

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Spokane’s mission is to deliver efficient and effective services that facilitate economic opportunity and enhance the quality of life for its citizens. The Spokane Five-Year Consolidated Plan and individual Annual Plans provide a roadmap for allocating resources to achieve those objectives. The 2020-2024 Consolidated Plan established local goals and priorities consistent with national objectives established by HUD (US Department of Housing and Urban Development) to utilize funds allocated by the Community Development Block Grant (CDBG), the Emergency Solutions Grant (ESG), and the HOME Investment Partnership Program.

The City of Spokane identified three goals for funding priority in the 2020-2024 Consolidated Plan:

1. **Housing Stability** – Expand the number of affordable housing options for low- and moderate-income individuals and households. The City of Spokane will fund proposals that address the needs of target populations including, but not limited to homeownership, rental housing, communal living, etc. Additionally, the City of Spokane will prioritize proposals that integrate service that help stabilize permanent housing for high barrier populations. The goal of housing stability is to prevent and divert individuals and families from entering the homeless response system.
2. **Public Health and Safety** – Adaptive response to changing community needs related to sheltering homeless populations, natural disasters, and public health pandemics.
3. **Community Based Social Services** – Community based services that address the following areas: Food Security, Workforce Development, Housing Stability, Childcare, Transportation, behavior, and victim services.

These three goals best encompassed the priority needs of the City of Spokane identified through the consolidated planning process.

During the 2023 program year, the City of Spokane will continue to focus on meeting the 2020-2024 Consolidated Plan goals, focusing specifically on Goals 1 and 3.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2023 Annual Action Plan provides an overview of the activities that the City of Spokane will fund to achieve the goals and outcomes as outlined in the 2020-2024 Consolidated plan, and to meet the priority needs of the Spokane community. The City of Spokane will fund six projects in 2023 that address Goal 1, Housing Stability, and meets the needs of improving affordable housing access and availability for an estimated investment of \$3,832,245. The City of Spokane will fund ten projects that address Goal 3, Community Based Social Services, and meets the need of creating economic opportunities through community-based services for an estimated investment of \$570,383.

Goal 2, Public Health and Safety was developed to allow the City of Spokane to address the urgent public health and safety crisis that existed at the peak of the COVID-19 pandemic. The City of Spokane focused on funding projects that addressed Goal 2 in years 1 and 2 of the Consolidated Plan.

The City of Spokane anticipates reaching the outcomes identified in AP-20 for 2023 with continued prioritization of funding for affordable housing and economic opportunity through community-based services.

Please refer to AP-35, AP-38 for additional information related to priority projects funded during program year 2023 (7/1/23 – 6/30/24).

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In years 1-2 of the 2020-2024 Consolidated Plan, the City of Spokane focused much of its attention on achieving Goal 2, Prioritizing Public Health and Safety. Even while prioritizing Goal 2, CDBG projects associated with improving economic opportunities through community-based services performed well, spending down most of their funds and exceeding the goals set in the 2020 and 2021 Annual Action Plans. In 2022, the City of Spokane was able to prioritize affordable housing access and availability and creating economic opportunities through community-based services. While final numbers for 2022 are not yet available, mid-year data indicates that the CDBG funded projects are on track to spend down and meet goals set in the 2022 Annual Action Plan.

In 2022, Sinto Commons, a newly constructed, 47-unit affordable housing complex leased up. The eleven HOME funded units in this project serve households earning 30% AMI or less. Also in 2022, the HOME Program began the underwriting process for Liberty Park Expansion which will include five HOME funded units and provide additional housing to households earning 30% AMI or less. The HOME funded

TBRA project continues to serve youth and young adults, preventing vulnerable individuals from entering the homeless crisis system.

Between July 1, 2022, and March 29, 2023, ESG activities have served 688 homeless individuals through the House of Charity, a night-by-night shelter, with respite beds. The ESG funded Rapid Re-Housing program continues to assist households in locating permanent housing options in Spokane.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The 2023 Annual Action Plan was the subject of the CHHS Board's Public Hearing on May 3, 2023. One person provided verbal comments at the meeting and followed up with a written comment.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Please see attached summary of public comments. Four people commented on the 2023 Annual Action Plan.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments have been accepted as part of the 2023 Annual Action Plan and will be considered during future planning activities.

#### **7. Summary**

Please see attached summary of the public comments received on the 2023 Annual Action Plan.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SPOKANE	
CDBG Administrator	SPOKANE	Community, Housing and Human Services Department
HOPWA Administrator		NA
HOME Administrator	SPOKANE	Community, Housing and Human Services Department
ESG Administrator	SPOKANE	Community, Housing and Human Services Department
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Spokane’s Community, Housing and Human Services Department (CHHS) is responsible for administering the CDBG, HOME, and ESG programs in the City of Spokane’s jurisdiction. CHHS is responsible for the development, implementation and administration of the consolidated plan and annual action plans.

All documents are available for public review on the City of Spokane’s Website. Administration of CDBG and HOME Programs will continue regardless of the grant status and agreement with HUD for 2023 PY, to comply with federal regulations and requirements. The start date for PY 2023 will be July 1, 2023, for program administration of CDBG, HOME and ESG.

**Consolidated Plan Public Contact Information**

Please submit comments to the Community, Housing and Human Services Department via phone, email, or in-person.

**Physical Location:**

808 W. Spokane Falls Blvd  
Spokane, WA 99201

**Phone:** (509) 625-6325

**Email:** [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org)

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

CHHS partners with local service provider agencies, non-profit organizations, developers, emergency services entities, Spokane Housing Authority, healthcare organizations, local businesses, educational institutions, other local government entities, and with the Homeless Intervention Team to achieve the goals outlined in the consolidated plan. Community engagement and consultation are provided through conversations and meetings with stakeholders and members of the CHHS Board and Spokane Regional CoC.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

Spokane City/County offers numerous emergency hotlines for people seeking resources. Washington 211 is a free and confidential service via an easy access phone number which individuals can call or text to receive information about health and human services from a trained Referral Specialist. Washington 211 can provide information about food subsidy applications, homeless housing pre-screenings, health and wellness support, utility/energy assistance, veteran services, legal resources, disaster and crisis support, transportation, free tax preparation, and veterinarian services. If an individual has a specific issue for which they need assistance, there are specialized hotlines for that assistance.

The YWCA offers a 24-hour domestic violence helpline where an advocate located at their safe shelter is prepared to help to discuss options, safety plans, and other community resources. Lutheran Community Services offers a 24-hour crisis line for survivors of sexual assault to seek out information about their options for medical care, healing, and legal services. Frontier Behavioral Health (FBH) offers a mental health or substance use condition disorder hotline called the 24-Hour Regional Crisis Line, which gives assessments to those in crisis whose health and/or safety are in crisis.

Frontier Behavioral Health has created a Behavioral Response Unit that responds exclusively to mental health calls. The Co-responders program pairs mental health professionals with first responders (Spokane Police Department, Spokane Fire Department, and the Spokane County Sheriff’s Office) to provide immediate intervention and stabilization services to individuals with mental health and substance use disorders. Once it has been established that there is a behavioral health case, the mental health counselor and first responder approach the individual to determine the circumstances and discuss the best way that each co-responder can support the individual.

For more information, please review the Spokane Regional CoC 5-Year Strategic Plan to Prevent and End Homelessness. <https://static.spokanecity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf>

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The current CoC governance structure was implemented in 2017 and was designed to connect a variety of sectors that intersect with homelessness with the intent of leveraging available resources and establishing common regional goals to decrease homelessness in the CoC's geographic region. The Governance Charter was updated in September 2022 to further broaden the experiences and resources brought to the CoC Board, and to clarify the role and responsibilities of Board members.

The CoC Board is comprised of more than 26 representatives, including people with lived homeless experience, homeless service providers, public housing, behavioral health and chemical dependency, workforce, healthcare, law and justice, advocates, veteran service providers, education, funders, landlords, child welfare, local business, and regional government. These representatives are system leaders who can make decisions that quickly change the way we address key challenges and be responsive to changing needs. There are also four standing committees (Executive, Planning and Implementation, CMIS and Evaluation, Funding and RFP), four workgroups (Communications, Data and Performance, Community Outreach, and Racial Equity), and seven population- and intervention-specific sub-committees: Youth Lived Experience, Youth Advisory Board, Veterans Lived Experience, Families Lived Experience, Single Adults Lived Experience, Racial Equity and Diversion. These committees, workgroups, and sub-committees consist of board members, front-line staff, people with lived homeless experience, and experts that advise the CoC Board and help to guide the homeless crisis response system. While ESG program staff are not voting members of the Board, they attend the CoC Board meetings and actively participate in standing committee and subcommittee meetings.

Through the five-year strategic planning process for the CoC, the CoC Board and ESG program staff identified the funding priority for ESG funding in the Spokane Regional CoC. The ESG funding directly addresses the needs of homeless persons through the work of the Catholic Charities House of Charities project which receives no more than 40% of the ESG award granted to the City of Spokane. This project provides night-by-night housing and essential services for individuals experiencing homelessness. The project collaborates with the CoC's coordinated entry programs to identify long-term solutions for individuals engaged with the House of Charity. The second project funded through the ESG award is Catholic Charities Rapid Re-Housing Program for families. This program works with the CoC's coordinated entry program to rapidly re-house families who are experiencing homelessness or are at immediate risk of homelessness. Both projects address the needs of homeless individuals and families, or individuals and families at risk of homelessness.

For more information, please review the Spokane Regional CoC 5-Year Strategic Plan to Prevent and End Homelessness. <https://static.spokanecity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf>

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Spokane is the Collaborative Applicant (CA) and the CMIS Lead for the Spokane Regional Continuum of Care. The City of Spokane is also the sole ESG recipient for the CoC's geographic area. The CA/ESG program staff are the same staff and regularly work with the CoC on the plan to allocate ESG funds, and to report/evaluate ESG project performance. The CA/ESG program staff consults with CoC & ESG subrecipients monthly on community needs and annually regarding allocation priorities through regularly scheduled CoC meetings. CMIS staff within the City of Spokane provide CoC/ESG staff with relevant data related to program performance and community need. The data provided by the CMIS Lead helps the CoC and ESG programs identify priority needs, make funding recommendations, and develop Consolidated Plan goals that guide investment of ESG funds. Through this process, ESG activities remain consistent with CoC homeless planning and the Consolidated Plan.

The CoC collaborates with the CoC Data and Analysis Committee to set performance measures and evaluate ESG outcomes to ensure compliance and identify poor performers. CoC and ESG funded projects are awarded and renewed using objective scoring criteria that includes project performance and outcomes (e.g. % exits to/retention of permanent housing, income growth, % returns to homelessness), utilization, spenddown rates, average vulnerability of households served, subpopulation served (i.e., veterans, chronic, family, youth) and projects' ability to provide specialized services for these subpopulations, using a housing first/low-barrier approach, and cost-effectiveness. Scoring criteria also includes consideration of results from ongoing monitoring of CoC and ESG projects, including a review of quarterly and annual performance, and compliance with applicable regulations, grant guidelines, and contractual requirements. Scores are based on CoC approved system and project level performance measures that include benchmarks which are specific to both project type and subpopulation. The CoC's Funding and RFP Committee reviews/ranks projects considering project score and local funding priorities that are aligned with both HUD priorities and identified local need, which consider: cost-effective, evidence-based interventions that improve the CoC's outcomes and reduce homelessness among veterans, chronic homeless, families and youth; results of gaps analysis and needs assessments; and Consolidated Plan goals. Poor performing projects that do not meet HUD priorities and local need are reallocated.

Due to the close relationship between ESG and CA/CoC program staff, the ESG program is represented in CoC decision-making regarding the funding, policies and procedures and administration of the HMIS



system in the Spokane Regional CoC. ESG/CA/CoC program staff meet regularly with the CMIS Lead and contribute to the yearly and long-term priorities of the CMIS Team.

For more information, please review the Spokane Regional CoC 5-Year Strategic Plan to Prevent and End Homelessness. <https://static.spokanecity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf>

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Community, Housing, and Human Services Board
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The CHHS Board helps set funding priorities (needs & goals) and provides funding recommendations to the Spokane City Council. CHHS staff work closely with the Board to discuss community needs for low- and moderate-income individuals.
2	<b>Agency/Group/Organization</b>	SPOKANE HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Assisted with the public housing sections of the Consolidated Plan and the 2023 Annual Action Plan.
3	<b>Agency/Group/Organization</b>	WA 502 Spokane Regional Continuum of Care Board
	<b>Agency/Group/Organization Type</b>	Regional organization

<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Homelessness Strategy</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The CoC Board is comprised of more than 26 representatives, including people with lived homeless experience, homeless service providers, public housing, behavioral health and chemical dependency, workforce, healthcare, law and justice, advocates, veteran service providers, education, funders, landlords, child welfare, local business, and regional government. These representatives are system leaders who can make decisions that quickly change the way we address key challenges and be responsive to changing needs. There are also four standing committees (Executive, Planning and Implementation, CMIS and Evaluation, Funding and RFP), four workgroups (Communications, Data and Performance, Community Outreach, and Racial Equity), and seven population- and intervention-specific sub-committees: Youth Lived Experience, Youth Advisory Board, Veterans Lived Experience, Families Lived Experience, Single Adults Lived Experience, Racial Equity and Diversion. These committees, workgroups, and sub-committees consist of board members, front-line staff, people with lived homeless experience, and experts that advise the CoC Board and help to guide the homeless crisis response system.</p>
<p>4 <b>Agency/Group/Organization</b></p>	<p>Spokane County Housing and Community Development Department</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Other government - County</p>

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	A member of Spokane County's HCD Department serves as a voting member of the Spokane Regional CoC Board with the CHHS staff. Spokane County also participates in the City of Spokane CHHS Board. Both Boards are consulted regularly regarding the Consolidated Plan and the Annual Action Plan. Spokane County and the City of Spokane collaborate on the HOME-ARP outreach and public engagement.
5	<b>Agency/Group/Organization</b>	BROADLINC
	<b>Agency/Group/Organization Type</b>	Services - Broadband Internet Service Providers
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Broadlinc is a PDA developed by Spokane County to address the needs of broadband services county-wide. The City of Spokane is part of the Spokane County Broadband Action Team and will be completing an ILA with the County to be on the board of BROADLINC, the County-wide PDA focused on broadband.
6	<b>Agency/Group/Organization</b>	Washington State Department of Commerce
	<b>Agency/Group/Organization Type</b>	Other government - State

<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consolidate Homeless grants from Department of Commerce compliment the entitlement funds from HUD.

**Identify any Agency Types not consulted and provide rationale for not consulting**

CHHS consults with numerous community stakeholders to ensure resources are provided to citizens in need of public assistance. The list of organization listed above are representative of government agencies, service providers, educators, veteran services, schools, and public health. CHHS provides an inclusive opportunity for citizen engagement in all planning processes.

No major agencies involved in housing or community development were intentionally excluded from consultation. Every effort was made to ensure advance publication of meetings and opportunities to contribute.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Spokane, Community, Housing, and Human Services	The Consolidated Plan's strategy for addressing homelessness was co-developed with the CoC Staff as the CoC developed the 5-Year Strategic Plan to Prevent and End Homelessness. CDBG funding is awarded to projects in support of the priorities identified in the Consolidated plan in consultation with the CoC. For more information, please review the Spokane Regional CoC 5-Year Strategic Plan to Prevent and End Homelessness. <a href="https://static.spokanecity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf">https://static.spokanecity.org/documents/ending-homelessness/about/2020-2025-strategic-plan-to-prevent-and-end-homelessness.pdf</a>

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Spokane is designated as an entitlement community by the Department of Housing and Urban Development (HUD). As such, the Community, Housing and Human Services (CHHS) Department is responsible for conducting administrative responsibilities related to the Community Development Block Grant Program (CDBG), Home Investment Partnership Program (HOME) and the Emergency Solutions Grant (ESG). Federal regulations mandate that each entitlement community must develop and adhere to a Citizen Participation Plan (24 CFR 91.105). The following document represents the process by which the CHHS Department will facilitate public involvement and communication relating to entitlement programs (CDBG, HOME and ESG).

#### **OBJECTIVES**

1. Provide guidance to the Spokane community that will promote and expand citizen participation in the Consolidated Planning Process
2. Provide citizens with an avenue for making public comment
3. Support transparent communication between CHHS and the Spokane community

#### **CONTACT INFORMATION:**

Citizens are encouraged to offer public comments at any time. To do so, please contact CHHS Department directly by emailing [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org) or calling (509)625-6325. If requesting a staff meeting, please allow two working days advance notice.

Citizens are encouraged to attend CHHS Board meetings held on the first Wednesday of every other month from 4 to 6 PM (Spokane City Hall: City Council Briefing Center). The Board allows for public comment on items relevant to the CHHS Board during the first ten (10) minutes of each meeting.

CHHS will host regular Public Hearings to initiate a formal public comment process. Public Hearings will be held prior to the approval of each Consolidated Plan, Assessment of Fair Housing, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report (CAPER).

Public Hearings may be held at Spokane City Hall or in other community facilities throughout the City of Spokane. Generally, CHHS will host one public hearing prior to the submission of each Consolidated Plan, Annual Action Plan, and Assessment of Fair Housing (AFH). The second public

hearing will occur prior to the submission of the Consolidated Annual Performance and Evaluation Report (CAPER). CHHS will publish a notice prior to each public hearing in the Spokesman Review, CHHS website, through neighborhood councils, email distribution, and City of Spokane social media.

Citizens will have 30 calendar days (15 calendar days for the CAPER) to submit public comment to CHHS for review and consideration. All public comments will be reviewed and considered prior to publishing the final plan. CHHS will make reasonable effort to respond to public comment within 15 working days following the end of the public comment period.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community	Notice of Public Hearing was published in the Spokesman Review on March 30, 2023, and on April 21, 2023.			



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Hearing	Non-targeted/broad community	CHHS Board Meeting: The City of Spokane held a Public Hearing on Wednesday, April 5, 2023, to present the draft 2023 Annual Action Plan for public comment. The CHHS Board accepted public comment until May 5, 2023. Copies of the Draft 2023 Annual Action Plan and Public Hearing presentation were posted to the CHHS Department website prior to the Public Hearing held on April 5, 2023. These documents remain in the CHHS website. A copy of the final (HUD approved) 2023 Annual Action Plan will be posted to the CHHS website ( <a href="https://my.spokanecity.org/chhs/documents/">https://my.spokanecity.org/chhs/documents/</a> ).	Four written public comments have been accepted. A summary of comments received is attached to this Annual Action Plan	All comments are accepted and given consideration in planning and implementation of the Annual Action Plan	
3	Internet Outreach	Non-targeted/broad community Stakeholder email distribution lists	Notice of Public Comment Period for the AAP was sent out through the Office of Neighborhood Services (ONS) newsletter. The ONS newsletter is sent to the Neighborhood Councils and Community Assembly. The Notice of Public Comment Period was also shared in the monthly ONS video that goes out in the newsletter, is sent to Neighborhood Councils and is posted on the City of Spokane website. The Notice of Public Comment Period was shared in the Community Update e-newsletter that goes out to 83K subscribers and on social media.	No comments were gained from this outreach to stakeholders	All public comments are accepted and considered.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	Non-targeted/broad community Stakeholder distribution lists	The notice of a public comment period for the Annual Action Plan was distributed electronically through the Office of Neighborhood Services (ONS) newsletter that is received by the Neighborhood Councils and Community Assembly. It was also shared in the monthly ONS video to Neighborhood Councils and posted to the City of Spokane's website. A notice for the public comment period was shared in the Community Update e-newsletter that is received by 83K subscribers and was posted to social media. The notice of public comment period was shared in the City of Spokane's Community Update e-newsletter that goes out to 83K subscribers and on is posted to social media.	The four public comments received were from neighborhood representatives of the Community Assembly and are summarized as an attachment to the Annual Action Plan.	All public comments are accepted and considered.	
5	Public Meeting	Non-targeted/broad community	The final approval of the 2023 Annual Action Plan did not result in more public comments.	All public comments have been summarized and attached to the Annual Action Plan	All comments are accepted for the public record.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Spokane is an entitlement community receiving HUD funds for Community Development. Funded projects and activities will meet HUD's national objective of serving low- and moderate-income residents; providing affordability, accessibility or sustainability, to safe, decent, affordable housing and/or public services.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,126,340	413,440	0	3,539,780	5,750,000	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,409,280	185,000	0	1,594,280	1,500,000	
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	277,996	0	0	277,996	350,000	

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The HOME Program will meet basic match requirements at a program level for tenant-based rental assistance, single family rehabilitation and down payment assistance, and development of affordable rental units. Match is generated when affordable rental unit development is financed

with permanent investments of non-federal, non-owner funds. Additionally, the City of Spokane will utilize local revenue from the Sales and Use Tax for Affordable Housing and Supportive Services to meet the federally required HOME match requirements.

The City of Spokane partners with the Washington State Department of Commerce for funding to address homelessness. Washington State Department of Commerce funding sources are used to leverage goals outlined in the WA 502 CoC 5-Year Strategic Plan to Prevent and End Homelessness.

Additional clarity regarding sources of leverage will be provided to the Spokane community through the Consolidated Annual Performance Evaluation Report (CAPER).

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Spokane supports multiple partner agencies operating in publicly owned facilities. Support for these facilities will remain throughout the duration of this Annual Action Plan. The City of Spokane will continue to seek out partnerships with new and experienced affordable housing developers, and provide technical assistance, so that developers may acquire or rehabilitate properties that expand affordable housing within our community.

**Discussion**

All funding allocations will meet basic eligibility requirements as noted in the Code of Federal Regulations. An emphasis will be placed on activities that support the needs of low- and moderate-income individuals and families. For more information regarding the eligible use of these funds, please contact the Community, Housing and Human Services Department at [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org).

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Stability	2020	2024	Affordable Housing			CDBG: \$4,055,957 HOME: \$1,594,280 ESG: \$277,966	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 100 Households Assisted Rental units constructed: 10 Household Housing Unit Homeowner Housing Rehabilitated: 10 Household Housing Unit Homeless Person Overnight Shelter: 807 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 1 Beds Other: 4 Other
2	Community Based Social Services	2020	2024	Non-Housing Community Development			CDBG: \$570,383	Public service activities other than Low/Moderate Income Housing Benefit: 7387 Persons Assisted

**Table 6 – Goals Summary**

#### Goal Descriptions

1	<b>Goal Name</b>	Housing Stability
	<b>Goal Description</b>	Development of affordable housing units and rental assistance will be provided
2	<b>Goal Name</b>	Community Based Social Services
	<b>Goal Description</b>	Community Centers, food banks and other human services will be provided.



## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

During program year 2023 (7/1/23 – 6/30/24), The City of Spokane will fund activities that address basic community need through the activities listed below. CHHS encourages citizens to review the list of projects below to become familiar with services designed to assist low- and moderate-income individuals and families residing within the City of Spokane.

CHHS may amend the list of projects below throughout the program year as needs shift within the Spokane community. In the event CHHS must make an adjustment, citizens will be informed as outlined in the 2018 Citizen Participation Plan.

For more information related to the list of projects below, please contact CHHS at [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org).

#### Projects

#	Project Name
1	Second Harvest Food Bank Food Security Program
2	East Central Community Center Operations
3	CHAS Dental Voucher Program
4	Northeast Community Center Operations
5	SNAP Homeownership Program
6	Southwest Community Center Operations
7	Women's Hearth
8	West Central Community Center Youth Development
9	West Central Community Center Operations
10	Improving Food Security for Spokane's Hungry Women & Children
11	YWCA Women in the Workforce
12	Single Family Rehabilitation Program
13	Essential Home Repair Program
14	Administration - CDBG
15	Multi-Family Projects - HOME
16	Administration - HOME
17	CHDO Set Aside - HOME
18	ESG23 Spokane

Table 7 - Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	Second Harvest Food Bank Food Security Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	General operations and staffing expenses related to the delivery of protein rich foods through the Futures-Food Security Program. (Year 5)
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Project will provide food security and protein rich food sources to 35,000 low- and moderate-income individuals, meeting the national objective of serving low- and moderate-income beneficiaries.
	<b>Location Description</b>	<div>Second Harvest Food Bank</div><div>1234 E Front Ave</div><div>Spokane, WA 99202</div><div> <a href="https://2-harvest.org/">https://2-harvest.org/</a> </div>
	<b>Planned Activities</b>	Food distribution services. Matrix Code 05W.
<b>2</b>	<b>Project Name</b>	East Central Community Center Operations
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	General Operations and staffing support costs associated with maintenance and operations of East Central Community Center. The Community Center meets the national objective for serving low-and moderate-income persons.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The East Central Community Center hosts numerous social services to assist low- and moderate-income persons residing in the East Central and lower South Hill neighborhoods. During this period of performance, the East Central Community Center will serve approximately 1,200 individuals.

	<b>Location Description</b>	500 S Stone St Spokane, WA 99202 Phone: (509) 868-0856 Email: info@mlkspokane.org <a href="https://mlkspokane.org">https://mlkspokane.org</a>
	<b>Planned Activities</b>	General Operations and staffing support costs associated with maintenance and operations of East Central Community Center. Matrix Code 05Z.
<b>3</b>	<b>Project Name</b>	CHAS Dental Voucher Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Dental voucher assistance/subsidies for qualifying individuals meeting HUD national objective of serving low- and moderate-income individuals.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Subsidized dental care for approximately 250 low- and moderate-income individuals.
	<b>Location Description</b>	<div>CHAS Health</div><div>203 N Washington St, Suite 300</div><div>Spokane, WA 99201</div><div> <a href="https://chas.org">https://chas.org</a> </div>
<b>Planned Activities</b>	Dental vouchers for low- and moderate-income individuals. Matrix Code 05M Health Services.	
<b>4</b>	<b>Project Name</b>	Northeast Community Center Operations
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	General operations and staffing support costs associated with maintenance and operations of Northeast Community Center. The Community Center meets HUD national objective by serving low- and moderate-income individuals and families.

	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<p>The Northeast Community Center houses multiple organizations that assist those living in the Northeast Neighborhood of Spokane. The Northeast Community Center provides social services to approximately 1,200 low- and moderate-income individuals annually:</p> <ul style="list-style-type: none"> <li>• Children’s Home Society provides a comprehensive continuum of care in early learning, family support, out-of-home care, child and family counseling, adoption, and advocacy.</li> <li>• ECEAP and Head Start programs offer classroom learning for preschool-age children of low-income families.</li> <li>• The Hillyard Senior Center gives senior citizens an outlet for recreation, nutritional meals, health, and social services.</li> <li>• SNAP offers budget counseling, energy assistance, weatherization, and minor home repair.</li> <li>• WIC is a nutrition education and breastfeeding support program for pregnant, breastfeeding, and postpartum women and caregivers of infants and children under the age of five who qualify.</li> <li>• Unify Community Health &amp; Dental provides a full spectrum of care, including prenatal care, delivery, and care for children.</li> </ul>
	<b>Location Description</b>	<p>4001 N Cook St          Spokane, WA 99207          Phone: (509) 487-1603  <a href="https://www.necommunitycenter.com/wp/">https://www.necommunitycenter.com/wp/</a></p>
	<b>Planned Activities</b>	General operations and staffing support costs associated with maintenance and operations of Northeast Community Center. Magtrix Code 05Z Public Service.
<b>5</b>	<b>Project Name</b>	SNAP Homeownership Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Stability
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$134,518
	<b>Description</b>	General operation and staffing costs associated with Homeownership Program delivery. Loans will be made to qualifying low- and moderate-income individuals seeking first-time homebuyer assistance, meeting HUD's national objective.

	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	SNAP's Homeownership Program provides assistance to low- and moderate-income individuals through multiple interventions. After assessing the unique needs of each client, SNAP will provide one (or more) of the following services: home buyer education, pre-purchase counseling, down payment assistance, foreclosure prevention, credit building, money management, and financial counseling. SNAP will assist approximately 100 unduplicated low- and moderate-income individuals during the contracted period of performance.
	<b>Location Description</b>	SNAP Financial Access (East Central Community Center) 500 S Stone St Spokane, WA 99202
	<b>Planned Activities</b>	General operation and staffing costs associated with Homeownership Program delivery. Loans will be made to qualifying low- and moderate-income individuals seeking first-time homebuyer assistance. Matrix Code 05Y; Housing Counseling, under 24 CFR 5.100 Supporting Homebuyer Downpayment Assistance (05R)
<b>6</b>	<b>Project Name</b>	Southwest Community Center Operations
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	General operations support for Southwest Community Center. The Community Center meets the national objective for serving low-and moderate-income persons.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Southwest Community Center provides low-cost childcare and afterschool youth programming to assist low- and moderate-income households in southwest Spokane. Approximately 20 unduplicated low- and moderate-income individuals will be served during the contracted period of performance.
	<b>Location Description</b>	Southwest Community Center 310 S Spruce St Spokane, WA 99201

	<b>Planned Activities</b>	General operations support for Southwest Community Center. Matrix Code 05Z Public Service
<b>7</b>	<b>Project Name</b>	Women's Hearth
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$65,475
	<b>Description</b>	General operations and staffing expenses related to persons served at Women's Hearth. Serving women who are at or below 30% MFI and experiencing homelessness meets the national objective of serving low-and moderate-income individuals.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Women's Hearth is a safe, welcoming community that promotes growth and well-being in body, mind, and spirit for women of diverse backgrounds. It fosters nurturing relationships, encourages self-determination, and advocates for change in systems that oppress women. During this program year the Women's Hearth will serve approximately 150 individuals with social services targeted towards homeless and formerly homeless individuals.
	<b>Location Description</b>	920 W 2nd Ave Spokane, WA 99201 <a href="http://www.help4women.org/programs/womens-hearth">http://www.help4women.org/programs/womens-hearth</a>
<b>Planned Activities</b>	The Women's Hearth is a downtown day center for women providing community, activities, classes, social service referrals, and housing search case management in a compassionate and supportive environment. Participants also have access to phones, computers, internet, healthy food, hygiene supplies, free showers, and a respite room. Matrix Code 05Z Public Service.	
<b>8</b>	<b>Project Name</b>	West Central Community Center Youth Development
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$25,000



	<b>Description</b>	General operational support for West Central Community Center Youth Development & Recreation Program. The Community Center Youth Program meets the national objective for serving low-and moderate-income persons.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Support approximately 50 youth with activities/services at the West Central Community Center. Activities include: <ul style="list-style-type: none"> <li>• The Recreation &amp; Fitness program with services for families and individuals</li> <li>• Before and after school programs, summer youth programs, teen programs, numerous clubs and classes</li> <li>• Youth Development programs provide children and teens numerous opportunities to participate in fun, active, and educational activities in a safe and nurturing environment</li> </ul>
	<b>Location Description</b>	1603 N Belt St Spokane, WA 99205 <a href="https://www.westcentralcc.org/">https://www.westcentralcc.org/</a>
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• The Recreation &amp; Fitness program with services for families and individuals</li> <li>• Before and after school programs, summer youth programs, teen programs, numerous clubs and classes</li> <li>• Youth Development programs provide children and teens numerous opportunities to participate in fun, active, and educational activities in a safe and nurturing environment</li> </ul> <p>For more information, please visit the following website: <a href="https://www.westcentralcc.org/recreation-fitness">https://www.westcentralcc.org/recreation-fitness</a>. Matrix Code 05D Youth Services</p>
<b>9</b>	<b>Project Name</b>	West Central Community Center Operations
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$90,000
	<b>Description</b>	General operations support for West Central Community Center. The Community Center meets the national objective for serving low-and moderate-income persons.

	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The West Central Community Center provides multiple community programs (WIC, childcare, ECEAP, senior services, ADA services, etc.) to assist low- and moderate-income households in West Central Spokane. Approximately 1,200 unduplicated low- and moderate-income individuals will be served during the contracted period of performance.
	<b>Location Description</b>	West Central Community Center 1603 N Belt St Spokane, WA 99205
	<b>Planned Activities</b>	General operations support for West Central Community Center. 05Z Public Service.
<b>10</b>	<b>Project Name</b>	Improving Food Security for Spokane's Hungry Women & Children
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	Meal service program that meets the national objective of serving low- and moderate-income women and children.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Women and Children Free Restaurant provides prepared, nutrient-rich meals to low- and moderate-income individuals. This program will assist approximately 250 unduplicated individuals during the contracted period of performance.
	<b>Location Description</b>	Women and Children Free Restaurant 1408 N Washington St Spokane, WA 99201
	<b>Planned Activities</b>	Meal service program for low- and moderate-income women and children. Matrix Code 05Z Public Service.
<b>11</b>	<b>Project Name</b>	YWCA Women in the Workforce
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services

<b>Needs Addressed</b>	
<b>Funding</b>	CDBG: \$79,908
<b>Description</b>	General operation and staffing costs related to the delivery of Women in the Workforce Program. Beneficiaries of this program are survivors of domestic violence and the project meets the national objective of serving low and moderate- income persons.
<b>Target Date</b>	6/30/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Funding to support this program will assist 12 individuals with job readiness programing. Approximately 8 individuals will graduate this program employed.
<b>Location Description</b>	930 N Monroe St Spokane, WA 99201 <a href="https://ywcaspokane.org/programs/heal-and-grow/women-to-work/">https://ywcaspokane.org/programs/heal-and-grow/women-to-work/</a>

	<p><b>Planned Activities</b></p>	<p>The Women to Work program is for women in Spokane who are actively looking for employment. With the support from BFET (Basic-Food, Employment and Training) funds, the Women to Work program can help remove or reduce barriers to employment, in-turn creating a more open pathway to securing and retaining employment.</p> <p>This program is supported by BFET funds which assists individuals who are experiencing barriers to employment and who are not currently receiving TANF services. Barriers might include homelessness, domestic violence, mental and physical disabilities, poverty, lack of childcare, and transportation issues.</p> <p>In addition to actively looking for work, qualifying participants must be receiving DSHS (Department of Social and Health Services) food benefits or EBT Card funds, and are not currently receiving TANF (Temporary Assistance for Needy Families).</p> <p>Participants will receive full access to a computer lab, networking opportunities, skill-building classes, and one-on-one support from area professionals, staff, and volunteers who can assist with creating a resume, cover letter, and systems to successfully seek employment:</p> <ul style="list-style-type: none"> <li>• Resources to overcome barriers to employment, such as transportation and childcare</li> <li>• A professional job portfolio including a targeted resume, cover letter, references, and application</li> <li>• Access to staffed computer lab to build computer skills, attend workshops, and apply for jobs</li> <li>• An ability to identify and communicate strengths</li> <li>• Motivation from weekly Action Group</li> <li>• A boost in confidence for employment success</li> <li>• Opportunities to network with employers</li> <li>• Professional interview and work clothing</li> <li>• Help preparing for interviews</li> <li>• Financial Coach support</li> </ul> <p style="text-align: right;">Matrix Code:05Z Public Service</p>
12	<p><b>Project Name</b></p>	<p>Single Family Rehabilitation Program</p>
	<p><b>Target Area</b></p>	
	<p><b>Goals Supported</b></p>	<p>Housing Stability</p>

	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$1,484,879
	<b>Description</b>	The program meets the national objective by providing low-cost loans for needed home repairs for low- and moderate-income homeowners to maintain a safe and efficient home. These home repairs address health and safety deficiencies and reduce operating costs (to the extent practicable).
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 home rehabilitation loans delivered per year to qualified low- and moderate-income homeowners.
	<b>Location Description</b>	
	<b>Planned Activities</b>	<p>Provide low-cost loans for needed home repairs for low- and moderate-income homeowners to maintain a safe and efficient home. These home repairs address health and safety deficiencies and reduce operating costs (to the extent practicable).</p> <p>Many low- and moderate-income homeowners do not have the means to repair or maintain their homes, yet affordable housing often has dangerous or unhealthy defects. The Single Family Rehabilitation Program offers low-interest loans to address items that pose health or safety hazards such as roof leaks, water or sewer problems, and accessibility modifications. Matrix Code:14A Rehabilitation: Single-Unit Residential.</p>
<b>13</b>	<b>Project Name</b>	Essential Home Repair Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Community Based Social Services
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$500,000

	<b>Description</b>	This Project meets the national objective of serving low- and moderate-income homeowners. Minor home repair grants are provided to homeowners at/below 80% Area Median Income, as defined and annually updated by HUD. Minor home repairs address health hazards, safety hazards, and/or accessibility issues that make homes unsafe or uninhabitable. This includes, but is not limited to, security, plumbing, heating, electrical, roof, weatherization, sewer repairs, and accessibility modifications. Not more than \$100,000 of the total program budget shall have an eligibility requirement that the funds be granted for repairs up to \$10,000 per grant to homeowners receiving a Single Family Rehabilitation program loan.
	<b>Target Date</b>	12/31/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	SNAP will provide minor/essential home repair services to approximately 200 low- and moderate-income homeowners during the 12-month period of performance.
	<b>Location Description</b>	<div>Various locations throughout the City of Spokane.</div><div></div><div>Program Management: Housing Improvements, Weatherization, Home Repair, Conservation Education, Energy Assistance Appointments</div><div>SNAP Armory</div><div>212 W 2nd Ave</div><div>Spokane, WA 99201</div><div> <a href="https://www.snapwa.org/services-we-provide/i-need-help-with-housing/essentialhomerepair/">https://www.snapwa.org/services-we-provide/i-need-help-with-housing/essentialhomerepair/</a> </div>
	<b>Planned Activities</b>	Provide minor home repairs as grants to homeowners at/below 80% Area Median Income, as defined and annually updated by HUD. Minor home repairs address health hazards, safety hazards, and/or accessibility issues that make homes unsafe or uninhabitable. This includes, but is not limited to, security, plumbing, heating, electrical, roof, weatherization, sewer repairs, and accessibility modifications. Not more than \$100,000 of the total program budget shall have an eligibility requirement that funds be granted for repairs up to \$10,000 per grant to homeowners receiving a Single Family Rehabilitation program loan. Matrix Code: 14A Rehabilitation of Single-unit residential.
14	<b>Project Name</b>	Administration - CDBG
	<b>Target Area</b>	
	<b>Goals Supported</b>	

	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$850,000
	<b>Description</b>	Administrative costs associated with the management of Community Development Block Grant Program (CDBG). Matrix Code 21A
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	808 W Spokane Falls Blvd Spokane, WA 99201 <a href="https://my.spokanecity.org/chhs/">https://my.spokanecity.org/chhs/</a>
	<b>Planned Activities</b>	Administrative costs associated with the management of Community Development Block Grant Program (CDBG). Administration costs will begin to accrue July 1, 2023 to enable CHHS to conduct program planning and implementation of the the Program Year and in preparation for the 2024 CDBG RFP administrative work.
<b>15</b>	<b>Project Name</b>	Multi-Family Projects - HOME
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Stability
	<b>Needs Addressed</b>	
	<b>Funding</b>	HOME: \$1,195,710
	<b>Description</b>	HOME multi-family funding will support the development and redevelopment of approximately 10 affordable housing units within the City of Spokane. All units will be reserved for low- and or moderate-income households, meeting HUDs national objective.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	HOME multi-family funding will support the development and redevelopment of approximately 10 affordable housing units within the City of Spokane. All units will be reserved for low-income households.

	<p><b>Location Description</b></p>	<p>Unknown at this time - CHHS will issue funding notices throughout the 2023 Program Year to support proposals that fall under this general activity. CHHS will provide a substantial amendment to this Action Plan with an opportunity to make public comment once funding decisions have been made. Citizens will have 30 days to review the amended plan and offer public comment.</p> <p>The HOME Program is administered by staff in the Community, Housing, and Human Services Department (CHHS) located at:          Spokane City Hall          808 W Spokane Falls Blvd          Spokane, WA 99201</p>
	<p><b>Planned Activities</b></p>	<p>HOME multi-family funding will support the development and redevelopment of approximately 10 affordable housing units within the City of Spokane. All units will be reserved for low-income households.</p> <p>The City of Spokane plans to utilize local revenue from the Sales and Use Tax for Affordable Housing and Supportive Services to meet the federally required HOME match requirements. Funding and match totals will be made available during the substantial amendment of this 2023 Annual Action Plan at a future date and time.</p> <p>The City will set aside the regulatory minimum 15% of HOME funds for qualified Community Housing Development Organizations (CHDO's) during future funding rounds. CHDO's will be given priority during funding allocations with local funding from sales and use tax revenue to support applicable match requirements.</p>
<p>16</p>	<p><b>Project Name</b></p>	<p>Administration - HOME</p>
<p><b>Target Area</b></p>		
<p><b>Goals Supported</b></p>		
<p><b>Needs Addressed</b></p>		
<p><b>Funding</b></p>	<p>HOME: \$159,428</p>	
<p><b>Description</b></p>	<p>General administration of the HOME Program. Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurement, compliance monitoring, certified payroll review, etc.</p>	
<p><b>Target Date</b></p>	<p>6/30/2024</p>	



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	The HOME Program is administered by staff in the Community, Housing, and Human Services Department (CHHS) located at:  Spokane City Hall 808 W Spokane Falls Blvd Spokane, WA 99201
	<b>Planned Activities</b>	General administration of the HOME Program. Administrative activities include community engagement, planning, reporting to funder, making grant awards, technical assistance, environmental reviews, procurement, compliance monitoring, certified payroll review, etc.
<b>17</b>	<b>Project Name</b>	CHDO Set Aside - HOME
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Stability
	<b>Needs Addressed</b>	
	<b>Funding</b>	HOME: \$239,142
	<b>Description</b>	This project is a placeholder for future funding allocation to sub recipient(s). HUD requires a 15% HOME Community Housing Development Organization (CHDO) set-aside for affordable housing. 15% of HOME is inadequate for funding a project that often needs other layers of funding and time to generate the total funds for development. Annual amounts are set-aside for multi-family development and these funds will be used to complete those projects. CHDO allocations will be addressed in the Federal IDIS Program rather than the 2023 Annual Action Plan. Changes to CHDO project(s) are not considered to be substantial amendments, because the project is described in one Annual Action Plan with multiple years' projects contributing to the same development. This project is meant to provide additional funds as needed for one or more projects.
	<b>Target Date</b>	6/30/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	CHHS will allocate these funds through a competitive process to eligible housing developments. The number and type of families is unknown at the time of publication.
	<b>Location Description</b>	City-wide. The HOME Program is administered by staff in the Community, Housing, and Human Services Department (CHHS) located at: Spokane City Hall 808 W Spokane Falls Blvd Spokane, WA 99201
	<b>Planned Activities</b>	Unknown at this time – CHHS will issue a request for proposals and subsequent funding by the HOME Program. An RFP will be posted on the CHHS website as well as a public notice published in the <i>Spokesman Review</i> newspaper.
18	<b>Project Name</b>	ESG23 Spokane
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Stability
	<b>Needs Addressed</b>	
	<b>Funding</b>	ESG: \$277,996
	<b>Description</b>	ESG funds will be utilized for operational costs associated with homeless shelter response network and rapid re-housing activities for individuals and families experiencing homelessness. Funding will be split between the following activities: emergency shelter operations (\$77,284.69); rapid re-housing (\$163,272.20); HMIS (\$17,348.58); and administration (\$20,090.53). The City of Spokane will not exceed the regulatory requirements listed in 24 CFR Part 576.100. The City utilizes state and local funds to support the regulatory match requirements found at 24 CFR Part 576.201.
	<b>Target Date</b>	12/31/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Funding through this activity is expected to serve approximately 500 homeless individuals and families with overnight shelter beds. Another 50 households will be assisted with rental assistance through Catholic Charities Rapid Re-Housing program.

	<b>Location Description</b>	This activity will provide financial support for operation expenses related to homeless emergency shelters. The exact location is not known at this time. The City of Spokane will inform the public via Public Hearing and Substantial Amendment process once specific activities and locations have been identified. For more information, please contact CHHS at <a href="mailto:spokanechhs@spokanecity.org">spokanechhs@spokanecity.org</a> .
	<b>Planned Activities</b>	ESG funds will be utilized for operational costs associated with homeless shelter response network and rapid re-housing activities for individuals and families experiencing homelessness. Funding will be split between the following activities: emergency shelter operations (\$77,284.69); rapid re-housing (\$165,091.20); HMIS (\$17,348.58); and administration (\$20,090.53). The City will not exceed the regulatory requirements listed in 24 CFR Part 576.100.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Spokane has identified six separate target investment areas. These areas are: Downtown, Sprague Union, Kendall Yards/North Bank, West Plains/Airport, The YARD, and University District. While the City of Spokane is not specifically targeting any of these areas for entitlement funding, residents in all of these target investment areas may see benefits resulting from projects funded in this Action Plan.

Interested individuals may learn more about the City of Spokane Target Investment Areas by following this link: <https://my.spokanecity.org/economicdevelopment/target-areas/>

The City of Spokane offers multiple incentive programs that promote economic vitality and the development of housing for all levels of income. To learn more about these incentives, please visit: <https://my.spokanecity.org/economicdevelopment/incentives/>

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

N/A

### **Discussion**

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

The City of Spokane is focused on providing safe affordable housing choices for low- and moderate-income residents. During program year 2023, the City of Spokane will prioritize activities that move individuals into permanent affordable housing units through the construction, acquisition, and rehabilitation of new units.

One Year Goals for the Number of Households to be Supported	
Homeless	125
Non-Homeless	150
Special-Needs	0
Total	275

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	25
The Production of New Units	15
Rehab of Existing Units	220
Acquisition of Existing Units	0
Total	260

Table 10 - One Year Goals for Affordable Housing by Support Type

### Discussion

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Spokane Housing Authority (SHA), which began in 1972 as the Housing Authority of the City of Spokane, is now a multi-jurisdictional agency serving many cities and six counties in Eastern Washington. The partnership between SHA and the City of Spokane continues to provide affordable housing for thousands of households. SHA is governed by a seven-member Board of Commissioners to include one “directly assisted Commissioner” and six commissioners appointed by the following: Two (2) individuals appointed by the Mayor of the city of Spokane, two (2) individuals appointed by the City Council of the City of Spokane Valley, and two (2) individuals appointed by the Spokane County Commissioners. Each member serves a five-year term of office, with terms rotating in such a manner that one appointment is made each year. The Board has full authority in the establishment of SHA policies, long-term direction, and oversight of programs that accomplish the Agency’s mission.

### **Actions planned during the next year to address the needs to public housing**

Spokane Housing Authority has always had an extremely small public housing program. Initially, just 125 total public housing units were in SHA’s inventory. In 2015, SHA was given permission to move forward with a Rental Assistance Demonstration (RAD) Program portfolio project to divest its public housing inventory.

As of November 1, 2019, the Spokane Housing Authority (SHA) no longer owns or operates Public Housing units. SHA has utilized HUD’s Rental Demonstration Program (RAD) to convert all Public Housing units to project-based housing vouchers under the Housing Choice Voucher program. This process began in 2016 with the conversion of 50 public housing units at the Parsons Apartments and was completed in November of 2019 with the conversion of 74 scattered site properties that represented the remaining public housing units operated by the Housing Authority.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Spokane Housing Authority has no remaining public housing units.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable. The Spokane Housing Authority is designated as a high performer.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Spokane City/County Continuum of Care, in support of the 2020-2025 Strategic Plan to End Homelessness, will focus on action steps aimed at obtaining the following objectives: quickly identifying and engaging people experiencing homelessness; prioritization of homeless housing for people with the highest needs; effective and efficient homeless crisis response housing and services that swiftly move people into stable permanent housing; a projection of the impact of the fully implemented local plan on the number of households housed and the number of households left unsheltered, assuming existing resources and state policies; and address racial disparities among people experiencing homelessness.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In an effort to reach out to the unsheltered population, the community has implemented a number of street outreach initiatives. The City of Spokane's CHHS Department works with other City entities such as Code Enforcement and Police to support the Homeless Street Outreach Team, a collaboration between homeless housing providers, coordinated assessment, and mental health providers to identify and provide outreach to individuals occupying homeless encampments. This interagency collaboration includes both city-funded street outreach teams and a PATH-funded outreach team for homeless individuals with mental illness and provides a pipeline for housing and support services to the chronically homeless unsheltered population in our community.

The City of Spokane has identified the need for additional investment in street outreach in the next year and has targeted these funds to both expand the capacity of existing efforts and to facilitate better alignment of services between City-, PATH-, SSVF-, RHY-, and STR Opioid Crisis-funded Street outreach teams. This new street outreach collaborative meets on a bi-weekly basis to case conference common clients and coordinate outreach services to ensure 100% geographic coverage of the jurisdiction and that clients are matched to the appropriate service provider. The goal for the next year is to evaluate the effectiveness of current case conferencing models and methodologies and develop a comprehensive and cohesive model that covers all of Spokane City/County that focus on housing preparedness.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The CoC identified the need to provide emergency response to families and individuals who are

homeless, and recognized the continued need for shelter beds to be available when a person is unsheltered. Although the CoC is moving towards providing permanent, rather than temporary, housing options, there are some subpopulations, such as youth, pregnant/parenting young adults, households fleeing domestic violence, clients exiting institutions, and families with children involved with the child welfare system, who continue to benefit from a supportive transitional housing program.

The jurisdiction's goal is to operate a comprehensive shelter system that meet the needs of all households regardless of composition and quickly transition households from homelessness back into permanent housing. Currently the shelter system includes programs to serve the specific needs of homeless adult men, adult women, unaccompanied youth, and households with children.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The jurisdiction's coordinated entry process includes access to diversion programs to prevent individuals and families with children from entering the crisis response system. Prevention of homelessness is achieved through diversion interventions by assisting households with gaining access to personal and community resources, and when applicable, providing small grants to households to cover expenses that when unpaid would lead to homelessness.

ESG is funding rapid re-housing for families and emergency shelter operations for individuals. An intentional shift to focus on permanent housing exits when households enter the homeless system has been transforming the City of Spokane's homeless system over the past few years. As a result, much of the CoC efforts to serve homeless households are focused on rapid re-housing. Households who present as chronically homeless with very high barriers are placed directly into available PSH units or available bridge housing currently available for families. The Way-Out Center was opened in 2021 to include emergency shelter and transitional/bridge housing for chronic single adults.

The Supportive Services for Veteran Families (SSVF) program provides an essential resource for Veterans and their families who are homeless or at risk of homelessness. SSVF provides intensive outreach, housing search and placement, and continued case management for this population. For Veterans who need more intensive housing services, Spokane Housing Authority (SHA) has a successful partnership with the Veterans Administration to provide VASH vouchers to homeless veterans. All referrals are made through the VA, who also provides complete wrap-around supportive services. Veterans that are not eligible for these programs are prioritized for placement in PSH dedicated to chronically homeless



veterans.

The Youth Homelessness Demonstration Project (YHDP) from the Washington State Department of Commerce's Office of Homeless Youth provided the jurisdiction with an essential new resource for the provision of rent assistance, transitional housing, street outreach, and case management for young adults ages 18 through 24. YHDP provides young adults with housing search assistance, temporary rental assistance, and case management as well as access to transitional or interim housing during the housing search process for youth with the highest barriers. The Youth Subcommittee of the CoC and the Youth Advisory Board evaluated the effectiveness of the joint TH-RRH project under YHDP and determined that both components need to be operated by the same agency. These efforts shorten the time families and singles are homeless and increase their stability for permanent housing.

HOME Tenant-Based Rental Assistance, granted to Spokane Housing Authority, continues to be a critical tool in achieving permanent housing for families and individuals experiencing homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The jurisdiction works with the following housing and health care partners on the implementation of an integrated care program: Empire Health Foundation, Providence Health Care, Community Health Association of Spokane, and Volunteers of America. The program strives to ensure eligible homeless clients are not discharged from in-patient hospital care or emergency room visits onto the streets. The Spokane County Regional Behavioral Health Division (SCRBH) is responsible for all community-based mental health services for inpatient and outpatient care services. Eastern State Hospital works in conjunction with Frontier Behavioral Health Outreach Team, Spokane County Supportive Living Program, and Behavioral Health Options. These programs work with the clients and the outpatient mental health provider to create a plan for housing and continued services.

The CoC has ensured that its members have written procedures to address discharge planning of youth exiting foster care. The Department of Children, Youth, and Families procedures provide for Independent Living Services and require an Independent Living Plan to assist the youth toward a successful transition to adulthood. Local DCYF Social Workers and other community stakeholders work with youth as they near 18 to establish an Independent Living Program (ILP) to guide the services and housing assistance until they are 21.

Airway Heights Corrections facility and the local jail works with Pioneer Human Services who operates a 55-bed work release facility for women and an 80-bed work release facility for men. A formalized

discharge plan, in which housing is a requirement, is created for each client as they discharge from these facilities.

## **Discussion**

The Spokane Region is exploring an option of a Regional Authority to address the Spokane Region's housing crisis and support the needs of individual and families who are unhoused. Their goal is to see if there could be better coordination, communication and funding solutions. There is no formal action currently to move forward with a Regional Authority, however, it is possible that there will be changes in the next Consolidated Plan (2025)

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City of Spokane is facing growing housing challenges that include low vacancy and increasing prices. Housing affordability is critical for all residents to thrive and is the foundation of a vibrant and resilient community. The City of Spokane is working to address barriers to affordable housing by implementing a plan to address all aspects of housing choice. The City partners with the Washington State Department of Commerce, Spokane County, and the City of Spokane Valley to increase access to housing within the region.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In 2019, the Washington Legislature passed E2SHB 1923 to increase residential capacity in cities across Washington. The bill emphasizes the need to increase housing supply for all income levels, and encourages cities to prioritize the creation of affordable, inclusive neighborhoods. The City of Spokane received a grant from the Washington Department of Commerce to develop a local housing action plan focused on infill housing and housing choice, safe and quality housing, affordable housing construction, and re-housing for those experiencing homelessness.

In July 2021, the City adopted its Housing Action Plan (HAP) to help increase housing options that are affordable and accessible for people and families of all incomes. The HAP provides a strategic approach to address current and future housing needs of the Spokane community and builds upon previous initiatives around infill development, housing quality, and affordable housing funding.

### **Priorities of Spokane's Housing Action Plan:**

- Increase housing supply, options, and affordability for all incomes. This includes strategies to support the availability of housing options and encourage the construction of both affordable and market-rate housing.
- Preserve housing affordability and quality to help people thrive where they live. This priority highlights the connections between housing affordability and quality to preserve and enhance existing housing throughout Spokane and support residents in every neighborhood.
- Enhance equitable access to housing and homeownership. This priority seeks to understand and consider the historic context that has contributed to patterns of inequity and encourages the City to break down barriers to accessible housing.
- Leverage and grow partnerships to support housing initiatives across the region. This priority encourages local and regional partnerships to address the many housing challenges faced by the

community and across the greater region.

Following its adoption in 2021, the Spokane City Council identified potential steps in the HAP and developed a commitment for action. The summary of strategies below outlines Council's intentions to move forward with an understanding of the critical shortage of residential housing.

Summary of Strategies:

- Land use changes to support increased density using infrastructure priorities
- Support for rapid development of accessory dwelling units using infrastructure priorities
- Financial incentives for rapid development of attainable housing using infrastructure priorities
- Administrative reform and resources for rapid development of housing
- Additional support of rental housing market
- Housing equity strategies

For more information regarding the Housing Action Plan and other planning efforts related to housing, please visit: <https://my.spokanecity.org/projects/shaping-spokane-housing/>

**Discussion:**

Citizens are encouraged to participate in the planning efforts as the City of Spokane responds to the growing housing needs within our community. For more information about how citizens can participate in this discussion, please visit: <https://my.spokanecity.org/projects/shaping-spokane-housing/>

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The following actions are intended to align with the needs and goals identified in the 2020 – 2024 Consolidated Plan. The Community, Housing and Human Services Department will remain adaptive and ready to serve as needs arise and the response system must be tailored to meet community needs.

### **Actions planned to address obstacles to meeting underserved needs**

The City of Spokane will continue to engage with partner and local agencies to ensure unmet and changing needs within our community are addressed. Citizens are encouraged to engage in public processes to support the needs and goals identified in this Annual Action Plan.

1. Improve affordable housing access & availability
2. Community based social service programming

### **Actions planned to foster and maintain affordable housing**

Given the high demand for affordable housing, the City of Spokane recognizes the importance of fostering affordable housing development and maintaining existing affordable housing stock. The City of Spokane also provides Tenant Based Rental Assistance to extremely low-income/homeless families to create affordable housing options at market rate rental housing located across the City of Spokane. The City of Spokane fosters relationships with both for-profit and nonprofit (including CHDO) housing developers when soliciting HOME Multifamily Housing Program funding proposals. The City of Spokane offers developers the opportunity to leverage limited City of Spokane HOME funding with Low-Income Housing Tax Credits, housing bonds, Washington State Housing Trust Fund dollars, and Federal Home Loan Bank grants. Typically, City of Spokane HOME funds account for only a fraction of the total cost but deliver large projects providing many long-term affordable rental housing units.

The City of Spokane maintains its HOME investment in affordable housing by monitoring rental housing occupancy and physical condition over HUD's minimum compliance periods required by 24 CFR 92.254. The City of Spokane reserves the right to impose an additional 10-year local compliance period to retain these rental units as affordable housing available to low-income households. The City of Spokane grants and loans CDBG funds to repair low-income owner-occupied homes enabling existing homeowners to enjoy a safe and healthy home that they can afford to operate and maintain. The City of Spokane plans to address foreclosed, abandoned, and derelict properties by acquisition and/or renovation to create affordable homeownership opportunities.

### **Actions planned to reduce lead-based paint hazards**

Spokane's Single-Family Rehabilitation and Multifamily Housing programs are active in identifying and

repairing lead-based paint hazards in eligible owner and renter housing. HUD Title X and EPA Renovator (RRP) requirements are integrated into CDBG and HOME funded programs that rehabilitate housing units constructed prior to 1978. Typical lead hazard control begins with an XRF lead inspection to guide the scope of work. Certified workers complete lead hazard control work in compliance with HUD's Title X and EPA RRP regulations. These projects typically include wet scraping, painting, eliminating friction/impact surfaces, mulching bare soil, and cleaning to Clearance. Each rehabilitated housing unit will achieve Clearance as part of project completion, as proscribed by HUD's Title X regulation.

### **Actions planned to reduce the number of poverty-level families**

The City's anti-poverty strategies are implemented through the following established goals of the Consolidated Plan. The CDBG and HOME program are the principal funding sources targeted at reducing the number of poverty-level families, but the ESG program also seeks to stabilize families and individuals at-risk of becoming homeless or experiencing homelessness. Importantly, the resource management responsibilities of these programs provide staff of the Department of Community, Housing and Human Services an opportunity to facilitate coordination among a range of social and housing programs, operated by other City of Spokane departments, governmental agencies, and the nonprofit community, that together enhance the opportunities to reduce poverty for families.

CDBG program resources are targeted to meet the community development, infrastructure and economic opportunities needs in the community. Public services activities include programs for stabilizing families, while the housing rehabilitation program reduces and stabilizes low- and moderate-income homeowner's housing expenses. CDBG public services activities, such as the housing counseling program and the rental assistance case management program, assist low- and moderate-income families on the edge of poverty to help them to economic security.

HOME program resources are allocated to address the needs for safe, affordable housing. Program activities that are designed to reduce housing expenses and offer the opportunity to help move families out of poverty are tenant-based-rental assistance and the multifamily development program, which maintains and expands affordable housing. These rental support programs help provide economic stability to the households assisted and are key to the goal of reducing the number of families facing poverty.

### **Actions planned to develop institutional structure**

The City of Spokane works closely with partner agencies and community stakeholders to develop social response programs based on community need. Examples include the Homeless Coordinated Assessment, Emergency Shelters, Homeless Warming Shelter Response, Affordable Housing Committee, Continuum of Care, Neighborhood Community Development Programs. Each program provides a way in which the City of Spokane can respond to the institutional needs of community partners and the

individuals they serve.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City has established several cooperative partnerships and collaborations with public and supportive housing providers, private and government health, local government, mental health and social service agencies to address its priority needs and will continue to do so.

Examples include:

- **Multi-family Housing:** the City of Spokane works closely with Spokane County, the WA State Department of Commerce, and the WA State Housing Finance Commission to coordinate the funding, development and monitoring of multi-family housing units funded through the HOME program.
- **Tenant-Based Rental Assistance:** the City partners with the local housing authority to manage the HOME tenant-based rental assistance program. Support Services are provided for all TBRA households through CoC Program and local Homeless Housing Assistance Act funded programs.

The City of Spokane is the lead agency and the Collaborative Applicant for the Spokane/Regional Continuum of Care. The City of Spokane coordinates a number of homelessness reduction system-wide strategies involving both public and private agencies such as Coordinated Assessment, Housing First, Built for Zero, Youth Homeless Demonstration Program, Permanent Supportive Housing, Transitional Housing, and Rapid Re-housing through the Continuum of Care.

### **Discussion:**

The City of Spokane affirmatively furthers fair housing in all funded projects and activities. CHHS is trained in fair housing to assist with understanding, identifying and reporting fair housing concerns to Northwest Fair Housing Alliance, The Washington State Human Rights Commission and HUD Fair Housing and Equal Opportunity Department . The City of Spokane has a Human Rights Commission that provides oversight to any concerns brought to them, assisting with referrals to agencies who can assist people concerned about equal rights and fair housing in City programs.

## **Program Specific Requirements**

### **AP-90 Program Specific Requirements – 91.220(I)(1,2,4)**

#### **Introduction:**

See narratives below for additional information about the Community Development Block Grant Program (CDBG), HOME Program, and Emergency Solutions Grant Program (ESG).

#### **HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Spokane does not plan to directly use other forms of investment beyond those listed in 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME regulation 92.254 describes qualifications of homeownership activities as affordable housing. City of Spokane has not budgeted HOME funds for homeownership activities. The City of Spokane retains written agreements used in a previous homeownership program. These agreements include a recapture provision triggered if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This loan provision limits recaptured funds to net proceeds available from the sale rather than the entire HOME investment. The City's Single Family Rehabilitation program uses this same loan recapture provision which limits recaptured funds to net proceeds of a sale. Consequently, the City is not required to repay HUD should any sale, short sale, foreclosure, involuntary sale, etc. of a program-assisted home provide insufficient funds to fully repay the amount of loaned HUD funding.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME regulation 92.254(a)(4) describes the minimum HOME period of affordability based upon the amount of HOME homeownership assistance. The City of Spokane has not budgeted HOME funds for homeownership activities. The City previously established maximum HOME assistance for each homebuyer transaction and that HOME assistance required a 10-year period of affordability. Earlier



homeownership assistance loan documents provided some debt forgiveness over the 10-year HOME affordability period. All City homeownership assistance written agreements included a recapture provision that triggered repayment if a borrower sells, transfers, refinances, or changes the use of the property during the HOME period of affordability. This recapture provision limits recaptured funds to any net proceeds available from the sale rather than the entire HOME investment.

Similarly, HOME-funded affordable rental housing projects include acquisition, new construction, and/or renovation trigger minimum periods of affordability per 24 CFR 92.252(e). New construction projects are always subject to the regulation's 20-year affordability period but acquisition and/or rehab projects commonly trigger a 5, 10, or 15-year HOME affordability period. The City of Spokane reserves the right to impose additional years of affordability that will run concurrently with the HOME affordability period. These City-imposed affordability periods are described further in the HOME Multifamily Housing Program Description and agreements.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used to refinance existing debt secured by housing that is being rehabilitated with HOME funds under 24 CFR 92.206(b). However, HOME funds may be used to pay off principal and interest of a construction loan, bridge financing loan, or guaranteed loan as provided under 24 CFR 92.206(g).

HOME funds will not be used to refinance existing debt secured by housing that is being rehabilitated with HOME funds under 24 CFR 92.206(b). However, HOME funds may be used to pay off principal and interest of a construction loan, bridge financing loan, or guaranteed loan as provided under 24 CFR 92.206(g).

### **Emergency Solutions Grant (ESG) Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The Emergency Solutions Grant funds, in conjunction with additional funding sources, are currently funding Coordinated Assessment Initiatives through rapid re-housing, and shelter activities. The attached program standards have been developed with community feedback, based on the feedback from CoC programs administering these funded activities. The standards continue to consider the smaller resources and even greater targeting needed for ESG. These standards are included in program specific guidelines for all ESG funded programs.

2. If the Continuum of Care has established centralized or coordinated assessment system that

meets HUD requirements, describe that centralized or coordinated assessment system.

Households seeking homeless assistance can access services through the Spokane Continuum of Care's Coordinated Assessment (CA) system. The local CA system operates two portals to better meet the disparate needs of different household types. Households with minor children are served through Homeless Families Coordinated Assessment (HFCA) system, which coordinates all family homeless service programs to provide prevention and rapid re-housing assistance in addition to placement in interim, transitional, and permanent supportive housing, if applicable. The program utilizes the Service Prioritization Decision Assistance Tool (VI SPDAT) to assess families for appropriate housing and service interventions based on vulnerability rather than a first come first serve model. The VI SPDAT provide a consistent way of assessing households across the Continuum of Care and assists HFCA in connecting families with an appropriate housing intervention based on their level of need.

Households without children can access services through the Singles Homeless Coordinated Assessment (SHCA) System. SHCA operates as a decentralized assessment system with a lead agency to facilitate the training and coordination of assessment sites. SHCA also uses the SPDAT tool to provide common outcome data and measurable results. Once the appropriate assessment is completed in HMIS, a housing referral can be made to the appropriate housing track based on the household's vulnerability and desired housing intervention.

Households may access the program through one of two entry points:

1. By walking into either the HFCA or SHCA program offices for an assessment; or
2. Through targeted outreach and screening with a partnering service provider such as an emergency shelter or street outreach program.

Providers primarily serving victims of domestic violence, dating violence, sexual assault, and stalking are required to comply with the VAWA final rule and the locally adopted VAWA Written Standards, including Emergency Transfer Plan.

The CA system has been developed in accordance with the HUD Continuum of Care Regulations. Participation in this system is mandatory for ESG and CoC grantees.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

As the CoC Collaborative Applicant, the City of Spokane works with the Continuum of Care Governance Board and Community Housing and Human Services Board (CHHS), to determine priorities for homeless funding. The Request for Proposals (RFP) for ESG funding is published on the City of Spokane's website, in the local newspaper, is sent to an email distribution list of private non-profit organizations, homeless provider groups and to faith-based groups, and to the Homeless

Coalition. During the application process for homeless funding, the RFP and Evaluation Committee of CoC reviews applications and makes funding recommendations to CoC Governance Board. The CoC Governance Board then makes funding recommendations to the Spokane City Council. Once the City Council reviews and approves the recommendations, CHHS begins the contracting process with subrecipients. Following the execution of contracts, CHHS continues to monitor and support the subrecipients through the end of the contract term.

Applicants eligible to apply for ESG funds include:

- City or County governments
  - Public and private nonprofit organizations (501(c)(3))
  - Private for-profit organizations or individuals may implement certain economic development, low-income housing rehabilitation and microenterprise activities
  - Faith based organizations
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of Spokane currently meets the homeless participation requirement detailed in 24 CFR 576.405(1) through formerly homeless individuals' membership on the Community, Housing and Human Services Board subcommittees, Continuum of Care Governance Board, and the CoC RFP and Evaluation Committee. These committees are responsible for recommending policies and making funding decisions.

5. Describe performance standards for evaluating ESG.

All programs funded through ESG are evaluated for performance quarterly. Data for these evaluations is pulled from the Community Management Information System. In addition, all ESG funded programs are required to ensure CMIS data quality by the 5th of each month. Programs funded for rapid re-housing are measured by the percentage of households exiting to permanent housing, the percentage of households with increased income at exit, and the average length of time from identified eligibility to being housed. Programs funded for emergency shelter operations are required to enter universal data into the CMIS system and record entry and exit dates. In addition, these programs are measured by the percentage of households who exit from the emergency shelter into permanent housing, the average length of time individuals are homeless in emergency shelter, average length of time between enrollment and clients' date of engagement.

Citizens with additional questions regarding the CDBG, HOME and ESG Programs are encouraged to contact the Community, Housing and Human Services Department (CHHS) for additional information.

CHHS Contact Information:

- Email to CHHS at [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org)
- Phone CHHS at 625-6325
- Attend a Public Hearing and make comment directly to the CHHS Board
- Visit CHHS at Spokane City Hall
- 808 W. Spokane Falls Blvd, Spokane, WA 99201

