

# THE CITY OF SPOKANE



## ADVANCE COUNCIL AGENDA

MEETING OF MONDAY, AUGUST 26, 2013

### MISSION STATEMENT

TO DELIVER EFFICIENT AND EFFECTIVE SERVICES  
THAT FACILITATE ECONOMIC OPPORTUNITY  
AND ENHANCE QUALITY OF LIFE.

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBER MICHAEL A. ALLEN

COUNCIL MEMBER NANCY McLAUGHLIN

COUNCIL MEMBER JON SNYDER

COUNCIL MEMBER MIKE FAGAN

COUNCIL MEMBER STEVE SALVATORI

COUNCIL MEMBER AMBER WALDREF

COUNCIL CHAMBERS  
CITY HALL

808 W. SPOKANE FALLS BLVD.  
SPOKANE, WA 99201

## CITY COUNCIL BRIEFING SESSION

Council will adopt the Administrative Session Consent Agenda after they have had appropriate discussion. Items may be moved to the 6:00 p.m. Legislative Session for formal consideration by the Council at the request of any Council Member.

SPOKANE CITY COUNCIL BRIEFING SESSIONS (BEGINNING AT 3:30 P.M. EACH MONDAY) AND LEGISLATIVE SESSIONS (BEGINNING AT 6:00 P.M. EACH MONDAY) ARE BROADCAST LIVE ON CITY CABLE CHANNEL FIVE AND STREAMED LIVE ON THE CHANNEL FIVE WEBSITE. THE SESSIONS ARE REPLAYED ON CHANNEL FIVE ON WEDNESDAYS AT 6:00 P.M. AND FRIDAYS AT 10:00 A.M.

The Briefing Session is open to the public, but will be a workshop meeting. Discussion will be limited to Council Members and appropriate Staff and Counsel. There will be an opportunity for the expression of public views on any issue not relating to the Current or Advance Agendas during the Open Forum at the beginning and the conclusion of the Legislative Agenda.

### ADDRESSING THE COUNCIL

- No one may speak without first being recognized for that purpose by the Chair. Except for named parties to an adjudicative hearing, a person may be required to sign a sign-up sheet as a condition of recognition.
- Each person speaking at the public microphone shall print his or her name and address on the sheet provided at the podium and verbally identify him/herself by name, address and, if appropriate, representative capacity.
- If you are submitting letters or documents to the Council Members, please provide a minimum of ten copies via the City Clerk. The City Clerk is responsible for officially filing and distributing your submittal.
- In order that evidence and expressions of opinion be included in the record and that decorum befitting a deliberative process be maintained, modes of expression such as demonstration, banners, applause and the like will not be permitted.
- A speaker asserting a statement of fact may be asked to document and identify the source of the factual datum being asserted.

**SPEAKING TIME LIMITS:** Unless deemed otherwise by the Chair, each person addressing the Council shall be limited to a three-minute speaking time.

**CITY COUNCIL AGENDA:** The City Council Advance and Current Agendas may be obtained prior to Council Meetings from the Office of the City Clerk during regular business hours (8 a.m. - 5 p.m.). The Agenda may also be accessed on the City website at [www.spokanecity.org](http://www.spokanecity.org). Agenda items are available for public review in the Office of the City Clerk during regular business hours.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Gita George-Hatcher at (509) 625-7083, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [ggeorge-hatcher@spokanecity.org](mailto:ggeorge-hatcher@spokanecity.org). Persons who are deaf or hard of hearing may contact Ms. George-Hatcher at (509) 625-7083 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

If you have questions, please call the Agenda Hotline at 625-6350.

# BRIEFING SESSION

(3:30 p.m.)

(Council Chambers Lower Level of City Hall)

(No Public Testimony Taken)

Council Reports

Staff Reports

Committee Reports

Advance Agenda Review

Current Agenda Review

# ADMINISTRATIVE SESSION

Roll Call of Council

# CONSENT AGENDA

## REPORTS, CONTRACTS AND CLAIMS

## RECOMMENDATION

- |    |   |                              |                              |
|----|---|------------------------------|------------------------------|
| 1. | Low bid meeting specifications of Wingfoot Commercial Tire Systems, LLC (Spokane, WA) for miscellaneous retread tires and tire related services—estimated annual expense \$350,000. (Deferred from July 22, 2013, Agenda.)<br><i>Gene Jakubczak</i>     | Approve & Authorize Contract | OPR 2013-0528<br>BID 3949-13 |
| 2. | Purchase and installation of Storage Area Network Hardware and Software Upgrade from Structured Communications Systems, Inc. (Clackamus, OR)—\$776,432.58 (including tax and shipping.)<br><i>Michael Sloon</i>   | Approve                      | OPR 2013-0613<br>BID 3953-13 |
| 3. | Annual Blanket Orders with Central Pre-Mix, Shamrock Paving and Spokane Rock Products (as a group) for sand and gravel for use by the Street, Sewer, Water & Hydroelectric, and Parks Departments.<br><i>Mark Serbousek</i>                             | Approve                      | OPR 2013-0614<br>BID 3959-23 |
| 4. | Value Blanket Order with Blumenthal Uniform Company (Spokane, WA) for police jumpsuits utilizing Washington State contract #06810—estimated annual expense \$130,000 based on 250 jumpsuits per year (including alterations).<br><i>Carly Cortright</i> | Approve                      | OPR 2013-0615                |

- |     |  |                                    |                              |
|-----|--|------------------------------------|------------------------------|
| 5.  | Grant Award from the Washington Auto Theft Prevention Authority (Lacey, WA) from July 1, 2013 through June 30, 2015—\$364,826.00 revenue.<br><b>Carly Cortright</b>  | Approve                            | OPR 2013-0616                |
| 6.  | Low Bid of _____ (to be determined at bid opening on August 19, 2013), for 9th Avenue and Pine Street Reservoir Repainting—\$_____. An administrative reserve of \$_____, which is 10% of the contract price, will be set aside.<br><b>Gary Nelson</b> | Approve                            | PRO 2013-0024<br>ENG 2013129 |
| 7.  | Change Order No. 5 to Contract with Clearwater Construction & Management, LLC (Spokane, WA) for City of Spokane/Kendall Yards Joint Stormwater Facility—increase of _____.<br><b>Gary Nelson</b>   | Approve                            | PRO 2013-0002<br>ENG 2010119 |
| 8.  | Acceptance of anticipated FAA Grant offers:  | Approve<br>All                     |                              |
|     | a. AIP 3-53-0072-52 for Spokane International Airport—up to \$3,500 revenue.   |                                    | OPR 2013-0617                |
|     | b. AIP 3-53-0072-51 for Spokane International Airport—\$7,035,721 revenue.   |                                    | OPR 2013-0618                |
|     | c. AIP 3-53-0073-27 for Felts Field Airport—\$1,564,560 revenue.   |                                    | OPR 2013-0619                |
|     | d. AIP 3-53-0073-28 for Felts Field Airport—up to \$1,651,493.<br><b>Larry Krauter</b>   |                                    | OPR 2013-0620                |
| 9.  | Agreement with Nelson\Nygaard Consulting Associates, Inc. to update the Transportation Chapter of the City's Comprehensive Plan.<br><b>Louis Meuler</b>  | Approve                            | OPR 2013-0621                |
| 10. | Report of the Mayor of pending:  | Approve &<br>Authorize<br>Payments |                              |
|     | a. Claims and payments of previously approved obligations, including those of Parks and Library, through _____, total \$_____, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$_____.  |                                    | CPR 2013-0002                |
|     | b. Payroll claims of previously approved obligations through _____: \$_____.   |                                    | CPR 2013-0003                |

# **EXECUTIVE SESSION**

(Closed Session of Council)

(Executive Session may be held or reconvened during the 6:00 p.m. Legislative Session)

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# **CITY COUNCIL SESSION**

(May be held or reconvened following the 3:30 p.m. Administrative Session)

(Council Briefing Center)

This session may be held for the purpose of City Council meeting with Mayoral nominees to Boards and/or Commissions. The session is open to the public.

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# **LEGISLATIVE SESSION**

(6:00 P.M.)

(Council Reconvenes in Council Chamber)

**WORDS OF INSPIRATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COUNCIL**

**ANNOUNCEMENTS**

(Announcements regarding Changes to the City Council Agenda)

**BOARDS AND COMMISSIONS APPOINTMENTS**

(Includes Announcements of Boards and Commissions Vacancies)

**CITY ADMINISTRATION REPORT**

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# **COUNCIL COMMITTEE REPORTS**

(Committee Reports for Finance, Neighborhoods, Public Safety, Public Works, and Planning/Community and Economic Development Committees and other Boards and Commissions)

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# **OPEN FORUM**

This is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas nor relating to political campaigns/items on upcoming election ballots. This Forum shall be for a period of time not to exceed thirty minutes. After all the matters on the Agenda have been acted on, unless it is 10:00 p.m. or later, the open forum shall continue for a period of time not to exceed thirty minutes. Each speaker will be limited to three minutes, unless otherwise deemed by the Chair. If you wish to speak at the forum, please sign up on the sign-up sheet located in the Chase Gallery.

# LEGISLATIVE AGENDA

## EMERGENCY BUDGET ORDINANCE

(Requires Five Affirmative, Recorded Roll Call Votes)

Ordinance No. 35022 amending Ordinance No. C34947 passed the City Council December 10, 2012, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2013, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2013, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

### General Fund

FROM: Unappropriated Reserves, \$350,000;

TO: Contractual Services, same amount.

(This action provides funding for structural inspections of the vehicular and pedestrian bridges in Riverfront Park and to prepare related engineering reports.)

Sponsor: Council Members Jon Snyder & Mike Allen

## NO EMERGENCY ORDINANCES

### RESOLUTION & FINAL READING ORDINANCE

(Requires Four Affirmative, Recorded Roll Call Votes)

RES 2013-0064 Regarding the appointment of committees to prepare statements advocating voters' approval or rejection of Propositions No. 1, No. 2, No. 3, No. 4, No. 5 and No. 6 on November 5, 2013, General Election and approving rules for preparation of statements.

Sponsor: Council President Ben Stuckart

ORD C35021 Regarding low impact development and amending SMC Sections 13.03.1112; 13.03.1137; 17A.020.120; 17C.110.410; 17C.120.230; 17C.130.230; 17C.200.060; 17D.060.030; 17H.010.020; 17H.010.030 and adopting a new section 17D.060.300 to Chapter 17D of the Spokane Municipal Code, and setting an effective date.

Dale Arnold

## FIRST READING ORDINANCE

(No Public Testimony Will Be Taken)

ORD C35023 (To be considered under Hearings Item H1.b.)

FURTHER ACTION DEFERRED

# NO SPECIAL CONSIDERATIONS

## HEARINGS

(If there are items listed you wish to speak on, please sign your name on the sign-up sheets in the Chase Gallery.)

### RECOMMENDATION

- |     |  |                                   |               |
|-----|--|-----------------------------------|---------------|
| H1. | a. Vacation of Ohio Avenue and Summit Boulevard from College Avenue to Nettleton Street.   | Approve<br>Subj. to<br>Conditions | ORD C35023    |
|     | b. First Reading Ordinance C35023 vacating Ohio Avenue and Summit Boulevard from College Avenue to Nettleton Street.<br><span style="color: red;">Eldon Brown</span>   | Further<br>Action<br>Deferred     |               |
| H2. | Appeal Hearing on the record by Rodney Bacon and Greer Gibson Bacon, represented by Kelly Konkright, Attorney at Law, of the Hearing Examiner's June 5, 2013, decision to uphold the Planning Director's decision approving a boundary line adjustment for property located at 2607 South Denver Street.<br><span style="color: red;">James Richman</span> | Council<br>Decision               | LGL 2013-0015 |

**Motion to Approve Advance Agenda for August 26, 2013**  
(per Council Rule 2.1.2)

## OPEN FORUM (CONTINUED)

This is an opportunity for citizens to discuss items of interest not relating to the Current or Advance Agendas nor relating to political campaigns/items on upcoming election ballots. This Forum shall be for a period of time not to exceed thirty minutes. After all the matters on the Agenda have been acted on, unless it is 10:00 p.m. or later, the open forum shall continue for a period of time not to exceed thirty minutes. Each speaker will be limited to three minutes, unless otherwise deemed by the Chair. If you wish to speak at the forum, please sign up on the sign-up sheet located in the Chase Gallery.

### ADJOURNMENT

The August 26, 2013, Regular Legislative Session of the City Council is adjourned to Monday, September 9, 2013.

**Note:** The regularly scheduled City Council meeting for Tuesday, September 3, 2013, has been canceled. (There is no meeting on Monday, September 2, 2013, due to the recognized Labor Day holiday.)



**NOTES**





OFFICE OF THE CITY CLERK  
808 W. SPOKANE FALLS BLVD  
SPOKANE, WASHINGTON 99201-3342  
509.625.6350

August 1, 2013

City Clerk File No.:  
OPR 2013-0528

COUNCIL ACTION MEMORANDUM

RE: LOW BID MEETING SPECIFICATIONS OF WINGFOOT COMMERCIAL TIRE SYSTEMS, LLC

During the Spokane City Council's 3:30 p.m. Briefing Session held Monday, July 15, 2013, upon review of the City Council's July 22, 2013, Advance Agenda, on behalf of staff, City Administrator Theresa Sanders requested a 30-day deferral on the Low Bid meeting specifications of Wingfoot Commercial Tire Systems, LLC, for miscellaneous retread tires and tire-related services, pending review of some vendor comments regarding the bidder process. Subsequently, the following action was taken:

**Motion** by Council Member McLaughlin, seconded by Council Member Waldref, **to defer** the Low Bid meeting specifications of Wingfoot Commercial Tire Systems, LLC, for 30 days (to August 26, 2013); **carried unanimously.**

Terri L. Pfister, MMC  
Spokane City Clerk



**Agenda Sheet for City Council Meeting of:**  
07/22/2013

<b>Date Rec'd</b>	7/10/2013
<b>Clerk's File #</b>	OPR 2013-0528
<b>Renews #</b>	

<b>Submitting Dept</b>	FLEET SERVICES	<b>Cross Ref #</b>	
<b>Contact Name/Phone</b>	GENE 625-7865	<b>Project #</b>	
<b>Contact E-Mail</b>	GJAKUBCZAK@SPOKANECITY.ORG	<b>Bid #</b>	3949-13
<b>Agenda Item Type</b>	Purchase w/o Contract	<b>Requisition #</b>	VBO
<b>Agenda Item Name</b>	5100 - FLEET SERVICES - RETREAD TIRES & TIRE RELATED SERVICES VALUE		

**Agenda Wording**

Low bid meeting specifications of Wingfoot Commercial Tire Systems, LLC (Spokane, WA) for miscellaneous retread tires and tire related services. Estimated annual expenditure - \$350,000.00

**Summary (Background)**

On 6/24/13 sealed bids were opened to provide the City of Spokane Fleet Services Department with miscellaneous retread tires and tire related services. Two (2) responses were received with Wingfoot Commercial Tire Systems, LLC being the lowest responsive bidder.

<b>Fiscal Impact</b>		<b>Budget Account</b>	
Expense	\$ 350,000.00	#	various
Select	\$	#	
Select	\$	#	
Select	\$	#	
<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	JAKUBCZAK, GENE	<b>Study Session</b>	
<b>Division Director</b>	ROMERO, RICK	<b>Other</b>	PWC 7/8/13
<b>Finance</b>	LESESNE, MICHELE	<b>Distribution List</b>	
<b>Legal</b>	BURNS, BARBARA	Purchasing: tprince	
<b>For the Mayor</b>	SANDERS, THERESA*	Fleet: gjakubczak & fleetservices	
<b>Additional Approvals</b>		Taxes & Licenses	
<b>Purchasing</b>	PRINCE, THEA		

**FLEET SERVICES  
MEMORANDUM**

August 15, 2013

**TO: PURCHASING DEPARTMENT**

**FROM: GENE JAKUBCZAK**  
**FLEET SERVICES DIRECTOR**

**SUBJ: BID # 3949-13**

After careful consideration, the Fleet Services Department recommends bid #3949-13 be awarded to Wingfoot Commercial Tire Systems, LLC the lowest responsive bidder, for the purchase of retread tires and related services. Bids were received from two vendors. This contract is utilized by the Fleet Services Department to purchase retread tires, provide additional services to our using departments, and assist in managing the tire management program. The estimated annual expenditure is \$350,000.

<b>ITEM</b>	<b>PRICE</b>
<b>SERVICES</b>	
Tire nail hole repair	No charge
Tire Section repair	\$10.00
Balancing	No charge
Replace valve stems	\$4.97
Refurbish rims	\$24.95
Dismount/Mount	\$22.00
Non-reinforced spot repairs	No charge
Minor bead repairs	No charge
Hourly labor rate - Tire/Road service calls	\$46.00
Hourly labor rate - On-site tire work	\$46.00
<b>RETREAD TIRES</b>	
11R22.5	\$129.99
255-70R22.5	\$102.99
14X24	\$391.76
225-70R19.5	\$85.00
9X20	\$95.00

Cc: Lorie Butz

Bid #3949-13 Retread Tires and Tire Related Services		Wingfoot Commercial Tire Services 901 N Bradley Spokane Valley WA 99212  Dan Zyph 509-928-0199 <a href="mailto:dzyph@wingfootct.com">dzyph@wingfootct.com</a>	Tire Distribution Systems Inc. 410 N. Fancher Rd Spokane WA 99212  Randy Chance 509-953-8636 <a href="mailto:rchance@tdstires.com">rchance@tdstires.com</a>
#1	Tire nail hole repair, radial , at contractor facility	No Charge	\$8.89/ea
#2	Tire section repair at contractor facility	\$10.00/ea	\$39.15/ea
#3	Balancing	No Charge	\$15.00/ea
#4	Replace valve stems	4.97/ea	\$5.00/ea
#5	Refurbish Rims	\$24.95/ea	\$33.56/ea
#6	Dismount and Mount	\$22.00/ea	\$25.00/ea
#7	Non reinforced spot repairs acceptable	No Charge	No Charge
#8	Minor bead repairs	No Charge	No Charge
#9	Hourly Labor Rate for tire/road service (Includes miscellaneous materials and sundries) Portal to Portal, 2 hour minimum call time. Peak Period 7:00 am - 4:00 pm Monday - Friday	\$46.00/hr	\$61.52/hr
#10	Hourly Labor Rate for tire/road service (Includes miscellaneous materials and sundries) Portal to Portal, 2 hour minimum call time. Off Hour Period 5:01pm - 6:59 am Monday - Friday plus weekends and holidays	\$46.00/hr	\$80.00/hr
#11	On Site Work	\$46.00/hr	\$61.52/hr
RETREAD TIRES			
	11R22.5	\$129.99/ea	\$176.02/ea
	255-70R22.5	\$102.99/ea	\$83.09/ea
	14x24	\$391.76/ea	\$340.00/ea
	225-70R19.5	\$85.00/ea	\$110.25/ea
	9x20	\$95.00/ea	\$85.00/ea
CITY OF		602 093 377	602 161 070

EXCEPTIONS: \*Took exception to Shearography requirements see attachment to Bid

**BRIEFING PAPER**  
**Public Works Committee**  
**Fleet Services**  
**July 8, 2013**

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**Subject**

Award of a contract for retread tires and related services to Wingfoot Commercial Tire Systems, LLC

**Background**

Bid #3949-13 for retread tires and related services was opened on June 24, 2013. Wingfoot Commercial Tire Systems, LLC submitted the lowest bid meeting specifications.

**Impact**


This contracted is utilized by Fleet Services to purchase retread tires and tire related services. The vendor also provides services and reports as part of the overall tire management program. The primary users of retread tires are the Solid Waste Management and Street Departments. The estimated annual expenditure is \$350,000.

**Action**

Recommend approval.

**Funding**

Funding is available in the Fleet Services Department's operating budget.

 <b>Agenda Sheet for City Council Meeting of*</b> <input type="text" value="08/26/2013"/>		<input checked="" type="radio"/> <b>Date Rec'd</b> <small>(Clerk use only)</small> <input type="text" value="08/14/2013"/>
Briefing date: 08/19/2013 <input checked="" type="radio"/> <b>Status: CLERK REVIEW</b>		<input checked="" type="radio"/> <b>Clerk's File #</b> <input type="text" value="OPR 2013-0613"/>
<input checked="" type="radio"/> <b>Renews #</b> <input type="text"/>		<input checked="" type="radio"/> <b>Cross Ref #</b> <input type="text"/>
<b>Submitting Dept*:</b> INFORMATION TECHNOLOGY		<input checked="" type="radio"/> <b>Project #</b> <input type="text"/>
<b>Contact Name &amp; Phone*:</b> MICHAEL SLOON 625-6468		<input checked="" type="radio"/> <b>Bid #</b> <input type="text" value="RFP 3953-13"/>
<input checked="" type="radio"/> <b>Contact E-Mail*</b> MSLOON@SPOKANECITY.ORG		<input checked="" type="radio"/> <b>Requisition #</b> <input type="text" value="RE16723000"/>
<input checked="" type="radio"/> <b>Add'l Docs Attached?</b> <input checked="" type="checkbox"/> Purchase w/o Contract		
<input checked="" type="radio"/> <b>Agenda Item Name:</b> Begin with Dept # 5300 STRUCTURED SAN UPGRADE PURCHASE (2013)		
<input checked="" type="radio"/> <b>Agenda Wording*:</b> (30 character max) <input checked="" type="checkbox"/> Additional attached? Approval for Purchase and Installation of Storage Area Network (SAN) Hardware and Software Upgrade from Structured Communications Systems, Inc. (Clackamus, OR). Cost is \$776,432.58 including tax plus applicable shipping.		
<input checked="" type="radio"/> <b>Summary (Background)*:</b> (95 character max.) <input checked="" type="checkbox"/> Additional attached? Structured Communications Systems, Inc. fully meets the requirements identified in RFB 3953-13 and was the winning bidder from three bid responses. This purchase will replace and upgrade the City's existing hardware that is at end of life or support that was originally purchased in 2002. The current SAN hardware was last upgraded in 2005. See attachment for additional agenda wording and background.		
<input checked="" type="radio"/> <b>Fiscal Impact</b>		<input type="checkbox"/> <b>Budget Account</b> Additional attached?
Expense	\$ 776,432.58 inc tax, plus shipping	# 5310-73100-94000-56409
Select	\$	#
Select	\$	#
Select	\$	#
<input checked="" type="radio"/> <b>Approvals</b>		<input checked="" type="radio"/> <b>Council Notifications (Date)</b> <input checked="" type="checkbox"/> None
Dept Head	SLOON, MICHAEL	Study Session
Division Director	DOLAN, PAM	Other
Finance	LESESNE, MICHELE	<input checked="" type="radio"/> <b>Distribution List</b> (Emails preferred) <input type="checkbox"/> Additional?
Legal	BURNS, BARBARA	Accounting - pdolan@spokanecity.org
For the Mayor	SANDERS, THERESA	Contract Accounting - mlesense@spokanecity.org
<input checked="" type="radio"/> <b>Additional Approvals</b>		Legal - bburns@spokanecity.org
Purchasing	WAHL, CONNIE	Taxes & Licenses
Select Dept 1		Purchasing - cwahl@spokanecity.org
Select Dept 2		IT - jhamilton@spokancity.org
Select Dept 3		Structured - cschurter@structured.com

**Continuation of Wording, Summary, and Distribution**

**Agenda Item Name:** 5300 STRUCTURED SAN UPGRADE PURCHASE (2013)

**Agenda Wording** (582 character max)

Three year support is included in this purchase.

**Summary (Background)** (601 character max)

The hardware upgrade is needed in order to accommodate the data storage demands of the applications and systems used throughout the City. Without additional storage and improved hardware performance, the services supported by the applications will be adversely impacted.

**Fiscal Impact**

**Budget Account**

Select \$

#

Select \$

#

**Distribution List**


Save

Cancel

**BID #3953-13 ATTACHMENT 1 - COMPONENT DESCRIPTION AND PRICING FORM**

QUANTITY	Part#/SPECIFICATION	DESCRIPTION/SPECIFICATION	UNIT PRICE	TOTAL
	<u>Hitachi HUS VM - 19 Inch Rack, 128GB Cache, 128GB Flash Cache, 58 x 600GB 15K SAS Drives, 32 x 8Gb FC Ports, Frame License for Basic Operating System License</u>			
1	041-100105-01.P	Hitachi Unified Storage VM Microcode Kit	\$0.00	\$0.00
1	041-100106-01.P	Hitachi Unified Storage VM Product Documentation Library	\$0.00	\$0.00
8	043-100210-01.P	Power Cable 250VAC 10A IEC320-C14	\$15.99	\$127.92
14	3282382-001.P	Dummy Drive for SFF (2U) Trays	\$0.00	\$0.00
4	A17C-EXTERN-9011.P	Baying kit external	\$2.42	\$9.68
4	A34V-445-900-UNI33.P	Universal rail kit includes left and right rails	\$63.14	\$252.56
1	A3BF-SOLUTION.P	Solution 19 in rack ROW MIN	\$3,325.29	\$3,325.29
1	DTI4GL.P	4GB USB memory stick with lanyard	\$0.00	\$0.00
8	DW-F700-16GB.P	HUS VM 16GB Cache Module	\$1,761.05	\$14,088.40
1	DW-F700-BM160.P	HUS VM Cache Flash Memory Module (supports 160GB)	\$4,054.31	\$4,054.31
4	DW-F700-BS6G.P	HUS VM B/E I/O Module	\$571.16	\$2,284.64
3	DW-F700-DBS.P	HUS VM Drive Box (SFF)	\$2,773.81	\$8,321.43
1	DW700-CBX.P	HUS VM Controller Chassis	\$30,341.75	\$30,341.75
58	HDW-F700-6HGSS.P	HUS VM 600GB SAS 10K RPM HDD SFF for CBSS/DBS-Base	\$448.98	\$26,040.84
8	HDW-F700-HF8G.P	HUS VM 4x8Gbps FC Interface Adapter	\$1,339.55	\$10,716.40
1	IP0662-14.P	LAN Cable 14ft	\$0.00	\$0.00
1	IP0665-45.P	RJ-45 Modular In-Line Coupler 6 Conductor	\$1.64	\$1.64
4	PDU-221112F10.P	PDU 0RU 22xC13 1Phase 208V 30A NEMA L6-30P	\$506.79	\$2,027.16
1	043-992409-01.P	HUS VM Service Installation	\$1,127.56	\$1,127.56
1	044-232001-01.P	HUS VM Hitachi Base Operating System Media Kit	\$0.00	\$0.00
1	044-232001-03.P	HUS VM Hitachi Base Operating System Base License (20TB)	\$11,070.64	\$11,070.64
1	044-232001-03L.P	HUS VM Hitachi Base Operating System Unlmted Cap Activation Lic	\$0.00	\$0.00
1	044-232001-060.P	HUS VM Hitachi Base Operating System 60TB Block License	\$22,920.32	\$22,920.32
	<u>HUS-VM Support - 3 Yrs</u>			
108	043-992339-01.P	SVC HUS VM DBS Weekday Basic Yr-A 1Mo	\$0.00	\$0.00
108	043-992341-01.P	SVC HUS VM DBS Standard Upg Yr-A 1Mo	\$50.54	\$5,458.32
36	043-992324-01.P	SVC HUS VM Weekday Basic Yr-A 1Mo	\$0.00	\$0.00
36	043-992326-01.P	SVC HUS VM Standard Upg Yr-A 1Mo	\$99.63	\$3,586.68
36	304-232001-03.P	SVC Mo HUS VM Hitachi BOS Base Lic (20TB) - SW Sppt	\$303.75	\$10,935.00
36	304-232001-03L.P	SVC Mo HUS VM Hitachi BOS Unlmted Cap Active Lic - SW Sppt	\$0.00	\$0.00
36	304-232001-060.P	SVC Mo HUS VM Hitachi BOS 60TB Block Lic - SW Sppt	\$628.88	\$22,639.68
	<u>Command Suite License - Frame License</u>			





**BID #3953-13 ATTACHMENT 1 - COMPONENT DESCRIPTION AND PRICING FORM**

QUANTITY	Part#/SPECIFICATION	DESCRIPTION/SPECIFICATION	UNIT PRICE	TOTAL
1	<u>044-232003-01.P</u>	HUS VM Hitachi Command Suite Mobility Media Kit	\$0.00	\$0.00
1	<u>044-232003-03.P</u>	HUS VM Hitachi Command Suite Mobility Base Lic (20TB)	\$13,900.00	\$13,900.00
1	<u>044-232003-03L.P</u>	HUS VM Hitachi Command Suite Mobility Unlmted Cap Activation Lic	\$0.00	\$0.00
1	<u>044-232003-060.P</u>	HUS VM Hitachi Command Suite Mobility 60TB Block License	\$24,200.00	\$24,200.00
<b><u>Command Suite Support - 3 Yrs</u></b>				
36	<u>304-232001-03.P</u>	SVC Mo HUS VM Hitachi BOS Base Lic (20TB) - SW Sppt	\$312.75	\$11,259.00
36	<u>304-232001-03L.P</u>	SVC Mo HUS VM Hitachi BOS Unlmted Cap Active Lic - SW Sppt	\$0.00	\$0.00
36	<u>304-232001-060.P</u>	SVC Mo HUS VM Hitachi BOS 60TB Block Lic - SW Sppt	\$544.50	\$19,602.00
<b><u>Local Replication License - Frame License</u></b>				
1	<u>044-232004-01.P</u>	HUS VM Hitachi Local Replication Media Kit	\$0.00	\$0.00
1	<u>044-232004-03.P</u>	HUS VM Hitachi Local Replication Base License (20TB)	\$8,050.00	\$8,050.00
1	<u>044-232004-03L.P</u>	HUS VM Hitachi Local Replication Unlmted Capacity Activation Lic	\$0.00	\$0.00
1	<u>044-232004-060.P</u>	HUS VM Hitachi Local Replication 60TB Block License	\$20,850.00	\$20,850.00
<b><u>Local Replication Support - 3 Yrs</u></b>				
36	<u>304-232004-03.P</u>	SVC Mo HUS VM Hitachi Local Replication Base Lic (20TB) - SW Sppt	\$181.13	\$6,520.68
36	<u>304-232004-03L.P</u>	SVC Mo HUS VM Hitachi Local Replication Unlmted Cap Active Lic-SW Sppt	\$0.00	\$0.00
36	<u>304-232004-060.P</u>	SVC Mo HUS VM Hitachi Local Replication 60TB Block Lic - SW Sppt	\$469.13	\$16,888.68
<b><u>Hitachi No-Charge Microsoft SW - Includes: Storage Manager Adapter for vCenter, Storage Provider Adapter for vCenter, VSS Adapter, VDS Adapter, Storage Management Pack Adapter for MS SCOM, Storage SSP Adapter for MC SCVMM, Storage Snap-in Adapter for MS Windows Powershell, Storage RBS Adapter, Storage Adapter for MS System Center Orchestrator</u></b>				
1	<u>053-000301-01.P</u>	Hitachi Storage Manager Adapter for VMWare vCenter	\$0.00	\$0.00
1	<u>053-000302-01.P</u>	Hitachi Storage Provider Adapter for VMWare vCenter	\$0.00	\$0.00
1	<u>053-000401-01.P</u>	Hitachi VSS Adapter	\$0.00	\$0.00
1	<u>053-000402-01.P</u>	Hitachi VDS Adapter	\$0.00	\$0.00
1	<u>053-000403-01.P</u>	Hitachi Storage Management Pack Adapter for Microsoft SCOM	\$0.00	\$0.00
1	<u>053-000404-01.P</u>	Hitachi Storage SSP adapter for Microsoft SCVMM	\$0.00	\$0.00
1	<u>053-000405-01.P</u>	Hitachi Storage Snap-in adapter for Microsoft Windows Powershell	\$0.00	\$0.00
1	<u>053-000406-01.P</u>	Hitachi Storage RBS Adapter	\$0.00	\$0.00
1	<u>053-000407-01.P</u>	Hitachi Storage Adapter for Microsoft System Center Orchestrator	\$0.00	\$0.00
<b><u>HUS VM File Module Hardware</u></b>				
1	<u>060-100111-01.P</u>	HUS / HUS VM File Module SMU	\$6,500.00	\$6,500.00
2	<u>060-100112-01.P</u>	HUS / HUS VM File Module M1 Single	\$19,286.25	\$38,572.50
8	<u>FTLX8511D3.P</u>	10G 850nm XFP	\$1,115.00	\$8,920.00
2	<u>JFFB3737001MFCI.P</u>	50/125 LC/LC PLN 1M 2f round SB 10gig OM3	\$34.70	\$69.40

**BID #3953-13 ATTACHMENT 1 - COMPONENT DESCRIPTION AND PRICING FORM**


QUANTITY	Part#/SPECIFICATION	DESCRIPTION/SPECIFICATION	UNIT PRICE	TOTAL
8	<i>JFFB3737003MECLP</i>	50/125 LC/LC PLN 3M 2f round SB 10gig OM3	\$36.50	\$292.00
6	<i>SX222021.P</i>	Power Cable - 208/220V, 1m (3ft)	\$46.00	\$276.00
4	<i>SX222064.P</i>	Ethernet Cable - 2m (6ft) - RJ45	\$38.00	\$152.00
<b>HUS VM File Module Software</b>				
2	<i>044-230400-01.P</i>	HUS / HUS VM Family File Module Media Kit	\$0.00	\$0.00
1	<i>044-230400-02.P</i>	HUS / HUS VM Family File Module Trial Kit	\$0.00	\$0.00
2	<i>044-230404-03.P</i>	HUS / HUS VM File Module M1 Value SW Bundle	\$4,440.00	\$8,880.00
10	<i>044-230441-03.P</i>	HUS / HUS VM File Module M1 SW Lic - 1 TB License	\$0.00	\$0.00
2	<i>044-230447-03.P</i>	HUS / HUS VM File Module M1 SW Lic - iSCSI	\$3,841.78	\$7,683.56
2	<i>044-230485-03.P</i>	HUS/HUS VM FM-M1 SW Lic - Base Deduplication	\$0.00	\$0.00
2	<i>043-992170-01.P</i>	SVC File Module M1 Service Installation	\$250.00	\$500.00
<b>HUS VM File Module Support - 3 Yrs</b>				
36	<i>043-992309-01.P</i>	SVC File Module SMU Warranty Yr-A 1Mo	\$0.00	\$0.00
36	<i>043-992313-01.P</i>	SVC File Module SMU Standard Upg Yr-A 1Mo	\$3.60	\$129.60
72	<i>043-992173-01.P</i>	SVC File Module M1 Warranty Yr-A 1Mo	\$0.00	\$0.00
72	<i>043-992177-01.P</i>	SVC File Module M1 Standard Upg Yr-A 1Mo	\$18.86	\$1,357.92
72	<i>304-230404-03.P</i>	SVC Mo HUS/HUS VM FM-M1 Value SW Bundle - SW Spt	\$79.92	\$5,754.24
360	<i>304-230441-03.P</i>	SVC Mo HUS/HUS VM FM-M1 SW Lic - 1 TB License - SW Spt	\$0.00	\$0.00
72	<i>304-230447-03.P</i>	SVC Mo HUS/HUS VM FM-M1 SW Lic - iSCSI - SW Spt	\$69.16	\$4,979.52
<b>Hitachi Custom Professional Services - TBD</b>				
1	<i>051-000404-01.P</i>	SVC Technical - Tiered Storage (RPQ)(t10)	\$49,915.30	\$49,915.30
1	<i>051-200160-01.P</i>	SVC HUS VM Basic Operating System Implementation	\$0.00	\$0.00
<b>Hitachi HUS150 - Hitachi Rack, Dual Controller, 32GB Cache, 16 x Gb FC Ports, 24 x 2TB Nearline SAS Drives, 82 x 600GB 10K SAS Drives</b>				
16	<i>043-100210-01.P</i>	Power Cable 250VAC 10A IEC320-C14	\$19.50	\$312.00
8	<i>3282382-001.P</i>	Dummy Drive for SFF (2U) Trays	\$0.00	\$0.00
8	<i>A34V-445-900-UNI33.P</i>	Universal rail kit includes left and right rails	\$77.00	\$616.00
24	<i>DF-F850-2TNL.P</i>	HUS 2TB SAS 7.2K RPM HDD LFF for CBSL/DBL-Base	\$525.00	\$12,600.00
112	<i>DF-F850-6HGSS.P</i>	HUS 600GB SAS 10K RPM HDD SFF for CBSS/DBS-Base	\$415.00	\$46,480.00
4	<i>DF-F850-8GB.P</i>	HUS 150 8GB Cache Module	\$965.00	\$3,860.00
2	<i>DF-F850-CTLL.P</i>	HUS 150 Controller	\$7,600.00	\$15,200.00
2	<i>DF-F850-DBL.P</i>	HUS Drive Box - LFF 2U x 12	\$2,945.00	\$5,890.00
5	<i>DF-F850-DBS.P</i>	HUS Drive Box - SFF 2U x 24	\$2,945.00	\$14,725.00
4	<i>DF-F850-HF8G.P</i>	HUS 150 4x8Gbps FC Interface Adapter	\$1,425.00	\$5,700.00

**BID #3953-13 ATTACHMENT 1 - COMPONENT DESCRIPTION AND PRICING FORM**

QUANTITY	Part#/SPECIFICATION	DESCRIPTION/SPECIFICATION	UNIT PRICE	TOTAL
1	<u>HDF850-CBL.P</u>	HUS 150 Base Controller Box	\$3,800.00	\$3,800.00
1	<u>043-992023-01.P</u>	HUS 150 Service Installation	\$1,375.00	\$1,375.00
1	<u>044-230199-01.P</u>	HUS 150 Base Operating System M Media Kit	\$0.00	\$0.00
1	<u>044-230199-03.P</u>	HUS 150 Base Operating System M License	\$10,000.00	\$10,000.00
1	<u>044-230200-01.P</u>	HUS 150 Base Operating System Security Extension Media Kit	\$0.00	\$0.00
1	<u>044-230200-03.P</u>	HUS 150 Base Operating System Security Extension License	\$200.00	\$200.00
<b><u>HUS150 Support - 3 Yrs</u></b>				
72	<u>043-992050-01.P</u>	HUS DBL Svc Remote Yr-A 1Mo	\$0.00	\$0.00
72	<u>043-992054-01.P</u>	HUS DBL Svc Standard Upg Yr-A 1Mo	\$23.59	\$1,698.48
180	<u>043-992038-01.P</u>	HUS DBS Svc Warranty/Remote Yr-A 1Mo	\$0.00	\$0.00
180	<u>043-992042-01.P</u>	HUS DBS Svc Standard Upg Yr-A 1Mo	\$47.18	\$8,492.40
36	<u>043-992026-01.P</u>	HUS 150 Svc Warranty/Remote Yr-A 1Mo	\$0.00	\$0.00
36	<u>043-992030-01.P</u>	HUS 150 Svc Standard Upg Yr-A 1Mo	\$92.88	\$3,343.68
36	<u>304-230199-03.P</u>	SVC Mo HUS 150 Base Operating System M Lic - SW Sppt	\$225.00	\$8,100.00
36	<u>304-230200-03.P</u>	SVC Mo HUS 150 BOS Security Extension Lic - SW Sppt	\$4.50	\$162.00
<b><u>Qty 1 Brocade 6520 Switches - ea. w/48 Active Ports and 8GB SW SFP's</u></b>				
1	<u>HD-6520-48-8G-R.P</u>	6520, 48P 8G , SWL SFP, BR, AC, PORT SIDE EXHAUST AIR FLOW	\$29,134.50	\$29,134.50
1	<u>301-003489-01.P</u>	SVC INST Brocade 6520 Switch	\$250.00	\$250.00
<b><u>Brocade 6520 Premium Support - 3Yrs</u></b>				
36	<u>301-003493-01.P</u>	SVC PREM Brocade 6520 Switch	\$90.00	\$3,240.00
36	<u>6520SVC-SWMAINT.P</u>	SVRS, Brocade HD6520 Maintenance monthly	\$117.00	\$4,212.00
<b><u>Hitachi Platinum Hi-Cards</u></b>				
2	<u>PDP-0006.P</u>	SVC Individual Platinum Hi-Card (UP)	\$0.00	\$0.00
<b><u>QTY 1 - System x3690 x5 server - Dual Intel Xeon Processors E7-2820 8 core, QLogic 8Gb FC Dual-port HBA, Broadcom</u></b>				
1	<u>7147A2U</u>	X3690 X5 XEON 8C E7-2820 105W 2.00GHZ/18MB L3, 2X4GB, O/BAY HS 2.5IN SAS, SR M1015, 2X675W P/S, RACK	\$5,849.06	\$5,849.06
1	<u>88Y5666</u>	INTEL XEON 8C PROCESSOR MODEL E7-2820 105W 2.00GHZ/18MB	\$1,863.28	\$1,863.28
16	<u>49Y1399</u>	8GB (1X8GB, 4RX8, 1.35V) PC3L-8500 CL7 ECC DDR3 1066MHZ LP RDIMM	\$141.14	\$2,258.24
1	<u>42D0510</u>	QLOGIC 8GB FC DUAL-PORT HBA FOR IBM SYSTEM X	\$1,641.36	\$1,641.36
1	<u>49Y7950</u>	EMULEX 10GBE VIRTUAL FABRIC ADAPTER II FOR IBM SYSTEM X	\$558.36	\$558.36
1	<u>00Y6302</u>	WIN STG SRV 2012 STANDARD (2CPU) - ENGLISH ROK	\$664.89	\$664.89
1	<u>00Y6333</u>	WINDOWS SERVER CAL 2012 (1 USER) - MULTILANGUAGE	\$39.95	\$39.95
2	<u>90Y8877</u>	IBM 300GB 2.5IN SFF 10K 6GBPS HS SAS HDD	\$274.30	\$548.60
<b><u>Storage Foundation</u></b>				
24	<u>JD8QWZF0-ZZZGS</u>	VRTS STORAGE FOUNDATION 6.0 WIN 10 SPVU STD LIC GOV BAND S	\$45.00	\$1,080.00

**BID #3953-13 ATTACHMENT 1 - COMPONENT DESCRIPTION AND PRICING FORM**

QUANTITY	Part#/SPECIFICATION	DESCRIPTION/SPECIFICATION	UNIT PRICE	TOTAL
72	<u>Storage Foundation Support - 3 Yrs</u> <del>JD8QWZZ0-EH1GS</del>	VRTS STORAGE FOUNDATION 6.0 WIN 10 SPVU INITIAL ESSENTIAL 12 MONTHS GOV BAND S	\$13.80	\$993.60
1	<u>NetBackup Enterprise Server License</u> MQPKC2F0-ZZZGS	SYMC NETBACKUP ENTERPRISE SERVER 7.5 WIN/LNX/SOLX64 1 SERVER TIER 2 STD LIC GOV BAND S	\$3,300.00	\$3,300.00
3	<u>NetBackup Enterprise License Support - 3 Yrs</u> MQPKC2Z0-EI1GS	SYMC NETBACKUP ENTERPRISE SERVER 7.5 WIN/LNX/SOLX64 1 SERVER TIER 2 INITIAL ESSENTIAL 12 MONTHS GOV BAND S	\$1,012.00	\$3,036.00
16	<u>NetBackup Data Protection Optimization</u> 27BUXZF0-ZZZGS	SYMC NETBACKUP DATA PROTECTION OPTIMIZATION OPTION 7.5 XPLAT 1 FRONT END TB STD LIC GOV BAND S	\$2,397.60	\$38,361.60
48	<u>NetBackup Data Protection Optimization Support - 3 Yrs</u> 27BUXZZ0-EI1GS	SYMC NETBACKUP DATA PROTECTION OPTIMIZATION OPTION 7.5 XPLAT 1 FRONT END TB INITIAL ESSENTIAL 12 MONTHS GOV BAND S	\$919.08	\$44,115.84
		<b>BID SUBTOTAL</b>		\$718,284.46
		<b>WA STATE SALES TAX (%8.7)</b>		\$58,148.12
		<b>GRAND TOTAL</b>		\$776,432.58

 <b>Agenda Sheet for City Council Meeting of*</b> <input type="text" value="08/26/2013"/> Briefing date: 08/19/2013 <input checked="" type="radio"/> Status: <b>CLERK REVIEW</b>		<input checked="" type="radio"/> Date Rec'd (Clerk use only) 08/14/2013 <input checked="" type="radio"/> Clerk's File # OPR 2013-0614 <input checked="" type="radio"/> Renewals # <input checked="" type="radio"/> Cross Ref # <input checked="" type="radio"/> Project # <input checked="" type="radio"/> Bid # 3959-23 <input checked="" type="radio"/> Requisition # VALUE BLANKET ORDER
<b>Submitting Dept*:</b>	STREET	
<b>Contact Name &amp; Phone*:</b>	MARK SERBOUSEK 232-8810	
<input checked="" type="radio"/> <b>Contact E-Mail*</b>	MSERBOUSEK@SPOKLANECITY.O	
<input checked="" type="radio"/> <b>Add'l Docs Attached?</b>	<input checked="" type="checkbox"/> Purchase w/o Contract	
<input checked="" type="radio"/> <b>Agenda Item Name:</b> Begin with Dept # 1100 - ANNUAL BLANKET ORDER FOR SAND & GRAVEL		
<input checked="" type="radio"/> <b>Agenda Wording*:</b> (23 character max) <input checked="" type="checkbox"/> Additional attached? Annual Blanket Orders with Central Pre-Mix, Shamrock Paving and Spokane Rock Products (as a group) for sand and gravel for use by the City of Spokane Street Maintenance Division, Sewer Maintenance, Water & Hydro and Parks Dept.		
<input checked="" type="radio"/> <b>Summary (Background)*:</b> (124 character max.) <input type="checkbox"/> Additional attached? On July 15, 2013, sealed bids were opened to provide the City of Spokane with Sand and Gravel. Responses were received from the above referenced vendors who are all local. Value Blanket Orders with all three vendors allows the City to haul from the location most economical for the job site. These will be five (5) year Value Blanket Orders and will expire August 26, 2018.		
<input checked="" type="radio"/> <b>Fiscal Impact</b>		<input type="checkbox"/> <b>Budget Account</b> <input type="checkbox"/> Additional attached?
Expense	\$ 825,000.00	# various
Select	\$	#
Select	\$	#
Select	\$	#
<input checked="" type="radio"/> <b>Approvals</b>		<input type="checkbox"/> <b>Council Notifications (Date)</b> <input type="checkbox"/> None
Dept Head	SERBOUSEK, MARK	Study Session
Division Director	GEMMILL, GERRY	Other
Finance	LESESNE, MICHELE	PCED 8/5/13
Legal	BURNS, BARBARA	<input checked="" type="radio"/> <b>Distribution List</b> (Emails preferred) <input type="checkbox"/> Additional?
For the Mayor	GEMMILL, GERRY	Purchasing: tprince
<input checked="" type="radio"/> <b>Additional Approvals</b>		Street: mdoval, bpeters
Purchasing	PRINCE, THEA	Water - acline
Select Dept 1		Sewer - sbowers
Select Dept 2		Parks - kkeck, amillhorn
Select Dept 3		Taxes & Licenses

**Continuation of Wording, Summary, and Distribution**

**Agenda Item Name:** 1100 - ANNUAL BLANKET ORDER FOR SAND & GRAVEL

**Agenda Wording** (580 character max)

Estimated Annual cost is \$165,000.00 including tax

**Summary (Background)** (870 character max)

**Fiscal Impact**

**Budget Account**

Select \$

#

Select \$

#

**Distribution List**

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Save

Cancel

BID #3959-13 SAND & GRAVEL	CENTRAL PRE-MIX PO BOX 3366 SPOKANE WA 99220-3366			SHAMROCK PAVING PO BOX 192 SPOKANE			SPOKANE ROCK PRODUCTS PO BOX 3808 AIRWAY HEIGHTS WA 99001		
Delivery Radius from Spokane	NO LIMIT			SPOKANE CITY LIMITS			Spokane Area - 20 miles from area pit		
	Delivered	Picked Up	Minimum	Delivered	Picked Up	Minimum	Delivered	Picked Up	Minimum
DESCRIPTION	PRICE PER TON			PRICE PER			PRICE PE		
3/8" PEA GRAVEL	**	\$ 11.25	NONE	\$ 0.00	\$ 0.00		\$ 21.50	\$ 13.50	14 TON - DEL
SAND/GRAVEL MIX		\$ 14.25	NONE	\$ 0.00	\$ 0.00		\$ 26.75	\$ 18.75	14 TON - DEL
COARSE SAND		\$ 12.25	NONE	\$ 0.00	\$ 0.00		\$ 14.00	\$ 6.00	14 TON - DEL
MEAD SAND		\$ 15.75	NONE	\$ 0.00	\$ 0.00		\$ 26.75	\$ 18.75	14 TON - DEL
3/4" ROUND GRAVEL (WASHED)		\$ 11.75	NONE	\$ 0.00	\$ 0.00		\$ 21.50	\$ 13.50	14 TON - DEL
1 1/4" MINUS CRUSHED GRAVEL		\$ 12.00	NONE	\$ 14.00	6.00	30 TONS	\$ 14.50	\$ 6.50	14 TON - DEL
3/4" MINUS CRUSHED GRAVEL		\$ 12.00	NONE	\$ 14.00	\$ 6.00	30 TONS	\$ 14.50	\$ 6.50	14 TON - DEL
3/8" MINUS CRUSHED GRAVEL		\$ 12.00	NONE	\$ 0.00	\$ 0.00				
5/8" MINUS CRUSHED GRAVEL		\$ 12.00	NONE	\$ 14.00	\$ 6.00	30 TONS	\$ 14.50	\$ 6.50	14 TON - DEL
1 1/2" ROUND ROCK		\$ 11.75	NONE	\$ 0.00	\$ 0.00		\$ 21.50	\$ 13.50	14 TON - DEL
CONCRETE SAND		\$ 13.75	NONE	\$ 0.00	\$ 0.00		\$ 26.75	\$ 18.75	14 TON - DEL
CONCRETE READY-MIX SACKS		\$ 0.00		\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	
2-1/2" WSDOT STATE BALLAST CRUSHED ROCK		\$ 0.00		\$ 0.00	\$ 0.00		\$ 14.50	\$ 6.50	14 TON - DEL
SILICA SAND		\$ 0.00		\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	

\*\*Delivery price is "Picked Up" Price plus \$120.00/hr

PICK UP LOCATIONS:

1902 N, Sullivan Road (All Products)  
11800 W. Sprague Avenue, Airway Heights (Crushed Products)  
N 8510 Crestline (All Products) **Add \$3.00 per ton for product picked up at this location**  
N. 13302 Perry Rd. (#6-#8) **Add \$1.00 per ton for product picked up at this location**

2605 N. Hayf

2691 S. Craig Road - Airway Heights Pit  
1545 N. Pleasantview - Post Falls Pit  
39102 N. Newport Highway - Elk Pit



**Agenda Sheet for City Council Meeting of:**

08/26/2013

<b>Date Rec'd</b>	8/14/2013
<b>Clerk's File #</b>	OPR 2013-0615
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	VALUE BLANKET

<b>Submitting Dept</b>	POLICE
<b>Contact Name/Phone</b>	CARLY CORTRIGHT 835-4527
<b>Contact E-Mail</b>	CCORTRIGHT@SPOKANEPOLICE.ORG
<b>Agenda Item Type</b>	Purchase w/o Contract
<b>Agenda Item Name</b>	0680-BLUMENTHAL'S JUMPSUIT VALUE BLANKET

**Agenda Wording**

Value Blanket Blumenthal Uniform Co. (Spokane, WA) for police jumpsuits. The contract will be utilizing Blumenthal's WA state contract - contract #06810. Estimated contract amount is \$130,000.00 a year based on 250 jumpsuits per year incl alterations

**Summary (Background)**

Value Blanket term is 4/1/2013-3/31/2014. Initially SPD had a jumpsuit contract with Blumenthal's for mid-weight jumpsuits only. However these jumpsuits proved to be too hot in the summer and too cold in the winter, creating safety issues. The new value blanket will be for light and heavy weight jumpsuits. The option for mid-weight jumpsuits will still be available for officers who would rather purchase these.

**Fiscal Impact**

Expense	\$ 130,000.00
Select	\$
Select	\$
Select	\$

**Budget Account**

# 0680-11500-21920-53202
#
#
#

**Approvals**

<b>Dept Head</b>	MEIDL, CRAIG
<b>Division Director</b>	MEIDL, CRAIG
<b>Finance</b>	LESESNE, MICHELE
<b>Legal</b>	BURNS, BARBARA
<b>For the Mayor</b>	GEMMILL, GERRY

**Council Notifications**

<b>Study Session</b>	PSC 08/19/13
<b>Other</b>	

**Distribution List**

achirowamangu
kclaar
mlesense
ccortright
agolden
cwahl
mdoval



*State of Washington*

**Current Contract Information**

- Updated 12/13/2012

<b>Contract number:</b>	<b>06810</b> (replaces 00603 & 09403)			
<b>Contract title:</b>	Uniforms and Accessories (State Patrol, Emergency Response and Tactical)			
<b>Purpose:</b>	<b>12/13/2012 – Update Agency to DES</b>			
<b>Award date:</b>	11/01/11			
<b>Period of performance:</b>	11/01/11	<b>through:</b>	10/31/13	
<b>Contract term:</b>	Not to exceed six years or 10/31/17			
<b>Scope of Contract</b>	Replacement contract for Contracts 00603 and 09403 for the as needed purchase of uniforms and accessories			
<b>Contract exclusions:</b>	When products included do not meet your requirements			
<b>Contractors:</b>	This contract is awarded to two contractors – See Appendix A for contractor information: 1. Blumenthal Uniforms – Categories 1, 2, 4, 6, 7, 8 and 9 2. Extreme Products – Category 3			
<b>Contract pricing:</b>	See Appendix B – Price Sheets			
<b>Ordering information:</b>	See page 2			
<b>Ordering procedures:</b>	See page 2			
<b>Current participation:</b>	<b>\$13,851.00</b>	<b>\$0.00 WBE</b>	<b>\$513,756.00</b>	<b>\$0.00</b>
	<b>MBE</b>		<b>OTHER</b>	<b>EXEMPT</b>
	<b>MBE 2%</b>	<b>WBE 0%</b>	<b>OTHER 95%</b>	<b>EXEMPT 0%</b>
<b>Recovered material:</b>	<b>Not applicable</b>			
<b>Contract Administrator:</b>	Dan Soper Contracts Specialist			
<b>Phone &amp; email:</b>	(360) 407-9414		sarah.harris@des.wa.gov	

*Visit our Internet site: [www.des.wa.gov](http://www.des.wa.gov)*

Current Contract Information

Contract No. 06810 pro add.doc

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**NOTES:**

- I. State Agencies: Submit Order directly to Contractor for processing. Political Subdivisions: Submit orders directly to Contractor referencing State of Washington contract number. If you are unsure of your status in the State Purchasing Cooperative call (360) 902-7400 or visit <https://fortress.wa.gov/des/inet/servlet/PCACoopListSv>

Only authorized purchasers included in the State of Washington Purchasing Cooperative (WSPC) and State of Oregon Cooperative Purchasing Program (DASCPP/ORCPP) listings published and updated periodically by DES and DAS may purchase from this contract. It is the contractor's responsibility to verify membership of these organizations prior to processing orders received under this contract. A list of Washington members is available on the Internet <https://fortress.wa.gov/ga/apps/coop/Default.aspx>, and a list of the Oregon members is available at <http://www.oregon.gov/DAS/EGS/PS/docs/orcpp/orcpp-member-list.pdf> contractors shall not process state contract orders from unauthorized users.

- II. Contract Terms: This Document includes by reference all terms and conditions published in the original **IFB**.

**SPECIAL CONDITIONS:**

- 1. This contract replaces Contracts 00603 and 09403, both of which expired September 14, 2011. Items with no usage were omitted for the purposes of the rebid. They may, however, be reinstated upon request. Please contact the Contract Administrator.

- 2. The following categories are included (reference Appendix B):

Category One	Custom Made Uniforms	Blumenthal Uniform	\$118,050.50
	Custom Made Jumpsuits	Blumenthal Uniform	\$27,300.00
Category Two	All Weather Gear	Blumenthal Uniform	\$44,600.00
Category Three	Hats & Accessories	Extreme Products (MBE)	\$13,851.22
Category Four	Uniform Boots	Blumenthal Uniform	\$104,896.82
Category Five	Emergency Response & Fire Dept	Blumenthal Uniform	\$51,357.50
Category Six	Accessories	Blumenthal Uniform	\$72,268.66
Category Seven	Academy Wear	Blumenthal Uniform	\$4946.40
Category Eight	Tactical Wear	Blumenthal Uniform	\$71,158.46
Category Nine	Outerwear	Blumenthal Uniform	\$19,178.78

- 3. Reference Appendix C for service requirements.

**APPENDIX A  
CONTRACTOR INFORMATION**

<b>Contractor:</b>	<b>Blumenthal Uniform Company Inc.</b> 20812 International Blvd SeaTac, WA 98198	<b>Extreme Products (MBE)</b> 12310 SE Hwy 212 Clackamas, OR 97105
<b>Contact:</b>	Clayton Sperry	Angela Cho Myers
<b>Phone:</b>	(206) 527-5277	(503) 657-4806 (888) 768-8803 (toll free)
<b>Fax:</b>	(206) 527-6160	(503) 657-4807
<b>Email:</b>	claytons@blumenthaluniforms.com	Angela.cho@extreme-products.net
<b>Web Address:</b>	www.blumenthaluniforms.com	www.extreme-products.net
<b>Federal ID:</b>	31-0698073	03-0608724
<b>Contract Worth:</b>	\$513,756.78 (other)	\$13,851.00 (MBE)
<b>Payment Address:</b>	Same as above	Same as above
<b>Order Placement Address:</b>	Blumenthal Uniform Company Inc. 8610 Aurora Avenue North Seattle, WA 98103	Same as above
<b>Ordering Procedures:</b>	Send orders via mail, fax or internet	Send orders via mail, fax or internet
<b>Credit Cards Accepted:</b>	Visa, Mastercard, American Express and Discover	Visa, Mastercard, American Express and Discover
<b>PPD allied to CC purchases?</b>	n/a	No
<b>Minimum Orders:</b>	none	none
<b>Delivery Time:</b>	Contact Contractor for standard delivery times	Contact Contractor for standard delivery times
<b>Payment Terms:</b>	Net 30 days	2% 10 days
<b>Freight:</b>	Prepaid and included in pricing	Prepaid and included in pricing
<b>Store Locations:</b>	1. 8610 Aurora Avenue North, Seattle (206) 527-5277 2. 21621 International Blvd, Des Moines (206) 878-5477 3. 1306 North Howard, Spokane (509) 323-1104	

9047047 SW Barbur Blvd, Portland

4.	(503) 452-5055	1. 12310 SE Hwy 212 Clackamas, OR
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Appendix B  
Price Sheets

<b>CATEGORY ONE – CUSTOM UNIFORMS</b>				
<b>Contractor: Blumenthal Uniform</b>		<b>Standard of Quality</b>	<b>Order Quantity</b>	<b>Contract Price</b>
1	Trouser, men's, WSP	Fechheimer WASPTRS01	1 to 24 25 to 48 49 plus	\$115.00 \$ 99.50 \$ 93.50
2	Trouser, women's, WSP	Fechheimer WASPTRSW01	1 to 24	\$93.50
3	Trouser, men's, CVD	Fechheimer WACVDTRS01	1 to 24	\$100.00
4	Trouser, women's, CVD	Fechheimer WACVDTRSW01	1 to 24	\$100.00
5	Trouser, men's , DFW	Fechheimer 32218-DFW	1 to 24	\$99.00
6	Trouser, women's, DFW	Fechheimer 32218-WT-DFW	1 to 24	\$99.00
7	Shirt, short sleeve, men's, WSP	Fechheimer 668R9426	1 to 24 25 to 48 49 plus	\$99.00 \$93.50 \$79.75
8	Shirt, short sleeve, women's , WSP	Fechheimer 268R9426	1 to 24 25 plus	\$99.00 \$79.75
9	Shirt, long sleeve, men's, WSP	Fechheimer 318W9726	1 to 24 25 plus 49 plus	\$108.75 \$ 98.00 \$ 93.75
10	Shirt, long sleeve, women's WSP	Fechheimer 218W9726	1 to 24	\$108.75
11	Shirt, short sleeve, men's, CVD	Fechheimer 668R9451	1 to 24	\$88.00
12	Shirt, short sleeve, women's CVD	Fechheimer 268R9451	1 to 24	\$88.00
13	Shirt, long sleeve, men's CVD	Fechheimer 318W9751	1 to 24	\$106.25
14	Shirt, long sleeve, women's CVD	Fechheimer 218W9751	1 to 24	\$106.25
15	Shirt, short sleeve, men's, DFW	Fechheimer 318W9104	1 to 24	\$102.75
16	Shirt, short sleeve, women's DFW	Fechheimer 268R9104	1 to 24	\$96.25
17	Shirt, long sleeve, men's DFW	Fechheimer 668R9104	1 to 24	\$92.00
18	Shirt, long sleeve, women's, DFW	Fechheimer 218W9104	1 to 24	\$86.25
19	Jacket, uniform, Honor Guard, French Blue	Fechheimer WASPBLS04	1 each	\$650.00
20	Pants, uniform, Honor Guard, French Blue	Fechheimer WASPTRS06	1 each	\$199.00
22	Jumpsuit, tactical, lightweight, DFW	Blumenthal SC2000	1 each	\$425.00
23	Jumpsuit, tactical, heavyweight, DFW	Blumenthal SC 2001	1 each	\$475.00
24	Jumpsuit, tactical, medium wt, DFW	Blumenthal SC2005	1 each	\$465.00
<i>Note: detailed specifications for Category One items are on file at OSP and WSP</i>				
<b>CATEGORY TWO – ALL WEATHER GEAR (WSP)</b>				
<b>Contractor: Blumenthal Uniform</b>				
1	Pants, waterproof	Spiewak 1785	1 to 24	

			25 plus	\$105.00 \$ 99.00
2	Jacket, waterproof systems shell, WSP	Spiewak S316	1 to 24 25 plus	\$104.00 \$ 98.00
3	Fleece liner, zips into shell jacket, WSP	Spiewak S327	1 to 24 25 plus	\$94.00 \$89.00
	<i>Note: detailed specifications for Category Two items are on file at OSP and WSP</i>			
	<b>CATEGORY THREE - HATS AND ACCESSORIES (WSP)</b>			
	<b>Contractor: Extreme Products</b>			
1	Hat, campaign, felt	Stratton F-40	1 each	\$82.81
2	Hat, Sheriff style, felt	Stratton F-42	1 each	\$61.88
3	Hat, campaign, straw, double brim	Stratton S-40DB	1 each	\$56.65
4	Rain Cover for campaign hat	Stratton RC MP129	1 each	\$6.06
5	Gold cord with acorns	Stratton CD-GD	1 each	\$6.58
6	Silver cord with acorns	Stratton CD-SR	1 each	\$6.58
7	Strap, three piece ,black	Stratton ST-3P-BK	1 each	\$5.88
	<b>CATEGORY FOUR -UNIFORM BOOTS</b>			
	<b>Contractor: Blumenthal Uniforms</b>			
1.	Boot, uniform, insulated, all leather	Danner Fort Lewis 69110	1 pair	\$242.00
2.	Boot, uniform, insulated, leather-nylon	Danner Acadia 69210	1 pair	\$218.25
3.	Boot, uniform, un-insulated, all leather	Danner Fort Lewis 29110	1 pair	\$235.75
4.	Boot, uniform, un-insulated, leather-nylon	Danner Acadia 21210	1 pair	\$213.50
5.	Boot, 4.5" high, Striker II GTX 100% water proof, breathable, Full-grain leather, 1000 Denier nylon, slip resistant, Nylon shank, 4.5" height	Danner 42975	1 pair	\$119.00
6.	Boot, 8" high, Striker II GTX 100% waterproof, breathable, Full-grain leather, 1000 Denier nylon, Light weight at 48 oz, Durable traction, extended sizes available for women, Nylon Shank, gripping traction, 8" height	Danner 42980	1 pair	\$133.50
7	Boot, firefighting, waterproof, breathable, meets all ANSI, OSHA and NFPA standards	Haix 50200Z	1 pair	\$269.00
8	Boot, ( <b>WSP Uniform Shoe</b> ) men's, high gloss Chukka style, 6"-Shiny poromeric, Fully lined with leather, quarter lining, Leather padded Collar, Poron cushion insole, absorb shock, reduce fatigue, lightweight, oil and slip-resistant, Tapered sole	Thorogood 831-6114	1 pair	\$90.00
9				

Boot, HRT Urban, Sympatex®  
waterproof-breathable membrane  
Bloodborne pathogen resistant Full  
grain leather and 1200D nylon upper  
Antibacterial and moisture-wicking lining  
Armortex® heel Tactical sticky-rubber  
toe Shock Mitigation System™ Oil and  
slip resistant quite outsole Open cell

	foam cushioning Cushioning insole foam Dual density Polyou® cushioning Hypertext® lasting board Non metallic Shank Injection molded Phylon midsole Semi-rigid heel and toe reinforcement regular width	Blumenthal's 11001	1 pair	\$159.99
	<b>CATEGORY FIVE – EMERGENCY RESPONSE &amp; FIRE DEPARTMENT</b>			
	<b>Contractor: Blumenthal Uniforms</b>			
1.	Shirt, long sleeve, men's and women' 10-10.5 oz. 65/35 Dacron Polyester/Rayon Shoulder straps cross-stitched symmetrically for neater appearance7-button placket front 5 silicone creases—2 in front, continuing through the pockets and pocket flaps, and 3 in back on most styles Pleated pockets and scalloped flaps with Velcro® closures on most styles Hidden pencil compartment inside left breast pocket Full badge sling	Flying Cross 45W6625 Men's 10ZW6625 Women's	1 each	\$54.50
2.	Shirt, short sleeve, men's and women's, 10-10.5 oz. 65/35 Dacron Polyester/Rayon Shoulder straps cross-stitched symmetrically for neater appearance7-button placket front 5 silicone creases—2 in front, continuing through the pockets and pocket flaps, and 3 in back on most styles Pleated pockets and scalloped flaps with Velcro® closures on most styles Hidden pencil compartment inside left breast pocket Full badge sling	Flying Cross 95R6625 Men's 15ZR6625 Women's	1 each	\$48.50
3	Sweater, command, unisex, navy Constructed of 70% non-pilling Acrylic and 30% long staple Wool V-neck styling65/35 Poly/Cotton gabardine weave forearm and elbow patches Shoulder straps Optional cloth badge tab and/or nameplate may be added	Fechheimer 00700	1 each	\$58.00
4.	Trousers, uniform, men's 11.5-12-oz Serge Quarter top pockets3/4" wide belt loops Tab on left hip pocket Exclusive Freedom Fit® II waistband with 2-zone stretch comfort Tru-Grip rubberized strip to prevent shirrtails from pulling out Lintrak creases for a professional appearance Watch pocket	Flying Cross 43200	1 pair	\$79.00
5.	Trousers, uniform, women's11.5-12-oz Serge Quarter top pockets3/4" wide belt loops Tab on left hip pocket Exclusive Freedom Fit® II waistband with 2-zone stretch comfort Tru-Grip rubberized strip to prevent shirrtails from pulling out Lintrak creases for a professional			

	appearance Watch pocket	Flying Cross 43250	1 pair	\$79.00
6.	Turtleneck shirt, cotton/lycra Beefy 12 oz. jersey knit Collar and cuffs use the same fabric as the body for true color matching Collar and cuffs reinforced with stretch fusible interlining for better appearance Extra-long tail stays tucked in Tape reinforced shoulder seams	Blauer 8100X	1 each	\$26.50
7.	Mock turtleneck Dickie 90% cotton / 10% LYCRA blend Beefy 10.5 oz jersey knit Collar uses the same fabric as the body for true color matching Collar reinforced with stretch fusible interlining	Blauer 8119X	1 each	\$9.50
8.	Shirt, uniform, men's short sleeve 4.5 oz Nomex, extra long shirt tail, two box pleated chest pockets with scalloped flaps, left pocket features a pencil slot and above it, a badge tab. Shoulder epaulets secured with melamine buttons, five sewn in military creases, collar band, double stitched front placket with heavy duty snap closure and decorative melamine buttons, pressed and autoclaved, certified NFPA 1975, midnight navy.	Workrite 72ONMX45NB	1 each	\$86.00
9.	Trouser's men's	Workrite 402NMX75NB	1 pair	\$95.35
10	Jacket, uniform, men's, double breasted, black, Class A 11.5-12 oz. 55/45 Dacron Polyester/Wool, Gabardine Fully Lined with 6-button front and peak lapels Two lower welt pockets plus an upper breast pocket welt (no pocket) Three inside cloth reinforced pockets Light quilting in upper chest lining Optional badge tab may be added	Flying Cross 17B8696C	1 each	\$283.50
11	Shirt, Class A, men's	Van Heusen 57413/13V0022	1 each	\$18.00
12	Trouser's, uniform, men's black	Flying Cross 28P8696	1 pair	\$104.00
13	Cap, uniform, Class A	Midway Seattle FD Dress	1 each	\$45.00
14				

Jacket, uniform, Class A Durable ripstop nylon shell with patented breathable printed backcoating Waterproof, windproof, breathable CROSSTECH® fabric lining provides blood, body fluid, and common chemical resistance NFPA 1999 (2008 Edition) certified Authorized for purchase under the Homeland Security Grant Program & Fire Act Grant as PPE ASTM F903 Certified to resist 5 common accident scene chemicals Seams sealed with GORE-SEAM® tape



	<p>SCOTCHLITE™ piping for nighttime safety Abrasion resistant IllumiNITE™ Reflective trim provides a nighttime silhouette of the body Zip-out B.WARM® Fleece liner Double storm-flap front to top of sport collar with chin guard Two way front zipper allows for top or bottom zipping Pit zippers provide access to shell for easy emblem application Drop shoulder design for unrestricted movement Removable waterproof breathable hood stores in collar Microphone tabs on both shoulders Adjustable elasticized cuffs Scooped back with draw cord adjustment Large inside security pocket 30" back length 27" front length Radio pocket on chest with shaped antenna opening and adjustable flap</p>	Blauer 9845Z	1 each	\$304.00
15	Pants, men's , CVD, style PT62, black	Big Ben PT62	1 each	\$20.50
16	Pants, women's, CVD, cadet, black	Redcap PT11	1 each	\$20.75
17	Shirt, long sleeve, cadet, CVD, black	Big Ben ST52	1 each	\$18.75
18	Jacket, SX Eclipse Navy w/ Lumen X Accents, Waterproof/Breathable Outer Shell, Reflective Material, SX Soft liner Jacket can be worn separately or Zipped in, Two way cargo pockets with fleece hand warmers, Mic tabs on both shoulders, Waterproof Zippered Pockets, Waist Length with Extended Tail, Concealable Hood, Available from Small to 4XL, Reg. and Long.	Gerber 70RX1	1 each	\$209.00
19	Jacket, SX Eclipse Lime Yellow w/ Lumen X Accents, ANSI 107:2010 Class 3 W/ Black Eagle Reflective Trim, Waterproof/Breathable Outer Shell, Reflective Material, SX Soft liner Jacket can be worn separately or Zipped in, Two way cargo pockets with fleece hand warmers, Mic tabs on both shoulders, Waterproof Zippered Pockets, Waist Length with Extended Tail, Concealable Hood, Available from Small to 4XL, Reg. and Long.	Gerber 70RXL	1 each	\$226.00
<b>Contractor: Blumenthal Uniforms</b>				
1.	Belt, dress, 1 ¾" wide black basket weave, leather, seven hole	Arons 69S	1 each	\$12.31
2.	Belt, duty, 2 ¼" wide black basket weave, leather, seven hole, gold or silver buckle	Aker B01	1 each	\$39.42
3.	Baton holder, black basket weave, leather, closed bottom, can be attached to belts up to 2 ¼" wide	Aker 552	1 each	\$18.91
4.	Keeper, black basket weave, leather, double silver snaps, can be			

	attached to belts up to 2 ¼" wide	Aker 531	1 each	\$2.00
5.	Cuff case, black basket weave, leather, single silver snap, can be attached to belts up to 2 ¼" wide	Aker 508	1 each	\$22.12
6.	Handcuffs, chain link, nickel, deluxe	Peerless 700N	1 each	\$21.41
7.	Mace holder, black basket weave, leather, silver snap, holds 4 oz canisters, can be attached to belts up to 2 ¼"	Aker 570	1 each	\$20.83
8.	Paddle holster, black leather, right hand, self locking	Safariland 518	1 each	\$48.28
9.	Holster, belt, black, right hand, for Heckler & Koch USP 9mm compact pistol	Galco FL428b	1 each	\$66.67
10	Holster, belt, black, left hand, for Heckler & Koch USP 9mm compact pistol	Galco FL429B	1 each	\$66.67
11	Pouch, double magazine, black, for Hecker & Koch USP 9mm compact pistol	Safariland 079-83-6	1 each	\$23.18
12	Waist pack holster, fanny, black nylon, five pocket, for H & K USP 9mm compact pistol, medium	Blackhawk 60WF05BK	1 each	\$39.10
13	Magazine loader for H & K 9mm compact pistols	Safariland ML2	1 each	\$7.69
14	OC holder for Defense Tech MK-3 OC spray	K & W 0902DT	1 each	\$17.68
15	Mace holder, MK-3, Accumold snap	Bianchi 7307s-18205	1 each	\$15.45
16	Magazine pouch, double, with hidden snaps	Bianchi 7302H-18472-G17	1 each	\$21.99
17	Cuff key pen style with pocket clip	Zak Tools ZT 14 black	1 each	\$4.94
18	Flashlight holder, c-cell, nylon	Uncle Mikes 8863-1	1 each	\$5.24
19	Cuff case, single, accumold snap	Bianchi 7300S-18190	1 each	\$16.04
20	Baton holder, ASP F021, accumold	Bianchi 7313-18453	1 each	\$14.86
21	Hand trainer, heavy weight, 22	The Gravity Gripp	1 each	\$5.13
22	Belt, basket weave, black leather, 1 ¾" wide	Chambers 6605	1 each	\$12.31
23	Radio holder with swivel	Bianchi 7314s-18521	1 each	\$25.00
24	Cuff case, tri-hinge **190	Bianchi 7318s-19212	1 each	\$19.17
25	Belt liner, nylon with Velcro (34-40)	Bianchi 7205-17707 medium	1 each	\$17.09
26	Belt, duty, nylon, 2 ¼" (34-40)	Bianchi 7200-17381 medium	1 each	\$30.90
27	Belt keeper, nylon ranger, four per pack	Bianchi 7406-15635	1 each	\$9.51
28	Whistle	Fox Classic 40 (9010W)	1 each	\$4.62
29	Gloves, street guard with Kevlar, black	Hatch SGK100	1 pair	\$25.42
30	Holster for H&K 9mm compact pistol, left and right hand	Safariland 6281 series	1 each	\$53.18
31	Leg Iron	Peerless 703N	1 each	\$39.00
32	Handcuff, nickel, hinged	Peerless 801N	1 each	\$31.00
33	Waist chain handcuff	Peerless 7002N	1 each	\$58.25
34	Key, cuff	Zak Tool ZT11S	1 each	\$4.94
35	Holster for Surefire G2TN flashlite	Surefire V21	1 each	\$11.54
36	Waist pack holster, nylon, black, five pocket for H&K USP 9mm compact holster	Blackhawk 60WF04BK	1 each	\$39.10
37	Holster, right hand, nylon	Safariland 070-91-261	1 each	\$115.28

38	Holster, left hand, nylon	Safariland 070-91-262	1 each	\$115.28
39	Holster, right hand, nylon G 17/19	Safariland 070-83-261	1 each	\$115.28
40	Holster, left hand, nylon G 17/19	Safariland 070-83-262	1 each	\$115.28
41	Holster, right hand, nylon , G 20/21	Safariland 070-383-261	1 each	\$115.28
42	Holster, left hand, nylon, G 20/21	Safariland 070-383-262	1 each	\$115.28
43	Duty belt, nylon, sizes small through XXI	Bianchi 7200-17381	1 each	\$30.90
44	Stinger flashlight holder	Bianchi 7311S-19657	1 each	\$15.58
45	Flashlight holder, ring style	Bianchi 7409-14416	1 each	\$5.21
46	Mace holder, size 2, MK-IV	Bianchi 7307S-18204	1 each	\$15.45
47	Armor holdings, flex cuffs	Bianchi 8210-1-10B	1 each	\$679.05
48	Patrol Ready Bag, 18.5 X8 X12 main compartment YKK® zippers Made from 600-denier polyester Two Water Bottle Pockets Two Side Pockets Two End Pockets Two zippered pockets on lid with organizational section Loop and hook side panel Transparent ID/business card window Durable nylon carrying handles with Velcro closure Removable shoulder strap with heavy duty clips	Blumenthal's 59012-019	1 each	\$49.99
49	Holster, right hand, high gloss	6360-219-91	1 each	\$126.40 \$108.05
50	Holster, left hand, high gloss	6360-219-92	1 each	\$126.40 \$108.05
51	Holster, 1.5" drop, right hand, high gloss	6365-219-91	1 each	\$126.40 \$108.05
52	Holster, 1.5" drop, left hand, high gloss	6365-219-92	1 each	\$126.40 \$108.05
53	Holster, right hand STX finish	6360-219-131	1 each	\$90.44 \$77.30
54	Holster, left hand, STX finish	6360-219-132	1 each	\$90.44 \$77.30
55	Holster, right hand, 1.5" drop, STX finish	6365-219-411	1 each	\$90.44 \$77.30
56	Holster, left hand, 1.5" drop, STX finish	6365-219-412	1 each	\$90.44 \$77.30
57	Holster, right hand, STX finish	6378-219-411	1 each	\$34.62 \$32.60
58	Holster, left hand, STX finish	6378-219-412	1 each	\$34.62 \$32.60
59	Magazine pouch, double, hi gloss, brass snap	G & G B627	1 each	\$56.72
60	Holder, OC-10, high gloss, brass snap	Dutyman 2631 BG-B	1 each	\$16.41
61	Belt, duty, high gloss, gold buckle, size 28 through 44	Safariland M87	1 each	\$52.88
	<b>CATEGORY SEVEN – ACADEMY WEAR</b>			
	<b>Contractor: Blumenthal Uniforms</b>			
1.	T-shirt, 100% ring spun cotton jersey, short sleeve	Hanes Beefy 5180 White	1 each	\$6.50
2.	Sweatshirt, grey or ash color, crew neck, adult	Hanes P160	1 each	\$8.90
3.	Sweatshirt, 50/50 poly/cotton, ¼ zip	Jerzees supersweats 4528M	1 each	\$28.00

4.	Shirt, men's, 65% poly/35% cotton, no iron twill	Big Ben ST52NV	1 each	\$19.50
5.	Sweatshirt, 8 oz	Jerzees Supersweats 562M Birch	1 each	\$12.50
6.	Sweat pant, 8 oz	Jerzees Supersweats 973M Birch	1 pair	\$13.50
7.	Shirt, navy	Big Ben 7M76SNV	1 each	\$18.50
8.	Shirt, cadet, short sleeve	Big Ben SP24NV	1 each	\$16.00
9.	Shirt, cadet, long sleeve	Big Ben ST52NV	1 each	\$19.50
<b>CATEGORY EIGHT – TACTICAL WEAR</b>				
<b>Contractor: Blumenthal Uniforms</b>				
1.	Pant, 5.11 tactical, rear strap and slash pocket design, Double and triple-stitch construction 48 bartacks in high stress areas Self-adjusting comfort waistband Cordura® nylon lining in select zones Double thick seat and knees (kneepad ready) Genuine YKK® zippers and Prym® snaps Convenient D-ring 8.5-oz. cotton canvas 7 pockets, black	5.11 74251	1 pair	\$49.99
	Sizes 46 through 54	5.11 74251L	1 pair	\$59.99
2.	Pant, 5.11 tactical, Lightweight 65% polyester and 35% poly cotton ripstop Magazine/cell phone pocket Two cargo pockets Patented slash rear pockets Treated with HT Teflon® wear resistant finish External knife pocket Rear web strap YKK® zippers Prym® snaps Clip loop, black	5.11 74273	1 pair	\$49.99
	Sizes 46 through 54	5.11 74273L	1 pair	\$59.99
3.	Shirt, 5.11 tactical, Lightweight 65% polyester and 35% poly cotton ripstop Magazine/cell phone pocket Two cargo pockets Patented slash rear pockets Treated with HT Teflon® wear resistant finish External knife pocket Rear web strap YKK® zippers Prym® snaps Clip loop	5.11 72157	1 each	\$49.99
	3XL plus	5.11 72157L	1 each	\$54.99
4.	Shirt, tactical, Triple-stitch construction 26 bartacks in high stress areas Tough melamine buttons Patented hidden document pockets Reinforced pen pockets Cape-back with moisture-wicking mesh Hidden button down collar 6 pockets; 9 colors Tough 5.4-oz. cotton canvas Long sleeves Tall sizes adds 2 inches to length	5.11 72175	1 each	\$49.99
	3XL	5.11 72175L	1 each	\$54.99
5.	Shirt, Triple-stitch construction 26 bartacks in high stress areas Tough melamine buttons Patented hidden document pockets Reinforced pen			

	pockets Cape-back with moisture-wicking mesh Hidden button down collar 6 pockets; 9 colors Tough 5.4-oz. cotton canvas short sleeves Tall sizes adds 2 inches to length	5.11 71152	1 each	\$49.99
	3XL Plus	5.11 71152L	1 each	\$54.99
6.	Shirt, short sleeve, Durable ultra-lightweight 4-oz. 65% polyester/35% cotton rip stop Teflon treated for stain liquid and soil resistance 5.11's patented hidden document pockets Pen pockets on left sleeve	5.11 71175	1 each	\$49.99
	3XL	5.11 71175L	1 each	\$54.99
7.	Vest, Designed for concealed carry Back-Up Belt System™ Hidden BBS™ pockets on each side of vest 18 Pockets Key hook for safe access to your keys Quad-stitched and bartacked at all stress points Two layers of 8.5 oz. 100% cotton canvas Two pockets sized for AR Magazines Rear water bottle pockets Reinforced half-collar 360 degree pocket that wraps completely around the vest	5.11 80001	1 each	\$74.99
	3XL	5.11 80001L	1 each	\$84.99
8.	Pant, Self-adjusting waist Removable neoprene kneepads Genuine YKK® zippers and Prym® snaps Teflon® treated for stain liquid and dirt resistance 65% polyester/35% cotton Twill Short medium and long lengths Blousing straps Large side outer pockets Back-up Belt System	5.11 74004	1 pair	\$44.99
	3XL	5.11 74004L	1 pair	\$54.99
9.	Pant, Self-adjusting waist Removable neoprene kneepads Genuine YKK® zippers and Prym® snaps Teflon® treated for stain liquid and dirt resistance 65% polyester/35% cotton Ripstop Short medium and long lengths Blousing straps Large side outer pockets Back-up Belt System	5.11 74003	1 pair	\$44.99
	3XL-4XL	5.11 74003L	1 pair	\$54.99
10	Shirt, Bi-swing shoulder for a wider range of motion Teflon® treated for stain and soil resistance Neoprene elbow pads Triple-stitch construction 26 bartacks in high stress areas Tough melamine buttons Double-reinforced elbows Patented hidden document pockets 65% polyester/35% cotton ripstop	5.11 72002	1 each	\$49.99
	3XL-4XL	5.11 72002L	1 each	\$54.99
11				

Shirt, long sleeve, Bi-swing shoulder

	for a wider range of motion Teflon® treated for stain and soil resistance Neoprene elbow pads Triple-stitch construction 26 bartacks in high stress areas Tough melamine buttons Double-reinforced elbows Patented hidden document pockets 5.78 oz. twill	5.11 71002	1 each	\$49.99
	3XL plus	5.11 71002L	1 each	\$54.99
12	Shirt, short sleeve, Bi-swing shoulder for a wider range of motion Teflon® treated for stain and soil resistance Neoprene elbow pads Triple-stitch construction 26 bartacks in high stress areas Tough melamine buttons Double-reinforced elbows Patented hidden document pockets 65% polyester/35% cotton ripstop	5.11 71001	1 each	\$49.99
	3XL plus	5.11 71001L	1 each	\$54.99
13	Shirt, polo, 100% Treated Cotton to prevent fading wrinkling and shrinking Tough melamine buttons No Roll Collar with flexible collar stays Reinforced dual pen pockets on left sleeve Accepts embroidery and silk screening well Long Sleeve Assorted colors Tall sizing adds two inches to the length	5.11 42056	1 each	\$39.99
	3XL	5.11 42056L	1 each	\$49.99
14	Shirt, polo, 100% Treated Cotton to prevent fading wrinkling and shrinking Tough melamine buttons No Roll Collar with flexible collar stays Accepts embroidery and silk screening well Short Sleeve Assorted colors Tall adds 2 inches to body length	5.11 41060	1 each	\$34.99
	3XL	5.11 41060L	1 each	\$39.99
15	Pants, men's, 7.25-oz. twill Teflon® treated 65% polyester / 35% cotton Self-adjusting comfort waist Flat front Permanent creases B Class has patent pending cargo pockets Secure covert pocket at thigh Flashlight pocket on B Class (kits available for A Class) Extra wide elastic gripper waistband Sizes 30 through 44	5.11 74326	1 pair	\$59.99
	Sizes 46 through 60	5.11 74326L	1 pair	\$64.99
16	Pants, womens.25-oz. twill Teflon® treated 65% polyester / 35% cotton Self-adjusting comfort waist Flat front Permanent creases B Class has patent pending cargo pockets Secure covert pocket at thigh Flashlight pocket on B Class (kits available for A Class) Extra wide elastic gripper waistband Sizes 2 through 20	5.11	1 pair	\$59.99

	Sizes 16W through 28W	5.11 64310W	1 pair	\$64.99
17	Pants, men's, 7.25-oz. twill Teflon® treated 65% polyester / 35% cotton Self-adjusting comfort waist Flat front Permanent creases B Class has patent pending cargo pockets Secure covert pocket at thigh Flashlight pocket on B Class (kits available for A Class) Extra wide elastic gripper waistband Sizes 30 through 44	5.11 74338	1 pair	\$59.99
	Sizes 46 through 60	5.11 74338L	1 pair	\$64.99
18	Pants, women's, 7.25-oz. twill Teflon® treated 65% polyester / 35% cotton Self-adjusting comfort waist Flat front Permanent creases B Class has patent pending cargo pockets Secure covert pocket at thigh Flashlight pocket on B Class (kits available for A Class) Extra wide elastic gripper waistband Sizes 2 through 20	5.11 64304	1 pair	\$59.99
19	Pants, women's, same as above except sizes 16W through 28W	5.11 64308W	1 pair	\$64.99
20	Shirt, long sleeve, men's, 78-oz twill Teflon® treated 65% polyester/35% cotton Mic cord pass through Bi-swing shoulders Permanent creases B Class has hidden document pockets Armpit vents YKK zipper front Adjustable cuffs Epaulettes and badge tab	5.11 72345	1 each	\$59.99
	3XL through 6XL	5.11 72345L	1 each	\$64.99
21	Shirt, long sleeve, women's, 5.78-oz twill Teflon® treated 65% polyester/35% cotton Mic cord pass through Bi-swing shoulders Permanent creases B Class has hidden document pockets Armpit vents YKK zipper front Adjustable cuffs Epaulettes and badge tab Sizes XS through XL	5.11 62065	1 each	\$59.99
	Sizes 2XL through 4XL	5.11 62068W	1 each	\$64.99
22	Shirt, men's, long sleeve, 5.78-oz twill Teflon® treated 65% polyester/35% cotton Mic cord pass through Bi-swing shoulders Permanent creases B Class has hidden document pockets Armpit vents YKK zipper front Adjustable cuffs Epaulettes and badge tab Sizes small through 2XL	5.11 72344	1 each	\$59.99
	3XL though 6XL	5.11 72344L	1 each	\$64.99
23				

Shirt, women's, long sleeve 5.78-oz twill Teflon® treated 65% polyester/35% cotton Mic cord pass through Bi-swing shoulders Permanent creases B Class has hidden document pockets Armpit

	vents YKK zipper front Adjustable cuffs Epaulettes and badge tab Sizes XS through XL	5.11 62064	1 each	\$59.99
	Sizes 2XL through 4XL	5.11 62067W	1 each	\$64.99
24	Shirt, men's, short sleeve, 5.78-oz twill Teflon® treated 65% polyester/35% cotton Mic cord pass through Bi-swing shoulders Permanent creases B Class has hidden document pockets Armpit vents YKK zipper front Adjustable cuffs Epaulettes and badge tab Sizes small through 2XL	5.11 71177	1 each	\$59.99
	Sizes 3XL through 6XL	5.11 71177L	1 each	\$64.99
25	Shirt, women's, short sleeve, 5.78-oz twill Teflon® treated 65% polyester/35% cotton Mic cord pass through Bi-swing shoulders Permanent creases B Class has hidden document pockets Armpit vents YKK zipper front Adjustable cuffs Epaulettes and badge tab Sizes XS through 1XL	5.11 61159	1 each	\$59.99
	Sizes 2XL through 4XL	5.11 61162W	1 each	\$64.99
26	Shirt, women's short sleeve 5.78-oz twill Teflon® treated 65% polyester/35% cotton Mic cord pass through Bi-swing shoulders Permanent creases B Class has hidden document pockets Armpit vents YKK zipper front Adjustable cuffs Epaulettes and badge tab Sizes XS through 1XL	5.11 61158	1 each	\$59.99
	Sizes 2XL through 4XL	5.11 61161W	1 each	\$64.99
27	Shirt, men's, short sleeve, 5.78-oz twill Teflon® treated 65% polyester/35% cotton Mic cord pass through Bi-swing shoulders Permanent creases B Class has hidden document pockets Armpit vents YKK zipper front Adjustable cuffs Epaulettes and badge tab Sizes small through 2XL	5.11 71183	1 each	\$59.99
	Sizes 3XL through 6XL	5.11 71183L	1 each	\$64.99
28	Pants, women's Class B	5.11 64310W-750	1 each	\$64.99
29	Shirt, short sleeve, women's Class B	5.11 6112W-750	1 each	\$64.99
30	Shirt, long sleeve, women's Class B	5.11 62068W-750	1 each	\$64.99
31	Jacket, tactical	5.11 New Sabre 2.0 48112-019	1 each	\$249.00
	Sizes 3XL & 4XL	Same except O/S	1 each	\$259.99
32	Pant, tactical	5.11 48057-019	1 each	\$99.99
	Sizes 3XL & 4XL	Same except O/S	1 each	\$109.99



<b>CATEGORY NINE- OUTERWARE</b>				
<b>Contractor: Blumenthal Uniform</b>				
1.	Jacket, front panel measures 5" W x 5 1/2" L. The back panel measures 12 1/2" W x 9" L. High performance waterproof/breathable outer liner Hidden chest document pockets YKK zippers Elastic waist Removable ID panels on chest and back Removable ID panel on back Elastic/velcro wrist bands Fleece inner jacket Removable sleeves on inner fleece jacket Detachable hood Side zippers for ventilation and access to sidearm Back-Up Belt System™ compatible Mic clips	5.11 48017	1 each	\$249.99
	3XL – 4XL	5.11 48017L	1 each	\$259.99
2.	Jacket, Front Panel measures 5" W x 5 1/2" L. The back panel measures 12 1/2" W x 9" L High performance waterproof/breathable outer liner Hidden chest document pockets YKK zippers Removable ID panels on chest and back Elastic/velcro wrist bands Fleece inner jacket Detachable hood Side Zippers for ventilation and access to sidearm Back-Up Belt System™ compatible Mic clips Insulated	5.11 48001	1 each	\$249.99
	3XL – 4XL	5.11 48001L	1 each	\$259.99
3.	Rain pants High performance waterproof/breathable material Durable, comfortable and functional Twelve inch side zippers Gusseted crotch Pass-through pockets Abrasion resistant kick panels Lower leg Velcro® closures Elastic waist	5.11 48057	1 pair	\$99.99
	3XL plus	5.11 48057L	1 pair	\$109.99
4.	Jacket, response, front panel measures 5" W x 5 1/2" L. The back panel measures 12 1/2" W x 9" L Wind resistant Hidden chest document pockets Microfiber Lightweight Zippered hand pockets Hidden ID Panels	5.11 48016	1 each	\$59.99
	3XL plus	5.11 48016L	1 each	\$69.99

**BLUMENTHAL UNIFORM SERVICE PRICES**

		Price for Contract Items	Price for non Contract Items
1	hemming	\$0	\$5.00
2	waist adjustments	\$5.00	\$10.00
3	seat adjustments	\$6.75	\$12.75
4	alter rise	\$7.00	\$12.00
5	Pant Striping:		
6	-1' stripe or narrower	\$10.00	\$15.00
7	-stripe wider than 1"	15.00	\$20.00
8	Shorten shirt sleeve	\$5.00	\$6.00
9	Shorten or lengthen coat sleeve	\$7.00	\$8.00
10	Add shirt tails	\$10.00	\$12.00
11	Coat sleeve Stripe-1 Row	\$25.00	\$35.00
12	Coat sleeve Stripe-each additional row above one	\$10.00	\$15.00
13	Embroidery less than 8,000 stitches per logo	\$6.00	\$15.00
14	Embroidery 8,000-16,000 stitches per logo	\$12.00	\$25.00
15	-More than 16,000 stitches	Call	Call
16	Repair Broken Zipper in Pants	\$12.00	\$15.00
17	Replace Broken zipper on jacket	\$15.00	\$25.00
18	Sew on agency provided patches on shirts & non-waterproof outerwear	\$2.00/patch	\$5.00/patch
19	Sew on agency provided patches on waterproof outerwear	\$5.00/emb lem	\$12.00/emb lem
20	Taper sides on shirts	\$6.75	\$7.75
21	Sew in Military Creases	\$8.00	\$9.00
22	Heat apply letters to garments	\$8.00	\$9.00
<b>SILK SCREENING</b>			
1.	Set Up Charges:	\$25.00	\$50.00
2.	New Artwork-First Order	\$10.00	\$15.00
3.	Subsequent Orders		
		Quantity	Quantity
		1-12 ea.	13-25 ea.
4.	Screen-print Outerwear-One Color	\$15.00	\$14.25
	Screen-print T-Shirts, Sweatshirts & Caps		
5.	1 Color	\$5.00	\$4.25

**APPENDIX C**

## SERVICE REQUIREMENTS

### 1. Packaging

Clothing items are to be packaged in a manner that meets industry standards and is appropriate to the method of handling (i.e. walk-in customers, on-site distribution of products, or shipped direct products). Such packaging may include hangers and/or boxes for shirts, pants, turtlenecks and jackets; boxes for footwear, and other types of suitable packaging for distribution to individual walk-in personnel. Such packaging shall minimize risk of damage, wrinkles and exposure to elements. Any damage that occurs to the product prior to the authorized personnel taking possession of the product shall be corrected by the Contractor at no additional cost to the agency.

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### 2. Accounts

Contractors shall establish blanket accounts upon the request of a public agency, to allow individual walk-in emergency personnel to place orders for future payment upon invoicing to the public agency. Invoicing every thirty days for product shipped is acceptable. Contractors shall accept valid individual emergency personnel or public agency credit cards for payment, if the Contractor has indicated the ability to do so.

### 3. Services Required

A & B pertain to Categories Four, Five and Eight only

a) **In-store/walk-in services and direct sales of products. Over-the-counter sales, direct shipment, measurements, tailoring, alterations, and uniform pick-up by customer. One such location at a minimum in the greater Pierce/King County area. Tailoring services are defined as standard tailoring such as the hemming of trousers and shirt sleeves, waist adjustments, addition of custom name tags, custom emblems, insignia, buttons, and zippers, and other related services**

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- b) Service locations shall be open during normal business hours (0800 to 1700 Monday through Friday, and approx. six hours, between 0800 and 1700, on Saturdays). Such hours may not be reduced during the term of the contract without specific authorization by the State in writing to do so.
- c) Tailoring and measuring services at no additional cost for all new applicable items purchased off of this contract. Such service shall customize the fit of an existing and/or ordered uniform, to insure a proper and precise fit as appropriate. This shall include such standard tailoring as hemming of trouser legs; hemming of shirtsleeves; waist adjustments; adding custom name tags, custom emblems, insignia, buttons, zippers; and related services. Proper measurement to assure appropriate fit of the garments shall be the full responsibility of the Contractor. Any requests or disputes regarding fit and such responsibilities may be taken by the Contractor to the supervisor. Should the public agency supervisor agree that such disputes are a result of unreasonable requests on the part of the customer personnel the supervisor may cancel the alteration request or may provide authorization for such alternations to be performed at additional cost.

Such orders requiring measurements, tailoring, alterations and other related services shall be processed immediately (within 1 business day). If it is necessary for the Contractor to have the item shipped to the Customer, then Contractor shall use fastest-way shipping to allow prompt order fulfillment at no additional cost to the public agency waiting for the order. These services shall be provided promptly and either serviced immediately at the time of walk-in within the operating hours of the walk-in location, or scheduled at a time agreeable and convenient to the emergency personnel if serviced at customer location.

- d) Measurement services and product delivery at public agency locations (e.g. police station headquarters or other specified location to be arranged at convenience of the customer);
- e) Silk screening and custom embroidery services
- f) On-line ordering and payment services through a web-site maintained by bidder(s) that contains product information and pricing;

The ability to track and maintain customer order history (i.e. employee measurements, products ordered, etc.) to

facilitate ordering and delivery

**4. DELIVERY**

Standard delivery times are acceptable. For custom made garments, bidder is encouraged to provide as realistic delivery times as possible in order for customers to develop an adequate reorder schedule.”

**5. DIRECT SHIPMENTS AND LABELING**

The WSP and DFW reserve the right to have contractor ship individual orders to various regional offices located throughout the state. Shipping cartons for individual orders shipped to regional offices will be labeled with ordering agency name, order number, contractor’s name, officer’s first and last name, and sizes of each item ordered.

**6. AVERAGE/MINIMUM ORDERS**

The purchasers do not guarantee an average or minimum order quantity, and reserves the right to placed orders on an as needed basis at no additional cost. The purchaser will review inventory stock and ordering procedures to try and facilitate consolidation of orders at time of purchase, which will provide contractor the opportunity to optimally utilize their equipment in the production of garments.

## Department of Enterprise Services

Master Contracts & Consulting - Customer Service (360) 407-2210 or [contractingandpurchasing@des.wa.gov](mailto:contractingandpurchasing@des.wa.gov)

### Uniforms and Accessories (WSP, Emergency

**Contract#:** 06810 **Replaces:** 00603 and 09403

Contract provides uniforms for correctional, law enforcement, fire, and other emergency services personnel.

custom made uniforms for State Patrol, Fish and Wildlife and Parks, including boots, hats and all weather gear. tactical and battle. Off the shelf uniform items (trousers, shirts, pants, shoes, gloves, sweaters, vests) for other users. Law enforcement accessories (police, fire fighter, EMT) such as cuffs, holsters, badge holders, jackets, leg irons, belts, mace holders, lanyards. Includes sewing alterations, hemming, repair, silk screening, etc.

**Current Term Start Date:** 11-01-2011 **Award Date:** 11-01-2011 **Est. Annual Worth:** \$259,644

**Current Term Stop Date:** 10-31-2013 **Final Term End On:** 10-31-2017 **Commodity Code(s):** 200-85 ,200-86 ,200-88 ,201-47 ,201-65

**Diversity:** 0% WBE 2% MBE **# of Bids Received:** 4

Who can use this contract?

Washington State agencies

Qualified Cooperative Members (Political Subdivisions/Non-Profit Organizations)

Participating Colleges, Universities, Community & Technical Colleges

Oregon Coop Members

#### Contract Documents & Resources

Current Contract Information (CCI)	Contract Comments
Pricing & Ordering Information	Vendor and Contract Performance Feedback
Specifications	Best-buy Notification
Solicitation Document - Original	
Solicitation Amendment	
Solicitation Results Summary - Bid Tab	
Award Memo	

#### Contractors(s):

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BLUMENTHAL UNIFORMS

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CHOUGH, INC

Information about the number of bids received is included to show:

- Vendors which contracts would benefit from more competition.
- Assure our customers that we sought the best overall value through as many competitive bids as possible.

**Briefing Paper**  
**City of Spokane**  
**Spokane Police Department**  
**Blumenthal's Jumpsuit Contract**  
**08/19/2013**

**Subject**

Value Blanket with Blumenthal Uniforms Co. for police jumpsuits. VB term is 04/01/13-3/31/14. The value blanket is utilizing Blumenthal's WA state contract # 06810. Estimated VB amount is \$130,000.00. The department would like to purchase approximately 250 jumpsuits per year. The amount also includes alterations.

**Background**

Initially, the SPD had a contract with Blumenthal Uniforms Co. for mid-weight jumpsuits only. The intention was to transition to mid-weight jumpsuits. The mid-weight proved to be too hot in the summer and too cold in the winter, creating safety issues. Lightweight and heavyweight jumpsuits were then ordered to address these concerns without a contract. Therefore, a contract with Blumenthal Uniform Co. that includes light, mid, and heavyweight jumpsuits is needed to retroactively cover these purchases in order for the invoices to be paid.

**Impact**

SPD will be able to pay for lightweight and heavyweight jumpsuits that have already been ordered as well as order more in the future as needed.

**Action**

Approve jumpsuit value blanket contract with Blumenthal Uniforms Co. for jumpsuits.

**Funding**

General fund



**Agenda Sheet for City Council Meeting of:**

08/26/2013

<b>Date Rec'd</b>	8/14/2013
<b>Clerk's File #</b>	OPR 2013-0616
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	BT

<b>Submitting Dept</b>	POLICE
<b>Contact Name/Phone</b>	CARLY CORTRIGHT 835-4527
<b>Contact E-Mail</b>	CCORTRIGHT@SPOKANEPOLICE.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	0680-WASHINGTON AUTO THEFT AND PREVENTION GRANT

**Agenda Wording**

To accept grant funding from the Washington Auto Theft Prevention Authority, (Lacey, WA). The grant is for \$364,826.00. The award period is July 1, 2013 to June 30, 2015.

**Summary (Background)**

The Washington Auto Theft Prevention Authority (WATPA) is authorized to provide financial support for use by public agencies through a competitive grant process to establish, maintain, and support programs that are designed to prevent motor vehicle theft and other related crime. The Spokane Regional Auto and ID Theft Task Force falls within their criteria and has been awarded \$364,826.00 for their program to pay for personnel, travel, and a personnel contract with Spokane County.

**Fiscal Impact**

Revenue	\$ 364,826.00
Expense	\$ 364,826.00
Select	\$
Select	\$

**Budget Account**

#	1620-99134-99999-33469
#	1620-99134-21211-various
#	
#	

**Approvals**

<b>Dept Head</b>	MEIDL, CRAIG
<b>Division Director</b>	MEIDL, CRAIG
<b>Finance</b>	LESESNE, MICHELE
<b>Legal</b>	BURNS, BARBARA
<b>For the Mayor</b>	SANDERS, THERESA

**Council Notifications**

<b>Study Session</b>	Public Safety - 8/19/13
<b>Other</b>	
<b>Distribution List</b>	
	achirowamangu
	mdoval
	jhensley
	agolden
	ccortright
	kwatkins@spokanecounty.org
	Contract Accounting-mlesesne

# WASHINGTON AUTO THEFT PREVENTION AUTHORITY

WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS

3060 Willamette Drive NE, Suite 101 ~ Lacey, WA 98516 ~ Phone: (360) 292-7900 ~ Fax: (360) 292-7269 ~ Website: <http://watpa.waspc.org>

*"Preventing and reducing motor vehicle thefts in the State of Washington."*

July 15, 2013

Chief Frank Straub  
Spokane Police Department  
1100 West Mallon  
Spokane, WA 99260



Dear Chief Straub:

I am pleased to inform you that Washington Auto Theft Prevention Authority (WATPA) Board of Directors has approved the **Spokane Police Department's** grant application for funding the **Motor Vehicle Theft Reduction** project for the **July 1, 2013 – June 30, 2015** biennium in the amount of **\$364,826.00**. When reviewing your grant application the WATPA Board gave significant weight to your commitment to place a Spokane PD detective with the local WSP auto theft task force. We are confident this regional approach will have a significant effect on auto theft in the Spokane metro area.

Enclosed is an award agreement that must be signed and returned to Cynthia Jordan at WATPA as soon as possible. WATPA funds cannot be reimbursed until the signed agreement is received. Expenditures prior to the award effective date or after the grant expiration date are not authorized and will not be reimbursed. All grant awards are subject to Grant Policies and Procedures of the Washington Auto Theft Prevention Authority.

Costs will be paid on a reimbursement basis. Your agency will be reimbursed for actual expenses only up to the limit of the award categories. All grant applicants are required to submit a non-supplanting declaration to WATPA before funding requests will be processed. Please note that after October 15, 2013 reimbursement requests by grant recipients will only be processed upon receipt of current quarterly reports by the WATPA office. An updated quarterly report will be available on the WATPA website after September 15, 2013. Finally, to ensure seamless funding task forces and multi-agency joint operations are required to operate with a full time supervisor and by October 15, 2013 and provide WATPA with a unit operations manual, approved by participating agency Chiefs/Sheriff that cover activities of unit members that include:

- Informant handling
- Undercover operations
- Quarterly audit of investigative funds
- High risk operations

If you have any questions, please contact me at 360-292-7959 or via e-mail at [mpainter@waspc.org](mailto:mpainter@waspc.org).

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Painter", is written over a white background.

Michael Painter, Executive Director  
Washington Auto Theft Prevention Authority

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*Washington Auto Theft Prevention  
Authority*

**JOHN BATISTE**  
*Chief - WA State Patrol*

**EMIL DAMMEL**  
*Insurance Industry*

**HARVEY GJESDAL**  
*Sheriff - Douglas County*

**KEN HOHENBERG**  
*Chief - Kennewick*

**RICK SCOTT**  
*Sheriff - Grays Harbor*

**VACANT**  
*General Public*

**MITCH BARKER**  
*Executive Director - WASPC*

**DAN SATTERBERG**  
*Prosecuting Attorney - King County*

**BOB LEE**  
*Chief - Auburn*

**MERLE PFIEFER**  
*Automobile Industry*

**MICHAEL PAINTER**  
*Executive Director - WATPA*



**AGREEMENT BETWEEN SPOKANE POLICE DEPARTMENT  
AND  
THE WASHINGTON AUTO THEFT PREVENTION AUTHORITY**

*AUTO THEFT PREVENTION GRANT PROGRAM AWARD SHEET*

- |  |  |
|--|--|
| <p>1. Award Recipient Name and Address:<br/><b>Spokane Police Department<br/>1100 West Mallon<br/>Spokane, WA 99260</b></p> <p>3. Project Title<br/><b>Motor Vehicle Theft Reduction</b></p> <p>5. Grant No:<br/><b>13-15 WATPA 007</b></p> <p>7. Amount Approved:<br/><b>\$364,826.00</b></p> | <p>2. Contact: Frank Straub<br/>Title: Chief<br/>Telephone: 509-625-4063</p> <p>4. Award Period:<br/><b>07/01/2013 – 06/30/2015</b></p> <p>6. Funding Authority:<br/><b>WASHINGTON AUTO THEFT<br/>PREVENTION AUTHORITY</b></p> <p>8. Service Area:<br/><b>Spokane County</b></p> |
|--|--|

9. Requests for reimbursement under this agreement are subject to the following Budget:

	Description	Requested Funding	Agency Funds (If any)	WATPA Approved
A.	<b>Personnel</b>	168,430.00	0.00	168,430.00
B.	<b>Employee Benefits</b>	46,582.00	0.00	46,582.00
C.	<b>Overtime (not to exceed 2% of grant request)</b>	0.00	0.00	0.00
D.	<b>Consultants/Contracts</b>	143,186.00	0.00	139,216.00
E.	<b>Travel/Training</b>	9,330.00	0.00	4,000.00
F.	<b>Other Expenses</b>	6,598.00	0.00	6,598.00
G.	<b>Equipment/Technology</b>	0.00	0.00	0.00
H.	<b>Prosecution</b>	0.00	0.00	0.00
<b>TOTAL GRANT REQUEST</b>		<b>374,126.00</b>	<b>0.00</b>	<b>364,826.00</b>

**AGREEMENT BETWEEN SPOKANE POLICE DEPARTMENT  
AND  
THE WASHINGTON AUTO THEFT PREVENTION AUTHORITY**

*AUTO THEFT PREVENTION GRANT PROGRAM AWARD SHEET*

IN WITNESS WHEREOF, the WATPA and RECIPIENT acknowledge and accept the terms of this AGREEMENT and attachments hereto, and in witness whereof have executed this AGREEMENT as of the date and year last written below. The rights and obligations of both parties to this AGREEMENT are governed by the information on this Award Sheet and other documents incorporated herein by reference: Agreement Specific Terms and Conditions, and Agreement General Terms and Conditions.


**WATPA**

**RECIPIENT**

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Name/ Michael Painter  
Title WATPA, Executive Director

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Name/ FRANK G. STRAUB, PhD  
Title Chief of Police

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Date: 07/15/2013

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Date: 7/19/13

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**Briefing Paper**  
**City of Spokane**  
**WA Auto Theft Prevention Authority Grant**  
**August 19<sup>th</sup>, 2013**

---

**Subject**

Washington Auto Theft Prevention Authority Grant Acceptance of \$364,826.00.

**Background**

In 2011 the Spokane Department in cooperation with the Spokane County Sherriff's office received a \$324,607.88 grant from the Washington Auto Theft Prevention Authority. These funds were used to hire an SPD auto theft detective and crime analyst for the Sheriff's office. The Spokane Police Department is the grant recipient and contracts with the Spokane County to fund these positions.

WATPA receives its funding through an assessment of the funds received from traffic violations. Through legislation enacted last in 2009, \$10 from each traffic infraction written by law enforcement goes to the auto theft prevention authority for the purpose of reducing auto theft throughout the State of Washington.

In July 2013 the WATPA grant application was approved by WATPA's Board of Directors for the July 1, 2013 – June 30, 2015 biennium in the amount of \$364,826.00.

An MOU is being drawn up between the City of Spokane and the Spokane County Sheriff's Office detailing how the award monies will be distributed and will be presented at a later date after the acceptance of the award.

**Funding**

The Spokane Police Department will receive \$168,430.00 for personnel, \$46,582.00 for benefits, \$9,330.00 for travel/training, \$6,598.00 for other expenses and \$143,183 for the contract with the Sheriff for the crime analyst position.

**Impact**

The police detective position has a direct impact on auto theft in our community and region. Currently this detective works closely with his counterparts in both the Sheriff's Office and the Washington State Patrol.

**Action**

We respectfully request the City of Spokane accept this award from the Auto theft authority to accept \$364,826.00 to fund this project until June 30, 2015.



**Agenda Sheet for City Council Meeting of:**

08/26/2013

<b>Date Rec'd</b>	8/14/2013
<b>Clerk's File #</b>	PRO 2013-0024
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	2013129
<b>Bid #</b>	
<b>Requisition #</b>	BT

<b>Submitting Dept</b>	ENGINEERING SERVICES
<b>Contact Name/Phone</b>	GARY NELSON 625-6678
<b>Contact E-Mail</b>	GNELSON@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	0370 LOW BID AWARD FOR 9TH & PINE RESERVOIR REPAINTING

**Agenda Wording**

Low Bid of (to be determined at bid opening to be held on August 19, 2013), (City, St) for 9th Avenue and Pine Street Reservoir Repainting - \$\_\_\_\_\_. An administrative reserve of \$\_\_\_\_\_, which is 10% of the contract price, will be set aside.

**Summary (Background)**

On August 19, 2013 bids were opened for the above project. The low bid was from \_\_\_\_\_ in the amount of \$\_\_\_\_\_, which is \$\_\_\_\_\_ or \_\_\_\_\_% the Engineer's Estimate. The Engineer's estimate for this project is \$1,694,201.00.

**Fiscal Impact**

Expense	\$ 1,694,201.00
Select	\$
Select	\$
Select	\$

**Budget Account**

#	4100-42490-34145-54801-99999
#	
#	
#	

**Approvals**

<b>Dept Head</b>	TWOHIG, KYLE
<b>Division Director</b>	TAYLOR, MIKE
<b>Finance</b>	LESESNE, MICHELE
<b>Legal</b>	BURNS, BARBARA
<b>For the Mayor</b>	SANDERS, THERESA

**Council Notifications**

<b>Study Session</b>	
<b>Other</b>	
<b>Distribution List</b>	lhattenburg@spokanecity.org
	pdolan@spokanecity.org
	mlesesne@spokanecity.org
	ewade@spokanecity.org

**Additional Approvals**

<b>Purchasing</b>	



**Agenda Sheet for City Council Meeting of:**

08/26/2013

<b>Date Rec'd</b>	8/14/2013
<b>Clerk's File #</b>	PRO 2013-0002
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	ENGINEERING SERVICES
<b>Contact Name/Phone</b>	GARY NELSON 625-6678
<b>Contact E-Mail</b>	GNELSON@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	0370 CO #5 FOR COSKY STORMWATER FACILITY

**Agenda Wording**

Change Order No. 5 to Contract with Clearwater Construction & Management LLC (Spokane, WA) for City of Spokane/Kendall Yards Joint Stormwater Facility (COSKY); for an increase of \$\_\_\_\_\_.

**Summary (Background)**

This Change Order provides payment for additional grading work for the Centennial Trail through Veterans Park. The Parks Department has requested the continuation of the rough grading of the Centennial Trail through Veterans Park which is contiguous with the portion of the trail graded as part of the COSKY contract. In an effort to expedite the timeframe by utilizing the onsite contractor a change order has been requested.

**Fiscal Impact**

Expense	\$ ?
Select	\$
Select	\$
Select	\$

**Budget Account**

#	1400-54500-94000-56301
#	
#	
#	

**Approvals**

<b>Dept Head</b>	TWOHIG, KYLE
<b>Division Director</b>	TAYLOR, MIKE
<b>Finance</b>	
<b>Legal</b>	BURNS, BARBARA
<b>For the Mayor</b>	GEMMILL, GERRY

**Council Notifications**

<b>Study Session</b>	
<b>Other</b>	PCED 08/19/13

**Distribution List**

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pdolan@spokanecity.org
mlesesne@spokanecity.org
ewade@spokanecity.org
mhugh@spokanecity.org
rdykes@spokanecity.org

**Additional Approvals**

<b>Purchasing</b>	



**Agenda Sheet for City Council Meeting of:**

08/26/2013

<b>Date Rec'd</b>	8/14/2013
<b>Clerk's File #</b>	OPR 2013-0617
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	AIRPORTS
<b>Contact Name/Phone</b>	TERESA FOSTER 455-6433 ECKERD
<b>Contact E-Mail</b>	TFECKARD@SPOKANEAIRPORTS.NET
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	AIRPORTS - SPOKANE INTERNATIONAL AIRPORT - AIP 3-53-0072-52

**Agenda Wording**

Acceptance of an anticipated FAA Grant offer AIP 3-53-0072-52 up to the amount of \$3,500.00, at Spokane International Airport.

**Summary (Background)**

This grant request provides for construction of Phase II of the Taxiway Reconfiguration Project. The remaining project costs are expected to be part of a grant in 2014 from Airport AIP entitlement funds. The Airport is being proactive in receiving approvals from the City and County for acceptance of this anticipated grant offer due to the FAA's abbreviated time frame for receiving the acceptance from the City and County if an offer is made. This approval will allow the City officials to sign the anticipated grant acceptance when it is received.

**Fiscal Impact**

Select	\$
Select	\$
Select	\$
Select	\$

**Budget Account**

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#
#
#

**Approvals**

<b>Dept Head</b>	FARNSWORTH, LAURIE
<b>Division Director</b>	
<b>Finance</b>	LESESNE, MICHELE
<b>Legal</b>	BURNS, BARBARA
<b>For the Mayor</b>	GEMMILL, GERRY

**Council Notifications**

<b>Study Session</b>	
<b>Other</b>	
<b>Distribution List</b>	lkrauter@spokaneairports.net
	tfeckard@spokaneairports.net
	derickson@spokanecounty.org

**Purchasing**


# PROJECT #12-11

## *SIA Taxiway Reconfiguration*

### PROJECT OVERVIEW 2015

 TAXIWAY TO BE REMOVED 2013/2014  
 TAXIWAY TO BE CONSTRUCTED 2013/2014

 TAXIWAY TO BE REMOVED 2015  
 TAXIWAY TO BE CONSTRUCTED 2015



January 8, 2013



**Agenda Sheet for City Council Meeting of:**

08/26/2013

<b>Date Rec'd</b>	8/14/2013
<b>Clerk's File #</b>	OPR 2013-0618
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	AIRPORTS
<b>Contact Name/Phone</b>	TERESA FOSTER 455-6433 ECKERD
<b>Contact E-Mail</b>	TFECKARD@SPOKANEAIRPORTS.NET
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	AIRPORTS - SPOKANE INTERNATIONAL AIRPORT - AIP 3-53-0072-51

**Agenda Wording**

Acceptance of an anticipated FAA Grant offer AIP 3-53-0072-51 in the amount of \$7,035,721.00, at Spokane International Airport.

**Summary (Background)**

This grant provides for construction of a new Aircraft Rescue and Firefighting Facility (ARFF). The Airport is being proactive in receiving approvals from the City and County for acceptance of this anticipated grant offer due to the FAA's abbreviated time frame for receiving the acceptance from the City and County if an offer is made. This approval will allow the City officials to sign the anticipated grant acceptance when it is received.

**Fiscal Impact**

Select	\$	#
Select	\$	#
Select	\$	#
Select	\$	#

**Budget Account**

**Approvals**

<b>Dept Head</b>	FARNSWORTH, LAURIE
<b>Division Director</b>	
<b>Finance</b>	LESESNE, MICHELE
<b>Legal</b>	BURNS, BARBARA
<b>For the Mayor</b>	GEMMILL, GERRY

**Council Notifications**

<b>Study Session</b>	
<b>Other</b>	
<b>Distribution List</b>	
	lkrauter@spokaneairports.net
	tfeckard@spokaneairports.net
	derickson@spokanecounty.org

**Purchasing**






**Spokane International Airport new Aircraft Rescue  
and Firefighting Facility (ARFF)**



**Agenda Sheet for City Council Meeting of:**

08/26/2013

<b>Date Rec'd</b>	8/14/2013
<b>Clerk's File #</b>	OPR 2013-0619
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	AIRPORTS
<b>Contact Name/Phone</b>	TERESA FOSTER 455-6433 ECKERD
<b>Contact E-Mail</b>	TFECKARD@SPOKANEAIRPORTS.NET
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	AIRPORTS - FELTS FIELD AIRPORT - AIP 3-53-0073-27

**Agenda Wording**

Acceptance of an anticipated FAA Grant offer AIP 3-53-0073-27 in the amount of \$1,564,560.00, at Felts Field Airport.

**Summary (Background)**

This grant request provides for rehabilitation of deteriorated pavement for ramp areas adjacent to Taxilane A from Buildings 14 thru 18 at Felts Field Airport. This grant funds the final phase (Phase III) of the three phase project. The Airport is being proactive in receiving approvals from the City and County for acceptance of this anticipated grant offer due to the FAA's abbreviated time frame for receiving the acceptance from the City and County if an offer is made. This approval will allow the City officials to sign the anticipated grant acceptance when it is received.

**Fiscal Impact**

Select	\$
Select	\$
Select	\$
Select	\$

**Budget Account**

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#
#
#

**Approvals**

<b>Dept Head</b>	FARNSWORTH, LAURIE
<b>Division Director</b>	
<b>Finance</b>	LESESNE, MICHELE
<b>Legal</b>	BURNS, BARBARA
<b>For the Mayor</b>	GEMMILL, GERRY

**Council Notifications**

<b>Study Session</b>	
<b>Other</b>	
<b>Distribution List</b>	lkrauter@spokaneairports.net
	tfeckard@spokaneairports.net
	derickson@spokanecounty.org

**Additional Approvals**

**Purchasing**




## Felts Field Taxiway & Ramp Rehabilitation Project – Phase 3 (2014)



**Agenda Sheet for City Council Meeting of:**

08/26/2013

<b>Date Rec'd</b>	8/14/2013
<b>Clerk's File #</b>	OPR 2013-0620
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	AIRPORTS
<b>Contact Name/Phone</b>	TERESA FOSTER 455-6433 ECKERD
<b>Contact E-Mail</b>	TFECKARD@SPOKANEAIRPORTS.NET
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	AIRPORTS - FELTS FIELD AIRPORT - AIP 3-53-0073-28

**Agenda Wording**  
 Acceptance of an anticipated FAA Grant offer AIP 3-53-0073-28 up to the amount of \$1,651,493.00, at Felts Field Airport.

**Summary (Background)**  
 This grant request provides for reimbursement of land purchased at Felts Field Airport. The purchased land was located in the Runway Protection Zone (RPZ) of the Runway 4L, at the west end of the airfield. The grant amount is expected to range from \$800,000 to \$1,651,493. The Airport is being proactive in receiving approvals from the City and County for acceptance of this anticipated grant offer due to the FAA's abbreviated time frame for receiving the acceptance from the City and County if an offer is made. This approval will allow the City officials to sign the anticipated grant acceptance when it is received.

<b>Fiscal Impact</b>	<b>Budget Account</b>
Select \$	#
Select \$	#
Select \$	#
Select \$	#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	FARNSWORTH, LAURIE	<b>Study Session</b>	
<b>Division Director</b>		<b>Other</b>	
<b>Finance</b>	LESESNE, MICHELE	<b>Distribution List</b>	
<b>Legal</b>	BURNS, BARBARA	lkrauter@spokaneairports.net	
<b>For the Mayor</b>	GEMMILL, GERRY	tfeckard@spokaneairports.net	
<b>Additional Approvals</b>		derickson@spokanecounty.org	
<b>Purchasing</b>		tfeckard@spokaneairports.net	



**Felts Field Land Purchase in Runway Protection Zone (RPZ) of Runway 4L**



**Agenda Sheet for City Council Meeting of:**

08/26/2013

<b>Date Rec'd</b>	8/14/2013
<b>Clerk's File #</b>	OPR 2013-0621
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	2012-040
<b>Bid #</b>	
<b>Requisition #</b>	CR13716

<b>Submitting Dept</b>	PLANNING & DEVELOPMENT
<b>Contact Name/Phone</b>	LOUIS MEULER 625-6096
<b>Contact E-Mail</b>	LMEULER@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Contract Item
<b>Agenda Item Name</b>	0650- TRANSPORATION COMP PLAN UPDATE CONSULTANT AGREEMENT

**Agenda Wording**

Agreement with Nelson\Nygaard Consulting Associates, Inc to update the Transportation Chapter of the City's Comprehensive Plan.

**Summary (Background)**

The scope of work includes a policy review, updated 20 year Capital Project list and capital project prioritization process, and an update of transportation related engineering design standards. The Pedestrian Master Plan will be finalized and any needed updates to the existing Bike Master Plan will also occur during this update.

**Fiscal Impact**

Expense	\$ 483,911
Select	\$
Select	\$
Select	\$

**Budget Account**

#	3200-49199-42800-54201-99999
#	
#	
#	

**Approvals**

<b>Dept Head</b>	CHESNEY, SCOTT
<b>Division Director</b>	CHESNEY, SCOTT
<b>Finance</b>	LESESNE, MICHELE
<b>Legal</b>	BURNS, BARBARA
<b>For the Mayor</b>	SANDERS, THERESA

**Council Notifications**

<b>Study Session</b>	
<b>Other</b>	PCED 8-5-13
<b>Distribution List</b>	
	kemiller@spokanecity.org
	bblankenagel@spokanecity.org
	kweinand@spokanecity.org
	ewade@spokanecity.org
	mlesesne@spokanecity.org

**Additional Approvals**

<b>Purchasing</b>	

<b>CONSULTANT AGREEMENT</b>	Consultant/Address/Telephone
Agreement Number: [CITY AGREEMENT NUMBER]	Nelson \ Nygaard Consulting Associates, Inc. 621 SW Morrison St. Suite 950 Portland, OR 97205  Email: <a href="mailto:tbrennan@nelsonnygaard.com">tbrennan@nelsonnygaard.com</a>
City Project Number: [PROJECT NUMBER]	Phone: (503) 227-3463  Fax: (503) 228-2320
<b>X Specific Rates of Pay</b>  X Negotiated Hourly Rate	Project Title and Work Description:  City of Spokane Comprehensive Plan – Transportation Chapter & Transportation Design Standards Update
	Completion Date 12/31/2014
	Total Amount Authorized     \$ 439,921  Management Reserve Fund \$    43,990  Maximum Amount Payable     \$ 483,911

THIS AGREEMENT is between the Local Agency of CITY OF SPOKANE, WASHINGTON, hereinafter called the "Agency," and the above organization, hereinafter called the "Consultant."

WITNESSETH:

WHEREAS, the Agency desires to accomplish the above referenced project; and

WHEREAS, the Agency does not have sufficient staff to meet the required commitment and therefore deems it advisable and desirable to engage the assistance of a Consultant to provide the necessary services for the Project; and

WHEREAS, the Consultant represents that he/she is in compliance with the Washington State statutes relating to professional registration, if applicable, and has signified a willingness to furnish consulting services to the Agency; -- Now, Therefore,

The Parties agree as follows:

#### I. GENERAL DESCRIPTION OF WORK

The work under this Agreement shall consist of the above described work and services as herein defined and necessary to accomplish the completed work for this Project. The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated elsewhere in this Agreement.

#### II. SCOPE OF WORK

This Scope of Work and project level of effort for this Project is detailed in the attached Exhibit A.

#### III. GENERAL REQUIREMENTS

All aspects of coordination of the work of this Agreement, with outside agencies, groups or individuals shall receive advance approval by the Agency. Necessary contacts and meetings with agencies, groups or individuals shall be coordinated through the Agency.

The Consultant shall attend coordination, progress and presentation meetings with the Agency or such federal, community, state, city or county officials, groups or individuals as may be requested by the Agency. The Agency will provide the Consultant sufficient notice prior to meetings requiring Consultant participation. The minimum number of hours or days notice required shall be agreed to between the Agency and the Consultant and shown in Exhibit A. The Consultant shall prepare a monthly progress report, in a form approved by the Agency, that will outline in written and graphical form the various phases and the order of performance of the work in sufficient detail so that the progress of the work can easily be evaluated.



All reports, PS&E materials, and other data, furnished to the Consultant by the Agency shall be returned. All designs, drawings, specifications, documents, and other work products prepared by the Consultant prior to completion or termination of this Agreement are instruments of service for this Project and are the property of the Agency. Reuse by the Agency or by others acting through or on behalf of the Agency of any such instruments of service not occurring as a part of this Project, shall be without liability or legal exposure to the Consultant.

#### IV. TIME FOR BEGINNING AND COMPLETION

The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the Agency. All work under this Agreement shall be completed by the date shown in the heading of this Agreement under completion date.

The established completion time shall not be extended because of any delays attributable to the Consultant, but may be extended by the Agency in the event of a delay attributable to the Agency or because of unavoidable delays caused by an act of God or governmental actions or other conditions beyond the control of the Consultant. A prior supplemental agreement issued by the Agency is required to extend the established completion time.

#### V. PAYMENT

The Consultant shall be paid by the Agency for completed work and services rendered under this Agreement as provided in the attached Exhibit B. The payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in Section II, "Scope of Work".

#### VI. SUBCONTRACTING

The Agency permits subcontracts for the following portions of the work of this Agreement:

Traffic Demand Modeling - Fehr and Peers  
Public Outreach – Studio Cascade

Compensation for this subconsultant work shall be based on the cost factors shown on the attached Exhibit C – Project Budget and Cost Worksheet.

The work of the subconsultant shall not exceed its maximum amount payable unless a prior written approval has been issued by the Agency.

All reimbursable direct labor, overhead, direct non-salary costs and fixed fee costs for the subconsultant shall be substantiated in the same manner as outlined in Section V. All subcontracts exceeding ten thousand dollars (\$10,000.00) in cost shall contain all applicable provisions of this Agreement.

The Consultant shall not subcontract for the performance of any work under this Agreement without prior written permission of the Agency. No permission for subcontracting shall create, between the Agency and subcontractor, any contract or any other relationship.

## VII. EMPLOYMENT

The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warrant, the Agency shall have the right to annul this Agreement without liability, or in its discretion to deduct from the Agreement price or consideration or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

Any and all employees of the Consultant, or other persons, while engaged in the performance of any work or services required of the Consultant under this Agreement, shall be considered employees of the Consultant only and not of the Agency and any and all claims that may or might arise under the Workman's Compensation Act on behalf of the employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the Consultant's employees, or other persons while so engaged on any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the Consultant.

The Consultant shall not engage, on a full or part-time basis, or other basis, during the period of the contract, any professional or technical personnel who are, or have been at any time during the period of the contract, in the employ of the Agency, except regularly retired employees, without written consent of the Agency.

## VIII. NON-DISCRIMINATION

No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this agreement because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities.

## IX. TERMINATION OF THE AGREEMENT

The right is reserved by the Agency to terminate this Agreement in whole or in part at any time upon ten (10) days' written notice to the Consultant.

In the event, this Agreement is terminated by the Agency other than for default on the part of the Consultant, a final payment shall be made to the Consultant as shown below.

#### Negotiated Hourly Rate of Pay Contracts

A final payment shall be made to the Consultant for actual hours charged at the time of termination of this Agreement plus any direct non-salary costs incurred at the time of termination of this Agreement.

No payment shall be made for any work completed after ten (10) days following receipt by the Consultant of the Notice to Terminate. If the accumulated payment made to the Consultant prior to Notice of Termination exceeds the total amount that would be due, then no final payment shall be due and the Consultant shall immediately reimburse the Agency for any excess paid.

If the services of the Consultant are terminated by the Agency for default on the part of the Consultant, the above formula for payment shall not apply. In such an event, the amount to be paid shall be determined by the Agency with consideration given to the actual costs incurred by the Consultant in performing the work to the date of termination, the amount of work originally required which was satisfactorily completed to date of termination, whether that work is in a form or a type which is usable to the Agency at the time of termination; the cost to the Agency of employing another firm to complete the work required and the time which may be required to do so, and other factors which affect the value to the Agency of the work performed at the time of termination. Under no circumstances shall payment made under this subsection exceed the amount which would have been made using the formula set forth above.

If it is determined for any reason that the Consultant was not in default or that the Consultant's failure to perform is without it or its employee's fault or negligence, the termination shall be deemed to be a termination for the convenience of the Agency in accordance with the provision of this Agreement.

Payment for any part of the work by the Agency shall not constitute a waiver by the Agency of any remedies of any type it may have against the Consultant for any breach of this Agreement by the Consultant, or for failure of the Consultant to perform work required of it by the Agency. Forbearance of any rights under the Agreement will not constitute waiver of entitlement to exercise those rights with respect to any future act or omission by the Consultant.

#### X. CHANGES IN WORK

The Consultant shall make such changes and revisions in the complete work of this Agreement as necessary to correct errors appearing therein, when required to do so by the Agency, without additional compensation thereof. Should the Agency find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the Agency.

This work shall be considered as Extra Work and will be paid for as herein provided under Section XIV.

#### XI. DISPUTES

Any dispute concerning questions of facts in connection with the work not disposed of by Agreement between the Consultant and the Agency shall be referred for determination to the City Administrator, whose decision in the matter shall be final and conclusive on the Parties, provided, however, that if an action is brought challenging his/her decision, that decision shall be subject to de novo judicial review.

#### XII. VENUE AND PERSONAL JURISDICTION

In the event that either party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the parties hereto agree that any such action shall be initiated in the Superior Court of Spokane County, State of Washington. The Parties to the action shall have the right of appeal from such decisions of the Superior Court in accordance with the laws of the State of Washington.

#### XIII. LEGAL RELATIONS AND INSURANCE

The Consultant shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this Agreement. This Agreement shall be interpreted and construed in accord with the laws of Washington.

The Consultant shall indemnify and hold the Agency and the State and their officers and employees harmless from and shall process and defend at its own expense all claims, demands, or suits at law or equity arising in whole or in part from the Consultant's negligence or breach of any of its obligations under this Agreement; provided that nothing herein shall require a Consultant to indemnify the Agency against and hold harmless the Agency from claims, demands or suits based solely upon the conduct of the Agency, its agents, officers and employees and provided further that if the claims or suits are caused by or result from the concurrent negligence of (a) the Consultant's agents or employees and (b) the Agency, its agents, officers and employees, this indemnity provision with respect to (1) claims or suits based upon such negligence, (2) the costs to the Agency of defending such claims and suits, etc.; shall be valid and enforceable only to the extent of the negligence of the Consultant, its agents or employees.

The Consultant's relation to the Agency shall be at all times as an independent contractor.

The Consultant specifically assumes potential liability for actions brought by the Consultant's own employees against the Agency and, solely for the purpose of this indemnification and defense, the Consultant specifically waives any immunity under the state industrial insurance law, Title 51 RCW. The Consultant recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation.

During the period of the Agreement, the Consultant shall maintain in force at its own expense, each insurance noted below with companies or through sources approved by the State Insurance Commissioner pursuant to RCW 48:

- A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000;
- B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this agreement. It shall provide that the Agency, its officers and employees are additional insureds but only with respect to the Consultant's services to be provided under this Agreement; and
- C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.
- D. Professional Liability Insurance with a combined single limit of not less than \$1,000,000 each claim, incident or occurrence. This is to cover damages caused by the error, omission, or negligent acts related to the professional services to be provided under this Agreement. The coverage must remain in effect for at least two (2) years after the Agreement is completed.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from the Consultant or its insurer(s) to the City. As evidence of the insurance coverages required by this Agreement, the Consultant shall furnish acceptable insurance certificates to the City at the time it returns the signed Agreement. The certificate shall specify all of the parties who are additional insureds, and include applicable policy endorsements, the sixty (60) day cancellation clause, and the deduction or retention level. The Consultant shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

The Consultant's professional liability to the Agency shall be limited to one million dollars, (\$1,000,000). In no case shall the Consultant's professional liability to third parties be limited in any way.

#### XIV. EXTRA WORK

The Agency may at any time, by written order, make changes within the general scope of the Agreement in the services to be performed.

If any such change causes an increase or decrease in the estimated cost of, or the time required for, performance of any part of the work under this Agreement, whether or not changed by the order, or otherwise affects any other terms and conditions of the Agreement, the Agency shall make an equitable adjustment in the maximum amount payable; delivery or completion schedule, or both; and other affected terms and shall modify the Agreement accordingly.

The Consultant must submit its "request for equitable adjustment" (hereafter referred to as claim) under this clause within thirty (30) days from the date of receipt of the written order. However, if the Agency decides that the facts justify it, the Agency may receive and act upon a claim submitted before final payment of the Agreement.

Failure to agree to any adjustment shall be a dispute under the Disputes clause. However, nothing in this clause shall excuse the Consultant from proceeding with the Agreement as changed.

Notwithstanding the terms and conditions of this section, the maximum amount payable for this Agreement, shall not be increased or considered to be increased except by specific written supplement to this Agreement.

#### XV. ENDORSEMENT OF PLANS

The Consultant shall place its endorsement on all plans, estimates or any other engineering data furnished by it.

#### XVI. COMPLETE AGREEMENT

This document and referenced attachments contain all covenants, stipulations, and provisions agreed upon by the Parties. No agent, or representative of either party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise, or agreement not set forth herein. No changes, amendments, or modifications of the terms hereof shall be valid unless reduced to writing and signed by the Parties as an amendment to this Agreement.

#### XIX. EXECUTION AND ACCEPTANCE

This Agreement may be simultaneously executed in several counterparts, each of which shall be deemed to be an original having identical legal effect. The Consultant ratifies and adopts all statements, representations, warranties, covenants, and agreements contained in its proposal, and the supporting materials submitted by it. The Consultant accepts the Agreement and agrees to all of its terms and conditions.

#### XVIII. ADDITIONAL TERMS AND CONDITIONS

- A. CITY OF SPOKANE BUSINESS LICENSE. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the Agency without first having obtained a valid business license. The Consultant shall be responsible for contacting the Agency's Taxes and Licenses Division at (509) 625-6070 to obtain a business license or an exemption determination.
- B. ANTI-KICKBACK. No officer or employee of the Agency, having the power or duty to perform an official act or action related to this contract shall have or acquire any interest in the Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the Agreement.
- C. STANDARD OF CARE. The standard of care applicable to Consultant's services will be the degree of skill and diligence normally employed by professional engineers or consultants performing the same or similar services at the time said services are performed. The Consultant will re-perform any services not meeting this standard without additional compensation.
- D. LITIGATION ASSISTANCE. The Scope of Services does not include costs of the Consultant for required or requested assistance to support, prepare, document, bring, defend, or assist in litigation undertaken or defended by the Agency. All such services required or requested of the Consultant by the Agency, except for suits or claims between the parties to this Agreement, will be reimbursed as Extra Work.
- E. RECORD DRAWINGS. Record drawings will be prepared, in part, on the basis of information compiled and furnished by others, and may not always represent the exact location, type of various components, or exact manner in which the Project was finally constructed. The Consultant is not responsible for any errors or omissions in the information from others that is incorporated into the record drawings.

Dated: \_\_\_\_\_

CITY OF SPOKANE

By: \_\_\_\_\_  
City Administrator

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

Dated: \_\_\_\_\_

Nelson \ Nygaard Consulting Associates, Inc.

City of Spokane Business License No.  
See Attached - UBI: 602201401

Email Address, if applicable:  
[tbrennan@nelsonnygaard.com](mailto:tbrennan@nelsonnygaard.com)

By: \_\_\_\_\_  
Title: \_\_\_\_\_



## **EXHIBIT A**

### **SCOPE OF WORK**

City of Spokane Comprehensive Plan – Transportation Chapter  
& Transportation Design Standards Update

## Exhibit A: Scope of Work

# SPOKANE TRANSPORTATION CHAPTER UPDATE & STREET DESIGN STANDARDS WORK PLAN

## TASK 0 – PROJECT MOBILIZATION

### Task 0.1 Project Kickoff Meeting

The consultant will conduct a teleconference kickoff meeting with City project management staff.

Objectives for this meeting include:

- Confirm the scope tasks, deliverables, team meetings and presentations, and project timeline. This provides the opportunity for the City to communicate critical milestones and potential events or logistical challenges that may affect the timeline.
- Confirm and prioritize the planning documents and data to be collected and reviewed.
  - Review technical data and technical resources currently available.
  - Expand list as needed from the documents included within Task 2.
- Review and finalize strategies for the Participation Plan (Task 1.1).
  - Ensure integration with the on-going Comprehensive Plan update process for the Transportation Chapter Participation Plan.
  - Discuss roles, utilization and scheduling of the technical advisory group (TAG) and public policy group (PPG) over the course of the project.
  - Discuss role of Spokane Regional Transportation Council (SRTC)
- Develop individual stakeholder and focus group interviewee list.
  - Review and expand upon (as needed) the City's initial list.
- Establish communication protocols for consultant communications with City staff.
- Discuss initial site tours of key transportation corridors and planned and proposed projects.
- Confirm schedule, key in-person meetings and objectives for each planned consultant trip

### Task 0.2 Project Mobilization Memorandum

Following completion of the kickoff meeting, the consultant will send out meeting minutes including confirmed planning documents for review, proposed Participation Plan strategies, comments on draft stakeholder and focus group lists, and proposed transportation tours.

#### Deliverables:

- 0.1 Project Kickoff Meeting
- 0.2 Project Mobilization Memorandum

## TASK 1 – PARTICIPATION PLAN & SITE VISITS

### Task 1.1 Participation Plan

Upon completion of Task 0 (project mobilization phase), the consultant will draft and finalize a Participation Plan for the Transportation Chapter Update & Street Design Standards. The Plan will delineate outreach strategies to be employed as well as proposed dates for events. Key strategic events will be coordinated with consultant team trips as outlined below.

### Task 1.2 Trip #1 - Site Visit & Kickoff Meetings

In association with the commencement of Task 2, the consultant will conduct a series of in-person kickoff meetings targeted for early September of 2013. This initial 2-day trip will introduce the consultant team to internal staff and project advisory groups while also initiating the public phase of the project. Over the course of discrete meetings with internal staff, TAG, and PPG, the consultant will present an overview of the Transportation Chapter Plan process, Participation Plan and review the existing Chapter Vision and Goals. Although it is not anticipated that there will be significant revisions to the existing policy framework, the consultant will begin the process of soliciting and collecting feedback for potential changes including revised goals and policies.

Events, meetings and deliverables shall include:

- *Existing Conditions* - Review existing transportation conditions and funding outlook with internal staff, TAG and SRTC.
- *Vision & Goals* - Facilitated review and discussion of existing Transportation Chapter Plan vision and goals with internal staff and TAG. Key topics for this discussion will be the current level of consistency between the vision and city standards (e.g. street design, level of service) and the integration of transportation projects with other city initiatives (e.g. storm water). The consultant will work with staff to develop a TAG timeline for written comments and proposed changes and revisions.
- *Subarea Workshops/Transportation Tours Planning*- Planning of timing, location(s) and objectives for subarea workshops (Core/Downtown, South, Northeast, Northwest). In preparation for the Transportation Tours (Subarea Workshop #1), the consultant will work with City staff to identify and finalize key districts and corridors representative of citywide transportation opportunities and challenges. The tours should represent the diverse hierarchy of Spokane's street and place types such as Neighborhood Centers (Garland, Grand Blvd), District Centers (Shadle, Lincoln Heights, 57<sup>th</sup> & Regal), Employment Centers (East Sprague, North Nevada), and other neighborhoods and districts like Browne's Addition, and the University District Revitalization Area (UDRA).
- *Transportation Chapter Brochure/Primer* – Confirm purpose, data, content, design and dissemination schedule for background brochure/primer and website materials for later summer release.

Task 1.3      **Trip #2 - Citywide Open House #1 (*Existing Conditions*)**

Associated with the completion and presentation of Task 2 deliverables, the consultant will target a second site visit for September 2013 following the release of the Transportation Chapter Brochure. Events, meetings and deliverables shall include:

- *Citywide Open House #1*–
  - Present contents of Transportation Chapter brochure including existing conditions, current transportation funding and future revenue outlook and proposed Chapter vision and goals.
  - Introduce Center and Corridor approach to integrated transportation and land use planning.
  - Open written and online survey for community input and feedback related to Transportation Chapter Vision & Goals.
- *Street Design Standards #1* – The consultant will facilitate an initial joint meeting with relevant City staff to discuss the function of existing Street Design Standards. A key objective will be to address areas of inconsistency with the Comprehensive Plan and opportunities and constraints for revised standards. This meeting will include an initial discussion of better integrating transportation and storm water/combined sewer overflow (CSO) projects.
- *Stakeholder Meetings* – The consultant will facilitate stakeholder meetings with the following objectives:
  - *Mayor and City Council* – Review Transportation Chapter Update process, discuss vision and goals, review initial community feedback from Open House #1.
  - *TAG* – Review Citywide Open House #1, present potential project evaluation metrics and prioritization methodology for initial discussion purposes.

Task 1.4      **Trip #3 - Citywide Open House #2 (*Best Practices*) & Subarea Workshops #1 (*Transportation Tours*)**

In conjunction with the delivery of Task 3.1 (*Best Practices Presentation*), the consultant will target a third site visit in October of 2013. Events, meetings and deliverables shall include:

- *Citywide Open House #2* – The consultant will present the direction of updated Transportation Chapter vision and goals based on technical (TAG, PPG) and community input (written and online survey results). Reflecting these desired outcomes, the consultant will introduce applicable best practices in transportation planning and implementation.
- *Subarea Workshops #1 (Transportation Tours)* – The consultant will attend the first subarea workshops in the form of interactive transportation tours (3 hours per tour). It is anticipated that the four workshops will include internal staff, members of the TAG and PPG and up to 5 to 7 subarea representatives. The consultant will support and facilitate the tours to highlight existing conditions. After the bus tour the consultant will conduct a two hour workshop to solicit input for planned (i.e. funded and unfunded) and potential new projects, and discuss applied national best practices at a central meeting location.

- *Stakeholder Meetings* – The consultant will meet with internal staff, TAG, PPG and SRTC (as needed) to begin framing the project evaluation and prioritization process in light of financially constrained plan.
- *Street Design Standards #2*– The consultant will facilitate a second joint meeting with relevant City staff to discuss alternatives for the updated Street Design Standards. A key objective will be to illustrate best practices in street design including pedestrian and bicycle accommodation, emergency access, freight operations, snow storage, safety and overall multimodal function.

**Task 1.5**      **Trip #4 - Subarea Workshops #2 (*Vision & Goals Review Sessions*)**

In conjunction with Task 4 deliverables, the consultant will target a fourth site visit in November of 2013. During this trip, the consultant will facilitate evening workshops in each of the City's four subareas to review and refine the Transportation Chapter's Vision & Goals and their relationship to planned and potential projects. The TAG and PPG will be encouraged to attend. This second round of workshops will be held during a week when the consultant team is scheduled to be in Spokane for multiple days, and will be coordinated with key milestones during the Comprehensive Plan Update process. The workshops will be interactive and be designed to encourage community participation, both scheduled and on a drop-in basis. The consultant will work with the City to find strategic outreach locations for the workshops that allow for convenient drop-in participation at times throughout the day and evening. Possible locations might include a downtown venue, community centers (East Central, West Central), churches, or college campuses (Crosby Student Center, University District). Following completion of these workshops, the consultant will begin drafting the updated Transportation Chapter and Street Design Guidelines. Over the course of the drafting process, the city will schedule teleconference calls between the consultant and TAG for status updates and technical input as needed.

**Task 1.6**      **Trip #5 - Citywide Open House #3 (*Candidate Projects & Policies*)**

To present draft candidate projects and policies for the Transportation Chapter (Task 6.1), the consultant will target a fifth site visit for the January / February timeframe of 2013. Events, meetings and deliverables shall include:

- *Citywide Open House#3*– The consultant will present the draft Transportation Chapter project and policy recommendations for public review and comment.
- *Street Design Standards #3*– The consultant will facilitate a third joint meeting with relevant City staff to present the draft Street Design Standards.
- *Stakeholder Meetings* – The consultant will facilitate stakeholder meetings with the Mayor and City Council, TAG, PPG and SRTC to present the draft Transportation Chapter project and policy recommendations.

**Task 1.7**      **Trip #6 - Transportation Chapter Presentation/ Corridor Concept Charrettes**

The consultant will target a sixth site visit for the March / April timeframe of 2014 in conjunction with the delivery of the draft Transportation Chapter (Task 9.1) and Street Design Standards

(Task 10.1) and the Corridor Concept Charrettes (Task 11). Events, meetings and deliverables shall include:

- *Citywide Open House#4*– The consultant will present the draft Transportation Chapter & Street Design Guidelines for public review and comment.
- *Street Design Standards #4*– The consultant will facilitate a final joint meeting with relevant City staff to present the final Street Design Standards.
- *Stakeholder Meetings* – The consultant will facilitate stakeholder meetings with the Mayor and City Council, TAG, PPG and SRTC to present the draft Transportation Chapter Update & Street Design Guidelines.
- *Corridor Concept Charrettes* – As a first step towards implementation of the plan and the chosen priority projects, the consultant will facilitate three separate work sessions with key public and private stakeholders to identify and reach consensus on major project elements to be taken to the concept design level as part of Task 11.

Task 1.8      **Trip #7 - Corridor Concept Presentations**

Associated with the presentation of the draft Corridor Conceptual Designs (Task 11.4), the consultant will target a final site visit for the summer of 2014. The consultant will present the three corridor concepts including major project elements, plan view illustrations and high level project costs for review. The objective of this final presentation will be to confirm support for the City to pursue funding, design, and implementation for the three projects at a later date as opportunities arise.

Task 1.9      **Social Media**

As an integral part of the Participation Plan, the consultant will work with the City to develop a social media strategy for the project with a menu of additional online interactive tools for collaboration. Depending on staff feedback, the consultant proposes to set up project based twitter feeds, interactive mapping that allows for location-specific input and online town hall formats. In addition to providing project updates and deliverables to be posted on the City's Comprehensive Plan project website, the consultant will create and maintain a project Facebook page. At key points during the project, the consultant will develop 2-3 online (e.g. Survey Monkey) surveys designed to solicit feedback and comments regarding the project's vision and goals, project lists and prioritization, and draft transportation policies. The surveys will not be designed to be scientific or representative in nature; rather, they will be used to reach a broader segment of the population such as youth, young families, seniors and shift workers.

**Deliverables:**

- 1.1      **Participation Plan**
- 1.2      **Trip #1 - Site Visit & Kickoff Meetings**
- 1.3      **Trip #2 - Citywide Open House #1 (Existing Conditions)**

**TRANSPORTATION CHAPTER UPDATE & STREET DESIGN GUIDELINES**  
City of Spokane

- 1.4 **Trip #3** - Citywide Open House #2 (*Best Practices*) & Subarea Workshops #1 (*Transportation Tours*)
- 1.5 **Trip #4** - Subarea Workshops #2 (*Vision & Goals Review Sessions*)
- 1.6 **Trip #5** - Citywide Open House #3 (*Candidate Projects & Policies*)
- 1.7 **Trip #6** - Transportation Chapter Presentation/ Corridor Concept Charrettes
- 1.8 **Trip #7** - Corridor Concept Presentations
- 1.9 Social Media

**TASK 2 – REVIEW AND ASSESS EXISTING PLANS, STUDIES, APPROVED PROJECTS AND CONDITIONS**

Task 2.1 Review Existing Conditions

The consultant will review and assess the state of transportation in Spokane as well as prominent challenges and opportunities that face the City. A key objective of this task will be to review and evaluate the City's current list of capital projects identified in various plans and studies in the list below. To better align the project list with available funding resources as part of the Transportation Chapter Update, the task will begin the process of determining the continuing need of prioritization of these projects.

The assessment will review all transportation modes, linkages between transportation and land uses, and currently planned transportation initiatives. Fieldwork and site visits will be conducted over the course of Trip 1 (Task 1.2). Exhibits will draw from locally provided sources including transportation GIS files, traffic and crash data, transit ridership data, pedestrian and bicycle counts, and the region's travel demand model (using the VISUM/VISSIM software package).

The consultant will also organize and synthesize policy context for the Transportation Chapter Update. The existing projects and plans to be reviewed and incorporated will include:

- The City of Spokane's Comprehensive Plan
- Spokane Master Bike Plan
- Spokane Regional Transportation Council (SRTC) 2011-2035 Metropolitan Transportation Plan
- SRTC HORIZON 2040: The Metropolitan Transportation Plan (underway)
- Spokane Transit Agency's (STA) Plans (Comprehensive Plan, High Performance Transit Network, and Central City Transit Alternatives Analysis)
- WSDOT North Spokane Corridor Project (underway)
- The Downtown Plan: Fast Forward Spokane (2008)
- University District / Downtown Spokane Transportation Improvement Study (2009)
- Downtown Parking Study (2005 & 2010 reports)
- University District Strategic Master Plan (2004)
- University District Parking Study (2007)
- Division Street Gateway Study (underway)
- Draft Pedestrian Plan (underway)

- Davenport Arts and Entertainment District Plan (2002)
- Current 6 Year Capital Improvement Program
- “Unfunded” Capital Projects List
- City Transportation Funding History: Capital and Maintenance
- Health District Assessment of Spokane’s Street Design Standards
- Americans with Disabilities Act (ADA) needs
- Impact Fee Ordinance and projects
- Past and current Neighborhood Planning processes
- City draft policy on pedestrian crossings
- Residential Traffic Calming Guide
- Spokane Regional ITS Architecture Plan
- City street tree planting standards

**Task 2.2**      Transportation Chapter Assessment & Memorandum

The consultant will initiate a policy review and analysis of the existing Transportation Chapter. The intent of this step will be to assess the efficacy and applicability of current goals and policies. As part of this process, the consultant will conduct individual interviews and focus groups as needed with the TAG and PPG review groups. The consultant will facilitate review by these groups to evaluate the effective function, application and impacts of the policy framework. These findings will inform recommended policy text framework for the Transportation Chapter Update. The consultant will compile and document key findings in a Transportation Assessment Memorandum.

**Task 2.3**      Transportation Brochure/Primer

Upon completion of Task 2.1 and Task 2.3, the consultant will produce a highly accessible compilation of existing conditions that will be loaded onto the project website and publicly distributed as a brochure or short magazine. This user-friendly project primer, with illustrative maps, charts, tables and photo imagery, will be designed to be used and referred throughout the plan process.

**Deliverables:**

- 2.1      Review Existing Conditions (fieldwork conducted as part of **Trip #1** – Task 1.2)
- 2.2      Transportation Chapter Assessment & Memorandum (interviews conducted during **Trip #1** – Task 1.2)
- 2.3      Transportation Brochure/Primer (presented during **Trip #2** – Task 1.3)

**TASK 3 – REVIEW AND ASSESS BEST PRACTICES**



### Task 3.1 Best Practices Presentation

To inform the Transportation Chapter Update policies and Street Design Standards, the consultant will conduct a scan of best transportation planning practices from across the country. Like Spokane, large and mid-size cities alike are increasingly seeking to promote efficiency and safety, foster economic development, advance neighborhood livability, and more generally optimize their transportation assets by balancing their multimodal systems. As a result, there is now a wealth of forward thinking plans, policies, street designs and other innovative practices readily available for Spokane to consider as it proactively addresses its transportation challenges.

The consultant will present to City staff and the Planning, Community and Economic Development Committee (PCED) during Trip #3 (Task 1.4) a sample of recent best practices from peer cities either within the region or with comparable transportation systems, economic and community characteristics, and/or climate and topography. Highlighting a spectrum of multimodal proactivity (modest to aggressive), the presentation will have a specific focus on the adoption, implementation and outcomes of selected transportation policies and projects. At this point, City staff will provide feedback regarding the applicability and transferability of the case studies. Based on this feedback, the consultant will refine the Best Practices presentation to be targeted towards the general public at all relevant meetings during the Participation phase of work. The consultant will provide recommended best practices for review that reflect a relevant spectrum of transportation implementation issues; they will include topics ranging from:

- Outcome-based prioritization and decision frameworks
- Street design standards
- Integrated comprehensive transportation, land use planning, economic development, and other City functions such as storm water/ CSO programs.
- Bicycle and pedestrian design and programming
- Parking management
- Level of service (LOS) systems and concurrency standards that support community vision
- Traffic management (e.g. neighborhood traffic calming, arterial access management)
- Systems maintenance
- Capital project programming based on financially constrained funding
- Overview of innovative local funding opportunities not currently used by the City and region
- Balancing of multimodal needs including freight

### Task 3.2 Best Practices Technical Subchapter

Based on subsequent discussions with the TAG, PPG, and City staff, the consultant will summarize the recommended Best Practices to be a guide for implementation. As needed, the consultant will conduct additional research if City staff seeks to explore additional transportation topic areas relevant to the Transportation Chapter Update or Street Design Standards. The final recommended case studies and best practices will be documented in an illustrative subchapter highlighting the key best practices, lessons learned and outcomes.

#### **Deliverables:**

- 3.1 Best Practices Presentation (presented during **Trip #3** – Task 1.4)

3.2 Best Practices Technical Subchapter

**TASK 4 – REVIEW VISION AND GOALS / DEVELOP PROJECT EVALUATION AND PRIORITIZATION PROCESS**

Task 4.1 Vision & Goals Review Sessions (*Subarea Workshops #2*)

It is essential to know Spokane’s aspirations for the future in order to effectively narrow the field of alternative solutions and projects. The intent of this task will be to assure that transportation recommendations flow from and are supportive of the community’s larger values and goals. During Trip #4, the consultant will facilitate evaluation and review of the existing Transportation Chapter’s Vision and Goals with both internal stakeholders (City staff, Mayor and City Council, TAG, PPG, PCED) and the public (in conjunction with Task 1.5 - Subarea Workshop #2). A focus of these sessions will be examples of cities that have translated their visioning processes into demonstrable physical results in the transportation and land use environments.

Task 4.2 Project & Policy Evaluation Process Memorandum

The consultant will generate a draft project evaluation process using objective evaluation criteria based on existing goals and vision. The goals, when confirmed and/or revised based on stakeholder feedback, will inform the consultant’s final development of objective evaluation criteria whereby projects will be evaluated. These measures will encompass all modes of travel including transit, bicycling, walking, emergency response, freight, parking, and automobile traffic service. They will involve, for example, the transportation system’s relationship to the built environment in the form of development, economic activity, access to education and employment centers, and to an integrated system of public utilities. Project qualities such as vehicle speed, congestion, transit ridership, active transportation (walking, biking), development impacts, crash reduction, life-cycle project cost, etc., are among the variety of metrics that will be measured.

**Deliverables:**

- 4.1 Vision & Goals-Review Sessions (conducted as part of **Trip #4** – Task 1.5)
- 4.2 Project and Policy Evaluation Process Memorandum

**TASK 5 – TRANSPORTATION FACILITIES AND PROGRAM NEEDS ASSESSMENT**

The goal-setting process establishes community aspirations for growth, mobility and access. Task 5 will provide specific information on the gaps and deficiencies that must be overcome to achieve those aspirations. This is an important step in narrowing and prioritizing the potential universe of projects designed to meet the City’s desired outcomes. The needs analysis gives meaning to the existing conditions analyses by linking them to outcomes identified by the Transportation Chapter Vision and Goals. These will be tied to community priorities such as safety, mobility, modal choice, efficiency and economic development.

Task 5.1 Travel demand modeling

The consultant will utilize the region's travel demand model to assess what needs might look like in future years (based on the previously developed measurable mobility criteria). The consultant will work with SRTC's VISUM model, assessing the current links and nodes and the underlying socio-economic data. The consultant will work with staff to develop testing scenarios at the scale of the entire City. These scenarios will correspond to coherent and consistent programs that both provide benefits at the community level and also combine and reinforce these beneficial impacts at the level of larger transportation corridors or districts in the City. The model outputs will be reviewed post process to ensure they seem realistic.

In order to test the impacts of land use assumptions, the consultant will also use current land use and zoning entitlements, demographic data, City staff knowledge and community input to generate an alternative land use scenario (in the form of alternate VISUM socio-economic data) for the new growth and redevelopment areas. The consultant will work with both city staff and SRTC to discuss the significance of any of these findings. Appropriate measures will be defined so that model outputs will be transformed into measures consistent with the criteria outlined in the goals setting effort. Areas of transportation analysis will include:

- Vehicle Congestion
  - Capacity Improvement Projects – project needs will be identified at a high-level identifying areas where current or forecast travel demand suggests the need for additional capacity along the analyzed roadway segments. Similarly, alternative intersection configurations can be assessed using the City's Synchro model and forecast volumes at the critical intersections. In order to identify eligible impact fee projects pursuant to Washington State law, it is anticipated that a majority of the analysis will focus on critical intersections.
  - Potential Economic Opportunity & Potential Storm Water Integration Projects- analysis of potential transportation (e.g. lane reductions for enhanced walkability and reduced impervious surface) projects in support of economic development and/or storm water goals.
  - New Alignments – the effect of new alignments can be tested using SRTC's VISUM model to understand how new alignments influence travel patterns and volumes on up to 5-10 roadway segments.
- Existing and Future Multimodal Demand (Biking, Walking, Transit)
- Multimodal Network Connectivity
- Freight and Truck Mobility
- Parking
- Emergency Vehicle Access
- Signal Systems and the regional Intelligent Transportation System (ITS)
- Safety

The ultimate goal of conducting this demand analysis will be to prioritize route network segments for implementation, but also to provide a tool that can be used by the City in the future to prioritize projects. This definition of areas of demand will inform our field assessment, facility identification, and project prioritization.

### Task 5.2 GIS Analysis

As part of this task, the consultant will assess statistical and demographic factors that will shape Spokane's future. This work will build upon the analysis conducted by SRTC during the development of the region's 2040 plan, *Horizon 2040*. These factors include:

- Demographics (population, age, income, education, household types)
- Auto ownership and transit dependency
- Land use and zoning, including proposed and planned (re)development
- Desired urban form and activity
- Property values and development trends
- Desire for active transportation (pedestrian/bicycle), Safe Routes to School, etc.
- Social, environmental, or livability metrics

The consultant will also employ GIS and other tools to pinpoint areas with concentrations of transit and pedestrian oriented development (*people, places, physical form, performance, pedestrian/bicycle*), underutilized land likely to redevelop (presenting opportunity for change), and areas that have incomplete bike or sidewalk infrastructure, including ADA compliance issues.

### Task 5.3 Transportation Facilities and Programs Needs Assessment

The resulting Transportation Facilities and Program Needs Assessment will provide a clear narrative about transportation conditions today (traffic volumes, vehicular congestion, multimodal travel including bicycle, pedestrian, and ADA components, network connectivity, freight mobility, parking, emergency vehicle routes, use of ITS, and safety), how these conditions would evolve in the future (based on the model performed and socio-economic changes), and what the resulting needs are. This memo would conclude with a figure (or figures) which identify high-level facility needs based on the travel modeling, as well as qualitative assessment of other modal needs.

#### **Deliverables:**

- 5.1 Travel demand modeling
- 5.2 GIS Analysis
- 5.3 Transportation Facilities and Programs Needs Assessment

## **TASK 6 – DEVELOP CANDIDATE PROJECTS AND POLICIES**

### Task 6.1 Draft Candidate Projects & Policies

Based on the outcomes of the existing conditions and needs assessment, the consultant will develop the first draft of candidate projects and policies to be reviewed and approved by City staff, Mayor and City Council, TAG and the PPG. As a first step, the consultant will work with the City to compile and document a first run of candidate projects for evaluation. Candidate projects and

policies will be drawn from work completed in tasks 3 through 5. Where possible, projects will consist of discrete components (e.g. intersection improvements, streetscaping, pedestrian/bicycle) that will allow the City to be flexible and opportunistic in terms of seeking funding for individual elements.

The projects gathered from the various sources will be documented with enough project specifics to allow for a full evaluation of the project using the evaluation criteria. The consultant will document the type of project, its physical scale and extents, its estimated cost and some of the intended design elements (e.g. sidewalks, bike facilities, streetscaping).

The development of new projects will allow for ideas of any mode in any part of the City, but many will likely be concentrated in areas with economic development opportunities such as along the North Spokane Corridor, University District, the Downtown and surrounding commercial environments, Center and Corridor areas, and the West Plains industrial area.

#### Task 6.2 Scenario Development

Since it is certain that there will be more projects to evaluate than there is possible funding, the consultant will work with City staff to arrange the projects into three scenarios for evaluation. These scenarios would each be fiscally-constrained with a focus on system preservation, but one or two of these scenarios may include assumptions about increased funding levels. By doing this, the relative merits of major policy approaches can be communicated. For example, one scenario may involve (level of service / concurrency levels scenarios driving capacity needs or a comparison of an alternative focusing more on maintenance vs. economic development). A second scenario may involve relative denser infill development complemented with multi-modal infrastructure improvements. Whereas contrasting scenarios will allow policy makers to understand likely outcomes of broad policy direction, it is anticipated that the final list of transportation projects will represent the alternative that best fits the City's Vision and goals.

#### Task 6.3 Transportation/Land Use Frameworks

To help better integrate land use and transportation, this task will include the development of Corridor & Center Transportation/Land Use Frameworks for priority growth areas in the City. This framework approach entails developing tailored transportation (supporting street network, street cross section, multi-modal elements, etc.), and market-based redevelopment recommendations (density, land use, urban form) for the City's corridors and center types (Neighborhood, District, Downtown, Employment). This will allow the City to more effectively respond to market demands—such as tying needed transportation infrastructure to development requests. It will also allow the City to respond to major infrastructure changes such as the completion of the North Spokane Corridor (recognizing that the NSC completion may take another 20 years), which may create an opportunity to reshape the urban form and streetscapes along the heavily trafficked alternative routes of Hamilton/Nevada and Division/Ruby. By looking at each center and area of potential change, the framework will position the City to be proactive in its investments and highly responsive to its private-sector investment partners.

The project candidates developed through this process will form the basis of a plan for systems-based multi-modal networks. Projects and policies will also be developed to facilitate system-to-system operability and goods movement (rail corridor preservation, truck routing and freight

policies). Candidate approaches that identify efficiency-based measures such as ITS, real-time traveler information, travel demand management (TDM), and parking policies will be included as needed.

**Deliverables:**

- 6.1 Draft Candidate Projects and Policies for Evaluation (to be presented and reviewed during **Trip #5** – Task 1.6.)
- 6.2 Scenario Development (to be developed during **Trip #5**)
- 6.3 Transportation/Land Use Frameworks (to be presented and reviewed during **Trip #5**)

**TASK 7 – EVALUATE AND PRIORITIZE PROJECTS AND POLICIES BASED ON NEEDS, VISION AND GOALS**

Task 7.1 Project Evaluation & Prioritization

Once the universe of potential projects is identified and projects and policies have been packaged into testing scenarios, the consultant will test candidates using the previously developed evaluation methodology, developed under tasks 4 and 5. The scenarios are expected to range from focusing primarily on system preservation to investing in strategic catalytic capital projects. They will represent logical combinations of transportation projects and policies and account for supportive land use and future growth. The consultant will consider the overall cost of scenarios and likely funding constraints in the City and region. The consultant will then work with the City to choose the desired scenario and associated Comprehensive Plan policy framework.

The consultant will use a variety of tools that may include the region’s travel demand model, GIS, spreadsheets or other analytical tools that will facilitate the comparison of potential projects against the metrics and evaluation framework developed over the course of the visioning process. In addition to creating a data-driven ordering (project priority ranking) for future capital projects, the analysis will provide insights on likely outcomes in areas such as mobility, economic development, quality of life, health and safety and ADA accessibility. Technical evaluation of projects will result in a table of projects with values or scores that can be ordered as a preliminary reflection of priority in addressing the project goals.

Task 7.2 Pedestrian & Bike Master Plan Updates

Building on the work completed to date (Phase I), the consultant will update the Pedestrian Master Plan for Spokane. This will consist of updated project lists and the review of current policies regarding parties responsible for construction, maintenance and upgrade of sidewalks and recommendation of any changes to these policies. Other policies such as requirements for sidewalk on one or both sides of streets or accessibility will also be developed. Finally, a method for prioritizing sidewalk investment and programming funding will be developed.

The consultant will also update Spokane’s Bike Master Plan. This will entail an analysis of gaps in the current plan, coordination with other Transportation Plan elements such as street redesign or

intermodal connectivity, and update of bike projects, goals, recommendations and priorities. The City will provide the consultant with all available GIS data for bicycle and pedestrian systems.

Task 7.3      Truck Routes Map & Policies

The City requires a map for truck routes that considers the location of present and future industrial uses and the freight needs of those operators. The consultant will work with the City to develop a plan that will consider major truck generators and will outline policies for physical street design, communication and enforcement. This also includes a truck freight and delivery policy for the Downtown.

Task 7.4      Concurrency Process Recommendations

The consultant will recommend a concurrency process that will lead to better outcomes for the financing and preservation of the transportation system and achievement of other project goals. Recommendations will recognize the differing transportation needs of different urban contexts (urban, suburban, industrial), thereby allowing for a more responsive set of triggers and mitigation tools.

Task 7.6      Funding Options Memorandum

The consultant will work with the City to outline policies regarding the disposition of available funding between preservation functions and new capital projects. These discussions will drive the magnitude of the budget available for and the number of new projects in the plan.

**Deliverables (to be presented during Trip #6):**

- 7.1      Project Evaluation & Prioritization
- 7.2      Draft Pedestrian & Bike Master Plan Updates
- 7.3      Truck Route Map and Policies
- 7.4      Concurrency Process Recommendations
- 7.5      Funding Options Memorandum

**TASK 8 – CREATE A TIMELINE AND CAPITAL BUDGET AND PRIORITY CORRIDOR/CENTER IMPLEMENTATION STRATEGIES**

Task 8.1      Near and Long-Term Capital Facilities Plan

Following any revisions to the Draft Prioritized Project List, the final list will be converted into a 20 Year Capital Transportation Facilities Plan for the City. This Facilities Plan will include project names, descriptions conveying intent and scope, cost estimates, and general timing for the plan (1-6 year, 7-20 year). Projects will include intersections, corridors, pedestrian/bicycle,

streetscaping and capacity improvements that are not eligible for Impact Fees. This Facilities Plan will also define processes and practices for individual project implementation.

**Task 8.2**      Draft Impact Fee Eligible Project List

Based on the project modeling in Task 5, the Capital Facilities Plan will include a list of impact fee eligible projects consistent with Washington State law and the City's desired level of service and concurrency policy. This item assumes that the City would lead the update of the impact fee program once the list of eligible projects has been developed including high level cost estimates.

**Task 8.3**      Priority Corridor and Centers Implementation Strategies

In preparation for Task 11, implementation strategies for three Centers and/or Corridor priority projects will be developed and will include a framework for both public investments and expected private infrastructure investment (e.g. sidewalk or streetscape projects, new street networks, right of way donations or multi-modal considerations). The strategies will be developed to give clear direction to both City staff and to private developers about their roles and expectations. Furthermore, they will establish a template for better coordinating transportation investments with land use and development in Centers and Corridors throughout the City. Key elements of the strategies shall include:

- General expectations regarding basic building forms, densities and parking (minimums and maximums)
- Framework of street network (new or modified streets) or transportation improvements (streetscapes, bike facilities, transit stops, etc.) that should be required of the private sector. These should be incorporated into the entitlements process
- Development triggers for transportation investments that will be needed as an area redevelops and grows.

**Deliverables (to be presented during Trip #6):**

- 8.1      Near and Long-Term Capital Facilities Plan
- 8.2      Draft Impact Fee Eligible Project List
- 8.3      Priority Corridor and Centers Implementation Strategies

**TASK 9 – CREATE COMPREHENSIVE PLAN CHAPTER INCORPORATING TASKS #1-8**

**Task 9.1**      Transportation Plan Chapter

The memoranda and subchapters previously developed will be combined, along with documentation of all other work done in Tasks 1-8 to form the basis of a Transportation Chapter and appendices for the Comprehensive Plan. The chapter will include updated policies, maps and



graphics required for clarity and will be formatted to be compatible with other chapters of Spokane's Comprehensive Plan.

In addition to a description of the update process and projects, the chapter will clearly articulate Spokane's vision, goals and transportation policies. This includes creation of clear City policies regarding elements and facilities controlled by partner agencies (STA, WSDOT). The chapter will delineate clear linkages between Spokane's plans and partner agency goals. The consultant will present the Draft Chapter to internal staff, TAG, PPG, the public, Plan Commission, Mayor and City Council during Trip #6 (Task 1.7).

#### Task 9.2      Transportation Chapter Technical Appendix

Due to the volume of information, it is anticipated that the Chapter shall include a succinct report body within a technical appendix. The appendix will include, but not be limited to, project background data and analysis, supporting material for the Transportation Brochure, Best Practices technical subchapter, the Transportation Facilities & Program Needs Assessment, and project evaluation matrices.

#### Task 9.3      Participation Plan Documentation

As part of the technical appendix, the consultant will compile and include documentation of the Participation Plan process. This documentation will include meeting dates, summary meeting content, participant lists and survey or feedback results. It will be designed for the City to refer to and include in future grant applications.

#### **Deliverables:**

- 9.1      Draft & Final Comprehensive Plan Transportation Chapter
- 9.2      Transportation Chapter Technical Appendix
- 9.3      Participation Plan Documentation

## **TASK 10 – UPDATE STREET DESIGN STANDARDS**

#### 10.1      Review & Assess Current Standards & Codes

The City has both adopted and de-facto street policies in places such as the Street Design Standards, Comprehensive Plan, City ordinances, planting guidelines, and public works related standard design plates. In conjunction with Trips 2, 3, 5 and 6, the consultant will review and assess the efficacy of the existing standards and practices with City staff. These joint sessions will directly inform the new Street Design Standards.

#### 10.2      Draft & Final Spokane Street Design Standards

As a first key step toward implementation, the consultant will lead the update of Spokane's street design standards to provide specific guidance in the design of streets and Level of Service

standards to better meet the vision and goals of the Transportation Chapter. From a functional perspective, the standards will serve to illustrate the components of the built environment that are to be represented in the Code and in streets constructed or approved by the City. The City's streets will be classified by their operational characteristics and land use character, including the designations of priority corridors and the recognition of the need to maintain or enhance the surrounding context along the majority of neighborhood streets. The standards will also take into account all users of the streets including pedestrians, automobiles, transit vehicles, bicycles, buses, emergency responders and trucks. The standards will provide a set of details to guide:

- Vehicle lane widths
- Sidewalk and curb design for safe and comfortable accommodation of pedestrians of all ages and abilities
- Signalized and unsignalized crosswalk design- A Discussion to be included regarding of when to use them.
- Bicycle accommodation and facility design
- Approaches to stormwater management
- Transit accommodation and passenger facility design
- Intersection design elements (turning radii, ADA accessibility, signal placement, etc.)
- Driveway design and placement standards
- Trees and landscaping
- Street furniture, signage and lighting placement
- Requirements for setbacks, clear view triangles, and roadside clear zones, especially as they relate to redevelopment

The standards developed will be consistent with, but will utilize the flexibility inherent the American Association of State Highway and Transportation Officials (AASHTO) Green Book. One street design will not fit all contexts in a city, so a variety of cross-section dimensions and elements will be developed. Cross sections will be three-dimensional and will allow for the easy communication of a given design cross-section that can be expected to support the built environment that is planned.

The standards will be designed to provide clear and unambiguous guidance to City departments that are readily understood and interpreted. Critical steps will include:

1. *Contextualizing Spokane Streets* – Integrating Spokane's diverse existing and future land use environment into the Standards is a critical step to creating context appropriate streets.
2. *Working with All City Departments to Develop Consistency and Balance* – The design, operation, and management of public streets will involve Engineering, Planning and Emergency Services staff. A series of meetings with cross-disciplinary practitioners involved in the building of streets will be engaged to reach consensus on issues of contention. The working group may need to elevate some issues to the level of policy-makers. In such cases a clear and concise presentation of the tradeoff involved must be developed.
3. *Documenting Results in Clear & Objective Format* – The Street Design Standards are meant for use by both private and public entities and should be legible for City staff and community members alike. Clear communication of the standards is the most direct way to keep them from being the purview of any one individual or department.

**Deliverables:**

- 10.1 Review & Assess Current Standards & Codes (including four (4) joint planning and public works related staff meetings in conjunction with **Trips 2, 3, 5 & 6**)
- 10.2 Draft & Final Spokane Street Design Standards (to be presented during **Trip #6**)

## TASK 11 – CORRIDOR CONCEPT DESIGN PACKAGE

Upon prioritization and selection of three Priority Corridor and Centers Implementation Strategies by Mayor and City Council in Task 8.3, the consultant will establish and execute a process that brings the priority projects from the plan level to the implementation level. The goal of this task is to prepare and scope three projects and prepare them for grant application candidates. Task 11 includes provisions for staff coordination, on-site reconnaissance and field review of the selected corridors and/or transportation nodes, collaborative design workshops with key City and regional stakeholders, and an annotated plan view and representative cross sectional concept designs. Upon selection of the three projects by the Mayor and City Council, the consultant will use the final presentation trip to conduct all on-site meetings and workshops related to developing the Priority Project Conceptual Design Package.

### Task 11.1 Site Reconnaissance/Field Work

The consultant will conduct detailed field work, auditing the existing conditions of each priority corridor/project. This upfront work will inform the design charrette (Task 11.3) and conceptual design process.

### Task 11.2 Coordination Meetings

As part of this task the contractor will hold up to one teleconference and two on-site coordination meetings to ensure the plan view design and its aesthetic meets the goals/visions of the City. During the meetings, the consultant anticipates to refine the scope and extent of the design concepts, examine design elements the City is interested in pursuing, and ensure the design reflects the needs and intent of the City as well as conditions and operational issues that planning and engineering staff have identified and the consultant may not be privy to. The teleconference will also be used to determine the mix and number of charrette participants (see Task 11.3 below).

### Task 11.3 Priority Project Design Charettes

In order to generate community-driven, collaborative and fully multimodal designs for the three priority projects, the consultant will organize, facilitate, and develop materials for individual design charrettes (4-5 hours) for each priority project. Each charrette will bring together key stakeholders from City staff, TAG, PPG, STA, SRTC, business district representatives and owners, and freight, bicycle and pedestrian interests as needed. During the charrette, existing conditions derived from site reconnaissance and data provided by the City will be presented and important tradeoff considerations will be clearly communicated. One week after each Charrette, the consultant will produce a brief synopsis of the charrette including general design directives that will drive the design of the three projects. The City will be expected to coordinate sending of

invitations and managing the attendee list and manage any printing needs in advance of the charrette (e.g., agenda, large-scale maps, handouts, etc.).

**Task 11.4**      Draft Conceptual Design Package

The consultant will develop draft corridor-wide conceptual plan view designs for each project in Illustrator with enough detail to illustrate intersection and sidewalk level improvements. The plan view design will include annotations to describe proposed improvements. These design elements will consider marked pedestrian and bike crossings (type and location), transit facilities and amenities, signal modifications (where necessary), target areas for public realm/placemaking improvements (including example types), stormwater facilities (type and location, if necessary), median refuge islands, sidewalk pedestrian buffer (type and location), and corner radius and curb ramp improvements. The consultant will also develop one representative oblique-view cross section for each project using SketchUp. The cross sectional design will derive from the design workshop ideas and findings. In addition, the consultant will provide planning-level cost estimates for each project's corridor improvements. Final products may be hand drawn, clearly and graphically illustrating conceptual design elements while leaving detailed drawings for the project design phase.

**Task 11.5**      Final Conceptual Design Package

Based on one set of non-conflicting comments on the draft designs from the City, the consultant will revise and finalize the corridor-wide conceptual plan view and oblique view cross sections for the three priority projects. The final Conceptual Design Packages will be presented to the Mayor and City Council, attendees of the Design Charrettes and the public in conjunction with Task 1.8 (Trip #7) as described above.

**Deliverables:**

- 11.1 Site Reconnaissance/Field Work (**Trip #6**)
- 11.2 Coordination Meetings (on-site meetings conducted during **Trip #6**)
- 11.3 Priority Project Design Charrette (conducted during **Trip #6**)
- 11.4 Draft Conceptual Design Package
- 11.5 Final Conceptual Design Package (presented during **Trip #7**)

**EXHIBIT B  
PAYMENT  
(NEGOTIATED HOURLY RATE)**

The Consultant shall be paid by the Agency for completed work and service rendered under this Agreement as provided hereinafter. The payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the work.

- A. HOURLY RATES. The Consultant shall be paid by the Agency for work done, based upon the negotiated hourly rates show in the attached Exhibit C. The rates listed shall be applicable for the first twelve (12)-month period and shall be subject to negotiation for the following twelve (12)-month period upon request of the Consultant or the Agency. If negotiations are not conducted for the second or subsequent twelve (12)-month periods within ninety (90) days after completion of the previous period, the rates listed in this Agreement or subsequent written authorization(s) from the Agency shall be utilized for the period of the Agreement. The rates are inclusive of direct salaries, payroll additives, overhead and fee. The Consultant shall maintain support data to verify the hours billed on the Agreement.
- B. DIRECT NONSALARY COSTS. Direct non-salary costs will be reimbursed at the actual cost to the Consultant. These charges may include, but are not limited to, the following items: travel, printing, long distance telephone, supplies, computer charges and subconsultant costs.
1. Air or train travel will only be reimbursed to economy class levels unless otherwise approved by the Agency. Automobile mileage for travel will be reimbursed at the current rate approved for Agency employees and shall be supported by the date and time of each trip with origin and destination of such trips. Subsistence and lodging expenses will be reimbursed at the same rate as for Agency employees.
  2. The billing for Direct Non-Salary Costs shall include an itemized listing of the charges directly identifiable with the Project.
  3. The Consultant shall maintain the original supporting documents in its office.
  4. All of the above charges must be necessary for the services provided under this Agreement.
- C. MANAGEMENT RESERVE FUND. The Agency may desire to establish a Management Reserve Fund to provide the Agreement Administrator the flexibility of authorizing additional funds to the Agreement for allowable unforeseen costs, or reimbursing the Consultant for additional work beyond that already defined in this Agreement. The amount included for the Management Reserve Fund is shown in

the heading of this Agreement. This fund may be replenished in a subsequent supplemental agreement. Any changes requiring additional costs in excess of the Management Reserve Fund shall be made in accordance with Section XIV, Extra Work.

- D. MAXIMUM TOTAL AMOUNT PAYABLE. The maximum total amount payable by the Agency to the Consultant under this Agreement shall not exceed the amount shown in the heading of this Agreement. The Maximum Total Amount Payable is comprised of the Total Amount Authorized and the Management Reserve Fund. The Maximum Total Amount Payable does not include payments for extra work as stipulated in Section XIV, Extra Work. No minimum amount payable is guaranteed under this Agreement.
  
- E. MONTHLY PROGRESS PAYMENTS. The Consultant may submit billings to the Agency for reimbursement of all costs authorized in (A) and (B) above on a monthly basis during the progress of the work. The billings shall be in a format approved by the Agency and accompanied by the monthly progress reports required under Section III "General Requirements" of this Agreement. The billings will be supported by detailed statements for hours expended at the rates established in Exhibit C, including names and classifications for all employees, and billings for all direct non-salary expenses. To provide a means of verifying the invoiced salary costs for Consultant employees, the Agency may conduct employee interviews. These interviews may consist of recording the names, titles, and present duties of those employees performing work on the Project at the time of the interview.
  
- F. FINAL PAYMENT. Final payment of any balance due the Consultant of the gross amount earned will be made promptly upon its verification by the Agency after the completion of the work under this Agreement, contingent upon receipt of all PS&E, plans, maps, notes, reports, and other related documents which are required to be furnished under this Agreement. Acceptance of the final payment by the Consultant shall constitute a release of all claims of any nature which the Consultant may have against the Agency unless the claims are specifically reserved in writing and transmitted to the Agency by the Consultant prior to its acceptance. The final payment shall not, however, be a bar to any claims that the Agency may have against the Consultant or to any remedies the Agency may pursue with respect to such claims.

The payment of any billing will not constitute agreement as to the appropriateness of any item and that at the time of final audit, all required adjustments will be made and reflected in a final payment. In the event that such final audit reveals an overpayment to the Consultant, the Consultant will refund such overpayment to the Agency within ninety (90) days of notice of the overpayment. The refund shall not constitute a waiver by the Consultant for any claims relating to the validity of a finding by the Agency of overpayment. The Agency has twenty (20) days after receipt of the final Post Audit to begin the appeal process to the Agency for audit findings.

- G. INSPECTION OF COST RECORDS. The Consultant and the subconsultants shall keep available for inspection by representatives of the Agency for a period of three (3) years after final payment, the cost records and accounts pertaining to this Agreement and all items related to or bearing upon these records with the following exception: if any litigation, claim, or audit arising out of, in connection with, or related to the Agreement is initiated before the expiration of the three (3)-year period, the cost records and accounts shall be retained until such litigation, claim, or audit involving the records is completed.

## **EXHIBIT C**

### **Project Budget and Cost Worksheet**

City of Spokane Comprehensive Plan – Transportation Chapter  
& Transportation Design Standards Update







STATE OF  
WASHINGTON

# BUSINESS LICENSE

Foreign Profit Corporation

Unified Business ID #: 602 201 401  
Business ID #: 1  
Location: 1

NELSON\NYGAARD CONSULTING ASSOCIATES, INC.  
NELSON/NYGAARD CONSULTING ASSOCIATES, INC.  
1402 3RD AVE  
SEATTLE WA 98101 2195

TAX REGISTRATION

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

*Brad Florenty*

Director, Department of Revenue

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## Search Business Licenses

### License Information:

**Entity Name:** NELSON\NYGAARD CONSULTING ASSOCIATES, INC.  
**Business Name:** NELSON\NYGAARD CONSULTING ASSOCIATES, INC.  
**License Type:** Washington State Business  
**Entity Type:** Profit Corporation  
**UBI:** 602201401 Business ID:001 Location ID:0002  
**Status:** To check the status of this company, go to [Secretary of State](#) and [Department of Revenue](#).

**Location Address:**  
 1402 3RD AVE STE 1200  
 SEATTLE, WA, 98101-2110

**Mailing Address:**  
 116 NEW MONTGOMERY ST STE 500  
 SAN FRANCISCO, CA, 94105-3636

[View Additional Locations](#)

	Status	Expires	Firs
<b>Licenses Held at this location</b> <a href="#">Spokane General Business</a>	Active	07/31/2014	07/2
<b>Registered Trade Names:</b> NELSON\NYGAARD CONSULTING ASSOCIATES, INC.	Active	N/A	08/1

### Governing People:

BONNIE NELSON  
 JEFF TUMLIN  
 LINDA RHINE  
 PAUL JEWEL

Information Current as of 08/13/2013 5:41AM Pacific Time

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# CITY OF SPOKANE

## Taxes & Licenses

808 W Spokane Falls Blvd • Spokane WA 99201-3336

Phone (509) 625-6070 • Fax (509) 625-6990

**FEHR & PEERS**  
100 PRINGLE AVE STE 600  
WALNUT CREEK CA 94596

## BUSINESS LICENSE CITY OF SPOKANE, WASHINGTON

License No: **T12054910BUS** Expiration Date: August 25, 2013

Name of Licensee: **FEHR & PEERS**

Licensee Address: WALNUT CREEK CA

Business Activity: 488999 All Other Support Activities for Transportation

Licensed to engage in business in the City of Spokane, Washington.

Notice: The business license fee is required as a matter of revenue. This license is not a substitute for any other license, permit or approval that may be required under law or regulation relating to the activity and the use of the premises; does not authorize illegal activity.

**DO NOT PHOTOCOPY THIS DOCUMENT**

**DISPLAY THIS DOCUMENT IN PLAIN VIEW AT YOUR PLACE OF BUSINESS.**



STATE OF  
WASHINGTON

# BUSINESS LICENSE

Domestic Profit Corporation

Unified Business ID #: 602 165 222  
Business ID #: 1  
Location: 1  
Expires: 12-31-2013

STUDIO CASCADE, INC.  
429 E SPRAGUE AVE  
SPOKANE WA 99202 1537

TAX REGISTRATION  
INDUSTRIAL INSURANCE  
UNEMPLOYMENT INSURANCE

CITY LICENSES/REGISTRATIONS:  
SPOKANE GENERAL BUSINESS #T12043447BUS  
SPOKANE VALLEY GENERAL BUSINESS

LICENSING RESTRICTIONS:  
Not licensed to hire minors without a Minor Work Permit.

REGISTERED TRADE NAMES:  
STUDIO CASCADE, INC.

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

*Brad Fleherly*  
Director, Department of Business



# CERTIFICATE OF LIABILITY INSURANCE

KAB  
R054

DATE (MM/DD/YYYY)  
08-13-2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARINA ASSOCIATES INS AGENCY/PHS 556012 P:(866)467-8730 F:(877)905-0457 PO BOX 33015 SAN ANTONIO TX 78265	CONTACT NAME: PHONE (A/C, No, Ext): (866)467-8730		FAX (A/C, No): (877)905-0457
	E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A : Sentinel Ins Co LTD			
INSURER B : Hartford Underwriters Inc Co			
INSURER C :			
INSURER D :			
INSURER E :			
INSURER F :			

<b>INSURED</b> NELSON NYGAARD INC. 116 NEW MONTGOMERY ST STE 500 SAN FRANCISCO CA 94105
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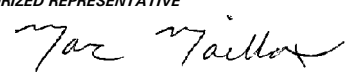
COVERAGES                      CERTIFICATE NUMBER:                      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURANCE	SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b>			57 SBA BB0777	09/01/2012	09/01/2013	EACH OCCURRENCE \$ 2,000,000	
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000	
	<input checked="" type="checkbox"/> <b>General Liab</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				PERSONAL & ADV INJURY \$ 2,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC						GENERAL AGGREGATE \$ 4,000,000	
							PRODUCTS - COMP/OP AGG \$ Excluded	
							\$	
A	<b>AUTOMOBILE LIABILITY</b>			57 SBA BB0777	09/01/2012	09/01/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$	
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS	<input type="checkbox"/>				<input type="checkbox"/>	BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$	
							\$	
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b>			57 SBA BB0777	09/01/2012	09/01/2013	EACH OCCURRENCE \$ 3,000,000	
	<input type="checkbox"/> <b>EXCESS LIAB</b>						AGGREGATE \$ 3,000,000	
							\$	
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000							
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			57 WEC PF8365	09/01/2012	09/01/2013	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A					E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000	

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**

Those usual to the Insured's Operations. Agency, its officers and employees are additional insureds but only with respect to the Consultant's services per the Business Liability Coverage Form SS0008 attached to this policy.

<b>CERTIFICATE HOLDER</b> City of Spokane, WA 1230 W BOONE AVE SPOKANE, WA 99201	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. <b>AUTHORIZED REPRESENTATIVE</b> 
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**Agenda Sheet for City Council Meeting of\***

08/26/2013

Briefing date: 08/19/2013

Status: **CLERK REVIEW**

Date Rec'd (Clerk use only) 08/14/2013

Clerk's File # ORD C35022

Renews #

Submitting Dept\*: CITY COUNCIL

Cross Ref #

Contact Name & Phone\*: JON SNYDER & MIKE 625-6254

Project #

Contact E-Mail\*: JSNYDER@SPOKANECITY.ORG

Bid #

Add'l Docs Attached?  Emergency Budget Ordinance

Requisition #

Agenda Item Name: Begin with Dept # 0320 BRIDGE INSPECTION EBO

Agenda Wording\*: (82 character max)  Additional attached?

Amending Ordinance No. c-34947 and appropriating funding in the Engineering Services Department, FROM: 0100-9999999999-General Fund Unappropriated Reserve, \$350,000.00.

Summary (Background)\*: (236 character max.)  Additional attached?

This EBO will transfer \$350,000 from the General Fund Unappropriated Reserve to the Engineering Services Department to provide funding for structural inspections of the vehicular and pedestrian bridges in Riverfront Park and to prepare related engineering reports.

Fiscal Impact Budget Account  Additional attached?

Select	\$		#	
Select	\$		#	
Select	\$		#	
Select	\$		#	

Approvals Council Notifications (Date)  None

Dept Head WESTFALL, JENNIFER Study Session

Division Director Other

Finance LESESNE, MICHELE Distribution List (Emails preferred)  Additional?

Legal BURNS, BARBARA

For the Mayor GEMMILL, GERRY

Additional Approvals

Purchasing

Select Dept 1

Select Dept 2

Select Dept 3

**Continuation of Wording, Summary, and Distribution**

**Agenda Item Name:** 0320 BRIDGE INSPECTION EBO

**Agenda Wording** (436 character max)

To: 0370-4151032200-54201 - General Fund - Engineering Services Contractual Services, same amount, to perform structural inspections of the bridges in Riverfront Park; effective August 26, 2013.

**Summary (Background)** (870 character max)

**Fiscal Impact**

**Budget Account**

Select \$

#

Select \$

#

**Distribution List**


Save

Cancel



ORDINANCE NO \_\_\_\_\_

An ordinance amending Ordinance No. C-34947, passed the City Council December 10, 2012, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2013, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2013, and providing it shall take effect immediately upon passage", and declaring an emergency

WHEREAS, subsequent to the adoption of the 2013 budget Ordinance No. C-34947, as above entitled, and which passed the City Council December 10, 2012, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0100-99999	General Fund	
	99999-	Unappropriated Reserves	<u>\$ 350,000</u>
TO:	0370-41510	General Fund – Eng. Services	
	32200-54201	Contractual Services	<u>\$ 350,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to perform structural inspections of the bridges located in Riverfront Park, the need for which could not reasonably have been anticipated at the time of adoption of the 2013 budget, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



# Agenda Sheet for City Council Meeting of\*

08/26/2013

Briefing date: 08/19/2013

Status: **CLERK REVIEW**

Date Rec'd (Clerk use only) 08/15/2013

Clerk's File # RES 2013-0064

Renews #

Submitting Dept\*: CITY COUNCIL

Cross Ref #

Contact Name & Phone\*: BEN STUCKART 625.6258

Project #

Contact E-Mail\*: BSTUCKART@SPOKANECITY.ORG

Bid #

Add'l Docs Attached?  Resolutions

Requisition #

Agenda Item Name: Begin with Dept # 0320 RESO RE BALLOT PROPOSITIONS

Agenda Wording\*: (49 character max)  Additional attached?

A resolution regarding the appointment of committees to prepare statements advocating voters' approval or rejection of Propositions No. 1, No. 2, No. 3, No. 4, No. 5 and No. 6 on the November 5, 2013

Summary (Background)\*: (13 character max.)  Additional attached?

The City Council enacted SMC 1.07.010 regarding the appointment of committees to prepare arguments advocating both voters' approval and rejection of ballot measures. Proposition No. 1, regarding the Envision Spokane Community Bill of Rights proposition, and Proposition No. 2, regarding the Spokane Moves to Amend Voter Bill of Rights proposition, have both been placed on the November 5, 2013 general election ballot pursuant to Resolutions Nos. 2013-0038 and 2013-0039 respectively.

Fiscal Impact Budget Account  Additional attached?

Select	\$		#	
Select	\$		#	
Select	\$		#	
Select	\$		#	

Approvals Council Notifications (Date)  None

Dept Head WESTFALL, JENNIFER Study Session

Division Director Other

Finance DOLAN, PAM Distribution List (Emails preferred)  Additional?

Legal PICCOLO, MIKE

For the Mayor SANDERS, THERESA\*

Additional Approvals

Purchasing

Select Dept 1

Select Dept 2

Select Dept 3

**Continuation of Wording, Summary, and Distribution**

**Agenda Item Name:** 0320 RESO RE BALLOT PROPOSITIONS

**Agenda Wording** (630 character max)

General Election and approving rules for preparation of statements.

**Summary (Background)** (870 character max)

Propositions Nos. 5 and 6, pertaining to advisory votes regarding funding for the voter bill of rights have been placed on the November 5, 2013 general election ballot pursuant to Resolution Nos. 2013-0058 and 2013-0059 respectively. Pursuant to SMC 1.07.010, it is appropriate for the City Council to appoint committees to prepare statements advocating voters' approval or rejection of the propositions. This resolution will appoint those committees and approve the rules for the preparation of the statements.

**Fiscal Impact**

Select \$

Select \$

**Budget Account**

#

#

**Distribution List**

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Save Cancel

Resolution No. \_\_\_\_\_

A resolution regarding the appointment of committees to prepare statements advocating voters' approval or rejection of Propositions No. 1, No. 2, No. 3, No. 4, No. 5 and No. 6 on the November 5, 2013 General Election and approving rules for preparation of statements.

WHEREAS, the City Council enacted SMC 1.07.010 regarding the appointment of committees to prepare arguments advocating both voters' approval and rejection of ballot measures; and

WHEREAS, on May 20, 2013, the City Council approved Resolution No. 2013-0038, regarding the Envision Spokane Community Bill of Rights proposition, and Resolution No. 2013-0039, regarding the Spokane Moves to Amend Voter Bill of Rights proposition, respectively listed as Propositions No. 1 and No. 2; and

WHEREAS, on August 5, 2013, the City Council approved Resolution Nos. 2013-0056, 2013-0057, 2013-0058 and 2013-0059 regarding advisory votes on the November 5, 2013 General Election pertaining to funding to implement the provisions of the Envision Spokane Community Bill of Rights proposition and the Spokane Moves to Amend Voter Bill of Rights proposition, respectively listed and Propositions No. 3, No. 4, No. 5 and No. 6; and

WHEREAS, the resolutions call for the Spokane County Auditor to place the propositions on the November 5, 2013 General Election; and

WHEREAS, pursuant to SMC 1.07.010, it is appropriate for the City Council to appoint committees to prepare statements advocating voters' approval or rejection of the propositions.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Spokane that the City Council appoints separate committees to prepare arguments advocating voters' approval or rejection of Propositions No. 1, No. 2, No. 3, No. 4, No. 5 and No. 6 consistent with SMC 1.07.010 to be voted on the November 5, 2013 General Election.

BE IT FURTHER RESOLVED that the City Council appoints the following individual to the following committees:

Proposition No. 1: A City Charter Amendment Establishing a Community Bill of Rights.

Committee preparing statement advocating approval:

Committee preparing statement advocating rejection:

Proposition No. 2: A Voters Bill of Rights: A Clean and Fair Elections and Government Ordinance.

Committee preparing statement advocating approval:

Committee preparing statement advocating rejection:

Proposition No. 3: Advisory Vote Regarding Funding for a Community Bill of Rights.

Committee preparing statement advocating approval:

Committee preparing statement advocating rejection:

Proposition No. 4: Advisory Vote Regarding Funding for a Community Bill of Rights.

Committee preparing statement advocating approval:

Committee preparing statement advocating rejection:

Proposition No. 5: Advisory Vote Regarding Funding for a Voter Bill of Rights.

Committee preparing statement advocating approval:

Committee preparing statement advocating rejection:

Proposition No. 6: Advisory Vote Regarding Funding for a Voter Bill of Rights.

Committee preparing statement advocating approval:

Committee preparing statement advocating rejection:

BE IT FURTHER RESOLVED that the City Council adopts the attached Rules for Ballot Measure Statement Committee Members as a guideline for preparation of statements advocating voters' approval or rejection of Proposition Nos. 1, No. 2, No. 3, No. 4, No. 5 and No. 6.

ADOPTED by the City Council \_\_\_\_\_, 2013.

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

## **Rules for Ballot Measure Statement Committee Members**

The City Council enacted SMC 1.07.010 regarding the appointment of committees to prepare arguments advocating both voters' approval and rejection of ballot measures. On May 20, 2013, the City Council approved Resolution No. 2013-0038 regarding the Envision Spokane Community Bill of Rights proposition, and Resolution No. 2013- 0039 regarding the Spokane Moves to Amend Voter Bill of Rights proposition; respectively listed as Propositions No. 1 and No. 2. On August 5, 2013, the City Council approved Resolution Nos. 2013-0056, 2013-0057, 2013-0058 and 2013-0059 regarding advisory votes pertaining to funding to implement the provisions of the Envision Spokane Community Bill of Rights proposition and the Spokane Moves to Amend Voter Bill of Rights proposition, respectively listed and Propositions No. 3, No. 4, No. 5 and No. 6; The resolutions call for the propositions to be placed on the November 5, 2013 General Election. The City Council has established the separate committees to prepare arguments advocating voters' approval or rejection of Propositions No. 1, No. 2, No. 3, No. 4, No. 5 and No. 6 consistent with SMC 1.07.010. The following rules and timeline shall apply to the preparation of the pro/con statements and rebuttal statements.

### **Deadline for completion and submittal of statements to City Council Office:**

Friday, September 20, 2013 at 3pm. Deliver respective pro/con statement in person, mail c/o City Council, 808 W. Spokane Falls Blvd, Spokane 99201, or email to [drobole@spokanecity.org](mailto:drobole@spokanecity.org).

Rebuttal statements must be submitted by Friday, September 27, 2013, in the same manner as set forth above.

Each committee shall have no more than three members; however, a committee may seek the advice of any other person.

The Committee shall elect from its members a chairperson, who shall notify the City Council Office of the names, addresses and telephone numbers of the persons on the Committee.

All statements placed in the Voters' Guide shall contain the name, address and telephone number of the chairperson of the committee submitting the statement, as well as the names of other committee members.

Arguments for and against measures shall not exceed 250 words not counting a maximum of four headings used to summarize and identify major arguments or portions of the statements for the convenience of the readers.

Rebuttals to arguments for and against measures shall not exceed 75 words and must address issues raised in the opposing argument without injecting issues not previously

discussed by either the argument for or against the measure. Headings are not permitted in connection with rebuttal statements.

Statements shall not contain obscene, libelous, or defamatory language.

The Voters' Guide shall contain the text of the ballot propositions and an explanatory statement prepared by the City Attorney's Office, in addition to the pro/con statements and the respective rebuttal statements prepared by the committees. The City Attorney's Office may make formatting changes and corrections to the statements related to spelling, grammar, and punctuation to ensure that the Voters' Guide is accurate as to form and syntax. Corrections may not alter the meaning and substance of the statements.





**Agenda Sheet for City Council Meeting of:**  
08/19/2013

<b>Date Rec'd</b>	8/7/2013
<b>Clerk's File #</b>	ORD C35021
<b>Renews #</b>	
<b>Cross Ref #</b>	RES 2012-0079
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	WASTEWATER MANAGEMENT
<b>Contact Name/Phone</b>	DALE ARNOLD 625-7900
<b>Contact E-Mail</b>	DARNOLD@SPOKANECITY.ORG
<b>Agenda Item Type</b>	First Reading Ordinance
<b>Agenda Item Name</b>	4310 LOW IMPACT DEVELOPMENT

**Agenda Wording**

An ordinance regarding low impact development and amending SMC sections 13.03.1112; 13.03.1137; 17A.020.120; 17C.110.410; 17C.120.230; 17C.130.230; 17C.200.060; 17D.060.030; 17H.010.020; 17H.010.030 and adopting a new section 17D.060.300 to (cont.)

**Summary (Background)**

The proposed SMC amendments encourage and incentivize the use of low impact development (LID) in Spokane. Ordinance language was created pursuant to a Consent Decree with the Spokane Riverkeeper and in preparation of future NPDES permit requirements to allow developers to use LID to meet stormwater management requirements. The proposed amendments include provisions for stormwater fee discounts, allows for the use of pervious concrete on sidewalks, encourages LID in street layout (cont.)

<b>Fiscal Impact</b>		<b>Budget Account</b>	
Neutral	\$		#
Select	\$		#
Select	\$		#
Select	\$		#
<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	ARNOLD, DALE	<b>Study Session</b>	July 29, 2013
<b>Division Director</b>	ROMERO, RICK	<b>Other</b>	
<b>Finance</b>	LESESNE, MICHELE	<b>Distribution List</b>	
<b>Legal</b>	BURNS, BARBARA	pdolan@spokanecity.org	
<b>For the Mayor</b>	SANDERS, THERESA	Tax & Licenses	
<b>Additional Approvals</b>		darnold@spokanecity.org	
<b>Purchasing</b>		lhendron@spokanecity.org	
		rromero@spokanecity.org	
		eschoedel@spokanecity.org	
		lschmidt@spokanecity.org	



## Continuation of Wording, Summary, Budget, and Distribution

### **Agenda Wording**

chapter 17D of the Spokane Municipal Code.

### **Summary (Background)**

design, and adopts the Eastern Washington LID Guidance Manual as an optional reference for guidance on the design of stormwater facilities.

### **Fiscal Impact**

Select \$

Select \$

Select \$

Select \$

### **Budget Account**

#

#

#

#

### **Distribution List**

<b><u>Distribution List</u></b>	

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE regarding low impact development and amending SMC sections 13.03.1112; 13.03.1137; 17A.020.120; 17C.110.410; 17C.120.230; 17C.130.230; 17C.200.060; 17D.060.030; 17H.010.020; 17H.010.030 and adopting a new section 17D.060.300 to chapter 17D of the Spokane Municipal Code; and setting an effective date..

WHEREAS, in December 2009, the Riverkeeper, a program of the Center for Justice in Spokane, Washington, filed a 60-day notice with the City of Spokane alleging violation of the City's Phase II Permit from the Washington State Department of Ecology and the federal Clean Water Act; and

WHEREAS, on August 23, 2011, the City of Spokane and the Riverkeeper entered into a Consent Decree ("Consent Decree") in an effort to improve the water quality of the Spokane River consistent with the goal and objectives of the Clean Water Act; and

WHEREAS, as part of the Consent Decree, the City of Spokane is required to by August 23, 2013, develop a draft ordinance with monetary and other incentives for encouraging Low Impact Development (LID); and present the draft ordinance to City Council for consideration; and

WHEREAS, simultaneously to this process, the Eastern Washington LID Guidance Manual is being prepared to provide site planning tools, best management practices and information for creating a strong LID program and will be incorporated into the LID ordinance process; and

WHEREAS, the City of Spokane has developed a Draft LID Ordinance which outlines incentives for encouraging Low Impact Development; -- Now, Therefore,

The City of Spokane does ordain:

Section 1. That SMC section 13.03.1137 is amended to read as follows:

**13.03.1137 Stormwater Charge**

A. All premises served within the City's storm sewer service area shall pay a storm

sewer user or stormwater charge except as provided herein.

1. The stormwater charge is computed based upon classification of the account or premises served as domestic or commercial.
2. The minimum charge is at least one domestic user charge for all accounts, notwithstanding any other provision.
3. The storm sewer user charge is calculated by the director ((for storm sewer service to all premises)) in accord with SMC 13.03.1008.

B. Commercial Stormwater Charge Discounts.

1. For those subject to a commercial charge, the director shall grant a ten percent discount upon application by the customer, and a showing of approved on-site stormwater detention facility.
  - a. Such facilities may include drywells, detention ponds, grassy swales, and the like.
  - b. An additional ten percent discount shall be granted to those qualifying under the first discount category, who also apply therefore and demonstrate approved on-site stormwater treatment practices, such as grassy swales.
2. ((To the extent not already addressed in subsection (B)(1) of this section, where a customer shows that it pays City sewer utility system charges for storm or surface water sewer utility system service for a)) Commercial charges for a new or remodeled commercial building that utilizes a permissive rainwater harvesting system or vegetated roof, as recognized by the director, ((such charges)) shall be reduced by ten percent.
  - a. To be eligible for a reduction under this subsection (B)(2), the permissive rainwater harvesting system or vegetated roof must be properly sized to utilize all of the available roof surface of the building.
  - b. For purposes of administration, a “commercial building” is presumed to be a building on premises billed “commercial user”

stormwater user charges under SMC 13.03.1008(B).

- c. "New or remodeled" shall mean a building built new or substantially remodeled. ((after July 26, 2003.))

3. The director may grant an additional ten percent discount on application by the customer, showing the use of low impact development facilities for stormwater management.

a. Such facilities may include permeable pavement, bioretention areas, infiltration planters, and other low impact development Best Management Practices as approved by the Washington State Department of Ecology and City of Spokane. Bio-infiltration swales (commonly referred to as grassy swales) are not eligible for this discount.

b. Facility maintenance is required for continuation of this discount. Maintenance requirements for low impact development facilities can be found in the Eastern Washington Low Impact Development Guidance Manual and/or manufacturer guidelines.

C. To obtain a discount under subsection (B) of this section, a customer must file a completed written application on forms approved by the director and pay an inspection fee ((every two years depending)) based on the number of impervious ((acreages)) acres to be inspected. All discounts are prospective from the date of inspection and shall not exceed the maximum allowable discount of forty percent. The fee for inspections:

1. up to one impervious acre: Zero dollars,
2. one to five impervious acres: Fifty dollars,
3. five to ten impervious acres: One hundred dollars,
4. ten to twenty impervious acres: Two hundred dollars, and
5. over twenty impervious acres: Four hundred dollars.

The inspection certification approving discount eligibility under subsection (B)(1)

is good for the functional life of the facility. The inspection certification approving discount eligibility under subsections (B)(2) and/or (B)(3) is good for ((two)) five years. The director administers this program with such additional rules as he shall provide, and may assess additional charges for administrative costs not encompassed herein.

- D. No general stormwater service charges under SMC 13.03.1008 are made to customers receiving such service from the Spokane International Airport (SIA) authority at Geiger Field and vicinity, where the airport authority maintains good and sufficient stormwater service for said customers and the authority accepts full and continuing responsibility for the design, construction, maintenance, operation, upkeep, and replacement of all stormwater facilities in such area, and where the authority accepts full and separate responsibility for compliance with all stormwater permit and regulatory requirements of all jurisdictional regulatory agencies, including the Washington State department of ecology's stormwater management and control permit regulations and requirements.

Section 2. That SMC section 13.03.1112 is amended to read as follows:

**13.03.1112                    “Commercial User Charge”**

“Commercial user charge” means the charge applied to a commercial user service account for the cost of treating the volume of wastewater from that service account of a standard strength of BOD, SS and P, plus a surcharge for the treatment of wastewater of more than standard wastewater strength as determined by wastewater monitoring, from a specific commercial user. Stormwater, also listed with commercial user charges, are:

- A. General Stormwater Service Charges.  
These are imposed for right-of-way maintenance and operations functions relating to stormwater management and control, fairly apportioned to the commercial user's benefit enjoyed/burden created; and
- B. A CSO (Combined Sewer Overflow) Stormwater User Surcharge.  
The CSO Stormwater surcharge is only imposed on commercial users within the CSO service area as reflected in the GIS map on file with the director of wastewater management, which commercial (or industrial) uses also contribute stormwater flows directly into the combined sewer system.

1. CSO Stormwater User Surcharge Discounts

a. Where a customer pays CSO stormwater user surcharges for a new or remodeled commercial building that utilizes a permissive rainwater harvesting system or vegetated roof, as recognized by the director, such charges shall be reduced by ten percent.

i. To be eligible for a reduction under this subsection the permissive rainwater harvesting system or vegetated roof must be properly sized to utilize all of the available roof surface of the building.

ii. For purposes of administration a “commercial building” is defined to be a building on premises billed “CSO stormwater user surcharge” under SMC 13.03.1008(B).

iii. “New or remodeled” shall mean a building built new or substantially remodeled.

b. The director shall grant an additional ten percent discount on application by the customer showing the use of low impact development facilities for stormwater management.

i. Such facilities may include permeable pavement, bioretention areas, infiltration planters, and other low impact development best management practices as approved by the Washington state department of ecology and the City of Spokane.

II. Facility maintenance is required for continuation of this discount. Maintenance requirements for low impact development facilities can be found in the Eastern Washington Low Impact Development Guidance Manual and/or manufacturer guidelines

C. To obtain a discount under subsection (B)(1) of this section, a customer must file a completed written application on forms approved by the director and pay an inspection fee depending on the number of impervious acres to be inspected. All discounts are prospective from the date of inspection and shall not exceed

the maximum allowable discount of twenty percent. The fee for inspection is:

1. up to one impervious acre: Zero dollars;
2. one to five impervious acres: Fifty dollars;
3. five to ten impervious acres: One hundred dollars;
4. ten to twenty impervious acres: Two hundred dollars, and
5. over twenty impervious acres: Four hundred dollars.

The inspection certification approving discount eligibility under subsection (B)(1) is good for five years. The director administers this program with such additional rules as he shall provide, and may assess additional charges for administrative costs not encompassed herein.

- D. The commercial user charges are set forth in SMC 13.03.1008.

Section 3. That SMC section 17C.020.120 is amended to read as follows:

**17A.020.120 "L" Definitions**

- A. Land Surveyor.  
An individual licensed as a land surveyor pursuant to chapter 18.43 RCW.
- B. Land Use Codes.  
Those provisions of this code that relate to:
1. zoning,
  2. subdivision,
  3. shorelines management,
  4. stormwater control,
  5. flood zones,



6. critical areas,
7. signs,
8. skywalks, and

include chapter 17D.020 SMC, chapter 17D.050 SMC, chapter 17D.060 SMC, chapter 17D.090 SMC, chapter 17E.010 SMC, chapter 17E.020 SMC, chapter 17E.030 SMC, chapter 17E.040 SMC, chapter 17E.060 SMC, chapter 17E.070 SMC, and chapter 17G.080 SMC.

C. Landscape Plan.

A scale drawing showing site improvements and landscaping required under chapter 17C.200 SMC the following elements:

1. Footprint of all structures.
2. Final site grading.
3. All parking areas and driveways.
4. All sidewalks, pedestrian walkways, and other pedestrian areas.
5. Location, height, and materials for all fences and walls.
6. Common and scientific names of all plant materials used, along with their size at planting and location of all plant materials on the site.

D. Landslide.

Rapid sliding of large masses of rock, soil, or material on steep mountain slopes or from high cliffs.

E. Latah Formation.

Sedimentary layer of claystone to fine-grained sandstone in which very finely laminated siltstone is predominant. The fresh rock ranges in color from various shades of gray to almost white, tan and rust. Much of the finer grained layers contain leaf imprints and other plant debris. Because of its generally poorly consolidated state, the Latah rarely outcrops. It erodes rapidly and therefore is usually covered with later deposits or in steeper terrain hidden under the rubble

of overlying basaltic rocks.

- F. Launch Ramp.  
An inclined slab, set of pads, rails, planks, or graded slope used for launching boats with trailers or by hand.
- G. "Ldn" means a day-night average sound level and serves as a basic measure for quantifying noise exposure, namely, the A-weighted sound level averaged over a twenty-four hour time period, with a ten decibel penalty applied to nighttime (ten p.m. to seven a.m.) sound levels.
- H. Leak Detection.  
A procedure for determining if the material in a primary container has escaped into the outside environment or has invaded an interstitial space in a multiple containment system.
- I. Levee.  
A natural or artificial embankment on the bank of a stream for the purpose of keeping floodwaters from inundating adjacent land. Some levees have revetments on their sides.
- J. Level of Service Standard.  
The number of units of capacity per unit of demand. The level of service standards used on concurrency tests are those standards specified in the adopted City of Spokane comprehensive plan.
- K. Lighting Methods.
  - 1. Direct.  
Exposed lighting or neon tubes on the sign face. Direct lighting also includes signs whose message or image is created by light projected onto a surface.
  - 2. Indirect.  
The light source is separate from the sign face or cabinet and is directed to shine onto the sign.
  - 3. Internal.  
The light source is concealed within the sign.

L. Lighting Plan.

A general site plan that includes:

1. location of all lighting fixtures on the site;
2. manufacturer's model identification of each lighting fixture;
3. manufacturer's performance specifications of each fixture;
4. a photometric plan of the installed fixtures, which demonstrates that all illumination is confined within the boundaries of the site.

M. Limited Industrial.

Establishments primarily engaged in on-site production or assembly of goods by hand manufacturing involving the use of hand tools and small-scale equipment and may have the incidental direct sale to consumers of those goods produced on-site. Typical uses include:

1. on-site production of goods by hand or artistic endeavor;
2. placement of digital or analog information on a physical or electronic medium;
3. manufacture, predominantly from previously prepared materials, of finished products or parts, provided the noise, light, smell, or vibration does not extend beyond the site; and
4. research of an industrial or biotechnical nature.

All activity must be conducted totally within the structure with no outdoor storage.

N. Listed Species.

A fish or wildlife species on a state or federal species of concern list. Possible designations could include endangered, threatened and sensitive.

O. Littoral Drift.

The natural movement of sediment, particularly sand and gravel, along

shorelines by wave action in response to prevailing winds or by stream currents.

P. Local Access Street.

A street that provides access from individual properties to collector and minor arterials.

Q. Lot.

1. "Lot" is a parcel or tract of land so designated on a recorded plat or assessors plat, or:
  - a. in an unplatted area, a tract having frontage on a public street or private street within a planned unit development or binding site plan and having the minimum size and dimensions required for a building site by the zoning code; or
  - b. a building site designated as such on an approved planned development plan; or
  - c. an unplatted area, legally created, and having the minimum size and dimensions required for a building site by the zoning code, but that does not have frontage on a public street.
2. A tract consisting of more than one contiguous lot may be considered as one lot for development purposes, subject to interpretation of the location of the front and rear yards.
3. A "corner lot" is a lot bounded on two adjacent sides by intersecting public streets.
4. An "inside lot" is a lot other than a corner lot.
5. A "through lot" is a lot bounded on opposite sides by parallel or approximately parallel public streets.

R. Lot Depth.

The depth of a lot is the horizontal distance between the front lot line and the rear lot line measured in the mean direction of the side lot lines.

S. Lot Lines.

The property lines along the edge of a lot or site.

1. “Front lot line” means a lot line, or segment of a lot line, that abuts a street.

- a. ((1.)) On a corner lot, the front lot line is the shortest of the lot lines that abut a street. If two or more street lot lines are of equal length, then the applicant or property owner can choose which lot line is to be the front.
- b. ((2.)) However, a through lot has two front lot lines regardless of whether the street lot lines are of equal or unequal length.

2. “Rear lot line” means a lot line that is opposite a front lot line.

- a. A triangular lot has two side lot lines but no rear lot line.
- b. For other irregularly shaped lots, the rear lot line is all lot lines that are most nearly opposite the front lot line.

3. “Side lot line” means a lot line that is neither a front nor rear lot line.

a. On a corner lot, the longer lot line, which abuts a street, is a side lot line.

4. “Side street lot line” means a lot line that is both a side lot line and a street lot line.

5. “Street lot line” means a lot line, or segment of a lot line, that abuts a street.

- a. “Street lot line” does not include lot lines that abut an alley.
- b. On a corner lot, there are two (or more) street lot lines.
- c. Street lot lines can include front lot lines and side lot lines.

T. Lot Width.

The width of a lot is the horizontal distance between the side lot lines measured

on a line intersecting at right angles the line of the lot depth thirty feet from the front lot line.

U. Low Impact Development (LID).

((1. A method of managing stormwater that aims to mimic the predevelopment hydrologic conditions of the site by using existing soil, vegetation, and topography to detain runoff and remove pollutants.

1. ((2.)) ((LID is an approach to land development (or re-development) that works with nature to manage stormwater as close to its source as possible. LID employs principles such as preserving and recreating natural landscape features, minimizing effective imperviousness to create functional and appealing site drainage that treat stormwater as a resource rather than a waste product (EPA definition))) LID is a stormwater and land use management strategy that strives to mimic pre-disturbance hydrologic processes of infiltration, filtration, storage, evaporation and transpiration by emphasizing conservation, use of on-site natural features, site planning, and distributed stormwater management practices that are integrated into a project design.

V. Low Visual Impact Facility.

For the purposes of administration of this code, a low visual impact facility includes a small diameter (three feet or less) antenna or antenna array located on top of an existing pole or on a replacement pole. (See also SMC 17A.020.010, Alternative Tower Structure.)

W. Lowest Floor.

The lowest floor of the lowest enclosed area (including the basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage, in an area other than a basement area, is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of SMC 17E.030.140.

Section 4. That SMC section 17C.110.410 is amended to read as follows:

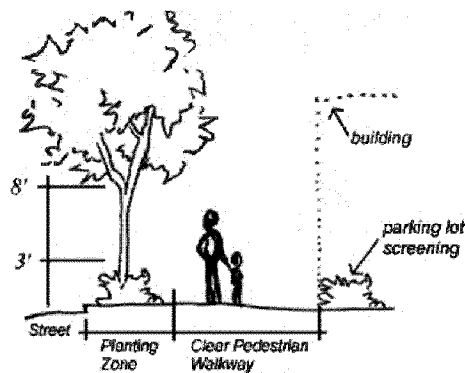
**17C.110.410 Sidewalks**

A. Purpose.

To provide continuous, safe, and consistent pedestrian system with connectivity to the street right-of-way and the neighborhood.

B. Sidewalk Implementation.

1. Sidewalks shall have the minimum dimension of five feet, even if part of the width is located on private property. This dimension shall be applied to the clear, unobstructed pathway between the planting behind the curb and building facades or parking lot screening. (R)



2. Sidewalks shall be continuous, without gaps between developments. (R)
3. Unless otherwise required or where larger plaza areas are provided, sidewalk paving materials shall be consistent with the street frontage improvements of adjacent developments. (P)
4. Sidewalks within the public right-of-way shall be concrete, two-foot grid, standard sidewalk color and float finish. (R)
5. Pervious concrete may be used in the design and construction of sidewalks, where feasible.

Section 5. That SMC section 17C.130.230 is amended to read as follows:

**17C.120.230 Setbacks and Sidewalks**

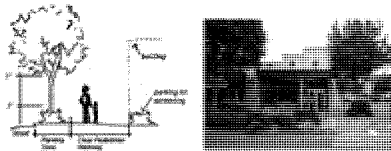
A. Purpose.

The required structure setbacks promote streetscapes that are consistent with the desired character of the different commercial zones. The setback requirements for areas that abut single-family residential zones promote commercial development that will maintain light, air and the potential for privacy for adjacent single-family residential zones. The sidewalk standards provide a continuous, safe, and consistent street frontage character along the street right-of-way.

**B. Setback and Required Sidewalk Width Standards.**

The setback standards for all structures are stated in Table 17C.120-2 and as stated below.

1. Structures shall be no closer than twelve feet from the back of the curb except as provided in subsection (B)(3) of this section.
2. Sidewalks are required to be constructed and shall be at least twelve feet wide and consist of a clear walking path at least seven feet wide (in addition to planting zone for street trees per SMC 17C.200.050). Part of the sidewalk width may be located on private property. The sidewalk dimension shall be measured from back of curb to building facades or parking lot screening.



3. The required sidewalk width may be reduced by approval of the planning director if the existing sidewalk (distance between the curb and the building) is less than twelve feet wide between the back of curb and the existing building setback line of adjacent building(s). In no case shall the setback be reduced below nine feet from the back of the curb unless on-street parking exists between the building and the street.
4. Unless otherwise required or where larger plaza areas are provided, sidewalk paving material shall be concrete, two-foot grid, standard sidewalk color, and float finish.
5. Pervious concrete may be used in the design and construction of sidewalks, where feasible.



C. Exception to the Setback Standards.

1. Where a site is split between more than one zone and a structure is proposed that will cross an internal lot line that is also a zoning line, no setbacks are required from that lot line.
2. Detached Accessory Structures.  
The setback standards for detached accessory structures are stated in SMC 17C.120.300. Fences are addressed in SMC 17C.120.310. Sign standards are in chapter 17C.240 SMC, Signs.

D. Extensions Into Required Structure Setbacks.

The following features attached to structures are allowed as exceptions to the setback standards except they shall not reduce the required sidewalk width of subsection (B) of this section.

1. Minor Projections of Features Attached to Structures.
  - a. Minor Projections Allowed.  
Minor features of a structure, such as eaves, chimneys, fire escapes, bay windows, uncovered stairways, wheelchair ramps and uncovered decks or balconies, may extend into a required structure setback up to twenty percent of the depth of the setback. However, they may not be within three feet of a lot line when a setback is required. Bays and bay windows extending into the setback also must meet the following requirements:
    - i. Each bay and bay window may be up to twelve feet long, but the total area of all bays and bay windows on a building facade cannot be more than thirty percent of the area of the facade.
    - ii. At least thirty percent of the area of the bay which faces the property line requiring the setback must be glazing or glass block.
    - iii. Bays and bay windows must cantilever beyond the foundation of the structure; and

- iv. The bay may not include any doors.
  - b. **Full Projection Allowed.**  
In addition to subsection (D)(1)(a) of this section, the following features are allowed to project farther into required structure setbacks:
    - i. Canopies, marquees, awnings and similar features may fully extend into a street setback and may extend into the public right-of-way subject to the requirements of SMC 17F.040.140.
    - ii. Uncovered stairways and wheelchair ramps that lead to one entrance on the street-facing facade of a building may fully extend into a street setback.
    - iii. Uncovered decks and stairways that are no more than forty-two inches above the ground may fully extend into a required structure setback; and
    - iv. On lots that slope down from the street, vehicular and pedestrian entry bridges that are no more than forty-two inches above the average sidewalk elevation may fully extend into a required structure setback.
    - v. Balconies may extend into public rights-of-way as allowed in the building code.
  - c. **Projections Not Allowed.**  
Attached mechanical structures such as heat pumps, air conditioners, emergency generators and water pumps are allowed in a street setback but not in a required setback from an abutting residential zone.
2. Underground structures are permitted in all setbacks.

Section 6. That SMC section 17C.130.230 is amended to read as follows:

## 17C.130.230 Setbacks and Sidewalks

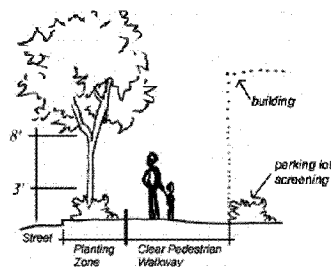
### A. Purpose.

The required structure setbacks promote streetscapes that are consistent with the desired character of the different industrial zones. The setback requirements for areas that abut single-family residential zones promote commercial development that will maintain light, air, and the potential for privacy for adjacent single-family residential zones. The sidewalk standards provide a continuous, safe, and consistent street frontage character along the street right-of-way.

### B. Setback and Required Sidewalk Width Standards.

The setback standards for all structures are stated in Table 17C.130-2, Industrial Zones Development Standards, and as stated below.

1. Structures shall be no closer than twelve feet from the back of the curb except as provided in subsection (B)(3) of this section.
2. Sidewalks are required to be constructed and shall consist of a clear walking path at least five feet wide (in addition to a minimum five-foot wide planting zone for street trees). Part or all of the sidewalk width may be located on private property. The sidewalk dimension shall be applied to the clear, unobstructed pathway between the planting behind the curb and building facades or parking lot screening.



3. The required sidewalk width may be reduced by approval of the planning director if the existing sidewalk (distance between the curb and the building) is less than twelve feet wide between the back of curb and the existing building setback line of adjacent building(s). In no case shall the setback be reduced below nine feet from the back of the curb unless on-street parking exists between the building and the street.

4. Unless otherwise required or where larger plaza areas are provided, sidewalk-paving material shall be concrete, two-foot grid, standard sidewalk color and float finish.
5. Pervious concrete may be used in the design and construction of sidewalks, where feasible.

C. Exceptions to the Setback Standards.

1. Where a site is split between more than one zone and a structure is proposed that will cross an internal lot line that is also a zoning line, no setbacks are required from that lot line.
2. Detached Accessory Structures.  
The setback standards for detached accessory structures are stated in SMC 17C.130.300. Fences are addressed in SMC 17C.130.310. Sign standards are in chapter 17C.240 SMC, Sign Code.

D. Extensions into Required Structure Setbacks.

The following features attached to structures are allowed as exceptions to the setback standards except they shall not reduce the required sidewalk width of SMC 17C.130.230.

1. Minor Projections of Features Attached to Structures.
  - a. Minor Projections Allowed.  
Minor features of a structure, such as eaves, chimneys, fire escapes, bay windows, uncovered stairways, wheelchair ramps, and uncovered decks or balconies may extend into a required structure setback up to twenty percent of the depth of the setback. However, they may not be within three feet of a lot line when a setback is required. Bays and bay windows extending into the setback also must meet the following requirements:
    - i. Each bay and bay window may be up to twelve feet long, but the total area of all bays and bay windows on a building facade cannot be more than thirty percent of the area of the facade.

- ii. At least thirty percent of the area of the bay which faces the property line requiring the setback must be glazing or glass block.
  - iii. Bays and bay windows must cantilever beyond the foundation of the structure; and
  - iv. The bay may not include any doors.
- b. Full Projection Allowed.
- In addition to subsection (D)(1)(a) of this section, the following features are allowed to project farther into required structure setbacks:
- i. Canopies, marquees, awnings, and similar features may fully extend into a street setback and may extend into the public right-of-way subject to the requirements of SMC 17F.040.140.
  - ii. Uncovered stairways and wheelchair ramps that lead to one entrance on the street-facing facade of a building may fully extend into a street setback.
  - iii. Uncovered decks and stairways that are no more than forty-two inches above the ground may fully extend into a required structure setback; and
  - iv. On lots that slope down from the street, vehicular and pedestrian entry bridges that are no more than forty-two inches above the average sidewalk elevation may fully extend into a required structure setback.
  - v. Balconies may extend into public rights-of-way as allowed in the building code.
- c. Projections Not Allowed.
- Attached mechanical structures such as heat pumps, air conditioners, emergency generators, and water pumps are allowed in a street setback but not in a required setback from an abutting

residential zone.

2. Underground structures are permitted in all setbacks.

Section 7. That SMC section 17C.200.060 is amended to read as follows:

**17C.200.060 Stormwater Drainage**

Vegetated stormwater facilities, such as ((“Infiltration” or)) “bio-infiltration” swales, bioretention areas, and infiltration planters, as defined by the State of Washington Department of Ecology’s “best management practices,” ((required for the handling of storm water drainage)) may be incorporated into the required landscape areas, provided neither the stormwater management ((drainage functionality)) nor the landscape requirements are compromised.

Section 8. That SMC section 17D.060.030 is amended to read as follows:

**17D.060.030 Standards**

- A. The director determines stormwater control design standards and regulations (also referenced as "standards"), including those for onsite stormwater facilities, and determines their applicability to particular areas of the City of Spokane, plats and premises, consistent with the legislative findings of this chapter.
- B. Standards References.  
The following documents are hereby adopted by reference. They address general requirements and may be modified or supplemented in other specific sections.
  1. Standard Specifications of the Washington State department of transportation, latest edition.
  2. General Special Provisions of the City of Spokane, latest edition.
  3. City of Spokane Design Standards and Standard Plans, latest edition.
  4. The Spokane Regional Stormwater Manual, latest edition.
  5. Guidance for UIC Wells that Manage Stormwater by Washington State

department of ecology dated December 2006 (Publication Number 05-10-067).

6. Spokane Aquifer Water Quality Management Plan. Spokane County, Washington "208" Program. County engineers office.

The above standard references are on file with the director.

C. Low Impact Development is not a requirement at this time, however if low impact development techniques are used, then the Eastern Washington Low Impact Development Guidance Manual should be followed.

D. The standard references are periodically republished. Between a general republication the department of engineering services maintains an updated copy and may publish modifications or updates in the Official Gazette. The department of engineering services also maintains a distribution list of parties requesting such updates. Unless otherwise ordered, the changes are effective thirty calendar days from the date of the Official Gazette issue in which they are published

Section 9. That SMC section 17H.010.020 is amended to read as follows:

**17H.010.020            Design Variance Requests**

- A. Deviations from the standards in this section must be submitted in writing to the ((director of engineering services)) city engineer and approved prior to the submittal of engineering plans for review.
- B. The decision criteria for a design variance request are provided below:
  1. Is the proposed variance part of an overall, thoughtful and comprehensive approach to the design of the project as a whole?
  2. Is the variance necessary to better address aspects of the site or its surroundings?
  3. Is the specific change superior in design quality and function to that potentially achieved by the development standard as written?

4. Does the proposal meet the intent and the general direction set forth by the development standard as written?
  5. Will the proposal require additional maintenance or repair by the City or a property owners' association compared to a standard street section?
  6. Does the proposal provide acceptable levels of accessibility, safety and convenience for all street users, including pedestrians, bicycles, vehicles and emergency service providers?
  7. Does the site design provide for adequate on-street and off-street parking to serve the area?
  8. Does the proposal provide a benefit to the community including improved safety, improved site design, the creation of street canopies through landscaping or secondary lot access through the use of alleys?
  9. Does the proposal use low impact development (LID) techniques and manage stormwater as outlined in the Eastern Washington LID Guidance Manual and the Spokane Regional Stormwater Manual?
- C. Situations where the street design is constrained by topography, the size and shape of the property, the presence of critical areas or environmental resources, existing development, or existing narrow rights-of-way will be evaluated on a case-by-case basis.
- D. Potential additional cost to meet these development standards is not in itself justification for a design variance.

Section 10. That SMC section 17H.010.030 is amended to read as follows:

**17H.010.030 Street Layout Design**

- A. Street design is governed by the comprehensive plan and city design standards.
- B. Streets shall be designed in light of topography and existing and planned



street patterns. It is encouraged that low impact development principles be considered, evaluated and utilized where practical as described in the Eastern Washington Low Impact Development Guidance Manual.

- C. Adequate access shall be provided to all parcels of land. The street system shall facilitate all forms of transportation including pedestrians, bicycles, vehicles and emergency services.
- D. When property is divided into large parcels, streets shall be laid out so as to allow the addition of future streets in a consistent pattern in the event of redivision.
- E. Street names should be logical, consistent and understandable to satisfy the needs of emergency and delivery vehicles. Street names must be approved by the City and comply with the requirements of chapter 17D.050 SMC, Roadway Naming.
- F. The layout of new streets shall provide for the continuation of existing streets in adjoining subdivisions. If a public street or right-of-way terminates at a plat boundary, provisions shall be made for the extension of the public street to the adjacent property or to another public street in a manner consistent with public mobility and utility infrastructure needs.
- G. Street layout shall provide for future extension of streets into areas which are presently not subdivided.
- H. Traffic generators within the project should be considered and the street system designed appropriately. Individual projects may require a traffic study subject to chapter 17D.080 SMC, Voluntary Impact Fees, chapter 17D.010 SMC, Concurrency Certification, or chapter 17E.050 SMC, SEPA.
- I. The minimum centerline distance between intersections shall be one hundred fifty feet.
- J. Bordering arterial routes should be considered and design continuity provided.
- K. When any parcels in a subdivision adjoin an existing or proposed arterial

street, the hearing examiner may require access by way of frontage streets and may restrict access to the arterial.

- L. Subdivisions comprised of more than thirty lots shall include two access points acceptable to the city fire department and the director of engineering services.
- M. A grid pattern featuring more street intersections and shorter block lengths should be implemented wherever possible.
- N. Block lengths should not exceed six hundred sixty feet.
- O. A block width should allow for two tiers of lots between parallel streets and double frontage lots should be avoided.
- P. Permanent dead-end or cul-de-sac streets may be allowed when the property is isolated by topography or the configuration of existing platted lots and streets. Dead-ends and cul-de-sacs will be reviewed in every case for connectivity

Section 11. That there is adopted a new SMC section 17D.060.300 to read as follows:

**17D.060.300**            **Low Impact Development**

- A. The purpose of this section is to provide additional and optional stormwater management techniques beyond the standard best management practices listed in the Spokane Regional Stormwater Manual. These low impact development techniques strive to mimic pre-disturbance hydrological processes by emphasizing site conservation, use of on-site natural features, site planning, and distributed stormwater management practices.
- B. The Eastern Washington Low Impact Development Guidance Manual is hereby adopted by reference, as hereafter amended. This guidance manual addresses general requirements and may be modified or supplemented in other specific sections. This reference is on file with the director.
- C. Low impact development is encouraged for site development and

redevelopment. Compliance with the Basic Requirements of the Spokane Regional Stormwater Manual shall be met regardless of best management practices used. Certain low impact development techniques may be used to fulfill the basic requirements set forth in the Spokane Regional Stormwater Manual, as approved by the director.

Examples include, but are not limited to:

1. Bioretention areas and infiltration planters may be used to meet Basic Requirement No. 3 – Water Quality Treatment and Basic Requirement No. 4 – Flow Control.
  2. Flow-through planters may be used to meet Basic Requirement No. 3.
  3. Dispersion is generally not appropriate within City limits; however, it may be used to meet Basic Requirement 4.
  4. Rain gardens are non-engineered landscaped depressions designed to capture stormwater from small, adjacent contributing areas such as those found at residences. Rain gardens do not necessarily meet basic requirements and can be used where basic requirements do not apply.
  5. Permeable pavement may be used to meet Basic Requirement 4 only (unless an additional department of ecology-approved treatment mechanism is installed).
  6. Vegetated roofs may be address Basic Requirement 4.
- D. Low impact development is an emerging practice and specific design considerations will be updated over time. A supplemental resource to the Eastern Washington Low Impact Development Guidance Manual is the Washington Stormwater Center.

Section 12. Effective Date. This ordinance shall take effect and be in full force on October 1, 2013.

Passed by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**Spokane City Plan Commission**  
**Findings of Fact, Conclusions, and Recommendations**  
**Proposed Amendments to Chapters 13.03; 17A.020; 17C.110; 17C.120;**  
**17C.130; 17C.200; 17D.060; 17H.010; and adding new section 17D.060.300**  
**regarding Low Impact Development to the Spokane Municipal Code**

**A recommendation from the City Plan Commission to the City Council to approve the draft Low Impact Development ordinance which amends Spokane Municipal Sections 13.03.1112; 13.03.1137; 17A.020.120; 17C.110.410; 17C.120.230; 17C.130.230; 17C.200.060; 17D.060.030; 17H.010.020; 17H.010.030 and adopting new section 17D.060.300 Low Impact Development.**

**Findings of Fact:**

**A.** The Washington State Legislature passed the Growth Management Act (GMA) in 1990, requiring among other things, the development of a Comprehensive Plan (RCW 36.70A).

**B.** The City of Spokane adopted a Comprehensive Plan in May of 2001 that complies with the requirements of the Growth Management Act.

**C.** Under the Growth Management Act, comprehensive plans may be amended no more frequently than once a year. However, pursuant to Spokane Municipal Code (SMC) 17G.020.040 Amendment Exceptions, subsection G, "Changes to development regulations that are consistent with the comprehensive plan or are necessary to implement the comprehensive plan" may be considered more frequently than once a year.

**D.** City of Spokane Comprehensive Plan, Natural Environment Chapter 9, Goal NE 1 Water Quality states: *Protect the Spokane Valley - Rathdrum Prairie Aquifer and other water sources so they provide clean, pure water.* Policy NE 1.2 Stormwater Techniques states: *Identify innovative stormwater techniques that protect ground and surface water from contamination and pollution.*

**E.** City of Spokane Comprehensive Plan, Natural Environment Chapter 9, Goal NE 4 Surface Water states: *Provide for clean rivers that support fish and aquatic life and that are healthy for human recreation.* Policy NE 4.3 Impervious Surface Reduction states: *Continue efforts to reduce the rate of impervious surface expansion in the community.*

**F.** Spokane Municipal Code, Title 17G, Administration and Procedures, Chapter 17G.025 Unified Development Code Amendment Procedures were used to prepare this proposed amendment to the Unified Development Code.

**G.** In December 2009, the Spokane Riverkeeper, a program of the Center for Justice in Spokane, Washington, filed a 60-day notice of intent to sue the City of

Spokane alleging violations of the City's Phase II Permit from the Washington State Department of Ecology and the federal Clean Water Act.

**H.** On August 23, 2011, the City of Spokane and the Spokane Riverkeeper entered into a Consent Decree in an effort to improve water quality of the Spokane River consistent with the goals and objectives of the Clean Water Act.

**I.** As part of the Consent Decree, the City of Spokane is required by August 23, 2013, to develop a draft ordinance with monetary or other incentives for encouraging low impact development (LID) and present the draft ordinance to the City Council for consideration.

**J.** Spokane Municipal Code requires any changes to Chapter 17 SMC be vetted through the City of Spokane Plan Commission.

**K.** Simultaneously to this process, the Eastern Washington Low Impact Development Guidance Manual is being prepared to provide site planning tools, maintenance requirements, best management practices and information for creating a strong low impact development program and will be incorporated into the low impact development ordinance process.

**L.** In addition to the Consent Decree requirements, the City of Spokane is also subject to the National Pollutant Discharge Elimination System (NPDES) Eastern Washington Phase II Municipal Stormwater Permit. The permit requires the City of Spokane to allow developers to use low impact development by December 31, 2017.

**M.** A Public Participation Plan (PPP) was developed to identify the public involvement opportunities for developing incentives useful to the community. A resolution supporting the PPP was passed by City Council September 24, 2012 (RES 2012-0079).

**N.** Low impact development utility bill inserts were sent to City of Spokane Citizens in the May 2012 utility billing statements. A complimentary web page on Wastewater's website including more information on low impact development was created at this time.

**O.** Low impact development brochures were put into pre-development packages starting July 2012. They are also available in the Permit Center, and links to a PDF of the brochure are in three different locations on the Planning & Development website as well as the Wastewater website.

**P.** Stakeholders Group Meetings were held on September 9, 2012; January 16, 2013; and May 29, 2013.

**Q.** The City's Technical Advisory Committee Meetings were held to review the ordinance concepts and language, as well as the Eastern Washington Low Impact Development Guidance Manual on July 30, 2012; December 12 & 13, 2012; February 20, 2013; and May 14, 2013.

**R.** The Low Impact Development Subcommittee met one to two times per month between the months of November 2011 and June 2013.

**S.** The City's integrated planning team was consulted on May 15, 2013.

**T.** The Spokane City Plan Commission held a workshop to study the proposed amendment on May 22, 2013 and June 12, 2013.

**U.** Notice of the SEPA determination and proposed adoption of the revisions to the SMC Chapters 13.03; 17A.020; 17C.110; 17C.120; 17C.130; 17C.200; 17D.060; 17H.010; and adding new section 17D.060.300 and announcement of the Plan Commission's July 10, 2013 hearing was published in the Spokesman Review on June 26 and July 3, 2013.

**V.** A State Environmental Policy Act (SEPA) Checklist and Determination of Non-Significance were released on May 22, 2013 for the Low Impact Development Ordinance Revisions. The public comment period for the SEPA determination ended on June 5, 2013.

**W.** On June 12, 2013, the Washington State Department of Commerce and appropriate state agencies were given the required 60-day notice before adoption of proposed changes to the Unified Development Code. An acknowledgement letter from the Department of Commerce was received by the City on June 12, 2013.

**X.** The final Eastern Washington Low Impact Development Guidance Manual was published on June 30, 2013.

**Y.** The City Plan Commission held a Public Hearing on July 10, 2013 to obtain public comments on the proposed amendments; deliberations followed. Two public testimonies that favored the proposed amendment were heard by the Plan Commission. Six written testimonies received in favor of the proposed amendment.

### **Conclusions:**

**A.** The Plan Commission has reviewed all public testimony received during the public hearings and has made changes to the draft documents during deliberations to address the testimony as considered appropriate.

**B.** The Plan Commission has found that the proposed amendments meet the approval criteria for text amendments to the Unified Development Code:

SMC 17G.025.010 (F) Approval Criteria:

1. The proposed amendment is consistent with the applicable provisions of the comprehensive plan; and
2. The proposed amendment bears a substantial relation to public health, safety, welfare, and protection of the environment.

**C.** The proposed amendments, as amended, have been reviewed by the City Plan Commission and found to be in conformance with the goals and policies of the City's 2001 Comprehensive Plan, as well as the Spokane Municipal Code Chapter 17G.025.

### **Recommendations:**

By unanimous vote, the Plan Commission recommends to the City Council the approval of the proposed amendment to the Unified Development Code, with changes as deliberated.

A handwritten signature in black ink that reads "Michael Ekins". The signature is written in a cursive, flowing style.

**Michael Ekins, President  
Spokane Plan Commission**

**July 10, 2013**



# Commercial Stormwater Discount Matrix

Rate: \$900.26/impervious acre/year

Code	Amendment?	Discount	Description	Explanation	Examples
13.03.1137 <b>(B)(1) and (a)</b>	Existing	10% (\$90/acre/yr)	Stormwater detention	SRSM Basic Requirement 4: Flow Control. This requires stormwater to be retained on-site. This requirement can be met through a number of different facility types, as long as stormwater does not leave the site.	Drywells, stormwater ponds, grassy swales
13.03.1137 <b>(B)(1)(b)</b>	Existing	10% (\$90/acre/yr)	Stormwater treatment	SRSM Basic Requirement 3: Water Quality Treatment. This requires stormwater to be treated. Grassy swales that provide treatment <i>in addition</i> to detention are designed differently. They are performing two functions.	Grassy swales designed for treatment, oil/water separators, filtration
13.03.1137 <b>(B)(2)</b>	Existing, but modified to include vegetated roofs	10% (\$90/acre/yr)	Roof rainwater harvesting and vegetated roofs	Rainwater harvesting collects stormwater from the roof and stores it for later use such as irrigation. Vegetated roofs capture a large percentage of roof rainwater through plant and soil absorption.	Cisterns (above ground and underground), green roofs
13.03.1137 <b>(B)(3)</b>	New	10% (\$90/acre/yr)	LID	Additional 10% for meeting stormwater requirements by using LID facilities.	Bioretention areas, infiltration planters, permeable pavement. Grassy swales are not eligible for this discount. It is intended for those going above and beyond standard practice.

Notes:

SRSM = Spokane Regional Stormwater Manual. Requirements of this manual must still be met regardless of type of facility used to meet it.

# CSO Stormwater User Surcharge Discount Matrix

Rate: \$791.88/impervious acre/year

Code	Amendment?	Discount	Description	Explanation	Examples
13.03.1112 <b>(B)(1)(a)</b>	New	10% (\$79/acre/yr)	Roof rainwater harvesting and vegetated roofs	Rainwater harvesting collects stormwater from the roof and stores it for later use such as irrigation. Vegetated roofs capture a large percentage of roof rainwater through plant and soil absorption.	Cisterns (above ground and underground), green roofs
13.03.1112 <b>(B)(1)(b)</b>	New	10% (\$79/acre/yr)	LID	Additional 10% for meeting stormwater requirements by using LID facilities. This discount is for areas other than the roof surface.	Bioretention areas, infiltration planters, permeable pavement. Grassy swales are not eligible for this discount. It is intended for those going above and beyond standard practice.

**Notes:**

SRSM = Spokane Regional Stormwater Manual. Requirements of this manual must still be met regardless of type of facility used to meet it.

## Draft LID Ordinance Financial Impact Analysis

<b>Total Number of Accounts</b>	<b>3,806</b>
<b>Total Impervious Area</b>	<b>269,459</b>

<b>Total Number of Accounts also paying CSO Surcharge</b>	<b>461</b>
<b>Total Impervious Area also paying CSO Surcharge</b>	<b>21,214</b>

\*\*\*\*Accounts paying CSO Surcharge are also paying one of the regular commercial stormwater charges

### Accounts Getting Stormwater Discounts

<b>Discount</b>	<b>% of Customers</b>	<b>% of Imperious Area</b>
No Discount	91.09%	74.07%
10% Discount	2.68%	4.01%
20% Discount	6.23%	21.91%
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>

### 1 Annual Revenues Under Current Rate Structure

Commercial Stormwater	2,310,083
CSO Surcharge	356,961
<b>Total</b>	<b>2,667,044</b>

### 2 Projected Revenues with Increased Utilization of Discounts

**Assume that all customers receiving the 20% discount add rooftop LID and LID on the ground to receive a 40% discount**

Commercial Stormwater	2,203,579.30
CSO Surcharge	356,961.00
<b>Total</b>	<b>2,560,540.30</b>

<b>Effect on Revenue from Discount</b>	<b>(106,504)</b>
--	------------------

\*\*\*Revenue projections are based on percentage of impervious area receiving additional discount



STATE OF WASHINGTON  
DEPARTMENT OF ECOLOGY

PO Box 47600 • Olympia, WA 98504-7600 • 360-407-6000  
711 for Washington Relay Service • Persons with a speech disability can call 877-833-6341

July 3, 2013

Lynn Schmidt  
Wastewater Management Department  
909 East Sprague Avenue  
Spokane, WA 99202

**RE: City of Spokane Low Impact Development Ordinance revisions**

Dear Ms. Schmidt:

The Washington State Department of Ecology (Ecology) supports the proposed revisions to the City of Spokane's (City) ordinances that eliminate barriers to the construction of Low Impact Development (LID) stormwater facilities.

The proposed changes enable the City to be a leader in Ecology's efforts to encourage use of LID techniques in the collection and treatment of Stormwater.

If you have any questions, please contact Douglas C. Howie, P.E. at [douglas.howie@ecy.wa.gov](mailto:douglas.howie@ecy.wa.gov), or (360) 407-6444.

Sincerely,

Bill Moore, P.E., Manager  
Program Development Services Section  
Water Quality Program

cc: Douglas C. Howie, P.E., Ecology, HQ  
Jim Bellatty, Ecology, ERO  
Grant Pfeifer, Ecology, ERO



July 2, 2013

Ms. Lynn Schmidt  
Low Impact Development Subcommittee Chair  
Wastewater Management Department  
909 E. Sprague Avenue  
Spokane, WA 99201

RE: Draft LID Ordinance Revisions  
Public Hearing - City Plan Commission  
July 10, 2013

Dear Lynn:

Coffman Engineers, Inc. (CEI) is pleased to submit this letter of general support for the proposed ordinance revisions to incorporate Low Impact Development (LID) guidelines for the City of Spokane. We understand the nature and genesis for this ordinance as both an allowance to implement LID best management practices as well as meeting the Consent Decree agreed with Spokane Riverkeepers. Coffman supports sustainable site development practices. However, on behalf of our clients, we strongly encourage that this ordinance remain optional and *not become a requirement of development in the future*. As shown in staff's simple Case Study, the costs to design/construct LID strategies can be significant with little chance for payback or return on investment - even with the proposed commercial Stormwater Charge discounts. In addition, there are significantly more operation/maintenance costs associated with LID site development and systems.

We look forward to opportunities to utilize these new guidelines as requests for LID are made by our clients. Thank you for the opportunity to provide comments and be part of the Stakeholders discussions. We look forward to working with City staff on future site development projects. Please let me know if you have any questions or comments regarding this letter.

Sincerely,

COFFMAN ENGINEERS, INC.



Thomas L. Arnold, P.E., LEED AP  
Principal - Civil Department



July 1, 2013

Re: Draft Low Impact Development Ordinance Revisions

Dear City of Spokane,

The Lands Council would like to voice its support for the changes to the Spokane Municipal Code to encourage the use of low impact development (LID) in Spokane. LID is a stormwater and land use management strategy that strives to keep treat storm runoff by emphasizing the use of on-site natural features, site planning, and distributed stormwater management practices. Techniques such as harvesting rainwater can also conserve water and lower irrigation costs.

The Lands Council believes that LID is an important tool to helping the city implement an Integrated Clean Water Plan, which in turn will improve water quality in the Spokane River. We believe the changes to the municipal code will encourage and incentivize the use of techniques to keep stormwater on site and could lead to cost savings for property owners and developers.

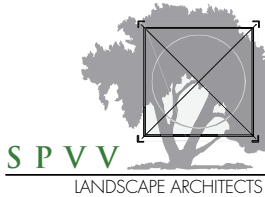
These changes are needed to guide property owners and developers in using LID techniques.

We are appreciative of the efforts that the city is making to improve stormwater management and believe LID can also add to the aesthetics of the city and quality of life for Spokane residents.

Sincerely,

Mike Petersen  
Executive Director

25 W. Main Ave., Ste. 222 Spokane, WA 99201, Tel. (509) 838-4912, Fax (509) 838-5155, <http://www.landscouncil.org>



July 3, 2013

Lynn Schmidt  
Wastewater Management Department  
909 East Sprague Avenue  
Spokane, WA 99202

**RE: LID Ordinance**

Dear Lynn:

I'm writing in support of the proposed Low Impact Development guidelines for the City of Spokane. As landscape architects, and in particular, landscape architects working with in a region with a sole-source aquifer, we have strived for many years to implement many of the practices within the guideline documents to protect our surface and subsurface waters and to be resource wise. I appreciate the amount of work involved to get to this point, and commend all who utilize sustainable site development practices.

I would ask however, that these guidelines be available as *optional* development strategies, rather than mandated requirements on projects. In our experience, LID can be the "right" solution for some projects, but not for others. The higher-than-average development costs of LID strategies, the relatively inexperienced base of contractors able to complete some of the types of work, the shorter lifespan of some of the technologies, and the significantly higher cost of some of the types of work have illustrated to us that only in some cases is there an acceptable return on investment when implementing LID strategies. As we are charged with protecting and enhancing the health, safety and welfare of the public, we must consider these higher development costs in the financial welfare of our clients and the public. I understand there are discount strategies that are possible to achieve, but the draft information that I have seen to date only discusses the potential reduction in ongoing yearly stormwater fees, and does not address the initial cost of development, which can be quite high. Some may find this misleading in terms of the program—I would encourage the City to make available some realistic information on the up front costs of these technologies.

SPVV looks forward to working with our clients where LID options can create environmental benefits along with being feasible over the longer term. I think that the LID option can allow designers to create work unique to the Spokane area within a larger framework that protects our groundwater, our rivers and streams; and offer incentives to specific projects that allow the entire project to succeed, where they might not have without LID.

Please contact me at your convenience if you have any questions or comments.

Many thanks,

A handwritten signature in black ink that reads "Thomas C. Sherry". The signature is written in a cursive, flowing style.

Thomas C. Sherry, President  
SPVV Landscape Architects



July 3, 2013

Lynn Schmidt, PE  
Stormwater Permit Coordinator  
Wastewater Management Department  
909 East Sprague Avenue  
Spokane, WA 99202

1101 West College Avenue  
Spokane, WA 99201-2095

509.324.1500 | TEL  
509.324.1464 | TDD  
www.SRHD.org

Re: Letter of Support City of Spokane Low Impact Development Ordinance

Dear Ms. Schmidt and to the City of Spokane Planning Commission and City Council Members:

I wish to express my support for the adoption of the City of Spokane's Low Impact Development (LID) Ordinance.

I am the Technical Advisor for the Environmental Resources Program at the Spokane Regional Health District. A significant portion of my duties involves assessing the public health hazards presented by the Spokane River and advising the public on matters pertaining to those hazards such as heavy metals in river sediment and polychlorinated biphenyls (PCB's) impacting local fish consumption. Additionally I determine the length and severity of hazards associated with wastewater and sewage overflows which periodically impact the Spokane River via Combined Source Overflows (CSO's).

Adoption of the Low Impact Development ordinance will have a very constructive influence on the safety, improved quality and environmental health of the Spokane River and will be a positive local achievement in the interests of public health. By adopting the LID Ordinance this will enable the construction of LID storm water control methods that provide storm water treatment at its source, and greatly reduce the discharges of contaminated storm water and sewage affecting the Spokane River.

Sincerely,

ENVIRONMENTAL PUBLIC HEALTH DIVISION

A handwritten signature in black ink, appearing to read "Michael F. LaScuola".

Michael F. LaScuola REHS-RS  
Technical Advisor  
Environmental Resources Program  
Spokane Regional Health District





July 3, 2013

Lynn Schmidt, PE  
Stormwater Permit Coordinator  
Wastewater Management Department  
909 East Sprague Avenue  
Spokane, WA 99202

1101 West College Avenue  
Spokane, WA 99201-2095

509.324.1500 | TEL  
509.324.1464 | TDD  
www.SRHD.org

Re: Letter of Support City of Spokane Low Impact Development Ordinance

Dear Ms. Schmidt and the City of Spokane Planning Commission and City Council Members:

I am writing to support adoption of the ordinance to promote Low Impact Development (LID) in the City of Spokane.

I work with small businesses (mostly in the City of Spokane) to provide pollution prevention technical assistance under Ecology's Local Source Control program, in conjunction with Urban Waters Initiative. The Urban Waters Initiative and Local Source Control programs were implemented by Ecology in Spokane County starting in 2007, to address the management of hazardous business waste and reduce contaminants discharged to the Spokane River in stormwater. The contaminants of concern include Polychlorinated Biphenyls (PCB's), Dioxins, Furans, PBDE's (Polybrominated Diphenyl Ethers – flame retardants) and metals (zinc, copper, etc.).

Currently in the city, the stormwater from many commercial property parking lots discharges to Underground Injection Containers (UIC's), also known as dry wells. Drywells bypass a significant depth of soil and do not provide pre-treatment of contaminated stormwater runoff. Commercial properties also discharge stormwater to street storm drains which either flow directly to the river untreated or into the combined sewage system for treatment at the wastewater treatment plant. LID bio-retention areas and infiltration planters, however, are capable of providing stormwater treatment at the source. In the LID research conducted at the WSU Washington Stormwater Center in Puyallup, properly constructed and maintained LID structures have shown very promising results in the removal of contaminants from stormwater.

Adoption of the Low Impact Development ordinance would enhance the environment and human health by encouraging the construction of LID stormwater structures to provide stormwater treatment on site, and reduce the discharges of contaminated stormwater to the Spokane River. This would contribute to improved river water quality and improved suitability of fish in the river for human consumption. In addition, encouraging the replacement of drywells with LID structures would provide improved stormwater treatment in water discharged to the ground to protect the Spokane Valley Rathdrum Prairie Aquifer, the source of the region's drinking water.

Sincerely,

ENVIRONMENTAL PUBLIC HEALTH DIVISION

A handwritten signature in black ink, appearing to read "Sandra J. Phillips", written in a cursive style.

Sandra J. Phillips  
EHS/Local Source Control Specialist  
Environmental Resources Program  
Spokane Regional Health District

BRIEFING PAPER  
Public Works Committee  
Wastewater Management  
June 10, 2013

---

Subject

Ordinance revisions to encourage the use of Low Impact Development (LID) for stormwater management in the City of Spokane.

Background

In December 2009 the Spokane Riverkeeper filed a 60 day Notice of Intent to Sue with the City alleging violation of the City's Phase II Permit from the Washington State Department of Ecology and the Federal Clean Water Act. In August 2011, the City of Spokane and the Spokane Riverkeeper entered into a Consent Decree to resolve the allegations and to improve water quality in the Spokane River. Pursuant to the Consent Decree, the City of Spokane is required to develop a draft ordinance with monetary or other incentives for encouraging LID. This ordinance must be presented to City Council by August 19, 2013 for its consideration.

The Washington State Department of Ecology defines LID as a stormwater and land use management strategy that strives to mimic pre-disturbance hydrologic processes of infiltration, filtration, storage, evaporation and transpiration by emphasizing conservation, use of on-site natural features, site planning, and distributed stormwater management practices that are integrated into a project design.

In addition to the Consent Decree requirements, the City of Spokane is also subject to the National Pollutant Discharge Elimination System (NPDES) Eastern Washington Phase II Municipal Stormwater Permit. The permit requires the City of Spokane to allow developers to use LID by December 31, 2017.

Simultaneously with the City of Spokane's process, several jurisdictions in Eastern Washington are developing an Eastern Washington LID Guidance Manual through a grant from the Department of Ecology.

Draft ordinance language has been developed by the City's Low Impact Development Subcommittee and Technical Advisory Committee. Included are provisions for stormwater fee discounts, allowance for the use of pervious concrete on sidewalks, encouragement to use LID in street layout design, and adoption of the Eastern Washington LID Guidance Manual as an optional reference for guidance on the design of stormwater facilities.

A Public Participation Plan was developed and outlines the opportunities for public involvement and input to the draft ordinance and Eastern Washington LID Guidance Manual. The LID Subcommittee also developed and distributed a utility bill insert, brochure, and website to introduce the citizens of Spokane to LID techniques.

To solicit public input to the draft ordinance content, the Subcommittee formed a Stakeholder Group. This group consists of representatives from the development community, construction and engineering firms, utilities, large institutional property owners, professional groups, environmental groups, and state agencies.

#### Impact

To allow and to encourage the use of LID for stormwater management. LID can benefit water quality in the Spokane River and aquifer by filtering out stormwater pollutants and emphasizing site conservation.

#### Action

Recommended approval

#### Funding

Funding is provided in the Wastewater Management budget.



**Agenda Sheet for City Council Meeting of:**

08/26/2013

<b>Date Rec'd</b>	8/14/2013
<b>Clerk's File #</b>	ORD C35023
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	PLANNING & DEVELOPMENT
<b>Contact Name/Phone</b>	ELDON BROWN 625-6305
<b>Contact E-Mail</b>	EBROWN@SPOKANECITY.ORG
<b>Agenda Item Type</b>	First Reading Ordinance
<b>Agenda Item Name</b>	0650 FIRST READING ORDINANCE VACATION OF OHIO AVE/SUMMIT BLVD

**Agenda Wording**

Ordinance vacating Ohio Avenue and Summit Boulevard from College Avenue to Nettleton Street.

**Summary (Background)**

City Council considered the above vacation petition at its legislative session held October 8, 2012. First Reading of the Ordinance was held at that time. Since that time it has become necessary to modify the easement retained in the ordinance requiring a new first reading.

<b>Fiscal Impact</b>	<b>Budget Account</b>
Select \$	#
Select \$	#
Select \$	#
Select \$	#

<b>Approvals</b>		<b>Council Notifications</b>	
<b>Dept Head</b>	CHESNEY, SCOTT	<b>Study Session</b>	
<b>Division Director</b>	CHESNEY, SCOTT	<b>Other</b>	
<b>Finance</b>	LESESNE, MICHELE	<b>Distribution List</b>	
<b>Legal</b>	BURNS, BARBARA	lhattenburg@spokanecity.org	
<b>For the Mayor</b>	SANDERS, THERESA	ebrown@spokanecity.org	
<b>Additional Approvals</b>		sbarham@spokanecity.org	
<b>Purchasing</b>			

City of Spokane  
Department of Engineering Services  
808 West Spokane Falls Blvd.  
Spokane, WA 99201-3343  
(509) 625-6700

ORDINANCE NO. \_\_\_\_\_

An ordinance vacating Ohio Avenue and Summit Boulevard from College Avenue to Nettleton Street

WHEREAS, a petition for the vacation of Ohio Avenue and Summit Boulevard from College Avenue to Nettleton Street has been filed with the City Clerk representing of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That Ohio Avenue and Summit Boulevard from College Avenue to Nettleton Street is hereby vacated. Parcel number not assigned. SW  $\frac{1}{4}$  and SE  $\frac{1}{4}$  of S13 T25 R42

Section 2. An easement is reserved and retained over and through the vacated area as described in attached Exhibit A for the utility services of Avista Utilities, CenturyLink, and the City of Spokane to protect existing and future utilities.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to Form:

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

Effective Date: \_\_\_\_\_

## EXHIBIT A

### Legal Description For Ohio Ave. Utility Easement

A portion of Ohio Avenue and Summit Boulevard of the Final Plat of the MAP OF NETTLETON'S 1<sup>ST</sup> ADDITION TO SPOKANE FALLS, recorded in Book A of Plats, Pages 98 and 99, located in the Southeast Quarter of Section 13, Township 25N, Range 42E, W.M. in the City of Spokane, Spokane County, Washington more particularly described as follows:

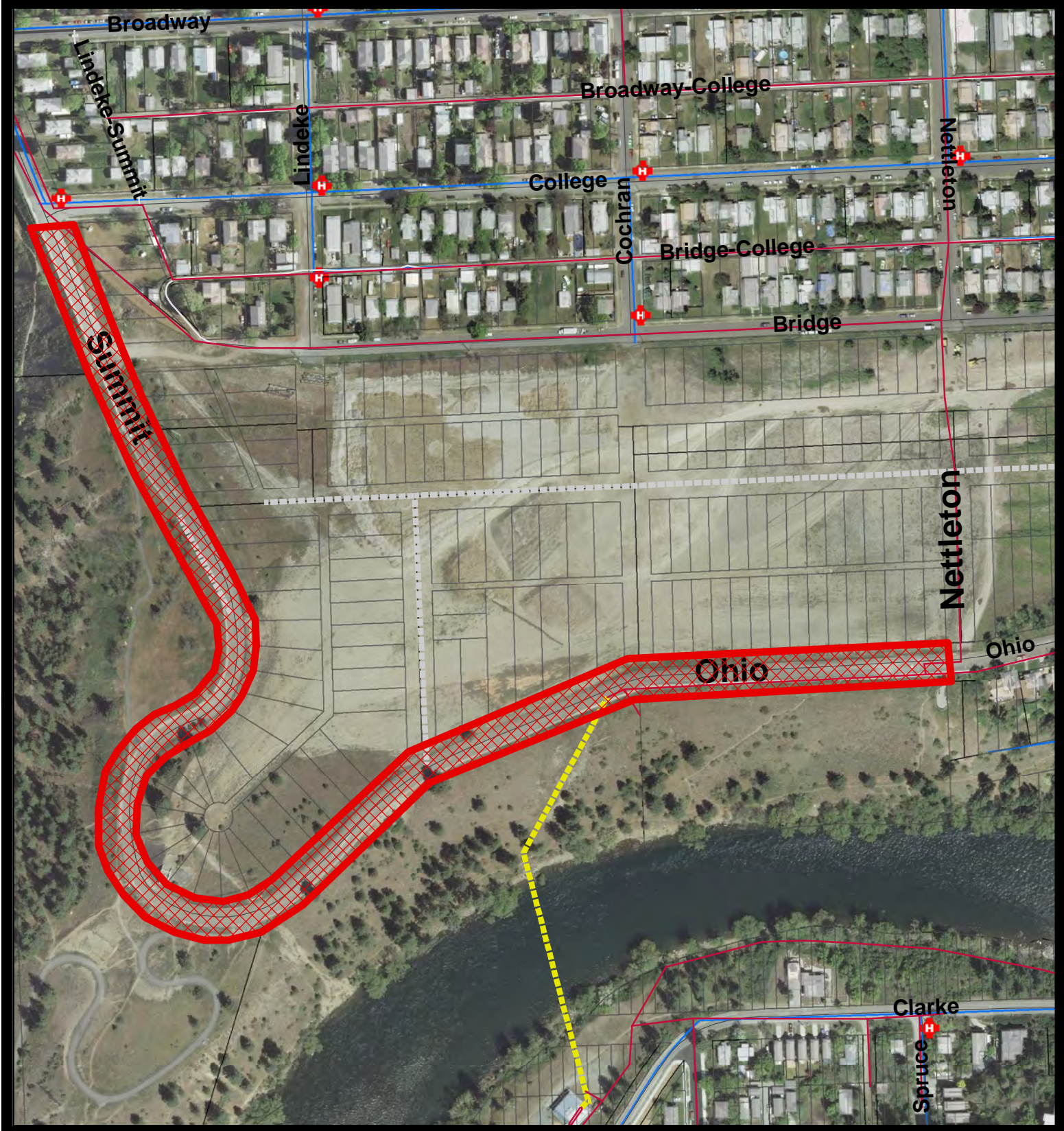
COMMENCING at the Southeast corner of Lot 16, Block 23 of said Final Plat of the MAP OF NETTLETON'S 1<sup>ST</sup> ADDITION TO SPOKANE FALLS; thence S00°12'36"E a distance of 30.87 feet to the POINT OF BEGINNING; thence continuing S00°12'36"E a distance of 53.72 feet to the South Right of Way line of Ohio Avenue/Summit Boulevard; thence along said South Right of Way line the following two (2) courses:

- 1.) S89°39'53"W a distance of 636.64 feet;
- 2.) S68°46'22"W a distance of 131.14 feet;

thence N19°55'15"W a distance of 16.44 feet; thence S70°04'45"W a distance of 333.26 feet;

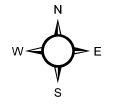
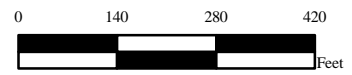
thence S49°26'04" W a distance of 487.03 feet to a point on said South Right of Way line of Ohio Avenue/ Summit Boulevard and a point on a 250.00 foot radius non-tangent curve concave to the North having a radial bearing of S13°56'07"E; thence Westerly along said curve through a central angle of 42°32'24" an arc distance of 185.62 feet; thence leaving said Right of Way line N90°00'00"E a distance of 153.13 feet; thence N49°26'04"E a distance of 498.68 feet; thence N70°04'45"E a distance of 462.95 feet; thence N88°44'19"E a distance of 660.42 feet to the POINT OF BEGINNING.

Containing 1.62 acres more or less.



Date: May 3, 2012

## Vacation of Ohio Avenue and Summit Boulevard from College Avenue to Nettleton Street



*THIS IS NOT A LEGAL DOCUMENT:  
The information shown on this map is compiled  
from various sources and is subject to constant  
revision. Information shown on this map should  
not be used to determine the location of facilities  
in relationship to property lines, section lines,  
streets, etc.*





OFFICE OF THE CITY CLERK  
808 W. SPOKANE FALLS BLVD  
SPOKANE, WASHINGTON 99201-3342  
509.625.6350

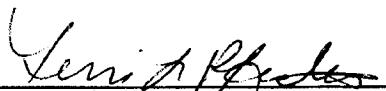
August 6, 2013

Clerk File No.:  
LGL 2013-0015

COUNCIL ACTION MEMORANDUM

RE: SETTING HEARING ON APPEAL ON THE RECORD BY RODNEY BACON AND GREER GIBSON BACON, REPRESENTED BY KELLY KONKRIGHT, ATTORNEY AT LAW, OF THE HEARING EXAMINER'S JUNE 5, 2013, DECISION TO UPHOLD THE PLANNING DIRECTOR'S DECISION APPROVING A BOUNDARY LINE ADJUSTMENT

During its 3:30 p.m. Administrative Session held Monday, August 5, 2013, upon consideration of the August 5 Current Consent Agenda items, the City Council, upon unanimous vote, set hearing on the above-described matter for August 26, 2013.

  
Terri L. Pfister, MMC  
Spokane City Clerk



**Agenda Sheet for City Council Meeting of:**

08/05/2013

<b>Date Rec'd</b>	7/24/2013
<b>Clerk's File #</b>	LGL 2013-0015
<b>Renews #</b>	
<b>Cross Ref #</b>	
<b>Project #</b>	
<b>Bid #</b>	
<b>Requisition #</b>	

<b>Submitting Dept</b>	HEARING EXAMINER
<b>Contact Name/Phone</b>	JAMES RICHMAN 625-6238
<b>Contact E-Mail</b>	JRICHMAN@SPOKANECITY.ORG
<b>Agenda Item Type</b>	Hearings
<b>Agenda Item Name</b>	0570, BACON BLA APPEAL HEARING, Z13B0006-AP

**Agenda Wording**

Appeal on the record by Rodney Bacon and Greer Gibson Bacon, represented by Kelly Konkright, Attorney at Law, of the Hearing Examiner's June 5, 2013, decision to uphold the Planning Director's decision approving a boundary line adjustment. . . .

**Summary (Background)**

On April 7, 2013, the Planning Director approved a boundary line adjustment for property located at 2607 S. Denver Street. On April 12, 2013, through their attorney Kelly Konkright, Rodney Bacon and Greer Gibson Bacon appealed the decision of the Planning Director. On May 23, 2013, the Hearing Examiner held a hearing on the appeal and on June 5, 2013, issued a decision upholding the Planning Director's decision approving the boundary line adjustment. . . .

**Fiscal Impact**

Select	\$
Select	\$
Select	\$
Select	\$

**Budget Account**

#
#
#
#

**Approvals**

<b>Dept Head</b>	MCGINN, BRIAN
<b>Division Director</b>	
<b>Finance</b>	LESESNE, MICHELE
<b>Legal</b>	BURNS, BARBARA
<b>For the Mayor</b>	SANDERS, THERESA

**Council Notifications**

<b>Study Session</b>	
<b>Other</b>	
<b>Distribution List</b>	
	Kelly Konkright, kkonkright@lukins.com
	Nikalous Armitage, NArmitage@laymanlawfirm.com
	jrichman@spokanecity.org
	mpiccolo@spokanecity.org
	dcompton@spokanecity.org
	areid@spokanecity.org
	rriedinger@spokanecity.org

**Additional Approvals**

<b>Purchasing</b>	