

CITY OF SPOKANE



NOTICE

REGARDING CITY COUNCIL MEETINGS

Notice is hereby given that, pursuant to Governor Jay Inslee's **Eleventh** Updated Proclamation **20-28.11**, dated **October 2, 2020**, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until at least through **November 9, 2020**.

Temporarily and until further notice, the public's ability to attend City Council meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting as noted below.

Public comment will be taken virtually on legislative items during the 6:00 p.m. Legislative Session on **October 26, 2020**. Open Forum will not be held and all testimony must be related to the legislative items on the agenda.

The regularly scheduled Spokane City Council 3:30 p.m. Briefing Session and 6:00 p.m. Legislative Session will be held virtually and streamed live online and airing on City Cable 5. Some members of the City Council and City staff will be attending virtually. The public is encouraged to tune in to the meeting live on Channel 5, at <https://my.spokanecity.org/citycable5/live>, or by calling **1-408-418-9388** and entering the access code **966 942 097** for the 3:30 p.m. Briefing Session or **146 398 1284** for the 6:00 p.m. Legislative Session when prompted; meeting password is **0320**.

To participate in virtual public comment:

Sign up to give testimony at <https://forms.gle/RtcIKb2tju6322BB7>. You must sign up in order to be called on to testify. The form will be **open at 5:00 p.m. on Monday, October 26, 2020, and will close at 6:00 p.m.** At 6:00 p.m., you will call in to the meeting using the information above. When it is your turn to testify, Council President will call your name and direct you to hit *3 on your phone to ask to be unmuted. The system will alert you when you have been unmuted and you can begin giving your testimony. When you are done, you will need to hit *3 again.

**CITY COUNCIL MEETINGS
RULES – PUBLIC DECORUM**

Strict adherence to the following rules of decorum by the public will be observed and adhered to during City Council meetings, including open forum, public comment period on legislative items, and Council deliberations:

- 1. No Clapping!**
- 2. No Cheering!**
- 3. No Booing!**
- 4. No public outbursts!**
- 5. Three-minute time limit for comments made during open forum and public testimony on legislative items!**
- 6. No person shall be permitted to speak at the first open forum more often than once per calendar month.**

In addition, please silence your cell phones when entering the Council Chambers!

Further, keep the following City Council Rules in mind:

Rule 2.2 OPEN FORUM

- D. The open forum is a limited public forum; all matters discussed in the open forum shall relate to the affairs of the City and items not currently on the current or advance Council agendas. No person shall be permitted to speak in open forum regarding items on the current or advance agendas, pending hearing items, or initiatives or referenda in a pending election. Individuals speaking during the open forum shall address their comments to the Council President and shall not use profanity, engage in obscene speech, or make personal comment or verbal insults about any individual.
- E. To encourage wider participation in open forum and a broad array of public comment and varied points of view from residents of the City of Spokane, no person shall be permitted to speak at the first open forum more often than once per calendar month. Any person may speak at the second open forum if they have not yet spoken in that meeting's first open forum or concerning any agenda item at that day's meeting, unless the meeting is that person's first address at open forum in that month.. There is no limit on the number of regular legislative agenda items on which a member of the public may testify, such as legislative items, special consideration items, hearing items, and other items before the City Council and requiring Council action that are not adjudicatory or administrative in nature, as specified in Rules 5.3 and 5.4.

Rule 2.7 SERVICE ANIMALS AT CITY COUNCIL MEETINGS

- B. Service animals must, at all times while present in a City Council meeting, be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents using these devices, in which case, the individual must maintain control of the animal through voice, signal, or other effective controls.

Rule 5.3 PARTICIPATION OF MEMBERS OF THE PUBLIC IN COUNCIL MEETINGS

- A. Members of the public may address the Council regarding items on the Council's legislative agenda, special consideration items, hearing items, and other items before the City Council requiring Council action that are not adjudicatory or administrative in nature. This rule shall not limit the public's right to speak during the open forum.
- B. No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition. In order for a Council member to be recognized by the Chair for the purpose of obtaining the floor, the Council member shall either raise a hand or depress the call button on the dais until recognized by the Council President.
- C. Each person speaking at the public microphone shall verbally identify themselves by name, city of residence, and, if appropriate, representative capacity.
- D. Each speaker shall follow all written and verbal instructions so that verbal remarks are electronically recorded and documents submitted for the record are identified and marked by the Clerk.
- E. In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression not provided by these rules, including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language, or personal insults will be permitted.
- F. A speaker asserting a statement of fact may be asked to document and identify the sources of the factual datum being asserted.

- G. When addressing the Council, members of the public shall direct all remarks to the Council President and shall confine remarks to the matters that are specifically before the Council at that time.
- H. When any person, including members of the public, City staff, and others, are addressing the Council, Council members shall observe the same decorum and process, as the rules require among the members inter se. That is, a Council member shall not engage the person addressing the Council in colloquy, but shall speak only when granted the floor by the Council President. All persons and/or Council members shall not interrupt one another. The duty of mutual respect set forth in Rule 1.2 and the rules governing debate set forth in Robert's Rules of Order, newly revised, shall extend to all speakers before the City Council. The City Council Policy Advisor and/or City Attorney shall, with the assistance of Council staff, assist the Council President to ensure that all individuals desiring to speak shall be identified, appropriately recognized, and provided the opportunity to speak.

Rule 5.4 PUBLIC TESTIMONY REGARDING LEGISLATIVE AGENDA ITEMS – TIME LIMITS

- A. The City Council shall take public testimony on all matters included on its legislative agenda, with those exceptions stated in Rule 5.4(B). Public testimony shall be limited to the final Council action. Public testimony shall be limited to three (3) minutes per speaker, unless, at their discretion, the Chair determines that, because of the number of speakers signed up to testify, less time will be needed for each speaker in order to accommodate all speakers. The Chair may allow additional time if the speaker is asked to respond to questions from the Council.
- B. No public testimony shall be taken on items on the Council's consent agenda, amendments to legislative agenda items, or procedural, parliamentary, or administrative matters of the Council, including amendments to these Rules.
- C. For legislative or hearing items that may affect an identifiable individual, association, or group, the following procedure may be implemented:
 - 1. Following an assessment by the Chair of factors such as complexity of the issue(s), the apparent number of people indicating a desire to testify, representation by designated spokespersons, etc., the Chair shall, in the absence of objection by the majority of the Council present, impose the following procedural time limitations for taking public testimony regarding legislative matters:
 - a. There shall be up to fifteen (15) minutes for staff, board, or commission presentation of background information, if any.
 - b. The designated representative of the proponents of the issue shall speak first and may include within their presentation the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. Up to thirty (30) minutes shall be granted for the proponent's presentation. If there be more than one designated representative, they shall allocate the allotted time between or among themselves.
 - c. Following the presentation of the proponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the proponents who wishes to speak on behalf of the proponent's position.
 - d. The designated representative, if any, of the opponents of the issue shall speak following the presentation of the testimony of expert witnesses, visual displays, and any other reasonable methods of presenting the case. The designated representative(s) of the opponents shall have the same amount of time which was allotted to the proponents.
 - e. Following the presentation by the opponents of the issue, three (3) minutes shall be granted for any other person not associated with the designated representative of the opponents who wishes to speak on behalf of the opponents' position.
 - f. Up to ten (10) minutes of rebuttal time shall be granted to the designated
 - 2. In the event the party or parties representing one side of an issue has a designated representative and the other side does not, the Chair shall publicly ask the unrepresented side if they wish to designate one or more persons to utilize the time allotted for the designated representative. If no such designation is made, each person wishing to speak on behalf of the unrepresented side shall be granted three (3) minutes to present their position, and no additional compensating time shall be allowed due to the fact that the side has no designated representative.
 - 3. In the event there appears to be more than two groups wishing to advocate their distinct positions on a specific issue, the Chair may grant the same procedural and time allowances to each group or groups, as stated previously.
- D. The time taken for staff or Council member questions and responses there to shall be in addition to the time allotted for any individual or designated representative's testimony.

THE CITY OF SPOKANE



ADVANCE COUNCIL AGENDA

MEETING OF MONDAY, OCTOBER 26, 2020

MISSION STATEMENT

TO DELIVER EFFICIENT AND EFFECTIVE SERVICES
THAT FACILITATE ECONOMIC OPPORTUNITY
AND ENHANCE QUALITY OF LIFE.

MAYOR NADINE WOODWARD

COUNCIL PRESIDENT BREEAN BEGGS

COUNCIL MEMBER KATE BURKE

COUNCIL MEMBER LORI KINNEAR

COUNCIL MEMBER KAREN STRATTON

COUNCIL MEMBER MICHAEL CATHCART

COUNCIL MEMBER CANDACE MUMM

COUNCIL MEMBER BETSY WILKERSON

CITY COUNCIL CHAMBERS
CITY HALL

808 W. SPOKANE FALLS BLVD.
SPOKANE, WA 99201

CITY COUNCIL BRIEFING SESSION

Council will adopt the Administrative Session Consent Agenda after they have had appropriate discussion. Items may be moved to the 6:00 p.m. Legislative Session for formal consideration by the Council at the request of any Council Member.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON THURSDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel.

ADDRESSING THE COUNCIL

- No member of the public may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet and provide their city of residence as a condition of recognition.
- Each person speaking at the public microphone shall verbally identify themselves by name, city of residency and, if appropriate, representative capacity.
- If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, no modes of expression including but not limited to demonstrations, banners, signs, applause, profanity, vulgar language or personal insults will be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.

SPEAKING TIME LIMITS: Unless deemed otherwise by the Chair, each person addressing the Council shall be limited to a three-minute speaking time.

CITY COUNCIL AGENDA: The City Council Advance and Current Agendas may be obtained prior to Council Meetings by accessing the City website at www.spokanecity.org.

BRIEFING SESSION

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)

(No Public Testimony Taken)

Roll Call of Council

Council Reports

Staff Reports

Committee Reports

Advance Agenda Review

Current Agenda Review

ADMINISTRATIVE SESSION**CONSENT AGENDA****REPORTS, CONTRACTS AND CLAIMS****RECOMMENDATION**

- | | | |
|---|-------------------------------------|---------------|
| 1. Setting a hearing for the Citywide Capital Improvement Program 2021-2026 on November 9, 2020.
Paul Ingiosi | Set Hrg.
11-9-2020 | OPR 2020-0771 |
| 2. Setting the hearings for review of the 2021 Proposed Budget beginning November 2, 2020, and continuing thereafter at the regular City Council meetings through December 7, 2020.
Paul Ingiosi | Set Hrgs.
Beginning
11-2-2020 | OPR 2020-0772 |
| 3. Report of the Mayor of pending: | Approve &
Authorize
Payments | CPR 2020-0002 |
| a. Claims and payments of previously approved obligations, including those of Parks and Library, through _____, 2020, total \$_____, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$_____. | | |
| b. Payroll claims of previously approved obligations through_____, 2020: \$_____. | | CPR 2020-0003 |
| 4. City Council Meeting Minutes: _____, 2020. | Approve
All | CPR 2020-0013 |

EXECUTIVE SESSION

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

CITY COUNCIL SESSION

(May be held or reconvened following the 3:30 p.m. Administrative Session)

(Council Briefing Center)

This session may be held for the purpose of City Council meeting with Mayoral nominees to Boards and/or Commissions. The session is open to the public.

LEGISLATIVE SESSION

(6:00 P.M.)

(Council Reconvenes in Council Chamber)

WORDS OF INSPIRATION

PLEDGE OF ALLEGIANCE

ROLL CALL OF COUNCIL

ANNOUNCEMENTS

(Announcements regarding Changes to the City Council Agenda)

NO BOARDS AND COMMISSIONS APPOINTMENTS

ADMINISTRATIVE REPORT

COUNCIL COMMITTEE REPORTS

(Committee Reports for Finance, Neighborhoods, Public Safety, Public Works, and Planning/Community and Economic Development Committees and other Boards and Commissions)

OPEN FORUM – WILL NOT BE HELD

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

(Require Five Affirmative, Recorded Roll Call Votes)

Ordinance C35953 amending Ordinance No. C35857 passed by the City Council December 16, 2019, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Property Acquisition Fund

FROM: Loan Proceeds, \$1,200,000;

TO: Capital Expenditures, same amount.

(This action allows the Property Acquisition Fund to interfund loan the General Fund to finance the relocation of the Engineering Construction Management Office.) (Relates to RES 2020-0075) (Council Sponsor: Council Member Mumm)

Michelle Hughes

NO EMERGENCY ORDINANCES

RESOLUTIONS & FINAL READING ORDINANCES

(Require Four Affirmative, Recorded Roll Call Votes)

RES 2020-0075 Of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$1,200,000 to secure an interfund loan from the Spokane Investment Pool to the Asset Management Fund to finance a portion of the capital needs for the construction, relocation and equipping of the Engineering Construction Management Department; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto. (Relates to Special Budget Ordinance C35953) (Council Sponsor: Council Member Mumm)

Michelle Hughes

RES 2020-0076 Of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$3,880,172 to secure an interfund loan from the Spokane Investment Pool to the Property Acquisition Fund to

finance a portion of the capital needs for public safety equipment, vehicles and apparatus; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto. (Council Sponsor: Council Member Mumm)

Michelle Hughes

RES 2020-0077 Concerning the two-year pilot project instituting a year-round 20 mph speed limit around parks and park properties, amending Resolution 2020-0021 and the list of properties subject to the pilot project in the attached addendum. (Council Sponsors: Council Members Kinnear and Stratton)

Council Member Kinnear

RES 2020-0078 Regarding approval of the Amendment to the Little Spokane Water resource Inventory Area (WRIA) 55 Watershed Plan. (Council Sponsor: Council President Beggs)

Doug Greenlund

RES 2020-0079 Adopting the City Council's budget priorities for the 2021 City of Spokane annual budget. (Council Sponsor: Council President Beggs)

Council President Beggs

FIRST READING ORDINANCES

(No Public Testimony Will Be Taken)

ORD C35955 Relating to the rates of solid waste disposal public utilities and services, amending SMC sections 13.02.0560, 13.02.0562, 13.02.0563, 13.02.0568, and 13.02.0570; and adding a new SMC section 13.02.0561, to chapter 13.02 of the Spokane Municipal Code; and setting an effective date. (Council Sponsor: Council President Beggs)

Scott Simmons

ORD C35956 Relating to the rates of solid waste collection public utilities and services, amending SMC sections 13.02.0502, 13.02.0504, 13.02.0506, 13.02.0508, 13.02.0510, 13.02.0512, 13.02.0514, 13.02.0516, 13.02.0518, 13.02.0520, 13.02.0528, 13.02.0552, and 13.02.0554; to chapter 13.02 of the Spokane Municipal Code; repealing 13.02.0530; and setting an effective date. (Council Sponsor: Council President Beggs)

Scott Simmons

ORD C35957 Relating to solid waste collection and recycling schedules, amending SMC section 13.02.0500; to chapter 13.02 of the Spokane Municipal Code; and setting an effective date. (Council Sponsor: Council President Beggs)

Scott Simmons

FURTHER ACTION DEFERRED

NO SPECIAL CONSIDERATIONS

HEARINGS

(If there are items listed you wish to speak on, please sign your name on the sign-up sheets in the Chase Gallery.)

RECOMMENDATION

- | | | | |
|------|---|--------------------------------|---------------|
| H1. | Final Reading Ordinance C35879 of the City Council of the City of Spokane, Spokane County, Washington amending ordinance No. C34032 in order to revise the description of the public improvements, extend the apportionment period, amend the intergovernmental agreement, and providing for other matters properly related thereto. (Council Sponsor: Council Member Stratton) (Deferred from August 24, 2020, Agenda) | Pass Upon
Roll Call
Vote | ORD C35879 |
|
 | | | |
| H2. | Public Hearing before City Council for possible revenue sources for the 2021 Budget. | Pass Upon
Roll Call
Vote | FIN 2020-0001 |

Motion to Approve Advance Agenda for October 26, 2020
(per Council Rule 2.1.2)

OPEN FORUM (CONTINUED) – WILL NOT BE HELD

ADJOURNMENT

The October 26, 2020, Regular Legislative Session of the City Council is adjourned to November 2, 2020.

NOTES



Agenda Sheet for City Council Meeting of:
10/26/2020

Date Rec'd	10/15/2020
Clerk's File #	OPR 2020-0771
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	FINANCE & ADMIN
Contact Name/Phone	PAUL INGIOSI 625-6061
Contact E-Mail	PINGIOSI@SPOKANECITY.ORG
Agenda Item Type	Hearings
Agenda Item Name	0410 - SET HEARING FOR CITYWIDE CAPITAL IMPROVEMENT PROGRAM 2021-2026

Agenda Wording

Set Hearing for November 9, 2020 for the Citywide Capital Improvement Program 2021-2026.

Summary (Background)

In accordance with the State Growth Management Act and the City of Spokane's Spokane Municipal Code (SMC) Chapter 7.17, the City must adopt and annually update a Citywide Six-Year Capital Improvement Program. The Program must be updated annually as part of the budget process. With the approval of the 2021 budget, the first year of the Capital Improvement Program reflects the 2021 budget.

<u>Fiscal Impact</u>	Grant related? NO Public Works? NO	<u>Budget Account</u>
Select \$		#
Select \$		#
Select \$		#
Select \$		#
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	INGIOSI, PAUL	<u>Study Session\Other</u> Finance Committee - 10/19/20
<u>Division Director</u>	WALLACE, TONYA	<u>Council Sponsor</u> Council President Beggs
<u>Finance</u>	BUSTOS, KIM	<u>Distribution List</u>
<u>Legal</u>	PICCOLO, MIKE	
<u>For the Mayor</u>	ORMSBY, MICHAEL	
<u>Additional Approvals</u>		
<u>Purchasing</u>		



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:



Agenda Sheet for City Council Meeting of:
10/26/2020

Date Rec'd	10/14/2020
Clerk's File #	OPR 2020-0772
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	FINANCE & ADMIN
Contact Name/Phone	PAUL INGIOSI 625-6061
Contact E-Mail	PINGIOSI@SPOKANECITY.ORG
Agenda Item Type	Hearings
Agenda Item Name	0410 - SET BUDGET HEARINGS

Agenda Wording

Setting the hearings for review of the 2021 Proposed Budget beginning Monday, November 2, 2020 and continuing thereafter at the regular City Council meetings through December 7, 2020.

Summary (Background)

As part of the annual budget process, the City Council will hold public hearings on the 2021 Proposed Budget for the City of Spokane. Public testimony is welcome on all sections of the budget at each hearing. The first hearing will be held on November 2, 2020 and are currently scheduled to continue each Monday through December 7, 2020. The City Council may continue the hearing up to the 25th day prior to the beginning of the next fiscal year.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	
Select \$		#
Select \$		#
Select \$		#
Select \$		#
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	INGIOSI, PAUL	<u>Study Session\Other</u> Finance Committee - 10/19/20
<u>Division Director</u>	WALLACE, TONYA	<u>Council Sponsor</u> Council President Beggs
<u>Finance</u>	WALLACE, TONYA	<u>Distribution List</u>
<u>Legal</u>	PICCOLO, MIKE	
<u>For the Mayor</u>	ORMSBY, MICHAEL	
<u>Additional Approvals</u>		
<u>Purchasing</u>		



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Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:



Agenda Sheet for City Council Meeting of:
10/26/2020

Date Rec'd	10/14/2020
Clerk's File #	ORD C35953
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	ACCOUNTING
Contact Name/Phone	MICHELLE HUGHES 6320
Contact E-Mail	MHUGHES@SPOKANECITY.ORG
Agenda Item Type	Special Budget Ordinance
Agenda Item Name	5600 - SBO ENGINEERING CONSTRUCTION MGMT RELOCATION

Agenda Wording

Special Budget Ordinance for Loan proceeds to be spent on Engineering Construction Management Relocation

Summary (Background)

Special Budget Ordinance to add budget capacity Engineering Construction Management Relocation

Fiscal Impact	Grant related? NO	Budget Account
	Public Works? NO	
Revenue	\$ 1,200,000.00	# 5901-79220-99999-38271-99999
Expense	\$ 1,200,000.00	# 5901-79220-94000-56301-99999
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	HUGHES, MICHELLE	<u>Study Session\Other</u>	Finance Committee 10/19/20
<u>Division Director</u>	WALLACE, TONYA	<u>Council Sponsor</u>	CM Mumm
<u>Finance</u>	HUGHES, MICHELLE	<u>Distribution List</u>	
<u>Legal</u>	PICCOLO, MIKE		
<u>For the Mayor</u>	ORMSBY, MICHAEL		
<u>Additional Approvals</u>			
<u>Purchasing</u>			
<u>BUDGET</u>	INGIOSI, PAUL		

Briefing Paper

Division & Department:	Finance & Finance
Subject:	SBO Engineering Construction Management Relocation
Date:	10/6/20
Contact (email & phone):	Michelle Hughes mhughes@spokanecity.org
City Council Sponsor:	CM Mumm
Executive Sponsor:	Tonya Wallace
Committee(s) Impacted:	Finance and Administration
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Planning, Budget
Strategic Initiative:	
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Special Budget Ordinance for Loan proceeds to be spent on Engineering Construction Management Relocation
Background/History:	
<i>Special Budget Ordinance to add budget capacity Engineering Construction Management Relocation</i>	
Budget Impact:	
Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A was approved in 2019 Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact:	
Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	



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Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

ORDINANCE NO. C35953

An ordinance amending Ordinance No. C-35857, passed by the City Council December 16, 2019, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2020, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2020, declaring a public emergency, and providing it shall take effect immediately upon passage under Section 16(D) of the City Charter as necessary for the immediate support of the public health, safety, and welfare of the citizens of Spokane", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2020 budget Ordinance No. C-35857, as above entitled, and which passed the City Council December 16, 2019, it is necessary to make changes in the appropriations of the Property Acquisition Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Property Acquisition Fund, and the budget annexed thereto with reference to the Property Acquisition Fund, the following changes be made:

FROM:	5901-79220 99999-38271-84118	Property Acquisition - Loan Proceeds	<u>\$ 1,200,000</u>
TO:	5901-79220 94000-56301	Property Acquisition - Capital Expenditures	<u>\$ 1,200,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need for the Property Acquisition Fund to interfund loan the General fund to finance the relocation of the Engineering Construction Management Office, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date



Agenda Sheet for City Council Meeting of:
10/26/2020

Date Rec'd	10/14/2020
Clerk's File #	RES 2020-0075
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	ACCOUNTING
Contact Name/Phone	MICHELLE HUGHES 6320
Contact E-Mail	MHUGHES@SPOKANECITY.ORG
Agenda Item Type	Resolutions
Agenda Item Name	5600 - SIP ENGINEERING CONSTRUTION MGM RELOCATION

Agenda Wording

Resolution to approve a SIP Loan relocation of Engineering Construction Management

Summary (Background)

Resolution for a \$1,200,000 SIP Loan to finance the relocation of Engineering Construction Management. Debt service payments for this SIP will be funded through chargeback fees to the City's construction projects in the amount of approximately \$245,000 a year for 5 years. See attached estimated amortization.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	
Revenue	\$ 1,200,000.00	# 5901-79220-99999-38271-84118
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	HUGHES, MICHELLE	<u>Study Session\Other</u>	Finance Committee 10/19/20
<u>Division Director</u>	WALLACE, TONYA	<u>Council Sponsor</u>	CM Mumm
<u>Finance</u>	HUGHES, MICHELLE	<u>Distribution List</u>	
<u>Legal</u>	PICCOLO, MIKE		
<u>For the Mayor</u>	ORMSBY, MICHAEL		
<u>Additional Approvals</u>			
<u>Purchasing</u>			

Briefing Paper

Finance and Administration Committee

Division & Department:	Finance & Finance
Subject:	SIP Engineering Construction Management Relocation
Date:	10/6/20
Contact (email & phone):	Michelle Hughes mhughes@spokanecity.org
City Council Sponsor:	CM Mumm
Executive Sponsor:	Tonya Wallace
Committee(s) Impacted:	Finance and Administration Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan, Budget
Strategic Initiative:	Finance & Administration
Deadline:	10/19
Outcome: (deliverables, delivery duties, milestones to meet)	Resolution to approve a SIP Loan relocation of Engineering Construction Management
<u>Background/History:</u>	
<p><i>Resolution for a \$1,200,000 SIP Loan to finance the relocation of Engineering Construction Management.</i></p> <p><i>Debt service payments for this SIP will be funded through chargeback fees to the City's construction projects in the amount of approximately \$245,000 a year for 5 years. See attached estimated amortization.</i></p>	
<u>Budget Impact:</u>	
<p>Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A was approved in 2019</p> <p>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<u>Operations Impact:</u>	
<p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

CITY OF SPOKANE, WASHINGTON

ENGINEERING CONSTRUCTION MANAGEMENT DEPARTMENT
RELOCATION PROJECT
LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2020 (TAXABLE)

RESOLUTION NO. 2020-0075

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$1,200,000 to secure an interfund loan from the Spokane Investment Pool to the Asset Management Fund to finance a portion of the capital needs for the construction, relocation and equipping of the Engineering Construction Management Department; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

ADOPTED October 26, 2020

PREPARED BY:

MCALOON LAW, PLLC
Spokane, Washington

CITY OF SPOKANE, WASHINGTON
ENGINEERING CONSTRUCTION MANAGEMENT DEPARTMENT
RELOCATION PROJECT
LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2020 (TAXABLE)
RESOLUTION NO. 2020-0075

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* This Table of Contents and the cover page are not a part of the following Resolution and are included only for the convenience of the reader.

CITY OF SPOKANE, WASHINGTON

RESOLUTION NO. 2020-0075

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$1,200,000 to secure an interfund loan from the Spokane Investment Pool to the Asset Management Fund to finance a portion of the capital needs for the construction, relocation and equipping of the Engineering Construction Management Department; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

WHEREAS, the City's Engineering Construction Management Department is currently located in a leased facility, and the City desires to relocate the Engineering Construction Management Department an alternate location (the "Engineering Construction Management Department Relocation Project"); and

WHEREAS, pursuant to chapters 35.22, 39.36 and 39.46 RCW and Article XIII of the City Charter, the City is authorized to issue general obligation bonds for the purpose of financing a portion of the costs of the construction, relocation and equipping of the Engineering Construction Management Department Relocation Project; and

WHEREAS, RCW 35.39.030(4) and Sections 5.8.5 and 5.12.1 of the City's Administrative Policy and Procedure for Investments ("Investment Policy") authorize the City Treasurer to purchase general obligation bonds or other bonds issued by the City as defined in Section 4.9 of the Investment Policy; and

WHEREAS, the City desires to secure the interfund loan obligation to the SIP with a bond issued by the City.

NOW THEREFORE, BE IT RESOLVED by the City Council as follows:

Section 1. Definitions. As used in this resolution the following words shall have the following meanings:

Annual Debt Service for any fiscal year or calendar year means the sum of the interest and principal due in such year on the Bond. If the interest rate on any such Bond is other than a fixed rate, the rate applicable at the time of the computation shall be used.

Asset Management Fund means the City's existing special fund of the same name into which all revenues collected for and allocated to the payment of the principal and interest the Bond shall be deposited into a separate account for such purpose; and into which the principal proceeds received from the sale and delivery of the Bond shall be paid into a separate account within the Asset Management Fund and used to pay a portion of the costs of the Engineering Construction Management Department Relocation Project.

Bond means the City of Spokane Engineering Construction Management Department Relocation Project Limited Tax General Obligation Bond, Series 2020 (Taxable), issued pursuant to this resolution in the aggregate principal amount of not to exceed \$1,200,000 to establish and secure the interfund loan facility authorized herein.

Bond Owner or Registered Owner means the City of Spokane, as payee, for the benefit of the Spokane Investment Pool.

Bond Registrar means the Treasurer or any successor appointed by the Treasurer.

Bond Year means the twelve (12) month period beginning on the date of issuance of the Bond.

City means the City of Spokane, Spokane County, Washington, a charter code city duly organized and existing under the laws of the State of Washington and its City Charter.

City Council means the general legislative authority of the City as the same shall be duly and regularly constituted from time to time.

Engineering Construction Management Department Relocation Project means the construction, relocation and equipping of the City's Engineering Construction Management Department.

Maturity Date means a date not to exceed five years from the date of issuance of the Bond.

Permitted Investments means any investments of City funds permitted under the laws of the State of Washington or the City's Investment Policy as amended from time to time.

SIP means the Spokane Investment Pool.

SIP Internal Lending Rate means an interest rate formula for the interfund lending of funds from the Spokane Investment Pool, calculated on the date of issuance of the Bond as follows: a rate equivalent to the United States Treasury Rate of like maturity plus 50 basis points (.50%).

Treasurer means the Treasurer of the City, or any successor to the functions of the Treasurer.

Rules of Interpretation. In this resolution, unless the context otherwise requires:

(a) The terms "hereby," "hereof," "hereto," "herein," "hereunder" and any similar terms, as used in this resolution, refer to this resolution as a whole and not to any particular article, section, subdivision or clause hereof, and the term "hereafter" shall mean after, and the term "heretofore" shall mean before, the date of this resolution;

(b) Words of the masculine gender shall mean and include correlative words of the feminine and neutral genders and words importing the singular number shall mean and include the plural number and vice versa;

(c) Words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public bodies, as well as natural persons;

(d) Any headings preceding the text of the several articles and Sections of this resolution, and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience

of reference and shall not constitute a part of this resolution, nor shall they affect its meaning, construction or effect;

(e) All references herein to “articles,” “sections” and other subdivisions or clauses are to the corresponding articles, sections, subdivisions or clauses hereof.

Section 2. Plan of Capital Acquisitions. The Engineering Construction Management Department Relocation Project will consist of the construction, relocation and equipping of the Engineering Construction Management Department from leased premises to the City’s existing Fleet facility at an estimated total cost of up to \$1,200,000, consisting of \$800,000 in estimated construction costs, plus approximately \$400,000 in design, engineering, permits, and other related costs.

The Engineering Construction Management Department Relocation Project will be undertaken in accordance with specifications and contracts approved by the Mayor and the City Council or their designees from time to time. It is hereby provided that the Engineering Construction Management Department Relocation Project shall be subject to such changes and additions as may be authorized by the City Council, provided, the total cost shall not exceed \$1,200,000.

Section 3. Authorization and Description of Bond. To finance the costs of the Engineering Construction Management Department Relocation Project, the City shall issue a taxable limited tax general obligation bond of the City to the Spokane Investment Pool (the “SIP”) in the principal amount of not to exceed \$1,200,000 (the “Bond”) to establish and secure an interfund loan facility with the SIP of not to exceed \$1,200,000. The Bond shall be dated as of the date of delivery to the SIP, shall be in the denomination of not to exceed \$1,200,000, shall be fully registered as to principal and interest, shall be numbered in such manner and with any additional identification as the Bond Registrar deems necessary for identification, and shall mature on the Maturity Date. Both principal of and interest on the Bond shall be paid semiannually on each June 1 and December 1,

commencing June 1, 2020. On the Maturity Date, the remaining principal of and any accrued interest on the Bond shall be paid in full.

The Bond shall bear interest at the applicable SIP Internal Lending Rate in effect on the date of issuance of the Bond and shall be calculated on the basis of a year of 30/360 days. The Bond shall be amortized over a period not to exceed five (5) years to create approximately level debt service based on semiannual payments of principal and interest, with final payment of principal and all accrued interest on the Maturity Date. The SIP shall provide an amortization schedule detailing the principal and interest payment amounts and dates, including the Maturity Date, and attach such schedule as an exhibit to the Bond.

Section 4. Sale of Bond.

(a) *Approval of Sale.* The City Council hereby approves the SIP's offer to purchase the Bond to establish and secure an interfund loan for the benefit of the Asset Management Fund for the capital acquisition purposes of the Engineering Construction Management Department Relocation Project and on the terms set forth in this resolution. The proper City officials are hereby authorized and directed to do everything necessary for the prompt execution and delivery of the Bond to the City of Spokane for the benefit of the SIP.

(b) *Prepayment.* At the option of the City, or upon demand of the SIP, the Bond may be prepaid, in whole or in part, at any time, with prepayments to apply first to interest and then to principal. No notice of prepayment to the Registered Owner is required. Interest on prepaid principal shall cease to accrue on the date of prepayment.

Section 5. Application of Bond Proceeds. The proceeds of the interfund loan secured by the Bond shall be expended solely to pay a portion of the costs of the Engineering Construction Management Department Relocation Project and pay the costs of issuing the Bond, as authorized herein. There has previously been created in the office of the Treasurer a special fund known as the Asset Management Fund (the "Project Fund"). The proceeds of the interfund loan secured by the

Bond shall be paid into the Project Fund to provide for the payment of a portion of the costs of the Engineering Construction Management Department Relocation Project and the payment of expenses incidental thereto. The Treasurer may invest any funds in the Project Fund temporarily in Permitted Investments that will mature prior to the date on which such money shall be needed. Earnings on such investments shall accrue to the benefit of the Project Fund. The proceeds of the interfund loan secured by the Bond shall be expended solely to pay a portion of the costs of the Engineering Construction Management Department Relocation Project or pay costs of issuance of the interfund loan secured by the Bond.

Section 6. Pledge of Funds and Credit. To pay principal of and interest on the Bond as the same shall become due, the City hereby irrevocably covenants that it will deposit legally available City funds into the Asset Management Fund in amounts sufficient to pay when due the principal of and interest on the Bond. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the prompt payment of such principal and interest as necessary to repay the interfund loan.

Section 7. Registration and Payments. The Treasurer shall act as authenticating agent, paying agent and registrar for the Bond (collectively, the “Bond Registrar”). Both principal of and interest on the Bond shall be payable in lawful money of the United States of America. Payments of principal of and interest on the Bond shall be paid by interfund transfer, check, wire or electronic transfer. Final payment of all principal of and interest on the Bond shall be paid upon presentation and surrender of the Bond to the Bond Registrar. The Bond is not transferable.

Section 8. Execution and Authentication of Bond. The Bond shall be executed on behalf of the City with the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the City Clerk, and the seal of the City shall be impressed thereon. In case any of the officers who shall have signed or attested the Bond shall cease to be such officer before such Bond has been actually issued and delivered, such Bond shall be valid nevertheless and may be issued by

the City with the same effect as though the persons who had signed or attested such Bond had not ceased to be such officers.

Only a Bond that bears a Registration Certificate in the form set forth in Section 9 hereof, manually executed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this resolution. Such Registration Certificate shall be conclusive evidence that the Bond so authenticated have been duly executed, authenticated and delivered hereunder and are entitled to the benefits of this resolution.

In case any of the officers who shall have executed the Bond shall cease to be an officer or officers of the City before the Bond shall have been authenticated or delivered by the Bond Registrar, or issued by the City, such Bond may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the City as though those who signed the same had continued to be such officers of the City. The Bond may also be signed and attested on behalf of the City by such persons as at the actual date of execution of the Bond shall be the proper officers of the City although at the original date of the Bond any such person shall not have been such officer of the City.

Section 9. Form of Bond. The Bond shall be in substantially the following form:

	UNITED STATES OF AMERICA	
NO. RES 2020-0075		\$1,200,000

STATE OF WASHINGTON
CITY OF SPOKANE
ENGINEERING CONSTRUCTION MANAGEMENT DEPARTMENT
RELOCATION PROJECT
LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2020 (TAXABLE)

INTEREST RATE:	Variable, as described herein
MATURITY DATE:	[December 1, 2025]
REGISTERED OWNER:	CITY OF SPOKANE, WA for the benefit of the SPOKANE INVESTMENT POOL
TAX IDENTIFICATION #:	91-6001280

PRINCIPAL AMOUNT: ONE MILLION TWO HUNDRED THOUSAND AND NO/100
DOLLARS

CITY OF SPOKANE, Spokane County, Washington, a municipal corporation of the State of Washington (the "City"), for value received hereby promises to pay to the Registered Owner identified above, the principal amount of this Bond as indicated above.

This Bond is issued under authority of Resolution No. 2020-0075, adopted by the City Council on October 26, 2020 (the "Bond Resolution"), to establish and secure an interfund loan to pay a portion of the costs of acquiring and constructing the Engineering Construction Management Department Relocation Project. Capitalized terms not otherwise defined in this Bond shall have the meanings given such terms in the Bond Resolution.

Interest on the interfund loan established hereunder shall be determined as of the date of issuance of the Bond, shall be set at the SIP Internal Lending Rate, and shall be calculated on the basis of a year of 30/360 days.

Both principal of and interest on this Bond are payable in lawful money of the United States of America on the dates and in the amounts set forth in the amortization schedule attached hereto as Exhibit A. Upon final payment of all installments of principal and interest thereon, this Bond shall be submitted to the Treasurer of the City (the "Bond Registrar") for cancellation and surrender. Installments of principal of and interest on this Bond shall be paid by interfund transfer or by check or draft mailed on the date such principal and interest is due or by electronic funds transfer made on the date such interest is due to the registered owner or nominee at the address appearing on the Bond Register.

This Bond is not transferable.

The City reserves the right to prepay principal of this Bond in advance of the scheduled payments set forth above, in whole or in part, at any time, with no prepayment penalty in accordance with the terms of the Bond Resolution. The Bond is prepayable upon demand of the SIP.

To pay installments of principal of and interest on this Bond as the same shall become due, the City hereby irrevocably covenants that it will deposit funds from Project Fund and other legally-available funds in the SIP in amounts sufficient to pay such principal and interest.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Registration Certificate hereon shall have been manually signed by the Bond Registrar.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Washington to exist, to have happened, been done and performed precedent to and in the issuance of this bond have happened, been done and performed and that the issuance of this Bond does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the City may incur.

IN WITNESS WHEREOF, the City of Spokane, Washington, has caused this bond to be signed with the facsimile or manual signature of the Mayor, to be attested by the facsimile or manual

signature of the City Clerk, and the corporate seal of the City to be reproduced hereon, as of the _____ day of _____, 20__.

CITY OF SPOKANE, WASHINGTON

By _____/s/_____
Mayor

ATTEST:

_____/s/_____
City Clerk

(SEAL)

CERTIFICATE OF AUTHENTICATION

Date of Authentication: _____

This bond is the Engineering Construction Management Department Relocation Project Limited Tax General Obligation Bond, Series 2020 (Taxable) of the City dated _____, 20__ described in the within-mentioned Bond Resolution.

TREASURER of the City of Spokane, as
Bond Registrar

By _____/s/_____

Section 10. Ongoing Disclosure. The Bond secures an interfund loan. The City has determined that the Bond is not subject to Rule 15c2-12 of the Securities and Exchange Commission under the Securities Exchange Act of 1934, and the City makes no undertaking regarding ongoing disclosure with respect to the Bond.

Section 11. Prior Acts. All acts taken pursuant to the authority of this resolution but prior to its effective date are hereby ratified and confirmed.

Section 12. Severability. If any provision in this resolution is declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provisions of this resolution and shall in no way affect the validity of the other provisions of this resolution or of the Bond.

Section 13. Effective Date. This resolution shall become effective immediately upon its adoption.

Adopted this ____ day of October, 2020.

CITY OF SPOKANE
Spokane County, Washington

Breean Beggs, Council President

ATTEST:

Terri L. Pfister, Clerk

Nadine Woodward, Mayor

(SEAL)

APPROVED AS TO FORM:

[Assistant] City Attorney

Laura D. McAloon, Bond Counsel



Agenda Sheet for City Council Meeting of:
10/26/2020

Date Rec'd	10/15/2020
Clerk's File #	RES 2020-0076
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	ACCOUNTING
Contact Name/Phone	MICHELLE HUGHES 6320
Contact E-Mail	MHUGHES@SPOKANECITY.ORG
Agenda Item Type	Resolutions
Agenda Item Name	5600 - 2020 PUBLIC SAFETY SIP LOAN

Agenda Wording

Resolution to approve a SIP Loan for the 2020 Draw on round two of the Public Safety Loans

Summary (Background)

Resolution for a \$3,880,172,000 SIP Loan to finance the capital purchases to support public safety Debt service payments for this SIP will be funded from the General Funds property tax revenues. See attached estimated amortization.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	
Revenue	\$ 3,880,172.00	# 5901-79118-99999-38271-99999
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	HUGHES, MICHELLE	<u>Study Session\Other</u>	Finance Committee 10/19/20
<u>Division Director</u>	WALLACE, TONYA	<u>Council Sponsor</u>	CM Mumm
<u>Finance</u>	HUGHES, MICHELLE	<u>Distribution List</u>	
<u>Legal</u>	PICCOLO, MIKE		
<u>For the Mayor</u>	ORMSBY, MICHAEL		
<u>Additional Approvals</u>			
<u>Purchasing</u>			



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

Briefing Paper

Finance and Administration Committee

Division & Department:	Finance & Finance
Subject:	SIP Public Safety 2020 SIP Loan
Date:	10/6/20
Contact (email & phone):	Michelle Hughes mhughes@spokanecity.org
City Council Sponsor:	CM Mumm
Executive Sponsor:	Tonya Wallace
Committee(s) Impacted:	Finance and Administration Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan, Budget
Strategic Initiative:	Finance & Administration
Deadline:	10/19
Outcome: (deliverables, delivery duties, milestones to meet)	Resolution to approve a SIP Loan for the 2020 Draw on round two of the Public Safety Loans
<u>Background/History:</u>	
<p><i>Resolution for a \$3,880,172.00 SIP Loan to finance the capital purchases to support public safety</i></p> <p><i>Debt service payments for this SIP will be funded from the General Funds property tax revenues. See attached estimated amortization.</i></p>	
<u>Budget Impact:</u>	
Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A was approved in 2019 Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<u>Operations Impact:</u>	
Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

CITY OF SPOKANE, WASHINGTON

PUBLIC SAFETY EQUIPMENT AND APPARATUS
LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2020 (TAXABLE)

RESOLUTION NO. 2020-0076

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$3,880,172 to secure an interfund loan from the Spokane Investment Pool to the Property Acquisition Fund to finance a portion of the capital needs for public safety equipment, vehicles and apparatus; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

ADOPTED October 26, 2020

PREPARED BY:

MCALOON LAW, PLLC
Spokane, Washington

CITY OF SPOKANE, WASHINGTON
PUBLIC SAFETY EQUIPMENT AND APPARATUS
LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2020 (TAXABLE)
RESOLUTION NO. 2020-0076

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CITY OF SPOKANE, WASHINGTON

RESOLUTION NO. 2020-0076

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$3,880,172 to secure an interfund loan from the Spokane Investment Pool to the Property Acquisition Fund to finance a portion of the capital needs for public safety equipment, vehicles and apparatus; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

WHEREAS, the City's Police Department and Fire Department do not presently have a predictable and reliable source of capital funding to meet ongoing and annual needs for public safety equipment, vehicles and apparatus; and

WHEREAS, the City will continue to pursue grant opportunities to fund the acquisition of public safety equipment, vehicles and apparatus as the primary source of revenue for funding these ongoing and annual needs; and

WHEREAS, the City Council desires to support a secondary capital funding methodology to provide a short-term source of funding through an interfund loan from the Spokane Investment Pool ("SIP") to the Property Acquisition Fund, repayable with interest over a five-year period; and

WHEREAS, the current six year public safety capital plan identifies Police Department capital needs for equipment, vehicles and apparatus totaling approximately Two Million Five Hundred Eighty-two Thousand One Hundred Forty-Nine dollars (\$2,582,149); and Fire Department capital needs for equipment, vehicles and apparatus totaling approximately One Million Two Hundred Ninety-eight Thousand Twenty-Three dollars (\$1,298,023), which together total \$3,880,172; and

WHEREAS, pursuant to chapters 35.22, 39.36 and 39.46 RCW and Article XIII of the City Charter, the City is authorized to issue general obligation bonds for the purpose of financing the acquisition of public safety equipment, vehicles and apparatus; and

WHEREAS, RCW 35.39.030(4) and Sections 5.8.5 and 5.12.1 of the City's Administrative Policy and Procedure for Investments ("Investment Policy") authorize the City Treasurer to purchase general obligation bonds or other bonds issued by the City as defined in Section 4.9 of the Investment Policy; and

WHEREAS, the City desires to secure the interfund loan obligation to the SIP with a bond issued by the City.

NOW THEREFORE, BE IT RESOLVED by the City Council as follows:

Section 1. Definitions. As used in this resolution the following words shall have the following meanings:

Annual Debt Service for any fiscal year or calendar year means the sum of the interest and principal due in such year on the Bond. If the interest rate on any such Bond is other than a fixed rate, the rate applicable at the time of the computation shall be used.

Bond means the City of Spokane Public Safety Equipment and Apparatus Limited Tax General Obligation Bond, Series 2020 (Taxable), issued pursuant to this resolution in the aggregate principal amount of not to exceed \$3,880,172 to establish and secure the interfund loan facility authorized herein.

Bond Owner or Registered Owner means the City of Spokane, as payee, for the benefit of the Spokane Investment Pool.

Bond Registrar means the Treasurer or any successor appointed by the Treasurer.

Bond Year means the twelve (12) month period beginning on the date of issuance of the Bond.

City means the City of Spokane, Spokane County, Washington, a charter code city duly organized and existing under the laws of the State of Washington and its City Charter.

City Council means the general legislative authority of the City as the same shall be duly and regularly constituted from time to time.

Maturity Date means a date approximately five years from the date of issuance of the Bond and established by SIP upon purchase of the Bond in conformance with the semi-annual payment dates for the Bond.

Permitted Investments means any investments of City funds permitted under the laws of the State of Washington or the City's Investment Policy as amended from time to time.

Projects mean the plan for the acquisition of public safety capital needs for equipment, vehicles and apparatus as specified and adopted in Section 2 of this resolution.

Property Acquisition Fund means the City's existing special fund of the same name into which all revenues collected for and allocated to the payment of the principal and interest the Bond shall be deposited into a separate account for such purpose; and into which the principal proceeds received from the sale and delivery of the Bond shall be paid into a separate account within the Property Acquisition Fund and used to pay the costs of the Projects.

SIP means the Spokane Investment Pool.

SIP Internal Lending Rate means an interest rate formula for the interfund lending of funds from the Spokane Investment Pool, calculated on the date of issuance of the Bond as follows: a rate equivalent to the United States Treasury Rate of like maturity plus 50 basis points (.50%).

Treasurer means the Treasurer of the City, or any successor to the functions of the Treasurer.

Rules of Interpretation. In this resolution, unless the context otherwise requires:

(a) The terms “hereby,” “hereof,” “hereto,” “herein,” “hereunder” and any similar terms, as used in this resolution, refer to this resolution as a whole and not to any particular article, section, subdivision or clause hereof, and the term “hereafter” shall mean after, and the term “heretofore” shall mean before, the date of this resolution;

(b) Words of the masculine gender shall mean and include correlative words of the feminine and neutral genders and words importing the singular number shall mean and include the plural number and vice versa;

(c) Words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public bodies, as well as natural persons;

(d) Any headings preceding the text of the several articles and Sections of this resolution, and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience of reference and shall not constitute a part of this resolution, nor shall they affect its meaning, construction or effect;

(e) All references herein to “articles,” “sections” and other subdivisions or clauses are to the corresponding articles, sections, subdivisions or clauses hereof.

Section 2. Plan of Capital Acquisitions. The City has previously adopted a plan for annual replacement of the capital equipment needs of the Police Department and the Fire Department over a period of six (6) years through the scheduled acquisition of equipment, vehicles and apparatus identified in the 2020-2025 Capital Funding Plan for Public Safety Departments (the “Projects”).

The Projects will be undertaken in accordance with specifications and contracts for acquisition approved by the Mayor, Council or their designees from time to time.

Section 3. Authorization and Description of Bond. To finance a portion of the costs of the Projects, the City shall issue a taxable limited tax general obligation bond of the City to the Spokane Investment Pool (the “SIP”) in the principal amount of not to exceed \$3,880,172 (the “Bond”) to establish and secure an interfund loan facility with the SIP of not to exceed \$3,880,172. The Bond shall be dated as of the date of delivery to the SIP, shall be in the denomination of not to exceed \$3,880,172, shall be fully registered as to principal and interest, shall be numbered in such manner and with any additional identification as the Bond Registrar deems necessary for identification, and shall mature on the Maturity Date. Both principal of and interest on the Bond shall be paid semiannually on each December 1 and June 1, commencing December 1, 2021. On the Maturity Date, the remaining principal of and any accrued interest on the Bond shall be paid in full.

The Bond shall bear interest at the applicable SIP Internal Lending Rate in effect on the date of issuance of the Bond and shall be calculated on the basis of a year of 30/360 days. The Bond shall be amortized over a period of not to exceed five (5) years to create approximately level debt service based on semiannual payments of principal and interest, with final payment of principal and all accrued interest on the Maturity Date. The SIP shall provide an amortization schedule detailing the principal and interest payment amounts and dates, including the Maturity Date, and attach such schedule as an exhibit to the Bond.

Section 4. Sale of Bond.

(a) *Approval of Sale.* The City Council hereby approves the SIP’s offer to purchase the Bond to establish and secure an interfund loan for the benefit of the Property Acquisition Fund for the capital acquisition purposes of the Projects and on the terms set forth in this resolution. The proper City officials are hereby authorized and directed to do everything necessary for the prompt execution and delivery of the Bond to the City of Spokane for the benefit of the SIP.

(b) *Prepayment.* At the option of the City, or upon demand of the SIP, the Bond may be prepaid, in whole or in part, at any time, with prepayments to apply first to interest and then to principal. No notice of prepayment to the Registered Owner is required. Interest on prepaid principal shall cease to accrue on the date of prepayment.

Section 5. Application of Bond Proceeds. The proceeds of the interfund loan secured by the Bond shall be expended solely to pay the costs of the Projects and pay the costs of issuing the Bond, as authorized herein. There has previously been created in the office of the Treasurer a special fund known as the Property Acquisition Fund (the “Project Fund”). The proceeds of the interfund loan secured by the Bond shall be paid into the Project Fund to provide for the payment of costs of the Projects and the payment of expenses incidental thereto. The Treasurer may maintain separate accounts within the Project Fund for the police and fire obligations and may invest any funds in the Project Fund temporarily in Permitted Investments that will mature prior to the date on which such money shall be needed. Earnings on such investments shall accrue to the benefit of the Project Fund. The proceeds of the interfund loan secured by the Bond shall be expended solely to pay the costs of the Projects or pay costs of issuance of the interfund loan secured by the Bond.

Section 6. Pledge of Funds and Credit. To pay principal of and interest on the Bond as the same shall become due, the City hereby irrevocably covenants that it will deposit legally available funds into the Property Acquisition Fund in amounts sufficient to pay when due the principal of and interest on the Bond. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the prompt payment of such principal and interest as necessary to repay the interfund loan.

Section 7. Registration and Payments. The Treasurer shall act as authenticating agent, paying agent and registrar for the Bond (collectively, the “Bond Registrar”). Both principal

of and interest on the Bond shall be payable in lawful money of the United States of America. Payments of principal of and interest on the Bond shall be paid by interfund transfer, check, wire or electronic transfer. Final payment of all principal of and interest on the Bond shall be paid upon presentation and surrender of the Bond to the Bond Registrar. The Bond is not transferable.

Section 8. Execution and Authentication of Bond. The Bond shall be executed on behalf of the City with the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the City Clerk, and the seal of the City shall be impressed thereon. In case any of the officers who shall have signed or attested the Bond shall cease to be such officer before such Bond has been actually issued and delivered, such Bond shall be valid nevertheless and may be issued by the City with the same effect as though the persons who had signed or attested such Bond had not ceased to be such officers.

Only a Bond that bears a Registration Certificate in the form set forth in Section 9 hereof, manually executed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this resolution. Such Registration Certificate shall be conclusive evidence that the Bond so authenticated have been duly executed, authenticated and delivered hereunder and are entitled to the benefits of this resolution.

In case any of the officers who shall have executed the Bond shall cease to be an officer or officers of the City before the Bond shall have been authenticated or delivered by the Bond Registrar, or issued by the City, such Bond may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the City as though those who signed the same had continued to be such officers of the City. The Bond may also be signed and attested on behalf of the City by such persons as at the actual date of execution of the Bond shall be the proper officers of the City although at the original date of the Bond any such person shall not have been such officer of the City.

Section 9. Form of Bond. The Bond shall be in substantially the following form:

NO. RES-2020-0076	UNITED STATES OF AMERICA	\$3,880,172
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STATE OF WASHINGTON
CITY OF SPOKANE
PUBLIC SAFETY EQUIPMENT AND APPARATUS
LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2020 (TAXABLE)

INTEREST RATE: Variable, as described herein

MATURITY DATE: [December 1, 2025]

REGISTERED OWNER: CITY OF SPOKANE, WA for the benefit of the SPOKANE INVESTMENT POOL

TAX IDENTIFICATION #: 91-6001280

PRINCIPAL AMOUNT: THREE MILLION EIGHT HUNDRED EIGHTY THOUSAND
ONE HUNDRED SEVENTY-TWO AND NO/100 DOLLARS

CITY OF SPOKANE, Spokane County, Washington, a municipal corporation of the State of Washington (the “City”), for value received hereby promises to pay to the Registered Owner identified above, the principal amount of this Bond as indicated above.

This Bond is issued under authority of Resolution No. 2020-0076, adopted by the City Council on October 26, 2020 (the “Bond Resolution”), to establish and secure an interfund loan to pay the costs of acquiring public safety equipment, vehicles and apparatus (the “the Projects”). Capitalized terms not otherwise defined in this Bond shall have the meanings given such terms in the Bond Resolution.

Interest on the interfund loan established hereunder shall be determined as of the date of issuance of the Bond, shall be set at the SIP Internal Lending Rate, and shall be calculated on the basis of a year of 30/360 days.

Both principal of and interest on this Bond are payable in lawful money of the United States of America on the dates and in the amounts set forth in the amortization schedule attached hereto as Exhibit A. Upon final payment of all installments of principal and interest thereon, this Bond shall be submitted to the Treasurer of the City (the “Bond Registrar”) for cancellation and surrender. Installments of principal of and interest on this Bond shall be paid by interfund transfer or by check or draft mailed on the date such principal and interest is due or by electronic funds transfer made on the date such interest is due to the registered owner or nominee at the address appearing on the Bond Register.

This Bond is not transferable.

The City reserves the right to prepay principal of this Bond in advance of the scheduled payments set forth above, in whole or in part, at any time, with no prepayment penalty in accordance with the terms of the Bond Resolution. This Bond is prepayable upon demand of the SIP.

To pay installments of principal of and interest on this Bond as the same shall become due, the City hereby irrevocably covenants that it will deposit funds from Project Fund and other legally-available funds in the SIP in amounts sufficient to pay such principal and interest.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Registration Certificate hereon shall have been manually signed by the Bond Registrar.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Washington to exist, to have happened, been done and performed precedent to and in the issuance of this bond have happened, been done and performed and that the issuance of this Bond does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the City may incur.

IN WITNESS WHEREOF, the City of Spokane, Washington, has caused this bond to be signed with the facsimile or manual signature of the Mayor, to be attested by the facsimile or manual signature of the City Clerk, and the corporate seal of the City to be reproduced hereon, as of the ____ day of _____, 20__.

CITY OF SPOKANE,
WASHINGTON

By _____/s/_____
Mayor

ATTEST:

_____/s/_____
City Clerk

(SEAL)

CERTIFICATE OF AUTHENTICATION

Date of Authentication: _____

This bond is the Public Safety Equipment and Apparatus Limited Tax General Obligation Bond, Series 2020 (Taxable) of the City dated _____, 20__ described in the within-mentioned Bond Resolution.

TREASURER of the City of Spokane, as
Bond Registrar

By _____/s/_____

Section 10. Ongoing Disclosure. The Bond secures an interfund loan. The City has determined that the Bond is not subject to Rule 15c2-12 of the Securities and Exchange Commission under the Securities Exchange Act of 1934, and the City makes no undertaking regarding ongoing disclosure with respect to the Bond.

Section 11. Prior Acts. All acts taken pursuant to the authority of this resolution but prior to its effective date are hereby ratified and confirmed.

Section 12. Severability. If any provision in this resolution is declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provisions of this resolution and shall in no way affect the validity of the other provisions of this resolution or of the Bond.

Section 13. Effective Date. This resolution shall become effective immediately upon its adoption.

Adopted this _____ day of October, 2020.

CITY OF SPOKANE
Spokane County, Washington

Breann Beggs, Council President

ATTEST:

Terri L. Pfister, Clerk

Mayor Nadine Woodward

(SEAL)

APPROVED AS TO FORM:

Assistant City Attorney

Laura D. McAloon, Bond Counsel



Agenda Sheet for City Council Meeting of:
10/26/2020

Date Rec'd	10/15/2020
Clerk's File #	RES 2020-0077
Renews #	
Cross Ref #	RES 2020-0021
Project #	
Bid #	
Requisition #	
Agenda Item Name	0320 - RESOLUTION AMENDING 20 MPH PILOT NEAR PARKS

Agenda Wording

Resolution concerning the two-year pilot project instituting a year-round 20 mph speed limit around parks and park properties, amending Resolution 2020-0021 and the list of properties subject to the pilot project.

Summary (Background)

A resolution concerning the two-year pilot project instituting a year-round 20 mph speed limit around parks and park properties, amending Resolution 2020-0021 and the list of properties subject to the pilot project.

<u>Fiscal Impact</u>	Grant related? NO Public Works? NO	<u>Budget Account</u>	
Neutral	\$	#	
Select	\$	#	
Select	\$	#	
Select	\$	#	
<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	ALLERS, HANNAHLEE	<u>Study Session\Other</u>	UD Comm. 8/17/20
<u>Division Director</u>		<u>Council Sponsor</u>	CMs Kinnear and Stratton
<u>Finance</u>	BUSTOS, KIM	<u>Distribution List</u>	
<u>Legal</u>	PICCOLO, MIKE		gjones@spokanecity.org
<u>For the Mayor</u>	ORMSBY, MICHAEL		cmeidl@spokanecity.org
<u>Additional Approvals</u>			
<u>Purchasing</u>			



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods

☐

Services

☐

Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

RESOLUTION NO. 2020-0077

A resolution concerning the two-year pilot project instituting a year-round 20 mph speed limit around parks and park properties, amending Resolution 2020-0021 and the list of properties subject to the pilot project in the attached addendum.

WHEREAS, this Resolution and Resolution No. 2020-0021 (April 13, 2020) are in direct response to the COVID-19 virus and increased pedestrians visiting parks outside of the summer season; and

WHEREAS, due to the Governor's 'Stay Home, Stay Healthy' order, it is imperative to protect pedestrians and cyclists who are utilizing City parks at an increased rate during the COVID-19 outbreak; and

WHEREAS, outdoor exercise is vital to the physical and emotional well-being of Spokane citizens during the COVID-19 outbreak; and

WHEREAS, playgrounds have been closed, necessitating that passive recreation in parks and park properties be accessible to the public, especially children; and

WHEREAS, during the winter months, arterials adjacent to parks and park properties currently have a 30 mph speed limit and residential streets adjacent to parks and park properties currently have a 25 mph speed limit; and

WHEREAS, with increased pedestrian and bike activity, 25- mph is often an unsafe speed; and

WHEREAS, some streets adjacent to neighborhood parks and park properties are already designated 20 mph zones seasonally; and

WHEREAS, Resolution No. 2020-0021 formalized that 20 mph zone designation year-round, and adopted the list of properties to which the new speed limit applies; and

WHEREAS, by a majority vote of its respective Neighborhood Council, any neighborhood may submit to the City Council traffic calming subcommittee a request to include an additional park or park property in the attached addendum; and

WHEREAS, the City Council has determined that the list of properties subject to this pilot project should be amended, in response to neighborhood Council and resident feedback.

NOW, THEREFORE, BE IT RESOLVED BY THE SPOKANE CITY COUNCIL, that Resolution 2020-0021 (April 13, 2020) is amended by amending the list of properties to which the pilot project applies as noted in the attached addendum.

BE IT FURTHER RESOLVED that this pilot program will still have an expiration date of October 31st 2021, but which date may be extended by the adoption of a City Council resolution.

AND BE IT FINALLY RESOLVED that the cost of installing any new signs will be paid from the Traffic Calming Measures Fund, into which is deposited automated traffic safety camera infraction fines.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

ADDENDUM TO RESOLUTION NO. 2020-0021 (as amended by Resolution No. 2020-0077).

The following are parks and park properties subject to a pilot project, ending October 31st 2021, instituting a year-round 20mph speed limit around the perimeters of the following parks or the described streets directly adjacent to park property, as established in Resolution No. 2020-0021 and as amended by Resolution No. 2020-0077:

A.M. Cannon Hill Park;

Chief Garry Park;

Comstock Park;

Corbin Park;

Hays Park;

Lincoln Park;

Mission Park;

Shadle Park;

Manito Park;

West Cliff Drive from South Ben Garnett Way to the Tiger Trail;

South High Drive from 21st to 29th

High Drive Pkwy from 29th to 33rd; and

West High Drive from 33rd to Manito Blvd.

**Agenda Sheet for City Council Meeting of:**

10/26/2020

Date Rec'd

10/12/2020

Clerk's File #

RES 2020-0078

Renews #**Submitting Dept**

PUBLIC WORKS

Cross Ref #**Contact Name/Phone**

DOUG GREENLUND 742-8166

Project #**Contact E-Mail**

DGREENLUND@SPOKANECITY.ORG

Bid #**Agenda Item Type**

Resolutions

Requisition #**Agenda Item Name**

4100 RESOLUTION TO APPROVE WRIA 55 ADDENDUM

Agenda Wording

Resolution for approval and support of Addendum to Little Spokane River Water Resources Inventory Area 55 Watershed Plan

Summary (Background)

• The City has been participating since 2018, along with other governmental entities in the required update to the Little Spokane Watershed Plan, per ESSB 6061. • Spokane is one of five initiating government entities participating in the Plan update • The updated plan will result in net ecological benefits to instream resources over the next 20 years. • Spokane City Council and the legislative bodies of the 4 other initiating governments will need to approve the plan prior to submittal to Ecology • Plan submitted will be to Ecology for their final determination by February 1, 2021

Fiscal Impact

Grant related? NO

Public Works? NO

Budget Account

Select \$

#

Select \$

#

Select \$

#

Select \$

#

Approvals**Council Notifications****Dept Head**

SIMMONS, SCOTT M.

Study Session\Other

July 27 PIES

Division Director

SIMMONS, SCOTT M.

Council Sponsor

CP Beggs

Finance

ALBIN-MOORE, ANGELA

Distribution List**Legal**

SCHOEDEL, ELIZABETH

MHERMANSON@spokanecounty.org

For the Mayor

ORMSBY, MICHAEL

Additional Approvals**Purchasing**



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date: 9/28/2020

Type of expenditure:

Goods



Services



Department: Water Department

Approving Supervisor: NA

Amount of Proposed Expenditure: NA

Funding Source: NA

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

NA

What are the impacts if expenses are deferred?

NA

What alternative resources have been considered?

NA

Description of the goods or service and any additional information?

NA

Person Submitting Form/Contact: Doug Greenlund

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

RESOLUTION

A Resolution regarding approval of the Amendment to the Little Spokane Water Resource Inventory Area (WRIA) 55 Watershed Plan.

WHEREAS, on January 31, 2006, the Watershed Management Plan, WRIA 55-Little Spokane River & WRIA 57-Middle Spokane River (Watershed Plan) was adopted in joint session by Spokane County Commissioners, the Pend Oreille County Commissioners and the Stevens County Commissioners; and

WHEREAS, Engrossed Substitute Senate Bill 6091 Chapter 1, Laws of 2018 (ESSB 6091) as codified in Chapter 90.94 RCW requires the existing Watershed Plan for Water Resource Inventory Area (WRIA) 55, Little Spokane Watershed by updated and approved by Washington State Department of Ecology by February 1, 2021; and

WHEREAS, ESSB 6091 requires the WRIA 55 initiating governments, in collaboration with the WRIA 55 planning unit, to update the watershed plan for WRIA 55, to include recommendations for projects and actions that will measure, protect, and enhance instream resources and improve watershed functions that support the recovery of threatened and endangered salmonids, and at a minimum, include those actions that the planning unit determine necessary to offset potential impacts to instream flows associated with permit-exempt domestic water use; and

WHEREAS, the City of Spokane is one of the initiating governments for WRIA 55, and in collaboration with the planning unit, the Watershed Plan Amendment for WRIA 55 participated and prepared the Amendment to the Little Spokane WRIA 55 Watershed Plan.

-- NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPOKANE that the City Council hereby approves and supports submittal to Ecology of the Amendment to the Little Spokane Water Resource Inventory Area (WRIA) 55 Watershed Plan.

ADOPTED by City Council this ____ day of September, 2020.

City Clerk

Approved as to form:

Assistant City Attorney



Agenda Sheet for City Council Meeting of:
10/26/2020

Date Rec'd	10/16/2020
Clerk's File #	RES 2020-0079
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	CITY COUNCIL
Contact Name/Phone	BREEAN BEGGS 625-6254
Contact E-Mail	BBEGGS@SPOKANECITY.ORG
Agenda Item Type	Resolutions
Agenda Item Name	0320 - RESOLUTION STATING CITY COUNCIL'S 2021 BUDGET PRIORITIES

Agenda Wording

A Resolution adopting the City Council's budget priorities for the 2021 City of Spokane annual budget.

Summary (Background)

This resolution states the City Council's priorities for the 2021 budget, with the desire that these items be included in the final 2021 budget presented by the Mayor.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	
Neutral	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	MCCLATCHEY, BRIAN	<u>Study Session\Other</u>	Study Session 10/23/2020
<u>Division Director</u>		<u>Council Sponsor</u>	CP Beggs
<u>Finance</u>	HUGHES, MICHELLE	<u>Distribution List</u>	
<u>Legal</u>	PICCOLO, MIKE		
<u>For the Mayor</u>			
<u>Additional Approvals</u>			
<u>Purchasing</u>			



Expenditure Control Form

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Today's Date:

Type of expenditure:

Goods



Services



Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:

RESOLUTION NO. 2020-0079

A Resolution adopting the City Council's budget priorities for the 2021 City of Spokane annual budget.

WHEREAS, the City of Spokane must adopt a balanced budget annually; and

WHEREAS, the COVID-19 pandemic and the associated economic impacts caused in response to the pandemic have created a potentially severe set of budgetary challenges, which requires a very clear prioritization process to ensure that the City of Spokane can emerge from the current economic environment in the best possible position, in line with its strategic goals; and

WHEREAS, the City Council intends that this resolution will clearly state the City Council's priorities for the 2021 budget, and desires to see these priorities included in the Mayor's final 2021 budget proposal.

NOW THEREFORE, BE IT RESOLVED that Spokane City Council adopts the attached list of budget priorities to guide the administration as it prepares a balanced, sustainable, forward-looking budget that will enable the City of Spokane to emerge from the current economic crisis in a strong position to rebound in a new economic climate.

ADOPTED by the City Council this ____ day of _____, 2020.

City Clerk

Approved as to form:

Assistant City Attorney

ATTACHMENT A: 2021 City Council Budget Priorities

The City Council requests that the Mayor's final proposed budget reflect the following Council priorities, as organized by Council committee subject area.

FINANCE AND ADMINISTRATION

1. To implement the City of Spokane's central and long-standing budgeting principle, the City Council must receive a budget that balances 2021 revenues with 2021 expenses. This will allow the Council to understand what cuts the Administration proposes, if needed, to reach that balance. The preliminary budget did not appear to show a balance of annual expenses and revenues. In the next budget proposal, it would be helpful for Council to see the proposed position and expense reductions needed to balance against revenues listed in increments of \$1 million increments (e.g., identify the cuts needed to achieve the first million in savings, etc.) Please first include the increased revenues, cost savings and expenditure increases set out below.
2. Eliminate all new economic development staff positions in 2021, including the Division Director. Council will consider restoring one or more of these positions once the Office of Civil Rights is fully staffed, the Civil Service Chief Examiner is filled and all planning positions are filled, including the current position listed as contra. The City can rely on its Public Development Authorities for economic development in the interim.
3. Add \$250,000 in staffing and expenses for Office of Civil Rights with at least two positions.

PUBLIC SAFETY AND COMMUNITY HEALTH

4. Only allocate funding from the public safety levy for police and fire positions that would be a net increase of that same job classification from 2019 funded positions. Swap all uniformed positions currently assigned to levy with corresponding vacancies in the General Fund or Fire/EMS Fund for 2021. Then delete all fire and police uniformed levy-funded vacant positions for 2021. This may also extend to the public records employees in the levy fund if the general fund positions remain open.
5. Add two new fire dispatcher positions to the three Council recently approved, so that the City has a total of 13 (8 from Fire fund and 5 from public safety levy). This will allow us to hire ahead and train for two upcoming retirements in 2021

and will then remove two positions from public safety levy funding once the retirements occur.

6. Allocate the full 1% property tax increase adjustment to the public safety capital vehicle fund as is usually done, rather than just the \$26,260 allocated by the Mayor's proposal.
7. Allocate \$210,000 for regional emergency services instead of the draft budget's \$125,000 until a new agreement is finalized. If it turns out to be less once the agreement is signed, this will be a savings.
8. Eliminate \$150,000 public safety overtime study and use internal staff to develop a plan instead.
9. Institute Police and Fire overtime controls to reduce actual overtime used- amount TBD.
10. Add \$150,000 study of new combined fire station on Five Mile.
11. Add \$3 million for emergency shelter and drop-in services that were left out of Administration's first draft budget.
12. Add \$200,000 Spokane (Envision) Resource Center annual rent from Public Safety Levy.
13. Add \$700,000 expense for six new co-deployed social workers and one new supervisor either as employees or by contract with Frontier Behavioral Health to be funded from the Public Safety Levy.
14. Renew \$250,000 grant to municipal court from public safety levy for pre-trial supported release model that was in 2020 budget but not spent. Renew \$125,000 grant from criminal justice fund (not levy) to Municipal Court to pay for housing for participants who would not be incarcerated but for lacking their own housing- this likely wasn't used in 2020, and more than pays for itself in reduced jail costs.
15. Renew \$15,000 grant from public safety levy to Municipal Court to use for Community Court participants who need birth certificates and other support services.
16. Award \$250,000 grant from public safety levy to Municipal Court, City Prosecutor and Public Defender to be used to pilot City's participation in new pre-booking intake and release center to be located next to jail that will reduce jail bookings and failures to appear.
17. Add in savings from the fire pension fund deferment if the deferment was not executed in 2020.
18. Eliminate the Reserve for Payroll Savings contra account in the Fire/EMS Fund and make other changes necessary to balance the Fire/EMS budget which could include an increase in the General Fund Allocation to Fire/EMS.
19. \$25,000 for wildfire mitigation program.

20. \$125,000 to Spokane Regional Health District to support homeless outreach and satisfy City's obligation for funding this regional entity.
21. Ensure that all community centers got their cost of living increases actually paid to them in 2020 and that they get additional 3% in 2021. If they didn't get it in 2020, then put that increase in 2021.
22. Include COPS COLA's as well and their \$50,000 contract to monitor safe routes to school from traffic calming funds.
23. Add \$26,000 to Office of Police Ombudsman to make current administrative staff position full time.
24. Add revenue from two new school radar cameras for October and November of 2021 that will be devoted to traffic calming and school safety projects.

PUBLIC INFRASTRUCTURE, ENVIRONMENT, AND SUSTAINABILITY

25. Spokane County owns and operates a wastewater collection and treatment system within the City of Spokane. Pursuant to SMC 08.10.030A(3), begin collecting 20% tax imposed on the gross income from all persons engaging in operating a public wastewater collection and treatment system, including tax which should have been collected in the prior 4 years.
26. \$8,000 We Renew annual subscription to assist residents in conserving energy and water.
27. Renewal of ICLEI annual dues \$2,250 to assist in the development of the City's sustainability plan.
28. GF contribution of \$5,000 to Parks for Integrated Pest Management pilot at Chief Garry Park.
29. Add additional stormwater income of an increase of .5% beyond current planned increase and corresponding expense to a vendor for designing and beginning to implement reforestation plan within the City remediate stormwater and meet the requirements of Spokane's tree canopy ordinance.
30. Add an additional 2% on sewer rates beyond current planned increase to pay for substantially increased staffing expenses at Wastewater treatment plant that are underfunded in Mayor's proposed budget, along with justification for any additional staffing.
31. Increase water conservation spending by \$250,000 in 2021 from current plan.
32. Defer planned spending on Hamblen Park water tank in 2021 and instead invest \$1 million in planning for and beginning to install Smart Water meters in 2021 targeted at pressure zones that most need new tank capacity.
33. Add revenue and expense for fluoride engineering and design studies as described in the approved grant agreement - amount TBD.

34. Up to \$75,000 for study on utilizing waste gases from wastewater treatment plant to fuel compressed natural gas vehicles owned by the City.

URBAN DEVELOPMENT COMMITTEE

35. Add Housing Specialist position with estimated salary and benefit cost of \$100,000 to work on 1406, Tax Increment Financing and potentially 1590 attainable home ownership projects.
36. Add \$20,000 to Historic Preservation Department to convert current project position to permanent full-time position.
37. Reverse contra status for associate planner #258015.
38. Combine Neighborhood Services, Code Enforcement and enforcement of parking outside the Parking Meter Districts into one department with a Director at the current salary level of vacant Neighborhood Services Director.
39. Combine Parking Meter Districts with Streets to be under the direction of the Streets Supervisor.
40. \$5,000 for production and promotion of new City flag and logo style items.
41. Reclass Assistant to Council President to Director Office of City Council parallel with Director Office of Mayor.
42. Add \$50,000 in leadership development funds to Community Assembly. We allocated \$25,000 in 2020 that wasn't spent so \$50,000 keeps us on track for developing this new program with Gonzaga's Leadership School.
43. Ensure that Community Assembly has their normal allocation of neighborhood council grants (as set in 2020) in the 2021 budget.
44. Provide grant to 2021 Parks Department Aquatics program up to \$300,000 from GF.

**Agenda Sheet for City Council Meeting of:**

10/26/2020

<u>Date Rec'd</u>	10/15/2020
<u>Clerk's File #</u>	ORD C35955
<u>Renews #</u>	

Submitting Dept	PUBLIC WORKS	Cross Ref #	ORD C35526
Contact Name/Phone	SCOTT 625-6584	Project #	
Contact E-Mail	SMSIMMONS@SPOKANECITY.ORG	Bid #	
Agenda Item Type	First Reading Ordinance	Requisition #	
Agenda Item Name	4490 - SOLID WASTE DISPOSAL RATES ORDINANCE		

Agenda Wording

An ordinance relating to the rates of public utilities and services, amending SMC sections 13.02.0528, 13.02.0530, 13.02.0552, 13.02.0554, 13.02.0560, 13.02.0562, 13.02.0563, 13.02.0568, 13.02.0570 and 13.02.0572 and adding a new SMC section

Summary (Background)

The ordinance reflects an annual increase of 2.9% to Solid Waste Disposal rates for 2021, 2022, and 2023. It also adds a \$2 transaction fee to self-haul loads brought to the Waste to Energy Facility. This three year rate proposal will provide affordability and predictability for citizens.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? YES	

Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	FEIST, MARLENE	<u>Study Session\Other</u>	6/25/20
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Council Sponsor</u>	Beggs
<u>Finance</u>	ALBIN-MOORE, ANGELA	<u>Distribution List</u>	
<u>Legal</u>	SCHOEDEL, ELIZABETH	eraea@spokanecity.org	
<u>For the Mayor</u>	ORMSBY, MICHAEL	eschoedel@spokanecity.org	
<u>Additional Approvals</u>		rhulvey@spokanecity.org	
<u>Purchasing</u>		aalbinemoore@spokanecity.org	
		cmorse@spokanecity.org	
		caverty@spokanecity.org	

Expenditure Control Form Not Needed

ORDINANCE NO. _____

AN ORDINANCE relating to the rates of solid waste disposal public utilities and services, amending SMC sections 13.02.0560, 13.02.0562, 13.02.0563, and 13.02.0568; and adding a new SMC section 13.02.0561, to chapter 13.02 of the Spokane Municipal Code; and setting an effective date.

The City of Spokane does ordain:

Section 1: That SMC section 13.02.0560 is amended to read as follows:

13.02.0560 General Mixed Solid Waste – Tonnage Fee

- A. For solid waste delivered to the Waste-to-Energy Facility (WTE), the charge shall be:

	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Per ton charge	(((\$104.50)) <u>\$113.86</u>	(((\$107.53)) <u>\$117.16</u>	(((\$110.65)) <u>\$120.56</u>
Minimum charge per vehicle	(((\$17.07)) <u>\$18.60</u>	(((\$17.57)) <u>\$19.14</u>	(((\$18.08)) <u>\$19.70</u>

- B. For solid waste delivered to the Northside Landfill, the charge shall be:

	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Per ton charge	(((\$104.50)) <u>\$113.86</u>	(((\$107.53)) <u>\$117.16</u>	(((\$110.65)) <u>\$120.56</u>
Minimum charge per vehicle	(((\$17.07)) <u>\$18.60</u>	(((\$17.57)) <u>\$19.14</u>	(((\$18.08)) <u>\$19.70</u>

- C. For solid waste delivered to the Waste to Energy Facility, which the director determines requires special handling, the charge shall be:

	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Per ton charge	(((\$187.83)) <u>\$204.66</u>	(((\$193.28)) <u>\$210.59</u>	(((\$198.89)) <u>\$216.70</u>
Minimum charge per vehicle	(((\$93.92)) <u>\$102.32</u>	(((\$96.64)) <u>\$105.29</u>	(((\$99.44)) <u>\$108.34</u>

- D. For solid waste delivered to any of the above facilities, from nonprofit generator accounts, the applicable per ton charge above listed in subsection A, B or C shall be reduced by thirty-five percent. The ~~((, with a))~~ minimum charge per vehicle is ~~((of))~~:

((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
(((\$17.07)) <u>\$18.60</u>	(((\$17.57)) <u>\$19.14</u>	(((\$18.08)) <u>\$19.70</u>

1. The generator shall identify itself as a section 501(c) (3) of the Internal Revenue Code approved nonprofit enterprise or provide similar proof of qualification to the department.
2. The waste shall be the product of the nonprofit business activities, which include waste reduction or recycling as a major component of its operations.

Section 2: That a new section, SMC 13.02.0561 shall be added to read as follows:

13.02.0561 Self Haul Transaction Fee

For all waste delivered to the Waste-to-Energy Facility or Northside Landfill, there shall be charged a self-haul transaction Fee per vehicle per load:

<u>2021</u>	<u>2022</u>	<u>2023</u>
<u>\$2.00</u>	<u>\$2.06</u>	<u>\$2.12</u>

Section 3: That SMC section 13.02.0562 is amended to read as follows:

13.02.0562 Compost

- A. Compost Consisting of Clean Green Yard Waste, Self-hauled.

For clean green yard waste, delivered to the Waste-to-Energy Facility there shall be a charge of:

	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Per ton charge (then prorated by weight thereafter)	(((\$52.70)) <u>\$57.42</u>	(((\$54.23)) <u>\$59.08</u>	(((\$55.80)) <u>\$60.80</u>
Minimum charge per vehicle	(((\$5.61)) <u>\$6.11</u>	(((\$5.77)) <u>\$6.29</u>	(((\$5.94)) <u>\$6.47</u>

These rates do not apply to dirt, debris, or other materials from large-scale landscaping, land clearing.

Section 4: That SMC section 13.02.0563 is amended to read as follows:

13.02.0563 Waste Tires

Waste Tires are tires no longer suitable for their original intended purpose because of wear, damage, or defect.

- A. For waste tires, delivered to the Waste-to-Energy Facility, there shall be a charge of:

	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Per ton charge (then prorated by weight thereafter)	(((\$136.20)) <u>\$148.39</u>	(((\$140.15)) <u>\$152.70</u>	(((\$144.21)) <u>\$157.12</u>
Minimum charge per vehicle	(((\$20.40)) <u>\$22.23</u>	(((\$20.99)) <u>\$22.87</u>	(((\$21.60)) <u>\$23.53</u>

- B. Dedicated loads of waste tires will be accepted by appointment only.
- C. Acceptance of waste tires is subject to change without notice. The City of Spokane may modify, restrict, or cancel the acceptance of waste tires in accord with policy or market conditions.

Section 5: That SMC section 13.02.0568 is amended to read as follows:

13.02.0568 Estimates Allowed

- A. Where scales are temporarily disabled or not in use, commercial vehicles are assessed a full vehicle load fee based upon comparable weights.
1. Private noncommercial citizen vehicles are assessed a fee based upon the City's estimated cubic yards of the load at

((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
(((\$27.80)) <u>\$30.29</u>	(((\$28.61)) <u>\$31.17</u>	(((\$29.44)) <u>\$32.08</u>

Per cubic yard plus applicable state taxes.

2. In addition, if a vehicle leaves without weighing out, it will be charged the full authorized loaded gross vehicle weight.
- B. Special service at a City disposal facility for disposal of unusual or nonstandard municipal solid waste, as determined by the City, or other special labor costs is at the rate of seventy-five dollars, plus applicable state taxes, per hour or fraction thereof, with a twenty-five dollar minimum charge.
1. The special service fee shall be in addition to the assessed tipping fee based on weight.
- C. Where a customer loses his/her loop tag at the disposal site, the City's representative at the disposal site scales will estimate the charge for the customer's load and such estimation will bind the customer.
1. The minimum charge will be for a one-ton load, or more if a larger load is estimated.
 2. In addition, the customer may be required to pay a five dollar (\$5.00) lost card fee.
- D. Use of scales for weighing only:

((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
(((\$17.07)) <u>\$18.60</u>	(((\$17.57)) <u>\$19.14</u>	(((\$18.08)) <u>\$19.70</u>

Section 6: Effective Date. This ordinance shall take effect and be in force on January 1, 2021.

PASSED BY THE CITY COUNCIL ON _____

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council Meeting of:**

10/26/2020

<u>Date Rec'd</u>	10/15/2020
<u>Clerk's File #</u>	ORD C35956
<u>Renews #</u>	

Submitting Dept	PUBLIC WORKS	Cross Ref #	C35530
Contact Name/Phone	SCOTT 625-6584	Project #	
Contact E-Mail	SMSIMMONS@SPOKANECITY.ORG	Bid #	
Agenda Item Type	First Reading Ordinance	Requisition #	
Agenda Item Name	4500 - SOLID WASTE COLLECTION RATES ORDINANCE		

Agenda Wording

An ordinance relating to solid waste collection and recycling schedules, amending SMC sections 13.02.0502, 13.02.0504, 13.02.0506, 13.02.0508, 13.02.0310, 13.02.0512, 13.02.0514, 13.02.0516, 13.02.0518, and 13.02.0520, to chapter 13.02 of the Spokane

Summary (Background)

The ordinance reflects on annual increase of 2.9% to Solid Waste Collection rates for commercial and residential for 2021, 2022, and 2023. This three year rate proposal will provide affordability and predictability for citizens.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? YES	

Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	FEIST, MARLENE	<u>Study Session\Other</u>	6/25/20
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Council Sponsor</u>	Beggs
<u>Finance</u>	ALBIN-MOORE, ANGELA	<u>Distribution List</u>	
<u>Legal</u>	SCHOEDEL, ELIZABETH	eraea@spokanecity.org	
<u>For the Mayor</u>	ORMSBY, MICHAEL	eschoedel@spokanecity.org	
<u>Additional Approvals</u>		rhulvey@spokanecity.org	
<u>Purchasing</u>		cmorse@spokanecity.org	
		aalbinmoore@spokanecity.org	
		ddbender@spokanecity.org	

Expenditure Control Form Not Needed

ORDINANCE NO. _____

AN ORDINANCE relating to the rates of solid waste collection public utilities and services, amending SMC sections 13.02.0502, 13.02.0504, 13.02.0506, 13.02.0508, 13.02.0510, 13.02.0512, 13.02.0514, 13.02.0516, 13.02.0518, 13.02.0520, 13.02.0528, 13.02.0552, and 13.02.0554; to chapter 13.02 of the Spokane Municipal Code; repealing 13.02.0530; and setting an effective date.

The City of Spokane does ordain:

Section 1: That SMC section 13.02.0502 is amended to read as follows:

13.02.0502 Residential Service Rates

- A. Service is billed monthly and is calculated by the size of the cart multiplied by the number of carts. There is an additional cost for service if cart is not placed at the curbside.
1. Single-family residential premises or equivalent are presumed to require service of at least one thirty-two gallon automated cart.
- B. Rates include all taxes imposed on the department. Taxes imposed on the customer are not included in rates stated, but added on to the rates specified herein.
- C. Adjacent Service.

Container pickup location is up to six feet from vehicle access point for automated service or twelve feet from the collection vehicle access point for semi-automated service areas. For semi-automated service, automated carts more than twelve feet from the pickup location will be charged for rollout at rates specified hereafter.

Residential Automated Cart Service	Monthly Amount		
	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
20 gallon (Discontinued)	(((\$14.39)) <u>\$15.68</u>	(((\$14.81)) <u>\$16.14</u>	(((\$15.24)) <u>\$16.60</u>
32 gallon	(((\$17.10)) <u>\$18.64</u>	(((\$17.60)) <u>\$19.18</u>	(((\$18.11)) <u>\$19.73</u>
68 gallon	(((\$30.96)) <u>\$33.73</u>	(((\$31.86)) <u>\$34.71</u>	(((\$32.78)) <u>\$35.72</u>

95 gallon	(((\$45.20)) <u>\$49.25</u>	(((\$46.51)) <u>\$50.68</u>	(((\$47.86)) <u>\$52.15</u>
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- D. Debris extending above the top of the automated cart such that the lid is at or above a forty-five degree angle will be charged at a rate of:

((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
(((\$4.00)) <u>\$4.36</u>	(((\$4.12)) <u>\$4.49</u>	(((\$4.24)) <u>\$4.62</u>

- E. Rollout Service.

Rollout Service (Pack-out is on a per automated cart basis.)	Monthly Amount		
	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Container pickup location from collection vehicle access (in feet).			
6 feet (Automated) / 12 feet (Semi-automated) to 50 feet	(((\$13.67)) <u>\$14.90</u>	(((\$14.07)) <u>\$15.33</u>	(((\$14.48)) <u>\$15.78</u>
More than 50 feet to 100 feet	(((\$27.32)) <u>\$29.77</u>	(((\$28.11)) <u>\$30.63</u>	(((\$28.93)) <u>\$31.52</u>
More than 100 feet to 150 feet	(((\$40.96)) <u>\$44.63</u>	(((\$42.15)) <u>\$45.92</u>	(((\$43.37)) <u>\$47.25</u>
More than 150 feet to 200 feet	(((\$54.61)) <u>\$59.50</u>	(((\$56.19)) <u>\$61.22</u>	(((\$57.82)) <u>\$63.00</u>

- F. Extra/additional items and extra automated cart dumping charges.

- Occasional, infrequent extra waste material (boxes, bags, cans, carts, etc.) which can be readily loaded by hand and when placed at curb or alley will be taken and charged as additional items.
- Regular extra waste will require service upgrade to a larger service category. Cart charges are based on actual cart size multiplied by the base per unit price ((~~piece~~)).

	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Additional items (per item)			
Adjacent service	(((\$4.00))	(((\$4.12))	(((\$4.24))

	<u>\$4.36</u>	<u>\$4.49</u>	<u>\$4.62</u>
	(((\$5.06))	(((\$5.21))	(((\$5.36))
Rollout service	<u>\$5.52</u>	<u>\$5.68</u>	<u>\$5.84</u>
Extra automated cart dumping charges			
32 gallon	(((\$4.28)) <u>\$4.66</u>	(((\$4.40)) <u>\$4.80</u>	(((\$4.53)) <u>\$4.94</u>
68 gallon	(((\$7.74)) <u>\$8.43</u>	(((\$7.96)) <u>\$8.67</u>	(((\$8.19)) <u>\$8.92</u>
95 gallon	(((\$11.30)) <u>\$12.32</u>	(((\$11.63)) <u>\$12.67</u>	(((\$11.97)) <u>\$13.04</u>
Contaminated recycling cart	(((\$7.74)) <u>\$8.43</u>	(((\$7.96)) <u>\$8.67</u>	(((\$8.19)) <u>\$8.92</u>
Contaminated yard cart	(((\$11.30)) <u>\$12.32</u>	(((\$11.63)) <u>\$12.67</u>	(((\$11.97)) <u>\$13.04</u>

G. Overweight/Oversize Containers.

1. Overweight.

For residential service, those containers in excess of the maximum allowed weight, as referenced in SMC 13.02.0354(A), are subject to an overweight charge per container, if accepted, of the following:

((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
(((\$4.00)) <u>\$4.36</u>	(((\$4.12)) <u>\$4.49</u>	(((\$4.24)) <u>\$4.62</u>

- a. For purposes of assessing an overweight cart or container charge, the good faith estimation of the solid waste collector shall be sufficient to support the charge, absent further information, considering that such employees handle a high volume of carts and containers with regularity and are familiar with standard cart and container weight limits prescribed herein.
- b. In practice, for an overweight container charge, the assessment generally arises where the solid waste collector requires assistance.

Section 2: That SMC section 13.02.0504 is amended to read as follows:

13.02.0504 Commercial Service Rates – Dumpsters

Rates are stated for monthly billing with once weekly collection for non-compacted solid waste.

- A. Dumpster service is provided through front-end or rear-load dumpsters. In addition to a flat container placement charge, the monthly service charge is based on a one-yard dumpster multiplied by the number of yards in the dumpster multiplied by the number of weekly pickups multiplied by the number of dumpsters.

Commercial Service Rates	Monthly Amount		
	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Dumpster service			
1 cubic yard	((\$91.79) <u>\$100.01</u>	((\$94.45) <u>\$102.91</u>	((\$97.19) <u>\$105.89</u>
2 cubic yard	((\$183.56) <u>\$200.00</u>	((\$188.88) <u>\$205.80</u>	((\$194.36) <u>\$211.76</u>
3 cubic yard	((\$275.35) <u>\$300.02</u>	((\$283.34) <u>\$308.72</u>	((\$291.56) <u>\$317.67</u>
4 cubic yard	((\$367.14) <u>\$400.02</u>	((\$377.79) <u>\$411.62</u>	((\$388.75) <u>\$423.56</u>
6 cubic yard	((\$550.71) <u>\$600.02</u>	((\$566.68) <u>\$617.42</u>	((\$583.11) <u>\$635.33</u>
Dumpster lockbar for front-load dumpsters installation fee	((\$92.29) <u>\$100.55</u>	((\$94.97) <u>\$103.47</u>	((\$97.72) <u>\$106.47</u>

Section 3: That SMC section 13.02.0506 is amended to read as follows:

13.02.0506 Commercial Service Rates – Rolloffs

- A. Rolloff service is provided through twenty- or thirty-cubic-yard containers furnished by the department.
- B. In addition to the flat container placement charge, rolloff rates are computed as the sum of a pickup hauling fee plus a disposal fee computed by weight at the time of disposal.

	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Pickup Hauling Fee			
Loose solid waste	((\$130.79) <u>\$142.50</u>	((\$134.58) <u>\$146.63</u>	((\$138.48) <u>\$150.88</u>
Compacted solid waste	((\$154.75) <u>\$168.61</u>	((\$159.24) <u>\$173.50</u>	((\$163.86) <u>\$178.53</u>

- C. Minimum charge is one haul per month unless the director determines weekly service is necessary because of inclusion of putrescible materials.

Section 4: That SMC section 13.02.0508 is amended to read as follows:

13.02.0508 Commercial Container Service, Placement

A. For all commercial capacity containers, the following rules apply:

1. To avoid container damage, location changes are to be made by the department.
2. Where customer needs require the container be moved, an additional container placement charge is assessed at the following rates:

((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
((<u>\$27.69</u>)) <u>\$30.17</u>	((<u>\$28.49</u>)) <u>\$31.05</u>	((<u>\$29.32</u>)) <u>\$31.95</u>

3. A delivery charge accrues for cancellation of a container delivery request on less than twenty-four hours' notice.

B. An additional service call charge is assessed if the collection vehicle must return to dump a container that had been scheduled and not dumped for any reason not of the department's responsibility.

1. If the collection vehicle is required to move/pull out a front-load (one- to six-cubic-yard) container for the dump, a "pullout" fee is charged in addition to the disposal/dump charge at the following rates:

((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
((<u>\$27.69</u>)) <u>\$30.17</u>	((<u>\$28.49</u>)) <u>\$31.05</u>	((<u>\$29.32</u>)) <u>\$31.95</u>

2. Accepting delivery of the dumpsters includes acceptance of these additional charges where the department determines necessary.

C. If the driver must exit the truck to open an enclosure gate, a fee may be assessed at the following rates:

((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
((<u>\$14.42</u>)) <u>\$15.71</u>	((<u>\$14.84</u>)) <u>\$16.17</u>	((<u>\$15.27</u>)) <u>\$16.64</u>

- D. Once a container is placed, billing continues until the container is removed from the property by the department.

Section 5: That SMC section 13.02.0510 is amended to read as follows:

13.02.0510 Commercial Service Rates – Compactors

Rates are stated for monthly billing with once weekly collection for compacted solid waste.

- A. Where the customer supplies the compactor unit for disposal, the charge is per cubic yard of a container, provided that where the director determines an account should not be billed by cubic yard (e.g., as with rolloff boxes), an account will be billed for services in accord with the otherwise applicable rate schedule; e.g., the applicable tipping fee rate. Compactors with putrescible materials, as determined by the director, must be emptied weekly. The monthly service charge is based on a one-yard compactor multiplied by the number of yards in the compactor multiplied by the number of weekly pickups multiplied by the number of compactors.

Commercial Compactors	Monthly Amount		
	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Compactor service			
1 cubic yard	(((\$177.38)) <u>\$193.26</u>	(((\$182.52)) <u>\$198.86</u>	(((\$187.81)) <u>\$204.63</u>
2 cubic yard	(((\$354.75)) <u>\$386.52</u>	(((\$365.04)) <u>\$397.73</u>	(((\$375.63)) <u>\$409.27</u>
3 cubic yard	(((\$532.13)) <u>\$579.78</u>	(((\$547.56)) <u>\$596.59</u>	(((\$563.44)) <u>\$613.89</u>
4 cubic yard	(((\$709.51)) <u>\$773.05</u>	(((\$730.09)) <u>\$795.46</u>	(((\$751.26)) <u>\$818.53</u>
5 cubic yard	(((\$886.87)) <u>\$966.29</u>	(((\$912.59)) <u>\$994.32</u>	(((\$939.06)) <u>\$1,023.15</u>
6 cubic yard	(((\$1,064.24)) <u>\$1,159.54</u>	(((\$1,095.10)) <u>\$1,193.17</u>	(((\$1,126.86)) <u>\$1,227.77</u>

- B. Preparation of a compaction unit in order to ready it for dumping is the responsibility of the customer. This includes any lines, latches, and handles, and wheeling it into position for dumping by City equipment.
1. A fee is assessed if any part of the container preparation is done by City personnel at the following rate:

((2018))	((2019))	((2020))
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<u>2021</u>	<u>2022</u>	<u>2023</u>
(\$27.69)	(\$28.49)	(\$29.32)
<u>\$30.17</u>	<u>\$31.05</u>	<u>\$31.95</u>

- C. Compacted waste is charged according to the time consumed and volume when placed in a customer-owned container. All other compacted solid waste, bales, etc., may be charged by volume, weight, or time to load at the department's discretion.

Special Compactor Services Requiring Extra Loading Time	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Minimum charge	(\$9.23) <u>\$10.06</u>	(\$9.50) <u>\$10.36</u>	(\$9.78) <u>\$10.66</u>
Per estimated 10 minute interval	(\$9.23) <u>\$10.06</u>	(\$9.50) <u>\$10.36</u>	(\$9.78) <u>\$10.66</u>

Section 6: That SMC section 13.02.0512 is amended to read as follows:

13.02.0512 Return Trip Charges

- A. A return trip charge accrues where a collection vehicle (general solid waste or recycling) passes a premises and must return to collect materials for any reason except department fault or error. Reasons include failure to:
1. have container properly prepared for pickup,
 2. have container at the required container pickup location,
 3. have container at the required location at the required time, or
 4. remove obstacles to department vehicle access

Return Trip Charges (Per Stop)	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Automated Solid Waste Cart Service or Recycling Cart	(\$13.45) <u>\$14.65</u>	(\$13.84) <u>\$15.08</u>	(\$14.24) <u>\$15.52</u>
Commercial container dumpster/recycling dumpster	(\$27.69) <u>\$30.17</u>	(\$28.49) <u>\$31.05</u>	(\$29.32) <u>\$31.95</u>
Commercial container rolloff	(\$27.69) <u>\$30.17</u>	(\$28.49) <u>\$31.05</u>	(\$29.32) <u>\$31.95</u>
Move cart for access	(\$6.86) <u>\$7.47</u>	(\$7.06) <u>\$7.69</u>	(\$7.26) <u>\$7.91</u>

- B. A return trip or service call charge is also assessed for customer-requested container deliveries, container retrievals or trips resulting from a customer's special handling needs, as determined by the City.
- C. Return trip charges are in addition to service call charges. Where collection does not occur for any reason not the fault or error of the department, the regular collection charges accrue to the premises. This does not include the tonnage or weight charge added to rollofs.

Section 7: That SMC section 13.02.0514 is amended to read as follows:

13.02.0514 Additional Charges for Commercial Containers

- A. Debris extending above the top of the container will be charged per cubic yard. Minimum fee is for one cubic yard.:

((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
(((\$30.28)) <u>\$32.99</u>	(((\$31.16)) <u>\$33.95</u>	(((\$32.06)) <u>\$34.93</u>

- B. On-site labor charge (where collection crew is delayed by site conditions and/or must supply additional site clean-up labor or other services, e.g. where container contents are spilled due to overfill, loose lid, or other conditions, or where access is blocked by debris):

On-site Labor Charge	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Minimum charge	(((\$27.69)) <u>\$30.17</u>	(((\$28.49)) <u>\$31.05</u>	(((\$29.32)) <u>\$31.95</u>
Per estimated 15 minute interval	(((\$27.69)) <u>\$30.17</u>	(((\$28.49)) <u>\$31.05</u>	(((\$29.32)) <u>\$31.95</u>

- C. When City personnel are required to adjust the materials on an overloaded container, a labor or preparation fee is assessed based upon time needed.

Section 8: That SMC section 13.02.0516 is amended to read as follows:

13.02.0516 Container Replacement Charges

The first container supplied to a premises is furnished free of charge. The customer is responsible to replace lost, damaged, or missing containers at market rate or contract rate. ~~((, however, and replacement costs are:~~

Container Replacement Charges	((2018))	((2019))	((2020))
Automated Carts			
32-gallon	(((\$35.61))	(((\$36.64))	(((\$37.70))
68-gallon	(((\$47.79))	(((\$49.18))	(((\$50.61))
95-gallon	(((\$54.95))	(((\$56.54))	(((\$58.18))

Dumpster/Container Replacement (front-load or rear-load)	((Monthly Amount))		
-	((2018))	((2019))	((2020))
Front-load			
One cubic yard	(((\$585.08))	(((\$602.05))	(((\$619.51))
Two cubic yards	(((\$608.96))	(((\$626.62))	(((\$644.79))
Three cubic yards	(((\$692.54))	(((\$712.62))	(((\$733.29))
Four cubic yards	(((\$817.92))	(((\$841.64))	(((\$866.05))
Six cubic yards	(((\$997.02))	(((\$1,025.93))	(((\$1,055.68))
Rear-load			
One cubic yard	(((\$465.67))	(((\$479.17))	(((\$493.07))
Two cubic yards	(((\$537.32))	(((\$552.90))	(((\$568.93))
Three cubic yards	(((\$1,086.57))	(((\$1,118.08))	(((\$1,150.50))
Four cubic yards	(((\$1,3191.06))	(((\$1,431.40))	(((\$1,472.92))
Six cubic yards	(((\$1,641.80))	(((\$1,689.41))	(((\$1,738.40))

Container Replacement Charges	((Monthly Amount))
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	((2018))	((2019))	((2020))
-			
Rolloff			
Twenty cubic yards	(((\$6,632.87))	(((\$6,825.22))	(((\$7,023.15))
Thirty cubic yards	(((\$7,194.07))	(((\$7,402.70))	(((\$7,617.38))
Forty cubic yards	(((\$8,692.58))	(((\$8,944.66))	(((\$9,204.06))

Section 9: That SMC section 13.02.0518 is amended to read as follows:

13.02.0518 Container Cleaning, Pressure Wash, Refurbishment Charge

A. Pressure Washing.

General container cleaning service may be provided on a time and materials basis whenever requested or ordered by the department. Charges may increase or decrease based on current costs and contracts. The following charges apply to container cleaning and pressure washing:

Container Cleaning and Pressure Washing Charge	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
<u>Pressure Washing per hour</u>			
((Front load)) <u>Sandblasting - per hour</u>	(((\$59.10)) <u>\$95.00</u>	(((\$60.84)) <u>\$97.76</u>	(((\$62.57)) <u>\$100.59</u>
((Rolloff)) <u>Repair and Welding -per hour</u>	(((\$82.13)) <u>\$85.00</u>	(((\$84.51)) <u>\$87.47</u>	(((\$86.96)) <u>\$90.00</u>
<u>Paint – per hour</u>	<u>&95.99</u>	<u>\$98.77</u>	<u>\$101.64</u>
<u>Decaling and Striping – per hour</u>	<u>\$50.00</u>	<u>\$51.45</u>	<u>\$52.94</u>
<u>Delivery and Pickup – per hour</u>	<u>\$50.00</u>	<u>\$51.45</u>	<u>\$52.94</u>
((Residential cart cleaning			
32-gallon	(((\$11.54))	(((\$11.87))	(((\$12.21))
64 or 68-gallon	(((\$17.31))	(((\$17.81))	(((\$18.33))
95-gallon	(((\$23.07))	(((\$23.74))	(((\$24.43))

B. Refurbishment.

When a customer discontinues service or a container otherwise needs a thorough cleanout because of either customer request or departmental order, the department assesses a refurbishment fee. The department may use an independent contractor or assess a time and materials fee. ((Current)) Refurbishment charges, subject to change, are:

Refurbishment Charges	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Base – Rear-load refuse container			
1 cubic yard	(((\$168.43)) <u>\$183.51</u>	(((\$173.31)) <u>\$188.83</u>	(((\$178.34)) <u>\$194.31</u>
2 cubic yard	(((\$178.82)) <u>\$194.84</u>	(((\$184.01)) <u>\$200.49</u>	(((\$189.35)) <u>\$206.31</u>
3 cubic yard	(((\$221.50)) <u>\$241.33</u>	(((\$227.92)) <u>\$248.33</u>	(((\$234.53)) <u>\$255.53</u>
4 cubic yard	(((\$230.73)) <u>\$251.39</u>	(((\$237.42)) <u>\$258.69</u>	(((\$224.31)) <u>\$266.19</u>
6 cubic yard	(((\$252.65)) <u>\$275.28</u>	(((\$259.98)) <u>\$283.26</u>	(((\$267.52)) <u>\$291.48</u>
Bottoms – Rear-load Refuse container			
1 cubic yard	(((\$153.44)) <u>\$167.18</u>	(((\$157.89)) <u>\$172.03</u>	(((\$162.47)) <u>\$177.02</u>
2 cubic yard	(((\$155.75)) <u>\$169.70</u>	(((\$160.27)) <u>\$174.62</u>	(((\$164.92)) <u>\$179.69</u>
3 cubic load	(((\$170.74)) <u>\$186.03</u>	(((\$175.69)) <u>\$191.43</u>	(((\$180.79)) <u>\$196.98</u>
4 cubic load	(((\$186.90)) <u>\$203.64</u>	(((\$192.32)) <u>\$209.54</u>	(((\$197.90)) <u>\$215.62</u>
6 cubic load	(((\$223.82)) <u>\$243.86</u>	(((\$230.31)) <u>\$250.93</u>	(((\$236.99)) <u>\$258.21</u>
Lids – Rear-load refuse container			
1 cubic yard	(((\$76.14)) <u>\$82.96</u>	(((\$78.35)) <u>\$85.36</u>	(((\$80.62)) <u>\$87.84</u>
2 cubic yard	(((\$81.91)) <u>\$89.25</u>	(((\$84.29)) <u>\$91.83</u>	(((\$86.73)) <u>\$94.50</u>
3 cubic yard	(((\$138.44)) <u>\$150.83</u>	(((\$142.45)) <u>\$155.20</u>	(((\$146.58)) <u>\$159.71</u>
4 cubic yard	(((\$163.82))	(((\$168.57))	(((\$173.46))

	<u>\$178.49</u>	<u>\$183.67</u>	<u>\$188.99</u>
6 cubic yard	(((\$181.12)) <u>\$197.33</u>	(((\$186.37)) <u>\$203.05</u>	(((\$191.77)) <u>\$208.94</u>
Swing lids for 3, 4, and 6 cubic yard	(((\$155.75)) <u>\$169.70</u>	(((\$160.27)) <u>\$174.62</u>	(((\$164.92)) <u>\$179.69</u>
Casters – Rear-load refuse container			
1, 2, 3, 4, and 6 cubic yard	(((\$12.69)) <u>\$13.83</u>	(((\$13.06)) <u>\$14.23</u>	(((\$13.44)) <u>\$14.64</u>
Base – Front-load refuse container			
1 cubic yard	(((\$174.20)) <u>\$189.80</u>	(((\$179.25)) <u>\$195.30</u>	(((\$184.45)) <u>\$200.97</u>
2 cubic yard	(((\$196.12)) <u>\$213.68</u>	(((\$201.81)) <u>\$219.88</u>	(((\$207.66)) <u>\$226.26</u>
3 cubic yard	(((\$208.81)) <u>\$227.51</u>	(((\$214.87)) <u>\$234.11</u>	(((\$221.10)) <u>\$240.90</u>
4 cubic yard	(((\$221.50)) <u>\$241.33</u>	(((\$227.92)) <u>\$248.33</u>	(((\$234.53)) <u>\$255.53</u>
6 cubic yard	(((\$260.72)) <u>\$248.07</u>	(((\$268.28)) <u>\$292.30</u>	(((\$276.06)) <u>\$300.78</u>
Bottoms – Front-load refuse container			
1 cubic yard	(((\$126.91)) <u>\$138.28</u>	(((\$130.59)) <u>\$142.29</u>	(((\$134.38)) <u>\$146.41</u>
2 cubic yard	(((\$140.75)) <u>\$153.35</u>	(((\$144.83)) <u>\$157.80</u>	(((\$149.03)) <u>\$162.38</u>
3 cubic yard	(((\$183.43)) <u>\$199.85</u>	(((\$188.75)) <u>\$205.65</u>	(((\$194.22)) <u>\$211.61</u>
4 cubic yard	(((\$201.90)) <u>\$219.99</u>	(((\$207.76)) <u>\$226.37</u>	(((\$213.79)) <u>\$232.93</u>
6 cubic yard	(((\$236.51)) <u>\$257.69</u>	(((\$243.37)) <u>\$265.17</u>	(((\$250.43)) <u>\$272.86</u>
Lids – Front-load refuse container			
1 cubic yard	(((\$85.38)) <u>\$93.03</u>	(((\$87.86)) <u>\$95.73</u>	(((\$90.41)) <u>\$98.51</u>
2 cubic yard	(((\$91.14)) <u>\$99.30</u>	(((\$93.78)) <u>\$102.18</u>	(((\$96.50)) <u>\$105.14</u>
3 cubic yard	(((\$91.14)) <u>\$99.30</u>	(((\$93.78)) <u>\$102.18</u>	(((\$96.50)) <u>\$105.14</u>

4 cubic yard	(((\$98.06)) <u>\$106.84</u>	(((\$100.90)) <u>\$109.94</u>	(((\$103.83)) <u>\$113.13</u>
6 cubic yard	(((\$98.06)) <u>\$106.84</u>	(((\$100.90)) <u>\$109.94</u>	(((\$103.83)) <u>\$113.13</u>
Pocket covers for 1-2-3-4 & 6 cubic yard	(((\$63.46)) <u>\$69.14</u>	(((\$65.30)) <u>\$71.14</u>	(((\$67.19)) <u>\$73.21</u>
Base – Rolloff containers			
20 cubic yard	(((\$1,678.58)) <u>\$1,828.89</u>	(((\$1,727.26)) <u>\$1,881.93</u>	(((\$1,777.35)) <u>\$1,936.51</u>
30 cubic yard	(((\$1,840.09)) <u>\$2,004.86</u>	(((\$1,893.45)) <u>\$2,063.00</u>	(((\$1,948.36)) <u>\$2,122.83</u>
40 cubic yard	(((\$2,168.87)) <u>\$2,363.09</u>	(((\$2,231.77)) <u>\$2,431.62</u>	(((\$2,296.49)) <u>\$2,502.13</u>
Screened dome lid for 20 & 30 cubic yard	(((\$1,540.14)) <u>\$1,678.05</u>	(((\$1,584.80)) <u>\$1,726.72</u>	(((\$1,630.76)) <u>\$1,776.79</u>
Solid dome lid for 20, 30, & 40 cubic yard	(((\$1,788.17)) <u>\$1,948.30</u>	(((\$1,840.03)) <u>\$2,004.80</u>	(((\$1,893.39)) <u>\$2,062.94</u>
Container hauling for refurbishment facility (round trip)	(((\$130.79)) <u>\$142.50</u>	(((\$134.58)) <u>\$146.63</u>	(((\$138.48)) <u>\$150.88</u>

Section 10: That SMC section 13.02.0520 is amended to read as follows:

13.02.0520 Temporary Account

- A. Some premises needs may increase or arise on a temporary basis, such as construction, remodeling, demolition, or other short-term events.
 1. Customer requests for temporary accounts may not exceed one hundred eighty days continuously within any calendar year period. After that time, any temporary container may be removed from the premises after notice or attempt to notify the customer or owner by the department.
- B. Use of a temporary container does not displace regular solid waste service for ongoing premises needs, which must continue to be accepted. Regular solid waste generated by premises is not permitted in temporary containers. Where the director determines premises needs exceed one hundred eighty days, or it appears there may be putrescible materials accumulating, regular mandatory weekly service provisions apply.

Temporary Account	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
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Delivery charge	(((\$27.69)) <u>\$30.17</u>	(((\$28.49)) <u>\$31.05</u>	(((\$29.32)) <u>\$31.95</u>
Dumpster service (3-6 cubic yard containers) rental fees	(((\$2.21)) <u>\$2.41</u>	(((\$2.27)) <u>\$2.48</u>	(((\$2.34)) <u>\$2.55</u>
*Plus appropriate disposal fee based on size of containers			
Rolloff Service – Flat daily charge (Rental Fee)	(((\$4.40)) <u>\$4.80</u>	(((\$4.53)) <u>\$4.93</u>	(((\$4.66)) <u>\$5.08</u>
Rolloff Service – Load haul fee (Per load)	(((\$130.79)) <u>\$142.40</u>	(((\$134.58)) <u>\$146.63</u>	(((\$138.48)) <u>\$150.88</u>

Weight fee: As provided in SMC 13.02.0560.

C. Rental fee does not include Washington State sales tax.

Section 11: That SMC section 13.02.0528 is amended to read as follows:

13.02.0528 Rates for Equipment and Labor – Packer and Nonpacker

A. Department vehicle and labor service is supplied with two kinds of vehicles: Single-axle nonpacker trucks and tandem-axle packer trucks.

1. Disposal fees are charged in addition to equipment and labor charges.
2. Regular garbage collection vehicles are also called “packer” trucks because they operate with a compaction facility that pushes or packs in waste. For some disposal needs, such as odd-shaped debris or materials, regular open bed trucks are more suitable. These vehicles are called “nonpacker” trucks.
3. Department packer trucks are all larger tandem-axle design. Department nonpacker trucks are all smaller single-axle design.
4. Distinguished from this service is rolloff service, where a rolloff box is loaded by the customer, rather than with department labor. (See SMC 13.02.0506)

B. Rates.

Rates in this section are stated based on fifteen-minute increments. The minimum charge is fifteen minutes.

Packer and Nonpacker Trucks	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Nonpacker, single-axle, truck, and driver	(((\$24.79)) <u>\$27.01</u>	(((\$25.54)) <u>\$27.79</u>	(((\$26.25)) <u>\$28.60</u>

Each extra person	(((\$20.64)) \$22.49	(((\$21.24)) \$23.15	(((\$21.86)) \$23.82
Tandem-axle truck, driver, and loader	(((\$34.44)) \$37.53	(((\$35.44)) \$38.62	(((\$36.47)) \$39.74

C. In addition to the labor and equipment charges, there is added to subsection (B) of this section a charge for waste disposal, as shown in SMC 13.02.0560, except that the minimum charge for waste disposal shall be equal to one-quarter of the applicable tonnage fee.

D. Overtime Periods.

When a customer requests service on holidays, Saturdays, or Sundays, or other overtime periods, an additional charge equal to the total labor paid plus the normal hauling fee shall apply.

Section 12: That SMC section 13.02.0530 is hereby repealed.

13.02.0530 Small Animal Remains - REPEALED

((Picking up animal remains charge	2018	2019	2020
Up to 20 pounds	\$49.48	\$50.94	\$52.39
Bill preparation fee	\$7.62	\$7.84	\$8.07))

Section 13: That SMC section 13.02.0552 is amended to read as follows:

13.02.0552 Recycling Rates- Nonresidential – Residential Premises with Multi-unit Dwellings Premises – Additional

- A. The following rates apply to premises with multi-unit dwellings where the director determines larger volume containers are needed. In addition to the residential recycling program, customers not otherwise participating may request recycling service of any and all materials accepted in the curbside program under the following rates. (See SMC 13.02.0122(B))
- B. Collection of single-stream recyclables is available weekly at the following monthly rates:

Nonresidential & Multi-unit Dwellings	Monthly Amount		
	((2018))	((2019))	((2020))

	<u>2021</u>	<u>2022</u>	<u>2023</u>
Collection of single-stream recyclables			
32, 64, & 95 gallon cart	(((\$15.49)) <u>\$16.88</u>	(((\$15.94)) <u>\$17.36</u>	(((\$16.40)) <u>\$17.87</u>
One cubic yard dumpster	(((\$32.30)) <u>\$35.19</u>	(((\$33.24)) <u>\$36.21</u>	(((\$34.20)) <u>\$37.26</u>
Two cubic yard dumpster	(((\$32.30)) <u>\$54.01</u>	(((\$51.04)) <u>\$55.58</u>	(((\$52.49)) <u>\$57.19</u>
Three cubic yard dumpster	(((\$49.57)) <u>\$81.01</u>	(((\$76.51)) <u>\$83.36</u>	(((\$78.72)) <u>\$85.78</u>
Four cubic yard dumpster	(((\$99.12)) <u>\$107.99</u>	(((\$101.99)) <u>\$111.13</u>	(((\$104.95)) <u>\$114.35</u>
Six cubic yard dumpster	(((\$148.70)) <u>\$162.02</u>	(((\$153.04)) <u>\$166.71</u>	(((\$157.45)) <u>\$171.55</u>
Loose Yardage			
One yard	(((\$43.84)) <u>\$47.77</u>	(((\$45.11)) <u>\$49.15</u>	(((\$46.42)) <u>\$50.58</u>
Two yards	(((\$61.10)) <u>\$66.57</u>	(((\$62.87)) <u>\$68.50</u>	(((\$64.69)) <u>\$70.48</u>
Three yards	(((\$85.88)) <u>\$93.57</u>	(((\$88.37)) <u>\$96.28</u>	(((\$90.93)) <u>\$99.07</u>
Four yards	(((\$110.66)) <u>\$120.57</u>	(((\$113.87)) <u>\$124.06</u>	(((\$117.17)) <u>\$127.66</u>
Six yards	(((\$160.24)) <u>\$174.59</u>	(((\$164.89)) <u>\$179.65</u>	(((\$169.67)) <u>\$184.86</u>

- C. Rollout rates, including packouts for recycling carts, are available at the same increment and percentage of increase as the general mixed solid waste rate (one-half of standard sixty-eight gallon refuse rate for each fifty feet for items not within six feet of pickup location).
- D. Load Truck Loose Yardage Recyclables – Collection Rates/Hour (hand-loaded). Rates in this section are stated based on fifteen-minute increments. The minimum charge is thirty minutes.

Load Truck Loose Yardage Recyclables	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
Single-axle truck and driver	(((\$23.96)) <u>\$26.10</u>	(((\$24.65)) <u>\$26.85</u>	(((\$25.36)) <u>\$27.63</u>
Tandem-axle truck driver	(((\$33.30)) <u>\$36.28</u>	(((\$34.27)) <u>\$37.33</u>	(((\$35.26)) <u>\$38.42</u>

- E. The department retains any proceeds from sale of recyclables.
- F. Loads including non-recyclable solid waste are charged as a regular solid waste load, in addition to return trip charges applicable.
- G. The director of solid waste management reserves the right to deny service to any generator that does not meet a minimum standard of recyclable quality as determined by the director's evaluation.

Section 14: That SMC section 13.02.0554 is amended to read as follows:

13.02.0554 Clean Green Yard Waste Collection

- A. Any customer may apply to the department for collection of "clean green" yard waste. Participation is voluntary.
 - 1. To be accepted as "clean green" yard waste, material must consist of grass, leaves, pine needles, pine cones, thatch, vines, weeds, and branches, or other such fresh yard waste type material, not putrefied. Food scraps and compostable paper products are acceptable.
 - 2. Woody material must be no more than three inches in diameter and not extend outside the approved collection container.
 - 3. Material may be bundled with rope or string next to the container not to exceed six feet in length.
 - 4. Total gross cart weight may not exceed two hundred fifty pounds.
- B. In addition to subsection (A) of this section, customers are cautioned that "clean green" yard material may not contain any of the following:
 - 1. Sod (beyond small amounts).
 - 2. Rocks.
 - 3. Dirt.
 - 4. Gravel.
 - 5. Concrete.
 - 6. Glass.
 - 7. Metal.
 - 8. Plastic.

9. [Reserved].
10. Animal feces.
11. Paint residue.
12. Christmas or holiday decorations.
13. Non-compostable paper products.
14. Flocking.
15. Dimensional lumber.
16. Stumps/roots.

A load is further not considered clean green if it emanates a strong odor, detectable by an ordinary person at a distance of thirty feet. Loads submitted not acceptable as clean green will be left by clean green collection crews and must be handled as a category solid waste. The rate shall be as for a ninety-five gallon automated style container, as set in SMC 13.02.0502.

C. The collection day for clean green yard waste shall be on a weekly basis during the season which generally runs from March through November, on the same day as the customer's regular solid waste collection. Service is provided only in ninety-five gallon carts supplied by the department.

D. The service is billed and payable monthly, as follows:

Clean Green Yard Waste Collection	((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
March thru November	(((\$16.33)) <u>\$17.79</u>	(((\$18.31)) <u>\$18.31</u>	(((\$18.84)) <u>\$18.84</u>
December thru February	No charge	No charge	No charge
Extra Dump	(((\$4.09)) <u>\$4.46</u>	(((\$4.21)) <u>\$4.58</u>	(((\$4.33)) <u>\$4.72</u>

B. Yard waste cart packout charged at same rate as refuse (one half of standard sixty-eight gallon refuse rate for each fifty feet for items not within the six feet of pickup location).

E. There is no container delivery charge for the first delivery to a given customer. Thereafter, the redelivery charge is the same amount as the container pickup fee as listed below.

1. The container pickup fee is:

((2018)) <u>2021</u>	((2019)) <u>2022</u>	((2020)) <u>2023</u>
((<u>\$27.69</u>)) <u>\$30.17</u>	((<u>\$28.49</u>)) <u>\$31.05</u>	((<u>\$29.32</u>)) <u>\$31.95</u>

if requested within twelve months of the initial delivery.

The customer is responsible for the cost of cart replacement in case of loss or damage.

Section 15. Effective Date. This ordinance shall take effect and be in force on January 1, 2021.

PASSED BY THE CITY COUNCIL ON _____

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

**Agenda Sheet for City Council Meeting of:**

10/26/2020

<u>Date Rec'd</u>	10/15/2020
<u>Clerk's File #</u>	ORD C35957
<u>Renews #</u>	

Submitting Dept	PUBLIC WORKS	Cross Ref #	ORD C34677
Contact Name/Phone	SCOTT 625-6584	Project #	
Contact E-Mail	SMSIMMONS@SPOKANECITY.ORG	Bid #	
Agenda Item Type	First Reading Ordinance	Requisition #	
Agenda Item Name	4490 - SOLID WASTE COLLECTION RECYCLING SERVICE ORDINANCE		

Agenda Wording

An ordinance relating to solid waste collection and recycling schedules, amending SMC section 13.02.0500, to chapter 13.02 of the Spokane Municipal Code, and setting an effective date.

Summary (Background)

The ordinance reflects continued weekly service for solid waste and amends residential recycling collection to once every two weeks.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? YES	
Select \$		#
Select \$		#
Select \$		#
Select \$		#
<u>Approvals</u>		<u>Council Notifications</u>
<u>Dept Head</u>	FEIST, MARLENE	<u>Study Session\Other</u> 6/25/20
<u>Division Director</u>	SIMMONS, SCOTT M.	<u>Council Sponsor</u> Beggs
<u>Finance</u>	ALBIN-MOORE, ANGELA	Distribution List
<u>Legal</u>	SCHOEDEL, ELIZABETH	eraea@spokanecity.org
<u>For the Mayor</u>	ORMSBY, MICHAEL	eschoedel@spokanecity.org
Additional Approvals		rhulvey@spokanecity.org
<u>Purchasing</u>		cmorse@spokanecity.org
		aalbinmoore@spokanecity.org
		ddbender@spokanecity.org

Expenditure Control Form Not Needed

ORDINANCE NO. C35957

AN ORDINANCE relating to solid waste collection and recycling schedules, amending SMC section 13.02.0500; to chapter 13.02 of the Spokane Municipal Code; and setting an effective date.

The City of Spokane does ordain:

Section 1: That SMC section 13.02.0500 is amended to read as follows:

13.02.0500 Residential Service (~~(--Weekly)~~) Schedule

- A. Rates are stated for monthly billing, with once weekly collection of solid waste; once every two weeks collection of recycling.
- B. Automated carts are billed on a per-each basis. Multiple carts will be dumped on the same day/same trip unless excepted by the director.
- C. Where service is provided more frequently than weekly or customer requests additional pickup, monthly rate is multiplied by number of collections per week.
- D. For planned unit developments (PUD) or similar areas with free-standing residences billed as a single utility account as one customer, the level of service is set annually and billed thereafter in equal monthly installments. The monthly bill is established as follows:
 - 1. All occupied residences are included as generating solid waste.
 - 2. For purposes of this section, "occupied" means as stated in SMC 13.02.0300(A).
 - 3. Each year in June, or other month as set by the director, a count of occupied residences is established by the department.
 - 4. The number of automated carts determined necessary for an adequate service level is then set based upon the number of occupied residences, with a ten percent deduction to offset seasonal fluctuations.
 - 5. This method recognizes that from month to month the number of actually physically occupied units may fluctuate within the entire PUD.
 - a. Because of the nature of the one customer account billing, however, no credit or offset in billing practices can be made for temporary vacancies.
 - b. The occupancy level for billing purposes is established annually.

- c. Any adjustments are subject to the director's approval, provided no payments or adjustments are made with individual residences, considering the entire PUD account is billed as a single account.

Section 2. Effective Date. This ordinance shall take effect and be in force on January 1, 2021.

PASSED BY THE CITY COUNCIL ON _____

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date



OFFICE OF THE CITY CLERK
808 W. SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201-3342
509.625.6350

August 17, 2020

City Clerk File No.:
ORD C35879

COUNCIL ACTION MEMORANDUM

RE: FINAL READING ORDINANCE C35879 AMENDING ORDINANCE C34032 IN ORDER TO REVISE THE DESCRIPTION OF THE PUBLIC IMPROVEMENTS, EXTEND THE APPORTIONMENT PERIOD, AMEND THE INTERGOVERNMENTAL AGREEMENT, AND PROVIDING FOR OTHER MATTERS PROPERLY RELATED THERETO (Deferred from June 15, 2020, Agenda)

During its 3:30 p.m. Briefing Session held Monday, August 17, 2020, upon review of Final Reading Ordinance C35879 on the August 24, 2020, Advance Agenda, the Spokane City Council took the following action:

Motion by Council Member Stratton, seconded by Council Member Mumm, **to defer** Final Reading Ordinance C35879—of the City Council of the City of Spokane, Spokane County, Washington, amending Ordinance No. C34032 in order to revise the description of the public improvements, extend the apportionment period, amend the intergovernmental agreement, and providing for other matters properly related thereto—to October 26, 2020; **carried unanimously.**

Terri L. Pfister, MMC
Spokane City Clerk



OFFICE OF THE CITY CLERK
808 W. SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201-3342
509.625.6350

June 8, 2020


City Clerk File No.:
ORD C35879

COUNCIL ACTION MEMORANDUM

RE: FINAL READING ORDINANCE C35879 AMENDING ORDINANCE C34032 IN ORDER TO REVISE THE DESCRIPTION OF THE PUBLIC IMPROVEMENTS, EXTEND THE APPORTIONMENT PERIOD, AMEND THE INTERGOVERNMENTAL AGREEMENT, AND PROVIDING FOR OTHER MATTERS PROPERLY RELATED THERETO (Deferred from March 9, 2020, Agenda)

During its 3:30 p.m. Briefing Session held Monday, June 8, 2020, upon review of Final Reading Ordinance C35879 on the June 15, 2020, Advance Agenda, the Spokane City Council took the following action:

Motion by Council Member Stratton, seconded by Council Member Wilkerson, **to defer** Final Reading Ordinance C35879—of the City Council of the City of Spokane, Spokane, Washington, amending Ordinance No. C34032 in order to revise the description of the public improvements, extend the apportionment period, amend the intergovernmental agreement, and providing for other matters properly related thereto—to August 24, 2020; **carried unanimously (Council Member Burke absent).**



Terri L. Pfister, MMC
Spokane City Clerk



OFFICE OF THE CITY CLERK
808 W. SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201-3342
509.625.6350

March 2, 2020


City Clerk File No.:
ORD C35879

COUNCIL ACTION MEMORANDUM

RE: FINAL READING ORDINANCE C35879 AMENDING ORDINANCE C34032 IN ORDER TO REVISE THE DESCRIPTION OF THE PUBLIC IMPROVEMENTS, EXTEND THE APPORTIONMENT PERIOD, AMEND THE INTERGOVERNMENTAL AGREEMENT, AND PROVIDING FOR OTHER MATTERS PROPERLY RELATED THERETO (Deferred from January 13, 2020, Agenda)

During its 3:30 p.m. Briefing Session held Monday, March 2, 2020, upon review of Final Reading Ordinance C35879 on the March 9, 2020, Advance Agenda, the Spokane City Council took the following action:

Motion by Council Member Stratton, seconded by Council Member Wilkerson, **to defer** Final Reading Ordinance C35879—of the City Council of the City of Spokane, Spokane County, Washington, amending Ordinance No. C34032 in order to revise the description of the public improvements, extend the apportionment period, amend the intergovernmental agreement, and providing for other matters properly related thereto—to June 15, 2020; **carried unanimously.**


Terri L. Pfister, MMC
Spokane City Clerk



OFFICE OF THE CITY CLERK
808 W. SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201-3342
509.625.6350

January 13, 2020


City Clerk File No.:
ORD C35879

COUNCIL ACTION MEMORANDUM

RE: FINAL READING ORDINANCE C35879 AMENDING ORDINANCE C34032 IN ORDER TO REVISE THE DESCRIPTION OF THE PUBLIC IMPROVEMENTS, EXTEND THE APPORTIONMENT PERIOD, AMEND THE INTERGOVERNMENTAL AGREEMENT, AND PROVIDING FOR OTHER MATTERS PROPERLY RELATED THERETO

During its 3:30 p.m. Administrative Session held Monday, January 13, 2020, upon review of Final Reading Ordinance C35879 on the January 13 Current Agenda, the Spokane City Council took the following action:

Motion by Council Member Stratton, seconded by Council Member Kinnear, **to defer** Final Reading Ordinance C35879—amending Ordinance No. C34032 in order to revise the description of the public improvements, extend the apportionment period, amend the intergovernmental agreement, and providing for other matters properly related thereto—to March 9, 2020; **carried unanimously.**


Terri L. Pfister, MMC
Spokane City Clerk

**Agenda Sheet for City Council Meeting of:**

08/24/2020

Date Rec'd

12/17/2019

Clerk's File #

ORD C35879

Renews #Submitting Dept

CITY COUNCIL

Cross Ref #Contact Name/Phone

KAREN STRATTON 625-6291

Project #Contact E-Mail

KSTRATTON@SPOKANECITY.ORG

Bid #Agenda Item Type

First Reading Ordinance

Requisition #Agenda Item Name

0320 - AMENDMENT OF WEST QUADRANT TIF DISTRICT EXPIRATION AND PROJECT LIST

Agenda Wording

An ordinance amending ordinance No. C34032 in order to revise the description of the public improvements, extend the apportionment period, amend the intergovernmental agreement, and providing for other matters properly related thereto.

Summary (Background)

This ordinance extends the West Quadrant TIF expiration date to 2047 in order to allow the TIF district to capture property value increases that did not occur during the "Great Recession." At the same time, the project list connected to the WQTIF is amended to direct the share of the TIF revenue generated by the Kendall Yards development directly to specific projects located within a portion of the West Central neighborhood. The related intergovernmental agreement is also amended accordingly.

Fiscal Impact

Grant related? NO

Budget Account

Public Works? NO

Expense \$ TBD - revenues diverted from GF # various

Select \$ #

Select \$ #

Select \$ #

ApprovalsCouncil Notifications**Dept Head**

MCCLATCHEY, BRIAN

Study Session**Division Director****Other**

UD Comm., 12-9-2019

Finance

HUGHES, MICHELLE

Distribution List**Legal**

PICCOLO, MIKE

For the Mayor

ORMSBY, MICHAEL

Additional Approvals**Purchasing**

ORDINANCE NO. C35879

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPOKANE, SPOKANE COUNTY, WASHINGTON, AMENDING ORDINANCE NO. C34032 IN ORDER TO REVISE THE DESCRIPTION OF THE PUBLIC IMPROVEMENTS; EXTEND THE APPORTIONMENT PERIOD; AMEND THE INTERGOVERNMENTAL AGREEMENT; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

**CITY OF SPOKANE
Spokane County, Washington**

**INCREMENT AREA NO. 2007-1
(West Quadrant Increment Area)**

THE CITY OF SPOKANE DOES ORDAIN;

WHEREAS, the City of Spokane, Spokane County, Washington, (the “City”), is a first-class charter city duly incorporated and operating under the laws of the state of Washington (the “State”) and the City Charter;

WHEREAS, the City is authorized by chapter 39.89 RCW (the “Act”) to establish an Increment Area within the boundaries of the City and to finance public improvements using community revitalization financing to encourage private development within such Increment Area;

WHEREAS, the City Council (the “Council”), by Ordinance No. C34032, formed an Increment Area designated as the “West Quadrant Increment Area” (the “Increment Area”) to encourage private development and further approved a Reimbursement Agreement with a developer;

WHEREAS, a copy of Ordinance No. C34032 is attached hereto and incorporated herein as Exhibit “A” and shall remain in full force and effect except as amended below;

WHEREAS, the Council by Ordinance No. C34758 adopted on August 8, 2011, approved the Amended and Restated Reimbursement Agreement with a successor developer, which Amended and Restated Reimbursement Agreement will expire by its terms on December 31, 2032;

WHEREAS, the Council now desires to amend the description of the Public Improvements, extend the Apportionment Period, and amend the Intergovernmental Agreement to provide for a dedicated source of revenue to fully or partially fund construction of Public Improvements by the City within the West Central Area (defined herein) upon the expiration of the Amended and Restated Reimbursement Agreement;

NOW, THEREFORE, IT IS FURTHER ORDAINED as follows:

Section 1. Definitions. Capitalized terms used in this Ordinance shall have the meanings given to them in Ordinance No. C34032, and if not defined therein, shall have the meanings given to them in chapter 39.89 RCW.

Section 2. Amendment to Section 2 of Ordinance No. C34032. Section 2 of Ordinance No. C34032 is hereby amended to provide as follows:

Section 2. Description of Plan for Public Improvements. It is the intention of the City that certain public improvements, including but not limited to those Public Improvements which are generally described below, be constructed and installed within the Increment Area:

(a) Publicly-owned street and road improvements, including: approximately 40,000 linear feet of streets and curbs; striping and signage; utility sleeves or similar facilities that will serve publicly owned utilities; approximately 14,000 linear feet of street landscaping (including trees and irrigation improvements); traffic signals; and improvements to Maple Street and Monroe Street, with an estimated cost of \$5,188,489.

(b) Publicly-owned water system improvements, including approximately: 15,060 lineal feet of water mains (including valves and fittings); 158 domestic water service lines (to the extent such lines are in the public domain); 158 building fire service lines (to the extent such lines are in the public domain); and 43 fire hydrants, with an estimated cost of \$2,382,300; provided fixtures and appurtenances required to connect private development to the public water system shall not be considered Kendall Yards Sub-Area Public Improvements.

(c) Publicly-owned sewer system improvements, including approximately: 1,800 lineal feet of sanitary sewer interceptors (including pipe in diameters of up to 72 inches); 15,060 lineal feet of sanitary sewer mains; 158 sanitary sewer service lines (to the extent such lines are in the public domain); and 60 sanitary sewer manholes, with an estimated cost of \$3,602,600; provided fixtures and appurtenances required to connect private development to the publicly owned sewer system shall not be considered Kendall Yards Sub-Area Public Improvements.

(d) Publicly-owned storm water and drainage management systems, including: approximately 18,031 lineal feet of storm sewer pipe; approximately 75 storm sewer manholes; approximately 151 storm water catch basins; approximately 26 Type 2 drywells; drainage swales (including landscaping for such swales); and storm water treatment vaults, with an estimated cost of \$4,416,205; provided, infrastructure and appurtenances required to address on-site storm water requirements shall not be considered Kendall Yards Sub-Area Public Improvements.

(e) Publicly-owned sidewalks, including street furnishings installed along the sidewalk (e.g., benches, trash receptacles, bicycle racks and planter pots), with an estimated cost of \$8,050,000. The parties shall address responsibility for maintenance of street furnishings installed along the sidewalk (other than benches and bicycle racks) in a separate agreement to the extent such street furnishings are to be Kendall Yards Sub-Area Public Improvements.

(f) Streetlights, with an estimated cost of \$1,970,000.

(g) Publicly-owned park facilities and recreational area improvements, including: an extension of the Centennial Trail extending approximately 7,300 lineal feet (with an approximately 20-foot wide drivable surface and an additional 10' of landscape planting and/or re-vegetation); approximately eight (8) public riverfront plazas/parks (each of which is projected to be approximately 6,000 square feet in area); and improvements to the trail and landscaping in the existing Veterans Park at the intertie with the Centennial Trail, with an estimated cost of \$5,263,162.

(h) Site preparation for the aforementioned improvements, including demolition, excavating, grading, installing temporary erosion control improvements, with estimated costs of \$7,200,000.

(i) Designing, engineering, planning and permitting for the aforementioned improvements, with estimated costs of \$4,650,000; provided, the Public Improvement Costs relating to designing, engineering, planning, and permitting the Kendall Yards Sub-Area Public Improvements shall comply with Public Works Laws relating to the design, engineering, and permitting of the same and shall be limited to ten percent (10%) of the total Public Improvement Cost of the Kendall Yards Sub-Area Public Improvements, and any design, engineering, planning and permitting costs in excess of said ten percent (10%) limitation shall not be considered "Public Improvement Costs" for purposes of this Reimbursement Agreement.

(j) ~~((Publicly owned streetscape improvements related to West Central Neighborhood, Comprehensive Plan West Broadway Neighborhood Center; Broadway, Ash to Chestnut, 4 blocks, including decorative concrete or paver sidewalks, trees, period lighting, permanent street furniture, bike and pedestrian infrastructure, underground utilities, median construction and infrastructure for future streetcar route, with an estimated cost of \$2,500,000.))~~The Neighborhood Public Improvements shall be those as defined by RCW 39.89.020(4). In the event Chapter 39.89 RCW is amended to include affordable housing as a public improvement that may be financed with tax allocation revenues, the Neighborhood Public Improvements may also include affordable housing.

~~((k) Publicly owned intersection improvements related to Emerson Garfield and West Central Neighborhoods, Comprehensive Plan Monroe Corridor; Cora to Boone, 6-10, including NW Blvd, Boone, and others to be identified in N Monroe community design process (gateway locations): bumpouts, pavement treatment, trees, lighting, underground utilities as needed and feasible, pedestrian amenities, with an estimated cost of \$3,000,000.~~

~~(l) — Publicly owned traffic calming improvements on Elm, Cannon, and Chestnut 3 blocks, Bridge to Dean, including trees, crosswalk treatments, street furniture, lighting, bike and pedestrian infrastructure and improvements, with an estimated cost of \$900,000.~~

~~(m) — Publicly owned streetscape intersection enhancements related to West Central Neighborhood, Comprehensive Plan Maxwell & Elm Employment Center; Chestnut to Maple, 5 blocks, on Sinto including sidewalks, bumpouts, trees and crosswalk treatments, with an estimated cost of \$1,500,000.~~

~~(n) — Demolition and reconstruction related to Riverside Neighborhood; Post Street Bridge for pedestrians, with an estimated \$750,000 towards total cost.~~

~~(o) — Publicly owned streetscape improvements related to Riverside Neighborhood, Comprehensive Plan Regional Center; Bridge Street, Monroe to Post 1 block, including enhancements, lighting and street furniture, with an estimated cost of \$300,000.~~

~~(p) — Publicly owned infrastructure improvements related to Riverside Neighborhood; Potential Bridge Street public market incubator site, but limited to upgrade of water and sewer to current commercial and industrial standards, and underground utilities where appropriate, with an estimated \$500,000 towards total cost.~~

~~(q) — Publicly owned infrastructure improvements related to West Central Neighborhood, Maxwell & Elm Employment Center; incubator site(s), but limited to upgrade of water and sewer to current commercial and industrial standards, with an estimated \$750,000 towards total cost.~~

~~(r) — Publicly owned Streetscape enhancements for West Central Neighborhood; Broadway to Nora, Maple and Ash, 4-6 blocks, including sidewalks, bumpouts, trees, crosswalk treatment, and benches/bus shelters, with an estimated cost of \$1,800,000.~~

~~(s) — Publicly owned north bank trail enhancements for Riverside Neighborhood; Centennial Trail at Monroe Street Bridge, with an estimated cost of \$175,000.~~

~~(t) — Publicly owned streetscape improvements for Riverside Neighborhood; Monroe to Central, Broadway to Mallon 4-6 blocks, including trees, crosswalk treatments, street furniture, lighting, bike and pedestrian infrastructure and improvements and underground utilities where appropriate, with estimated cost of \$1,800,000.~~

~~(u) — Publicly owned streetscape and infrastructure improvements related to Riverside Neighborhood; Howard to Washington, N. River Bank to Dean, 2 blocks, including upgrade of water and sewer to current commercial and industrial standards, underground utilities where needed and as feasible, with an estimated \$850,000 towards total cost.~~

~~(v) — Public access to West Central Neighborhood, Lower Crossing, including parking, bike, pedestrian, and trail enhancements, with an estimated cost of \$750,000.~~

~~(x) — Crossover reconfiguration analysis and engineering Riverside, Lincoln-Monroe, with an estimated cost of \$175,000.))~~

(k) Publicly-owned parking facilities, including surface parking lots, street parking improvements, covered parking facilities and/or multiple-floor parking facilities, adjacent to the campus of the County Courthouse, with an estimated cost of \$5,000,000.

(l) Publicly-owned sidewalks, including street furnishings installed along the sidewalk (*e.g.*, benches, trash receptacles, bicycle racks and planter pots), adjacent to the campus of the County Courthouse, with an estimated cost of \$200,000.

(m) Street lights, adjacent to the campus of the County Courthouse, with an estimated cost of \$100,000.

(n) Publicly-owned park/recreational facilities, including pocket parks and public plazas (each of which is projected to be approximately 6,000 square feet in area), adjacent to the campus of the County Courthouse, with an estimated cost of \$100,000.

The public improvements described in paragraphs (a) through (i) are hereinafter referred to as the “Kendall Yards Sub-Area Public Improvements,” the public improvements described in paragraphs (j) ~~((through (w)))~~ are hereinafter referred to as the “Neighborhood Public Improvements” and the public improvements described in paragraphs ~~(x)~~(k) through ~~(aa)~~(n) are hereinafter referred to as the “County Public Improvements.” All components and portions of the Kendall Yards Sub-Area Public Improvements shall be constructed and installed in accordance with the maps, plans, and specifications to be approved by the City.

Section 3. Amendment to Section 5 of Ordinance No. C34032. Section 5 of Ordinance No. C34032 is hereby amended to provide as follows:

“Section 5. Apportionment Period. The apportionment of Regular Property Taxes shall begin as of January 1, 2008, the calendar year following the enactment of this Ordinance. The City estimates that the apportionment of Regular Property Taxes pursuant to RCW 39.89.070 shall continue until the earlier of: (1) such time as the Incremental Revenues are no longer necessary or obligated to pay Public Improvement Costs; or (2) December 31, ~~((2032))~~ 2047. Provided, all Pledged Tax Allocation Revenues (as that term is defined in the Amended and Restated Reimbursement Agreement by and between the City of Spokane and North Gorge Residential Partners, LLC, dated August 22, 2011) collected from the Kendall Yards Sub-Area from January 1, 2033 up to and including December 31, 2047 shall be applied to pay for Neighborhood Public Improvements within the West Central Neighborhood, being that area of the Increment Area south of Maxwell Street, west of Monroe Street, excluding any land located in the Kendall Yards Sub-Area.

Section 4. Amendment to Section 9. of Ordinance No. C34032. Section 9 of Ordinance No. C34032 is hereby amended to provide as follows:

Section 9. (~~(Ratification of Prior Approval of)~~ Amendment to Intergovernmental Agreement. (~~((Under the County Resolution, the County has executed and delivered the Intergovernmental Agreement and agreed to the proposed Increment Area and the use of community revitalization financing by the City to finance the Public Improvements and encourage private development within the Increment Area as contemplated under RCW 39.89.030(4) and 39.89.050(1). The Council hereby ratifies and confirms its prior authorization and approval of the Intergovernmental Agreement pursuant to OPR 07-399 approved and executed on May 14, 2007 and the execution and delivery the Intergovernmental Agreement, as approved and in the form attached hereto as **Exhibit C**, by the Authorized Representative.))~~ The Council hereby authorizes and approves the First Amendment of Intergovernmental Agreement Between the City of Spokane, Washington and Spokane County, Washington Authorizing Community Revitalization Financing in Connection With the West Quadrant Increment Area in substantially the form presented to the Council in connection with the consideration of this Ordinance, and attached hereto as **Exhibit A**, with any nonmaterial changes thereto that one or more of the Authorized Representatives shall deem appropriate and in the interest of the City. The Council hereby further authorizes and directs any Authorized Representative to finalize, execute and deliver such Amended Intergovernmental Agreement.

Section 5. Referendum. This Ordinance is subject to the Referendum procedure specified in Section 83 of the City Charter.

Section 6. Ratification. All actions not inconsistent with the provisions of this Ordinance heretofore taken by the Council and the Council's employees in connection with the improvements to the Increment Area are hereby and in all respects ratified, approved and confirmed.

PASSED and ENACTED by the City of Spokane, Spokane County, Washington, on January __, 2020.

CITY OF SPOKANE
Spokane County, Washington.

Breean Beggs, Council President

Nadine Woodward, Mayor

ATTEST:

Terri L. Pfister, City Clerk

(S E A L)

Effective Date

Approved As To Form:

Assistant City Attorney

CERTIFICATION

Terri L. Pfister, the City Clerk of the City of Spokane, Spokane County, Washington, hereby certifies that the foregoing Ordinance is a full, true, and correct copy of an Ordinance duly passed and adopted at a regular meeting of the City Council of the City of Spokane, duly and regularly held at the regular meeting place thereof on January __, 2020, of which meeting all members of such Council had due notice and at which a majority thereof was present; and that at such meeting such Ordinance was adopted by the following vote:

AYES, and in favor thereof, Council members:

NAYS, Council members:

ABSENT, Council members:

ABSTAIN, Council members:

I further certify that I have carefully compared the same with the original Ordinance on file and of record in my office; that such Ordinance is a full, true, and correct copy of the original Ordinance adopted at such meeting; and that such Ordinance has not been amended, modified, or rescinded since the date of its adoption, and is now in full force and effect

IN WITNESS WHEREOF, I have set my hand and affixed the official seal of such City on January __, 2020.

CITY OF SPOKANE, WASHINGTON

Terri L. Pfister, City Clerk

(S E A L)

Exhibit “A”

Copy of Ordinance C34032

**FIRST AMENDMENT OF INTERGOVERNMENTAL AGREEMENT BETWEEN
THE CITY OF SPOKANE, WASHINGTON AND SPOKANE COUNTY, WASHINGTON
AUTHORIZING COMMUNITY REVITALIZATION FINANCING IN CONNECTION
WITH THE WEST QUADRANT INCREMENT AREA**

This First Amendment (the "Amendment") is made and entered into as of the dates set forth below, by the CITY OF SPOKANE, WASHINGTON (the "City"), and SPOKANE COUNTY, WASHINGTON (the "County"), hereinafter referred to as the "Parties."

RECITALS

WHEREAS, the Parties previously entered into an agreement titled "Intergovernmental Agreement Between the City of Spokane, Washington and Spokane County, Washington Authorizing Community Revitalization Financing in Connection with the West Quadrant Increment Area," a copy of which is attached hereto as Exhibit "A" (the "Agreement");

WHEREAS, the Parties wish to amend the Agreement by extending its duration through December 31, 2047;

NOW, THEREFORE, in consideration of the mutual promises contained herein, and the benefits to be realized by each party and by the general public from the creation of the Increment Area, the City and the County agree as follows:

1. Agreement. The Intergovernmental Agreement Between the City of Spokane, Washington and Spokane County, Washington Authorizing Community Revitalization Financing in Connection with the West Quadrant Increment Area, a copy of which is attached as Exhibit "A", and any previous amendment and/or extensions/renewals, thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein (the "Agreement").

2. Extension. Section 4 of the Agreement is amended as follows:

4. Chapter 39.34 RCW Required Provisions.

(a) *Purpose*. See Section 1 above.

(b) *Duration*. This Agreement shall continue until the earlier of: (i) such time as the tax allocation revenues (as defined in RCW 39.89.020(8)) are no longer necessary or obligated to pay the costs of any of the public improvements as set forth in Section 2 of the City Ordinance, as amended by Ordinance _____; or (ii) December 31, ~~((2032))~~2047.

(c) *Organization of Separate Entity and Its Powers*. See Section 3 above. No separate legal entity is necessary in conjunction with this Agreement.

(d) *Responsibilities of the Parties*. See provisions above.

(e) *Agreement to be Filed.* The City shall file this Agreement with its City Clerk, The County shall file this Agreement with the County Auditor or alternatively list the Agreement on the County's website.

(f) *Financing.* See Section 2 above.

(g) *Termination.* This Agreement may not be terminated any earlier than as provided in paragraph (b) above.

(h) *Property Upon Termination.* Title to all property acquired by any party in the performance of this Agreement shall remain with the acquiring party upon termination of this Agreement.

5. Severability. If any provision of this Amendment shall be held to be invalid, illegal or unenforceable, such invalidity, illegality or unenforceability shall not affect any other provisions of this Amendment, but this Amendment shall be construed as if such invalid, illegal or unenforceable provisions had never been contained herein.

6. Counterpart. The parties may sign this Amendment in one or more counterparts hereto and each counterpart shall be treated as an original.

7. Binding Effect. Both parties have full power and authority to execute and deliver this Amendment and to perform their respective obligations under this Amendment. This Amendment constitutes a valid and binding obligation of the County and the City and is enforceable in accordance with its provisions.

8. Governing Law. This Amendment shall be construed in accordance with and governed by the laws of the State.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the parties have executed the Agreement and it shall be effective as of the last date of execution below.

Executed this ____ day of January, 2020, by:

CITY OF SPOKANE
Spokane County, Washington

David Condon, Mayor

ATTEST:

Approved as to form:

Terri L. Pfister, City Clerk

Assistant City Attorney

(SEAL)

Executed this ____ day of _____, 20____, by:

SPOKANE COUNTY, WASHINGTON

Mary L. Kuney, Chair

Al French, Vice Chair

Josh Kerns, Commissioner

ATTEST:

Ginna Vasquez, Clerk to the Board of
County Commissioners

(S E A L)

[Signature Page to Intergovernmental Cooperation Agreement]

Exhibit “A”

Copy of Intergovernmental Agreement Between the City of Spokane, Washington and Spokane County, Washington Authorizing Community Revitalization Financing in Connection With the West Quadrant Increment Area

ORDINANCE NO. C34032

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPOKANE, SPOKANE COUNTY, WASHINGTON, DESIGNATING AN INCREMENT AREA WITHIN ITS BOUNDARIES; DESCRIBING THE PUBLIC IMPROVEMENTS PROPOSED TO BE FINANCED IN WHOLE OR IN PART WITH THE USE OF COMMUNITY REVITALIZATION FINANCING; DESCRIBING THE BOUNDARIES OF THE INCREMENT AREA; ESTIMATING THE COST OF PUBLIC IMPROVEMENTS AND THE PORTION TO BE FINANCED USING COMMUNITY REVITALIZATION FINANCING; ESTIMATING THE TIME DURING WHICH REGULAR PROPERTY TAXES ARE TO BE APPORTIONED; PROVIDING THE DATE WHEN APPORTIONMENT OF THE REGULAR PROPERTY TAXES WILL COMMENCE; MAKING FINDINGS CONCERNING THE FINANCING OF PUBLIC IMPROVEMENTS USING COMMUNITY REVITALIZATION FINANCING; AUTHORIZING AND APPROVING A REIMBURSEMENT AGREEMENT AND AN INTERGOVERNMENTAL AGREEMENT; DESIGNATING AN AUTHORIZED REPRESENTATIVE; DECLARING AN URGENCY AND EMERGENCY; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

**CITY OF SPOKANE
Spokane County, Washington**

**INCREMENT AREA NO. 2007-1
(West Quadrant Increment Area)**

THE CITY OF SPOKANE DOES ORDAIN:

WHEREAS, the City of Spokane, Spokane County, Washington, (the "City") is a first class charter City duly incorporated and operating under the laws of the State of Washington and the Charter of the City;

WHEREAS, the City is authorized by Chapter 39.89 RCW (the "Act") to establish an Increment Area within the boundaries of the City and to finance public improvements using community revitalization financing to encourage private development within said Increment Area;

WHEREAS, the City Council (the "Council") desires to form an Increment Area, to be designated as the "West Quadrant Increment Area" (the "Increment Area" as defined below) to encourage private development; and

WHEREAS, the Council finds that the construction of certain public improvements within the Increment Area will encourage private development and increase the fair market value of real property within the Increment Area; and

WHEREAS, the proposed plan for public improvements must be consistent with the county-wide planning policy adopted by Spokane County, Washington (the "County") and with the City's Comprehensive Plan and development regulations adopted under the Growth Management Act; and

WHEREAS, the Act requires that the City enter into written agreements with taxing districts within the Increment Area approving the use of community revitalization financing; and

WHEREAS, pursuant to RCW 39.89.030(4) and RCW 39.89.050(1), the County adopted Resolution No. 2007-0393 on May 8, 2007 (the "County Resolution"), authorizing the execution and delivery of an Intergovernmental Agreement for the West Quadrant Increment Area (the "Intergovernmental Agreement") approving of and agreeing to the use of community revitalization financing, and has now executed and delivered the Intergovernmental Agreement; and

WHEREAS, the Act requires that the City hold a public hearing on the proposed financing of the public improvements within an Increment Area in whole or in part using community revitalization financing; and

WHEREAS, pursuant to Resolution No. 2007-0044 adopted by the City Council on April 30, 2007, the City caused to be published on May 4, 2007, such date being at least ten (10) days before the public hearing, notice in The Spokesman Review, a legal newspaper of general circulation within the proposed Increment Area, setting forth the date, time, and place of the Council's public hearing on this Ordinance, and further caused such notice to be posted in at least six (6) conspicuous public places located in the proposed Increment Area; and

WHEREAS, pursuant to RCW 39.89.030 the City may finance the public improvements within the Increment Area; and

WHEREAS, the City anticipates constructing certain public improvement within the Increment Area and using community revitalization financing to finance a portion of the costs of such public improvements (the "Neighborhood Public Improvements"); and

WHEREAS, pursuant to the Intergovernmental Agreement, the City and the County have agreed that certain public improvements within the Increment Area will be constructed by or at the direction of the County (the "County Public Improvements") and that a portion of the costs of the County Public Improvements will be financed through the use of community revitalization financing; and

WHEREAS, pursuant to the Intergovernmental Agreement, the City and the County have agreed that Incremental Revenues (as defined below) generated within the Increment Area but outside of the Kendall Yards Sub-Area shall be used to finance a portion of the costs of the Neighborhood Public Improvements and the County Public Improvements; and

WHEREAS, the City has received a proposal from Kendall Yards Development, Inc. (the "Developer") requesting that the City finance a portion of the costs of certain public improvements through community revitalization financing in connection with development by

the Developer of residential and commercial improvements on property located within that portion of the Increment Area that is within the Kendall Yards Sub-Area (as defined below); and

WHEREAS, the Developer and the City have negotiated the terms of a Reimbursement Agreement (the "Reimbursement Agreement") between the Developer and the City, under which the Developer agrees to, among other things, finance and construct certain public improvements that are located within the Kendall Yards Sub-Area of the Increment Area (the "Kendall Yards PUD Public Improvements") and the City agrees to reimburse the Developer for all or a portion of the eligible costs of such public improvements with Incremental Revenues (as defined below) generated within the Kendall Yards Sub-Area located within the Increment Area, subject to receipt of such revenues and the satisfaction of the terms and conditions set forth in the Reimbursement Agreement; and

WHEREAS, the Council desires to authorize and approve the Reimbursement Agreement, the Intergovernmental Agreement (collectively, the "Agreements") and to designate the Mayor, the Chief Operating Officer, the Chief Financial Officer or their designee as the authorized representative (the "Authorized Representative") to execute such Agreements;

NOW, THEREFORE, IT IS FURTHER ORDAINED as follows:

Section 1. Definitions. In addition to those terms defined in the Recitals above, as used in this Ordinance, the following terms have the meanings provided in this section.

"Increment Area" shall mean the Increment Area as that term is defined by RCW 39.89.020(9) and shall refer to the West Quadrant Increment Area established by this Ordinance, a description of which is attached as Schedule 1 to Exhibit A hereto.

"Incremental Revenues" shall mean those Tax Allocation Revenues as that term is defined by RCW 39.89.020(8) that are received by the City and available to finance the Public Improvements.

"Kendall Yards Sub-Area" shall mean that area within the Increment Area that is generally bounded by Monroe Street on the east, Ide Avenue and Ohio Avenue on the south, Summit Boulevard on the west and Bridge Avenue and College Avenue on the north, a description of which is attached as Schedule 2 to Exhibit A hereto.

"Public Improvement Costs" has the meaning specified for such phrase in RCW 39.89.020(5).

"Public Improvements" has the meaning specific for such phrase in RCW 39.89.020(4) and shall include those public improvements described in Section 2 of this Ordinance as the Kendall Yards Sub-Area Public Improvements, the Neighborhood Public Improvements and the County Public Improvements.

Capitalized terms used in this Ordinance that are not defined above shall have the meaning given to such terms in Chapter 39.89 RCW.

Section 2. Description of Plan for Public Improvements. It is the intention of the City that certain public improvements, including but not limited to those Public Improvements which are generally described below, be constructed and installed within the Increment Area:

(a) Publicly-owned street and road improvements, including: approximately 40,000 linear feet of streets and curbs; striping and signage; utility sleeves or similar facilities that will serve publicly owned utilities; approximately 14,000 linear feet of street landscaping (including trees and irrigation improvements); traffic signals; and improvements to Maple Street and Monroe Street, with an estimated cost of \$5,188,489.

(b) Publicly-owned water system improvements, including approximately: 15,060 lineal feet of water mains (including valves and fittings); 158 domestic water service lines (to the extent such lines are in the public domain); 158 building fire service lines (to the extent such lines are in the public domain); and 43 fire hydrants, with an estimated cost of \$2,382,300; provided fixtures and appurtenances required to connect private development to the public water system shall not be considered Kendall Yards Sub-Area Public Improvements.

(c) Publicly-owned sewer system improvements, including approximately: 1,800 lineal feet of sanitary sewer interceptors (including pipe in diameters of up to 72 inches); 15,060 lineal feet of sanitary sewer mains; 158 sanitary sewer service lines (to the extent such lines are in the public domain); and 60 sanitary sewer manholes, with an estimated cost of \$3,602,600; provided fixtures and appurtenances required to connect private development to the publicly owned sewer system shall not be considered Kendall Yards Sub-Area Public Improvements.

(d) Publicly-owned storm water and drainage management systems, including: approximately 18,031 lineal feet of storm sewer pipe; approximately 75 storm sewer manholes; approximately 151 storm water catch basins; approximately 26 Type 2 drywells; drainage swales (including landscaping for such swales); and storm water treatment vaults, with an estimated cost of \$4,416,205; provided, infrastructure and appurtenances required to address on-site storm water requirements shall not be considered Kendall Yards Sub-Area Public Improvements.

(e) Publicly-owned sidewalks, including street furnishings installed along the sidewalk (*e.g.*, benches, trash receptacles, bicycle racks and planter pots), with an estimated cost of \$8,050,000. The parties shall address responsibility for maintenance of street furnishings installed along the sidewalk (other than benches and bicycle racks) in a separate agreement to the extent such street furnishings are to be Kendall Yards Sub-Area Public Improvements.

(f) Streetlights, with an estimated cost of \$1,970,000.

(g) Publicly-owned park facilities and recreational area improvements, including: an extension of the Centennial Trail extending approximately 7,300 lineal feet (with an approximately 20-foot wide drivable surface and an additional 10' of landscape planting and/or re-vegetation); approximately eight (8) public riverfront plazas/parks

(each of which is projected to be approximately 6,000 square feet in area); and improvements to the trail and landscaping in the existing Veterans Park at the intertie with the Centennial Trail, with an estimated cost of \$5,263,162.

(h) Site preparation for the aforementioned improvements, including demolition, excavating, grading, installing temporary erosion control improvements, with estimated costs of \$7,200,000.

(i) Designing, engineering, planning and permitting for the aforementioned improvements, with estimated costs of \$4,650,000; provided, the Public Improvement Costs relating to designing, engineering, planning, and permitting the Kendall Yards Sub-Area Public Improvements shall comply with Public Works Laws relating to the design, engineering, and permitting of the same and shall be limited to ten percent (10%) of the total Public Improvement Cost of the Kendall Yards Sub-Area Public Improvements, and any design, engineering, planning and permitting costs in excess of said ten percent (10%) limitation shall not be considered "Public Improvement Costs" for purposes of this Reimbursement Agreement.

(j) Publicly-owned streetscape improvements related to West Central Neighborhood, Comprehensive Plan West Broadway Neighborhood Center; Broadway, Ash to Chestnut, 4 blocks, including decorative concrete or paver sidewalks, trees, period lighting, permanent street furniture, bike and pedestrian infrastructure, underground utilities, median construction and infrastructure for future streetcar route, with an estimated cost of \$2,500,000.

(k) Publicly-owned intersection improvements related to Emerson Garfield and West Central Neighborhoods, Comprehensive Plan Monroe Corridor; Cora to Boone, 6-10, including NW Blvd, Boone, and others to be identified in N Monroe community design process (gateway locations): bumpouts, pavement treatment, trees, lighting, underground utilities as needed and feasible, pedestrian amenities, with an estimated cost of \$3,000,000.

(l) Publicly-owned traffic calming improvements on Elm, Cannon, and Chestnut 3 blocks, Bridge to Dean, including trees, crosswalk treatments, street furniture, lighting, bike and pedestrian infrastructure and improvements, with an estimated cost of \$900,000.

(m) Publicly-owned streetscape intersection enhancements related to West Central Neighborhood, Comprehensive Plan Maxwell & Elm Employment Center; Chestnut to Maple, 5 blocks, on Sinto including sidewalks, bumpouts, trees and crosswalk treatments, with an estimated cost of \$1,500,000.

(n) Demolition and reconstruction related to Riverside Neighborhood; Post Street Bridge for pedestrians, with an estimated \$750,000 towards total cost.

(o) Publicly-owned streetscape improvements related to Riverside Neighborhood, Comprehensive Plan Regional Center; Bridge Street, Monroe to Post 1

block, including enhancements, lighting and street furniture, with an estimated cost of \$300,000.

(p) Publicly-owned infrastructure improvements related to Riverside Neighborhood; Potential Bridge Street public market incubator site, but limited to upgrade of water and sewer to current commercial and industrial standards, and underground utilities where appropriate, with an estimated \$500,000 towards total cost.

(q) Publicly-owned infrastructure improvements related to West Central Neighborhood, Maxwell & Elm Employment Center; incubator site(s), but limited to upgrade of water and sewer to current commercial and industrial standards, with an estimated \$750,000 towards total cost.

(r) Publicly-owned Streetscape enhancements for West Central Neighborhood; Broadway to Nora, Maple and Ash, 4-6 blocks, including sidewalks, bumpouts, trees, crosswalk treatment, and benches/bus shelters, with an estimated cost of \$1,800,000.

(s) Publicly-owned north bank trail enhancements for Riverside Neighborhood; Centennial Trail at Monroe Street Bridge, with an estimated cost of \$175,000.

(t) Publicly-owned streetscape improvements for Riverside Neighborhood; Monroe to Central, Broadway to Mallon 4-6 blocks, including trees, crosswalk treatments, street furniture, lighting, bike and pedestrian infrastructure and improvements and underground utilities where appropriate, with estimated cost of \$1,800,000.

(u) Publicly-owned streetscape and infrastructure improvements related to Riverside Neighborhood; Howard to Washington, N. River Bank to Dean, 2 blocks, including upgrade of water and sewer to current commercial and industrial standards, underground utilities where needed and as feasible, with an estimated \$850,000 towards total cost.

(v) Public access to West Central Neighborhood, Lower Crossing, including parking, bike, pedestrian, and trail enhancements, with an estimated cost of \$750,000.

(w) Crossover reconfiguration analysis and engineering Riverside, Lincoln-Monroe, with an estimated cost of \$175,000.

(x) Publicly-owned parking facilities, including surface parking lots, street parking improvements, covered parking facilities and/or multiple-floor parking facilities, adjacent to the campus of the County Courthouse, with an estimated cost of \$5,000,000.

(y) Publicly-owned sidewalks, including street furnishings installed along the sidewalk (e.g., benches, trash receptacles, bicycle racks and planter pots), adjacent to the campus of the County Courthouse, with an estimated cost of \$200,000.

(z) Street lights, adjacent to the campus of the County Courthouse, with an estimated cost of \$100,000.

(aa) Publicly-owned park/recreational facilities, including pocket parks and public plazas (each of which is projected to be approximately 6,000 square feet in area), adjacent to the campus of the County Courthouse, with an estimated cost of \$100,000.

The public improvements described in paragraphs (a) through (i) are hereinafter referred to as the “Kendall Yards Sub-Area Public Improvements,” the public improvements described in paragraphs (j) through (w) are hereinafter referred to as the “Neighborhood Public Improvements” and the public improvements described in paragraphs (x) through (aa) are hereinafter referred to as the “County Public Improvements.” All components and portions of the Kendall Yards Sub-Area Public Improvements shall be constructed and installed in accordance with the maps, plans, and specifications to be approved by the City.

Section 3. Estimated Cost. Public Improvement Costs shall include, without limitation but only to the extent permitted by the Act, the cost of design, planning, acquisition, site preparation, construction, improvement and installation of the Public Improvements, together with the following ancillary costs:

- (a) the costs of relocating utilities as a result of the Public Improvements;
- (b) the costs of financing, including interest during construction, legal and other professional services, taxes, insurance, principal and interest costs on indebtedness incurred by the Developer and the County to finance public improvements, and any costs incurred by the City in connection with obligations incurred by the City in financing the Public Improvements;
- (c) the costs incurred by the Spokane County Assessor (the “Assessor”) to:
 - (i) revalue real property for the purpose of determining the tax allocation base value that is in excess of costs incurred by the Assessor in accordance with the revaluation plan under Chapter 84.41 RCW; and
 - (ii) the costs of apportioning the taxes and complying with applicable law; and
- (d) other administrative costs reasonably necessary and related to these costs, including such costs incurred prior to the adoption of this Ordinance.

The total estimated Public Improvement Costs for the Public Improvements that may be financed using community revitalization financing is hereby declared to be approximately Sixty Three Million Eight Hundred Seventy Two Thousand Seven Hundred and Fifty Six and No/100 Dollars (\$63,872,756.00). The City estimates that only a portion of such estimated Public Improvement Costs will be financed using community revitalization financing. The amount of such Public Improvement Costs financed using community revitalization financing shall be limited to and subject to the terms and conditions of the Reimbursement Agreement and the Intergovernmental Agreement.

Section 4. Increment Area Boundaries. The boundaries of the Increment Area are set forth in Schedule 1 to **Exhibit A**, attached hereto and incorporated herein by reference.

Section 5. Apportionment Period. The apportionment of Regular Property Taxes shall begin as of January 1, 2008, the calendar year following the enactment of this Ordinance. The City estimates that the apportionment of Regular Property Taxes pursuant to RCW 39.89.070 shall continue until the earlier of: (1) such time as the Incremental Revenues are no longer necessary or obligated to pay Public Improvement Costs; or (2) December 31, 2032.

Section 6. Tax Allocation Revenue. The City shall use Incremental Revenues to pay Public Improvement Costs, including but not limited to amounts used to pay for Neighborhood Public Improvements and amounts payable under the Reimbursement Agreement and the Intergovernmental Agreement. Provided, the potential use of Community Development Block Grant funds as referenced in the City's notices pursuant to the Act shall be limited to Neighborhood Public Improvements, as defined herein, and no such funds shall be available or used to pay for Kendall Yards Sub-Area Public Improvements or County Public Improvements.

Section 7. Community Revitalization Financing. Pursuant to RCW 39.89.030, the City may finance the Public Improvement Costs in whole or in part using Incremental Revenues. Incremental Revenues will be applied to Public Improvement Costs only in accordance with this Ordinance and pursuant to the terms and conditions set forth in the Reimbursement Agreement and the Intergovernmental Agreement.

Section 7.1. Advisory Board. The Council hereby directs the Authorized Representatives to prepare a proposal for consideration by Council to establish an advisory board to provide oversight and direction with respect to the financing, construction and priority of Neighborhood Public Improvements. Such proposal shall be provided to Council for consideration within thirty (30) days of the effective date of this Ordinance.

Section 8. Reimbursement Agreement. The Council hereby authorizes and approves the Reimbursement Agreement in substantially the form presented to the Council in connection with its consideration of this Ordinance, and attached hereto as **Exhibit B**, with any nonmaterial changes thereto that one or more of the Authorized Representatives shall deem appropriate and in the interest of the City. The Council hereby further authorizes and directs the Authorized Representative to finalize, execute and deliver said Reimbursement Agreement.

Section 9. Ratification of Prior Approval of Intergovernmental Agreement. Under the County Resolution, the County has executed and delivered the Intergovernmental Agreement and agreed to the proposed Increment Area and the use of community revitalization financing by the City to finance the Public Improvements and encourage private development within the Increment Area as contemplated under RCW 39.89.030(4) and 39.89.050(1). The Council hereby ratifies and confirms its prior authorization and approval of the Intergovernmental Agreement pursuant to OPR 07-399 approved and executed on May 14, 2007 and the execution and delivery the Intergovernmental Agreement, as approved and in the form attached hereto as **Exhibit C**, by the Authorized Representative.

Section 10. Findings. The Council hereby makes the following findings:

(a) That the Public Improvements are expected to encourage private development within the Increment Area and to increase the fair market value of real property within the Increment Area.

(b) That the private development that is anticipated to occur within the Increment Area as a result of the Public Improvements will be consistent with the countywide planning policy adopted by the County under RCW 36.70A.210 and the City's Comprehensive Plan and the development regulations adopted under Chapter 36.70A RCW.

(c) That the expenditures for the Public Improvements represent necessary and legitimate expenses of the City for public improvements and public improvement costs.

(d) That the taxing districts, in the aggregate, that levy at least seventy-five percent of the regular property tax within which the Increment Area is located have approved of and agreed to the use of community revitalization financing for the Public Improvements, as contemplated by RCW 39.89.030(4) and 39.89.050(1).

(e) That the Increment Area does not include any fire protection districts or any portions thereof.

(f) That this Ordinance satisfies all conditions of RCW 39.89.030.

Section 11. Referendum. This Ordinance is subject to the Referendum procedure specified in Section 83 of the Charter of the City.

Section 12. Effective Date. The Council hereby finds and determines that the creation of the Increment Area at this time will benefit the City due to the current state of public and private improvements within the proposed Increment Area boundaries. In making such finding and determination, the Council has given consideration to the purposes of the Act and the potential for economic development as a result of the formation of the Increment Area. In order to maximize future economic development within the Increment Area and the Incremental Revenues generated within the Increment Area to finance the Public Improvements it is essential to proceed immediately with the formation of the Increment Area and to enter into the Reimbursement Agreement and the Intergovernmental Agreement in connection therewith. Based upon said facts, an emergency and urgency is declared and found to exist as necessary for the immediate support of City government and its existing public institutions. Based upon said emergency and urgency, this Ordinance shall be effective immediately upon its passage.

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PASSED and ENACTED by the City of Spokane, Spokane County, Washington, on May 14, 2007.

CITY OF SPOKANE
Spokane County, Washington.



Joe Shogan
Joe Shogan, Council President

Dennis Hession
Dennis Hession, Mayor

20
5/14/07

RECEIVED
05.21.07
CITY CLERK'S OFFICE
SPOKANE, WA

ATTEST:

Terri L. Pfister
Terri L. Pfister
City Clerk

05.14.07
EFFECTIVE DATE

Approved As To Form:

James Richman
James Richman, Assistant City Attorney

CERTIFICATION

Terri L. Pfister, the Clerk of the City of Spokane, Spokane County, Washington, hereby certifies that the foregoing Ordinance is a full, true, and correct copy of an Ordinance duly passed and adopted at a regular meeting of the City Council of the City of Spokane, duly and regularly held at the regular meeting place thereof on May 14, 2007 of which meeting all members of said Council had due notice and at which a majority thereof was present; and that at said meeting said Ordinance was adopted by the following vote:

AYES, and in favor thereof, Council members:

6

(Council President Shogan, Council Members Crow, French, McLaughlin, Stark and Verner)

NAYS, Council members:

1

(Council Member Apple voting "NO")

ABSENT, Council members:

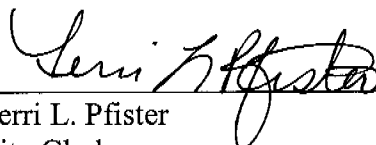
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ABSTAIN, Council members:

0

I further certify that I have carefully compared the same with the original Ordinance on file and of record in my office; that said Ordinance is a full, true, and correct copy of the original Ordinance adopted at said meeting; and that said Ordinance has not been amended, modified, or rescinded since the date of its adoption, and is now in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the official seal of said City on May 29, 2007.



Terri L. Pfister
City Clerk



Clifton, Kimberly

From: Brooke Matson <brooke@spark-central.org>
Sent: Tuesday, October 13, 2020 5:58 PM
To: Clerks - City of Spokane
Subject: Comments for 10/26 meeting on Ordinance C35879

[CAUTION - EXTERNAL EMAIL - Verify Sender]

Dear City Clerk,

I cannot make the meeting on the 26th because of a board meeting, but I wanted to share my comments in support of extending the WQTIF:

I am writing to express my whole-hearted support for extending the WQTIF to 2047 so that meaningful funds may accumulate that will greatly benefit the West Central neighborhood—a neighborhood too long overlooked for city investment, infrastructure, and resources. The diverse and historically low-income neighborhood of West Central NEEDS WQTIF funds, and without extending the WQTIF, West Central will lose out on tens of millions of dollars of badly needed improvements and affordable housing. As the executive director of Spark Central, I see so many West Central families that would greatly benefit from more affordable housing, more parks and walkways for their children to access, and basic infrastructure and improvements that are taken for granted in other neighborhoods in our city. It's time for the city to invest in the future of West Central, and extending the WQTIF is such an easy way for our city council to say, "West Central matters."

Displacement (gentrification) is already occurring in West Central as property values begin to increase beyond the financial means of low-to-moderate income residents; adding more affordable housing will help to prevent such displacement. While some market-driven gentrification is to be expected, tax increment financing will allow West Central to maintain income diversity as well as leverage increasing property values to reinvest in our own economic development. If the extension ordinance isn't passed, there simply won't be enough revenues accumulated by 2032 to fund significant affordable housing in any of the three neighborhoods within the WQTIF boundary.

REACH West Central and the West Central Neighborhood Council (WCNC) will convene a stakeholder group, representing the diverse populations within West Central, to work with an urban planner to develop a long-term strategic investment plan for the best use of the WQTIF funds in West Central. REACH and the WCNC want to ensure that the revitalization that occurs using the WQTIF is dictated by the needs and desires of neighborhood residents, businesses, and organizations, and will have a positive impact on the area, not just in the near term, but for decades to come.

Thank you for your time, and I sincerely hope you vote to extend the WQTIF so that one of our most culturally diverse and under-resourced neighborhoods can benefit from the investment that other, more privileged neighborhoods enjoy.

Brooke Matson

Brooke Matson (she/her)

Executive Director

[Spark Central](#) · 509-279-0299

1214 W Summit Pkwy; Spokane, WA 99201

GO ANYWHERE FROM HERE.



Agenda Sheet for City Council Meeting of:
10/19/2020

Date Rec'd	10/12/2020
Clerk's File #	FIN 2020-0001
Renews #	
Cross Ref #	
Project #	
Bid #	
Requisition #	

Submitting Dept	FINANCE & ADMIN
Contact Name/Phone	PAUL INGIOSI 625-6061
Contact E-Mail	PINGIOSI@SPOKANECITY.ORG
Agenda Item Type	Hearings
Agenda Item Name	0410 - SET REVENUE HEARING

Agenda Wording

Setting public hearing on possible revenue sources for the 2021 Budget on October 26, 2020.

Summary (Background)

A city such as Spokane that collects a regular property tax levy must hold a public hearing on possible revenue sources for the 2021 current expense budget, including consideration of possible increases in property tax revenues (RCW 84.55.120). This hearing must be held before the meeting at which the City Council considers levy adoption. The property tax ordinance will be on the Council's November 9, 2020 agenda.

<u>Fiscal Impact</u>	Grant related? NO	<u>Budget Account</u>
	Public Works? NO	
Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	INGIOSI, PAUL	<u>Study Session\Other</u>	
<u>Division Director</u>	WALLACE, TONYA	<u>Council Sponsor</u>	Council President Beggs
<u>Finance</u>	HUGHES, MICHELLE	<u>Distribution List</u>	
<u>Legal</u>	PICCOLO, MIKE		
<u>For the Mayor</u>	ORMSBY, MICHAEL		
<u>Additional Approvals</u>			
<u>Purchasing</u>			



Expenditure Control Form

1. All requests being made must be accompanied by this form.
2. Route **ALL** requests to the Finance Department for signature.
3. If request is greater than \$100,000 it requires signatures by Finance and the City Administrator. Finance Dept. will route to City Administrator.

Today's Date:

Type of expenditure:

Goods



Services



Department:

Approving Supervisor:

Amount of Proposed Expenditure:

Funding Source:

Please verify correct funding sources. Please indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

What are the impacts if expenses are deferred?

What alternative resources have been considered?

Description of the goods or service and any additional information?

Person Submitting Form/Contact:

FINANCE SIGNATURE:

CITY ADMINISTRATOR SIGNATURE:
