



Program Year 2017 Action Plan

Community Development Block Grant Program (CDBG): 24 CFR Part 570

HOME Investment Partnerships Program (HOME): 24 CFR Part 92

Emergency Solutions Grant Program (ESG): 24 CFR Part 576

July 1, 2017 – June 30, 2018

Community, Housing and Human Services Department

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Individuals seeking further understanding of the 2017 Program Year allocation process and timing are encouraged to review HUD Notice: CPD-16-18. Print or electronic copies of this notice are available by request to CHHS.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Within the Program Year 2017 Action Plan citizens will note that all projects meet one, or multiple needs and goals from the 2015-2020 Consolidated Plan. CHHS will continue seeking projects and community partnerships that further enhance service delivery to homeless and low/moderate income individuals. The needs and goals of our 2015-2020 Consolidated Plan are as follows:

1. Need for safe affordable housing choice
 - Preserve and expand quality, safe, affordable housing choices
2. Need to provide for basic and special needs and reduce homelessness
 - Prevent and reduce homelessness
 - Provide opportunities to improve quality of life
3. Need for community development, infrastructure and economic opportunities
 - Support Vibrant neighborhoods
 - Expand economic opportunities

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Members of the CHHS Board review all eligible project applications prior to making funding recommendations to Spokane City Council. A major component of this evaluation process is prior performance. CHHS has relied on quarterly performance reports and a competitive request for proposals process to determine which projects will be funded. Additionally, applications must be able to describe how their proposal aligns with the needs and goals of our 2015-2020 Consolidated Plan. CHHS also uses data from the Consolidated Annual Performance Evaluation Report (CAPER) to evaluate progress toward meeting community needs.

Many of the programs supported by CHHS serve very low-income and homeless populations. As a result, CHHS is constantly evaluating community need and partnerships to provide service deliveries that align with needs and goals of the Consolidated Plan.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

CHHS works closely with partner agencies and community stakeholders to ensure that everyone has an opportunity to provide public comment on the Program Year 2017 Action Plan. CHHS posted a draft copy of the Action Plan on the CHHS website (<https://my.spokanecity.org/chhs/>) for all interested parties to review. Additionally, CHHS published in the Spokesman Review information relating to the Public Hearing (Wednesday, March 1, 2017) and how citizens may submit their public comment. Further public comment was sought through email distribution to partner agencies and community stakeholders. CHHS works in partnership with the Office of Neighborhood Services to ensure neighborhood organizations understand the process for reviewing the Action Plan and submitting public comment.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public Comment was received from one neighborhood representative. Comments were seeking additional clarity regarding the Action Plan. Citizens interested in reviewing the public comment and response may do so by submitting a formal request to George Dahl with the Community, Housing and Human Services Department (gdahl@spokanecity.org) or (509)625-6036.

6. Summary of comments or views not accepted and the reasons for not accepting them

Comments and views received through public comment were reviewed by CHHS staff. Comments made through the Public Comment process were seeking general clarity regarding the plan. Staff responded to

the citizen with a formal written response. Individuals may request a copy of the public comment and staff response.

7. Summary

CHHS works closely with partner agencies and community stakeholders to ensure we continue working toward achieving the needs and goals outlined in the 2015-2020 Consolidated Plan. Public engagement and comment is an essential part of this process. We invite all interested citizens and agencies to become familiar with these planning documents.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
Lead Agency		SPOKANE	
CDBG Administrator	SPOKANE	Community, Housing and Human Services Department	
HOPWA Administrator		NA	
HOME Administrator	SPOKANE	Community, Housing and Human Services Department	
ESG Administrator	SPOKANE	Community, Housing and Human Services Department	
HOPWA-C Administrator			

Table 1 – Responsible Agencies

Narrative (optional)

The Community, Housing and Human Services Department (CHHS) is the lead agency for the City of Spokane to administer the Community Development Block Grant, HOME Investment Partnership and the Emergency Solutions Grant Programs. As such, CHHS staff works with partner agencies and stakeholders to develop and implement community needs and goals outlined in the Consolidated Plan. This Program Year 2017 Action Plan is a representation of projects and activities that will help the Spokane community work toward achieving those needs and goals.

Consolidated Plan Public Contact Information

Individuals may contact the City of Spokane Community, Housing and Human Services Department (CHHS) for any questions or comments relating to the Consolidated Planning Process as outlined in 24 CFR Part 91.

The Community, Housing and Human Services Department is located at Spokane City Hall (808 W. Spokane Falls Blvd., Spokane, WA 99201). The Department may also be reached via email at spokanechhs@spokanecity.org, or via phone at (509)625-6325. Individuals may request a copy of

the planning documents either in print or electronic version. Please contact CHHS for any assistance needed with translation or language barriers.

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Continuum of Care and CHHS Boards and their committees review the needs and priorities in consultation with community organizations through a series of meetings, hearings, workshops, focus groups and interviews of key leaders and representatives of organizations conducting planning, operating programs, providing services or advocating for the interests of specific groups or populations in the City. Meetings take place at both the neighborhood level and citywide. Key to the success of this process has been the continued strong relationship the City has maintained with local agencies, nonprofit organizations, developers, and other entities providing human services, community development, economic development, affordable housing and homeless housing and services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Community, Housing and Human Services (CHHS) department of the City of Spokane plays a critical role in the Spokane Continuum of Care by providing staff support to the CoC board and its committees. In monthly meetings of the Continuum, CHHS staff provide assistance in agenda-setting, planning activities, developing funding criteria and decisions, and providing performance and evaluation reports on CoC and ESG project performance, as well as progress in meeting Continuum goals. In addition, CHHS staff provide continuity between meetings and coordinates activities with members working on specific action steps of the Homeless Plan. Together, CHHS and the CoC have worked to develop the 2015-2020 Spokane Strategic Plan to End Homelessness; a Plan which is fully coordinated with the goals of the City of Spokane 2015-2020 Consolidated Plan. The Homeless Plan encompasses an aggressive approach to retool the housing and services delivery system toward the ultimate goal of ending veteran homelessness, chronic homelessness and family homeless all within the next four years. The CoC is currently working to strategically utilize all homeless funding resources to increase the community’s inventory of PSH and RRH units. We are continuously working to maintain a housing first philosophy within our programs as well as consistently reevaluate low barrier shelters and housing. In order to ensure every homeless individual has a place to go, we are retooling our shelter system to effectively implement a 24/7 shelter for singles and families respectively. In coordination with our continuum’s goals, collaboration is occurring between the CoC, CoC Homeless Youth Committee, and our Youth Advisory Board which is comprised of youth with lived homeless experience. We are coordinating with

the Office of Homeless Youth to expand RRH for youth and are partnering with Invest Health to effectively serve youth exiting institutions.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The CHHS staff responsible for providing staff assistance to the Continuum of Care is also responsible for management of the ESG Program. City staff has drafted policies and procedures for annual allocations of ESG funds. These were adopted by the Continuum of Care.

CHHS staff also prepared proposed performance standards for evaluating ESG project outcomes for Continuum review and adoption. Coordinating with the Washington State Department of Commerce in utilizing statewide evaluation standards, the Continuum adopted a Dashboard data base and reporting process for use in the Spokane CoC for review of performance outcomes. Reports on outcomes are prepared by City staff at the system-level quarterly and on a project-level annually. These reports are used by the Continuum to evaluate performance and identify issues with specific projects and program areas. Procedures for use of HMIS data have also been adopted in the policies and procedures of the Continuum.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	SPOKANE HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community, Housing and Human Services staff has coordinated with staff from the Spokane Housing Authority to discuss and plan for solutions to affordable housing for low income, at risk and homeless households.
2	Agency/Group/Organization	CATHOLIC CHARITIES SPOKANE
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Health Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Catholic Charities provides services to homeless individuals throughout Spokane. In 2016/2017, Catholic Charities partnered with the City of Spokane to pilot a new 24/7 emergency shelter program. Representatives from Catholic Charities assist with planning efforts to support the regional Continuum of Care and other support services for low and moderate income individuals.
3	Agency/Group/Organization	SPOKANE COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The director of Spokane County's Housing and Community Development Division participates as a member of the Community, Housing and HumanServices Board. Additionally, Spokane County staff participate in the CoC and Fair Housing Committee planning processes.
4	Agency/Group/Organization	SNAP
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Employment

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City partners/funds several SNAP programs that provide housing, homeless, medical response, coordinated assessment and other public services to the residents of the City of Spokane.
5	Agency/Group/Organization	Spokane Low Income Housing Consortium
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Spokane Low-Income Housing Consortium (SLIHC) provides assistance on low-income housing, homeless programs/CoC and the Inland Northwest Fair Housing Conference.

6	Agency/Group/Organization	TRANSITIONS
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Transitional Programs for Women (Transitions) partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.
7	Agency/Group/Organization	The Salvation Army
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Salvation Army partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.
8	Agency/Group/Organization	VOLUNTEERS OF AMERICA OF SPOKANE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Volunteers of America partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.

9	Agency/Group/Organization	Goodwill Industries
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Goodwill Industries partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.
10	Agency/Group/Organization	YWCA OF SPOKANE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The YWCA partners with the City of Spokane to provide permanent and transitional housing for homeless individuals and families.

11	Agency/Group/Organization	Greater Spokane Incorporated
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Greater Spokane Incorporated (GSI) participates in the City of Spokane Economic Development Committee.
12	Agency/Group/Organization	SPOKANE REGIONAL HEALTH DISTRICT
	Agency/Group/Organization Type	Health Agency Regional organization
	What section of the Plan was addressed by Consultation?	Public Health
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Spokane Regional Health District helps neighborhood councils coordinate capital improvement projects through their Neighborhoods Matter program.
13	Agency/Group/Organization	Northwest Fair Housing Alliance
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Fair Housing Planning/Conference

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Spokane partners with the Northwest Fair Housing Alliance to assist with the coordination of the Inland Northwest Fair Housing Conference. Additionally, the Northwest Fair Housing Alliance is helping coordinate a regional planning effort to Affirmatively Further Fair Housing practices, included the Assessment of Fair Housing (AFH).
14	Agency/Group/Organization	SINTO SENIOR ACTIVITY CENTER
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Services for seniors
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Sinto Senior Activity Center provides services to elderly individuals in West Central and Northwest Spokane.
15	Agency/Group/Organization	Northeast Community Center Association
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Health
	What section of the Plan was addressed by Consultation?	Community/neighborhood based social and healthcare service programs in northeast Spokane
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northeast Community Center is a primary healthcare, childcare and social service provider to the northeast Spokane community.

16	Agency/Group/Organization	EAST CENTRAL COMMUNITY CENTER
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Community programs for east central Spokane
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	East Central Community Center provides services to individuals in the east central portion of the City.
17	Agency/Group/Organization	WEST CENTRAL COMMUNITY CENTER
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education
	What section of the Plan was addressed by Consultation?	Community programs for west central and northwest Spokane
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The West Central Community Center provides services to the west central and northwest portions of the City of Spokane.
18	Agency/Group/Organization	PEACEFUL VALLEY COMMUNITY CENTER
	Agency/Group/Organization Type	Services-Children

	What section of the Plan was addressed by Consultation?	Childcare services in southwest Spokane
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Peaceful Valley Community Center provides services to families with childcare needs in southwest Spokane.
19	Agency/Group/Organization	City of Spokane Parks & Recreation
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Neighborhood planning and implementation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Community, Housing and Human Services Department partners with the Spokane Parks and Recreation Department to implement park improvements in primarily low and moderate income areas.
20	Agency/Group/Organization	Spokane Public Library
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Neighborhood planning and implementation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Community, Housing and Human Services Department partners with the Spokane Public Library to implement literacy programs in primarily low and moderate income areas.

21	Agency/Group/Organization	City of Spokane Office of Neighborhood Services
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Neighborhood program planning and training
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Community, Housing and Human Services Department works in coordination with the Office of Neighborhood Services to implement the CDBG Neighborhood Program.
22	Agency/Group/Organization	Northeast Youth Center
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Youth needs and opportunities in northeast Spokane
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Spokane partners with the Northeast Youth Center (NEYC) to provide quality, safe and affordable child care programming for youth in northeast Spokane.
23	Agency/Group/Organization	SPOKANE VALLEY MEALS ON WHEELS
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Food services for elderly individuals in Spokane

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community, Housing and Human Services partners with Spokane Valley Meals on Wheels to provide meals to homebound seniors in Spokane.
24	Agency/Group/Organization	Martin Luther King Family Outreach Center
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Childcare/family outreach services on Spokane's lower south hill
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community, Housing and Human Services partners with the Martin Luther King Family Outreach Center to provide diverse family and youth services on Spokane's lower south hill.
25	Agency/Group/Organization	Women and Children Free Restaurant
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Healthy meal options throughout Spokane
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community, Housing and Human Services Department partners with Women and Children Free Restaurant to provide healthy meal options for Spokane's low-income, at-risk and homeless populations.

Identify any Agency Types not consulted and provide rationale for not consulting

No major agencies involved in housing or community development were intentionally excluded from consultation. Every effort was made to ensure advance publication of meetings and opportunities to contribute.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

CHHS works closely with partner agencies and community stakeholders to ensure funding strategies are consistent with and respond to community needs. The following list of meetings demonstrates the efforts of CHHS to engage with the public through the development of this 2017 Action Plan.

During calendar year 2016, CHHS conducted 4 separate public hearings with opportunity for public comment and discussion with members of the CHHS Board. Public Hearings were held on the following dates:

1. **Wednesday, March 2, 2016**: Public Hearing for the Program Year 2016 Action Plan
2. **Wednesday, April 6, 2016**: Public Hearing to conclude public comment of the Program Year 2016 Action Plan
3. **Wednesday, September 7, 2016**: Public Hearing to review and make public comment on the Program Year 2015 Consolidated Annual Performance Evaluation Report (CAPER)
4. **Tuesday, October 11, 2016**: Public Hearing to conclude public comment of the Program Year 2015 Consolidated Annual Performance Evaluation Report (CAPER)

In addition to the formal Public Hearings hosted by the CHHS Board, there are multiple opportunities for citizen engagement in the consolidated planning process. CHHS and Board members staff monthly meetings (open to the public) with community stakeholders to develop and refine programming to assist homeless and low/moderate income individuals. Below is a list of the committees and their frequency of meetings:

1. Community, Housing and Human Services Board – *Monthly*
2. Affordable Housing Committee – *Monthly*
3. Community Vitality Committee – *Monthly*
4. Community Development Committee – *Monthly*
5. Economic Development Committee – *Monthly*
6. Evaluation and Review Committee - *Monthly*

7. Continuum of Care (CoC) Board – *January, March, May, July, September, November*
8. CoC Planning and Implementation – *February, April, June, August, October, December*
9. CoC Chronically Homeless Individuals – *Monthly*
10. CoC Chronically Homeless Families - *February, April, June, August, October, December*
11. CoC Homeless Veterans – *Monthly*
12. CoC Homeless Youth – *Monthly*

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	The CHHS Board hosted a Public Hearing for this 2017 Action Plan on Wednesday, March 1, 2017. CHHS Staff provided an overview presentation of the 2017 Action Plan. No comment was received during the Public Hearing. One neighborhood representative provided written public comment in advance of the hearing. Excluding CHHS Board members and staff, there were two neighborhood representatives in attendance at the Public Hearing.	Public comments received were general edits and questions seeking further clarification about the 2017 Action Plan. Citizens interested in reviewing public comments received and CHHS response may submit a formal request to George Dahl at gdahl@spokanecity.org .	Public comment received was accepted. The neighborhood representative who submitted public comment received a formal response from the CHHS Department. Citizens interested in reviewing public comments received and CHHS response may submit a formal request to George Dahl at gdahl@spokanecity.org .	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	Community attendance was poor at the Wednesday, September 7, 2016 Public Hearing	No public comment was made during the public hearing held on Wednesday, September 7, 2016	Not applicable, as no public comments were made	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Non-targeted/broad community	<p>Several community stakeholders attended the Tuesday, October 11, 2016 Public Hearing hosted by members of the CHHS Board. Board members asked those in attendance for their thoughts on affordable housing, gaps in human</p>	<p>The following questions were posed by the CHHS Board to the public for open response and discussion: What do you want to see relating to Affordable Housing where you live? -The group discussed how funds are distributed and how to address fair housing violations and nuisance properties. What are the gaps in human services that you see in your neighborhood? -Areas of concern noted were tenants vulnerable due to no-fault evictions; how to handle the transient population and identify the root causes of homelessness; and the CHHS Board role in the work of Infill Task Force. As you think about your neighborhood, if you</p>	<p>All public comments were accepted and discussed with 26 members of the CHHS Board.</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Non-targeted/broad community	The CHHS Board hosted a second Public Hearing to discuss the 2017 Action Plan on Wednesday, April 12, 2017. No additional public comment was received during this meeting. Only CHHS staff and Board members were present during this meeting.	No additional public comment was received.	CHHS staff provided a summary of the response made to the neighborhood representative who had made prior public comment. No additional comment was made.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

CHHS will allocate funding from the CDBG, HOME and ESG programs to support goals and need identified in the 2015-2020 Consolidated Plan. For more information related to activities funded through this Action Plan, see section AP-35: Projects.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,014,163	1,200,000	772,105	4,986,268	1,200,000	Program income is generated from the CHHS Single Family Rehab Program. Prior year resources include unencumbered entitlement funds from PY 2015 and 2016.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	891,721	150,000	0	1,041,721	3,000,000	Program income is generated from loans made through the HOME Multi-Family Program.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	268,989	0	0	268,989	500,000	The ESG Program does not generate any program income from grants made to homeless service providers.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will use Consolidated Homeless Grant Funds obtained through the Washington State Department of Commerce and City of Spokane Homeless Housing Assistance Act grant funds to match the ESG allocation. HOME leverage is created when funds are allocated to affordable housing projects that also apply for Washington State Housing Trust Funds, bonds, and Low-Income Housing Tax Credits. HOME match is required at a program level for tenant-based rental assistance, single family rehabilitation and down payment assistance, and development of affordable rental units. Match is generated when affordable rental unit development is financed with permanent investments of non-federal, non-owner funds. Some sources of leverage and match have declined recently, such as the value of the interest on below-market-rate bank loans, State Housing Trust Fund allocations, and grants. Local real estate tax reductions are available to affordable housing projects and some fee waivers are available in targeted areas, adding to match amounts.

The City is analyzing the potential for use of the Section 108 Loan Program to stimulate economic development and/or assisted affordable housing for low and moderate income households. If the analysis determines the need, the City will use the 108 loan proceeds for specific activities to be identified in the Annual Action Plans. The City is also working with developers to support affordable housing and economic development projects with income from the closed Rental Rehabilitation and Urban Development Action Grant programs.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Spokane is working on a disposition plan approved by the HUD field office for properties acquired using CDBG funds. Interested individuals are encouraged to contact the Community, Housing and Human Services Department (625-6325) for additional details.

Discussion

Citizens are encouraged to be engaged in the public participation of all projects funded through this Action Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Expand safe affordable housing choices	2015	2020	Affordable Housing Public Housing		Safe affordable housing choice	CDBG: \$1,887,302 HOME: \$937,721 ESG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 80 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 22 Households Assisted Public service activities for Low/Moderate Income Housing Benefit: 350 Households Assisted Rental units constructed: 23 Household Housing Unit Rental units rehabilitated: 59 Household Housing Unit Homeowner Housing Rehabilitated: 280 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Prevent and reduce homelessness	2015	2020	Homeless Non-Homeless Special Needs		Basic and special needs and reduce homelessness	CDBG: \$125,000 HOME: \$0 ESG: \$268,989	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 800 Persons Assisted Tenant-based rental assistance / Rapid Rehousing: 50 Households Assisted Homeless Person Overnight Shelter: 550 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 5 Beds Homelessness Prevention: 500 Persons Assisted
3	Provide opportunities to improve quality of life	2015	2020	Homeless Non-Homeless Special Needs		Safe affordable housing choice Community development and economic opportunities	CDBG: \$1,518,407	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 9051 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 64995 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Support vibrant neighborhoods	2015	2020	Non-Housing Community Development		Community development and economic opportunities	CDBG: \$749,251	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 79930 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 28200 Persons Assisted Buildings Demolished: 2 Buildings

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Expand economic opportunities	2015	2020	Non-Housing Community Development		Community development and economic opportunities	CDBG: \$30,000 HOME: \$0 ESG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 0 Households Assisted Facade treatment/business building rehabilitation: 0 Business Brownfield acres remediated: 0 Acre Rental units constructed: 0 Household Housing Unit Rental units rehabilitated: 0 Household Housing Unit Homeowner Housing Added: 0 Household Housing Unit Homeowner Housing Rehabilitated: 0 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 0 Households Assisted Homeless Person Overnight Shelter: 0 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Units

Annual Action Plan
2017

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Expand safe affordable housing choices
	Goal Description	<ul style="list-style-type: none"> • Expand housing choice and access to opportunities and services • Preserve and increase housing stock and increase the quality of housing stock. • Prioritize affordable housing development to reduce barriers to employment • Ensure housing stability
2	Goal Name	Prevent and reduce homelessness
	Goal Description	<ul style="list-style-type: none"> • Invest in support services for the most vulnerable in affordable housing • Advance health and housing stability for at-risk populations • Raise at-risk populations' awareness of available resources
3	Goal Name	Provide opportunities to improve quality of life
	Goal Description	<ul style="list-style-type: none"> • Invest in effective support services that promote employment • Maintain the social safety net

4	Goal Name	Support vibrant neighborhoods
	Goal Description	<ul style="list-style-type: none"> • Invest in infrastructure • Promote public safety • Expand capacity of neighborhoods to attract businesses • Support infrastructure and services that enhance the health and quality of life in our neighborhoods • Address spot blight
5	Goal Name	Expand economic opportunities
	Goal Description	<ul style="list-style-type: none"> • Support effective pathways toward self-sufficiency and living wage jobs • Support microenterprise • Invest in infrastructure and/or creative initiatives to attract or grow businesses

Projects

AP-35 Projects – 91.220(d)

Introduction

The Community, Housing and Human Services Department issued a funding notice to the Spokane Community seeking proposals that meet the identified needs and goals of the 2015-2020 Consolidated Plan. The following projects were selected through a competitive application process where each proposal was evaluated for risk, eligibility, past performance and alignment with community needs and goals. Proposals recommended for funding were evaluated by members of the Evaluation and Review Committee, Community, Housing and Human Services Board and approved by the Spokane City Council.

At the time of this draft Program Year (PY) 2017 Action Plan, the City of Spokane has not received a formal allocation notice from the Department of Housing and Urban Development (HUD). The City anticipates receiving the allocation notice during late spring. In an effort to proceed with this PY 2017 Action Plan, the Community, Housing and Human Services Department has applied a forecasted reduction of 5% (less than PY 2016 allocations) for the CDBG, HOME and ESG programs.

To maintain transparency with the public, the City will provide a summary of the allocations once the City receives notice from HUD. The allocation summary will be included on the Community, Housing and Human Services website and reviewed during the CHHS Board meeting (first Wednesday of each month) following notice of the allocations. The public is invited to attend the Board meeting and provide additional comment/feedback on the PY 2017 allocations.

The Community, Housing and Human Services Department will not hold another separate public comment period once the PY 2017 allocations are released as long as the allocation is within 5% of the PY 2016 Allocation. If cuts to the PY 2017 allocation exceed 5%, the Community, Housing and Human Services Department will hold an additional public hearing and comment period to discuss projects listed in AP-35 of this document.

Projects

#	Project Name
1	2017 Public Service - Senior Meals
2	2017 Public Service - Services to City Outlets and Agencies
3	2017 Public Service - Homeownership Program
4	2017 Public Service - New Leaf
5	2017 Public Service - Women's Hearth

#	Project Name
6	2017 Public Service - TLC EduCare
7	2017 Public Service - Miryam's House Alumni Program
8	2017 Public Service - ECCC Operations
9	2017 Public Service - NECC Operations
10	2017 Public Service - Southwest Community Center Operations
11	2017 Public Service - West Central Operations
12	2017 Capital Improvement - Corbin Senior Center Safety Improvements
13	2017 Capital Improvement - MLK Center Demolition and Rebuild
14	2017 Capital Improvement - Sinto Senior Activity Center Renovation
15	2017 Capital Improvement - Collins Apartments
16	2017 Capital Improvement - Hemlock Street
17	2017 Capital Improvement - Women's Hearth Roof
18	2017 Capital Improvement - West Central Newton Room Rehab
19	2017 Capital Improvement - Nutrition Essentials Demonstration Kitchen
20	2017 Capital Improvement - House of Charity Respite Room
21	2017 Capital Improvement - Lutheran Community Services Building Security Improvements
22	2017 Capital Improvement - Alexandria Apartment Improvements
23	2017 Capital Improvement - West Central 24/7 Library Kiosk
24	2017 Capital Improvement - West Central Community Center ADA Ramp
25	2017 Housing - Single Family Rehab Program
26	2017 Housing - Essential Home Repair
27	2017 Administration - CDBG Program
28	2017 Administration - HOME Program
29	2017 Multi-Family Projects - HOME
30	2017 ESG Program Delivery
31	2017 Neighborhood - Sidewalk Program
32	2017 Neighborhood Parks - Hays Park
33	2017 Neighborhood Parks - Coeur D'Alene Park
34	2017 Neighborhood Parks - Glass Park
35	2017 Neighborhood Parks - Mission Park
36	2017 Neighborhood Parks - Rochester Park
37	2017 Neighborhood Capital - North Monroe Gateway
38	2017 Neighborhood Capital - Northeast Youth Center
39	2017 Neighborhood Capital - East Central Community Center
40	2017 Neighborhood Capital - Northeast Community Center
41	2017 Neighborhood Capital - TLC Gardens
42	2017 Public Service - AGC Headstart Construction Trades Program

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The following projects address existing programs serving low and moderate income households. Additional work is needed with partner agencies to further expand new capacity to serve target populations identified in the 2015-2020 Consolidated Plan. Affordable housing remains a significant investment by the Community, Housing and Human Services Department (CHHS). CHHS will continue working with the Spokane community to identify targeted programs for housing rehabilitation in northeast Spokane.

AP-38 Project Summary
Project Summary Information

1	Project Name	2017 Public Service - Senior Meals
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$50,400
	Description	Meal program for home bound seniors: 05A - Senior Services (LMC)
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Applicant proposes to serve 1,200 unduplicated low/mod income individuals throughout the course of this funding award.
	Location Description	Services will be provided throughout the City of Spokane to senior citizens in need of meal assistance.
	Planned Activities	Senior Meals, both home delivered and served at Silver Cafes, improve the quality of life maintaining the social safety net by meeting the most basic essential need of food for our most vulnerable citizens. For our home delivered program, the clients that we serve are essentially homebound.
2	Project Name	2017 Public Service - Services to City Outlets and Agencies
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$87,074
	Description	A human services grant will help fund 15 full-time and five part-time staff positions that lead, coordinate and deliver these food assistance and nutrition education services. 05W - Food Banks (LMC)
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Second Harvest will be a significant source of donated food for its city network during the grant year. Second Harvest projects distributing 545,000 pounds of food each month in the city. Close to half of that food will be nutritious fresh produce. At least 62,000 unduplicated clients will be served during the year, receiving food that helps preserve their assets to sustain other basic needs.

	Location Description	Food will be distributed to various food outlets serving low/mod income individuals throughout the City of Spokane
	Planned Activities	Food distribution and cooking classes for low/mod income individuals
3	Project Name	2017 Public Service - Homeownership Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$70,000

	<p>Description</p>	<p>1. 10 months a year will hold two free classes each month which educate and enable new home buyers to make informed choices, assess their readiness to buy, understand the home purchase process and determine which first time home buyer loan program is best for them. Participants receive a certificate from the WA State Housing Finance Commission that meets industry standards for participation in a variety of affordable housing programs. Outcome: We expect that 250 new people will complete the classes during the fiscal year at multiple City wide locations.</p> <p>2. Free pre-purchase individual counseling sessions guide families through the purchase of their first home, including the process of buying a home, confirming financial readiness, how to choose a realtor and mortgage lender and how to select a loan product that is best suited for them. Counselors work with families one-on-one to help them establish goals, assess their readiness to buy, identify and overcome barriers and provide referrals to assist in overcoming housing challenges. Outcome: We anticipate that 60 low to moderate income city clients will also receive pre-purchase counseling and that 15 will purchase homes within the project period.</p> <p>3. Down payment Assistance Program (DAP): DAP provides deferred payment, second mortgages in amounts up to \$10,000 for first time home buyers. Payments are deferred until sale, refinance, or until 30 years to reduce the buyers' monthly payments to an affordable level. City funds would be used to provide education, counseling and loan compliance to applicants at 80% or less AMI for those receiving down payment assistance. Outcome: Creation of responsible homeownership, with this service being offered throughout the project period.</p> <p>4. Foreclosure Prevention Counseling: Our counselors identify the immediate crisis, review mortgage documents, determine degree of default, complete budget/credit analysis and explain options and time frames. They educate the client on the foreclosure process, the bank's perspective and options available for home retention. The client's situation is assessed and together they prepare a joint action plan. Counselors prepare substantial modification application packages and help negotiate agreements with lenders, make referrals to needed resources and conduct follow-up until the case is resolved. Outcome: We anticipate 125 low to moderate income city homeowners in default will save their home from foreclosure during the project period.</p> <p>5. Foreclosure Prevention Loans: default clients who do not qualify for a mortgage modification, or for whom tax or sewer liens are the cause of the default, we can refinance the debt and adjust the interest rate and term. Credit, budget and mortgage counseling are offered with this refinance to ensure continued affordability. Outcome: Preservation of homeownership, this service being offered throughout the project period.</p> <p>05R - Homeownership Assistance (not direct); (LMH)</p>
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	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	<p>NEED: Safe Affordable Housing, GOAL: Preserve and expand quality, safe, affordable housing choices STRATEGY: Expand permanent stable housing options and access to opportunities and services</p> <p>Education of first-time home buyers is the best way to increase access to the home buying opportunities and services. Due to our non-profit's mission to create opportunities to those of low-income our program is perfectly aligned. In addition to education (both classes and counseling) we provide mortgage modification and various financing services which make homeownership (both new purchasing and retaining existing homes) affordable.</p> <p>NEED: Safe Affordable Housing, GOAL: Preserve and expand quality, safe, affordable housing choices STRATEGY: Ensure housing stability</p> <p>The foreclosure counseling and foreclosure prevention activities specifically lend themselves to creating housing stability (keeping home owner's in their houses by creating options). While we do not use city dollars to lend we must use the operational funds to support this housing stability activity.</p>
	Location Description	Courses will be taught at 3102 W Ft George Wright Dr., Spokane, WA 99224 and at SNAP East, 500 S Stone, Spokane, WA 99202
	Planned Activities	Public services to assist low/mod income households prepare for homeownership
4	Project Name	2017 Public Service - New Leaf
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$50,000
	Description	New Leaf Bakery Cafe' Job Training program provides hands on food service skills training, vocational services, and life skills to women with barriers to employment, including histories of incarceration, past substance abuse, lack of employment histories, lack of education, mental illness, physical disabilities, and learning disabilities. 05H - Employment Training (LMC)

	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Transitions serves very low income homeless women and children, most of which are on TANF assistance. During the program year, New Leaf will provide job skills training to approximately 80 individuals.
	Location Description	Services will be provided at the New Leaf training kitchen located at 3104 W. Fort George Wright Dr., Spokane, WA, 99224
	Planned Activities	Job skills training for very low income, homeless or formerly homeless individuals.
5	Project Name	2017 Public Service - Women's Hearth
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$30,000
	Description	Services provided to homeless women include food bank, hygiene, housing referrals, job search, arts and craft classes, counseling and basic support for clients at the Hearth.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Women's Hearth provides services to primarily single homeless and formerly homeless women experiencing multiple barriers to employment and housing stability. The Hearth serves approximately unduplicated women annually.
	Location Description	Women's Hearth is located in downtown Spokane near several social service providers and low income housing. 920 W. 2nd Ave., Spokane, WA 99201
	Planned Activities	food bank, hygiene, housing referrals, job search, arts and craft classes, counseling and basic support for clients at the Hearth
6	Project Name	2017 Public Service - TLC EduCare
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$68,000

	Description	EduCare is a child care center located in northwest Spokane. EduCare is part of the Transitional Living Center campus that provides housing and social services to homeless women with children. EduCare is sponsored by the Department of Early Learning and serves approximately 45 children each year from ages 1-5.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	EduCare services homeless and formerly homeless women with children by providing safe affordable child care. Annually, EduCare serves approximately 45 children ranging in age from 1 to 5.
	Location Description	The EduCare facility is located in northwest Spokane as part of the Transitional Living Center campus. 3120 N. Hemlock St., Spokane, WA 99205
	Planned Activities	Child care center activities related to education and providing stability in the lives of homeless mothers and children.
7	Project Name	2017 Public Service - Miryam's House Alumni Program
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$8,526
	Description	Aftercare services are client-driven and utilize: peer support groups and activities; one-on-one case management; housing mediations; resource referrals; vocational services; scholarship funds; clothing and food.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Miryam's House provides transitional housing services for single homeless women. Approximately 30 women transitioning out of Miryam's House will receive services through this aftercare/alumni program.
	Location Description	Miryam's House is located on Spokane's lower south hill. Due to the sensitive nature of clients served at Miryam's House, an exact address will only be provided upon request.
	Planned Activities	Aftercare services are client-driven and utilize: peer support groups and activities; one-on-one case management; housing mediations; resource referrals; vocational services; scholarship funds; clothing and food.

8	Project Name	2017 Public Service - ECCC Operations
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$60,000
	Description	Comprehensive community center based activities for residents of the East Central Neighborhood and surrounding areas. Youth and senior services, food bank, adult disability classes, food services, etc.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Each year the East Central Community Center serves approximately 12,000 individuals through their variety of service based programs. Beneficiaries are primarily low income based on the location of the center and services offered to residents.
	Location Description	The East Central Community Center is located in the center of the East Central Neighborhood at 500 S. Stone St., Spokane, WA 99202.
	Planned Activities	Comprehensive community center based activities for residents of the East Central Neighborhood and surrounding areas. Youth and senior services, food bank, adult disability classes, food services, etc.
9	Project Name	2017 Public Service - NECC Operations
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$80,000
	Description	General operational support for the Northeast Community Center.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	The Northeast Community Center serves approximately 12,000 unduplicated individuals and families in Spokane's Northeast quadrant of the City. Services include a medical center (family medicine and dental clinic), pharmacy, Head Start, WIC, Senior Center and host to multiple community events.
	Location Description	Northeast Spokane: 4001 N. Cook St., Spokane, WA 99207
	Planned Activities	General operational center support for multiple community based programs.

10	Project Name	2017 Public Service - Southwest Community Center Operations
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$20,000
	Description	General operational support for staff and maintenance at the Southwest Community Center.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	The Southwest Community Center primarily serves youth and their families through their preschool, before school, after school, day program for special needs adults and community food bank. Approximately 850 low and moderate income households benefit from services offered at the Southwest Community Center annually.
	Location Description	Services provided in Spokane's Browne's Addition neighborhood: 314 S. Spruce St., Spokane, WA 99201
	Planned Activities	General operational support for the Southwest Community Center programs offered to the public.
11	Project Name	2017 Public Service - West Central Operations
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$90,000
	Description	Operational support for the West Central Community Center.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	The West Central Community Center provides services to individuals and families including services through their WIC, Head Start, Community Health, Community Meetings and Youth Development programs. Approximately 4,200 unduplicated individuals receive services from the Community Center each year.
	Location Description	The West Central Community Center is located in Spokane's West Central Neighborhood at 1603 N. Belt St., Spokane, WA 00205
	Planned Activities	General operational support for staffing and maintenance of the West Central Community Center.

12	Project Name	2017 Capital Improvement - Corbin Senior Center Safety Improvements
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$55,000
	Description	Public safety improvements to the Corbin Senior Center.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	The Corbin Senior Center serves low income senior residing in the Emerson Garfield and surrounding neighborhoods. The center anticipates serving approximately 200 unduplicated seniors during the program year.
	Location Description	827 W. Cleveland Ave., Spokane, WA 99205
	Planned Activities	<ul style="list-style-type: none"> • Removal and installation of new entry door on the building's west side. • Remove and replace damaged carpet throughout the center • Install closed captioned television monitors • Installation of after hours keypad for renters of building space (south entry)
13	Project Name	2017 Capital Improvement - MLK Center Demolition and Rebuild
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$107,300
	Description	Demolition of existing facility and reconstruction of new family outreach center with increased capacity and program delivery.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	The MLK Family Outreach Center provides services to families throughout Spokane. Due to current facility limitations, the center is not able to meet the current demand for child care and family services. Each year the center serves approximately ??? unduplicated individuals.
	Location Description	845 S. Sherman St., Spokane, WA 99202

	Planned Activities	Demolition of existing facility
14	Project Name	2017 Capital Improvement - Sinto Senior Activity Center Renovation
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$104,600
	Description	Capital improvements at the Sinto Senior Activity Center.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	The Corbin Senior Activity Center serves low income seniors located in the west central portion of Spokane. Activities provided by the center allow seniors to remain engaged in the community through healthy mental, physical and social engagement. The Center serves approximately 900 unduplicated seniors each year.
	Location Description	1124 W. Sinto Ave., Spokane, WA 99201
	Planned Activities	<ul style="list-style-type: none"> • Completion of garage to prevent vandalism and theft of passenger van • Lighting and surveillance system • ADA accessibility improvements to the buildings exterior • Renovation of existing auditorium
15	Project Name	2017 Capital Improvement - Collins Apartments
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$56,850
	Description	Capital improvements to common areas, apartments, office space and exterior.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	The Collins Apartment building serves homeless individuals experiencing significant barriers to stable housing. The Collins was one of Spokane's first, housing first program for chronic homeless individuals. There are 38 total units in the complex and one office space for case management.

	Location Description	The Collins Apartment complex is located in Spokane's downtown: 214 S Wall St., Spokane, WA 99201
	Planned Activities	<ul style="list-style-type: none"> • Replacement of common area flooring • Replacement of common area windows • Electrical improvements for increased capacity • Purchase and installation of automated bathroom faucets • Purchase and installation of exterior awning
16	Project Name	2017 Capital Improvement - Hemlock Street
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$205,350
	Description	Engineer and pave N. Hemlock street between W. Fairview Ave and W. Dalton Ave
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	The Hemlock street improvmeent project is part of a larger permanent housing project that Transitions is working on with additional funding sources. The permanent housing will benefit homeless individuals and families by providing additonal affordable housing capacity in the City of Spokane. The street improvement is a requirement as part of the overall site improvements. The cottage housing will add an additional 24 units of affordable housing.
	Location Description	N. Hemlock street between W. Fairview Ave and W. Dalton Ave.: 3128 N. Hemlock St., Spokane, WA 99205
	Planned Activities	Engineer and pave N. Hemlock street between W. Fairview Ave and W. Dalton Ave
17	Project Name	2017 Capital Improvement - Women's Hearth Roof
	Target Area	
	Goals Supported	Prevent and reduce homelessness
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$92,000
	Description	Remove and replace existing roof covering at the Women's Hearth

	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	The Women's Hearth serves very low-income homeless women in Spokane's downtown. Replacing the existing leaky roof will allow the Women's Hearth to continue providing basic support services to their clients in a safe environment. The Hearth serves approximately 800 homeless and formerly homeless women each year.
	Location Description	The Women's Hearth is located in Spokane's downtown: 920 W. 2nd Ave., Spokane, WA 99201
	Planned Activities	Remove and replace damaged roof covering.
18	Project Name	2017 Capital Improvement - West Central Newton Room Rehab
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$36,251
	Description	Rehab and technology improvements for the Newton Room at West Central Community Center.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	The West Central Community Center's Newton Room hosts a number of community based meetings/programs in Spokane's west central neighborhood. Activities benefit individuals and families.
	Location Description	The West Central Community Center is located in Spokane's west central neighborhood: <ul style="list-style-type: none"> • 1603 N. Belt St., Spokane, WA 99205
Planned Activities	Rehab and technology improvements for the Newton Room at West Central Community Center.	
19	Project Name	2017 Capital Improvement - Nutrition Essentials Demonstration Kitchen
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$133,155

	Description	Utilize existing facility space to build a new demonstration kitchen to teach clients how to cook healthy meals from scratch.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	During the program year, WCFR will serve approximately 1,168 unduplicated women and children through their programs.
	Location Description	Women and Children Free Restaurant is located in north central Spokane: 1408 N. Washington St., Spokane, WA 99201
	Planned Activities	<ul style="list-style-type: none"> • Insulation of exterior building wall • Drywall installation • Framing for wall • Flooring • Installation of kitchen equipment • Plumbing • electrical improvements
20	Project Name	2017 Capital Improvement - House of Charity Respite Room
	Target Area	
	Goals Supported	Prevent and reduce homelessness
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$33,000
	Description	Increase the number of current respite beds from 20 to 25 at the House of Charity.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Beneficiaries will be homeless men with special medical needs staying at the House of Charity. This project will expand current capacity from 20 beds to 25.
	Location Description	The House of Charity is located in downtown Spokane: 32 W. Pacific Ave., Spokane, WA 99201

	Planned Activities	The requested funding for this program will include designing a more efficient layout for the Respite Program; disposing of 20 old respite beds, installing 25 new respite beds that are built-in, sturdier, bedbug-resistant, comfortable, and functional; installing additional outlets for medical devices such as oxygen tanks, electric wheelchairs, and other electronic devices; and installing a hand-washing sink. The aspect of the project taking place at HOC, including tracking, reporting, and management of necessary project changes, will be overseen by Sam Dompier, Director of HOC.
21	Project Name	2017 Capital Improvement - Lutheran Community Services Building Security Improvements
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$21,300
	Description	Installation of security improvements for client and worker safety.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Lutheran Community Services works with all clients. One of their primary clients include individuals fleeing from or experiencing domestic violence. Annually, this location will serve approximately 2,500 unduplicated individuals.
	Location Description	Lutheran Community Services Northwest is located east of downtown Spokane at 210 W. Sprague Ave., Spokane, WA 99208
	Planned Activities	Installation of keyless door locks and security monitoring system.
22	Project Name	2017 Capital Improvement - Alexandria Apartment Improvements
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$10,000
	Description	Capital improvements to exterior entrances to accommodate ADA accessibility needs.
	Target Date	12/31/2018

	Estimate the number and type of families that will benefit from the proposed activities	Alexandria Apartments are low-income units owned by SNAP. Each year the complex serves approximately 22 unduplicated individuals.
	Location Description	Alexandria apartments are located on Spokane's lower south hill at 623 S. Howard St., Spokane, WA 99204
	Planned Activities	Remove and replace existing ADA ramp and wooden stairs for improved access to building.
23	Project Name	2017 Capital Improvement - West Central 24/7 Library Kiosk
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$82,000
	Description	Purchase and installation of library vending kiosk to be located at the West Central Community Center.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	The public library kiosk will be located outside the West Central Community Center. Residents will be able to access the library at all hours of the day. Approximately, 63,000 individuals within the service area will have increased access to literature in their neighborhood.
	Location Description	The public library kiosk will be located outside the West Central Community Center: 1603 N. Belt St., Spokane, WA 99205
	Planned Activities	Purchase and installation of library kiosk.
24	Project Name	2017 Capital Improvement - West Central Community Center ADA Ramp
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	CDBG: \$47,960
	Description	Stairs entering the buildings west side (gym) will be removed and replaced with an ADA accessible ramp for improved access into the community center.
	Target Date	12/31/2018

	Estimate the number and type of families that will benefit from the proposed activities	The West Central Community Center provides a supportive services day program for adults with disabilities. The center provides services to a large geographic area in west central and northwest Spokane. Approximately 4,183 disabled individuals access this program each year.
	Location Description	The West Central Community Center is located at 1603 N. Belt St., Spokane, WA 99205 in the West Central Neighborhood.
	Planned Activities	Stairs entering the buildings west side (gym) will be removed and replaced with an ADA accessible ramp for improved access into the community center.
25	Project Name	2017 Housing - Single Family Rehab Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$1,127,942
	Description	Loans to single family homeowners to make necessary home rehabilitation improvements.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Low and moderate income homeowners will have access to the home rehab program. The subrecipient of this program anticipates providing rehabilitation assistance to 30 homeowners over the course of their contract with the City of Spokane.
	Location Description	The single family rehab program is not focused on any one particular area of the City of Spokane. Eligible program participants may come from any portion of the City.
	Planned Activities	Major home repairs for low and moderate income homeowners.
26	Project Name	2017 Housing - Essential Home Repair
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	CDBG: \$417,160

	Description	Repair single-family homes of low- and moderate-income persons that have health and safety hazards or disability accessibility issues that make the home uninhabitable. This includes, but is not limited to, plumbing, heating, electrical, roof, and sewer repairs and accessibility modifications.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	The Essential Home Repair Program will provide assistance to approximately 250 low and moderate income homeowners for essential home repairs including: plumbing, electrical, heating and cooling systems and other necessary repairs to maintain safe housing for the homeowner.
	Location Description	The Essential Home Repair Program is not location specific. Any eligible homeowner may apply for assistance through this program regardless of their location within the City of Spokane. For more information about this program please contact the Community, Housing and Human Services Department at the City of Spokane 625-6325.
	Planned Activities	Repair single-family homes of low- and moderate-income persons that have health and safety hazards or disability accessibility issues that make the home uninhabitable. This includes, but is not limited to, plumbing, heating, electrical, roof, and sewer repairs and accessibility modifications.
27	Project Name	2017 Administration - CDBG Program
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$840,000
	Description	General CDBG Program administration
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	General program administration to support CDBG funded projects and requirements associated with the Consolidated Planning process (Fair Housing Assessment, Action Plan, CAPER, etc.).
	Location Description	<u>Spokane City Hall</u> 808 W. Spokane Falls Blvd., Spokane, WA 99201 Community, Housing and Human Services Department (6th floor)

	Planned Activities	General program administration to support CDBG funded projects and requirements associated with the Consolidated Planning process (Fair Housing Assessment, Action Plan, CAPER, etc.).
28	Project Name	2017 Administration - HOME Program
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	HOME: \$104,000
	Description	General program administration activities related to the HOME Program.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Administration of the HOME program will support affordable housing development projects in the City of Spokane.
	Location Description	<u>Spokane City Hall</u> 808 W. Spokane Falls Blvd., Spokane, WA 99201 Community, Housing and Human Services Department (6th floor)
	Planned Activities	General program administration activities related to the HOME Program.
29	Project Name	2017 Multi-Family Projects - HOME
	Target Area	
	Goals Supported	Expand safe affordable housing choices
	Needs Addressed	Safe affordable housing choice
	Funding	HOME: \$937,721
	Description	Administration of the HOME program will support affordable housing development projects in the City of Spokane.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	HOME multi-family funding will support the development and redevelopment of 44 affordable housing units within the City of Spokane. All units will be reserved for low income households.

	Location Description	<ul style="list-style-type: none"> • 611 S. Scott St., Spokane, WA 99202 • 1808 E. 1st Ave., Spokane, WA 99202 • 1 S. Madelia St., Spokane, WA 99202 • 3128 N. Hemlock St., Spokane, WA 99205 • 926 E 8th Ave., Spokane, WA 99202 • 1203 W. 5th Ave., Spokane, WA 99204 • 2418 E. 4th Ave., Spokane, WA 99202
	Planned Activities	Multi-family housing development activities for the benefit of low and moderate income households
30	Project Name	2017 ESG Program Delivery
	Target Area	
	Goals Supported	Prevent and reduce homelessness
	Needs Addressed	Basic and special needs and reduce homelessness
	Funding	ESG: \$268,989
	Description	Homeless program support for rapid re-housing and prevention activities
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Funded activities will assist approximately 1,100 homeless individuals and families with homeless prevention, emergency shelter and rapid re-housing.
	Location Description	Various homeless shelters and service providers throughout the City of Spokane
	Planned Activities	Homeless program support for rapid re-housing and prevention activities
31	Project Name	2017 Neighborhood - Sidewalk Program
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$57,300
	Description	Removal and installation of new sidewalks and ADA ramps
	Target Date	6/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	The neighborhood sidewalk program will address hazardous sidewalk locations and accessibility issues adjacent to homeowners in four (4) separate neighborhoods.
	Location Description	Various locations in the following neighborhoods: <ul style="list-style-type: none"> • Chief Garry Park • Cliff-Cannon • East Central • West Central
	Planned Activities	Remove broken/damaged concrete and replace with new concrete to address hazardous pedestrian conditions.
32	Project Name	2017 Neighborhood Parks - Hays Park
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$28,000
	Description	Complete installation of asphalt pathways within Hays Park
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Hays Park is located in northeast Spokane. Improvements to the park will make it easier for neighborhood residents to enjoy the park.
	Location Description	Hays Park is located in the Bemiss neighborhood in northeast Spokane: <ul style="list-style-type: none"> • 1812 E. Providence Ave., Spokane WA 99207
	Planned Activities	Complete installation of asphalt pathways within Hays Park
33	Project Name	2017 Neighborhood Parks - Coeur D'Alene Park
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$2,700

	Description	Accessibility improvements to Coeur D'Alene Park located in Spokane's Browne's Addition.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Coeur D'Alene Park is located in Spokane's Browne's Addition neighborhood. Improvements to the park will make it easier for neighborhood residents to enjoy the park.
	Location Description	Coeur D'Alene Park is located in Spokane's Browne's Addition neighborhood: <ul style="list-style-type: none"> • 2195 W. 2nd Ave., Spokane, WA 99201
	Planned Activities	Accessibility improvements to Coeur D'Alene Park located in Spokane's Browne's Addition.
34	Project Name	2017 Neighborhood Parks - Glass Park
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$15,000
	Description	General lighting improvements at Glass Park and landscape improvement to the existing ball field
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Glass Park is located in northeast Spokane. Improvements to the park will make it easier and safer for neighborhood residents to enjoy the park.
	Location Description	Glass Park is located at the northeast corner of E. Heroy Ave and N. Standard St. in the Nevada Heights Neighborhood
	Planned Activities	General lighting improvements at Glass Park and landscape improvement to the existing ball field
35	Project Name	2017 Neighborhood Parks - Mission Park
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities

	Funding	CDBG: \$33,800
	Description	Accessibility improvements at Mission Park to accommodate individuals with disabilities.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Mission Park is located in Spokane's Logan neighborhood. Improvements to the park will make it easier and safer for neighborhood residents to enjoy the park.
	Location Description	Mission Park is located in the Logan neighborhood south of Mission Ave and east of the Spokane River.
	Planned Activities	Accessibility improvements at Mission Park to accommodate individuals with disabilities.
36	Project Name	2017 Neighborhood Parks - Rochester Park
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$58,100
	Description	General landscape and facility improvements to address public safety and accessibility concerns.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Rochester Heights Park is located in Spokane's Whitman neighborhood. Improvements to the park will make it easier and safer for neighborhood residents to enjoy the park.
	Location Description	Rochester Heights Park is located in the Whitman neighborhood in northeast Spokane: <ul style="list-style-type: none"> • 5351 N. Napa St., Spokane, WA 99207
Planned Activities	General landscape and facility improvements to address public safety and accessibility concerns.	
37	Project Name	2017 Neighborhood Capital - North Monroe Gateway
	Target Area	
	Goals Supported	Support vibrant neighborhoods

	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$50,300
	Description	General landscape, stormwater and signage improvements on vacant property northwest of N. Monroe St. and W. Cora Ave.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Landscape improvements will benefit the residents of North Hill and Emerson Garfield neighborhoods by providing improved public infrastructure and recreation opportunities.
	Location Description	Vacant property northwest of N. Monroe St. and W. Cora Ave.
	Planned Activities	General landscape, stormwater and signage improvements on vacant property northwest of N. Monroe St. and W. Cora Ave.
38	Project Name	2017 Neighborhood Capital - Northeast Youth Center
	Target Area	
	Goals Supported	Provide opportunities to improve quality of life
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$34,700
	Description	Safety and energy improvements to the existing entry vestibule.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Northeast Youth Center provides affordable child care alternatives for low and moderate income families (100) in northeast Spokane.
	Location Description	The Northeast Youth Center is located in Spokane's Hillyard neighborhood: <ul style="list-style-type: none"> • 3004 E. Queen Ave., Spokane, WA 99217
	Planned Activities	Safety and energy improvements to the existing entry vestibule.
39	Project Name	2017 Neighborhood Capital - East Central Community Center
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities

	Funding	CDBG: \$20,000
	Description	Removal and disposal of deteriorated flooring in the multi-purpose room and community center lobby.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	The East Central Community Center provides community based programming for youth, seniors, adults with disabilities and other services to residents in east central Spokane.
	Location Description	The East Central Community Center is located in Spokane's east central neighborhood: <ul style="list-style-type: none"> • 500 S. Stone St., Spokane, WA 99202
	Planned Activities	Removal and disposal of deteriorated flooring in the multi-purpose room and community center lobby.
40	Project Name	2017 Neighborhood Capital - Northeast Community Center
	Target Area	
	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$18,300
	Description	Installation of new commercial grade dishwasher in the Hillyard Senior Center.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	The Hillyard Senior Center provides activities to seniors residing in northeast Spokane. Each year the center serves approximately 500 seniors through programs offered at the center.
	Location Description	The Hillyard Senior Center is located in the Northeast Community Center. <ul style="list-style-type: none"> • 4001 N. Cook St., Spokane, WA 99207
	Planned Activities	Installation of new commercial grade dishwasher in the Hillyard Senior Center.
41	Project Name	2017 Neighborhood Capital - TLC Gardens
	Target Area	

	Goals Supported	Support vibrant neighborhoods
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$10,200
	Description	The project entails relocating the existing community garden, located on Transitions' property at Fairview and Hemlock to the Southeast corner of the property in light of the development of 24 affordable cottage units on the property.
	Target Date	12/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	The Transitional Living Center (TLC) gardening program provides fresh produce for residents of TLC and other programs offered by Transitions.
	Location Description	The TLC raised garden beds are located in the Audubon/Downriver neighborhood in northwest Spokane: <ul style="list-style-type: none"> • 3128 N. Hemlock St., Spokane WA 99205
	Planned Activities	The project entails relocating the existing community garden, located on Transitions' property at Fairview and Hemlock to the Southeast corner of the property in light of the development of 24 affordable cottage units on the property.
42	Project Name	2017 Public Service - AGC Headstart Construction Trades Program
	Target Area	
	Goals Supported	Expand economic opportunities
	Needs Addressed	Community development and economic opportunities
	Funding	CDBG: \$30,000
	Description	Transportation to employment program for low and moderate income individuals.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Skilled trades employment program for low income, un/under-skilled individuals with an interest in working in a specific trade, leading to full apprenticeship program or direct employment with a contractor. 20 persons employed during program year through this program.

	Location Description	Locations vary, for more information about this program, please contact George Dahl at gdahl@spokanecity.org.
	Planned Activities	Skilled trade classes to refine and develop skills that will allow clients to gain employment through local apprenticeship programs.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Spokane has identified six (6) geographic areas within the City of Spokane to promote and facilitate expanded economic development. Each Target Investment Area (TIA) is located in a predominantly low/moderate income geographic area of Spokane. The goal of investing capital and public services in these areas is to generate opportunities for affordable housing, job creation/growth and infrastructure improvements that benefit low and moderate households.

The six (6) identified Target Investment Areas include:

- The Yard – Northeast Spokane
- West Plains – Spokane International Airport
- Downtown Spokane – Downtown Business District
- North Bank – Kendal Yards
- University District – Riverpoint and Gonzaga Campus area
- East Sprague

For more information about the City of Spokane Target Investment Areas, please visit the following website... <https://my.spokanecity.org/business/incentives/>

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Spokane has adopted an Economic Development Strategy to implement the City's Comprehensive Plan and growth strategies to encourage private investments in targeted areas where public invests are and will be made it the near future.

The Targeted Area Development strategy brings alignment with capital infrastructure plans, community development, neighborhood planning and incentives policies, brownfield redevelopment and it clarifies the City's role in economic development.

It is recognized that a fundamental objective of the City's economic development policy is to align public investments in neighborhood planning, community development and infrastructure development with private sector investments, resulting in increased opportunities for business growth and to provide its

citizens with safe, affordable and quality residential living environments. The new and expanded business activity within the City of Spokane will spur additional economic growth, provide living wage jobs, improve neighborhoods, increase property values, increase tax collections, raise wages and median income and enhance the standard of living of all citizens in the City.

Discussion

The Target Investment Areas are given priority where applicable and in compliance with CDBG National Objectives. Investment in these geographic areas will be primarily related to economic development opportunities that promote new jobs and/or income growth for low and moderate income individuals.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Spokane's strategy to address safe, affordable housing choices is based on the goal of preserving and expanding quality, safe, affordable housing choices. The following populations will be targeted to achieve this goal:

- Income: extremely low, very low, low, and moderate
- Family types: large families, families with children, and the elderly
- Homeless: chronic homelessness, individuals, families with children, mentally ill, veterans, victims of domestic violence and unaccompanied youth
- Non-homeless special needs: persons with mental disabilities, persons with physical disabilities, persons with developmental disabilities and victims of domestic violence

One Year Goals for the Number of Households to be Supported	
Homeless	20
Non-Homeless	304
Special-Needs	13
Total	337

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	16
Rehab of Existing Units	29
Acquisition of Existing Units	10
Total	75

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

HOME Multifamily funds are committed to new construction and rehabilitation of rental housing supporting 13 special needs and 14 non-homeless households. CDBG rehabilitation revolving loan funds are expected to support 280 non-homeless households with home essential repairs and rehabilitation. CDBG rehabilitation revolving loan funds are also expected to support 10 acquisition and/or rehabilitation projects to support non-homeless homebuyers.

AP-60 Public Housing – 91.220(h)

Introduction

Spokane Housing Authority (SHA) began in 1972 as the Housing Authority of the City of Spokane is now a multi-jurisdictional agency serving many cities and five counties in Eastern Washington. The partnership between SHA and the City of Spokane continues to provide affordable housing for thousands of households. SHA is governed by a six-member Board of Commissioners to include a resident commissioner appointed by the Mayor of the city of Spokane, the City Council of the City of Spokane Valley, and the Spokane County Commissioners. Each member serves a five-year term of office, with terms rotating in such a manner that one appointment is made each year. The Board has full authority in the establishment of SHA policies, long-term direction, and oversight of programs that accomplish the Agency's mission.

Actions planned during the next year to address the needs to public housing

Spokane Housing Authority has always had an extremely small public housing program. Initially, just 125 total public housing units were in SHA's inventory. In 2015, SHA was given permission to move forward with a Rental Assistance Demonstration (RAD) Program portfolio project to divest its public housing inventory. Phase I was the conversion of the Parsons, a 50-unit elderly/disabled property. Utilizing 4% Low-Income Housing Tax Credits and Tax Exempt Bonds, the Parsons was transferred to a Limited Liability Limited Partnership ownership structure in 2015, awarded project-based housing choice vouchers, and in 2016 completed \$1.8 million of rehabilitation. Also in 2016, one single family home (part of SHA's scattered site public housing inventory), was sold to the Washington State Department of Transportation through eminent domain to facilitate the north/south freeway extension.

Phase II of SHA's RAD participation is the disposition (sale) of the remaining 74 scattered site units. Proceeds received from the sale of all scattered site units will be used as gap financing in the acquisition and rehabilitation or new construction of additional affordable housing units using tax credit and/or bond financing structures. It is anticipated that this could create as many as 300 affordable housing units over a period years. The 74 Project-Based Section 8 Housing Choice Vouchers received as a part of this transaction will be attached to units to be determined at a later date.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

To encourage the residents to become more involved with management, the PHA Annual Plan is available for review at the Public Housing leasing office during its public review time period. SHA recently updated its Administrative Plan to provide an avenue for the 74-scattered site public housing residents to participate in the Housing Choice Voucher Homeownership program if they meet the qualifications. All 74 will get first right of refusal to purchase either the home in which they reside or another available from the inventory.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Spokane's Regional Continuum of Care in its revised Strategic Plan to End Homelessness will focus on action steps aimed at obtaining the following Objectives: increase Leadership, collaboration and civic engagement; increase access to stable and affordable housing; support effective pathways toward self-sufficiency and reduced financial vulnerability; transform homeless services to crisis response systems leading to improved health and safety; and advance health and housing stability for youth experiencing homelessness, including unaccompanied homeless youth and youth aging out of systems such as foster care.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In an effort to reach out to the unsheltered population, the community has implemented a number of street outreach initiatives. The City of Spokane's CHHS Department and Code Enforcement Department work in conjunction with the Homeless Street Outreach Team, a collaboration between City agencies, homeless housing providers, coordinated assessment, and mental health providers to identify and outreach to individuals occupying homeless encampments. This interagency collaboration includes both a City-funded street outreach team and a PATH-fund outreach team for homeless individuals with mental illness and provides a pipeline for housing and support services to the chronically homeless unsheltered population in our community. Additionally, the CoC funds a local initiative which provides outreach activities at hospitals to identify homeless individuals who are high utilizers of emergency rooms and connect them with housing and health care. These efforts are part of the goal to transform homeless services into a crisis response system.

Addressing the emergency shelter and transitional housing needs of homeless persons

The CoC identifies the need to provide emergency response to families and individuals who are homeless and recognizes the continued need for shelter beds that are available when a person is unsheltered. Although the CoC is moving towards providing permanent housing options rather than temporary options, there are some special populations, such as youth, domestic violence victims, clients exiting institutions, and families with children involved with the child welfare system, who continue to benefit from a supportive transitional housing program.

The City of Spokane made a large investment in the past year to expand the capacity of the emergency shelter system in our community to a 24/7 model whereby households of any type or composition have a safe space to stay during and to sleep at night. Currently the 24/7 shelter system includes programs to

serve the specific needs of homeless adult men, adult women, unaccompanied youth, and households with children, however youth who are in transition (18-24) do not have a dedicated shelter program. The CoC will be exploring opportunities to fill this gap in service.

The efforts connect directly to the goals of transforming homeless services to a crisis response system and the system goal of reducing the length of time an individual or family is homeless.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

ESG is funding rapid re-housing and emergency shelter operations. An intentional shift to focus on permanent housing exits when an individual or household enters the homeless system has been transforming the City's homeless system over the past few years. Over 90% of families presenting as homeless at coordinated assessment only need a short term intervention to end their homelessness. As a result, much of the CoC efforts to serve homeless families are focused on rapid re-housing. Families who present as chronically homeless with very high barriers are placed directly into available PSH units or available bridge housing. These efforts shorten the time families are homeless and increase stability.

The infusion of the Supportive Services for Veteran Families program into the community has provided an essential resource for Veterans and their families who are homeless or at risk. This program provides intensive outreach, housing search and placement and continued case management for this population. For Veterans who need more intensive housing services The Spokane Housing Authority, (SHA), has a successful partnership with the Veterans Administration to provide VASH vouchers to homeless veterans. All referrals are made through the VA, who also provides complete wrap-around supportive services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Community, Housing and Human Services Department is working with the following housing and health care partners on the implementation of an integrated care program: Empire Health Foundation, Providence Health Care, Community Health Association of Spokane, and Volunteers of America. The

program strives to ensure eligible homeless clients are not discharged from in-patient hospital care or emergency room visit into homelessness. The Roads to Community Living Program coordinates with group homes, assisted living program and private landlords to ensure that long term Medicare eligible clients discharging from hospitals, nursing homes and mental health facilities are not being discharged into homelessness.

The Eastern Washington Regional Support Network (RSN) is responsible for all community-based mental health services for inpatient and outpatient care services. Eastern State Hospital works in conjunction with Frontier Behavioral Health Outreach Team, Spokane County Supportive Living Program and Behavioral Health Options. These programs work with the clients and the outpatient mental health provider to create a plan for housing and continued services.

The CoC has ensured that its members have written procedures to address discharge planning of youth exiting foster care. The Division of Children and Family Services procedures provide for Independent Living Services and require an Independent Living Plan to assist the youth toward a successful transition to adulthood. Local DCFS Social Workers and other community stakeholders work with youth as they near 18 to establish an ILP to guide the services and housing assistance until they are 21.

Spokane County has taken the lead in housing individuals as they exit from correctional institutions. Through their partnership with SNAP, they provide permanent housing through a short term rental assistance program to persons exiting correctional institutions. Airway Heights Corrections facility and the local jail works with Pioneer Human Services who operates a 55 bed work release facility for women and a 80 bed work release facility for men. A formalized discharge plan, in which housing is a requirement, is created for each client as they discharge from these facilities. In addition Spokane County funds and operates the Re-Entry Initiative (REI) Program, community re-entry program dedicated to transitioning people who were homeless and in institutional settings into productive citizens, working and living in homes with limited to no subsidy.

Discussion

AP-70 HOPWA Goals– 91.220 (I)(3)

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City is working to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

- Continue to develop Development Services Center (DSC) policies and public information resources through coordinated departmental action. The Permit Center allows the consolidation of all permit functions in one location to better coordinate the permit activities of Planning, Building, Fire and Engineering. These efforts expedite permitting processing and reduce permitting times providing cost savings for affordable housing development.
- Continue to encourage developers to use a pre-application process (aka “Predevelopment Conference” to provide project applicants and their architects with an opportunity to discuss and understand the various codes and regulations that apply. The ability to review projects early expedites project design, thereby shortening the permitting process and potentially offering cost savings alternatives.
- Continue with the work that began in 2013 to review and update the City's Comprehensive Plan, including the Land Use and Housing Chapters. This may include reviewing population growth forecasts, land supply information and affordable housing needs, resources, goals and policies. In 2016, CHHS staff was involved in the initial work of committees on in-fill housing and housing quality and will continue to track and comment as the committees’ recommendations are reviewed and implemented.
- Continue to improve the City's zoning rules and development standards through the code maintenance process. This may assist in reducing barriers to affordable housing.
- Continue to implement the Centers and Corridors land use strategy as proposed in the Comprehensive Plan. The Comprehensive Plan proposes establishing a number of centers and corridors throughout the community as part of an overall strategy to accommodate growth through infill development. Ultimately, these centers and corridors will accommodate mixed uses with residential development at higher densities, including affordable housing developments.
- The Planning Department and CHHS are working with Impact Capital, a CDFI, to identify areas for assisting developers and property owners. These could relate to City processes and requirements, identifying funding sources and economic development incentives, or other areas. This will include surveys and workshops in 2017.

Discussion:

The City will continue to fund fair housing educational, and other, activities that support fair housing in a positive, solution-oriented manner. Potential activities include sponsoring a regional Fair Housing Conference, assisting the Spokane Association of Realtors (and the real estate industry in general, including the mortgage lending industry) with training related to fair housing. If the City becomes aware of clear violations of the Fair Housing Act, it will work with its community partners to identify potential resolutions.

AP-85 Other Actions – 91.220(k)

Introduction:

The following actions are intended to align with the needs and goals identified in the 2015 – 2020 Consolidated Plan. The Community, Housing and Human Services Department will remain adaptive and ready to serve as needs arise and the response system must be tailored to meet community needs. One such example is the 24/7 Emergency Shelter Homeless Response Program. This program was developed in response to a rising number of homeless individuals without shelter during the day. City leaders and community stakeholders came together in 2016 to develop a strategy that would address community needs.

Actions planned to address obstacles to meeting underserved needs

The City of Spokane is working with local partner agencies and neighborhood councils to strategically target projects that will preserve and expand quality, safe and affordable housing choices; prevent and end homelessness; provide opportunities to improve quality of life; support vibrant neighborhoods and expand economic opportunities.

Actions planned to foster and maintain affordable housing

Given the high demand for affordable housing, the City recognizes the importance of fostering affordable housing development and maintaining existing affordable housing stock. The City also provides Tenant Based Rental Assistance to extremely low-income/homeless families to create affordable housing options at market rate rental housing located across the City. The City fosters relationships with both for-profit and nonprofit (including CHDO) housing developers when soliciting HOME Multifamily Housing Program funding proposals. The City offers developers the opportunity to leverage limited City HOME funding with Low-Income Housing Tax Credits, housing bonds, Washington State Housing Trust Fund dollars, and Federal Home Loan Bank grants. Typically, City HOME funds account for only a fraction of the total cost but deliver large projects providing a large number of long-term affordable rental housing units.

The City maintains its HOME investment in affordable housing by monitoring rental housing occupancy and physical condition over HUD's minimum compliance periods required by 24 CFR 92.254. The City imposes an additional 10-year local compliance period to retain these rental units as affordable housing available to low-income households. The City also grants and loans CDBG funds to repair low-income owner-occupied homes enabling existing homeowners to enjoy a safe and healthy home that they can afford to operate and maintain. The City plans to address foreclosed, abandoned and derelict properties by acquisition and/or renovation to create affordable homeownership opportunities.

Actions planned to reduce lead-based paint hazards

Spokane's Single Family Rehabilitation and Multifamily Housing programs are active in identifying and repairing lead-based paint hazards in eligible owner and renter housing. HUD Title X and EPA Renovator (RRP) requirements are integrated into CDBG and HOME funded programs that rehabilitate housing units constructed prior to 1978. Typical lead hazard control begins with an XRF lead inspection to guide the scope of work. Certified workers complete lead hazard control work in compliance with HUD's Title X and EPA RRP regulations. These projects typically include wet scraping, painting, eliminating friction/impact surfaces, mulching bare soil, and cleaning to Clearance. Each rehabilitated housing unit will achieve Clearance as part of project completion, as proscribed by HUD's Title X regulation.

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategies are implemented through the following established goals of the Consolidated Plan: preserving and expanding quality, safe, affordable housing choices; providing opportunities to improve the quality of life; and, expanding economic opportunities. The CDBG and HOME program are the principle funding sources targeted at reducing the number of poverty-level families but the ESG program also seeks to stabilize families and individuals so they are able to return to self-sufficiency, which Homeless Housing Assistance Act fund provide prevention assistance. Importantly, the resource management responsibilities of these programs provide staff of the Department of Community, Housing and Human Services an opportunity to facilitate coordination among a range of social and housing programs, operated by other City departments, governmental agencies and the nonprofit community, that together enhance the opportunities to reduce poverty for families.

CDBG program resources are targeted to meet the community development, infrastructure and economic opportunities needs in the community. The City allocates CDBG funding for several economic development activities providing opportunities for both low and moderate income family members to receive living wage employment and low and moderate income business owners to improve and expand their businesses, increasing their profitability and income. Public services activities also include programs for stabilizing families, while the housing rehabilitation program reduces and stabilizes low and moderate income homeowner's housing expenses. CDBG public services activities, such as the housing counseling program and the rental assistance case management program, assist low and moderate income families on the edge of poverty to help them to economic security.

HOME program resources are allocated to address the needs for safe, affordable housing. Program activities that are designed to reduce housing expenses and offer the opportunity to help move families out of poverty are tenant-based-rental assistance and the multifamily development program, which maintains and expands affordable housing. These rental support programs help provide economic stability to the households assisted and are key to the goal of reducing the number of families facing poverty.

Actions planned to develop institutional structure

The City of Spokane works closely with partner agencies and community stakeholders to develop social response programs based on community need. Examples include the Homeless Coordinated Assessment, 24/7 Homeless Shelter Response, Affordable Housing Committee, Economic Development, Continuum of Care Committee and Neighborhood CDBG Programs. Each program provides a response by the City to respond to the institutional needs of community partners and the individuals they serve.

Actions planned to enhance coordination between public and private housing and social service agencies

The City has established a number of cooperative partnerships and collaborations with public and supportive housing providers, private and government health, local government, mental health and social service agencies to address its priority needs and will continue to do so.

Examples include:

- **Multi-family Housing:** the City works closely with Spokane County, the WA State Department of Commerce, and the WA State Housing Finance Commission to coordinate the funding, development and monitoring of multi-family housing units funded through the HOME program.
- **Tenant-Based Rental Assistance:** the City partners with the local housing authority to manage the HOME tenant-based rental assistance program. The TBRA program has been prioritized for high needs households and individuals. Referrals to the TBRA program via the community Coordinated Assessment program. Support Services are provided for all TBRA households through CoC Program and local Homeless Housing Assistance Act funded programs.
- **Fair Housing:** the City partners with the local HUD office, Spokane County and the NW Fair Housing Alliance to fund, plan and host a regional Fair Housing Conference during the month of April (fair housing month).
- **Strong Families Initiative:** a City-led partnership between the City, the Spokane Housing Authority, Child Protective Services and non-profit housing and services providers to improve the lives and housing stability of families engaged with child welfare.
- **The City is the convener and the Collaborative Applicant for the City/County Continuum of Care.** The City coordinates a number of homelessness reduction system-wide strategies involving both public and private agencies such as Coordinated Assessment, Housing First and Rapid Re-housing through the Continuum of Care.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Spokane does not plan to directly use other forms of investment beyond those listed in 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME regulation 92.254 describes qualifications of homeownership activities as affordable housing. City of Spokane has not budgeted HOME funds for homeownership activities. The City retains written agreements used in a previous homeownership program. These agreements include a recapture provision triggered if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This loan provision limits recaptured funds to net proceeds available from the sale rather than the entire HOME investment. The City's Single Family Rehabilitation program uses this same loan recapture provision which limits recaptured funds to net proceeds of a sale. Consequently, the City is not required to repay HUD should any sale, short sale, foreclosure, involuntary sale, etc. of a program-assisted home provide insufficient funds to fully repay the amount of loaned HUD funding.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME regulation 92.254(a)(4) describes the minimum HOME period of affordability based upon the amount of HOME homeownership assistance. The City of Spokane has not budgeted HOME funds for homeownership activities. The City previously established maximum HOME assistance for each homebuyer transaction and that HOME assistance required a 10-year period of affordability. Earlier homeownership assistance loan documents provided some debt forgiveness over the 10-year HOME affordability period. All City homeownership assistance written agreements included a recapture provision that triggered repayment if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This recapture provision limits recaptured funds to any net proceeds available from the sale rather than the entire HOME investment.

Similarly, HOME-funded affordable rental housing projects include acquisition, new construction, and/or renovation trigger minimum periods of affordability per 24 CFR 92.252(e). New construction projects are always subject to the regulation's 20-year affordability period but acquisition and/or rehab projects commonly trigger a 5, 10, or 15-year HOME affordability period. AThe City-imposed chooses to independently extend the periods of affordability is ten years longer than the minimum HOME affordability period and initially runs concurrently with the HOME affordability period. .

These City-imposed affordability periods are described further in the HOME Multifamily Housing Program Description and agreements.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used to refinance existing debt secured by housing that is being rehabilitated with HOME funds under 24 CFR 92.206(b). However, HOME funds may be used to pay off principal and interest of a construction loan, bridge financing loan, or guaranteed loan as provided under 24 CFR 92.206(g).

Emergency Solutions Grant (ESG) Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

The Emergency Solutions Grant funds, in conjunction with additional funding sources, are currently funding Coordinated Assessment Initiatives through rapid re-housing, and shelter activities. The following program standards have been developed with community feedback, based on the feedback from CoC programs administering these funded activities. The standards continue to take into account the smaller resources and even greater targeting needed for ESG. These standards are included in program specific guidelines for all ESG funded programs.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

In 2012, the CoC developed and funded a Coordinated Assessment Program for homeless and at-risk families. All CoC funded family homeless programs including emergency shelter, transitional housing, rapid re-housing, and permanent supportive housing are required to participate with the Homeless Families Coordinated Assessment (HFCA) program and accept all housing placements through the system. Families can access the HFCA program via phone, walk in, or through targeted outreach by a partnering services provider. All families are screened and assessed with a tool that determines client eligibility, prioritizes clients by need for services, and identifies the appropriate housing intervention. The HFCA program also provides diversion services, such as case management, housing search assistance, or landlord advocacy, to families who may not qualify for financial assistance in order to prevent their homelessness.

In 2014 a system specific to single homeless individuals was implemented. The Singles Homeless Coordinated Assessment (SHCA) is a decentralized assessment system where individuals can be

assessed for housing at five different locations and through homeless outreach teams throughout Spokane County. SNAP serves as the lead agency, completing a majority of the assessments and overseeing training of SHCA assessors. Individuals are initially assessed using the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT) and prioritized for a specific housing intervention based on his or her VI-SPDAT score.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Locally, the City of Spokane and Spokane County receive and administer ESG funds. As the CoC lead the City of Spokane works, through the Continuum of Care Governance Board and Community Housing and Human Services Board (CHHS), to determine priorities for homeless funding. Spokane County staff sits on both the Continuum of Care Governance Board and CHHS Board and is an integral part in determining how all homeless funds, including ESG funds, are allocated in the community. During the application process for homeless funding the RFP and Evaluation Committee of CoC reviews applications and makes funding recommendations to CoC Governance Board. A representative from both ESG jurisdictions participates in this process.

Applicants eligible to apply for ESG funds include:

- City or County governments
 - Public and private nonprofit organizations (501(c)(3))
 - Private for profit organizations or individuals may implement certain economic development, low income housing rehabilitation and microenterprise activities.
 - Faith based organizations
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City currently meets the homeless participation requirement detailed in 24 CFR 576.405(1) through formerly homeless individuals' membership on the Community, Housing and Human Services Board subcommittees, Continuum of Care Governance Board, and the CoC RFP and Evaluation Committee. These committees are responsible for recommending policies and making funding decisions.

5. Describe performance standards for evaluating ESG.

All programs funded through ESG are evaluated for performance quarterly. Data for these evaluations is pulled from the Homeless Management Information System. In addition, all ESG funded programs are required to ensure HMIS data quality by the 5th of each month.

Programs funded for rapid re-housing are measured by the percentage of households exiting to permanent housing, the number of households with increased income at exit, and the average length of time from identified eligibility to being housed.

Programs funded for emergency shelter operations are required to enter universal data into the HMIS system and record entry and exit dates. In addition, these programs are measured by the percentage of households who exit from the emergency shelter into permanent housing, the average length of time individuals are homeless in emergency shelter, the number of households exiting with increased income and connection to mainstream resources.

Housing Trust Fund (HTF)
Reference 24 CFR 91.220(I)(5)

1. Distribution of Funds

- a. Describe the eligibility requirements for recipients of HTF funds (as defined in 24 CFR § 93.2).

- b. Describe the jurisdiction's application requirements for eligible recipients to apply for HTF funds.

- c. Describe the selection criteria that the jurisdiction will use to select applications submitted by eligible recipients.

- d. Describe the jurisdiction's required priority for funding based on geographic distribution, which is a description of the geographic areas of the State (including areas of low-income and minority concentration) in which it will direct assistance during the ensuing program year.

- e. Describe the jurisdiction's required priority for funding based on the applicant's ability to obligate HTF funds and undertake eligible activities in a timely manner.

- f. Describe the jurisdiction's required priority for funding based on the extent to which rents for units in

the rental project are affordable to extremely low-income families.

g. Describe the jurisdiction's required priority for funding based on the financial feasibility of the project beyond the required 30-year period.

h. Describe the jurisdiction's required priority for funding based on the merits of the application in meeting the priority housing needs of the jurisdiction (such as housing that is accessible to transit or employment centers, housing that includes green building and sustainable development features, or housing that serves special needs populations).

i. Describe the jurisdiction's required priority for funding based on the location of existing affordable housing.

j. Describe the jurisdiction's required priority for funding based on the extent to which the application makes use of non-federal funding sources.

2. Does the jurisdiction's application require the applicant to include a description of the eligible activities to be conducted with HTF funds?

3. Does the jurisdiction's application require that each eligible recipient certify that housing units assisted with HTF funds will comply with HTF requirements?

4. Performance Goals and Benchmarks. The jurisdiction has met the requirement to provide for performance goals, consistent with the jurisdiction's goals established under 24 CFR 91.215(b)(2), by including HTF in its housing goals in the housing table on the SP-45 Goals and AP-20 Annual Goals and Objectives screens.

5. Rehabilitation Standards. The jurisdiction must establish rehabilitation standards for all HTF-assisted housing rehabilitation activities that set forth the requirements that the housing must meet upon project completion. The jurisdiction's description of its standards must be in sufficient detail to determine the required rehabilitation work including methods and materials. The standards may refer to applicable codes or they may establish requirements that exceed the minimum requirements of the codes. The jurisdiction must attach its rehabilitation standards below. If the jurisdiction will not use HTF funds for the rehabilitation of housing, enter "N/A".

In addition, the rehabilitation standards must address each of the following: health and safety; major systems; lead-based paint; accessibility; disaster mitigation (where relevant); state and local codes, ordinances, and zoning requirements; Uniform Physical Condition Standards; and Capital Needs Assessments (if applicable).

6. Resale or Recapture Guidelines. Below, the jurisdiction must enter (or attach) a description of the guidelines that will be used for resale or recapture of HTF funds when used to assist first-time homebuyers. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter “N/A”.

7. HTF Affordable Homeownership Limits. If the jurisdiction intends to use HTF funds for homebuyer assistance and does not use the HTF affordable homeownership limits for the area provided by HUD, it must determine 95 percent of the median area purchase price and set forth the information in accordance with §93.305. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter “N/A”.

8. Limited Beneficiaries or Preferences. Describe how the jurisdiction will limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population to serve unmet needs identified in its consolidated plan or annual action plan. If the jurisdiction will not limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population, enter “N/A.”

Any limitation or preference must not violate nondiscrimination requirements in § 93.350, and the jurisdiction must not limit or give preferences to students. The jurisdiction may permit rental housing owners to limit tenants or give a preference in accordance with § 93.303 only if such limitation or preference is described in the action plan.

9. Refinancing of Existing Debt. Enter or attach the jurisdiction’s refinancing guidelines below. The guidelines describe the conditions under which the jurisdiction will refinance existing rental housing project debt. The jurisdiction’s refinancing guidelines must, at minimum, demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing. If the jurisdiction will not refinance existing debt, enter “N/A.”

Discussion:

The City has four monitoring tools to ensure compliance with statutory and regulatory requirements. These are (a) policies and procedures, (b) contract requirements, (c) desk-top monitoring, and (d) on-site monitoring. The City's Community, Housing and Human Services Board establishes policies that guide the application and allocation process for entitlement funded programs and activities.

All applications are evaluated to determine if they are (1) program eligible (2) consistent with local, state and federal regulations and (3) viable as submitted.

Projects funded through CDBG, HOME or ESG will be managed directly, through another City Department, by a developer selected by an HOME RFP process (i.e., Multifamily Housing Program rental housing procurement), or by a subrecipient under contract with the City. In addition to the scope of work, duration and projected accomplishments, each contract contains federal, state and local program requirements, deliverables and/or performance measurements.

When subrecipients request reimbursement, they are required to submit a voucher reimbursement request with backup documentation. Project managers and accounting staff review both. Reimbursement requests are reviewed for eligibility and appropriateness under contracted provisions. If an inappropriate or ineligible cost is incurred, or if performance falls below projections, the City will not reimburse the subrecipient and will work towards rectifying the deficiency.