

# CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

Program Year 2018 (7/1/18 – 6/30/19)



Community, Housing and Human Services Department

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Program Year 2018 was very successful at meeting or exceeding most goals and outcomes. Please review the results below for a detailed summary of each goal, category, indicator and unit of measure for Program Year 2018.

### Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Expand economic opportunities	Non-Housing Community Development	CDBG: \$325000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		76	76	100.00%
Expand economic opportunities	Non-Housing Community Development	CDBG: \$325000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		0	0	

Expand economic opportunities	Non-Housing Community Development	CDBG: \$325000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	232	1363	587.50%			
Expand economic opportunities	Non-Housing Community Development	CDBG: \$325000	Rental units constructed	Household Housing Unit	0	0		0	0	
Expand economic opportunities	Non-Housing Community Development	CDBG: \$325000	Rental units rehabilitated	Household Housing Unit	0	0		0	0	
Expand economic opportunities	Non-Housing Community Development	CDBG: \$325000	Homeowner Housing Added	Household Housing Unit	0	0		0	0	
Expand economic opportunities	Non-Housing Community Development	CDBG: \$325000	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	
Expand economic opportunities	Non-Housing Community Development	CDBG: \$325000	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Expand economic opportunities	Non-Housing Community Development	CDBG: \$325000	Jobs created/retained	Jobs	0	103		58	58	100.00%
Expand economic opportunities	Non-Housing Community Development	CDBG: \$325000	Businesses assisted	Businesses Assisted	300	347	115.67%			
Expand economic opportunities	Non-Housing Community Development	CDBG: \$325000	Buildings Demolished	Buildings	0	0		0	0	

Expand safe affordable housing choices	Affordable Housing Public Housing	CDBG: \$2395000 / HOPWA: \$0 / HOME: \$1144887 / ESG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	0	
Expand safe affordable housing choices	Affordable Housing Public Housing	CDBG: \$2395000 / HOPWA: \$0 / HOME: \$1144887 / ESG: \$0	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	1423		1220	1220	100.00%
Expand safe affordable housing choices	Affordable Housing Public Housing	CDBG: \$2395000 / HOPWA: \$0 / HOME: \$1144887 / ESG: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	1068		0	0	
Expand safe affordable housing choices	Affordable Housing Public Housing	CDBG: \$2395000 / HOPWA: \$0 / HOME: \$1144887 / ESG: \$0	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				

Expand safe affordable housing choices	Affordable Housing Public Housing	CDBG: \$2395000 / HOPWA: \$0 / HOME: \$1144887 / ESG: \$0	Rental units constructed	Household Housing Unit	48	86	179.17%	174	45	25.86%
Expand safe affordable housing choices	Affordable Housing Public Housing	CDBG: \$2395000 / HOPWA: \$0 / HOME: \$1144887 / ESG: \$0	Rental units rehabilitated	Household Housing Unit	320	251	78.44%	222	217	97.75%
Expand safe affordable housing choices	Affordable Housing Public Housing	CDBG: \$2395000 / HOPWA: \$0 / HOME: \$1144887 / ESG: \$0	Homeowner Housing Added	Household Housing Unit	0	0		11	10	90.91%
Expand safe affordable housing choices	Affordable Housing Public Housing	CDBG: \$2395000 / HOPWA: \$0 / HOME: \$1144887 / ESG: \$0	Homeowner Housing Rehabilitated	Household Housing Unit	1468	1053	71.73%	595	496	83.36%

Expand safe affordable housing choices	Affordable Housing Public Housing	CDBG: \$2395000 / HOPWA: \$0 / HOME: \$1144887 / ESG: \$0	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	80	0	0.00%			
Expand safe affordable housing choices	Affordable Housing Public Housing	CDBG: \$2395000 / HOPWA: \$0 / HOME: \$1144887 / ESG: \$0	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Expand safe affordable housing choices	Affordable Housing Public Housing	CDBG: \$2395000 / HOPWA: \$0 / HOME: \$1144887 / ESG: \$0	Housing for Homeless added	Household Housing Unit	0	10		0	0	
Expand safe affordable housing choices	Affordable Housing Public Housing	CDBG: \$2395000 / HOPWA: \$0 / HOME: \$1144887 / ESG: \$0	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	

Expand safe affordable housing choices	Affordable Housing Public Housing	CDBG: \$2395000 / HOPWA: \$0 / HOME: \$1144887 / ESG: \$0	Buildings Demolished	Buildings	0	0		2	2	100.00%
Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	1274		800	1274	159.25%
Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	672	1236	183.93%	0	0	
Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	800	2984	373.00%			
Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Rental units constructed	Household Housing Unit	0	0		0	0	

Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Rental units rehabilitated	Household Housing Unit	0	51		0	0	
Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Homeowner Housing Added	Household Housing Unit	0	0		0	0	
Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	
Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	240	271	112.92%	131	131	100.00%
Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Homeless Person Overnight Shelter	Persons Assisted	2520	3895	154.56%	2854	2854	100.00%
Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				



Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Homelessness Prevention	Persons Assisted	0	0		0	0	
Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Housing for Homeless added	Household Housing Unit	0	0				
Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Housing for People with HIV/AIDS added	Household Housing Unit	0	0				
Prevent and reduce homelessness	Homeless Non-Homeless Special Needs	CDBG: \$725000 / ESG: \$271343	Buildings Demolished	Buildings	0	0		0	0	

Provide opportunities to improve quality of life	Homeless Non-Homeless Special Needs	CDBG: \$1140474	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	181336	276778	152.63%	202575	202575	100.00%
Provide opportunities to improve quality of life	Homeless Non-Homeless Special Needs	CDBG: \$1140474	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		0	0	
Provide opportunities to improve quality of life	Homeless Non-Homeless Special Needs	CDBG: \$1140474	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	443612	708772	159.77%	145109	145109	100.00%
Provide opportunities to improve quality of life	Homeless Non-Homeless Special Needs	CDBG: \$1140474	Rental units constructed	Household Housing Unit	0	0		0	0	

Provide opportunities to improve quality of life	Homeless Non-Homeless Special Needs	CDBG: \$1140474	Rental units rehabilitated	Household Housing Unit	0	0		0	0	
Provide opportunities to improve quality of life	Homeless Non-Homeless Special Needs	CDBG: \$1140474	Homeowner Housing Added	Household Housing Unit	0	0		0	0	
Provide opportunities to improve quality of life	Homeless Non-Homeless Special Needs	CDBG: \$1140474	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	
Provide opportunities to improve quality of life	Homeless Non-Homeless Special Needs	CDBG: \$1140474	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Provide opportunities to improve quality of life	Homeless Non-Homeless Special Needs	CDBG: \$1140474	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				
Provide opportunities to improve quality of life	Homeless Non-Homeless Special Needs	CDBG: \$1140474	Buildings Demolished	Buildings	0	0		0	0	

Support vibrant neighborhoods	Non-Housing Community Development	CDBG: \$395000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	593952	517786	87.18%	202012	179067	88.64%
Support vibrant neighborhoods	Non-Housing Community Development	CDBG: \$395000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		0	0	
Support vibrant neighborhoods	Non-Housing Community Development	CDBG: \$395000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	102880	333902	324.55%	0	0	
Support vibrant neighborhoods	Non-Housing Community Development	CDBG: \$395000	Rental units constructed	Household Housing Unit	0	0		0	0	
Support vibrant neighborhoods	Non-Housing Community Development	CDBG: \$395000	Rental units rehabilitated	Household Housing Unit	0	0		0	0	
Support vibrant neighborhoods	Non-Housing Community Development	CDBG: \$395000	Homeowner Housing Added	Household Housing Unit	0	0		0	0	
Support vibrant neighborhoods	Non-Housing Community Development	CDBG: \$395000	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	

Support vibrant neighborhoods	Non-Housing Community Development	CDBG: \$395000	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Support vibrant neighborhoods	Non-Housing Community Development	CDBG: \$395000	Buildings Demolished	Buildings	0	3		0	0	

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City of Spokane was able to implement several priority projects during Program Year 2018 that support the goals and needs identified in the 2015 – 2020 Consolidated Plan. Most notably, CHHS has added more affordable housing to our portfolio of services within the Spokane community. CHHS looks to carry the momentum from Program Year 2018 into Program Year 2019.

**CR-10 - Racial and Ethnic composition of families assisted**

**Describe the families assisted (including the racial and ethnic status of families assisted).**

**91.520(a)**

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	5,204,133	6,481,152
HOME	public - federal	3,017,595	3,487,765
HOPWA	public - federal	0	0
ESG	public - federal	271,343	324,093

Table 3 - Resources Made Available

### Narrative

During program year 2018, the City of Spokane receipted over \$1.8 million in program income. These funds allowed the City of Spokane to leverage additional investments in safe and affordable housing choices. Between program income and unspent prior year funds, the City was able to activate an amount greater than forecasted, while still meeting HUD's timely expenditure of funds requirement (24 CFR Part 570.902).

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The City of Spokane has identified six separate targeted investment areas as part of an overall economic development strategy. CHHS supports these targeted investment areas with CDBG, HOME and ESG funds when services are provided to low-and-moderate income individuals.

#### Target Investment Areas within the City of Spokane

- Downtown
- East Sprague
- North Bank/Kendall Yards
- The YARD
- University District
- West Plains/International Airport

For more information on these target investment areas, please visit the City of Spokane Business and Development Services website. <https://my.spokanecity.org/business/incentives/>

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

ESG match requirements were satisfied through \$385,506 in expenditures during the program year on shelter operations from the City of Spokane's 24/7 Shelter Grant. Match is satisfied for program year HOME expenditures. There remains substantial HOME match carryover from past program years due to detailed and extensive tracking of affordable housing development project expenses. Sufficient match was generated and documented for affordable housing development projects completed in this program year. Much of that match was derived from property tax forbearance, as documented by County Assessor tax records.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	12,795,392
2. Match contributed during current Federal fiscal year	803,428
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	13,598,820
4. Match liability for current Federal fiscal year	370,125
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	13,228,695

**Table 5 – Fiscal Year Summary - HOME Match Report**



Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
4167	05/20/2019	0	56,137	18,000	0	0	0	0
4201	03/05/2019	0	0	102,800	0	0	0	0
4226	02/25/2019	0	84,667	0	0	0	0	0
4264	02/25/2019	0	224,911	0	0	0	0	0
4291	03/05/2019	0	0	88,000	0	0	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

#### HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
1,480,236	267,371	144,571	77,916	1,525,120

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	4,242,965	0	0	0	0	4,242,965
Number	4	0	0	0	0	4
Sub-Contracts						
Number	19	0	0	0	0	19
Dollar Amount	786,523	0	0	0	0	786,523
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	4,242,965	116,457	4,126,508			
Number	4	1	3			
Sub-Contracts						
Number	19	4	15			
Dollar Amount	786,523	359,147	427,376			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	<b>Total</b>	<b>Minority Property Owners</b>				<b>White Non-Hispanic</b>
		<b>Alaskan Native or American Indian</b>	<b>Asian or Pacific Islander</b>	<b>Black Non-Hispanic</b>	<b>Hispanic</b>	
Number	4	0	0	0	0	4
Dollar Amount	1,480,500	0	0	0	0	1,480,500

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	124	2,854
Number of Non-Homeless households to be provided affordable housing units	49	45
Number of Special-Needs households to be provided affordable housing units	10	8
<b>Total</b>	<b>183</b>	<b>2,907</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	50	131
Number of households supported through The Production of New Units	183	45
Number of households supported through Rehab of Existing Units	41	496
Number of households supported through Acquisition of Existing Units	0	11
<b>Total</b>	<b>274</b>	<b>683</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The City of Spokane was successful in creating new affordable housing units during program year 2018. The following activities contributed to the success of meeting, or exceeding one-year goals:

- Single Family Rehab Program
- Essential Home Repair Program
- Rapid Re-housing Program

- Multi-family HOME Program
- Habitat for Humanity Derelict Housing Program
- Local investments in emergency shelter programming

**Discuss how these outcomes will impact future annual action plans.**

The City of Spokane is responding to a limited supply of safe affordable housing choice. The City will continue making investments in safe affordable housing choices and accessibility during program year 2019. Local investments will address housing needs for diverse populations meeting the low and moderate income thresholds. Funding notices will prioritize proposals that address/expand safe affordable housing choices.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	46,605	40
Low-income	18,841	3
Moderate-income	4,536	43
<b>Total</b>	<b>69,982</b>	<b>86</b>

**Table 13 – Number of Households Served**

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Spokane City/County Continuum of Care continues to support local outreach efforts to provide full coverage to CoC's geographic area, offer opportunities for engagement on evenings and weekends, and to provide the full level of service necessary to least likely to engage in services. The jurisdiction sponsored a strategic realignment local outreach efforts in order to improve better coordination of services between City-funded team street outreach efforts funded through PATH, STR Opioid Crisis, RHY, and SSVF as well as outreach teams that are focused on workforce connections and meeting the physical health needs of the homeless population. The increased coordination is improving access to population-specific resources, reducing duplication of efforts, and ensuring unsheltered persons have the greatest degree of access to the homeless crisis response system possible. These outreach teams also participate in regular case conferencing meetings to address the needs chronically homeless individuals and homeless youth.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The CoC seeks to provide emergency response to families and individuals who are homeless and recognizes the continued need for shelter beds that are available when a person is unsheltered. The jurisdiction's goal is to operate a comprehensive shelter system that meets the needs of all households regardless of composition and quickly transitions households from homelessness back into permanent housing. Currently the shelter system includes programs to serve the specific needs of homeless adult men, adult women, unaccompanied youth, and households with children, however the CoC has identified the need for additional shelters for adult men and women. Additionally, couples without children and youth who are in transition (18-24) do not have a dedicated shelter program that meets their unique service needs. The City, the CoC, and other community stakeholders are currently working to identify one or more sites for acquisition and ongoing funding for operations to meet the above needs.

With regards to meeting the transitional housing needs of homeless persons in our community, the CoC is moving towards providing permanent, rather than temporary, housing options, however the CoC is committed to continuing to support transitional housing programs for certain populations for which this intervention is considered best practice, such as youth, households fleeing domestic violence, clients exiting institutions, and veterans either through direct funding or supporting acquisition of subpopulation tailored resources such as OVW, RHY, and GPD funding.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The jurisdiction works with the following housing and health care partners on the implementation of an integrated care program to ensure eligible homeless clients are not discharged from in-patient hospital care or emergency room visit into homelessness: Empire Health Foundation, Providence Health Care, Community Health Association of Spokane, and Volunteers of America. The Roads to Community Living Program coordinates with group homes, assisted living program and private landlords to ensure that long term Medicare eligible clients discharging from hospitals, nursing homes and mental health facilities are not being discharged into homelessness.

The Spokane County Regional Behavioral Health (SCRBH) is responsible for community-based mental health services for inpatient and outpatient care services. Eastern State Hospital works in conjunction with Frontier Behavioral Health Outreach and Spokane County Supportive Living Program. These programs work with the clients and the outpatient mental health provider to create a plan for housing and continued services.

The CoC has ensured that its members have written procedures to address discharge planning of youth exiting foster care. The Department of Children, Youth, and Families procedures provide for Independent Living Services and require an Independent Living Plan (ILP) to assist the youth toward a successful transition to adulthood. Local DCYF Social Workers and Volunteers of America, as the contracted ILP provider, work with youth as they near 18 to establish an ILP to guide the services and housing assistance until they are 21. Eligible young adults exiting care are assisted in accessing housing through the Independent Youth Housing Program or Family Unification Program vouchers.

Spokane County has taken the lead in housing individuals as they exit from correctional institutions through the Re-Entry Initiative (REI) Program, a community re-entry program dedicated to transitioning formerly homeless exiting institutional settings into adjusted citizens, engaging, working and living in stable housing with limited to no subsidy. Through their partnership with Goodwill Industries of the Inland Northwest, they provide permanent housing through a short term rental assistance program to persons exiting correctional institutions. Airway Heights Corrections facility and the local jail works with Pioneer Human Services who operates separate work release facilities for women and men. A formalized discharge plan, in which housing is a requirement, is created for each client as they discharge from these facilities. Volunteers of America and Youth, Family, and Adult Connections work with Spokane County Juvenile Court Services and the WA State Office of Juvenile Rehabilitation to prevent youth and young adults from exiting juvenile justice facilities to homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The jurisdiction's coordinated entry process operates on a diversion-first model to prevent individuals and families with children from entering the crisis response system by helping households better utilize their existing support networks and assisting with their access to community resources. ESG is funding rapid re-housing and emergency shelter operations. An intentional shift to focus on permanent housing exits when households enter the homeless system has been transforming the City's homeless system over the past few years. As a result, much of the CoC efforts to serve homeless households are focused on rapid re-housing. Households who present as chronically homeless with very high barriers are placed directly into available PSH units or available bridge housing. These efforts shorten the time families are homeless and increase stability.

The Supportive Services for Veteran Families (SSVF) program provides an essential resource for Veterans and their families who are homeless or at risk. SSVF provides intensive outreach, housing search and placement and continued case management for this population. For Veterans who need more intensive housing services The Spokane Housing Authority, (SHA), has a successful partnership with the Veterans Administration to provide VASH vouchers to homeless veterans. All referrals are made through the VA, who also provides complete wrap-around supportive services. Veterans that are not eligible for these programs are prioritized for placement in PSH dedicated to chronically homeless veterans.

The Young Adult Housing Program (YAHP) from the Washington State Department of Commerce's Office of Homeless Youth has provided the jurisdiction with a crucial new resource for the provision of rent assistance, transitional housing, and case management for young adults ages 18 through 24. YAHP provides young adults with housing search assistance, temporary rental assistance, and case management as well as access to transitional or interim housing during the housing search process for youth with the highest barriers.



## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

Phase II of the RAD Conversion is anticipated to close by the end of summer 2019. Our Financing Plan was approved by HUD Finance Committee in early July and we received our RAD Conversion Commitment on July 11th. The Authority has met with households over the past few months to explain their alternatives available to them and how the relocation process will work post conversion. We also initiated monthly meetings with current public housing tenants to discuss the project schedule and to provide overview of specific topics. A monthly newsletter has been started to ensure households are informed and our website is available with all the information as well. During the past 3 months SHA has met with each individual household and described the ultimate plans for the public housing scattered site units and how the project plans would impact them.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

As a requirement of the RAD program we are selling these units at Fair Market Value over the twelve months following conversion. Current households have the right of first refusal and can pursue the homeownership alternative if they have the capacity, interest and meet the program requirements. In early 2019 Authority staff provided a pre-screening application to households to see if they would meet SHA's program requirements for homeownership of their current unit. As a policy for our RAD conversion we offered existing households the right of first refusal to purchase their home if they were capable. In all, we identified roughly 10 of 74 households that would meet our program requirements. As we move towards assisting the initial 37 households with relocation, those who are interested in homeownership will consent to that choice and we will pursue a final screen to see if they meet our program requirements. We are also working with SNAP who has a steady supply of clients who are ready to become a first time homebuyer. After the current public housing tenants pass on their option to purchase we will make that unit available to SNAP's pool of homebuyers to see if there is any interest in purchasing the unit. If there is no interest from SNAP's homebuyers we will release the unit for sale on the open market.

### **Actions taken to provide assistance to troubled PHAs**

NA

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City of Spokane has expanded their targeted investment strategies to include 6 geographic areas within the city. The goal of Target Investment Areas is to leverage public resources for housing, street and utility infrastructure, public safety and other efforts can lead to increased private investment and measurable, long-term economic vitality within the City of Spokane. Priority is given to projects that increase development and/or services in these areas. In addition to targeted investments of other City dollars, issues such as zoning ordinances, building codes, fees and charges, etc. are being reviewed to facilitate faster and more effective growth and increased housing options.

Additionally, the Continuum of Care's implementation of Coordinated Assessment makes shelter, transitional and permanent affordable housing and services more accessible to individuals experiencing homelessness.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City places special emphasis on funding multi-family rental projects serving extremely low income (below 30% of median income) households, 3+ bedroom units for large families, and "Centers & Corridors" development that places affordable housing adjacent to jobs and public transportation.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of Spokane actively addresses lead-based paint hazards by integrating HUD Title X and EPA Renovator (RRP) requirements into HUD-grant-assisted housing rehabilitation programs for homebuyers, homeowners, and renters. Note that homes are not declared "lead free" due to HUD's lack of a lead-free defining criteria. This may be due to extensive and nationwide environmental lead that can contaminate any home at any time, including those built after 1978. Rather, the City requires Clearance testing to verify lead-safe rehabilitation, as applicable. The City also offers visual assessment trained HQS inspection, "Renovate Right" pre-renovation pamphlet, and "Protect Your Family" pre-housing-contract pamphlet as well as referral to the Washington State Lead Based Paint program for certified renovation, XRF, and Clearance services.

The Single-Family Rehabilitation and Multifamily Housing programs incorporate HUD and EPA lead-based paint requirements into housing renovation activities. Lead Inspections and Risk Assessments are required for all units constructed prior to 1978. All for-hire contractors performing renovation must use EPA-certified Renovators when disturbing known or suspected lead-based paint in homes and child-occupied facilities constructed before 1978. These renovation projects must provide a Clearance

examination performed by a licensed and third-party Risk Assessor that verifies no latent lead-based paint chips or dust.

#### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

During program year 2018, CHHS invested into land acquisition for the development of affordable housing for poverty-level families. CHHS has and will continue partnering with local housing providers to ensure CDBG and HOME funds are used to expand our affordable housing portfolio in Spokane. Examples of projects funded during this program year to address affordable housing and services for poverty-level households include:

- Real estate acquisition of 2002 E Mission Ave to create 8 units of affordable housing and shelter space for homeless families
- Partnership with Habitat for Humanity, Spokane for the acquisition and rehabilitation of derelict homes. New homeowner housing units for qualifying homebuyers.
- Real estate purchase of commercial warehouse to support food distribution programming through Second Harvest Food Bank
- Rental Repair Pilot Program to improve safe affordable housing choices for low/moderate income renters

#### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

There were several actions taken as part of the Consolidated Planning process to improve institutional structure. The most significant was establishing Strategic Plan goals with a better understanding of the relationship between Goal Outcome Indicators (GOIs) and other program accomplishments. These changes were extended to contracting to ensure sub-recipient reporting matches the City's reporting obligations.

#### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Public and non-profit housing providers, private and governmental health, mental health, and service agencies participated in the network of activities described in this CAPER report. They are also the organizations with which the City of Spokane worked to develop each Annual Action Plan. A strong network of community partnerships exists among public, private, nonprofit and for-profit sectors of the City, which work effectively to meet the needs of Spokane's low- and moderate-income residents.

CoC members and community partners worked to update Spokane's Strategic Plan to End Homelessness. Finally, the City strongly encourages collaborations among its subrecipients. These collaborations enhanced the coordination of services among agencies and reduced inefficiencies and duplication of services.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

On April 11, 2019, the City of Spokane, in partnership with the Spokane Housing Authority, Spokane County, Northwest Fair Housing Alliance, Spokane Low Income Housing Consortium, City of Coeur D’Alene, and Washington State Human Rights Commission hosted the Inland Northwest Fair Housing Conference. This annual conference has become a foundation in our regional effort to educate the public and service providers about issues related to Fair Housing and issues identified in our current Analysis of Impediments to Fair Housing.

Additionally, the City of Spokane has commissioned the Northwest Fair Housing Alliance to complete an updated Analysis of Impediments to Fair Housing as part of our 2020 – 2024 Consolidated Planning process. The draft Analysis of Impediments to Fair Housing Choice have identified the following ten (10) impediments to fair housing:

1. Fair housing complaints based on disability discrimination are filed with administrative enforcement agencies at a significantly greater rate than any other protected class.
2. People with disabilities have need for assistance requesting and advocating for reasonable accommodations.
3. People of color and people with disabilities are more likely to be tenants than homeowners, and therefor at greater risk of housing instability and homelessness due to market forces (e.g., low vacancy rates, rising rents, and high cost of application and screening fees), and 20-day no cause tenancy termination.
4. Source of income discrimination and housing provider refusal to accept housing subsidies limits housing choice for people with disabilities who rely on non-employment income such as SSI and SSDI, people with disabilities and people of color who are disproportionately represented in the Section 8 Voucher Program, and veterans with disabilities who receive VASH Vouchers.
5. Overly broad criminal history screening policies limit access to housing for many rental applicants, and have a disparate impact on people of color, who are statistically overrepresented among those who are criminal justice system involved.
6. People of color are overly represented in the homeless population compared to their percentages in the overall Spokane population.
7. Multi-family housing continues to be built out of compliance with Fair Housing Act’s design and construction accessibility requirements.

8. Single-family and low-density zoning limits the building of multi-family rental housing to areas of the City where people of color and those with disabilities, most often renters, are already concentrated, and limits opportunity to move to neighborhoods with the highest percentage of white residents, thereby serving to reinforce historic patterns of segregation.
9. There are insufficient vacant affordable rental units in multi-family housing communities, which limits housing choice for renters, including people with disabilities and people of color who are more often renters than homeowners.
10. People with limited English proficiency need fair housing information provided in Spanish, Russian, Marshallese, Vietnamese, and Arabic.

The City will work with partner agencies over the next several years to address the impediments to Fair Housing Choice listed above.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Spokane monitors all activities awarded funds for furtherance of both the Strategic Plan to End Homelessness and the Consolidated Plan for Community Development, in accordance with the City's Grants Management and Financial Assistance Guide (Admin Policy 0430-16-01). City staff perform annual risk assessments on all grantees which inform planned monitoring methods and schedules. In implementing these plans, City staff monitor for:

- Budget Control: comparison of actual expenditures with budgeted amounts
- Expenditure Verification: Ensuring expenditures are supported by source documentation such as receipts, invoices, and time and effort records
- Cost allowability: ensuring that expenditures are billed in accordance with applicable program regulations
- Performance: ensuring grantees meet all contract requirements including benchmarks and performance measures, timeliness standards, data collection and reporting.

In association with monitoring activities, City staff frequently provide technical assistance to community partners to maximize the benefit of funded activities and to advance understanding of applicable laws and regulations.

### **Minority Business Outreach:**

CHHS promotes HUD-funded construction contracting opportunities to women, minority, and Section 3 businesses. CHHS seeks to utilize minority and women owned-business (M/WBE) and Section 3 business opportunities to the maximum extent practicable. Sponsors of HOME and CDBG assisted construction projects identify bid outreach to minority and women owned businesses (M/WBE) and Section 3 Business Concerns. Staff provides a list of Spokane area businesses who are M/WBE and/or Section 3 Business Concerns. These contractors are either Washington State M/WBE certified or self-certified to CHHS. Staff recommends that each sponsor document at least 3 bid solicitations from this list for each HUD-funded project. Sponsors then report to CHHS if any M/WBE and/or Section 3 Business Concerns were hired and the dollar amount of contracts executed. M/WBE and Section 3 contract activity is then reported to HUD via form HUD-2516 and SPEARS online report.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City of Spokane is required to make the CAPER available for public comment for at least (15) days. The public comment period for this CAPER will begin on Wednesday, September 4, 2019 and end on Monday, September 23, 2019. Citizens are encouraged to attend each and every public hearing to learn more about the Consolidated Planning process and offer public comment. Citizens are encouraged to provide public comment in person or in writing. A copy of the DRAFT CAPER is available on the City of Spokane's website (<https://my.spokanecity.org/chhs/documents/>). Written public comment can be taken in person at Spokane City Hall (808 W. Spokane Falls Blvd) during the work week between 8:00 AM and 5:00 PM.

The City of Spokane did not receive any public comment related to this 2018 Program Year CAPER draft and public hearing presentation. The City will continue outreach efforts to solicit community feedback/comment on all Consolidated Planning documents.

Print copies and translation services are available on request. Please submit requests to the Community, Housing and Human Services Department via phone (509-625-6325) or email ([spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org)). For questions related to this document, please contact George Dahl at [gdahl@spokanecity.org](mailto:gdahl@spokanecity.org).

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Spokane has not made any changes to our program objectives during Program Year 2018. The City continues the pursuit of meeting community needs (as identified in the 2015 – 2020 Consolidated Plan) by addressing the following strategies:

1. Safe affordable housing choice
2. Basic and special needs and reduce homelessness
3. Community development and economic opportunities

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No



## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The City of Spokane implemented its 2018 HOME Multifamily Housing Program Monitoring Plan and Risk Assessment. That document reports results of the annual risk assessment, 3-year physical inspection cycle, annual rent review/approve, annual Suitable for Occupancy certification, annual financial review, annual HUSM utility expense calculation, and 6th-year income verification.

The following HOME-assisted projects were inspected and passed inspection: Alexandria's House; Atlantic Asbens B & C; Atlantic Homes 4110 & 4118; Birghtree; CH Properties Sharp SFR, II, & IV; Garabedian Cook Duplex & Sharp Triplex; Peterson 1st Ave; Rose Apartments; Sprague Union Terrace; Straw Bale House; Delaney; Vasilenko Hoffman SFR, Princeton Duplex, Garfield; W 315; and SACH Celesta, Celesta 2, Demonstration Housing, Solid Homes, River Ridge Duplexes. Only minor repairs were identified and corrected.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

HOME funding applicants provide an Affirmative Fair Housing Marketing Plan for Multifamily Housing on form HUD-935.2A. Staff also reviews leases, house rules, and tenant selection procedures for any needed technical assistance. Staff notifies each HOME borrower of affirmative marketing requirements and provides marketing recommendations for vacant units. Recommendations include human service organizations, aptfinder.org website, and displaying the Equal Housing Opportunity logo onsite and in all vacancy advertisements. Staff also invited HOME borrowers to the annual Spokane Fair Housing training. Onsite HOME monitoring also includes a property manager survey which includes marketing and waitlist questions to indicate any need for technical assistance.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

During program year 2018, CHHS received \$267,371.02 HOME program income (PI). These funds are scheduled to be committed in the Fall 2019 HOME RFP funding round for constructing affordable housing. Also during program year 2018, CHHS disbursed \$222,487.97 of HOME PI that was earlier accrued (primarily PY 2016) and committed. Seven projects received HOME PI disbursements with Transitions Cottages being the primary PI recipient. These PI funded projects were both for-profit and

nonprofit sponsored. All projects served tenants at/below 50% AMI.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

The City of Spokane coordinates our affordable housing investments with Spokane County, Washington State Housing Trust Fund, and Washington State Housing Finance Commission affordable housing funders. This coordination promotes local affordable housing development and leverages local housing investments. The City applies a Period of Affordability that extends beyond the minimum HUD CDBG and/or HOME periods of Affordability to maintain longer-term housing affordability. Also, staff participates in meetings and discussions of the Spokane County and statewide funding and policy bodies. City staff also participated in Commerce' Policy Advisory Team and Affordable Housing Advisory Board regarding housing policy and programs delivery.

## CR-55 - HOPWA 91.520(e)

### Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance payments		
Tenant-based rental assistance		
Units provided in transitional housing facilities developed, leased, or operated with HOPWA funds		
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds		
<b>Total</b>		

**Table 14 – HOPWA Number of Households Served**

### Narrative

Not applicable – the City of Spokane does not receive HOPWA funds.

## CR-60 - ESG 91.520(g) (ESG Recipients only)

### ESG Supplement to the CAPER in *e-snaps*

#### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	SPOKANE
Organizational DUNS Number	057531253
EIN/TIN Number	916001280
Identify the Field Office	SEATTLE
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Spokane City & County CoC

##### ESG Contact Name

Prefix	Mr
First Name	Kelly
Middle Name	0
Last Name	Keenan
Suffix	0
Title	CHHS Director

##### ESG Contact Address

Street Address 1	808 W. Spokane Falls Blvd
Street Address 2	0
City	Spokane
State	WA
ZIP Code	99201-
Phone Number	5096256056
Extension	0
Fax Number	0
Email Address	kkeenan@spokanecity.org

##### ESG Secondary Contact

Prefix	Ms
First Name	Tija
Last Name	Danzig
Suffix	0
Title	Homeless Programs Manager
Phone Number	5096256325
Extension	0
Email Address	tdanzig@spokanecity.org

## 2. Reporting Period—All Recipients Complete

**Program Year Start Date** 07/01/2018  
**Program Year End Date** 06/30/2019

### 3a. Subrecipient Form – Complete one form for each subrecipient

**Subrecipient or Contractor Name:** SPOKANE

**City:** Spokane

**State:** WA

**Zip Code:** 99201, 3333

**DUNS Number:** 057531253

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Unit of Government

**ESG Subgrant or Contract Award Amount:** 37174

**Subrecipient or Contractor Name:** SPOKANE NEIGHBORHOOD ACTION PARTNERS

**City:** SPOKANE

**State:** WA

**Zip Code:** 99202,

**DUNS Number:** 180971087

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 39569

**Subrecipient or Contractor Name:** VOLUNTEERS OF AMERICA

**City:** Spokane

**State:** WA

**Zip Code:** 99201, 4301

**DUNS Number:** 613015353

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Faith-Based Organization

**ESG Subgrant or Contract Award Amount:** 70971

**Subrecipient or Contractor Name:** CATHOLIC CHARITIES

**City:** Spokane

**State:** WA

**Zip Code:** 99201, 3662

**DUNS Number:** 167375500

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Faith-Based Organization

**ESG Subgrant or Contract Award Amount:** 103184

**Subrecipient or Contractor Name:** Transitional Programs for Women

**City:** Spokane

**State:** WA

**Zip Code:** 99205, 2500

**DUNS Number:** 932197544

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Faith-Based Organization

**ESG Subgrant or Contract Award Amount:** 23394

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 18 – Shelter Information

#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 19 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 20 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 21 – Gender Information



## 6. Age—Complete for All Activities

	Total
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 22 – Age Information

## 7. Special Populations Served—Complete for All Activities

Number of Persons in Households				
Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

Table 23 – Special Population Served

See SAGE HMIS Report in Attachments

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	83,950
Total Number of bed-nights provided	79,047
Capacity Utilization	94.16%

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

ESG projects that were completed during the 2017 program year support the goals and objectives of the City's 10-year plan, The Road Home and the Department of Housing and Urban Development's goals toward ending homelessness. Strategies funded through ESG include; emergency shelter to the chronic homeless population, youth, families and victims of domestic violence; outreach and engagement of the chronic homeless population and families with children; and rapid re-housing for all populations. ESG, CoC, state, and locally funded homeless service projects are all held to the set of performance outcomes including but not limited to exits to permanent housing and length of time homeless in emergency shelter.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Expenditures for Rental Assistance	0	10,506	1,042
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	22,802	4,656
Expenditures for Housing Relocation & Stabilization Services - Services	0	27,722	3,970
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>0</b>	<b>61,030</b>	<b>9,668</b>

Table 26 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Essential Services	0	10,745	48,186
Operations	0	0	11,734
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>10,745</b>	<b>59,920</b>

Table 27 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Street Outreach	0	0	0
HMIS	0	0	16,823
Administration	0	6,870	18,876

**Table 28 - Other Grant Expenditures****11e. Total ESG Grant Funds**

Total ESG Funds Expended	2016	2017	2018
	0	78,645	105,287

**Table 29 - Total ESG Funds Expended****11f. Match Source**

	2016	2017	2018
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	385,506
Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>0</b>	<b>0</b>	<b>385,506</b>

**Table 30 - Other Funds Expended on Eligible ESG Activities****11g. Total**

Total Amount of Funds Expended on ESG Activities	2016	2017	2018
	0	78,645	490,793

**Table 31 - Total Amount of Funds Expended on ESG Activities**

## **Attachments:**

# Public Hearing/Comment Advertisement & Presentation

## Notice for a Public Hearing and Public Comment Period

Public Hearing Date: Wednesday, September 4, 2019  
Time: 4:00 P.M. to 6:00 P.M.  
Location: City Council Briefing Center - City Hall Lower Level  
808 W. Spokane Falls Blvd.  
Spokane WA, 99201

The City of Spokane's Community, Housing, and Human Services Department (CHHS) will hold a Public Hearing to provide information and invite public comment on the 2018 Consolidated Annual Performance and Evaluation Report (CAPER) of the 2015-2020 Consolidated Plan.

The public may comment at the Public Hearing or may forward their comments to the CHHS Department at the above address, call 625-6325, or email [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org). An electronic copy of the draft can be obtained at <https://my.spokanecity.org/chhs/documents/>. Paper copies of the draft Plan will be made available upon request.

Public comments will be collected from September 4, 2019 through September 23, 2019.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**NON-ENGLISH SPEAKING:** The Consolidated Plan process intends, to the maximum extent feasible, to accommodate the needs of non-English speaking residents. Individuals requesting an interpreter should contact the CHHS Department. All accommodation requests should be made 72 hours prior to the public hearing, however, if a request is made within 72 hours, every reasonable effort will be made to provide an interpreter.

For further information, contact the CHHS Department at 625-6325.



Consolidated Annual Performance  
and  
Evaluation Report  
(CAPER)

September 4, 2019

Community, Housing and Human Services Department  
Public Hearing



# CONSOLIDATED PLAN

- **2015 – 2020 Community Needs and Goals**

- Needs

1. Safe affordable Housing Choice
2. Basic and special needs and reduce homelessness
3. Community development and economic opportunities





# CONSOLIDATED PLAN

- **2015 – 2020 Community Needs and Goals**

- Goals

1. Expand safe affordable housing choices
2. Prevent and reduce homelessness
3. Provide opportunities to improve quality of life
4. Support vibrant neighborhoods
5. Expand economic opportunities



# ANNUAL ACTION PLAN

- Summary of resources and projects
  - Projects funded to support
    - Consolidated Plan
    - Needs and Goals
  - Submitted to HUD each year
    - 45 days prior to program year (July 1<sup>st</sup>), or
    - August 16th



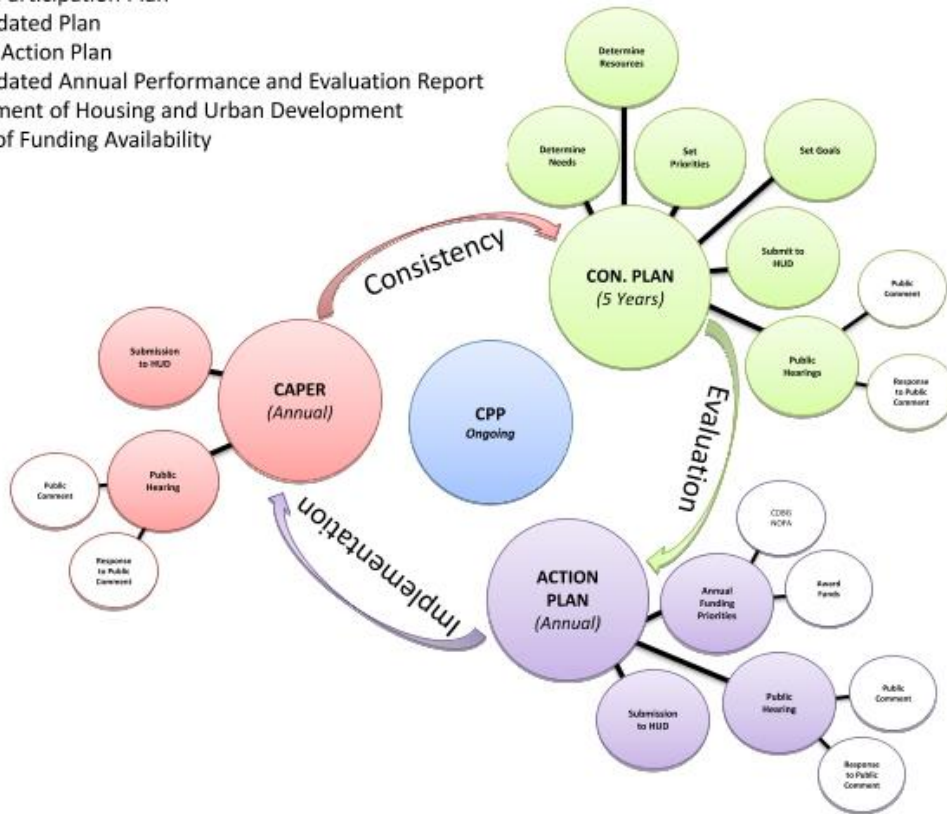
# CAPER

- Consolidated Annual Performance and Evaluation Report (CAPER)
  - Summary of activities and performance
    - Goals and Outcomes (CDBG, HOME & ESG)
      - Program year
      - 5 year goals
  - Submitted to HUD annually
    - 90 days after end of program year (6/30/19)
    - Friday, 9/27/19




**CONSOLIDATED PLANNING PROCESS:**  
Community, Housing and Human Services


**CPP:** Citizen Participation Plan  
**Con. Plan:** Consolidated Plan  
**Action Plan:** Annual Action Plan  
**CAPER:** Consolidated Annual Performance and Evaluation Report  
**HUD:** Department of Housing and Urban Development  
**NOFA:** Notice of Funding Availability




# CAPER ELEMENTS

- CR-05: Goals and Outcomes
  - CR-10: Racial and Ethnic Composition
  - CR-15: Resources and Investments
  - CR-20: Affordable Housing
  - CR-25: Homeless and Other Special Needs
  - CR-30: Public Housing
  - CR-35: Other Actions
- 

# CAPER ELEMENTS

- CR-40: Monitoring
  - CR-45: CDBG
  - CR-50: HOME
  - CR-55: HOPWA
  - CR-60: Subrecipient Information
  - CR-65: Persons Assisted
  - CR-70: Assistance Provided and Outcomes
  - CR-75: Expenditures
- 

## **CR-05: GOALS AND OUTCOMES**

1. Expand Economic Opportunities
  2. Expand Safe Affordable Housing Choices
  3. Prevent and Reduce Homelessness
  4. Provide Opportunities to Improve Quality of Life
  5. Support Vibrant Neighborhoods
- 

## 1. Expand Economic Opportunities

Indicator	Expected	Actual	Unit of Measure	Percent Complete (PY)
Public service activities other than Low/Moderate Income Housing Benefit	76	76	Persons Assisted	100%
Jobs created/retained	58	58	Jobs	100%



## 2. Expand Safe Affordable Housing Choices

Indicator	Expected	Actual	Unit of Measure	Percent Complete (PY)
Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	1,220	1,220	Households Assisted	100%
Rental units constructed	174	45	Household Housing Unit	25.9%
Rental units rehabilitated	222	217	Household Housing Unit	97.8%
Homeowner Housing Added	11	10	Household Housing Unit	90.1%
Homeowner Housing Rehabilitated	595	496	Household Housing Unit	83.4%
Buildings Demolished	2	2	Buildings	100%



### 3. Prevent and Reduce Homelessness

Indicator	Expected	Actual	Unit of Measure	Percent Complete (PY)
Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	800	1,274	Persons Assisted	159.3%
Tenant-based rental assistance / Rapid Rehousing	131	131	Households Assisted	100%
Homeless Person Overnight Shelter	2,854	2,854	Persons Assisted	100%



## 4. Provide Opportunities to Improve Quality of Life

Indicator	Expected	Actual	Unit of Measure	Percent Complete (PY)
Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	202,757	202,575	Persons Assisted	100%
Public service activities other than Low/Moderate Income Housing Benefit	145,109	145,109	Persons Assisted	100%



## 5. Support Vibrant Neighborhoods

Indicator	Expected	Actual	Unit of Measure	Percent Complete (PY)
Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	202,012	179,067	Persons Assisted	88.6%

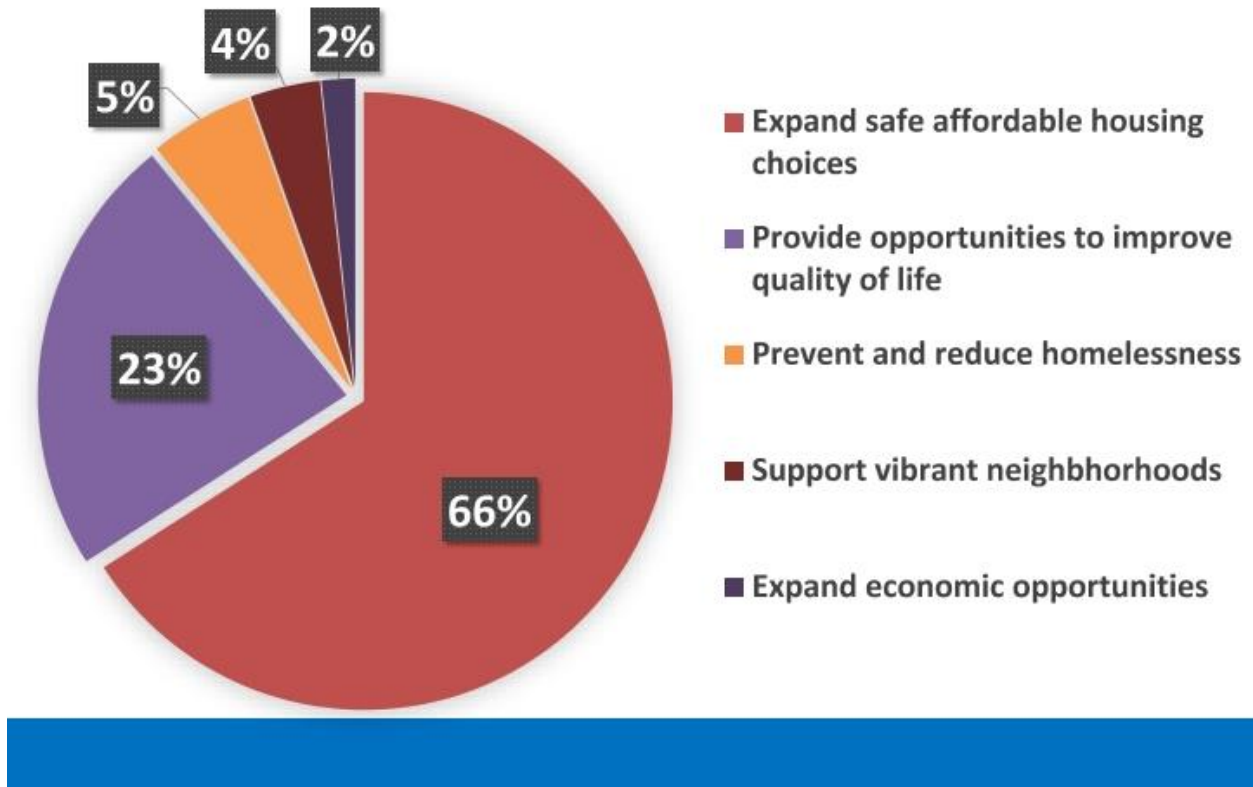


## CR-15: RESOURCES & INVESTMENTS

Funding Source	Forecasted	Expended
CDBG	\$5,204,133	\$6,481,151.54
HOME	\$3,017,595	\$3,487,765.05
ESG	\$271,343	\$324,092.50
<b>Total</b>	<b>\$8,493,071.00</b>	<b>\$10,293,009.09</b>



## INVESTMENTS BY CON. PLAN GOAL



# PUBLIC COMMENT

- Copies of the DRAFT CAPER
  - Available online
    - <https://my.spokanecity.org/chhs/documents/>
  - Hard copies
    - Available on request



# PUBLIC COMMENT

- Comment period open
  - Until Monday, September 23, 2019
  - Public comment
    - In-person (808 W. Spokane Falls Blvd)
    - Phone (509-625-6325)
    - Email ([spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org))





# Questions?

**Thank You**

