

CHHGP Utility Assistance to Prevent Homelessness

If you are supporting an eligible client with CHHGP utility assistance, the following is required:

Copy of lease naming client as lease holder or other written occupancy agreement identifying them as legal tenant of unit

AND

Utility shut off notice identifying the client, indicating that utility will be shut off or disconnected if payment is not received, and is signed and dated by utility company representative and/or included utility company contact information

AND

Statement from case manager indicating that without CHHGP assistance the client will lose their housing and become homeless

Use the space below to explain how CHHGP utility assistance is necessary to keep the client from becoming homeless. What are the client's support networks (friends/family/church), other housing options or resources that are not available? Why isn't LIHEAP or another utility assistance program supporting the client's utility needs?

Client Name and HMIS Client Identifier	

**Reference to Appendix A Housing Status Documentation Standards*