



COMMUNITY, HOUSING, AND HUMAN SERVICES DEPARTMENT UPDATE – OCT. 14, 2021

Operational:

- Secured contractors to assist with Continuum of Care NOFO to make deadlines and coordinate with RFP review committee for 17 renewal and 4 new project submissions (see attached). On track for completion.
- Secured outside subject matter expertise assistance for Youth Homelessness Demonstration Program (YHDP) to direct local cohort who meets weekly with national and regional technical assistance partners. Community assessment report is next task and getting started today in the CoC Youth Subcommittee meeting.
- Data for State Auditor's Office will be wrapped up by end of October.
- Invoice processing and subrecipient draws are being absorbed by various accounting staff.
- Annual Performance Reports (APRs) are being completed.
- HOME Program duties are being temporarily absorbed by Grants and Compliance team.
- CMIS staff are working directly with providers for training and participation in compliance of ordinance.
- Strike team and staff are working on Annual County Expenditures report for Department of Commerce.
- Working on RFP to assist with seasonal response for those experiencing homelessness.
- Incoming Anchor Community Initiative coordinator with United Way who works on Youth and Young Adult homelessness will be onboarded soon.
- Rent Assistance Program is adjusting to address feedback from initial distributions and is narrowing down outreach efforts based on zip code trends and other information. Next round of funding will be sent to existing contracted partners.
- Starting preparation for 2022 Point in Time Count with internal meeting and partnership with EWU program.
- CoC Veterans Subcommittee met this week and reports out there has been a 17% decrease (goal was 5%) in veterans homelessness since October 2020.
- CoC Single Adults Subcommittee will be working on by-name list project with CMIS by end of 2021.

Training and Team Building:

- First round interviews were conducted for CHHS Director position. Eight candidates participated and the strike team is working with staff and HR for next steps.
- Clerk position is in recruitment.
- Program Professional interviews are being scheduled for next few weeks.

- Program Manager status is being evaluated with recent rescinded acceptance and department.

Policy and Planning:

- Emergency Rent Assistance Program was discussed on Monday's Urban Experience Committee meeting and a report (as of Sept 30) was provided to Council. Council approved accepting \$10.5 million in funding.
- Round 2 of funding is on the consent agenda for Monday.
- Resolution 2021-0069 regarding appropriate of funds for The Way Out shelter operated by The Salvation Army is scheduled for Monday's legislative meeting.

Communication:

- Built for Zero and Functional Zero presentation outlining the By-Name List strategy was given to City Council in today's [study session](#) (@9:10-56:00).
- Scheduling a meeting with City, Valley and County leaders to further expand the regional conversation.
- Continuing one-on-one meetings with stakeholders to ensure communication is better, concerns are heard directly, and answers are provided to specific questions or concerns.

To help us communicate better and more efficiently, especially with the staff transitions, we would ask you to use email distribution lists created to ensure the right individuals get the email and can respond quickly:

For leadership, status, or program level questions: CHHS Leadership
(chhsleadership@spokanecity.org)

For contracts or financial related questions: CHHS Accounting
(chhsaccounting@spokanecity.org)

For grant related questions: CHHS Grants (chhsgrants@spokanecity.org)

For RFP submittals or questions: CHHS RFP (chhsrfp@spokanecity.org)

For CMIS/HMIS related questions: CHHS CMIS (cmis@spokanecity.org)

Thank you for your continued interest and investment in the body of work the CHHS department provides our community. We are always open to questions and input.

Regards,

CHHS Leadership Team