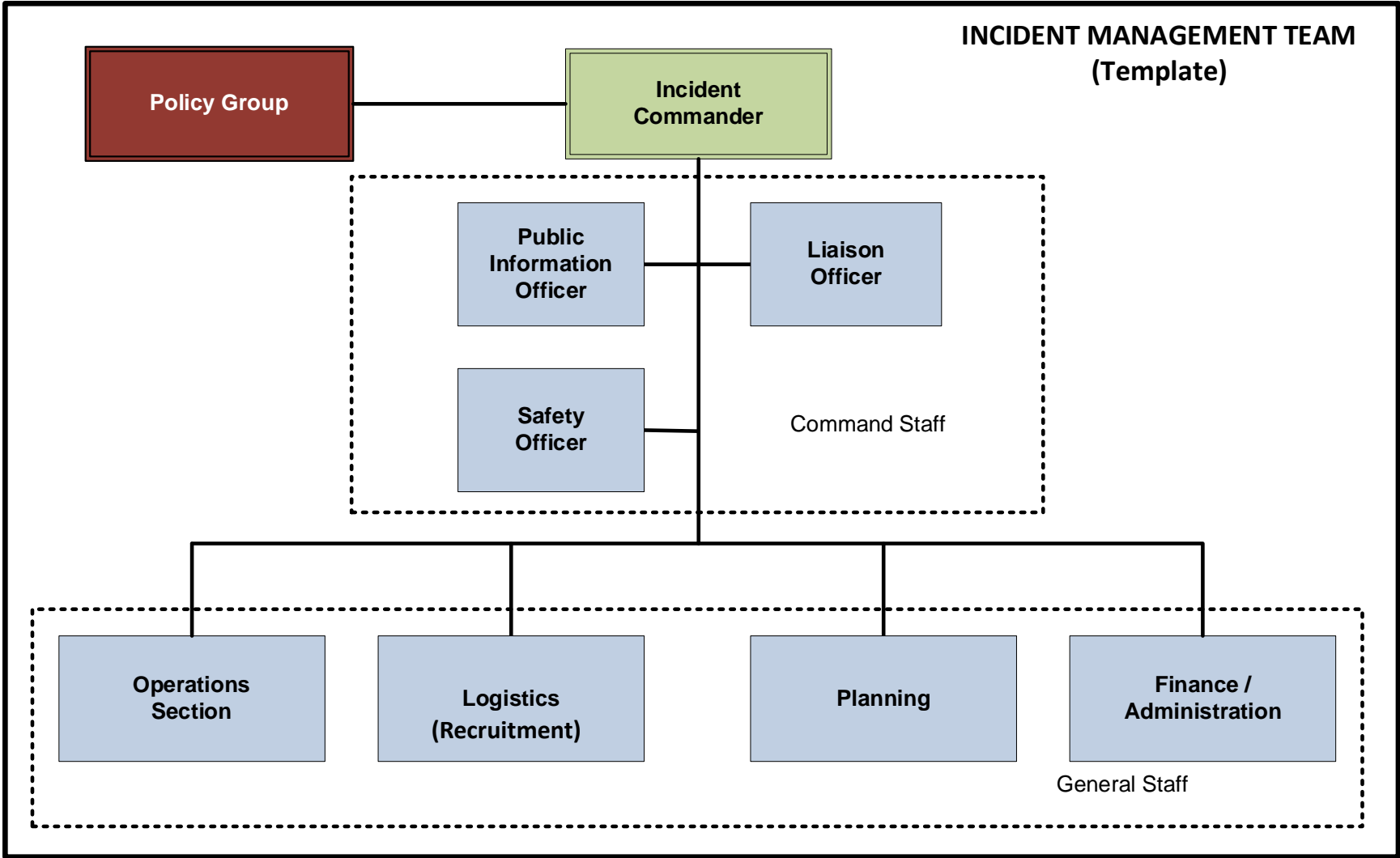


City of Spokane CHHS Executive Transition Team Status and Program Summaries



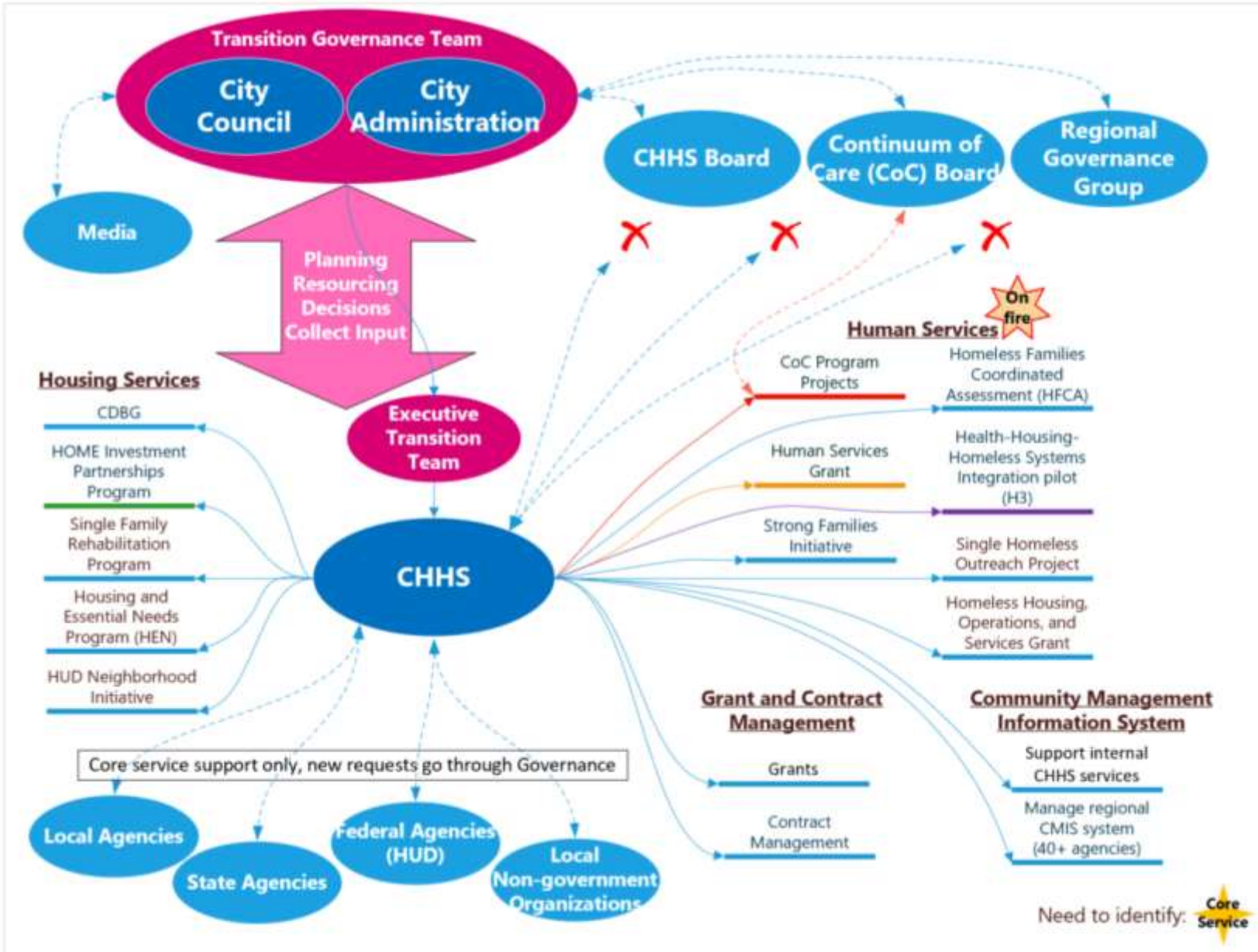
Last update: Oct 8, 2021

Activating a support team similar to the COVID crisis



Defining the Transition Environment and Communication

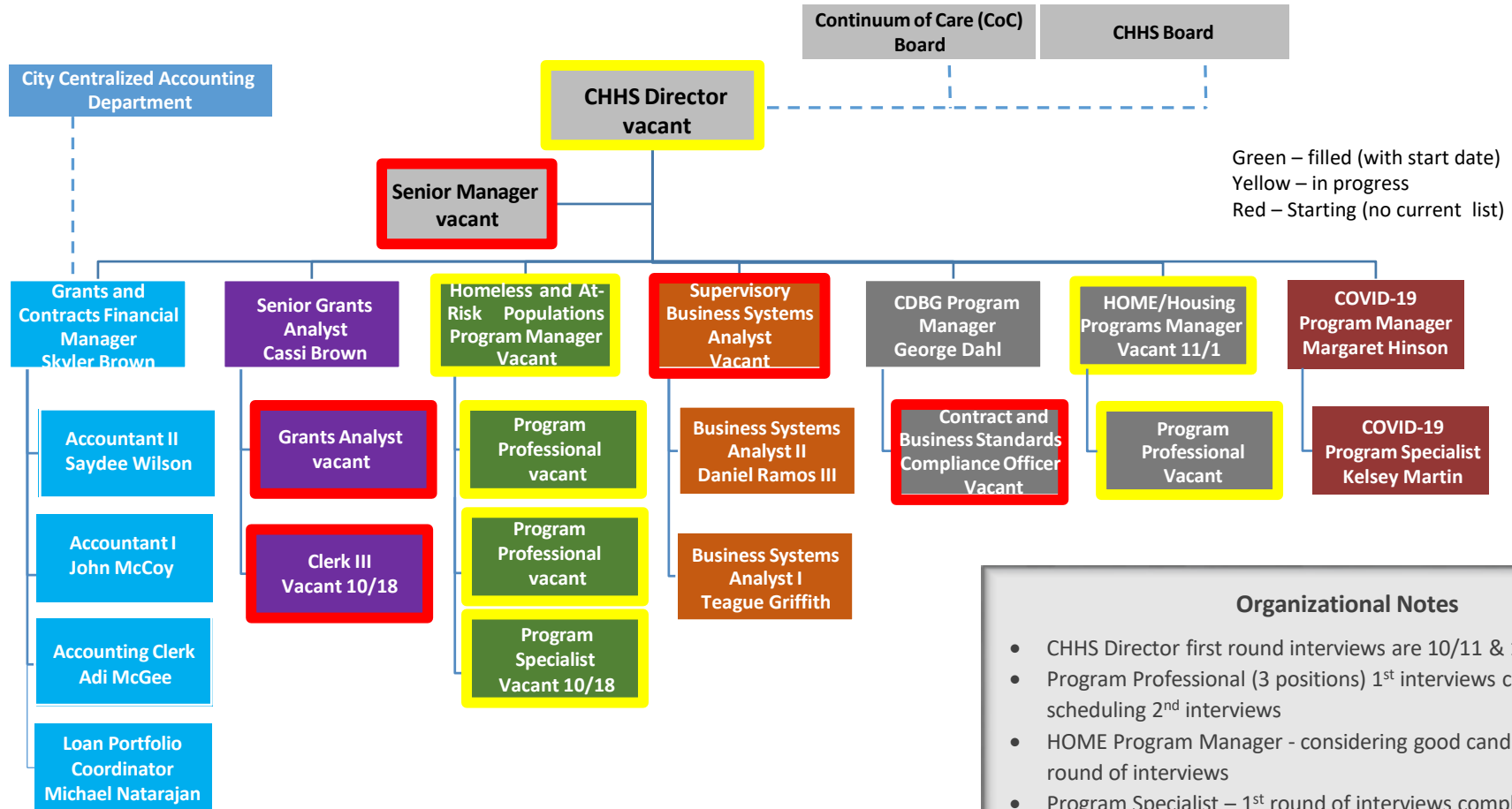
– mind map after one week looking at CHHS



This is CHHS focused

- Multiple lines of communication must stop
- CHHS is in transition with service impact for 12+ mo.
- Team must be allowed to “do less better”
- Past service levels cannot be provided 2021 into 2022
- 8/22 vacancies/out (64% staffed) with increased workload
- Trust must be rebuilt; for the team and with stakeholders
- Negative communication hurts the team and the community

City of Spokane Neighborhood, Housing, and Human Services Division (NHHS) – Community, Housing, and Human Service Department (CHHS) Organization Chart



Green – filled (with start date)
Yellow – in progress
Red – Starting (no current list)

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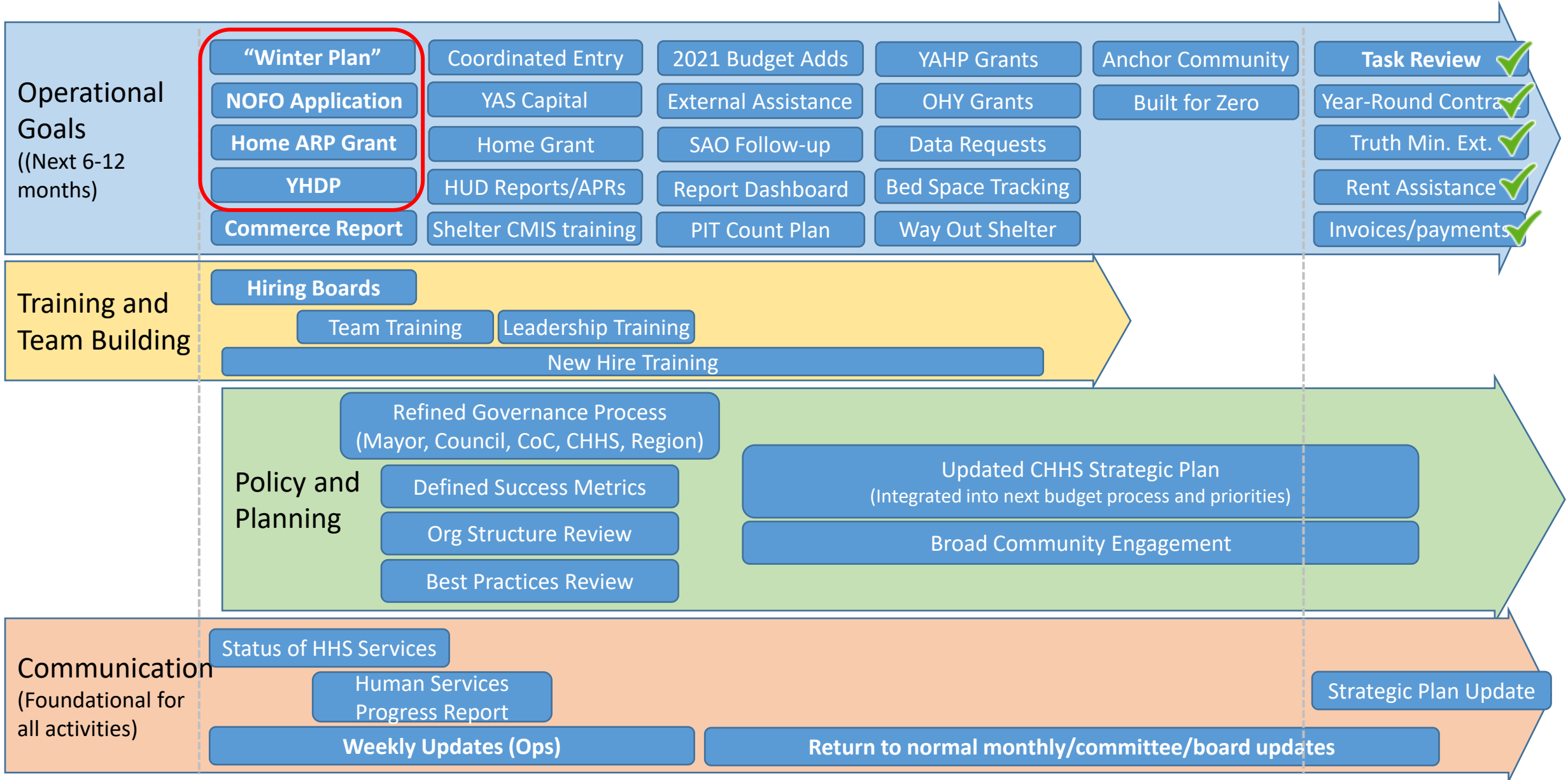
Department Workgroups

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Management and Advisory Boards | Program - Homelessness Services |
| Accounting | Program - HMIS |
| Grants Management | Program - Housing and Public Services |
| City Centralized Accounting Dept. | Program – COVID Services |

Organizational Notes

- CHHS Director first round interviews are 10/11 & 10/13
- Program Professional (3 positions) 1st interviews completed 9/29, scheduling 2nd interviews
- HOME Program Manager - considering good candidates from 1st round of interviews
- Program Specialist – 1st round of interviews completed in September
- We are next to receive the Clerk III list from Civil Service
- No active Civil Service lists for Grants Analyst, Supervisory Business Systems Analyst, or Contract and Business Standards Compliance Officer – working with Civil Service to consider all available options

Four main tracks of effort:



Today

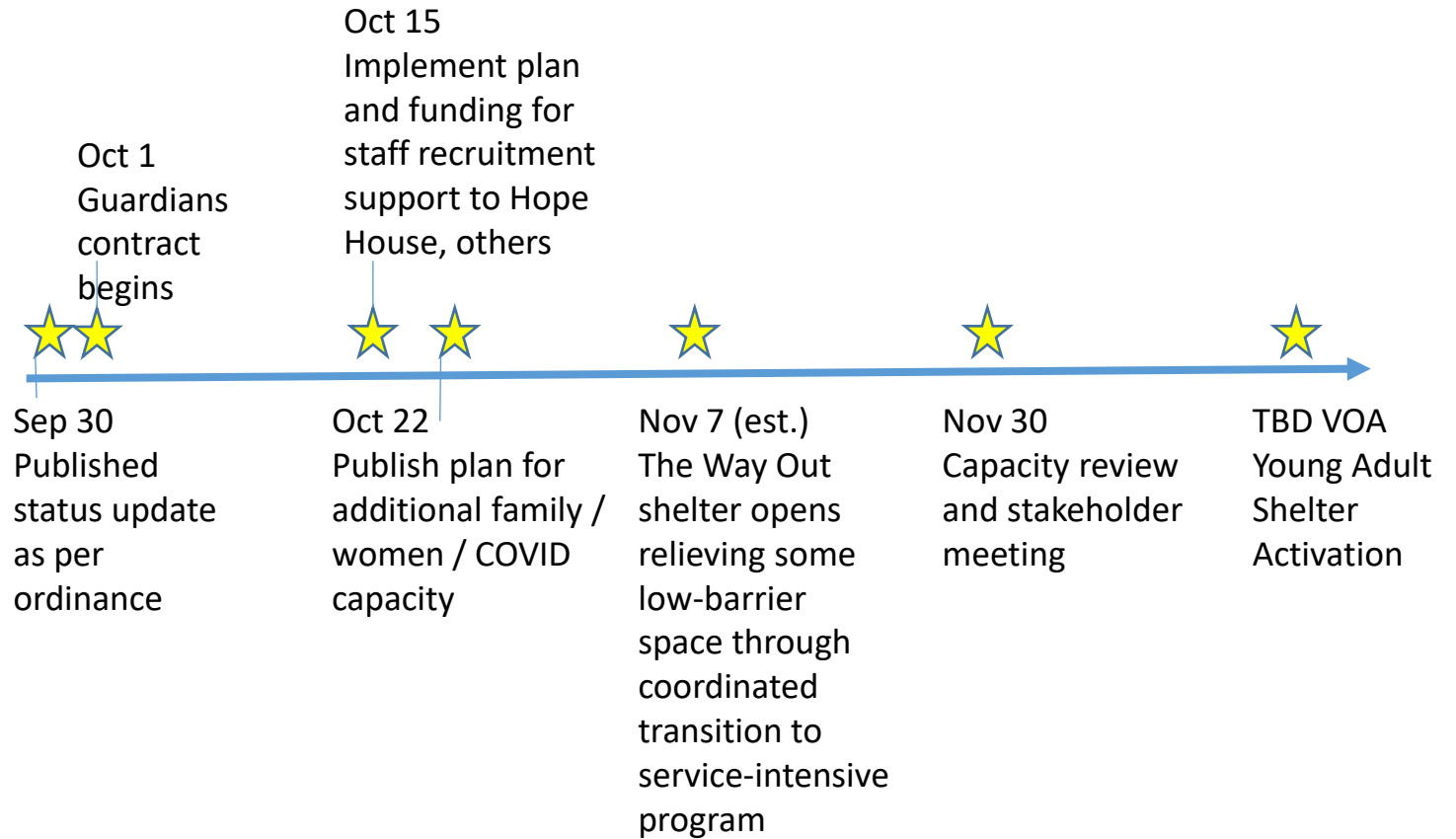
✓ - Completed or staffed/resourced

April 1

Winter Plan Status and Road Map (Move to more year-round and 24/7 model)

Current Winter Plan Status

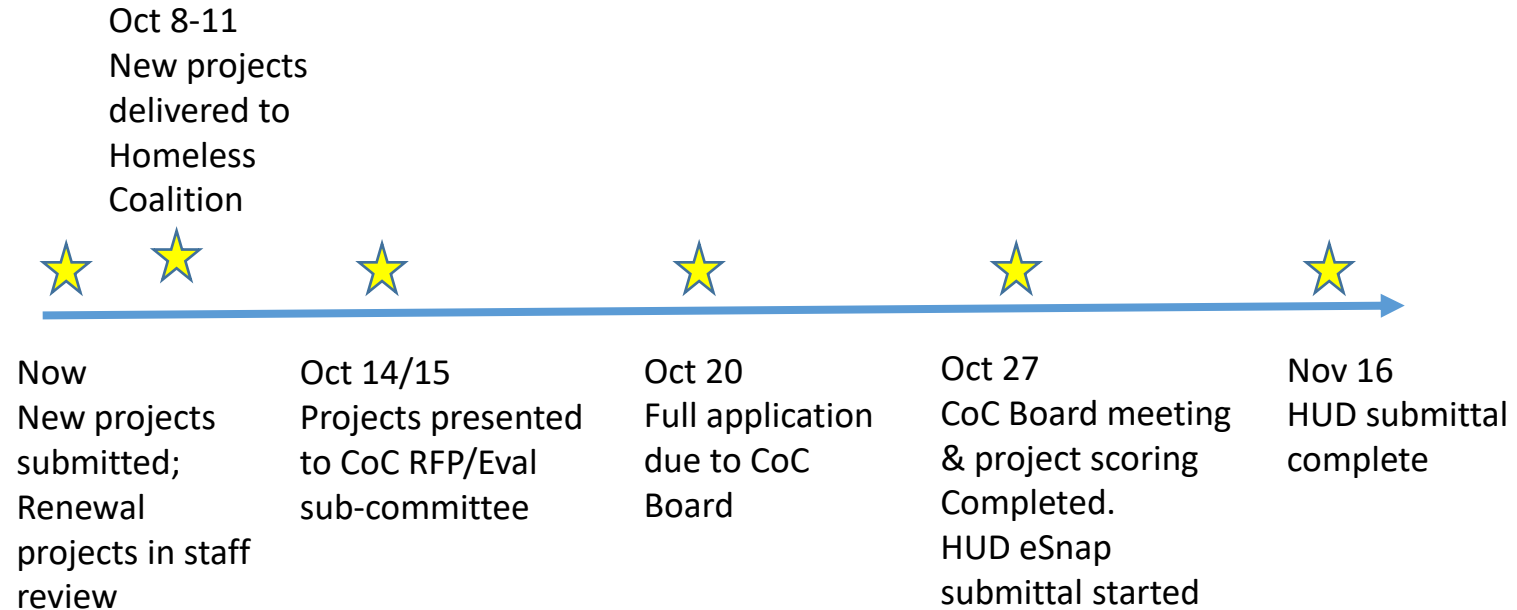
- Finalized Guardians Foundation contract for 24/7 shelter with day space and services for adults beginning Oct 1.
- Extended contract with Truth Ministries to secure winter space for adult males through June 30, 2022.
- Increased services for adult women with Volunteers of America's Hope House.
- Added 15 dedicated spaces for young adults (ages 18-24) at Transitions as a temporary location filling a system gap
- Added 15 dedicated spaces for young adults (ages 18-24) at Hope House filling a system gap
- The Way-Out facility (Salvation Army) opens early Nov for service-intensive continuous stay housing meeting a need
 - Not low barrier but expected to free up low barrier beds
- Working with regional partners to open the Volunteers of America Young Adult Shelter in a permanent location near Spokane Community College
- Continue coordination with regional entities to mitigate the impacts of COVID outbreaks.
- Collaborate with providers on staff recruitment
- Continue to distribute \$32 million in Emergency Rent & Utility Assistance funds through providers
- Preparing briefing and need for winter emergency hotel support and funding for families and other COVID needs.



NOFO Status and Road Map (past version)

Current NOFO Status

- 18 renewal projects
 - Existing and outgoing staff to complete review, scoring, and narratives by Oct 14
- 4 new submitted projects
 - Staff reviewing against criteria this week as potential additions
 - Acceptable projects go to Homeless Coalition for ranking and recommendations
 - This area needs subject matter expertise assistance for staff recommendations (Internal/external)
- All projects to be submitted with staff input and recommendations to RFP sub-committee by October 14th
- HUD submittal supported by strike team of internal and external staff and subject matter expertise
- Program coordination assistance needed until new leadership in place

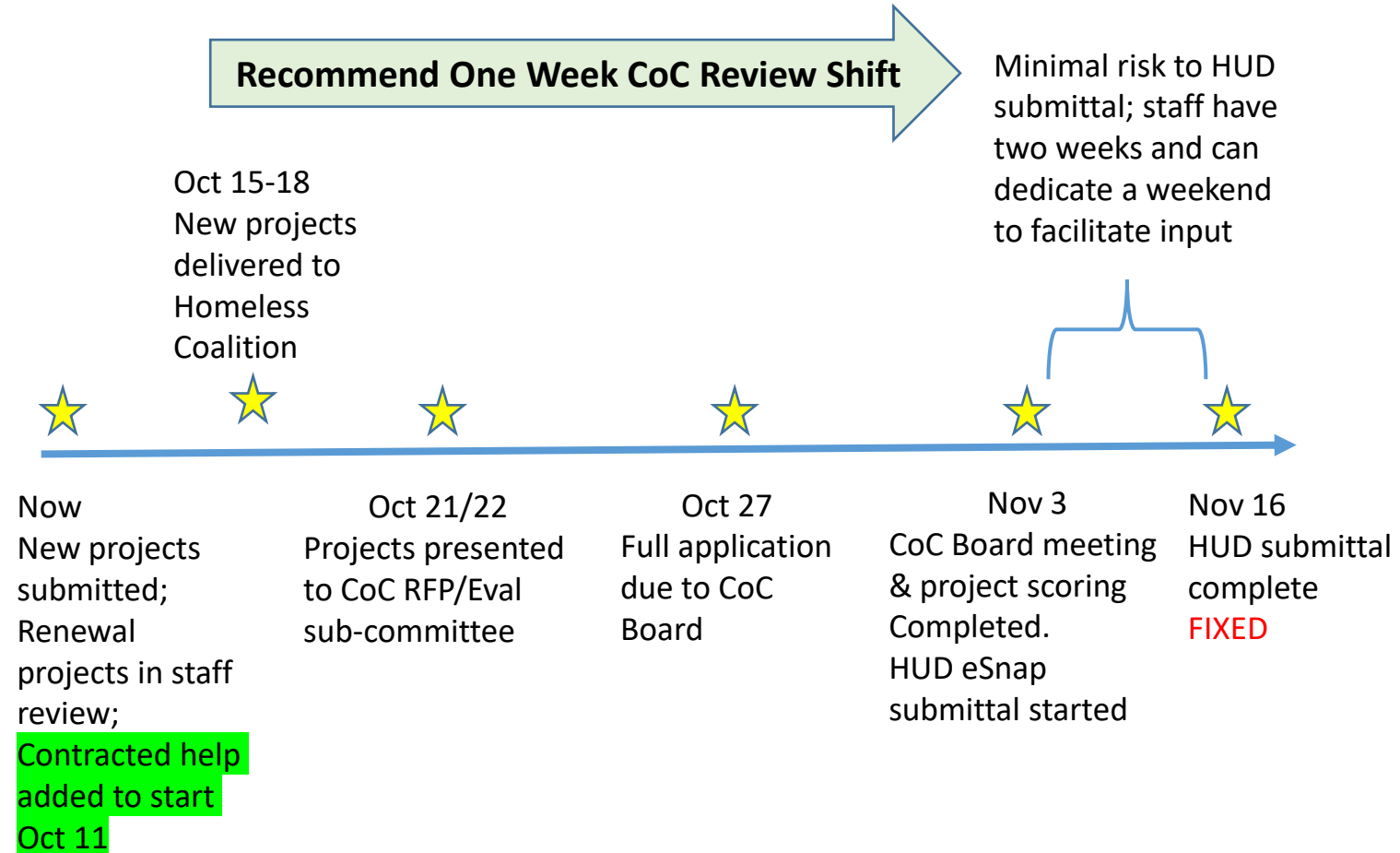


NOFO Status and Road Map – Revised (DRAFT)

Recommended date changes requested to CoC Oct 8, brief on Oct 11

Current NOFO Status

- 18 renewal projects
 - Existing and outgoing staff to complete review, scoring, and narratives by Oct 18
- 4 new submitted projects
 - Staff reviewing against criteria this week as potential additions
 - Acceptable projects go to Homeless Coalition for ranking and recommendations
 - This area needs subject matter expertise assistance for staff recommendations (Internal/external)
- All projects to be submitted with staff input and recommendations to RFP sub-committee by October 18th
- HUD submittal supported internal and external staff and contracted/volunteer subject matter expertise
- Program coordination assistance needed until new leadership in place
- **HUD does not accept delayed applications**



YHDP Status and Road Map

Current YHDP Status

- Assessment received Oct 7, due Oct 15-18
- Focus on getting to planning grant
 - Short-term assistance with one author of original grant application starting Oct 12
- Recommend several resources and options for longer-term program management coordination
- Ensure ongoing communication and participation in cyclical meetings
- Activate workgroup
- Review long-term program management options for selection by Oct 22

