

# THE CITY OF SPOKANE



## ADVANCE COUNCIL AGENDA

MEETING OF MONDAY, APRIL 28, 2014

### **MISSION STATEMENT**

**TO DELIVER EFFICIENT AND EFFECTIVE SERVICES  
THAT FACILITATE ECONOMIC OPPORTUNITY  
AND ENHANCE QUALITY OF LIFE.**

**MAYOR DAVID A. CONDON**

**COUNCIL PRESIDENT BEN STUCKART**

**COUNCIL MEMBER MICHAEL A. ALLEN**

**COUNCIL MEMBER CANDACE MUMM**

**COUNCIL MEMBER JON SNYDER**

**COUNCIL MEMBER MIKE FAGAN**

**COUNCIL MEMBER STEVE SALVATORI**

**COUNCIL MEMBER AMBER WALDREF**

COUNCIL CHAMBERS  
CITY HALL

808 W. SPOKANE FALLS BLVD.  
SPOKANE, WA 99201

## CITY COUNCIL BRIEFING SESSION

Council will adopt the Administrative Session Consent Agenda after they have had appropriate discussion. Items may be moved to the 6:00 p.m. Legislative Session for formal consideration by the Council at the request of any Council Member.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON WEDNESDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel. There will be an opportunity for the expression of public views on any issue not relating to the Current or Advance Agendas during the Open Forum at the beginning and the conclusion of the Legislative Agenda.

### ADDRESSING THE COUNCIL

- No one may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet as a condition of recognition.
- Each person speaking at the public microphone shall print his or her name and address on the sheet provided at the podium and verbally identify him/herself by name, address and, if appropriate, representative capacity.
- If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, modes of expression such as demonstration, banners, applause and the like will not be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.

**SPEAKING TIME LIMITS:** Unless deemed otherwise by the Chair, each person addressing the Council shall be limited to a three-minute speaking time.

**CITY COUNCIL AGENDA:** The City Council Advance and Current Agendas may be obtained prior to Council Meetings from the Office of the City Clerk during regular business hours (8 a.m. - 5 p.m.). The Agenda may also be accessed on the City website at [www.spokanecity.org](http://www.spokanecity.org). Agenda items are available for public review in the Office of the City Clerk during regular business hours.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Gita George-Hatcher at (509) 625-7083, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [ggeorge-hatcher@spokanecity.org](mailto:ggeorge-hatcher@spokanecity.org). Persons who are deaf or hard of hearing may contact Ms. George-Hatcher at (509) 625-7083 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

If you have questions, please call the Agenda Hotline at 625-6350.

# BRIEFING SESSION

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)

(No Public Testimony Taken)

Council Reports

Staff Reports

Committee Reports

Advance Agenda Review

Current Agenda Review

## ADMINISTRATIVE SESSION

Roll Call of Council

## CONSENT AGENDA

### REPORTS, CONTRACTS AND CLAIMS

### RECOMMENDATION

- |   |                |                              |
|---|----------------|------------------------------|
| 1. Low bid meeting specifications of Freedom Truck Centers (Spokane, WA) for one Water Tap Truck for the Water Department—\$130,544.96 (incl. tax)<br><i>Gene Jakubczak</i> | Approve        | OPR 2014-0317<br>BID 4012-14 |
| 2. Additional purchases from Freedom Truck Center (Spokane, WA) by Fleet Services for the Sewer Department of:  | Approve<br>All |                              |
| a. One dump body with accessories (as an additional unit)—\$46,717.09 (incl. tax).<br><i>Gene Jakubczak</i>   |                | OPR 2014-0318<br>BID 3602-09 |
| b. One 2015 Freightliner M2-106V truck chassis (to be used to build a replacement dump truck) — \$107,471.78 (incl. tax).<br><i>Gene Jakubczak</i>                          |                | OPR 2014-0319<br>BID 3709-10 |
| 3. Additional purchases from Freedom Truck Center (Spokane, WA) by Fleet Services for the Street Department:  | Approve<br>All |                              |
| a. Three dump bodies with accessories (as replacement units)—\$163,806.54 (incl. tax).<br><i>Gene Jakubczak</i>   |                | OPR 2014-0320<br>BID 3602-09 |

- |   |   |
|---|---|
| <p>b. Three 2015 Freightliner M2-112 Truck Cabs &amp; Chassis (as replacement units which will be used to build tandem axle dump/plow trucks)—\$407,764.89 (incl. tax).<br/> <b>Gene Jakubczak</b></p>  |   |
| <p>4. Purchase of one Volvo all wheel drive motor grader from Clyde West, Inc. (Spokane, WA) by Fleet Services Department as a replacement unit for the Street Department—\$261,094.14 (incl. tax).<br/> <b>Gene Jakubczak</b></p>  | <p>Approve OPR 2014-0322</p>                          |
| <p>5. Purchase of Steril-Koni in-ground vehicle lift for the Nelson Service Center from Liftlogic, Inc. (Portland, OR) utilizing Washington State Contract No. 06405—\$147,142.84.<br/> <b>Gene Jakubczak</b></p>   | <p>Approve OPR 2014-0323</p>                          |
| <p>6. Renew Blanket Order with Haskins Steel (Spokane, WA) for Miscellaneous Stock Steel for various departments—estimated annual expenditure \$200,000 (incl. tax).<br/> <b>Lynn Shupe</b></p>   | <p>Approve OPR 2014-0324<br/>         BID 3927-13</p> |
| <p>7. Low bid of Shamrock Paving, Inc. (Spokane, WA) for alley between Princeton Avenue and Heroy Avenue from Addison Street to Standard Street—\$58,329.40. An administrative reserve of \$5,832.94, which is 10% of the contract price, will be set aside.<br/> <b>Dan Buller</b></p>   | <p>Approve PRO 2013-0018<br/>         ENG 2013080</p> |
| <p>8. Contract with Spokane Regional Chamber of Commerce dba Greater Spokane Incorporated for federal lobbying services, business recruitment assistance and the International Trade Alliance from January 1, 2014 through December 31, 2014, for an amount not to exceed—\$117,440. (Deferred from April 21, 2014, Agenda)<br/> <b>Jan Quintrall</b></p> | <p>Approve OPR 2014-0295</p>                          |
| <p>9. Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through _____, 2011, total \$_____, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$_____.</p>   | <p>Approve &amp; Authorize Payment CPR 2014-0002</p>  |

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## EXECUTIVE SESSION

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

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# **CITY COUNCIL SESSION**

(May be held or reconvened following the 3:30 p.m. Administrative Session)  
(Council Briefing Center)

This session may be held for the purpose of City Council meeting with Mayoral nominees to Boards and/or Commissions. The session is open to the public.

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# **LEGISLATIVE SESSION**

(6:00 P.M.)  
(Council Reconvenes in Council Chamber)

**WORDS OF INSPIRATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COUNCIL**

**ANNOUNCEMENTS**

(Announcements regarding Changes to the City Council Agenda)

## **BOARDS AND COMMISSIONS APPOINTMENTS**

(Includes Announcements of Boards and Commissions Vacancies)

### **APPOINTMENTS**

### **RECOMMENDATION**

Arts Commission: One Appointment	Confirm	CPR 1981-0043
Airport Board: One Appointment	Confirm	CPR 1982-0071
Hotel-Motel Commission: One Reappointment	Confirm	CPR 2004-0017

## **CITY ADMINISTRATION REPORT**

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## **COUNCIL COMMITTEE REPORTS**

(Committee Reports for Finance, Neighborhoods, Public Safety, Public Works, and Planning/Community and Economic Development Committees and other Boards and Commissions)

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## OPEN FORUM

This is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas nor relating to political campaigns/items on upcoming election ballots. This Forum shall be for a period of time not to exceed thirty minutes. After all the matters on the Agenda have been acted on, unless it is 10:00 p.m. or later, the open forum shall continue for a period of time not to exceed thirty minutes. Each speaker will be limited to three minutes, unless otherwise deemed by the Chair. If you wish to speak at the forum, please sign up on the sign-up sheet located in the Chase Gallery.

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## LEGISLATIVE AGENDA

### EMERGENCY BUDGET ORDINANCES

(Require Five Affirmative, Recorded Roll Call Votes)

Ordinance C35092 amending Ordinance No. C35062 passed the City Council November 25, 2013, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2014, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2014, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Tim Dunivant

General Fund

FROM: Unappropriated Reserves, \$1,747,000;

TO: Various Accounts, same amount

(This action establishes the budget for 2012 and 2013 wage and benefit amounts due as a result of the recently approved Guild contract. The ongoing impact of this contract is already embedded in the 2014 budget.)

### NO EMERGENCY ORDINANCES

### RESOLUTIONS

(Require Four Affirmative, Recorded Roll Call Votes)

- RES 2014-0040 Confirming the appointment of Kristen Becker as Development Services Center Manager for the Development Services Center Department. (Deferred from April 21, 2014, Agenda)  
Jan Quintrall
- RES 2014-0044 Joint Resolution with Spokane County in the matter of authorizing the Airport Board to acquire Building 730 located at Spokane International Airport. Building 730 is located in an area designated for future expansion of commercial aeronautical development.  
Larry Krauter

- RES 2014-0045 Regarding the City Council's direction to the Plan Commission to provide a review and recommendation relating to the City's extension of sewer and water services outside of the City limits.  
*Council President Stuckart*
- RES 2014-0046 Declaring Hotsy of Spokane (Spokane, WA) a sole source for the maintenance, service and product supplier for the Hotsy pressure washing machines utilized by the Fleet Services Department—\$60,000/year.  
*Gene Jakubczak*
- RES 2014-0047 Approving the 2014 Action Plan component of the Consolidated Community Development and Housing Plan.  
*Jerrie Allard*
- RES 2014-0048 Approving a proposal to name the newly constructed City Hall Plaza after Spokane's second Mayor, James Glover.  
*Jan Quintrall*
- RES 2014-0049 Requesting the Spokane County Auditor to hold a special election on November 4, 2014 in conjunction with the scheduled general election to submit to the voters of the City of Spokane two advisory vote propositions regarding the working status and compensation for the positions of council president and council members.  
*Council Member Allen / Council Member Salvatori*

## NO FINAL READING ORDINANCES

### FIRST READING ORDINANCE

(No Public Testimony Will Be Taken)

- ORD C35094 Relating to gender identity and non-discrimination in the City of Spokane; amending SMC Sections 1.06.010, 1.06.020, 1.06.030 and 10.18.010. *Council Member Snyder*

### FURTHER ACTION DEFERRED

## SPECIAL CONSIDERATION

(If there are items listed you wish to speak on, please sign your name on the sign-up sheets in the Chase Gallery.)

### RECOMMENDATION

- |     |   |  |            |
|-----|---|--|------------|
| S1. | Council consideration of Mayoral Veto of Ordinance C35079 regarding sewer and water services outside City limits.<br><i>Council Member Mumm / Council Member Snyder</i> | Council Decision (Override requires 5 affirmative votes) | ORD C35079 |
|-----|---|--|------------|

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## **NO HEARINGS**

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**Motion to Approve Advance Agenda for April 28, 2014  
(per Council Rule 2.1.2)**

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## **OPEN FORUM (CONTINUED)**

This is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas nor relating to political campaigns/items on upcoming election ballots. This Forum shall be for a period of time not to exceed thirty minutes. After all the matters on the Agenda have been acted on, unless it is 10:00 p.m. or later, the open forum shall continue for a period of time not to exceed thirty minutes. Each speaker will be limited to three minutes, unless otherwise deemed by the Chair. If you wish to speak at the forum, please sign up on the sign-up sheet located in the Chase Gallery.

## **ADJOURNMENT**

The April 28, 2014, Regular Legislative Session of the City Council is adjourned to May 5, 2014.

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## **NOTES**



**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

OPR 2014-0317

**Renews #****Submitting Dept**

FLEET SERVICES

**Cross Ref #****Contact Name/Phone**

GENE JAKUBCZAK 625-7865

**Project #****Contact E-Mail**

GJAKUBCZAK@SPOKANECITY.ORG

**Bid #**

#4012-14

**Agenda Item Type**

Purchase w/o Contract

**Requisition #**

RE #16898

**Agenda Item Name**

5100-FLEET PURCHASE OF WATER TAP TRUCK

**Agenda Wording**

Low bid meeting specifications of FREEDOM TRUCK CENTER (Spokane, WA) for a Water Tap Truck - \$130,544.96 including tax

**Summary (Background)**

On April 7, 2014 sealed bids were received to provide the City of Spokane with a Water Tap Truck. This consists of a truck flatbed body, a crane, generators, hydraulic system and other specialized equipment to build a complete service truck. The equipment will be mounted on a new truck chassis purchased previously.

**Fiscal Impact****Budget Account**

Expense \$ 130,544.96

# 4100-42490-94000-56404

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

JAKUBCZAK, GENE

**Study Session****Division Director**

ROMERO, RICK

**Other**

PW 4/14/14

**Finance**

LESESNE, MICHELE

**Distribution List****Legal**

WHALEY, HUNT

Purchasing: tprince

**For the Mayor**

SANDERS, THERESA

Fleet Services: gjakubczak &amp; Fleetservices

**Additional Approvals**

Taxes &amp; Licenses

**Purchasing**

PRINCE, THEA

WATER TAP TRUCK  
 BID 4012-14 OPEN: 4/7/14

	Freedom Truck Center 10310 W Westbow Blvd Spokane WA 99224
UNIT PRICE:	\$119,876.00/ea
TOTAL: (NOT INCLUDING TAX)	\$119,876.00/ea
Delivery	Approx 120 Days FRO
Exceptions:	Crane to be inspected and certified by Diversified Inspections
Pay by Credit Card	YES
Additional Purchases	YES
8.9% Sales Tax	\$10,668.96

**FLEET SERVICES  
MEMORANDUM**

April 17, 2014

**TO: PURCHASING DEPARTMENT**

**FROM: GENE JAKUBCZAK**  
**FLEET SERVICES DIRECTOR**

**SUBJ: BID # 4012-14**

After careful consideration, the Fleet Services Department recommends bid #4012-14 be awarded to Freedom Truck Center, the lowest responsive bidder, for the purchase of one Water Tap Truck. This consists of a truck flatbed body, a crane, generator, hydraulic system and other specialized equipment to build a complete service truck. The equipment will be mounted on a new truck chassis purchased previously.

QTY	ITEM	EACH	TOTAL
1	Water Tap Truck	\$119,876.00	\$119,876.00
Sales Tax	8.9%		\$ 10,668.96
<b>TOTAL</b>			<b>\$130,544.96</b>

cc: Dan Kegley  
Lynn Shupe

**BRIEFING PAPER**  
**Public Works Committee**  
**Fleet Services**  
**April 14, 2014**

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**Subject**

Purchase of one (1) Water Tap Truck for the Water Department for \$130,544.96 (tax incl.) as a replacement unit from Freedom Truck Centers of Spokane.

**Background**

This equipment is being purchased utilizing the terms of bid #4012-14. This consists of a truck flatbed body, a crane, generator, hydraulic system and other specialized equipment to build a complete service truck. The equipment will be mounted on a new truck chassis purchased previously.

**Impact**

This vehicle will replace a unit in the Water Department's fleet that has reached the end of its economic service life.

**Action**

Recommend approval.

**Funding**

Funding is available in the department's 2014 replacement fund.

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

OPR 2014-0318

**Renews #****Submitting Dept**

FLEET SERVICES

**Cross Ref #****Contact Name/Phone**

GENE JAKUBCZAK 625-7865

**Project #****Contact E-Mail**

GJAKUBCZAK@SPOKANECITY.ORG

**Bid #**

#3602-09

**Agenda Item Type**

Purchase w/o Contract

**Requisition #**

RE #16922

**Agenda Item Name**

5100-FLEET ADDTL PURCHASEOF DUMP TRUCK BODY

**Agenda Wording**

Additional purchase of one (1) dump body with accessories from FREEDOM TRUCK CENTER (Spokane, WA) from a June, 2009 bid as an additional unit for the Sewer Department - \$46,717.09 including tax

**Summary (Background)**

On July 27, 2009 City Council awarded Bid #3602-09 for the purchase of three (3) or more dump bodies to Freedom Truck Center. Subsequently Fleet Services has identified an additional need for one (1) more dump body. This dump body will be a replacement unit for the Sewer Department. The vendor has agreed to hold the price originally quoted for this purchase.

**Fiscal Impact****Budget Account**

Expense \$ 46,717.09

# 4310-43100-94000-56405

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

JAKUBCZAK, GENE

**Study Session****Division Director**

ROMERO, RICK

**Other**

PWC: 4/14/14

**Finance**

LESESNE, MICHELE

**Distribution List****Legal**

WHALEY, HUNT

Purchasing: tprince

**For the Mayor**

SANDERS, THERESA

Fleet: gjakubczak &amp; Fleetservices

**Additional Approvals**

Taxes &amp; Licenses

**Purchasing**

PRINCE, THEA

**FLEET SERVICES  
MEMORANDUM**

April 17, 2014

**TO: PURCHASING DEPARTMENT**

**FROM: GENE JAKUBCZAK  
FLEET SERVICES DIRECTOR**

**SUBJ: BID # 3602-09, Additional Purchase, Dump Truck Body**

This is an additional purchase under the terms of bid #3602-09. The vendor has agreed to hold the prices from the 2009 bid.

This is a replacement unit for the Sewer Department.

Unit 428366  
RE 16891

<b>QTY</b>	<b>ITEM</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
1	Crysteel 16' dump body	\$29,981.00	\$29,981.00
<b>OPTIONS</b>			
1	Option B - Optional hydraulic system for snow plow and sander operation	\$8,542.00	\$8,542.00
1	Option G - Heavy duty eq. trailer hitch	\$751.00	\$751.00
1	Option H - Aero tarp system	\$2,045.00	\$2,045.00
1	Total as bid		
1	Change order - Load sensing hydraulics in lieu of as bid	\$1,659.00	\$1,659.00
<b>SUB-TOTAL</b>			<b>\$42,978.00</b>
<b>Tax</b>			<b>\$3,739.09</b>
<b>TOTAL</b>			<b>\$46,717.09</b>

cc: Gary Kaesemeyer

**BRIEFING PAPER**  
**Public Works Committee**  
**Fleet Services**  
**April 14, 2014**

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**Subject**

Purchase of one (1) dump body with options for the Sewer Department for \$46,717.09 (tax incl.) as a replacement unit from Freedom Truck Centers of Spokane.

**Background**

This dump truck body is being purchased to build a dump truck utilizing the terms of bid #3602-09 for dump truck bodies. The dump body will be mounted on a new truck chassis being purchased separately.

**Impact**

This vehicle will replace a unit in the Sewer Department's fleet that has reached the end of its economic service life.

**Action**

Recommend approval.

**Funding**

Funding is available in the department's 2014 replacement fund.

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

OPR 2014-0319

**Renews #****Submitting Dept**

FLEET SERVICES

**Cross Ref #****Contact Name/Phone**

GENE JAKUBCZAK 625-7865

**Project #****Contact E-Mail**

GJAKUBCZAK@SPOKANECITY.ORG

**Bid #**

3709-10

**Agenda Item Type**

Purchase w/o Contract

**Requisition #**

RE #16922

**Agenda Item Name**

5100-FLEET ADDTL PURCHASE OF TRUCK CHASSIS

**Agenda Wording**

Additional purchase of one (1) 2015 Freightliner M2-106V truck chassis from FREEDOM TRUCK CENTER (Spokane, WA) for the City of Spokane Fleet Services Department - \$107,471.78 including tax

**Summary (Background)**

On 7/26/10 City Council awarded Bid #3709-10 for the purchase of single axle truck cab & chassis to Freedom Truck Center. Subsequently Fleet Services has identified an additional need for one (1) more truck cab & chassis. This truck cab & chassis will be used to build a replacement dump truck for the Sewer Department.

**Fiscal Impact****Budget Account**

Expense \$ 107,471.78

# 4310-43100-94000-56405

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

JAKUBCZAK, GENE

**Study Session****Division Director**

ROMERO, RICK

**Other**

PWC: 4/14/14

**Finance**

LESESNE, MICHELE

**Distribution List****Legal**

WHALEY, HUNT

Purchasing: tprince

**For the Mayor**

SANDERS, THERESA

Fleet Services: gjakubczak &amp; Fleetservices

**Additional Approvals**

Taxes &amp; Licenses

**Purchasing**

PRINCE, THEA



**BRIEFING PAPER**  
**Public Works Committee**  
**Fleet Services**  
**April 14, 2014**

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**Subject**

Purchase of one (1) cab & chassis for the Sewer Department for \$107,471.78 (tax incl.) as replacement units from Freedom Truck Centers of Spokane.

**Background**

This cab & chassis is being purchased utilizing the terms of bid #3709-10 for single axle cab & chassis. The cab & chassis will be used to build a dump truck.

**Impact**

This vehicle will replace a unit in the Sewer Department's fleet that has reached the end of its economic service life.

**Action**

Recommend approval.

**Funding**

Funding is available in the department's 2014 replacement fund.

**FLEET SERVICES  
MEMORANDUM**

April 17, 2014

**TO: PURCHASING DEPARTMENT**

**FROM: GENE JAKUBCZAK  
FLEET SERVICES DIRECTOR**

**SUBJ: ADDITIONAL PURCHASES UTILIZING BID # 3709-10**

This is an order for one truck chassis utilizing the terms of bid # 3709-10. The vendor has agreed to hold the price originally quoted for this purchase. This chassis will be used to build a new dump truck for the Sewer Department.

Unit 428366  
RE 16891

QTY	ITEM	UNIT PRICE	TOTAL
1	2015 Freightliner M2-106V	\$55,450.00	\$55,450.00
1	Price adjust for orders after 2-28-12	\$2,772.50	\$2,772.50
1	2012 Model year upcharge	\$1,500.00	\$1,500.00
<b>OPTIONS</b>			
1	Exhaust Horizontal Muffler w/vertical tailpipe	\$610.00	\$610.00
1	Front frame extensions w/stationary grill <b>Incl. air brakes, front PTO</b>	\$12,720.00	\$12,720.00
1	Heated, remote mirrors	\$395.00	\$395.00
1	Limited slip differential	\$1,025.00	\$1,025.00
1	Air ride cab	\$135.00	\$135.00
1	Auxiliary radio power post	\$25.00	\$25.00
1	Auxiliary radio mounting position	\$115.00	\$115.00
1	Premium cab insulation - Silencer Package	\$99.00	\$99.00
1	Outside frame clear	\$0.00	\$0.00
1	Lower right hand door safety window	\$250.00	\$250.00
1	Air cleaner with inside/outside air control	\$275.00	\$275.00

1	Transmission option - 3500RDS-WR with PTO and 3 <sup>rd</sup> gear hold for snow plow operation.	\$4,700.00	\$4,700.00
1	Front suspension - 16,000 lb min. rated w/HD shock absorbers. To include springs, steering gear upgrade and appropriate brakes, tires, and wheels. <b>Incl. air brakes</b>	\$5,560.00	\$5,560.00
1	Front fender extension - 2 inch	\$250.00	\$250.00
	Rear suspension - 23,000 lb. min. at ground with applicable springs, shocks, tires and wheels. <b>Incl. air brakes</b>	\$4,765.00	\$4,765.00
1	Frame - 31.0 Section Modulus, double rail	\$1,765.00	\$1,765.00
1	Two speed rear axle	\$2,980.00	\$2,980.00
1	Engine tunnel/firewall liner	\$75.00	\$75.00
1	Back-up alarm	\$115.00	\$115.00
1	Daytime running lights	\$0.00	\$0.00
1	Factory mounted P.T.O. switch with indicator lamp	\$195.00	\$195.00
1	Center storage console on back wall	\$25.00	\$25.00
1	12V dash power supply	\$30.00	\$30.00
1	Factory mounted plow light harness and relays	\$395.00	\$395.00
1	Huck bolt fasteners	\$197.00	\$197.00
1	Tilt & telescopic steering wheel	\$425.00	\$425.00
1	Air ride driver's and passenger's seats	\$875.00	\$875.00
1	One (4)Additional factory switch	\$250.00	\$250.00
1	Trailer towing package with air to rear of frame	\$715.0047	\$715.00
SUB-TOTAL	Chassis sub-total		\$98,688.5
Chassis Sales Tax	8.9% tax		\$8,783.28
<b>GRAND TOTAL</b>			<b>\$107,471.78</b>

cc: Shane Thornton  
Mark Serbousek

**Agenda Sheet for City Council Meeting of:**

04/28/2014

<u>Date Rec'd</u>	4/16/2014
<u>Clerk's File #</u>	OPR 2014-0320
<u>Renews #</u>	

<u>Submitting Dept</u>	FLEET SERVICES	<u>Cross Ref #</u>	
<u>Contact Name/Phone</u>	GENE JAKUBCZAK 625-7865	<u>Project #</u>	
<u>Contact E-Mail</u>	GJAKUBCZAK@SPOKANECITY.ORG	<u>Bid #</u>	#3602-09
<u>Agenda Item Type</u>	Purchase w/o Contract	<u>Requisition #</u>	RE #16916
<u>Agenda Item Name</u>	5100-FLEET ADDT'L PURCHASE OF DUMP TRUCK BODIES		

Agenda Wording

Additional purchase of three (3) dump bodies with accessories from FREEDOM TRUCK CENTER (Spokane, WA) from a June, 2009 bid as replacement units for the Street Department - \$163,806.54 including tax

Summary (Background)

On July 27, 2009 City Council awarded Bid #3602-09 for the purchase of three (3) or more dump bodies to Freedom Truck Center. Subsequently Fleet Services has identified an additional need for three (3) more dump bodies. These dump bodies will be replacement units for the Street department. The vendor has agreed to hold the price originally quoted for this purchase.

<u>Fiscal Impact</u>	<u>Budget Account</u>
Expense \$ 163,806.54	# 5110-71400-94000-56413
Select \$	#
Select \$	#
Select \$	#

<u>Approvals</u>		<u>Council Notifications</u>	
<u>Dept Head</u>	JAKUBCZAK, GENE	<u>Study Session</u>	
<u>Division Director</u>	ROMERO, RICK	<u>Other</u>	PWC: 4/14/14
<u>Finance</u>	LESESNE, MICHELE	<u>Distribution List</u>	
<u>Legal</u>	WHALEY, HUNT	Purchasing: tprince	
<u>For the Mayor</u>	SANDERS, THERESA	Fleet: gjakubczak & Fleetservices	
<u>Additional Approvals</u>		Taxes & Licenses	
<u>Purchasing</u>	PRINCE, THEA		

**BRIEFING PAPER**  
**Public Works Committee**  
**Fleet Services**  
**April 14, 2014**

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**Subject**

Purchase of three truck chassis and three dump bodies with options for the Street Department for \$571,571.43, including tax, as replacement units from Freedom Truck Centers of Spokane.

**Background**

The three truck chassis are being purchased utilizing the terms of bid #3708-10 for truck chassis for \$407,764.89.

The three dump truck bodies are being purchased utilizing the terms of bid #3602-09 for dump truck bodies for \$163,806.54.

**Impact**

These vehicles will replace trucks in the Street Department's fleet that have reached the end of their economic service life.

**Action**

Recommend approval.

**Funding**

Funding is available in the Street department's 2014 replacement fund budget.

**FLEET SERVICES  
MEMORANDUM**

April 17, 2014

**TO: PURCHASING DEPARTMENT**

**FROM: GENE JAKUBCZAK  
FLEET SERVICES DIRECTOR**

**SUBJ: BID # 3602-09, Additional Purchase, Dump Truck Bodies**

This is an additional purchase under the terms of bid #3602-09. The vendor has agreed to hold the prices from the 2009 bid.

These are replacement units for the Street Department.

Units 428251,428252,428253  
RE 16916

QTY	ITEM	UNIT PRICE	TOTAL
3	Crysteel 16' dump body	\$29,981.00	\$89,943.00
<b>OPTIONS</b>			
3	Option A - Sloping tailgate w/Asphalt Rear Panel	\$270.00	\$810.00
3	Option B - Optional hydraulic system for snow plow and sander operation	\$8,542.00	\$25,626.00
3	Option D - 12 cu. yd. capacity	\$3,710.00	\$11,130.00
3	Option F - Optional hydraulic system (12 cu. yd. body upgrade)	\$269.00	\$807.00
3	Option G - Heavy duty eq. trailer hitch	\$751.00	\$2,253.00
3	Option H - Aero tarp system	\$2,145.00	\$6,435.00
3	Total as bid	\$45,668.00	\$137,004.00
3	Change order - Load sensing hydraulics in lieu of as bid	\$4,564.00	\$13,692.00
<b>SUB-TOTAL</b>		<b>\$50,232.00</b>	<b>\$150,696.00</b>
<b>Tax</b>			<b>\$13,110.54</b>
<b>TOTAL</b>			<b>\$163,806.54</b>

cc: Shane Thornton

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

OPR 2014-0321

**Renews #****Submitting Dept**

FLEET SERVICES

**Cross Ref #****Contact Name/Phone**

GENE JAKUBCZAK 625-7865

**Project #****Contact E-Mail**

GJAKUBCZAK@SPOKANECITY.ORG

**Bid #**

BID #3708-10

**Agenda Item Type**

Purchase w/o Contract

**Requisition #**

RE#16916

**Agenda Item Name**

5100-FLEET ADDT'L PURCHASE OF TRUCK CHASSIS

**Agenda Wording**

Additional purchase of three (3) 2015 Freightliner M2-112 Truck Cabs & Chassis from FREEDOM TRUCK CENTER (Spokane, WA) for the City of Spokane Fleet Services Department - \$407,764.89 including tax

**Summary (Background)**

On 8/2/2010 City Council awarded Bid #3708-10 for the purchase of three (3) or more 64,000 GVW Tandem Axle Truck Cabs & Chassis to Freedom Truck Center. Subsequently Fleet Services has identified an additional need for three (3) more truck cabs & chassis. These truck cabs & chassis will be used to build tandem axle dump/plow trucks for the Street Department. These are replacement units.

**Fiscal Impact****Budget Account**

Expense \$ 407,764.89

# 5110-71400-94000-56413

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

JAKUBCZAK, GENE

**Study Session****Division Director**

ROMERO, RICK

**Other**

PWC: 4/14/14

**Finance**

LESESNE, MICHELE

**Distribution List****Legal**

WHALEY, HUNT

Purchasing: tprince

**For the Mayor**

SANDERS, THERESA

Fleet: gjakubczak &amp; Fleetservices

**Additional Approvals**

Taxes &amp; Licenses

**Purchasing**

PRINCE, THEA

**BRIEFING PAPER**  
**Public Works Committee**  
**Fleet Services**  
**April 14, 2014**

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**Subject**

Purchase of three truck chassis and three dump bodies with options for the Street Department for \$571,571.43, including tax, as replacement units from Freedom Truck Centers of Spokane.

**Background**

The three truck chassis are being purchased utilizing the terms of bid #3708-10 for truck chassis for \$407,764.89.

The three dump truck bodies are being purchased utilizing the terms of bid #3602-09 for dump truck bodies for \$163,806.54.

**Impact**

These vehicles will replace trucks in the Street Department's fleet that have reached the end of their economic service life.

**Action**

Recommend approval.

**Funding**

Funding is available in the Street department's 2014 replacement fund budget.



**FLEET SERVICES  
MEMORANDUM**

April 17, 2014

**TO: PURCHASING DEPARTMENT**

**FROM: GENE JAKUBCZAK  
FLEET SERVICES DIRECTOR**

**SUBJ: ADDITIONAL PURCHASES UTILIZING BID # 3708-10**

This is an order for three truck chassis utilizing the terms of bid # 3708-10. The vendor has agreed to hold the price originally quoted for this purchase.

The chassis will be used to build tandem axle dump/plow trucks for the Street Department.

Chassis for Streets Dept. Dump/Sander/Plow Trucks  
Units 428251, 428252, 428253  
RE 16916

QTY	ITEM	UNIT PRICE	TOTAL
3	2015 Freightliner M2-112 cab & chassis	104,085.00	312,255.00
3	Price escalator for orders after 2/28/2012 - \$2,000.00 + 5%	\$2,000.00	6,000.00
3	Price escalator for orders after 2/28/2012 - \$2000.00 + 5%	\$5,204.25	15,612.75
<b>OPTIONS</b>			
3	Engine – 410 hp w/4500 RDS transmission	\$1,440.00	4,320.00
3	Transmission vocation package #223 w/auto neutral and aux. hold	\$702.00	2,106.00
3	M2-112V front frame extension	5,435.00	16,305.00
3	Crankshaft driven PTO adapter	\$295.00	885.00
1	Double rail frame, S.M. 26.8	1,930.00	5,790.00
3	Huck fasteners	\$197.00	591.00
3	Non-removable bug/rock screen mounted behind grille.	\$35.00	105.00
1	Rt. Side lower window	\$250.00	750.00
1	Air ride cab mounts	\$135.00	405.00
1	Insulated cab package, under hood	\$75.00	225.00
1	Deluxe insulated cab package	\$395.00	1,185.00
3	Exterior sun visor	\$275.00	825.00
3	Battery cut-off switch adjacent to driver's seat	\$210.00	630.00
3	12 V aux. dash supply	\$30.00	90.00
3	Factory installed PTO switch and indicator lamp	\$195.00	585.00
3	2 Addl. factory installed dash switches	\$215.00	645.00
3	Positive and negative posts for jump start use mounted under hood, left side.	\$80.00	240.00
3	Engine compression brake	\$0.00	0.00
3	Overhead aux. radio power & ground supply	\$140.00	420.00
3	2 ½" front fender extensions	\$0.00	0.00
3	Rt. Side glove box or back panel console	\$25.00	75.00
1	196" wheelbase, 130" CT	\$0	0.00
1	Air cleaner with inside outside air intake w/out pre-cleaner	\$550.00	1,650.00

1	Front tires and wheels to achieve 20,000lb front axle rating <i>in Washington state.</i>	\$405.00	1,215.00
1	Factory installed back-up alarm	\$115.00	345.00
1	Factory snowplow light wiring	\$395.00	1,185.00
Sub-total		\$124,813.25	374,439.75
Tax	8.9% sales tax		33,325.14
<b>TOTAL</b>			<b>\$407,764.89</b>

cc: Shane Thornton  
Mark Serbousek

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

OPR 2014-0322

**Renews #****Submitting Dept**

FLEET SERVICES

**Cross Ref #****Contact Name/Phone**

GENE JAKUBCZAK 625-7865

**Project #****Contact E-Mail**

GJAKUBCZAK@SPOKANECITY.ORG

**Bid #**

HGAC-BUY

**Agenda Item Type**

Purchase w/o Contract

**Requisition #**

RE #16902

**Agenda Item Name**

5100-FLEET SERVICES PURCHASE OF GRADER

**Agenda Wording**

Purchase of one (1) Volvo all wheel drive motor grader from Clyde West, Inc. (Spokane, WA) for the City of Spokane Fleet Services Department - \$261,094.14 including tax

**Summary (Background)**

Using an interlocal Agreement with Houston-Galveston Council of Governments (HGAC). Although all bids are competed for national purchases, all purchases will be made through local vendors. This will be a replacement unit for the City of Spokane Street Department.

**Fiscal Impact****Budget Account**

Expense \$ 261,094.14

# 5110-71400-94000-56413

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

JAKUBCZAK, GENE

**Study Session****Division Director**

ROMERO, RICK

**Other**

PWC: 4/14/14

**Finance**

LESESNE, MICHELE

**Distribution List****Legal**

WHALEY, HUNT

Purchasing: tprince

**For the Mayor**

SANDERS, THERESA

Fleet: gjakubczak &amp; Fleetservices

**Additional Approvals**

Taxes &amp; Licenses

**Purchasing**

PRINCE, THEA

**FLEET SERVICES  
MEMORANDUM**

April 17, 2014

**TO: PURCHASING DEPARTMENT**

**FROM: GENE JAKUBCZAK  
FLEET SERVICES DIRECTOR**

**SUBJ: PURCHASE OF GRADER THROUGH HGAC CO-OP**

This is an order for one (1) Volvo all wheel drive motor grader as a replacement unit for the Street Department. This purchase is through HGAC Buy. This is a Houston-Galveston Area Council of governments operating under the laws of the State of Texas. Government agencies join by executing an interlocal contract to participate, which the city of Spokane has completed. Some of the 62 governmental agencies in the state of Washington which utilize HGAC include: the city of Seattle, King County, Spokane County, and the Spokane Airport Board. Although bids are quoted for national purchase, all purchases will be through local vendors. Clyde West Inc. of Spokane will be the vendor for this purchase.

Unit 428336 RE 16902

<b>QTY</b>	<b>ITEM</b>	<b>TOTAL</b>
1	VOLVO G946B motor grader w/options (see attached)	\$233,157.00
<b>OPTIONS</b>		
1	Service Manual	\$183.00
1	Extended warranty 4 year/4,000 hour	\$6,857.00
<b>SUB-TOTAL</b>		240,197.00
<b>Sales tax</b>	Sales tax @ 8.7%	\$20,897.14
<b>GRAND TOTAL</b>		<b>\$261,094.14</b>

cc: Shane Thornton

**BRIEFING PAPER**  
**Public Works Committee**  
**Fleet Services**  
**April 14, 2014**

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**Subject**

Purchase of a Volvo all wheel drive grader as a replacement unit for the Street Department from Clyde West Inc. for \$261,094.14 including tax.

**Background**

This purchase is through HGAC Buy. This is a Houston-Galveston Area Council of governments operating under the laws of the State of Texas. Government agencies join by executing an interlocal contract to participate, which the city of Spokane has completed. Some of the 62 governmental agencies in the state of Washington which utilize HGAC include: the city of Seattle, King County, Spokane County, and the Spokane Airport Board. Although bids are quoted for national purchase, all purchases will be through local vendors.

**Impact**

This will replace a unit in the Street Department fleet that has reached the end of its economic service life.

**Action**

Recommend approval

**Funding**

Funding is available in the Street Department equipment replacement fund.

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

OPR 2014-0323

**Renews #****Submitting Dept**

FLEET SERVICES

**Cross Ref #****Contact Name/Phone**

GENE JAKUBCZAK 625-7865

**Project #****Contact E-Mail**

GJAKUBCZAK@SPOKANECITY.ORG

**Bid #**

STATE CONTRACT

**Agenda Item Type**

Purchase w/o Contract

**Requisition #**

16907

**Agenda Item Name**

5100-FLEET PURCHASE OF VEHICLE LIFT

**Agenda Wording**

Purchase of Steril-Koni in-ground vehicle lift utilizing Washington State Contract #06405 from Liftlogic, Inc. - \$147,142.84 including tax

**Summary (Background)**

This lift is being purchased for the new Nelson Service Center. The purchase is being made in advance to avoid a scheduled 5% price increase. As a member of the Washington State Purchasing Cooperative, state contract pricing is available to the City. The state contract represents the best price available to us because the state contractor is allowed a deeper discount from the manufacturer.

**Fiscal Impact****Budget Account**

Expense \$ 147,142.84

# 4500-45700-94000-56202

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

JAKUBCZAK, GENE

**Study Session****Division Director**

ROMERO, RICK

**Other**

PWC: 4/14/14

**Finance**

LESESNE, MICHELE

**Distribution List****Legal**

WHALEY, HUNT

Purchasing: tprince

**For the Mayor**

SANDERS, THERESA

Fleet: gjakubczak &amp; Fleetservices

**Additional Approvals**

Taxes &amp; Licenses

**Purchasing**

PRINCE, THEA

**FLEET SERVICES  
MEMORANDUM**

April 17, 2014

**TO: PURCHASING DEPARTMENT**

**FROM: GENE JAKUBCZAK  
FLEET SERVICES DIRECTOR**

**SUBJ: PURCHASE OF HEAVY VEHICLE LIFT FOR NEW MAINTENANCE FACILITY**

This is a purchase of one Stertil-Koni Model ECO 90-9 in ground heavy duty vehicle lift utilizing Washington State Contract # 06405 from LiftLogic, Inc. This lift is being purchased in advance to avoid a pending 5% price increase. The lift will be stored at the Nelson site in an adjacent warehouse until installation. RE 16907 has been initiated for this purchase.

<b>QTY</b>	<b>ITEM</b>	<b>TOTAL</b>
1	ECO90-3 Vehicle lift	\$135,366.00
1	Installation of lift	\$9,000.00
	Subtotal	\$144,366.00
	Sales Tax	\$12,848.57
	<b>TOTAL</b>	<b>\$157,214.57</b>

cc: Rick Romero

**BRIEFING PAPER**  
**Public Works Committee**  
**Fleet Services**  
**April 14, 2014**

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**Subject**

To purchase one Stertil-Koni in ground vehicle lift utilizing Washington State Contract # 6405 from LiftLogic, Inc. for \$157,214.97, including tax and installation.

**Background**

This lift is being purchased for installation into the new Nelson Service Center. The purchase is being made in advance to avoid a scheduled 5% price increase.

**Impact**

This heavy lift will be used to service and maintain fleet equipment in the new facility. It is replacing existing in-ground hoists at the current facilities that not feasible to relocate.

**Action**

Recommend approval of purchase.

**Funding**

Funding for this purchase is through the Solid Waste Mgt. Department to be reimbursed by the Fleet Services Dept. as part of their portion of the cost of the new facility.



**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

OPR 2014-0324

**Renews #**

OPR 2013-0321

<b><u>Submitting Dept</u></b>	WATER & HYDROELECTRIC SERVICES	<b><u>Cross Ref #</u></b>	
<b><u>Contact Name/Phone</u></b>	LYNN SHUPE 625-7851	<b><u>Project #</u></b>	
<b><u>Contact E-Mail</u></b>	LSHUPE@SPOKANECITY,.ORG	<b><u>Bid #</u></b>	3927-13
<b><u>Agenda Item Type</u></b>	Purchase w/o Contract	<b><u>Requisition #</u></b>	VALUE BLANKET
<b><u>Agenda Item Name</u></b>	4100-WATER RENEWAL OF VB FOR MISC STOCK STEEL		

**Agenda Wording**

Renew Blanket Order with Haskins Steel (Spokane, WA) for Miscellaneous Stock Steel for the City of Spokane Departments - Estimated annual expenditure \$200,000.00 including tax

**Summary (Background)**

On March 25, 2013 sealed bids were opened to provide the City of Spokane with an annual supply of miscellaneous stock steel to be purchased as needed throughout the year. The bid allowed for four (4) one-year renewals - this is the first renewal.

<b><u>Fiscal Impact</u></b>		<b><u>Budget Account</u></b>	
Expense	\$ 200,000.00	#	various
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b><u>Approvals</u></b>		<b><u>Council Notifications</u></b>	
<b><u>Dept Head</u></b>	SHUPE, LYNN	<b><u>Study Session</u></b>	
<b><u>Division Director</u></b>	ROMERO, RICK	<b><u>Other</u></b>	PWC 4/14/14
<b><u>Finance</u></b>	LESESNE, MICHELE	<b><u>Distribution List</u></b>	
<b><u>Legal</u></b>	WHALEY, HUNT	Purchasing: tprince	
<b><u>For the Mayor</u></b>	SANDERS, THERESA	Taxes & Licenses	
<b><u>Additional Approvals</u></b>			
<b><u>Purchasing</u></b>	PRINCE, THEA		

**BRIEFING PAPER**  
**Public Works Committee**  
**Water Department**  
**April 14, 2014**

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**Subject**

The Blanket Order for purchase of Miscellaneous Stock Steel from Haskins Steel, Inc., Spokane; as per BID# 3927-13. This Value Blanket Order is for miscellaneous departments in the City of Spokane – est. annual expenditure of \$200,000.00 including tax. (The Water Department is the main user of this Value Blanket.)

**Background**

On Monday March 25, 2013 sealed bids were opened to provide the City of Spokane with an annual supply of Miscellaneous Stock Steel to be purchased as needed throughout the year. One (1) response was received. This is the first renewal of the Value Blanket. Haskins Steel has been providing the City of Spokane with Stock Steel for many years and their product and service has been excellent.

**Impact**

**Action**

Recommend approval

**Funding**

Funding is available from the Water & Hydroelectric Inventory purchase fund.

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

PRO 2013-0018

**Renews #****Submitting Dept**

ENGINEERING SERVICES

**Cross Ref #****Contact Name/Phone**

DAN BULLER 625-6391

**Project #**

2013080

**Contact E-Mail**

DBULLER@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Contract Item

**Requisition #**

CR 14399

**Agenda Item Name**

0370-LOW BID AWARD-PRINCETON/HEROY-SHAMROCK PAVING

**Agenda Wording**

Low Bid of Shamrock Paving, Inc. (Spokane, WA) for Alley between Princeton Avenue and Heroy Avenue from Addison Street to Standard Street - \$58,329.40. An administrative reserve of \$5,832.94, which is 10% of the contract price, will be set aside.

**Summary (Background)**

On April 7, 2014 bids were opened for the above project. The low bid was from Shamrock Paving, Inc. in the amount of \$58,329.40, which is \$2,840.80 or 5.12% over the Engineer's Estimate; four other bids were received as follows: Inland Asphalt Company - \$62,631.00, Rraco, Inc., - \$70,701.94, MDM Construction - \$84,423.20 and Cat's Eye Excavating, Inc. - \$104,245.40.

**Fiscal Impact****Budget Account**

Expense \$ 64,162.34

# 5901 99999 99999 18901

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

TWOHIG, KYLE

**Study Session****Division Director**

QUINTRALL, JAN

**Other**

PCED 3/31/14

**Finance**

LESESNE, MICHELE

**Distribution List****Legal**

WHALEY, HUNT

lhattenburg@spokanecity.org

**For the Mayor**

SANDERS, THERESA

rdykes@spokanecity.org

**Additional Approvals**

mhughes@spokanecity.org

**Purchasing**

mlesesne@spokanecity.org

htrautman@spokanecity.org

**City Of Spokane**  
**Engineering Services Department**  
**\*\*\* Bid Tabulation \*\*\***

**Project Number:** 2013080

**Project Description** ALLEY- between Heroy Ave and Princeton Ave  
 from Addison St to Standare St

**Original Date** 12/12/2013 2:52:57 PM

**Funding Source** None

**Update Date** 4/7/2014 2:04:44 PM

**Preparer** John Gomez

**Addendum**

<b>Project Number: 2013080</b>			<b>Engineer's Estimate</b>		Shamrock Paving Inc		Inland Asphalt Company		Rraco Inc	
<b>Item No</b>	<b>Bid Item Description</b>	<b>Estimated Quantity</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>	<b>Unit Price</b>	<b>Amount</b>

<b>Schedule Description</b>					<b>Tax Classification</b>					
<b>Schedule 01</b> Common, Street, & Storm					Public Street Improvement					
101	REIMBURSEMENT FOR THIRD PARTY DAMAGE	1 EST	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
102	SPCC PLAN	1 LS	*****	500.00	*****	450.00	*****	300.00	*****	641.50
103	REFERENCE AND REESTABLISH SURVEY MONUMENT	1 EA	500.00	500.00	525.00	525.00	515.00	515.00	320.75	320.75
104	CLASSIFICATION AND PROTECTION OF SURVEY MONUMENTS	1 LS	*****	750.00	*****	1,575.00	*****	1,545.00	*****	320.75
105	MOBILIZATION	1 LS	*****	5,100.00	*****	4,000.00	*****	6,000.00	*****	14,048.85
106	PROJECT TEMPORARY TRAFFIC CONTROL	1 LS	*****	500.00	*****	1,500.00	*****	800.00	*****	1,475.45
107	CLEARING AND GRUBBING	1 LS	*****	2,000.00	*****	3,300.00	*****	2,000.00	*****	1,283.00
108	REMOVE CEMENT CONCRETE SIDEWALK AND DRIVEWAY	20 SY	15.00	300.00	22.00	440.00	13.00	260.00	32.08	641.60
109	SAWCUTTING RIGID PAVEMENT	180 LFI	3.75	675.00	1.25	225.00	1.23	221.40	4.49	808.20
110	SAWCUTTING FLEXIBLE PAVEMENT	132 LFI	2.00	264.00	0.40	52.80	1.00	132.00	3.85	508.20
111	ROADWAY EXCAVATION INCL. HAUL	1 LS	*****	6,000.00	*****	8,000.00	*****	8,500.00	*****	3,695.04
112	PREPARATION OF UNTREATED ROADWAY	940 SY	4.50	4,230.00	5.00	4,700.00	6.00	5,640.00	7.06	6,636.40
113	HMA CL. 1/2 IN. PG 64-28, 3 INCH THICK	940 SY	22.00	20,680.00	17.00	15,980.00	20.60	19,364.00	20.72	19,476.80
114	SOIL RESIDUAL HERBICIDE	940 SY	0.40	376.00	0.20	188.00	0.40	376.00	0.28	263.20

<i>Project Number:</i> <b>2013080</b>			<i>Engineer's Estimate</i>		Shamrock Paving Inc		Inland Asphalt Company		Rraco Inc	
<i>Item No</i>	<i>Bid Item Description</i>	<i>Estimated Quantity</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>

<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Common, Street, & Storm					Public Street Improvement					
115	JOB MIX COMPLIANCE PRICE ADJUSTMENT	1 CAL	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00
116	COMPACTION PRICE ADJUSTMENT	1 EST	413.60	413.60	413.60	413.60	413.60	413.60	413.60	413.60
117	DRYWELL TYPE 1	2 EA	2,100.00	4,200.00	3,200.00	6,400.00	2,780.00	5,560.00	3,720.70	7,441.40
118	CATCH BASIN TYPE 1	2 EA	1,900.00	3,800.00	2,800.00	5,600.00	2,370.00	4,740.00	2,437.70	4,875.40
119	CLEANING EXISTING DRAINAGE STRUCTURE	4 EA	275.00	1,100.00	235.00	940.00	400.00	1,600.00	256.60	1,026.40
120	TRENCH SAFETY SYSTEM	1 LS	*****	500.00	*****	275.00	*****	400.00	*****	1,924.50
121	CATCH BASIN DUCTILE IRON SEWER PIPE 8 IN. DIAM.	40 LF	40.00	1,600.00	52.00	2,080.00	70.00	2,800.00	35.92	1,436.80
122	CLEANING EXISTING SANITARY SEWER	2 EA	500.00	1,000.00	450.00	900.00	412.00	824.00	256.60	513.20
123	ESC LEAD	1 LS	*****	500.00	*****	525.00	*****	240.00	*****	1,924.50
124	INLET PROTECTION	4 EA	125.00	500.00	65.00	260.00	100.00	400.00	256.60	1,026.40
<i>Schedule Totals</i>				55,488.60		58,329.40		62,631.00		70,701.94

<i>Project Number:</i> <b>2013080</b>			<i>Engineer's Estimate</i>		MDM Construction		Cat's Eye Excavating Inc			
<i>Item No</i>	<i>Bid Item Description</i>	<i>Estimated Quantity</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>
<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Common, Street, & Storm					Public Street Improvement					
101	REIMBURSEMENT FOR THIRD PARTY DAMAGE	1 EST	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00
102	SPCC PLAN	1 LS	*****	500.00	*****	1,000.00	*****	4,000.00	*****	0.00
103	REFERENCE AND REESTABLISH SURVEY MONUMENT	1 EA	500.00	500.00	350.00	350.00	500.00	500.00	0.00	0.00
104	CLASSIFICATION AND PROTECTION OF SURVEY MONUMENTS	1 LS	*****	750.00	*****	2,300.00	*****	400.00	*****	0.00
105	MOBILIZATION	1 LS	*****	5,100.00	*****	11,500.00	*****	11,000.00	*****	0.00
106	PROJECT TEMPORARY TRAFFIC CONTROL	1 LS	*****	500.00	*****	5,000.00	*****	20,000.00	*****	0.00
107	CLEARING AND GRUBBING	1 LS	*****	2,000.00	*****	8,500.00	*****	1,000.00	*****	0.00
108	REMOVE CEMENT CONCRETE SIDEWALK AND DRIVEWAY	20 SY	15.00	300.00	29.50	590.00	8.00	160.00	0.00	0.00
109	SAWCUTTING RIGID PAVEMENT	180 LFI	3.75	675.00	1.00	180.00	1.00	180.00	0.00	0.00
110	SAWCUTTING FLEXIBLE PAVEMENT	132 LFI	2.00	264.00	0.30	39.60	1.00	132.00	0.00	0.00
111	ROADWAY EXCAVATION INCL. HAUL	1 LS	*****	6,000.00	*****	10,500.00	*****	25,000.00	*****	0.00
112	PREPARATION OF UNTREATED ROADWAY	940 SY	4.50	4,230.00	6.00	5,640.00	6.40	6,016.00	0.00	0.00
113	HMA CL. 1/2 IN. PG 64-28, 3 INCH THICK	940 SY	22.00	20,680.00	21.00	19,740.00	16.52	15,528.80	0.00	0.00
114	SOIL RESIDUAL HERBICIDE	940 SY	0.40	376.00	1.00	940.00	0.25	235.00	0.00	0.00
115	JOB MIX COMPLIANCE PRICE ADJUSTMENT	1 CAL	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	0.00	0.00
116	COMPACTION PRICE ADJUSTMENT	1 EST	413.60	413.60	413.60	413.60	413.60	413.60	0.00	0.00
117	DRYWELL TYPE 1	2 EA	2,100.00	4,200.00	3,650.00	7,300.00	2,000.00	4,000.00	0.00	0.00
118	CATCH BASIN TYPE 1	2 EA	1,900.00	3,800.00	3,325.00	6,650.00	700.00	1,400.00	0.00	0.00
119	CLEANING EXISTING DRAINAGE STRUCTURE	4 EA	275.00	1,100.00	175.00	700.00	2,000.00	8,000.00	0.00	0.00

<i>Project Number:</i> <b>2013080</b>			<i>Engineer's Estimate</i>		MDM Construction		Cat's Eye Excavating Inc			
<i>Item No</i>	<i>Bid Item Description</i>	<i>Estimated Quantity</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>	<i>Unit Price</i>	<i>Amount</i>

<i>Schedule Description</i>					<i>Tax Classification</i>					
<i>Schedule 01</i> Common, Street, & Storm					Public Street Improvement					
120	TRENCH SAFETY SYSTEM	1 LS	*****	500.00	*****	250.00	*****	500.00	*****	0.00
121	CATCH BASIN DUCTILE IRON SEWER PIPE 8 IN. DIAM.	40 LF	40.00	1,600.00	34.75	1,390.00	40.00	1,600.00	0.00	0.00
122	CLEANING EXISTING SANITARY SEWER	2 EA	500.00	1,000.00	175.00	350.00	2,000.00	4,000.00	0.00	0.00
123	ESC LEAD	1 LS	*****	500.00	*****	750.00	*****	100.00	*****	0.00
124	INLET PROTECTION	4 EA	125.00	500.00	85.00	340.00	20.00	80.00	0.00	0.00
<i>Schedule Totals</i>				55,488.60		84,423.20		104,245.40		0.00

Project Number

2013080

ALLEY- between Heroy Ave and Princeton Ave from Addison St to Standare St

	SCHEDULE SUMMARY								
	Sched 1	Sched 2	Sched 3	Sched 4	Sched 5	Sched 6	Sched 7	Sched 8	Total
Engineer's Est	55,488.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55,488.60
Shamrock Paving Inc	58,329.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58,329.40
Inland Asphalt Compan	62,631.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62,631.00
Rraco Inc	70,701.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,701.94
MDM Construction	84,423.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	84,423.20
Cat's Eye Excavating In	104,245.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104,245.40

Low Bid Contractor: Shamrock Paving Inc

	Contractor's Bid	Engineer's Estimate	% Variance	
Schedule 01	\$58,329.40	\$55,488.60	5.12	% Over Estimate
Bid Totals	\$58,329.40	\$55,488.60	5.12	% Over Estimate



**Agenda Sheet for City Council Meeting of:**

04/21/2014

**Date Rec'd**

4/9/2014

**Clerk's File #**

OPR 2014-0295

**Renews #****Submitting Dept**

BUSINESS &amp; DEVELOPER SERVICES

**Cross Ref #****Contact Name/Phone**

JAN QUINTRALL 625-6187

**Project #****Contact E-Mail**

JQUINTRALL@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Contract Item

**Requisition #**

CR 14382

**Agenda Item Name**

0780 - GSI CONTRACT

**Agenda Wording**

Contract between the City of Spokane and Spokane Regional Chamber of Commerce, dba Greater Spokane Incorporated for an amount not to exceed \$117,440.00.

**Summary (Background)**

Greater Spokane Incorporated will provide Federal Lobbying Services; Business Recruitment Assistance and International Trade Alliance.

**Fiscal Impact****Budget Account**

Expense \$ 36,000.00

# 0520-36200-11600-54101-99999

Expense \$ 56,440.00

# 0750-30210-58100-54201-99999

Expense \$ 25,000.00

# 0750-30210-58100-54201-99999

Select \$

#

**Approvals****Council Notifications****Dept Head**

CHESNEY, SCOTT

**Study Session****Division Director**

QUINTRALL, JAN

**Other****Finance**

LESESNE, MICHELE

**Distribution List****Legal**

DALTON, PAT

jquintrall@spokanecity.org

**For the Mayor**

SANDERS, THERESA

lhattenburg@spokanecity.org

**Additional Approvals**

mhughes@spokanecity.org

**Purchasing**

pdolan@spokanecity.org

mlesesne@spokanecity.org

htrautman@spokanecity.org

CONTRACT

THIS CONTRACT is between the CITY OF SPOKANE, a Washington State municipal corporation, as "City", and SPOKANE REGIONAL CHAMBER OF COMMERCE, dba GREATER SPOKANE INCORPORATED, whose address is 801 West Riverside Avenue, Suite 100, Spokane, Washington 99201-2147, as "GSI".

The parties agree as follows:

1. PERFORMANCE. GSI shall provide (A) FEDERAL LOBBYING SERVICES, (B) BUSINESS RECRUITMENT ASSISTANCE, AND (C) INTERNATIONAL TRADE ALLIANCE, in accordance with the following scope of work, which shall include, but not be limited to, the following:

(A) FEDERAL LOBBYING SERVICES for the City through GSI's Contract with Kirkpatrick & Lockhart, Preston, Gates, Ellis LLP (K&L Gates), Washington D.C.

- 1) City priorities will be included in the GSI agenda each year and focused on by the lobbyist.
- 2) Advise and assist the City in Washington, D.C. with regard to federal funding for programs addressing economic development, transportation, and public safety.
- 3) Advise and assist the City in Washington, D.C. on federal legislation or regulation that does now or may in the future impact the city, subject to prior mutual agreement between the City and GSI as to issues.
- 4) Work with the Washington Congressional delegation, and other state delegations, as the issues require on behalf of the City and its leadership.
- 5) Initiate regular contact with the Mayor, City Administrator and City Council to ascertain direction and report on status.
- 6) Provide the Mayor, City Administrator and City Council with a regular report of activities and developments including, but not limited to, quarterly conference calls and/or periodic reports regarding legislative developments.
- 7) Position the City to benefit from federal initiatives resulting from revisions to federal legislation, such as reauthorization of transportation bills.
- 8) Monitor and advise the City on emerging legislation related to the upcoming Congressional session that could affect the City and the region, in either a positive or negative

manner, and provide recommendations for a course of action as may be needed.

- 9) Assist the City in identifying grants and other programs that may assist the City and the region in achieving its goals and priorities.
- 10) Assist the City in developing and sustaining long-term, substantive relationships with federal elected officials, members of the Washington State Congressional delegation, their staffs, and appointed officials, both in Washington DC and in Federal Region 10. This may also include developing relationships with other western state delegations.
- 11) Advise and assist the City in identifying and developing working relationships with associations, stakeholder groups, organized coalitions and interest groups that interact in legislative and policy areas that affect issues important to the City and the region.
- 12) Monitor and report on the current federal legislative and budget process and report to the City both orally and in writing any proceedings or actions that may directly or indirectly impact the City.

(B) BUSINESS RECRUITMENT ASSISTANCE:

- 1) All site selector visits will include options in the City of Spokane.
- 2) Business recruitment, retention, expansion and assistance activities in addition to community capacity and regional planning.

(C) INTERNATIONAL TRADE ALLIANCE:

- 1) Develop a business plan to promote sustainability and growth of international trade in the City of Spokane and surrounding areas.

2. CONTRACT TERM. The Contract shall begin January 1, 2014 and shall run through December 31, 2014, unless terminated sooner.

3. COMPENSATION.

- 1) The City shall pay GSI THIRTY SIX THOUSAND AND NO/100 DOLLARS (\$36,000.00) per year as full compensation for FEDERAL LOBBYING SERVICES provided under this Contract.
- 2) The City shall pay GSI FIFTY SIX THOUSAND FOUR HUNDRED FORTY AND NO/100 DOLLARS (\$56,440.00) per year for BUSINESS RECRUITMENT ASSISTANCE provided under this Contract.
- 3) The City shall pay GSI TWENTY FIVE THOUSAND AND NO/100 DOLLARS (\$25,000.00) for one (1) year, which represents a onetime "kick start" of the pro-

gram for INTERNATIONAL TRADE ALLIANCE provided under this Contract. The City has no further obligation nor agrees to provide further financial commitment beyond this initial first (1<sup>st</sup>) year funding of this program.

This is the maximum amount to be paid under this Contract for the work described in Section 1 above, and shall not be exceeded without the prior written authorization of the City in the form of an executed amendment to this Contract.

4. PAYMENT. GSI shall send quarterly applications for payment (along with is performance report) to the Office of the Mayor, Seventh Floor, City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201. Payment will be made within thirty (30) days after receipt of GSI's application. If the City objects to all or any portion of the invoice, it shall notify GSI and reserves the right to only pay that portion of the invoice not in dispute. In that event, the parties shall immediately make every effort to settle the disputed amount.

5. COMPLIANCE WITH LAWS. Each party shall comply with all applicable federal, state, and local laws and regulations.

6. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Contract.

7. TERMINATION. Either party may terminate this Contract, with or without cause, by ten (10) days written notice to the other party. In the event of such termination, the City shall pay the Spokane Chamber for all work previously authorized and performed prior to the termination date.

8. INDEPENDENT CONTRACTOR. The parties intend that an independent contractor – employer relationship will be created by this agreement.

9. INDEMNIFICATION. GSI shall defend, indemnify and hold harmless the City, its officers and employees, from and against all claims for damages, liability, cost and expense arising out of the negligent conduct of GSI, its officers, employees and subcontractors in connection with the performance of the Contract, except to the extent of those claims arising from the negligence of the City, its officers and employees.

10. STANDARD OF PERFORMANCE. The standard of performance applicable to GSI's services will be the degree of skill and diligence normally employed by professional consultants performing the same or similar services at the time the services under this Contract are performed.

11. NONDISCRIMINATION. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation, national origin, honorably discharged

veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities.

12. BUSINESS REGISTRATION REQUIREMENT. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. GSI shall be responsible for contacting the State of Washington Business License Services at <http://bls.dor.wa.gov> or 1-800-451-7985 to obtain a business registration. If GSI does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

13. INSURANCE. During the term of the Contract, GSI shall maintain in force at its own expense, the following insurance coverages:

- A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers; and
- B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this Contract. It shall provide that the City, its officers and employees are additional insureds but only with respect to GSI's services to be provided under this Contract; and
- C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$500,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from GSI or its insurer(s) to the City. As evidence of the insurance coverages required by this Contract, GSI shall furnish acceptable insurance certificates to the City at the time it returns the signed Contract. The certificate shall specify all of the parties who are additional insured, include applicable policy endorsements and the deductible or retention level, as well as policy limits. Insuring companies or entities are subject to City acceptance and must have a rating of A- or higher by Best. Copies of all applicable endorsements shall be provided. GSI shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

14. MISCELLANEOUS PROVISIONS.

- A. ASSIGNMENTS. Neither party may assign, transfer or subcontract its interest, in whole or in part, without the other party's prior written consent. In the event of an assignment or transfer, the terms of this agreement shall continue to be in full force

and effect.

- B. DISPUTES. This agreement shall be performed under the laws of the State of Washington. Any litigation to enforce this agreement or any of its provisions shall be brought in Spokane County, Washington.
- C. SEVERABILITY. In the event any provision of this agreement should become invalid, the rest of the agreement shall remain in full force and effect.
- D. AMENDMENTS. This agreement may be amended at any time by mutual written agreement.

Dated: \_\_\_\_\_

CITY OF SPOKANE

By: \_\_\_\_\_

Title: \_\_\_\_\_

*[Signature]*  
Director, Business &  
Developer Services

Attest: \_\_\_\_\_  
City Clerk

Approved as to form:

*[Signature]*  
Assistant City Attorney

Dated: \_\_\_\_\_

SPOKANE REGIONAL CHAMBER OF  
COMMERCE dba GREATER SPOKANE  
INCORPORATED

E-Mail address, if available: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

CPR 1981-0043

**Renews #****Submitting Dept**

MAYOR

**Cross Ref #****Contact Name/Phone**

RAE-LYNN BARDEN 625-6774

**Project #****Contact E-Mail**

RBARDEN@SPOKANECITY.ORG

**Bid #****Agenda Item Type**Boards and Commissions  
Appointments**Requisition #****Agenda Item Name**

0520 APPOINTMENT TO ARTS COMMISSION

**Agenda Wording**

Appoint Karli Ingersoll to serve a three-year term to begin on January 1, 2014 and to expire on Decemeber 31, 2016.

**Summary (Background)**

Appoint Karli Ingersoll to serve a three-year term to begin on January 1, 2014 and to expire on Decemeber 31, 2016.

**Fiscal Impact****Budget Account**

Neutral \$

#

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

WESTFALL, JENNIFER

**Study Session****Division Director****Other****Finance****Distribution List****Legal**

jwestfall@spokanecity.org

**For the Mayor**

SANDERS, THERESA

**Additional Approvals****Purchasing**

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

CPR 1982-0071

**Renews #****Submitting Dept**

MAYOR

**Cross Ref #****Contact Name/Phone**

RAE-LYNN BARDEN 625-6774

**Project #****Contact E-Mail**

RBARDEN@SPOKANECITY.ORG

**Bid #****Agenda Item Type**Boards and Commissions  
Appointments**Requisition #****Agenda Item Name**

0520 APPOINTMENT TO AIRPORT BOARD

**Agenda Wording**

Nancy Vorhees to serve a three-year term to begin on April 8, 2014 and to expire on April 8, 2017.

**Summary (Background)**

Nancy Vorhees to serve a three-year term to begin on April 8, 2014 and to expire on April 8, 2017.

**Fiscal Impact****Budget Account**

Select \$

#

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

WESTFALL, JENNIFER

**Study Session****Division Director****Other****Finance****Distribution List****Legal**

jwestfall@spokanecity.org

**For the Mayor**

SANDERS, THERESA

**Additional Approvals****Purchasing**



**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

CPR 2004-0017

**Renews #****Submitting Dept**

MAYOR

**Cross Ref #****Contact Name/Phone**

RAE-LYNN BARDEN 625-6774

**Project #****Contact E-Mail**

RBARDEN@SPOKANECITY.ORG

**Bid #****Agenda Item Type**Boards and Commissions  
Appointments**Requisition #****Agenda Item Name**

0520 APPOINTMENT TO HOTEL AND MOTEL ASSOCIATION

**Agenda Wording**

Re-appoint Mike McLeod to three year term dating back to January 1, 2012 and expiring on December 31, 2014

**Summary (Background)**

Mike McLeod was previously appointed to the Hotel-Motel Commission. His appointment expired at the end of 2011. His reappointment would have been for a three year term. He continued to serve on the Commission for the previous two years without a formal reappointment. It is recommended that the Mayor appoint and the Council confirm Mike McLeod for a three year term dating back to January 1, 2012 and expiring on December 31, 2014 at which time he will be eligible for reappointment to a th

**Fiscal Impact****Budget Account**

Select \$

#

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

WESTFALL, JENNIFER

**Study Session****Division Director****Other****Finance****Distribution List****Legal**

jwestfall@spokanecity.org

**For the Mayor**

SANDERS, THERESA

**Additional Approvals****Purchasing**

Mike McLeod was previously appointed to the Hotel-Motel Commission. His appointment expired at the end of 2011. His reappointment would have been for a three year term. He continued to serve on the Commission for the previous two years without a formal reappointment. It is recommended that the Mayor appoint and the Council confirm Mike McLeod for a three year term dating back to January 1, 2012 and expiring on December 31, 2014 at which time he will be eligible for reappointment to a three year term. This reappointment term will enable the Commission membership to retain their staggered terms.

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

ORD C35092

**Renews #****Submitting Dept**

FINANCE

**Cross Ref #****Contact Name/Phone**

TIM DUNIVANT 625-6845

**Project #****Contact E-Mail**

TDUNIVANT@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Emergency Budget Ordinance

**Requisition #****Agenda Item Name**

0410 - EBO PRIOR YEAR COST RE: GUILD CONTRACT

**Agenda Wording**

Amending Ordinance No. C-35062 and appropriating funds in the General Fund, FROM: Unappropriated Reserves, \$1,747,000; TO: Various Accounts, same amount.

**Summary (Background)**

This ordinance establishes the budget for 2012 and 2013 wage and benefit amounts due as a result of the recently approved Guild contract. The ongoing impact of the this contract is already embedded in the 2014 budget.

**Fiscal Impact****Budget Account**

Expense \$ 1,747,000

# Various Accounts - See Ordinance

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

DUNIVANT, TIMOTHY

**Study Session****Division Director**

DUNIVANT, TIMOTHY

**Other**

02/10/14

**Finance**

DUNIVANT, TIMOTHY

**Distribution List****Legal**

JACOBSON, ERIN

tdunivant@spokanecity.org

**For the Mayor**

SANDERS, THERESA

lwilliams@spokanecity.org

**Additional Approvals**

korlob@spokanecity.org

**Purchasing**

ewade@spokanecity.org

ejacobsen@spokanecity.org

## ORDINANCE NO C-35092

An ordinance amending Ordinance No. C-35062, passed the City Council November 25, 2013, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2014, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2014, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2014 budget Ordinance No. C-35062, as above entitled, and which passed the City Council November 25, 2013, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

From:	0100-99999	General Fund	
	99999-	Unappropriated Reserves	<u>\$ 1,747,000</u>
To:	0680-xxxxx	General Fund	
	xxxxx-09010	Police Officer	\$ 69,000
	xxxxx-09020	Sr. Police Officer	593,000
	xxxxx-09040	Police Officer 1 <sup>st</sup> Class	95,000
	xxxxx-09050	Detective	285,000
	xxxxx-09110	Police Corporal	116,000
	xxxxx-09150	Police Sergeant	292,000
	xxxxx-09160	Police Lieutenant	69,000
	xxxxx-09170	Police Captain	51,000
	xxxxx-08080	Police Chief	7,000
	xxxxx-09180	Police Commander	7,000
	xxxxx-09190	Police Major	4,000
	xxxxx-09200	Asst. Police Chief	19,000
	xxxxx-52230	Pension LEOFF II	85,000
	xxxxx-51640	Deferred Compensation	55,000
			<u>\$ 1,747,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for prior year costs related to the recently approved Police Guild contract, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Agenda Sheet for City Council Meeting of:**

04/21/2014

**Date Rec'd**

4/9/2014

**Clerk's File #**

RES 2014-0040

**Renews #****Submitting Dept**

BUSINESS &amp; DEVELOPER SERVICES

**Contact Name/Phone**

JAN QUINTRALL 625-6187

**Contact E-Mail**

JQUINTRALL@SPOKANECITY.ORG

**Agenda Item Type**

Resolutions

**Agenda Item Name**

0780 - RESOLUTION CONFIRMING APPOINTMENT OF KRIS BECKER

**Agenda Wording**

Resolution confirming the appointment of Kristen Becker as Development Services Center Manager

**Summary (Background)**

Mayor David Condon has appointed Ms. Becker as the Development Services Center Manager for the Development Services Center Department pending City Council approval.

**Fiscal Impact**

Select \$

Select \$

Select \$

Select \$

**Budget Account**

#

#

#

#

**Approvals****Dept Head**

CHESNEY, SCOTT

**Division Director**

QUINTRALL, JAN

**Finance**

LESESNE, MICHELE

**Legal**

DALTON, PAT

**For the Mayor**

SANDERS, THERESA

**Council Notifications****Study Session****Other****Distribution List**

lhattenburg@spokanecity.org

jquintrall@spokanecity.org

kbecker@spokanecity.org

**Additional Approvals****Purchasing**

## RESOLUTION NO. 2014-0040

A resolution confirming the appointment of Kristen Becker as Development Services Center Manager for the Development Services Center Department.

WHEREAS, section 24 of the city charter states that the Mayor shall have the power to appoint administrative heads of departments subject to the approval of the City Council; and

WHEREAS, section 5.2.6 of the city council rules of procedures states that approval of appointment of department heads shall be by resolution; and

WHEREAS, after full consideration, Mayor David A. Condon has appointed Ms. Becker as Development Services Center Manager of the Development Services Center Department for the City of Spokane; -- Now, Therefore,

BE IT RESOLVED by the City Council for the City of Spokane that it hereby confirms the appointment of Kristen Becker as Development Services Center Manager of the Development Services Center Department for the City of Spokane.

ADOPTED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

RES 2014-0044

**Renews #****Submitting Dept**

AIRPORTS

**Cross Ref #****Contact Name/Phone**

LARRY KRAUTER 455-6419

**Project #****Contact E-Mail**

LKRAUTER@SPOKANEAIRPORTS

**Bid #****Agenda Item Type**

Resolutions

**Requisition #****Agenda Item Name**

AIRPORTS - JOINT RESOLUTION - PURCHASE OF BUILDING 730

**Agenda Wording**

Joint Resolution with Spokane County in the matter of authorizing the Airport Board to acquire Building 730 located at Spokane Intl. Airport. Building 730 is located in an area designated for future expansion of commercial aeronautical development.

**Summary (Background)**

Pursuant to Paragraph 8(b) of the Spokane International Airport Joint Operating Agreement, the County and City must by joint action approve the acquisition, sale, transfer or disposal of real property. The Airport Board recommends to the County and the City the acquisition of Building 730 located within County Assessor Parcel #25320.9004.

**Fiscal Impact****Budget Account**

Select \$

#

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

PFISTER, TERRI

**Study Session****Division Director****Other****Finance**

LESESNE, MICHELE

**Distribution List****Legal**

DALTON, PAT

lkrauter@spokaneairports.net

**For the Mayor**

SANDERS, THERESA

judyg@spokaneairports.net

**Additional Approvals**

todd.woodard@spokaneairports.net

**Purchasing**

jthielman@spokaneairports.net

derickson@spokanecounty.org



City: OPR \_\_\_\_\_  
Resolution No. 2014-0044

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF SPOKANE COUNTY, WASHINGTON  
AND  
THE SPOKANE CITY COUNCIL OF SPOKANE, WASHINGTON**

IN THE MATTER OF AUTHORIZING )	
THE AIRPORT BOARD TO PURCHASE )	JOINT RESOLUTION
BUILDING 730 IDENTIFIED AS )	
LOCATED WITHIN SPOKANE )	
COUNTY ASSESSOR PARCEL )	
#25320.9004 )	

WHEREAS, pursuant to Chapter 14.08 RCW, Spokane County ("County"), by and through its Board of County Commissioners, and the City of Spokane ("City"), by and through its City Council, entered into an agreement dated August 28, 1990 ("Agreement") to provide for the joint operation of Spokane International Airport, Felts Field Airport and Spokane International Airport Business Park; and

WHEREAS, pursuant to Paragraph 8(b) of the Agreement, the County and City must by joint action approve the acquisition, sale, transfer or disposal of real property; and

WHEREAS, the owner of Building 730 ("Property") wishes to sell said Property consisting of 12,600 square feet located at Spokane International Airport; and

WHEREAS, the Airport Board would like to acquire the Property located at Spokane International Airport to accommodate future expansion of commercial aeronautical development; and

WHEREAS, the Airport Board recommends to the County and City the acquisition of the Property located within Spokane County Assessor Tax Parcel #25320.9004 located at Spokane International Airport; and

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Spokane County, Washington and by the City Council of the City of Spokane:

1. That the Airport Board is authorized to acquire the Property identified as being located within Spokane County Assessor's Tax Parcel #25320.9004 located in Spokane County, Washington, at no expense or liability to either Spokane County or the City of Spokane;

2. That, Lawrence J. Krauter, Chief Executive Officer of the Airport Board, be and is hereby authorized to prepare and execute any documents on behalf of Spokane County and City of Spokane to purchase the Property located within Spokane County Assessor's Tax Parcel #25320.9004.

ADOPTED by the Spokane City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Terri L. Pfister, City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

ADOPTED by the Board of County Commissioners of Spokane County, Washington this \_\_\_\_\_  
day of \_\_\_\_\_, 2014.

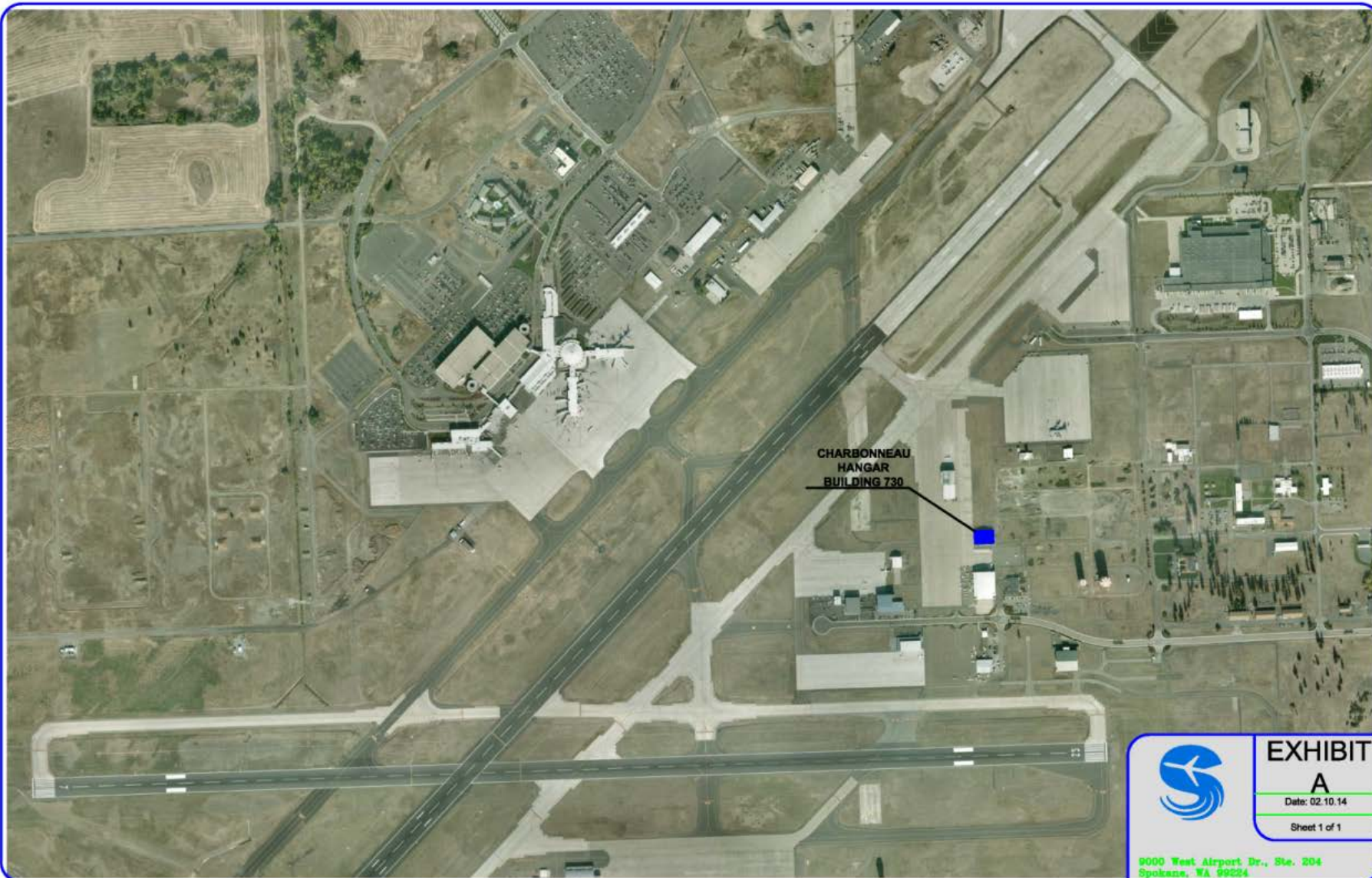
\_\_\_\_\_  
Al French, Chair

ATTEST:

\_\_\_\_\_  
Todd Mielke, Vice-Chair

\_\_\_\_\_  
Daniela Erickson  
Clerk of the Board

\_\_\_\_\_  
Shelly O'Quinn, Commissioner



**EXHIBIT**

**A**

Date: 02.10.14

Sheet 1 of 1

9000 West Airport Dr., Ste. 204  
Spokane, WA 99224

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

RES 2014-0045

**Renews #****Cross Ref #****Project #****Bid #****Requisition #****Submitting Dept**

CITY COUNCIL

**Contact Name/Phone**

BEN STUCKART 625-6269

**Contact E-Mail**

AMCDANIEL@SPOKANECITY.ORG

**Agenda Item Type**

Special Considerations

**Agenda Item Name**

0320 PLAN COMMISSION REVIEW - WATER/SEWER SERVICE EXTENSION OF

**Agenda Wording**

A resolution regarding the City Council's direction to the Plan Commission to provide a review and recommendation relating to the City's extension of sewer and water services outside of the City limits.

**Summary (Background)**

Both the City Charter and the SMC provide that the City Council may direct the Plan Commission to perform specific actions in relation to potential and pending legislation and to provide advice and recommendations on specific topics.

**Fiscal Impact****Budget Account**

Select \$

#

Select \$

#

Select \$

#

Select \$

#

**Approvals****Council Notifications****Dept Head**

MCDANIEL, ADAM

**Study Session****Division Director****Other****Finance**

LESESNE, MICHELE

**Distribution List****Legal**

DALTON, PAT

**For the Mayor**

SANDERS, THERESA

**Additional Approvals****Purchasing**



**Continuation of Wording, Summary, Budget, and Distribution**

**Agenda Wording**

**Summary (Background)**

This resolutions provides direction from the City Council to the Plan Commission for the Commission to review and make a recommendation regarding the legislation pending before the City Council contained in Ordinance No. C-35079 as presently drafted or as may be revised. Such review shall include public workshops, public hearings and SEPA review, as well as any other public participation procedures the Plan Commission or the Planning Department may recommends in order to solicit public comment. Such review shall include issues pertinent to the City's extension of sewer and water services to areas inside and outside of the urban growth areas, the conditions upon which those services shall be provided and the timing of when those services shall be provided.

**Fiscal Impact**

Select      \$

Select      \$

**Budget Account**

#

#

**Distribution List**




Resolution No. 2014-0045

A resolution regarding the City Council's direction to the Plan Commission to provide a review and recommendation relating to the City's extension of sewer and water services outside of the City limits.

WHEREAS, Section 128 of the City Charter provides in part that the Plan Commission shall have the power to investigate and make recommendations to the City Council in relation to all matters pertaining to the living conditions of the City; and generally, all things tending to promote the health, convenience, safety, and well being of the City's population, and to further its growth along consistent, comprehensive and permanent plans; and

WHEREAS, Section 127 of the City Charter provides in part that the City Council may, by a majority vote, direct the Plan Commission to perform specific actions in relation to potential or pending legislative action of the City Council; and

WHEREAS, SMC 4.12.010 A provides that the Plan Commission shall provide advice and make recommendations on broad planning goals and policies and on whichever plans for the physical development of the City that the City Council may request the commission's advice by ordinance or resolution; and

WHEREAS, SMC 4.12.050 D provides that the Plan Commission shall have the power to use administrative support and staff provided by the planning services department as well as technical support from other appropriate City departments and offices as necessary to assist the Commission in the performance of its functions, maintenance of its records, and preparation of official correspondence; and

WHEREAS, SMC 4.12.080 provides in part that the Plan Commission shall, when requested by City Council resolution, solicit information and comment from the public about planning goals and policies or plans for the City, and report to the City Council its recommendations and a summary and analysis of the comments received from the public; and

WHEREAS, on March 17, 2014, the City Council adopted Ordinance No. C-35079 regarding sewer and water services outside of the City limits, which was vetoed by the Mayor on March 31, 2014; and

WHEREAS, the City Council will continue to review and consider further legislation regarding the extension of sewer and water services inside and outside of the urban growth area; and

WHEREAS, the City Council has previously passed a resolution approving the Plan Commission's 2014 Work Program; and

WHEREAS, it is the desire of the City Council to have the Plan Commission review and make a recommendation to the City Council regarding the extension of sewer and water services outside of the City limits but within the urban growth area and as well as outside of the urban growth area including the type of conditions that should be placed on the extension of the services; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPOKANE that, pursuant to the City Council's authority as set forth in the City Charter and as established in Chapter 4.12 SMC, the City Council hereby directs the Plan Commission to review and make a recommendation regarding the legislation pending before the City Council contained in Ordinance No. C-35079 as presently drafted or as may be revised. Such review shall include public workshops, public hearings and SEPA review, as well as any other public participation procedures the Plan Commission or the Planning Department may recommends in order to solicit public comment. Such review shall include issues pertinent to the City's extension of sewer and water services to areas inside and outside of the urban growth areas, the conditions upon which those services shall be provided and the timing of when those services shall be provided.

BE IT FURTHER RESOLVED that the Plan Commission shall coordinate with the Planning Department pursuant to SMC 4.12.050 D in order to allocate sufficient administrative support and staff as necessary to assist the Plan Commission in performing its review and making its recommendation.

ADOPTED by the City Council this \_\_\_\_\_ day of April, 2014.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney



**Agenda Sheet for City Council Meeting of:**  
04/28/2014

<b>Date Rec'd</b>	4/16/2014
<b>Clerk's File #</b>	RES 2014-0046
<b>Renews #</b>	

<b>Submitting Dept</b>	FLEET SERVICES	<b>Cross Ref #</b>	
<b>Contact Name/Phone</b>	GENE 625-7865	<b>Project #</b>	
<b>Contact E-Mail</b>	GJAKUBCZAK@SPOKANECITY.ORG	<b>Bid #</b>	SOLE SOURCE
<b>Agenda Item Type</b>	Resolutions	<b>Requisition #</b>	VALUE BLANKET
<b>Agenda Item Name</b>	5100-FLEET SERVICES HOTSY OF SPOKANE SOLE SOURCE		

**Agenda Wording**

A resolution declaring HOTSY OF SPOKANE (Spokane, WA) a sole source for maintenance and product supplier for the Hotsy pressure washing machines utilized by the Fleet Services Department and authorizing the purchase of services and products without

**Summary (Background)**

The Fleet Services Department utilizes six (6) Hotsy pressure washing units of various configurations at the Broadway Fuel/Wash facility and the Normandie Maintenance facility. Hotsy of Spokane provides warranty, maintenance and supplies for the machines. The dealer is the only Hotsy dealer in the Spokane area.

<b>Fiscal Impact</b>		<b>Budget Account</b>	
Expense	\$ 60,000.00	#	various
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Approvals</b>		<b>Council Notifications</b>	
<b><u>Dept Head</u></b>	JAKUBCZAK, GENE	<b><u>Study Session</u></b>	
<b><u>Division Director</u></b>	ROMERO, RICK	<b><u>Other</u></b>	PWC 4/14/14
<b><u>Finance</u></b>	LESESNE, MICHELE	<b><u>Distribution List</u></b>	
<b><u>Legal</u></b>	WHALEY, HUNT	Purchasing: tprince	
<b><u>For the Mayor</u></b>	SANDERS, THERESA	Fleet Services: gjakubczak & Fleetservices	
<b><u>Additional Approvals</u></b>		Taxes & Licenses	
<b><u>Purchasing</u></b>	PRINCE, THEA		





**Continuation of Wording, Summary, Budget, and Distribution**

**Agenda Wording**

public bidding for a five (5) year period at a cost of approximately \$60,000 annually (including tax)

**Summary (Background)**

**Fiscal Impact**

Select     \$

Select     \$

**Budget Account**

#

#

**Distribution List**


RESOLUTION 2014-0046

A resolution declaring Hotsy of Spokane a sole source for the maintenance, service, and product supplier for the Hotsy pressure washing machines utilized by the Fleet Services Department.

WHEREAS, the Fleet Services Department utilizes six (6) Hotsy pressure washing units of various configurations at the Broadway Fuel/Wash facility and the Normandie Maintenance facility. Hotsy of Spokane provides warranty, maintenance, and supplies for the machines. The dealer is the only Hotsy dealer in the Spokane area; and

WHEREAS, the Hotsy brand soap provided by the dealer maintains the warranties of the equipment including a lifetime warranty on the heating coils for the six units. The dealer also provides monthly preventive maintenance service and inspections at no additional charge as part of the package; and

WHEREAS, the dealer has an extensive supply of parts and can readily respond to maintenance requests for the machines. These machines are utilized daily to clean city vehicles and equipment. The Hotsy dealer is the only vendor that can provide warranty service and the premium soap product recommended for the machines to maintain warranties; and

WHEREAS, the cost of the products and related services exceeds the 2014 public bid limit; -- Now, Therefore,

BE IT RESOLVED by the city council for the City of Spokane that it hereby declares Hotsy of Spokane a sole source for the maintenance, service and product suppliers for Hotsy pressure washing machines at an estimated cost of \$60,000.00 per year. This resolution shall be reviewed and updated in five (5) years or sooner if different brand equipment is procured.

ADOPTED BY THE CITY COUNCIL ON \_\_\_\_\_

\_\_\_\_\_  
City Clerk

Approved as to form:

  
\_\_\_\_\_  
Assistant City Attorney

**BRIEFING PAPER**  
**Public Works Committee**  
**Fleet Services**  
**April 14, 2014**

---

**Subject**

To declare Hotsy of Spokane a sole source vendor for the maintenance, service, and product supplier for the Hotsy brand pressure washing equipment utilized by the Fleet Services Department.

**Background**

The Fleet Services Department utilizes Hotsy brand equipment at the Broadway fuel/wash site and the Normandie facility to clean vehicles and equipment. Hotsy of Spokane, the only Hotsy dealer in the area, is the authorized warranty and service dealer for the equipment. The Hotsy brand products utilized in the machines maintain warranties including life time warranties on the heating coils in the six units.

**Impact**

This is a sole source resolution to maintain the pressure washing equipment in Fleet standards to a standard that minimizes costs as well as equipment downtime.

**Action**

The recommendation is for approval of the sole source resolution of Hotsy of Spokane for the maintenance, repairs, and detergent supplier for the equipment utilized by the Fleet Services Department.

**Funding**

Funding for the costs of operation, maintenance and supplies of this equipment is included in the Fleet Services Department operating budget.

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

RES 2014-0047

**Renews #****Submitting Dept**

COMMUNITY &amp; NEIGHBORHOOD

**Contact Name/Phone**

JERRIE ALLARD 6055

**Contact E-Mail**

JALLARD@SPOKANECITY.ORG

**Agenda Item Type**

Resolutions

**Agenda Item Name**

1680 2014 ACTION PLAN

**Cross Ref #****Project #****Bid #****Requisition #****Agenda Wording**

Resolution approving the 2014 Action Plan Component of the Consolidated Community Development and Housing Plan.

**Summary (Background)**

The Community, Housing and Human Services Board has completed the process of preparing the 2014 Action Plan. The Board requests City Council adopt the attached resolution approving the 2014 Action Plan. Revenue: \$3,017,768 CDBG funds, \$987,222 HOME funds, \$249,377 ESG funds, \$1,050,000 CDBG and \$100,000 of HOME funds projects program income.

**Fiscal Impact**

Revenue \$ 5,404,367.00

Expense \$ 5,404,367.00

Select \$

Select \$

**Budget Account**

# Various Community Development funds

# Various Community Development funds

#

#

**Approvals****Dept Head**

STAPLETON, JENNIFER

**Division Director**

MEIERS, BRANDON

**Finance**

LESESNE, MICHELE

**Legal**

DALTON, PAT

**For the Mayor**

SANDERS, THERESA

**Council Notifications****Study Session****Other**

PCED 4/21/14

**Distribution List****Additional Approvals****Purchasing**

## RESOLUTION 2014-0047

WHEREAS, the Congress of the United States of America has found that the Nation's cities and urban communities face social, economic and environmental problems resulting from the growth and concentration of population in metropolitan areas; and

WHEREAS, in order to assist local governments in meeting these problems, the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act, as amended, were enacted, which provided for a program of community development and housing assistance; and

WHEREAS, under the Housing and Community Development Act and the National Affordable Housing Act, the City of Spokane is "entitled" upon proper application to receive funds of approximately \$3,017,768 - Community Development Block Grant (CDBG), \$987,222 - HOME and \$249,377 - Emergency Solutions Grant (ESG) for the program year 2014; and

WHEREAS, the Community, Housing and Human Services Board of the City of Spokane has prepared a report describing the nature of the application and the process and procedures followed in its preparation; and

WHEREAS, during the course of the application process, a plan for citizen participation was developed and implemented which permitted citizens to participate in the preparation of the program and to articulate their needs, preferences, and priorities; and

WHEREAS, citizens were given full information concerning funds available for proposed community development and housing assistance, the range of activities that may be undertaken, the estimated amount of CDBG, HOME and ESG funds proposed to be used for activities that will benefit persons of low and moderate income, and other important program requirements; and

WHEREAS, citizen participation was extensive throughout the many public meetings and hearings which were held to obtain the view of Spokane citizens on community development and housing needs; and

WHEREAS, as a result of citizen's effort and City staff assistance, the Community, Housing and Human Services Board has prepared an application for funds under the Housing and Community Development Act of 1974, as amended, the National Affordable Housing Act, as amended, and recommended to the City Council its adoption and approval;

Now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL:

1. The City Council finds:
  - a) that in preparing the 2014 Action Plan Component of the Consolidated Community Development and Housing Plan (Action Plan) and for Title 1 CDBG funds, HOME funds and ESG funds, all rules and regulations as promulgated under the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act, as amended, have been complied with;
  - b) the Community, Housing and Humans Services Program and the program participation with citizen/government participation are in the public interest and beneficial to the physical environment of our community and quality of life therein;
  - c) the certifications have been reviewed and the commitments of this City are understood.
2. That the 2014 Action Plan and for CDBG, HOME and ESG funds is hereby approved. The Mayor is authorized to sign and directed to file the same on or before May 9, 2014, to execute such additional documents as required, to request and secure the release of Community Development Title I funds, to provide such other information as may be required to obtain the funds and execute the projects, and to proceed with project execution upon HUD approval of the Action Plan with the Community, Housing and Human Services Board acting for the City Council as the policy body guiding project execution including executing contracts for the projects identified in the Community, Housing and Human Services Board Action Plan.

Adopted by the City Council \_\_\_\_\_

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

# 2014 Annual Action Plan

*A component of the 2010 Consolidated  
Community Development and Housing Plan  
for the City of Spokane, WA*

Community, Housing & Human  
Services Department

509.625.6325

[spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org)



*Approved by the CHHS Board on April 2, 2014*



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## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The 2014 Action Plan is a component of the approved 2010 Consolidated Community Development and Housing Plan for the City of Spokane. This document is required for the City to receive various funding sources for community development and housing programs administered by the Department of Housing and Urban Development. These programs include the Community Development Block Grant Program (CDBG), the HOME Investments Partnerships Program (HOME) and the Emergency Solutions Grant Program (ESG).

The Action Plan includes expected annual funding resources, the method of fund distribution to various programs and activities, and the actions the City will follow in administering HUD programs. In preparing the Plan, the CHHS Board adopted the following mission statement which serves as the guiding principles for the 2014 allocations:

*"The Mission of the Community, Housing and Human Services Board is to provide leadership and encourage partnerships that support the City's investments in services, affordable housing and economic opportunities to foster the highest level of self-sufficiency and quality of life for Spokane's extremely low to moderate income households."*

The Action Plan is both a planning document and an application for federal funds. It incorporates citizen participation in the determination of needs and priorities, goals and objectives, and strategies for implementation of community development, affordable housing and homeless solutions activities. It serves as the City's Fair Housing Plan. In addition, the Plan provides a basis for the public, the Community, Housing, and Human Services Board (CHHS), and HUD to assess the City's program performance.

## **2. Summarize the objectives and outcomes identified in the Plan**

The 2014 objectives and outcomes are listed in the section AP-20 - Annual Goals and Objectives. These objectives and outcomes are listed in the approved 2010 Consolidated Community Development and Housing Plan and support the Community, Housing and Human Services Board's five goals for the 2014 program year. These goals address affordable housing, homeless, non-housing and economic development needs.

## **3. Evaluation of past performance**

As reported in the 2012 Consolidated Annual Performance and Evaluation Report, the City of Spokane has exceeded or is on track to meet its objectives in the 2010 Consolidated Plan (with two exceptions). First, during the 2011 program year, down payment assistance subrecipient SNAP shifted its efforts to assisting homeowners in foreclosure. (First-time homebuyer assistance has continued using Washington State homebuyer training and down payment assistance funding). Given severe HOME funding reductions, this duplicate City HOME funding was reallocated to other housing programs.

The second objective that has fallen short in performance was the production of rental units targeted for homeless households. To help address this need, Pioneer Park Place was completed during the 2012-13 program year. This 29-unit apartment building is the conversion of a long-vacant nursing home into permanent housing and includes 6 units for formerly homeless households.

Significant accomplishments and program performance for the 2012 program year were presented at the September 10, 2013 Public Hearing. The CHHS Department and CHHS Board subcommittees are currently reviewing the performance of various projects and programs funded with CDBG, HOME and ESG funds while preparing an update to the City's 2015 Consolidated Plan and Homeless Plan as well as funding priorities for the 2015 Annual Action Plan.

## **4. Summary of Citizen Participation Process and consultation process**

A description of the Citizen Participation Process is listed under the AP-12 - Participation Section of this Plan. To summarize, citizen input and consultation consisted of testimony provided at public meetings, public hearing, and input from community volunteers and Board members. The City's Citizen Participation process spanned a 10 month period beginning in June 2013 and ending with the Spokane City Council's adoption of the 2014 Annual Action Plan on April 28, 2014.

**5. Summary of public comments**

No comments were received.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments were received.

## **PR-05 Lead & Responsible Agencies – 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	SPOKANE	CHHS Department
CDBG Administrator	Kristine Williams, Associate Planner	CHHS Department
HOPWA Administrator	n/a	
HOME Administrator	Paul Trautman, Housing Program Administrator	CHHS Department
ESG Administrator	Sheila Morley, Program Professional	CHHS Department
HOPWA-C Administrator	n/a	

**Table 1 – Responsible Agencies**

### **Consolidated Plan Public Contact Information**

Jerrie Allard, Director

Community, Housing and Human Services Department

808 W. Spokane Falls Blvd, Room 650

Spokane, WA 99201-3339

509.625.6325

jallard@spokanecity.org

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Spokane Regional Continuum of Care (CoC) has played an integral role in the planning, coordination and use of ESG funds to achieve the core strategies outlined in the City's Ten-Year Plan to End Homelessness. The following narratives provide an overview of the planning process and implementation of strategies to align with the objectives outlined in the Consolidated Plan.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

All programs funded to provide prevention and Rapid Re-Housing services with ESG funds will coordinate through the Implementation of a Learning Community convened by the lead agency. This learning community will meet at least quarterly to review program progress or propose any modifications to the policies and procedures. In addition to program management staff, this Learning Community will include case managers who will also share information on case management and housing stabilization challenges and strategies.

The CHHS Board's Continuum of Care Advisory Committee participates in the evaluation of the Homeless Families Coordinated Assessment Program (HFCA). The committee evaluates the effectiveness of the program and recommends program adaptations to the CHHS board. The Advisory Committee has also reviewed and recommended the scope of work and program design of a Coordinated Assessment program for single homeless individuals which will be implemented in the later part of 2014.

The HFCA learning community and the planning committee for the single homeless coordinated assessment program bring together program managers and direct service staff which supports connections between housing and services.

HFCA staff coordinates with participating shelters and transitional housing on a daily basis as they determine housing availability and placement of households into interim housing. HFCA staff has strong coordination and referral relationships to other service providers either co-located on site or nearby that offer support services including employment training and placement, food pantry, health care and other services. All participating homeless providers in the county are connected through the HMIS system, which allows providers to see the service connections clients have, and to follow up on referrals.

The CoC supports a pilot project that brings together housing providers and the public medical providers in an effort to identify homeless high utilizers of the emergency department and in-patient services. This program adds a housing component to the discharge planning to ensure that those with the highest medical need are not discharged to homelessness. The partnership between housing and health care is being enhanced by Washington State's implementation of the Affordable Care Act. Part of the

implementation allows for the availability of In-Person Assistors who can support these individuals and connect them with services. These wrap around services have provided greater stability for the clients as well as reduced utilization of high cost systems in the community.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Locally, both the City of Spokane and Spokane County receive and administer ESG funds. As the CoC lead, the City of Spokane works through the CHHS Board and its Continuum of Care Advisory Committee to determine priorities for homeless funding. Spokane County staff sits on both the Continuum of Care Advisory Committee and the CHHS Board and is an integral part in determining how all homeless funds, including ESG funds, are allocated in the community.

During the application process for homeless funding, the CHHS RFP Evaluation and Review subcommittee reviews applications and makes funding recommendations. Representatives from both ESG jurisdictions (City and County) participate in this process. The CoC subcommittee provides feedback on priority populations and processes of administering prevention and rapid re-housing assistance funded through ESG.

Performance goals are provided in all applications for Consolidated Homeless Housing Grant Program (CHHGP), which includes ESG funds. The CHHS Board considers proposed outcomes along with additional evaluation criteria in the award of grant funds. Goals and outcomes are finalized with sub-grantees during the contracting period. Performance measures and criteria are included in the sub-grantees contracts. Quarterly program progress reports are generated by the CHHS Department's Homeless Management Information Systems (HMIS) per the contract schedule. The City, at its discretion, may generate project performance evaluations on a more frequently. For those projects not meeting projected outcomes, the City may institute the following actions: 1st quarter: Communicate progress of projected outcomes with Agency; 2nd quarter: Plan of action submitted to the CHHS Department outlining what steps the Agency is taking to improve progress toward objectives.; 3rd quarter: Revised performance outcomes, possible reduction of funding payment and/or termination of contract and 4th quarter: Possible reduction of funding payment and/or termination of contract.

CHHS staff work with sub-grantees throughout the contracting period to ensure performance goals are met. CHHS staff provides quarterly performance reports to sub-grantees under contract, the CHHS RFP Evaluation and Review Committee and system performance data to the CHHS Continuum of Care Advisory Committee. The CHHS Evaluation and RFP Review Committee's purpose is to advise the board on funding priorities, allocation of funds, and alignment of resources and to ensure transparent and objective analysis of funding requests. This purpose is met through the following activities: Oversee RFP process; review requests for funding and make recommendations to the board; review performance reports including items such as meeting program objectives/outcomes and utilization of funds; provide regular reports on funded program performance and effectiveness to the CHHS board.

The City of Spokane serves as the HMIS lead for our regional CoC. The CoC Advisory Committee oversees HMIS. As required by ESG, HMIS is used to collect data and report demographic information on households served. The City has developed specific policies and procedures for administering the regional HMIS which have been approved by the CoC Advisory Committee. These policies and procedures cover a range of relevant topics outlined in the 2010 HMIS Data Standards.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Spokane is the lead agency for the Spokane CoC so this question does not apply.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

(see below)

1	<b>Agency/Group/Organization</b>	SPOKANE HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Spokane Housing Authority is represented on both the CHHS Board's Strategic Planning Committee and the Continuum of Care Subcommittee. In addition, staff from both the Housing Authority and the City of Spokane meet to discuss program and project design and implementation. The Housing Authority is also a financial partner and contributor to the City of Spokane's annual Fair Housing Conference in April.
2	<b>Agency/Group/Organization</b>	Washington State Lead Based Paint Program
	<b>Agency/Group/Organization Type</b>	State Government
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted on Lead Based Paint Strategies.
3	<b>Agency/Group/Organization</b>	The Lands Council
	<b>Agency/Group/Organization Type</b>	Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Lands Council was consulted regarding the Lead Based Paint Strategies.

Table 2 – Agencies, groups, organizations who participated



### Identify any Agency Types not consulted and provide rationale for not consulting

All relevant agencies were consulted to help make funding decisions and set priorities. No agency type was excluded from the planning process for making these funding recommendations.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Spokane	<i>Core Strategies</i> 1. Prevention - Reduce the incidence of homelessness by providing tools to families and single persons at-risk of becoming homeless.2. Reduce the period of time that families and single persons are homeless.3. Increase the capacity to assist homeless families and single persons to return quickly to self-sufficiency.4. Improve access to services and housing for families and single persons experiencing homelessness.5. End Homelessness for our most vulnerable populations (including chronic homeless persons) by providing permanent supportive housing to disabled homeless persons.6. Develop coordinated, multi-system responses to end homelessness.7. Enhance coordinated solutions through regional planning and expanded funding capacity.

**Table 3 – Other local / regional / federal planning efforts**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation/Summarize citizen participation process and how it impacted goal-setting**

The CHHS Board prepared a Citizen Participation Plan for the 2014 program year which was adopted on August 20, 2013 after a 30-day public review and comment period.

The Board sought input from citizens, Community Development Neighborhood Steering Committees, community volunteer organizations and non-profit agencies during the 2013 program year. Two public hearings were conducted on September 10, 2013 and March 5, 2014 in addition to two meetings in January 2014 with CDBG neighborhood steering committees. These meetings were held to collect information and receive feedback on needs and priorities as well as the 2014 entitlement allocations (including contingencies). In addition, the CHHS Department published meeting and allocation notices in the local newspaper and on the City's website.

At the September 10, 2013 public hearing, 56 individuals representing non-profit organizations, private citizens and neighborhood steering committees attended. Many of those who attended provided comments concerning the consolidation of the Community Development and Human Services Departments, the newly implemented Coordinated Grant Process, and changes to neighborhood allocations. Comments were generally positive with some individuals requesting that additional opportunities be provided for technical assistance (grant applications specifically) and citizen input.

In response to testimony received, the CHHS Department provided three grant application workshops and met individually with approximately 14 potential applicants (including City Departments and non-profit organizations) to provide technical assistance. Workshop notices and followup information were posted on the CHHS Department website following each workshop session. The City has also taken steps to develop a CHHS Department Communication Plan, with support from the Mayor's office, to solicit input from the community on needs and priorities for the upcoming 2015 Consolidated Plan update.

At the March 5, 2014 public hearing, approximately 25 individuals attended representing non-profit organizations and neighborhood steering committees. 10 individuals representing non-profit organizations provided testimony thanking the CHHS Board for their allocations and support. The CHHS Board assured the audience that the input received during the program year helped to determine the following Board priorities for 2014: maintaining and increasing housing options for low to moderate income households, supporting neighborhood improvements and infrastructure, rethinking solutions to reduce homelessness and supporting the community's safety-net. The CHHS Board's

Strategic Planning Committee has incorporated these priorities into goal statements and funding priorities for the 2015 Annual Action Plan (to be approved by the CHHS Board in June 2015).

A public notice was published in the Spokesman Review on February 22, 2014 announcing the March 5, 2014 public hearing and a 30 day comment period (February 23 to March 25, 2014) for the proposed 2014 CDBG, HOME and ESG allocations. No comments were received.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community  Low and Moderate Income Area Neighborhoods	Presentation of 2014 Neighborhood Reports on January 8, 2014. 6 in attendance (not including Board members or staff).	Review and discussion of neighborhood meetings during the past year and recommended 2014 allocations and activities.	None.	
2	Public Meeting	Low to Moderate Income Area Neighborhoods	Presentation of 2014 Neighborhood Reports on January 15, 2014. 8 in attendance (not including Board members or staff).	Review and discussion of neighborhood meetings during the past year and recommended 2014 allocations and activities.	None.	
3	Public Hearing	Non-targeted/broad community	Public Hearing on September 10, 2013. 56 people in attendance, approximately 20 of those provided testimony.	See narrative above.	None.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	February 22, 2014 Notice of the Draft 2014 Action Plan Component (Allocations and 2012 Substantial Amendment) and March 5, 2014 Public Hearing. City-wide distribution.	None.	None.	
5	Public Hearing	Non-targeted/broad community	Public Hearing on March 5, 2014. Approximately 25 in attendance (not including CHHS Board or staff).	10 individuals provided testimony. See narrative above.	None.	
6	Internet Outreach	Non-targeted/broad community	Public Hearings, CHHS Board meetings and RFPs are advertised on the City's CHHS website. In addition, information regarding public hearings and RFPs is listed on the City of Spokane's primary website and is distributed by press release by the City's Communications Department.	None.	None.	<a href="http://www.spokanechhs.org">www.spokanechhs.org</a>
7	Email Distribution	Non-targeted/broad community	Draft Citizen Participation Plan. Distributed to approx. 150 individuals and organizations.	No comments were received.	None.	

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The following priority tables lists the expected entitlement grant funds, prior year funding and program income that have been allocated to programs and activities in the 2014 Action Plan.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,017,768	1,050,000	60,571	4,128,339	0	
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	987,222	100,000	0	1,087,222	0	
ESG	public - federal	Overnight shelter Rapid re-housing (rental assistance)	249,377	0	0	249,377	0	

**Table 4 - Expected Resources – Priority Table**

Annual Action Plan  
2014

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City of Spokane will accrue match related to the CHG, HOME, and ESG programs. The City will use Consolidated Homeless Grant Funds through the Washington State Department of Commerce and City of Spokane Homeless Housing Assistance Act grant funds to match the ESG 2014 allocation. HOME match is required for tenant-based rental assistance, single family rehabilitation, and the development of affordable rental units. Match is generated when affordable rental unit development leverages other funds. Some sources of leverage and match have declined recently, such as below-market-rate bank loans, State housing trust fund allocations, and grants. Local real estate tax reductions are available to affordable housing projects, which adds to eligible match. Fortunately, HOME match from prior years will be carried over and local developers may also obtain match-eligible contributions. The City currently has over \$11 million in carryover match which easily fulfills the estimated 2013-14 HOME match obligation of under \$500,000.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Spokane owns several residential properties as a result of default/forfeiture action on houses which had received single family housing rehabilitation loans. Several houses have been completely renovated by the Spokane Service Team AmeriCorps and Youth Build construction training programs. A few vacant lots and three houses requiring extensive repairs are also owned. The City is currently assessing each of these properties to determine an appropriate re-use plan to benefit the community and neighborhood(s) with the goal of accomplishing this during the 2014 program year.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Meet the Need for Affordable Rental Housing	2014	2015	Affordable Housing Homeless	City-Wide	Priority Housing Needs - Renter (Small Household) Priority Housing Needs - Renter (Large Households) Priority Housing Needs - Renter (Elderly HHs) Priority Housing Needs - Owner Occupied Priority Homeless Needs - Perm. Supportive Housing Priority Homeless Needs - Permanent Housing	\$1,004,154  (HOME & ESG)	Rental units constructed: 100 Household Housing Unit Tenant-based rental assistance / Rapid Rehousing: 40 Households Assisted Housing for Homeless added: 5 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Utilize Housing to Improve the Quality of Life	2014	2015	Affordable Housing Homeless		Priority Housing Needs - Renter (Small Household) Priority Housing Needs - Renter (Large Households) Priority Housing Needs - Renter (Elderly HHs) Priority Housing Needs - Owner Occupied Priority Homeless Needs - Emergency Shelters Priority Homeless Needs - Perm. Supportive Housing Priority Homeless Needs - Permanent Housing Priority Historic Preservation Needs	\$3,098,702  (CDBG & HOME)	Homeowner Housing Rehabilitated: 200 Household Housing Unit Direct Financial Assistance to Homebuyers: 6 Households Assisted Homeless Person Overnight Shelter: 500 Persons Assisted
3	Increase the Use of Sustainable Program Funding	2014	2015	Non-Housing Community Development		Priority Economic Development Needs	\$ 40,000  (CDBG)	Businesses assisted: 20 Businesses Assisted



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Ensure Environmental Justice	2014	2015	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Fair Housing Education Activities & Outreach		Priority Homeless Needs - Emergency Shelters Priority Homeless Needs - Perm. Supportive Housing Priority Public Facility Needs Priority Infrastructure Improvements Priority Public Services Needs Priority Accessibility Needs Priority Community Development Needs - Other Priority Planning Needs	\$1,692,564  (CDBG & ESG)	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 11010 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 3500 Persons Assisted Homeless Person Overnight Shelter: 500 Persons Assisted Other: 1 Other
5	Expand Job Opportunities for Low-Income Residents	2014	2015	Non-Housing Community Development		Priority Economic Development Needs	\$ 40,000  (CDBG)	Businesses assisted: 20 Businesses Assisted

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

Over the next year, Spokane estimates that our HOME funds will provide 3 low-income homeowners with single-family home rehabilitation, 20 homeless and extremely low-income renters with tenant-based rent assistance, and 10 units of affordable rental housing for low-income renters. Each program typically serves extremely low-income (30% AMI) and very low-income (50% AMI) households.

## AP-35 Projects – 91.220(d)

### Introduction

The following table lists the 2014 projects and activities that have been recommended for funding in the 2014 Annual Action Plan. The City of Spokane intends to spend 41% of its CDBG allocation for public facility improvements (parks, neighborhood facility improvements, streets and sidewalks), 25% on housing rehabilitation, 14% on public services and 18% for program planning and administration.

HOME activities are funded as follows: 43% for non-profit/for profit rental housing projects, 18% for Tenant Based Rental Assistance, 15% for CHDO rental housing projects, 11% for single family rehabilitation, 10% for program administration and 3% for CHDO operating assistance.

For ESG activities, 63% has been allocated to rapid re-housing programs, 23% for emergency shelter operations, 6% for HMIS and 8% for program administration (City and agency combined).

#	Project Name
1	2014 Execution/Administration
2	AM Cannon Park Playground Equipment
3	Caritas Emergency Assistance Program
4	CHAS Market Street Clinic Access & Safety Improvements
5	CHAS Medical Homes Program
6	City of Spokane City-Wide Curb Ramp Program
7	City of Spokane Neighborhood Street Paving Program
8	Coeur D'Alene Park Improvements
9	Corbin Park Improvements
10	ECCO East Central Community Center
11	ECCO Youth Recreation Program
12	Fair Housing Education & Outreach
13	Highbridge Park Improvements
14	Hillyard Senior Center Activities
15	Housing Rehabilitation
16	Mansfield/Monroe Pedestrian Improvements
17	Mission Community Outreach
18	Mission Park Improvements
19	Native Project Health Clinic Improvements
20	Northeast Community Center
21	Northeast Community Center Improvements
22	Northeast Youth Center Multi-Purpose Room Improvements
23	Northeast Youth Center Saturdays Program
24	Our Place Community Ministries Emergency Services
25	Overlook Park Improvements
26	Peaceful Valley Community Center Youth Program
27	Polly Judd Park Improvements
28	Project Hope Job Skills Training

#	Project Name
29	Riverwalk Park Pedestrian Route
30	Salvation Army Community Services
31	Second Harvest Food Bank Distribution
32	Second Harvest Food Bank Improvements
33	Sidewalk Construction and Replacement
34	Sinto Senior Center Improvements
35	SNAP Emergency Housing Repair
36	SNAP Financial Access Microenterprise Program
37	SNAP Housing Counseling
38	SNAP Minor Home Repair Program
39	SNAP Resident Court Apartments Improvements
40	Spokane Community Land Trust - Phase 1
41	Spokane COPS Facilities Maintenance
42	Spokane COPS West Building Improvements
43	Spokane Valley Meals on Wheels Senior Nutrition
44	STA Bus Shelter Installation
45	Street Tree Planting and Replacement
46	Transitions Miryam's House Building Improvements
47	Transitions Miryam's House Supportive Services
48	Transitions New Leaf Bakery Job Skills Training
49	Transitions TLC and EduCare Building Improvements
50	Transitions TLC and EduCare Supportive Services
51	Transitions Women's Drop-In Center
52	VOA Crosswalk Roof Replacement
53	West Central Community Center HVAC Upgrades
54	West Central Community Center Operations
55	West Central Community Center Youth Program
56	Women and Children's Free Restaurant Nutrition
57	YFA Connections STEPPS Program
58	YWCA Alternatives to Domestic Violence Legal Aid
59	YWCA Spokane Safe Shelter Improvements
60	Housing Rehabilitation (HOME)
61	Tenant Based Rental Assistance (HOME)
62	Multifamily Projects (New Construction, Rehab, Acquisition)
63	Program Administration (HOME)
64	HESG Programs
65	HOME CHDO Operating Assistance

**Table 5 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The continuing, long-term reduction of federal, state and local financial resources continues to be the greatest impediment to meeting under-served needs for Spokane's most vulnerable citizens.

In an effort to maximize the City's use of scarce grant resources, the two Departments that administered HUD funding were consolidated in 2012 (Community Development and Human Services). During the 2013 program year, a Coordinated RFP was issued which replaced 6 separate RFPs. The CHHS Department is exploring the use of online grant application software in an effort to further increase administrative efficiencies and reduce paperwork burden for potential applicants. The CHHS Board continues to assign funding priority to projects which demonstrate collaboration, innovation, leverage and enhanced coordination.

## Projects

### AP-38 Projects Summary

#### Project Summary Information

1	<b>Project Name</b>	2014 Execution/Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Meet the Need for Affordable Rental Housing Utilize Housing to Improve the Quality of Life Increase the Use of Sustainable Program Funding Ensure Environmental Justice Expand Job Opportunities for Low-Income Residents
	<b>Needs Addressed</b>	Priority Community Development Needs - Other
	<b>Funding</b>	CDBG: \$563,949
	<b>Description</b>	General management, oversight, and coordination of CDBG, HOME and ESGP programs including, but not limited to, the submission of applications for federal assistance.Citation: 570.206(a)(e)(f) Matrix Code: 21A General Program Administration NatObj: 570.208(d)(4)
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	808 W. Spokane Falls Blvd.
	<b>Planned Activities</b>	General management, oversight, and coordination of CDBG, HOME and ESGP programs including, but not limited to, the submission of applications for federal assistance.
2	<b>Project Name</b>	AM Cannon Park Playground Equipment
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$12,432
	<b>Description</b>	Purchase and installation of playground equipment that will meet national safety standards.Citation: 570.201(c) Matrix Code: 03F Parks, Recreation Facilities Natl Obj: 570.208(a)(1) Area Benefit

	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The service area, as determined by the City's Parks and Recreation Department, includes 60,580 persons (56.4% LMI).
	<b>Location Description</b>	1511 N. Elm Street
	<b>Planned Activities</b>	Purchase and installation of playground equipment that will meet national safety standards. Citation: 570.201(c) Matrix Code: 03F Parks, Recreation Facilities Natl Obj: 570.208(a)(1) Area Benefit
<b>3</b>	<b>Project Name</b>	Caritas Emergency Assistance Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Caritas provides basic necessities including an emergency food bank and utility assistance.Citation: 570.201(e) HUD Matrix: 05 - Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 700 unduplicated very low and extremely low income persons will be served in the Emerson Garfield and North Hill neighborhoods.
	<b>Location Description</b>	2919 N. Monroe, Spokane, WA.
<b>4</b>	<b>Planned Activities</b>	Caritas provides basic necessities including an emergency food bank and utility assistance.Citation: 570.201(e) HUD Matrix: 05 - Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Project Name</b>	CHAS Market Street Clinic Access & Safety Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	Construction of a paved parking lot that will create 46 additional spaces; intallation of 6 LED security lights, landscaping and a bike rack. Citation: 570.201(c) HUD Matrix: 03G - Parking Facilities Natl Obj: 570.208(a)(2) Limited Clientele.
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4,267 patients who are low and very low-income and reside in the Hillyard neighborhood will benefit from the proposed activities.
	<b>Location Description</b>	5921 N. Market Street, Spokane, WA.
	<b>Planned Activities</b>	Construction of a paved parking lot that will create 46 additional spaces; intallation of 6 LED security lights, landscaping and a bike rack. Citation: 570.201(c) HUD Matrix: 03G - Parking Facilities Natl Obj: 570.208(a)(2) Limited Clientele.
<b>5</b>	<b>Project Name</b>	CHAS Medical Homes Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Comprehensive health care for uninsured patients including primary medical care, dental, pharmacy, obstetric, substance abuse and behavioral health services, health education and case management. Citation: 570.201(e) HUD Matrix: 05M - Health Services Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	273 unduplicated persons will be served by the program.
	<b>Location Description</b>	3919 N. Maple St, 1001 W. 2nd Ave., 5921 N. Market St, Spokane, WA.
	<b>Planned Activities</b>	Comprehensive health care for uninsured patients including primary medical care, dental, pharmacy, obstetric, substance abuse and behavioral health services, health education and case management. Citation: 570.201(e) HUD Matrix: 05M - Health Services Natl Obj: 570.208(a)(2) Limited Clientele
<b>6</b>	<b>Project Name</b>	City of Spokane City-Wide Curb Ramp Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Infrastructure Improvements Priority Accessibility Needs
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	Installation of new concrete curb ramps either where they do not exist or to replace deficient ramps that do not meet the ADA requirements. Citation: 570.201(c) HUD Matrix: 03L - Sidewalks Natl Obj: 570.208(a)(1) Area Benefit
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	City-Wide.
	<b>Location Description</b>	City-Wide.
	<b>Planned Activities</b>	Installation of new concrete curb ramps either where they do not exist or to replace deficient ramps that do not meet the ADA requirements. Citation: 570.201(c) HUD Matrix: 03L - Sidewalks Natl Obj: 570.208(a)(1) Area Benefit
<b>7</b>	<b>Project Name</b>	City of Spokane Neighborhood Street Paving Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Infrastructure Improvements
	<b>Funding</b>	CDBG: \$177,562
	<b>Description</b>	Street paving improvements, including curbing and sidewalks. Funds will be used for assessment assistance for low and moderate income households and a portion of the total project cost. Citation: 570.201(c) HUD Matrix: 3K - Street Improvements Natl Obj: 570.208(a)(1) Area Benefit
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	68 low and moderate income households will benefit from the proposed activities.
	<b>Location Description</b>	Central, Columbia and Joseph Aves; Freya to Myrtle Streets and Sycamore, Julia & Myrtle Streets from Joseph to Central Avenue (Hillyard). Also, Ross Court from N. Center to Granite Streets (Logan).
	<b>Planned Activities</b>	Street paving improvements, including curbing and sidewalks. Funds will be used for assessment assistance for low and moderate income households and a portion of the total project cost. Citation: 570.201(c) HUD Matrix: 3K - Street Improvements Natl Obj: 570.208(a)(1) Area Benefit
<b>8</b>	<b>Project Name</b>	Coeur D'Alene Park Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$11,720
	<b>Description</b>	Eligible park improvements as prioritized by the neighborhood and the City's Parks Department.Citation: 570.201(c) HUD Matrix: 03F-Parks, Recreation Activities Natl Obj: 570.208(a)(1) Area Benefit
	<b>Target Date</b>	6/30/2015



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The service area includes 11,210 residents.
	<b>Location Description</b>	2195 W. Second Ave., Spokane, WA.
	<b>Planned Activities</b>	Eligible park improvements as prioritized by the neighborhood and the City's Parks Department. Citation: 570.201(c) HUD Matrix: 03F-Parks, Recreation Activities Natl Obj: 570.208(a)(1) Area Benefit
<b>9</b>	<b>Project Name</b>	Corbin Park Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$1,000
	<b>Description</b>	Eligible capital improvements as prioritized by the neighborhood and the City's Parks Department. Citation: 570.201(c) HUD Matrix: 03F-Parks, Recreational Facilities Natl Obj: 570.208(a)(1) Area Benefit.
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The service area includes 13,582 persons.
	<b>Location Description</b>	2914 N. West Oval Street, Spokane, WA.
	<b>Planned Activities</b>	Eligible capital improvements as prioritized by the neighborhood and the City's Parks Department. Citation: 570.201(c) HUD Matrix: 03F-Parks, Recreational Facilities Natl Obj: 570.208(a)(1) Area Benefit.
<b>10</b>	<b>Project Name</b>	ECCO East Central Community Center
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	Operational support for a multipurpose facility that leases space to a variety of non-profit public service organizations serving low to moderate income households. Citation: 570.201(e) HUD Matrix: 05 - Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	48,000 East Central low to moderate income residents will be served by the program.
	<b>Location Description</b>	500 S. Stone Street, Spokane, WA.
	<b>Planned Activities</b>	Operational support for a multipurpose facility that leases space to a variety of non-profit public service organizations serving low to moderate income households. Citation: 570.201(e) HUD Matrix: 05 - Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
<b>11</b>	<b>Project Name</b>	ECCO Youth Recreation Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Youth recreation activities for households with limited ability to pay. Activities include a summer day youth camp, basketball/tennis camps, music and afterschool programs. Citation: 570.201(e) HUD Matrix: 05D - Youth Services Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500 children from low to moderate income households will participate in the program.
	<b>Location Description</b>	500 S. Stone Street, Spokane, WA.
	<b>Planned Activities</b>	Youth recreation activities for households with limited ability to pay. Activities include a summer day youth camp, basketball/tennis camps, music and afterschool programs. Citation: 570.201(e) HUD Matrix: 05D - Youth Services Natl Obj: 570.208(a)(2) Limited Clientele
<b>12</b>	<b>Project Name</b>	Fair Housing Education & Outreach
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Community Development Needs - Other
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Educational activities that promote fair housing practices in a positive, solution oriented manner. Citation: 570.206(c) HUD Matrix: 21D - Fair Housing Activities Natl Obj: 570.208(d)(4)
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	City-Wide
	<b>Location Description</b>	City-Wide
	<b>Planned Activities</b>	Educational activities that promote fair housing practices in a positive, solution oriented manner. Citation: 570.206(c) HUD Matrix: 21D - Fair Housing Activities Natl Obj: 570.208(d)(4)
<b>13</b>	<b>Project Name</b>	Highbridge Park Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$21,250
	<b>Description</b>	Improvements may include the purchase and installation of a restroom, playground equipment, picnic shelter improvements, parking lot expansion (dog park), lighting/electrical system upgrades and/or a drinking fountain. Citation: 570.201(c) HUD Matrix: 03F - Parks, Recreation Facilities Natl Obj: 570.308(a)(1) Area Benefit
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The service area includes 43,875 residents.
	<b>Location Description</b>	163 S. A Street, Spokane, WA.
	<b>Planned Activities</b>	Improvements may include the purchase and installation of a restroom, playground equipment, picnic shelter improvements, parking lot expansion (dog park), lighting/electrical system upgrades and/or a drinking fountain. Citation: 570.201(c) HUD Matrix: 03F - Parks, Recreation Facilities Natl Obj: 570.308(a)(1) Area Benefit
<b>14</b>	<b>Project Name</b>	Hillyard Senior Center Activities
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Recreational, social, fitness, nutrition, and education opportunities for seniors living in northeast Spokane. Citation: 570.201(e) HUD Matrix: 05A - Senior Services Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	550 senior citizens will benefit from the program.
	<b>Location Description</b>	4001 N. Cook Street, Spokane, WA.
	<b>Planned Activities</b>	Recreational, social, fitness, nutrition, and education opportunities for seniors living in northeast Spokane. Citation: 570.201(e) HUD Matrix: 05A - Senior Services Natl Obj: 570.208(a)(2) Limited Clientele
<b>15</b>	<b>Project Name</b>	Housing Rehabilitation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Utilize Housing to Improve the Quality of Life
	<b>Needs Addressed</b>	Priority Housing Needs - Owner Occupied
	<b>Funding</b>	CDBG: \$1,681,352
	<b>Description</b>	Low-interest deferred and direct payment loans for rehabilitation of single-family homes owned and occupied by low-income households and necessary program management and administrative costs. Implementation is by contract with a private company whose services may be renewed for up to 4 program years before the management services are re-bid.
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	45 low to moderate income households will be assisted.
	<b>Location Description</b>	Locations to be determined primarily within the CDBG-eligible neighborhoods.
	<b>Planned Activities</b>	Low-interest deferred and direct payment loans for rehabilitation of single-family homes owned and occupied by low-income households and necessary program management and administrative costs. Implementation is by contract with a private company whose services may be renewed for up to 4 program years before the management services are re-bid.
<b>16</b>	<b>Project Name</b>	Mansfield/Monroe Pedestrian Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$2,000
	<b>Description</b>	Purchase and installation of a bench at the corner of N. Monroe and W. Mansfield. Citation: 570.201(c) HUD Matrix: 03K - Street Improvements Natl Obj: 570.208(a)(1)
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The service area includes 8,786 residents.
	<b>Location Description</b>	N. Monroe and W. Mansfield
	<b>Planned Activities</b>	Purchase and installation of a bench at the corner of N. Monroe and W. Mansfield. Citation: 570.201(c) HUD Matrix: 03K - Street Improvements Natl Obj: 570.208(a)(1)
<b>17</b>	<b>Project Name</b>	Mission Community Outreach
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Mission Community Outreach Center operates a free clothing bank which also distributes infant supplies and hygiene items for low and moderate income households. Citation: 570.201(e) HUD Matrix: 05 - Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	6,000 low and moderate income households
	<b>Location Description</b>	1906 E. Mission Avenue
	<b>Planned Activities</b>	Mission Community Outreach Center operates a free clothing bank which also distributes infant supplies and hygiene items for low and moderate income households. Citation: 570.201(e) HUD Matrix: 05 - Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
<b>18</b>	<b>Project Name</b>	Mission Park Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$9,325
	<b>Description</b>	Purchase and installation of additional playground and adult exercise equipment along with siting and installation of permanent surface volleyball/sports court, benches and waste receptacle for same. Citation: 570.201(c) HUD Matrix: 03F-Parks, Recreational Facilities Natl Obj: 570.208(a)(1) Area Benefit
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The service area includes 8,900 residents
	<b>Location Description</b>	2304 E. Mallon
	<b>Planned Activities</b>	Purchase and installation of additional playground and adult exercise equipment along with siting and installation of permanent surface volleyball/sports court, benches and waste receptacle for same. Citation: 570.201(c) HUD Matrix: 03F-Parks, Recreational Facilities Natl Obj: 570.208(a)(1) Area Benefit
<b>19</b>	<b>Project Name</b>	Native Project Health Clinic Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$18,800
	<b>Description</b>	Replacement of flooring and adjustments to the admitting window area in the Clinic's lobby/patient waiting areas. Citation: 570.201(c) HUD Matrix: 03P-Health Facilities Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7,952 low and moderate income residents will benefit from the proposed activities.
	<b>Location Description</b>	1803 W. Maxwell, Spokane, WA.
	<b>Planned Activities</b>	Replacement of flooring and adjustments to the admitting window area in the Clinic's lobby/patient waiting areas. Citation: 570.201(c) HUD Matrix: 03P-Health Facilities Natl Obj: 570.208(a)(2) Limited Clientele
<b>20</b>	<b>Project Name</b>	Northeast Community Center
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	Operational support for a multi-purpose Community Center that leases space to a variety of non-profit public service organizations. The Center also provides community meeting space, Head Start programs and childcare, library services, and a computer lab which is open to the public. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	22,275 low and moderate income individuals will benefit from the proposed activities.
	<b>Location Description</b>	4001 N. Cook, Spokane, WA.
	<b>Planned Activities</b>	Operational support for a multi-purpose Community Center that leases space to a variety of non-profit public service organizations. The Center also provides community meeting space, Head Start programs and childcare, library services, and a computer lab which is open to the public. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
<b>21</b>	<b>Project Name</b>	Northeast Community Center Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$41,500
	<b>Description</b>	Improvements will include carpet replacement along with energy efficiency upgrades in the Head Start and Senior Center. Citation: 570.201(c) HUD Matrix: 03E-Neighborhood Facilities Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	22,275 low and moderate income persons will benefit from the proposed activities
	<b>Location Description</b>	4001 N. Cook, Spokane, WA.
	<b>Planned Activities</b>	Improvements will include carpet replacement along with energy efficiency upgrades in the Head Start and Senior Center. Citation: 570.201(c) HUD Matrix: 03E-Neighborhood Facilities Natl Obj: 570.208(a)(2) Limited Clientele
<b>22</b>	<b>Project Name</b>	Northeast Youth Center Multi-Purpose Room Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$52,200
	<b>Description</b>	Installation of non-skid flooring and accoustical panels to increase programming options in the Youth Center. Citation: 570.201(c) HUD Matrix: 03D-Youth Centers Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 youth from low to moderate income households will benefit from the proposed activities.
	<b>Location Description</b>	3004 E. Queen, Spokane, WA.
	<b>Planned Activities</b>	Installation of non-skid flooring and accoustical panels to increase programming options in the Youth Center. Citation: 570.201(c) HUD Matrix: 03D-Youth Centers Natl Obj: 570.208(a)(2) Limited Clientele
<b>23</b>	<b>Project Name</b>	Northeast Youth Center Saturdays Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Supervised youth recreation and meal program delivered on Saturdays for children ages 5-18. Citation: 570.201(e) HUD Matrix: 05D-Youth Services Natl Obj: 570.208(a)(2) Limited Clientele.
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 children from low to moderate income households will participate in the program.
	<b>Location Description</b>	3004 E. Queen Ave., Spokane, WA.
	<b>Planned Activities</b>	Supervised youth recreation and meal program delivered on Saturdays for children ages 5-18. Citation: 570.201(e) HUD Matrix: 05D-Youth Services Natl Obj: 570.208(a)(2) Limited Clientele.
<b>24</b>	<b>Project Name</b>	Our Place Community Ministries Emergency Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$17,500
	<b>Description</b>	A neighborhood center that provides emergency food distribution, clothing bank, bus passes and utility assistance to homeless and very low income households. Citation: 570.201(c) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	18,784 unduplicated individuals (including homeless) will benefit from the proposed activities.
	<b>Location Description</b>	1509 W. College
	<b>Planned Activities</b>	A neighborhood center that provides emergency food distribution, clothing bank, bus passes and utility assistance to homeless and very low income households. Citation: 570.201(c) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
<b>25</b>	<b>Project Name</b>	Overlook Park Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$1,000
	<b>Description</b>	Trail and related improvements as prioritized by the neighborhood steering committee and the City's Parks Department. Citation: 570.201(c) HUD Matrix: 03F-Parks, Recreational Facilities Natl Obj: 570.208(a)(1) Area Benefit
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The service area includes 43,875 residents.
	<b>Location Description</b>	300 S. Coeur D'Alene Street, Spokane, WA.
	<b>Planned Activities</b>	Trail and related improvements as prioritized by the neighborhood steering committee and the City's Parks Department. Citation: 570.201(c) HUD Matrix: 03F-Parks, Recreational Facilities Natl Obj: 570.208(a)(1) Area Benefit
<b>26</b>	<b>Project Name</b>	Peaceful Valley Community Center Youth Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	The Youth Program provides homework assistance and tutoring, recreation activities and nutrition classes for children from low to moderate income households. Citation: 570.201(e) HUD Matrix: 05D-Youth Services Natl Obj: 570.208(a)(2)
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	285 households will benefit from the proposed activities.
	<b>Location Description</b>	214 N. Cedar, Spokane, WA.
	<b>Planned Activities</b>	The Youth Program provides homework assistance and tutoring, recreation activities and nutrition classes for children from low to moderate income households. Citation: 570.201(e) HUD Matrix: 05D-Youth Services Natl Obj: 570.208(a)(2)
<b>27</b>	<b>Project Name</b>	Polly Judd Park Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Improvements to the north entrance of the park and installation of infrastructure for a community garden. Citation: 570.201(c) HUD Matrix: 03F-Parks, Recreational Facilities Natl Obj: 570.208(a)(1) Area Benefit
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The service area includes 11,481 individuals
	<b>Location Description</b>	1802 W. 14th Ave., Spokane, WA
	<b>Planned Activities</b>	Improvements to the north entrance of the park and installation of infrastructure for a community garden. Citation: 570.201(c) HUD Matrix: 03F-Parks, Recreational Facilities Natl Obj: 570.208(a)(1) Area Benefit
<b>28</b>	<b>Project Name</b>	Project Hope Job Skills Training
	<b>Target Area</b>	
	<b>Goals Supported</b>	Expand Job Opportunities for Low-Income Residents
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	Job training and education for youth ages 11-18 to learn gardening and urban farming skills. Citation: 570.201(e) HUD Matrix: 05H-Employment Training Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 low income youth will benefit from the proposed activities
	<b>Location Description</b>	1428 W. Broadway, Spokane, WA
	<b>Planned Activities</b>	Job training and education for youth ages 11-18 to learn gardening and urban farming skills. Citation: 570.201(e) HUD Matrix: 05H-Employment Training Natl Obj: 570.208(a)(2) Limited Clientele
<b>29</b>	<b>Project Name</b>	Riverwalk Park Pedestrian Route
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$19,250
	<b>Description</b>	Construction of a safe, dedicated pedestrian route along Riverwalk Park. Citation: 570.201(c) HUD Matrix: 03F-Parks, Recreational Facilities Natl Obj: 570.208(a)(1) Area Benefit
	<b>Target Date</b>	6/15/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The service area includes 10,170 persons
	<b>Location Description</b>	Riverside from Monroe to Cedar, Spokane, WA
	<b>Planned Activities</b>	Construction of a safe, dedicated pedestrian route along Riverwalk Park. Citation: 570.201(c) HUD Matrix: 03F-Parks, Recreational Facilities Natl Obj: 570.208(a)(1) Area Benefit
<b>30</b>	<b>Project Name</b>	Salvation Army Community Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The Community Services program provides an emergency food bank, utility assistance, thrift store vouchers (clothing and furniture), and a computer lab for homeless and low income households. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12,000 low to moderate income households will benefit from the proposed activities
	<b>Location Description</b>	204 E. Indiana Ave., Spokane, WA
	<b>Planned Activities</b>	The Community Services program provides an emergency food bank, utility assistance, thrift store vouchers (clothing and furniture), and a computer lab for homeless and low income households. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
<b>31</b>	<b>Project Name</b>	Second Harvest Food Bank Distribution
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$5,712
	<b>Description</b>	Operational support for a central warehouse for donated food supplies that are distributed to twelve emergency food outlets that serve the homeless and low to moderate income households in the City of Spokane. Citation: 570.201(e) HUD Matrix: 05W-Food Banks Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	44,000 homeless and low to moderate income City residents will benefit from the proposed activities
	<b>Location Description</b>	1234 E. Front Ave., Spokane, WA
	<b>Planned Activities</b>	Operational support for a central warehouse for donated food supplies that are distributed to twelve emergency food outlets that serve the homeless and low to moderate income households in the City of Spokane. Citation: 570.201(e) HUD Matrix: 05W-Food Banks Natl Obj: 570.208(a)(2) Limited Clientele
<b>32</b>	<b>Project Name</b>	Second Harvest Food Bank Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$7,200
	<b>Description</b>	Purchase and installation of two metal doors on a walk-in cooler and freezer at Second Harvest Food Bank's central warehouse. Citation: 570.201(c) HUD Matrix: 03-Public Facilities and Improvements Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5,000 homeless and low to moderate income persons will benefit from the proposed activities
	<b>Location Description</b>	1234 E. Front Avenue, Spokane, WA
	<b>Planned Activities</b>	Purchase and installation of two metal doors on a walk-in cooler and freezer at Second Harvest Food Bank's central warehouse. Citation: 570.201(c) HUD Matrix: 03-Public Facilities and Improvements Natl Obj: 570.208(a)(2) Limited Clientele
<b>33</b>	<b>Project Name</b>	Sidewalk Construction and Replacement
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Infrastructure Improvements
	<b>Funding</b>	CDBG: \$454,736
	<b>Description</b>	Sidewalk construction, reconstruction, and the installation of wheelchair ramps are prioritized by each CDBG neighborhood. Citation: 570.201(c) HUD Matrix: 03L-Sidewalks Natl Obj: 570.208(a)(1) Area Benefit
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Up to 209,000 persons will benefit from the proposed activities
	<b>Location Description</b>	Various locations within the CDBG neighborhoods that will qualify based on service area (block group)
	<b>Planned Activities</b>	Sidewalk construction, reconstruction, and the installation of wheelchair ramps are prioritized by each CDBG neighborhood. Citation: 570.201(c) HUD Matrix: 03L-Sidewalks Natl Obj: 570.208(a)(1) Area Benefit
<b>34</b>	<b>Project Name</b>	Sinto Senior Center Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Purchase and installation of commercial kitchen equipment including a range, refrigerator and ice machine along with plumbing and electrical upgrades in the serving area of the Center. Citation: 570.201(c) HUD Matrix: 03A-Senior Centers Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	700 senior citizens (presumed LMI) will benefit from the proposed activities
	<b>Location Description</b>	1124 W. Sinto Ave., Spokane, WA
	<b>Planned Activities</b>	Purchase and installation of commercial kitchen equipment including a range, refrigerator and ice machine along with plumbing and electrical upgrades in the serving area of the Center. Citation: 570.201(c) HUD Matrix: 03A-Senior Centers Natl Obj: 570.208(a)(2) Limited Clientele
<b>35</b>	<b>Project Name</b>	SNAP Emergency Housing Repair
	<b>Target Area</b>	
	<b>Goals Supported</b>	Utilize Housing to Improve the Quality of Life
	<b>Needs Addressed</b>	Priority Housing Needs - Owner Occupied
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	Emergency repairs to owner occupied single family housing that addresses imminent health or safety hazards (plumbing, heating and/or electrical system repairs). Citation: 570.202(b) HUD Matrix: 14A-Rehab; Single-Unit Residential Natl Obj: 570.208(a)(3) Housing Activities
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	213 low to moderate income households will benefit from the proposed activities
	<b>Location Description</b>	Locations to be determined within the City of Spokane
	<b>Planned Activities</b>	Emergency repairs to owner occupied single family housing that addresses imminent health or safety hazards (plumbing, heating and/or electrical system repairs). Citation: 570.202(b) HUD Matrix: 14A-Rehab; Single-Unit Residential Natl Obj: 570.208(a)(3) Housing Activities
<b>36</b>	<b>Project Name</b>	SNAP Financial Access Microenterprise Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Increase the Use of Sustainable Program Funding Expand Job Opportunities for Low-Income Residents
	<b>Needs Addressed</b>	Priority Economic Development Needs
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	Development assistance, including access to loan financing, for low to moderate income persons interested in creating or expanding a microenterprise business. Citation: 570.201(o) HUD Matrix: 18C-Microenterprise Assistance Natl Obj: 570.208(a)(2)(iii) Microenterprise

	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 low to moderate income persons will benefit from the proposed activities
	<b>Location Description</b>	Locations to be determined within the City of Spokane
	<b>Planned Activities</b>	Development assistance, including access to loan financing, for low to moderate income persons interested in creating or expanding a microenterprise business. Citation: 570.201(o) HUD Matrix: 18C-Microenterprise Assistance Natl Obj: 570.208(a)(2)(iii) Microenterprise
<b>37</b>	<b>Project Name</b>	SNAP Housing Counseling
	<b>Target Area</b>	
	<b>Goals Supported</b>	Utilize Housing to Improve the Quality of Life
	<b>Needs Addressed</b>	Priority Housing Needs - Owner Occupied
	<b>Funding</b>	CDBG: \$12,500
	<b>Description</b>	Pre-purchase counseling, homebuyer education and downpayment assistance loans for low-income, first-time homebuyers. The program also provides foreclosure prevention assistance. Citation: 570.201(e) HUD Matrix: 05U-Housing Counseling Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	600 low to moderate income households will benefit from the proposed activities
	<b>Location Description</b>	Various locations within the City of Spokane
	<b>Planned Activities</b>	Pre-purchase counseling, homebuyer education and downpayment assistance loans for low-income, first-time homebuyers. The program also provides foreclosure prevention assistance. Citation: 570.201(e) HUD Matrix: 05U-Housing Counseling Natl Obj: 570.208(a)(2) Limited Clientele
<b>38</b>	<b>Project Name</b>	SNAP Minor Home Repair Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Utilize Housing to Improve the Quality of Life
	<b>Needs Addressed</b>	Priority Housing Needs - Owner Occupied
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Health and safety related repairs to owner occupied single family housing. The program also provides minor accessibility modifications. Citation: 570.202(b) HUD Matrix: 14A-Rehab; Single-Unit Residential Natl Obj: 570.308(a)(3) Housing Activities

	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	318 low to moderate income households will benefit from the proposed activities
	<b>Location Description</b>	Various locations within the City of Spokane
	<b>Planned Activities</b>	Health and safety related repairs to owner occupied single family housing. The program also provides minor accessibility modifications. Citation: 570.202(b) HUD Matrix: 14A-Rehab; Single-Unit Residential Natl Obj: 570.308(a)(3) Housing Activities
<b>39</b>	<b>Project Name</b>	SNAP Resident Court Apartments Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Meet the Need for Affordable Rental Housing
	<b>Needs Addressed</b>	Priority Housing Needs - Renter (Small Household)
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	Seal and repair cracks, and striping for a parking lot at Resident Court. Citation: 570.202(a)(1) HUD Matrix: 14B-Rehab; Multi-Unit Residential Natl Obj: 570.208(a)(3) Housing Activities
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	43 low to moderate income households will benefit from the proposed activities
	<b>Location Description</b>	1203 W. 5th Ave., Spokane, WA
<b>40</b>	<b>Project Name</b>	Spokane Community Land Trust - Phase 1
	<b>Target Area</b>	
	<b>Goals Supported</b>	Utilize Housing to Improve the Quality of Life
	<b>Needs Addressed</b>	Priority Housing Needs - Owner Occupied
	<b>Funding</b>	CDBG: \$32,000
	<b>Description</b>	Rehabilitation of a single-family home to be sold to a low-income household. Citation: 570.202(b) HUD Matrix: 14A-Rehab; Single-Unit Residential Natl Obj: 570.208(a)(3) Housing Activities
	<b>Target Date</b>	6/30/2015



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	One low income household will benefit from the proposed activities
	<b>Location Description</b>	One location to be determined within the City of Spokane
	<b>Planned Activities</b>	Rehabilitation of a single-family home to be sold to a low-income household. Citation: 570.202(b) HUD Matrix: 14A-Rehab; Single-Unit Residential Natl Obj: 570.208(a)(3) Housing Activities
<b>41</b>	<b>Project Name</b>	Spokane COPS Facilities Maintenance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Operational support for qualified neighborhood COPShops which provide community policing and crime awareness volunteer opportunities. Citation: 570.201(e) HUD Matrix: 05I-Crime Awareness Natl Obj: 570.208(a)(1) Area Benefit
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The service area includes 122,595 residents.
	<b>Location Description</b>	The following COPshop service areas: Neva-Wood, Logan, North Central, COPS West, Northeast and COPS Greater Spokane
	<b>Planned Activities</b>	Operational support for qualified neighborhood COPShops which provide community policing and crime awareness volunteer opportunities. Citation: 570.201(e) HUD Matrix: 05I-Crime Awareness Natl Obj: 570.208(a)(1) Area Benefit
<b>42</b>	<b>Project Name</b>	Spokane COPS West Building Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$1,000
	<b>Description</b>	Replacement of deteriorated carpeting. Citation: 570.201(c) HUD Matrix: 03E-Neighborhood Facilities Natl Obj: 570.208(a)(1) Area Benefit
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The service area includes 9,848 persons.
	<b>Location Description</b>	The COPShop is located at 1901 W. Boone Ave., Spokane, WA
	<b>Planned Activities</b>	Replacement of deteriorated carpeting. Citation: 570.201(c) HUD Matrix: 03E-Neighborhood Facilities Natl Obj: 570.208(a)(1) Area Benefit
<b>43</b>	<b>Project Name</b>	Spokane Valley Meals on Wheels Senior Nutrition
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Home meal delivery for homebound elderly and disabled, Monday through Friday, throughout the City of Spokane. Meals will also be served at senior centers, the American Indian Center, Emmanuel Presbyterian Church and the Delaney Apartments (senior housing). Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	497 elderly and disable persons will benefit from the proposed activities
	<b>Location Description</b>	Various delivery sites within the City of Spokane. 4001 N. Cook, 827 W. Cleveland, 801 E. 2nd, 500 S. Stone, 242 W. Riverside and 1926 W. Chelan.
	<b>Planned Activities</b>	Home meal delivery for homebound elderly and disabled, Monday through Friday, throughout the City of Spokane. Meals will also be served at senior centers, the American Indian Center, Emmanuel Presbyterian Church and the Delaney Apartments (senior housing). Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
<b>44</b>	<b>Project Name</b>	STA Bus Shelter Installation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$10,000

	<b>Description</b>	Purchase and installation of a weather protection bus shelters in three approved locations. Citation: 570.201(c) HUD Matrix: 03-Public Facilities and Improvements Natl Obj: 570.208(a)(1) Area Benefit
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The service area includes 5,720 persons.
	<b>Location Description</b>	Southbound on Napa at Boone; westbound on Mission at Marshall; and westbound on Mission at Regal.
	<b>Planned Activities</b>	Purchase and installation of a weather protection bus shelters in three approved locations. Citation: 570.201(c) HUD Matrix: 03-Public Facilities and Improvements Natl Obj: 570.208(a)(1) Area Benefit
<b>45</b>	<b>Project Name</b>	Street Tree Planting and Replacement
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$31,000
	<b>Description</b>	Tree planting and replacement of diseased and dying trees in the public right-of-way as prioritized by the Cannon's Addition, Hillyard and Nevada Lidgerwood neighborhoods. Citation: 570.201(c) HUD Matrix: 03N-Tree Planting Natl Obj: 570.208(a)(1) Area Benefit
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The service areas include 41,890 persons.
	<b>Location Description</b>	Locations to be determined within the Cannon's Addition, Hillyard and Nevada Lidgerwood neighborhoods that qualify for area benefit based on block group LMI data.
<b>46</b>	<b>Planned Activities</b>	Tree planting and replacement of diseased and dying trees in the public right-of-way as prioritized by the Cannon's Addition, Hillyard and Nevada Lidgerwood neighborhoods. Citation: 570.201(c) HUD Matrix: 03N-Tree Planting Natl Obj: 570.208(a)(1) Area Benefit
	<b>Project Name</b>	Transitions Miryam's House Building Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Utilize Housing to Improve the Quality of Life
	<b>Needs Addressed</b>	Priority Housing Needs - Renter (Small Household)
	<b>Funding</b>	CDBG: \$10,000

	<b>Description</b>	Facility improvements to include plumbing upgrades, carpet replacement, installation of rain gutters and a chimney guard. Citation: 570.202(a)(1) HUD Matrix: 14B-Rehab; Multi-Unit Residential Natl Obj: 570.208(a)(3) Housing Activities
	<b>Target Date</b>	10/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	23 homeless and low income women will benefit from the proposed activities
	<b>Location Description</b>	1805 W. Ninth Ave., Spokane, WA
	<b>Planned Activities</b>	Facility improvements to include plumbing upgrades, carpet replacement, installation of rain gutters and a chimney guard. Citation: 570.202(a)(1) HUD Matrix: 14B-Rehab; Multi-Unit Residential Natl Obj: 570.208(a)(3) Housing Activities
<b>47</b>	<b>Project Name</b>	Transitions Miryam's House Supportive Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Supportive services that include counseling, case management, group therapy, housing referrals, meals, life skills classes, and referrals. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	23 homeless and low-income women will benefit from the proposed activities.
	<b>Location Description</b>	1805 W. Ninth Ave., Spokane, WA.
	<b>Planned Activities</b>	Supportive services that include counseling, case management, group therapy, housing referrals, meals, life skills classes, and referrals. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
<b>48</b>	<b>Project Name</b>	Transitions New Leaf Bakery Job Skills Training
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$5,000

	<b>Description</b>	Food service skills training, vocational services and life skills training for women with barriers to employment; histories of incarceration, past substance abuse, mental illness and disabilities. Citation: 570.201(e) HUD Matrix: 05H-Employment Training Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 low income women will benefit from the proposed activities
	<b>Location Description</b>	12 E. 5th, Spokane, WA
	<b>Planned Activities</b>	Food service skills training, vocational services and life skills training for women with barriers to employment; histories of incarceration, past substance abuse, mental illness and disabilities. Citation: 570.201(e) HUD Matrix: 05H-Employment Training Natl Obj: 570.208(a)(2) Limited Clientele
<b>49</b>	<b>Project Name</b>	Transitions TLC and EduCare Building Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Meet the Need for Affordable Rental Housing
	<b>Needs Addressed</b>	Priority Homeless Needs - Transitional Shelters
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Carpet replacement, plumbing, lighting and security upgrades at a transitional living facility that provides housing and childcare for homeless, single women with children. Citation: 570.201(c) HUD Matrix: 03C-Homeless Facilities Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 homeless families will benefit from the proposed activities
	<b>Location Description</b>	3120 and 3128 N. Hemlock, Spokane, WA
	<b>Planned Activities</b>	Carpet replacement, plumbing, lighting and security upgrades at a transitional living facility that provides housing and childcare for homeless, single women with children. Citation: 570.201(c) HUD Matrix: 03C-Homeless Facilities Natl Obj: 570.208(a)(2) Limited Clientele
<b>50</b>	<b>Project Name</b>	Transitions TLC and EduCare Supportive Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$15,000

	<b>Description</b>	Case management services, childcare and referral services homeless, single women with children. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 homeless female head of households with children will benefit from the proposed activities
	<b>Location Description</b>	3128 N. Hemlock, Spokane, WA
	<b>Planned Activities</b>	Case management services, childcare and referral services homeless, single women with children. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
<b>51</b>	<b>Project Name</b>	Transitions Women's Drop-In Center
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Operational support for a day center serving chronically homeless women and those at risk of homelessness. The center provides emergency supplies, case management, referrals, life skills classes and a computer lab. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,000 homeless women (or those at risk of homelessness) will benefit from the proposed activities
	<b>Location Description</b>	920 W. 2nd Ave., Spokane, WA
	<b>Planned Activities</b>	Operational support for a day center serving chronically homeless women and those at risk of homelessness. The center provides emergency supplies, case management, referrals, life skills classes and a computer lab. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
<b>52</b>	<b>Project Name</b>	VOA Crosswalk Roof Replacement
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Homeless Needs - Emergency Shelters
	<b>Funding</b>	CDBG: \$43,417

	<b>Description</b>	Replacement of a failing roof at a shelter serving homeless youth. Citation: 570.201(c) HUD Matrix: 03C-Homeless Facilities Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	850 homeless youth will benefit from the proposed activities
	<b>Location Description</b>	525 W. Second Ave., Spokane, WA
	<b>Planned Activities</b>	Replacement of a failing roof at a shelter serving homeless youth. Citation: 570.201(c) HUD Matrix: 03C-Homeless Facilities Natl Obj: 570.208(a)(2) Limited Clientele
<b>53</b>	<b>Project Name</b>	West Central Community Center HVAC Upgrades
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Facility Needs
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Purchase and installation of HVAC equipment. Citation: 570.201(c) HUD Matrix: 03-Public Facilities and Improvements Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	8,600 low to moderate income households will benefit from the proposed activities
	<b>Location Description</b>	1603 N. Belt, Spokane, WA
	<b>Planned Activities</b>	Purchase and installation of HVAC equipment. Citation: 570.201(c) HUD Matrix: 03-Public Facilities and Improvements Natl Obj: 570.208(a)(2) Limited Clientele
<b>54</b>	<b>Project Name</b>	West Central Community Center Operations
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$85,000
	<b>Description</b>	Operational support for a multi-purpose Community Center that provides a variety of public services to include children's before and after school programs, recreation activities and community meeting space. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele

	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3,197 persons will benefit from the proposed activities
	<b>Location Description</b>	1603 North Belt Street, Spokane, WA
	<b>Planned Activities</b>	Operational support for a multi-purpose Community Center that provides a variety of public services to include children's before and after school programs, recreation activities and community meeting space. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
<b>55</b>	<b>Project Name</b>	West Central Community Center Youth Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The WCCC before and after school program provides affordable childcare, youth recreation and homework assistance for youth ages 5-12. Citation: 570.201(e) HUD Matrix: 05D-Youth Services Natl Obj: 570.208(a)(2)
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 youth will benefit from the proposed activities
	<b>Location Description</b>	1603 N. Belt Street, Spokane, WA
<b>56</b>	<b>Planned Activities</b>	The WCCC before and after school program provides affordable childcare, youth recreation and homework assistance for youth ages 5-12. Citation: 570.201(e) HUD Matrix: 05D-Youth Services Natl Obj: 570.208(a)(2)
	<b>Project Name</b>	Women and Children's Free Restaurant Nutrition
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	A meal delivery service to local shelters and organizations serving low to moderate income households. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/15/2015



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,165 persons will be assisted from the proposed activities
	<b>Location Description</b>	Locations include the West Central Community Center, Vanessa Behan Crisis Nursery, Odyssey Youth Center, Hope House, St. Margaret's Shelter and the Peaceful Valley Community Center
	<b>Planned Activities</b>	A meal delivery service to local shelters and organizations serving low to moderate income households. Citation: 570.201(e) HUD Matrix: 05-Public Services (General) Natl Obj: 570.208(a)(2) Limited Clientele
<b>57</b>	<b>Project Name</b>	YFA Connections STEPPS Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Outpatient chemical, co-occurring chemical dependency and mental health treatment services for low-income and indigent adults. Citation: 570.201(c) HUD Matrix: 05M-Health Services Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	400 homeless and very low-income persons will benefit from the proposed activities
	<b>Location Description</b>	22 S. Thor Street, Spokane, WA
	<b>Planned Activities</b>	Outpatient chemical, co-occurring chemical dependency and mental health treatment services for low-income and indigent adults. Citation: 570.201(c) HUD Matrix: 05M-Health Services Natl Obj: 570.208(a)(2) Limited Clientele
<b>58</b>	<b>Project Name</b>	YWCA Alternatives to Domestic Violence Legal Aid
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Public Services Needs
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Case management and other legal services for victims of domestic violence. Citation: 570.201(e) HUD Matrix: 05C-Legal Services Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	185 victims of domestic violence will benefit from the proposed activities
	<b>Location Description</b>	930 N. Monroe, Spokane, WA
	<b>Planned Activities</b>	Case management and other legal services for victims of domestic violence. Citation: 570.201(e) HUD Matrix: 05C-Legal Services Natl Obj: 570.208(a)(2) Limited Clientele
<b>59</b>	<b>Project Name</b>	YWCA Spokane Safe Shelter Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Ensure Environmental Justice
	<b>Needs Addressed</b>	Priority Homeless Needs - Emergency Shelters
	<b>Funding</b>	CDBG: \$6,915
	<b>Description</b>	Shelter improvements to include plumbing repairs and other capital improvements. Citation: 570.201(c) HUD Matrix: 03C-Homeless Facilities Natl Obj: 570.208(a)(2) Limited Clientele
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	600 victims of domestic violence will benefit from the proposed activities
	<b>Location Description</b>	Confidential
	<b>Planned Activities</b>	Shelter improvements to include plumbing repairs and other capital improvements. Citation: 570.201(c) HUD Matrix: 03C-Homeless Facilities Natl Obj: 570.208(a)(2) Limited Clientele
<b>60</b>	<b>Project Name</b>	Housing Rehabilitation (HOME)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Utilize Housing to Improve the Quality of Life
	<b>Needs Addressed</b>	Priority Housing Needs - Owner Occupied
	<b>Funding</b>	HOME: \$202,864
	<b>Description</b>	Low-interest deferred and direct payment loans for rehabilitation of single-family homes owned and occupied by low-income households and necessary program management costs. Implementation is by vendor contract with a private company whose services may be renewed for up to 4 program years before the management services are re-bid.
	<b>Target Date</b>	6/30/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	6 low to moderate income households will benefit from the proposed activities
	<b>Location Description</b>	Within the City of Spokane
	<b>Planned Activities</b>	Low-interest deferred and direct payment loans for rehabilitation of single-family homes owned and occupied by low-income households and necessary program management costs. Implementation is by vendor contract with a private company whose services may be renewed for up to 4 program years before the management services are re-bid.
<b>61</b>	<b>Project Name</b>	Tenant Based Rental Assistance (HOME)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Meet the Need for Affordable Rental Housing
	<b>Needs Addressed</b>	Priority Homeless Needs - Permanent Housing
	<b>Funding</b>	HOME: \$180,013
	<b>Description</b>	Rental assistance program that provides assistance to homeless households with high barriers and who are 30% AMI or below. Leverage support service dollars are used to support these households while receiving this assistance. The program is administered by the Spokane Housing Authority.
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 homeless and extremely low income households will benefit from the proposed activities
	<b>Location Description</b>	Within the City of Spokane
	<b>Planned Activities</b>	Rental assistance program that provides assistance to homeless households with high barriers and who are 30% AMI or below. Leverage support service dollars are used to support these households while receiving this assistance. The program is administered by the Spokane Housing Authority.
<b>62</b>	<b>Project Name</b>	Multifamily Projects (New Construction, Rehab, Acquisition)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Meet the Need for Affordable Rental Housing
	<b>Needs Addressed</b>	Priority Housing Needs - Renter (Small Household) Priority Housing Needs - Renter (Large Households) Priority Housing Needs - Renter (Elderly HHs)
	<b>Funding</b>	HOME: \$574,764
	<b>Description</b>	Multifamily housing development activities to include new construction, and/or acquisition with or without rehabilitation. This activity includes CHDO projects in the amount of \$148,083.

	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 extremely low to low income households will benefit from the proposed activities
	<b>Location Description</b>	Within the City of Spokane
	<b>Planned Activities</b>	Multifamily housing development activities to include new construction, and/or acquisition with or without rehabilitation. This activity includes CHDO projects in the amount of \$148,083.
<b>63</b>	<b>Project Name</b>	Program Administration (HOME)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Meet the Need for Affordable Rental Housing
	<b>Needs Addressed</b>	Priority Housing Needs - Renter (Small Household) Priority Housing Needs - Renter (Large Households) Priority Housing Needs - Renter (Elderly HHs) Priority Housing Needs - Owner Occupied
	<b>Funding</b>	HOME: \$98,722
	<b>Description</b>	General management, oversight and coordination of all HOME programs and activities.
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	808 W. Spokane Falls Blvd., Spokane, WA
	<b>Planned Activities</b>	General management, oversight and coordination of all HOME programs and activities.
<b>64</b>	<b>Project Name</b>	HESG Programs
	<b>Target Area</b>	Community Development Neighborhoods
	<b>Goals Supported</b>	Utilize Housing to Improve the Quality of Life
	<b>Needs Addressed</b>	Priority Homeless Needs - Emergency Shelters Priority Homeless Needs - Transitional Shelters Priority Homeless Needs - Perm. Supportive Housing Priority Homeless Needs - Permanent Housing
	<b>Funding</b>	ESG: \$249,377
	<b>Description</b>	Emergency shelter and permanent housing programs to serve literally homeless households. These programs are administered by Catholic Charities Spokane.

	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 homeless households will be assisted in permanent housing. 500 households will be housed in emergency shelter.
	<b>Location Description</b>	808 W. Spokane Falls Blvd., Spokane, WA
	<b>Planned Activities</b>	Emergency shelter and permanent housing programs to serve literally homeless households. These programs are administered by Catholic Charities Spokane. 500 homeless households with children, independent youth and single adults will be assisted with emergency shelter assistance. 40 homeless households will be provided permanent housing through rapid re-housing. Immediate shelter for households with children, independent youth and single adults who are unsheltered. Housing search, placement and short term rental assistance to homeless households through rapid re-housing.
<b>65</b>	<b>Project Name</b>	HOME CHDO Operating Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Meet the Need for Affordable Rental Housing
	<b>Needs Addressed</b>	
	<b>Funding</b>	HOME: \$30,859
	<b>Description</b>	Eligible operating expenses for City of Spokane CHDOs to support the development and management of affordable housing.
	<b>Target Date</b>	6/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Various
	<b>Planned Activities</b>	Eligible operating expenses for City of Spokane CHDOs to support the development and management of affordable housing.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

For the 2010 Consolidated Plan, the City of Spokane identified thirteen (13) Community Development neighborhoods that were at least 51% low to moderate income, based on data from the 2000 U.S. Census. Each neighborhood has a steering committee, comprised of its residents that assist in allocating CDBG funds and implementing projects. The Community Development neighborhoods, and their boundaries, are listed on the attached map.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Community Development Neighborhoods	21% of CDBG

**Table 6 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

In the City's approved 2010 Consolidated Plan, the strategic plan component states that resources will be distributed to the community in ways that have the "greatest long-term, sustained impact." The method determined to be the most productive and consistent with the adopted guiding policies was a long-term re-investment strategy. This method involved sustained efforts to improve the Community Development neighborhoods, which comprise approximately one-half of the City of Spokane. 2014 neighborhood funds are distributed by a formula comprised of data from the most recent decennial census (that included income data). The Community Development neighborhood allocations are attached in Table 1.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City of Spokane's strategy to address affordable housing needs, as identified in the approved 2010 Consolidated Plan, has five primary components:

1. Efficient and effective usage of available resources.
2. Creation of new resources.
3. Deregulation of the private housing market (to the extent feasible) to allow the production of housing appropriate to the income level of each citizen of Spokane.
4. Addressing the needs of portions of the population which are underserved by the market, and
5. Collaborative work between jurisdictions in the region.

During the 2014 program year, the following goals for affordable housing production have been identified. The City will continue its efforts to efficiently allocate its available resources while, at the same time, pursue additional funding sources and jurisdictional collaborations.

One Year Goals for the Number of Households to be Supported	
Homeless	60
Non-Homeless	51
Special-Needs	0
Total	111

**Table 7 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	10
Rehab of Existing Units	51
Acquisition of Existing Units	0
Total	81

**Table 8 - One Year Goals for Affordable Housing by Support Type**

The City anticipates primarily assisting homeless households with McKinney, Emergency Shelter Grant and HOME's TBRA funds with leverage from NSP and HOME affordable rental housing units. Non-homeless households will receive assistance from HOME's, Multifamily, and Single Family Rehab programs.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Spokane Housing Authority (SHA) began in 1972 as the Housing Authority of the City of Spokane is now a multi-jurisdictional agency serving many cities and five counties in Eastern Washington. The partnership between SHA and the City of Spokane continues to provide affordable housing for thousands of households. SHA is governed by a six member Board of Commissioners to include a resident commissioner appointed by the Mayors of the cities of Spokane and Spokane Valley, and the Chairperson of the Spokane County Commissioners. Each member serves a five-year term of office, with terms rotating in such a manner that one appointment is made each year. The Board has full authority in the establishment of SHA policies, long-term direction, and oversight of programs that accomplish the Agency's mission.

### **Actions planned during the next year to address the needs to public housing**

SHA's Public Housing Program (50 units of elderly/disabled housing at the Parson's Apartments and 75 scattered-site houses and duplexes) receives United States Department of Housing and Urban Development (HUD) funds in the form of Operating Subsidy and Capital Funds to ensure long-term affordable and sustainable housing. In 2013, SHA submitted a public housing portfolio application to participate in HUD's Rental Assistance Demonstration (RAD) Program and has been placed on a waiting list for the program. If selected for participation, the RAD program will provide SHA an avenue to convert its public housing units to housing voucher assistance and recapitalize the Parson's Apartments. SHA's RAD Plan includes the sale of its 75 scattered-site houses and duplexes; shifting the resulting rental assistance to other units within SHA's portfolio and utilizing the net sale proceeds to leverage additional unit development.

In the interim, SHA is vigilant at keeping occupancy rates above 95%. With available capital needs funding the continued maintenance of units are met. SHA prepares a 5 year capital improvement plan based on projected annual funding.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

To encourage the residents to become more involved with management, the PHA Annual Plan is available for review at the Public Housing leasing office during its public review time period. SHA does not currently have a program for public housing residents to participate in homeownership; however, it will be considering options in 2014 for how public housing participants might be able to access the Housing Choice Voucher Homeownership Program.



**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Spokane's Regional Ten-Year Plan to End Homelessness emphasizes the need for homeless outreach activities. These activities include outreach with landlords and business leaders to help house and sustain economic stability for vulnerable populations at risk of becoming or experiencing homelessness.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Spokane Regional CoC has established performance goals and actions specifically designed to reach out to homeless individuals in an effort to reduce the total homelessness. These goals include: increase progress towards ending chronic homelessness ; increase housing stability by increasing the percentage of participants remaining in CoC funded permanent housing projects at the end of the operating year and exiting from all CoC-funded PSH project to a different permanent housing destination to 88% of more; increase project participant's income from employment during program enrollment to 12% and increase the percentage of participants who increase their income from sources other than employment during program enrollment to 20%; using rapid re-housing as a method to reduce family homelessness; increase the number of participants obtaining mainstream benefits to 86%; and the CoC will continue to monitor the length of time participants remain homeless and participants return to the homeless system after exit.

Action Steps to meet these goals include: prioritizing the chronic homeless for our PSH through our regional Single Homeless Coordinated Assessment program which will assess client's vulnerability and prioritize those with the highest needs for PSH units; researching efforts that will increase support services and low barrier housing options for participants with high barriers; implementation of housing first strategies will lead to increased housing stability of our highest need participants; lower barrier participants will increase their income through increased connections with CoC Housing Providers and DSHS /Work Source; support employment programs, through local mental health providers, that will provide higher barrier participants being served in CoC PSH program opportunities to increase their income; prioritization of rapid re-housing funding through region-wide rapid re-housing programs funded by the CoC, Spokane County and the supportive services for Veterans Families programs with 440 homeless families to be re-housed in 2014.

The CoC is funding a local initiative to provide outreach activities at hospitals to rapidly re-house high utilizers of emergency rooms to meet basic housing needs. This project uses a common assessment tool focused on the client's medical vulnerability and housing needs. The CoC implemented a Single Homeless Outreach Project in May 2013 that increased outreach and assessment services to homeless individuals assessing day center programs. These efforts have provided connections to housing and services resources not available prior to this project. The outreach component of this project will fold into the Single Homeless Coordinated Assessment program when it is implemented in late 2014. The

Spokane Homeless Coalition's Interagency Outreach Committee collaborate their efforts to provide outreach to unsheltered homeless individuals through the community. Membership of the Interagency Outreach Committee includes outreach staff who serve all homeless populations. The City of Spokane's CHHS Department and Code Enforcement Department work in conjunction with the Interagency Outreach committee to provide outreach to individuals occupying homeless encampments. This enables the opportunity for housing and support services to this chronically homeless unsheltered population.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The CoC identifies the need to provide an emergent response to families and individuals who are homeless and recognizes the continued need for shelter beds that are available when a person is unsheltered. Although the CoC is moving towards providing permanent housing options rather than temporary options there are certain special populations, such as youth and domestic violence victims, who continue to benefit from a supportive temporary housing program.

The CoC continues to look at the housing needs of families and individuals as they enter the homeless system and consider these needs when recommending programmatic changes. The Homeless Families Coordinated Assessment system, which has been in place since October 2012, has shown a lower need for long term temporary housing programs and an increased need for short term temporary housing. With the increase in families who only need a short intervention to get back into housing through rapid re-housing the need for a short term emergency stay is needed as the family is connected with the rapid re-housing program staff and housing is identified. As a result of this identified need, programs serving families with children have adapted their program models to serve any family who needs housing no matter what their needs are. This interim housing model has allowed for maximum use of our homeless housing inventory and reduction in the time families are homeless.

Homeless individuals have immediate access to emergency shelter beds in the community but there continues to be an increase in the need for this emergency response. Strategies to reduce the need for emergency shelter beds for homeless individuals include greater outreach and engagement to individuals accessing the emergency shelter system. Greater outreach with housing opportunities for this population will be available with the implementation of the Single Homeless Coordinated Assessment program which will begin in 2014. This program will target individuals with the greatest need, who are utilizing emergency shelter beds and those that are currently unsheltered, and prioritize them for PSH units. In the 2013 HUD application, the CoC reallocated 13 transitional housing units serving chronically homeless individuals into permanent supportive housing units that will serve chronically homeless individuals in a housing first model.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals**

**and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In 2013, ESG is funding rapid re-housing and emergency shelter operations.

One of the outcomes with the Coordinated Assessment efforts is to identify homeless families, assess their housing need and place them into the appropriate homeless housing program immediately. Over 80% of families presenting as homeless only need a short term intervention to end their homelessness. As a result, much of the CoC efforts to serve homeless families are focused on rapid re-housing. Families who present as chronically homeless with very high barrier are placed directly into available PSH units. These efforts shorten the time families are homeless and increase stability. Targeted prevention strategies are used for families who identify as at-risk of losing their housing. In an effort to maximize the use of homeless funding, an assessment tool is used to help determine that the family, without the prevention assistance, would enter the homeless system. In addition, CoC funded rapid re-housing program use a progressive engagement model that allows for additional assistance for RRH families and individuals to keep them from losing housing stability and entering the homeless system again.

The infusion of the Supportive Services for Veteran Families program into the community has provided an essential resource for Veterans and their families who are homeless or at risk. This program provides intensive outreach, housing search and placement and continued case management for this population. For Veterans who need more intensive housing services The Spokane Housing Authority, (SHA), has a successful partnership with the Veterans Administration to provide VASH vouchers to homeless veterans. All referrals are made through the VA, who also provides complete wrap-around supportive services.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The Health Homeless Housing Program (H3) is working with the following housing and health care partners on the implementation of the H3 program: City of Spokane Community, Housing and Human Services Department, Empire Health Foundation, Providence Health Care, Community Health Association of Spokane, and Volunteers of America. The program strives to ensure eligible homeless clients are not discharged from in-patient hospital care or emergency room visit into homelessness.

The Roads to Community Living Program coordinates with group homes, assisted living program and private landlords to ensure that long term Medicare eligible clients discharging from hospitals, nursing homes and mental health facilities are not being discharged into homelessness.

The Eastern Washington Regional Support Network (RSN) is responsible for all community-based mental health services for inpatient and outpatient care services. Eastern State Hospital works in conjunction with Frontier Behavioral Health Outreach Team, Spokane County Supportive Living Program and Behavioral Health Options. These programs work with the clients and the outpatient mental health provider to create a plan for housing and continued services.

The CoC has ensured that its members have written procedures to address discharge planning of youth exiting foster care. The Division of Children and Families procedures provide for Independent Living Services and require an Independent Living Plan to assist the youth toward a successful transition to adulthood. Local DSFS Social Workers and other community stakeholders work with youth as they near 18 to establish an ILP to guide the services and housing assistance until they are 21. Locally DSHS contracts with Volunteers of America who provide an Independent Living Program for 110 foster youth annually. The ILP used the Casey Family Partners Life Skills curriculum which covers the nine life skills domains, including housing and money management. The ILP provides housing assistance in the form of rent, deposit, furnishing, housing search and placement. Youth exiting foster care are referred to the 10 transitional units at VOA's IYHP program and if no units are available, case managers place them in non-McKinney-Vento subsidized units, adult group homes and other affordable housing.

Spokane County has taken the lead in housing individuals as they exit from correctional institutions. In the past year, through their partnership with SNAP, they have assessed 1,300 individuals and provided permanent housing through a short term rental assistance program to persons exiting corrections.

Airway Heights Corrections facility and the local jail works with Pioneer Human Services who operates a 55 bed work release facility for women and a 80 bed work release facility for men. A formalized discharge plan, in which housing is a requirement, is created for each client as they discharge from these facilities.

Spokane County funds and operates the RE-Entry Initiative (REI) Program, a community re-entry program dedicated to transitioning people who were homeless and in institutional settings into productive citizens, working and living in homes with limited to no subsidy. Funding for the REI Program is from HHAA. REI allows for people who will exit homeless to apply for housing assistance before they leave or shortly after release from corrections facilities. The Program will increase the number of courts and agencies participating as it gains momentum and partners with the goal of preventing homelessness, through diversion from the traditional shelter system.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

The City of Spokane will identify and, where appropriate, remove or mitigate barriers to affordable housing resulting from zoning, subdivision, land use requirements, licensing, permits and utility extensions.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Efforts to be undertaken during the 2014 program year will include:

- Continue to develop Development Services Center (DSC) policies and public information resources through coordinated departmental action. The Permit Center allows the consolidation of all permit functions in one location to better coordinate the permit activities of Planning, Building, Fire and Engineering. These efforts expedite permitting processing and reduce permitting times providing cost savings for affordable housing development.
- Continue to use a pre-application process to provide project applications with an opportunity to discuss and understand the various codes and regulations that apply. The ability to review projects early expedites project design, thereby shortening the permitting process.
- Continue with the work that began in 2013 to review and update the City's Comprehensive Plan, including the Land Use and Housing Chapters. This may include reviewing population growth forecasts, land supply information and affordable housing needs, resources, goals and policies.
- Continue to improve the City's zoning rules and development standards through the code maintenance process. This may assist in reducing barriers to affordable housing.
- Continue to implement the Centers and Corridors land use strategy as proposed in the Comprehensive Plan. The Comprehensive Plan proposes establishing a number of centers and corridors throughout the community as part of an overall strategy to accommodate growth through infill development. Ultimately, these centers and corridors will accommodate mixed uses with residential development at higher densities, including affordable housing developments.

### **Discussion (Fair Housing Plan)**

The City will continue to fund fair housing educational, and other, activities that support fair housing in a positive, solution-oriented manner. Potential activities may include sponsoring a regional Fair Housing Conference, assisting the Spokane Association of Realtors (and the real estate industry in general, including the mortgage lending industry) with training related to fair housing. If the City becomes aware of clear violations of the Fair Housing Act, it will work with its community partners to identify potential resolutions. In addition, the CHHS Board is currently in the process of updating the City's 2008 Analysis of Impediments with release expected in early 2015.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

The following narratives speak to actions the City of Spokane will undertake during the 2014 program year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce lead based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

As detailed in the sections below, the City of Spokane is taking steps to more efficiently coordinate and implement its affordable housing and human services resources through consolidation of existing policy Boards and two City Departments. During this process, the City will reassess any obstacles to meeting underserved needs.

### **Actions planned to foster and maintain affordable housing**

Given the high demand for affordable housing and funding in ever decreasing supply, the City recognizes the importance of fostering affordable housing development and maintaining existing affordable housing stock. The City also provides Tenant Based Rental Assistance to low-income families to create affordable housing options at market rate rental housing located across the City. The City fosters relationships with both for profit and nonprofit (including CHDO) housing developers when soliciting HOME Multifamily Housing Program funding proposals. The City encourages developers to leverage limited City HOME funding with Low-Income Housing Tax Credit and Washington State Housing Trust Fund dollars. Typically, City HOME funds account for only a fraction of the total cost but deliver large projects providing a large number of long-term affordable rental housing units.

The City maintains our HOME investment in affordable housing by monitoring rental housing occupancy and physical condition over HUD's minimum compliance periods required by 92.254. The City imposes an additional 10-year compliance period to retain these rental units as affordable housing available to low-income households. The City also loans HOME funds to repair low-income owner-occupied homes enabling existing homeowners to enjoy a safe and healthy home that they can afford to operate and maintain.

Similarly, the Lead Safe Spokane program creates lead-safe rental housing opportunities. These assisted rental properties must provide a rental preference for low-income families with small children for at least 3 years. These rental property owners must also commit to maintaining the lead-based paint improvements for at least 3 years.

### **Actions planned to reduce lead-based paint hazards**

In-home lead-based paint (LBP) hazards can cause significant and permanent harm to occupants. Lead is toxic and there is no safe level of lead in the blood stream. Eighty-two percent of Spokane's housing

stock was built before 1978 and 34% of Spokane homes were built before 1940 – an era of extensive LBP usage. The City’s Single Family Rehab and Lead Safe Spokane programs have found hazardous lead paint in 90% of all homes tested which suggest that over 27,000 Spokane homes could contain LBP hazards. Also, an Analysis of Impediments determined that some landlords discriminate against small-child families due to LBP poisoning concerns.

Spokane families deserve the opportunity to live in a safe and healthy home. To reduce LBP hazards, Spokane has fully integrated HUD Title X and EPA Renovator (RRP) requirements into its Single-Family Rehabilitation, Roofs Only, Rental Rehabilitation, Multifamily Housing, and Lead Safe Spokane programs. These programs offer visual assessment trained HQS inspection; XRF Lead Inspection and Risk Assessment; temporary relocation; copies of the “Renovate Right” pre-renovation pamphlet; copies of the “Protect Your Family” pre-housing-contract pamphlet; blood lead testing for certain child occupants; lead-safe renovation from RRP Renovator and Abatement Supervisor certified contractors; and Clearance testing of leaded surfaces disturbed during rehabilitation.

Spokane’s housing programs will increase lead hazard awareness, promote child blood lead testing, affirmatively market lead-safe rentals, promote Fair Housing, create new lead-safe housing, and repair LBP hazards in eligible owner and renter housing. Activities are centered on the Lead Safe Spokane program funded by HUD’s Office of Healthy Homes and CDBG funds. Lead Safe Spokane targets low-income households with an elevated blood lead child; properties receiving affordable housing funds; eligible multifamily rentals; in-home daycare; nonprofit owned housing; pre-1978 rentals that failed HQS inspection due to LBP; and properties built before 1940 or having substantial LBP hazards.

Over 2014 program year, Lead Safe Spokane plans to deliver lead-safe renovation including: 45 Risk Assessments; 40 units of lead-safe housing; 15 Outreach Events; and 30 trained Contractors. Lead hazard control begins with a combined XRF Lead Inspection and Risk Assessment with inspection results guiding the scope of work. C contractors certified as Abatement Supervisor and EPA Renovator competitively bid these projects that typically include wet scraping, replacing windows, eliminating friction/impact surfaces, mulching bare soil, and cleaning to Clearance. Spokane will also provide education and outreach events to raise awareness of LBP hazards, increase compliance with federal and state LBP laws, and prevent childhood blood lead poisoning. Our programs will increase the capacity of local contractors, maintenance workers, landlords, and property managers to safely perform LBP repairs. We will provide low/no-cost Abatement Supervisor and RRP Renovator training courses. The program will continue coordinating with the Washington State Lead-Based Paint program for certifications and RRP enforcement.

### **Actions planned to reduce the number of poverty-level families**

The City’s anti-poverty strategies include funding direct services as well as facilitating coordination among social programs, especially those that provide outcome driven, client centered services that lead to improved housing stability and economic security for low income families.



Annually, the City funds close to \$900,000 in human services programs through its general fund grant program, many of which provide direct services to low-income families. One of the key funding principles the board considered when evaluating the most recent round of proposals was how well each proposal articulated how their services incorporate efforts to move clients toward improved economic self-sufficiency and security.

Additionally, the City is currently leading a couple of targeted initiatives focused on low income families with multiple barriers to family stability and economic security. Specific examples include the Strong Families Initiative; which is a partnership between the City, the Housing Authority, the Child Welfare System and non-profit service providers. The program serves high-risk, homeless families whose children have been, or are at-risk of, being placed in out-of-home care through the child welfare system. Community-linked services are provided to selected families through the implementation of supportive housing services. In the first 10 months of this project 34 families have been served. As the project continues we expect to see a reduction in child welfare system contacts, reduction in child maltreatment and child removals, and reduced foster care placements. The partnership works closely with community housing providers and other critical service providers to bring a holistic approach to affordable housing and services to support independence and family cohesion.

In addition to the Strong Families Initiative, the City is leading the regional Coordinated Intake and Assessment Program for families. This coordinated system is designed to serve families with children who are experiencing homelessness or residential instability and are at high risk of homelessness. The system provides a more effective way for households to navigate the complex range of services and allows each household to be assessed and placed in appropriate services, rather than being placed in a program based solely on availability. The goal of this system is to reduce the number of families in Spokane who may become homeless by offering diversion services and lessen the length of time a household is homeless by placing them with appropriate services at first contact. The program is funded by the City's Homeless Housing Assistance Act funds.

The Community, Housing and Human Services Board has expressed explicit interest in looking at best practice, innovative strategies to increase our efforts to support job-growth, economic development and other anti-poverty strategies. The board is currently undertaking a needs analysis to determine what the community needs are, what the opportunities are, as well as what other communities have implemented that have had positive results. It's anticipated that the outcome of this analysis will be provided to the City Council for consideration as they adopt the funding priorities for the City's 2015 human services grant program.

### **Actions planned to develop institutional structure**

The City of Spokane recognizes that a vibrant, well-defined civic infrastructure is vital to the successful implementation of the City's Consolidated Plan and our Regional 10 Year Plan to End Homelessness. As such, the city administration convened a citizen taskforce during the 2012 CDBG program year to develop recommendations to the administration on how to align the city's resources that strive to improve the lives of low to moderate income citizens. As a result, the city has combined the human

services and community development departments into one department, as well as three separate governance structures into one governing body, the Community, Housing and Human Services (CHHS) Department and Board respectively.

The combined department integrates staff responsible for managing the city's investments in services and housing and overseeing the City's Consolidated Plan and the Regional 10 Year Homeless Plan. Prior to this consolidation, the staff functions were mostly carried out independently.

The newly formed board includes representation from private industry, nonprofit organizations, community and faith-based organizations, K-6 and higher education, local government and Community Development neighborhoods. The purpose of the board is to act in an advisory role to City administration and City Council in regards to community development, housing and human services programs. Per City Ordinance, the board is responsible for providing policy guidance in preparing the City's Consolidated Community Development and Housing Plan and Annual Action Plan, the Citizen Participation Plan, and the 10 Year Homeless Plan. Additionally, the board acts as the local Continuum of Care as defined by the HEARTH Act, makes recommendations regarding funding priorities for housing programs and projects and social services investments, provides policy guidance and recommendations for community development, human services, homeless and special purpose grant programs. The Board has adopted their Vision and Mission Statement and is currently in the process of developing its sub-committee structure to assist the board in meeting its Mission.

- Increase our efficiency; so that the department and our grantees can focus on providing services and less on undue administrative work.
- Align our plans, strategies and investments; so that our investments are leveraged with other local, state and federal investment and lead to stronger projects with improved outcomes.
- Foster innovative efforts; so that we are investing in effective strategies that improve the quality of life low to moderate income households.
- Strengthen our operational policies and procedures; so that we operate within scope of the rules and regulations we are accountable to, and that our interactions with our customers are transparent and equitable.
- Strengthen our communications with our primary customers; so that we work collectively to strengthen extremely low to moderate income households.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City has established a number of cooperative partnerships and collaborations with public and supportive housing providers, private and government health, local government, mental health and social service agencies to address our priority needs and will continue to do so. Examples include:

Multi-family Housing: the City works closely with Spokane County and the WA State Department of Commerce to coordinate the funding and development of multi-family housing units funded through our HOME program.

Tenant Based Rental Assistance: the City partners with the local housing authority to manage our HOME tenant based rental assistance program. The TBRA program has been prioritized for high needs households and individuals. Referrals to the TBRA program via the community Coordinated Assessment program. Support Services are provided for all TBRA households through CoC Program and local Homeless Housing Assistance Act funded programs.

Fair Housing: the City partners with our local HUD office, Spokane County and the NW Fair Housing Alliance to fund, plan and host an annual Fair Housing Conference.

Homeless/Housing/Health, i.e. H3: a City-lead partnership between the City, the two largest local hospital emergency departments, local funders and non-profit housing and services providers to improve the health and housing stability of the most vulnerable homeless individuals touching these systems on a frequent basis.

Strong Families Initiative: a City-led partnership between the City, the Spokane Housing Authority, Child Protective Services and non-profit housing and services providers to improve the lives and housing stability of families engaged with child welfare.

The City is the convener and the Collaborative Applicant for the City/County Continuum of Care. The City coordinates a number of homelessness reduction system-wide strategies involving both public and private agencies such as Coordinated Assessment, Housing First and Rapid Rehousing through the Continuum of Care.

Prior to the creation of the Community, Housing and Human Services Board, the City's efforts to address economic development needs focused on investing in technical and financial assistance to micro-enterprise programs as well as Community Development Financial Institutions (CDFIs). SNAP's Financial Access Program (funded with CDBG) has been especially successful. The Board is now exploring options to supplement current economic development activities. As such, the Board has asked staff to research and present to the Board best practices, strategies and opportunities to enhance our coordination with private industry, businesses, developers and social service agencies.

The Spokane Regional CoC has set the following targets to reduce the total number of chronic homeless (CH) individuals to 63 by the year 2015.

## **Discussion**

In addition, the Spokane Housing Authority helps to provide housing for members of our community who cannot find affordable housing through other means. The plan is to continue efforts to strengthen partnerships, while always being open to new community partnerships. These efforts include serving very low-income households through Family Unification Housing Choice Vouchers and a partnership

with Child Protective Services. Other programs include: Housing Opportunities for Persons with AIDS; set-aside Mainstream Housing Choice Vouchers for Persons with Disabilities; City HOME Rental Assistance Program for special needs, homeless and disabled; set-aside program in SHA owned housing through various partners providing units for supportive housing for homeless households; and project-based Housing Choice Vouchers which provide rental assistance to assigned units. Community partners in these efforts include Catholic Charities, Veteran's Administration, SNAP, Spokane Housing Ventures, Dept. of Corrections, Salem Arms and Transitions. In addition, SHA also administers, in partnership with the Veterans Affairs Medical Center in Spokane, 188 Veterans Affairs Supportive Housing (VASH) Vouchers for homeless veterans and 32 VASH Project Based Vouchers.

SHA will use all reasonable efforts to provide safe, decent, and affordable housing to extremely low-income, and very low-income residents of Spokane, Stevens, Whitman, Pend Oreille, and Lincoln counties. Actions SHA is working on include:

Reposition its existing portfolio to ensure long-term affordability and sustainability.

Provide opportunities for homeownership through the Housing Choice Voucher Homeownership Program.

Continue to seek opportunities to collaborate with for-profit and non-profit developers.

Continue to expand the tenant-based Housing Choice Voucher Program.

Continue to expand the VASH program, HEN, and other new DSHS Voucher initiatives.

SHA is committed to addressing housing for persons with special needs using Project Based Vouchers where client services are provided.

In addition to providing ongoing rental assistance to 4,859 Housing Choice Voucher households, SHA will continue to assist additional households under several grant-based programs.

Households seeking housing assistance whom we cannot immediately assist are referred to a number of other community service organizations to help maximize individual success.

Collaborate with community partners to provide programs and promote self-sufficiency to break the cycle of poverty.

Periodically SHA publishes Request for Proposals for Project Based Voucher (PBV) Program that allows property owners who qualify to submit an application for Project Based Voucher assistance. Future RFP's for additional Project Based Voucher assistance will be based on identified local needs and funding availability.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	95.00%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Spokane does not plan to directly use other forms of investment beyond those listed in 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME regulation 92.254 describes qualifications of homeownership activities as affordable housing. City of Spokane has not budgeted HOME funds for homeownership activities. The City retains written agreements used in a previous homeownership program. These agreements include a recapture provision triggered if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This loan provision limits recaptured funds to net proceeds available from the sale rather than the entire HOME investment. These same loan recapture provisions are used in the LHRD-funded Lead Safe Spokane and CDBG-funded Single Family Rehabilitation programs and also limit any recaptured funds to net proceeds of a sale. Consequently, the City is not required to repay HUD should any sale, short sale, foreclosure, or other involuntary sale of a program-assisted home provide insufficient funds to fully repay HUD funding provided.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME regulation 92.254(a)(4) describes the minimum HOME period of affordability based upon the amount of HOME homeownership assistance. The City of Spokane has not budgeted HOME funds for homeownership activities. The City previously limited the maximum amount of HOME assistance for each homebuyer transaction and that maximum amount triggered a 10-year HOME period of affordability. Loan documents for previous homeownership activities provided some debt forgiveness over the 10-year HOME affordability period. Past homeownership activities used City written agreements that included recapture provisions. These recapture provisions were triggered if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This loan provision limits recaptured funds to net proceeds available from the sale rather than the entire HOME investment. Should a homebuyer fail to comply with primary residence requirements then the City could recapture the available portion of the City's loan. Similarly, HOME-funded affordable rental housing projects include acquisition, new construction, and/or renovation trigger minimum periods of affordability per 24 CFR 92.252(e). New construction projects are always subject to the regulation's 20-year affordability period. Acquisition and/or

rehab projects commonly receive over \$40,000 of HOME assistance per unit and are subject to the regulation's 15-year affordability period. The City chooses to independently extend the periods of affordability beyond the minimum required by HUD regulation. These City-imposed extended periods of affordability follow expiration of HUD-required minimum affordability periods for a 10 year period. These City-imposed affordability periods are described further in the HOME Multifamily Housing Program Description and agreements.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used to refinance existing debt secured by housing that is being rehabilitated with HOME funds under 24 CFR 92.206(b). However, HOME funds may be used to pay off principal and interest of a construction loan, bridge financing loan, or guaranteed loan as provided under 24 CFR 92.206(g).

### **Emergency Solutions Grant (ESG) Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)  
  
See attachment.
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

In 2012, our CoC developed and funded a Coordinated Assessment Program for homeless and at-risk families. All CoC funded family homeless programs are required to participate with the HFCA program and accept all housing placements through the system. All families are screened and assessed with a tool that determines client eligibility and assesses client's needs for services. The FCA program also screens for rapid re-housing and prevention. The assessment identifies and prioritizes families for these interventions. A system specific to single homeless individuals with a similar structure will be implemented in 2014.

Individuals and families may access the program through one of three entry points:

1. By calling the Homeless Families Coordinated Assessment (HFCA) lead agency seeking shelter

where they will receive an initial eligibility screening and appointment with the HFCA program; 2. By walking into an HFCA seeking services; or 3. Through targeted outreach and screening in a partnering service provider. At whichever point a household with children contacts the program and the program has openings, they will receive an initial screening to determine potential eligibility and, if preliminarily determined eligible, a more in-depth assessment to both confirm eligibility and begin to develop a housing stabilization plan. Households without children will not be screened but will be provided with referrals to resources that will meet their needs. The initial screening for all services funded by ESG will determine: 1. if the combined household income is below 30% AMI 2. if the household has financial resources that exceed the programs limit; 3. if the household's living situation qualifies as either literally homeless or at imminent risk of homelessness; and 4. for those reporting to be imminently at risk, if the household has one or more additional risk factors established which make shelter entry more likely if not assisted. These factors include households who have previously been in a shelter or transitional housing program and households who have experienced homelessness in the past 18 months.

The initial screening through HFCA also collects certain basic demographic information on the household (HMIS universal data elements) and is used to help qualify the household for other services if appropriate. The initial screening also is used to gather information on those seeking assistance for analysis and program refinement. Households determined initially eligible will receive a full assessment of housing barriers and household resources. Households may be screened out at this point if 1) the household appears to have other resources/housing opportunities that it can access to avoid homelessness or become re-housed without assistance, or 2) the household has very high or multiple barriers to re-housing and another more appropriate placement or referral can be made.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Locally, the City of Spokane and Spokane County receive and administer ESG funds. As the CoC lead the City of Spokane works, through the Continuum of Care Advisory Committee and Community Housing and Human Services Board (CHHS), to determine priorities for homeless funding. Spokane County staff sits on both the Continuum of Care Advisory Committee and CHHS Board and is an integral part in determining how all homeless funds, including ESG funds, are allocated in the community. During the application process for homeless funding a subcommittee of the CHHS reviews applications and makes funding recommendation. A representative from both ESG jurisdictions participates in this process.

Applicants eligible to apply for ESG funds include:

- City or County governments Public and private nonprofit organizations (501(c)(3))
- Private for profit organizations or individuals may implement certain economic development,



low-income housing rehabilitation and microenterprise activities.

- Faith based organizations

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

Our jurisdiction currently meets the homeless participation requirement detailed in 24 CFR 576.405(1) through formerly homeless individuals membership on the Community, Housing and Human Services Board subcommittees; Continuum of Care Advisory Committee and the CHHS RFP Evaluation and Review Committee. These committees are responsible for recommending policies and funding decisions.

5. Describe performance standards for evaluating ESG.

All programs funded through ESG are evaluated for performance quarterly. Data for these evaluations is pulled from our Homeless Management Information System. In addition, all ESG funded programs are required to ensure HMIS data quality by the 5th of each month.

Program's funded for rapid re-housing are measured by the number of households exiting to permanent housing, the average term of homelessness, the number of households with increased income at exit, and the number of households connected with mainstream services at exit.

Program's funded for emergency shelter operations are required to enter universal data into the HMIS system and record entry and exit dates. In addition, these programs are measured by the number of households who exit from the emergency shelter into permanent housing, the number of households exiting with increased income and connection to mainstream resources

## **Discussion (Monitoring Procedures)**

The City has recently adopted Grant Management and Financial Assistance Policies and Procedures that became effective 4/1/14. These procedures were developed to address federal, State and City statutory and regulatory requirements in addition to providing City staff with a system of ensuring project compliance and accomplishment.

The City will report annually on the progress it has made in carrying out the strategic plan and action plan. This performance report will comply with HUD's requirements and format and will be submitted by the date specified by HUD.

The City has four monitoring tools to ensure compliance with statutory and regulatory requirements. These are (a) policies and procedures, (b) contract requirements, (c) desk-top monitoring, and (d) on-site monitoring. The City's Community, Housing and Human Services Board establishes policies that guide the application and allocation process for entitlement funded programs and activities. All

applications are evaluated to determine if they are (1) program eligible (2) consistent with local, state and federal regulations and (3) viable as submitted.

Projects funded through CDBG, HOME or ESG will be managed directly, through another City Department, by a vendor selected by an RFP process (e.g. Single Family Housing Rehabilitation Program) or by a subrecipient under contract with the City. In addition to the scope of work, duration and projected accomplishments, each contract contains federal, state and local program requirements, deliverables and/or performance measurements.

Construction projects that require compliance with federal labor standards have an additional layer of review that frequently includes a pre-construction conference with the Contract Compliance Officer, project manager, subrecipient and the project's architect or general contractor. Additional requirements may include MWE and Section 3 outreach.

Site visits are typically scheduled with new subrecipients prior to contracting to provide technical assistance and to review the organization's financial and administrative systems. During the 2014 program year, the City may conduct workshops for subrecipients on administrative systems as well as application assistance.

During the program year, the City schedules monitoring visits with subrecipients in accordance with an approved monitoring plan and risk assessment.

The City has standardized procedures to ensure that all fiscal information is correct and complete before it is submitted to HUD for reimbursement with CDBG, HOME and ESG funds. Once our letter of credit is approved and the funds become available, separate project account numbers are established in the City's Financial Management System.

HUD-approved projects are linked to accounts via the City's Financial Management System. A continuing balance for each project is maintained electronically and can be accessed on a daily basis. Departmental records are balanced to the City's records monthly. Also, City records are balanced to HUD's cash and management information system (IDIS).

When subrecipients request reimbursement, they are required to submit a voucher reimbursement request with backup documentation. Project managers and accounting staff review both. Reimbursement requests are reviewed for eligibility and appropriateness under contracted provisions. If an inappropriate or ineligible cost is incurred, or if performance falls below projections, the City will not reimburse the subrecipient and will work towards rectifying the deficiency.

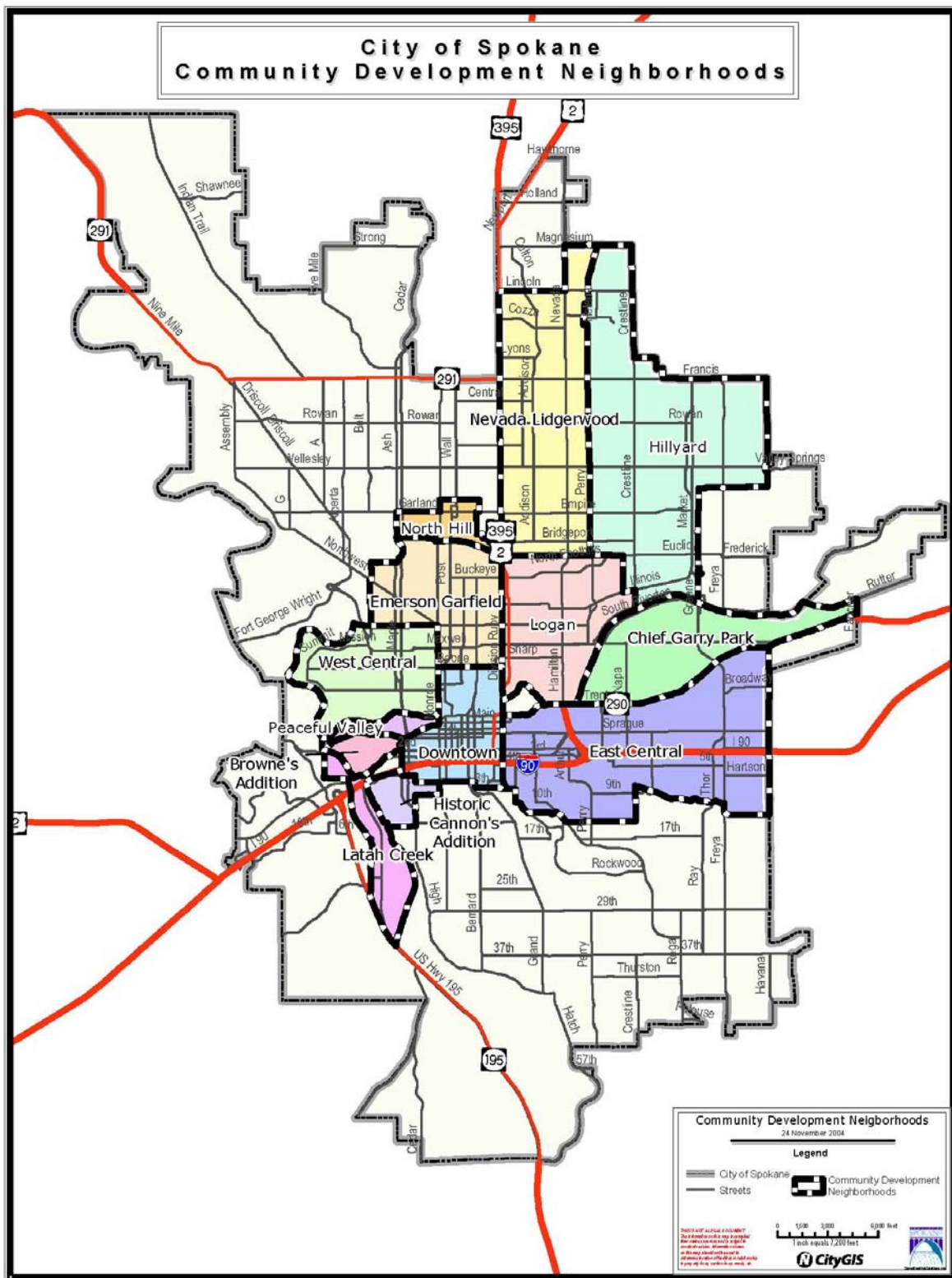


TABLE 1 - 2014 NEIGHBORHOOD COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS & BUDGET SUMMARY	ACTION PLAN PROJECT # and NEIGHBORHOOD ALLOCATION AMOUNT	ACQUISITION OF PROPERTY	PARKS, TREES & PLAYGROUND FACILITIES	NEIGHBORHOOD FACILITIES	SIDEWALK & STREET IMPROVEMENTS	HOUSING/REHABILITATION	ECONOMIC DEVELOPMENT & MICROENTERPRISE ASSISTANCE
<b>BROWNE'S ADDITION NEIGHBORHOOD</b>							
Coeur D'Alene Park Improvements			11,720				
Overlook Park Improvements			1,000				
Sidewalk Construction & Replacement					10,000		
SUBTOTAL	22,720	0	12,720	0	10,000	0	0
<b>CANNON'S ADDITION NEIGHBORHOOD</b>							
Polly Judd Park Improvements			5,000				
Sidewalk Construction & Replacement					16,360		
Street Tree Replacement			3,000				
SUBTOTAL	24,360	0	8,000	0	16,360	0	0
<b>CHIEF GARRY PARK NEIGHBORHOOD</b>							
Housing Rehabilitation						11,703	
Sidewalk Construction & Replacement					15,000		
STA Bus Shelter Installation				10,000			
SUBTOTAL	36,703	0	0	10,000	15,000	11,703	0
<b>DOWNTOWN NEIGHBORHOOD</b>							
Second Harvest Food Bank Improvements				7,200			
Sidewalk Construction & Replacement					800		
SNAP Resident Court Apts Improvements				4,000			
VOA Crosswalk Roof Repair				25,917			
SUBTOTAL	37,917	0	0	37,117	800	0	0
<b>EAST CENTRAL NEIGHBORHOOD</b>							
Housing Rehabilitation						55,528	
Sidewalk Construction & Replacement					30,000		
SUBTOTAL	85,528	0	0	0	30,000	55,528	0
<b>EMERSON GARFIELD NEIGHBORHOOD</b>							
Corbin Park Improvements			1,000				
Housing Rehabilitation						24,274	
Mansfield/Monroe Pedestrian Improvements					2,000		
Sidewalk Construction & Replacement					30,000		
SUBTOTAL	57,274	0	1,000	0	32,000	24,274	0
<b>HILLYARD NEIGHBORHOOD</b>							
Housing Rehabilitation						23,000	
Northeast Community Center Improvements				34,000			
Northeast Youth Center Improvements				34,000			
Sidewalk Construction & Replacement					19,125		
Street Tree Replacement			3,000				
SUBTOTAL	113,125	0	3,000	68,000	19,125	23,000	0
<b>LATAH CREEK NEIGHBORHOOD</b>							
Highbridge Park Improvements			21,250				
SUBTOTAL	21,250	0	21,250	0	0	0	0
<b>LOGAN NEIGHBORHOOD</b>							
Housing Rehabilitation						10,000	
Mission Park Improvements			9,325				
Sidewalk Construction & Replacement					30,000		
SUBTOTAL	40,325	0	9,325	0	30,000	10,000	0
<b>NEVADA LIDGERWOOD NEIGHBORHOOD</b>							
Housing Rehabilitation						33,333	
Northeast Community Center Improvements				7,500			
Sidewalk Construction & Replacement					43,833		
Street Tree Replacement			25,000				
SUBTOTAL	109,666	0	25,000	7,500	43,833	33,333	0

NEVADA LIDGERWOOD NEIGHBORHOOD							
Housing Rehabilitation						33,333	
Northeast Community Center Improvements				7,500			
Sidewalk Construction & Replacement					43,833		
Street Tree Replacement			25,000				
SUBTOTAL	109,666	0	25,000	7,500	43,833	33,333	0
NORTH HILL NEIGHBORHOOD							
Sidewalk Construction & Replacement					21,250		
SUBTOTAL	21,250	0	0	0	21,250	0	0
PEACEFUL VALLEY NEIGHBORHOOD							
Riverwalk Park Pedestrian Route			19,250				
Sidewalk Construction & Replacement					2,000		
SUBTOTAL	21,250	0	19,250	0	2,000	0	0
WEST CENTRAL NEIGHBORHOOD							
AM Cannon Park Playground Equipment			12,432				
Sidewalk Construction & Replacement					9,000		
Sinto Senior Center Improvements				25,000			
Spokane COPS West Building Improvements				1,000			
West Central Community Center HVAC Upgrades				5,000			
SUBTOTAL	52,432	0	12,432	31,000	9,000	0	0
TOTALS	652,800	0	111,977	153,617	229,368	157,838	0

## **Emergency Solutions Grant Written Standards**

The Emergency Solutions Grant funds, in conjunction with additional funding sources, are currently funding Coordinated Assessment Initiatives through rapid re-housing, and shelter activities.

The following program standards have been developed with community feedback, based on the feedback from CoC programs administering these funded activities. The standards continue to take into account the smaller resources and even greater targeting needed for ESG. These standards are included in program specific guidelines for all ESG funded programs.

### **a. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant.**

Our local Homeless Families Coordinated Assessment Program, which began in October 2012, coordinates all family homeless service programs to provide prevention and rapid re-housing assistance in addition to placement in interim and permanent supportive housing, if applicable.

The program utilizes common assessment tools and policies. This system is an integral part of the current system of care and is intended to be simple for clients to access and provide common outcome data and measurable results. Given that the resources provided under ESG are a fraction of that available under HPRP, the system targets resources for households at shelter door, focusing on rapid re-housing and shelter diversion, and coordination with existing homeless provider resources.

Through our HFCA program a network of service providers in coordination with the lead agency provide rapid re-housing and targeted prevention / diversion services in a coordinated manner, using standard, shared policies for evaluating eligibility.

Individuals and families may access the program through one of three entry points:

1. By calling the HFCA lead agency seeking shelter where they will receive an initial eligibility screening and appointment with the HFCA program;
2. By walking into an HFCA seeking services; or
3. Through targeted outreach and screening in a partnering service provider.

At whichever point a household with children contacts the program and the program has openings, they will receive an initial screening to determine potential eligibility and, if preliminarily determined eligible, a more in-depth assessment to both confirm eligibility and begin to develop a housing stabilization plan. Households without children will not be screened but will be provided with referrals to resources that will meet their needs. A community Coordinated Assessment program for homeless and at risk individuals will be implemented in mid 2014.

The initial screening for rapid re-housing services funded by ESG will determine:

1. If the combined household income is below 30% AMI
2. If the household has financial resources that exceed the programs limit; and
3. If the household's living situation qualifies as literally homeless.

The initial screening through HFCA also collects certain basic demographic information on the household (HMIS universal data elements) and is used to help qualify the household for other services if appropriate and to gather information on those seeking assistance for analysis and program refinement.

Households determined initially eligible will receive a full assessment of housing barriers and household resources. Households may be screened out at this point if 1) the household appears to have other resources/housing opportunities that it can access to avoid homelessness or become re-housed without assistance, or 2) the household has very high or multiple barriers to re-housing and another more appropriate placement or referral can be made.

#### **b. Policies and procedures for coordination among providers.**

Providers receiving ESG funds coordinate at several levels:

All programs funded to provide Rapid Re-Housing services with ESG funds will coordinate through the Implementation of a Learning Community convened by the lead agency. This learning community will meet at least quarterly to review the program progress and review any modifications to the policies and procedures. Case managers will participate in the learning communities which will be a forum to discuss information on case management and housing stabilization challenges and strategies.

HFCA staff will coordinate with participating shelters, transitional housing and permanent supportive housing providers, on a daily basis as they determine housing availability and placement of households into interim housing.

HFCA staff has strong coordination and referral relationships to other service providers either co-located on site or nearby that offer support services including employment training and placement, food pantry, health care and other services.

All participating homeless providers in the county are connected through the HMIS system, which allows providers to see the service connections clients have, and to follow up on referrals. Both the monthly HFCA learning community and the Spokane Homeless Coalition meeting provides an opportunity for all homeless providers to coordinate services..

#### **c. Policies and procedures for which families will receive prevention and which will receive rapid re-housing**

Eligible households that are literally homeless at the time of contacting the program and are living in shelter or in a place not meant for human habitation will receive rapid re-housing services.

Households that contact HFCA seeking shelter entry will qualify for prevention assistance if they meet the definition of “at risk of homelessness” and if their prior experience indicates they are most likely to

lead to a shelter entry –prior stay in shelter or transitional housing program and/or experienced homelessness in the past 18 months. Prevention assistance is not funded through ESG at this time.

Diversion households may receive support to maintain their current housing if that situation is safe and sustainable. Support for these households comes in the form of landlord mediation, case management and connection to resources.

**d. Standards for determining share of rent and utilities each program participant will be provided and how that assistance will be adjusted over time.**

The philosophy adopted by programs providing ESG funding is based in providing "the least amount of assistance for the least amount of time" while providing the appropriate level of service and support to be reasonably sure that the housing will stick. To accomplish this providers administering rapid re-housing are using a progressive engagement model of financial assistance and services.

Any household moving to new housing will receive up to 100% of deposit and one month's rent based on the households need. Households may pay up to 30% of gross income towards their deposit and rent. Households will be assessed monthly for continuing financial and support need. Households will continue to qualify for assistance, based on an identified need, for up to 90 days. Extensions can be permitted with prior approval when a household is identified with higher barriers. Households identified with barriers that will qualify them for PSH will be reassessed through the HFCA assessment process. If the household qualifies for PSH rental assistance can be provided as a PSH unit is obtained. Utility assistance will be referred to other programs, such as the LIHEAP program and other local utility assistance programs.

**e. Standards for determining how long a program participant is assisted and whether and how the amount of that assistance will be adjusted over time.**

The philosophy adopted by programs providing ESG funds is designed on a "progressive engagement" model, intended to provide the appropriate level of service and support to divert or re-house households quickly and reserve resources as much as possible for other households, while leaving the door open for increased assistance if needed.

As described above, households will be assessed monthly for continuing financial and support need. Households will continue to qualify for assistance, based on an identified need, for up to 90 days. Extensions can be permitted with prior approval. Monthly assessments allow for household's to receive services based on their need or to be moved to another housing program if higher need warrant more intensive supports.

**f. Standards for the type, amount and duration of stabilization services.**

The "progressive engagement" model is intended to provide the appropriate level of service and support needed to divert or re-house households quickly and reserve resources as much as possible for other households, while leaving the door open for increased assistance if needed. All households with children will receive an initial assessment and referrals to appropriate community-based services through the HFCA. Money management/budgeting training will be provided for any household receiving



assistance. ESG funded program staff is expected to work with households to obtain benefits, including income and health coverage, or make referrals to agencies that can assist with this.

Households in need of housing search assistance will receive help identifying units and making referrals to landlords and assist with applications, as needed.

Through the Learning Community process the type and duration of stabilization services is consistently addressed. Eligible households will receive housing and income-focused support services, focused on ensuring that the household has the support needed to make progress on the housing stabilization plan and that the landlord is satisfied that the household is receiving support for housing related needs.

When households are determined over income, rent assistance can be extended for up to an additional 3 months and case management can continue for up to an additional 6 months to support households transition to self-sufficiency.

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/17/2014

**Clerk's File #**

RES 2014-0048

**Renews #****Submitting Dept**

MAYOR

**Cross Ref #****Contact Name/Phone**

JENNIFER 509.625.6716

**Project #****Contact E-Mail**

JWESTFALL@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Resolutions

**Requisition #****Agenda Item Name**

0520 GLOVER NAMING PROPOSAL

**Agenda Wording**

A resolution approving a proposal to name the newly constructed City Hall Plaza after Spokane's second mayor, James Glover.

**Summary (Background)**

Avista Utilities is near completion of the new City Hall Plaza between Avista's Post Street Substation and City Hall. Ribbon cutting for the new plaza is scheduled for May 2, 2014. In connection with the ribbon cutting, the Mayor's office received a request to name the new plaza after Spokane's second Mayor, James Glover.

**Fiscal Impact****Budget Account**

Select \$

#

Select \$

#

Select \$

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Select \$

#

**Approvals****Council Notifications****Dept Head**

CODDINGTON, BRIAN

**Study Session****Division Director****Other****Finance**

LESESNE, MICHELE

**Distribution List****Legal**

DALTON, PAT

**For the Mayor**

SANDERS, THERESA

**Additional Approvals****Purchasing**



**Continuation of Wording, Summary, Budget, and Distribution**

**Agenda Wording**

**Summary (Background)**

The Mayor's office invited input from neighborhood representatives and relevant City government organizations, and copies of responses have been filed with the City Clerk along with this resolution.

**Fiscal Impact**

Select      \$

Select      \$

**Budget Account**

#

#

**Distribution List**


**RESOLUTION NO. 2014-0048**

A RESOLUTION APPROVING A PROPOSAL TO NAME THE NEWLY CONSTRUCTED CITY HALL PLAZA AFTER SPOKANE'S SECOND MAYOR, JAMES GLOVER.

WHEREAS, Avista Utilities is near completion of the new City Hall Plaza between Avista's Post Street Substation and City Hall, and ribbon cutting for the new plaza is scheduled for May 2, 2014; and

WHEREAS, in connection with the ribbon cutting, the Mayor's office received a request to name the new plaza after Spokane's second Mayor, James Glover, a copy of which request is attached to this resolution as Exhibit "A"; and

WHEREAS, in accordance with the City's Administrative Policy and Procedure regarding Naming City-owned Public Buildings, Structures, and Property, after receiving this request, the Mayor's office invited input from neighborhood representatives and relevant City government organizations, and copies of responses have been filed with the City Clerk along with this resolution;

NOW, THEREFORE - - it is hereby resolved by the Spokane City Council that the new City Hall Plaza shall be named after the City of Spokane's second Mayor, James Glover.

ADOPTED by the Spokane City Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

Exhibit "A"

April 7, 2014 Correspondence from Jim Kolva Associates

**Agenda Sheet for City Council Meeting of:**

04/28/2014

**Date Rec'd**

4/16/2014

**Clerk's File #**

RES 2014-0049

**Renews #****Submitting Dept**

CITY COUNCIL

**Cross Ref #****Contact Name/Phone**MIKE ALLEN & 625-6261  
STEVE SALVATORI**Project #****Contact E-Mail**

MALLEN@SPOKANECITY.ORG

**Bid #****Agenda Item Type**

Resolutions

**Requisition #****Agenda Item Name**RESOLUTION REQUESTING THE SPOKANE COUNTY AUDITOR TO HOLD A  
SPECIAL ELECTION**Agenda Wording**

A resolution requesting the Spokane County Auditor to hold a special election on November 4, 2014 in conjunction with the scheduled general election to submit to the voters of the City of Spokane two advisory vote propositions regarding the working status and compensation for the positions of council president and council members.

**Summary (Background)**

Section 5 of the Spokane City Charter created the position of Council President, who is elected city-wide, and six positions of Council Members, who are elected by council districts, the seven positions making up the legislative body of the City of Spokane. Section 5 of the Spokane City Charter also created the position of Mayor as the elected executive officer of the City. Section 24 Q of the City Charter states that among the Mayor's duties as the mayor is "The duty to hold no employment other

**Fiscal Impact****Budget Account**

Select \$

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Select \$

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Select \$

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**Approvals****Council Notifications****Dept Head**

MCDANIEL, ADAM

**Study Session****Division Director****Other****Finance**

LESESNE, MICHELE

**Distribution List****Legal**

DALTON, PAT

**For the Mayor**

CODDINGTON, BRIAN

**Additional Approvals****Purchasing**

The agenda wording would be:

A resolution requesting the Spokane County Auditor to hold a special election on November 4, 2014 in conjunction with the scheduled general election to submit to the voters of the City of Spokane two advisory vote propositions regarding the working status and compensation for the positions of council president and council members.

The agenda background would be:

Section 5 of the Spokane City Charter created the position of Council President, who is elected city-wide, and six positions of Council Members, who are elected by council districts, the seven positions making up the legislative body of the City of Spokane. Section 5 of the Spokane City Charter also created the position of Mayor as the elected executive officer of the City. Section 24 Q of the City Charter states that among the Mayor's duties as the mayor is "The duty to hold no employment other than that of the City." Section 7 A. of the City Charter provides that the minimum salary of the Mayor shall be an amount equal to the salary of the highest paid city employee, other than the city administrator as provided in Section 24 of the Charter. Section 7 B of the City Charter states that "The salaries of the council president and council members shall be established by ordinance adopted by the city council or pursuant to state law and may be increased or decreased from time to time." The City Council adopted chapter 2.05 SMC, pursuant to RCW 35.21.015, to create the Salary Review Commission that would establish the base salaries of the Council President and the Council Members. There are no provisions of the City Charter that prohibits the Council President or the Council Members from holding employment other than that of an elected official or requires the Council President and Council Members to work a specific number of hours as an elected official other than the requirement to avoid missing a specific number of consecutive council meetings. The Spokane City Council seeks to obtain the advice of the voters of the City of Spokane on whether the positions of the Council President and Council Members should be considered full time positions, as opposed to its current implied part-time status, with compensation that reflects full time status. This resolution calls for the Spokane County Auditor to place the two advisory vote propositions on the November 4, 2014 ballot.

RESOLUTION NO. 2014-0049

A RESOLUTION REQUESTING THE SPOKANE COUNTY AUDITOR TO HOLD A SPECIAL ELECTION ON NOVEMBER 4, 2014 IN CONJUNCTION WITH THE SCHEDULED GENERAL ELECTIONS TO SUBMIT TO THE VOTERS OF THE CITY OF SPOKANE TWO ADVISORY VOTE PROPOSITIONS REGARDING THE WORKING STATUS AND COMPENSATION FOR THE POSITIONS OF COUNCIL PRESIDENT AND COUNCIL MEMBERS.

WHEREAS, Section 5 of the Spokane City Charter created the position of Council President, who is elected city-wide, and six positions of Council Members, who are elected by council districts, the seven positions making up the legislative body of the City of Spokane; and

WHEREAS, Section 5 of the Spokane City Charter created the position of Mayor as the elected executive officer of the City' and

WHEREAS, Section 24 Q of the City Charter states that among the Mayor's duties as the mayor is "The duty to hold no employment other than that of the City;" and

WHEREAS, Section 7 A. of the City Charter provides that the minimum salary of the mayor shall be an amount equal to the salary of the highest paid city employee, other than the city administrator as provided in Section 24 of the Charter; and

WHEREAS, Section 7 B of the City Charter states that "The salaries of the council president and council members shall be established by ordinance adopted by the city council or pursuant to state law and may be increased or decreased from time to time;" and

WHEREAS, the City Council adopted chapter 2.05 SMC, pursuant to RCW 35.21.015, to create the Salary Review Commission that would establish the base salaries of the Council President and the Council Members; and

WHEREAS, there are no provisions of the City Charter the prohibits the Council President or the Council Members from holding employment other than that of an elected official or requires the Council President and Council Members to work a specific number of hours as an elected official other than the requirement to avoid missing a specific number of consecutive council meetings; and



WHEREAS, the Spokane City Council seeks to obtain the advice of the voters of the City of Spokane on whether the positions of the Council President and Council Members should be considered full time positions, as opposed to its current implied part-time status, with compensation that reflects full time status; and

WHEREAS, RCW 29A.04.330 requires the City to transmit to the Spokane County Auditor by August 5, 2014 a resolution calling for a special election.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spokane, pursuant to section 84 of the City Charter, that:

1) the Spokane County Auditor is hereby requested, pursuant to RCW 29A.04.330, to hold a special election on November 4, 2014, in conjunction with the scheduled general election, for the purpose of submitting to the voters of the City of Spokane two advisory vote proposition, as set forth below, regarding the whether the Office of Spokane City Council President should be considered a full time position, as opposed to its implied part time status, with compensation that reflects full time status;

**PROPOSITION NO. 1**

**CITY OF SPOKANE**

**ADVISORY VOTE REGARDING WORKING STATUS AND COMPENSATION  
FOR COUNCIL PRESIDENT**

The Spokane City Council approved Resolution No. 2014 -\_\_, authorizing a ballot proposition for an advisory vote regarding whether the office of Spokane City Council President should be considered a full time position, as opposed to its current implied part time status, with compensation that reflects full time status.

Should the office of Spokane City Council President be considered a full time position, as opposed to its current implied part time status, with compensation that reflects full time status?

Yes.....☐  
No .....☐

**PROPOSITION NO. 2**

**CITY OF SPOKANE**

**ADVISORY VOTE REGARDING WORKING STATUS AND COMPENSATION  
CITY COUNCIL MEMBERS**

The Spokane City Council approved Resolution No. 2014 -\_\_, authorizing a ballot proposition for an advisory vote regarding whether the six Spokane City Council positions should be considered full time positions (as opposed to their current implied part time status), with compensation that reflects full time status.

Should the six Spokane City Council positions be considered full time positions, as opposed to their current implied part time status, with compensation that reflects the full time status?

Yes ..... ☐  
No ..... ☐

2) the City Clerk is directed to deliver a certified copy of this resolution to the Spokane County Auditor no later than August 5, 2014.

Adopted \_\_\_\_\_.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney



**Agenda Sheet for City Council Meeting of:**  
04/28/2014

<b>Date Rec'd</b>	4/16/2014
<b>Clerk's File #</b>	ORD C35094
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CITY COUNCIL
<b>Contact Name/Phone</b>	JON SNYDER 6254
<b>Contact E-Mail</b>	JSNYDER@SPOKANECITY.ORG
<b>Agenda Item Type</b>	First Reading Ordinance
<b>Agenda Item Name</b>	0320 ORD RE GENDER IDENTITY

**Agenda Wording**

An ordinance amending portions of the Spokane Municipal Code regarding nondiscrimination on the basis of gender identity, military status and disability.

**Summary (Background)**

This ordinance amends SMC sections 1.06.010, 1.06.020, 1.06.030 and 10.18.010 to explicitly include gender identity and military status under our nondiscrimination laws, and clarifies language nondiscriminaiton language regarding sensory, mental or physical disabilities.

<b>Fiscal Impact</b>		<b>Budget Account</b>	
Select	\$		#
Select	\$		#
Select	\$		#
Select	\$		#
<b>Approvals</b>		<b>Council Notifications</b>	
<b><u>Dept Head</u></b>	MCDANIEL, ADAM	<b><u>Study Session</u></b>	03/20/2014
<b><u>Division Director</u></b>		<b><u>Other</u></b>	
<b><u>Finance</u></b>	LESESNE, MICHELE	<b><u>Distribution List</u></b>	
<b><u>Legal</u></b>	DALTON, PAT		
<b><u>For the Mayor</u></b>	SANDERS, THERESA		
<b><u>Additional Approvals</u></b>			
<b><u>Purchasing</u></b>			

## ORDINANCE NO. C-35094

An ordinance relating to gender identity and non-discrimination in the city of Spokane; amending SMC sections 1.06.010, 1.06.020, 1.06.030 and 10.18.010.

The City of Spokane does ordain:

Section 1. That SMC section 1.06.010 is amended to read as follows:

### **1.06.010 Findings**

The City of Spokane finds that discrimination based on race, religion, creed, color, sex, national origin, marital status, familial status, age, sexual orientation, gender identity, honorably discharged veteran or military status, or the presence of any sensory, mental or physical disability as defined by the American with Disability Act and/or the Washington State Law Against Disability, Chapter 49.60 RCW, poses a substantial threat to the health, safety and general welfare of the citizens of Spokane. The City deems it necessary and proper to enact a local ordinance to address these issues.

Section 2. That SMC section 1.06.020 is amended to read as follows:

### **1.06.020 Purpose**

- A. The City values the dignity and worth of all human beings and is committed to promoting justice, equity and an inclusive environment by respecting cultural and individual diversity and fostering mutual understanding among all people regardless of race, religion, creed, color, sex, national origin, marital status, familial status, age, sexual orientation, gender identity, honorably discharged veteran or military status, or the presence of any sensory, mental or physical disability as defined by the American with Disability Act and/or the Washington State Law Against Disability, Chapter 49.60 RCW. It is the intent of the City that all people have an equal opportunity to participate fully in the life of the City and that discriminatory barriers to equal participation in employment, housing and public accommodations be removed. The City has a compelling interest in eradicating and preventing such discrimination and in ensuring equal opportunity in employment, housing and public accommodations. SMC 1.06.010 through SMC 1.06.090 represent the least restrictive means of achieving the City's objectives. In furtherance of this policy, those sections are to be broadly construed consistent with their remedial purpose and the intent expressed in this paragraph. These sections are not intended to establish or require affirmative action or quotas of any kind, or to infringe upon the authority vested in the civil service commission and City departments pursuant to the City Charter.

- B. Nothing contained in this chapter is intended to be nor shall be construed to create or form the basis for any liability on the part of the City, or its officers, employees or agents for any injury or damage resulting from or by reason of any act or omission in connection with the implementation or enforcement of this chapter on the part of the City by its officers, employees or agents.
- C. Nothing in this chapter shall constitute a cause of action under state law or form a basis for relief in the state courts. It is the intent of this chapter that all causes of action for violations of the chapter shall lie within the City of Spokane municipal court.
- D. Nothing in this chapter shall be deemed to deny any person the right to institute any action or to pursue any civil or criminal remedy for the violation of such person's civil rights.

Section 3. That SMC section 01.06.030 is amended to read as follows:

### **1.06.030. Definitions**

- A. "Commission" means the human rights commission established in chapter 4.10 SMC.
- B. Disability.
  - 1. "Disability" means the presence of a sensory, mental, or physical impairment that:
    - a. is medically cognizable or diagnosable; or
    - b. exists as a record or history; or
    - c. is perceived to exist whether or not it exists in fact.A disability exists whether it is temporary or permanent, common or uncommon, mitigated or unmitigated, or whether or not it limits the ability to work generally or work at a particular job or whether or not it limits any other activity within the scope of chapter 1.06 SMC.
  - 2. For purposes of this definition, "impairment" includes, but is not limited to any:
    - a. physiological disorder, or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems: Neurological, musculoskeletal, special sense organs, respiratory, including speech organs, cardiovascular, reproductive, digestive, genitor-urinary, hemic and lymphatic, skin and endocrine; or
    - b. mental, developmental, traumatic, or psychological disorder, including but not limited to cognitive limitation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

3. Only for the purposes of qualifying for reasonable accommodation in employment, an impairment must be known or shown through an interactive process to exist in fact and the:
  - a. impairment must have a substantially limiting effect upon the individual's ability to perform his or her job, the individual's ability to apply or be considered for a job, or the individual's access to equal benefits, privileges, or terms or conditions of employment; or
  - b. employee must have put the employer on notice of the existence of an impairment, and medical documentation must establish a reasonable likelihood that engaging in job functions without an accommodation would aggravate the impairment to the extent that it would create a substantially limiting effect.

For purposes of this subsection, a limitation is not substantial if it has only a trivial effect.

C. Discrimination, Discriminate.

1. "Discrimination" means different or unequal treatment because of race, religion, color, sex, national origin, marital status, familial status, age, sexual orientation or disability.
2. "Discriminate" means to treat differently or unequally because of race, religion, creed, color, sex, national origin, marital status, familial status, age, sexual orientation, gender identity, honorably discharged veteran or military status, or the presence of any sensory, mental or physical disability as defined by the American with Disability Act and/or the Washington State Law Against Disability, Chapter 49.60 RCW.

D. "Employee" means an individual who works for wages, salary or commission, or a combination thereof, in the service of an employer, but does not include a person employed by a parent, grandparent, brother, sister, spouse or child. The term includes an individual who is seeking or applying for employment.

E. Employer.

1. "Employer" means any person acting in the interest of an employer, directly or indirectly, who employs employees within the City, or who solicits individuals within the City to apply for employment within the City.
2. The term means one who employs:
  - a. twenty-five or more employees in 1999;
  - b. fifteen or more employees in 2000; and
  - c. eight or more employees as of January 1, 2001, and thereafter.

3. The term includes the City itself, its boards, commissions and authorities.

F. "Familial status" means the relationship between two or more individuals, at least one of whom:

1. has not attained eighteen years of age and is domiciled with:
  - a. a parent or person having legal custody; or

- b. the designee, with written permission of a parent or person having legal custody; or
  - 2. is pregnant; or
  - 3. is in the process of securing legal custody of an individual who has not attained eighteen years of age.
- G. "Gender Identity" means having or being perceived as having a gender identity, self-image, appearance, behavior, or expression, whether or not that gender identity, self-image, appearance, behavior, or expression is different from that traditionally associated with the sex assigned to that person at birth.
- H. ~~G.~~ "Labor organization" means an organization which is constituted for the purpose, in whole or in part, of collective bargaining or for dealing with an employer concerning grievances, terms or conditions of employment, or for other mutual aid or protection in connection with an employer.
- I. ~~H.~~ "Marital status" means the status of being married, single, separated, divorced or widowed.
- J. ~~I.~~ "National origin" includes ancestry.
- K. ~~J.~~ "Person" includes:
  - 1. one or more individuals, partnerships, associations, organizations, corporations, cooperatives, legal representatives, trustees and receivers, or any group of persons;
  - 2. any owner, lessee, proprietor, manager, agent or employee, whether one or more natural persons; and
  - 3. any political or civil subdivisions of the City and any agency or instrumentality of the City or of any political or civil subdivision thereof.
- L. ~~K.~~ "Place of public resort, accommodation, assemblage or amusement" includes, but is not limited to, any place, licensed or unlicensed, kept for gain, hire or reward, or where charges are made for admission, service, occupancy, or use of any property or facilities, whether conducted for the entertainment, housing, or lodging of transient guests, or for the benefit, use, or accommodation of those seeking health, recreation, or rest, or for the burial or other disposition of human remains, or for the sale of goods, merchandise, services, or personal property, or for the rendering of personal services, or for public conveyance or transportation on land, water or in the air, including the stations and terminals thereof and the garaging of vehicles, or where food or beverages of any kind are sold for consumption on the premises, or where public amusement, entertainment, sports, or recreation of any kind is offered with or without charge, or where medical service or care is made available, or where the public gathers, congregates, or assembles for amusement, recreation, or public purposes, or public halls, public elevators, and public washrooms of buildings and structures occupied by two or more tenants, or by the owner and one or more tenants, or any public library or educational institution, or schools of special instruction, or nursery schools, or day care centers or children's camps, provided that nothing contained in this definition shall be construed to include or apply to any institute, bona fide club, or place of accommodation, which is by its nature distinctly private, including fraternal organizations, though where public use is permitted

that use shall be covered by this section; nor shall anything contained in this definition apply to any educational facility, columbarium, crematory, mausoleum, or cemetery operated or maintained by a bona fide religious or sectarian institution.

M. ~~↳~~ "Sex" means gender.

N. ~~M. "Sexual orientation" means heterosexuality, homosexuality and bisexuality. and gender expression or identity. As used in this definition, "gender expression or identity" means having or being perceived as having a gender identity, self-image, appearance, behavior, or expression, whether or not that gender identity, self-image, appearance, behavior, or expression is different from that traditionally associated with the sex assigned to that person at birth.~~

Section 4. That SMC section 01.06.090 is amended to read as follows:

#### **1.06.090      Nondiscrimination**

##### **A.      Housing Practices**

1. It is a violation of this chapter for any person to discriminate by:
  - a. refusing to sell, lease, rent or otherwise make available any offered real property;
  - b. expelling a purchaser, lessee or renter from any real property;
  - c. altering the price, terms, conditions or privileges relating to the sale, rental, lease or occupancy of real property, or in the furnishing of any facilities or services in connection with real property;
  - d. attempting to discourage the sale, rental or lease of any real property to a purchaser, lessee or renter;
  - e. publishing, circulating, issuing or displaying, or causing to be published, circulated, issued or displayed, any communication, notice, advertisement or sign of any kind relating to the sale, rental or lease of real property which indicates any preference, limitation or specification with respect thereto;
  - f. assisting, inducing, compelling or coercing another person to commit an act or engage in a practice that violates this subsection;
  - g. coercing, intimidating, threatening or interfering with any person in the exercise or enjoyment of, or on account of having aided or encouraged any other person in the exercise of, any right granted or protected by this subsection.
2. Nothing in this subsection shall apply to:
  - a. a single-family house rented or leased by the owner if the owner does not own or have an interest in the proceeds of the rental or lease of more than three such single-family houses at one time, the rental or lease occurred without the use of a real estate broker or sales person, and the rental or lease occurred without the



- publication, posting or mailing of any advertisement, sign or statement in violation of subsection (A)(1)(e) of this section; or
- b. rooms or units in dwellings containing living quarters occupied or intended to be occupied by no more than four families living independently of each other if the owner maintains and occupies one of the rooms or units as his residence.
3. No person whose business includes engaging in residential real estate related transactions may discriminate in making available or in the terms and conditions of such a transaction. "Residential real estate related transaction" means the making or purchasing of loans or providing other financial assistance for purchasing, construction, improving, repairing or maintaining a dwelling or securing residential real estate, or the selling, brokering or appraising of residential real property.
  4. No real estate licensee may accept or retain a listing of real property for sale, lease or rental with an understanding that a purchaser may be discriminated against with respect to the sale, rental or lease.
  5. No person may for profit induce or attempt to induce any other person to sell or rent any dwelling by representations regarding entry or prospective entry into the neighborhood of a person or person of a particular race, religion, creed, color, sex, national origin, marital status, familial status, age, sexual orientation, gender identity, honorably discharged veteran or military status, or the presence of any sensory, mental or physical disability as defined by the American with Disability Act and/or the Washington State Law Against Disability, Chapter 49.60 RCW.

Section 5. That SMC section 10.18.010 is amended to read as follows:

### **10.18.010 Declaration – Policy**

The City of Spokane declares:

- A. It is the policy of the City of Spokane to encourage and enable people with disabilities to participate fully in the social and economic life of the City, and to engage in remunerative employment.
- B. As citizens, people with disabilities have the same rights as persons without disabilities to purchase any service, commodity or article of personal property offered or sold on, or by, any establishment to the public, and the admission of any person to accommodations, advantages, facilities, or privileges of any place of public resort, accommodation, assemblage or amusement, without acts directly or indirectly causing persons of any particular race, creed, color, sex, sexual orientation, gender identity, honorably discharged veteran or military status national origin or the presence of ((with)) any sensory, mental or physical disability as defined by the American With Disability Act and/or the Washington State Law Against Disability, Chapter 49.60 RCW, or the use of a

trained dog guide or service animal by a person with a disability, to be treated as not welcome, accepted, desired or solicited.

- C. People with disabilities are entitled to full and equal accommodations, advantages, facilities and privileges on common carriers, airplanes, motor vehicles, railroad trains, motor buses, street cars, boats and all other public conveyances, as well as in hotels, lodging places, places of public resort, accommodation, assemblage or amusement, and all other places to which the general public is invited, subject only to the conditions and limitations established by law and applicable alike to all persons.

PASSED by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



**Mayor David A. Condon**

**RECEIVED**  
**MAR 31 2014**  
**CITY CLERK'S OFFICE**  
**SPOKANE, WA**

March 31, 2014

**VETO MESSAGE ON ORDINANCE NO. C-35079 Relating to sewer and water services outside of the city limits; amending SMC sections 13.03.0802 and 13.04.1922**

To the City Clerk, Honorable President and Members, Spokane City Council

I am returning herewith, with my veto, Ordinance No. C-35079.

Today, I signed a joint development agreement with the Spokane County Commissioners to work together with the City Council to improve the process of bringing new jobs and opportunity to Spokane while maintaining our quality of life. A copy of the joint development agreement is attached to this veto message.

I am vetoing this measure because it would introduce too much uncertainty into our area's economic growth and planning and would expose the City to the risks associated with defending the Ordinance in litigation. But, I do so reluctantly because the City and County of Spokane must find a way to coordinate growth in a better manner.

The joint development agreement, which has been signed by all three Spokane County Commissioners, is a plan to work cooperatively to develop and implement a model for smart growth that delivers mutually beneficial outcomes for each jurisdiction and the citizens they serve.

The City and County have successfully taken on several tough issues over the past couple years. Representatives of both entities meet weekly and have recently reached regional agreements that improve how we deliver solid waste, animal control and stormwater services. Both also recently completed an assessment of the regional criminal justice system and are currently working together on an implementation plan and timeline.

The joint development agreement looks at smart growth that delivers mutually beneficial outcomes to individual jurisdictions. Doing this well requires a citizen engagement process and thoughtful discussion that leads to a comprehensive solution.

***The City of Choice***

808 W. Spokane Falls Blvd. • Spokane, Washington 99201-3335  
Phone: 509.625.6250 FAX: 509.625.6563

The agreement with Spokane County includes the following topics:

- Community outreach and education on Growth Management
- Developable land inventory
- Joint planning, land use and zoning
- Regulations, incentives, policies, TIFs and LIFs
- Utility Service
- Transportation Infrastructure
- Revenue Sharing
- Joint Service Areas
- And, any related federal, state and local policy considerations

This ordinance, as well-intended as it might be, falls short of delivering the smart growth outcome our community needs. It uses a utilities ordinance to address land use and planning, which should be accomplished in a more collaborative and reasoned manner. This veto gives us the opportunity to pause, think comprehensively, and have a dialogue about what is best for us as a community.

Respectfully submitted,



David A. Condon  
Mayor

Attached: Joint Development Agreement

**JOINT DEVELOPMENT AGREEMENT  
CITY OF SPOKANE & SPOKANE COUNTY**

The City of Spokane and Spokane County agree to work cooperatively to develop and implement a model for smart growth that delivers mutually beneficial outcomes for each jurisdiction and the citizens they serve. This agreement recognizes the individual jurisdictions have an obligation to support and serve smart economic growth while preserving and enhancing our environment, our neighborhoods, our businesses and our quality of life. This agreement commits to the following:

- The City of Spokane agrees to stand down on any further annexation of unincorporated property for a period one year.
- Spokane County agrees to stand down on any UGA expansions received after March 31, 2014 within the City of Spokane's water and sewer service areas for a period of one year.
- The City of Spokane and Spokane County agree to meet in good faith to produce an agreement that defines, promotes and supports smart and sustainable growth that benefits both jurisdictions during the one year period. The Parties recognize that any elements of the agreement requiring an amendment to the Countywide Planning Policies will be offered as a recommendation to the Steering Committee of Elected Officials.

**Joint Development Workplan Outline:**

The Joint Development workplan will address those areas within the City's water and sewer boundaries and include, but not be limited to, the following topics:

- Community Outreach & Education on Growth Management
- Conduct Developable Land Inventory
- Develop Joint Planning, Land Use & Zoning,
- Development Regulations, incentives, policies, TIFs and LIFs
- Utility Service
- Transportation Infrastructure
- Revenue Sharing
- Joint Service Areas
- Any Related Federal, State and Local Policy Considerations

**Workgroup Makeup:**

The Joint Development workgroup will be made up of the following members with additional technical support staff as needed:

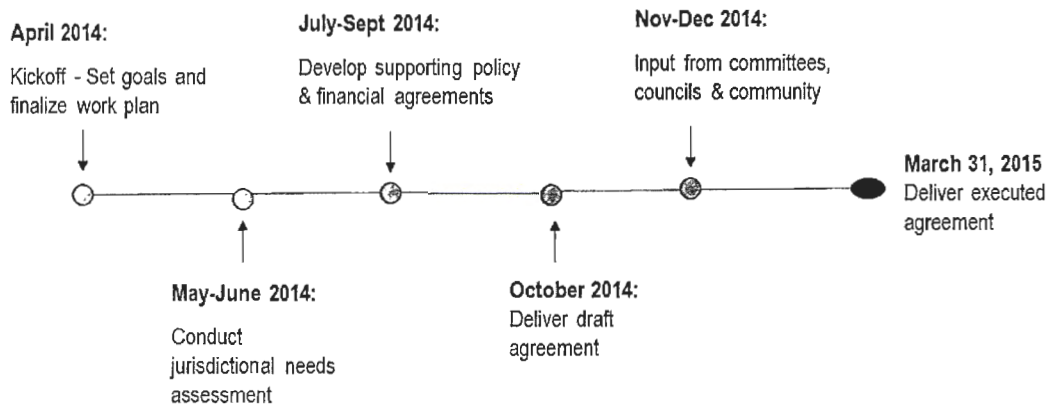
- Leadership Committee
  - Mayor, City of Spokane
  - 2 Spokane County Commissioner
  - 1 City Council Member
- Technical Committee (staff from City & County)

- Utilities
- Engineering
- Planning
- Finance & Capital Programs
- Legal

The workgroup will also call on other jurisdictions and a variety of stakeholders as the discussion requires including but not limited to, Airway Heights, Medical Lake, Spokane International Airport, Fire Districts, School Districts, Fairchild Air Force Base, and other governmental agencies as necessary, etc.

### Proposed Timeline:

### Joint Development Timeline



*David A. Condon*

Mayor, David A. Condon

*Al French*

Spokane County Commissioner,  
Al French

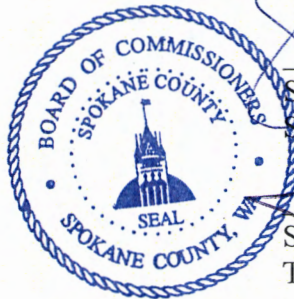
*Shelly O'Quinn*

Spokane County Commissioner,  
Shelly O'Quinn

*Todd Mielke*

Spokane County Commissioner,  
Todd Mielke

*attest: Daniela Erickson*  
*Clerk of the Board*



**Agenda Sheet for City Council Meeting of:**

02/24/2014

<b>Date Rec'd</b>	2/12/2014
<b>Clerk's File #</b>	ORD C35079
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	CITY COUNCIL
<b>Contact Name/Phone</b>	JON SNYDER 6254
<b>Contact E-Mail</b>	JSNYDER@SPOKANECITY.ORG
<b>Agenda Item Type</b>	First Reading Ordinance
<b>Agenda Item Name</b>	0320 ORDINANCE RE WATER & SERVICE SERVICE IN THE UGA

**Agenda Wording**

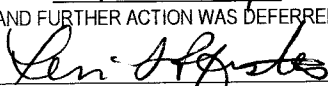
An ordinance relating to sewer and water services outside of the city limits; amending SMC sections 13.03.0802 and 13.04.1922.

**Summary (Background)**

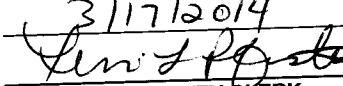
See attached Word document for Agenda Background.

<b>Fiscal Impact</b>		<b>Budget Account</b>
Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#
<b>Approvals</b>		<b>Council Notifications</b>
<b>Dept Head</b>	MCDANIEL, ADAM	<b>Study Session</b>
<b>Division Director</b>		<b>Other</b>
<b>Finance</b>	LESESNE, MICHELE	<b>Distribution List</b>
<b>Legal</b>	BURNS, BARBARA	
<b>For the Mayor</b>	FEIST, MARLENE	
<b>Additional Approvals</b>		
<b>Purchasing</b>		

FIRST READING OF THE ABOVE ORDINANCE WAS HELD

ON 3/10/2014  
AND FURTHER ACTION WAS DEFERRED  
  
CITY CLERK

(As Amended) PASSED BY  
SPOKANE CITY COUNCIL

3/17/2014  
  
SPOKANE CITY CLERK

#### Agenda Background for Ord Re Water & Service in the UGA

Previous expansions of the urban growth area (UGA) has resulted in the vesting of development projects before the expiration of the time period to file a petition for review with the growth management hearings board resulting in vested development projects in areas where the expanded UGA is later determined to be in violation of the Growth Management Act. The vested development projects end up being located in areas outside of the UGA requiring urban services. This ordinance will prohibit the expansion of water or sewer services to areas added to the urban growth area until the time period to file a petition for review to the growth management hearings board (board), as provided in RCW 36.70A.290 (2), has expired or, if a petition for review was filed, upon the issuance by the board of its final order finding that the action taken to expand the urban growth area is in compliance with statutory regulations of the growth management act, Chapter 3670A RCW, or, if the board issued a final order finding that the expansion of the urban growth area did not comply with the statutory requirements of the growth management act, a subsequent determination that the expansion of the urban growth area did comply with the growth management act, whichever occurs latest in time. This prohibition shall not apply if the city has a pre-existing obligation to serve either by agreement or other statutory obligations.



## ORDINANCE NO. C - 35079

AN ORDINANCE relating to sewer and water services outside of the city limits; amending SMC sections 13.03.0802 and 13.04.1922.

WHEREAS, in response to Spokane County's update of the Urban Growth Area (UGA), the City of Spokane Plan Commission, after a public hearing and public deliberation, adopted findings of fact and conclusions dated December 14, 2011 in determining and recommending that adding additional areas to the UGA was not necessary to accommodate population growth and not consistent with the Growth Management Act and the City's Comprehensive Plan; and

WHEREAS, December 19, 2011, the Spokane City Council adopted Resolution No. 2011-0101 stating the City of Spokane's preference on the ten-year review of the UGA for Spokane County whereby the Council adopted the Plan Commission's Findings, Conclusions and Recommendations and proposed that the UGA not be expanded to include specific areas under consideration; and

WHEREAS, at the May 2, 2012 meeting of the Growth Management Steering Committee of Elected Officials, Council Member Mike Allen, one of the City of Spokane representative to the Committee, voted in opposition to a motion to include the South Glenrose Study Area in the UGA; and

WHEREAS, on February 27, 2013, Mayor David Condon, Council President Ben Stuckart and council members Amber Waldref and Jon Snyder sent a letter to the Spokane County Board of County Commissioners expressing their concern about the expansion of the UGA and the lasting impacts on the ability of the City and the County to provide services based in part on the unsupported and excessive population projection and encouraged the Commissioners to not expand the UGA as specified in the letter; and

WHEREAS, on April 11, 2013, the City Council approved a letter urging the Commissioners to delay the effective date of the UGA expansion until the appeal process has been completed in order to avoid the vesting of building permits only to have an appeal filed and end up creating a confusing patchwork of developed land; and

WHEREAS, in November of 2013, the expanded UGA was invalidated by the Growth Management Hearings Board; and

WHEREAS, property included in the expansion of the urban growth area that is determined to be out of compliance with the growth management act unnecessarily

disrupts and burdens the City's water and sewer systems and can result in allocation or use of resources which do not benefit the system or rate payers; -- Now, Therefore;

The City of Spokane does ordain:

Section 1. That SMC section 13.03.0802 is amended to read as follows:

**13.03.0802 Connections Authorized**

- A. City sewer utility service is initially intended to provide for the needs of the ~~((residents))~~ customers of the City of Spokane. The City reserves the right to decline to serve any area outside the City's service area, or to condition ~~((such))~~ service outside of the City's boundaries upon entry into a written contract, upon such additional terms and conditions as may be determined at the time service is requested or thereafter, as municipal needs may require, in accord with ordinances established by the city council, considering additional expenses imposed or burdens created by outside the City sewer service.
- B. Pursuant to authority granted by RCW 35.67.310, the director of ~~((wastewater management))~~ utilities is authorized to enter into agreements for and on behalf of the City with owners of property beyond the city limits permitting connection of such property with the City's sewers upon the terms and conditions and subject to the payments prescribed in this Article when, in his judgment, such connection will not overload or imperil the City's sewer system, including collection and transmission capacity as well as treatment and discharge capabilities for current or future City customer needs, and as further subject to any other applicable laws or restrictions. Any agreement to extend sewer service by the director of utilities shall comply with all sewer service policies and procedures approved by the city council and subsection D.
- C. In the event all aspects of service are not specifically addressed by contract or otherwise specifically provided, in addition to the provisions of SMC 13.03.0804, any other portions of this chapter or chapter 13.01 SMC may be applied by the director of ~~((wastewater management))~~ utilities where deemed necessary, as terms and conditions of service to outside the City customers.
- D. Notwithstanding the provisions of chapter 13.03 SMC, the City shall not initiate construction to extend sewer service to areas added to the urban growth area or enter into written contracts for the extension of sewer service until the time period to file a petition for review to the growth management hearings board has expired and no petitions were filed or, if a petition was filed, upon the issuance by the board of its final order finding that the action taken to expand the urban growth area is in compliance with statutory regulations of the growth management act, chapter 36.70A RCW, or, if the board issued a final order finding that the expansion of the urban growth area did not comply with the statutory

requirements of the growth management act, a subsequent judicial determination that the expansion of the urban growth area did comply with the growth management act, whichever occurs latest in time. Upon resolution of the appeal procedures set forth above, the City may enter into sewer service contracts, including applicable terms and conditions, pursuant to this Article, the City's Comprehensive Plan and Six-Year Comprehensive Sewer Program and state law for property determined to be in a properly designated urban growth areas. For property located outside of the urban growth area, sewer service extension shall be provided consistent with the City's Comprehensive Plan and Six-Year Comprehensive Sewer Program and state law.

Section 2. That SMC section 13.04.1922 is amended to read as follows:

**13.04.1922            Outside the City Water Service**

- A. City water utility service is initially intended to provide for the needs of the ~~((residents))~~ customers of the City of Spokane. The City reserves the right to decline to serve any area outside the City's service area, or to condition ~~((such))~~ service outside the City's boundaries upon entry into a written contract, upon such additional terms and conditions as may be determined at the time service is requested or thereafter, as municipal needs may require, considering additional expenses imposed or burdens created by outside the City service.
- B. Pursuant to authority granted by RCW 35.92. ~~((020))~~ 200, the director of utilities is authorized to enter into agreements for and on behalf of the City with owners of property beyond the City limits permitting connection of such property to the City's water utility service upon the terms and conditions and subject to the payments prescribed in this Article when, in his judgment, such connection will not overload or imperil the City's water system, including domestic and fireflow pressure, supply resources and municipal water rights, all as may be needed by current or future city customer needs, and as further subject to any other applicable laws or restrictions. Any agreement to extend water service by the director of utilities shall comply with all water service policies or procedures approved by the city council and subsection D.
- C. In the event all aspects of service are not specifically addressed by contract or otherwise specifically provided any other portions of this chapter or chapter 13.01 SMC may be applied by the director of utilities, where deemed necessary, as terms and conditions of service to outside the City customers.
- D. Notwithstanding the provisions of chapter 13.04 SMC, the City shall not initiate construction to extend water service to areas added to the urban growth area or enter into written contracts for the extension of water service until the time period to file a petition for review to the growth management hearings board has expired and no petitions were filed or, if a petition was filed, upon the issuance by the board of its final order finding that the action taken to expand the urban growth

area is in compliance with statutory regulations of the growth management act, chapter 36.70A RCW, or, if the board issued a final order finding that the expansion of the urban growth area did not comply with the statutory requirements of the growth management act, a subsequent judicial determination that the expansion of the urban growth area did comply with the growth management act, whichever occurs latest in time. Upon resolution of the appeal procedures set forth above, the City may enter into water service contracts, including applicable terms and conditions, pursuant to this Article, the City's Comprehensive Plan and Six-Year Comprehensive Water Program and state law for property determined to be in a properly designated urban growth areas. For property located outside of the urban growth area, sewer service extension shall be provided consistent with the City's Comprehensive Plan and Six-Year Comprehensive Water Program and state law.

PASSED by the City Council on March 17, 2014

  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date