

CITY OF SPOKANE



NOTICE

REGARDING CITY COUNCIL MEETINGS

Notice is hereby given that, pursuant to Governor Jay Inslee's **Twelfth** Updated Proclamation **20-28.12**, dated **November 10, 2020**, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through **December 7, 2020**.

Temporarily and until further notice, the public's ability to attend City Council meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting as noted below.

Public comment will be taken virtually on legislative items during the 6:00 p.m. Legislative Session on **December 7, 2020**. Open Forum will not be held and all testimony must be related to the legislative items on the agenda.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing Session and 6:00 p.m. Legislative Session will be held virtually and streamed live online and airing on City Cable 5. Some members of the City Council and City staff will be attending virtually. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling **1-408-418-9388** and entering the access code **966 942 097** for the 3:30 p.m. Briefing Session or **146 921 1292** for the 6:00 p.m. Legislative Session when prompted; meeting password is **0320**.

To participate in virtual public comment:

Sign up to give testimony at <https://forms.gle/Rtcikb2tju6322BB7>. You must sign up in order to be called on to testify. The form will be **open at 5:00 p.m. on Monday, November 16, 2020, and will close at 6:00 p.m.** At 6:00 p.m., you will call in to the meeting using the information above. When it is your turn to testify, Council President will call your name and direct you to hit *3 on your phone to ask to be unmuted. The system will alert you when you have been unmuted and you can begin giving your testimony. When you are done, you will need to hit *3 again.

**CITY COUNCIL MEETINGS
RULES – PUBLIC DECORUM**

Strict adherence to the following rules of decorum by the public will be observed and adhered to during City Council meetings, including open forum, public comment period on legislative items, and Council deliberations:

- 1. No Clapping!**
- 2. No Cheering!**
- 3. No Booing!**
- 4. No public outbursts!**
- 5. Three-minute time limit for comments made during open forum and public testimony on legislative items!**
- 6. No person shall be permitted to speak at the first open forum more often than once per calendar month.**

In addition, please silence your cell phones when entering the Council Chambers!

Further, keep the following City Council Rules in mind:

Rule 2.2 OPEN FORUM

- D. The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items not currently on the current or advance Council agendas. No person shall be permitted to speak in open forum regarding items on the current or advance agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.
- E. To encourage wider participation in open forum and a broad array of public comment and varied points of view from residents of the City of Spokane, no person shall be permitted to speak at the first open forum more often than once per calendar month. Any person may speak at the second open forum if they have not yet spoken in that meeting's first open forum or concerning any agenda item at that day's meeting, unless the meeting is that person's first address at open forum in that month.. There is no limit on the number of regular legislative agenda items on which a member of the public may testify, such as legislative items, special consideration items, hearing items, and other items before the City Council and requiring Council action that are not adjudicatory or administrative in nature, as specified in Rules 5.3 and 5.4.

Rule 2.7 SERVICE ANIMALS AT CITY COUNCIL MEETINGS

- B. Service animals must, at all times while present in a City Council meeting, be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices, in which case, the individual must maintain control of the animal through voice, signal, or other effective controls.

Rule 5.3 PARTICIPATION OF MEMBERS OF THE PUBLIC IN COUNCIL MEETINGS

- A. Members of the public may address the Council regarding items on the Council's legislative agenda, special consideration items, hearing items, and other items before the City Council requiring Council action that are not adjudicatory or administrative in nature. This rule shall not limit the public's right to speak during the open forum.
- B. No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. In order for a Council member to be recognized by the Chair for the purpose of obtaining the floor, the Council member shall either raise a hand or depress the call button on the dais until recognized by the Council President.
- C. Each person speaking at the public microphone shall verbally identify themselves by name, city of residence, and, if appropriate, representative capacity.
- D. Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded and documents submitted for the record are identified and marked by the Clerk.
- E. In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression not provided by these rules, including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults will be permitted.
- F. A speaker asserting a statement of fact may be asked to document and identify the sources of the factual datum being asserted.

- G. When addressing the Council, members of the public shall direct all remarks to the Council President and shall confine remarks to the matters that are specifically before the Council at that time.
- H. When any person, including members of the public, City staff, and others, are addressing the Council, Council members shall observe the same decorum and process, as the rules require among the members inter se. That is, a Council member shall not engage the person addressing the Council in colloquy, but shall speak only when granted the floor by the Council President. All persons and/or Council members shall not interrupt one another. The duty of mutual respect set forth in Rule 1.2 and the rules governing debate set forth in Robert's Rules of Order, newly revised, shall extend to all speakers before the City Council. The City Council Policy Advisor and/or City Attorney shall, with the assistance of Council staff, assist the Council President to ensure that all individuals desiring to speak shall be identified, appropriately recognized, and provided the opportunity to speak.

Rule 5.4 PUBLIC TESTIMONY REGARDING LEGISLATIVE AGENDA ITEMS – TIME LIMITS

- A. The City Council shall take public testimony on all matters included on its legislative agenda, with those exceptions stated in Rule 5.4(B). Public testimony shall be limited to the final Council action. Public testimony shall be limited to three (3) minutes per speaker, unless, at their discretion, the Chair determines that, because of the number of speakers signed up to testify, less time will be needed for each speaker in order to accommodate all speakers. The Chair may allow additional time if the speaker is asked to respond to questions from the Council.
- B. No public testimony shall be taken on items on the Council's consent agenda, amendments to legislative agenda items, or procedural, parliamentary, or administrative matters of the Council, including amendments to these Rules.
- C. For legislative or hearing items that may affect an identifiable individual, association, or group, the following procedure may be implemented:
 - 1. Following an assessment by the Chair of factors such as complexity of the issue(s), the apparent number of people indicating a desire to testify, representation by designated spokespersons, etc., the Chair shall, in the absence of objection by the majority of the Council present, impose the following procedural time limitations for taking public testimony regarding legislative matters:
 - a. There shall be up to fifteen (15) minutes for staff, board, or commission presentation of background information, if any.
 - b. The designated representative of the proponents of the issue shall speak first and may include within their presentation the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. Up to thirty (30) minutes shall be granted for the proponent's presentation. If there be more than one designated representative, they shall allocate the allotted time between or among themselves.
 - c. Following the presentation of the proponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the proponents who wishes to speak on behalf of the proponent's position.
 - d. The designated representative, if any, of the opponents of the issue shall speak following the presentation of the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. The designated representative(s) of the opponents shall have the same amount of time which was allotted to the proponents.
 - e. Following the presentation by the opponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the opponents who wishes to speak on behalf of the opponents' position.
 - f. Up to ten (10) minutes of rebuttal time shall be granted to the designated
 - 2. In the event the party or parties representing one side of an issue has a designated representative and the other side does not, the Chair shall publicly ask the unrepresented side if they wish to designate one or more persons to utilize the time allotted for the designated representative. If no such designation is made, each person wishing to speak on behalf of the unrepresented side shall be granted three (3) minutes to present their position, and no additional compensating time shall be allowed due to the fact that the side has no designated representative.
 - 3. In the event there appears to be more than two groups wishing to advocate their distinct positions on a specific issue, the Chair may grant the same procedural and time allowances to each group or groups, as stated previously.
- D. The time taken for staff or Council member questions and responses there to shall be in addition to the time allotted for any individual or designated representative's testimony.

THE CITY OF SPOKANE



ADVANCE COUNCIL AGENDA

MEETING OF MONDAY, DECEMBER 7, 2020

MISSION STATEMENT

TO DELIVER EFFICIENT AND EFFECTIVE SERVICES
THAT FACILITATE ECONOMIC OPPORTUNITY
AND ENHANCE QUALITY OF LIFE.

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBER KATE BURKE

COUNCIL MEMBER LORI KINNEAR

COUNCIL MEMBER KAREN STRATTON

COUNCIL MEMBER MICHAEL CATHCART

COUNCIL MEMBER CANDACE MUMM

COUNCIL MEMBER BETSY WILKERSON

CITY COUNCIL CHAMBERS
CITY HALL

808 W. SPOKANE FALLS BLVD.
SPOKANE, WA 99201

CITY COUNCIL BRIEFING SESSION

Council will adopt the Administrative Session Consent Agenda after they have had appropriate discussion. Items may be moved to the 6:00 p.m. Legislative Session for formal consideration by the Council at the request of any Council Member.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel. There will be an opportunity for the expression of public views during the Open Forum at the beginning and the conclusion of the Legislative Agenda on any issue not relating to the Current or Advance Agendas, pending hearing items, or initiatives or referenda in a pending election.

ADDRESSING THE COUNCIL

- No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition.
- Each person speaking at the public microphone shall verbally identify themselves by name, city of residency and, if appropriate, representative capacity.
- If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language or personal insults will be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.

SPEAKING TIME LIMITS: Unless deemed otherwise by the Chair, each person addressing the Council shall be limited to a three-minute speaking time.

CITY COUNCIL AGENDA: The City Council Advance and Current Agendas may be obtained prior to Council Meetings from the Office of the City Clerk during regular business hours (8 a.m. - 5 p.m.). The Agenda may also be accessed on the City website at www.spokanecity.org. Agenda items are available for public review in the Office of the City Clerk during regular business hours.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

If you have questions, please call the Agenda Hotline at 625-6350.

BRIEFING SESSION

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)

(No Public Testimony Taken)

Roll Call of Council

Council Reports

Staff Reports

Committee Reports

Advance Agenda Review

Current Agenda Review

ADMINISTRATIVE SESSION**CONSENT AGENDA****REPORTS, CONTRACTS AND CLAIMS****RECOMMENDATION**

- | | | |
|--|----------------|------------------------------|
| 1. Purchases by Fleet Operations from Kenworth Sales (Spokane, WA) for the Water Department using Sourcewell Contract # 081716-KTC of: | Approve
All | |
| a. a Construction Truck—\$208,001 (incl. tax). | | OPR 2020-0856 |
| b. a Valve Truck—\$319,353.16 (incl. tax). | | OPR 2020-0857 |
| Loren Searl | | |
| 2. Five-year Contract with Access Information Protected (Spokane, WA) for off-site records storage and retrieval services for various City departments from January 1, 2021, through December 31, 2026—estimated annual amount not to exceed \$54,000. | Approve | OPR 2020-0877
RFP 5343-20 |
| Terri Pfister | | |
| 3. Contract Renewal with Toby's Body and Fender, Inc. (Spokane WA) for Auto Body Repair Services for Fleet Services—annual expenditure \$385,000 (incl. tax). | Approve | OPR 2017-0841 |
| David Paine | | |

4. Report of the Mayor of pending:
- | | | |
|---|------------------------------|---------------|
| a. Claims and payments of previously approved obligations, including those of Parks and Library, through _____, 2020, total \$_____, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$_____. | Approve & Authorize Payments | CPR 2020-0002 |
| b. Payroll claims of previously approved obligations through_____, 2020: \$_____. | | CPR 2020-0003 |
5. City Council Meeting Minutes: _____, 2020.
- | | | |
|--|-------------|---------------|
| | Approve All | CPR 2020-0013 |
|--|-------------|---------------|

EXECUTIVE SESSION

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

CITY COUNCIL SESSION

(May be held or reconvened following the 3:30 p.m. Administrative Session)

(Council Briefing Center)

This session may be held for the purpose of City Council meeting with Mayoral nominees to Boards and/or Commissions. The session is open to the public.

LEGISLATIVE SESSION

(6:00 P.M.)

(Council Reconvenes in Council Chamber)

WORDS OF INSPIRATION

PLEDGE OF ALLEGIANCE

ROLL CALL OF COUNCIL

ANNOUNCEMENTS

(Announcements regarding Changes to the City Council Agenda)

NO BOARDS AND COMMISSIONS APPOINTMENTS

ADMINISTRATIVE REPORT

COUNCIL COMMITTEE REPORTS

(Committee Reports for Finance, Neighborhoods, Public Safety, Public Works, and Planning/Community and Economic Development Committees and other Boards and Commissions)

OPEN FORUM – WILL NOT BE HELD

LEGISLATIVE AGENDA

NO SPECIAL BUDGET ORDINANCES

NO EMERGENCY ORDINANCES

NO RESOLUTIONS

FINAL READING ORDINANCES

(Require Four Affirmative, Recorded Roll Call Votes)

ORD C35989 Relating to the fire code; amending SMC sections 17F.080.010, 17F.080.030, 17F.080.050, 17F.080.090, 17F.080.110, 17F.080.270, 17F.080.320, 17F.080.370, 17F.080.380, 17F.080.390 17F.080.410, 17F.080.455 and 17F.080.480. (Council Sponsor: Council Member Kinneary)

Lance Dahl

ORD C35990 (To be considered under Hearings Item H2.)

ORD C35991 (To be considered under Hearings Item H3.)

ORD C35993 Of the City Council of the City of Spokane, Spokane County, Washington, amending Ordinance No. C35969 correcting a section updating the annual City of Spokane property tax levy for 2021.

Paul Ingiosi

FIRST READING ORDINANCES

(No Public Testimony Will Be Taken)

ORD C35992 Relating to the executive and administrative organization of the City; amending SMC section 3.01A.215, 3.01A.220, 3.01A.260, 3.01A.310, 3.01A.315, 3.01A.340, 3.01A.415, 3.01A.500 and 3.01A.520.

Amber Richards

ORD C35994 Changing the name of Fort George Wright Drive to Whistalks Way.

Tami Palmquist

ORD C35995 Changing the name of a segment of Shelby Ridge Street to Aviary Ct.
Tami Palmquist
 FURTHER ACTION DEFERRED

SPECIAL CONSIDERATIONS

(If there are items listed you wish to speak on, please sign your name on the sign-up sheets in the Chase Gallery.)

- | | | | |
|-----|--|----------------|---------------|
| S1. | Purchases by Fleet Operations for Police Department using WA State Contract #05916 of: | Approve
All | |
| | a. 2 Police K8s from Columbia Ford (Longview, WA)—\$97,254.31 (incl. tax). | | OPR 2020-0781 |
| | b. 2 Police Tahoes from Bud Clary Chevrolet (Longview, WA)—\$94,377.38 (incl. tax). | | OPR 2020-0782 |

(Deferred from November 23, 2020, Agenda)

Eric Olsen

HEARINGS

(If there are items listed you wish to speak on, please sign your name on the sign-up sheets in the Chase Gallery.)

RECOMMENDATION

- | | | | |
|-----|---|---|---------------|
| H1. | Continuation of Public Hearing on 2021 Proposed Budget. (Continued from November 23, 2020, Agenda.)
Paul Ingiosi | Hold Hrg. and then Continue to Dec. 14. | FIN 2020-0001 |
| H2. | Hearing on Final Reading Ordinance C35990 approving and confirming the 2021 Assessments and Assessment Roll for the East Sprague Parking and Business Improvement Area, prepared under Ordinance C35377 as codified and amended in Chapter 4.31C SMC.
Chris Green | Pass Upon Roll Call Vote | ORD C35990 |
| H3. | Hearing on Final Reading Ordinance C35991 approving and confirming the 2021 Assessments and Assessment Roll for the Downtown Parking and Business Improvement Area, prepared under Ordinance C35377 as codified and amended in Chapter 4.31C SMC.
Chris Green | Pass Upon Roll Call Vote | ORD C35991 |

Motion to Approve Advance Agenda for December 7, 2020
 (per Council Rule 2.1.2)

OPEN FORUM (CONTINUED) – WILL NOT BE HELD

ADJOURNMENT

The December 7, 2020, Regular Legislative Session of the City Council is adjourned to December 14, 2020.

NOTES

**Agenda Sheet for City Council Meeting of:**

12/07/2020

<u>Date Rec'd</u>	11/17/2020
<u>Clerk's File #</u>	OPR 2020-0856
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	RE19455

<u>Submitting Dept</u>	FLEET OPERATIONS
<u>Contact Name/Phone</u>	LOREN SEARL 625-7851
<u>Contact E-Mail</u>	LSEARL@SPOKANECITY.ORG
<u>Agenda Item Type</u>	Purchase w/o Contract
<u>Agenda Item Name</u>	5100-PURCHASE OF CONSTRUCTION TRUCK

Agenda Wording

The Water Department would like to purchase a Construction Truck. The Construction Truck will be purchased from Kenworth Sales, Spokane, WA, using Sourcewell Contract # 081716-KTC. Total purchase price is \$208,001.00, including tax.

Summary (Background)

The Construction Truck will replace a unit that has reached the end of its economic life. We recommend approval for the purchase of a Construction Truck for the Water Department. Funding for this is included in the Water Department budget.

Lease? NO Grant related? NO Public Works? NO
Fiscal Impact Budget Account

Expense	\$ 208,001.00	# 410042426943405640499999
Select	\$	#
Select	\$	#
Select	\$	#

Approvals**Council Notifications**

<u>Dept Head</u>	PAINE, DAVID	<u>Study Session\Other</u>	11/23/2021
<u>Division Director</u>	WALLACE, TONYA	<u>Council Sponsor</u>	Breean Beggs
<u>Finance</u>	ALBIN-MOORE, ANGELA	<u>Distribution List</u>	
<u>Legal</u>	ODLE, MARI	mmartinez	
<u>For the Mayor</u>	ORMSBY, MICHAEL		

Additional Approvals

<u>Purchasing</u>	PRINCE, THEA
<u>WATER & HYDROELECTRIC SERVICES</u>	BURNS, STEVE

Briefing Paper

Public Infrastructure, Environment, and Sustainability Committee

Division & Department:	Finance, Fleet Services
Subject:	Purchase of Construction Truck
Date:	November 23, 2020
Author (email & phone):	Micaela Martinez mmartinez@spokanecity.org 625-7823
City Council Sponsor:	Breean Beggs
Executive Sponsor:	Tonya Wallace
Committee(s) Impacted:	Public Infrastructure, Environment, and Sustainability Committee
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Innovative Infrastructure: Maintaining our fleet of support equipment
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	
Background/History: The Water Department would like to purchase a Construction Truck. The Construction Truck will be purchased from Kenworth Sales, Spokane, WA, using Sourcwell Contract # 081716-KTC. Total purchase price is \$208,001.00, including tax.	
Executive Summary: <u>Impact</u> <ul style="list-style-type: none"> The Construction Truck will replace a unit that has reached the end of its economic life. <u>Action</u> <ul style="list-style-type: none"> We recommend approval for the purchase of a Construction Truck for the Water Department. <u>Funding</u> <ul style="list-style-type: none"> Funding for this is included in the Water Department budget. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	



KENWORTH SALES COMPANY - SPOKANE (T056)
6420 EAST BROADWAY
SPOKANE, Washington 99212

CITY OF SPOKANE FLEET SERVICES
915 N NELSON ST
SPOKANE, Washington 99202
United States of America

Shane Petersen
Cell Phone:
Office Phone: 509-534-2643
Email: spetersen@kwsco.com

MICAELA MARTINEZ
Cell Phone: 5099810500
Office Phone: 5099820500
Email: mmartinez@cityofspokane.org

Customer Quote

Equipment

Quantity:	1
Truck Price:	\$162,325
Dealer Options:	\$97,315
Extended Warranty:	\$0
Equipment Price:	\$230,422
Surcharges Not Subject to Discount:	\$0
Options Not Subject to Discount:	\$0
Factory Freight Cost:	\$2,475

Total Equipment Price: \$232,897

NET Sale Price: **\$190,652**

Miscellaneous

FET Tire Credit:	\$0
Net Chassis FET:	\$0
State Tax:	\$17,349
Body/Trailer/Accessories FET:	\$0
Fees:	\$0
Other:	\$0

Quotation Total: **\$208,001**

This quotation worksheet is provided to aid dealers in their pricing efforts. Since PACCAR Inc and its truck divisions have no control over data input and various transactional circumstances that may affect the FET calculation, it is not to be considered tax advice. The dealer should consult his own tax advisor for the proper calculation of any taxes under the variety of circumstances, which may occur.

Unpublished options may require review/approval.

Dimensional and performance data for unpublished options may vary from that displayed.

Price Level: January 1, 2019
Deal: WATER DEPT CONST SPEC
Printed On: 10/23/2020 4:29:25 PM

Date: October 23, 2020
Quote Number: QUO-638448-H0J5R1



KENWORTH SALES COMPANY - SPOKANE (T056)
6420 EAST BROADWAY
SPOKANE, Washington 99212

CITY OF SPOKANE FLEET SERVICES
915 N NELSON ST
SPOKANE, Washington 99202
United States of America

Shane Petersen
Cell Phone:
Office Phone: 509-534-2643
Email: spetersen@kwsco.com

MICAELA MARTINEZ
Cell Phone: 5099810500
Office Phone: 5099820500
Email: mmartinez@cityofspokane.org

Vehicle Summary

Unit		Chassis	
Model:	T400 Series Conventional.	Fr Axle Load (lbs):	13200
Type:	FULL TRUCK	Rr Axle Load (lbs):	23000
Description 1:	WATER DEPT CONST SPEC	G.C.W. (lbs):	36200
Description 2:	CONSTRUCTION		
Application		Road Conditions:	
Intended Serv.:	Construction: Vehicles used in the cons	Class A (Highway)	85
Commodity:	Other building materials.	Class B (Hwy/Mtn)	10
Body		Class C (Off-Hwy)	5
Type:	Service body.	Class D (Off-Road)	0
Length (ft):	16	Maximum Grade:	6
Height (ft):	13.5	Wheelbase (in):	194
Max Laden Weight (lbs):	4000	Overhang (in):	100
Trailer		Fr Axle to BOC (in):	73.4
No. of Trailer Axles:	0	Cab to Axle (in):	120.6
Type:	0	Cab to EOF (in):	220.6
Length (ft):	0	Overall Comb. Length (in):	344
Height (ft):	0	Special Req.	
Kingpin Inset (in):	0	U.S. Domestic registry, 50-state.	
Corner Radius (in):	0		
Restrictions			
Length (ft):	120		
Width (in):	102		
Height (ft):	13.5		

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.

Std/ Opt	Description	\$ List	Weight
Model			
S	T400 Series Conventional.	121,638	11,518
S	T440 4x2 Medium Duty	0	0
O	Chassis operation will not include a stationary application. Stationary operation is defined as running the engine under load while stationary at a substantial fraction of engine gross horsepower (60% or greater) for an extended period of time (longer than 5 - 10 minutes).	0	0
O	CARB Idle Emissions Reduction Feature for PX-7 and PX-9	100	0
S	T440 4x2 Medium Duty	0	0
Engine & Equipment			
O	PACCAR PX-9 330 2017 330@2000 320@2200 1000@1400 Includes turbo exhaust brake, no code is used. Diagnostic Plug for data link, Oil Cooler, Aluminum Flywheel Housing. N09260 P14 64....Max Vehicle Speed in Top Gea N09440 P11 NO....Engine Protection Shtdwn N09460 P06 NO....Gear Down Protection N09300 P19 64....Max Cruise Control Speed N09720 P230 YES...Enable Hot Ambient Automatic N09500 P02 NO....Cruise Control Auto Resume N09520 P04 NO....Auto Engine Brake in Cruise N09480 P26 1400..Max PTO Speed N09580 P32 5.....Idle Shtdwn Time N09680 P33 NO....Idle Shtdwn Override N09560 P520 YES...Enable Idle Shutdown Park Br N09600 P233 YES...Enable Impending Shutdown Wa N09780 P47 80....High Ambient Temperature Thr N09740 P46 40....Low Ambient Temperature Thre N09200 N205 70....Standard Maximum Speed Limit N09620 P234 60....Timer For Impending Shutdown N09360 N203 252...Reserve Speed Function Reset N09640 P516 35....Engine Load Threshold N09400 N206 10....Maximum Active Distance (N20 N09420 N201 0.....Reserve Speed Limit Offset (N09760 P56 60....Intermediate Ambient Tempera N09380 N202 0.....Maximum Cycle Distance (N202 N09220 N207 0.....Expiration Distance (N207) N09540 N209 0.....Expiration Distance (N209)	1,833	0
S	PremierSpec	0	0
O	Gearing Analysis: Balance power/economy blend results.	0	0
S	Customer's Typical Operating Spd: 64 MPH	0	0

Std/ Opt	Description	\$ List	Weight
O	Effective VSL Setting NA	0	0
O	Engine Idle Shutdown Timer Disabled	0	0
O	Enable EIST Ambient Temp Override	0	0
O	Eff EIST NA Expiration Miles Use only with MX and Cummins engines	0	0
S	Air compressor: Cummins 18.7 CFM For Cummins And PACCAR PX engines.	0	0
S	Engine mount Powercore air cleaner. w/constant torque SS clamps, pop-up air restriction indicator. Pop-up indicator is standard.	0	0
O	Inside/outside air intake: for Powercore engine mounted w/cowl inlet.	490	0
O	Fan Hub: Horton 2-Speed for ISL9, ISL-G, PX-8 or PX-9	378	0
S	Cooling module: 1300 square inches. Includes aluminum radiator core, aluminum charge air cooler, translucent surge tank and washer bottle, silicone hoses, and extended life coolant. Drain valve is not available w/Allison transmissions.	0	0
O	Bug screen: Front of grille on C500, T800, T880, and W900. Behind grille on T680 and T300 (Medium Duty).	229	2
O	Exhaust: 2017 EPA RH Under DPF/SCR w/ RH side of cab vertical tailpipe w/ daycabs, extended daycabs, or modular sleepers.	0	0
S	Tailpipe: 5 in. single 36 in. 45 degree curved.	0	0
O	Fuel Filter:Fleetguard FS1003 Fuel/Water Separator for PX-9	0	0
O	Run Aid:None *For Fuel Filter	0	0
O	Start Aid:12V Heat *For Fuel Filter	67	1
S	Kenworth Fuel Cooler Required for Cummins engines with a single fuel tank. Required for PACCAR MX-13 engine with a single fuel tank and stationary use: High RPM, low vehicle speed, sustained for longer than 1 hour. Optional for all other applications.	0	0
O	Immersion block heater 120V 1000W w/plug under door on C500, T660, T800 & W900.	120	0
O	Retarder Jacobs for PX-8/9 ISL w/ 3-way switch.. Replaces the standard turbo brake for PX-8 engines.	2,347	57
S	Alternator: PACCAR 160 amp, brush type	0	0
O	Batteries: 3 Optima 31A Threaded post (900) 2700 CCA.	1,086	66
S	Mitsubishi 105P55 12V Starter with Cummins and PX PACCAR 12 volt electrical system. W/ centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-	0	0

Std/ Opt	Description	\$ List	Weight
	volt light system w/circuit protection circuits number & color coded. Only for Cummins or PX engines.		
O	Low voltage disconnect day cab or w/sleeper except 72 in., 75 in., & 86 in.	124	0
O	Multi-function engine connector for body builder interface for Cummins.	57	0
O	Connection between PTO switch & engine requires code 1900082 or 1900084. T680/T880: This feature is standard, no code required.	62	0
O	Jump start terminals under hood.	217	12
O	J1939 HARNESS EXTENSION UNDER HOOD AT FIREWALL, DRIVER SIDE	138	0

Transmission & Clutch

O	Transmission: Allison 3500RDS 5-speed w/PTO drive gear. Limited to 860 lb.-ft. 5th Gen controls. Includes heat exchanger & oil level sensor. Rugged Duty Series for vocational applications. Transynd transmission fluid is standard on all Allison 1000, 2000, 3000 & 4000 series transmissions.	14,877	291
O	Driveline: 3 SPL170XL 2 centerbearing requires 3500057 interaxle driveline.	1,138	152
O	Torque converter included w/Allison Transmission.	0	0
O	Pushbutton control center console mounted. Class 8 with Allison Transmission.	0	0
O	Delete Allison Fuel Sense	0	0
O	Allison Transmission Mobile PTO Operation - Change max output speed to 4500 RPM	0	0
O	J1939 Park Brake Auto Neutral	0	0
O	Decline Allison Neutral at Stop Stand-Alone	0	0
O	Chassis will be fitted with LH transmission PTO. (Prevents ECU From Interfering With PTO Only)	0	0
O	Chassis will be fitted with RH transmission PTO. (Prevents ECU From Interfering With PTO Only)	0	0
O	Rear transmission support springs for transmission PTO applications are required to ensure that engine flywheel housings are not overloaded when transmission PTO's are installed.	79	0

Front Axle & Equipment

O	Dana Spicer E-1322IL Front Axle rated 13.2K 3-1/2in. drop.	174	0
O	Front Brakes: 14.6K Bendix ES s-cam 16.5x5 in.	-311	-62
O	Front dustshield: for drum brakes:	75	6

Std/ Opt	Description	\$ List	Weight
	all front axles.		
O	Front Brake Drum: Tru Turn Lite 16.5X5	-102	56
O	Front Hub: iron hub pilot 14,600 lbs. 11-1/4 in. bolt circle. For use w/ air disc brakes. Consider wheelguards (5850002) w/ aluminum wheels.	-40	48
S	ConMet PreSet Plus Hub package; front axle.	0	0
S	Hubcap: front vented.	0	0
O	Front Auto Slack Adjuster.	0	0
O	Front Springs: Taperleaf 13.2K w/ shock absorbers w/ maintenance-free elastomer spring pin bushings. Standard with rubber pins. Not available on W900L.	38	9
S	Single power steering gear: 13.2K Sheppard M100P.	0	0
O	Power Steering Cooler: Radiator Mounted Air-to-Oil	315	11
Rear Axle & Equipment			
O	Single Dana Spicer S23-172 single reduction axle, single rear axle rated at 23K.	250	0
O	Rear Axle Ratio - 4.78.	0	0
S	Single Rear Brakes 16-1/2x7 in. Bendix ES- extended service S-cam.	0	0
O	Dual Rear Brake Drums: cast included w/ axle or brake.	0	0
S	Single Rear Hubs: Aluminum hub pilot 23K; 11-1/4 in. bolt circle.	0	0
S	ConMet PreSet Plus Hub package; single rear axle.	0	0
S	Single Rear axle automatic slack adjusters.	0	0
S	Spring Brake: 3030 long stroke single 3 in. travel. Helps keep brakes in adjustment longer.	4	2
O	Dustshields for drum brakes: all rear axles.	105	11
S	Bendix 4S/4M anti-lock brake system.	0	0
O	Wheel Differential Lock for Dana Spicer Axles S21-170/172, S21-190, S23-170/172, S23-190, S26-190 & S30-190; adds D to the end of the axle part number.	1,211	28
O	Rear suspension: single Hendrickson HAS230 23K. W/aluminum crossmembers & gussets. Air suspension w/10 in. height. Maximum torque is 1350 lb-ft. Includes air suspension dump valve.	680	-83
Tires & Wheels			
O	Front tires: Goodyear Endurance LHS 11R22.5 16PR	37	0

Std/ Opt	Description	\$ List	Weight
O	Rear Tires: Goodyear Fuel Max RTD 11R22.5 16PR 42.1 in. diameter, all position. 19.6 in. SLR. Code is priced per pair of tires.	242	60
O	Rear Tire Quantity: 4	0	0
O	Front Wheel: Accuride 50344 22.5x8.25 steel Steel Armor[™] powder coat, hub-pilot mount.heavy-duty 5 hand-hole hub pilot mount.	85	20
O	Rear Wheel: Accuride 50344 22.5x8.25 steel Steel Armor[™] powder coat, hub-pilot mount. Heavy-duty 5 hand-hole hub pilot mount. Code is priced per pair of wheels.	170	40
O	Powder coat white steel wheel. Use in conjunction with front, dual front, rear, spare or lift axle wheel code(s). All wheels on chassis must have same finish color.	0	0
O	Rear Wheel/Rim Quantity: 4	0	0

Frame & Equipment

O	Frame Rails: 10-3/4 x 3-1/2 x 3/8in. Steel 285in. to 336 in. Truck frame weight is 3.48 lb.-in. per pair of rails. Section modulus is 17.80, RBM is 2,132,000 in.-lbs per rail. Frame rail availability may be restricted based upon application, axle/suspension capacity, fifth wheel setting, or component/dimensional specifications. The results of the engineering review may result in a change to the requested frame rail. If a change is required Kenworth Application Engineering will advise the dealer of the appropriate material specification for a substitute rail.	436	369
O	Bumper: Tapered chrome steel channel. Requires a bumper setting code.	700	5
S	50 in. Bumper setting. Requires a bumper code.	0	0
O	Removable Front Tow Hooks: 2.	266	15
S	Front mudflaps.	0	0
O	Custom Frame Layout: one chassis CFL C/M: WILL PROVIDE DIMENSIONS	1,380	0
O	In-cab steel battery box: under rider seat or in stand alone box. Requires appropriate AGM battery code, which varies by model, and appropriate rider seat code be selected prior to entering the workscreen. Includes 1 battery disconnect switch.	1,934	-9
O	In-Cab battery box location: Under rider seat.	0	0
S	T470,C5, T6, T8 non-polished DPF/SCR or CNG cover diamond plate w/ step. For use w/ 2010 or later exhaust systems. For T8, use extended length non-polished battery box on opposite rail to match the length of under cab components. End plates will be painted standard black frame color.	0	0
S	Rear mudflap arms: Betts B-25 standard-duty, straight. Includes B1732 mounting brackets as standard.	0	0

Std/ Opt	Description	\$ List	Weight
S	Rear mudflap shields: White plastic antisail w/ Kenworth logo.	0	0
S	Square end-of-frame w/o crossmember; non-towing.	0	0

Fuel Tanks & Equip

O	Fuel Tank: 75 US gallon 22in. aluminum under replace. Class 8 fuel tank includes an anti-siphon device on the filler neck.	174	8
O	DEF tank 6.9 clear BOC [CBOC], requires LH under cab fuel tank. This tank has 6.9 gallons of usable volume. The tank will be located inboard of the LH under cab fuel tank. There is no frame space required to locate this tank. Not for use on sleeper chassis. Standard capacity is calculated by fuel capacity of the vehicle and will accommodate two diesel fill-ups for every DEF fill-up. For 1:1 DEF fuel fill ratio, add 7889204.	91	-23
S	DEF to fuel fill ratio 2:1 or greater.	0	0
O	Anti-siphon device swaged in place. For any number of fuel tanks.	61	1
S	DEF tank location is LH.	0	0
O	Location: 75 gal fuel tank LH under cab	0	0

Cab & Equipment

O	Cab: Extended Day Cab w/ Curved Glass. Includes aluminum & fiberglass fully hucked cab w/ all aluminum bulkhead doors & continuous stainless steel piano-style door hinge & pins. C500B: 129 in. BBC. 80 in. FA to BOC. T660B: 128 in. BBC. 80 in. FA to BOC. T800B: 127 in. BBC. 80 in. FA to BOC. W900B: 126 in. BBC. 96 in. FA to BOC. W900L: 136in. BBC. 106 in. FA to BOC. Incandescent exterior lights include diagnosable bulb detection and warning. Trailer cable on tractors includes integrity detection. Standard features include multiplex wiring for interior lights, automated pre-trip inspection, short and open check diagnostics, and programmable daytime running lights. Warning alarm will sound when lights are left on.	3,978	174
S	Hood: Sloped Aerodynamic T440 Hood. Includes hood and mounted grille, split fenders w/ mudflaps, & separate bumper.	0	0
S	Cab heater: W/integral defrosters & A/C 45,000 btu cab heater. No sleeper heater/AC. Includes 5 mode rotary control. T660 include filter media.	0	0
S	Steering wheel: 18 in. 4-spoke.	0	0
S	Adjustable telescoping tilt steering column.	372	10
O	5 sets of keys. Replaces standard 2 sets of keys.	29	0
O	Information for customer-installed PTO Chelsea 277. 10-bolt. Available only with Allison 3000/4000 series transmissions.	49	0

Std/ Opt	Description	\$ List	Weight
O	Switch & Wiring for Customer-Installed PTO. Electric over hydraulic PTO. Includes switch guard. Wiring is routed to LH frame for connection to the customer installed PTO. No air controls are provided with this code.	271	0
O	Five spare switches: Wired to power.	165	0
O	Gauge: Fuel filter restriction gauge.	132	0
O	Gauge: Manifold Pressure Gauge. The NavPlus HD unit includes a virtual manifold pressure gauge.	29	0
O	Gauge: Axle oil temperature gauge. Single drive axle or forward rear axle w/integral warning light.	186	0
S	KW Driver Information Center: Includes fuel economy, RPM display, trip information, truck information, diagnostics, gear display, alarm clock.	0	0
S	Instrument package: Includes speedometer, tachometer, fuel gauge, engine coolant temperature gauge, engine oil pressure, voltmeter. Class 8 also includes primary & secondary air reservoir gauges & an air application gauge. DEF level gauge and warning lamp are included with 2010+ engines. Engine hour meter and outside air temperature readouts are standard. Primary read out will be MPH. Add 8240620 to switch primary scale to KPH in Canada.	0	0
S	Large flat panel on dash For customer-installed controls. Reduces gauge count by 6.	0	0
S	Cab Interior: Summit. T440/T470 Only. Includes smooth upholstered side & back panels w/stitched accent lines, upholstered door pads, full vinyl headliner, black dash panels & black rubber floor mats.	0	0
S	Interior color: Slate Gray w/trim Dark Slate Gray	0	0
O	Driver seat: Kenworth Air cushion Plus HB vinyl. Standard features includes 7 in. fore and aft slide adjustment w/isolator, 6-23 degree recline, air suspension with cover, dual armrests, and single chamber air lumbar support. Seat cushion is 20 inches wide w/ 2-position tilt and 2-position front cushion extension. Seat material has a horizontal stitch pattern and is 2-tone in color. Seat back is carpeted and includes a map pocket. Seat is manufactured by National. Includes inside visor and retractable 3-point matching seat belts. Grey seat belts.	114	0
O	Rider seat: Kenworth Plus battery box HB vinyl. Standard features include fixed base and backrest, fixed seat base and backrest, and dual armrests. Seat cushion is 19.5 inches. Seat material has a horizontal stitch pattern and is 2-tone in color. Seat back is carpeted with a map pocket. Seat is manufactured by National. Includes inside visor and retractable 3-point matching seat belts. Grey seat belts.	65	-35
S	Seat color: Dark Slate Gray.	0	0
O	Kenworth Radio DEA710 AM/FM/WB/USB, Bluetooth	444	0
O	Speakers: Four 4 in. x 6 in. high performance. Adds 2 speakers to the Panasonic standard 2. Located in cab header & rear cab corners.	101	0

<i>Std/ Opt</i>	<i>Description</i>	<i>\$ List</i>	<i>Weight</i>
O	Under dash center console: Includes one cupholder & two 12V outlets. For use w/Autoshift, Ultrashift, & Allison Gen IV only.	26	0
S	Non-self cancelling turn signal: W/column-mounted headlight dimmer switch & intermittent wiper control.	0	0
S	Electric LH & RH door locks.	0	0
S	Grabhandle: LH inside door frame above dash.	0	0
S	Grabhandle: RH inside door frame above dash.	0	0
O	Grabhandle: LH w/ short extension over door.	64	4
O	Grabhandle: RH w/ short extension over door.	64	2
S	Daylite Door: LH/RH includes RH peeper window	0	0
S	Single air horn under cab.	0	0
S	Look-Down, Pass. Door, Stainless 8.5x4.4	0	0
O	Mirror: Dual Prutsmann mirror 7 in. x 16 in. polished stainless steel, thermostatically controlled. switch located on door pad.	46	0
S	Mirror brackets 8-1/2 ft load width.	0	0
S	Manual LH & electric-powered RH door window. Switch located on door.	0	0
O	Fresnel lens for peeper window, RH door 10-1/8 in. X 11-1/8 in. Replaces standard peeper window.	59	0
O	Two corner & one rear cab sliding windows 17.5 in. x 16 in. (two) & 17 in. x 36 in. (one).	688	17
S	One-piece windshield, w/ curved glass.	0	0
O	Exterior stainless steel sunvisor.	592	11
O	Link Cabmate suspension.	616	22
O	Quiet Cab Package: For Non-VIT Interiors. Includes Firewall Insulation & Floor Covering w/ Sound Deadening Materials and Cowl Blanket	177	77

Lights & Instruments

S	Headlamps: Halogen Projector Low Beam, Halogen Complex Reflector High Beam	0	0
O	Marker Lights: Five, rectangular, LED	105	0
S	Turn Signal Lights: Mounted on fender	0	0
O	LED Stop, Turn, Tail: With Two LED	54	2

Std/ Opt	Description	\$ List	Weight
	Backup Lights and With An LED License Plate.		
O	Switch & Wiring for Customer-Installed Floodlight W/O Electrical Pass-Through - 1st Set. Wire Coiled BOC/BOS.	81	0
O	Switch & Wiring for Customer-Installed Floodlight : W/O Electrical Pass-Through - 2nd Set. Wire Coiled BOC/BOS.	99	0
O	Halogen Spotlight: LH mounted.	163	4
S	Marker Lights: Interrupter Switch. Included in Turn Signal For All Models Except T3. The T3 Switch Is In The Dash.	0	0
S	Omit Brake Light with Engine Brake. Can only be selected when chassis also has engine brake. Cannot be used with options to delete engine brake.	0	0
O	Reflectors: Two Midframe	21	0
O	Electric Backup Alarm: Meets SAE J994 & OSHA requirements.	137	4
O	Junction Box: Mounted Behind Cab or Sleeper Not Mounted at End of Frame.	134	1
O	Junction Box: End of Frame	180	1
O	Circuit Breakers: Replacing fuses. Does not apply to any 5-amp fuse box position. Brakers include stop/brake/turn, tail lamp, high & low beams, marker/clearance lamps, horn, fuel heat, gauges, air dryer, HVAC controls, panel lamps. Some circuits will remain fuses.	39	0
Air Equipment			
S	Air Dryer: Bendix AD-HF Puraguard Heated	0	0
S	Moisture ejection valve w/ pull cable drain.	0	0
S	Nylon air tubing in frame & cab, excluding hoses subject to excessive heat or flexing.	0	0
O	Locate air dryer inside RH rail BOC. This code requires the use of a custom frame layout code.	0	0
Extended Warranty			
O	Base Warranty - PACCAR PX-9 Engine 24 months / 250,000 miles / 402,336 km / 6250 hours.	0	0
O	Base Warranty - Standard Service Heavy Duty 12 months / 100,000 miles / 160,000 km.	0	0
Miscellaneous			
O	GHG Secondary Manufacturer: Does Not Apply	0	0
O	Warning triangle reflector kit: Shipped loose. Kit consists of 3 triangles in plastic carrying case. Not floor mounted.	44	4
O	One 5 lb. dry chemical type fire extinguisher	128	11

<i>Std/ Opt</i>	<i>Description</i>	<i>\$ List</i>	<i>Weight</i>
	mounted inboard of rider seat. Class ABC.		

Promotions

Paint

O	Paint color number(s).	0	0
	N9702 A - L0006 WHITE N9720 FRAME N0001 BLACK		
O	Bumper Unpainted	-82	0
O	Day Cab Standard Paint	0	0
O	1 - Color Paint - Day Cab Color will be White if no other color is specified.	0	0
S	Base coat/clear coat. The Kenworth Color Selector contains additional instructions, as well as information on Kenworth paint guidelines and surface finish applications. Kenworth is standard with Dupont Imron Elite paint.	0	0

Order Comments



Total List Price (W/O Freight & Warranty & Surcharges)	\$162,325
Marketing and Service Support Fee	\$740
Prepaid Freight	\$2,475
Total Surcharge/Options Not Subject To Discount	\$0
Total Weight	12,920

Prices and Specifications Subject to Change Without Notice.

Unpublished options may require review/approval.

Dimensional and performance data for unpublished options may vary from that displayed in CRM.

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Shipping Destinations

Intermediate Destination:

Final Destinations	Quantity
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BOISE, IDAHO 83716
PHONE 208-384-5242
FAX 208-336-8068
WEB WWW.utilityboise.com

QUOTE FOR:

CITY OF SPOKANE WATER

**914 E. NORTH FOOTHILLS DR.
SPOKANE, WA. 99207**

Construction Body

Larry Tieken

work cell 509-847-9593

ltieken@spokanecity.org

509-625-7843

e-mail smcintos@spokanecity.org

DATE: 10/22/2020

Attention: SETH McINTOSH

Phone #: 509-625-7804

Fax #:

CELL 509-847-9415

CHASSIS MAKE: MODEL C.A. OTHER 11R22.5 Rubber (Construction Truck)
DATA KW T440 120" Clear per Larry, Allison 3500 RDS trans, dual pto ports, 35,000GVWR air suspension

QTY: DESCRIPTION OF ITEMS Revised for rear view camera 12-17-2019

Bill to Kenworth Sales, Spokane

1	Dakota Bodies Inc Line Body - Q38021 11-2-2019	95,671.00	\$95,671.00
	182 inches long x 60 inches high x 98 inches wide		\$0.00
	Chassis cab to axle (CA) of 120" inches with Dual rear 11R22.5 wheel axle.		\$0.00
	3" Clearance between cab and shoring board storage		\$0.00
			\$0.00
	Body Dimensions:		\$0.00
	60 Inches - Compartment height		\$0.00
	22 Inches - Compartment depth		\$0.00
	54 Inches - Load space width		\$0.00
	40 Inches - Top of body to the top of the floor		\$0.00
	36 Inches - Horizontal compartment height		\$0.00
	No Wheel well boxes		\$0.00
			\$0.00
	Body Materials:		\$0.00
	14 gauge galvaneal. - Main body material		\$0.00
	12 gauge galvaneal. - Compartment tops		\$0.00
	18 gauge galvaneal - Inner door panels		\$0.00
	16 gauge galvaneal - Outer door panels		\$0.00
	- 5/16" Stainless Steel continuous rod - Door Hinge Rod.		\$0.00
	- Stainless Steel - Door Hinge Sockets. Center hinge blocks on ALL doors.		\$0.00
	- Rain deflectors installed on leading edge of and over all doors.		\$0.00
	14 gauge galvaneal - Wheel Panels		\$0.00
	Shelving installed on DUAL Uni-Strut for infinite adjustment.		\$0.00
			\$0.00
	Body Floor and Understructure:		\$0.00
	3/16 hot rolled treadplate - Floor		\$0.00
	6" structural steel channel frame, Crossmembers on 16" centers in 132" long cargo area.		\$0.00
			\$0.00
	Accessories:		\$0.00
	- Eberhard Whale Tail #18400 compression T-Handle door latches with DBI 3 point cam.		\$0.00
	Rollers Rods used on all doors.		\$0.00
	- Gas cylinder type door holders on vertically hinged doors and on horizontal lift-up doors.		\$0.00
	- Service Body Rubber rolled crown type fenders. (Installed with wheel cut-outs)		\$0.00
	- Automotive bulb type weatherstripping mechanically fastened to door frame with rounded corners.		\$0.00
	- Master door lock, hook and loop system on each door		\$0.00
	with two (2) spring loaded door handles in the unlocked position.		\$0.00
	- All compartments to have drain holes with plugs.		\$0.00
	- Approved double panel doors with Whale tail.		\$0.00
			\$0.00

Compartment Lighting:

- Standard rope light (3/8" L.E.D. 1" on center) compartment lights in all body compartments. Each compartment has individual rope lighting with Quick - Connects if individual sections are damaged or burned out.
- (The city would like L.E.D. strip lighting so that the lighting can be repaired -- lots of lights for all compartments --- lots of illumination - **Approved**)

Paint:

- Powder coat interior & exterior of body DB White.
- Install Rubberized undercoat under body.
- Install Raptor bedliner in cargo area including floor, sidewalls, & bulkhead.

Cargo Area:

- One row of E-Track on cargo wall streetside as high as possible.
- One row of E-Track on cargo wall curbside as high as possible.
- 10" high punched retaining rail on top of 1st vertical transverse compartment.

No copper line storage

(Add ply wood storage channels to cargo area floor 5-18-2020)

Streetside Compartmentation

Plywood / Shoring storage:

- 10" Wide x 50" High clear opening. x 98" Deep
 - Floor is 3/16" Hot Rolled Treadplate installed at chassis frame height.
 - 1" Square tube frame with 3/16 treadplate punched window bulkhead to protect cab from plywood.
 - 9" Clear space to hold eight 3/4" x 48" x 96" sheets of plywood.
 - 1/4" x 2" flat stock installed across the top as bracing.
 - UHMV Roller and chain with dog clip retainer.
- (Board storage is directly behind the cab with access from both sides of the body)

Transverse Top Basket.

40" long x 10" High x 98" wide 14 gauge punched top rail notched for drainage.

- 1" square tube frame
- vertically hinged single panel door punched

Spring loaded gate catch

Provisions for Wanco model # WFB5-LAC 25 light, 5 pattern truck mounted arrow board.

25 light per Seth in box 3-3-2020

Top 1st Vertical:

40" Wide x 40" High x Transverse

- Box wrapper & dividers made of 10 ga galvalneal. 3/4" angle door frame on 3 sides. No weatherstrip. Sweep out bottom.
- Barn doors, single panel, reinforced with hat sections.
- Transverse compartment from streetside to curbside. **This compartment will NOT be weather proof.**
- Pigeon holes made of 10 ga galvalneal, recessed back 4" from doors.

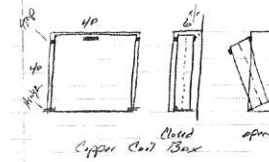
The first 6" open for sign storage, no sign dividers. Install a stop at 40" deep.
36" x 36" signs

Center 28" is Pigeon hole shoring compartments with three spaces 9-1/8" (min) wide (Clear opening) x six rows 6-5/8" (min) high

- top row has a double compartment (remove v divider) small pigeon hole to the rear.

The rear 6" Pigeon holes shovel storage three spaces 6" wide x 13 1/4" high

Move spade storage to the bottom row 4-15-2020



Bottom 1st Vertical:	\$0.00
40" Wide x 20" High x 22" Deep	\$0.00
- Double panel drop down door	\$0.00
- Water tight personel compartment.	\$0.00
No shelf	\$0.00
	\$0.00
2nd Vertical:	\$0.00
40" Wide x 60" High x 22" Deep	\$0.00
- Barn type vertically hinged compartment doors	\$0.00
Forward 20" of compartment	\$0.00
This compartment used for hanging chain and binders	\$0.00
floor of this compartment has drain plugs.	\$0.00
- Nine (9) locking swivel 1/2" carriage bolt material hooks installed at top 3-3-3.	\$0.00
- Six (6) locking swivel 1/2" carriage bolt material hooks installed midway 2-2-2.	\$0.00
60" high x 18" deep 1/4" hot rolled plate center divider.	\$0.00
Rearward 20" of compartment	\$0.00
This compartment used for storing heavy pipe fittings	\$0.00
- Four (4) fixed PLAIN 12 gauge galvanneal shelf with 2" lips and hat section reinforcement.	\$0.00
	\$0.00
Horizontal Compartment:	\$0.00
56" Wide x 36" High x 22" Deep	\$0.00
- One .063/.063 double panel Aluminum lift up door with gas cylinders.	\$0.00
Open compartment for locator on TOP (Locator measures 24" long x 10" high x 14" wide)	\$0.00
- One adjustable plain shelf on Uni-strut.	\$0.00
One compartment under shelf (Heavy storage)	\$0.00
	\$0.00
Rear Vertical:	\$0.00
36" Wide x 60" High x 22" Deep	\$0.00
- Single vertically hinged door.	\$0.00
- Water Cask holder on shelf above pump.	\$0.00
- Generator / Sandpiper pump compartment.	\$0.00
- Maximum width & depth slidemaster slide installed in bottom of compartment.	\$0.00
City of Spokane will not be installing a generater in this compartment	\$0.00
per Seth, sent items 3-9-2020	\$0.00
(Add grab handle to rear compartment 5-18-2020)	\$0.00
	\$0.00
Streetside Top Basket.	\$0.00
132" long x 10" High x 22" wide 14 gauge punched top rail notched for drainage.	\$0.00
	\$0.00
Curbside Compartmentation	\$0.00
	\$0.00
Plywood / Shoring storage:	\$0.00
10" Wide x 50" High clear opening. x 98" Deep	\$0.00
- Floor is 3/16" Hot Rolled Treadplate installed at chassis frame height.	\$0.00
- 1" Square tube frame with 3/16 treadplate punched window bulkhead to protect cab from plywood.	\$0.00
- 9" Clear space to hold eight 3/4" x 48" x 96" sheets of plywood.	\$0.00
- 1/4" x 2" flat stock installed across the top as bracing.	\$0.00
- UHMV Roller and chain with dog clip retainer.	\$0.00
(Board storage is directly behind the cab with access from both sides of the body)	\$0.00
	\$0.00
Transverse Top Basket.	\$0.00
40" long x 10" High x 98" wide 14 gauge punched top rail notched for drainage.	\$0.00
- 1" square tube frame	\$0.00
- vertically hinged single panel door punched	\$0.00
Spring loaded gate catch	\$0.00
Provisions for Wanco model # WFB5-LAC 25 light, 5 pattern truck mounted arrow board.	\$0.00
25 Light per Seth in box 3-3-2020	\$0.00
Curbside Top Mounted Battery Box:	\$0.00
Approx 22" long X 16" high X 16" wide (customer to verify) 16 gauge galvanneal box with	\$0.00
14 gauge hot rolled treadplate top with	\$0.00
one lift up lid. Installed against the CS key/ladder rack.	\$0.00
- Gas assist door openers.	\$0.00
- Lift-up handle installed on front edge of box lid.	\$0.00

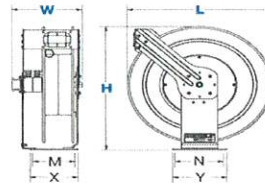
- Overcenter pad lockable latch. Part Number 30763	\$0.00
- Louver vented with rain shields on each side.	\$0.00
- Automotive bulb weatherstrip installed around top opening.	\$0.00
Top 1st Vertical:	\$0.00
40" Wide x 40" High x Transverse	\$0.00
- Box wrapper & dividers made of 10 ga galvalneal. 3/4" angle door frame on 3 sides. No weatherstrip.	\$0.00
Sweep out bottom.	\$0.00
- Barn doors, single panel, reinforced with hat sections.	\$0.00
- Transverse compartment from streetside to curbside. This compartment will NOT be weather proof.	\$0.00
- Pigeon holes made of 10 ga galvalneal, recessed back 4" from doors, compartment bottom on chassis frame.	\$0.00
The first 6" open for <u>sign storage</u> , no sign dividers. Install a stop at 40" deep.	\$0.00
36" x 36" signs	\$0.00
Center 28" is Pigeon hole <u>shoring</u> compartments with three spaces 9-1/8" (min) wide (Clear opening) x six rows 6-5/8" (min) high	\$0.00
- top row has a double compartment (remove v divider) small pigeon hole to the rear.	\$0.00
The rear 6" Pigeon holes <u>shovel storage</u> three spaces 6" wide x 13 1/4" high	\$0.00
<u>Move spade storage to the bottom row 4-15-2020</u>	\$0.00
Bottom 1st Vertical:	\$0.00
40" Wide x 20" High x 22" Deep	\$0.00
- Double panel drop down door	\$0.00
- Water tight personel compartment.	\$0.00
No shelf	\$0.00
2nd Vertical:	\$0.00
40" Wide x 60" High x 22" Deep	\$0.00
- Barn type vertically hinged compartment doors	\$0.00
- One (1), angled front down, on Uni-Strut, 14 gauge galvanized shelf with 18 ga adjustable dividers.	\$0.00
Forward 20" of compartment	\$0.00
- Louver vented on cargo wall for inverter. Customer to locate.	\$0.00
- One (1) welded in fixed shelf installed on top of drawer set Approx 10" clearance above shelf	\$0.00
- Five (5) material drawers 14" Wide x 5" High x 18" Deep mounted on 300Lbs Lock In Lock Out roller bearing slides on each side with Front Drawer Release (FDR), caution whale tail latch depth.	\$0.00
- Four (4) Adjustable dividers installed in each drawer.	\$0.00
60" high x 16" deep center divider	
Rearward 20" of compartment	
- One (1) welded in fixed shelf installed on top of drawer set Approx 10" clearance above shelf	
- Five (5) material drawers 14" Wide x 5" High x 18" Deep mounted on 300Lbs Lock In Lock Out roller bearing slides on each side with Front Drawer Release (FDR), caution whale tail latch depth.	
- Four (4) Adjustable dividers installed in each drawer.	
Horizontal Compartment:	\$0.00
56" Wide x 36" High x 22" Deep	\$0.00
- One .063/.063 double panel Aluminum lift up door with gas cylinders.	\$0.00
Open compartment for locator.(locator measures 24" L X 10" H X 14" W)	\$0.00
- Two (2), angled front down, fixed, 12 gauge galvalneal shelves with 1/4" x 2" flat bar stock adjustable dividers.	\$0.00
Compartment bottom with 1/4" x 2" flat bar stock adjustable dividers	\$0.00
2500 Watt True sign Senata inverter mounted on the floor of this compartment	\$0.00
120V GFI receptical box ran to curb tide rear compartment exterior. All wiring in metal conduit	\$0.00
<u>(Add stiffeners to C/S horizontal compartment--extreme weight application 5-18-2020)</u>	\$0.00
Rear Vertical:	\$0.00
36" Wide x 60" High x 22" Deep	\$0.00
- Two (2), angled front down, on Uni-Strut, 14 gauge galvanized shelves with 18 ga adjustable dividers.	\$0.00
Saw storage compartment. Saw measures 34" long x 18" tall x 12" deep.	\$0.00
- Maximum width & depth slidemaster slide installed in bottom of compartment.	\$0.00



- One (1) 120 V GFI receptical, box, cover & 25 feet of 14 gauge wire	\$0.00
	\$0.00
Curbside Key / Ladder Rack	\$0.00
146" long x 16" High x 22" Deep	\$0.00
- Ladder tray on top with tie down eyes. Ladder to loaded from cargo area.	\$0.00
- One fixed shelf 6" off of compartment top and another shelf 6" above first shelf.	\$0.00
- The bottom inboard 6" will be trash pump hose storage 6" w x 6" h.	\$0.00
- vertical dividers at rear to keep key handles vertical.	\$0.00
- Pendulum horizontal bar at rear with retaining pin to keep keys in rack.	\$0.00
	\$0.00
Tailgate:	\$0.00
- Removable composite tailgate 6" high X full width of bed area installed at rear of load space.	\$0.00
	\$0.00
Tailshelf: (Ship Loose)	\$0.00
3/16" Hot rolled treadplate tailshelf 36 inches long X 98 inches wide.	\$0.00
(City would like the tail shelf less than 36" deep if access steps work out)	\$0.00
6 Inch structural steel channel full frame.	\$0.00
Full side and rear skirt 3/16" hot rolled treadplate where applicable	\$0.00
2" receiver tube and 7/way flatspade electrical plug to be installed	\$0.00
in order to pull very light duty trailers, generators, lights etc...	\$0.00
Middle steps, not off set, cat walk serated material, open type	\$0.00
is ok. Steps have fold down provisional step. Chain storage comp.	\$0.00
with access door and drain hole and (1) shelf, next to the access	\$0.00
steps on street side, include drain hole	\$0.00
	\$0.00
	\$0.00
- Streetside	\$0.00
Wacker soil compactor storage with PB Loader lift installed.	\$0.00
Jack hammer will be stored with the Wacker compactor	\$0.00
Electric / Hydraulic actuated	\$0.00
- Chain storage, fixed shelf midway, single panel door with whale tail latch.	\$0.00
	\$0.00
- Center 24" wide	\$0.00
Customer to provide a hitch plate to be installed to truck frame.	\$0.00
Recessed treadplate access steps	\$0.00
Hydraulic hose fairlead under second step from top.	\$0.00
Air hose fairlead under second step from top.	\$0.00
	\$0.00
- Curbside	\$0.00
- Through tunnel over truck frame to the back of the wacker storage.	\$0.00
- 6" Strcutrual channel used as a center divider to support floor.	\$0.00
Side tail shelf compartment 36" wide x 20" high x 22" deep	\$0.00
- Sweep out compartment bottom, corners notched for drainage.	\$0.00
Vertically hinged door	\$0.00
1/2" steel plate welded on top of tailshelf for customer supplied 6" Wilton vise	\$0.00
	\$0.00
Rear Lighting:	\$0.00
- Light boxes installed on rear of body.	\$0.00
- Rubber mounted recessed rear lighting kit with harness - <u>Installed</u>	\$0.00
- Two (2) stop/tail/turn lights - Peterson Brand M826R-7 LED	\$0.00
- Two (2) clear back up lights - Peterson Brand M826C-7 LED	\$0.00
- Two (2) Amber front 3/4" button Style clearance lights - Tec Niq 533-AA9B-1	\$0.00
- wire front clearance lights to rear clearance lights	\$0.00
- Two (2) Red side 3/4" button Style clearance lights - Tec Niq S33-RR0B-1	\$0.00
- Two (2) Red rear 3/4" button Style clearance lights - Tec Niq S33-RR0B-1	\$0.00
- Three (3) light center cluster 3/4" button Style - Tec Niq S33-RR0B-1	\$0.00
- 7-Lamp light wiring harness.	\$0.00
	\$0.00
Hammer storage:	\$0.00
(3) hammer storage at the rear behind the vise. 1" x 1/8" flat stock 2" standoff approx 8" long	\$0.00
with 2 dividers.	\$0.00
Safety Cone Storage:	\$0.00
N/A Not required for Construction Truck	\$0.00

Straight panel top:				\$0.00
N/A Not required for Construction Truck				\$0.00
Valve machine:				\$0.00
N/A Not required for Construction Truck				\$0.00
Vanair Under Deck UDSM air compressor:				\$0.00
PTO Shaft driven				\$0.00
Model # UDSM 185 CFM @ 100 - 150 PSI				\$0.00
Left side Muncie PTO 131% Allison 3500 series				\$0.00
Direct driveline driven (balanced)				\$0.00
V-Tec Dual PTO controller				\$0.00
Spring rewind air hose reel, 1/2" x 50ft hose, roller fair lead (mounted under body / tail shelf P/S rear)				\$0.00
(1) 10 - 30 gallon auxiliary discharge air tank mounted between frame rails				\$0.00
(Air tank capacity will be determined by available frame space)				\$0.00
Air to oil cooler assembly				\$0.00
Intake air filter				\$0.00
Arrowboard: 25 light per Seth 3-3-2020				\$0.00
Wanco model # WFB5-LAC 25 light , 5 pattern truck mounted arrow board.				\$0.00
Manual tip up, auto lock frame work mounted near the front of the				\$0.00
service body bulkhead so as to be visible from the front and rear				\$0.00
while in the raise position. Install manufacturers in cab controller				\$0.00
Safety Lighting:				\$0.00
Supply and install (8) Ecco model 3811A clear amber strobe lights. (2)				\$0.00
<u>installed in the front grill area</u> , (2) installed on each side of the body,				\$0.00
and (2) installed at the rear of the body....				\$0.00
(Equip all trucks with grill warning lights per Loren in box 11-27-2019)				\$0.00
Scene Lighting:				\$0.00
see option below				\$0.00
<u>Option Pricing -- Add to base price if selected:</u>				\$0.00
0	Aluminum roll-up doors for the body in lieu of swing type doors....	Add	9,083.00	\$0.00
	Streetside: 1st V Top, 2nd V, Horz, RV			\$0.00
	Curbside: 1st V Top, 2nd V, Horz, RV			\$0.00
0	Qty (1) Whelen # 876521 3050 telescopic scene lights mounted to the	Add	1,234.00	\$0.00
	rear of the body curbside equipped with 3" stand off.			\$0.00
0	Qty (1) Whelen # 876521 3050 telescopic scene light mounted to the	Add	1,234.00	\$0.00
	P/S front of the body equipped with 3" stand off.			\$0.00
0	Qty (4) Whelen #900 scene lights mounted to the	Add	1,208.00	\$0.00
	each side of body as high as possible.			\$0.00
1	Supply and install rear view camera with 7" color display, one	Add	1,680.00	\$1,680.00
	view....			\$0.00
	(Equip all trucks with rear view cameras per Loren in box 11-27-2019)			\$0.00
0	Hydraulic tool circuit:	Add	20,580.00	\$0.00
	Right side Muncie PTO 131% Allison 3500 series			\$0.00

11.63"(W) 25.5"(H) 24"(L)



(Chassis must be clear from obstruction right side)	\$0.00
Eaton 222AK00028A Mobile piston pump	\$0.00
(3) three 3-way manual flow control valve	\$0.00
pressure relief	\$0.00
Priority flow divider 20 gpm	\$0.00
APSCO ARC-30 4-gallon reservoir, filter and cooling system	\$0.00
Cox hydraulic, spring rewind hose reel with ball stop	\$0.00
100ft of hydraulic hose	\$0.00
Hydraulic plumbing to the Cox hydraulic reel (mounted under body / tail shelf D/S rear)	\$0.00
Hydraulic tool circuit drives the Stanley TP03 submersible trash pump ONLY	\$0.00
on the Construction truck	\$0.00
(Stanley TP03 requires 7-9 gpm at 2000 psi) Estimate.....	\$0.00
	\$0.00
Note: Manufacturer supplied body drawings will be provided prior to final production.	\$0.00
	\$0.00
Delivery:	\$0.00
Allow min. 26 - 28 weeks for the equipment to be produced, plus	\$0.00
transportation, installation and testing time....	\$0.00
	\$0.00
Delivery will be contingent on City of Spokane award date and truck chassis delivery date.....	\$0.00
	\$0.00
Allow approximately 90 -- 120 days for installation, finish paint, testing and in service process.....	\$0.00
	\$0.00
Note: Utility assumes that the chassis supplied is equipped with an Allison automatic transmission equipped with (2) functional P.T.O. ports. Both ports need to be free from obstruction for mounting of the P.T.O's. Air and electric to the rear. Clean / clear frams for the body installation and all engine and electrical ECM's for the City of Spokane specified equipment.	\$0.00
	\$0.00
Warranty: Warranty items may require that the vehicle be transported to Utility Trailer, Spokane for repair. Transportation costs of the vehicle are not covered by the manufacturer's warranty coverage....	\$0.00
	\$0.00
THE PRICES SHOWN ARE CONSIDERED ESTIMATES SUBJECT TO MINOR ADJUSTMENTS TO ADDRESS UNRESOLVED DETAILS...	\$0.00
	\$0.00
Kenworth Sales Spokane is responsible for collecting any applicable Washington Sales taxes.....	\$0.00
	\$0.00
Terms: Net due on invoice! Credit Card Purchases Add 3%!	\$0.00
	\$0.00

Remarks:	SUBTOTAL:	\$97,351.00
	2 F.E.T	\$0.00
Sales Taxable?	OTHER	
1=Yes 2	SALES TAX	\$0.00
2=No	TOTAL	\$97,351.00

ACCEPTED BY: _____	UTILITY TRUCK EQUIP. SALES
DATE: _____	e-mail allang@utilityboise.com
P.O. # _____	BY: ALLAN GROTE
TERMS: NET AT DELIVERY	



Expenditure Control Form

All Expenditures \$100,000 or more

Today's Date: 5/11/2020	Type of expenditure: Goods
Department: Water Department	
Approving Supervisor: Loren Searl	
Amount of proposed Expenditure: \$980,000 from water rates	
Funding Source: \$980,000 from water rates	
Please verify correct funding sources. Please indicate breakdown if more than one funding source.	
Why is this expenditure necessary now?	
This is the replacement of four large service trucks. The design, bid, purchase process can take 6 months to complete. This request is to begin this process so it can be completed by the end of the year.	
What are the impacts if expenses are deferred?	
If the process is not started in the near future we may not be able to meet the time line to complete a good design and fair bid package by the end of the year.	
What alternatives resources have been considered?	
Three of the vehicles are not in great shape but can continue to be used but one truck has been taken off the road already. This request is to begin the process with the understanding that should we have a larger budget shortfall we would not complete the purchase at the end of the year. The truck that has been taken off the road is a hydrant maintenance vehicle that needs done as soon as possible.	
Description of the goods or service and any additional information.	
This is the replacement of three vehicles. 1 Mobile Chlorine Truck \$180,000 - 1 Construction Truck \$250,000 - 1 Valve Truck \$300,000 and 1 Hydrant Truck \$250,000	
Person Submitting Form/Contact: Loren Searl	
CITY ADMINISTRATOR APPROVAL: Yes <input type="checkbox"/> No <input type="checkbox"/>	BUDGET APPROVAL: Yes <input type="checkbox"/> No <input type="checkbox"/>

DocuSigned by:

 E2AAB6F5A12B489...

DocuSigned by:

 9C36E3376992442...

**Agenda Sheet for City Council Meeting of:**

12/07/2020

<u>Date Rec'd</u>	11/17/2020
<u>Clerk's File #</u>	OPR 2020-0857
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	RE19456

Submitting Dept

FLEET OPERATIONS

Contact Name/Phone

LOREN SEARL 625-7851

Contact E-Mail

LSEARL@SPOKANECITY.ORG

Agenda Item Type

Purchase w/o Contract

Agenda Item Name

5100-VALVE TRUCK PURCHASE

Agenda Wording

The Water Department would like to purchase a Valve Truck. The Valve Truck will be purchased from Kenworth Sales, Spokane, WA, using Sourcewell Contract # 081716-KTC. Total purchase price is \$319,353.16, including tax.

Summary (Background)

The Valve Truck will replace a unit that has reached the end of its economic life. We recommend approval for the purchase of a Valve Truck for the Water Department. Funding for this is included in the Water Department budget.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal ImpactBudget Account

Expense \$ 319,353.16

410042426943405640499999

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

PAINE, DAVID

Study Session\Other

11/23/2021

Division Director

WALLACE, TONYA

Council Sponsor

Breean Beggs

Finance

ALBIN-MOORE, ANGELA

Distribution ListLegal

ODLE, MARI

mmartinez

For the Mayor

ORMSBY, MICHAEL

Additional ApprovalsPurchasing

PRINCE, THEA

**WATER &
HYDROELECTRIC
SERVICES**

BURNS, STEVE

Briefing Paper

Public Infrastructure, Environment, and Sustainability Committee

Division & Department:	Finance, Fleet Services
Subject:	Purchase of Valve Truck
Date:	November 23, 2020
Author (email & phone):	Micaela Martinez mmartinez@spokanecity.org 625-7823
City Council Sponsor:	Breean Beggs
Executive Sponsor:	Tonya Wallace
Committee(s) Impacted:	Public Infrastructure, Environment, and Sustainability Committee
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Innovative Infrastructure: Maintaining our fleet of support equipment
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	
Background/History: The Water Department would like to purchase a Valve Truck. The Valve Truck will be purchased from Kenworth Sales, Spokane, WA, using Sourcewell Contract # 081716-KTC. Total purchase price is \$319,353.16, including tax.	
Executive Summary: <u>Impact</u> <ul style="list-style-type: none"> The Valve Truck will replace a unit that has reached the end of its economic life. <u>Action</u> <ul style="list-style-type: none"> We recommend approval for the purchase of a Valve Truck for the Water Department. <u>Funding</u> <ul style="list-style-type: none"> Funding for this is included in the Water Department budget. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	



KENWORTH SALES COMPANY - SPOKANE (T056)
6420 EAST BROADWAY
SPOKANE, Washington 99212

CITY OF SPOKANE FLEET SERVICES
915 N NELSON ST
SPOKANE, Washington 99202
United States of America

Shane Petersen
Cell Phone:
Office Phone: 509-534-2643
Email: spetersen@kwsco.com

MICAELA MARTINEZ
Cell Phone: 5099810500
Office Phone: 5099820500
Email: mmartinez@cityofspokane.org

Customer Quote

Equipment

Quantity:	1	
Truck Price:	\$162,246	
Dealer Options:	\$199,876	
Extended Warranty:	\$0	
Equipment Price:	\$332,918	
Surcharges Not Subject to Discount:	\$0	
Options Not Subject to Discount:	\$0	
Factory Freight Cost:	\$2,475	
Total Equipment Price:		<u>\$335,393</u>

NET Sale Price: **\$292,716**

Miscellaneous

FET Tire Credit:	\$0
Net Chassis FET:	\$0
State Tax:	\$0
Body/Trailer/Accessories FET:	\$0
Fees:	\$0
Other:	\$1,396

Quotation Total: **\$292,716**

This quotation worksheet is provided to aid dealers in their pricing efforts. Since PACCAR Inc and its truck divisions have no control over data input and various transactional circumstances that may affect the FET calculation, it is not to be considered tax advice. The dealer should consult his own tax advisor for the proper calculation of any taxes under the variety of circumstances, which may occur.

Unpublished options may require review/approval.

Dimensional and performance data for unpublished options may vary from that displayed.

Price Level: January 1, 2019

Date: October 26, 2020

Deal: WATER DEPT VALVE SPEC

Quote Number: QUO-588655-C5B6G4

Printed On: 10/26/2020 9:44:14 AM



KENWORTH SALES COMPANY - SPOKANE (T056)
6420 EAST BROADWAY
SPOKANE, Washington 99212

CITY OF SPOKANE FLEET SERVICES
915 N NELSON ST
SPOKANE, Washington 99202
United States of America

Shane Petersen
Cell Phone:
Office Phone: 509-534-2643
Email: spetersen@kwsco.com

MICAELA MARTINEZ
Cell Phone: 5099810500
Office Phone: 5099820500
Email: mmartinez@cityofspokane.org

Vehicle Summary

Unit		Chassis	
Model:	T400 Series Conventional.	Fr Axle Load (lbs):	13200
Type:	FULL TRUCK	Rr Axle Load (lbs):	23000
Description 1:	WATER DEPT VALVE SPEC	G.C.W. (lbs):	36200
Description 2:	Clone of Chassis 453059 T400 Series Conventional.		
Application		Road Conditions:	
Intended Serv.:	Construction: Vehicles used in the cons	Class A (Highway)	89
Commodity:	Other building materials.	Class B (Hwy/Mtn)	10
Body		Class C (Off-Hwy)	1
Type:	Service body.	Class D (Off-Road)	0
Length (ft):	14	Maximum Grade:	6
Height (ft):	13.5	Wheelbase (in):	202
Max Laden Weight (lbs):	4000	Overhang (in):	100
Trailer		Fr Axle to BOC (in):	73.4
No. of Trailer Axles:	0	Cab to Axle (in):	128.6
Type:		Cab to EOF (in):	228.6
Length (ft):	0	Overall Comb. Length (in):	352
Height (ft):	0	Special Req.	
Kingpin Inset (in):	0	U.S. Domestic registry, 50-state.	
Corner Radius (in):	0		
Restrictions			
Length (ft):	120		
Width (in):	102		
Height (ft):	13.5		

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.

Std/ Opt	Description	\$ List	Weight
Model			
S	T400 Series Conventional.	121,638	11,518
S	T440 4x2 Medium Duty	0	0
O	Chassis operation will not include a stationary application. Stationary operation is defined as running the engine under load while stationary at a substantial fraction of engine gross horsepower (60% or greater) for an extended period of time (longer than 5 - 10 minutes).	0	0
O	CARB Idle Emissions Reduction Feature for PX-7 and PX-9	100	0
S	T440 4x2 Medium Duty	0	0
Engine & Equipment			
O	PACCAR PX-9 330 2017 330@2000 320@2200 1000@1400 Includes turbo exhaust brake, no code is used. Diagnostic Plug for data link, Oil Cooler, Aluminum Flywheel Housing. N09260 P14 64....Max Vehicle Speed in Top Gea N09440 P11 NO....Engine Protection Shtdwn N09460 P06 NO....Gear Down Protection N09300 P19 64....Max Cruise Control Speed N09720 P230 YES...Enable Hot Ambient Automatic N09500 P02 NO....Cruise Control Auto Resume N09520 P04 NO....Auto Engine Brake in Cruise N09480 P26 1400..Max PTO Speed N09580 P32 5.....Idle Shtdwn Time N09680 P33 NO....Idle Shtdwn Override N09560 P520 YES...Enable Idle Shutdown Park Br N09600 P233 YES...Enable Impending Shutdown Wa N09780 P47 80....High Ambient Temperature Thr N09740 P46 40....Low Ambient Temperature Thre N09200 N205 70....Standard Maximum Speed Limit N09620 P234 60....Timer For Impending Shutdown N09360 N203 252...Reserve Speed Function Reset N09640 P516 35....Engine Load Threshold N09400 N206 10....Maximum Active Distance (N20 N09420 N201 0.....Reserve Speed Limit Offset (N09760 P56 60....Intermediate Ambient Tempera N09380 N202 0.....Maximum Cycle Distance (N202 N09220 N207 0.....Expiration Distance (N207) N09540 N209 0.....Expiration Distance (N209)	1,833	0
S	PremierSpec	0	0
O	Enable engine regeneration in PTO mode Cummins	0	0
O	Gearing Analysis: Balance power/economy blend results.	0	0

Std/ Opt	Description	\$ List	Weight
S	Customer's Typical Operating Spd: 64 MPH	0	0
O	Effective VSL Setting NA	0	0
O	Engine Idle Shutdown Timer Disabled	0	0
O	Enable EIST Ambient Temp Override	0	0
O	Eff EIST NA Expiration Miles Use only with MX and Cummins engines	0	0
S	Air compressor: Cummins 18.7 CFM For Cummins And PACCAR PX engines.	0	0
S	Engine mount Powercore air cleaner. w/constant torque SS clamps, pop-up air restriction indicator. Pop-up indicator is standard.	0	0
O	Inside/outside air intake: for Powercore engine mounted w/cowl inlet.	490	0
O	Fan Hub: Horton 2-Speed for ISL9, ISL-G, PX-8 or PX-9	378	0
S	Cooling module: 1300 square inches. Includes aluminum radiator core, aluminum charge air cooler, translucent surge tank and washer bottle, silicone hoses, and extended life coolant. Drain valve is not available w/Allison transmissions.	0	0
O	Bug screen: Front of grille on C500 ,T800, T880, and W900. Behind grille on T680 and T300 (Medium Duty).	229	2
O	Exhaust: 2017 EPA RH Under DPF/SCR w/ RH side of cab vertical tailpipe w/ daycabs, extended daycabs, or modular sleepers.	0	0
S	Tailpipe: 5 in. single 36 in. 45 degree curved.	0	0
O	Fuel Filter:Fleetguard FS1003 Fuel/Water Separator for PX-9	0	0
O	Run Aid:None *For Fuel Filter	0	0
O	Start Aid:12V Heat *For Fuel Filter	67	1
S	Kenworth Fuel Cooler Required for Cummins engines with a single fuel tank. Required for PACCAR MX-13 engine with a single fuel tank and stationary use: High RPM, low vehicle speed, sustained for longer than 1 hour. Optional for all other applications.	0	0
O	Immersion block heater 120V 1000W w/plug under door on C500, T660, T800 & W900.	120	0
O	Retarder Jacobs for PX-8/9 ISL w/ 3-way switch.. Replaces the standard turbo brake for PX-8 engines.	2,347	57
S	Alternator: PACCAR 160 amp, brush type	0	0
O	Batteries: 3 Optima 31A Threaded post (900) 2700 CCA.	1,086	66

Std/ Opt	Description	\$ List	Weight
S	Mitsubishi 105P55 12V Starter with Cummins and PX PACCAR 12 volt electrical system. W/ centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-volt light system w/circuit protection circuits number & color coded. Only for Cummins or PX engines.	0	0
O	Low voltage disconnect day cab or w/sleeper except 72 in., 75 in., & 86 in.	124	0
O	Multi-function engine connector for body builder interface for Cummins.	57	0
O	Connection between PTO switch & engine requires code 1900082 or 1900084. T680/T880: This feature is standard, no code required.	62	0
O	Jump start terminals under hood.	217	12
O	J1939 HARNESS EXTENSION UNDER HOOD AT FIREWALL, DRIVER SIDE	138	0
Transmission & Clutch			
O	Transmission: Allison 3500RDS 5-speed w/PTO drive gear. Limited to 860 lb.-ft. 5th Gen controls. Includes heat exchanger & oil level sensor. Rugged Duty Series for vocational applications. Transynd transmission fluid is standard on all Allison 1000, 2000, 3000 & 4000 series transmissions.	14,877	291
O	Driveline: 3 SPL170XL 2 centerbearing requires 3500057 interaxle driveline.	1,138	152
O	Torque converter included w/Allison Transmission.	0	0
O	Pushbutton control center console mounted. Class 8 with Allison Transmission.	0	0
O	Delete Allison Fuel Sense	0	0
O	Allison Transmission Mobile PTO Operation - Change max output speed to 4500 RPM	0	0
O	J1939 Park Brake Auto Neutral	0	0
O	Decline Allison Neutral at Stop Stand-Alone	0	0
O	Chassis will be fitted with LH transmission PTO. (Prevents ECU From Interfering With PTO Only)	0	0
O	Chassis will be fitted with RH transmission PTO. (Prevents ECU From Interfering With PTO Only)	0	0
O	Rear transmission support springs for transmission PTO applications are required to ensure that engine flywheel housings are not overloaded when transmission PTO's are installed.	79	0
Front Axle & Equipment			
O	Dana Spicer E-1322IL Front Axle rated 13.2K 3-1/2in. drop.	174	0

Std/ Opt	Description	\$ List	Weight
O	Front Brakes: 14.6K Bendix ES s-cam 16.5x5 in.	-311	-62
O	Front dustshield: for drum brakes: all front axles.	75	6
O	Front Brake Drum: Tru Turn Lite 16.5X5	-102	56
O	Front Hub: iron hub pilot 14,600 lbs. 11-1/4 in. bolt circle. For use w/ air disc brakes. Consider wheelguards (5850002) w/ aluminum wheels.	-40	48
S	ConMet PreSet Plus Hub package; front axle.	0	0
S	Hubcap: front vented.	0	0
O	Front Auto Slack Adjuster.	0	0
O	Front Springs: Taperleaf 13.2K w/ shock absorbers w/ maintenance-free elastomer spring pin bushings. Standard with rubber pins. Not available on W900L.	38	9
S	Single power steering gear: 13.2K Sheppard M100P.	0	0
O	Power Steering Cooler:Radiator Mounted Air-to-Oil	315	11
Rear Axle & Equipment			
O	Single Dana Spicer S23-172 single reduction axle, single rear axle rated at 23K.	250	0
O	Rear Axle Ratio - 4.78.	0	0
S	Single Rear Brakes 16-1/2x7 in. Bendix ES- extended service S-cam.	0	0
O	Single rear heavy duty Brake Drums: cast. Use HD Gunitite Drum when single axle with GAWR over 23,000 lbs is selected.	100	0
S	Single Rear Hubs: Aluminum hub pilot 23K; 11-1/4 in. bolt circle.	0	0
S	ConMet PreSet Plus Hub package; single rear axle.	0	0
S	Single Rear axle automatic slack adjusters.	0	0
S	Spring Brake: 3030 long stroke single 3 in. travel. Helps keep brakes in adjustment longer.	4	2
O	Dustshields for drum brakes: all rear axles.	105	11
S	Bendix 4S/4M anti-lock brake system.	0	0
O	Wheel Differential Lock for Dana Spicer Axles S21-170/172, S21-190, S23-170/172, S23-190, S26-190 & S30-190; adds D to the end of the axle part number.	1,211	28
O	Rear suspension: single Reyco 79KB 26K. Steel	526	120

Std/ Opt	Description	\$ List	Weight
	crossmembers, gussets & multileaf spring w/helper. Unladen Height: 10.8 in. Laden Height: 8.1 in. Not available with shocks or swaybars.		
Tires & Wheels			
O	Front Tires: Goodyear Fuel Max RSA 11R22.5 16PR	37	0
O	Rear Tires: Goodyear Endurance RSA 11R22.5 14PR	-34	46
O	Rear Tire Quantity: 4	0	0
O	Front Wheel: Accuride 50344 22.5x8.25 steel Steel Armor(TM) powder coat, hub-pilot mount.heavy-duty 5 hand-hole hub pilot mount.	85	20
O	Rear Wheel: Accuride 50344 22.5x8.25 steel Steel Armor(TM) powder coat, hub-pilot mount. Heavy-duty 5 hand-hole hub pilot mount. Code is priced per pair of wheels.	170	40
O	Powder coat white steel wheel. Use in conjunction with front, dual front, rear, spare or lift axle wheel code(s). All wheels on chassis must have same finish color.	0	0
O	Rear Wheel/Rim Quantity: 4	0	0
Frame & Equipment			
O	Frame Rails: 10-5/8 x 3-1/2 x 5/16 in. Steel to 337 in. to 416 in. Truck frame weight is 2.91 lb.-in. per pair of rails. Section modulus is 14.80, RBM is 1,776,000 in.-lbs per rail. Frame rail availability may be restricted based upon application, axle/suspension capacity, fifth wheel setting, or component/dimensional specifications. The results of the engineering review may result in a change to the requested frame rail. If a change is required Kenworth Application Engineering will advise the dealer of the appropriate material specification for a substitute rail.	500	204
O	Bumper: Tapered chrome steel channel. Requires a bumper setting code.	700	5
S	50 in. Bumper setting. Requires a bumper code.	0	0
O	Removable Front Tow Hooks: 2.	266	15
S	Front mudflaps.	0	0
O	Custom Frame Layout: one chassis CFL C/M: WILL PROVIDE DIMENSIONS	1,380	0
O	In-cab steel battery box: under rider seat or in stand alone box. Requires appropriate AGM battery code, which varies by model, and appropriate rider seat code be selected prior to entering the workscreen. Includes 1 battery disconnect switch.	1,934	-9
O	In-Cab battery box location: Under rider seat.	0	0
S	T470,C5, T6, T8 non-polished DPF/SCR or CNG cover diamond plate w/ step. For use w/ 2010 or later exhaust systems. For T8, use extended length non-polished battery box on opposite rail to	0	0

Price Level: January 1, 2019

Deal: WATER DEPT VALVE SPEC

Printed On: 10/26/2020 9:41:49 AM

Date: October 26, 2020

Quote Number: QUO-588655-C5B6G4

Std/ Opt	Description	\$ List	Weight
	match the length of under cab components. End plates will be painted standard black frame color.		
S	Rear mudflap arms: Betts B-25 standard-duty, straight. Includes B1732 mounting brackets as standard.	0	0
S	Rear mudflap shields: White plastic antisail w/ Kenworth logo.	0	0
S	Square end-of-frame w/o crossmember; non-towing.	0	0
Fuel Tanks & Equip			
O	Fuel Tank: 75 US gallon 22in. aluminum under replace. Class 8 fuel tank includes an anti-siphon device on the filler neck.	174	8
O	DEF tank 6.9 clear BOC [CBOC], requires LH under cab fuel tank. This tank has 6.9 gallons of usable volume. The tank will be located inboard of the LH under cab fuel tank. There is no frame space required to locate this tank. Not for use on sleeper chassis. Standard capacity is calculated by fuel capacity of the vehicle and will accommodate two diesel fill-ups for every DEF fill-up. For 1:1 DEF fuel fill ratio, add 7889204.	91	-23
S	DEF to fuel fill ratio 2:1 or greater.	0	0
O	Anti-siphon device swaged in place. For any number of fuel tanks.	61	1
S	DEF tank location is LH.	0	0
O	Location: 75 gal fuel tank LH under cab	0	0
Cab & Equipment			
O	Cab: Extended Day Cab w/ Curved Glass. Includes aluminum & fiberglass fully hucked cab w/ all aluminum bulkhead doors & continuous stainless steel piano-style door hinge & pins. C500B: 129 in. BBC. 80 in. FA to BOC. T660B: 128 in. BBC. 80 in. FA to BOC. T800B: 127 in. BBC. 80 in. FA to BOC. W900B: 126 in. BBC. 96 in. FA to BOC. W900L: 136in. BBC. 106 in. FA to BOC. Incandescent exterior lights include diagnosable bulb detection and warning. Trailer cable on tractors includes integrity detection. Standard features include multiplex wiring for interior lights, automated pre-trip inspection, short and open check diagnostics, and programmable daytime running lights. Warning alarm will sound when lights are left on.	3,978	174
S	Hood: Sloped Aerodynamic T440 Hood. Includes hood and mounted grille, split fenders w/ mudflaps, & separate bumper.	0	0
S	Cab heater: W/integral defrosters & A/C 45,000 btu cab heater. No sleeper heater/AC. Includes 5 mode rotary control. T660 include filter media.	0	0
S	Steering wheel: 18 in. 4-spoke.	0	0
S	Adjustable telescoping tilt steering column.	372	10
O	5 sets of keys. Replaces standard 2 sets of keys.	29	0

Std/ Opt	Description	\$ List	Weight
O	Information for customer-installed PTO Chelsea 277. 10-bolt. Available only with Allison 3000/4000 series transmissions.	49	0
O	Switch & Wiring for Customer-Installed PTO. Electric over hydraulic PTO. Includes switch guard. Wiring is routed to LH frame for connection to the customer installed PTO. No air controls are provided with this code.	271	0
O	Five spare switches: Wired to power.	165	0
O	Gauge: Fuel filter restriction gauge.	132	0
O	Gauge: Manifold Pressure Gauge. The NavPlus HD unit includes a virtual manifold pressure gauge.	29	0
O	Gauge: Axle oil temperature gauge. Single drive axle or forward rear axle w/integral warning light.	186	0
S	KW Driver Information Center: Includes fuel economy, RPM display, trip information, truck information, diagnostics, gear display, alarm clock.	0	0
S	Instrument package: Includes speedometer, tachometer, fuel gauge, engine coolant temperature gauge, engine oil pressure, voltmeter. Class 8 also includes primary & secondary air reservoir gauges & an air application gauge. DEF level gauge and warning lamp are included with 2010+ engines. Engine hour meter and outside air temperature readouts are standard. Primary read out will be MPH. Add 8240620 to switch primary scale to KPH in Canada.	0	0
S	Large flat panel on dash For customer-installed controls. Reduces gauge count by 6.	0	0
S	Cab Interior: Summit. T440/T470 Only. Includes smooth upholstered side & back panels w/stitched accent lines, upholstered door pads, full vinyl headliner, black dash panels & black rubber floor mats.	0	0
S	Interior color: Slate Gray w/trim Dark Slate Gray	0	0
O	Driver seat: Kenworth Air cushion Plus HB vinyl. Standard features includes 7 in. fore and aft slide adjustment w/isolator, 6-23 degree recline, air suspension with cover, dual armrests, and single chamber air lumbar support. Seat cushion is 20 inches wide w/ 2-position tilt and 2-position front cushion extension. Seat material has a horizontal stitch pattern and is 2-tone in color. Seat back is carpeted and includes a map pocket. Seat is manufactured by National. Includes inside visor and retractable 3-point matching seat belts. Grey seat belts.	114	0
O	Rider seat: Kenworth Plus battery box LB vinyl. Standard features include fixed base and backrest, fixed seat base and backrest, and dual armrests. Seat cushion is 19.5 inches. Seat material has a horizontal stitch pattern and is 2-tone in color. Seat back is carpeted. Seat is manufactured by National. Includes inside visor and retractable 3-point matching seat belts. Grey seat belts. This seat is recommended when corner windows are specified.	-12	-39
S	Seat color: Dark Slate Gray.	0	0

Std/ Opt	Description	\$ List	Weight
O	Kenworth Radio DEA710 AM/FM/WB/USB, Bluetooth	444	0
O	Speakers: Four 4 in. x 6 in. high performance. Adds 2 speakers to the Panasonic standard 2. Located in cab header & rear cab corners.	101	0
O	Under dash center console: Includes one cupholder & two 12V outlets. For use w/Autoshift, Ultrashift, & Allison Gen IV only.	26	0
S	Non-self cancelling turn signal: W/column-mounted headlight dimmer switch & intermittent wiper control.	0	0
S	Electric LH & RH door locks.	0	0
S	Grabhandle: LH inside door frame above dash.	0	0
S	Grabhandle: RH inside door frame above dash.	0	0
O	Grabhandle: LH w/ short extension over door.	64	4
O	Grabhandle: RH w/ short extension over door.	64	2
S	Daylite Door: LH/RH includes RH peeper window	0	0
S	Single air horn under cab.	0	0
S	Look-Down, Pass. Door, Stainless 8.5x4.4	0	0
O	Mirror: Dual Prutsmann mirror 7 in. x 16 in. polished stainless steel, thermostatically controlled. switch located on door pad.	46	0
S	Mirror brackets 8-1/2 ft load width.	0	0
S	Manual LH & electric-powered RH door window. Switch located on door.	0	0
O	Fresnel lens for peeper window, RH door 10-1/8 in. X 11-1/8 in. Replaces standard peeper window.	59	0
O	Two corner & one rear cab sliding windows 17.5 in. x 16 in. (two) & 17 in. x 36 in. (one).	688	17
S	One-piece windshield, w/ curved glass.	0	0
O	Exterior stainless steel sunvisor.	592	11
O	Link Cabmate suspension.	616	22
O	Quiet Cab Package: For Non-VIT Interiors. Includes Firewall Insulation & Floor Covering w/ Sound Deadening Materials and Cowl Blanket	177	77
Lights & Instruments			
S	Headlamps: Halogen Projector Low Beam, Halogen Complex Reflector High Beam	0	0

Std/ Opt	Description	\$ List	Weight
O	Marker Lights: Five, rectangular, LED	105	0
S	Turn Signal Lights: Mounted on fender	0	0
O	LED Stop,Turn,Tail: With Two LED Backup Lights and With An LED License Plate.	54	2
O	Switch & Wiring for Customer-Installed Floodlight W/O Electrical Pass-Through - 1st Set. Wire Coiled BOC/BOS.	81	0
O	Switch & Wiring for Customer-Installed Floodlight : W/O Electrical Pass-Through - 2nd Set. Wire Coiled BOC/BOS.	99	0
O	Halogen Spotlight: LH mounted.	163	4
O	Stainless Steel Brackets, Switch & Wiring: Customer-installed dual beacon lights mounted over door of cab with insulators.	264	4
S	Marker Lights: Interrupter Switch. Included in Turn Signal For All Models Except T3. The T3 Switch Is In The Dash.	0	0
S	Omit Brake Light with Engine Brake. Can only be selected when chassis also has engine brake. Cannot be used with options to delete engine brake.	0	0
O	Reflectors: Two Midframe	21	0
O	Electric Backup Alarm: Meets SAE J994 & OSHA requirements.	137	4
O	Junction Box: Mounted Behind Cab or Sleeper Not Mounted at End of Frame.	134	1
O	Junction Box: End of Frame	180	1
O	Circuit Breakers: Replacing fuses. Does not apply to any 5-amp fuse box position. Brakers include stop/brake/turn, tail lamp, high & low beams, marker/clearance lamps, horn, fuel heat, gauges, air dryer, HVAC controls, panel lamps. Some circuits will remain fuses.	39	0
Air Equipment			
S	Air Dryer: Bendix AD-HF Puraguard Heated	0	0
S	Moisture ejection valve w/ pull cable drain.	0	0
S	Nylon air tubing in frame & cab, excluding hoses subject to excessive heat or flexing.	0	0
O	Locate air dryer inside RH rail BOC. This code requires the use of a custom frame layout code.	0	0
Extended Warranty			
O	Base Warranty - PACCAR PX-9 Engine 24 months / 250,000 miles / 402,336 km / 6250 hours.	0	0
O	Base Warranty - Standard Service Heavy Duty	0	0

Std/ Opt	Description	\$ List	Weight
	12 months / 100,000 miles / 160,000 km.		
Miscellaneous			
O	GHG Secondary Manufacturer: Does Not Apply	0	0
O	Warning triangle reflector kit: Shipped loose. Kit consists of 3 triangles in plastic carrying case. Not floor mounted.	44	4
O	One 5 lb. dry chemical type fire extinguisher mounted inboard of rider seat. Class ABC.	128	11
Promotions			
U	SPEC INVS - CUMMINS LTA PX9	0	0
Paint			
O	Paint color number(s). N9702 A - L0006 WHITE N9720 FRAME N0001 BLACK	0	0
O	Bumper Unpainted	-82	0
O	Day Cab Standard Paint	0	0
O	1 - Color Paint - Day Cab Color will be White if no other color is specified.	0	0
S	Base coat/clear coat. The Kenworth Color Selector contains additional instructions, as well as information on Kenworth paint guidelines and surface finish applications. Kenworth is standard with Dupont Imron Elite paint.	0	0
Order Comments			



Total List Price (W/O Freight & Warranty & Surcharges)	\$162,246
Marketing and Service Support Fee	\$740
Prepaid Freight	\$2,475
Total Surcharge/Options Not Subject To Discount	\$0
Total Weight	12,944

Prices and Specifications Subject to Change Without Notice.

Unpublished options may require review/approval.
Dimensional and performance data for unpublished options may vary from that displayed in CRM.

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	RECEIVER HITCH			\$0.00
	7-WAY, FLAT SPADE ELECTRICAL PLUG			\$0.00
	STEP KIT FOR BUMPER			\$0.00
	SLAM -LOCK DOUBLE PANEL TAILGATE			\$0.00
	RECESSED BULKHEAD			\$0.00
	MOUNTING KIT			\$0.00
	STANDARD L.E.D. LIGHT KIT AND WIRING HARNESS			\$0.00
	36" L.E.D. INTERIOR COMPARTMENT LIGHT STRIPS. (2) FOR EACH VERTICAL COMPARTMENT. MOUNT TO DOOR FRAME			\$0.00
	18" L.E.D. INTERIOR COMPARTMENT LIGHT STRIPS. (2) FOR EACH HORIZONTAL COMPARTMENT. MOUNT TO DOOR FRAME			\$0.00
	(4) WHELEN TELESCOPING SCENE LIGHTS, MOUNT ONE ON EACH FRONT CORNER OF THE CROSS BOX AND ONE ON EACH REAR CORNER OF THE BODY			\$0.00
	7" X 38" SIGN HOLDER PROVISIONS P/S FRONT OF THE BODY MOUNT BETWEEN BODY AND CROSS BOX			\$0.00
	(4) 5" PIPE, SIGN STORAGE PROVSIONS D/S FRONT OF THE BODY MOUNT BETWEEN BODY AND THE CROSS BOX			\$0.00
	FACTORY PRIMER, WHITE EXTERIOR PAINT, MULTI-COLOR INTERIOR BED LINER APPLIED TO FLOOR, CARGO WALL SIDES AND BUMPER			\$0.00
	(2) 21" X 21" ALUMINUM ROCK GUARDS			\$0.00
	MANUAL MASTER LOCKING FOR AUTOCRANE COMPARTMENT SIDE PACKS			\$0.00
	MADE IN THE USA			\$0.00
	INSTALLED F.O.B. BOISE.....			\$0.00
1	SUPPLY AND INSTALL " DAKOTA BODY " 58" TALL CUSTOM CROSS BOX. CROSS BOX MEASURES 36" WIDE- 30" DEEP X 58" TALL. DRIVER SIDE AND PASSENGER SIDE OF THE CROSS BOX WILL BE EQUIPPED WITH BRUSH TEXTURED, ALUMINUM ROLL-UP DOORS PASSENGER SIDE OF THE CROSS BOX WILL BE EQUIPPED WITH ELECTRIC ACTUATED WACKER AND JACK HAMMER STORAGE. THE JACK HAMMER WILL STORE INSIDE OF THE PASSENGER SIDE COMPMARTMENT BUT <u>WILL NOT</u> ACTUATE UP/DWN WITH THE WACKER. CROSS BOX WILL BE DESIGNED TO MOUNT WITH FLOOR AS CLOSE TO THE CHASSIS FRAME RAILS AS POSSIBLE, DUE TO THE " WATTS " VALVE EXERCISER HEIGHT REQUIREMENT. SUPPLY AND INSTALL CUSTOMER SUPPLIED USED " WATTS " VALVE EXERCISER.	ADD	20,638.00	\$20,638.00
	SUPPLY AND INSTALL (2) 36" L.E.D. COMPARTMENT LIGHTS IN EACH SIDE OF THE CROSS BOX.			\$0.00
	SUPPLY AND INSTALL (1) L.E.D. WORK LIGHT D/S COMPARTMENT OF THE CROSS BOX TO ILLUMINATE THE WORK AREA			\$0.00
	THE VALVE EXERCISER WILL BE SUPPLIED BY THE CITY OF SPOKANE!			\$0.00
	APPROXIMATE WEIGHT OF BODY, BUMPER, OUTRIGGERS, CROSS BOX, VALVE EXERCISOR, BOSS WACKER LIFT, SIGN AND PIPE STORAGE, KEY STORAGE...			\$0.00
				11,000LB.
1	CRANE HC-8X CRANE W/8,000 LB. CAPACITY @ 3' (49,000 FT LB) W/ 30' BOOM, POWER ROTATION, ELEVATION, AND POWER EXTENSION TO 30' 60' PER MINUTE LINE SPEED 8 GPM AT 2750 PSI HYDRAULIC REQUIREMENT AUTOMATIC OVERLOAD PROTECTION ROTATION CONTROL WHICH AUTOMATICALLY REDUCES ROTATION SPEED UNDER LOAD (2-SPEED ROTATION) 450 DEGREE NON CONTINOUS ROTATION MINUS 12 TO + 75 DEGREE BOOM ELEVATION		33,480.00	\$33,480.00

	" NEXSTAR III " TECHNOLEDGY FULL PROPORTIONAL CONTROLS		\$0.00
	VALVES, LCD RECEIVER, PISTOL GRIP FULLY PROPORTIONAL		\$0.00
	FM REMOTE, FILTER SENSOR, AND OVERLOAD		\$0.00
	SAFETY LIGHT, ANGLE DETECTION		\$0.00
	ENGINE AUTO / START STOP FROM THE CONTROL PENDENT		\$0.00
	120' OF 5/16" AIRCRAFT QUALITY CABLE ON THE WINCH		\$0.00
	CRANE PAINTED IMRON 5000 WHITE		\$0.00
	NON-TIPPING SWIVEL BLOCK W/LATCH		\$0.00
	BOOM SUPPORT		\$0.00
	MEETS OSHA AND ANSI REQUIREMENTS		\$0.00
	MADE IN THE USA		\$0.00
	INSTALLED F.O.B. BOISE....		\$0.00
	APPROXIMATE WEIGHT OF THE CRANE....	1870LB.	\$0.00
1	COMP. VANAIR UNDER DECK AIR COMPRESSOR, PTO SHAFT DRIVEN,	22,830.00	\$22,830.00
	MODEL # UD5M 185 CFM @ 100 - 150 PSI		\$0.00
	LEFT SIDE MUNCIE PTO 131 % ALLISON 3500 SERIES TRANS.		\$0.00
	DIRECT DRIVELINE DRIVEN (BALANCED)		\$0.00
	V-TEC DUAL PTO CONTROLLER		\$0.00
	SPRING REWIND AIR HOSE REEL, REELCRAFT # 83050-OLP 3/4"		\$0.00
	X 50FT, EQUIPPED WITH ROLLER FAIR LEAD.		\$0.00
	(MOUNTED IN P/S REAR COMPARTMENT TO THE FLOOR).		\$0.00
	(1) STATIONARY SHELF ABOVE THE HOSE REEL		\$0.00
	(1) 10 - 30 GALLON AUXILARY DISCHARGE AIR TANK, MOUNTED		\$0.00
	BETWEEN FRAME RAILS		\$0.00
	(AIR TANK CAPACITY WILL BE DETERMINED BY AVAILABLE		\$0.00
	FRAME SPACE)		\$0.00
	AIR TO OIL COOLER ASSEMBLY		\$0.00
	INTAKE AIR FILTER		\$0.00
	APPROXIMATE WEIGHT OF THE COMPRESSOR, HOSE REEL AND		\$0.00
	AIR TANK....	1300LB	\$0.00
1	HYDRAULIC TOOL CIRCUIT: RIGHT SIDE MUNCIE PTO, 131% FOR	20,580.00	\$20,580.00
	ALLISON 3500 AUTOMATIC TRANSMISSION.		\$0.00
	EATON 421AJ101759C MOBILE PISTON PUMP, 12 GPM @ 100 RPM		\$0.00
	21 GPM, 3-WAY MANUAL FLOW CONTROL VALVE		\$0.00
	PRESSURE RELIEF		\$0.00
	PRIORITY FLOW DIVIDER 20 GPM		\$0.00
	HYDRAULIC OIL COOLER --- (LOCATION TBD)		\$0.00
	PLUMBING TO A SPRING RE-WIND HYDRAULIC HOSE REEL. REEL-		\$0.00
	CRAFT # TH88000 OMP 1/2" X 50FT TWIN HYD. HOSE.		\$0.00
	(MOUNT IN D/S REAR COMPARTMENT TO THE FLOOR).		\$0.00
	(1) STATIONARY SHELF ABOVE THE HOSE REEL		\$0.00
	NOTE: HYDRAULIC TOOL CIRCUIT DRIVES THE STANLEY TPO3		\$0.00
	SUBMERSIBLE TRASH PUMP AND MISC. HYD. TOOLS. (STANLEY TP03		\$0.00
	REQUIRES 7-9 GPM AT 2000 PSI)		\$0.00
	APPROXIMATE WEIGHT OF THE HYDRAULIC TOOL CIRCUIT AND		\$0.00
	THE HOSE REEL....	500LB.	\$0.00
	OPTIONS TO BE ADDED TO BASE PRICE IF SELECTED:		\$0.00
0	AUTOCRANE 14FT TITAN 85 BODY AND HC-12 CRANE IN LIEU OF THE ADD	12,285.00	\$0.00
	AUTOCRANE 14FT TITAN 50 BODY AND HC-8X CRANE....		\$0.00
	(APPROXIMATE ADDITIONAL WEIGHT 1865 LBS)		\$0.00

QTY	DESCRIPTION	UNIT	PRICE	TOTAL
1	BOOM TIP LIGHT FOR AUTOCRANE HC-7X OR HC-8X	ADD	714.00	\$714.00
4	SUPPLY AND INSTALL BETT'S # 325501 CLEAR L.E.D. FLOOD LIGHT. MOUNT ONE LIGHT ON EACH CORNER OF THE BODY...	ADD	512.00	\$2,048.00
0	PASSENGER SIDE SPRING RE-INFORCEMENT..... ESTIMATE... (RECOMMEND AFTER CUSTOMER LOADS THE VEHICLE)	ADD	1,470.00	\$0.00
0	VEHICLE ALIGNMENT.... (RECOMMEND AFTER CUSTOMER LOADS THE VEHICLE)	ADD	180.00	\$0.00
0	UNDER CRANE, CUSTOM STEEL BLOCK AND RIGGING STORAGE.... (FAB LOCALLY)	ADD	575.00	\$0.00
8	ECCO MODEL # 3811A CLEAR AMBER SURFACE MOUNTED STROBE LIGHTS. (2) ON EACH SIDE OF THE BODY, (2) AT THE REAR OF THE BODY AND (2) MOUNTED IN THE FRONT GRILL AREA...	ADD	331.00	\$2,648.00
1	SUPPLY AND INSTALL " WANCO " MODEL # WFB5-LAC 25 LIGHT, 5 PATTERN ARROW BOARD INCLUDING: MANUAL TIP UP, AUTO LOCK FRAME WORK MANUFACTURES IN CAB CONTROLLER MOUNT THE ARROW BOARD ON OR NEAR THE FRONT BULKHEAD OF THE AUTOCRANE BODY	ADD	5,408.00	\$5,408.00
1	SUPPLY AND INSTALL REAR VIEW CAMERA WITH 7" COLOR DISPLAY, ONE VIEW...	ADD	1,680.00	\$1,680.00
1	KEY STORAGE WILL PROVIDE (4) 4-1/2" W. X 4" T. AND (1) 4" W. X 4" T. X 96" LONG SQUARE PIGEON HOLES, PLACED SIDE BY SIDE ON TOP OF THE D/S COMPARTMENT. ADDITIONAL (4) 4-1/2" W. X 4" T AND (1) 4" W X 4" T. X 120" LONG WILL BE STACKED ON TOP TO ALLOW FOR 10 FT. LONG KEYS. KEY STORAGE WILL BE EQUIPPED WITH VERTICAL DIVIDERS AT THE REAR OF THE BODY TO KEEP THE HANDLES IN A SOMEWHAT VERTICAL POSITION. 2" UHMV STRIPS TO HOLD THE HANDLES AWAY FROM THE REAR COMPARTMENT. SIMPLE CHAIN TO CONTAIN IS UTILIZED TO KEEP THE KEYS IN THE PIGEON HOLES.	ADD	4,358.00	\$4,358.00
1	SUPPLY AND INSTALL " A-G BODY " 12 DRAWER UNIT INCLUDING: CABINET IS 18" DEEP; DRAWERS ARE 16" DEEP; (8) 3", (3) 5", AND (1) 7" DRAWER X 31" WIDE UNIQUE ONE-HAND 2-POINT LATCHING SYSTEM HEAVY DUTY DRAWER SLIDES W/250 LB CAPACITY A60 GALVANNEALED STEEL CONSTRUCTION FOR RUST & CORROSION RESISTANCE 3-DROP-IN DIVIDERS PER DRAWER INCLUDED POWDER COAT WHITE FINISH ADJUSTABLE TOP SHELF DRIVERS SIDE FRONT COMPARTMENT MADE IN USA INSTALLED F.O.B. BOISE....	ADD	3,308.00	\$3,308.00
	APPROXIMATE WEIGHT OF THE DRAWER UNIT...		350LB	
0	SUPPLY AND INSTALL " A-G BODY " 16 DRAWER BOLT BIN INCLUDING CABINET IS 18" DEEP; DRAWERS ARE 18" DEEP; 2 DRAWERS WIDE X 8 DRAWERS HIGH	ADD	1,523.00	\$0.00

	3" SLANTED BASE RISER			\$0.00
	A60 GALVANNEALED STEEL CONSTRUCTION FOR RUST			\$0.00
	& CORROSION RESISTANCE			\$0.00
	POWDER COAT WHITE FINISH			\$0.00
	PASSENGER SIDE MID COMPARTMENT			\$0.00
	MADE IN USA			\$0.00
	INSTALLED F.O.B. BOISE....			\$0.00
0	SUPPLY AND INSTALL "A-G BODY" 5 DRAWER UNIT INCLUDING:	ADD	1,733.00	\$0.00
	CABINET IS 18" DEEP; DRAWERS ARE 16" DEEP;			\$0.00
	(5) 3" X 37" WIDE			\$0.00
	UNIQUE ONE-HAND 2-POINT LATCHING SYSTEM			\$0.00
	HEAVY DUTY DRAWER SLIDES W/250 LB CAPACITY			\$0.00
	A60 GALVANNEALED STEEL CONSTRUCTION FOR RUST			\$0.00
	& CORROSION RESISTANCE			\$0.00
	3-DROP-IN DIVIDERS PER DRAWER INCLUDED			\$0.00
	POWDER COAT WHITE FINISH			\$0.00
	ADJUSTABLE TOP SHELF			\$0.00
	DRIVER SIDE HORIZONTAL COMPARTMENT			\$0.00
	MADE IN USA			\$0.00
	INSTALLED F.O.B. BOISE....			\$0.00
1	SUPPLY AND INSTALL " DIMENSIONS " 12/2400N 2400 WATT INVERTER, ADD		4,641.00	\$4,641.00
	DEEP CYCLE BATTERY, BATTERY BOX AND ISOLATOR.....			\$0.00
	(LOCATION TBD -- LAYOUT WITH AARON 8-28-2020)			\$0.00
	NOTE: KENWORTH IS RESPONSIBLE TO MOUNT THE CAB STROBE			\$0.00
	UTILITY WILL TIE THE EMERGENCY FLASHERS INTO THE FACTORY			\$0.00
	CAB STROBE CIRCUIT.			\$0.00
	ALLOW APPROXIMATELY 21 -- 24 WEEKS FOR EQUIPMENT TO ARRIVE,			\$0.00
	PLUS INSTALLATION, TESTING AND FINISH PAINT TIME.			\$0.00
	TERMS: NET DUE ON INVOICE. CREDIT CARD PURCHASES ADD 3%!			\$0.00
				\$0.00

Remarks:		SUBTOTAL:	\$199,876.00
		2 F.E.T	\$0.00
VISIT---www.autocrane.com	Sales Taxable?	OTHER	
	1=Yes	2 SALES TAX	\$0.00
	2=No	TOTAL	\$199,876.00

ACCEPTED BY: _____
DATE: _____
P.O. # _____
TERMS: NET AT DELIVERY

UTILITY TRUCK EQUIP. SALES
e-mail allang@utilityboise.com
BY: ALLAN GROTE



Expenditure Control Form

All Expenditures \$100,000 or more

Today's Date: 5/11/2020	Type of expenditure: Goods
Department: Water Department	
Approving Supervisor: Loren Searl	
Amount of proposed Expenditure: \$980,000 from water rates	
Funding Source: \$980,000 from water rates	
Please verify correct funding sources. Please indicate breakdown if more than one funding source.	
Why is this expenditure necessary now?	
This is the replacement of four large service trucks. The design, bid, purchase process can take 6 months to complete. This request is to begin this process so it can be completed by the end of the year.	
What are the impacts if expenses are deferred?	
If the process is not started in the near future we may not be able to meet the time line to complete a good design and fair bid package by the end of the year.	
What alternatives resources have been considered?	
Three of the vehicles are not in great shape but can continue to be used but one truck has been taken off the road already. This request is to begin the process with the understanding that should we have a larger budget shortfall we would not complete the purchase at the end of the year. The truck that has been taken off the road is a hydrant maintenance vehicle that needs done as soon as possible.	
Description of the goods or service and any additional information.	
This is the replacement of three vehicles. 1 Mobile Chlorine Truck \$180,000 - 1 Construction Truck \$250,000 - 1 Valve Truck \$300,000 and 1 Hydrant Truck \$250,000	
Person Submitting Form/Contact: Loren Searl	
CITY ADMINISTRATOR APPROVAL: Yes <input type="checkbox"/> No <input type="checkbox"/>	BUDGET APPROVAL: Yes <input type="checkbox"/> No <input type="checkbox"/>

DocuSigned by:

 E2AAB6F5A12B489...

DocuSigned by:

 9C36E3376992442...

**Agenda Sheet for City Council Meeting of:**

12/07/2020

Date Rec'd

11/24/2020

Clerk's File #

OPR 2020-0877

Renews #**Submitting Dept**

CITY CLERK

Cross Ref #**Contact Name/Phone**

TERRI PFISTER 625-6354

Project #**Contact E-Mail**

TPFISTER@SPOKANECITY.ORG

Bid #

RFP 5343-20

Agenda Item Type

Contract Item

Requisition #

2021 FUNDS

Agenda Item Name

0260 - CONTRACT WITH ACCESS INFORMATION PROTECTED

Agenda Wording

Five-year Contract with Access Information Protected (Spokane, WA) for off-site records storage and retrieval services for various City departments from January 1, 2021, through December 31, 2026 - estimated annual amount not to exceed \$54,000.

Summary (Background)

The City went through a recent RFP (#5343-20) process (November 2020) and the review committee selected Access. Two proposals were received: Devries Business Services and Access. A review committee, consisting of five members, reviewed the proposals and scored the proposals based on their submitted technical proposal, management proposal, and responses to a supplemental questionnaire. The Committee unanimously recommends the contract award go to Access.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Expense \$ \$54,000 - 2021

0260 32100 14230 54201

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

PFISTER, TERRI

Study Session\Other

Finance - 11/16/2020

Division Director**Council Sponsor****Finance**

BUSTOS, KIM

Distribution List**Legal**

PICCOLO, MIKE

swilliams@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

cwahl@spokanecity.org

Additional Approvals

mpiccolo@spokanecity.org

Purchasing

WAHL, CONNIE

rkokot@spokanecity.org

kandice.merrill@accesscorp.com



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

Services

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

Tonya Wallace

CITY ADMINISTRATOR SIGNATURE:

Sarah Simon

Briefing Paper

Finance and Administration Committee

Division & Department:	City Clerk
Subject:	Contract with Access (Reardan, WA) for off-site records storage and retrieval services for City departments from January 1, 2021, through December 31, 2025-estimated cost not to exceed \$54,000/yr.
Date:	November 16, 2020
Author (email & phone):	Terri Pfister, tpfister@spokanecity.org , 625-6354
City Council Sponsor:	
Executive Sponsor:	Chief Finance Officer Tonya Wallace
Committee(s) Impacted:	Finance and Administration
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Support key initiatives with secure storage of off-site records for City departments
Deadline:	Current contract expires on 12-31-2020
Outcome: (deliverables, delivery duties, milestones to meet)	Contract allows City departments to store records offsite and allows for retrieval and destruction services for those records.
Background/History: The City went through a recent RFP (#5343-20) process (November 2020) and the review committee selected Access. Two proposals were received: Devries Business Services and Access. A review committee, consisting of five members, reviewed the proposals and scored the proposals based on their submitted technical proposal, management proposal, and responses to a supplemental questionnaire. The Committee unanimously recommends the contract award go to Access. Based on the evaluation scores, the Committee selected Access to meet the City's needs.	
Executive Summary: The City has approximately 21,000 boxes stored offsite (approximately 25,000 sq. ft.). The boxes are regular standard banker box size (15"x12"x10"). Monthly storage cost is \$.1391 per cubic foot. The cost for deliveries and returns is \$1.03 per box delivery/return. The standard delivery or pickup fee is \$4.8925 per trip/location (for every 50 boxes delivered or picked up). The estimated contract amount for each of the five years (2021-2025) is not to exceed \$54,000, or a total estimated contract amount of \$270,000 for the five-year period.	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (for 2021) Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

City Clerk's No. _____



City of Spokane

CONTRACT

Title: **OFFSITE RECORDS STORAGE**

THIS CONTRACT is between the **CITY OF SPOKANE**, a Washington State municipal corporation, as ("City"), and Access Information Protected, whose address is 124 South Wall Street Spokane WA 99210, as ("Company"), individually hereafter referenced as a "party", and together as the "parties".

The parties agree as follows:

1. **PERFORMANCE/SCOPE OF WORK.** The Company shall provide the City with Offsite Records Storage in accordance with this Contract, the City's Request for Proposal (RFP) No. 5343-20, including, but not limited to, all attachments, supplements, addendums and terms and conditions, and the Company's response to the RFP. In the event of a discrepancy between the documents this City Contract and RFP control.
2. **CONTRACT TERMS.** The Contract shall begin January 1, 2021 and run through December 31, 2026 unless amended by written agreement or terminated earlier under the provisions of Section 9. The Contract is renewable at the sole discretion of the City and upon mutual agreement.
3. **COMPENSATION.** The City shall pay the Company in accordance with the City of Spokane Fee Schedule set forth in Attachment A, an estimated annual amount not to exceed FIFTY FOUR THOUSAND AND NO/100 DOLLARS (\$54,000.00), for everything furnished and done under this Contract.
4. **PAYMENT.** The Company shall send its application for payment to the Office of the City Clerk, Fifth Floor, City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Contractor's application except as provided by state law.
5. **COMPLIANCE WITH LAWS.** Each party shall comply with all applicable federal, state, and local laws and regulations.
6. **ASSIGNMENTS.** This Contract is binding on the parties and their heirs, successors, and assigns. Neither party may assign, transfer or subcontract its interest, in whole or in part, without the other party's prior written consent.

7. AMENDMENTS. This Contract may be amended at any time by mutual written agreement.

8. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Contract.

9. TERMINATION.

A. For Cause: The City or Company may terminate the Agreement if the other party is in material breach of this Agreement, and such breach has not been corrected to the other party's reasonable satisfaction in a timely manner. Notice of termination under this Section shall be given by the party terminating this Agreement to the other, not fewer than thirty (30) business days prior to the effective date of termination.

B. For Reasons Beyond Control of Parties: Either party may terminate this Agreement without recourse by the other where performance is rendered impossible or impracticable for reasons beyond such party's reasonable control, such as, but not limited to, an act of nature, war or warlike operation, civil commotion, riot, labor dispute including strike, walkout or lockout, except labor disputes involving the Company's own employees, sabotage, or superior governmental regulation or control. Notice of termination under this Section shall be given by the party terminating this Agreement to the other, not fewer than thirty (30) business days prior to the effective date of termination.

C. For Convenience: Either party may terminate this Agreement without cause, upon thirty (30) days written notice to the other party.

D. Actions upon Termination: If termination occurs not the fault of the Company, the Company shall be paid for the services properly performed prior to the actual termination date, with any reimbursable expenses then due, but such compensation shall not exceed the maximum compensation to be paid under the Agreement. The Company agrees this payment shall fully and adequately compensate the Company and all subcontractors for all profits, costs, expenses, losses, liabilities, damages, taxes and charges of any kind (whether foreseen or unforeseen) attributable to the termination of this Agreement.

E. Upon termination, the Company shall provide the City with the most current design documents, contract documents, writings and other products the Company has produced prior to termination, along with copies of all project-related correspondence and similar items. The City shall have the same rights to use these materials as if termination had not occurred; provided however, that the City shall indemnify and hold the Company harmless from any claims, losses, or damages to the extent caused by modifications made by the City to the Company's work product.

F. In the event the Contract is terminated or at the end of the contract term, the Company shall allow the City or its designee to remove all City records at no additional cost to the City. The parties shall coordinate the removal of the records so that the records will be made available to the City or its designee during regular business hours and in a manner that will accommodate the removal of the records. The Company shall allow the City up to ninety (90) days to complete the relocation process.

10. INSURANCE. During the term of the Agreement, the Company shall maintain in force at its own expense, the following insurance coverages:

A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers; and

B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this contract. It shall provide that the City, its officers and employees are additional insureds, but only with respect to the Contractor's services to be provided under this Contract;

i. Acceptable supplementary Umbrella insurance coverage, combined with the Company's General Liability insurance policy must be a *minimum* of \$1,000,000, in order to meet the insurance coverages required under this Contract;

C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.

D. Professional Liability Insurance with a combined single limit of not less than \$1,000,000 each claim, incident or occurrence. This is to cover damages caused by the error, omission, or negligent acts related to the professional services to be provided under this contract. The coverage must remain in effect for at least three (3) years after the contract is completed

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from the Company or its insurer(s) to the City.

As evidence of the insurance coverage(s) required by this Agreement, the Company shall furnish acceptable Certificates of Insurance (COI) to the City at the time it returns this signed Agreement. **The certificate shall specify the City of Spokane as "Additional Insured"** specifically for Company's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the sixty (60) day cancellation clause, and the deduction or retention level. The Company shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

11. INDEMNIFICATION. The Company shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Company's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Company to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Company's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Company, its agents or employees. The Company specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Company's

own employees against the City and, solely for the purpose of this indemnification and defense, the Company specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Company recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

12. DEBARMENT AND SUSPENSION. The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

13. SEVERABILITY. In the event any provision of this Contract should become invalid, the rest of the Contract shall remain in full force and effect.

14. STANDARD OF PERFORMANCE. The silence or omission in the Contract regarding any detail required for the proper performance of the work, means that the Company shall perform the best general practice.

15. NONDISCRIMINATION. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Company agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Company.

16. BUSINESS REGISTRATION REQUIREMENT. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Company shall be responsible for contacting the State of Washington Business License Services at <http://bls.dor.wa.gov> or 1-800-451-7985 to obtain a business registration. If the Company does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

17. AUDIT / RECORDS. The Company and its subcontractors shall maintain for a minimum of three (3) years following final payment all records related to its performance of the Contract. The Company and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal law applicable to the Contract, the federal law shall prevail.

18. CONFIDENTIALITY/PUBLIC RECORDS. Notwithstanding anything to the contrary, City will maintain the confidentiality of Company's materials and information only to the extent that is legally allowed in the State of Washington. City is bound by the State Public Records Act, RCW Ch. 42.56. That law presumptively makes all records in the possession of the City public records which are freely available upon request by anyone. In the event that City gets a valid public

records request for Company's materials or information and the City determines there are exemptions only the Company can assert, City will endeavor to give Company notice. Company will be required to go to Court to get an injunction preventing the release of the requested records. In the event that Company does not get a timely injunction preventing the release of the records, the City will comply with the Public Records Act and release the records.

19. **MUTUAL COOPERATION.** The parties agree to mutually cooperate with each other and periodically evaluate the services provided under this Contract toward the goal of providing the best service possible. To accomplish that goal, the Company agrees to respond to the City's calls and requests for information in a professional and timely fashion. If matters arise which remain unresolved, the City shall contact the appropriate management personnel for the Company and the Company shall contact the City Clerk to resolve the matters in an expeditiously and satisfactory manner as possible.

20. **DISPUTES.** This Contract shall be performed under the laws of the State of Washington. Any litigation to enforce this Contract or any of its provisions shall be brought in Spokane County, Washington.

ACCESS INFORMATION PROTECTED

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Agreement:

Exhibit A – 2021-2025 City of Spokane Fee Schedule
Exhibit B – Certificate Regarding Debarment

ATTACHMENT A
2021-2025 CITY OF SPOKANE FEE SCHEDULE



Schedule A
City of Spokane
WSN02014

Effective Date TBD

		Price Effective
Record Center Storage	1.2 Cu ft Box	\$.1391 Per Cubic Foot Month
	Monthly Minimum	\$0.00 Per Invoice Month
Record Center Services	Add New Container	\$0.00 Per Cubic Foot
	Add New File - Per File	\$0.00 Per File
	Retrieve Item	\$.8583 Per Cubic Foot
	Retrieve Container (Priority Surcharge)	\$0.00 Per Cubic Foot
	Refile Container	\$.8583 Per Cubic Foot
	Shelve New Container	\$0.00 Per Cubic Foot
	Retrieve File - Per File	\$1.03 Per File
	Retrieve Filefolder (Priority Surcharge)	\$0.00 Per File
	Refile File - Per File	\$1.03 Per File
	File Not Found	\$1.03 Per Item
	Permanent Removal Per Cubic Foot	\$0.00 Per Cubic Foot
	Permanent Removal Per File	\$0.00 Per File
	Destruction Per Cubic Foot	\$4.1667 Per Cubic Foot
	Destruction Per File	\$1.00 Per File
Transportation Services	Standard Delivery or Pickup	\$4.8925 Per Trip
	Pickup Item Per Cubic Foot	\$0.00 Per Cubic Foot
	Pickup Item Per File	\$0.00 Per File
	Sameday Del/Pickup (Priority Surcharge)	N/A Per Trip
	Rush Del/Pickup (Priority Surcharge)	\$5.15 Per Trip
	Emergency Del/Pickup (Priority Surcharge)	\$10.30 Per Trip
	Container - Priority Surcharge Delivery/Pickup	\$0.00 Per Cubic Foot
	File - Priority Surcharge Delivery/Pickup	\$0.00 Per File
Additional Services	Container	\$2.00 Each
	Repacking of Damaged Container	\$3.00 Each plus cost of new container
	Index New File	Quote Per Item
	File Tracking	\$0.00 Per Item
	Dock Access	\$0.00 Per Cubic Foot
	Invalid Request	\$1.03 Per Item
	Cancel Request (Per Item)	\$0.00 Per Item
	Wait Time (Per Quarter Hr)	\$0.00 Each
	Barcode Labels	\$0.00 Per Item
	Labor	\$15.45 Per Hour
	Access Online-Client	\$0.00 Each
	Phone-Fax-Email Order	\$1.00 Per Order
	Monthly Administration Charge (Per Invoice)	\$0.00 Per Invoice
	Breach Reporting Services Provided by Notifi	Quote Each
	Permanant Removal - Account Termination	\$0.00 Per Cubic Foot plus retrival and dock access
	Dock Access - Account Termination	\$0.00 Per Cubic Foot

*Storage charges are billed in advance, services billed in arrears.

*Retrievals are limited to 50 items per day or additional fees may apply.

*Fuel Surcharges apply to transportation activity and will fluctuate depending on U.S. Department Energy monthly statistics and industry scale.

*Any services not quoted will be charged at the standard rates which are available upon request.

**ATTACHMENT B
CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Name of Subrecipient / Contractor / Consultant (Type or Print)	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Program Title (Type or Print)
<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Name of Certifying Official (Type or Print)	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Signature
<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Title of Certifying Official (Type or Print)	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Date (Type or Print)



Agenda Sheet for City Council Meeting of:
12/07/2020

Date Rec'd	11/17/2020
Clerk's File #	OPR 2017-0841
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	CR 22165

Submitting Dept	FLEET OPERATIONS
Contact Name/Phone	DAVID PAINE 625-6878
Contact E-Mail	DPAINE@SPOKANECITY.ORG
Agenda Item Type	Contract Item
Agenda Item Name	5100-AUTO BODY REPAIR CONTRACT RENEWAL

Agenda Wording

Fleet Services requests the approval of a contract renewal of Auto Body Repair Services. Contract renewal is with Toby's Body and Fender, Inc. for an annual expenditure of \$385,000.00, including sales tax.

Summary (Background)

The Auto Body Repair Services Contract will provide auto body repair of City Fleet, as needed. We recommend approval for the Auto Body Repair Services Contract renewal for one year, for the Fleet Department. Funding for this is included in the Fleet Department budget.

Lease? NO Grant related? NO Public Works? NO

Fiscal Impact

Expense	\$ 385,000.00	# 5100-71700-48348-54803-99999
Select	\$	#
Select	\$	#
Select	\$	#

Approvals

<u>Dept Head</u>	PAINE, DAVID	<u>Council Notifications</u>	
<u>Division Director</u>	WALLACE, TONYA	<u>Study Session\Other</u>	11/23/2021
<u>Finance</u>	ORLOB, KIMBERLY	<u>Council Sponsor</u>	Breean Beggs
<u>Legal</u>	ODLE, MARI	<u>Distribution List</u>	
<u>For the Mayor</u>	ORMSBY, MICHAEL		

Additional Approvals

<u>Purchasing</u>		

Briefing Paper

Public Infrastructure, Environment, and Sustainability Committee

Division & Department:	Finance, Fleet Services
Subject:	Contract Renewal-Auto Body Repair Services
Date:	November 23, 2020
Author (email & phone):	Micaela Martinez mmartinez@spokanecity.org 625-7823
City Council Sponsor:	Breean Beggs
Executive Sponsor:	Tonya Wallace
Committee(s) Impacted:	Public Infrastructure, Environment, and Sustainability Committee
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Innovative Infrastructure: Maintaining our fleet of support equipment
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	
Background/History: Fleet Services requests the approval of a contract renewal of Auto Body Repair Services. Contract renewal is with Toby's Body and Fender, Inc. for an annual expenditure of \$385,000.00, including sales tax.	
Executive Summary: <u>Impact</u> <ul style="list-style-type: none"> The Auto Body Repair Services Contract will provide auto body repair of City Fleet, as needed. <u>Action</u> <ul style="list-style-type: none"> We recommend approval for the Auto Body Repair Services Contract renewal for one year, for the Fleet Department. <u>Funding</u> <ul style="list-style-type: none"> Funding for this is included in the Fleet Department budget. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date: 11/10/20

Type of expenditure: ~~Goods~~ ☒ Services ☐

Department: Fleet Services

Approving Supervisor: David Paine

Amount of Proposed Expenditure:

Funding Source: \$385,000

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

This is contract for Auto Body Repair Services. It allows Fleet Services to send vehicles that need auto body repair, out for repair. The Contract was competed and this is a one year renewal.

What are the impacts if expenses are deferred?

The City relies on this contract to be able to send vehicles that need auto body repair, out for repair, as needed.

What alternative resources have been considered?

This contract was competed and the request is for a one year renewal of the contract.

Description of the goods or service and any additional information?

The contract allows Fleet services to send vehicles that need auto body repair, out for repair, as needed.

Person Submitting Form/Contact: Micaela Martinez

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:



City of Spokane

CONTRACT RENEWAL

Title: **AUTO BODY REPAIR SERVICES**

This Contract Renewal is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **TOBY'S BODY & FENDER, INC.**, whose address is 1022 North Normandie Street, Spokane, Washington, 99201 as ("**Contractor**"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Contractor agreed to provide Auto Body Repair Services to the City of Spokane Fleet Department; and

WHEREAS, the initial contract provided for one additional two-year renewal.

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Contract, dated January 22, 2018 and January 30, 2018, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Renewal shall become effective on December 15, 2020 and run through December 14, 2022.

3. COMPENSATION.

The City shall pay a maximum annual amount not to exceed **THREE HUNDRED EIGHTY-FIVE THOUSAND AND NO/100 DOLLARS (\$385,000.00)** for everything furnished and done under this Contract Renewal. This is the maximum amount to be paid under this Renewal, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

4. DEBARMENT AND SUSPENSION.

The Company has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise

excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Renewal by having legally-binding representatives affix their signatures below.

TOBY'S BODY & FENDER, INC.

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Agreement:

Certificate of Debarment

20-210

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
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 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<hr/> Name of Subrecipient / Contractor / Consultant (Type or Print)	<hr/> Program Title (Type or Print)
<hr/> Name of Certifying Official (Type or Print)	<hr/> Signature
<hr/> Title of Certifying Official (Type or Print)	<hr/> Date (Type or Print)

**Agenda Sheet for City Council Meeting of:**

11/30/2020

Date Rec'd

11/18/2020

Clerk's File #

ORD C35989

Renews #**Submitting Dept**

FIRE

Contact Name/Phone

LANCE DAHL 625-7040

Contact E-Mail

IDAHL@SPOKANEFIRE.ORG

Agenda Item Type

First Reading Ordinance

Agenda Item Name

1970 - 2018 FIRE CODE ADOPTION

Cross Ref #**Project #****Bid #****Requisition #****Agenda Wording**

An ordinance relating to the fire code; amending SMC sections 17F.080.010, 17F.080.030, 17F.080.050, 17F.080.090, 17F.080.110, 17F.080.270, 17F.080.320, 17F.080.370, 17F.080.380, 17F.080.390 17F.080.410, 17F.080.455 and 17F.080.480.

Summary (Background)

The State adopted Fire Code (WAC 51-54A, 2018 International Fire Code - IFC) is scheduled for adoption on February 1, 2021. Local jurisdictions amend the code, as long as the changes are more restrictive. The ordinance will amend the existing City of Spokane Fire Code (SMC 17F.080) with clarification and minor edits to remain consistent with the State Fire Code.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Select \$

#

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

SCHAEFFER, BRIAN

Study Session\Other

PS&CH 11/02/20

Division Director

SCHAEFFER, BRIAN

Council Sponsor

Lori Kinnear

Finance

BUSTOS, KIM

Distribution List**Legal**

PICCOLO, MIKE

dkokot@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

idahl@spokanecity.org

Additional Approvals**Purchasing**

2018 Spokane Fire Code Adoption Summary

Background:

The International Fire Code that is enforced in the City of Spokane is adopted by the State of WA. By state law, local jurisdictions may adopt more stringent provisions of the Fire Code, but cannot reduce the requirements of the fire code adopted by the State.

The model Fire Code is adopted at the State Level with amendments under the State Building Code Council. There is a considerable process in review of model code language and proposals at the State level. These are reviewed by Technical Action Groups assigned to each Code and then the proposals are open to comment at two public hearings. All of the meetings are open to the public.

The current edition of the International Fire Code has 14 Appendices. The purpose of the Appendices is to provide guidance and details to some provisions identified in the body of the adopted Fire Code. Over the years, the State has chosen not to adopt the Appendices of the Fire Code, but rather, leave the determination to do so to local jurisdictions. Many of the larger jurisdictions in WA and around the US have adopted the Appendices as written, in their entirety. Others, including Spokane, have modified some provisions of the Appendices and adopted them as local provisions.

Below is a list of the Appendices. Spokane adopts 10 Appendices, and has made local modifications to Appendix B, C, and D. The purpose of each Appendix is listed in Attachment B.

Appendix B - Fire-Flow Requirements for Buildings

Appendix C - Fire Hydrant Locations and Distribution - amended

Appendix D - Fire Apparatus Access Roads – amended

Appendix E - Hazard Categories

Appendix F - Hazard Ranking

Appendix G - Cryogenic Fluids - Weight and Volume Equivalents

Appendix H - Hazardous Materials Management Plan (HMMP) and Hazardous Materials Inventory Statement (HMIS) Instructions

Appendix I - Fire Protection Systems-Noncompliant Conditions

Appendix J – Building Information Sign

Appendix N – Indoor Trade Shows and Exhibitions

The other appendices are not recommended for adoption as they would be more restrictive or would require additional resources to implement them:

Appendix A - Board of Appeals

Appendix K – Construction Requirements for Existing Ambulatory Care Facilities

Appendix L – Requirements for fire Fighter Air Replenishment Systems

Appendix M – High-Rise Buildings – Retroactive Automatic Sprinkler Requirement

The Fire Department has reviewed the provisions of the locally adopted Appendices to evaluate possible changes that would not substantially cause a negative impact on public safety, but could provide some greater flexibility in development of business. While there are not a large number of proposed changes, and even though many locations around the State and country will not make language changes to the Appendices due to Risk exposure, we believe these can be safely modified.

There are also several sections of the appendices in the SMC where new language is necessary to clarify the intent of the provisions.

The following is a summary of the changes to the local amendments in SMC 17F.080 by section:

Proposed Changes to Locally Adopted 2015 International Fire Code Sections

17F.080.010 Adoption of International Fire Code

- A – Changed the adopted version from 2015 to 2018.
- B.1, 2, 3, 6, 7, 8, and B.11 – formatting correction.
- B.9 – revised language to clarify the exception.
- B.10 – Changed “construction” to “standpipes” to clarify the language.
- B.13 – Revised amendment to the specific wording that was not adopted.
- B15, B.16, B17 – Revised language to the specific reference.
- B18 – Revised language to local approval.

Discussion:

Clarifying language and references. No substantive changes.

17F.080.030 Appendices Adopted

- Appendix A – Removed from approved appendices as there is no longer a Board of Appeals.

Discussion:

Prior Municipal Code was modified to have the Hearing Examiner handle Fire Code Appeals.

- Appendix B – Added back into SMC. Prior code update was intended to only remove the local amendment, and the full Appendix was inadvertently removed. Also removes the prior amended language for Table C102.1 that was different than the model code.

Discussion:

Correct oversight of adoption of necessary Appendix (Fire Flow for Buildings).

- Appendix D – Revises dimensions for fire lanes to match the new City Street standards.

Discussion:

The dimensions of the model code are more applicable due to recent upgrades of fire apparatus, resulting in requirements for a lower minimum width. The minimum gate width on

fire lanes has been reduced to 14 feet, which has been allowed prior in lieu of the 20 feet in the SMC. Additional language has been included addressing gate setbacks.

- Appendix N – Indoor Trade Shows and Exhibitions – New Appendix that follows the requirements we have been requiring these facilities to follow.
- SMC 17F.080.050 Fire Equipment Permit – Revised paragraph C clarifying that non-required fire alarm and fire sprinkler systems in the City are required to be installed by an SFD registered contractor. We also edited paragraph D to the capitalization of Fire Department.
- SMC 17F.080.070. Flammable or Combustible Liquids: Added Critical Materials to the Section title.

Discussion:

The new title more reflects the reference to SMC 17E.010.

- SMC 17F.080.090. Additional Definitions – Section 202: Removed definition of “central business district” as it is not referenced in our code sections. Added wording for other approved listing agencies to “Central reporting system”. Added “computer, and data” rooms to E.17.

Discussion:

The definition is now in the model code.

- SMC 17F.080.110. Fire Alarm System Requirements: Revisions to Chart 907:

Discussion:

Clarified that buildings at 55’ above apparatus access are not “high rise”. Revised daycares that voice fire alarm starts at 100 occupants. Revised Assembly uses to new requirement of fire alarm for this use when there are more than 100 occupants above or below the lowest level of exit discharge.

- SMC 17F.080.320. Fire Hydrant Proximity to Access Road: Clarified language.

Discussion:

Added that an approved access pathway be provided to the fire hydrant.

- SMC 17F.080.410. Private Hydrants – Damage – Malfunction: Revised language for responsibility for reporting damage to include registered fire hydrant servicers.

Discussion:

We experienced that registered fire hydrant servicers were not reporting damaged, or missing, fire hydrants. This is clarifying language that they are also responsible to do so.

- SMC 17F.080.455. Basement Extinguishing Systems: Revised language to clarify that basements exceeding 1,500 square feet are required to have fire sprinklers.

Discussion:

This language has been in the code since approximately the 1950's that requires existing basements of more than 1,500 square feet to be required to install fire sprinklers. Additional language was added to address specific instances not addressed by the original code, and an exception was added that is currently in the model code as amended by Washington State.

- SMC 17F.080.480. Standpipes: Revised language to further clarify the threshold for when fire pumps would be required for buildings.

Discussion:

The original language referred to combined standpipes and created misunderstandings of the requirement. This does not declare that the building is a high-rise, but specifies the capabilities of the Fire Department for providing 100 PSI to the top outlet of the standpipe.

Attachment B
Purpose of Fire Code Appendices

Below is a short explanation of the purpose of each Appendix:

Appendix A - Board of Appeals – NOT ADOPTED

This appendix contains criteria for administrative procedures of the board of appeals and board member qualifications.

Appendix B - Fire-Flow Requirements for Buildings – This appendix establishes the City’s policy on fire flow to provide a consistent way of choosing the appropriate fire flow for buildings throughout the City.

Appendix C - Fire Hydrant Locations and Distribution – This appendix establishes the City’s methodology for determining fire hydrant locations and spacing for new buildings, additions and change of use situations.

Appendix D - Fire Apparatus Access Roads – This appendix establishes criteria for basic access requirements to structures.

Appendix E - Hazard Categories – This appendix contains guidance in the classifying of hazardous materials so proposed designs can be evaluated accurately.

Appendix F - Hazard Ranking – This appendix is intended to be a companion to the specific requirements of Chapters 51 through 67 of the Fire Code which regulates the storage, handling and use of hazardous materials and it lists the various hazardous materials categories that are defined in the Fire Code.

Appendix G - Cryogenic Fluids - Weight and Volume Equivalents – This appendix is intended to be a companion to the provisions of Chapter 55 of the Fire Code and to provide a ready reference tool for the conversion of the liquid weight and volume of cryogenic fluid to their corresponding volume of gas and vice versa.

Appendix H - Hazardous Materials Management Plan (HMMP) and Hazardous Materials Inventory Statement (HMIS) Instructions – This appendix is intended to be a companion to IFC sections 407.5 and 407.6 which provide the requirements for HMMPs and HMISs.

Appendix I - Fire Protection Systems-Noncompliant Conditions – This appendix is intended to identify unsafe and non-compliant conditions for fire protection systems.

Appendix J - Emergency Responder Radio Coverage – This appendix includes design, construction, maintenance and testing criteria for emergency responder communications systems required by the Fire Code.

Appendix K – Construction Requirements for Existing Ambulatory Care Facilities – NOT ADOPTED
The intent of this appendix is to provide a minimum degree of fire and life safety to persons

occupying and existing buildings containing ambulatory care facilities where such buildings do not comply with the minimum requirements of the *International Building Code*.

Appendix L – Requirements for Fire Fighter Air Replenishment Systems – **NOT ADOPTED**

Fire fighter air replenishment systems (FARS) shall be provided in specific buildings or hazardous conditions.

Appendix M – High-Rise Buildings - Retroactive – **NOT ADOPTED**

An automatic sprinkler system shall be installed in all existing high-rise buildings in accordance with the requirements and compliance schedule of this section.

Appendix N – Indoor Trade Shows and Exhibitions - Indoor trade shows and exhibitions with temporary vendor displays or booths within any indoor occupancy classification shall be in accordance with this appendix and all other applicable requirements of this code.

ORDINANCE NO. C35989

An ordinance relating to the fire code; amending SMC sections 17F.080.010, 17F.080.030, 17F.080.050, 17F.080.090, 17F.080.110, 17F.080.270, 17F.080.320, 17F.080.370, 17F.080.380, 17F.080.390 17F.080.410, 17F.080.455 and 17F.080.480.

The City of Spokane does ordain:

Section 1. That SMC section 17F.080.010 is amended to read as follows:

17F.080.010 Adoption of International Fire Code

- A. The Washington State current amended edition of the International Fire Code (IFC) and related standards, published by the International Code Council, as modified by this title, is the fire code of the City of Spokane except as otherwise provided.
- B. The following amendments are made to the International Fire Code:
 - 1. Section 101.1 is modified to read as follows:
 - a. Title.

These regulations shall be known as the fire code of the City of Spokane, hereinafter referred to as “this code.”
 - 2. Section 109.4 is modified to read as follows:
 - a. Violation Penalties.

Persons who shall violate a provision of this code or shall fail to comply with any of the requirements, thereof, or who shall erect, install, alter, repair, or do work in violation of the approved construction documents or directive of the fire code official or of a permit or certificate used under provisions of this code shall be subject to the provisions of chapter 1.05 SMC.
 - 3. Section 11((4)) 2.4 is modified to read as follows:
 - a. Failure to Comply.

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to penalties identified in chapter 1.05 SMC.

4. IFC Sections 503.1.1, 503.1.2, 503.1.3, 503.2, 503.3, and 503.4 are adopted as published.
5. Chapter 56 is amended with chapter 10.33A SMC.
6. Section 903.2.11.5 is revised to read:
 - a. A wet chemical suppression system shall be installed in a commercial kitchen exhaust hood and duct system to meet the compliance of Section 904.
7. Section 904.2.2 is revised to read:
 - a. Each required commercial kitchen exhaust hood and duct system required by Section 609 to have a Type 1 hood shall be protected with a wet chemical suppression system installed in accordance with this code.
8. Section 904.12.
Replace the first paragraph and the five types to read:
 - a. 904.12 – Commercial Cooking Systems.
The automatic fire extinguishing system for commercial cooking systems shall be a wet-chemical type system. The wet-chemical system shall be tested in accordance with UL 300 and listed and labeled for the intended application. The system shall be installed in accordance with this code, its listing, and the manufacturer's installation instructions. Wet-chemical extinguishing systems shall be installed in accordance with NFPA 17A.
9. Section 904.12 – Exception; Section 904.12 ~~((.1 – Exception))~~ Items 1, 2, 3, 4, and 5; Section 904.12.3; Section 904.~~((1))~~12.4 are not adopted.
10. Section 905.1 – Add the following to end of the paragraph:
Class II and Class III standpipes are not allowed for new ~~((construction))~~ standpipes in the City of Spokane. All requirements for Class II and Class III shall be Class I and references to one- and one-half inch outlets shall be changed to two and one-half inches. There are no requirements for two and one-half inch hose to be provided (i.e., stages).
11. ~~906.1.4.~~
Revise Add exception exception to read as follows:
 - a. ~~((Exception.))~~
Portable fire extinguishers are not required for residential buildings that do not have an interior or exterior common space ~~((, such as townhouses))~~.
12. Section 1011.14.
Remove “and for access to unoccupied roofs” from last sentence.

13. Section 1011.12
Remove ~~((the last sentence))~~ "alternating tread device," from exception.
14. Section 1023.9.
Revise the second sentence to read as follows:
". . . the story of, the number of floors above grade (if it is different from the story number), and the direction . . ."
15. Section 5704.2.9.6.1 Modify to read:
~~((Remove the last part of the last sentence "(See Section 3 of the Sample Ordinance for Adoption of the International Fire Code on page xxi).")~~)
"outside of buildings shall be in accordance with table 5705.3.4(2) ((is prohibited within the limits established by law as the limits of districts in which storage is prohibited (jurisdiction to specify))).
16. Section 5706.2.4.4 Modify to read:
Remove the last part of the last sentence: ~~(("(See Section 3 of the Sample Ordinance for Adoption of the International Fire Code on page xxi).")~~)
outside of buildings shall be in accordance with table 5705.3.4(2) ((is prohibited within the limits established by law as the limits of districts in which storage is prohibited (jurisdiction to specify))).
17. Section 5806.2 Modify:
Remove the last part of the last sentence: ~~(("(See Section 3 of the Sample Ordinance for Adoption of the International Fire Code on page xxi).")~~)
outside of buildings shall be in accordance with the requirements of the Authority Having Jurisdiction((is prohibited within the limits established by law as the limits of districts in which storage is prohibited (jurisdiction to specify))).
18. Section 6104.2.
Remove the last part of the last sentence: ~~(("(See Section 3 of the Sample Ordinance for Adoption of the International Fire Code on page xxi).")~~)
"(Jurisdiction to specify)".

Section 2. That SMC section 17F.080.030 is amended to read as follows:

17F.080.030 Appendices Adopted

The following appendices of the International Fire Code are adopted as part of the fire code of the City:

- A. ~~((Appendix A – Board of Appeals.))~~
- A. Appendix B - Fire-Flow Requirements for Buildings.
- B. Appendix C – Fire Hydrant Locations and Distribution.
 1. Table C102.1 – Revise the column for 'Maximum distance from any point on street or road frontage to a hydrant' to be five hundred feet for each row.
 2. Table C102.1 – Footnote b is not adopted.

~~((3. Table C102.1 — Revise the sentence to read: “A 50% increase shall be . . .
“.”))~~

- C. Appendix D – Fire Apparatus Access Roads.
Provided, fire department access will be in conformance to Appendix D with the following exceptions:

~~((1. D103.1.
Access roads with hydrants shall have a minimum width of twenty-eight feet along the twenty feet prior to and twenty feet after the hydrant.))~~

~~((2.))~~ 1. D103.3.
The minimum external turning radius will be fifty feet and minimum internal turning radius will be twenty-eight feet.

~~((3.))~~ 2. Table D103.4.
The cul-de-sac diameter shall be one hundred feet. ~~((Width of road for length of five hundred one feet to seven hundred fifty feet will be twenty-eight feet.))~~

~~((4.))~~ 3. Figure D103.1.
The ninety-six feet diameter cul-de-sac is revised to one hundred feet diameter.

~~((5.))~~ 4. D103.5.~~((1.))~~
Revise/Add the following:

- a. The minimum gate width shall be twenty feet ~~((six thousand ninety-six millimeters)))~~ unless reviewed and accepted by the fire official or designated representative (to be no less than fourteen feet).
- b. At least one gate off of public or private streets that is required for fire apparatus access onto a site shall be inset a minimum of 48' from the edge of curb or curb line.

~~((6. D103.6.1.
Revise road width from twenty-six feet to twenty-eight feet unless reviewed and accepted by the fire department.))~~

~~((7. D103.6.2.
Revise road width from twenty-six feet to twenty-eight feet. Revise road width of thirty-two feet to thirty-six feet unless reviewed and accepted by the fire department.))~~

~~((8.))~~ 5. D103.7.1.
Residential Driveways. Driveways used as fire lanes for single family and two-family dwellings can be reduced to an unobstructed width of twelve feet wide

as long as there is a code compliant fifty foot radius turn-around or approved hammerhead within one hundred fifty feet of all points around the dwelling.

~~((9-))~~ 6. D103.7.2.

Fire access roads can be designed in accordance with SMC 17H.010.140, Emergency Vehicle Access and Staging Areas, as an approved alternative with the approval of the fire official for residential access roads.

- D. Appendix E – Hazardous Categories.
- E. Appendix F – Hazard Ranking.
- F. Appendix G – Cryogenic Fluids – Weight and Volume Equivalents.
- G. Appendix H – Hazardous Materials Management Plan (HMMOP) and Hazardous Materials Inventory Statement (HMIS) Instructions.
- H. Appendix I – Fire Protection Systems – Noncompliant Conditions; and
- I. Appendix J – Building Information Sign.
- J. Appendix N – Indoor Trade Shows and Exhibitions

Section 3. That SMC section 17F.080.050 is amended to read as follows:

17F.080.050 Fire Equipment Permit

- A. In addition to any building, electrical, plumbing, or other permit issued by the building services department, a person needs a permit from the fire official to install, alter, or repair required fire protection or fire detection systems or equipment which is regulated by this code.
 - 1. The equipment to which this section applies includes, but is not limited to, any:
 - a. Code-required fire alarm,
 - b. Sprinkler,
 - c. Standpipe,
 - d. Range hood, or
 - e. Other extinguishing system.
 - 2. Non-required systems are further defined below.
- ~~a.~~ 3. A permit shall not be issued until payment of the permit fee, approval of plans where required, and payment of appropriate plan check fee.
- ~~B.~~ 4. If the Washington State fire marshal has charged a plan check fee for equipment he has approved, the applicant will not be charged a plan check fee for the same submittal by the City fire official.

- B. In order to verify, as provided in [SMC 8.02.034](#), the value of the work upon which the permit and inspection fees are based, the fire official may require from the installer or from the owner of the property a verified copy of the invoice.
1. Should it appear that an installer is understating the value of the work, and thereby underpaying the fees, the fire official may suspend the installer's right to receive a permit for up to six months.
 2. Upon a second instance of undervaluation, suspension may be for up to one year.
- C. Non-required fire alarm or fire sprinkler systems are those that are installed in a facility when they are not required by code. Non-required systems do not need to be submitted for review or permit, unless it is desired by the building owner. Non-required systems are required to be installed by a Spokane Fire Department registered contractor.

~~D.~~ Exceptions.

1. Fire sprinkler systems with ~~((twenty))~~ seven or more heads.
2. Inert gas suppression systems.

~~((E))~~D. Non-required fire alarm and fire sprinkler systems that are submitted for review by the Spokane ~~((f))~~Fire ~~((d))~~Department shall be in accordance with NFPA 13, 13R, and 13D, NFPA 72, and the Spokane Municipal Code. Non-required systems will not be tracked for renewal on an annual basis unless requested by the owner or authorized representative.

Section 4. That SMC section 17F.080.090 is amended to read as follows:

17F.080.090 Additional Definitions – Section 202

There are added to IFC Section 202 the following definitions:

- A. "Cellar" is that portion of a building between floor and ceiling which is wholly or partly below grade and so located that the vertical distance from grade to the floor below is equal to or greater than the vertical distance from grade to ceiling, provided the space does not meet the definition of a basement as defined in the International Building Code.

~~((B. "Central business district" or "CBD" is that portion of downtown Spokane so designated on the comprehensive plan.))~~

~~((C.))~~B. "Central reporting system" is an approved system or group of systems, the operation of which is signaled to, recorded in, maintained, and supervised from an approved central station in which there are competent and experienced

observers and operators in attendance at all times whose duty it shall be, upon receipt of a signal, to call the fire department and to take such action as shall be required under the rules established for their guidance. Such systems shall be controlled and operated by a person, firm, or corporation whose principal business is the furnishing and maintaining of supervised protective signaling service and who has no interest in the protected properties. Such approved system must be listed with Underwriters Laboratories or other approved listing agency.

((D-)) C. "Performance certificate" is a statement by the installer certifying that a system has been installed as approved by the fire official and tested in accordance with manufacturer's specifications.

((E-)) D. "Registered servicer" is a natural person possessing a current license as provided in SMC 17F.080.270(A) and SMC 10.29.060(A).

((F-)) E. "Special areas to be protected" are the following areas of a building, which present a special need for fire detection whether the space is provided with fire sprinklers or not:

1. Boiler and furnace rooms.
2. Community kitchens.
3. Community laundries.
4. Custodial rooms.
5. Locker rooms.
6. Machine rooms.
7. Parking garages.
8. Public or community restrooms.
9. Smoking rooms.
10. Storage rooms.
11. Supply rooms.
12. Tool and shop areas.
13. Trash rooms.
14. Vertical shafts and adjacent spaces which convey fire.
15. Public waiting areas.
16. Mechanical and equipment rooms.
17. Electrical, computer, and data rooms (~~(; and)~~)
18. Other rooms or spaces as the fire official may designate.

Section 5. That SMC section 17F.080.110 is amended to read as follows:

17F.080.110 Fire Alarm System Requirements

- A. The following Chart 907 depicts the minimum fire alarm system requirements for the City of Spokane. These requirements supplement the International Fire Code.
- B. Where heights are noted, they are from the lowest level of fire department apparatus access to the floor elevation of the highest occupied level.
- C. Existing fire alarm systems will be allowed to be used and repaired without upgrade as long as they are properly maintained. Buildings that are altered or additions exceeding fifty percent of the building area will require the fire alarm system to be upgraded to the current requirements.
- D. Smoke detectors will be the primary means of detection. Where environmental conditions warrant (rooms with moisture potential, outdoors, etc.) heat detectors are allowed. Smoke detectors in restrooms and janitor closets are discouraged.

CHART 907	
OCCUPANCY	REQUIREMENTS FOR FIRE ALARM
All Except R3 and U	<p>Atriums connecting more than two floors.</p> <p>Lowest level of structure greater than sixty feet below grade.</p> <p>Covered mall buildings.</p> <p>Retroactive – IFC 1103.7.</p> <p>Fire sprinkler monitoring for systems with ((twenty)) <u>7</u> or more sprinklers.</p> <p>Smoke detection required in common areas and interior corridors used for required exits in occupancies required to have automatic fire alarm.</p> <p>Heat detectors are not required in spaces provided with quick response sprinklers in occupancies required to have automatic fire alarm.</p> <p>Special areas to be protected are required to have fire alarm in occupancies required to have automatic fire alarm – See SMC 17F.080.090.</p> <p>Central monitoring is required. A minimum of one notification device, one manual pull station, and one smoke detector is required.</p>
((High Rise (g))) <u>Greater than fifty-five feet to floor((g))</u>	<p>Tenant spaces exceeding one thousand square feet.</p> <p>Voice notification is required.</p>
Daycares	<p>Less than or equal to fifty children – Single station smoke detection is required.</p> <p>Greater than fifty children <u>to ninety-nine</u> – Automatic.</p> <p><u>Voice notification is required if more than ninety-nine occupants</u></p> <p>Manual pull stations required at all exits of state licensed facilities.</p>

A1, A2, A3, A4, A5	Automatic if greater than or equal to three hundred people or more than one hundred persons above or below the lowest level of exit discharge. Voice notification is required if occupancy is greater than or equal to one thousand people. No manual pull stations required if fully sprinklered.
B	Automatic if greater than or equal to five hundred people. Automatic if greater than or equal to one hundred people above or below exit level. No manual pull stations required if fully sprinklered. Area contains Group B Ambulatory health care.
E	Fifty one or more occupants. Voice notification is required if more than ((ninety-nine)) one hundred and one occupants. Exception for manual pulls (907.2.3).
F1, F2	Automatic if greater than five hundred persons above or below exit level. No manual pull stations required if fully sprinklered. Automatic is required when occupancy is two or more stories in height.
H1, H2, H3, H4	Not required unless other requirements apply.
H5	Manual. Automatic for highly toxic gases, organic peroxides and oxidizers.
I1, I2, I3, I4	Automatic. Manual pulls may be at staff-attended location. Sleeping areas required to have single or multiple station smoke detection. Manual pull stations required at all exits of State Licensed I4. <u>Automatic voice required in all I4 occupancies with more than one hundred one occupants.</u>
M	Automatic if greater than or equal to five hundred people. Automatic if greater than or equal to one hundred people above or below exit level. Automatic if greater than twelve thousand square feet (SMC). No manual pull stations required if fully sprinklered.
R1, R2	Automatic – Five or more units/guest rooms. Not required for less than three levels with each unit having independent (not shared) direct exit to exterior. One manual pull station per exit stair required if not fully sprinklered. ADA Type A units will be provided with accessible communications features. ADA Type B units will be pre-wired for building notification.

R3	Single station smoke detection in sleeping areas and in hallways outside of sleeping areas.
S1, S2	None required unless other requirements apply.

Section 6. That SMC section 17F.080.270 is amended to read as follows:

17F.080.270 Fire Equipment Servicer Registration

A person proposing to engage in the occupation of installation, repair and maintenance of fire department regulated equipment or systems is required to pay the fee prescribed in SMC 8.02.0226 and obtain from the fire official the appropriate registrations as follows:

- A. Portable extinguisher.
- B. Range hood/extinguishing system.
- C. Sprinkler system.
- D. Standpipe system
- E. Underground tank decommission.
- F. Underground tank ~~install~~ (install, upgrade or repair); and
- G. Underground tank test.
- H. Private Fire Hydrants
- I. Aboveground tank (install, upgrade or repair)

Section 7. That SMC section 17F.080.320 is amended to read as follows:

17F.080.320 Fire Hydrant Proximity to Access Road

Fire hydrants shall be no further than fifteen feet from the edge of an approved fire department access road/lane to the pumper port, with an approved access pathway.

Section 8. That SMC section 17F.080.370 is amended to read as follows:

17F.080.370 Private Hydrants – Inspection – Installation

All private hydrants are subject to inspection and approval by the City water ((and wastewater)) department at the time of installation. A fee for inspection or other City services is charged as set forth in SMC 8.02.034.

Section 9. That SMC section 17F.080.380 is amended to read as follows:

17F.080.380 Private Hydrants – Regulations

The fire official, with the assistance of the director of water ((and wastewater)), is authorized to establish regulations and design standards for private hydrants. These officials have the authority to interpret and apply the regulations and standards and to make rulings and orders consistent with the purpose of this chapter.

Section 10. That SMC section 17F.080.390 is amended to read as follows:

17F.080.390 Private Hydrants – Semi-annual Inspection

Property owners with private hydrants are responsible to obtain semi-annual, satisfactory inspection of their private hydrant(s) from a qualified inspector. Inspection procedures and forms for inspection by the City or others are set by the fire official with the assistance of the director of water ((and wastewater)). The fire official may order additional inspections as deemed necessary.

Section 11. That SMC section 17F.080.410 is amended to read as follows:

17F.080.410 Private Hydrants – Damage – Malfunction

Property owners, their agents and tenants with private hydrants as well as registered fire hydrant servicers shall immediately contact the fire department in the event a private hydrant is damaged, malfunctions, or is otherwise out of order. "Immediately" means not more than forty-eight hours after a problem is noticed or should have been noticed in the exercise of reasonable care.

Section 12. That SMC section 17F.080.455 is amended to read as follows:

17F.080.455 Basement Extinguishing System ((–Exceptions))

Fire sprinklers are required in existing basements exceeding one thousand fire hundred square feet. Fire Sprinklers are not required for the following:

- A. A basement or cellar area that exceeds a gross floor area of one thousand five hundred square feet is divided into two areas so that one space is usable and the other space void. The usable space shall not exceed one thousand five hundred square feet. The usable space must contain an approved exit and must be separated by approved one-hour walls. The access to the void space may not exceed thirty inches by thirty inches and must be a listed and labeled access panel. No storage or other use of the void space is allowed. The occupancy of the usable space will be subject to all other provisions of the building and fire code.
- B. No electrical panels or equipment are allowed in the void space unless the void space is equipped with automatic fire sprinklers.
- C. A basement or cellar area that exceeds a gross floor area of one thousand five hundred square feet and is provided with exits directly to the exterior at floor grade that are within travel distance of 75 feet of all points in the basement.

Section 13. That SMC section 17F.080.480 is amended to read as follows:

17F.080.480 ((Combined)) Standpipes

Where ((combined))standpipes are used ((for both wet or dry sprinklers and Class I or III hose outlets)), the outlet pressure at the top of the riser shall be not less than one hundred PSI provided by a fire pump.

Exception:

Buildings up to and including five floors above grade (not to exceed 55 feet) will be pressurized by the fire apparatus upon arrival to the site and are not required to provide one hundred PSI at the top outlet of the riser.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date



City of Spokane Fire Code Update

Plan Commission Briefing
November XX, 2020

Outline of Presentation

- “ Schedule for Adoption**
- “ What is our Fire Code?**
- “ Administering the Fire Code**
- “ What are some significant model Fire Code updates?**
- “ What are some significant State Amended Fire Code updates?**
- “ What is being proposed for local amendments?**

Schedule

- “ State Codes will be in effect on February 1, 2021.
- “ Need to complete Plan Commission and City Council review prior to that date.
 - “ Plan Commission Workshop
 - “ Public Safety Briefing
 - “ City Council Briefing
 - “ Submit Council Agenda item (tent.)
 - “ City Council Hearing (tent.)
 - “ City Council Vote (last meeting to meet deadline)

What is our State Fire Code?

- “ The International Code Council Fire Code is reviewed by the State Building Code Council Fire Code Technical Advisory Group.
- “ The amended IFC is provided to the Legislature from the SBCC.
- “ The Code adoption is on the consent agenda.
- “ The State Fire Code, WAC 51-54A is published following the end of the session (or the date determined by the Legislature – which was delayed due to COVID-19).

Administering the Fire Code

- “ Local jurisdiction Building & Fire Codes are required to include the minimal provisions adopted by the State (RCW 19.27.031).
- “ The state building code required by this chapter shall be enforced by the counties and cities. Any county or city not having a building department shall contract with another county, city, or inspection agency approved by the county or city for enforcement of the state building code within its jurisdictional boundaries. (RCW 19.27.050)
- “ Local jurisdictions may amend the State adopted/amended Code – but amendments cannot be less restrictive (RCW 19.27.060).

What is the City Fire Code?

17F.080 – Fire Code Adoption and amendments.

What are some significant Model Code updates?

Fire Code

- “ 105.6.30 Mobile Food Preparation Vehicles
 - “ Requires a operational permit for approval.*
 - “ 403.12.3 Crowd managers for gatherings exceeding 1,000 people.
 - “ 907.10.1 Testing/maintenance
 - “ Expanded qualifications for fire alarm testing/maintenance techs
 - “ 918 Alerting Systems
 - “ New requirements for emergency alerting systems
-
- “ * - Legislature directed State Building Code Council to approve new code with State Fire Marshal Association and affected vendors

What are some significant State Amended updates?

Fire Code

- “ 105.7.26 Underground supply piping for automatic sprinkler systems
 - “ Requires a construction permit for approval.
- “ 403.12.3 Crowd managers for gatherings exceeding 1,000 people.
- “ 907.10.1 Testing/maintenance
 - “ Expanded qualifications for fire alarm testing/maintenance techs
- “ 918 Alerting Systems
 - “ New requirements for emergency alerting systems

What are some significant State Amended updates?

Fire Code

- “ 3308.9 Fire safety requirements for buildings of Types IV-A, IV-B, and IV-C construction
 - “ Adoption of safety requirements for mass timber structures (adopted from the 2021 Fire Code)
- “ Chapter 39 – PROCESSING AND EXTRACTION FACILITIES
 - “ Moving Chapter 38 to Chapter 39 as model code created a new Chapter 38. Was State Code, and is now in the Model Code.
- “ IRC REVISION – R313.1 Townhouse automatic fire sprinkler system
 - “ Sprinklers required for new townhouses with more than four townhouse units.

What is being proposed for local Fire Code amendments?

- “ 17F.080.010 Adoption of International Fire Code
 - “ A – Changed the adopted version from 2015 to 2018
 - “ B.1, 2, 3, 6, 7, 8 and B.11 – Formatting correction.
 - “ B.9 – Revised the language to clarify the exception.
 - “ B.10 – Changed “construction” to “standpipes” to clarify the language.
 - “ B13 – Revised language to the specific wording that was not adopted.
 - “ B15, B.16, B17 – Revised language to the specific reference.
 - “ B18 – Revised language to local approval.

What is being proposed for local Fire Code amendments?

- “ 17F.080.030 Appendices Adopted
- “ Appendix A – Board of Appeals
 - “ Removed from approved appendices as there is no longer a Board of Appeals.
- “ Appendix B
 - “ Appendix was incorrectly deleted with the last update instead of just the removal of the local amendment. This will return this Appendix into the City Fire Code.
- “ Appendix D
 - “ Removed local amendments for the dimensions of fire access roads to the new City street standards for width.
 - “ Revised the minimum width for fire access gates to 14' from 20' in the model code and gate setback distance of 48' from curb.

What is being proposed for local Fire Code amendments?

- “ 17F.080.030 Appendices Adopted
- “ Appendix N
 - “ Indoor Trade shows and exhibitions. This appendix follows the procedures and policies that were established by the Fire Department for existing facilities in the City (i.e.: Arena, Convention Center, etc.)
- “ SMC 17F.080.050 Fire Equipment Permit
 - “ Revised paragraph C clarifying that non-required fire alarm and fire sprinkler systems in the City are required to be installed by an SFD registered contractor. We also edited paragraph D to the capitalization of Fire Department.
- “ SMC 17F.080.070. Flammable or Combustible Liquids:
 - “ Added “Critical Materials” to the section title.

What is being proposed for local Fire Code amendments?

“ SMC 17F.080.090. Additional Definitions

- “ Section 202: Removed definition of “central business district” as it is not referenced in our code sections. Added wording for other approved listing agencies to “Central reporting system”. Added “computer, and data” rooms to E.17.

“ SMC 17F.080.110. Fire Alarm System Requirements:

- “ Revisions to Chart 907:
 - “ Clarifies that buildings at 55' above apparatus access are not “high rise”.
 - “ Revised daycares that voice fire alarm starts at 100 occupants.
 - “ Revised Assembly uses to new requirement of fire alarm for this use when there are more than 100 occupants above or below the lowest level of exit discharge.

What is being proposed for local Fire Code amendments?

- “ SMC 17F.080.270. Fire Equipment Servicer Registration:
 - “ Added “Aboveground Tank”.
 - “ We have been having issues with contractors that install aboveground tanks not having a good knowledge of the Federal, State, and Local codes. This will allow us to communicate updates as well as provide a level expectation for the installation of these tanks over the aquifer.
- “ SMC 17F.080.320. Fire Hydrant Proximity to Access Road:
 - “ Section Added that an approved access pathway be provided to the fire hydrant.

What is being proposed for local Fire Code amendments?

- “ SMC 17F.080.410. Private Hydrants – Damage - Malfunction:
 - “ Revised language for responsibility for reporting damage to include registered fire hydrant servicers.
 - “ We experienced that registered fire hydrant servicers were not reporting damaged, or missing, fire hydrants. This is clarifying language that they are also responsible to do so.
- “ SMC 17F.080.455. Basement Extinguishing System:
 - “ Revised language to clarify that basements exceeding 1,500 square feet are required to have fire sprinklers.
 - “ This language has been in the code since approximately the 1950's that requires existing basements of more than 1,500 square feet to be required to install fire sprinklers. Additional language was added to address specific instances not addressed by the original code, and an exception was added that is currently in the model code as amended by Washington State.

What is being proposed for local Fire Code amendments?

- “ SMC 17F.080.480. Standpipes:
 - “ Revised language to further clarify the threshold for when fire pumps would be required for buildings.
 - “ The original language referred to combined standpipes and created misunderstandings of the requirement. This does not declare that the building is a high-rise, but specifies the capabilities of the Fire Department for providing 100 PSI to the top outlet of the standpipe.

Are the Codes Available to the Public?

- “ International Codes: Read-Only, Free access
 - “ <https://codes.iccsafe.org/content/IFC2018P4>
- “ Washington State Amendments: Read-Only, Free access
 - “ <https://codes.iccsafe.org/content/WAFC2018P1>
- “ Spokane Municipal Code 17F
 - “ <https://my.spokanecity.org/smc/?Title=17F>

City of Spokane Fire Code Update

Questions?





Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

Services

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

**Agenda Sheet for City Council Meeting of:**

12/07/2020

Date Rec'd	11/24/2020
Clerk's File #	ORD C35993
Renews #	

Submitting Dept	FINANCE & ADMIN	Cross Ref #	
Contact Name/Phone	PAUL INGIOSI 625-6061	Project #	
Contact E-Mail	PINGIOSI@SPOKANECITY.ORG	Bid #	
Agenda Item Type	Final Reading Ordinance	Requisition #	
Agenda Item Name	0410 - AMEND PROPERTY TAX ORDINANCE		

Agenda Wording

An Ordinance updating the annual City of Spokane property tax levy for 2021.

Summary (Background)

Each year, per RCW 84.52.070, the City Council must pass the annual property tax levy and transmit to the County Assessor and the Board of County Commissioners the amount of property taxes levied on property in the City. The original ordinance for the 2021 property tax levy (ORD C35969) was inadvertently missing language in the Public Safety Levy Lid Lift section required by state law in order to levy the full amount permitted for 2021. There are no changes to dollar amounts.

Lease? NO	Grant related? NO	Public Works? NO
<u>Fiscal Impact</u>		<u>Budget Account</u>
Select \$		#
Select \$		#
Select \$		#
Select \$		#
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	INGIOSI, PAUL	<u>Study Session\Other</u> City Council Meeting -
<u>Division Director</u>	WALLACE, TONYA	<u>Council Sponsor</u> Council President Beggs
<u>Finance</u>	WALLACE, TONYA	Distribution List
<u>Legal</u>	PICCOLO, MIKE	
<u>For the Mayor</u>	ORMSBY, MICHAEL	
<u>Additional Approvals</u>		
<u>Purchasing</u>		

ORDINANCE NO. C35993

An Ordinance of the City Council of the City of Spokane, Spokane County, Washington, amending Ordinance No. C35969 correcting a section updating the annual City of Spokane property tax levy for 2021.

WHEREAS, the Spokane City Council, the governing body of the City of Spokane, a taxing district ("District" or "City") of the State of Washington, has met and considered its budget for the calendar year 2021, holding public hearings thereon; and

WHEREAS, the District's actual regular levy amount from the previous year (2020) was \$62,088,437.90 exclusive of administrative refunds; and

WHEREAS, the City Council, after hearing and after duly considering all relevant evidence and testimony presented, has determined that the City of Spokane requires a regular levy as provided hereafter, as well as an EMS levy as provided hereafter, both of which include an increase in property tax revenue from the previous year, and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, and authorized refunds, in order to discharge the expected expenses and obligations of the City and in its best interest; and

WHEREAS, the District population is more than 10,000; Now, Therefore,

The City of Spokane does ordain:

Section 1. Regular Levy.

- A. An increase in the regular annual property tax levy is hereby authorized for the levy to be collected in the 2021 tax year, said increase to be in the amount of \$620,884.38, which is a percentage increase of 1% from the previous year's actual levy, prior to the inclusion of administrative refunds.
- B. This increase is exclusive of additional revenue in 2021 resulting from new construction, improvements to property, newly constructed wind turbines, increases in the value of state assessed property, and any annexations that have occurred and refunds made or amounts as required or permitted by law.
- C. Resolution No. 2016-0093 concerning a levy for library services, passed by the Spokane City Council on November 14, 2016 and approved by the voters in the election of April 25, 2017, provides for an increase in the regular property tax levy in excess of state law beginning in 2018. The voter approved Measure authorizes an increase in the regular property tax levy of up to \$0.07 per \$1,000 of assessed valuation. This voter approved levy will remain in effect for a period of seven years.

- D. The total regular property tax levy for 2021, including amounts estimated for new construction, annexations, refunds, any other add-ons, and the voter approved levy for library services, is estimated at \$63,620,000 and is a percentage increase of 2.47% from the previous year's actual levy prior to the inclusion of 2020 administrative refunds. Inclusive of 2020 administrative refunds, the 2021 levy represents a 2.17% increase.

Section 2. Public Safety Levy Lid Lift (Regular Levy).

- A. Resolution No. 2018-0103 concerning a levy for police and fire personnel and funding crime reduction programs, passed by the Spokane City Council on December 10, 2018 and approved by the voters in the election of February 12, 2019, provides for an increase in the regular property tax levy in excess of state law beginning in 2020. The voter approved Measure authorizes an increase in the regular property tax levy of up to \$0.30 per \$1,000 of assessed valuation. This voter approved levy will remain in effect in perpetuity. Based on preliminary assessed value figures, voter approval of Proposition 1 allows for an estimated \$6,470,000 to be collected and used specifically for police and fire personnel and funding crime reduction programs.
- B. As stated in Resolution No. 2018-0103, this levy lid lift is a Permanent Single Year Levy Lid Lift. Pursuant to RCW 85.55.050(1), the dollar amount collected in 2020 shall be used for the purpose of computing the limitations of the Public Safety lid lift for subsequent levies in 2021 and each subsequent year thereafter.
- C. An increase in the Public Safety Levy Lid Lift property tax levy is hereby authorized for the levy to be collected in the 2021 tax year, said increase to be in the amount of \$63,608.86, which is a percentage increase of 1% from the previous year's actual levy, prior to the inclusion of administrative refunds.
- D. This increase is exclusive of additional revenue in 2021 resulting from new construction, improvements to property, newly constructed wind turbines, increase in the value of state assessed property, and any annexations that have occurred and refunds made or amounts as required or permitted by law. The total Public Safety Levy Lid Lift levy for 2021, including amounts we have estimated for new construction, annexations, refunds, and other add-ons, is estimated at \$6,470,000 and is a percentage increase of 2.21% from the previous year levy of \$6,330,886.03.

Section 3. Existing GO Bonds.

In the case of the tax levied to raise \$9,290,775 for Principal and Interest on the City of Spokane's outstanding General Obligation Bonds, the County Assessor, in spreading the tax upon the rolls shall determine the dollar rate required.

Section 4. EMS Levy.

Ordinance C-35366 concerning a levy for emergency medical services (EMS), passed by the Spokane City Council on February 22, 2016 and approved by the voters in the election of April 26, 2016, provides for a levy for six consecutive years beginning in 2017, with the rate in the first year being 50 cents per \$1,000 of assessed valuation.

- A. As required by RCW 84.55.120, this ordinance must specifically state the dollar increase requested, as well as the percent change from the previous year. For 2021 the City is requesting an increase of \$90,077.57 which is a 1% increase over the 2020 EMS Levy.
- B. This increase is exclusive of additional revenue in 2021 resulting from new construction, improvements to property, newly constructed wind turbines, increase in the value of state assessed property, and any annexations that have occurred and refunds made or amounts as required or permitted by law. The total EMS levy for 2021, including amounts we have estimated for new construction, annexations, refunds, and other add-ons, is estimated at \$9,205,000 and is a percentage increase of 2.18% from the previous year levy of \$9,007,756.80.

Section 5. Certification; Filing.

The City Council certifies all information as stated herein. Appropriate City staff is directed to transmit all required information required to the Clerk of Spokane County Board of County Commissioners and County Assessor, including budget estimates of amounts to be raised by taxation on assessed value of property (RCW 84.55.020), estimated beginning and ending cash balances (RCW 84.52.025), and the amount of taxes levied on assessed value within the City (RCW 84.52.070). Pursuant to Section 19 of the City Charter, this measure takes effect immediately on first reading and passage.

Passed by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods



Services



Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

**Agenda Sheet for City Council Meeting of:**

12/07/2020

Date Rec'd

11/23/2020

Clerk's File #

ORD C35992

Renews #Submitting Dept

HUMAN RESOURCES

Cross Ref #Contact Name/Phone

AMBER RICHARDS 6383

Project #Contact E-Mail

ARICHARDS@SPOKANECITY.ORG

Bid #Agenda Item Type

First Reading Ordinance

Requisition #Agenda Item Name

0620 PROPOSED LANGUAGE CHANGES TO SMC

Agenda Wording

Housekeeping changes are proposed for the Administrative and Personnel section of the Spokane Municipal code to accurately reflect reporting structures and organizational changes within the Administrative branch.

Summary (Background)

Housekeeping changes are proposed for the Administrative and Personnel section of the Spokane Municipal code to accurately reflect reporting structures and organizational changes within the Administrative branch.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal ImpactBudget Account

Select \$

#

Select \$

#

Select \$

#

Select \$

#

ApprovalsCouncil NotificationsDept Head

RICHARDS, AMBER

Study Session\Other

PIES Committee 11/23

Division Director

RICHARDS, AMBER

Council Sponsor

CP Beggs

Finance

BUSTOS, KIM

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PICCOLO, MIKE

mpiccolo@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

jquick@spokanecity.org

Additional Approvals

pbergin@spokanecity.org

Purchasing

BRIEFING PAPER

DATE: 11/23/2020

Subject: Proposed Ordinance Changes – Ordinance changes relating to Administration and Personnel updates; amending sections **3.01A.215, 3.01A.315, 3.01A.260, 3.01A.340, and 3.01A.415** of the Spokane Municipal Code.

Briefing: Housekeeping changes are proposed for the Administrative and Personnel section of the Spokane Municipal code to accurately reflect reporting structures and organizational changes within the Administrative branch.

A. Accounting and Grants, Contracts and Purchasing

PROPOSED LANGUAGE CHANGES RE: Section 3.01A.215 Accounting AND Section 3.01A.315 Grants Management and Financial Assistance

Reason: The department of “Grants, Contracts, and Purchasing” has facilitated the procurement of public works, goods and services since 2016. Proposed language changes reflect the accurate department name and functionality from Accounting to Grants, Contracts, and Purchasing.

The proposed language also names the Grants, Contracts, and Purchasing Director as the Chief Compliance & Procurement Officer.

B. Chief Financial Officer and City Treasurer

PROPOSED LANGUAGE CHANGES RE: Section 3.01A.260 Finance, Treasury and Administration.

Reason: The Chief Financial Officer serves as the City Treasurer and is responsible for all City Treasurer duties.

C. Fleet and Facilities

PROPOSED LANGUAGE CHANGES RE: 3.01A.500 Public Works AND 3.01A.310 Fleet Services AND 3.01A.220 Asset Management Group

Reason: Fleet Services moved from Public Works to Finance in 2020. Fleet Services and Facilities are departments responsible for the assets of the City, now managed by Finance as separate departments.

D. Reprographic Services

PROPOSED LANGUAGE CHANGES RE: Section 3.01A.340 Innovation and Technology Services AND 3.01A.415 Communications and Marketing

Reason: Reprographic services have been under Communications and Marketing since 2014.

E. Water and Hydroelectric Services Director

PROPOSED LANGUAGE CHANGES RE: 3.01A.520 Water and Hydroelectric Services

Reason: Covered under SMC 03.01A.100

ORDINANCE C35992

An ordinance relating to the executive and administrative organization of the City; amending SMC section 3.01A.215, 3.01A.220, 3.01A.260, 3.01A.310, 3.01A.315, 3.01A.340, 3.01A.415, 3.01A.500 and 3.01A.520.

The City of Spokane does ordain:

Section 1. That SMC Section 3.01A.215 is amended to read as follows:

3.01A.215 Accounting

~~((A. The accounting department provides various accounting services, including accounts payable, accounts receivable, payroll, purchasing, inventory, and budget control, for the City administration and some joint governmental agencies. The department compiles and produces the City's combined annual financial statements. It disseminates and monitors financial policies and internal controls, and provides analysis and reporting.~~

~~B. The director of accounting serves on the City investment board.~~

~~C. The purchasing section is responsible for the procurement of public works, goods and services by competitive bid, quote or proposal; processing purchase orders and contracts; maintaining and accounting for inventories; and the disposal of surplus property. The director of accounting, or a designee, is a permanent member of the committee to receive bids.))~~

The Accounting Department is a financial administrative department responsible for preparing financial statements, maintaining the general ledger, paying bills, billing customers, payroll, inventory management, disseminating and monitoring financial policies and internal controls, financial analysis, and administration of some joint governmental agencies. The department is managed by the Accounting Director, who also serves on the City Investment Board.

Section 2. That SMC Section 3.01A.220 is amended to read as follows:

3.01A.220 ((Asset)) Facilities Management ((Group))

~~((The asset management group provides focused leadership in maintaining and managing the City's hard assets.))~~

The Facilities Management Department is responsible for maintaining and operating many of the the City's municipal buildings, including preventive facility maintenance, emergency repairs, boiler inspections, minor repairs and other work on City facilities, coordinating major repairs and modifications by contract,

reviewing plans for new facilities, and maintaining equipment inspection records as required by federal and state laws.

Section 3. That SMC Section 3.01A.260 is amended to read as follows:

3.01A.260 Finance, Treasury and Administration

- ~~((A. The chief financial officer shall coordinate all debt issuances and supervise all other finance and treasury functions of the City. The chief financial officer shall regularly communicate to the city council on matters material to the City's financial condition, including quarterly financial and budget updates. The chief financial officer shall attend all meetings of the city council finance and administration committee, apprise the committee of the activities that he/she is responsible for and provide the committee any information related to these activities that is requested. The chief financial officer shall oversee all finance and treasury related departments and functions including the finance, treasury and administration department and the management and budget department. Department heads and managers of the finance and budget departments shall report to the chief financial officer~~
- B. ~~The finance and administration department manages the accounting, budgeting, grants and contracts management, asset management and risk management functions of the City, and is responsible for maintaining sound fiscal management practices throughout the City. The director of finance and administration shall present to city council committees regarding changes in past practices or procedures or recommended ordinance amendments deemed necessary to maintain or increase the efficiency or effectiveness of the financial services division or the financial operations of the City.~~
- C. ~~The City treasurer is responsible for receiving, investing, safekeeping and accounting for cash of the City; issuing, paying and redeeming City bonds; collecting local improvement district and parking and business improvement district assessments, utility bill payments, and accounts receivable payments and tax payments; accepting and paying City warrants; providing federal tax reporting on arbitrage; and billing, managing taxes and licenses. The city treasurer is a member of the fire pension board and the police relief and pension board. The city treasurer also serves on the City investment board.))~~
- A. The Finance, Treasury, and Administration Division/Department is responsible for managing all the fiscal affairs of the City. The department provides financial and management information, control, and guidance to the Mayor, City Council, department directors and agencies. The division/department is managed by the Chief Financial Officer.
- B. The Chief Financial Officer has the primary responsibility for managing the City's finances, including financial planning, managing of financial risk, record-keeping, and financial reporting. The Chief Financial Officer shall regularly communicate to

the city council on matters material to the City's financial condition, including quarterly financial and budget updates. The Chief Financial Officer shall attend all meetings of the city council finance and administration committee, apprise the committee of the activities that he/she is responsible for and provide the committee any information related to these activities that is requested. As City treasurer, the Chief Financial Officer is also responsible for receiving, investing, safekeeping and accounting for cash of the City; issuing, paying and redeeming City bonds; collecting local improvement district and parking and business improvement district assessments, utility bill payments, and accounts receivable payments and tax payments; accepting and paying City warrants; providing federal tax reporting on arbitrage; and billing, managing taxes and licenses. The city treasurer is a member of the fire pension board and the police relief and pension board. The city treasurer also serves on the City investment board. The Finance, Treasury, and Administration division/department manages all administrative financial departments and functions of the City and is responsible for maintaining sound fiscal management practices throughout the City.

Section 4. That SMC Section 3.01A.310 is amended to read as follows:

3.01A.310 Fleet Services

~~((The fleet services department has three sections:~~

- ~~A. Equipment maintenance, which develops specifications for and administers the acquisition of motor vehicles and other rolling equipment, schedules and performs equipment maintenance and repairs, and maintains replacement schedules, rental rates and equipment history.~~
- ~~B. Facilities maintenance, which provides preventive maintenance, emergency repairs, boiler inspections, minor repairs and other work on City facilities, coordinates major repairs and modifications by contract, reviews plans for new facilities, and maintains equipment inspection records as required by federal and state laws; and~~
- ~~-~~
- ~~G. Communications management, which manages and maintains communications networks for the police, fire, water, engineering and other departments, develops specifications for equipment acquisition, ensures compliance with Federal Communications Commission requirements, maintains replacements schedules, rental rates and equipment history, and coordinates joint activities with other governmental entities.))~~
- A. The Fleet Services Department is responsible for the management of all vehicles and equipment in the City's fleet, including fuel management, installing and maintaining vehicular communication equipment and systems, emergency and preventative maintenance, assisting with the development of specifications for and administering the acquisition of motor vehicles and other rolling equipment, scheduling and performing equipment maintenance and repairs, and maintaining

replacement schedules, rental rates and equipment history, and coordinates joint activities with other governmental entities.

Section 5. That SMC Section 3.01A.315 is amended to read as follows:

3.01A.315 Grants ((Management and Financial Assistance)), Contracts, and Purchasing Department

- ~~((A. The department of grants management and financial assistance provides centralized management and other support services to city-wide activities involving the application, administration reporting and closeout of grants and financial assistance awards. The department shall provide centralized consultation and coordination with City administration and city council, to strategically identify and manage the grants and financial assistance opportunities to be pursued by the City and region. The department will coordinate with other jurisdictions and strategic community partners on the identification, application and administration of financial assistance opportunities to improve regional collaboration and competitiveness in obtaining these resources.~~
- ~~B. The director of grants management and financial assistance shall act as the chief compliance officer for all City activities involving grants, loans and other Federal/State funding.~~
- ~~C. The director of grants management and financial assistance shall establish and be responsible for the administration of a centralized grants and financial assistance tracking and management database.~~
- ~~D. The director shall serve as the authorized organization representative for grants and other awards of financial assistance made to the City.))~~
- A. The Grants, Contracts, and Purchasing Department is a centralized financial administrative department responsible for the administration and operational support to program managers including receipt and technical review of grant application, contract engagement and compliance monitoring, relative performance and financial tracking, budget review, and the close out of grants and financial assistance awards. Additionally, the department is responsible for the procurement of public works, goods and services by competitive bid, quote or proposal; processing purchase orders and contracts; maintaining and accounting for inventories; and the disposal of surplus property.
- B. The department director shall act as the Chief Compliance & Procurement Officer for all City activities involving purchasing, grants, and other Federal/State funding.

Section 6. That SMC Section 3.01A.340 is amended to read as follows:

3.01A.340 Innovation and Technology Services

- A. The innovation and technology services department is responsible for information technology application and system support, to include electronic mail, telephone system, network infrastructure, city web site, help desk, GIS, datacenter operations, and security and monitoring systems.
- B. The mail room services section collects and distributes interoffice mail and posts outgoing City mail including utility billing invoices.
- ~~((C. The reprographic services section provides full digital imaging and printing services for the City.))~~

Section 7. That SMC Section 3.01A.415 is amended to read as follows:

3.01A.415 Communications and Marketing

- A. The department of communications and marketing informs citizens and employees about important City issues and provides opportunities for increased participation in government. Its efforts focus on three major areas:
 - 1. External communications with the public and the media;
 - 2. Internal communications with employees; and
 - 3. Media relations.
- B. The department uses a multi-media approach to provide information; the goal is to provide information in ways that are convenient for citizens and employees.
- C. Cable TV Channel 5.
 - 1. Through City personnel or by contract, the City produces programming for the City government channel (CityCable5) available under the cable television system franchise.
 - 2. The office of cable TV is operated by a City employee who is appointed by the mayor and confirmed by the city council.
- D. The reprographic services section provides full digital imaging and printing services for the City within the department of communications and marketing.

Section 8. That SMC Section 3.01A.500 is amended to read as follows:

3.01A.500 Public Works

The public works department manages the City's public utilities including water, wastewater, and solid waste operations and infrastructure, as well as the City's ((vehicle fleet,)) integrated capital management, street and engineering departments.

Section 9. That SMC Section 3.01A.520 is amended to read as follows:

3.01A.520 Water and Hydroelectric Services

((A)) The water and hydroelectric services department operates and maintains the public water supply system, including fire protection via public fire hydrants, and hydroelectric generating plant.

~~((B. The director of water and hydroelectric services is appointed by the mayor and confirmed by the city council.))~~

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

**Agenda Sheet for City Council Meeting of:**

12/07/2020

Date Rec'd	11/23/2020
Clerk's File #	ORD C35994
Renews #	

Submitting Dept	CITY COUNCIL	Cross Ref #	
Contact Name/Phone	TAMI 625-6157	Project #	
Contact E-Mail	TPALMQUIST@SPOKANECITY.ORG	Bid #	
Agenda Item Type	Hearings	Requisition #	
Agenda Item Name	0320 - ORDINANCE RENAMING FORT GEORGE WRIGHT DR. TO WHISTALKS		

Agenda Wording

An ordinance renaming Fort George Wright Drive to Whistalks Way.

Summary (Background)

This ordinance implements the Plan Commission's unanimous recommendation to rename Fort George Wright Drive to Whistalks Way, as the result of a process of discussions among the tribes in the region and the Native people who live in the Spokane area. The new name was chosen by the tribes as a way to honor the women warriors, then and now.

Lease? NO	Grant related? NO	Public Works? NO
<u>Fiscal Impact</u>		<u>Budget Account</u>
Expense \$ TBD		# TBD
Select \$		#
Select \$		#
Select \$		#
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	MCCLATCHEY, BRIAN	<u>Study Session\Other</u> UD Comm., 11-9-2020
<u>Division Director</u>		<u>Council Sponsor</u> CMs Stratton and
<u>Finance</u>	WALLACE, TONYA	<u>Distribution List</u>
<u>Legal</u>	RICHMAN, JAMES	
<u>For the Mayor</u>	ORMSBY, MICHAEL	
<u>Additional Approvals</u>		
<u>Purchasing</u>		

ORDINANCE NO. C35994

An ordinance changing the name of Fort George Wright Drive to Whistalks Way.

WHEREAS, a roadway name shall be established or changed by Ordinance upon recommendation of the City Plan Commission, pursuant to Chapter 17D.050A, Spokane Municipal Code; and

WHEREAS, the Plan Commission held a public hearing on October 28, 2020 to obtain public comments on the proposed street re-naming, and continued the hearing to November 11, 2020, after which the Plan Commission closed public testimony, and voted (10-0) in favor of recommending that the City Council change the name of the roadway to Whistalks Way.

NOW, THEREFORE, the City of Spokane does ordain:

That Fort George Wright Drive, extending from Government Way on the west to the south landing of TJ Meenach Bridge on the east, shall be re-named "Whistalks Way."

PASSED BY THE CITY COUNCIL ON _____, 2020.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

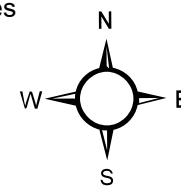


Fort George Wright Drive

Fort George Wright Drive Renaming

0 0.05 0.1 0.2 Miles

THIS IS NOT A LEGAL DOCUMENT:
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.



Legend

- Address Point
 - Project Limits
 - Parcel
- 2020

Spokane City Plan Commission
Findings of Fact, Conclusion, and Recommendation for the
Ft. George Wright Drive Proposed Street Name Change under the Spokane
Municipal Code chapter 17D.050A Roadway Naming.

A recommendation from the City Plan Commission to the City Council certifying that the Ft. George Wright Drive Street Name Change to Whistalks Way is in conformance with the Spokane Municipal Code.

Findings of Fact:

- A.** The Plan Commission has been presented with a private application for a street name change.
- B.** The City of Spokane, under the Spokane Municipal Code chapter 17D.050A, is authorized to establish or change a roadway name by ordinance upon recommendation of the City Plan Commission.
- C.** The proposed street name change was initiated and processed under the procedures set forth in SMC chapter 17D.050A.055 Naming of Roadways.
- D.** The City Plan Commission conducted a public hearing on October 28, 2020, continued to November 11, 2020, to receive public comments on the proposed street name change.
- E.** Public testimony was received in writing before the first hearing and up until the continuation, it was also accepted orally at the two public hearings. Public comment received was predominately in favor of the name change to Whistalks Way, with one commenter opposed to the name change.

Conclusion:

The proposed street name change has been reviewed by the City Plan Commission and is found to be in conformance with the procedures, policy, and decision criteria for a street name change in Spokane Municipal Code chapter 17D.050A.

Recommendation:

By a vote of 10 to 0, the Plan Commission recommends to the City Council the approval of the proposed street name changes, to include historical signage on the former name, the new name, and why the name was changed.


Todd Beyreuther (Nov 23, 2020 11:15 PST)

Todd Beyreuther, President
Spokane Plan Commission
November 11, 2020






PC Findings Conclusions Street Name Chnges

Final Audit Report

2020-11-23

Created:	2020-11-17
By:	Stephanie Bishop (sbishop@spokanecity.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAn5wcnRT4PcKgdaMn3hF_6_aj_kwbMEXB

"PC Findings Conclusions Street Name Chnges" History

-  Document created by Stephanie Bishop (sbishop@spokanecity.org)
2020-11-17 - 8:09:56 PM GMT- IP address: 73.239.59.248
-  Document emailed to Todd Beyreuther (tbeyreuther@spokanecity.org) for signature
2020-11-17 - 8:10:29 PM GMT
-  Email viewed by Todd Beyreuther (tbeyreuther@spokanecity.org)
2020-11-23 - 7:14:39 PM GMT- IP address: 73.140.12.157
-  Document e-signed by Todd Beyreuther (tbeyreuther@spokanecity.org)
Signature Date: 2020-11-23 - 7:15:22 PM GMT - Time Source: server- IP address: 73.140.12.157
-  Agreement completed.
2020-11-23 - 7:15:22 PM GMT

“Whist-alks Way – Woman Warriors – Then and Now” scnmsci (woman who goes into battle)

The Spokane Tribe moves to honor the “Women Warriors – Then and Now.” The Spokane Tribe not only wants to honor our native women from the battlefields of the 1800’s – we also want to honor the Spokane tribal women of our families today. We honor the female warriors who daily fight to protect and preserve our culture, our lifeways, our families, our lands, our environment, and our Tribe. The City of Spokane benefits from the Spokane Indian women and Indigenous leadership that serve as nurses, lawyers, professors, school board members and directors of urban service centers.

Spokane Tribal elder Jim Sijohn shared “What I am going to share with you is not from books. My great grandfather is Ignace Garry, the great great-grandson of Chief Spokane Garry. I first heard this story in an encampment in 1978 near Clark Fork, Idaho”. Jim shared “I am going to tell you in English because that is what I was forced to learn.”

“Our people began hearing rumors the U.S. soldiers were coming. When our people started getting ready in the encampments... it was all a buzz. Like bees. Getting ready and preparing for battle. The women would run and get the bows, arrows and would bring the lances and shields to the men on horses. Hooking them on and getting them ready.”

“The Coeur d’Alene warriors began to send out work the villages. Riding horseback to the villages. They prepared through the evening and all through the night. They began putting on their medicine from the campfire. They began putting on their paint. Early in the morning they started out leaving their camp. There were medicine men and medicine women praying for them. The women in the camp started getting ready for the warriors that may be hurt, wounded or dying. They set up a medic shelter for them. They began preparing the medicines that would be needed.”

“When the battle began our warriors fought fearlessly. It wasn’t just men warriors, there were women warriors. Spokane women and Coeur d’Alene women. They fought right alongside of the men.”

“There is a story told on how one native woman, she rode bareback, and when a warrior would go down, she would ride in and get that warrior, put him on the front of her and ride back to camp. Let him off at the camp, medicine shelter, where the women would start working on him. Time after time she did this. Again, and again she rode out onto the battlefield and picked up a wounded warrior. Then she got shot.”

“A warrior picked her up and took her part way towards camp. Another woman rode out and met him and they exchanged. He went back to battle. She took the woman to camp. They say when she died, she was singing her medicine song.”

“Our warriors went up against rifles and cannons. They ended up fighting with bare hands, but they fought to protect their families. At Hangman Creek, the soldiers lined up. This Col. Wright walked through and pointed at the Indians. They made them line up... brothers and sisters, and point “You and You” selecting the Indians to be killed. The U.S. soldiers got them out there to do “their justice.” One of the warriors sang his song. He said I’m going to give it to you. You are going to have hard times. That wasn’t the only song that was sung that day. All of the sudden you would hear a woman’s voice. They weren’t singing loud because they were afraid of George Wright. They lived in fear. They were singing medicine songs and prayer songs. I hope you remember those women who were standing there. They were praying for their people. Just think what or ancestors had to go through after the battle.”

Whist-alks

Whist-alks, the daughter of Chief Polotkin and wife of Qualchan. This marriage union brought peace and stability to the region. Her family was known for their intelligence and good looks and her beauty is famous to this day (told by Mary sister of Qualchan, told to Brown p. 296). Whist-alks, whose name means "Walks in a Dress", she rode alongside her husband Qualchan. They wore their "finery of beaded buckskin" as they rode into Col. Wright's camp. Whist-alks took up Qualchan's beaded medicine staff with feathers. The Chiefs and headmen usually carry them in ceremonies. Mary spoke "it was Qualchan's custom to have Whist-alks ride with him and she carried his medicine staff." The Yakama's told the story of Whist-alks, who also served as a warrior. "Looking up, he saw Qualchan's [wife] cutting her way through the troops with a sword she had seized from one of them" (A.J. Splawn p. 119). Whist-alks remembered "when in a moment two soldiers entered the tent and grasped her husband at the head and shoulders, threw him on his back and bound him with cords." She stated "I tried to cut one soldier with my knife, but another one kicked the knife out of my hand and then a great number of soldiers crowded in, overpowered us." (Dandy Jim, p. 12 "Warriors of the Mist" p.329). Whist-alks said that when she saw the rope go over Qualchan's head, she knew all was lost and grabbing a sabre from a soldier, she started on the run out of camp. The quarter master, Tom Beall recalls "I was standing a short distance from Col. Wright's tent, when an Indian woman made her appearance in camp and she had a long lance covered with solid beadwork. She was mounted on a fine-looking horse. She rode up in front of the Col's tent and stuck the lance in the ground and rode off." Whist-alks later went into Flathead country, joining buffalo hunts east of the Rockies, where battles with Blackfoot tribe were common. She lived her final years at the mouth of the Spokane.

There is a reason the City of Spokane is named Spokane. There is a reason why members of the Spokane City Council are looking for guidance on renaming a city street. It's because of the Spokane Tribe and our important place within the community. Let's continue to provide knowledge to our city neighbors.



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

**Agenda Sheet for City Council Meeting of:**

12/07/2020

Date Rec'd	11/24/2020
Clerk's File #	ORD C35995
Renews #	

Submitting Dept	PLANNING	Cross Ref #	
Contact Name/Phone	TAMI 625-6157	Project #	
Contact E-Mail	TPALMQUIST@SPOKANECITY.ORG	Bid #	
Agenda Item Type	Hearings	Requisition #	
Agenda Item Name	0650 - ORDINANCE FOR STREET NAME CHANGE – SHELBY RIDGE ST. TO		

Agenda Wording

An ordinance changing the name of a segment of Shelby Ridge Street to Aviary Ct.

Summary (Background)

As part of the 2019 Street Name Change update this segment of roadway identified to be changed. The Plan Commission recommended approval of the name change but the finalization was placed on hold due to Covid-19. This road segment does not have any homes addressed off of it and the plat to the west had now been completed. It is timely to finish this particular street name change.

Lease? NO	Grant related? NO	Public Works? NO
<u>Fiscal Impact</u>		<u>Budget Account</u>
Neutral \$		#
Select \$		#
Select \$		#
Select \$		#
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	MEULER, LOUIS	<u>Study Session\Other</u> PC 2/26/20 & Public
<u>Division Director</u>	BECKER, KRIS	<u>Council Sponsor</u> CM Candace Mumm
<u>Finance</u>	ORLOB, KIMBERLY	<u>Distribution List</u>
<u>Legal</u>	PICCOLO, MIKE	tpalmquist@spokanecity.org
<u>For the Mayor</u>	ORMSBY, MICHAEL	kbecker@spokanecity.org
<u>Additional Approvals</u>		sbishop@spokanecity.org
<u>Purchasing</u>		jrichman@spokanecity.org

Briefing Paper

Public Safety & Community Health Committee Meeting

Division & Department:	Business and Development Services, Development Services Center
Subject:	Emergency Dispatch has identified address points that are in conflict after the Countywide Addressing Standards were updated.
Date:	November 2, 2020
Contact (email & phone):	Tami Palmquist, 625-6157
City Council Sponsor:	
Executive Sponsor:	Development Services Center
Strategic Initiative:	Safe & Healthy
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of one street name change in order to provide consistency with our standards and improve dispatch systems and emergency response operations.
<u>Background/History:</u> <p>In 2016 the City adopted the Countywide Addressing Standards in order to develop a common countywide standard used by all addressing authorities within Spokane County to reduce addressing conflicts and enhance public safety agencies' abilities to provide emergency response. Public Safety Dispatch Centers are highly reliant on computerized mapping (GIS) and in order for these centers to function effectively and efficiently, standardized addressing is critical for the responders to actually find the address.</p> <p>Plan Commission voted to recommend all name changes. However due to Covid-19 and expressed concern with changing addresses before an election the street name changes were put on hold. One of the name changes will not affect any current addresses and will connect two road segments in a new plat.</p>	
<u>Proposals:</u> <ol style="list-style-type: none">1. Rename a short segment of Shelby Ridge Street northwest of Summerwood Street in Talon Ridge to Aviary Ct. The continuation of this street name would cause a duplication of address points. There are no parcels currently addressed off of this segment.	

ORDINANCE NO. C35995

An ordinance changing the name of a segment of Shelby Ridge Street to Aviary Ct.

WHEREAS, a roadway name shall be established or changed by Ordinance upon recommendation of the City Plan Commission, pursuant to Chapter 17D.050A, Spokane Municipal Code; and

WHEREAS, the Plan Commission held a public hearing on January 22, 2020 to obtain public comments on the proposed street re-naming, continued to February 12, 2020, and concluded the hearing on February 26, 2020, after which the Plan Commission closed public testimony, and voted (6-0) in favor of recommending that the City Council change the name of the roadway.

NOW, THEREFORE, the City of Spokane does ordain:

That the segment of Shelby Ridge Street, extending from the intersection with S. Summerwood St. on the east to the beginning of the newly platted Aviary Court to the west, shall be re-named "Aviary Court."

PASSED BY THE CITY COUNCIL ON _____, 2020.

Council President

Attest:

Approved as to form:

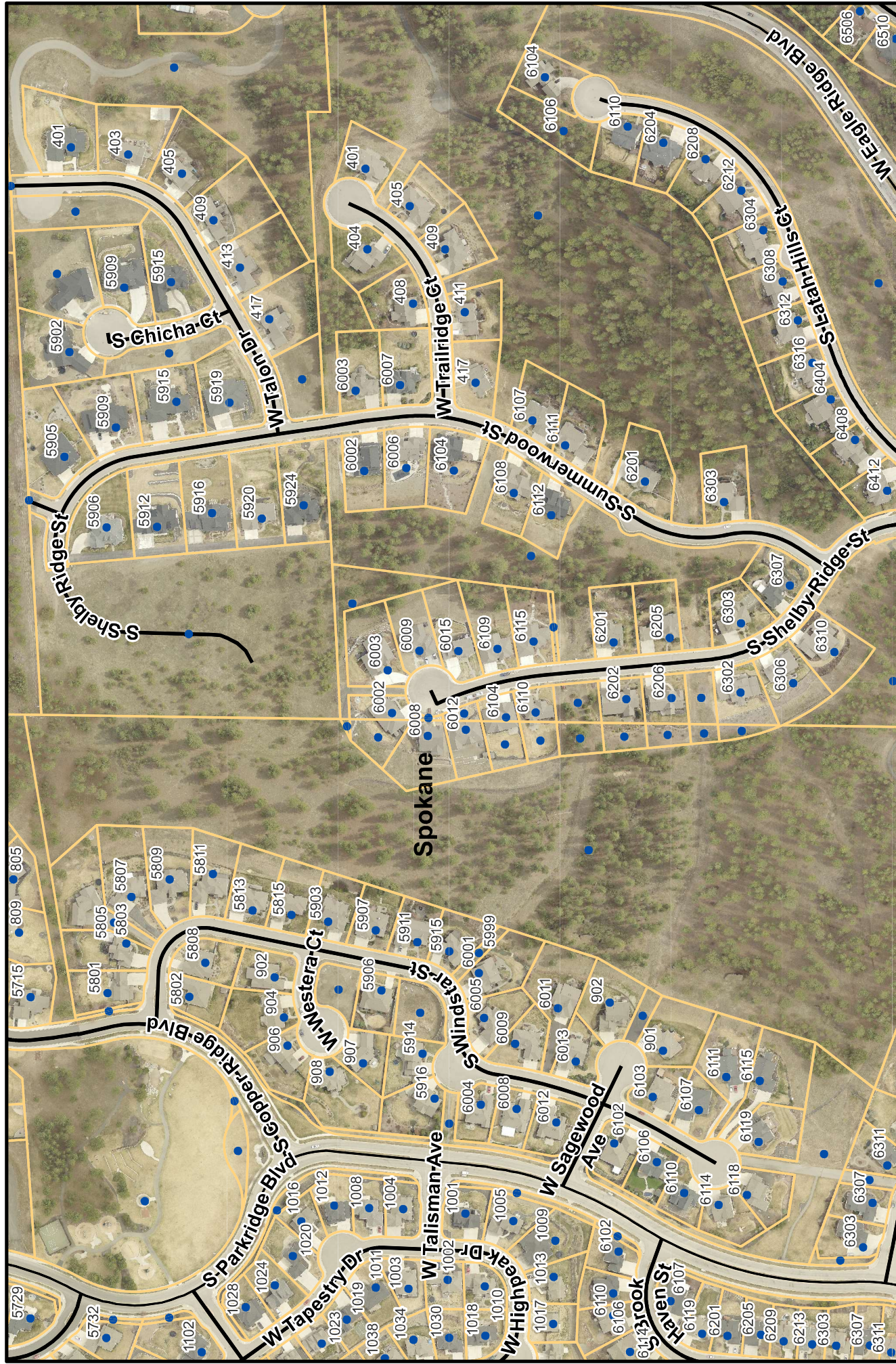
City Clerk

Assistant City Attorney

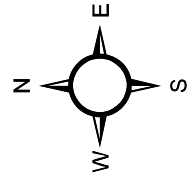
Mayor

Date

Effective Date



Summerwood St Revision



- Legend**
- Address Point
 - Parcel
 - City Park

THIS IS NOT A LEGAL DOCUMENT:
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.

Spokane City Plan Commission
Findings of Fact, Conclusion, and Recommendation for the
2019 Proposed Street Name Changes under the Spokane Municipal Code chapter
17D.050 Roadway Naming.

A recommendation from the City Plan Commission to the City Council recommending approval of proposed roadway name changes.

Findings of Fact:

A. Chapter 17D.050A of the Spokane Municipal Code chapter 17D.050A establishes a uniform method for naming roadways and assigning addresses within the City of Spokane in order to facilitate expedient emergency response by medical, law enforcement, fire, rescue and any other emergency services, and requires roadway name changes to be consistent with established roadway naming standards.

B. The City of Spokane filed a proper and sufficient Roadway Name Change Application to rename the following existing public streets:

- a. Rename N. Calkins Drive to E. Calkins Drive between E. Cozza Dr. and N. Standard St.
- b. Rename W. Cliff Avenue to W. Cliff Drive between S. Monroe St. and S. Grand Ave.
- c. Rename N. Navaho Drive to a name selected by the residents, from N. Skyline Drive to N. Wieber Dr.
- d. Rename E. Parkwood Dr. to S. Parkwood Cir.
- e. Rename S. Rockwood Blvd., between 10th Ave and 11th Ave. to E. Rockwood Blvd.
- f. Rename E. 18th Ave. between E. Southeast Blvd. and S. Southeast Blvd. to E. and S. Southeast Blvd.
- g. Rename E. St Thomas Moore Way to E. St Thomas More Way.
- h. Rename a short segment of Shelby Ridge Street northwest of Summerwood Street in Talon Ridge.

C. The proposed roadway name changes were initiated and processed under the procedures set forth in SMC chapter 17D.050A. Prior to submitting the proposed roadway name changes, notice of the proposed changes was given to owners of property fronting on each of the roadways, the United States Postal Service, and emergency dispatching personnel, for the purpose of eliciting comments. In addition, notice was provided as required by SMC 17G.060.120.

D. The City Plan Commission conducted a public hearing on January 22, 2020, continued to February 12, 2020 and concluding on February 26, 2020, to receive public comments on the proposed street name changes.

E. Based on verbal and written testimony and comments by City staff including law enforcement and emergency service providers, the Plan Commission finds that the proposed roadway name changes are consistent with the roadway naming standards of SMC 17D.050A.060 and will further the public interest or public safety, specifically in the dispatching of emergency vehicles.

Conclusion:

Based on the application materials, the briefing paper submitted by staff, and the verbal and written testimony/comments received prior to and during the hearing, the Plan Commission concludes that the proposed roadway name changes are consistent with the roadway naming standards of SMC 17D.050A.060 and will further the public interest or public safety, specifically in the dispatching of emergency vehicles.

Recommendation:

By a vote of 6 to 0, the Plan Commission recommends to the City Council the approval of the proposed roadway name changes, subject to the following condition: Recognizing that a street name change made for the public good to improve emergency response and public safety, through no fault of their own, puts a burden upon affected residents, the Plan Commission recommends that the City delay implementation of these changes for a reasonable time until ways of assisting the affected residents who have limited resources and abilities can be explored.

A handwritten signature in dark ink, appearing to read 'Todd Beyreuther', is written over a horizontal line.

**Todd Beyreuther, President
Spokane Plan Commission
February 26, 2020**



Expenditure Control Form

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2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods



Services



Department: N/A

Approving Supervisor: N/A

Amount of Proposed Expenditure: N/A

Funding Source: N/A

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:



Agenda Sheet for City Council Meeting of:
11/02/2020

<u>Date Rec'd</u>	10/13/2020
<u>Clerk's File #</u>	OPR 2020-0781
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	RE19678

<u>Submitting Dept</u>	FLEET OPERATIONS
<u>Contact Name/Phone</u>	ERIC OLSEN 835-4505
<u>Contact E-Mail</u>	EOLSEN@SPOKANEPOLICE.ORG
<u>Agenda Item Type</u>	Purchase w/o Contract
<u>Agenda Item Name</u>	5100-PURCHASE OF K8S

Agenda Wording

Fleet Services would like to purchase 2 Police K8s from Columbia Ford in Longview, WA, using WA State Contract #05916. Total purchase amount is \$97,254.31, including tax.

Summary (Background)

The 2 Police K8s will replace units that have reached the end of their economic life. We recommend approval for the purchase of 2 Police K8s for the Police Department. Funding for this is included in the Police Department budget.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	
Expense	\$ 97,254.31	# 590279115940005640499999
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	PAINE, DAVID	<u>Study Session\Other</u>	10/19/2020
<u>Division Director</u>	WALLACE, TONYA	<u>Council Sponsor</u>	Breean Beggs
<u>Finance</u>	ORLOB, KIMBERLY	<u>Distribution List</u>	
<u>Legal</u>	ODLE, MARI	mmartinez	
<u>For the Mayor</u>	ORMSBY, MICHAEL		
<u>Additional Approvals</u>			
<u>Purchasing</u>	PRINCE, THEA		
<u>POLICE</u>	MEIDL, CRAIG		

Briefing Paper

Finance and Administration Committee

Division & Department:	Finance, Fleet Services
Subject:	Purchase of Police K8s
Date:	October 19, 2020
Author (email & phone):	Micaela Martinez mmartinez@spokanecity.org 625-7823
City Council Sponsor:	Breean Beggs
Executive Sponsor:	Tonya Wallace
Committee(s) Impacted:	Finance and Administration Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Innovative Infrastructure: Maintaining our fleet of support equipment
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	
Background/History: Fleet Services would like to purchase 2 Police K8s from Columbia Ford in Longview, WA, using WA State Contract #05916. Total purchase amount is \$97,254.31, including tax.	
Executive Summary: <u>Impact</u> <ul style="list-style-type: none"> The 2 Police K8s will replace units that have reached the end of their economic life. <u>Action</u> <ul style="list-style-type: none"> We recommend approval for the purchase of 2 Police K8s for the Police Department. <u>Funding</u> <ul style="list-style-type: none"> Funding for this is included in the Police Department budget. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

Martinez, Micaela

From: NOREPLY@des.wa.gov
Sent: Tuesday, October 6, 2020 1:09 PM
To: Martinez, Micaela
Cc: Steve.Hatfield@des.wa.gov
Subject: Vehicle Quote - 2020-10-74 - SPOKANE, CITY OF - 23210

[CAUTION - EXTERNAL EMAIL - Verify Sender]

Vehicle Quote Number: 2020-10-74 [Create Purchase Request](#) [View organization purchase requests](#)

This is a **quote** only. You must create a purchase request to order this vehicle(s)

Contract & Dealer Information

Contract #: 05916

Dealer: Columbia Ford (W403)
700 7th Avenue
Longview WA 98632

Dealer Contact: Marie Tellinghiusen
Dealer Phone: (360) 423-4321 Ext: 187
Dealer Email: orders@colford.com

Organization Information

Organization: SPOKANE, CITY OF - 23210
Email: mmartinez@spokanecity.org

Quote Notes:
Vehicle Location: SPOKANE CITY

Color Options & Qty

Agate Black (UM) - 2

Tax Exempt: N

Vehicle Options

Order Code	Option Description	Qty	Unit Price	Ext. Price
2021-0521-001	2021 Ford Police Interceptor AWD Pursuit-Rated Utility/SUV (K8A/500A)	2	\$32,879.00	\$65,758.00
2021-0521-002	INFORMATION ONLY: Columbia Ford offers a \$300 prompt payment discount if payment is remitted within 20 days of vehicle delivery.	2	\$0.00	\$0.00
2021-0521-003	INFORMATION ONLY: Columbia Ford CARS Cancellation Fees: NO fee to cancel order if vehicle has not been scheduled for production and is able to be cancelled at factory. \$500 cancellation fee if vehicle has been serialized and is locked in for production by manufacturer. \$750 cancellation fee if vehicle has been delivered to customer and must be picked up by dealer and re-stocked into inventory. Absolutely NO cancellation if customer has licensed/registered vehicle. Upfits/Equipment ordered for vans, trucks, chassis cabs and police/fire vehicles will have a 10-30% re-stocking fee; custom bodies cannot be cancelled.	2	\$0.00	\$0.00
2021-0521-004	INFORMATION ONLY: (#010-099 Ford Factory Options) (#100-149) Ford Factory VSO Vehicle Special Order options, i.e. red/red LEDs) (#200-299 Dealer-Installed Options, including Setina Upfits) (#350-439 Day Wireless Upfits -- Click on Display Upfits at bottom of option list)	2	\$0.00	\$0.00
2021-0521-005	INFORMATION ONLY (2020MY): [EXTERIOR Dimensions: 198.8in Overall Length, 119.1in Wheelbase, 69.4in Height, 78.9in Width (mirrors folded), 89.3in Width (mirrors extended), Ground Clearances (7.4in w/ 3.3L HEV, 7.2in w/ 3.0L EcoBoost, 7.6in w/ 3.3L Direct-injection V6)] [INTERIOR Dimensions: Front/Rear: Head (40.7in/40.4in), Shoulder (61.8in/61.3in), Hip (59.3in/59.1in), Leg (40.9in/40.7in),	2	\$0.00	\$0.00

Cargo Opening Height 31.9in, Cargo Opening Width 47.6in, Cargo Area Width 47.9in, Cargo Area Length 46.2in]				
2021-0521-010	2021 Ford Police Interceptor AWD Pursuit-Rated Utility/SUV, 3.3L V6 Direct-Injection (285 HP @ 6500 RPM, 260 lb.-ft. Torque @ 3000 RPM) (136-MPH Top Speed), 10-Speed Automatic Police-Calibrated Transmission (Column Shifter), 255/60R 18 All-Season BSW Tires, HD Steel Wheels, HD 80-Amp 730CCA Battery, HD 250 Amp Alternator, 21.4 Gallon Fuel Tank, 3.73 Axle Ratio, 6465# GVWR, 1670# Payload, 5000# Towing Capacity, 7.6in Ground Clearance (K8A/500A) THIS IS THE BASE VEHICLE -- Please review standard specs to view complete description.	2	\$0.00	\$0.00
2021-0521-012	Alternative Hybrid (HEV) Engine System [318 HP (combined system HP), 285 HP (gas engine) @ 6500 RPM, 260 lb.-ft. Torque @ 4000 RPM) (6840# GVWR, 1670 # Payload, 5000# Towing Capacity, 7.4in Ground Clearance) [Includes 3.3L V6 Direct-Injection Hybrid Engine System, Lithium-Ion Battery Pack (does not intrude into the cargo area), police calibrated high-performance regenerative braking system, DC/DC converter 220-Amp (in lieu of alternator), H7 AGM Battery - 800 CCA / 80-Amp, 19-Gallon Fuel Tank, 8-Year/100,000-Mile Hybrid Unique Component Warranty] (Not compatible with 3.0L V6 EcoBoost option) (99W/44B)	2	\$3,518.00	\$7,036.00
2021-0521-013	Ready for the Road Package. [Includes contents of Front Headlamp Lighting Solution #66A, Tail Lamp Lighting Solution #66B, Rear Lighting Solution #66C; Pre-wiring for grille LED lights, siren and speaker #60A, 100 Watt Siren/Speaker #18X, Rear console Plate #85R, Hidden Door-Lock Plunger/Rear Door Handles/Rear Windows Inoperable #52P; PLUS: Grille Linear LED Lights (Red/Blue) and harness; Whelen Cencom Light Controller Head with dimmable backlight; Whelen Cencom Relay Center/Siren/Amp with Traffic Advisor mounted behind 2nd row seat; Light controller/relay cencom wiring (wiring harness) with additional input/output pigtailed; high current pigtail; Whelan Specific WECAN cable (console to cargo area) connects Cencom to Control Head] (Not available with Ultimate Wiring Package #67U or Interior Upgrade Package #65U) (67H)	2	\$3,582.00	\$7,164.00
2021-0521-021	Side Marker LED, Sideview Mirrors (Driver side - Red / Passenger side - Blue) (Located on backside of exterior mirror housing) (LED lights only. Wiring and controller are not included.) (Must also order Pre-wiring for grille lamp, siren and speaker #60A) (63B)	2	\$289.00	\$578.00
2021-0521-030	Noise Suppression Bonds (Ground Straps)(60R)	2	\$100.00	\$200.00
2021-0521-031	Switchable Red/White Lighting in Cargo Area (deletes 3rd row map light) (17T)	2	\$50.00	\$100.00
2021-0521-033	Dark Car Feature (courtesy lamp disable when any door is opened) (Not available with Daytime Running Lights #942) (43D)	2	\$25.00	\$50.00
2021-0521-034	Police Engine Idle Feature (when activated, allows the key to be removed from ignition while vehicle remains idling, which allows driver to leave the engine running and prevents vehicle from unauthorized use when driver is outside of the vehicle) (47A)	2	\$259.00	\$518.00
2021-0521-036	BLIS Blind Spot Monitoring with Cross-Traffic Alert (Includes manual fold-away heated mirrors) (55B/54Z)	2	\$543.00	\$1,086.00
2021-0521-041	Rearview Camera, Alternative (video will be displayed in 4in center stack instead of in rearview mirror)(D87R)(No Charge)	2	\$0.00	\$0.00
2021-0521-043	Reverse Sensing System (76R)	2	\$275.00	\$550.00
2021-0521-045	Police Perimeter Alert - detects motion in an approximately 270-degree radius on sides and back of vehicle (If movement is determined to be a threat, chime will sound at Level 1; Doors will lock and windows will automatically go up at Level 2; Includes visual display in center stack with tracking) (68B)	2	\$673.00	\$1,346.00
2021-0521-047	Global Lock/Unlock Feature (Door panel switches will lock/unlock all doors and rear liftgate. Eliminates overhead console liftgate unlock switch and 45-second timer. Also eliminates the blue liftgate release button if ordered with Remote Keyless Entry System #55F) (18D)	2	\$0.00	\$0.00
2021-0521-049	Fleet Keyed Alike (Call dealer for available key codes) (Allowed to also order Remote Keyless Entry #55F) (KEY)	2	\$50.00	\$100.00
2021-0521-054	Spot Lamps, LED Bulbs, Dual (Whelen) (51V)	2	\$663.00	\$1,326.00

2021-0521-061 Underbody Deflector Plate (engine and transmission shield) (76D)	2	\$334.00	\$668.00
2021-0521-063 2nd Row Cloth Seat in lieu of Vinyl (Charcoal) (Included with Interior Upgrade Pkg #65U) (88F)	2	\$60.00	\$120.00
2021-0521-099 INFORMATION ONLY: Delayed Warranty Start, customer submits request at www.fordwsd.com	2	\$0.00	\$0.00
2021-0521-200 INFORMATION ONLY: 200-299 Dealer-Installed Options	2	\$0.00	\$0.00
2021-0521-251 Setina - PB5 HD Fender Wraps (PIT Bars) (Must also order a Push Bumper) (DLR) (SET100)	2	\$417.00	\$834.00
2021-0521-254 Setina - PB400 Push Bumper, Steel, includes Mar Pad (DLR) (SET110)	2	\$519.00	\$1,038.00
2021-0521-279 Setina - 12VS Rear Partition, Polycarbonate panel (DLR) (SET400)	2	\$581.00	\$1,162.00
2021-0521-389 Interior Dome Light (Cargo): White LED dome light installed and wired to central controller switch. Light will be installed in cargo area. (DWS-DOME-2) (DW389)	2	\$42.00	\$84.00

Quote Totals

Total Vehicles:	2
Sub Total:	\$89,718.00
8.4 % Sales Tax:	\$7,536.31
Quote Total:	\$97,254.31

Expenditure Control Form



1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date: 10/14/2020 **Type of expenditure:** Goods ☒ Services ☐

Department: Police

Approving Supervisor: Kevin Schmitt

Amount of Proposed Expenditure: 191,631.69

Funding Source: SPD SIP Funds

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

This is to supplement 4 SPD Patrol vehicles that were included in SPD's capital plan for 2020. Grant funds were received to pay for 4 vehicles so this request is for 4 additional vehicles under the SIP. Total vehicle purchased using SIP funds remains unchanged from approved capital plan.

What are the impacts if expenses are deferred?

To avoid supplanting, these vehicles must be ordered in 2020.

What alternative resources have been considered?

N/A

Description of the goods or service and any additional information?

SPD was awarded funding through WASPC to purchase 2 patrol vehicles for use by the Behavioral Health Unit. SPD also received JAG funding for 2 patrol vehicles for a total of 4 new vehicles. Four vehicles previously bought with SIP funds were re-allocated to grant funding to meet grant deadlines and now we are re-buying 4 vehicles with SIP funds.

Person Submitting Form/Contact: Kevin Schmitt x4087

FINANCE SIGNATURE:

Tonya Wallace

CBC812B631244E9...

CITY ADMINISTRATOR SIGNATURE:

Scott Simmons

E2AAB6F5A12B489...



Agenda Sheet for City Council Meeting of:
11/02/2020

<u>Date Rec'd</u>	10/20/2020
<u>Clerk's File #</u>	OPR 2020-0782
<u>Renews #</u>	
<u>Cross Ref #</u>	
<u>Project #</u>	
<u>Bid #</u>	
<u>Requisition #</u>	RE19677

<u>Submitting Dept</u>	FLEET OPERATIONS
<u>Contact Name/Phone</u>	ERIC OLSEN 835-4505
<u>Contact E-Mail</u>	EOLSEN@SPOKANEPOLICE.ORG
<u>Agenda Item Type</u>	Purchase w/o Contract
<u>Agenda Item Name</u>	5100-PURCHASE OF TWO TAHOES

Agenda Wording

Fleet Services would like to purchase 2 Police Tahoes from Bud Clary Chevrolet in Longview, WA, using WA State Contract #05916. Total purchase amount is \$94,377.38, including tax.

Summary (Background)

The 2 Police Tahoes will replace units that have reached the end of their economic life. We recommend approval for the purchase of 2 Police Tahoes for the Police Department. Funding for this is included in the Police Department budget.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	

Expense	\$ 94,377.38	# 590279115940005640499999
Select	\$	#
Select	\$	#
Select	\$	#

Approvals

<u>Dept Head</u>	PAINE, DAVID
<u>Division Director</u>	WALLACE, TONYA
<u>Finance</u>	ORLOB, KIMBERLY
<u>Legal</u>	ODLE, MARI
<u>For the Mayor</u>	ORMSBY, MICHAEL

Council Notifications

<u>Study Session\Other</u>	10/19/20
<u>Council Sponsor</u>	Breean Beggs

Distribution List

mmartinez

Additional Approvals

<u>Purchasing</u>	PRINCE, THEA
<u>POLICE</u>	LUNDGREN, JUSTIN

Briefing Paper

Finance and Administration Committee

Division & Department:	Finance, Fleet Services
Subject:	Purchase of Police Tahoes
Date:	October 19, 2020
Author (email & phone):	Micaela Martinez mmartinez@spokanecity.org 625-7823
City Council Sponsor:	Breean Beggs
Executive Sponsor:	Tonya Wallace
Committee(s) Impacted:	Finance and Administration Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	Innovative Infrastructure: Maintaining our fleet of support equipment
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	
Background/History: Fleet Services would like to purchase 2 Police Tahoes from Bud Clary Chevrolet in Longview, WA, using WA State Contract #05916. Total purchase amount is \$94,377.38, including tax.	
Executive Summary: <u>Impact</u> <ul style="list-style-type: none"> The 2 Police Tahoes will replace units that have reached the end of their economic life. <u>Action</u> <ul style="list-style-type: none"> We recommend approval for the purchase of 2 Police Tahoes for the Police Department. <u>Funding</u> <ul style="list-style-type: none"> Funding for this is included in the Police Department budget. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: Known challenges/barriers:	

Expenditure Control Form



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Today's Date: 10/14/2020 **Type of expenditure:** Goods ☒ Services ☐

Department: Police

Approving Supervisor: Kevin Schmitt

Amount of Proposed Expenditure: 191,631.69

Funding Source: SPD SIP Funds

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

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What alternative resources have been considered?

N/A

Description of the goods or service and any additional information?

SPD was awarded funding through WASPC to purchase 2 patrol vehicles for use by the Behavioral Health Unit. SPD also received JAG funding for 2 patrol vehicles for a total of 4 new vehicles. Four vehicles previously bought with SIP funds were re-allocated to grant funding to meet grant deadlines and now we are re-buying 4 vehicles with SIP funds.

Person Submitting Form/Contact: Kevin Schmitt x4087

FINANCE SIGNATURE:

Tonya Wallace

CBC812B631244E9...

CITY ADMINISTRATOR SIGNATURE:

Scott Simmons

E2AAB6F5A12B489...

Martinez, Micaela

From: NOREPLY@des.wa.gov
Sent: Tuesday, October 6, 2020 1:04 PM
To: Martinez, Micaela
Cc: Steve.Hatfield@des.wa.gov
Subject: Vehicle Quote - 2020-10-73 - SPOKANE, CITY OF - 23210

[CAUTION - EXTERNAL EMAIL - Verify Sender]

Vehicle Quote Number: 2020-10-73 [Create Purchase Request](#) [View organization purchase requests](#)

This is a **quote** only. You must create a purchase request to order this vehicle(s)

Contract & Dealer Information

Contract #: 05916

Dealer: Bud Clary Chevrolet (W262)

Dealer Contact: Becky Davis

Dealer Phone: (360) 423-1700

Organization Information

Organization: SPOKANE, CITY OF - 23210

Email: mmartinez@spokanecity.org

Quote Notes: Tahoe w/out Console

Vehicle Location: SPOKANE CITY

Color Options & Qty

SATIN STEEL METALLIC G9K - 1

Tax Exempt: N

Vehicle Options

Order Code	Option Description	Qty	Unit Price	Ext. Price
2021-0501-001	2021 CHEVROLET TAHOE POLICE PURSUIT VEHICLE-(CC10706)2WD 9C1:Identifier for Police Package Vehicle includes, (K47) heavy-duty air filter, (KX4) 250 amp high output alternator, (K6K) 760 cold-cranking amps auxiliary battery, electrical power & vehicle signals for customer connection located at the center front floor. Auxiliary battery circuit for customer connection located in the rear cargo area, (Z56) heavy-duty, police-rated suspension, (XCS) 275/55R20SL all-season tires, (RAV) P275/55R20 all-season spare tire, Police brakes, (RC1) front skid plate, (PXT) 20 steel wheels, Certified speedometer, SEO (5J3) Surveillance Mode interior lighting calibration, SEO (UT7) blunt cut cargo area and blunt cut console area ground wires,(V53) delete luggage rack side rails, (ATD) third row seat delete, (NP0) active single-speed transfer case (4WD only)	1	\$37,988.00	\$37,988.00
2021-0501-002	2021 CHEVROLET TAHOE POLICE PURSUIT VEHICLE-(CK10706)4WD 9C1:Identifier for Police Package Vehicle includes, (K47) heavy-duty air filter, (KX4) 250 amp high output alternator, (K6K) 760 cold-cranking amps auxiliary battery, electrical power & vehicle signals for customer connection located at the center front floor. Auxiliary battery circuit for customer connection located in the rear cargo area, (Z56) heavy-duty, police-rated suspension, (XCS) 275/55R20SL all-season tires, (RAV) P275/55R20 all-season spare tire, Police brakes, (RC1) front skid plate, (PXT) 20" steel wheels, Certified speedometer, SEO (5J3) Surveillance Mode interior lighting calibration, SEO (UT7) blunt cut cargo area and blunt cut console area ground wires,(V53) delete luggage rack side rails, (ATD) third row seat delete, (NP0) active single-speed transfer case (4WD only)	1	\$4,045.00	\$4,045.00
2021-0501-005	(AMF)Remote Keyless Entry Package includes 4 additional transmitters, NOTE: programming of remotes is at customer's expense. Programming remotes is not a warranty expense (Requires (9C1) Police Vehicle.)programming included in price through dealer	1	\$200.00	\$200.00

2021-0501-009 (AU7)Key, common, fleet (Includes SEO (6E2) complete vehicle fleet common key or SEO (6E8) complete vehicle fleet common key and (9C1) Police Vehicle.)	1	\$75.00	\$75.00
2021-0501-018 (R9YFleet Free Maintenance Credit. This option code provides a credit in lieu of the free oil changes, tire rotations and inspections for one maintenance service during 1st year of ownership. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle. (Requires one of the following Fleet or Government order types: FBC, FBN, FCA, FCN, FEF, FLS, FNR, FRC or FGO. Not available with FDR order types.) *CREDIT*	1	(\$30.00)	(\$30.00)
2021-0501-020 (5Y1)Front center seat (20% seat) delete power driver and passenger bucket seats in base cloth trim. Derived from RPO (AZ3) 40/20/40 split-bench seat with the 20% section removed, which also removes the auxiliary power outlet, USB port and input jack for audio system. Does not include a floor console. All exposed floor area will remain untrimmed. (Requires (BG9) Black rubberized vinyl floor covering. Not available with (A50) front bucket seats or (B30) color-keyed carpeting floor covering.)	1	\$0.00	\$0.00
2021-0501-021 (6C7)Lighting, red and white front auxiliary dome Red and white auxiliary dome lamp is located on headliner between front row seats (red is LED, white is incandescent). The auxiliary lamp is wired independently from standard dome lamp (Requires (9C1) Police Vehicle.)	1	\$170.00	\$170.00
2021-0501-024 (6J3)Wiring, grille lamps and siren speakers (Requires (9C1) Police Vehicle.)	1	\$99.00	\$99.00
2021-0501-025 (6J4)Wiring, horn and siren circuit (Requires (9C1) Police Vehicle.)	1	\$55.00	\$55.00
2021-0501-026 (6J7)Flasher system, headlamp and taillamp, DRL compatible with control wire (Requires (9C1) Police Vehicle. Includes SEO (5J9) taillamp flasher calibration, Red/White and SEO (5LO) taillamp flasher calibration, Red/Red.)	1	\$50.00	\$50.00
2021-0501-035 (UN9)Radio Suppression Package, with ground straps (Requires (9C1) Police Vehicle.)	1	\$95.00	\$95.00
2021-0501-050 All weather mats, front seat floors only (DLR)*** Mats do not are not secured down, note for when using the vinyl flooring	1	\$115.00	\$115.00
2021-0501-059 Mud guards, front and rear(DLR)	1	\$185.00	\$185.00
2021-0501-110 (KSPEAK)100 watt siren speakerNOTE: MUST ORDER SEO 6J3RECOMMENDATION: order SEO 6J4 wiring to enable horn tap functionality	1	\$205.00	\$205.00

Quote Totals

Total Vehicles:	1
Sub Total:	\$43,252.00
8.4 % Sales Tax:	\$3,633.17
Quote Total:	\$46,885.17

Martinez, Micaela

From: NOREPLY@des.wa.gov
Sent: Thursday, October 8, 2020 8:57 AM
To: Martinez, Micaela
Cc: Steve.Hatfield@des.wa.gov
Subject: Vehicle Quote - 2020-10-92 - SPOKANE, CITY OF - 23210

[CAUTION - EXTERNAL EMAIL - Verify Sender]

Vehicle Quote Number: 2020-10-92 [Create Purchase Request](#) [View organization purchase requests](#)

This is a **quote** only. You must create a purchase request to order this vehicle(s)

Contract & Dealer Information

Contract #: 05916	Dealer Contact: Becky Davis
Dealer: Bud Clary Chevrolet (W262)	Dealer Phone: (360) 423-1700

Organization Information

Organization: SPOKANE, CITY OF - 23210
Email: mmartinez@spokanecity.org
Quote Notes: Tahoe with Console
Vehicle Location: SPOKANE CITY

Color Options & Qty

BLACK GBA - 1

Tax Exempt: N

Vehicle Options

Order Code	Option Description	Qty	Unit Price	Ext. Price
2021-0501-001	2021 CHEVROLET TAHOE POLICE PURSUIT VEHICLE-(CC10706)2WD 9C1:Identifier for Police Package Vehicle includes, (K47) heavy-duty air filter, (KX4) 250 amp high output alternator, (K6K) 760 cold-cranking amps auxiliary battery, electrical power & vehicle signals for customer connection located at the center front floor. Auxiliary battery circuit for customer connection located in the rear cargo area, (Z56) heavy-duty, police-rated suspension, (XCS) 275/55R20SL all-season tires, (RAV) P275/55R20 all-season spare tire, Police brakes, (RC1) front skid plate, (PXT) 20 steel wheels, Certified speedometer, SEO (5J3) Surveillance Mode interior lighting calibration, SEO (UT7) blunt cut cargo area and blunt cut console area ground wires,(V53) delete luggage rack side rails, (ATD) third row seat delete, (NP0) active single-speed transfer case (4WD only)	1	\$37,988.00	\$37,988.00
2021-0501-002	2021 CHEVROLET TAHOE POLICE PURSUIT VEHICLE-(CK10706)4WD 9C1:Identifier for Police Package Vehicle includes, (K47) heavy-duty air filter, (KX4) 250 amp high output alternator, (K6K) 760 cold-cranking amps auxiliary battery, electrical power & vehicle signals for customer connection located at the center front floor. Auxiliary battery circuit for customer connection located in the rear cargo area, (Z56) heavy-duty, police-rated suspension, (XCS) 275/55R20SL all-season tires, (RAV) P275/55R20 all-season spare tire, Police brakes, (RC1) front skid plate, (PXT) 20" steel wheels, Certified speedometer, SEO (5J3) Surveillance Mode interior lighting calibration, SEO (UT7) blunt cut cargo area and blunt cut console area ground wires,(V53) delete luggage rack side rails, (ATD) third row seat delete, (NP0) active single-speed transfer case (4WD only)	1	\$4,045.00	\$4,045.00
2021-0501-004	(A50)Seats, front bucket (When ordered with (9C1) Police Vehicle, includes (PQA) 1FL Safety Package. Includes (D07) floor console.)	1	\$745.00	\$745.00

2021-0501-005 (AMF)Remote Keyless Entry Package includes 4 additional transmitters, NOTE: programming of remotes is at customer's expense. Programming remotes is not a warranty expense (Requires (9C1) Police Vehicle.)programming included in price through dealer	1	\$200.00	\$200.00
2021-0501-009 (AU7)Key, common, fleet (Includes SEO (6E2) complete vehicle fleet common key or SEO (6E8) complete vehicle fleet common key and (9C1) Police Vehicle.)	1	\$75.00	\$75.00
2021-0501-014 (USR)USB data ports, 2, one type-A and one type-C, located within center console (Included and only available with (A50) front bucket seats.)	1	\$0.00	\$0.00
2021-0501-018 (R9YFleet Free Maintenance Credit. This option code provides a credit in lieu of the free oil changes, tire rotations and inspections for one maintenance service during 1st year of ownership. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle. (Requires one of the following Fleet or Government order types: FBC, FBN, FCA, FCN, FEF, FLS, FNR, FRC or FGO. Not available with FDR order types.) *CREDIT*	1	(\$30.00)	(\$30.00)
2021-0501-021 (6C7)Lighting, red and white front auxiliary dome Red and white auxiliary dome lamp is located on headliner between front row seats (red is LED, white is incandescent). The auxiliary lamp is wired independently from standard dome lamp (Requires (9C1) Police Vehicle.)	1	\$170.00	\$170.00
2021-0501-024 (6J3)Wiring, grille lamps and siren speakers (Requires (9C1) Police Vehicle.)	1	\$99.00	\$99.00
2021-0501-025 (6J4)Wiring, horn and siren circuit (Requires (9C1) Police Vehicle.)	1	\$55.00	\$55.00
2021-0501-026 (6J7)Flasher system, headlamp and taillamp, DRL compatible with control wire (Requires (9C1) Police Vehicle. Includes SEO (5J9) taillamp flasher calibration, Red/White and SEO (5LO) taillamp flasher calibration, Red/Red.)	1	\$50.00	\$50.00
2021-0501-035 (UN9)Radio Suppression Package, with ground straps (Requires (9C1) Police Vehicle.)	1	\$95.00	\$95.00
2021-0501-050 All weather mats, front seat floors only (DLR)*** Mats do not are not secured down, note for when using the vinyl flooring	1	\$115.00	\$115.00
2021-0501-110 (KSPEAK)100 watt siren speakerNOTE: MUST ORDER SEO 6J3RECOMMENDATION: order SEO 6J4 wiring to enable horn tap functionality	1	\$205.00	\$205.00

Quote Totals

Total Vehicles:	1
Sub Total:	\$43,812.00
8.4 % Sales Tax:	\$3,680.21
Quote Total:	\$47,492.21



Agenda Sheet for City Council Meeting of:
10/26/2020

Date Rec'd	10/14/2020
Clerk's File #	FIN 2020-0001
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	FINANCE & ADMIN
Contact Name/Phone	PAUL INGIOSI 625-6061
Contact E-Mail	PINGIOSI@SPOKANECITY.ORG
Agenda Item Type	Hearings
Agenda Item Name	0410 - BUDGET HEARINGS

Agenda Wording

Hearings for review of the 2021 Proposed Budget beginning Monday, November 2, 2020 and continuing thereafter at the regular City Council meetings through December 7, 2020.

Summary (Background)

As part of the annual budget process, the City Council will hold public hearings on the 2021 Proposed Budget for the City of Spokane. Public testimony is welcome on all sections of the budget at each hearing. The first hearing will be held on November 2, 2020 and are currently scheduled to continue each Monday through December 7, 2020. The City Council may continue the hearing up to the 25th day prior to the beginning of the next fiscal year.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	
Select \$		#
Select \$		#
Select \$		#
Select \$		#
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	INGIOSI, PAUL	<u>Study Session\Other</u> Finance Committee - 10/19/20
<u>Division Director</u>	WALLACE, TONYA	<u>Council Sponsor</u> Council President Beggs
<u>Finance</u>	WALLACE, TONYA	<u>Distribution List</u>
<u>Legal</u>	PICCOLO, MIKE	
<u>For the Mayor</u>	ORMSBY, MICHAEL	
<u>Additional Approvals</u>		
<u>Purchasing</u>		



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

**Agenda Sheet for City Council Meeting of:**

11/30/2020

Date Rec'd

11/23/2020

Clerk's File #

ORD C35990

Renews #**Cross Ref #****Submitting Dept**

PLANNING

Contact Name/Phone

CHRIS GREEN 625-6194

Project #**Contact E-Mail**

CGREEN@SPOKANECITY.ORG

Bid #**Agenda Item Type**

First Reading Ordinance

Requisition #**Agenda Item Name**

0650 - ORDINANCE APPROVING & CONFIRMING THE 2021 ASSESSMENTS FOR THE ES BID

Agenda Wording

An Ordinance approving and confirming the 2021 assessments and assessment roll for the East Sprague Parking and Business Improvement Area, prepared under Ordinance No. C35377 as codified and amended in Chapter 4.31C SMC.

Summary (Background)

The City Council approved Resolution No. 2020-0070 which gave notice that the City Council would hold a public hearing on the 2021 Assessment Roll for the East Sprague Parking and Business Improvement Area (PBIA). The Assessment Roll reflecting the assessments levied upon property owners located with the PBIA are on file in the Office of the City Clerk.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Neutral \$

#

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

MEULER, LOUIS

Study Session\OtherOctober 19, 2020
Sustainable Resources
(Finance) Committee.**Division Director**

SIMMONS, SCOTT M.

Council Sponsor

CP Beggs

Finance

ORLOB, KIMBERLY

Distribution List**Legal**

PICCOLO, MIKE

cgreen@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

mpiccolo@spokanecity.org

Additional Approvals

lmeuler@spokanecity.org

Purchasing

sbishop@spokanecity.org

jahensley@spokanecity.org

mrichard@downtownspokane.net

ghankhal@downtownspokane.net



Expenditure Control Form

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3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods



Services



Department: N/A

Approving Supervisor: N/A

Amount of Proposed Expenditure: N/A

Funding Source: N/A

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

ORDINANCE NO. C35990

AN ORDINANCE APPROVING AND CONFIRMING THE 2021 ASSESSMENTS AND ASSESSMENT ROLL FOR THE EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA, PREPARED UNDER ORDINANCE C-35377 AS CODIFIED AND AMENDED IN CHAPTER 4.31C SMC.

WHEREAS, the Spokane City Council on September 28, 2020 passed Resolution 2020 – 0070, which provided notice and set a date for hearing on the assessments to be levied under the above identified ordinance; and

WHEREAS, pursuant to Resolution No. 2020 – 0070, a public hearing was held on December 7, 2020 to take public testimony regarding the assessments and assessment roll for the East Sprague Parking and Business Improvement Area; and

WHEREAS, the assessment roles have been on file in the Office of the City Clerk for public review and inspection; and

WHEREAS, the City Council, through this ordinance, intends to levy assessments in the East Sprague Business Improvement District to provide programs and services, which will specifically benefit the businesses and properties in the District; and

THE CITY OF SPOKANE DOES ORDAIN:

Section 1. The 2021 assessments and the assessment roll of the East Sprague Parking and Business Improvement Area, established under Ordinance C-35377, as codified and amended in Chapter 4.31C SMC, are hereby approved and confirmed. The assessments and assessment roll are attached hereto, available in the Office of the City Clerk and City Treasurer.

Section 2. Each of the businesses, as described in RCW 35.87A.020, lots, tracts, and parcels of land and other property, including improvements thereon, multi-family residential, mixed-use projects (as described in RCW 35.87A.020 (3), hotels, motels, government, and others, shown upon said rolls are hereby declared to be specially benefited by the programs authorized in Ordinance C-35377, as amended, in at least the amount levied against the same. The method of assessment is based upon the Special Assessment Formula in Appendix A.

Section 3. Pursuant to SMC 4.31C.100, the projects, programs, activities and budget for the 2021 East Sprague Parking and Business Improvement Area as presented to the City Council are hereby approved and may be revised by the City Council pursuant to a subsequent motion.

Section 4. The City Clerk is hereby directed to certify and transmit the assessment roll to the City Treasurer for collection, pursuant to City Ordinance and state law.

Section 5. That the assessments shown in the roll on file in the Office of the City Clerk may be paid in two installments with the first half of the assessment due and payable on the 31st day of January, 2021, and the second half of the assessment due and payable on the 31st day of July, 2021. Prior to the due date, ratepayers shall be sent a bill stating the amount of the assessment due and payable. If the assessment is not paid within thirty (30) days after its due date, a delinquency charge shall be added in the amount of ten percent (10%) of the assessment, not to exceed one hundred dollars (\$100) in addition to the processing fee. All assessments, or part thereof, shall also bear interest at the rate of twelve percent (12%) per annum, or part thereof, of delinquency. Within thirty (30) days of the due date(s), the City Treasurer or his/her designee shall send a late notice of the unpaid assessment including the assessment of appropriate interest, penalty and fees. Interest, penalties and other fees will be collected on any unpaid balance or portions thereof from the date the account became due.

Any ratepayer, aggrieved by the amount of an assessment or delinquency charge, shall request, within sixty (60) days of the assessment or charge, a meeting and/or hearing before the Ratepayer Board, and, if not satisfied with the decision of the Ratepayer Board, appeal within ten (10) days from the date of the decision, the matter de novo, to the City's Hearing Examiner, in the manner provided for in the City's Municipal Code. Failure to request a hearing shall result in a waiver of the right to challenge the assessment.

Section 6. This ordinance shall take effect and be in full force from and after the date of its passage.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

APPENDIX A – 2021

EAST SPRAGUE BUSINESS IMPROVEMENT DISTRICT Special Assessment Matrix

Estimated Annual Revenue	% Assessment based on Land Square Footage (LSF)		% Assessment based on Taxable Assessed Value (TAV)	Total Parcels
\$62,185.37	75%		25%	233
Benefit Area by Zone	Minimums	Maximums	Rate per LSF	Rate per \$1,000 TAV
Center and Corridor (Commercial)	\$200	\$1,000	2.6 cents	60 cents
General Commercial	\$100	\$500	1.4 cents	30 cents
Industrial	\$50	\$250	0.6 cents	15 cents

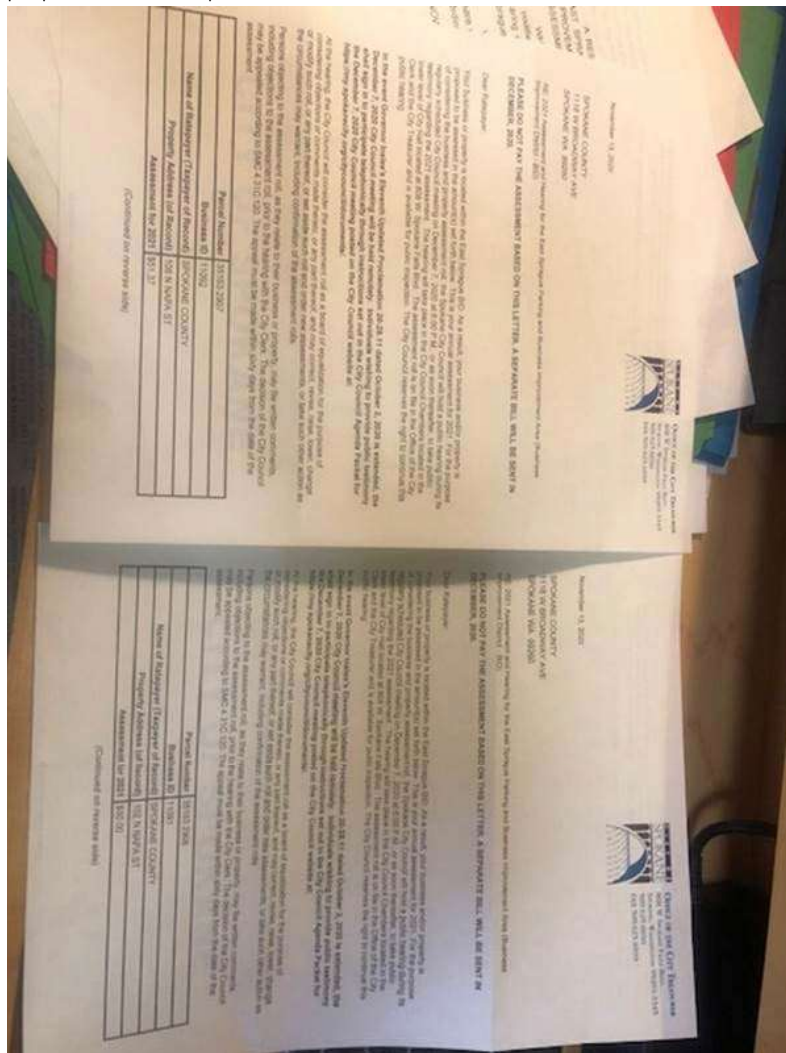
2021 represents the sixth assessment year and the third year in the second three year assessment cycle for the East Sprague BID. As per section 4.31C.040.C.2.b. of the Spokane Municipal Code, for the sixth assessment year (2021), the assessments will equal the fourth year assessments multiplied by a CPI factor that is the lesser of 6 percent or the percentage change in CPI for All Urban Consumers (CPI-U) West Region between June 2018 and June 2020.

The CPI for All Urban Consumers (CPI-U): West Region between June 2018 and June 2020 was 3.93 percent. Therefore, 2019 assessments were increased by 3.93 percent for 2021 assessment year.

From: Firkins, Deborah <DFirkins@spokanecounty.org>
Sent: Wednesday, November 25, 2020 10:45 AM
To: Pfister, Terri <tpfister@spokanecity.org>
Subject: 2021 Assessment and Hearing for the East Sprague Parking and Business Improvement Area

Hi Terri,

It was nice talking to you today. Spokane County is the trustee for two Tax Title Parcels in your proposed Improvement District. Parcel No. 35163.2908 and 35163.2907. Tax Title Parcels may not be assessed. We had hoped to hold our auction in March but due to Covid have been unable to hold a live auction. So under RCW 36.35.100 these properties are exempt.



RCW 36.35.100

Treatment of county held tax-title property.

All property deeded to the county under the provisions of this chapter shall be treated as follows during the period the property is so held:

(1) The property shall be:

- (a) Stricken from the tax rolls as county property;
- (b) Exempt from taxation;
- (c) Exempt from special assessments except as provided in chapter 35.49 RCW and RCW 35.44.140 and 79.44.190; and
- (d) Exempt from property owner association dues or fees.

(2) The sale, management, and leasing of tax title property shall be handled as under chapter 36.35 RCW.

[2007 c 295 § 3; 1998 c 106 § 13; 1961 c 15 § 84.64.220. Prior: 1925 ex.s. c 130 § 131; RRS § 11292; prior: 1899 c 141 § 27. Formerly RCW 84.64.220.]

Deborah Firkins

Administration Engineer

(509) 477-7414

Fax: (509) 477-7655

DFirkins@SpokaneCounty.org

Public Works Department

1026 W. Broadway

Spokane, WA 99260-0170

Tell us about your experience here with our [Customer Survey](#)

**Agenda Sheet for City Council Meeting of:**

11/30/2020

Date Rec'd

11/23/2020

Clerk's File #

ORD C35991

Renews #**Submitting Dept**

PLANNING

Cross Ref #**Contact Name/Phone**

CHRIS GREEN 625-6194

Project #**Contact E-Mail**

CGREEN@SPOKANECITY.ORG

Bid #**Agenda Item Type**

First Reading Ordinance

Requisition #**Agenda Item Name**

0650 - ORDINANCE APPROVING & CONFIRMING THE 2021 ASSESSMENTS FOR THE DT BID

Agenda Wording

An Ordinance approving and confirming the 2021 assessments and assessment roll for the Downtown Spokane Parking and Business Improvement Area, prepared under Ordinance No. C32923 as codified and amended in Chapter 4.31C SMC.

Summary (Background)

The City Council approved Resolution No. 2020-0069 which gave notice that the City Council would hold a public hearing on the 2021 Assessment Roll for the Downtown Spokane Parking and Business Improvement Area (PBIA). The Assessment Roll reflecting the assessments levied upon property owners located with the PBIA are on file in the Office of the City Clerk.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact**Budget Account**

Neutral \$

#

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

MEULER, LOUIS

Study Session\OtherOctober 19, 2020
Sustainable Resources
(Finance) Committee.**Division Director**

BECKER, KRIS

Council Sponsor

CP Beggs

Finance

ORLOB, KIMBERLY

Distribution List**Legal**

PICCOLO, MIKE

cgreen@spokanecity.org

For the Mayor

ORMSBY, MICHAEL

mpiccolo@spokanecity.org

Additional Approvals

lmeuler@spokanecity.org

Purchasing

sbishop@spokanecity.org

jahensley@spokanecity.org

mrichard@downtownspokane.net

ghankhal@downtownspokane.net



Expenditure Control Form

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3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

Services

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

ORDINANCE NO. C35991

AN ORDINANCE APPROVING AND CONFIRMING THE 2021 ASSESSMENTS AND ASSESSMENT ROLL FOR THE DOWNTOWN SPOKANE PARKING AND BUSINESS IMPROVEMENT AREA, PREPARED UNDER ORDINANCE C-32923 AS CODIFIED AND AMENDED IN CHAPTER 4.31 SMC.

WHEREAS, the Spokane City Council on September 28, 2020 passed Resolution 2020 – 0069, which provided notice and set a date for hearing on the assessments to be levied under the above identified ordinance; and

WHEREAS, pursuant to Resolution No. 2020 – 0069, a public hearing was held on December 7, 2020 to take public testimony regarding the assessments and assessment roll for the Downtown Spokane Parking and Business Improvement Area; and

WHEREAS, the assessment roles have been on file in the Office of the City Clerk for public review and inspection; and

WHEREAS, the City Council, through this ordinance, intends to levy assessments in the Downtown Spokane Business Improvement District to provide programs and services, which will specifically benefit the businesses and properties in the District; and

THE CITY OF SPOKANE DOES ORDAIN:

Section 1. The 2021 assessments and the assessment roll of the Downtown Spokane Parking and Business Improvement Area, established under Ordinance C-32923, as codified and amended in Chapter 4.31 SMC, are hereby approved and confirmed. The assessments and assessment roll are attached hereto, available in the Office of the City Clerk and City Treasurer.

Section 2. Each of the businesses, as described in RCW 35.87A.020, lots, tracts, and parcels of land and other property, including improvements thereon, multi-family residential, mixed-use projects (as described in RCW 35.87A.020 (3), hotels, motels, government, and others, shown upon said rolls are hereby declared to be specially benefited by the programs authorized in Ordinance C-32923, as amended, in at least the amount levied against the same. The method of assessment is based upon the Special Assessment Formula in Appendix A.

Section 3. Pursuant to SMC 4.31.100, the projects, programs, activities and budget for the 2021 Downtown Parking and Business Improvement Area as presented to the City Council are hereby approved and may be revised by the City Council pursuant to a subsequent motion.

Section 4. The City Clerk is hereby directed to certify and transmit the assessment roll to the City Treasurer for collection, pursuant to City Ordinance and state law.

Section 5. That the assessments shown in the roll on file in the Office of the City Clerk may be paid in two installments with the first half of the assessment due and payable on the 31st day of January, 2021, and the second half of the assessment due and payable on the 31st day of July, 2021. Prior to the due date, ratepayers shall be sent a bill stating the amount of the assessment due and payable. If the assessment is not paid within thirty (30) days after its due date, a delinquency charge shall be added in the amount of ten percent (10%) of the assessment, not to exceed one hundred dollars (\$100) in addition to the processing fee. All assessments, or part thereof, shall also bear interest at the rate of twelve percent (12%) per annum, or part thereof, of delinquency. Within thirty (30) days of the due date(s), the City Treasurer or his/her designee shall send a late notice of the unpaid assessment including the assessment of appropriate interest, penalty and fees. Interest, penalties and other fees will be collected on any unpaid balance or portions thereof from the date the account became due.

Any ratepayer, aggrieved by the amount of an assessment or delinquency charge, shall request, within sixty (60) days of the assessment or charge, a meeting and/or hearing before the Ratepayer Board, and, if not satisfied with the decision of the Ratepayer Board, appeal within ten (10) days from the date of the decision, the matter de novo, to the City's Hearing Examiner, in the manner provided for in the City's Municipal Code. Failure to request a hearing shall result in a waiver of the right to challenge the assessment.

Section 6. This ordinance shall take effect and be in full force from and after the date of its passage.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

Appendix A - 2021

DOWNTOWN SPOKANE BUSINESS IMPROVEMENT DISTRICT Special Assessment Matrix

I. TENANT ASSESSMENT FORMULA

All tenant assessments are based upon square footage of space per lease except where noted. *There is an annual minimum assessment of \$110.00 per tenant.*

Type of Tenant	Zone 1	Zone 2	Zone 3	Zone 4*
Retail Tenants -Ground floor and skywalk	\$0.28	\$0.16	\$0.13	-0-
Office Tenants -Ground floor and skywalk	\$0.16	\$0.15	\$0.12	-0-
Office and Retail Tenants -Upper floors and basement	\$0.12	\$0.11	\$0.10	-0-
Manufacturing Tenants -outside a C-1 zoning district -within a C-1 zoning district	\$0.12 \$0.05	\$0.11 \$0.05	\$0.10 \$0.05	-0- -0-
Commercial Parking -per space assessment	\$3.87	\$3.22	\$2.58	-0-
Commercial Theaters -per seat assessment	\$3.22	\$2.45	\$2.07	-0-
Apartments -per unit assessment	\$5.16	\$4.51	\$3.87	-0-

Combined Tenant/Owner	Zone 1	Zone 2	Zone 3	Zone4
Hotels and Motels	\$25.78	\$25.78	\$25.78	-0-

II. PROPERTY OWNER ASSESSMENT FORMULA

Property owner assessments are based upon current values for land plus improvements, no exemptions, and are calculated at a rate per \$1,000 of total assessed value. Each property including its tenants shall be assessed under both the tenant and property owner formulas. *There is an annual minimum assessment of \$110.00 per property parcel.*

Type of Owner	Zone 1	Zone 2	Zone 3	Zone4
Private Property	\$1.10	\$1.10	\$0.70	-0-
Government	\$0.80	\$0.80	\$0.60	-0-
Residential/Condominiums -per unit assessment	\$0.60 up to a max of \$215	\$0.60 up to a max of \$215	\$0.40 up to a max of \$215	-0-
Public Facilities District	\$0.31	\$0.31	\$0.31	-0-

III. GOVERNMENT PARK PROPERTY ASSESSMENT FORMULA

Type	Zone 4*
Public Parks	\$154.64 per acre

IV. GENERAL EXEMPTIONS

The following will be exempt from special assessments:

1. Organizations and property owners recognized under Section 501(c)(3) of the Internal Revenue Code as a tax exempt non-profit charitable organization;
2. Government agencies exempt from taxation pursuant to state or federal law;
3. Organizations conducting business in the BID less than 30 days per year.

V. TENANT EXEMPTIONS

The following tenants will be exempt from special assessments:

1. Businesses in the district less than 30 days per year.

ASSESSMENT GUIDELINES

Chapter 4.31 of the Spokane Municipal Code (SMC), as originally adopted in Ordinance No. C-32923 and as subsequently amended by the City Council, provides for the levy of special assessments upon businesses and properties within the area designated as the Downtown Business Improvement District (BID). The Ratepayer Advisory Board of Directors submits to City Council an annual BID Management Plan including a proposed budget and special assessment matrix. In early December, City Council holds a public hearing to hear all protests and receives evidence for or against the proposed action.

The following guidelines are provided as a supplement to the assessment matrix:

- Assessment rates are annual and are based upon gross leasable space (including storage) except where noted. If a ratepayer elects to pay the assessment in two installments there will be a \$10.00 service charge levied on each installment.
- A pro-rated assessment shall be available to tenant ratepayers upon request.
 - The pro-rated assessment shall be based on a full month, i.e. If a ratepayer leaves the district March 15th they will be invoiced for three full months.
 - A pro-rated assessment shall be available only to tenant ratepayers who move out of the district. When a tenant moves within the district, that tenant will be responsible for the assessment based on their previous location until the change is made for the next year's assessment roll.
- A pro-rated assessment shall be available to property owners upon request.
 - If the property is sold during the first half of the calendar year (Jan-Jun) the owner will be responsible for the first half assessment only.
 - If the property is sold during the second half of the calendar year (Jul-Dec) the owner will be responsible for the full year's assessment.
- Assessments are based upon four "benefit zones", each of which pays a different level of assessment based upon the services it receives.
- A minimum assessment of \$110.00 is levied for each tenant and/or property parcel.
- The following will be exempt from assessment: Organizations and property owners recognized under Section 501 (c)(3) of the Internal Revenue Code as a tax exempt non-profit charitable organization; Governmental agencies exempt from taxation pursuant to State and Federal law, and organizations conducting business in the BID less than 30 days per year.
- No historic tax credit or other exemptions that would decrease the assessed value of land or improvements will be used to calculate the annual property assessment.
- The Downtown Spokane Partnership office should be contacted immediately to discuss any situations not covered in the above guidelines.
- Manufacturing businesses should have their businesses classified, and assessments applied, consistent with other uses in the District. Business classifications (i.e., office/manufacturing) should not be prorated for a single business operation. Per Section 4, Part E, "if multiple activities or uses are undertaken in a single business space, the predominant activity or usage shall determine the business classification. The predominant usage is that use that has the greatest proportional square footage of a building compared to other uses.

DISPUTES

The majority of assessment questions are quickly resolved by the billing agency or the Downtown Spokane Partnership office. If a satisfactory conclusion is not reached, a ratepayer aggrieved by the amount of an assessment or delinquency charge, shall request, **within sixty (60) days of the assessment or charge**, a hearing before the Ratepayer Advisory Board. An Assessment Resolution Policy, which fully outlines the appeal process, is available from the Downtown Spokane Partnership office.

SPECIAL ASSESSMENTS

The City of Spokane will levy a special assessment on each business, organization, building and a property within the area by applying an assessment rate according to the current assessment formula approved by City Council.

Assessment Rate Increases

Proposals with regards to assessment rate changes (including minimums, maximums, exemptions and increases) are all subject to approval by City Council per RCW 35.87A.

Subsequent increases of the amount of the special assessments for all flat-fee assessments will be adjusted based on the increase, if any, of the Consumer Price Index of the U.S. City Average for all urban consumers (CPI-U). The percentage increase in the assessment formula shall be computed as follows:

$[(\text{Ending CPI-U} - \text{Beginning CPI-U}) \div \text{Beginning CPI-U}] \times 100 = \text{Percentage Increase}$

$[(\text{September Present Year} - \text{September Previous Year}) \div \text{September Previous Year}] \times 100 = \text{Percentage Increase}$

Assessment Policies

1. Hotels and motels will be assessed for both property and tenancy at one rate per number of rooms.
2. All parking that is open and accessible to the public, including hotel lots and garages, for which a fee is charged shall be assessed on the same basis as commercial parking. For purposes of this assessment, commercial parking is defined as a parking space that is open and accessible to the public for which a charge is assessed for the privilege of parking a vehicle in the parking space for a set period of time.
3. Public parks will be assessed for both property and tenancy at one rate per number of acres.
4. A minimum assessment of one hundred and ten dollars (\$110.00) will be applied to every business or property parcel within the boundaries.
5. Square footage will be combined for office or retail tenants occupying multiple spaces in one building.



2021 BID MANAGEMENT PLAN
PRIORITIES FOR FOSTERING A STRONG ECONOMIC RECOVERY AND A ROBUST
DOWNTOWN COMMUNITY

Core Principles

Honesty	Fairness	Inclusivity
Respectfulness	Excellence	Innovation
Efficiency	Dedication	Collaboration
Equity	Responsiveness	

2021 ORGANIZATIONAL PRIORITIES

A. Complete contract extension with City of Spokane

- Form working group with City Council and Administration- January 2021
- Secure extension approval – April 2021

B. Sustain Sound Financial Cash Management- ongoing

- Maintain financial liquidity, solvency, and compliance with GAAP, RCW 35.87A.010 and Spokane Municipal Code 04.31.030
- Identify new sources of revenue
- Develop contingency financial plan for economic downturn- January 2021
- Continue to exercise sound and flexible expense management practices to ensure operating within our means at all times

C. Strengthen Communications and Customer Relations

- Initiate customer survey program- February 2021
- Memorialize BID board process for continual feedback and improvement loop
- Sustain and enhance communications with customers, Council, Mayor and other strategic partners

2021 STRATEGIC PRIORITIES

A. Economic Development Support

- Expand on strategic partnerships with regional economic development organizations that leverage scarce resources and deliver stronger outcomes
- Foster relationships with and identify specific strategies for assisting in the support and growth of minority owned businesses.
- Continue and expand our offerings of relevant business recovery tools and financial assistance to our business customers
- Provide innovative methods for activating spaces and attracting commerce
- Continue to expand our community's access to a variety of rich cultural experiences in downtown
- Launch a "safe return to work" campaign meant to encourage and support the safe return of employees so vital to the downtown economic ecosystem

- Strengthen our data library and publish 2021 “State of Downtown” report in support for our economic development partners in their recruitment and retention of initiatives

B. Maintenance Services (Clean-Beautiful)

- Go beyond sidewalk cleaning to improve pedestrian experiences in public spaces
 - Improve cleanliness and beautification of improved alleyways
 - Achieve permanent improvement of the conditions of our RR viaducts
- Strive for physical improvements to sidewalks by expanding sources of revenues
 - Utilize foundation to pursue improved street tree conditions and health (including new grates)
 - Pursue grant funding to conduct sidewalk electrical repairs
 - Support DSP efforts to establish a TIF district for purposes of funding this priority
- Reallocate positive fund balance derived through aggressive expense management into strategic recovery initiatives for our members

C. Security Ambassador Program (Safe and Inviting)

- Work with businesses, visitors and City partners to reevaluate the role and image of ambassador team and to consider pivoting back to truer “ambassador” role
- Promote a safe pedestrian and customer experience through the continuation of CPTED education and rebate program.
- Expand on our strong partnerships with non-profits and service providers to increase access to services, housing and employment for people experiencing homelessness

D. Marketing, Promotional Programs and Special Events (Vibrant)

- Reimagine comprehensive and achievable activation and event program for the purposes of driving downtown economic development, expanding culturally diverse experiences and enhancing our residential quality of life.
- Activate alley spaces to expand on the downtown “vibe”, reduce nuisance activity and encourage community engagement and gathering
- Continue refining marketing and promotions campaign for more immediate recovery outcomes and to align with the new community paradigm

E. Parking and Transportation Programs

- Gain support from City and stakeholders for implementing key elements of Parking Study including parking add-backs and angled parking in select neighborhoods within downtown
- Increase long-term parking stock for residential and workforce population
- Reinvigorate the Council’s Parking Advisory Committee
- Support the City selection and roll out of new parking technology
- Regain growth lost due to Covid of rebranded STA “Shuttle Park” program
- Grow parking validation programs

BUSINESS IMPROVEMENT DISTRICT

FY21 Budget

Approved On

November 18th, 2020

4 Year Budget Projection

net by period (ACCRUAL)		119	121,946	(93,569)	920	5,121	4,052
		FY20 Budget	FY20 Projected	FY21 Budget	FY22 Budget	FY23 Budget	FY24 Budget
INCOME FROM OPERATIONS							
REVENUE							
4010.00	Assessment Income	1,380,885	1,380,885	1,428,734	1,471,596	1,515,744	1,561,216
5010.01	Uncollectable	(41,427)	(17,670)	(71,437)	(58,864)	(45,472)	(46,836)
6109.03	Assessment Discount from CPTED Program (Expense)	(23,000)	0	(9,037)	(13,963)	0	0
4065.01	Event Sponsorship Revenue	41,550	11,300	38,550	38,550	38,550	38,550
4061.00	Banners & Promotional Theming	7,000	320	2,000	2,000	2,000	2,000
4016.00	Assessment Income Adjustments	5,000	2,400	2,500	4,000	4,000	4,000
4050.00	Security & Maintenance Contract	100,000	100,000	100,000	100,000	100,000	100,000
4079.00	Other Programs Revenue	14,100	14,805	15,000	16,000	16,000	16,000
4090.00	District Campaign	9,100	0	5,000	9,000	9,000	9,000
4090.00	Restricted CARES Act Grant Contributions due COVID19	0	90,046	0	0	0	0
4200.03	Interest Income	2,169	269	420	491	573	669
TOTAL REVENUE		1,495,377	1,582,356	1,511,730	1,568,809	1,640,394	1,684,599
EXPENSES FROM OPERATIONS							
MARKETING							
5110.01	Advertising Campaign	115,000	67,002	90,000	100,000	115,000	115,000
5120.01	District Campaign	9,000	0	5,000	9,000	9,000	9,000
5480.01	Spokane Arts Fund	5,000	5,000	5,000	5,000	5,000	5,000
TOTAL MARKETING		129,000	72,002	100,000	114,000	129,000	129,000
COMMUNICATIONS							
5597.01	Website	3,440	3,002	4,000	4,500	4,500	5,000
5600.01	Ratepayer Outreach	3,000	2,589	6,000	6,000	6,000	6,000
5601.01	Collateral & Writing Contractor	4,500	2,159	4,500	4,500	4,500	4,500
TOTAL COMMUNICATIONS		10,940	7,750	14,500	15,000	15,000	15,500
EVENTS/PROGRAMMING							
5817.01	Horse & Carriage	14,000	8,700	14,000	14,000	14,000	14,000
5820.01	Holiday Events	6,000	3,256	6,000	6,000	6,000	6,000
5821.01	First Friday	5,000	1,299	5,000	5,000	5,000	5,000
5822.01	Opp Fund + Plaza Street Events + Spring Spokane	13,550	2,459	20,000	13,550	13,550	13,550
5890.01	Event and Hospitality Ambassadors	12,886	0	10,065	11,065	15,065	15,065
TOTAL EVENTS		51,436	15,714	55,065	49,615	53,615	53,615
COMMON AREA SERVICES							
6010.02	Ambassador-Clean Team Expenses	40,000	41,940	43,000	44,000	45,000	46,000
6423.02	Banners & Promotional Theming	10,000	5,140	4,000	4,000	5,000	5,000
8290.02	Security Ambassadors Salaries, Benefits, and Taxes	422,967	382,492	444,856	458,202	471,948	486,107
8290.03	Clean Team Salaries, Benefits, and Taxes	271,391	188,391	278,969	287,338	295,958	304,837
TOTAL COMMON AREA SERVICES		744,358	617,963	770,826	793,540	817,907	841,944
OPERATIONS & TRANSPORTATION							
6347.02	Parking Education & Shuttle Park	11,600	9,169	13,000	14,000	14,000	14,000
6440.02	Supplies	3,600	3,418	3,600	4,000	5,000	5,000
6441.02	Easy Park & Parking Program Expenditure	1,000	500	1,000	2,000	2,000	2,000
TOTAL OPERATIONS & TRANSPORTATION		16,200	13,087	17,600	20,000	21,000	21,000
BID ADMINISTRATION							
8205.03	Office Overhead Expenses	36,100	40,772	42,500	43,350	44,217	45,101
8205.04	Rent	49,992	50,257	51,000	52,020	53,060	54,122
8205.05	Legal and Accounting	8,899	8,640	8,900	9,167	9,442	9,725
8205.06	Storage Fees	3,060	3,040	3,060	3,091	3,122	3,153
8205.07	Liability and Director & Officers Insurance	16,000	16,274	16,900	18,000	19,000	20,000
8210.03	Data Base Development	3,100	377	1,000	1,000	1,000	1,000
8510.07	City Administrative Fees	8,000	8,000	8,000	8,000	8,000	8,000
8290.01	Admin Salaries, Benefits, and Taxes	394,673	370,028	403,948	420,106	436,910	454,387
TOTAL BID ADMINISTRATION		519,824	497,388	535,308	554,734	574,751	595,488
PLANNING, DEVELOPMENT & OTHER							
6427.02	Beautification & Flowers	19,500	11,754	13,000	15,000	15,000	15,000
6535.02	CARES Act Grant COVID19 Related Initiatives	0	90,046	0	0	0	0
7010.05	Business Recruitment Initiative	2,000	2,725	2,000	3,000	4,500	4,500
6636.02	Board Designation COVID19 Marketing Campaign	0	100,000	0	0	0	0
7010.06	Board Designation COVID19 Recovery Initiatives	0	0	65,000	0	0	0
7011.06	Board Designation COVID19 Cultural and Placemaking Events	0	0	30,000	0	0	0
7015.06	Racial, Equity and Inclusion Development & Training	0	20,000	0	0	0	0
7016.06	BID Consulting Contract BDS	0	5,000	0	0	0	0
8318.04	Urban Development & Planning Initiatives	2,000	6,981	2,000	3,000	4,500	4,500
TOTAL PLANNING, DEVELOPMENT & OTHER		23,500	236,506	112,000	21,000	24,000	24,000
TOTAL EXPENSES		1,495,258	1,460,410	1,605,299	1,567,889	1,635,273	1,680,546
TOTAL NET		119	121,946	(93,569)	920	5,121	4,052
*FUTURE FIXED ASSET_VEHICLE REPLACEMENT IN 2024 (BOARD DESIGNATIONS)		5,000	5,000	5,000	5,000	5,000	5,000
*FUTURE FIXED ASSET_IT CAPITAL INVESTMENT BEYOND 2025 (BOARD DESIGNATIONS)		5,600	5,600	5,600	5,600	5,600	5,600
DEPRECIATION OF IT CAPITAL INVESTMENT		(8,424)	(20,000)	(19,000)	(17,000)	(16,000)	(15,000)
PROJECTED BEGINNING FUND BALANCE		356,644	356,644	438,131	325,562	309,482	298,604
BOARD DESIGNATION CONSULTANT DOWNTOWN PLAN - 2019 Carried Over and Available		0	(15,841)	0	0	0	0
BOARD DESIGNATIONS DOWNTOWN PLAN OUTREACH - 2019 Carried Over and Available		0	(4,618)	0	0	0	0
PROJECTED ENDING FUND BALANCE		348,339	438,131	325,562	309,482	298,604	287,656
17% OPERATING RESERVE		(254,194)	(248,270)	(272,901)	(266,541)	(277,996)	(285,693)
FUND BALANCE MINUS OPERATING RESERVE		94,145	189,861	52,661	42,941	20,607	1,963