</p>
Proposed Council Action & Date:	SBO – June 20, 2022
Fiscal Impact: Total Cost: \$27,000 Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Various funds Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? n/a	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by	

racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

n/a

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

n/a

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

n/a

ORDINANCE NO C36229

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- 1) Decrease the appropriation for a Public Defender I position in the Office of Public Defender by \$27,000.
- 2) Increase the appropriation for legal services by \$27,000.
- 3) There is no change to the overall appropriation level in the General Fund.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need transfer budget authority from personnel to non-personnel expenses to provide expert witness legal services, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date



Agenda Sheet for City Council Meeting of:

06/20/2022

Date Rec'd	6/1/2022
Clerk's File #	RES 2022-0055
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	INTEGRATED CAPITAL MANAGEMENT
Contact Name/Phone	INGA NOTE 625-6391
Contact E-Mail	INOTE@SPOKANECITY.ORG
Agenda Item Type	Resolutions
Agenda Item Name	4250 – RESOLUTION US 195 TRANSPORTATION STUDY ADOPTION

Agenda Wording

A resolution recognizing the US 195 / I-90 Transportation Study as a declaration of the City's desired future transportation conditions within the US 195 corridor from I-90 to Hatch Road.

Summary (Background)

The results of the US 195 study were presented at the March 17, 2022, Council study session. The recommendation is to adopt by resolution endorsing the results of the transportation study as a first step in the implementation process.

Lease? NO Grant related? NO Public Works? NO

Fiscal Impact

Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

Budget Account

Approvals		Council Notifications	
Dept Head	MILLER, KATHERINE E	Study Session\Other	PIES 5/23/22
Division Director	FEIST, MARLENE	Council Sponsor	Beggs/Kinnear
Finance	ORLOB, KIMBERLY	Distribution List	
Legal	RICHMAN, JAMES	ddaniels@spokanecity.org	
For the Mayor	ORMSBY, MICHAEL	icmaccounting@spokanecity.org	
Additional Approvals		eraea@spokanecity.org	
Purchasing		inote@spokanecity.org	
		kemiller@spokanecity.org	

Committee Agenda Sheet

Public Infrastructure, Environment & Sustainability Committee

Submitting Department	Public Works Division – Integrated Capital Management Department
Contact Name & Phone	Inga Note, 625-6331
Contact Email	inote@spokanecity.org ;
Council Sponsor(s)	CM Beggs
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: <u>5 minutes</u>
Agenda Item Name	US 195 Transportation Study adoption resolution
Summary (Background)	<p>On February 4th, 2019 Council approved \$50,000 to help pay for the Hwy 195 Study that Spokane Regional Transportation Council is managing. The study began in late 2019 with evaluation of existing conditions, initial community outreach and forecasting of development. The consultant developed a long list of improvement ideas and combined them into project packages for evaluation and review. The study was completed in late 2021 and shared with all the partner agencies. https://us195transportationstudy.com/</p> <p>City staff presented the US 195 study results at the 3/17/22 Council study session. Staff recommends adopting a resolution endorsing the results of the transportation study as a first step in the implementation process. This action will be followed by updates to both the Comprehensive Plan's Facilities Plan to reflect the proposed projects as well as the Transportation Impact Fee Program to reflect the costs of the proposed projects.</p>
Proposed Council Action & Date:	Adoption resolution in June 2022. n/a
Fiscal Impact: Total Cost: n/a Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? <i>Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.</i>	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	

Potential projects for transportation grant opportunities are dispersed throughout the City and should not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors. Equity considerations are included in SRTC's evaluation and scoring process.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Projects within the 6-year Streets program are evaluated for consistency with the City's Comprehensive Plan when they are initially added to the program.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Potential projects submitted for application comply with goals and policies of Chapter 4 – Transportation of the City's Comprehensive Plan.

RESOLUTION NO. 2022-0055

A RESOLUTION RECOGNIZING THE US 195 / I-90 TRANSPORTATION STUDY ("THE STUDY") AS A DECLARATION OF THE CITY'S DESIRED FUTURE TRANSPORTATION CONDITIONS WITHIN THE US 195 CORRIDOR FROM I-90 TO HATCH ROAD.

WHEREAS, the Spokane Regional Transportation Council (SRTC) managed a study of this area to identify practical solutions for transportation concerns; and

WHEREAS, the City of Spokane, WSDOT and Spokane County contributed financially to the study and their staff participated throughout the process; and

WHEREAS, the final report documents the need for parallel arterial routes to US 195 along with a number of new bicycle and pedestrian projects including shared-use pathways; and

WHEREAS, City staff presented updates on the study at the Public Infrastructure, Environment, & Sustainability Committee on February 22, 2021, a council briefing session on September 2, 2021 and the Planning Commission Transportation Subcommittee on 10/5/21; and

WHEREAS, the Spokane Regional Transportation Council Board of Directors adopted the study at their December 9th, 2021 meeting; and

WHEREAS, the recommended projects will be incorporated into city capital facilities planning documents; and

WHEREAS, the recommended projects will go through SEPA at the time they are added to the City's Comprehensive Plan; and

NOW, THEREFORE BE IT FURTHER RESOLVED, that the City Council of Spokane recognizes the US 195 / I-90 Transportation Study and that the appropriate timing of the identified transportation projects be reflected in the City's Comprehensive Plan to build a healthy, active, safe and connected neighborhood for residents.

PASSED by the City Council on _____

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effect

**Agenda Sheet for City Council Meeting of:**

06/20/2022

Date Rec'd

6/7/2022

Clerk's File #

ORD C36223

Renews #**Cross Ref #****Submitting Dept**DSC, CODE ENFORCEMENT &
PARKING SERVICES**Contact Name/Phone**

JESTEN RAY 625-6819

Project #**Contact E-Mail**

JRAY@SPOKANECITY.ORG

Bid #**Agenda Item Type**

First Reading Ordinance

Requisition #**Agenda Item Name**PARKING SERVICES - ORDINANCE RELATED TO PARKING MUNICIPAL CODES,
PERMITS AN**Agenda Wording**

Parking Services proposes an ordinance to amend 4 sections of municipal code, repeal 3 and adds 2 sections. Parking Services is also updating related fees in the Fee Schedule. Effective Date would be August 1, 2022.

Summary (Background)

The City is moving to a new parking permit system which uses license plates and/or digital permits. The Spokane Municipal Code relating to Permits was revised in 2021; however, it needs modified to align with parking space reservation use and needs. This ordinance decreases duplicate permits by combining several and clarifies two permit related definitions.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Revenue \$ Varies

1460

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

DUVALL, MEGAN

Study Session\OtherPublic Safety and
Community Health 6.6.22**Division Director**

MACDONALD, STEVEN

Council Sponsor

CM Stratton and Kinnear

Finance

ORLOB, KIMBERLY

Distribution List**Legal**

PICCOLO, MIKE

smacdonald@spokanecity.org;

For the Mayor

ORMSBY, MICHAEL

tszambelan@spokanecity.org;

Additional Approvals

mmuramatsu@spokanecity.org;

Purchasing

kbecker@spokanecity.org; jray@spokanecity.org;

lgarcia@spokanecity.org;

mwilliams@spokanecity.org

ORDINANCE NO. C36223

AN ORDINANCE relating to parking municipal codes amending SMC sections 16A.04.100, 16A.05.060, 16A.05.460, 16A.06.010; repealing SMC sections 16A.06.030, 16A.06.040, 16A.06.050; and adding new section 16A.06.080, 16A.06.090 to chapter 16A.06 of the Spokane Municipal Code and setting an effective date.

WHEREAS, the City updated code related to parking permits in 2021, and;

WHEREAS, the City realized the code related to permit use needed to be modified, and;

WHEREAS, the Parking Advisory Committee reviewed and considered the proposed code changes in 2022;-- Now, Therefore,

The City of Spokane does ordain:

Section 1. That SMC section 16A.04.100 is amended to read as follows

Section 16A.04.100 Definitions

A. Alley.

A public highway not designed for general travel and used primarily as a means of access to the rear of residences and business establishments. (RCW 46.04.020)

B. Block Face.

One side of a street, inclusive of the public right-of-way between two consecutive features intersecting that street. The features can be other streets or boundaries of standard geographic areas.

C. City Street or Street.

Every public highway, or part thereof located within the limits of cities and towns, except alleys. (RCW 46.04.120)

D. Commercial Vehicle.

Any vehicle the principal use of which is the transportation of commodities, merchandise, produce, freight, animals, or passengers for hire. (RCW 46.04.140)

E. Congested District.

The area established within the Paid Parking Zone bounded and identified on the [Paid Parking Zone Map](#).

F. Definitions Generally.

Words and phrases, wherever used in this subtitle shall have the meaning ascribed to them in this Chapter except where otherwise defined, and unless where used the context thereof shall clearly indicate to the contrary. (RCW 46.04.010)

G. Entertainment Parking District (EPD).

The area established within the Paid Parking Zone for the purpose of meeting the specific operational and parking needs of the entertainment venues contained within the EPD as bounded and identified on the [Paid Parking Zone Map](#).

H. Fire Lane.

An area on public or private property reserved for providing Fire Department access to structures, firefighting fixtures, or equipment.

I. Highway.

The entire width between the boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel. (RCW 46.04.197)

J. Non-passenger Vehicle (NPV).

Any vehicle which does not meet the definition of a passenger vehicle ([SMC 16A.04.100\(R\)](#)) which includes but is not limited to: any vehicle requiring a commercial safety fee, limousine, any vehicle with over a one ton (thirty-five hundred) rating, vehicle requiring a commercial driver's license (CDL) to operate, farm vehicle, motor home, trailer of any type, camper, watercraft, or snowmobile.

K. Paid Parking Zone.

Portions of streets which the parking of vehicles shall be controlled, regulated and inspected with the aid of devices, herein referred to as parking payment devices. The Paid Parking Zone is bounded and identified on the [Paid Parking Zone Map](#).

L. Park or Parking.

The standing of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading property or passengers. (RCW 46.04.381)

M. Parking Holidays.

Except for metered spaces at Spokane International Airport and Felts Field as authorized by [SMC 12.03.0600](#) and [SMC 12.03.0602](#), or where otherwise indicated by signposting in the area or for individual spaces, parking spaces regulated by a parking payment device may be used without charge during all hours on: Sundays, New Year's Day, Martin Luther King, Jr.'s Birthday, President's Day – Third Monday in February, Memorial Day, Independence Day – July 4th, Labor Day, Indigenous Peoples' Day – Second Monday in October, Veteran's Day – November 11th, Thanksgiving Day, and Christmas Day. Where a foregoing holiday falls on a Sunday, the immediately following Monday is observed. On days designated in the foregoing, vehicles shall adhere to posted time limit regulations.

N. Parking Manager.

The Director of Development Services Center, Code Enforcement and Parking Services or their designee.

O. Parking Payment Device.

Any device used to accept payment for parking, such as parking meters, pay station kiosks, mobile devices, or other methods approved by the Parking Manager.

P. Parking Permit.

A privilege that allows its holder to access certain parking spaces and locations, which form includes, but is not limited to, a printed pass, decal, or electronic privilege associated with a specific vehicle license plate.

Q. Parking Space.

The area on or adjacent to the roadway in which to stop, stand, or park a vehicle that is controlled by a parking payment device designated by lines, curb paint, posted sign, meter decal, or other markings.

R. Passenger Vehicle.

Every motor vehicle, except motorcycles and motor-driven cycles, designed for carrying ten (10) passengers or less and used for the transportation of persons.

S. Public Right-of-Way

A right-of-way that is dedicated or deeded to the public for public use and under the control of a public agency.

T. Residential Parking Permit Definitions

For the purposes of [SMC 16A.06.070](#) only, the terms in this section have the following meanings:

1. "Downtown residential parking district" or "DRPD" means a portion of the street commonly used for vehicular parking where vehicles properly displaying a parking permit or other city-approved authorization are exempt from the payment required pursuant to [SMC 16A.05.280](#).
2. "Downtown residential parking district permit" or "DRPD permit" means a printed pass, decal, electronic privilege associated with a specific vehicle license plate, or other identification issued to an eligible person to be displayed in or on the vehicle, as directed by the City, that enables it to park in a downtown residential parking district.
3. "Resident" means any person residing in a household unit that is located within downtown residential parking district.
4. "Household Unit" means any self-contained house, apartment, condominium, town house, detached or attached accessory dwelling unit, or group home that contains living, sleeping and cooking quarters and is used by of any number of related persons or up to six unrelated individuals. Each unit of a multiple-unit residential dwelling is considered a separate household unit.

U. Retail Zone of the Congested District.

The area established within the Paid Parking Zone bounded and identified on the [Paid Parking Zone Map](#).

V. Roadway.

Portion of a highway improved, designed, or ordinarily used for vehicular travel, exclusive of the sidewalk or shoulder even though such sidewalk or shoulder is used by persons riding bicycles. In the event a highway includes two or more separated roadways, the term "roadway" shall refer to any such roadway separately but shall not refer to all such roadways collectively. (RCW 46.04.500)

W. Safety Zone.

The area or space officially set apart within a roadway for the exclusive use of pedestrians and which is protected or is marked or indicated by painted marks, signs, buttons, standards, or otherwise, so as to be plainly discernible. (RCW 46.04.510)

X. Stand or Standing.

The halting of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in receiving or discharging passengers. (RCW 46.04.555)

Y. Stop or Stopping.

Any halting even momentarily of a vehicle, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control sign or signal. (RCW 46.04.566)

Z. Taxicab, Cab, or Taxi

A for-hire vehicle held out to the public as providing transportation for passengers and/or articles for compensation and:

1. where the route traveled or destination is controlled by the customer;
2. that carries signs or indicia of a "taxi," "taxicab," or "cab" and is equipped as described in [SMC 10.34A.090](#);
3. where the fare is based on an amount recorded and indicated on a taximeter or by a special contract rate; and
4. where the vehicle is dispatched by radio or cell phone, or the ride is obtained by the use of a street hail.

AA. Temporary No Parking Zone

A. A parking space where an approved temporary no parking zone has been established and designated by temporary sign(s), barricade(s), or other device approved by the Parking Manager.

B. A temporary no parking zone will only become valid and enforceable if the zone has been established with signage for at least 24 hours giving notice that a vehicle will be removed if illegally parked in the zone and where such vehicle is interfering with the proper and intended use of such zones.

~~((AA.))~~ BB. Vehicle.

A device capable of being moved upon a street or alley and in, upon, or by which any person or property is or may be transported or drawn upon a public highway. "Vehicle" excludes, except where specifically referenced:

1. A power wheelchair or device other than a bicycle moved by human or animal power or used exclusively upon stationary rails or tracks;

2. A bicycle and a motorized foot scooter;
3. An electric personal assistive mobility device and a motorized foot scooter;
and,
4. A golf cart.

Section 2. That SMC section 16A.05.060 is amended to read as follows

Section 16A.05.060 Commercial Loading Zones

- A. No person shall stop, stand, or park a vehicle except an authorized ~~((and identified))~~ commercial vehicle as defined in 16A.04.100(D) or other noncommercial vehicles as authorized by the Parking Manager during the hours indicated on the signs marking the zones.
- B. No person shall stop, stand, or park an authorized commercial vehicle as defined in 16A.04.100(D) or other noncommercial vehicles ~~((and identified commercial vehicle))~~ as authorized by the Parking Manager in a signed commercial loading zone for any purpose or length of time other than ~~((for the))~~ active and expeditious loading and unloading ~~((of commodities))~~. In no case shall the stopping, standing, or parking exceed thirty minutes.

Section 3. That SMC section 16A.05.460 is amended to read as follows

Section 16A.05.460 Temporary No Parking Zone

~~((A. No person shall stop, stand, or park a vehicle in a parking space where an approved temporary no parking zone has been established as defined in 16A.04.100(AA), and designated by meter hood, temporary sign(s), barricade(s), or other device approved by the Parking Manager except for vehicles displaying a temporary no parking zone permit (SMC 16A.06.050)).~~

~~((B.))A temporary no parking zone will only become valid and enforceable if the zone has been established with signage for at least 24 hours giving notice that a vehicle will be removed if illegally parked in the zone and where such vehicle is interfering with the proper and intended use of such zones.~~

Section 4. That SMC section 16A.06.010 is amended to read as follows

Section 16A.06.010 Permits - Generally

- A. Purpose.

A parking permit may be issued to allow a vehicle to legally park in violation of specific parking regulations. A parking permit may apply in a designated parking

district or zone, paid parking space, or elsewhere depending on the specifications of the permit.

B. Authority.

The Parking Manager is hereby authorized to administer a system for the issuance of parking permits and to collect fees therefor.

C. Application.

1. Application for any parking permit required by this Chapter shall be made to Parking Services on forms provided for such purpose.
2. All parking permit applications shall include, at minimum the following information:
 - a. The name, address, and other current contact information for the applicant;
 - b. The license plate number and make, model and year of the vehicle for which the parking permit is sought;
 - c. A statement signed and sworn by the applicant, under penalty of perjury, that all information submitted is complete, true and accurate to the best of their knowledge; and
 - d. A copy of the current vehicle registration.
3. The Parking Manager may deny a parking permit application based on a demonstrated history of improper use by the applicant during the previous 12 months.

D. Outstanding ~~((Citations))~~ Parking Fees and Fines.

1. Outstanding parking fees and fines ~~((citations))~~ must be resolved prior to the issuance of any parking permit type.

E. Fees.

Parking permits for authorized vehicles shall be issued, pending approval by the Parking Manager, by the City upon application therefore and the paying of the fee as established in the [City of Spokane Parking Fee Schedule \(SMC 08.02.083\(A\)\)](#).

F. Proper Display of Parking Permit.

Parking permits shall be properly displayed as directed by the City.

G. Maximum Number of Parking Permits Issued.

The parking manger may limit the number of any type or zone parking permit.

H. Prohibition.

1. The provisions of this Chapter do not supersede any other provisions of the Spokane Municipal Code with respect to general parking regulations.
2. It is unlawful to falsely represent oneself as eligible for a parking permit under this Chapter or to furnish any false information in, or in conjunction with, an application for a parking permit. It shall be unlawful to attempt or to reproduce or alter any parking permit issued by the City.
3. Parking permits may be transferred upon review and approval by the Parking Manager.
4. Parking permits may be revoked in the event Parking Services determines that the owner of the vehicle, or the vehicle itself, for which a parking permit has been issued no longer meets the eligibility requirements established by Parking Services. Upon no longer meeting the eligibility requirements, the holder of the parking permit shall surrender such parking permit to Parking Services.
5. Violation of parking permit use shall result in the permit being revoked, cancellation of the permit, forfeiture of any fees paid or deposit and may result in the forfeiture of future reservations if applicable.

Section 5. That SMC section 16A.06.030 entitled “Service Parking Permit” is repealed.

Section 6. That SMC section 16A.06.040 entitled “Entertainment Event Exemption Permit” is repealed.

Section 7 That SMC section 16A.06.050 entitled “Temporary No Parking Zone Parking Permit” is repealed.

Section 8 That there is adopted a new section 16A.06.080 to chapter 16A.06 of the Spokane Municipal Code to read as follows:

Section 16A.06.080 Parking Space Reservation Permit

A parking space reservation permit allows parking within a designated parking space. The parking permit may contain allowances and restrictions as deemed necessary by the Parking Manager.

Section 9 That there is adopted a new section 16A.06.090 to chapter 16A.06 of the Spokane Municipal Code to read as follows:

Section 16A.06.090 Temporary Parking Permit

A temporary parking permit allows parking in any area designated by the parking permit. The parking permit may contain restrictions as deemed necessary by the Parking Manager.

Section 10 Effective Date. This ordinance shall take effect and be in force on August 1, 2022.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date

City of Spokane Parking Fee Schedule
FY 2021~~2~~

On-Street Paid Parking Zone Rates		
Minimum Hourly Rate	Maximum Hourly Rate	Current rates by zone can be found at https://my.spokanecity.org/parking/
\$0.50	\$3.00	
Removal of Parking Payment Device(s)		
Fee charged a contractor for removal and reinstallation of a parking payment device to accommodate construction work		\$60.00 per single space meter \$120.00 per dual space meter \$500.00 per pay station
Delinquent Violations		
The additional penalty for failure to respond to a notice of traffic violation or parking infraction is \$25.00.		
Towing and Impound		
Towing, storage, and related fees and charges by registered disposers are prominently posted on the disposers' premises but are not directly regulated by the City. Some rates may be fixed by contract.		
Junk Vehicle Affidavit		
Junk vehicle affidavit (AKA hulk slip)		\$0.00
Administrative Fees		
Fee per vehicle added to the Scofflaw List		\$25.00
Immobilization		\$50.00
Permits		
Commercial Loading Zone Permit – Annual		\$100.00/vehicle
Commercial Loading Zone Permit – Single Day		\$15.00/vehicle
Downtown Residential Parking District Permit - Monthly		\$25.00 \$50.00 per month/vehicle
Service Permit		Month – \$50.00 Quarter – \$150.00 Annual – \$600.00
Entertainment Event Exemption Permit		\$15.00 + Paid Parking Zone rate per hour, per space for each event
Temporary No Parking Zone		\$15 per day + cost of lost paid parking revenue per space per day
Temporary No Parking Zone Permit		\$8.00 per vehicle per day
Parking Space Reservation Permit		\$25.00 per permit + cost of lost paid parking revenue per space per day
Temporary Parking Permit		\$15 per day + cost of lost paid parking revenue
Special Loading Zone – Commercial		Day - \$15.00 Month – \$125.00 Quarter – \$350.00
Special Loading Zone – News Media		Annual – \$1,000.00 for 1 st permit; \$500.00 for each additional permit
Special Loading Zone – Charitable Nonprofit		Month – \$60.00, maximum 2 permits
Motor Vehicle Violations		
Violation	Spokane Municipal Code Reference	Initial Fine
Advertising or For Sale	16A.05.010	\$45.00
Alley – Loading – Active Loading / 30 Min Max	16A.05.020(A)	\$45.00

Motor Vehicle Violations		
Violation	Spokane Municipal Code Reference	Initial Fine
Alley – Loading – Restricting Free Passage	16A.05.020(B)	\$65.00
Angle Parking / Backed to Curb	16A.05.030	\$45.00
Bicycle Lane – No Stopping/Standing/Parking	16A.05.040	\$65.00
Bus Zone – Unauthorized Vehicle No Stopping/Standing/Parking	16A.05.050	\$45.00
Commercial Loading Zone – Unauthorized Vehicle No Stopping/Standing/Parking	16A.05.060(A)	\$45.00
Commercial Loading Zone – No Stopping/Standing/Parking Active Loading 30 Min Max	16A.05.060(B)	\$45.00
Crosswalk – Approach - No Standing/Parking Within 20'	16A.05.070	\$45.00
Crosswalk – On - No Stopping/Standing/Parking	16A.05.080	\$65.00
Disabled Parking – Over 4Hr Time Limit At Expired Meter	16A.05.090(A)(2)	\$30.00
Disabled Parking – Unauthorized Use Placard/Plate	16A.05.110(A)	\$450.00 (\$250.00 + \$200.00 State Assessed Fee)
Disabled Parking – Park In/Block/Make Inaccessible Access Aisle or Space	16A.05.110(B)	\$450.00 (\$250.00 + \$200.00 State Assessed Fee)
Disabled Parking – No Placard/Plate	16A.05.110(C)	\$450.00 (\$250.00 + \$200.00 State Assessed Fee)
Disabled Parking – Fail to Fully Display Placard/Plate	16A.05.110(D)	\$450.00 (\$250.00 + \$200.00 State Assessed Fee)
Divided Highway - No Stopping/Standing/Parking Between Roadways	16A.05.130	\$45.00
Double Parking - No Stopping/Standing/Parking	16A.05.140	\$65.00
Driveway or Alley Entrance - No Standing/Parking Within 5'	16A.05.150	\$45.00
Excavation or Obstruction - No Stopping/Standing/Parking	16A.05.160	\$45.00
Fire Hydrant - No Standing/Parking Within 15'	16A.05.170	\$65.00
Fire Lane - No Stopping/Standing/Parking	16A.05.180	\$65.00
Fire Station - No Standing/Parking Within 20' of Entrance/Opposite Side of Street Within 75' of Entrance	16A.05.190	\$45.00
Flashing Signal – Approach - No Standing/Parking Within 30'	16A.05.200	\$45.00
Intersection - No Stopping/Standing/Parking	16A.05.210	\$65.00
Junk Vehicle - No Parking	16A.05.220	\$45.00
Motorcycle or Scooter - No Stopping/Standing/Parking Except Motorcycle or Scooter	16A.05.230(A)	\$45.00
Motorcycle or Scooter – Must Park Within Stalls and Be Secured from Tipping	16A.05.230(B)	\$45.00
Obstructing Traffic - No Stopping/Standing/Parking	16A.05.240	\$65.00
Paid Parking Zone – Illegal Use of Parking Payment Device	16A.05.250	\$30.00
Paid Parking Zone – Obstruction of Paid Parking Device	16A.05.260	\$30.00

Motor Vehicle Violations		
Violation	Spokane Municipal Code Reference	Initial Fine
Paid Parking Zone – Parking Payment Device Indicates No Stopping/Standing/Parking	16A.05.270	\$30.00
Paid Parking Zone – Valid Payment Required	16A.05.280(A)(1)	\$30.00
Paid Parking Zone – Required Information Incorrect	16A.05.280(A)(2)	\$30.00
Paid Parking Zone – Payment Not Made Immediately	16A.05.280(A)(3)	\$30.00
Parallel Parking – Wheels Parallel and Within 12” of the Curb	16A.05.290(A)	\$45.00
Parallel Parking – No stopping/Standing/Parking Against Authorized Traffic Movement	16A.05.290(B)	\$45.00
Parking Stalls - No Stopping/Standing/Parking – Across Lines/Markings	16A.05.300	\$45.00
Parking Time Limited – Outside of Paid Parking Zone - No Stopping/Standing/Parking Beyond 72 Hrs	16A.05.310(A)	\$45.00
Parking Time Limited – Non-Passenger Vehicle Outside of Paid Parking Zone - No Stopping/Standing/Parking Beyond 24 Hrs Loading	16A.05.310(B)	\$45.00
Parking Time Limited – Paid Parking Zone - No Stopping/Standing/Parking Beyond 24 Hrs	16A.05.310(C)	\$45.00
Parking Time Limited – Posted Sign/Payment Device	16A.05.310(D)	\$45.00
Parking Time Limited – No Re-Parking on Same Block Face Where Time Limit is Greater Than 30 Minutes	16A.05.310(D)(1)	\$45.00
Pedestrian Buffer Strip - No Stopping/Standing/Parking	16A.05.320	\$45.00
Permit Zones - No Stopping/Standing/Parking – No Permit	16A.05.330(A)	\$45.00
Permit Zones - No Stopping/Standing/Parking – Permit Does Not Match Vehicle	16A.05.330(B)(1)	\$45.00
Permit Zones - No Stopping/Standing/Parking – Outside Zone	16A.05.330(B)(2)	\$45.00
Permit Zones - No Stopping/Standing/Parking – Beyond Time Limit	16A.05.330(B)(3)	\$45.00
Police Vehicles Only – Unauthorized Vehicle No Stopping/Standing/Parking	16A.05.340	\$65.00
Posted Signs - No Stopping/Standing/Parking – Signs Prohibit	16A.05.350(A)	\$45.00
Posted Signs - No Standing/Parking – Signs Prohibit	16A.05.350(B)	\$45.00
Posted Signs - No Parking – Signs Prohibit	16A.05.350(C)	\$45.00
Public Safety Hazard – No Stopping/Standing/Parking	16A.05.370	\$65.00
Railroad Tracks - On - No Stopping/Standing/Parking	16A.05.380	\$65.00
Railroad Tracks – Loading - No Parking Within 50’	16A.05.390	\$45.00
Reserve a Portion of the Highway – Unlawful	16A.05.400	\$45.00
Safety Zone - No Stopping/Standing/Parking	16A.05.410	\$65.00
Sidewalk – On or Over - No Stopping/Standing/Parking	16A.05.420	\$65.00
Spokane International Airport – No Standing/Parking	16A.05.430	\$45.00
Stop Sign – Approach - No Standing/Parking Within 30’	16A.05.440	\$45.00
Taxicab Zones – Unauthorized Vehicle No Stopping/Standing/Parking	16A.05.450	\$45.00
Temporary No Parking Zone - No Stopping/Standing/Parking	16A.05.460(A)	\$100.00

Motor Vehicle Violations		
Violation	Spokane Municipal Code Reference	Initial Fine
Traffic Control Signal – Approach - No Standing/Parking Within 30'	16A.05.470	\$45.00
Vehicle Repairs - No Standing/Parking	16A.05.480	\$45.00
Yield Sign – Approach - No Standing/Parking Within 30'	16A.05.490	\$45.00
Snow Removal – No Stopping/Standing/Parking After Notice	16A.61.564(A)	\$45.00
Street Needs – No Stopping/Standing/Parking After Notice	16A.61.564(B)	\$45.00
Moving Vehicle of Another – Unlawful	16A.61.570	\$45.00
Special Loading Zone – Exceeding Time Limit	16A.61.5703(B)	\$45.00
Special Loading Zone – EPD Exceeding Time Limit	16A.61.5703(C)	\$45.00
Special Loading Zone – Unauthorized Vehicle Parked in SLZ	16A.61.5703(E)	\$45.00
Ski Jogging – Unlawful	16A.61.663	\$45.00
Sidewalk Riding and Parking Regulated – Unauthorized Bicycle or Non-Motorized Vehicle Upon Sidewalk	16A.61.787(A)	\$45.00
Sidewalk Riding and Parking Regulated – Failure to Yield to Pedestrians	16A.61.787(B)	\$45.00
Sidewalk Riding and Parking Regulated – Speeding	16A.61.787(C)	\$45.00
Sidewalk Riding and Parking Regulated – Obstruction	16A.61.787(D)	\$45.00

**Agenda Sheet for City Council Meeting of:**

06/20/2022

Date Rec'd

6/6/2022

Clerk's File #

RES 2022-0056

Renews #**Cross Ref #****Submitting Dept**INTEGRATED CAPITAL
MANAGEMENT**Contact Name/Phone**

KEVIN PICANCO 625-6088

Project #

2022015

Contact E-Mail

KPICANCO@SPOKANECITY.ORG

Bid #**Agenda Item Type**

Hearings

Requisition #**Agenda Item Name**4250 – RESOLUTION FOR THE 2023-2028 SIX-YEAR COMPREHENSIVE STREET
PROGRAM**Agenda Wording**

Hearing for the 2023-2028 Six-Year Comprehensive Street Program. (Various neighborhood councils)

Summary (Background)

RCW 35.77 provides that pursuant to a public hearing process, each City shall update its Six-Year Transportation Improvement Program annually prior to July 1st and file a copy of the adopted program with the Secretary of Transportation no later than July 31st of that same year. The Plan Commission held a workshop on April 13, 2022 and a public hearing in May. A hearing was held on May 11, 2022 which provided a recommendation of approval.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Select \$

#

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

MILLER, KATHERINE E

Study Session\Other

PIES 4/25/22

Division Director

FEIST, MARLENE

Council Sponsor

Beggs/Kinnear

Finance

ORLOB, KIMBERLY

Distribution List**Legal**

PICCOLO, MIKE

ddaniels@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

ddaniels@spokanecity.org

Additional Approvals

eraea@spokanecity.org

Purchasing

kpicanco@spokanecity.org

kemiller@spokanecity.org

mdavis@spokanecity.org

RESOLUTION 2022-0056

WHEREAS, pursuant to the requirements of RCW 35.77.010, Laws of the State of Washington, the City of Spokane has prepared a revised and extended Six-Year Comprehensive Street Program for the ensuing six years, 2022 through 2027; and

WHEREAS, the Spokane City Plan Commission, on May 12, 2022, following a public hearing, found the 2023-2028 Six-Year Comprehensive Street Program to be in full conformance with the City's Comprehensive Plan; and

WHEREAS, the City of Spokane utilizes state and federal grants and low-interest loans as appropriate to supplement its financial resources and such anticipated funding is incorporated in the 2023-2028 Six-Year Comprehensive Street Program;

WHEREAS, pursuant to the above law, the City Council of the City of Spokane, being the legislative body of the City held a public hearing on the 2023-2028 Six Year Comprehensive Street Program at 6:00 pm., at City Hall in Spokane, Washington on the 20th day of June, 2022.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spokane that the revised and extended 2023-2028 Six Year Comprehensive Street Program is hereby adopted; and,

BE IT FURTHER RESOLVED, that a copy of the revised and extended 2023-2028 Six Year Comprehensive Street Program, together with a copy of this resolution, be filed with the Secretary, Washington State Department of Transportation.

BE IT FURTHER RESOLVED, that City staff be authorized to apply for state and federal grants and low-interest loans in support of projects as identified in the 2023-2028 Six Year Comprehensive Street Program;

Adopted this 20th day of June, 2022

Terri Pfister, City Clerk

Approved as to Form:

Assistant City Attorney

CITY PLAN COMMISSION FINDINGS OF FACT, CONCLUSIONS, AND RECOMMENDATIONS ON THE 2023-2028 SIX YEAR STREET PROGRAM

A Recommendation of the City Plan Commission certifying that the 2023-2028 Six Year Street Program is in conformance with the City of Spokane's Comprehensive Plan.

FINDINGS OF FACT:

A. In May 2001, the City of Spokane adopted its Comprehensive Plan under the Growth Management Act (Chapter 36.70A RCW or "GMA").

B. The City's Comprehensive Plan is required to be consistent with the GMA.

C. The GMA requires that the City's annual Six Year Street Program shall be in conformance with the City's Comprehensive Plan.

D. The 2023-2028 Six Year Street Program identifies capital project activity which has implications on the growth of the community.

E. The City Plan Commission Transportation Subcommittee held a workshop on April 5, 2022 to review new projects for consistency with the goals and policies of the City's Comprehensive Plan, and made a recommendation to the Plan Commission to accept the new projects into the 2023-2028 Six Year Street Program.

F. The City Plan Commission held a workshop on April 13, 2022, and also held a public hearing on May 11, 2022, to obtain public comments on the 2023-2028 Six Year Street Program.

G. The City Council must receive a recommendation from the City Plan Commission to certify that the 2023-2028 Six Year Street Program is in conformance with the City's Comprehensive Plan in effect on the day of certification.

ACTION: Motion to accept the staff's Findings of Fact A through G.

CONCLUSIONS:

A. The 2023-2028 Six Year Street Program has been prepared in full consideration of the City's Comprehensive Plan.

B. The 2023-2028 Six Year Street Program has been reviewed by the City Plan Commission and found to be in conformance with the goals and policies of the City's 2001 Comprehensive Plan, as well as the Arterial Street Plan.


C. The 2023-2028 Six Year Street Program has been reviewed by the City Plan Commission and found to be in conformance with the draft goals and policies of the City's update to the transportation chapter (chapter 4) of the 2001 Comprehensive Plan.

ACTION: Motion to accept conclusions A, B and C by staff as conclusions of the Plan Commission.

RECOMMENDATIONS:

A. The Spokane City Plan Commission agrees that the 2023-2028 Six Year Street Program is in full compliance with the existing Spokane Comprehensive Plan as required by RCW 36.70A and RCW 35.77.010 and recommends adoption by the Spokane City Council.

B. By a vote of 7 to 0, the Plan Commission recommends the approval of these amended documents by the City Council.


Todd Beyreuther (May 18, 2022 18:54 PDT)

**Todd Beyreuther, President
Spokane Plan Commission**

May 18, 2022





PLAN_COMMISSION_RECOMMENDATION 2023-2028

Final Audit Report

2022-05-19

Created:	2022-05-18
By:	Jackie Churchill (jchurchill@spokanecity.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAVWzwg84nOsoduFMNZwbTxgyBwvVyMkuK

"PLAN_COMMISSION_RECOMMENDATION 2023-2028" History

-  Document created by Jackie Churchill (jchurchill@spokanecity.org)
2022-05-18 - 11:51:44 PM GMT- IP address: 198.1.39.252
-  Document emailed to Todd Beyreuther (tbeyreuther@spokanecity.org) for signature
2022-05-18 - 11:52:13 PM GMT
-  Email viewed by Todd Beyreuther (tbeyreuther@spokanecity.org)
2022-05-19 - 1:53:31 AM GMT- IP address: 172.226.2.159
-  Document e-signed by Todd Beyreuther (tbeyreuther@spokanecity.org)
Signature Date: 2022-05-19 - 1:54:31 AM GMT - Time Source: server- IP address: 73.140.12.157
-  Agreement completed.
2022-05-19 - 1:54:31 AM GMT