



COMMUNITY, HOUSING, AND HUMAN SERVICES DEPARTMENT UPDATE – OCT. 28, 2021

All,

Please see this week's Community, Housing, and Human Services department update.

Operational.

Status:

- NOFO is on track for completion. CoC Review Committee has ranked projects and made recommendations for funding and that information is being reviewed to ensure HUD compliance with dollar allocations. Upon completion of that review, the final ranking will be distributed to gain final approval for posting on Nov. 1. Next steps after that are to compile, prepare and enter information into eSnaps program. This will take a couple of weeks.
- COVID isolation/quarantine facility operations end Sunday at the UGM facility. A contract is being finalized with The Salvation Army for a new location with no disruption in services.
- The VOA Young Adult Shelter project continues to move forward. Subrecipient agreement is out to VOA; timeline is set. Architect needs 4-5 more weeks of work to do. February/March is current projected timeline for construction, depending on delays.
- Youth Homelessness Demonstration Program (YHDP) is being mobilized and meets weekly with national and regional cohort and technical assistance partners. Five-week series of cohort meetings were completed last week.
- CMIS team is working on submitting our annual performance report, a single report this year. We are setting up projects in our CMIS for the new projects coming on board as part of the early winter plan ramp-up, and we're gearing up for federal reporting season and this year's point-in-time count. Challenges with third-party vendor regarding CMIS HUD reporting is being mitigated with the support of HUD.
- Annual County Expenditures Report for Department of Commerce is in progress and due Nov. 9. Information has started to trickle in; deadline for submission is Friday, Oct 29.
- Built for Zero case conferencing meeting was this week for singles and is on track for Jan-Feb for by name list.
- Five applications have been received for CHHS Board vacancies and are being reviewed. There are three vacant board positions.
- Emergency Rent Assistance Program update:
The City of Spokane and Spokane County are leading the state in distribution of ERA 1 rent assistance dollars. The Dept. of Treasury released their ERA 1 January-September spending report by jurisdiction. **As of September 30th, the City of Spokane is at 88% spenddown of ERA 1, second highest in the state** with Spokane County at 90% (The County program started several weeks earlier than the City's). The report can be found on [Treasury's website under September updates](#). (Note: This does not include the Dept. of Commerce T-RAP 1.0 award)

January 1 - September 30, 2021		June 1 - June 30, 2021	July 1 - July 31, 2021	August 1 - August 31, 2021	September 1 - September 30, 2021	Households Expenditure Ratio as of September 30 ⁵
3	States, Local Governments, and U.S. Territories ¹ / 2021					
291	Washington	\$37.4	\$46.5	\$47.4	\$56.3	46%
292	State/DC	\$23.5	\$25.2	\$25.7	\$22.1	38%
293	State of Washington	\$23.5	\$25.2	\$25.7	\$22.1	38%
294	Local Government	\$13.9	\$21.3	\$21.7	\$34.2	60%
295	Benton County	\$4	\$6	\$5	\$9	55%
296	City of Seattle	\$0	\$2.7	\$4.7	\$7.7	74%
297	City of Spokane	\$.3	\$1.7	\$2.3	\$1.0	88%
298	City of Tacoma	\$1.0	\$1.1	\$9	\$9	84%
299	Clark County	\$1.4	\$1.4	\$1.9	\$1.7	61%
300	King County	\$0	\$0	\$0	\$15.0	37%
301	Kitsap County	\$.2	\$.4	\$.2	\$.4	21%
302	Pierce County	\$2.2	\$4.3	\$4.7	\$1.6	80%
303	Snohomish County	\$3.7	\$3.5	\$3.8	\$2.7	79%
304	Spokane County	\$2.5	\$3.4	\$1.4	\$0	90%
305	Thurston County	\$1.9	\$1.5	\$.8	\$1.7	83%
306	Whatcom County	\$.5	\$.7	\$.4	\$.2	36%
307	Yakima County	\$.0	\$.0	\$.0	\$.5	7%

Training and Team Building.

Status:

- NHHS Director interviews are happening Oct 29 and Nov 1 with various panels including staff, stakeholders and Council members.
- Clerk III position has been filled and will start Nov 1.
- Three Program Professional candidates have been issued offer letters, two with a start date of Nov. 15 and one of Nov. 22.
- Meeting with Civil Service regarding outstanding positions.
- Rescheduling Program Manager interviews.
- CHHS Director position second interviews are being pushed out.
- Julius Henrichsen has taken the ACI Coordinator position with United Way and will be onboarded soon.
- Strike Team is framing out onboarding plan and will discuss with staff for subject matter expertise and resource needs.

Policy and Planning.

Status:

- The Way Out Shelter maintenance and operations contract between City of Spokane, Spokane County and The Salvation Army will be on City Council agenda Monday, Nov 1.

Communication.

Status:

- Continuing one-on-one meetings with stakeholders to ensure communication is better, concerns are heard directly, and answers are provided to specific questions or concerns.
- Council was briefed in today's [study session](#) about The Way Out shelter contract.
- Communications team is strategizing to highlight ongoing work in the single-family & essential home repair programs for stakeholder and community awareness.
- These weekly updates will be archived and can be found on the City's [website](#).

Reaching out.

To help us communicate better and more efficiently, especially with the staff transitions, we would ask you to use email distribution lists created to ensure the right individuals get the email and can respond quickly:

Providers – PLEASE send information to the CHHSreports@spokanecity.org email if you have been sending them to Cassi directly. They will be received and processed.

For leadership, status, or program level questions: CHHS Leadership
(chhsleadership@spokanecity.org)

For contracts or financial related questions: CHHS Accounting
(chhsaccounting@spokanecity.org)

For grant related questions: CHHS Grants (chhsgrants@spokanecity.org)

For RFP submittals or questions: CHHS RFP (chhsrfp@spokanecity.org)

For CMIS/HMIS related questions: CHHS CMIS (cmis@spokanecity.org)

Thank you for your continued interest and investment in the body of work the CHHS department provides our community. We are always open to questions and input.

CHHS Leadership Team and Staff